



VISION OF COUNCIL

"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our unique natural and built environment."

AGENDA

FOR THE

ANNUAL ELECTORS MEETING

14 DECEMBER 2017

OUR VISION

"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our unique natural and built environment."

OUR MISSION

"To deliver affordable and quality Local Government services."

CORE VALUES OF THE SHIRE

The core values that underpin the achievement of the mission will be based on a strong customer service focus and a positive attitude:

Communication

Integrity

Respect

Innovation

Transparency

Courtesy

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

SHIRE OF BROOME
ANNUAL ELECTORS MEETING
THURSDAY 14 DECEMBER 2017
INDEX – AGENDA

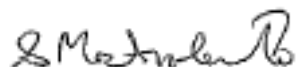
| | | |
|----|---------------------------------------|---|
| 1. | OFFICIAL OPENING AND ATTENDANCE | 5 |
| 2. | ANNUAL MEETING OF ELECTORS | 5 |
| 3. | SHIRE PRESIDENT REPORT | 5 |
| 4. | ANNUAL REPORT | 5 |
| 5. | GENERAL BUSINESS | 5 |
| 6. | MEETING CLOSURE..... | 5 |

NOTICE OF MEETING

Dear Council Member,

The next Annual Electors Meeting of the Shire of Broome will be held on Thursday, 14 December 2017 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 4.00pm.

Regards



S MASTROLEMBO
Chief Executive Officer

03/11/2017

1. OFFICIAL OPENING AND ATTENDANCE**2. ANNUAL MEETING OF ELECTORS**

Section 5.27 of the *Local Government Act 1995* requires a general meeting of electors to be held once every financial year. As prescribed by Regulation 15 of the *Local Government (Administration) Regulations 1996*, the purpose of the meeting is to discuss the annual report for the previous financial year and then any other general business.

The procedures for a general meeting of electors are set out in Sections 5.26–5.33 of the *Local Government Act 1995* (Attachment 1) and Regulations 15–18 of the *Local Government (Administration) Regulations 1996* (Attachment 2).

3. SHIRE PRESIDENT REPORT

The former Shire President's report is contained on page 4 of the Shire of Broome Annual Report for the financial year 2016/2017.

RECOMMENDATION:

That the former Shire President's 2016/2017 report be received.

4. ANNUAL REPORT

The Shire of Broome Annual Report for the financial year 2016/2017 is available on the Shire of Broome website at the following link: [Shire of Broome Annual Report 2016/2017](#)

Supplementary Information

A copy of the previous Annual Electors Meeting Minutes held on 15 December 2016, are available on the Shire of Broome website at the following link: [Minutes – Annual Electors Meeting 15 December 2016](#)

The Ordinary Meeting of Council held on 23 February 2017 where Council dealt with the Minutes of the Annual Electors Meeting held on the same date, are available at the following link: [Minutes - Ordinary Meeting of Council 23 February 2017](#)

RECOMMENDATION:

That the Shire of Broome Annual Report for the financial year ended 30 June 2017 be received.

5. GENERAL BUSINESS**6. MEETING CLOSURE**

ATTACHMENT 1: Subdivision 4 — Electors' meetings, Division 2, Part 5, Local Government Act 1995**5.26. Term used: electors**

In this Subdivision —

electors includes ratepayers.

5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

5.29. Convening electors' meetings

- (1) The CEO is to convene an electors' meeting by giving —
 - (a) at least 14 days' local public notice; and
 - (b) each council member at least 14 days' notice,of the date, time, place and purpose of the meeting.
- (2) The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.

5.30. Who presides at electors' meetings

- (1) The mayor or president is to preside at electors' meetings.
- (2) If the circumstances mentioned in section 5.34(a) or (b) apply the deputy mayor or deputy president may preside at an electors' meeting in accordance with that section.
- (3) If the circumstances mentioned in section 5.34(a) or (b) apply and —
 - (a) the office of deputy mayor or deputy president is vacant; or
 - (b) the deputy mayor or deputy president is not available or is unable or unwilling to perform the functions of mayor or president,

then the electors present are to choose one of the councillors present to preside at the meeting but if there is no councillor present, able and willing to preside, then the electors present are to choose one of themselves to preside.

5.31. Procedure for electors' meetings

The procedure to be followed at, and in respect of, electors' meetings and the methods of voting at electors' meetings are to be in accordance with regulations.

5.32. Minutes of electors' meetings

The CEO is to —

- (a) *cause minutes of the proceedings at an electors' meeting to be kept and preserved; and*
- (b) *ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.*

5.33. Decisions made at electors' meetings

- (1) *All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —*
 - (a) *at the first ordinary council meeting after that meeting; or*
 - (b) *at a special meeting called for that purpose,**whichever happens first.*
- (2) *If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

ATTACHMENT 2: Part 3 — Electors' meetings, Local Government (Administration) Regulations 1996**15. Matters to be discussed at general meeting (Act s. 5.27(3))**

For the purposes of section 5.27(3), the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

17. Voting at meeting (Act s. 5.31)

- (1) Each elector who is present at a general or special meeting of electors is entitled to one vote on each matter to be decided at the meeting but does not have to vote.*
- (2) All decisions at a general or special meeting of electors are to be made by a simple majority of votes.*
- (3) Voting at a general or special meeting of electors is to be conducted so that no voter's vote is secret.*

18. Procedure at meeting (Act s. 5.31)

Subject to regulations 15 and 17, the procedure to be followed at a general or special meeting of electors is to be determined by the person presiding at the meeting.