



CSRFF Small Grants Application Form

For projects up to \$200,000 to be acquitted by 15 June 2018

You MUST discuss your project with an officer from your nearest Department of Sport and Recreation office before completing and submitting your application. Failure to do so will render your project ineligible.

All applications MUST be submitted to your local government. Contact your local government to determine the cut off date for the submission of applications.

DSR Contact: Krissie Dickman

Date: Various. Written
feedback also provided.

Office: Kimberley

Applicant's Details:

Organisation Name:	Shire of Broome				
Postal Address:	PO Box 44				
Suburb:	Broome	State:	WA	Postcode:	6725
Street Address:	Cnr Weld and Haas Streets				
Suburb:	Broome	State:	WA	Postcode:	6725

Preferred Contact Person:

All application correspondence will be directed to this person

Name:	Casey Zepnick	Title:	Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Manager Sport and Recreation		
Business Phone:	(08) 9191 8720	Facsimile:	
Mobile Phone:	0400 824 849	Email:	casey.zepnick@broome.wa.gov.au

Organisation Business Details:

Does your organisation have an ABN?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	ABN: 94 526 654 007	
Is your organisation registered for GST?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGAs Exempt	
Is your organisation not-for-profit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Is your organisation incorporated?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Incorporation #:	*
Bank details:	Bank: Commonwealth	BSB: 066 - 505	A/c: 00003

Local Government Authority Details:

LGA:	Shire of Broome		
Contact:	Sam Mastrolembro	Title:	Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Chief Executive Officer		
Business Phone:	(08) 9191 3456	Facsimile:	
Mobile Phone:		Email:	sam.mastrolembro@broome.wa.gov.au

PROJECT DETAILS

Project Title (brief and specific): BRAC 1 Youth Precinct – Pump track construction	
Project Description: The Shire of Broome undertook a master planning process to develop a plan for the activation of the site known as BRAC 1. This application is to request funds for the construction for the pump track component of the masterplan.	
How did you establish a need for your project? <p>At the November 2016 OMC, Council adopted the Broome Recreational Trails Masterplan and Marketing Plan as informing strategies to the Shire's Integrated Planning and Reporting Framework.</p> <p>It also agreed to consider recommendations in the Masterplan to inform future investment decisions. One of the recommendations arising from the Recreational Trails Masterplan was the development of a Youth Precinct at BRAC.</p> <p>As a result, Council allocated \$40,000 from the 2016/17 Annual Budget towards developing a Masterplan for the BRAC 1 Youth Precinct.</p> <p>Consultants were appointed in January 2017 with a focus on four key areas.</p> <ol style="list-style-type: none">1. Consult with the community around what is desired at the site with the focus on key youth activities including running, cycling/bike groups and youth groups including the Shire of Broome Youth Advisory Council.2. Detailed plans for the potential recreational facilities at the site with a focus on youth related activities.3. Site assessment and recommendations into feasibility of permanent infrastructure on the reserve.4. A long term maintenance/management plan. <p>A common theme throughout the consultation process was for the potential for the BRAC 1 Youth Bike Precinct to be a community hub integrating activities for a variety of demographics. This was suggested to be in the form of a site that had options for activities and general use including bike specific infrastructure, exercise equipment, running track and connection to the existing BRAC site.</p> <p>The draft Masterplan (attached) proposed that a number of items be included in the BRAC 1 Youth Bike Precinct in stages. Stage 1 included:</p> <ul style="list-style-type: none">• Mountain bike pump track – of asphalt construction and on the higher ground in the site;• Mountain bike trail – located on higher ground in the site, approximately 1 km in length;• Mountain bike skill component – variations to the riding surface incorporated at different points of the bike trail;• Walk path – to encircle the site near its boundary;• Informal jump area – designated area for the creation of a jumps course, to be created by the community;• Youth Precinct car parking – formalised car park to service the Youth Precinct, constructed as an extension to the existing BRAC car park; <p>The Masterplan was released for public comment from 7 July - 4 August 2017. A survey was developed to assist with focussing feedback on key questions related to the site, and the draft Masterplan was promoted through local media, Shire news and social media. Three separate media interviews (ABC, Goolarri Media and Spirit FM) were undertaken promoting the Masterplan, and the public feedback forms and information display boards were placed in both the Shire Administration building and Broome Recreation and Aquatic Centre. Emails were also sent to all people engaged in the consultation process during the development of the Masterplan.</p> <p>Following the feedback period, the response was overwhelmingly positive. A key part of the public survey was for respondents to comment on what they saw as the priority parts of the Masterplan for implementation/construction.</p> <p>The key components chosen by the public were the Pump Track (33%) and the Mountain Bike Trail (45%). DLGSCI has indicated that they will not fund the trails components of the project as it better aligns with Lottery West's funding streams. This CSRFF grant application focusses solely on the pump track, which as shown by the results of the public feedback is a priority piece of infrastructure for this precinct and aligns with the guidelines of the CSRFF.</p> <p>With the awareness of the limited funds available, a revised version of the pump track was developed and costed by Common Ground (see attached). This forms the basis of this application, with the remainder of the site masterplan to be implemented/constructed as funding becomes available into the future.</p> <p>Initiating the project and commencing activation of the site with construction of the pump track, will provide the young people of Broome an activity to take part in that they have not had previously.</p>	
What alternatives were considered and why were they rejected? <p>The other alternative considered was to source funding for the whole of stage 1 of the masterplan. When viewing the current economic climate, it is evident that the availability of funds is currently greatly reduced. With the intent to activate the site as soon as possible, and to build on the momentum created in the community through the development of the masterplan, it was decided to apply for funds to build the pump track component of stage 1 only.</p>	
Project location:	Reserve 42502 0 Lot 20 Cable Beach Road East, Broome WA 6725

Land ownership:	Who owns the land on which your facility will be located? Shire of Broome Lease Expiry (if applicable): n/a		
Planning approvals	n/a	If no, provide the date it will be applied for:	
Where applicable, has planning permission been granted? (LGA)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	November 2017	
Department of Aboriginal Affairs?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Not applicable	
Department of Parks and Wildlife? (Environmental, Swan River)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Not applicable	
Native Vegetation Clearing Permit?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Not applicable	
Please list any other approvals that are required? The site is zoned for recreation and has no other activity taking place within its boundaries. The site is an important drainage swale and the planning has been undertaken with this in mind to maintain the integrity of the drainage requirements.	Yes <input type="checkbox"/> No <input type="checkbox"/>	___/___/___	
How will your project increase physical activity? It is widely acknowledged that there is currently no bike related facility for local youth in Broome, despite the activity being one of the most popular. Currently the only option for bike riders in Broome is to utilise the skate park which they share with roller blades, scooters and skate boards, or to create their own jumps in the surrounding bushland. The construction of this track will give local youth a place to ride bikes in a safe and controlled environment. This facility will give them a purpose built facility that will attract youth from around the township to be active.			
Do you share your facility with other groups? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If so, who: The location is part of the wider BRAC precinct and will be available for use for all members of the Broome community, particularly the youth sector.			

List the main sport and recreation activities (maximum of 3) which will benefit from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week
Broome community	100	Daylight hours 7:00am – 6:00pm

Activity/sport membership numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; social membership numbers not applicable.

Note: if membership is not applicable, ie recreation facility or aquatic centre, enter the number of users of the facility.

This site is yet to be constructed so is not currently used for recreation, but has great potential for use by the many young people in Broome.

State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning your project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are available on the department's website: <http://www.dsr.wa.gov.au/contact-us/find-a-sport-or-recreation-association>

What is the name of the State Sporting Association for your activity/sport?	
West Cycle & West Australian Mountain Bike Association	
Have you discussed your project with your State Sporting Association?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Contact Name: Francis Curro and Sarah Smith (West Cycle)	Date of contact: Various (most recently August 2017)

PROJECT DELIVERY

Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe.

Task	Date
Attainment of Council approvals	January 2018
Preparation of tender/quotes for the major works contract	January 2018
Issuing of tender for major works	February 2018
Signing of major works contract	March 2017
Site works commence	April 2018
Construction of project starts	April 2018
Project 50% complete	May 2018
Project Completed	May 2018
Project hand over and acquittal	June 2018

Are there any operational constraints that would impact on the construction phase of your project?

The project may be delayed depending on the length and severity of the wet season experienced in the North West. The works are planned to be undertaken at the back end of the wet season, at a time that the weather is expected to be improving.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DSR can be accessed by you during standard office hours and updated by writing to DSR or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions. DSR may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name: _____

Position Held: _____

Signature: _____

Date: _____

LODGEMENT OF YOUR APPLICATION

- Applications are to be received in **hard copy** and should be clipped at the top left-hand corner, please do not bind. In **addition to the hard copy an electronic copy is encouraged** to be provided.
- It is recommended that you **photocopy your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly identified** and securely attached to the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation must be included with your application. Applicants may wish to supply additional RELEVANT information.

Grants up to \$66,666:

<input checked="" type="checkbox"/>	Application form.
<input type="checkbox"/>	Incorporation Certificate.
<input type="checkbox"/>	Two written quotes.
<input checked="" type="checkbox"/>	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
<input checked="" type="checkbox"/>	Locality map, site map and building plans (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
<input type="checkbox"/>	Income and expenditure statements for the current and next financial years. (LGAs exempted).
<input checked="" type="checkbox"/>	Written confirmation of financial commitments from other sources including copies of council minutes . (If a club is contributing financially then evidence of their cash at hand must be provided)
<input type="checkbox"/>	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
<input checked="" type="checkbox"/>	Itemised project cost for components and identified on the relevant quote for each (including cost escalation).
<input type="checkbox"/>	For floodlighting projects, a lighting plan must be supplied showing lux, configuration and sufficient power supply

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Sport and Recreation and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. There is no onus on department staff to pursue missing documentation.
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made and if no physical progress has occurred, new applications may not be recommended.
- It is not on the correct application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DSR office to determine eligibility before applying.

Category		Details
Geographical location	<input checked="" type="checkbox"/> Regional/remote location <input checked="" type="checkbox"/> Growth local government	<p>Broome is located in the Kimberley region and is considered remote, with the next largest town being Port Hedland Located 600km south. Broome is located 2000km from Perth.</p> <p>Broome has been designated a growth local government by the State of WA and a growth plan developed for future planning and investment.</p>
Co-location	<input checked="" type="checkbox"/> New <input type="checkbox"/> Existing	<p>The site is part of the wider BRAC precinct and is adjacent to the BRAC fields that is used for a number of field sports. The site will be used by many groups of community members for riding, walking, running and more.</p>
Sustainability initiative	<input type="checkbox"/> Water saving <input type="checkbox"/> Energy reduction <input type="checkbox"/> Other	
Increased participation	<input checked="" type="checkbox"/> New participants <input checked="" type="checkbox"/> Existing participants – higher level <input type="checkbox"/> Special interest <input type="checkbox"/> Other	<p>A large focus of this project is to provide activity for previously dis-engaged youth. Broome has minimal bike facilities apart from a skate park that can be used for young people to get active and recreate.</p>

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. *PLEASE ITEMISE BY COMPONENT (e.g changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).*

Project Description (detailed breakdown of project to be supplied)	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
Design & Engineering - Pump Track Concept Design, Detailed Design, Stormwater Design, Engineers certification	10,000	11,000	Quantity estimate attached (UDLA/Mud Maps/Common Ground)
Preliminaries - Insurances, mobilisation, site establishment, travel, site cleanup and demobilisation	17,000	18,700	Quantity estimate attached (UDLA/Mud Maps/Common Ground)
Sub Surface Drainage - Supply and installation of connected storm water system	10,000	11,000	Quantity estimate attached (UDLA/Mud Maps/Common Ground)
Base Course Materials - Supply of base course materials (Road Base or equiv min spec) * Includes donated materials – See below	49,500	54,450	Quantity estimate attached (UDLA/Mud Maps/Common Ground)
Asphalt - Supply and installation of asphalt (45mm AC 10)	52,500	57,750	Quantity estimate attached (UDLA/Mud Maps/Common Ground)
Plant & Equipment - Including tracked skid steer, excavator, trench compactor, compactors * Includes donated labour – See below	18,000	19,800	Quantity estimate attached (UDLA/Mud Maps/Common Ground)
Labour - Labour for drainage, earthworks, shaping, watering, compaction	26,000	28,600	Quantity estimate attached (UDLA/Mud Maps/Common Ground)
Project Management - Design and construction project management / site management	7,000	7,700	Quantity estimate attached (UDLA/Mud Maps/Common Ground)
Donated materials (Please provide cost breakdown)	5,000	5,500	<i>*Included in Base Course Materials above</i>
Volunteer labour (Please provide cost breakdown)	10,000	11,000	<i>*Included in Plant & Equipment above</i>
Sub Total	190,000	209,000	
Contingency	10,000	11,000	5% of project construction cost
a) Total project expenditure	200,000	220,000	

- At least **two written quotes** are required for each component.
- If your project is a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

PROJECT FUNDING

Source of funding	\$ Amount ex GST	\$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government	85,000	93,500	LGA cash and in-kind	Y	See Council resolution attached
Applicant cash			Organisation's cash		
Volunteer labour	10,000	11,000	Cannot exceed applicant cash and LGA contribution combined	Y	In kind support from local business
Donated materials	5,000	5,500		Y	In kind support from local business
Other State Government funding					
Federal Government funding					
Other funding – to be listed			Loans, sponsorship etc		
CSRFF requested	66,666	73,332.60	up to 1/3 project cost	N	Basis of this application
Development Bonus	33,334	36,667.40	Up to ½ project cost	N	Basis of this application
b) Total project funding	200,000	220,000			
*Note: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated in this budget, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?					
If the project was to be completed over budget, the Shire of Broome would seek additional funds through the quarterly financial review process. There is large potential for additional in kind to be contributed to this project from local business which could also contribute to any cost increases if they were to occur.					

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

FINANCIAL SUMMARY

a) Total project expenditure (ex GST)	200,000
b) Total project funding	200,000
c) Project variance*	0

***Balance between a) and b) should be \$0**

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: Shire of Broome
Name of Applicant: Shire of Broome

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Co-Location	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

LGA – priority ranking of this project	
Priority ranking of no of applications received	of applications received
Is this project consistent with the	<input type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- | | | |
|---|--|-------------------------------------|
| A | Well planned and needed by municipality | <input checked="" type="checkbox"/> |
| B | Well planned and needed by applicant | <input type="checkbox"/> |
| C | Needed by municipality, more planning required | <input type="checkbox"/> |
| D | Needed by applicant, more planning required | <input type="checkbox"/> |
| E | Idea has merit, more planning work needed | <input type="checkbox"/> |
| F | Not recommended | <input type="checkbox"/> |

LGA comments (Required):

Signed

Position

Date

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in August**. Late applications cannot be accepted in any circumstances.

DSR OFFICES

PERTH OFFICE

246 Vincent Street
Leederville WA 6007
PO Box 329
Leederville WA 6903
Tel: (08) 9492 9700
Fax: (08) 9492 9711

PEEL

Suite 94
16 Dolphin Drive
PO Box 1445
Mandurah WA 6210
Tel: (08) 9550 3100
Fax: (08) 9550 3199

PILBARA

Karratha Leisureplex
Dampier Hwy, Karratha
PO Box 941
Karratha WA 6714
Tel: (08) 9182 2100
Fax: (08) 9182 2199

SOUTH WEST

80A Blair Street
PO Box 2662
Bunbury WA 6230
Tel: (08) 9792 6900
Fax: (08) 9792 6999

GREAT SOUTHERN

22 Collie Street
Albany WA 6330
Tel: (08) 9892 0100
Fax: (08) 9892 0199

GASCOYNE

4 Francis Street
PO Box 140
Carnarvon WA 6701
Tel: (08) 9941 0900
Fax: (08) 9941 0999

GOLDFIELDS

106 Hannan Street
PO Box 1036
Kalgoorlie WA 6430
Tel: (08) 9022 5800
Fax: (08) 9022 5899

KIMBERLEY – Broome

Unit 2, 23 Coghlan Street
PO Box 1476
Broome WA 6725
Telephone (08) 9195 5750
Facsimile (08) 9166 4999
Mobile 0438 916 185

WHEATBELT - NORTHAM

298 Fitzgerald Street
PO Box 55
Northam WA 6401
Tel: (08) 9690 2400
Fax: (08) 9690 2499

WHEATBELT – NARROGIN

Government Offices
Level 2, 11-13 Park Street Narrogin
WA 6312
Telephone 0429 881 369
Facsimile (08) 9881 3363

MID-WEST

Level 1, 268-270
Foreshore Drive
PO Box 135
Geraldton WA 6530
Tel: (08) 9956 2100
Fax: (08) 9956 2199

EPC for
Shire of Broome

PO box 122 Margaret River WA 6285
www.commongroundtrails.com
info@commongroundtrails.com

Job
BROOME PUMP TRACK
ESTIMATE OF PROBABLE COSTS

Date 21/8/17
Project 1743 - Broome Pump Track
Basis Scale 275sqm - 300sqm Asphalt Area - Indicative scale only

PREPARED: DW

CHECKED: DW

ITEM	DESCRIPTION	UNIT	QTY	RATE	PROBABLE COST
Design & Engineering	Pump Track Concept Design, Detailed Design, Stormwater Design, Engineers certification	Item	1	\$ 10,000	\$ 10,000
CONSTRUCTION					
Preliminaries	Insurances, mobilisation, site establishment, travel, site cleanup and demobilisation.	Item	1	\$ 17,000	\$ 17,000
Sub Surface Drainage	Supply and installation of connected storm water system	item	1	\$ 10,000	\$ 10,000
Base Course Materials	Supply of base course materials (Road Base or equiv min spec)	tonne	1200	\$ 41	\$ 49,500
Landscaping Materials	NIL	item	0	\$ -	\$ -
Asphalt	Supply and installation of asphalt (45mm AC 10)	sqm	300	\$ 175	\$ 52,500
Plant & Equipment	Hire of plant and equipment including tracked skid steer, excavator, trench compactor, compactors	Day	20	\$ 900	\$ 18,000
Labour	Labour for drainage, earthworks, shaping, watering, compaction	item	1	\$ 26,000	\$ 26,000
Project Management	Design and construction project management / site management	item	1	\$ 7,000	\$ 7,000
Construction Total					\$ 180,000
CONTINGENCY					
Contingency		item	1	\$ 10,000	\$ 10,000
PUMP TRACK TOTAL					\$ 200,000

Further detail and costings can be provided as design and inclusions are developed.

ASSUMPTIONS

Site survey / existing as constructed provided
Existing local stormwater system for connection
No defects liability period
Water supply on site
No design completed

EXCLUSIONS

GST
Authority Charges
Cost escalation
Geotechnical requirements / investigations
Rock excavation
Site services and reticulation
Landscaping / Hardscaping
Sub Grade Improvement

NOTE

This estimate is based on currently available industry rates and prices. Pump Track construction is a specialised trade and costs are prone to fluctuation.
Common Ground Trails have based the pump track estimate of probable costs on recent projects with estimates for regional pricing.
This is an estimate of probable costs only, all components of which are subject to escalation in construction, labour and material costs.
Prices submitted at tender may vary according to market demand at the time of tender.



BROOME YOUTH PRECINCT DRAFT - Master Plan Report

May 2017

UDLA + Mud Map Studio + Common Ground

Prepared for:
Shire of Broome

Contact: Mike Doyle
Position: Club Development Officer
Phone: (08) 9191 3439
Email: Mike.Doyle@broome.wa.gov.au

Table 1. Edition Details

Edition Details	
Title	BRAC 1 Youth Precinct - Concept Plan
Production Date	22/08/17
Prepared By	UDLA
Author	Scott Lang & Pierre Quesnel
Status	DRAFT

Table 2. Document Register

Document Register			
Version	Date	Amendments	Prepared By
A	31.05.17	Draft	SL + PQ
B	22.08.17	Draft	SL + PQ

ACKNOWLEDGEMENT

Acknowledgement of Country

The report acknowledges the Traditional Custodians of Broome, Elders and Yawuru community members past and present.

Project Participants

The BRAC 1 Youth Precinct Concept Plan would like to acknowledge the following participants for their passionate contribution, direction and support.

Much value was gained from a participatory visioning process that was inclusive of:

- 1. Shire of Broome
- 2. Youth Precinct Stakeholder Working Group (Group memebers detailed in Appendix 1)
- 3. Broome Girls Academy
- 4. Broome Sports Association's Talent Development Program Atheletes
- 5. North West Regional TAFE's Sport and Recreation Class

Specific participants detailed in Appendix 1

BRAC1 Youth Precinct Consultant team:

Scott Lang and Pierre Quesnel (UDLA)
Vanessa Margets (MudMap Studio)
Dave Willcox (Common Ground Trails)

Image 1. Site image, UDLA (Cover)

TABLE OF CONTENTS

1

INTRODUCTION

(WHY + HOW + WHERE + WHO)

ACKNOWLEDGEMENT	2
THE PROJECT	5
THE SITE	6
DRAINAGE	8
COMMUNITY ENGAGEMENT	9

2

THE PLAN

(A SHARED VISION)

PROPOSED ACTIONS	11
1 - MTB PUMP TRACK	12
2a - MTB TRAIL + 2b - SKILL COMPONENTS	13
3 - WALK PATH	14
4 - INFORMAL JUMP AREA	15
5 - YOUTH PRECINCT CAR PARKING	16
6 - SHADE SHELTER- MTB TRAIL HEAD + PUMP TRACK FACILITIES	17
7 - SHADE SHELTER- BBQ & PICNIC AREA	18
8A - OPEN LAWN FOR TEMPORARY EVENTS & RECREATION +	19
8B - STAGE & HARDSTAND FOR EVENT USE	19
9 - STREET SPORTS COURT	20
10 - KIDS SAFETY BIKE TRACK & PLAY ELEMENTS	21
11 - ART OPPORTUNITY	22
12 - LOW KEY MTB LOOPS THROUGH DRAINAGE AREA	23
13 - NEW DUAL USE PATH ALONG FREDRICK STREET	24
14 - ACCESS ROAD	25
15 - BMX TRACK + SPECTATOR FACILITIES	26
16 - GATES FOR CONNECTION WITH OVAL	27

3

IMPLEMENTATION

(STAGING + COSTING)

IMPLEMENTATION ACTION	29
IMPLEMENTATION STAGING AND OPINION OF PROBABLE COST	30
MAINTENANCE AND MANAGEMENT PLAN	31
FUNDING AND PARTNERSHIP OPPORTUNITIES	33

4

APPENDICES

APPENDIX 1 - WORKSHOP 1 PRESENTATION	35
APPENDIX 2 - WORKSHOP 1 MINUTES	67
APPENDIX 3 - WORKSHOP 2 PRESENTATION	81
APPENDIX 4 - WORKSHOP 2 MINUTES	99



1.0 Introduction

INTRODUCTION_

THE PROJECT

Recent studies including the Sport Leisure and Recreation Plan and the Recreation Trails Masterplan identified the large area of under-utilised land adjacent to the existing Broome Recreation and Aquatic Centre (BRAC) reserve. Reserve R42502 otherwise known as BRAC1 or Youth Precinct has been identified as an opportunity to contain additional active recreation activities with a focus on youth and cycling.

UDLA and its project partners Mud Map Studio and Common Ground (collectively referred to as the UDLA team) was engaged to facilitate a participatory design process to develop a recreation oriented master plan for the BRAC1 site. A series of community engagement workshops along with targeted engagement with key stakeholders has been undertaken to develop a shared vision for the site in the form of a master plan. The master plan is accompanied by an Opinion of Probable Costs (OPC) and also identifies potential staging, funding opportunities and project partnerships. It is envisaged that this master plan will enable the Shire of Broome and associated stakeholders to allocated internal funds and seek additional financial support for the development of the BRAC1 site.

Priorities:

- The maintenance of the site of a drainage basin
- The construction of
 - Mountain Bike Pump Track
 - Mountain Bike Trail
 - Mountain Bike Skills components
 - Walk Path
 - Informal Jump track

It is anticipated that these priority projects will be undertaken within the next 1 – 2 years. A more detailed explanation of implementation and staging is contained in section 3.0.

THE SITE

Broome is a town of approximately 15,000 people located 2240km North of Perth which grows to accommodate approximately 45,000 visitors a month during the peak tourism period.

Recreation plays a strong role in the Broome community and is a major component of the attractive Broome lifestyle. With great beaches, fishing and camping opportunities surrounding Broome an opportunity exists to enhancing the popular recreational opportunities within town.

The proposed youth precinct site is centrally located between the iconic Cable Beach the hotels and residential suburb that surrounds it and Broome's Chinatown Precinct, the town commercial core.



Figure 1. Broome Location, NTS, Source: Nearmaps



Figure 2. Location Plan - Broome NTS, Source: Nearmaps

The proposed Youth Precinct site is located in an existing concentration of recreation activities with the Broome Recreation and Aquatic Centre (BRAC) and its associated sporting ovals on the adjacent the sites western boundary.

North of the site has restricted access and minimal connections as it borders the Broome Airport runway site.

Neighbouring the eastern boundary is the Boulevard Shopping Centre which is the town's largest shopping mall. To the sites southern edge is Fredrick Street a significant connection road that runs through town and connecting it to areas to its north and south.

The surrounding land uses coupled with the proximity to a major road are an opportunity to leverage from the recreational clustering, high accessibility and prominence of the site to create a successful recreational asset for the Broome Community.



Figure 3. Youth Precinct site context - 1:4000 at A3

DRAINAGE

The site has an important drainage function that is to be maintained with the implementation of the Youth Precinct.

The entire site acts as a drainage basin. Run off is received from the north of the oval and from the west of the site and heads eastward. A bund contains the run off and directs it south to a culvert that allows water through the bund. This culvert at the south-east corner of the site directs water into the Fredrick Street roadside drainage swale and to the broader overland drainage system.

As the sites storm water all flows towards this culvert, it must remain the lowest point on the site therefore any alterations to the sites ground surface must take this drainage regime into account.

The master plan is heavily influenced by the current drainage regime and proposes the optimum location for youth precinct features as the higher ground to the south-western corner of the site. Priority trails are proposed to the east of the site beyond the bund. The intention is to maintain current drainage functionality and minimise impact on community assets by locating them in areas of least drainage significance.

- 1:100 Year Flood Level
- ===== Bund
- - - - - Flow



Figure 4. Drainage plan, Youth Precinct

COMMUNITY ENGAGEMENT

Workshop Round 1

The Community Workshops were conducted in two distinct rounds. Workshop 1 covered a broad ranging ideas session and considered the different opportunities possible on the site. Separate workshops were conducted with:

- Open community following advertisement of the session
- Shire of Broome Officers
- Broome Girls Academy
- Broome Sports Association's Talent Development Program Athletes
- North West Regional TAFE's Sport and Recreation Class

Full workshop slides and workshop notes are included in Appendix 1.

The key themes and directions to from these workshops were:

1. Provide an inviting, safe environment with safe access
2. Install pump tracks and trails as priority
3. Provide a relaxed gathering space that has shade, seating areas, water
4. Provide an area that will allow a range of temporary events to take place (pop-ups, food vans, workshops, demos, music, competitions)
5. Create a space that is owned, built (and altered) and maintained by the community
6. Create a community hub that has activities for all ages
7. Provide opportunities for creativity and public art
8. Create spaces where outdoor exercise and training can take place
9. Plant local tree species and provide educational signage
10. Create a space that promotes healthy living and health and safety education

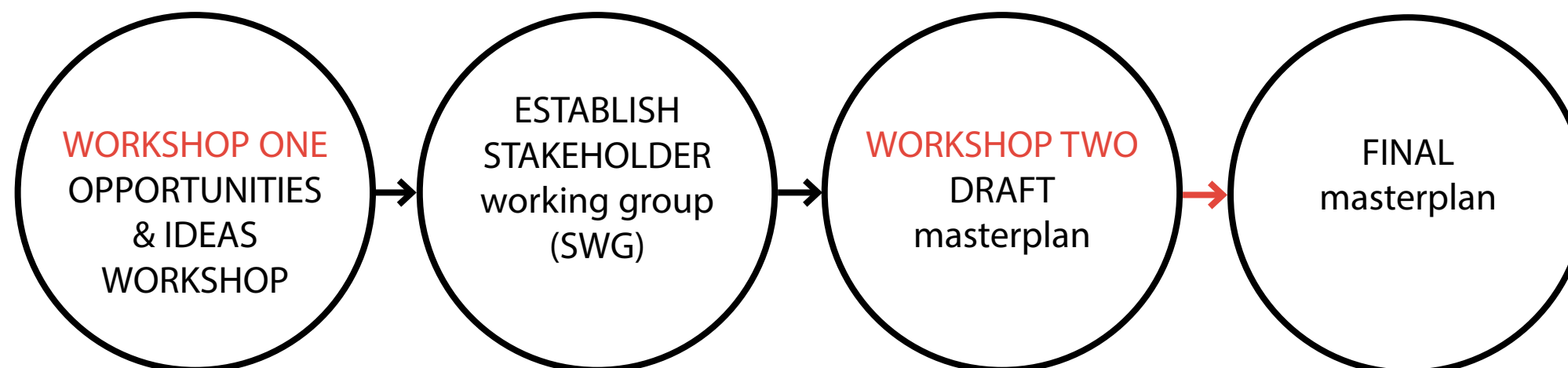
Workshop Round 2

The themes and directions were formed into a draft master plan which was presented to the Stakeholder Working Group and the Shire of Broome for open discussion, review and feedback.

Full workshop slides and workshop notes are included in Appendix 1.

The key feedback from these workshops on the draft master plan was:

1. General layout and grouping of facilities supported.
2. Two street sport courts considered the adequate quantity.
3. Significance and the community demand of the informal jump area highlighted.
4. Suggestion to create and include a local "working group" in the construction of the precinct.
5. Connection to boulevard supported.
6. The accommodation of temporary events on the lawn space is important.
7. Fredrick Street entry identified for public art opportunity.
8. Carpark upgrades and road connection have been planned (5+ years timeline) and budget allocated.
9. Signage would play a strong role in ensuring correct use of the sites.
10. It was agreed that only the community hub and the BMX Track would be lit.



MASTERPLAN_

PROPOSED ACTIONS

- ① - MTB Pump Track
- ②a - MTB Trail
- ②b - MTB Skill component
- ③ - Walk Path
- ④ - Informal Jump Area
- ⑤ - Youth Precinct Car Parking
- ⑥ - Shade Shelter - MTB Trail Head + Pump track Facilities
- ⑦ - Shade Shelter - BBQ and Picnic Area
- ⑧A - Open Lawn for temporary events and recreation (eg Trapeze etc.)
- ⑧B - Stage + Hardstand for event use (Loading + Pop-ups)
- ⑨ - Street Sports Courts
- ⑩ - Kids Safety Bike Track and Play Elements
- ⑪ - Art opportunity at high profile entrance points and near rest areas
- ⑫ - Low key MTB loops through drainage area
- ⑬ - New dual use path along Fredrick Street
- ⑭ - Access Road
- ⑮ - BMX Track + Spectator Facilities
- ⑯ - Gates for connection with oval

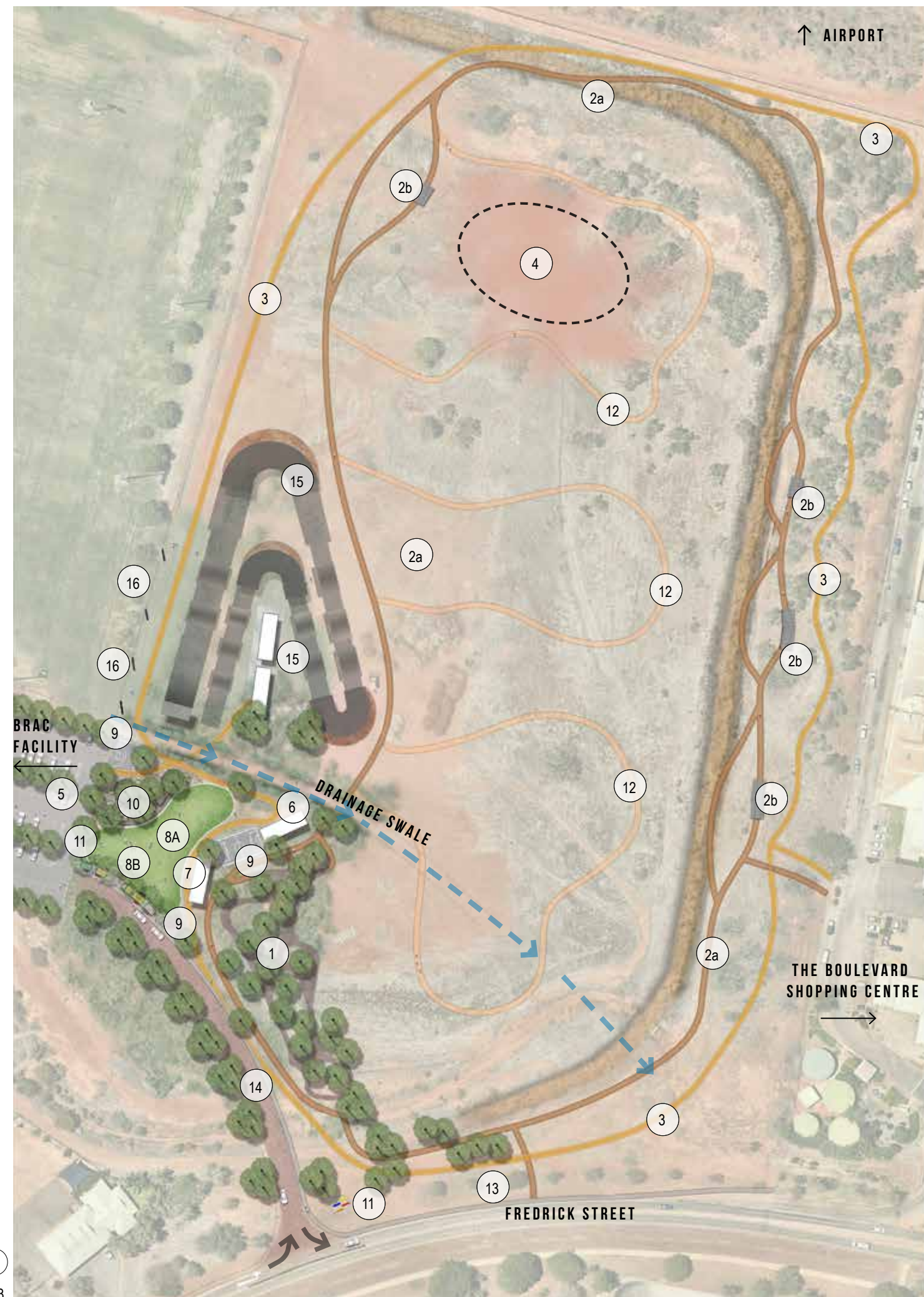


Figure 5. Masterplan, 1:1500 at A3

ACTIONS_

1 - MTB PUMP TRACK



Figure 6. MTB Pump Track



Image 2. An example of riders on the Balyarra Park pump track, Karratha WA

- Proposed pump track of an asphalt construction
- An all ages and abilities focus.
- Disperse design rather than compact to allow landscaped areas and tree planting and to blend with landscape.
- Located in close proximity to access road for ease of access, promotion of the Youth Precinct and to increase passive surveillance.
- Located in the higher ground to avoid flood damage

2a - MTB TRAIL + 2b - SKILL COMPONENTS



Figure 7. MTB Trail and Skill Components



Image 3. Examples of MTB Trail and Skill Components, WYLDE MTB Cross Country Trail, NSW

- Proposed pump track of an asphalt construction
- An all ages and abilities focus.
- Disperse design rather than compact to allow landscaped areas and tree planting and to blend with landscape.
- Located in close proximity to access road for ease of access, promotion of the Youth Precinct and to increase passive surveillance.
- Located in the higher ground to avoid flood damage
- Utilise eastern face of the bund wall
- Approximately 11km in length

3 - WALK PATH

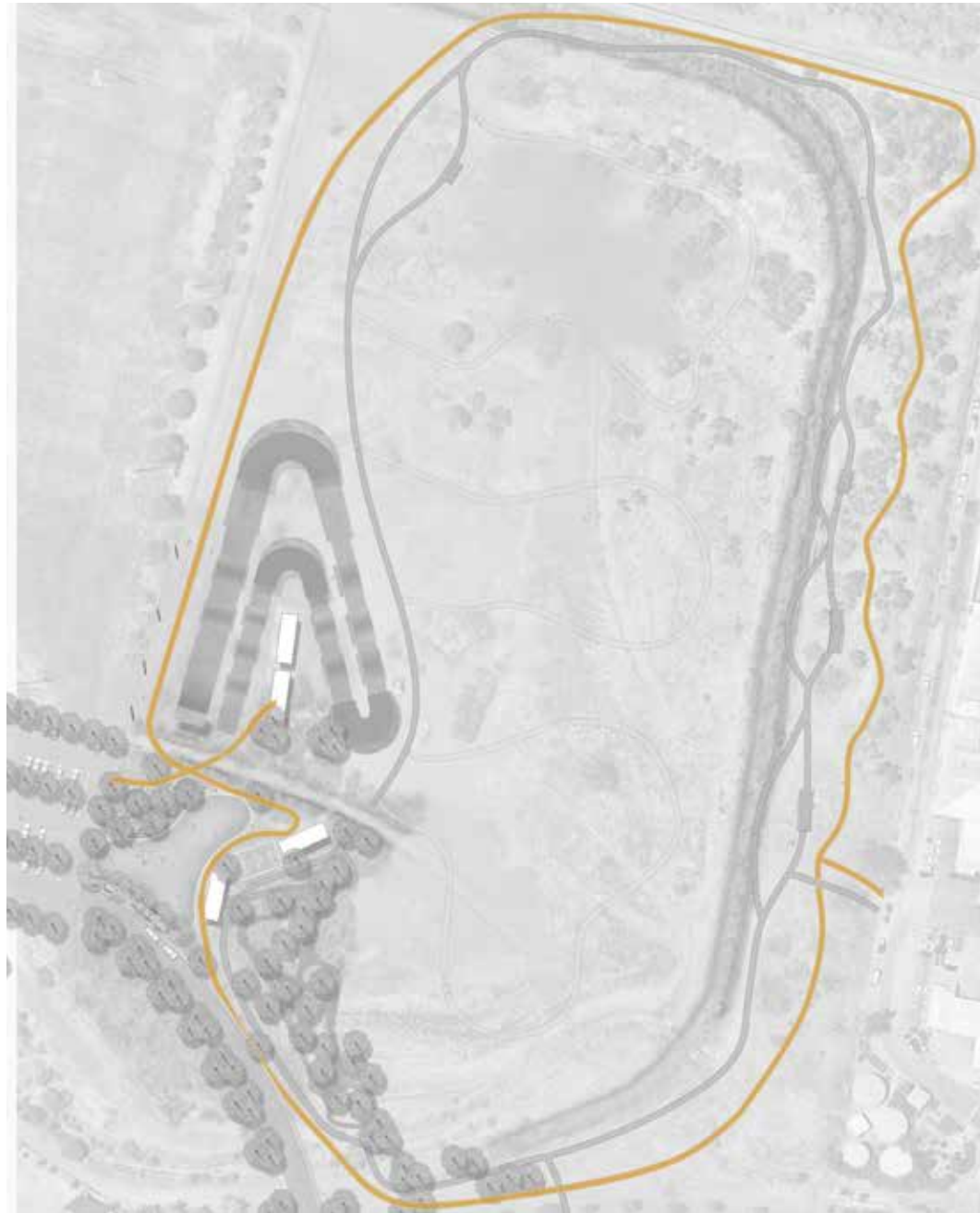


Figure 8. Walk Path around the Youth Precinct



Image 4. Heritage Walking Track, Blue Gum Hills Regional Park NSW

- Walking trail is proposed to encircle the site near its boundary
- Path is to wind around existing trees
- Walking trail length is shown as approximately 1km
- Local species planting proposed along path to enhance the experience
- Walking path to connect Boulevard Shopping Centre, Youth Precinct central Hub Area, Fredrick Street and Youth Precinct car park

4 - INFORMAL JUMP AREA

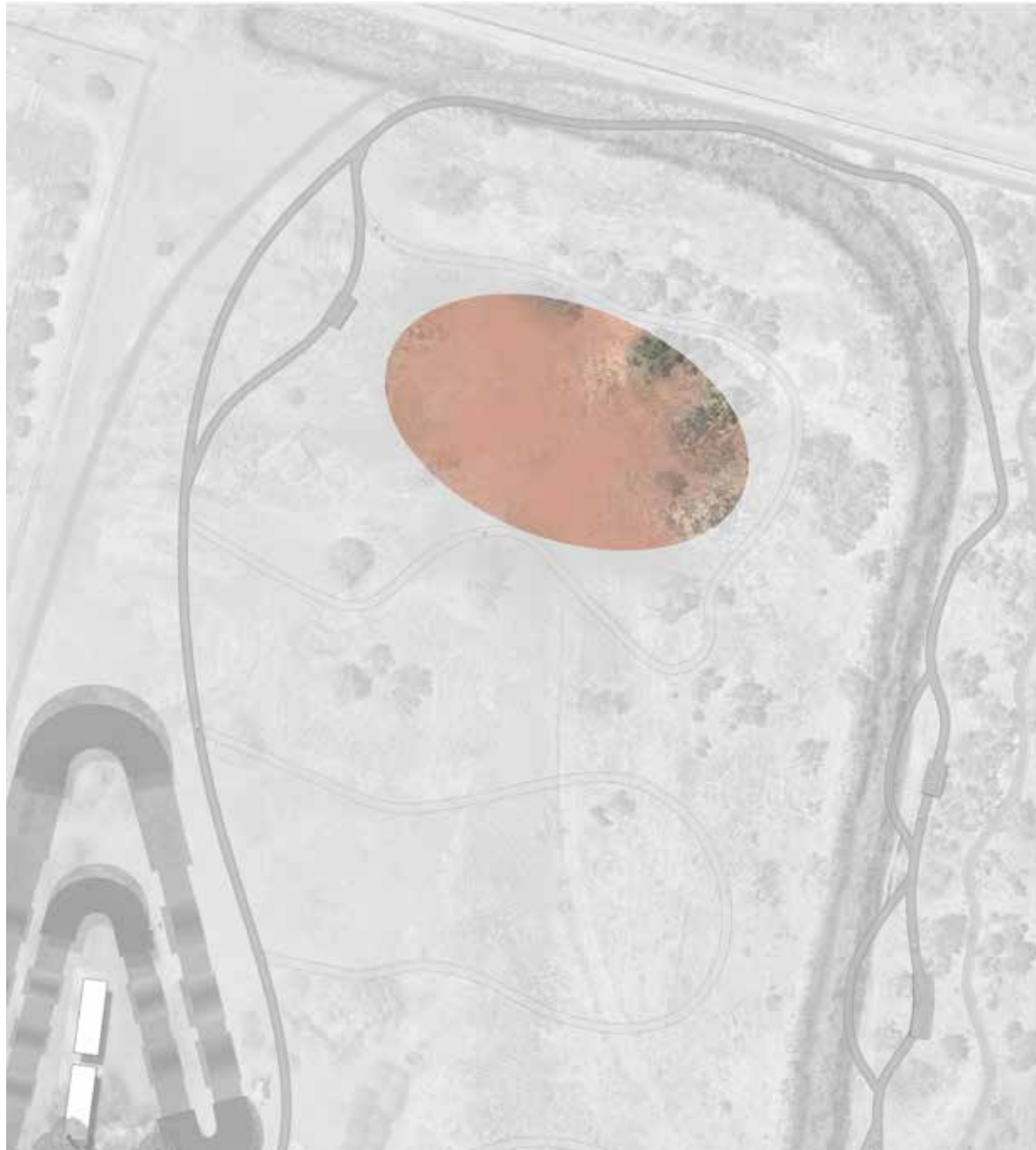


Figure 9. MTB Informal Jump Area



Image 5. An Example of MTB informal jump area, Chittering WA

- Designated area for the creation of a jumps course
- Construction by the local community led by an organised working group
- A flexible course that can be expanded or enhanced with community capacity
- Local sense of ownership and ability to customise

5 - YOUTH PRECINCT CAR PARKING



Figure 10. Car Parking Facilities for Youth Precinct



Image 6. An Example of a car parking place in Broome, UDLA

- Formalised car park to service the Youth Precinct
- Car Park as an extension of existing BRACC Car park (shared use)
- Shade trees included in car park design

6 - SHADE SHELTER- MTB TRAIL HEAD + PUMP TRACK FACILITIES



Figure 11. Shade Shelter for MTB Trail Head and Pump Facilities



Image 7. Examples of Trail, Shade Shelter, Rest and Trail Head facilities, WYLDE MTB Trail, NSW

- Combined Facilities and rest area for Cross Country Trail and Pump Track
- Signage panels to provide trail and pump track usage information
- Meeting point for trail and pump track users

7 - SHADE SHELTER- BBQ & PICNIC AREA



Figure 12. Shade Shelter to provide BBQ and Picnic Facilities



Image 8. An example of shade shelter that provide BBQ, picnic and gathering facilities

- A relaxed gathering space
- Provision of general amenity such as shade, seating areas, BBQ's, drink fountains
- Centrally located to service users of various recreational elements.

8A - OPEN LAWN FOR TEMPORARY EVENTS & RECREATION + 8B - STAGE & HARDSTAND FOR EVENT USE



Figure 13. Open lawn and stage facilities to accommodate multiple events/ functions use



Image 9. An example of pop-up game and event opportunity for public users, Metcalfe Park NSW

- Open lawn area for temporary events (pop ups, food vans, workshops, etc)
- Open lawn for active recreation use (Exercise groups, casual kick about, etc)
- Multiple functions clustered to generate an active core linking the different programs
- Encourage interaction between different user types
- Proposed stage and linear hardstand area adjacent to the lawn to accommodate temporary events such as shows, pop up vans etc.

9 - STREET SPORTS COURT



Figure 14. Street Sports Court to hold multiple street-ball games/ functions



Image 10. An example of multiple functions street sports court with facilities such as basketball hoop and futsal goal

- Street sports courts proposed to attract youth interested in ball sports.
- One of these is proposed to be a caged court to contain balls within the space, these are known as "Rage Cages".
- These can accommodate multiple sports on the one court, for example they could contain a basketball ring and soccer goal
- High fitness and social outcomes can come from accommodating informal ball sports.

10 - KIDS SAFETY BIKE TRACK & PLAY ELEMENTS



Figure 15. Kids Play Area with Kids Safety Bike Track and Play Elements

- Inclusion of Kids bike safety track located close to lawn and site entrance and separated from access road - All ages attraction.
- Play elements such as logs, rocks, slides etc to surround track
- Concentrated play area



Image 11. Kids Bike Track, Shepherds Bush Park, Kingsley WA



Image 12. Precedent image: Kids Bike Track, Shepherds Bush Park, Kingsley WA

11 - ART OPPORTUNITY

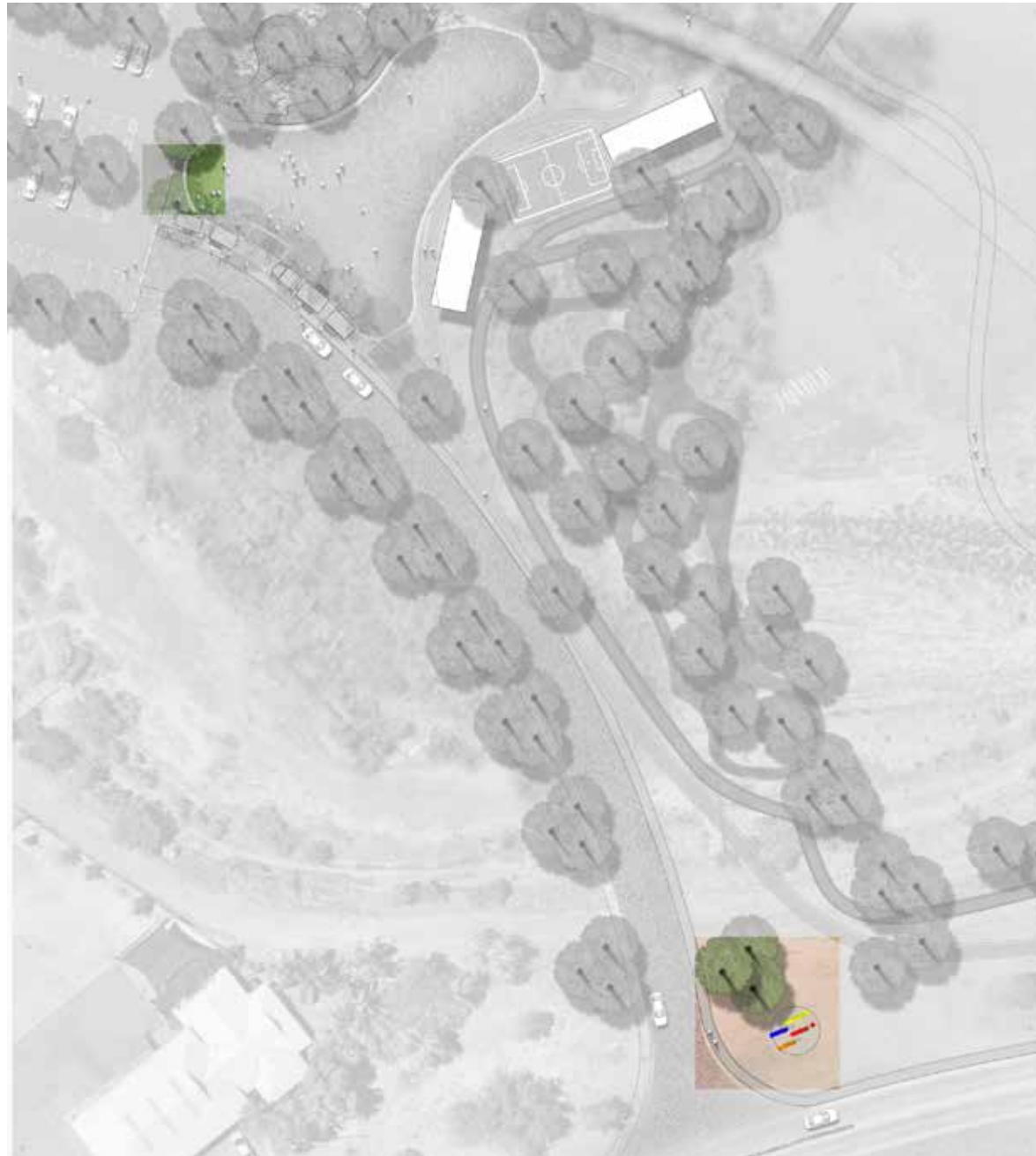


Figure 16. Art Opportunity at High Profile Entrance and Near Rest Areas



Image 13. Public Art example, Birrigun Buru, Broome UDLA

- Opportunity for the inclusion of public art
- Opportunity to include as stand alone pieces, entrance statements or in the landscape elements, eg Shade Shelters.

12 - LOW KEY MTB LOOPS THROUGH DRAINAGE AREA



Figure 17. Low Key MTB Loops Through the Intermittent Drainage Area



Image 14. An example of low cost and low maintenance MTB loop, Karratha WA

- Opportunity to extend the trail length by including low key loops through the intermittent drainage areas
- Extension represented on master plan is 750m in length
- Low cost asset therefore potential to be located in areas with significant drainage function that are subject to temporary inundation.

13 - NEW DUAL USE PATH ALONG FREDRICK STREET



Figure 18. New Dual Use Path Along Fredrick Street and New Access Road to the Youth Precinct



Image 15. Existing dual use path adjacent to Fredrick Street Broome WA (view to the west of Fredrick Street), Nearmap

- Inclusion of a footpath along the northern side of Fredrick Street and along access road to encourage walking and cycling to the site and between BRAC and The Boulevard.

14 - ACCESS ROAD



Figure 19. New Access Road Link from Fredrick Street to the Youth Precinct



Image 16. Example of two-way road in Broome, UDLA

- Creation of an inviting, safe access way
- Connecting the site, BRAC and Fredrick street
- Lighting to be included in the access road to improve safety
- Access road to utilise existing culvert to cross swale.

15 - BMX TRACK + SPECTATOR FACILITIES



Figure 20. NBMX Track and Spectator and Shelter Facilities



Image 17. An example of BMX Track, Bunbury WA

- BMX Track of Asphalt and Concrete construction
- Height of track will impair some views across site therefore located to the north of the central hub area.
- Key recreational attractor to the site.
- Master plan allows space for a track large enough to host events and formalised 8 person races.
- Can have a staged construction from low key earth construction to final competition course

16 - GATES FOR CONNECTION WITH OVAL



Figure 21. Gates as Access between the Youth Precinct and Existing Fence Barricated Oval



Image 18. Existing fences on the oval boundary, Youth Precinct Broome, UDLA

- The addition of a series of large gates through the current Garrison fence
- The gates to be opened at times when permeability between the ovals and the youth precinct is desirable.
- Lawn to be established and meet the BMX track to encourage connection between BMX track and oval

IMPLEMENTATION_

IMPLEMENTATION ACTION

Stage 1

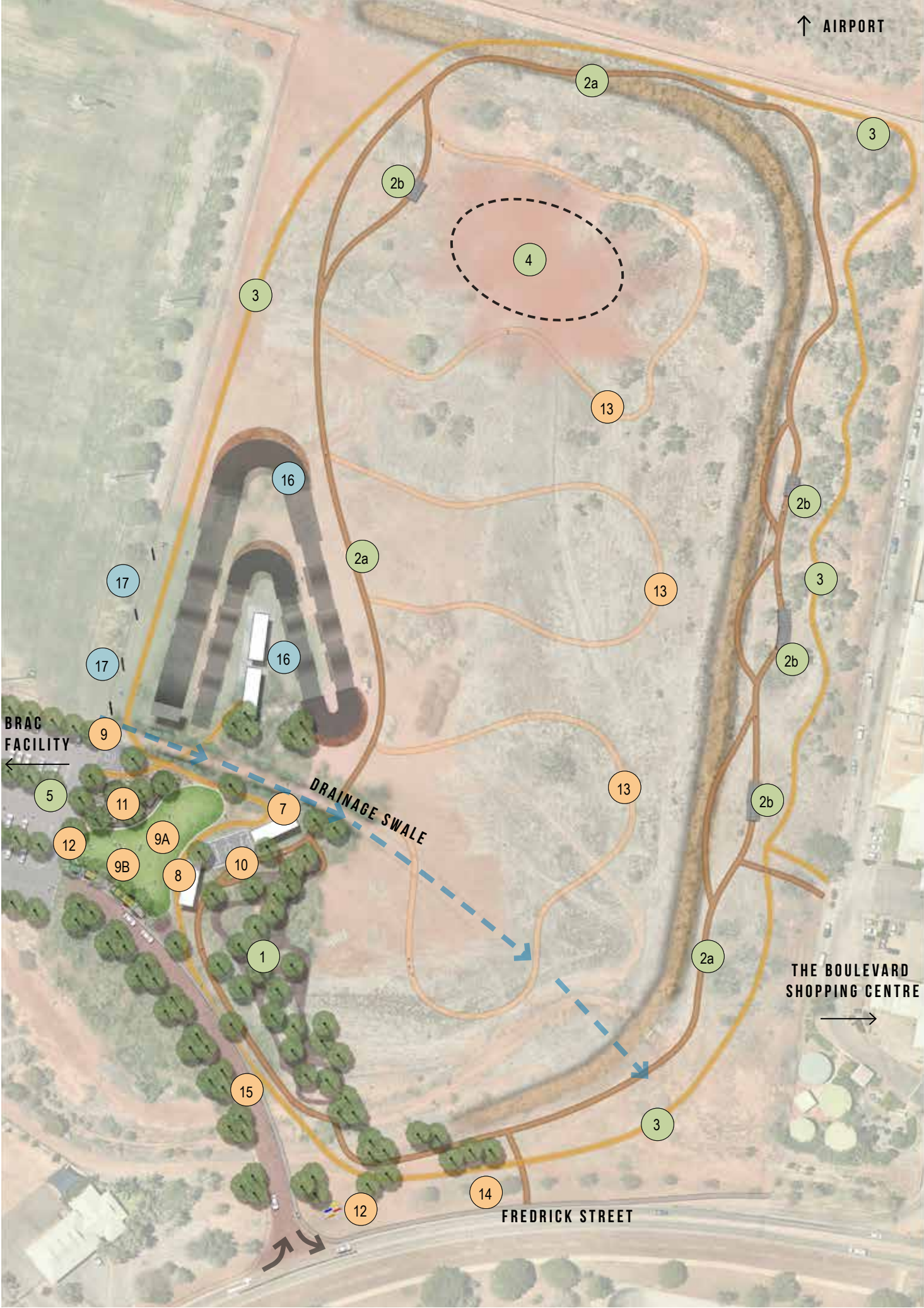
- 1 - MTB Pump Track
- 2a - MTB Trail
- 2b - MTB Skill component
- 3 - Walk Path
- 4 - Informal Jump Area
- 5 - Youth Precinct Car Parking

Stage 2

- 6 - Lighting
- 7 - Shade Shelter - MTB Trail Head + Pump track Facilities
- 8 - Shade Shelter - BBQ and Picnic Area
- 9A - Open Lawn for temporary events and recreation (eg Trapeze etc.)
- 9B - Stage + Hardstand for event use (Loading + Pop-ups)
- 10 - Street Sports Courts
- 11 - Kids Safety Bike Track and Play Elements
- 12 - Art opportunity at high profile entrance points and near rest areas
- 13 - Low key MTB loops through drainage area
- 14 - New dual use path along Fredrick Street
- 15 - Access Road

Stage 3

- 16 - BMX Track + Spectator Facilities
- 17 - Gates for connection with oval



1:1500 at A3

IMPLEMENTATION STAGING AND OPINION OF PROBABLE COST

Action Item	Works Item	Stage 1	Stage 2	Stage 3	Maintenance by action (5%)
		1-2 Years	2-3 Years	3-5 Years	
Action 1	MTB Pump Track	\$ 229,650			
Action 2	MTB Trail (2a) including skill components (2b)	\$ 90,250	\$ -	\$ -	\$ 4,513
Action 3	Walk Path	\$ 48,500	\$ -	\$ -	\$ 2,425
Action 4	Informal Jump Area	\$ 2,000	\$ -	\$ -	\$ 100
Action 5	Youth Precinct Car Parking	\$ 92,000		\$ -	
Action 6	Lighting	\$ 50,000			
Action 7	Shade Shelter- MTB Trail Head + Pump Track Facilities	\$ -	\$ 212,550	\$ -	\$ 10,628
Action 8	Shade Shelter- BBQ and Picnic	\$ -	\$ 184,150	\$ -	\$ 9,208
Action 9	Open Lawn for Temporary Events and Recreation	\$ -	\$ 156,200	\$ -	\$ 7,810
Action 10	Street Sports Courts	\$ -	\$ 118,650	\$ -	\$ 5,933
Action 11	Kids Safety Bike Track and Play elements	\$ -	\$ 166,000	\$ -	\$ 8,300
Action 12	Art Opportunities Across site	\$ -	\$ 162,750	\$ -	\$ 8,138
Action 13	Low Key MTB Loops through drainage area	\$ -	\$ 30,600	\$ -	\$ 1,530
Action 14	New dual use Path along Fredrick Street	\$ -	\$ 34,680	\$ -	\$ 1,734
Action 15	Access Road	Subject to separate funding			
Action 16	BMX Track + Spectator Facilities	\$ -	\$ -	\$ 1,300,700	\$ 65,035
Action 17	Gates for Connection with Oval	\$ -	\$ -	\$ 27,000	\$ 1,350
SUB - TOTAL		\$ 512,400	\$ 1,065,580	\$ 1,327,700	
PRELIMINARIES (9%)		\$ 46,116	\$ 95,902	\$ 119,493	
DESIGN (7%)		\$ 35,868	\$ 74,591	\$ 92,939	
CONTINGENCY (15%)		\$ 76,860	\$ 159,837	\$ 199,155	
WORKS TOTAL		\$ 671,244	\$ 1,395,910	\$ 1,739,287	
MAINTENANCE BY STAGE (5% per year)		\$ 25,620	\$ 53,279	\$ 66,385	

MAINTENANCE AND MANAGEMENT PLAN

Action Item	Item	Frequency
STAGE ONE		
Action 1	MTB Pump Track	
	• Repair of vandalism	As needs
	• Clearing of track from debris	Fortnightly (and following heavy weather events)
	• Maintenance to surrounding garden beds and trees (weeding, reinstate mulch, irrigation check and repair, disease check and treat)	Fortnightly
	• Maintenance to Furniture & Fixtures	3 - 6 monthly
	• Inspection and repair of track surface and asphalt interface, re-marking lines.	3 monthly (Monthly within the first 3 month period)
	• Sweeping / cleaning of track	6 monthly
	• Inspection of signage condition	6 monthly
Action 2	MTB Trail (2a) including skill components (2b)	
	• Clearing of track from debris	Fortnightly (and following heavy weather events)
	• Check and repair track surface and skill elements	3 monthly
	• Maintenance to revegetated trees (weeding, disease check and treat)	3 monthly
Action 3	Walk Path	
	• Clearing of track from debris	Monthly (and following heavy weather events)
	• Repairing track surface	3 monthly
	• Maintenance to revegetated trees (weeding, disease check and treat)	3 monthly
Action 4	Informal Jump Area	
	• Ongoing administration	Monthly
	• Condition and safety inspections	Monthly
Action 5	Youth Precinct Car Parking	
	Subject to separate Maintenance program	
Stage one annual maintenance budget estimate		\$ 24,261

Action Item	Item	Frequency
STAGE TWO		
Action 6	Shade Shelter- MTB Trail Head + Pump Track Facilities	
	• Repair of vandalism	As needs
	• Tidying of all paths and hard surfaces	Following heavy weather events
	• Maintenance to surrounding garden beds and trees (weeding, reinstate mulch, irrigation check and repair, disease check and treat)	Fortnightly
	• Maintenance to Furniture & Fixtures	3 - 6 monthly
	• Inspection and repair of lighting	6 monthly
	• Inspection of signage condition	6 monthly
Action 7	Shade Shelter- BBQ and Picnic	
	• Repair of vandalism	As needs
	• Tidying of all paths and hard surfaces	Following heavy weather events
	• Maintenance to surrounding garden beds and trees (weeding, reinstate mulch, irrigation check and repair, disease check and treat)	Fortnightly
	• Maintenance to Furniture & Fixtures	3 - 6 monthly
	• Inspection and repair of lighting and bulb replacment	6 monthly
	• Inspection of signage condition	6 monthly
Action 8	Open Lawn for Temporary Events and Recreation	
	• Tidying of all paths and hard surfaces	Following heavy weather events
	• Maintenance to surrounding garden beds and trees (weeding, reinstate mulch, irrigation check and repair, disease check and treat)	Weekly during Wet Season, Fortnightly during Dry
	• Mowing of central lawn area (1000m²)	Fortnightly
	• Additional Maintenance to lawn (fertilising, weeding, irrigation check and repair, disease check and treat)	Monthly
	• Inspection and repair of lighting and bulb replacment	6 monthly
	• Inspection of stage, GPO, temporary event vehicle hardstand	6 monthly
Action 9	Street Sports	
	• Repair of vandalism	As needs
	• Tidying of all paths and hard surfaces	Following heavy weather events
	• Maintenance to surrounding garden beds and trees (weeding, reinstate mulch, irrigation check and repair, disease inspection and treatment)	Fortnightly
	• Maintenance to Furniture & Fixtures	3 - 6 monthly
	• Inspection of surface, cage and line marking condition	6 monthly
	• Inspection of signage condition	6 monthly
Action 10	Kids Safety Bike Track and Play elements	
	• Maintenance to surrounding garden beds and trees (weeding, reinstate mulch, irrigation check and repair, disease inspection and treatment)	Fortnightly
	• Clearing of track from debris and general tidying	Fortnightly (and following heavy weather events)
	• Inspection and repair of track surface and track interface, re-marking of lines.	3 monthly (Monthly within the first 3 month period)
	• Installation and removal of tensile fabric shade over play elements for cyclone season	6 monthly
	• Maintenance of furniture and play items	3 - 6 monthly
	• Sweeping / cleaning of track	6 monthly
	• Inspection of signage condition	6 monthly
Action 11	Art Opportunity (At high profile entrance and rest areas)	
	• Inspection of Art work condition	6 monthly
	• Adjacent surface maintenance Weed removal etc.	6 monthly
	• Feature lighting maintenance and bulb replacement	6 monthly
Action 12	Low Key MTB Loops through drainage area	
	• Clearing of track from debris	Monthly (and following heavy weather events)
	• Check and repair track surface	6 monthly
Action 13	New dual use Path along Fredrick Street	
	• Inspection and repair on footpath	Yearly
Stage two annual maintenance budget estimate		\$ 69,795

Action Item	Item	Frequency
STAGE THREE		
Action 14	Access Road	
	Subject to separate Maintenance program	
Action 15	BMX Track + Spectator Facilities	
	• Repair of vandalism	As needs
	• Inspection and cleaning of Toilets	Weekly
	• Clearing of track from debris	Fortnightly (and following heavy weather events)
	• Maintenance to surrounding garden beds and trees (weeding, reinstate mulch, irrigation check and repair, disease check and treat)	Fortnightly
	• Maintenance to Furniture & Fixtures	3 - 6 monthly
	• Inspection and repair of track surface and asphalt interface, re-marking lines.	3 monthly (Monthly within the first 3 month period)
	• Sweeping / cleaning of track	6 monthly
	• Inspection of signage condition	6 monthly
	• Inspection and repair of lighting and bulb replacment	6 monthly
Action 16	Gates for Connection with Oval	
	• Mowing of oval extension lawn area (400m²)	Fortnightly
	• Additional Maintenance to lawn (fertilising, weeding, irrigation check and repair, disease check and treat)	Monthly
	• Inspection of gates, fence line and signage	6 monthly
Stage three annual maintenance budget		\$ 86,964

FUNDING AND PARTNERSHIP OPPORTUNITIES

There are a number of potential funding options and partnerships available to assist in the implement of the BRAC 1 Youth Precinct Project. These funding partners and grant opportunitites are aimed at the improvement of community health, youth health, increasing active recreational opportunities or the development of regional towns.

UDLA can assist in provision of material to highlight the community and personal health benefits of the project and assist in funding applications.

The main funding and partnership opportunities relevant to this project include:

- Australia Council - Community Partnerships : www.australiacouncil.gov.au
- BUPA Health Foundation Grants Program: www.bupa.com.au
- Commonwelath Bank Staff Community Fund: www.commbank.com.au
- Community Business Bureau (CBB) Community Development Grants: www.cbb.com.au
- Department of Local Government and Communities: Youth Activities Grants: www.communitieswa.gov.au/grants
- Department of Sports and Recreation: www.dsr.wa.gov.au
- Foundation for Rural and Regional Renewal Grants: www.frrr.org.au
- Harold Mitchell Foundation www.haroldmitchellfoundation
- Healthway Aboriginal Health Project: www.healthway.wa.gov.au
- Healthway Health Promotion Project Grants and Sport and Racing sponsorship www.healthway.wa.gov.au
- Lotterywest - Community spaces outdoor www.lotterywest.wa.gov.au/grants
- Lotterywest - Trails: www.lotterywest.wa.gov.au/grants/grant-types/trails
- RAC Sponsorship - Community Partnerships: www.rac.com.au
- Telstra Foundation Social Innovation www.telstrafoundation.com

A number of local parties expressed interest in actively participating in the construction and maintenance of various aspects of the project.

It is recommended that a Youth Precinct Action Group be established to further define roles and responsibilities.



4.0 APPENDICES

APPENDIX 1 - WORKSHOP 1 PRESENTATION

APPENDIX 2 - WORKSHOP 1 MINUTES

APPENDIX 3 - WORKSHOP 2 PRESENTATION

APPENDIX 4 - WORKSHOP 2 MINUTES