



MISSION AND VALUES OF COUNCIL

"A Sustainable Community that is inclusive, attractive, healthy and pleasant to live in, that uses our land so as to preserve our history and environment, respects the rights and equality of our citizens and manages our future growth wisely."

MINUTES

OF THE

ANNUAL ELECTORS MEETING

14 DECEMBER 2017

OUR VISION

"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our unique natural and built environment."

OUR MISSION

"To deliver affordable and quality Local Government services."

CORE VALUES OF THE SHIRE

The core values that underpin the achievement of the mission will be based on a strong customer service focus and a positive attitude:

Communication

Integrity

Respect

Innovation

Transparency

Courtesy

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

SHIRE OF BROOME
ANNUAL ELECTORS MEETING
THURSDAY 14 DECEMBER 2017
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1. OFFICIAL OPENING AND ATTENDANCE

The Chairperson welcomed members and electors, and declared the meeting open at 4.02pm.

Attendance: Cr H Tracey Shire President
 Cr C Marriott
 Cr P Matsumoto
 Cr C Mitchell
 Cr B Rudeforth

Leave of Absence: Nil

Apologies: Cr D Male Deputy Shire President
 Cr M Fairborn
 Cr E Foy
 Cr W Fryer

Officers: Mr S Mastrolembo Acting Chief Executive Officer
 Mr J Watt Director Corporate Services
 Ms A Nugent Director Development and Community
 Mr S Harding Director Infrastructure
 Ms R Piggitt Manager Governance
 Mr S Penn Media and Promotions Officer
 Ms V Glanville Senior Administration and Governance Officer
 Mr P Smith Manager Information Services

Public Gallery: Glenn Cordingley Broome Advertiser
 Jakeb Waddell Broome Advertiser

2. ANNUAL MEETING OF ELECTORS

The Chairperson outlined the process for the Annual Electors Meeting.

Section 5.27 of the *Local Government Act 1995* requires a general meeting of electors to be held once every financial year. As prescribed by Regulation 15 of the *Local Government (Administration) Regulations 1996*, the purpose of the meeting is to discuss the annual report for the previous financial year and then any other general business.

The procedures for a general meeting of electors are set out in Sections 5.26–5.33 of the *Local Government Act 1995* (Attachment 1) and Regulations 15–18 of the *Local Government (Administration) Regulations 1996* (Attachment 2).

3. SHIRE PRESIDENT REPORT

The Chairperson read aloud the former Shire President's report which is contained on page 4 of the Shire of Broome Annual Report for the financial year 2016/2017.

MOTION:

Moved: Cr C Mitchell

Seconded: Cr B Rudeforth

That the 2016/2017 former Shire President's report be received.

CARRIED UNANIMOUSLY

4. ANNUAL REPORT

The Shire of Broome Annual Report for the financial year 2016/2017 is available on the Shire of Broome website at the following link: [Shire of Broome Annual Report 2016/2017](#)

Supplementary Information

A copy of the previous Annual Electors Meeting Minutes held on 15 December 2016, are available on the Shire of Broome website at the following link: [Minutes – Annual Electors Meeting 15 December 2016](#)

The Ordinary Meeting of Council held on 23 February 2017, where Council dealt with the Minutes of the Annual Electors Meeting, are available at the following link: [Minutes - OMC 23 February 2017](#)

MOTION:

Moved: Cr C Marriott **Seconded: Cr C Mitchell**

That the Shire of Broome Annual Report for the financial year ended 30 June 2017 be received.

CARRIED UNANIMOUSLY

5. GENERAL BUSINESS

Nil.

6. MEETING CLOSURE

There being no further business the Chairman declared the meeting closed at 4.10pm.

ATTACHMENT 1: Subdivision 4 — Electors' meetings, Division 2, Part 5, Local Government Act 1995

5.26. Term used: electors

*In this Subdivision —
electors includes ratepayers.*

5.27. Electors' general meetings

- (1) *A general meeting of the electors of a district is to be held once every financial year.*
- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*
- (3) *The matters to be discussed at general electors' meetings are to be those prescribed.*

5.29. Convening electors' meetings

- (1) *The CEO is to convene an electors' meeting by giving —*
 - (a) *at least 14 days' local public notice; and*
 - (b) *each council member at least 14 days' notice,**of the date, time, place and purpose of the meeting.*
- (2) *The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.*

5.30. Who presides at electors' meetings

- (1) *The mayor or president is to preside at electors' meetings.*
- (2) *If the circumstances mentioned in section 5.34(a) or (b) apply the deputy mayor or deputy president may preside at an electors' meeting in accordance with that section.*
- (3) *If the circumstances mentioned in section 5.34(a) or (b) apply and —*
 - (a) *the office of deputy mayor or deputy president is vacant; or*
 - (b) *the deputy mayor or deputy president is not available or is unable or unwilling to perform the functions of mayor or president,*

then the electors present are to choose one of the councillors present to preside at the meeting but if there is no councillor present, able and willing to preside, then the electors present are to choose one of themselves to preside.

5.31. Procedure for electors' meetings

The procedure to be followed at, and in respect of, electors' meetings and the methods of voting at electors' meetings are to be in accordance with regulations.

5.32. Minutes of electors' meetings

The CEO is to —

- (a) cause minutes of the proceedings at an electors' meeting to be kept and preserved; and*
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.*

5.33. Decisions made at electors' meetings

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —*
 - (a) at the first ordinary council meeting after that meeting; or*
 - (b) at a special meeting called for that purpose,**whichever happens first.*
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*