

Boat Harbour Advisory Group Minutes

Date: 12 November 2018
Venue: Shire of Broome Function Room
Time: 10:00am

Attendees:	Harold Tracey (Chair)	Shire of Broome	
	James Holder	Department of Transport	
	Jo Bruyn	Department of Transport	
	Kevin Schellack (<i>via teleconference</i>)	Kimberley Ports Authority	
	Peter Yu	Nyamba Buru Yawuru	
	Sam Mastrolembo	Shire of Broome	
	Shane Minshull	Broome Fishing Club	
	Steve Jenkins	Department of Transport	
	Jeremy MacMath (observer)	Shire of Broome	
	Tim Bray (observer)	Kimberley Development Commission	
	Wes Franks (observer)	Broome Fishing Club	
	Apologies:	Chad Avenell	Kimberley Marine Tourism Association
		Daren Hutchins (observer)	Department of Transport
Jeff Cooper (observer)		Broome Fishing Club	

Item 1 Welcome, apologies

- The Chairperson opened the meeting at 10:08am and noted apologies.
- The Chairperson requested that information from this meeting is not relayed to the public.

Item 2 Matters arising from previous meeting (*Refer Attachment 1 – Boat Harbour Advisory Group Meeting Minutes 7 August 2018*)

- Previous minutes from 7 August 2018 were accepted by the Group.

Item 3 Dinosaur Trackways Report Review

Review findings and implications on Safe Boat Harbour

- Jeremy presented the recent findings by Palaeontologist Dr Steve Salisbury.
- If referred to DEE, current design option at Reddell Beach it is likely to be a fatal flaw, based on National Heritage Values protected under the EPBC Act 1999.
- Conserving trackways will open interpretive opportunities and increase tourism within Broome. The Shire to investigate a business case for an interpretative centre in the future.

Discuss way forward- opportunities, constraints, risks

- Investigate co-location of Safe Boat Harbour facilities with KMBS proposal.
- Competing uses at slipway site have been an issue previously so any concerns between KMSB and RBF facilities co locating need to be addressed and resolved through design.
- The Chairperson advised that KMSB location is more suitable than the original Reddell Beach site with opportunity of simpler facilities at the new site and more tourism opportunities at both the new site and the Reddell Beach Site.
- Kevin Schellack advised that KSMB are still preparing a business case and is due to be submitted in March 2019.
- Peter Yu advised that Cultural Heritage Review should be undertaken by Yawuru

Item 4 General Business

Community Engagement Strategy

- DoT requested an update on communications and community engagement.
- Sam Mastrolembro advised that Community engagement needs to be tabled through Council on the preferred location and advised that minutes of all previous minutes have not been tabled and have been added as confidential items within the Councillor Infobulletin.

Project Budget Update (DoT)

- James Holder provided budget update and confirmed \$107,000 has been spent to date. \$70k of project budget has been preserved by DoT internally charging professional fees.
- James Holder mentioned that financially the project is still in a very good position.
- James Holder advised that DoT will liaise directly with Andrew at KSMB.

Review and Confirm Actions (Chair)

1. BBHAG endorsed moving away from the existing Reddell Beach site.
2. BBHAG endorsed investigating further design and co-location opportunities with KSMB.
3. Jeremy to liaise with Peter Yu and send Dinosaur Trackways Report to Peter to outline if any Cultural Heritage issues may arise at KMSB preferred site.
4. Jeremy to advise when community engagement strategy will be available to the public preferably prior to Christmas.

Next Meeting (Chair) - Next meeting to be scheduled early December – date TBA.

Item 5 Meeting Closure 11.04 am

Boat Harbour Advisory Group Minutes

Date: 11 February 2019
Venue: Shire of Broome Function Room
Time: 3:00 pm

Attendees:

Harold Tracey (Chair) <i>(via teleconference)</i>	Shire of Broome
James Holder	Department of Transport
Jo Bruyn	Department of Transport
Jules Bonner	Kimberley Marine Tourism Association
Kevin Schellack	Kimberley Ports Authority
Peter Yu	Nyamba Buru Yawuru
Sam Mastrolembo	Shire of Broome
Scott Baker	Kimberley Ports Authority
Shane Minshull	Broome Fishing Club
Steve Jenkins	Department of Transport
Jeremy MacMath (observer)	Shire of Broome
Tim Bray (observer)	Kimberley Development Commission

Apologies:

Chad Avenell	Kimberley Marine Tourism Group
Wes Franks (observer)	Broome Fishing Club
Daren Hutchins (observer)	Department of Transport
Jeffrey Cooper (observer)	Broome Fishing Club

Item 1 Welcome, apologies

Sam Mastrolembo (Chief Executive Officer) assumed the Chair as Cr Tracey was dialling into the meeting and opened the meeting at 3:03pm.

Item 2 Matters arising from previous meeting

Action: *Jeremy to liaise with Peter Yu and send Dinosaur Trackways Report to Peter to outline if any Cultural Heritage issues may arise at KMSB preferred site.*

Dinosaur Trackways Report has been sent to NBY Officers – plans used to inform the desktop heritage assessment.

Action: *Jeremy to advise when community engagement strategy will be available to the public preferably prior to Christmas.*

Community engagement strategy has been circulated to the group for feedback.

Item 3 Presentation on the KMSB proposal (KMSB)

A.Veder provided the group with a presentation and update on the KMSB proposal.

J.Holder raised the question of what KMSB's thoughts were on co-location with the Safe Boat Harbour.

A.Veder responded that KMSB can see great opportunities that'll come from having the Safe Boat Harbour and KMSB located in the same area. The decision would ultimately lay with the KPA, however KMSB are supportive of this, with the appropriate engineering solution.

J.Holder agreed that it would be a good opportunity for the projects to be collaborative, and asked whether two-way information sharing and design can evolve alongside the KMSB concept.

A.Veder relayed that the commitment is that KMSB are happy to collaborate, however the final answer will come from the engineering process.

J.Holder asked if the boating facility was to push partially in front of hard stand area and whether this could it be an issue for KMSB?

A.Veder advised KMSB would need guidance from the Harbour Master. KMSB are happy with any solution, as long as it doesn't impose operational issues. A technical workshop to flesh out areas for improvement should be arranged.

H.Tracey – it would be worth engaging with engineers to go through preliminary designs. DoT are seeking proposals to progress design work.

S.Mastrolembo confirmed there are great synergies and efficiencies in using a collaborative design approach . This project is a community priority - if a design could be achieved that allows some flexibility in staging it would be preferable to ensure either project could proceed without dependency on the other

Item 4 Project Update (DoT)

- Have reviewed the likely project impacts of the Dinosaur Surveys.
- In the interim DoT have in December 2018 deployed equipment near the proposed location to capture wave and current data that is essential for computer modelling work for the facility.
- Proposals have been sought from marine and coastal engineering consultants to undertake technical coastal investigations and engineering concept development.
- DoT sought BBHAG support to proceed with the engagement of consultants in early March to progress planning and design investigations at this location. Discussion followed that endorsement to proceed is also required from the KPA Board and Shire Council. A substantial percentage of the planning budget will be utilised on the concept development phase, hence broad support for the new location is required.

Item 5 Heritage Update

- **Dinosaur survey (Shire)**
An Item will be going to the February Ordinary Meeting of Council and if endorsed the document will be made public. Dinosaur Coast Management Group are keen to undertake a release of their own and see the decision as a positive one for the community moving forward.
- **KPA access road concept (Shire/KPA/DoT)**
J.Holder identified that the access road route to the boating facility through the Port is a priority issue to be resolved.

K.Schellack advised that from a Port perspective there is in principal support for the proposed location of the Safe Boat Harbour, but this issue needs to go to the Board. KPA would like to see other options for the road access concept as it may impact KPA from developing an area for logistics

KPA's preference would be for the road to follow the coastline around from the Entrance Point area.

Peter Yu advised there may be cultural sensitivities associated with the access road – it would be worth meeting to discuss in detail more.

S.Mastrolembo - the original intent was to realign Kabbarli Road and asked the Port if this was still an option?

It was confirmed that the original proposal was still a possibility, however was no longer the preferred option.

- **Site Heritage Survey (SoB)**

A consultant will be undertaking site Heritage Assessments and will deliver Heritage report. Will go to key sites to determine if there are any concerns that may fall within areas in early March.

Item 6 Community Engagement and Communications (SoB)

S.Mastrolembo advised the Shire are open to feedback from the group on the Engagement Plan and asked whether a spokesperson should be appointed for the project? The group agreed that H.Tracey be the spokesperson for the project.

Item 7 General Business

S.Mastrolembo requested endorsement from the BBHAG to proceed with co-located Safe Boat Harbour facility with KMSB.

The BBHAG endorsed proceeding with co-located site with KMSB.

The BBHAG endorsed the Community Engagement Plan.

- **Review and Confirm Actions (Chair)**

Action: SoB to develop concept plan for road alignment options and forward to K.Schellack ahead of KPA Board meeting on 22 February.

Action: SoB to set up working group comprising of SoB engineers, DoT, KPA, NBY to formalise road alignment

- **Project Budget Update (DoT)**

The Safe Boat Harbour Project has \$1m RFR to undertake planning.

DoT expenditure to date has been \$100k – \$70k was absorbed by DoT last financial year.

Expenditure to date has been on assembling environmental reports and studies.

To date – \$30k has spent from project funds.

Various consultancies including payments for Dinosaur Survey, Heritage Studies and coastal modelling work are pending and are estimated to be approximately \$380k

A business case proposal for Capital Funding will be developed on completion of the planning work.

Item 8 Meeting closed at 4:25pm.