



Shire of Derby /
West Kimberley



SHIRE OF
COCOS
ISLANDS

Kimberley Regional Group Meeting

MINUTES

10.00am Friday 30 June 2017

Broome

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Kimberley Regional Group

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The chairperson opened the meeting at 10.04am.

2. RECORD OF ATTENDANCE / APOLOGIES

ATTENDANCE:

Stephen Gash	Shire of Derby West Kimberley
Cr Elsia Archer	Shire of Derby West Kimberley
Cr Paul White	Shire of Derby West Kimberley
Rebecca Herbert	Kimberley Regional Group
Aletta Nugent	Shire of Broome
Cr Chris Mitchel	Shire of Broome
Cr Ron Johnson	Shire of Broome
James Watt	Shire of Broome
Steven Harding	Shire of Broome
Carl Askew	Shire of Wyndham East Kimberley
David Klye	Shire of Wyndham East Kimberley
Rodger Kerr-Newell	Shire of Halls Creek
Cr Malcolm Edwards	Shire of Halls Creek
Cr Virginia O'Neil	Shire of Halls Creek
Musa Mono	Shire of Halls Creek
Aaron Bowman	Shire of Cocos (Keeling) Islands
Tim Bray	Kimberley Development Commission
Greg Hayes	WALGA Roadwise
Kelly McIntyre	DLGC
Graham Congdon	WALGA
Paul Beard	Water Corporation
Rino Trolio	Water Corporation
David Hawkins	Water Corporation
Melissa Price MP	Member for Durack
Hon Kyle McGinn MLC	Member for Mining and Pastoral Region

APOLOGIES:

Sam Mastrolembo	Shire of Broome
Cr Harold Tracey	Shire of Broome
Commissioner Ron Yuryevich	Shire of Wyndham East Kimberley
Kelvin Mathews	Shire of Christmas Island
Cr Gordon Thomson	Shire of Christmas Island
Cr Kee Heng Foo	Shire of Christmas Island
Cr Balmut Pirus	Shire of Cocos (Keeling) Islands
Cr Jane Yaing	Shire of Cocos (Keeling) Islands
Glen Chidlow	Australia's North West Tourism
Xavier Ennis	Clontarf Foundation

3. DECLARATION OF INTEREST

- **Financial Interest**
Nil

- **Impartiality Interest**
Nil
- **Proximity Interest**
Nil

4. CONFIRMATION OF MINUTES

(RECOMMENDATION)

That the Minutes of the combined Kimberley Regional Group Meeting held on 28 April 2017 be confirmed as a true and accurate record of that meeting.

Moved: Cr Mitchell

Seconded: Cr Edwards

CARRIED UNANIMOUSLY 5/0

5. BUSINESS ARISING FROM PREVIOUS MEETING

Bio-security nomination

The CEO group considered the matter, and as no formal nominations had been received, the group have asked Cr Mitchel in a verbal offer to undertake to role. Cr Mitchell accepts the role of Kimberley Zone Bio-security representative.

Moved: Cr Edwards

Seconded: Cr White

CARRIED UNANIMOUSLY 5/0

6. PRESENTATIONS FROM REPRESENTATIVES

- 6.1 Rino Trolio**
Regional Manager North West Water Corporation
- 6.2 Melissa Price MP**
Member for Durack
- 6.3 Hon Kyle McGinn MLC**
Member for Mining and Pastoral Region

7. REPORTS FROM REPRESENTATIVES

- 7.1 KIMBERLEY DEVELOPMENT COMMISSION**
Tim Bray
 - Machinery of Government changes are being rolled out.
 - No news on the changes to the development commissions.
 - Ongoing work with the Kimberley Education program and Transitional Housing program.
- 7.2 AUSTRALIA'S NORTH WEST**
Apology
- 7.3 REGIONAL DEVELOPMENT AUSTRALIA**
Chris Mitchell

- The Commonwealth have extended funding of the RDA's to the 2020 budget.
- Still waiting on the review of the RDA's to be released.
- Awaiting advice on the successful applicants of the BBRF.
- The Defence paper to be released at the CEEDA conference in Perth in August 2017.
- The Northern Territory WIFI project ran by the RDA Northern Alliance to be rolled out in the East Kimberley.

7.4 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES

Kelly McIntyre

- Machinery of Government changes sees the Functions role being led by Director General Duncan Ord and the Communities role to be led by Director General Graeme Searle.
- Currently a review of the LG Act is underway.
- The group thanked Kelly for her support and contributions to the Kimberley Zone.

7.5 WALGA ROADWISE

Greg Hayes

Attachment 7.5 Roadwise Report

7.6 WALGA

Graham Congdon

Attachment 7.6 Country Zone Status Report

The Zone meeting broke for lunch at 12.03pm.
The meeting resumed at 12.43pm.

8. REPORTS FROM KIMBERLEY COUNTRY ZONE

8.1 STATE COUNCIL MEETING AGENDA AND PRESIDENTS REPORT

LOCATION/ADDRESS:	Kimberley Region
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Project Manager, Kimberley Regional Group
CONTRIBUTOR/S	Nil
RESPONSIBLE OFFICER:	Project Manager, Kimberley Regional Group
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	19 June 2017

SUMMARY: The State Council Agenda and Presidents Report has been received on the 19 June 2017 and are attached for member consideration. It is important to note that member Councils should consider this item and provide instruction to the Chairperson as delegate to the State Council on matters that have regional significance.

BACKGROUND

Previous Considerations

Nil

COMMENT

For Member consideration

CONSULTATION/STAKEHOLDERS

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

(REPORT RECOMMENDATION)

That the Kimberley Zone of WALGA notes the State Council Meeting Agenda and Presidents Report.

RESOLUTION:

That the Kimberley Zone of WALGA;

- 1. Notes the State Council Meeting Agenda and Presidents Report, and***
- 2. To refer item 5.7 of the State Council Agenda to WALGA to seek further advice.***

Moved: Cr Mitchell

Seconded: Cr White

CARRIED UNANIMOUSLY 5/0

Attachment 1: 183 pages
Attachment 2: 4 pages

8.2 2018-19 WALGA STATE BUDGET SUBMISSION

LOCATION/ADDRESS:	Kimberley Region
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Dana Mason, WALGA Policy Manager, Economics
CONTRIBUTOR/S	Nil
RESPONSIBLE OFFICER:	Dana Mason, WALGA Policy Manager, Economics
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	13 June 2017

SUMMARY: The proposed priorities for WALGA's 2018-19 State Budget Submission is detailed for member consideration.

BACKGROUNDPrevious Considerations

Nil

COMMENT**In Brief**

- Each year, WALGA prepares a submission to the State Government outlining the sectors' priorities for the upcoming budget. WALGA is seeking feedback from the Zones on its proposed approach for the 2018-19 State Budget Submission.
- Given the State's significant financial challenges, and the McGowan Governments focus on reducing spending, there is a significant risk that funding to the sector will be cut in coming years. It is therefore proposed that the submission primarily focusses on preserving important funding to the sector, rather than seeking any major new spending commitments.
- The submission will still reinforce the need for additional funding to support the sector to deliver important community services and infrastructure once the state's finances have improved.
- WALGA is specifically seeking the Zones' input to identify the key funding sources and grant programs that are critical for the sector, which must not be cut in an effort to improve the state's financial position.
- The submission will be prepared over coming months, and will be provided to State Council for endorsement at the September meeting.

Background

- The State's financial position continues to deteriorate, with the latest projections contained in the 2016-17 Mid-Year Financial Projections Statement showing that WA is expected to record a net operating deficit of more than \$3 billion, while net debt is expected to rise to more than \$41 billion across the forward estimate period.
- Improving the budget has been an important focus for the McGowan Government since the election. It has spent its first few months in office identifying ways to address the state's significant financial challenges, and has announced that there will not be any new spending initiatives outside of its election commitments in this year's budget, which is to be handed down on 7 September 2017.
- It has also identified a range of savings measures aimed at improving the budget position. There is a risk that some of these measures will have an adverse impact on the Local Government sector.

- One key initiative that has been announced is a review into the public sector, with the aim to reduce its size by 40%. This is a significant task, and will likely result in substantial cuts to programs and grant funding. It is not yet known where any cuts are likely to be directed, with the findings of the review to be handed down in October. It is expected these savings will be included in the 2018-19 Budget.
- The Government has also flagged a range of increases to household fees and charges, including utility costs; changes to the public-sector wages policy; and a reduction in the number of departments and agencies.
- The focus on restoring the budget is critical to the long term best interests of all Western Australians. Responsible budget management is in everyone's best interests. Prudent financial management means that there is less pressure to increase taxes and charges on households and businesses. It also means that funds are managed with an eye to the future service and infrastructure needs of the community.
- It will take a number of years to repair the state's finances. In this regard, there is not likely to be any funding available for new spending in the 2018-19 Budget, while savings measures are expected to remain a priority.
- A summary of WALGA's budget bids versus outcomes for the past year is below. While some of the initiatives received partial funding, this was not close to the scale of investment that the sector was seeking, despite being the last budget before the election.

Program	WALGA Request	Met?	Budget Commitment
Community Sport and Recreation Facilities	Return the fund to \$20m per annum from 2016-17 to 2020-21. The fund was reduced to \$7m per annum as part of the 2015-16 Budget.	Partially met.	A \$20 million contribution will be made to the fund in 2016-17 and 2018-19, before dropping to \$12m per annum from 2019-20.
Emergency Risk Management	Additional \$30m over four years for the Risk Assessment and Mitigation Works Program, and for implementation of the WAPC Policy – Bushfire Risk Management Planning. Increase the AWARE Fund to \$2m per annum ongoing, an increase of \$150,000 per year.	Partially met.	\$3m is provided in 2016-17 for bushfire risk management processes, including an increase of \$299,000 for the National Bushfire Mitigation Program.
Public Libraries Taskforce and South West Library Consortium	Additional \$1.5m over two years for the Public Library Taskforce and South West Library Consortium Project Manager.	Unclear.	An additional \$186,000 is included in the budget for the State Library of WA, though its intended use is not clear.
Local Infrastructure Assets Renewal and New Assets – Country Local Government Fund	Additional \$50m per annum ongoing.	Not met.	2016-17 Budget provides for the phasing out of the CLGF.
Capacity Building – Country Local Government Fund	Additional \$5m per annum from 2016-17 to 2018-19	Partially met.	\$1.5m in 2016-17 and \$2.3m in 2017-18 is allocated through the CLGF for capacity building, an increase of \$358,000 in the budget year.
Ageing Australia	Additional \$5m over five years for Age Friendly Strategies, and additional \$3m over three years for	Not met.	Not funded

	Age Friendly Community Infrastructure		
Public Health Act	Additional \$2m over three years	Not met.	Not funded
Child Health Services	Additional \$10m in 2016-17	Not met.	Not funded
Childrens' Services Plan	Additional \$2m in 2016-17	Not met.	Not funded
Mental Health	Additional \$2m over three years	Not met.	Funding has not been provided for Local Government implementation of the Mental Health 2020 strategy. Other initiatives that did receive funding were public hospital mental health (\$645m in 2016-17); mental health court diversion program (\$13.1m) and long stay community beds for adults with mental illness (\$2m over two years).
Community Connect Pilot	Additional \$2m over two years	Not met.	Not funded
Strategic waste management projects	\$40.5m in 2016-17	Partially met.	Programs being funded from the Waste Avoidance and Resource Recovery account include the Better Bins program (\$20 million) and the Recycled Construction Products Program (\$10 million).
Local Government Roads	Additional funding of \$48m in 2016-17 and \$37m in 2017-18.	Not met.	Given the State Road Funds to Local Government Agreement expires at the end of 2015-16, the budget contains indicative estimates for the next four years. An additional \$2m is provided in 2016-17, and a further \$24 million in 2017-18 compared to funding levels in 2015-16.
Reducing run off crashes on local roads	Total \$32m over four years from the Road Trauma Trust Account.	Partially met.	\$28 million is provided in 2016-17 for run-off crashes on regional roads.
Cycling infrastructure	Total funding of \$20m over four years, an increase of \$14m.	Partially met.	A further \$8.6 million is allocated for cycling infrastructure in 2016-17, for the Principal Shared Path network.
Underground power	Additional \$5m per annum through to 2019-20	Not met.	No additional funding was provided to the Department of Finance for the development of this program. However, there is still a significant capital funding for underground power projects through Western Power and Horizon Power. \$22.6m is allocated for the State Underground Power Program in 2016-17. \$29.5 million is allocated in 2016-17 and \$21.5 million in 2017-18 for the Pilbara Underground Power Project.

Comment

- While the State Government is undertaking important work to repair the budget position, there is a significant risk that some of these measures will have adverse effects for the Local Government sector. In this regard, it is proposed that WALGA's 2018-19 State Budget Submission focuses on ensuring that the sector is not worse off, and that key sources of funding for the sector are maintained despite the challenging budget position.
- This is a different approach to previous State Budget Submissions, which have contained bids for new spending. The current fiscal climate means that this approach will not likely deliver any tangible outcomes for the sector, and may mean that the sector does not have a voice in the key areas of spending that should be protected during efforts to improve the budget.
- Based on the proposed strategy, the 2018-19 State Budget Submission would:
 - advocate for the current level of ongoing funding provided to the sector to be maintained, at a minimum;
 - identify grant programs that are critical to the sector and should be maintained;
 - reinforce that the State Government must not shift costs onto Local Government as a way to shore up its own financial position; and
 - identify that resources are required to support existing commitments that are already under way.
 - reinforce the need for additional funding to support the sector to deliver important community services and infrastructure once the state's finances have improved.
- While this approach would mean that the upcoming budget submissions is focused on maintaining current levels of funding in the short term, this does not change WALGA's overall policy agenda.
- The Association will continue to pursue important policy objectives that will require additional funding over the longer term through other advocacy channels.

2018-19 State Budget – WALGA Priorities

- Budget repair remains an important focus of the 2018-19 Budget. Any measures to reduce recurrent spending must look to eliminate areas of waste and inefficiency. All relevant stakeholders must be consulted as part of this process to ensure the broader impact of any spending reductions is fully taken into account.
- The State Government must not shift costs onto Local Government as a way to shore up its own financial position. A number of examples of cost shifting occurred in the last State Budget, including the abolition of the vehicle license concessions for Local Government, and removing property management services for community centres.
- Maintain ongoing funding to assist the Local Government sector to deliver important community services and infrastructure at current levels. In particular, this refers to funding through the:
 - State Road Funds to Local Government Agreement
 - Road Trauma Trust Account
 - Community Sport and Recreation Facilities Fund
 - DFES Local Government Grants Scheme
- Retain key grant programs for the Local Government sector.
 - Feedback is required from the Zones about which grant programs are critical to the sector, and what value they provide.
- Sufficient funding must be provided to progress key commitments that the State Government has made, including the:
 - review of the *Local Government Act 1995*.
 - introduction of the Container Deposit Scheme.
- Despite the budget challenges, the State Government should maintain a view to the long term and ensure that infrastructure investment remains a priority.

- While changes to the Royalties for Regionals fund are likely given that the State Government is currently borrowing to meet these existing obligations, funding must still be available to address the infrastructure backlog in regional WA.
- One the budget has improved, it is critical that additional funding is provided to support the sector to deliver important community services and infrastructure, including the unmet commitments from WALGA's previous budget submission and election policy platform.
- The Government should also commit to other measures that will support the financial sustainability of the sector, with minimal cost to the State Government. For example, the ERA should be tasked with undertaking an Inquiry into LG Fees and Charges.

CONSULTATION/STAKEHOLDERS

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Relevance to Strategic Plan - Key Strategies

Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments;
- Improve communication and build relationships at all levels of member Local Governments;
- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues;
- Build a strong sense of WALGA ownership and alignment.

Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;
- Foster economic and regional development in Local Government.

Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Promote WALGA's advocacy successes with the sector and the wider community;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated;
- Promote WALGA's supplier agreements to assist Local Governments.

VOTING REQUIREMENTS

Simple Majority

(REPORT RECOMMENDATION)

RESOLUTION:

That the Kimberley Zone of WALGA notes the 2018-19 State Budget Submission by WALGA.

Moved: Cr White

Seconded: Cr Mitchell

CARRIED UNANIMOUSLY 5/0

Attachment: Nil

8.3 CASHLESS WELFARE CARD TRIAL

LOCATION/ADDRESS:	Kimberley Region
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Manager Community and Economic Development, Shire of Broome
CONTRIBUTOR/S	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer, Shire of Broome
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	20 June 2017

SUMMARY: The Australian Government is currently trialling a Cashless Debit Card as a means to address social harm associated with alcohol consumption, illicit drug use and gambling.

An independent evaluation has indicated positive results from the trial in the two sites of Ceduna, South Australia and Kununurra, Western Australia, and consultation by the Department of Social Services in Broome has indicated broad stakeholder support for the initiative and potential for the trial to benefit the local community.

Following Council endorsement, the Shire of Broome has lodged a formal request for Broome to be considered as a third site for the Australian Government's Cashless Debit Card trial.

This report requests the Kimberley Regional Group's consideration of advocating for an extension of the current East Kimberley trial to the remaining local governments in the Kimberley.

BACKGROUNDPrevious Considerations

Shire of Broome OMC 30 March 2017

Item 9.1.4

At the Ordinary Meeting of Council on 30 March 2017, the Shire of Broome Council resolved as follows:

REPORT RECOMMENDATION:**That Council:**

- 1. Notes the level of consultation conducted by officers and the Department of Social Services to date, and the broadly supportive feedback shown by key stakeholders during this process.**
- 2. Requests the Chief Executive Officer to write a formal request to the Hon. Alan Tudge MP, Minister for Human Services requesting that Broome become a trial site for the Cashless Debit Card Trial, with the inclusion of the following key points:**
- 3. The Shire notes the positive results from independent evaluations of the Kununurra and Ceduna trial sites.**
- 4. Broad consultation has been conducted with key stakeholders regarding the introduction of the trial, with broad support shown.**

5. **Implementation of the trial should commence as soon as possible in the Financial Year 2017/18.**
6. **Requests that an Independent Initial Conditions Report for Broome is commissioned by the Australian Government in order to establish benchmarks for future evaluation of the trial.**

COMMENT

The Cashless Debit Card Trial

The Department of Social Services (**DSS**) is currently conducting a Cashless Debit Card trial for income support payments in two regional communities. The Cashless Debit Card aims to reduce the effects of welfare fuelled alcohol, drug and gambling abuse. Over time it is hoped the card will assist people to break the cycle of welfare dependency by stabilising their lives and helping them into employment.

The trial has consisted of three parts – the introduction of a Cashless Debit Card, comprehensive support services to help people break their addictions, and a community leadership group to guide the design and implementation. The cashless component sees 80% of welfare payments placed onto a recipient's card, with the remaining 20% placed into their regular bank account.

Participation in the trial is mandatory for all working age income support payment recipients in the selected trial sites. In addition, wage earners, Age Pensioners and Veterans' Affairs Pensioners who live in the trial sites can opt in to the trial.

The trial commenced in Ceduna and surrounds in March 2016, and in the East Kimberley in April 2016. The Initial Conditions Report on the two sites found "most stakeholders felt that excessive alcohol consumption was at a "crisis point" and was having wide-ranging negative impacts on individuals, their families and the community."

To support the implementation of the Trial, DSS worked with the South Australian and Western Australian State Governments, community agencies and local Indigenous leadership to supplement the support services being provided in the trial areas with significant further investment.

On 14 March 2017, the Government announced the extension of the trial sites in Ceduna, South Australia and East Kimberley, Western Australia due to the strong independent evaluation results and in consultation with community leaders.

Interim Results from the CDCT

The Wave 1 Interim Evaluation Report published in January 2017 provides a strong indication of the trial's success to date. The report was conducted by ORIMA Research - independently of the Australian Government.

The report was based on the following data collected over the two current trial sites:

- Qualitative research with 73 stakeholders and community leaders in the trial communities.
- Quantitative surveys with 552 participants, 78 family members of participants and 110 general community members (non-Trial participants).
- Administrative data.

The findings of the report indicated that overall the trial has been 'effective to date' when analysed against key performance criteria, with key points including:

- Alcohol – on average, of trial participants surveyed who reported that they do drink alcohol, 25 per cent of participants and 13 per cent of family members reported drinking alcohol less frequently, whilst 25 per cent of participants reported engaging in binge drinking less frequently.
- Gambling – on average, of trial participants surveyed who reported they do gamble, 32 per cent of participants and 15 per cent of family members reported gambling less.
- Drug use – on average, of trial participants surveyed who reported using illegal drugs before the trial commenced, 24 per cent reported using illegal drugs less often.
- Reductions in alcohol consumption, illegal drug use and gambling have been "*largely driven by the impact of the debit card quarantining mechanism and not by the additional services provided.*"
- Evaluation data states a significant proportion (31 per cent) of the participants surveyed indicated they had been better able to care for children and save more money.

The final evaluation report by ORIMA Research is currently underway and due mid-2017.

The Broome context

The Shire of Broome's 2040 community consultation and 2015 Community Perceptions Survey identified a number of key issues relating to community safety in Broome. These included anti-social behaviour such as street drinking, drunkenness and violence, and drugs and related crime.

Further consultation during the development of the Shire of Broome's Strategic Community Plan 2015 – 25 provided community feedback indicating the continued importance of the need to address a range of social issues, including the normalisation of a culture of high alcohol consumption within the town and links to health and social problems.

To address these concerns, a number of actions were included within the Shire's Community Safety Plan – including the investigation, facilitation and advocacy of specific strategies in response to social harm.

As such, the Shire of Broome has collaborated with the DSS to undertake further and targeted consultation to gauge stakeholder support for the potential introduction of a Cashless Welfare Card trial in Broome.

In many ways, the current context in Broome aligns with the pre-existing conditions identified in Kununurra and Ceduna prior to the introduction of the trial. The consultation approach taken by the DSS also mirrors that of the other two sites. The pre-existing conditions in Broome include:

- Widespread local concern about high levels of alcohol consumption and, to a lesser extent, illicit drug use.
- Agreement amongst key stakeholders that excessive alcohol consumption is at a "crisis point", and is having wide-ranging negative impacts on individuals, their families and the community.
- Most stakeholders who have been consulted feel strongly that there was a need for something to be done to address these issues and were broadly supportive of the Cashless Debit Card trial.

Figures supplied by the DSS indicate that up to 2947 income support payment recipients within Broome's population would be involved in the trial. Further recipients (wage earners,

Age Pensioners and Veterans' Affairs Pensioners) would have the opportunity to voluntarily opt in to the trial.

Following formal correspondence with the Department of Human Services, the Shire participated in a phone conference with Hon. Alan Tudge MP, Minister for Human Services, Federal Member for Durack Melissa Price, and Chief Executive Officers and Elected Members from the Pilbara. This meeting indicated that while Broome's investigation and consultation was well progressed, it was not likely to be one of the next two sites for the trial.

CDCT and the Kimberley Region

The following options have been examined by officers for consideration by the Kimberley Regional Group in relation to advocacy for the Cashless Debit Card trial. These options focus on the potential for the trial to be extended across the Kimberley region to contribute to alleviating issues regarding the movement of problem drinkers to areas where alcohol restrictions are not in place, eg. from the East Kimberley to the West Kimberley.

1. *Provides in-principle support for the introduction of the Cashless Debit Card across the Kimberley, subject to further community consultation*

This option would involve the Kimberley Regional Group providing in-principle support for the broad roll out of the trial, and formally requesting that the Department of Human Services conducts community consultation throughout the region to ascertain key stakeholder support.

It is important to note that a formal request to the Department of Human Services for the Kimberley region to become a trial site for the Cashless Debit Card does not provide a guarantee of acceptance by the Australian Government, but provides an indication of the level of local government support for broad stakeholder engagement.

2. *Provides in-principle support for the introduction of the Cashless Debit Card across the Kimberley, pending the results of the final trial report due later in 2017*

Given that the trial is still underway in the East Kimberley, the Kimberley Regional Group may resolve to provide in-principle support at this time, with the intent of reviewing the final trial report upon publication. Whilst a more conservative approach, there may be little to gain from this approach other than delaying a potential roll out and implementation of the trial.

Opt not to support the initiative

The Kimberley Regional Group may also opt to not support the Kimberley region being considered as trial site. This option would carry some risk given the positive outcomes reported in the East Kimberley.

Shire of Broome officer's recommendation

Officers recommend that the Kimberley Regional Group endorse Option 1, and requests the Department of Human Services to broaden key stakeholder consultation from Broome to include the Shire of Derby – West Kimberley and Shire of Halls Creek. Consultation would focus on community leaders, Aboriginal corporations, services providers and government agencies.

In making this recommendation, officers note the trends of positive results from other sites and the high likelihood that these trends will continue for the remainder of the trial to end in mid-2017, and the potential for greater outcomes should the entire Kimberley region be included.

CONSULTATION/STAKEHOLDERS

The misuse of alcohol and drugs has been a consistent issue in Shire of Broome consultation, as has the need for action to address this. The Shire of Broome broadly consulted with the community during the following projects:

- Broome2040
- Development of the 2015 – 2025 Strategic Community Plan
- 2015 Community Perceptions Survey
- Shire of Broome Community Safety Plan 2016 - 2018

Following these informing bodies of work, the Shire of Broome has supported targeted consultation and stakeholder engagement in Broome by the DSS. The table below provides a summary of this consultation:

Organisation	Position	Caveats
Broome Liquor Accord	Mostly supportive	Some vocal opposition from one hotel manager
Community Safety Working Group	Highly supportive	
Broome Shire	Highly supportive	
Aarnja	Supportive	Support for the concept in general, but their preference is for a targeted approach
WA Police (Liquor Enforcement Unit)	Highly supportive	
Broome Visitor's Centre	Highly supportive	
Broome Chamber of Commerce	Highly supportive	
Kimberley Land Council	Reserved level of support	Supportive of voluntary, concern about involuntary
Yawuru	Supportive	Preference for targeted approach of whole-of-Kimberley approach
Milliya Rumurra Aboriginal Corporation	Highly supportive	
Coles	N/A	Committed to train staff around CDC and gift cards
Woolworths	N/A	Needs more engagement
Liquorland Chinatown	Highly supportive	Would like to engage with their Head Office
WAPOL - Superintendent Alan Adams	Highly supportive	
Kimberley Zone	Mixed	Were very interested in more up to date data and evaluation results
Bishop Christopher Saunders	Supportive	Had reservations about the effect of the card on personal liberties and the lack of flexibility.

Men's Outreach	Supportive	The card will likely have a notable impact on demand for support services. Need to increase funding for services.
Kullarri Patrol	Highly Supportive	
Stolen Generation	Supportive	Warned against 're-traumatising' the community.
Centre Care	Neutral	Didn't have an established position
Department of Human Services	Supportive	
Prime Minister and Cabinet	N/A	
Women's Refuge	Somewhat supportive	Supportive of alcohol reduction but concerned about flow on effects
Arnja	Supportive	Preference for targeted approach

STATUTORY ENVIRONMENT

Income support payments are administered by the DSS. Aside from the two current Cashless Debit Card trial sites, there are no restrictions on how these payments are spent by recipients.

Currently, sections 64 and 175 (1a) of the *Liquor Control Act 1988* provide mechanisms for the control of alcohol in terms of sales, supply, possession and consumption.

Data collected through consultations would suggest that further measures from all levels of government are required to address the current issues prevalent in Broome.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Engagement with the DSS has not identified any financial implications for the Shire of Broome, or other local governments, in supporting this trial. The trial would be funded by the Australian Government, and is hoped to have a cost benefit in relation to delivery of services for public sector.

STRATEGIC IMPLICATIONS

Shire of Broome

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication

A healthy and safe environment

VOTING REQUIREMENTS

Simple Majority

(REPORT RECOMMENDATION)

That the Kimberley Regional Group:

- 1. Notes the level of consultation and work undertaken within Broome by the Shire of Broome and the Department of Social Services to date, and the broad support for the implementation of the Cashless Debit Card in Broome.**
- 2. Notes the Shire of Broome has made a formal request to the Hon. Alan Tudge MP, Minister for Human Services requesting that Broome become a trial site for the Cashless Debit Card Trial.**
- 3. Notes the positive results from the trials of the Cashless Debit Card from the current trial in Kununurra and Ceduna.**
- 4. Provides in-principle support for the introduction of the Cashless Debit Card across the Kimberley, subject to further community consultation.**
- 5. Requests the Kimberley Regional Group President write a formal request to the Hon. Alan Tudge MP, Minister for Human Services:**
 - a) Providing notice of in-principle support of the introduction of a Kimberley wide Cashless Debit Card trial, including the local government areas of Broome, Derby-West Kimberley and Halls Creek; and**
 - b) requesting that the Department of Human Services conduct further consultation across the Kimberley to gauge key stakeholder support.**

RESOLUTION:

That the Kimberley Regional Group:

- 1. Notes the level of consultation and work undertaken within Broome by the Shire of Broome and the Department of Social Services to date, and the broad support for the implementation of the Cashless Debit Card in Broome.**
- 2. Supports the Shire of Broome make a formal request to the Hon. Alan Tudge MP, Minister for Human Services requesting that Broome become a trial site for the Cashless Debit Card Trial.**
- 3. Notes the positive results from the trials of the Cashless Debit Card from the current trial in Kununurra and Ceduna.**
- 4. Request that the Department of Human Services conduct further consultation across the Kimberley to gauge key stakeholder support.**

Moved: Cr White

Seconded: Cr Mitchell

CARRIED UNANIMOUSLY 5/0

9. REPORTS FROM KIMBERLEY REGIONAL GROUP

9.1 KIMBERLEY REGIONAL GROUP MEETING RESOLUTION STATUS REPORT

LOCATION/ADDRESS: Kimberley Region
APPLICANT: Nil
FILE: KRG01
AUTHOR: Project Manager, Kimberley Regional Group
CONTRIBUTOR/S Nil
RESPONSIBLE OFFICER: Project Manager, Kimberley Regional Group
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 7 June 2017

SUMMARY: This report provides the outstanding resolution status report from the Kimberley Regional Group meetings held.

BACKGROUND

Previous Considerations

Kimberley Regional Group Meeting 5 June 2016	Item 9.1
Kimberley Regional Group Meeting 2 August 2016	Item 9.1
Kimberley Regional Group Meeting 2 September 2016	Item 9.1
Kimberley Regional Group Meeting 1 December 2016	Item 9.1
Kimberley Regional Group Meeting 24 February 2017	Item 9.1
Kimberley Regional Group Meeting 28 April 2017	Item 9.1

COMMENT

This report has been established to ensure proactive completion of meeting resolution items in a timely manner. The following meeting resolutions are outstanding.

KRG - 5 July 2016 – Derby					
Item	Zone/ RCG	Title	Resolution	Action Items	Status
11.7	KRG	NON-RATEABLE PROPERTIES	1. That the Kimberley Regional Group/Kimberley Zone CEO's establish a working group to draft a submission to WALGA highlighting the number of non-rateable properties in the region and the impact that has an on Local Governments income from rates. 2. That WALGA, on behalf of all Local Governments meet with State and Federal governments to address the issue of non-rateable properties imposed on Local governments either through Commonwealth ownership, Charitable institutions or other means.	1. CEO group meet to draft submission. 2. Letter to WALGA referring the matter and including Submission from 1.	Outstanding

KRG - 24 February 2017 – Halls Creek					
Item	Zone/ RCG	Title	Resolution	Action Items	Status
9.3	KRG	TAKEAWAY ALCOHOL MANAGEMENT SYSTEM UPDATE	That the Kimberley Regional Group; 1. Notes the MOU extension period regarding the Kununurra Wyndham Takeaway Alcohol Management System use, 2. Refer the matter back to the CEO group to scope up a proposal for a regional solution and seek external funding opportunities.	1. Noted. 2. Prepare a project scope for the CEO group.	1. Complete 2. Outstanding

KRG - 28 April 2017 – Video Conference					
Item	Zone/ RCG	Title	Resolution	Action Items	Status
11.1	KRG	General Business	Proposal for Sydney-Broome Transcontinental Highway	Prepare a letter of support once information is received from Bronwyn Little SHC	Outstanding

CONSULTATION/STAKEHOLDERS

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Resolution Status Report contains financial implications however they do not record discussion on funding applications which may lead to further financial implications in the future. Where financial implications are relevant these will be presented to the Kimberley Regional Group meetings for approval.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

(REPORT RECOMMENDATION)

RESOLUTION:

That the Kimberley Regional Group:

- 1. Notes the outstanding Resolution Status Report;***
- 2. Authorises the Secretariat to proceed with co-ordinating the finalisation of outstanding action items arising from meeting resolutions.***

Moved: Askew

Seconded: Cr Mitchell

CARRIED UNANIMOUSLY 4/0

Attachment: Nil

9.2 KIMBERLEY REGIONAL GROUP 16/17 FINANCIAL ACTIVITY REPORT

LOCATION/ADDRESS:	Kimberley Region
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Project Manager, Kimberley Regional Group
CONTRIBUTOR/S	Nil
RESPONSIBLE OFFICER:	Project Manager, Kimberley Regional Group
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	7 June 2017

SUMMARY: This report recommends that the Kimberley Regional Group adopt the Financial Activity Report for the period ended 7 June 2017.

BACKGROUNDPrevious Considerations

Nil

COMMENT

As at the 7 June 2017, the Kimberley Regional Group have a surplus of \$164,251.

Kimberley Regional Group	Budget Income	Budget Expenditure	Actual Income	Actual Expenditure
Opening Surplus Carry Forward	126,816		126,816	
\$55,000 contribution from each of the 4 Shires	220,000		220,000	0
Regional Project Manager	0	-146,528	0	-132,590
Vehicle Expenses	0	-19,060	0	-7,451
Forums & Conferences	0	-2,500	0	-2,660
Kimberley Zone & RCG Meeting Expenses	0	-86,000	0	-61,060
Reimbursement of Kimberley Zone & RCG Meeting Expenses	80,000		44,879	0
Meeting Expenses	0	-7,500	0	-5,119
Reimbursement of Meetings	3,750		2,425	0
Legal advice	0	-5,000	0	0
Audit Fees	0	-14,700	0	-8,785
Office Expenses	0	-10,569	0	-7,364
IT Support	0	-2,000	0	0
Sundry Expenses	0	-1,000	0	-157
Training & Development	0	-12,000	0	-12,626
Kimberley Waste Management Plan	0	-14,710	0	0
Business Intelligence System - DLGC Grants - CPM	0	-4,887	0	-4,887
Kimberley Youth Strategy Stage 2 - DLGC Grant	0	-3,893	0	-1,257
Kimberley Volunteering Strategy Stage 1 - DLGC Grant	0	-40,763	0	-40,934
Savannah Way Membership	0	-5,000	0	-5,000
Land Tenure Policy	0	-15,000	0	-15,000
Savannah Way Infrastructure Business Case	0	-16,718	0	-16,718
2016 Regional Planning Session	0	-15,120	0	-15,393

Interest on Reserve	10,000	0	0	0
OPERATING TOTAL	313,750	-423,220	267,304	-337,000
Surplus / Deficit Carry Forward		-109,470		-69,696
TOTAL Surplus Carry Forward with Carryover		111,181		164,251

CONSULTATION/STAKEHOLDERS

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 1996

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

(b) budget estimates to the end of the month to which the statement relates; and

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

(b) an explanation of each of the material variances referred to in subregulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit.

- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

These are detailed above.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

(REPORT RECOMMENDATION)

RESOLUTION:

That the Kimberley Regional Group adopts the Financial Activity Report for the period ended 7 June 2017.

Moved: Cr Mitchell

Seconded: Askew

CARRIED UNANIMOUSLY 4/0

Attachment: Nil

9.3 LAND TENURE POLICY POSITION UPDATE

LOCATION/ADDRESS:	Kimberley Region
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Project Manager, Kimberley Regional Group
CONTRIBUTOR/S	Nil
RESPONSIBLE OFFICER:	Project Manager, Kimberley Regional Group
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	8 June 2017

SUMMARY: This report provides an update on the Land Tenure Implementation Plan for the Kimberley Regional Group.

BACKGROUNDPrevious Considerations

Chief Executive Officers Meeting 2 December 2015	
Kimberley Regional Group Meeting 3 December 2015	Item 8.11
Kimberley Regional Group Meeting 26 February 2016	Item 9.11
Kimberley Regional Group Meeting 29 April 2016	Item 9.13
Kimberley Regional Group Meeting 5 July 2016	Item 9.8
Kimberley Regional Group Meeting 1 December 2016	Item 9.4
Kimberley Regional Group Meeting 24 February 2017	Item 9.4
Kimberley Regional Group Meeting 28 April 2017	Item 9.5

At the Chief Executive Officers Meeting 2 December 2015, the group discussed the potential projects to be implemented with the Kimberley Regional Group surplus seed funding of approximately \$50,000. The two projects deferred from the 3 August Zone meeting were Tourism Branding and a Land tenure business case. The CEO group resolved that;

1. That \$25,000 of RCG Surplus funds be used to prepare a business case for a Savannah Way Infrastructure project.
Motion: K. Donohoe Seconded: C. Askew
2. That;
 - a. \$25,000 of RCG Surplus funds be used to prepare a business case for a Land Tenure review.
 - b. A consultant meet with the CEO group to produce a scope to promote land tenure opportunities.
 Motion: R. Kerr-Newell Seconded: S. Gash

At its meeting 3 December 2015, the Kimberley Regional Group resolved that:

1. Authorize the Secretariat to utilise surplus seed funds towards a business case for a Savannah Way Infrastructure project.
2. Appoint a consultant to work with the Kimberley Zone to develop the scope for a government engagement strategy for promoting land tenure opportunities in the Kimberley.
3. Adopt the following budget amendments for 2015/16;
 - a) Project 1, Income \$25,000-Transfer from reserve, Expenditure \$25,000
 - b) Project 2, Income \$25,000-Transfer from reserve, Expenditure \$25,000

At a CEO's meeting on 8 January 2016, the CEO's recommended that a consultant, preferably Paul Rosair be appointed to work with the group to develop the scope of the request for proposal for a government engagement strategy for promoting land tenure

opportunities in the Kimberley. A project briefing paper was circulated to CEO's for comment, followed by a proposal from Paul Rosair to conduct a scoping workshop.

A CEO's meeting was then conducted on 1 February 2016 to discuss the proposal. At this meeting, it was agreed that Paul Rosair be engaged to facilitate the development of a project scope.

A workshop between the CEO group was held on 9 February 2016 in Broome. At this workshop the following areas were discussed;

- Workshop purpose
- Project background
- Project challenges and opportunities
- Strategies
- Next steps

At its meeting 26 February 2016, the Kimberley Regional Group noted the workshop report.

A recommendations report was issued to the CEO group on 24 February 2016. From these, three grant applications were made to the Kimberley Development Commission seeking funding to implement all five proposed stages of the project, those being;

- | | |
|---------|--|
| Stage 1 | Develop a Kimberley open for business investor portal concept for the Kimberley with existing information. |
| Stage 2 | Development of a policy position on future freehold land tenure access for the Kimberley. |
| Stage 3 | Develop a political engagement strategy. |
| Stage 4 | Develop a business case to access government funding for the further development of the investor portal. |
| Stage 5 | Develop a business case for a local Kimberley based infrastructure fund for investors to access for beadworks (from the R4R seizing the Opportunities in Agriculture state fund) |

Following a CEO video conference meeting on 1 April 2016, the CEO Group decided to progress the Land Tenure Project by using the RCG surplus seed funds of \$25,000 to progress Stage 1. A progress report was tabled at the 29 April 2016 video conference Zone meeting with the Group resolving that: *'That the Kimberley Regional Group defer the Land Tenure project to the 5 July Zone meeting.'*

At its meeting 5 July 2016, the Kimberley Regional Group resolved that:

1. That the Kimberley Regional Group notes the progress of the Land Tenure project.
2. That the CEO's group further expand and develop the scope and policy position for approval of the Kimberley Regional Group.
3. That the Kimberley Regional Group seek the endorsement of the Pilbara Regional Council on the agreed policy position for use in future political discussions.

The Kimberley Land Tenure Policy proposal was developed in August 2016 in consultation with the executive group, followed by a detailed project scope. Naja Business Consulting Services was engaged to develop the policy. The Land Tenure Framework Policy Position Summary and Statement policy was completed and endorsed at the 24 February 2017 Zone meeting.

At its meeting 24 February 2017, the Kimberley Regional Group resolved that:

1. Receives the Land Tenure reports;
2. Endorse Policy Option 3; and
3. CEO's to report back to the Zone with an implementation Plan.

At its meeting 28 April 2017, the Kimberley Regional Group resolved that:

1. Receives the Land Tenure implementation strategy; and
2. Authorises the Secretariat to proceed with engaging NAJA Business Consulting to co-ordinating the Implementation Strategy for a fixed fee of \$26,775 ex GST.

COMMENT

NAJA Business Consulting were engaged to co-ordinate the implementation strategy by undertaking a series of stakeholder engagement meetings, with the project expected to take 13 weeks to complete. At the conclusion of the stakeholder engagement meetings, NAJA will provide the KRG with a report summarising the outcomes of the meetings and identify further opportunities for the KRG to influence changes in legislation, policy and process.

Status Update

Stage	Project Task	Timeframe	Comment
1	Prepare detailed scope and confirm key stakeholders to be consulted, develop stakeholder engagement strategy	Week 1-2	Detailed scope and stakeholder list has been provided to KRG Exec Officer Confirmation of scope and stakeholders provided by KRG Exec Officer Stakeholder engagement strategy development, appointments commenced scheduling
2	Stakeholder engagement	Week 3-10	Meetings anticipated to start as of week of 19 June, anticipated completion by no later than week of 21 August (dependent availability of all stakeholders within this time frame). Time frame update can be provided mid-July once meetings are scheduled and in progress.
3	Preparation of stakeholder engagement summary report and recommendations	Week 9-12	Not commenced
4	Provision of report to KRG	Week 13	Not commenced

CONSULTATION

Chief Executive Officers of the four Kimberley Shires
NAJA Business Consulting

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Land Tenure Implementation Plan contains financial implications however they do not record discussion on funding applications which may lead to further financial implications in the future. Where financial implications are relevant these will be presented to the Kimberley Regional Group meetings for approval.

STRATEGIC IMPLICATIONS***The Kimberley Regional Business Plan 2014-2018*****Goal 3 - Built Environment: Improved and secure transport, communications, community and essential services**

- Outcome 3.3 Adequate land supply
- Strategy 3.3.1 Advocate and Investigate land development alternatives in partnership with Local Government and relevant stakeholders
- Action 3.3.1.1 Develop an alternative land release strategy involving Local Government as a service provider
- Action 3.3.1.5 Establish dialogue with indigenous agencies and corporations to develop a model of transitioning to appropriate land tenure

Goal 5 - Economy: A sustainable and diverse economy

- Outcome 5.4 Sustainable primary industries
- Strategy 5.4.2 Protection of prime agricultural land

VOTING REQUIREMENTS

Simple Majority

(REPORT RECOMMENDATION)**RESOLUTION:**

That the Kimberley Regional Group receives the Kimberley Land Tenure Policy - Implementation Strategy Scope.

Moved: Cr Edwards

Seconded: Cr Mitchell

CARRIED UNANIMOUSLY 4/0

9.4 REGIONAL WASTE TECHNICAL ADVISORY GROUP (TAG) – MINUTES OF MEETING

LOCATION/ADDRESS:	Kimberley Region
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Project Manager, Kimberley Regional Group
CONTRIBUTOR/S	Nil
RESPONSIBLE OFFICER:	Project Manager, Kimberley Regional Group
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	8 June 2017

SUMMARY: This agenda item provides the minutes from the Regional Waste Technical Advisory Group (TAG) meeting held 6 June 2017.

BACKGROUNDPrevious Considerations

Chief Executive Officers Meeting 2 December 2015

COMMENT

The Kimberley Regional Waste TAG has held one meeting on the 6 June 2017.

The next scheduled meeting of the group is 30 June 2017 to be held via Beingthere Video Conference.

CONSULTATION/STAKEHOLDERS

All members of the group have been provided with the minutes of the meeting held.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

(REPORT RECOMMENDATION)

RESOLUTION:

That the Kimberley Regional Group receives the minutes from the Regional Waste TAG meeting held 6 June 2017.

Moved: Cr Mitchell

Seconded: Cr White

CARRIED UNANIMOUSLY 4/0

Attachment: 3 pages

9.5 DEPARTMENT OF LOCAL GOVERNMENT & COMMUNITIES 2017 GRANT FUND EXPENDITURE – KIMBERLEY VOLUNTEERING STRATEGY – STAGE 2 STRATEGY AND ACTION PLAN

LOCATION/ADDRESS:	Kimberley Region
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Project Manager, Kimberley Regional Group
CONTRIBUTOR/S	Nil
RESPONSIBLE OFFICER:	Project Manager, Kimberley Regional Group
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	8 June 2017

SUMMARY: This report provides an update as to the status of the Department of Local Government and Communities grant funding to progress the development of the Action Plan for the Kimberley Regional Group.

BACKGROUND

Previous Considerations

On 26 June 2015, The Department of Local Government and Communities awarded \$55,000 to the Regional Collaborative Group to develop a Kimberley Volunteering Strategy Stage 1- Consultation.

COMMENT

There is a pressing need for a united approach towards delivering volunteering services in the Kimberley. The four Kimberley Councils of Broome, Derby West Kimberley, Wyndham East Kimberley and Halls Creek all have volunteering service agencies in their regions that provide varying levels of volunteering support in the community. This Kimberley Volunteering Strategy will consolidate and build upon the many excellent initiatives, programs and activities by Council and independent volunteering agencies to develop a strategic vision for the region which will shape the actions to be implemented over the next five years to achieve united goals.

The objective of this project was to undertake consultation with volunteers, volunteer service agencies and local governments across the Kimberley to inform the development of the Kimberley Volunteering Strategy.

The Kimberley Volunteering Strategy – Stage 2 – Strategy and Action Plan, will take on 6 project phases;

Phase 1 – Environmental Scan

- Review the impact of current and proposed commonwealth and state volunteering services policies and trends.
- Research other federal, state and local government policy initiatives to ascertain and inform strategies for positioning the Kimberley Zone to take advantage of future potential funding and strategic opportunities.

Phase 2 – Workshop

- Facilitate a workshop with relevant staff representatives from each of the Shires to;

- establish a framework for local government involvement in volunteering services that guides a consistent, coordinated approach while allowing for the different operating contexts and delivery methods each shire has,
- identify priority focus areas for the strategic plan,
- provide an opportunity for knowledge sharing,
- identify best methods for ongoing collaboration.

Phase 3 – Develop Volunteering Strategy

- Develop an overarching strategy document with the Kimberley Zone and Kimberley Local Governments that is informed by the work undertaken during stage one of the project and the environmental scan.

Phase 4 – Develop Action Plan

- Develop an action plan detailing specific activities and timeframes for implementing the Volunteering strategy.

Phase 5 – Alignment of Kimberley Action Plan with each Shires Strategic Community Plan

- Identify and link how each specific activity from the Kimberley action plan will fit into each Shire's Strategic Community Plan and develop a plan for each shire to build the capacity of the Shire and its community to meet the identified needs and remedy shortfalls in the current approaches to volunteering services.

Phase 6 – Convene and establish a volunteering engagement group for each Shire to discuss the action plan and develop activities for implementation of Stage 3.

- Establish a volunteering engagement group at Broome, Derby, Fitzroy Crossing, Halls Creek and Kununurra to workshop with relevant staff representatives the activities from the action plan that will be prepared for implementation in Stage 3.

CONSULTATION

Department of Local Government and Communities
Chief Executive Officers of the four Kimberley Shires

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This project will be fully funded from the Department of Local Government and Communities 2017 Grant Funding.

Item	Detail		
Strategy Requirements Analysis and Project Administration	Project management process	\$2,000	LG In-kind
Environmental Scan	Review and research the impact of current and proposed federal, state and local government policy initiatives and volunteering services policies and trends.	\$2,500	DLGC Grant

Workshop	Workshops are undertaken between the Kimberley Zone, Kimberley Local Governments and Consultants to develop a strategic framework for the volunteering strategy.	\$15,000 \$2,000	DLGC Grant LG In-kind
Volunteering Strategy	Develop an overarching strategy document. Design and print documents and populate to shire websites. Hold and launch event for release of strategy.	\$15,000	DLGC Grant
Action Plan	Consult with all stakeholders to develop actions to be implemented as part of the strategy detailing specific activities and timeframes for implementing the volunteering strategy.	\$7,500	DLGC Grant
Shire Capacity Building	Alignment of implementation actions with each Shires Strategic Community Plan	\$40,000 \$2,000	DLGC Grant LG In-kind

DLCG Grant	\$80,000
LG In-kind	\$6,000
Total Project Cost	\$86,000

STRATEGIC IMPLICATIONS

Kimberley Regional Group Business Plan 2016-2020:

Goal 1 Governance

Outcome 1.1 Effective governance protocols and systems for business efficiency and improved services through collaboration

Strategy 1.1.2 Develop best practice policies and processes

Outcome 1.4 Recognition of Kimberley Local Government issues and opportunities at the regional, state, national and international levels

Strategy 1.4.1 Engage and collaborate with stakeholders to champion the interests of the Kimberley Regional Group and the region

Action 1.4.1.2 Participate in national, state and regional planning for the sustainable future of the Kimberley region

VOTING REQUIREMENTS

Simple Majority

(REPORT RECOMMENDATION)

RESOLUTION:

That the Kimberley Regional Group authorises the Secretariat to finalise the Department of Local Government and Communities 2017 Grant Funding application and Financial Assistance Agreement.

Moved: Cr Mitchell

Seconded: Cr White

CARRIED UNANIMOUSLY 4/0

Attachment: 6 pages

10. CORRESPONDENCE

The following incoming and outgoing correspondence was tabled at the Meeting.

Date	Type of Correspondence	To/From	Subject Matter
14/6/17	Incoming Email	DLGC	Kimberley Volunteering Strategy Stage 1 Final signoff
6/6/17	Video Conference	Waste Officers	Waste TAG
24/5/17	Incoming Letter	Senator Linda Reynolds	Joint forum
23/5/17	Incoming Letter	Senator Pat Dodson	Media release – Joint forum
23/5/17	Incoming Email	WALGA	Awarding of costs in SAT
23/5/17	Outgoing Letter	Kimberley CEO's	NRM Nomination
23/5/17	Outgoing Letter	Naja	Land tenure policy implementation
19/4/17	Incoming Letter	DRD	CLGF 2011-12 & 2012-13 Final signoff

Moved: Cr Mitchell

Seconded: Askew

CARRIED UNANIMOUSLY 4/0

11. GENERAL BUSINESS

11.1 Regional Reform Unit

The Shire of Halls Creek received a request for advice on possible service standards for the provision of municipal services to remote communities. Attached is the letter from the RSRU and the response from the Shire of Halls Creek.

The elected members agreed that a meeting be arranged to discuss essential and municipal services reform at the August Zone meeting in Perth. The CEO group are to determine a set of collective concerns to take to this first meeting.

11.2 Liquid Waste

The CEO group are to investigate a liquid waste partnership with the Water Corporation.

11.3 AWARE Grant

The Kimberley Regional Group were successful in their Emergency Management Training grant application under the AWARE Funding.

11.4 Cocos (Keeling) Islands Indigenous status of Cocos Malays

The Shire of Cocos (Keeling) Islands has begun the process with the Commonwealth government to acknowledged the Cocos Malays as indigenous Australians.

12. MEETING CLOSURE

The Chair closed the meeting at 1.40pm.



Western Australian Local Government Association Zone Standing Orders

1. INTERPRETATIONS

For the purposes of these Standing Orders, if not inconsistent with the context, the following words shall have the following meanings:

1.1 **"Absolute Majority"** means:

a total majority of delegates for the time being of the Zone whether present and voting or not.

1.2 **"Association"** means:

the Western Australian Local Government Association.

1.3 **"Constitution"** means:

the Constitution of the Western Australian Local Government Association.

1.4 **"Delegate or Deputy Delegate"** means:

those persons duly elected, from time to time, for a fixed term to represent a Council at a Zone of the Western Australia Local Government Association.

1.5 **"Deputy President or Chairman"** means:

the Deputy President or Chairman for the time being of the Zone.

1.6 **"Meeting"** means:

a meeting of a Zone of the Western Australia Local Government Association.

1.7 **"President or Chairman"** means:

the President or Chairman for the time being of the Zone.

1.8 **"Simple Majority"** means:

a majority comprising enough of the delegates for the time being of the Zone for their number greater than 50% of the number of voting delegates that are present

1.9 **"State Council"** means:

the Executive of the Western Australian Local Government Association.

1.10 **"Zone"** means:

a geographically based subdivision containing Councils and incorporated within a country and metropolitan constituency as listed in Schedule three of the Constitution.

1.11 **"Zone Secretary"** means:

a person or persons nominated or appointed by the Zone or the Association to undertake Zone secretarial functions as required.

2. ORDINARY AND SPECIAL MEETINGS

Meetings of the Zone shall be of two kinds: "ordinary" and "special". No business shall be transacted at a special meeting other than for which the meeting was called.

3. CONDUCT OF MEETINGS

The proceedings and business of meetings of the Zone shall be conducted according to these Standing Orders.

4. NOTICE OF MEETING

4.2 The Zone Secretary shall give at least 7 days notice of a meeting to all delegates of the Zone unless all of the delegates have agreed in writing to shorter notice.

4.2 Notice shall be given at the destinations appearing in the records of the Zone Secretary. Notice shall include the agenda for the meeting and will be deemed to have been delivered immediately if transmitted electronically or on the second working date after posting.

4.2 Ordinary Meetings of the Zone shall be called by the Zone Secretary pursuant to sub-clause 4.1.

4.2 Special Meetings of the Zone shall be called by the Zone Secretary on the written request of the President or Chairman or at least one quarter of the delegates.

5. QUORUM

5.1 The Zone shall not conduct business at a meeting unless a quorum is present.

5.2 At any meeting of the Zone, greater than 50% of delegates present and entitled to vote shall form a quorum.

5.3 If a quorum has not been established within the 30 minutes after a meeting is due to begin then the meeting can be adjourned –

- (a) by the President or Chairman of the meeting;
- (b) if the President or Chairman is not present, by the Deputy President or Deputy Chairman of the meeting;
- (c) if the President or Chairman or Deputy President or Deputy Chairman is not present, by a majority of delegates present;
- (d) if only one delegate is present, by that delegate; or
- (e) if no delegate is present by the Zone Secretary.

The business that could have been transacted had there been a quorum at the meeting may be transacted at the resumption of the adjourned meeting.

5.4 If at any time during a meeting a quorum is not present, the President or Chairman shall suspend proceedings for five (5) minutes and if a quorum is not present after that period, the meeting shall be deemed to have been adjourned and the person presiding is to reschedule it to some future time.

5.5 Notice of a meeting adjourned because of the absence of a quorum shall be given to all delegates.

6. MEETINGS OPEN TO THE PUBLIC

The business of the Zone shall be open to the public except upon such occasions as the Zone may by resolution otherwise decide.

7. ORDER OF BUSINESS

Unless the meeting should decide otherwise, the order of business at Zone meetings, with the exception of special meetings or an adjourned meeting, shall be as follows:

- (a) Recording of attendance and apologies;
- (b) Announcements;
- (c) Adjourned business (if any);
- (d) Confirmation of minutes of previous meetings;
- (e) Matters for decision;
- (f) Reports – President or Chairman and Zone Representative to State Council;
- (g) State Council agenda items;
- (h) General business.

8. SPECIAL URGENT BUSINESS

At any time during a meeting a delegate may, with the approval of an absolute majority, introduce a motion relating to special urgent business that calls for an expression of opinion from the meeting.

In presenting an item of special urgent business, a delegate shall have sufficient copies of the motion in writing for distribution to all delegates present at the meeting and, where practicable, give prior notice to the President or Chairman of such intention.

9. PRESIDENT OR CHAIRMAN

In the construction of these Standing Orders unless the context requires otherwise, the word "*President or Chairman*" shall in the absence of the Chairman or President include the Deputy President or Deputy Chairman or the delegate chosen by resolution to preside at any meeting.

10. DELEGATE AND DEPUTY DELEGATE

- 10.1** In the construction of these Standing Orders unless the context requires otherwise, the word “delegate” shall in the absence of the delegate include the deputy delegate.
- 10.2** A deputy delegate elected to act in the capacity of a delegate unable to attend a meeting shall exercise all rights of that delegate.
- 11. PRESIDENT OR CHAIRMAN TO PRESIDE**
- 11.1** The Chairman or President shall preside at all meetings of the Zone but in absence of the President or Chairman, the Deputy President or Deputy Chair shall preside.
- 11.1.1** In the absence of the President or Chairman and the Deputy President or Deputy Chairman, the Zone shall choose by resolution a delegate present to preside at the meeting.
- 12. DEBATE PROCEDURES**
- 12.1** A delegate moving a substantive motion may speak for –
(a) 10 minutes in his or her opening address; and
(b) 5 minutes in exercising the right to reply.
- 12.2** Other speeches for or against motions are to be limited to 5 minutes.
- 12.3** No delegate, except the mover of a motion in reply, is to speak more than once on the same motion except by way of personal explanation.
- 12.4** As soon as the right of reply has been exercised, the motion is to be forthwith put to the vote without further comment.
- 12.5** No discussion shall take place on any motion unless it is moved and seconded. Only one amendment on any one motion shall be received at a time, and such amendment shall be disposed of before any further amendment can be received. Any number of amendments may be proposed.
- 12.6** The provisions of these Standing Orders applicable to motions apply mutatis mutandis to amendments, except that the mover of an amendment shall have no right of reply.
- 12.7** When a motion has been moved and seconded, the person presiding shall at once proceed to take a vote thereon unless a delegate opposes it or an amendment is proposed.
- 12.8** No more than two delegates shall speak in succession on one side, either for or against the question before the Zone, and if at the conclusion of the second speaker’s remarks, no delegate speaks on the other side, the motion or amendment shall at once be put to the Zone.
- 12.9** Notwithstanding clause 12.7, where a composite motion is moved which embodies the core aspects of subsequent motions listed on the agenda, a delegate whose motion has been superseded shall have the opportunity to speak on the question of the composite motion before it is put. Once a composite motion has been carried, no further debate shall be permitted in respect of the superseded motions.
- 12.10** At any time during a debate, but after the conclusion of a delegate’s comments, a delegate who has not spoken during the debate may move, without discussion, “that the question be now put”. If that motion is seconded and carried by a majority, the question shall be submitted at once to the Conference, after the mover has replied.
- 13. QUESTIONS**
Any delegate seeking to ask a question at any meeting of the Zone shall direct the question to the President or Chairman.
- 14. DELEGATES TO ADDRESS THE PRESIDENT OR CHAIRMAN**
A delegate moving or seconding a motion or amendment or taking part in a discussion thereon shall address the President or Chairman.
- 15. POINT OF ORDER**
A delegate who is addressing the President or Chairman shall not be interrupted except on a point of order, in which event the delegate shall wait until the delegate raising the point of order has been heard

and the question of order has been disposed of, whereupon the delegate so interrupted may, if permitted, continue.

16. MOTION - SUBSTANCE TO BE STATED

A delegate seeking to propose an original motion or amendment shall state its substance before addressing the meeting thereon and, if so required by the President or Chairman, shall put the motion or amendment in writing.

17. PRIORITY OF SPEAKERS

If two or more delegates wish to speak at the same time the President or Chairman shall decide who is entitled to priority.

18. PRESIDENT OR CHAIRMAN TO BE HEARD

Whenever the President or Chairman signifies a desire to speak during a debate, any delegate speaking or offering to speak is to be silent, so that the President or Chairman may be heard without interruption.

19. PRESIDENT OR CHAIRMAN MAY CALL TO ORDER

The President or Chairman shall preserve order, and may call any delegate to order when holding an opinion that there shall be cause for so doing.

20. RULING BY PRESIDENT OR CHAIRMAN

The President or Chairman shall decide all questions of order or practice, whose decision shall be final and be accepted by the Zone without argument or comment unless in any particular case the Zone resolves that a different ruling shall be substituted for the ruling given by the President or Chairman. Discussions shall be permitted on any such motion.

21. LIMITATION OF SPEECHES

21.1 A delegate shall not speak upon any motion or amendment or in reply for a longer period than five (5) minutes without consent of the Zone which shall be signified without debate.

21.2 No delegate shall speak more than once on any motion unless in exercising a right to speak in closing the debate on a motion which the delegate has moved.

22. RESOLUTIONS

22.1 Except as otherwise provided in these Standing Orders, all motions concerning the affairs of the Zone shall be passed by a simple majority.

22.2 Any matter considered by the Zone at a Special Meeting shall not be passed unless having received an absolute majority.

23. NO DISCUSSION

Where there is no discussion on a motion, the President or Chairman may deem the motion to be passed unless the meeting resolves otherwise.

24. PERMISSIBLE MOTIONS DURING DEBATE

24.1 When a motion is under debate, no further motion shall be moved except the following:

- (a) that the motion be amended;
- (b) that the meeting be adjourned;
- (c) that the debate be adjourned;
- (d) that the question be now put;
- (e) that the meeting proceed with the next business;
- (f) that the meeting sits behind closed doors.

24.2 Any delegate who has not already spoken on the subject of a motion at the close of the speech of any other delegate may move without notice any one of the motions listed in clause 23.1 (b)-(f) and, if the motion is seconded, it shall be put forthwith.

24.3 When a debate is adjourned, the delegate who moves the adjournment shall be the first to speak on the motion when the debate is resumed unless the delegate advises of no desire to speak on the motion. Where this occurs, the President or Chairman shall then call for further speakers.

25. METHOD OF TAKING VOTES

The President or Chairman shall, in taking a vote on any motion or amendment, put the question first in the affirmative, and then in the negative and may do so as often as is necessary to enable formation and declaration of an opinion as to whether the affirmative or the negative has the majority on the voices or by a show of hands.

26. DIVISION

The result of voting openly is determined on the voices or by a show of hands and, immediately upon a vote being taken, a delegate may call for a division.

27. WITHDRAWAL OF MOTION

A motion or amendment may be withdrawn by the mover, with the consent of the meeting, which shall be signified without debate. No delegate may speak upon it after the mover has asked permission for its withdrawal, unless such permission shall have been refused.

28. ALL DELEGATES TO VOTE

28.1 At meetings of the Zone, a delegate present at the meeting when a question is put shall vote on the question.

28.2 Each delegate shall be entitled to exercise one deliberative vote on any matter considered by the Zone.

28.3 The President or Chairman shall exercise a deliberative vote in respect of a matter considered by the Zone. In the event of there being an equality of votes in respect of a matter, the President or Chairman shall exercise a second vote.

28.4 Where the Deputy President or Deputy Chairman is required to preside at a meeting, the Deputy President or Deputy Chairman shall exercise a deliberative vote in respect of a matter considered by the Zone. In the event of there being an equality of votes in respect of a matter, the Deputy President or Deputy Chairman shall exercise a second vote.

28.5 In the absence of the President or Chairman and Deputy President or Chairman, the delegate chosen by resolution to preside over the meeting shall exercise a deliberative vote in respect of a matter considered by the Zone. In the event of there being an equality of votes in respect of a matter, the presiding delegate shall exercise a second vote.

29. RESCISSION OF RESOLUTION**29.1 At the same meeting**

Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Zone may, by simple majority at the same meeting at which it is passed, rescind or alter a resolution if all the delegates who were present at the time the original resolution was passed are present in their seats when the rescission or alteration is proposed.

29.2 At a Future Meeting

Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Zone may rescind or alter a resolution made at an earlier meeting:

(a) by simple majority, where the delegate intending to move the motion has, through the Zone Secretary, given written notice of the intended motion to each of the other delegates at least seven (7) days before the meeting; or

(b) by absolute majority, in any other case.

30. SUSPENSION OF STANDING ORDERS

30.1 In cases of urgent necessity or whilst the Zone is sitting behind closed doors, any of these Standing Orders may be suspended on a motion duly made and seconded, but that motion shall not be declared carried unless a simple majority of the delegates voting on the question have voted in favour of the motion.

30.2 Any delegates moving the suspension of a Standing Order shall state the object of the motion, but discussion shall not otherwise take place.

31. NO ADVERSE REFLECTION ON ZONE

A delegate of the Zone shall not reflect adversely upon a resolution of the Zone, except on a motion that the resolution be rescinded.

32. NO ADVERSE REFLECTION ON DELEGATE

A delegate of the Zone shall not reflect adversely upon the character or actions of another delegate nor impute any motive to a delegate unless the Zone resolves, without debate, that the question then before the Zone cannot otherwise be adequately considered.

33. MINUTES

Minutes of meetings shall be permanently recorded and copies supplied to all delegates.

34. CONFIRMATION OF MINUTES

The minutes of any preceding meeting, whether ordinary or special, not previously confirmed shall be submitted at the next Ordinary Meeting of the Zone and no discussion thereon shall be permitted except as to their accuracy as a record of the proceedings.

35. GENERAL BUSINESS

A delegate may under general business introduce a motion relating to any item of interest to Local Government, but not otherwise.

36. AMENDMENTS

These Standing Orders may be altered, added to or repealed subject to a resolution passed by not less than 75% of delegates present at a meeting of the Zone. Copies of proposed alterations, additions or amendments shall be forwarded to all delegates by the Zone Secretary prior to the meeting.