



KIMBERLEY REGIONAL GROUP Meeting

UNCONFIRMED MINUTES

1:30PM, 31 JULY 2018

Mercure Hotel, Perth

SHIRE OF BROOME
KIMBERLEY REGIONAL GROUP
TUESDAY 31 JULY 2018
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**MINUTES OF THE KIMBERLEY REGIONAL GROUP OF THE SHIRE OF BROOME,
HELD IN THE MERCURE HOTEL, PERTH, ON TUESDAY 31 JULY 2018, COMMENCING
AT 1:30PM.**

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman welcomed Members and Officers and declared the meeting open at 2:28pm.

2. RECORD OF ATTENDANCE / APOLOGIES

ATTENDANCE:

Cr Geoff Haerewa	Shire of Derby West Kimberley
Cr Paul White	Shire of Derby West Kimberley
Cr Chris Mitchell	Shire of Broome
Cr Harold Tracey	Shire of Broome
Sam Mastrolembo	Shire of Broome
James Watt	Shire of Broome
Cr David Menzel	Shire of Wyndham East Kimberley
Cr Judy Farquhar	Shire of Wyndham East Kimberley
Carl Askew	Shire of Wyndham East Kimberley
Cr Malcolm Edwards	Shire of Halls Creek
Cr Chris Loessl	Shire of Halls Creek
Cr Virginia O'Neil	Shire of Halls Creek
Cr Rosemary Stretch	Shire of Halls Creek
Steven Deckert	Shire of Halls Creek
Jeff Gooding	Kimberley Development Commission
Joanne Burgess	WALGA Executive Manager People and Place
Gerard Neesham	Clontarf
Doug Harris	Clontarf
Supt Allan Adams	WA Police
Peter Minchin	Racing & Gaming
Neil Thomson	ATEA Consulting
Debra Goostrey	ATEA Consulting

APOLOGIES:

Cr Tony Chafer	Shire of Wyndham East Kimberley
Greg Hayes	WALGA Roadwise
Natasha Maher	Australia's North West

Kelly McIntyre	Department of Communities
David Price	Shire of Christmas Island
Cr Gordon Thomson	Shire of Christmas Island
Cr Kee Heng Foo	Shire of Christmas Island
Stephen Gash	Shire of Derby West Kimberley
Cr Chris Kloss	Shire of Derby West Kimberley
Joanne Soderlund	Shire of Cocos (Keeling) Islands
Cr Tony Lacy	Shire of Cocos (Keeling) Islands
Cr Seriwati Iku	Shire of Cocos (Keeling) Islands

3. DECLARATION OF INTERESTS

Financial Interest

Nil

Impartiality Interest

Nil

Proximity Interest

Nil

4. CONFIRMATION OF MINUTES

KIMBERLEY REGIONAL GROUP RESOLUTION:
(RECOMMENDATION)

That the Minutes of the Kimberley Regional Group held on 5 July 2018, as published and circulated, be confirmed as a true and accurate record of that meeting.

Moved: Geoff Haerewa Seconded: Malcolm Edwards
For: 4 Against: 0

5. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

6. PRESENTATIONS FROM REPRESENTATIVES

6.1 WESTERN AUSTRALIAN POLICE

Allan Adams (Superintendent of Police – Kimberley District)

Alcohol Restrictions/Kimberley Youth Incarceration/Detention Centre/Update Youth Forum

6.2 CLONTARF FOUNDATION

Gerard Neesham (CEO)
Doug Harris (Partnerships Manager)
Evolution/Vision of Clontarf

6.3 KIMBERLEY REGIONAL LIQUOR RESTRICTIONS DISCUSSION

Peter Minchin/Kimberley Zone

6.4 TANAMI ROAD BUSINESS CASE UPDATE

ATEA Consulting

6.5 REVIEW OF KIMBERLEY REGIONAL BUSINESS PLAN

ATEA Consulting

6.6 WALGA UPDATE

Joanne Burgess, Executive Manager People & Place

7. REPORTS FROM REPRESENTATIVES

7.1 WALGA ROADWISE

Attachments

- 1. Attachment 1

7.2 REGIONAL DEVELOPMENT AUSTRALIA

Chris Mitchell

7.3 KIMBERLEY DEVELOPMENT COMMISSION

Jeff Gooding

It was noted by Cr Harold Tracey from the Shire of Broome that the Kimberley Regional Group Chair, Chris Mitchell, was being awarded with life membership of WALGA as part of the 2018 Local Government Honours Program. The group congratulated Cr Mitchell on receiving this accolade.

Cr Harold Tracey and Sam Mastrolembo left the meeting at 4:30pm.

8. REPORTS FROM KIMBERLEY COUNTRY ZONE

Nil.

9. REPORTS FROM KIMBERLEY REGIONAL GROUP

9.1 KIMBERLEY REGIONAL GROUP FINANCIAL ACTIVITY REPORT JUNE 17/18

LOCATION/ADDRESS:	Kimberley Region
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Director Corporate Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	17 July 2018

SUMMARY: This report recommends that the Kimberley Regional Group adopt the Financial Activity Report for the period ended 30 June 2018.

BACKGROUND

Previous Considerations

Nil

COMMENT

As at the 30 June 2018, the Kimberley Regional Group have a surplus of \$293,691.

	Budget Income	Budget Expenditure	Actual Income	Actual Expenditure
Opening Surplus carry forward	(153,109)	0	(153,109)	0
Member Contributions	(220,000)	0	(220,038)	0
Regional Project Manager	0	142,000	0	84,402
Other Employment Expenses	0	0	0	6,219
Vehicle Expenses	0	18,244	0	5,518
Forums & Conferences	0	2,500	0	1,758
Kimberley Zone & RCG Meeting Expenses	0	52,000	0	17,643
Reimbursement of Kimberley Zone & RCG Meeting Expenses	(48,000)	0	(10,276)	0
Meeting Expenses	0	7,000	0	2,226
Reimbursement of Meetings	(3,000)	0	0	0
Legal advice	0	5,000	0	0
Audit Fees	0	5,000	0	4,500
Office Expenses	0	10,569	0	8,789
IT Support	0	1,000	0	188
Sundry Expenses	0	1,000	0	0
Training & Development	0	11,700	0	32,720
Kimberley Waste Management Plan	0	14,710	0	0
Savannah Way Membership	0	5,000	0	5,000
Land Tenure Policy Implementation	0	13,388	0	13,388

Chairperson.....Date.....

Interest on Reserve	(10,000)	0	(7,618)	0
Grants to Kimberley Zone	0	0	(85,000)	0
OPERATING TOTAL	(281,000)	289,111	(322,932)	182,350
Surplus / Deficit Carry Forward		8,111		(140,582)
TOTAL Surplus Carry Forward with Carryover		(144,998)		(293,691)

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 1996

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

(b) budget estimates to the end of the month to which the statement relates; and

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

(b) an explanation of each of the material variances referred to in subregulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit.

- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

These are detailed above.

STRATEGIC IMPLICATIONS

Governance Goal – A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Effective engagement with Aboriginal governance structures

Recognition of Kimberley Local Government issues and opportunities

Alignment and integration of regional and local priorities for member Councils.

Natural Environment Goal – Responsible management of the environment:

Secure quality water supply

Integrated waste management

Reuse of waste water

Recognition of significant heritage areas.

Built Environment Goal – Improved and secure transport, communications, community and essential services:

Liveable towns supporting regional communities

Improved regional arterial road network, ports and airports

Adequate land supply

High standard of infrastructure planning

Reliable and adequate power and communications.

Community Goal – A vibrant community based on equity, inclusion and opportunity for all:

Innovative and joined up approach to housing development, ownership and design through community participation

Improved Kimberley regional outcomes in health

Improved Kimberley regional outcomes in education

Greater participation in the community and workforce

Better alcohol management across the Kimberley.

Economy Goal – A sustainable and diverse economy:

Generational advantage that captures the wealth for the region

Improved outcomes in employment

Sustainable tourism market and tourism experiences

Sustainable primary industries

Energy sustainability

Sustainable Local Government revenue

Improved regional infrastructure

VOTING REQUIREMENTS

Simple Majority

KIMBERLEY REGIONAL GROUP RESOLUTION:
(REPORT RECOMMENDATION)

That the Kimberley Regional Group adopts the Financial Activity Report for the period ended 30 June 2018.

Moved: Geoff Haerewa

Seconded: Malcolm Edwards

For: 4 Against: 0

Attachments

Nil

9.2 KIMBERLEY REGIONAL GROUP MEETING RESOLUTION STATUS REPORT	
LOCATION/ADDRESS:	Kimberley Region
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Director Corporate Services
CONTRIBUTOR/S:	Waste Coordinator Executive Assistant to the CEO Manager Community and Economic Development
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	16 July 2018

SUMMARY:
 This report provides the outstanding resolution status report from previous Kimberley Regional Group meetings.


BACKGROUND



Previous Considerations



Kimberley Regional Group Meeting 24 February 2017	Item 9.1
Kimberley Regional Group Meeting 28 April 2017	Item 9.1
Kimberley Regional Group Meeting 30 June 2017	Item 9.1
Kimberley Regional Group Meeting 31 July 2017	Item 9.1
Kimberley Regional Group Meeting 1 September 2017	Item 9.1
Kimberley Regional Group Meeting 21 November 2017	Item 10.1
Kimberley Regional Group Meeting 5 March 2018	Item 9.1
Kimberley Regional Group Meeting 30 April 2018	Item 9.1
Kimberley Regional Group Meeting 2 July 2018	Item 9.1


COMMENT

This report has been established to ensure proactive completion of meeting resolution items in a timely manner. The following meeting resolutions are outstanding:

KRG - 24 February 2017 – Halls Creek			
Zone/ KRG	Title	Resolution & Actions	Status
KRG	9.3 Takeaway Alcohol Management System Update	Resolution That the Kimberley Regional Group; 1. Notes the MOU extension period regarding the Kununurra Wyndham Takeaway Alcohol Management System use; 2. Refer the matter back to the CEO group to scope up a proposal for a regional solution and seek external funding opportunities.	Outstanding 
		Action 1. Noted 2. CEO group to prepare a project scope for	

		<i>regional solution and funding.</i>	
KRG - 30 June 2017 – Broome			
Zone/ KRG	Title	Resolution & Actions	Status
General Business	11.2 Liquid Waste	<p>Resolution</p> <p>The CEO group are to investigate a liquid waste partnership with the Water Corporation.</p> <p><i>Action</i></p> <p>Matter to be discussed at the next Waste TAG.</p> <p>Liquid waste has been included in the Regional Growth Grant Fund application, and information will be gathered as part of the KWRMP process to inform actions and timeline.</p>	<p>Outstanding</p> 
KRG - 21 November 2017 – Darwin			
Zone/ KRG	Title	Resolution & Actions	Status
KRG	10.5 Land Tenure Business Case Update	<p>Resolution</p> <p>That the Kimberley Regional Group:</p> <ol style="list-style-type: none"> 1. Receives the Final Kimberley Land Tenure Policy - Implementation Strategy Report; 2. Note Recommended Actions 1; 3. Note Recommended Actions 2; 4. Take action and write to the Premier, Hon. Ben Wyatt, Hon. Rita Saffioti, Hon MacTiernan and any other relevant Members; and 5. Direct the CEO's to consider commencing work on the proposed changes. <p><i>1. Action</i></p> <p><i>2. Noted</i></p> <p><i>3. Noted</i></p> <p><i>4. Action</i></p> <p><i>5. Noted</i></p>	<p>Outstanding</p> 
KRG – 5 March 2018 – Cocos Keeling Islands			
Zone/ KRG	Title	Resolution & Actions	Status
KRG	9.4 KRG Governance Agreement	<p>Resolution</p> <p>That the Kimberley Regional Group:</p> <ol style="list-style-type: none"> 1. Endorse the Kimberley Regional Governance Agreement subject to the Kimberley Regional Group CEO's: <ol style="list-style-type: none"> a. Reviewing and updating the recital section; and b. Ensuring there is flexibility for additional membership of the Group without limiting any project endorsement decisions. 2. Request the Secretariat forward a copy of the Kimberley Regional Group Strategic Community Plan and Regional Business Plan to the Shire of Christmas Island and the Shire of Cocos Keeling Islands; and 3. Request the Secretariat officially invite the 	Complete

		Shire of Christmas Island and the Shire of Cocos Keeling Islands to join the Kimberley Regional Group.	
		<i>Action</i> 1. Complete; 2. Complete; 3. Complete.	
KRG – 2 July 2018 – Video Conference			
Zone/ KRG	Title	Resolution & Actions	Status
KRG	9.3 Kimberley Zone / Kimberley Regional Group Executive Officer	Resolution That the Kimberley Regional Group: 1. Adopts the recommendation to award a 2-year contract to ATEA Consulting to a maximum contract value of \$174,570.00 subject to any required minor variations as per the confidential evaluation report for RFQ18/40 Executive Officer Consultancy Services as contained in Attachment 2; 2. Authorises the Secretariat in collaboration with the Kimberley Regional Group Chief Executive Officer’s to develop and negotiate performance-based contract outcomes with the successful proponent; and 3. Authorises the Secretariat to sign any documents required to enact the contract, subject to any minor variations.	In progress 
		<i>Action</i> 1. Noted; 2. In progress; 3. In progress.	
KRG	9.4 Regional Waste TAG Minutes	Resolution That the Kimberley Regional Group: 1. Receives the minutes from the Regional Waste TAG held 6 April 2018; and 2. Requests the Secretariat to undertake a formal RFQ process for consultancy services to undertake a desktop review of the Kimberley Regional Waste Management Plan (KRWP). 3. Endorse ASK as the preferred supplier to undertake a desktop review of the KRWMP as per RFQ 18-54; and 4. Authorise the secretariat to sign any documents required to enact the contract subject to any minor variations; and 5. Requests the secretariat to prepare the 2018/19 KRG budget inclusive of a \$19,734 allocation for this budget.	In progress 
		<i>Action</i> 1. Noted; 2. RFQ process for consultancy services	

		<p><i>completed;</i></p> <p>3. <i>Engage preferred supplier for update of the KRWMP.</i></p> <p>4. <i>Complete</i></p> <p>5. <i>Complete.</i></p>	
KRG	9.5 Position Statement on a Regional Approach to Alcohol Management	<p>Resolution</p> <p>That the Kimberley Regional Group:</p> <p>1. Endorses in principle the Position Statement on a Regional Approach to Minimum Alcohol Restrictions in the Kimberley as detailed in Attachment 9.5 (c) and circulated out of session.</p> <p>2. Requests the Secretariat of the Kimberley Regional Group to liaise with the Department of Racing, Gaming and Liquor and other State Government representatives by:</p> <p>a. Providing the Position Statement on a Regional Approach to Minimum Alcohol Restrictions as per Attachment 9.5 (c).</p> <p>b. Requesting the Department of Racing, Gaming and Liquor to undertake community and industry consultation across the Kimberley to seek feedback prior to the finalisation of any alcohol restrictions.</p> <p>c. Advocating for the State Government to fund appropriate support services to accompany the introduction of any alcohol restrictions.</p> <p>d. Requesting the State Government to fund and implement a Takeaway Alcohol Management System (TAMS) across the Kimberley region.</p> <p>3. Notes that endorsing the Position Statement on a Regional Approach to Minimum Alcohol Restrictions in the Kimberley as detailed in Attachment 9.5 (c) does not prevent individual towns or communities within the region from adopting a more restrictive approach to alcohol management with endorsement from the Department of Racing, Gaming and Liquor.</p>	<p>In progress</p> 
		<p><i>Action</i></p> <p>1. <i>Noted;</i></p> <p>2. <i>In progress;</i></p> <p>3. <i>Noted</i></p> <p><i>Items to be forwarded to ATEA Consulting to progress in correspondence with the relevant State Government representatives.</i></p>	

CONSULTATION/STAKEHOLDERS

Nil.

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The Resolution Status Report contains financial implications however they do not record discussion on funding applications which may lead to further financial implications in the future. Where financial implications are relevant these will be presented to the Kimberley Regional Group meetings for approval.

STRATEGIC IMPLICATIONS

Governance Goal – A collaborative group demonstrating strong regional governance:

Secure funding for regional initiatives

Recognition of Kimberley Local Government issues and opportunities

Alignment and integration of regional and local priorities for member Councils.

Natural Environment Goal – Responsible management of the environment:

Integrated waste management

Reuse of waste water

Built Environment Goal – Improved and secure transport, communications, community and essential services:

Liveable towns supporting regional communities

High standard of infrastructure planning

Community Goal – A vibrant community based on equity, inclusion and opportunity for all:

Better alcohol management across the Kimberley.

Economy Goal – A sustainable and diverse economy:

Improved regional infrastructure

VOTING REQUIREMENTS

Simple Majority

KIMBERLEY REGIONAL GROUP RESOLUTION:
(REPORT RECOMMENDATION)

That the Kimberley Regional Group:

- 1. Notes the outstanding Resolution Status Report; and*
- 2. Authorises the Secretariat to proceed with co-ordinating the finalisation of outstanding action items arising from meeting resolutions.*

Moved: Geoff Haerewa

Seconded: David Menzel

For: 4 Against: 0

Attachments

Nil

9.3 KIMBERLEY ZONE / KIMBERLEY REGIONAL GROUP BUDGET 2018/19

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	RK.03.05
AUTHOR:	Director Corporate Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	12 July 2018

SUMMARY: This report presents the proposed 2018/19 Kimberley Zone of WALGA and Kimberley Regional Group budget for approval.

BACKGROUND

Previous Considerations

Nil.

COMMENT

The Secretariat has prepared a Draft Kimberley Regional Group (KRG) 2018/19 Budget which outlines proposed income and expenditure and indicates a deficit position of \$309 for the year ending June 30, 2019.

In considering the Draft KRG 2018/19 Budget members should note the estimated \$293,691 carryover surplus from the 2017/18 year. It is for members consideration to allocate the surplus funds to projects and / or reduce the required member contribution in 2018/19.

Draft KRG 2018/19 Budget

The Draft 2018/19 Budget (Attachment 1) has been developed with regard to historical expenditure while also taking into account changes in service delivery methods and marginal increases in local government CPI.

From an operational perspective the major components of the Draft Budget include:

- The change from a full time Project Manager to an Executive Officer Consultancy significantly reduced operating expenditure and removed the need for associated costs such as vehicle and office leases, training and development and workers compensation. Costs associated with executive and administrative consultancy services total \$87,285, a \$92,247 saving over budgeted 2017/18 employment costs. It is proposed that these savings are redirected across nominated projects.
- The Kimberley Zone will host the Joint Kimberley NT Forum in Broome during December 2018. A conservative approach has been taken with \$20,000 in expense and \$16,000 in reimbursements (attendance fees, corporate sponsorships etc.) budgeted.

- In addition to the Joint Kimberley NT Forum the Zone will also host the Kimberley Pilbara Forum in 2019. Details are yet to be formalised however an estimated expense of \$30,000 has been budgeted along with corresponding reimbursements of \$25,000.
- Total meeting costs inclusive of the two events above amount to \$78,000 with \$63,000 of corresponding reimbursements.
- \$15,000 has been budgeted to facilitate a full review of the Zone Strategic Community Plan and Regional Business Plan. In addition to renewing the plans this process will be designed to prioritise a small number of initiatives for action throughout the following 12 months.
- Member contributions have been slightly reduced to \$53,000, however members may consider further reducing this commitment given the expected \$293,691 end of year surplus for 2017/18.
- No “seed fund” contribution has been budgeted however it has been proposed that \$75,000 of surplus funds are used to fund projects identified in the Regional Business Plan (these projects are listed below as funded by KRG surplus). Should the group support the proposed allocations the available surplus will be reduced to \$218,691.

Projects

Proposed projects contained within the Draft 2018/19 Budget include:

- 0405234 – Volunteering Strategy Stage 2 (\$65,000 – 100% grant funded)
- 0405235 – Alcohol Management Initiatives (\$30,000 – 100% grant funded)
- 0405236 – Procurement Improvement Program (\$100,000 – 50% grant funded)
- 0405237 – ICT & Office 365 Improvements (\$10,000)
- 0405238 – Kimberley Waste Management Plan (\$19,734 – \$14,710 17/18 carryover)
- 0405239 – Kimberley Land Tenure Implementation Plan (\$5,000)
- 0405240 – Kimberley Regional Education / Training Business Case (\$25,000 – KRG surplus)
- 0405241 – Savannah Way Business Case Implementation Plan (\$25,000 – KRG surplus)
- 0405242 – Liquid Waste Business Case (\$25,000 – KRG surplus).

0405234 – Volunteering Strategy Stage 2

The group has received a \$65,000 Department of Communities grant to facilitate the second stage of the Kimberley Volunteering Strategy. This stage will inform the development of the strategy and action plan to ensure services are meeting the needs of the regions volunteers.

Stage 2 comprises of 5 project phases which must be completed by July 31, 2019:

- Phase 1 Environmental Scan (\$2,500)
- Phase 2 Workshops (\$15,000)
- Phase 3 Develop Strategy (\$15,000)
- Phase 4 Develop Action Plan (\$7,500)
- Phase 5 Shire Capacity Building (\$25,000).

0405235 – Alcohol Management Initiatives

\$30,000 has been budgeted to progress the groups desire to implement regional alcohol harm minimisation initiatives that support the groups strategic outcomes such as improving health, safety, tourism and economic development.

Grant funding will be sought from Federal and State government to support the implementation of alcohol management frameworks including the Takeaway Alcohol Management System, Banned Drinkers Register and wrap around support services.

0405236 – Procurement Improvement Program

Outcome 1.1 within the Strategic Community Plan recognises the need for effective governance protocols and efficient business practices that support regional development. Following the Regional Business Plan desktop review, procurement was identified as an area that each member local government was interested in improving in line with this regional outcome.

\$100,000 has been included within the 2018/19 budget to support procurement improvement initiatives including:

1. The purchase of Procurement Spend Analysis Software to be implemented at each member local government (\$25,000). This will improve purchasing trend analysis and streamline manual procurement reporting processes.
2. Membership of a leading practice procurement improvement program (\$75,000) designed to assess capabilities, develop improvement plans and provide professional procurement advice and mentoring to facilitate capacity building amongst member Councils.

In conjunction these investments will improve compliance with relevant purchasing legislation, increasing internal business process and systems efficiency and significantly reduce individual member risks in regard to procurement.

0405237 – ICT & Office 365 Improvements

The Secretariat utilises a Microsoft SharePoint based records system which has significant capabilities that are currently not being maximised. \$10,000 has been budgeted to implement functionality within the current environment to streamline record keeping and collaboration amongst members.

0405238 – Kimberley Waste Management Plan

\$14,710 was budgeted in the 2017/18 budget to develop a regional waste management plan. This project is underway however a further \$5,024 is required. The unspent allocation from 2017/18 will be carried over into the 2018/19 financial year and allocated against this project.

0405239 – Kimberley Land Tenure Implementation Plan (\$5,000)

A nominal \$5,000 amount has been allocated to continue progressing outcomes from the Land Tenure Implementation Plan. This will include the development of an engagement and lobbying plan to ensure that the plan outcomes are being communicated effectively.

0405240 – Kimberley Regional Education / Training Business Case (\$25,000 – KRG surplus)

The Regional Business Plan identifies the development of a business case for regional educational “centres of excellence”. It is proposed to utilise \$25,000 of the KRG surplus to fund this initiative.

0405241 – Savannah Way Business Case Implementation Plan (\$25,000 – KRG surplus)

The Savannah Way Business Case identifies several strategies to unlock the full tourism potential of the region. It is proposed to utilise \$25,000 of the KRG surplus to fund the development of various supporting business cases to ensure that the tourism benefits are maximised.

0405242 – Liquid Waste Business Case (\$25,000 – KRG surplus).

Strategy 2.2.2 within the Regional Business Plan identifies the progress of regional liquid waste infrastructure. It is proposed to utilise \$25,000 of the KRG surplus to fund this project.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The budget is the primary financial plan for the 2018/19 financial year. The intention is that a budget will be balanced such that all expenditures are matched by revenues. The budget is presented as a balanced budget.

A WALGA preferred auditor will be engaged to prepare the independent Annual Audit for the Kimberley Zone Secretariat and Kimberley Regional Group for the year ending 30 June 2019.

The proposed Draft Kimberley Regional Group 2018/19 Budget details discussion on funding applications, which may lead to further financial implications in the future. Where financial implications are relevant these will be presented to the zone meetings for approval.

STRATEGIC IMPLICATIONS**Governance Goal – A collaborative group demonstrating strong regional governance:**

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Recognition of Kimberley Local Government issues and opportunities

Alignment and integration of regional and local priorities for member Councils.

Natural Environment Goal – Responsible management of the environment:

Integrated waste management

Reuse of waste water

Built Environment Goal – Improved and secure transport, communications, community and essential services:

Liveable towns supporting regional communities

Improved regional arterial road network, ports and airports

High standard of infrastructure planning

Community Goal – A vibrant community based on equity, inclusion and opportunity for all:

Improved Kimberley regional outcomes in education

Better alcohol management across the Kimberley.

Economy Goal – A sustainable and diverse economy:

Sustainable tourism market and tourism experiences

Improved regional infrastructure

VOTING REQUIREMENTS

Absolute Majority

KIMBERLEY REGIONAL GROUP RESOLUTION:
(REVISED REPORT RECOMMENDATION)

That the Kimberley Regional Group:

- 1. Endorse the 2018/19 Kimberley Regional Group Budget;*
- 2. Support the development of a business case for the Tanami Road; and*
- 3. Request the Secretariat provide a proposed budget amendment for the Tanami Road Business Case at the next meeting.*

Moved: Geoff Haerewa **Seconded:** David Menzel

For: 4 Against: 0
(ABSOLUTE MAJORITY REQUIRED)

Attachments

1. Draft Kimberley Regional Group Budget 2018/19

10. CORRESPONDENCE

Nil.

11. GENERAL BUSINESS

- 11.1 District Emergency Management Committee – Wyndham Emergency Response Centre (Chris Mitchell)
Shire of Wyndham East Kimberley – risk analysis has been undertaken and it is considered that the cost associated with achieving “cyclone” rating for the Wyndham centre outweighs the community benefit. Council has alternate cyclone management arrangements for Wyndham however is comfortable that the centre can still operate as an evacuation centre if required.

- 11.2 Cattle on roads (Geoff Haerewa)
The issue of cattle on roads impeding safety of road users was raised by the Shire of Derby West Kimberley. The group requested that Emma White, CEO of the Kimberley Pilbara Cattlemen’s Association to discuss preventative measures.

2. MEETING CLOSURE

The Chairman declared the meeting closed at 4:49pm.