



MISSION AND VALUES OF COUNCIL

"A Sustainable Community that is inclusive, attractive, healthy and pleasant to live in, that uses our land so as to preserve our history and environment, respects the rights and equality of our citizens and manages our future growth wisely."

CONFIRMED MINUTES

OF THE

**ACCESS AND INCLUSION ADVISORY
COMMITTEE MEETING**

19 MAY 2015

OUR VISION

"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our unique natural and built environment."

OUR MISSION

"To deliver affordable and quality Local Government services."

CORE VALUES OF THE SHIRE

The core values that underpin the achievement of the mission will be based on a strong customer service focus and a positive attitude:

Communication

Integrity

Respect

Innovation

Transparency

Courtesy

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Chairman:

Date:

NOTICE OF MEETING

Dear Committee Member,

The next Access and Inclusion Advisory Committee Meeting of the Shire of Broome will be held on Tuesday, 19 May 2015 in the Committee Room, Corner Weld and Haas Streets, Broome, commencing at 10.30am.

Regards



K R DONOHOE
Chief Executive Officer

14/05/2015

Chairman:

Date:

**MINUTES OF THE ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING OF
THE SHIRE OF BROOME,
HELD IN THE COMMITTEE ROOM, CORNER WELD AND HAAS STREETS, BROOME, ON
TUESDAY 19 MAY 2015, COMMENCING AT 10.30AM.**

1. OFFICIAL OPENING

The Chairman welcomed Councillors, Committee Members, Officers and declared the meeting open at 10.30am.

2. ATTENDANCE AND APOLOGIES

Attendance:	Cr A Poelina	Chairperson (Council Representative)
	Mr S Cooke	Kimberley Personnel
	Ms E Hatton	Disability Services Commission
	Mr J Mortley	Department of Education

Leave of Absence: Nil

Apologies:	Cr H Tracey	Council Representative
	Cr M Manado	Council Representative (Proxy)
	Ms B Jennings	Broome Circle
	Ms K Courtenay	Kimberley Training Institute
	Ms M Howard	Kimberley Population Health Unit
	Mr P Martin	Deputy Chief Executive Officer

The Committee was advised that Melanie Howard had tendered her resignation from the Committee. The Committee discussed membership and vacancies and resolved the following:

COMMITTEE RECOMMENDATION:

Moved: Ms L Hatton

Seconded: Mr S Cook

The Committee recommends that Council requests the Chief Executive Officer to:

- 1. Review membership of the Access and Inclusion Advisory Committee to identify current vacancies***
- 2. Advertise publicly for expressions of interest to fill identified vacancies for Council's consideration.***

CARRIED UNANIMOUSLY 4/0

Officers:	Mr M Dale	Director Engineering Services
	Ms S Haslehurst	Manager Community Development
	Mrs A Andison	Community Development Officer

Chairman:

Date:

3. DECLARATIONS OF FINANCIAL INTEREST / IMPARTIALITY

Councillor	Item No	Item	Nature of Interest
Nil	Nil	Nil	Nil

4. CONFIRMATION OF MINUTES

COMMITTEE RECOMMENDATION:
Moved: Mr J Mortley *Seconded: Cr A Poelina*
That the Minutes of the Access and Inclusion Advisory Committee held on 17 February 2015 be confirmed as a true and accurate record of that meeting.
CARRIED UNANIMOUSLY 4/0

Chairman:

Date:

5. REPORT OF OFFICERS

5.1 DISABILITY ACCESS AND INCLUSION PLAN PROGRESS REPORT 2014-15	
LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	COS09.1
AUTHOR:	Youth and Community Development Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	6 May 2014

SUMMARY: The Shire of Broome Disability Access and Inclusion Plan (DAIP) 2012-2017 is reviewed annually as required under the *Western Australian Disability Services Act 1993*. This report presents the draft DAIP Progress Report to the Committee for its consideration and recommends that Council endorses the DAIP Report for submission.

BACKGROUND

Previous Considerations

OMC 18 December 2012	Item 9.1.4
AIAC 28 August 2013	Item 4.2
OMC 26 June 2014	Item 10.1

Under the Western Australian Disability Services Act 1993 (as amended in 2004) local governments are required to develop and implement a Disability Access and Inclusion Plan (DAIP) that identifies barriers to access and to propose solutions to ensure that people with disabilities have equality of access to services and facilities.

The Shire's current Disability Access and Inclusion Plan 2012-2017 was adopted at the ordinary meeting of Council held 18 December 2012, as per the resolution below:

That Council;

1. *Adopt the Access and Inclusion Plan 2012 – 2017 and submit it to Disability Services Commission.*
2. *Requests the Chief Executive Officer to conduct an Access and Inclusion audit of Shire facilities, Chinatown footpaths and disabled parking.*
3. *Amends the Terms of Reference for the Access and Inclusion Advisory Committee to include a representative from Broome CIRCLE.*

Moved: Cr A Poelina

Seconded: Cr C R Mitchell

The Minister for Disability Services is required to table a report in Parliament each year on the progress of Disability Access and Inclusion Plans (DAIPs) in Western Australia. All local governments are required to provide an annual progress report to the Commission which informs the Parliamentary report.

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The Shire's Access and Inclusion Advisory Committee (the Committee) meets quarterly to advise Council on matters of Access and Inclusion and to oversee the development, implementation and review of the Disability Access and Inclusion Plan for the Shire.

COMMENT

A review of the Shire's DAIP has been conducted by Shire Officers and the draft DAIP Progress Report (Attachment 1) is now presented to the Access and Inclusion Advisory Committee for its consideration, and recommendation to Council.

The progress report considers the how identified strategies have been progressed to meet the desired outcomes of the DAIP. A copy of the Shire's DAIP 2012-2017 is attached for the committee's reference (Attachment 2). There are 7 key outcomes identified in the Shire of Broome DAIP 2012-2017, as follows:

Outcome 1: Access to Services and Events

People with disabilities have the same opportunities as other people to access the services of, and any events organised, by the Shire of Broome.

Outcome 2: Built Infrastructure

People with disabilities have the same opportunities as other people to access the buildings and other facilities of the Shire of Broome.

Outcome 3: Communications

People with disabilities receive information from the Shire of Broome in a format that will enable them to access the information as readily as other people are able to access it.

Outcome 4: Staff

People with disabilities receive the same level and quality of service from the employees of the Shire of Broome as other people receive.

Outcome 5: Complaints

People with disabilities have the same opportunities as other people to make complaints to the Shire of Broome.

Outcome 6: Public Consultation

People with disabilities have the same opportunities as other people to participate in any public consultation by the Shire of Broome.

Outcome 7: Staff

People with disabilities are afforded opportunities for employment with the Shire of Broome.

While many strategies supporting DAIP outcomes have an ongoing effect, strategies are reported as being completed in 2014–2015 if they were implemented as intended during the year.

Each completed strategy/initiative is rated using the rating scale below:

1. **Ineffective** – did not enhance access and inclusion.
2. **Average** – enhanced access and inclusion in the interim but was not sustainable.
3. **Effective** – enhanced access and inclusion.
4. **Unsure** – unsure or too early to tell whether access and inclusion was enhanced.

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A brief overview of initiatives and activities undertaken to achieve each outcomes is included in the progress report.

In conducting a review of the strategies and tasks contained within the DAIP it was evident that over the reporting period the Shire of Broome has undertaken a number of initiatives to enhance access and inclusion and made some notable achievements in this area.

In particular the findings of an access and inclusion audit conducted in March 2014 have identified a range of initiatives and remedial works required to improve access to Shire facilities and infrastructure. The findings of the audit were prioritised by the AIAC and Council and compiled into an implementation plan. This implementation plan will continue to be used to monitor the ongoing implementation of initiatives and to determine priorities for funding.

CONSULTATION/STAKEHOLDERS

In accordance with the Shire of Broome Community Engagement Framework the community is engaged at the consultation level regarding the monitoring and review of the DAIP. The Access and Inclusion Advisory Committee oversees the development, implementation and review of the DAIP. The Committee comprises a range of community representatives who have been selected to represent the interests of the Broome community with regard to access and inclusion.

The DAIP is available publicly on the Shire of Broome website and in alternative formats upon request. Questions, comments and feedback are welcome and are considered, responded to and actioned as required.

STATUTORY ENVIRONMENT

Local Government Act 1995
WA Disability Services Act 1993 (as amended 2004)
Equal Opportunity Amendment Act Western Australia (1988)
Disability Discrimination Act (1992)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The implementation of the Disability Access and Inclusion Plan is integrated into the Shire's programs and services as part of normal operating procedures and budgets.

The Access and Inclusion audit undertaken will be used as a reference document for projects included in the Shire's Long Term Financial Plan 2015-2030 and it is envisaged that consultation with the AIAC will be included in the design phase for each project. Such projects include but are not limited to:

- Redevelopment of Kimberley Regional Offices
- Bus Facilities as per Transport Asset Management Plan
- Car parks as per Transport Asset Management Plan
- BRAC aquatic upgrade
- Jetty to Jetty Town Beach amenity improvements & fishing platform

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- Town Beach playground improvements
- BRAC access improvements
- Town Beach - Boat ramp parking at Catalinas
- Cable Beach foreshore upgrades
- Town Beach Stage 2 - Develop lawn and car parking areas.
- BRAC car parking improvements/sealing

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Accessible and safe community spaces.

Participation in recreational activity.

A healthy and safe environment.

Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:

Best practice asset management to optimise the Shire's infrastructure whilst minimising life cycle costs.

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable and equitable services and infrastructure.

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

An organisational culture that strives for service excellence.

Sustainable and integrated strategic and operational plans.

Responsible resource allocation.

Effective community engagement.

Improved systems, processes and compliance.

VOTING REQUIREMENTS

Simple Majority

COMMITTEE RECOMMENDATION:
(REPORT RECOMMENDATION)

Moved: Mr S Cooke

Seconded: Mr J Mortley

The Committee recommends that Council:

- 1. Notes progress made towards achieving the outcomes identified in the Shire of Broome Disability Access and Inclusion Plan (DAIP) 2012-2017.**
- 2. Endorses the draft Disability Access and Inclusion Plan (DAIP) Progress Report as attached and requests the Chief Executive Officer to lodge the report with the Disability Services Commission.**
- 3. Requests the Chief Executive Officer to give consideration to access and inclusion improvements when considering projects included in the Shire's Long Term Financial Plan.**

CARRIED UNANIMOUSLY 4/0

Attachments

1. DAIP Progress Report 2014-15
2. Shire of Broome Disability Access and Inclusion Plan 2012-2017

Chairman:

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6. MOTIONS WITHOUT NOTICE

Nil

7. MATTERS BEHIND CLOSED DOORS

Nil

8. MEETING CLOSURE

There being no further business the Chairman declared the meeting closed at 10.50am.

Chairman:

Date: