



VISION OF COUNCIL

"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our natural and built environment."

AGENDA

FOR THE

ORDINARY MEETING OF COUNCIL

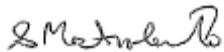
27 FEBRUARY 2020

NOTICE OF MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Broome will be held on Thursday, 27 February 2020 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 5:00 PM.

Regards,



S MASTROLEMBO
Chief Executive Officer

20/02/2020

OUR MISSION

"To deliver affordable and quality Local Government services."

CORE VALUES OF THE SHIRE

The core values that underpin the achievement of the mission will be based on a strong customer service focus and a positive attitude:

**Communication
Respect
Transparency**

**Integrity
Innovation
Courtesy**

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions in section 5.25 of the *Local Government Act 1995* establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Should you require this document in an alternative format please contact us.

Councillor Attendance Register										
Councillor		Cr H Tracey	Cr D Male	Cr E Foy	Cr P Matsumoto	Cr C Mitchell	Cr B Rudeforth	Cr M Fairborn	Cr W Fryer	Cr C Marriott
2018	22 November		LOA	A		LOA		LOA		
2018	13 December		LOA	A				LOA		
2019	28 February			LOA				LOA	R	
2019	28 March				LOA				R	
2019	18 April						A		R	A
2019	30 May (held 4 June)			LOA					R	LOA
2019	27 June			LOA					R	
2019	25 July			A					R	
2019	29 August				LOA				R	
2019	26 September							A	R	
2019	17 October			A				LOA	R	R
Post 2019 Local Government Elections										
Councillor		Cr H Tracey	Cr D Male	Cr E Foy	Cr P Matsumoto	Cr C Mitchell	Cr B Rudeforth	Cr P Taylor	Cr N Wevers	Cr F West
2019	21 November				LOA			LOA		
2019	12 December			LOA						

- **LOA (Leave of Absence)**
- **A (Apologies)**
- **NA (Non Attendance)**
- **R (Resignation)**

SHIRE OF BROOME
ORDINARY MEETING OF COUNCIL
THURSDAY 27 FEBRUARY 2020
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1. OFFICIAL OPENING AND ATTENDANCE

Attendance:

Apologies:

Leave of Absence:

Officers:

Public Gallery:

2. DECLARATIONS OF FINANCIAL INTEREST / IMPARTIALITY**3. PUBLIC QUESTION TIME****4. APPLICATIONS FOR LEAVE OF ABSENCE****5. CONFIRMATION OF MINUTES**RECOMMENDATION:

That the Minutes of the Annual Electors Meeting of Council held on 12 December 2019, as published and circulated, be confirmed as a true and accurate record of that meeting.

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on 12 December 2019, as published and circulated, be confirmed as a true and accurate record of that meeting, subject to noting the inclusion of an additional attachment to item 9.4.2 Stage 2 – Chinatown Revitalisation Project being the Draft Financial Assistance Agreement as circulated to Councillors prior to the meeting.

RECOMMENDATION:

That the Minutes of the Special Meeting of Council held on 19 December 2019, as published and circulated, be confirmed as a true and accurate record of that meeting.

6. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION**7. PETITIONS / DEPUTATIONS**

8. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Under section 5.23 (2)(d) of the *Local Government Act 1995* Council may resolve to move the meeting behind closed doors.

9. REPORTS FROM OFFICERS

9.1 OUR PEOPLE

9.1.1 CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

LOCATION/ADDRESS:	Shire of Broome
APPLICANT:	Nil
FILE:	PLA102
AUTHOR:	Chinatown Place Activation Coordinator
CONTRIBUTOR/S:	Manager Community and Economic Development
RESPONSIBLE OFFICER:	Director Development and Community Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	5 February 2020

SUMMARY: This report presents Council with an Engagement Plan (**EP**) as one of the stages of the Chinatown Revitalisation Project Stage 2 (**CRP2**). It requests Council endorse the EP and the engagement activities contained therein.

BACKGROUND

Stakeholder engagement and communications activities were carried out by an external contractor during Chinatown Revitalisation Project Stage 1. With the commencement of CRP2, the administration proposes to internally implement and execute the EP (**Attachment 1**) - therefore allowing for greater quality control and elimination of potential risks to the Shire.

The proposed EP has been endorsed by the CRP2 Steering Committee on Friday 7 February 2020. It features preferred practice engagement methodologies, which have been developed in line with project key phases and preliminary construction timelines.

COMMENT

The Chinatown Place Activation Coordinator has prepared the EP for Council's consideration setting out how the key stakeholder groups will be involved in the CRP2. EP is included in Attachment 1 of this report. It ensures that effective and a suitable level of public participation is offered to appropriate stakeholder groups.

As per Council's Community Engagement Policy assessment matrix the preferred level of engagement for a project of such high significance is "Collaborate". Using the policy's ranking formula, the CRP2 project scores highly in terms of complexity and potential community impact. Therefore, it has been proposed that collaboration with key stakeholder groups is preferred over consulting and is likely to lead to better stakeholder involvement throughout the key milestones and phases of the project.

The EP demonstrates a variety of quantitative and qualitative engagement techniques including:

Quantitative (broad):

- Stakeholder survey
- Data collection

Qualitative (targeted):

- Chinatown Stakeholder and Community Reference Group (**CSCRG**)
- One on one meetings / town walks
- Information sessions

The immediate action of the EP, pending Council's endorsement, is the EOI process for the CSCRG, which will be carried out in line with the attached Terms of Reference (**Attachment 2**) adopted at SMC on 14 November 2019.

The EOI process will take place over 14 days in late February 2020 to early March 2020. The proposed CSCRG membership will then be presented for endorsement in March 2020 OMC.

CONSULTATION

The Shire has initiated a Technical Advisory Group (**TAG**) as part of the approach to the project management of CRP2. This group includes officers from various departments with the purpose of monitoring and providing feedback on key elements of the project.

The CRP2 EP has been created in consultation with CRP2 TAG team as well as those officers involved in CRP1. Additionally, the EP is based on key design phases according to the design schedule provided to CRP2 TAG, as well as indicative construction timelines.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Policy 3.4.6 – Community Engagement

FINANCIAL IMPLICATIONS

The CRP2 is fully funded by the State Government as outlined in the Project Financial Assistance Agreement (**FAA**). The cost to develop and implement the EP has been estimated at \$39,000 (excl GST). Any costs incurred in the development and implementation of the EP will be covered by the CRP2 project funding.

RISK

Risk	Type	Rank	Mitigation
Negative public perception of the project overall and the elements of the design	Reputational	High	The endorsed EP has been developed with thorough consideration given to stakeholder groups and various engagement methodologies that are applied throughout the key phases of the project planning stages, as well as into construction stages.
Perception of insufficient engagement	Reputational	High	The endorsed EP covers all key stakeholder groups and applies different engagement techniques to ensure all stakeholders are covered in a consistent manner at all key phases of the project. Additional

			engagement opportunities have been included in the EP to enhance the stakeholder involvement and will be facilitated by Shire. Any feedback of significance will be addressed with design team at final stages of design planning.
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STRATEGIC IMPLICATIONS

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

Effective community engagement

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Endorses the Engagement Plan for the Chinatown Revitalisation Project Stage 2 as set out in **Attachment 1**;*
2. *Authorises the Chief Executive Officer to make minor changes to the plan as required; and*
3. *Authorises the Chief Executive Officer to commence the Expression of Interest process for the Chinatown Revitalisation Project Stage 2 Stakeholder and Community Reference Group.*

Attachments

1. CRP2 - Stakeholder Engagement Plan
2. Chinatown Stakeholder and Community Reference Group Terms of Reference

Project name:	Chinatown Revitalisation Project – STAGE 2
Project owner:	Sam Mastroleambo
Project manager:	Jeremy Macmath
Stakeholder liaison:	Julia Mikhlik

IDENTIFY TARGET STAKEHOLDERS

Primary Stakeholders
<ul style="list-style-type: none"> • Chinatown land owners • Chinatown traders directly affected by the project • Nyamba Buru Yawuru • Cruise Broome • Broome Visitor Centre • Shire of Broome Technical Advisory Group • Chinatown Stakeholder Reference Group
Secondary Stakeholders
<ul style="list-style-type: none"> • Broome Community • Tourism WA • Australia's North West • Shire of Broome Council and Staff • Development WA • Broome Chamber of Commerce and Industry • Local suppliers and contractors • Kimberley Development Commission • Tourism Operators • Broome Explorer Bus
Tertiary Stakeholders
<ul style="list-style-type: none"> • Other State and Federal Government Authorities • Media agencies <ul style="list-style-type: none"> ◦ Print (Broome Advertiser, West Australian, Western Angler) ◦ Radio/TV (GWN, ABC, Red FM) • Freight transport companies – Centurion, Toll, D Wilson, Kimberley Transport (delivery goods to Coles)

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

DETERMINE LEVEL OF ENGAGEMENT

Project Scores

	SCORE 1 - 2	SCORE 3 - 4	SCORE 5 - 6	This Project
Degree of complexity	There is one clear issue and or problem that needs to be addressed.	There are more than one or two issues/problems that can be resolved.	There are multiple issues/problems and it is unclear how to resolve them.	4
Degree of potential community impact and political sensitivity	<p>The project will have little effect on stakeholders and they will hardly notice any changes.</p> <p>The project has acceptance throughout the community.</p>	<p>The project will fix a problem that will benefit stakeholders and the change will cause minor inconvenience.</p> <p>There are groups who may see potential in raising the profile of a project to gain attention for their cause.</p>	<p>The project will create a change that will have an impact on stakeholders and the living/working environment and the degree of impact/outrage and acceptance will vary.</p> <p>Stakeholder expectations about the project are different to those of the decision makers and there is high potential for individuals and groups to use the uncertainty to gain attention.</p>	4

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

ENGAGEMENT MATRIX

The engagement level for this project is varied, based on the level of Stakeholder:

For **Primary Stakeholders**, the level of engagement for the project will be “**Collaborate**”, based on it being a high profile, long-running project with major advantages in gaining buy-in from multiple stakeholders and significant risks should a solution not be identified.

For **Secondary Stakeholders**, the level of engagement for the project will be “**Involve**”, whereby community concerns and aspirations will be highly valued and reflected in project development.

Tertiary Stakeholders will be utilized to distribute information.

INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
Public Participation Goal:				
To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	<i>To place final decision-making in the hands of the public.</i>
Promise to the Public:				
We will keep you informed	We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	<i>We will implement what you decide.</i>

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

COMMUNICATION TOOLS

The following communication tools have been selected for this project:

Targeted means of communication

Stakeholder survey

- Tool aimed to initiate stakeholder interest, ask for feedback and collect recommendations regarding broad range of project aspects but particularly around the design, private investment, business development and activation

One on one stakeholder meetings

- Meetings with key stakeholders to understand specific concerns...

Stakeholder Reference Group

- To create project champions and disseminate information in their respective circles as an additional mean of communication
- Representation of traders and general community
- Formed via EOI process

Broad means of communication

Information Sessions

- Includes events such as Project Launch
- 'Meet and Greet' - information session at a location in Chinatown
- Q&A sessions - focused engagement sessions at a location in Chinatown in high traffic area as well as at Shire events that fall within project period

Project HQ

- Established for the duration of Construction phase jointly with Construction HQ if possible
- Contains all up to date information on the project
- Allows general public to discuss the project with a project representative face to face in a physical location

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

Signage

- Public Displays across key locations (eg. All entries into Chinatown) and high traffic areas in Chinatown to promote the investment as well as specific activities of the project
- Public Displays at key Shire events that fall within project period
- Signage is updated at key project milestones

WEB

- Regular updates to the Chinatown website – newsletter/fact sheet
- Social Media presence – Facebook both Chinatown and Shire, Instagram both Chinatown and Shire – used as a general comms tool supporting the newsletter as well as immediate notification tool for any unexpected incidents or matters which risk public disruption.

Newsletter

- Will carry content on various aspects of the project
- Distributed in print (high traffic areas within Chinatown, Project HQ, Shire of Broome Administration Office), email, website both Shire and Chinatown, Facebook both Shire and Chinatown

Media

- Shire news and formal notices in the Broome Advertiser
- A regular radio feature schedule to support the project and reinforce the messaging delivered through print and social media
- Interruption radio alerts to notify of unexpected incidents and support social media notifications
- All major media announcements will be supported by Shire's Media Release.
- Shire President's regular updates on radio.

The way these tools will be used throughout the project will depend on the project stage and the engagement level of the audience, as demonstrated in the Engagement Action Plan below.

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

ENGAGEMENT ACTION PLAN

The Action Plan outlines the course of engagement activities based on phases of the project. Exact dates are to be confirmed and are pending initial project phase development. Status to be updated monthly to ensure plan's currency.

Project Milestone 1 - DESIGN Phase 1 – Investigations - February – March'20								
Objective - conduct a detailed stakeholder survey, collect findings, feedback and recommendations to inform the preliminary design development								
Date	Tool/Activity	Regularity	Stakeholder group	Purpose	Responsible Shire of Broome Officer	Budget (ex GST) per each activity	Key message	Feedback/ Follow up
End of Feb'20	Stakeholder survey	Once	Primary	Consult	CPAC, supported by MDEC and MPC	TBC	Feedback derived from Stage 1 experience of process and final outcome. Current and future needs. Preliminary interest for private investment and business development	Feedback session
Ongoing for duration of CRP2	One on one meetings	Single meeting with each stakeholder. Follow up meetings where required. Ongoing fortnightly meetings.	Primary – directly affected by Stage 2	Inform Involve Collaborate	CPAC	Nil	Current and future needs. Interest and plans for private investment and business development to realise full benefit of Stage 2 developments and improvements.	Follow up with individual stakeholders on need basis. Usage of Enquiries register to mitigate risk and queries
End of Feb '20	Stakeholder Reference Group	Meeting on need basis	All	Consult Involve Collaborate	CPAC (Supported by MCED)	Nil	Launch of EOI and information about the role and opportunities of the group Inform of current progress, encourage information dissemination	CPAC to collect all feedback and address accordingly.

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

Project Milestone 1 – DESIGN								
Phase 2 – Concept, Design & Review - design consultation opportunity – February – March'20								
Objective - present preliminary designs, collect feedback and recommendations to make adjustments								
Date	Tool/Activity	Regularity	Stakeholder group	Purpose	Responsible Shire of Broome Officer	Budget (ex GST) per each activity	Key message	Feedback/ Follow up
End of Feb'20	Press Release and Project information session	Once	All	Inform	EA (MPC and CPAC)	\$2,000	Launch of project featuring key speeches, Q&A session with TAG. Outlining key timelines for the project. Speed dating event with traders and key project staff. Venue in Chinatown. Invitation to all traders and Stakeholder Reference Group members.	
Mar'20	Information sessions	Once	All	Inform	CPAC (Supported by TAG)	\$2,000	Present key aspects of the prelim. Design. Answer queries re overall design as well as specific such as public art or smart cities	
Feb'20 - Mar'20	One on one meetings	Single meetings with key stakeholders. Ongoing fortnightly or as required	Primary – directly affected by Stage 2	Involve Collaborate	CPAC	Nil	Ensure max information saturation and regular feedback collection re prelim design works	Feedback collected by CPAC, Enquiries register updated as required

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

Feb'20 - Mar'20	2 x Stakeholder Workshop opportunities in a form of Information session or one on one meetings	Once off	Primary – directly affected by Stage 2 – key landlords	Collaborate	ABED Consultant, supported by CEO, PM and CPAC depending on audience.	TBC	Direct discussions Stakeholder to Design team	Feedback collected and addressed with relevant bodies by ABED consultant
Mar'20 - Apr'20	Data collection	Once prior to project commencement Once after project completion	All	Inform	Kimberley Development Commission (supported by EDC) – TO BE CONFIRMED IN STEERING COMMITTEE	TBC	Collect key data to measure the success of the project. Recommendation to collect data at least twice - before and after project - Number of businesses - Turnover of businesses - Number of employees within those businesses - No of visitors to those businesses - Trading hours - Business sentiment – Has business increased? Have more staff been taken on? Etc.	
Apr'20	Signage Q2	Quarterly from there on	All	Inform	MPC and/or Comms consultant TBC	\$13,000	Inform of investment and prelim designs Inform of key stages of the project	

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

Project Milestone 1 – DESIGN								
Phase 3 – Design Development - adjusted design consultation opportunity – March – May'20								
Objective – Shire to present adjusted design, adjustments that could not have been applied and reasoning, collect feedback and recommendations to make final adjustments and passed on to Design team at Shire review April 2020								
Date	Tool/Activity	Regularity	Stakeholder group	Purpose	Responsible Shire of Broome Officer	Budget (ex GST) per each activity	Key message	Feedback/ Follow up
Apr'20	One on one meetings	Single meetings with key stakeholders. Ongoing fortnightly or as required	Primary – directly affected by Stage 2	Inform Involve	CPAC	Nil	Present adjusted design, discuss what could not have been adjusted, discuss final feedback and recommendations	
Apr'20	Stakeholder Reference Group	Meeting on need basis	All	Inform Consult Collaborate	CPAC (Supported by MCED)	Nil	Present adjusted design, discuss what could not have been adjusted, discuss final feedback and recommendations + ensure information dissemination	Feedback on minor changes collected and given to Design team for consideration
May'20	Newsletter WEB	Once	All	Inform	MPC (Supported by CPAC)	Nil	Update on progress of project design works Thanks to all for the feedback and recommendations Next steps - when to expect final designs and what's in-store	

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

Project Milestone 1 – DESIGN Phase 4 – Detailed (Final) Design – May – June 2020								
Objective - present final design, no more adjustments can be made								
Date	Tool/Activity	Regularity	Stakeholder group	Purpose	Responsible Shire of Broome Officer	Budget (ex GST) per each activity	Key message	Feedback/ Follow up
June'20	Media release Newsletter WEB Media	Once - Aug then again Sep	All	Inform	Media & Comms Manager (Supported by CPAC)	\$5,000	Present final design Thanks for great collaboration with key stakeholders Discuss advantages and future economic benefit of the design Reiterate significance of investment in Stage 2 Next steps - construction and what to expect, eg road closure dates	
June'20	Stakeholder Reference Group	Meeting on need basis	All	Inform Involve	CPAC (Supported by MCED)	Nil	As above + Trader healthcheck Encourage dissemination of information Encourage ideas for activations involving the new design of stage 2 and linking to Stage 1 - wholesome approach celebrating and harnessing Chinatown improvements	Feedback collected by CPAC. Enquiries register updated.
June - Aug'20	One on one meetings	Ongoing	Primary – directly affected by Stage 2	Inform Involve	CPAC	Nil	As above	Feedback collected by CPAC. Enquiries register updated.
June - July'20	Information sessions	Once	All	Inform	CPAC (Supported by TAG)	\$2,000	Present final design Q&A Next steps - construction and what to expect	
Approx. Sep'20 – Mar'21	Project HQ	Recommendation 1 day per week for duration of construction	All	Inform	CPAC (supported by TAG)	Joint location with the Construction HQ	Additional opportunity to gain info on final design and discuss any concerns, Q&A if all other means of communication were missed. Gain info and raise concerns re upcoming constructions plans and timeframes	

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

June - July'20	Signage Q3 - 1	Existing signage updated	All	Inform	MPC and/or Comms consultant TBC	\$5,000	Present project progress Final design - key aspects/highlights Outline economic benefits Significance of investment Next steps - construction and what to expect , eg road closure dates	
Aug - Sep'20 - sufficient notice prior to construction commencement	Media release Newsletter WEB Media	Once	All	Inform	MPC and/or Comms consultant TBC	\$5,000	Notify of construction commencement key dates, road closure dates, primary works and imminent timelines affecting key stakeholders. Inform ways of gaining updates on the construction progress and frequency of updates. Reiterate investment and appointed construction company. Message from Shire President	
Sep'20	Signage Q3 - 2	Additional signage	All	Inform	MPC and/or Comms consultant TBC	\$5,000	Signage representing upcoming road works and closures to make community aware of traffic and pedestrian management	

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

Project Milestone 2 – CONSTRUCTION								
Objective - ensure regular stakeholder health checks, regular and timely update on construction progress								
Date	Tool/Activity	Regularity	Stakeholder group	Purpose	Responsible Shire of Broome Officer	Budget (ex GST) per each activity	Key message	Feedback/ Follow up
Oct'20 - Mar'21	Newsletter Media WEB	Monthly	All	Inform	MPC and/or Comms consultant TBC	\$2,000	Update on construction and next stages	
Oct'20 - Mar'21	Stakeholder Reference Group	Meeting on need basis	All	Inform Collaborate	CPAC (Supported by MCED)	Nil	Provide update on construction Gain any feedback/concerns - trader healthchecks/word on the town Brainstorming and planning for activation ideas to celebrate Stage 2 as well as overall Chinatown completion. Starting to look at events calendar	CPAC to collect all feedback and address accordingly
Oct'20 - Mar'21	One on one meetings	Ongoing or as required	Primary – directly affected by Stage 2	Inform Collaborate	CPAC	Nil	Provide update on construction Gain any feedback/concerns Brainstorming and planning for activation ideas to celebrate Stage 2 as well as overall Chinatown completion.	CPAC to collect all feedback and address accordingly. Enquiries register updated
Oct'20 - Mar'21	Information sessions	Twice	All	Inform	CPAC (supported by TAG)	\$2,000	Construction update Q&A on project progress, barriers, next steps	

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

Project Milestone 3 – PROJECT COMPLETION STAGE								
Objective - cont. regular and timely updates on construction completion, collaboration with key stakeholders, celebration of the project								
Date	Tool/Activity	Regularity	Stakeholder group	Purpose	Responsible Shire of Broome Officer	Budget (ex GST) per each activity	Key message	Feedback/ Follow up
Jan'21 - May'21	Stakeholder Reference Group	Meeting on need basis	All	Inform Collaborate	CPAC (Supported by MCED)	Nil	Provide update on construction Gain any feedback/concerns - trader healthchecks/word on the town Brainstorming and planning for activation ideas to celebrate Stage 2 as well as overall Chinatown completion.	CPAC to collect all feedback and address accordingly
Jan'21 - May'21	One on one meetings	Ongoing	Primary – directly affected by Stage 2	Inform Collaborate	CPAC	Nil	Announce project final stages and completion Provide relevant project updates if required Trader healthcheck Activation ideas	CPAC to collect all feedback and address accordingly. Enquiries register updated
Apr'21 - May'21	Newsletter Media WEB	Monthly	All	Inform	MPC and/or Comms consultant TBC	\$2,000	Update on construction and announce final stages of the project Reiterate investment and economic benefits Message from Shire President and/or project team and/or construction team	
May'21	Community event - Chinatown Discovery Festival	Once	All	Inform Collaborate	CPAC	\$100,000	Project complete - Chinatown Stage 2 opening event Collaboration event involving key stakeholder groups Aimed to celebrate Broome's people and culture as well as Chinatown Revitalization Project	

CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN

May'21	Data collection	Once prior to project commencement Once after project completion	All	Inform	Kimberley Development Commission (supported by EDC) - TO BE CONFIRMED IN STEERING COMMITTEE	TBC	Collect key data to measure the success of the project. Recommendation to collect data at least twice - before and after project - Number of businesses - Turnover of businesses - Number of employees within those businesses - No of visitors to those businesses - Trading hours - Business sentiment – Has business increased? Have more staff been taken on? Etc.	
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CHINATOWN REVITALISATION PROJECT STAGE 2 - ENGAGEMENT PLAN



CHINATOWN STAKEHOLDER AND COMMUNITY REFERENCE GROUP

Terms of Reference

ADOPTED AT SMC 14 NOVEMBER 2019

Chinatown Stakeholder and Community Reference Group

1.0 MEMBERS

Chairperson	Councillor of the Shire of Broome to be Chairperson.
Secretariat	Director of Infrastructure
Deputy Chairperson	Shire Councillor
Representative Broome Chamber of Commerce and Industry	One (1) Member
Representative Chinatown Traders	One (1) Member
Representatives of Landowners in Chinatown	One (1) Member
Community Representatives	Five (5) Members
Representative Yawuru	One (1) x Member
Proxies	Each member may delegate a proxy to attend in their place providing it is done in writing to the Chairperson prior to the meeting.
Meeting Schedule	As required.
Meeting Location	Administration Building Shire of Broome
Secretariat -	The Secretariat functions will be provided by the Shire of Broome.
Quorum	Six Members (including one Councillor of Shire of Broome)
Delegated Authority	Nil
Purpose	<p>The purpose of the Chinatown Stakeholder and Community Reference Group is as follows:</p> <ul style="list-style-type: none"> - Provide input and feedback to the Project Control Group and Council on the Revitalisation of Chinatown. - Ensure the community and key stakeholders are appropriately engaged in the design and delivery of projects as part of the Chinatown Revitalisation. <p>Act as a conduit between the Project Working Group and the community and traders and landowners in Chinatown.</p>

FUNCTIONS:

2.0 NAME

The name of the Group is the **Chinatown Stakeholder and Community Reference Group**.

3.0 DISTRICT/AREA OF CONTROL

Local Government boundaries of the Shire of Broome.

4.0 VISION / PURPOSE

The purpose of the Chinatown Stakeholder and Community Reference Group is as follows:

1. Provide input and feedback to the Project Working Group / Group and Council on the Revitalisation of Chinatown.
2. Ensure the community and key stakeholders are appropriately engaged in the design and delivery of projects as part of the Chinatown Revitalisation.
3. Act as a conduit between the Project Working Group and the community and traders and landowners in Chinatown.

5.0 ESTABLISHMENT

Established by Shire of Broome in accordance with Council resolution on 26 November 2015. Last reviewed on the 14 November 2019.

6.0 MEMBERSHIP

6.1 General

Council will appoint members to the Group in accordance with the terms of reference.

Staff will be invited to participate in the Group by the Chief Executive Officer as required.

Council will appoint one elected member as a delegate and one elected member as a deputy to the Group.

One elected member will be appointed by Council as a proxy representative **6.2 Tenure of Membership**

- Where a person is appointed as a member of the Chinatown Stakeholder and Community Reference Group membership of the Group continues until —The person no longer holds office by virtue of which the person became a member.
- The person resigns from membership of the Group.
- The Group is disbanded.
- The Council removes the person from the Group by resolution of Council.
- For elected member Delegates, the next ordinary elections day.

7.0 DELEGATED AUTHORITY

The Group has no delegated authority.

8.0 COMMITTEE

8.1 Chairperson

A Councillor of the Shire of Broome will be the Chairperson. The role of Chairperson is to be vacated following biannual Council elections in October and reappointed by Council.

8.2 Secretariat

This role is to be fulfilled by Shire Officers.

8.3 Standing Ex-Officio Members

Chief Executive Officer, Director Infrastructure and/or his delegate. Members of the Project Working Group will also be invited to attend the meetings as required.

9.0	MEETINGS
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8.1 Group Meetings

The Chairperson will call meetings as required.

8.2 Quorum

Quorum shall be 6 (six) members including one Councillor.

8.3 Voting

Voting shall be by consensus or by a show of hands as directed by the Chairperson. **8.4 Minutes of Meetings**

The person presiding is to ensure that Minutes of the Meeting are kept of the meetings proceedings.

9.1.2 ANNUAL ELECTORS MEETING HELD 12 DECEMBER 2019

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	AME02
AUTHOR:	Senior Administration and Governance Officer
CONTRIBUTOR/S:	Manager Community and Economic Development Director Infrastructure Manager Environmental Health Emergency and Rangers
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	31 January 2020

SUMMARY: The purpose of this report is to present to Council the Minutes of the Annual Electors Meeting held 12 December 2019 and to seek Council consideration of all motions made at this meeting.

BACKGROUNDPrevious Considerations

Nil

COMMENT

Pursuant to section 5.27 of the *Local Government Act 1995*, the Annual Electors Meeting was held on Thursday 12 December 2019 at 5.00pm. In excess of 200 electors were present.

The Shire President's Report and Annual Report for the financial year 1 July 2018 to 30 June 2019 were received. During general business a number of motions were raised. A comment on each of the carried motions is provided below with an officer's recommendation of response for Council consideration.

ELECTOR MOTION 1:

Moved: John Davidson

Seconded: David Galwey

That the Shire of Broome Council:

- 1. Reaffirms its continued support and strategy for the Port of Broome to become a more significant and effective logistics hub and marine support base for the Kimberley, the North West and the State; and***
- 2. Request the Shire President write to the Premier of Western Australia and the Minister for Ports to reiterate Council's support for the development of the Port of Broome.***

MOTION CARRIED

Comment – Manager Community & Economic Development

This motion seeks Council's support for the growth of Broome as a logistics hub, which aligns with the Shire of Broome Strategic Community Plan 2019 – 2029 and the Broome Growth Plan as per below:

Shire of Broome Strategic Community Plan 2019 – 2029

Economic Objective

Outcome 3.3 - Key economic development strategies for the Shire which are aligned to regional outcomes working through recognised planning and development groups/committee.

Action 3.3.4 – Continue to promote and facilitate Broome as supply base servicing the regions resource, agriculture, pastoral and other industries.

Broome Growth Plan

Objective: Activating the Traded Economy – Minerals and Energy

Pathway 4: Infrastructure

Short Term: Bulk commodity export – Port study

Mid Term: Extend Port facilities; Investment in building air and sea trade links to growing markets.

Long Term: Competent logistics to enable exploration, project development and project operations.

As these plans have previously been endorsed by Council, communicating with the State Government regarding the continued growth of the Port of Broome is supported and recommended to Council.

OFFICERS RECOMMENDATION:

That Council;

1. Reaffirms its continued support and strategy for the Port of Broome to become a more significant and effective logistics hub and marine support base for the Kimberley, the North West and the State as outlined in the following Strategic Documents:
 - (a) Shire of Broome Strategic Community Plan 2019 -2029: promote and facilitate Broome as a supply base servicing the region's resource, agriculture, pastoral and other industries
 - (b) Broome Growth Plan: objective of Activating the Traded Economy (Minerals and Energy) which references the extension of Port facilities.
2. Requests the Chief Executive Officer prepare a letter for the Shire President to sign reiterating to the Premier and Minister of Ports, Councils support for the development of Broome in accordance with points 1 above.

ELECTOR MOTION 2:

Moved: Sue Fullerton

Seconded: Cr H Tracey

That the Shire of Broome request these Ministers:

- **Minister for Police**
- **Minister for Health and Mental Health**
- **Minister for Corrective Services**
- **The Attorney General**
- **MLA Josie Farrer**
- **Minister for Aboriginal Affairs**
- **Minister for Youth**
- **Minister for Child Protection & Domestic Violence Minister for Community Services**

be collectively invited to Broome to attend a Community Forum, to hear from residents about the gravity and escalation of the situation, and to discuss with residents what the State Government is planning to do to help our children, before the situation deteriorates any further.

MOTION CARRIED

Chief Executive Officer Response to Notice of Motion

It is acknowledged that there is a heightened level of concern throughout the community regarding crime and community safety. To this end, the Shire has continued to pursue projects which have the potential of delivering improved outcomes for Broome.

Significant progress has been made by the Shire in the following areas:

- *spearheading the implementation of liquor restrictions in Broome to address alcohol related harm and anti-social behaviour;*
- *support and advocate for the ongoing delivery of Kullarri Patrol services through the Broome townsite;*
- *work with local service providers to identify and promote diversionary activities during periods where criminal activity peaks, including after hours and during school holidays;*
- *sourcing of grant funding to supplement Shire funds to deliver better outcomes for the community (e.g. \$500,000 in funding for infrastructure such as CCTV and lighting improvements).*
- *Advocating and engaging with the State Government on issues including juvenile justice, alcohol management and homelessness – key issues highlighted by ongoing engagement with the community and stakeholders*

In recent months the Chief Executive Officer, Shire President and Deputy Shire President have met with the Broome's Officer in Charge, the Commissioner of Police, Kimberley District Superintendent and Director General to the Premier's Office outlining many of these issues.

The Electors motion aims to provide the broader community with the opportunity to table concerns directly with the key State Government Ministers and our Local Member. The motion is supported, and it is recommended the Shire of Broome host and coordinate the community forum.

OFFICERS RECOMMENDATION:

That Council requests the Chief Executive Officer to:

1. Organise a community forum to enable community concerns to be voiced in regard to crime and anti-social behaviour in Broome and request a State Government planned response; through invitation to the following panel members:

- a) Minister for Police*
- b) Minister for Health and Mental Health*
- c) Minister for Corrective Services*
- d) The Attorney General*
- e) MLA Josie Farrer*
- f) Minister for Aboriginal Affairs*
- g) Minister for Youth*
- h) Minister for Child Protection & Domestic Violence Minister for Community Services.*

2. Invite the Federal Member for Durack, the Hon Melissa Price, to attend the community forum.

ELECTOR MOTION 3:

Moved: David Galwey

Seconded: Cr B Rudeforth

That Council supports the Federal Governments practical steps to achieve Australia's Paris Agreement commitments.

MOTION CARRIED

Comment – Manager Governance, Strategy & Risk.

The aim of the Paris Agreement is to strengthen the global response to climate change by creating an international network of government bodies, all dedicated to lowering emissions.

The Western Australian Local Government Association (WALGA) have issued a Climate Change Policy Statement which is centred on the Paris Agreement and a Climate Change Declaration which local governments are being encouraged to adopt and become signatories to.

Both the Climate Change Policy Statement and the Climate Change Declaration were forwarded to Councillors by the Chief Executive Officer prior to Christmas for their consideration.

Council is scheduled to workshop this matter in the coming months, and it is proposed to be considered further post this session.

**Officer recommendation was updated with the underlined inclusion and circulated to Councillor's prior to the meeting (24/02/2020).*

OFFICERS RECOMMENDATION:

That Council:

1. Acknowledges the elector motion “That Council supports the Federal Governments practical steps to achieve Australia’s Paris commitments”; and
2. Requests the Chief Executive Officer table the Climate Change Declaration and Climate Change Policy Statement at an upcoming Councillor workshop.

ELECTOR MOTION 4:

Moved: David Galwey

Seconded: Stuart Gallus

That Council notes the Shire’s effort to improve efficiency and reduce its power usage in a fiscally responsible manner by upgrading lighting to Shire assets to LED’s, generating power through solar infrastructure at the Civic Centre and working with Horizon Power to increase solar capacity in the Broome grid.

MOTION CARRIED

Comment - Director of Infrastructure Services:

The Shire has worked closely with Horizon Power whilst they have trialled several LED luminaries. Horizon Power are now renewing all luminaires as they reach the end of useful life with LED alternatives within the Shire. The Shire has recently received the LED tariff’s and are encouraged by the savings realised by the release of the LED tariffs. Crime prevention through environmental design has been a strong focus of this project.

The Council has continued to show a strong commitment to lighting improvements with an annual budget allocation. Recent upgrades have been completed at Walcott Street, Robinson Street and 52 LED luminaries at the Short Street Roundabout. Works are being prioritised based on a recently completed lighting audit of the Shire’s 140km urban road network.

Shire buildings are being progressively converted to LED’s with upgrades occurring at the Administration Building, Kimberley Regional Office & Library. Solar infrastructure at the Broome Civic Centre is providing a daily saving of ~\$400.

The Shire’s Environmental Management Plan identifies further actions, and these continue to be progressed as resources allow.

OFFICERS RECOMMENDATION:

That Council:

1. Continue to engage with Horizon Power and advocate for increased solar capacity for residents and business within the Broome grid; and
2. Continue to progress actions with the Shire of Broome Environmental Management Plan.

ELECTOR MOTION 5:**Moved: David Galwey****Seconded: Stuart Gallus****That Council request the Broome Shire Chief Executive Officer to write to:**

- a. The Prime Minister, the Hon. Scott Morrison**
- b. The Treasurer, the Hon Josh Frydenberg**
- c. The Assistant Minister for Treasury and Finance; and**
- d. The Federal Member for Durack, the Hon. Melissa Price,**

the following letter to request the Federal government regulate charities engaging in activism:

Dear _____

REGULATION NEEDED FOR CHARITABLE ACTIVISTS

Please regulate charities so that they are as transparent and accountable as the individuals and industries they negatively effect. This will protect the livelihoods of our hard working, taxpaying and rate paying residents from the divisive and destructive behaviours of activists masquerading as environmental charities.

Charity or Free Ride?

Traditionally charities had limited funding opportunities to carry out genuine charitable activities and it would be counter-productive imposing taxation on them. This is not the case anymore with many charities having access to generous donors and government grants, and they are engaging in political activism rather than any recognisable traditional form of charity.

The general principle for the justification of charitable (and deductible gift recipient) status is that there is a public benefit, basically for the relief of the poor, aged or impotent; the advancement of education; the advancement of religion; and other purposes beneficial to the community. It is the "other purposes" that activist groups are able to be granted charitable status (usually under the pretence of being an environmental organisation) and receive deductible gift recipient status.

We don't understand what the public benefit is of these activist groups retaining their charitable status when their activities have the effect of:

- destroying legitimate industries that are the lifeblood of regional towns, causing unemployment and less tax and rates to be paid;
- preventing activities to occur that would pay royalties to state governments;
- giving significant tax deductions (through DGR status) to wealthy donors who do not live in the areas affected by the activists' activities, which also means less tax is paid by activists' donors;
- frustrating regulatory processes causing delay or deterring legal agricultural or resource projects;
- preventing the creation of employment, employment opportunities, and tax and rate paying activities; and
- creating division within our communities.

At a minimum, charitable activity should be cost neutral on the taxpayer. These

activists are causing tax collection to decrease by destroying existing industries and preventing new tax paying industries from being created. Not to mention the personal cost to individuals and communities as a result of having their livelihoods destroyed.

These charitable activists are not poor or unsophisticated. Often their annual revenue is \$1m or more and it is common for them to receive large grants from State and Federal governments. They also receive large donations from wealthy urban-based individuals who are not affected by the challenges of living in rural Australia, but who enjoy the conveniences and opportunities of living in a well serviced urban metropolis.

These groups are funded by faceless, unaccountable billionaires and millionaires many of whom don't even live in Australia, such as the Pew Foundation and Tides Foundation. Those whose livelihoods the activists destroy or disadvantage have no means to see who pulls the strings in the background, despite the charity engaging in political conduct that has an effect on our region.

Furthermore, even after affecting the livelihoods of those that live in our regions, the donors to these charities receive a tax deduction for donating to the charity that engages in political activity to the detriment of our residents. So the wealthy international and eastern states urbanites funding these charitable activists receive a financial benefit while our residents suffer from lack of job opportunities and services that would otherwise occur with responsible development.

These activist groups should be held to the highest standard as they are being subsidised by the Australian taxpayer. However this is not the case and they are able to engage in unethical conduct because there is very little regulation holding them to account. Should a public company or pastoralist act in the same manner and spread false information to the public there would be considerable financial penalties and reputational damage. Not so for these charitable groups unfortunately.

Current Enforcement

Currently there are few avenues to pursue these activist charities for deliberately engaging in misleading and deceptive conduct or unethical behaviour.

Officially, the Australian Charities and Not for Profits Commission (the regulator of the charities sector) will only consider acting on concerns where:

- (a) there is a serious risk to public trust and confidence in the sector, AND
- (b) a complaint relates to a charity's compliance with requirements of the ACNC Act.

Outside of compliance matters, the charities regulator can only act in very specific circumstances where the actions of the charity poses a serious risk to public trust and confidence in the sector. This is very vague and allows activist organisations to get away with behaviour that others in our community could not get away with. The reality is that the charities regulator has few powers to investigate and prosecute charities engaging in unacceptable behaviour.

So provided that the charity submits its financial compliance obligations (which comprises of the submission of a basic set of financial statements) there is little to make these charities transparent to the public to show which anonymous wealthy donors are funding the activities of activist charities so that we can hold the donors or the charity accountable for the damage that they are doing to our regional community.

Consequence and Regulation Needed

We believe that there needs to be transparency and accountability requirements for activist charities to ensure that trust can be restored to the charity sector.

We request that the Federal Government amend the Australian Charities and Not-for-profits Commission Act 2012 (Cth), Charities Act 2013 (Cth) and related legislation and regulations so that:

- charities and or deductible gift recipient status entities that engage in unethical or misleading and deceptive conduct lose their charitable and/or DGR status;
- charities that engage in unethical or misleading & deceptive conduct can be fined;
- charities should be required to:
 - declare their expenditure on administration and political activities
 - declare the remuneration and benefits of key management personnel;
 - declare their top 20 donors;
 - declare all government grants received;
 - declare if they are providing any in kind or actual financial support to other organisations involved in political advocacy.

By creating consequences for these activist charities, their divisive actions will be significantly reduced and regional Australians will be able to benefit from job prospects that activists funded by the taxpayer and billionaires enjoy in their comfortable metropolises.

It does not make sense to us that our residents have to work hard to pay the tax that subsidises or provides the grants to activist charities, only to have the activist charity actively engage in conduct that negatively effects the livelihoods of our residents without any accountability or transparency.

Sincerely,

MOTION CARRIED

Comment – Manager Governance, Strategy & Risk

The contents of the letter are noted however forming a view on this matter is not a core function of local government. It is recommended that individuals who share these views be encouraged to forward such a letter in their personal capacity.

OFFICERS RECOMMENDATION:

That Council:

1. *Acknowledges the Elector Motion; however*
2. *Does not support the Motion due to the matter being outside the functions of local government.*

Elector Motion 6, 7 and 8.

The Manager of Health, Emergency and Rangers has provided a comment in regard to motions 6 – 8 followed by one officer recommendation.

ELECTOR MOTION:**Moved: Jan Lewis****Seconded: Brendan Renkin**

That the Shire formally recognise/reiterates its responsibility for effectively addressing weed and feral animal management within the Broome township.

MOTION CARRIED**Comment - Manager Health, Emergency and Rangers:**

The Shire of Broome Environmental Management Plan, adopted by Council at the 31 March 2016 ordinary meeting, includes strategies and operational responses to minimise the threats to biodiversity from pests, weeds and feral animals on Shire owned or managed land, including Special Control Areas included in Local Planning Scheme No. 6 to identify areas of Landscape Protection (which includes Monsoonal Vine Thicket locations and RAMSAR Wetlands of International Importance sites), flood prone and areas at risk of coastal processes. At development assessment stage, the likely effect a development could have upon the natural environment or water resources is a matter that is considered.

The Shire acknowledges its responsibility for undertaking weed and feral animal management activities on lands under its control within the Broome township area. The Shire undertakes a number of different activities in its current operations to address these important issues.

ELECTOR MOTION 7:**Moved: Jan Lewis****Seconded: Brendan Renkin**

That a relevant Shire officer/team be identified to consult with appropriate/relevant Shire staff and community groups about the extent of weed and feral animal management problems and possible/priority management/solutions.

MOTION CARRIED**Comment - Manager Health Emergency and Rangers:**

The Shire has staff involved in the various components of managing the weed and feral animal issues in the Broome township. Ranger Services are involved in trapping of stray/wild dogs and feral cats within the Broome township via proactive and reactive trapping activities. The Infrastructure department undertakes weed control activities on Shire controlled lands including parks and reserves, drains, verges, natural reserves and other public areas.

The Shire also works with Nyamba Buru Yawuru and the Department of Biodiversity, Conservation and Attractions (DBCA) on the joint managed conservation estates around the Broome township, including Minyirr Park. The Minyirr Buru Conservation Park Management Plan (MBCPMP) was endorsed by Council on 22 February 2018, the MDCPMP outlines a range of proposed management actions for the next ten years to ensure these important areas are managed sustainably and for the use and benefit of Yawuru people, the broader Broome community and visitors to Broome. Weed management and feral animal control are considered a high priority.

ELECTOR MOTION 8:**Moved: Jan Lewis****Seconded: Brendan Renkin**

That a weed and feral animal management plan is developed and fully costed to provide a realistic understanding of funds required to address weed and feral animal management issues – to be presented to Council to support decision making in the next Budget and Corporate Business Plan cycle.

MOTION CARRIED**Comment - Manager Health Emergency and Rangers:**

The Strategic Community Plan 2019-2029 is a document that guides the services delivered by the Shire.

Strategy 2.3.1 of the plan states that the Shire will consult with relevant authorities to manage the natural environment for the benefit and enjoyment of current and future generations.

To meet this outcome strategy the Shire has an Environmental Management Plan which contains strategies that deliver the objective that bushland, open spaces and biodiversity are protected and enhanced for future generations. As part of the implementation of the Environmental Management Plan a weed management strategy was developed in 2015 and currently is implemented by the Shire Infrastructure Department as part of routine operations. Ranger Services undertake a range of activities relating to animals other than cats and dogs to mitigate their impact on the natural and built environment.

Proactive (planned) and reactive (complaint based) trapping activities occur as part of normal business to attempt to reduce the numbers of stray and feral animals located around the township. The In-Town Yawuru Conservation Estate is jointly managed by the Shire, Nyamba Buru Yawuru and the Department of Biodiversity, Conservation and Attractions. The Minyirr Buru Conservation Park Management Plan outlines a range of proposed management actions to ensure these important areas are managed sustainably for the future use and benefit of the Broome community.

OFFICERS RECOMMENDATION:

That Council reaffirms its continued commitment to effective weed and feral animal management activities on land under its control within the Broome township in line with the adopted Strategic Community Plan 2019 – 2029 and Environmental Management Plan.

ELECTOR MOTION 9**Moved: Ron Johnston****Seconded: Mel Virgo**

That the electors endorse the Shire of Broome Councillors and staff for the fantastic job they do.

MOTION CARRIED**Comment – Chief Executive Officer**

The 2018/19 year featured many highlights for the Shire and record levels of infrastructure investment which has contributed to making our town more liveable for residents and more attractive for visitors.

On behalf of the Council and staff of the Shire of Broome, the Elector motion is acknowledged and the positive feedback is appreciated.

OFFICERS RECOMMENDATION:

That Council notes the Motion moved by Ron Johnston and carried by electors at the Annual Electors Meeting held 12 December 2019.

STATUTORY ENVIRONMENT

5.32. Minutes of electors' meetings

The CEO is to —

- (a) cause minutes of the proceedings at an electors' meeting to be kept and preserved; and*
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.*

5.33. Decisions made at electors' meetings

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —*
 - (a) at the first ordinary council meeting after that meeting; or*
 - (b) at a special meeting called for that purpose,**whichever happens first.*
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil. Any financial implications will be the subject of a future report to Council.

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

Effective community engagement

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – Elector Motion 1:

That Council;

1. *Reaffirms its continued support and strategy for the Port of Broome to become a more significant and effective logistics hub and marine support base for the Kimberley, the North West and the State as referenced in the following Strategic Documents:*
 - (a) Shire of Broome Strategic Community Plan 2019 -2029: promote and facilitate Broome as a supply base servicing the region's resource, agriculture, pastoral and other industries*
 - (b) Broome Growth Plan: objective of Activating the Traded Economy (Minerals and Energy) which references the extension of Port facilities.*
2. *Requests the Chief Executive Officer prepare a letter for the Shire President to sign reiterating to the Premier and Minister of Ports, Councils support for the development of Broome in accordance with points 1 above.*

OFFICER RECOMMENDATION – Elector Motion 2:

That Council requests the Chief Executive Officer to organise a community forum to enable community concerns to be voiced in regard to crime and anti-social behaviour in Broome and request a State Government planned response; through invitation to the following panel members:

- a) Minister for Police*
- b) Minister for Health and Mental Health*
- c) Minister for Corrective Services*
- d) The Attorney General*
- e) MLA Josie Farrer*
- f) Minister for Aboriginal Affairs*
- g) Minister for Youth*
- h) Minister for Child Protection, Prevention of Family and Domestic Violence and Community Services.*

OFFICER RECOMMENDATION - Elector Motion 3:

That Council:

1. *Acknowledges the elector motion "That Council supports the Federal Governments practical steps to achieve Australia's Paris commitments"; and*
2. *Requests the Chief Executive Officer table the Climate Change Declaration and Climate Change Policy Statement at an upcoming Councillor workshop.*

OFFICERS RECOMMENDATION – Elector Motion 4:

That Council:

1. Continue to engage with Horizon Power and advocate for increased solar capacity for residents and business within the Broome grid; and
2. Continue to progress actions within the Shire of Broome Environmental Management Plan .

OFFICERS RECOMMENDATION 5 – Elector Motion 5:

That Council:

1. Acknowledges the Elector Motion; however
2. Does not support the Motion due to the matter being outside the functions of local government.

OFFICERS RECOMMENDATION – Elector Motion 6 - 8:

That Council reaffirms its continued commitment to effective weed and feral animal management activities on land under its control within the Broome township in line with the adopted Strategic Community Plan 2019 – 2029 and Environmental Management Plan.

OFFICERS RECOMMENDATION – Elector Motion 9:

That Council notes the Motion moved by Ron Johnston and carried by electors at the Annual Electors Meeting held 12 December 2019.

Attachments

1. Annual Electors Meeting Minutes - 12 December 2019



UNCONFIRMED MINUTES

OF THE

ANNUAL ELECTORS MEETING

12 DECEMBER 2019

OUR VISION

"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our natural and built environment."

OUR MISSION

"To deliver affordable and quality Local Government services."

CORE VALUES OF THE SHIRE

The core values that underpin the achievement of the mission will be based on a strong customer service focus and a positive attitude:

Communication

Integrity

Respect

Innovation

Transparency

Courtesy

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions in section 5.25 of the *Local Government Act 1995* establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Should you require this document in an alternative format please contact us.

SHIRE OF BROOME
ANNUAL ELECTORS MEETING
THURSDAY 12 DECEMBER 2019
INDEX – MINUTES

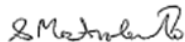
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NOTICE OF MEETING

Dear Council Member,

The next Annual Electors Meeting of the Shire of Broome will be held on Thursday, 12 December 2019 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 4:00pm.

Regards,



S MASTROLEMBO
Chief Executive Officer

28/11/2019

1. OFFICIAL OPENING

The Shire President welcomed members and electors and declared the meeting open at 4:28pm. The Shire President outlined the process for the Annual Electors Meeting.

2. ATTENDANCE AND APOLOGIES**ATTENDANCE**

Councillor:	Cr H Tracey Cr D Male Cr P Matsumoto Cr C Mitchell Cr B Rudeforth Cr P Taylor Cr N Wevers Cr F West	Shire President Deputy Shire President From 4:51pm
Apologies:	Cr E Foy	
Leave of Absence:	Nil	
Officers:	Mr S Mastrolembo Mr J Watt Mr A Graffen Mr D Kennedy Ms K Wood Mr M Davis Ms L Levi Mr J Carpenter	Chief Executive Officer Director Corporate Services Director Infrastructure Manager Governance, Strategy and Risk Manager Planning and Building Services Manager Community and Economic Development Senior Administration and Governance Officer Senior Procurement and Risk Officer
Public Gallery:	Kim Male Glenn Cordingley Jakeb Waddell Erin Parke Nathan Allister Glenice Allan Steven Anderson Natasha Aristei Jo Anne Armstrong Wayne Atherton Donald Bacon Prudence Baguley Kerstin Bamkin Darren Banfield Peter Bargwanna Kylie Bartle Richard Bartlett Vicki Beattie Jamie Beattie	Honorary Freeman of the Shire Broome Advertiser / 7West Media Broome Advertiser / 7West Media ABC Kimberley

Andrew Black
Jennifer Bloom
Richard Bourne
Anastasia Bradley
Christopher Brennan
Kerry Brennan
Joshua Brennan
Alex Broadbent
Stephanie Brooks
Anthony Brown
Valerie Burgess
Melissa Chandler
Rhonda Chappell
Michelle Chirgwin
Rachael Christensen
Shaun Clark
Graeme Collins
Peter Connolly
Eric Connolly
Phillip Connolly
Peter Coppin
Johanna Cowdrey
Clare Cowen
Darren Craigie
Bryan Crowley
Daniel Currell
Jason Daly
John Davidson
Honey Dimascia
Michael Doherty
Lisa Dore
Deb Doughan
Alvin Dray
Michael Dunnett
Adam Duplex
Sebastian Ennis
Teunis Epskamp
Helen Esmanis
Will Eyres
Tamara Fairweather
Pamela Farrell
Craig Faulkner
Debra Ferguson
Paul Ferrante
Marisa Ferraz
Gregory Fiorenza
Margaret Fong
Timothy Ford
Graham Ford
Russell Ford
Dominika Ford
Vincenzo Foti-Cuzzola
Rachel Fraser
Wade Freeman

Susan Fullerton
Louise Fussell
Stuart Gallus
David Galwey
Lyndal Galwey
Stephen Gardiner
Bernard Gerbes
Giuseppe Giancono
Troy Gibson
Bradley Gillett
Mark Gimbel
Bradley Gittings
Graham Glasson
Larissa Green
Kim Green
Allan Griffiths
Cornelia Grohmann
Roger Grohmann
Bryce Guthrie
Matthew Hall
Brent Halliday
Dallas Hamilton
Daniel Hannaford
Catherine Harburn
Kristopher Harburn
Vinka Harms
Donna Harris
Ronald Harris
Dannielle Hart
Desmond Haynes
Deanne Hayward
Graham Heil
Paul Hope
Sam Hrabe
Robert Isherwood
Jael Johnson
Ron Johnston
Damian Kelly
Gillian Kennedy
John King
Myles Kingsbury
Robert Kirk
Jennifer Kranendonk
Kimberley Krenz
Rebecca Laird
Steven Ledgerwood
Janet Lewis
Daniel Liaros
Paul Lindquist
Elizabeth Locke
Patricia Lowe
Grey Mackay
Natasha Mahar
Shane Male

Maria Mann
Margaret Maytom
Ivy Miller
Anthony Molloy
Lesley Morris
Tessa Mossop
Shayne Murray
Joel Murray
Maxine Nixon
Wendy Noonan
Tegan Noonan
Diana Oliver
Anthony Oneill
Mark Owen
Marilynne Paspaley
Samuel Pegg
Simon Penn
Mardi Pittard
Mark Pittard
Mark Posch
Andrew Pritchard
Anthony Proctor
Amanda Raffan
Brendan Renkin
Eirlys Richards
Andrew Richardson
Adrian Rigby
Jacinta Rosielle
Peter Rostirolla
Clifford Russell
Julie Russell
Colleen Ryan
Denis Ryan
Taryn Ryan
Martin Secourable
Luke Sharland
Chris Shepherd
Malcolm Smith
Peter Smith
Brian Smoker
Charmaine Snow
Errol Snow
Alison Southern
Tamyla Strahan
Robert Sweet
Cecily Taylor
Genevieve Taylor
Julia Taylor
Doon Telford
Roberta Telford
L Teoh
Michelle Teoh
David Thom
Brooke Thompson

Steven Thompson
Geoffrey Thorpe
Jonathan Tipping
Maureen Tracey
Andre Veder
Melanie Virgo
Suzanne Walsh
Jeffrey Ward
Craig Watson
Steve Wells
Gayle Williams
Michael Windle
Neil Winrow
Alexandra Winterballer

3. SHIRE PRESIDENT REPORT

The Shire President read aloud his report contained on page 8 of the Shire of Broome Annual Report for the financial year 2018/2019.

RESOLUTION:

Moved: Cr B Rudeforth

Seconded: Cr D Male

That the 2018/19 Shire President's report be received.

CARRIED 7/0

4. ANNUAL REPORT

The Shire of Broome Annual Report for the financial year 2018/19 is available on the Shire of Broome website - [Annual Report 2018 – 2019](#).

Supplementary Information

A copy of the previous Annual Electors Meeting Minutes held on 13 December 2018, are available on the Shire of Broome website at the following link: [Minutes – Annual Electors Meeting – 13 December 2018](#).

RESOLUTION:

Moved: Cr D Male

Seconded: Cr C Mitchell

That the Shire of Broome Annual Report for the financial year ended 30 June 2019 be received.

CARRIED 7/0

5. GENERAL BUSINESS

The Shire President opened the floor to electors.

The following question was received from Shaun Clarke.

Does the Shire include in its planning policies any measures to prevent Urban Heat Islands (UHI)?

Response provided by the Manager Planning and Building Services:

The Shire does not have a specific policy. There are State guidelines on this which the Shire gives consideration to when assessing development applications.

The following motion was moved by John Davidson:

ELECTOR MOTION:

Moved: John Davidson

Seconded: David Galwey

That the Shire of Broome Council:

1. *Reaffirms its continued support and strategy for the Port of Broome to become a more significant and effective logistics hub and marine support base for the Kimberley, the North West and the State; and*
2. *Request the Shire President write to the Premier of Western Australia and the Minister for Ports to reiterate Council's support for the development of the Port of Broome.*

MOTION CARRIED

Cr P Matsumoto entered the Chambers at 4:51pm.

The following motion was moved by Sue Fullerton:

ELECTOR MOTION:

Moved: Sue Fullerton

Seconded: Cr H Tracey

That the Shire of Broome request these Ministers:

- *Minister for Police*
- *Minister for Health and Mental Health*
- *Minister for Corrective Services*
- *The Attorney General*
- *MLA Josie Farrer*
- *Minister for Aboriginal Affairs*
- *Minister for Youth*
- *Minister for Child Protection & Domestic Violence Minister for Community Services*

be collectively invited to Broome to attend a Community Forum, to hear from residents about the gravity and escalation of the situation, and to discuss with residents what the State Government is planning to do to help our children, before the situation deteriorates any further.

MOTION CARRIED

The following motions were moved by David Galwey:

ELECTOR MOTION:

Moved: David Galwey

Seconded: Cr B Rudeforth

That Council supports the Federal Governments practical steps to achieve Australia's Paris Agreement commitments.

MOTION CARRIED

ELECTOR MOTION:

Moved: David Galwey

Seconded: Stuart Gallus

That Council notes the Shire's effort to improve efficiency and reduce its power usage in a fiscally responsible manner by upgrading lighting to Shire assets to LED's, generating power through solar infrastructure at the Civic Centre and working with Horizon Power to increase solar capacity in the Broome grid.

MOTION CARRIED

ELECTOR MOTION:

Moved: David Galwey

Seconded: Stuart Gallus

That Council request the Broome Shire Chief Executive Officer to write to:

- a. The Prime Minister, the Hon. Scott Morrison**
- b. The Treasurer, the Hon Josh Frydenberg**
- c. The Assistant Minister for Treasury and Finance; and**
- d. The Federal Member for Durack, the Hon. Melissa Price,**

the following letter to request the Federal government regulate charities engaging in activism:

Dear _____

REGULATION NEEDED FOR CHARITABLE ACTIVISTS

Please regulate charities so that they are as transparent and accountable as the individuals and industries they negatively effect. This will protect the livelihoods of our hard working, taxpaying and rate paying residents from the divisive and destructive behaviours of activists masquerading as environmental charities.

Charity or Free Ride?

Traditionally charities had limited funding opportunities to carry out genuine charitable activities and it would be counter-productive imposing taxation on them. This is not the case anymore with many charities having access to generous donors and government grants, and they are engaging in political activism rather than any recognisable traditional form of charity.

The general principle for the justification of charitable (and deductible gift recipient) status is that there is a public benefit, basically for the relief of the poor, aged or impotent; the advancement of education; the advancement of religion; and other purposes beneficial to the community. It is the "other purposes" that activist groups are able to be granted charitable status (usually under the pretence of being an environmental organisation) and receive deductible gift recipient status.

We don't understand what the public benefit is of these activist groups retaining their

charitable status when their activities have the effect of:

- destroying legitimate industries that are the lifeblood of regional towns, causing unemployment and less tax and rates to be paid;
- preventing activities to occur that would pay royalties to state governments;
- giving significant tax deductions (through DGR status) to wealthy donors who do not live in the areas affected by the activists' activities, which also means less tax is paid by activists' donors;
- frustrating regulatory processes causing delay or deterring legal agricultural or resource projects;
- preventing the creation of employment, employment opportunities, and tax and rate paying activities; and
- creating division within our communities.

At a minimum, charitable activity should be cost neutral on the taxpayer. These activists are causing tax collection to decrease by destroying existing industries and preventing new tax paying industries from being created. Not to mention the personal cost to individuals and communities as a result of having their livelihoods destroyed.

These charitable activists are not poor or unsophisticated. Often their annual revenue is \$1m or more and it is common for them to receive large grants from State and Federal governments. They also receive large donations from wealthy urban-based individuals who are not affected by the challenges of living in rural Australia, but who enjoy the conveniences and opportunities of living in a well serviced urban metropolis.

These groups are funded by faceless, unaccountable billionaires and millionaires many of whom don't even live in Australia, such as the Pew Foundation and Tides Foundation. Those whose livelihoods the activists destroy or disadvantage have no means to see who pulls the strings in the background, despite the charity engaging in political conduct that has an effect on our region.

Furthermore, even after affecting the livelihoods of those that live in our regions, the donors to these charities receive a tax deduction for donating to the charity that engages in political activity to the detriment of our residents. So the wealthy international and eastern states urbanites funding these charitable activists receive a financial benefit while our residents suffer from lack of job opportunities and services that would otherwise occur with responsible development.

These activist groups should be held to the highest standard as they are being subsidised by the Australian taxpayer. However this is not the case and they are able to engage in unethical conduct because there is very little regulation holding them to account. Should a public company or pastoralist act in the same manner and spread false information to the public there would be considerable financial penalties and reputational damage. Not so for these charitable groups unfortunately.

Current Enforcement

Currently there are few avenues to pursue these activist charities for deliberately engaging in misleading and deceptive conduct or unethical behaviour.

Officially, the Australian Charities and Not for Profits Commission (the regulator of the charities sector) will only consider acting on concerns where:

- (a) there is a serious risk to public trust and confidence in the sector, AND
- (b) a complaint relates to a charity's compliance with requirements of the ACNC Act.

Outside of compliance matters, the charities regulator can only act in very specific circumstances where the actions of the charity poses a serious risk to public trust and confidence in the sector. This is very vague and allows activist organisations to get away with behaviour that others in our community could not get away with. The reality is that the charities regulator has few powers to investigate and prosecute charities engaging in unacceptable behaviour.

So provided that the charity submits its financial compliance obligations (which comprises of the submission of a basic set of financial statements) there is little to make these charities transparent to the public to show which anonymous wealthy donors are funding the activities of activist charities so that we can hold the donors or the charity accountable for the damage that they are doing to our regional community.

Consequence and Regulation Needed

We believe that there needs to be transparency and accountability requirements for activist charities to ensure that trust can be restored to the charity sector.

We request that the Federal Government amend the Australian Charities and Not-for-profits Commission Act 2012 (Cth), Charities Act 2013 (Cth) and related legislation and regulations so that:

- charities and or deductible gift recipient status entities that engage in unethical or misleading and deceptive conduct lose their charitable and/or DGR status;
- charities that engage in unethical or misleading & deceptive conduct can be fined;
- charities should be required to:
 - declare their expenditure on administration and political activities
 - declare the remuneration and benefits of key management personnel;
 - declare their top 20 donors;
 - declare all government grants received;
 - declare if they are providing any in kind or actual financial support to other organisations involved in political advocacy.

By creating consequences for these activist charities, their divisive actions will be significantly reduced and regional Australians will be able to benefit from job prospects that activists funded by the taxpayer and billionaires enjoy in their comfortable metropolises.

It does not make sense to us that our residents have to work hard to pay the tax that subsidises or provides the grants to activist charities, only to have the activist charity actively engage in conduct that negatively effects the livelihoods of our residents without any accountability or transparency.

Sincerely,

MOTION CARRIED

The following motions were moved by Jan Lewis:

ELECTOR MOTION:

Moved: Jan Lewis

Seconded: Brendan Renkin

That the Shire formally recognise/reiterates its responsibility for effectively addressing

weed and feral animal management within the Broome township.

MOTION CARRIED

ELECTOR MOTION:

Moved: Jan Lewis

Seconded: Brendan Renkin

That a relevant Shire officer/team be identified to consult with appropriate/relevant Shire staff and community groups about the extent of weed and feral animal management problems and possible/priority management/solutions.

MOTION CARRIED

ELECTOR MOTION:

Moved: Jan Lewis

Seconded: Brendan Renkin

That a weed and feral animal management plan is developed and fully costed to provide a realistic understanding of funds required to address weed and feral animal management issues – to be presented to Council to support decision making in the next Budget and Corporate Business Plan cycle.

MOTION CARRIED

The following motion was moved by Brendan Renkin:

ELECTOR MOTION

Moved: Brendan Renkin

Seconded: Mark Owen

The electors of Broome request that Council:

- 1. Affirms its support for addressing climate change within the Shire of Broome;**
- 2. Endorses the position expressed in the Western Australian Local Government Association's (WALGA) Climate Policy Statement that there is a climate emergency which requires urgent action by all levels of government to avoid an unacceptable burden on future generations;**
- 3. In consultation with community, develop a Sustainable Environment Strategy that can be presented to Council to support decision making in the next Budget and Corporate Business Plan cycle; and that the strategy includes:**
 - 3.1 An Accounting of the Shire of Broome's annual greenhouse gas emissions;**
 - 3.2 a target and action plan for zero net carbon emissions by the Shire by 2030;**
 - 3.3 an estimate of the costs to be incurred by the Shire as a result of climate change;**
 - 3.4 Plans to support the uptake by the community of practices and technology that can achieve zero emissions within the broader Shire of**

Broome.

MOTION LOST

The following motion was moved by Ron Johnston:

ELECTOR MOTION

Moved: Ron Johnston

Seconded: Mel Virgo

That the electors endorse the Shire of Broome Councillors and staff for the fantastic job they do.

MOTION CARRIED

6. MEETING CLOSURE

There being no further business the Chairman declared the meeting closed at 5:11pm.

These minutes were confirmed at a meeting held_____ and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

9.2 OUR PLACE

9.2.1 PROPOSED SERVICE COMMERCIAL STRUCTURE PLAN - LOT 3082 CABLE BEACH ROAD EAST

LOCATION/ADDRESS:	Lot 3082 (102) Cable Beach Road East
APPLICANT:	Urbanplan on behalf of NBY
FILE:	CAB-1/102
AUTHOR:	Coordinator Planning Services
CONTRIBUTOR/S:	Manager Planning and Building Services
RESPONSIBLE OFFICER:	Director Development and Community Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	20 January 2020

SUMMARY: Lot 3082 Cable Beach Road East Service Commercial Structure Plan (**Structure Plan**) has been received from Urbanplan on behalf of Nyamba Buru Yawuru Ltd (**NBY**) to facilitate a proposed Homemakers Centre on part of Lot 3082 (102) Cable Beach Road East.

The Structure Plan was advertised for public comment between 19 December 2019 and 16 January 2020. Under the *Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)*, the Shire must now prepare a report on the proposed structure plan and provide it to the Western Australian Planning Commission (**WAPC**) within 60 days of the closing of submissions. The report must include the following —

1. A list of the submissions and any comments by the Shire in respect of those submissions;
2. A schedule of any proposed modifications to address issues raised in the submissions;
3. The Shire's assessment of the proposal based on appropriate planning principles;
4. A recommendation by the Shire on whether the proposed structure plan should be approved by the WAPC, including a recommendation on any proposed modifications.

In accordance with delegation PLA9 Structure Plans, the application is being presented to Council to provide a report, as officers do not have delegation to perform this function in this case as the Structure Plan is inconsistent with the Local Planning Strategy.

Whilst noting the aspirations of NBY to achieve financial sustainability and independence, officers, in assessing the proposed Structure Plan, are legislated to consider the planning principles / merit of the proposal against the adopted planning framework and the principles of orderly and proper planning.

The planning principles assessment concludes that the subject site is not appropriate for Service Commercial purposes. Furthermore, the assessment concludes that the proposal is inconsistent with long established directions and strategies included within the Local Planning Strategy and Local Commercial Strategy and is inconsistent with design principles in SPP 7.0 – Design of the Built Environment.

The report recommends that Council provide a report on the Structure Plan to the WAPC recommending it not be approved.

BACKGROUNDPrevious Considerations

OMC 26 May 2016	Item 9.2.7
OMC 21 November 2019	Item 9.2.1

Background

At the Ordinary Meeting of Council on the 26 May 2016, Council considered a request for in-principle support for a proposed service commercial development at Lot 3082 Cable Beach Road East. At this time advice was also sought on the 'approval pathway' for the development concept. At this meeting, Council made the following resolution:

COUNCIL RESOLUTION:**Moved: Cr W Fryer****Seconded: Cr B Rudeforth****That Council advise Nyamba Buru Yawuru Ltd that:**

- 1. The Shire supports Nyamba Buru Yawuru Ltd.'s aspirations to develop land granted to the Yawuru Native Title Holders Aboriginal Corporation RNTBC under the ILUA and the development of land for service commercial purposes in Broome.**
- 2. In the event Nyamba Buru Yawuru Ltd wishes to proceed with the lodgement of a formal application, the Shire advises that a Structure Plan would need to be prepared and submitted in accordance with Clause 4.44.1 of Local Planning Scheme No 6 and Clause 15 (a) (ii) of the Planning and Development (Local Planning Schemes) Regulations 2015.**

FOR: 4**AGAINST: 2****MOTION CARRIED****Reason – to support the application rather than negate the application.****Cr C Mitchell and Cr D Male wished for their vote to be recorded against the Motion.****Cr R Johnston returned to the Chambers at 6.06pm and assumed the Chair. Cr Tracey advised of the resolution passed.**

The Council resolution varied the Officer Recommendation. The difference between the Council Resolution and Officer Recommendation was the omission of advice that the subject site should not be supported for the development for service commercial purposes, for the following reasons:

- a) *The proposal is inconsistent with the planning framework, which has progressed since the adoption of the Local Commercial Strategy in 2007.*
- b) *The proposal is inconsistent with the objectives and guidelines for Precinct 9 and the recommendations for Future Development Area 3 contained within the Local Planning Strategy.*
- c) *The proposal is inconsistent with the objectives, strategies and actions for retail, commercial and activity centres contained within the Local Planning Strategy.*

- d) *The proposal would result in an over-allocation of land for service commercial purposes, which would lead to an ad-hoc and fragmented distribution of retail and commercial floor space.*
- e) *The site is not considered an appropriate or desirable location for the development of a service commercial precinct.*

The applicant lodged the Structure Plan with the Shire of Broome on 11 October 2019. The Structure Plan was presented to the Ordinary Meeting of Council on the 21 November 2019, where Council resolved the following:

COUNCIL RESOLUTION:
(REPORT RECOMMENDATION)

Moved: Cr B Rudeforth

Seconded: Cr E Foy

That Council:

- 1. Advise Urbanplan and Nyamba Buru Yawuru Ltd that pursuant to clause 17(1)(a)(ii) of the Planning and Development (Local Planning Schemes) Regulations 2015 the Shire has considered the material supplied for the Lot 3082 Cable Beach Road East Service Commercial Structure Plan and further information as detailed in Attachment No 4 is required.**
- 2. Advise Urbanplan and Nyamba Buru Yawuru Ltd that Pursuant to clause 17(1)(b) of the Planning and Development (Local Planning Schemes) Regulations 2015, the estimate of fee for dealing with the application is \$9,076.55.**
- 3. Upon receipt of the further information and fee mentioned above, advertise the Structure Plan in accordance with clause 18 of the Planning and Development (Local Planning Schemes) Regulations 2015 for a minimum of 28 days.**

CARRIED 4/2

The further information was received on 10 December 2019 with advertising being undertaken from 19 December 2019 to 16 January 2020.

Site and Surrounds

Lot 3082 adjoins Cable Beach Road East to the south, Gubinge Road to the west, Djiagween Road to the north, and the Djiagween Community and Broome International Airport to the east. The site has a total area of 33.04ha and is irregular in shape, as the lot wraps around the eastern extent of the airport runway (see the location plan in **Attachment No 1**).

The site is vacant and was granted to the Yawuru Native Title Holders Aboriginal Corporation RNTBC through the Indigenous Land Use Agreement (**ILUA**).

Proposal

The Structure Plan would apply to a part of Lot 3082, being that portion shown on page 6 and labelled *Structure Plan Map: Plan No.1* within the Structure Plan, as shown in **Attachment No 2**.

(Note: Appendices to the Structure Plan can be accessed in the previous minutes from the November 2019 Ordinary Council Meeting and are not repeated due to the length. The Bushfire Management Plan (**Attachment No 7**), Local Water Management Strategy (**Attachment No 8**) and Transport Impact Assessment (**Attachment No 9**) are included as

changes were requested to these technical appendices as a part of the November 2019 resolution of Council).

The Structure Plan is proposing that 5.4ha be developed for Service Commercial purposes, allowing for the site to be developed for Service Commercial land uses as set out in the zoning table in Local Planning Scheme No 6, which would allow for fast food outlets, motor vehicle wash, showrooms, warehouses, vehicle tyre sales/repair and motor vehicle, boat or caravan sales and so on. The purposes of the Structure Plan as quoted by the applicant in the Structure Plan Report is:

Part 2, Section 1.1.1 (Purpose) of the Structure Plan states:

The purpose of this Structure Plan is to de-constrain the identified parcel to a development ready position. The aim of this structure plan is to:

- deliver NBY's vision for the identified parcel;*
- achieve Local assessment and State Government approval; and*
- facilitate a development application for the stage [1]* large format retail warehousing and subsequent stages of service commercial uses.*

**[Note: identification of stage number 1 inserted by Officer to provide clarity]*

COMMENT

The proposed Structure Plan, if approved, would enable the site to be developed for Service Commercial purposes in accordance with the zoning table and development standards set out in Local Planning Scheme No 6.

The Structure Plan envisages a range of uses which may include Showrooms, Warehouses, Service Stations and Fast Food Outlet (Drive-Through) which are all “P” permitted uses under the Service Commercial zoning table. However, Development Approval would still be required to assess the details of the proposal including the built form design and site layout.

The Structure Plan has been advertised for public comment as required under the Regulations. Now the public consultation period has closed the Shire must prepare a report on the proposed Structure Plan which is then submitted with the WAPC for determination. The report on the Structure Plan must include the following:

1. A list of the submissions and any comments by the Shire in respect of those submissions;
2. A schedule of any proposed modifications to address issues raised in the submissions;
3. The Shire's assessment of the proposal based on appropriate planning principles;
4. A recommendation by the Shire on whether the proposed structure plan should be approved by the WAPC, including a recommendation on any proposed modifications.

The comments below will provide an overview of the key components of the report as set out above.

Submissions Received

Public Notice of the proposed Structure Plan was given for the maximum 28 day permitted by the Deemed Provisions. Public Notice was undertaken from 19 December 2019 to 16 January 2020 and included:

1. A notice being placed in the Broome Advertiser;
2. A notice on the Shire website under the 'Have my Say' section;
3. Letters being sent to Landowners within 100m of the Structure Plan boundary;
4. Letters being sent to potentially impacted service providers and Government Agencies; and
5. A notice being placed on site along the Cable Beach Road East frontage.

Twenty three (23) submissions were received in response to the Structure Plan. Of these five (5) were from service providers or Government agencies with three (3) offering no objection and two (2) requiring further information and/or changes to technical appendices. Of the eighteen (18) community submissions, seventeen (17) oppose the Structure Plan and one (1) supported it. The submission in support was provided by the landowner NBY.

Many submissions are of significant length and detail. A full copy of the submissions received, and officer's comments are set out in **Attachment No 4** – Schedule of Submission. Issues have been summarised to the following 16 points. Issues range from being raised in a single submission to others that were raised in the majority of submissions.

1. Provided support for the site to be developed for Residential, Education and Tourism purposes and:
 - a. raised that the site is not intended for commercial/business; and
 - b. Airport relocation is foreshadowed and therefore site is appropriate for the identified Residential, Education and Tourism purposes
2. Impacts on airport operations and safety:
 - a. Possible impacts on windshear and turbulence; and
 - b. Expansion of runway opportunities to facilitate international flights.
3. Availability of alternative sites for the proposed land uses including:
 - a. Capacity within existing zoned land;
 - b. Sufficient existing premises and land available;
 - c. Contributes to town fragmentation;
 - d. Contributes to urban sprawl; and
 - e. Lack of demand for Service Commercial.
4. Economic impacts, including:
 - a. No demonstrated need for more commercial land;
 - b. Impact on existing businesses particularly small business;
 - c. Impact on Chinatown;
 - d. Impact on existing Light Industry area;
 - e. Not economically viable;
 - f. Existing high vacancy levels; and
 - g. Impacts on identified Frederick Street Service Commercial area.
5. Impacts on Residential Amenity of Cable Beach, including:
 - a. Increase in traffic and potential impacts this could have upon:
 - i. Safety;
 - ii. Impacts on existing cycle / footpath;
 - iii. Concerns Cable Beach Road East will need to be widened at ratepayer expense;
 - iv. Concerns intersection with Gubinge may need upgrading to include traffic lights; and
 - v. Increase in heavy vehicles and increase in noise to residential areas with delivery vehicles accessing site from Gubinge Road.

- b. Visual impacts, including:
 - i. Appearance of buildings, including that buildings will not be consistent with Broome Style architecture principles (refer to comments under 9 below);
 - ii. Reduction of vegetation; and
 - iii. Litter associated with fast food outlets.
- c. Increase in noise;
- d. Increase in anti-social activity;
- e. Lighting; and
- f. Impacts of odours from fast food outlets.
- 6. Opposition to potential future land uses, including:
 - a. Bunnings;
 - b. fast food outlets;
 - c. petrol / service station; and
 - d. Large multi national corporations.
- 7. Environmental impacts on Minyirr Park, including:
 - a. Risk of pollutants related to Service Commercial / Industrial development runoff;
 - b. Risk of weeds and introduced species resulting from water runoff;
 - c. Increased flooding / water runoff resulting from water management of structure plan site; and
 - d. Secondary impacts of stormwater on Minyirr Park should be considered.
- 8. Inadequate response to water management:
 - a. Increased stormwater runoff; and
 - b. Water quality / pollutant concerns.
- 9. Impact on Broome's unique character;
 - a. Submitters raised that the site is on a tourist / recreation route and links Chinatown to Cable Beach and is a popular bicycle trail.
 - b. Site has valued scenic / natural state and development would result in loss of vegetation and impacts on flora and fauna.
 - c. Lack of design standards to reflect Broome character.
 - d. Request the design guidelines be developed.
- 10. Inconsistent with strategic documents which have undergone community consultation and adopted by Council, including:
 - a. Local Planning Strategy; and
 - b. Local Commercial Strategy.

Some submitters raised that proposal should not be considered reactively but part of whole of town / shire plans.
- 11. Inadequate consultation, including:
 - a. Timing over Christmas / New Year; and
 - b. Consultation with youth.
- 12. Heat island / thermal mass concerns particularly relating to large car park areas, concerns over inadequate landscaping.
- 13. Structure plan is confusing and inconsistent in how different matters are addressed.
- 14. Financial security / reward is not a relevant planning consideration.
- 15. Concerns development / profit making business will be administered from rate exempt location on Reid Road.
- 16. Concern that community will not get an opportunity to comment on the development application when submitted.

A summary of issues raised was provided to the applicant who provided a response which is contained at **Attachment No 5**. It should be noted, some submitters' opposing the Structure Plan have incorrectly assumed or implied that the Shire of Broome is the proponent.

As set out in the Schedule of Submissions, some of the concerns raised are not relevant to the current matter being considered or are to be addressed at the development assessment stage. There are some elements of concerns raised, specifically the potential amenity and character impacts, the siting of the development and concerns over fragmentation and the proposal's inconsistency with the adopted planning framework which are discussed in more detail in the planning merit assessment of the application below.

Included in the submissions is feedback from Department of Water and Environmental Regulation (**DWER**) and Department of Fire and Emergency Services (**DFES**) in relation to the Local Water Management Strategy and Bushfire Management Plan respectively. These documents are technical appendices, required to ensure appropriate outcomes in relation to matters where these Government Agencies have regulatory/advice functions. Both agencies' submissions identified changes would be necessary to technical appendices in the event the Structure Plan was to be supported. The changes required appear to be achievable and do not constitute fatal flaws with the proposed Structure Plan. Modifications to the Bushfire Management Plan will require endorsement by a Level 2 Bushfire Planning Practitioner.

Schedule of Modification

A Schedule of Modifications is a requirement under the Regulations to identify any changes required to the Structure Plan to address matters raised through submissions and the planning principle assessment. Given that the recommendation is that the Structure Plan is not supported, no modifications in response to the community submissions are proposed.

However, should the proposal ultimately be supported by Council or WAPC, **Attachment No 6** details the required technical modifications needed in response to submissions received from DFES and DWER on the bushfire management plan and local water management strategy respectively. As outlined above, the changes required appear to be achievable and do not constitute fatal flaws of the proposed Structure Plan.

Assessment of Structure Plan on planning principles;

This assessment focuses on the planning framework that has been developed for the site in accordance with the *Planning and Development Act 2005* and associated Regulations and will also address other planning principles that have been raised as part of the public submission process that require consideration. The assessment will also include responses to the following statements provided by the applicant as rationale for the site being made available for Service Commercial purposes as proposed by the Structure Plan. The applicant statements are quoted below from the Structure Plan Report and include acronyms that are not defined until the relevant area of assessment further in the report:

Section 1.2 of the Shire's Strategy notes that the LPS sets out the medium to long term planning directions for the Shire of Broome over the next 10 to 15 years. Further in section 5.0 it is noted for the Strategy to be dynamic and responsive to change the document should undergo a review every 5 years. Such a review process ensures the strategy responds to changes in state, regional and local policy and land use priorities. Therefore, the LPS has two essential misgivings:

- 1. To assume projected land use in FDA 3 on the basis of the relocation of an international airport is well beyond the scope and planning period of a local*

planning strategy. Accordingly, Urbanplan holds the position that the FDA 3 is ineffectual.

2. *Section 2.4.7 of that Strategy provides guidance on retail and commercial distribution. The newly released Commercial Strategy suggests that composite sites to aggregate service commercial uses is lacking in Broome; the subject part Lot 3082 provides for this requirement by offering a composite site.*

It is understood from the above, that the applicant's rationale for why a departure from the LPS should be entertained is because the LPS is due for review, the current land uses recommended under the LPS for the site are unachievable due to the constraints primarily caused by noise emanating from the airport. Further, applicant is of the view that the Local Commercial Strategy recommends that a composite site for aggregated service commercial uses in Broome is lacking.

Statement 1 will be explored in the LPS section of this report and statement 2 within the Local Commercial Strategy section of this report.

Local Planning Strategy (LPS)

The LPS was prepared by the Shire of Broome and adopted by the WAPC in 2014 and sets out medium-long term planning directions for the Shire of Broome over the next 10 – 15 years.

Under the LPS the subject site is positioned within Future Development Area 3 and also falls within Precinct 9. Section 3.3.1.9 of the LPS states the following in relation to Precinct 9 (Bilgungurr):

Precinct 9 comprises of the western half of the current Broome Airport, the recreational, educational and commercial uses to the south along Cable Beach Road East and Service Commercial lots north of Frederick Street as depicted on LPS Map 3.

Objective:

- a) *Establish Precinct 9 as an **education / health precinct** providing for student accommodation, sporting facilities and residential development and potential relocation of the hospital.*

Guidelines:

- *A development strategy should address the integration of the Broome Boulevard Shopping centre with future development to the north-west once the airport has relocated.*
- *Zone Future Development Areas 2 – 4 appropriately under the Local Planning Scheme once the airport has relocated to facilitate future development of student and tourist accommodation, sporting facilities and residential development.*

Further, section 7.2.7 of the LPS provides direction on the Future Development Areas (**FDA**) and with regard to FDA3, the following direction is provided:

FDA 3 – Yawuru Airport West

FDA3 provides for a total of around 33 hectares which could provide an additional 330 houses. This site may also provide for some tourism opportunities in proximity to Cable

Beach. It could also provide student accommodation as a part of an Education/Health Precinct.

The LPS provides strategic direction on future land uses that could be supported within the site, which are as follows:

- residential development;
- establish an education/health precinct; and
- possible tourist uses.

Therefore, the development of a 'Service Commercial' precinct would be inconsistent with the objectives of the Precinct or the FDA in which the subject site falls.

Further, section 2.4.7 of the LPS establishes the strategies and actions for retail and commercial development in Broome which is shown in Figure 9 (included as **Attachment No 3**). The rationale for the selection of retail and commercial areas was based on the population growth scenarios calculated in the 2012 Community Profile prepared by AEC Group and the Economic Profile also prepared by AEC Group. From the projected population growth figures, the demand for retail/commercial space required to support population growth were forecasted. The LPS then identifies the areas for expansion spatially and sites for retail and commercial expansion were selected to promote a logical and consolidated hierarchy of retail and commercial development within Broome. With regard to 'Service Commercial' development, Strategy 4 and Actions 3 and 9 within the LPS state the following:

4. *Promote and encourage development along the north side of Frederick Street as showrooms and bulky goods retail.*

Action 3 Set out a Service Commercial zone within the local planning scheme that allows for showrooms and bulky goods including car sales, furniture and white goods, which does not compete or detract from the retail primacy of the Town Centre zone in Chinatown.

Action 9 Zone lots north of Frederick Street from Coghlan Street to the Broome Boulevard Shopping Centre as Service Commercial.

Overall the LPS plans for two areas within the Broome townsite for service commercial development. The smaller of the two is the land on the corner of Cable Beach Road and Fredrick Street (the site of the Kimberley Camping Store, Broome Vet Practice, etc) which essentially reflects existing land uses occurring within this area, with some capacity for future development on the vacant and underdeveloped lots. The second area identified for service commercial development is to the north of Fredrick Street extending from the Boulevard Shopping Centre site through to Herbert Street (the western extent of the Town Centre zone). While this designation does cover some of the current operational areas of the airport, the land to the immediate east of the Boulevard Shopping Centre, extending along Fredrick Street, is already zoned 'Service Commercial' under LPS6 and had a conditional subdivision approval allowing it to be developed for this purpose. The footprint of this area which is zoned service commercial is approximately 6ha, which is slightly larger than the 5.4ha area proposed by the Structure Plan.

In support of the Structure Plan, the applicant has provided the following statement as rationale for Service Commercial at the site:

1. *To assume projected land use in FDA 3 on the basis of the relocation of an international airport is well beyond the scope and planning period of a local*

planning strategy. Accordingly, Urbanplan holds the position that the FDA 3 is ineffectual.

In response, the LPS acknowledges the potential for the subject land to be developed is constrained by the proximity to the airport. It is noted that some land uses recommended under the LPS could proceed at the subject site with the airport remaining, please refer to comments below under LPS6). The LPS seeks to provide greater certainty to this issue by including the following strategies and actions:

2. *Establish timeframes for the relocation of the Broome International Airport.*

And

- *To reserve land abutting Broome Road as Public Purpose for aviation and airport uses*
- *To incorporate an appropriate buffer surrounding the proposed airport site into a special control area to limit establishment of uses that could potentially impact on the operations of the airport.*

Whilst no timeframe on the relocation of the airport has been finalised, land has been identified and controls put in place to protect the environs surrounding the proposed airport site off Broome Road approximately 13km east of the town.

Of note, the subject site was previously a Reserve under Town Planning Scheme No 2 (TPS2) which did not provide for any development potential and would not have allowed residential or commercial development. It was zoned 'Development' through the gazettal of Town Planning Scheme No 4 (TPS4) in 1999. Under TPS4, prior to development occurring, a Development Plan was required to be adopted. In essence, this process was the equivalent of the current Structure Plan process being pursued and when the subject site was rezoned from a Reserve to Development, it was noted at that point that development would be constrained by the airport.

The Broome Airport Development Plan (ADP) is also relevant. This document was adopted by Council on 26 November 2009 and endorsed by WAPC on 9 October 2012. The ADP includes the following objective:

2. *The main purpose of the ADP is to provide an appropriate statutory planning framework to facilitate the effective continued operation and expansion of the Broome International Airport at its current location, until such time as aviation demands and/or airport impacts on the Broome community necessitate the airport's relocation.*

The ADP is due to expire in 2025. Furthermore, the Shire's LPS is due for review this year. This will be an opportune time to revisit the need for and timing of the airport relocation and land uses which surround the site.

The applicant, in responding to the submissions received (**Attachment No 4**) has also expressed that the LPS is a guiding document, that is to be given due-regard and is non-binding. The applicant also expresses that the planning framework must be applied flexibly to ensure that opportunities are not lost.

These positions are noted, however the Shire's planning framework with regard to the distribution of Service Commercial land has been analysed over time through different revisions of Local Commercial Strategies, which included Strategies prepared in 1998, 2007 and again more recently in 2017. All versions of the Local Commercial Strategies did not

recommend that the subject site be developed for Service Commercial purposes. The 2007 version of the Local Commercial Strategy identified that in relation to bulky goods/large format retail, in the absence of an appropriate zone, these type of uses were gravitating to the light and service industry areas. The 2007 LCS recognised that these industrial areas are not a desirable location and concluded that the most logical location for this activity is Fredrick Street between Chinatown and the Boulevard. This position was reviewed in the 2017 LCS, please refer to comments below in this regard.

Since the adoption of the 2007 LCS, the following actions have occurred which confirm the preferred location for service commercial development is on Frederick Street:

- The Airport Development Plan was adopted by the Shire in November 2009, which showed that there was adequate area along Frederick Street, surplus to the operation of the airport, to accommodate service commercial development.
- In June 2012, Council adopted Local Development Plan No 8 (previously called Detailed Area Plan) which establishes a structure and layout for the development of this service commercial area and development controls with regard to location of car parking, building orientation, etc.
- In 2015 the LPS was endorsed by the Western Australian Planning Commission (**WAPC**) which shows this area on Fredrick Street, in addition to a wider portion of the airport site, being the preferred location for service commercial development.
- Local Planning Scheme No 6 (**LPS6**) was gazetted in 2015, which zones land on Frederick Street for Service Commercial purposes.

The spatial distribution of commercial land uses through Broome have been considered in adoption of the above informing documents. To depart from this on the grounds that a landowner wants to realise development potential of a site, should not take precedent over other planning principles or the current planning framework. Further it is noted that the Shire's LPS is due for review, however, to entertain a departure from the established framework without compelling planning grounds is also considered premature and inconsistent with principles of orderly and proper planning. This is acknowledged in some of the submissions which raised that proposals should not be considered reactively but part of whole of town / shire plans. It should also be noted, that the review of the LPS will be guided by informing documents, including the Local Commercial Strategy, which was adopted by Council in 2017 and as detailed below, 2017 LCS does not recommend that additional land is required for Service Commercial purposes.

Therefore, the proposal is considered to be inconsistent with the established strategic planning direction provided in the LPS for the following reasons:

- a) The proposal is inconsistent with the objectives of Precinct 9 and Future Development Area 3 in which the subject site falls;
- b) The proposal is inconsistent with the strategic direction provided in section 2.4.7 of the LPS with regard to retail, commercial and activity centres;
- c) Insufficient justification has been supplied to demonstrate a departure from the current local planning strategy is warranted.

Local Commercial Strategy 2017 (**LCS17**)

The Shire's Local Commercial Strategy (**LCS17**) was prepared by Geografia and adopted by Council on 19 October 2017. The LCS17 reviewed the previous Local Commercial Strategy adopted by Council on 7 June 2007 (**LCS07**).

LCS07 was an informing document of the LPS. The context of LCS17 is that it has reviewed the LCS07 recommendations, drawing on insights from local commercial enterprises,

government and major facility operators, population trends and household and business expenditure data, to prepare recommendations for a new medium and long-term Commercial Land Strategy.

Of specific consequence to the merits of the proposed Structure Plan, is that LCS17 recommends that the existing 'Service Commercial' zoning north of Frederick Street be reviewed with the intent of reducing the amount of 'Service Commercial' zoned land (by replacing with a more suitable zoning) or by altering the land uses it provides for to accommodate forecast commercial floorspace requirements.

The applicant contends that the LCS17 supports the variation to the planning framework by suggesting that *'composite sites to aggregate service commercial uses is lacking in Broome; the subject part Lot 3082 provides for this requirement by offering a composite site'*.

Whilst 'composite site' is not referenced in LCS17 or the LPS, it is understood that the applicant's reference to 'composite sites', is intended to highlight a shortage of available land for composite business with a large development footprint. In this regard the following findings from Section 4.5 – Summary of results of LCS17 are considered relevant:

Over the medium to long term, Broome is unlikely to be able to support a new discount department store and bulky goods retail establishment. Any additional floorspace demand can probably be met through renovations and extensions of existing facilities. Under a high population growth scenario, there may be demand for a new discount department store (beyond 2046).

And

The analysis indicates that, in aggregate at least, Broome has sufficient land to supply retail and commercial demand needs to 2051. The vacant land (by lot size) indicates there may be sufficient land supply to meet medium term demands for all retail services (Table 11). However, notwithstanding the adequate aggregate supply, detailed data by building and land lot size suggests there may be insufficient supply of appropriately sized and located lots as well as building size, to meet projected demand (Table 10). There is also uncertainty on the developability of some of the identified vacant lots, due to their potential dislocation from the main retail precincts (e.g. vacant Town Centre zoned lots on Chapple Street).

At present one (1) vacant precinct is zoned for 'Service Commercial' purposes. This is the precinct on the north side of Frederick Street adjoining the Boulevard Shopping Centre. This site is a large site and is undeveloped, has an adopted Local Development Plan and had conditional subdivision approval. The undeveloped nature of this precinct provides flexibility for composite businesses that require a large development footprint.

LCS17 concludes that sufficient lands are available to meet commercial needs up to 2051 including larger lots for Service Commercial purposes. Furthermore LCS17 suggests review of the existing Service Commercial zoned land to accommodate forecast requirements whilst continuing to provide for 'Showroom' uses to encourage relocation of bulky goods retailers from the 'Light and Service Industry' zone.

To support a proposal that would result in an additional area for Service Commercial land uses would result in an overallocation of land, would lead to fragmentation of commercial uses around the townsite of Broome and is considered inconsistent with the principles of orderly and proper planning.

The applicant has also raised in **Attachment No 5** that the WAPC has not endorsed the 2017 LCS. This is correct, however it should be noted that a LCS does not require adoption by the WAPC under the Regulations and the Act. LCS's are typically planning informing studies that are prepared by local governments to inform the preparation of the Local Planning Strategy and are not required to be endorsed by the WAPC. The LCS07 informed the preparation of the Local Planning Strategy which was adopted by the WAPC. The recommendations in the LCS17 will similarly inform the review of the Local Planning Strategy.

- Local Planning Scheme No 6 (LPS6)

Under the provisions of LPS6, the subject site is zoned 'Development'. Clause 4.16 of LPS6 sets out the purpose and objectives of the Development zone and states the following:

4.16.1 The purpose of the Development Zone is:

- (a) to identify areas requiring comprehensive planning prior to subdivision and development*
- (b) to coordinate subdivision, land use and development in areas requiring comprehensive planning.*

4.16.2 The objectives of the Development Zone are to:

- (a) provide for a range of mixed land uses and subdivision in accordance with an adopted structure plan;*
- (b) enable the preservation and management of areas of cultural and environmental significance;*
- (c) provide for the coordinated provision of infrastructure, facilities and developable land through relevant structure plans and associated development contribution plans.*

The site and development requirements for land zoned 'Development' is established under Clause 4.44.1 of the LPS6 which states development approval or subdivision will not be supported unless a structure plan has been adopted. The Scheme provisions do give discretion to the Shire to waive the need for a structure plan, where the land use proposed is a minor extension to an existing use, a minor additional use or a minor land use change.

Therefore, within the areas zoned 'Development' the layout, development controls and permissible land uses will be determined under the adopted structure plan. Once the structure plan has been prepared and proceeds to a subdivision application, ordinarily the zoning of the land is then 'normalised' through a scheme amendment, so the land is zoned in accordance with the provisions of the structure plan. An example of this is the area covered by Local Development Plan No 1 in Broome North. The area forming part of this structure plan has now been normalised in LPS6 with Residential, Local Centre and Reserves zoned in accordance with the adopted Structure Plan.

Therefore, to support a future Warehouse, Service Station and/or Fast Food Outlets as desired by the landowner, a Structure Plan should be prepared which shows the subject portion of the land with a zoning that supports those uses. Under the Zoning Table as it currently sits, 'Service Commercial' would permit these land uses.

It should be noted, that the Scheme itself is silent on the type of land uses and zone that should occur through the Development zones in the Shire. It is the Local Planning Strategy that provides guidance when the question as to whether a use or form of development proposed under a Structure Plan should be approved. As set out above, the Structure Plan

is deemed inconsistent with the Local Planning Strategy and the applicant has not supplied sufficient rationale as to why a departure from the Strategy should be supported.

Under LPS6, the subject site falls within Special Control Area (SCA) 'Existing Broome International Airport'. The objective of this SCA is to control development within close proximity to the airport to ensure the ongoing safe operation of the airport. For any new development within the area, the Shire must have due regard to the Australian Noise Exposure Forecast (ANEF) Contours and the Broome Airport Obstacle Limitation Surface Plan.

With respect to the noise limitations, the site predominantly falls between the 25 and 30 ANEF contours. The 'Building Site Acceptability Based on ANEF Contours' table contained within Schedule 10 of LPS6 establishes that the types of development that could be entertained in this area are; public buildings; hotel, motel and hostels; commercial buildings; light industrial; and, other industrial uses. With regards to the obstacle limitations, this varies across the site, from 20m in the north to 40m along the portion of the site which fronts Cable Beach Road East.

It is noted that house, home unit, flat, school, university and hospital are classed as 'unacceptable' at greater than 25 ANEF. This is a key component of the applicant's justification that the land should therefore be made available for Service Commercial use. In this regard, it is reiterated that the land was previously a Reserve under TPS2. The rezoning to 'Development', through the adoption of TPS4 and the subsequent development potential it brought to the site, has been connected to the relocation of the airport. Furthermore, it should be noted that the land uses of student accommodation and tourist land uses recommended under the LPS may be capable of being developed on site under the current SCA provisions, however, would have to implement noise attenuation.

Other Planning Principles

In addition to an assessment of the proposal against the planning framework, the submissions received have raised planning principles that require consideration in assessment of this application, including:

- Amenity impacts;
- Fragmentation/sprawling of development; and
- Impact on character;

The applicant's rationale for the unsuitability of the other zoned Service Commercial land for the proposed land use will also be explored. If this was the case, this would provide the planning rational for a departure from the adopted planning framework.

Amenity Impacts

The subject site adjoins Cable Beach Road East and due to limitations on accessing Gubinge Road, the development that could occur if the Structure Plan was approved will front Cable Beach Road East. The area of land to the south of Cable Beach Road East is zoned and developed for residential purposes. The establishment of a Service Commercial area, adjacent to an existing Residential area is not considered desirable for the following reasons:

- Service commercial areas generate a large volume of retail and service vehicle traffic and often usage is higher on weekends when residents in the adjoining residential properties are more likely to be home. Therefore, it is undesirable to have

this type of land use within proximity to residential areas due to potential conflicts with noise and traffic.

- The hours of operation of the types of service commercial land uses (such as hardware stores, fast-food outlets, service stations) are usually longer than other types of retail and commercial land uses, thus they have the capacity to create a greater level of conflict with residential uses.
- Fast food outlets are a typical land use within service commercial zones and have the potential to generate odours which can be nuisance if developed within close proximity to residential properties.

Based on the above, it is considered that the proposed siting of a Service Commercial precinct in this location is inconsistent with sound planning principles and typically would be better placed adjacent to existing commercial land uses and away from residential areas, which is what is provided for under the LPS and the LCS.

Fragmentation/sprawling development

A number of the submissions raised the impact this proposal could have upon existing commercial areas. Some submissions also expressed that this proposal would further fragment the pattern of development in town and contribute to unnecessary sprawl.

In this regard, the development of a service commercial precinct on the subject site is not considered appropriate as it does not provide a logical nor preferred location for this type of land use. Figure 9 of the LPS (**Attachment No 3**), demonstrates a rational pattern of commercial development throughout the townsite of Broome, which was reviewed through the adoption of LCS17. The identification of the service commercial area on Frederick Street acts as a natural extension of commercial activity which transitions from the primary and traditional town centre being Chinatown, to the existing commercial uses along Fredrick Street, through to the Boulevard and concluding at the intersection of Cable Beach Road East and Fredrick Street. To leap-frog this area and develop at the subject site, would fragment what is a logical extension of commercial activity and create another independent commercial area in Broome, which is not consistent with good planning practice.

The service commercial area identified along Fredrick Street is also preferable location for this type of land use, as it is located immediately adjacent to Broome Senior High School and the Boulevard Shopping Centre, both of which generate a high number of vehicle movements and are car dominant land uses and present a commercial built form. Service commercial areas similarly generate high number of vehicle movements and are very car dominant, as such it is appropriate that these type of activities are consolidated into one central location. This hierarchy proposed under the LPS and LCS will see commercial/retail development consolidated in one location and support the primacy of Chinatown as the principle town centre area.

LPS6 currently zones the Frederick Street parcel of land Service Commercial. If the Structure Plan were approved, there would be a third service commercial precinct provided for and the planning framework would permit all three sites to be developed for service commercial uses. This would lead to an over provision of land for service commercial uses.

Character Impacts

In relation to character, a number of the submissions have referenced the negative impact the proposal would have upon the character of the area. SPP 7.0 – Design of the Built Environment (SPP 7.0) provides direction in this regard and provides a framework for

design of the built environment across Western Australia. It applies to all levels of the planning hierarchy — from large-scale structure planning, and major public works projects to development applications and subdivision considerations and is therefore applicable in the assessment of the planning merits of this Structure Plan.

SPP 7.0 establishes 10 design principles which define 'good design' and should be applied to inform the design, review and decision-making processes for built environment proposals across the State. The first design principle is 'context and character' and the following description in SPP 7.0 are noted:

- *Successful places are distinctive and memorable, with a character that people can appreciate easily.*
- *Good design responds intelligently and sensitively to these factors in order to positively contribute to the identity of an area including adjacent sites, streetscapes and the surrounding neighbourhood.*
- *New development should integrate into its landscape/townscape setting, reinforcing local distinctiveness and responding sympathetically to local building forms and patterns of development.*
- *Building materials, construction techniques and details should, where appropriate, enhance local distinctiveness.*
- *Good design also responds positively to the intended future character of an area.*
- *Consideration of local context is particularly important for sites in established areas that are undergoing change or identified for change.*

The existing character and context of the subject site and surrounding area is currently natural bushland, however the Scheme does identify the site as 'Development' and therefore the existing character will change. While some submissions raise that their preference would be to see the site retained as natural vegetation, the planning framework for some time (since gazettal of TPS4) has zoned the site 'Development' and therefore implied that the site characteristics will change. This is a consequence of any development of undisturbed areas and is accepted.

The character and built form that would result from a Service Commercial development would typically lead to large format, box-style, bulky commercial buildings, with large parking areas, limited landscaping and architectural features. The character of this form of development would be inconsistent with the character intended under the Local Planning Strategy (which is residential, student and tourist accommodation land uses). While it is noted that if the existing zoned Service Commercial land on Frederick Street were developed, the form of building style would likely result in a similar commercial character and built form, the context of this location is different, it is 'framed' by similar building typologies and is more typical of the character of that immediate location (i.e. the Boulevard Shopping Centre, airport building, vehicle car yards and service stations). Development of a Service Commercial built form at the Frederick Street service commercial zoned land, would be more in-keeping with the existing identity and streetscape of this location and would be more in sympathy with the pattern of development in this location.

In simple terms, from a character perspective, service commercial development at the subject site is not consistent with the character that is anticipated under the Local Planning Strategy and is not typical of the character of the vicinity of the development. This is referenced in some of the submissions received that express objection to the proposal based on the building form that would result, noting that the Cable Beach Road East drive provides the linkage to the 'tourist' areas, which is largely characterised by natural bushland (i.e. Minyirr Park) and landscaped settings of the Cable Beach residential and tourist areas. The form of development that would result if the Structure Plan was

approved, would be inconsistent with the character of the area, inconsistent with the streetscape and the surrounding neighbourhood and does not integrate to the townscape setting and patterns of development established in Broome.

Some of the submissions reference that design guidelines should be prepared to guide future development on site. While an LPP/design guideline could be developed, it would not change the overall form of the development and its likely it would still be inconsistent with the character of the area.

Other design principles in SPP 7.0 of relevance to the Structure Plan include:

- *Built Form and Scale - Good design ensures that the massing and height of development is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.*

The massing and height of the built form that would be expected from a service commercial development would be inconsistent with the sites setting, the existing built form in this location and the intended future character of the local area.

- *Landscape Quality - Good landscape design employs hard and soft landscape and urban design elements to create external environments that interact in a considered manner with built form, resulting in well integrated, engaging places that contribute to local identity and streetscape character.*

The form of service commercial development is typically characterised by hard built form with minimal landscaping. This form of development would be inconsistent with the local identity and streetscape in the vicinity of the subject site.

Based on the above, it is concluded that the proposal is inconsistent with the design principles 'context and character', 'built form and scale' and 'landscape quality' within SPP 7.0.

Applicant's Comparison of Alternative Sites

Section 1.5 of the Structure Plan report provides the applicant rationale for why the subject site should be preferable than the currently zoned Service Commercial site. This is important to explore as this may provide the rationale for a departure from the local planning framework.

In this regard the applicant contends the following as is quoted from the Structure Plan report:

The proponent recognises that the LPS includes a strategy to promote and encourage development along the north side of Frederick Street as showrooms and bulky good retail. The proponent's Structure Plan proposes this, albeit 1.5 kms further along Frederick Street than the site originally anticipated, on a site that is demonstrably more suitable for the proposed uses, as below:

- *Delivery of goods from southern distribution centres will come via B-Double haulage. Frederick Street is a distributor road that services inter-neighbourhood traffic movement including that to the Boulevard shopping centre, Broome Senior High School, and access and egress to residential areas along Cable Beach Road East to Gubinge Road. Such movement along a local distributor road introduces a traffic safety issue.*

- *The roundabout on Frederick Street facilitating fluid access and egress along Frederick Street and between the Senior High School and the shopping centre has recently been identified as a Black Spot conflict junction; this highlights the safety and traffic congestion issues already present at this intersection.*
- *Traffic congestion at peak periods between Broome High School and the Boulevard shopping centre highlight the capacity inadequacies of Frederick Street. Traffic congestion occurs after hours and on weekends as the high school oval is used for district football competitions*
- *The proposed use as detailed in the Structure Plan will result in less direct RAV network access for deliveries, and as such will eliminate additional traversing of District Distributor roads by B-Double delivery vehicles to get to the Frederick Street location.*

The proponent contends that, based on the above, there are considerable limitations to the existing zoned land giving rise for the Shire to consider varying the Local Planning Strategy.

In this regard the following is noted:

- Frederick Street is currently on the Restricted Access Vehicle (**RAV**) network which allows for larger commercial vehicles to traverse this road. Cable Beach Road East is currently not on the RAV network, therefore B-Double vehicles are currently not permitted to access this road.
- Both Frederick Street and Cable Beach Road East are identified as the same road hierarchy under LPS6 and the District Traffic Study. To put forward a view that Frederick Street is not capable of supporting the traffic generated by a service commercial development is not consistent with the findings of the traffic modelling performed in the District Traffic Study (2016) or the hierarchy adopted under LPS6 and section 3.2.7 of the Local Planning Strategy.
- The District Traffic Study (2016) models the increase in traffic flows that would be generated by the current planning framework (i.e. the service commercial land on Frederick Street being developed). The District Traffic Study concludes that the portion of Frederick Street will maintain an adequate level of service to cater for the projected traffic increases, without any upgrades.
- The Blackspot funding application currently submitted relates to the entry and exit points to the Broome Senior High School only and does not extend to the roundabout along Frederick Street. The modelling performed under the District Traffic Study (2016) confirms that these intersections maintain an adequate level of service.
- The Traffic Impact Statement prepared to support the Cable Beach Road East Service Commercial Structure Plan outlines that all in-bound service vehicles would access the site from the west (from Gubinge Road). However, all outbound movements, would need to travel in an easterly direction, therefore development on this site would also result in an increase in additional large vehicle movements on Frederick Street in any event.

Therefore the rationale supplied by the applicant to suggest that the subject site should be developed as it is more suitable than the current Service Commercial site is not supported.

Summary

Consistent with the advice provided by Council following the May 2016 Ordinary Council Meeting the applicant has submitted a Structure Plan for assessment and advertising as provided under the Shire of Broome Local Planning Scheme No 6 and the Regulations.

The merits of the proposed structure plan and the rationale for the departure that the Structure Plan has proposed against the local planning framework has been discussed in the comments above. In accordance with the Regulations a review of the all the submissions received and an assessment of the proposal on the planning merits has been performed. Based on the review, it is recommended that Council resolve to advise the WAPC that the Structure Plan should not be approved.

The rationale for the recommendation is set out in the comments above and in summary include the following:

- The Structure Plan is inconsistent with the Local Planning Strategy and Local Commercial Strategy;
- The support of the Structure Plan would adversely impact the pattern of commercial development in Broome by over supplying 'Service Commercial' land and further fragmenting the commercial distribution around Broome;
- The applicant has not supplied sufficient rationale to demonstrate a departure from the local planning framework should be supported. The reasons for the unsuitability of the existing zoned Service Commercial land in Broome are not supported by the District Traffic Study, LPS6 or the guidance provided under the Local Planning Strategy.
- The public submissions received have highlighted deficiencies with the proposal and highlights the sites unsuitability to be developed for service commercial purposes.
- Sufficient and appropriately zoned land is available for the proposed land use elsewhere in Broome.
- The proposal is inconsistent with the design principles of 'context and character', 'built form and scale' and 'landscape quality' within SPP 7.0.

The resolution of Council and this report will be forwarded to the WAPC, where the Commission will then make a decision on whether to approve the structure plan, require modification or refuse the Structure Plan.

CONSULTATION

Public Notice of the proposed Structure Plan was given for the maximum 28 day permitted by the Deemed Provisions. The responses received during the public comment period are provided above and a detailed assessment is provided in the Schedule of Submissions contained in **Attachment No 4**.

STATUTORY ENVIRONMENT

Planning and Development (Local Planning Schemes) Regulations 2015 – Part 4

18. Advertising structure plan

- (1) *The local government must, within 28 days of preparing a structure plan or accepting an application for a structure plan to be assessed and advertised —*
 - (a) *advertise the proposed structure plan in accordance with subclause (2); and*
 - (b) *seek comments in relation to the proposed structure plan from any public authority or utility service provider that the local government considers appropriate; and*
 - (c) *provide to the Commission —*

- (i) a copy of the proposed structure plan and all accompanying material; and
 - (ii) details of the advertising and consultation arrangements for the plan.
- (2) The local government must advertise the structure plan in one or more of the following ways —
 - (a) by giving notice of the proposed structure plan to owners and occupiers who, in the opinion of the local government, are likely to be affected by the approval of the structure plan, including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days and not more than 28 days, or a later day approved by the Commission, from the day on which the notice is given to the person;
 - (b) by publishing a notice of the proposed structure plan in a newspaper circulating in the Scheme area including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days and not more than 28 days, or a later day approved by the Commission, from the day on which the notice is published;
 - (c) by publishing a notice of the proposed structure plan on the local government website including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days and not more than 28 days, or a later day approved by the Commission, from the day on which the notice is published;
 - (d) by erecting a sign or signs in a conspicuous place on the land the subject of the proposed structure plan giving notice of the proposed plan for a period of not less than 14 days and not more than 28 days from the day on which the sign is erected including on each sign a statement that submissions may be made to the local government by a specified day being a day not less than 14 days and not more than 28 days, or a later day approved by the Commission, from the day on which the sign is erected.
- (3) The local government —
 - (a) must make a structure plan advertised under subclause (2) and the material accompanying it available for public inspection during business hours at the offices of the local government; and
 - (b) may publish the structure plan and the material accompanying it on the website of the local government.
- (4) If a local government fails to advertise a structure plan in accordance with this clause, the Commission may take reasonable steps to ensure that the plan is advertised.
- (5) All costs incurred by the Commission in the exercise of the power conferred by subclause (4) may, with the approval of the Minister, be recovered from the local government as a debt due to the Commission.

19. Consideration of submissions

- (1) The local government —
 - (a) must consider all submissions made to the local government within the period specified in a notice advertising the structure plan; and
 - (b) may consider submissions made to the local government after that time; and
 - (c) may request further information from a person who prepared the structure plan; and

- (d) may advertise any modifications proposed to the structure plan to address issues raised in submissions.
- (2) If a local government makes a decision under subclause (1)(d) the local government must take any steps the local government considers appropriate to advertise the proposed modification to the structure plan.
- (3) Modifications to a structure plan may not be advertised on more than one occasion without the approval of the Commission.

20. Local government report to Commission

- (1) The local government must prepare a report on the proposed structure plan and provide it to the Commission no later than 60 days after the day that is the latest of —
 - (a) the last day for making submissions specified in a notice given or published under clause 18(2); or
 - (b) the last day for making submissions after a proposed modification of the structure plan is advertised under clause 19(2); or
 - (c) a day agreed by the Commission.
- (2) The report on the proposed structure plan must include the following —
 - (a) a list of the submissions considered by the local government, including, if relevant, any submissions received on a proposed modification to the structure plan advertised under clause 19(2);
 - (b) any comments by the local government in respect of those submissions;
 - (c) a schedule of any proposed modifications to address issues raised in the submissions;
 - (d) the local government's assessment of the proposal based on appropriate planning principles;
 - (e) a recommendation by the local government on whether the proposed structure plan should be approved by the Commission, including a recommendation on any proposed modifications.

22. Decision of Commission

- (1) On receipt of a report on a proposed structure plan, the Commission must consider the plan and the report and may —
 - (a) approve the structure plan; or
 - (b) require the local government or the person who prepared the structure plan to —
 - (i) modify the plan in the manner specified by the Commission; and
 - (ii) resubmit the modified plan to the Commission for approval;
 - or
 - (c) refuse to approve the structure plan.
- (2) Before making a decision under subclause (1), the Commission may, if the Commission considers that major modifications have been made to the structure plan since it was advertised, direct the local government to readvertise the structure plan in the manner specified by the Commission.
- (3) The Commission may not direct the local government to readvertise the structure plan on more than one occasion.
- (4) If the Commission is not given a report on a proposed structure plan in accordance with clause 20(1), the Commission may make a decision on the proposed structure plan under subclause (1) in the absence of the report.

- (5) *The Commission is to be taken to have refused to approve a structure plan if the Commission has not made a decision under subclause (1) within —*
- (a) *120 days of the day on which the local government provides the report to the Commission, excluding any period between the Commission requiring modifications to the structure plan and the resubmission of the modified plan; or*
 - (b) *a longer period agreed in writing between the Commission and the person who prepared the proposed structure plan.*
- (6) *Despite subclause (5), the Commission may decide whether or not to approve a structure plan after the period applicable under subclause (5) has expired, and the validity of the decision is not affected by the expiry.*
- (7) *The Commission must give the local government and any person who prepared the proposed structure plan written notice of its decision to approve or to refuse to approve a structure plan.*

POLICY IMPLICATIONS

5.22 Shire of Broome Structure Plan and Subdivision Standards.

FINANCIAL IMPLICATIONS

A fee of \$9,076.55 has been charged for the assessment of the Structure Plan.

RISK

There is risk of reputational damage due to the multi-faceted role of Council. In this instance, Council has a regulatory role to play in the administration and assessment of the Structure Plan that is guided by legislation.

Unfortunately, Council's regulatory role can at times be in conflict with its advocacy function to support investment and economic development. In this instance, while the intent of the proposal from NBY it to assist in financial independence is noted, this needs to be considered in the context of the local planning framework, which is an established framework, developed with significant community engagement and input and informed by a number of planning strategies.

Departures from the adopted planning framework, including the Local Planning Strategy, should be exercised with caution as such documents provide the premises for all planning decisions. To undermine the value of the Local Planning Strategy by approving departures, in the absence of sound planning rationale and a comprehensive review process is not considered good practice. Such decisions lead to uncertainty, can impact upon investment decisions and can create community angst.

It is also noted for Council, some submitters' opposing the Structure Plan have incorrectly assumed or implied that the Shire of Broome is the proponent.

STRATEGIC IMPLICATIONS

Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:

Realistic and sustainable land use strategies for the Shire within state and national frameworks and in consultation with the community

A built environment that reflects tropical climate design principles and

A natural environment for the benefit and enjoyment of current and future generations

Retention and expansion of Broome's iconic tourism assets and reputation

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable and equitable services and infrastructure

Affordable land for residential, industrial, commercial and community use

Key economic development strategies for the Shire which are aligned to regional outcomes working through recognised planning and development groups/committees

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

Sustainable and integrated strategic and operational plans

Effective community engagement

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council pursuant to Part 4 of Schedule 2 – Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015:

- 1. Considers the submissions received during the public consultation included as Attachment No 4 to this report.*
- 2. Recommends that the Western Australian Planning Commission refuses to adopt the Service Commercial Structure Plan for Lot 3082 Cable Beach Road East, for the following reasons:*
 - (a) The proposal is inconsistent with the objectives and guidelines for Precinct 9 and the recommendations for Future Development Area 3 contained within the Local Planning Strategy.*
 - (b) The proposal is inconsistent with the objectives, strategies and actions for retail, commercial and activity centres contained within the Local Planning Strategy.*
 - (c) The proposal is inconsistent with the planning framework, which has progressed since the adoption of the Local Commercial Strategy in 1998, 2007 and is inconsistent with the updated Local Commercial Strategy adopted by Council in 2017.*
 - (d) The proposal would result in an over-allocation of land for service commercial purposes, which would lead to an ad-hoc and fragmented distribution of retail and commercial floor space in the Broome townsite.*
 - (e) The site is not considered an appropriate location for the development of a service commercial precinct by reason of potential impact the proposal could*

have upon amenity, character and a logical distribution of commercial development in Broome.

- (f) Sufficient and appropriately zoned land is available for the proposed Service Commercial use elsewhere in Broome;*
- (g) The applicant has not provided sufficient rationale or planning reasons to support a departure from the local planning framework.*
- (h) The Structure Plan would be inconsistent with design principles of 'context and character', 'built form and scale' and 'landscape quality' within SPP 7.0 – Design of the Built Environment.*

Attachments

1. Location Plan
2. Structure Plan Report
3. Local Planning Strategy spatial distribution of retail & commercial lands
4. Schedule of Submissions
5. Applicant's response to submissions
6. Schedule of Modifications
7. Bushfire Management Plan
8. Local Water Management Plan
9. Traffic Impact Assessment

ATTACHMENT NO 1 – LOCATION PLAN





**LOT 3082 CABLE BEACH ROAD EAST
SERVICE COMMERCIAL STRUCTURE PLAN**

**To Facilitate
STAGE 1 LARGE FORMAT RETAIL WAREHOUSE**

December 2019



**LOT 3082 CABLE BEACH ROAD EAST
SERVICE COMMERCIAL STRUCTURE PLAN**

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STAGE 1 LARGE FORMAT RETAIL WAREHOUSE**

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**LOT 3082 CABLE BEACH ROAD EAST
SERVICE COMMERCIAL STRUCTURE PLAN**

**To Facilitate
STAGE 1 LARGE FORMAT RETAIL WAREHOUSE**

December 2019

By urbanplan

On behalf of Nyamba Buru Yawuru

Approved by:

Signed / Date :

Position:

ENDORSEMENT PAGE

This Structure Plan is prepared under the provisions of the Shire of Broome Local Planning Scheme No. 6.

IT IS CERTIFIED THAT THIS STRUCTURE PLAN WAS APPROVED BY
RESOLUTION OF THE WESTERN AUSTRALIAN PLANNING COMMISSION ON:

Signed for and on behalf of the Western Australian Planning Commission:

.....

an officer of the Commission duly authorised by the Commission pursuant to
section 16 of the Planning and Development Act

2005 for that purpose, in the presence of:

..... Witness

..... Date

.....Date of Expiry

TABLE OF AMENDMENTS

AMENDMENT NO.	SUMMARY OF THE AMENDMENT	AMENDMENT TYPE	DATE APPROVED BY WAPC

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PART 1: IMPLEMENTATION

1 STRUCTURE PLAN AREA

This Structure Plan applies to the land as outlined on the Structure Plan Map (Plan No.1) below, being part of Lot 3082 (102) Cable Beach Road East, Broome.

2 OPERATION

The date the Structure Plan comes into effect is the date the Structure Plan is approved by the WAPC.

3 DEVELOPMENT REQUIREMENTS

3.1 LAND USE ZONES

The Structure Plan Map (Plan No. 1) outlines land uses applicable within the Structure Plan area for the proposed zone classification of Service Commercial Zone, as recommended for re-classification of the land subsequent to structure plan approval.

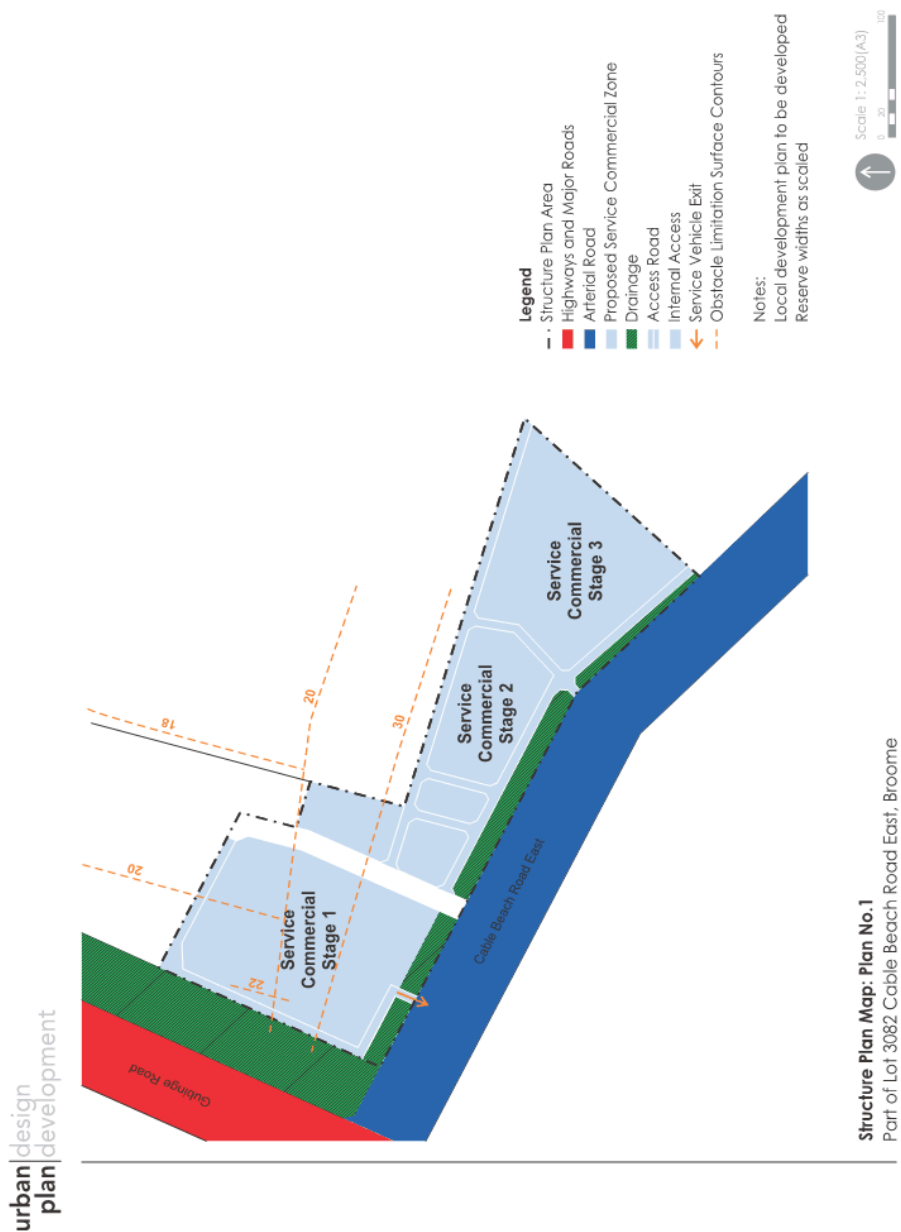
Prior to re-classification by the local government, it is proposed to lodge development applications in accordance with the Development Zone as permitted by Clause 3.44.1 (b).

3.2 ADDITIONAL INFORMATION

Prior to subdivision or development proceeding, the following documents will be prepared:

- A Local Development Plan for subject part of Lot 3082; and
- An Urban Water Management Plan.

Structure Plan Map: Plan No.1 part of Lot 3082 Cable Beach Road East



PART 2: EXPLANATORY REPORT

1 PROJECT OVERVIEW

1.1 INTRODUCTION

On behalf of Nyamba Buru Yawuru, **urbanplan** has prepared this structure plan to facilitate the proposed service commercial uses indicated on Plan 1 commencing with a proposed stage one large format retail warehousing at part of Lot 3082 (102) Cable Beach Road East, Broome.

1.1.1 PURPOSE

The purpose of this Structure Plan is to de-constrain the identified parcel to a development ready position. The aim of this structure plan is to:

- deliver NBY's vision for the identified parcel;
- achieve Local assessment and State Government approval; and
- facilitate a development application for the stage large format retail warehousing and subsequent stages of service commercial uses.

This will enable the development of service commercial land uses to support Nyamba Buru Yawuru in its vision to deliver cultural and economic services for Yawuru and other Indigenous Australian people.

Achieving financial sustainability underpins Indigenous self-determination.

With the advancement of the commercial development of part of Lot 3082 Cable Beach Road East surplus rental income will be indirectly returned to the local Indigenous Australian community and will:

- a. Provide resources for further development of Indigenous culture.
- b. Provide further training and employment opportunity through the service commercial outlets.
- c. Reduce the dependence on future government funding and, over time, provide financial sustainability and independence; significant in these times of reduced Federal finance.

Accordingly, this proposal is a genuine, hallmark, innovative development approach toward self-determination. Given the circumstances, urbanplan strongly recommends the propose Structure Plan for part Lot 3082 Cable Beach Road East for advertising and consideration of the Western Australian Planning Commission.

1.2 BACKGROUND

The Planner's Agenda Report of May 2016 highly praised the Nyamba Buru Yawuru's pursuit of financial independence yet failed to deliver on a positive recommendation on the grounds of not meeting the strategic planning framework. The Planner's report was an objective attempt at analysing the situation and accordingly noted that a structure plan approach was an optional process open to

the Nyamba Buru Yawuru. Fortuitously, Nyamba Buru Yawuru chose to make a presentation to the Shire Councillors that resulted in an in-principle confirmation in writing that a structure plan process was the appropriate course of action.

While the strategic planning framework has not altered, a review of the presiding statute, Broome Local Planning Scheme No. 6 shows a structure plan provides for a comprehensive coordinated approach that allows for mixed use development pursuant to Development Zone.

The Future Development Area 3 was promulgated on the assumption that development of the land will precede the relocation of the airport. The airport is in private ownership with operational maintenance recently complete on the runway. The owners are progressively subdividing land for residential purposes north of the runway relative to acoustic contours. **urbanplan** holds that the impetus and commercial viability to relocate the international airport is not evident, if not non-existent. Contextually, flying into Broome over China Town and departing over Cable Beach is seen as one of the unique features of tourism in Broome. To withhold in-demand service commercial development on Lot 3082 on the assumption that the international airport is to be relocated is short sighted considering the service to be provided in this precinct will serve the community for many, many years prior to any slim possibility that the airport might be relocated.

To assume residential development will occur within Lot 3082 prior to the airport relocation is also misleading because of acoustic impact.

Therefore the approach **urbanplan** has taken is to comprehensively plan for service commercial provision on part of Lot 3082 to facilitate hardware and white goods comparison retail offering to the Broome community, as appropriately enabled by the Local Planning Scheme Development Zone and as sought by the Council Resolution, May 2017.

Given the context of the entire planning framework, due process commencing with advertising, is best followed to ensure proper consideration of the comprehensive structure planning of part of Lot 3082 for service commercial purpose, with stage one comprising large format retail warehousing.

1.2.1 PROJECT AREA

Part of Lot 3082 (102) Cable Beach Road East, Broome is held in Freehold title by Nyamba Buru Yawuru (NBY) a not for profit company owned by the Yawuru native title holders through their corporate group structure. The site was granted to NBY pursuant to the Yawuru Indigenous Land Use Agreement ("Yawuru ILUA") in 2010.

The subject site has frontage to Cable Beach Road East, abuts the Broome Airport to the north east and the Broome TAFE to the east.

A copy of the Title Deed is at Appendix 1. The location of the subject site is shown at Figure 1 with a more detailed identification of the site shown at Figure 2. Figure 3 is a representation of an indicative conceptual layout and circulation for the proposed service commercial uses.

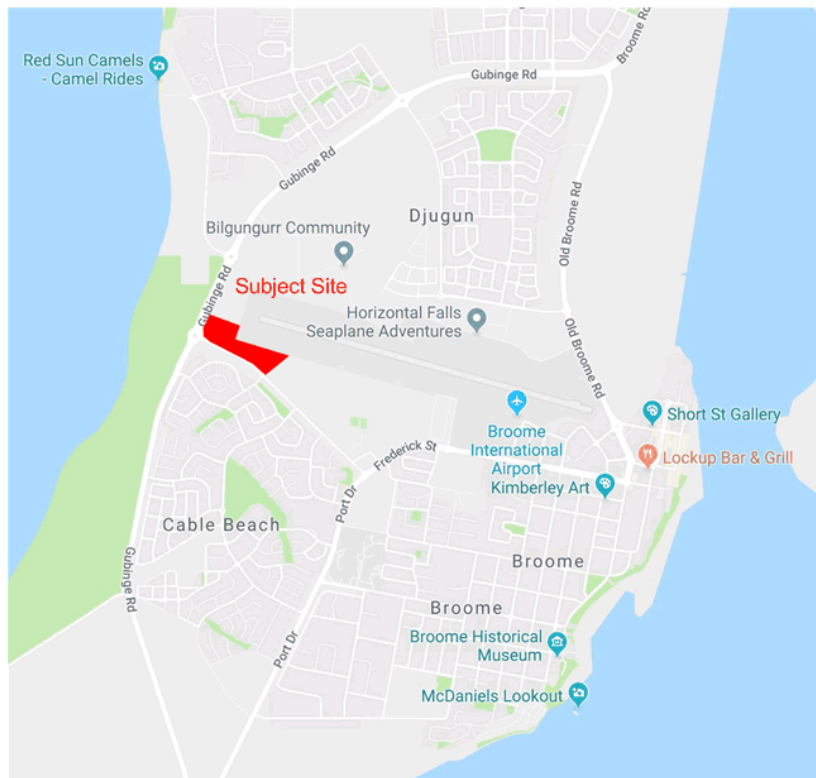


Figure 1: Lot 3082 Location

1.2.2 SITE DESCRIPTION

Lot Number:	part of Lot 3082
Street Address:	102 Cable Beach Road East, Djugun
Plan No:	P219733
Volume/Folio:	2758/291
Area:	Shares north eastern boundary with Broome International Airport, its southern boundary is on Cable Beach Road East.
Proposed uses:	Large format retail exemplified by hardware, white goods and electronic stores, showrooms and fast food outlets.

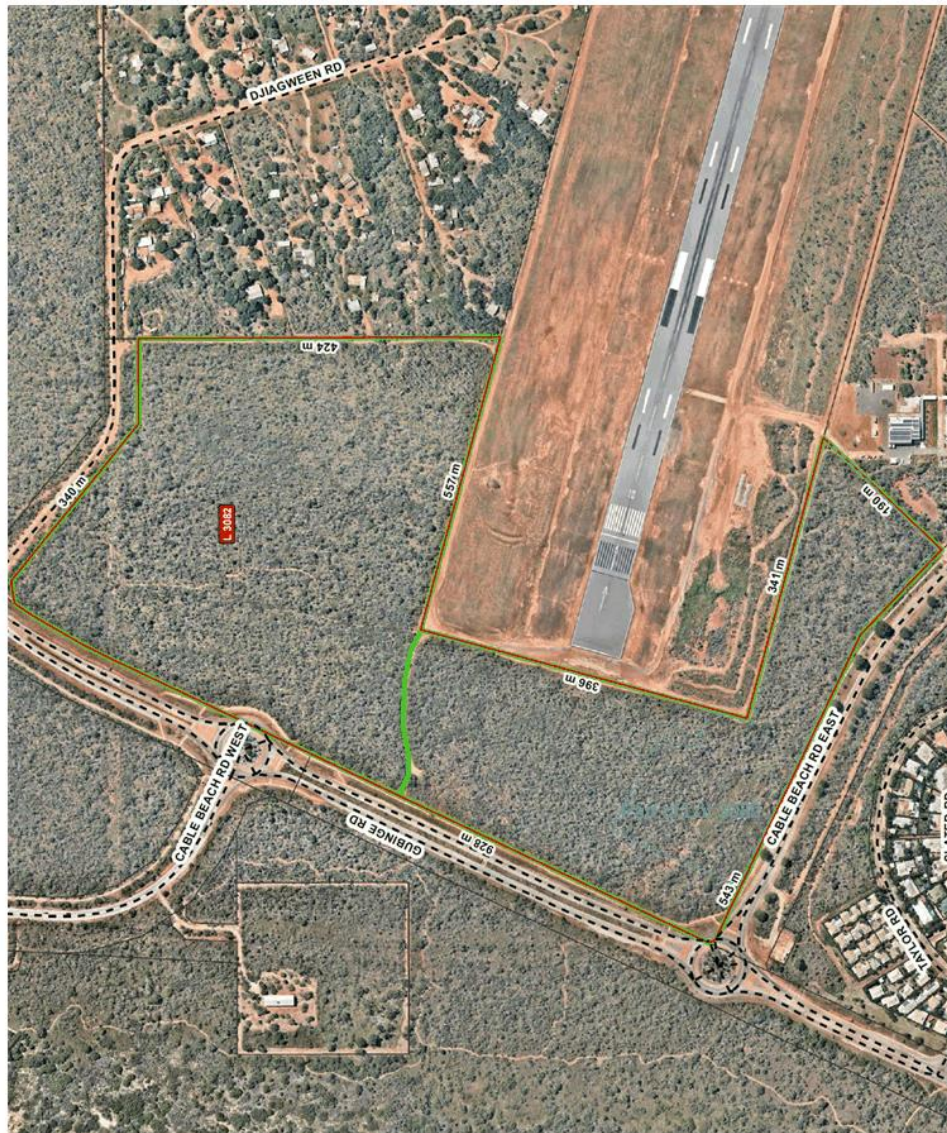


Figure 2: Aerial Photo showing the subject site, part of Lot 3082



Figure 3: Part of Lot 3082 Conceptual Indicative Layout and Circulation

1.3 NBY ENTITY

Nyamba Buru Yawuru has the responsibility to generate income from Yawuru's capital assets; land, community, social and cultural capital. Nyamba Buru Yawuru is a key driver in the local economy, playing a leadership role in partnership with industry, local government and the State Government to transform the Broome and Kimberley economy to a vibrant region based on investments in beef production, tourism and agriculture. It is committed to a vision of an inclusive and sustainable economy, enabling Yawuru and other Indigenous people to be active and prosperous socio-economic participants in the region.

The NBY vision incorporates commercial success with the renaissance of Yawuru cultural values and practices, embodied in the philosophy of 'mabu liyan' (good spirit), a holistic understanding of positive wellbeing that incorporates personal, social and environmental aspects that contribute to a good life.

1.4 CONCEPT

The structure plan proposes to facilitate uses akin to large format retail warehousing, hardware, showrooms, fast food outlets, car wash, and tyre service centre. Nyamba Buru Yawuru aim to generate a long term recurring income stream from leases, with potential for 10 year plus options lease agreements. In addition, the project has the potential to leverage employment opportunities for the Yawuru people and celebrate Yawuru culture through artworks, landscaping, signage and street naming.

The conceptual layout consists of four notional sites ranging in size from 8,860m² to 1.686 hectares with access from Cable Beach Rd East. The current staging plan commences with subsequently allowing for three stages of development over 15 years with a view to leasing sites to commercial tenants, however this will be governed by market demand.

1.4.1 APPROACH TO DEVELOPMENT

The Shire of Broome Local Planning Strategy shows the subject site as Future Development Area 3 potential uses as residential, tourism or student accommodation as part of an Educational / Health Precinct.

The approach **urbanplan** has taken on behalf of Nyamba Buru Yawuru acknowledges that residential development cannot happen in the vicinity of the runway due to acoustic levels until if and when the airport is relocated. Therefore this structure plan is promulgated on substantiating service commercial development for part of Lot 3082 and pursuant to the Development Zone and clause 3.44.1 with no residential development forming a part of it.

1.4.2 STAGE ONE – SITE PLAN

The stages are summarised as follows:

- Stage One comprises the Homemaker Centre (1.45 Ha, refer Figure 3);
- Stage Two consists of fast food outlets, carwash and tyre service centre (0.886Ha) and a large format showroom warehouse site (1.379 hectares); and
- Stage Three consists of a large format showroom warehouse site (1.686 hectares).

The current service commercial large format retailing in Broome is of inferior layout because composite sites as proposed by NBY do not currently exist.

Accordingly, the development of part of Lot 3082 will be an important economic and cultural development for NBY and the Yawuru people as well as providing a range of commercial services for the population of Broome.

1.5 COMPARISON TO ALTERNATIVE SITE

An alternative site suitably zoned for service commercial development of the kind proposed, is adjacent the Boulevard shopping centre at Frederick Street. There

are key comparative site and situation issues with the Boulevardde locality that render that site inadequate:

1. Less direct RAV network access for deliveries that means extended traversing of District Distributor roads by B-Double delivery vehicles to get to the Frederick Street location.
2. Delivery of goods from southern distribution centres will come via B-Double haulage. Frederick Street is a local distributor road that services inter-neighbourhood traffic movement including that to the Boulevardde shopping centre, Broome Senior High School, and access and egress to residential areas along Cable Beach Road East to Gubinge Road. Such movement along a local distributor road introduces a traffic safety issue.
3. The roundabout on Frederick Street facilitating fluid access and egress along Frederick Street and between the Senior High School and the shopping centre has recently been identified as a Black Spot conflict junction; this highlights the safety and traffic congestion issues already present at this intersection.
4. Traffic congestion at peak periods between Broome High School and the Boulevardde shopping centre highlight the capacity inadequacies of Frederick Street. Traffic congestion occurs after hours and on weekends as the high school oval is used for district football competitions.

1.6 CONSULTANT INPUTS

Nyamba Buru Yawuru has commissioned the following investigations on the site: Since acquisition of the land in 2011,

- Traffic Impact Assessment prepared by DVC – 2019 (Appendix 2)
- Bushfire Management Plan (Appendix 3)
- Level 2 Flora and Fauna report – 2016 (Appendix 4)
- Geotechnical report – 2011 (Appendix 5)
- Opportunity and Constraints (Pritchard Francis) and Water Management Strategy (JDSI 2011) (Appendix 6)
- Economic study to support Large Format Retail uses – 2016 (Appendix 7)
- Ground Survey and Airport Flight Paths (Appendix 8)

1.6.1 STRUCTURE OF REPORT

This structure plan comprises:

- Part 1 providing the statutory implementation actions
- Chapter 1 giving a general overview and background
- Chapter 2 addresses the planning context
- Chapter 3 details strategic policy
- Chapter 4 describes site context and analysis including transport analysis and management.
- Summary is in Chapter 5.

2 PLANNING CONTEXT

2.1 PLANNING PROCESS

In April 2016 Nyamba Buru Yawuru made a presentation to the Council of the Shire of Broome to gain in-principle support for a service commercial use for the subject site. The proposed development was supported by the Council Resolution of May 26, 2016 stating:

1. The Shire supports Nyamba Buru Yawuru Ltd. aspirations to develop land granted to the Yawuru Native Title Holders Aboriginal Corporation RNTBC under the ILUA and the development of land for service commercial purposes in Broome.

2. In the event Nyamba Buru Yawuru Ltd wishes to proceed with the lodgement of a formal application, the Shire advises that a Structure Plan would need to be prepared and submitted in accordance with Clause 4.44.1 of Local Planning Scheme No 6 and Clause 15 (a) (ii) of the Planning and Development (Local Planning Schemes) Regulations 2015.

Subsequent to the structure plan adoption by the planning commission, it is proposed a subsequent development application will be lodged for assessment in accordance with the Local Planning Scheme No. 6 (LPS6). Council can consider and determine that development application in general accordance with the structure plan, as stipulated in clause 3.44(c) of the LPS6:

In considering an application for development approval for land within the Development Zone, due regard shall be given to an approved structure plan.

Subsequently, the Development Zone can undergo reclassification to Service Commercial Zone as per the recommendation of this structure plan to accommodate assigned land uses under the LPS6.

2.1.1 STATUTORY IMPLICATIONS

In accordance with the deemed provisions, clause 17.2 ensures that a structure plan is advertised within 28 days unless the local government has given written notice to seek further information to support the structure plan proposal. Clause 18.4 enables the Commission to take reasonable steps to ensure that a structure plan is advertised should the local government not advance the process.

The basis to proceed with this structure plan is enabled by these deemed provisions as was set by the Council resolution of 26 May 2016.

2.2 SHIRE OF BROOME LOCAL PLANNING SCHEME NO. 6

2.2.1 ZONE CLASSIFICATION

The Shire of Broome Local Planning Scheme No. 6 (LPS6) gazetted on 30 January 2015, classifies the subject site as a Development Zone pursuant to clause 3.16, requiring development be guided by a structure plan that has been prepared in accordance with the deemed provisions. Clause 16(1) of the deemed provisions

set out that the preparation of a structure must be in a manner and form approved by the commission, include any maps or other material required.

This structure plan has been prepared in accordance with deemed provisions and follows a similar structure to the WAPC Structure Plan Framework 2015.

2.2.2 FUTURE ZONE AMENDMENT

After the structure planning process is complete, the Shire of Broome have the option to reclassify the land as Service Commercial Zone, as outlined in Part 1 of this structure plan.

Clause 4.35 Development in the Service Commercial Zone, states that:

- a) *All land use and development shall be consistent with the relevant design guidelines.*
- b) *Notwithstanding anything within the Scheme and Table 1, offices are not permitted in the Service Commercial Zone unless the office is incidental to another approved land use.*
- c) *Development proposals for land within the Service Commercial Zone will be considered having regard to –*
 - i. *the nature of the use and development on nearby properties;*
 - ii. *the likely impact of the proposed development on the streetscape;*
 - iii. *the impact on nearby properties in terms of amenity and character of established land uses and development; and*
 - iv. *where land uses not contained within buildings are proposed, the degree to which the activities on the site will impact upon or be compatible with land uses and development on nearby properties.*

Commentary

With reference to the LPS6 Zoning Table, the Service Commercial Zone permits the proposed uses of Fast Food Outlets, Car Wash, and Showroom Warehouse with vehicle tyre sales as a discretionary use (Service Industry). The proposed indicative concept at figure 3 is indicative of the uses moving forward. These land uses will provide a range of services to support the comparison goods demand of Broome population. The proposed nature of the uses and development is well setback from Gubinge and Cable Beach Road East by 50 metres and 22 metres respectively. Accordingly, there is likely to be negligible impact on nearby properties and the Cable Beach Road streetscape. In relation to the airport runway, the proposed uses and development is compatible.

2.2.3 CLAUSE 3.44 DEVELOPMENT IN THE DEVELOPMENT ZONE

Clauses relevant to this project are:

3.44.1 Site and Development Requirements:

- a) *Development approval will not be granted and subdivision will not be supported unless a structure plan has been adopted for all or part of the zone under Part 4 of the deemed provisions.*

- b) *In considering an application for development approval for land within the Development zone, due regard shall be given to an approved structure plan. AMD 4 GG 05/08/16*

Commentary

In accordance with the Local Planning Scheme No.6 and the deemed provisions, a structure plan has been prepared for part of Lot 3082 to ensure coordinated development of the land. Subsequent to approval by the Commission, development applications will be lodged in the Development Zone as permitted by Clause 3.44.1 (b) above.

2.2.4 CLAUSE 5.10 CONTROLLED ACCESS

Clause 5.10 states:

5.10.1 Roads under the control of Main Roads Western Australia

Where development is proposed that requires access from highways or major roads under the control of Main Roads Western Australia, then the local government and Main Roads Western Australia are to control the location, number, size and construction standards of access points onto that road. Formal approval is required by Main Roads Western Australia in consultation with the local government prior to construction of the access.

5.10.2 Roads under the control of local government

Where development is proposed that requires access to roads under the control of local government the local government may control the location, number, size and construction standards of local roads. Controlled access will apply to arterial roads shown on the Scheme Maps.

Commentary

Accordingly, traffic and transport planners DVC have been commissioned to provide a transport access plan that follows Main Roads and Shire of Broome standards. This is detailed in Section 4.2.

2.2.5 CLAUSE 5.19.1 BUSH FIRE HAZARD AND FIRE MANAGEMENT PLANS

Clause 5.19.1 states:

Where:

- a) in any planning approval granted under the Scheme; or*
- b) in any structure plan or other similar plan adopted under the Scheme; or*
- c) under a condition of an approval granted by the Commission to subdivide land;*

a fire management plan is required to be prepared and endorsed by the Department of Fire and Emergency Services and the local government, the owners of the land to which the fire management plan relates will be responsible for the ongoing implementation of the "land owners responsibilities" specified in that fire management plan.

Commentary

While it may be considered a bushfire management plan is not necessary for the proposed non-residential service commercial uses to industrial construction standard (none of the uses comprise habitable residential accommodation including BCA Classes 1, 2, 3, 4 and 9) Clause 5.19.1 requires a BMP for any structure plan. Accordingly, **urbanplan** has undertaken a Bushfire Attack Level assessment to underpin the bushfire management plan of actions and responsibilities to address bushfire threat and further to assist future large format retail warehousing protection of asset.

Full details of the BMP are at Appendix 3 with a summary herein:

Bushfire Assessment Result

To commence the assessment, **urbanplan** undertook a rigorous Bushfire Attack Level Method 1 BAL assessment to gauge the vegetation structure immediately adjacent part Lot 3082. This was later used to inform the nature and extent of the proposed bushfire management plan and actions.

Vegetation within 100 metres of the service commercial on part of Lot 3082 was classified as either Savannah Forest or Scrub in accordance with clause 2.2.3 and Table 2.3 of AS 3959-2018 as undertaken 1 October 2019. Pindan country scrub vegetation is characterised with a continuous horizontal and vertical vegetation structure greater than two metres in height with sections with trees greater than 10 metres in height. Each distinguishable vegetation plot with potential to determine the Bushfire Attack Level is identified below in its current vegetated state and highlighted on the BAL Contour Maps.

Plot	Applied Vegetation Classification	Effective Slope Under the Classified Vegetation (degrees)	Separation Distance to Structure Plan (metres)	BAL Contour
1	Class A Forest (Savannah)	Flat	0	BAL FZ
2	Class D Scrub	Flat	25	BAL 19
3	Managed as Cleared	Flat	40	Excluded
4	Class D Scrub	Flat	5	BAL FZ
5	Class A Forest (Savannah)	Flat	8	BAL FZ

Table 1 Method 1 Determination for Stage One

BAL Contour Plan

The structure plan proposal is in three stages. However, at this juncture, the known components of the structure plan commence with a stage one large format retail warehousing. In accordance with clause 6.3 (a) (ii) of SPP 3.7, Pre-development and Post-development BAL Contour Maps have been created for the 'known development' only of Stage One.

The Pre-development BAL Contour Map at Appendix 3 represents contours devised for the vegetation in its current state. It shows subject site being part of Lot 3082 with a focus on the known development only for the proposed Stage One large format retail warehousing development. To achieve a nominal BAL 29 rating at completion of development of Stage One Service Commercial will require an additional separation between the proposed building and vegetation to be undertaken as part of site preparation and serviceable vehicle access routes. This separation is shown on the Bushfire Management Plan at Annex 3.

A representation of the Post-development BAL Contour Map estimates the maximum BAL 29 rating for the known development of stage one recognising separation of the steel constructed buildings from classified vegetation.

Bushfire Management Plan

This section addresses the relevant aspects of the *Guidelines for Planning in Bushfire Prone Areas* (Version 1.3, December 2018) and applies the bushfire protection criteria (Appendix 4): siting and design, vehicle access and water supply and references the Bushfire Guidance BMP Check List (Appendix 5). The following tabular analysis provides recommended approaches to bushfire management. This tabular analyses and the approach to bushfire management demonstrates that bushfire protection criteria can be achieved through various management measures to achieve a BAL Rating.

Bushfire protection criteria	Method of Compliance	Proposed bushfire management actions
	Acceptable solutions	
Element 1: Location	A1.1 Development location The strategic planning proposal is located in an area that is or will, on completion, be subject to either a moderate or low bushfire hazard level, or BAL-29 or below.	Land is suitable for intensification because it is demonstrated a bushfire rating of BAL 29 or less can be achieved for the service commercial structure plan area, comprising industrial standard steel construction, for part of Lot 3082. As shown in the Bushfire Management Plan.

Element 2: Siting and design	<p>A2.1 Asset Protection Zone</p> <p>Every habitable building is surrounded by, and every proposed lot can achieve, an APZ depicted on submitted plans, which meets the following requirements:</p> <ul style="list-style-type: none"> •Width: Measured from any external wall or supporting post or column of the proposed building, and of sufficient size to ensure the potential radiant heat impact of a bushfire does not exceed 29kW/m² (BAL-29) in all circumstances. •Location: the APZ should be contained solely within the boundaries of the lot on which the building is situated, except in instances where the neighbouring lot or lots will be managed in a low-fuel state on an ongoing basis, in perpetuity. •Management: the APZ is managed in accordance with the requirements of 'Standards for Asset Protection Zones'. 	<p>An Asset Protection Zone is provided:</p> <ul style="list-style-type: none"> • along the road reserves as created by drainage swales, • by access and parking to Stage One, • by separating vegetation with a 10 metre wide serviceable access route around the entire boundary of part of Lot 3082, • Removal of vegetation to provide a 20 metre separation from classified vegetation and the stage one building to achieve an APZ.
Element 3: Vehicular access To accord with Table 6 of the Guidelines	<p>A3.1 Two access routes</p> <p>Two different vehicular access routes are provided, both of which connect to the public road network, provide safe access and egress to two different destinations and are available to all residents/the public at all times and under all weather conditions.</p>	<p>Two constructed public access routes are available from Cable Beach Road East and Gubinge Road</p>
	<p>A3.2 Public road</p> <p>A public road is to meet the requirements in Table 6, Column 1 (Figure 1).</p>	<p>Two public roads with frontage to Lot 3082 comply with public Road specifications and link to an internal public road within part of Lot 3082 and will be constructed to meet the requirements of the Guidelines by the Developer.</p>

<p>A3.3 Cul-de-sac (including a dead-end-road)</p> <p>Where no alternative exists (i.e. the lot layout already exists, demonstration required):</p> <ul style="list-style-type: none"> •Requirements in Table 6, Column 2 (Figure 1); •Maximum length: 200 m (if public emergency access is provided between cul-de-sac heads maximum length can be increased to 600 m provided no more than eight lots are serviced and the emergency access way is no more than 600 m); and •Turn-around area requirements, including a minimum 17.5 metre diameter head. 	Not Applicable
<p>A3.4 Battle-axe</p>	None applied
<p>A3.5 Private driveway longer than 50 m.</p>	None applied
<p>A3.6 Emergency access way</p> <p>Where no alternative exists (demonstration required), an emergency access way is to be provided as an alternative link to a public road during emergencies:</p> <ul style="list-style-type: none"> •Requirements in Table 6, Column 4 (Figure 1); •No further than 600 m from a public road; •Provided as right of way or public access easement in gross to ensure accessibility to the public and fire services during an emergency; and •Must be signposted. 	Proposed Emergency Access Way is provided from an existing Djagwan Road from Gubinge Road and another from Cable Beach Road East.
<p>A3.7 Fire service access routes (perimeter roads)</p>	Fire Service Access routes are to occur within and around whole of the boundary of the service commercial area part of Lot 3082 to achieve standards of Table 6 of the Guidelines. The FSA along the northern boundary of part Lot 3082 is to be the 10 metres in width.

	A3.8 Firebreak width Lots greater than 0.5 ha must have an internal perimeter firebreak of a minimum width of 3 m or to the level as prescribed in the local firebreak notice issued by the local government.	An internal 4 metres fire break to perimeter of Lot 3082.
Element 4: Water	A4.1 Reticulated areas The subdivision, development or land use is provided with a reticulated water supply in accordance with the specifications of the relevant water supply authority and Department of Fire and Emergency Services.	As per standard water reticulation requirements The Site will be reticulated. Reticulated water will be supplied in accordance with the Water Corporation's No. 63 Water Reticulation Standard. Fire hydrants supplied to roads within Stage One subdivision to Water Corporation requirements.
	A4.2 Non-reticulated areas	None applied
	A4.3 Individual lots within non-reticulated areas (Only for use if creating 1 additional lot and cannot be applied cumulatively)	Note applicable.

Additional Management Actions

Construct compacted 10 metre wide aggregate serviceable access way around the periphery of the structure plan comprising the service commercial area as defined by the boundary of part of lot 3082 in accordance with Table 6 of the Guidelines for Planning in Bushfire Prone Areas.

Implementation Responsibilities

The responsibility of implementation of this Bushfire Management Plan essentially lies with Nyamba Buru Yawuru in unison with the stage one proponent.

2.2.6 BROOME AIRPORT SCA1 AND ANEF LIMITATIONS

Under the Shire of Broome Local Planning Scheme 6 the stage one development of the Homemaker Centre falls within Special Control Area 1 (SCA1). Schedule 18 of the Planning Scheme sets out the Obstacle Limitation Surface (OLS) in the vicinity of the Broome airport. More specifically it controls the height of structures within close proximity to the airport runway to ensure the ongoing safe operation of the airport.

Personal communication occurred with Officers of Casa on 8 October to confirm as a matter of course, such matters are referred to CASA for confirmation that the proposed height of the structure complies with regulations.

The policy states that all new development including towers, antennae, and any alterations to rooflines and any increase to building heights on land must not exceed the height restrictions in the Broome Airport Obstacle Limitation Surface Plan contained in Schedule 18 – as replicated on the Structure Plan Map No. 1.

The site specific Ground Survey and Airport Flight Paths at Appendix 8 illustrates the height difference between ground level and OLS contour. It is noted the apex to the entrance to the proposed Homemaker Centre footprint has a finished height level of 8.510 metres with the remainder of the warehouse roof at 7.850 metres. The majority of the warehouse has a height difference between ground level and OLS contour of 9.2 metres, rendering the site suitable for development.

Regarding site acoustics, the proposed service commercial uses rest between the estimated 25 and 35 Australian Noise Exposure Forecast as per Schedule 10 of LPS6 (adapted from AS 2021, Table 2.1 – Building Height Acceptability). Acoustic contour estimates are devised to apply to noise sensitive uses such as residential, hospitals and institutions. Commercial uses are considered 'conditionally acceptable' because they are non-habitable; accordingly, the ANEF is not relevant to the service commercial uses proposed in this structure plan.

Furthermore, the Department of Planning Lands and Heritage has recently released State Planning Policy 5.4: Road and Rail Noise regarding acoustic implications for sites adjacent haulage routes as applied to Gubinge Road. This further suggests the western margin of Lot 3082 proximate to Gubinge Road is unsuitable for residential uses and accordingly more compatible for service commercial.

3 STRATEGIC POLICY

3.1 SHIRE OF BROOME LOCAL PLANNING STRATEGY

The Shire of Broome Local Planning Strategy was endorsed by the WAPC August 2014 and shows the subject site as Future Development Area 3 (Figure 4). The Local Planning Strategy describes Future Development Area 3 Airport West and indicates its use as generally residential and may cater for tourism (as near Cable Beach) or student accommodation as part of an Educational / Health Precinct (as its near Kimberley TAFE).



Figure 4: Shire of Broome Local Planning Strategy Map

Commentary

Section 1.2 of the Shire's Strategy notes that the LPS sets out the medium to long term planning directions for the Shire of Broome over the next 10 to 15 years. Further in section 5.0 it is noted for the Strategy to be dynamic and responsive to change the document should undergo a review every 5 years. Such a review process ensures the strategy responds to changes in state, regional and local policy and land use priorities.

Therefore the LPS has two essential misgivings:

1. To assume projected land use in FDA 3 on the basis of the relocation of an international airport is well beyond the scope and planning period of a local planning strategy. Accordingly, **urbanplan** holds the position that the FDA 3 is ineffectual.
2. Section 2.4.7 of that Strategy provides guidance on retail and commercial distribution. The newly released Commercial Strategy suggests that composite sites to aggregate service commercial uses is lacking in Broome; the subject part Lot 3082 provides for this requirement by offering a composite site.

To conclude, the Local Planning Scheme No.6 was subsequently gazetted January 2015 and classifies the subject site as Development Zone, providing a firm statutory direction for this parcel of land to enable development in accordance with an approved structure plan. This is a statutory departure from the guidance of the Local Planning Strategy. The approach **urbanplan** has taken on behalf of NBY is to acknowledge that residential development cannot happen in the vicinity of the runway due to acoustic levels until after the airport is relocated. Therefore this structure plan is promulgated on substantiating service commercial development on part of Lot 3082.

3.2 LOCAL COMMERCIAL STRATEGY

Demand Estimates

The Local Commercial Strategy (LCS) of 2017 (which has not been endorsed by the Western Australian Planning Commission) examines existing commercial activity in Broome to make recommendations on the forecast expansion and distribution of commercial floorspace across the town. The LCS economic profiling offered three growth scenarios for each retail category and separates category analysis for the two components relevant to service commercial uses being Bulky Goods and Apparel Homeware and Leisure. The retail modelling is based on bank expenditure transaction data and expenditure benchmarks (or indirectly floorspace demand) and estimates the floorspace demand for Broome by category and then extrapolates floorspace forecasts based on population growth.

Figure 12: Bulky Goods Floorspace Demand Gap illustrates the Median forecast for Bulky Goods floorspace to be approximately an additional 1,200 square metres by 2026 and 1,600 square metres by 2031. The LCS considers these forecasts representative of stagnating trends attributable to high leakage of expenditure. In terms of total retail Bulky Goods Table 6 suggests 20 percent of the \$15.9 million expenditure is leaked to the external market. The LCS report suggests this is in part to on-line expenditure, data being derived from bank expenditure transactions.

In relation to Apparel Homeware and Leisure (AHL) Figure 11 approximates a Median gap in floorspace of approximately 2,700 square metres by 2026 and 4,000 square metres of space is estimated to be required by 2031.

Hierarchy of Centres

Figure 18 of the LCS suggests a rational distribution of local and convenience centres distributed amongst the suburban areas of Broome. Other than Broome North, these have essentially occurred as a result of retail proponents responding

to local demand for daily convenience goods. The imperative to maintain the highest order centre at China Town holds strong. The placement of the District Centre on Figure 18 notionally includes for service commercial outlets. Whereas District Centres normally provide for two supermarkets and discount department stores plus specialty retail outlets.

Generic Location Principles

The former Local Commercial Strategy (2007) offers generic guidance for the location and distribution of a hierarchy of retail centres. Of relevance the following guiding principles apply to service commercial facilities including the location of large format retail warehousing and support the NBY's proposed location of the development:

Guiding Principle

- Highly accessible location
- No adverse impact on neighbours

Distribution and Design

- Located at major intersection
- Relative to population growth areas
- Serves a number of neighbourhood areas.

Commentary

First and foremost, The Western Australian Planning Commission has not endorsed the 2017 Local Commercial Strategy and accordingly has little status.

The forecast gap in floorspace illustrated in Figures 11 and 12 for Bulky Goods and AHL suggests additional floorspace is required in both categories by 2026 and 2031. The LCS notes this future supply is best fulfilled by the expansion of existing floorspace outlets. The proposed large format retail warehousing for Lot 3082 offers expansion of an existing outlets with the aim of arresting expenditure leakage by increasing the extent of goods offering to the Broome population.

The proposal being put forward by Nyamba Buru Yawuru is to provide a composite site of sufficient size and location to accommodate the large format retail warehousing and associated service commercial outlets into the future; a site that does not otherwise exist to this capacity elsewhere in the Town as noted in the Local Commercial Strategy.

In terms of locational criteria, the service commercial proposal on part of Lot 3082 meets the generic guiding principles as it:

- is located on a major road and intersection,
- the road classification enables B-Doubles transport access,
- has no adverse impact on existing neighbourhoods,
- is centrally located in the Broome peninsula serves the neighbourhoods and
- the location is relative to population growth areas in consideration of the 15 year timeframe.

Increasingly large format service commercial outlets locate in district centres as a result of increasing land rent costs. Moreover, the guiding principles for the location of service commercial outlets in suburban areas follow the generic locational criteria above: on major roads or near distributor road intersections with ease of heavy haulage access with little impact on neighbouring properties.

4 SITE CONTEXT AND ANALYSIS

4.1 SITE CONTEXT

In its entirety, Lot 3082 is an irregularly shaped 33 hectare block that wraps around the western edge of the airport. This structure plan only deals with a proposal for a seven hectare portion of the property (as shown in Figure 2) while the remainder is on hold.

The Broome Chinatown is four kilometres to the east while the Port lies three kilometres to the south. Directly surrounding the site is the TAFE to the east, a residential area across Cable Beach Road East to the south and the Minyirr Park Coastal Reserve across Gubinge Road to the west before Cable Beach.

The site has frontage to Cable Beach Road East and Gubinge Road, however due to access restrictions imposed by Main Roads WA, its primary frontage and exposure is to Cable Beach Road East. Based on traffic count data provided by the Shire of Broome, Cable Beach Road East receives approximately 8,000 – 10,000 vehicles per day.

The landform is gradually grading south west from RL16.50m to RL11.0m with undisturbed dense Acacia shrub and sparse trees ranging from two to six metres in height.

There is a gas pipeline running along the site's western boundary, crossing the southern verge of Cable Beach Road prior to the proposed site entrance. The gas pipeline owners EDL have been contacted and are looking into any particular constraints that may be in place during design or the construction of a sewer crossing under the gas main.

4.2 HERITAGE

The cultural heritage of this subject site was undertaken in 2007 along with many other sites as part of the ILUA land transfer process under the auspicious of the Kimberly Land Council. At that time the cultural sensitivities were such that a 'closed' report was issued and not to be released to the public. Suffice to say, Lot 3082 is cleared of cultural heritage matters.

4.3 TRAFFIC IMPACT ASSESSMENT

Based on published trip generation rates it is estimated that all stages of the development would generate some 1,150 Saturday peak hour trips. However, given the likely level of trip sharing between the land uses, this represents a worst-case scenario.

The site would be serviced by three public accesses off Cable Beach Road East. Access B will be the main access point and will permit all turning movements. Access C also permits all turning movements but will not attract as much traffic as Access B. Access A will not require a right turn in to the development off Cable Beach Road East.

The parking provision rates shown in the Shire of Broome's Town Planning

Scheme No. 6 result in a minimum requirement for 436 parking bays. A concept parking layout indicates that over 600 bays could be provided. Parking should conform to the town planning scheme requirement in future development applications.

Access for service vehicles will be provided via Accesses B and C. If larger delivery vehicles are used then Cable Beach Road East will need to be included in the RAV network for Broome.

There is an excellent bicycle and pedestrian path network adjacent to the site that links the resort areas to the old Broome area to the east. Given the generally bulky goods nature of the proposed development it is unlikely that cycling or walking will be popular modes of transport to the site, although the fast food outlet and electrical goods retailer may attract some such customers. Employees may also choose to cycle or walk to and from the site. Good links into the development are therefore recommended.

The results of this study show that the development can be accommodated with the proposed accesses off Cable Beach Road East at the 2031 horizon. Service vehicle access can be accommodated is to be designed at the detailed stage so as not to affect the Gubinge Road roundabout or development accesses. DVC therefore supports the structure plan application in terms of the forecast transport impact of the proposal. DVC's full report can be found at Appendix 2.

4.4 BIODIVERSITY ANALYSIS

The following analysis is taken from the biodiversity analysis conducted by GHD in 2016. The full report can be found at Appendix 4.

4.4.1 ENVIRONMENTALLY SENSITIVE AREAS

There is one Environmentally Sensitive Area (ESA) that intersects the survey area. However, this was not considered representative of any Commonwealth or State listed Threatened or Priority Ecological Communities, other significant vegetation as defined by the EPA (2004a) nor considered to be growing in association with watercourses or wetlands. Accordingly, no Department of Parks and Wildlife (DPaW) conservation reserves or estate intersects the survey area.

The ESA is likely aligned with the Roebuck Bay mudflats Threatened Ecological Community and is common to the entirety of Broome and the surrounding area.

4.4.2 FLORA

No flora taxa listed under the Environment Protection and Biodiversity Conservation Act 1999 or Wildlife Conservation Act 1950 were recorded within the survey area, however, three Department of Parks and Wildlife Priority listed flora taxa, *Polymeria* sp. Broome (K.F. Kenneally 9759) (Priority 1), *Aphyllodium parvifolium* (Priority 1) and *Phyllanthus eremicus* (Priority 3) were recorded.

GHD (2016:19) confirm the current extent remaining of the vegetation association is greater than 99 per cent of the pre-European extent at all scales (e.g. State, IBRA bioregion, IBRA sub-region and LGA). The current extent remaining of the vegetation association at all scales is above the 30 per cent threshold level.

Accordingly, it can be concluded identified priority flora exist extensively in the surrounding 20 kilometre radius.

4.4.3 FAUNA

Eight fauna species of conservation significance were recorded or are likely to occur in the survey area: Northern Brushtail Possum (*Trichosurus vulpecula arnhemensis*), Rainbow Bee-eater (*Merops ornatus*), Peregrine Falcon (*Falco peregrinus*), Osprey (*Pandion haliaetus*), Little North-western Mastiff Bat (*Ozimops cobourgiensis*), Grey Falcon (*Falco hypoleucos*), Dampierlands Slider (*Lerista separanda*) and Dampierland Burrowing Snake (*Simoselaps minimus*).

Of the fauna species listed above the Peregrine Falcon, Osprey, Little North-western Mastiff Bat and Grey Falcon are likely to utilise the survey area opportunistically. The survey area is unlikely to provide breeding habitat for any of these species, therefore the habitat within the survey is not considered important habitat for these species. The remaining species, the Rainbow Bee-eater, Northern Brushtail Possum, Dampierlands Slider and Dampierlands Burrowing Snake may persist in the survey area and utilise the habitat in the Broome peninsula for foraging and/or breeding.

4.5 LANDFORM AND SOILS

Galt Geotechnics were commissioned to undertake a geotechnical analysis of the site in 2011 (full report at Appendix 5). The company confirmed that the area is underlain by silty sand, locally known as Pindan Sand and is described as homogeneous red, fine grained, sub-rounded quartz, variable silt content. The site was given a Class 'P' with soil profile characteristics of loose nature of the upper two metre and the collapsible nature of the soil. For development to occur in the future, compacting has been recommended to achieve a Class 'S'.

There was no groundwater encountered in test pits to a depth of 3.3m. Three permeability tests indicated permeability values varying from 1.2 to 4.8 m/day.

From Galt's analysis, the site does not appear to have any of the indicators of Acid Sulphate Soils.

4.6 LOCAL WATER MANAGEMENT STRATEGY

The site naturally grades west towards the Gubinge Road and Cable Beach Road intersection. Due to the relatively low permeability of the Pindan soil, it is proposed to dispose runoff by means of surface drains and detention swales rather than soak-wells. The intent is to direct stormwater flow towards a detention swale near the culvert under Gubinge Road, allowing maintenance of the predevelopment flow rate discharge to the stormwater drainage system.

In support of this structure plan for the composite service commercial proposal of part of Lot 3082, the principles of the Local Water Management Strategy by Porter Consulting (detailed at Appendix 6) are summarised in section 4.6.1. Porter Consulting Engineers (PCE) was engaged by Nyamba Buru Yawuru Ltd to prepare a Local Water Management Strategy (LWMS) to support a Structure Plan for a

large format service commercial zone to part of lot 3082 Cable Beach Road East, which is located immediately to the west of the Broome International Airport.

4.6.1 APPROACH TO STORMWATER MANAGEMENT

The outcomes of the LWMS are noted below:

- Water conservation:
 - Water efficient fixtures.
 - Minimise landscaping and irrigation areas.
 - Waterwise landscaping techniques.
 - Landscape planting of varieties endemic to Broome.
 - Consider use of rainwater tanks for a non-potable water supply.
- Stormwater quantity:
 - Maintain discharge flow rates to be consistent pre-development rates.
 - Maintain flow paths and direct the stormwater to linear open swales.
 - Pits and pipes within road reserve designed to the 10% (1:10 year) AEP event directing flows to open swales.
 - Linear open swales for conveyance of major stormwater flows.
 - The 10% AEP contained within the linear open swales.
 - The 1% AEP conveyed within linear swales and road reserves.
 - 400mm freeboard to finished floor levels (FFL).
 - A 175mm maximum water depth within the road reserve for the 1% AEP.
- Stormwater quality:
 - First flush (15mm) runoff from constructed impervious surfaces retained and infiltrated within lot swales.
 - Promote infiltration of stormwater to lot swales and linear open drains as high as possible in the catchment to activate the water quality treatment train.
 - Erosion and sediment control by minimising the longitudinal grade of the swales and reducing velocity.
- Groundwater levels and quality:
 - Capture and treat stormwater to allow for infiltration of drainage to lot swales and linear open drains as early as possible.
 - Groundwater recharge via infiltration.

4.7 ECONOMIC STUDY TO SUPPORT LARGE FORMAT USES

In 2016, Knight Frank was commissioned to produce an economic assessment of a proposed indicative land use plan (full study at Appendix 7). The research of local agents concluded that there was currently a soft commercial market in Broome. The indicative concept plan illustrates proposed commercial development of seven hectares comprising three notional large lots. Large freehold lots may be attractive to owner occupiers but the range of other potential buyers for the remainder large commercial sites is very limited due the size and high construction costs of any large development.

Smaller freehold commercial lots or leasehold tenure of 1,000m² and 4,000m² are more likely to suit the Broome market. Smaller commercial lots would be more affordable to owner occupied commercial businesses and would also likely attract

a diverse range of businesses to the area.

The Knight Frank assessment was essentially to critique a conceptual or indicative land use plan illustrating potential uses on notional lot sizes. In this regard, the assessment as such was limited in its scope and needs to be balanced with other estimates of forecast demand and expansion of existing uses to a composite site. A large scale commercial outlet has expressed a strong interest in shifting from their current store to expand its retail offering. This will meet the requirements of stage one of this project with the remainder service commercial uses forming smaller showroom warehouse outlets to be developed over a time span of 15 years.

4.8 SERVICE MAINS

This section will summarise the significant recommendations for extension of sewer and water mains to enable site development.

In liaison with the Water Corporation, a wastewater outlet for the site can be developed via developer-funded extension off the 225 gravity sewer that presently terminates at the intersection of Murray Rd and Cable Beach Rd, in Cable Beach.

Water supply is also required to be via developer funded reticulation mains extension from the existing network in the Cable Beach scheme. Sizing of required mains or meter connection will depend on water demands and type of development.

Depending on demands in the medium to longer term, the actual development of this site may, trigger the need to bring forward planned capital projects including the installation of a new 200-250-300 distribution main along Gubinge Rd between Djaigween Rd and Jigal Rd.

5 SUMMARY

The purpose of this Structure Plan is to de-constrain the identified parcel to a development ready position. The aim of this structure plan is to:

- deliver NBY's vision for the identified parcel;
- achieve Local assessment and State Government approval; and
- facilitate a development application for the stage one large format retail warehousing and subsequent stages of service commercial uses.

This will enable the development of service commercial land uses on a composite site to support Nyamba Buru Yawuru in its vision to deliver cultural and economic services for Yawuru and other Indigenous Australian people.

Achieving financial sustainability underpins Indigenous self-determination.

With the advancement of the commercial development of part of Lot 3082 Cable Beach Road East surplus rental income will be indirectly returned to the local Indigenous Australian community club and will:

- Provide resources for further development of Indigenous culture.
- Provide further training and employment opportunity through the service commercial outlets.
- Reduce the dependence on future government funding and, over time, provide financial sustainability and independence; significant in these times of reduced Federal finance.

Accordingly, this proposal is a genuine, hallmark, innovative development approach toward self-determination. Given the circumstances, urbanplan strongly recommends the proposed Structure Plan for part Lot 3082 Cable Beach Road East for advertising and consideration of the Western Australian Planning Commission.

The Knight Frank assessment highlights a large-scale commercial outlet like large format retail warehousing would be suitable for this composite site, a site that does not otherwise exist to this capacity elsewhere in the Town.

The Local Planning Strategy shows the subject site as Future Development Area 3 Airport West and indicates its use generally as residential. Section 1.2 of the Shire's Strategy sets out the medium to long term planning directions for the Shire of Broome over the next 10 to 15 years requiring a review every 5 years. To assume projected land use in FDA 3 on the basis of the relocation of an international airport is well beyond the scope and planning period of a local planning strategy.

The Local Planning Scheme No.6 was subsequently gazetted January 2015 and classifies the subject site as Development Zone, providing a firm statutory direction for this parcel of land to enable development in accordance with an approved structure plan. This is a statutory departure from the guidance of the Local Planning Strategy. The approach **urbanplan** has taken on behalf of NBY is to acknowledge that residential development cannot happen in the vicinity of the runway or Gubinge Road due to acoustic levels until after the airport is relocated.

The Local Commercial Strategy notes this future supply is best fulfilled by the expansion of existing floorspace outlets; Lot 3082 offers an expansion for existing

outlets with the aim of arresting expenditure leakage. The forecast gap in floorspace, illustrated in Figures 11 and 12 for Bulky Goods and Apparel Household and Leisure Goods, suggests additional floorspace is required in both categories by 2026 and 2031. The service commercial development meets the guiding principles set out by the Shire of Broome Local Commercial Strategy as it is located on a major road and intersection, has no adverse impact on existing neighbourhoods, and is relative to population growth areas in its location.

The location of the proposed service commercial site on Lot 3082 enables access from Gubinge Road RAV network for deliveries. Accordingly this avoids extended traversing of District Distributor roads adjacent residential areas by B-Double delivery and prevents traffic congestion safety issues through residential areas at peak periods. The results of this study show that the development can be accommodated with the proposed accesses off Cable Beach Road East at the 2031 horizon. Service vehicle access can be accommodated so as not to affect the Gubinge Road roundabout or development accesses. DVC therefore supports the structure plan application in terms of the forecast transport impact of the proposal.

The BAL Contour Map at Appendix 3 represents contours devised for the vegetation in its current state. To achieve a nominal BAL 29 rating at completion of development of Stage One will require a 12 metre bushfire separation to be undertaken as part of site preparation and vehicle circulation routes around the boundary of the subject site.

The proposal falls within Special Control Area 1 defining the Obstacle Limitation Surface that specifically controls the height of buildings within close proximity to the airport runway. It is noted the apex to the entrance to the proposed Homemaker Centre footprint has a finished height level of 8.510 metres with the remainder of the warehouse roof at 7.850 metres. The majority of the warehouse has a height difference between ground level and OLS contour of 9.2 metres or more.

The Australian Noise Exposure Forecast as per Schedule 10 of the Local Planning Scheme No. 6 applies to noise sensitive uses such as residential, hospitals and institutions and is not relevant to the service commercial uses proposed in this structure plan. Equally, the recently released SPP 5.4 regarding acoustic setbacks for sites adjacent road and rail routes as applied to Gubinge Road and further suggests the site is unsuitable for residential uses and more compatible for service commercial.

There is one Environmentally Sensitive Area (ESA) that intersects the survey area. That is not considered representative of any Commonwealth or State listed Threatened or Priority Ecological Communities.


Due to the relatively low permeability of the Pindan soil, it is suggested that run off is disposed of by means of surface drains and detention swales rather than soak-wells, allowing stormwater to flow towards a detention swale near the culvert invert under Gubinge Road.

The basis to proceed with this structure plan was set by Council resolution of 26 May 2016 in accordance with the requirements of the Development Zone. With reference to the LPS6 Zoning Table, the Service Commercial Zone permits a range of retail warehouse and service commercial uses that will provide for new outlets or expansion of existing outlets to support the comparison goods demand of the Broome population.

In accordance with clause 17.2 of the deemed provisions, **urbanplan** respectfully requests that this structure plan be advertised within 28 days.

6 APPENDICIES

Appendix 1 – Title Deed



		REGISTER NUMBER 3082/DP219733	
WESTERN	AUSTRALIA	DUPLICATE EDITION 1	DATE DUPLICATE ISSUED 30/12/2011

RECORD OF CERTIFICATE OF TITLE
 UNDER THE TRANSFER OF LAND ACT 1893

VOLUME
2758

FOLIO
291

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 3082 ON DEPOSITED PLAN 219733

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

NYAMBA BURU YAWURU LTD OF PO BOX 425, BROOME
(TF L815392) REGISTERED 21 DECEMBER 2011

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
 * Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
 Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	DP219733.
PREVIOUS TITLE:	LR3110-62.
PROPERTY STREET ADDRESS:	102 CABLE BEACH RD EAST, DJUGUN.
LOCAL GOVERNMENT AREA:	SHIRE OF BROOME.

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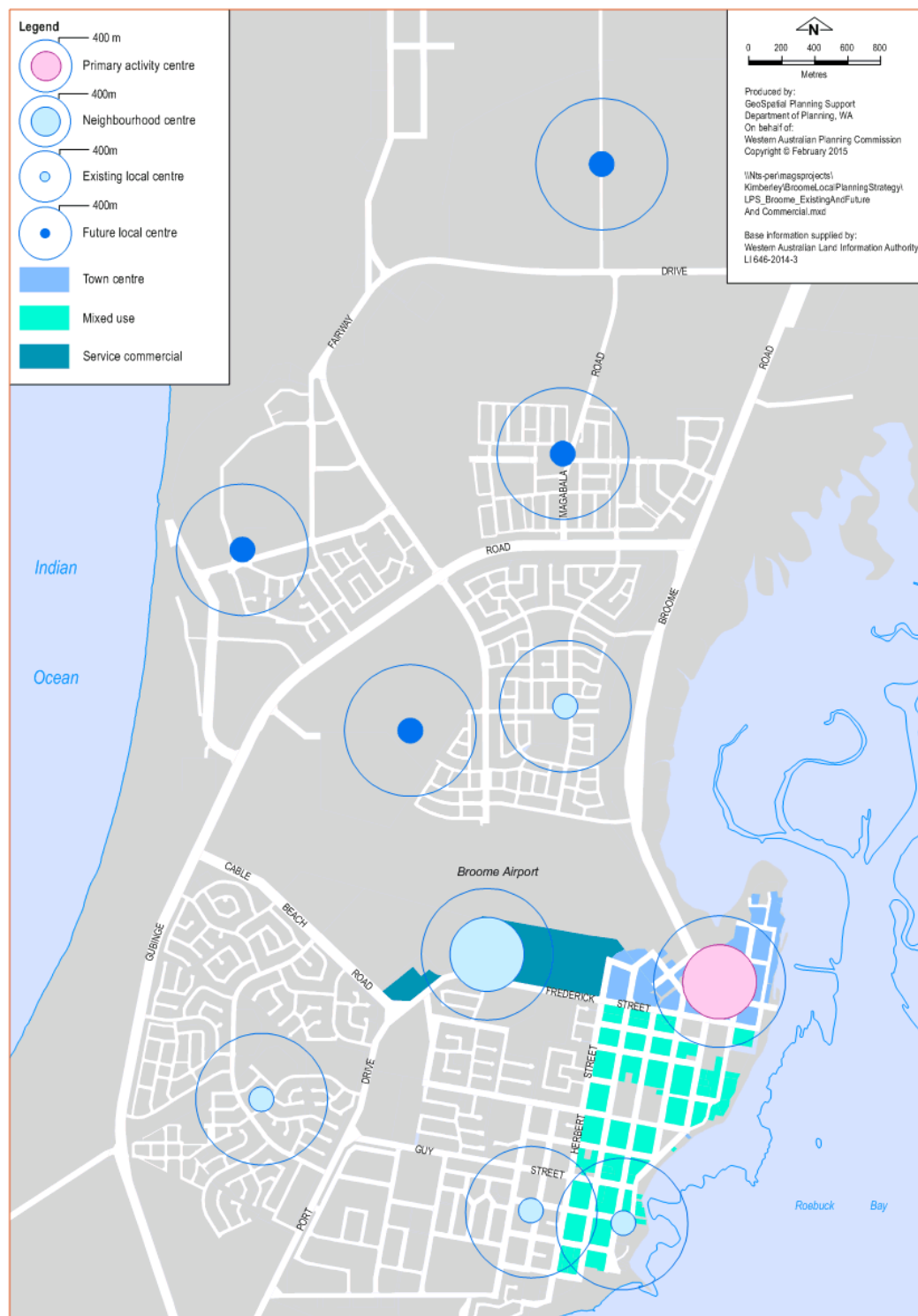


Figure 9: Existing and Future Retail and Commercial Areas – Broome townsite

N o.	Name/Date Received	Property Affected	Content of Submission	Officer Comment	Recommendation
1	Water Corporation 18/12/2019		<p>No objection</p> <p>a) The future development of the site can be serviced with reticulated water and sewerage by the proponents undertaking extensions of water mains and gravity sewer to the site. The servicing aspects of the proposal are adequately summarised in the structure plan report (section 4.8).</p> <p>b) Prior to undertaking any subdivision or development of the land, the Shire is requested to advise the proponent to contact the Water Corporation's Development Services Unit to clarify the servicing arrangements and to confirm that capacity is available in the network at the time of development.</p>	<p>a) Noted</p> <p>b) Applicant advised.</p>	The submission is noted.
2	CASA - Civil Aviation Safety Authority 20/12/2019	Broome International Airport	<p>No objection</p> <p>a) CASA has reviewed the information provided and suggests that the Structure Plan would benefit from a more detailed assessment of potential aviation impacts associated with the construction phase when cranes and other tall temporary structures may be used, and the completed works. Impact on the published terminal instrument flight procedures should be considered, and CASA recommends these plans be sent to Aircservices Australia by email at vod@airservicesaustralia.com, and potentially other instrument flight procedure designers for assessment. Future buildings may penetrate the criteria used to assess for windshear and turbulence which may require further investigations. To check which organisations are responsible you can view the procedures at http://www.airservicesaustralia.com/aip/aip.asp then Departure and Approach Procedures. The logo on the bottom of each procedure plate indicates the design organisation responsible.</p> <p>b) Any aerodrome developments in the vicinity of aviation facilities needs to be cognisant of the requirements of Civil Aviation Safety Regulations 1998 Part 139 Manual of Standards (MOS). Further details are available on the CASA website. https://www.casa.gov.au/standard-page/caspart-139-aerodromes.</p> <p>c) The National Airports Safeguarding Framework (NASF) provides guidance on planning requirements for development that affects aviation operations, including building activity around airports that might penetrate operational airspace and/or affect navigational procedures for aircraft. Further information is available from the following link: https://infrastructure.gov.au/aviation/environmental/airport_safeguarding/nasf/</p> <p>d) Both the MOS 139 and NASF Guidelines can be used as reference material for carrying out an assessment that would also include mitigation measures. CASA recommends that the following aviation aspects be considered:</p> <p>e) • Building generated windshear and turbulence - refer to NASF Guideline B: Managing the Risk of Building Generated Windshear and Turbulence at Airports;</p> <p>f) • Lighting in the vicinity of airports - refer to NASF Guideline E: Managing the Risk of Distractions to Pilots from Lighting in the Vicinity of Airports; and Section 9.21 of MOS 139;</p> <p>g) • Operational airspace around airports - refer to NASF Guideline F: Managing the Risk of Intrusions into the Protected Airspace of Airports; and Section 7 of MOS 139;</p> <p>h) • Aviation facilities - refer to NASF Guideline G: Protecting Aviation Facilities - Communications, Navigation and Surveillance (CNS); and</p>	<p>Further information was obtained from the applicant and provided to CASA for further comment.</p> <p>Further comment received from CASA on 30/1/2020:</p> <p><i>CASA has reviewed this Preliminary Aviation Assessment report which addressed a number of potential aviation impacts associated with the proposed structure plan and its construction. CASA is satisfied that this report and the conclusions made in the report summary indicate that any potential impact on aviation operations at Broome International Airport as a result of development activity will receive due consideration where required, such as protecting airspace during construction, assessing for building generated windshear and avoiding lighting distraction.</i></p>	The submission is noted.

			<p>i) • Public safety areas - refer to NASF Guideline I: Managing the Risk in Public Safety Areas at the ends of Runways.</p> <p>j) For further information please email airspace.protection@casa.gov.au.</p>		
3	Scott Davis 13/1/2020	Charles Road	<p>In regards to the proposed service commercial structure plan for Lot 3082 Cable Beach East Rd, I would like to document my opposition to this development.</p> <p>a) It is my opinion that there is a multitude of existing commercial premises that would be suitable for the proposed structures, particularly the Bunnings store.</p> <p>b) I fear development of this lot will lead to an increase in vehicle and foot traffic through the residential area of Cable Beach adjacent to this lot (Charles Rd area).</p> <p>c) This would especially become apparent should a fast food outlet (mentioned briefly in the structure plan for the later stages of development) be placed here. Problems such as litter and anti-social behaviour seen near existing fast food outlets (Chicken Treat and McDonalds) would also become apparent should this proposed development go ahead.</p> <p>d) Broome does not need another island of commerce; we have plenty of existing zoning and infrastructure that would be suitable for such a development.</p> <p>e) As a property owner on Charles Road, I am concerned about the ramifications of a development so near to our family home. Please shelve this project, or at least remove the possibility of placing a fast food outlet here and preserve the safety and peace of nearby residential areas.</p>	<p>a) Broome contains a number of commercial areas including those that cater for service commercial purposes. An additional Service Commercial precinct has been identified in the Local Planning Strategy on the north side of Frederick Street to the east of the Boulevard Shopping Centre.</p> <p>b) While a traffic report has been provided with the proposal and demonstrated that the road network in the vicinity of the area is capable of supporting a Service Commercial precinct, concerns raised about the impact increased traffic could have on the amenity of adjacent residential areas are noted.</p> <p>c) Potential amenity impacts a fast food outlets could have upon the residential amenity are noted.</p> <p>d) Noted. Officers have performed an assessment of the Structure Plan against planning principles and notes that if supported the structure plan could lead to fragmentation of the retail/commercial hierarchy established and would lead to an over provisions of land for service commercial development.</p> <p>e) Concerns regarding impact the proposal could have on the amenity of the adjacent residential area are noted.</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>
4	Michella Perpignani 13/1/2020	Charles Road	<p>I am writing to express my opposition to the proposed Service Commercial Structure Plan for Lot 3082 Cable Beach East.</p> <p>a) My husband and I have lived along Charles Rd in Cable Beach for the past 5 years. We have two young children, almost 2, and 5 years old. Charles Road is already a busy road which runs off Cable Beach East and connects with the arterial Reid Road. Drivers speed past our house in their 4WD's, with seemingly little concern for the safety of children in the neighbourhood. I am concerned that the development of this project in this location will cause a significant increase to vehicular traffic in our area and in turn, threaten the safety of our children.</p> <p>b) Further, it is my concern that the proposed fast food outlets will also lead to an increase in foot traffic, littering and anti social behaviour in our otherwise quiet residential neighbourhood.</p> <p>c) My family is an old Broome family that own and run two businesses in Chinatown, Bob's Shoe Store and Betty Fong Sam. I do not understand why the Shire is seeking to encourage another commercial centre which is only going to pull more business out of Chinatown, which is already struggling to compete with the air conditioned Boulevard shopping centre and a year of road closures in the name of the Revitalisation. Chinatown is the historic commercial centre in Broome and existing businesses there should be supported.</p> <p>d) As a Yawuru woman I am opposed to the urban 'sprawl' of Broome.</p> <p>e) This is prime real estate a stone's throw from pristine Cable Beach. Is the best development here really a new area of big box stores?</p>	<p>a) A traffic report has been provided with the proposal and highlights that the road network in the vicinity of the area is capable of supporting a Service Commercial precinct. Concerns raised about the impact that the increase in traffic volumes could have on the residential amenity are noted.</p> <p>b) Potential amenity impacts a fast food outlets could have upon the residential amenity are noted. The Local Planning Strategy and Local Commercial Strategy include a hierarchy for commercial areas and a spatial distribution. These documents suggest that further commercial areas will be needed to support growth. However, the subject site is not an area where this had been identified.</p> <p>c) The Local Planning Strategy sets out the spatial expansion of the town to facilitate growth. 'Sprawl' has been limited where possible with facilitates and infrastructure located to cater for the needs of the community. The subject site has been identified to be developed to facilitate the growth.</p> <p>d) The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs.</p> <p>e) Noted.</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>

5	Mari Lourey 13/1/2020		<p>Oppose</p> <p>This is to strongly voice my disapproval and dismay at the proposed development of Lot 3082 in the Cable Beach vicinity.</p> <p>a) Small businesses in Broome are already struggling, particularly in China Town and the Boulevard shopping precinct. A development such as this, is actually not economically viable in the long term, and this area was never really intended for industrial/business development in the first place. Otherwise, many local residents would not have bought and built houses there.</p> <p>b) The Bunnings in Blackman street already does well enough. There is absolutely no need for yet another petrol station, and why on earth do we need more fast food outlets in Broome? Favour LOCAL Broome based businesses - look after your own, not multi-nationals.</p> <p>c) You spend millions and millions - and continue to do so - on the China Town and front beach development, and now this proposal, which would attract and potentially keep vital tourist traffic in the one precinct, flies in the face of logic AND environmental sustainability.</p> <p>Please vote NO to this proposal this coming Thursday. I am a registered voter.</p>	<p>a) The Local Planning Strategy and Local Commercial Strategy include a hierarchy for commercial areas and a spatial distribution. These documents suggest that further commercial areas will be needed to support growth. However, the subject site is not an area where this had been identified. Whilst the economic viability of a proposal is not a relevant planning consideration, demand for service commercial land is. The demand analysis provided for within the Local Commercial Strategy suggests some further Service Commercial land would be needed. This need was identified to be met through land being provided on the north side of Frederick Street to the east of the Boulevard shopping centre.</p> <p>b) The structure plan in itself does not result in any development. If the Structure Plan is approved, a range of land uses including warehouse, showroom, fast food outlet and service station would be permitted land uses. Development Approval would still be required for the buildings. However, it is not the role of statutory planning to determine the business merits of a proposal. The role of statutory planning is to determine whether the design and operational merits are consistent with the planning framework and compatible with surrounding land uses</p> <p>c) The Local Planning Strategy and Local Commercial Strategy both highlight the importance of the Chinatown Precinct and have it at the apex of the commercial hierarchy. However, these documents also highlight the necessity of other commercial areas in providing an overall commercial framework that meets the needs of the community and various areas of the economy which are not always appropriate to co-locate. Commercial Service is intended to provide for a wide range of uses that cannot be economically or conveniently located within the Town Centre or Industrial Zones.</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>
6	Brad Howard 14/1/2020	Chinatown business interests	<p>Oppose</p> <p>I am a long term resident of Broome of some 55 years with a business interest in Chinatown.</p> <p>a) As you are well aware Broome has suffered financially, and is still suffering from the GFC, resulting in a dramatic fall in house prices and loss of local employment, and the closing of businesses due to rates, rents and lack of clientele with a disposable income. We can ill afford to propose a new development which would put further pressure on existing businesses. With the multi-million dollar Chinatown redevelopment to attract visitors it may well be a waste of time and taxpayer money to then have a new development as in Lot 3082, that would then draw consumers away from the town centre.</p> <p>b) Broome already has two major shopping centres being the Boulevard and Chinatown with smaller businesses occupying Hunter and Clementson streets. Do we</p>	<p>a) The Local Planning Strategy and Local Commercial Strategy both highlight the importance of the Chinatown Precinct and have it at the apex of the commercial hierarchy. However, these documents also highlight the necessity of other commercial areas in providing an overall commercial framework that meets the needs of the community and various areas of the economy which are not always appropriate to co-locate. Commercial Service is intended to provide for a wide range of uses that cannot be economically or conveniently located within the Town Centre or Industrial Zones.</p> <p>b) The Local Planning Strategy and Local Commercial Strategy include a hierarchy for commercial areas and a spatial distribution. These documents suggest that further</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>

			<p>need a third? With the proposal of a third shopping area this could only have a negative impact on already struggling small businesses in these areas.</p> <p>This is a genuine concern and one can only hope that for once council sees in favour of looking after locals who support and live in this town and not pandering to the big players who want to make a quick dollar at anyone's expense.</p>	<p>commercial areas will be needed to support growth.</p> <p>However, the subject site is not an area where this had been identified. Officers have performed an assessment of the Structure Plan against planning principles and notes that if supported the structure plan could lead to fragmentation of the retail/commercial hierarchy established and would lead to an over provisions of land for service commercial development.</p>	
7	Robyn Wells 15/1/2020		<p>Oppose</p> <p>I am writing to you to object to the proposal to re-zone a portion of Lot 3082 from Educational/Residential to Service Commercial/Large Format Retail, thereby opening up that site to mega-stores, warehouses, a petrol station and fast-food outlets etc.</p> <p>a) Re-zoning</p> <p>It is imperative that this area is not-re-zoned for large-scale commercial development. In my view the Educational/Residential zoning should remain in place. If this site ever was to be re-zoned, it would be far more appropriate to have mixed-use 'light commercial' / residential, with small businesses set among the bush land, far more in keeping with the already-established residential areas that surround this site, as well as Minyirr Park. If this area were ever to be re-zoned, it would need careful consideration. I am not against development on this site: this location would be ideal for certain light commercial enterprises eg a cultural centre, a dinosaur information centre or a cultural activity area that both residents and tourists could enjoy for years to come. It is NOT suitable for large-scale monolithic commercial development.</p> <p>b) Disruption for current residents</p> <p>Residents in Cable Beach area to the west of this area, as well as those in the Djagween Road area will be subject to major intrusions in their lives: 24-hour commercial activities; the glare of all-night lighting; increased traffic throughout the day and night, which may require intrusive traffic management, such as traffic lights; as well as the noise of heavy-haulage vehicles that will be needed to service the area. Residents in this area are currently able to hear the waves on the beach at night. It is one of the delights of living in this area. That privilege will be completely lost.</p> <p>c) Negative visual impact</p> <p>It is entirely inappropriate to build unsightly industrial scale architecture in what is a beautiful area of this town. The drive out to Minyirr Park and Cable Beach needs to reflect the integrity of this significant environmental area. Any development of this area needs to be an asset to our town. Both tourists and residents who drive out along Cable Beach Road are treated to the view of the sand-dunes: I certainly feeling of sense of peacefulness as I approach the Cable Beach area. To clutter this area with large-scale commercial development will have a dreadful impact on the integrity of this part of town.</p> <p>d) Airport relocation</p> <p>I have read the proposal and see that the proponents are making the assumption that the airport will not be relocated. Broome townsfolk are already subject to the noise of the Broome Airport and in recent years, the massive increase in helicopter movements. People who purchased homes in the Cable Beach area, as well as Roebuck Estate, have the reasonable expectation that the airport will be moved out of town to a more appropriate area. It is disingenuous of the proponents to build a case</p>	<p>a) The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs.</p> <p>b) Should the land be supported for Service Commercial purposes, residential amenity of nearby neighbourhoods may be impacted. Further development approval would be necessary which would enable building design and operations to be considered and controls such as conditions imposed to limit those impacts. However, it could be reasonably anticipated that some impacts are likely.</p> <p>c) The form of development proposed under the Structure Plan is considered to be inconsistent with the existing character of the area and the character that is anticipated under the Local Planning Strategy.</p> <p>d) The Local Planning Strategy includes a number of objectives and strategies in support of the relocation of the airport to an area off Old Broome Road approximately 13km to the east of the town. The identified future site has been implemented and provided with planning protections through LPS6. Additionally, the 'Airport Development Plan' was endorsed by the Shire of Broome and WAPC in 2012. The main purpose of the Airport Development plan is to provide an appropriate statutory planning framework to facilitate the effective continued operation and expansion of the Broome International Airport at its current location, until such time as aviation demands and/ or airport impacts on the Broome community necessitate the airport's relocation. The Broome International Airport is located within Precincts 1 and 9 as identified in the Local Planning Strategy. Precinct 1 does include expansion of 'Chinatown' to include that portion of the airport east of a future Jigal Drive extension.</p> <p>e) The structure plan in itself does not result in any development. If the Structure Plan is approved, Development Approval would still be required for the buildings. A Local Water Management Strategy has been provided for the Structure Plan area and further detailed design consistent with this strategy would be a requirement of any future Development Approval.</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>

			<p>for re-zoning Lot 3082 on the premise that the Airport will not be moved, and to use that premise to argue for the industrialization of this area.</p> <p>It is my view that the Shire actively pursues the re-location of the Broome Airport. The airport site is one of the most valuable long-term assets of our town, and was always intended to be the new heart of the town. The piece-meal re-zoning of land adjacent to the airport site is an erosion of the long-term strategic planning for Broome and an affront to the many residents who have built homes and a lifestyle in the knowledge that the airport will eventually (and sensibly) be relocated.</p> <p>e) Clearing bush land and replacing with large areas of tarmac The proposal for Stage 1 includes a massive car park. This goes against all good water management principals, in which water should be allowed to soak into the ground. Any development on this area needs to specify that trees are retained, and that the uninterrupted areas of hot, flat tarmac are minimized.</p> <p>f) Pollutants There is a danger that pollutants from industrial sites, such as a service station or car wash could be washed into the surrounding bush land. In the event of flooding this could mean Minyirr Park is at risk of being affected.</p> <p>g) Not unique to Broome and not good for 'well-being' The applicant is proposing that this development is part of the answer to Aboriginal 'liyan' or 'well-being'. This is an extraordinary claim. Economic development is of course, essential for the Aboriginal community. It also needs to be appropriate. The view that fast food outlets and mega stores are a good option for economic empowerment, in my view, is a very short-term outlook. You can go anywhere in Australia and get a Kentucky Fried Chicken or Hungry Jacks burger. The Broome Aboriginal community has a wealth of extraordinary history and culture; I would suggest the Shire assists the owners in pursuing developments that are built on exciting and innovative ideas, not re-zoning this site to allow for a generic, unimaginative development.</p> <p>h) Small Businesses will be affected Small businesses cannot compete with mega-stores (It is unlikely that even these big businesses will be able to make these enterprises viable). I applaud the effort that the Broome Shire has made in the rejuvenation of Chinatown, and believe that these intense 'hubs' of mixed-use activity are much better for the town.</p> <p>i) Alternatives - light industrial area I think the Shire has a duty of care to ensure that the long-term planning for our town stays intact, unless there is very good reason to change. These kinds of large-scale commercial ventures belong out of town in the light industrial area. I urge Councillors to NOT APPROVE the re-zoning of this area to Service Commercial/Large Format Retail or the approval of this particular proposal on the following grounds:</p> <p>j) erodes the impetus for the Broome Airport to be re-located</p> <p>k) undermines the integrity of town planning for this area ie residential and educational (ie low impact development)</p> <p>l) detrimental effect on residents due to harsh lighting and noise</p> <p>m) visually inappropriate for the location</p> <p>n) environmentally unsound for Minyirr Park and surrounds</p>	<p>f) This risk of pollutants was also identified by DWER with additional information / modifications required to the advertised Local Water Management Strategy. This matter has now been addressed to DWER's satisfaction for the Structure Plan stage of the planning process. These matters would be further explored at the Development Approval stage and need to be addressed to the satisfaction of DWER and the Shire.</p> <p>g) This matter is outside the scope of planning considerations and subsequently no comment is offered.</p> <p>h) The Local Planning Strategy and Local Commercial Strategy include a hierarchy for commercial areas and a spatial distribution. These documents suggest that further commercial areas will be needed to support growth. However, the subject site is not an area where this had been identified.</p> <p>i) The structure plan in itself does not result in any development. If the Structure Plan is approved, a range of land uses including warehouse, showroom, fast food outlet and service station would be permitted land uses. Development Approval would still be required for the buildings. However, it is not the role of statutory planning to determine the business merits of a proposal. The role of statutory planning is to determine whether the design and operational merits are consistent with the planning framework and compatible with surrounding land uses</p> <p>j) Noted.</p> <p>k) Noted. The proposal is inconsistent with strategic planning documents including the Local Planning Strategy and Local Commercial Strategy.</p> <p>l) The structure plan in itself does not result in any harsh lighting or noise. Development Approval would still be required for the buildings and assessment considerations would consider these matters in the site layout and design. However, it could be reasonably anticipated that some impacts are likely.</p> <p>m) The form of development proposed under the Structure Plan is considered to be inconsistent with the existing character of the area and the character that is anticipated under the Local Planning Strategy.</p> <p>n) The submission has raised concerns regarding pollutants. This risk of pollutants was also identified by DWER with additional information / modifications required to the advertised Local Water Management Strategy. This matter has now been addressed to DWER's satisfaction for the Structure Plan stage of the planning process. These matters would be further explored at the Development</p>	
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				Approval stage and need to be addressed to the satisfaction of DWER and the Shire.	
8	Richard Agar & Maree Meoli 15/1/2020	Salleh Street	<p>Oppose</p> <p>a) With regards to the above I believe that Broome already has a well thought out and consulted on local planning scheme adopted by council. This clearly identifies locations for such developments and considering we already have a big Bunnings and a big Harvey Norman I can't see how building these on an area of bush is going to increase tourism or sales for anyone other than the big box retailers. Contrary to the belief of some of our shire councillors, people come to Broome for the Beach and the pristine environment and NOT for the shops and the restaurants.</p> <p>b) If the proponent was requesting the area be developed for residential housing to assist the many homeless and overcrowded families in Broome living in terrible conditions thanks to years of government inaction and incompetence, then my reply would likely be different. But they are not and so our answer is to not allow this commercial development in any form on this location.</p>	<p>a) The proposal is inconsistent with Strategic Planning documents including the Local Planning Strategy and Local Commercial Strategy that were subject to extensive community consultation.</p> <p>b) Noted. The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs.</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>
9	Michelle Teoh 15/1/2020		<p>Oppose</p> <p>I make this submission as a Broome resident and community member. Before I proceed with my submission I recognise: The <i>Planning and Development Act 2005, Planning and Development Regulations 2015</i> and the WAPC Structure Plan framework. (At times in this submission I refer broadly to these as the 'WA Planning framework').</p> <p>The right of the landowner/proponent to seek to develop the property and the rights afforded to this land under the Shire of Broome Local Planning Strategy (LPS) and Local Planning Scheme No 6 (LPS6).</p> <p>a) Issue: Additional Matters required OCM 21 Nov 2019 At the OCM of 21 November 2019 the agenda report indicated there were a number of matters that need to be done/provided. So I was rather surprised to read this Structure Plan was being advertised from 16 December – it seemed to be a very quick turnaround. I assume that all the requirements as listed in the Officers report OCM 21 Nov 2019 have been complied with? I won't repeat them all here – but would appreciate advice that this has occurred and if so the details of how this has been done.</p> <p>b) Issue: Consultation/Advertising Unfortunately WA unlike other planning jurisdictions in Australia does not preclude the Xmas- New Year holiday period from days counted for public advertising. So under the WA planning framework the proponent has every right to advertise over the Xmas break, the time when at least 30% of people living in Broome leave town for school /family holidays. However, as the time is set down by regulation provides no leeway, by proceeding to advertise over this period the proponent creates the strong perception that there is something to hide or there is something they do not want to be closely scrutinised. There are members of the Broome community still on holidays that have an interest in understanding how the impacts of this development will be mitigated and how contamination of the adjoining Minyir Park and potential flooding / noise impact the nearby residential area of Cable Beach will be resolved, yet because of the timing of the advertisement period they have no opportunity to prepare a submission. And to suggest they should make an effort to read a series of technical documents and try</p>	<p>a) The further information requested by Council was provided through an amendment to the proposed Structure Plan and associated appendices. These were the documents made available via the Shire's website during the public consultation period and attached to this report. Note: Further Information and modification of the Local Water Management Plan and Bushfire Management Plan have been requested by DWER and DFES. Subsequently, changes to the Local Water Management Strategy and BMP may occur post public consultation, if the Structure Plan is supported.</p> <p>b) The advertising / public consultation was undertaken for the maximum period of 28 days permitted by the Regulations. The Regulations do not provide discretion for the Shire to vary these periods.</p> <p>c) Shire officers have liaised with WAPC staff and the applicant in an effort to address concerns that the Structure Plan may not be consistent with WAPC Structure Plan Guidelines. As these are 'Guidelines', the advice being received is that the proposed Structure Plan can continue through the assessment process.</p> <p>d) The Local Water Management Strategy has been reviewed by Shire Engineers and DWER. Some additional information has been requested for Structure Plan purposes and if the Structure Plan is supported, these matters will be resolved as part of the Structure Plan assessment process.</p> <p>e) The submitter has raised many of the items that would be considered at the Development Application stage of the planning process. The submitter has also rightly identified that community consultation is likely to be limited and that interested community members may have no further say on the built form of the site if the Structure Plan were</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan.</p>

		<p>and understand the relevant planning system while away on family holidays is impractical and unfair.</p> <p>c) Issue: Compliance with the WAPC Structure Plan Guidelines. I assume the WAPC Structure Plan Guidelines 2015 is still the guiding policy for the development of how a Structure plan is to be prepared. The submitted document is confusing some sections contain great detail and other sections have maps/plans with minimal information. There is also inconsistency in how different matters addressed – e.g.: Biodiversity Analysis there is no summary of the technical findings just a statement refer to the relevant Appendix ... while in others that are also included in Technical Appendices there is pages of detail e.g.: Bushfire Management Plan Can the Shire confirm that the technical reports comply with professional expectations? Can the Shire advise whether the Structure plan as advertised complies with the WAPC Planning framework? And if the answer to either of these questions is 'no' or 'not quite' I would appreciate advice on what the differences are and whether this will have any impact on the ongoing process.</p> <p>d) Issue: Stormwater management and pollution run off It is unclear to me as to how the run off from what will now be an asphalted property will be managed and contained within the site. Minyirr Park and the adjoining residential areas are now experiencing increased flooding during storm events. Based on the information I have read I am not convinced this issue has been adequately addressed and would appreciate the advice from the expert Shire officers. The increased run off from this developed site has the potential to pollute and degrade the adjoin Minyirr Park – what mechanisms are in place to ensure this does not eventuate?</p> <p>e) Issue: Future development The submitting consultant suggests this is a 'genuine hall mark innovative development'. I dispute that. The construction of a large box which may be coloured green that is surrounded by a sea of car parking that abuts a car wash, fast food outlets and petrol station is a pretty common 'cookie cutter' approach to commercial service /homemaker development especially when an anchor tenant/landowner is a large warehouse operator with a standard design/ model for development. It is an approach applied without change in many towns in Australia. Once this Structure Plan is approved the proponent will then proceed to subdivide and presumably sell/lease of parcels of land and have no more responsibilities re the future development. The future landowner lease holder will then be the party responsible for submitting the development approvals of what the built form looks like, the amount of advertising, the colour of the building, the design and construction of the car parking etc. etc... Many details of which would be of interest to the community but they are unlikely to have any opportunity to comment. This is a significant corner that some of the Broome community value for its natural state and its co-location to Minyirr Park. Development will be a significant change and it is important the final built form 'belongs' to Broome. But this does not happen as part of this Structure Plan approval ----- it will occur when a development application is lodged with the Shire. This is when there is the greatest potential for a development and built form to be approved that exacerbates the dispersal of the Chinatown CBD</p>	<p>approved. Shire officer's envisage that most Development Applications are likely to be excluded from community consultation under the current planning framework. Those applications that did require public consultation are likely to be limited to landowners in the immediate area. The planning framework includes many opportunities for the exercising of discretion and in all cases this would be determined on merit. The form of development proposed under the Structure Plan is considered to be inconsistent with the existing character of the area and the character that is anticipated under the Local Planning Strategy</p> <p>f) It is clear by a number of the issues raised in the submissions received that some community members are confused by planning processes and the content of the Structure Plan. Due to the technical content, some community members may have benefitted from a Community Information Session. However, opportunity was provided for the community to contact the Shire's Planning team to discuss the proposal further with limited up take in comparison to the number of submissions received.</p> <p>g) The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs as opposed to remaining as a vegetated property. However, development should be designed in a way that respects the natural attributes and character of the area.</p> <p>h) The proposal seeks to depart from the direction set in strategic planning documents such as the Local Commercial Strategy by providing alternative supporting information. The appropriateness of this is discussed in the Council Report and as noted in the officers comments and recommendation, it is considered that insufficient rational has been provided to demonstrate that a departure from the adopted planning framework should be entertained.</p> <p>i) The submitter is correct that the financial independence of the landowner is not a relevant planning consideration.</p> <p>j) This appears at the end of the submission and assumed to have been used to inform the submission. No further comment.</p>	
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			<p>attraction and establishes a big box/ loud advertising structures that are not appreciative or sympathetic to the essence of the Broome built from and connection. To ensure the future development within this site is Broome the following actions should occur:</p> <ul style="list-style-type: none"> Ideally the best approach is to develop Service Commercial Design Guidelines <p>In addition to this the Shire must ensure compliance with the General Development requirements of LPS6 including, Brome Style Architecture, Inappropriate or Incongruous development, Land use and noise control, Service areas, Car parking etc.</p> <p>The application of the Signs LPP without exception or waiver (as was applied to the current Bunnings warehouse) The application of the Parking LPP to ensure that the vast asphalted carpark has the required number of trees (1 to 4 parking spaces) and that the area for the trees is of a sufficient size to enable them to thrive, this way some of the heat bank effect can be reduced.</p> <p>Complying with best practice in relation to ensuring the health and safety of employees from aircraft noise and air pollution impacts. Within is area if a large green box is built there will be areas such as the plant nursery and supply of building material where employees are required to spend the majority of their time outdoors. How are they going to be protected from the impacts of aircraft noise and the ultrafine particulates expelled from each incoming and outgoing aircraft?</p> <p>Under the WA Planning Framework, the Council retains the right to vary the development conditions. I and others in the community value the fact that the Broome build environment is different and warrants strict compliance with the development provisions.</p> <p>f) Conclusion I have, due to the festive season had family and other commitments, so have had little time to immerse myself in all the technical documents and no doubt this will not be a matter of relevance when this submission is considered. However rather than advertising over the Xmas New year break it would have been of great assistance to me if there had been a community information session provided where the technical details could be explained by Shire officers/ the consultants and questions and clarifications sought.</p> <p>g) This proposed Structure Plan foreshadows Lot 3082 will change from a vegetated property that is perceived by some members of the community to be an environmental asset to a property that will be covered with asphalt and structures. While there was 'in principle support' (what this means is unclear to me) by Council in 2016 I am hoping this does not mean that local expectations as reflected in LPS and LPS6 and associated policies are to be ignored.</p> <p>h) It is unfortunate the consultant has dismissed the Local Commercial Strategy (LCS) and finding of the traffic Impact Assessment (TIA). The LCS has driven the shape of Broome and been instrumental in ensuring that over \$10 million dollars has been invested in The Chinatown CBD. The fact that it has not been (for whatever reason) adopted by the WAPC is not a reason to say it can be ignored. To do so will mean development is allowed to occur at this site and others. As a result people will be slowly drawn away from Chinatown especially if the Post Office, because of the rapidly increasing parcel post business chooses to relocate.</p>	
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			<p>There are estimated trip counts quoted in the TIA that are dismissed with a statement the trips will be shared (between proposed development?) this is hypothetical (the development is occurring over 15 years) and does not warrant serious consideration. Will this increased traffic be a driver in requiring the existing roundabout to be replaced by traffic lights?</p> <p>i) The consultant makes a case the proposed Structure Plan should be approved so that the proponent can be financially independent. As the consultant knows, within the WA Planning Framework, financial security/reward is not relevant consideration and this argument should never have been included in the Structure Plan.</p> <p>j) Issue: I am not an engineer Note there are minimal maps in a scale or form that can be read and understood. The Structure Plan map provides no clarity about whether the open space corridor will be adequate to deal with the stormwater requirements WAPC structure Plan framework – provides a basis for the zoning and subdivision of the land Shire of Broome Local Planning Strategy – Map 3 areas shown as 'Future Development Area 3' Local Planning Scheme No 6 – zoned Development Want to have it defined as a Service Commercial zone <i>3.7 Service Commercial Zone</i> <i>3.7.1 The purpose of the Service Commercial Zone is to provide for a wide range of uses including service industry, warehousing and showrooms which, by reason of their scale, character, operational and/or land requirements, cannot conveniently or economically be accommodated within the Town Centre Zone or Light Industry Zone.</i> <i>3.7.2 The objectives of the Service Commercial Zone are to: (a) encourage a range of land uses, particularly showrooms and warehouses which support the functions of the nearby Town Centre Zone; (b) identify appropriate locations for the orderly development of service commercial activities, having due regard to vehicle, cycling and pedestrian movement, car parking and the appearance of buildings and works; (c) provide for uses which combine the need for showrooms and facilities involving warehousing, wholesaling and distribution; (d) encourage the provision of landscaped areas in a manner that complements and enhances the setting within the surrounding area; (e) provide for uses that will not compete with or detract from the Town Centre Zone as the principal centre for retail and commercial activity; and (f) encourage development in accordance with relevant development strategies and design guidelines.</i> Checking off contents of the SP against the Guidelines Part 1 Map 1 – is minimal Land use Zone proposed is Service Commercial ----- only such area is near Boulevard and provisions of the scheme clearly indicate there is to be no competition with CBD Landscaped area Also required under. Subdivision and development requirements • Outline requirements including land use zones and reserves within the structure plan area • Outline mechanisms to protect environmental or heritage features.</p>	
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			<ul style="list-style-type: none"> Identify how subdivision and development will respond to hazards and separation areas. Identify how subdivision and development will respond to or be staged in relation to major infrastructure. Provide arrangements to interface with land adjoining the structure plan area. <p>Need design guidelines for this location</p>		
10	Maxine Nixon 15/11/2020	Wongai Crescent	<p>Oppose</p> <p>I am writing to the Shire of Broome to lodge my Comments on Proposed development of Lot 3082, Cable Beach Road East, as a rate payer and long term resident of Broome. After consideration of this proposal I have concerns that this is not an appropriate development for this site.</p> <p>My concerns include:</p> <ol style="list-style-type: none"> This development is not in line with the previously determined purpose of this land. If the Shire believes this land use should be changed, this should not be done reactively but as part of an overall development plan for the whole shire and town site. The Commercial Strategy Report 2017 undertaken by the Broome Shire concluded that: "In consideration of the outcomes of the analysis of the population projections and retail/commercial floorspace demands, it has been concluded that the current planning framework provides adequate zoned land to accommodate the growth in retail and commercial floorspace demand, excluding supermarket floorspace. While there is a sufficient quantum of vacant land to support future (projected) demand, the location and suitability of much of this land is less than ideal, consequently, a new District Centre more ideally located (as per Broome North (South)) is recommended." Vacant property affecting current business and landowners. Has an audit been completed to determine what the actual vacancy of business premises is in Broome? I am not a business owner, however, I am concerned for shops in Broome Boulevard & Paspaley Shopping Centre, as well as other parts of town, struggling to attract businesses. I believe the Shire and others have invested in trying to revitalise Paspaley shopping centre and Chinatown to get more business there, so why consider redirecting businesses elsewhere? The market in Broome is a thin one, do not put more stress on shops and businesses who are trying to survive as it is in difficult economic times. Ability to attract business to these proposed premises Broome does not need more vacant premises on a grand scale and NBY obviously do not want this outcome. Is there really the need for extra business premises in Broome on this scale? Please do not allow for the creation of something ugly that will become a disused/underutilised site for vandals and the only real benefit being to the builder. Fast food premises With Aboriginal people having the highest levels of chronic disease in the western world I am amazed that the Shire would consider building premises for more cheap unhealthy food outlets that directly contribute to chronic disease – all the income streams will not cure the ongoing health problems, premature disability and death that this consumption will contribute to. Natural environment 	<ol style="list-style-type: none"> The proposal is inconsistent with Strategic Planning documents including the Local Planning Strategy and Local Commercial Strategy that were subject to extensive community consultation. Concerns about departures from an adopted strategic planning framework in the absence of a comprehensive review process is noted. The proposal is inconsistent with the Local Commercial Strategy 2017. The Local Commercial Strategy 2017 included analysis of existing floor space, vacancies and future demand. It appears that current vacancies are greater than those identified within the Local Commercial Strategy 2017. The Local Planning Strategy and Local Commercial Strategy include a hierarchy for commercial areas and a spatial distribution. These documents suggest that further commercial areas will be needed to support growth. However, the subject site is not an area where this had been identified. Concerns about the built form that would result from the Structure Plan are noted. The Structure Plan in itself does not result in any development. If the Structure Plan is approved, a range of land uses including fast food outlet would be permitted land uses. It is noted that many studies have focussed on the health impacts of some foods that are commonly associated with fast food outlets. The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs as opposed to remaining as a vegetated property. However, development should be designed in a way that respects the natural attributes and character of the area. Noted. 	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>

			<p>I understand that the current land purpose is for accommodation. This would be preferable as nature corridors can be maintained amongst living spaces (as has been done beautifully in Broome North) rather than large bitumised and built up areas that excludes native flora and fauna. As the temperatures continue to rise maintenance of natural areas must be high on the Shire agenda in order to protect the natural environment as well as minimising thermal masses in and around the Shire.</p> <p>g) I empathise with the need for Nyambu Buru Yawuru Corp to find income for future sustainability, however, I am not convinced that this proposal is in the best interests of Broome.</p>		
11	Lisa Dore & Simon Penn 15/1/2020	Dora Street	<p>Oppose</p> <p>Thank you for the opportunity to comment on the Proposed Structure Plan for Public Comment - Lot 3082 Cable Beach Road East. We believe Yawuru's proposal for the use of Lot 3082 is not in the best interest of the Broome community for the following reasons.</p> <p>a) There are existing appropriately zoned areas within the Shire for the purpose Yawuru is proposing for this land. The Shire's 2017 Local Commercial Strategy states that commercial and retail demand can be met (until 2051); "In consideration of the outcomes of the analysis of the population projections and retail/commercial floorspace demands, it has been concluded that the current planning framework provides adequate zoned land to accommodate the growth in retail and commercial floorspace demand, excluding supermarket floorspace." Regarding the location of future development, none of the sites reviewed in the Local Commercial Strategy include the proposed Yawuru land or any site nearby. The Strategy recommends:</p> <ul style="list-style-type: none"> · "Maintain(ing) the integrity of 'Chinatown – Town Centre' as the primary commercial centre for Broome"; · However: "should the location and suitability of the existing vacant land be in question, a new District Centre more ideally located (as per Broome North (South)) is recommended" (this concept is included in the Broome North District Development Plan 2010); · Various other sites are also identified for development. <p>b) As well, the Chinatown Development Strategy 2012 strongly supports Chinatown retaining its centrality as the retail and commercial centre of Broome. While not all of the bulky stores proposed by Yawuru could be included here, some of the smaller food retail outlets could be (or not included anywhere, if we are to support existing businesses). Existing land allocated for bulky goods retail is also significantly closer to Chinatown.</p> <p>c) The Local Commercial Strategy also cautioned against hasty decisions and developing sites that become white elephants, for example: "Uncertainty with respect to population and economic growth, and therefore floorspace demand, becomes significant in the long-term. Risk mitigation needs to be a central consideration when planning beyond 2031." Regarding the site the Yawuru document attempts to discredit (DAP 8, Frederick Street Commercial Area, adopted by the Shire in 2012) the Strategy recommends that the Shire: "Review the 'Service Commercial' zoning north of Frederick St and investigate a suitable alternative zone and/or changes to the Zoning Table to accommodate forecast commercial floorspace requirements, while maintaining the permissibility of</p>	<p>a) The Local Planning Strategy and Local Commercial Strategy include a hierarchy for commercial areas and a spatial distribution. These documents suggest that further commercial areas will be needed to support growth. However, the subject site is not an area where this had been identified. The proposals inconsistency with both the Local Planning Strategy and Local Commercial Strategy is one of the reasons for why a recommendation that the Structure Plan is not approved.</p> <p>b) Noted. If the Structure Plan is approved, a range of land uses including warehouse, showroom, fast food outlet and service station would be permitted land uses. There are other areas that are currently zoned Service Commercial including on the north side of Frederick Street to the east of the Boulevard Shopping Centre where the same permissibility would exist. 'Chinatown' is currently zoned Town Centre with many of the uses that are permitted and discretionary in the Service Commercial Zone also being permitted and/or discretionary. Service Commercial is intended to provide for a wide range of uses that cannot be economically or conveniently located within the Town Centre or Industrial Zones.</p> <p>c) Should the Structure Plan be approved, according to demand analysis information contained within the Local Planning Strategy and Local Commercial Strategy 2017, there would be a supply of Service Commercial land in excess of needs up to 2051. It is noted that the Local Commercial Strategy 2017 recommends changes to the zoning table for Service Commercial land.</p> <p>d) The Local Commercial Strategy includes a hierarchy for commercial areas and a spatial distribution. The documents suggest that further commercial areas will be needed to support growth. However, the subject site is not an area where this had been identified. Concerns with the proposals departure from the adopted planning framework are noted and is one of the reasons a recommendation that the Structure Plan is not supported has been made.</p> <p>e) Noted. The concern that the proposal could result in over allocation of land and a fragment distribution of commercial</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>

			<p>'Showroom' to encourage the relocation of bulky goods retailers from the 'Light and Service Industry' zone."</p> <p>This land is a sensible option for commercial development and has remained unoccupied, presumably due to a lack of demand. The proposed new development would cast grave doubt on the future viability of the Frederick St location that has been cleared and currently presents an eyesore.</p> <p>d) The Shire of Broome funded the Local Commercial Strategy document and consulted with the Broome Community at the time. If the Broome Shire would like to diverge from the recommendations made in the Local Commercial Strategy document funded by ratepayers, we would like to see further consultation done rather than ad hoc commercial and retail development re-zoning take place. Especially if it is taking place in direct contrast to the recommendations made.</p> <p>e) Creating an entirely new commercial precinct in this location would disappointingly continue a history of fragmented and ad hoc development in Broome that has not served the community or its local economy well.</p> <p>f) When this proposal was first considered by Council at its 26 May 2016 Ordinary Meeting, the report by Shire planning staff stated: "it is recommended that Council advise NBY that the proposal submitted for consideration is inconsistent with the Shire's planning framework and the principles of orderly and proper planning, and therefore the Shire of Broome is not in a position to support the proposal." The content of the Shire report then outlined in detail why the proposal should not be supported.</p> <p>g) We believe that the site proposed for this sort of development is a very poor use of that particular land site. The land is currently zoned for an appropriate use and this should be upheld. Nyamba Buru Yawuru is a business and I trust they will be able to put forward an alternative proposal to utilise this location that is still commercially viable and suits all of the community.</p> <p>h) In conclusion, we do support economic opportunities for our community, but through a fair and transparent planning process, resulting in benefits for the whole community. We also support Yawuru's aspiration to create economic independence. Thank you for reading this submission. The Chinatown Strategy has a very suitable quote on which to end: "For Chinatown to continue to be a strong and viable centre for commerce in Broome will require united commitment and perseverance by the Shire, land owners and the business community."</p>	<p>land uses is one of the reasons it is recommended that the Structure Plan is not approved.</p> <p>f) This is an accurate reflection of the report contained in the agenda for the OCM held on 26 May 2016.</p> <p>g) The land is currently zoned 'Development'. The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs. Development of the site is generally restricted until such time as a Structure Plan is endorsed for the site.</p> <p>h) Noted.</p>	
12	Jan Lewis 15/1/2020	McKenna Court	<p>Oppose</p> <p>a) Please pass this submission on to the Shire CEO not to the President who has a conflict of interest as he's in partnership with NBY.</p> <p>b) Interesting that your website refuses to open this evening when people should be finalising their submissions???</p> <p>Whilst acknowledging Nyambu Buru Yawuru's wish to generate income from land that they hold, I have a number of concerns over whether the uses planned for the site as set out in this Structure Plan will benefit the Broome community and the future of the town as a whole.</p> <p>c) Does the use planned for this location enhance the Broome tourist product? At point 1.4.1 the Structure plan notes that: The Shire of Broome Local Planning Strategy shows the subject site as Future Development Area 3 potential uses as</p>	<p>a) The Shire President has declared an interest in the proposal.</p> <p>b) The Shire's IT staff advised there were no known issues on the said day on the website. However, there was a Telstra network issue on the same day which could have impacted the public's access to the internet. The Telstra issue has since been resolved and the website has been tested and is working fine.</p> <p>c) The land is currently zoned 'Development'. The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs. The pathways on the north side of Cable Beach Road East and</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>

			<p>residential, tourism or student accommodation as part of an Educational / Health Precinct.</p> <p>The economic future of the town depends to a large extent on tourists. Cable Beach Road East is the route taken by all tourists travelling from the town centre/Chinatown towards the iconic Cable Beach area. Many cycle this route between town and Cable Beach. I do not consider it appropriate that they will pass the ugly industrial-style architecture that will prevail in the commercial area being planned i.e. for 2 large format showroom warehouse sites, fast food outlets, carwash and tyre service centre. With associated car park, signage and lighting this will be an ugly area and surely not what tourists came to Broome to see. Tourists on bicycles in particular will be in danger from the increased traffic/increase in turning traffic.</p> <p>I believe this land should remain the type of use designated in the Broome Local Planning Strategy and the site should not be reclassified as a Commercial Zone.</p> <p>d) Is the planned use of this location detrimental to local residents' amenity? Yes. Despite there already being residential development immediately across Cable Beach Road East from the site, the Structure Plan suggests that residential development on Lot 3082 is not possible due to airport noise, but then dismisses the alternate development site near to the Boulevard over concerns about the movement of B-Double delivery vehicles. ie this development is largely dependent on the movement of large delivery vehicles and therefore needs to be considered in the Structure Plan. As a resident near to the proposed site (McKenna Court) I can tell you that I am already fed up both of airport noise and of the noise of engine braking by large trucks on Gubinge Road at 3am, and that the noise of additional delivery vehicles and car movements on the road is definitely not acceptable.</p> <p>This development will require considerable servicing – of vehicles bringing in the hardware sold by a Bunning's store, fuel, tyres, and by punters accessing the services offered. Section 4.3 of the Structure Plan estimates up to the development would generate some 1,150 Saturday peak hour trips. Despite what the Structure plan says it will probably require road widening to accommodate turning lanes and/or a central reservation. Who will fund this? How will this impact on the cycle/walking path/route? Point 3.2 in the commentary of the Structure Plan states this proposal</p> <ul style="list-style-type: none"> •has no adverse impact on existing neighbourhoods. <p>It is not stated how this opinion was formed. Certainly not by asking me, any of my acquaintance or any users of the cycle path. As a resident of an existing adjacent neighbourhood I strongly dispute the statement in the Structure Plan on the grounds of increased traffic, noise, light pollution etc.</p> <p>In my opinion the increase in vehicle movement, noise, and associated light pollution is not acceptable to what is a relatively quiet residential area and should be sufficient to see the Structure Plan rejected.</p> <p>e) If the proposal goes ahead I suggest that delivery vehicles should only be allowed on site during normal 8-5 working hours and that none of the developments proposed be allowed to operate 24/7.</p> <p>f) As a ratepayer I also do not believe the residents should fund any of the changes to the road layout and/or cycle/walking paths that will be required.</p> <p>g) Is the water management plan for the site on Lot 3082 adequate or will it be detrimental to Minyirr Park? And, is it best practice for the future? Point 4.6 of the Structure Plan states:</p>	<p>east side of Gubinge Road are both part of the Shire's cycle network. A traffic report has been provided with the proposal and highlights that the road network in the vicinity of the area is capable of supporting a Service Commercial precinct. The structure plan in itself does not result in any development. If the Structure Plan is approved, Development Approval would still be required for individual businesses and traffic (including cycling) would need to be considered.</p> <p>d) Should the land be supported for Service Commercial purposes, residential amenity of nearby neighbourhoods may be impacted. Further development approval would be necessary which would enable building design and operations to be considered and controls such as conditions imposed to limit those impacts. However, it could be reasonably anticipated that some impacts are likely.</p> <p>e) The structure plan in itself does not result in any development. If the Structure Plan is approved, a range of land uses including warehouse, showroom, fast food outlet and service station would be permitted land uses. Development Approval would still be required for the buildings. The Development Assessment process would determine whether the design and operational merits are consistent with the planning framework and compatible with surrounding land uses or what controls would be needed to be compatible.</p> <p>f) Any upgrades or modifications of existing infrastructure directly attributed to the proposed Structure Plan or subsequent development would be the responsibility of the relevant proponent.</p> <p>g) The Local Water Management Strategy has been reviewed by Shire Engineers and DWER. Some additional information has been requested for Structure Plan purposes. More detailed design of individual sites will need to have regard to the strategy and maintain runoff at predevelopment levels. DBCA also provided comment in regard to 'stormwater secondary impacts' including chemical runoff and nutrient enrichment as a vector for weed invasion as matters that would need to be addressed during stormwater construction.</p> <p>h) The site is identified as Bushfire Prone and subsequently a Bushfire Management Plan was required. The BMP was referred to DFES who have required modifications to address matters of concern. These modifications have not yet been resolved but the matters are capable of being addressed and are unlikely to constitute a fatal flaw to the proposed Structure Plan.</p>	
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13	Kylie Weatherall 16/1/2020		<p>Oppose - Introduction I am making this submission in regards to the Proposed Structure Plan of Lot 3082 Cable Beach Rd East as I am concerned about the impact of 'service commercial zone' on the local residents and on the aesthetic of the town of Broome.</p>	<p>a) A level 2 flora and fauna report is included as an appendix to the Structure Plan. The report identified the following flora and fauna of note:</p>	<p>The submission is noted.</p>

		<p>I support the economic aspirations of the proponents Nyamba Buru Yawuru and their desire to develop an income stream. A healthy vibrant Traditional Owner group will enable Broome to continue to be an outstanding example to the rest of Australia of reconciliation and Aboriginal self-determination. However, I believe the proposed structure plan is inappropriate for this area.</p> <p>I understand the parcel of land Lot 3082 is allocated for development and will be developed. I am not opposed to the development of the site but believe this area requires a low impact style development in keeping with the nearby surrounds. A development that retains pockets of vegetation, minimises lighting and hard surfaces to reduce the impact on the nearby Monsoon Vine Thicket (a Threatened Ecological Community), one that enhances the aesthetic of the town's landscapes, one that improves or adds to the major economy of the town (tourism) and one enhances the area for local residents.</p> <p>I have provided, as requested by the Town Planning Department of the Shire of Broome my concerns, the reasons why I am concerned and some possible solutions to the issues and challenges of the proposed structure plan. I would be happy to be involved in further consultation to minimise the development on Broome and its residents and its natural environment.</p> <p>a) 1. Concern: Impact on the natural values of the area. Reason The development would generate all night light pollution in this area. A significant omission in the environmental study report is the impact of increased lighting on shorebirds, including critically endangered species. Shorebirds use 'corridors of darkness' to fly between roost sites on Cable Beach and Roebuck Bay. Broome is famous for its RAMSAR listed Roebuck Bay, of which shorebirds are an integral part. This development will impact shorebirds through increased lighting at night will cause disorientation of the birds at night affecting how they move between roosts. It is proven that artificial lighting affects Turtle hatchlings, who use moonlight to orientate themselves towards the sea when emerging from the nest. Coastal communities around the world have acknowledged this by reducing artificial lighting at night and changing the type of lighting in use. Although well set back from the beach, this development due to its scale will emit a significant 'glow' of light that will be visible from the beach side of the dunes. The loss of vegetation will impact the nearby Minyirr Park conservation estate. Whilst the site is earmarked for development it currently serves as a bush corridor, and a buffer zone for wildlife, between the airport and urban developed areas. Possible way to mitigate the issue Innovative architectural lighting elements <input type="checkbox"/> minimal lighting at night <input type="checkbox"/> reducing heights of lights <input type="checkbox"/> use of shaded down lighting <input type="checkbox"/> use of specialised lighting that reduces the impact on wildlife <input type="checkbox"/> retention of some vegetation on site to provide roosts for birds and refuge for other wildlife</p> <p>b) 2. Concern: Impact on the local residents of the Cable Beach suburb <input type="checkbox"/> Raised volume of traffic resulting in increased noise <input type="checkbox"/> Noise from commercial vehicles on site <input type="checkbox"/> Disturbance to the nearby neighbourhood on all night lighting <input type="checkbox"/> increased visitor numbers and activity in the area after hours <input type="checkbox"/> piped music from commercial outlets such as service stations and car wash Reason As a resident of the nearby suburb or Cable Beach suburb, I am witness to the already experiences high levels of noise from frequent large planes and helicopter movements from the nearby airport, as well from the traffic on Cable Beach Rd East and Gubinge Rd. If a car pulls up on Cable Beach Rd and play loud music or talk loudly, or when people are walking along the walking path laughing and talking this</p>	<p>i. one Environmentally Sensitive Area, ii. three Department of Parks and Wildlife Priority Listed flora taxa iii. eight species of conservation significance recorded or likely to occur.</p> <p>The application was referred to DBCA with no comment made directly in relation to flora or fauna. Any clearing of vegetation would be subject to an application process administered by DWER/DBCA.</p> <p>It is noted that the LWMS provided as an appendix of the Structure Plan identifies an environmental cultural corridor which was supported by DBCA in comments relating to the LWMS.</p> <p>b) Should the land be supported for Service Commercial purposes, residential amenity of nearby neighbourhoods may be impacted. Further development approval would be necessary which would enable building design and operations to be considered and controls such as conditions imposed to limit those impacts. Potential amenity impacts of this proposal are noted.</p> <p>c) The structure plan in itself does not result in any development. If the Structure Plan is approved, Development Approval would still be required for the buildings. A Local Water Management Strategy has been provided for the Structure Plan area and further detailed design consistent with this strategy would be a requirement of any future Development Approval.</p> <p>This risk of pollutants was also identified by DWER with additional information / modifications required to the advertised Local Water Management Strategy. If the Structure Plan was approved, these matters would be further explored at the Development Approval stage and need to be addressed to the satisfaction of DWER and the Shire.</p> <p>d) The form of development proposed under the Structure Plan is considered to be inconsistent with the existing character of the area and the character that is anticipated under the Local Planning Strategy</p>	<p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>
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			<p>noise carries into the nearby suburb, especially at night and in the 'dry' season. Broome residents are all aware how clearly sound carries in the dry season. A large scale development at this site will increase the amount of traffic on Cable Beach Rd East, as well as increased noise from vehicle movements into a major commercial centre open for extended trading hours, after normal working hours when residents are at home relaxing. Heavy vehicles and delivery trucks will have a direct impact on the residents of the area when they arrive after business hours and in the middle of the night. Loading vehicles utilise safety warning devices. These are designed to alert people to vehicle movements so they are audible when reversing – this is the loud 'beeping' we all know. Trucks unloading after hours will have a huge impact on the nearby residential area. The proposed service station and car wash will result in all night noise and lighting. Of great concern is the broadcasting of music from a car wash and service station premises and of people coming and going at all hours. The Taylor Rd residential area of Cable Beach will be more highly impacted by all vehicle movements and increased activity particularly after business hours and activity associated with a late night service commercial area.</p> <p>Possible way to mitigate the issue Lighting The use of innovative lighting design to minimise impact on wildlife as well the nearby residents such as: <input type="checkbox"/> minimal lighting on all sites at night <input type="checkbox"/> reducing heights of lights <input type="checkbox"/> use of shaded down lighting. Vegetation will also shade light from the development to the nearby suburb. The developer could either retain native vegetation in the 22 m easement on Cable Beach Rd and significant trees on site to help buffer noise. Noise To combat the noise impact on the nearby residential area the development could <input type="checkbox"/> Restrict heavy vehicle movements after hours. <input type="checkbox"/> Restrict the loading and unloading of trucks after normal working hours at night. <input type="checkbox"/> The retention of large trees on Cable Beach Rd East <input type="checkbox"/> Plant large trees and other vegetation to provide a buffer (in particular to residents of Taylor Rd.) <input type="checkbox"/> Increase the trees in the car park of the development or retain trees on the site to provide instant shade for the car park <input type="checkbox"/> The developer could either retain native vegetation in the 22 m easement on Cable Beach Rd or develop drainage swales retaining significant trees to help buffer noise. <input type="checkbox"/> Plant trees on the other side of Cable Beach Rd East to buffer noise (and light) from the development</p> <p>c) 3. Concern: Pollution & temperature increase through increase in 'hard surfaces' Increases in hard surfaces, that is roads and rooftops, will increase local surface temperatures through reduction of vegetation and increase in 'dark' surfaces. Increase in hard surfaces will create water drainage and run-off issues, especially during tropical storm events resulting in an increase in pollution (rubbish, oil, petrol, detergent) being transported into the adjacent conservation estate in Minyirr Park and its Threatened Ecological Community – Monsoon Vine Thickets. As a ratepayer I am concerned that if the development is approved by council, that in the future the council will be liable to solve any drainage issues retrospectively, be responsible for damage to Minyirr Park and be responsible for extra rubbish and pollution at this site.</p> <p>Reason Since the development of the Cable Beach suburb and the realignment of Gubinge Rd we have witnessed major changes to the way water floods into the local conservation estate in Minyirr Park. Regularly in the wet season we see temporary water courses being created, vectoring into the Monsoon Vine Thickets, rubbish and weeds. This has been a major change to the way water is absorbed into the landscape and the way it flows through the landscape. The flooding is now longer in duration and depth than it has ever been previously. It has created erosion problems,</p>	
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			<p>brought many invasive weed species into the Park and is changing the profile of the plant community. Without adequate engineering of drainage basins flooding (water run-off during tropical rain events) would carry surface pollutants and rubbish from the proposed commercial centre into the park. Spillage from a development such as a petrol station and car wash will occur due to the products being sold. Without adequate filtration on site these products will be washed into drains which may end up in Minyirr park. Rubbish and pollution from the entire commercial zone will be washed or carried by wind into nearby areas. Possible way to mitigate the issue Engineering water retention basins to hold water back from flooding into Minyirr park during wet season. Examination of current drainage problems and issues along Gubinge Rd and in Cable Beach suburb to inform the development to prevent similar mistakes. Use of 'drain socks' as developed by the city of Kwinana to prevent rubbish pollution by catching it before it enters the nearby conservation estate of Minyirr Park. Alternative developments to a Service Station and Car Wash will eliminate much of the pollution, after hours' noise and lighting issues. The Council to budget for increase in rubbish removal along Gubinge and Cable Beach Rd East. To retain strips of bush and significant trees in the car parking areas of the development to offset the temperature increases due to loss of vegetation and increase in bitumen areas.</p> <p>d) 4. Concern: A development that does not improve the visual look of Broome This commercial zone proposal on a major arterial route and tourism corridor does not improve but instead will diminish the visual environment of Broome. The use of large 'billboard' like signage to advertise the commercial development will have also have a negative impact on the look and feel (the aesthetic) of the Broome. Reason This is not an exciting architectural proposal that works with the natural landscape. People visit Broome to experience its natural landscapes and culture. This development honours neither things. The location of this site has an important visual place in the Broome landscape, on a corner of a major arterial route. Bunnings Homemaker Centres are big generic warehouses that are designed to maximise space. They are not architecturally distinct. The roof line will be up to 12m according to the proposed structure plan. The risk of placing a large commercial development with billboards and associated signage at this site is that Broome will lose some of its charm and different character, its uniqueness. The risk is that we are imitating towns like 'Karratha and Port Hedland', towns dominated by industrial 'commercial service' centres, that do not embrace their natural environments Commercial service centres belong in Light Industrial areas.</p> <p>Possible way to mitigate the issue Engage a landscape architect, to look at implementing council policy (locally influenced building design and innovative architecture) within the landscape at this special site to then inform and advise the developers of this site. This site is better suited to a low impact development with architecturally designed buildings which consider the natural surrounds, acknowledge and implement council policy on building design and signage honouring Broome's history and culture. This site would be better suited to a development that retains pockets of vegetation, minimises lighting and hard surfaces to reduce the impact on the look of the towns landscape, the local wildlife, residents and the tourism industry. Minimise the building height so that it does not impact on the visual landscape – the drive down Cable Beach Rd East is currently dominated by the sand dunes of Minyirr</p>	
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			Park and the natural vegetation. Minimising signage on site and on the roadsides that no large billboard like advertising will help the streetscape.		
14	Nyamba Buru Yawuru 16/1/2020		<p>Support</p> <p>Nyamba Buru Yawuru (NBY) would like to submit an annexure to the draft Structure Plan for Lot 3082 Cable Beach Road East (Structure Plan) during the respective advertising period as a submission</p> <p>a) Accordingly, please find attached a copy of the Economic Review undertaken by Urbis Planning Consultants, for inclusion into the Structure Plan.</p> <p>The Economic Review found that the projects to be delivered subsequent to approval of the draft Structure Plan for Lot 3082 are expected to result in significant economic activity and employment opportunities through the development phases and at completion. Additionally, approval of the Structure Plan will deliver needed additional retail amenities to accommodate current needs and future growth forecasts, and will provide NBY with the financial sustainability required to positively transform the Broome community.</p> <p>We trust this submission provides the Shire of Broome with the information it needs to positively progress the draft Structure Plan.</p>	<p>a) The applicant has submitted additional economic justification of the proposed Structure Plan in the form of a Technical Note by Urbis. The Technical Note has been included within Attachment 5 (pages 32-33) to the Council Report. The Economic Review supplied has been reviewed and is not considered to provide rationale to support why a departure from the adopted planning framework should be entertained. The Shire has performed a comprehensive review of the Local Commercial Strategy which has analysed commercial land needs across the Shire and made recommendations on changes to the local planning framework. The LCS has concluded that there is enough zoned land to meet long-term project demands for bulky goods retail. Any departure from an adopted strategic planning framework (such as a Local Planning Strategy) should be based on planning merits not economic benefits of a proposal.</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>
15	Melody Dia 16/1/2020		<p>Oppose</p> <p>Thank you for the opportunity to comment on the Proposed Structure Plan for Public Comment - Lot 3082 Cable Beach Road East. We believe Yawuru's proposal for the use of Lot 3082 is not in the best interest of the Broome community for the following reasons.</p> <p>a) I would like the Broome Shire to consider the following statements that are in the "confirmed minutes of the ordinary meeting of council 26 May (item 9.2.7 request for in-principle support - proposed service commercial development - lot 3082 (102) cable beach road east)". The following have clearly outlined the reasons why the proposal from Nyamba Buru Yawuru (NBY) is inconsistent to the strategic planning of Broome and "as such, it is recommended that Council advise NBY that it is not in a position to support the proposal."</p> <p>"2016 Local Planning Strategy (LPS)</p> <p>Under the LPS the subject site is positioned within Future Development Area 3 and also falls within Precinct 9. Section 3.3.1.9 of the LPS states the following in relation to Precinct 9 (Bilgungurr):</p> <p>Further, section 7.2.7 of the LPS provides direction on the Future Development Areas (FDA) and with regard to FDA3, the following direction is provided:</p> <p>FDA 3 – Yawuru Airport West</p> <p>FDA3 provides for a total of around 33 hectares which could provide an additional 330 houses. This site may also provide for some tourism opportunities in proximity to Cable Beach. It could also provide student accommodation as a part of an Education/Health Precinct.</p> <p>The LPS provides strategic direction on future land uses that could be supported within the site, which are as follows:</p> <ul style="list-style-type: none"> · residential development; · establish an education/health precinct; and · possible tourist uses." <p>"Therefore, the development of a service commercial precinct would be inconsistent with the objectives of the Precinct or the FDA in which the subject site falls.</p>	<p>a) This is an accurate reflection of the report contained in the agenda for the OCM held on 26 May 2016 and associated minutes.</p> <p>b) The advertising / public consultation was undertaken for the maximum period of 28 days permitted by legislation in accordance with the relevant legislation. The legislation does not include any specific requirements relating to youth but does require all submissions (including by youths) to be considered. The definition of Homemaker is noted.</p> <p>c) The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs.</p> <p>Should the Structure Plan be approved, according to demand analysis information contained within the Local Planning Strategy and Local Commercial Strategy 2017, there would be an over supply of Service Commercial land.</p> <p>d) Tourism, Cultural Heritage and the Environment are themes that are prevalent in the Shire's strategic planning documents including the Local Planning Strategy. In addition, they are important considerations in the strategic and statutory planning processes.</p> <p>e) This is an accurate representation of the Youth Framework. The Shire work with the Youth Advisory Council on matters the Youth Advisory Council have stated are of interest. Generally speaking this is limited to Shire led projects as opposed to private proposals.</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>

			<p>Therefore, the proposal is considered to be inconsistent with the established strategic planning direction provided in the LPS for the following reasons:</p> <ul style="list-style-type: none"> · The proposal is inconsistent with the objectives of Precinct 9 and Future Development Area 3 in which the subject site falls. · The proposal is inconsistent with the strategic direction provided in section 2.4.7 of the LPS with regard to retail, commercial and activity centres. · If this proposal was to proceed, it would lead to fragmentation of the retail/commercial hierarchy established within the LPS and would lead to an over provisions of land for service commercial development. <p>The subject site adjoins Cable Beach Road East and due to limitations on accessing Gubinge Road, future development on this area of land will front Cable Beach Road East. The area of land to the south of Cable Beach Road East is zoned and developed for residential purposes. The establishment of a Service Commercial area, adjacent to an existing Residential area is not considered desirable for the following reasons:</p> <ul style="list-style-type: none"> · Service commercial areas generate a large volume of retail and service vehicle traffic and often usage is higher on weekends when residents in the adjoining residential properties are more likely to be home. Therefore it is undesirable to have this type of land use within proximity to residential areas due to potential conflicts with noise and traffic. · The hours of operation of the types of service commercial land uses (such as hardware stores, fast-food outlets, service stations) are usually longer than other types of retail and commercial land uses, thus they have the capacity to create a greater level of conflict with residential uses. · Fast food outlets are a typical land use within service commercial zones and have the potential to generate odours which can be nuisance if developed within close proximity to residential properties." <p>The evidence is there to dismiss this proposal and I believe that the site proposed for this sort of development is a very poor use of that particular land site. The land is currently zoned for an appropriate use and this should be upheld.</p> <p>b) NBY call this development proposal a Homemaker Centre, yet the Cambridge Dictionary online (https://dictionary.cambridge.org/dictionary/english/homemaker) defines Homemaker as: "a person who manages a home and often raises children instead of earning money from a job". As a mother and as a local woman who grew up in Broome, I wonder what input has been heard from the young people of Broome. I would like the Shire to consider them when thinking of approving a "Homemakers Centre".</p> <p>c) I understand NBY is a business and has to think for the future; however this proposal cannot be a consideration for the youth and community of Broome and its future. It is a time to raise our children with innovative ideas that will engage them fully and also give positive outcomes for the community. The youth require 'Homemaker Centres' that give value and meaning to their lives. Nurturing the talent of the future is what Broome has to consider, becoming a game changer with unique ideas, not the norm, and a place that people want to visit. Not for the usual everyday things such as retail outlets and fast food chains, but for cultural learning and engagement. Broome needs to consider options of tourism that attracts people for years to come not for business and then because the infrastructure and inflation cannot sustain these buildings, to</p> 	
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			<p>view cleared habitat/environmental sites with vacant unused buildings, such a common issue already.</p> <p>I believe NBY can focus the opportunities they have, to creating an inclusive community, through other avenues than the proposed site of Lot 3082 and look forward to them creating a forum for the Broome community, locals and visitors, to discuss what is needed for Broome's future sustainability in a culturally appropriate way. I believe it is important to include the younger generations of Broome in the discussion of its future.</p> <p>Broome's population is 17% of youth and this is growing so it would be an important factor to consider when thinking of proposing ideas for health and education sites in future. Encouraging commercial outlets and fast food takeaway venues does not consider the health and wellbeing of the youth and of the whole Broome Community.</p> <p>d) As a local Broome resident, having lived here most of my life, (having had to study/work away), I would like to think the uniqueness of our town is what brings people here; seeing the native bush food growing in our parks (Minyirr Park), accessing beautiful beaches and camping areas; meeting local indigenous talents; learning culture and understanding the heritage of Broome is what makes us unique. There is opportunity to make this town greater, but not with commercial buildings and 'get rich quick schemes'.</p> <p>Thank you for reading this submission. In conclusion I would like to remind our Shire that 2900 people of Broome, are aged 10 – 24 (my children and family included) and that they are the future of this great place. In the Shire of Broome Youth Framework 2016-2018 it says:</p> <p>e) "The Shire of Broome values, supports and respects our young people. We recognise the important role young people play in the social, economic and cultural life of Broome. We acknowledge young people's right to participate in local matters and recognise the need to support their involvement in decision making and future planning for the Broome region".</p> <p>I believe it is my duty as a mum to make sure any future development of big business in Broome should be discussed with our kids and will make sure I speak up for my town, for my future and theirs.</p>		
16	Fiona & Daryl Dean 16/1/2020	Taylor Road	<p>Oppose</p> <p>As long term residents of Broome since 1985, property owners and ratepayers residing on Taylor Road, Broome, for over 30 years, we are opposed to this development which will be situated in the near vicinity of our home.</p> <p>We object to the proposed structure plan at Lot 3082 Cable Beach Road East on the following grounds:</p> <p>a) Council has not demonstrated the need for yet another shopping precinct in Broome. Splitting an already disjointed/fractured town into even more shopping precincts will cause confusion to visitors, newcomers and locals.</p> <p>This proposal is based on the Local Commercial Strategy of 2017 which according to the document named Service Commercial Structure Plan (SCSP) states 'The Western Australian Planning Commission has not endorsed the 2017 Local Commercial Strategy and accordingly has little status (refer SCSP page 27)'. It is inappropriate to rely on a document with little status. Furthermore the SCSP contains estimated figures based on conjecture at time of writing which are not accurate due to changing local conditions. Local conditions include the current economic downturn as shown by the stagnant property market and empty shops at existing centres.</p>	<p>a) The Local Planning Strategy and Local Commercial Strategy include a hierarchy for commercial areas and a spatial distribution. These documents suggest that further commercial areas will be needed to support growth. However, the subject site is not an area where this had been identified. Concerns that this proposal would lead to over supply of commercial land and contributed to a fragmented distribution of commercial land throughout Broome are noted and is one of the reasons it is recommended that the Structure Plan is not supported.</p> <p>b) The demand analysis provided for within the Local Commercial Strategy suggests some further Service Commercial land would be needed. This need was identified to be met through land being provided on the north side of Frederick Street to the east of the Boulevard shopping centre.</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>

			<p>b) The rezoning of this residential & educational land is unnecessary, when other, more appropriate sites exist for this proposed intrusive development. There are more appropriate alternative sites: preferably adjacent to the Boulevard shopping centre; or any of the 4 main existing commercial / industrial areas, where similar retail outlets are already appropriately situated.</p> <p>- The alternative site (along the main section of Frederick Street, adjacent to the Boulevard Shopping Centre and opposite the High School, once planted with a row of frangipani trees) was originally earmarked for commercial development. However this site has not been utilised, is an eyesore and appears to be a white elephant. Solutions to the issues with this site as listed in the Comparison to Alternate Site (refer SCSP pages 13 & 14) should be investigated before committing to any further land clearing and resulting habitat loss at the proposed site.</p> <p>- A huge amount of money has already been invested in the existing industrial estate on Broome Highway, which now appears to be another white elephant. Any rezoning should permit large scale retail developments within this industrial estate with its fully operational and established infrastructure, and non-disruptive to existing residential areas. So far it has not fulfilled its potential as an industrial site. We don't want to repeat past land use mistakes.</p> <p>c) The proposal will result in the loss of the unique charm of Broome, negatively impacting on tourism and the benefits tourism brings to the Shire. Broome will become a clone of other towns with mega stores situated on the main road to our major tourist centre at Cable Beach.</p> <p>The proposal is an unnecessary overdevelopment too close to Minyirr Park Coastal Reserve and adjoining Cable Beach.</p> <p>d) The proposal will result in the large scale destruction of native flora and fauna habitat and consequent loss of wildlife. Priority flora exist extensively in the surrounding 20 km radius and 8 fauna species of conservation significance were recorded or are likely to occur in the survey area (refer SCSP page 31). There is 1 Environmentally Sensitive Area that intersects the survey area (refer SCSP page 35). Current News reports show that public opinion is becoming more environmentally aware.</p> <p>e) The proposal will negatively impact existing small local businesses, already financially stressed with the financial downturn, attempting to deal with extra competition. The proposal will result in the diversion of businesses and customers away from Chinatown, which was recently refurbished and revitalised at a cost of millions of dollars. This proposal is therefore completely inconsistent with the imperative to maintain the highest order [shopping] centre at Chinatown (refer SCSP page 27). If the proposal goes ahead, the money invested in refurbishing and revitalising Chinatown will be wasted, as Chinatown businesses lose money to the bigger retail chain stores.</p> <p>Local businesses will suffer further financial stress and more may be forced to close down. (As happened to a number of local businesses when large retail chains came to town). Local business reinvests in the Shire, while the large retail chains siphon money from the local economy back to the large cities and / or overseas owners.</p> <p>f) There will be additional traffic generated by retail development of the site this will impact on families and young children, with additional noise, car exhaust fumes and the potential for more traffic accidents, leading to injury and even death.</p>	<p>Should the Structure Plan be approved, according to demand analysis information contained within the Local Planning Strategy and Local Commercial Strategy 2017, there would be an over supply of Service Commercial land. The land is currently zoned 'Development'. The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs. Development of the site is generally restricted until such time as a Structure Plan is endorsed for the site.</p> <p>c) The form of development proposed under the Structure Plan is considered to be inconsistent with the existing character of the area and the character that is anticipated under the Local Planning Strategy.</p> <p>d) A level 2 flora and fauna report is included as an appendix to the Structure Plan. The report identified the following flora and fauna of note:</p> <ul style="list-style-type: none"> i. one Environmentally Sensitive Area, ii. three Department of Parks and Wildlife Priority Listed flora taxa iii. eight species of conservation significance recorded or likely to occur. <p>The application was referred to DBCA with no comment made directly in relation to flora or fauna. Any clearing of vegetation would be subject to an application process administered by DBCA.</p> <p>It is noted that the LWMS provided as an appendix of the Structure Plan identifies an environmental cultural corridor which was supported by DBCA in comments relating to the LWMS.</p> <p>e) The Local Planning Strategy and Local Commercial Strategy both highlight the importance of the Chinatown Precinct and have it at the apex of the commercial hierarchy. However, these documents also highlight the necessity of other commercial areas in providing an overall commercial framework that meets the needs of the community and various areas of the economy which are not always appropriate to co-locate. Commercial Service is intended to provide for a wide range of uses that cannot be economically or conveniently located within the Town Centre or Industrial Zones.</p> <p>f) Should the land be supported for Service Commercial purposes, residential amenity of nearby neighbourhoods may be impacted.</p> <p>g) The Shire has endorsed the CHRMAP which identifies hazards relating to sea level rises. The subject site is not identified as being impacted by coastal processes.</p> <p>h) The Broome International Airport is located within Precincts 1 and 9 as identified in the Local Planning Strategy.</p>	
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			<p>g) There has been a lack of planning for probable future events related to global warming causing rising sea levels and coastal inundation for the proposed development site.</p> <p>h) If this land is rezoned, and when the airport is relocated, the area will be used for yet more intensive and extensive retail development. This will cause even further intensification of the retail precinct to the detriment of existing businesses and residential use.</p> <p>i) The proposed rezoning of residential & educational land for retail use sets an undesirable precedent for similar future rezonings, allowing inappropriate land use close to other existing residential areas.</p> <p>j) We reject the notion that this development: - is likely to have negligible impact on nearby properties (refer SCSP page 17) - has no adverse impacts on neighbours (refer SCSP page 27) - has no adverse impact on existing neighbourhoods (refer SCSP page 35).</p> <p>Residents in the neighbouring area WILL be directly and adversely impacted by:</p> <ul style="list-style-type: none"> - noise and light pollution from the extra traffic and late night trading of fast food outlets which would invade our quiet suburban lifestyle. - continual offensive odours from fast food outlets, inappropriate in a residential area. - traffic hazard from people crossing the already busy Cable Beach road. Customers and employees may choose to cycle or walk to and from the site (refer SCSP page 30). - traffic congestion, resulting noise and pollution from vehicles, large and small, entering and leaving the precinct. It is estimated the development would generate some 1,150 Saturday peak hour trips (refer SCSP page 29). - the significant and likely risk of extra criminal opportunity/activity from people loitering around fast food outlets at night - which is a considerable danger to local residents safety, security and peace of mind. <p>In summary:</p> <ul style="list-style-type: none"> - It is not best practice to locate such intense retail development within an existing residential area. - The proposed development can be more appropriately located within existing commercial/industrially zoned land. - The proposal is contrary to existing Council strategies. - Council needs an overarching retail precinct plan, which can be commented on by the community. 	<p>Precinct 1 does include expansion of 'Chinatown' to include that portion of the airport east of a future Jigal Drive extension.</p> <p>i) The proposal is inconsistent with Strategic Planning documents including the Local Planning Strategy and Local Commercial Strategy.</p> <p>j) Should the land be supported for Service Commercial purposes, residential amenity of nearby neighbourhoods may be impacted. Further development approval would be necessary which would enable building design and operations to be considered and controls such as conditions imposed to limit those impacts.</p>	
17	Kimberley Ancell Streeter Male 16/11/2020	Business interests	<p>Oppose</p> <p>a) Such development approaching Minyirr Park and Cable Beach will not compliment the surrounds. Nor will the large scale clearing of bush land and extensive car park enhance the area. It will be a negative impact on prime tourist and environmental area which maybe better left for educational, residential and the added usage of tourist development. Suggest a "Bunning's warehouse" would be better sited on Broome Road in Blue Haze - North Broome. I am assuming it will be a warehouse and not architecturally softened as not to detract from the area. I thought there has been sufficient land for this type of development provided at North Broome and also on Frederick St adjacent to the Boulevard Shopping Centre.</p> <p>b) The Shire is to be commended for their efforts in refreshing Chinatown and continued planning of remaining Chinatown Street Scapes. Release of land for development of "large format" retail outlets, warehouses, petrol station, car wash and fast food outlets</p>	<p>a) The land is currently zoned 'Development'. The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs. Broome contains a number of commercial areas including those that cater for service commercial purposes. An additional Service Commercial precinct has been identified in the Local Planning Strategy on the north side of Frederick Street to the east of the Boulevard Shopping Centre. Concerns about the impact the built form could have upon the character are noted.</p> <p>b) The Structure Plan in itself does not result in any development. If the Structure Plan is approved, Development Approval would still be required for the</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>

			<p>cannot be justified in the present economic commercial climate. Many small businesses in Broome in recent times have closed leaving an abundance of vacant tenancies.</p> <p>c) Will this profit making development be administered from a non-rate paying office on Reid Road?</p> <p>d) Will the increased traffic and noise on Cable Beach Road East intrude on adjacent residents to the south? The appropriateness and timing of the re-zoning will have a negative impact on small rate paying businesses in Broome. We do hope the councillors have some consideration for the rate payers.</p>	<p>buildings. It is acknowledged that large commercial scale buildings often lack architectural flair and provide limited visual interest and would be inconsistent with the character of the surrounding area. The form of development proposed under the Structure Plan is considered to be inconsistent with the existing character of the area and the character that is anticipated under the Local Planning Strategy. The Local Planning Strategy and Local Commercial Strategy include a hierarchy for commercial areas and a spatial distribution. These documents suggest that further commercial areas will be needed to support growth. However, the subject site is not an area where this had been identified. Whilst the economic viability of a proposal is not a relevant planning consideration, demand for service commercial land is. The demand analysis provided for within the Local Commercial Strategy suggests some further Service Commercial land would be needed. This need was identified to be met through land being provided on the north side of Frederick Street to the east of the Boulevard shopping centre. The Local Commercial Strategy 2017 included analysis of existing floor space, vacancies and future demand. It appears that current vacancies are greater than those identified within the Local Commercial Strategy 2017.</p> <p>c) It is understood that question relates to the landowner having a property on Reid Road developed with offices. This property is not exempt from rates.</p> <p>d) Should the land be supported for Service Commercial purposes, residential amenity of nearby neighbourhoods may be impacted. Further development approval would be necessary which would enable building design and operations to be considered and controls such as conditions imposed to limit those impacts. However, it could be reasonably anticipated that some impacts are likely.</p>	
18	Department of Biodiversity, Conservation and Attractions 16/1/2020		<p>No objection</p> <p>The proposed Structure Plan is adjacent to DBCA jointly managed Yawuru Conservation Estate of Minyirr Park. As stated within the final Structure Plan document, Section 4.6 page 31:</p> <p>"The site naturally grades west towards the Gubinge Road and Cable Beach Road intersection. Due to the relatively low permeability of the Pindan soil, it is proposed to dispose runoff of by means of surface drains and detention swales rather than soakwells. The intent is to direct stormwater flow towards a detention swale near the culvert under Gubinge Road, allowing maintenance of the predevelopment flow rate discharge to the stormwater drainage system."</p> <p>a) With the direction of the stormwater flow directly towards Minyirr Park, potential secondary impacts from chemical runoff, nutrient enrichment and as a vector for new weed species exist. Weed invasion has been identified as a threat to the Monsoon Vine Thickets on coastal sand dunes of Dampier Peninsula Threatened Ecological</p>	<p>a) The Local Water Management Strategy has been reviewed by Shire Engineers and DWER. Some modification have been requested for Structure Plan purposes. More detailed design of individual sites will need to have regard to the strategy and maintain runoff at predevelopment levels. 'Stormwater secondary impacts' including chemical runoff and nutrient enrichment as a vector for weed invasion are matters that modification has been requested. These modifications have not yet been resolved but the matters are capable of being addressed and do not constitute a fatal flaw to the proposed Structure Plan.</p> <p>b) Noted.</p>	The submission is noted.

			<p>Community found in Mynyrr Park. This community is listed as Endangered under the Federal Environment Protection and Biodiversity Conservation Act 1999. Should the proposed Structure Plan be successful, planning and construction should take into consideration the potential stormwater secondary impacts to Mynyrr Park and prevent these impacts from occurring.</p> <p>b) It is noted an environmental cultural corridor and drainage swale is proposed (Figure 3 page 12) adjacent to the proposed structure plan and Gubinge road. Parks and Wildlife are supportive of this environmental corridor from an aesthetics perspective and is a positive step in mitigation of stormwater impact.</p>		
19	Katrina Conlan 16/1/2020		<p>Oppose</p> <p>I write in relation the proposed development of Lot 3082 Cable Beach East and oppose the rezoning and land use for a commercial bulky goods retail precinct on the following basis;</p> <p>a) Increase sound and air pollution to neighbouring residents.</p> <p>The proposed development is close to highly populated residential area. The residents already experience plane traffic noise with the airport in its current position. There is a major concern that if the bush land was demolished and erect large format shed structures it will severely increase sound and air pollution. Furthermore, concern that the bush land will be demolished prematurely before construction causing the same issues.</p> <p>b) Impact on Cycle/Footpath and community enjoyment</p> <p>The footpath along CableBeach East Road forms part of an essential link between all suburbs of Broome. The footpath is used by many tourist, residents and school children to commute safely between resident, work and school. The linking footpath is frequently utilised because of the small amount of disruptions by vehicle access resulting in a safer and quicker journey.</p> <p>The footpath is also utilised for recreational purposes, I seek enhancement of community enjoyment of this footpath link, encouraging physical activity and alternate methods of transport. Rezoning the land to build large format commercial is not in line with creating this atmosphere for path users.</p> <p>c) Destruction of bushland and fauna habitat.</p> <p>Preserving the bushland around this area to ensure bush corridors and habitat for existing wildlife. Community and tourist enjoyment.</p> <p>d) Utilise existing land</p> <p>The Shire of Broome has a number of commercial, retail and industrial precincts that would be well suited to house these developments. The Shire should be utilising existing land and ensure synergy with existing business in these precincts. It is my belief that a large retail format development is not suited for this area, instead preserving Cable Beach coast line.</p>	<p>a) Should the land be supported for Service Commercial purposes, residential amenity of nearby neighbourhoods may be impacted. Further development approval would be necessary which would enable building design and operations to be considered and controls such as conditions imposed to limit those impacts. However, it could be reasonably anticipated that some impacts are likely.</p> <p>b) The pathways on the north side of Cable Beach Road East and east side of Gubinge Road are both part of the Shire's cycle network. A traffic report has been provided with the proposal and highlights that the road network in the vicinity of the area is capable of supporting a Service Commercial precinct. However it is noted that this proposal is likely to have an impact on the amenity and character of this area.</p> <p>c) The subject site was rezoned from a Reserve in TPS2 to 'Development' via the adoption of TPS4. The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs as opposed to remaining as a vegetated property. However, development should be designed in a way that respects the natural attributes and character of the area. Any clearing of vegetation would be subject to an application process administered by DBCA.</p> <p>d) The Local Planning Strategy and Local Commercial Strategy include a hierarchy for commercial areas and a spatial distribution. These documents suggest that further commercial areas will be needed to support growth. However, the subject site is not an area where this had been identified.</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>
20	Suzanne Smith 16/1/2020	Fitzroy Crossing	<p>Oppose</p> <p>a) I am writing as a resident of Fitzroy Crossing I make frequent trips to Broome for shopping and getting supplies that I can't access in Fitzroy Crossing. When I come to Broome I look forward to the ambience of sea, bushland and (what I see as the intrinsic values of Broome that make it wonderful) a respect for the natural environment. I shop for the most part in the Industrial Area near the port. I can usually get everything I need there and it is convenient. I really do not see the need for a further industrial / commercial precinct along Cable Beach Road East. The remnant bushland there is a beautiful addition to the town and a natural approach to Cable Beach.</p>	<p>a) The Local Planning Strategy and Local Commercial Strategy include a hierarchy for commercial areas and a spatial distribution. These documents suggest that further commercial areas will be needed to support growth. However, the subject site is not an area where this had been identified.</p> <p>The subject site was rezoned from a Reserve in TPS2 to 'Development' via the adoption of TPS4. The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs as</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>

			<p>The proposal to decimate this remnant bush has several pit falls which include:</p> <p>b) The proposal is ugly –strip mall style development is outdated and cement / asphalt car parks are unattractive to local and tourists alike. The beauty of Broome is one of the key attractions for visitors, and this development sounds like an eye sore. Nothing is as ugly as Port Hedland – surely the council does not want a repeat of the sterile wasteland that is the main roads of Hedland.</p> <p>c) As an amenity I don't see how it will improve Broome – surely there is still enough land at the Light Industrial Area and next door to Boulevard Shopping precinct to locate some of these businesses.</p> <p>d) I am concerned about the risk of flooding for the area which would be heavily cemented and the toxic run off affecting Gubinge Rd and moving into low lying areas of Minyirr park. I consider Minyirr park to be a treasure of Broome, the native habitat for endemic fauna are unique. As Broome continues to grow, it is essential for the intrinsic values of Broome that this park remain free from water inundation and toxins. I have look but not seen any environmental impact studies regarding this development. I am aware the Environs Kimberley and a swag of volunteers have worked hard over many years to revegetate the park.</p> <p>e) I understand that there is to be a car wash big enough for caravans to be washed at the location, surely this will adversely affect traffic flow along a main road that is used by local people and visitors alike.</p> <p>f) I hope the council can reconsider this development and find other locations for these businesses. As I understand it the proposal detracts from the natural beauty and remote town feel of Broome. Don't let what makes Broome wonderful (nature / ease of movement and small town feel) be ignored for architecturally ugly development.</p>	<p>opposed to remaining as a vegetated property. However, it is noted that the form of development that could result if the Structure Plan were approved is likely to be inconsistent with the character of the area.</p> <p>b) Concerns regarding the amenity and character impacts the form of development would have should the Structure Plan be approved are noted.</p> <p>c) Broome contains a number of commercial areas including those that cater for service commercial purposes. An additional Service Commercial precinct has been identified in the Local Planning Strategy on the North side of Frederick Street to the east of the Boulevard Shopping Centre</p> <p>d) The Local Water Management Strategy has been reviewed by Shire Engineers and DWER. Some additional information has been requested for Structure Plan purposes. More detailed design of individual sites will need to have regard to the strategy and maintain runoff at predevelopment levels. DBCA also provided comment in regard to 'stormwater secondary impacts' including chemical runoff and nutrient enrichment as a vector for weed invasion as matters that would need to be addressed during stormwater construction.</p> <p>e) The structure plan in itself does not result in any development. If the Structure Plan is approved, Motor Vehicle Wash would be a permitted land use. Development Approval would still be required for the buildings. 'Stormwater secondary impacts' would be considered during assessment of a proposal.</p> <p>f) Broome contains a number of commercial areas including those that cater for service commercial purposes. An additional Service Commercial precinct has been identified in the Local Planning Strategy on the north side of Frederick Street to the east of the Boulevard Shopping Centre</p>	
21	Claire Mullin 16/1/2020		<p>Oppose</p> <p>I am writing to you to express my objection (as a rate payer on three properties in Broome, 2 in Cable Beach) to the proposed development of Lot 3082 Cable Beach Rd East.</p> <p>a) There are many reasons why I believe this to be an inappropriate area for development, but my initial concern has to do with the proposed lots' proximity to the runway of Broome International Airport. There are numerous safety concerns with encouraging public and commercial occupation on land adjacent and potentially in line of a flight path. As Broome people we live with Short St being part of the flight path for the numerous flights visiting Broome, so we are a little complacent about this issue, however, it is clearly not ideal. It was not so long ago that we had a fatality (which could have been a whole lot worse if the wind direction was different on that night) as a mail plane crashed into the sand dunes just off the runway directly after take off. The chance of this happening again is so small, but the chance is still</p>	<p>a) CASA is satisfied that this report and the conclusions made in the report summary indicate that any potential impact on aviation operations at Broome International Airport as a result of development activity will receive due consideration where required, such as protecting airspace during construction, assessing for building generated windshear and avoiding lighting distraction.</p> <p>b) The Local Planning Strategy includes a number of objectives and strategies in support of the relocation of the airport to an area off Old Broome Road approximately 13km to the east of the town. The identified future site has been implemented and provided with planning protections through LPS6. Additionally, the 'Airport Development Plan'</p>	<p>The submission is noted.</p> <p>Recommended that Council recommends that WAPC does not support the Structure Plan</p>

			<p>undeniably there, so why would you knowingly and negligently, allow for a development directly under the flight path?</p> <p>There has been talk over the years that the airport would relocate to an area out of town, however as the BIA embark on new developments and improvements to their terminal and grounds it seems unlikely that such a move is imminent. Hence even more reason to take serious my flight path/ safety concern.</p> <p>b) Furthermore if the current airport is not likely to relocate they may wish at some stage to extend the existing runway so to cater for larger aircraft, especially if they are trying to entice international clientele.</p> <p>Obviously the proposed development on Lot 3082 would impede on such ambitions.</p> <p>c) There are many other reasons why we should leave Lot 3082 undeveloped including the fact that we already have land available for development of commercial properties along Frederick St which has not yet seen any activity.</p> <p>d) We also seem to have a host of vacant land and properties for sale or lease within our several existing light industrial areas, between Guy St and Clementson St, at Blue Haze/ Broome North and near the Port between Archer and McDaniel Street as well as along Port Drive.</p> <p>e) I am also strongly opposed to clearing more of our valuable bushland for developments when existing land has not yet been tenanted, sold or developed.</p> <p>As mentioned above my primary concern has to do with public safety and the long-term activities at, and planning for, the Broome International Airport. I do, as mentioned have further concerns about premature and excessive clearing of land for developments, despite invitation, which have not gone ahead on existing tenements.</p>	<p>was endorsed by the Shire of Broome and WAPC in 2012. The main purpose of the Airport Development plan is to provide an appropriate statutory planning framework to facilitate the effective continued operation and expansion of the Broome International Airport at its current location, until such time as aviation demands and/ or airport impacts on the Broome community necessitate the airport's relocation. This document is due to expire in 2025.</p> <p>c) Should the Structure Plan be approved, according to demand analysis information contained within the Local Planning Strategy and Local Commercial Strategy 2017, there would be an over supply of Service Commercial land. It is noted that the Local Commercial Strategy 2017 recommends changes to the zoning table for Service Commercial land.</p> <p>d) The Local Commercial Strategy 2017 included analysis of existing floor space, vacancies and future demand.</p> <p>e) The land is currently zoned 'Development'. The Local Planning Strategy identifies the site being used to facilitate residential, student and tourist accommodation needs. Development of the site is generally restricted until such time as a Structure Plan is endorsed for the site. Any clearing of vegetation would be subject to an application process administered by DBCA.</p>	
Submissions received after closing date of Thursday 16th January 2020					
22	DWER 20/1/2020		<p>The Department of Water and Environmental Regulation (Department) supports the development of the Structure Plan for Lot 3082 Cable Beach Road East as an important overarching planning document that guides future planning and development within the subject site. The Department has reviewed the Lot 3082 Cable Beach Road Broome Local Water Management Strategy (LWMS) 10 Dec 2019 prepared for Nyamba Buru Yawuru LTD by Porter Consulting Engineers, and offers the following comments.</p> <p>Hydrogeological comments</p> <p>The expected groundwater clearance of 9.8 m is considered a reasonable assumption as a licenced bore 600m due north of the proposed development at Lot 2235 Cable Beach has a Static Water Level (SWL) of 15m. This bore is considered to be a better analogue to expected groundwater levels at the proposed development. The Department also notes that no groundwater was encountered in test pit investigations at the site, which were dug to 3.3m during what was a relatively wet season i.e. in January 2011 BOM records indicated that Broome Airport, which is located next to the proposed development, had already received over 300mm of rainfall at that point of the season.</p> <p>Groundwater monitoring is not considered necessary for this proposed development due to the following: - The expected depth to the water table; and</p> <p>The proposed land use (retail warehouse development), which presents a generally low level of risk to groundwater resources.</p> <p>The proponent would still be expected to take appropriate remedial actions should oneoff events, that present significant risk to groundwater resources (such as the spillage of hydrocarbons into stormwater drainages leading to infiltration basins), occur.</p>	<p>The Local Water Management Strategy has been reviewed by Shire Engineers and DWER. Some modification have been requested for Structure Plan purposes. More detailed design of individual sites will need to have regard to the strategy and maintain runoff at predevelopment levels. 'Stormwater secondary impacts' including chemical runoff and nutrient enrichment as a vector for weed invasion are matters that modification has been requested.</p> <p>These modifications have not yet been resolved but the matters are capable of being addressed and do not constitute a fatal flaw to the proposed Structure Plan.</p>	<p>The submission is noted.</p> <p>If the Structure Plan were supported, modifications to the Structure Plan to address the comments raised are required.</p>

			<p>The development of dedicated groundwater monitoring infrastructure, such as monitoring bores, is not considered essential.</p> <p>Contaminated Sites Lot 3082 is located immediately east of Broome International Airport, which was classified under the Contaminated Sites Act 2003 on 8 July 2019 as possibly contaminated – investigation required. The classification was based on the findings of a Detailed Site Investigation report dated 5 March 2019, which indicated that per- and polyfluoroalkyl substances (PFAS) are present in groundwater at two locations associated with historic fire-fighting training activities within the airport reserve. One of the historical fire-fighting training sites is located on the western portion of the airport, at a distance of approximately 200 metres from the boundary of Lot 3082. However, PFAS impacts in this area appear to be minor, and groundwater flow direction is towards the east, so it appears unlikely that Lot 3082 has been impacted by historic fire training activities. Based on the available information, Lot 3082 Cable Beach Road East appears to be suitable for the proposed future development of a retail warehouse or other commercial services, and Contaminated Sites has no objection to the proposed zone reclassification</p> <p>Local Water Management Strategy Further information is required within the Local Water Management Strategy, prior to endorsement by the Department.</p> <p>a) Issue Pit and pipe system for road drainage Comment / Recommendation It is advised to avoid or minimise the pit and pipe drainage systems within road reserves where practical noting that the area is within a tropical climatic region. Pit and pipe drainage system can be avoided or minimised by designing median and/or road side swales with provision of overland flow paths (executive summary).</p> <p>b) Issue Interpretation of small rainfall event management criteria Comment / Recommendation The interpretation of the small rainfall event management criteria (as defined in the Department's Decision Process for Stormwater Management in Western Australia 2017) by the LWMS appears to be incomplete. The LWMS is to list and update the criteria throughout the document as provided below and address accordingly: <input type="checkbox"/> Manage — retain and/or detain, and treat (if required) — stormwater runoff from constructed impervious surfaces generated by the first 15 mm of rainfall at-source as much as practical; and <input type="checkbox"/> Maintain pre-development peak flow rates and total volume runoff from the outlets of the development area for the critical 1 exceedance per year (EY) event.</p> <p>c) Issue LWMS - Figure 2 Comment / Recommendation Clarify whether figure 2 can be improved by avoiding overflow bubble up pit, and pit and pipe drainage system of road reserve. Lot swale can be designed just enough to manage runoff generated by small rainfall event. Provision can be made to have overland flowpath/sheet flow of runoff from lot swale to road side swale for the event greater than small rainfall event (page 11, figure 2).</p> <p>d) Issue Hydraulic investigations Comment / Recommendation The LWMS states "It would appear and assumed from the imagery that the depression is able to contain 1% AEP event. Therefore, flows from the Airport are assumed not to contribute to the proposed service commercial development flows for events up to the 1%AEP" (page 13, 1st paragraph, section 5.2.1 predevelopment catchment area). Please be advised that at the LWMS</p>	
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			<p>stage of the development, it should be confirmed by conducting conceptual hydrologic and hydraulic investigation/modelling rather than the assumptions as stated above to protect the downstream property from flooding. The report states 'However, as part of the Urban Water Management Plan, a more detailed assessment should be made of the Broome TAFE catchment and the south-west portion of the Broome Airport catchment to confirm they are not contributing flows up to the 1%AEP event' (page 13, 7th paragraph, post-development catchment). Please be advised that 'whether the upstream catchments contribute runoff or not' should be confirmed at the LWMS stage with appropriate investigations. Regarding the hydrologic and hydraulic investigation/modelling of the catchments including pre-and postdevelopment flows, sufficient information is not provided in the report (page 15, section 5.2.4). Refer to the relevant sections of the WAPC's Better Urban Water Management 2008 and DWER's Interim: Developing a local water management strategy 2008. The elements applicable to the proposed development site are to be included. The catchment investigation/modelling, including drainage modelling, is to be consistent with the latest version of the Australian Rainfall and Runoff (ARR).</p> <p>e) Issue Land area required for management of stormwater Comment / Recommendation The 'land area required for managing stormwater' is to be allocated at the LWMS stage (page 17, section 7.0, d.).</p>		
23	DFES 30/11/2020		<p>I refer to your email dated 17 December 2019 regarding the submission of a Bushfire Management Plan (BMP), prepared by Urban Plan and Ecosystems Solitons and dated November 2019 for the above structure plan. DFES provides the following comments with regard to State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP 3.7) and the Guidelines for Planning in Bushfire Prone Areas (Guidelines).</p> <p>1. Policy Measure 6.3 a) (ii) Preparation of BAL Contour Map</p> <p>a) Issue Vegetation Classification Map Assessment The Post-development Vegetation Classification Map (Page 19 of the BMP) has not followed the methodology outlined in Appendix 3 of the Guidelines. An aerial image of the vegetation assessment area would be more appropriate and should form the base map and overlayed with the following information: • areas of classified vegetation and excluded vegetation in the form of vegetation plots. • Areas of Council managed drainage swales should be indicated on this map and verified by decision makers. • land contours for slope calculation. • areas where vegetation is proposed to be cleared or revegetated (if applicable). • photo points to indicate where images of vegetation have been taken. • any other features of the subject site that are relevant bushfire considerations. • canopy crown density information should be provided for vegetation classifications that do not apply the worst-case scenario. Action Modification to BMP required.</p> <p>b) Issue Vegetation Exclusions Assessment Drainage Swales – Insufficient information Insufficient evidence has been supplied to support the vegetation exclusion applied to drainage swales as depicted in pages 25, 31 and 33 of the BMP. It is unclear if the Shire of Broome has made an inprinciple agreement to manage vegetation within these areas to a low threat state. If unsubstantiated, the bushfire impact on future urban development may be inaccurate. Action Modification required.</p> <p>c) Issue Vegetation Management</p>	<p>The site is identified as Bushfire Prone and subsequently a Bushfire Management Plan was required. The BMP was referred to DFES who have required modifications to address matters of concern. These modifications have not yet been resolved but the matters are capable of being addressed and do not constitute a fatal flaw to the proposed Structure Plan.</p>	<p>The submission is noted.</p> <p>If the Structure Plan were supported, modifications to the Structure Plan to address the comments raised are required.</p>

			<p>Assessment Figure 2 of the BMP depicts areas outside the site boundary as indicative APZ's. Bushfire management strategies should be achievable within the subject lot boundary. There is no mechanism to enforce clearing and maintenance of the vegetation within the adjoining areas in perpetuity.</p> <p>Action Modification required.</p> <p>d) Issue BAL Contour Map input</p> <p>Assessment The indicative BAL ratings cannot be validated. The inputs (i.e. slope/actual separation distances/vegetation classification) need to be included in the BMP to demonstrate the methodology applied to determine the BAL outputs within the Contour Map. This would generally be provided in a table. The BAL contours should extend from all areas of classified vegetation.</p> <p>Action Modification required</p> <p>Policy Measure 6.3 c) Non-compliance with the bushfire protection criteria</p> <p>e) Issue Location & Siting and Design</p> <p>Assessment A1.1 & A2.1 – not demonstrated The BAL ratings applied cannot be validated as described in the table above.</p> <p>Action Modification to the BMP required.</p> <p>f) Issue Vehicular Access</p> <p>Assessment A3.1 – Two access routes The Policy requires that two vehicular access routes are provided, both of which connect to the public road network, providing safe access and egress to two different destinations. The BMP identifies that the subject site has access to Cable Beach Road East, which provides a connection to two different destinations, which demonstrates compliance with A3.1. Therefore, it is unclear why the BMP and referral documentation refers to both an Emergency Access Way and a Fire Service Access Route (FSAR).</p> <p>Action Comment.</p> <p>g) Recommendation – not supported modification required</p> <p>The BMP does not adequately address the policy requirements of SPP 3.7 and the Guidelines.</p> <p>DFES has assessed the structure plan and accompanying BMP and has identified several issues that need to be addressed prior to support of the proposal (refer to the tables above).</p>	
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Submission on behalf of Proponent NBY including Response to Submissions Received

Structure Plan for part of Lot 3082 Cable Beach Road East for Service Commercial Use

General Submissions	Response
<p>1. Support for the site to be developed for Residential, Education and Tourism purposes</p> <p>a. raised that the site is not intended for industrial / business</p> <p>b. Airport relocation is foreshadowed and therefore site is appropriate for the identified Residential, Education and Tourism purposes</p>	<p>urbanplan holds that the impetus and commercial viability to relocate the international airport is not evident, if not non-existent.</p> <p>The land uses and services to be provided in this precinct will serve the community for many years prior to any possible relocation of the airport. To sterilise land for an unknown intervening period for in-demand service commercial development on Lot 3082 on the assumption that the international airport is to be relocated is incongruent</p> <p>Residential development, as suggested on FDA 3, cannot happen in the vicinity of the runway or Gubinge Road due to acoustic levels until after the airport is relocated.</p>
<p>2. Impacts on airport operations and safety</p> <p>a. Possible impacts on windshear and turbulence</p> <p>b. Expansion of runway opportunities to facilitate international flights</p>	<p>Refer specific CASA Agency response below, Attachments A refers.</p>
<p>3. Availability of alternative sites</p> <p>a. Capacity within existing zoned land</p> <p>b. Sufficient existing premises and land available</p> <p>c. Contributes to town fragmentation</p> <p>d. Contributes to urban sprawl</p> <p>e. Lack of demand for Service Commercial</p>	<p>The approval of the Structure Plan will provide the Shire of Broome with a composite Service Commercial site to enable the expansion of existing constrained bulky goods sites. In this context, it is important to note the following general points in relation to the key guiding documents:</p> <ul style="list-style-type: none"> <p><i>The Local Planning Scheme (LPS)</i></p> <p>The service commercial structure plan illustrates the changing nature of planning and that the planning framework must be flexibly applied to ensure that worthwhile opportunities are not lost. Accordingly, planning should responsively adapt to changing circumstance.</p> <p>This is reinforced by Local Planning Principle No. 2 in the LCS (Encourage Economic Growth) – ‘Land use and development should be designed as far as possible to accommodate a range of activities whilst minimising conflicts in land uses and providing for continued economic growth and business opportunities in areas designated as such.</p> <p>In this context the LPS is a guiding document. It is a strategic plan that is to be given due-regard but is also non-binding.</p> <p><i>The Local Commercial Strategy (LCS)</i></p> <p>It is important to note that the Western Australian Planning Commission has not endorsed the LCS of 2017. Regardless, the LCS should be flexibly applied and is not intended to frustrate appropriate land use/development. This is acknowledged in the executive summary of the LCS that states that that the document provides guidance only. It also states that its recommendations are not binding and will be subject to further investigations.</p> <p>Notwithstanding the above, we provide the following in relation to the specific points raised:</p>

	<p>a) The proponent recognises that the LPS includes a strategy to promote and encourage development along the north side of Frederick Street as showrooms and bulky good retail. The proponent's Structure Plan proposes this, albeit 1.5 kms further along Frederick Street than the site originally anticipated, on a site that is demonstrably more suitable for the proposed uses, as below:</p> <ul style="list-style-type: none"> o Delivery of goods from southern distribution centres will come via B-Double haulage. Frederick Street is a distributor road that services inter-neighbourhood traffic movement including that to the Boulevard shopping centre, Broome Senior High School, and access and egress to residential areas along Cable Beach Road East to Gubinge Road. Such movement along a local distributor road introduces a traffic safety issue. o The roundabout on Frederick Street facilitating fluid access and egress along Frederick Street and between the Senior High School and the shopping centre has recently been identified as a Black Spot conflict junction; this highlights the safety and traffic congestion issues already present at this intersection o Traffic congestion at peak periods between Broome High School and the Boulevard shopping centre highlight the capacity inadequacies of Frederick Street. Traffic congestion occurs after hours and on weekends as the high school oval is used for district football competitions o The proposed use as detailed in the Structure Plan will result in less direct RAV network access for deliveries, and as such will eliminate additional traversing of District Distributor roads by B-Double delivery vehicles to get to the Frederick Street location. <p>The proponent contends that, based on the above, there are considerable limitations to the existing zoned land. However, given the close proximity of the subject Lot to Frederick Street, albeit in a better serviced location, that the underpinning strategy of bulky goods on Frederick Street is met.</p> <p>b) Advice from prospective tenants during negotiations, including large format hardware retailers and other large format retailers is consistent that existing facilities and locations are constrained and not appropriately located, and that they are seeking larger and consolidated sites to expand their existing operations – partly because of the evidence as detailed 2017 LCS that there is considerable trade leakage from Broome. The provision of consolidated, conveniently located and enlarged facilities will assist in ameliorating this leakage, resulting in better local economic outcomes for Broome as a whole.</p> <p>c) The proponent contends that the approval of the Structure Plan will provide a consolidated, convenient site for the proposed uses, rather than contributing to "fragmentation" and is in general alignment with the Council's strategy as detailed above in (a).</p> <p>d) The proposed Structure Plan site is located within the greater Broome townsite, and as such does not contribute to "urban sprawl". Rather, it provides a suitable, well located and required infill land use that utilises an otherwise "sterilized" block of land.</p> <p>e) As detailed in (b), advice from prospective tenants is in direct contradictory to the assertion made. This is further supported by the Proponent's submission of the Urbis economic review.</p>
<p>4. Economic impacts</p> <ul style="list-style-type: none"> a. No demonstrated need for more commercial b. Impact on existing businesses particularly small business c. Impact on Chinatown 	<p>The potential economic benefits for Broome are detailed in the proponent's submission as prepared by Urbis. In relation to the specific points raised, we provide the following.</p> <ul style="list-style-type: none"> a. Advice from prospective tenants during negotiations, including large format hardware retailers and other large format

<p>d. Impact on existing Light Industry area e. Not economically viable f. Existing high vacancy levels g. Impacts on identified Frederick Street Service Commercial area</p>	<p>retailers is consistent that existing facilities and locations are constrained and not appropriately located, and that they are seeking larger and consolidated sites to expand their existing operations – partly because of the evidence as detailed 2017 LCS that there is considerable trade leakage from Broome. The provision of consolidated, conveniently located and enlarged facilities will assist in ameliorating this leakage, resulting in better local economic outcomes for Broome as a whole.</p> <p>b. The proposal enhances the range of goods on offer in Broome, providing for economic growth and employment as evidenced in the Urbis Report. Economic growth opportunities are important for the town given that some economic growth assumptions such as the James Price Point processing facilitate are not proceeding. Furthermore, the economic outcomes projected in the Urbis report detail considerable downstream economic benefits for a range of groups, which will act to support small businesses as a whole by supporting the growth of Broome's economy.</p> <p>c. The types of uses proposed by the Structure Plan are not planned or appropriate for Chinatown. The proposal therefore maintains the primacy of the Chinatown centre, in alignment with the objectives of the LCS to maintain the integrity of "Chinatown – Town Centre" as the primary commercial centre for Broome.</p> <p>d. The proposal meets the Town's bulky goods needs in a logical location, earlier than what can be delivered in the alternate location identified in the LCS, which is also located outside of the existing LIA. It would do so in a manner that doesn't compromise the delivery of core LCS outcomes.</p> <p>e. Refer (a) above.</p> <p>f. As detailed in (a) above, existing sites have been identified by potential tenants as generally constrained and not appropriately located, and that they are seeking larger and consolidated sites to expand their existing operations.</p> <p>g) The proponent recognises that the LPS includes a strategy to promote and encourage development along the north side of Frederick Street as showrooms and bulky good retail. The proponent's Structure Plan proposes this, albeit 1.5 kms further along Frederick Street than the site originally anticipated, on a site that is demonstrably more suitable for the proposed uses, as below:</p> <ul style="list-style-type: none"> o Delivery of goods from southern distribution centres will come via B-Double haulage. Frederick Street is a local distributor road that services inter-neighbourhood traffic movement including that to the Boulevard shopping centre, Broome Senior High School, and access and egress to residential areas along Cable Beach Road East to Gubinge Road. Such movement along a local distributor road introduces a traffic safety issue. o The roundabout on Frederick Street facilitating fluid access and egress along Frederick Street and between the Senior High School and the shopping centre has recently been identified as a Black Spot conflict junction; this highlights the safety and traffic congestion issues already present at this intersection o Traffic congestion at peak periods between Broome High School and the Boulevard shopping centre highlight the capacity inadequacies of Frederick Street. Traffic congestion occurs after hours and on weekends as the high school oval is used for district football competitions o The proposed use as detailed in the Structure Plan will result in less direct RAV network access for deliveries, and as such will eliminate additional traversing of District Distributor roads by B-Double delivery vehicles to get to the Frederick Street location. <p>The proponent contends that, based on the above, there are considerable limitations to the existing zoned land. However, given the close proximity of the subject Lot to Frederick Street, albeit in a better serviced location, that the</p>
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	underpinning strategy of bulky goods on Frederick Street is met.
<p>5. Impacts on Residential Amenity of Cable Beach</p> <p>a) Increase in traffic</p> <p>i. Safety</p> <p>ii. Impacts on existing cycle / footpath</p> <p>iii. Concerns Cable Beach Road East will need to be widened at ratepayer expense</p> <p>iv. Concerns intersection with Gubinge may need upgrading to include traffic lights</p> <p>v. Increase in heavy vehicles and increase in noise to residential areas with delivery vehicles accessing site from Gubinge Road</p> <p>b) Visual impacts</p> <p>i. Appearance of buildings, including that buildings will not be consistent with Broome Style architecture principles (refer to comments under 9 below)</p> <p>ii. Reduction of vegetation</p> <p>iii. Litter associated with fast food outlets</p> <p>c) Increase in noise</p> <p>d) Increase in anti-social activity</p> <p>e) Lighting</p> <p>f) Impacts of odours from fast food outlets.</p>	<p>The Structure Plan includes a traffic engineering study prepared by Donald Veal Consultants (DVC). In relation to the points raised, DVC provide responses to each of these concerns detailed in (a) is as follows:</p> <p>i. <i>Safety</i></p> <p>Safety issues often relate to poorly designed facilities or facilities not designed for purpose. It is assumed that all new entry/exit points and intersections will be designed according to Australian Standards. The designs will also take into account the forecast traffic flows and will therefore cater for future needs as well as the demand at opening. The road infrastructure in Broome is generous in that there is typically ample space to construct intersections and roads which comply with relevant standards and meet the need of the community without the drawbacks of large metropolitan facilities, for example severe congestion and delays, which can potentially lead to frustration and poor driver behaviour.</p> <p>An increase in traffic (due to the proposed development or general growth in the area) does not necessarily mean there will be reduced safety, especially if the detailed design is to Australian Standards and fit for purpose.</p> <p>Safety matters will continue to be appraised at the detailed design stage for any future development applications when the appropriate intersection designs and road layout will be scrutinised and audited against a wide range of criteria developed to ensure high safety standards are achieved. At this stage, the proposed structure plan has identified the appropriate intersection and road layout configurations to safely and efficiently meet the forecast traffic demand.</p> <p>ii. <i>Impacts on Existing Cycle /footpath</i></p> <p>There is likely to be some increased interaction between turning traffic and cyclists and pedestrians as new crossovers are introduced on the northern side of Cable Beach Road East. Again, future crossover design will be to Australian Standards and will be cognisant of the interaction between motorised traffic and pedestrians/cyclists. If there is sufficient justification i.e. the pedestrian and cyclist traffic volumes grow significantly, then facilities would be upgraded to accommodate them accordingly.</p> <p>DVC considers that safety concerns for pedestrian and cyclist traffic can be managed through sensible and standard detailed design. The road authority would need to approve such designs for any future development applications prior to their implementation, which ensures that appropriate safety measures will be incorporated into the road environment.</p> <p>iii. <i>Concerns Cable Beach Road East will need to be widened at ratepayer expense</i></p> <p>The Shire of Broome has undertaken extensive traffic forecast modelling of the area. This modelling takes account of future development throughout Broome and assists the Shire to plan for and fund capital works as required.</p> <p>The modelling undertaken by DVC for the proposed development is in accordance with the West Australian Planning Commission requirements. We discussed background future traffic growth rates with the Shire of Broome and added the proposed development traffic to determine future demand. Our modelling shows that only local widening will be required at the main development entrance, which would most likely be included during construction of the site.</p> <p>iv. <i>Concerns intersection with Gubinge may need upgrading to include traffic lights</i></p> <p>As noted previously Broome is synonymous with wide roads and more than adequate spare road capacity. The intersection of Cable Beach Road East and Gubinge Road is currently a large double lane traffic roundabout with an</p>

	<p>inner roundabout diameter of approximately 50m. DVC considers that this has more than sufficient spare capacity to handle future traffic from the proposed development in Draft Only DVC Z721 Traffic Response to Advertised Structure Plan Page 3 of 3 particular and long-term traffic growth in general. The operational performance of key intersections is described in the TIA and demonstrates good levels of service would be maintained into the future, beyond the horizon year of 2031.</p> <p>Gubinge Road is managed by Main Roads WA who favour low maintenance traffic management devices like roundabouts wherever possible. It is extremely unlikely that MRWA would consider signalling this intersection.</p> <p>v. <i>Increase in heavy vehicles and increase in noise to residential areas with delivery vehicles accessing site from Gubinge Road</i></p> <p>Cable Beach Road east is classified as a Local Distributor Road in the MRWA Road Hierarchy (as is Frederick Street, Port Drive, Old Broome Road etc). According to the MRWA Traffic Map, Cable Beach Road East carries about 6,500 vehicles per day (2018), of which approximately 5% are heavy vehicles.</p> <p>This means there are already about 325 heavy vehicles per day using Cable Beach Road East. While there will be an increase in heavy vehicles due to the proposed development, they will likely approach site for deliveries from Gubinge Road which is less congested and more direct, not adding to the heavy vehicle volumes on Cable Beach Road. DVC contends that while this small increase would contribute to noise from Cable Beach Road East, it would be a small contribution that is further ameliorated by the 80-metre vegetation buffer zone between Cable Beach Road East and the residential areas.</p> <p>In relation to the Visual Impacts concerns detailed in (b), we provide the following responses.</p> <p>i- The proponent recognises that there is a strong architectural vernacular that is present in both the retail centre of Chinatown and to a lesser extent the residential area of Old Broome. However, this vernacular is not reproduced in other areas of the town (with some minor hotel / hospitality exceptions), and that in fact the opposite is the prevailing condition. The development as proposed under the Structure Plan however will present the opportunity for a consistent and unified architectural treatment for a larger consolidated site. In addition to this, the provision of an extensive landscape buffer to Gubinge Road will provide significant vegetation screening to that frontage.</p> <p>ii. Whilst some vegetation will be removed to facilitate the developments detailed in the Structure Plan, all endeavours will be made to retain trees of significant size wherever possible and accommodated in the design of the development, and a vegetated buffer is retained to Gubinge Rd.</p> <p>iii. As with any development, negative impacts from litter will be addressed by both the developer through the provision of appropriate rubbish disposal points, tenants and the local authorities.</p> <p>In relation to noise concerns detailed in (c), refer item (v) from DVC's responses above.</p> <p>In relation to lighting concerns, the proponent contends that lighting impacts will be minimal, given the existing 80 metre vegetation buffer between Cable Beach Road East and the residential areas.</p> <p>In relation to odour concerns, these will be addressed in any future development application for such a use.</p>
<p>6. Opposition to potential future land uses</p> <p>a. Large Format Retailing fast food outlet</p> <p>b. petrol / service station</p>	<p>In relation to points (a) – (d), the proponent contends that the approval of the Structure Plan will provide significant positive planning, commercial and economic benefits for the Broome town area, Broome businesses and Broome residents – outcomes that are not deliverable or possible on other sites or in other areas due to the fragmented and constrained nature of</p>

c. Large multi national corporations	<p>these sites.</p> <p>The developments proposed would support the further expansion of the goods and services available to the Broome community, and will support and facilitate considerable outcomes as detailed in the Urbis Economic Review, Attachment B refers. This is achieved in a manner that is reinforced by Local Planning Principle No. 2 in the LCS (Encourage Economic Growth) – "Land use and development should be designed as far as possible to accommodate a range of activities whilst minimising conflicts in land uses and providing for continued economic growth and business opportunities in areas designated as such".</p> <p>Advice from prospective tenants during negotiations, including large format hardware retailers and other large format retailers is consistent that existing facilities and locations are constrained and not appropriately located, and that they are seeking larger and consolidated sites to expand their existing operations – partly because of the evidence as detailed 2017 LCS that there is considerable trade leakage from Broome. The provision of consolidated, conveniently located and enlarged facilities will assist in ameliorating this leakage, resulting in better local economic outcomes for Broome as a whole.</p>
<p>7. Environmental impacts on Minyirr Park</p> <p>a. Risk of pollutants related to Service Commercial / Industrial development runoff</p> <p>b. Risk of weeds and introduced species resulting from water runoff</p> <p>c. Increased flooding / water runoff resulting from water management of structure plan site</p> <p>d. Secondary impacts of stormwater on Minyirr Park should be considered</p>	<p>A Local Water Management Strategy was prepared by Porter Consulting Engineers (PCE) as part of the Structure Plan,. PCE provide the following responses to the items raised in relation to Environmental impacts on Minyirr Park, Attachment C refers</p> <ul style="list-style-type: none"> a) Each proposed commercial / industrial / retail store will implement management measures against the risk of pollutants leaving the respective sites. That is, a service station will manage stormwater runoff including hydrocarbons within the site. Furthermore, runoff from each respective lot will flow to the lot swales within each lot. The lot swales will manage / treat / dispose of the 15mm rainfall (considered the first flush) over the site. b) The proposed drainage works do not seek to alter upstream catchments, nor do the works significantly alter the water flow course that exists already. The development seeks to retain post-development flow rates to be comparable with pre-development flow rates. As the post and pre-development flow rates will be similar and there are no significant changes to watercourses or upstream catchments. c) The development seeks to retain post-development flow rates to be comparable with pre-development flow rates as noted in the LWMS. d) At present, the pre-development flows already are flowing towards Minyirr Park via existing culverts under Gubinge Road. The development seeks to retain post-development flow rates to be comparable with pre-development flow rates. As mentioned in (b) the post and pre-development flow rates will be similar and there are no significant changes to watercourses or upstream catchments. <p>A further response from PCE to the DWER submission is detailed at the bottom of this table under Specific Agency responses.</p>
<p>8. Inadequate response to water management</p> <p>a. Increased stormwater runoff</p> <p>b. Water quality / pollutant concerns</p>	<p>PCE provide the following responses to the items raised in relation to "Inadequate response to water management", Attachment C refers. .</p> <ul style="list-style-type: none"> a. The development seeks to retain post-development flow rates to be comparable with pre-development flow rates as noted in the LWMS. b. Each proposed commercial / industrial / retail store will implement management measure against the risk of pollutants leaving the respective sites. That is, a service station will manage stormwater run including hydrocarbons within the site. Furthermore, runoff from each respective lot will flow to the lot swales within each lot. The lot swales will manage/treat/dispose of the 15mm rainfall (considered the first flush) over the site. Furthermore, the use of small check dams (weirs) within the open swale systems will reduce flow velocity to minimise erosion, promote

	settling of sediments and infiltration high in the catchment.
<p>9. Impact on Broome's unique character</p> <ol style="list-style-type: none"> Noted tourist / recreation route Links Chinatown to Cable Beach Popular bicycle trail Valued scenic / natural state Loss of vegetation Impacts on flora and fauna Lack of design standards to reflect Broome character generic, ugly, cookie cutter multi-national business design Request the design guidelines be developed. 	<p>The proponent provides the following responses to issues around the possible impacts to Broome's character.</p> <ol style="list-style-type: none"> The proponent acknowledges that the site is located on a road used by tourists and for recreation. In this regard, it is identical in nature to the other alternative sites as identified in the LPS – particularly the Frederick Street site, which also sits on the route from the Cable Beach Tourism area to Chinatown. The site subject to the Structure Plan will however have considerably less impact on this route due to its convenience to delivery routes and lack of competing uses in the area. Refer to (a). As per DVC's feedback to submission Item 5 (ii), there is likely to be some increased interaction between turning traffic and cyclists and pedestrians as new crossovers are introduced on the northern side of Cable Beach Road East. All crossover design will be to Australian Standards and will be cognisant of the interaction between motorised traffic and pedestrians/cyclists. If there is sufficient justification i.e. the pedestrian and cyclist traffic volumes grow significantly, then facilities would be upgraded to accommodate them accordingly. DVC considers that safety concerns for pedestrian and cyclist traffic can be managed through sensible and standard detailed design. The road authority would need to approve such designs for any future development applications prior to their implementation, which ensures that appropriate safety measures will be incorporated into the road environment. Whilst some vegetation will be removed to facilitate the developments detailed in the Structure Plan, and directly in response to bushfire requirements under the Planning Regulations, all endeavours will be considered to retain trees of significant size wherever possible and accommodated in the design of the development. A Flora and Fauna study has been completed as part of the Structure Plan with a corresponding management plan being established for the remainder of the site. Refer to (d) Refer to (d) The proponent recognises that there is a strong architectural vernacular that is present in both the retail centre of Chinatown and to a lesser extent the residential area of Old Broome. However, this vernacular is not reproduced in other areas of the town (with some minor hotel / hospitality exceptions), and that in fact the opposite is the prevailing condition. The development as proposed under the Structure Plan however will present the opportunity for a consistent and unified architectural treatment for a larger consolidated site. In addition to this, the provision of an extensive landscape buffer to Gubinge Road will provide significant vegetation screening to that frontage. Refer to (g). Refer to (g).
<p>9. Inconsistent with strategic documents which have undergone community consultation and adopted by Council, including:</p> <ol style="list-style-type: none"> Local Planning Strategy Local Commercial Strategy. Should not be considered reactively but part of whole of town / shire plans. Support officers recommendation from OCM 26 May 2016 Airport relocation is foreshadowed 	<p>In general terms, the key points of the Service Commercial Structure Plan are as follows:</p> <ul style="list-style-type: none"> The basis to proceed with this structure plan was set by Council resolution of 26 May 2016 in accordance with the requirements of the Development Zone. This Resolution is in accordance with the Local Planning Scheme of Broome - the highest statute applicable to this site with the same force and effect as the Planning and Development Act 2005. The Development Zone enables development in accordance with an approved structure plan, a requirement of the Planning Scheme. The Local Planning Strategy (August 2014) is out dated. The Western Australian Planning Commission has not considered the Local Commercial Strategy (LCS) of 2017. The development proposed via the Structure Plan will provide the Shire of Broome with a composite Service Commercial site to enable the expansion of existing, constrained large format retail sites.

	<p>In relation to the specific items raised, the proponent provides the following responses.</p> <p>a) Local Planning Strategy (LPS – 2014):</p> <ul style="list-style-type: none"> The LPS illustrates the changing nature of planning assumptions and that the planning framework must be flexibly applied to ensure that worthwhile opportunities are not lost. Instead, planning should responsively adapt to changing circumstance. This is reinforced by sections 1.4.1, 1.5, 2.1, 3.2 commentary and Section 5 of urbanplan's structure plan and the Local Planning Principle No. 2 in the LCS (Encourage Economic Growth) – 'Land use and development should be designed as far as possible to accommodate a range of activities whilst minimising conflicts in land uses and providing for continued economic growth and business opportunities in areas designated as such'. In this context the LPS is a guiding document. It is a strategic plan that is to be given due-regard but is also non-binding. The LPS acknowledges that planning strategies have a timeframe of 5 years before review. The current Planning Strategy was endorsed by the WAPC in August 2014. It is therefore appropriate and expected that planning circumstances and assumptions should have changed over this time – and decision making should reflect this. <p>The proposal is also consistent with the following objectives and strategies of the LPS:</p> <ul style="list-style-type: none"> Broome townsite: <ul style="list-style-type: none"> <i>Strategy: Cluster retail, employment, recreational and other activities within the townsite to minimise the need to travel.</i> <ul style="list-style-type: none"> NBY Comment: The proposal reinforces the range of land uses within the town to the benefit of residents and ensuring that they do not need to travel elsewhere for bulky goods or purchase them online. Retail, Commercial and Activity centres: <ul style="list-style-type: none"> Objective: To provide for a range of retail and commercial uses to support the economic and population growth of the Shire. <ul style="list-style-type: none"> NBY comment: The proposal enhances the range of goods on offer in Broome, providing for economic growth and employment as evidenced in Attachment 2. Economic growth opportunities are important for the town given that some economic growth assumptions such as the James Price Point processing facilitate are not proceeding. Objective: To promote Chinatown as the primary activity centre for Broome NBY comment <ul style="list-style-type: none"> NBY comment: Refer previous comments. Strategy: Revitalise Chinatown as the primary centre with a focus on retail, commercial and entertainment uses, as considered in the Chinatown Development Strategy. <ul style="list-style-type: none"> NBY comment: This reinforces that the primary centre of Broome is not to provide the uses facilitated by the draft Structure Plan and it is appropriate they are located 'out of centre' as proposed. <p>b) Local Commercial Strategy (2017):</p> <ul style="list-style-type: none"> The LCS should be flexibly applied and is not intended to frustrate appropriate land use/development. This is acknowledged in the executive summary of the LCS-that states that that the document provides guidance only. It also states that its recommendations are not binding and will be subject to further investigations. The proposal is consistent with the following objectives of the LCS:
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	<ul style="list-style-type: none"> Establish a sustainable mix, distribution and scale of additional retail and commercial uses to accommodate the projected floorspace demand to 2031 and 2051, whilst being mindful of the long-term uncertainty. <ul style="list-style-type: none"> NBY comment: The proposal meets the Town's bulky goods needs in a logical location, earlier than what can be delivered in the alternate location identified in the LCS. It would do so in a manner that doesn't compromise the delivery of core LCS outcomes. Maintain the integrity of 'Chinatown – Town Centre' as the primary commercial centre for Broome. <ul style="list-style-type: none"> NBY comment: The types of uses proposed by the draft Structure Plan are not planned or appropriate for Chinatown. The proposal therefore maintains the primacy of the Chinatown centre. The LCS assumes a low demand for bulky goods that could be accommodated within existing premises (refer section 3.2 of urbanplan's structure plan). However, urbanplan has identified that it can sustainably and feasibly develop a bulky goods site outside of existing premises. It is not the role of planning – including the LCS – to limit the location of land use and development based on an assumed feasibility. Instead, that is a matter for the developer. The purpose of the planning framework is simply to ensure that land use and development occurs in a manner that is capable and suitable in terms of amenity, servicing, access and the like. That the LCS did not anticipate the feasible delivery of a bulky goods development outside of existing premises is not a sufficient reason for refusal. The LCS identifies that bulky goods retail in industrial areas should relocate to Frederick Street between the Boulevard Shopping Centre and Chinatown. The subject land is able to deliver a bulky goods precinct earlier than anticipated by the LCS, providing a consolidated site with better access than Frederick St (refer commentary in section 3.2 of structure plan). Whether bulky goods are located on the LCS nominated land or a small distance further along Frederick Street makes no material difference to LCS outcomes. <p>c) The Structure Plan takes into account all relevant Shire and State documents in a "whole of town" manner, and mounts its arguments in support of the development as such.</p> <p>d) Whilst the Council Officers made specific recommendations at the May 2016 meeting, the Councillors, as is their remit, resolved to support the development in principle. This Structure Plan submission is a direct result of their resolution.</p> <p>e) As previously detailed, there is no prevailing case for the relocation of the airport in the short, medium or long term. Recent and current redevelopment activities at the airport (construction of the RFDS hangar, reconfiguration and improvements to the terminal and carparks) confirm that this is the case.</p>
10. Inadequate consultation <ul style="list-style-type: none"> a. Timing over Christmas / New Year b. Consultation with youth 	The Structure Plan was submitted and was subject to the normal timeframes (including advertising) of the processes of the Shire of Broome. The advertising period was conducted for the maximum amount of time as allowed for under legislation.
11. Heat island / thermal mass concerns particularly relating to large car park areas, concerns over inadequate landscaping.	Landscaping details are the subject of the development application phase not structure plan requirements given in the Planning Local Government Regulations 2015.
12. Structure plan is confusing and inconsistent in how different matters are addressed.	<ul style="list-style-type: none"> Although it would not change the intent or purpose of the document the WAPC could request the Draft Structure Plan be

	re-formatted in accordance with the table of contents that is open to use (page 16) of the Guidelines.
13. Financial security / reward is not a relevant planning consideration	<p>The proponent notes that this submission is in some ways contradictory to other concerns raised relating to lack of economic benefit or demand, and contends that this assertion is incorrect. Local Planning Principle No. 2 in the LCS (Encourage Economic Growth) stipulates – 'Land use and development should be designed as far as possible to accommodate a range of activities whilst minimising conflicts in land uses and providing for continued economic growth and business opportunities in areas designated as such. This principle directly contradicts the submission made.</p> <p>This development will enable the development of service commercial land uses to support Nyamba Buru Yawuru in its vision to deliver cultural and economic services for Yawuru and other Indigenous Australian people, and is a practical example of indigenous people activating and using their native title. Developing their assets and capabilities to Achieve financial sustainability that underpins Indigenous self-determination.</p>
14. Concerns development / profit making business will be administered from rate exempt location on Reid Road	It is important to note that this assertion is patently incorrect – NBY pays rates on all of its properties that are used for commercial purpose, including 55 Reid Rd, Cable Beach.
15. Concern that community will not get an opportunity to comment on the development application when submitted	Yes, it is standard procedure for development applications to be advertised as defined by state planning laws.
Specific Agency Submissions	•
<p>CASA</p> <p>Would benefit from more detailed information on potential aviation impacts</p> <ol style="list-style-type: none"> Construction impacts including tall temporary structures and machinery Windshear and turbulence impacts of future built form Response to Civil Aviation Safety Regulations 1998 Part 139 Manual of Standards Response to National Airports Safeguarding Framework 	<ul style="list-style-type: none"> With reference to CASA submission, the level of detail sought is appropriate for the development application stage of the planning process not the structure plan process. Architectural assessment drawings achieved for the proposed built form building heights demonstrates separation flight contours. (a) the town planning scheme will ensure that any structure will be below the flight contours, as detailed architectural drawings that assessed ground contour and flight contour details, as provided to the shire by urbanplan's submission. Recommend a specialist consultant be employed to assess this during the development application phase so as to provide information to CASA. An aviation consultant has reviewed the CASA submission and provided a detailed analysis, Attachment A refers.
<p>Water Corporation</p> <ol style="list-style-type: none"> No objection Site can be serviced with reticulated water and sewerage Prior to undertaking any subdivision / development, proponent to contact Water Corporation's Development Services Unit. 	Refer Water Corporation's letter advising of service mains connections.
<p>Department of Biodiversity, Conservation and Attractions</p> <ol style="list-style-type: none"> Potential weed invasion threat to Monsoon Vine Thickets Potential secondary stormwater impacts on 	<p>Refer to Porter Consulting Engineer's LWMS and responses to DWER's submission.</p> <p>Note, DBCA acknowledge the use of the Gubinge ECC for drainage purposes.</p>

<p>Minyirr Park:</p> <ul style="list-style-type: none"> i. Chemical runoff ii. Nutrient enrichment iii. Weed invasion <p>c) Support proposed environmental cultural corridor and drainage swale along Gubinge Road</p>	
<p>Department of Water and Environmental Regulation</p> <p><i>Pit and pipe system for road drainage.</i></p> <p>It is advised to avoid or minimise the pit and pipe drainage systems within road reserves where practical noting that the area is within a tropical climatic region. Pit and pipe drainage system can be avoided or minimised by designing median and/or road side swales with provision of overland flow paths (executive summary).</p> <p><i>Interpretation of small rainfall event management criteria.</i></p> <p>The interpretation of the small rainfall event management criteria (as defined in the Department's Decision Process for Stormwater Management in Western Australia 2017) by the LWMS appears to be incomplete. The LWMS is to list and update the criteria throughout the document as provided below and address accordingly:</p> <ul style="list-style-type: none"> * Manage — retain and/or detain, and treat (if required) — stormwater runoff from constructed impervious surfaces generated by the first 15 mm of rainfall at-source as much as practical; and * Maintain pre-development peak flow rates and total volume runoff from the outlets of the development area for the critical 1 exceedance per year (EY) event. <p><i>LWMS – Figure 2.</i></p> <p>Clarify whether figure 2 can be improved by avoiding overflow bubble up pit, and pit and pipe drainage system of road reserve. Lot swale can be designed just enough to manage runoff generated by small rainfall event. Provision can be made to have overland flowpath/sheet flow of runoff from lot swale to road side swale for the event greater than small rainfall event (page 11, figure 2).</p> <p><i>Hydraulic investigations. The LWMS states "It would appear and assumed from the imagery that the depression is able to contain 1% AEP".</i></p> <p>Part 1: The LWMS states "It would appear and assumed from the imagery that the depression is able to contain 1% AEP event. Therefore, flows from the Airport are assumed not to contribute to the proposed service commercial development flows for events up to the 1%AEP" (page 13, 1st paragraph,</p>	<p>Response from Porter Consulting Engineers</p> <p><i>Pit and pipe system for road drainage.</i></p> <p>The LWMS does seek to minimise the use of pit and pipe drainage systems, whereby there is relatively short lengths of pit & pipes of lengths ranging from 70ms to 225m, with the majority of the pipes being around the order of 100m long.</p> <p>There may be opportunity to further reduce the length of pit and pipe systems if necessary where practicable.</p> <p>See the pdf mark-up at the bottom of this table, Figure 1, illustrating the relatively short lengths of pipe drainage.</p> <p><i>Interpretation of small rainfall event management criteria.</i></p> <p>Regarding the first 15mm of rainfall to be managed at source as much a practical, Refer to section 5.1.1 of the LWMS that notes, "Each stage of development will have lot swales to retain and infiltrate the first 15mm of rainfall from constructed impervious surfaces." Also refer to the lot swale diagram of Figure 2.</p> <p>Regarding maintaining the pre-development peak flow rates and volume runoff for the 1EY, rainfall events greater than the 15mm will overflow into the bubble pits within the lot swales as illustrated in Figure 2. Roads will drainage to the swales within the drainage reserves. Small check dams (weirs) within the swales will detain flows to predevelopment peak discharge. The check dams will also reduce flow velocity to minimise erosion, and promote infiltration high in the catchment (Refer to section 5.2.3, page 14 of the LWMS)</p> <p><i>LWMS – Figure 2.</i></p> <p>PCE: The LWMS intentionally did not dimension the width or depth of the lot swale other than the first flush volume to be provided within the swale, so to offer flexibility to each respective lot on how to achieve the required volume. I.e, a deeper lot swale so to take up less land area, or a shallower lot swale that will take up a larger area.</p> <p>Nevertheless, it is supported that the lot swale diagrams be updated to also include provision for an overland flow path from the lot swale to the roadway drainage for events greater than the 15mm for possible consideration by the reader of the LWMS.</p> <p>The overland flow path from the lot swale would be subject to the final lot swale geometry and levels that would typically take place during the detailed design/UWMP phase.</p> <p>Where an overland flow path from the lot swale is not practical, a pipe from the lot swale to the road drainage would be considered. Therefore, the lot swale diagram & LWMS could be updated whereby the</p>

<p>section 5.2.1 predevelopment catchment area). Please be advised that at the LWMS stage of the development, it should be confirmed by conducting conceptual hydrologic and hydraulic investigation/modelling rather than the assumptions as stated above to protect the downstream property from flooding.</p> <p>Part 2: The report states "However, as part of the Urban Water Management Plan, a more detailed assessment should be made of the Broome TAFE catchment and the south-west portion of the Broome Airport catchment to confirm they are not contributing flows up to the 1%AEP event" (page 13, 7th paragraph, post-development catchment). Please be advised that 'whether the upstream catchments contribute runoff or not' should be confirmed at the LWMS stage with appropriate investigations.</p> <p>Part 3: Regarding the hydrologic and hydraulic investigation/modelling of the catchments including pre-and post-development flows, sufficient information is not provided in the report (page 15, section 5.2.4). Refer to the relevant sections of the WAPC's Better Urban Water Management 2008 and DWER's Interim: Developing a local water management strategy 2008. The elements applicable to the proposed development site are to be included. The catchment investigation/modelling, including drainage modelling, is to be consistent with the latest version of the Australian Rainfall and Runoff (ARR).</p> <p><i>Land area required for management of stormwater</i></p> <p>The 'Determine the land area requirements to fit the stormwater management infrastructure' is to be allocated at the LWMS stage (page 17, section 7.0, d.).</p>	<p>reader would consider the possibility for an overland flow path or a pipe (as currently documented) from the lot swale to the road drainage, with the reader/designer evaluating which option would be most cognisant with the lot swale geometry.</p> <p><i>Hydraulic investigations. The LWMS states "It would appear and assumed from the imagery that the depression is able to contain 1% AEP".</i></p> <p>Part 1: From personal communication with Broome Airport Administration, the depression was formed by Broome Airport some years ago for a borrow material pit, which by default now forms a drainage function. It is intended to progressively filling the depression with inert material at which point the drainage function will be lost.</p> <p>The LWMS and calculations would need to be updated to include this contributing flows and requires a feature survey of this area to assist giving a clearer understanding of contours as this assessment is based on 1m contours.</p> <p>Part 2: The basin to the east has a nominal base level of 14m AHD, and assumed top of basin nominally 16m AHD, based on the 1m LiDAR contours. Based on a desktop assessment from the contours, it appears that this basin is overtopped around the five year storm event.</p> <p>This assessment is a high level review without any formal network modelling. There appears there are numerous swales in between the buildings of the TAFE site that greatly assist in the drainage performance of the TAFE site. Personal communications with Broome TAFE administration has indicated that during rainfall events the swales between the buildings collects water and drains away quickly.</p> <p>A better understanding of the TAFE could be achieved if a more detailed assessment is to be undertaken such as a site visit, feature survey, and is possible original drawings of the drainage assets within the site (or at least the basin). Upon receipt of additional survey/information, further reviews and amendments to the LWMS should take place in the following 2-3 weeks.</p> <p>Part 3: As noted in section 2.3 of the LWMS, the Better Urban Water Management and among other reference documents have been referred to inform the water management principles of the LWMS.</p> <p><i>Land area required for management of stormwater</i></p> <p>The Drainage reserve land is sufficient to accommodate the open drain/swale, as demonstrated by Section B on drawing 19-11-148/803 Revision B within Attachment 4 of the LWMS. If DWER is seeking for the pit & pipe drainage within the remaining road reserves is to be replaced with roadside swales, then further reviews will need to be had to determine the required road reserve widths. If reviews of road reserve widths are to be undertaken, then consideration should be had to accommodate a swale within the Stage 3 drainage easement so that the reserve is widened to nominally 16m wide to accommodate a swale. A present the Stage 3 drainage easement is not sufficiently wide to suitably accommodate a suitably wide swale as noted in page 15 of the LWMS.</p>
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List of Attachments

Attachment A: Response to CASA

Attachment B: Urbis Economic Review

Attachment C: Figure 1: Porter Consulting LWMS Drainage Diagram



Mr Peter Fitzgerald
Urbis Pty Ltd
Level 14, 1 William Street
Perth, WA 6000

By email: pfitzgerald@urbis.com.au

Our ref: 063501-01

Dear Peter

Re: Lot 3082 Cable Beach Road East Structure Plan – Preliminary Aviation Assessment

Please find in this correspondence a preliminary aviation assessment (desktop) report for the proposed structure plan for Lot 3082 Cable Beach Road East, Broome (Project). The land abuts Broome International Airport and is held in Freehold title by Nyamba Buru Yawuru. The assessment has been requested by Urbis to submit to Development WA and Shire of Broome for the proposed Project.

1.1. Situation

Nyamba Buru Yawuru is proposing to develop a large format commercial retail warehouse precinct at Lot 3082 (102) Cable Beach Road East, Broome. It shares a north eastern boundary with Broome International Airport. Nyamba Buru Yawuru wishes to develop the project in stages, with construction phases involving the use of cranes and erection of temporary tall structures within the Project site.

1.2. Project description

The proposed Project will eventually comprise of a large format retail development exemplified by hardware, white goods and electronic stores, showrooms and fast food outlets.

1.3. Scope

The scope of work is to prepare a high-level pre-feasibility review of aviation aspects of the Project, based on the relevant requirements of MOS 139 *Aerodromes*, and the National Airports Safeguarding Framework (NASF) in response to correspondence from the Civil Aviation Safety Authority about the proposal.

1.4. Task methodology

The task was performed according to the steps outlined below:

- Review supplied client material;
- Review and set out the planning context;
- Prepare an aviation assessment;
- Prepare a draft letter report for client review; and

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- Prepare a final letter report for client acceptance.

1.5. Client material

Urbis provided the following materials for the purposes of this assessment:

- CASA, Letter regarding Lot 3082 Cable Beach Road East, reference GI19/938, dated 7 January 2020;
- Urban Plan, Appendix 7 ground survey and flight paths, dated January 2011; and
- Urban Plan, Lot 3082 Cable Beach Road East Service Commercial Structure Plan, dated December 2019;

1.6. References

References used or consulted in the preparation of this report include:

- Airservices Australia, Aeronautical Information Package; including AIP Book, Departure and Approach Procedures, and En Route Supplement Australia effective 07 November 2019;
- Broome International Airport, Airport Development Plan, dated February 2012;
- Civil Aviation Safety Authority, Manual of Standards Part 139 – Aerodromes, version 1.14: dated January 2017;
- National Airports Safeguarding Framework, Guideline B: *Managing the Risk of Building Generated Windshear and Turbulence at Airports*, version 2.2.5, dated May 2018;
- National Airports Safeguarding Framework, Guidelines E: *Managing the Risk of Distractions to Pilots from Lighting in the Vicinity of Airports*, version 5.1.4, dated 27 October 2014;
- National Airports Safeguarding Framework, Guidelines Guideline F: *Managing the Risk of Intrusions into the Protected Airspace of Airports*, version 5.1.3, dated 15 July 2012;
- National Airports Safeguarding Framework, Guidelines G: *Protecting Aviation Facilities - Communications, Navigation and Surveillance (CNS)*, version 1, dated November 2016;
- National Airports Safeguarding Framework, Guidelines Guideline F: *Managing The Risk In Public Safety Areas At The Ends Of Runways*, version 1, dated November 2018;
- Shire of Broome, Local Planning Scheme No 6, Amendment 5, dated 09 November 2019; and
- OzRunways, aeronautical navigation chart, dated 01 January 2020; and
- other references as noted.

1.7. Regulatory context

CASA regulates aviation activities in Australia. Applicable requirements include the Civil Aviation Regulations 1988 (CAR), Civil Aviation Safety Regulations 1998 (CASR) and associated Manual of Standards (MOS) and other guidance material.

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AVIATION PROJECTS

1.8. Broome International Airport

Broome International Airport (YBRM) is a Code 4, non-precision approach aerodrome, operated by Broome International Airport Group.

The airport has one grooved runway (runway 10/28) which is 2404 m long and 45 m wide. The published runway strip width is 150 m – this forms the basis of parts of the Obstacle Limitation Surface (OLS).

Figure 1 shows the Broome International Airport runway layout (source: Airservices Australia, Aerodrome Chart, FAC_YBRM, 07 November 2019).

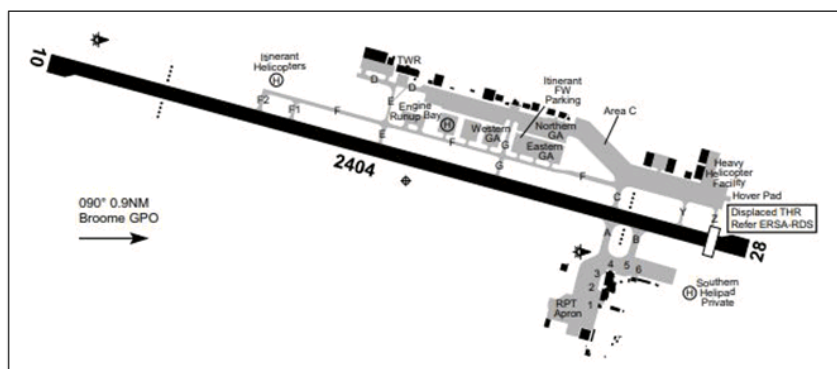


Figure 1 Broome International Airport layout

The aerodrome and instrument procedure charts, which are designed by Airservices Australia (AsA) and The Airport Group (TAG) as noted, are detailed in Table 1.

Table 1 Broome International Airport aerodrome and procedure charts

Chart name	Effective date
AERODROME CHART PAGE 1 (AsA)	7 November 2019 (BRMAD01-161)
AERODROME CHART PAGE 2 (AsA)	7 November 2019 (BRMAD02-161)
NOISE ABATEMENT PROCEDURES PAGE 1 (TAG)	7 November 2019 (BRMNA01-161)
NOISE ABATEMENT PROCEDURES PAGE 2 (TAG)	7 November 2019 (BRMNA02-161)
BROOME CAT H DEP (RNAV) RWY 10 & 28 (TAG)	7 November 2019 (BRMDP01-161)
DME or GNSS Arrival (AsA)	7 November 2019 (BRMDG01-161)
NDB-Y RWY 10 (AsA)	7 November 2019 (BRMNB03-161)
NDB-Y RWY 28 (AsA)	7 November 2019 (BRMNB04-161)
NDB-Z RWY 10 (AsA)	7 November 2019 (BRMNB01-161)



Chart name	Effective date
NDB-Z RWY 28 (AsA)	7 November 2019 (BRMNB02-161)
RNAV-Z (GNSS) RWY 10 (AsA)	7 November 2019 (BRMGN01-161)
RNAV-Z (GNSS) RWY 28 (AsA)	7 November 2019 (BRMGN02-161)
RNAV-Z (GNSS) 250 (AsA)	7 November 2019 (BRMGN03-161)
RNAV-U (RNP) RWY 10 PAGE 1	7 November 2019 (BRMGN04-161)
RNAV-U (RNP) RWY 10 PAGE 2	7 November 2019 (BRMGN05-161)
RNAV-U (RNP) RWY 28 PAGE 1	7 November 2019 (BRMGN06-161)
RNAV-U (RNP) RWY 28 PAGE 2	7 November 2019 (BRMGN07-161)

1.9. Obstacle Limitation Surfaces

According to En Route Supplement Australia - Runway Distance Supplement (ERSA RDS), Runway 10/28 at Broome International Airport is a Code 4, non-precision approach runway. According to MOS 139 Chapter 7, the critical obstacle limitation surfaces (OLS) for a non-precision, Code 4 runway are as follows:

- Conical surface 100 m in height at 5% slope;
- Inner horizontal surface 4000 m in radius and up to 45 m in height;
- Approach and take-off surfaces of nominated characteristics; and
- Transitional surface – at 14.3% slope from the edge of the runway strip.

NASF Guideline F *Managing The Risk Of Intrusions Into The Protected Operational Airspace Of Airports*, provides guidance to state and local governments as well as airport operators to jointly address the issue of intrusions into the operational airspace of airports by tall structures, such as buildings and cranes, as well as trees in the vicinity of airports.

Figure 2 shows mapping of the OLS of Broome International Airport with an indicative location of the Project site (source: Broome Airport Development Plan, Westralian Airports Corporation, BIA and Shrapnel Urban Planning, February 2012).

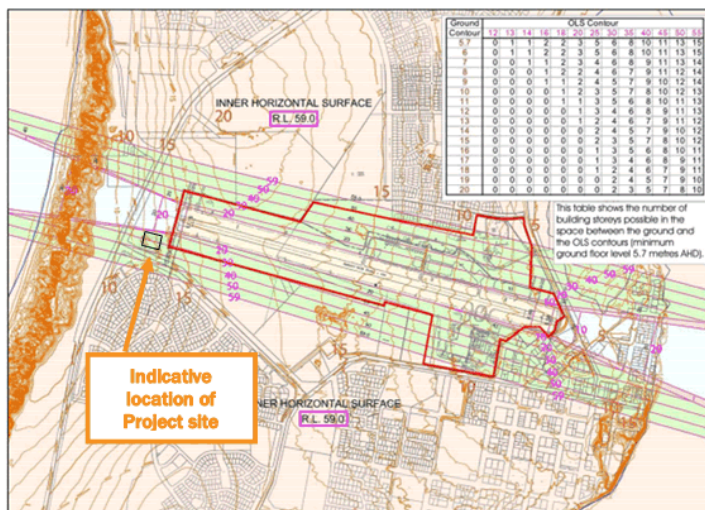


Figure 2 Broome International Airport's OLS

Figure 3 identifies the stages for the proposed Project, with the OLS contours highlighted in orange (source: Urban Plan, Structure Plan).

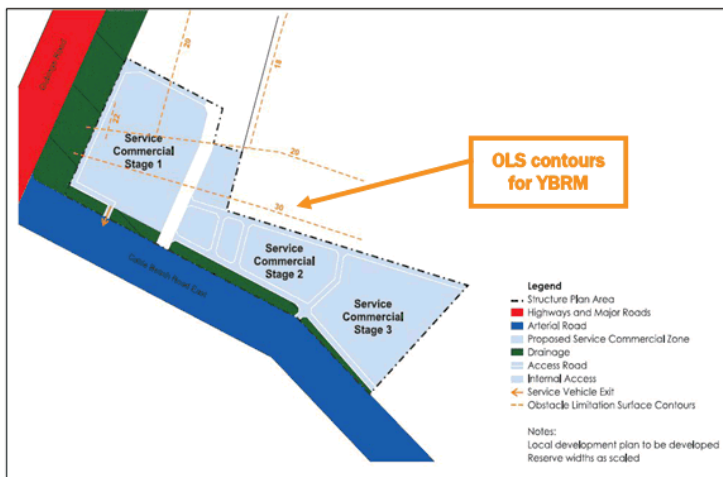


Figure 3 Project site with OLS contours for Broome International Airport



The Project site is located within the lateral extents of the approach surface for runway 10, the take-off surface of runway 28 and the southern transitional surface.

The ground elevation of the proposed Project site varies from 10 m AHD to 15 m AHD. Some vertical development will be permissible according to the actual height of the overlying controlling surface.

Buildings within the Project site should be limited to below the height of the controlling surface of the OLS.

1.10. Airspace

Broome International Airport is located within Class D airspace which operates from surface level to 2600 ft AMSL.

Figure 4 illustrates the location of the proposed Project relative to Class D airspace (source: OzRunways).

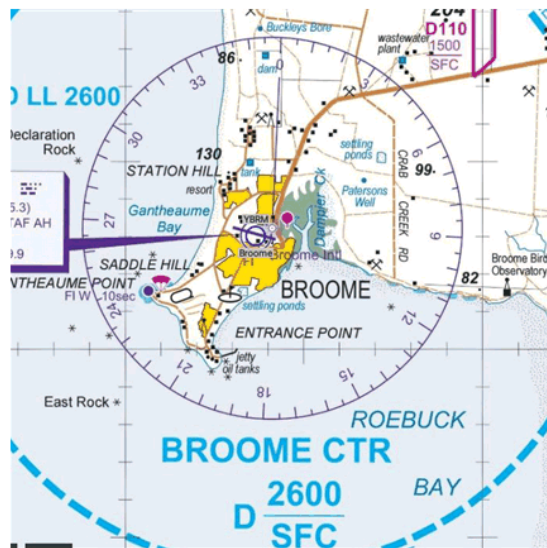


Figure 4 Airspace overview

The Project will not impact on the designated airspace associated with Broome International Airport.

1.11. Building generated windshear and turbulence

NASF Guideline B *Managing the Risk of Building Generated Windshear and Turbulence at Airports* provides details on mitigation of risk by building siting and location.

Figure 5 provides a copy of Figure 1 of Guideline B that shows the assessment trigger areas around runways, within which building should be assessed.

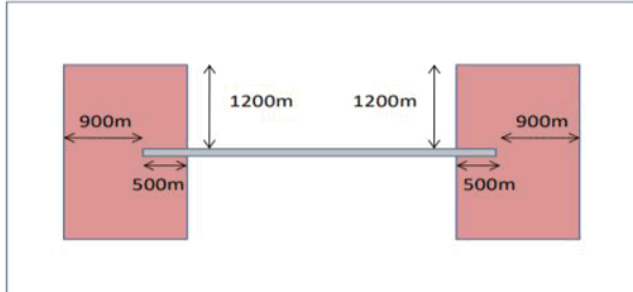


Figure 5 Figure 1 – NASF Guideline B

The proposed Project is located within a rectangular 'assessment trigger area' around the runway ends and therefore any structures within the Project area could potentially pose a safety risk by generating windshear.

Paragraph 51 of NASF Guideline B states the following requirements for the assessment, which is provided below:

51. For buildings within the assessment trigger area, the first step is to consider the height of the building to determine its acceptability. The rule adopted in Australia is based on one developed in the Netherlands. This proposes that buildings should not penetrate a 1:35 surface extending perpendicular from the runway centreline (or extended runway centreline within the assessment trigger area). As the 1:35 surface extends from the runway centreline, when considering buildings against the 1:35 surface the building height should be measured above runway level

The image at Figure 6 shows the location of the assessment trigger area at the western end of runway 10/28 (source: NASF Guideline B).



Figure 6 Building generated windshear assessment trigger area – western end

Any development within the Project area would need to be assessed for the potential to induce building generated windshear.

1.12. Lighting in the vicinity of airports

NASF Guideline E - *Managing the Risk of Distractions to Pilots from Lighting in the Vicinity of Airports* and Manual of Standards Part 139 - *Aerodromes* establish a restriction to lighting within the vicinity of an airport which, by reason of its intensity, configuration or colour, might endanger the safety of an aircraft. The vicinity of the airport can be taken to be within a 6 km radius of the airport.

Both NASF Guideline E and MOS 139 establish four zones with nominal maximum intensity of light sources measured at 3° above the horizontal.

There are four light control zones (A, B, C and D) within a 6 km radius of Broome International Airport. NASF Guideline E - *Managing the Risk of Distractions to Pilots from Lighting in the Vicinity of Airports*, provides situations where lights are to be installed within a 6 km radius of an aerodrome.

Section 9.21 of the MOS 139 establishes a restriction to lighting within the vicinity of an airport which, by reason of its intensity, configuration or colour, might endanger the safety of an aircraft.

A copy of Figure 9.21-1 Maximum lighting intensities of four control zones is provided in Figure 7 (source: MOS 139).

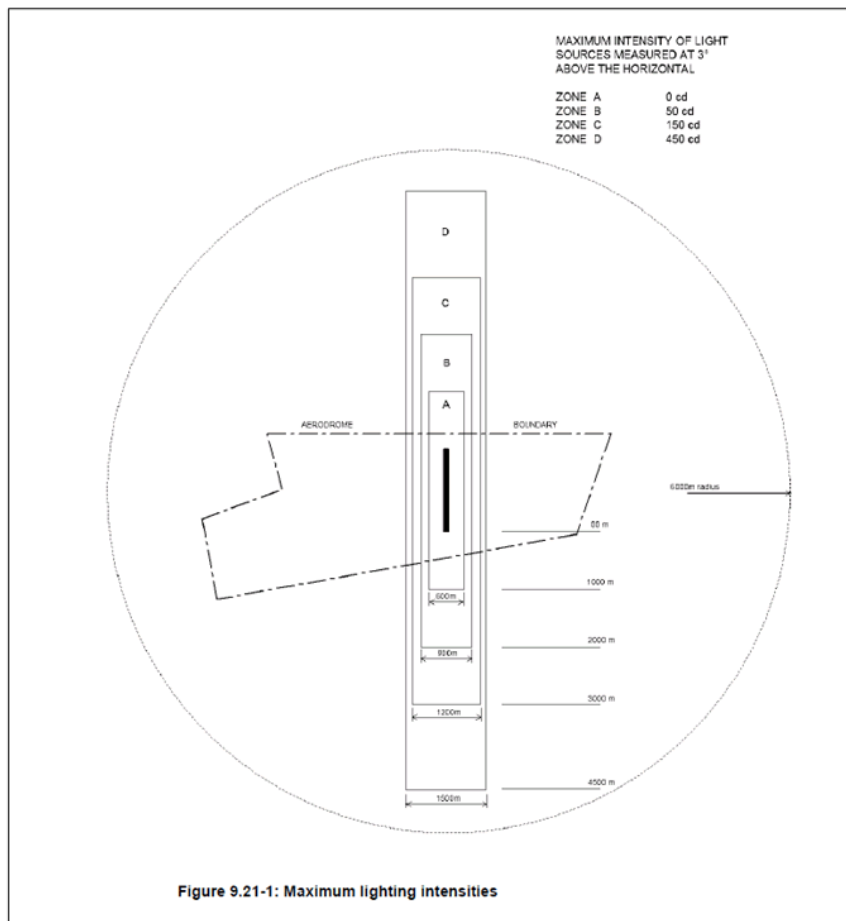


Figure 7 Copy of Figure 9.21-1

The proposed Project is located within a 6 km radius of Broome International Airport.

AVIATION PROJECTS

Figure 8 shows a 6 km radius light restriction zone of Broome International Airport, relative to the proposed Project highlighted in red colour (source: Google Earth).

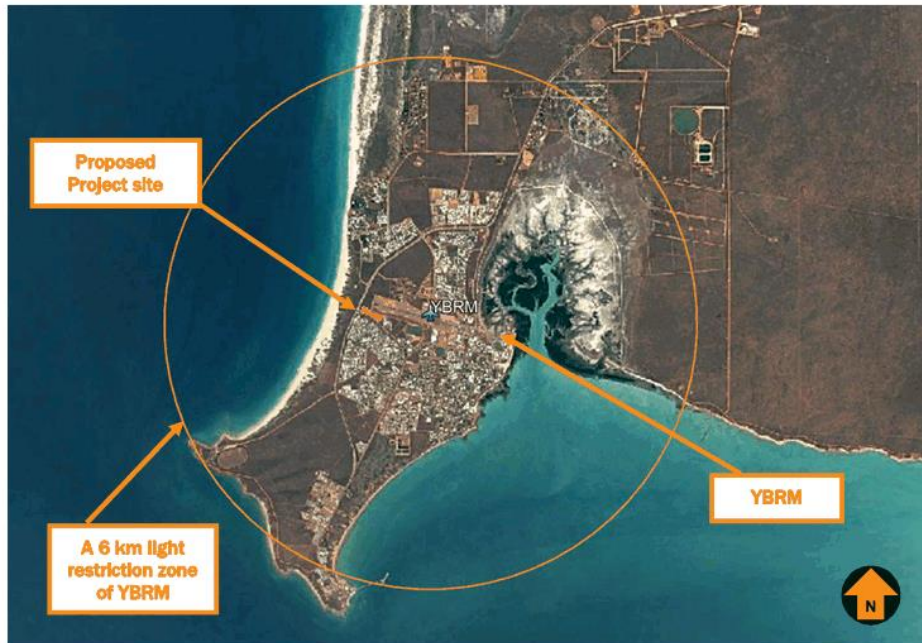


Figure 8 Broome International Airport 6 km light restriction zone

The proposed Project is located within Zone A of the light intensity control zone. Any lighting within the Project site should be conditioned to ensure it conforms to the requirements of Section 9.21 of the MOS 139.

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1.13. Aviation facilities

NASF Guideline G - *Protecting Aviation Facilities Communication, Navigation And Surveillance (CNS)*, provides land use planning guidance to better protect CNS facilities which support the systems and processes in place by Airservices Australia, or other agencies under contract with the Australian Government, to safely manage the flow of aircraft into, out of and across Australian airspace.

Around each aviation facility there is a Building Restricted Area (BRA), which is defined as a space where development has the potential to cause unacceptable interference to CNS facilities. The extent of the BRA depends on the type of CNS facility, but can extend up to 15 km from an aviation facility.

Broome International Airport is equipped with aviation navigation facilities, which include a non-directional (radio) beacon (NDB), distance measuring equipment (DME), very high frequency (VHF), and an Automatic Dependent Surveillance Broadcast (ADS-B).

Non-Directional Beacon

The NDB is used in non-precision approaches and aircraft holding patterns. The BRA around the NDB includes the following zones:

- Zone A: 0-60 m radius;
- Zone A/B: 60-300 m radius; and
- Area of interest – n/a.

Figure 9 shows the Project site in relation to the BRA Zone A/B radius of the NDB.

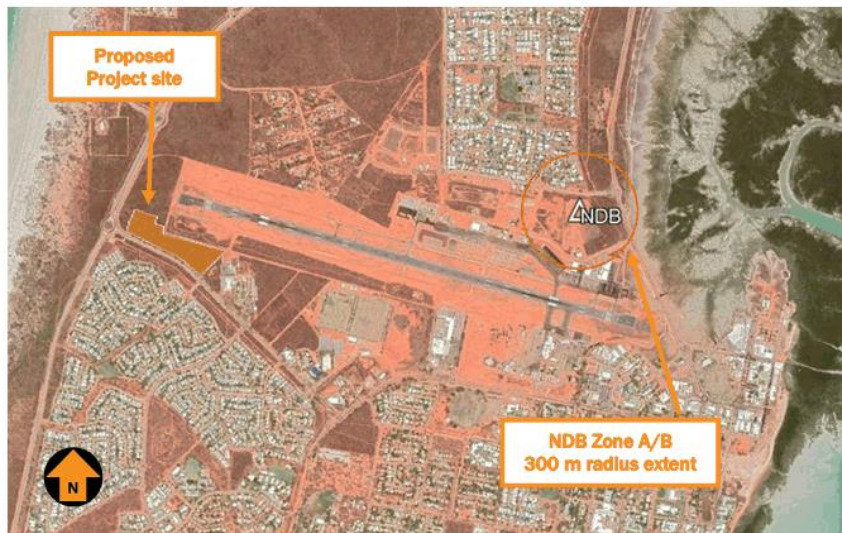


Figure 9 NDB in relation to the Project site

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Distance Measuring Equipment

DME measures the slant range between an aircraft and the DME antenna. The BRA around the DME includes the following zones:

- Zone A: 0-100 m radius;
- Zone A/B: 100-1500 m radius; and
- Area of interest – n/a.

Figure 10 shows the Project site in relation to the BRA Zone A/B radius of the DME.



Figure 10 DME in relation to the Project site

AVIATION PROJECTS

Very High Frequency tower

VHF is used for air to ground voice communications and allows aircraft and air traffic control to communicate effectively. The BRA around the VHF tower includes the following zones:

- Zone A: 0-100 m radius;
- Zone A/B: 100-600 m radius; and
- Area of interest: 100-2000 m radius.

Figure 11 shows the Project site in relation to the BRA Area of Interest radius of the VHF tower.

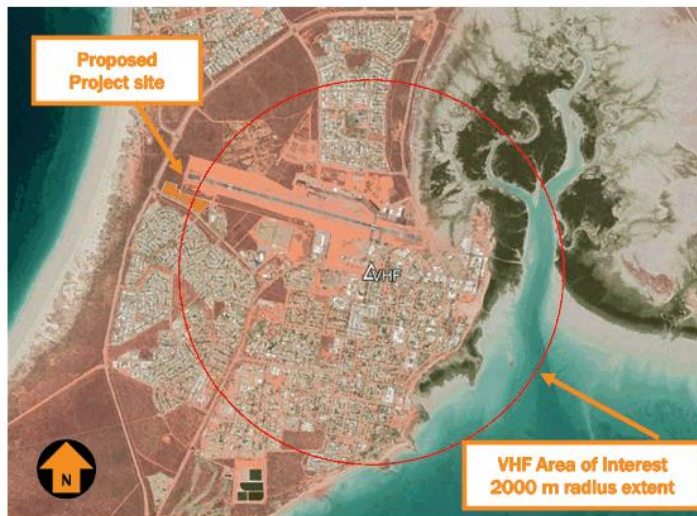


Figure 11 VHF tower BRA area of interest in relation to the Project site

AVIATION PROJECTS

Automatic Dependent Surveillance Broadcast

ADS-B is an air traffic surveillance technology that enables aircraft to be accurately tracked by air traffic controllers and other pilots without the need for conventional radar. The following BRA zones are identified around the ADS-B:

- Zone A: 0-100 m radius;
- Zone A/B: 100-1500 m radius; and
- Area of interest: n/a.

Figure 12 shows the Project site in relation to the BRA Zone A/B radius of the ADS-B.

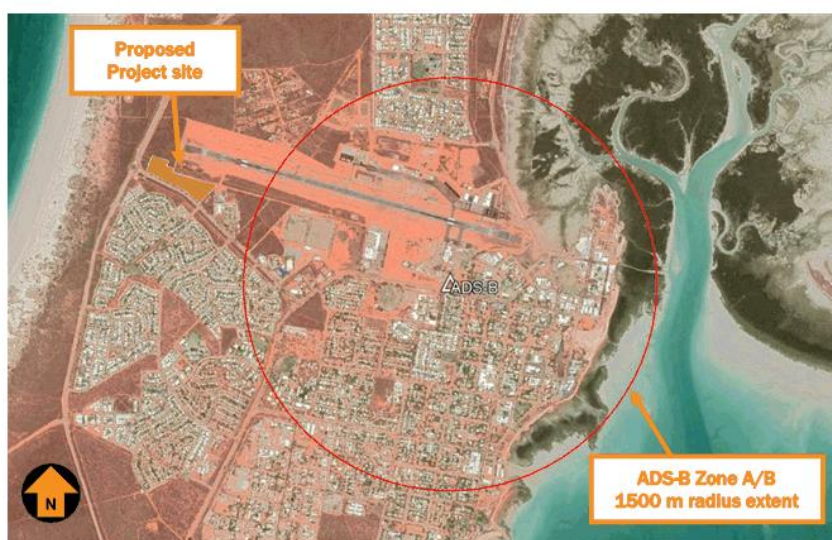


Figure 12 ADS-B in relation to the Project site

Summary

The project site is located outside of the area of concern for the NDB, DME, and ADS-B and will therefore not interfere with the aviation facilities. However, part of the Project site is located within the radial extent of the Area of Interest for the VHF tower located at Broome International Airport. For developments located within Area of Interest of a VHF tower, NASF Guideline G advises that there are no actions required, Airservices Australia should be advised of proposals for large obstructions.

Therefore, none of the aviation facilities located at Broome International Airport will be impacted by the proposed Project.



1.14. Public safety areas

A public safety area (PSA) is a defined area at the end of an airport's runway where there is potentially an increased risk of an aircraft accident occurring.

The public safety area defines the area in which development should be restricted in order to protect the safety of both aircraft passengers, property and people on the ground in the event of an aircraft accident during landing or take-off.

NASF Guideline 1 – *Managing The Risk In Public Safety Areas At The Ends of Runways* provides guidance to states and local governments on the assessment and treatment of potential increases in risk to public safety which could result from an aircraft incident or development proposal in areas near the end of an airport runway.

Western Australia does not currently have any rules or regulations in place regarding public safety areas at airports or aerodromes within the state.

1.15. Crane operations

Shire of Broome Local Planning Scheme 6, Section 5.2.1 Existing Broome International Airport Environs (SCA 1), details the land use within the Special Control Area which is detailed as follows:

5.2.1.3 All new development including towers, antennae, and any alterations to roof lines and any increase to building heights on land must not exceed the height restrictions in the Broome Airport Obstacle Limitation Surface Plan contained in Schedule 11.

5.2.1.4 In determining applications for approval, the local government may consult the Civil Aviation Safety Authority and the operator of the airport.

5.2.1.5 In relation to advertisements above a roof line, flashing lights on buildings or land within the approach areas to the airport which are situated within the Town Centre Zone or Coastal Reserve, the local government may consult the Civil Aviation Safety Authority and the operator of the airport.

The planning scheme does not have any provisions for crane assessments and other tall temporary structures. It is recommended that any cranes and other tall temporary structures that are used during construction within the Project site are subject to operational assessment by the airport operator.

1.16. Summary

As a result of this preliminary aviation assessment, the following conclusions are made:

1. The proposed project on Lot 3082 (102) Cable Beach Road East, Broome will be located within the lateral extents of the approach surface to runway 10, the take-off surface of runway 28 and the southern transitional surface of Broome International Airport. Buildings within the Project site should be limited to below the height of the controlling surface of the OLS.
2. The Project will not impact on the designated airspace associated with Broome International Airport.
3. The Project site is located within a recommended rectangular building generated windshear 'assessment trigger area', so any development within the Project area would need to be assessed for the potential to induce building generated windshear.



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4. The proposed Project is located within Zone A of the light intensity control zone. Any lighting within the Project site should be conditioned to ensure it conforms to the requirements of Section 9.21 of Manual of Standards Part 139—Aerodromes.
5. None of the aviation facilities located at Broome International Airport will be impacted by the proposed Project.
6. Western Australia does not currently have any rules or regulations in place with respect to Public Safety Areas (PSA) at airports or aerodromes within the state.
7. Any cranes and other tall temporary structures that are used during construction within the Project site should be subject to operational assessment by the airport operator.

If you wish to clarify or discuss the contents of this correspondence, please contact me on 0417 631 681.

Kind regards

A handwritten signature in black ink, appearing to read 'Keith Tonkin'.

Keith Tonkin

Managing Director

24 January 2020

A large orange decorative graphic consisting of two overlapping shapes: a triangle on the left and a trapezoid on the right.

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LEVEL 14
1 WILLIAM STREET
PERTH WA 6000

URBIS.COM.AU
Urbis Pty Ltd
ABN 50 105 256 228



19 December 2019

Mr Paul Hope
Business Development Manager
Nyamba Buru Yawuru Ltd
PO Box 425
Broome WA 6725

Dear Paul,

LOT 3082 CABLE BEACH ROAD EAST SERVICE COMMERCIAL STRUCTURE PLAN: ECONOMIC REVIEW

Thank you for the opportunity to provide this advice to inform decision making regarding the proposed Lot 3082 Cable Beach Road East Service Commercial Structure Plan (the project).

This technical note provides a summary of the expected economic benefits of the project. Particular focus was afforded to assessing the expected impacts of the development and economic activity enabled by the project (i.e. the structure plan).

BACKGROUND AND PURPOSE

Analysis undertaken in 2016 for the subject site demonstrated the sharp deterioration in economic activity and employment prospects in Broome following the decision to cease planning for the LNG processing plant at James Price Point and broader conditions in the oil and gas sector¹.

As employment opportunities dried up, strong population growth turned into contraction and this had flow on negative impacts for broader business conditions and the local property market that remain today.

The analysis nonetheless found that forecast population and spending growth and an undersupply of appropriate quality showroom retail and service commercial offerings supported the viability of Lot 3082 to accommodate these needs. The analysis found that there was a medium- and long-term opportunity to accommodate approximately 15,000 square metres (sq.m) of floorspace within the site.

More recently, exploration activity has increased and this is supporting improved confidence however employment conditions have yet to recover. According to the Commonwealth Government, unemployment levels in the Shire of Broome increased to 9.6% as of mid-2019². There is therefore an imperative to progress this staged development opportunity.

¹ RPS Group (2016) LOT 3082 (102) Cable Beach Road East Commercial and Economic Study

² Department of Employment, Skills, Small and Family Business <<http://employment.gov.au/small-area-labour-markets-publication>>

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As such, Nyamba Buru Yawuru (NBY) prepared a structure plan which proposes the following three stages.

- Stage one – the homemaker centre (1.45 ha)
- Stage two – fast food outlets, carwash and tyre service centre (0.886 ha) and a large format showroom warehouse site (1.379 ha)
- Stage three – a large format showroom warehouse site (1.686 ha)

The structure plan identifies a range of benefits of the project. Namely, it will provide a sustainable income for NBY to deliver cultural and economic services.

To support decision making by the Shire of Broome's Councillors and the Western Australian Planning Commission, this technical note provides a summary of the expected economic benefits that the project would generate.

ECONOMIC IMPACT ASSESSMENT

Approach

Developments influence a range of economic, social and environment outcomes in communities. This technical note provides an assessment of the likely positive economic impacts from the implementation of the project across two phases:

- Construction phase, where the economic effect is due to the development and construction activity; and
- Operational phase, where the economic effect is due to the activity generated by the retail and commercial operations.

Furthermore, there are a range of flow-on benefits which are expected to have positive impacts on the Broome community which were assessed qualitatively.

Construction Activity

This study used an Economic Impact Assessment (EIA) approach to estimate the impact of the construction activity enabled by the project. At the core of EIAs are Input-Output (IO) tables which are part of the national accounts by the Australian Bureau of Statistics and provide detailed information about the supply and use of products in the Australian economy, and the structure of and inter-relationships between Australian industries. IO tables are converted, through statistical analysis, into a series of economic multipliers. These multipliers represent the relationship between the direct expenditure associated with a project and the additional effects from further rounds of spending in the supply chain and a consumption effect resulting from consumer spending generated by the additional income in the region.

Based on high level estimates of development costs, the estimated impacts are summarised below.

- **Economic Contribution:** The project will create positive flow on effects for both upstream and downstream suppliers. The direct effect on economic output is projected to be around \$57 million. Combined with the flow-on benefits, the construction phase of the project is expected to support economic output equivalent to \$143 million.
- **Employment:** The project is expected to support equivalent to 74 full-time equivalent job years directly and total employment of 291 full-time equivalent job years.

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2



Estimated Construction Phase Impact

Lot 3082 Cable Beach Road East Service Commercial Structure Plan Table 1

	Direct Effect	Supply Chain Effect	Consumption Effect	Total Effect
Economic Activity (\$m)*	56.6	56.9	29.3	142.8
Employment (FTE Job Years)	74	132	85	291
Value Added (\$m)	15.7	22.0	15.5	53.2

Source: DVC; NBY; Urbis

* Development cost based on \$1,900 per sq.m plus regional price inflation of 50% (Rawlinsons)

NBY is expected to prioritise local contractors and Aboriginal employment and training outcomes. This will ensure that local employment outcomes are optimised.

Ongoing Employment and Economic Activity

Importantly, the project is expected to generate substantial ongoing, sustainable local economic and employment opportunities. Based on average employment ratios for the proposed uses, the project could support approximately 242 ongoing employment opportunities which are expected to vary from manager to entry level and support a range of needs in Broome. This will help address.

Estimated Ongoing Employment

Lot 3082 Cable Beach Road East Service Commercial Structure Plan Table 2

	Estimated Floorspace (sq.m)	Assumed Floorspace per Job (sq.m)*	Estimated Employment
Stage One			
Hardware	7,522	79	95
Stage Two			
Retail / Showrooms	4,600	110	42
Tyre / Car Wash Services	850	115	7
Fast Food	380	11	35
Service Station [^]	N/A	-	4
Stage Three			
Showrooms	6,500	110	59
TOTAL	19,852		242

Source: DVC; NBY; DPLH Land Use and Employment Survey; Urbis

* Based on detailed land use and employment estimates for Perth and Peel (DPLH)

[^] Based on average service station employment

The proposed scale and mix of development is additionally expected to generate flow-on benefits for suppliers and other businesses in Broome. At a minimum floorspace productivity of \$3,000 per sq.m, the project could support an estimated \$60 million of annual economic activity directly. Using the EIA approach, this level of economic activity could support an additional 200 jobs through supply chain and consumption effects.



Other Benefits

The project includes many uses that are expected to help address some of the economic challenges noted above and support the ability of NBY to deliver sustainable cultural and economic initiatives for the community. In particular, this project is expected to support additional benefits such as:

- **Improved business confidence and investment** which will have flow-on patronage to existing local businesses;
- **Improved retail offering** which will encourage population attraction and retention;
- **Diverse employment and training opportunities** which will address persistently high unemployment and underemployment that is translating into high levels of welfare dependency³;
- **Sustainable income streams** will equip NBY with the financial capacity to deliver initiatives for the local community; and
- **Improved development capacity** which will support the activation of future development sites owned by NBY.

CONCLUSIONS

In summary, the economic analysis found that the project is expected to result in significant economic activity and employment opportunities through the development phases and at completion. It will additionally deliver needed additional retail amenities to accommodate current needs and future growth forecasts.

Furthermore, the project will provide NBY with the financial sustainability required to positively transform the Broome community.

Kind regards,

Tim Connoley
Director
0437 847 710
tconnoley@urbis.com.au

³ The extent of people in the Shire of Broome receiving unemployment benefits is nearly double that of Western Australia as a whole (9.5% compared to 5.6%), with 7.8% of these people receiving this welfare for longer than six months (source: Torrens University)

Schedule of Modifications – Lot 3082 Service Commercial Structure Plan

No.	Clause	Currently Proposed	Reason	Modification
Appendix 3 - Bushfire Management Plan				
1.	Vegetation Classification Map (Page 19 of the BMP)		<p>Classification Map</p> <p>The Post-development Vegetation Classification Map (Page 19 of the BMP) has not followed the methodology outlined in Appendix 3 of the Guidelines. An aerial image of the vegetation assessment area would be more appropriate and should form the base map and overlaid with the following information: • areas of classified vegetation and excluded vegetation in the form of vegetation plots. • Areas of Council managed drainage swales should be indicated on this map and verified by decision makers. • land contours for slope calculation. • areas where vegetation is proposed to be cleared or revegetated (if applicable). • photo points to indicate where images of vegetation have been taken. • any other features of the subject site that are relevant bushfire considerations. • canopy crown density information should be provided for vegetation classifications that do not apply the worst-case scenario.</p>	BMP to be updated to address DFES comments.
2.	Vegetation Exclusions (pages 25, 31 and 33 of the BMP)		<p>Drainage Swales – Insufficient information</p> <p>Insufficient evidence has been supplied to support the vegetation exclusion applied to drainage swales as depicted in pages 25, 31 and 33 of the BMP. It is unclear if the Shire of Broome has made an in-principle agreement to manage vegetation within these areas to a low threat state. If unsubstantiated, the bushfire impact on future urban development may be inaccurate.</p>	BMP to be updated to address DFES comments. Note: drainage swales cannot be included as excluded vegetation. Swales are required to be vegetated to achieve urban water quality principles and prevent erosion. Drainage swales cannot be maintained to meet the 'low-threat' vegetation within the Australian Standard.
3.	Vegetation Management		<p>Figure 2 of the BMP depicts areas outside the site boundary as indicative APZ's. Bushfire management strategies should be achievable within the subject lot</p>	BMP to be updated to address DFES comments.

Schedule of Modifications – Lot 3082 Service Commercial Structure Plan

No.	Clause	Currently Proposed	Reason	Modification
	(Figure 2 of the BMP)		boundary. There is no mechanism to enforce clearing and maintenance of the vegetation within the adjoining areas in perpetuity.	
4.	BAL Contour Map input		The indicative BAL ratings cannot be validated. The inputs (i.e. slope/actual separation distances/vegetation classification) need to be included in the BMP to demonstrate the methodology applied to determine the BAL outputs within the Contour Map. This would generally be provided in a table. The BAL contours should extend from all areas of classified vegetation.	BMP to be updated to address DFES comments.
5.	Location & Siting and Design		A1.1 & A2.1 – not demonstrated The BAL ratings applied cannot be validated as described in the table above.	BMP to be updated to address DFES comments.
6.	Endorsement		Guidelines require that a BMP prepared to support a structure plan is endorsed by Level 2 Bushfire Practitioner.	Report is to be updated to show endorsement table and BPAD accreditation number. Must be a Level 2 Bushfire Practitioner.
Appendix 6 - Local Water Management Strategy				
7.	(executive summary)	Pit and pipe system for road drainage	It is advised to avoid or minimise the pit and pipe drainage systems within road reserves where practical noting that the area is within a tropical climatic region. Pit and pipe drainage system can be avoided or minimised by designing median and/or road side swales with provision of overland flow paths (executive summary).	LWMS to be updated to reflect DWER comments.
8.		Interpretation of small rainfall event management criteria	<p>The interpretation of the small rainfall event management criteria (as defined in the Department's Decision Process for Stormwater Management in Western Australia 2017) by the LWMS appears to be incomplete. The LWMS is to list and update the criteria throughout the document as provided below and address accordingly:</p> <ul style="list-style-type: none"> Manage — retain and/or detain, and treat (if required) — stormwater runoff from constructed impervious surfaces generated by the first 15 mm of rainfall 	LWMS to be updated to reflect DWER comments.

Schedule of Modifications – Lot 3082 Service Commercial Structure Plan

No.	Clause	Currently Proposed	Reason	Modification
			<p>at-source as much as practical; and</p> <ul style="list-style-type: none"> Maintain pre-development peak flow rates and total volume runoff from the outlets of the development area for the critical 1 exceedance per year (EY) event. 	
9.	LWMS - Figure 2 (page 11, figure 2)		Clarify whether figure 2 can be improved by avoiding overflow bubble up pit, and pit and pipe drainage system of road reserve. Lot swale can be designed just enough to manage runoff generated by small rainfall event. Provision can be made to have overland flowpath/sheet flow of runoff from lot swale to road side swale for the event greater than small rainfall event (page 11, figure 2).	LWMS to be updated to reflect DWER comments.
10.	Hydraulic investigations		The LWMS states "It would appear and assumed from the imagery that the depression is able to contain 1% AEP event. Therefore, flows from the Airport are assumed not to contribute to the proposed service commercial development flows for events up to the 1%AEP" (page 13, 1st paragraph, section 5.2.1 predevelopment catchment area). Please be advised that at the LWMS stage of the development, it should be confirmed by conducting conceptual hydrologic and hydraulic investigation/modelling rather than the assumptions as stated above to protect the downstream property from flooding.	Delete reference to 'clause 11.2' and replace with 'clause 11.2'.
11.	Hydraulic investigations (page 13, 7th paragraph, post-development catchment)	However, as part of the Urban Water Management Plan, a more detailed assessment should be made of the Broome TAFE catchment and the south-west portion of the Broome Airport catchment to confirm they are not contributing flows up to the 1%AEP event	Please be advised that 'whether the upstream catchments contribute runoff or not' should be confirmed at the LWMS stage with appropriate investigations.	LWMS to be updated to reflect DWER comments.
12.	Hydraulic investigations		Regarding the hydrologic and hydraulic investigation/modelling of the catchments including pre-and post-development flows, sufficient information is	LWMS to be updated to reflect DWER comments.

Schedule of Modifications – Lot 3082 Service Commercial Structure Plan

No.	Clause	Currently Proposed	Reason	Modification
	(page 15, section 5.2.4)		not provided in the report (page 15, section 5.2.4). Refer to the relevant sections of the WAPC's Better Urban Water Management 2008 and DWER's Interim: Developing a local water management strategy 2008. The elements applicable to the proposed development site are to be included. The catchment investigation/modelling, including drainage modelling, is to be consistent with the latest version of the Australian Rainfall and Runoff (ARR).	
13.	Land area required for management of stormwater (page 17, section 7.0, d.).		The 'land area required for managing stormwater' is to be allocated at the LWMS stage (page 17, section 7.0, d.).	LWMS to be updated to reflect DWER comments.



**BUSHFIRE MANAGEMENT PLAN
STRUCTURE PLAN AREA
For Part of Lot 3082
Cable Beach Road East**

November 2019



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For Part of Lot 3082
Cable Beach Road East**

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**BUSHFIRE MANAGEMENT PLAN
STRUCTURE PLAN AREA
For Part of Lot 3082
Cable Beach Road East**

November 2019

By urbanplan and Ecosystems Solutions

On behalf of Nyamba Buru Yawuru

Approved by:

Signed / Date :

Position:

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1. INTRODUCTION

urbanplan has prepared a

On behalf of Nyamba Buru Yawuru (NBY) urbanplan has prepared a BAL Assessment as input to this Bushfire Management Plan (BMP) for part of Lot 3082 (102) Cable Beach Road East, Broome, to assist facilitation of a structure plan for the proposed service commercial uses. The structure plan proposal is in three stages. At this juncture, the known components of the structure plan commence with a stage one large format service commercial retail outlet to be constructed in steel fabrication to an industrial standard. In accordance with clause 6.3 (a) (ii) of SPP 3.7, Pre-development and Post-development BAL Contour Maps have been created for the 'known development' only of Stage One.

This BMP commences with a Bushfire Attack Level Assessment, undertaken on 1 October 2019, of the vegetation in its current state. This site-specific method applies bushfire management requirements in accordance with *Guidelines for Planning in Bushfire Prone Areas*. urbanplan has sought the input of a qualified Level 3 Practitioner, **Ecosystems Solutions**, to oversee performance principle management measures of the BMP. Accordingly, urbanplan proposes where necessary suitable alternative bushfire management approaches in order to balance the effective management outcomes to be undertaken by NBY with future management to be undertaken by that organisation.

1.1 DESCRIPTION OF PROPOSED STRUCTURE PLAN

1.1.1 PROPOSED STRUCTURE PLAN TO SUPPORT SERVICE COMMERCIAL

Part of Lot 3082 (102) Cable Beach Road East, Broome is held in Freehold title by Nyamba Buru Yawuru (NBY) a not for profit company owned by the Yawuru native title holders through their corporate group structure.

The subject site has frontage to Cable Beach Road East, abuts the Broome Airport to the north east and the Broome TAFE to the east.

No access can be gained to the subject site from Gubinge Road.

1.1.2 STAGE ONE SERVICE COMMERCIAL HOME MAKER CENTRE

The structure plan proposes to facilitate steel constructed, large format retail warehouse outlets including a fast food outlets, car wash, and tyre service centre and showroom warehouse uses.

There is no known detail for the subsequent stages. However, conceptual future land uses occur in three notional sites ranging in size from 8,860m² to 1.686 hectares with access only from Cable Beach Rd East. The current staging plan commences with large format service commercial retail subsequently allowing for two stages of development over 15 years with a view to leasing sites to commercial tenants, however this will be governed by market demand.

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2. ENVIRONMENTAL CONSIDERATIONS

There is one Environmentally Sensitive Area (ESA) that intersects the survey area. However, this was not considered representative of any Commonwealth or State listed Threatened or Priority Ecological Communities, other significant vegetation as defined by the EPA (2004a) nor considered to be growing in association with watercourses or wetlands. Accordingly, no Department of Parks and Wildlife (DPAW) conservation reserves or estate intersects the survey area.

The ESA is likely aligned with the Roebuck Bay mudflats Threatened Ecological Community and is common to the entirety of Broome and the surrounding area.

2.1.1 FLORA

No flora taxa listed under the Environment Protection and Biodiversity Conservation Act 1999 or Wildlife Conservation Act 1950 were recorded within the survey area, however, three Department of Parks and Wildlife Priority listed flora taxa, *Polymeria* sp. Broome (K.F. Kenneally 9759) (Priority 1), *Aphyllodium parvifolium* (Priority 1) and *Phyllanthus eremicus* (Priority 3) were recorded.

2.1.2 FAUNA

Eight fauna species of conservation significance were recorded or are likely to occur in the survey area: Northern Brushtail Possum (*Trichosurus vulpecula arnhemensis*), Rainbow Bee-eater (*Merops ornatus*), Peregrine Falcon (*Falco peregrinus*), Osprey (*Pandion haliaetus*), Little North-western Mastiff Bat (*Ozimops cobourgiensis*), Grey Falcon (*Falco hypoleucos*), Dampierlands Slider (*Lerista separanda*) and Dampierland Burrowing Snake (*Simoselaps minimus*).

Of the fauna species listed above the Peregrine Falcon, Osprey, Little North-western Mastiff Bat and Grey Falcon are likely to utilise the survey area opportunistically. The survey area is unlikely to provide breeding habitat for any of these species, therefore the habitat within the survey is not considered important habitat for these species. The remaining species, the Rainbow Bee-eater, Northern Brushtail Possum, Dampierlands Slider and Dampierlands Burrowing Snake may persist in the survey area and utilise the habitat in the Broome peninsula for foraging and/or breeding.

The Level 2 Flora and Fauna environmental assessment by GHD is at Annex 4.

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3. BUSHFIRE HAZARD ASSESSMENT

3.1 OVERVIEW

To commence the assessment, **urbanplan** undertook a rigorous Bushfire Attack Level Method 1 BAL assessment to gauge the vegetation structure and fuel layers immediately adjacent part Lot 3082. This was later used to inform the nature and extent of the proposed management.

With reference to AS3959 - 2018, the following vegetation classifications are identified:

- Class A Forest (low closed forest of 80% coverage with dense Scrub understorey and trees to 10 metres),
- Class D Scrub (continuous horizontal and vertical vegetation structure greater than two metres in height) and
- Low threat excluded vegetation plot (within Broome Airport runway).

The FDI 80 rating was applied against the vegetation classifications in a BAL contour map to inform the standard of building construction. Initial results of the vegetation in its current state indicate a significant fire threat that will require separation and improved serviceable access to effect the steel industrial construction standards.

3.2 VEGETATION CLASSIFICATION

Vegetation within 100 metres of the subject site, part of Lot 3082, was classified in accordance with clause 2.2.3 and Table 2.3 of AS 3959-2018 as undertaken on 1 October 2019. Two BAL Contour Maps have been created: Pre-development BAL Contour Map and a Post-development BAL Contour Map. Each distinguishable vegetation plot with potential to determine the Bushfire Attack Level is identified below; those plots that are excluded are highlighted on the Pre-development BAL Contour Map.

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Photo ID:	1a	Plot:	A
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
<p>Low closed savannah forest with trees to 10 metres and 80% coverage over dense scrub understorey characterised by a continuous horizontal and vertical vegetation structure greater than two metres in height (refer Table 2.3 of AS3959-2018).</p>			

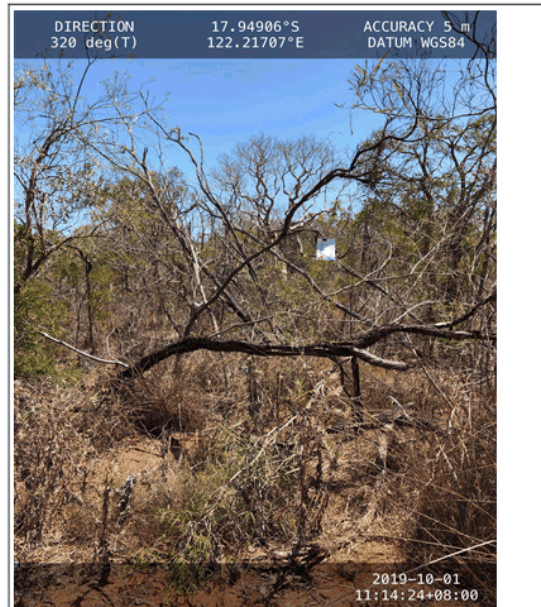


Photo ID:	1a	Plot:	B
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
<p>As Above</p>			



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Photo ID:	1a	Plot:	C
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			

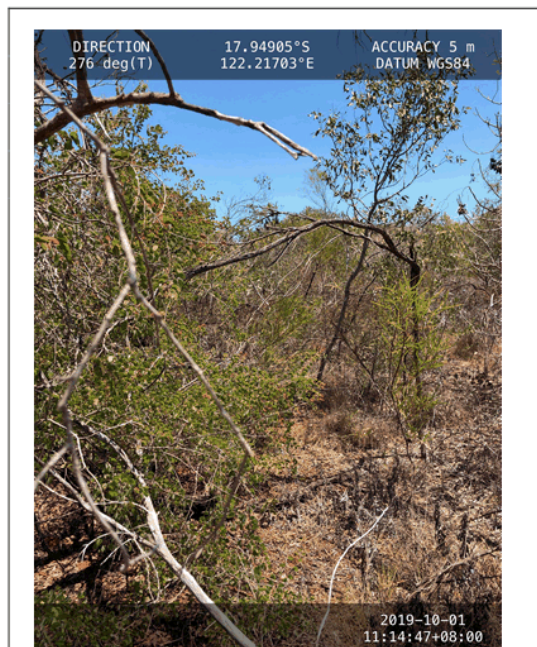


Photo ID:	1b	Plot:	A
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
<p>Low closed savannah forest with trees to 10 metres and 80% coverage over dense scrub understorey characterised by a continuous horizontal and vertical vegetation structure greater than two metres in height (refer Table 2.3 of AS3959-2018).</p>			



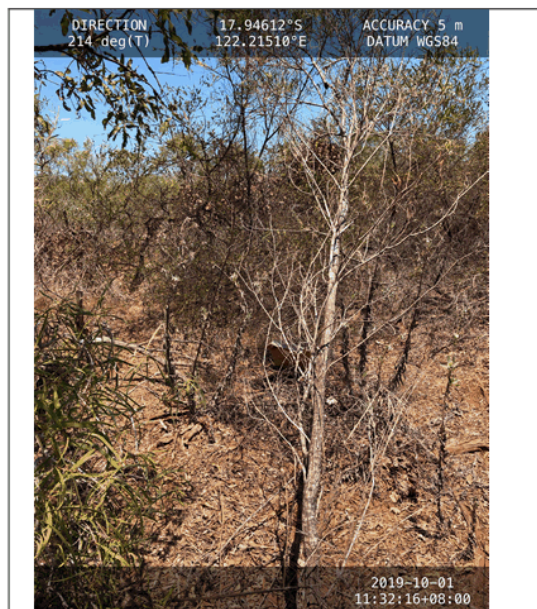
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Photo ID:	1b	Plot:	B
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
As above			



Photo ID:	1b	Plot:	C
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
As above			



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Photo ID:	1c	Plot:	A
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
<p>Low closed savannah forest with trees to 10 metres and 80% coverage over dense scrub understorey characterised by a continuous horizontal and vertical vegetation structure greater than two metres in height (refer Table 2.3 of AS3959-2018).</p>			



Photo ID:	1c	Plot:	B
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
<p>As Above</p>			



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Photo ID:	1c	Plot:	C
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
As above			



Photo ID:	1d	Plot:	A
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
Low closed savannah forest with trees to 10 metres and 80% coverage over dense scrub understorey characterised by a continuous horizontal and vertical vegetation structure greater than two metres in height (refer Table 2.3 of AS3959-2018).			



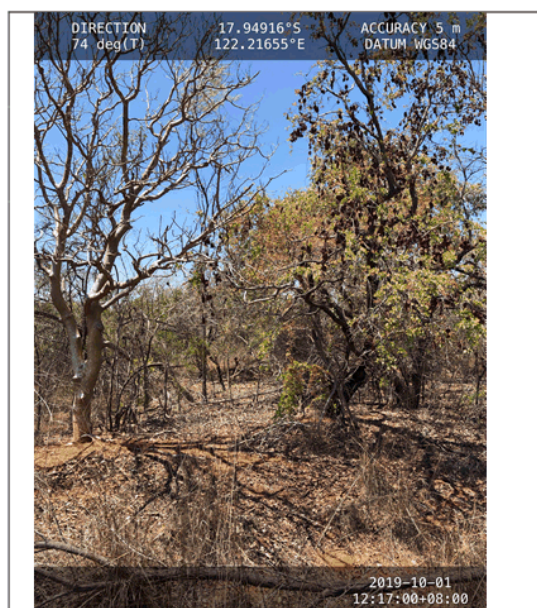
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Photo ID:	1d	Plot:	B
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
As above			



Photo ID:	1d	Plot:	C
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
As above			



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Photo ID:	2	Plot:	A
Vegetation Classification or Exclusion Clause			
Class D Scrub			
Description/ Justification for Classification			
<p>Scrub characterised with a continuous horizontal and vertical vegetation structure greater than two metres in height.</p>			

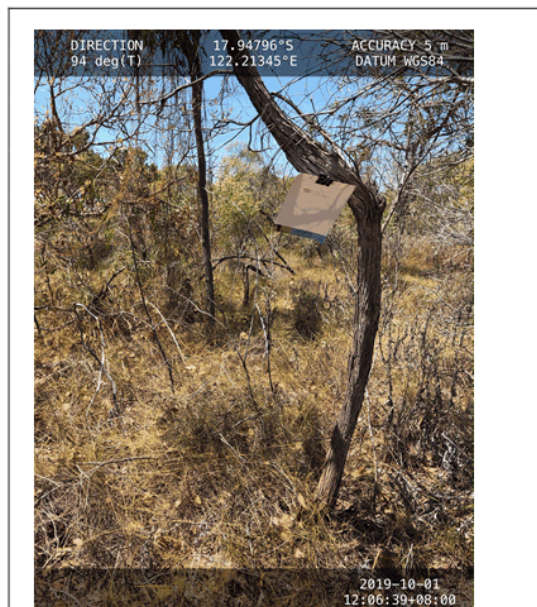
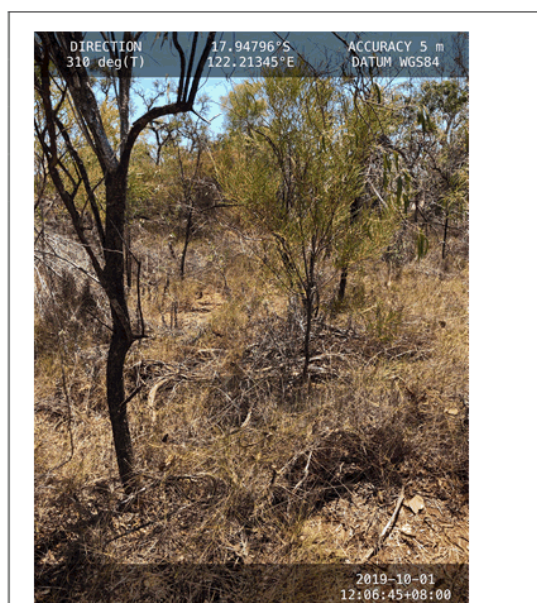


Photo ID:	2	Plot:	B
Vegetation Classification or Exclusion Clause			
Class D Scrub			
Description/ Justification for Classification			
<p>As above</p>			



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Photo ID:	2	Plot:	C
Vegetation Classification or Exclusion Clause			
Class D Scrub			
Description/ Justification for Classification			
As above			

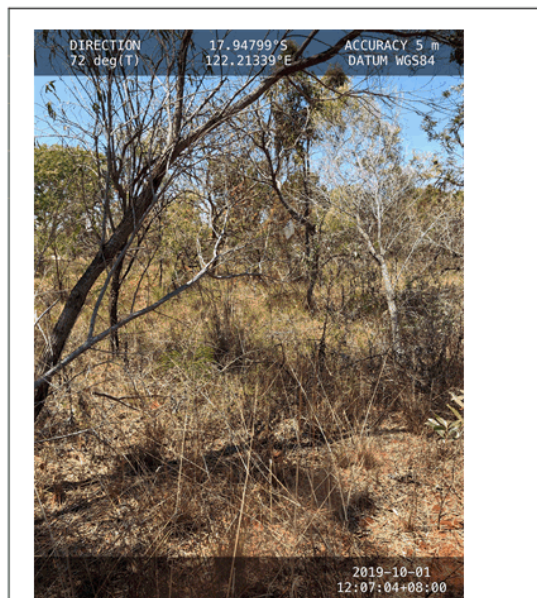


Photo ID:	2	Plot:	D
Vegetation Classification or Exclusion Clause			
Class D Scrub			
Description/ Justification for Classification			
As above			



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Photo ID:	3	Plot:	A
Vegetation Classification or Exclusion Clause			
Excluded as Cleared			
Description/ Justification for Classification			
Excluded as non-vegetated area used as Airport runway under 2.2.3.2 (e)			

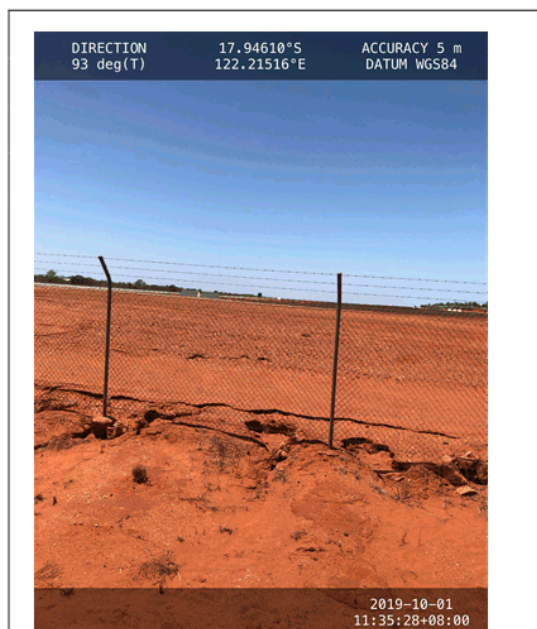
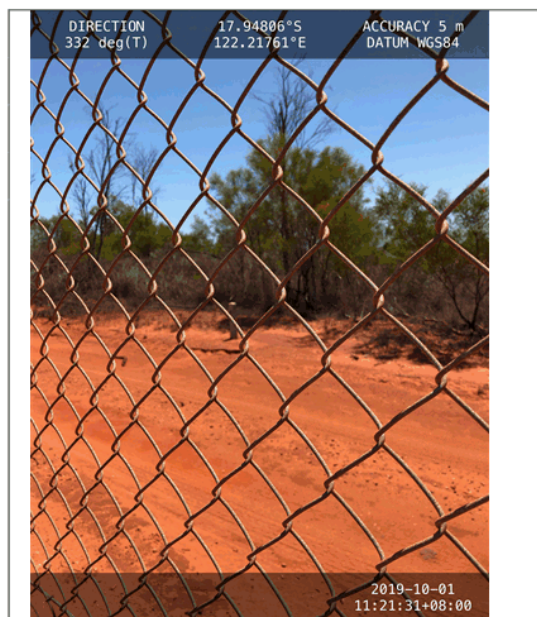


Photo ID:	4	Plot:	A
Vegetation Classification or Exclusion Clause			
Class D Scrub			
Description/ Justification for Classification			
Scrub characterised with a continuous horizontal and vertical vegetation structure greater than two metres in height.			



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Photo ID:	4	Plot:	B
Vegetation Classification or Exclusion Clause			
Class D Scrub			
Description/ Justification for Classification			
As above			

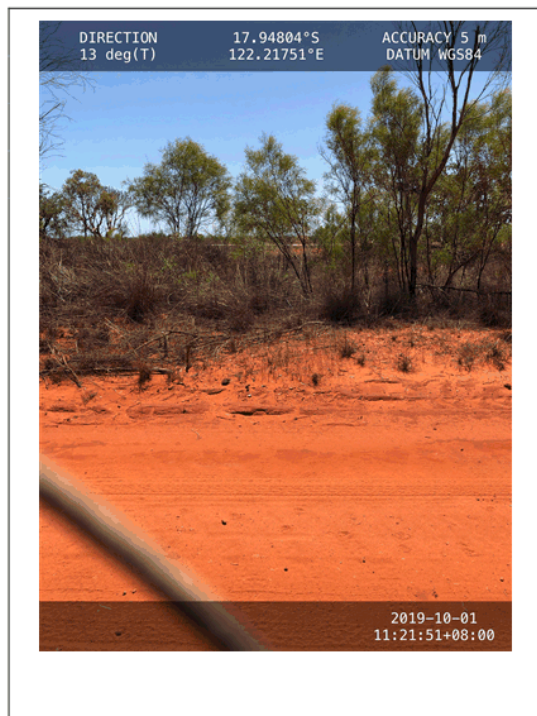
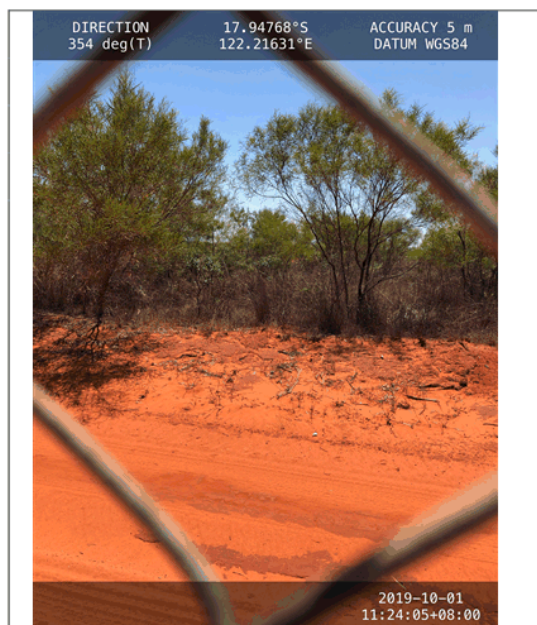


Photo ID:	4	Plot:	C
Vegetation Classification or Exclusion Clause			
Class D Scrub			
Description/ Justification for Classification			
As above			



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Photo ID:	5	Plot:	A
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
<p>Low closed savannah forest with trees to 10 metres and 80% coverage over dense scrub understorey characterised by a continuous horizontal and vertical vegetation structure greater than two metres in height (refer Table 2.3 of AS3959-2018).</p>			



Photo ID:	5	Plot:	B
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
<p>As above</p>			



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Photo ID:	5	Plot:	C
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description/ Justification for Classification			
As above			



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3.3 BUSHFIRE ASSESSMENT RESULT

Vegetation of the service commercial on part of Lot 3082 was classified as either Savannah Forest or Scrub in accordance with clause 2.2.3 of AS 3959-2018. Pindan country scrub vegetation is characterised with a continuous horizontal and vertical vegetation structure greater than two metres in height with sections of trees greater than 10 metres in height. Each distinguishable vegetation plot with potential to determine the Bushfire Attack Level is identified below in its current vegetated state and highlighted on the BAL Contour Map.

Table 1: Method 1 Determination

Plot	Applied Vegetation Classification	Effective Slope Under the Classified Vegetation (degrees)	Separation Distance to Structure Plan (metres)	BAL Contour
1	Class A Forest (Savannah)	Flat	0	BAL FZ
2	Class D Scrub	Flat	25	BAL 19
3	Managed as Cleared Runway	Flat	40	Excluded
4	Class D Scrub	Flat	5	BAL FZ
5	Class A Forest (Savannah)	Flat	8	BAL FZ

3.3.1 BAL CONTOUR PLAN

The Pre-development BAL Contour Map at Annex 1 represents contours devised for the vegetation in its current state. It shows subject site being part of Lot 3082 with a focus on the known development only for the proposed Stage One large format retail development. To achieve a nominal BAL 29 rating at completion of development of Stage One large format retail will require an additional 12 metre separation between the proposed building and vegetation to be undertaken as part of site preparation and serviceable vehicle access routes. This 12 metre separation is shown on the Bushfire Management Plan at Annex 3.

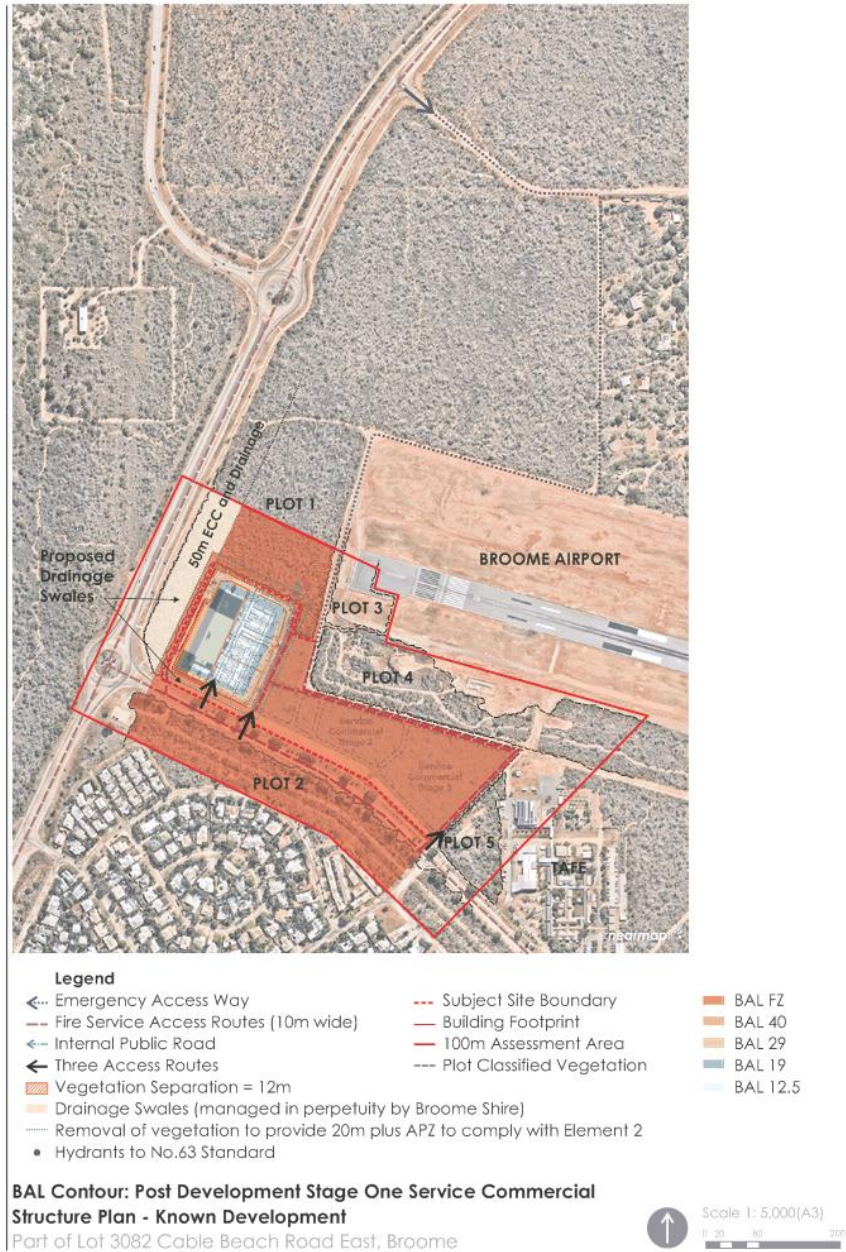
A representation of the Post-development BAL Contour Map at Annex 2 is given on Table 2 that estimates the maximum BAL rating for the known large format service commercial retail development of stage one recognising separation of the steel constructed buildings from classified vegetation.

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Table 2 Highest estimated BAL rating for Stage One large format service commercial retail

Structure Plan Stage 1 Plots	Highest BAL Rating Post Development
1	BAL-29
2	BAL-29
3	BAL-29
4	BAL-29
5	BAL-29

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4. BUSHFIRE PROTECTION CRITERIA AND MANAGEMENT

This section addresses the relevant aspects of the *Guidelines for Planning in Bushfire Prone Areas* (Version 1.3, December 2018) and applies the bushfire protection criteria (Appendix 4): siting and design, vehicle access and water supply and references the Bushfire Guidance BMP Check List (Appendix 5). The following tabular analysis provides recommended approaches to bushfire management. This tabular analyses and the approach to bushfire management demonstrates that bushfire protection criteria can be achieved through various management measures to achieve a BAL Rating.

Bushfire protection criteria	Method of Compliance	Proposed bushfire management actions
	Acceptable solutions	
Element 1: Location	A1.1 Development location The strategic planning proposal is located in an area that is or will, on completion, be subject to either a moderate or low bushfire hazard level, or BAL-29 or below.	Land is suitable for intensification because it is demonstrated a bushfire rating of BAL 29 or less can be achieved for the service commercial structure plan area, comprising industrial standard steel construction, for part of Lot 3082. As shown in the Bushfire Management Plan.

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Element 2: Siting and design	<p>A2.1 Asset Protection Zone</p> <p>Every habitable building is surrounded by, and every proposed lot can achieve, an APZ depicted on submitted plans, which meets the following requirements:</p> <ul style="list-style-type: none"> •Width: Measured from any external wall or supporting post or column of the proposed building, and of sufficient size to ensure the potential radiant heat impact of a bushfire does not exceed 29kW/m² (BAL-29) in all circumstances. •Location: the APZ should be contained solely within the boundaries of the lot on which the building is situated, except in instances where the neighbouring lot or lots will be managed in a low-fuel state on an ongoing basis, in perpetuity. •Management: the APZ is managed in accordance with the requirements of 'Standards for Asset Protection Zones'. 	<p>An Asset Protection Zone is provided:</p> <ul style="list-style-type: none"> • along the road reserves as created by unvegetated drainage swales, • by access and parking to Stage One, • by separating vegetation with a 10 metre wide serviceable access route around the entire boundary of part of Lot 3082, • Removal of vegetation to provide an additional 12 metre separation (total greater than 20 metre separation) from classified vegetation and the stage one building to achieve an APZ.
Element 3: Vehicular access To accord with Table 6 of the Guidelines below	<p>A3.1 Two access routes</p> <p>Two different vehicular access routes are provided, both of which connect to the public road network, provide safe access and egress to two different destinations and are available to all residents/the public at all times and under all weather conditions.</p>	<p>Three constructed public access routes are available from Cable Beach Road East and Gubinge Road/ Djagwan Road.</p>
	<p>A3.2 Public road</p> <p>A public road is to meet the requirements in Table 6, Column 1 (Figure 1).</p>	<p>Two public roads with frontage to Lot 3082 comply with public Road specifications and link to an internal public road within part of Lot 3082 and will be constructed to meet the requirements of the Guidelines by the Developer.</p>

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	<p>A3.3 Cul-de-sac (including a dead-end-road) Where no alternative exists (i.e. the lot layout already exists, demonstration required):</p> <ul style="list-style-type: none"> •Requirements in Table 6, Column 2 (Figure 1); •Maximum length: 200 m (if public emergency access is provided between cul-de-sac heads maximum length can be increased to 600 m provided no more than eight lots are serviced and the emergency access way is no more than 600 m); and •Turn-around area requirements, including a minimum 17.5 metre diameter head. 	Not Applicable
	A3.4 Battle-axe	None applied
	A3.5 Private driveway longer than 50 m.	None applied
	<p>A3.6 Emergency access way Where no alternative exists (demonstration required), an emergency access way is to be provided as an alternative link to a public road during emergencies:</p> <ul style="list-style-type: none"> •Requirements in Table 6, Column 4 (Figure 1); •No further than 600 m from a public road; •Provided as right of way or public access easement in gross to ensure accessibility to the public and fire services during an emergency; and •Must be signposted. 	Proposed Emergency Access Way is provided from an existing Djagwan Road from Gubinge Road and another from Cable Beach Road East.
	A3.7 Fire service access routes (perimeter roads)	Fire Service Access routes are to occur within and around whole of the boundary of the service commercial area part of Lot 3082 to achieve standards of Table 6 of the Guidelines. The FSA along the northern boundary of part Lot 3082 is to be 10 metres in width.

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	A3.8 Firebreak width Lots greater than 0.5 ha must have an internal perimeter firebreak of a minimum width of 3 m or to the level as prescribed in the local firebreak notice issued by the local government.	An internal 4 metres fire break to perimeter of Lot 3082.
Element 4: Water	A4.1 Reticulated areas The subdivision, development or land use is provided with a reticulated water supply in accordance with the specifications of the relevant water supply authority and Department of Fire and Emergency Services.	As per standard water reticulation requirements The Site will be reticulated. Reticulated water will be supplied in accordance with the Water Corporation's No. 63 Water Reticulation Standard. Fire hydrants supplied to roads within Stage One subdivision to Water Corporation requirements.
	A4.2 Non-reticulated areas	None applied
	A4.3 Individual lots within non-reticulated areas (Only for use if creating 1 additional lot and cannot be applied cumulatively)	Note applicable.

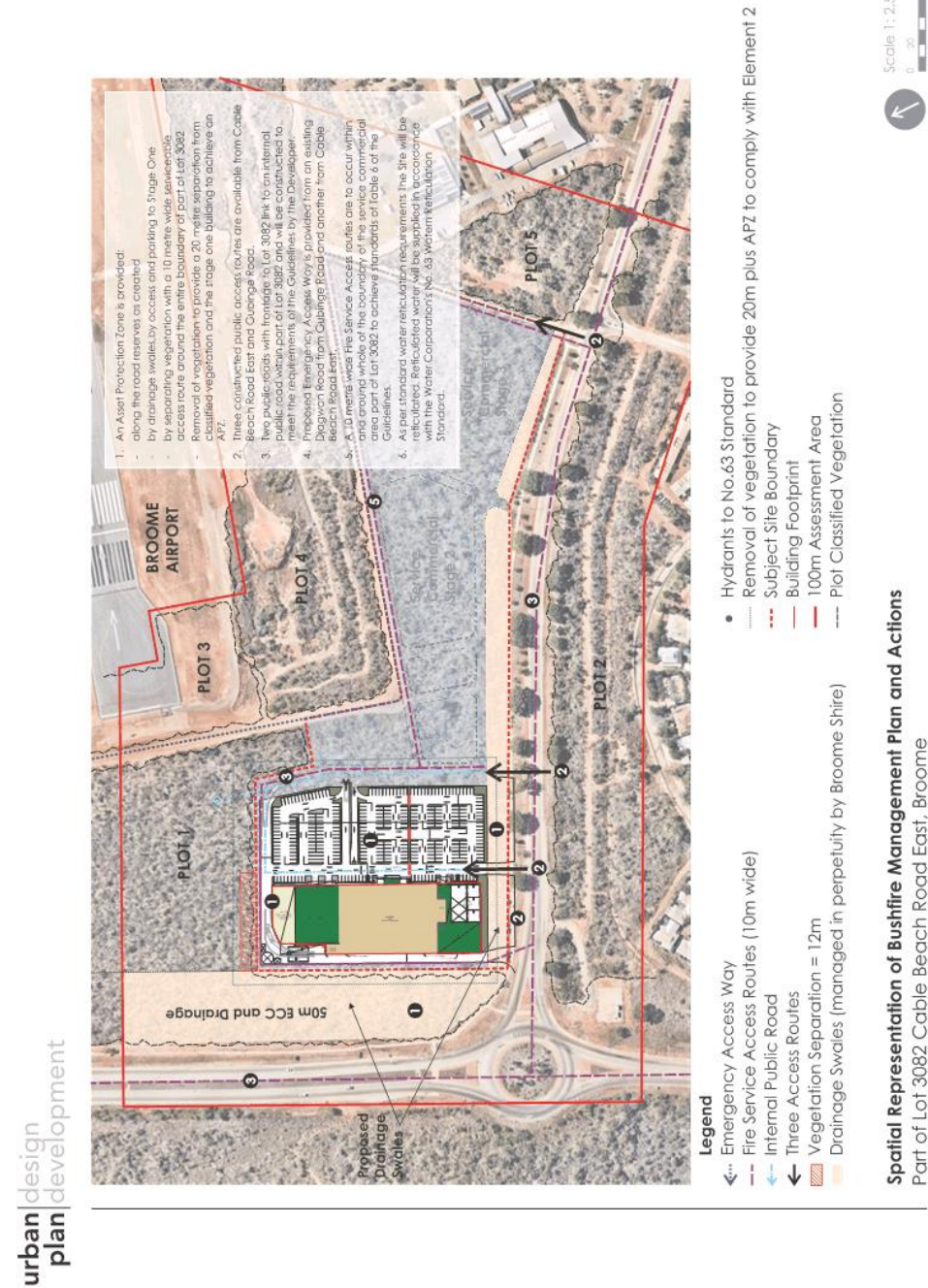
TECHNICAL REQUIREMENTS	1 Public road	2 Cul-de-sac	3 Private driveway	4 Emergency access way	5 Fire service access routes
Minimum trafficable surface (m)	6*	6	4	6*	6*
Horizontal clearance (m)	6	6	6	6	6
Vertical clearance (m)	4.5	N/A	4.5	4.5	4.5
Maximum grade <50 metres	1 in 10	1 in 10	1 in 10	1 in 10	1 in 10
Minimum weight capacity (t)	15	15	15	15	15
Maximum crossfall	1 in 33	1 in 33	1 in 33	1 in 33	1 in 33
Curves minimum inner radius (m)	8.5	8.5	8.5	8.5	8.5
*Refer to E3.2 Public roads: Trafficable surface					

Figure 1: Vehicular access requirements (Guidelines for Planning in Bushfire Prone Areas Table 6)

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Figure 2: Spatial Representation of Bushfire Management Plan and Actions - Stage One



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Construct a 10 metre wide compacted aggregate serviceable access way around the entire periphery of the structure plan area as defined by the boundary of part of Lot 3082 in accordance with Table 6 of the Guidelines for Planning in Bushfire Prone Areas.

Implementation Responsibilities

The responsibility of implementation of this Bushfire Management Plan essentially lies with Nyamba Buru Yawuru in unison with the stage one proponent

No.	Action	Implementation	Timing	On-going Maintenance	Timing	Check Box
1	Establish the Asset Protection Zone (APZ) to the standard of 2.2.3.2 (f) by the removal of a 20 metre wide strip of vegetation surrounding the Stage One building of part of Lot 3082.	NBY Stage One Proponent/ Wesfarmers	Prior to Building Clearance	NBY	In-perpetuity	
2	Construct vehicular access routes within the Stage One and to boundary of Structure Plan area (part of Lot 3082) to the required surface condition and clearances in the BMP as per Table 6 of the Guidelines.	NBY	Prior to Building Clearance	NBY	In-perpetuity	
3	Removal of vegetation to provide a 20 metre separation from classified vegetation and the stage one building to achieve an APZ as per Element 2 of the guidelines.	NBY Stage One Proponent/ Wesfarmers	Prior to Building Clearance	NBY	In-perpetuity	
4	Removal of vegetation from the on-site constructed open unlined drainage swales and the Gubinge Road ECC Drain	NBY Stage One Proponent/ Wesfarmers	Prior to Building Clearance	NBY	In-perpetuity	
5	Removal of a 12 metre wide strip of vegetation from the Gubinge Road ECC Drain to the standard of 2.2.3.2 (f)	NBY Stage One Proponent/ Wesfarmers	Prior to Building Clearance	Shire of Broome	In-perpetuity	
6	As per standard water reticulation requirements The Site will be reticulated. Reticulated water will be supplied in accordance with	Stage One Proponent/	Prior to Building Clearance	NBY	Before Hand-over	

4.1 PERFORMANCE BASED SOLUTIONS

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The Site assessment was conducted in accordance with AS 3959-2018 simplified procedure (Method 1). The Proposal meets all the compliance requirements for the four Bushfire Protection Criteria Elements. There are no performance-based solutions proposed.

4.2 SUMMARY OF THE ASSESSMENT OUTCOMES

This plan provides acceptable solutions and responses to the performance criteria outlined in the *Guidelines for Planning in Bushfire Prone Areas* (WAPC, Dec 2017).

The layout of the structure plan for part of Lot 3082 is such that no structure will be exposed to a radiant heat flux in excess of 29kW/m² (BAL-29) provided the management as outlined in this Plan is adopted; as individual specifications for the proposed steel constructed service commercial units is known, reassessment of the bushfire ratings may be required.

4.3 CERTIFICATION BY BUSHFIRE CONSULTANT

The signatory declares that all elements of the Bushfire Management Plan meets the requirements of State Planning Policy 3.7.

Signature: _____ Date: _____

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ANNEX 1

Pre-Development BAL Contour Map

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Legend
 --- Subject Site
 --- Stage One Potential Footprint
 --- 100m Assessment Area
 --- Plot Classified Vegetation
 Photo of plot with transect of effective slope beneath vegetation plot

BAL FZ
 BAL 40
 BAL 29
 BAL 19
 BAL 12.5

Vegetation Classification
 Plot 1 A Forest
 Plot 2 D Scrub
 Plot 3 Excluded Scrub
 Plot 4 D Scrub
 Plot 5 A Forest

**BAL Contour Plan: Pre Development Service Commercial
 Structure Plan - Known Development**
 Part of Lot 3082 Cable Beach Road East, Broome

Scale 1: 5,000 (A3)
 0 20 40 200

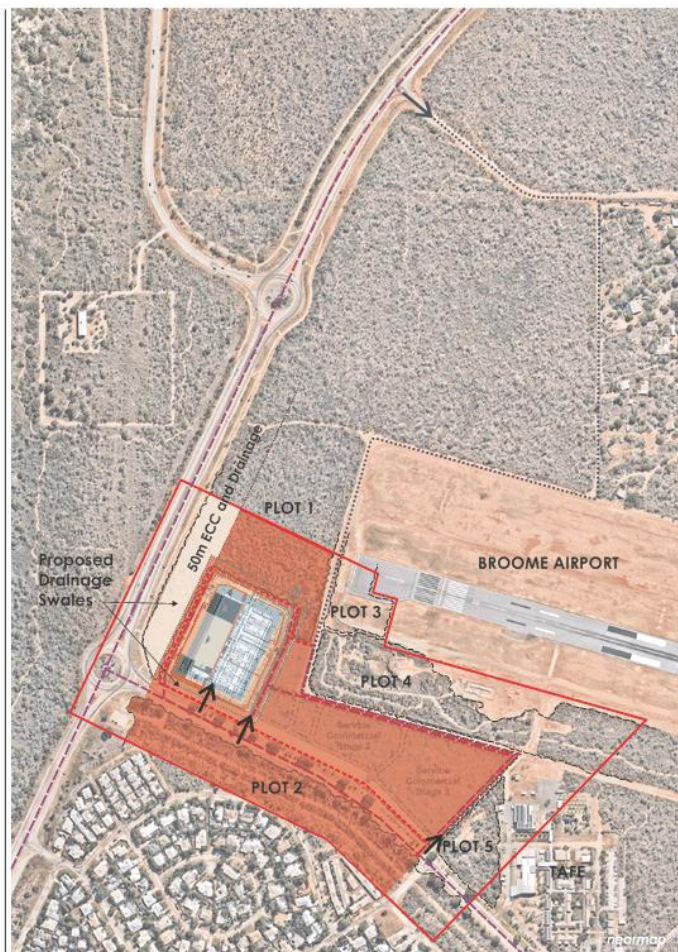
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ANNEX 2

Post-Development BAL Contour Map

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Legend

- | | | |
|--|--------------------------------|----------|
| ← Emergency Access Way | --- Subject Site Boundary | BAL FZ |
| --- Fire Service Access Routes (10m wide) | --- Building Footprint | BAL 40 |
| ← Internal Public Road | --- 100m Assessment Area | BAL 29 |
| ← Three Access Routes | --- Plot Classified Vegetation | BAL 19 |
| Vegetation Separation = 12m | | BAL 12.5 |
| Drainage Swales (managed in perpetuity by Broome Shire) | | |
| Removal of vegetation to provide 20m plus APZ to comply with Element 2 | | |
| Hydrants to No.63 Standard | | |

**BAL Contour: Post Development Stage One Service Commercial
Structure Plan - Known Development**

Part of Lot 3082 Cable Beach Road East, Broome



Scale 1: 5,000 (A3)



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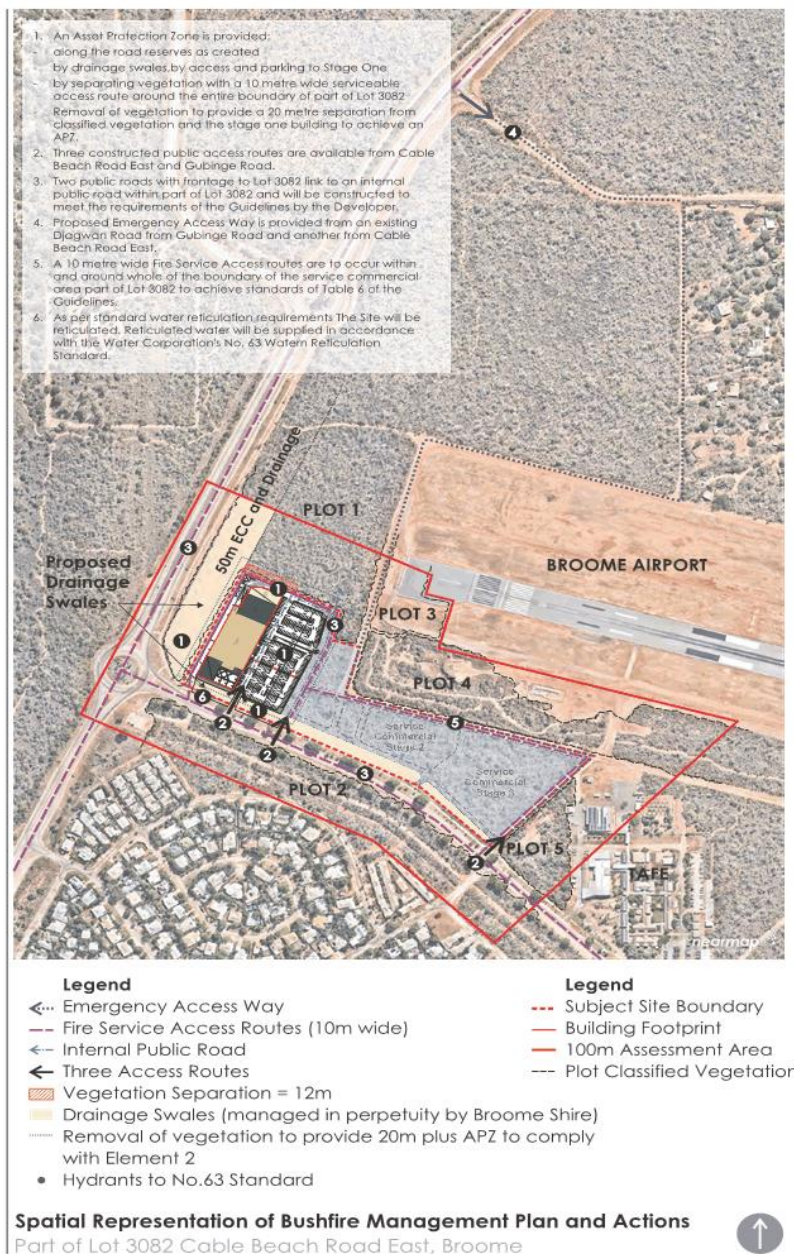
ANNEX 3

Bushfire Management and Actions Plan

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ANNEX 4

GHD Level 2 Flora and Fauna Assessment

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**LOCAL WATER MANAGEMENT
STRATEGY REPORT**

**LOT 3082
CABLE BEACH ROAD,
BROOME**

Porter



REPORT PREPARED FOR
NYAMBA BURU YAWURU LTD

Prepared by	Porter Consulting Engineers
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Date	11 December 2019
Our reference	R52.19
Job number:	19-11-148
Checked	BH

HISTORY AND STATUS OF THE DOCUMENT

Revision	Date issued	Author	Issued to	Revision type
Rev A	6 Dec 2019	M. Cook	Nyamba Buru Yawuru Ltd c/o Urbanplan	Preliminary draft.
Rev B	10 Dec 2019	M. Cook	Nyamba Buru Yawuru Ltd c/o Urbanplan	1 st submission

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ATTACHMENT 1 – Structure Plan Map (Map No.01)

ATTACHMENT 2 – Survey

ATTACHMENT 3 – Geotechnical Study

ATTACHMENT 4 – Site Plan, Catchment and Post Development Drawings

1.0 EXECUTIVE SUMMARY

Porter Consulting Engineers (PCE) was engaged by Nyamba Buru Yawuru Ltd to prepare a Local Water Management Strategy (LWMS) to support a Structure Plan for a large format service commercial zone to part of lot 3082 Cable Beach Road East, which is located immediately to the west of the Broome International Airport.

The outcomes of the LWMS are noted below:

- Water conservation:
 - Water efficient fixtures.
 - Minimise landscaping and irrigation areas.
 - Waterwise landscaping techniques.
 - Landscape planting of varieties endemic to Broome.
 - Consider use of rainwater tanks for a non-potable water supply.
- Stormwater quantity:
 - Maintain discharge flow rates to be consistent pre-development rates.
 - Maintain flow paths and direct the stormwater to linear open swales.
 - Pits and pipes within road reserve designed to the 10% (1:10 year) AEP event directing flows to open swales.
 - Linear open swales for conveyance of major stormwater flows.
 - The 10% AEP contained within the linear open swales.
 - The 1% AEP conveyed within linear swales and road reserves.
 - 400mm freeboard to finished floor levels (FFL).
 - A 175mm maximum water depth within the road reserve for the 1% AEP.
- Stormwater quality:
 - First flush (15mm) runoff from constructed impervious surfaces retained and infiltrated within lot swales.
 - Promote infiltration of stormwater to lot swales and linear open drains as high as possible in the catchment to activate the water quality treatment train.
 - Erosion and sediment control by minimising the longitudinal grade of the swales and reducing velocity.
- Groundwater levels and quality:
 - Capture and treat stormwater to allow for infiltration of drainage to lot swales and linear open drains as early as possible.
 - Groundwater recharge via infiltration.

1.1 Department of Water Checklist

The following checklist summarises this Local Water Management Strategy (LWMS) content for quick referencing.

Local water management strategy item	Deliverable	Reference	Notes
Executive Summary			
Summary of the development design strategy, outlining how the design objectives are proposed to be met	Checklist	1.1	
Introduction			
Total water-cycle management – principles and objectives Planning background Previous studies		2.1, 2.2, 2.3	
Proposed Development			
Structure plan, zoning and land use Key landscape features Previous land use	Structure Plan	Attachment 1 2.0, 2.1	
Landscape – proposed public open space areas, public open space credits, water source, bore(s), lake details, irrigation areas (if applicable)		4.5	
Design Criteria			
Agreed design objectives and source of objectives		2.2, 4.0, 5.5	
Pre-development Environment			
Existing information and more detailed assessments (monitoring). How do the site characteristics affect the design?		5.2.1, 5	
Site conditions – existing topography/contours, aerial photo underlay, major physical features	Survey	Attachment 2 3.0	
Geotechnical – topography, soils including acid sulfate soils and infiltration capacity, test pit locations	Geotechnical Plan	Attachment 3 3.3	
Environmental – areas of significant flora and fauna, wetlands and buffers, waterways and buffers, contaminated sites	Flora & Fauna study	3.4.1, 3.4.2, 3.4.3	
Surface water – topography, 100- year floodways and flood fringe areas, water quality of flows entering and leaving (if applicable)	Pre-development area	Attachment 4 3.5	
Groundwater – topography, pre-development groundwater levels and water quality, test bore locations		3.6	
Water Sustainability Initiatives			

Our Ref: R52.19 – Local Water Management Strategy Report, Lot 3082 Cable Beach Road, Broome

2

Local water management strategy item	Deliverable	Reference	Notes
Water efficiency measures – private and public open spaces including method of enforcement		4.4, 4.5	
Water supply (fit-for-purpose) strategy, agreed actions and implementation		4.1, 4.2	
Wastewater management		4.3	
Stormwater Management Strategy			
Flood protection – peak flow rates, volumes and top water levels at control points, 100-year flowpaths and 100-year detention storage areas	100-year-event plan	Attachment 4 5.1.3, 5.2.3, 5.2.4	
Manage serviceability – storage and retention required for the critical 10- year ARI storm events Minor roads should be passable in the 10-year ARI event	10-year-event plan	Attachment 4 5.1.2, 5.2.3, 5.2.4	
Protect ecology – detention areas for the first flush (15mm), areas for water quality treatment and types of agreed structural and non-structural best management practices and treatment trains (including indicative locations) Protection of waterways, wetlands (and their buffers), remnant vegetation and ecological linkages	Typical cross sections	Attachment 4 5.1.1, 5.2.3	
Groundwater Management Strategy			
Post-development groundwater levels, existing and likely final surface levels, outlet controls, and subsoil drain areas/exclusion zones		6.1	
Actions to address acid sulfate soils or contamination		3.3.1	
The Next Stage – Subdivision and Urban Water Management Plans			
Content and coverage of future urban water management plans to be completed at subdivision. Include areas where further investigations are required before detailed design.		7.0	
Monitoring			
Recommended future monitoring plan including timing, frequency, locations and parameters, together with arrangements for ongoing actions		7.1	
Implementation			
Development commitments		7.1	
Roles, responsibilities, funding for implementation		7.1	
Review		7.1	

2.0 INTRODUCTION

The lot 3082 (102) Cable Beach Road East Service Commercial Structure Plan is located in the western portion of Broome, and is bound by Cable Beach Road to the south, Gubinge Road to the west, Djiagween Road to the north, Djiagween Community, Broome International Airport and Broome TAFE to the east, with a total area of 33.04ha, as shown in **Figure 1**.

The proponent, the Nyamba Buru Yawuru Ltd, is seeking to redevelop part of lot 3082 to create a service commercial zone, consisting of three stages as shown on the structure plan map in **Attachment 1**.



Figure 1: Lot 3082

2.1 Planning Context

The Shire of Broome Local Planning Scheme No.6 (LPS6) classifies the site as a Development Zone, requiring the development to be guided by a structure plan. Urbanplan has prepared a Structure Plan¹ on behalf of Nyamba Buru Yawuru Ltd with the structure plan proposing to facilitate large format retail warehousing, hardware, showrooms, fast food outlets, carwash, and tyre service centre across three stages.

The Structure Plans summarises the stages:

- Stage 1 comprising of a large format retail warehouse, with lease options currently under negotiations (1.45ha).
- Stage 2 consists of fast food outlets, carwash and tyre service centre (0.886ha) and a large format showroom warehouse site (1.379 hectares) and;
- Stage 3 consists of a large format showroom warehouse site (1.686 hectares).

¹ Urbanplan, Lot 3082 Cable Beach Road East Service Commercial Structure Plan to facilitate Stage 1 Homemaker Centre Development (October 2019)

2.2 LWMS Objectives

This LWMS has been prepared to support the Structure Plan to facilitate a proposed service commercial zone by outlining the water management principles, design criteria and details on how the objectives can be achieved. The major objectives being:

- Provide a broad level stormwater management outline to support the development.
- Incorporate appropriate best management practices (BMPs) into the drainage system that address the environmental and stormwater management issues identified.
- Minimise development construction costs.
- Minimise ongoing operation and maintenance cost for the lot owners and Shire of Broome.
- Gain support from the Department of Water and Shire of Broome for the proposed method to manage stormwater within the site.

2.3 Previous Studies and Relevant Guidelines

The following documents have been used to inform the water management principles and design criteria outlined in this LWMS:

- Better Urban Water Management²
- Decision process for stormwater management in Western Australia³.
- Broome North Structure Plan Stage 2 Local Water Management Strategy⁴.
- Lot 3082 Gubinge Road Broome, opportunity and constraints report⁵.
- Flora and Fauna Assessment⁶.
- Geotechnical study⁷.
- IPWEA-WA, Subdivisional Guidelines⁸.

3.0 PRE-DEVELOPMENT ENVIRONMENT

3.1 Climate

Broome has a tropical climate with two distinct seasons; the 'wet' and the 'dry' season. The wet season usually occurs from December to March and the dry season from April to November. The nearest weather station to the site is the Broome Airport station. The mean annual minimum temperature range varies between 13.7°C in July and 26.5°C in December, and mean annual maximum temperature range varies between 29.0°C in July and 34.3°C in April⁹.

Mean annual rainfall in Broome is 628.1 mm with 35.2 mean rain days with the majority of the rainfall received during the 'wet season' months from December to March.

² Western Australian Planning Commission, *Better Urban Water Management* (October 2008)

³ Department of Water and Environmental Regulation 2017, *Decision process for stormwater management in Western Australia*, Department of Water and Environmental Regulations, Perth.

⁴ GHD, *Broome North Structure Plan Stage 2 Local Water Management Strategy* (December 2016)

⁵ Pritchard Francis, *Lot 3082 Gubinge Road Broome, opportunity and constraints report* (Revision 2, 29 April 2016)

⁶ GHD, *Cable Beach Road East, Flora and Fauna Assessment* (July 2016)

⁷ Galt Geotechnics, *Report on Geotechnical study proposed subdivision lot 3082 Gubinge Road, Broome* (11 February 2011)

⁸ Institute of Public Works Engineering Australasia – Western Australia, *Local Government Guidelines for Subdivisional Development* (November 2017)

⁹ Bureau of Meteorology, *Climate statistics for Australian Locations, Broome Airport (site 003003)*, viewed 3 December 2019, <
http://www.bom.gov.au/climate/averages/tables/cw_003003.shtml>

Our Ref: R52.19 – Local Water Management Strategy Report, Lot 3082 Cable Beach Road, Broome

3.2 Landform

Based on the Flora and Fauna study, the site is covered with vegetation typical of Pindan Scrub for the area.

The topography of the site falls with a nominal 1% grade from 16m AHD by the eastern boundary to 11m AHD by Gubinge Road to the west, grading towards the existing culvert under Gubinge Road as shown by the survey plan of the site within **Attachment 2**. The existing culvert's upstream invert level is 10.03m AHD.

3.3 Soils and Geology

The geotechnical report notes that the area is underlain by silty sands locally known as "Pindan Sand" and is described as homogenous red, fine grained, sub-rounded quartz, variable silt content.

The site was given a Class "P" (in accordance with AS2870-1996) with soil profile characteristics of a loose nature within the upper two metres and the collapsible nature of the soil. For development to occur in the future, the report recommended compaction to achieve a Class "S" classification.

There was no groundwater encountered in the test pits to a depth of 3.3m. On this basis, perched groundwater is unlikely to occur.

Numerous permeability testing was undertaken at three test locations, with values ranging from 1.2m to 4.8m /day. For the purpose of calculations as part of this LWMS, a permeability rate of 1.2m / day has been assumed.

3.3.1 Acid Sulphate Soils

The geotechnical report noted that it would appear that the site does not have any of the indicators of Potential Acid Sulphate Soils (PASS) or Actual Acid Sulphate Soils (AASS).

3.3.2 Contaminated Sites

A search of the Contaminated Sites Database¹⁰ did not identify any known contamination on the site.

3.4 Environmental

The following is taken from the Structure Plan based on the Flora and Fauna assessment undertaken by GHD in 2016.

3.4.1 Environmentally Sensitive Areas

There is one Environmentally Sensitive Area (ESA) that intersections the survey area. However, this was not considered representative of any Commonwealth or State listed Threatened or Priority Ecological Communities, other significant vegetation as defined by the EPA (2004a) nor considered to be growing in association with watercourses and wetlands. Accordingly, no

¹⁰ Department of Water and Environmental Regulation, *Contaminated Sites Database*, viewed 3 December 2019, <
<https://dow.maps.arcgis.com/apps/webappviewer/index.html?id=c2ecb74291ae4da2ac32c441819c6d47>>

Department of Biodiversity, Conservation and Attractions conservation reserves or estate intersects the survey area.

The ESA is likely aligned with the Roebuck Bay mudflats Threatened Ecological Community and is common to the entirety of Broome and the surrounding area.

3.4.2 Flora

No flora taxa listed under the Environment Protection and Biodiversity Conservation Act 1999 or Wildlife Conservation Act 190 were recorded within the survey area. However, the Department of Biodiversity, Conservation and Attractions priority listed flora taxa, *Polymeria* sp. Broome (K.F. Kenneally 9759) (Priority 1), *Aphyllodium parvifolium* (Priority 1) and *Phyllanthus eremicus* (Priority 3) were recorded.

3.4.3 Fauna

Eight fauna species of conservation significance were recorded or are likely to occur in the survey area: north Brushtail Possum (*Trichosurus vulpecula arnhemensis*), Rainbow Bee-eater (*Merops ornatus*), Peregrine Falcon (*Falco peregrinus*), Osprey (*Pandion haliaetus*), Little North-western Mastiff bat (*Ozimops cobourgianus*), Grey Falcon (*Falco hypoleucos*), Dampierlands Slider (*Lerista separanda*) and Dampierlands Burrowing Snake (*Simoselaps minimus*).

Of the fauna species listed above the Peregrine Falcon, Osprey, Little North-Western Mastiff Batt and Grey Falcon are likely to utilise the survey area opportunistically. The survey area is unlikely to provide breeding habitat for any of these species, therefore the habitat within the survey is not considered important habitat for these species.

The remaining species; the Rainbow Bee-eater, Northern Brushtail Possum, Dampierlands Slider and Dampierlands Burrowing Snake may persist in the survey area and utilise the habitat in the Broome peninsula for foraging and/or breeding.

3.5 Surface Water

The site is identified to be within the Cape Leveque Coast drainage basin and is not within a proclaimed surface water management area¹¹.

Surface drainage is typically in the form of surface sheet flow over much of the Dampier Peninsula, with no wetlands or watercourses within the site area. The surface water to the site generally flows towards existing culverts by Gubinge Road.

Due to the sheet flow nature of the drainage, there is limited opportunity to obtain baseline surface water sampling from the site. However, it is expected that surface water quality will be similar to samples analysed as part of the Broome North Structure Plan Stage 2 Local Water Management Strategy (GHD, 2016) some 3km north-east of the site, as noted in Table 1.

Table 1: Surface Water Quality from the Broome North Structure Plan

Parameter	ANZECC Guideline – Tropical lowland river (ANZECC 2000)	Median Value	Observed Range	Count
pH (Lab)	6 - 8	6.93	3.28 - 7.23	5

¹¹ Department of Water and Environmental Regulations, *Proclaimed Area Maps (Surface Water Proclamation Areas 2009)*, viewed 4 December 2019, < <http://www.water.wa.gov.au/maps-and-data/maps/proclaimed-area-maps> >

Parameter	ANZECC Guideline – Tropical lowland river (ANZECC 2000)	Median Value	Observed Range	Count
TSS (mg/L)		24	20 – 451	5
Total nitrogen (mg/L)	0.3	0.7	0.4 – 9.9	5
Ammonia-N (mg/L)	0.01	0.06	0.02 – 0.1	5
Nitrite+Nitrate-N (mg/L)	0.01	0.03	0.02 – 9.44	5
Dissolved organic N (mg/L)		0.2	0.2	2
Total phosphorus (mg/L)	0.01	0.105	<0.05 – 0.13	5
Filterable reactive P (mg/L)	0.004	0.015	<0.01 – 0.02	5
Arsenic (mg/L)	0.013	0.0015	<0.001 – 0.003	5
Cadmium (mg/L)	0.0002	0.0001	<0.0001 – 0.0001	5
Chromium (mg/L)	0.001	0.004	0.002 – 0.013	5
Copper (mg/L)	0.0014	0.002	0.002 – 0.013	5
Nickel (mg/L)	0.011	0.005	0.002 – 0.008	5
Lead (mg/L)	0.0034	0.0015	<0.001 – 0.004	5
Zinc (mg/L)	0.008	0.012	0.007 – 0.153	5
Mercury (mg/L)	0.00006	<0.0001	<0.0001	5

The Department of Water's Geographic Data Atlas indicates that there are no public drinking water sources within the vicinity of the site, with the nearest public drinking water source being approximately 8km north-east of the site.

3.6 Groundwater

The study area falls within the Cable Beach groundwater sub area. The most utilised aquifer is the Broome sandstone which is unconfined and is separated from underlying (confined) aquifers, Alexander formation and the Wallal sandstone, by an aquiclude, the Jarlemai siltstone (GHD, 2016).

Groundwater in the Broome area moves westwards towards the ocean and south towards Roebuck Bay under gravity¹². The Dampier Peninsula Groundwater resource review¹³, noted groundwater levels in the Broome area of less than 3m AHD. The geotechnical study to lot 3082 reported that groundwater was at a greater depth of 3.3m below the surface during test pit investigations.

A search of the Department of Water and Environmental Regulation (DWER) WIN database¹⁴ identified a bore approximately 370m south-west of the site with a groundwater level record of

¹² Department of Water, *Broome Water Reserve, Drinking water source protection plan, Broome Town water supply*, December 2012.

¹³ Department of Water, *Groundwater resource review Dampier Peninsula*, March 2012

¹⁴ Department of Water and Environmental Regulation, *Water Information Reporting*, viewed 9 December 2019, <<http://wir.water.wa.gov.au/Pages/Water-Information-Reporting.aspx>>

1.64m AHD from 11 November 1989 (WIN bore 80119564). This bore is located at the base of the coastal dunes, which is a natural recharge area for the Broome peninsula. There were other WIN bores in the vicinity; however, no groundwater level data was available. It is expected that the clearance to groundwater from the ground surface is approximately 9.8m.

4.0 WATER SUSTAINABILITY INITIATIVES

4.1 Potable Water

The existing town of Broome is supplied by groundwater from the local Water Corporation production bore field in Reserve 25716 located to the north-east of the Broome Township (GHD, 2016).

The service commercial development to part of lot 3082 Cable Beach Road will utilise scheme water that is reticulated throughout the development, connecting to the existing Water Corporation 200mm water main in Cable Beach Road East.

It is expected that the development will utilise water efficient fixtures and waterwise landscaping techniques to reduce water use within the development.

4.2 Rainwater

Due to the seasonal nature of rainfall within Broome, rainwater is not a reliable year round water source. Individual lot owners may wish to install rainwater tanks for private use, however, the use of rainwater tanks for potable water has not been considered further within this LWMS.

However, the use of rainwater tanks could be considered by lot owners for non-potable use. The current trends in large format retail warehousing are moving towards installation of large rainwater tanks; this could occur within this service commercial zone.

4.3 Wastewater

Wastewater will be collected via a traditional gravity sewer pipe network throughout the development that will be connected to the existing Water Corporation 225mm sewers in Cable Beach Road East.

4.4 Water Efficient Fixtures

It is expected that the development will utilise water efficient fixtures and waterwise landscaping techniques to reduce water use within the development as a building permit condition.

4.5 Waterwise Gardens

Water use can be reduced by employing waterwise gardening measures and minimising soft landscape areas along with:

- Improve soil with conditioner certified to Australian Standard AS4454 to a minimum depth of 150mm where turf is to be planted and a minimum depth of 300mm for garden beds.
- Use of Broome endemic plant varieties.
- Design and install an irrigation system according to best water efficiency practices:
 - Emitters disperse coarse droplets and/or be subterranean.
 - Utilise subsoil irrigation where appropriate.

- Minimise turf areas.
- Mulch garden beds to 75mm with a product certified to Australian Standards AS4454.
- Minimise use of fertiliser and utilise slow release fertilisers.

Lot Irrigation and Landscaping

Considering the proposed land use of large format commercial/retail, the lot landscaping is expected to be minimal. Rainwater tanks are expected to be installed as a non-potable water source which could be used as a source of irrigation water, as a condition of a building permit.

Development Irrigation and Landscaping

Existing vegetation to the drainage easement areas will be removed to facilitate the installation of open swales. Furthermore, to achieve the Bushfire Attack Level (BAL) rating of 29 or less, vegetation will generally be removed to provide a 20m separation to buildings. Therefore, for bush fire management requirements the drainage easements will not be replanted with extensive landscaping. At most sparse ground shrubs no greater than 100mm in height will be planted. No irrigation is proposed.

5.0 STORMWATER MANAGEMENT STRATEGY

5.1 Proposed Stormwater Management Strategy

The stormwater management strategy has been developed with consideration to the 'Shire of Broome Structure Plan and Subdivision Local Planning Policy 5.22', documents listed in part 2.3 of this document, along with the site constraints and proposed land use. The overarching stormwater management principles are:

- Retain and treat stormwater runoff from constructed impervious surfaces generated by the first 15mm of rainfall onsite.
- Maintain pre-development flow rates leaving the site at existing discharge locations.
- Maintain flow paths and direct water to proposed open unlined swales.

The stormwater management strategy has three distinct components:

1. Lot drainage
2. Road drainage
3. Development drainage

5.1.1 Lot Drainage

Each stage of development will have lot swales to retain and infiltrate the first 15mm of rainfall from constructed impervious surfaces.

Rainfall events greater than the first 15mm will overflow via a 'bubble in pit' structure and be piped to the road drainage as shown in **Figure 2**. The pipework from the lot swale to the road drainage is to be designed for a 10%(1:10 year event) Annual Exceedance Probability (AEP).

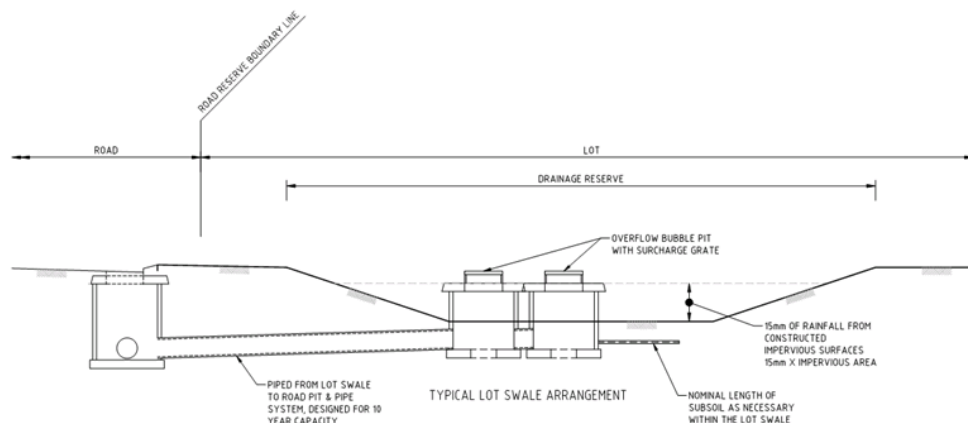


Figure 2: Lot Swale Diagram

To further promote infiltration it is suggested that a nominal length of subsoil pipework be installed beneath the invert of the lot swales and connected to pits.

5.1.2 Road Drainage

Roads throughout the development will be kerbed (typically semi-mountable kerbing) with pits and pipes to convey the 10% AEP (1:10 year) event, consistent with the design interval for industrial/commercial developments noted within the IPWEA guidelines. Flush kerbing shall be used on roads adjacent to the drainage easement where practicable to discharge to the open swale system.

Stormwater conveyed from the road reserve shall discharge into an open unlined swale system located in the drainage easement along the southern boundary of the site. Outlets into the open swale will be as high as possible in the catchment to activate the water quality treatment train as soon as possible.

5.1.3 Development Drainage

The open unlined swale system shall be located in the drainage easement along the southern boundary of the site.

The open swale system shall be designed to contain the 10% AEP (1:10 year) event within the open swale system, and the 1% AEP (1:100yr) within the road reserve, with a maximum water depth within the road reserve of 175mm. Finished Floor Levels (FFL) for all buildings shall have a minimum 400mm above the 1% AEP flood level.

The use of small check dams (weirs) within the open swale system and culverts at road crossing will control the respective catchments post-development flow rates to pre-development rates, promote sedimentation and infiltration.

A summary of the stormwater strategy for the difference stormwater events is noted:

First flush (15mm)

- Lot swales to have a volume capacity to contain the 15mm rainfall applied to the constructed impervious areas.
- Impervious areas within lots to drain into the lot swales.
- Roads will drain to the open unlined swale system in the drainage easement.

10% AEP (1:10 year)

- Lots and roads will drain to the open swale system.
- Small check dams (weirs) and culverts at road crossings will detain flows.

1% AEP (1:100 year)

- Lots and roads will drain to the open swale system.
- Lot levels and FFL set 400mm (LPP 5.22) or greater above 1% AEP flood level.

5.2 Stormwater Design

5.2.1 Catchment Areas

Pre-development Catchment Area

There are three catchment areas immediately upstream of proposed service commercial development area to part of lot 3082, as shown in **Attachment 4**:

- the North Regional TAFE site;
- the south-west portion of the Broome Airport; and
- the remaining northern portion of lot 3082.

The North Regional TAFE site at 68 Cable Beach Road East is immediately west of the proposed service commercial zone. The TAFE site is understood to have an existing drainage basin located in the south-west corner of the site with a capacity for the 1%AEP (1:100 year). Overflow from this basin is directed to Cable Beach Road. Therefore, flows from the TAFE site do not contribute to the proposed service commercial development.



Figure 3: Existing depression at the western end of the airport runway¹⁵ (assumed overland flow direction represented by the blue arrows. Image taken on 18 May 2018)

¹⁵ Nearmap, Nearmap, < <https://www.nearmap.com/us/en> >

The stormwater runoff to the south-west portion of the Broome Airport flows to a nearby depression as evident by flow paths, darkened soils (assumed to be moist) and erosion observable on the aerial imagery shown in **Figure 3**. It would appear and is assumed from the imagery that the depression is able to contain the 1%AEP (1:100 year). Therefore, flows from the Airport are assumed not to contribute to the proposed service commercial development flows for events up to the 1%AEP (1:100 year).

The remaining northern portion of lot 3082 (north of the proposed service commercial development) is approximately 25.0ha, relatively flat with a nominal 1% grade and well vegetated. There are no natural streams or apparent channels based on the feature survey, suggesting overland sheet flowing to Gubinge Road. The formation of Gubinge Road directs runoff to existing culverts under Gubinge Road.

Runoff to the remaining northern portion of lot 3082 drains to the existing culverts by the Cable Beach Road West / Gubinge Road intersection and the Gubinge Road / Cable Beach Road East intersection before influencing flows from the proposed service commercial development. Therefore, flows from the remaining northern portion of lot 3082 do not contribute to the proposed service commercial development flows.

Flows from Cable Beach Road East are contained within a swale between the existing footpath within the northern verge and the road formation, with flows conveyed towards the existing culvert under Gubinge Road near the intersection with Cable Beach Road East, and therefore do not contribute to the proposed service commercial development flows.

The catchment of the service commercial development is approximately 134.3ha, relatively flat with a nominal 1% grade and well vegetated.

Post-development Catchment Area

As the Broome TAFE catchment, the south-west portion of the Broome Airport catchment, and the remaining northern portion of lot 3082 do not appear to be contribution flows up to the 1% AEP (1: 100 year) to the proposed service commercial development, this LWMS will focus on the contributing catchment confined by the proposed service commercial development within part of lot 3082.

However, as part of the Urban Water Management Plan, a more detailed assessment should be made of the Broome TAFE catchment and the south-west portion of the Broome Airport catchment to confirm they are not contributing flows up to the 1%AEP (1:100 year) event. Consideration should be had to provide an overland flow path from the depression within the south-west portion of the airport catchment, to provide a safe flow route should the depression overflow during major storm events. The overland flow path could be in the form of carparking areas within lot 1B as shown in drawing 19-11-148/802 in **Attachment 4**.

The post development catchment areas within the service commercial development are divided into 3 sub-catchments that generally aligned with the staging boundary for the development.

5.2.3 Detention Systems

The detention system for the development utilises a combination of lot swales and a linear open swale system within the drainage easements.

Lot Swales

As previously noted in this document, the lot swales are to be sized to retain the first 15mm of rainfall from the constructed impervious surface from the respective lot. Rainfall events greater than 15mm will overflow the lot swales via a 'bubble in pit' and be piped to the road drainage which conveys to the linear open swale system in the drainage easements along the southern boundary.

Water below the bubble-in pit will infiltrate into the soil.

Lot swale storage requirements are noted in Table 2.

Table 2: Lot Swales First Flush (15mm) volume

Lot Parcel	Lot Size (m ²)	Coefficient of Runoff (commercial/industrial)	First Flush (15mm) Volume to be provided within lot swales (m ³)
1a	21553	0.9	323
1b	3366	0.9	50
1c	1741	0.9	26
2a	2157	0.9	32
2b	1434	0.9	22
2c	8166	0.9	122
3a	11762	0.9	176

Open Swales within the Drainage Easements

The linear arrangement of the open swales high in the catchment will activate the water quality treatment train and promote infiltration and sedimentation as soon as possible. The open swales will be located in the drainage easement along the southern boundary and then to swales within a drainage reserve by Gubinge Road linking continuing to a existing culvert under Gubinge Road.

Consistent with the Shire of Broome's policy to open drains (LPP 5.22), the key elements of the linear open swale include:

- Batter slopes of the swale 1(v): 6 (h)
- The depth of the swale being relatively shallow, with a maximum water depth of 1.2m.
- Small check dams (weirs) to be utilised to minimise the longitudinal grade of the swale (1:700 or flatter), reduce flow velocity to minimise erosion, and promote infiltration high in the catchment.
- Use of culverts at road crossings.
- The 1% AEP (1:100 year) top water level will over top the swales and extend into the adjacent roadways, with a maximum water depth of 175mm above the road pavement.
- Due to the bush fire risk management requirements, the open swales in the easement and reserve areas shall be sparsely planted and maintained with ground cover being no greater than 100mm in height.

The drainage easement width along the southern boundary within Stage 1 and Stage 2 is nominally 16m wide. However, the drainage easement within catchment 3 has a reduced width, ranging from 6m to 12m wide. This reduced width would only allow for a notional shallow swale with 1:6 batters.

For the purpose of this LWMS and the calculations, it has been assumed that a formal swale is not to be located within the drainage easement of Stage 3, and that the flows from Stage 3 are directed to the swale within the easement of Stage 2 by kerb, pits and pipe. However, as part of future detailed designs and the Urban Water Management Plan (UWMP) process, there may be consideration to widen the easement within Stage 3 to accommodate a suitably wide swale or if the easement is not widened in Stage 3, the UWMP may seek to allow for a nominal shallow swale in this easement.

The preliminary storage volumes required for the open linear swales to the respective sub catchments is noted in **Table 3**.

Table 3: Storages for Open Linear Swales

Structure	Total Swale length (m) (base length)	10% AEP (10 year)		1% AEP (100 year)	
		Depth of Water (m)	Volume (m ³)	Depth of Water (m)	Volume (m ³)
Swales within drainage easement in Stage 1	165	1.0m	1101	1.2	1661
Swales within drainage easement in Stage 2 (for runoff for Catchment 2 & 3)	174	0.91	1034	1.14	1608

5.2.4 Pre and Post Development Flows

The following parameters were used for determining the pre and post development flows as noted in **Table 4**.

Table 4: Pre and Post Development Coefficient of Runoff

Land use	Coefficient of Runoff ^a	
	Pre-development	Post-Development
Lots (commercial/industrial)	0.3	0.9
Road reserves	0.3	0.9
Drainage easements / reserves	0.3	0.3

^a values as per the Shire's LPP5.22

The 10 year pre-development discharge rate was utilised for the preliminary sizing of the post development storage requirements of the open unlined swale system for the respective sub-catchments.

The Kinematic Wave method was utilised to determine time of concentrations and the peak predevelopment flow rates for the sub-catchments in accordance with the Shire of Broome's policy design parameters (LPP 5.22).

Note that the Stage 2 and 3 catchments have been combined as no allowance has been made in this LWMS for an open swale located in the easement within Stage 3 due to its narrow width.

Post development flow rates at the culverts for the respective sub-catchments are noted below in **Table 5**.

Table 5: Post Development Flows

Location	Diameter (mm)	10% AEP (10 year)	
		Pre-Development (L/s)	Post-Development (L/s)
Culvert 1 (Stage 1)	600	353	320
Culvert 2 (Stage 2)	600	365	330

5.2.5 Finish Floor Levels

The 10% (10 year) and 1% (100 year) AEP depths for water within the open swales are compatible with Finished Floor Levels (FFL) noted within the Opportunity and Constraints report prepared by Pritchard Francis in providing the minimum freeboard. However, as part of future design development and during the UWMP process, further evaluation of the water levels and clearance to the FFL should be undertaken. The drawing in **Attachment 4** notes the FFL.

5.3 Stormwater Quality

The strategies to assist with stormwater quality appropriate for this type of development are listed below:

1. Lot scale:
 - Treat and infiltrate the first flush 15mm rainfall to constructed impervious areas to the lot swales.
 - Minimise use of fertilisers and utilise slow release fertilisers.
 - Drought tolerant plant species that require minimal water and nutrients (Planting subject to fire management plan requirements).
 - Sweeping of carpark areas should there be dust/debris to the carpark surface.
 - Maintenance of the system, removal of silt build up.
2. Road scale:
 - Silt traps below the inverts of pipes in drainage pits to capture the silt and prevent transportation downstream. Pits to have open bases to allow water to infiltrate from below the invert.
 - Street sweeping of the road pavement.
 - Drought tolerant plant species that require minimal water and nutrients for plants within the road reserves.
 - Minimise use of fertilisers and utilise slow release fertilisers.
 - Maintenance of the system, removal of silt build up.
3. Development scale:
 - Drought tolerant plant species that require minimal water and nutrients for plants within the road reserves.
 - The use of small check dams (weirs) within the open swales to allow for relatively flat longitudinal grades to the swale, to limit flow velocities and promote sedimentation and infiltration.
 - Stormwater to discharge into the open swales as early as possible in the catchment to activate the water quality treatment train as soon as possible.
 - Promote infiltration as early as possible in the catchment.
 - Minimise use of fertilisers and utilise slow release fertilisers.
 - Maintenance of the system, removal of silt build up.

5.4 Disease Vector and Nuisance Insect Management

In accordance with the Shire of Broome's policy (LPP 5.22) regarding open drains, the designs allow water bodies not to hold stagnant water for more than 72 hours, by grading the open swales and allowance for infiltration.

6.0 MONITORING

6.1 Groundwater

As there is expected to be minimal impact on groundwater, no groundwater monitoring is proposed.

6.2 Surface Water

A monitoring regime similar to that outlined for the Broome North Stage 2 development is suggested with:

1. Monitoring samples collected at the upstream end of the open swales, mid-point and outlet (by Gubinge Road).
2. Sampling would be expected to occur during the wet season months, with samples for the first flush event, and additional samples during the storm event.
3. Monitoring should be undertaken nominally 3 times during the wet season period.
4. A three year monitoring period would be typically expected following completion of the subdivisional and stormwater infrastructure.

7.0 THE NEXT STAGE – SUBDIVISION AND URBAN WATER MANAGEMENT PLANS

The next stages of water management are expected to be lot planning through subdivisional approvals which will be supported by an Urban Water Management Plan (UWMP). The UWMP will further develop the preliminary concept designs expressed in this LWMS document to detailed designs for approvals and ultimately to construction. As part of further design development and also as part of the UWMP process the following should be addressed:

- a. Confirm flow rates and water levels at critical locations up to 1% AEP (1: 100 year) event.
- b. Further investigate and confirm the capacity of the depression within the south-west. Provide an overland flow path from the depression to safely egress downstream.
- c. Further investigate and confirm the capacity of the Broome TAFE basin, and its overland flow path to Cable Beach Road East.
- d. Determine the land area requirements to fit the stormwater management infrastructure.
- e. Consideration to accommodate a swale within the Stage 3 drainage easement, and widen the easement accordingly.
- f. Proposed lot levels and FFL to be cognisant to the site surrounds and constraints, utility servicing requirements, road design requirements, and stormwater designs.
- g. Locations, level and dimension to the drainage structures such as kerbs, pits, pipes, lot swales, linear open swales and small check dams (weirs).
- h. Implementation plan, including roles and responsibilities.
- i. Identification of monitoring locations and reporting timeframes.

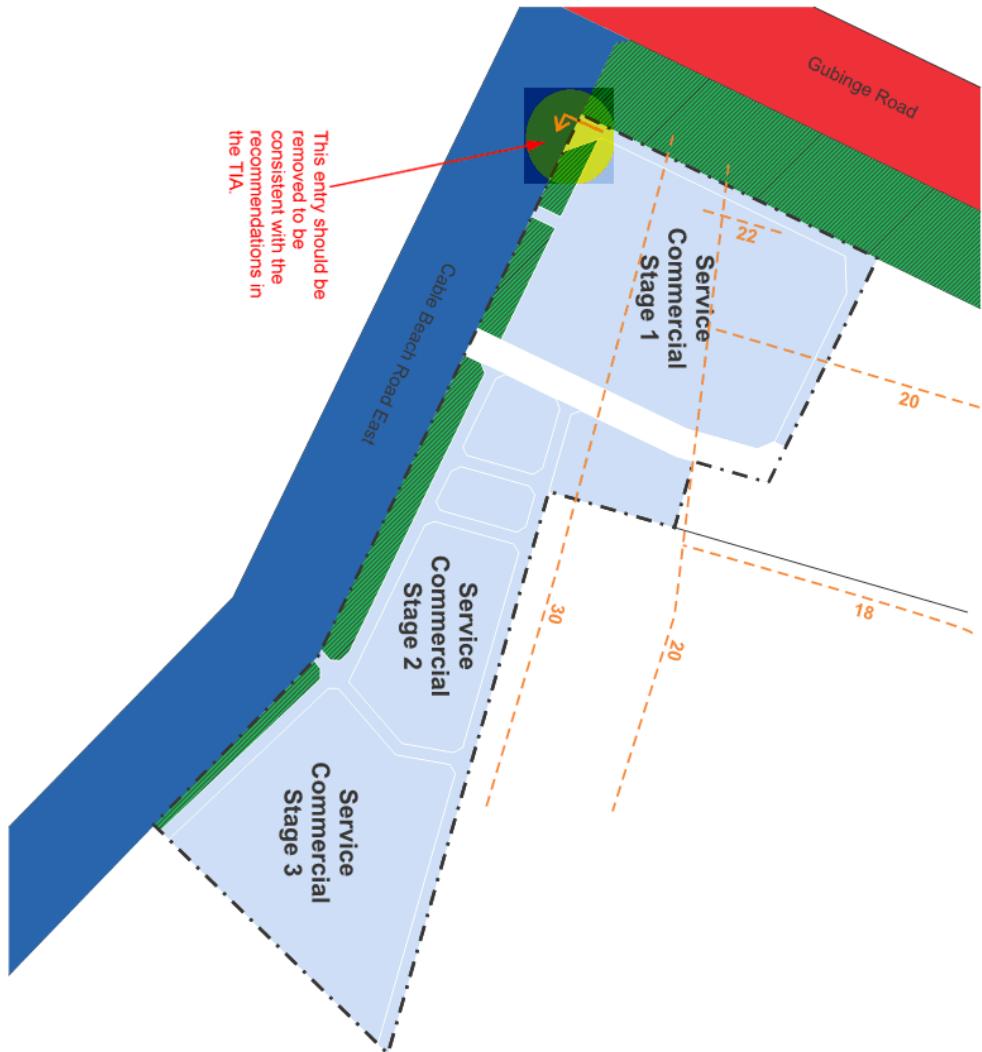
7.1 Roles and Responsibilities

The roles and responsibilities for further stormwater management tasks to support future planning for the development are set out in **Table 6**.

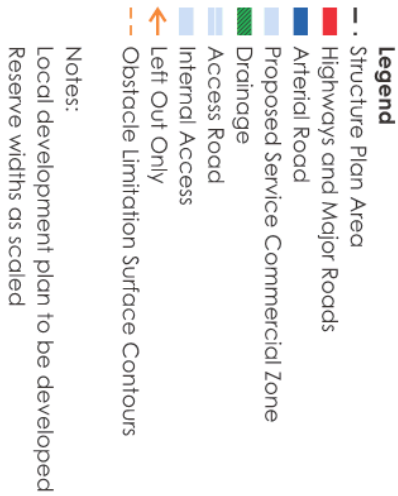
Table 6: Roles and Responsibilities

Role	Responsibility	Requirement and Period
Prepare an UWMP, demonstrating compliance with the LWMS.	Developer	In conjunction with the detailed design, as part of the subdivisional approvals process.
Design and construction of the stormwater system in accordance with the UWMP.	Developer	In conjunction with the detailed design, as part of the subdivisional approvals process. The construction to be to Shire of Broome's satisfaction.
Rectification of any defects or omission to the stormwater system during the 12 months defects liability period after the date of practical completion.	Developer	Rectify of any defects or omission to the stormwater system during the 12 months defects liability period after the date of practical completion.
Maintenance of the stormwater system after the conclusion of the 12 months defects liability period.	Shire of Broome	Maintain the stormwater system into perpetuity after the conclusion of the 12 months defects liability period.
Implementation of post development monitoring	Developer	A three year monitoring period would be typically expected following completion of the subdivisional and stormwater infrastructure.
Sweeping of streets and carpark areas	<ul style="list-style-type: none"> ▪ Developer during construction and defects liability period ▪ Lot owners for private carparks ▪ Shire for roadways 	Sweeping to roads and carpark areas as needed for the removal of debris, sand, silt and litter.

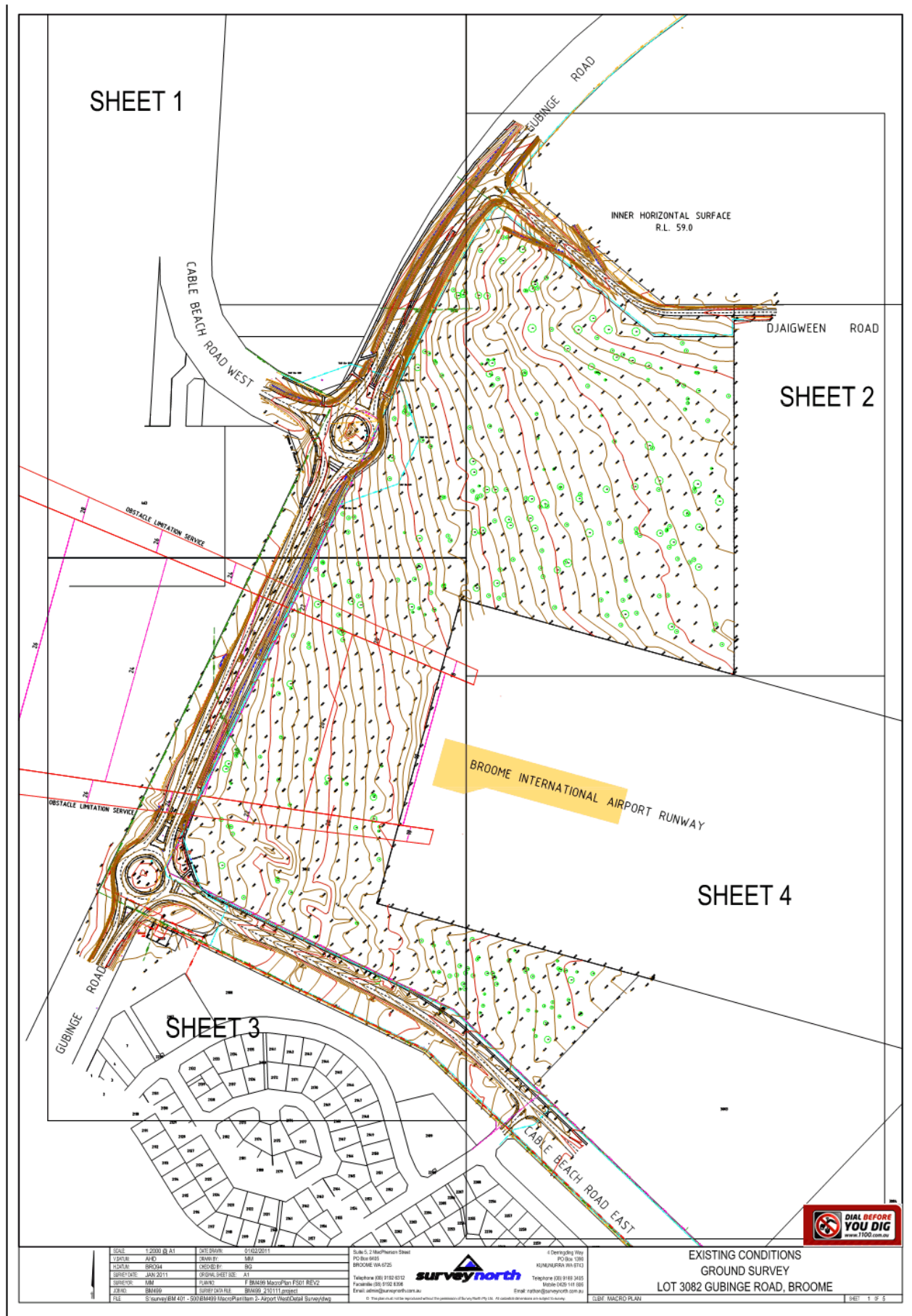
ATTACHMENT 1 – Structure Plan Map (Plan No.01)

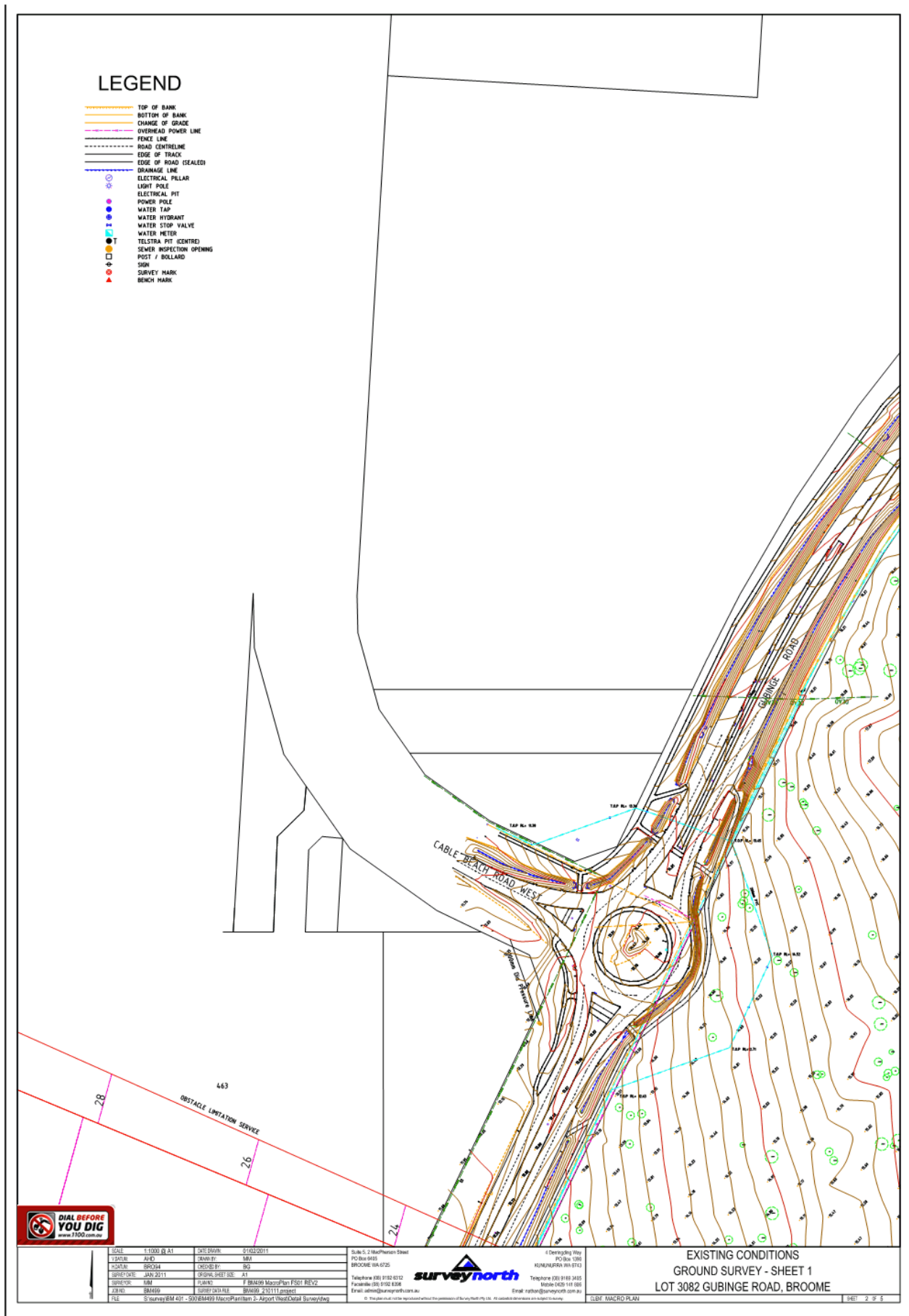


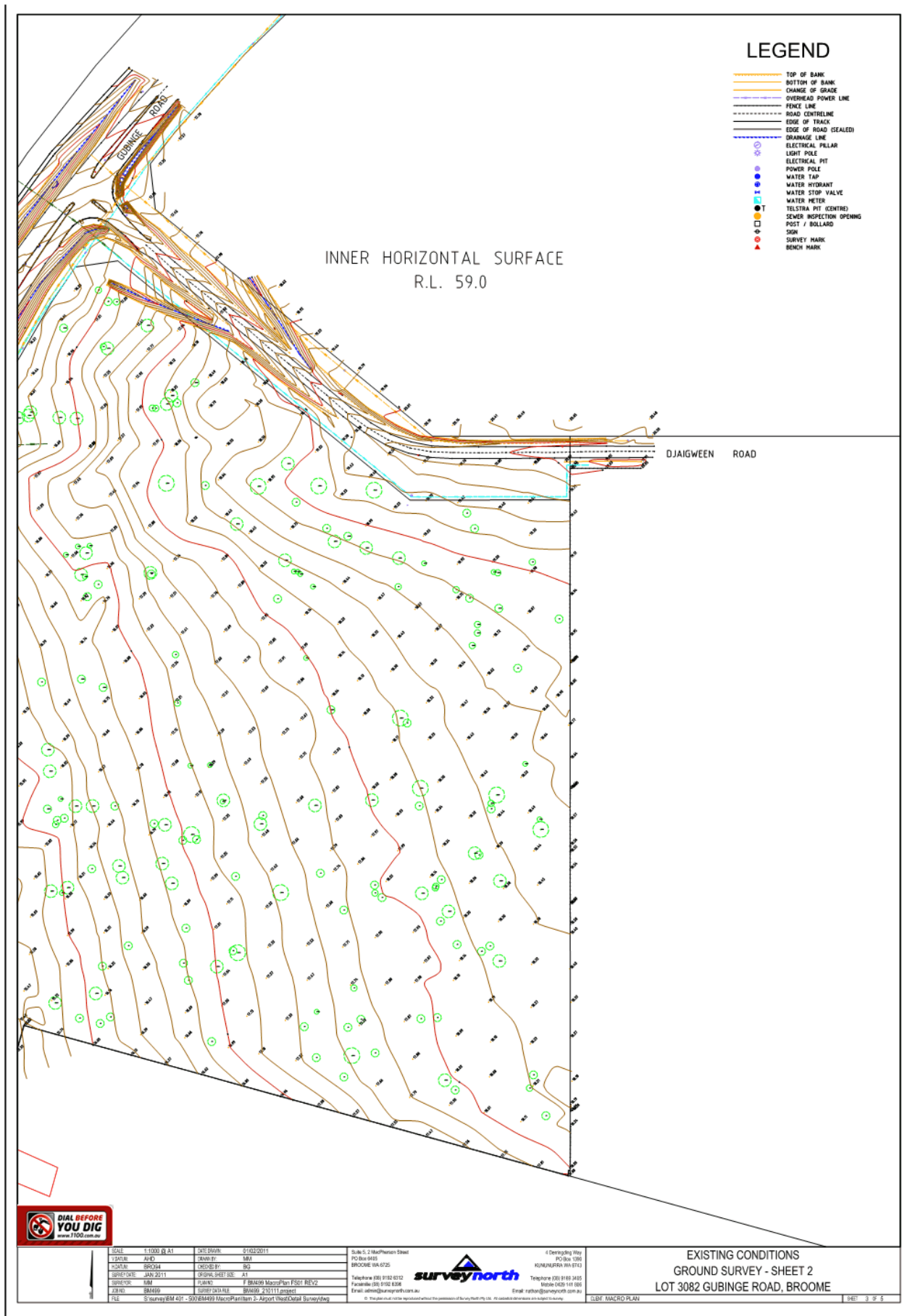
Structure Plan Map: Plan No.1
Part of Lot 3082 Cable Beach Road East, Broome

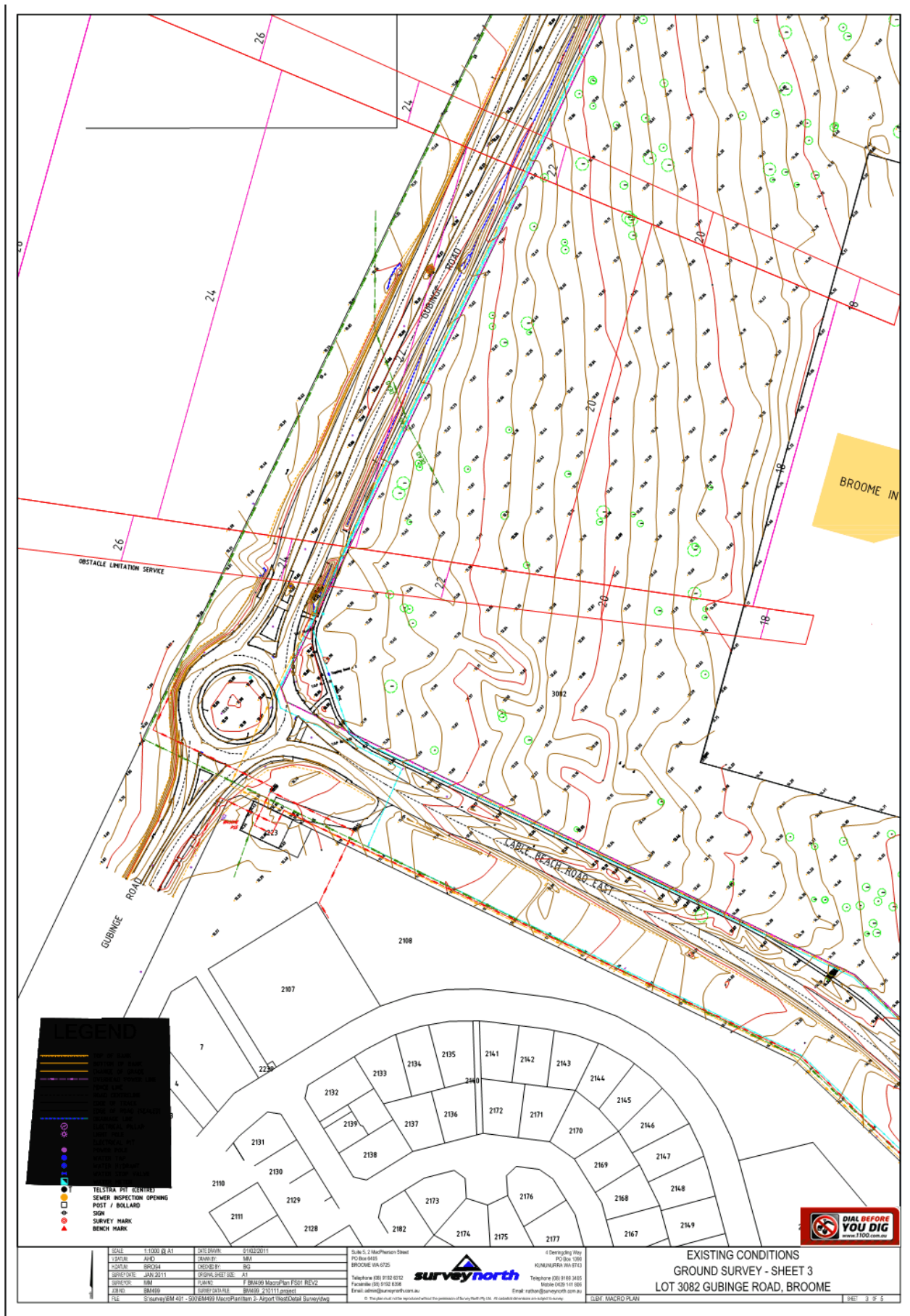


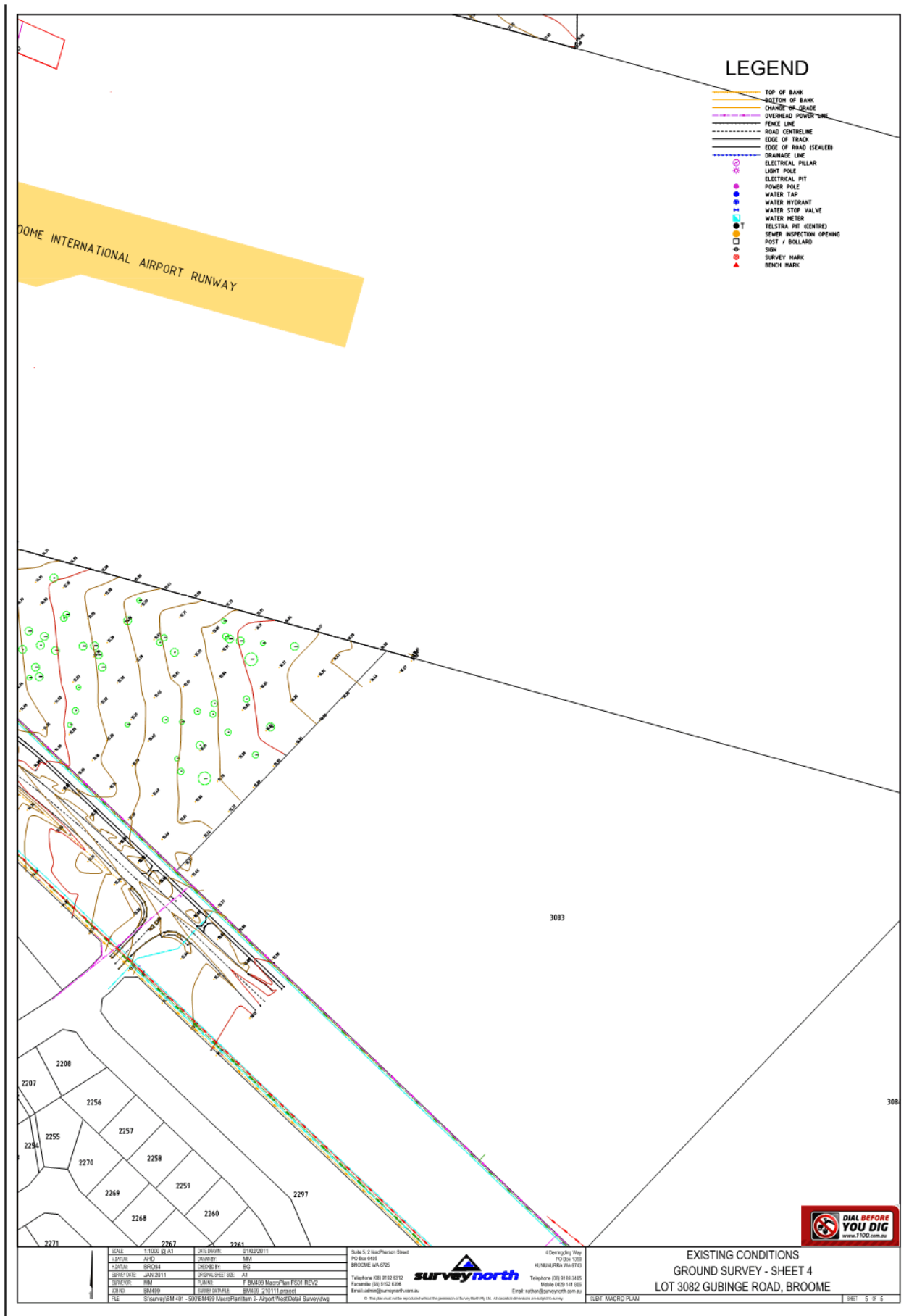
ATTACHMENT 2 – Survey



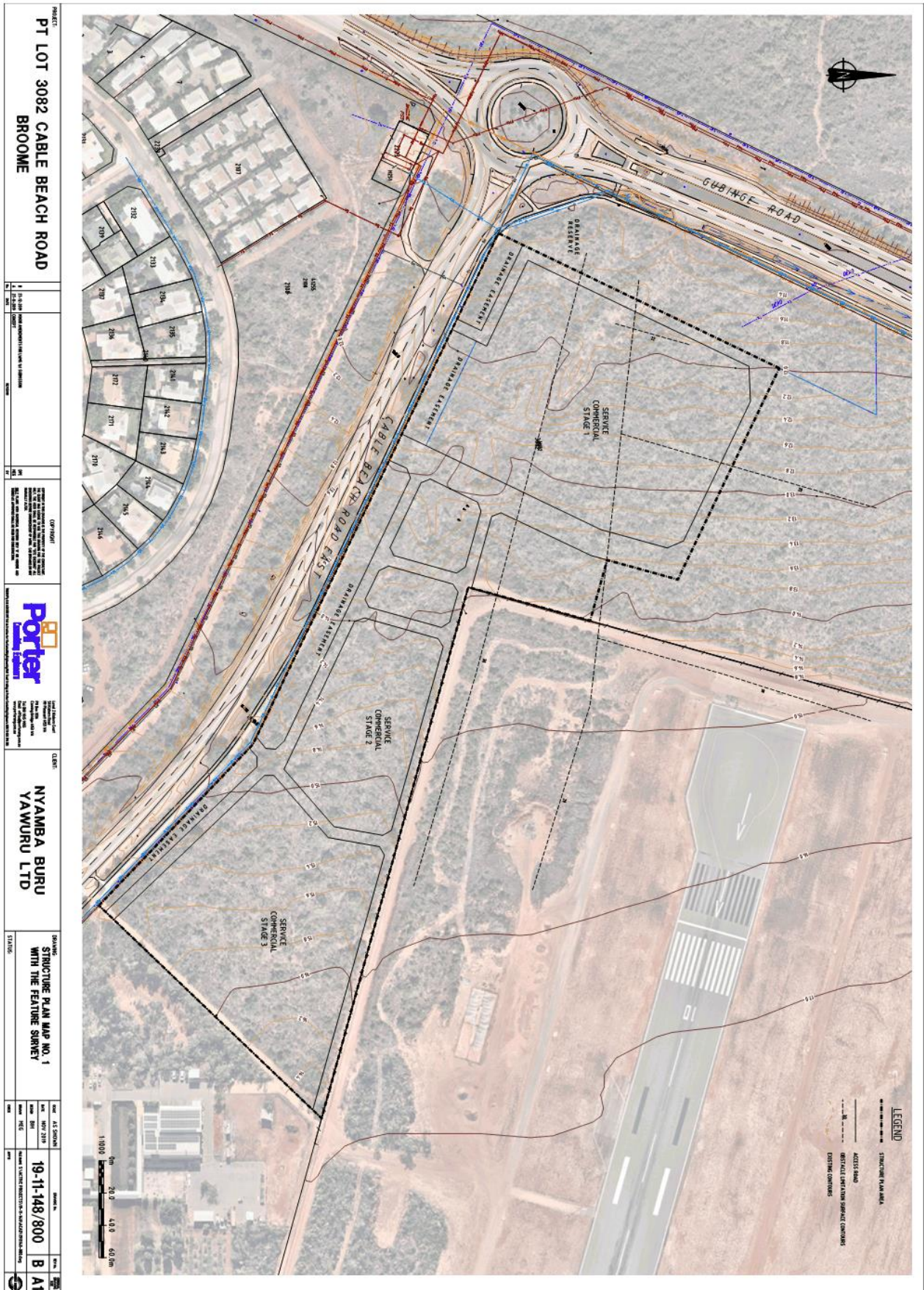


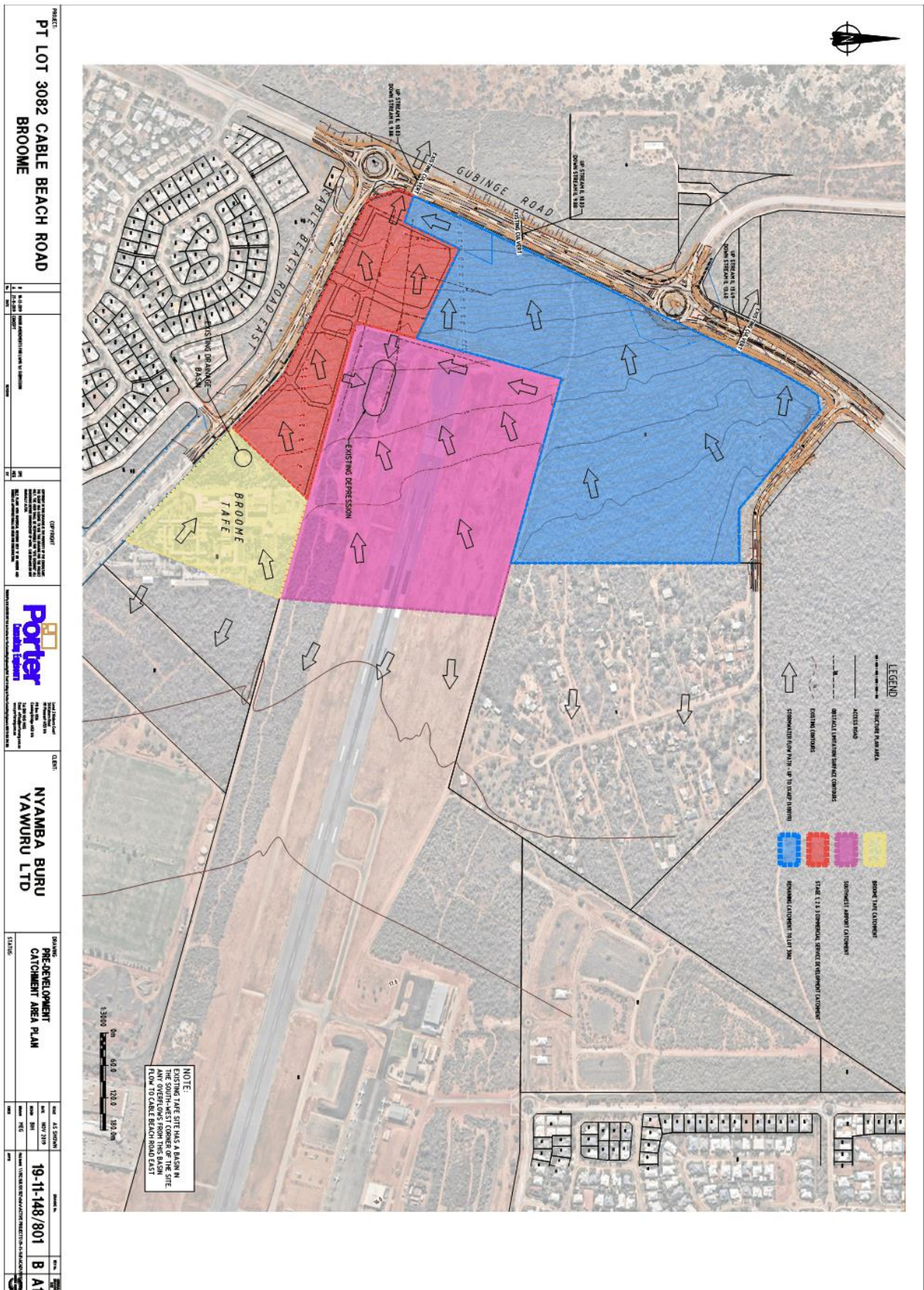


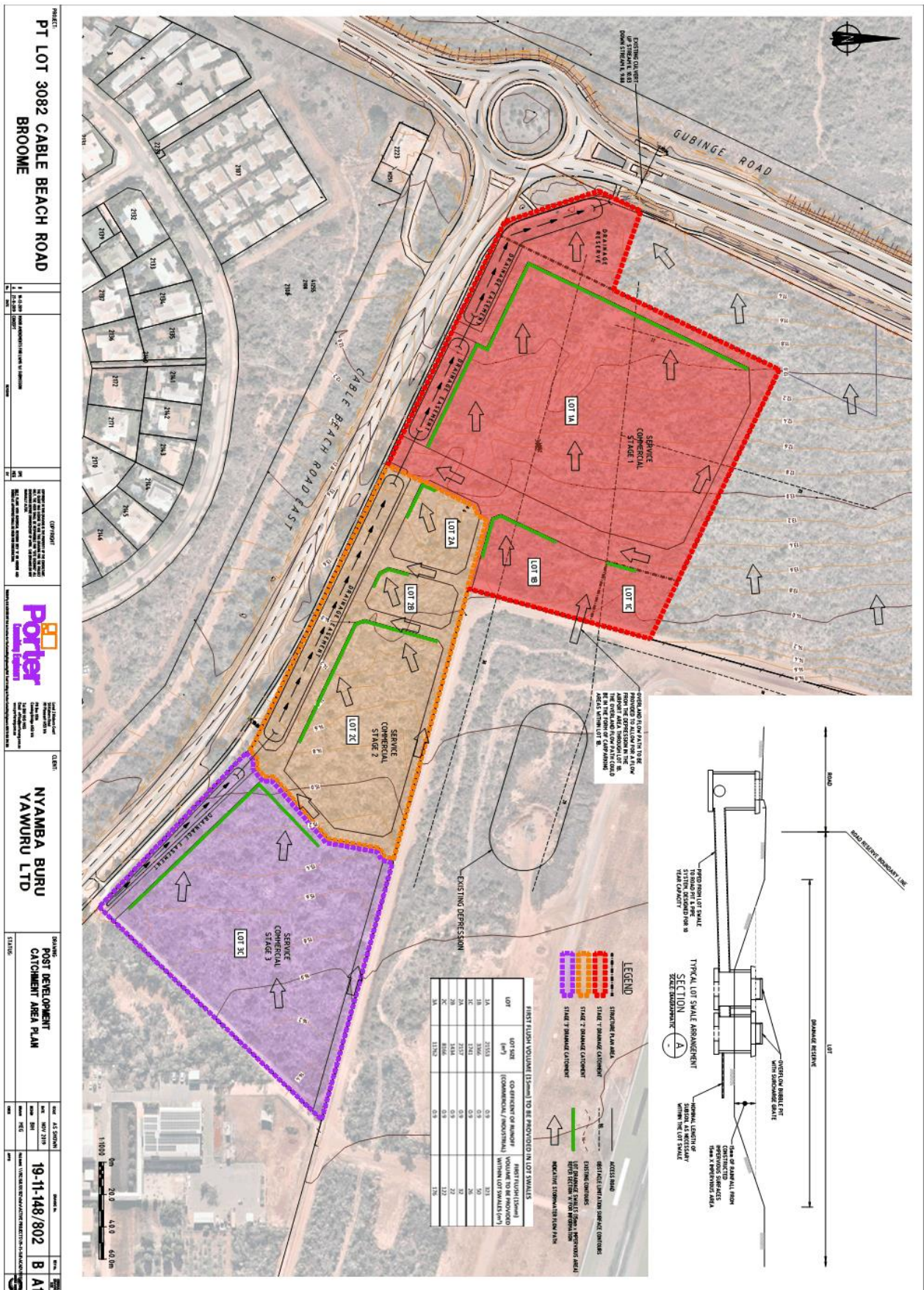




ATTACHMENT 4 – Site Plan, Catchment and Post Development Drawings









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December 2019

Final Revision 2

Broome Homemaker Centre, Cable Beach Road East, Broome

Prepared For: Nyamba Buru
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Structure Plan Transport Impact
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Report

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DOCUMENT ISSUE AUTHORISATION

Issue	Rev	Date	Description	Prepared By	Checked By	Approved By
0	0	19/09/2019	Draft Report	CHS	DNV	DNV
1	0	26/09/2019	Final Report	CHS	DNV	DNV
1	1	8/11/19	Final Report Response to Shire Queries	CHS	DNV	DNV
1	2	05/12/19	Final Report Minor Edits	CHS	CHS	CHS

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1. INTRODUCTION

1.1 BACKGROUND

Nyamba Buru Yawuru Ltd is a not for profit company owned by the Yawuru native title holders and is tasked with generating income from the Yawuru's capital assets. One of these assets is Lot 3082 (102) Cable Beach Road East in Broome. The site is approximately 33 hectares (Ha) in size, located approximately 4km to the west of the Broome Chinatown and 3km north of Broome Port. The site wraps around the western end of the Broome Airport.

There are plans to relocate Broome Airport but the timing for this is at best very long term. Donald Veal Consultants (DVC) understands that until the airport is relocated the residential component of the development is not possible due to noise restrictions. Nyamba Buru Yawuru has therefore commissioned DVC to prepare this Transport Impact Assessment in support of a Structure Plan amendment for a 7 Ha portion of the site to contain a mixture of retail and commercial developments.

The development of this 7 Ha portion will be divided into 3 stages to be completed within the next 10-15 years.

1.2 SCOPE OF THIS REPORT

The structure and scope of this Transport Impact Assessment is in accordance with the WAPC's Transport Impact Assessment Guidelines (August 2016).

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2. EXISTING SITE CONDITIONS

2.1 LOCATION

The development site lies to the north east of the Gubinge Road / Cable Beach Road East intersection. The general locality is shown in **Figure 2.1**, with the site location shown in more detail in **Figure 2.2**.

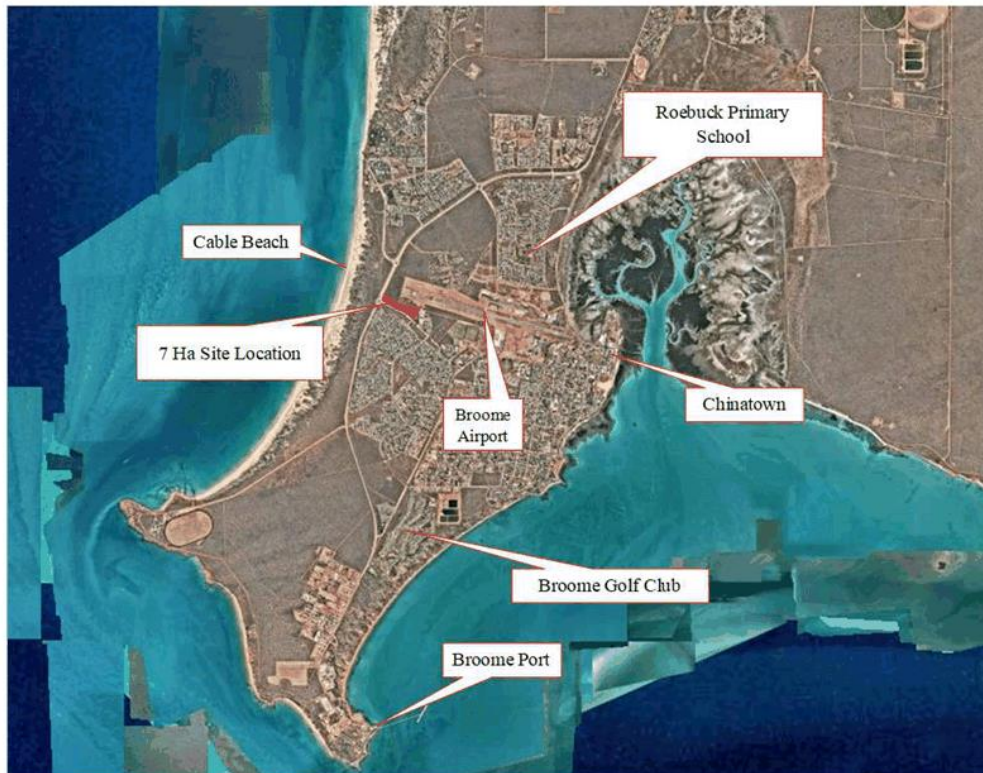


Figure 2.1: General Locality Plan. Source: Nearmap

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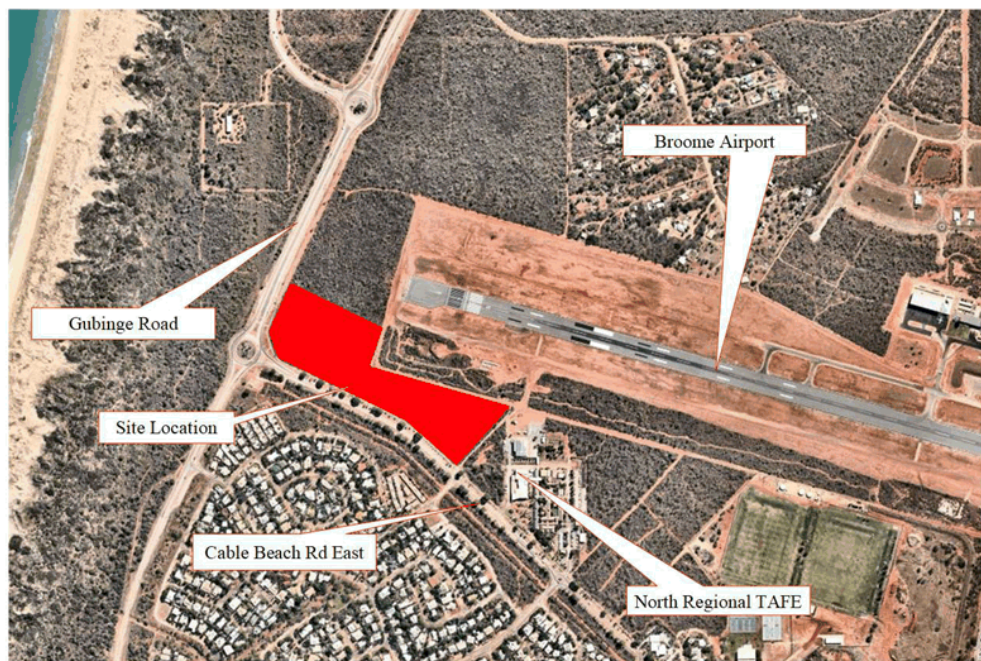


Figure 2.2: Site Location. Source: Nearmap

2.2 CURRENT LAND USES

The site is currently undeveloped. Immediately to the east of the site is the North Regional TAFE. To the south and on the other side of Cable Beach Road East is the residential suburb of Cable Beach. Northeast of and adjacent to the site is Broome Airport, while immediately to the west is Gubinge Road and Cable Beach itself a further 500m west.

2.3 EXISTING SITE ACCESS

There is currently no formal access to the site.

2.4 ADJACENT ROAD NETWORK

The road network adjacent to the site comprises Gubinge Road to the west and Cable Beach Road East to the south.

Gubinge Road is constructed as a 4-lane, dual carriageway road and links the main arterial road into Broome to the Broome Port. It is located on the western side of the Broome 'peninsula' and most major intersections along it are controlled by roundabouts, including the intersections with Cable Beach Road East and Cable Beach Road West. The posted speed limit on Gubinge Road is 70km/h.

Cable Beach Road East and Cable Beach Road West are connected by a short section of Gubinge Road and link the resort and residential areas to the north west with the main business areas in east Broome. Cable Beach Road East is currently constructed as a single carriageway, two-way road within a 65m

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wide road reserve. Intersections along Cable Beach Road East are controlled by a combination of give-ways and roundabouts. The posted speed limit on Cable Beach Road east is 60km/h.

Gubinge Road is classified as a Primary Distributor in the Main Roads WA (MRWA) road hierarchy as shown in **Figure 2.3**. It is managed by MRWA and is part of the Restricted Access Vehicles (RAV) network for all categories of Tri-drive vehicles. Cable Beach Road East is classified as a Local Distributor in the MRWA road hierarchy but is not part of the RAV network.



Figure 2.3: MRWA Road Hierarchy

2.5 EXISTING TRAFFIC VOLUMES

The traffic count information for the adjacent road network as shown in **Table 2.1** and **Figure 2.4** combines data supplied by the Shire of Broome (see **Appendix A**) with some sourced from the MRWA Traffic Map.

Location	Source and Date	5-Day Average PM Peak Hr 16:00-17:00	7-Day Average PM Peak Hr 16:00-17:00	Saturday Peak Hour	Average Weekday Traffic
Cable Beach Rd East (east of Reid Rd)	Shire of Broome August 2015	975 vph	857 vph	929 vph	10,422 vpd
Cable Beach Rd East (east of Charles Rd)	MRWA Traffic Map 2018	528 vph	523 vph	n/a	5,540 vpd
Gubinge Rd (south of Murray Rd)	MRWA Traffic Map 2015	543 vph	483 vph	n/a	5,898 vpd
Frederick St (west of Herbert St)	MRWA Traffic Map 2018	1,420 vph	1,193 vph	n/a	15,056 vpd
Reid Rd (south of De Marchi Rd)	MRWA Traffic Map 2018	249 vph	220 vph	n/a	2,666 vpd

Table 2.1: Traffic Count Data

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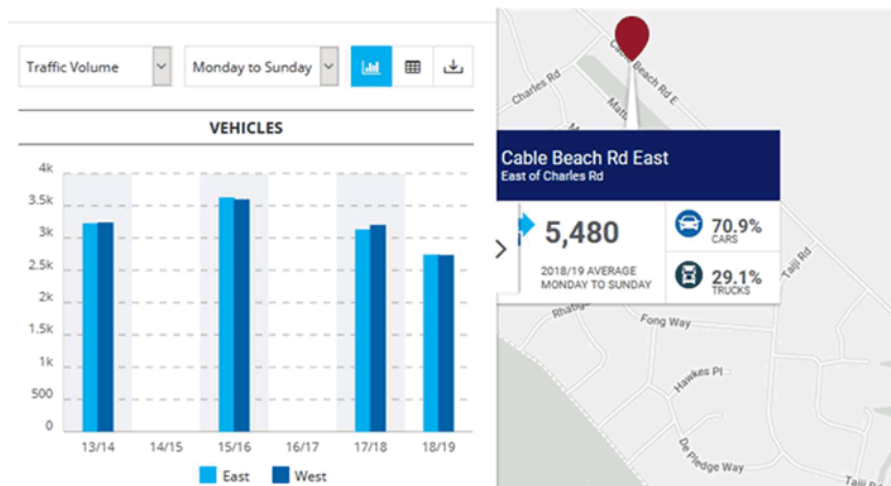


Figure 2.4: Traffic Count Data. Source: MRWA Traffic Map

2.6 CRASH HISTORY

A search of the MRWA CARS database along the length of Cable Beach Road East showed thirteen crashes in the 5-year recording period, from 2014 to 2018 inclusive (see Appendix B). Of the thirteen crashes, ten occurred at intersections and only three midblock. There were no fatalities and only one instance requiring medical treatment, with the remainder being mainly major property damage only (PDO). The location, cause and severity of the crashes is summarised in **Table 2.2**.

Location	Type of Crash	Severity
Intersection of Port Drive/ Cable Beach Road East	4 x Rear End	3 x PDO Major 1 x Medical
Midblock	3 x Rear End	3 x PDO Major
Intersection of Reid Road/Cable Beach Road East	2 x Rear End 1 x Hit Object 1 x Side	2 x PDO Minor 1 x PDO Major 1 x PDO Minor
Intersection of Charles Road/ Cable Beach Road east	1 x Rear End	1 x PDO Major
Intersection of Gubinge Road/ Cable Beach Road East	1 x Rear End	1 x PDO Major

Table 2.2: Crash History Summary

2.7 PLANNED CHANGES TO THE ROAD NETWORK

There are no known imminent changes planned for the road network in this vicinity.

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3. PROPOSED DEVELOPMENT

3.1 GENERAL

The proposed development consists of three separate stages as described in **Table 3.1**.

Stage	Description	Gross Building Area (GBA) m ² – (unless otherwise stated)
Stage 1: 0-5 years	Major Hardware	7,522
Stage 1 Total		7,522
Stage 2: 5-10 years	Commercial Retail e.g. Harvey Norman	1,500
	Commercial Retail e.g. JB HiFi	600
	Tyre and Muffler Store	500
	Car Wash	350 (6 Bays)
	Service Station & Convenience Store	380 (plus 8 bays)
	Fast Food Outlet	380
	Showrooms	2,500
Stage 2 Total		5,830
Stage 3: 10-15 years	Showrooms	6,500
	Stage 3 Total	6,500
All Stages Total		19,852

Table 3.1: Proposed Staging of Land Uses Development

Figure 3.1 shows the general layout of the proposed development and indicative access arrangements.

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Figure 3.1: Proposed Development Layout Source: urbanplan

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3.2 PUBLIC ACCESS ARRANGEMENTS

Three public accesses are proposed off Cable Beach Road East are shown in **Figure 3.1**. Access A to the west of the site provides left-in, left-out and right-out access to the Bunnings carpark. Right-in turns are not proposed here as westbound vehicles will enter at Access B.

Access B is the main entry point to the development and is connected to a service road along the eastern side of the Bunnings car park. All turning movements would be permitted at the Access B intersection.

Accesses A and B would be constructed in Stage 1.

In the very long-term future, the Access B road may link to future residential development to the north of this development and west of the airport (once it has been relocated). As noted previously no residential development is permissible while the airport operates at its current location and therefore only local development traffic will use the Access B Road in the foreseeable future. Once the airport is relocated, additional road infrastructure is planned as documented and endorsed by the Shire as part of the Broome Airport Development Plan. This infrastructure includes an east-west boulevard linking Cable Beach to Chinatown via the Cable Beach Road West intersection on Gubinge Road, and the southern extension of Jigal Drive to Port Drive.

DVC has discussed the access off Gubinge Road at Cable Beach Road West with MRWA (Gary Bradshaw, September 2019). MRWA agrees that a fourth leg at this intersection is acceptable, sensible and acknowledged as part of the long-term road planning for Broome. What would not be acceptable to MRWA is an additional access off Gubinge Road somewhere between Cable Beach Road East and Cable Beach Road West as proposed in the August 2011 Transcore report.

The proposed east-west boulevard link will also connect (only once the airport is relocated) to any new residential areas west of the airport. Traffic from these areas will use the east-west boulevard to travel directly to Chinatown and (via the Jigal Drive southern extension) to attractions east of Port Drive. Access to Broome Port would be via Gubinge Road. Very little traffic from new residential areas west of the airport would therefore be expected to use the less direct, internal link via Access B Road. The major traffic desire lines are shown schematically in **Figure 3.2**.

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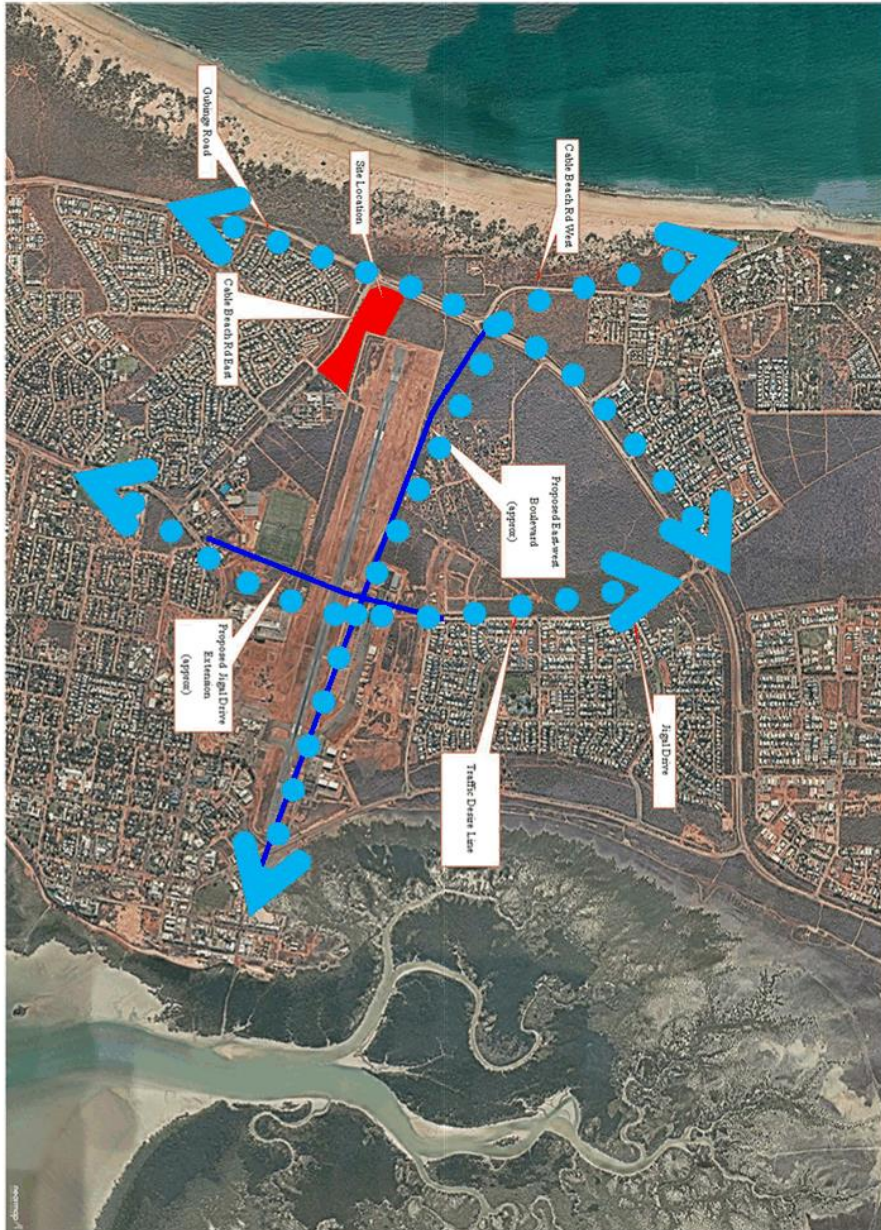


Figure 3.2: Major Traffic Desire Lines Source: neumap

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In the long term future the new east-west boulevard and Jigal Drive will also have the effect of removing significant through-traffic from Cable Beach Road East in the vicinity of the subject site. Traffic from Cable Beach to and from Chinatown will use the more direct east-west boulevard and traffic north of the airport to Port Drive can be expected to use the more direct Jigal Drive. Thus, Cable Beach Road East can be expected to serve mainly local traffic in the long-term as better, more direct routes service the through-traffic once the airport is relocated.

In summary, no residential development can occur west of the airport until the airport is relocated, at which time alternative east-west and north-south routes will be constructed. These will be the most attractive routes for through-traffic and DVC therefore considers that Access B road will carry mostly local traffic to local attractions such as provided at the subject site. In addition, through-traffic along Cable Beach Road East is likely to reduce as the alternative routes are provided.

The road reserve for Access B Road is currently shown as being a nominal 17m wide. Under the WAPC's Liveable Neighbourhoods (2009) this would be defined as an Access Street B as shown in **Figure 3.3**, with a 5.5m carriageway, on-street parking and 4m wide verges. Broome appears to have adopted a slightly larger road reserve in residential areas (typically 20m) which may need to be adopted through residential areas of the structure plan area in the long-term and as more detailed planning progresses. Through the subject site where no on-street parking and verges are not required, a 17m road reserve is considered adequate for the Access B Road to accommodate the local development and residential traffic through the car parks.

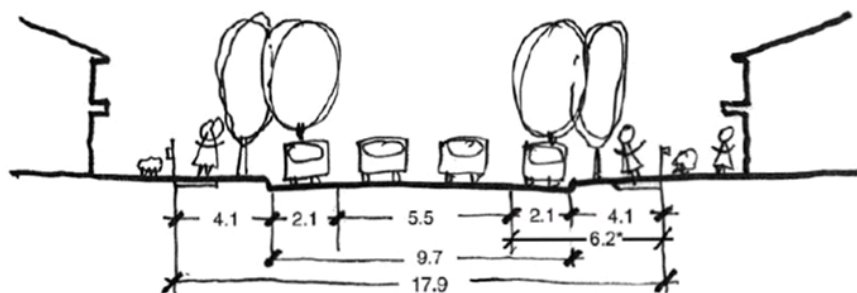


Figure 3.3: Access Street B – Typical Cross-section Source: WAPC Liveable Neighbourhoods.

Access C would provide the easternmost access to the development and would allow all turning movements. It is envisaged that Access C be constructed when Stage 2 is developed.

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4. TRAFFIC AND TRANSPORT ANALYSIS

4.1 TRIP GENERATION

The trip generation assessment was based on rates from the WAPC Transport Impact Assessment Guidelines, Volume 5, Table 1, and Trip Generation Manual, 8th Edition, Institution of Transportation Engineers, USA (2003). Bunnings Group Limited has also provided trip making characteristics used for the development of its Maddington store in Perth, which have also been used. The trip generation rates provided are different for each of the components of the Bunnings store, i.e. main warehouse, outdoor nursery, bagged goods and building materials. In the absence of detailed floor areas, a weighted average trip rate has been applied to the proposed Broome store.

The Bunnings store would be the largest trip generator at the site. Trip generation rates for Bunnings on a Saturday are almost double those for the weekday pm peak hour. The traffic counts provided by the Shire of Broome show that the Saturday am peak hour (11:00am to 12:00 midday) is almost as high as the weekday pm peak hour. While the Saturday peak hour may not be the busiest for some of the other land uses e.g. the fast food outlet, because of the presence of Bunnings, the Saturday peak has been adopted as the critical peak hour. There is likely to be a significant level of trip sharing between the various land uses of the development i.e. trips to Bunnings might also be combined with a visit to the fast food outlet, or a trip to an electrical goods retailer might also involve a visit to Bunnings. This combining of trips has not been taken into account and trip generation has been considered only in isolation for each land use. For these reasons DVC considers this to be a worst-case scenario.

The trip generation for the site is summarised in **Table 4.1**. The table shows that Stage 1 is expected to generate about 173 inbound trips and about 154 outbound trips during the Saturday peak hour. Similarly, Stage 2 will generate an additional 279 inbound and 289 outbound trips during the same period. The Stage 3 showrooms will generate a further 130 trips inbound and a similar number outbound.

The WAPC Transport Impact Assessment Guidelines Volume 5 identify that not all trips attracted to the development will be new to the surrounding road network. The guidelines identify three categories of trips namely, pass-by, diverted and new trips. Pass-by trips are those that simply turn in to the development before continuing their trip. Good examples of these are service stations and fast food outlets.

For the purposes of this assessment DVC has assumed that 20% of trips attracted to the development will be pass-by trips. **Table 4.1** identifies that the development over all stages will attract some 583 inbound trips in the peak hour. Pass-by trips are assumed to be 20% of this i.e. 116 trips and have been subtracted from the background traffic volumes in the intersection analysis.

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Stage	Land Use	Site Area (Ha)	Development	Units	WAPC Classification	Trip Generation Rate (per 100m ² GFA)		Trips	
						In	Out	In	Out
Stage 1	Hardware*	2.17	7522	m ²	Non-food retail	2.31	2.05	173	154
						Total	Total	173	154
Stage 2	Retail e.g. Harvey Norman Retail e.g. JB HiFi Showrooms Tyre Carwash Service Stn & Convenience Store Fast Food	1.379	1500	m ²	Non-food retail	2	2	30	30
			600	m ²	Non-food retail	2	2	12	12
			2500	m ²	Non-food retail	2	2	50	50
			500	m ²	Commercial	0.40	1.60	2	8
			350	m ²	Commercial	0.40	1.60	1	6
			8	Browsers***	Special	13.40	13.40	107	107
			380	m ² ***	Special	20.00	20.00	76	76
Stage 3	Showrooms	1.686	6500	m ²	Non-food retail	2	2	130	130
						Total	Total	130	130

Table 4.1: Trip Generation Data

Key:

* As provided by Bunnings for Cannington

** Based on ITE Rate

*** See TIA Vol 5 WAPC Guidelines Part B Derivation of Technical Data

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4.2 TRIP DISTRIBUTION

Trip distribution identifies where trips to and from the proposed development might originate. DVC has discussed this with the Shire of Broome and agreed that a reasonable assumption for the trip distribution is as follows:

- Traffic from the eastern and southern suburbs of Broome approaching from the eastern end of Cable Beach Road East = **50%**
- Traffic from the northern suburbs including Bilingurr /Djugun/Resort area approaching from western end of Cable Beach Road East = **45%**
- Traffic from south along Gubinge Road = **5%**

4.3 INTERSECTION ANALYSIS

Analysis of the three intersection accesses to the site off Cable Beach Road East was undertaken using the computer software SIDRA Intersection 6.1.

SIDRA is a commonly used intersection modelling tool in the field of traffic engineering. Outputs for four standard measures of operation performance can be obtained, being Degree of Saturation (DoS), Average Delay, Queue Length, and Level of Service (LoS).

Degree of Saturation is a measure of how much physical capacity is being used with reference to the full capability of the particular movement, approach, or overall intersection. A DoS of 1.0 equates to full theoretical capacity although in some instances this level is exceeded in practice. SIDRA uses maximum acceptable DoS of 0.90 for signalised intersections for its Design Life analysis. Design engineers typically set a maximum DoS threshold of 0.95 for new intersection layouts or modifications.

Average Delay reports the average delay per vehicle in seconds experienced by all vehicles in a particular lane, approach, or for the intersection as a whole. For severely congested intersections the average delay begins to climb exponentially.

Queue Length measures the length of approach queues. In this document we have reported queue length in terms of the length of queue at the 95th percentile (the maximum queue length that will not be exceeded for 95 percent of the time). Queue lengths provide a useful indication of the impact of signals on network performance. It also enables the traffic engineer to consider the likely impact of queues blocking back and impacting on upstream intersections and accesses.

Level of Service is a combined appreciation of queuing incidence and delay time incurred, producing an alphanumeric ranking of A through F. A Loss of A indicates an excellent level of service whereby driver delay is at a minimum and they clear the intersection at each change of signals or soon after arrival with little if any queuing. Values of B through D are acceptable in normal traffic conditions. Whilst values of E and F are typically considered undesirable, within central business district areas with

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significant vehicular and pedestrian numbers, corresponding delays/queues are unavoidable and hence, are generally accepted by road users.

4.4 MODELLED SCENARIOS AND SIDRA INPUTS

It is proposed that the site be developed in three stages starting with western end of the site. The opening years of each of the three stages was assumed as follows:

- Stage 1 Opening – 2021;
- Stage 2 Opening – 2026; and
- Stage 3 Opening – 2031.

For traffic testing purposes the following scenarios have been tested:

- Scenario 1: 2026 Background Traffic + Stage 1;
- Scenario 2: 2031 Background Traffic + Stage 1 + Stage 2 + Stage 3.

Recent traffic modelling (Jacobs 2016) suggested that traffic on Cable Beach Road East could grow up to 500% between 2016 and 2031. Recent traffic counts however indicated that there has been a decrease in traffic over the last 3 years. This disparity was discussed with the Shire of Broome and it was agreed that a more realistic growth rate of 1.5% per annum compounded would be appropriate for forecasting and has been adopted in this report for background traffic growth on Cable Beach Road East.

Access to the site would be via the three access points described in section 3.2. Access A, as shown on **Figure 3.1**, is proposed as the westernmost access and is assumed to have a left-in turn, a left-out turn and a right-out turn from the development. A right-in turn to the access is assumed unnecessary as all development traffic would use Access B instead. Access B, the central access, is assumed to cater for all turning movements. Accesses A and B would be constructed for Stage 1 of the development. Access C, the easternmost Access, is assumed to accommodate all turning movements with construction occurring as part of the Stage 2 works.

Turning volumes at each of these accesses were forecast based on the assumed distribution and traffic generation. The turning volumes used in the SIDRA analysis are shown in Appendix A.

4.5 SIDRA RESULTS

The initial SIDRA analyses assume that a turning pocket would be introduced for right-turn traffic off Cable Beach Road East (the do-minimum network option, see **Figure 4.1**) at Access B.

The critical Level of Service (LoS) for each intersection for each scenario is shown in **Table 4.2** for the Do-minimum network. Full SIDRA results for each Scenario and each intersection, including the turning movements are contained in **Appendix C**. The results indicate that for Stage 1 of the development at 2026 the Accesses at A and B operate well with the critical delay 17seconds at Access B. The WAPC



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guideline threshold for priority intersections is <35secs average delay per vehicle on the non-priority leg.

The results for all Accesses are forecast to operate well at the 2031 scenario with the right-turn out turning movement at Accesses B and C experiencing delays of about 30seconds.

Scenario (Year)												
	Access A				Access B				Access C			
	DoS	Delay	QL	LoS	DoS	Delay	QL	LoS	DoS	Delay	QL	LoS
1 (2026)	0.08	13	2	B	0.16	17	4	C	N/A	N/A	N/A	N/A
2 (2031)	0.29	29	7	D	0.51	33	16	D	0.69	30	32	D

Table 4.2: SIDRA Analysis Results - Do Minimum Network Option

Note: DoS = Degree of Saturation Delay = Critical Average Delay in sec/veh

QL = 95% queue length in metres LoS = Level of Service

DVC notes that this modelling likely to be conservative (overestimates traffic demand and delays) as the modelled scenarios represent a worst case situation where no trip-sharing has been accounted for.

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Figure 4.1: Intersection Configuration Assumptions

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4.6 SERVICE VEHICLES

Service access to the development is proposed as follows:

Stage 1 – Service vehicles (potentially including B-doubles) are likely to enter via Access B and enter the rear service road to the north of the Bunnings building in anti-clockwise direction. Vehicles could exit using the service lane to the west of the building, travel around the southern face of the building and exit eastbound onto Cable Beach Road East at Access A. DVC has undertaken a swept path assessment of the exit located at Access A and considers it capable of accommodating B-double trucks., By locating the service exit at Access A, adequate separation is provided from the intersection of Gubinge Road and Cable Beach Road East.

Stage 2 – Service vehicles will be able to enter via Access B or Access C. A service road is located between the rear of the buildings and the airport fence line and is connected to the Access B road and the Access C road.

Stage 3 – Service vehicles to Stage 3 buildings will enter via Access C and enter a service road to the north of the building footprint. There is adequate space provided behind the buildings for vehicles to turn without having to reverse.

Under these arrangements, and if larger service vehicles such as B-doubles are used by Bunnings and others for deliveries, it will be necessary to reclassify or obtain dispensation to use Cable Beach Road East as part of the Restricted Access Vehicle (RAV) network.

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5. CAR PARKING

5.1 PARKING REQUIREMENT

The parking provision rates shown in the Shire of Broome's Town Planning Scheme 6 result in the parking bay requirements shown in **Table 5.1**.

A final parking design is not part of this Structure Plan. However, DVC has seen preliminary concept parking layouts for the development which show adequate parking supply and are included in **Table 5.1**. DVC is confident that adequate parking can be provided in future. It is however, important at the more detailed development application stage that parking is provided in accordance with the town planning scheme and that the parking layout meets the relevant Australian Standards.

TPS6 also specifies the number of bicycle parking places to be provided for each land use. Parking for bicycles has not been shown in **Figure 3.1** but can readily be accommodated for on site. DVC notes that given the 'bulky goods' nature of the proposed development it is not expected that cycling will be a major transport mode for shoppers although it may be used by some staff members.

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Land Use	Rate	Quantity	No. Parking bays required	No. Parking bays provided
Warehouse	1 bay per 50m ² of NLA	7522m ² GFA	150	272
Motor Vehicle Repairs	1 bay per 30m ² sales area and 1 bay per service bay	Assume 60m ² sales and 4 service bays	10	195
Carwash	Na			
Service Station	1 bay per employee and 1 bay per 20m ² NLA	Assume 1 employee and 380m ² GLA	20	
Fast Food Outlet	1 bay per employee and 2 bays per 2m ² counter area	Assume 6 employees and 10m ² counter space	16	
Bulky Goods Showroom	1 bay per 50m ² of NLA	1500m ² GLA	30	
Electronic Goods Retail	1 bay per 20m ² NLA	600m ² GLA	30	206
Showroom (Stage 2)	1 bay per 50m ² of NLA	2500m ² GLA	50	
Showroom (Stage 3)	1 bay per 50m ² of NLA	6500m ² GLA	130	
Total			436	673

Table 5.1: Parking bay requirements

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6. SUSTAINABLE TRANSPORT

6.1 PEDESTRIANS AND CYCLISTS

There is currently a 2m wide footpath which extends all the way from the Chinatown in the east, past the subject site and then north to the residential and resort areas. The path runs on the northern side of Cable Beach Road East and on the eastern side of Gubinge Road adjacent to the site. The proposed development is unlikely to attract a high number of pedestrians and cyclists due to the nature of the shops (eg hardware and bulky goods). However, the existing footpath is an excellent facility and DVC considers that it would more than adequately provide for the needs of the proposed development.

Logical pathway links into the development should be established off Cable Beach Road East frontage at both the eastern and western end of the site.

6.2 PUBLIC TRANSPORT

The Broome Explorer (Be) is a scheduled bus service in Broome which operates along Cable Beach Road East as shown in **Figure 6.1**. The route joins the Cable Beach resort area to Chinatown and a little further south to the water Park and site of the old Jetty.

The service has a frequency of 1 bus per hour in each direction between approximately 7:23am and 6:45pm. Bus stops 16, 17, 28 and 29 are directly opposite the proposed development site on Cable Beach Road East. DVC assumes that the service is mainly intended as a tourist service as it links key tourist areas. However, it also has some catchment of local residential areas and may offer a limited 'commuter' role, in a town which is largely car centric.



Figure 6.1: Broome Explorer Bus Route and Stops. Source: Broome Explorer Bus web site.

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7. SUMMARY AND CONCLUSION

7.1 SUMMARY

DVC has prepared this Transport Impact Assessment report to support the Structure Plan Application being made to the Shire of Broome on behalf of Nyamba Buru Yawuru regarding the retail and commercial development of Lot 3082 Cable Beach Road East in Broome.

The proposed development consists of a Bunnings store, a tyre store, a carwash, a service station, a fast food outlet, a bulky goods retailer, an electrical goods retailer and two large bulky goods showrooms. It is proposed that the developed is divided into 3 stages starting with the Bunnings store, the tyre store and carwash, the service station and fast food outlet. Stage 1 is likely to start immediately with Stage 2 adding further retail space following 5-years later and Stage 3 adding further capacity a further 5-years after that.

Based on published trip generation rates it is estimated that all stages of the development would generate some 1,150 Saturday peak hour trips. However, given the likely level of trip sharing between the land uses, this represents a worst-case scenario.

The site would be serviced by three public accesses off Cable Beach Road East. Access B will be the main access point and will permit all turning movements. Access C also permits all turning movements but will not attract as much traffic as Access B. Access A will not require a right turn in to the development off Cable Beach Road East.

The parking provision rates shown in the Shire of Broome's Town Planning Scheme No. 6 result in a minimum requirement for 436 parking bays. A concept parking layout indicates that over 600 bays could be provided. Parking should conform to the town planning scheme requirement in future development applications.

Access for service vehicles will be provided via Accesses B and C. If larger delivery vehicles are used then Cable Beach Road East will need to be included in the RAV network for Broome.

There is an excellent bicycle and pedestrian path network adjacent to the site which links the resort areas to the old Broome area to the east. Given the generally bulky goods nature of the proposed development it is unlikely that cycling or walking will be popular modes of transport to the site, although the fast food outlet and electrical goods retailer may attract some such customers. Employees may also choose to cycle or walk to and from the site. Good links into the development are therefore recommended.

7.2 CONCLUSION

The results of this study show that the development can be accommodated with the proposed accesses off Cable Beach Road East at the 2031 horizon. Service vehicle access can be accommodated but must be designed at the detailed stage so as not to affect the Gubinge Road roundabout or development accesses. DVC therefore supports the structure plan application in terms of the forecast transport impact of the proposal.

Client: Nyamba Buru Yawuru
Project: Broome Homemaker Centre



APPENDIX A: CRASH HISTORY DATA

Client: Nyamba Buru Yawuru
Project: Broome Homemaker Centre

Detailed Crash History

Road	Road Name	SLX	CWY	Time Dist	Intersection	Date	Day	Time	Severity	Crash No.	Type	Light Cond	Road Cond	Speed Limit	Traffic Control	Road Feature	Alignment	Speed Factor	Int Name	Location	RUM	Unit	Unit Type	From Dr	To Dr	Weather	First Object	Second Object	Third Object	Target Point		
00100	Cable Beach Rd 01 West	0.00	S	0.00	CABLE BEACH RD WEST RLY (19445)	20/04/2014	Sunday	1340	PCO Major	20145	Intersection	Day/light	Dry		Sign	Give Way at	Roundabout	Curve		Hit Object	On Left Veight After Leaving On Curve	34 Off Path: Off Left Band In Obj	Colliding	Utility	S - N - CAB LE BEA CH RD RD WES	N - N - CAB LE BEA CH RD RD WES	Saving	Crash				
00100	Cable Beach Rd 01 West	0.00	S	0.00		21/03/2015	Saturday	1935	PCO Major	20150	Midblock	Dark - Street Lights On			No Sign Or Control		Straight		Side-swing e Same Dim	On Carway	34 On Path: Open Car Door	Colliding	Four Wheel Drive Car	S - N - CAB LE BEA CH RD RD WES	N - N - CAB LE BEA CH RD RD WES	Straight Ahead: Not Out Of Control						
00100	Cable Beach Rd 01 West	0.00	S	0.00		21/03/2015	Saturday	1935	PCO Major	20150	Midblock	Dark - Street Lights On			No Sign Or Control		Straight		Side-swing e Same Dim	On Carway	34 On Path: Open Car Door	Colliding	Four Wheel Drive Car	S - N - CAB LE BEA CH RD RD WES	N - N - CAB LE BEA CH RD RD WES	Straight Ahead: Not Out Of Control						
00100	Cable Beach Rd 01 West	0.81	S	0.81	MURRAY RD (079027)	2014	Sunday	1040	PCO Major	20145	Intersection	Day/light	Dry		No Sign Or Control		Straight		Rear End	On Carway	31 Same Dim: Same Lane Rear End	Colliding	State n Wago BEA CH RD RD WES	S - N - CAB LE BEA CH RD RD WES	Straight Ahead: Not Out Of Control							
00100	Cable Beach Rd 01 West	0.81	S	0.81	MURRAY RD (079027)	2014	Sunday	1040	PCO Major	20145	Intersection	Day/light	Dry		No Sign Or Control		Straight		Rear End	On Carway	31 Same Dim: Same Lane Rear End	Colliding	State n Wago BEA CH RD RD WES	S - N - CAB LE BEA CH RD RD WES	Straight Ahead: Not Out Of Control							
00100	Cable Beach Rd 01 West	0.81	S	0.81	MURRAY RD (079027)	2014	Sunday	1040	PCO Major	20145	Intersection	Day/light	Dry		No Sign Or Control		Straight		Rear End	On Carway	31 Same Dim: Same Lane Rear End	Colliding	State n Wago BEA CH RD RD WES	S - N - CAB LE BEA CH RD RD WES	Straight Ahead: Not Out Of Control							
00100	Cable Beach Rd 01 West	1.20	S	1.20	SANCTUARY RD (018357)	2014	Tuesday	0655	PCO Major	20145	Intersection	Day/light	Dry		Sign	Give Way at	Roundabout	Curve		Right Angle	On Carway	12 Inck: Right - Thru	Colliding	Car	S - N - CAB LE BEA CH RD RD WES	N - N - CAB LE BEA CH RD RD WES	Straight Ahead: Not Out Of Control					
00100	Cable Beach Rd 01 West	1.20	S	1.20	SANCTUARY RD (018357)	2014	Tuesday	0655	PCO Major	20145	Intersection	Day/light	Dry		Sign	Give Way at	Roundabout	Curve		Right Angle	On Carway	12 Inck: Right - Thru	Colliding	Car	S - N - CAB LE BEA CH RD RD WES	N - N - CAB LE BEA CH RD RD WES	Straight Ahead: Not Out Of Control					
00100	Cable Beach Rd 01 West	1.20	S	1.20	SANCTUARY RD (018357)	2014	Tuesday	0655	PCO Major	20145	Intersection	Day/light	Dry		Sign	Give Way at	Roundabout	Curve		Right Angle	On Carway	12 Inck: Right - Thru	Colliding	Car	S - N - CAB LE BEA CH RD RD WES	N - N - CAB LE BEA CH RD RD WES	Straight Ahead: Not Out Of Control					
00100	Cable Beach Rd 01 West	1.20	S	1.20	SANCTUARY RD (018357)	2014	Tuesday	0655	PCO Major	20145	Intersection	Day/light	Dry		Sign	Give Way at	Roundabout	Curve		Right Angle	On Carway	12 Inck: Right - Thru	Colliding	Car	S - N - CAB LE BEA CH RD RD WES	N - N - CAB LE BEA CH RD RD WES	Straight Ahead: Not Out Of Control					

Detailed Crash History

[illegible]

Client: Nyamba Buru Yawuru
Project: Broome Homemaker Centre



Detailed Crash History

[illegible]

Client: Nyamba Buru Yawuru
Project: Broome Homemaker Centre



APPENDIX B: SHIRE OF BROOME TRAFFIC COUNT DATA

Client: Nyamba Buru Yawuru

Project: Broome Homemaker Centre

**Weekly Vehicle Counts (Virtual Week)**

VirtWeeklyVehicle-244

Site: 001_000222_000560.0.0E

Description: Cable Beach Road East 130m Southeast of Reid Road C#1

Filter time: 0:00 Saturday, 1 August 2015 => 7:42 Thursday, 13 August 2015

Scheme: Vehicle classification (AustRoads94)

Filter: Cls(1 2 3 4 5 6 7 8 9 10 11 12) Dir(NESW) Sp(10,160) Headway(>0) Span(0 - 100)

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Averages 1 - 5	1 - 7
Hour									
0000-0100	26.0	27.0	36.0	21.5	22.0	58.0	70.5	27.0	38.5
0100-0200	10.5	6.5	13.5	16.0	19.0	29.5	37.0	12.4	18.8
0200-0300	4.0	8.0	12.0	9.5	15.0	15.0	21.0	9.1	11.8
0300-0400	11.0	10.0	8.5	13.5	26.0	21.0	29.0	12.4	16.3
0400-0500	21.5	23.0	33.5	22.0	25.0	20.0	23.0	23.0	23.9
0500-0600	89.5	92.0	100.0	99.5	104.0	54.0	42.0	96.2	81.4
0600-0700	250.0	233.5	247.5	252.0	251.0	125.0	103.0	246.3	205.6
0700-0800	633.0	604.5	607.0	467.5	633.0	305.0	206.5	584.1	483.1
0800-0900	656.0	613.0	645.5	632.0	641.0	585.5	395.0	637.8	588.6
0900-1000	694.5	662.5	660.0	611.0	678.0	828.5	541.5	662.9	670.3
1000-1100	761.5	735.5	697.0	699.0	731.0	928.5	758.5	727.3	766.0
1100-1200	746.5	753.5	749.0	708.0	774.0	921.5	754.5	747.5	777.7
1200-1300	863.5	808.5	826.0	735.0	842.0	904.5	720.0	821.6	818.5
1300-1400	761.5	788.0	736.0	718.0	773.0	793.5	679.0	757.8	750.6
1400-1500	861.5	793.5	840.5	848.0	878.0	737.5	634.0	839.6	788.3
1500-1600	852.0	790.0	831.0	824.0	869.0	694.0	622.0	829.9	772.6
1600-1700	984.0	893.5	1067.0	996.0	915.0	683.5	563.0	975.0	857.8
1700-1800	897.5	858.0	956.0	852.0	912.0	674.5	534.5	895.9	798.8
1800-1900	617.0	642.0	600.0	668.0	612.0	491.5	510.5	624.8	583.5
1900-2000	318.0	322.5	324.0	352.0	374.0	362.5	264.0	331.9	325.7
2000-2100	189.5	233.5	262.0	214.0	267.0	247.0	287.5	231.4	243.3
2100-2200	129.5	184.0	178.5	166.0	228.0	233.5	157.0	172.3	179.9
2200-2300	75.5	106.0	103.5	102.0	167.0	171.5	107.0	104.9	116.3
2300-2400	38.5	59.5	43.0	38.0	77.0	102.5	63.5	49.6	60.8
Totals									
0700-1900	9308.5	8942.5	9215.0	8758.5	9258.0	8548.0	6919.0	9104.0	8655.6
0600-2200	10195.5	9916.0	10227.0	9742.5	10378.0	9516.0	7730.5	10085.8	9610.1
0600-0000	10309.5	10081.5	10373.5	9882.5	10622.0	9790.0	7901.0	10240.3	9787.2
0000-0000	10472.0	10248.0	10577.0	10064.5	10833.0	9987.5	8123.5	10422.5	9978.0
AM Peak	1000	1100	1100	1100	1100	1000	1000		
	761.5	753.5	749.0	708.0	774.0	928.5	758.5		
PM Peak	1600	1600	1600	1600	1600	1200	1200		
	984.0	893.5	1067.0	996.0	915.0	904.5	720.0		

* - No data.

Client: Nyamba Buru Yawuru
Project: Broome Homemaker Centre



APPENDIX C: SIDRA DATA

Client: Nyamba Buru Yawuru
Project: Broome Homemaker Centre



MOVEMENT SUMMARY

Site: 101 [Access A Scenario 1 Final]

Access B

Stop (Two-Way)

Movement Performance - Vehicles											
Mov ID	OD Mov	Total veh/h	Demand Flows HV %	Deq. Satn w/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate per veh	Average Speed km/h
East RoadName											
5	T1	420	6.0	0.224	0.0	LOS A	0.0	0.0	0.00	0.00	60.0
Approach											
North RoadName											
7	L2	40	2.0	0.032	4.2	LOS A	0.1	0.9	0.34	0.54	51.7
9	R2	28	2.0	0.077	13.3	LOS B	0.3	1.9	0.67	1.00	30.4
Approach											
West RoadName											
10	L2	68	2.0	0.037	5.6	LOS A	0.0	0.0	0.00	0.53	41.5
11	T1	274	6.0	0.146	0.0	LOS A	0.0	0.0	0.00	0.00	60.0
Approach											
All Vehicles											
		831	5.3	0.224	1.1	NA	0.3	1.9	0.04	0.10	58.0

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akceik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Client: Nyamba Buru Yawuru
Project: Broome Homemaker Centre



MOVEMENT SUMMARY

Site: 101 [Access A Scenario 2 Final]

Access B

Stop (Two-Way)

Movement Performance - Vehicles											
Mov ID	OD Mov	Total veh/h	Demand Flows HV %	Deg Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate per veh	Average Speed km/h
East RoadName											
5	T1	623	6.0	0.332	0.0	LOSA	0.0	0.0	0.00	0.00	59.9
Approach		623	6.0	0.332	0.0	NA	0.0	0.0	0.00	0.00	59.9
North RoadName											
7	L2	40	2.0	0.040	5.1	LOSA	0.1	1.1	0.46	0.62	50.7
9	R2	49	2.0	0.290	29.4	LOSD	1.0	7.2	0.88	1.03	19.7
Approach		89	2.0	0.290	18.6	LOSC	1.0	7.2	0.69	0.85	32.6
West RoadName											
10	L2	68	2.0	0.037	5.6	LOSA	0.0	0.0	0.00	0.53	41.5
11	T1	464	6.0	0.247	0.0	LOSA	0.0	0.0	0.00	0.00	59.9
Approach		533	5.5	0.247	0.7	NA	0.0	0.0	0.00	0.07	58.6
All Vehicles		1245	5.5	0.332	1.7	NA	1.0	7.2	0.05	0.09	57.4

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).
Vehicle movement LOS values are based on average delay per movement.
Minor Road Approach LOS values are based on average delay for all vehicle movements.
NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.
SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.
Gap-Acceptance Capacity: SIDRA Standard (Akçelik MSD).
HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Client: Nyamba Buru Yawuru
Project: Broome Homemaker Centre



MOVEMENT SUMMARY

Site: 101 [Access B scenario 1 Final]

Access B

Stop (Two-Way)

Movement Performance - Vehicles											
Mov ID	OD Mov	Demand Flows	Average Delay	Level of Service	95% Back of Queue	Distance	Progn. Queued	Effective Stop Rate	Average Speed		
		Total HV %	Sec		Vehicles	m		per Veh	km/h		
East RoadName											
5	T1	339	6.0	0.181	0.0	0.0	0.00	0.00	60.0		
6	R2	92	2.0	0.065	0.3	2.1	0.36	0.59	49.4		
Approach											
		431	5.1	0.181	0.3	2.1	0.08	0.12	57.4		
North RoadName											
7	L2	41	2.0	0.040	0.1	1.0	0.33	0.57	50.6		
9	R2	53	2.0	0.156	0.6	4.0	0.70	1.00	34.7		
Approach											
		94	2.0	0.156	0.6	4.0	0.54	0.81	42.4		
West RoadName											
10	L2	23	2.0	0.013	0.0	0.0	0.00	0.53	46.8		
11	T1	252	6.0	0.134	0.0	0.0	0.00	0.00	60.0		
Approach											
		275	5.7	0.134	0.0	0.0	0.00	0.04	59.3		
All Vehicles											
		799	5.0	0.181	0.6	4.0	0.10	0.18	56.1		

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

Major Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akpeik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Client: Nyamba Buru Yawuru
Project: Broome Homemaker Centre



MOVEMENT SUMMARY

Site: 101 [Access B Scenario 2 Final]

Access B

Stop (Two-Way)

Movement Performance - Vehicles											
Mov ID	OD Mov	Total veh/h	Demand Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate per veh	Average Speed km/h
East RoadName											
5	T1	465	6.0	0.248	0.0	LOS A	0.0	0.0	0.00	0.00	59.9
6	R2	164	2.0	0.119	6.5	LOS A	0.5	3.9	0.38	0.61	49.3
Approach		629	5.0	0.248	1.7	NA	0.5	3.9	0.10	0.16	56.8
North RoadName											
7	L2	117	2.0	0.116	6.9	LOS A	0.4	3.1	0.36	0.61	50.5
9	R2	105	2.0	0.510	33.1	LOS D	2.2	16.0	0.89	1.11	25.5
Approach		222	2.0	0.510	19.3	LOS C	2.2	16.0	0.61	0.84	37.9
West RoadName											
10	L2	96	2.0	0.052	5.6	LOS A	0.0	0.0	0.00	0.53	48.8
11	T1	267	6.0	0.142	0.0	LOS A	0.0	0.0	0.00	0.00	60.0
Approach		363	4.9	0.142	1.5	NA	0.0	0.0	0.00	0.14	57.6
All Vehicles		1215	4.4	0.510	4.9	NA	2.2	16.0	0.16	0.28	52.8

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).
Vehicle movement LOS values are based on average delay per movement.
Minor Road Approach LOS values are based on average delay for all vehicle movements.
NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.
SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.
Gap-Acceptance Capacity: SIDRA Standard (Akcelik M3D).
HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Client: Nyamba Buru Yawuru
Project: Broome Homemaker Centre



MOVEMENT SUMMARY

Site: 101 [Access C Scenario 2 Final]

Access B

Stop (Two-Way)

Movement Performance - Vehicles											
Mov ID	OD Mov	Total veh/h	Demand Flows HV %	Desp. Sain v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Slip Rate per veh	Average Speed km/h
East RoadName											
5	T1	486	6.0	0.401	1.7	LOS A	2.3	17.1	0.38	0.18	55.5
6	R2	142	2.0	0.401	9.3	LOS A	2.3	17.1	0.38	0.18	52.5
Approach											
		628	5.1	0.401	3.4	NA	2.3	17.1	0.38	0.18	54.8
North RoadName											
7	L2	144	2.0	0.693	17.1	LOS C	4.5	32.1	0.75	1.26	38.6
9	R2	144	2.0	0.693	29.8	LOS D	4.5	32.1	0.75	1.26	30.2
Approach											
		288	2.0	0.693	23.4	LOS C	4.5	32.1	0.75	1.26	35.0
West RoadName											
10	L2	142	2.0	0.282	5.6	LOS A	0.0	0.0	0.00	0.16	52.6
11	T1	384	6.0	0.282	0.0	LOS A	0.0	0.0	0.00	0.16	57.8
Approach											
		526	4.9	0.282	1.5	NA	0.0	0.0	0.00	0.16	56.8
All Vehicles											
		1443	4.4	0.693	6.7	NA	4.5	32.1	0.32	0.39	50.5

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).
Vehicle movement LOS values are based on average delay per movement.
Minor Road Approach LOS values are based on average delay for all vehicle movements.
NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.
SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.
Gap-Acceptance Capacity: SIDRA Standard (Akcelik M3D).
HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

9.2.2 DEVELOPMENT APPLICATION 2019/97 - RESIDENTIAL BUILDING - 50 DURACK CRESCENT, BROOME

LOCATION/ADDRESS:	50 Durack Crescent, Broome
APPLICANT:	Alex Carkeek on behalf of MADALAH
FILE:	DUR-1/50
AUTHOR:	Coordinator Planning Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development and Community Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	7 January 2020

SUMMARY: The Shire has received a development application seeking approval for the change of use of an existing Single House to a Residential Building at 50 Durack Crescent, Broome. The application has been assessed against the Shire's Local Planning Scheme No 6 and the Local Planning Policy 5.15 – Forms of Residential Accommodation other than a Single House. The application is being referred to Council for determination as a significant number of submissions have been received.

This report recommends that the application be refused.

BACKGROUND

Previous Considerations

Nil.

Site and Surrounds

Lot 252, (50) Durack Crescent, Broome is an 872sqm property, which is zoned Residential with a R15 density coding, under Local Planning Scheme No. 6 (**LPS6**). The site is currently developed with a Single House and outbuilding. Surrounding properties are zoned Residential with density coding's varying between R10-R20. Surrounding properties are predominately developed with Single Houses, however, there are some properties that have been developed with Grouped Dwellings and others that remain vacant (see **Attachment 1**).

Proposal

The application is seeking to change the use of the existing Single House to a Residential Building. The Residential Building would be utilised as a supported living facility for adult residents (18 years and over) on a short term basis (21 night maximum stay) while they are attending training courses in Broome. The Residential Building plans are provided in **Attachment 2** and the Management Plan for the facility is provided in **Attachment 3**.

It is noted that a number of submissions suggested that the proposal was for a 'Bed and Breakfast Accommodation' in accordance with Local Planning Policy 5.15. This is discussed in detail later in the report.

COMMENT

An assessment of the application against the Local Planning Framework is set out below.

Local Planning Scheme No. 6 (LPS6)

As detailed above, the subject site is zoned 'Residential' with a density coding of R15. In accordance with Clause 3.17 of LPS6, 'Residential Building' is an 'A' use meaning that the use is not permitted unless development approval is granted after giving notice.

As discretion is to be exercised, it is important to focus on the purpose and objectives of the zone in determining whether the proposal is appropriate or not.

Purpose and objectives of the Residential zone

Clause 3.2.1 of LPS6 states:

*The purpose of the Residential Zone is to provide for **residential development** at a range of densities with a variety of housing to meet the needs of different household types through the application of the Residential Design Codes, as varied by the Scheme and any Local Planning Policy adopted under Part 5 of the Residential Design Codes.*

Clause 3.2.2 of LPS6 states:

The objectives of the Residential Zone are to:

- (a) Allow development in accordance with the Residential Design Codes*
- (b) Provide for climatically responsive housing forms that are consistent with energy efficiency and sustainable design principles set out in design guidelines adopted by the local government; and*
- (c) Ensure the built form is in accordance with Broome-style architecture as specified in clause 4.12 and with applicable local design guidelines*

Whilst 'residential development' is not defined in LPS6, it is defined in the Residential Design Codes (**R Codes**) as:

Development of permanent accommodation for people, and may include all dwellings, the residential component of mixed-use development, and residential buildings proposing permanent accommodation.

Council has not adopted any design guidelines for the subject site. However, Local Planning Policy 5.15 Forms of Residential Accommodation other than Single House, provides guidance for the proposed 'Residential Building' use. A 'Residential Building' is a form of housing specified in the R Codes and defined as:

A building or portion of a building, together with rooms and outbuildings separate from such building but incidental thereto; such building being used or intended, adapted or designed to be used for the purpose of human habitation:

- Temporarily by two or more persons;*
- Permanently by seven or more persons, who do not comprise a single family, but does not include a hospital or sanatorium, a prison, a hotel, a motel or a residential school.*

In this instance, the proposal involves the use of an existing building that was designed and constructed as a 'Single House' as a 'Residential Building' for temporary accommodation (up to 21 days). By providing for temporary accommodation, the proposal would not be providing 'residential development' which is the primary purpose of the Residential zone. This issue is a matter of concern raised consistently in submissions and is discussed further in the submission section of the report.

As the proposal does not involve any works, the only general development requirement needing consideration under LPS6 is car parking.

Car Parking

For a 'Residential Building', Appendix 9 requires that 1 bay be provided per bedroom plus 1 bay for any caretaker/manager. The proposal includes four (4) bedrooms and although a caretaker is not proposed, it is intended that the facility will be staffed/managed. Therefore, five (5) car bays should be provided. The proposal only includes four (4) bays, one for each bedroom which is consistent with the requirements of Local Planning Policy 5.15 but inconsistent with LPS6. Importantly, where inconsistencies arise LPS6 would prevail. Although only four (4) car parking bays are provided, there are opportunities to provide additional car parking on site in a tandem bay configuration.

In conclusion, as the 'Residential Building' is proposing temporary accommodation as opposed to permanent accommodation, the use is not considered to be consistent with the purpose of the Residential zone.

Local Planning Policy 5.15 – Forms of Residential Accommodation other than a Single House (LPP 5.15)

LPP 5.15 guides decision making relating to the range of land uses other than a Single House that provide for residential accommodation. The policy makes reference to and includes the definition for both 'Bed and Breakfast Accommodation' and 'Residential Building'. The LPP has been referenced often within submissions and has led to submitters suggesting the proposal is for 'Bed and Breakfast Accommodation' and should be refused as it fails to comply with general provisions 8.0 of this LPP. A response is included in this section.

Policy Objectives

- 1. To facilitate the development of appropriately located and high quality residential accommodation.*

The proposal is for the change of use to an existing building only. No changes are proposed to the existing 'Single House' building to facilitate its use as a 'Residential Building'. The style and quality of the building is consistent with surrounding properties having been originally designed and constructed as a Single House. The building is considered to be of a high quality.

The subject site is located in a Residential Zone with the purpose of this zone to provide for 'Residential Development' as opposed to temporary accommodation. The temporary nature of the accommodation has been consistently raised as a concern in the submissions received with submitters contending that it would be inappropriately located at the current site. The application does not provide any information on why the site was chosen. However, a meeting with the applicant identified that the building layout was a key consideration as the building layout is integral to meeting their operational purpose.

- 2. To define the use, management and level of service provided for Residential Buildings.*

The proposal has met with most development standards and management requirements specified in the Policy. Further details of how the proposal achieves individual

requirements of section 9.0 and 10.0 of the Policy are provided in this relevant sections below.

3. *To ensure various forms of accommodation are of a compatible scale and design with surrounding development.*

From an appearance/streetscape perspective the proposal achieves this objective by utilising an existing building which was developed as a Single House. The scale and design is consistent with other development in the area. No alterations of the building are proposed to facilitate the Residential Building land use.

The application is however proposing to accommodate up to eight (8) people in a four (4) bedroom building on a short-stay basis. As raised in the submissions received, this type of short-stay accommodation of a building by this many people, whom are unrelated, would not be typical of the scale of the surrounding development.

4. *To ensure that the establishment of alternative forms of residential accommodation in the residential zone protect the social and residential amenity*

Concerns have been raised through the public consultation period that the social amenity will be compromised due to the temporary / short stay nature of occupancy if the Residential Building is to be approved. Of particular concern to those whom put in submissions is the risk of anti social activity such as crime, noise and public drinking. This policy includes the requirement for a Management Plan, which has been provided by the applicant. The Management Plan is discussed in detail in the relevant section below.

Given the lack of permanent occupant on site, the short stay of the occupants and the number of occupants proposed by this proposal, it is considered that the application does not achieve this objective of the policy.

General Provisions and Land Use definition

As mentioned earlier, the classification of the use has been an area of contention for submitters. Many of the submitters contend that the building should be considered as a 'Bed and Breakfast' as opposed to a 'Residential Building'. These contentions are made primarily in response to Clause 8.0 of the LPP which states:

The use of rooms within a single house for accommodation of persons on a short term basis is classified as 'Bed and Breakfast' land use and must meet any relevant Local Planning Policy.

The key contention of submitters focuses on the fact the building was originally developed as and subsequently used as a 'Single House'. The simplest way to describe the situation and why this general provision is not applicable is:

The building on site is currently approved for use as a 'Single House'. A 'Single House' is defined as:

a dwelling standing wholly on its own green title or survey strata lot, together with any easement over adjoining land for support of a wall or for access or services and excludes dwellings on titles with areas held in common property.

The definition for 'Dwelling' is:

as defined in the R-Codes (as amended) which currently states: a building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family.

A request has now been received to use that existing building as:

A supported living facility for short term residents only (21-night maximum) while they are attending training courses in Broome.

This can not be considered a 'Bed and Breakfast Accommodation' as 'Bed and Breakfast Accommodation' is defined as:

means a dwelling, used by a resident of the dwelling, to provide accommodation for persons away from their normal place of residence on a short term commercial basis and includes the provision of breakfast.

As the proposed development does not include anyone permanently habiting the building, it does not meet the definition of 'dwelling' which in turn means it can not be a 'Bed and Breakfast Accommodation'. Furthermore, this precludes it from being a 'Single House'.

The proposal has therefore been correctly described as a 'Residential Building' which is defined as follows:

as defined in the R-Codes (as amended) which currently state: A building or portion of a building, together with rooms and outbuildings separate from such buildings but incidental thereto; such building being used or intended, adapted or designed to be used for the purpose of human habitation:

- temporarily by two or more persons; or*
- permanently by seven or more persons, who do not comprise a single family, but does not include a hospital, a prison, a hotel, a motel or a residential school.*

For these reasons, General Provision 8.0 is not applicable to the proposed development as the development proposed is a 'Residential Building' and not a 'Bed and Breakfast'.

Section 9.0 of the LPP outlines a number of standards for Residential Buildings as follows:

- a) *A maximum of 5 bedrooms (10 people) including a bedroom for the caretaker shall be permitted in a Residential Building;*

The Residential Building would contain 4 bedrooms intending to provide for up to eight (8) residents, however does not propose to have a permanent resident 'caretaker'.

- b) *The area of any bedroom shall not exceed 20 m² excluding the area of the bathroom;*

Bedroom 4 is 20.25m² excluding the bathroom. All other bedrooms are below 20m² excluding ensuite bathrooms. It is understood the 20m² size maximum is intended to assist in preventing self contained living within bedrooms such as provided for by motels which is a separately defined land use. The building contains multiple communal areas including the 'TV Room' which provides access to Bedroom 4. There is some risk that the TV room could be closed off and provided for use only in conjunction with Bedroom 4. The .25m² variation (1.25% larger than the specified 20m²) to the bedroom is minor and not considered to be of consequence in its own right. However, due to the possibility of use in

conjunction with the TV room, this section of the building could be used to support self contained living.

c) *No kitchens are permitted in the bedrooms;*

No kitchen facilities are shown within any of the bedrooms.

d) *A central kitchen/dining/living area must be provided in the residential building along with a communal laundry facility;*

An open plan space incorporates a central kitchen, dining area and living area. An additional tv room incorporating a sink is also provided. Communal laundry facilities are accessible from the outdoor living area.

e) *One car parking bay shall be provided on site for each bedroom;*

Four (4) bays have been provided for in accordance with this provision. However, as identified earlier in the report, this provision is inconsistent with LPS6 which also requires a bay for a caretaker/manager. As the facility is proposed to be staffed, it is considered that the staff would be acting as a 'manager' and necessitate the provision of an additional car parking bay.

f) *A maximum of two of the car parking bays can be visible from the street, the remaining bays must be positioned behind the building, out of view of the street, and all vehicles are to be parked inside the property boundary;*

Of the four (4) car bays provided, only two (2) are visible from the street with the other two (2) being located behind a gate inside the property boundary the restricts visibility of the bays.

g) *The site must be landscaped consistent with the appearance of a single house. A landscaping plan is required to be submitted with an application to demonstrate this; and*

A landscaping plan has not been provided with the application. However, the site has already been developed and landscaped. The site was developed as a Single House and a site inspection confirmed the existing landscaping reflects that of the area and is consistent with that of a Single House. In addition, the Management Plan provides for monthly gardening and lawn maintenance by a contractor.

h) *The Residential Building shall have the appearance of a Single House and it should be possible to use the building as a Single House unit if not used as a Residential Building.*

The building intended to be used as a Residential Building was originally developed for and used as a Single House. No alterations are proposed to the structure. Therefore, if it were to cease being used as a Residential Building it could revert to being used as a Single House.

Section 10.0 of the LPP requires that a Management Plan must be prepared for a Residential Building including the following:

a) *Control of noise and other disturbances, including the appropriate use of outdoor entertainment areas;*

Whilst control of noise and use of the outdoor entertainment area is not specifically mentioned within the Management Plan, the Management Plan does include details of a resident 'Occupancy Agreement' (page 20 of Attachment 3) and 'Behaviour and Responsibility Agreement' (page 22 of Attachment 3). These agreements focus on the broader issue of 'antisocial behaviour'. Of relevance is item 3 of the summary of agreement contained within the 'Occupancy Agreement' which requires that residents:

Not allow any antisocial behaviour in and/or around Durack Crescent facility.

This issue has been raised as a concern in submissions.

- b) *Complaints management procedure, which is to include the provision of the telephone number of the accommodation owner and operator to adjoining neighbours;*

A 'Complaints Management Procedure' (page 20 of Attachment 3) has been provided. This procedure identifies an eight (8) step response process for the recording of and resolving of complaints by the facility operator MADALAH. Of interest is the policy implementation section which identifies the Broome Manager with the advice of the General Manager as being responsible for complaint resolution. The response process includes liaison with the complainant and repetition of process until the complaint is resolved.

The Procedure also identifies that neighbours and community members in the vicinity of the Residential Building are provided with the contact details for the Broome Manager and General Manager. This issue has been raised as a concern in submissions

- c) *The use and on-going maintenance of the premises, landscaping and gardens, and any common property areas or common facilities (where applicable);*

The Management Plan includes a 'Maintenance Schedule' (page 5 of Attachment 3) that covers a broad range of issues including gardening and lawns. This issue has been raised as a concern in submissions.

Submissions

In accordance with Local Planning Policy 5.14 – Public Consultation, the application was deemed to be Level C, and therefore, the Shire of Broome referred the proposal to landowners within 100m, placed a public notice in the Broome Advertiser, required a Notice to be placed on site and made details of the application available on the Shire of Broome website. The initial 21-day comment period was extended by a further 14 days in response to the level of community interest and community concerns related to the timing of the comment period over the Christmas / New Year break.

At the close of the comment period, twenty-four (24) individual submissions were received. Of those, twenty-two (22) submissions opposed the proposal, one (1) provided no objection and one (1) sought further information. In addition, one (1) group submission was received and was supported by twenty-two (22) people. Many of those people also provided an individual submission.

Detailed comment has been provided in response to each submission within the Schedule of Submissions in **Attachment 4**. However, a general summary is provided as follows:

- a) Concerns relating to short stay use and guests;
- b) Lack of a permanent resident;
- c) The use would be better located elsewhere;

- d) Consultation was inadequate;
- e) Inadequate response to residential and social amenity; and
- f) Failure to comply with LPP 5.15.

The submissions raised a number of concerns but also included predominately negative assumptions relating to those persons who would utilise the facility and anti social activity that would result. The summary of concerns are responded to as follows:

- a) Concerns relating to short stay use and guests.

Submitters have highlighted that the area is a residential area with many families and long term residents. Submissions contend that the land was not zoned for short stay or commercial activities and that they do not support such uses. Submitters regularly referred to another facility thought to be a 'Residential Building' in Pelcan Gardens and impacts that had been experienced which they attribute to that facility including anti-social activity and police needing to attend the site on multiple occasions. Investigations found that the facility located at Pelcan Gardens was developed as a four (4) Bed Mobility Dwelling by the Department of Communities. The Department of Communities are exempt from the need to obtain development approval. The facility provides permanent residential living and care for persons with disabilities and is managed by Far North.

The lack of accountability for short term guests who had no ongoing association to the neighbourhood was provided as rationale for reduced standards of behaviour and increase in anti social activities from those short term guests. This was perhaps best summarised in a submission as follows:

Short stay residents can be expected to have different values regarding their social, physical, cultural and behavioural environment than residents who have chosen to settle long-term in a community. This extends to Shire by-laws that residents comply with but may not be known or understood by short term residents.

The concerns raised by the submitters regarding the short stay/transient nature of the occupation is noted. When coupled with the other concern raised in the submissions, that there would be no permanent occupant, the potential impact this development could have upon the social character and amenity is acknowledged.

- b) Lack of a permanent resident

Many submissions expressed concerns that there would not be a permanent resident. The contention being that would result in a lack of supervision which would reduce the accountability of short stay guest and increase the likelihood of anti social activities.

The application advises that the facility would be staffed when occupied but was unclear on the extent of that staffing. Discussions with the applicant have confirmed that it is intended to staff the property in the morning and evenings to provide support/assistance to the occupants during these hours, however no overnight staffing is proposed. The application would benefit from more details on the rationale for staffing of the facility.

Given the concerns raised in submissions relating to short stay as described above, it is agreed that the facility would benefit from a permanent resident. This person/s would be able to describe the local neighbourhood nuances to short stay guests and call out actions or behaviours that were not appropriate in the neighbourhood.

- c) The use would be better located elsewhere

Many submissions suggest that the facility would be more appropriately located elsewhere such as the 'Town Centre' zone where 'Residential Building' is a permitted use under LPS6.

Direction for locations of different land uses is provided through the strategic planning process as opposed to the statutory planning process. Whilst a 'Residential Building' use could be undertaken in the Town Centre zone without the need for development approval, strategic planning has determined that there are other zones / locations that a 'Residential Building' may be suitable. The 'Residential' zone is one such location. The purpose of the statutory planning process is to assess the merits of the proposal to ascertain whether the subject site is an appropriate location for the 'Residential Building' as opposed to the best location for the 'Residential Building'. However, for the reasons set out above, a merit-based assessment of this application has been performed and it is recommended that the application is refused.

d) Consultation was inadequate

The timing of consultation as well as the required public notice on site not being observed, were described in some submissions as reasons why the consultation was not adequate.

An initial three (3) week consultation period was extended to five (5) weeks in response to concerns relating to the timing of consultation. Some submitters also raised concern that a notice had not been placed on site. Under the Public Consultation Policy, the applicant is required to place a copy of the ad notice on site. An officer inspection of the site failed to observe a notice on site prior to the notice period being extended. This was raised with the applicant and a subsequent site visit identified a sign on site. Whilst the LPP has not been complied with in this regard, the other forms of public notice and level of submissions suggest that the public notice undertaken was successful in raising awareness of the proposal. If Council considers that the notice not being on site has unduly impacted on consultation, the application could be readvertised.

e) Inadequate response to residential and social amenity

Many of the submissions raised concerns relating to residential and/or social amenity impacts. In explaining their concerns, submitters focused on the users of the facility as opposed to the structure's design and appearance. However, the impacts of multiple vehicles being parked on verges has been raised on multiple occasions as well as general deterioration of the property including gardens as a consequence of no permanent resident.

The primary concerns relate to the expected behaviour of users and their guests due to the 'short stay' circumstances and what has been described as an inadequate response to these risks in the submitted Management Plan.

Specific matters that have been raised on multiple occasions are:

- Anti-social activity including crime, public drinking and smoking;
- Increased vehicle movement and associated safety risks particularly with children playing and the location of the subject site on a corner;
- Reduction of safety as a consequence of continual turnover of guests at the proposed facility;
- Inappropriate rating of risks in the risk matrix contained in the Management Plan;
- Management Plan is 'Generic' as opposed to focussing on the subject site;
- Inappropriate response to complaint resolution; and
- Lack of social accountability and deterioration of premise due to no permanent resident.

Whilst these are concerns, the submissions often suggest that they would be the norm as opposed to a heightened risk of occurrence. The adequacy of the Management Plan is detailed in the relevant section of the LPP 5.15 assessment.

f) Failure to comply with LPP 5.15

A detailed assessment of the application's compliance with LPP 5.15 has been provided earlier in the report.

Summary

The site has been developed for and used as a Single Dwelling. No changes are proposed to the structures on site and therefore the visual appearance of the site can reasonably be expected to retain its visual appearance as a dwelling. The existing building predominately meets the development standards specified for this use except for a minor variation needed for one of the bedrooms.

'Residential Building' is a discretionary use on the site. The intended purpose is to:

Provide a safe, supported living environment for people aged 18 and over who are accessing training opportunities in Broome. These residents would be booked through their training or employment body only, rather than being self-referred or a drop in service.

Given that the proposed 'Residential Building' is for temporary residents as opposed to permanent residents, it is inconsistent with the purpose of the Residential zone and is recommended for refusal.

In addition, whilst the Management Plan seeks to reduce the likelihood of adverse impacts on the social and residential amenity of the neighbourhood, it is considered that without a permanent resident and reduction of the number of guests, the amenity issues can not be appropriately addressed.

The amount of changes necessary and the integral aspects of the application they represent means that to support the application would effectively change what was applied for. Therefore, the application is recommended for refusal.

CONSULTATION

In accordance with Local Planning Policy 5.14 – Public Consultation, the application was deemed to be Level C, and therefore, all landowners within 100m of the site were provided with notice of the proposal, a notice was placed on the site and also in the Broome Advertiser and on the Shire's website. The community was provided with a 21-day period to provide comment on the proposal, this comment period was extended by 14 days to account for the Christmas Break.

A summary of the issues raised, and response is detailed under the 'submissions' heading above. A summary of each submission and the officer's comments is also provided in **Attachment 4**, Schedule of Submissions.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

68. (2) The local government may determine an application for development approval by

- (a) granting development approval without conditions; or
- (b) granting development approval with conditions; or
- (c) refusing to grant development approval.

Local Planning Scheme No.6**POLICY IMPLICATIONS**

A variation to development standard 9.0 b) within Local Planning Policy 5.15 is proposed. The extent of the variation (.25m² or 1.25%) is not considered to impact on the objective of the development standard to prevent self contained motel room style living.

FINANCIAL IMPLICATIONS

Nil

RISKDecision Appealed

Should Council refuse the application, the applicant may appeal Council's decision to the State Administrative Tribunal.

Reputational Risk

Should Council approve the application, there is a risk to Council's reputation, particularly within the immediate neighbourhood where significant levels of community objection was received.

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication

Affordable services and initiatives to satisfy community need

Accessible and safe community spaces

A healthy and safe environment

Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:

Realistic and sustainable land use strategies for the Shire within state and national frameworks and in consultation with the community

A built environment that reflects tropical climate design principles and

A natural environment for the benefit and enjoyment of current and future generations

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable and equitable services and infrastructure

Affordable land for residential, industrial, commercial and community use

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

Sustainable and integrated strategic and operational plans

Effective community engagement

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Refuses the application for development approval 2019/97 for a Residential Building at 50 Durack Crescent, Broome for the following reasons:
 - (a) A Residential Building providing temporary accommodation is inconsistent with the purpose of the Residential Zone;
 - (b) The application is inconsistent with the objectives of Local Planning Policy 5.15 – Forms of Residential Accommodation other than a Single Dwelling;
 - (c) The application will result in unacceptable risk of adverse residential amenity impacts; and
 - (d) The submissions received have raised the impact the development could have upon the character of the locality and social impacts which have not been appropriately mitigated in the application; and
2. Notifies the applicant that if aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2—5 Part 14. An application must be made within 28 days of the determination.

Attachments

1. Locality Plan
2. Layout Plan (*Confidential to Councillors and Directors Only*)

This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(b) as it contains "the personal affairs of any person".

3. Management Plan
4. Schedule of Submissions





MADALAH Limited
Management Plan
Residential Building Application
50 Durack Crescent, Broome WA



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APPENDIX A - Floor Plans and Facility Specifics

APPENDIX B – Risk Matrix and Risk Assessment

APPENDIX C – Facility Specific Policies and Procedures



1.0 Introduction

MADALAH Limited is applying for the registration of a Residential Building located at 50 Durack Crescent. This property will be used as a supported living facility for short term residents only (21-night maximum) while they are attending training courses in Broome.

MADALAH's Broome team is experienced in providing supported accommodation. They are trusted by the community and have positive relationships with services and agencies in the area. We are projecting that the house will operate for 48 weeks of the year, with training institutions like NRTAFE closing over holidays, but many other training organisations/employers utilising holidays to train their staff – particularly over the wet season (rangers, workers from the Dampier Peninsula). Estimating that the facility will be booked 48 weeks of the year, the facility will be monitored and maintained by staff and management when not booked for use.

2.0 Executive Summary

MADALAH Limited is an experienced Not-For Profit Organisation in providing supported accommodation in the Kimberley. Strong and tested governance is evident in their ability to manage large government funded programs with exponentially positive outcomes. Extensive community support and strong relationships with services and agencies within Broome makes MADALAH Ltd. a trusted provider in the community.

The residential building located on 50 Durack Crescent will provide a safe, supported living environment for people aged 18 and over who are accessing training opportunities in Broome. These residents will be booked through their training or employment body only, rather than being self-referred or a drop in service.

Short Stay accommodation has previously been managed in another of MADALAH Ltd.'s programs, the Employment and Education Housing Program located at 6 Bagot Street, Broome. Due to high demand of full-time accommodation at this facility, short stay residents are no longer accommodated through this program. Training bodies that utilise our service already include North Regional TAFE, Kimberley Land Council and Kimberley Regional Communities

MADALAH Limited will provide a staff member daily to support the transport of residents to and from their place of training, provide meals and support in accessing goods and services in town as well as maintaining and monitoring a safe environment for residents and community members alike. Staff roles and responsibilities are outlined in 3.2 Staffing.

2.1 Management Structure

MADALAH Limited is a Not-For Profit Organisation. Our Board of Directors are outlined below:

Co-Chair Person – Jeanice Krakeour
Co-Chair Person – Kim Hames
Director & CEO – Philip Paul
Director – Clinton Wolf
Director – Tony Bevan
Director – Garry Smith
Director – Mathew Hansen



2.2 Staffing Hierarchy

Please see Staffing Hierarchy under 3.2 Staffing.

3.0 Property

3.1 Facility Outline

The Residential Building located on 50 Durack Crescent will provide a safe, supported living environment for people aged 18 and over who are accessing training opportunities in Broome. These residents will be booked through their training or employment body only, rather than being self-referred or a drop in service.

The facility proposes to sleep a maximum of 8 residents at any one time.

Floor plans and facility specifics can be found in **APPENDIX A**.

3.2 Staffing

MADALAH Limited will provide a staff member daily to support the transport of residents to and from their place of training, provide meals and support in accessing goods and services in town as well as maintaining and monitoring a safe environment for residents and community members alike.

MADALAH Ltd.'s Broome Program Manager Alex Carkeek will manage the following:

- Facility and Vehicle Management
- Incident Management
- Partnership and Resident Agreements
- Staff Rostering and Management
- On-Call Emergency Response (shared with Case Support Worker)

MADALAH Ltd.'s Broome Case Support Worker will manage the following:

- Facility bookings
- Bed allocation and availability
- On-Call Emergency Response (shared with Manager)

Staff roles and responsibilities are outlined in the graphic below.



MADALAH Limited CEO
Phil Paul
 • Manages existing client base
 • Seeks new partnerships
 • Develops Strategic Plan



MADALAH Limited General Manager
Laura Taylor
 • Budget Manager for MADALAH
 • Provision of Financial Management reports to Board
 • Provision of HR Support to the Business
 • Manage risk for MADALAH; maintain risk register
 • Complete reporting as requested by funding bodies
 • Responsible for executing all Payroll related payments to staff
 • Manage the Audit process annually

MADALAH Limited Broome Manager
Alex Carkeek
 • Recruiting, selecting, training, coaching, counselling and /or disciplining employees
 • Compliance with all Organisational policies and procedures
 • Achieve all operational objectives by contributing information and recommendations to strategic plans and reviews
 • Implement effective and efficient service delivery, quality productivity and customer service
 • Determine system improvements and implementing changes
 • Record keeping and data collection
 • Marketing and PR planning for 50 Durack Crescent facility
 • Oversee the daily upkeep of the 50 Durack Crescent facility as well as addressing maintenance issues
 • Distribution and maintenance of payment agreements, training body/employer agreements and contractual documents
 • On-call Emergency/Incident Management

MADALAH Limited Case Worker
Lauren Oliver
 • 50 Durack Crescent bookings
 • Maintain booking register and manage bed availability and allocation
 • Invoice requests and payment monitoring
 • On-call Emergency/Incident Management

MADALAH Limited Residential Workers
 • Daily engagement and with and support of clients
 • Transport clients to and from work/training requirements
 • Encourage, mentor and support clients to make positive choices
 • Complete house duties as required
 • Report risk, maintenance, client issues to EEH Manager

3.3 Maintenance Schedule

Vendors will be in place to ensure maintenance of the facility on a regular basis. Vendors to be engaged are below:

Vendor	Maintenance	Frequency
K D Harburn	Gardening & Lawns	Monthly
LP Air conditioning	Air conditioning Service	Bi-Annually
Brett's Pest Control	Pest Inspection	Bi-Annually
Total Fire and Safety Solutions	Fire Equipment Checks	Bi-Annually
Heri's Repairs	General Maintenance	When Required
MADALAH	First Aid Kit Restock	Quarterly
MADALAH	Smoke Alarm Checks	Quarterly
Footprint Cleaning	Deep Clean Bathrooms	Quarterly

4.0 Risk and Mitigation

Property Damage

Property damage and anti-social behaviour are always a risk in any accommodation. Having managed accommodation programs for the past 7 years, MADALAH Ltd. has well developed and reviewed incident management procedures that can be utilised for a short stay property.

While residents will be signing entry agreements that outline house rules and behaviour expectations, our staffing roster, on-call procedure and security measures will allow the house to run smoothly and effectively minimise risk to the property.

Staffing

Rostered shifts between multiple staff members will ensure the property is supervised out of training hours. The staff roster is managed by Program Manager Alex Carkeek. On-call contact numbers will be provided to ensure staffing is managed should a staff member not turn up to a shift.

Risk Assessment and matrix can be found in **APPENDIX B**.

5.0 Property Specific Policies

MADALAH Ltd. operate in line with the MADALAH Policy Handbook, which includes policies outlines below:

Employee Code of Conduct	Annual Leave, Sickness & Absence Policy
Equal Opportunity Policy	Vehicle Use Policy
Disciplinary Action Policy	Telephone and Computer Use Policy
Performance Management Policy	Drug and Alcohol Policy
Complaints & Grievance Policy	Smoking Policy
Workplace Bullying Policy	Dress Code Policy
Occupational Health and Safety Policy	

In addition to operating under the above policies, the facility will also operate guided by specific policies outlined below. These policies can be found in **APPENDIX C**.

- Incident Management Policy
- Complaints Management Policy



6.0 Property Specific Procedures

MADALAH Ltd. will have agreements in place to ensure clients are informed of the facility rules and regulations and behaviour expectations. Entry Agreement and Behaviour Agreement can be found in **APPENDIX C**.

On-call procedure for incident and emergency management can be found within the Incident Management Policy in **APPENDIX C**.

7.0 Contact Details

Please note, primary contact Alex Carkeek will be out of the country from 22nd December 2019 to 14th January 2020.

Application contacts are below:

	Name	Position	Phone	Email
Primary Contact	Alex Carkeek	Broome Manager	0437 747 076	broomemanager@madalah.com.au
Secondary Contact	Laura Taylor	MADALAH Ltd. General Manager	0449 049 758	gm@madalah.com.au
Emergency Contact	Phil Paul	MADALAH Ltd. CEO	0404 581 138	ppaul@madalah.com.au







RISK ASSESSMENT

Organisation	MADALAH Limited	Risk Register ID	SS-2019001
Date of Risk Assessment	20.11.2019	Risk Category	Operational
Risk Assessment Owner	Program Manager	Assessment Conducted by	Alex Carkeek

Risk ID	Risk Rating	Risk Event	Causes	Consequences	Existing Controls	Likelihood Rating	Consequence Rating	Treatments	Risk Review Date
001	Med	Unknown people at the facility at un-staffed times	Potential ability to jump fences Facility not locked	Property Damage Reputation Damaged Clients or neighbours feeling unsafe Litigation	Guidelines in place with staff to lock facility after clients are taken to training. Secure, high fences in place Security cameras in place Insurance in place	Possible	Moderate	Ensure clear staff processes regarding securing facility when not occupied. Security cameras checked regularly to ensure in working order.	05.2020
002	Med	Extreme Weather	Cyclone Season	Damage to property Injury Litigation	Gardener in place to ensure trees and surrounding landscape are pruned and managed. Cyclone procedure in place. Insurance in place	Possible	Moderate	EEH Manager trains staff for cyclone procedures. Cyclone kits to be in place within facility Signage to inform clients of cyclone procedure to be in place.	05.2020

MADALAH Shop 7/1-7 Dundee St, Leeming, WA 6149



Risk ID	Risk Rating	Risk Event	Causes	Consequences	Existing Controls	Likelihood Rating	Consequence Rating	Treatments	Risk Review Date
003	Med	Anti-Social Behaviour	Clients misbehaving	Property Damage Neighbours or other clients feeling unsafe Theft	Entry and behaviour agreements in place for clients on entry. Staff on Site On-call Emergency procedure in place. Security Cameras in place Rooms have keyed entry, ensuring security of clients belongings.	Possible	Moderate	Ensure clients understand entry and behaviour agreements. Ensure agreements are signed on entry to the facility. Provide on-call emergency and staff contacts to all clients and neighbours. House rules to be clearly stated in entry documents.	05.2020
004	Med	Injury on Site	Access to kitchen and bbq equipment General bathroom use Outdoor area use	Burns, cuts, gas explosions Slips Slips, trips	Entry agreement includes risk waiver for general household activities. Staff on site to respond to injury and have first aid training	Possible	Moderate	Signs to be in place allocating smoking areas to reduce fire risk. First aid kits to be in place. Slippery when wet signs to be in place Staff to ensure bath mats are in place in bathrooms	05.2020



MADALAH Shop 7/1-7 Dundee St, Leeming, WA 6149



RISK MATRIX

The below risk matrix is an example of a 5x5 matrix and should be used to identify the impact (consequence) of the risk if it were to occur based on the current operations of the organisation. Likelihood x Consequence = Risk Rating

For example, the likelihood of the risk occurring is Likely and the consequence of the risk occurring is Moderate so the risk rating is Medium.

LIKELIHOOD	CONSEQUENCES				
	Insignificant	Minor	Moderate	Major	Severe
Almost Certain	Low	Medium	High	Extreme	Extreme
Likely	Low	Low	Medium	High	Extreme
Possible	Low	Low	Medium	High	High
Unlikely	Low	Low	Low	Medium	High
Rare	Low	Low	Low	Medium	Medium



MADALAH Shop 7/1-7 Dundee St, Leeming, WA 6149



Incident and Emergency Management Procedure

1. Purpose and Scope

This policy establishes the process for the management of incidents and emergency situations involving MADALAH Limited staff and/or program participants.

The policy applies to all activities and processes associated with the normal operation of the organisation.

It is the responsibility of all staff, Board of Directors, contractors, student placements and volunteers to identify, analyse, evaluate, respond, monitor and communicate risks associated with any activity, function or process within their relevant scope of responsibility and authority.

2. Definitions

Incident is an instance of something happening; an event or occurrence.

An *emergency* is an unplanned or imminent event that affects or threatens the health, safety or welfare of people, property and infrastructure, and which requires a significant and coordinated response. The defining characteristic of an emergency event or situation is that usual resources are overwhelmed or have the potential to be overwhelmed.

3. Principles

Incident and emergency management are key principles in the MADALAH Ltd. workforce, to ensure the safety of our staff, participants and community members alike within our facility grounds and within the provision of our services.

MADALAH Ltd. is proactive in its approach to risk management, balances the cost of managing risk with anticipated benefits, and undertakes contingency planning in the event that critical risks are realised.

Incident and emergency management planning is about being prepared for events or incidents that risk the health and safety of employees, student placements, interns, volunteers, program participants and visitors.

4. Outcomes

Emergency situations are prevented as far as practical.

The negative impact incidents and emergency situations is minimised through effective management.

The safety of MADALAH Ltd. staff and program participants is prioritised.



5. Risk Management

All MADALAH Ltd. staff are inducted to emergency procedure and incident identification and management, as well as emergency on-call procedure.

All MADALAH Ltd. staff are entitled to first aid training when available, at the expense of MADALAH Ltd. to ensure all staff members are educated and able to provide first aid if required.

Emergency evacuation drills are undertaken on yearly basis under the instructions of the Broome Manager.

All floor plans, emergency procedures and displayed instruction are reviewed annually by Broome Manager.

Risk assessments are completed annually for review of General Manager, C.E.O and MADALAH Ltd. Board.

6. Policy Implementation

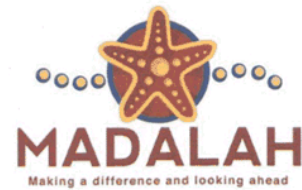
All MADALAH Ltd. employees have access to and are familiar with policies and procedures relating to incident and emergency management.

All MADALAH Ltd. employees have information which outline the actions to follow for various emergency situations.

Planning

Broome Manager, with review from General Manager is responsible for:

- a. Ensuring adequate first aid materials are both on site and in program vehicles at all times
- b. Ensuring the development and display of adequate emergency information for staff and participants within the facility grounds and program vehicles
- c. Planning, implementing and recording 6 monthly staff training to review the following:
 - On call procedure
 - Vehicle break down procedure
 - Evacuation drill and reading emergency maps
 - Cultural safety
 - Reporting incidents and risk



Responding

Incidents where injury has occurred	MADALAH Limited staff members responsible to: a. Preserve health and safety of self and others using DR ABCD b. Render assistance to casualties c. Call '000' d. Call Emergency On-Call e. Report incident in accordance with procedure
Incidents where injury has not occurred	MADALAH Limited staff members responsible to: a. Take steps to ensure threat of injury or harm is removed or maintained. b. Inform Emergency On-Call c. Report incident in accordance with procedure
Incidents where injury is fatal	MADALAH Limited staff members responsible to: a. Call '000' b. Respond as if person is ill/injured until emergency services arrive c. Call Emergency On-Call d. Report incident in accordance with procedure

Emergency On-Call Procedure

- Emergency On-Call procedure is displayed in all staff-specific areas in the Bagot Street and Durack Crescent facilities. These areas are listed below:
 - Staff Bedroom (Room 5)
 - House Office
 - Staff Bathroom
 - Main Office
- Emergency On-Call Procedure document can be found at:
[C:\Users\Broome Admin\Dropbox \(MADALAH Ltd\)\Broome EEH\2. EEH Forms\Facility Operation\4. Incident Management](C:\Users\Broome Admin\Dropbox (MADALAH Ltd)\Broome EEH\2. EEH Forms\Facility Operation\4. Incident Management)

Non-Evacuation Incidents On Site – Staff Procedure for anti-social behaviour

- Advise Participants who are not involved to return to their bedrooms and lock themselves inside.
- Staff member to warn/direct participant or visitor to cease behaviour and/or leave facility premises or police will be called.
- If behaviour continues, staff member to move to staff office and lock the door and call '000'.
- Follow Emergency On-Call Procedure to advise of incident and await direction.



Non-Evacuation Incidents Off Site – Staff Procedure for anti-social behaviour

- If attending an address to pick up a Participant, and anti-social behaviour is evident that threatens the safety of staff or participant, call '000'.
- Do not leave the vehicle or approach the property or behaviour until police attend the incident.
- Follow Emergency On-Call Procedure to advise of incident and await direction.
- If Participant is able to remove themselves from the area, and it is safe to retrieve them, do so.

Incidents Off Site – Staff Procedure for after-hours phone calls

If a phone call is received after 10pm from a Participant follow the below:

- Ask participant if they are in danger
- If the participant says they are in danger, request to know the situation, their location and advise them that you are calling the police to assist them.
- Call '000' – advise police of the details retrieved from Participant and give MADALAH facility address for safe drop off by police if needed.
- Follow Emergency On-Call Procedure to advise of incident and await direction.

Evacuating

- Call '000' and advise them of emergency and facility address
- Collect emergency back-pack from staff bedroom if safe to do so
- Gather Participants farthest from emergency exits, checking bedrooms as you go and usher to emergency exits
- Direct Participants to gather at muster area as per emergency floor plan (Bagot St verge)
- If safe to do so, check common areas and outside bedrooms for Participants, usher them to emergency exits and direct to gather at muster point
- Once at muster point, use emergency participant list to identify missing participants
- Call missing participants to determine their location – if they are not on site, inform them to not return until further notice.
- Follow Emergency On-Call Procedure to advise of incident and await direction.

DO NOT LEAVE MUSTER AREA OR RE-ENTER FACILITY PREMISES UNTIL ADVISED THAT IT IS SAFE BY EMERGENCY SERVICES.





Reporting

All incidents are to be reported to line manager.

Incidents requiring minimal intervention will be documented in participant case notes and/or emailed to line manager.

Incidents requiring moderate to high intervention will be documented using 'Employee Incident Report Form' and 'Employee Incident Report Form – Follow Up' and forwarded to line manager.

Responsibility

All employees of MADALAH Ltd. must be inducted and familiar with emergency procedures and procedures outlined in this policy.

Line Managers must ensure:

- Requirements of procedure have been implemented appropriately and correctly
- Procedure is reviewed annually
- Floor plans and procedure documents are up-to-date and displayed appropriately
- Staff are provided with appropriate induction and training if/when available





Complaints Management Procedure

1. Purpose and Scope

This policy establishes the process for the management of incidents and emergency situations involving MADALAH Limited staff and/or program participants.

The policy applies to all activities and processes associated with the normal operation of the organisation.

It is the responsibility of all staff, Board of Directors, contractors, student placements and volunteers to identify, analyse, evaluate, respond, monitor and communicate risks associated with any activity, function or process within their relevant scope of responsibility and authority.

2. Definitions

Complaint is a statement that something is unsatisfactory or unacceptable

3. Principles

Complaints and grievance management are key considerations for MADALAH Ltd. to ensure the safety and satisfaction of our staff, participants and community members in the daily execution of our programs.

MADALAH Ltd. is proactive in its approach to complaints management, by ensuring clear procedures are in place for the reporting of complaints, processing and management of these reports.

Complaints management procedures are in place to aid continual improvement and consider all stakeholders involved in program delivery in our community.

4. Outcomes

Undesired situations are prevented as far as practical.

The negative impact that behaviours or incidents have on MADALAH Ltd. reputation within the community or direct neighbours is minimised or avoided.

The safety of MADALAH Ltd. staff, clients and community members is prioritised.





5. Risk Management

All MADALAH Ltd. staff are inducted to emergency procedure and incident identification and management, as well as emergency on-call procedure, including response to complaints or grievances outlined in this policy.

Risk assessments are completed annually for review of General Manager, C.E.O and MADALAH Ltd. Board.

6. Policy Implementation

All MADALAH Ltd. employees have access to and are familiar with policies and procedures relating to complaints management.

All MADALAH Ltd. employees have information which outline the actions to follow for response to complaints made by clients, staff or community members.

Planning

Broome Manager, with review from General Manager is responsible for:

- a. Design and implementation of complaints documents and register
- b. Maintenance of the above, with annual review in place
- c. Design and circulation of emergency contact details of MADALAH Ltd. management for community members in the vicinity

Responding

1. Complainant is given access to complaint form by MADALAH Ltd. program staff.
2. Complainant is made aware of the process of complaints management and time frame of receiving a response.
3. All complaints reported are to be forwarded to Broome Manager to be processed.
4. Complaint is processed by Broome Manager with advice from General Manager.
5. Response to complaint and planned resolution is determined by Broome Manager with advice from General Manager.
6. Resolution is carried out, with complainant being informed throughout process.
7. Complainant has opportunity to respond to resolution and determine if grievance is resolved or not.
8. Steps 4-7 are repeated until complaint is resolved.

Clients are provided with Broome Manager and General Manager contact details to inform of grievances or emergency situations.

Neighbours and community members in vicinity of Durack Crescent facility are provided with Broome Manager and General Manager contact details to inform of grievances or emergency situations.





Responsibility

Broome Manager, with review from General Manager is responsible for:

- a. Ensuring complaints policy is reviewed annually and updated if required
- b. Documents to report a complaint are accessible by MADALAH Ltd. staff to then deliver to client or community member reporting complaint.
- c. Ensuring the display of process of making complaints is available to clients, staff and community members.
- d. Staff are provided with appropriate induction and training if/when available

All employees of MADALAH Ltd. must be inducted and familiar with complaints management procedure.





MADALAH Limited

Occupancy Agreement

MADALAH Ltd. is a not for profit organisation that offers short stay accommodation to trainees, apprentices and those accessing training opportunities in Broome.

MADALAH Ltd. staff will ensure that resident fully understands this agreement before signing, by discussing the contents of this agreement to the resident. This agreement sets out the rights and responsibilities of the resident as described below. This is a legal binding document.

SUMMARY of AGREEMENT

You agree to:

1. *Maintain and keep premises clean, tidy and free from pests*
2. *Leave the premises in same condition as at the beginning of your occupancy*
3. *Not allow any antisocial behavior in and/or around Durack Crescent facility*
4. *Not bring alcohol or drugs onto the premises*
5. *Not intentionally damage the premises*
6. *Not to exit the facility without informing staff and returning your keys*
7. *No smoking within the facility grounds*

This agreement is between MADALAH Ltd. and _____.

The resident agrees to be legally responsible for all the obligations set out in this agreement, therefore these are legally enforceable. The resident acknowledges these obligations and responsibilities by signing this agreement.





GENERAL TERMS AND CONDITIONS

1. OFFER OF ACCOMMODATION

- 1.1 Occupancy is conditional upon the resident's training body or employer booking facility in advance.
- 1.2 During the period of occupation, the resident must respect facility property, other residents and neighbours of the facility.

2. USE OF DURACK CRESCENT FACILITY

- 2.1 The resident is obligated not to use or allow Durack Crescent facility to be used by any other person for illegal purpose and/or in any way which causes a nuisance to other residents residing at Durack Crescent facility.

3. MAINTENANCE OF PREMISES

- 3.1 The resident is obligated to maintain the premises in a clean and tidy condition.

4. PROPERTY DAMAGE AND PERSONAL INJURY

- 4.1 The resident is obligated to not intentionally, negligently or recklessly cause or allow any other person to cause damage and/or disrepair to the Durack Crescent facility.
- 4.2 The resident is obligated not to cause injury to any employee and/or agent/contractor of the facility and/or any other residents.

5. VACATING DURACK CRESCENT FACILITY

- 5.1 Upon vacating the facility, the resident is obliged to return all keys (including duplicates, if applicable) to MADALAH Ltd. Staff.
- 5.2 Before vacating the facility, the resident is obliged to pack their own belongings, leave the premises in the same condition as they were at the commencement of this agreement and to participate in exit procedure and interview

6. WARNING SYSTEM AND TERMINATION

- 6.1 Should a resident become uncompliant with facility rules and/or expectations, the resident will be verbally warned by Facility Manager. If the resident continues to be uncompliant, the resident will be asked the exit facility. Training or employment body will be liaised with to manage resident's exit.
- 6.2 Where the participant is in breach of this agreement, due to an incident or action deemed of major significance, EEH Management have the right to terminate this agreement immediately if necessary.

7. KEYS

- 7.1 The resident is responsible for keys issued and if lost, a replacement fee of \$50.00 will be paid by the resident by an agreed method



I have read and understood the requirement of this agreement.

Resident Signature:

Date:

Resident Name:



MADALAH Limited

BEHAVIOUR and RESPONSIBILITY AGREEMENT

As a resident you are entitled to safe and comfortable accommodation at our Durack Crescent facility, however you are also required to comply with some rules.

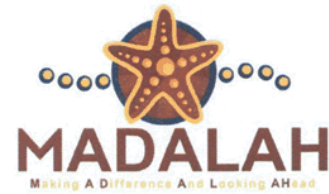
By signing below, you agree to:

- Respect others
- Not allow antisocial behaviour at the Durack Crescent facility
- Not bring alcohol or drugs onto the premises
- Attend all courses, work, tutoring or meetings on time as required
- Provide current mobile number and emergency contact details
- Not allow guests, family or personal visitors inside the facility without staff permission
- Not smoke inside the facility fence line
- Allow staff entry to my room for safety and health reasons if I am not there
- Cover my own travel and miscellaneous costs
- Use the computer only for study or work related matters in agreement with staff
- In emergency situations, follow all staff instructions
- Participate in counselling, mediation or a conflict resolution process if needed
- Leave my room in the same condition as on arrival and return keys when exiting

I understand that if I do not comply with this agreement and if mediation is unsuccessful I will be asked to leave the facility.



Resident Name		
Signature		Date:



MADALAH Limited - Durack Crescent Facility

CRISIS RESPONSE PROCEDURE



In case of **FIRE**

1. TAKE EMERGENCY BACK PACK FROM STAFF BEDROOM
2. DIRECT RESIDENTS TO EVACUATE THROUGH EXIT DOORS
AND GATHER AT MEETING PLACE (Durack Street Verge)
3. **CALL 000** (when clear of fire)
4. CALL **EMERGENCY ON CALL** - 0437 747 076
IF NO ANSWER CALL **MANAGER** - 0439 516 294
IF NO ANSWER CALL **CEO** - 0404 581 138

Use emergency contact list in emergency backpack to contact residents who are not present and ensure they are safe.

Wait for **ALL CLEAR** from Emergency Officials before re-entering facility property.



MADALAH Limited - Durack Crescent Facility

EMERGENCY ON CALL PROCEDURE

IN CASE OF EMERGENCY

CALL 000

CALL RESIDENTIAL WORKER

- 0414 901 416

IF NO ANSWER CALL **EMERGENCY ON CALL**

- 0437 747 076

IF NO ANSWER CALL **MANAGER**

- 0439 516 294

IF NO ANSWER CALL **CEO**

- 0404 581 138





No.	Name/Date Received	Property Affected	Content of Submission	Officer Comment	Recommendation
1	Debbie Doughton 20/12/2019	Herbert Street	I would like to mention that the timing of this Notification, over the Christmas period when lots of (maybe) concerned residents are away on their annual break, is VERY poor. I am asking for the date of any submissions be extended to at least the mid/end of January when residents can be advised of this Development in proper time.	a) Submission period extended to 23/1/2020. 5 weeks in total provided.	The submission is noted. Extending the submission period has addressed the consultation concern.
2	Wes Rawlings 23/12/19 24/12/19 26/12/2020 & 21/1/2020	Durack Crescent	<p>Strongly oppose 23 December 2019</p> <p>a) I would like more information on the proposed development primarily the applicant MADALAH, after viewing the website I have grave concerns having a transient flow of individuals passing through the premises.</p> <p>b) I strongly oppose this application for two main reasons: Firstly, because it will negatively impact on the current environment of Durack Crescent; and, secondly it would be to the detriment to the trainees.</p> <p>The details are as follows:</p> <ul style="list-style-type: none"> Firstly: After having conducted a study of the area, one finds that Durack Crescent is positioned in a residential development and never presented as a potential location for such a conversion, from a family residential environment to a mixed purpose environment. Additionally a development such as this would create a significant precedence, permanently affecting other family residential areas in Broome, and Secondly: There is a more logical, simple, productive, and economic alternative. This is to locate the trainees' accommodation as an independent annex to the Broome Residential College. This will provide trainees with accommodation, feeding, and other requirements of daily living. The advantage to the trainees is that it leaves trainees with more time to concentrate on their training courses. <p>c) Policies: The Application is being made under LPP 5.18, which covers Bed and breakfast Accommodation, and the sections being referred to as compliant refers to LPP 5.15, Forms of Residential Accommodation.</p> <p>Section 8 of LPP 5.15 states that: The use of rooms within a single house for accommodation of persons on a short-term basis is classified as 'Bed and Breakfast' land use and must meet any relevant Local Planning Policy. The application deals with accommodation in rooms of single house and therefore LPP 5.18 is the relevant Policy.</p> <p>Response: The applicant is unable to comply with the relevant policies as there is no occupier of the residence. The cover letter and management plan is unclear as to whether there will be a supervisor staying in the accommodation when accommodation is provided, however it is very clear that there is no full-time occupier of the residence as required under that policy.</p>	<p>a) The submitted application included information about MADALAH in the cover letter and management plan available for viewing during the public notice period.</p> <p>b) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal. Alternative locations proposed are noted.</p> <p>c) Application is for 'Residential Building' and therefore LPP5.15 is applicable not LPP5.18. Refer to relevant section of the Council report for clarification of definition.</p> <p>d) The proposal is a discretionary use and has been considered on merit including the purpose of the zone. The recommendation is for refusal.</p> <p>e) The management plan appears to have been designed in a way to be used for multiple facilities and includes reference to multiple sites including the proposed site. In most cases the Management Plan provides an appropriate response to the subject site however, there are a couple of instances where unreasonable risks still exist. The content of the Management Plan contributes to the recommendation for refusal.</p> <p>f) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p> <p>g) Submission period extended to 23/1/2020. 5 weeks in total provided No decision has been made. Council will be the decision maker. An officer report and recommendation has been prepared to assist Council's decision making.</p> <p>h) Matters previously raised and responded to above.</p>	The submission is noted. Extending the submission period has addressed the consultation concern

			<p>In Addition, the application is not compliant with the objectives of local planning policy 5.15 cannot in particular:</p> <ul style="list-style-type: none"> To facilitate the development of appropriately located and high-quality residential accommodation. To ensure various forms of accommodation are of a compatible scale and design with surrounding development. To ensure that the establishment of alternative forms of residential accommodation in the residential zone protect the social and residential amenity. <p>d) Zoning: Madalah currently operate a similar centre in Bagot Way, which under the Shire of Broome scheme maps is zoned Town Centre. Durack Crescent under the Shire of Broome scheme maps is zoned Residential. The Shire of Broome Local Planning Scheme Zoning Table identifies Residential Buildings are permitted in the Town Centre Zone however are not permitted (without discretion) in the Residential Zone. Durack Crescent is positioned in a residential development and never presented as a potential location for a conversion from a family residential environment to a mixed purpose environment. Additionally, this would create a significant precedence, permanently affecting other family residential areas in Broome. Based on this the most appropriate location for an additional facility for Madalah should be within the Town Centre Zone which is in accordance with the Shire of Broome Local Planning Scheme.</p> <p>e) Additional Points:</p> <ul style="list-style-type: none"> The Incident and Emergency Management procedure submitted does not appear to be specific to 50 Durack Crescent as there is reference to the residence of Bagot Way facility. Refer: Incident and Emergency Management Plan, Section 6 Emergency On-Call Procedure (extract below) <p>Emergency On-Call Procedure. Emergency On-Call procedure is displayed in all staff-specific areas in the Bagot Street and Durack Crescent faahities. These areas are listed below. Staff Bedroom (Room 5) House Office Staff Bathroom Main Office</p> <p>The above extract raises doubts as to the credibility of the submitted documentation and demonstrates there has not been an adequate site-specific assessment.</p> <ul style="list-style-type: none"> Increased traffic in the suburb (parking for 4 vehicles) will increase traffic flow ultimately resulting a higher risk of accidents involving current residents, particularly children Anti-social behaviour that is which will impact on Old Broome Estate and the safety of residents. The Risk Assessment developed by Madalah does not appropriately considered the impact to neighbours in the event of antisocial behaviour, whether by the short-term tenants or their visitors. <p>f) Conclusion:</p>	<p>i) Unknown if any Councillors met with the submitter as requested.</p> <p>j) Matters previously raised and responded to above.</p>	
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			<p>I worked and lived in Broome from 1990 to approximately 2000 and frequently visit as the town holds a special place in my heart. When I originally built 73 Durack Crescent the decision to choose that location was based on my local knowledge with my long-term and my current goal to return to Broome and retire in a family orientated residential area.</p> <p>With this development and similar developments in close proximity I fear that Old Broome Estate is moving away from its residential zoning classification and into a short-term transient area not conducive to families and in my case retirement.</p> <p>24 December 2019</p> <p>Hi Luke, due to the nature and timing of your letter I am seeking legal advice, please see below.</p> <p>See attached letter I received yesterday 23/12/2019.</p> <p>I have replied to Luke Cervi (the shire contact) expressing my concerns / strong opposition to this development but conveniently the shire are on break until the 2nd of Jan. I am after some guidance as to what action I should take to put a halt to the development.</p> <p>I am more than happy to take legal action if required.</p> <p>26 December 2019 (to Councillors)</p> <p>g) As stated below I oppose the proposal and question the timing of the notification being sent on the 17th of December, giving me little time to reply or seek further advice. Further investigation has revealed that the property is already under offer which leads me to believe that given the timing of the letter being sent that the decision to approve this development has already been made.</p> <p>h) As the owner of Durack Crescent I strongly oppose this application for two main reasons: Firstly, because it will negatively impact on the current environment of Durack Crescent; and, secondly it would be to the detriment to the trainees.</p> <p>The details are as follows:</p> <p>. Firstly: After having conducted a study of the area, one finds that Durack Crescent is positioned in a residential development and never presented as a potential location for such a conversion, from a family residential environment to a mixed purpose environment.</p> <p>Additionally a development such as this would create a significant precedence, permanently affecting other family residential areas in Broome, and</p> <p>. Secondly: There is a more logical, simple, productive, and economic alternative. This is to locate the trainees' accommodation as an independent annex to the Broome Residential College. This will provide trainees with accommodation, feeding, and other requirements of daily living. The advantage to the trainees is that it leaves trainees with more time to concentrate on their training courses.</p> <p>This not a radical move as it has been successfully implemented at various schools, TAFEs, and universities, while also having the mutual advantage stimulating further development of attendees.</p> <p>I urge you to consider alternatives that benefit the community in the longer timeframe, rather than enacting a proposal that that will turn the community against those who claim to represent them.</p>	
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			<p>i) I request that this proposal be suspended immediately and I ask that you or one of your colleagues be available tomorrow the 27th of December to take a phone call from me to discuss this matter further.</p> <p>21 January 2020</p> <p>I am writing in relation to the application for development of 50 Durack Crescent in Old Broome Estate. As the owner of Durack Crescent I strongly oppose this application as I believe it will negatively impact on the current environment of Durack Crescent and is not in compliance with the Council Local Policy Planning (LPP):</p> <p>Policies:</p> <p>j) The Application is being made under LPP 5.18, which covers Bed and breakfast Accommodation, and the sections being referred to as compliant refers to LPP 5.15, Forms of Residential Accommodation. Section 8 of LPP 5.15 states that: The use of rooms within a single house for accommodation of persons on a short-term basis is classified as 'Bed and Breakfast' land use and must meet any relevant Local Planning Policy.</p> <p>The application deals with accommodation in rooms of single house and therefore LPP 5.18 is the relevant Policy.</p> <p>Response:</p> <p>The applicant is unable to comply with the relevant policies as there is no occupier of the residence. The cover letter and management plan is unclear as to whether there will be a supervisor staying in the accommodation when accommodation is provided, however it is very clear that there is no full-time occupier of the residence as required under that policy.</p> <p>In Addition, the application is not compliant with the objectives of local planning policy 5.15 cannot in particular:</p> <ul style="list-style-type: none"> . To facilitate the development of appropriately located and high-quality residential accommodation. . To ensure various forms of accommodation are of a compatible scale and design with surrounding development. . To ensure that the establishment of alternative forms of residential accommodation in the residential zone protect the social and residential amenity. <p>Zoning:</p> <p>Madalah currently operate a similar centre in Bagot Way, which under the Shire of Broome scheme maps is zoned Town Centre. Durack Crescent under the Shire of Broome scheme maps is zoned Residential. The Shire of Broome Local Planning Scheme Zoning Table identifies Residential Buildings are permitted in the Town Centre Zone however are not permitted (without discretion) in the Residential Zone.</p> <p>Durack Crescent is positioned in a residential development and never presented as a potential location for a conversion from a family residential environment to a mixed purpose environment. Additionally, this would create a significant precedence, permanently affecting other family residential areas in Broome.</p> <p>Based on this the most appropriate location for an additional facility for Madalah should be within the Town Centre Zone which is in accordance with the Shire of Broome Local Planning Scheme.</p> <p>Additional Points:</p>	
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			<p>. The Incident and Emergency Management procedure submitted does not appear to be specific to 50 Durack Crescent as there is reference to the residence of Bagot Way facility. Refer: Incident and Emergency Management Plan, Section 6 Emergency On-Call Procedure (extract below) Emergency On-Call Procedure . Emergency On-Call procedure is displayed in all staff-specific areas in the Bagot Street and Durack Crescent faaltties. These areas are listed below. Staff Bedroom (Room 5) House Office Staff Bathroom Main Office The above extract raises doubts as to the credibility of the submitted documentation and demonstrates there has not been an adequate site-specific assessment. . Increased traffic in the suburb (parking for 4 vehicles) will increase traffic flow ultimately resulting a higher risk of accidents involving current residents, particularly children . Anti-social behaviour that is which will impact on Old Broome Estate and the safety of residents. . The Risk Assessment developed by Madalah does not appropriately considered the impact to neighbours in the event of antisocial behaviour, whether by the short-term tenants or their visitors. Conclusion: I worked and lived in Broome from 1990 to approximately 2000 and frequently visit as the town holds a special place in my heart. When I originally built Durack Crescent the decision to choose that location was based on my local knowledge with my long-term and my current goal to return to Broome and retire in a family orientated residential area. With this development and similar developments in close proximity I fear that Old Broome Estate is moving away)rom its residential zoning classification and into a short-term transient area not conducive to families and in my case retirement. As a rate payer I urge you to consider alternatives that benefit the community of Old Broome Estate and Mandalah in the longer term.</p>		
3	Scott Baker 27/12/2019	Pelcan Gardens	<p>Residents of Pelcan Gardens and Durack Crescent strongly oppose the application for a Residential Building at 50 Durack Crescent. In assessing this application against the objectives of Local Planning Policy 5.15 it is our opinion that this application will not meet Objectives 1 and 4 of the policy in that the facility is not appropriately located and it will have an impact on the social and residential amenity of the area. Our opposition to the application is based on the following points; a) There is currently a similar Residential Building operated by Far North at 22 Pelcan Gardens, approximately 100m away from this proposed Madalah Development Application. Having two similar facilities, in close proximity to each other in a Residential Zone is not appropriate; b) The Far North Facility at 22 Pelcan Gardens does generate anti-social behaviour from residents of the facility. In December 2019 alone, there have been three incidents requiring police attendance. Regardless of the submitted Management</p>	<p>a) The facility located at 22 Pelcan Gardens was developed as a 4 Bed Mobility Dwelling by the Department of Housing. The Department of Housing were exempt from the need to obtain development approval. The facility provides permanent residential living and care for persons with disabilities and is managed by Far North. The facility and residents it caters for is significantly different from the proposed Residential Building. b) There are distinct differences between the existing Mobility Dwelling at 22 Pelcan Gardens and the proposed Residential Building. In particular, the permanent nature of residency at the Mobility Dwelling as opposed to limited tenure</p>	The submission is noted.

			<p>Plan and controls by Madalah, there will be episodes of anti-social behaviour at the proposed Madalah Durack facility. Coupled with the already occurring anti-social behaviour at the Far North Facility at 22 Pelcan Gardens this will impact further on the amenity and safety of local residents;</p> <p>c) The Far North Facility at 22 Pelcan Gardens has similar policies regarding the consumption of alcohol and drugs and rules around visitors to the premises. All that happens is the alcohol, drugs and unruly visitors all migrate to the local park which is conveniently located opposite the Far North and proposed Madalah facilities. The park is heavily utilised by young children, with parents in the area regularly picking up smashed glass, drug paraphernalia, syringes etc. Placing another similar facility in close proximity, in our view, will only compound this problem, once again impacting on the amenity and safety of local residents; ,</p> <p>d) The residents of Pelcan Gardens and Durack Crescent are generally long term residents of the area, own their own homes and have young families. To approve a Residential Building in the area that will have a high and regular turnover of people does not match the current social and community qualities of the area; and</p> <p>e) We understand Madalah currently operate a similar centre in Bagot Way, which under the Shire of Broome scheme maps is zoned Town Centre. Durack Crescent under the Shire of Broome scheme maps is zoned Residential. The Shire of Broome Local Planning Scheme Zoning Table identifies Residential Buildings are permitted in the Town Centre Zone however are not permitted (without discretion) in the Residential Zone.</p> <p>Based on this the most appropriate location for an additional facility for Madalah should be within the Town Centre Zone (similar to the Bagot Way facility) which is in accordance the Shire of Broome Local Planning Scheme. There is ample land and buildings within the Town Centre Zone for a new Madalah facility.</p> <p>f) As you can see from the signatures on this letter there is strong opposition to this Development Application from local residents and rate payers which is justified by points (a) - (e) above. We request the Shire of Broome reject this Development Application and advise Madalah to source a new facility that complies with the Shire of Broome Local Planning Scheme Zoning.</p>	<p>accommodation proposed by the Residential Building.</p> <p>This enables differing responses to any anti social activity that may occur. The content of the Management Plan contributes to the recommendation for refusal.</p> <p>c) Antisocial activity can and does occurs in all segments of community. The applicant has identified the risk of antisocial activity and proposes measures within the Management Plan to reduce and respond to the risk. These measures are considered inappropriate due to the lack of a permanent resident on site.</p> <p>d) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p> <p>e) The proposal is a discretionary use and has been considered on merit including the purpose of the zone. The recommendation is for refusal.</p> <p>f) The request is noted and is consistent with the officer recommendation for refusal.</p>	
4	Cliff & Gitte Johns 3/1/2020	Durack Crescent	<p>Object</p> <p>We object to this application, as we purchased and followed all regulations in regards to the development of "Old Broome".</p>	<p>From a planning perspective "Old Broome" is the name given to Precinct 2 as identified and mapped in the Local Planning Strategy. The subject site and property of the objectors are both located in Precinct 3 (Streeter, Forrest & Matsumoto). Precinct 3 consists of the post-war residential subdivisions of Broome located west of Herbert Street and South of Frederick Street to the boundary of the Light Industrial Area, including the Broome Cemetery reserves on Port Drive.</p>	The submission is noted
5	Elise Zanchettin 28/12/2019		<p>I am writing to you with questions and concerns regarding the proposal of the above subject .</p> <p>a) I think it is important that students have options for accommodation , especially in smaller groups/ housing. I feel it keeps a family based vibe , opposed to a dormitory like feel.</p>	<p>a) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p> <p>b) Landscaping exists and the Management Plan includes details of monthly 'Gardening & Lawns' maintenance to be undertaken by KD Harburn.</p>	The submission is noted.

			<p>b) Due to the building being proposed in a residential area , with the majority of the houses being well maintained and having a family friendly appearance- How does Madalah aim to carry this theme and aesthetic to the proposed site ? It does state that it will be in theme with residential appearance, but do the neighbours get any say with the final landscape plan before approval ? I am aware that there is a contractor who is very competent and maintains a lot of properties in Broome . What is the contract length ? It shows that this will be on a monthly basis. Is there budget for plant replacement and fertiliser etc? Or does it only cover bare minimum. To keep the property in theme and thriving , there should be a budget that reflects this. In all organisations budgets often get miss used or are not forecast appropriately for issues like this. I think it is important that near by residents know that there is funding for the up keep of the property, that is beyond basic maintenance e.g mowing and some pruning .</p> <p>c) I love the idea of only two cars being visible from the street along with planting to create a noise buffer .</p> <p>d) The property on Bagot street is nothing to be desired , however it is slowly getting better and the place they had on Jewel St was a derelict mess. I feel that near by residents need some sort of reassurance that it is going to be maintained properly .</p>	<p>Details of budget allocation has not been provided and would not normally be sought.</p> <p>c) This is a requirement of LPP5.18 with which the proposal complies. Noise buffer planting has not been proposed and is considered unnecessary.</p> <p>d) Observations of the submitter are noted.</p>	
6	Wade Reid 4/1/2020	Herbert Street	<p>SUBMISSION AGAINST DEVELOPMENT APPLICATION FOR 50 DURACK CRESCENT</p> <p>I refer to the application advertised in the Broome Advertiser on 19 December 2019. I object to the application for the reasons set out below.</p> <p>a) ZONING</p> <p>The area of 50 Durack Crescent is currently zoned as 'residential'. Durack Crescent and interlinked Pelcan Gardens are good examples of a residential area with a great community where neighbours know each other and look out for each other. There are many young children in the two streets (estimated around 48 children under 12 years of age, there are at least 6 children under 10 with a 50m radius of the property and adjoining the property) who are able to roam relatively freely as parents are comforted by knowing that the neighbourhood is watching out. The application jeopardises this and accordingly the objectives of local planning policy 5.15 cannot be met, particularly:</p> <ol style="list-style-type: none"> 1. To facilitate the development of appropriately located and high quality residential accommodation. 3. To ensure various forms of accommodation are of a compatible scale and design with surrounding development. 4. To ensure that the establishment of alternative forms of residential accommodation in the residential zone protect the social and residential amenity <p>By deliberately introducing short term, transient accommodation into a residential area it will negatively affect the social and residential amenity of the two streets as parents and occupiers will have to be cautious of the fact there are people who have no connection with the street staying there for non-residential purposes. Therefore I do not believe the location is appropriate for such accommodation.</p> <p>A care facility run by Far North exists at 22 Pelcan Gardens has similar management plans addressing anti-social behaviour, alcohol consumption, smoking, drugs and visitors. Yet for all these plans this facility has been a source of anti-social behaviour for the residents. In December 2019 the police were called three times relating to</p>	<p>a) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal. The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p> <p>b) Application is for 'Residential Building' and therefore LPP5.15 is applicable not LPP5.18. Refer to relevant section of the Council report for clarification of definition.</p> <p>c) Submission period extended to 23/1/2020. 5 weeks in total provided. Concerns regarding on site signage are discussed in the relevant section of the Council report.</p>	The submission is noted

			<p>threatening behaviour from the residents of this facility. The police are regularly called to deal with anti-social issues arising from this facility. By adding another facility allowing short term tenants to stay in a residential area it is likely to compound the anti-social issues already experienced by residents. The risk matrix developed by MADALAH has not appropriately considered the impact to neighbours in the event of antisocial behaviour, whether by the short- term tenants or their visitors. Given the likelihood and consequences of the anti-social behaviour occurring, the rating should at least be 'high' and indicates to me that the applicant has not properly considered the welfare of the existing residents in the area who occupy or own their properties. Further, the management plan is inadequate to deal with issues experienced by surrounding residents. Being provided with a complaint form should anti-social behaviour occur is not acceptable, at a minimum there should be a full-time occupier to ensure adequate supervision.</p> <p>The proposed accommodation is better suited to an area with the appropriate zoning, and not an area designated as residential, especially an area with young children. It was my understanding when I occupied my property that I would be living in a residential area, and not an area which would become a pseudo tourism/accommodation precinct.</p> <p>b) POLICIES</p> <p>The Applicant's cover letter states that the application is being made under LPP 5.18, which covers bed and breakfast accommodation, and the sections they quote as being compliant with refers to LPP 5.15: Forms of Residential Accommodation. Section 8 of LPP 5.18 states that:</p> <p><i>The use of rooms within a single house for accommodation of persons on a short-term basis is classified as 'Bed and Breakfast' land use and must meet any relevant Local Planning Policy.</i></p> <p>The application deals with accommodation in rooms of single house and therefore LPP 5.18 is relevant. According to section 1.3 of LPP 5.18</p> <p><i>The Bed and Breakfast Accommodation shall only occur within a Dwelling which is occupied by the resident(s) of the dwelling.</i></p> <p>The applicant is unable to comply with the relevant policies because there is no occupier of the residence. The cover letter and management plan is unclear as to whether there will be a supervisor staying in the accommodation when accommodation is provided, however it is very clear that there is no full-time occupier of the residence as required under that policy.</p> <p>c) CONSULTATION</p> <p>Section 11 of LPP 5.15 requires a minimum of 21 days consultation and per LPP 8.23 Level C consultation is required, also requires a minimum of 21 days consultation. The public notice was advertised in the Broome Advertiser on 19 December. The minimum 21 days consultation period expires on 9 January. I don't believe the 21 days for consultation has been adequate in this instance given the majority of this period is over the Christmas and new year break. This is not conducive for residents to be able to adequately seek further information given that the Shire offices are closed from 23 December until 2 January and this period of the year a significant number of people are away or on holiday from 21 December to 5 January.</p> <p>Part 1.11 (iii) of LPP 8.23 requires the applicant to place a notice of development approval in a prominent position.</p>	
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			<p>I did not notice any prominent sign on the property in the week beginning 16 December, the week that consultation began for the application. On 28 December there was definitely no prominent notice of development signage on the property related to the application as shown in the photographs below taken on 28 December 2019.</p> <p>PHOTOS PROVIDED BUT NOT INCLUDED IN THIS ATTACHMENT</p> <p>Accordingly, I request the Shire use its discretion and increase the length of time for consultation beyond the minimum 21 day period.</p>		
7	Inga Petrov 4/1/2020	Herbert Street	<p>SUBMISSION AGAINST DEVELOPMENT APPLICATION FOR 50 DURACK CRESCENT</p> <p>I refer to the application advertised in the Broome Advertiser on 19 December 2019. I object to the application for the reasons set out below.</p> <p>a) ZONING</p> <p>The area of 50 Durack Crescent is currently zoned as 'residential'. Durack Crescent and interlinked Pelcan Gardens are good examples of a residential area with a great community where neighbours know each other and look out for each other. There are many young children in the two streets (estimated around 48 children under 12 years of age, there are at least 6 children under 10 with a 50m radius of the property and adjoining the property) who are able to roam relatively freely as parents are comforted by knowing that the neighbourhood is watching out. The application jeopardises this and accordingly the objectives of local planning policy 5.15 cannot be met, particularly:</p> <ol style="list-style-type: none"> 1. To facilitate the development of appropriately located and high quality residential accommodation. 3. To ensure various forms of accommodation are of a compatible scale and design with surrounding development. 4. To ensure that the establishment of alternative forms of residential accommodation in the residential zone protect the social and residential amenity <p>By deliberately introducing short term, transient accommodation into a residential area it will negatively affect the social and residential amenity of the two streets as parents and occupiers will have to be cautious of the fact there are people who have no connection with the street staying there for non-residential purposes. Therefore I do not believe the location is appropriate for such accommodation.</p> <p>A care facility run by Far North exists at 22 Pelcan Gardens has similar management plans addressing anti-social behaviour, alcohol consumption, smoking, drugs and visitors. Yet for all these plans this facility has been a source of anti-social behaviour for the residents. In December 2019 the police were called three times relating to threatening behaviour from the residents of this facility. The police are regularly called to deal with anti-social issues arising from this facility. By adding another facility allowing short term tenants to stay in a residential area it is likely to compound the anti-social issues already experienced by residents. The risk matrix developed by MADALAH has not appropriately considered the impact to neighbours in the event of antisocial behaviour, whether by the short- term tenants or their visitors. Given the likelihood and consequences of the anti-social behaviour occurring, the rating should at least be 'high' and indicates to me that the applicant has not properly considered the welfare of the existing residents in the area who occupy or own their properties. Further, the management plan is inadequate to deal with issues experienced by surrounding residents. Being provided with a complaint</p>	<p>a) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p> <p>The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p> <p>b) Application is for 'Residential Building' and therefore LPP5.15 is applicable not LPP5.18. Refer to relevant section of the Council report for clarification of definition.</p> <p>c) Submission period extended to 23/1/2020. 5 weeks in total provided. Concerns regarding on site signage are discussed in the relevant section of the Council report.</p> <p>d) It is an offence in Western Australia for persons of any age to drink in public, such as on the street, park or beach. The only outdoor areas where smoking is prohibited are at patrolled beaches, childrens playgrounds and outdoor eating areas associated with a commercial operation.</p>	The submission is noted.

			<p>form should anti-social behaviour occur is not acceptable, at a minimum there should be a full-time occupier to ensure adequate supervision.</p> <p>The proposed accommodation is better suited to an area with the appropriate zoning, and not an area designated as residential, especially an area with young children. It was my understanding when I occupied my property that I would be living in a residential area, and not an area which would become a pseudo tourism/accommodation precinct.</p> <p>b) POLICIES</p> <p>The Applicant's cover letter states that the application is being made under LPP 5.18, which covers bed and breakfast accommodation, and the sections they quote as being compliant with refers to LPP 5.15: Forms of Residential Accommodation. Section 8 of LPP 5.18 states that:</p> <p><i>The use of rooms within a single house for accommodation of persons on a short-term basis is classified as 'Bed and Breakfast' land use and must meet any relevant Local Planning Policy.</i></p> <p>The application deals with accommodation in rooms of single house and therefore LPP 5.18 is relevant. According to section 1.3 of LPP 5.18</p> <p><i>The Bed and Breakfast Accommodation shall only occur within a Dwelling which is occupied by the resident(s) of the dwelling.</i></p> <p>The applicant is unable to comply with the relevant policies because there is no occupier of the residence. The cover letter and management plan is unclear as to whether there will be a supervisor staying in the accommodation when accommodation is provided, however it is very clear that there is no full-time occupier of the residence as required under that policy.</p> <p>c) CONSULTATION</p> <p>Section 11 of LPP 5.15 requires a minimum of 21 days consultation and per LPP 8.23 Level C consultation is required, also requires a minimum of 21 days consultation. The public notice was advertised in the Broome Advertiser on 19 December. The minimum 21 days consultation period expires on 9 January. I don't believe the 21 days for consultation has been adequate in this instance given the majority of this period is over the Christmas and new year break. This is not conducive for residents to be able to adequately seek further information given that the Shire offices are closed from 23 December until 2 January and this period of the year a significant number of people are away or on holiday from 21 December to 5 January.</p> <p>Part 1.11 (iii) of LPP 8.23 requires the applicant to place a notice of development approval in a prominent position.</p> <p>I did not notice any prominent sign on the property in the week beginning 16 December, the week that consultation began for the application. On 28 December there was definitely no prominent notice of development signage on the property related to the application as shown in the photographs below taken on 28 December 2019.</p> <p>PHOTOS PROVIDED BUT NOT INCLUDED IN THIS ATTACHMENT</p> <p>Accordingly, I request the Shire use its discretion and increase the length of time for consultation beyond the minimum 21 day period.</p> <p>d) My other concerns that haven't been addressed above are that the occupiers aren't able to smoke and drink at the premises, this can create its own issue as where would the smokers and drinkers go to have a cigarette or a drink and dispose of their</p>	
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			rubbishpotentially either sit on the verge or walk to the park less than 1 house away.		
8	JUSCAM 6/1/2020	Durack Crescent	<p>Object We Own Durack and have received the Letter with regards to the development application at 50 Durack.</p> <p>a) We oppose the application as the street is 90% families with children. Over the years the people have made the street that it is today with a family friendly atmosphere. We are a close residential community. We built our home in this street as it was zoned for residential only. We do not support Short Term accommodation in this area/street.</p>	a) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.	The submission is noted.
9	Department of Education 6/1/2020		<p>No Objection The Department has reviewed the documents and raises no objection.</p>	a) Noted	The submission is noted.
10	Broome Resort Development Corp 7/1/2020		<p>Oppose Broome Resort Development Pty Ltd owns the property located immediately behind the subject property and being Pelcan Gardens, Broome.</p> <p>a) The Local Planning Scheme has zoned this area as low density residential and the area has primarily been developed as single unit family residential use. The proposal does not appear in keeping with the zoning as although the use would be residential, albeit short term, there could be a number of undesirable consequences from the operation of such a facility within a single residence. The house is to be occupied by up to eight persons at anyone time. It is assumed there are four bedrooms and two bathrooms in the house. This occupation by eight unrelated persons could result in overcrowding depending on the sex and relationship of people in residence. Ablution facilities could also be put under some pressure.</p> <p>b) It is also stated that the house will be managed whenever the house is utilised. It is not clear whether this means that resident managers will be on site during such times. If so, this will only exacerbate the concerns mentioned above. If not, the reasons for management is questioned. It is doubted that a management plan could overcome these concerns.</p> <p>c) A further concern relates to car parking. Normally a residential site will accommodate 2-3 cars on site without utilising the adjacent road verge. Should the property accommodate 8 unrelated persons and a manager there could be in excess of eight vehicles in and around the house at anyone time. If this did occur the amenity on the area would be adversely affected.</p> <p>d) A more general concern relates to noise. Given the larger than usual number of people occupying the property, its management and general comings and goings there is a potential for higher than normal noise levels emanating from the site. It would be appreciated if the concerned outlined above are taken into consideration when Council considers this application.</p>	<p>a) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p> <p>b) The management plan appears to have been designed in a way to be used for multiple facilities and includes reference to multiple sites including the proposed site. In most cases the Management Plan provides an appropriate response to the subject site however, there are a couple of instances where unreasonable risks still exist. The content of the Management Plan contributes to the recommendation for refusal.</p> <p>c) LPS6 requires 5 car parking bays. Only 4 have been provided however, a fifth car parking bay could be provided to meet with requirements.</p> <p>d) The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p>	The submission is noted.
11	Loersch Group of Companies (Wisestar Investments Pty Ltd) 8/1/2020	Durack Crescent	<p>Oppose a) We have built and own a house on Durack Crescent Broome We have a three sets of units Leased to good quality tenants and have done since they were built in 2006. We oppose the proposal as we brought and built knowing it was zoned for residential only not for commercial use. As far as we are aware the zoning to the area and street has not changed.</p>	a) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.	The submission is noted.

			We do not want to see short term accommodation approved for our street.		
12	Greatscape Pty Ltd 8/1/2020	Durack Crescent	<p>Oppose</p> <p>a) We oppose the application We do not want it to go ahead We own Durack and have a nice family living there. It is not zoned commercial, residential is what was zoned for when we built. We do not agree.</p>	<p>a) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p>	<p>The submission is noted.</p>
13	Mark Hollamby 8/1/2020	Pelcan Gardens	<p>Oppose</p> <p>a) 1. The reference to 'permeant staff' being on site is unclear at best, and this should be made more transparent for the purpose of this application.</p> <p>b) 2. The lack of a risk assessment in regards to traffic management, in the immediate and surrounding areas. With surrounding residential houses being home to numerous young families with young kids, any incidents/accidents in this regards could have serious consequences.</p> <p>c) 3. Risk assessment ratings seemed to have been toned down for the sake of the application. I believe consequence ratings of 'anti-social behaviour' or 'unknown people on property' could have a higher consequence than 'moderate'. Responses times to these issues maybe appropriate also.</p> <p>d) 4. The area of 50 Durack is zoned as 'residential'. There is at present time already an organisation, Far North, occupying 22 Pelcan Gardens. This is a care facility, and as much I appreciate services they provide, there have been some incidents of anti-social behaviour in the recent months. It would be unfair on the community to have two such facilities within 100m of each other.</p> <p>e) 5. It was, in my opinion, that when I purchase a property and constructed a residence at 20 Pelcan gardens, that it would remain a solely residential community. I feel that two multi-residence properties may have a negative impact on property valuations.</p> <p>f) 6. The timing of this application and subsequent submission response time is a little inconvenient and impractical, given that a lot of residences are away for the Christmas holidays.</p> <p>g) The Durack Crescent/Pelcan Gardens area is an extremely communal neighbourhood, with adults and children alike, sharing and enjoying the surrounds in a safe and friendly manner. As much as I understand the need for such facilities, a residential area such as this, is not the ideal place for it.</p>	<p>a) The lack of a permanent resident has contributed to the recommendation for refusal.</p> <p>b) The additional traffic that would be generated by the proposal are within the design specifications of the surrounding road network.</p> <p>c) The risk levels provided in response to the identified risks are consistent with the description criteria identified in the risk matrix. However, the content of the Management Plan contributes to the recommendation for refusal.</p> <p>d) The facility located at 22 Pelcan Gardens was developed as a 4 Bed Mobility Dwelling by the Department of Housing. The Department of Housing were exempt from the need to obtain development approval. The facility provides permanent residential living and care for persons with disabilities and is managed by Far North. The facility and residents it caters for is significantly different from the proposed Residential Building. The proposal is a discretionary use and has been considered on merit including the purpose of the zone. The recommendation is for refusal.</p> <p>e) Property values are not a valid planning consideration</p> <p>f) Submission period extended to 23/1/2020. 5 weeks in total provided.</p> <p>g) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p> <p>The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p>	<p>The submission is noted.</p> <p>Extending the submission period has addressed the consultation concern</p>
14	Wisestar Investments Pty Ltd 9/1/2020	Durack Crescent	<p>Oppose</p> <p>a) We own a house on Durack Crescent. We oppose the application for short term accommodation. We do not support short term accommodation in our street. We like our street the way it is and would not like the to go ahead. The street is not zoned for it. It will bring young unsupported people to the street. Nearly the whole</p>	<p>a) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p>	<p>The submission is noted.</p>

			street have family's and a number of kids who have built or rented because it's a residential street.	The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal The proposal is for a supported facility for adults (18+).	
15	Greatscape Pty Ltd 9/1/2020	Durack Crescent	Oppose a) We own a house on Durack Crescent Broome. We would like to advise that we do not agree with the application. We have leased the units for many years now and had good corporate tenants who have enjoyed the family community of the street. We believe this will only bring trouble to our currently quiet and crime free street currently. We do not agree with the short term accommodation going ahead. The street is zoned for residential only no for commercial use.	a) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal. The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal	The submission is noted.
16	Wisestar Investments 10/1/2020	Durack Crescent	Oppose We own a house on Durack Crescent, Broome and have done since we built it in 2008. a) Over the years the street has been through many changes, however it is now a great community street with a good percent being families with kids. We do not need nor want to see short term accommodation appear in our street. You do not and cannot grantee the types of people it will attract to the street. Fair enough the time they are training they win be away from the house however what about the rest of the time, what will they be up to. We are against the application and would not like to see this go ahead for a number of strong reasons. After speaking to other people in the street they all feel the same way.	a) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal. The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal	The submission is noted.
17	Daren Hutchins & Courtney Tompkin 16/1/2020	Durack Crescent	Oppose We refer to the application for a short stay accommodation property by Madalah Ltd at 50 Durack Crescent, Broome. We strongly object to the application for the reasons set out below: a) SAFETY AND SECURITY We have no doubt that many people are going to object to this application along grounds of zoning, noise, nuisance and potential reduction of the value of their property and we will copy those concerns (which we agree with) to our submission. Our greatest concerns however relate to safety and security. We do not own our property but have chosen to live there because of the safe environment it presented to us when considering where to re-locate following a transfer through work from Exmouth 3 years ago. We have 2 young boys who are now 8 and 9 and at anyone time we can have up to 6 or 8 children hanging around and playing out the front of our house which is directly opposite 50 Durack Crescent. These children are often on scooters or bikes or simply just running around between our house (often used as a food and drink pitstop by all) and the nearby park at the corner of Pelcan and Durack. The footpath they use is on 50 Durack's side of the road and there is a 90-degree bend at this location. An increase of up to potentially 8 vehicles to this property, a property that one would assume the "boarders" or "guests" are not familiar with by the sheer nature of what is proposed, presents an unacceptable traffic v other user risk to these children.	a) The additional traffic that would be generated by the proposal are within the design specifications of the surrounding road network. b) It is an offence in Western Australia for persons of any age to drink in public, such as on the street, park or beach. The only outdoor areas where smoking is prohibited are at patrolled beaches, childrens playgrounds and outdoor eating areas associated with a commercial operation. c) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal. The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal d) The facility located at 22 Pelcan Gardens was developed as a 4 Bed Mobility Dwelling by the Department of Housing. The Department of Housing were exempt from the need to obtain	The submission is noted.

			<p>b) The next issue for us is the potential for drinking and smoking at this property. The application states quite clearly that the rules for accommodation at this house prohibits smoking and drinking inside the property. If this rule is enforced, then the occupants will have no choice but drink and smoke outside of the property (opposite our house and amongst children) or go down to the park which again is amongst children.</p> <p>With an influx of occupants to this property, primarily from out of town (or else they wouldn't be there) will come additional visits from relatives in and around Broome. Whilst this in itself should not perhaps be seen as unreasonable, although it is forbidden without express permission in the "Behaviour and Responsibility Agreement" it is most certainly unacceptable to have more unknown transient visitors, perhaps with cars, coming to the property or due to rules around smoking and drinking, sitting outside or at the local park occupying an area frequented by many young children.</p> <p>c) The proposed accommodation is better suited to an area with the appropriate zoning, and not an area designated as residential, especially an area with young children. It was our understanding when we occupied my property that I would be living in a residential area, and not an area which would become a pseudo tourism/accommodation precinct.</p> <p>ZONING</p> <p>The area of 50 Durack Crescent is currently zoned as 'residential'. Durack Crescent and interlinked Pelcan Gardens are good examples of a residential area with a great community where neighbours know each other and look out for each other. There are many young children in the two streets (estimated around 48 children under 12 years of age, there are at least 6 children under 10 with a 50m radius of the property and adjoining the property) who are able to roam relatively freely as parents are comforted by knowing that the neighbourhood is watching out.</p> <p>The application jeopardises this and accordingly the objectives of local planning policy 5.15 cannot be met, particularly:</p> <ol style="list-style-type: none"> 1. To facilitate the development of appropriately located and high quality residential accommodation. 3. To ensure various forms of accommodation are of a compatible scale and design with surrounding development. 4. To ensure that the establishment of alternative forms of residential accommodation in the residential zone protect the social and residential amenity <p>By deliberately introducing short term, transient accommodation into a residential area it will negatively affect the social and residential amenity of the two streets as parents and occupiers will have to be cautious of the fact there are people who have no connection with the street staying there for non-residential purposes. Therefore we do not believe the location is appropriate for such accommodation.</p> <p>d) A care facility run by Far North exists at 22 Pelcan Gardens has similar management plans addressing anti-social behaviour, alcohol consumption, smoking, drugs and visitors. Yet for all these plans this facility has been a source of anti-social behaviour for the residents. In December 2019 the police were called three times relating to threatening behaviour from the residents of this facility. The police are regularly called to deal with anti-social issues arising from this facility. By adding another facility allowing short term tenants to stay in a residential area it is likely to compound the anti-social issues already experienced by residents.</p>	<p>development approval. The facility provides permanent residential living and care for persons with disabilities and is managed by Far North. The facility and residents it caters for is significantly different from the proposed Residential Building.</p> <p>e) The risk levels provided in response to the identified risks are consistent with the description criteria identified in the risk matrix. However, the content of the Management Plan contributes to the recommendation for refusal.</p> <p>f) Application is for 'Residential Building' and therefore LPP5.15 is applicable not LPP5.18. Refer to relevant section of the Council report for clarification of definition.</p>	
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			<p>e) The risk matrix developed by MADALAH has not appropriately considered the impact to neighbours in the event of antisocial behaviour, whether by the short-term tenants or their visitors. Given the likelihood and consequences of the anti-social behaviour occurring, the rating should at least be 'high' and indicates to me that the applicant has not properly considered the welfare of the existing residents in the area who occupy or own their properties.</p> <p>Further, the management plan is inadequate to deal with issues experienced by surrounding residents. Being provided with a complaint form should anti-social behaviour occur is not acceptable. As a minimum requirement there should be a full-time occupier to ensure adequate supervision.</p> <p>A live in manager is stated in the Shire letter "The facility would be staffed when occupied" and hinted at in various parts of the application including the "emergency on-call procedure part of the application where it states "staff bedroom (room 5)" and at "Non evacuation incidents" - "staff member to warn/direct participant ..."; "staff member to move to staff office and lock door and call 000"; the document for "General Terms and Conditions" part 6.1 "resident will be verbally warned by the Facility Manager; part of the "Behaviour and Responsibility Agreement" requires all visitors to be approved with "staff permission". It is also inferred in the "Crisis Response Procedure" where it states, "take emergency backpack from staff bedroom".</p> <p>These examples all indicate that there are staff on site and this is clearly not the case.</p> <p>f) POLICIES</p> <p>The Applicant's cover letter states that the application is being made under LPP 5.18, which covers bed and breakfast accommodation, and the sections they quote as being compliant with refers to LPP 5.15: Forms of Residential Accommodation. Section 8 of LPP 5.18 states that:</p> <p>The use of rooms within a single house for accommodation of persons on a short-term basis is classified as 'Bed and Breakfast' land use and must meet any relevant Local Planning Policy.</p> <p>The application deals with accommodation in rooms of single house and therefore LPP 5.18 is relevant.</p> <p>According to section 1.3 of LPP 5.18</p> <p>The Bed and Breakfast Accommodation shall only occur within a Dwelling which is occupied by the resident(s) of the dwelling.</p> <p>The applicant is unable to comply with the relevant policies because there is no occupier of the residence. The cover letter and management plan are unclear as to whether there will be a supervisor staying in the accommodation when accommodation is provided, however it is very clear that there is no full-time occupier of the residence as required under that policy.</p> <p>SUMMARY</p> <p>We strongly object to the application based on all the reasons stated above but primarily and foremost because of concerns we have for the safety and wellbeing of our 2 boys and other children who live in Pelcan and Durack Crescent.</p> <p>We do not believe these concerns are appropriately addressed in the application nor do I believe they could be addressed for any similar application.</p>	
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			<p>The increase in traffic and transient visitors poses an unacceptable risk to local children and as such, not withstanding issues of zoning which we are sure this proposal does not comply with, the application should be refused.</p> <p>Whilst we are currently renting our property we are very keen to purchase a property in this area but if this proposal was approved we doubt we would proceed to purchase and would probably look to move once our current lease expires.</p> <p>We are happy to discuss our concerns with you or council if required.</p>		
18	Tim & Fiona Sadler 19/1/2020	Pelcan Gardens	<p>Oppose</p> <p>As a home owner and resident of Pelcan Gardens please accept this email in opposition to the application advertised in The Broome Advertiser on 19 December 2019, for the following reasons :</p> <p>a) 1. Zoning The Durack Crescent area is currently zoned as residential. Clearly this application cannot meet the objectives of Local Planning Policies. Specifically Local Planning Policy 5.15 Objectives 1 and 4.</p> <p>b) 2. Safety I have witnessed several near misses to Pedestrians and School Children on both corners of Durack Crescent, due to speed and vehicles often merging onto the footpath as they drive around the corners unable to remain on the actual road. The accommodation application plans provided request two parking areas on a corner block for residents vehicles, this will only exacerbate my safety concern.</p> <p>c) 3. Crowding/Visibility Please scrutinize the amount of traffic and people that already exist in these sections of Durack Crescent. Please inspect the amount of foliage that over hangs onto the road/footpaths and impedes visibility at Durack Crescent. Ultimately please acknowledge the amount of assets and possessions that are currently parked on footpaths and verges of Durack Crescent. A semi trailer truck, boats, garden trailers, vehicles are some examples. The development application proposed will also exacerbate already existing crowding in Durack Crescent.</p> <p>d) 4. Far North Care Facility This facility already exists at 22 Pelcan Gardens. Please be advised there is no allocated staff parking. Staff (2-4 vehicles 7 days a week) park on Pelcan Gardens residents lawn areas, or on the garden section of the Park/Playground Area. Having two similar facilities in close proximity to each other in a Residential Zone is not appropriate.</p> <p>In summary, I request the Shire of Broome reject this Development Application and advise Madalah to source a new facility that complies with the Shire of Broome Local Planning Scheme Zoning. The proposed accommodation is better suited to an area with the appropriate zoning, not an area designated as residential. Recommendations for an appropriate location for an additional facility for Madalah should be within the Town Centre Zone, similar to the current Bagot Way facility, or consider developing on site accommodation at North Regional Tafe Cable Beach Road.</p> <p>e) I understand public comment submission is due Thursday 23rd January 2020. Please advise how I can be updated with The Shire of Broome Process to assess this application, and also the appeal process if the application is approved.</p>	<p>a) The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal</p> <p>b) The additional traffic that would be generated by the proposal are within the design specifications of the surrounding road network.</p> <p>c) The number of persons proposed to be accommodated as well as the short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal Car parking could be provided to meet with LPS6 requirements.</p> <p>d) The facility located at 22 Pelcan Gardens was developed as a 4 Bed Mobility Dwelling by the Department of Housing. The Department of Housing were exempt from the need to obtain development approval. The facility provides permanent residential living and care for persons with disabilities and is managed by Far North. The facility and residents it caters for is significantly different from the proposed Residential Building.</p> <p>e) Submitter has been advised of the matter being consider at this OCM. No appeal process is available to third parties.</p>	The submission is noted.
19	submitters requested name be	Durack Crescent	Oppose	<p>a) The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council</p>	The submission is noted.

	withheld, can supply to Councillors upon request 21/1/2020		<p>We recently received a letter from the shire of Broome, dated 17 December 2019, informing us of a development application for public comment, which seeks approval to operate from a RESIDENTIAL BUILDING from 50 DURACK CRESCENT, BROOME.</p> <p>a) As a land owner in the vicinity and opposite 50 Durack Crescent Broome. We have reviewed the 25 page Management Plan and have a number of concerns.</p> <p>In 2006, we purchased our blocks, which became part of the 'Old Broome Estate'. These blocks were advertised and sold to the general public as property in a prestigious estate of Broome. Titles were then released. To ensure the whole estate was kept in line with the Old Broome Estate, we built our house in 2008 which had various stipulations in the planning approvals.</p> <p>We built our house as per guidelines, to eventually be our future retirement home which is not too far away. We believe the Old Broome estate was to be owner-occupier with some long term rentals. We feel group housing, lack of supervision 24/7 and short term accommodation for what ever reason, is not appropriate for this estate and would set a precedent for other future proposals in the Old Broome Estate.</p> <p>We disagree with this application.</p>	<p>report for reasons. This issue has contributed to the recommendation for refusal</p> <p>The number of persons proposed to be accommodated as well as the short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal</p>	
20	Paul & Jayne Niven 21/1/2020	Durack Crescent	<p>We are writing to express our objection to the Residential Building Application made by Madalah Limited for 50 Durack Crescent. As owners of the property directly opposite the building, where we live with our two young children, our objection is for the reasons outlined below.</p> <p>a) ZONING</p> <p>The area within which 50 Durack Crescent is located is zoned as "Residential". One of the primary reasons we chose to purchase our home in this area was due to the community and family-friendly nature of Durack Crescent and the connecting Pelcan Gardens. These are streets where residents know and are friends with many of their neighbours. There are a high number of families with young children who play freely with each other, both in the central park and riding bikes etc around the streets, able to be "loosely supervised" by parents safe in the knowledge that there is always someone looking out for them.</p> <p>Introducing a short-stay accommodation with a regular and high turnover of people who are not known to, or have any connection with, the area or its community would, in our opinion, jeopardise this community feel and negatively affect the social and residential amenity of the neighbourhood.</p> <p>The condition that residents cannot stay for longer than 3 weeks prohibits any possibility of involvement in or connection to the community. It also increases the safety risks to the community.</p> <p>It seems a little contrary that the Madalah facility at Bagot St, in a mixed ("Town Centre") zone area, accepts full-time residents, while those requiring short stay accommodation will be shipped out to Durack Cres, in a residential area.</p> <p>b) There is already a care facility run by Far North at 22 Pelcan Gardens, approximately 100m away. This facility has been the source of multiple counts of anti-social behaviour requiring police presence despite having similar management plans as those outlined by Madalah. Adding a second facility allowing short term tenants in the same residential area seems excessive and unnecessary and we imagine is only likely to compound the anti-social issues already experienced.</p> <p>c) SAFETY</p>	<p>a) The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal</p> <p>The number of persons proposed to be accommodated as well as the short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal</p> <p>b) The facility located at 22 Pelcan Gardens was developed as a 4 Bed Mobility Dwelling by the Department of Housing. The Department of Housing were exempt from the need to obtain development approval. The facility provides permanent residential living and care for persons with disabilities and is managed by Far North. The facility and residents it caters for is significantly different from the proposed Residential Building</p> <p>c) The number of persons proposed to be accommodated as well as the short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal</p> <p>d) The additional traffic that would be generated by the proposal are within the design specifications of the surrounding road network.</p> <p>Car parking could be provided to meet with LPS6 requirements.</p>	<p>The submission is noted.</p> <p>Extending the submission period has addressed the consultation concern</p>

			<p>As parents of young children, safety is a major concern with this proposal. As already stated, we are worried about the high turnover and large volume of tenants unknown to the community living directly across the road. Although there are conditions limiting family/visitors etc to the residence, there will certainly be a large number of people coming and going at all different times, with the possibility of people meeting in the street or gathering in the park just a few houses away instead. It is a concern that we will no longer know the people living around us, and be unsure as to who is supposed to be living there and who is possibly an unwanted visitor.</p> <p>d) Having up to 8 tenants, plus staff and vehicles, is also a traffic risk. The house is located on a corner that is already dangerous, with cars often taking it too fast and too wide, particularly with the number of children around. With the extra cars coming and going, particularly if any end up parked on the street, this risk will only be compounded. We were surprised to see that traffic was not even mentioned in the risk assessment grid as any accident could most certainly have serious consequences.</p> <p>e) The risk assessment grid seemed to downplay the rating of risks identified. We feel that most events have a likelihood of at least "Possible", with consequences that could definitely be "Major" meaning the risk assessment should be at least "High". It also feels like the risks have not been thoroughly considered in the application, with only four being mentioned on the grid.</p> <p>f) It is also not clear in the application whether there will or not be permanent staff on site; it seems that perhaps only one staff member at any time when the facility is occupied, with that person also responsible for driving 8 tenants to TAFE or town as needed, which would leave the residence often unstaffed. This would make it extremely difficult to promptly deal with any situations that may arise.</p> <p>g) We are also concerned about the risk of damage to, or theft from, our property with this extra high volume of people around at any time. We have never before felt the need but would most likely be installing surveillance equipment were this application to go ahead. It is both a pity to feel this need in an area we have always felt extremely safe, and an extra expense on our behalf.</p> <p>h) PROPERTY VALUE Our final concern is the effect this proposal will have on our property value. When we bought our house we were buying into a solely residential zone, in an area that was well known to be family friendly and safe. A second short-stay residence with a high turnover of people coming from outside the community will surely only decrease the value of the property as the area will now become significantly less desirable.</p> <p>i) We would like to note the fact that the application was lodged over the Christmas period, and the original submission due date in early January. This is a time when a large number of Broome residents are away on holiday and is inconvenient at best, possibly a little opportunistic. The lack of Notice of Development signage also would have limited the number of people aware of the proposal and therefore likely to object.</p> <p>j) Finally, we would like to make it clear that we have no objection against Madalah itself, and appreciate the need for the service they are providing. Our objection is to this particular development, in a residential area, that does not seem suited to the short term, transient nature of their clients, and is highly likely to negatively affect the community in which we live. We feel it would be much better suited for Madalah to</p>	<p>e) The risk levels provided in response to the identified risks are consistent with the description criteria identified in the risk matrix. However, the content of the Management Plan contributes to the recommendation for refusal.</p> <p>f) The lack of a permanent resident on site, has contributed to the Management Plan being considered inappropriate at responding to potential residential amenity issues. This has contributed to the recommendation for refusal.</p> <p>g) Antisocial activity can and does occurs in all segments of community. The applicant has identified the risk of antisocial activity and proposes measures within the Management Plan to reduce and respond to the risk. These measures are considered inappropriate due to the lack of a permanent resident on site.</p> <p>h) Property values are not a valid planning consideration</p> <p>i) Submission period extended to 23/1/2020. 5 weeks in total provided.</p> <p>j) The proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal</p>	
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			either find or build a property that could better meet their needs, closer to town and facilities, in an area zoned appropriately.		
21	Gayle Keys	Durack Crescent	<p>Oppose</p> <p>I object to the application for the reasons outlined below.</p> <p>a) 1 Planning and Development (Local Planning Schemes) Regulations 2015-Schedule 2, Part 9 Clause 67- 'Matters to be considered by local government'</p> <p>1.1 (a) The aims and provisions of this scheme and any other local planning scheme operating within the scheme area.</p> <p>1.1.1 Aims of Local Planning Scheme 6</p> <p>The Shire of Broome Local Planning Scheme 6 outlines the aims of the scheme in Section 1.6 and considers 'People' in Section 1.6.2 (b) 'Supporting a diverse range of housing choice for a varied residential population, to establish and maintain community identity and high levels of amenity'. The application proposes short stay accommodation for a transient group of people (3 days to 21 day stay). The application does not cater for or represent a residential population. A transient group of people in a residential area will not maintain but will diminish community identity and the current high levels of amenity. The application therefore does not meet the intent of this aim.</p> <p>b) Old Broome Estate includes Durack Crescent and Pelcan Gardens, a small residential development within Old Broome that was planned and developed to encourage environmentally conscious built and designed properties in a premium priced land release, presumably with the aim to attract high quality residential developments in a small sub-community within Old Broome.</p> <p>The initial land release, around 2002 priced the blocks from between \$180,000-\$210,000, which was considered a premium price in Western Australia at the time. When I purchased land at Durack Crescent in 2007 (for \$310,000) it was with the expectation (based on the cost of land and higher end homes being built), the Shire would maintain the planned residential zoning and would not deviate from residential requirements to ensure the estate remained a premium, residential sub community to own land and reside in.</p> <p>If the Shire consider approving applications outside of the existing residential developments in Old Broome Estate the original planning intent and current amenity of the area will no longer be sustainable.</p> <p>c) 1.1.2 Provisions of Local Planning Scheme 6 According to Town Planning Scheme 6 Maps, Old Broome Estate is zoned 'Residential'. This includes 50 Durack Crescent. Section 3.2.1 of the Local Planning Scheme 6 states 'the purpose of the Residential Zone is to provide for residential development at a range of densities with a variety of housing to meet the needs of different household types through the application of the Residential Design Codes, as varied by the Scheme and any Local Planning Policy adopted under Part 5 of the Residential Design Codes'.</p> <p>Residential development is defined in page 45 of the Residential Design Codes (R-Codes) as 'Development of permanent accommodation for people, and may include all dwellings, the residential component of mixed-use development, and residential buildings proposing permanent accommodation'. The application is proposing a residential building with short stay accommodation, and therefore does not meet the purpose of the Residential Zone as defined in the Local Planning Scheme 6. Existing short stay accommodations specifically developed for wider West Kimberley</p>	<p>a) The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal</p> <p>The number of persons proposed to be accommodated as well as the short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal</p> <p>b) From a planning perspective "Old Broome" is the name given to Precinct 2 as identified and mapped in the Local Planning Strategy. The subject site and property of the objectors are both located in Precinct 3 (Streeter, Forrest & Matsumoto). Precinct 3 consists of the post-war residential subdivisions of Broome located west of Herbert Street and South of Frederick Street to the boundary of the Light Industrial Area, including the Broome Cemetery reserves on Port Drive.</p> <p>c) The short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p> <p>d) Application is for 'Residential Building' and therefore LPP5.15 is applicable not LPP5.18. Refer to relevant section of the Council report for clarification of definition.</p> <p>e) Application is for 'Residential Building' and therefore LPP5.15 is applicable not LPP5.18. Refer to relevant section of the Council report for clarification of definition</p> <p>The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal</p> <p>f) Application is for 'Residential Building' and therefore LPP5.15 is applicable not LPP5.18. Refer to relevant section of the Council report for clarification of definition.</p> <p>g) The additional traffic that would be generated by the proposal are within the design specifications of the surrounding road network.</p> <p>Car parking could be provided to meet with LPS6 requirements.</p>	The submission is noted.

		<p>residents use (for training and other purposes) are currently located in 'Town Zones' and 'Development Zones'.</p> <p>d) 1.2 (f) any policy of the State 1.2.1 Residential Design Codes</p> <p>According to the Residential Code Explanatory Guidelines, 'The R-Codes are introduced by reference into a scheme and it is a requirement for all residential development to comply with the R-Codes. The guidelines are designed to be read with the R-Codes Volume 1 provisions to provide clarification and to guide proponents, decisionmakers and other relevant stakeholders regarding the design, assessment and implementation of residential development in Western Australia'.....</p> <p>'Where particular matters of a local nature demand particular planning/development controls, it is intended that the R-Codes should be complemented by local planning policies adopted under a scheme, specific provisions of the scheme, local development plans and/or structure plans'.</p> <p>Residential development is defined as 'Development of permanent accommodation for people, and may include all dwellings, the residential component of mixed-use development, and residential buildings proposing permanent accommodation'</p> <p>The application is for a 'Residential Building' defined in the R-Codes (page 45) as: 'A building or a portion of a building, together with rooms and outbuildings separate from such buildings but incidental thereto; such building being used or intended, adapted or designed to be used for the purpose of human habitation; . Temporarily by two or more persons; or . Permanently by seven or more persons, who do not comprise a single family, but does not include a hospital or sanatorium, a prison, a hotel, a motel or a residential school'.</p> <p>When reading the R-Codes, local planning policies and related definitions, temporary or permanent building occupation in residential areas is addressed. Regarding the 'Residential Building' definition, temporary and permanent accommodation is defined in Local Planning Policy (LPP) 5.15 as follows: . Temporary Accommodation (or short-term accommodation)- where a building is occupied for a period of less than 3 months. . Permanent Accommodation- when a building is occupied for a period of 3 months or greater.</p> <p>The application does not meet the definition of a 'Residential Building' because it is not proposing temporary human habitation or permanent habitation as defined. The application proposes ongoing occupation of 48 weeks of the year, therefore the building will be occupied for periods longer than 3 months, so it is not temporary. There are 4 weeks of the year that it will not be occupied by anyone which does not meet the definition of permanently by 7 people, and the 7 people short staying at one time cannot be guaranteed.</p> <p>e) 1.3 (g) any local planning policy for the scheme area And (n) the amenity of the locality including the following- (ii) the character of the locality; (iii) Social impacts of the development; 1.3.1 Local Planning Policies 5.15 and 5.18</p>	<p>h) Council need to make a decision on the merits at the time. In this regard, the submitter has praised the staff who are identified as being responsible for implementation of the Management Plan.</p> <p>i) The lack of a permanent resident on site, has contributed to the Management Plan being considered inappropriate at responding to potential residential amenity issues. This has contributed to the recommendation for refusal.</p> <p>j) The risk levels provided in response to the identified risks are consistent with the description criteria identified in the risk matrix. However, the content of the Management Plan contributes to the recommendation for refusal. The lack of a permanent resident on site, has contributed to the Management Plan being considered inappropriate at responding to potential residential amenity issues. This has contributed to the recommendation for refusal</p> <p>k) Property values are not a valid planning consideration</p>	
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			<p>The Applicants cover letter refers to LPP 5.18 (Bed and Breakfast Accommodation) and then describes how the property meets the requirements of Clauses 9 and 10 from LPP 5.15 -Forms of residential accommodation other than single house.</p> <p>The application does not meet Clause 9a) A maximum of 5 bedrooms (10 people) including a bedroom for the caretaker shall be permitted in a residential building. It caters for a caretaker in a residential building, however there is no caretaker proposed at the facility.</p> <p>When reading the R-Codes in conjunction with Local Planning Scheme 6, LPP 5.15 and 5.18 it becomes clear that neither policy fits the application as the Residential Building definition (referred to in LPP 5.15) is not met and the requirements of a Bed and Breakfast as outlined in LPP 5.18 are not met.</p> <p>Objectives in LPP 5.15:</p> <ol style="list-style-type: none"> 1. To facilitate the development of appropriately located and high-quality residential accommodation. 3. To ensure various forms of accommodation are of a compatible scale and design with surrounding development. 4. To ensure that the establishment of alternative forms of residential accommodation in the residential zone protect the social and residential amenity. <p>By deliberately introducing short term, transient accommodation, which is an alternative form of accommodation into the residential area, the residential amenity will be negatively impacted. Proposed residents of the facility will have no connection with the Old Broome Estate community. Old Broome Estate is a good example of a residential area within a great community, where neighbours know each other and look out for each other. It's estimated there are around 48 children under the age of 12 residing in Old Broome Estate, and at least 6 children under the age of 10 within a 50 m radius of 50 Durack and adjoining. These children are currently able to roam relatively freely as parents are comforted by knowing that the neighbourhood is watching out.</p> <p>Proposed lodgers are short term occupants attending training, staying for non-residential purposes which is not compatible with the current land use.</p> <p>A residential zone is not the appropriate location for the proposed use for 50 Durack Crescent.</p> <p>In addition to this Clause 8 of LPP 5.15 states that:</p> <p>The use of rooms within a single house for accommodation of persons on a short-term basis is classified as 'Bed and Breakfast' land use and must meet any relevant Local Planning Policy.</p> <ul style="list-style-type: none"> · Temporary Accommodation- (or short-term accommodation) where a building is occupied for a period of less than 3 months. <p>The application is for short term accommodation in rooms of a single house and therefore LPP 5.18 is relevant.</p> <p>f) LPP 5.18 defines "Bed and Breakfast Accommodation" as a dwelling, used by a resident of the dwelling, to provide accommodation for persons away from their normal place of residence on a short-term commercial basis and includes the provision of breakfast.</p> <p>According to Section 1.2 of LPP 5.18 'the Bed and Breakfast Accommodation shall only occur within a Dwelling which is occupied by the resident(s) of the dwelling'. The applicant is unable to comply with the relevant policies because there is no occupier</p>	
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			<p>of the residence. The cover letter and management plan is unclear as to whether there will be a supervisor staying in the accommodation when accommodation is provided, however it is very clear that there is no full-time occupier of the residence as required under that policy.</p> <p>Section 1.3 states 'no more than 2 guest bedrooms accommodating no more than 4 adults, or one family can be considered and approved as a Bed and Breakfast Accommodation land use'. There are up to 8 people proposed to be accommodated at once.</p> <p>g) Section 1.4 states 'Car parking is required onsite with a minimum of one (1) car bay per guest bedroom in addition to two (2) bays for the Dwelling'. According to the application there are 4 car parks available.</p> <p>1.4 (t) the amount of traffic likely to be generated, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;</p> <p>Durack Crescent is a small, quiet street. The property is located on the footpath side of a bend, with two driveways located on either end of the bend. Additional traffic will be generated around this bend and along the footpath from up to 8 lodgers, supervisors, visitors and transport services such as taxis. This will result in a substantial increase in traffic movements on Durack Crescent, particularly on the bend which is already tight for two cars to pass each other.</p> <p>Any additional parking will be required to street park which is not safe on along this property frontage due to it being located on a bend, the only other alternative is the footpath which is illegal. It should be noted small children currently reside opposite the property on both sides. The additional traffic will impact street space, traffic flow and safety.</p> <p>1.5 (u) the availability and adequacy for the development of the following-</p> <p>(i) public transport services;</p> <p>(ii) public utility services;</p> <p>There is little public transport available nearby and public utility services are in Chinatown, which can be too far to walk on a hot day. This will create the need for taxis and other transport services to provide transportation to and from the property, increasing the traffic flow considerably.</p> <p>2 Development Application Comments</p> <p>h) 2.1 Proponent</p> <p>MADALAH provide a critical service to the West Kimberley community and have an impeccable reputation in the Broome community. I personally have had dealings with them over the past five years and have found them to run an impressive operation at Bagot Street.</p> <p>I believe a large part of their success in Broome is driven by their passionate staff. My concern around the application is the management relies heavily on two staff based in Broome. I have concerns if one or both of the current Broome staff leave, the same high level of performance may not be maintained. The application provides the same two Broome based managers for residents to contact. The Directors listed in the application all reside in Perth.</p> <p>i) 2.2 Supervision</p> <p>Supervision of the clients at 50 Durack is unclear in the application. Page' of the cover letter states, 'a permanent resident will not be residing at the facility, as the</p>	
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			<p>property will be supervised and staffed at all times, though not on a permanent basis'.</p> <p>The Shires letter of notice dated 17 December 2019 states 'the facility will be staffed when occupied' .</p> <p>The application states:</p> <p>Introduction</p> <p>...the facility will be monitored and maintained by staff and management when not booked for use.</p> <p>Executive Summary and 3.2 Staffing section states:</p> <p>MADALAH limited will provide a staff member daily to support the transport of residents to and from their place of training, provide meals and support in accessing goods and services in town as well as maintaining and monitoring a safe environment for residents and community members alike.</p> <p>Staffing section states:</p> <p>Rostered shifts between multiple staff members will ensure the property is supervised out of training hours.</p> <p>My assumption is the facility will not have a permanent manager or supervisor living on the premises. As a nearby resident I am uncomfortable that there will be a transient group of young people, short staying for training in a residential area, without a residing supervisor. I expect it will result in some great parties!</p> <p>According to the Behaviour and Responsibility Agreement, guests, family or personal visitors are not allowed within the facility without permission. It does not address visitors who will wait outside or meet in a nearby public places such as the park nor those visitors who intend to provide lifts to town and other places.</p> <p>j) 2.3 Risk Matrix</p> <p>The risk matrix developed by MADALAH has not appropriately considered the impact to neighbours in the event of antisocial behaviour, whether by the short-term tenants or their visitors. Given the likelihood and consequences of the anti-social behaviour occurring, the rating should at least be 'high' and indicates to me that the applicant has not properly considered the welfare of the existing residents in the area who occupy or own their properties.</p> <p>Further, the management plan is inadequate to deal with issues experienced by surrounding residents. Being provided with a complaint form should anti-social behaviour occur is not acceptable, at a minimum there should be a full-time occupier to ensure adequate supervision.</p> <p>The proposed accommodation is better suited to an area with the appropriate zoning, and not an area designated as residential.</p> <p>k) 3 Commercial Impact</p> <p>I have spoken to two local real estate principals who have indicated the impact of the application being approved will have a 10 - 20% reduction on my current property value. I would seriously reconsider investing in Broome again if this development is approved within a residential zone. It indicates rate payers' interests are not being considered or protected in the Shire of Broome.</p>		
22	Paul Slocombe 23/1/2020	Durack Crescent	<p>Oppose</p> <p>Please find see objection for the proposed development at 50 Durack. I note the following reasons:</p> <p>a) It is a full time residency – 48 weeks.</p>	<p>a) Noted</p> <p>b) The lack of a permanent resident on site, has contributed to the Management Plan being considered inappropriate at responding to potential</p>	The submission is noted.

			<ul style="list-style-type: none"> b) There is no 24 hr staff supervision. The 4 bedrooms are for occupation of the trainee students. c) The risk management of the students looks sound on paper but is it believable given the profile of many of the intended students. d) Traffic in the area could become a problem as there will be accommodation for 4 vehicles on site and no doubt there will be invitees to the premises further increasing traffic to the area. e) The subdivision was proposed to be and developed as a quiet residential neighbourhood and clearly such a proposal will have an adverse impact with in the subdivision. f) There are more appropriate areas in the Broome townsite for such developments. 	<ul style="list-style-type: none"> c) residential amenity issues. This has contributed to the recommendation for refusal. d) The profile of the students provided is that they are 18+. e) The additional traffic that would be generated by the proposal are within the design specifications of the surrounding road network. Car parking could be provided to meet with LPS6 requirements. f) The proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal g) The proposal is a discretionary use and has been considered on merit including the purpose of the zone. The recommendation is for refusal. 	
23	Virginia Westwood 23/1/2020	Durack Crescent	<p>Oppose</p> <p>I applaud Madalah for providing short stay accommodation in Broome. I also support the concept of diversity of land use in residential areas. However, I have a number of serious concerns about siting short-stay accommodation within a community of long stay residents.</p> <ul style="list-style-type: none"> a) Short stay residents can be expected to have different values regarding their social, physical, cultural and behavioural environment than residents who have chosen to settle long-term in a community. This extends to Shire by-laws that residents comply with but may not be known or understood by short term residents. I do not believe that it is reasonable to expect long-term residents to absorb such differences on an on-going basis. Guidelines need to be established to apprise short stay residents of Community standards and legal obligations. b) Specifically, the Shire has said that the facility would be staffed when it is occupied. This clearly implies that staff would be resident 24 hours a day when there were occupants. However, the application by Madalah clearly states that staff would be 'provided daily to support' residents. It is clear that this does not extend to continuous on site management or caretaking. This is unlike the norm for residents in their long term accommodations in the community, or for other commercial short stay accommodation elsewhere. 24 hour supervision, management or caretaking is required. c) There are many specific policies provided which give a high degree of protection to Madalah, Madalah staff, and Madalah property. However, there are no such policies that relate directly to protection of the community in which the residence is to be established. Specific policies need to be developed to cover risk, protection and compensation to Community residents. d) It needs to be clearly stated that residents are responsible for the behaviour of their guests. e) If the application is granted, what recourse does the Community have if the management is not satisfactory, resulting in serious, repeated or ongoing annoyance, nuisance, damage or injury to Community residents? f) If the application is granted, what happens if Madalah sells the property, leases the property to another organization or individual, or otherwise withdraws from this 	<ul style="list-style-type: none"> a) The number of persons proposed to be accommodated as well as the short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal b) The lack of a permanent resident on site, has contributed to the Management Plan being considered inappropriate at responding to potential residential amenity issues. This has contributed to the recommendation for refusal. c) The lack of a permanent resident on site, has contributed to the Management Plan being considered inappropriate at responding to potential residential amenity issues. This has contributed to the recommendation for refusal. d) The 'behaviour and responsibility agreement' states: Not allow guests, family or personal visitors inside the facility without staff permission. The concern is noted. e) The enforcement of any conditions of approval would be the responsibility of the Shire. Illegal activities such as damage to property or injury to persons would be a police matter. f) Noted. If the proposal was approved it would be appropriate to limit the permit to the proponent. g) These issues has contributed to the recommendation for refusal 	The submission is noted.

			<p>arrangement.:? Is the property permanently a 'Residential Building' which could be operated by another agency? What protections does the Community have for the property to revert to a standard sole occupancy residence? If the application is granted, it should be granted specifically and exclusively to Madalah, for the term of their occupation of the property</p> <p>g) Finally, I sincerely believe that it is not appropriate to site a short term accommodation rooming house, with no resident management, in an established single occupancy residential community.</p>		
24	Geoff Williams 23/1/2020	Durack Crescent	<p>Oppose Executive Summary This submission details my strong objection to Madalah's application on the following grounds:</p> <p>1. Assessment of the proposed land use - "Residential building"</p> <p>a) When all relevant Legislation and Local Planning Framework is considered as detailed in this submission, the actual proposed use of the property is best described as "un-hosted short stay accommodation or lodging" and does not in any way fit the definition, requirements or intent of the classification of "residential building" land use as applied for. The correct land use classification for the actual use as detailed in the application is "short stay accommodation" being of multiple individual bedrooms and, whether hosted or not, "tourism development" is the correct land use classification that caters for "short stay accommodation" of this nature. The proposed land use is not permissible in a residential area and is totally inappropriate. In any event the application should be rejected on this basis alone.</p> <p>b) Assessment of impact on local community, safety and adjoining/nearby residents and property owners Notwithstanding the above, I am extremely concerned about the safety and well-being of my wife at home, particularly as my occupation requires me to be away for periods of time. Potentially significant traffic impacts and pedestrian safety risks have not been identified or dealt with in the application. The likely negative impacts on neighbouring properties in terms of safety, security, and antisocial behaviour have not been adequately identified or dealt with in the management plan. The Fire Safety and other requirements of a class 1 B building have not been addressed. The potential loss of amenity to surrounding residents and devaluing of properties must be seriously considered in evaluating this proposal and add further weight to the inappropriateness of this development in a residential area.</p> <p>b) The impact on the local community would be inconsistent with the intent and objectives of the local planning framework. I am aware that many submissions have objected to this proposal on various other grounds. For the sake of brevity, I have not repeated those objections here, however for the record I share those concerns and likewise object on the same grounds.</p> <p>1. Assessment of the proposed land use - "Residential building" The proponent has applied for an approval for a change of land use for the property at 50 Durack Crescent, Old Broome to that of "Residential Building". Any thorough and diligent assessment of the proposed change of land use must consider and be based on all relevant legislation and planning framework as required and specified in Clauses 67 (a) through U), (m) and (n) of Schedule 2 Part 9 of the Planning and Development (Local Planning Scheme) Regulations 2015 (Deemed Provisions). This</p>	<p>a) Application is for 'Residential Building' and therefore LPP5.15 is applicable not LPP5.18. Refer to relevant section of the Council report for clarification of definition.</p> <p>b) Impact on property prices is not a valid planning consideration. Building classification would be reviewed in detailed if the proposal were recommended for conditional approval. Amenity concerns raised are noted.</p> <p>c) The proposal is inconsistent with the objectives of LPP5.15. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal The number of persons proposed to be accommodated as well as the short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p> <p>d) Application is for 'Residential Building' and therefore LPP5.15 is applicable not LPP5.18. Refer to relevant section of the Council report for clarification of definition.</p> <p>e) The risk levels provided in response to the identified risks are consistent with the description criteria identified in the risk matrix. However, the content of the Management Plan contributes to the recommendation for refusal.</p> <p>f) The additional traffic that would be generated by the proposal are within the design specifications of the surrounding road network. Car parking could be provided to meet with LPS6 requirements. The request for a Traffic Impact Assessment is inappropriate for a development of this scale and the number of traffic movements likely to be generated.</p> <p>g) The risk levels provided in response to the identified risks are consistent with the description criteria identified in the risk matrix. However, the</p>	The submission is noted.

			<p>approach is supported by the Shire of Broome Local Planning Scheme No.6 (LPS6) and the State Planning Policy 7.3 - Residential Design Codes Volume 1 (R Codes) which in Appendix 1 defines;</p> <p>Local planning framework: Comprises all strategic, statutory and policy planning documents which collectively outline the planning for an area and development requirements for sites, of the decision-maker and generally include a scheme, local planning strategy (including any housing component), structure plans, activity centre plans, local development plans and local planning policies.</p> <p>To enable me to make my own assessment I have:</p> <ul style="list-style-type: none"> . conducted a full and thorough legal review of ALL relevant Legislation and Local Planning Framework, both WA State Government and Shire of Broome Local Government Authority (LGA), . consulted with Shire of Broome staff by way of meetings with Mr Luke Cervi, Coordinator of Planning Services, on Monday 13 January 2020, and with Ms Kirsten Wood, Manager Planning and Building Services, on Thursday 16 January 2020, consulted directly with the WA Planning Commission by way of telephone and email correspondence with Mr Neil Fox, Senior Planning Officer, Land Use Planning at the Department of Planning Lands and Heritage (DLPH), primarily to confirm my understanding and interpretation of the relevant Legislation and Planning Framework documents and the intent thereof. <p>In making your assessment I respectfully draw your attention to the following particularly relevant points:</p> <p>c) "Is the proponents application for a change of land use to "Residential Building" appropriate and applicable given the proposed use of the property outlined in the application?"</p> <p>Actual proposed use:</p> <ul style="list-style-type: none"> . In the first paragraph of both their covering letter and Management Plan, Madalah state; "This property will be used as a supported living facility for short-term residents only (21-night maximum) while they are attending training courses in Broome." . Paragraph 3 of the Executive Summary of the Management Plan refers to; "Sort Stay accommodation", and goes on to state; "... short stay residents are no longer accommodated through this program.", referring to Madalah's program at 6 Bagot Street, Broome. . Paragraph 1 of Madalah's Occupancy Agreement states; "....offers short stay accommodation to trainees, ..." . Madalah also state in paragraph 2 of the facility outline that; "The facility proposes to sleep a maximum of eight residents at anyone time." in a 4 bedroom house. <p>The use of the term "residents" and "short term residents" by Madalah and the Shire of Broome in documents relating to this application is technically incorrect and misleading. Within all of the relevant legislation and planning framework documents reviewed, "short stay" and "short stay accommodation" is the appropriate term to be used for providing temporary accommodation of less than three months duration. Examples of this definition include:</p>	<p>content of the Management Plan contributes to the recommendation for refusal.</p> <p>The lack of a permanent resident on site, has contributed to the Management Plan being considered inappropriate at responding to potential residential amenity issues. This has contributed to the recommendation for refusal</p> <p>h) The change of class of building is not a valid planning consideration. However, a building change of use under the National Construction Code would be assessed should the application be approved.</p> <p>i) Property values are not a valid planning consideration</p> <p>j) Noted</p>	
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			<p>. Planning and Development Act (Local Planning Scheme) Regulations 2015 (Model Provisions for Local Planning Schemes) defines:</p> <p>"short-term accommodation means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12 month period;"</p> <p>. LPS6 defines:</p> <p>"short stay" means the occupation of premises from time to time for temporary living purposes but which are not occupied by the same person or group of persons for a period not exceeding 3 months in anyone 12 month period;</p> <p>It is explicitly clear from Madalah's application that the intended purpose and use of the property is purely for short stay accommodation on an individual basis for 3 to 21 night duration and NOT residential use.</p> <p>Further clarity of the intended use is provided in paragraph 2 of the introduction where Madalah state that they project the facility will operate up to 48 weeks of the year, and will be monitored when empty. The property is planned to be vacant for at least 4 weeks per year. Furthermore, in paragraph 5 of their covering letter, Madalah state "A 'permanent resident' will not be residing at the facility. ...".</p> <p>This further clarity clearly shows the proposed use is for un-hosted short stay accommodation for 0 to 8 adults who are not necessarily related.</p> <p>Application of the R Codes</p> <p>It has been suggested by Shire of Broome staff that the application for a Residential Building could be considered under the R Codes.</p> <p>The R Codes provide the following definition of a Residential Building:</p> <p>Residential building</p> <p>A building or portion of a building, together with rooms and outbuildings separate from such building but incidental thereto; such building being used or intended, adapted or designed to be used for the purpose of human habitation:</p> <ul style="list-style-type: none"> · temporarily by two or more persons; or · permanently by seven or more persons, who do not comprise a single family, <p>but does not include a hospital or sanatorium, a prison, a hotel, a motel or a residential school.</p> <p>It is my understanding that the existing approval for the use of the property is "Dwelling" or "Single House" which under LPS6 is defined in the Land Use Definitions as;</p> <p>"single house" has the same meaning as is given to the term Single House/Dwelling in the Residential Design Codes of WA.",</p> <p>The R Codes define a dwelling as;</p> <p>Dwelling</p> <p>A building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family.</p> <p>The applicability of Residential Building land use should be considered in conjunction with the R Codes definition for the current land use of Single House or Dwelling.</p> <p>According to the definition, a Residential Building applies to a house used to house permanent residents of seven or more, as opposed to a single dwelling which can only house up to six individual residents.</p>	
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			<p>The first clause of the definition "Temporarily by two or more persons" makes provision for the Residential Building classification to still apply if the number of permanent residents drops "temporarily" below the required number of seven. Whilst on face value and if read in isolation, this clause could be mistaken to mean "by 2 or more temporary persons", however this would be a completely incorrect interpretation of this definition and the intent of a Residential Building. By placing the word "Temporarily" at the beginning of the clause it refers to the house not the persons. This may appear to be a minor difference, however it is an extremely important one and becomes obvious within the context of the intent of the R Codes, LPS6, and LPP 5.15.</p> <p>As stated repeatedly and explained within the R Codes as well as the associated Explanatory Guidelines, the R Codes were developed specifically for and deal with "residential development" and the development of residential areas for permanent residential accommodation. Mr Neil Fox, Senior Planning Officer, Land Use Planning at DLPH confirmed that the R Codes were developed to deal with permanent residential accommodation and are not intended to deal with short stay accommodation. The R Codes define;</p> <p>Residential development Development of permanent accommodation for people, and may include all dwellings, the residential component of mixed-use development, and residential buildings proposing permanent accommodation.</p> <p>Clearly Madalah's application does not propose any form of "permanent accommodation" .</p> <p>Further confirmation is found in the LGA policy documents.</p> <p>LOCAL PLANNING POLICY 5.15 - FORMS OF RESIDENTIAL ACCOMMODATION OTHER THAN SINGLE HOUSE provides the following;</p> <p>. The purpose of this Policy is to define various dwelling forms and to establish development criteria for residential buildings.</p> <p>Objective:</p> <p>2. To facilitate the development of appropriately located and high quality residential accommodation.</p> <p>. Policy:</p> <p>General Provisions 8.0 The use of rooms within a single house for accommodation of persons on a short term basis is classified as 'Bed and Breakfast' land use and must meet any relevant Local Planning Policy.</p> <p>And defines:</p> <p>. "Permanent Accommodation" when a building is occupied for a period of 3 months or greater.</p> <p>. "Temporary Accommodation" (or short-term accommodation) where a building is occupied for a period of less than 3 months.</p> <p>. "Tourist Development" means any land or buildings used for the overnight or holiday accommodation of patrons in self contained units and/or shared accommodation and may include incidental on-site recreational facilities such as golf, swimming, bike riding, tennis, bowls, fishing, restaurants, shops, function rooms and entertainment facilities, administration offices, caretaker facilities. It includes dormitory style accommodation, hostel/backpacker, tourist lodging /guest houses, motel and hotel.</p>	
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			<p>Under this policy it is clear the only short stay accommodation that should be considered in residential areas is "Bed and Breakfast".</p> <p>Considering the legislation and planning framework more broadly, it is clear that the proposed land use constitutes an "un-hosted short stay" type accommodation where occupancy is on an individual basis. Accordingly this proposed land use does not fit the criteria for a Residential Building and is not appropriate in an area zoned residential. The actual proposed land use is far more applicable as hostel, lodging house or backpackers which would fall under tourist development definition and is not permissible in areas zoned residential.</p> <p>The fact that the proponent is a not for profit organisation, or whether the proposal is to operate on a commercial basis or not, is totally irrelevant to the assessment of the application in this case. Likewise any advice or previous decisions based on the incorrect interpretation of the definition of a Residential Building is irrelevant to assessment this application.</p> <p>In any event, the application should be rejected as the actual proposed use does not in any way fit with that being applied for of a Residential Building.</p> <p>Should the Shire of Broome form a contrary view, I would respectfully suggest an independent review be undertaken as the advice I have received is that it is extremely doubtful this would stand up to a legal challenge.</p> <p>d) 2. Assessment of impact on local community, safety and adjoining/nearby residents and property owners Notwithstanding (1) above, due consideration needs to be given under Clauses 67 (n), (r), (5), (t), (u) and (x) of the Deemed Provisions.</p> <p>1. Safety and Security</p> <p>My occupation requires me to regularly spend periods of time away from home. When I'm away my wife resides in our property alone. I am extremely concerned about the safety and well-being of my wife at home, particularly while I'm away. My wife specifically chose to purchase land and build a home in Durack Crescent 10 years ago because her safety and security was, and still is, of paramount importance. We are both extremely concerned that our safety and security could be significantly impacted if this proposal goes ahead. We fear we may ultimately be forced to leave our home. We would not reinvest or remain in Broome if this were to occur.</p> <p>If the Shire of Broome is serious about attracting and retaining upstanding citizens to Broome it must demonstrate this by ensuring safe and liveable residential neighbourhoods are created and protected, consistent with LPS6.</p> <p>2. Traffic</p> <p>e) Traffic safety is a major concern. There will be a dramatic increase in vehicle movements with up to 8 individual residents in the house, potentially bringing vehicles to the property. Additionally, there will be regular visits from managers and supervisors, as well as regular transport to take lodgers to and from training. As the property is not in close proximity to public transport, as would likely be the case in an appropriately zoned area, additional vehicle movements are likely due to taxis and/or friends and relatives attending the property. This will seriously impact the safety of local residents. The only footpath servicing the street, and used regularly to access the local park, is on the same side of the road as this property. The two driveways that service the property both cross the footpath within close proximity to a 90 degree bend in the road, further exacerbating traffic and pedestrian interaction risks.</p>	
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			<p>Given Madalah's application and management plan has not identified or addressed these risks, I respectfully request that the Shire of Broome insist on a detailed and professional traffic impact assessment be conducted by a suitably qualified and experienced technical expert in this field so the likely impact can be adequately assessed.</p> <p>f) Risk management - The management plan and risk assessment do not adequately identify and provide controls for the likely impacts on neighbours and nearby residents. They predominantly focus on the running of the facility and impact on lodgers within the facility.</p> <p>Safety, security and anti-social behaviour issues will occur due to the operation of the facility with up to 8 short term lodgers in the house. Being adults many of these lodgers will likely be smokers, as well as enjoy a social drink. Given these activities are both banned within the property and there is no alternative management provisions, this will likely become an issue with lodgers either smoking and drinking on the street, in the local park, or both. Effective solutions or management of these issues is not provided for in the management plan, and have not been identified in the risk assessment.</p> <p>The risk assessment has only identified 4 risk events across the entire facility. Traffic management risks have not been identified. Only 2 risks have been identified as potentially impacting neighbours, these being:</p> <p>. "001 Unknown people at the facility at unstaffed times", and</p> <p>. "003 Antisocial behaviour"</p> <p>In both cases the only impact on neighbours is "feeling unsafe" and the likelihood is assessed as possible. My own personal experience with extremely well managed fully hosted long term accommodation facilities is that these events occur several times per year. Un-hosted short stay accommodation will in all probability have far greater occurrence of these events, at least in part because there is little consequence for the lodgers because effectively the worst that can happen is they get asked to leave. The likelihood should be classified as "almost certain" for both risks, and the potential consequence is significantly understated at moderate. The current treatments proposed are procedural which are the least effective control measures.</p> <p>The risk assessment needs to be thoroughly and diligently redone, which will highlight additional and serious risks classified as "high" or "extreme" and the need for more effective control measures to be put in place.</p> <p>g) Fire Safety and Class 1 B building requirements - The application does not appear to address the Fire Safety Requirements, or any other requirements of a Class 1 B building as is appropriate for short stay lodging type accommodation. This is particularly concerning given there will not be a residential supervisor or manager.</p> <p>h) Commercial - I have consulted with the Principles of two Real Estate companies in Broome, both of whom are long-term local real estate Professionals. Both were of the opinion that a development of this type could have a significantly negative impact on our property. Both predicted the value of our property could drop by between 10 and 20%, and the ability to sell or rent the property could also be significantly reduced.</p> <p>i) Other - I am aware that many submissions have objected to this proposal on various other grounds. For the sake of brevity, I have not repeated those objections here,</p>	
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			however for the record I share those concerns and likewise object on the same grounds.		
	<p>Group Submission by 22 persons:</p> <p>Nicole Kennedy Mark Hollamby Fiona Sadler William Cox Dan Nicholas Narelle Laurie Paul Niven Jayne Niven Courtney Tomkin Darren Hutchins Tim Sadler Geoff Williams Gayle Williams (Keys) Emma Court Amy Strickland Dale Woods Belinda Cod Brad Lachlan Scott Baker Helen Tanner Blair Culbertson Andrew Dodds Anicka Dodds</p>		<p>Oppose</p> <p>Residents of Pelcan Gardens and Durack Crescent strongly oppose the application for a Residential Building at 50 Durack Crescent.</p> <p>In assessing this application against the objectives of Local Planning Policy 5.15 it is our opinion that this application will not meet Objectives 1 and 4 of the policy in that the facility is not appropriately located and it will have an impact on the social and residential amenity of the area.</p> <p>Our opposition to the application is based on the following points;</p> <p>a) There is currently a similar Residential Building operated by Far North at 22 Pelcan Gardens, approximately 100m away from this proposed Madalah Development Application. Having two similar facilities, in close proximity to each other in a Residential Zone is not appropriate;</p> <p>b) The Far North Facility at 22 Pelcan Gardens does generate anti-social behaviour from residents of the facility. In December 2019 alone, there have been three incidents requiring police attendance. Regardless of the submitted Management Plan and controls by Madalah, there will be episodes of anti-social behaviour at the proposed Madalah Durack facility. Coupled with the already occurring anti-social behaviour at the Far North Facility at 22 Pelcan Gardens this will impact further on the amenity and safety of local residents;</p> <p>c) The Far North Facility at 22 Pelcan Gardens has similar policies regarding the consumption of alcohol and drugs and rules around visitors to the premises. All that happens is the alcohol, drugs and unruly visitors all migrate to the local park which is conveniently located opposite the Far North and proposed Madalah facilities. The park is heavily utilised by young children, with parents in the area regularly picking up smashed glass, drug paraphernalia, syringes etc. Placing another similar facility in close proximity, in our view, will only compound this problem, once again impacting on the amenity and safety of local residents; ,</p> <p>d) The residents of Pelcan Gardens and Durack Crescent are generally long term residents of the area, own their own homes and have young families. To approve a Residential Building in the area that will have a high and regular turnover of people does not match the current social and community qualities of the area; and</p> <p>e) We understand Madalah currently operate a similar centre in Bagot Way, which under the Shire of Broome scheme maps is zoned Residential. The Shire of Broome Local Planning Scheme Zoning Table identifies Residential Buildings are permitted in the Town Centre Zone however are not permitted (without discretion) in the Residential Zone. Based on this the most appropriate location for an additional facility for Madalah should be within the Town Centre Zone (similar to the Bagot Way facility) which is in accordance the Shire of Broome Local Planning Scheme. There is ample land and buildings within the Town Centre Zone for a new Madalah facility.</p> <p>f) As you can see from the signatures on this letter there is strong opposition to this Development Application from local residents and rate payers which is justified by points (a) - (e) above. We request the Shire of Broome reject this Development Application and advise Madalah to source a new facility that complies with the Shire of Broome Local Planning Scheme Zoning.</p>	<p>a) The facility located at 22 Pelcan Gardens was developed as a 4 Bed Mobility Dwelling by the Department of Housing. The Department of Housing were exempt from the need to obtain development approval. The facility provides permanent residential living and care for persons with disabilities and is managed by Far North. The facility and residents it caters for is significantly different from the proposed Residential Building.</p> <p>b) There are distinct differences between the existing Mobility Dwelling at 22 Pelcan Gardens and the proposed Residential Building. In particular, the permanent nature of residency at the Mobility Dwelling as opposed to limited tenure accommodation proposed by the Residential Building. This enables differing responses to any anti social activity that may occur. The content of the Management Plan contributes to the recommendation for refusal.</p> <p>c) Antisocial activity can and does occurs in all segments of community. The applicant has identified the risk of antisocial activity and proposes measures within the Management Plan to reduce and respond to the risk. These measures are considered inappropriate due to the lack of a permanent resident on site.</p> <p>d) Short stay nature of the proposal is inconsistent with purpose of the Residential Zone. Refer to relevant section of the Council report for reasons. This issue has contributed to the recommendation for refusal.</p> <p>e) The proposal is a discretionary use and has been considered on merit including the purpose of the zone. The recommendation is for refusal.</p> <p>f) The request is noted and is consistent with the officer recommendation for refusal.</p>	The submission is noted.

9.2.3 MAJOR LAND TRANSACTION - BUSINESS PLAN (ROEBUCK BAY CARAVAN PARK AND TOWN BEACH CAFE)

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	RES31340
AUTHOR:	Special Projects Coordinator
CONTRIBUTOR/S:	Coordinator Environmental Health Manager Environment Health Emergency and Rangers
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	5 February 2020

SUMMARY:

Section 3.59 of the Local Government Act 1995 requires Local Governments to prepare a Business Plan before entering into a Major Land Transaction.

This report seeks Council endorsement to advertise the Draft Business Plan for Roebuck Bay Caravan Park and Town Beach Café.

BACKGROUND

Previous Considerations

Roebuck Bay Caravan Park

OMC 15 October 2015	Item 9.2.6
OMC 17 December 2015	Item 9.2.6
OMC 13 December 2018	Item 9.2.9

Town Beach Café

OMC 25 February 2016	Item 9.3.1
OMC 30 June 2016	Item 9.1.1
OMC 16 November 2016	Item 9.4.1
OMC 30 March 2017	Item 9.2.7
SMC 7 June 2017	Item 6.4.1
OMC 27 July 2017	Item 9.4.4
OMC 28 September 2017	Item 9.3.1

The short-term leases for Roebuck Bay Caravan Park and Town Beach Café expire on the 12 October 2020. These were planned to coincide to provide the opportunity for one operator to manage and redevelop both sites.

Both sites are currently vested to the Shire of Broome under Management Order 31340 administered under the Land Administration Act 1997(LAA). The Site forms part of the parcel identified under Crown Title 3164/464 otherwise known as portion of Lot 555 on Plan 77711. The purpose set out on the Management Order is for Caravan Park, Café, Recreation, Drainage, Historical and Cultural Display only.

Roebuck Bay Caravan Park

Roebuck Bay Caravan Park is located at 91 Walcott Street, Broome. The site is zoned Special Use Site, Caravan Park, comprises of approximately 7.4643ha, and is ideally situated on the Roebuck Bay foreshore. Offering absolute beach frontage and proximity to the Broome central town site, it represents a premier tourism opportunity.

Roebuck Bay Caravan Park requires upgrades to bring it up to a four/five-star standard facility and capitalise on its exceptional coastal location. Redevelopment costs are estimated at \$8.4 million excluding GST.

- Lease History

The Roebuck Bay Caravan Park was operated by long term tenants, with the lease expiring in December 2017. Prior to the expiry the Shire of Broome went out to tender RFT17-01 for Lease and Redevelopment of the Roebuck Bay Caravan Park. All tenders were rejected and after consideration of available options, a second tender was issued RFT17-03 for a short-term management lease of Roebuck Bay Caravan Park.

RFT17-03 was awarded to Discovery Holiday Parks Pty Limited ("Discovery") and a short-term lease was entered for a term of 2 years and 10 months from the 13 December 2017 to 12 October 2020.

Brighthouse Consulting – Roebuck Bay Caravan Park Master Plan

In 2014 the Shire of Broome (SoB) commissioned Brighthouse Consulting to provide a framework for the redevelopment of Roebuck Bay Caravan Park into a modern tourist and residential caravan park and accommodation facility that provides sustainable benefits to the local community and generations to come.

In October 2019 the Shire of Broome reengaged Brighthouse Consulting to update the Master Plan document, specifically:

- High level revision of the site master plan (inclusion of a community coastal footpath connecting Town Beach to Demco Drive, change of boundary to include a car park in the northern end of the lot, update to reflect change in tourism sector)
- Updated financial modelling based on changes to the master plan

The updated Roebuck Bay Master Plan is intended to be used as a guiding document during the tender process. It provides the SoB with an understanding of the potential financial return of the site and has been used to inform information required for the Business Plan. Final elements of this document are being finalised by Brighthouse Consulting, these elements do not effect expected financial return of the site (Attachment 1 and 2).

Town Beach Café

Town Beach Café is located on Robinson Street Broome, Western Australia. The current café site is 187 square metres (including alfresco) and offers absolute beach frontage. This location presents a premier business opportunity. The café is also directly adjacent to the Roebuck Bay Caravan Park and provides a service to guests.

Town Beach Café is currently being operated under a short-term lease which expires on the 12 October 2020. Town Beach Café has been operating in Broome for over 27 years and therefore has been a constant provider in the market.

ENGAWA are currently preparing concept plans for the Town Beach Café. These are still being finalised and will be used to guide development at the site.

The Shire of Broome has invested significant funding in upgrading the Town Beach Foreshore. It is anticipated more visitors will be drawn to the site to utilise the new facilities.

The Shire would like to see the café upgraded to cater for increased visitor numbers and offer a year-round service.

It is anticipated that the Town Beach Café footprint may be increased in size during the upgrade from the current footprint, this will be determined through the public tender process.

Project Timeline

Item	Timeframe / Status
Request an extension to the 21-year Management Order from Department of Planning Lands and Heritage (DPLH)	Extension has been requested and DPLH have indicated they are likely to approve 21-years + 21-year option. A draft copy of the lease will be sent to DPLH in the next few weeks for comment.
Business Plans for Roebuck Bay Caravan Park and Town Beach Café endorsed by SoB Council, allowing for public comment	OMC 27 February 2020
Advertise Business Plan for 6 weeks of public comment	29 February 2020 – 13 April 2020
Present final Business Plans to SoB Council for endorsement	OMC 25 April 2020
Completion of Geotechnical and Erodibility Study	1 May 2020
Advertise tender for Roebuck Bay Caravan Park and Town Beach Café for 6 weeks	May – July 2020
Present tender for Management and Redevelopment of Roebuck Bay Caravan Park and Town Beach Café to July OMC for endorsement	OMC 30 July 2020
Final lease documentation for Roebuck Bay Caravan Park signed by the Minister.	August 2020
Expiry of current lease for Roebuck Bay Caravan Park and Town Beach Café	12 October 2020

Geotechnical and Erodibility Investigation

In 2017 the Shire of Broome completed the Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) <http://www.broome.wa.gov.au/Building-Development/Major-Projects/Broome-Townsite-Coastal-Hazard-Risk-Management-and-Adaptation-Plan-CHRMAP>

The CHRMAP included the Roebuck Bay Caravan Park site as being at extreme risk of coastal erosion in 2040, 2070, and 2110. The Town Beach Café is at a medium risk of erosion mainly as a result of sea level rise.

The Shire engaged Seashore Engineering in late 2019 to undertake a Geotechnical and Erodibility Investigation. This study is currently underway and investigating underlying geology of the area. The study will identify three options to respond to the erosion risk and investigate one of those options in further detail.

This work is planned to be completed by the 1 May 2020. Findings and recommendations from this report will be used to inform the tender process for the Roebuck Bay Caravan Park and Town Beach Café.

COMMENT

Section 3.59 of the Local Government Act 1995 details the process governing 'Commercial Enterprises' by local governments, including 'Major Land Transactions'.

A 'Major Land Transaction' is defined by the Act to be a land transaction that is exempt under the Act, and where the total value of:

- a) The consideration under the transaction; and
- b) Anything done by the local government for achieving the purposes of the transaction, is more, or is worth more, than \$2 million.

Before entering into a 'Major Land Transaction', the Shire is required to prepare a Business Plan that includes an overall assessment of the land transactions including:

- Expected effect on the provision of services and facilities by the Shire;
- Expected effect on other persons providing services and facilities in the region;
- Expected financial effect on the Shire;
- Expected effect on the Shire's Plan for the future;
- The ability of the Shire to manage the performance of the transaction; and
- Any other matter prescribed for the purposes of the subsection.

The Business Plan is designed to:

- a) Inform the public with respect to the Shire of Broome's proposal to undertake a 'Major Land Transaction' of the above sites;
- b) Provide the opportunity for the public to make submissions regarding the Business Plan and the proposed disposal of this property; and
- c) Satisfy the requirements of Section 3.59 of the Local Government Act 1995

Two separate Business Plans have been prepared for Roebuck Bay Caravan Park and Town Beach Café. Please see Attachments 3 and 4. Council is requested to endorse these documents to advertise for public comment.

CONSULTATION

Section 3.59 of the Local Government Act 1995 requires the Shire of Broome to give state-wide and local public notice of the Major Land Transaction inviting public submissions for a minimum period of six weeks.

A notice advertising this Business Plan and seeking public submissions will be placed in the West Australian and Broome Advertiser on the following dates:

- West Australian – Saturday 29 February 2020
- Broome Advertiser – Thursday 5 March 2020

The Business Plan will be available to view at www.broome.wa.gov.au or in hard copy at the Shire Administration Office, 27 Weld Street Broome WA.

Submissions are to be addressed to:

Chief Executive Officer

Shire of Broome

Business Plan, Major Land Transaction Roebuck Bay Caravan Park and/or Town Beach Café

shire@broome.wa.gov.au

Public submissions will close at 4.00pm WST on Monday 13 April 2020.

Following the public submission period both Business Plans will be presented to the 30 April 2020 Ordinary Meeting of Council for consideration of public comments received and for final endorsement to proceed with the major land transaction/s.

STATUTORY ENVIRONMENT

3.58. **Disposing of property**

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

- a) the highest bidder at public auction; or*
- b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

- a) it gives local public notice of the proposed disposition —*
 - (i) describing the property concerned; and*
 - (ii) giving details of the proposed disposition; and*
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

And

- b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

- a) the names of all other parties concerned; and
- b) the consideration to be received by the local government for the disposition; and
- c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

(5) This section does not apply to —

- a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or
- b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
- c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
- d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

3.59 . Commercial enterprises by local governments

(1) In this section —

acquire has a meaning that accords with the meaning of dispose;

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

land transaction means an agreement, or several agreements for a common purpose, under which a local government is to —

- a) acquire or dispose of an interest in land; or
- b) develop land;

major land transaction means a land transaction other than an exempt land transaction if the total value of —

- a) the consideration under the transaction; and
- b) anything done by the local government for achieving the purpose of the transaction,

is more, or is worth more, than the amount prescribed for the purposes of this definition;

major trading undertaking means a trading undertaking that —

- a) in the last completed financial year, involved; or
- b) in the current financial year or the financial year after the current financial year, is likely to involve,

expenditure by the local government of more than the amount prescribed for the purposes of this definition, except an exempt trading undertaking;

trading undertaking means an activity carried on by a local government with a view to producing profit to it, or any other activity carried on by it that is of a kind prescribed for the purposes of this definition, but does not include anything referred to in paragraph (a) or (b) of the definition of land transaction .

(2) Before it —

- a) commences a major trading undertaking; or
- b) enters into a major land transaction; or
- c) enters into a land transaction that is preparatory to entry into a major land transaction, a local government is to prepare a business plan.

(3) The business plan is to include an overall assessment of the major trading undertaking or major land transaction and is to include details of —

- a) its expected effect on the provision of facilities and services by the local government; and
- b) its expected effect on other persons providing facilities and services in the district; and
- c) its expected financial effect on the local government; and
- d) its expected effect on matters referred to in the local government's current plan prepared under section 5.56; and
- e) the ability of the local government to manage the undertaking or the performance of the transaction; and
- f) any other matter prescribed for the purposes of this subsection.

(4) The local government is to —

- a) give Statewide public notice stating that —
 - (i) (i)the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction; and
 - (ii) (ii)a copy of the business plan may be inspected or obtained at any place specified in the notice; and
 - (iii) (iii) submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;

and

- b) make a copy of the business plan available for public inspection in accordance with the notice.

(5) After the last day for submissions, the local government is to consider any submissions made and may decide* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.

* Absolute majority required.

(5a) A notice under subsection (4) is also to be published and exhibited as if it were a local public notice.

(6) If the local government wishes to commence an undertaking or transaction that is significantly different from what was proposed it can only do so after it has complied with this section in respect of its new proposal.

(7) The local government can only commence the undertaking or enter into the transaction with the approval of the Minister if it is of a kind for which the regulations require the Minister's approval.

(8) A local government can only continue carrying on a trading undertaking after it has become a major trading undertaking if it has complied with the requirements of this section that apply to commencing a major trading undertaking, and for the purpose of applying this section in that case a reference in it to commencing the undertaking includes a reference to continuing the undertaking.

(9) A local government can only enter into an agreement, or do anything else, as a result of which a land transaction would become a major land transaction if it has complied with the requirements of this section that apply to entering into a major land transaction, and for the purpose of applying this section in that case a reference in it to entering into the transaction includes a reference to doing anything that would result in the transaction becoming a major land transaction.

(10) For the purposes of this section, regulations may —

- a) prescribe any land transaction to be an exempt land transaction;
- b) prescribe any trading undertaking to be an exempt trading undertaking.

[Section 3.59 amended by No. 1 of 1998 s. 12; No. 64 of 1998 s. 18(1) and (2).]

POLICY IMPLICATIONS

3.3.3 Caravan Parks and Camping Grounds – Maximum number of sites of a particular type that may be used at a facility

The maximum number of sites at caravan parks within the Broome townsite that can be used at a facility (caravan park) for long stay site and / or on-site caravan sites is to be limited to forty percent.

FINANCIAL IMPLICATIONS

Roebuck Bay Caravan Park

The Shire of Broome currently budget \$500,000 per annum for the rental income from Roebuck Bay Caravan Park.

The Shire of Broome will advertise the lease and redevelopment of the Roebuck Bay Caravan Park as a public tender for a 21 year period with an option for an additional 21 years.

In preparing this Business Plan Brighthouse Consulting were engaged by the Shire of Broome to update the 2014 Roebuck Bay Caravan Park Master Plan. The updated Master Plan estimates the following financial effect on the Shire:

Capital Investment	
Approximately \$8.4 million excluding GST over a 5-year period	
Rent / Lease Fees	
One-time opportunity fee	\$500,000 excluding GST at the commencement of the lease
Variable component	7.5% of quarterly revenue
Fixed component	\$12,500 per month plus CPI

Town Beach Café

The existing Town Beach Café footprint is 187 metres square (including the alfresco space). The Shire of Broome receives \$52,360 per annum excluding GST for this property. This figure is subject to annual CPI increases.

The Shire of Broome is seeking to improve the quality of the facility and potentially increase the footprint of the café. This is likely to see an increased rental return.

Costs for the redevelopment are unknown. Depending on the final design construction costs could range between \$1 million - \$2 million.

The Shire of Broome will look to partner with the private sector through a lease agreement to redevelop and manage the café. Capital investment by the successful lessee is likely to see a discounted rent for a portion of the lease agreement.

The Shire of Broome will seek a valuation report through an independent company for the property prior to entering into a lease agreement.

RISK

Risk	Type (Health, Financial Impact, Service Interruption, Compliance, Reputational, Property Environment)	Rank (based on measures of consequence and likelihood)	Mitigation
Project timeframes. The current lease for Roebuck Bay Caravan Park and Town Beach Café expires on the 12 October 2020.	Financial Impact Service Interruption Reputational	High	A project timeline has been prepared for the long-term lease and redevelopment of Roebuck Bay Caravan Park and Town Beach Café.
No suitable submission received during the long-term tender and redevelopment phase	Financial Reputational	Medium	Brighthouse Consulting have been engaged to assist and provide expert advice during the tender phase.
Outcomes of the Geotechnical and Erodibility Investigations	Reputational Financial	Medium	Information included in tender documentation. Tender will be released following the finalisation of the Geotechnical and Erodibility Investigations.

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication

Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:

Retention and expansion of Broome's iconic tourism assets and reputation

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable and equitable services and infrastructure

Affordable land for residential, industrial, commercial and community use

VOTING REQUIREMENTS

Simple Majority

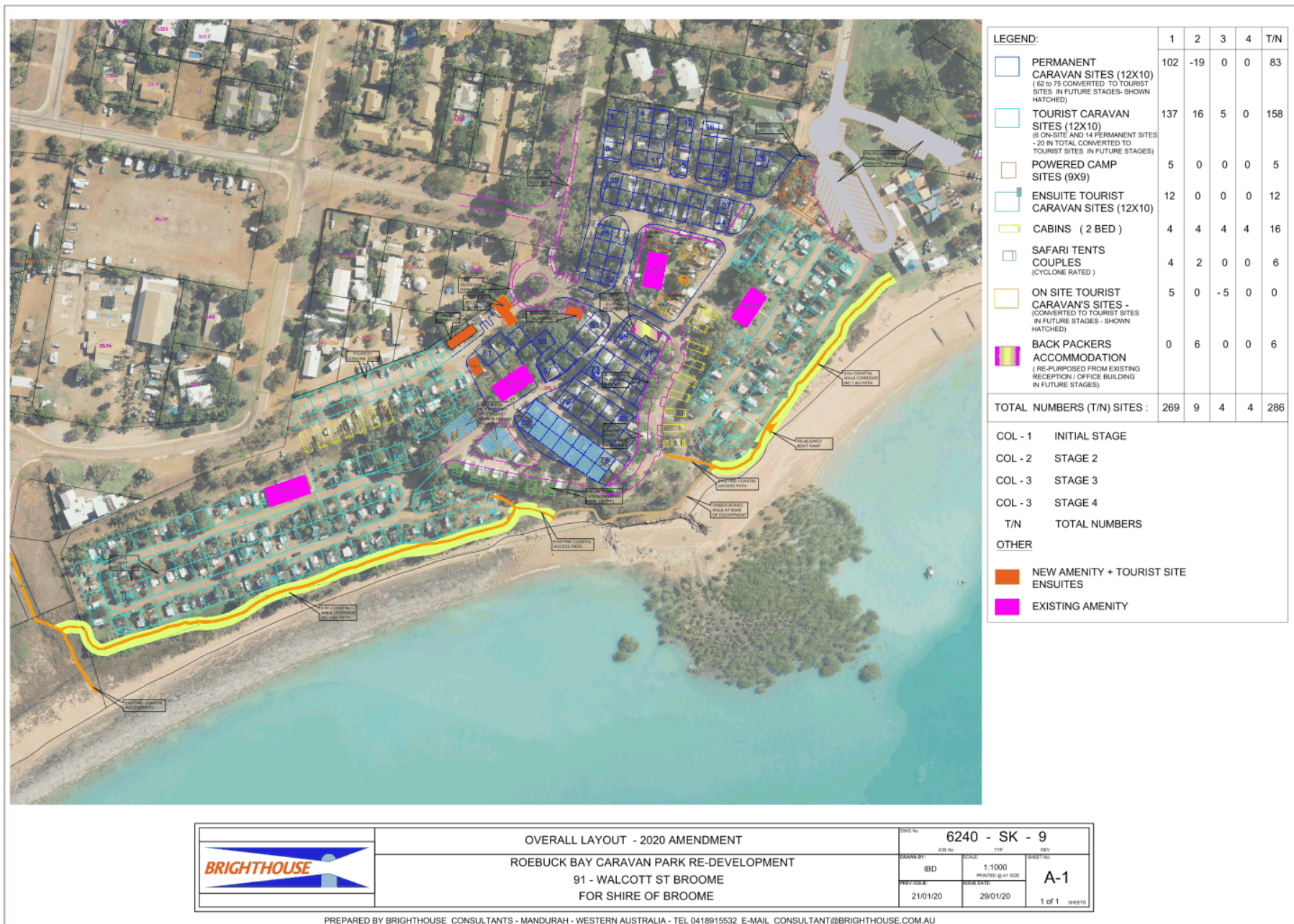
REPORT RECOMMENDATION:

That Council:

- 1. Endorse the Draft Business Plans for Roebuck Bay Caravan Park (Attachment 3) and Town Beach Café (Attachment 4) as attached;*
- 2. Requests the Chief Executive Officer commences State-wide and local public notice of the Business Plan for a six week period and request that all public comments are collated and the Business Plans presented back to Council for final endorsement.*

Attachments

1. 2020 Updated Roebuck Bay Caravan Park Master Plan
2. 2020 Updated Roebuck Bay Caravan Park Financials -Brighthouse Consulting
3. Business Plan Roebuck Bay Caravan Park
4. Business Plan Town Beach Cafe





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Disclaimer

While every effort has been made to ensure the accuracy of this document and any attachments, the uncertain nature of economic data, forecasting and analysis means that Brighthouse is unable to make any warranties in relation to the information contained herein.

Brighthouse, its employees and agents disclaim liability for any loss or damage, which may arise as a consequence of any person relying on the information contained in this document and any attachments.



Executive Summary

To be inserted

Needs Analysis Update

To be inserted

Design Rationale

To be inserted



Financial Evaluation

Readers should disregard the 'Financial Evaluation' section in the Roebuck Bay Caravan Park Redevelopment Master Plan May 2014 (pages 26-28) and replace it with the following section.

The financial estimates for the development have been remodelled in line with the changes to the design and accommodation product mix (as outlined in this addendum). This section of the provides an updated view of the financial justification for the re-development of the Roebuck Bay Caravan Park in Broome.

Proponents interested in the opportunity to Request to Tender, may use this analysis to assess the expected returns, financial risk and lifecycle costs associated with redeveloping and leasing the Roebuck Bay Caravan Park.

Approach

For comparability, this financial evaluation approach is consistent with overarching methodology used in the Roebuck Bay Caravan Park Redevelopment Master Plan May 2014 (the "Master Plan (May 2014)").

Key development viability measures have been calculated including:

- **Discounted Cash Flow Model (DCFM).** The DCFM model weighs typical revenue and cost streams associated with the Caravan Park development. The inputs used are based on the results of the quantity survey and revenue based on relevant demand and market drivers.
- **Net Present Value (NPV):** A financial analysis tool used to calculate the value of a project (in current terms) based on projected capital costs and future cash flows. Future cash flows are discounted back to the present based on a discount rate (7% used in this analysis based on recent WA Treasury

Guidelines). The discounted cash flows are then compared to the cost of developing the project. If the NPV is greater than \$0, the project is deemed to have a positive viability and should be considered for development.

- **Internal Rate of Return (IRR):** A financial analysis tool used to compare the profitability of projects. The IRR is the discount rate that results in the NPV of the project equalling \$0. Recent intel sourced by Brighthouse indicates that an IRR of 10-15% is a benchmark rate to trigger investment by a private property developer.

Consideration of each of these factors is vital towards delivering a final development, which is balanced in terms of feasibility, ease of management and risk of returns.

Assumptions and inputs

The outputs of the financial modelling have been calculated in accordance with the assumptions and inputs below.

Assumptions

The financial analysis is based on the underlying assumptions outlined below and categorised to the extent that they vary from the assumptions in the Master Plan (May 2014).

No change in the following assumptions:

- Projected index measures for inflation and discounting, according to historical trends in the Consumer Price Index (CPI), Wage Price Index (WPI), Materials Price Index (MPI) and Land Price Index (LPI);
- The Internal rate of return (IRR) is calculated on the EBITDA;



- Project cash flows are assumed at the end of each period, taking a more conservative approach by understating NPV;
- Project evaluation is based on project cash flows after tax;
- Zero cost of land; and
- 15-year project life.

Notwithstanding these unchanged assumptions, their underlying values have been updated to more accurately reflect trends and forecasts known as at 2020 (for example, updates to reflect changes in CPI/WPI since 2014).

Changes to the following assumptions:

- Development to be funded by a 50:50 debt to equity ratio, with a 15-year loan term. The previous funding assumption of 100% equity has been amended to reflect a balanced source of funds; and
- Discount rate of 7% used in the calculation of NPV consistent with the WA Treasury Regional Project Evaluation guidelines (previously 10%).

Whilst the Shire intends to propose a 21-year lease (with option to extend for another 21 years), the 15-year modelling view is considered a reasonable proxy and reflective of the long-term nature of the project

Inputs

Details on key inputs to the modelling are described further below. All key inputs below have been updated since the Master Plan (May 2014), to account for changes to inflation, the design concept, demand drivers and recent market trends.

Most notably, an increase in demand is driven by the boost in tourism and visitation owing to the Town Beach Project conducted by the Shire of Broome. The Town Beach Project will build on these existing vibrance and attractions within Broome through a range of sub-projects (including construction of coastal walks, playgrounds, greenspaces, carparks and a fishing jetty), with a total estimated investment over \$24m. Inputs on tariffs and occupancy have been adjusted accordingly to account for these developments.

Product Accommodation Mix

Over a 4-stage development (previously 5 stages under the Master Plan (May 2014)), the overall accommodation product mix yields 286 units across 7 accommodation product types.

Table – Product Accommodation Units

	Stage 1	Stage 2	Stage 3	Stage 4	Total Units
Permanent Caravan Sites	102	(19)	-	-	83
Powered Caravan Sites	137	16	5	-	158
Powered Camp Sites	5	-	-	-	5
Ensuite Caravan Sites	12	-	-	-	12
2brm Cabins	4	4	4	4	16
Onsite Caravans	5	-	(5)	-	-
Safari Tents Couples	4	2	-	-	6
Backpacker Rooms	-	6	-	-	6
Total Units	269	9	4	4	286

Stage 1 remains the major component of construction, involving development of 259 of the total 286 sites.

The first stage of the caravan park re-development is estimated to be operational by the beginning of year 2.



Capital Expenditure

The capital expenditure associated with the proposed developed is summarised in the table below, based on a revised design concept.

Table – Capital expenditure summary

	Stage 1	Stage 2	Stage 3	Stage 4	Total
Addendum (Feb 2020)	4,090,673	2,061,936	938,964	793,129	7,884,702
Master Plan (May 2014)	4,133,781	1,631,816	888,513	811,511	7,465,621

Compared to the Master Plan (May 2014) estimate, the capital costs have increased by 5.6% (from \$7.5m to \$7.9m) primarily due to inflation. It should be noted that the impact of inflation over the ~ 6-year period has been partially offset by lower demand for construction projects in recent times, driving more competitive pricing in the market.

A more detailed breakdown of the capital expenditure components and is provided in the design rationale section. However, it is worthy of note that \$2.5million of the estimated \$8.4 million capital expenditure for the redevelopment, comprises cost of construction and fit out of guest accommodation buildings.

Capital estimates have been developed based on the concept design. It is anticipated that through the course of developing detailed design, the private developer may achieve further design innovation and efficiencies.

Occupancy Rates

In Broome caravan park occupancy ranges from as high as 89.9% in the high season to as low as 10% in the low season.

The amount of variation in occupancy for hotels, motels and serviced apartments within Broome however, was found to be less volatile, ranging from 91.0% to 35.4%.

The assumed occupancy rates across each accommodation product type takes into account the:

- Lower volatility of occupancy from permanent style accommodation (such as 2-bedroom cabins, backpacker rooms and permanent caravan sites);
- Variability in occupancy per accommodation type across off-shoulder/peak and off-peaks months;
- Greater demand for trendy and stylish accommodation (such as safari tents) which remains an untapped market in the Broome area; and
- Geographical competitive advantage Roebuck Bay Caravan Park maintains over other parks in the area, sustaining its ability to attract visitors above the market average in the region.

The proposed developments provide a diversified income stream over a mix of 7 accommodation types targeting a broad spectrum of traveller types across caravan sites, camp sites, backpacker rooms and cabins.

Compared to other caravan parks, the diversity of assets will enable Roebuck Bay Caravan Park to mitigate the risk and impact of any natural variability in occupancy.

table below indicates the average occupancy rates across all accommodation products by month.

Table - Estimated Benchmark Occupancies

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Addendum (Feb 2019)	86%	86%	86%	35%	35%	33%	24%	24%	24%	53%	60%	76%
Master Plan (May 2014)	89%	89%	89%	22%	19%	22%	10%	10%	10%	51%	62%	79%



By comparison to the Master Plan (May 2014), there is a slight decrease in occupancy in off-peak period and increase in peak/shoulder months. The adjustments in occupancy rates align with the new proposed tariffs and demand seasonality in the Broome based on actual occupancy data for the Roebuck Bay Caravan Park and the recent competitive landscape. This conservative approach does not account for the proposed increase in supply of tourist accommodation post redevelopment, which will yield higher occupancy than caravan and camping sites, particularly in the low and shoulder seasons.

The occupancy level during off-peak is justified by the lower end assumptions taken for the corresponding tariffs during the same period and the recent occupancy data from operational reports.

A 3% year-on-year growth has been applied to occupancy rates, capped at an overall 10% growth (for permanent caravan sites) and 15% growth (for all other accommodation products).

Tariff Structure

The tariff structure used in the investment analysis is detailed below.

Tariffs have set in line with the other parks in the region.

Table - Proposed Caravan Park Site Tariffs

ç	Ex GST			Inc GST ¹		
Type (\$/per night) ²	Off-peak	Shoulder	Peak	Off-peak	Shoulder	Peak
Permanent	23.70	23.70	23.70	25.00	25.00	25.00
Powered	36.36	45.45	50.00	40.00	50.00	55.00
Powered Camp	22.73	36.36	40.91	25.00	40.00	45.00

¹GST calculated as 10% for all accommodation types except for 'Permanent sites and Onsite Caravans' which is 5.5%.

Ensuite Caravan	45.45	54.55	68.18	50.00	60.00	75.00
2brm Cabins	145.45	163.64	209.09	160.00	180.00	230.00
Safari Tents	145.45	163.64	209.09	160.00	180.00	230.00
Onsite Caravans	66.35	75.83	85.31	70.00	80.00	90.00
Backpacker	54.55	68.18	72.73	60.00	75.00	80.00

The lower and upper end of tariffs reflects the ability attract a wide array of traveller types with varying accommodation appeals including Free Independent Travellers (FIT), group travellers, families, backpackers, and grey nomads.

The changes in tariffs compared to the estimates provided in the Master Plan (May 2014), account for inflation, as well as changes in consumer demand drivers. In recent accommodation projects across WA, Brighthouse has witnessed that price sensitivity in consumers is particularly low during peak periods.

Since Broome is an increasingly important tourist destination within Western Australia, which sees a diverse visitor profile, the proposed Caravan Park should be designed to fulfil the role of a 'holiday park' rather than offering solely caravan accommodation.

A mix of higher revenue yielding accommodation is achieved through the addition of cabins, backpacker rooms and safari tents. Additionally, the development proposes accommodation which features coastal line views to justify even higher accommodation premiums.

Operating expenditure

Operating costs varies across the mix of accommodation products, with caravan and camp site typically requiring greater expenditure by

² Rate based on a 2 person stay



percentage of revenue in comparison to the 2-bedroom cabins, safari tents and backpacker rooms.

Operating expenditure includes costs such as wages, salaries, rent, repairs, utilities and advertising.

Operating costs (other than rent) have been calculated in line with industry benchmarks developed by IBIS for caravan park and accommodation style businesses and Brighthouse intel from similar caravan parks. Additionally, it has been validated against Roebuck Caravan Park's recent financial statements indicating actual operating costs.

Rent paid to the Shire for the opportunity to redevelop and operate Roebuck Bay Caravan Park consists of three components outlined in the table below. Only component number 2 and 3 have been included in operating expenditure. The first component has been capitalised in financial statements and subsequently amortised.

Table – Rent Components

Component	Value	Payment terms
1. One-time opportunity fee	\$500,000	At commencement of lease
2. Variable component	7.5% of quarterly revenue	In arrears 30 days after the end of each quarter
3. Fixed component	\$12,500/month	Monthly in advance

Development Viability

The viability of any development will depend on a number of commercial factors. The two common financial indicators (NPV and IRR)

used to assess the development viability of projects are summarised in the table below.

Commercial operators of caravan parks will usually work on a 15-year timeframe to assess the viability of a project with a 20-year timeframe also provided as an upper limit.

Table – NPV and IRR

Project Summary	NPV	IRR
Discount Rate @ 5%	4,074,765	11.4%
Discount Rate @ 7%	2,494,676	
Discount Rate @ 9%	1,224,438	

The NPV of project cash flows is positive at discount rates of 5%, 7% and even 9%. The modelling suggests a \$2.5m NPV at a 7% discount rate.

The IRR is projected to be 11.4%, which is in the range of 10-15% sought by private developers.

These NPV and IRR calculations are considered conservative due to the assumption of 15-year project life (taken for the purposes of the modelling) by contrast to the proposed 21-year initial lease term. If the increasing trend in revenue and NPV was extended over the 21-year period, the NPV values would increase significantly beyond \$2.5m.

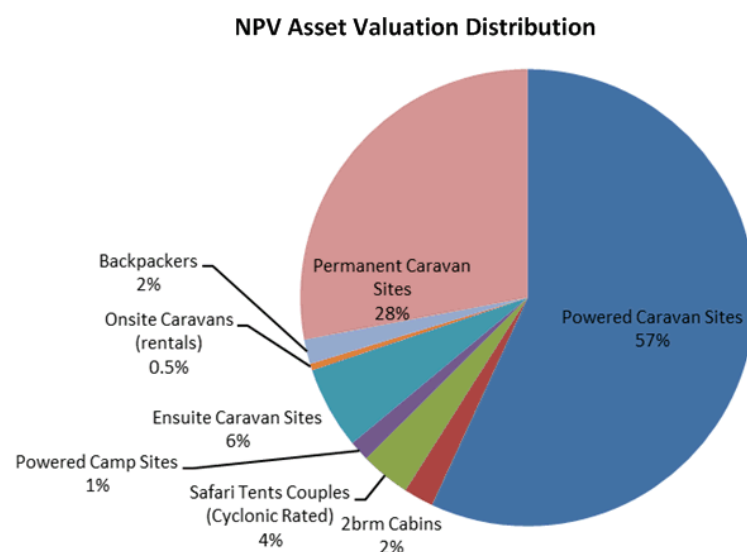
The financial evaluation in the Master Plan (May 2014) was provided without the benefit of actual operating data from the park operations. It indicated strong returns with an NPV of \$1,945,313 (at 10% discount rate) and IRR of 19%. On face value, it appears that the Master Plan (May 2014) development proposal is more commercially attractive than the proposal in this addendum.



However, readers should not rely on the 2014 calculations. Market conditions have changed since that evaluation was completed. There is no indication that the financial evaluation in the Master Plan (May 2014) could be achieved in the current market, even if it was updated with the new assumptions/inputs in this analysis.

The distribution of the NPV (when using a discount rate of 7%) is shown in the image below.

Image – NPV Asset Valuation Distribution



Roebuck Bay Caravan Park Master Plan – Brighthouse 2020

When using a discount rate of 7%, Powered Caravan Sites contributes 57% NPV returns given it only accounts for 55% of the total number of accommodation units.

Meanwhile Safari Tents contributes 4% to the NPV returns, whilst it only accounts for 2% of the total number of accommodation units.

Financial statement analysis

The following section describes and analyses the outputs of the financial statement obtained from the modelling. Refer to Appendix [2] for detailed financial statements.

Profit and loss

Revenue, EBITDA, operating profit and NPAT all improve throughout the life of the project and are well within the accepted minimum levels for a positive investment decision.

Profit & Loss	Yr 1	Yr 5	Yr 10	Yr 15
Sales Revenue	2,331,727	3,580,169	4,364,944	5,190,150
EBITDA	782,515	1,288,407	1,580,917	1,887,220
EBITDA %	34%	36%	36%	36%
Depreciation	296,521	549,456	549,456	549,456
Net Interest	103,194	169,826	100,281	11,031
Operating Profit	382,799	569,125	931,180	1,326,733
Operating Profit %	16%	16%	21%	26%
Tax Expense	114,840	170,737	279,354	398,020
NPAT	267,959	398,387	651,826	928,713



Over the 15-year assessment period, EBITDA averages a healthy 36%. Meanwhile, Operating Profit improves from 16% in year 5 to 26% in year 15, as interest expense and depreciation naturally tail off.

Most notably, operating profit is positive from year 1 (at \$383k) and steadily increases to \$570k in year 5 (i.e. the first of operation after the development has completed). The strategic approach behind the development allows the park to achieve positive returns even during the development phase itself (i.e. in the first 4 years) by:

- Staggering the development in a manner that allows existing accommodation to continue to operate and provide continuity in revenue;
- Focusing the development on aspects of the park which represent the greatest 'value for money' (includes untapping the value of having accommodation overlooking Roebuck Bay);
- Utilising existing accommodation assets to achieve the desired accommodation mix, with 19 Permanent Caravan Sites and 5 Onsite Caravan Sites being upgraded to 24 Powered Caravan Sites.
- Upgrading non-accommodation related amenities, ablutions and reception/common areas, to boost demand for occupancy without disrupting income streams

It should be noted, that the calculation of revenue in the model only includes tariffs (based on a 2 person stay). As a result, the revenue estimates are considered conservative as other potential revenue sources have not been taken into account.

There are other secondary sources of revenue from on-site shops, hire equipment (e.g. tents, bikes), luxury amenities, gift shops or additional fees for guests staying with more than two people (charged per person).

Brighthouse expects the potential revenue uplift from these secondary sources to be significant. Previous projects have indicated that revenue from an on-site shop could be \$1-\$5 per occupied site per day, and charges for additional guests could be \$15 per adult/night or \$10 per child/night.

Rent

The impact of rent in the 15-year profit and loss statement is provided below. This has been calculated using the proposed fixed term fee, the variable rent components from the projected revenue and applying amortisation of the one-time opportunity fee over the lease term (21 years).

Table – Rent P&L Impact

Component / \$	Yr 1	Yr 5	Yr 10	Yr 15
1. One-time fee	23,810	23,810	23,810	23,810
2. Variable	174,880	268,513	327,371	389,261
3. Fixed	150,000	168,826	195,716	226,888
Total	348,689	461,149	546,896	639,959
<i>Rent % of operating costs</i>	23%	20%	20%	19%

The portion of rent to overall operating costs (19% in year 15), is considered competitive and feasible for a private operator. It is within an acceptable range where market reports issued by IBIS world have suggested that rent related expenses typically comprise ~20% of operating costs.

**Cashflow**

Table – Cashflow

Cashflow	Yr 1	Yr 5	Yr 10	Yr 15
EBITDA	782,515	1,288,407	1,580,917	1,887,220
Net Interest	103,194	169,826	100,281	11,031
Income Tax paid	114,840	170,737	279,354	398,020
Operating Cash Flow	564,481	947,844	1,201,282	1,478,169
Debt Repayment	97,221	245,428	314,972	404,223
Net Change in Cash	467,260	702,415	886,310	1,073,947
Closing Cash Balance	974,428	3,862,923	7,970,159	12,971,492

Operating Cash Flow and Closing Cash Balance both indicate strong cash flows from the project from year 1 until year 15. The growth in Operating Cash Flow over time is primarily driven by the increase in revenue as the development completes and occupancy grows, as well as the repayment of the debt balance over a 15-year period.

Balance Sheet

Table – Balance Sheet

Balance Sheet	Yr 1	Yr 5	Yr 10	Yr 15
Cash at Bank	974,428	3,862,923	7,970,159	12,971,492
Non-Current Assets	4,294,152	6,058,704	3,311,422	564,141
Total Assets	5,268,580	9,921,627	11,281,581	13,535,632
Current Liabilities	48,100	78,033	96,994	117,054
Loan	2,427,650	3,681,792	2,252,951	419,235
Total Liabilities	2,475,750	3,759,824	2,349,944	536,289
Profit	267,959	398,387	651,826	928,713
Retained Earnings	-	1,151,829	3,668,224	7,459,044
Equity	2,792,830	6,161,802	8,931,636	12,999,343
Total Liabilities & Equity	5,268,580	9,921,627	11,281,581	13,535,632

Financial ratios

Key profitability and solvency ratios have been calculated in the table below. The table also includes the benchmark indicating the minimum threshold at which the ratio would be acceptable to a private developer in the accommodation sector.



Table – Financial Ratios

	Industry benchmark ³	Yr 1	Yr 5	Yr 10	Yr 15
Profitability					
EBITDA Margin	> 23%	33.56%	35.99%	36.22%	36.36%
Net Profit After Tax Margin	>10%	11.49%	11.13%	14.93%	17.89%
Return on Assets (ROA)	>5%	6.46%	5.26%	6.50%	7.06%
Solvency					
Liabilities to Assets Ratio	<40%	46.99%	37.90%	20.83%	3.96%
Times Interest Earned	>2.5	4.71	4.35	10.29	121.27

All key profitability and solvency ratio meet or exceeds industry benchmarks. This indicate the park's ability to sustain attractive returns and meet debt obligations over the project period.

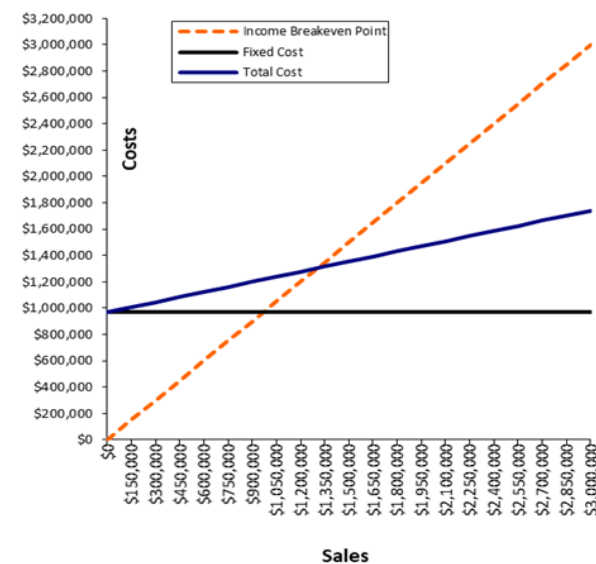
Whilst ratios can provide clues to the underlying conditions of a project that may not be apparent from an inspection of the individual components, a ratio itself may not be meaningful unless viewed holistically with all relevant financial data. It is assumed the reader is familiar with standard financial ratios and terms.

³ Based on Brighthouse industry intelligence and CSImarket benchmarks for the accommodation sector

Given the condition and state of the caravan park, it may have been ideal to totally redevelop the area, with new road layout and larger residential sites in a completely separate zone. However, the capital cost and returns for such a redevelopment is unlikely to meet investment thresholds.

Breakeven Analysis

Image – Breakeven analysis





In year 4, the projected breakeven point for the park is at \$1.3m revenue. There is high confidence that the park could achieve revenues beyond the breakeven point given the conservatism around the revenue assumptions in the modelling⁴. Other indicators suggest that the park, in its current state today (before any development), is capable of achieving revenue close to the break-even point.

Sensitivity Analysis

Brighthouse understands that general competition in the construction sector is brought about by a lack, or deferral of, major construction projects. These factors suggest that construction should be reasonably achieved within the modelled estimates. Notwithstanding this, the sensitivity analysis in this section tests the variability of key modelling inputs.

Sensitivity analysis is used to assess the impact of a change “the what if’s” in key model assumptions (both positive and negative) on the key outputs of the financial model. It is used to test the robustness of a model and identify how sensitive certain variables are to the output of the model. This section investigates the sensitivity of projected EBITDA and forecasted revenue against averaged expense, occupancy and capex ratios.

To test the sensitivity of projected EBITDA and revenue, the 15-year average of the following ratios will be varied by +/- 5% (up to a maximum of 15%):

- **% Expenses / Revenue:** to test the variability of cost to operate the development
- **% Occupancy:** to test the variability of demand from accommodation customers
- **% Capex / Revenue:** to test the variability of construction development costs
- **% Average Annual Revenue Growth:** to test the variability of tariff pricing and volumes

Scenarios were conducted to vary these ratios by +/-5% from a baseline. The baseline is the forecasted revenue and EBITDA figures as at year 4. Three sensitivity scenarios were conducted as outlined below.

Scenario 1 – Varying % Expenses / Revenue and % Revenue Growth to assess impact on EBITDA

The sensitivity analysis below demonstrates that the “worst case” and “best case” scenario is expected to result in a forecasted EBITDA of \$647k and \$2.1m respectively.

⁴ Whereby the calculation revenue has not included potential secondary sources of income such as on-site shops, hire equipment or additional headcount fees



EBITDA - projected [Revenue/Expense Sensitivity]										
Forecasted EBITDA		-15%	-10%	-5%	0%	5%	10%	15%		
					EXPENSES					
					64%	69%	74%	79%		
-15%	REVENUE GROWTH	1,291,262	49%	54%	59%	64%	69%	74%	79%	
-10%		1,569,769	1,415,957	1,262,145	1,108,333	954,521	800,709	646,897		
-5%		1,656,132	1,493,857	1,331,583	1,169,309	1,007,035	844,761	682,487		
0%		1,742,495	1,571,758	1,401,022	1,230,286	1,059,549	888,813	718,077		
5%		1,828,858	1,649,659	1,470,461	1,291,262	1,112,064	932,865	753,667		
10%		2,095,601	1,926,357	1,757,113	1,587,869	1,418,625	1,249,381	1,080,137		
15%		2,264,844	2,095,601	1,926,357	1,757,113	1,587,869	1,418,625	1,249,381		
		2,087,947	1,883,362	1,678,777	1,474,192	1,269,607	1,065,022	860,436		

Revenue - projected [Revenue/Capex Sensitivity]										
Forecasted Revenue		-15%	-10%	-5%	0%	5%	10%	15%		
					%CAPEX					
					15%	20%	25%	30%		
-15%	REVENUE GROWTH	3,068,083	0%	5%	10%	15%	20%	25%	30%	
-10%		3,068,083	2,898,839	2,729,596	2,560,352	2,391,108	2,221,864	2,052,620		
-5%		3,237,327	3,068,083	2,898,839	2,729,596	2,560,352	2,391,108	2,221,864		
0%		3,406,571	3,237,327	3,068,083	2,898,839	2,729,596	2,560,352	2,391,108		
5%		3,575,815	3,406,571	3,237,327	3,068,083	2,898,839	2,729,596	2,560,352		
10%		3,745,059	3,575,815	3,406,571	3,237,327	3,068,083	2,898,839	2,729,596		
15%		3,914,303	3,745,059	3,575,815	3,406,571	3,237,327	3,068,083	2,898,839		
		4,083,547	3,914,303	3,745,059	3,575,815	3,406,571	3,237,327	3,068,083		

Scenario 2 – Varying % Occupancy and % Revenue Growth to assess impact on forecasted revenue

The sensitivity analysis below demonstrates that the “worst case” and “best case” scenario is expected to result in a forecasted revenue of \$2.4m and \$4.4m respectively.

The sensitivity analysis suggests that the park is expected to remain financially viable in the unexpected event of a severe industry downturn or a new competitive development opening up in the immediate area.

Revenue - projected [Revenue/Occupancy Sensitivity]										
Forecasted Revenue		-15%	-10%	-5%	0%	5%	10%	15%		
					%OCCUPANCY					
					67%	72%	77%	82%		
-15%	REVENUE GROWTH	3,384,877	52%	57%	62%	67%	72%	77%	82%	
-10%		2,369,414	2,538,658	2,707,902	2,877,146	3,046,390	3,215,634	3,384,877		
-5%		2,538,658	2,707,902	2,877,146	3,046,390	3,215,634	3,384,877	3,554,121		
0%		2,707,902	2,877,146	3,046,390	3,215,634	3,384,877	3,554,121	3,723,365		
5%		2,877,146	3,046,390	3,215,634	3,384,877	3,554,121	3,723,365	3,892,609		
10%		3,046,390	3,215,634	3,384,877	3,554,121	3,723,365	3,892,609	4,061,853		
15%		3,215,634	3,384,877	3,554,121	3,723,365	3,892,609	4,061,853	4,231,097		
		3,384,877	3,554,121	3,723,365	3,892,609	4,061,853	4,231,097	4,400,341		

Scenario 3 – Varying % Capex / Revenue and % Revenue Growth to assess impact on forecasted revenue

The sensitivity analysis below demonstrates that the “worst case” and “best case” scenario is expected to result in a forecasted revenue of \$2.1m and \$4.1m respectively.



Appendix

1. Concept Drawings
2. Financial Projections
3. Town Beach Redevelopment Strategy



Appendix 2: Financial Projections

Budgeted - Profit and Loss	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10	Yr 11	Yr 12	Yr 13	Yr 14	Yr 15
Total Revenue	2,331,727	2,748,324	3,036,999	3,384,877	3,580,169	3,764,474	3,916,042	4,070,999	4,216,304	4,364,944	4,518,938	4,677,266	4,841,729	5,012,596	5,190,150
Total Operating Expenses	1,549,212	1,789,212	1,962,827	2,171,128	2,291,762	2,406,237	2,501,507	2,598,917	2,690,460	2,784,027	2,880,923	2,980,568	3,084,008	3,191,405	3,302,930
EBITDA	782,515	959,112	1,074,172	1,213,749	1,288,407	1,358,237	1,414,534	1,472,082	1,525,844	1,580,917	1,638,015	1,696,697	1,757,721	1,821,191	1,887,220
EBITDA % of Revenue	33.56%	34.90%	35.37%	35.86%	35.99%	36.08%	36.12%	36.16%	36.19%	36.22%	36.25%	36.28%	36.30%	36.33%	36.36%
Depreciation	296,521	433,983	496,581	549,456	549,456	549,456	549,456	549,456	549,456	549,456	549,456	549,456	549,456	549,456	549,456
Cumulative depreciation	296,521	730,505	1,227,086	1,776,542	2,325,998	2,875,455	3,424,911	3,974,367	4,523,824	5,073,280	5,622,736	6,172,192	6,721,649	7,271,105	7,820,561
Interest	103,194	153,637	170,595	180,110	169,826	157,269	144,070	130,196	115,612	100,281	84,167	67,228	49,422	30,705	11,031
Profit/(Loss)	382,799	371,491	406,996	484,183	569,125	651,512	721,008	792,430	860,776	931,180	1,004,392	1,080,013	1,158,842	1,241,030	1,326,733
Tax	114,840	111,447	122,099	145,255	170,737	195,454	216,302	237,729	258,233	279,354	301,318	324,004	347,653	372,309	398,020
Deferred Tax Applied	114,840	111,447	122,099	145,255	170,737	195,454	216,302	237,729	258,233	279,354	301,318	324,004	347,653	372,309	398,020
Net Profit after Tax (NPAT)	267,959	260,044	284,897	338,928	398,387	456,058	504,706	554,701	602,543	651,826	703,075	756,009	811,190	868,721	928,713

Budgeted - Cash Flow	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10	Yr 11	Yr 12	Yr 13	Yr 14	Yr 15
Opening cash balance	-	974,428	1,727,508	2,413,248	3,156,273	3,862,923	4,614,777	5,401,596	6,224,552	7,080,319	7,970,159	8,895,269	9,856,535	10,855,351	11,893,165
Net flow from operations (after GST)	367,374	773,766	1,003,611	1,171,719	1,348,953	1,443,560	1,523,018	1,604,618	1,682,434	1,762,509	1,845,745	1,931,668	2,021,203	2,114,518	2,211,787
Capital inflow	5,049,740	2,268,130	1,032,860	872,442	-	-	-	-	-	-	-	-	-	-	-
Total inflow	5,417,114	3,041,896	2,036,471	2,044,161	1,348,953	1,443,560	1,523,018	1,604,618	1,682,434	1,762,509	1,845,745	1,931,668	2,021,203	2,114,518	2,211,787
Capex	4,590,673	2,061,936	938,964	793,129	-	-	-	-	-	-	-	-	-	-	-
Debt Repayment	97,221	159,385	196,303	231,457	245,428	257,985	271,184	285,058	299,642	314,972	331,087	348,026	365,832	384,548	404,223
Company Taxes	114,840	111,447	122,099	145,255	170,737	195,454	216,302	237,729	258,233	279,354	301,318	324,004	347,653	372,309	398,020
GST remitted to ATO	(360,047)	(43,954)	93,365	131,295	226,137	238,268	248,713	258,874	268,793	278,343	288,229	298,373	308,903	319,846	331,219
Total outflow	4,442,687	2,288,815	1,350,731	1,301,136	642,303	691,706	736,199	781,662	826,668	872,670	920,634	970,403	1,022,388	1,076,703	1,133,461
Net flow	974,428	753,080	685,740	743,025	706,650	751,854	786,819	822,957	855,766	889,840	925,111	961,266	998,816	1,037,815	1,078,326
Closing cash balance	974,428	1,727,508	2,413,248	3,156,273	3,862,923	4,614,777	5,401,596	6,224,552	7,080,319	7,970,159	8,895,269	9,856,535	10,855,351	11,893,165	12,971,492



Balance Sheet	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10	Yr 11	Yr 12	Yr 13	Yr 14	Yr 15
Assets															
Current assets															
Cash at bank	974,428	1,727,508	2,413,248	3,156,273	3,862,923	4,614,777	5,401,596	6,224,552	7,080,319	7,970,159	8,895,269	9,856,535	10,855,351	11,893,165	12,971,492
Total current assets	974,428	1,727,508	2,413,248	3,156,273	3,862,923	4,614,777	5,401,596	6,224,552	7,080,319	7,970,159	8,895,269	9,856,535	10,855,351	11,893,165	12,971,492
Non-current assets															
Redevelopment at cost	4,590,673	6,652,609	7,591,573	8,384,702	8,384,702	8,384,702	8,384,702	8,384,702	8,384,702	8,384,702	8,384,702	8,384,702	8,384,702	8,384,702	8,384,702
Less depreciation	296,521	730,505	1,227,086	1,776,542	2,325,998	2,875,455	3,424,911	3,974,367	4,523,824	5,073,280	5,622,736	6,172,192	6,721,649	7,271,105	7,820,561
Deferred Tax Asset	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total non-current assets	4,294,152	5,922,104	6,364,487	6,608,160	6,058,704	5,509,247	4,959,791	4,410,335	3,860,878	3,311,422	2,761,966	2,212,510	1,663,053	1,113,597	564,141
Total assets	5,268,580	7,649,613	8,777,736	9,764,433	9,921,627	10,124,024	10,361,387	10,634,887	10,941,197	11,281,581	11,657,235	12,069,044	12,518,404	13,006,762	13,535,632
Liabilities															
GST payable to ATO	48,100	60,345	67,014	73,798	78,033	82,357	86,198	90,055	93,464	96,994	100,661	104,487	108,488	112,674	117,054
Total current liabilities	48,100	60,345	67,014	73,798	78,033	82,357	86,198	90,055	93,464	96,994	100,661	104,487	108,488	112,674	117,054
Non-current liabilities															
Loan	2,427,650	3,402,329	3,722,456	3,927,220	3,681,792	3,423,807	3,152,623	2,867,565	2,567,923	2,252,951	1,921,864	1,573,838	1,208,006	823,458	419,235
Total non-current liabilities	2,427,650	3,402,329	3,722,456	3,927,220	3,681,792	3,423,807	3,152,623	2,867,565	2,567,923	2,252,951	1,921,864	1,573,838	1,208,006	823,458	419,235
Total liabilities	2,475,750	3,462,674	3,789,470	4,001,018	3,759,824	3,506,164	3,238,821	2,957,620	2,661,387	2,349,944	2,022,524	1,678,324	1,316,494	936,132	536,289
Net assets	2,792,830	4,186,938	4,988,266	5,763,415	6,161,802	6,617,860	7,122,566	7,677,267	8,279,811	8,931,636	9,634,711	10,390,720	11,201,910	12,070,631	12,999,343



**Business Plan - Major Land Transaction
Roebuck Bay Caravan Park
Section 3.59 of the Local Government Act 1995**

1) Business Plan Objectives

This Business Plan has been prepared for the lease and redevelopment of:

- Roebuck Bay Caravan Park (Crown Title 3164/464 otherwise known as portion of Lot 555 on Plan 77711)

The Business Plan is designed to:

- a) Inform the public with respect to the Shire of Broome's proposal to undertake a 'Major Land Transaction' of the above sites;
- b) Provide the opportunity for the public to make submissions regarding the Business Plan and the proposed disposal of this property; and
- c) Satisfy the requirements of Section 3.59 of the Local Government Act 1995

2) Background

Roebuck Bay Caravan Park is located at 91 Walcott Street, Broome. The site zoned Special Use Site, Caravan Park, comprises of approximately 7.4643ha, and is ideally situated on the Roebuck Bay foreshore. Offering absolute beach frontage and proximity to the Broome central town site, it represents a premier tourism opportunity.

Currently vested to the Shire of Broome under Management Order 31340 administered under the Land Administration Act 1997(LAA) the Site forms part of the parcel identified under Crown Title 3164/464 otherwise known as portion of Lot 555 on Plan 77711. The purpose set out on the Management Order is for Caravan Park, Café, Recreation, Drainage, Historical and Cultural Display only.

The Roebuck Bay Caravan Park was operated by long term tenants, with the lease expiring in December 2017. Prior to the expiry the Shire of Broome went out to tender RFT17-01 for Lease and Redevelopment of the Roebuck Bay Caravan Park. All tenders were rejected and after consideration of available options, a second tender was issued RFT17-03 for a short-term management lease of Roebuck Caravan Park.

RFT17-03 was awarded to Discovery Holiday Parks Pty Limited ("Discovery") and a short-term lease was entered for a term of 2 years and 10 months from the 13 December 2017 to 12 October 2020.

The Shire of Broome in partnership with Lotterywest and the Western Australian State Government have invested significant funding in upgrading the foreshore. Creating an inclusive space that brings together people of all ages, cultures and abilities, boosting tourism and the economy while preserving Broome's history, indigenous culture and unique environment.

The staged project includes:

Stage 1:

- Construction of a sea wall to prevent coastal cliff erosion, coastal shared footpath and grassed terraced seating – (complete)
- Redevelopment and expansion of the parkland space including the creation of a nature playground, youth precinct and market space – (complete)
- Expansion of the existing water playground – (commencing)
- Construction of an internal road network (extension to Hamersley Street), boat trailer parking and internal carparking – (complete)
- Construction of a new ablution facility servicing the Catalina's Boat Parking, parkland and market space – (complete)

Stage 2:

- Construction and upgrade of the existing groyne – (commenced)
- Construction of an all access jetty (120-metre-long x 4-metre-wide)
- Upgrade of existing green space areas including Lion's Park, Pioneer Cemetery and grassed area in front of Town Beach Café

Roebuck Bay Caravan Park requires upgrades to bring it up to a four/five-star standard facility and capitalise on its exceptional coastal location. Redevelopment costs are estimated at \$8.4 million. Brighthouse Consulting were engaged by the Shire of Broome in 2013 to develop a Masterplan for the site. They were reengaged in October 2019 to update the Masterplan, which will guide the tender process for a long-term lease and redevelopment of the site.

The Shire of Broome is seeking to enter a long-term lease of the caravan park to attract a quality tenant with financial resources to upgrade the facility. This will ensure stability of rental income for the Shire and longevity of tenure for the tenant to support their investment program.

3) Legislative Requirements

Section 3.59 of the Local Government Act 1995 details the process governing 'Commercial Enterprises' by local governments, including 'Major Land Transactions'.

A 'Major Land Transaction' is defined by the Act to be a land transaction that not exempt under the Act, and where the total value of:

- a) The consideration under the transaction; and
- b) Anything done by the local government for achieving the purposes of the transaction, is more, or is worth more, than \$2 million.

Before entering into a 'Major Land Transaction', the Shire is required to prepare a Business Plan that includes an overall assessment of the land transactions including:

- Expected effect on the provision of services and facilities by the Shire;

- Expected effect on other persons providing services and facilities in the region;
- Expected financial effect on the Shire;
- Expected effect on the Shire's Plan for the future;
- The ability of the Shire to manage the performance of the transaction; and
- Any other matter prescribed for the purposes of the subsection.

4) Assessment of Major Land Transaction

a) Expected effect on the provision of services and facilities by the Shire;

Roebuck Bay Caravan Park requires upgrade and redevelopment to meet the standards expected from a 4/5-star facility. Redevelopment costs are estimated at \$8.4 million.

The redevelopment of Roebuck Bay Caravan Park will realise the following key objectives:

- i) Maintain Broome as a key tourist destination for the caravanning and camping-based tourism sector by helping balance supply and demand
- ii) Enhance visitor satisfaction and create a positive image for the Shire of Broome through high quality facilities and superior customer service
- iii) Provide sustainable economic model that provides ongoing financial dividends to the Broome Community in the form of improved infrastructure and services
- iv) Achieve consistency with industry best practice in park design and operational procedures; and
- v) Expand the current product mix to appeal to a wider target market, improving occupancy and yield.
- vi) Provide funding to support and maintain the significant improvements to the Town Beach Foreshore and Water Park

b) Expected effect on other persons providing services and facilities in the region;

The following permanent caravan parks are located within the Shire of Broome municipality:

- vii) Broome Vacation Village Caravan Park
- viii) RAC Cable Beach Caravan Park
- ix) Tarangau Caravan Park
- x) Cable Beach Caravan Park
- xi) Broome Caravan Park
- xii) Broome's Gateway Accommodation (outside of town)
- xiii) Overflow facilities are provided by the PCYC, the Broome Pistol Club and the Seventh Day Adventists, Mango Campground

Business Plan – Major Land Transaction, Roebuck Bay Caravan Park

The Roebuck Bay Caravan Park, has been operating in Broome for over 25 Years and therefore, has been a constant provider in the market.

In addition, a significant other number of businesses including tourism operators, cafes, restaurants, vehicle workshops, cinemas and food retailers derive a large proportion of their income from caravan park visitors. It is hoped that an upgrade of the Park will help to boost visitor numbers to the town overall leading to increased visitor spend in several sectors.

c) Expected financial effect on the Shire;

The Shire of Broome currently budget \$500,000 per annum for the rental income of Roebuck Bay Caravan Park.

The Shire of Broome will advertise the lease and redevelopment of the Roebuck Bay Caravan Park as a public tender for a 21 year period with an option for an additional 21 years.

In preparing this Business Plan Brighthouse Consulting were engaged by the Shire of Broome to update the 2014 Roebuck Bay Caravan Park Master Plan. The updated Master Plan estimates the following financial effect on the Shire for the length of the lease:

Capital Investment	
Approximately \$8.4 million excluding GST over a 5-year period	
Rent / Lease Fees	
One-time opportunity fee	\$500,000 excluding GST at the commencement of the lease
Variable component	7.5% of quarterly revenue
Fixed component	\$12,500 per month plus CPI

d) Expected effect on the Shire's Plan for the future;

In accordance with this provision, the Shire of Broome has developed the Strategic Community Plan 2019 - 2029 (SCP) that articulates the vision for the Shire and outlines key roles and functions that the Shire will be undertaking to help make that Vision a reality.

The following are a list of the goals and outcomes relevant to this proposal:

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication.

Affordable services and initiatives to satisfy community need.

Participation in recreational activity and leisure activities for Broome and the North West.

Our Place Goal – Help to protect the natural and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:

Realistic and sustainable land use strategies for the Shire within state and national frameworks and in consultation with the community.

A built environment that reflects arid tropical climate design principles and historical built form.

A unique natural environment for the benefit and enjoyment of current and future generations.

Retention and expansion of Broome's iconic tourism assets and reputation.

Core asset management to optimise the Shire's infrastructure whilst minimising life cycle costs.

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable and equitable services and infrastructure.

Affordable land for residential, industrial, commercial and community use.

Key economic development strategies for the Shire which are aligned to regional outcomes working through recognised planning and development groups/committees.

e) The ability of the Shire to manage the performance of the transaction; and

The management of this proposal is within the resources and capacity of the Shire of Broome. The Shire has been leasing the Caravan Park successfully for a period of in excess of twenty years and has the appropriate systems and staff in place.

Western Australian Local Government Association (WALGA) will be engaged to assist with procurement services for the tender process.

<http://www.broome.wa.gov.au/files/assets/public/about/publications-amp-reports/strategic-amp-corporate-plans/final-broome-scp-2019-2029-as-adopted-by-council-13-december-2018.pdf>

5) Business Plan Advertising and Submissions

Section 3.59 of the Local Government Act 1995 requires the Shire of Broome to give a state-wide and local public notice of the Major Land Transaction inviting public submissions for a minimum period of six weeks.

Business Plan – Major Land Transaction, Roebuck Bay Caravan Park

A notice advertising this Business Plan and seeking public submissions will be placed in the West Australian and Broome Advertiser. The Business Plan will be available to view at www.broome.wa.gov.au or in hard copy at the Shire Administration Office, 27 Weld Street Broome WA.

Submissions are to be addressed to:

Chief Executive Officer

Shire of Broome

Business Plan, Major Land Transaction Roebuck Bay Caravan Park

shire@broome.wa.gov.au



**Business Plan - Major Land Transaction
Town Beach Café
Section 3.59 of the Local Government Act 1995**

1) Business Plan Objectives

This Business Plan has been prepared for the lease and redevelopment of:

- Town Beach Café (Reserve 31340, being Lot 555 on Deposited Plan 77711 on Crown Land Title Volume LR3164 Folio 464)

The Business Plan is designed to:

- a) Inform the public with respect to the Shire of Broome's proposal to undertake a 'Major Land Transaction' of the above sites;
- b) Provide the opportunity for the public to make submissions regarding the Business Plan and the proposed disposal of this property; and
- c) Satisfy the requirements of Section 3.59 of the Local Government Act 1995

2) Background

Town Beach Café is located on Robinson Street Broome, Western Australia. The current café site is 187 square metres and offers absolute beach frontage. This location presents a premier business opportunity.

The site is currently vested to the Shire of Broome under Management Order 31340 administered under the Land Administration Act 1997(LAA) the Site forms part of the parcel identified under Crown Title 3164/464 otherwise known as portion of Lot 555 on Plan 77711. The purpose set out on the Management Order is for Caravan Park, Café, Recreation, Drainage, Historical and Cultural Display only.

Town Beach Café is currently being operated under a short-term lease which expires on the 12 October 2020.

The Shire of Broome in partnership with Lotterywest and the Western Australian State Government have invested significant funding in upgrading the Town Beach Foreshore. Creating an inclusive space that brings together people of all ages, cultures and abilities, boosting tourism and the economy while preserving Broome's history, indigenous culture and unique environment.

The staged project includes:

Stage 1:

- Construction of a sea wall to prevent coastal cliff erosion, coastal shared footpath and grassed terraced seating – (complete)
- Redevelopment and expansion of the parkland space including the creation of a nature playground, youth precinct and market space – (complete)
- Expansion of the existing water playground – (commenced)
- Construction of an internal road network (extension to Hamersley Street), boat trailer parking and internal carparking – (complete)
- Construction of a new ablution facility servicing the Catalina's Boat Parking, parkland and market space – (complete)

Stage 2:

- Construction and upgrade of the existing groyne – (commenced)
- Construction of an all access jetty (120-metre-long x 4-metre-wide)
- Upgrade of existing green space areas including Lion's Park, Pioneer Cemetery and grassed area in front of Town Beach Café

The Shire of Broome is seeking to enter a long-term lease for the management and redevelopment of the Town Beach Café. Taking advantage of the Town Beach Foreshore upgrades the Shire is looking to have the café redeveloped into larger, modern, high quality space that can operate year-round. A long-term lease will ensure stability of rental income for the Shire and longevity of tenure for the tenant.

3) Legislative Requirements

Section 3.59 of the Local Government Act 1995 details the process governing 'Commercial Enterprises' by local governments, including 'Major Land Transactions'.

A 'Major Land Transaction' is defined by the Act to be a land transaction that not exempt under the Act, and where the total value of:

- a) The consideration under the transaction; and
- b) Anything done by the local government for achieving the purposes of the transaction, is more, or is worth more, than \$2 million.

Before entering into a 'Major Land Transaction', the Shire is required to prepare a Business Plan that includes an overall assessment of the land transactions including:

- Expected effect on the provision of services and facilities by the Shire;
- Expected effect on other persons providing services and facilities in the region;
- Expected financial effect on the Shire;
- Expected effect on the Shire's Plan for the future;
- The ability of the Shire to manage the performance of the transaction; and
- Any other matter prescribed for the purposes of the subsection.

4) Assessment of Major Land Transaction

a) Expected effect on the provision of services and facilities by the Shire;

Town Beach Café has been operating in Broome for over 27 years and therefore has been a constant provider in the market.

The café is located directly on the waterfront and offers a unique dining experience for locals and tourists to Broome. The café is also directly adjacent to the Roebuck Bay Caravan Park and provides a service to guests.

The Shire of Broome has invested significant funding in upgrading the Town Beach Foreshore. It is anticipated more visitors will be drawn to the site to utilise the new facilities.

The Shire would like to see the café upgraded to cater for increased visitor numbers and offer a year-round service. It is anticipated that during the upgrade the Town Beach Café footprint will be increased in size.

b) Expected effect on other persons providing services and facilities in the region;

Town Beach Café has been operating in Broome for over 27 years and therefore, has been a constant provider in the market.

There are several cafes and restaurants located in the Shire of Broome municipality. Cafes and restaurants located within a 1 km radius of Town Beach Café include:

1. Matso's Broome Brewery
2. Broome Pantry and Lottery Centre
3. Captain Murphy's Bar and Bistro
4. Mecure Broome
5. Oaks Broome
6. Former restaurant located at Seaview Shopping Centre

c) Expected financial effect on the Shire;

The existing Town Beach Café footprint is 187 metres square (including the alfresco space). The Shire of Broome receives \$52,360 per annum excluding GST for this property. This figure is subject to annual CPI increases.

The Shire of Broome is seeking to increase the footprint and quality of the café. This is likely to see an increased rental return.

Costs for the redevelopment / expansion are estimated between \$1 million - \$2 million, depending on the final design and size.

The Shire of Broome will look to partner with the private sector through a lease agreement to redevelop and manage the café. Capital investment by the successful lessee is likely to see a discounted rent for a portion of the lease agreement.

The Shire of Broome will seek a valuation report through an independent company for the property prior to entering into a lease agreement.

d) Expected effect on the Shire's Plan for the future;

In accordance with this provision, the Shire of Broome has developed the Strategic Community Plan 2019 - 2029 (SCP) that articulates the

vision for the Shire and outlines key roles and functions that the Shire will be undertaking to help make that Vision a reality.

The following are a list of the goals and outcomes relevant to this proposal:

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication.

Affordable services and initiatives to satisfy community need.

Participation in recreational and leisure activities for Broome and the North West.

Our Place Goal – Help to protect the natural and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:

A built environment that reflects arid tropical climate design principles and historical built form.

Retention and expansion of Broome's iconic tourism assets and reputation.

Core asset management to optimise the Shire's infrastructure whilst minimising life cycle costs.

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable and equitable services and infrastructure.

Affordable land for residential, industrial, commercial and community use.

Key economic development strategies for the Shire which are aligned to regional outcomes working through recognised planning and development groups/committees.

e) The ability of the Shire to manage the performance of the transaction; and

The management of this proposal is within the resources and capacity of the Shire of Broome. The Shire has been leasing Town Beach Café successfully for over 27 years and has the appropriate systems and staff in place.

Western Australian Local Government Association (WALGA) will be engaged to assist with procurement services for the tender process.

Business Plan – Major Land Transaction, Town Beach Café

<http://www.broome.wa.gov.au/files/assets/public/about/publications-amp-reports/strategic-amp-corporate-plans/final-broome-scp-2019-2029-as-adopted-by-council-13-december-2018.pdf>

5) Business Plan Advertising and Submissions

Section 3.59 of the Local Government Act 1995 requires the Shire of Broome to give a state-wide and local public notice of the Major Land Transaction inviting public submissions for a minimum period of six weeks.

A notice advertising this Business Plan and seeking public submissions will be placed in the West Australian and Broome Advertiser. The Business Plan will be available to view at www.broome.wa.gov.au or in hard copy at the Shire Administration Office, 27 Weld Street Broome WA.

Submissions are to be addressed to:

Chief Executive Officer

Shire of Broome

Business Plan, Major Land Transaction Town Beach Café

shire@broome.wa.gov.au

9.2.4 DEVELOPMENT APPLICATION 2019/104 EXTENSION TO SHOWROOM INCLUDING OFF-SITE CAR PARKING AT LOT 1036 (5) HAYNES STREET, BROOME

LOCATION/ADDRESS:	Lot 1036 (5) Haynes Street, Broome
APPLICANT:	Broome Builders P/L
FILE:	HAY-1/5
AUTHOR:	Coordinator Planning Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development and Community Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	7 February 2020

SUMMARY: The Shire has received an application for Development Approval seeking the extension to a Showroom and off-site car parking at 5 Haynes Street, Broome. The application has been assessed against the Shire's Local Planning Scheme No 6 and Local Planning Policy 5.6 Parking. The application is being referred to Council for determination as it proposes off-site Car Parking in the adjacent road reserve.

BACKGROUND

Site and Surrounds

Lot 1036 (No. 5) Haynes Street, Broome is a 2,613sqm property, which is zoned Light and Service Industry, under Local Planning Scheme No 6 (**LPS6**). The site is currently developed with a showroom and detached two-storey building which is used for storage. In addition, a caretaker's dwelling is located at the rear of the site. The showroom and store are occupied by Totally Work Wear (see **Attachment 1**).

Proposal

The application proposes the following changes:

1. Extension of the showroom from 397sqm to 490sqm;
2. Extension of the two-storey store footprint from 66sqm to 112sqm; and
3. Provision of seventeen (17) car parking bays including four (4) car parking bays to be provided off-site in the adjacent road reserve.

The matter has been referred to Council for determination as officer's do not have delegation to approve off-site car parking.

COMMENT

The proposed development can be approved in the Light and Service Industry zone and the development satisfies the site and development requirements contained in LPS6.

LPS6 requires that development provides car parking at the rate established under Schedule 9. The table below provides a summary of the required car parking bays to support the development:

Use	Area	Calculation	Car Parking Bays Required
Caretaker's Dwelling	n/a	2 bays	2

Showroom	477.6sqm	1 per 50sqm	9.55
Office	12.7sqm	1 per 30sqm	0.42
Store	223.8sqm	1 per 50sqm	4.48
Total			16.45

Schedule 9 also requires that one (1) of the car parking bays must be ACROD compliant and no more than 10% of the required parking bays can be provided as a motorcycle bay. One (1) ACROD car parking bay is to be provided on site and no motorcycle bays are proposed.

The development has made the provision for seventeen (17) bays (note: the two (2) bays provided for the existing caretaker's dwelling are identified on plans as 'existing garage/carport' and are unnumbered) and the applicant has requested that four (4) of these required car parking bays be permitted off site within the road reserve abutting the property. Local Planning Policy 5.6 - Parking provides guidance on when on-site parking requirements and is discussed in the Local Planning Policy section below.

Local Planning Policy 5.6 Parking (LPP5.6)

LPP5.6 is to be read in conjunction with LPS6 and the following sections of the Policy are relevant to this application:

3.1 *The expectation is that parking is provided on-site, any proposal to construct parking 'off-site' is considered to be an exception to the parking requirements for a development.*

Whilst the proposal would be well within site coverage and plot ratio limits under LPS6, the existing layout of the site constrains the ability to expand buildings and provide the relevant infrastructure such as car parking in an efficient way. Subsequently, it may be possible to provide all car parking bays onsite but it would likely result in the loss of existing landscaping and negatively impact on the site layout.

3.3 *Within the 'Town Centre', 'Local Centre', 'Mixed Use', 'Service Commercial', 'Industry', 'Light and Service Industry' and 'Tourist' zones, a minimum of 50% of the required car parking bays are to be provided on-site.*

The site is zoned Light and Service Industry, and therefore discretion exists to approve off-site parking. Thirteen (13) of the required seventeen (17) car parking spaces are proposed on-site meeting with this requirement.

3.4 *Any parking bays which are required as a condition of development approval and cannot be provided on-site may, at Council's discretion, be developed in a portion of the abutting road verge or a nearby property. If approved, it is the applicant's responsibility to design and construct the parking bays in accordance with the Shire's 'Guidelines for Construction or Reinstatement'.*

The proposal has been assessed by the Shire's Infrastructure Section and with minor modifications will meet with relevant standards including 'Guidelines for Construction or Reinstatement'. A standard condition of development approval relating to the design and construction of the bays is recommended.

3.5 *In order for Council to consider exercising its discretion to allow off-site parking, the application will be required to prove that:*
a) *The location of the off-site parking is conveniently located to the subject development;*

- b) *A safe and well-lit pedestrian access can be provided between the offsite parking and the development;*
- c) *The customers and patrons of the proposed development can be reasonably expected to use the off-site parking area; and*
- d) *Any other relevant matters and items set out under clause 2.3 have been addressed.*

The proposed location of the off-site parking is currently used informally by customers of the business. This confirms that it would be conveniently located and likely to be used. Given the nature of the business and operating hours normally experienced in 'Light and Service Industry' precincts, it is considered that existing street lighting would be sufficient and no additional lighting necessary.

3.6 *Unless in accordance with an adopted car parking plan, any proposal for parking in the road verge will only be supported where the parking is provided in the verge adjoining the lot and within the frontage area of the lot.*

The proposal is consistent with this consideration.

Section 3.8 of the Policy defines the construction standards for the parking and the application proposed is consistent with this. This will also be addressed through standard conditions of development approval. In accordance with section 3.8, a condition of approval is also recommended setting out that the applicant is required to enter into a maintenance deed for the parking area.

Summary

The existing layout of the site provides constraints and difficulties for realising its full development potential. The proposal is consistent with planning requirements and has only been referred to Council due to the requested to provide some of the required car parking in the abutting road reserve.

The car parking would be in area that has been used informally for these purposes and if approved would be upgraded to meet Shire requirements including those specified in LPP5.6. It is recommended the development application is approved.

CONSULTATION

In accordance with Local Planning Policy 5.14 – Public Consultation, the application was deemed to be Level A – No consultation.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

68. (2) *The local government may determine an application for development approval by*

- (a) *granting development approval without conditions; or*
- (b) *granting development approval with conditions; or*
- (c) *refusing to grant development approval.*

Local Planning Scheme No.6

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Costs, including construction and maintenance, attributed to the parking will be met by the applicant.

RISK

Nil

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Accessible and safe community spaces

Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:

Realistic and sustainable land use strategies for the Shire within state and national frameworks and in consultation with the community

A built environment that reflects tropical climate design principles and

Core asset management to optimise the Shire's infrastructure whilst minimising life cycle costs.

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable and equitable services and infrastructure

Affordable land for residential, industrial, commercial and community use

Key economic development strategies for the Shire which are aligned to regional outcomes working through recognised planning and development groups/committees

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council approves development application 2019/104 for the extension to showroom and off-site parking at Lot 1036 Haynes Street, Broome, subject to the following conditions:

- 1. The development plans, as date marked and stamped 'Approved', together with any requirements and annotations detailed thereon by the Shire of Broome, are the plans approved as part of this application and shall form part of the development approval issued, except where amended by other condition of this approval.*

2. All works (parking and crossovers) within the adjacent road reserve must be detailed in an engineering plan prepared in accordance with the Guidelines for the construction of Carparking within the Shire of Broome Road Reserve and approved by the Shire of Broome. These works once approved shall be constructed and installed by the owner to the satisfaction of the Shire of Broome prior to the occupation of the development. The owner must maintain the works to the satisfaction of the Shire at all times.
3. Prior to the occupation of the development, areas set aside for parked vehicles and access lanes, as shown on the approved plans, must be:
 - a) Finished to a sealed standard (either asphalt, two-coat bitumen seal or concrete), drained and kerbed in accordance with the approved plan.
 - b) Fully drained in accordance with the Shire of Broome's guidelines and specifications.
 - c) Line marked and signed in accordance with AS 2890 (off street parking) and disabled bays to be in accordance with AS/NZS2890.6:2009.
 - d) Maintained by the owner and kept available for these purposes.
4. A deed of agreement is to be prepared and executed at the owners cost between the owner and the Shire prior to the commencement of site works, under which the owner agrees and acknowledge the following:
 - (a) The owner agrees to maintain the car parking and any construction within the road verge; and
 - (b) The owner agrees to indemnify the Shire over any claim arising from the improvements in the road verge and agrees to take out and maintain public liability insurance for a minimum amount of \$10 million for any one claim;

The deed of agreement is to permit the Shire to lodge a caveat against the Certificate of Title to the land to secure the performance of the obligations of the Deed

ADVICE NOTES

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in this approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.
- Note 4: This is a Development Approval of the Shire under its Local Planning Scheme No. 6. It is not a Building Permit or an approval to commence or carry out development under any other law. It is the responsibility of the owner to obtain any other necessary approvals, consents and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
- Note 5: The granting of this Development Approval is not a clearance that there are no Aboriginal Heritage Sites on the land nor is it an approval under Section 18 of

the Aboriginal Heritage Act 1972. The owner will need to make enquiry and application to the Department of Planning, Lands and Heritage in order to ensure compliance with the Aboriginal Heritage Act 1972.

Attachments

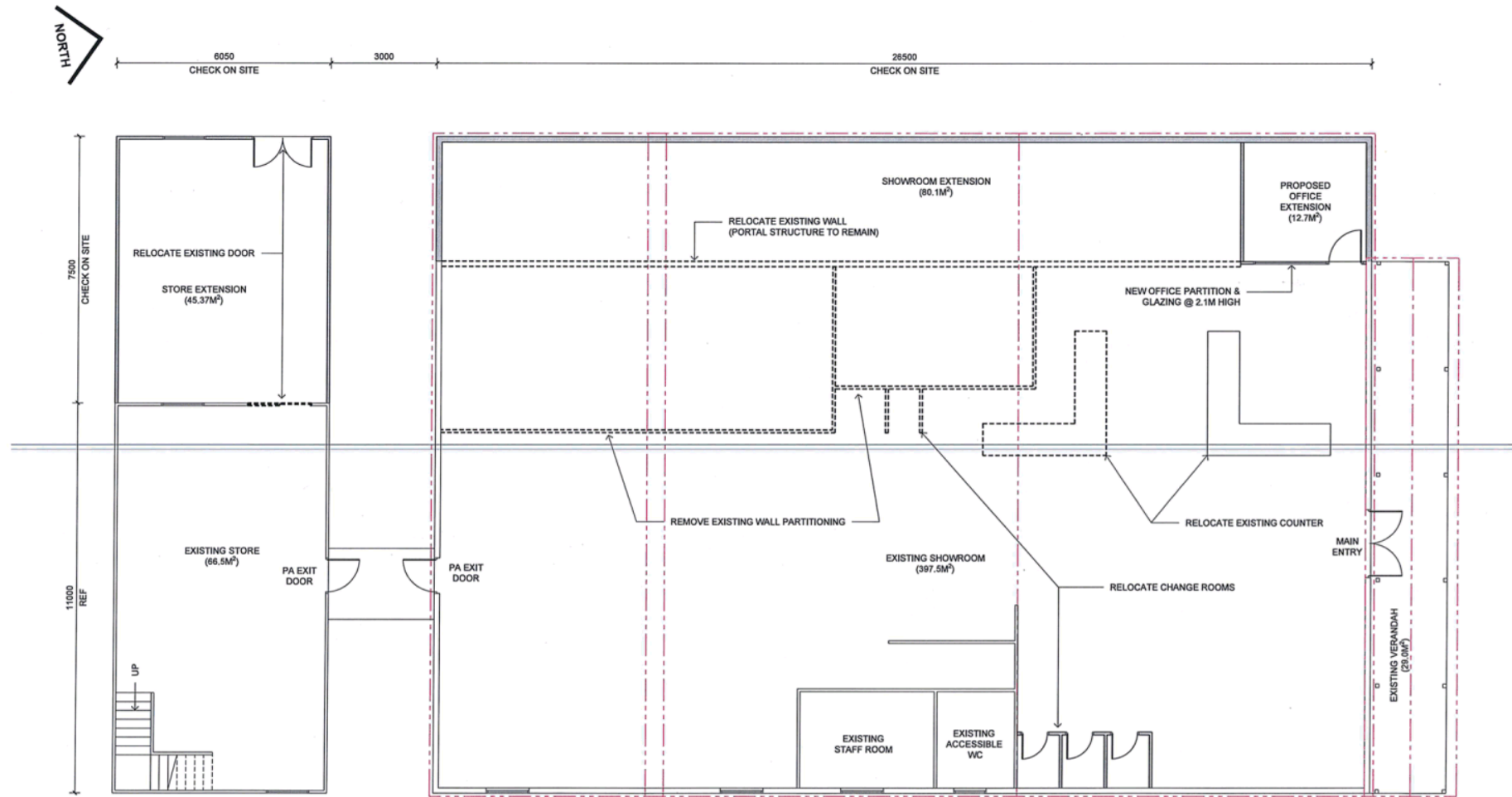
1. Plans
2. Aerial Photograph with annotations



CAR PARKING CALCULATION			
SHOWROOM SPACE	477.6M ²	1 : 50	9.55 SPACES
OFFICE	12.7M ²	1 : 30	0.42 SPACES
STORE	223.8M ²	1 : 50	4.48 SPACES
TOTAL			14.45 SPACES

BUILDING CLASSIFICATION
CLASS 6 & 7b IN ACCORDANCE WITH NCC
VOLUME 1 PART A3.2

[illegible]



GROUND FLOOR PLAN
SCALE 1:100 @ A2



NOT FOR CONSTRUCTION

NATHAN MANNING
DESIGNER
ARCHITECTURE & INTERIOR
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Office (90) 9152 3458
www.broombuilders.com
PO Box 6125, Broome WA 6725
6 Minilya Road, Broome WA 6725

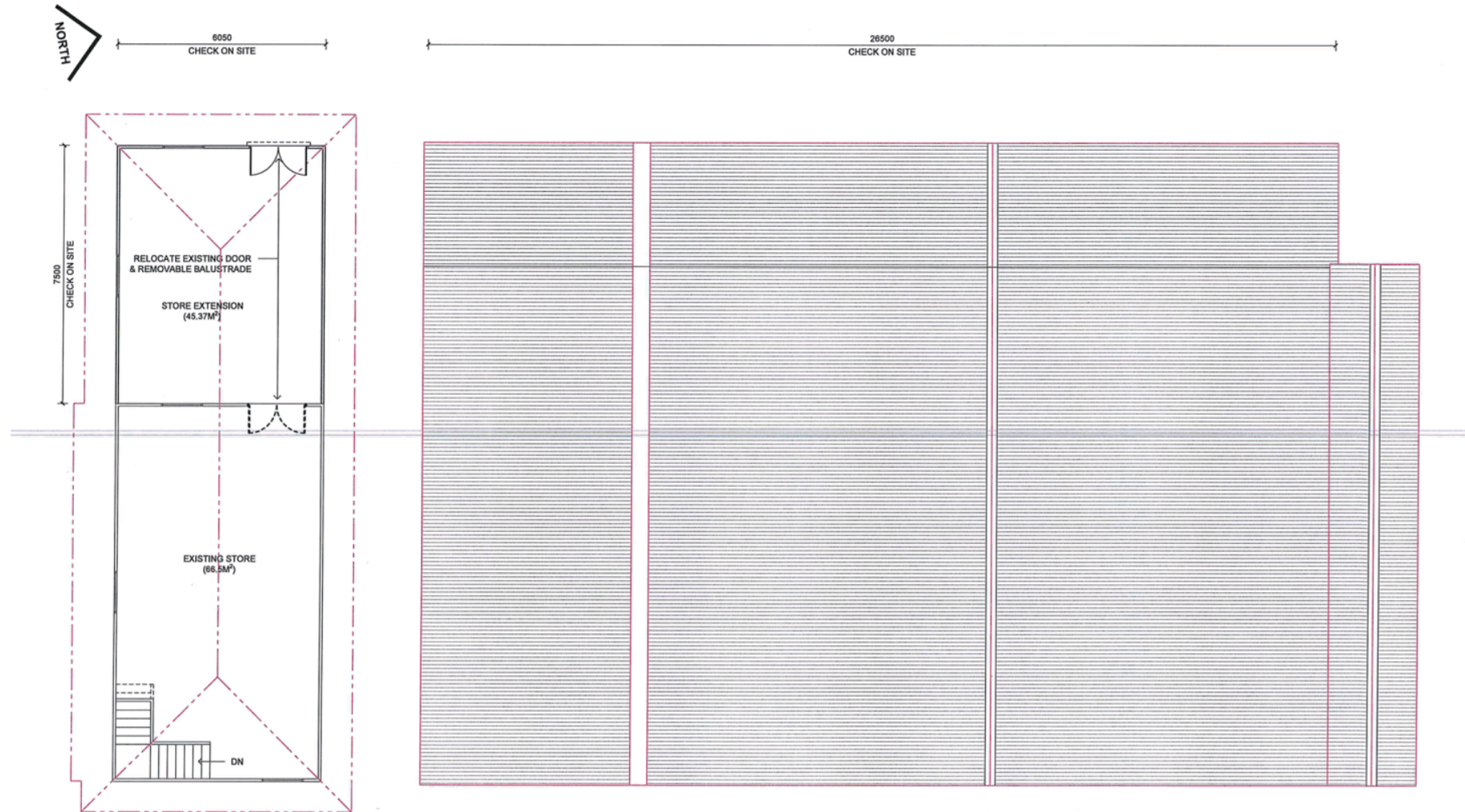
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MANUFACTURER'S INSTRUCTIONS & DETAILS

02/12/19 FOR DEVELOPMENT APPROVAL
29/11/19 FOR REVIEW

PROPOSED SHOWROOM / STORE EXTENSION
TOTALLY WORKWEAR
LOT 1036 (5) HAYNES STREET, BROOME WA

0702
2
of 5



UPPER FLOOR PLAN

SCALE 1:100 @ A2



NOT FOR CONSTRUCTION

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DESIGNER
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Broome Builders

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Office 081 9332 3498
www.broomebuilders.com
PO Box 6326, Broome WA 6725
6 Minilye Road, Broome WA 6725

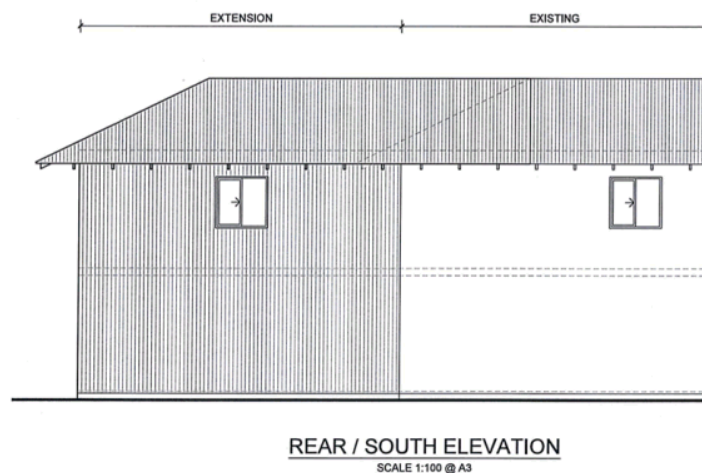
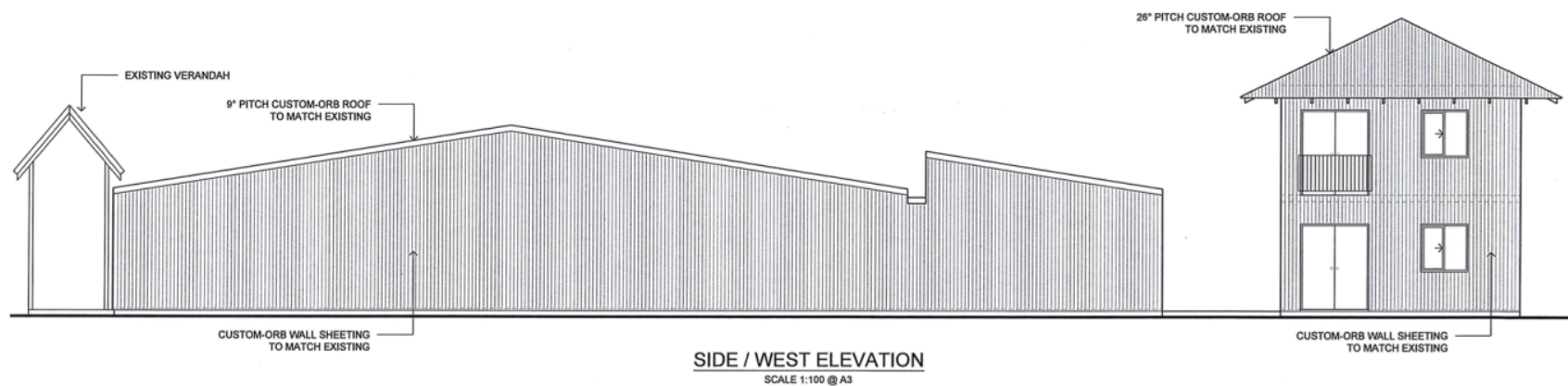
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01/12/19 FOR DEVELOPMENT APPROVAL
29/11/19 FOR REVIEW

PROPOSED SHOWROOM / STORE EXTENSION
TOTALLY WORKWEAR
LOT 1036 (#5) HAYNES STREET, BROOME WA

0702 SHEET # 3 OF 5



NOT FOR CONSTRUCTION

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02/12/19
29/11/19
FOR DEVELOPMENT APPROVAL
FOR REVIEW

PROPOSED SHOWROOM / STORE EXTENSION
TOTALLY WORKWEAR
LOT 1036 (#5) HAYNES STREET, BROOME WA

0702
SHEET No
4
S4

Aerial Photograph of 5 Haynes Street



9.2.5 REPORT OF REVIEW - SHIRE OF BROOME LOCAL PLANNING STRATEGY AND LOCAL PLANNING SCHEME NO 6

LOCATION/ADDRESS:	Shire of Broome
APPLICANT:	Shire of Broome
FILE:	PLA100
AUTHOR:	Manager Planning and Building Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development and Community Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY: The Shire of Broome Local Planning Strategy was adopted in August 2014 and Local Planning Scheme No 6 (**LPS6**) was gazetted on the 30 January 2015. The *Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)* requires local governments to carry out a review of their local planning schemes within six months of the five-year anniversary of the date the scheme was approved. The review of LPS6 is therefore due 30 July 2020.

Part 6 of the Regulations require that a local government prepare a Report of Review, Council must approve the report by resolution and provide a copy of the report to the Western Australian Planning Commission (**WAPC**). The Report of Review is required to be prepared consistent with the WAPC format and must make recommendations as to whether the Local Planning Strategy and LPS6 are:

- satisfactory in their existing form;
- should be amended; or
- should be repealed and a new scheme/strategy prepared in its place.

This report recommends that Council approve the Report of Review and forward a copy of the Report to the WAPC.

BACKGROUND

Previous Considerations

Nil.

The LPS6 was gazetted on the 30 January 2015 and is formed by the Scheme Text (which includes the Deemed Provisions) and Scheme maps. Local Governments are required to have local planning schemes under the *Planning and Development Act 2005 (the Act)* and the purpose of a Local Planning Scheme is to:

- set out the local government's planning aims and intentions for the Scheme area; and
- set aside land as local reserves for public purposes; and
- zone land within the Scheme area for the purposes defined in this Scheme; and
- control and guide development including processes for the preparation of structure plans, activity centre plans and local development plans; and
- set out procedures for the assessment and determination of development applications; and
- set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans; and

- (g) make provision for the administration and enforcement of this Scheme; and (h) address other matters referred to in Schedule 7 of the Act.

The Local Planning Scheme is the statutory planning instrument and forms the basis of which every subdivision or development application is assessed. Local Planning Scheme's have the status of 'subsidiary legislation' which means that unlike policies and other planning instruments, Schemes have legislative effect and must be treated as 'law'.

A major shift in the way Local Planning Scheme's operate in Western Australia occurred on 19 October 2015 when the Regulations became operative. The Regulations introduce 'Deemed Provisions' meaning that they have direct effect and are to be read as if they formed part of an LPS. The deemed provisions largely relate to the administrative matters to provide consistency across the State and address matters such as the adoption of Local Planning Policies, Heritage Lists, and Structure Plans and prescribes procedures for dealing with development application, enforcement and forms. The Shire's LPS6 was amended to be consistent with the Deemed Provisions.

The Regulations also introduced 'Model Provisions' which provides a template for how LPS's are to be prepared. The Model Provisions include standard zones and reservations and land-use definitions. The Shire of Broome LPS6 was prepared under the previous 'Model Scheme Text' provisions and has not been 'normalised' to be consistent with the Model Provisions.

The Shire of Broome's Local Planning Strategy was adopted by the WAPC in August 2014. The role of the Local Planning Strategy is to:

- set out the long-term planning directions for the local government;
- apply any State or regional planning policy that is relevant to the strategy; and
- provide the rationale for any zoning or classification of land under the local planning scheme

The objectives in the Local Planning Strategy are codified and implemented through the local planning scheme.

The Local Planning Strategy provides a strategic basis for land use planning. The Local Planning Strategy also provides guidance where there is a question as to whether a use or form of development should be approved, where such guidance is not provided by the Local Planning Scheme itself.

Full copies of both LPS6 and the Local Planning Strategy can be accessed here: <https://www.dplh.wa.gov.au/broome>.

COMMENT

The Regulations prescribe that local governments are required to perform a review of their Local Planning Scheme's the fifth year after the Scheme was gazetted. This review is to be in the form of a Report of Review and WAPC Guidelines establish the format in how this is to occur (which can be accessed here: https://www.dplh.wa.gov.au/getmedia/e30310f3-79e8-4c5d-b5c0-caff7c29e665/PD_LPS_Manner_and_form_Scheme_Review).

Under the Regulations the Report of Review is to make recommendations on:

- (a) *whether the scheme —*
- (i) is satisfactory in its existing form; or*
 - (ii) should be amended; or*
 - (iii) should be repealed and a new scheme prepared in its place; and*

- (b) *whether the local planning strategy for the scheme —*
(i) is satisfactory in its existing form; or
(ii) should be reviewed; or
(iii) should be repealed and a new strategy prepared in its place.

A Report of Review for the Shire's LPS6 and Local Planning Strategy has been prepared consistent with the requirement of the Regulations and the WAPC Guidelines. A copy of the Report of Review can be access in **Attachment No 1** and it provides an overview of the amendments performed to the Scheme and Strategy, development activity, population analysis, officer comments and recommendations.

The review performed regarding development activity and population has demonstrated that both the Strategy and Scheme provide enough framework to cater for future growth projections. Regarding the Local Planning Strategy, while the Strategy is deemed to be sound, it is recommended that a review should be performed to:

1. Ensure consistency and alignment with the objectives and goals of the Shire's Strategic Community Plan and the Broome Growth Plan;
2. Update to reflect review of informing planning documents including the three Development Strategies (Cable Beach, Old Broome and Chinatown), the CHRMAP and the Local Commercial Strategy.
3. Update references to zoning and reserves to be consistent with the model provisions contained within the Regulations.
4. Review the strategies and actions incorporated into the LPS to ensure consistency with Council and community expectations.
5. Review whether the pattern and form of development within the Local Planning Strategy is adequate to meet future needs of the Broome community and whether the planning framework adequately caters for sustainable land use patterns in the long-term.

Regarding LPS6, while the Scheme has been updated to incorporate the Deemed Provisions, the Scheme has not been updated to be consistent with the Model Provisions contained in the Regulations. Also, if a review of the Local Planning Strategy is supported, the Scheme similarly should be reviewed. Therefore, it is recommended that LPS6 is reviewed and repealed with a new scheme. This review would be guided by a comprehensive consultation process and would address the following:

1. Updates to legislation including the introduction of the Model Provisions.
2. Consequential changes attributed to the revision of the Local Planning Strategy including documents adopted by Council (e.g. CHRMAP, Local Commercial Strategy, etc).
3. Emerging issues (e.g. Short-stay accommodation land uses in the Residential zones.

If the above recommendation was adopted, the Report will be forwarded to the WAPC. The WAPC has a 90-day period to decide whether it agrees with the position formed by the local government. If the recommendation is supported, it will result in the preparation of a new Scheme and Strategy by the Shire.

The process involved in the preparation of a new Scheme and Strategy will be consistent with the Act and Regulations and will be guided by a comprehensive public consultation

process. Once the WAPC has advised of the outcome of the Report of Review, a detailed and comprehensive Community Engagement Strategy will be presented to Council to guide the engagement that will occur in the process of reviewing the Strategy and Scheme.

CONSULTATION

The Regulations do not prescribe any consultation requirements as part of the preparation of the Report of Review.

Councillors were provided with a presentation at the August 2019 Councillor Workshop where a general update on the process of the Scheme Review was provided.

Officers have also consulted with staff at the Department of Planning Lands and Heritage in preparing the Report of Review.

Upon advice from the WAPC on the Report of Review, a detailed Community Engagement Plan will be prepared for consideration by Council. This Community Engagement Plan will guide engagement and consultation to be performed in completing the review of the Strategy and Scheme.

STATUTORY ENVIRONMENT

Planning and Development (Local Planning Schemes) Regulations 2015 – Part 4

65. Review of local planning scheme

- (1) *A local government must carry out a review of each local planning scheme prepared by the local government —*
 - (a) *in the 5th year after the scheme is published in the Gazette under section 87(3) of the Act; and*
 - (b) *in the 5th year after the completion of each review carried out under this Division.*
- (2) *Sub regulation (1) applies to a local planning scheme that was published in the Gazette more than 5 years before the commencement of this regulation as if it were published in the Gazette on the day that is 3 years before the day on which this regulation comes into operation.*
- (3) *The review must consider whether the local planning scheme is up-to-date and complies with these regulations.*
- (4) *The review may be undertaken in conjunction with the preparation of a consolidation of a scheme under Part 5 Division 5 of the Act.*

66. Report of review

- (1) *The local government must, no later than 6 months after the requirement to carry out the review of a local planning scheme arises under regulation 65, or such longer period as the Commission allows —*
 - (a) *prepare a report of the review; and*
 - (b) *approve the report by resolution; and*
 - (c) *provide the approved report to the Commission.*

- (2) The report must be prepared in the manner and form approved by the Commission and must include the following information —
 - (a) the date on which the local planning scheme was published in the Gazette in accordance with section 87(3) of the Act;
 - (b) the date on which each amendment made to the scheme was published in the Gazette in accordance with section 87(3) of the Act;
 - (c) the date on which the scheme was last consolidated under Part 5 Division 5 of the Act;
 - (d) an overview of the subdivision and development activity, lot take-up and population changes in the scheme area since the later of —
 - (i) the date on which the scheme was published in the Gazette in accordance with section 87(3) of the Act; and
 - (ii) the date on which the scheme was last reviewed;
 - (e) an overview of the extent to which the scheme has been amended to comply with the requirements of any relevant legislation, region planning scheme or State planning policy.
- (3) The report must make recommendations as to —
 - (a) whether the scheme —
 - (i) is satisfactory in its existing form; or
 - (ii) should be amended; or
 - (iii) should be repealed and a new scheme prepared in its place;and
 - (b) whether the local planning strategy for the scheme —
 - (i) is satisfactory in its existing form; or
 - (ii) should be reviewed; or
 - (iii) should be repealed and a new strategy prepared in its place.

67. Decision of Commission

- (1) Within 90 days of receiving a report of a review of a local planning scheme, or such longer period as the Minister or an authorised person allows, the Commission must consider the report and —
 - (a) decide whether the Commission agrees or disagrees with the recommendations in the report; and
 - (b) notify the local government which prepared the report of the Commission's decision.
- (2) After receiving notification of the Commission's decision on a report of a review of a local planning scheme the local government must —
 - (a) publish the report and notice of the Commission's decision on the website of the local government or in any other manner approved by the Commission; and
 - (b) make the report and notice of the Commission's decision available for inspection at the office of the local government.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Report of Review was prepared by officers. If the WAPC supports the recommendations of the report, there will be financial implications for the Shire to prepare a new Scheme and Strategy. The Corporate Business Plan provides for this and a budget allocation for the 19/20 financial year has been made for the Shire to engage a consultant to undertake the community engagement and prepare the updated Strategy and Scheme documents. A budget allocation will also be considered for the 20/21 financial year as the preparation will extend into the following financial year period.

RISK

The Regulations require that the local government must perform a review of its LPS within 6 months of the fifth year that the Scheme came into operation. If the Report of Review was not adopted, there is a risk that the Shire will not be compliant with the provisions of the Regulations.

It is important that the Shire has an up-to-date Local Planning Framework to ensure that it responding to the needs to the community and is consistent with State policy. As the Scheme and Strategy provide the basis for the guiding the development around the Shire, it must be kept relevant.

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Accessible and safe community spaces

Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:

Realistic and sustainable land use strategies for the Shire within state and national frameworks and in consultation with the community

A built environment that reflects tropical climate design principles and

A natural environment for the benefit and enjoyment of current and future generations

A preserved, historical and cultural heritage of Broome

Retention and expansion of Broome's iconic tourism assets and reputation

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable land for residential, industrial, commercial and community use

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

- 1. Pursuant to Regulation 66 (1) (b) of the Planning and Development (Local Planning Schemes) Regulations 2015 approve the Report of Review contained in Attachment No 1 and forward a copy of the Report to the Western Australian Planning Commission.*
- 2. Pursuant to Regulation 66(3) of the Planning and Development (Local Planning Schemes) Regulations 2015 recommend to the Western Australian Planning Commission that:*
 - (a) The Shire of Broome Local Planning Strategy should be reviewed informed by a comprehensive consultation process; and*
 - (b) The Shire of Broome Local Planning Scheme No 6 requires review, a new Local Planning Scheme No 7 should be prepared and Local Planning Scheme No 6 be repealed upon gazettal of the new local planning scheme.*

Attachments

1. Report of Review



Report of Review

Local Planning Scheme No 6

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1.0 Introduction

The Shire of Broome Local Planning Strategy was adopted in August 2014 and Local Planning Scheme No 6 (**LPS6**) was gazetted on the 30 January 2015. The *Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)* requires local governments to carry out a review of their local planning schemes within six months of the five-year anniversary of the date the scheme was approved. The review of LPS6 is therefore due 30 July 2020.

This report has been prepared in accordance with Part 6 - Review and consolidation of local planning schemes requirements under the Regulations. The Regulations require that the local government:

- Prepare a report of the review; and
- Approve the report by resolution; and
- Provide the approved report to the Western Australian Planning Commission (**WAPC**).

The report of review is required to be prepared consistent with the WAPC format and must make recommendations as to whether the Local Planning Strategy and LPS6 are:

- satisfactory in their existing form;
- should be amended; or
- should be repealed and a new scheme/strategy prepared in its place.

This report has been prepared and approved by Council in accordance with the requirements of the Regulations, and is submitted to the WAPC for consideration and approval. Based on the findings of this report, it is recommended that review of the Local Planning Strategy should be undertaken, and a new Local Planning Scheme should be prepared.

2.0 Background

The Shire of Broome covers an area of 56,000 square kilometres and is located in the Kimberley Region of Western Australia, 2,200 kilometres north of Perth. Broome is the principal centre in the Shire of Broome. It is also the largest town in the Kimberley region, and has been identified as a regional centre in the *State Planning Strategy* (WAPC, 2014) and a regional city in the *2036 and Beyond: A Regional Investment Blueprint for the Kimberley* (Kimberley Development Commission, 2015).

The town of Broome was originally founded as a pearling port over 100 years ago. Broome now boasts a multicultural population with Koepanger, Malay, Chinese, Japanese, European and Aboriginal cultures all blended to create a captivatingly friendly and flamboyant personality that is the heart and soul of Broome. The predominate employment activities in Broome are health care/social assistance,

retail trade, accommodation and food, public administration and education and training and key industries include tourism, agriculture (pastoral and pearling) and resource industry. The predominate land use in the townsite includes residential, tourism, retail and service industry.

Outside the townsite of Broome are five secondary population centres and a number of outstations. The five secondary population centres include:

- Ardyaloon,
- Djarindjin
- Lombadina
- Beagle Bay
- Bidyadanga

Outside the townsite of Broome the predominate land use is agricultural (pastoral stations), aquaculture with some resource extraction.

The Shire has a tropical climate with hot and humid summers and warm winters. The traditional owners of Broome Townsite, the Yawuru people, recognise six separate seasons, however in general there are two distinct seasons which influence lifestyle and visitation patterns: the 'wet' usually from December to March; and the 'dry' for the remainder of the year.

At the time of the 2016 Census there were 16,222 residents within the local government area of the Shire of Broome. Census population statistics of interest include:

Statistic	Shire of Broome	Western Australia
Residents identified as being Aboriginal and/or Torres Strait Islander people	28.2% (4,571)	3.1% (75,978)
0-14 years	23.9% (3,886)	19.2% (476,686)
15-24 years	10.7% (1,748)	12.6% (310,329)
25-44 years	33.7% (5,473)	29.4% (724,212)
45 years+	31.3% (5,126)	39% (963,187)
65 years+	6.4% (1,064)	14% (346,185)
85 years+	.3% (56)	1.7% (42,420)

The above statistics identify that the Shire of Broome has a younger demographic than state average. In particular the resident population 65 years and above is less than half the average for the State. Shire of Broome is also home to a large proportion of Aboriginal and Torres Strait Island people with 28.2% which is more than 7 times higher than the average for the State.

2.1 Scheme details

LPS6 was gazetted on 30 January 2015 in accordance with section 87(3) of the PD Act and comprises of the scheme text and scheme maps.

LPS6 divided the Shire into various local zones and reserves as follows:

Zones:	Residential; Rural Residential; Town Centre; Local Centre; Mixed Use; Service Commercial; Industry; Light and Service Industry; General Agriculture; Rural Smallholdings; Culture and Natural Resource Use; Lot Impact Tourist; Tourist; Settlement and Development.
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Local Reserves:	Nature Reserves; Coastal; Environmental Cultural Corridor; Parks, Recreation and Drainage; Public Purposes; Highways and Major Roads; Arterial Roads; Local Roads; Airport and Port.
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2.2 Local Planning Strategy details

The Shire's Local Planning Strategy was approved by the WAPC in August 2014. Since the adoption of the Local Planning Strategy, the Shire has adopted the following informing planning documents:

- Development Strategies – Old Broome and Cable Beach;
- Local Commercial Strategy;
- Coastal Hazard Risk Management Adaptation Plan (**CHRMAP**); and
- Broome Growth Plan.

Over this time, the State has also reviewed a number of the State Planning Policies, including:

- SPP 3.7 – Planning in Bushfire Prone Areas;
- SPP 5.4 – Road and Rail Noise
- SPP 7.0 – Design of the Building Environment;
- SPP 7.3 – Residential Design Codes Volume 1; and
- SPP 7.3 – Residential Design Codes Volume 2 (Apartments).
- SPP2.5 – Rural Planning
- Government Sewerage Policy (2019)

3.0 Strategic Context

3.1 Local planning strategy amendments

There have been no reviews of, or amendment to, the Broome Local Planning Strategy since it was adopted.

3.2 Scheme amendments

As of December 2019, seven (7) amendments have been finalised since gazettal of LPS6 and 1 amendment is currently being assessed by the Department of Planning, Lands and Heritage (**DPLH**).

Appendix No 1 provides an overview of the scheme amendments which have been gazetted, which in summary include:

- 4 proponent-initiated amendments to change zoning or allow additional uses.
- 3 Shire initiated amendments including:
 - One basic amendment to align LPS6 to the Deemed Provisions in the Regulations;
 - An omnibus amendment which corrected minor text errors, a review of the zoning table, updating provisions to reflect adopted Development Strategies, updating development standards, car parking requirements and minor modifications to scheme maps.

- Creation of a 'Coastal Hazard Risk Area' Special Control Area in accordance with State Planning Policy 2.6 and the outcomes of the Shire's Coastal Vulnerability Study and CHRMAP.

3.3 Development activity in the local government area

3.3.1 Lot Activity

The Department of Planning, Lands and Heritage (**DPLH**) Lot Activity data details that a total of 77 residential lots and 22 non-residential lots had been created since the start of 2016.

Year	Residential Lots Created (Received Final Approval)	Non-Residential Lots Created (Received Final Approval)
2019 (to September)	1	2
2018	15	3
2017	12	0
2016	49	17
Total	77	22

As of the September quarter 2019 there are 313 residential lots which have conditional subdivision approval and 63 commercial/industrial lots which have conditional subdivision approval and a further 53 currently under consideration.

3.3.2 Dwelling Construction

Between 2015-2019 the Shire of Broome issued building permits for 166 dwellings, 15 Ancillary Dwellings, 15 Grouped Dwellings and 3 caretakers' dwellings. The total dwellings approved in the Shire since the gazettal of LPS6 is 199 dwellings. This averages to be 40 new dwellings constructed each year, however the rate of dwellings construction peaked in 2015 and it has declined since. 43% of the dwellings built since the gazettal of LPS6 were constructed in 2015, 28% in 2016 and the remaining 29% between 2017-2019.

The total value of dwelling construction was \$79,850,000.

Over this term, the Shire issued 1,082 building permits for dwelling additions or incidental development (carports, swimming pools, garages and so on) totalling \$28,955,000 worth of works.

3.3.3. Other Construction Activity

Between 2015-2019 the Shire issued 144 building permits for commercial works totalling \$57,270,000. The table below shows the breakdown of permits between building classes (please note that these statistics include additions/alternations and are not all new builds):

Class and description	Number of permits
Class 5 – an office	39
Class 6 – A shop or other building where goods or services are retailed directly to the public including a café, restaurant, milk bar, bar area, hairdressers, public laundry, market or sale room, service stations, etc.	40

Class 7 – A car park building; a storage building or building where goods are wholesaled (eg a warehouse)	35
Class 8 – A laboratory or a building where a process takes place (e.g. factory, workshop)	7
Class 9 – A health care building; an assembly building (e.g. community hall, an aged care building).	23
Total	144

3.3.4 Structure Plans

Since the gazettal of LPS6, the WAPC has adopted one Structure Plan, being Local Development Plan No 3 for Broome North. This Structure Plan covers the land to the west of Broome North Stage 1 (the Waranyjarri Estate) and covers an area of 131.28ha. This area is estimated to result in a dwelling yield of 857.

3.4 Population Change

Medium term population forecasts specified in *Western Australia Tomorrow Population Forecasts 2016 (WA Tomorrow)* identify a population of 16,955 residents in 2016 with forecasts between 16,915 (Band A - low) and 20,650 (Band E-high) by 2031. WA Tomorrow is projecting a 0% population increase for Band A and a 1.32% annual increase under the Band E, high growth scenario.

The static or low growth forecasts of Western Australia Tomorrow is substantially less than previous Western Australia Tomorrow forecasting as well as preferred and/or aspirational growth scenarios identified for the Shire of Broome. The Local Planning Strategy population forecasts were based on the WA Tomorrow 2012 forecasts and the 2012 AEC Group Report. The table below shows the 4 scenarios of growth, which ranged from the low growth Scenario 1, which was consistent with the then Band B in the WA Tomorrow 2012 report, and the high growth Scenario 4, which incorporated Band E in WA Tomorrow 2012, a doubling of tourist visitation and the construction of a Liquefied Natural Gas plant at James Price Point with a production of 50 Mtpa. Table 1 shows the predicted growth associated with the four scenarios.

Scenario	2011 Population	2031 Population	Average Annual Change	Absolute Growth
Scenario 1	16,031	24,441	2.1%	8,410
Scenario 2	19,232	30,251	2.3%	11,019
Scenario 3	19,232	32,412	2.6%	13,181
Scenario 4	19,232	34,893	3.0%	15,661

Table 1 – Growth Scenarios, Broome Community Profile (AEC Group, 2012)

Since the adoption of the Local Planning Strategy, the Shire has used Scenario 2 population increase of 2.3% in the planning forecasting.

The *Kimberley Regional Planning and Infrastructure Framework* (December 2015) identifies aspirational population growth scenarios as shown below:

Year	2011	2016	2021	2026	2031	2036
3%	12766	14799	17156	19889	23057	26729
4%	12766	15532	18897	22991	27972	34032
5%	12766	16293	20794	26540	33872	46230

The Broome Growth Plan investigated four growth scenarios (having regard to the Kimberley Regional Planning and Infrastructure Framework) with Scenario 3 – Targeted Industry Activation and Aboriginal Participation, identified as the preferred scenario. This scenario aspires for 4% annual growth that would see the population increase to 39,448 by 2036

In 2019, the Shire performed a review of the Community Profile which was undertaken by Geografia. The key findings of the review include:

- The official estimate of the resident population in 2017 was 16,987 which is an increase of 8% since 2011, at an average annual growth rate of 1.3%. Growth over the last 16 years has been: 1.6% p/a (2001-2006); 1.9% p/a (2006-2011) and most recently 1.3% p/a.
- Broome now accommodates 47% of the Kimberley's population compared with 40% in 2001 and 43% in 2011.
- The ABS Place of Enumeration (a count of people where they were on Census night, not necessarily where they permanently live) estimate for the Shire of Broome for 2016 was 23,431, an additional 6,421 people. At the 2011 Census, the figures were 22,349 and 6,318 respectively, showing a consistent, temporary resident population of a little over 6,000 which is around 27-28% of the total service population. The 2017 Tourism Research Australia estimate for overnight visitors to Broome is 4,700 which suggests that a little under 2,000 of the 6,421 could be transient workers.
- The estimated visitor and transient worker population in Broome ranges between 3,518 in February to 6,835 in July. This sums to a total service population ranging between 20,477 in February and 23,794 in July.
- Using an extrapolative population estimation method based on a 63-year population time series, a growth rate to 2031 of between 1.1% p/a (low estimate) and 3.0% p/a (high estimate) is estimated. This means an estimated resident population of between 19,967 and 26,282 by 2031.

Assuming the high growth estimate of 26,282 by 2031 (a 3% population increase per annum), this would equate to an additional 9,323 residents over a 12-year period. Broome's current average people per household is 2.7. Therefore to accommodate the projected population increase it is likely that an additional 3,453 dwellings would be required. The majority of this growth would be anticipated to be within the townsite of Broome.

These new residents could be accommodated in the following areas:

Area	Predicted Dwelling Yield	Source
Existing vacant lots within the townsite of Broome (assuming 1 dwelling per lot)	345	Shire of Broome rates information (updated 9 January 2020)
Broome North Local Development Plan No. 2	650	Broome North Local Development Plan No. 2
Broome North Local Development Plan No. 3	857	Broome North Local Development Plan No. 3
Broome North remainder of vacant south of Fairway Drive (LDP4)	640	Gross density of 10 lots per hectare – Section 7.2.7 of Part 2 of the LPS

Yawuru Gubinge Road	750	Gross density of 10 lots per hectare – Section 7.2.7 of Part 2 of the LPS
Yawuru Clementson	76	Gross density of 10 lots per hectare – Section 7.2.7 of Part 2 of the LPS
Lot 9053 Lorikeet Drive	65	Existing subdivision approval (WAPC Ref: 148039)
Lot 9051 Jigal Drive	137	Existing subdivision approvals (WAPC Ref: 152751 and 152752)
Total Yield	3521 dwellings	

The above yields are on the assumption that only one dwelling will be constructed per lot and also does not account for infill development that can currently occur through the townsite of Broome. Therefore, a total of 3521 dwellings from the above land areas is a conservative figure.

The table above, also does not incorporate the land to the north of Fairway Drive in the Broome North District Structure Plan. This land is also zoned Development under LPS6 and therefore the current planning framework identifies that this land is suitable for subdivision. Based on very conservative estimates (a gross density of 10 lots per hectare) this area could accommodate a further 2,757 dwellings.

This demonstrates that the planning framework currently has enough land zoned capable of being developed for residential purposes to meet projected population increases.

4.0 Consultation

In preparing the Report of Review consultation has been undertaken with the Department of Planning, Lands and Heritage.

If the recommendations of this report are supported and a revised Strategy and Scheme is prepared, a comprehensive consultation process will occur. This will be guided by a Community Engagement Plan which will be prepared following consideration of this Report by the WAPC.

5.0 Officer's comments

Since LPS6 was gazetted and the Local Planning Strategy was adopted, the amount of development activity in the Shire has slowed. At the time both LPS6 and the Local Planning Strategy were being drafted, the James Price Point onshore LNG facility was being considered for development. The proponent made the decision not to proceed with the development in 2013 and since this time the development activity has steadied, and the population increases projected at that time have not been realised.

The Shire of Broome's Local Planning Strategy prepared by the Shire of Broome and adopted by the WAPC in August 2014. The purpose of a Local Planning Strategy is to set-out the medium to long term planning directions of the Shire over a 15-year period. The Regulations outline that a local planning strategy must -

- (a) set out the long-term planning directions for the local government; and
- (b) apply any State or regional planning policy that is relevant to the strategy; and
- (c) provide the rationale for any zoning or classification of land under the local planning scheme.

The Local Planning Strategy is generally consistent with State and regional planning policies and provides the rationale for zoning and classifications under the LPS6. As demonstrated above, the Strategy also sufficiently identifies suitable land to cater for the anticipated population growth projections of the Shire. The Local Planning Strategy is generally considered sound however, given that it has not been amended since its adoption in 2014 it is considered that the Local Planning Strategy should be reviewed. This review would ensure that the Strategy is consistent with the long-term planning directions of the local government. In particular the review of the Strategy should:

1. Ensure consistency and alignment with the objectives and goals of the Shire's Strategic Community Plan and the Broome Growth Plan;
2. Update to reflect review of informing planning documents including the three Development Strategies (Cable Beach, Old Broome and Chinatown), the CHRMAP and the Local Commercial Strategy.
3. Update references to zoning and reserves to be consistent with the model provisions contained within the Regulations.
4. Review the strategies and actions incorporated into the LPS to ensure consistency with Council and community expectations.
5. Review whether the pattern and form of development within the Local Planning Strategy is adequate to meet future needs of the Broome community and whether the planning framework adequately caters for sustainable land use patterns in the long-term.

The Shire's Local Planning Scheme No 6 has been updated to be consistent with the Deemed Provisions (performed in 2016) and an omnibus amendment was finalised in 2018. The Scheme however, has not been updated to be consistent with the Model Provisions contained in the Regulations. Also, if a review of the Local Planning Strategy is supported, the Scheme similarly should be reviewed. Therefore it is recommended that LPS6 is reviewed and repealed with a new scheme. This review would be guided by a comprehensive consultation process and would address the following:

1. Updates to legislation including the introduction of the Model Provisions
2. Consequential changes attributed to the revision of the Local Planning Strategy including documents adopted by Council (e.g. CHRMAP, Local Commercial Strategy, etc)
3. Emerging issues (e.g. Short-stay accommodation land uses in the Residential zones)

6.0 Recommendation

That Council, pursuant to Regulation 66(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* recommend to the Western Australian Planning Commission that:

1. The Shire of Broome Local Planning Strategy should be reviewed informed by a comprehensive consultation process; and
2. The Shire of Broome Local Planning Scheme No 6 requires review, a new Local Planning Scheme No 7 should be prepared and Local Planning Scheme No 6 be repealed upon gazettal of the new local planning scheme.

Appendix 1 – Amendment to LPS6

Table: Amendments to LPS6		
Amendment No.	Amendment summary	Gazettal date
1	Rezone portion of Lot 9007, Djugan from 'Local Centre' and 'Parks and Recreation' to 'Residential', 'Local Roads' and 'Parks and Recreation'. Amend the scheme map accordingly.	5/08/16
4 (Basic Amendment to incorporate Deemed Provisions)	Amended Clause 1.4 Replaced all references to 'Council' with 'local government' throughout the Scheme text in line with the deemed provisions. Deleted in its entirety Part 2, Part 8 Part 10, Part 11. Deleted Part 5, Clause 5.18, 5.24 – 5.31. Deleted Part 6, Clause 6.3.3. Deleted Part 7 in its entirety except clause 7.1.7 which was inserted into Schedule A - Supplemental Provisions. Deleted Part 9 in its entirety except clause 9.5 which was inserted into Schedule A - Supplemental Provisions. Deleted Schedules 5, 6, 7, 8, 9, 12, 13. Removed Clauses 7.1.7 and 9.5 and inserted into Schedule A Inserted Clause 8(5), 61(1) and 61(2) into Schedule A. Definitions deleted from Schedule 1. Amended clauses by removing the cross reference to the clause deleted by the amendment and replace them with cross reference to deemed provisions set out in the Planning and Development (Local Planning Scheme) Regulations 2015 Schedule 2. Deleted terms 'planning approval' and 'single dwelling' and replaced with 'development approval' and 'single house'. Amended text in Table 1: Zoning Table. Amended Clauses 4.31.2 (b), 4.38.2 (b), 4.39.2 (b), 4.40.1 (b), 4.41.1 (b), and 4.44.1 (b), (c) and (d). Amended Clauses 5.3.1 and 5.4.1. Modified the Zoning Table Renumbered remaining scheme provisions and schedules	5/08/16
3	Insert an additional use in Schedule 2, No. A25 Lot 222 Lullfitz Drive. Additional Use Tourist Development-Low impact with Conditions. Amend the Scheme Map	03/11/17
6	Modify Schedule 2 - Additional Uses, No. A26 Lot 302 Fairway Drive, Bilingurr. Additional Use Zoological Gardens with conditions. Amend the Scheme Map	17/11/17
7 (Omnibus Amendment)	Scheme text amended by - <ul style="list-style-type: none"> Replace 'expect' in Clause 5.2.7.2 (a) with 'except'. Replace 'Commercial Arbitration Act 1985' in Clause 5.3.8.7 (f) with 'Commercial Arbitration Act 2012'. Replace 'Commercial Arbitration Act 1985' in Clause 5.3.16 with 'Commercial Arbitration Act 2012'. 	29/03/18

	<ul style="list-style-type: none"> • Replace 'Health Act of Western Australia 1990' in the definition of 'lodging house' in Schedule 1 with 'Health Act 1911'. • Clause 4.3 – new sub-clause 4.3.8 added. • Clause 3.31.1 (c) replaced. • Clause 3.31.1 (d) replaced. • Clause 3.34.2 (a) - insert 'unless otherwise indicated on the Scheme Maps' after 'R40 Residential Design Code.' • Clause 3.41.2 replaced. • Replace all references to 'shed' or 'sheds' with 'outbuilding' or 'outbuildings' in Rural Residential Zone. <p>Zoning Table amended by –</p> <ul style="list-style-type: none"> • Change 'Industry-General' from a 'P' to a 'D' in the 'Light and Service Industry' zone. • Change 'Staff Accommodation' from a 'D' to an 'X' in the 'Rural Residential' zone. • Include the land use of 'Tavern' as a 'P' in the 'Town Centre' zone, a 'D' in the 'Tourist' and 'Low Impact Tourist' zones, an 'A' in the 'Mixed Use' and 'Local Centre' zones, and an 'X' in the 'Residential,' 'Rural Residential,' 'Service Commercial,' 'Industry,' 'Light and Service Industry,' 'General Agriculture,' 'Culture and Natural Resource Use' and 'Rural Smallholdings' zones. • Include the land use of 'lunch bar' as 'P' in the 'Town Centre,' 'Local Centre,' 'Tourist' and 'Low Impact Tourist' zones, 'D' in the 'Mixed Use' and 'Industry' zones and 'X' in the 'Residential,' 'Rural Residential,' 'Service Commercial' and 'Light and Service Industry,' 'General Agriculture,' 'Culture & Natural Resource Use' and 'Rural Smallholdings' zones. • Change 'Club Premises' from a 'D' to an 'A' in the 'Residential' zone. • Change 'Educational Establishment' from a 'D' to an 'A' in the 'Residential' and 'Rural Residential' zones. • Change 'Plant Nursery' from a 'D' to an 'A' in the 'Rural Residential' zone. • Change 'Agriculture Intensive' from an 'A' to a 'P' in the 'General Agriculture' zone and from an 'A' to a 'D' in the 'Culture and Natural Resource Use' zone. • Change 'Low Impact Tourist Development' zone to 'Low Impact Tourist' zone. • 'Mixed Use' zone amended by changing - <ul style="list-style-type: none"> • 'Bed and Breakfast Accommodation' from 'P' to 'D'. • 'Car Park' from 'P' to 'D'. • 'Cinema/Theatre' from 'P' to 'D'. • 'Civic Use' from 'P' to 'D'. • 'Club Premises' from 'P' to 'D'. • 'Community Purposes' from 'P' to 'D'. • 'Dry Cleaning Premises' from 'D' to 'X'. • 'Funeral Parlour' from 'D' to 'X'. • 'Health Club' from 'P' to 'D'. • 'Hotel' from 'P' to 'D'. • 'Industry Cottage' from 'D' to 'P'. 	
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	<ul style="list-style-type: none"> • 'Liquor Store' from 'A' to 'X'. • 'Motel' from 'P' to 'D'. • 'Museum' from 'P' to 'D'. • 'Office' from 'P' to 'D'. • 'Place of Assembly and Worship' from 'P' to 'A'. • 'Plant Nursery' from 'D' to 'X'. • 'Recreation – Indoor' from 'P' to 'D'. • 'Restaurant' from 'P' to 'D'. • 'Tourist Development' from 'P' to 'D'. • 'Vehicle Hire' from 'D' to 'X'. • 'Town Centre' zone amended by changing – <ul style="list-style-type: none"> • 'Art and Craft Centre' from 'P' to 'D'. • 'Nightclub' from 'P' to 'D'. • 'Recreation - Indoor' from 'P' to 'D'. • 'Recreation - Private' from 'P' to 'D'. • 'Tourist Development' from 'P' to 'D'. <p>Schedule 1 – Dictionary of Defined Words and Expressions amended by –</p> <ul style="list-style-type: none"> • Remove definition of 'fast food outlet'. • Insert definition of 'lunch bar'. <p>Schedule 2 – Additional Uses amended by –</p> <ul style="list-style-type: none"> • Delete 'A7'. <p>Schedule 4 – Special Use Zones amended by –</p> <ul style="list-style-type: none"> • Conditions associated with Special Use 'PF' (Pearl Farm) for Lot 154 Willie Creek Road to state: <ol style="list-style-type: none"> 1. Uses may include: <ol style="list-style-type: none"> a. Pearl Farm and ancillary uses. b. Tourist Display. c. Office. d. Shop. e. Caretaker's accommodation. 2. Site and development requirements – as determined by local government. <p>Schedule 8 – Development Standards amended by -</p> <ul style="list-style-type: none"> • Replace 'Clause 4.1' at the top of the table with 'Clause 3.29'. • Insert '(metres)' in the table headings after 'Front,' 'Secondary Street,' 'Rear' and 'Side' setbacks. • For the 'Rural Residential' zone, replace '*' in the columns for rear and side setbacks with '10'. • For the 'Mixed Use' zone, replace '50%' in the column for Site Coverage with '55%'. • For the 'Mixed Use' zone, replace '0.5' in the column for Plot Ratio with '0.6'. • Insert a new Special Condition/Comment for the 'Mixed Use' zone to state 'For all development on properties identified with a density coding of R10 on the Scheme maps, site coverage and setbacks are to be as per the provisions of the Residential Design Codes that apply to a density of R10'. • Insert a new Special Condition/Comment for the 'Mixed Use' zone to state 'Landscaping for all development shall be provided and maintained abutting the boundary of all street 	
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	<p>frontages to a minimum depth of 3 metres from the boundary. Where a nil setback is proposed landscaping is to be provided in the adjacent road reserve.'</p> <ul style="list-style-type: none"> • For the 'Service Commercial' zone, replace '0.5' in the column for Plot Ratio with '0.75'. • For the 'Service Commercial' zone, replace '*' in the column for rear setback with 'nil'. • For the 'Local Centre' zone, replace '0.5' in the column for Plot Ratio with '1'. • For the 'Industry' and 'Light and Service Industry' zones, replace '0.5' in the column for Plot Ratio with '0.75'. • For the 'Tourist' zone, replace '50%' in the column for Site Coverage with '55%'. • For the 'Tourist' zone, replace '0.5' in the column for Plot Ratio with '0.6'. • For the 'Tourist' zone, replace the information in the columns for Setback with 'as per the provisions of the Residential Design Codes that apply to a density of R40.' • Insert a new Special Condition/Comment for the 'Tourist' zone to state 'Nil front setbacks may be provided where indicated supported in an endorsed development strategy.' <p>Schedule 9 – Car, Motorcycle and Bicycle Ratios amended by –</p> <p>Table 1 –</p> <ul style="list-style-type: none"> • Replace 'Town Centre – Chinatown' zone with 'Town Centre' zone – (Chinatown). • Amend the 'minimum number of parking bays' for 'Residential (all types)' to add after 'below', 'with the exception of residential development which can be considered under the provisions of the Residential Design Codes'. • Replace all instances of 'gross floor area' or 'building area' with 'net lettable area.' • Include the following zones in the list of zones: 'Town Centre' (excluding Chinatown); 'Low Impact Tourist,' 'Service Commercial' and 'Culture and Natural Resource Use'. • Replace 'General Rural' in the list of zones with 'General Agriculture,' 'Rural Agriculture' with 'Rural Smallholdings' and 'Rural Living' with 'Rural Residential'. • Delete 'Port' and 'Waterbank Conservation' from the list of zones. • Delete the row for the use class 'Art Gallery'. • Amend the use class 'Camping and Caravan Parks' to 'Caravan Park'. • Replace the requirements for 'Child Care Centre' with '1 bay for every 10 children the centre is approved to accommodate, plus 1 bay per employee with a minimum of 5 bays required.' • Amend the use class 'Community Purposes/Clubs' to 'Community Purposes/Club Premises'. 	
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	<ul style="list-style-type: none"> • Amend the use class 'Consulting Room' to 'Consulting Room/Medical Centre' with the requirements '4 bays for each health consultant room.' • Amend the use class 'Education Centre' to 'Education Establishment.' • Include new row for the use class 'Exhibition Centre' with the requirements '1 bay per 40m2 of net lettable area.' • Include new row for the use class 'Family Day Care' with the requirements '2 bays for the dwelling, plus 2 drop off/pick up bays'. • Include new row for the use class 'Fast Food Outlet – Drive Through' with the requirements '2 bays per 2m2 of counter area, plus 1 bay per employee. Where a drive through facility is provided, 4 stacking bays plus 1 waiting bay.' • Include new row for the use class 'Holiday Home – standard' with the requirements 'To be in accordance with the provisions of the Residential Design Codes'. • Include new row for the use class 'Holiday Home – large' with the requirements 'To be in accordance with the provisions of the Residential Design Codes, plus 1 bay.' • Replace the requirements for 'Home Business' with 'To be in accordance with the provisions of the Residential Design Codes, plus 1 bay, plus 1 bay for each employee not resident in the dwelling'. • Replace the requirements for 'Home Occupation' with 'To be in accordance with the provisions of the Residential Design Codes.' • Delete the row for the use class 'Library (use not listed)'. • Include new row for the use class 'Lunch Bar' with the requirements '2 bays per 2m2 of counter area, plus 1 bay per employee.' • Delete the row for the use class 'Motor Vehicle Hire'. • Amend the use class 'Motor Vehicle Repairs and Wrecking' to 'Motor Vehicle and/or Marine Wrecking' and replace the requirements with '1 bay per 50m2 of storage area used for vehicle wrecking.' • Include new row for the use class 'Motor Vehicle Repairs' with the requirements '1 bay per 30m2 of sales/customer service area and office space, plus 2 bays per service bay'. • Amend the use class 'Motor Vehicle Sales' to 'Motor Vehicle, Boat or Caravan Sales' and replace the requirements with '1 bay per 150m2 of site area allocated to vehicle display, 1 bay per 30m2 of sales/customer service area and office space, plus 2 bays per service bay, plus an additional 4 drop off bays if vehicle hire is provided.' 	
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	<ul style="list-style-type: none"> Delete the row for the use class 'Museum' Replace 'for each two beds the building is designed to accommodate' with 'per bedroom' in the requirements for 'Residential Building'. Replace the requirements for 'Residential Development...' with 'To be in accordance with Clause 4.3.3 of LPS6 with the exception of grouped and multiple dwellings in Chinatown which is to be in accordance with the Residential Design Codes.' Replace '4m2' with '6m2' in the requirements for 'Restaurant (including Alfresco dining areas)' and delete '1 bay for each 6m2 of drinking or assembly area, where provided.' Delete the row for the use class 'Retail Premises/Hire/Shop'. Replace the requirements for 'Service Station' with '2 vehicle standing points per fuel pump, 2 bays for every service bay and 1 bay for every employee, plus 1 bay per 20m2 net lettable area of retail space'. Include new row for the use class 'Shop' with the requirements '1 bay per 20m2 net lettable area.' Delete the row for the use class 'Take Away/Fast Food Outlets (Use not Listed)'. Delete '(Use not listed)' from the use class 'Tavern'. For the use class 'Tourist Development': <ul style="list-style-type: none"> a. Replace the requirements for 'Long stay Units' with 'To be in accordance with Clause 4.3.3 of LPS6.' b. Replace '6m2' with '12m2' in the requirements for 'Restaurants, cafes and bars'. Replace 'professional person' with 'treatment/consulting room' in the requirements for 'Veterinary Centre.' Delete the row for the use class 'Other uses not listed'. <p>• Table 2 –</p> <ul style="list-style-type: none"> Replace 'Bicycle Racks' in the heading for 'Table 2' with 'Bicycle Parking'. Replace 'Bicycle racks' with 'Bicycle Parking'. Replace the requirements for 'Bicycle parking' with 'To be provided in accordance with categories of land use with all land uses not listed at the discretion of the local government: <table border="1"> <tr> <th>Type of Land Use</th><th>Visitor Parking Spaces</th><th>Employee Parking Spaces (Nett Lettable Area)</th></tr> <tr> <td>Shop</td><td>2 per 500m2</td><td>If over 500m2, 2 spaces and end of trip facilities for employee use.</td></tr> <tr> <td>Showroom</td><td>2 per 1,000m2</td><td>If over 1,000m2, 2 spaces and end of trip facilities for employee use.</td></tr> </table>	Type of Land Use	Visitor Parking Spaces	Employee Parking Spaces (Nett Lettable Area)	Shop	2 per 500m2	If over 500m2, 2 spaces and end of trip facilities for employee use.	Showroom	2 per 1,000m2	If over 1,000m2, 2 spaces and end of trip facilities for employee use.	
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Showroom	2 per 1,000m2	If over 1,000m2, 2 spaces and end of trip facilities for employee use.									

	Fast Food Outlet – Drive Through, Lunch Bar	2 per 50m2	If over 150m2, 2 spaces and end of trip facilities for employee use.
	Restaurant, Tavern	2 per 100m2 public area	If over 150m2, 2 spaces and end of trip facilities for employee use.
	Office	2 per 750m2	If over 750m2, 2 spaces and end of trip facilities for employee use.
	Medical Centre	2 per 4 practitioners	If more than 8 practitioners 2 spaces and end of trip facilities for employee use.
	Child Care Centre	2 per 8 employees	If more than 8 employees 2 spaces and end of trip facilities for employee use.
	Tourist Development	2 per 8 accommodation units	N/A
	Exhibition Centre, Recreation (Indoor), Health Club, Club Premises, Place of Assembly or Worship	4 per 200m2	N/A
	<p>• Table 3 –</p> <ul style="list-style-type: none"> Delete table heading ‘Table 3 – Dimensions of ACROD, Motorcycle Bays and Bicycle Racks’ and replace with ‘Table 3 – Car, Motorcycle and Bicycle Parking Dimensions’. Replace ‘ACROD Parking Bays’ with ‘ACROD Car Parking Bays’. Replace the requirements for ‘ACROD Parking Bays’ with ‘As per Australian Standard AS2890.6 2009’. Delete the row for ‘Car Parking – Accessible’. Delete the row for ‘Car parking – Public Car Parks’. Insert ‘Car Parking – not short term parking*’, ‘*refer to user class 1 and 1A in AS 2890’ and include the following minimum dimensions: <ul style="list-style-type: none"> Width – 2.5 metres, can be reduced to 2.4 metres if parallel parking proposed. Length – parallel parking – 6 metres. Length – angle parking - 5.5 metres. Aisle width/reversing space – minimum 6m. 		

	<ul style="list-style-type: none">• Include new row for 'Car Parking – Public Car Park for short term parking, including parking in the Town Centre zone or parking bays in association with a hospital, consulting rooms/medical centre, shop and service stations land use' and include the following minimum dimensions: Width – 2.6 metres, can be reduced to 2.4 metres if parallel parking proposed. Length – parallel parking – 6 metres. Length angle parking – 5.5 metres. Aisle width/reversing space – minimum 6 metres.• Include new row for 'Car Parking – Public Car Park within road reserves' and include the following minimum dimensions: Width 2.7 metres, can be reduced to 2.4 metres if parallel parking proposed. Length – parallel parking – 6 metres Length – angle parking – 6 metres Aisle width – minimum 6m																					
Correction of Minor Mapping Errors and Omissions –																						
<table><tr><th>Address</th><th>Proposed Modification</th></tr><tr><td>Entire Scheme Area</td><td>Amend all maps to reflect the updated colours for all zones and reserves, where applicable, as set out in Schedule 3 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</td></tr><tr><td>Lot 240 (No. 71) Robinson Street, Broome. (Map 32)</td><td>Amend from 'Parks Recreation and Drainage' reserve to 'Public Purposes' reserve with the notation 'M' (Museum').</td></tr><tr><td>Lot 3066 (No. 75) Reid Road, Cable Beach. (Map 30)</td><td>Amend from 'Parks Recreation and Drainage' reserve to 'Public Purposes' reserve with the notation 'T' (Telecom').</td></tr><tr><td>Portions of Shelduck Way and Dunnart Crescent, Djugun. (Maps 27 and 30)</td><td>Rezone from 'Residential' zone to 'Local Roads' reserve.</td></tr><tr><td>Lot 728 (No. 2) Blick Drive, Broome. (Map 32)</td><td>Insert R-Coding 'R30'.</td></tr><tr><td>Lot 45 (No. 14) and Lot 46 (No. 12) Mostyn Place, Broome. (Map 32)</td><td>Include entirety of lots within R-Coding 'R12.5'.</td></tr><tr><td>Lot 616 (No. 1) Larja Link, Cable Beach. (Map 32)</td><td>Amend R-Coding from 'R17.5' to 'R30'.</td></tr><tr><td>Lot 629 (No. 39) Woods Drive, Cable Beach. (Map 32)</td><td>Amend R-Coding from 'R40' to 'R30'.</td></tr><tr><td>Lot 605 Clementson Street, Minyirr. (Map 32)</td><td>Amend from 'Local Road' to 'Parks Recreation and Drainage' reserve.</td></tr></table>			Address	Proposed Modification	Entire Scheme Area	Amend all maps to reflect the updated colours for all zones and reserves, where applicable, as set out in Schedule 3 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> .	Lot 240 (No. 71) Robinson Street, Broome. (Map 32)	Amend from 'Parks Recreation and Drainage' reserve to 'Public Purposes' reserve with the notation 'M' (Museum').	Lot 3066 (No. 75) Reid Road, Cable Beach. (Map 30)	Amend from 'Parks Recreation and Drainage' reserve to 'Public Purposes' reserve with the notation 'T' (Telecom').	Portions of Shelduck Way and Dunnart Crescent, Djugun. (Maps 27 and 30)	Rezone from 'Residential' zone to 'Local Roads' reserve.	Lot 728 (No. 2) Blick Drive, Broome. (Map 32)	Insert R-Coding 'R30'.	Lot 45 (No. 14) and Lot 46 (No. 12) Mostyn Place, Broome. (Map 32)	Include entirety of lots within R-Coding 'R12.5'.	Lot 616 (No. 1) Larja Link, Cable Beach. (Map 32)	Amend R-Coding from 'R17.5' to 'R30'.	Lot 629 (No. 39) Woods Drive, Cable Beach. (Map 32)	Amend R-Coding from 'R40' to 'R30'.	Lot 605 Clementson Street, Minyirr. (Map 32)	Amend from 'Local Road' to 'Parks Recreation and Drainage' reserve.
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Lots 501 and 502 Frangipani Drive, Cable Beach. (Map 27)	Amend from 'Tourist' zone to 'Parks Recreation and Drainage' reserve.
Lots 4-23 and 57-70 Frangipani Drive. (Map 27)	Rezone Lots 4-23 and 57-70 Frangipani Drive from 'Tourist' to 'Residential' zone with a density of R10.
Lot 366 Gwendoline Crossing, Bilingurr. (Map 27)	Amend from 'Local Road' to 'Parks Recreation and Drainage' reserve.
Lots 360, 352, 2605, 2606 Fairway Drive, Pt. Lot 9007 Magabala Road and Lots 1024, 1776 and 1224 Locke Street. (Maps 23, 24, and 27)	Amend from 'No Zone' to 'Development' zone.
Pt Lot 555 Old Broome Road, Djugun. (Map 27)	Rezone from 'Development' zone to 'Local Road' reserve.
Pt Lot 2242 (No .147) Old Broome Road, Djugun. (Map 27)	Amend from 'Local Road' reserve to 'Development' zone.
Pt. Lot 730 on Plan 71878, Roebuck. (Map 3)	Amend the scheme maps from 'Low Impact Tourism' zone to 'General Agriculture' zone.
Pt. Lot 591 Broome Road, Waterbank. (Maps 10 and 16)	Amend notation of 'Public Purpose' Reserve from 'WS' (Water Supply) to 'MS' (Motorsport).
Lot 3127 Coucal Street, Cable Beach. (Map 27)	Amend from 'Parks, Recreation and Drainage' reserve to 'Local Road' reserve.
Map Legend	<p>Delete the following 'Special Use' notations:</p> <ul style="list-style-type: none"> • F Fisheries • H Hotel • M Motel • O Office • R Residential • O/R Office/Residential • H/M Hotel/Motel • F/R Fisheries/ Residential
Lot 6 (No. 5) Sanctuary Road, Cable Beach. (Map 27)	Remove the additional use 'A7' designation for 'Service Station'.
Lot 241 (No. 73) and Reserve 39111 Robinson St, Broome.	Rezone from 'Parks Recreation and Drainage' to 'Public Purposes' reserve with the notation 'S' for Sewerage. Amend the scheme maps.
Pt. Lot 730 on Plan 71878 and Pt. Lot 358 on Plan 74358, Roebuck.	Amend the scheme maps from 'General Agriculture' to 'Coastal' reserve and 'Special Use' zone.

	Lots 4-23 and 57-70 Frangipani Drive	Rezone from 'Tourist' to 'Residential' zone with a density of R10.	
5	Amend Clause 5.1.1 to insert subclause ix. Insert a new Clause 5.2.9. Amend the Scheme Maps and realign the SCA4 boundary so as not to overlap with the SCA9 boundary.		09/11/18
9	Remove the Restricted Use designation from Lot No. 97 on Strata Plan No. 57160, located on the NE Corner of Walcott and Saville Streets Broome and amending the Scheme Map accordingly. Amend the Scheme Map by rezoning Lots 30, 31 and 32		01/10/19

9.2.6 PROPOSED NEW WASTE LOCAL LAW 2020

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	BYL17
AUTHOR:	Waste Coordinator
CONTRIBUTOR/S:	Manager Governance, Strategy and Risk
RESPONSIBLE OFFICER:	Director Infrastructure
DISCLOSURE OF INTEREST:	Nil

SUMMARY: The Broome Shire Health Local Law (2006) and Waste Policy 4.4.3 (2014) currently regulate waste activities within the Shire of Broome. A recent review of these documents highlighted the need to update the current regulations and have greater flexibility to enforce those regulations. WALGA has developed a template Waste Local Law that is currently being implemented by Councils across the state to allow for easy passage of a Waste Local Law. It is proposed that Broome Shire Council use this template to make the Broome Waste Local Law 2020.

BACKGROUND

Historically, local governments, including the Shire of Broome, have regulated waste through Health Local Laws. Broome's Local Health Law was introduced in 2006. To further provide a framework for waste and recycling services within the Shire, Waste Policy 4.4.3 was passed in 2014.

In 2007, the introduction of the *Waste and Resource Recovery Act*, gave local governments the power to make local laws to deal specifically with waste. Subsequently, WALGA created a Waste Local Law template to ensure the quick passage of the waste local law through the judicial system.

The introduction of the Container Deposit Scheme in Western Australia in June 2020 prompted a review of the current local laws and waste policy at the Shire of Broome. The review highlighted the need to update waste regulations.

COMMENT

The purpose of a Waste Local Law (WLL) is to regulate and control the storage, collection and disposal of waste and recycling material for the benefit of the community and protection of the environment. The effect of the local law is to establish obligations that owners and occupiers of premises must observe relating to the use, storage, cleanliness, maintenance and placement of receptacles.

Presently, waste-related offences and penalties are regulated through the Broome Health Local Health (2006) and the Broome Council Waste Policy 4.4.3. This policy and law have no prescribed form to issue infringements. The Health Local Law (2006) also contains outdated penalties.

The WLL is a template distributed through WALGA that has been subject to a specific inquiry by the Joint Standing Committee on Delegated Legislation (JSCDL) and consequently approved. The template was designed with the aim of ensuring easy passage through the judicial system following numerous Councils experiencing difficulty

and delay in implementing a WLL. This WLL template is being adopted progressively by Councils across the State.

The development of a WLL will provide greater flexibility in authorising officers to perform the functions within the local law as currently the Health Local Laws can only be enforced by Environmental Health Officers. The proposed WLL could be enforced by any officers authorised for that purpose.

The introduction of the WLL at this time will also coincide with the introduction of the Container Deposit Scheme to Western Australia on 2 June 2020. The WLL will allow for the regulation of activities relating to kerbside bins and containers.

CONSULTATION

WALGA

Councillor workshop December 2019. Councillors present include Cr H Tracey, Cr P Matsumoto, Cr C Mitchell, Cr B Rudeforth, Cr P Taylor, Cr N Wevers and Cr F West.

STATUTORY ENVIRONMENT

Section 3.12 of the *Local Government Act 1995* and Section 61 of the *Waste Avoidance and Resource Recovery Act 2007*, enable local governments to make local laws dealing with waste.

In making a local law, a local government is required to follow the procedure prescribed in Section 3.12 of the *Local Government Act 1995*. The first stage of this process requires the Shire to give State-wide public notice of a proposal to make a local law and provide a period of at least six weeks for public submissions on the proposal. The Shire is also required to provide a copy of the proposed local law to the Minister responsible for administering the Act under which the local law is to be made.

Waste Avoidance and Resource Recovery Act 2007
Waste Avoidance and Resource Recovery Regulations 2008
Shire of Broome Health Local Law 2006

POLICY IMPLICATIONS

Policy 4.4.3 Waste Management to be reviewed and possibly retired upon commencement of Waste Local Law 2020.

Remove the waste section from the Broome Health Local Law (2006) on review of the document.

FINANCIAL IMPLICATIONS

Potential minimal income from applied penalties.

Small administrative costs relating to advertising and gazettal.

RISK

Not applicable

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

A healthy and safe environment

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Pursuant to section 3.12(3) and (3a) of the Local Government Act 1995, state-wide and local public notice be given stating that the Council intends to make the following local law:

Waste Local Law 2020

Purpose – is to regulate the collection, disposal and storage of waste and recyclable materials.

Effect – is to control the collection, disposal and storage of waste and recyclable materials for the benefits and health of the community and protection of the environment.

2. Requests the results of the public consultation to be presented to Council for consideration of any submissions received.

Attachments

1. Draft Waste Local Law 2020

SHIRE OF BROOME

WASTE LOCAL LAW 2020

Waste Avoidance and Resource Recovery Act 2007
Local Government Act 1995

BROOME SHIRE COUNCIL

Waste Local Law 2020

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Waste Avoidance and Resource Recovery Act 2007
Local Government Act 1995

BROOME SHIRE COUNCIL

Waste Local Law 2020

Under the powers conferred on it by the *Waste Avoidance and Resource Recovery Act 2007* and the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Broome resolved on **[insert date]** to make the following local law.

Part 1 - Preliminary

1.1 Short title

This is the Shire of Broome Waste Local Law 2020.

1.2 Commencement

This local law commences 14 days after the day on which it is published in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

1.4 Repeal

1.5 Meaning of terms used in this local law

(1) In this local law—

authorised person means a person appointed by the local government under section 9.10 of the LG Act to perform any of the functions of an authorised person under this local law;

collectable waste means local government waste that is not—

- (a) liquid refuse;
- (b) liquid waste; or
- (c) non-collectable waste;

collectable waste receptacle means a receptacle for the deposit and collection of collectable waste that is—

- (a) a recycling waste receptacle;
- (b) a general waste receptacle; or
- (c) an organic waste receptacle;

collection, when used in relation to a receptacle, means the collection and removal of collectable waste from the receptacle by the local government or its contractor;

collection day means the day determined by the local government for the collection of collectable waste in the district or a part of the district;

collection time means the time on the collection day determined by the local government for the collection of collectable waste in the district or a part of the district;

commencement date means the date on which this local law commences operation under clause 1.2;

costs of the local government include administrative costs;

Council means the council of the local government;

district means the district of the local government;

general waste receptacle means a receptacle for the deposit and collection of collectable waste that is not recycling waste;

LG Act means the *Local Government Act 1995*;

LG Regulations means the *Local Government (Functions and General) Regulations 1996*;

local government means Shire of Broome

local government waste has the same meaning as in the WARR Act;

non-collectable waste has the meaning set out in Schedule 1;

occupier in relation to premises, means any or all of the following—

- (a) a person by whom or on whose behalf the premises are actually occupied; or
- (b) a person having the management or control of the premises;

organic waste means waste that decomposes readily, such as garden waste or food waste;

organic waste receptacle means a receptacle for the deposit and collection of organic waste ;

owner has the same meaning as in the LG Act;

public place includes a place to which the public ordinarily have access, whether or not by payment of a fee;

receptacle, means a receptacle—

- (a) that has been supplied for the use of the premises by the local government or its contractor, or which has otherwise been approved by the local government; and
- (b) the waste from which is collected and removed from the premises by the local government or its contractor;

recycling waste receptacle means a receptacle for the deposit and collection of recycling waste;

recycling waste means—

- (a) paper and cardboard;
- (b) plastic containers comprised of polyethylene terephthalate or high density polyethylene;
- (c) glass containers;
- (d) steel containers;
- (e) aluminium containers;
- (f) liquid paper board; and
- (g) any other waste determined by the local government to be recycling waste;

specified means specified by the local government or an authorised person, as the case may be;

street alignment means the boundary between the land comprising a street and the land that abuts the street;

WARR Act means the *Waste Avoidance and Resource Recovery Act 2007*;

WARR Regulations means the *Waste Avoidance and Resource Recovery Regulations 2008*;

waste has the same meaning as in the WARR Act;

waste facility means a waste facility, as defined in the WARR Act, that is operated by the local government; and

waste service has the same meaning as in the WARR Act.

- (2) Where, in this local law, a duty or liability is imposed on an owner or occupier, or on an owner and occupier, the duty or liability is taken to be imposed jointly and severally on each of the owners or occupiers.

1.6 Local public notice of determinations

Where, under this local law, the local government has a power to determine a matter –

- (a) local public notice, under section 1.7 of the LG Act, must be given of the matter determined;
- (b) the determination becomes effective only after local public notice has been given;
- (c) the determination remains in force for the period of one year after the date that local public notice has been given under paragraph (a);
- (d) after the period referred to in paragraph (c), the determination continues in force only if, and for so long as, it is the subject of local public notice, given annually, under section 1.7 of the LG Act; and
- (e) the determination must be recorded in a publicly accessible register of determinations that must be maintained by the local government.

1.7 Rates, fees and charges

The local government's powers to impose rates, fees and charges in relation to waste services are set out in sections 66 to 68 of the WARR Act and section 6.16 and 6.17 of the LG Act.

1.8 Power to provide waste services

The local government's power to provide, or enter into a contract for the provision of, waste services is dealt with in section 50 of the WARR Act.

Part 2 - Local government waste

2.1 Supply of receptacles

- (1) The local government is to supply, for the use of each premises that are, or are capable of being, occupied or used for residential purposes, one or more receptacles for the collection and removal, from those premises, of collectable waste.
- (2) The owner of premises to which subclause (1) applies must—
 - (a) ensure that the fee or charge (if any) imposed by the local government in relation to each receptacle is paid to the local government; and
 - (b) ensure that each receptacle is used, in respect of those premises, in accordance with this local law.

2.2 Deposit of waste in receptacles

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a receptacle any non-collectable waste.
- (2) A person must not deposit waste in a receptacle that has been provided for the use of other premises without the consent of the owner or occupier of those premises.

2.3 General waste receptacles

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle—
 - (a) where the receptacle has a capacity of 240 litres—more than 70 kilograms of collectable waste; or
 - (b) where the receptacle has any other capacity—more than the weight determined by the local government.
- (2) Where the local government supplies recycling waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any recycling waste.
- (3) Where the local government supplies organic waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any organic waste.

2.4 Recycling waste receptacles

An owner or occupier of premises must not deposit or permit to be deposited in a recycling waste receptacle—

- (a) anything other than the particular type of recycling waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 240 litres— more than 70 kilograms of recycling waste; or
- (c) where the receptacle has any other capacity—more than the weight determined by the local government.

2.5 Organic waste receptacles

An owner or occupier of premises must not deposit or permit to be deposited in an organic waste receptacle—

- (a) anything other than the particular type of organic waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 240 litres - more than 70 kilograms of organic waste; or
- (c) where the receptacle has any other capacity - more than the weight determined by the local government.

2.6 Direction to place or remove a receptacle

- (1) The local government or an authorised person may give a written direction to an owner or occupier of specified premises —
 - (a) to place a receptacle in respect of those premises for collection; or
 - (b) to remove a receptacle in respect of those premises after collection.

- (2) The direction under subclause (1) may specify when the placement or removal is to occur, or where the receptacle is to be placed, or both.
- (3) An owner or occupier of premises must comply with a direction given under this clause.

2.7 Duties of owner or occupier

An owner or occupier of premises must—

- (a) except for a reasonable period before and after collection time, keep each receptacle in a storage space or area that is behind the street alignment;
- (b) take reasonable steps, if placing a receptacle for collection on the verge adjoining the premises, or other area as determined by the local government, ensure that, within a reasonable period before collection time, each receptacle is —
 - (i) within 1 metre of the carriageway;
 - (ii) so that it does not unduly obstruct any footpath, cycle way, right-of-way or carriageway; and
 - (iii) facing squarely to the edge of and opening towards the carriageway,or in such other position as is approved in writing by the local government or an authorised person;
- (c) take reasonable steps to ensure that the premises are provided with an adequate number of receptacles; and
- (d) if the receptacle is lost, stolen, damaged or defective, notify the local government, as soon as practicable, after the event.

2.8 Exemption

- (1) An owner or occupier of premises may apply in writing to the local government for an exemption from compliance with the requirements of clause 2.7(a) or (b).
- (2) The local government or an authorised person may grant, with or without conditions, or refuse an application for exemption from compliance under this clause.
- (3) An exemption granted under this clause must state—
 - (a) the premises to which the exemption applies;
 - (b) the period during which the exemption applies; and
 - (c) any conditions imposed by the local government or the authorised person.

- (4) An exemption granted under this clause ceases to apply –
 - (a) if the local government decides, on reasonable grounds, that there has been a failure to comply with a condition of the exemption; and
 - (b) from the date that the local government informs the owner or occupier of its decision under clause 2.8(4)(a).

2.9 Damaging or removing receptacles

A person, other than the local government or its contractor, must not—

- (a) damage, destroy or interfere with a receptacle; or
- (b) except as permitted by this local law or as authorised by the local government or an authorised person, remove a receptacle from any premises to which it was delivered by the local government or its contractor.

2.10 Verge collections

- (1) Where the local government has advertised a verge waste collection (such as a green waste, or a bulk waste, verge collection) a person, unless with and in accordance with the approval of the local government or an authorised person—
 - (a) must deposit waste only during the period of time, and in accordance with other terms and conditions, as advertised by the local government in relation to that verge waste collection; and
 - (b) must otherwise comply with those terms and conditions.
- (2) Where waste has been deposited on a verge for a verge waste collection, a person must not remove any of that waste for a commercial purpose but may remove it for any other purpose.
- (3) Except where waste is lawfully removed from a verge under this clause, a person must not disassemble or tamper with any waste deposited on a verge for a verge waste collection so as to increase the risk of harm to any person.
- (4) Clause 2.10(2) does not apply to the local government or a person engaged or contracted by the local government in relation to the verge waste collection.

Part 3 - General duties

3.1 Duties of an owner or occupier

An owner or occupier of premises must—

- (a) take reasonable steps to ensure that a sufficient number of receptacles are provided to contain all waste which accumulates or may accumulate in or from the premises;
- (b) ensure that each receptacle is kept in good condition and repair;

- (c) take all reasonable steps to—
 - (i) prevent fly breeding and keep each receptacle free of flies, maggots, cockroaches, rodents and other vectors of disease;
 - (ii) prevent the emission of offensive or noxious odours from each receptacle ; and
 - (iii) ensure that each receptacle does not cause a nuisance to an occupier of adjoining premises; and
- (d) whenever directed to do so by the local government or an authorised person, thoroughly clean, disinfect, deodorise and apply a residual insecticide to each receptacle .

3.2 Removal of waste from premises

- (1) A person must not remove any waste from premises unless that person is—
 - (a) the owner or occupier of the premises;
 - (b) authorised to do so by the owner or occupier of the premises; or
 - (c) authorised in writing to do so by the local government or an authorised person.
- (2) A person must not remove any waste from a receptacle without the approval of –
 - (a) the local government or an authorised person; or
 - (b) the owner or occupier of the premises at which the receptacle is ordinarily kept.

3.3 Receptacles and containers for public use

A person must not, without the approval of the local government or an authorised person—

- (a) deposit household, commercial or other waste from any premises on or into; or
- (b) remove any waste from,

a receptacle provided for the use of the general public in a public place.

Part 4 - Operation of waste facilities

4.1 Operation of this Part

This Part applies to a person who enters a waste facility.

4.2 Hours of operation

The local government may from time to time determine the hours of operation of a waste facility.

4.3 Signs and directions

- (1) The local government or an authorised person may regulate the use of a waste facility—
 - (a) by means of a sign; or
 - (b) by giving a direction to a person within a waste facility.
- (2) A person within a waste facility must comply with a sign or direction under subclause (1).
- (3) The local government or an authorised person may direct a person who commits, or is reasonably suspected by the local government or the authorised person of having committed, an offence under this clause to leave the waste facility immediately.
- (4) A person must comply with a direction under subclause (3).

4.4 Fees and charges

- (1) Unless subclause (3) applies, a person must, on or before entering a waste facility or on demand by the local government or an authorised person, pay the fee or charge as assessed by an authorised person.
- (2) An authorised person may assess the fee or charge in respect of a particular load of waste at a rate that applies to any part of that load, even if that rate is higher than the rate that would apply to any other part of the load.
- (3) Subclause (1) does not apply—
 - (a) to a person who disposes of waste in accordance with the terms of—
 - (i) a credit arrangement with the local government; or
 - (ii) any other arrangement with the local government to pay the fee or charge at a different time or in a different manner; and
 - (b) to the deposit of waste owned by the local government, or in the possession of an employee on behalf of the local government.

4.5 Depositing waste

- (1) A person must not deposit waste at a waste facility other than—
 - (a) at a location determined by a sign and in accordance with the sign; and
 - (b) in accordance with the direction of an authorised person.
- (2) The local government may determine the classification of any waste that may be deposited at a waste facility.

4.6 Prohibited activities

- (1) Unless authorised by the local government, a person must not—
 - (a) remove any waste or any other thing from a waste facility;
 - (b) deposit at a waste facility that is a landfill site any waste that is toxic, poisonous or hazardous, or the depositing of which is regulated or prohibited by any written law;
 - (c) light a fire in a waste facility;
 - (d) remove, damage or otherwise interfere with any flora in a waste facility;
 - (e) remove, injure or otherwise interfere with any fauna in a waste facility; or
 - (f) damage, deface or destroy any building, equipment, plant or property within a waste facility.
- (2) A person must not act in an abusive or threatening manner towards any person using, or engaged in the management or operation of, a waste facility;

Part 5 - Enforcement

5.1 Offences and general penalty

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law a person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding \$500 in respect of each day or part of a day during which the offence has continued.

5.2 Other costs and expenses

- (1) A person who is convicted of an offence under this local law is to be liable, in addition to any penalty imposed under clause 5.1, to pay to the local government the costs and expenses incurred by the local government in taking remedial action such as—
 - (a) removing and lawfully disposing of toxic, hazardous or poisonous waste; or
 - (b) making good any damage caused to a waste facility.
- (2) The costs and expenses incurred by the local government are to be recoverable, as a debt due to the local government, in a court of competent civil jurisdiction.

5.3 Prescribed offences

- (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 9.16(1) of the LG Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 2.

5.4 Form of notices

- (1) Where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the LG Act is that of Form 1 in Schedule 1 of the LG Regulations;
- (2) The form of the infringement notice given under section 9.16 of the LG Act is that of Form 2 in Schedule 1 of the LG Regulations; and
- (3) The form of the infringement withdrawal notice given under section 9.20 of the LG Act is that of Form 3 in Schedule 1 of the LG Regulations.

Schedule 1 - Meaning of 'non-collectable waste'

non-collectable waste means –

- (a) hot or burning material;
- (b) household hazardous waste, including paint, acids, alkalis, fire extinguishers, solvents, pesticides, oils, gas cylinders, batteries, chemicals and heavy metals;
- (c) any other hazardous material, such as radioactive waste;
- (d) any explosive material, such as flares or ammunition;
- (e) electrical and electronic equipment;
- (f) hospital, medical, veterinary, laboratory or pathological substances;
- (g) construction or demolition waste;
- (h) sewage;
- (i) non-frangible metal;
- (j) 'controlled waste' for the purposes of the *Environmental Protection (Controlled Waste) Regulations 2004*;
- (k) any object that is greater in length, width, or breadth than the corresponding dimension of the receptacle or that will not allow the lid of the receptacle to be tightly closed;
- (l) waste that is or is likely to become offensive or a nuisance, or give off an offensive or noxious odour, or to attract flies or cause fly breeding unless it is first wrapped in non-absorbent or impervious material or placed in a sealed impervious and leak-proof container; and
- (m) any other waste determined by the local government to be non-collectable waste.

Schedule 2 - Prescribed offences

Item No.	Clause No.	Description	Modified Penalty
1	2.1(2)(a)	Failing to pay fee or charge	\$350
2	2.1(2)(b)	Failing to ensure lawful use of receptacle	\$350
3	2.2(1)	Depositing non-collectable waste in a receptacle	\$350
4	2.2(2)	Depositing waste in another receptacle without consent	\$350
5	2.3(1)	Exceeding weight capacity of a general waste receptacle	\$350
6	2.3(2) and (3)	Depositing unauthorised waste in a general waste receptacle	\$350
7	2.4(a)	Depositing unauthorised waste in a recycling waste receptacle	\$350
8	2.4(b) and (c)	Exceeding weight capacity of a recycling waste receptacle	\$250
9	2.5(a)	Depositing unauthorized waste in an organic waste receptacle	\$350
10	2.5(b) and (c)	Exceeding weight capacity of an organic waste receptacle	\$350
11	2.6(3)	Failing to comply with a direction concerning placement or removal of a receptacle	\$250
12	2.7(a)	Failing to keep a receptacle in the required location	\$250
13	2.7(b)	Failing to place a receptacle for collection in a lawful position	\$250
14	2.7(c)	Failing to provide a sufficient number of receptacles	\$250
15	2.7(d)	Failing to notify of a lost, stolen, damaged or defective receptacle	\$50
16	2.9(a)	Damaging, destroying or interfering with a receptacle	\$400
17	2.9(b)	Removing a receptacle from premises	\$400
18	2.10(1)	Failing to comply with a term or condition of verge waste collection	\$400
19	2.10(2)	Removing waste for commercial purposes	\$350
20	2.10(3)	Disassembling or leaving in disarray waste deposited for collection	\$250
21	3.1(a)	Failing to provide a sufficient number of receptacles	\$250
22	3.1(b)	Failing to keep a receptacle clean and in a good condition and repair	\$250
23	3.1(c)(i)	Failing to prevent fly breeding and vectors of disease in a receptacle	\$350
24	3.1(c)(ii)	Failing to prevent the emission of offensive odours from a receptacle	\$350
25	3.1(c)(iii)	Allowing a receptacle to cause a nuisance	\$350
26	3.1(d)	Failing to comply with a direction to clean, disinfect or deodorise receptacle	\$300
27	3.2(1)	Unauthorised removal of waste from premises	\$250

Item No.	Clause No.	Description	Modified Penalty
28	3.2(2)	Removing waste from a receptacle without approval	\$250
29	4.3(2)	Failing to comply with a sign or direction	\$500
30	4.3(4)	Failing to comply with a direction to leave	\$500
31	4.4(1)	Disposing waste without payment of fee or charge	\$500
32	4.5(1)	Depositing waste contrary to sign or direction	\$500
33	4.6(1)(a)	Removing waste without authority	\$250
34	4.6(1)(b)	Depositing toxic, poisonous or hazardous waste	\$500
35	4.6(1)(c)	Lighting a fire	\$300
36	4.6(1)(d)	Removing or interfering with any flora	\$300
37	4.6(1)(e)	Interfering with any fauna without approval	\$300
38	4.6(1)(f)	Damaging, defacing or destroying any building, equipment, plant or property within a waste facility	\$500
39	4.6(2)	Acting in an abusive or threatening manner	\$300

9.3 OUR PROSPERITY

There are no reports in this section.

9.4 OUR ORGANISATION

9.4.1 MONTHLY PAYMENT LISTING - DECEMBER 2019

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Coordinator Financial Operations
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	20 January 2020

SUMMARY: This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report, for the month of December 2019.

COMMENT

The Chief Executive Officer (CEO) has delegated authority to make payments from the Municipal and Trust funds in accordance with budget allocations.

The Shire provides payments to suppliers by either Electronic Funds Transfer (EFT & BPAY), cheque, credit card or direct debit.

Attached is a list of all payments processed under delegated authority during the month of December 2019.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
 - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name;*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
 - (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*

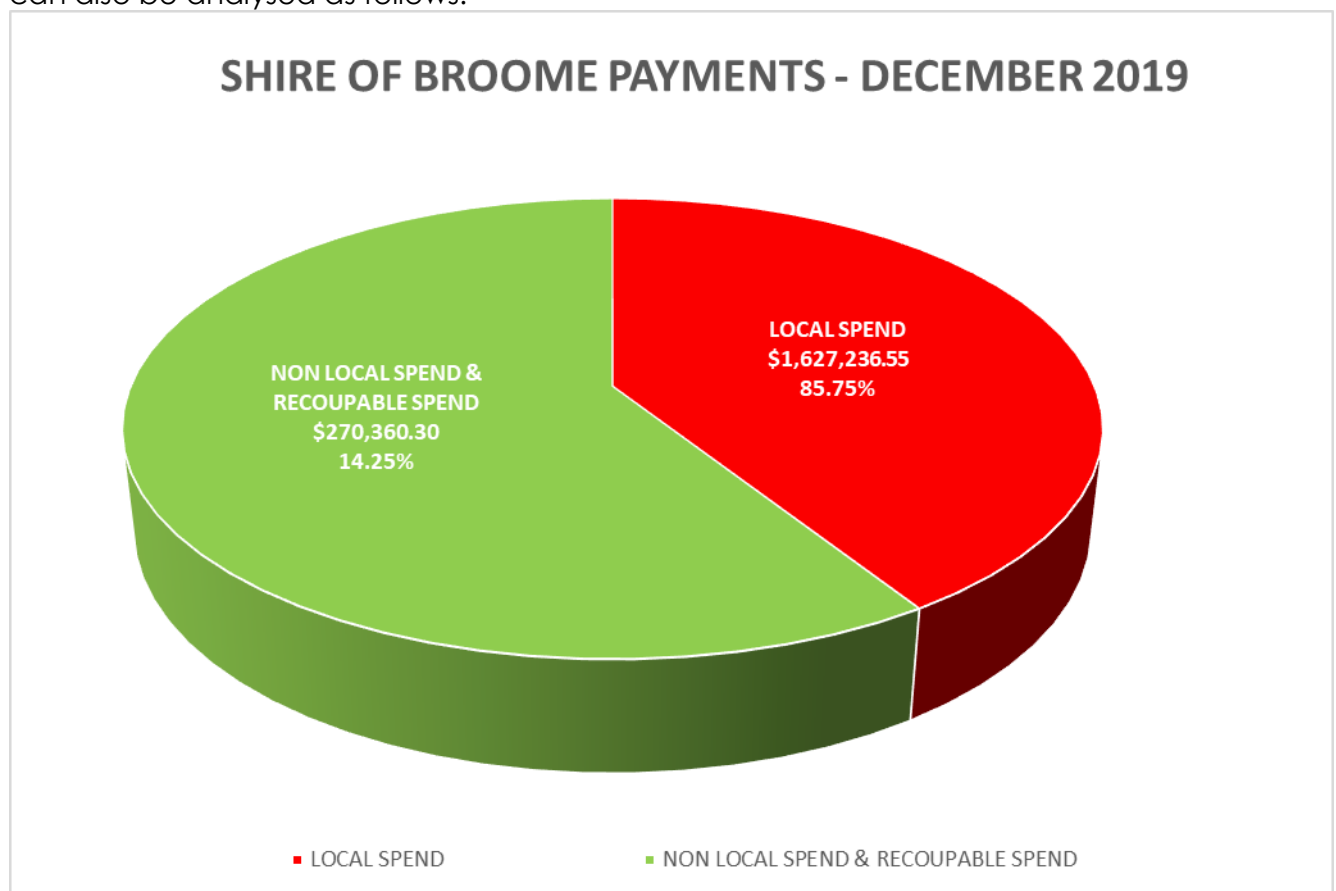
- (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for the month of December 2019 after \$1,575,122.49 in personnel payments, \$890,372.34 in utilities and other non-local sole suppliers have been excluded.

RISK

The risk of Council not adopting this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in

accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC IMPLICATIONS

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

An organisational culture that strives for service excellence

Responsible resource allocation

Effective community engagement

Improved systems, processes and compliance

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Receives the list of payments made from the Municipal and Trust Accounts in December 2019 totalling \$4,363,091.68 (Attachment 1) in accordance with the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:*
 - a. *EFT Vouchers 53980 - 54284 totalling \$3,767,351.59;*
 - b. *Municipal Cheque Vouchers 57622 – 57623 totalling \$760.06;*
 - c. *Trust Cheque Vouchers 000 – 000 totalling \$0.00; and*
 - d. *Credit Card Payments and Municipal Direct Debits DD273541.1 - DD27463.32A totalling \$594,980.03.*
2. *Notes the local spend of \$1,627,236.55 included in the amount above, equating to 85.75% of total payments excluding personnel, utility and other external sole supplier costs.*

Attachments

1. Monthly Payment December 2019
2. Local Spend Payment Listing December 2019

Management Regulation 12.

Each payment must show on a list the payees name, the amount of the payment, the date of the payment and sufficient information to identify the transaction.

This report incorporates the Delegation of Authority (Administration Regulation 19)

PAYMENTS BY EFT & CHEQUE & FROM TRUST - DECEMBER 2019					
MUNICIPAL & TRUST ELECTRONIC TRANSFER - DECEMBER 2019					
EFT	Date	Name	Description	Amount	DEL AUTH
EFT53980	02/12/2019	BRUCE RUDEFORTH	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53981	02/12/2019	CHRISTOPHER RALPH MITCHELL	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53982	02/12/2019	DESIREE MAGDOLNA MALE	Monthly Councillor Sitting Fee and Allowances	\$ 2,737.67	MFS
EFT53983	02/12/2019	ELSTA REGINA FOY	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53984	02/12/2019	FIONA LEIGH WEST	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53985	02/12/2019	HAROLD NORMAN TRACEY	Monthly Councillor Sitting Fee and Allowances	\$ 6,202.16	MFS
EFT53986	02/12/2019	PETER JOHN TAYLOR	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53987	02/12/2019	PHILIP FRANCIS MATSUMOTO	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53988	02/12/2019	VERONICA LYNN WEVERS	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53989	03/12/2019	BRENDAN RENKIN	REFUND OF CANDIDATE DEPOSIT	\$ 160.00	MFS
EFT53990	03/12/2019	BRUCE RUDEFORTH	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53991	03/12/2019	CHRISTOPHER RALPH MITCHELL	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53992	03/12/2019	ELSTA REGINA FOY	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53993	03/12/2019	FIONA LEIGH WEST	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53994	03/12/2019	MALA PREM-OCEAN SKY FAIRBORN	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53995	03/12/2019	MATTHEW WILLIAM SEAR	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53996	03/12/2019	NATASHA LOU-ANNE ARISTEI	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53997	03/12/2019	PETER JOHN TAYLOR	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53998	03/12/2019	VERONICA LYNN WEVERS	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53999	03/12/2019	WADE RODGER FREEMAN	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT54000	04/12/2019	ADVANCED ELECTRICAL EQUIPMENT PTY LTD	Tools- P&G	\$ 1,270.50	MFS
EFT54001	04/12/2019	ANALYTICAL REFERENCE LABORATORY (WA) PTY LTD	Total Suspended Solids- Health	\$ 55.00	MFS
EFT54002	04/12/2019	AVERY AIRCONDITIONING PTY LTD	Filter cleans- Library	\$ 150.00	MFS
EFT54003	04/12/2019	BACKROOM PRESS INC	Books- Library	\$ 67.35	MFS
EFT54004	04/12/2019	BANDIT TREE EQUIPMENT	Clutch Pack- Mulcher	\$ 1,981.45	MFS
EFT54005	04/12/2019	BIDFOOD (PREVIOUSLY GOLDLINE DISTRIBUTORS)	Oil- BRAC	\$ 429.28	MFS
EFT54006	04/12/2019	BROOME ALI WORKS	Fabrication- Tipper Truck	\$ 704.00	MFS
EFT54007	04/12/2019	BROOME DIESEL & HYDRAULIC SERVICE	Repairs- Compactor Bomag	\$ 4,212.75	MFS
EFT54008	04/12/2019	BROOME FIRST NATIONAL REAL ESTATE	Rent increase- Staff rent	\$ 12.85	MFS
EFT54009	04/12/2019	BROOME MOVIES (SUN CINEMAS - THE TWIN CINEMAS)	Kids movie tickets - Christmas Trails December 2019	\$ 980.00	MFS

EFT	Date	Name	Description	Amount	DEL AUTH
EFT54010	04/12/2019	Brendan Smith Consulting Pty Ltd	Consultancy (RFQ 18/56)- Chinatown Revitalisation	\$ 1,512.50	MFS
EFT54011	04/12/2019	CLEANAWAY INDUSTRIES PTY LTD (BROOME TOXFREE)	Waste collection (RFT14/01)- Kerbside Recycling Collection	\$ 105,105.97	MFS
EFT54012	04/12/2019	EVENTPRO SOFTWARE	EventPro Software Monthly Cloud	\$ 2,355.96	MFS
EFT54013	04/12/2019	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning- Staff Housing	\$ 1,320.00	MFS
EFT54014	04/12/2019	HERBERT SMITH FREEHILLS	Leasing- Courthouse Collections P/L	\$ 1,148.84	MFS
EFT54015	04/12/2019	HOLDFAST FLUID POWER NW PTY LTD	Parts- Volvo Wheel Loader	\$ 193.27	MFS
EFT54016	04/12/2019	JR & A HERSEY PTY LTD	Consumables- Workshop	\$ 1,493.46	MFS
EFT54017	04/12/2019	KIMBERLEY SIGNS & DESIGNS	Stickers- BRAC	\$ 63.80	MFS
EFT54018	04/12/2019	KING TIDE TOWING	Towing of stolen SOB vehicle-Holden Colorado back to Depot	\$ 120.00	MFS
EFT54019	04/12/2019	LACHLAN BIRCH PAINTING SERVICES	Oil decks and patch up paint Sam Male Lugger	\$ 1,485.00	MFS
EFT54020	04/12/2019	LANDMARK OPERATIONS LTD	Fertilizer spreader- P&G	\$ 1,624.26	MFS
EFT54021	04/12/2019	LGIS	Motor vehicle insurance 18/19- Finance	\$ 250.16	MFS
EFT54022	04/12/2019	MAGIQ SOFTWARE PTY LTD	Consultants- Finance	\$ 902.00	MFS
EFT54023	04/12/2019	NORTH WEST COAST SECURITY	Security- Various	\$ 7,480.00	MFS
EFT54024	04/12/2019	NORTH WEST LOCKSMITHS	Locks- P&G	\$ 2,466.00	MFS
EFT54025	04/12/2019	OPTEON PROPERTY GROUP PTY LTD	Consultant fee: Property valuation	\$ 1,980.00	MFS
EFT54026	04/12/2019	PERRY PAUNICH MAINTENANCE CONTRACTORS	Maintenance indoor basketball courts- BRAC	\$ 2,172.90	MFS
EFT54027	04/12/2019	PMK WELDING & METAL FABRICATION	Repair door latch- Backhoe Loader	\$ 187.00	MFS
EFT54028	04/12/2019	POOL WISDOM	Chlorine (RFQ19/63)- BRAC	\$ 988.08	MFS
EFT54029	04/12/2019	PRINTING IDEAS	Signage- Library	\$ 1,342.00	MFS
EFT54030	04/12/2019	ROADLINE CIVIL CONTRACTORS	VMS Board- Short Street	\$ 2,002.00	MFS
EFT54031	04/12/2019	STOTT & HOARE BUSINESS COMPUTERS	Speakerphone- IT	\$ 1,118.70	MFS
EFT54032	04/12/2019	STRATEGIC HUMAN RESOURCES	External investigation provider (RFQ19/26)- HRM Consultancy	\$ 11,200.13	MFS
EFT54033	04/12/2019	TAPPED PLUMBING & GAS PTY LTD	Plumbing repairs- WMF	\$ 2,062.50	MFS
EFT54034	04/12/2019	TAYLOR HARDY GROUP (PREMIER LOCKERS)	Lockers- BRAC	\$ 896.50	MFS
EFT54035	04/12/2019	TELSTRA	Phone charges- Rangers	\$ 90.00	MFS
EFT54036	04/12/2019	TERRITORY RURAL BROOME	Parts- Depot	\$ 4,946.22	MFS
EFT54037	04/12/2019	TNT AUSTRALIA PTY LTD T/AS TNT EXPRESS	Freight- Health	\$ 414.91	MFS
EFT54038	04/12/2019	VISIMAX SAFETY	Equipment- Rangers	\$ 207.50	MFS
EFT54039	04/12/2019	WREN OIL	Oil waste disposal- WMF	\$ 33.00	MFS
EFT54040	05/12/2019	BROOME FIRST NATIONAL REAL ESTATE	Rent payment- Property	\$ 548.57	MFS
EFT54041	05/12/2019	Brendan Smith Consulting Pty Ltd	Reimbursement- HR	\$ 71.50	MFS
EFT54042	05/12/2019	CIVIL SERVICE ASSOCIATION OF WA INC. (COMMUNITY & PUBLIC SECTOR UNION)	Bond refund- Civic Centre	\$ 200.00	MFS
EFT54043	05/12/2019	JAKE RAINA	Umpiring PCYC- Community	\$ 100.00	MFS
EFT54044	05/12/2019	LUCY SEARBY	Umpiring PCYC- Community	\$ 100.00	MFS
EFT54045	05/12/2019	OZBRERO	Hats- Depot	\$ 1,362.00	MFS
EFT54046	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 345,677.00	MFS
EFT54047	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 16,161.58	MFS

EFT	Date	Name	Description	Amount	DEL AUTH
EFT54048	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 700.00	MFS
EFT54049	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 126,420.35	MFS
EFT54050	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 406.04	MFS
EFT54051	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 302.92	MFS
EFT54052	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 263.12	MFS
EFT54053	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 200.00	MFS
EFT54054	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 400.00	MFS
EFT54055	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 382.39	MFS
EFT54056	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 550.00	MFS
EFT54057	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 820.30	MFS
EFT54058	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 600.00	MFS
EFT54059	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 680.00	MFS
EFT54060	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 1,097.76	MFS
EFT54061	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 19.40	MFS
EFT54062	05/12/2019	SALARY & WAGES	Payroll S & W	\$ 358,977.00	MFS
EFT54063	06/12/2019	TELSTRA	Equip Maint & Supplies - IT	\$ 3,003.71	MFS
EFT54064	06/12/2019	WATER CORPORATION	Water Use and Service Charge Account- Shire various sites	\$ 80,794.34	MFS
EFT54065	12/12/2019	ABBIE VIRGO	Netball umpiring- BRAC	\$ 300.00	MFS
EFT54066	12/12/2019	ADAM CRAIG ROBERTS	Deck oil reimbursement- Property	\$ 220.00	MFS
EFT54067	12/12/2019	ADELAIDE KIDSON	Bond refund- Civic Centre	\$ 200.00	MFS
EFT54068	12/12/2019	ALISON LOUISE MORRIS	Working with Children reimbursement- Library	\$ 87.00	MFS
EFT54069	12/12/2019	BROOME ANGLICAN CHURCH	Bond refund- Civic Centre	\$ 220.00	MFS
EFT54070	12/12/2019	BROOME PERFORMING ARTS CO-OP	Bond refund- Civic Centre	\$ 595.00	MFS
EFT54072	12/12/2019	CASEY ZEPNICK	Fuel reimbursement- BRAC	\$ 85.00	MFS
EFT54073	12/12/2019	CHRISTIE ELIZABETH MILENKOVIC	Netball umpiring- BRAC	\$ 300.00	MFS
EFT54074	12/12/2019	ELLE FONG	Netball umpiring- BRAC	\$ 75.00	MFS
EFT54075	12/12/2019	HOLLY WILLIAMS	Netball umpiring- BRAC	\$ 200.00	MFS
EFT54076	12/12/2019	HOUSING DEPARTMENT OF COMMUNITIES	Rates refund: Overpayment	\$ 2,946.25	MFS
EFT54077	12/12/2019	JAKE RAINA	Umpiring PCYC- Community	\$ 100.00	MFS
EFT54078	12/12/2019	LAUREN PLUMMER	Netball umpiring- BRAC	\$ 300.00	MFS
EFT54079	12/12/2019	LETOYA DANN	Umpiring PCYC- Community	\$ 100.00	MFS
EFT54080	12/12/2019	LILY GERMINARIO	Netball umpiring- BRAC	\$ 150.00	MFS
EFT54081	12/12/2019	LOUISE MADELEINE ALEXANDRA JANSBOTTER BUNDY	Reimbursement reticulation damage- Works	\$ 154.00	MFS
EFT54082	12/12/2019	LUKA WRAY	Netball umpiring- BRAC	\$ 150.00	MFS
EFT54083	12/12/2019	MATILDA WADGE	Netball umpiring- BRAC	\$ 200.00	MFS
EFT54084	12/12/2019	NICOLE MOORE	Netball umpiring- BRAC	\$ 100.00	MFS
EFT54085	12/12/2019	PARIS MILLAR	Netball umpiring- BRAC	\$ 150.00	MFS
EFT54086	12/12/2019	PRD NATIONWIDE	Rent- Property	\$ 1,492.85	MFS
EFT54087	12/12/2019	RAY WHITE BROOME	Rates refund: Overpayment	\$ 1,868.64	MFS
EFT54088	12/12/2019	REDWAVE MEDIA PTY LTD	Spirit Radio Christmas Party- BRAC	\$ 1,040.00	MFS
EFT54089	12/12/2019	ROSLYN LOUISE BUTCHER	Netball umpiring- BRAC	\$ 225.00	MFS
EFT54090	12/12/2019	SHIRE OF BROOME	Retain bond- Civic Centre	\$ 2,405.00	MFS
EFT54091	13/12/2019	ALL WEST BUILDING APPROVALS PTY LTD	Certificate Designer Compliance- Various addresses	\$ 852.50	MFS
EFT54092	13/12/2019	ASK WASTE MANAGEMENT PTY LTD	Closure plan & training	\$ 12,270.50	MFS
EFT54093	13/12/2019	AUSTRALIA POST	Postage charges- Administration Office	\$ 1,780.30	MFS
EFT54094	13/12/2019	AVERY AIRCONDITIONING PTY LTD	Servicing of 8 APAC units- Admin office	\$ 880.00	MFS
EFT54095	13/12/2019	BROOME ALI WORKS	LABOUR : P8315. repair tray and rear gate of truck P8315	\$ 1,014.75	MFS

EFT	Date	Name	Description	Amount	DEL AUTH
EFT54096	13/12/2019	BROOME CYCLES	Performance based rewards: Shire staff	\$ 140.00	MFS
EFT54097	13/12/2019	BWS LIQUOUR (WOOLWORTHS GROUP)	Refreshments Swearing in Ceremony- Governance	\$ 99.00	MFS
EFT54098	13/12/2019	CAKE ME BY SURPRISE	Gingerbread making- Christmas Trails December 2019	\$ 745.00	MFS
EFT54099	13/12/2019	CARPET PAINT & TILE CENTRE	Enamel spray paint- Dakas Street Reserve	\$ 51.48	MFS
EFT54100	13/12/2019	CENTURION TRANSPORT	Freight- Potting Mix	\$ 963.76	MFS
EFT54101	13/12/2019	CLEANAWAY INDUSTRIES PTY LTD (BROOME TOXFREE)	Collection & disposal of cylinders- WMF	\$ 6,790.01	MFS
EFT54102	13/12/2019	COASTAL PAVESCAPING	Materials: Paving repairs	\$ 1,815.00	MFS
EFT54103	13/12/2019	ELGAS LTD	Gas cylinder- Forklift	\$ 140.36	MFS
EFT54104	13/12/2019	HORIZON POWER (ELECTRICITY USAGE)	Electricity charges- Shire various sites	\$ 43,216.02	MFS
EFT54105	13/12/2019	KIMBERLEY KERBS	Replacing broken kerbing- Fong Way	\$ 8,486.50	MFS
EFT54106	13/12/2019	M P ROGERS & ASSOCIATES PTY LTD	Consultants (RFQ17/88)- Amendment to Town Beach Jetty	\$ 21,912.00	MFS
EFT54107	13/12/2019	OFFICE NATIONAL BROOME	Stationery- BRAC	\$ 341.00	MFS
EFT54108	13/12/2019	OHM ELECTRONICS	Radio hand pieces- Depot	\$ 592.38	MFS
EFT54109	13/12/2019	OPTEON PROPERTY GROUP PTY LTD	Provide Market Valuation- Herbert Street	\$ 4,730.00	MFS
EFT54110	13/12/2019	ROADLINE CIVIL CONTRACTORS	Broome Town Beach Precinct (RFT18/09): Infrastructure	\$ 1,074,309.29	MFS
EFT54111	13/12/2019	SHERIDANS FOR BADGES	Councillor desk plates- Governance	\$ 261.15	MFS
EFT54112	13/12/2019	TALIS CONSULTANTS	Consultants- New Refuse Site	\$ 1,991.00	MFS
EFT54113	13/12/2019	TAPPED PLUMBING & GAS PTY LTD	Repairs- Broome Chamber Toilets	\$ 2,021.31	MFS
EFT54114	13/12/2019	VORGEE PTY LTD	Goggles- BRAC	\$ 1,769.57	MFS
EFT54115	13/12/2019	WILD MANGO CAFE (Green Mango Cafe)	Catering: Workshop	\$ 262.40	MFS
EFT54116	13/12/2019	WINC	Stationery order- Admin office	\$ 1,199.32	MFS
EFT54117	13/12/2019	BCBA WA BRANCH (INC) CHILDRENS BOOK COUNCIL OF AUSTRALIA	Airfare re-imbursement	\$ 410.80	MFS
EFT54118	13/12/2019	H & M TRACEY CONSTRUCTION PTY LTD	Construction (RFT 18/08) Broome Volunteer Bushfire Brigade Station	\$ 190,018.40	MFS
EFT54119	18/12/2019	A PLUS EVENTS & HIRE	Tables & Chairs- Xmas trails	\$ 1,507.00	MFS
EFT54120	18/12/2019	ABBY MURRAY PHOTOGRAPHY	Christmas Trails Photography	\$ 500.00	MFS
EFT54121	18/12/2019	ADVANCED ELECTRICAL EQUIPMENT PTY LTD	Ultra-switch float switch	\$ 137.50	MFS
EFT54122	18/12/2019	ALLVOLTS POWER SOLUTIONS PTY LTD	2 x Truck Master TMN120P 900CCA	\$ 706.20	MFS
EFT54123	18/12/2019	AQUA INSPIRATION	Provision of Group Fitness classes	\$ 220.00	MFS
EFT54124	18/12/2019	ASSORTED SIGNS	Tear drop flag poles- BRAC	\$ 131.00	MFS
EFT54125	18/12/2019	AUTOPRO BROOME (Gaff Holdings Pty Ltd)	Reflector Housing Assy 170mm & airbag	\$ 319.30	MFS
EFT54126	18/12/2019	AVERY AIRCONDITIONING PTY LTD	Filter changes- Civic Centre	\$ 5,402.35	MFS
EFT54127	18/12/2019	BIDFOOD (PREVIOUSLY GOLDLINE DISTRIBUTORS)	Consumables- BRAC	\$ 1,439.80	MFS
EFT54128	18/12/2019	BILL LAWRIE CONSULTING	Sea Swallow performance	\$ 275.00	MFS
EFT54129	18/12/2019	BK SIGNS (HALLIDAY ENTERPRISES PTY LTD)	Supply & adhere Unistrut- BRAC sign	\$ 327.80	MFS
EFT54130	18/12/2019	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 18,327.43	MFS

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EFT54131	18/12/2019	BRADLEY DALE TURTON	MC payment for Broome VIBES event 14 December 2019	\$ 100.00	MFS
EFT54132	18/12/2019	BROOME ALI WORKS	Fabricate and weld bolt on tabs to tree guards.	\$ 161.70	MFS
EFT54133	18/12/2019	BROOME BOLT SUPPLIES WA PTY LTD	Concrete tools- P&G	\$ 442.20	MFS
EFT54134	18/12/2019	BROOME CLARK POOLS & SPAS BROOME	Pool equipment- BRAC	\$ 109.68	MFS
EFT54135	18/12/2019	BROOME DOCTORS PRACTICE PTY LTD	Pre-employment medical- Recruitment Expenses	\$ 335.50	MFS
EFT54136	18/12/2019	BROOME MOVIES (SUN CINEMAS - THE TWIN CINEMAS)	Broome VIBES- Venue Hire	\$ 2,000.00	MFS
EFT54137	18/12/2019	BROOME PLUMBING & GAS	Supply and install drainage channel- Dampier St Upgrade	\$ 4,081.00	MFS
EFT54138	18/12/2019	BROOME POWDERCOATING	Powder coat tree guards- Town Beach Reserve	\$ 1,232.00	MFS
EFT54139	18/12/2019	BROOME PROGRESSIVE SUPPLIES	Consumables- BRAC	\$ 746.59	MFS
EFT54140	18/12/2019	BROOME SCOOTERS PTY LTD (KIMBERLEY MOWERS & SPARES)	Repair of the K970 quick cut saw	\$ 245.60	MFS
EFT54141	18/12/2019	BROOME SMALL ENGINE SERVICES	Mow master- P&G	\$ 6,130.00	MFS
EFT54142	18/12/2019	BROOME SMALL MAINTENANCE SERVICES	Replace lights- Library	\$ 93.50	MFS
EFT54143	18/12/2019	BROOME TOWING & SALVAGE	Abandoned vehicles- Towing	\$ 198.00	MFS
EFT54144	18/12/2019	BROOME TOYOTA	Service- Holden Colorado	\$ 544.97	MFS
EFT54145	18/12/2019	BROOME TREE & PALM SERVICE	Mulch to Shire Depot	\$ 1,716.00	MFS
EFT54146	18/12/2019	BROOME WHEEL ALIGNING & SUSPENSION	Wheel alignment- Workshop	\$ 110.00	MFS
EFT54147	18/12/2019	BROOME CRETE	Concrete- Fong Way	\$ 4,744.52	MFS
EFT54148	18/12/2019	BT EQUIPMENT PTY LTD	Guiding Tube- Compactor Bomag	\$ 145.43	MFS
EFT54149	18/12/2019	CHRISSY LEE CARTER	Craft table- Christmas Trails 2019	\$ 300.00	MFS
EFT54150	18/12/2019	CHRISTOPHER JOHN HILL	Santa props- Chinatown Christmas Trails Dec 2019	\$ 1,000.00	MFS
EFT54151	18/12/2019	CONCRETO	Tiles for Arrivals Wall Town Beach (RFQ19/44)- Infrastructure	\$ 13,339.70	MFS
EFT54152	18/12/2019	CORA BIKE RACK PTY LTD	Galvanised bike rack- BRAC	\$ 3,212.00	MFS
EFT54153	18/12/2019	CS LEGAL	Debt Management (RFQ19-37)- Debt Collection Recovery	\$ 121.00	MFS
EFT54154	18/12/2019	DANTHONIA DESIGNS	Broome entry sign (RFQ19-18)- Development & Community	\$ 13,286.90	MFS
EFT54155	18/12/2019	DELTA DRAFTING	Engineering documentation KRO1 & 2- Property	\$ 2,460.00	MFS
EFT54156	18/12/2019	DEPARTMENT OF AGRICULTURE & FOOD (DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT DPIRD) - AGRICULTURE DIVISION	Quarantine services- Town Beach Reserve	\$ 67.50	MFS
EFT54157	18/12/2019	DIRECTCOMMS PTY LTD	Annual maintenance fee- Library	\$ 64.16	MFS
EFT54158	18/12/2019	FREEDOM FAIRIES	Bubble ology- Chinatown Christmas Trails Dec 2019	\$ 1,072.50	MFS
EFT54159	18/12/2019	MOORE STEPHENS (WA) PTY LTD	Grants Acquittal Audits- Roads To Recovery	\$ 2,200.00	MFS
EFT54160	18/12/2019	TIALE FAMILY TRUST (BROOME ACADEMY OF MUSIC)	2019 Christmas Carols- Christmas Deco and Street Party	\$ 12,000.00	MFS
EFT54161	18/12/2019	VIVA ENERGY AUSTRALIA	Diesel- Depot	\$ 176.82	MFS
EFT54162	18/12/2019	ZE VR ESCAPE	VR activity- Xmas trails	\$ 280.00	MFS

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EFT54163	18/12/2019	3E CONSULTING ENGINEERS PTY LTD (THE TRUSTEE FOR THE 3E TRUST)	Professional services- Old Broome Rd	\$ 440.00	MFS
EFT54164	18/12/2019	ACURIX NETWORKS PTY LTD	IT- Library	\$ 873.40	MFS
EFT54165	18/12/2019	BEST KIMBERLEY COMPUTING	Annual printer costs- 2019/2020	\$ 1,833.50	MFS
EFT54166	18/12/2019	BRIDGESTONE AUSTRALIA LTD	Tyres- Works	\$ 477.91	MFS
EFT54167	18/12/2019	BROOME BOLT SUPPLIES WA PTY LTD	Various Nuts and Bolts- Depot	\$ 44.00	MFS
EFT54168	18/12/2019	BROOME CLARK POOLS & SPAS BROOME	Monthly pool service- Staff Housing	\$ 155.46	MFS
EFT54169	18/12/2019	BROOME DIESEL & HYDRAULIC SERVICE	Hydraulic Hose Repair for the Backhoe	\$ 269.00	MFS
EFT54170	18/12/2019	BROOME DOCTORS PRACTICE PTY LTD	Pre employment medical- Vicki Morton (BRAC)	\$ 214.50	MFS
EFT54171	18/12/2019	BROOME PROGRESSIVE SUPPLIES	BRAC- Snack stock for kiosk	\$ 286.62	MFS
EFT54172	18/12/2019	BROOME SMALL MAINTENANCE SERVICES	Fluoro globes- Toilet, Council Chambers	\$ 125.50	MFS
EFT54173	18/12/2019	BROOME WHEEL ALIGNING & SUSPENSION	Wheel alignment- Kubota	\$ 220.00	MFS
EFT54174	18/12/2019	BROOME CRETE	Sand- Dakas Street Reserve	\$ 6,477.68	MFS
EFT54175	18/12/2019	CABLE BEACH ELECTRICAL SERVICE	Replace lights- Workshop	\$ 1,507.00	MFS
EFT54176	18/12/2019	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Tyres- Holden Colorado	\$ 637.00	MFS
EFT54177	18/12/2019	CARDNO (WA) PTY LTD	Technical Support (RFQ18/39)- Short Street Drainage Construction	\$ 563.20	MFS
EFT54178	18/12/2019	STEVEN TWEEDIE	Councillor induction workshop- Governance	\$ 2,076.40	MFS
EFT54179	19/12/2019	CLEANAWAY INDUSTRIES PTY LTD (BROOME TOXFREE)	Kerbside collection (RFT 14/01)- Broome various properties	\$ 109,045.23	MFS
EFT54180	19/12/2019	COAST & COUNTRY ELECTRICS	Light repairs- Admin office	\$ 406.32	MFS
EFT54181	19/12/2019	COATES HIRE OPERATIONS PTY LTD	Portable toilet hire- Chinatown Christmas Trails Dec 2019	\$ 3,010.12	MFS
EFT54182	19/12/2019	COCA COLA AMATIL (HOLDINGS) LTD	Consumables- BRAC	\$ 2,307.02	MFS
EFT54183	19/12/2019	DORMA AUTOMATICS PTY LTD	Undertake automatic door servicing to Admin, November Broome Visitors Centre	\$ 849.24	MFS
EFT54184	19/12/2019	EASTY'S ELECTRICAL SERVICES PTY LTD	Replace exhaust fan- Waste disposal	\$ 442.20	MFS
EFT54185	19/12/2019	EDUCATIONAL EXPERIENCE	BRAC School Holiday Program- DAS Air Drying Clay 1kg White	\$ 184.80	MFS
EFT54186	19/12/2019	ELLYN HARTVIGSEN (SUBLIME GRAPHIC DESIGN)	Advertising material- Chinatown Christmas Trails Dec 2019	\$ 360.00	MFS
EFT54187	19/12/2019	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Air conditioning check and report- Hino	\$ 2,892.45	MFS
EFT54188	19/12/2019	FIXIT BROOME	Security- Town Beach Cafe & Cable Beach Toilets	\$ 2,175.34	MFS
EFT54189	19/12/2019	FLOWERS ON SAVILLE STREET	Flowers- HR	\$ 100.00	MFS
EFT54190	19/12/2019	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning (Con17/02)- Cable Beach Ablutions	\$ 45,292.34	MFS
EFT54191	19/12/2019	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Nursery	\$ 186.12	MFS
EFT54192	19/12/2019	HARMONY HORTICULTURE	Gardening- Old Shire Offices	\$ 2,255.00	MFS
EFT54193	19/12/2019	HARVEY NORMAN AV/IT SUPERSTORE BROOME	MS Surface Pro	\$ 6,474.00	MFS

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EFT54194	19/12/2019	HOLDFAST FLUID POWER NW PTY LTD	Test Pressure Hose Assy- Volvo Loader	\$ 67.08	MFS
EFT54195	19/12/2019	HORIZON POWER (ELECTRICITY USAGE)	Electricity charges- Broome street lights & Shire various sites	\$ 72,746.19	MFS
EFT54196	19/12/2019	ILLION AUSTRALIA PTY LTD	FVA- H&M Tracey Construction	\$ 1,529.00	MFS
EFT54197	19/12/2019	J BLACKWOOD & SON T/AS BLACKWOODS	Various Consumables and safety equipment- Depot	\$ 2,393.65	MFS
EFT54198	19/12/2019	JAKO INDUSTRIES PTY LTD	Renew aircon (RFT 18/07)- KRO2	\$ 24,020.70	MFS
EFT54199	19/12/2019	JOSH BYRNE & ASSOCIATES	Town Beach Stage 2 (RFQ 19/79)- Infrastructure	\$ 16,382.58	MFS
EFT54200	19/12/2019	KENNARDS HIRE	Hydraulic platform hire- Xmas lights	\$ 2,795.00	MFS
EFT54201	19/12/2019	KIMBERLEY BOOKSHOP	Kimberley Books- Library	\$ 319.46	MFS
EFT54202	19/12/2019	KIMBERLEY CAMPING & OUTBACK SUPPLIES	Work pants- Protective Clothing & Equipment	\$ 376.75	MFS
EFT54203	19/12/2019	KIMBERLEY CONTRACTING	Supply& Apply Posi shell daily (RFT19/11)- Landfill	\$ 31,350.00	MFS
EFT54204	19/12/2019	KIMBERLEY FIRE SYSTEMS PTY LTD	Monthly testing and servicing of Fire detection system- Civic Centre	\$ 231.00	MFS
EFT54205	19/12/2019	KIMBERLEY FUEL & OIL SERVICES	Bomag BC572-RB2 Filters	\$ 5,429.67	MFS
EFT54206	19/12/2019	LAIRD TRAN STUDIO	Building design- KRO2 Building	\$ 3,847.80	MFS
EFT54207	19/12/2019	LAVAN	Professional Services- Legal	\$ 2,200.00	MFS
EFT54208	19/12/2019	LGIS RISK MANAGEMENT	Insurance- Governance	\$ 5,500.00	MFS
EFT54209	19/12/2019	MCKENO BLOCKS & PAVERS	Sandstone rocks- Youth Bike Recreation Area	\$ 3,300.00	MFS
EFT54210	19/12/2019	ABBY MURRAY PHOTOGRAPHY	Photography- Civic Centre	\$ 600.00	MFS
EFT54211	19/12/2019	MAJOR MOTORS PTY LTD	Crew truck (RFQ19/35)- Vehicle & Mob Plant Renewal	\$ 72,676.10	MFS
EFT54212	19/12/2019	MUDMAP STUDIO	Landscape & Concept Design Pump Track- BRAC	\$ 1,980.00	MFS
EFT54213	19/12/2019	ROADLINE CIVIL CONTRACTORS	Hire of VMS trailer	\$ 3,498.00	MFS
EFT54214	19/12/2019	SAFEHAVEN STUDIOS	Chinatown Entry Statement (RFT18/06)- Infrastructure	\$ 35,750.00	MFS
EFT54215	19/12/2019	SAI GLOBAL LIMITED (SUBSCRIPTIONS)	Use of SAI contract- Fire Station	\$ 92.80	MFS
EFT54216	19/12/2019	SALMON BUCKETS AND ATTACHMENTS P/L	RAM Cylinder 00X-10834	\$ 2,458.54	MFS
EFT54217	19/12/2019	SEAT ADVISOR PTY LTD	Ticket sale commission	\$ 42.90	MFS
EFT54218	19/12/2019	SECUREX SECURITY PTY LTD	Service call- Alarm Civic Centre	\$ 1,260.90	MFS
EFT54219	19/12/2019	SECURITY & TECHNOLOGY SERVICES - NORWEST	Replace siren box- Depot	\$ 848.63	MFS
EFT54220	19/12/2019	SITE ENVIRONMENTAL & REMEDIATION SERVICES PTY LTD (SERS)	Ground water monitoring	\$ 5,775.00	MFS
EFT54221	19/12/2019	SLATER & GARTRELL SPORTS	BRAC Floorball Program - Floorball 34 School Set 95cm Sticks- Freight	\$ 129.12	MFS
EFT54222	19/12/2019	SPORTS STAR TROPHIES	Trophies- BRAC	\$ 99.00	MFS
EFT54223	19/12/2019	STAR DESIGN & DRAFTING	Drafting services- Magabala Books	\$ 750.00	MFS
EFT54224	19/12/2019	STRATAGREEN (FORMERLY GREENWAY ENTERPRISES)	Tools- P&G	\$ 1,871.73	MFS
EFT54225	19/12/2019	STRATCO WA PTY LTD	Steel rods- Town Beach Reserve	\$ 2,725.78	MFS
EFT54226	19/12/2019	SUNNY SIGN COMPANY PTY LTD	Parts- Roadwork signs	\$ 517.00	MFS
EFT54227	19/12/2019	TALIS CONSULTANTS	WANDRRA	\$ 3,419.57	MFS
EFT54228	19/12/2019	TAPPED PLUMBING & GAS PTY LTD	Repairs- BRAC	\$ 832.70	MFS
EFT54229	19/12/2019	TELSTRA	Phone charges- Rangers	\$ 85.00	MFS
EFT54230	19/12/2019	TERRITORY RURAL BROOME	Fertiliser- Various	\$ 8,410.18	MFS

EFT	Date	Name	Description	Amount	DEL AUTH
EFT54231	19/12/2019	TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD)	Fix lockers to wall- BRAC	\$ 319.00	MFS
EFT54232	19/12/2019	THINK WATER BROOME	Reticulation parts- P&G	\$ 6,765.83	MFS
EFT54233	19/12/2019	TNT AUSTRALIA PTY LTD T/AS TNT EXPRESS	Health services	\$ 934.77	MFS
EFT54234	19/12/2019	TOLL PRIORITY	Freight- Perth	\$ 174.33	MFS
EFT54235	19/12/2019	TONON LEGAL PTY LTD (T/A DANIELA TONON LEGAL	Yawuru in principle agreement	\$ 1,782.00	MFS
EFT54236	19/12/2019	TOTALLY WORKWEAR	Uniform- Protective Clothing & Equipment	\$ 3,744.00	MFS
EFT54237	19/12/2019	TROPPO SOUND	Sound/lighting for Xmas party- Chinatown	\$ 4,849.90	MFS
EFT54238	19/12/2019	TYREPOWER BROOME	Tyres- Holden Colorado	\$ 740.00	MFS
EFT54239	19/12/2019	WA HINO	Seat cover- Hino tipper	\$ 188.10	MFS
EFT54240	19/12/2019	WATERCHOICE (AUST) PTY LTD	Water dispenser- Library	\$ 65.00	MFS
EFT54241	19/12/2019	WESTERN AUSTRALIAN REGIONAL CAPITALS ALLIANCE INC (WARCA)	WARCA Membership- 2019/2020	\$ 16,500.00	MFS
EFT54242	19/12/2019	WILD MANGO CAFE (Green Mango Cafe)	Catering- WALGA Training	\$ 994.60	MFS
EFT54243	19/12/2019	WOOLWORTHS GROUP LIMITED (96000235)	Reward & Recognition	\$ 7,500.00	MFS
EFT54244	19/12/2019	ZIPFORM PTY LTD	eRates implementation	\$ 2,970.00	MFS
EFT54245	19/12/2019	DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY (PREVIOUSLY BUILDING COMMISSION)	BSL LEVY - NOVEMBER 2019	\$ 2,144.35	MFS
EFT54246	19/12/2019	SHIRE OF BROOME	BSL LEVY - NOVEMBER 2019	\$ 155.00	MFS
EFT54247	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 700.00	MFS
EFT54248	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 126,420.35	MFS
EFT54249	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 406.04	MFS
EFT54250	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 437.24	MFS
EFT54251	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 200.00	MFS
EFT54252	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 382.39	MFS
EFT54253	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 550.00	MFS
EFT54254	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 17,177.94	MFS
EFT54255	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 898.50	MFS
EFT54256	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 600.00	MFS
EFT54257	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 680.00	MFS
EFT54258	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 1,097.76	MFS
EFT54259	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 19.40	MFS
EFT54260	19/12/2019	SALARY & WAGES	Payroll S & W	\$ 334,159.00	MFS
EFT54261	20/12/2019	BROOME FIRST NATIONAL REAL ESTATE	Staff rent- January Rent 2020	\$ 5,210.14	MFS
EFT54262	20/12/2019	HUTCHINSON REAL ESTATE	Staff rent- January Rent 2020	\$ 6,300.60	MFS
EFT54263	20/12/2019	KATHRYN KIMBER & GRANT ASTLES	Staff rent- January Rent 2020	\$ 2,824.40	MFS
EFT54264	20/12/2019	PRD NATIONWIDE	Staff rent- January Rent 2020	\$ 5,091.66	MFS
EFT54265	20/12/2019	RAY WHITE BROOME	Staff rent- January Rent 2020	\$ 4,041.07	MFS
EFT54266	20/12/2019	REALMARK BROOME	Staff rent- January Rent 2020	\$ 3,910.71	MFS
EFT54267	20/12/2019	RICHARD & SUSAN BARTLETT & THOMAS	Staff rent- January Rent 2020	\$ 2,607.14	MFS
EFT54268	20/12/2019	ROGER STUART HOCKEY	Staff rent- January Rent 2020	\$ 1,520.83	MFS
EFT54269	20/12/2019	BK SIGNS (HALLIDAY ENTERPRISES PTY LTD)	Supply aluminium lock- Rangers	\$ 313.50	MFS
EFT54270	20/12/2019	BROOME FIRST NATIONAL REAL ESTATE	Refund trust allocation- Finance	\$ 103.33	MFS

EFT	Date	Name	Description	Amount	DEL AUTH
EFT54271	20/12/2019	DOUGLAS VERNON	Refund of excess payment- Rates	\$ 694.90	MFS
EFT54272	20/12/2019	JAKE RAINA	Umpiring- PCYC	\$ 100.00	MFS
EFT54273	20/12/2019	JOY SUZANNE WELSHMAN	Reimbursement- Works	\$ 429.77	MFS
EFT54274	20/12/2019	LETOYA DANN	Umpiring- PCYC	\$ 100.00	MFS
EFT54275	20/12/2019	MARK JOHN DAVIS	Reimbursement- Community	\$ 257.71	MFS
EFT54276	20/12/2019	MUDMAP STUDIO	Stage 2 Town Beach	\$ 27,342.63	MFS
EFT54277	20/12/2019	SALVATORE CONSTANTINO MASTROLEMBO	Reimbursement- Office of the CEO	\$ 3,844.68	MFS
EFT54278	20/12/2019	SHINJU MATSURI INC COMMITTEE	Sponsorship- Community	\$ 28,600.00	MFS
EFT54279	20/12/2019	SHIRE OF BROOME	Retain Bond- Civic Centre	\$ 500.00	MFS
EFT54280	20/12/2019	TAHLIA KNOX	Umpiring- BRAC	\$ 125.00	MFS
EFT54281	20/12/2019	TELSTRA	Ranger Operations- Call and usage charges to 27/11/19, Service charges to 27/12/19	\$ 3,951.00	MFS
EFT54282	23/12/2019	SALARY & WAGES	Payroll S & W	\$ 1,083.00	MFS
EFT54283	24/12/2019	BUNNINGS BROOME	Cement rapid set- Dakas Street Reserve	\$ 1,763.87	MFS
EFT54284	24/12/2019	COLES SUPERMARKETS - CHINATOWN, S324	Consumables- BRAC	\$ 850.88	MFS
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$3,767,351.59	

MUNICIPAL CHEQUES - DECEMBER 2019					
DD#	Date	Name	Description	Amount	Del Auth
57622	05/12/2019	SHIRE OF BROOME	BRAC PETTY CASH - October 19 - December 19	\$ 90.46	MFS
57623	12/12/2019	SHIRE OF BROOME	Petty cash- Admin	\$ 669.60	MFS
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$760.06	

TRUST CHEQUES - DECEMBER 2019					
DD#	Date	Name	Description	Amount	Del Auth
					MFS
TRUST CHEQUES TOTAL:				\$0.00	

MUNICIPAL DIRECT DEBIT/CREDIT CARD PAYMENTS - DECEMBER 2019					
DD#	Date	Name	Description	Amount	Del Auth
DD27354.1	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 52,539.81	MFS
DD27354.2	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 149.18	MFS
DD27354.3	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 286.58	MFS
DD27354.4	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 657.93	MFS
DD27354.5	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 5,990.16	MFS
DD27354.6	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 660.78	MFS
DD27354.7	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 446.78	MFS
DD27354.8	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 3,764.18	MFS
DD27354.9	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 237.57	MFS
DD27421.1	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 45,835.84	MFS
DD27421.2	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 153.17	MFS
DD27421.3	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 286.58	MFS
DD27421.4	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 657.93	MFS
DD27421.5	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 633.75	MFS
DD27421.6	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 446.78	MFS
DD27421.7	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 3,701.06	MFS
DD27421.8	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 237.57	MFS
DD27421.9	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 220.91	MFS
DD27443.1	20/12/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 196 Interest payment - Chinatown Revitalisation Project	\$ 93,685.18	MFS

EFT	Date	Name	Description	Amount	DEL AUTH
DD27446.1	27/12/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 193 Fixed Component - Civic Centre Redevelopment Loan	\$ 260,997.67	MFS
DD27463.1	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 46,230.77	MFS
DD27463.2	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 153.17	MFS
DD27463.3	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 286.59	MFS
DD27463.4	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 657.93	MFS
DD27463.5	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 630.29	MFS
DD27463.6	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 446.78	MFS
DD27463.7	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 3,208.26	MFS
DD27463.8	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 237.57	MFS
DD27463.9	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 203.58	MFS
DD27354.10	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 446.13	MFS
DD27354.11	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 337.27	MFS
DD27354.12	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 2,796.40	MFS
DD27354.13	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 638.92	MFS
DD27354.14	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 365.23	MFS
DD27354.15	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 299.16	MFS
DD27354.16	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 197.66	MFS
DD27354.17	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 931.81	MFS
DD27354.18	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 154.89	MFS
DD27354.19	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 1,053.72	MFS
DD27354.20	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 446.58	MFS
DD27354.21	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 51.68	MFS
DD27354.22	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 629.06	MFS
DD27354.23	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 2,475.60	MFS
DD27354.24	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 279.31	MFS
DD27354.25	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 355.93	MFS
DD27354.26	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 644.03	MFS
DD27354.27	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 146.44	MFS
DD27354.28	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 2,168.72	MFS
DD27354.29	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 1,393.47	MFS
DD27354.30	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 704.82	MFS
DD27354.31	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 481.87	MFS
DD27354.32	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 1,103.19	MFS
DD27354.33	03/12/2019	SUPERANNUATION	Superannuation contributions	\$ 309.65	MFS
DD27421.10	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 475.00	MFS
DD27421.11	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 304.06	MFS
DD27421.12	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 2,761.22	MFS
DD27421.13	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 705.37	MFS
DD27421.14	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 365.23	MFS
DD27421.15	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 437.65	MFS
DD27421.16	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 931.81	MFS
DD27421.17	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 100.44	MFS
DD27421.18	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 1,049.74	MFS
DD27421.19	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 965.19	MFS
DD27421.20	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 102.21	MFS
DD27421.21	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 629.09	MFS
DD27421.22	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 279.31	MFS
DD27421.23	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 2,501.24	MFS
DD27421.24	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 355.93	MFS
DD27421.25	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 644.03	MFS
DD27421.26	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 176.38	MFS
DD27421.27	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 6,385.38	MFS
DD27421.28	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 2,333.29	MFS
DD27421.29	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 704.82	MFS
DD27421.30	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 480.59	MFS
DD27421.31	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 1,548.49	MFS
DD27421.32	17/12/2019	SUPERANNUATION	Superannuation contributions	\$ 1,080.27	MFS

EFT	Date	Name	Description	Amount	DEL AUTH
DD27463.10	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 475.00	MFS
DD27463.11	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 336.25	MFS
DD27463.12	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 2,690.91	MFS
DD27463.13	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 599.55	MFS
DD27463.14	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 365.23	MFS
DD27463.15	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 563.02	MFS
DD27463.16	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 931.81	MFS
DD27463.17	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 36.46	MFS
DD27463.18	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 1,035.71	MFS
DD27463.19	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 619.45	MFS
DD27463.20	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 19.78	MFS
DD27463.21	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 629.10	MFS
DD27463.22	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 279.31	MFS
DD27463.23	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 2,436.60	MFS
DD27463.24	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 355.93	MFS
DD27463.25	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 644.03	MFS
DD27463.26	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 226.81	MFS
DD27463.27	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 5,944.72	MFS
DD27463.28	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 2,150.75	MFS
DD27463.29	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 704.82	MFS
DD27463.30	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 580.59	MFS
DD27463.31	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 1,492.95	MFS
DD27463.32	31/12/2019	SUPERANNUATION	Superannuation contributions	\$ 844.45	MFS
DD27463.32A	31/12/2019	SHIRE OF BROOME	Un recognised credit card transactions	\$ 3,644.17	MFS
MUNICIPAL DIRECT DEBIT/ CREDIT CARD TOTAL				\$594,980.03	

MUNICIPAL ELECTRONIC TRANSFER TOTAL **\$3,767,351.59**

MUNICIPAL CHEQUES TOTAL **\$760.06**

TRUST CHEQUE TOTAL **\$0.00**

MUNICIPAL DIRECT DEBIT/ CREDIT CARD TOTAL **\$594,980.03**

TOTAL PAYMENTS - DECEMBER 2019 **\$4,363,091.68**

Key for Delegation of Authority:

CEO Chief Executive Officer
MFS Manager Financial Services
DCS Director Corporate Services

Actual total raw

Part 5. Division 4. Section 5.42 Delegation of some powers to CEO. Sub Section Finance
Management Regulation 12.

Each payment must show on a list the payees name, the amount of the payment, the date of the payment and sufficient information to identify the transaction.

This report incorporates the Delegation of Authority (Administration Regulation 19)

PAYMENTS BY EFT & CHEQUE & FROM TRUST - DECEMBER 2019					
MUNICIPAL & TRUST ELECTRONIC TRANSFER - DECEMBER 2019					
EFT	Date	Name	Description	Amount	DEL AUTH
EFT53980	02/12/2019	BRUCE RUDEFORTH	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53981	02/12/2019	CHRISTOPHER RALPH MITCHELL	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53982	02/12/2019	DESIREE MAGDOLNA MALE	Monthly Councillor Sitting Fee and Allowances	\$ 2,737.67	MFS
EFT53983	02/12/2019	ELSTA REGINA FOY	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53984	02/12/2019	FIONA LEIGH WEST	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53985	02/12/2019	HAROLD NORMAN TRACEY	Monthly Councillor Sitting Fee and Allowances	\$ 6,202.16	MFS
EFT53986	02/12/2019	PETER JOHN TAYLOR	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53987	02/12/2019	PHILIP FRANCIS MATSUMOTO	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53988	02/12/2019	VERONICA LYNN WEVERS	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT53989	03/12/2019	BRENDAN RENKIN	REFUND OF CANDIDATE DEPOSIT	\$ 160.00	MFS
EFT53990	03/12/2019	BRUCE RUDEFORTH	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53991	03/12/2019	CHRISTOPHER RALPH MITCHELL	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53992	03/12/2019	ELSTA REGINA FOY	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53993	03/12/2019	FIONA LEIGH WEST	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53994	03/12/2019	MALA PREM-OCEAN SKY FAIRBORN	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53995	03/12/2019	MATTHEW WILLIAM SEAR	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53996	03/12/2019	NATASHA LOU-ANNE ARISTEI	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53997	03/12/2019	PETER JOHN TAYLOR	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53998	03/12/2019	VERONICA LYNN WEVERS	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT53999	03/12/2019	WADE RODGER FREEMAN	REFUND OF CANDIDATE DEPOSIT	\$ 80.00	MFS
EFT54002	04/12/2019	AVERY AIRCONDITIONING PTY LTD	Filter cleans- Library	\$ 150.00	MFS
EFT54003	04/12/2019	BACKROOM PRESS INC	Books- Library	\$ 67.35	MFS
EFT54005	04/12/2019	BIDFOOD (PREVIOUSLY GOLDLINE DISTRIBUTORS)	Oil- BRAC	\$ 429.28	MFS
EFT54006	04/12/2019	BROOME ALI WORKS	Fabrication- Tipper Truck	\$ 704.00	MFS
EFT54007	04/12/2019	BROOME DIESEL & HYDRAULIC SERVICE	Repairs- Compactor Bomag	\$ 4,212.75	MFS
EFT54008	04/12/2019	BROOME FIRST NATIONAL REAL ESTATE	Rent increase- Staff rent	\$ 12.85	MFS
EFT54009	04/12/2019	BROOME MOVIES (SUN CINEMAS - THE TWIN CINEMAS)	Kids movie tickets - Christmas Trails December 2019	\$ 980.00	MFS
EFT54013	04/12/2019	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning- Staff Housing	\$ 1,320.00	MFS
EFT54017	04/12/2019	KIMBERLEY SIGNS & DESIGNS	Stickers- BRAC	\$ 63.80	MFS
EFT54018	04/12/2019	KING TIDE TOWING	Towing of stolen SOB vehicle-Holden Colorado back to Depot	\$ 120.00	MFS

EFT	Date	Name	Description	Amount	DEL AUTH
EFT54019	04/12/2019	LACHLAN BIRCH PAINTING SERVICES	Oil decks and patch up paint Sam Male Luggier	\$ 1,485.00	MFS
EFT54023	04/12/2019	NORTH WEST COAST SECURITY	Security- Various	\$ 7,480.00	MFS
EFT54024	04/12/2019	NORTH WEST LOCKSMITHS	Locks- P&G	\$ 2,466.00	MFS
EFT54027	04/12/2019	PMK WELDING & METAL FABRICATION	Repair door latch- Backhoe Loader	\$ 187.00	MFS
EFT54028	04/12/2019	POOL WISDOM	Chlorine (RFQ19/63)- BRAC	\$ 988.08	MFS
EFT54029	04/12/2019	PRINTING IDEAS	Signage- Library	\$ 1,342.00	MFS
EFT54030	04/12/2019	ROADLINE CIVIL CONTRACTORS	VMS Board- Short Street	\$ 2,002.00	MFS
EFT54036	04/12/2019	TERRITORY RURAL BROOME	Parts- Depot	\$ 4,946.22	MFS
EFT54040	05/12/2019	BROOME FIRST NATIONAL REAL ESTATE	Rent payment- Property	\$ 548.57	MFS
EFT54043	05/12/2019	JAKE RAINA	Umpiring PCYC- Community	\$ 100.00	MFS
EFT54044	05/12/2019	LUCY SEARBY	Umpiring PCYC- Community	\$ 100.00	MFS
EFT54045	05/12/2019	OZBRERO	Hats- Depot	\$ 1,362.00	MFS
EFT54065	12/12/2019	ABBIE VIRGO	Netball umpiring- BRAC	\$ 300.00	MFS
EFT54068	12/12/2019	ALISON LOUISE MORRIS	Working with Children reimbursement- Library	\$ 87.00	MFS
EFT54069	12/12/2019	BROOME ANGLICAN CHURCH	Bond refund- Civic Centre	\$ 220.00	MFS
EFT54070	12/12/2019	BROOME PERFORMING ARTS CO-OP	Bond refund- Civic Centre	\$ 595.00	MFS
EFT54072	12/12/2019	CASEY ZEPNICK	Fuel reimbursement- BRAC	\$ 85.00	MFS
EFT54074	12/12/2019	ELLE FONG	Netball umpiring- BRAC	\$ 75.00	MFS
EFT54075	12/12/2019	HOLLY WILLIAMS	Netball umpiring- BRAC	\$ 200.00	MFS
EFT54077	12/12/2019	JAKE RAINA	Umpiring PCYC- Community	\$ 100.00	MFS
EFT54078	12/12/2019	LAUREN PLUMMER	Netball umpiring- BRAC	\$ 300.00	MFS
EFT54079	12/12/2019	LETOYA DANN	Umpiring PCYC- Community	\$ 100.00	MFS
EFT54080	12/12/2019	LILY GERMINARIO	Netball umpiring- BRAC	\$ 150.00	MFS
EFT54082	12/12/2019	LUKA WRAY	Netball umpiring- BRAC	\$ 150.00	MFS
EFT54084	12/12/2019	NICOLE MOORE	Netball umpiring- BRAC	\$ 100.00	MFS
EFT54086	12/12/2019	PRD NATIONWIDE	Rent- Property	\$ 1,492.85	MFS
EFT54087	12/12/2019	RAY WHITE BROOME	Rates refund: Over payment	\$ 1,868.64	MFS
EFT54089	12/12/2019	ROSLYN LOUISE BUTCHER	Netball umpiring- BRAC	\$ 225.00	MFS
EFT54090	12/12/2019	SHIRE OF BROOME	Retain bond- Civic Centre	\$ 2,405.00	MFS
EFT54094	13/12/2019	AVERY AIRCONDITIONING PTY LTD	Servicing of 8 APAC units- Admin office	\$ 880.00	MFS
EFT54095	13/12/2019	BROOME ALI WORKS	LABOUR : P8315. repair tray and rear gate of truck P8315	\$ 1,014.75	MFS
EFT54096	13/12/2019	BROOME CYCLES	Performance based rewards: Shire staff	\$ 140.00	MFS
EFT54097	13/12/2019	BWS LIQUOUR (WOOLWORTHS GROUP)	Refreshments Swearing in Ceremony- Governance	\$ 99.00	MFS
EFT54098	13/12/2019	CAKE ME BY SURPRISE	Gingerbread making- Christmas Trails December 2019	\$ 745.00	MFS
EFT54099	13/12/2019	CARPET PAINT & TILE CENTRE	Enamel spray paint- Dakas Street Reserve	\$ 51.48	MFS
EFT54102	13/12/2019	COASTAL PAVESCAPING	Materials: Paving repairs	\$ 1,815.00	MFS
EFT54105	13/12/2019	KIMBERLEY KERBS	Replacing broken kerbing- Fong Way	\$ 8,486.50	MFS
EFT54107	13/12/2019	OFFICE NATIONAL BROOME	Stationery- BRAC	\$ 341.00	MFS
EFT54108	13/12/2019	OHM ELECTRONICS	Radio hand pieces- Depot	\$ 592.38	MFS
EFT54110	13/12/2019	ROADLINE CIVIL CONTRACTORS	Broome Town Beach Precinct (RFT18/09): Infrastructure	\$ 1,074,309.29	MFS
EFT54118	13/12/2019	H & M TRACEY CONSTRUCTION PTY LTD	Construction (RFT 18/08) Broome Volunteer Bushfire Brigade Station	\$ 190,018.40	MFS
EFT54119	18/12/2019	A PLUS EVENTS & HIRE	Tables & Chairs- Xmas trails	\$ 1,507.00	MFS

EFT	Date	Name	Description	Amount	DEL AUTH
EFT54120	18/12/2019	ABBY MURRAY PHOTOGRAPHY	Christmas Trails Photography	\$ 500.00	MFS
EFT54122	18/12/2019	ALLVOLTS POWER SOLUTIONS PTY LTD	2 x Truck Master TMN120P 900CCA	\$ 706.20	MFS
EFT54123	18/12/2019	AQUA INSPIRATION	Provision of Group Fitness classes	\$ 220.00	MFS
EFT54124	18/12/2019	ASSORTED SIGNS	Tear drop flag poles- BRAC	\$ 131.00	MFS
EFT54125	18/12/2019	AUTOPRO BROOME (Gaff Holdings Pty Ltd)	Reflector Housing Assy 170mm & airbag	\$ 319.30	MFS
EFT54126	18/12/2019	AVERY AIRCONDITIONING PTY LTD	Filter changes- Civic Centre	\$ 5,402.35	MFS
EFT54127	18/12/2019	BIDFOOD (PREVIOUSLY GOLDLINE DISTRIBUTORS)	Consumables- BRAC	\$ 1,439.80	MFS
EFT54131	18/12/2019	BRADLEY DALE TURTON	MC payment for Broome VIBES event 14 December 2019	\$ 100.00	MFS
EFT54132	18/12/2019	BROOME ALI WORKS	Fabricate and weld bolt on tabs to tree guards.	\$ 161.70	MFS
EFT54133	18/12/2019	BROOME BOLT SUPPLIES WA PTY LTD	Concrete tools- P&G	\$ 442.20	MFS
EFT54134	18/12/2019	BROOME CLARK POOLS & SPAS BROOME	Pool equipment- BRAC	\$ 109.68	MFS
EFT54135	18/12/2019	BROOME DOCTORS PRACTICE PTY LTD	Pre-employment medical- Recruitment Expenses	\$ 335.50	MFS
EFT54136	18/12/2019	BROOME MOVIES (SUN CINEMAS - THE TWIN CINEMAS)	Broome VIBES- Venue Hire	\$ 2,000.00	MFS
EFT54137	18/12/2019	BROOME PLUMBING & GAS	Supply and install drainage channel- Dampier St Upgrade	\$ 4,081.00	MFS
EFT54139	18/12/2019	BROOME PROGRESSIVE SUPPLIES	Consumables- BRAC	\$ 746.59	MFS
EFT54140	18/12/2019	BROOME SCOOTERS PTY LTD (KIMBERLEY MOWERS & SPARES)	Repair of the K970 quick cut saw	\$ 245.60	MFS
EFT54141	18/12/2019	BROOME SMALL ENGINE SERVICES	Mow master- P&G	\$ 6,130.00	MFS
EFT54142	18/12/2019	BROOME SMALL MAINTENANCE SERVICES	Replace lights- Library	\$ 93.50	MFS
EFT54143	18/12/2019	BROOME TOWING & SALVAGE	Abandoned vehicles- Towing	\$ 198.00	MFS
EFT54144	18/12/2019	BROOME TOYOTA	Service- Holden Colorado	\$ 544.97	MFS
EFT54146	18/12/2019	BROOME WHEEL ALIGNING & SUSPENSION	Wheel alignment- Workshop	\$ 110.00	MFS
EFT54147	18/12/2019	BROOME CRETE	Concrete- Fong Way	\$ 4,744.52	MFS
EFT54155	18/12/2019	DELTA DRAFTING	Engineering documentation KRO1 & 2- Property	\$ 2,460.00	MFS
EFT54160	18/12/2019	TIALE FAMILY TRUST (BROOME ACADEMY OF MUSIC)	2019 Christmas Carols- Christmas Deco and Street Party	\$ 12,000.00	MFS
EFT54162	18/12/2019	2E VR ESCAPE	VR activity- Xmas trails	\$ 280.00	MFS
EFT54165	18/12/2019	BEST KIMBERLEY COMPUTING	Annual printer costs- 2019/2020	\$ 1,833.50	MFS
EFT54167	18/12/2019	BROOME BOLT SUPPLIES WA PTY LTD	Various Nuts and Bolts- Depot	\$ 44.00	MFS
EFT54168	18/12/2019	BROOME CLARK POOLS & SPAS BROOME	Monthly pool service- Staff Housing	\$ 155.46	MFS
EFT54169	18/12/2019	BROOME DIESEL & HYDRAULIC SERVICE	Hydraulic Hose Repair for the Backhoe	\$ 269.00	MFS
EFT54170	18/12/2019	BROOME DOCTORS PRACTICE PTY LTD	Pre employment medical- Vicki Morton (BRAC)	\$ 214.50	MFS
EFT54171	18/12/2019	BROOME PROGRESSIVE SUPPLIES	BRAC- Snack stock for kiosk	\$ 286.62	MFS
EFT54172	18/12/2019	BROOME SMALL MAINTENANCE SERVICES	Fluoro globes- Toilet, Council Chambers	\$ 125.50	MFS
EFT54173	18/12/2019	BROOME WHEEL ALIGNING & SUSPENSION	Wheel alignment- Kubota	\$ 220.00	MFS
EFT54174	18/12/2019	BROOME CRETE	Sand- Dakas Street Reserve	\$ 6,477.68	MFS
EFT54175	18/12/2019	CABLE BEACH ELECTRICAL SERVICE	Replace lights- Workshop	\$ 1,507.00	MFS
EFT54180	19/12/2019	COAST & COUNTRY ELECTRICS	Light repairs- Admin office	\$ 406.32	MFS

EFT	Date	Name	Description	Amount	DEL AUTH
EFT54184	19/12/2019	EASTY'S ELECTRICAL SERVICES PTY LTD	Replace exhaust fan- Waste disposal	\$ 442.20	MFS
EFT54187	19/12/2019	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Air conditioning check and report- Hino	\$ 2,892.45	MFS
EFT54189	19/12/2019	FLOWERS ON SAVILLE STREET	Flowers- HR	\$ 100.00	MFS
EFT54190	19/12/2019	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning (Con17/02)- Cable Beach Ablutions	\$ 45,292.34	MFS
EFT54192	19/12/2019	HARMONY HORTICULTURE	Gardening- Old Shire Offices	\$ 2,255.00	MFS
EFT54193	19/12/2019	HARVEY NORMAN AV/IT SUPERSTORE BROOME	MS Surface Pro	\$ 6,474.00	MFS
EFT54201	19/12/2019	KIMBERLEY BOOKSHOP	Kimberley Books- Library	\$ 319.46	MFS
EFT54202	19/12/2019	KIMBERLEY CAMPING & OUTBACK SUPPLIES	Work pants- Protective Clothing & Equipment	\$ 376.75	MFS
EFT54203	19/12/2019	KIMBERLEY CONTRACTING	Supply& Apply Posi shell daily (RFT19/11)- Landfill	\$ 31,350.00	MFS
EFT54204	19/12/2019	KIMBERLEY FIRE SYSTEMS PTY LTD	Monthly testing and servicing of Fire detection system- Civic Centre	\$ 231.00	MFS
EFT54205	19/12/2019	KIMBERLEY FUEL & OIL SERVICES	Bomag BC572-RB2 Filters	\$ 5,429.67	MFS
EFT54206	19/12/2019	LAIRD TRAN STUDIO	Building design- KRO2 Building	\$ 3,847.80	MFS
EFT54209	19/12/2019	MCKENO BLOCKS & PAVERS	Sandstone rocks- Youth Bike Recreation Area	\$ 3,300.00	MFS
EFT54210	19/12/2019	ABBY MURRAY PHOTOGRAPHY	Photography- Civic Centre	\$ 600.00	MFS
EFT54212	19/12/2019	MUDMAP STUDIO	Landscape & Concept Design Pump Track- BRAC	\$ 1,980.00	MFS
EFT54213	19/12/2019	ROADLINE CIVIL CONTRACTORS	Hire of VMS trailer	\$ 3,498.00	MFS
EFT54219	19/12/2019	SECURITY & TECHNOLOGY SERVICES - NORWEST	Replace siren box- Depot	\$ 848.63	MFS
EFT54223	19/12/2019	STAR DESIGN & DRAFTING	Drafting services- Magabala Books	\$ 750.00	MFS
EFT54225	19/12/2019	STRATCO WA PTY LTD	Steel rods- Town Beach Reserve	\$ 2,725.78	MFS
EFT54230	19/12/2019	TERRITORY RURAL BROOME	Fertiliser- Various	\$ 8,410.18	MFS
EFT54231	19/12/2019	TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD)	Fix lockers to wall- BRAC	\$ 319.00	MFS
EFT54232	19/12/2019	THINK WATER BROOME	Reticulation parts- P&G	\$ 6,765.83	MFS
EFT54236	19/12/2019	TOTALLY WORKWEAR	Uniform- Protective Clothing & Equipment	\$ 3,744.00	MFS
EFT54237	19/12/2019	TROPPO SOUND	Sound/lighting for Xmas party- Chinatown	\$ 4,849.90	MFS
EFT54238	19/12/2019	TYREPOWER BROOME	Tyres- Holden Colorado	\$ 740.00	MFS
EFT54246	19/12/2019	SHIRE OF BROOME	BSL LEVY - NOVEMBER 2019	\$ 155.00	MFS
EFT54261	20/12/2019	BROOME FIRST NATIONAL REAL ESTATE	Staff rent- January Rent 2020	\$ 5,210.14	MFS
EFT54262	20/12/2019	HUTCHINSON REAL ESTATE	Staff rent- January Rent 2020	\$ 6,300.60	MFS
EFT54263	20/12/2019	KATHRYN KIMBER & GRANT ASTLES	Staff rent- January Rent 2020	\$ 2,824.40	MFS
EFT54264	20/12/2019	PRD NATIONWIDE	Staff rent- January Rent 2020	\$ 5,091.66	MFS
EFT54265	20/12/2019	RAY WHITE BROOME	Staff rent- January Rent 2020	\$ 4,041.07	MFS
EFT54266	20/12/2019	REALMARK BROOME	Staff rent- January Rent 2020	\$ 3,910.71	MFS
EFT54267	20/12/2019	RICHARD & SUSAN BARTLETT & THOMAS	Staff rent- January Rent 2020	\$ 2,607.14	MFS
EFT54270	20/12/2019	BROOME FIRST NATIONAL REAL ESTATE	Refund trust allocation- Finance	\$ 103.33	MFS
EFT54271	20/12/2019	DOUGLAS VERNON	Rates refund: Over payment	\$ 694.90	MFS
EFT54272	20/12/2019	JAKE RAINA	Umpiring- PCYC	\$ 100.00	MFS
EFT54273	20/12/2019	JOY SUZANNE WELSHMAN	Reimbursement- Works	\$ 429.77	MFS
EFT54274	20/12/2019	LETOYA DANN	Umpiring- PCYC	\$ 100.00	MFS
EFT54275	20/12/2019	MARK JOHN DAVIS	Reimbursement- Community	\$ 257.71	MFS

EFT	Date	Name	Description	Amount	DEL AUTH
EFT54276	20/12/2019	MUDMAP STUDIO	Stage 2 Town Beach	\$ 27,342.63	MFS
EFT54277	20/12/2019	SALVATORE CONSTANTINO MASTROLEMBO	Reimbursement- Office of the CEO	\$ 3,844.68	MFS
EFT54278	20/12/2019	SHINJU MATSURI INC COMMITTEE	Sponsorship- Community	\$ 28,600.00	MFS
EFT54279	20/12/2019	SHIRE OF BROOME	Retain Bond- Civic Centre	\$ 500.00	MFS
EFT54280	20/12/2019	TAHLIA KNOX	Umpiring- BRAC	\$ 125.00	MFS
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$1,626,476.49	

MUNICIPAL CHEQUES - DECEMBER 2019					
DD#	Date	Name	Description	Amount	Del Auth
57622	05/12/2019	SHIRE OF BROOME	BRAC PETTY CASH - October 19 - December 19	\$ 90.46	MFS
57623	12/12/2019	SHIRE OF BROOME	Petty cash- Admin	669.60	MFS
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$760.06	

TRUST CHEQUES - DECEMBER 2019					
DD#	Date	Name	Description	Amount	Del Auth
					MFS
					MFS
TRUST CHEQUES TOTAL:				\$0.00	

MUNICIPAL DIRECT DEBIT/CREDIT CARD PAYMENTS - DECEMBER 2019					
DD#	Date	Name	Description	Amount	Del Auth
					MFS
					MFS
MUNICIPAL DIRECT DEBIT TOTAL:				\$0.00	

MUNICIPAL ELECTRONIC TRANSFER TOTAL \$1,626,476.49

MUNICIPAL CHEQUES TOTAL \$760.06

TRUST CHEQUE TOTAL \$0.00

MUNICIPAL DIRECT DEBIT/ CREDIT CARD TOTAL \$0.00

TOTAL PAYMENTS - DECEMBER 2019 \$1,627,236.55

Key for Delegation of Authority:

CEO Chief Executive Officer
MFS Manager Financial Services
DCS Director Corporate Services

9.4.2 MONTHLY PAYMENT LISTING - JANUARY 2020

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Finance Officer - Creditors
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	7 February 2020

SUMMARY: This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report, for the month of January 2020.

COMMENT

The Chief Executive Officer (CEO) has delegated authority to make payments from the Municipal and Trust funds in accordance with budget allocations.

The Shire provides payments to suppliers by either Electronic Funds Transfer (EFT & BPAY), cheque, credit card or direct debit.

Attached is a list of all payments processed under delegated authority during the month of January 2020.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT**Local Government (Financial Management) Regulations 1996**

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
 - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name;*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
 - (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction; and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
 - (3) *A list prepared under sub regulation (1) or (2) is to be —*

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

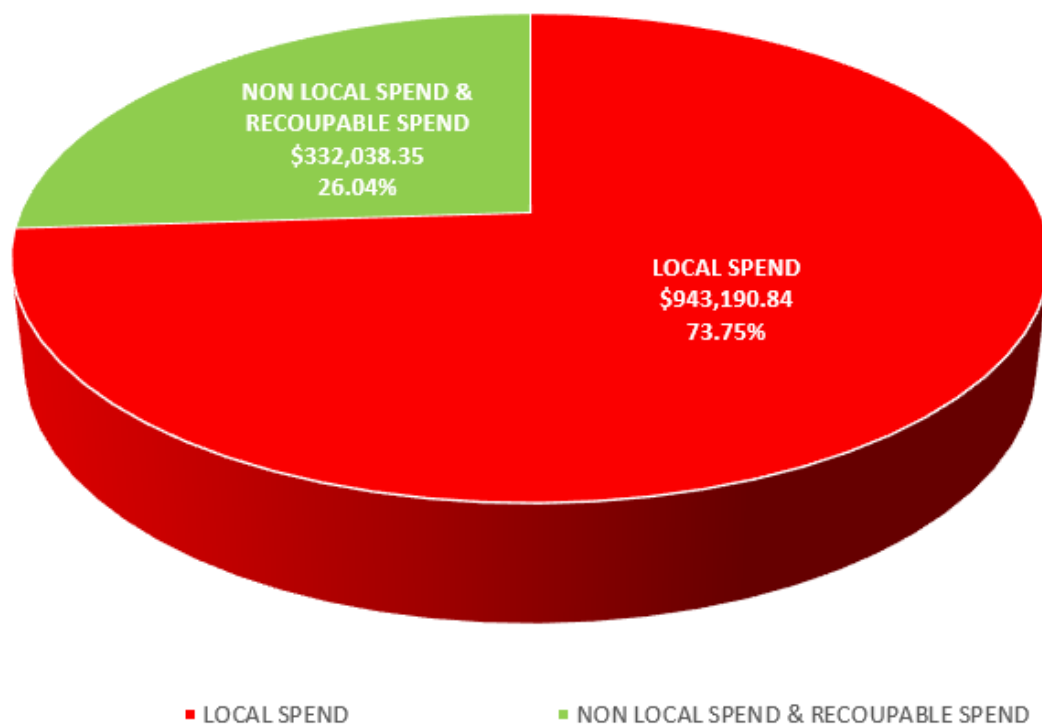
POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:

SHIRE OF BROOME PAYMENTS - JANUARY 2020



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for the month of January 2020 after \$1,493,238.42 in personnel payments, \$536,377.43 in utilities and other non-local sole suppliers have been excluded.

RISK

The risk of Council not adopting this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC IMPLICATIONS

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

An organisational culture that strives for service excellence

Responsible resource allocation

Effective community engagement

Improved systems, processes and compliance

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Receives the list of payments made from the Municipal and Trust Accounts in January 2020 totalling \$3,304,845.04 (Attachment 1) in accordance with the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:*
 - a. *EFT Vouchers 54285 - 54563 totalling \$3,143,740.57;*
 - b. *Municipal Cheque Vouchers 57624 - 57624 totalling \$545.20;*
 - c. *Trust Cheque Vouchers 000 – 000 totalling \$0.00; and*
 - d. *Credit Card Payments and Municipal Direct Debits DD27502.1 - DD27581.33A totalling \$160,559.27.*
2. *Notes the local spend of \$943,190.84 included in the amount above, equating to 73.75% of total payments excluding personnel, utility and other external sole supplier costs.*

Attachments

1. Monthly Payment January 2020
2. Local Spend Payment Listing January 2020

Management Regulation 12.

Each payment must show on a list the payees name, the amount of the payment, the date of the payment and sufficient information to identify the transaction.

This report incorporates the Delegation of Authority (Administration Regulation 19)

PAYMENTS BY EFT & CHEQUE & FROM TRUST - JANUARY 2020					
MUNICIPAL & TRUST ELECTRONIC TRANSFER - JANUARY 2020					
EFT	Date	Name	Description	Amount	DEL AUTH
EFT54285	02/01/2020	BRUCE RUDEFORTH	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54286	02/01/2020	CHRISTOPHER RALPH MITCHELL	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54287	02/01/2020	DESIREE MAGDOLNA MALE	Monthly Councillor Sitting Fee and Allowances	\$ 2,737.67	MFS
EFT54288	02/01/2020	ELSTA REGINA FOY	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54289	02/01/2020	FIONA LEIGH WEST	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54290	02/01/2020	HAROLD NORMAN TRACEY	Monthly Councillor Sitting Fee and Allowances	\$ 6,202.16	MFS
EFT54291	02/01/2020	PETER JOHN TAYLOR	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54292	02/01/2020	PHILIP FRANCIS MATSUMOTO	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54293	02/01/2020	VERONICA LYNN WEVERS	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54294	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 700.00	MFS
EFT54295	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 113,918.72	MFS
EFT54296	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 812.08	MFS
EFT54297	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 605.84	MFS
EFT54298	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 200.00	MFS
EFT54299	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 400.00	MFS
EFT54300	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 764.78	MFS
EFT54301	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 550.00	MFS
EFT54302	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 17,177.94	MFS
EFT54303	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,259.10	MFS
EFT54304	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,140.00	MFS
EFT54305	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 940.00	MFS
EFT54306	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,097.76	MFS
EFT54307	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 38.80	MFS
EFT54308	02/01/2020	SALARY & WAGES	Payroll S & W	\$ 329,435.00	MFS
EFT54309	10/01/2020	ALICIA PETITE (Pirate88)	Drug Aware Program- Culture grant	\$ 6,000.00	MFS
EFT54310	10/01/2020	BOAB FENCING	Tennis Court fencing- BRAC (RFQ 19-77)	\$ 45,181.40	MFS
EFT54311	10/01/2020	BRIALLEN WEB ENTERPRISES	Website design and development	\$ 1,507.52	MFS
EFT54312	10/01/2020	PINDAN PRINTING	Printing- Trails programs and stamp cards	\$ 2,802.80	MFS
EFT54313	10/01/2020	QUEST WEST PERTH	Accommodation- Shire staff	\$ 465.00	MFS
EFT54314	10/01/2020	URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA WA DIVISION INC	UDIA Site Visit- Chinatown	\$ 1,300.00	MFS
EFT54315	16/01/2020	SALARY & WAGES	Payroll S & W	\$ 116,381.66	MFS
EFT54316	16/01/2020	SALARY & WAGES	Payroll S & W	\$ 200.00	MFS

EFT54317	16/01/2020	SALARY & WAGES	Payroll S & W	\$ 550.00	MFS
EFT54318	16/01/2020	SALARY & WAGES	Payroll S & W	\$ 15,096.24	MFS
EFT54319	16/01/2020	SALARY & WAGES	Payroll S & W	\$ 537.90	MFS
EFT54320	16/01/2020	SALARY & WAGES	Payroll S & W	\$ 100.00	MFS
EFT54321	16/01/2020	SALARY & WAGES	Payroll S & W	\$ 380.00	MFS
EFT54322	16/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,097.76	MFS
EFT54323	16/01/2020	SALARY & WAGES	Payroll S & W	\$ 19.40	MFS
EFT54324	16/01/2020	SALARY & WAGES	Payroll S & W	\$ 338,432.00	MFS
EFT54325	17/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,297.00	MFS
EFT54326	20/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,523.00	MFS
EFT54327	20/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,286.00	MFS
EFT54328	21/01/2020	BRISTOW HELICOPTERS AUSTRALIA PTY LTD	Refund money in credit	\$ 65.50	MFS
EFT54329	21/01/2020	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Various Shire locations	\$ 14,360.82	MFS
EFT54330	21/01/2020	SALARY & WAGES	Payroll S & W	\$ 440.00	MFS
EFT54331	21/01/2020	MARISA FERRAZ- OWNER SUN PICTURES	Reimburse decorations for Chinatown Xmas celebrations	\$ 243.95	MFS
EFT54332	21/01/2020	SOPHIA O'ROURKE	Xmas trails	\$ 346.75	MFS
EFT54333	21/01/2020	TELSTRA	Phone charges- Various Shire Departments	\$ 3,841.52	MFS
EFT54334	21/01/2020	12 MILE SHADE & CANVAS	Shade sail for Janaburu Park	\$ 1,144.00	MFS
EFT54335	21/01/2020	ALL CREATURES VETERINARY CLINIC	Castration	\$ 149.60	MFS
EFT54336	21/01/2020	ALL WEST BUILDING APPROVALS PTY LTD	Certificate of Design Compliance- KRO1	\$ 495.00	MFS
EFT54337	21/01/2020	ALLPEST (BROOME PEST CONTROL)	Termite control	\$ 1,043.00	MFS
EFT54338	21/01/2020	ARBORGREEN LANDSCAPE PRODUCTS (SA)	Twin chamber measuring bottles - 1 ltr x 50	\$ 277.75	MFS
EFT54339	21/01/2020	AUSTRAL POOL SOLUTIONS PTY LTD	Aquatic wheelchair	\$ 3,301.00	MFS
EFT54340	21/01/2020	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY (ACMA)	Radio Licence Renewal	\$ 613.00	MFS
EFT54341	21/01/2020	AVERY AIRCONDITIONING PTY LTD	Condenser fan motor	\$ 1,324.83	MFS
EFT54342	21/01/2020	BAILEYS FERTILISERS	Analysis- Soil	\$ 1,424.50	MFS
EFT54343	21/01/2020	BELINDA JAYNE MUNCE	Labour hire - White Gala	\$ 288.00	MFS
EFT54344	21/01/2020	BENARA NURSERIES	Plants- Town beach	\$ 574.99	MFS
EFT54345	21/01/2020	BEST CONSULTANTS PTY LTD	Broome bike pump track	\$ 1,061.50	MFS
EFT54346	21/01/2020	BEST KIMBERLEY COMPUTING	Office Supplies- Staples refills	\$ 261.95	MFS
EFT54347	21/01/2020	BIDFOOD (PREVIOUSLY GOLDLINE DISTRIBUTORS)	Consumables- BRAC	\$ 406.06	MFS
EFT54348	21/01/2020	BK SIGNS (HALLIDAY ENTERPRISES PTY LTD)	Corflute sign	\$ 104.50	MFS
EFT54349	21/01/2020	BOC LIMITED	Oxygen cylinder hire	\$ 142.43	MFS
EFT54350	21/01/2020	BROOME BUILDERS PTY LTD	Ablution Block (RFQ19/51)- Town beach	\$ 67,888.00	MFS
EFT54351	21/01/2020	BROOME DIESEL & HYDRAULIC SERVICE	Hydraulic hose- Backhoe	\$ 778.40	MFS
EFT54352	21/01/2020	BROOME PERFORMING ARTS CO-OP	Entertainment- Christmas Trails Dance	\$ 330.00	MFS
EFT54353	21/01/2020	BROOME SCOOTERS PTY LTD (KIMBERLEY MOWERS & SPARES)	Turf cutter	\$ 14,305.01	MFS

EFT54354	21/01/2020	HOLDFAST FLUID POWER NW PTY LTD	Labour and parts for new hydraulic hose	\$ 203.23	MFS
EFT54355	21/01/2020	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Various Shire locations	\$ 47,736.88	MFS
EFT54356	21/01/2020	INLAND STUDIO	Poster design-Broome Vibes	\$ 484.00	MFS
EFT54357	21/01/2020	J BLACKWOOD & SON T/AS BLACKWOODS	Various consumable items- Depot	\$ 856.44	MFS
EFT54358	21/01/2020	JAYE SMOKER (UNBOUND SOUND)	Production services- Staging equipment & labour	\$ 2,100.00	MFS
EFT54359	21/01/2020	JKD DESIGN	Fight the Bite Marquee	\$ 255.00	MFS
EFT54360	21/01/2020	ROADLINE CIVIL CONTRACTORS	Green Space Project RFT (18/09)- Town Beach	\$ 451,959.59	MFS
EFT54361	21/01/2020	ROEBUCK TREE SERVICE	Tree pruning	\$ 2,629.00	MFS
EFT54362	21/01/2020	RUNWAY BAR & RESTAURANT	EMERGENCY MANAGEMENT REVIEW- CATERING- 18/11/19	\$ 459.00	MFS
EFT54363	21/01/2020	TELSTRA	Phone charges- Rangers	\$ 207.92	MFS
EFT54364	21/01/2020	TONON LEGAL PTY LTD (T/A DANIELA TONON LEGAL	Native title appeal	\$ 1,435.50	MFS
EFT54365	21/01/2020	TOTALLY WORKWEAR	Uniforms- Shire staff	\$ 1,180.30	MFS
EFT54366	22/01/2020	ALL WEST BUILDING APPROVALS PTY LTD	Certificate- Swimming Pool	\$ 82.50	MFS
EFT54367	22/01/2020	ALLPEST (BROOME PEST CONTROL)	Building maintenance: Shire property	\$ 210.00	MFS
EFT54368	22/01/2020	ATEA CONSULTING	Support- Admin and Executive support	\$ 35,282.50	MFS
EFT54369	22/01/2020	AVERY AIRCONDITIONING PTY LTD	Refrigerant recovery.	\$ 1,860.10	MFS
EFT54370	22/01/2020	BENARA NURSERIES	Plants- Town beach	\$ 4,230.74	MFS
EFT54371	22/01/2020	BIDFOOD (PREVIOUSLY GOLDLINE DISTRIBUTORS)	Chips and oil for Kiosk	\$ 1,164.17	MFS
EFT54372	22/01/2020	BP AUSTRALIA PTY LTD - FUEL	Fuel	\$ 14,247.88	MFS
EFT54373	22/01/2020	BROOME CAMPUS NORTH REGIONAL TAFE	Training- Traffic Management Training 7 staff	\$ 3,097.95	MFS
EFT54374	22/01/2020	BROOME PROGRESSIVE SUPPLIES	Cleaning items	\$ 90.68	MFS
EFT54375	22/01/2020	BROOME SMALL MAINTENANCE SERVICES	Maintenance- Repairs at admin	\$ 865.00	MFS
EFT54376	22/01/2020	BROOME TOWING & SALVAGE	Abandoned vehicle towing- Rangers	\$ 792.00	MFS
EFT54377	22/01/2020	BROOME TOYOTA	New vehicle (RFQ19/80)- Infrastructure	\$ 62,709.70	MFS
EFT54378	22/01/2020	BROOME YOUTH & FAMILIES HUB	Sponsorship- Community Xmas party	\$ 550.00	MFS
EFT54379	22/01/2020	CABLE BEACH ELECTRICAL SERVICE	Set up for Carols	\$ 330.00	MFS
EFT54380	22/01/2020	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Tyres- Isuzu DMax	\$ 538.00	MFS
EFT54381	22/01/2020	CBCA WA BRANCH (INC) CHILDRENS BOOK COUNCIL OF AUSTRALIA	Membership- Annual membership	\$ 75.00	MFS
EFT54382	22/01/2020	COASTAL DISTRIBUTING & PROVEDORING (CDP)	Kiosk ice creams	\$ 2,713.38	MFS
EFT54383	22/01/2020	COATES HIRE OPERATIONS PTY LTD	Generator switchboard & lead	\$ 94.21	MFS

EFT54384	22/01/2020	DFP RECRUITMENT (PINDAN LABOUR SOLUTIONS PTY LTD)	Temporary Staff- Gail Palmer Finance	\$ 1,347.46	MFS
EFT54385	22/01/2020	DORMA AUTOMATICS PTY LTD	Automatic door servicing- BRAC	\$ 352.00	MFS
EFT54386	22/01/2020	EASTY'S ELECTRICAL SERVICES PTY LTD	Maintenance- Replace faulty GPO at BRAC	\$ 112.20	MFS
EFT54387	22/01/2020	ELGAS LTD	Gas cylinder 15kg- Forklift 2.5T 2WD	\$ 69.26	MFS
EFT54388	22/01/2020	ERTH - VISUAL & PHYSICAL INCORPORATED	Royalties- Erth's Dinosaur Zoo	\$ 1,085.23	MFS
EFT54389	22/01/2020	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Replace beacons - Kubota	\$ 609.30	MFS
EFT54390	22/01/2020	FITZROY RIVER LODGE	Accommodation- Shire staff	\$ 395.00	MFS
EFT54391	22/01/2020	FLOWERS ON SAVILLE STREET	Wreath- Stephen Baamba Albert	\$ 90.00	MFS
EFT54392	22/01/2020	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning- Shire Buildings	\$ 45,651.10	MFS
EFT54393	22/01/2020	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Workshop	\$ 241.49	MFS
EFT54394	22/01/2020	GLASS CO KIMBERLEY (FORMALLY KIMBERLEY GLASS SERVICE)	Install security screens (RFQ19/100)- KRO1	\$ 21,104.82	MFS
EFT54395	22/01/2020	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Recruitment expenses	\$ 12,540.00	MFS
EFT54396	22/01/2020	HERBERT SMITH FREEHILLS	Legal Fees- Sublease Town Beach Dec 2019	\$ 6,638.94	MFS
EFT54397	22/01/2020	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Various Shire locations	\$ 54,147.49	MFS
EFT54398	22/01/2020	HORIZON POWER (SERVICE WORKS)	Upgrade street lights & install LED lights- Various	\$ 18,990.69	MFS
EFT54399	22/01/2020	IT VISION	Altus Infringements & Inspections	\$ 23,870.00	MFS
EFT54400	22/01/2020	J BLACKWOOD & SON T/AS BLACKWOODS	Twin hose set- Workshop	\$ 124.99	MFS
EFT54401	22/01/2020	JP EMPLOYEE RELATIONS CONSULTING	Employee Relations Services- EA Renewal Nov19 services	\$ 4,400.00	MFS
EFT54402	22/01/2020	KIMBERLEY GOLD PURE DRINKING WATER	Water- Admin office	\$ 133.00	MFS
EFT54403	22/01/2020	KIMBERLEY KERBS	Kering works- Godwit St	\$ 2,541.00	MFS
EFT54404	22/01/2020	LGIS WA	Public liability shortfall	\$ 11,894.01	MFS
EFT54405	22/01/2020	MARKETFORCE	Public Notice- Advertisement	\$ 806.41	MFS
EFT54406	22/01/2020	MCINTOSH & SON	Maintenance- Parts, Gaskets, Cylinder head, Rubber pad	\$ 1,340.39	MFS
EFT54407	22/01/2020	MELBOURNE INTERNATIONAL COMEDY FESTIVAL	First instalment	\$ 3,795.00	MFS
EFT54408	22/01/2020	MOORE STEPHENS (WA) PTY LTD	Audit Services- Year End 30th June 2019	\$ 4,587.00	MFS
EFT54409	22/01/2020	OFFICE NATIONAL BROOME	Stand up desk- BRAC	\$ 922.81	MFS
EFT54410	22/01/2020	OPTEON PROPERTY GROUP PTY LTD	Valuation- Broome Enterprise Centre	\$ 1,980.00	MFS
EFT54412	22/01/2020	PMK WELDING & METAL FABRICATION	Maintenance- Manufacture tarp brackets	\$ 126.50	MFS
EFT54413	22/01/2020	SIGNS PLUS	Printing- Business cards	\$ 248.10	MFS
EFT54414	22/01/2020	T - QUIP	Maintenance- Mower Parts	\$ 426.80	MFS
EFT54415	22/01/2020	TAPPED PLUMBING & GAS PTY LTD	Repair rotatloo Gantheaume Point ablution	\$ 165.00	MFS

EFT54416	22/01/2020	THE WORKWEAR GROUP (NNT)	Uniform- HR	\$ 378.20	MFS
EFT54417	22/01/2020	VENDORPANEL PTY LTD	Subscription- Contracts Monitor & Vendor panel	\$ 12,517.12	MFS
EFT54418	22/01/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Planning and Specification Development- Organisational Training	\$ 14,758.00	MFS
EFT54419	22/01/2020	TELSTRA	Phone charges- Various Shire Departments	\$ 2,859.79	MFS
EFT54420	22/01/2020	DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY (PREVIOUSLY BUILDING COMMISSION)	BSL COLLECTIONS - DECEMBER 2019	\$ 2,230.70	MFS
EFT54421	22/01/2020	SHIRE OF BROOME	BSL - DECEMBER 2019	\$ 170.00	MFS
EFT54422	23/01/2020	COLLEEN DENISE DUFF	Rates refund	\$ 1,185.05	MFS
EFT54423	23/01/2020	H & M TRACEY CONSTRUCTION PTY LTD	Refund of building application- Reception	\$ 1,513.00	MFS
EFT54424	23/01/2020	HANS JURG WENGER	Umpiring- BRAC	\$ 625.00	MFS
EFT54425	23/01/2020	KIM WIGGETT	Reimbursement travel- Finance	\$ 1,093.27	MFS
EFT54426	23/01/2020	LYNNE DIANE RALSTON	Christmas decorations- Chinatown Christmas Party	\$ 142.00	MFS
EFT54427	23/01/2020	PRD NATIONWIDE	Rates refund	\$ 35.70	MFS
EFT54428	23/01/2020	SHIRE OF BROOME	Retain Bond- Civic Centre	\$ 1,000.00	MFS
EFT54429	23/01/2020	STEPHEN HEARN	Reimbursement Plant Operator Ticket- Works	\$ 1,200.00	MFS
EFT54430	23/01/2020	WATER CORPORATION	Water Use and Service Charge Account- Various Shire Locations	\$ 118,259.79	MFS
EFT54431	23/01/2020	SALARY & WAGES	Payroll S & W	\$ 2,771.50	MFS
EFT54432	23/01/2020	ASK WASTE MANAGEMENT PTY LTD	Closure plan.	\$ 14,245.00	MFS
EFT54433	23/01/2020	DOUBLE GEE CLEANERS	Cleaning toilets Surf Club- Staff Christmas Party	\$ 110.00	MFS
EFT54434	23/01/2020	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight PO 91375 - Mower blade	\$ 832.39	MFS
EFT54435	23/01/2020	HEAD OFFICE LANDGATE	2019/20 Gross Rental Valuation Interim Schedule- GRV Chargeable	\$ 1,321.52	MFS
EFT54436	23/01/2020	KIMBERLEY GOLD PURE DRINKING WATER	Water- Admin office	\$ 76.00	MFS
EFT54437	23/01/2020	L.P AIRCONDITIONING INSTALLATION	Chiller hire - Xmas party	\$ 140.00	MFS
EFT54438	23/01/2020	LACHLAN BIRCH PAINTING SERVICES	Paint over graffiti external KRO1 & KRO2	\$ 759.00	MFS
EFT54439	23/01/2020	MONIQUE ELLIS	Yoga Program	\$ 180.00	MFS
EFT54440	23/01/2020	MOORE STEPHENS (WA) PTY LTD	Outgoings Audit	\$ 1,650.00	MFS
EFT54441	23/01/2020	NEXON ASIA PACIFIC PTY LTD	Phones	\$ 66.56	MFS
EFT54442	23/01/2020	PERFORMANCE TINTING	Glass cleaning- Hino	\$ 350.00	MFS
EFT54443	23/01/2020	TALIS CONSULTANTS	Consultancy Services- Demco Investigation	\$ 1,643.13	MFS
EFT54444	23/01/2020	WANNA PLAY IND (THE PLAY REVOLUTION)	Christmas Trails activities	\$ 2,305.00	MFS
EFT54445	28/01/2020	PRITCHARD FRANCIS CONSULTING PTY LTD	Civil engineering- Broome Cemetery	\$ 9,900.00	MFS
EFT54446	28/01/2020	QUIC DIG PTY LTD	Roadworks, Herbert St & Saville St detail design	\$ 3,404.01	MFS

EFT54447	28/01/2020	RAECO	Tables- Library	\$ 1,183.37	MFS
EFT54448	28/01/2020	RELIANSYS	Annual Software Access Fees- Governance	\$ 14,190.00	MFS
EFT54449	28/01/2020	RETRACTABLE TARPS	Tension tool- Workshop	\$ 50.82	MFS
EFT54450	28/01/2020	ROSMECH SALES & SERVICE PTY LTD	Sweeper parts- Works	\$ 3,493.29	MFS
EFT54451	28/01/2020	SCAPE-ISM PTY LTD ATFT REES FAMILY TRUST	Concrete artwork- Town Beach	\$ 6,875.00	MFS
EFT54452	28/01/2020	SECUREX SECURITY PTY LTD	Alarm monitoring- Civic Centre	\$ 314.60	MFS
EFT54453	28/01/2020	SOURCE SEPARATION SYSTEMS	Dog poo bags	\$ 815.48	MFS
EFT54454	28/01/2020	SPORTSPOWER BROOME	Whistles- Library	\$ 30.00	MFS
EFT54455	28/01/2020	ST ANNE'S FLORIST	Flowers- Lisa-Marie Dann (baby)	\$ 100.00	MFS
EFT54456	28/01/2020	ST JOHN AMBULANCE AUSTRALIA (WA) INC	Event standby- Xmas party	\$ 1,000.00	MFS
EFT54457	28/01/2020	STRATAGREEN (FORMERLY GREENWAY ENTERPRISES)	Insecticide- Nursery	\$ 732.63	MFS
EFT54458	28/01/2020	STRATEGIC HUMAN RESOURCES	Workplace investigation	\$ 29,345.44	MFS
EFT54459	28/01/2020	STREETER & MALE PTY LTD	Newspapers- Library	\$ 446.91	MFS
EFT54460	28/01/2020	SUBWAY BROOME	Catering- 25, 26, 27 November	\$ 384.00	MFS
EFT54461	28/01/2020	SUNNY SIGN COMPANY PTY LTD	Signs	\$ 132.00	MFS
EFT54462	28/01/2020	TALIS CONSULTANTS	Consultancy Services (RFQ18/44)- Wandrra Restoration Works	\$ 25,532.39	MFS
EFT54463	28/01/2020	BROOME FIRST NATIONAL REAL ESTATE	Refund Trust Allocation- Finance	\$ 103.33	MFS
EFT54464	28/01/2020	LETOYA DANN	Umpiring- PCYC	\$ 100.00	MFS
EFT54465	28/01/2020	BUNNINGS BROOME	Concrete vibrator	\$ 1,157.10	MFS
EFT54466	29/01/2020	BROOME FIRST NATIONAL REAL ESTATE	Staff rent- February Rent 2020	\$ 8,495.85	MFS
EFT54467	29/01/2020	HUTCHINSON REAL ESTATE	Staff rent- February Rent 2020	\$ 6,300.60	MFS
EFT54468	29/01/2020	KATHRYN KIMBER & GRANT ASTLES	Staff rent- February Rent 2020	\$ 2,824.40	MFS
EFT54469	29/01/2020	PRD NATIONWIDE	Staff rent- February Rent 2020	\$ 6,991.66	MFS
EFT54470	29/01/2020	RAY WHITE BROOME	Staff rent- February Rent 2020	\$ 6,826.57	MFS
EFT54471	29/01/2020	REALMARK BROOME	Staff rent- February Rent 2020	\$ 3,910.71	MFS
EFT54472	29/01/2020	RICHARD & SUSAN BARTLETT & THOMAS	Staff rent- February Rent 2020	\$ 2,607.14	MFS
EFT54473	29/01/2020	ROGER STUART HOCKEY	Staff rent- February Rent 2020	\$ 600.00	MFS
EFT54474	29/01/2020	ABLE ELECTRICAL (WA) PTY LTD	Fault find UV backwash system- BRAC	\$ 880.00	MFS
EFT54475	29/01/2020	ACOR CONSULTANTS (WA) PTY LTD	Certified sketch for signs	\$ 660.00	MFS
EFT54476	29/01/2020	BROOME BOLT SUPPLIES WA PTY LTD	Nuts & bolts	\$ 675.40	MFS
EFT54477	29/01/2020	BROOME MOTORS	Isuzu filters- Various	\$ 357.92	MFS
EFT54478	29/01/2020	BROOME VETERINARY HOSPITAL	Pound Fees Animal Destruction & Disposal - Op Exp - Animal Control MUN (Materials, Contractor & Consultant Type Expenses)	\$ 12,653.00	MFS
EFT54479	29/01/2020	BROOME CRETE	Concrete- Godwit Cres	\$ 2,531.04	MFS
EFT54480	29/01/2020	BROOMES PARTIES WEDDINGS ANYTHING	Finger food	\$ 200.00	MFS
EFT54481	29/01/2020	BT EQUIPMENT PTY LTD	Repairs the Bomag	\$ 1,411.71	MFS

EFT54482	29/01/2020	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Forklift repairs	\$ 753.52	MFS
EFT54483	29/01/2020	CLEANAWAY INDUSTRIES PTY LTD (BROOME TOXFREE)	Collection fluoro tubes- WMF	\$ 6,612.92	MFS
EFT54484	29/01/2020	COAST & COUNTRY ELECTRICS	Generator service- BRAC	\$ 1,517.54	MFS
EFT54485	29/01/2020	COOLIBAH MEDICAL CENTRE	Medical- New staff Georgia McArthur	\$ 143.00	MFS
EFT54486	29/01/2020	DARWIN PLANT WHOLESALEERS	Plants- 224 x Carex appressa (Balance of order)	\$ 1,614.14	MFS
EFT54487	29/01/2020	DEPARTMENT OF AGRICULTURE & FOOD (DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT DPIRD) - AGRICULTURE DIVISION	Quarantine Inspection- Nursery plants from Darwin	\$ 67.50	MFS
EFT54488	29/01/2020	EASY ELECTRICAL	Fix light- Ladies toilets	\$ 121.00	MFS
EFT54489	29/01/2020	ELGAS LTD	Forklift gas	\$ 70.47	MFS
EFT54490	29/01/2020	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Air con check / report- Hino	\$ 1,069.25	MFS
EFT54491	29/01/2020	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Carpet & chairs steam cleaned	\$ 4,939.00	MFS
EFT54492	29/01/2020	HERBERT SMITH FREEHILLS	Professional Fees- Broome Golf Club Redevelopment	\$ 8,791.11	MFS
EFT54493	29/01/2020	HIDRIVE GROUP PTY LTD	Under tray water tank- Rangers	\$ 165.00	MFS
EFT54494	29/01/2020	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Various Shire locations	\$ 298.07	MFS
EFT54495	29/01/2020	J BLACKWOOD & SON T/AS BLACKWOODS	Maxi-chem gloves	\$ 72.69	MFS
EFT54496	29/01/2020	LANDMARK OPERATIONS LTD	GPLA Landscapers flora 8-9 mths 15lt- Town Beach	\$ 2,079.55	MFS
EFT54497	29/01/2020	MCCORRY BROWN EARTHMOVING PTY LTD	Car park test holes- BRAC	\$ 1,432.20	MFS
EFT54498	29/01/2020	MOONLIGHT BAY APARTMENTS / KIMBERLEY ACCOMMODATION	Accommodation- x1 night, Jessica Price-Holst	\$ 147.00	MFS
EFT54499	29/01/2020	NORTH WEST COAST SECURITY	Security- Civic Centre	\$ 550.00	MFS
EFT54500	29/01/2020	NORTH WEST LOCKSMITHS	Keys & locks- Works	\$ 282.00	MFS
EFT54501	29/01/2020	OFFICE NATIONAL BROOME	Stationery November- Admin office	\$ 740.80	MFS
EFT54502	29/01/2020	SISTER CITIES AUSTRALIA INC	Subscription- Sister Cities	\$ 500.00	MFS
EFT54503	29/01/2020	THE FACTORY (AUSTRALIA) PTY LTD	Christmas decorations (RFQ19/73)- P&G	\$ 13,750.00	MFS
EFT54504	29/01/2020	THINK WATER BROOME	Parts- P&G	\$ 1,216.29	MFS
EFT54505	29/01/2020	TRADELINK PLUMBING SUPPLIES	Retic parts	\$ 33.38	MFS
EFT54506	29/01/2020	URBIS PTY LTD	Professional services (RFQ19/66)- Cable Beach Foreshore	\$ 24,200.00	MFS
EFT54507	29/01/2020	VANDERFIELD PTY LTD	Maintenance- Hyd Quick Connector	\$ 1,150.97	MFS
EFT54508	29/01/2020	WINC	Stationery	\$ 98.48	MFS
EFT54509	30/01/2020	BROOME CLARK POOLS & SPAS BROOME	Air valve- BRAC	\$ 328.00	MFS
EFT54510	30/01/2020	BROOME PLUMBING & GAS	Water leak- BRAC after hours	\$ 746.00	MFS
EFT54511	30/01/2020	BROOME PROGRESSIVE SUPPLIES	Milk	\$ 61.57	MFS

EFT54512	30/01/2020	BROOME CRETE	Concrete blocks	\$ 5,931.18	MFS
EFT54513	30/01/2020	CLEANAWAY INDUSTRIES PTY LTD (BROOME TOXFREE)	2M general empties December	\$ 683.49	MFS
EFT54514	30/01/2020	COAST & COUNTRY ELECTRICS	Install power box for reticulation- BRAC	\$ 7,558.18	MFS
EFT54515	30/01/2020	FUEL TRANS AUSTRALIA PTY LTD T/A RECHARGE PETROLEUM (BP BROOME CENTRAL)	Unleaded fuel for garden tools	\$ 49.90	MFS
EFT54516	30/01/2020	J BLACKWOOD & SON T/AS BLACKWOODS	Batteries	\$ 517.13	MFS
EFT54517	30/01/2020	JOSH BYRNE & ASSOCIATES	Waterpark expansion	\$ 707.85	MFS
EFT54518	30/01/2020	KENNARDS HIRE	Tool hire	\$ 235.00	MFS
EFT54519	30/01/2020	KIMBERLEY AUTO CARE	Removal of police evidence tape and glue- Holden Colorado	\$ 110.00	MFS
EFT54520	30/01/2020	KIMBERLEY FIRE SYSTEMS PTY LTD	Replace smoke detector- Civic Centre	\$ 309.10	MFS
EFT54521	30/01/2020	KIMBERLEY GOLD PURE DRINKING WATER	Water- Tip	\$ 314.00	MFS
EFT54522	30/01/2020	KIMBERLEY KERBS	Kerb replacement- Roebuck estate	\$ 1,320.00	MFS
EFT54523	30/01/2020	KIMBERLEY QUARRY PTY LTD	Road base- one mile breakdown area	\$ 14,078.65	MFS
EFT54524	30/01/2020	KIMBERLEY TRAILER PARTS	Pintle & ball- forklift	\$ 303.50	MFS
EFT54525	30/01/2020	LANDMARK OPERATIONS LTD	BARM DSMA clear 10LT	\$ 118.97	MFS
EFT54526	30/01/2020	M P ROGERS & ASSOCIATES PTY LTD	Technical construction support	\$ 605.00	MFS
EFT54527	30/01/2020	MCCORRY BROWN EARTHMOVING PTY LTD	Short St drainage reconstruction- RFQ 19-57	\$ 139,123.61	MFS
EFT54528	30/01/2020	MCMULLEN NOLAN GROUP PTY LTD (MNG)	November surveys	\$ 3,283.50	MFS
EFT54529	30/01/2020	MERCHANDISING LIBRARIES PTY LTD	Front facing divider set- Library	\$ 742.17	MFS
EFT54530	30/01/2020	METRIX CONSULTING PTY LTD	Consultants- Broome Visitor Centre	\$ 5,516.50	MFS
EFT54531	30/01/2020	NIRRUMBUK ABORIGINAL CORPORATION	Traineeship- Depot	\$ 6,349.27	MFS
EFT54532	30/01/2020	NORTH WEST COAST SECURITY	Security services- Various	\$ 23,160.50	MFS
EFT54533	30/01/2020	NORTH WEST LOCKSMITHS	Fire proof document safe	\$ 649.00	MFS
EFT54534	30/01/2020	NORTH WEST TRIM & SHADE	Shade sail- WMF	\$ 2,238.50	MFS
EFT54535	30/01/2020	OFFICE NATIONAL BROOME	Shredder- Library	\$ 866.59	MFS
EFT54536	30/01/2020	PARKER BLACK & FORREST PTY LTD	Keys- Function room	\$ 94.60	MFS
EFT54537	30/01/2020	POOL WISDOM	Chlorine	\$ 988.08	MFS
EFT54538	30/01/2020	PRINTING IDEAS	Xmas Trails printing- various	\$ 1,595.72	MFS
EFT54539	30/01/2020	ROADLINE CIVIL CONTRACTORS	Roadworks- Hamersley St	\$ 5,549.36	MFS
EFT54540	30/01/2020	TAPPED PLUMBING & GAS PTY LTD	Toilet repairs	\$ 255.26	MFS
EFT54541	30/01/2020	TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD)	Soccer Goals- Install at BRAC	\$ 968.00	MFS
EFT54542	30/01/2020	THEATRE KIMBERLEY INC	Circus performers- Xmas event	\$ 330.00	MFS
EFT54543	30/01/2020	THINK WATER BROOME	Reticulation parts- Roundabouts	\$ 1,955.11	MFS
EFT54544	30/01/2020	TOTALLY WORKWEAR	Library bags- Embroidery	\$ 19.80	MFS
EFT54545	30/01/2020	WESTBOOKS	Books- Library	\$ 778.88	MFS

EFT54546	30/01/2020	WESTERN IRRIGATION PTY LTD	4G antenna	\$ 616.00	MFS
EFT54547	30/01/2020	WILD MANGO CAFE (Green Mango Cafe)	Catering- Workshop	\$ 264.90	MFS
EFT54548	30/01/2020	SALARY & WAGES	Payroll S & W	\$ 130,993.70	MFS
EFT54549	30/01/2020	SALARY & WAGES	Payroll S & W	\$ 406.04	MFS
EFT54550	30/01/2020	SALARY & WAGES	Payroll S & W	\$ 302.92	MFS
EFT54551	30/01/2020	SALARY & WAGES	Payroll S & W	\$ 200.00	MFS
EFT54552	30/01/2020	SALARY & WAGES	Payroll S & W	\$ 382.39	MFS
EFT54553	30/01/2020	SALARY & WAGES	Payroll S & W	\$ 550.00	MFS
EFT54554	30/01/2020	SALARY & WAGES	Payroll S & W	\$ 924.40	MFS
EFT54555	30/01/2020	SALARY & WAGES	Payroll S & W	\$ 580.00	MFS
EFT54556	30/01/2020	SALARY & WAGES	Payroll S & W	\$ 680.00	MFS
EFT54557	30/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,499.61	MFS
EFT54558	30/01/2020	SALARY & WAGES	Payroll S & W	\$ 19.40	MFS
EFT54559	31/01/2020	SALARY & WAGES	Payroll S & W	\$ 348,353.00	MFS
EFT54561	31/01/2020	SALARY & WAGES	Payroll S & W	\$ 14,757.57	MFS
EFT54562	31/01/2020	SALARY & WAGES	Payroll S & W	\$ 477.00	MFS
EFT54563	31/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,481.20	MFS
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$3,143,740.57	

MUNICIPAL CHEQUES - JANUARY 2020					
DD#	Date	Name	Description	Amount	Del Auth
57624	30/01/2020	SHIRE OF BROOME	Petty cash- Admin	\$ 545.20	MFS
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$545.20	

TRUST CHEQUES - JANUARY 2020					
DD#	Date	Name	Description	Amount	Del Auth
					MFS
TRUST CHEQUES TOTAL:				\$0.00	

MUNICIPAL DIRECT DEBIT/CREDIT CARD PAYMENTS - JANUARY 2020					
DD#	Date	Name	Description	Amount	Del Auth
DD27502.1	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 47,330.81	MFS
DD27502.2	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 142.96	MFS
DD27502.3	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 196.56	MFS
DD27502.4	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 657.93	MFS
DD27502.5	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 630.29	MFS
DD27502.6	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 446.78	MFS
DD27502.7	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 4,575.34	MFS
DD27502.8	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 237.57	MFS
DD27502.9	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 681.69	MFS
DD27533.2	01/01/2020	FACEBOOK	Advertising- Facebook (Credit card payment - 1/12/19)	\$ 70.00	MFS

DD27533.3	05/01/2020	FACEBOOK	Advertising- Facebook (Credit card payment - 5/12/19)	\$ 70.00	MFS
DD27533.4	15/01/2020	FACEBOOK	Advertising- Facebook (Credit card payment - 15/12/19)	\$ 13.89	MFS
DD27533.5	08/01/2020	SQUARESPACE INC	Advertising- Chinatown website (Credit card payment - 8/12/19)	\$ 39.05	MFS
DD27567.1	22/01/2020	QANTAS AIRWAYS LTD	Flights- James Carpenter Bme- Perth- Bme (credit card payment 22.01.2020)	\$ 1,012.98	MFS
DD27571.1	08/01/2020	DEPARTMENT OF LOCAL GOVERNMENT, SPORT & CULTURAL INDUSTRIES - RGL	Liquor Licence- Broome Civic Centre (credit card payment 08.01.2020)	\$ 54.50	MFS
DD27571.2	10/01/2020	DEPARTMENT OF LOCAL GOVERNMENT, SPORT & CULTURAL INDUSTRIES - RGL	Liquor Licence- Bushfire Fundraiser Civic Centre (credit card payment 10.01.20)	\$ 114.50	MFS
DD27571.3	10/01/2020	iSUBSCRIBE	Subscription- Cyclist Magazine Library (credit card payment 10.01.2020)	\$ 69.00	MFS
DD27571.5	14/01/2020	QANTAS AIRWAYS LTD	Flights- Lesley Marsh Bme- Perth- Bme (credit card payment 15.01.2020)	\$ 1,387.68	MFS
DD27571.7	21/01/2020	COMMISSIONER OF POLICE	Licence Fee- Firearms licence for Andrew Graffen (credit card payment 21.01.2020)	\$ 128.00	MFS
DD27571.8	22/01/2020	VIRGIN AUSTRALIA	Flights- Virgin Casey Zepnick Perth to Bme (credit card payment 22.01.2020)	\$ 302.06	MFS
DD27571.9	22/01/2020	DEPARTMENT OF LOCAL GOVERNMENT, SPORT & CULTURAL INDUSTRIES - RGL	Liquor Licence- Civic Centre (credit card payment 23.01.2020)	\$ 54.50	MFS
DD27581.1	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 47,099.26	MFS
DD27581.2	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 480.60	MFS
DD27581.3	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 168.49	MFS
DD27581.4	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 98.06	MFS
DD27581.5	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 995.05	MFS
DD27581.6	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 623.41	MFS
DD27581.7	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 446.78	MFS
DD27581.8	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 3,799.72	MFS
DD27581.9	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 237.57	MFS
DD27599.1	15/01/2020	QANTAS AIRWAYS LTD	Flights- South West tour Casey Zepnick	\$ 931.47	MFS
DD27599.2	20/01/2020	VIRGIN AUSTRALIA	Flights- SW Tour Nicole Roukens	\$ 784.95	MFS
DD27599.7	13/01/2020	QANTAS AIRWAYS LTD	Flights- Sam Mastrolemba Meetings KRG Shire	\$ 310.49	MFS
DD27502.10	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 257.73	MFS
DD27502.11	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 475.00	MFS
DD27502.12	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 2,679.19	MFS
DD27502.13	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 301.02	MFS
DD27502.14	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 659.16	MFS
DD27502.15	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 365.23	MFS
DD27502.16	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 566.31	MFS
DD27502.17	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 931.81	MFS
DD27502.18	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,049.63	MFS
DD27502.19	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 629.10	MFS
DD27502.20	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 279.32	MFS
DD27502.21	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 179.38	MFS

DD27502.22	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 644.03	MFS
DD27502.23	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 2,140.82	MFS
DD27502.24	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 158.51	MFS
DD27502.25	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 244.68	MFS
DD27502.26	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 5,536.55	MFS
DD27502.27	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 2,272.42	MFS
DD27502.28	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 704.82	MFS
DD27502.29	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 480.60	MFS
DD27502.30	14/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,586.34	MFS
DD27502.31	14/01/2020	SUPERANNUATION	Superannuation contributions	\$ 823.45	MFS
DD27581.10	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 896.08	MFS
DD27581.11	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 221.78	MFS
DD27581.12	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 2,761.22	MFS
DD27581.13	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 475.00	MFS
DD27581.14	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 337.78	MFS
DD27581.15	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 664.02	MFS
DD27581.16	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 365.23	MFS
DD27581.17	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 540.21	MFS
DD27581.18	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 931.81	MFS
DD27581.19	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 143.75	MFS
DD27581.20	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 2,074.20	MFS
DD27581.21	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 629.10	MFS
DD27581.22	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 279.32	MFS
DD27581.23	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 405.28	MFS
DD27581.24	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 361.59	MFS
DD27581.25	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 644.03	MFS
DD27581.26	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 183.33	MFS
DD27581.27	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 349.54	MFS
DD27581.28	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 2,761.91	MFS
DD27581.29	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 2,334.38	MFS
DD27581.30	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 6,081.73	MFS
DD27581.31	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 803.82	MFS
DD27581.32	28/01/2020	SUPERANNUATION	Superannuation contributions	\$ 1,143.76	MFS
DD27581.33	28/01/2020	SALARY & WAGES	Payroll S & W	\$ 1,657.53	MFS
DD27581.3A	31/01/2020	SHIRE OF BROOME	Credit card transaction already reported in December 2019	-\$ 3,644.17	MFS
MUNICIPAL DIRECT DEBIT/ CREDIT CARD TOTAL				\$160,559.27	

MUNICIPAL ELECTRONIC TRANSFER TOTAL **\$3,143,740.57**

MUNICIPAL CHEQUES TOTAL **\$545.20**

TRUST CHEQUE TOTAL **\$0.00**

MUNICIPAL DIRECT DEBIT/ CREDIT CARD TOTAL **\$160,559.27**

TOTAL PAYMENTS - JANUARY 2020 **\$3,304,845.04**

Key for Delegation of Authority:

CEO Chief Executive Officer
MFS Manager Financial Services
DCS Director Corporate Services

Part 5. Division 4. Section 5.42 Delegation of some powers to CEO. Sub Section Finance
Management Regulation 12.

Each payment must show on a list the payees name, the amount of the payment, the date of the payment and sufficient information to identify the transaction.

This report incorporates the Delegation of Authority (Administration Regulation 19)

PAYMENTS BY EFT & CHEQUE & FROM TRUST - JANUARY 2020					
MUNICIPAL & TRUST ELECTRONIC TRANSFER - JANUARY 2020					
EFT	Date	Name	Description	Amount	DEL AUTH
EFT54285	02/01/2020	BRUCE RUDEFORTH	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54286	02/01/2020	CHRISTOPHER RALPH MITCHELL	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54287	02/01/2020	DESIREE MAGDOLNA MALE	Monthly Councillor Sitting Fee and Allowances	\$ 2,737.67	MFS
EFT54288	02/01/2020	ELSTA REGINA FOY	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54289	02/01/2020	FIONA LEIGH WEST	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54290	02/01/2020	HAROLD NORMAN TRACEY	Monthly Councillor Sitting Fee and Allowances	\$ 6,202.16	MFS
EFT54291	02/01/2020	PETER JOHN TAYLOR	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54292	02/01/2020	PHILIP FRANCIS MATSUMOTO	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54293	02/01/2020	VERONICA LYNN WEVERS	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS
EFT54310	10/01/2020	BOAB FENCING	Tennis Court fencing- BRAC (RFQ 19-77)	\$ 45,181.40	MFS
EFT54312	10/01/2020	PINDAN PRINTING	Printing- Trails programs and stamp cards	\$ 2,802.80	MFS
EFT54331	21/01/2020	MARISA FERRAZ- OWNER SUN PICTURES	Reimburse decorations for Chinatown xmas celebrations	\$ 243.95	MFS
EFT54332	21/01/2020	SOPHIA O'ROURKE	Xmas trails	\$ 346.75	MFS
EFT54334	21/01/2020	12 MILE SHADE & CANVAS	Shade sail for Janaburu Park	\$ 1,144.00	MFS
EFT54335	21/01/2020	ALL CREATURES VETERINARY CLINIC	Castration	\$ 149.60	MFS
EFT54337	21/01/2020	ALLPEST (BROOME PEST CONTROL)	Termite control	\$ 1,043.00	MFS
EFT54341	21/01/2020	AVERY AIRCONDITIONING PTY LTD	Condenser fan motor	\$ 1,324.83	MFS
EFT54343	21/01/2020	BELINDA JAYNE MUNCE	Labour hire - White Gala	\$ 288.00	MFS
EFT54346	21/01/2020	BEST KIMBERLEY COMPUTING	Office Supplies- Staples refills	\$ 261.95	MFS
EFT54347	21/01/2020	BIDFOOD (PREVIOUSLY GOLDLINE DISTRIBUTORS)	Consumables- BRAC	\$ 406.06	MFS
EFT54350	21/01/2020	BROOME BUILDERS PTY LTD	Ablution Block (RFQ19/51)- Town beach	\$ 67,888.00	MFS
EFT54351	21/01/2020	BROOME DIESEL & HYDRAULIC SERVICE	Hydraulic hose- Backhoe	\$ 778.40	MFS
EFT54352	21/01/2020	BROOME PERFORMING ARTS CO-OP	Entertainment- Christmas Trails Dance	\$ 330.00	MFS

EFT54353	21/01/2020	BROOME SCOOTERS PTY LTD (KIMBERLEY MOWERS & SPARES)	Turf cutter	\$ 14,305.01	MFS
EFT54358	21/01/2020	JAYE SMOKER (UNBOUND SOUND)	Production services- Staging equipment & labour	\$ 2,100.00	MFS
EFT54360	21/01/2020	ROADLINE CIVIL CONTRACTORS	Green Space Project- Town Beach	\$ 451,959.59	MFS
EFT54361	21/01/2020	ROEBUCK TREE SERVICE	Tree pruning	\$ 2,629.00	MFS
EFT54362	21/01/2020	RUNWAY BAR & RESTAURANT	EMERGENCY MANAGEMENT REVIEW- CATERING- 18/11/19	\$ 459.00	MFS
EFT54365	21/01/2020	TOTALLY WORKWEAR	Uniforms- Shire staff	\$ 1,180.30	MFS
EFT54367	22/01/2020	ALLPEST (BROOME PEST CONTROL)	Building maintenance: Shire property	\$ 210.00	MFS
EFT54368	22/01/2020	ATEA CONSULTING	Support- Admin and Executive support	\$ 35,282.50	MFS
EFT54369	22/01/2020	AVERY AIRCONDITIONING PTY LTD	Refrigerant recovery.	\$ 1,860.10	MFS
EFT54371	22/01/2020	BIDFOOD (PREVIOUSLY GOLDLINE DISTRIBUTORS)	Chips and oil for Kiosk	\$ 1,164.17	MFS
EFT54373	22/01/2020	BROOME CAMPUS NORTH REGIONAL TAFE	Training- Traffic Management Training 7 staff	\$ 3,097.95	MFS
EFT54374	22/01/2020	BROOME PROGRESSIVE SUPPLIES	Cleaning items	\$ 90.68	MFS
EFT54375	22/01/2020	BROOME SMALL MAINTENANCE SERVICES	Maintenance- Repairs at admin	\$ 865.00	MFS
EFT54376	22/01/2020	BROOME TOWING & SALVAGE	Abandoned vehicle towing- Rangers	\$ 792.00	MFS
EFT54377	22/01/2020	BROOME TOYOTA	New vehicle (RFQ19/80)- Infrastructure	\$ 62,709.70	MFS
EFT54378	22/01/2020	BROOME YOUTH & FAMILIES HUB	Sponsorship- Community Xmas party	\$ 550.00	MFS
EFT54379	22/01/2020	CABLE BEACH ELECTRICAL SERVICE	Set up for Carols	\$ 330.00	MFS
EFT54382	22/01/2020	COASTAL DISTRIBUTING & PROVEDORING (CDP)	Kiosk ice creams	\$ 2,713.38	MFS
EFT54384	22/01/2020	DFP RECRUITMENT (PINDAN LABOUR SOLUTIONS PTY LTD)	Temporary Staff- Gail Palmer Finance	\$ 1,347.46	MFS
EFT54386	22/01/2020	EASTY'S ELECTRICAL SERVICES PTY LTD	Maintenance- Replace faulty GPO at BRAC	\$ 112.20	MFS
EFT54389	22/01/2020	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Replace beacons - Kubota	\$ 609.30	MFS
EFT54391	22/01/2020	FLOWERS ON SAVILLE STREET	Wreath- Stephen Baamba Albert	\$ 90.00	MFS
EFT54392	22/01/2020	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning- Shire Buildings	\$ 45,651.10	MFS
EFT54394	22/01/2020	GLASS CO KIMBERLEY (FORMALLY KIMBERLEY GLASS SERVICE)	Install security screens to KRO1	\$ 21,104.82	MFS
EFT54403	22/01/2020	KIMBERLEY KERBS	Kering works- Godwit St	\$ 2,541.00	MFS
EFT54409	22/01/2020	OFFICE NATIONAL BROOME	Stand up desk- BRAC	\$ 922.81	MFS
EFT54412	22/01/2020	PMK WELDING & METAL FABRICATION	Maintenance- Manufacture tarp brackets	\$ 126.50	MFS

EFT54421	22/01/2020	SHIRE OF BROOME	BSL - DECEMBER 2019	\$ 170.00	MFS
EFT54423	23/01/2020	H & M TRACEY CONSTRUCTION PTY LTD	Refund of building application- Reception	\$ 1,513.00	MFS
EFT54424	23/01/2020	HANS JURG WENGER	Umpiring- BRAC	\$ 625.00	MFS
EFT54425	23/01/2020	KIM WIGGETT	Reimbursement travel- Finance	\$ 1,093.27	MFS
EFT54426	23/01/2020	LYNNE DIANE RALSTON	Christmas decorations- Chinatown Christmas Party	\$ 142.00	MFS
EFT54427	23/01/2020	PRD NATIONWIDE	Rates refund	\$ 35.70	MFS
EFT54428	23/01/2020	SHIRE OF BROOME	Retain Bond- Civic Centre	\$ 1,000.00	MFS
EFT54429	23/01/2020	STEPHEN HEARN	Reimbursement Plant Operator Ticket- Works	\$ 1,200.00	MFS
EFT54433	23/01/2020	DOUBLE GEE CLEANERS	Cleaning toilets Surf Club- Staff Christmas Party	\$ 110.00	MFS
EFT54438	23/01/2020	LACHLAN BIRCH PAINTING SERVICES	Paint over graffiti external KRO1 & KRO2	\$ 759.00	MFS
EFT54444	23/01/2020	WANNA PLAY IND (THE PLAY REVOLUTION)	Christmas Trails activities	\$ 2,305.00	MFS
EFT54446	28/01/2020	QUIC DIG PTY LTD	Roadworks, Herbert St & Saville St detail design	\$ 3,404.01	MFS
EFT54454	28/01/2020	SPORTSPOWER BROOME	Whistles- Library	\$ 30.00	MFS
EFT54459	28/01/2020	STREETER & MALE PTY LTD	Newspapers- Library	\$ 446.91	MFS
EFT54460	28/01/2020	SUBWAY BROOME	Catering- 25, 26, 27 November	\$ 384.00	MFS
EFT54463	28/01/2020	BROOME FIRST NATIONAL REAL ESTATE	Refund Trust Allocation- Finance	\$ 103.33	MFS
EFT54464	28/01/2020	LETOYA DANN	Umpiring- PCYC	\$ 100.00	MFS
EFT54466	29/01/2020	BROOME FIRST NATIONAL REAL ESTATE	Staff rent- February Rent 2020	\$ 8,495.85	MFS
EFT54467	29/01/2020	HUTCHINSON REAL ESTATE	Staff rent- February Rent 2020	\$ 6,300.60	MFS
EFT54468	29/01/2020	KATHRYN KIMBER & GRANT ASTLES	Staff rent- February Rent 2020	\$ 2,824.40	MFS
EFT54469	29/01/2020	PRD NATIONWIDE	Staff rent- February Rent 2020	\$ 6,991.66	MFS
EFT54470	29/01/2020	RAY WHITE BROOME	Staff rent- February Rent 2020	\$ 6,826.57	MFS
EFT54471	29/01/2020	REALMARK BROOME	Staff rent- February Rent 2020	\$ 3,910.71	MFS
EFT54472	29/01/2020	RICHARD & SUSAN BARTLETT & THOMAS	Staff rent- February Rent 2020	\$ 2,607.14	MFS
EFT54474	29/01/2020	ABLE ELECTRICAL (WA) PTY LTD	Fault find UV backwash system- BRAC	\$ 880.00	MFS
EFT54475	29/01/2020	ACOR CONSULTANTS (WA) PTY LTD	Certified sketch for signs	\$ 660.00	MFS
EFT54476	29/01/2020	BROOME BOLT SUPPLIES WA PTY LTD	Nuts & bolts	\$ 675.40	MFS
EFT54477	29/01/2020	BROOME MOTORS	Isuzu filters- Various	\$ 357.92	MFS
EFT54478	29/01/2020	BROOME VETERINARY HOSPITAL	Pound Fees Animal Destruction & Disposal - Op Exp - Animal Control MUN (Materials, Contractor & Consultant Type Expenses)	\$ 12,653.00	MFS
EFT54479	29/01/2020	BROOME CRETE	Concrete- Godwit Cres	\$ 2,531.04	MFS
EFT54480	29/01/2020	BROOMES PARTIES WEDDINGS ANYTHING	Finger food	\$ 200.00	MFS
EFT54484	29/01/2020	COAST & COUNTRY ELECTRICS	Generator service- BRAC	\$ 1,517.54	MFS
EFT54488	29/01/2020	EASY ELECTRICAL	Fix light- Ladies toilets	\$ 121.00	MFS

EFT54490	29/01/2020	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Air con check / report- Hino	\$ 1,069.25	MFS
EFT54491	29/01/2020	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Carpet & chairs steam cleaned	\$ 4,939.00	MFS
EFT54498	29/01/2020	MOONLIGHT BAY APARTMENTS / KIMBERLEY ACCOMMODATION	Accommodation- x1 night, Jessica Price-Holst	\$ 147.00	MFS
EFT54499	29/01/2020	NORTH WEST COAST SECURITY	Security- Civic Centre	\$ 550.00	MFS
EFT54500	29/01/2020	NORTH WEST LOCKSMITHS	Keys & locks- Works	\$ 282.00	MFS
EFT54501	29/01/2020	OFFICE NATIONAL BROOME	Stationery November- Admin office	\$ 740.80	MFS
EFT54504	29/01/2020	THINK WATER BROOME	Parts- P&G	\$ 1,216.29	MFS
EFT54509	30/01/2020	BROOME CLARK POOLS & SPAS BROOME	Air valve- BRAC	\$ 328.00	MFS
EFT54510	30/01/2020	BROOME PLUMBING & GAS	Water leak- BRAC after hours	\$ 746.00	MFS
EFT54511	30/01/2020	BROOME PROGRESSIVE SUPPLIES	Milk	\$ 61.57	MFS
EFT54512	30/01/2020	BROOME CRETE	Concrete blocks	\$ 5,931.18	MFS
EFT54514	30/01/2020	COAST & COUNTRY ELECTRICS	Install power box for reticulation- BRAC	\$ 7,558.18	MFS
EFT54515	30/01/2020	FUEL TRANS AUSTRALIA PTY LTD T/A RECHARGE PETROLEUM (BP BROOME CENTRAL)	Unleaded fuel for garden tools	\$ 49.90	MFS
EFT54520	30/01/2020	KIMBERLEY FIRE SYSTEMS PTY LTD	Replace smoke detector- Civic Centre	\$ 309.10	MFS
EFT54522	30/01/2020	KIMBERLEY KERBS	Kerb replacement- Roebuck estate	\$ 1,320.00	MFS
EFT54524	30/01/2020	KIMBERLEY TRAILER PARTS	Pintle & ball- forklift	\$ 303.50	MFS
EFT54528	30/01/2020	MCMULLEN NOLAN GROUP PTY LTD (MNG)	November surveys	\$ 3,283.50	MFS
EFT54531	30/01/2020	NIRRUMBUK ABORIGINAL CORPORATION	Traineeship- Depot	\$ 6,349.27	MFS
EFT54532	30/01/2020	NORTH WEST COAST SECURITY	Security services- Various	\$ 23,160.50	MFS
EFT54533	30/01/2020	NORTH WEST LOCKSMITHS	Fire proof document safe	\$ 649.00	MFS
EFT54534	30/01/2020	NORTH WEST TRIM & SHADE	Shade sail- WMF	\$ 2,238.50	MFS
EFT54535	30/01/2020	OFFICE NATIONAL BROOME	Shredder- Library	\$ 866.59	MFS
EFT54537	30/01/2020	POOL WISDOM	Chlorine	\$ 988.08	MFS
EFT54538	30/01/2020	PRINTING IDEAS	Xmas Trails printing- various	\$ 1,595.72	MFS
EFT54539	30/01/2020	ROADLINE CIVIL CONTRACTORS	Roadworks- Hamersley St	\$ 5,549.36	MFS
EFT54541	30/01/2020	TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD)	Soccer Goals- Install at BRAC	\$ 968.00	MFS
EFT54542	30/01/2020	THEATRE KIMBERLEY INC	Circus performers- Xmas event	\$ 330.00	MFS
EFT54543	30/01/2020	THINK WATER BROOME	Reticulation parts- Roundabouts	\$ 1,955.11	MFS
EFT54544	30/01/2020	TOTALLY WORKWEAR	Library bags- Embroidery	\$ 19.80	MFS
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$942,645.64	
MUNICIPAL CHEQUES - JANUARY 2020					

DD#	Date	Name	Description	Amount	Del Auth
57624	30/01/2020	SHIRE OF BROOME	Petty cash- Admin	\$ 545.20	MFS
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$545.20	

TRUST CHEQUES - JANUARY 2020					
DD#	Date	Name	Description	Amount	Del Auth
					MFS
TRUST CHEQUES TOTAL:				\$0.00	

MUNICIPAL DIRECT DEBIT/CREDIT CARD PAYMENTS - JANUARY 2020					
DD#	Date	Name	Description	Amount	Del Auth
					MFS
MUNICIPAL DIRECT DEBIT TOTAL:				\$0.00	

MUNICIPAL ELECTRONIC TRANSFER TOTAL	\$942,645.64
MUNICIPAL CHEQUES TOTAL	\$545.20
TRUST CHEQUE TOTAL	\$0.00
MUNICIPAL DIRECT DEBIT/ CREDIT CARD TOTAL	\$0.00
TOTAL PAYMENTS - JANUARY 2020	\$943,190.84

Key for Delegation of Authority:

CEO	Chief Executive Officer
MFS	Manager Financial Services
DCS	Director Corporate Services

9.4.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT DECEMBER 2019

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Senior Finance Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	10 January 2020

SUMMARY: Council is required by legislation to consider and adopt the Monthly Statement of Financial Activity Report for the period ended 31 December 2019, as required by Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* (FMR).

Council is further provided with a General Fund Summary of Financial Activity (Schedules 2 to 14) which provides comprehensive information on Council's operations by Function and Activity.

BACKGROUND*Previous Considerations*

Council is provided with the Monthly Financial Activity Report which has been developed in line with statutory reporting standards and provides Council with a holistic overview of the operations of the Shire of Broome.

Supplementary information has been provided in the form of Notes to the Monthly Report and a General Fund Summary of Financial Activity, which discloses Council's Revenue and Expenditure in summary form, by Programme (Function and Activity).

Disclosure and supply of appropriate explanations for variances presented in the Statement of Financial Activity, is mandatory under FMR 34(2)(b) as stated in Policy 2.2.2 Materiality in Financial Reporting.

FMR 34(5) requires a local government to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards (AAS) and Council's adopted risk management matrix thresholds, to be used in statements of financial activity for reporting material variances.

COMMENT

The 2019/20 Annual Budget was adopted at the Ordinary Meeting of Council on 27 June 2019.

The following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	50.27%
Total Rates Raised Revenue	100% (of which 78.87% has been collected)

Total Other Operating Revenue	40%
Total Operating Expenditure	41%
Total Capital Revenue	22%
Total Capital Expenditure	28%
Total Sale of Assets Revenue	32%

More detailed explanations of variances are contained in Note 2 of the Monthly Statement of Financial Activity. The commentary identifies material variations between the expected year-to-date budget position and the position at the reporting date.

Based on the 2019/20 Annual Budget presented at the Ordinary Meeting of Council on 27 June 2019, Council adopted a balanced budget to 30 June 2020.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

34. Financial activity statement report — s. 6.4

(1A) *In this regulation —*

"committed assets" means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in sub regulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
 - (a) *according to nature and type classification;*
 - (b) *by program; or*
 - (c) *by business unit.*

- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government;
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

- (1a) In subsection (1) —

"additional purpose" means a purpose for which no expenditure estimate is included in the local government's annual budget.
- (2) Where expenditure has been incurred by a local government —
 - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
 - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

POLICY IMPLICATIONS

2.2.2 Materiality in Financial Reporting

FINANCIAL IMPLICATIONS

The adoption of the Monthly Financial Report is retrospective. Accordingly, the financial implications associated with adopting the Monthly Financial Report are nil.

RISK

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC IMPLICATIONS

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable and equitable services and infrastructure

Affordable land for residential, industrial, commercial and community use

Key economic development strategies for the Shire which are aligned to regional outcomes working through recognised planning and development groups/committees

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

An organisational culture that strives for service excellence

Sustainable and integrated strategic and operational plans

Responsible resource allocation

Effective community engagement

Improved systems, processes and compliance

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Adopts the Monthly Financial Activity Report for the period ended 31 December 2019; and*
2. *Receives the General Fund Summary of Financial Activity (Schedules 2-14) for the period ended 31 December 2019.*

Attachments

1. Monthly Statement of Financial Activity Report December 2019
2. Schedule 2
3. Schedule 3 to 16

SHIRE OF BROOME
MONTHLY FINANCIAL REPORT
For the Period Ended 31 December 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Broome
Compilation Report
For the Period Ended 31 December 2019

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 December 2019 of \$14,468,941.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

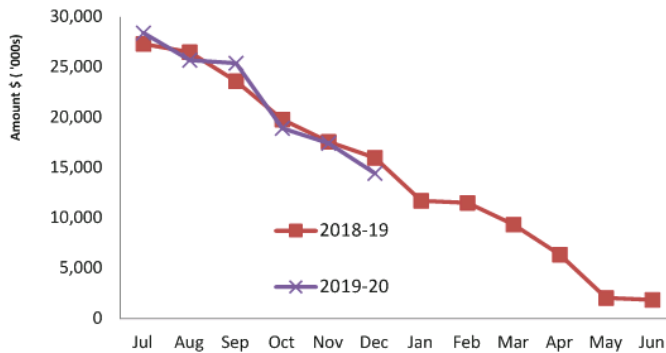
Preparation

Prepared by: N Vines
Reviewed by: Yan Wang
Date prepared: 14/02/2020

Shire of Broome

Monthly Summary Information
For the Period Ended 31 December 2019

Liquidity Over the Year (Refer Note 3)

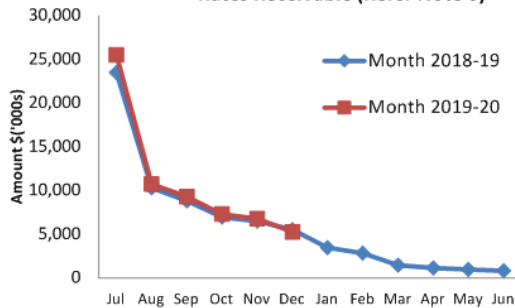
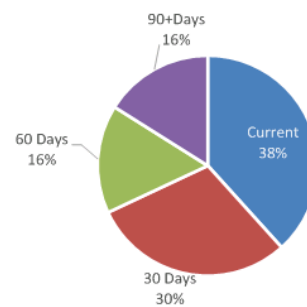
Cash and Cash Equivalents
as at period end

Unrestricted	\$ 11,634,025
Restricted	\$ 35,381,742
	<u>\$ 47,015,767</u>

Receivables

Rates	\$ 5,053,287
Other	\$ 1,066,813
	<u>\$ 6,120,101</u>

Rates Receivable (Refer Note 6)

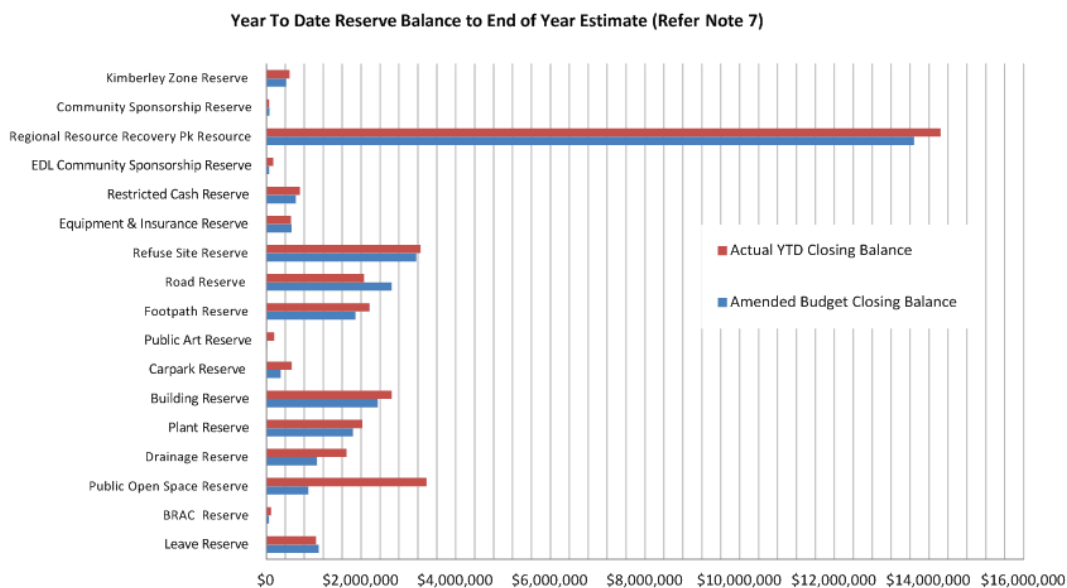
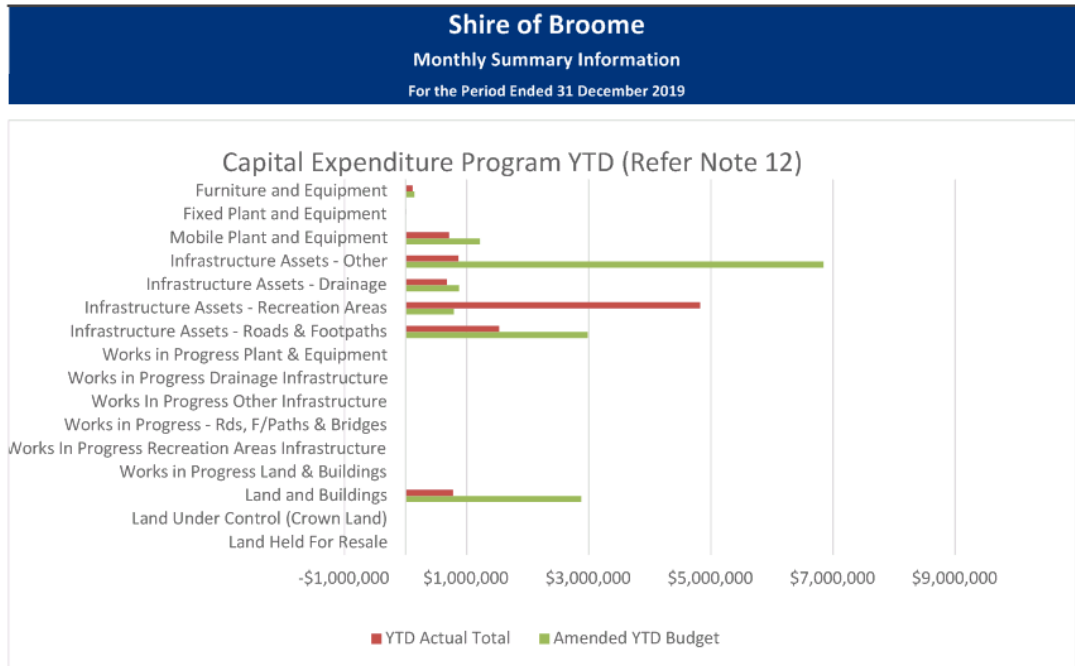
Accounts Receivable Ageing (non-rates)
(Refer Note 6)

Comments

1. Liquidity refers to the Shire of Broome's ability to meet its financial obligations within the current year. Liquidity increased at the start of the financial year by \$26.554M due mainly to the issuance of rates. Liquidity is a combination of unrestricted cash, Current Debtors (including Rates), and Current Creditors. The Shire of Broome's current position (representing liquidity) can be found in Note 3. The recognition of Reserve transfers has also occurred in June 2019 reducing liquidity significantly, as demonstrated by the sharp decline between May and June 2019.

2. Rates were raised in July with payment due 35 days after issuing. Total Rates raised for the year was \$23.16M with total outstanding rates YTD at \$5.05M.

This information is to be read in conjunction with the accompanying Financial Statements and notes.



Comments

*Amended Budget Closing balance is the forecast of the closing balance after all budgeted transfers to and from reserve have been performed. At this time there have been no transactions to or from reserve other than to recognise interest earned on reserve investments. All interest earned on Reserve investments is recorded on reserve at the end of each month.

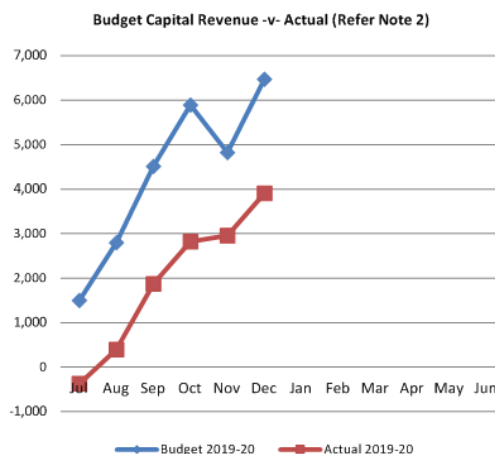
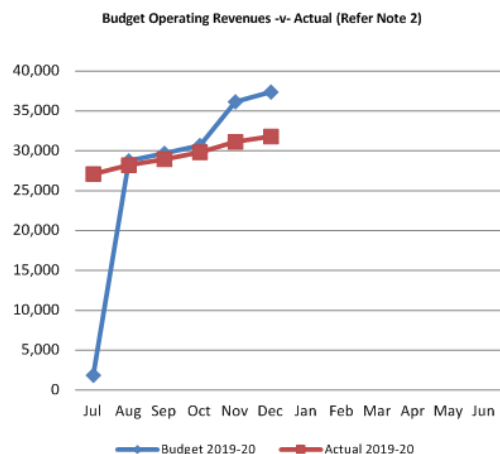
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Broome

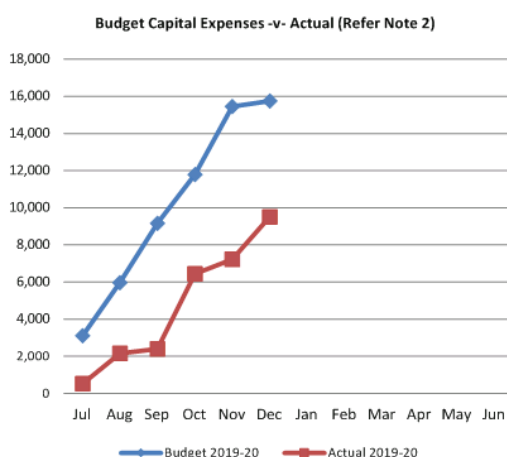
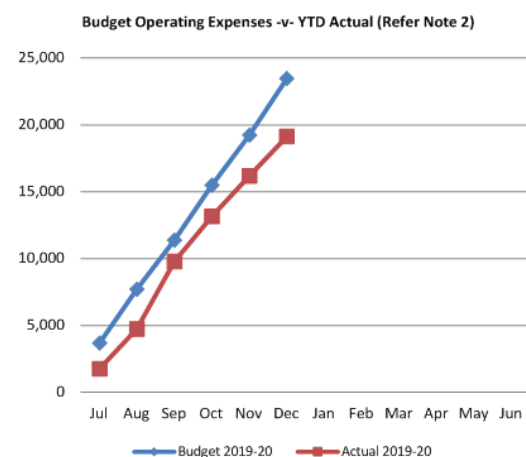
Monthly Summary Information

For the Period Ended 31 December 2019

Revenues



Expenditure



Comments

Explanation on material variances are presented in note 2.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 December 2019

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Governance		440,532	248,078	209,181		(38,897)	(8.83%)	
General Purpose Funding - Rates	9	23,443,595	23,164,021	23,476,965		312,944	1.33%	
General Purpose Funding - Other		865,979	432,990	466,866		33,876	3.91%	
Law, Order and Public Safety		182,885	110,703	40,979		(69,724)	(38.12%)	▼
Health		192,757	144,581	135,313		(9,268)	(4.81%)	
Education and Welfare		27,500	7,378	10,455		3,077	11.19%	
Housing		751,345	375,648	320,515		(55,133)	(7.34%)	
Community Amenities		7,297,797	5,068,543	4,461,170		(607,373)	(8.32%)	
Recreation and Culture		1,406,490	626,741	565,225		(61,516)	(4.37%)	
Transport		6,075,105	5,516,904	377,113		(5,139,791)	(84.60%)	▼
Economic Services		1,127,579	590,251	488,194		(102,057)	(9.05%)	
Other Property and Services		2,345,779	1,100,848	1,255,250		154,402	6.58%	
Total Operating Revenue		44,157,343	37,386,686	31,807,226	72%	(5,579,460)		
Operating Expense								
Governance		(2,987,168)	(1,506,651)	(1,117,025)		389,626	13.04%	▲
General Purpose Funding		(289,764)	(144,890)	(112,179)		32,711	11.29%	▲
Law, Order and Public Safety		(1,360,971)	(679,491)	(602,726)		76,765	5.64%	
Health		(684,329)	(333,499)	(313,574)		19,925	2.91%	
Education and Welfare		(505,242)	(251,709)	(197,171)		54,538	10.79%	▲
Housing		(862,650)	(433,181)	(360,380)		72,801	8.44%	
Community Amenities		(10,736,930)	(5,707,290)	(3,744,220)		1,963,070	18.28%	▲
Recreation and Culture		(13,641,385)	(6,934,264)	(6,086,590)		847,674	6.21%	
Transport		(10,035,901)	(4,582,720)	(4,866,213)		(283,493)	(2.82%)	
Economic Services		(2,661,420)	(1,374,151)	(1,182,123)		192,028	7.22%	
Other Property and Services		(3,361,436)	(1,522,802)	(543,093)		979,709	29.15%	▲
Total Operating Expenditure		(47,127,196)	(23,470,648)	(19,125,294)	41%	4,345,354		
Funding Balance Adjustments								
Add back Depreciation		11,355,912	5,677,954	5,576,788		(101,166)	(0.89%)	
Adjust (Profit)/Loss on Asset Disposal	8	115,169	97,271	46,526		(50,745)	(44.06%)	▼
Adjust Revaluation, Provisions and Accruals		0	0	0		0		
Net Cash from Operations		8,501,228	19,691,263	18,305,246		(1,386,017)		
Capital Revenues								
Grants, Subsidies and Contributions		17,135,868	6,252,798	3,746,489		(2,506,309)	(14.63%)	▼
Governance		0	0	0		0		
General Purpose Funding		0	0	0		0		
Rates		0	0	0		0		
Other General Purpose Funding		0	0	0		0		
Law, Order and Public Safety		1,200,000	0	0		0		
Health		0	0	0		0		
Education and Welfare		0	0	0		0		
Housing		0	0	0		0		
Community Amenities		158,922	79,458	66,461		(12,997)	(8.18%)	
Recreation and Culture		13,753,503	5,397,186	2,539,975		(2,857,211)	(20.77%)	▼
Transport		2,000,122	770,324	1,066,732		296,408	14.82%	▲
Economic Services		23,321	5,830	73,321		67,491	289.40%	▲
Other Property and Services		0	0	0		0		
Proceeds from Disposal of Assets	8	494,909	222,366	159,836	32%	(62,530)	(12.63%)	▼
Total Capital Revenues		17,630,777	6,475,164	3,906,325	22%	(2,568,839)		
Capital Expenses								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(4,594,547)	(2,879,334)	(781,186)		2,098,148	45.67%	▲
Works in Progress Land & Buildings	12	0	0	0		0		
Works In Progress Recreation Areas								
Infrastructure	12	0	0	0		0		
Works in Progress - Rds, F/Paths & Bridges	12	0	0	0		0		
Works In Progress Other Infrastructure	12	0	0	0		0		

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 December 2019

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
Works in Progress Drainage Infrastructure	12	0	0	0		0		
Works in Progress Plant & Equipment	12	0	0	0		0		
Infrastructure Assets - Roads & Footpaths	12	(5,155,892)	(2,983,711)	(1,533,148)		1,450,563	28.13%	▲
Infrastructure Assets - Recreation Areas	12	(7,599,696)	(792,211)	(4,822,842)		(4,030,631)	(53.04%)	▼
Infrastructure Assets - Drainage	12	(1,113,609)	(880,391)	(675,638)		204,753	18.39%	▲
Infrastructure Assets - Other	12	(13,233,909)	(6,842,624)	(865,339)		5,977,285	45.17%	▲
Mobile Plant and Equipment	12	(2,167,122)	(1,220,366)	(716,349)		504,017	23.26%	▲
Fixed Plant and Equipment	12	(40,500)	0	(1,117)		(1,117)		
Furniture and Equipment	12	(583,959)	(146,988)	(117,287)		29,701	5.09%	
Total Capital Expenditure		(34,489,234)	(15,745,625)	(9,512,905)	28%	6,232,720		
Net Cash from Capital Activities		(16,858,457)	(9,270,461)	(5,606,580)		3,663,881		
Financing								
Proceeds from New Debentures		3,250,000	0	0		0		
Proceeds from Advances		0	0	0		0		
Self-Supporting Loan Principal		0	0	125		125		
Transfer from Reserves	7	7,228,861	62,149	0		(62,149)	(0.86%)	
Advances to Community Groups		(1,250,000)	0	0		0		
Repayment of Debentures	10	(675,348)	(103,282)	(366,241)		(262,959)	(38.94%)	▼
Transfer to Reserves	7	(2,646,877)	(276,054)	(7,836)		268,218	10.13%	▲
Net Cash from Financing Activities		5,906,636	(317,187)	(373,952)		(56,765)		
Net Operations, Capital and Financing		(2,450,593)	10,103,615	12,324,714		2,221,099		
Opening Funding Surplus(Deficit)	3	2,144,227	2,144,227	2,144,227		0		
Closing Funding Surplus(Deficit)	3	(306,366)	12,247,842	14,468,941		2,221,099		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 December 2019

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Rates	9	22,959,445	22,959,445	23,162,493		203,048	0.88%	
Operating Grants, Subsidies and Contributions		7,416,806	6,263,148	1,246,404		(5,016,744)	(67.64%)	▼
Fees and Charges		10,934,902	7,169,322	6,537,435		(631,887)	(5.78%)	
Service Charges		0	0	0		0		
Interest Earnings		1,454,644	367,223	292,266		(74,957)	(5.15%)	
Other Revenue		1,317,414	613,202	568,108		(45,094)	(3.42%)	
Profit on Disposal of Assets	8	74,132	14,346	518		(13,828)	(18.65%)	▼
Total Operating Revenue		44,157,343	37,386,686	31,807,224	72%	(5,579,462)		
Operating Expense								
Employee Costs		(16,265,390)	(7,609,722)	(7,115,615)		494,107	3.04%	
Materials and Contracts		(13,426,777)	(6,797,843)	(3,722,418)		3,075,425	22.91%	▲
Utility Charges		(1,946,680)	(973,342)	(1,010,182)		(36,840)	(1.89%)	
Depreciation on Non-Current Assets		(11,355,912)	(5,677,954)	(5,576,788)		101,166	0.89%	
Interest Expenses		(147,631)	(73,815)	(48,820)		24,995	16.93%	▲
Insurance Expenses		(650,324)	(650,324)	(777,537)		(127,213)	(19.56%)	▼
Other Expenditure		(3,145,181)	(1,576,032)	(826,891)		749,141	23.82%	▲
Loss on Disposal of Assets	8	(189,301)	(111,617)	(47,044)		64,573	34.11%	▲
Total Operating Expenditure		(47,127,196)	(23,470,649)	(19,125,295)	41%	4,345,354		
Funding Balance Adjustments								
Add back Depreciation		11,355,912	5,677,954	5,576,788		(101,166)	(0.89%)	
Adjust (Profit)/Loss on Asset Disposal	8	115,169	97,271	46,526		(50,745)	(44.06%)	▼
Adjust Revaluation, Provisions and Accruals		0	0	0		0		
Net Cash from Operations		8,501,228	19,691,262	18,305,243		(1,386,019)		
Capital Revenues								
Grants, Subsidies and Contributions		17,135,868	6,252,798	3,746,489		(2,506,309)	(14.63%)	▼
Proceeds from Disposal of Assets	8	494,909	222,366	159,836	32%	(62,530)	(12.63%)	▼
Total Capital Revenues		17,630,777	6,475,164	3,906,325	22%	(2,568,839)		
Capital Expenses								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(4,594,547)	(2,879,334)	(781,186)		2,098,148	45.67%	▲
Works in Progress Land & Buildings	12	0	0	0		0		
Works In Progress Recreation Areas Infrastructure	12	0	0	0		0		
Works in Progress - Rds, F/Paths & Bridges	12	0	0	0		0		
Works In Progress Other Infrastructure	12	0	0	0		0		
Works in Progress Drainage Infrastructure	12	0	0	0		0		
Works in Progress Plant & Equipment	12	0	0	0		0		
Infrastructure Assets - Roads & Footpaths	12	(5,155,892)	(2,983,711)	(1,533,148)		1,450,563	28.13%	▲
Infrastructure Assets - Recreation Areas	12	(7,599,696)	(792,211)	(4,822,839)		(4,030,628)	(53.04%)	▼
Infrastructure Assets - Drainage	12	(1,113,609)	(880,391)	(675,638)		204,753	18.39%	▲
Infrastructure Assets - Other	12	(13,233,908)	(6,842,624)	(865,339)		5,977,285	45.17%	▲
Mobile Plant and Equipment	12	(2,167,122)	(1,220,366)	(716,349)		504,017	23.26%	▲
Fixed Plant and Equipment	12	(40,500)	0	(1,117)		(1,117)		
Furniture and Equipment	12	(583,959)	(146,988)	(117,287)		29,701	5.09%	
Total Capital Expenditure		(34,489,233)	(15,745,625)	(9,512,902)	28%	6,232,723		
Net Cash from Capital Activities		(16,858,456)	(9,270,461)	(5,606,577)		3,663,884		
Financing								
Proceeds from New Debentures		3,250,000	0	0		0		
Proceeds from Advances		0	0	0		0		
Self-Supporting Loan Principal		0	0	125		125		
Transfer from Reserves	7	7,228,861	62,149	0		(62,149)	(0.86%)	
Advances to Community Groups		(1,250,000)	0	0		0		
Repayment of Debentures	10	(675,348)	(103,282)	(366,241)		(262,959)	(38.94%)	▼
Transfer to Reserves	7	(2,646,877)	(276,054)	(7,836)		268,218	10.13%	▲

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 December 2019

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
Net Cash from Financing Activities		5,906,636	(317,187)	(373,952)		(56,765)		
Net Operations, Capital and Financing		(2,450,592)	10,103,614	12,324,714		2,221,100		
Opening Funding Surplus(Deficit)	3	2,144,227	2,144,227	2,144,227		0		
Closing Funding Surplus(Deficit)	3	(306,365)	12,247,841	14,468,941		2,221,100		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 December 2019

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land Held For Resale	12	0	0	0	0	0	0
Land Under Control (Crown Land)	12	0	0	0	0	0	0
Land and Buildings	12	191,357	589,829	781,186	2,879,334	4,594,547	(2,098,148)
Works in Progress Land & Buildings	12	0	0	0	0	0	0
Works in Progress Recreation Areas Infrastructure	12	0	0	0	0	0	0
Works in Progress - Rds, F/Paths & Bridges	12	0	0	0	0	0	0
Works in Progress Other Infrastructure	12	0	0	0	0	0	0
Works in Progress Drainage Infrastructure	12	0	0	0	0	0	0
Works in Progress Plant & Equipment	12	0	0	0	0	0	0
Infrastructure Assets - Roads & Footpaths	12	615,284	917,864	1,533,148	2,983,711	5,155,892	(1,450,563)
Infrastructure Assets - Recreation Areas	12	4,707,644	115,774	4,823,418	792,211	7,599,696	4,031,207
Infrastructure Assets - Drainage	12	675,638	0	675,638	880,391	1,113,609	(204,753)
Infrastructure Assets - Other	12	682,653	182,686	865,339	6,842,624	13,233,908	(5,977,285)
Mobile Plant and Equipment	12	46,781	669,568	716,349	1,220,366	2,167,122	(504,017)
Fixed Plant and Equipment	12	1,117	0	1,117	0	40,500	1,117
Furniture and Equipment	12	117,287	0	117,287	146,988	583,959	(29,701)
Capital Expenditure Totals		7,037,761	2,475,720	9,513,481	15,745,625	34,489,233	(6,232,144)

Funded By:

Capital Grants and Contributions	3,746,489	6,252,798	17,135,868	2,506,309
Borrowings	0	0	3,250,000	0
Other (Disposals & C/Fwd)	159,836	222,366	494,909	(62,530)
Total Own Source Funding - Cash Backed Reserves	0	62,149	(7,228,861)	(62,149)
Own Source Funding - Operations	5,607,156	9,208,312	20,837,317	(3,601,156)
Capital Funding Total	9,513,481	15,745,625	34,489,233	(6,232,144)

SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 December 2019



SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 December 2019

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)	Amended YTD Budget (b)
Operating Revenues	\$	\$	\$	\$
Governance	375,532	65,000	440,532	248,078
General Purpose Funding - Rates	23,272,671	170,924	23,443,595	23,164,021
General Purpose Funding - Other	955,818	(89,839)	865,979	432,990
Law, Order and Public Safety	182,885	0	182,885	110,703
Health	187,168	5,589	192,757	144,581
Education and Welfare	17,000	10,500	27,500	7,378
Housing	751,345	0	751,345	375,648
Community Amenities	7,137,797	160,000	7,297,797	5,068,543
Recreation and Culture	1,530,124	(123,634)	1,406,490	626,741
Transport	1,237,310	4,837,795	6,075,105	5,516,904
Economic Services	1,163,579	(36,000)	1,127,579	590,251
Other Property and Services	2,281,605	64,174	2,345,779	1,100,848
Total Operating Revenue	39,092,834	5,064,509	44,157,343	37,386,686
Operating Expense				
Governance	(2,970,884)	(16,284)	(2,987,168)	(1,506,651)
General Purpose Funding	(289,764)	0	(289,764)	(144,890)
Law, Order and Public Safety	(1,375,022)	14,051	(1,360,971)	(679,491)
Health	(684,329)	0	(684,329)	(333,499)
Education and Welfare	(505,242)	0	(505,242)	(251,709)
Housing	(862,650)	0	(862,650)	(433,181)
Community Amenities	(9,837,639)	(899,291)	(10,736,930)	(5,707,290)
Recreation and Culture	(13,632,793)	(8,592)	(13,641,385)	(6,934,264)
Transport	(9,373,312)	(662,589)	(10,035,901)	(4,582,720)
Economic Services	(2,462,330)	(75,090)	(2,537,420)	(1,374,151)
Other Property and Services	(3,367,437)	(118,000)	(3,485,437)	(1,522,802)
Total Operating Expenditure	(45,361,402)	(1,765,795)	(47,127,197)	(23,470,648)
Funding Balance Adjustments				
Add back Depreciation	11,355,912	0	11,355,912	5,677,954
Adjust (Profit)/Loss on Asset Disposal	115,169	0	115,169	97,271
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	5,202,513	3,298,714	8,501,227	19,691,263

SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 December 2019

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)	Amended YTD Budget (b)
Capital Revenues				
Grants, Subsidies and Contributions	16,990,887	144,981	17,135,868	6,252,798
Proceeds from Disposal of Assets	585,000	(90,091)	494,909	222,366
Proceeds from Sale of Investments	0		0	0
Total Capital Revenues	17,575,887	54,890	17,630,777	6,475,164
Capital Expenses				
Land Held for Resale	0	0	0	0
Land Under Control (Crown Land)	0	0	0	0
Land and Buildings	(4,929,493)	334,946	(4,594,547)	(2,879,334)
Works in Progress Land & Buildings	0	0	0	0
Works In Progress Recreation Areas				
Infrastructure	0	0	0	0
Works in Progress - Rds, F/Paths & Bridges	0	0	0	0
Works In Progress Other Infrastructure	0	0	0	0
Works in Progress Drainage Infrastructure	0	0	0	0
Works in Progress Plant & Equipment	0	0	0	0
Infrastructure Assets - Roads & Footpaths	(4,952,493)	(203,399)	(5,155,892)	(2,983,711)
Infrastructure Assets - Recreation Areas	(6,124,288)	(1,343,326)	(7,467,614)	(792,211)
Infrastructure Assets - Drainage	(1,087,483)	(26,126)	(1,113,609)	(880,391)
Infrastructure Assets - Other	(12,956,231)	(277,678)	(13,233,909)	(6,842,624)
Mobile Plant and Equipment	(2,180,170)	13,048	(2,167,122)	(1,220,366)
Fixed Plant and Equipment	(40,500)	0	(40,500)	0
Furniture and Equipment	(419,959)	(164,000)	(583,959)	(146,988)
Total Capital Expenditure	(32,690,617)	(1,666,535)	(34,357,152)	(15,745,625)
Net Cash from Capital Activities	(15,114,730)	(1,611,645)	(16,726,375)	(9,270,461)
Financing				
Proceeds from New Debentures	3,250,000	0	3,250,000	0
Proceeds from Advances	0	0	0	0
Self-Supporting Loan Principal	0	0	0	0
Transfer from Reserves	6,791,051	305,728	7,096,779	62,149
Purchase of Investments	0	0	0	0
Advances to Community Groups	(1,250,000)	0	(1,250,000)	0
Repayment of Debentures	(675,348)	0	(675,348)	(103,282)
Transfer to Reserves	(2,210,246)	(436,631)	(2,646,877)	(276,054)
Net Cash from Financing Activities	5,905,457	(130,903)	5,774,554	(317,187)
Net Operations, Capital and Financing	(4,006,760)	1,556,166	(2,450,594)	10,103,615
Opening Funding Surplus(Deficit)	4,006,760	(1,862,533)	2,144,227	2,144,227
Closing Funding Surplus(Deficit)	0	(306,367)	(306,367)	12,247,842

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a general purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	40 to 50 years
Construction other than Buildings (Public Facilities)	40 to 50 years
Furniture and Equipment	10 years
Plant and Equipment	4 to 15 years
Roads	15 to 100 years
Footpaths	50 years
Sewerage Piping	60 years
Water Supply Piping and Drainage Systems	60 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) **Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) **Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) **Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our unique natural and built environment."

The Strategic Community Plan defines the key objectives of the Shire as:

"Our People Goal - Foster a community environment that is accessible, affordable, inclusive, healthy and safe.

Our Place Goal - Help to protect the natural and built environment and Cultural heritage of Broome whilst recognising the unique sense of place

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population.

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community."

(s) Reporting Programs

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, boat ramps, foreshore, public halls.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(38,897)	(8.83%)			
General Purpose Funding - Rates	312,944	1.33%			
General Purpose Funding - Other	33,876	3.91%			
Law, Order and Public Safety	(69,724)	(38.12%)	▼	Timing	Fire Prevention Funding not yet received
Health	(9,268)	(4.81%)			
Education and Welfare	3,077	11.19%			
Housing	(55,133)	(7.34%)			
Community Amenities	(607,373)	(8.32%)			
Recreation and Culture	(61,516)	(4.37%)			
Transport	(5,139,791)	(84.60%)	▼	Timing	Variance due to natural disaster (roads component) funding not yet received
Economic Services	(102,057)	(9.05%)			
Other Property and Services	154,402	6.58%			
Operating Expense					
Governance	389,626	13.04%	▲	Timing	Variance is due to unspent In Kind donations, EDL sponsorships, Community sponsorship and Kimberley Zone.
General Purpose Funding	32,711	11.29%	▲	Permanent	Outstanding debtors reduced, less debt collection costs incurred.
Law, Order and Public Safety	76,765	5.64%			
Health	19,925	2.91%		Permanent	Variance is due to vacant positions to be filled.
Education and Welfare	54,538	10.79%	▲	Permanent	Variance is due to vacant positions to be filled.
Housing	72,801	8.44%			
Community Amenities	1,963,070	18.28%	▲	Timing	Variance is due to unspent monies on new refuse site & allocation of kerbside collection costs (year end).
Recreation and Culture	847,674	6.21%			
Transport	(283,493)	(2.82%)			
Economic Services	192,028	7.22%			
Other Property and Services	979,709	29.15%	▲	Permanent	Insurance phasing and higher number of job allocation costs recovered from engineering and admin than budgeted.
Capital Revenues					
Grants, Subsidies and Contributions	(2,506,309)	(14.63%)	▼	Timing	Grant funding not received as projects in progress including Town Beach Jetty and Town Beach Ablutions
Proceeds from Disposal of Assets	(62,530)	(12.63%)	▼	Timing	Replacement assets not yet purchased.
Capital Expenses					
Land Held for Resale	0				
Land Under Control (Crown Land)	0				
Land and Buildings	2,098,148	45.67%	▲	Timing	BRAC Outdoor Multi Sports Complex project still in tender phase, works not yet started
Works in Progress Land & Buildings	0				
Works In Progress Recreation Areas	0				
Infrastructure	0				
Works in Progress - Rds, F/Paths & Bridges	0				
Works In Progress Other	0				
Infrastructure	0				
Works in Progress Drainage	0				
Infrastructure	0				
Works in Progress - Plant & Equipment	0				

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

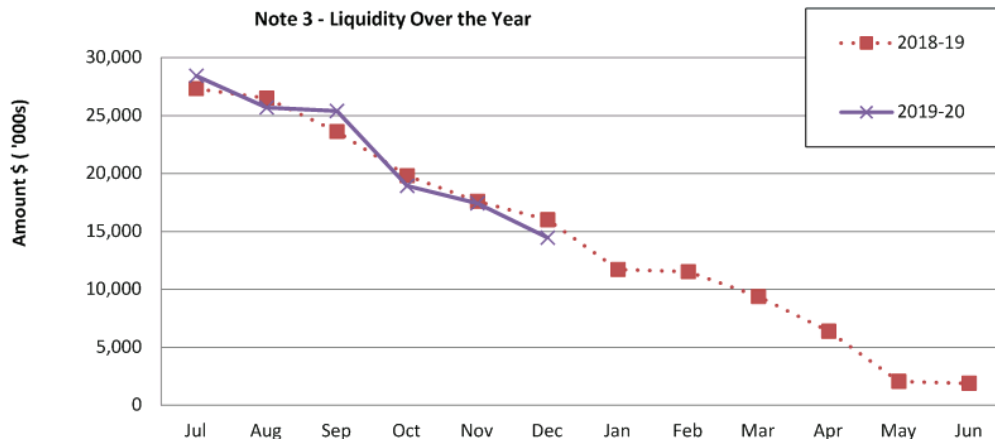
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Infrastructure Assets - Roads & Footpaths	1,450,563	28.13%	▲	Timing	Various infrastructure projects in progress, invoices still to be received including Male Oval carpark, McDaniel Rd upgrade
Infrastructure Assets - Recreation Areas	(4,030,631)	(53.04%)	▼	Timing	Town Beach Green Space pmnt budgeted during last 6 months of year, actual has been paid in Dec.
Infrastructure Assets - Drainage	204,753	18.39%	▲	Timing	Short Street drainage design project in progress, invoices are still to be received
Infrastructure Assets - Other	5,977,285	45.17%	▲	Timing	Town Beach Jetty and Town Beach redevelopment RFT for \$3.7M set in Dec.
Mobile Plant and Equipment	504,017	23.26%	▲	Timing	Grader Komatsu & Volvo Wheel Loader yet to be purchased
Fixed Plant and Equipment	(1,117)				
Furniture and Equipment	29,701	(8.37%)			
Financing					
Proceeds from New Debentures	0				
Proceeds from Advances	0				
Self-Supporting Loan Principal	125				
Transfer from Reserves	(62,149)	(0.86%)			
Advances to Community Groups	0				
Loan Principal	(262,959)	(38.94%)	▼	Timing	Broome Civic Centre - Repayment per budget
Transfer to Reserves	268,218	10.13%	▲	Timing	Park and road reserves

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Dec 2019	30 Jun 2019	YTD 31 Dec 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	11,634,025	7,385,966	12,615,306
Cash Restricted	4	35,381,742	35,273,697	38,125,939
Receivables - Rates	6	5,053,287	755,320	5,256,499
Receivables - Rates Other		220,011	25,766	279,291
Receivables - Debtors	6	882,430	883,293	1,907,458
Receivables - Other		184,383	(82,728)	345,001
Sundry Provisions & Accruals		105,369	1,175,472	43,320
Inventories		45,263	49,462	47,578
		53,506,511	45,466,247	58,620,393
Less: Current Liabilities				
Payables		(3,205,997)	(7,124,080)	(3,857,658)
Provisions		(908,605)	(1,377,767)	(620,800)
		(4,114,602)	(8,501,847)	(4,478,458)
Less: Cash Reserves	7	(35,281,533)	(35,273,697)	(38,125,939)
Rounding and Timing Adjustment		358,565		
Net Current Funding Position		14,468,941	1,690,703	16,015,996

Note 3 - Liquidity Over the Year**Comments - Net Current Funding Position**

The budget was adopted at the OMC 27 June 2019. It was presented to Council with a predicted carried forward surplus of \$4,006,760.

The Rounding and Timing Adjustment is calculated by subtracting the sum of current assets less current liabilities and cash reserves from the YTD funding surplus (see page 7).

A full list of all budget amendments can be found Note 5.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.15%	2,102,211			2,102,211	CommBank	At Call
Business Online Saver	0.40%	957			957	CommBank	At Call
BRAC Bank Account	0.10%	47,488			47,488	CommBank	At Call
BPAY Bank Account	0.00%	0			0	CommBank	At Call
Reserve Bank Account	0.40%		7,942		7,942	CommBank	At Call
Trust Bank Account	0.00%			962,211	962,211	CommBank	At Call
Cash On Hand	Nil	4,400			4,400	N/A	On Hand
(b) Term Deposits							
Term Deposit	1.69%	3,500,000			3,500,000	Westpac	28-Jan-20
Term Deposit	1.89%	2,000,000			2,000,000	Westpac	27-Feb-20
Term Deposit	1.75%	3,005,260			3,005,260	Westpac	25-Mar-20
Term Deposit	1.84%		35,373,800		35,373,800	Westpac	25-Jun-20
Total		10,660,317	35,381,742*	962,211‡	47,004,269		
Adjustments							
Payment Timing Adjustments**		(973,708)					
Total		11,634,024.97					

Comments/Notes - Investments

*Note - The total of Restricted Cash balances to the reserves on Note 7

**NOTE - Payment Timing adjustments indicate payments that have been recorded on the ledger but have yet to be paid out of the bank. The bank accounts are reconciled monthly to ensure no discrepancies occur.

‡Note - A discrepancy between Trust balance and the balance of Note 11 is a result of money in transit, either as a refund or a payment, or an unrepresented cheque.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
		Budget Adoption		Opening Surplus				0
		Permanent Changes						
		Opening surplus adjustment						0
		Budgeted EOY Surplus/(Deficit)						0
		General Purpose Funding						
30105		Rates Broome - Op Inc - Rates	OMC 21.11.19	Operating Income		160,924		160,924
30146		Interest - Rates Instalments - Op Inc - Rates	OMC 21.11.19	Operating Income		10,000		170,924
30301		Grants Commission - Op Inc - Other General Purpose Funding	OMC 21.11.19	Operating Income			(89,839)	81,085
32492		Back Rates - Op Inc - Rates	OMC 21.11.19	Operating Income				81,085
		Governance						
23598		Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	OMC 29.08.19	Capital Income				81,085
405235		Kimberley Zone - Alcohol Management Initiatives - Op Exp	OMC 29.08.19	Operating Expenditure				81,085
23598		Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	OMC 29.08.19	Capital Income				81,085
405235		Kimberley Zone - Alcohol Management Initiatives - Op Exp	OMC 29.08.19	Operating Expenditure				81,085
22173		EDL sponsorship programme Reserve Funded - Op Exp - Other Governance	Carryover OMC 17.10.19	Operating Expenditure		16,498		97,583
23593		Transfer From EDL Sponsorship Reserve - Cap Inc - Other Gov	Carryover OMC 17.10.19	Capital Income			(16,498)	81,085
405370		Kimberley Zone - Kimberley Volunteer Strategy Grant	Carryover OMC 17.10.19	Operating Income		65,000		146,085
405234		Kimberley Zone - Volunteering Strategy - Op Exp	Carryover OMC 17.10.19	Operating Expenditure			(36,000)	110,085
405237		Kimberley Zone - ICT & Office 365 Improvements - Op Exp	Carryover OMC 17.10.19	Operating Expenditure			(10,000)	100,085
								100,085
22172		Community Sponsorship Program - Op Exp - Other Governance	Carryover OMC 17.10.19	Operating Expenditure			(37,282)	62,803
23040		Youth Development Programme & Working Group - Op Exp - Other Governance	Carryover OMC 17.10.19	Operating Expenditure			(5,000)	57,803
22124		Contribution to Kimberley Zone Secretariat	OMC 21.11.19	Operating Expenditure		15,000		72,803
24010		Conferences Travel & Accom Op Exp - Members	OMC 21.11.19	Operating Expenditure			(20,000)	52,803
22200		Audit Fees Op Exp - Other Governance	OMC 21.11.19	Operating Expenditure		35,500		88,303
23453		Review of Strategies Relating to the Community Strategic Plan - Op Exp - Other Gov	OMC 21.11.19	Operating Expenditure		25,000		113,303
		Law, Order and Public Safety						
508216		Bush Fire Mitigation - Op Exp - Fire Prevention	Carryover OMC 17.10.19	Operating Expenditure			(5,949)	107,354
53256		Transfer to Building Reserve - Cap Exp - Other Law Ord & Public Safety	Surplus OMC 17.10.19	Capital Expenditure			(170,356)	(63,002)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
52119	52101	Emergency Management Response Expenses - Op Exp - Emerg & Rang Serv	OMC 21.11.19	Operating Expenditure		20,000		(43,002)
		Health						
74010		Salary - Op Exp - Preventive - Inspection/Admin	OMC 21.11.19	Operating Expenditure		18,373		(24,629)
74011		Relief Staff Expenses - Op Exp - Preventive - Inspection/Admin	OMC 21.11.19	Operating Expenditure			(18,373)	(43,002)
75391		Grants and Contributions Rec'd Op Inc - Prev Svcs - Pest Control	OMC 21.11.19	Operating Income		5,589		(37,413)
		Education and Welfare						
82675		Grants For Community Programs - Op Inc - Community Services	OMC 21.11.19	Operating Income		10,500		(26,913)
		Housing						
		Community Amenities						
108001		New Refuse Site Exp - Op Exp - Regional Resource Recovery Park	OMC 27.06.19	Operating Expenditure			(425,000)	(451,913)
101995		Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	OMC 27.06.19	Capital Income		425,000		(26,913)
108001		New Refuse Site Exp - Op Exp - Regional Resource Recovery Park	OMC 26.09.19	Operating Expenditure			(440,000)	(466,913)
101995		Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	OMC 26.09.19	Capital Income		440,000		(26,913)
108001		New Refuse Site Exp - Op Exp - Regional Resource Recovery Park	Carryover OMC 17.10.19	Operating Expenditure		56,729		29,816
101545	101558	Buckleys Rd Closure Upgrade (was Opex 101302) - Cap Exp - San Gen Refuse	Carryover OMC 17.10.19	Capital Expenditure		243		30,059
101525		Transfer From Refuse Site Reserve - Sanitation Gen Refuse	Carryover OMC 17.10.19	Capital Income			(243)	29,816
101510		Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	Carryover OMC 17.10.19	Capital Expenditure			(10,555)	19,261
101500		Proceeds From Sale of Assets - Cap Inc - Sanitation Gen Refuse	Carryover OMC 17.10.19	Capital Income			(64,000)	(44,739)
101525		Transfer From Refuse Site Reserve - Sanitation Gen Refuse	Carryover OMC 17.10.19	Capital Income			(221,000)	(265,739)
104270	104299	Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(26,126)	(291,865)
104480		Transfer From Drainage Reserve - Urban Stormwater Drainage - Cap Inc	Carryover OMC 17.10.19	Capital Income			(224,320)	(516,185)
107550	107556	Broome Cemetery New Infrastructure Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(27,514)	(543,699)
106106	106123	Project - LPS & LPS6 - Op Exp - Development Services	OMC 21.11.19	Operating Expenditure			(6,020)	(549,719)
106030	106055	Planning General Project Consult - Op Exp Town Planning/Reg Dev	OMC 21.11.19	Operating Expenditure			(10,000)	(559,719)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
107550	107556	Broome Cemetery New Infrastructure Cap Exp	OMC 21.11.19	Capital Expenditure			(33,440)	(593,159)
102202	102202	Drainage - Works Maint	OMC 21.11.19	Operating Expenditure			(10,000)	(603,159)
101030	101050	Weighbridge Operations - Op Exp - San Gen Refuse	OMC 21.11.19	Operating Expenditure			(10,000)	(613,159)
101080	101081	WMF - Reactive Maint - Op Exp	OMC 21.11.19	Operating Expenditure			(5,000)	(618,159)
101285		Minor Assets, Equipment & Consumables - Op Exps - Sanitation Gen Refuse	OMC 21.11.19	Operating Expenditure			(5,000)	(623,159)
101423		Sundry Income (Inc. GST) - Op Inc - Sanitation Gen Refuse	OMC 21.11.19	Operating Income		160,000		(463,159)
101080	101082	WMF - Planned Maint & Minor Works - Op Exp	OMC 21.11.19	Operating Expenditure			(25,000)	(488,159)
101895		Transfer to Regional Resource Recovery Park Reserve - Cap Exp - Reg Res Rec Pk	OMC 21.11.19	Capital Expenditure			(115,000)	(603,159)
105054	105054	Coastal Management Protect Environment- P&G Maint	OMC 21.11.19	Operating Expenditure			(20,000)	(623,159)
107552	107561	Broome Cemetery Renewal by P & G - Cap Exp	OMC 21.11.19	Capital Expenditure			(5,000)	(628,159)
		Recreation and Culture						
1181405		Town Beach Redevelopment - Greenspace & Waterpark - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure		203,645		(424,514)
1181401		Town Beach Redevelopment -Other Infra New - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(27,606)	(452,120)
1181402		Town Beach Redevelopment - Fishing Platform & Amenities - Other Infra New - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(35,220)	(487,340)
113403		Grants - Non Op - Cap Inc - Other Rec & Sport	Carryover OMC 17.10.19	Capital Income			(406,319)	(893,659)
113489		Transfer From POS Reserve - Other Rec & S	Carryover OMC 17.10.19	Capital Income			(18,000)	(911,659)
113371		Royalties For Regions Loc Govt Non Op Grant - Op Inc - Other Recreation & Sport	Carryover OMC 17.10.19	Capital Income			(14,780)	(926,439)
117455	117456	BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals	Carryover OMC 17.10.19	Capital Expenditure		44,863		(881,576)
117210	117211	BRAC Ovals - P&G Maint	Carryover OMC 17.10.19	Operating Expenditure		35,670		(845,906)
113551	113677	Town Beach Renewal Works - Infra Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(9,700)	(855,606)
113552	113607	Town Beach Reserve Upgrade - Cap Exp - P&G	Carryover OMC 17.10.19	Capital Expenditure		6,884		(848,722)
1181201		Town Beach - Design/Plans/Feasibility - Op Exp - Other Recreation & Sport	Carryover OMC 17.10.19	Operating Expenditure		4,765		(843,957)
113552	113620	Haynes Oval Floodlighting Upgrade Infra - Capex	Carryover OMC 17.10.19	Capital Expenditure		6,000		(837,957)
1181420	YBRA001	Youth Bike Recreation Area - New Construction - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(201,360)	(1,039,317)
115280		Grant Program Expenses - Op Exp - Library (Income in 115480)	Carryover OMC 17.10.19	Operating Expenditure		449		(1,038,868)
115480		Grant Program Income - Op Inc - Library (Expense in 115280)	Carryover OMC 17.10.19	Operating Income			(449)	(1,039,317)
113551	113787	Solway Park renewal Infra - Cap Exp - Pks & Ovals	Carryover OMC 17.10.19	Capital Expenditure			(8,500)	(1,047,817)
116125	116126	Broome Entry Statement Signage New Const - Cap Exp - Other Cult	Carryover OMC 17.10.19	Capital Expenditure			(74,089)	(1,121,906)
116085		Heritage Projects - Op Exp - Other Culture	Carryover OMC 17.10.19	Operating Expenditure			(60,000)	(1,181,906)
111989		Transfer to POS Reserve - Cap Exp - Parks & Ovals	Surplus OMC 17.10.19	Capital Expenditure			(53,693)	(1,235,599)
113317		CSRFF & RDAF Grants & Non Operating Other Income for Parks & Oval Const - Op Inc - Parks & Ovals GEN	OMC 21.11.19	Capital Income			(25,000)	(1,260,599)
113708		Grant Funded Operational Expense - Rec Serv	OMC 21.11.19	Operating Expenditure		20,000		(1,240,599)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
113751		Operating Grants & Contributions Rec'd - Recreation Services - Op Inc	OMC 21.11.19	Operating Income			(20,000)	(1,260,599)
117081	117082	General Building & Facility Maint - BRAC Dry - Op Exp	OMC 21.11.19	Operating Expenditure		44,417		(1,216,182)
117720		Transfer From BRAC Reserve - Cap Inc - BRAC Aquatic	OMC 21.11.19	Capital Income			(44,417)	(1,260,599)
117294		Grant Income - Non-Op Inc - BRAC Dry	OMC 21.11.19	Capital Income			(488,000)	(1,748,599)
117300	117365	Building New Construction Expense - BRAC Dry - Cap Exp	OMC 21.11.19	Capital Expenditure		500,000		(1,248,599)
117372	117373	Furniture & Equip - New - BRAC Dry	OMC 21.11.19	Capital Expenditure			(25,000)	(1,273,599)
		Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre						
116483		Transfer From Restricted Cash Reserve - Broome Civic Centre	OMC 21.11.19	Operating Income			(104,000)	(1,377,599)
116473		Grants - Cap Inc	OMC 21.11.19	Capital Income		80,000		(1,297,599)
115380		Grant Op - State SLWA Library Grant	OMC 21.11.19	Operating Income			(8,836)	(1,306,435)
115431		Income Library (photocopier mobile and fax services) - Op Inc - Libraries	OMC 21.11.19	Operating Income		9,651		(1,296,784)
113550	113560	Cemetery Reserve New Infra Const - Cap Exp - Parks & Ovals	OMC 21.11.19	Capital Expenditure			(100,320)	(1,397,104)
113403		Grants - Non Op - Cap Inc - Other Rec & Sport	OMC 21.11.19	Capital Income		1,214,678		(182,426)
1181407		Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp	OMC 21.11.19	Capital Expenditure			(1,214,678)	(1,397,104)
113000	113041	Cable Beach Road - P&G Maint	OMC 21.11.19	Operating Expenditure			(8,000)	(1,405,104)
113000	113030	Frederick Street Lookout (R39556) - P&G Maint	OMC 21.11.19	Operating Expenditure			(5,000)	(1,410,104)
		Father McMahon Oval Lighting - Reactive Maint - Op Exp						
117210	117213		OMC 21.11.19	Operating Expenditure			(40,893)	(1,450,997)
1181420	YBRA001	Youth Bike Recreation Area - New Construction - Cap Exp	OMC 21.11.19	Capital Expenditure			(70,160)	(1,521,157)
		Transport						
125140	125222	Hunter Street - Footpath Construction	Carryover OMC 17.10.19	Capital Expenditure			(5,100)	(1,526,257)
121100	121113	Hammersley St Upgrade Construction - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure		198,457		(1,327,800)
121960		Transfer From Road Reserve Road Construction - Cap Inc	Carryover OMC 17.10.19	Capital Income			(64,920)	(1,392,720)
123000	102204	2017-2018 WANDRRA Events - Works Maint	Carryover OMC 17.10.19	Operating Expenditure			(835,509)	(2,228,229)
125100	BUSN002	Old Broome Estate - New Bus bay Construction - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure		21,278		(2,206,951)
125140	125192	Palmer Road - Footpath Construction	Carryover OMC 17.10.19	Capital Expenditure		20,300		(2,186,651)
125960		Transfer From Footpath Reserve - Footpath Construction	Carryover OMC 17.10.19	Capital Income			(20,300)	(2,206,951)
125140	125269	Roebuck Estate Subdivision - Various Stages	Carryover OMC 17.10.19	Capital Expenditure		30,779		(2,176,172)
125960		Transfer From Footpath Reserve - Footpath Construction	Carryover OMC 17.10.19	Capital Income			(40,300)	(2,216,472)
125140	125277	Broome North Footpath New Const - Capex	Carryover OMC 17.10.19	Capital Expenditure			(5,641)	(2,222,113)
125960		Transfer From Footpath Reserve - Footpath Construction	Carryover OMC 17.10.19	Capital Income			(42,567)	(2,264,680)
125140	125279	Six Seasons Estate - Januburu Subdivision - Various Stages	Carryover OMC 17.10.19	Capital Expenditure		1,207		(2,263,473)
125960		Transfer From Footpath Reserve - Footpath Construction	Carryover OMC 17.10.19	Capital Income			(8,207)	(2,271,680)
125960		Transfer From Footpath Reserve - Footpath Construction	Carryover OMC 17.10.19	Capital Income			(6,856)	(2,278,536)
125225	125232	Street Lighting at Various Locations - Renewal	Carryover OMC 17.10.19	Capital Expenditure		6,790		(2,271,746)
		Dep't Premier & Cabint Natural Disaster Grant - Cape Leveque Rd						
120306			Carryover OMC 17.10.19	Operating Income		3,829,555		1,557,809
121101	121552	Hunter St Renewal Rd Infra Const - Capex (was Herbert st)	Carryover OMC 17.10.19	Capital Expenditure			(92,394)	1,465,415

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
121779		Regional Rd Group (RRG) Urban Rd Const Funding - Non Op Inc - Rd Const	Carryover OMC 17.10.19	Capital Income			(199,108)	1,266,307
125215	125807	Kerr St & Stracke Cove Lighting Upgrade (Safer Comm) - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(5,299)	1,261,008
122430		Natural Disaster Grant - Flood Damage Repairs	Carryover OMC 17.10.19	Operating Income		970,000		2,231,008
1254421		Access & Inclusion Improvements New Infra - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(20,000)	2,211,008
1223481	FPUP001	Various FootPath Upgrade - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(46,337)	2,164,671
120305		WALGGC Road Grants Untied Op Grant Rec'd	OMC 21.11.19	Operating Income		16,998		2,181,669
121761		Aboriginal Roads Non Op Grant from MRWA - Op Inc - Rd Const	OMC 21.11.19	Capital Income		30,000		2,211,669
121762		State Direct MRWA/RRG Rd Maint Op Grant Rec'd	OMC 21.11.19	Operating Income		21,242		2,232,911
123000		Rural Road Maintenance - Op Exp - Rd Maint	OMC 21.11.19	Operating Expenditure		242,940		2,475,851
121990		Carparks Road Reserves- Linemarking Maint & Signs - Op Exp - Mtce Streets Roads Bridges	OMC 21.11.19	Operating Expenditure			(39,020)	2,436,831
121000	121560	McDaniel Rd - Archer to Ward Stage 1 New Rd Const - Cap Exp	OMC 21.11.19	Capital Expenditure			(1,000,000)	1,436,831
121100	121108	McDaniel Rd Upgrade Const - HIA All Streets	OMC 21.11.19	Capital Expenditure		1,000,000		2,436,831
121217	121217	Urban Street House Number - Works Maint	OMC 21.11.19	Operating Expenditure			(5,000)	2,431,831
122000	121011	Sector 1 Chinatown - Works Maint	OMC 21.11.19	Operating Expenditure			(26,000)	2,405,831
121763		Black Spot Non Op Grant (Commonwealth/Federal)	OMC 21.11.19	Capital Income		10,189		2,416,020
		Economic Services						
1367210		Economic Development Program Expense - Op Exp - Other Economic Services	Carryover OMC 17.10.19	Operating Expenditure		7,294		2,423,314
1367525		Transfer From Restricted Cash Reserve - Other Economic Services	Carryover OMC 17.10.19	Capital Income			(7,294)	2,416,020
136723		Chinatown Place Activation Initiatives -Op Exp - Economic Services Special Projects	Carryover OMC 17.10.19	Operating Expenditure			(9,272)	2,406,748
1367301		Grants & Contributions Received (Chinatown Revitalisation Stage 2) - Op Inc - Economic Services Special Projects	Carryover OMC 17.10.19	Operating Income		32,739		2,439,487
1367405	1367413	Chinatown Public Wi-Fi Project - Other INfra New - Cap Ex	Carryover OMC 17.10.19	Capital Expenditure			(59,850)	2,379,637
1367404	1367407	Dampier St Upgrade - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(111,972)	2,267,665
1367404	1367408	Carnarvon St Upgrade - Cap Ex	Carryover OMC 17.10.19	Capital Expenditure			(87,976)	2,179,689
132310	132310	Roebuck Bay CP - Planned Maint & Minor Works - Op Exp	Carryover OMC 17.10.19	Operating Expenditure			(18,212)	2,161,477
132050		Broome Visitor Centre Complex- Op Exp - Tourism & Area Promotion	Carryover OMC 17.10.19	Operating Expenditure			(44,400)	2,117,077
1367405	1367412	Public Art (funded from Reserve) - Other INfra New - Cap Ex	Carryover OMC 17.10.19	Capital Expenditure			(16,693)	2,100,384
1367303		Other Income Received - Op Inc - Economic Services Special Projects	OMC 21.11.19	Operating Income			(60,000)	2,040,384
136723		Chinatown Place Activation Initiatives -Op Exp - Economic Services Special Projects	OMC 21.11.19	Operating Expenditure			(10,500)	2,029,884

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
1367301		Grants & Contributions Received (Chinatown Revitalisation Stage 2) - Op Inc - Economic Services Special Projects	OMC 21.11.19	Operating Income			(32,739)	1,997,145
1367402		****DO NOT USE*** Chinatown Revitalisation Project Management - Cap Exp - Economic Services Special Projects	OMC 21.11.19	Capital Expenditure			(106,000)	1,891,145
1367504		Grants & Contr. Received Non Op - Cap Inc - Economic Services Special Projects	OMC 21.11.19	Capital Income		23,321		1,914,466
134212		Cable Beach Camel Tours (Res 52985) - Rent & Recoup Income - Op Inc	OMC 21.11.19	Operating Income		24,000		1,938,466
		Other Property and Services						
142232		LGIS Insurance Funded Expenses (Inc in 142393) - Op Exp - Corp Gov	Carryover OMC 17.10.19	Operating Expenditure		10,594		1,949,060
141271	141331	Morrell Park Road Maintenance Op Exp - Private Works	Carryover OMC 17.10.19	Operating Expenditure		17,906		1,966,966
141960		Transfer From Restricted Cash Reserve Private Wks Rd Const - Cap Inc	Carryover OMC 17.10.19	Capital Income			(11,697)	1,955,269
143601		Proceeds from Sale of Assets - Cap Inc - Parks & Gardens Operations	Carryover OMC 17.10.19	Capital Income			(12,273)	1,942,996
143610		Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	Carryover OMC 17.10.19	Capital Expenditure		25,000		1,967,996
148600		Proceeds from Sale of Assets - Cap Inc - Works Operations	Carryover OMC 17.10.19	Capital Income			(818)	1,967,178
148611		Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	Carryover OMC 17.10.19	Capital Expenditure			(14,397)	1,952,781
142558		Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	Carryover OMC 17.10.19	Capital Expenditure			(6,133)	1,946,648
147374		KRO1 Building Renewal - Cap Exp - Office Prop Leased	Carryover OMC 17.10.19	Capital Expenditure		108,435		2,055,083
147355		Transfer From Building Reserve Leased Offices Un Clas	Carryover OMC 17.10.19	Capital Income			(108,435)	1,946,648
147375		KRO2 Building Renewal - Cap Exp - Office Prop Leased	Carryover OMC 17.10.19	Capital Expenditure			(195,782)	1,750,866
147355		Transfer From Building Reserve Leased Offices Un Clas	Carryover OMC 17.10.19	Capital Income		195,782		1,946,648
146122		Software >\$5000 Cap Exp - IT	Carryover OMC 17.10.19	Capital Expenditure			(69,000)	1,877,648
146120		Equip & H'Ware > \$5000 Cap Exp - IT	Carryover OMC 17.10.19	Capital Expenditure			(4,954)	1,872,694
146102		License Maint and Support - IT Exp	Carryover OMC 17.10.19	Operating Expenditure			(16,000)	1,856,694
147100		Building Capial > \$5k - Cap Exp - Unclassified General	Carryover OMC 17.10.19	Capital Expenditure			(71,574)	1,785,120
142231		Consultants Corp Serv - Op Exp - Corp Gov Support	Carryover OMC 17.10.19	Operating Expenditure			(30,500)	1,754,620
142006		Salary - Op Exp - Human Resources	OMC 21.11.19	Operating Expenditure		12,000		1,766,620
142008		Relieving Staff Exp - HR	OMC 21.11.19	Operating Expenditure			(12,000)	1,754,620
142046		Recruitment Expenses - Op Exp - General Admin O'Heads	OMC 21.11.19	Operating Expenditure		25,000		1,779,620
142048		HRM Consultancy - Op Exp	OMC 21.11.19	Operating Expenditure			(42,000)	1,737,620
142232		LGIS Insurance Funded Expenses (Inc in 142393) - Op Exp - Corp Gov	OMC 21.11.19	Operating Expenditure		74,000		1,811,620
142393		LGIS Insurance Bonus & Funding (Exp in 142232) - Op Inc - Corp Gov	OMC 21.11.19	Operating Income		41,924		1,853,544

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
142394		Legal Employee Leave & Other No GST Reimb from Others Op Inc - Corp Gov	OMC 21.11.19	Operating Income		17,000		1,870,544
141997		Transfer to Leave Reserve - Cap Exp - Corp Gov & Support	OMC 21.11.19	Capital Expenditure			(17,000)	1,853,544
146105		Salary - Op Exp - IT	OMC 21.11.19	Operating Expenditure			(30,000)	1,823,544
146106		Salary - Op Exp - Records	OMC 21.11.19	Operating Expenditure		12,000		1,835,544
146120		Equip & H'Ware > \$5000 Cap Exp - IT	OMC 21.11.19	Capital Expenditure		4,954		1,840,498
146122		Software >\$5000 Cap Exp - IT	OMC 21.11.19	Capital Expenditure			(70,000)	1,770,498
143038		Consultants Engineering Office	OMC 21.11.19	Operating Expenditure			(15,000)	1,755,498
143621		Vehicle & Plant New - Cap Exp - P&G Operations	OMC 21.11.19	Capital Expenditure		13,000		1,768,498
143601		Proceeds from Sale of Assets - Cap Inc - Parks & Gardens Operations	OMC 21.11.19	Capital Income			(13,000)	1,755,498
111989		Transfer to POS Reserve - Cap Exp - Parks & Ovals	OMC 21.11.19	Capital Expenditure			(80,582)	1,674,916
132070		Broome Visitor Centre - Annual Subsidy - Op Exp - Tourism & Area Promot	OMC 21.11.19	Operating Expenditure			(124,000)	1,550,916
147492		Broome Last Resort Carpark (Reserve 34305) - Rent & Recoup Income - Op Inc		Operating Income		5,250		1,556,166
					0	10,685,312	(9,129,146)	

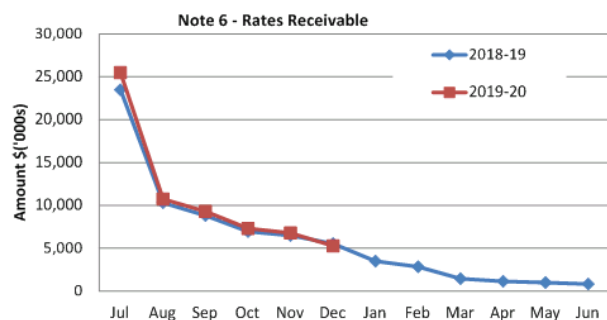
Classifications Pick List

Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 6: RECEIVABLES

Receivables - Rates Receivable	YTD 31 Dec 2019	30 Jun 2019
	\$	\$
Opening Arrears Previous Years	755,320	635,058
Levied this year	23,162,493	22,392,627
Less Collections to date	(18,864,525)	(22,272,365)
Equals Current Outstanding	5,053,287	755,320
Net Rates Collectable	5,053,287	755,320
% Collected	78.87%	96.72%


Comments/Notes - Receivables Rates

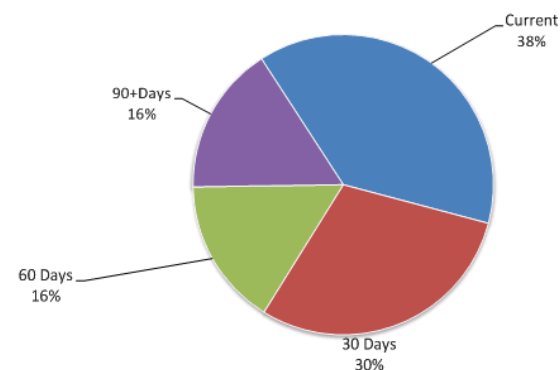
[Insert explanatory notes and commentary on trends and timing]

* NOTE - Rates were raised on 19 July 2019 and are due on 22 August 2019

**NOTE - The calculation of percentage of Rates collected only reports on current Rates, Arrears and Back Rates. For a full breakdown on Rates received, please see the Rates Receipt Statement in the info bulletin

Receivables - General	Credit*	Current	30 Days	60 Days	90+Days
		\$	\$	\$	\$
Receivables - General	(50,619)	359,155	278,551	149,128	150,598
Total Receivables General Outstanding					886,813

Amounts shown above include GST (where applicable)

Receivables - General

Comments/Notes - Receivables General

[Insert explanatory notes and commentary on trends and timing]

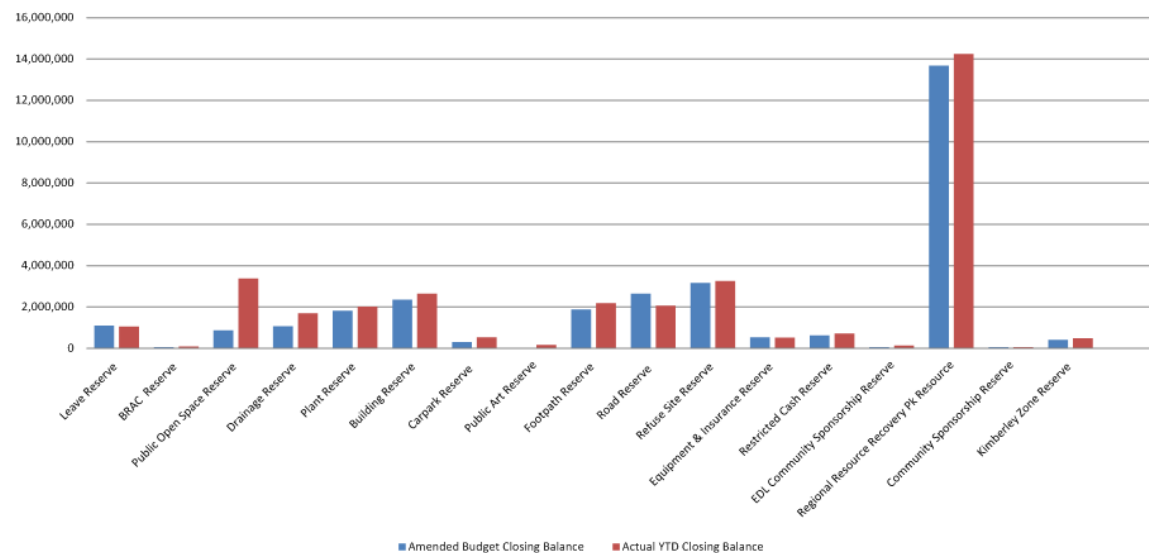
* Note - A credit refers to a debtor paying more than required in the current billing period. It sits as a credit against the account until the following period when it is applied

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 7: Cash Backed Reserve

2019-20		Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Name	Opening Balance									
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	1,051,077	38,700	238	17,000	0	0	0		1,106,777	1,051,315
BRAC Reserve	98,488	2,323	22	0	0	44,417	0		56,394	98,510
Public Open Space Reserve	3,385,685	66,228	788	619,418	0	3,188,837	0		882,494	3,386,473
Drainage Reserve	1,693,987	39,152	383	0	0	660,815	0		1,072,324	1,694,370
Plant Reserve	2,026,247	47,176	458	0	0	243,000	0		1,830,423	2,026,705
Building Reserve	2,647,090	43,637	598	467,723	0	801,347	0		2,357,103	2,647,688
Carpark Reserve	533,886	12,602	121	24,365	0	267,000	0		303,853	534,007
Public Art Reserve	167,572	216	38	0	0	162,768	0		5,020	167,610
Footpath Reserve	2,179,884	51,206	493	63,029	0	411,184	0		1,882,935	2,180,377
Road Reserve	2,061,646	41,450	466	572,880	0	30,000	0		2,645,976	2,062,112
Refuse Site Reserve	3,259,029	68,038	737	(11,973)	0	148,233	0		3,166,861	3,259,766
Equipment & Insurance Reserve	518,997	11,589	117	0	0	0	0		530,586	519,114
Restricted Cash Reserve	712,180	0	0	0	0	90,000	0		622,180	712,180
EDL Community Sponsorship Reserve	145,189	1,348	33	0	0	88,307	0		58,230	145,222
Regional Resource Recovery Pk Resource	14,243,536	346,466	3,220	115,000	0	1,019,573	0		13,685,429	14,246,756
Community Sponsorship Reserve	61,745	1,459	14	0	0	0	0		63,204	61,759
Kimberley Zone Reserve	487,459	7,845	110	0	0	73,380	0		421,924	487,569
	35,273,697	779,435	7,836	1,867,442	0	7,228,861	0		30,691,713	35,281,533

Error



SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 Dec 2019			
					Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$		\$	\$	\$	
13,500	(4,125)	(7,364)	(2,011)	P Number Plant and Equipment				
				0 P7416 Toyota Prado T/D 5 Door WGN A/T GXL (CEO) BM28870	(14,245)	0	0	
				0 P16316 Isuzu MUX LSU Silver (DCS) (1GDI705)	(741)	0	0	
				0 P17313 Hyundai i30 Active CRDi 5D hatchback diesel (Property) BM25995	(2,750)	(2,011)	739	
				0 P15216 ISUZU MUX 4x4 SUV DIRECTOR DEVELOPMENT SERVICES (1EYW969)	7,342	0	0	
				0 P11214 Utility Crew Cab 4WD Isuzu D-Max SX Man w- canopy SPO 1ENQ655	(4,800)	0	0	
				0 P10909 Trailer Custom Made - Beach Lifeguard	(8,000)	0	0	
				0 P1114 Self Propelled Elevated Work Platform (P&Gs) (1TPW699)	(14,703)	0	0	
				0 P15712 Mini Excavator 1-2 Tonnes Bobcat 324 (P&Gs) 1DWX734	7,000	0	0	
				0 P15812 Trailer for mini excavator (P15712) P&Gs 1TNA499	5,000	0	0	
				0 P16713 Ransome MTD5 5 Gang Reel Mower (Tractor Mounted) (P&Gs)	9,999	0	0	
				0 P2614 John Deere Mower Front Deck - P&Gs 1EMV062	1,999	0	0	
				0 P14012 Pressure Cleaner Bar 3513G-HI plus reel & hose (Waterpark P&Gs)	5,000	0	0	
12,950	(7,950)	(5,000)	0	0 P7013 Skidsteer Loader CCF class 800 Bobcat S185 (P&Gs) BM24928	(16,248)	0	0	
				0 P7313 Auger & Trencher attachments for Bobcat skidsteer loader (P7013) (P&Gs)	3,000	0	0	
				0 P85807 TRAILER POLMAC DUAL AXLE - P&G	5,000	0	0	
				0 P2416 Graytill Smartspray Ute mounted Spray System	(14,131)	0	0	
				0 P83705 Trailer Dean Caged/Tipper BM11767	(10,598)	0	0	
				0 P1500 Trailer Dean No 17 Flatbed Tilting (for ride-on mower) BM1679	2,000	0	0	
				0 P87506 Turfcutter Ryan JR 18"	1,000	0	0	
				0 P11514 Utility Cab Chassis Tray Extra Cab Retic 2 (P&Gs) (1EPL510)	3,042	0	0	
				0 P1313 Isuzu NPR 300 Light Truck 2WD Crew Cab Steel Tray (P&Gs) 1ECN037	(10,613)	0	0	
				0 P6713 Howard Stealth S2 Dual winged rotary mower (tractor towed) (P&Gs)	(2,650)	0	0	
				0 P16813 Mini Wheel Loader Toro Wheelmaster 320D (P&Gs)	0	0	0	
				0 P8511 Grader Komatsu GD655-5 Works BM28609	(59,703)	0	0	
				0 P7110 Volvo Wheel Loader L60F Works - 1DMO852	23,750	0	0	
0 P10605 Pump Water Robin PTG405DS - 8.5hp 4" diesel	0	0	0					
49,750	(9,749)	(23,636)	(16,365)	P6413 Hino 300 series 717 Single Cab truck steel tray (signs) (Works) 1EGO887	(3,206)	(16,365)	(13,159)	
49,900	(14,940)	(25,455)	(9,506)	P6313 Truck 2WD Dual Cab w- steel tray Isuzu NPR 300 (Works) 1EDA148	(14,940)	(9,506)	5,434	
80,000	(6,504)	(71,500)	(1,996)	P413 Wheel Loader Komatsu WA250PZ-6 (WMP) 1EBV039	(11,973)	(1,996)	9,977	
5,713	(5,713)	(518)	518	P4208 Scrubber Nilfisk (CA531) - BRAC	0	518	518	
78,140	(32,974)	(28,000)	(17,166)	P1313 Isuzu NPR 300 Light Truck 2WD Crew Cab Steel Tray (P&Gs) 1ECN037	0	(17,166)	(17,166)	
26,450	(81,955)	(161,472)	(46,526)		(115,169)	(46,526)	(13,657)	
Comments - Capital Disposal/Replacements								

Comments - Capital Disposal/Replacements

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 9: RATING INFORMATION											
	\$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
Gross Rental Valuations											
GRV - Residential	10.8224	4,876	115,308,256	12,479,121			12,479,121	12,479,121			12,479,121
GRV - Residential - Vacant	19.8104	181	2,945,650	583,545			583,545	583,545			583,545
GRV - Commercial/Industrial	11.2119	540	52,644,669	5,902,468			5,902,468	5,902,468			5,902,468
GRV - Tourism	14.6665	454	17,437,556	2,557,479			2,557,479	2,557,479			2,557,479
Unimproved Value Valuations											
UV - Rural	3.1875	21	6,643,773	211,770			211,770	211,770			211,770
UV - Mining	11.7729	33	1,060,743	124,880			124,880	124,880			124,880
UV - Commercial Rural	0.7623	53	17,486,000	133,296			133,296	133,296			133,296
Sub-Totals		6,158	213,526,647	21,992,559	0	0	21,992,559	21,992,559	0	0	21,992,559
Minimum Payment	Minimum \$										
Gross Rental Valuations											
GRV - Residential	1,220	67	648,834	81,740			81,740	81,740			81,740
GRV - Residential - Vacant	1,220	202	910,232	246,440			246,440	246,440			246,440
GRV - Commercial/Industrial	1,220	33	179,590	40,260			40,260	40,260			40,260
GRV - Tourism	1,220	372	1,599,000	453,840			453,840	453,840			453,840
Unimproved Value Valuations											
UV - Rural	1,220	2	13,300	2,440			2,440	2,440			2,440
UV - Mining	500	31	48,652	15,500			15,500	15,500			15,500
UV - Commercial Rural	1,220	4	191,300	4,880			4,880	4,880			4,880
Sub-Totals		711	3,590,908	845,100	0	0	845,100	845,100	0	0	845,100
Charitable Concessions							22,837,659				22,837,659
							(39,138)				(39,138)
Amount from General Rates							22,798,521				22,798,521
Ex-Gratia Rates							0				0
Specified Area Rates							0				0
Totals							22,798,521				22,798,521

Comments - Rating Information

NOTE - This note represents the budgeted rating and back rating revenue expected for the 2019/20 financial year. The Statement of Financial Activity (by Reporting Program) examines the reporting program for rates which also includes other items, such as debt recovery and rates instalments charges, which are not represented in this table as they do not form part of ordinary rates modelling.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 01-Jul-19	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 191 - BRAC Inf & Stage 2B	0		0	0	0	0	219	0
Loan 193 - Civic Centre Redevelopment	1,463,195		232,100	468,784	1,231,095	994,411	33,629	62,841
Loan 194 - BRAC Oval Pavillion	236,217		56,521	114,699	179,696	121,518	7,390	14,374
Loan 196 - Chinatown Revitalisation Loan	1,700,000		77,620	91,865	1,622,380	1,608,135	15,099	60,718
Town Beach Redevelopment		2,000,000	0	0	0	0	0	0
Loan 170 - Broome Golf Club			0	22,646	0	(22,646)	0	22,646
Loan 179 - Council Loan Interest & Fees			0	13,267	0	(13,267)	0	13,267
Self Supporting Loans								
Broome Golf Club		1,250,000	0	0	0	0	0	0
	3,399,412	3,250,000	366,241	711,261	3,033,171	2,688,151	56,338	173,846

All debenture repayments were financed by general purpose revenue.

*A negative amount indicated in the "Interest Repayments Actuals" column is a result of end of financial year accruals to recognise the proportion of interest incurred during the 19/20 financial year.

(b) New Debentures

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 19	Amount Received	Amount Paid	Closing Balance 31-Dec-19
	\$	\$	\$	\$
Verge Bonds	0	0	0	0
Library Transient Borrower Deposits	0	0	0	0
Election Nomination Deposits	0	0	0	0
Civic Centre Event Takings	3,435	891	0	4,325
Key & Other General Purpose Deposits	0	15,162	(15,162)	0
BCITF Collection & Refund Deposits	0	0	0	0
Japanese Cemetery Improvements Deposits	0	0	0	0
Town Planning Related Bond Deposits	102,437	0	0	102,437
Cemetery Plot Reservation Deposits	0	0	0	0
Recreation Facility use Bond Deposits	0	0	0	0
Cash In Lieu Of Public Open Space	0	0	0	0
Parking Facilities Bond Deposits	0	0	0	0
Road & Footpath Facilities Bond Deposits	0	0	0	0
Capital Works Bond Deposits	0	0	0	0
Bank Guarantee Deposits Received	0	0	0	0
Contract Bonds & Retentions	0	0	0	0
Overpayments Held	0	0	0	0
Unclaimed Monies	2,160	0	0	2,160
BRB Levy	14,836	23,966	(33,424)	5,378
Staff Rental Bonds	190	0	0	190
Key Deposits	0	0	0	0
Chinatown Revitalisation grant	805,721	808	(806,529)	0
	928,778	40,827	(855,116)	114,489

Level of Completion Indicators

0% ○
20% ○
40% ○
60% ●
80% ●
100% ●
No Budget □

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under/Over)	YTD 31 Dec 2019	
									YTD Actual (Renewal Exp)	Strategic Reference / Comment
		Governance								
95%	●	Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Other Gov	23571		60,000	0	0	(2,963)	57,037	
95%	●	Governance Total			60,000	0	0	(2,963)	57,037	
		Law, Order And Public Safety								
14%	○	VBFB Building New Const - Cap Exp - Volunteer Bush Fire Brigade	53172		1,198,424	0	173,722	(1,024,702)	0	
0%	○	Surf Club Building Renewal (Inc Plant & Furniture) Cap Exp-Law Ord & PS	53238		17,200	8,600	0	(17,200)	0	
0%	○	SES Buildings New Const > \$5000 - Cap Exp - SES/ Fire & Emergency Services	55286		224,000	112,002	0	(224,000)	0	
12%	○	Law, Order And Public Safety Total			1,439,624	120,602	173,722	(1,265,902)	0	
		Education and Welfare								
0%	○	Education and Welfare Total			0	0	0	0	0	
		Housing								
0%	○	Housing Total			0	0	0	0	0	
		Health								
0%	○	Health Total			0	0	0	0	0	
		Community Amenities								
90%	●	Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	101510		295,555	153,055	0	(29,735)	265,820	
35%	○	Buckleys Rd Closure Upgrade (was Opex 101302) - Cap Exp - San Gen Refuse	101545	101558	267,097	133,425	93,795	(173,302)	0	
55%	○	Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse	101550	101552	50,000	25,000	0	(22,600)	27,400	
No Budget	□	Frederick Street New Drainage Const & Study - Cap Exp	104270	104291	0	0	(825)	(825)	0	
87%	●	Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp	104270	104299	762,509	704,841	664,535	(97,974)	0	
0%	○	Frederick (KBR Report) - Infra Cap Exp	104600	104795	328,900	164,448	0	(328,900)	0	
0%	○	Broome Townsite Drains Renewal - Cap Infra Exp - Urb Stwater	104800	104920	22,200	11,102	0	(22,200)	0	
0%	○	Vehicle & Mobile Plant New - Cap Exp - Dev Services	106185		60,000	0	0	(60,000)	0	
69%	●	Broome Cemetery Renewal by P & G - Cap Exp	107552	107561	5,000	1,250	0	(1,568)	3,432	
0%	○	Gantheume Toilet Block Upgrade - Cap Exp - Other Community Amenities	107680	107684	4,200	2,100	0	(4,200)	0	
0%	○	Vehicles & Mobile Plant New - Cap Exp - Sanitation Other	1042510		15,170	15,170	0	(15,170)	0	
No Budget	□	Hammersley St Upgrade Drainage - Infra Cap Exp	104600	104695	0	0	11,927	11,927	0	
3%	○	Broome Cemetery New Infrastructure Cap Exp	107550	107556	60,954	15,238	2,070	(58,884)	0	
		Community Amenities Total			1,871,585	1,225,629	771,503	(803,430)	296,652	
		Recreation And Culture								
47%	●	Gantheume Point - Infra New Const - Cap Exp	112056	112056	4,200	2,100	1,962	(2,238)	0	
0%	○	Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Beaches	112397		25,000	0	0	(25,000)	0	
0%	○	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	113027	113029	58,210	29,106	0	(58,210)	0	
4%	○	Cemetery Reserve New Infra Const - Cap Exp - Parks & Ovals	113550	113560	176,520	46,330	6,200	(170,320)	0	
152%	●	Dakas Street Reserve New Infra Const Cap Exp-P&O	113550	113570	55,000	27,498	83,624	28,624	0	
0%	○	Sugar Glider Park New Const - Cap Exp	113550	113606	51,000	25,500	0	(51,000)	0	
3%	○	Demco Foreshore Plan Year 1 New Infra Const - Cap Exp	113550	113963	61,405	30,701	1,868	(59,537)	0	
0%	○	Sibosado Park Renewal Infra - Cap Exp - Pks & Ovals	113551	113628	3,000	1,500	0	(3,000)	0	
52%	●	Cable Beach Reserve Renewal Works - Cap Exp	113551	113674	4,200	2,100	0	(2,025)	2,175	

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 12: CAPITAL ACQUISITIONS

			YTD 31 Dec 2019							
	Level of Completion Indicator		Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
% of Completion		Infrastructure Assets								
0%	<input type="radio"/>	Town Beach Renewal Works - Infra Cap Exp	113551	113677	9,700	9,700	0	(9,700)	0	
No Budget	<input checked="" type="radio"/>	Haynes Oval Reserve Renewal of Infrastructure- Cap Exp	113551	113762	0	0	0	4,245	4,245	
1%	<input type="radio"/>	Sunset Park Renewal Infra - Cap Exp - Parks and Ovals	113551	113765	40,000	19,998	0	(39,760)	240	
173%	<input checked="" type="radio"/>	Solway Park renewal Infra - Cap Exp - Pks & Ovals	113551	113787	11,500	10,000	0	8,434	19,934	
0%	<input type="radio"/>	Sugar Glider Park Renewal Infra - Cap Exp - Parks & Ovals	113551	113793	51,000	25,500	0	(51,000)	0	
363%	<input checked="" type="radio"/>	Town Beach Reserve Upgrade - Cap Exp - P&G	113552	113607	93,116	43,114	338,060	244,944	0	
No Budget	<input checked="" type="radio"/>	Haynes Oval Floodlighting Upgrade Infra - Capex	113552	113620	0	0	13,108	13,108	0	
0%	<input type="radio"/>	Reticulation Control System New Exp - Cap Exp Parks & Ovals	113603		40,500	0	0	(40,500)	0	
0%	<input type="radio"/>	Civic Centre Building Renewal (Inc Plant & Furn) - Cap Exp - Public Halls	113755		4,000	1,998	0	(4,000)	0	
0%	<input type="radio"/>	Library Building Renewal (Inc Plant & Furn) - Cap Exp - Libraries	115461		10,000	4,998	0	(10,000)	0	
0%	<input type="radio"/>	Museum Building Renewal- Cap Exp - Other Cult	116201		4,000	1,998	0	(4,000)	0	
113%	<input checked="" type="radio"/>	Aquatic Infrastructure Renewal - Cap Exp - BRAC Aquatic	117128	117129	31,600	15,798	0	4,150	35,750	
1%	<input type="radio"/>	Building New Construction Expense - BRAC Dry - Cap Exp	117300	117365	2,079,869	2,039,869	17,635	(2,062,234)	0	
0%	<input type="radio"/>	BRAC Building Renewal - Cap Exp - BRAC Dry	117315	117316	10,000	4,998	0	(10,000)	0	
92%	<input checked="" type="radio"/>	BRAC Dry Recreation Infra Renewal - Cap Exp - BRAC Dry	117317	117318	44,417	22,206	0	(3,343)	41,074	
31%	<input type="radio"/>	Furniture & Equip - New - BRAC Dry	117372	117373	130,959	32,740	41,194	(89,765)	0	
28%	<input type="radio"/>	BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals	117455	117456	43,593	33,010	0	(31,237)	12,356	
0%	<input type="radio"/>	Streeters Jetty Renewal - Other Culture - Cap Exp	1107208		68,116	34,056	0	(68,116)	0	
63%	<input checked="" type="radio"/>	Town Beach Redevelopment - Other Infra New - Cap Exp	1181401		364,318	309,318	231,079	(133,239)	0	
38%	<input type="radio"/>	Town Beach Redevelopment - Fishing Platform & Amenities -Other Infra New - Cap Exp	1181402		319,174	177,198	122,700	(196,474)	0	
75%	<input checked="" type="radio"/>	Town Beach Redevelopment - Greenspace & Waterpark - Cap Exp	1181405		5,069,037	0	3,800,494	(1,268,543)	0	
0%	<input type="radio"/>	Town Beach Development - Groyne Project - Other Infra New - Cap Exp	1181408		11,268,592	5,634,294	50,560	(11,218,032)	0	
78%	<input checked="" type="radio"/>	Youth Bike Recreation Area - New Construction - Cap Exp	1181420	YBRA001	577,520	144,380	450,955	(126,565)	0	
66%	<input checked="" type="radio"/>	Broome Entry Statement Signage New Const - Cap Exp - Other Cult	116125	116126	74,089	74,089	49,043	(25,046)	0	
		Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp	1181407		1,214,678	303,670	11,372	(1,203,306)	0	
24%	<input type="radio"/>	Recreation And Culture Total			21,998,313	9,107,767	5,219,854	(16,662,685)	115,774	
		Transport								
0%	<input type="radio"/>	Federal Black Spot - Herbert / Saville Roundabout - NEW- Capex	113561	RU666	691,811	345,906	3,044	(688,767)	0	
No Budget	<input checked="" type="radio"/>	Carnarvon St New Road Co Const - Nap Intersection 3/4	121000	121040	0	0	0	(780)	(780)	
12%	<input type="radio"/>	McDaniel Rd - Archer to Ward Stage 1 New Rd Const - Cap Exp	121000	121560	1,000,000	250,000	123,112	(876,888)	0	
1%	<input type="radio"/>	McDaniel Rd Upgrade Const - HIA All Streets	121100	121108	97,100	39,800	1,375	(95,725)	0	
57%	<input checked="" type="radio"/>	Hammersley St Upgrade Construction - Cap Exp	121100	121113	19,444	19,444	11,091	(8,353)	0	
10%	<input type="radio"/>	BRAC Pedestrian Crossing P&G - Capex	121100	RU444	69,269	34,635	6,878	(62,391)	0	
0%	<input type="radio"/>	Old Broome Road/ Gus Winckel Road Upgrade - Capex	121100	RU555	168,943	84,474	364	(168,579)	0	
No Budget	<input checked="" type="radio"/>	Chinatown Revitalisation Rd Renewal Const - Urban Rds - Cap Exp	121101	121528	0	0	0	(781)	(781)	
103%	<input checked="" type="radio"/>	Hunter St Renewal Rd Infra Const - Capex (was Herbert st)	121101	121552	760,243	760,243	0	22,664	782,907	
		Urban Reveals Renewal Program - Various (Sealing Contractor) - Cap Ex - Renewal								
1%	<input type="radio"/>	Various FootPath Upgrade - Cap Exp	121101	RRU	78,918	39,456	0	(78,118)	800	
0%	<input type="radio"/>	Various FootPath Upgrade - Cap Exp	1223481	FPUP001	46,337	46,337	0	(46,337)	0	
101%	<input checked="" type="radio"/>	Broome / Cape Leveque Rd - Unsealed pindan section - Cap Ex - Renewal	121505	RR80	18,000	9,000	0	157	18,157	
No Budget	<input type="radio"/>	Chinatown Landscaping Upgrade of Infra by P & G - Cap	121510	121510	0	0	16,352	16,352	0	
		Car park renewals - Various								
0%	<input type="radio"/>		124600	124611	5,191	2,598	0	(5,191)	0	
108%	<input checked="" type="radio"/>	Male Oval New Carpark Const - Cap Exp	125000	125015	317,000	317,000	343,425	26,425	0	
		Old Broome Estate - New Bus bay Construction - Cap Exp	125100	BUSN002	0	0	0	0	0	
52%	<input checked="" type="radio"/>	Male Oval Bus Shelter - Infra Cap Exp	125100	BUSN003	30,000	15,000	15,607	(14,393)	0	
No Budget	<input checked="" type="radio"/>	Frangiapani Subdivision Footpath Construction Expense - Cap Exp	125140	121597	0	0	4,810	4,810	0	
		Palmer Road - Footpath Construction	125140	125192	0	0	0	0	0	
0%	<input type="radio"/>	Hunter Street - Footpath Construction	125140	125222	136,100	70,602	0	(136,100)	0	
		Roebuck Estate Subdivision - Various Stages								
0%	<input type="radio"/>		125140	125269	9,521	9,521	0	(9,521)	0	
1%	<input type="radio"/>	Broome North Footpath New Const - Capex	125140	125277	386,391	196,010	2,240	(384,151)	0	
0%	<input type="radio"/>	Six Seasons Estate - Januburu Subdivision - Various Stages	125140	125279	13,043	5,921	0	(13,043)	0	

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD 31 Dec 2019							Strategic Reference / Comment
			Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	
0%	<input type="radio"/>	Old Broome Estate Subdivision - Whole Estate - Various Paths	125140	125290	11,931	5,964	0	(11,931)	0	
No Budget	<input checked="" type="checkbox"/>	Jigal Drive Pedestrian Connection to Chinatown and Cable Beach - Cap Exp	125140	JDFOOT	0	0	7,830	7,830	0	
0%	<input type="radio"/>	Broome New Street Light Construction - Cap Exp	125200	STLN002	122,500	61,250	0	(122,500)	0	
44%	<input checked="" type="checkbox"/>	Street Lighting at Various Locations - Renewal	125225	125232	348,026	193,562	0	(196,172)	151,854	
No Budget	<input checked="" type="checkbox"/>	Footpath Old Broome Road - One Mile Access/Sandpiper/Short St	125300	125291	0	0	0	(3,089)	(3,089)	
84%	<input checked="" type="checkbox"/>	Various Footpath Renewal - Renewal Construction - Cap Exp	125300	VARPATH	141,903	70,953	0	(22,032)	119,871	
37%	<input type="radio"/>	Access & Inclusion Improvements New Infra - Cap Exp	1254421		48,800	34,402	17,831	(30,969)	0	
0%	<input type="radio"/>	Street Lighting Upgrade - Cap Exp - Cons Streets Roads Bridges	125215		5,299	5,299	0	(5,299)	0	
36%	<input type="radio"/>	Transport Total			4,525,769	2,617,378	553,179	(2,902,872)	1,069,719	
		Economic Services								
0%	<input type="radio"/>	Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp	132129		25,000	12,498	0	(25,000)	0	
No Budget	<input checked="" type="checkbox"/>	Promotional Banner Const Upgrade - Cap Exp - Tourism	132131	132132	0	0	771	771	0	
6%	<input type="radio"/>	Detailed Design Chinatown Project Stage 2 - CapEx	1367228		800,000	399,996	44,460	(755,540)	0	
		****DO NOT USE*** Chinatown Revitalisation Project Management - Cap Exp								
2%	<input type="radio"/>	- Economic Services Special Projects	1367402		106,000	26,500	1,846	(104,154)	0	
14%	<input type="radio"/>	Dampier St Upgrade - Cap Exp	1367404	1367407	111,972	111,972	16,211	(95,761)	0	
0%	<input checked="" type="checkbox"/>	Carnarvon St Upgrade - Cap Ex	1367404	1367408	87,976	87,976	(411)	(88,387)	0	
14%	<input type="radio"/>	Public Art (funded from Reserve) - Other Infra New - Cap Ex	1367405	1367412	16,693	16,693	2,330	(14,363)	0	
41%	<input checked="" type="checkbox"/>	Chinatown Entry Statement - Other Infra New - Cap Ex	1367405	1367415	200,000	100,002	81,011	(118,989)	0	
82%	<input checked="" type="checkbox"/>	Chinatown Public Wi-Fi Project - Other INfra New - Cap Ex	1367405	1367413	59,850	59,850	49,294	(10,556)	0	
14%	<input type="radio"/>	Economic Services Total			1,407,491	815,487	195,511	(1,211,980)	0	
		Other Property & Services								
29%	<input type="radio"/>	Vehicle & Mob Plant Renewal (Replacement) - Cap Exp - Gen Admin	142551		82,000	52,000	0	(58,206)	23,794	
2%	<input type="radio"/>	Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	142558		131,133	86,133	0	(128,100)	3,033	
6%	<input type="radio"/>	Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	143610		631,000	382,998	0	(596,183)	34,817	
100%	<input checked="" type="checkbox"/>	Vehicle & Plant New - Cap Exp - P&G Operations	143621		47,000	11,750	46,781	(219)	0	
1%	<input type="radio"/>	Equip & H'Ware > \$5000 Cap Exp - IT	146120		218,000	54,500	2,258	(215,742)	0	
32%	<input type="radio"/>	Software >\$5000 Cap Exp - IT	146122		231,000	57,750	73,835	(157,165)	0	
0%	<input type="radio"/>	Child Care Ctr cnr Guy & Herbert Fixed Furn & Equip New - Cap Exp - Community Facilities Leased	146651		4,000	1,998	0	(4,000)	0	
0%	<input type="radio"/>	BOSCCA Building Renewal (Inc Plant & Furn) - Cap Exp - Com Fac Leased	146662		4,000	1,998	0	(4,000)	0	
96%	<input checked="" type="checkbox"/>	Building Capital > \$5k - Cap Exp - Unclassified General	147100		71,574	71,574	0	(3,194)	68,380	
0%	<input type="radio"/>	Shire Office Barker St - Building Renewal - Cap Exp - Corp Gov Support	147372		10,000	4,998	0	(10,000)	0	
53%	<input checked="" type="checkbox"/>	KRO1 Building Renewal - Cap Exp - Office Prop Leased	147374		248,565	151,390	0	(116,451)	132,114	
70%	<input checked="" type="checkbox"/>	KRO2 Building Renewal - Cap Exp - Office Prop Leased	147375		552,782	374,282	0	(166,480)	386,302	
0%	<input type="radio"/>	Depot Building Const Renewal - Cap Exp - Depot Operations	148003	148007	4,000	1,998	0	(4,000)	0	
0%	<input type="radio"/>	Vehicle & Mobile Plant Renewal(Replacement) - Cap Exp - Eng Office	148004		45,000	45,000	0	(45,000)	0	
32%	<input type="radio"/>	Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	148611		906,397	560,393	0	(618,297)	288,100	
No Budget	<input checked="" type="checkbox"/>		148290		0	0	1,117	1,117	0	
33%	<input type="radio"/>	Other Property & Services Total			3,186,451	1,858,762	123,991	(2,125,920)	936,540	
28%	<input type="radio"/>	GRAND TOTAL			34,489,234	15,745,625	7,037,760	(24,975,752)	2,475,722	

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2019

Note 12: CAPITAL ACQUISITIONS

							YTD 31 Dec 2019				
	Level of Completion Indicator				Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)		Strategic Reference / Comment
% of Completion		Infrastructure Assets	Acct	Job							
7%	○	Land & Buildings - New			3,502,293	2,151,871	191,357	(3,310,936)		57,037	
		Land & Buildings - Upgrade				0	0			0	
54%	●	Land & Buildings - Renewal			1,092,254	727,463	0	(502,425)		589,829	
		Works in Progress Land & Buildings				0	0			0	
18%	○	Land & Buildings - Total			4,594,547	2,879,334	191,357	(3,813,361)		646,866	
60%	●	Recreation Areas Infrastructure - New			7,267,570	609,285	4,356,476	(2,911,095)			
377%	●	Recreation Areas Infrastructure - Upgrade			93,116	43,114	351,168	258,052		0	
48%	●	Recreation Areas Infrastructure - Renewal			239,010	139,812	0	(123,236)		115,774	
		Works In Progress Recreation Areas Infrastructure			0	0	0	0		0	
63%	●	Recreation Areas Infrastructure - Total			7,599,696	792,211	4,707,644	(2,776,279)		115,774	
19%	○	Roads, F/Paths & Bridges Infrastructure - New			2,750,597	1,276,826	518,965	(2,231,631)		0	
7%	○	Roads, F/Paths & Bridges Infrastructure - Upgrade			1,401,041	824,634	96,319	(1,304,722)		0	
91%	●	Roads, F/Paths & Bridges Infrastructure - Renewal			1,004,255	882,250	0	(86,390)		917,865	
		Works in Progress - Rds, F/Paths & Bridges			0	0	0	0		0	
30%	○	Roads, F/Paths & Bridges Infrastructure - Total			5,155,892	2,983,711	615,284	(3,622,743)		917,865	
87%	●	Drainage Infrastructure - New			762,509	704,841	663,711	(98,799)		0	
4%	○	Drainage Infrastructure - Upgrade			328,900	164,448	11,927	(316,973)		0	
0%	○	Drainage Infrastructure - Renewal			22,200	11,102	0	(22,200)		0	
		Works in Progress Drainage Infrastructure			0	0	0	0		0	
61%	●	Drainage Infrastructure - Total			1,113,609	880,391	675,638	(437,971)		0	
5%	○	Other Infrastructure - New			12,486,170	6,447,932	588,087	(11,898,083)		0	
34%	○	Other Infrastructure - Upgrade			276,596	140,824	94,566	(182,030)		0	
39%	○	Other Infrastructure - Renewal			471,142	253,868	0	(288,456)		182,686	
		Works In Progress Other Infrastructure			0	0	0	0		0	
7%	○	Other Infrastructure - Total			13,233,908	6,842,624	682,653	(12,368,569)		182,686	
38%	○	Mobile Plant & Equip New			122,170	26,920	46,781	(75,389)		0	
		Mobile Plant & Equip Upgrade			0	0	0	0		0	
30%	○	Mobile Plant & Equipment Renewal (Replacement)			2,044,952	1,193,446	0	(1,375,384)		612,531	
30%	○	Mobile Plant & Equip - Total			2,167,122	1,220,366	46,781	(1,450,773)		612,531	
3%	○	Fixed Plant & Equipment - New			40,500	0	1,117	(39,383)		0	
		Fixed Plant & Equipment - Upgrade			0	0	0	0		0	
		Fixed Plant & Equipment - Renewal			0	0	0	0		0	
3%	○	Fixed Plant & Equipment - Total			40,500	0	1,117	(39,383)		0	
20%	○	Furniture & Equipment - New			583,959	146,988	117,287	(466,672)		0	
20%	○	Furniture & Equipment - Total			583,959	146,988	117,287	(466,672)		0	
28%	○	Capital Expenditure Total			34,489,234	15,745,625	7,037,760	(24,975,752)		2,475,722	

SHIRE OF BROOME
Monthly Statement of Financial Activity
For the Period Ending 31 December 2019

Appendix A: SUPPLEMENTARY NOTES TO THE MONTHLY REPORT

NOTES TO THIS MONTH'S REPORT

OVERVIEW

For the period ended 31 December 2019, the following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	50.27%
Total Rates Raised Revenue	100% (of which 78.87% were paid)
Total Other Operating Revenue	40%
Total Operating Expenditure	41%
Total Capital Revenue	22%
Total Capital Expenditure	28%
Total Sale of Assets Revenue	32%

The budget was adopted at the Ordinary Meeting of Council on 27 June 2019. Council adopted a balanced annual budget, which included a net carried forward balance of \$4,006,759, being \$2,499,521 of carry-over projects, plus \$1,507,238 Financial Assistance Grants received in advance.

It should be noted that the end of financial year (EOFY) processes are now complete and the Annual Financial statements were presented to the Audit Committee on 15 October 2019 before the recommendations were presented to the Ordinary Meeting of Council on 17 October 2019. The final report included recommendations for the use of an adjusted surplus \$2,144,227 in carried forward surplus. These recommendations were approved by Council and incorporated into the 2019-20 budget.

More information on the Shire's current position can be found on Note 3 of these Financial Statements.

The details of all amendments year-to-date can be found on Note 5 of the Financial Report.

ADJUSTMENTS TO DETERMINE THE CASH POSITION

No amendments for Wages, Overhead and Plant Costs have been made this year.

CURRENT POSITION

Currently, to the end of December, the current position stands at \$14.52M.

Cash

Total Cash Assets are now \$47.00M having decreased by \$800K.

The major collections this month include receipt of:

- \$1.04M Lottery West Grant - Town Beach Stage 2

- \$263K Rates receipt – A105322
- \$200K Main Roads
- \$83K from ATO- BAS refund for November 2019;
- \$78K Rates receipt – A101408

The major expenditure items this month include payments of:

- \$1.07M to Road line Civil Contractors for Town Beach Redevelopment (Green space-RFT18/09);
- \$261K Loan Repayment - Civic Centre Redevelopment
- \$190K Broome Volunteer Bushfire Brigade
- \$94K Interest – Chinatown Revitalisation Project

Receivables

Sundry debtors including GST refundable stand at \$1.07M.

Rates and rubbish debtors stand at \$5.27M. Annual rates were raised on 18th July 2019 with due date of 22 August 2019. Rates & Rubbish debtors will continue to reduce throughout the year as ratepayers on instalment and payment plans continue to pay their rates.

Other Assets

These stand at \$151K having decreased by \$4K since the previous month.

Cash Liabilities

These stand at \$309K. This represents our obligation on our outstanding loans in 19/20.

Creditors and Payables

Sundry Creditors are \$2.50M, due to continued major infrastructure works in progress.

Other Payables comprising Tax Payable, FESA Levy Collected, Accrued Loan Interest, Prepayments Received and accruals stand at \$705K.

Employee Provisions and Accruals

In the normal course of events, these figures are adjusted in June and July each year by end of year accounting adjustments.

Current leave provisions are \$1.38M (Non-current leave provisions are \$1.05M). Accruals to reflect the year end position have been completed for the 2018-2019 year.

SHIRE OF BROOME
SCHEDULE 2
GENERAL FUND SUMMARY OF FINANCIAL ACTIVITY
Financial Statement For The Period Ending 31/12/2019

			Income		Expenditure	
Particulars			Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Operating Section						
GENERAL PURPOSE FUNDING	03		\$24,309,574.00	\$23,943,830.27	\$289,764.00	\$112,179.40
GOVERNANCE	04		\$440,532.00	\$209,180.60	\$2,987,168.05	\$1,116,925.00
LAW ORDER AND PUBLIC SAFETY	05		\$182,885.00	\$40,978.84	\$1,360,971.31	\$602,726.14
HEALTH	07		\$192,757.00	\$135,313.18	\$684,329.00	\$311,229.25
EDUCATION AND WELFARE	08		\$27,500.00	\$10,454.55	\$505,242.04	\$197,171.47
HOUSING	09		\$751,345.00	\$320,515.33	\$862,650.00	\$360,380.36
COMMUNITY AMENITIES	10		\$7,297,797.00	\$4,444,717.32	\$10,736,929.74	\$3,727,766.82
RECREATION AND CULTURE	11		\$1,406,490.00	\$565,224.52	\$13,641,385.06	\$6,086,589.65
TRANSPORT	12		\$6,075,105.00	\$377,112.61	\$10,035,900.70	\$4,865,848.28
ECONOMIC SERVICES	13		\$1,127,579.00	\$488,194.00	\$2,537,420.49	\$1,182,123.44
OTHER PROPERTY AND SERVICES	14		\$2,340,529.24	\$1,255,250.26	\$3,361,435.85	\$543,093.02
Total Operating Section			\$44,152,093.24	\$31,790,771.48	\$47,003,196.24	\$19,106,032.83
Capital Section						
GOVERNANCE	04		\$206,687.00	\$0.00	\$70,652.00	\$57,194.22
LAW ORDER AND PUBLIC SAFETY	05		\$1,200,000.00	\$125.00	\$1,609,980.00	\$173,721.99
HEALTH	07		\$0.00	\$0.00	\$0.00	\$0.00
HOUSING	09		\$0.00	\$0.00	\$0.00	\$0.00
COMMUNITY AMENITIES	10		\$2,030,543.00	\$137,961.00	\$2,428,484.27	\$1,072,532.39
RECREATION AND CULTURE	11		\$20,193,675.00	\$2,540,492.79	\$24,387,683.23	\$5,625,059.47
TRANSPORT	12		\$2,708,306.00	\$1,066,732.20	\$5,291,301.38	\$1,623,976.22
ECONOMIC SERVICES	13		\$186,089.00	\$73,320.86	\$1,499,356.00	\$273,131.67
OTHER PROPERTY AND SERVICES	14		\$1,452,256.00	\$87,818.19	\$3,641,920.00	\$1,061,941.98
Total Capital Section			\$27,977,556.00	\$3,906,450.04	\$38,929,376.88	\$9,887,557.94
TOTAL INCOME AND EXPENDITURE			\$72,129,649.24	\$35,697,221.52	\$85,932,573.12	\$28,993,590.77
			\$72,129,649.24	\$35,697,221.52	\$85,932,573.12	\$28,993,590.77
Surplus / Deficit C/Fwd			\$13,802,923.88	\$0.00	\$0.00	\$6,703,630.75
			\$85,932,573.12	\$35,697,221.52	\$85,932,573.12	\$35,697,221.52

SURPLUS / DEFICIT REPRESENTED BY:

NET CURRENT ASSETS

SHIRE OF BROOME
Schedule 03
GENERAL PURPOSE FUNDING

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Rates			289,764.00	112,179.40
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$289,764.00	\$112,179.40
Operating Income				
Rates	23,443,595.00	23,476,964.61		
Other General Purpose Funding	865,979.00	466,865.66		
TOTAL OPERATING INCOME	\$24,309,574.00	\$23,943,830.27	\$0.00	\$0.00
TOTAL GENERAL PURPOSE FUNDING	\$24,309,574.00	\$23,943,830.27	\$289,764.00	\$112,179.40

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 03
GENERAL PURPOSE FUNDING

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Rates				
Operating Expenditure				
0030141 - Doubtful Debts Expenses - Op Exp - Rates				
0030145 - Debt Collection Recovery			76,000.00	3,459.43 5%
0030149 - Legal & Rates Consulting Exp - Op Exp - Rates			20,376.00	0.00 0%
0030251 - Rates Reduced/Written Off - Op Exp - Rates			5,000.00	240.64 5%
0030530 - Admin Cost Alloc - Op Exp - Rates			145,188.00	90,854.87 63%
0032220 - Valuation Expenses - Op Exp - Rates			10,500.00	2,540.79 24%
0032230 - Rates Review Land Use Pickup - Op Exp - Rates			2,000.00	0.00 0%
0032250 - General Expenditure - Op Exp - Rates			30,000.00	15,083.67 50%
0032290 - Refunds - Over/ Prepaid Rates - Op Exp - Rates			500.00	0.00 0%
0032291 - Refunds/Reimbursements of Fees - Op Exp - Rates			200.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$289,764.00	\$112,179.40
Operating Income				
0030105 - Rates Broome - Op Inc - Rates	22,959,445.00	23,147,607.16 101%		
0030146 - Interest - Rates Instalments - Op Inc - Rates	150,000.00	141,504.16 94%		
0030147 - Rates Admin Instalment Charge - Op Inc - Rates	61,500.00	59,780.00 97%		
0030201 - Rates Non Payment Int - Op Inc - Rates	160,000.00	90,258.86 56%		
0030203 - Interest - Deferred Rates - Op Inc - Rates	0.00	-2,409.81 100%		
0032480 - Rates Enquiry Fees - Op Inc - Rates	28,150.00	16,170.00 57%		
0032481 - Rates Other Fees for Service (ex GST)- Op Inc - Rates	8,000.00	4,782.50 60%		
0032490 - Legal Expense Recovery No GST - Op Inc - Rates	76,000.00	4,385.91 6%		
0032491 - Other Refunds/Reimbursements - Op Inc - Rates	500.00	0.00 0%		
0032492 - Back Rates - Op Inc - Rates	0.00	14,885.83 100%		
Sub Total To Programme Summary	\$23,443,595.00	\$23,476,964.61	\$0.00	\$0.00
Total Rates	\$23,443,595.00	\$23,476,964.61	\$289,764.00	\$112,179.40
Other General Purpose Funding				
Operating Income				
0030301 - Grants Commission - Op Inc - Other General Purpose Funding	865,979.00	466,865.66 54%		
Sub Total To Programme Summary	\$865,979.00	\$466,865.66	\$0.00	\$0.00
Total Other General Purpose Funding	\$865,979.00	\$466,865.66	\$0.00	\$0.00

SHIRE OF BROOME
Schedule 03
GENERAL PURPOSE FUNDING

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
TOTAL GENERAL PURPOSE FUNDING	\$24,309,574.00	\$23,943,830.27	\$289,764.00	\$112,179.40

SHIRE OF BROOME
Schedule 04
GOVERNANCE

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Council Member Activities			593,875.00	332,764.54
Other Governance Activities			1,928,517.05	722,144.94
Kimberley Regional Collaborative Group (Zone)			464,776.00	62,015.52
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$2,987,168.05	\$1,116,925.00
Operating Income				
Council Member Activities	1,000.00	320.00		
Other Governance Activities	21,687.00	1,601.77		
Kimberley Regional Collaborative Group (Zone)	417,845.00	207,258.83		
TOTAL OPERATING INCOME	\$440,532.00	\$209,180.60	\$0.00	\$0.00
Capital Expenditure				
Other Governance Activities			62,807.00	57,084.02
Kimberley Regional Collaborative Group (Zone)			7,845.00	110.20
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$70,652.00	\$57,194.22
Capital Income				
Other Governance Activities	133,307.00			
Kimberley Regional Collaborative Group (Zone)	73,380.00			
TOTAL CAPITAL INCOME	\$206,687.00	\$0.00	\$0.00	\$0.00
TOTAL GOVERNANCE	\$647,219.00	\$209,180.60	\$3,057,820.05	\$1,174,119.22

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 04
GOVERNANCE

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Council Member Activities				
Operating Expenditure				
0024010 - Conferences Travel & Accom Op Exp - Members			62,000.00	18,063.27 29%
0024020 - Shire President & CEO Special Travel - Op Exp - Members			11,000.00	7,975.54 73%
0024040 - Election Expenses Op Exp - Members			38,500.00	32,339.33 84%
0024060 - Broome Shire Council Allowances Members Op Exp - Members			251,887.00	121,003.66 48%
0024160 - Subscriptions Op Exp - Members			45,900.00	50,295.17 110%
0024280 - Sundry Expenses - Op Exp - Members			5,200.00	1,110.11 21%
0024530 - Admin Costs Alloc-Op Exp - Members			110,976.00	69,447.97 63%
0403298 - IT Costs Allocated - Council Members			68,412.00	32,529.49 48%
Sub Total To Programme Summary	\$0.00	\$0.00	\$593,875.00	\$332,764.54
Operating Income				
0024390 - Reimbursements & Sundry Income With GST - Op Inc - Members	500.00	0.00 0%		
0024391 - Reimbursements & Sundry Income No GST - Op Inc - Members	500.00	320.00 64%		
Sub Total To Programme Summary	\$1,000.00	\$320.00	\$0.00	\$0.00
Total Council Member Activities	\$1,000.00	\$320.00	\$593,875.00	\$332,764.54
Other Governance Activities				
Operating Expenditure				
0022110 - Refreshments & Receptions - Op Exp - Other Governance			20,000.00	6,186.47 31%
0022115 - Minor Asset & Equip <\$5K - Op Exp - Other Governance			500.00	0.00 0%
0022118 - Kullarri Patrol Support - Op Exp - Other Governance			20,000.00	0.00 0%
0022120 - Naturalisation Ceremonies - Op Exp - Other Governance			1,000.00	255.85 26%
0022121 - Kimberley Zone - SOB's Members Costs - Op Exp - Kimberley Zone			20,000.00	4,666.93 23%
0022124 - Contribution to Kimberley Zone Secretariat			50,000.00	51,398.73 103%
0022125 - WARCA (WA Regional Capitals Alliance) - Op Exp - Other Governance			35,000.00	26,018.16 74%
0022130 - Sundry Op Exp - Other Governance			500.00	0.00 0%
0022171 - Council Newsletter & Community Info Op Exp - Other Governance			52,000.00	16,812.72 32%
0022172 - Community Sponsorship Program - Op Exp - Other Governance			117,282.00	31,809.00 27%
0022173 - EDL sponsorship programme Reserve Funded - Op Exp - Other Governance			144,719.00	6,500.00 4%

SHIRE OF BROOME

Schedule 04

GOVERNANCE

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0022174 - Sundry In Kind Donations Op Exp - Other Governance			282,086.00	67,000.00	24%
0022175 - CEO Ad hoc Sponsorship Programme - Op Exp - Other Governance			10,000.00	4,777.45	48%
0022177 - LandCorp Bme North Community-Sponsorship Prog Grant Exps - Op Exp - Other Gov					
0022200 - Audit Fees Op Exp - Other Governance			75,000.00	-14,374.90	-19%
0022230 - Legal Exps Op Exp - Other Governance			25,000.00	2,351.44	9%
0022290 - Sister City Relations/Japanese Youth Ambassador - Op Exp - Other Governance			17,800.00	7,434.77	42%
0022530 - Gen Agenda Items & Councillor Support - IT Eng & Admin Costs Alloc - Op Exp			170,256.00	106,536.67	63%
0023010 - Salary - Op Exp - Other Governance			447,243.05	277,084.92	62%
0023014 - Superannuation Employee Expense- Other Governance			65,546.00	28,839.49	44%
0023015 - Executive Travel & Accom - Op Exp - Other Governance			25,000.00	10,054.18	40%
0023016 - Promotions Exp - Op Exp - Other Governance			32,300.00	14,205.14	44%
0023031 - Other Employment Costs - Other Gov			39,464.00	9,402.05	24%
0023035 - Plant & Vehicle Op Exp - Other Governance			0.00	3,697.54	100%
0023040 - Youth Development Programme & Working Group - Op Exp - Other Governance			38,768.00	9,297.23	24%
0023052 - Volunteers Day Program Op Exp - Other Governance			3,000.00	0.00	0%
0023096 - Loss On Sale Of Assets Op Exp - Other Governance			14,245.00	0.00	0%
0023450 - Consultants - Op Exp - Other Governance			180,000.00	32,311.96	18%
0023451 - Staff EBA Review Provision - Op Exp - Other Gov					
0023453 - Review of Strategies Relating to the Community Strategic Plan - Op Exp - Other Gov					
0404298 - IT/Records Costs Allocated - Other Governance			41,808.00	19,879.14	48%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,928,517.05	\$722,144.94	
Operating Income					
0022116 - Reimbursements Including GST Op Inc. - Other Governance					
0023050 - Grant Op - Youth Coordinating Committee Op Inc. - Other Governance	18,880.00	1,554.98	8%		
0023530 - Interest Rec EDL Sponsorship Reserve - Op Inc. - Other Governance	1,348.00	32.83	2%		
0023535 - Interest Rec Community Sponsorship Reserve - Op Inc. - Other Governance	1,459.00	13.96	1%		

SHIRE OF BROOME
Schedule 04
GOVERNANCE

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Sub Total To Programme Summary	\$21,687.00	\$1,601.77	\$0.00	\$0.00	
Capital Expenditure					
0023571 - Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Other Gov			60,000.00	57,037.23	95%
0023592 - Transfer to EDL Sponsorship Reserve - Cap Exp - Other Governance			1,348.00	32.83	2%
0023595 - Transfer to Community Sponsorship Reserve - Cap Exp - Other Governance			1,459.00	13.96	1%
Sub Total To Programme Summary	\$0.00	\$0.00	\$62,807.00	\$57,084.02	
Capital Income					
0022940 - Transfer from Plant Reserve - Other Governance	10,000.00	0.00			0%
0023049 - Transfer From - Restricted Cash Reserve - Other Governance - Cap Inc					
0023094 - Proceeds On Sale Of Assets - Cap Inc - Other Governance	35,000.00	0.00			0%
0023593 - Transfer From EDL Sponsorship Reserve - Cap Inc - Other Gov	88,307.00	0.00			0%
0023596 - Transfer From Community Sponsorship Reserve Cap Inc - Other Gov					
Sub Total To Programme Summary	\$133,307.00	\$0.00	\$0.00	\$0.00	
Total Other Governance Activities	\$154,994.00	\$1,601.77	\$1,991,324.05	\$779,228.96	
Kimberley Regional Collaborative Group (Zone)					
Operating Expenditure					
0022122 - Kimberley Zone - Salary -Regional Project Officer - Op Exp					
0022126 - Kimberley Zone - Kimberley Waste Management Plan - Op Exp					
0022127 - Kimberley Zone - Vehicle Expenses - Op Exp					
0022128 - Kimberley Zone - Forums & Conferences - Op Exp					
0022129 - Kimberley Zone - Zone & RCG Meeting Expenses - Op Exp			25,000.00	8,106.89	32%
0022131 - Kimberley Zone - Meetings - Op Exp			7,000.00	0.00	0%
0022132 - Kimberley Zone - Kimberley Regional Group Forum - Op Exp			20,000.00	819.09	4%
0022133 - Kimberley Zone - Legal Advice - Op Exp					
0022134 - Kimberley Zone - Annual Financial Audit - Op Exp			5,000.00	0.00	0%
0022135 - Kimberley Zone - Office Expenses - Op Exp					
0022136 - Kimberley Zone - IT Support - Op Exp			1,500.00	0.00	0%
0022137 - Kimberley Zone - Sundry Expenses - Op Exp			1,000.00	0.00	0%
0022138 - Kimberley Zone - Superannuation Employee Expense - Op Exp					

SHIRE OF BROOME
Schedule 04
GOVERNANCE

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0022143 - Kimberley Zone - Savannah Way Membership - Op Exp			5,000.00	0.00	0%
0022146 - Kimberley Zone - Strategic Community Plan - Op Exp					
0022148 - Kimberley Zone - Other Employment Costs - Op Exp					
0022180 - Kimberley Zone - Volunteering Strategy - Op Exp					
0022181 - Kimberley Zone - Executive Consultancy - Op Exp			112,320.00	52,840.62	47%
0022182 - Kimberley Zone - Administrative Consultancy - Op Exp			32,560.00	0.00	0%
0404226 - Kimberley Zone - Personal Development Training - Op Exp					
0405233 - Kimberley Zone - RCG Project Seed Fund - Op Exp					
0405234 - Kimberley Zone - Volunteering Strategy - Op Exp			36,000.00	0.00	0%
0405235 - Kimberley Zone - Alcohol Management Initiatives - Op Exp			115,000.00	0.00	0%
0405236 - Kimberley Zone - Procurement Improvement Program - Op Exp					
0405237 - Kimberley Zone - ICT & Office 365 Improvements - Op Exp			10,000.00	0.00	0%
0405238 - Kimberley Zone - Kimberley Waste Management Plan - Op Exp			10,000.00	0.00	0%
0405239 - Kimberley Zone - Kimberley Land Tenure Implementation Plan - Op Exp			5,000.00	0.00	0%
0405240 - Kimberley Zone - Kimberley Regional Education / Training Business Case - Op Exp			8,000.00	0.00	0%
0405241 - Kimberley Zone - Savannah Way Business Case Implementataion Plan - Op Exp			5,000.00	0.00	0%
0405242 - Kimberley Zone - Liquid Waste Business Case - Op Exp					
0405243 - Kimberley Zone - Tanami Business Case - Op Exp			66,000.00	0.00	0%
0405297 - Kimberley Zone - Admin Cost Allocated - Op Exp			396.00	248.92	63%
0405298 - Kimberley Zone - IT/Records COst Allocated - Op Exp					
Sub Total To Programme Summary	\$0.00	\$0.00	\$464,776.00	\$62,015.52	
Operating Income					
0023013 - Kimberley Zone - Reimbursement Zone & RCG Meetings Expenses - Op Inc	22,000.00	0.00			0%
0023018 - Kimberley Zone - Reimbursement Meetings - Op Inc	3,000.00	0.00			0%
0023019 - Kimberley Zone - Reimbursement Darwin Forum and Other Expense Recoveries - Op Inc	20,000.00	7,148.63			36%
0023020 - Kimberley Zone - Refund of Member Contribution Prior Year - Op Inc					
0023021 - Kimberley Zone - Members Contribution Secretariat Costs - Op Inc	200,000.00	200,000.00			100%

SHIRE OF BROOME
Schedule 04
GOVERNANCE

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0023061 - Kimberley Zone - Members Contribution - Kimberley Waste Management Plan Op Inc					
0023536 - Kimberley Zone - Interest on Reserve - Op Inc.	7,845.00	110.20	1%		
0405370 - Kimberley Zone - Kimberley Volunteer Strategy Grant	65,000.00	0.00	0%		
0405382 - Kimberley Zone - RCG Project Seed Fund - Op Inc					
0405384 - Kimberley Zone - Procurement Improvement Program Grants - Op Inc					
0405385 - Kimberley Zone - Alcohol Management Initiatives Grant - Op Inc	100,000.00	0.00	0%		
Sub Total To Programme Summary	\$417,845.00	\$207,258.83	\$0.00	\$0.00	
Capital Expenditure					
0023597 - Kimberley Zone - Transfer to Kimberley Zone Reserve - Cap Exp -			7,845.00	110.20	1%
Sub Total To Programme Summary	\$0.00	\$0.00	\$7,845.00	\$110.20	
Capital Income					
0023598 - Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	73,380.00	0.00	0%		
Sub Total To Programme Summary	\$73,380.00	\$0.00	\$0.00	\$0.00	
Total Kimberley Regional Collaborative Group (Zon	\$491,225.00	\$207,258.83	\$472,621.00	\$62,125.72	
TOTAL GOVERNANCE	\$647,219.00	\$209,180.60	\$3,057,820.05	\$1,174,119.22	

SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Emergency & Ranger Administration			22,937.00	1,375.90
Ranger Operations			409,086.58	292,161.13
Fire Prevention			519,702.73	58,321.95
Animal Control			193,559.00	167,259.12
Other Law Order & Public Safety			112,926.00	54,188.98
Volunteer Bush Fire Brigade			74,780.00	20,151.37
SES/Fire & Emergency Services			27,980.00	9,267.69
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$1,360,971.31	\$602,726.14
Operating Income				
Emergency & Ranger Administration	20,000.00			
Fire Prevention	33,500.00			
Animal Control	86,705.00	39,353.19		
Other Law Order & Public Safety	22,680.00	1,625.65		
Volunteer Bush Fire Brigade	5,000.00			
SES/Fire & Emergency Services	15,000.00			
TOTAL OPERATING INCOME	\$182,885.00	\$40,978.84	\$0.00	\$0.00
Capital Expenditure				
Ranger Operations				
Other Law Order & Public Safety			187,556.00	
Volunteer Bush Fire Brigade			1,198,424.00	173,721.99
SES/Fire & Emergency Services			224,000.00	
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$1,609,980.00	\$173,721.99
Capital Income				
Ranger Operations				
Volunteer Bush Fire Brigade	1,200,000.00			
SES/Fire & Emergency Services		125.00		
TOTAL CAPITAL INCOME	\$1,200,000.00	\$125.00	\$0.00	\$0.00
TOTAL LAW ORDER AND PUBLIC SAFETY	\$1,382,885.00	\$41,103.84	\$2,970,951.31	\$776,448.13

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Emergency & Ranger Administration				
Operating Expenditure				
0052114 - Other Employment Costs - Emerg & Ranger Services			807.00	0.00 0%
0052116 - Phone Expenses Op Exp - Emerg & Rang Serv			2,130.00	1,155.90 54%
0052119 - Emergency Management Expenses - Op Exp - Emerg & Rang Serv			20,000.00	0.00 0%
0052184 - Sundry Equip - Op Exp - Emerg & Rang Serv			0.00	220.00 100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$22,937.00	\$1,375.90
Operating Income				
0052341 - Reimb & Other Op Income - Emerg & Rang Serv	20,000.00	0.00 0%		
Sub Total To Programme Summary	\$20,000.00	\$0.00	\$0.00	\$0.00
Total Emergency & Ranger Administration	\$20,000.00	\$0.00	\$22,937.00	\$1,375.90
Ranger Operations				
Operating Expenditure				
0052020 - Other Employment Costs - Op Exp - Ranger Operations			10,312.00	3,088.32 30%
0052281 - Ranger Uniforms - Op Exp - Ranger Operations			2,500.00	2,626.27 105%
0052284 - Advertising & Promotion - Op Exp - Ranger Operations			2,000.00	57.50 3%
0052285 - Phone Exp - Op Exp - Ranger Operations			6,450.00	3,806.80 59%
0052296 - Loss on Asset Sale - Op Exp - Ranger Operations				
0052530 - Admin Costs Alloc - Op Exp - Ranger Operations			116,148.00	72,683.88 63%
0052800 - Vehicle & Plant Exps - Rangers (Post Expenses to the Plant Number Only) - Op Exp - Ranger Operations			0.00	18,933.03 100%
0053010 - Salary - Op Exp - Ranger & Beach Operations			133,348.58	89,775.58 67%
0053011 - Superannuation Employee Expense - Ranger Ops			49,660.00	28,438.24 57%
0053015 - Relief Staff Exp - Op Exp - Ranger Operations			0.00	33,716.16 100%
0053016 - Legal Exps- Op Exp - Ranger Operations			0.00	135.00 100%
0053017 - Fines Enforcement Registry Exp - Op Exp - Ranger Operations			10,000.00	637.02 6%
0053018 - Rangers Equipment - Op Exp - Ranger Operations			7,500.00	4,567.16 61%
0053033 - Security Beach Patrols - Op Exp - Ranger Operations			9,500.00	4,370.34 46%
0507298 - IT/Records Allocated - Ranger Operations			61,668.00	29,325.83 48%
Sub Total To Programme Summary	\$0.00	\$0.00	\$409,086.58	\$292,161.13

SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Capital Expenditure				
0052550 - Vehicle & Mob Plant Renewal(Replacement) Exp -Cap Exp -Ranger Ops				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Capital Income				
0052950 - Proceeds From Sale of Assets - Cap Inc- Ranger Operations				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Ranger Operations	\$0.00	\$0.00	\$409,086.58	\$292,161.13
Fire Prevention				
Operating Expenditure				
0051010 - Salaries - Op Exp - Fire Prevention			418,571.10	23,310.58 6%
0051015 - Fighting Support by Works - Op Exp - Fire Prevention			4,437.63	1,072.63 24%
0051051 - FESA Levy Paid on Shire Land - Op Exp - Fire Prevention			12,767.00	10,930.34 86%
0051100 - Firebreak Slashing Exp Recoupable - Op Exp - Fire Prevention			26,000.00	0.00 0%
0051530 - Admin cost Alloc - Op Exp - Fire Prevention			36,204.00	22,651.49 63%
0508206 - Other Employment Costs - Op Exp - Fire Prevention			774.00	356.91 46%
0508216 - Bush Fire Mitigation - Op Exp - Fire Prevention			20,949.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$519,702.73	\$58,321.95
Operating Income				
0051400 - Fines - Op Inc - Fire Prevention	2,500.00	0.00 0%		
0051405 - Sundry Income - Op Inc - Fire Prevention	26,000.00	0.00 0%		
0051410 - User Charges - Fire - Slashing Etc - Op Inc - Fire Prevention	5,000.00	0.00 0%		
Sub Total To Programme Summary	\$33,500.00	\$0.00	\$0.00	\$0.00
Total Fire Prevention	\$33,500.00	\$0.00	\$519,702.73	\$58,321.95
Animal Control				
Operating Expenditure				
0052010 - Salaries - Op Exp - Animal Control			0.00	56,671.73 100%
0052011 - Reimbursement Exp - Op Exp - Animal Control				
0052012 - Advertising Tags & Other Animal Control Exps - Op Exp - Animal Control			5,000.00	1,762.03 35%
0052040 - Pound Fees Animal Destruction & Disposal - Op Exp - Animal Control			80,000.00	43,221.38 54%
0052286 - Cat Sterilisation Program - Op Exps - Animal Control			2,000.00	0.00 0%

SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0052287 - Dog Sterilisation Program - Op Exps - Animal Control			2,000.00	491.00 25%
0057530 - Admin Costs Alloc to Animal Control - Op Exp - Animal Control			102,624.00	64,220.70 63%
0509206 - Other Employment Costs - Op Exp - Animal Control			1,935.00	892.28 46%
Sub Total To Programme Summary	\$0.00	\$0.00	\$193,559.00	\$167,259.12
Operating Income				
0052400 - Animal Fines & Penalties - Op Inc - Animal Control	12,000.00	1,847.80 15%		
0052410 - Dog Impounding Fees & Sundries - Op Inc - Animal Control	24,995.00	9,428.00 38%		
0052411 - Dog Handling Accessories - Op Inc - Animal Control MUN	0.00	128.64 100%		
0052416 - Cat Registration - Op Inc - Animal Control	2,000.00	1,552.50 78%		
0052420 - Dog Registration - Op Inc - Animal Control	47,710.00	26,396.25 55%		
Sub Total To Programme Summary	\$86,705.00	\$39,353.19	\$0.00	\$0.00
Total Animal Control	\$86,705.00	\$39,353.19	\$193,559.00	\$167,259.12
Other Law Order & Public Safety				
Operating Expenditure				
0053034 - Surf Club Operating Exps - Op Exp - Other Law Order & Public Safety			18,409.00	5,149.76 28%
0053036 - Surf Club Building Maint - Op Exp - Other Law Order & Public Safety			1,300.00	0.00 0%
0053060 - Impounding of Vehicles Expense - Op Exp - Other Law Order & Public Safety			15,000.00	4,647.65 31%
0053273 - Cable Beach Foreshore Restore			60,000.00	37,945.45 63%
0053283 - Pre Cyclone Clean Up - Op Exp - Other Law Order & Public Safety				
0053286 - Warning Signs Maintenance - Op Exp - Other Law Order & Public Safety			1,000.00	0.00 0%
0053410 - Fixed Asset Dep'n - Op Exp - Other Law Order & Public Safety			14,433.00	4,703.70 33%
0053530 - Admin Costs Alloc - Op Exp - Other Law Order & Public Safety			2,784.00	1,742.42 63%
Sub Total To Programme Summary	\$0.00	\$0.00	\$112,926.00	\$54,188.98
Operating Income				
0053340 - Surf Club - Rent & Recoup Income - Op Inc	6,120.00	0.00 0%		
0053400 - Sundry (ORV Etc) Fines & Penalties - Op Inc - Other Law Order & Public Safety	15,060.00	1,526.65 10%		
0053405 - Vehicle Impounding Fees - Op Inc - Other Law Order & Public Safety	500.00	99.00 20%		
0053450 - Sale of Impounded Vehicles & Goods - Op Inc - Other Law Order & Public Safety	1,000.00	0.00 0%		
Sub Total To Programme Summary	\$22,680.00	\$1,625.65	\$0.00	\$0.00

SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Capital Expenditure					
0053238 - Surf Club Building Renewal (Inc Plant & Furniture) Cap Exp-Law Ord & PS			17,200.00	0.00	0%
0053239 - Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS					
0053256 - Transfer to Building Reserve - Cap Exp - Other Law Ord & Public Safety			170,356.00	0.00	0%
0053257 - Danger & Warning Signs Upgrade - Cap Exp - Law Ord & PS					
Sub Total To Programme Summary	\$0.00	\$0.00	\$187,556.00	\$0.00	
Total Other Law Order & Public Safety	\$22,680.00	\$1,625.65	\$300,482.00	\$54,188.98	
Volunteer Bush Fire Brigade					
Operating Expenditure					
0051030 - Admin Costs Alloc - Op Exp - Volunteer Bush Fire Brigade			1,596.00	995.67	62%
0051050 - Insurance Exp - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			2,202.00	327.07	15%
0053130 - Land & Building Maint - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			2,000.00	0.00	0%
0053146 - Utilities Rates & Taxes - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			700.00	710.95	102%
0053198 - Dep'n Exp - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			68,282.00	16,921.18	25%
0053291 - Vehicles & Boat Maint - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			0.00	1,196.50	100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$74,780.00	\$20,151.37	
Operating Income					
0051401 - Bush Fire Brigade FESA Operating Grant - Op Inc - Volunteer Bush Fire Brigade	5,000.00	0.00			0%
Sub Total To Programme Summary	\$5,000.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure					
0053172 - VBFB Building New Const - Cap Exp - Volunteer Bush Fire Brigade			1,198,424.00	173,721.99	14%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,198,424.00	\$173,721.99	
Capital Income					
0053390 - Capital Grant Funding For Plant/Equip/ Buildings - Cap Inc - Volunteer Bush Fire Brigade	1,200,000.00	0.00			0%
Sub Total To Programme Summary	\$1,200,000.00	\$0.00	\$0.00	\$0.00	
Total Volunteer Bush Fire Brigade	\$1,205,000.00	\$0.00	\$1,273,204.00	\$193,873.36	

SES/Fire & Emergency Services**Operating Expenditure**

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SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0055125 - Vehicles & Boats Maint - - Op Exp - SES/ Fire & Emergency Services			0.00	1,899.75 100%
0055130 - Land & Building Maint - Op Exp - SES/ Fire & Emergency Services			2,000.00	-5,922.18 -296%
0055146 - Utilities Rates & Taxes - - Op Exp - SES/ Fire & Emergency Services			10,770.00	3,882.64 36%
0055155 - Insurance Exp - - Op Exp - SES/ Fire & Emergency Services			3,665.00	4,360.81 119%
0055198 - Dep'n Exp - Op Exp - SES/ Fire & Emergency Services			10,753.00	4,548.84 42%
0055230 - Admin Costs Alloc - Op Exp - SES/Fire & Emergency Services			792.00	497.83 63%
Sub Total To Programme Summary	\$0.00	\$0.00	\$27,980.00	\$9,267.69
Operating Income				
0055300 - State Grants/Reimbursements - Op Inc - SES/ Fire & Emergency Services	15,000.00	0.00 0%		
Sub Total To Programme Summary	\$15,000.00	\$0.00	\$0.00	\$0.00
Capital Expenditure				
0055286 - SES Buildings New Const > \$5000 - Cap Exp - SES/ Fire & Emergency Services			224,000.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$224,000.00	\$0.00
Capital Income				
0055482 - Loan 176 Principal Repayments Rec'd - Cap Inc - SES/ Fire & Emergency Services	0.00	125.00 100%		
Sub Total To Programme Summary	\$0.00	\$125.00	\$0.00	\$0.00
Total Ses/Fire & Emergency Services	\$15,000.00	\$125.00	\$251,980.00	\$9,267.69
TOTAL LAW ORDER AND PUBLIC SAFETY	\$1,382,885.00	\$41,103.84	\$2,970,951.31	\$776,448.13

SHIRE OF BROOME
Schedule 07
HEALTH

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Health Service - Inspection			645,453.00	298,715.20
Health Service - Pest Control			16,480.00	1,654.74
Health Service - Other			22,396.00	10,859.31
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$684,329.00	\$311,229.25
Operating Income				
Health Service - Inspection	187,168.00	129,724.59		
Health Service - Pest Control	5,589.00	5,588.59		
TOTAL OPERATING INCOME	\$192,757.00	\$135,313.18	\$0.00	\$0.00
Capital Income				
Health Service - Pest Control				
TOTAL CAPITAL INCOME	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL HEALTH	\$192,757.00	\$135,313.18	\$684,329.00	\$311,229.25

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 07
HEALTH

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Health Service - Inspection					
Operating Expenditure					
0074010 - Salary - Op Exp - Preventive - Inspection/Admin			416,216.00	152,743.41	37%
0074011 - Relief Staff Expenses - Op Exp - Preventive - Inspection/Admin			18,373.00	10,431.23	57%
0074012 - Superannuation Employee Expense - Health			40,846.00	17,609.90	43%
0074028 - FBT & Staff Utilities Expense - Op Exp - Preventive - Inspection/Admin			2,199.00	0.00	0%
0074280 - Other Minor Expenditure - Op Exp - Preventive - Inspection/Admin			11,040.00	12,281.58	111%
0074298 - Fixed Asset Dep'n - Op Exp - Preventive - Inspection/Admin			1,228.00	614.20	50%
0074530 - Admin Costs Alloc - Op Exp - Preventive - Inspection/Admin			85,128.00	53,268.32	63%
0078800 - Vehicle & Plant Exps - Op Exp - Preventive - Inspection/Admin			0.00	20,329.31	100%
0716206 - Other Employment Costs - Op Exp - Health Services Inspection			14,803.00	4,986.50	34%
0716298 - IT/Records Costs Allocated -Health Services Inspection			55,620.00	26,450.75	48%
Sub Total To Programme Summary	\$0.00	\$0.00	\$645,453.00	\$298,715.20	
Operating Income					
0074400 - Health Fines & Penalties - Op Inc - Preventive - Inspection/Admin	100.00	0.00	0%		
0074413 - Commercial Pool Inspection Fees - Op Inc - Preventive - Inspection/Admin	81,832.00	38,325.00	47%		
0074414 - Water Sampling (Not Swimming Pools) - Op Inc - Health Service Inspect	3,910.00	0.00	0%		
0074420 - Health Licences - Op Inc - Preventive - Inspection/Admin	72,361.00	75,437.92	104%		
0074421 - Inspections and Minor Charges includes GST - Op Inc - Preventive - Inspection/Admin	500.00	0.00	0%		
0074425 - Service on Demand Fees - Op Inc - Health Service Inspection	500.00	0.00	0%		
0074490 - Trading Licences - All Except Beach - Op Inc - Prevent - Inspection/Admin	27,965.00	15,961.67	57%		
Sub Total To Programme Summary	\$187,168.00	\$129,724.59	\$0.00	\$0.00	
Total Health Service - Inspection	\$187,168.00	\$129,724.59	\$645,453.00	\$298,715.20	
Health Service - Pest Control					
Operating Expenditure					
0075020 - Mosquito Control & Pest Control - Op Exp - Preventive Service-Pest Control			14,084.00	428.25	3%
0075030 - Eradication Flies/Rodents - Op Exp - Preventive Service-Pest Control			2,000.00	0.00	0%
0075530 - Admin Costs Alloc - Op Exp - Preventive Service-Pest Control			396.00	248.92	63%
0075800 - Vehicle & Plant Exps - Op Exp - Preventive Service-Pest Control			0.00	977.57	100%

SHIRE OF BROOME

Schedule 07

HEALTH

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sub Total To Programme Summary	\$0.00	\$0.00	\$16,480.00	\$1,654.74
Operating Income				
0075391 - Grants and Contributions Rec'd Op Inc - Prev Svcs - Pest Control	5,589.00	5,588.59 100%		
Sub Total To Programme Summary	\$5,589.00	\$5,588.59	\$0.00	\$0.00
Capital Income				
0717599 - Transfer From Restricted Cash Reserve - Cap Inc - Health Service - Pest Control				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Health Service - Pest Control	\$5,589.00	\$5,588.59	\$16,480.00	\$1,654.74
Health Service - Other				
Operating Expenditure				
0076020 - Analytical Expenses - Op Exp - Preventive Services Other			22,000.00	10,610.39 48%
0076530 - Admin Costs Alloc - Op Exp - Preventive Services Other			396.00	248.92 63%
Sub Total To Programme Summary	\$0.00	\$0.00	\$22,396.00	\$10,859.31
Total Health Service - Other	\$0.00	\$0.00	\$22,396.00	\$10,859.31
TOTAL HEALTH	\$192,757.00	\$135,313.18	\$684,329.00	\$311,229.25

SHIRE OF BROOME
Schedule 08
EDUCATION AND WELFARE

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Community Services			505,242.04	197,171.47
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$505,242.04	\$197,171.47
Operating Income				
Community Services	27,500.00	10,454.55		
TOTAL OPERATING INCOME	\$27,500.00	\$10,454.55	\$0.00	\$0.00
TOTAL EDUCATION AND WELFARE	\$27,500.00	\$10,454.55	\$505,242.04	\$197,171.47

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 08
EDUCATION AND WELFARE

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Community Services				
Operating Expenditure				
0082600 - Salary - Op Exp - Community Services			312,638.04	105,888.22 34%
0082602 - Other Employment Costs - Community Services			10,506.00	3,435.16 33%
0082603 - Legal Exp - Op Exp - Community Services			10,000.00	695.00 7%
0082604 - Vehicle & Plant Exps - Op Exp - Community Services			0.00	3,498.08 100%
0082611 - Consultants - Op Exp - Community Services				
0082613 - Advertising Promotion & Printing - Op Exp - Community Services			5,000.00	1,505.71 30%
0082616 - Superannuation Employee Expense - Community Services			53,170.00	18,129.27 34%
0082617 - Community Development Strategy - Op Exp - Community Services			10,000.00	4,476.60 45%
0082621 - Sundry Exp - Op Exp - Community Services			800.00	46.70 6%
0082630 - Admin Costs Alloc - Comm Serv			69,612.00	43,560.55 63%
0821298 - IT/Records Costs Alloc - Comm Serv			33,516.00	15,936.18 48%
Sub Total To Programme Summary	\$0.00	\$0.00	\$505,242.04	\$197,171.47
Operating Income				
0082670 - Grant Income - Comm Services				
0082675 - Grants For Community Programs - Op Inc - Community Services	27,500.00	10,454.55 38%		
Sub Total To Programme Summary	\$27,500.00	\$10,454.55	\$0.00	\$0.00
Total Community Services	\$27,500.00	\$10,454.55	\$505,242.04	\$197,171.47
TOTAL EDUCATION AND WELFARE	\$27,500.00	\$10,454.55	\$505,242.04	\$197,171.47

SHIRE OF BROOME

Schedule 09

HOUSING

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Staff Housing			719,454.00	270,770.08
Other Housing			143,196.00	89,610.28
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$862,650.00	\$360,380.36
Operating Income				
Staff Housing	751,345.00	320,515.33		
TOTAL OPERATING INCOME	\$751,345.00	\$320,515.33	\$0.00	\$0.00
Capital Expenditure				
Staff Housing				
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL HOUSING	\$751,345.00	\$320,515.33	\$862,650.00	\$360,380.36

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME

Schedule 09

HOUSING

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Staff Housing				
Operating Expenditure				
0092299 - Fixed Asset Dep'n - Op Exp - Staff Housing			22,246.00	11,123.20 50%
0095200 - Staff Housing Rental Costs (External Arrangement)			612,000.00	221,407.47 36%
0095300 - Int & Fee Repaym't Loan 196 - Op Exp - Staff Housing - McMahon Estate			0.00	358.63 100%
0096100 - Staff Housing - Planned Maint & Minor Works - Op Exp			16,100.00	1,651.90 10%
0096101 - Staff Housing - Reactive Maint - Op Exp			19,500.00	8,872.39 45%
0096102 - Staff Housing - Operating Expense - Op Exp			49,608.00	27,356.49 55%
Sub Total To Programme Summary	\$0.00	\$0.00	\$719,454.00	\$270,770.08
Operating Income				
0095400 - Rented Staff Housing Annual Operating Income - Staff housing	612,000.00	246,024.67 40%		
0095442 - 69 Robinson St Rent & Recoup Income - Op Inc	23,700.00	11,700.00 49%		
0096200 - 1/17 Honeyeater Loop - Rent & Recoup Income - Op Inc	20,625.00	2,820.00 14%		
0096201 - 8/83 Walcott Street - Rent & Recoup Income - Op Inc	17,310.00	1,760.00 10%		
0096202 - 8/6 Ibis Way - Rent & Recoup Income - Op Inc	12,630.00	3,567.53 28%		
0096203 - 11/6 Ibis Way - Rent & Recoup Income - Op Inc	10,030.00	7,920.00 79%		
0096204 - 2/50 Tanami Drive - Rent & Recoup Income - Op Inc	19,650.00	24,624.29 125%		
0096205 - 4/50 Tanami Drive - Rent & Recoup Income - Op Inc	19,650.00	8,567.13 44%		
0145561 - Lot 1002 Shelduck Way - Rent & Recoup Income - Op Inc	15,750.00	13,531.71 86%		
Sub Total To Programme Summary	\$751,345.00	\$320,515.33	\$0.00	\$0.00
Capital Expenditure				
0095901 - Transfer to Building Reserve - Cap Exp - Housing				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Staff Housing	\$751,345.00	\$320,515.33	\$719,454.00	\$270,770.08
Other Housing				
Operating Expenditure				
0947294 - Admin Costs Allocated Op Exp - Other Housing			143,196.00	89,610.28 63%
Sub Total To Programme Summary	\$0.00	\$0.00	\$143,196.00	\$89,610.28
Total Other Housing	\$0.00	\$0.00	\$143,196.00	\$89,610.28

SHIRE OF BROOME

Schedule 09

HOUSING

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
TOTAL HOUSING	\$751,345.00	\$320,515.33	\$862,650.00	\$360,380.36

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Regional Resource Recovery Park			1,055,121.59	61,760.25
Sanitation - General Refuse			5,418,683.93	1,775,206.24
Sanitation - Other			1,089,751.31	578,988.60
Sewerage			2,396.00	248.92
Storm Water Drainage			875,948.00	399,820.29
Town Planning/Regional Development			910,445.34	336,734.89
Development Services Support			765,528.56	368,620.78
Protection of Environment			107,206.03	17,362.22
Other Community Amenities			511,848.98	189,024.63
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$10,736,929.74	\$3,727,766.82
Operating Income				
Regional Resource Recovery Park	346,466.00	3,220.13		
Sanitation - General Refuse	6,787,419.00	4,393,943.78		
Sanitation - Other	600.00	6,791.50		
Sewerage	1,416.00	354.00		
Storm Water Drainage	39,152.00	382.97		
Town Planning/Regional Development	94,000.00	31,217.15		
Development Services Support	12,342.00			
Protection of Environment				
Other Community Amenities	16,402.00	8,807.79		
TOTAL OPERATING INCOME	\$7,297,797.00	\$4,444,717.32	\$0.00	\$0.00
Capital Expenditure				
Regional Resource Recovery Park			461,466.00	3,220.13
Sanitation - General Refuse			668,717.00	387,751.44
Sanitation - Other			15,170.00	
Storm Water Drainage			1,152,761.27	676,020.94
Development Services Support			60,000.00	
Other Community Amenities			70,370.00	5,539.88
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$2,428,484.27	\$1,072,532.39
Capital Income				
Regional Resource Recovery Park	1,019,573.00			

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sanitation - General Refuse	133,063.00	71,500.00		
Sanitation - Other	15,170.00			
Storm Water Drainage	660,815.00			
Development Services Support	43,000.00			
Other Community Amenities	158,922.00	66,461.00		
TOTAL CAPITAL INCOME	\$2,030,543.00	\$137,961.00	\$0.00	\$0.00
TOTAL COMMUNITY AMENITIES	\$9,328,340.00	\$4,582,678.32	\$13,165,414.01	\$4,800,299.21

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Regional Resource Recovery Park				
Operating Expenditure				
0075730 - Admin Costs Alloc - Op Exp - RRRP			12,732.00	7,965.36 63%
0108001 - New Refuse Site Exp - Op Exp - Regional Resource Recovery Park			1,042,389.59	53,794.89 5%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,055,121.59	\$61,760.25
Operating Income				
0101426 - Interest - Reg Res Rec Pk Reserve - Op Inc - Reg Res Recov Pk	346,466.00	3,220.13 1%		
Sub Total To Programme Summary	\$346,466.00	\$3,220.13	\$0.00	\$0.00
Capital Expenditure				
0101895 - Transfer to Regional Resource Recovery Park Reserve - Cap Exp - Reg Res Rec Pk			461,466.00	3,220.13 1%
Sub Total To Programme Summary	\$0.00	\$0.00	\$461,466.00	\$3,220.13
Capital Income				
0101995 - Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	1,019,573.00	0.00 0%		
Sub Total To Programme Summary	\$1,019,573.00	\$0.00	\$0.00	\$0.00
Total Regional Resource Recovery Park	\$1,366,039.00	\$3,220.13	\$1,516,587.59	\$64,980.38
Sanitation - General Refuse				
Operating Expenditure				
0101010 - Salary & Wages Default - Op Exp - Sanitation General Refuse			97,000.00	30,533.65 31%
0101012 - Relief Staff - Op Exp - Sanitation Gen. Refuse			0.00	822.24 100%
0101020 - Kerbside Refuse Collection - Op Exp - Sanitation Gen Refuse			442,147.00	117,481.12 27%
0101022 - Kerbside Recycling Collection - Op Exp - San Gen Refuse			902,210.00	313,248.11 35%
0101023 - Commercial Recycling - Op Exp - Sanitation Gen Refuse				
0101024 - Less On Cost Allocated - Op Exp - Sanitation General Refuse			0.00	-228,472.20 100%
0101027 - Recycling and Education - Op Exp - San Gen Refuse			14,000.00	7,768.36 55%
0101028 - Reuse and Recycle - Op Exp - Sanitation Gen Refuse			485,448.00	218,272.50 45%
0101029 - Salary - Waste Co-ordinator - Op Exp - Sanitation Gen Refuse			114,812.00	59,532.22 52%
0101030 - 23245900			1,332,226.93	822,891.46 62%
0101031 - Liquid Waste - Op Exp - Sanitation Gen Refuse			50,000.00	1,095.87 2%
0101032 - Other Employment Costs - Op Exp - Sanitation General Refuse			21,394.00	4,886.08 23%

SHIRE OF BROOME
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COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0101033 - Superannuation Employee Expense - Op Exp - Sanitation General			101,114.00	46,626.29	46%
0101036 - Mobile Phone & Sundries - Op Exp - Sanitation Gen Refuse			1,050.00	220.90	21%
0101038 - Training & Staff Meeting Expenses - Op Exp - Sanitation Gen Refuse			12,000.00	19,926.47	166%
0101040 - Consultants - Op Exp - Sanitation Gen Refuse			30,000.00	0.00	0%
0101080 - Refuse Site Building Maint & Operating - Op Exp - Sanitation Gen Refuse			85,997.00	19,481.99	23%
0101285 - Minor Assets Equipment & Consumables - Op Exps - Sanitation Gen Refuse			10,000.00	4,461.83	45%
0101295 - Dep'cn Expense Infrastructure - Op Exps - Sanitation Gen Refuse			57,485.00	32,941.04	57%
0101296 - Loss on Sale of Assets - Sanitation Gen Refuse			11,973.00	1,996.02	17%
0101299 - Dep'n Exp Furniture & Fittings - Sanitation Gen Refuse			204.00	102.04	50%
0101530 - Admin Costs Alloc - Op Exps - Sanitation Gen Refuse			282,420.00	176,731.39	63%
0101800 - Vehicle & Plant Exps - Op Exps - Sanitation Gen Refuse			0.00	11,318.59	100%
1011298 - IT/Record Costs Allocated - Op Exps - Sanitation Gen Refuse			93,456.00	44,440.55	48%
1026218 - Kerbside Collection Disposal Costs - (Internal Shire Charge) - Op Exp - San Gen Refuse			1,191,778.00	0.00	0%
1026296 - Fixed Asset Dep'n - Op Exp - Sanitation General Refuse			81,969.00	68,899.72	84%
Sub Total To Programme Summary	\$0.00	\$0.00	\$5,418,683.93	\$1,775,206.24	
Operating Income					
0101410 - Kerbside collection - Op Inc - Sanitation Gen Refuse	3,333,537.00	3,232,712.93			97%
0101411 - C'van Pk & Additional Services - Op Inc - Sanitation Gen Refuse	47,351.00	49,731.67			105%
0101412 - Pensioner Refuse Collection Income - Op Inc - Sanitation Gen Refuse	0.00	726.00			100%
0101420 - WMF Op Income - Op Inc - Sanitation Gen Refuse	1,933,445.00	951,526.68			49%
0101423 - Sundry Income (Inc. GST) - Op Inc - Sanitation Gen Refuse	175,000.00	121,255.27			69%
0101424 - EDL Lease - Op Inc - Sanitation Gen Refuse	36,944.00	37,584.44			102%
0101425 - Interest - Refuse Site Reserve - Op Inc - Sanitation Gen Refuse	68,038.00	736.79			1%
0101480 - Refuse & Recycling Bin Sales - Op Inc - Sanitation Gen Refuse	1,326.00	-330.00			-25%
0101499 - Profit On Sale Of Assets - Op Inc - Sanitation Gen Refuse					
0102636 - Kerbside Collection Waste Disposal Op Income - Internal Shire charge - Op Inc - Sanitation Gen Refus	1,191,778.00	0.00			0%
Sub Total To Programme Summary	\$6,787,419.00	\$4,393,943.78	\$0.00	\$0.00	
Capital Expenditure					

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0101510 - Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse			295,555.00	265,820.00	90%
0101512 - Transfer to Resource Recovery Park Reserve - Cap Exp - San Gen Refuse					
0101513 - Transfer to Plant Reserve - Cap Exp - Refuse Site					
0101515 - Transfer to Refuse Reserve - Cap Exp - Sanitation Gen Refuse			56,065.00	736.79	1%
0101545 - Other Infra Upgrade Const - Cap Exp - Sanitation Gen Refuse			267,097.00	93,795.04	35%
0101550 - Mobile Garbage Bin Replacement - Cap Exp - Sanitation Gen Refuse			50,000.00	27,399.61	55%
Sub Total To Programme Summary	\$0.00	\$0.00	\$668,717.00	\$387,751.44	
Capital Income					
0101500 - Proceeds From Sale of Assets - Cap Inc - Sanitation Gen Refuse	0.00	71,500.00			100%
0101525 - Transfer From Refuse Site Reserve - Sanitation Gen Refuse	133,063.00	0.00			0%
0101642 - Non-Operating Grant - Sanitation - General Refuse					
Sub Total To Programme Summary	\$133,063.00	\$71,500.00	\$0.00	\$0.00	
Total Sanitation - General Refuse	\$6,920,482.00	\$4,465,443.78	\$6,087,400.93	\$2,162,957.68	
Sanitation - Other					
Operating Expenditure					
0102010 - 3577300			1,013,335.31	514,118.65	51%
0102060 - 2419000			16,374.00	1,753.07	11%
0102530 - Admin Costs Alloc - Op Exp - Sanitation Other			59,268.00	37,088.70	63%
1022501 - Vehicle & Plant Exps - Op Exps - Sanitation Other			0.00	9,496.98	100%
1027206 - Other Employment Costs - Sanitation Other			774.00	16,531.20	2136%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,089,751.31	\$578,988.60	
Operating Income					
0102390 - Litter Control Bin Hire Etc User Charges - Op Inc - Sanitation Other	0.00	3,426.49			100%
0102400 - Litter - fines & Penalties & Reimb (No GST)- Op Inc - Sanitation Other	600.00	3,365.01			561%
Sub Total To Programme Summary	\$600.00	\$6,791.50	\$0.00	\$0.00	
Capital Expenditure					
1042510 - Vehicles & Mobile Plant New - Cap Exp - Sanitation Other			15,170.00	0.00	0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$15,170.00	\$0.00	
Capital Income					
1052510 - Transfer From Refuse Site Reserve - Sanitation Other	15,170.00	0.00			0%
Sub Total To Programme Summary	\$15,170.00	\$0.00	\$0.00	\$0.00	

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SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Total Sanitation - Other	\$15,770.00	\$6,791.50	\$1,104,921.31	\$578,988.60
Sewerage				
Operating Expenditure				
0103101 - Sewerage Facility Maintenance			2,000.00	0.00 0%
Exps - Op Exp - Sewerage				
0103530 - Admin Costs Alloc - Op Exp - Sewerage			396.00	248.92 63%
Sub Total To Programme Summary	\$0.00	\$0.00	\$2,396.00	\$248.92
Operating Income				
0103480 - Septic Tank Fees - Op Inc - Sewerage	1,416.00	354.00 25%		
0103481 - Septic Tank Inspection Fees - Op Inc - Sewerage				
Sub Total To Programme Summary	\$1,416.00	\$354.00	\$0.00	\$0.00
Total Sewerage	\$1,416.00	\$354.00	\$2,396.00	\$248.92
Storm Water Drainage				
Operating Expenditure				
0102202 - Drainage Maint. - Outfalls - Op Exp - Urban Stormwater Drainage			152,830.00	34,456.11 23%
0102210 - Drainage Consultant/Strategy - op Exp - Urban Stormwater Drainage			9,500.00	7,693.55 81%
0102295 - Fixed Asset Dep'n - Op Exp - Urban Stormwater Drainage			700,094.00	349,207.44 50%
0104530 - Admin Costs Alloc - Op Exp - Urban Stormwater Drainage			13,524.00	8,463.19 63%
Sub Total To Programme Summary	\$0.00	\$0.00	\$875,948.00	\$399,820.29
Operating Income				
0102983 - Interest Rec Drainage Reserve -Op IncUrban S'water Drainage	39,152.00	382.97 1%		
Sub Total To Programme Summary	\$39,152.00	\$382.97	\$0.00	\$0.00
Capital Expenditure				
0104270 - Drainage New Infra Const - Urban Stormwater Drainage			762,509.27	663,710.73 87%
0104281 - Transfer to Drainage Reserve - Cap Exp - Urban Stormwater Drainage			39,152.00	382.97 1%
0104600 - Drainage Upgrade Infra Const - Urban Stormwater Drainage			328,900.00	11,927.24 4%
0104800 - Drainage Renewal Infra Wks - Urban Stormwater Drainage			22,200.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,152,761.27	\$676,020.94
Capital Income				
0104480 - Transfer From Drainage Reserve - Urban Stormwater Drainage - Cap Inc	660,815.00	0.00 0%		
Sub Total To Programme Summary	\$660,815.00	\$0.00	\$0.00	\$0.00

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Total Storm Water Drainage	\$699,967.00	\$382.97	\$2,028,709.27	\$1,075,841.23
Town Planning/Regional Development				
Operating Expenditure				
0106010 - Salary - Op Exp - Planning			466,376.34	179,465.71 38%
0106011 - Superannuation Employee Expense - Planning			50,440.00	21,968.50 44%
0106024 - Other Employment Costs - Op Exp - Planning			15,025.00	7,288.87 49%
0106030 - Consultants & Project Employees - Op Exp - Town Planning/Reg Dev			150,000.00	-3,500.91 -2%
0106039 - Planning Appeals - Op Exp - Town Planning/ Regional Devel			10,000.00	2,240.00 22%
0106040 - Advertising - Op Exp - Town Planning/Regional Devel			4,000.00	1,670.09 42%
0106051 - Engagement Expenses - Op Exp - Town Planning/Regional Dev			3,000.00	621.98 21%
0106279 - Copying & Printing Expenses - Op Exp - Town Planning/Regional Devel			500.00	0.00 0%
0106280 - Sundry Expenses - Op Exp - Town Planning/Regional Devel			500.00	0.00 0%
0106290 - Reimbursement Expense Legal & Other - Town Planning			1,000.00	0.00 0%
0106530 - Admin Cost Alloc - Town Planning & Reg Dev - Op Exp			181,788.00	113,755.27 63%
1030298 - IT/Records Costs Allocated -Town Planning & Reg Development			27,816.00	13,225.38 48%
Sub Total To Programme Summary	\$0.00	\$0.00	\$910,445.34	\$336,734.89
Operating Income				
0106410 - Planning Fees (GST Free) - Op Inc - Town Planning/Regional Devel	50,000.00	30,750.20 62%		
0106420 - Rezoning Fees (Incl GST) - Op Inc - Town Planning/Regional Devel				
0106421 - Rezoning Fees (Excl GST) - Op Inc - Town Planning	5,000.00	0.00 0%		
0106430 - Subdivision/ Strata Title Fees - Op Inc - Town Planning/Regional Devel	1,000.00	219.00 22%		
0106480 - Other Minor Charges No GST - Op Inc - Town Planning/Regional Devel	0.00	247.95 100%		
0106481 - Other Minor Charges Includes GST - Op Inc - Town Planning/Regional Devel				
0106482 - Grant income - Op Inc - Town Planning/Regional Devel	38,000.00	0.00 0%		
Sub Total To Programme Summary	\$94,000.00	\$31,217.15	\$0.00	\$0.00
Total Town Planning/Regional Development	\$94,000.00	\$31,217.15	\$910,445.34	\$336,734.89
Development Services Support				
Operating Expenditure				
0106038 - Legal Expenses - Development Services			50,000.00	5,855.60 12%

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COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0106100 - Salary - Op Exp - Development Services			401,256.56	201,000.43	50%
0106102 - Other Employment Costs - Development Services			26,000.00	9,884.33	38%
0106104 - Vehicle & Plant Exps - Development Services			0.00	4,077.33	100%
0106106 - Consultants & Project Employees - Op Exp - Development Services			31,020.00	7,201.82	23%
0106107 - Superannuation Employee Expense - Development Services			43,290.00	19,057.26	44%
0106125 - Sundry Expenses - Development Services			1,910.00	2,241.59	117%
0106630 - Admin Costs Alloc - Dev Serv			122,916.00	76,915.49	63%
1031298 - IT/Records Costs Alloc - Development Services			89,136.00	42,386.93	48%
Sub Total To Programme Summary	\$0.00	\$0.00	\$765,528.56	\$368,620.78	
Operating Income					
0106159 - Profit on Asset Sale - Dev Serv	7,342.00	0.00	0%		
0106390 - Reimbursements Received - Development Services	5,000.00	0.00	0%		
Sub Total To Programme Summary	\$12,342.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure					
0106185 - Vehicle & Mobile Plant New - Cap Exp - Dev Services			60,000.00	0.00	0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$60,000.00	\$0.00	
Capital Income					
0106194 - Proceeds From Sale Of Assets - Development Services	33,000.00	0.00	0%		
0106940 - Transfer from Plant Reserve - Development Services	10,000.00	0.00	0%		
Sub Total To Programme Summary	\$43,000.00	\$0.00	\$0.00	\$0.00	
Total Development Services Support	\$55,342.00	\$0.00	\$825,528.56	\$368,620.78	
Protection of Environment					
Operating Expenditure					
0105054 - Coastal Management Maint & Operating - Op Exp - Protection of Environment			58,668.00	2,115.69	4%
0105297 - Fixed Asset Dep'n - Op Exp - Protection of Environment			12,051.00	6,025.72	50%
0105530 - Admin Costs Alloc - Op Exp - Protection of Environment			13,128.00	8,214.27	63%
0105546 - Consultants - Environmental - Op Exp - Prot of Envirn			16,000.00	0.00	0%
0113300 - Gantheaume Point Reserve - Op Exp - Protection of Environment			7,359.03	1,006.54	14%
Sub Total To Programme Summary	\$0.00	\$0.00	\$107,206.03	\$17,362.22	
Operating Income					
0105541 - Coastal Grants & Reimb Rec'd					

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COMMUNITY AMENITIES

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Protection Of Environment	\$0.00	\$0.00	\$107,206.03	\$17,362.22
Other Community Amenities				
Operating Expenditure				
0107010 - Public Toilets - Building Maintenance Exps			21,720.00	6,913.66 32%
0107028 - Cemetery Operating Expenses - Other Comm Amen			36,153.00	18,977.27 52%
0107029 - Japanese Cemetery Maint Exp - Other Community Amenities			39,856.19	9,475.77 24%
0107030 - Cemeteries - Maintenance- Op Exp - Other Community Amenities			71,773.79	12,741.77 18%
0107034 - Broome Cemetery Survey & Other - Op Exp - Other Comm Amen			72,000.00	7,100.00 10%
0107035 - General CCTV & Wireless Network Maint - Op Exp - Other Comm Amen			9,000.00	0.00 0%
0107071 - Public Toilets Security Utilities Insurance & Other Op Exps			163,763.00	80,338.40 49%
0107100 - Cleaning Materials Util & Sundries - Op Exp - Other Community Amenities			370.00	219.98 59%
0107530 - Admin Costs Alloc - Op Exp - Other Community Amenities			36,996.00	23,149.32 63%
1033296 - Fixed Asset Depn - Op Exp - Other Community Amenities			60,217.00	30,108.46 50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$511,848.98	\$189,024.63
Operating Income				
0107370 - Cemetery Fees Inc GST - Op Inc - Other Community Amenities	11,591.00	5,610.91 48%		
0107375 - Cemetery related Licenses - GST Free - Op Inc - Other Community Amenities	4,595.00	3,159.00 69%		
1033399 - Interest Rec - Public Art Reserve - Op Inc - Other Comm Amen	216.00	37.88 18%		
Sub Total To Programme Summary	\$16,402.00	\$8,807.79	\$0.00	\$0.00
Capital Expenditure				
0107540 - Cemeteries Other Infrastructure Upgrade - Cap Exp - Other Com Amenit			60,954.00	2,070.00 3%
0107550 - Cemeteries Other Infrastructure New - - Cap Exp - Other Community Amenities			5,000.00	3,432.00 69%
0107552 - Cemeteries Other Infrastructure Renewal - - Cap Exp - Other Community Amenities			4,200.00	0.00 0%
0107680 - Toilet Block Upgrade - Cap Exp - Other Community Amenities			216.00	37.88 18%
0107989 - Transfer to POS Reserve - Cap Exp - Other Community Amenities				
1033499 - Transfer to Public Art Reserve - Cap Exp - Other Community Amenities				
Sub Total To Programme Summary	\$0.00	\$0.00	\$70,370.00	\$5,539.88

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Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Capital Income				
0107391 - Non Operating Grants Rec'd - Cap Inc - Other Community Amenities	158,922.00	66,461.00 42%		
Sub Total To Programme Summary	\$158,922.00	\$66,461.00	\$0.00	\$0.00
Total Other Community Amenities	\$175,324.00	\$75,268.79	\$582,218.98	\$194,564.51
TOTAL COMMUNITY AMENITIES	\$9,328,340.00	\$4,582,678.32	\$13,165,414.01	\$4,800,299.21

SHIRE OF BROOME
Schedule 11
RECREATION AND CULTURE

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Public Halls & Civic Centres			153,368.68	65,621.77
Libraries			1,118,842.66	531,472.85
Broome Civic Centre (Was Arts Centre)			892,190.35	405,296.12
Other Culture			384,302.40	122,903.81
Recreation Services			326,817.84	153,850.65
Swimming Areas & Beaches			255,207.00	146,670.05
Other Recreation & Sport			2,244,996.47	769,324.45
Parks & Ovals			3,975,707.46	1,697,773.34
BRAC - General			1,756,910.98	919,031.19
BRAC - Aquatic			527,563.35	251,819.40
BRAC - Dry			1,414,656.17	708,318.16
BRAC - Ovals			590,821.70	314,507.86
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$13,641,385.06	\$6,086,589.65
Operating Income				
Public Halls & Civic Centres		-500.00		
Libraries	19,723.00	18,013.74		
Broome Civic Centre (Was Arts Centre)	260,136.00	79,425.36		
Other Culture	38,235.00	-1,480.24		
Recreation Services	10,000.00			
Other Recreation & Sport	159,264.00	29,311.26		
Parks & Ovals	86,598.00	26,501.60		
BRAC - General	162,154.00	80,012.85		
BRAC - Aquatic	451,312.00	236,181.84		
BRAC - Dry	161,523.00	76,384.70		
BRAC - Ovals	57,545.00	21,373.41		
TOTAL OPERATING INCOME	\$1,406,490.00	\$565,224.52	\$0.00	\$0.00
Capital Expenditure				
Public Halls & Civic Centres			4,000.00	
Libraries			10,000.00	
Broome Civic Centre (Was Arts Centre)			468,784.00	232,099.58
Other Culture			146,205.00	49,043.41

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Swimming Areas & Beaches			29,200.00	1,962.00
Other Recreation & Sport			19,989,447.00	4,667,160.11
Parks & Ovals			1,282,587.23	470,242.42
BRAC - General			2,323.00	22.27
BRAC - Aquatic			31,600.00	35,750.00
BRAC - Dry			2,265,245.00	99,902.62
BRAC - Ovals			158,292.00	68,877.06
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$24,387,683.23	\$5,625,059.47
Capital Income				
Libraries				
Broome Civic Centre (Was Arts Centre)	80,000.00			
Other Culture		9,000.00		
Swimming Areas & Beaches	9,000.00			
Other Recreation & Sport	17,993,369.00	2,006,625.14		
Parks & Ovals				
BRAC - General		517.65		
BRAC - Aquatic				
BRAC - Dry	2,111,306.00	524,350.00		
TOTAL CAPITAL INCOME	\$20,193,675.00	\$2,540,492.79	\$0.00	\$0.00
TOTAL RECREATION AND CULTURE	\$21,600,165.00	\$3,105,717.31	\$38,029,068.29	\$11,711,649.12

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
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RECREATION AND CULTURE

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Public Halls & Civic Centres					
Operating Expenditure					
0111021 - Lotteries House Maint & Operating Exp - Public Halls			55,485.68	16,278.86	29%
0111530 - Admin Costs Alloc - Op Exp - Public Halls Civic Centres			3,180.00	1,991.35	63%
1135296 - Fixed Asset Dep'n - Op Exp - Public Halls			94,703.00	47,351.56	50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$153,368.68	\$65,621.77	
Operating Income					
0111410 - Charges Venue Hire - Op Inc - Public Halls Civic Centres	0.00	-500.00			100%
0111411 - Lotteries House - Rent & Recoup Income - Op Inc					
Sub Total To Programme Summary	\$0.00	-\$500.00	\$0.00	\$0.00	
Capital Expenditure					
0113755 - Civic Centre Building Renewal (Inc Plant & Furn) - Cap Exp - Public Halls			4,000.00	0.00	0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$4,000.00	\$0.00	
Total Public Halls & Civic Centres					
	\$0.00	-\$500.00	\$157,368.68	\$65,621.77	
Libraries					
Operating Expenditure					
0115010 - Salary - Op Exp - Libraries			547,634.65	242,769.34	44%
0115011 - Superannuation Employee Expense - Libraries			51,480.00	27,521.52	53%
0115024 - Other Employment Costs - Op Exp - Library			3,253.00	0.00	0%
0115070 - IT Costs Alloc Lib - Op Exp - Libraries			175,164.00	83,295.22	48%
0115260 - Consultancy - Op Exp - Libraries					
0115270 - Local History Resources - Op Exp - Library			1,200.00	890.82	74%
0115279 - Minor Assets Expensed - Op Exp Library			8,000.00	6,006.29	75%
0115280 - Grant Program Expenses - Op Exp - Library (Income in 115480)			12,966.00	6,901.80	53%
0115281 - Library Building - Op Exp - Libraries			97,912.00	50,650.57	52%
0115282 - Library Office - Op Exp - Libraries			3,050.00	2,919.24	96%
0115284 - Subscriptions - Op Exp - Libraries			11,903.00	6,372.29	54%
0115285 - Freight - Op Exp - Libraries			1,950.00	97.14	5%
0115286 - SLWA Travel & Accommodation Op Exp - Library			9,642.01	0.00	0%
0115287 - Loan Reservation Service - Op Exp - Libraries			1,800.00	951.70	53%
0115289 - Programmes & Materials - Op Exp - Libraries			8,000.00	5,294.73	66%
0115290 - Lost/Damaged Items Exp - Library			1,750.00	1,454.55	83%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0115292 - Books & Binding - Op Exp			9,820.00	3,589.59	37%
0115293 - Office Equipment - Op Exp - Libraries			2,000.00	673.69	34%
0115294 - Advertising & Promotions Exp - Op Exp - Libraries			2,500.00	1,830.00	73%
0115295 - Sundry Exp - Op Exp - Libraries			1,550.00	166.68	11%
0115299 - Dep'n - Furniture & Fittings - Op Exp - Libraries			2,878.00	1,438.84	50%
0115530 - Admin Costs Alloc - Op Exp - Libraries			93,084.00	58,246.68	63%
1136206 - Other Employment Costs - Op Exp - Libraries			18,060.00	3,779.38	21%
1136296 - Fixed Asset Dep'n - Op Exp - Libraries			53,246.00	26,622.78	50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,118,842.66	\$531,472.85	
Operating Income					
0115380 - Grant Op - State SLWA Library Grant	806.00	806.00			100%
0115410 - Lost/Damaged Items - Op Inc - Libraries	1,500.00	994.02			66%
0115420 - Sundry Income & Special Op Grants - Op Inc - Libraries	300.00	1,059.21			353%
0115431 - Income Library (photocopier mobile and fax services) - Op Inc - Libraries	9,651.00	7,529.51			78%
0115480 - Grant Program Income - Op Inc - Library (Expense in 115280)	7,466.00	7,625.00			102%
Sub Total To Programme Summary	\$19,723.00	\$18,013.74	\$0.00	\$0.00	
Capital Expenditure					
0115461 - Library Building Renewal (Inc Plant & Furn) - Cap Exp - Libraries			10,000.00	0.00	0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$10,000.00	\$0.00	
Capital Income					
0115311 - Transfer from Restricted Cash Reserve - Libraries - Cap Inc					
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00	
Total Libraries	\$19,723.00	\$18,013.74	\$1,128,842.66	\$531,472.85	
Broome Civic Centre (Was Arts Centre)					
Operating Expenditure					
0116106 - Interest Expense Broome Civic Centre Loan 193 - Op Exp- Bme Civic Centre			62,841.00	33,629.39	54%
0116107 - Fixed Asset Dep'n - Op Exp - Bme Civic Centre			184,295.00	92,147.34	50%
0116121 - IT/Records Costs Allocated - Civic Centre			0.00	30,640.15	100%
0116470 - Broome Civic Centre Build Maint & Services Op Exp - Bme Civic Centre			109,228.00	15,522.59	14%
0116486 - Salary - Op Exp - Broome Civic Centre - Op Exp			141,413.35	30,142.29	21%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0116489 - Operational Expenses - Broome Civic Centre - Production/Events			34,000.00	18,012.83	53%
0116491 - Minor Assets - Op Exp - Bme Civic Centre			8,000.00	1,091.61	14%
0116492 - Sundry Consultant Expenses - Broome Civic Centre - Op Exp			8,000.00	95.00	1%
0116493 - Advertising Promotion & Printing Expenses - Broome Civic Centre - Op Exp			25,000.00	4,060.91	16%
0116494 - Broome Civic Centre - Operating Expense - Op Exp			130,622.00	77,855.98	60%
0116495 - Performance Production Expenses - Broome Civic - Op Exp			54,000.00	25,296.55	47%
0116497 - Superannuation Employee Expense - Broome Civic Centre			18,434.00	6,142.41	33%
0116730 - Admin Costs Alloc - Op Exp - Bme Civic Centre			111,384.00	69,696.89	63%
1137206 - Other Employment Costs - Op Exp - Broome Civic Centre			4,973.00	962.18	19%
Sub Total To Programme Summary	\$0.00	\$0.00	\$892,190.35	\$405,296.12	
Operating Income					
0116483 - Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre					
0116540 - Broome Civic Centre Reimbursements Received - Op Inc - Bme Civic Centre	43,000.00	25,868.59			60%
0116541 - Broome Civic Centre Venue Income - Op Income - Bme Civic Centre	217,136.00	53,556.77			25%
Sub Total To Programme Summary	\$260,136.00	\$79,425.36	\$0.00	\$0.00	
Capital Expenditure					
0116116 - Princ Repay Broome Civic Centre Loan 193 - Cap Exp - Bme Civic Centre			468,784.00	232,099.58	50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$468,784.00	\$232,099.58	
Capital Income					
0116473 - Transfer From Restricted Cash Reserve - Broome Civic Centre Grants - Cap Inc	80,000.00	0.00			0%
Sub Total To Programme Summary	\$80,000.00	\$0.00	\$0.00	\$0.00	
Total Broome Civic Centre (Was Arts Centre)	\$340,136.00	\$79,425.36	\$1,360,974.35	\$637,395.70	
Other Culture					
Operating Expenditure					
0116084 - Community Signage - Op Exp - Other Culture					
0116085 - Heritage Projects - Op Exp - Other Culture			60,000.00	0.00	0%
0116090 - Historical Society (Museum) Building Maint & Op Exp - Other Culture			31,247.07	9,269.19	30%
0116101 - Festival Events and Culture Promotion Program General - Op Exp - Other Culture			24,000.00	0.00	0%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0116175 - Community Storage Shed Expenditure			2,357.00	2,846.90	121%
0116184 - Festivals & Events Contributions/Support Op Exp - Other Culture			98,850.86	79,566.52	80%
0116282 - Triple J Maintenance & Operating Exp - Other Culture			2,200.00	0.00	0%
0116283 - Public Statue & Artwork Maintenance & Operating Exp - Other Culture			18,113.47	0.00	0%
0116297 - Dep'cn - Land & Building - Op Exp - Other Culture			13,744.00	6,872.16	50%
0116530 - Admin Costs Alloc - Op Exp - Other Culture			5,172.00	3,235.92	63%
1138296 - Fixed Asset Dep'n - Op Exp - Other Culture			128,618.00	21,113.12	16%
Sub Total To Programme Summary	\$0.00	\$0.00	\$384,302.40	\$122,903.81	
Operating Income					
0116070 - Community Storage Facility Income - Op Inc	10,235.00	-446.60			-4%
0116071 - Festival & Events Sundry Inc - Op Inc - Other Culture	1,000.00	330.00			33%
0116098 - Reimb & Other Income - Op Inc - Other Culture					
1138332 - Grant Income & Contributions - Op Inc - Other Culture	27,000.00	-1,363.64			-5%
Sub Total To Programme Summary	\$38,235.00	-\$1,480.24	\$0.00	\$0.00	
Capital Expenditure					
0116125 - Other Infrastructure New Const - Cap Exp - Other Cult			74,089.00	49,043.41	66%
0116201 - Museum Building Renewal- Cap Exp - Other Cult			4,000.00	0.00	0%
1107208 - Streeters Jetty Renewal - Other Culture - Cap Exp			68,116.00	0.00	0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$146,205.00	\$49,043.41	
Capital Income					
0116151 - Non Operating Grants Other Culture - Non Op Inc	0.00	9,000.00			100%
1138501 - Transfer From Public Art Reserve - Cap Inc - Other Culture					
Sub Total To Programme Summary	\$0.00	\$9,000.00	\$0.00	\$0.00	
Total Other Culture	\$38,235.00	\$7,519.76	\$530,507.40	\$171,947.22	
Recreation Services					
Operating Expenditure					
0113697 - Superannuation Employee Expense - Recreation Services			10,166.00	5,999.88	59%
0113699 - Salary - Op Exp - Rec Services			231,582.84	110,944.01	48%
0113702 - Club Development Officer Programs Exp - Rec Services			20,930.00	721.16	3%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0113704 - Consultants - Op Exp - Rec Services					
0113708 - Grant Funded Operational Expense - Rec Serv					
1139206 - Other Employment Costs - Recreation Services			3,671.00	1,692.79	46%
1139297 - Admin Costs Allocated - Op Exp - Recreation Services			38,184.00	23,896.08	63%
1139298 - IT/Records Costs Allocated - Recreation Services			22,284.00	10,596.73	48%
Sub Total To Programme Summary	\$0.00	\$0.00	\$326,817.84	\$153,850.65	
Operating Income					
0113751 - Operating Grants & Contributions Rec'd - Recreation Services - Op Inc	10,000.00	0.00			0%
Sub Total To Programme Summary	\$10,000.00	\$0.00	\$0.00	\$0.00	
Total Recreation Services	\$10,000.00	\$0.00	\$326,817.84	\$153,850.65	
Swimming Areas & Beaches					
Operating Expenditure					
0112053 - Rotunda Ganth Pt Maint & Ins - Op Exp - Swimming Areas & Beaches			1,329.00	253.53	19%
0112296 - Loss on Sale of Assets - Swimming Areas & Beaches			8,000.00	0.00	0%
0112530 - Admin Costs Alloc - Op Exp - Swimming Areas & Beaches			3,972.00	2,489.18	63%
1140211 - General Operating Exp - Swim Areas & Beach Life Guard			240,247.00	132,268.15	55%
1140213 - Cable Beach Life Guard Office Maint - Op Exp - Swim Areas & Beach Life Guard			500.00	0.00	0%
1140291 - Vehicle and Plant Exp - Op Exp - Swim Areas & Beach Life Guard			0.00	11,079.47	100%
1140296 - Fixed Asset Dep'n - Op Exp - Swimming Areas & Beaches			1,159.00	579.72	50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$255,207.00	\$146,670.05	
Capital Expenditure					
0112056 - Gantheaume Point Infra New Const - Cap Exp - Swimming Areas & Beaches			4,200.00	1,962.00	47%
0112397 - Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Beaches			25,000.00	0.00	0%
0113567 - Boating Facilities Prog New Infra - Cap Exp - Swim Areas & Bchs					
Sub Total To Programme Summary	\$0.00	\$0.00	\$29,200.00	\$1,962.00	
Capital Income					
0112500 - Proceeds From Sale of Assets Swimm Areas & Bchs	5,000.00	0.00			0%
0117940 - Transfer from Plant Reserve - Swimming Areas & Beaches	4,000.00	0.00			0%

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sub Total To Programme Summary	\$9,000.00	\$0.00	\$0.00	\$0.00
Total Swimming Areas & Beaches	\$9,000.00	\$0.00	\$284,407.00	\$148,632.05
Other Recreation & Sport				
Operating Expenditure				
0113001 - Haynes Oval Pavilion Maint & Operating Exp - Other Rec & Sport			29,904.00	12,279.65 41%
0113005 - Weed Control - Op Exp - Other Rec & Sport			201,041.16	66,651.93 33%
0113026 - Skatepark Maint & Operational Exp - Op Exp - Other Recreation & Sport			13,264.09	2,394.22 18%
0113060 - Boat Ramps Op & Maint Exp - Op Exp - Other Recreation & Sport			9,568.22	2,851.68 30%
0113130 - Admin Costs Alloc - Op Exp - Other Recreation & Sport			111,384.00	69,696.89 63%
0113297 - Dep'cn - Land & Buildings - Op Exp - Other Recreation & Sport			756.00	378.04 50%
0113298 - Dep'cn - Plant & Equip - Op Exp - Other Recreation & Sport			60,635.00	30,317.74 50%
0113303 - Pistol Club SS Loan Interest Exp Loan 170 - Other Rec & Sport			22,646.00	0.00 0%
0113308 - Council Loan Interest & Fees Exp Loan 179 - Other Rec & Sport			13,267.00	0.00 0%
0116100 - Library Gazebo (Old Wackett Roof) Expenses - Op Exp			863.00	181.20 21%
1141296 - Fixed Asset Dep'n - Op Exp - Other Recreation & Sport			1,737,774.00	557,947.20 32%
1181201 - Town Beach - Design/Plans/Feasibility - Op Exp - Other Recreation & Sport			43,894.00	26,625.90 61%
Sub Total To Programme Summary	\$0.00	\$0.00	\$2,244,996.47	\$769,324.45
Operating Income				
0113304 - SS Loan Interest Rec'd Loans 170 - Other Rec & Sport	22,646.00	0.00 0%		
0113391 - Haynes Oval & Pavilion Income - Op Inc	110,798.00	5,405.91 5%		
0113411 - Venue Hire Inc - Cable Beach & Amphitheatre - Op Inc - Other Rec & Sport	2,820.00	4,582.15 162%		
0113412 - Cable Beach Club - Rent & Recoup Income - Op Inc	18,000.00	18,175.00 101%		
0113415 - Contributions To Sporting Facility Const Rec'd - Op Inc - Other Rec&Sport				
0113416 - Event Application Fees No GST - Cable Beach & Amphitheatre - Op Inc - Other Rec & Sport	5,000.00	1,148.20 23%		
Sub Total To Programme Summary	\$159,264.00	\$29,311.26	\$0.00	\$0.00
Capital Expenditure				
0113027 - Skatepark New Infra Const - Cap Exp - Other Recreation & Sport			58,210.00	0.00 0%
0113305 - Sporting Clubs Loans Forwarded			1,250,000.00	0.00 0%
1181401 - Town Beach Redevelopment -Other Infra New - Cap Exp			364,318.00	231,078.66 63%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
1181402 - Town Beach Redevelopment - Fishing Platform & Amenities - Other Infra New - Cap Exp			319,174.00	122,699.66	38%
1181403 - Town Beach Redevelopment - Catalina Boat Ramp Carpark - Car Parks New - Cap Exp					
1181405 - Town Beach Redevelopment - Greenspace & Waterpark - Cap Exp			4,936,955.00	3,800,494.32	77%
1181407 - Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp			1,214,678.00	11,372.00	1%
1181408 - Town Beach Development - Jetty and Groyne Project - Other Infra New - Cap Exp			11,268,592.00	50,560.40	0%
1181420 - Youth Bike Recreation New Infra Const - Cap Exp - Other Recreation & Sport			577,520.00	450,955.07	78%
Sub Total To Programme Summary	\$0.00	\$0.00	\$19,989,447.00	\$4,667,160.11	
Capital Income					
0113371 - Royalties For Regions Loc Govt Non Op Grant - Op Inc - Other Recreation & Sport	7,255,693.00	0.00	0%		
0113403 - Grants - Non Op - Cap Inc - Other Rec & Sport	4,430,921.00	2,006,625.14	45%		
0113405 - SS Loans Received (Broome Golf Club) - Other Rec & Sport	1,250,000.00	0.00	0%		
0113406 - Council Loans Received - Other Rec & Sport	2,000,000.00	0.00	0%		
0113409 - Transfer From Restricted Cash Reserve - Other Rec & Sport					
0113489 - Transfer From POS Reserve - Other Rec & S	3,056,755.00	0.00	0%		
Sub Total To Programme Summary	\$17,993,369.00	\$2,006,625.14	\$0.00	\$0.00	
Total Other Recreation & Sport	\$18,152,633.00	\$2,035,936.40	\$22,234,443.47	\$5,436,484.56	
Parks & Ovals					
Operating Expenditure					
0113000 - Parks & Reserves Maint - Op Exp - Parks & Ovals			3,920,703.20	1,669,660.21	43%
0113230 - Admin Costs Alloc - Op Exp - Parks & Ovals			18,696.00	11,699.12	63%
0113283 - Effluent Treatment Works - Op Exp - Parks & Ovals			11,915.48	6,085.03	51%
0113380 - Consultants & Concept Plan Exps - Op Exp - Parks & Ovals			2,500.00	0.00	0%
0113396 - Reticulation Control System Maint Op Exp - Parks & Ovals			11,192.78	4,072.57	36%
0115222 - Haynes Oval Utility Exp - OP Exp - Parks & Ovals			10,700.00	6,256.41	58%
Sub Total To Programme Summary	\$0.00	\$0.00	\$3,975,707.46	\$1,697,773.34	
Operating Income					
0112989 - Interest Rec-REC-POS Reserve - Op Inc - Parks & Ovals	66,228.00	788.08	1%		

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0113410 - Male Oval & Concourse - Op Inc - Parks & Ovals	4,293.00	2,643.21 62%		
0113413 - Town Beach Hire - Op Inc - Parks & Ovals	4,077.00	0.00 0%		
0113414 - Parks Ovals & Oth Rec Areas (not Ovals) Hire - Op Inc - Parks and Ovals	1,000.00	14,098.72 1410%		
0113417 - Event Application Fee (No GST)	5,000.00	387.68 8%		
Male Oval & Concourse - Op Inc - Parks & Ovals				
0113418 - Event application Fee (No GST)	1,500.00	154.00 10%		
Town Beach Hire - Op Inc - Parks & Ovals				
0113421 - Event Application Fee (No GST)	4,500.00	8,429.91 187%		
Parks & Ovals & Oth Rec Areas (not Ovals) - Op Inc - Other Rec & Spor				
Sub Total To Programme Summary	\$86,598.00	\$26,501.60	\$0.00	\$0.00
Capital Expenditure				
0111989 - Transfer to POS Reserve - Cap Exp - Parks & Ovals			685,646.00	788.08 0%
0113550 - Parks - Infrastructure - New Construction - Cap Exp - Parks & Ovals			343,925.23	91,692.23 27%
0113551 - Parks - Infrastructure - Renewal - Cap Exp - Parks & Ovals			119,400.00	26,594.09 22%
0113552 - Parks Infrastructure - Upgrade - Cap Exp - Parks & Ovals			93,116.00	351,168.02 377%
0113553 - Parks - Other Infrastructure - Renewal - Cap Exp - Parks & Ovals				
0113603 - Reticulation Control System New Exp - Cap Exp Parks & Ovals			40,500.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,282,587.23	\$470,242.42
Capital Income				
0113317 - CSRFF & RDAF Grants & Non Operating Other Income for Parks & Oval Const - Op Inc - Parks & Ovals				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Parks & Ovals	\$86,598.00	\$26,501.60	\$5,258,294.69	\$2,168,015.76
BRAC - General				
Operating Expenditure				
0117000 - BRAC General Building Maint & Op Exp - BRAC Gen			491,929.97	261,207.46 53%
0117004 - Salary - Op Exp - Admin Staff - BRAC General			618,187.01	303,482.40 49%
0117005 - Superannuation Employee Expense - BRAC General Admin			83,200.00	40,026.07 48%
0117006 - Salary - Op Exp - Cleaning & Maint Exp - BRAC General			88,142.00	34,388.95 39%
0117013 - First Aid - Op Exp - BRAC - General			2,000.00	1,515.07 76%
0117017 - Consultants - Op Exp - BRAC - General				
0117018 - Conference Travel & Accom - Op Exp - BRAC - General			0.00	55.00 100%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0117022 - Uniforms BRAC			5,000.00	240.00	5%
0117044 - Licence Exps - BRAC			6,000.00	2,474.54	41%
0117049 - Rubbish & Recycling - Op Exp - BRAC - Genera			12,000.00	15,578.02	130%
0117058 - Sundry Equipment - Op Exp - BRAC - Genera			3,000.00	2,042.27	68%
0117080 - Marketing - BRAC			10,000.00	3,939.52	39%
0117235 - Cost of Goods Sold Goods Kiosk - Op Exp - BRAC - General MUN			60,000.00	25,103.83	42%
0117268 - Cost of Goods Equip - Op Exp - BRAC - Genera			6,000.00	2,467.15	41%
0117336 - Cost Of Goods Sold Direct (Consumables) Op Exp - BRAC General			30,000.00	16,531.38	55%
0117530 - Admin Costs Alloc - Op Exp - BRAC - General			326,184.00	204,112.30	63%
0117555 - Plant and Equipment Maintenance - Op Exp - BRAC General			1,500.00	654.67	44%
1143206 - Other Employment Costs - BRAC General			13,768.00	5,212.56	38%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,756,910.98	\$919,031.19	
Operating Income					
0117200 - Hire of BRAC Staff Inc Recd - Op Inc - BRAC General	3,831.00	2,155.38	56%		
0117230 - Bar Sales - Op Inc - BRAC - General	0.00	13.64	100%		
0117233 - Kiosk Sales - No GST	15,000.00	6,064.60	40%		
0117234 - Kiosk Sales - Op Inc - BRAC - General	81,000.00	34,990.18	43%		
0117236 - Consumables Sales	48,000.00	29,829.64	62%		
0117269 - Sales Income Equipment - Op Inc - BRAC General	12,000.00	6,419.49	53%		
0117499 - Profit on Sale of Assets - Op Inc - BRAC - General	0.00	517.65	100%		
0117982 - Interest Rec'd; All BRAC Reserves - BRAC General	2,323.00	22.27	1%		
Sub Total To Programme Summary	\$162,154.00	\$80,012.85	\$0.00	\$0.00	
Capital Expenditure					
0117398 - Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- BRAC General					
0117983 - Transfer to BRAC Reserve - Cap Exp - BRAC - General			2,323.00	22.27	1%
Sub Total To Programme Summary	\$0.00	\$0.00	\$2,323.00	\$22.27	
Capital Income					
0117500 - Proceeds From The Sale Of Assets - BRAC General	0.00	517.65	100%		
Sub Total To Programme Summary	\$0.00	\$517.65	\$0.00	\$0.00	
Total Brac - General	\$162,154.00	\$80,530.50	\$1,759,233.98	\$919,053.46	

BRAC - Aquatic

Operating Expenditure

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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0112014 - Aquatic Utilities Exp - BRAC			105,300.00	62,250.10	59%
0117001 - Superannuation Employee Expense - BRAC Aquatic			23,556.00	11,409.04	48%
0117002 - Salary -Op Exp - Lifeguard - BRAC Aquatic			267,243.35	120,886.27	45%
0117003 - Relieving Staff Exp - Op Ex - BRAC Aquatic			0.00	2,398.78	100%
0117009 - Plant & Equip Maint - Aquatic			10,000.00	6,426.95	64%
0117010 - Aquatic Building & Pool Maint Exp			29,842.00	5,451.86	18%
0117015 - Chemicals - Aquatic			41,500.00	23,440.43	56%
0117016 - Reimbursements/Refunds - Aquatic			1,000.00	748.19	75%
0117148 - Group Fitness Program - Op Exp - BRAC - Aquatic			8,000.00	1,791.41	22%
0117150 - Swimming Lessons Program- Op Exp - BRAC Aquatic			4,000.00	1,193.96	30%
0117184 - BRAC Equipment - Wet Programs - Op Exp - BRAC Aquatic			2,000.00	1,032.54	52%
0117186 - Inflatable Operating Exp - BRAC Aquatic			1,000.00	60.00	6%
0117430 - Admin Costs Alloc - Op Exp - BRAC - Aquatic			16,308.00	10,205.62	63%
1144206 - Other Employment Costs - BRAC Aquatic			12,443.00	1,838.97	15%
1144296 - Fixed Asset Dep'n - Op Exp - BRAC Aquatic			5,371.00	2,685.28	50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$527,563.35	\$251,819.40	
Operating Income					
0117262 - Education Inc - Aquatic	3,341.00	450.01			13%
0117280 - Group Fitness by BRAC Inc - Aquatic	39,372.00	14,524.09			37%
0117282 - Swimming Lessons by BRAC Inc	135,495.00	60,882.28			45%
0117285 - School Program Income - Op Inc - BRAC Aquatic	4,095.00	57.27			1%
0117286 - Inflatable Hire Fees - Op Inc - BRAC Aquatic	12,050.00	7,768.17			64%
0117287 - BBQ & Party Hire Fees - Op Inc - BRAC Aquatic	3,818.00	2,786.37			73%
0117410 - Entry Fees and Spectator Fees - Op Inc - BRAC Aquatic	253,141.00	149,713.65			59%
0117411 - DO NOT USE Venue Hire Fees Aquatic - BRAC - Use 117410					
0117412 - State Swimming Pool Grant - Op Inc - BRAC - Aquatic					
Sub Total To Programme Summary	\$451,312.00	\$236,181.84	\$0.00	\$0.00	
Capital Expenditure					
0117128 - Aquatic Infrastructure Renewal - Cap Exp - BRAC Aquatic			31,600.00	35,750.00	113%
Sub Total To Programme Summary	\$0.00	\$0.00	\$31,600.00	\$35,750.00	
Capital Income					
0117720 - Transfer From BRAC Reserve - Cap Inc - BRAC Aquatic					

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Brac - Aquatic	\$451,312.00	\$236,181.84	\$559,163.35	\$287,569.40
BRAC - Dry				
Operating Expenditure				
0117081 - Building & Facility Maint Exp - BRAC Dry			48,200.00	24,189.66 50%
0117140 - BRAC Equipment - Dry Programs - Op Exp - BRAC - Dry			18,187.00	17,454.46 96%
0117142 - Holiday Program Op Exp - BRAC - Dry			5,000.00	3,000.10 60%
0117146 - Netball Expenses - Op Exp - BRAC - Dry			5,500.00	2,275.00 41%
0117152 - Volleyball Expenses - Op Exp - BRAC - Dry			500.00	0.00 0%
0117156 - Program Annual Events - Op Exp - - BRAC Dry			8,000.00	5,978.21 75%
0117160 - Salary - Op Exp - BRAC Dry			16,519.79	4,376.21 26%
0117161 - Superannuation Employee Expense - BRAC Dry			4,446.00	539.38 12%
0117170 - Creche Program Expenses - Op Exp - BRAC				
0117171 - Salary - Op Exp - Holiday Prog Exps - BRAC Dry			30,616.38	6,980.37 23%
0117630 - Admin Costs Alloc - Op Exp - BRAC - Dry			27,444.00	17,175.31 63%
0117800 - Vehicle & Plant Exps - BRAC Dry - (Inc Gen Set) - Op Exp			0.00	6,515.91 100%
1145206 - Other Employment Costs - BRAC Dry			17,634.00	4,561.59 26%
1145296 - Fixed Asset Dep'n - Op Exp - BRAC Dry			1,232,609.00	615,271.96 50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,414,656.17	\$708,318.16
Operating Income				
0117203 - Photocopying & Public Phone Inc Rec'd - Dry BRAC	100.00	4.55 5%		
0117246 - Netball BRAC Program - Op Inc - BRAC Dry	17,726.00	8,831.82 50%		
0117248 - Squash BRAC Program Inc	25,374.00	12,685.23 50%		
0117250 - Tennis BRAC Program Inc	23,839.00	5,877.19 25%		
0117251 - Outdoor Court Hire - Op Inc - BRAC Dry	12,168.00	4,490.09 37%		
0117252 - Introductory Programs - Op Inc - BRAC Dry	10,000.00	7,109.08 71%		
0117256 - Program Annual Events - Op Inc - BRAC Dry	9,683.00	3,481.83 36%		
0117260 - Creche User Fees Inc. Rec'd	4,633.00	760.91 16%		
0117261 - Term Program Enrolment Fees Rec'd	0.00	-72.73 100%		
0117266 - Multipurpose Room Hire Inc - BRAC	2,873.00	976.82 34%		
0117270 - DO NOT USE Recreation BRAC Program Income with GST				

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0117272 - Holiday Program Enrolment Fees Rec'd	29,999.00	19,645.45	65%		
0117275 - Stadium Venue Hire Inc. Rec'd - Op Inc - Dry BRAC	24,128.00	12,354.46	51%		
0117277 - Back Bar & Grassed Area Venue Hire BRAC Inc. Rec'd - Dry BRAC	1,000.00	240.00	24%		
Sub Total To Programme Summary	\$161,523.00	\$76,384.70	\$0.00	\$0.00	
Capital Expenditure					
0117300 - BRAC Building New Const - Cap Exp - BRAC Dry			2,079,869.00	17,634.80	1%
0117315 - BRAC Building Renewal - Cap Exp - BRAC Dry			10,000.00	0.00	0%
0117317 - BRAC Dry Recreation Infrastructure Renewal - Cap Exp - BRAC Dry			44,417.00	41,074.00	92%
0117360 - BRAC - Carpark & Roads New Const - BRAC Dry - Infra Cap Exp					
0117370 - Fixed Plant & Equip New BRAC Dry - Cap Exp					
0117372 - Furniture & Equip New BRAC Dry - Cap Exp			130,959.00	41,193.82	31%
Sub Total To Programme Summary	\$0.00	\$0.00	\$2,265,245.00	\$99,902.62	
Capital Income					
0117294 - Grant Income - Non-Op Inc - BRAC Dry	2,066,889.00	524,350.00	25%		
0117324 - Transfer From BRAC Reserve - Cap Inc - BRAC Dry	44,417.00	0.00	0%		
Sub Total To Programme Summary	\$2,111,306.00	\$524,350.00	\$0.00	\$0.00	
Total Brac - Dry	\$2,272,829.00	\$600,734.70	\$3,679,901.17	\$808,220.78	
BRAC - Ovals					
Operating Expenditure					
0117105 - Interest & Fees Exp on Loan 191 BRAC Ovals Stg 2B - Op Exp			0.00	218.60	100%
0117106 - Int Repaym't Loan 194 BRAC Oval Pavilion - Op Exp			14,374.00	7,390.19	51%
0117210 - BRAC Ovals Maint - Op Exp			423,503.70	216,607.93	51%
0117212 - BRAC Ovals Utility Exp - Op Exp			96,200.00	58,481.44	61%
0117218 - Pavilion Building Maint & Operating Expenses - Op Exp - BRAC Ovals			27,817.00	16,345.61	59%
0117487 - Fixed Asset Dep'n - Op Exp - BRAC Ovals			20,971.00	10,485.74	50%
0117730 - Admin Costs Alloc - Op Exp - BRAC - Ovals			7,956.00	4,978.35	63%
Sub Total To Programme Summary	\$0.00	\$0.00	\$590,821.70	\$314,507.86	
Operating Income					
0117289 - BRAC Field - Glenn & Pat Medlend Pavilion Fees - Op Inc - BRAC Ovals	8,955.00	837.26	9%		

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Particulars	Income			Expenditure	
	Current Year Estimated	Current Year Actual		Current Year Estimated	Current Year Actual
0117291 - BRAC Fields - Electricity Reimb and Other Income - Op Inc	20,000.00	6,408.03	32%		
0117292 - BRAC Fields - Joseph Nipper Roe Playing Field Fees and Other Income - Op Inc	5,036.00	2,359.07	47%		
0117293 - BRAC Fields - Father McMahon Playing Field Fees and Other Income - Op Inc	23,554.00	11,769.05	50%		
Sub Total To Programme Summary	\$57,545.00	\$21,373.41		\$0.00	\$0.00
Capital Expenditure					
0117305 - Princ Repay BRAC Ovals Stg 2B - Loan 191					
0117306 - Princ Repay BRAC Ovals Pavilion - Loan 194				114,699.00	56,521.23 49%
0117450 - BRAC Ovals Upgrade of Infra - Cap Exp					
0117455 - BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals				43,593.00	12,355.83 28%
Sub Total To Programme Summary	\$0.00	\$0.00		\$158,292.00	\$68,877.06
Total Brac - Ovals	\$57,545.00	\$21,373.41		\$749,113.70	\$383,384.92
TOTAL RECREATION AND CULTURE	\$21,600,165.00	\$3,105,717.31		\$38,029,068.29	\$11,711,649.12

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Car Park Construction			396.00	248.92
Footpath Construction			1,596.00	995.67
Road Construction			1,188.00	746.75
Crossovers & General Expenses			4,954,506.33	2,733,975.03
Road Maintenance			3,143,949.38	1,259,933.89
Flood Damage Repairs				3,855.60
Road Operating Expenses			1,896,899.99	806,581.18
Parking Control & Management			37,365.00	59,511.24
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$10,035,900.70	\$4,865,848.28
Operating Income				
Car Park Construction	12,602.00	120.70		
Footpath Construction	51,206.00	492.82		
Road Construction	41,450.00	466.09		
Crossovers & General Expenses				
Road Maintenance	4,984,847.00	372,250.35		
Flood Damage Repairs	970,000.00			
Parking Control & Management	15,000.00	3,782.65		
TOTAL OPERATING INCOME	\$6,075,105.00	\$377,112.61	\$0.00	\$0.00
Capital Expenditure				
Bus Shelter Construction			30,000.00	15,607.27
Car Park Construction			359,158.00	343,545.37
Footpath Construction			859,460.38	132,154.36
Road Construction			3,526,063.00	980,815.19
Street Lighting Construction			516,620.00	151,854.03
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$5,291,301.38	\$1,623,976.22
Capital Income				
Bus Shelter Construction	30,000.00			
Car Park Construction	267,000.00			
Footpath Construction	411,184.00			
Road Construction	2,000,122.00	1,066,732.20		
Street Lighting Construction				

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
TOTAL CAPITAL INCOME	\$2,708,306.00	\$1,066,732.20	\$0.00	\$0.00
TOTAL TRANSPORT	\$8,783,411.00	\$1,443,844.81	\$15,327,202.08	\$6,489,824.50

SUB-FUNCTION DETAIL FOLLOWS.....

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Bus Shelter Construction					
Capital Expenditure					
0125100 - Bus Facilities Program New Const - Cap Exp - Rd Infra			30,000.00	15,607.27	52%
0125134 - Transfer to Road Reserve (for Bus Shelters)					
Sub Total To Programme Summary	\$0.00	\$0.00	\$30,000.00	\$15,607.27	
Capital Income					
0125965 - Transfer From Road Reserve Bus Shelter Const - Cap Inc	30,000.00	0.00	0%		
Sub Total To Programme Summary	\$30,000.00	\$0.00	\$0.00	\$0.00	
Total Bus Shelter Construction	\$30,000.00	\$0.00	\$30,000.00	\$15,607.27	
Car Park Construction					
Operating Expenditure					
0125330 - Admin Costs Alloc - Op Exp - Car Park Construction			396.00	248.92	63%
Sub Total To Programme Summary	\$0.00	\$0.00	\$396.00	\$248.92	
Operating Income					
0124988 - Interest Recd - Car Park Reserve -Op IncCons Sts Rds Bridges Dep	12,602.00	120.70	1%		
Sub Total To Programme Summary	\$12,602.00	\$120.70	\$0.00	\$0.00	
Capital Expenditure					
0121390 - Transfer to Carpark Reserve - Cap Exp - Carpark Const			36,967.00	120.70	0%
0124600 - Car Park Renewal Wks - Cap Exp - Car Park Const			5,191.00	0.00	0%
0125000 - 7000000			317,000.00	343,424.67	108%
Sub Total To Programme Summary	\$0.00	\$0.00	\$359,158.00	\$343,545.37	
Capital Income					
0125490 - Transfer From Carpark Reserve - Car Park Construction	267,000.00	0.00	0%		
Sub Total To Programme Summary	\$267,000.00	\$0.00	\$0.00	\$0.00	
Total Car Park Construction	\$279,602.00	\$120.70	\$359,554.00	\$343,794.29	
Footpath Construction					
Operating Expenditure					
0125430 - Admin Costs Alloc - Op Exp - Footpath Construction			1,596.00	995.67	62%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,596.00	\$995.67	
Operating Income					
0125988 - Interest Recd Footpath Reserve -Op IncCons Sts Rds Bridges Dep	51,206.00	492.82	1%		
Sub Total To Programme Summary	\$51,206.00	\$492.82	\$0.00	\$0.00	

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Capital Expenditure					
0125140 - Footpath Construction New - Cap			556,985.56	14,880.00	3%
Exp - Cons Streets Roads Bridges					
0125300 - Footpath Const Renewal - Cap			141,902.82	116,781.54	82%
Exp - Cons Streets Roads Bridges					
0125950 - Transfer to Footpath Reserve			114,235.00	492.82	0%
1223481 - Footpath Const Upgrade - Cap			46,337.00	0.00	0%
Exp - Cons Streets Roads Bridges					
Sub Total To Programme Summary	\$0.00	\$0.00	\$859,460.38	\$132,154.36	
Capital Income					
0121767 - Grant Non Op - Footpath					
Construction - Cap Inc					
0121782 - Dev Contrib - Footpaths					
0125960 - Transfer From Footpath Reserve	411,184.00	0.00			0%
- Footpath Construction					
Sub Total To Programme Summary	\$411,184.00	\$0.00	\$0.00	\$0.00	
Total Footpath Construction	\$462,390.00	\$492.82	\$861,056.38	\$133,150.03	
Road Construction					
Operating Expenditure					
0121130 - Admin Costs Alloc - Op Exp -			1,188.00	746.75	63%
Road Construction					
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,188.00	\$746.75	
Operating Income					
0121985 - Interest Recd on Road Reserve -	41,450.00	466.09			1%
Op IncCons Sts Rds Bridges Dep					
Sub Total To Programme Summary	\$41,450.00	\$466.09	\$0.00	\$0.00	
Capital Expenditure					
0113561 - Street & Verge New Const by P &			691,811.00	3,043.86	0%
G - Infra Cap Exp Rd Const					
0121000 - Urban Road New Construction -			1,000,000.00	122,332.17	12%
Cap Exp - Cons Streets Roads Bridges					
0121100 - Urban Road Upgrade Const - Cap			354,756.00	19,707.85	6%
Exp					
0121101 - Urban Road Renewal Const - Cap			839,161.00	782,925.72	93%
Exp					
0121501 - Rural Road Upgrade Const - Cap					
Exp					
0121505 - Rural Road Renewal Const - Cap			18,000.00	18,156.82	101%
Exp					
0121510 - Chinatown Street Scape Upgrade			0.00	16,351.50	100%
of Infra by P & G - Cap					
0121950 - Transfer to Road Reserve - Cap			573,535.00	466.09	0%
Exp - Cons Streets Roads Bridges Dep					
1254421 - Access & Inclusion Improvements			48,800.00	17,831.18	37%
New Infra - Cap Exp					
Sub Total To Programme Summary	\$0.00	\$0.00	\$3,526,063.00	\$980,815.19	
Capital Income					

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0121761 - Aboriginal Roads Non Op Grant from MRWA - Op Inc - Rd Const	48,000.00	4,800.00	10%	
0121763 - Black Spot Non Op Grant (Commonwealth/Federal)	870,943.00	344,301.20	40%	
0121771 - Black Spot State Non Op Grant	46,179.00	18,471.60	40%	
0121776 - Rds To Recovery Non Op Grant for Urban Rds - Non Op Inc				
0121778 - Regional Rd Group (RRG) Rural Rd Const Funding - Non Op Inc - Rd Const	1,035,000.00	280,809.20	27%	
0121779 - Regional Rd Group (RRG) Urban Rd Const Funding - Non Op Inc - Rd Const	0.00	418,350.20	100%	
0121906 - Transfer From Restricted Cash Reserve - Road Construction				
0121960 - Transfer From Road Reserve Road Construction - Cap Inc				
Sub Total To Programme Summary	\$2,000,122.00	\$1,066,732.20	\$0.00	\$0.00
Total Road Construction	\$2,041,572.00	\$1,067,198.29	\$3,527,251.00	\$981,561.94
Street Lighting Construction				
Capital Expenditure				
0125200 - Street Lighting New - Cap Exp - Cons Streets Roads Bridges			122,500.00	0.00 0%
0125215 - Street Lighting Upgrade - Cap Exp - Cons Streets Roads Bridges			5,299.00	0.00 0%
0125225 - Street Lighting Renewal Const - Cap Exp - St Lighting			348,026.00	151,854.03 44%
0125506 - Transfer to Restricted Cash Reserve - St Lighting Construction - Cap Exp				
0125507 - Transfer to Road Reserve - St Lighting - Cap Exp			40,795.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$516,620.00	\$151,854.03
Capital Income				
0125107 - St Lighting Const Grant Rec'd - Cap Inc - St Lighting Const				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Street Lighting Construction	\$0.00	\$0.00	\$516,620.00	\$151,854.03
Crossovers & General Expenses				
Operating Expenditure				
0121209 - Bus Shelters - Op Exp - Mtce Streets Roads Bridges			26,763.47	1,206.54 5%
0121217 - Street House Numbering - Op Exp - Mtce Streets Roads Bridges			35,467.00	13,063.22 37%
0121230 - Admin Costs Alloc - Op Exp - Crossovers & General Expenses			78,756.00	49,285.66 63%
0121541 - Storm Damage Cleanup - Op Exp - Mtce Streets Roads Bridges			10,942.90	0.00 0%
0121550 - Statutory Contrib for Crossovers - Op Exp - Crossovers & General			7,725.00	2,434.50 32%

SHIRE OF BROOME
Schedule 12
TRANSPORT

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0121990 - Carparks Road Reserves- Linemarking Maint & Signs - Op Exp - Mtce Streets Roads Bridges			84,796.58	43,663.61	51%
0122207 - Resource Reclamation - Op Exp - Mtce Streets Roads Bridges			16,160.09	0.00	0%
0122285 - Works - Alloc Staff Wet Weather - Op Exp - Crossovers & Gen			11,799.29	0.00	0%
0122295 - Dep'cn Infrastructure - Op Exp - Mtce Streets Roads Bridges Dep			4,682,096.00	2,624,321.50	56%
Sub Total To Programme Summary	\$0.00	\$0.00	\$4,954,506.33	\$2,733,975.03	
Operating Income					
0121404 - MRWA Grant Rec'd For St Lighting Op Costs - Op Inc - Cross & Gen					
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00	
Total Crossovers & General Expenses	\$0.00	\$0.00	\$4,954,506.33	\$2,733,975.03	
Road Maintenance					
Operating Expenditure					
0121330 - Admin Costs Alloc - Op Exp - Road Maintenance			25,056.00	15,681.79	63%
0122000 - Urban Road Maintenance - Op Exp - Mtce Streets Roads Bridges			1,368,356.98	631,530.58	46%
0123000 - Rural Road Maintenance - Op Exp - Rd Maint			1,750,536.40	612,721.52	35%
Sub Total To Programme Summary	\$0.00	\$0.00	\$3,143,949.38	\$1,259,933.89	
Operating Income					
0120305 - WALGGC Road Grants Untied Op Grant Rec'd	383,105.00	172,676.34			45%
0120306 - Dep't Premier & Cabint Natural Disaster Grant - Cape Leveque Rd	4,382,500.00	199,574.01			5%
0121762 - State Direct MRWA/RRG Rd Maint Op Grant Rec'd	219,242.00	0.00			0%
Sub Total To Programme Summary	\$4,984,847.00	\$372,250.35	\$0.00	\$0.00	
Total Road Maintenance	\$4,984,847.00	\$372,250.35	\$3,143,949.38	\$1,259,933.89	
Flood Damage Repairs					
Operating Expenditure					
0122415 - Flood Damage Repairs			0.00	3,855.60	100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$3,855.60	
Operating Income					
0122430 - Natural Disaster Grant - Flood Damage Repairs	970,000.00	0.00			0%
Sub Total To Programme Summary	\$970,000.00	\$0.00	\$0.00	\$0.00	
Total Flood Damage Repairs	\$970,000.00	\$0.00	\$0.00	\$3,855.60	
Road Operating Expenses					

SHIRE OF BROOME
Schedule 12
TRANSPORT

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Operating Expenditure					
0122204 - Street Lighting - Mnthly Elect			440,000.00	221,012.24	50%
Accts & Insurance - Op Exp - Road					
Operating Exp					
0126000 - 0			1,005,471.01	352,682.66	35%
0126050 - Drain Slashing & Maint P&G - Op			83,612.06	33,620.91	40%
Exp - Mtce Streets Roads Bridges					
0126051 - Specific Location & Access Way			358,672.92	193,540.26	54%
Operating Exps by P&G - Op Exp - Rd Op					
0126130 - Admin Costs Alloc - Op Exp -			9,144.00	5,725.11	63%
Road Operating Expenses					
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,896,899.99	\$806,581.18	
Total Road Operating Expenses	\$0.00	\$0.00	\$1,896,899.99	\$806,581.18	
Parking Control & Management					
Operating Expenditure					
0124010 - Salary - Op Exp - Parking Control			0.00	36,324.38	100%
0124530 - Admin Cost Alloc - Op Exp -			36,204.00	22,651.49	63%
Parking Facilities					
1260206 - Other Employment Costs -			1,161.00	535.37	46%
Parking Control					
Sub Total To Programme Summary	\$0.00	\$0.00	\$37,365.00	\$59,511.24	
Operating Income					
0124910 - Parking Fines - Op Inc - Parking	15,000.00	3,782.65			25%
Facilities					
Sub Total To Programme Summary	\$15,000.00	\$3,782.65	\$0.00	\$0.00	
Total Parking Control & Management	\$15,000.00	\$3,782.65	\$37,365.00	\$59,511.24	
TOTAL TRANSPORT	\$8,783,411.00	\$1,443,844.81	\$15,327,202.08	\$6,489,824.50	

SHIRE OF BROOME
Schedule 13
ECONOMIC SERVICES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Tourism & Area Promotion			1,063,955.56	507,292.33
Building Control			442,791.70	260,036.45
Economic Services Special Projects			231,007.80	85,212.87
Other Economic Services			799,665.43	329,581.79
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$2,537,420.49	\$1,182,123.44
Operating Income				
Tourism & Area Promotion	895,966.00	303,520.49		
Building Control	160,874.00	141,541.69		
Economic Services Special Projects	32,739.00	43,131.82		
Other Economic Services	38,000.00			
TOTAL OPERATING INCOME	\$1,127,579.00	\$488,194.00	\$0.00	\$0.00
Capital Expenditure				
Tourism & Area Promotion			25,000.00	770.59
Economic Services Special Projects			1,474,356.00	272,361.08
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$1,499,356.00	\$273,131.67
Capital Income				
Economic Services Special Projects	186,089.00	73,320.86		
Other Economic Services				
TOTAL CAPITAL INCOME	\$186,089.00	\$73,320.86	\$0.00	\$0.00
TOTAL ECONOMIC SERVICES	\$1,313,668.00	\$561,514.86	\$4,036,776.49	\$1,455,255.11

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 13
ECONOMIC SERVICES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Tourism & Area Promotion				
Operating Expenditure				
0132020 - Australia's North West Tourism Contribution - Op Exp - Tourism			175,000.00	125,000.00 71%
0132050 - Broome Visitor Centre Complex- Op Exp - Tourism & Area Promotion			214,944.55	112,620.69 52%
0132060 - Tourism Development - Op Exp - Tourism & Area Promotion			76,612.00	44,000.00 57%
0132069 - Broome Visitor Centre - BVC Subsidised Rental (In-Kind) - Op Exp - Tourism & Area Promot			158,178.00	0.00 0%
0132070 - Broome Visitor Centre - Annual Subsidy - Op Exp - Tourism & Area Promot			110,000.00	72,265.00 66%
0132078 - Promotional Signage Structures Maint Exp - Tourism & Area Promotion			7,455.01	3,788.05 51%
0132310 - Roebuck Bay Caravan Park Maint - Op Exp - Tourism & Area Promotion			65,912.00	6,042.02 9%
0132530 - Admin Costs Alloc - Op Exp - Tourism & Area Promotion			124,104.00	77,662.25 63%
1365296 - Fixed Asset Dep'n - Op Exp - Tourism & Area Promotion			131,750.00	65,914.32 50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,063,955.56	\$507,292.33
Operating Income				
0132380 - Promotional Banners & Sundry Income Inc GST Tourism	4,323.00	2,138.18 49%		
0132410 - Roebuck Bay CP - Rent & Recoup Income - Op Inc	510,000.00	175,000.00 34%		
0132411 - Stat Fees & Lic - Caravan Parks	15,000.00	13,789.50 92%		
0132414 - Broome Visitor Centre - Rent & Recoup Income - Op Inc	260,444.00	53,950.26 21%		
0132415 - Broome Visitor Centre Courthouse - Rent & Recoup Income - Op Inc	58,199.00	30,642.55 53%		
0134212 - Cable Beach Camel Tours (Res 52985) - Rent & Recoup Income - Op Inc	48,000.00	28,000.00 58%		
Sub Total To Programme Summary	\$895,966.00	\$303,520.49	\$0.00	\$0.00
Capital Expenditure				
0132129 - Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp			25,000.00	0.00 0%
0132131 - Promotional Banner Const Upgrade - Cap Exp - Tourism			0.00	770.59 100%
1365495 - Other Infrastructure - New Const - Cap Exp				
Sub Total To Programme Summary	\$0.00	\$0.00	\$25,000.00	\$770.59
Total Tourism & Area Promotion	\$895,966.00	\$303,520.49	\$1,088,955.56	\$508,062.92
Building Control				
Operating Expenditure				
0133010 - Salary - Op Exp - Building Control			107,122.27	79,272.29 74%

SHIRE OF BROOME
Schedule 13
ECONOMIC SERVICES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0133011 - Salary - Op Exp - Swimming Pool Inspections			91,613.43	20,835.97	23%
0133013 - Superannuation Employee Expense- Building Control			10,088.00	14,881.65	148%
0133015 - Consultants - Op Exp - Building Control			3,000.00	4,931.00	164%
0133027 - Other Employment Costs - Op Exp - Building Control			5,424.00	1,679.68	31%
0133030 - Subscriptions - Op Exp - Building Control			4,200.00	1,014.09	24%
0133283 - Sundry Expenses - Op Exp - Building Control			500.00	0.00	0%
0133284 - Reimbursements Exps - Build Control			500.00	0.00	0%
0133800 - Vehicle & Plant Exps - Building Control			0.00	3,720.35	100%
1366297 - Admin Cost Allocated - Building Control			192,528.00	120,476.04	63%
1366298 - IT/Records Costs Allocated -Building Control			27,816.00	13,225.38	48%
Sub Total To Programme Summary	\$0.00	\$0.00	\$442,791.70	\$260,036.45	
Operating Income					
0133410 - Stat Fees & Lic - Building Permits	50,000.00	34,027.54			68%
0133411 - Building Strata Application Fees - Op Inc - Building Control	500.00	0.00			0%
0133420 - Stat Fees & Lic - Demolition Permits	2,016.00	2,700.00			134%
0133440 - Stat Fees & Lic - Pool Inspections	95,858.00	98,254.45			103%
0133480 - Other Minor Charges Inc GST - Op Inc - Building Control	12,000.00	5,854.70			49%
0133485 - Other Minor Building Charges & Penalties No GST - Op Inc - Building Control	500.00	705.00			141%
Sub Total To Programme Summary	\$160,874.00	\$141,541.69	\$0.00	\$0.00	
Total Building Control	\$160,874.00	\$141,541.69	\$442,791.70	\$260,036.45	
Economic Services Special Projects					
Operating Expenditure					
1367206 - Salary - Op Exp - Economic Services Special Projects			105,664.80	41,984.45	40%
1367207 - Superannuation Employee Exp - Op Exp - Economic Services Special Projects			39,312.00	11,811.40	30%
1367208 - Other Employment Costs - Op Exp - Economic Services Special Projects			11,275.00	3,175.66	28%
1367209 - Phone & PC - Op Exp - Economic Services Special Projects			1,050.00	381.78	36%
1367211 - ****DO NOT USE**** Chinatown Revitalisation Consultant and Other Expenese			0.00	4,925.00	100%
1367214 - Chinatown Revitalisation Loan Interest & Fee Exp - Op Exp			60,718.00	15,099.34	25%
1367215 - Vehicle Lease Exps - Op Exp - Economic Services Special Projects					

SHIRE OF BROOME
Schedule 13
ECONOMIC SERVICES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
1367218 - CIDC Led Initiatives - Op Exp - Economic Services Special Projects			1,060.00	367.72 35%
1367220 - Chinatown Revitalisation Laneway & Activation Grants				
1367230 - Admin Costs Alloc - Op Exp - Economic Services Special Projects			11,928.00	7,467.52 63%
1367231 - CIDC Activation Grants - Op Exp - Economic Services Special Projects				
Sub Total To Programme Summary	\$0.00	\$0.00	\$231,007.80	\$85,212.87
Operating Income				
1367301 - Grants & Contributions Received - Op Inc - Economic Services Special Projects	32,739.00	43,131.82 132%		
1367302 - Fees & Charges - Op Inc - Economic Services Special Projects				
1367303 - Other Income Received - Op Inc - Economic Services Special Projects				
1367308 - Grants & Contributions Received - Op Inc - Broome Boating Project				
Sub Total To Programme Summary	\$32,739.00	\$43,131.82	\$0.00	\$0.00
Capital Expenditure				
1367221 - Chinatown Project Mgmt Feasibility & Design Consultancy - Cap Exp - Economic Services Special Project				
1367228 - Chinatown Project Stage 2 - CapEx			800,000.00	44,460.00 6%
1367402 - Chinatown Revitalisation Project Management - Cap Exp - Economic Services Special Projects			106,000.00	1,846.04 2%
1367404 - Chinatown Revitalisation - Road Upgrade - Cap Exp			199,948.00	15,799.50 8%
1367405 - Chinatown Revitalisation - Other Infra New - Cap Exp			276,543.00	132,635.36 48%
1367452 - Chinatown Revitalisation Loan Principal Exp			91,865.00	77,620.18 84%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,474,356.00	\$272,361.08
Capital Income				
1367502 - Loans Received China Town Revitalisation - Cap Inc - Economic Services Special Projects				
1367504 - Grants & Contr. Received Non Op - Cap Inc - Economic Services Special Projects	23,321.00	73,320.86 314%		
1367505 - Transfer From Restricted Cash Reserve - Chinatown Revitalisation				
1367506 - Transfer From Public Art Reserve - Chinatown Revitalisation	162,768.00	0.00 0%		
Sub Total To Programme Summary	\$186,089.00	\$73,320.86	\$0.00	\$0.00
Total Economic Services Special Projects	\$218,828.00	\$116,452.68	\$1,705,363.80	\$357,573.95

Other Economic Services

Operating Expenditure

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SHIRE OF BROOME
Schedule 13
ECONOMIC SERVICES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0136723 - Economic Development Program Expense - Place Making Officer Activation -Op Exp - Other Economic Serv			239,622.00	41,890.83	17%
1367201 - Salary - Op Exp - Economic Services			364,026.43	192,525.81	53%
1367202 - Superannuation Employee Expense - Op Exp - Economic Services			20,150.00	5,474.71	27%
1367204 - Other Employment Costs - Op Exp - Economic Services			13,035.00	4,711.32	36%
1367210 - Economic Development Program Expense - Op Exp - Other Economic Services			7,000.00	0.00	0%
1367297 - Admin Cost Allocated - Economic Services			72,396.00	45,302.98	63%
1367298 - IT/Records Costs Allocated - Economic Services			83,436.00	39,676.14	48%
Sub Total To Programme Summary	\$0.00	\$0.00	\$799,665.43	\$329,581.79	
Operating Income					
1367310 - Grants & Contributions Received - Op Inc - Other Economic Services	38,000.00	0.00	0%		
Sub Total To Programme Summary	\$38,000.00	\$0.00	\$0.00	\$0.00	
Capital Income					
1367525 - Transfer From Restricted Cash Reserve - Other Economic Services					
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00	
Total Other Economic Services	\$38,000.00	\$0.00	\$799,665.43	\$329,581.79	
TOTAL ECONOMIC SERVICES	\$1,313,668.00	\$561,514.86	\$4,036,776.49	\$1,455,255.11	

SHIRE OF BROOME
Schedule 14
OTHER PROPERTY AND SERVICES
Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Private Works			40,131.32	12,765.20
Engineering Office			1,160,685.36	331,872.18
Parks & Gardens Operations			-1,721,555.06	-718,552.65
Works Operations			-434,064.34	-265,315.59
Depot Operations			839,347.60	296,879.19
Plant Operation			796,649.63	49,200.65
Salaries & Wages				-160,106.36
Corporate Governance & Support			961,108.91	345,870.26
IT and Records Operations			331,355.00	117.34
Unclassified General			86,610.00	47,938.48
Other Buildings Leased - Unclassified			125,604.00	62,822.81
Community Facilities Leased - Unclassified			394,003.00	187,294.58
Office Properties Leased - Unclassified			781,560.43	352,306.93
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$3,361,435.85	\$543,093.02
Operating Income				
Private Works	31,504.00	-477.70		
Engineering Office	111,176.00	27,587.35		
Parks & Gardens Operations	43,040.00	1,818.20		
Works Operations	23,750.00	700.00		
Depot Operations		6,774.40		
Corporate Governance & Support	625,536.00	345,870.26		
IT and Records Operations	11,589.00	117.34		
Unclassified General	28,521.00	2,894.55		
Other Buildings Leased - Unclassified	229,269.00	120,578.70		
Community Facilities Leased - Unclassified	151,973.24	58,376.38		
Office Properties Leased - Unclassified	1,084,171.00	691,010.78		
TOTAL OPERATING INCOME	\$2,340,529.24	\$1,255,250.26	\$0.00	\$0.00
Capital Expenditure				
Engineering Office			92,176.00	458.09
Parks & Gardens Operations			678,000.00	81,598.36
Works Operations			906,397.00	288,099.83

SHIRE OF BROOME
Schedule 14
OTHER PROPERTY AND SERVICES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Depot Operations			4,000.00	1,117.28
Corporate Governance & Support			619,837.00	27,662.47
IT and Records Operations			460,589.00	76,210.15
Unclassified General			71,574.00	68,380.22
Community Facilities Leased - Unclassified			8,000.00	
Office Properties Leased - Unclassified			801,347.00	518,415.58
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$3,641,920.00	\$1,061,941.98
Capital Income				
Private Works	10,000.00			
Engineering Office	24,000.00			
Parks & Gardens Operations	215,727.00	5,909.09		
Works Operations	350,182.00	74,545.46		
Depot Operations				
Corporate Governance & Support	51,000.00	7,363.64		
IT and Records Operations				
Unclassified General				
Community Facilities Leased - Unclassified				
Office Properties Leased - Unclassified	801,347.00			
TOTAL CAPITAL INCOME	\$1,452,256.00	\$87,818.19	\$0.00	\$0.00
TOTAL OTHER PROPERTY AND SERVICES	\$3,792,785.24	\$1,343,068.45	\$7,003,355.85	\$1,605,035.00

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 14
OTHER PROPERTY AND SERVICES
Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Private Works				
Operating Expenditure				
0141271 - 1796200			34,781.98	10,151.26 29%
0141610 - 570800			5,349.34	2,613.94 49%
Sub Total To Programme Summary	\$0.00	\$0.00	\$40,131.32	\$12,765.20
Operating Income				
0141450 - Works Private Works Income - Not Prepaid	15,000.00	0.00 0%		
0141451 - Works - Blue & White Directional Signs & Prepaid Private Works Income	16,504.00	-477.70 -3%		
0141600 - P & G Private Works - Fees Charged				
Sub Total To Programme Summary	\$31,504.00	-\$477.70	\$0.00	\$0.00
Capital Income				
0141960 - Transfer From Restricted Cash Reserve Private Wks Rd Const - Cap Inc	10,000.00	0.00 0%		
Sub Total To Programme Summary	\$10,000.00	\$0.00	\$0.00	\$0.00
Total Private Works	\$41,504.00	-\$477.70	\$40,131.32	\$12,765.20
Engineering Office				
Operating Expenditure				
0143010 - Salary - Op Exp - Engineering Office			833,684.36	341,791.19 41%
0143013 - Superannuation Employee Expense - Engineering			100,854.00	42,143.03 42%
0143020 - Reimb & Other Exp - Op Exp - Eng Office				
0143021 - Survey Consumables - Op Exp - Eng Office			1,000.00	0.00 0%
0143022 - Minor Assets Expensed - Op Exp - Eng Office			1,400.00	0.00 0%
0143025 - Safety Audit Op Exp - Eng Office			10,000.00	8,508.60 85%
0143029 - Other Employment Costs - Engineering			33,793.00	8,166.31 24%
0143031 - Survey Equipment & Maintenance - Op Exp - Engineering Office			500.00	0.00 0%
0143032 - Minor Non IT Items Exp Engineering			3,500.00	1,199.88 34%
0143033 - Title Searches/Survey Info - Op Exp - Engineering Office			10,000.00	0.00 0%
0143036 - Advertising - Op Exp - Engineering Office			1,000.00	691.70 69%
0143038 - Consultants Engineering Office			190,000.00	203,110.55 107%
0143102 - Less Design & Project Management Costs Alloc - Eng Office - Op Exp			-310,033.00	-499,884.32 161%
0143110 - Office Duties & Non Productive Eng Office Staff Time - Op Exp-Eng Office			0.00	53,744.92 100%
0143296 - Loss on Sale of Assets - Op Exp - Engineering Office			4,800.00	0.00 0%

SHIRE OF BROOME
Schedule 14
OTHER PROPERTY AND SERVICES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0143800 - Vehicle & Plant Exps - Eng Office			0.00	14,799.35 100%
1471296 - Fixed Asset Dep'n - Op Exp - Engineering Office			1,523.00	761.42 50%
1471297 - Admin Costs Allocated - Op Exp - Engineering			161,892.00	101,309.39 63%
1471298 - IT/Records Costs Allocated - Op Exp - Engineering			116,772.00	55,530.16 48%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,160,685.36	\$331,872.18
Operating Income				
0143390 - Reimb Received No GST Incl Diesel Fuel Rebate & Insurance - Op Inc	64,000.00	27,129.26 42%		
0143405 - Grant Op - R4R KRGS - Op Inc - Eng Off				
0143485 - Subdivision Engineering Supervision Charges - Op Inc - Eng Off				
0143988 - Interest Rec Plant Reserve - Op Inc - Engineering Office	47,176.00	458.09 1%		
Sub Total To Programme Summary	\$111,176.00	\$27,587.35	\$0.00	\$0.00
Capital Expenditure				
0142988 - Transfer to Plant Reserve - Cap Exp - Engineering Office			47,176.00	458.09 1%
0148004 - Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office			45,000.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$92,176.00	\$458.09
Capital Income				
0143600 - Proceeds from Sale of Assets - Cap Inc - Engineering Office	16,000.00	0.00 0%		
0143792 - Transfer From Plant Reserve - Engineering Office	8,000.00	0.00 0%		
Sub Total To Programme Summary	\$24,000.00	\$0.00	\$0.00	\$0.00
Total Engineering Office	\$135,176.00	\$27,587.35	\$1,252,861.36	\$332,330.27
Parks & Gardens Operations				
Operating Expenditure				
0113048 - Inclement Weather P&G - Op Exp - P & G Operations			22,910.35	0.00 0%
0143048 - Other Employment Costs - Op Exp - Parks			88,604.00	29,720.40 34%
0143049 - Relief Staff Exp - P&G - Gen Admin			108,000.00	0.00 0%
0143500 - Salary - Op Exp - P & G (Management)			454,019.75	232,535.63 51%
0143501 - Minor Tools & Equipment - Op Exp - Parks and Gardens Ops			15,000.00	6,212.03 41%
0143502 - Staff Meetings - P & G Workers			66,867.23	36,002.99 54%
0143503 - Workers Compensation - Op Exp - Parks & Gardens Operations			0.00	576.46 100%
0143504 - Training - Op Exp - Parks & Gardens Operations			72,760.24	58,353.91 80%
0143507 - C Hankinson			24,680.00	12,170.64 49%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0143508 - Wages & Related Sick & Holiday - P & G Ops			0.00	161,775.00	100%
0143510 - Protective Clothing & Equip Uniforms & Boots - Op Exp - P & G Ops			49,865.00	14,788.14	30%
0143511 - General Expenses - Op Exp - Parks & Gardens Operations			6,700.00	3,260.37	49%
0143512 - Medicals - Op Exp - Parks & Gardens Operations			600.00	0.00	0%
0143520 - Loss on Sale of Assets - Op Exp - Parks & Gardens Operations			68,943.00	17,165.52	25%
0143521 - PWOH Parks Allocated - Op Exp - Parks & Gardens Operations			-3,573,742.63	-1,777,685.61	50%
0143523 - Superannuation Employee Expense - P & G Management			53,482.00	26,136.63	49%
0143526 - Superannuation Employee Expense - P&G Ops			304,067.00	125,655.00	41%
0143585 - Phone Exps - P & G			6,000.00	2,667.89	44%
0143801 - Vehicle & Plant Exps - P & G Ops			0.00	38,241.18	100%
1472296 - Fixed Asset Dep'n - Op Exp - Parks & Gardens			23,641.00	11,290.60	48%
1472297 - Admin Cost Allocated - P & G			342,492.00	214,317.91	63%
1472298 - IT/Records Costs Allocated - P & G			143,556.00	68,262.66	48%
Sub Total To Programme Summary	\$0.00	\$0.00	-\$1,721,555.06	-\$718,552.65	
Operating Income					
0143382 - Apprentice/ Traineeship Subsidy - Op Inc - Parks & Gardens Operations	0.00	1,818.20			100%
0143518 - Profit on Sale of Assets - Op Inc - Parks & Gardens Operations	43,040.00	0.00			0%
Sub Total To Programme Summary	\$43,040.00	\$1,818.20	\$0.00	\$0.00	
Capital Expenditure					
0143610 - Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations			631,000.00	34,817.45	6%
0143621 - Vehicle & Plant New - Cap Exp - P&G Operations			47,000.00	46,780.91	100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$678,000.00	\$81,598.36	
Capital Income					
0143601 - Proceeds from Sale of Assets - Cap Inc - Parks & Gardens Operations	130,727.00	5,909.09			5%
1437940 - Transfer from Plant Reserve - P&G	85,000.00	0.00			0%
Sub Total To Programme Summary	\$215,727.00	\$5,909.09	\$0.00	\$0.00	
Total Parks & Gardens Operations	\$258,767.00	\$7,727.29	-\$1,043,555.06	-\$636,954.29	
Works Operations					
Operating Expenditure					
0142045 - Staff Meetings Exp - Works Workers			38,450.32	17,533.74	46%
0143050 - Wages & related Sick & Annual Leave Workers Exp - Works Ops			0.00	82,974.06	100%

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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0143054 - Superannuation Employee Expense - Works Operations			100,386.00	61,666.24	61%
0143055 - Relieving Staff Exp - Works - Gen Admin			43,200.00	0.00	0%
0143080 - Works Protective Clothing - Op Exp - Works Operations			22,400.00	8,407.23	38%
0143290 - Less On Costs Alloc - Op Exp - Works Operations			-1,969,433.67	-876,683.60	45%
0148010 - Salary - Op Exp - Works (Management)			840,665.06	157,383.40	19%
0148015 - Superannuation Employee Expense - Works Management			35,360.00	19,491.78	55%
0148035 - Other Employment Costs - Works Ops			31,057.19	11,990.51	39%
0148281 - Works Training - Op Exp - Works Operations			47,397.88	26,747.83	56%
0148282 - Works Medicals - Op Exp - Works Operations			630.00	0.00	0%
0148283 - Minor Equipment Replacement - Op Exp - Works Operations			6,600.00	3,892.57	59%
0148284 - Sundry Mobile & Sat Phone Exp - Works Ops			7,550.00	4,212.84	56%
0148287 - Workshop Renewal - Fabrication Area - Op Ex			17,387.88	0.00	0%
0148396 - Loss On Sale Of Assets - Op Exp - Works Operations			77,849.00	25,870.58	33%
0148800 - Vehicle & Plant Exps - Works Ops			0.00	37,362.63	100%
1473297 - Admin Cost Allocated - Woks Ops			180,588.00	113,008.43	63%
1473298 - IT/Records Costs Allocated -Works Ops			85,848.00	40,826.17	48%
Sub Total To Programme Summary	\$0.00	\$0.00	-\$434,064.34	-\$265,315.59	
Operating Income					
0148406 - Reimbursements Rec'd No GST - Works Ops - Op Inc	0.00	700.00			100%
0148499 - Profit On Sale of Assets - Op Inc - Works Operations	23,750.00	0.00			0%
Sub Total To Programme Summary	\$23,750.00	\$700.00	\$0.00	\$0.00	
Capital Expenditure					
0148611 - Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops			906,397.00	288,099.83	32%
0148621 - Vehicle & Mob Plant New - Cap Exp - Works Ops					
Sub Total To Programme Summary	\$0.00	\$0.00	\$906,397.00	\$288,099.83	
Capital Income					
0148395 - Transfer from Plant Reserve - Works Ops	116,000.00	0.00			0%
0148600 - Proceeds from Sale of Assets - Cap Inc - Works Operations	234,182.00	74,545.46			32%
Sub Total To Programme Summary	\$350,182.00	\$74,545.46	\$0.00	\$0.00	
Total Works Operations	\$373,932.00	\$75,245.46	\$472,332.66	\$22,784.24	

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Depot Operations				
Operating Expenditure				
0000800 - Oils & Lubricants - Op Exp - Depot Operations			22,400.00	5,338.56 24%
0148025 - Staff Meetings & Office Duties Exp - Depot Operations			180,348.63	113,789.48 63%
0148050 - Default Wages Sick & Annual Leave Mechanics Exp - Depot			0.00	14,202.54 100%
0148051 - Superannuation Employee Expense - Depot Staff			46,774.00	9,311.91 20%
0148060 - Relief Staff Op Exp - Depot Ops			3,500.00	6,183.75 177%
0148070 - Salary - Op Exp - Depot (Management)			79,716.00	54,288.31 68%
0148071 - Superannuation Employee Expense - Depot				
0148078 - Minor Assets - Op Exp - Depot Operations			7,800.00	4,454.70 57%
0148100 - Depot Building & Grounds Op Exps - Depot Operations			205,761.63	100,991.65 49%
0148271 - Workshop Consumables Exp - Depot			11,500.00	6,784.01 59%
0148279 - Apprentice Training - Op Exp - Depot Operations			2,500.00	20,015.58 801%
0148291 - Consumables - Op Exp - Depot Operations			19,200.00	11,455.35 60%
0148292 - Tool Replacement - Op Exp - Depot Operations			13,200.00	2,224.54 17%
0148293 - Safety Equip - Op Exp - Depot Operations			24,200.00	15,615.45 65%
0148297 - Roadwork Signs - Op Exp - Depot Operations			22,000.00	9,914.45 45%
0148298 - Depot Training - Op Exp - Depot Operations			13,090.51	1,282.60 10%
0148299 - Insurances - Op Exp - Depot Operations			0.00	116.07 100%
0148301 - Depot Overheads Alloc - Op Exp - Depot Operations			0.00	-193,418.93 100%
0148305 - IT Costs Alloc - Depot Ops			53,556.00	25,465.02 48%
0148630 - Admin Costs Alloc - Op Exp - Depot Operations			59,268.00	37,088.70 63%
0148696 - Loss on Sale of Assets - Op Exp - Depot Operations				
0148801 - Vehicle & Plant Exps - Depot Ops			0.00	16,569.74 100%
0149028 - Workshop Cleaning & Other Operational Exps - Op Exp			30,760.83	12,892.59 42%
0149225 - Depot Sundry Exp - Depot Ops			1,400.00	953.81 68%
1474206 - Other Employment Costs - Depot Staff			9,144.00	4,745.33 52%
1474296 - Fixed Asset Depn - Op Exp - Depot			33,228.00	16,613.98 50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$839,347.60	\$296,879.19
Operating Income				
0148602 - Apprentice Subsidy/Grants/Contributions - Op Inc - Depot Ops				

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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0148605 - Reimb & Sundry Income Rec'd - Op Inc - Depot Operations	0.00	6,774.40 100%		
0148606 - Reimbursements Rec'd W. Comp & Sundry No GST - Depot Ops - Op Inc				
Sub Total To Programme Summary	\$0.00	\$6,774.40	\$0.00	\$0.00
Capital Expenditure				
0148003 - Depot Building Const Renewal - Cap Exp - Depot Operations			4,000.00	0.00 0%
0148008 - Transfer to Furniture & Equipment Reserve - Cap Exp				
0148290 - Plant Equip & Tools Over \$5000 - Depot (Excluding Vehicles)			0.00	1,117.28 100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$4,000.00	\$1,117.28
Capital Income				
0148608 - Transfer from Leave Reserve - Depot Operations				
0148613 - Transfer From Restricted Cash Reserve - Cap Inc - Depot Operations				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Depot Operations	\$0.00	\$6,774.40	\$843,347.60	\$297,996.47
Plant Operation				
Operating Expenditure				
0145101 - Plant Repair Wages - Op Exp - Plant Operation			905,933.96	395,530.76 44%
0145102 - Plant Tyres & Tubes - Op Exp - Plant Operation			70,000.00	27,975.98 40%
0145103 - Plant Parts & Repairs - Op Exp - Plant Operation			294,553.00	204,493.70 69%
0145104 - Plant Insurance & Licences - Op Exp - Plant Operation			60,269.00	58,348.58 97%
0145105 - Plant Fuel & Oil - Op Exp - Plant Operation			373,957.00	163,836.99 44%
0145106 - Plant Depreciation - Op Exp - Plant Operation			729,937.00	315,103.15 43%
0145290 - Plant Operation Costs Allocated - Op Exp - Plant Operation			-1,194,012.15	-840,600.36 70%
0145291 - Plant Dep'n Op Alloc (Credits) - Op Exp - Plant Operation			-443,988.18	-275,488.15 62%
Sub Total To Programme Summary	\$0.00	\$0.00	\$796,649.63	\$49,200.65
Total Plant Operation	\$0.00	\$0.00	\$796,649.63	\$49,200.65
Salaries & Wages				
Operating Expenditure				
0146010 - Salaries & Wages For Year - Op Exp - Salaries & Wages			0.00	6,759,222.52 100%
0146200 - Salaries & Wages Allocated - Op Exp - Salaries & Wages			0.00	-6,919,328.88 100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	-\$160,106.36

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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Total Salaries & Wages	\$0.00	\$0.00	\$0.00	-\$160,106.36
Corporate Governance & Support				
Operating Expenditure				
0141800 - Vehicle & Plant Exps - Gen Admin			0.00	3,329.77 100%
0141801 - Vehicle Running Exps - Property Management			0.00	3,494.53 100%
0142000 - Shire Admin Building Haas St Op Exp - Gen Admin			514,778.48	249,367.99 48%
0142002 - Salary - Op Exp - Corp Serv Directorate			172,975.92	89,910.12 52%
0142003 - Superannuation Employee Expense - Corp Service Directorate			26,806.00	8,541.47 32%
0142004 - Salary - Op Exp - Finance			945,148.00	449,421.67 48%
0142005 - Superannuation Employee Expense - Finance			134,758.00	65,202.65 48%
0142006 - Salary - Op Exp - Human Resources			293,031.00	132,612.88 45%
0142007 - Superannuation Employee Expense - HR			28,834.00	16,348.46 57%
0142008 - Relieving Staff Exp - HR			12,000.00	11,052.85 92%
0142010 - Salary - Op Exp - Gen Admin			507,601.96	271,916.83 54%
0142011 - Superannuation Employee Expense - General Admin			52,806.00	34,295.61 65%
0142012 - Relieving Staff Exp - DCS - Gen Admin			7,000.00	0.00 0%
0142013 - Salary - Op Exp - Property Management			305,532.26	157,555.03 52%
0142015 - All Employee Centrelink Paid Parental Leave - Op Exp - Gen Admin O'Heads			0.00	13,330.80 100%
0142016 - Superannuation Employee Expense - Property Management			28,730.00	15,975.55 56%
0142020 - Other Employment Costs - Corp Serv Directorate			13,802.00	3,353.17 24%
0142025 - Other Employment Costs - General Admin			20,841.00	4,412.05 21%
0142027 - Other Employment Costs - Property Management			7,768.00	2,683.34 35%
0142034 - Other Employment Costs - Finance			29,434.00	15,943.98 54%
0142037 - Other Employment Costs - Human Resources			9,631.00	3,901.01 41%
0142040 - All Ex Employee LSL & Other Exps (From any work area) - Gen Admin			0.00	24,383.20 100%
0142042 - Performance Based Rewards - Gen Admin			27,000.00	16,669.15 62%
0142043 - Organisational Training - General			234,000.01	85,772.16 37%
0142044 - Uniform - Op Exp - General Admin O'Heads			22,000.00	9,558.51 43%
0142046 - Recruitment Expenses - Op Exp - General Admin O'Heads			95,000.00	41,801.20 44%
0142048 - HRM Consultancy - Op Exp			62,000.00	41,370.36 67%
0142049 - Employee Assistance Programme - Op Exp			9,000.00	5,500.00 61%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0142050 - Shire Office Barker St - Op Exps - Corp Gov Support			49,408.27	43,875.65	89%
0142060 - IT Costs Allocated - Op Exp - General Administration O'Heads			347,712.00	165,358.27	48%
0142070 - Printing & Stationery - Op Exp - General Admin O'Heads			17,000.00	8,240.79	48%
0142090 - Postage & Freight - Op Exp - General Administration O'Heads			25,000.00	11,631.16	47%
0142100 - Advertising - Op Exp - General Administration O'Heads			3,000.00	-11.70	0%
0142111 - Minor Asset Purchases - Op Exp - General Administration O'Heads			10,000.00	3,231.83	32%
0142112 - Sundry Exp Corp Serv - Op Exp - General Administration O'Heads					
0142120 - Bank Charges with GST Only - Op Exp - General Administration O'Heads			50,000.00	34,165.95	68%
0142121 - Bank Charges - No GST - Op Exp - General Administration O'Heads			600.00	2,068.18	345%
0142160 - Other Office Expenses - Op Exp - General Administration O'Heads			7,000.00	2,818.11	40%
0142184 - Gifts & Miscellaneous Employee Op Exp - Corp Gov			1,000.00	272.73	27%
0142191 - Relocation & Removal Costs - All Staff - Op Exp - Corp Gov			30,000.00	1,601.98	5%
0142193 - Relief Staff - Op Exp - Finance - Corp. Gov. & Support					
0142230 - Legal Corp Serv - Op Exp - Corp Gov & Support (legal recovery opinc see 142391)					
0142231 - Consultants Corp Serv - Op Exp - Corp Gov Support			61,500.00	4,392.85	7%
0142232 - LGIS Insurance Funded Expenses (Inc in 142393) - Op Exp - Corp Gov			130,640.00	27,062.50	21%
0142233 - Consultants Administration Dept - Op Exp - Corp Gov Support			7,600.00	3,250.00	43%
0142260 - Insurance - Op Exp - General Administration O'Heads			200,651.00	533,424.29	266%
0142261 - Occupation Health & Safety - Op Exp - General Admin O'Heads			15,000.00	6,286.19	42%
0142273 - HR Staff Printing & Stationery and Other Exp - Op Exp - General Admin O'Heads			2,850.01	1,971.53	69%
0142281 - Refund Overpayments - Op Exp - General Admin (Clearing)			1,000.00	0.00	0%
0142296 - Loss on Asset Disposal - Gen Admin			3,491.00	2,011.45	58%
0142298 - Dep'n Exp Plant & Equip Op Exp - Corp Gov & Support			7,818.00	3,909.18	50%
0142299 - Dep'cn Furniture & Fittings - Op Exp-Corp Gov & Support			51,555.00	3,652.46	7%
0142300 - Accrued Leave Expense					
0142305 - Doubtful Debt Expenses - Op Exp - General Administration O'Heads					
0142548 - Local Number Plate Purchases - Op Exp - General Administration O'Heads			1,800.00	800.00	44%

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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0142999 - Less Cost Alloc - Op Exp - General Administration O'Heads			-3,977,784.00	-2,489,174.36	63%
0144027 - Property Dept Legal Expenses - Op Exp - Property Dep't (see legal recovery opinc 142995)			15,000.00	22,053.78	147%
1441244 - Drug & Alcohol Testing - General			4,000.00	0.00	0%
1477296 - Fixed Asset Depn - Op Exp - Corporate Governance			334,790.00	175,273.10	52%
Sub Total To Programme Summary	\$0.00	\$0.00	\$961,108.91	\$345,870.26	
Operating Income					
0142212 - Interest Rec on Muni Investment - Op Inc - General Administration O'Heads	342,563.00	55,046.90			16%
0142390 - Reimb Bonuses Rebates & Sundry Income Inc GST - Op Inc - General Admin O'Heads	0.00	1,692.77			100%
0142393 - LGIS Insurance Bonus & Funding (Exp in 142232) - Op Inc - Corp Gov	66,924.00	173,880.21			260%
0142394 - Legal Employee Leave & Other No GST Reimb from Others Op Inc - Corp Gov	17,000.00	16,883.10			99%
0142395 - All Employee Paid Parental Leave Reimb - Op Inc - Gen Admin O'Heads	0.00	13,330.80			100%
0142440 - Sales Information Of Records (i.e. FOI) - Op Inc - General Administration O'Heads	90.00	212.00			236%
0142441 - Photocopying & Sundries + GST - Op Inc - General Administration O'Heads	4.00	0.00			0%
0142446 - Barker St Rent and Recoup Income - Op Inc - Corporate Gov. & Support	102,000.00	75,734.78			74%
0142471 - Commission - DFES / FESA ESL Levy collection	7,000.00	7,090.00			101%
0142481 - HR Operating Grants Rec'd - Op Inc - Gen Admin					
0142500 - Local Number Plate Sales Op Inc - Gen Admin	2,618.00	1,163.64			44%
0142791 - Interest Rec Building Reserve - Op Inc - General Administration O'Heads	43,637.00	598.44			1%
0142995 - Reimbursement Property Dept Legal Fee - Op Inc - Corp Gov & Supp (Legal opex refer 144027)	5,000.00	0.00			0%
0142997 - Interest Rec Leave Reserve - Op Inc - General Administration O'Heads	38,700.00	237.62			1%
Sub Total To Programme Summary	\$625,536.00	\$345,870.26	\$0.00	\$0.00	
Capital Expenditure					
0141790 - Transfer to Building Reserve - Cap Exp - General Administration O'Heads			341,004.00	598.44	0%
0141997 - Transfer to Leave Reserve - Cap Exp - Corp Gov & Support			55,700.00	237.62	0%
0142551 - Vehicle & Mob Plant Renewal (Replacement) - Cap Exp - Gen Admin			82,000.00	23,793.68	29%
0142558 - Shire Office Build Haas St Renewal - Cap Exp - Corp Gov			131,133.00	3,032.73	2%
0147372 - Shire Office Barker St - Building Renewal - Cap Exp - Corp Gov Support			10,000.00	0.00	0%

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Sub Total To Programme Summary	\$0.00	\$0.00	\$619,837.00	\$27,662.47	
Capital Income					
0142320 - Transfer From Leave Reserve Corp Gov & Support					
0142794 - Transfer From Plant Reserve - Corp Gov & Support	10,000.00	0.00	0%		
0142951 - Proceeds from Sale of Assets - Cap Inc - General Administration	41,000.00	7,363.64	18%		
Sub Total To Programme Summary	\$51,000.00	\$7,363.64	\$0.00	\$0.00	
Total Corporate Governance & Support	\$676,536.00	\$353,233.90	\$1,580,945.91	\$373,532.73	
IT and Records Operations					
Operating Expenditure					
0142075 - Records Management Exps - IT			1,000.00	90.00	9%
0146102 - License Maint and Support - IT Exp			594,300.00	265,224.27	45%
0146104 - Equip Maint & Supplies - IT Exp - OP Exp			88,979.00	63,978.62	72%
0146105 - Salary - Op Exp - IT			359,980.00	140,153.39	39%
0146106 - Salary - Op Exp - Records			238,190.00	103,353.27	43%
0146108 - Superannuation Employee Expense - IT			34,554.00	16,641.76	48%
0146109 - Software<\$5000 - IT Exp			10,000.00	6,436.99	64%
0146110 - Minor Assets<\$5000 - IT Exp			150,000.00	6,570.46	4%
0146111 - IT Contract Consultants - Exp			250,000.00	17,635.48	7%
0146113 - Superannuation Employee Expense - Records			28,470.00	10,622.00	37%
0146117 - Other Employment Costs - IT			17,394.00	5,502.38	32%
0146121 - Other Employment Costs - Records			8,755.00	4,906.15	56%
0146159 - Less Op Costs Alloc - IT			-1,727,436.00	-821,451.99	48%
0146199 - Fixed Asset Dep'n - Op Exp - IT			277,169.00	180,454.56	65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$331,355.00	\$117.34	
Operating Income					
0142996 - Interest Rec Equip & Ins Reserve - Op Inc - General Administration O'Heads	11,589.00	117.34	1%		
Sub Total To Programme Summary	\$11,589.00	\$117.34	\$0.00	\$0.00	
Capital Expenditure					
0141995 - Transfer to Equip & Insurance Reserve IT Operations Cap Exp			11,589.00	117.34	1%
0146120 - Equip & H'Ware > \$5000 Cap Exp - IT			218,000.00	2,257.55	1%
0146122 - Software >\$5000 Cap Exp - IT			231,000.00	73,835.26	32%
Sub Total To Programme Summary	\$0.00	\$0.00	\$460,589.00	\$76,210.15	
Capital Income					
0146178 - Grants Received - Non Op Inc - IT & Records Operations					
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00	

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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Total It And Records Operations	\$11,589.00	\$117.34	\$791,944.00	\$76,327.49
Unclassified General				
Operating Expenditure				
0014295 - Insurance Claimable Costs - Unclassified General				
0114301 - Broome Turf Club Building Operating & Maintenance Expenses - Op Exp - Unclassified General			1,000.00	0.00 0%
0114310 - Broome Turf Club Recoupable Expenses (Income in 114401) - Op Exp - Unclassified General			19,814.00	9,878.31 50%
0147103 - Survey & Misc Expenses Leased Properties - Op Exp - Unclassified Gen			30,000.00	15,657.60 52%
0147530 - Admin Costs Alloc - Op Exp - Unclassified General			35,796.00	22,402.57 63%
Sub Total To Programme Summary	\$0.00	\$0.00	\$86,610.00	\$47,938.48
Operating Income				
0114401 - Turf Club - Rent & Recoup Income - Op Inc	21,521.00	0.00 0%		
0147493 - Turf Club - Reserve Point - Op Inc - Unclassified General				
0147585 - Reimbursement of Insurable Claimable Costs - Op Inc - Unclassified General	0.00	2,894.55 100%		
0147586 - Reimbursements & Other Income - Op Inc - Unclassified General	7,000.00	0.00 0%		
Sub Total To Programme Summary	\$28,521.00	\$2,894.55	\$0.00	\$0.00
Capital Expenditure				
0147100 - Building Capital > \$5k - Cap Exp - Unclassified General			71,574.00	68,380.22 96%
Sub Total To Programme Summary	\$0.00	\$0.00	\$71,574.00	\$68,380.22
Capital Income				
0147510 - Transfer From Building Reserve - Unclassified)				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Unclassified General	\$28,521.00	\$2,894.55	\$158,184.00	\$116,318.70
Other Buildings Leased - Unclassified				
Operating Expenditure				
0112051 - Town Beach Kiosk Building Op Exp - Other Buildings Leased			12,059.00	2,978.05 25%
0132000 - Office Bagot St - Op Exp - Tourism & Area Promotion			8,917.00	5,343.25 60%
0147030 - Admin Costs Alloc - Op Exp - Other Buildings Leased - Unclassified			23,076.00	14,437.21 63%
0147409 - Cable Beach Restaurant Facilities (Zanders) Build Maint & Operating - Op Exp-Other Build Leased			500.00	0.00 0%

SHIRE OF BROOME
Schedule 14
OTHER PROPERTY AND SERVICES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0147482 - Old Broome Lock Up - Op Exp - Other Buildings Leased			7,149.00	3,013.49	42%
0147862 - Sam Male Lugger - Op Exp- Other Build Leased			3,149.00	1,673.57	53%
1480296 - Fixed Asset Depn - Op Exp - Other Buildings Leased			70,754.00	35,377.24	50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$125,604.00	\$62,822.81	
Operating Income					
0112483 - Town Beach Cafe - Rent & Recoup Income - Op Inc	57,500.00	30,543.31			53%
0146408 - Zanders - Rent & Recoup Income - Op Inc	38,301.00	28,647.48			75%
0146409 - Cable Beach Restaurant Facilities Reimb - Op Inc - Other Build Leased	0.00	-9,774.30			100%
0147181 - Office Bagot St (Magabala Books) - Rent & Recoup Income - Op Inc	56,905.00	30,901.00			54%
0147491 - Old Broome Lock Up - Rent & Recoup Income - Op Inc	18,166.00	6,224.40			34%
0147492 - Broome Last Resort Carpark (Reserve 34305) - Rent & Recoup Income - Op Inc	12,500.00	0.00			0%
0147502 - Comms Tower Crown Castle BRAC (Reserve 39420) - Rent & Recoup Income - Op Inc	28,897.00	25,286.81			88%
0147865 - Sam Male Lugger - Op Inc - Other Build Leased	17,000.00	8,750.00			51%
Sub Total To Programme Summary	\$229,269.00	\$120,578.70	\$0.00	\$0.00	
Total Other Buildings Leased - Unclassified	\$229,269.00	\$120,578.70	\$125,604.00	\$62,822.81	
Community Facilities Leased - Unclassified					
Operating Expenditure					
0114201 - Broome Speedway Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			1,000.00	0.00	0%
0114601 - Naval Cadets Building Maint & Operating Expenses - Op Exp - Community Facilities Leased			1,570.00	206.19	13%
0146020 - Child Care Centre Cnr Guy & Herb Sts - Op Exp - Comm Fac Leasd			22,339.00	4,386.03	20%
0146030 - Broome Golf Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			8,678.00	4,326.63	50%
0146040 - Broome Pistol Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			3,573.00	1,781.17	50%
0146050 - 4 Jones Place Maint & Operating Expenses - Op Exp - Comm Fac Leased			7,892.00	2,062.24	26%
0146091 - Scout & Guide Shed Maint & Operating Exps - Op Exp - Com Fac Leased			320.00	0.00	0%
0146297 - Dep'n - Land & Buildings - Community Facilities Leased			103,533.00	51,766.38	50%

SHIRE OF BROOME
Schedule 14
OTHER PROPERTY AND SERVICES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0146670 - Bowling Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			8,611.00	3,968.02	46%
0147131 - Admin Costs Alloc - Op Exp - Communities Facilities Leased - Unclassified			21,084.00	13,192.62	63%
0149420 - BOSCCA - Building Maint Ins & Op Exps - Community Facilities Leased			8,048.00	1,893.78	24%
1481296 - Fixed Asset Depn - Op Exp - Commercial Facilities Leased			207,355.00	103,711.52	50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$394,003.00	\$187,294.58	
Operating Income					
0147496 - Mulberry Tree Child Care - Rent & Recoup Income - Op Inc	91,322.24	43,457.91			48%
0149408 - Rent & Recoup Income - Op Inc - Community Facilities Leased	22,000.00	0.00			0%
0149410 - BOSCCA - Rent & Recoup Income - Op Inc	32,875.00	14,918.47			45%
0149450 - 4 Jones Place - Reent & Recoup Income - Op Inc	5,776.00	0.00			0%
Sub Total To Programme Summary	\$151,973.24	\$58,376.38	\$0.00	\$0.00	
Capital Expenditure					
0146651 - Child Care Ctr cnr Guy & Herbert Fixed Furn & Equip New - Cap Exp - Community Facilities Leased			4,000.00	0.00	0%
0146662 - BOSCCA Building Renewal (Inc Plant & Furn) - Cap Exp - Com Fac Leased			4,000.00	0.00	0%
0146699 - Broome Golf Club Renewal Building Wks- Other Build Leased - Cap Exp					
Sub Total To Programme Summary	\$0.00	\$0.00	\$8,000.00	\$0.00	
Capital Income					
0146555 - Transfer From Building Reserve Leased Comm Facilities - Un Clas					
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00	
Total Community Facilities Leased - Unclassified	\$151,973.24	\$58,376.38	\$402,003.00	\$187,294.58	
Office Properties Leased - Unclassified					
Operating Expenditure					
0147270 - Kimberley Regional Offices - Op Exp - Office Properties Leased			485,989.10	220,879.24	45%
0147280 - Shire Office Cable Beach Rd - Op Exp - Office Properties Leased			32,045.33	795.35	2%
0147330 - Admin Costs Alloc - Op Exp - Office Properties Leased - Unclassified			128,484.00	80,400.34	63%
1482296 - Fixed Asset Dep'n - Op Exp - Office Properties Leased			135,042.00	50,232.00	37%
Sub Total To Programme Summary	\$0.00	\$0.00	\$781,560.43	\$352,306.93	
Operating Income					

SHIRE OF BROOME
Schedule 14
OTHER PROPERTY AND SERVICES

Financial Statement For The Period Ending 31/12/2019

Particulars	Income			Expenditure	
	Current Year Estimated	Current Year Actual		Current Year Estimated	Current Year Actual
0147463 - Far North Community Services Tenancy 567 - KRO2 - Rent & Recoup Income - Op Inc	63,421.00	36,630.09	58%		
0147464 - Anglicare Tenancy 23 - KRO2 - Rent & Recoup Income - Op Inc	150,747.00	89,079.13	59%		
0147466 - Save the Children Australia KRO2 Rent Rec'd - Op Inc - Office Prop Leased					
0147467 - Main Roads WA Tenancy 9 - KRO1 - Rent & Recoup Income - Op Inc	42,207.00	24,377.50	58%		
0147472 - BEC - Rent & Recoup Income - Op Inc	20,796.00	11,179.49	54%		
0147483 - Dept of Housing Tenancy 11 - KRO1 - Rent & Recoup Income - Op Inc	260,000.00	166,521.58	64%		
0147485 - Dep Corrective Services - KRO2 (Tenancy 4)- Rent & Recoup Income - Op Inc	95,000.00	109,061.93	115%		
0147487 - WA Police Tenancy 10 - KRO1 - Rent & Recoup Income - Op Inc					
0147489 - User Charges KRO Outgoings - Op Inc - Office Properties Leased	452,000.00	254,161.06	56%		
Sub Total To Programme Summary	\$1,084,171.00	\$691,010.78		\$0.00	\$0.00
Capital Expenditure					
0147357 - KRO Garden Renewal Infra Const - Cap Exp - Office Properties Leased					
0147374 - KRO1 Building Renewal - Cap Exp - Office Prop Leased				248,565.00	132,113.99
0147375 - KRO2 Building Renewal - Cap Exp - Office Prop Leased				552,782.00	386,301.59
Sub Total To Programme Summary	\$0.00	\$0.00		\$801,347.00	\$518,415.58
Capital Income					
0147355 - Transfer From Building Reserve Leased Offices Un Clas	801,347.00	0.00	0%		
Sub Total To Programme Summary	\$801,347.00	\$0.00		\$0.00	\$0.00
Total Office Properties Leased - Unclassified	\$1,885,518.00	\$691,010.78		\$1,582,907.43	\$870,722.51
TOTAL OTHER PROPERTY AND SERVICES	\$3,792,785.24	\$1,343,068.45		\$7,003,355.85	\$1,605,035.00

9.4.4 MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT JANUARY 2020

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Senior Finance Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY: Council is required by legislation to consider and adopt the Monthly Statement of Financial Activity Report for the period ended 31 January 2020, as required by Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* (FMR).

Council is further provided with a General Fund Summary of Financial Activity (Schedules 2 to 14) which provides comprehensive information on Council's operations by Function and Activity.

BACKGROUND*Previous Considerations*

Council is provided with the Monthly Financial Activity Report which has been developed in line with statutory reporting standards and provides Council with a holistic overview of the operations of the Shire of Broome.

Supplementary information has been provided in the form of Notes to the Monthly Report and a General Fund Summary of Financial Activity, which discloses Council's Revenue and Expenditure in summary form, by Programme (Function and Activity).

Disclosure and supply of appropriate explanations for variances presented in the Statement of Financial Activity, is mandatory under FMR 34(2)(b) as stated in Policy 2.2.2 Materiality in Financial Reporting.

FMR 34(5) requires a local government to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards (AAS) and Council's adopted risk management matrix thresholds, to be used in statements of financial activity for reporting material variances.

COMMENT

The 2019/20 Annual Budget was adopted at the Ordinary Meeting of Council on 27 June 2019.

The following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	58.74%
Total Rates Raised Revenue	100% (of which 86.34% has been collected)
Total Other Operating Revenue	45%
Total Operating Expenditure	48%

Total Capital Revenue	24%
Total Capital Expenditure	29%
Total Sale of Assets Revenue	32%

More detailed explanations of variances are contained in Note 2 of the Monthly statement of Financial Activity. The commentary identifies material variations between the expected year-to-date budget position and the position at the reporting date.

Based on the 2019/20 Annual Budget presented at the Ordinary Meeting of Council on 27 June 2019, Council adopted a balanced budget to 30 June 2020.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

34. Financial activity statement report — s. 6.4

(1A) In this regulation —

“committed assets” means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification;
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.

- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) is incurred in a financial year before the adoption of the annual budget by the local government;*
 - (b) is authorised in advance by resolution*; or*
 - (c) is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

- (1a) *In subsection (1) —*

“additional purpose” *means a purpose for which no expenditure estimate is included in the local government's annual budget.*

- (2) *Where expenditure has been incurred by a local government —*

- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The adoption of the Monthly Financial Report is retrospective. Accordingly, the financial implications associated with adopting the Monthly Financial Report are nil.

RISK

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring. These

controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC IMPLICATIONS

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable and equitable services and infrastructure

Affordable land for residential, industrial, commercial and community use

Key economic development strategies for the Shire which are aligned to regional outcomes working through recognised planning and development groups/committees

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

An organisational culture that strives for service excellence

Sustainable and integrated strategic and operational plans

Responsible resource allocation

Effective community engagement

Improved systems, processes and compliance

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Adopts the Monthly Financial Activity Report for the period ended 31 January 2020; and*
2. *Receives the General Fund Summary of Financial Activity (Schedules 2-14) for the period ended 31 January 2020.*

Attachments

1. Monthly Statement of Financial Activity Report January 2020
2. Schedule 2
3. Schedule 3 to 16

SHIRE OF BROOME
MONTHLY FINANCIAL REPORT
For the Period Ended 31 January 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Broome

Compilation Report

For the Period Ended 31 January 2020

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 January 2020 of \$12,557,724.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

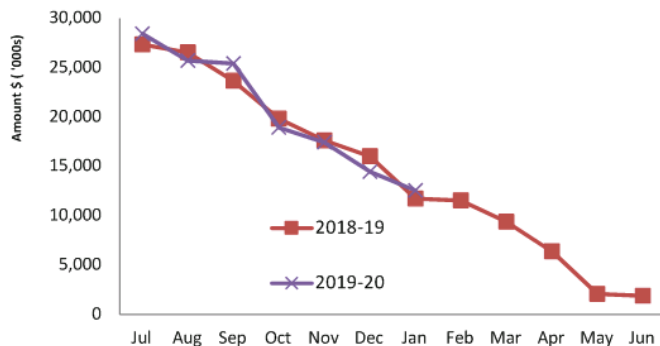
Preparation

Prepared by: N Vines
Reviewed by: Yan Wang
Date prepared: 12/02/2020

Shire of Broome

Monthly Summary Information
For the Period Ended 31 January 2020

Liquidity Over the Year (Refer Note 3)

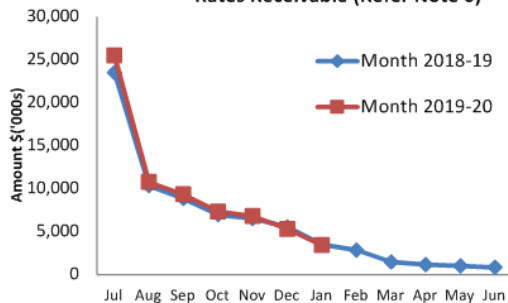
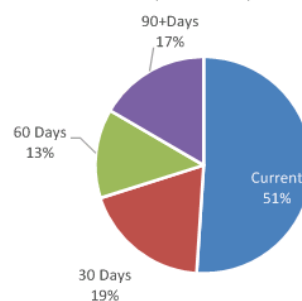
Cash and Cash Equivalents
as at period end

Unrestricted	\$ 11,456,398
Restricted	\$ 35,381,742
	<u>\$ 46,838,140</u>

Receivables

Rates	\$ 3,268,003
Other	\$ 1,155,986
	<u>\$ 4,423,989</u>

Rates Receivable (Refer Note 6)

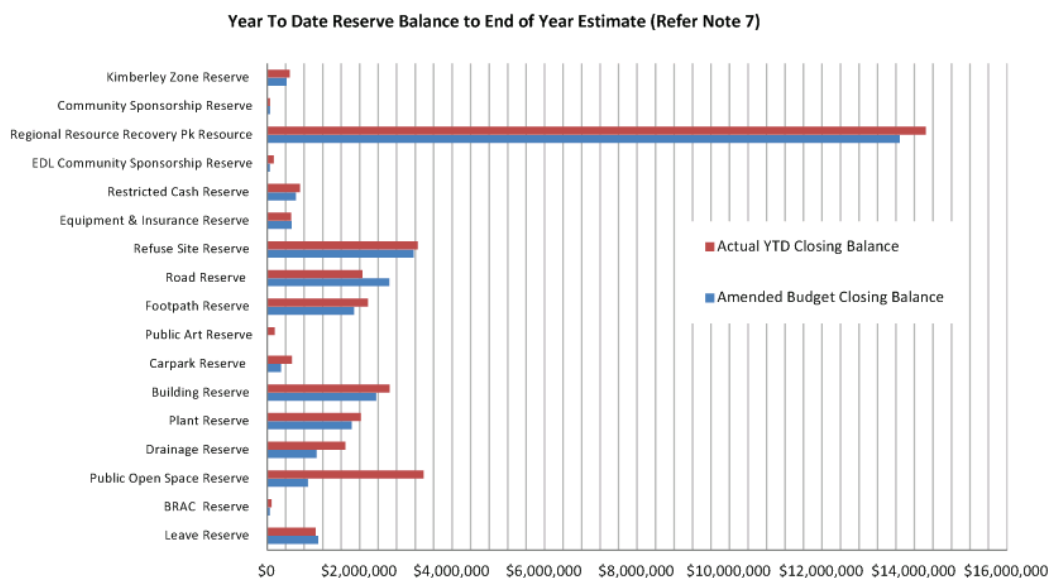
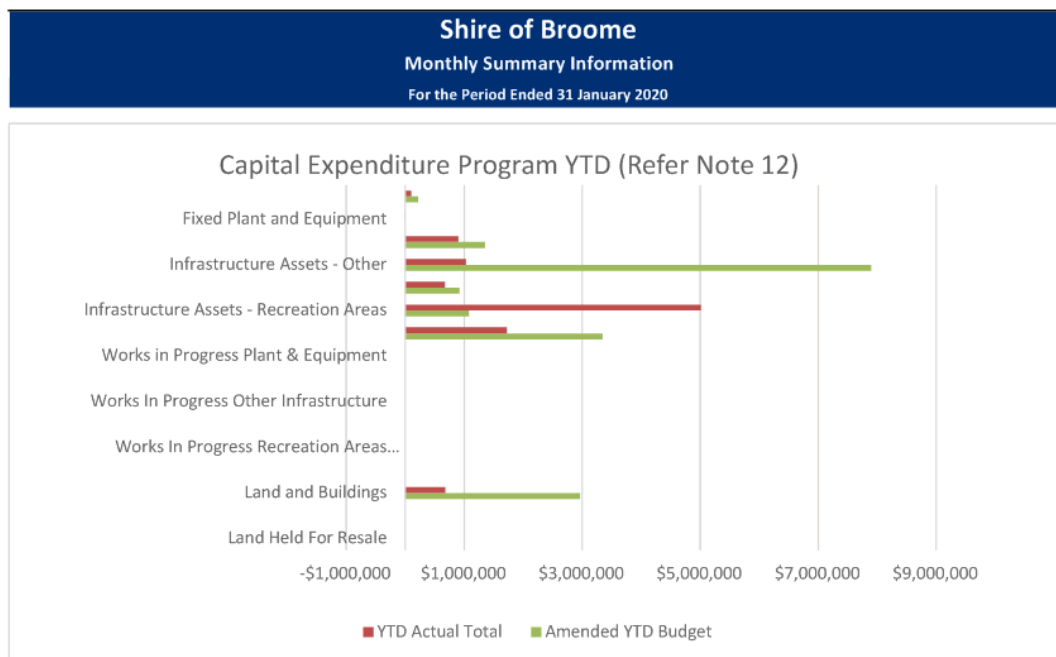
Accounts Receivable Ageing (non-rates)
(Refer Note 6)

Comments

1. Liquidity refers to the Shire of Broome's ability to meet its financial obligations within the current year. Liquidity increased at the start of the financial year by \$26.554M due mainly to the issuance of rates. Liquidity is a combination of unrestricted cash, Current Debtors (including Rates), and Current Creditors. The Shire of Broome's current position (representing liquidity) can be found in Note 3. The recognition of Reserve transfers has also occurred in June 2019 reducing liquidity significantly, as demonstrated by the sharp decline between May and June 2019.

2. Rates were raised in July with payment due 35 days after issuing. Total Rates raised for the year was \$23.16M with total outstanding rates YTD at \$3.27M.

This information is to be read in conjunction with the accompanying Financial Statements and notes.



Comments

*Amended Budget Closing balance is the forecast of the closing balance after all budgeted transfers to and from reserve have been performed. At this time there have been no transactions to or from reserve other than to recognise interest earned on reserve investments. All interest earned on Reserve investments is recorded on reserve at the end of each month.

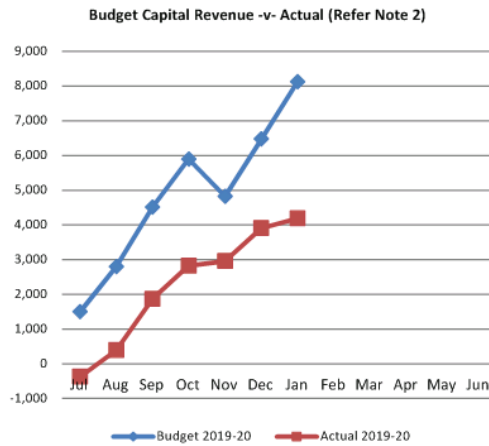
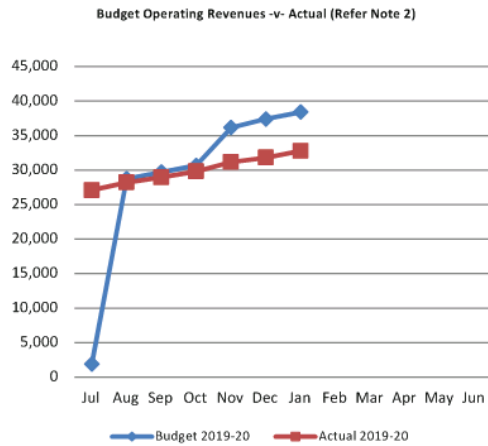
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Broome

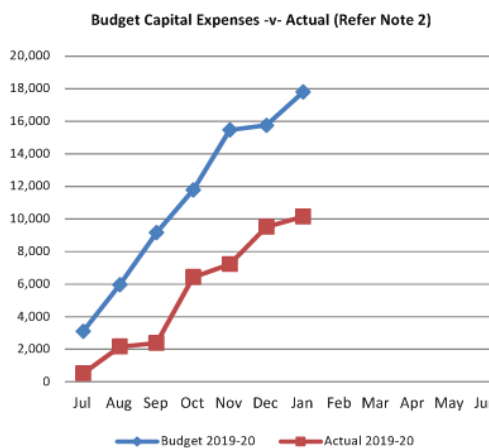
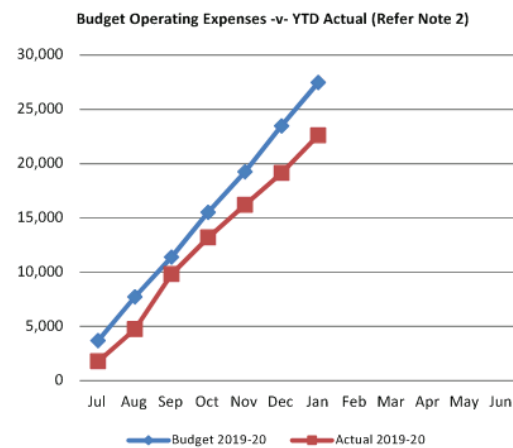
Monthly Summary Information

For the Period Ended 31 January 2020

Revenues



Expenditure



Comments

Explanation on material variances are presented in note 2.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Governance		440,532	278,591	209,181		(69,410)	(15.76%)	▼
General Purpose Funding - Rates	9	23,443,595	23,210,617	23,501,904		291,287	1.24%	
General Purpose Funding - Other		865,979	505,155	466,866		(38,289)	(4.42%)	
Law, Order and Public Safety		182,885	134,801	48,506		(86,295)	(47.19%)	▼
Health		192,757	152,617	140,497		(12,120)	(6.29%)	
Education and Welfare		27,500	10,733	10,455		(278)	(1.01%)	
Housing		751,345	438,256	387,145		(51,111)	(6.80%)	
Community Amenities		7,297,797	5,372,294	4,651,742		(720,552)	(9.87%)	
Recreation and Culture		1,406,490	733,698	713,263		(20,435)	(1.45%)	
Transport		6,075,105	5,594,500	596,373		(4,998,127)	(82.27%)	▼
Economic Services		1,127,579	679,710	538,645		(141,065)	(12.51%)	▼
Other Property and Services		2,345,779	1,288,533	1,506,194		217,661	9.28%	
Total Operating Revenue		44,157,343	38,399,505	32,770,771	74%	(5,628,734)		
Operating Expense								
Governance		(2,987,168)	(1,756,423)	(1,300,749)		455,674	15.25%	▲
General Purpose Funding		(289,764)	(162,705)	(131,833)		30,872	10.65%	▲
Law, Order and Public Safety		(1,360,971)	(795,525)	(685,652)		109,873	8.07%	
Health		(684,329)	(394,596)	(398,610)		(4,014)	(0.59%)	
Education and Welfare		(505,242)	(294,425)	(236,099)		58,326	11.54%	▲
Housing		(862,650)	(504,758)	(418,609)		86,149	9.99%	
Community Amenities		(10,736,930)	(6,555,452)	(4,339,404)		2,216,048	20.64%	▲
Recreation and Culture		(13,641,385)	(8,058,710)	(7,075,065)		983,645	7.21%	
Transport		(10,035,901)	(5,491,585)	(5,615,596)		(124,011)	(1.24%)	
Economic Services		(2,661,420)	(1,566,252)	(1,356,617)		209,635	7.88%	
Other Property and Services		(3,361,436)	(1,891,727)	(1,038,093)		853,634	25.39%	▲
Total Operating Expenditure		(47,127,196)	(27,472,158)	(22,596,327)	48%	4,875,831		
Funding Balance Adjustments								
Add back Depreciation		11,355,912	6,624,284	6,519,950		(104,334)	(0.92%)	
Adjust (Profit)/Loss on Asset Disposal	8	115,169	101,147	46,526		(54,621)	(47.43%)	▼
Adjust Revaluation, Provisions and Accruals		0	0	(484)		(484)		
Net Cash from Operations		8,501,228	17,652,778	16,740,436		(912,342)		
Capital Revenues								
Grants, Subsidies and Contributions		17,135,868	7,866,297	4,027,247		(3,839,050)	(22.40%)	▼
Governance		0	0	0		0		
General Purpose Funding		0	0	0		0		
Rates		0	0	0		0		
Other General Purpose Funding		0	0	0		0		
Law, Order and Public Safety		1,200,000	0	0		0		
Health		0	0	0		0		
Education and Welfare		0	0	0		0		
Housing		0	0	0		0		
Community Amenities		158,922	92,701	66,461		(26,240)	(16.51%)	▼
Recreation and Culture		13,753,503	6,789,561	3,039,975		(3,749,586)	(27.26%)	▼
Transport		2,000,122	975,290	847,490		(127,800)	(6.39%)	
Economic Services		23,321	8,745	73,321		64,576	276.90%	▲
Other Property and Services		0	0	0		0		
Proceeds from Disposal of Assets	8	494,909	255,624	159,836	32%	(95,788)	(19.35%)	▼
Total Capital Revenues		17,630,777	8,121,921	4,187,083	24%	(3,934,838)		
Capital Expenses								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(4,594,547)	(2,965,460)	(679,467)		2,285,993	49.75%	▲
Works in Progress Land & Buildings	12	0	0	0		0		
Works In Progress Recreation Areas Infrastructure	12	0	0	0		0		
Works in Progress - Rds, F/Paths & Bridges	12	0	0	0		0		
Works In Progress Other Infrastructure	12	0	0	0		0		
Works in Progress Drainage Infrastructure	12	0	0	0		0		

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
Works in Progress Plant & Equipment	12	0	0	0		0		
Infrastructure Assets - Roads & Footpaths	12	(5,155,892)	(3,345,742)	(1,726,278)		1,619,464	31.41%	▲
Infrastructure Assets - Recreation Areas	12	(7,599,696)	(1,081,948)	(5,015,847)		(3,933,899)	(51.76%)	▼
Infrastructure Assets - Drainage	12	(1,113,609)	(919,260)	(675,968)		243,292	21.85%	▲
Infrastructure Assets - Other	12	(13,233,909)	(7,897,627)	(1,034,183)		6,863,444	51.86%	▲
Mobile Plant and Equipment	12	(2,167,122)	(1,353,990)	(901,943)		452,047	20.86%	▲
Fixed Plant and Equipment	12	(40,500)	0	(1,117)		(1,117)		
Furniture and Equipment	12	(583,959)	(219,816)	(105,267)		114,549	19.62%	▲
Total Capital Expenditure		(34,489,234)	(17,783,843)	(10,140,070)	29%	7,643,773		
Net Cash from Capital Activities		(16,858,457)	(9,661,922)	(5,952,987)		3,708,935		
Financing								
Proceeds from New Debentures		3,250,000	1,250,000	0		(1,250,000)	(38.46%)	▼
Proceeds from Advances		0	0	0		0		
Self-Supporting Loan Principal		0	0	125		125		
Transfer from Reserves	7	7,228,861	86,649	0		(86,649)	(1.20%)	
Advances to Community Groups		(1,250,000)	(1,250,000)	0		1,250,000	100.00%	▲
Repayment of Debentures	10	(675,348)	(337,674)	(366,241)		(28,567)	(4.23%)	
Transfer to Reserves	7	(2,646,877)	(340,700)	(7,836)		332,864	12.58%	▲
Net Cash from Financing Activities		5,906,636	(591,725)	(373,952)		217,773		
Net Operations, Capital and Financing		(2,450,593)	7,399,131	10,413,497		3,014,366		
Opening Funding Surplus(Deficit)	3	2,144,227	2,144,227	2,144,227		0		
Closing Funding Surplus(Deficit)	3	(306,366)	9,543,358	12,557,724		3,014,366		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Rates	9	22,959,445	22,959,445	23,163,298		203,853	0.89%	
Operating Grants, Subsidies and Contributions		7,416,806	6,455,427	1,465,646		(4,989,781)	(67.28%)	▼
Fees and Charges		10,934,902	7,795,703	7,164,146		(631,557)	(5.78%)	
Service Charges		0	0	0		0		
Interest Earnings		1,454,644	439,239	321,116		(118,123)	(8.12%)	
Other Revenue		1,317,414	730,563	656,048		(74,515)	(5.66%)	
Profit on Disposal of Assets	8	74,132	19,128	518		(18,610)	(25.10%)	▼
Total Operating Revenue		44,157,343	38,399,505	32,770,772	74%	(5,628,733)		
Operating Expense								
Employee Costs		(16,265,390)	(9,129,301)	(8,812,733)		316,568	1.95%	
Materials and Contracts		(13,426,777)	(7,921,729)	(4,450,398)		3,471,331	25.85%	▲
Utility Charges		(1,946,680)	(1,135,547)	(1,170,443)		(34,896)	(1.79%)	
Depreciation on Non-Current Assets		(11,355,912)	(6,624,284)	(6,519,950)		104,334	0.92%	
Interest Expenses		(147,631)	(75,702)	(48,820)		26,882	18.21%	▲
Insurance Expenses		(650,324)	(650,324)	(671,095)		(20,771)	(3.19%)	
Other Expenditure		(3,145,181)	(1,814,996)	(875,845)		939,151	29.86%	▲
Loss on Disposal of Assets	8	(189,301)	(120,275)	(47,044)		73,231	38.68%	▲
Total Operating Expenditure		(47,127,196)	(27,472,158)	(22,596,328)	48%	4,875,830		
Funding Balance Adjustments								
Add back Depreciation		11,355,912	6,624,284	6,519,950		(104,334)	(0.92%)	
Adjust (Profit)/Loss on Asset Disposal	8	115,169	101,147	46,526		(54,621)	(47.43%)	▼
Adjust Revaluation, Provisions and Accruals		0	0	(484)		(484)		
Net Cash from Operations		8,501,228	17,652,778	16,740,436		(912,342)		
Capital Revenues								
Grants, Subsidies and Contributions		17,135,868	7,866,297	4,027,247		(3,839,050)	(22.40%)	▼
Proceeds from Disposal of Assets	8	494,909	255,624	159,836	32%	(95,788)	(19.35%)	▼
Total Capital Revenues		17,630,777	8,121,921	4,187,083	24%	(3,934,838)		
Capital Expenses								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(4,594,547)	(2,965,460)	(679,467)		2,285,993	49.75%	▲
Works in Progress Land & Buildings	12	0	0	0		0		
Works In Progress Recreation Areas								
Infrastructure	12	0	0	0		0		
Works in Progress - Rds, F/Paths & Bridges	12	0	0	0		0		
Works In Progress Other Infrastructure	12	0	0	0		0		
Works in Progress Drainage								
Infrastructure	12	0	0	0		0		
Works in Progress Plant & Equipment	12	0	0	0		0		
Infrastructure Assets - Roads & Footpaths	12	(5,155,892)	(3,345,742)	(1,726,278)		1,619,464	31.41%	▲
Infrastructure Assets - Recreation Areas	12	(7,599,696)	(1,081,948)	(5,015,844)		(3,933,896)	(51.76%)	▼
Infrastructure Assets - Drainage	12	(1,113,609)	(919,260)	(675,968)		243,292	21.85%	▲
Infrastructure Assets - Other	12	(13,233,908)	(7,897,627)	(1,034,183)		6,863,444	51.86%	▲
Mobile Plant and Equipment	12	(2,167,122)	(1,353,990)	(901,943)		452,047	20.86%	▲
Fixed Plant and Equipment	12	(40,500)	0	(1,117)		(1,117)		
Furniture and Equipment	12	(583,959)	(219,816)	(105,267)		114,549	19.62%	▲
Total Capital Expenditure		(34,489,233)	(17,783,843)	(10,140,067)	29%	7,643,776		
Net Cash from Capital Activities		(16,858,456)	(9,661,922)	(5,952,984)		3,708,938		
Financing								
Proceeds from New Debentures		3,250,000	1,250,000	0		(1,250,000)	(38.46%)	▼
Proceeds from Advances		0	0	0		0		
Self-Supporting Loan Principal		0	0	125		125		
Transfer from Reserves	7	7,228,861	86,649	0		(86,649)	(1.20%)	
Advances to Community Groups		(1,250,000)	(1,250,000)	0		1,250,000	100.00%	▲
Repayment of Debentures	10	(675,348)	(337,674)	(366,241)		(28,567)	(4.23%)	
Transfer to Reserves	7	(2,646,877)	(340,700)	(7,836)		332,864	12.58%	▲
Net Cash from Financing Activities		5,906,636	(591,725)	(373,952)		217,773		

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
Net Operations, Capital and Financing		(2,450,592)	7,399,131	10,413,500		3,014,369		
Opening Funding Surplus(Deficit)	3	2,144,227	2,144,227	2,144,227		0		
Closing Funding Surplus(Deficit)	3	(306,365)	9,543,358	12,557,727		3,014,369		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold
Refer to Note 2 for an explanation of the reasons for the variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

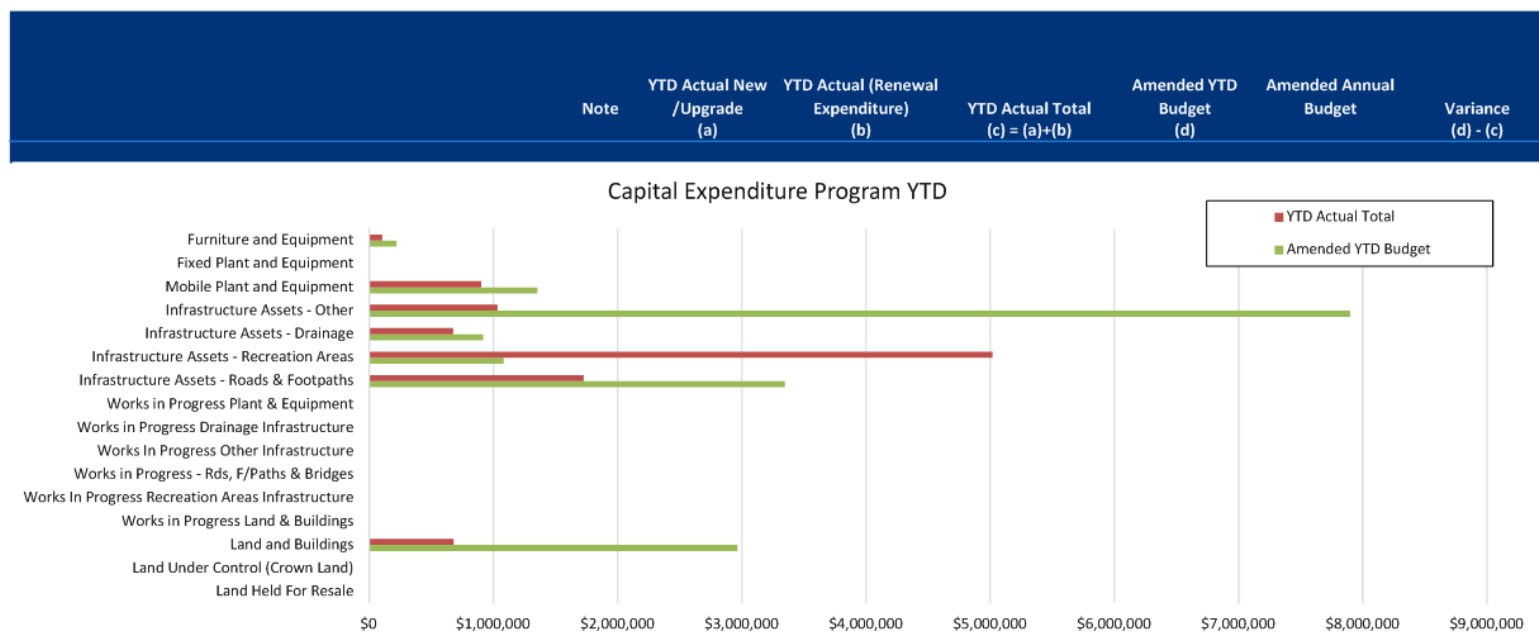
SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 January 2020

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land Held For Resale	12	0	0	0	0	0	0
Land Under Control (Crown Land)	12	0	0	0	0	0	0
Land and Buildings	12	40,237	639,230	679,467	2,965,460	4,594,547	(2,285,993)
Works in Progress Land & Buildings	12	0	0	0	0	0	0
Works In Progress Recreation Areas Infrastructure	12	0	0	0	0	0	0
Works in Progress - Rds, F/Paths & Bridges	12	0	0	0	0	0	0
Works In Progress Other Infrastructure	12	0	0	0	0	0	0
Works in Progress Drainage Infrastructure	12	0	0	0	0	0	0
Works in Progress Plant & Equipment	12	0	0	0	0	0	0
Infrastructure Assets - Roads & Footpaths	12	808,009	918,269	1,726,278	3,345,742	5,155,892	(1,619,464)
Infrastructure Assets - Recreation Areas	12	4,824,251	192,172	5,016,423	1,081,948	7,599,696	3,934,475
Infrastructure Assets - Drainage	12	675,968	0	675,968	919,260	1,113,609	(243,292)
Infrastructure Assets - Other	12	732,827	301,356	1,034,183	7,897,627	13,233,908	(6,863,444)
Mobile Plant and Equipment	12	97,653	804,290	901,943	1,353,990	2,167,122	(452,047)
Fixed Plant and Equipment	12	1,117	0	1,117	0	40,500	1,117
Furniture and Equipment	12	105,267	0	105,267	219,816	583,959	(114,549)
Capital Expenditure Totals		7,285,329	2,855,317	10,140,646	17,783,843	34,489,233	(7,643,197)

Funded By:

Capital Grants and Contributions	4,027,247	7,866,297	17,135,868	3,839,050
Borrowings	0	1,250,000	3,250,000	(1,250,000)
Other (Disposals & C/Fwd)	159,836	255,624	494,909	(95,788)
Total Own Source Funding - Cash Backed Reserves	0	86,649	(7,228,861)	(86,649)
Own Source Funding - Operations	5,953,563	8,325,273	20,837,317	(2,371,710)
Capital Funding Total	10,140,646	17,783,843	34,489,233	(7,643,197)

SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 January 2020



SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 January 2020

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)	Amended YTD Budget (b)
Operating Revenues	\$	\$	\$	\$
Governance	375,532	65,000	440,532	278,591
General Purpose Funding - Rates	23,272,671	170,924	23,443,595	23,210,617
General Purpose Funding - Other	955,818	(89,839)	865,979	505,155
Law, Order and Public Safety	182,885	0	182,885	134,801
Health	187,168	5,589	192,757	152,617
Education and Welfare	17,000	10,500	27,500	10,733
Housing	751,345	0	751,345	438,256
Community Amenities	7,137,797	160,000	7,297,797	5,372,294
Recreation and Culture	1,530,124	(123,634)	1,406,490	733,698
Transport	1,237,310	4,837,795	6,075,105	5,594,500
Economic Services	1,163,579	(36,000)	1,127,579	679,710
Other Property and Services	2,281,605	64,174	2,345,779	1,288,533
Total Operating Revenue	39,092,834	5,064,509	44,157,343	38,399,505
Operating Expense				
Governance	(2,970,884)	(16,284)	(2,987,168)	(1,756,423)
General Purpose Funding	(289,764)	0	(289,764)	(162,705)
Law, Order and Public Safety	(1,375,022)	14,051	(1,360,971)	(795,525)
Health	(684,329)	0	(684,329)	(394,596)
Education and Welfare	(505,242)	0	(505,242)	(294,425)
Housing	(862,650)	0	(862,650)	(504,758)
Community Amenities	(9,837,639)	(899,291)	(10,736,930)	(6,555,452)
Recreation and Culture	(13,632,793)	(8,592)	(13,641,385)	(8,058,710)
Transport	(9,373,312)	(662,589)	(10,035,901)	(5,491,585)
Economic Services	(2,462,330)	(75,090)	(2,537,420)	(1,566,252)
Other Property and Services	(3,367,437)	(118,000)	(3,485,437)	(1,891,727)
Total Operating Expenditure	(45,361,402)	(1,765,795)	(47,127,197)	(27,472,158)
Funding Balance Adjustments				
Add back Depreciation	11,355,912	0	11,355,912	6,624,284
Adjust (Profit)/Loss on Asset Disposal	115,169	0	115,169	101,147
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	5,202,513	3,298,714	8,501,227	17,652,778

SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 January 2020

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)	Amended YTD Budget (b)
Capital Revenues				
Grants, Subsidies and Contributions	16,990,887	144,981	17,135,868	7,866,297
Proceeds from Disposal of Assets	585,000	(90,091)	494,909	255,624
Proceeds from Sale of Investments	0		0	0
Total Capital Revenues	17,575,887	54,890	17,630,777	8,121,921
Capital Expenses				
Land Held for Resale	0	0	0	0
Land Under Control (Crown Land)	0	0	0	0
Land and Buildings	(4,929,493)	334,946	(4,594,547)	(2,965,460)
Works in Progress Land & Buildings	0	0	0	0
Works In Progress Recreation Areas				
Infrastructure	0	0	0	0
Works in Progress - Rds, F/Paths & Bridges	0	0	0	0
Works In Progress Other Infrastructure	0	0	0	0
Works in Progress Drainage Infrastructure	0	0	0	0
Works in Progress Plant & Equipment	0	0	0	0
Infrastructure Assets - Roads & Footpaths	(4,952,493)	(203,399)	(5,155,892)	(3,345,742)
Infrastructure Assets - Recreation Areas	(6,124,288)	(1,343,326)	(7,467,614)	(1,081,948)
Infrastructure Assets - Drainage	(1,087,483)	(26,126)	(1,113,609)	(919,260)
Infrastructure Assets - Other	(12,956,231)	(277,678)	(13,233,909)	(7,897,627)
Mobile Plant and Equipment	(2,180,170)	13,048	(2,167,122)	(1,353,990)
Fixed Plant and Equipment	(40,500)	0	(40,500)	0
Furniture and Equipment	(419,959)	(164,000)	(583,959)	(219,816)
Total Capital Expenditure	(32,690,617)	(1,666,535)	(34,357,152)	(17,783,843)
Net Cash from Capital Activities	(15,114,730)	(1,611,645)	(16,726,375)	(9,661,922)
Financing				
Proceeds from New Debentures	3,250,000	0	3,250,000	1,250,000
Proceeds from Advances	0	0	0	0
Self-Supporting Loan Principal	0	0	0	0
Transfer from Reserves	6,791,051	305,728	7,096,779	86,649
Purchase of Investments	0	0	0	0
Advances to Community Groups	(1,250,000)	0	(1,250,000)	0
Repayment of Debentures	(675,348)	0	(675,348)	(337,674)
Transfer to Reserves	(2,210,246)	(436,631)	(2,646,877)	(340,700)
Net Cash from Financing Activities	5,905,457	(130,903)	5,774,554	658,275
Net Operations, Capital and Financing	(4,006,760)	1,556,166	(2,450,594)	8,649,131
Opening Funding Surplus(Deficit)	4,006,760	(1,862,533)	2,144,227	2,144,227
Closing Funding Surplus(Deficit)	0	(306,367)	(306,367)	10,793,358

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a general purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	40 to 50 years
Construction other than Buildings (Public Facilities)	40 to 50 years
Furniture and Equipment	10 years
Plant and Equipment	4 to 15 years
Roads	15 to 100 years
Footpaths	50 years
Sewerage Piping	60 years
Water Supply Piping and Drainage Systems	60 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our unique natural and built environment."

The Strategic Community Plan defines the key objectives of the Shire as:

"Our People Goal - Foster a community environment that is accessible, affordable, inclusive, healthy and safe.

Our Place Goal - Help to protect the natural and built environment and Cultural heritage of Broome whilst recognising the unique sense of place

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population.

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community."

(s) Reporting Programs

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, boat ramps, foreshore, public halls.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(69,410)	(15.76%)	▼	Timing	Full year budget amount received in Oct/Nov
General Purpose Funding - Rates	291,287	1.24%			
General Purpose Funding - Other	(38,289)	(4.42%)			
Law, Order and Public Safety	(86,295)	(47.19%)	▼	Timing	Fire Prevention & Emergency Ranger Funding not yet received
Health	(12,120)	(6.29%)			
Education and Welfare	(278)	(1.01%)			
Housing	(51,111)	(6.80%)			
Community Amenities	(720,552)	(9.87%)			
Recreation and Culture	(20,435)	(1.45%)			
Transport	(4,998,127)	(82.27%)	▼	Timing	Variance due to natural disaster (roads component) funding not yet received
Economic Services	(141,065)	(12.51%)	▼	Timing	Variance resulting from recoup fees on Roebuck Bay & Visitor Centre rental not yet been invoiced.
Other Property and Services	217,661	9.28%			
Operating Expense					
Governance	455,674	15.25%	▲	Timing	Variance is due to unspent In Kind donations, EDL sponsorships, Community sponsorship and Kimberley Zone.
General Purpose Funding	30,872	10.65%	▲	Permanent	Outstanding debtors reduced, less debt collection costs incurred.
Law, Order and Public Safety	109,873	8.07%			
Health	(4,014)	(0.59%)			
Education and Welfare	58,326	11.54%	▲	Permanent	Variance is due to vacant positions to be filled.
Housing	86,149	9.99%			
Community Amenities	2,216,048	20.64%	▲	Timing	Variance is due to unspent monies on new refuse site & allocation of kerbside collection costs (year end).
Recreation and Culture	983,645	7.21%			
Transport	(124,011)	(1.24%)			
Economic Services	209,635	7.88%			
Other Property and Services	853,634	25.39%	▲	Permanent	Insurance phasing and higher number of job allocation costs recovered from engineering and admin than budgeted.
Capital Revenues					
Grants, Subsidies and Contributions	(3,839,050)	(22.40%)	▼	Timing	Grant funding not received as projects in progress including Town Beach Jetty and Town Beach Ablutions
Proceeds from Disposal of Assets	(95,788)	(19.35%)	▼	Timing	Replaced vehicles waiting for auction.
Capital Expenses					
Land Held for Resale	0				
Land Under Control (Crown Land)	0				
Land and Buildings	2,285,993	49.75%	▲	Timing	BRAC Outdoor Multi Sports Complex project still in tender phase, works not yet started
Works in Progress Land & Buildings	0				
Works In Progress Recreation Areas	0				
Infrastructure	0				
Works in Progress - Rds, F/Paths & Bridges	0				
Works In Progress Other	0				
Infrastructure	0				
Works in Progress Drainage	0				
Infrastructure	0				
Works in Progress - Plant & Equipment	0				

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

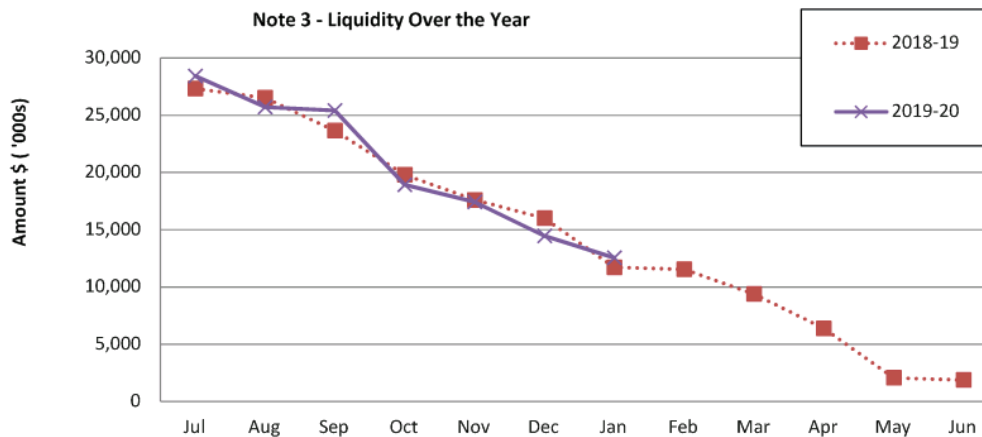
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Infrastructure Assets - Roads & Footpaths	1,619,464	31.41%	▲	Timing	Various infrastructure projects in progress, invoices still to be received including Male Oval carpark, McDaniel Rd upgrade
Infrastructure Assets - Recreation Areas	(3,933,899)	(51.76%)	▼	Timing	Town beach development & OMC contract Short Street drainage design project in progress, invoices are still to be received
Infrastructure Assets - Drainage	243,292	21.85%	▲	Timing	Town Beach Jetty and Town Beach redevelopment RFT for \$3.7M set in Dec.
Infrastructure Assets - Other	6,863,444	51.86%	▲	Timing	Grader Komatsu & Volvo Wheel Loader yet to be purchased
Mobile Plant and Equipment	452,047	20.86%	▲	Timing	
Fixed Plant and Equipment	(1,117)				
Furniture and Equipment	114,549	(8.37%)			
Financing					
Proceeds from New Debentures	(1,250,000)	(38.46%)	▼		Self supporting Loan - Broome Golf Club not yet in place
Proceeds from Advances	0				
Self-Supporting Loan Principal	125				
Transfer from Reserves	(86,649)	(1.20%)			
Advances to Community Groups	1,250,000	100.00%	▲		Self supporting Loan - Broome Golf Club not yet in place
Loan Principal	(28,567)	(4.23%)		Timing	Broome Civic Centre - Repayment per budget
Transfer to Reserves	332,864	12.58%	▲	Timing	Park and road reserves

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Jan 2020	30 Jun 2019	YTD 31 Jan 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	11,456,398	7,385,966	10,419,123
Cash Restricted	4	35,381,742	35,273,697	38,126,077
Receivables - Rates	6	3,268,003	755,320	3,297,324
Receivables - Rates Other		133,662	25,766	183,675
Receivables - Debtors	6	1,105,394	883,293	579,659
Receivables - Other		50,592	(82,728)	278,988
Sundry Provisions & Accruals		105,369	1,175,472	43,320
Inventories		51,511	49,462	40,145
		51,552,672	45,466,247	52,968,311
Less: Current Liabilities				
Payables		(3,165,461)	(7,124,080)	(2,503,796)
Provisions		(906,031)	(1,377,767)	(619,593)
		(4,071,492)	(8,501,847)	(3,123,389)
Less: Cash Reserves	7	(35,281,533)	(35,273,697)	(38,126,077)
Rounding and Timing Adjustment		358,077		
Net Current Funding Position		12,557,724	1,690,703	11,718,845

Note 3 - Liquidity Over the Year**Comments - Net Current Funding Position**

The budget was adopted at the OMC 27 June 2019. It was presented to Council with a predicted carried forward surplus of \$4,006,760.

The Rounding and Timing Adjustment is calculated by subtracting the sum of current assets less current liabilities and cash reserves from the YTD funding surplus (see page 7).

A full list of all budget amendments can be found Note 5.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.15%	5,948,821			5,948,821	CommBank	At Call
Business Online Saver	0.40%	957			957	CommBank	At Call
BRAC Bank Account	0.10%	95,142			95,142	CommBank	At Call
BPAY Bank Account	0.00%	0			0	CommBank	At Call
Reserve Bank Account	0.40%		7,942		7,942	CommBank	At Call
Trust Bank Account	0.00%			959,810	959,810	CommBank	At Call
Cash On Hand	Nil	4,400			4,400	N/A	On Hand
(b) Term Deposits							
Term Deposit	1.69%	3,500,000			3,500,000	Westpac	28-Jan-20
Term Deposit	1.89%	2,000,000			2,000,000	Westpac	27-Feb-20
Term Deposit	1.75%	3,005,260			3,005,260	Westpac	25-Mar-20
Term Deposit	1.84%		35,373,800		35,373,800	Westpac	25-Jun-20
Total		14,554,581	35,381,742*	959,810†	50,896,133		
Adjustments							
Payment Timing Adjustments**		3,098,183					
Total		11,456,398.11					

Comments/Notes - Investments

*Note - The total of Restricted Cash balances to the reserves on Note 7

**NOTE - Payment Timing adjustments indicate payments that have been recorded on the ledger but have yet to be paid out of the bank. The bank accounts are reconciled monthly to ensure no discrepancies occur.

†Note - A discrepancy between Trust balance and the balance of Note 11 is a result of money in transit, either as a refund or a payment, or an unrepresented cheque.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Budget Adoption		Opening Surplus	\$	\$	\$	\$
		Permanent Changes						0
		Opening surplus adjustment						0
		Budgeted EOY Surplus/(Deficit)						0
		General Purpose Funding						
30105		Rates Broome - Op Inc - Rates	OMC 21.11.19	Operating Income		160,924		160,924
30146		Interest - Rates Instalments - Op Inc - Rates	OMC 21.11.19	Operating Income		10,000		170,924
30301		Grants Commission - Op Inc - Other General Purpose Funding	OMC 21.11.19	Operating Income			(89,839)	81,085
32492		Back Rates - Op Inc - Rates	OMC 21.11.19	Operating Income				81,085
		Governance						
23598		Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	OMC 29.08.19	Capital Income				81,085
405235		Kimberley Zone - Alcohol Management Initiatives - Op Exp	OMC 29.08.19	Operating Expenditure				81,085
23598		Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	OMC 29.08.19	Capital Income				81,085
405235		Kimberley Zone - Alcohol Management Initiatives - Op Exp	OMC 29.08.19	Operating Expenditure				81,085
22173		EDL sponsorship programme Reserve Funded - Op Exp - Other Governance	Carryover OMC 17.10.19	Operating Expenditure		16,498		97,583
23593		Transfer From EDL Sponsorship Reserve - Cap Inc - Other Gov	Carryover OMC 17.10.19	Capital Income			(16,498)	81,085
405370		Kimberley Zone - Kimberley Volunteer Strategy Grant	Carryover OMC 17.10.19	Operating Income		65,000		146,085
405234		Kimberley Zone - Volunteering Strategy - Op Exp	Carryover OMC 17.10.19	Operating Expenditure			(36,000)	110,085
405237		Kimberley Zone - ICT & Office 365 Improvements - Op Exp	Carryover OMC 17.10.19	Operating Expenditure			(10,000)	100,085
			Carryover OMC 17.10.19					100,085
22172		Community Sponsorship Program - Op Exp - Other Governance	Carryover OMC 17.10.19	Operating Expenditure			(37,282)	62,803
23040		Youth Development Programme & Working Group - Op Exp - Other Governance	Carryover OMC 17.10.19	Operating Expenditure			(5,000)	57,803
22124		Contribution to Kimberley Zone Secretariat	OMC 21.11.19	Operating Expenditure		15,000		72,803
24010		Conferences Travel & Accom Op Exp - Members	OMC 21.11.19	Operating Expenditure			(20,000)	52,803
22200		Audit Fees Op Exp - Other Governance	OMC 21.11.19	Operating Expenditure		35,500		88,303
23453		Review of Strategies Relating to the Community Strategic Plan - Op Exp - Other Gov	OMC 21.11.19	Operating Expenditure		25,000		113,303
		Law, Order and Public Safety						
508216		Bush Fire Mitigation - Op Exp - Fire Prevention	Carryover OMC 17.10.19	Operating Expenditure			(5,949)	107,354
53256		Transfer to Building Reserve - Cap Exp - Other Law Ord & Public Safety	Surplus OMC 17.10.19	Capital Expenditure			(170,356)	(63,002)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
52119	52101	Emergency Management Response Expenses - Op Exp - Emerg & Rang Serv	OMC 21.11.19	Operating Expenditure		20,000		(43,002)
		Health						
74010		Salary - Op Exp - Preventive - Inspection/Admin	OMC 21.11.19	Operating Expenditure		18,373		(24,629)
74011		Relief Staff Expenses - Op Exp - Preventive - Inspection/Admin	OMC 21.11.19	Operating Expenditure			(18,373)	(43,002)
75391		Grants and Contributions Rec'd Op Inc - Prev Svcs - Pest Control	OMC 21.11.19	Operating Income		5,589		(37,413)
		Education and Welfare						
82675		Grants For Community Programs - Op Inc - Community Services	OMC 21.11.19	Operating Income		10,500		(26,913)
		Housing						
		Community Amenities						
108001		New Refuse Site Exp - Op Exp - Regional Resource Recovery Park	OMC 27.06.19	Operating Expenditure			(425,000)	(451,913)
101995		Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	OMC 27.06.19	Capital Income		425,000		(26,913)
108001		New Refuse Site Exp - Op Exp - Regional Resource Recovery Park	OMC 26.09.19	Operating Expenditure			(440,000)	(466,913)
101995		Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	OMC 26.09.19	Capital Income		440,000		(26,913)
108001		New Refuse Site Exp - Op Exp - Regional Resource Recovery Park	Carryover OMC 17.10.19	Operating Expenditure		56,729		29,816
101545	101558	Buckleys Rd Closure Upgrade (was Opex 101302) - Cap Exp - San Gen Refuse	Carryover OMC 17.10.19	Capital Expenditure		243		30,059
101525		Transfer From Refuse Site Reserve - Sanitation Gen Refuse	Carryover OMC 17.10.19	Capital Income			(243)	29,816
101510		Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	Carryover OMC 17.10.19	Capital Expenditure			(10,555)	19,261
101500		Proceeds From Sale of Assets - Cap Inc - Sanitation Gen Refuse	Carryover OMC 17.10.19	Capital Income			(64,000)	(44,739)
101525		Transfer From Refuse Site Reserve - Sanitation Gen Refuse	Carryover OMC 17.10.19	Capital Income			(221,000)	(265,739)
104270	104299	Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(26,126)	(291,865)
104480		Transfer From Drainage Reserve - Urban Stormwater Drainage - Cap Inc	Carryover OMC 17.10.19	Capital Income			(224,320)	(516,185)
107550	107556	Broome Cemetery New Infrastructure Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(27,514)	(543,699)
106106	106123	Project - LPS & LPS6 - Op Exp - Development Services	OMC 21.11.19	Operating Expenditure			(6,020)	(549,719)
106030	106055	Planning General Project Consult - Op Exp Town Planning/Reg Dev	OMC 21.11.19	Operating Expenditure			(10,000)	(559,719)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
107550	107556	Broome Cemetery New Infrastructure Cap Exp	OMC 21.11.19	Capital Expenditure			(33,440)	(593,159)
102202	102202	Drainage - Works Maint	OMC 21.11.19	Operating Expenditure			(10,000)	(603,159)
101030	101050	Weighbridge Operations - Op Exp - San Gen Refuse	OMC 21.11.19	Operating Expenditure			(10,000)	(613,159)
101080	101081	WMF - Reactive Maint - Op Exp	OMC 21.11.19	Operating Expenditure			(5,000)	(618,159)
101285		Minor Assets, Equipment & Consumables - Op Exps - Sanitation Gen Refuse	OMC 21.11.19	Operating Expenditure			(5,000)	(623,159)
101423		Sundry Income (Inc. GST) - Op Inc - Sanitation Gen Refuse	OMC 21.11.19	Operating Income		160,000		(463,159)
101080	101082	WMF - Planned Maint & Minor Works - Op Exp	OMC 21.11.19	Operating Expenditure			(25,000)	(488,159)
101895		Transfer to Regional Resource Recovery Park Reserve - Cap Exp - Reg Res Rec Pk	OMC 21.11.19	Capital Expenditure			(115,000)	(603,159)
105054	105054	Coastal Management Protect Environment- P&G Maint	OMC 21.11.19	Operating Expenditure			(20,000)	(623,159)
107552	107561	Broome Cemetery Renewal by P & G - Cap Exp	OMC 21.11.19	Capital Expenditure			(5,000)	(628,159)
		Recreation and Culture						
1181405		Town Beach Redevelopment - Greenspace & Waterpark - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure		203,645		(424,514)
1181401		Town Beach Redevelopment -Other Infra New - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(27,606)	(452,120)
1181402		Town Beach Redevelopment - Fishing Platform & Amenities - Other Infra New - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(35,220)	(487,340)
113403		Grants - Non Op - Cap Inc - Other Rec & Sport	Carryover OMC 17.10.19	Capital Income			(406,319)	(893,659)
113489		Transfer From POS Reserve - Other Rec & S	Carryover OMC 17.10.19	Capital Income			(18,000)	(911,659)
113371		Royalties For Regions Loc Govt Non Op Grant - Op Inc - Other Recreation & Sport	Carryover OMC 17.10.19	Capital Income			(14,780)	(926,439)
117455	117456	BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals	Carryover OMC 17.10.19	Capital Expenditure		44,863		(881,576)
117210	117211	BRAC Ovals - P&G Maint	Carryover OMC 17.10.19	Operating Expenditure		35,670		(845,906)
113551	113677	Town Beach Renewal Works - Infra Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(9,700)	(855,606)
113552	113607	Town Beach Reserve Upgrade - Cap Exp - P&G	Carryover OMC 17.10.19	Capital Expenditure		6,884		(848,722)
1181201		Town Beach - Design/Plans/Feasibility - Op Exp - Other Recreation & Sport	Carryover OMC 17.10.19	Operating Expenditure		4,765		(843,957)
113552	113620	Haynes Oval Floodlighting Upgrade Infra - Capex	Carryover OMC 17.10.19	Capital Expenditure		6,000		(837,957)
1181420	YBRA001	Youth Bike Recreation Area - New Construction - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(201,360)	(1,039,317)
115280		Grant Program Expenses - Op Exp - Library (Income in 115480)	Carryover OMC 17.10.19	Operating Expenditure		449		(1,038,868)
115480		Grant Program Income - Op Inc - Library (Expense in 115280)	Carryover OMC 17.10.19	Operating Income			(449)	(1,039,317)
113551	113787	Solway Park renewal Infra - Cap Exp - Pks & Ovals	Carryover OMC 17.10.19	Capital Expenditure			(8,500)	(1,047,817)
116125	116126	Broome Entry Statement Signage New Const - Cap Exp - Other Cult	Carryover OMC 17.10.19	Capital Expenditure			(74,089)	(1,121,906)
116085		Heritage Projects - Op Exp - Other Culture	Carryover OMC 17.10.19	Operating Expenditure			(60,000)	(1,181,906)
111989		Transfer to POS Reserve - Cap Exp - Parks & Ovals	Surplus OMC 17.10.19	Capital Expenditure			(53,693)	(1,235,599)
113317		CSRFF & RDAF Grants & Non Operating Other Income for Parks & Oval Const - Op Inc - Parks & Ovals GEN	OMC 21.11.19	Capital Income			(25,000)	(1,260,599)
113708		Grant Funded Operational Expense - Rec Serv	OMC 21.11.19	Operating Expenditure		20,000		(1,240,599)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
113751		Operating Grants & Contributions Rec'd - Recreation Services - Op Inc	OMC 21.11.19	Operating Income			(20,000)	(1,260,599)
117081	117082	General Building & Facility Maint - BRAC Dry - Op Exp	OMC 21.11.19	Operating Expenditure		44,417		(1,216,182)
117720		Transfer From BRAC Reserve - Cap Inc - BRAC Aquatic	OMC 21.11.19	Capital Income			(44,417)	(1,260,599)
117294		Grant Income - Non-Op Inc - BRAC Dry	OMC 21.11.19	Capital Income			(488,000)	(1,748,599)
117300	117365	Building New Construction Expense - BRAC Dry - Cap Exp	OMC 21.11.19	Capital Expenditure		500,000		(1,248,599)
117372	117373	Furniture & Equip - New - BRAC Dry	OMC 21.11.19	Capital Expenditure			(25,000)	(1,273,599)
116483		Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre	OMC 21.11.19	Operating Income			(104,000)	(1,377,599)
116473		Transfer From Restricted Cash Reserve - Broome Civic Centre Grants - Cap Inc	OMC 21.11.19	Capital Income		80,000		(1,297,599)
115380		Grant Op - State SLWA Library Grant	OMC 21.11.19	Operating Income			(8,836)	(1,306,435)
115431		Income Library (photocopier mobile and fax services) - Op Inc - Libraries	OMC 21.11.19	Operating Income		9,651		(1,296,784)
113550	113560	Cemetery Reserve New Infra Const - Cap Exp - Parks & Ovals	OMC 21.11.19	Capital Expenditure			(100,320)	(1,397,104)
113403		Grants - Non Op - Cap Inc - Other Rec & Sport	OMC 21.11.19	Capital Income		1,214,678		(182,426)
1181407		Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp	OMC 21.11.19	Capital Expenditure			(1,214,678)	(1,397,104)
113000	113041	Cable Beach Road - P&G Maint	OMC 21.11.19	Operating Expenditure			(8,000)	(1,405,104)
113000	113030	Frederick Street Lookout (R39556)- P&G Maint	OMC 21.11.19	Operating Expenditure			(5,000)	(1,410,104)
117210	117213	Father McMahon Oval Lighting - Reactive Maint - Op Exp	OMC 21.11.19	Operating Expenditure			(40,893)	(1,450,997)
1181420	YBRA001	Youth Bike Recreation Area - New Construction - Cap Exp	OMC 21.11.19	Capital Expenditure			(70,160)	(1,521,157)
Transport								
125140	125222	Hunter Street - Footpath Construction	Carryover OMC 17.10.19	Capital Expenditure			(5,100)	(1,526,257)
121100	121113	Hammersley St Upgrade Construction - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure		198,457		(1,327,800)
121960		Transfer From Road Reserve Road Construction - Cap Inc	Carryover OMC 17.10.19	Capital Income			(64,920)	(1,392,720)
123000	102204	2017-2018 WANDRRA Events - Works Maint	Carryover OMC 17.10.19	Operating Expenditure			(835,509)	(2,228,229)
125100	BUSN002	Old Broome Estate - New Bus bay Construction - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure		21,278		(2,206,951)
125140	125192	Palmer Road - Footpath Construction	Carryover OMC 17.10.19	Capital Expenditure		20,300		(2,186,651)
125960		Transfer From Footpath Reserve - Footpath Construction	Carryover OMC 17.10.19	Capital Income			(20,300)	(2,206,951)
125140	125269	Roebuck Estate Subdivision - Various Stages	Carryover OMC 17.10.19	Capital Expenditure		30,779		(2,176,172)
125960		Transfer From Footpath Reserve - Footpath Construction	Carryover OMC 17.10.19	Capital Income			(40,300)	(2,216,472)
125140	125277	Broome North Footpath New Const - Capex	Carryover OMC 17.10.19	Capital Expenditure			(5,641)	(2,222,113)
125960		Transfer From Footpath Reserve - Footpath Construction	Carryover OMC 17.10.19	Capital Income			(42,567)	(2,264,680)
125140	125279	Six Seasons Estate - Januburu Subdivision - Various Stages	Carryover OMC 17.10.19	Capital Expenditure		1,207		(2,263,473)
125960		Transfer From Footpath Reserve - Footpath Construction	Carryover OMC 17.10.19	Capital Income			(8,207)	(2,271,680)
125960		Transfer From Footpath Reserve - Footpath Construction	Carryover OMC 17.10.19	Capital Income			(6,856)	(2,278,536)
125225	125232	Street Lighting at Various Locations - Renewal	Carryover OMC 17.10.19	Capital Expenditure		6,790		(2,271,746)
120306		Dep't Premier & Cabint Natural Disaster Grant - Cape Leveque Rd	Carryover OMC 17.10.19	Operating Income		3,829,555		1,557,809
121101	121552	Hunter St Renewal Rd Infra Const - Capex (was Herbert st)	Carryover OMC 17.10.19	Capital Expenditure			(92,394)	1,465,415

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
121779		Regional Rd Group (RRG) Urban Rd Const Funding - Non Op Inc - Rd Const	Carryover OMC 17.10.19	Capital Income			(199,108)	1,266,307
125215	125807	Kerr St & Stracke Cove Lighting Upgrade (Safer Comm) - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(5,299)	1,261,008
122430		Natural Disaster Grant - Flood Damage Repairs	Carryover OMC 17.10.19	Operating Income		970,000		2,231,008
1254421		Access & Inclusion Improvements New Infra - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(20,000)	2,211,008
1223481	FPUP001	Various FootPath Upgrade - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(46,337)	2,164,671
120305		WALGC Road Grants Untied Op Grant Rec'd	OMC 21.11.19	Operating Income		16,998		2,181,669
121761		Aboriginal Roads Non Op Grant from MRWA - Op Inc - Rd Const	OMC 21.11.19	Capital Income		30,000		2,211,669
121762		State Direct MRWA/RRG Rd Maint Op Grant Rec'd	OMC 21.11.19	Operating Income		21,242		2,232,911
123000		Rural Road Maintenance - Op Exp - Rd Maint	OMC 21.11.19	Operating Expenditure		242,940		2,475,851
121990		Carparks Road Reserves- Linemarking Maint & Signs - Op Exp - Mtce Streets Roads Bridges	OMC 21.11.19	Operating Expenditure			(39,020)	2,436,831
121000	121560	McDaniel Rd - Archer to Ward Stage 1 New Rd Const - Cap Exp	OMC 21.11.19	Capital Expenditure			(1,000,000)	1,436,831
121100	121108	McDaniel Rd Upgrade Const - HIA All Streets	OMC 21.11.19	Capital Expenditure		1,000,000		2,436,831
121217	121217	Urban Street House Number - Works Maint	OMC 21.11.19	Operating Expenditure			(5,000)	2,431,831
122000	121011	Sector 1 Chinatown - Works Maint	OMC 21.11.19	Operating Expenditure			(26,000)	2,405,831
121763		Black Spot Non Op Grant (Commonwealth/Federal)	OMC 21.11.19	Capital Income		10,189		2,416,020
		Economic Services						
1367210		Economic Development Program Expense - Op Exp - Other Economic Services	Carryover OMC 17.10.19	Operating Expenditure		7,294		2,423,314
1367525		Transfer From Restricted Cash Reserve - Other Economic	Carryover OMC 17.10.19	Capital Income			(7,294)	2,416,020
136723		Chinatown Place Activation Initiatives -Op Exp - Economic Services Special Projects	Carryover OMC 17.10.19	Operating Expenditure			(9,272)	2,406,748
1367301		Grants & Contributions Received (Chinatown Revitalisation Stage 2) - Op Inc - Economic Services Special Projects	Carryover OMC 17.10.19	Operating Income		32,739		2,439,487
1367405	1367413	Chinatown Public Wi-Fi Project - Other Infra New - Cap Ex	Carryover OMC 17.10.19	Capital Expenditure			(59,850)	2,379,637
1367404	1367407	Dampier St Upgrade - Cap Exp	Carryover OMC 17.10.19	Capital Expenditure			(111,972)	2,267,665
1367404	1367408	Carnarvon St Upgrade - Cap Ex	Carryover OMC 17.10.19	Capital Expenditure			(87,976)	2,179,689
132310	132310	Roebuck Bay CP - Planned Maint & Minor Works - Op Exp	Carryover OMC 17.10.19	Operating Expenditure			(18,212)	2,161,477
132050		Broome Visitor Centre Complex- Op Exp - Tourism & Area Promotion	Carryover OMC 17.10.19	Operating Expenditure			(44,400)	2,117,077
1367405	1367412	Public Art (funded from Reserve) - Other Infra New - Cap Ex	Carryover OMC 17.10.19	Capital Expenditure			(16,693)	2,100,384
1367303		Other Income Received - Op Inc - Economic Services Special Projects	OMC 21.11.19	Operating Income			(60,000)	2,040,384
136723		Chinatown Place Activation Initiatives -Op Exp - Economic Services Special Projects	OMC 21.11.19	Operating Expenditure			(10,500)	2,029,884

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
1367301		Grants & Contributions Received (Chinatown Revitalisation Stage 2) - Op Inc - Economic Services Special Projects	OMC 21.11.19	Operating Income			(32,739)	1,997,145
1367402		****DO NOT USE*** Chinatown Revitalisation Project Management - Cap Exp - Economic Services Special Projects	OMC 21.11.19	Capital Expenditure			(106,000)	1,891,145
1367504		Grants & Contr. Received Non Op - Cap Inc - Economic Services Special Projects	OMC 21.11.19	Capital Income		23,321		1,914,466
134212		Cable Beach Camel Tours (Res 52985) - Rent & Recoup Income - Op Inc	OMC 21.11.19	Operating Income		24,000		1,938,466
		Other Property and Services						
142232		LGIS Insurance Funded Expenses (Inc in 142393) - Op Exp - Corp Gov	Carryover OMC 17.10.19	Operating Expenditure		10,594		1,949,060
141271	141331	Morrell Park Road Maintenance Op Exp - Private Works	Carryover OMC 17.10.19	Operating Expenditure		17,906		1,966,966
141960		Transfer From Restricted Cash Reserve Private Wks Rd Const - Cap Inc	Carryover OMC 17.10.19	Capital Income			(11,697)	1,955,269
143601		Proceeds from Sale of Assets - Cap Inc - Parks & Gardens Operations	Carryover OMC 17.10.19	Capital Income			(12,273)	1,942,996
143610		Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	Carryover OMC 17.10.19	Capital Expenditure		25,000		1,967,996
148600		Proceeds from Sale of Assets - Cap Inc - Works Operations	Carryover OMC 17.10.19	Capital Income			(818)	1,967,178
148611		Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	Carryover OMC 17.10.19	Capital Expenditure			(14,397)	1,952,781
142558		Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	Carryover OMC 17.10.19	Capital Expenditure			(6,133)	1,946,648
147374		KRO1 Building Renewal - Cap Exp - Office Prop Leased	Carryover OMC 17.10.19	Capital Expenditure		108,435		2,055,083
147355		Transfer From Building Reserve Leased Offices Un Clas	Carryover OMC 17.10.19	Capital Income			(108,435)	1,946,648
147375		KRO2 Building Renewal - Cap Exp - Office Prop Leased	Carryover OMC 17.10.19	Capital Expenditure			(195,782)	1,750,866
147355		Transfer From Building Reserve Leased Offices Un Clas	Carryover OMC 17.10.19	Capital Income		195,782		1,946,648
146122		Software >\$5000 Cap Exp - IT	Carryover OMC 17.10.19	Capital Expenditure			(69,000)	1,877,648
146120		Equip & H'Ware > \$5000 Cap Exp - IT	Carryover OMC 17.10.19	Capital Expenditure			(4,954)	1,872,694
146102		License Maint and Support - IT Exp	Carryover OMC 17.10.19	Operating Expenditure			(16,000)	1,856,694
147100		Building Capital > \$5k - Cap Exp - Unclassified General	Carryover OMC 17.10.19	Capital Expenditure			(71,574)	1,785,120
142231		Consultants Corp Serv - Op Exp - Corp Gov Support	Carryover OMC 17.10.19	Operating Expenditure			(30,500)	1,754,620
142006		Salary - Op Exp - Human Resources	OMC 21.11.19	Operating Expenditure		12,000		1,766,620
142008		Relieving Staff Exp - HR	OMC 21.11.19	Operating Expenditure			(12,000)	1,754,620
142046		Recruitment Expenses - Op Exp - General Admin O'Heads	OMC 21.11.19	Operating Expenditure		25,000		1,779,620
142048		HRM Consultancy - Op Exp	OMC 21.11.19	Operating Expenditure			(42,000)	1,737,620
142232		LGIS Insurance Funded Expenses (Inc in 142393) - Op Exp - Corp Gov	OMC 21.11.19	Operating Expenditure		74,000		1,811,620
142393		LGIS Insurance Bonus & Funding (Exp in 142232) - Op Inc - Corp Gov	OMC 21.11.19	Operating Income		41,924		1,853,544

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
142394		Legal Employee Leave & Other No GST Reimb from Others Op Inc - Corp Gov	OMC 21.11.19	Operating Income		17,000		1,870,544
141997		Transfer to Leave Reserve - Cap Exp - Corp Gov & Support	OMC 21.11.19	Capital Expenditure			(17,000)	1,853,544
146105		Salary - Op Exp - IT	OMC 21.11.19	Operating Expenditure			(30,000)	1,823,544
146106		Salary - Op Exp - Records	OMC 21.11.19	Operating Expenditure		12,000		1,835,544
146120		Equip & H'Ware > \$5000 Cap Exp - IT	OMC 21.11.19	Capital Expenditure		4,954		1,840,498
146122		Software >\$5000 Cap Exp - IT	OMC 21.11.19	Capital Expenditure			(70,000)	1,770,498
143038		Consultants Engineering Office	OMC 21.11.19	Operating Expenditure			(15,000)	1,755,498
143621		Vehicle & Plant New - Cap Exp - P&G Operations	OMC 21.11.19	Capital Expenditure		13,000		1,768,498
143601		Proceeds from Sale of Assets - Cap Inc - Parks & Gardens Operations	OMC 21.11.19	Capital Income			(13,000)	1,755,498
111989		Transfer to POS Reserve - Cap Exp - Parks & Ovals	OMC 21.11.19	Capital Expenditure			(80,582)	1,674,916
132070		Broome Visitor Centre - Annual Subsidy - Op Exp - Tourism & Area Promot	OMC 21.11.19	Operating Expenditure			(124,000)	1,550,916
147492		Broome Last Resort Carpark (Reserve 34305) - Rent & Recoup Income - Op Inc		Operating Income		5,250		1,556,166
					0	10,685,312	(9,129,146)	

Classifications Pick List

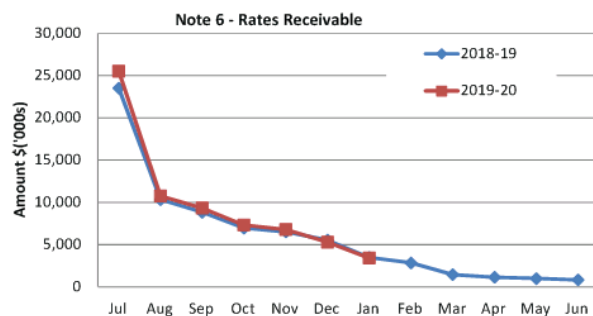
Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 6: RECEIVABLES

Receivables - Rates Receivable

	YTD 31 Jan 2020	30 Jun 2019
	\$	\$
Opening Arrears Previous Years	755,320	635,058
Levied this year	23,163,298	22,392,627
Less Collections to date	(20,650,614)	(22,272,365)
Equals Current Outstanding	3,268,003	755,320
Net Rates Collectable	3,268,003	755,320
% Collected	86.34%	96.72%



Comments/Notes - Receivables Rates

[Insert explanatory notes and commentary on trends and timing]

* NOTE - Rates were raised on 19 July 2019 and are due on 22 August 2019

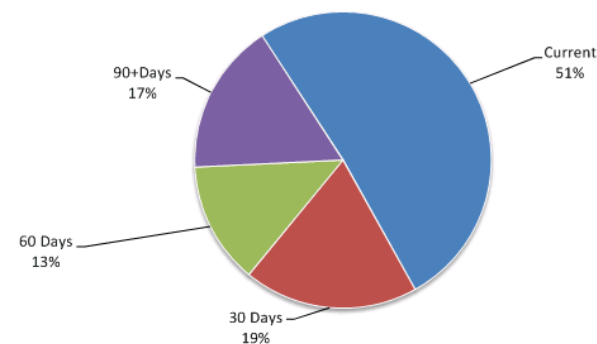
**NOTE - The calculation of percentage of Rates collected only reports on current Rates, Arrears and Back Rates. For a full breakdown on Rates received, please see the Rates Receipt Statement in the info bulletin

Receivables - General

	Credit*	Current	30 Days	60 Days	90+Days
		\$	\$	\$	\$
Receivables - General	(38,422)	584,805	218,050	152,159	190,043
Total Receivables General Outstanding					1,106,634

Amounts shown above include GST (where applicable)

Receivables - General



Comments/Notes - Receivables General

[Insert explanatory notes and commentary on trends and timing]

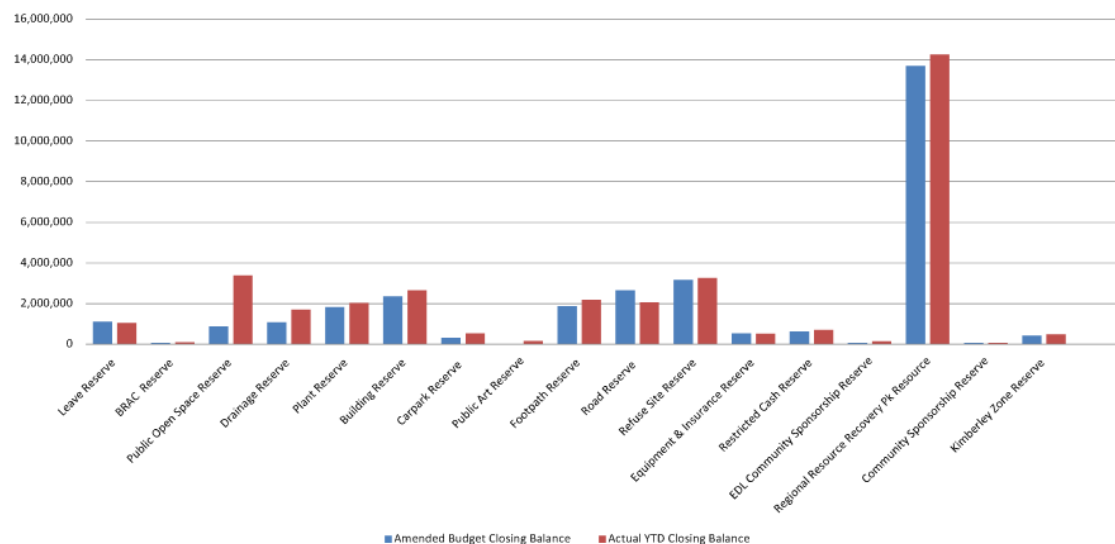
* Note - A credit refers to a debtor paying more than required in the current billing period. It sits as a credit against the account until the following period when it is applied

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 7: Cash Backed Reserve

2019-20		Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Name	Opening Balance									
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	1,051,077	38,700	238	17,000	0	0	0		1,106,777	1,051,315
BRAC Reserve	98,488	2,323	22	0	0	44,417	0		56,394	98,510
Public Open Space Reserve	3,385,685	66,228	788	619,418	0	3,188,837	0		882,494	3,386,473
Drainage Reserve	1,693,987	39,152	383	0	0	660,815	0		1,072,324	1,694,370
Plant Reserve	2,026,247	47,176	458	0	0	243,000	0		1,830,423	2,026,705
Building Reserve	2,647,090	43,637	598	467,723	0	801,347	0		2,357,103	2,647,688
Carpark Reserve	533,886	12,602	121	24,365	0	267,000	0		303,853	534,007
Public Art Reserve	167,572	216	38	0	0	162,768	0		5,020	167,610
Footpath Reserve	2,179,884	51,206	493	63,029	0	411,184	0		1,882,935	2,180,377
Road Reserve	2,061,646	41,450	466	572,880	0	30,000	0		2,645,976	2,062,112
Refuse Site Reserve	3,259,029	68,038	737	(11,973)	0	148,233	0		3,166,861	3,259,766
Equipment & Insurance Reserve	518,997	11,589	117	0	0	0	0		530,586	519,114
Restricted Cash Reserve	712,180	0	0	0	0	90,000	0		622,180	712,180
EDL Community Sponsorship Reserve	145,189	1,348	33	0	0	88,307	0		58,230	145,222
Regional Resource Recovery Pk Resource	14,243,536	346,466	3,220	115,000	0	1,019,573	0		13,685,429	14,246,756
Community Sponsorship Reserve	61,745	1,459	14	0	0	0	0		63,204	61,759
Kimberley Zone Reserve	487,459	7,845	110	0	0	73,380	0		421,924	487,569
						0	0			
	35,273,697	779,435	7,836	1,867,442	0	7,228,861	0		30,691,713	35,281,533

Error



SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments			
					YTD 31 Jan 2020						
Cost \$	Accum Depr \$	Proceeds \$	Profit (Loss) \$		Amended Annual Budget Profit/(Loss) \$	Actual Profit/(Loss) \$	Variance \$				
13,500	(4,125)	(7,364)	(2,011)	P Number Plant and Equipment							
				0 P7416 Toyota Prado T/D 5 Door WGN A/T GXL (CEO) BM28870	(14,245)	0	0				
				0 P16316 Isuzu MUX LSU Silver (DCS) (1GD1705)	(741)	0	0				
				0 P17313 Hyundai i30 Active CRDI 5D hatchback diesel (Property) BM25995	(2,750)	(2,011)	739				
				0 P15216 ISUZU MUX 4x4 SUV DIRECTOR DEVELOPMENT SERVICES (1EYW969)	7,342	0	0				
				0 P11214 Utility Crew Cab 4WD Isuzu D-Max SX Man w- canopy SPO 1ENQ655	(4,800)	0	0				
				0 P10909 Trailer Custom Made - Beach Lifeguard	(8,000)	0	0				
				0 P1114 Self Propelled Elevated Work Platform (P&Gs) (1TPW699)	(14,703)	0	0				
				0 P15712 Mini Excavator 1-2 Tonnes Bobcat 324 (P&Gs) 1DWX734	7,000	0	0				
				0 P15812 Trailer for mini excavator (P15712) P&Gs 1TNA499	5,000	0	0				
				0 P16713 Ransome MTD5 5 Gang Reel Mower (Tractor Mounted) (P&Gs)	9,999	0	0				
				0 P2614 John Deere Mower Front Deck - P&Gs 1EMV062	1,999	0	0				
				0 P14012 Pressure Cleaner Bar 3513G-HJ plus reel & hose (Waterpark P&Gs)	5,000	0	0				
				0 P7013 Skidsteer Loader CCF class 800 Bobcat S185 (P&Gs) BM24928	(16,248)	0	0				
				0 P7313 Auger & Trencher attachments for Bobcat skidsteer loader (P7013) (P&Gs)	3,000	0	0				
12,950	(7,950)	(5,000)		0 P85807 TRAILER POLMAC DUAL AXLE - P&G	5,000	0	0				
				0 P2416 Graytill Smartspray Ute mounted Spray System	(14,131)	0	0				
				0 P83705 Trailer Dean Caged/Tipper BM11767	(10,598)	0	0				
				0 P1500 Trailer Dean No 17 Flatbed Tilting (for ride-on mower) BM1679	2,000	0	0				
				0 P87506 Turfcutter Ryan JR 18"	1,000	0	0				
				0 P11514 Utility Cab Chassis Tray Extra Cab Retic 2 (P&Gs) (1EPL510)	3,042	0	0				
				0 P1313 Isuzu NPR 300 Light Truck 2WD Crew Cab Steel Tray (P&Gs) 1ECN037	(10,613)	0	0				
				0 P6713 Howard Stealth S2 Dual winged rotary mower (tractor towed) (P&Gs)	(2,650)	0	0				
				0 P16813 Mini Wheel Loader Toro Wheelmaster 320D (P&Gs)	0	0	0				
				0 P8511 Grader Komatsu GD655-5 Works BM28609	(59,703)	0	0				
				0 P7110 Volvo Wheel Loader L60F Works - 1DMO852	23,750	0	0				
				0 P10605 Pump Water Robin PTG405DS - 8.5hp 4" diesel	0	0	0				
				49,750	(9,749)	(23,636)	(16,365)	0 P6413 Hino 300 series 717 Single Cab truck steel tray (signs) (Works) 1EG0887	(3,206)	(16,365)	(13,159)
				49,900	(14,940)	(25,455)	(9,506)	0 P6313 Truck 2WD Dual Cab w- steel tray Isuzu NPR 300 (Works) 1EDA148	(14,940)	(9,506)	5,434
				80,000	(6,504)	(71,500)	(1,996)	0 P413 Wheel Loader Komatsu WA250PZ-6 (WMF) 1EBV039	(11,973)	(1,996)	9,977
5,713	(5,713)	(518)	518	0 P4208 Scrubber Nilfisk (CA531) - BRAC	0	518	518				
78,140	(32,974)	(28,000)	(17,166)	0 P1313 Isuzu NPR 300 Light Truck 2WD Crew Cab Steel Tray (P&Gs) 1ECN037	0	(17,166)	(17,166)				
26,450	(81,955)	(161,472)	(46,526)		(115,169)	(46,526)	(13,657)				
Comments - Capital Disposal/Replacements											

Comments - Capital Disposal/Replacements

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 9: RATING INFORMATION		\$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE												
Differential General Rate												
Gross Rental Valuations												
GRV - Residential	10.8224	4,876	115,308,256	12,479,121				12,479,121	12,479,121			12,479,121
GRV - Residential - Vacant	19.8104	181	2,945,650	583,545				583,545				583,545
GRV - Commercial/Industrial	11.2119	540	52,644,669	5,902,468				5,902,468	5,902,468			5,902,468
GRV - Tourism	14.6665	454	17,437,556	2,557,479				2,557,479	2,557,479			2,557,479
Unimproved Value Valuations												
UV - Rural	3.1875	21	6,643,773	211,770				211,770	211,770			211,770
UV - Mining	11.7729	33	1,060,743	124,880				124,880	124,880			124,880
UV - Commercial Rural	0.7623	53	17,486,000	133,296				133,296	133,296			133,296
Sub-Totals		6,158	213,526,647	21,992,559	0	0	21,992,559	21,992,559		0	0	21,992,559
Minimum Payment		Minimum \$										
Gross Rental Valuations												
GRV - Residential	1,220	67	648,834	81,740			81,740	81,740				81,740
GRV - Residential - Vacant	1,220	202	910,232	246,440			246,440	246,440				246,440
GRV - Commercial/Industrial	1,220	33	179,590	40,260			40,260	40,260				40,260
GRV - Tourism	1,220	372	1,599,000	453,840			453,840	453,840				453,840
Unimproved Value Valuations												
UV - Rural	1,220	2	13,300	2,440			2,440	2,440				2,440
UV - Mining	500	31	48,652	15,500			15,500	15,500				15,500
UV - Commercial Rural	1,220	4	191,300	4,880			4,880	4,880				4,880
Sub-Totals		711	3,590,908	845,100	0	0	845,100	845,100		0	0	845,100
Charitable Concessions							22,837,659					22,837,659
							(39,138)					(39,138)
Amount from General Rates							22,798,521					22,798,521
Ex-Gratia Rates							0					0
Specified Area Rates							0					0
Totals							22,798,521					22,798,521

Comments - Rating Information

NOTE - This note represents the budgeted rating and back rating revenue expected for the 2019/20 financial year. The Statement of Financial Activity (by Reporting Program) examines the reporting program for rates which also includes other items, such as debt recovery and rates instalments charges, which are not represented in this table as they do not form part of ordinary rates modelling.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 01-Jul-19	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 191 - BRAC Inf & Stage 2B	0		0	0	0	0	219	0
Loan 193 - Civic Centre Redevelopment	1,463,195		232,100	468,784	1,231,095	994,411	33,629	62,841
Loan 194 - BRAC Oval Pavillion	236,217		56,521	114,699	179,696	121,518	7,390	14,374
Loan 196 - Chinatown Revitalisation Loan	1,700,000		77,620	91,865	1,622,380	1,608,135	15,458	60,718
Town Beach Redevelopment		2,000,000	0	0	0	0	0	0
Loan 170 - Broome Golf Club			0	22,646	0	(22,646)	0	22,646
Loan 179 - Council Loan Interest & Fees			0	13,267	0	(13,267)	0	13,267
Self Supporting Loans								
Broome Golf Club		1,250,000	0	0	0	0	0	0
	3,399,412	3,250,000	366,241	711,261	3,033,171	2,688,151	56,696	173,846

All debenture repayments were financed by general purpose revenue.

*A negative amount indicated in the "Interest Repayments Actuals" column is a result of end of financial year accruals to recognise the proportion of interest incurred during the 19/20 financial year.

(b) New Debentures

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 19	Amount Received	Amount Paid	Closing Balance 31-Jan-20
	\$	\$	\$	\$
Verge Bonds	0	0	0	0
Library Transient Borrower Deposits	0	0	0	0
Election Nomination Deposits	0	0	0	0
Civic Centre Event Takings	3,435	891	0	4,325
Key & Other General Purpose Deposits	0	15,162	(15,162)	0
BCITF Collection & Refund Deposits	0	0	0	0
Japanese Cemetery Improvements Deposits	0	0	0	0
Town Planning Related Bond Deposits	102,437	0	0	102,437
Cemetery Plot Reservation Deposits	0	0	0	0
Recreation Facility use Bond Deposits	0	0	0	0
Cash In Lieu Of Public Open Space	0	0	0	0
Parking Facilities Bond Deposits	0	0	0	0
Road & Footpath Facilities Bond Deposits	0	0	0	0
Capital Works Bond Deposits	0	0	0	0
Bank Guarantee Deposits Received	0	0	0	0
Contract Bonds & Retentions	0	0	0	0
Overpayments Held	0	0	0	0
Unclaimed Monies	2,160	0	0	2,160
BRB Levy	14,836	32,125	(35,825)	11,135
Staff Rental Bonds	190	0	0	190
Key Deposits	0	0	0	0
Chinatown Revitalisation grant	805,721	808	(806,529)	0
	928,778	48,985	(857,517)	120,247

Level of Completion Indicators

0% ☐
20% ☐
40% ☐
60% ☐
80% ☐
100% ☒
No Budget ☐

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
		Governance								
95%	<input checked="" type="radio"/>	Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Other Gov	23571		60,000	0	0	(2,963)	57,037	
95%	<input checked="" type="radio"/>	Governance Total			60,000	0	0	(2,963)	57,037	
		Law, Order And Public Safety								
2%	<input type="radio"/>	VBFB Building New Const - Cap Exp - Volunteer Bush Fire Brigade	53172		1,198,424	0	22,602	(1,175,822)	0	
0%	<input type="radio"/>	Surf Club Building Renewal (Inc Plant & Furniture) Cap Exp-Law Ord & PS	53238		17,200	10,033	0	(17,200)	0	
0%	<input type="radio"/>	SES Buildings New Const > \$5000 - Cap Exp - SES/ Fire & Emergency Services	55286		224,000	130,669	0	(224,000)	0	
2%	<input type="radio"/>	Law, Order And Public Safety Total			1,439,624	140,702	22,602	(1,417,022)	0	
		Education and Welfare								
0%	<input type="radio"/>	Education and Welfare Total			0	0	0	0	0	
		Housing								
0%	<input type="radio"/>	Housing Total			0	0	0	0	0	
		Health								
0%	<input type="radio"/>	Health Total			0	0	0	0	0	
		Community Amenities								
90%	<input checked="" type="radio"/>	Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	101510		295,555	176,805	0	(29,735)	265,820	
43%	<input checked="" type="radio"/>	Buckleys Rd Closure Upgrade (was Opex 101302) - Cap Exp - San Gen Refuse	101545	101558	267,097	155,703	113,545	(153,552)	0	
235%	<input checked="" type="radio"/>	Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse	101550	101552	50,000	29,166	0	67,670	117,670	
No Budget	<input type="checkbox"/>	Frederick Street New Drainage Const & Study - Cap Exp	104270	104291	0	0	(825)	(825)	0	
87%	<input checked="" type="radio"/>	Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp	104270	104299	762,509	714,452	664,865	(97,644)	0	
0%	<input type="radio"/>	Frederick (KBR Report) - Infa Cap Exp	104600	104795	328,900	191,856	0	(328,900)	0	
0%	<input type="radio"/>	Broome Townsite Drains Renewal - Cap Infra Exp - Urb Stwater	104800	104920	22,200	12,952	0	(22,200)	0	
85%	<input checked="" type="radio"/>	Vehicle & Mobile Plant New - Cap Exp - Dev Services	106185		60,000	0	50,872	(9,128)	0	
69%	<input checked="" type="radio"/>	Broome Cemetery Renewal by P & G - Cap Exp	107552	107561	5,000	1,875	0	(1,568)	3,432	
0%	<input type="radio"/>	Gantheume Toilet Block Upgrade - Cap Exp - Other Community Amenities	107680	107684	4,200	2,450	0	(4,200)	0	
0%	<input type="radio"/>	Vehicles & Mobile Plant New - Cap Exp - Sanitation Other	1042510		15,170	15,170	0	(15,170)	0	
No Budget	<input type="checkbox"/>	Hammersley St Upgrade Drainage - Infa Cap Exp	104600	104695	0	0	11,927	11,927	0	
3%	<input type="radio"/>	Broome Cemetery New Infrastructure Cap Exp	107550	107556	60,954	22,857	2,070	(58,884)	0	
							0		0	
66%	<input checked="" type="radio"/>	Community Amenities Total			1,871,585	1,323,286	842,455	(642,208)	386,922	
		Recreation And Culture								
47%	<input checked="" type="radio"/>	Gantheume Point - Infra New Const - Cap Exp	112056	112056	4,200	2,450	1,962	(2,238)	0	
0%	<input type="radio"/>	Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Beaches	112397		25,000	0	0	(25,000)	0	
0%	<input type="radio"/>	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	113027	113029	58,210	33,957	0	(58,210)	0	
4%	<input type="radio"/>	Cemetery Reserve New Infra Const - Cap Exp - Parks & Ovals	113550	113560	176,520	68,028	6,200	(170,320)	0	
152%	<input checked="" type="radio"/>	Dakas Street Reserve New Infra Const Cap Exp-P&O	113550	113570	55,000	32,081	83,624	28,624	0	
0%	<input type="radio"/>	Sugar Glider Park New Const - Cap Exp	113550	113606	51,000	29,750	0	(51,000)	0	
3%	<input type="radio"/>	Demco Foreshore Plan Year 1 New Infra Const - Cap Exp	113550	113963	61,405	35,817	1,868	(59,537)	0	
0%	<input type="radio"/>	Sibosado Park Renewal Infra - Cap Exp - Pks & Ovals	113551	113628	3,000	1,750	0	(3,000)	0	
52%	<input checked="" type="radio"/>	Cable Beach Reserve Renewal Works - Cap Exp	113551	113674	4,200	2,450	0	(2,025)	2,175	
0%	<input type="radio"/>	Town Beach Renewal Works - Infa Cap Exp	113551	113677	9,700	9,700	0	(9,700)	0	

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
No Budget	☒	Haynes Oval Reserve Renewal of Infrastructure- Cap Exp	113551	113762	0	0	0	4,245	4,245	
64%	☒	Sunset Park Renewal Infra - Cap Exp - Parks and Ovals	113551	113765	40,000	23,331	0	(14,362)	25,638	
173%	☒	Solway Park renewal Infra - Cap Exp - Pks & Ovals	113551	113787	11,500	10,250	0	8,434	19,934	
100%	☒	Sugar Glider Park Renewal Infra - Cap Exp - Parks & Ovals	113551	113793	51,000	29,750	0	0	51,000	
431%	☒	Town Beach Reserve Upgrade - Cap Exp - P&G	113552	113607	93,116	51,447	401,445	308,329	0	
No Budget	☒	Haynes Oval Floodlighting Upgrade Infra - Capex	113552	113620	0	0	13,108	13,108	0	
0%	☒	Reticulation Control System New Exp - Cap Exp Parks & Ovals	113603		40,500	0	0	(40,500)	0	
0%	☒	Civic Centre Building Renewal (Inc Plant & Furn) - Cap Exp - Public Halls	113755		4,000	2,331	0	(4,000)	0	
0%	☒	Library Building Renewal (Inc Plant & Furn) - Cap Exp - Libraries	115461		10,000	5,831	0	(10,000)	0	
0%	☒	Museum Building Renewal- Cap Exp - Other Cult	116201		4,000	2,331	0	(4,000)	0	
113%	☒	Aquatic Infrastructure Renewal - Cap Exp - BRAC Aquatic	117128	117129	31,600	18,431	0	4,150	35,750	
1%	☒	Building New Construction Expense - BRAC Dry - Cap Exp	117300	117365	2,079,869	2,046,536	17,635	(2,062,234)	0	
0%	☒	BRAC Building Renewal - Cap Exp - BRAC Dry	117315	117316	10,000	5,831	0	(10,000)	0	
92%	☒	BRAC Dry Recreation Infra Renewal - Cap Exp - BRAC Dry	117317	117318	44,417	25,907	0	(3,343)	41,074	
32%	☒	Furniture & Equip - New - BRAC Dry	117372	117373	130,959	49,110	42,074	(88,885)	0	
28%	☒	BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals	117455	117456	43,593	34,773	0	(31,237)	12,356	
0%	☒	Streeters Jetty Renewal - Other Culture - Cap Exp	1107208		68,116	39,732	0	(68,116)	0	
63%	☒	Town Beach Redevelopment - Other Infra New - Cap Exp	1181401		364,318	318,485	231,079	(133,239)	0	
39%	☒	Town Beach Redevelopment - Fishing Platform & Amenities - Other Infra New - Cap Exp	1181402		319,174	200,861	125,943	(193,231)	0	
75%	☒	Town Beach Redevelopment - Greenspace & Waterpark - Cap Exp	1181405		5,069,037	0	3,823,202	(1,245,835)	0	
1%	☒	Town Beach Development - Groyne Project - Other Infra New - Cap Exp	1181408		11,268,592	6,573,343	63,414	(11,205,178)	0	
81%	☒	Youth Bike Recreation Area - New Construction - Cap Exp	1181420	YBRA001	577,520	216,570	465,441	(112,079)	0	
66%	☒	Broome Entry Statement Signage New Const - Cap Exp - Other Cult	116125	116126	74,089	74,089	49,043	(25,046)	0	
		Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp	1181407		1,214,678	455,505	27,400	(1,187,278)	0	
25%	☒	Recreation And Culture Total			21,998,313	10,400,427	5,353,438	(16,452,703)	192,172	
		Transport								
4%	☒	Federal Black Spot - Herbert / Saville Roundabout - NEW- Capex	113561	RU666	691,811	403,557	24,637	(667,174)	0	
No Budget	☒	Carnarvon St New Road Co Const - Nap Intersection 3/4	121000	121040	0	0	0	(780)	0	
15%	☒	McDaniel Rd - Archer to Ward Stage 1 New Rd Const - Cap Exp	121000	121560	1,000,000	375,000	152,810	(847,190)	0	
1%	☒	McDaniel Rd Upgrade Const - HIA All Streets	121100	121108	97,100	49,350	1,375	(95,725)	0	
57%	☒	Hammersley St Upgrade Construction - Cap Exp	121100	121113	19,444	19,444	11,091	(8,353)	0	
13%	☒	BRAC Pedestrian Crossing P&G - Capex	121100	RU444	69,269	40,408	8,685	(60,584)	0	
0%	☒	Old Broome Road/ Gus Winckel Road Upgrade - Capex	121100	RU555	168,943	98,553	440	(168,503)	0	
No Budget	☒	Chinatown Revitalisation Rd Renewal Const - Urban Rds - Cap Exp	121101	121528	0	0	0	(781)	0	
103%	☒	Hunter St Renewal Rd Infra Const - Capex (was Herbert st)	121101	121552	760,243	760,243	0	22,664	782,907	
		Urban Reveals Renewal Program - Various (Sealing Contractor) - Cap Ex - Renewal								
1%	☒	Various FootPath Upgrade - Cap Exp	121101	RRU	78,918	46,032	0	(78,118)	800	
0%	☒	Various FootPath Upgrade - Cap Exp	1223481	FPUP001	46,337	46,337	0	(46,337)	0	
101%	☒	Broome / Cape Leveque Rd - Unsealed pindan section - Cap Ex - Renewal	121505	RR80	18,000	10,500	0	157	18,157	
No Budget	☒	Chinatown Landscaping Upgrade of Infra by P & G - Cap Car park renewals - Various	121510	121510	0	0	16,352	16,352	0	
0%	☒		124600	124611	5,191	3,031	0	(5,191)	0	
108%	☒	Male Oval New Carpark Const - Cap Exp	125000	125015	317,000	317,000	343,425	26,425	0	
		Old Broome Estate - New Bus bay Construction - Cap Exp	125100	BUSN002	0	0	0	0	0	
52%	☒	Male Oval Bus Shelter - Infra Cap Exp	125100	BUSN003	30,000	17,500	15,607	(14,393)	0	
No Budget	☒	Franglapani Subdivision Footpath Construction Expense - Cap Exp	125140	125197	0	0	4,810	4,810	0	
		Palmer Road - Footpath Construction	125140	125192	0	0	0	0	0	
2%	☒	Hunter Street - Footpath Construction	125140	125222	136,100	81,519	2,150	(133,950)	0	
		Roebuck Estate Subdivision - Various Stages								
0%	☒		125140	125269	9,521	9,521	0	(9,521)	0	
1%	☒	Broome North Footpath New Const - Capex	125140	125277	386,391	227,738	2,240	(384,151)	0	
0%	☒	Six Seasons Estate - Januburu Subdivision - Various Stages	125140	125279	13,043	7,109	0	(13,043)	0	
0%	☒	Old Broome Estate Subdivision - Whole Estate - Various Paths	125140	125290	11,931	6,958	0	(11,931)	0	
No Budget	☒	Jigal Drive Pedestrian Connection to Chinatown and Cable Beach - Cap Exp	125140	JDFOOT	0	0	7,830	7,830	0	

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD 31 Jan 2020				Strategic Reference / Comment
							YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)		
0%	<input type="radio"/>	Broome New Street Light Construction - Cap Exp	125200	STLN002	122,500	61,250	0	(122,500)			
52%	<input checked="" type="radio"/>	Street Lighting at Various Locations - Renewal	125225	125232	348,026	219,305	0	(167,722)	180,254		
No Budget	<input checked="" type="radio"/>	Footpath Old Broome Road - One Mile Access/Sandpiper/Short St	125300	125291	0	0	0	(3,089)	(3,089)		
85%	<input checked="" type="radio"/>	Various Footpath Renewal - Renewal Construction - Cap Exp	125300	VARPATH	141,903	82,779	0	(21,628)	120,275		
40%	<input checked="" type="radio"/>	Access & Inclusion Improvements New Infra - Cap Exp	1254421		48,800	36,802	19,672	(29,128)	0		
0%	<input type="radio"/>	Street Lighting Upgrade - Cap Exp - Cons Streets Roads Bridges	125215		5,299	5,299	0	(5,299)	0		
38%	<input type="radio"/>	Transport Total			4,525,769	2,925,236	610,345	(2,816,902)	1,098,523		
		Economic Services									
0%	<input type="radio"/>	Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp	132129		25,000	14,581	0	(25,000)	0		
No Budget	<input checked="" type="radio"/>	Promotional Banner Const Upgrade - Cap Exp - Tourism	132131	132132	0	0	771	771	0		
9%	<input type="radio"/>	Detailed Design Chinatown Project Stage 2 - CapEx	1367228		800,000	466,662	75,380	(724,620)	0		
		****DO NOT USE*** Chinatown Revitalisation Project Management - Cap Exp									
92%	<input checked="" type="radio"/>	- Economic Services Special Projects	1367402		106,000	39,750	97,935	(8,065)	0		
14%	<input type="radio"/>	Dampier St Upgrade - Cap Exp	1367404	1367407	111,972	111,972	16,211	(95,761)	0		
0%	<input checked="" type="radio"/>	Carnarvon St Upgrade - Cap Ex	1367404	1367408	87,976	87,976	(411)	(88,387)	0		
43%	<input checked="" type="radio"/>	Public Art (funded from Reserve) - Other Infra New - Cap Ex	1367405	1367412	16,693	16,693	7,255	(9,438)	0		
41%	<input checked="" type="radio"/>	Chinatown Entry Statement - Other Infra New - Cap Ex	1367405	1367415	200,000	116,669	81,011	(118,989)	0		
98%	<input checked="" type="radio"/>	Chinatown Public Wi-Fi Project - Other Infra New - Cap Ex	1367405	1367413	59,850	59,850	58,696	(1,154)	0		
		Chinatown Project Mgmt, Feasibility & Design Consultancy - Cap Exp - Economic Services Special Projects	1367221		0	0	8,550	8,550	0		
No Budget	<input checked="" type="radio"/>				0	0	0	0	0		
25%	<input type="radio"/>	Economic Services Total			1,407,491	914,153	345,397	(1,062,094)	0		
		Other Property & Services									
91%	<input checked="" type="radio"/>	Vehicle & Mob Plant Renewal (Replacement) - Cap Exp - Gen Admin	142551		82,000	57,000	0	(7,334)	74,666		
2%	<input type="radio"/>	Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	142558		131,133	93,633	0	(128,100)	3,033		
12%	<input type="radio"/>	Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	143610		631,000	424,331	0	(553,384)	77,616		
100%	<input checked="" type="radio"/>	Vehicle & Plant New - Cap Exp - P&G Operations	143621		47,000	17,625	46,781	(219)	0		
2%	<input type="radio"/>	Equip & H'Ware > \$5000 Cap Exp - IT	146120		218,000	81,750	3,668	(214,332)	0		
26%	<input type="radio"/>	Software >\$5000 Cap Exp - IT	146122		231,000	86,625	59,525	(171,475)	0		
0%	<input type="radio"/>	Child Care Ctr cnr Guy & Herbert Fixed Furn & Equip New - Cap Exp - Community Facilities Leased	146651		4,000	2,331	0	(4,000)	0		
0%	<input type="radio"/>	BOSCCA Building Renewal (Inc Plant & Furn) - Cap Exp - Com Fac Leased	146662		4,000	2,331	0	(4,000)	0		
96%	<input checked="" type="radio"/>	Building Capital > \$5k - Cap Exp - Unclassified General	147100		71,574	71,574	0	(3,194)	68,380		
0%	<input type="radio"/>	Shire Office Barker St - Building Renewal - Cap Exp - Corp Gov Support	147372		10,000	5,831	0	(10,000)	0		
71%	<input checked="" type="radio"/>	KRO1 Building Renewal - Cap Exp - Office Prop Leased	147374		248,565	167,585	0	(72,294)	176,271		
71%	<input checked="" type="radio"/>	KRO2 Building Renewal - Cap Exp - Office Prop Leased	147375		552,782	404,032	0	(161,236)	391,546		
0%	<input type="radio"/>	Depot Building Const Renewal - Cap Exp - Depot Operations	148003	148007	4,000	2,331	0	(4,000)	0		
91%	<input checked="" type="radio"/>	Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office	148004		45,000	45,000	0	(3,949)	41,051		
32%	<input type="radio"/>	Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	148611		906,397	618,059	0	(618,297)	288,100		
No Budget	<input checked="" type="radio"/>		148290		0	0	1,117	1,117	0		
39%	<input type="radio"/>	Other Property & Services Total			3,186,451	2,080,038	111,091	(1,954,697)	1,120,663		
29%	<input type="radio"/>	GRAND TOTAL			34,489,234	17,783,843	7,285,328	(24,348,589)	2,855,317		

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD 31 Jan 2020			Strategic Reference / Comment
							YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	
3%	○	Land & Buildings - New			3,502,293	2,177,205	40,237	(3,462,056)	57,037	
		Land & Buildings - Upgrade			0	0	0		0	
59%	●	Land & Buildings - Renewal			1,092,254	788,255	0	(453,024)	639,230	
		Works in Progress Land & Buildings			0	0	0		0	
16%	○	Land & Buildings - Total			4,594,547	2,965,460	40,237	(3,915,080)	696,267	
61%	⊕	Recreation Areas Infrastructure - New			7,267,570	874,159	4,409,698	(2,857,873)		
445%	●	Recreation Areas Infrastructure - Upgrade			93,116	51,447	414,553	321,437		
80%	●	Recreation Areas Infrastructure - Renewal			239,010	156,342	0	(46,838)	192,172	
		Works In Progress Recreation Areas Infrastructure			0	0	0		0	
66%	⊕	Recreation Areas Infrastructure - Total			7,599,696	1,081,948	4,824,251	(2,583,273)	192,172	
24%	○	Roads, F/Paths & Bridges Infrastructure - New			2,750,597	1,522,455	670,337	(2,080,260)		
10%	○	Roads, F/Paths & Bridges Infrastructure - Upgrade			1,401,041	920,702	137,672	(1,263,369)		
91%	●	Roads, F/Paths & Bridges Infrastructure - Renewal			1,004,255	902,585	0	(85,986)	918,269	
		Works in Progress - Rds, F/Paths & Bridges			0	0	0		0	
33%	○	Roads, F/Paths & Bridges Infrastructure - Total			5,155,892	3,345,742	808,009	(3,429,615)	918,269	
87%	●	Drainage Infrastructure - New			762,509	714,452	664,040	(98,469)		
4%	○	Drainage Infrastructure - Upgrade			328,900	191,856	11,927	(316,973)	0	
0%	○	Drainage Infrastructure - Renewal			22,200	12,952	0	(22,200)	0	
		Works in Progress Drainage Infrastructure			0	0	0		0	
61%	⊕	Drainage Infrastructure - Total			1,113,609	919,260	675,968	(437,642)	0	
5%	○	Other Infrastructure - New			12,486,170	7,444,097	618,511	(11,867,659)	0	
41%	●	Other Infrastructure - Upgrade			276,596	163,452	114,316	(162,280)		
64%	⊕	Other Infrastructure - Renewal			471,142	290,078	0	(169,786)	301,356	
		Works In Progress Other Infrastructure			0	0	0		0	
8%	○	Other Infrastructure - Total			13,233,908	7,897,627	732,827	(12,199,725)	301,356	
80%	⊕	Mobile Plant & Equip New			122,170	32,795	97,653	(24,517)	0	
		Mobile Plant & Equip Upgrade			0	0	0		0	
37%	○	Mobile Plant & Equipment Renewal (Replacement)			2,044,952	1,321,195	0	(1,240,662)	747,253	
39%	○	Mobile Plant & Equip - Total			2,167,122	1,353,990	97,653	(1,265,179)	747,253	
3%	○	Fixed Plant & Equipment - New			40,500	0	1,117	(39,383)	0	
		Fixed Plant & Equipment - Upgrade			0	0	0		0	
		Fixed Plant & Equipment - Renewal			0	0	0		0	
3%	○	Fixed Plant & Equipment - Total			40,500	0	1,117	(39,383)	0	
18%	○	Furniture & Equipment - New			583,959	219,816	105,267	(478,692)		
18%	○	Furniture & Equipment - Total			583,959	219,816	105,267	(478,692)	0	
29%	○	Capital Expenditure Total			34,489,234	17,783,843	7,285,328	(24,348,589)	2,855,317	

SHIRE OF BROOME
Monthly Statement of Financial Activity
For the Period Ending 31 January 2020

Appendix A: SUPPLEMENTARY NOTES TO THE MONTHLY REPORT

NOTES TO THIS MONTH'S REPORT

OVERVIEW

For the period ended 31 January 2020, the following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	58.74%
Total Rates Raised Revenue	100% (of which 86.34% were paid)
Total Other Operating Revenue	45%
Total Operating Expenditure	48%
Total Capital Revenue	24%
Total Capital Expenditure	29%
Total Sale of Assets Revenue	32%

The budget was adopted at the Ordinary Meeting of Council on 27 June 2019. Council adopted a balanced annual budget, which included a net carried forward balance of \$4,006,759, being \$2,499,521 of carry-over projects, plus \$1,507,238 Financial Assistance Grants received in advance.

It should be noted that the end of financial year (EOFY) processes are now complete and the Annual Financial statements were presented to the Audit Committee on 15 October 2019 before the recommendations were presented to the Ordinary Meeting of Council on 17 October 2019. The final report included recommendations for the use of an adjusted surplus \$2,144,227 in carried forward surplus. These recommendations were approved by Council and incorporated into the 2019-20 budget.

More information on the Shire's current position can be found on Note 3 of these Financial Statements.

The details of all amendments year-to-date can be found on Note 5 of the Financial Report.

ADJUSTMENTS TO DETERMINE THE CASH POSITION

No amendments for Wages, Overhead and Plant Costs have been made this year.

CURRENT POSITION

Currently, to the end of January, the current position stands at \$12.59M.

Cash

Total Cash Assets are now \$46.8M having decreased by \$200K.

The major collections this month include receipt of:

- \$550K Lotterywest Grant - Greenspace

- \$106K BAS & Fuel Credits from December 2019
- \$98K Broome Toxfree
- \$55K BRAC Sales

The major expenditure items this month include payments of:

- \$542K to Road line Civil Contractors for Town Beach Redevelopment (Green space-RFT18/09);
- \$139K to McCorry Brown Earthmoving – Short Street drainage reconstruction (RFQ 19/57)
- \$118K to Water Corp Cable Beach Lot 2827 (RES 4252)
- \$68K to Broome Builders – Town Beach Ablution Block (RFQ19/51)
- \$63K to Broome Toyota Infrastructure New Vehicle (RFQ19/80)

Receivables

Sundry debtors including GST refundable stand at \$1.16M.

Rates and rubbish debtors stand at \$3.4M. Annual rates were raised on 18th July 2019 with due date of 22 August 2019. Rates & Rubbish debtors will continue to reduce throughout the year as ratepayers on instalment and payment plans continue to pay their rates.

Other Assets

These stand at \$157K having increased by \$6K since the previous month.

Cash Liabilities

These stand at \$345K. This represents our obligation on our outstanding loans in 19/20.

Creditors and Payables

Sundry Creditors are \$2.43M, due to continued major infrastructure works in progress.

Other Payables comprising Tax Payable, FESA Levy Collected, Accrued Loan Interest, Prepayments Received and accruals stand at \$737K.

Employee Provisions and Accruals

In the normal course of events, these figures are adjusted in June and July each year by end of year accounting adjustments.

Current leave provisions are \$1.96M (Non-current leave provisions are \$1.05M). Accruals to reflect the year end position have been completed for the 2018-2019 year.

SHIRE OF BROOME
SCHEDULE 2
GENERAL FUND SUMMARY OF FINANCIAL ACTIVITY

Financial Statement For The Period Ending 31/01/2020

			Income		Expenditure	
Particulars			Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Operating Section						
GENERAL PURPOSE FUNDING	03		\$24,309,574.00	\$23,968,770.12	\$289,764.00	\$131,833.32
GOVERNANCE	04		\$440,532.00	\$209,180.60	\$2,987,168.05	\$1,300,748.80
LAW ORDER AND PUBLIC SAFETY	05		\$182,885.00	\$48,505.98	\$1,360,971.31	\$685,651.60
HEALTH	07		\$192,757.00	\$140,497.41	\$684,329.00	\$398,609.64
EDUCATION AND WELFARE	08		\$27,500.00	\$10,454.55	\$505,242.04	\$236,099.27
HOUSING	09		\$751,345.00	\$387,145.25	\$862,650.00	\$418,608.86
COMMUNITY AMENITIES	10		\$7,297,797.00	\$4,651,741.91	\$10,736,929.74	\$4,339,403.78
RECREATION AND CULTURE	11		\$1,406,490.00	\$713,262.96	\$13,641,385.06	\$7,075,065.09
TRANSPORT	12		\$6,075,105.00	\$596,373.11	\$10,035,900.70	\$5,615,596.39
ECONOMIC SERVICES	13		\$1,127,579.00	\$538,645.37	\$2,661,420.49	\$1,356,617.14
OTHER PROPERTY AND SERVICES	14		\$2,345,779.24	\$1,506,193.71	\$3,361,435.85	\$1,038,093.21
Total Operating Section			\$44,157,343.24	\$32,770,770.97	\$47,127,196.24	\$22,596,327.10
Capital Section						
GOVERNANCE	04		\$206,687.00	\$0.00	\$70,652.00	\$57,194.22
LAW ORDER AND PUBLIC SAFETY	05		\$1,200,000.00	\$125.00	\$1,609,980.00	\$22,601.99
HEALTH	07		\$0.00	\$0.00	\$0.00	\$0.00
HOUSING	09		\$0.00	\$0.00	\$0.00	\$0.00
COMMUNITY AMENITIES	10		\$2,030,543.00	\$137,961.00	\$2,428,484.27	\$1,233,755.05
RECREATION AND CULTURE	11		\$20,325,757.00	\$3,040,492.79	\$24,519,765.23	\$5,835,041.21
TRANSPORT	12		\$2,708,306.00	\$847,490.20	\$5,291,301.38	\$1,709,947.01
ECONOMIC SERVICES	13		\$186,089.00	\$73,320.86	\$1,499,356.00	\$423,017.30
OTHER PROPERTY AND SERVICES	14		\$1,452,256.00	\$87,818.19	\$3,641,920.00	\$1,233,165.28
Total Capital Section			\$28,109,638.00	\$4,187,208.04	\$39,061,458.88	\$10,514,722.06
TOTAL INCOME AND EXPENDITURE			\$72,266,981.24	\$36,957,979.01	\$86,188,655.12	\$33,111,049.16
			\$72,266,981.24	\$36,957,979.01	\$86,188,655.12	\$33,111,049.16
Surplus / Deficit C/Fwd			\$13,921,673.88	\$0.00	\$0.00	\$3,846,929.85
			\$86,188,655.12	\$36,957,979.01	\$86,188,655.12	\$36,957,979.01

SURPLUS / DEFICIT REPRESENTED BY:

NET CURRENT ASSETS

SHIRE OF BROOME
Schedule 03
GENERAL PURPOSE FUNDING

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Rates			289,764.00	131,833.32
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$289,764.00	\$131,833.32
Operating Income				
Rates	23,443,595.00	23,501,904.46		
Other General Purpose Funding	865,979.00	466,865.66		
TOTAL OPERATING INCOME	\$24,309,574.00	\$23,968,770.12	\$0.00	\$0.00
TOTAL GENERAL PURPOSE FUNDING	\$24,309,574.00	\$23,968,770.12	\$289,764.00	\$131,833.32

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 03
GENERAL PURPOSE FUNDING

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Rates				
Operating Expenditure				
0030141 - Doubtful Debts Expenses - Op Exp - Rates				
0030145 - Debt Collection Recovery			76,000.00	14,538.23 19%
0030149 - Legal & Rates Consulting Exp - Op Exp - Rates			20,376.00	0.00 0%
0030251 - Rates Reduced/Written Off - Op Exp - Rates			5,000.00	240.64 5%
0030530 - Admin Cost Alloc - Op Exp - Rates			145,188.00	99,429.99 68%
0032220 - Valuation Expenses - Op Exp - Rates			10,500.00	2,540.79 24%
0032230 - Rates Review Land Use Pickup - Op Exp - Rates			2,000.00	0.00 0%
0032250 - General Expenditure - Op Exp - Rates			30,000.00	15,083.67 50%
0032290 - Refunds - Over/ Prepaid Rates - Op Exp - Rates			500.00	0.00 0%
0032291 - Refunds/Reimbursements of Fees - Op Exp - Rates			200.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$289,764.00	\$131,833.32
Operating Income				
0030105 - Rates Broome - Op Inc - Rates	22,959,445.00	23,148,411.75 101%		
0030146 - Interest - Rates Instalments - Op Inc - Rates	150,000.00	141,504.16 94%		
0030147 - Rates Admin Instalment Charge - Op Inc - Rates	61,500.00	59,780.00 97%		
0030201 - Rates Non Payment Int - Op Inc - Rates	160,000.00	101,052.92 63%		
0030203 - Interest - Deferred Rates - Op Inc - Rates	0.00	-2,409.81 100%		
0032480 - Rates Enquiry Fees - Op Inc - Rates	28,150.00	18,370.00 65%		
0032481 - Rates Other Fees for Service (ex GST)- Op Inc - Rates	8,000.00	4,845.00 61%		
0032490 - Legal Expense Recovery No GST - Op Inc - Rates	76,000.00	15,464.61 20%		
0032491 - Other Refunds/Reimbursements - Op Inc - Rates	500.00	0.00 0%		
0032492 - Back Rates - Op Inc - Rates	0.00	14,885.83 100%		
Sub Total To Programme Summary	\$23,443,595.00	\$23,501,904.46	\$0.00	\$0.00
Total Rates	\$23,443,595.00	\$23,501,904.46	\$289,764.00	\$131,833.32
Other General Purpose Funding				
Operating Income				
0030301 - Grants Commission - Op Inc - Other General Purpose Funding	865,979.00	466,865.66 54%		
Sub Total To Programme Summary	\$865,979.00	\$466,865.66	\$0.00	\$0.00
Total Other General Purpose Funding	\$865,979.00	\$466,865.66	\$0.00	\$0.00

SHIRE OF BROOME
Schedule 03
GENERAL PURPOSE FUNDING

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
TOTAL GENERAL PURPOSE FUNDING	\$24,309,574.00	\$23,968,770.12	\$289,764.00	\$131,833.32

SHIRE OF BROOME
Schedule 04
GOVERNANCE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Council Member Activities			593,875.00	382,426.10
Other Governance Activities			1,928,517.05	819,965.02
Kimberley Regional Collaborative Group (Zone)			464,776.00	98,357.68
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$2,987,168.05	\$1,300,748.80
Operating Income				
Council Member Activities	1,000.00	320.00		
Other Governance Activities	21,687.00	1,601.77		
Kimberley Regional Collaborative Group (Zone)	417,845.00	207,258.83		
TOTAL OPERATING INCOME	\$440,532.00	\$209,180.60	\$0.00	\$0.00
Capital Expenditure				
Other Governance Activities			62,807.00	57,084.02
Kimberley Regional Collaborative Group (Zone)			7,845.00	110.20
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$70,652.00	\$57,194.22
Capital Income				
Other Governance Activities	133,307.00			
Kimberley Regional Collaborative Group (Zone)	73,380.00			
TOTAL CAPITAL INCOME	\$206,687.00	\$0.00	\$0.00	\$0.00
TOTAL GOVERNANCE	\$647,219.00	\$209,180.60	\$3,057,820.05	\$1,357,943.02

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 04
GOVERNANCE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Council Member Activities				
Operating Expenditure				
0024010 - Conferences Travel & Accom Op Exp - Members			62,000.00	26,967.82 43%
0024020 - Shire President & CEO Special Travel - Op Exp - Members			11,000.00	8,257.80 75%
0024040 - Election Expenses Op Exp - Members			38,500.00	32,339.33 84%
0024060 - Broome Shire Council Allowances Members Op Exp - Members			251,887.00	142,177.74 56%
0024160 - Subscriptions Op Exp - Members			45,900.00	50,795.17 111%
0024280 - Sundry Expenses - Op Exp - Members			5,200.00	1,255.56 24%
0024530 - Admin Costs Alloc-Op Exp - Members			110,976.00	76,002.65 68%
0403298 - IT Costs Allocated - Council Members			68,412.00	44,630.03 65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$593,875.00	\$382,426.10
Operating Income				
0024390 - Reimbursements & Sundry Income With GST - Op Inc - Members	500.00	0.00 0%		
0024391 - Reimbursements & Sundry Income No GST - Op Inc - Members	500.00	320.00 64%		
Sub Total To Programme Summary	\$1,000.00	\$320.00	\$0.00	\$0.00
Total Council Member Activities	\$1,000.00	\$320.00	\$593,875.00	\$382,426.10
Other Governance Activities				
Operating Expenditure				
0022110 - Refreshments & Receptions - Op Exp - Other Governance			20,000.00	6,665.84 33%
0022115 - Minor Asset & Equip <\$5K - Op Exp - Other Governance			500.00	0.00 0%
0022118 - Kullarri Patrol Support - Op Exp - Other Governance			20,000.00	0.00 0%
0022120 - Naturalisation Ceremonies - Op Exp - Other Governance			1,000.00	283.12 28%
0022121 - Kimberley Zone - SOB's Members Costs - Op Exp - Kimberley Zone			20,000.00	4,666.93 23%
0022124 - Contribution to Kimberley Zone Secretariat			50,000.00	51,398.73 103%
0022125 - WARCA (WA Regional Capitals Alliance) - Op Exp - Other Governance			35,000.00	26,018.16 74%
0022130 - Sundry Op Exp - Other Governance			500.00	0.00 0%
0022171 - Council Newsletter & Community Info Op Exp - Other Governance			52,000.00	20,357.27 39%
0022172 - Community Sponsorship Program - Op Exp - Other Governance			117,282.00	31,809.00 27%
0022173 - EDL sponsorship programme Reserve Funded - Op Exp - Other Governance			144,719.00	6,500.00 4%

SHIRE OF BROOME

Schedule 04

GOVERNANCE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0022174 - Sundry In Kind Donations Op Exp - Other Governance			282,086.00	67,000.00	24%
0022175 - CEO Ad hoc Sponsorship Programme - Op Exp - Other Governance			10,000.00	6,887.45	69%
0022177 - LandCorp Bme North Community-Sponsorship Prog Grant Exps - Op Exp - Other Gov					
0022200 - Audit Fees Op Exp - Other Governance			75,000.00	-14,374.90	-19%
0022230 - Legal Exps Op Exp - Other Governance			25,000.00	4,133.46	17%
0022290 - Sister City Relations/Japanese Youth Ambassador - Op Exp - Other Governance			17,800.00	7,434.77	42%
0022530 - Gen Agenda Items & Councillor Support - IT Eng & Admin Costs Alloc - Op Exp			170,256.00	116,591.87	68%
0023010 - Salary - Op Exp - Other Governance			447,243.05	313,817.82	70%
0023014 - Superannuation Employee Expense- Other Governance			65,546.00	32,964.31	50%
0023015 - Executive Travel & Accom - Op Exp - Other Governance			25,000.00	10,476.91	42%
0023016 - Promotions Exp - Op Exp - Other Governance			32,300.00	18,352.38	57%
0023031 - Other Employment Costs - Other Gov			39,464.00	23,281.21	59%
0023035 - Plant & Vehicle Op Exp - Other Governance			0.00	3,943.76	100%
0023040 - Youth Development Programme & Working Group - Op Exp - Other Governance			38,768.00	14,471.06	37%
0023052 - Volunteers Day Program Op Exp - Other Governance			3,000.00	0.00	0%
0023096 - Loss On Sale Of Assets Op Exp - Other Governance			14,245.00	0.00	0%
0023450 - Consultants - Op Exp - Other Governance			180,000.00	40,011.96	22%
0023451 - Staff EBA Review Provision - Op Exp - Other Gov					
0023453 - Review of Strategies Relating to the Community Strategic Plan - Op Exp - Other Gov					
0404298 - IT/Records Costs Allocated - Other Governance			41,808.00	27,273.91	65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,928,517.05	\$819,965.02	
Operating Income					
0023050 - Grant Op - Youth Coordinating Committee Op Inc. - Other Governance	18,880.00	1,554.98	8%		
0023530 - Interest Rec EDL Sponsorship Reserve - Op Inc. - Other Governance	1,348.00	32.83	2%		
0023535 - Interest Rec Community Sponsorship Reserve - Op Inc. - Other Governance	1,459.00	13.96	1%		
Sub Total To Programme Summary	\$21,687.00	\$1,601.77	\$0.00	\$0.00	

SHIRE OF BROOME
Schedule 04
GOVERNANCE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Capital Expenditure					
0023571 - Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Other Gov			60,000.00	57,037.23	95%
0023592 - Transfer to EDL Sponsorship Reserve - Cap Exp - Other Governance			1,348.00	32.83	2%
0023595 - Transfer to Community Sponsorship Reserve - Cap Exp - Other Governance			1,459.00	13.96	1%
Sub Total To Programme Summary	\$0.00	\$0.00	\$62,807.00	\$57,084.02	
Capital Income					
0022940 - Transfer from Plant Reserve - Other Governance	10,000.00	0.00	0%		
0023049 - Transfer From - Restricted Cash Reserve - Other Governance - Cap Inc					
0023094 - Proceeds On Sale Of Assets - Cap Inc - Other Governance	35,000.00	0.00	0%		
0023593 - Transfer From EDL Sponsorship Reserve - Cap Inc - Other Gov	88,307.00	0.00	0%		
0023596 - Transfer From Community Sponsorship Reserve Cap Inc - Other Gov					
Sub Total To Programme Summary	\$133,307.00	\$0.00	\$0.00	\$0.00	
Total Other Governance Activities	\$154,994.00	\$1,601.77	\$1,991,324.05	\$877,049.04	
Kimberley Regional Collaborative Group (Zone)					
Operating Expenditure					
0022122 - Kimberley Zone - Salary -Regional Project Officer - Op Exp					
0022126 - Kimberley Zone - Kimberley Waste Management Plan - Op Exp					
0022127 - Kimberley Zone - Vehicle Expenses - Op Exp					
0022128 - Kimberley Zone - Forums & Conferences - Op Exp					
0022129 - Kimberley Zone - Zone & RCG Meeting Expenses - Op Exp			25,000.00	8,180.56	33%
0022131 - Kimberley Zone - Meetings - Op Exp			7,000.00	0.00	0%
0022132 - Kimberley Zone - Kimberley Regional Group Forum - Op Exp			20,000.00	819.09	4%
0022133 - Kimberley Zone - Legal Advice - Op Exp					
0022134 - Kimberley Zone - Annual Financial Audit - Op Exp			5,000.00	4,170.00	83%
0022135 - Kimberley Zone - Office Expenses - Op Exp					
0022136 - Kimberley Zone - IT Support - Op Exp			1,500.00	0.00	0%
0022137 - Kimberley Zone - Sundry Expenses - Op Exp			1,000.00	0.00	0%
0022138 - Kimberley Zone - Superannuation Employee Expense - Op Exp					
0022143 - Kimberley Zone - Savannah Way Membership - Op Exp			5,000.00	0.00	0%

SHIRE OF BROOME
Schedule 04
GOVERNANCE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0022146 - Kimberley Zone - Strategic Community Plan - Op Exp					
0022148 - Kimberley Zone - Other Employment Costs - Op Exp					
0022180 - Kimberley Zone - Volunteering Strategy - Op Exp					
0022181 - Kimberley Zone - Executive Consultancy - Op Exp			112,320.00	76,115.62	68%
0022182 - Kimberley Zone - Administrative Consultancy - Op Exp			32,560.00	8,800.00	27%
0404226 - Kimberley Zone - Personal Development Training - Op Exp					
0405233 - Kimberley Zone - RCG Project Seed Fund - Op Exp					
0405234 - Kimberley Zone - Volunteering Strategy - Op Exp			36,000.00	0.00	0%
0405235 - Kimberley Zone - Alcohol Management Initiatives - Op Exp			115,000.00	0.00	0%
0405236 - Kimberley Zone - Procurement Improvement Program - Op Exp					
0405237 - Kimberley Zone - ICT & Office 365 Improvements - Op Exp			10,000.00	0.00	0%
0405238 - Kimberley Zone - Kimberley Waste Management Plan - Op Exp			10,000.00	0.00	0%
0405239 - Kimberley Zone - Kimberley Land Tenure Implementation Plan - Op Exp			5,000.00	0.00	0%
0405240 - Kimberley Zone - Kimberley Regional Education / Training Business Case - Op Exp			8,000.00	0.00	0%
0405241 - Kimberley Zone - Savannah Way Business Case Implementataion Plan - Op Exp			5,000.00	0.00	0%
0405242 - Kimberley Zone - Liquid Waste Business Case - Op Exp					
0405243 - Kimberley Zone - Tanami Business Case - Op Exp			66,000.00	0.00	0%
0405297 - Kimberley Zone - Admin Cost Allocated - Op Exp			396.00	272.41	69%
0405298 - Kimberley Zone - IT/Records COst Allocated - Op Exp					
Sub Total To Programme Summary	\$0.00	\$0.00	\$464,776.00	\$98,357.68	
Operating Income					
0023013 - Kimberley Zone - Reimbursement Zone & RCG Meetings Expenses - Op Inc	22,000.00	0.00			0%
0023018 - Kimberley Zone - Reimbursement Meetings - Op Inc	3,000.00	0.00			0%
0023019 - Kimberley Zone - Reimbursement Darwin Forum and Other Expense Recoveries - Op Inc	20,000.00	7,148.63			36%
0023020 - Kimberley Zone - Refund of Member Contribution Prior Year - Op Inc					
0023021 - Kimberley Zone - Members Contribution Secretariat Costs - Op Inc	200,000.00	200,000.00			100%

SHIRE OF BROOME

Schedule 04

GOVERNANCE

Financial Statement For The Period Ending 31/01/2020

Financial Statement For The Period Ending 31/03/2023

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0023061 - Kimberley Zone - Members Contribution - Kimberley Waste Management Plan Op Inc					
0023536 - Kimberley Zone - Interest on Reserve - Op Inc.	7,845.00	110.20	1%		
0405370 - Kimberley Zone - Kimberley Volunteer Strategy Grant	65,000.00	0.00	0%		
0405382 - Kimberley Zone - RCG Project Seed Fund - Op Inc					
0405384 - Kimberley Zone - Procurement Improvement Program Grants - Op Inc					
0405385 - Kimberley Zone - Alcohol Management Initiatives Grant - Op Inc	100,000.00	0.00	0%		
Sub Total To Programme Summary	\$417,845.00	\$207,258.83	\$0.00	\$0.00	
Capital Expenditure					
0023597 - Kimberley Zone - Transfer to Kimberley Zone Reserve - Cap Exp -			7,845.00	110.20	1%
Sub Total To Programme Summary	\$0.00	\$0.00	\$7,845.00	\$110.20	
Capital Income					
0023598 - Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	73,380.00	0.00	0%		
Sub Total To Programme Summary	\$73,380.00	\$0.00	\$0.00	\$0.00	
Total Kimberley Regional Collaborative Group (Zon	\$491,225.00	\$207,258.83	\$472,621.00	\$98,467.88	
TOTAL GOVERNANCE	\$647,219.00	\$209,180.60	\$3,057,820.05	\$1,357,943.02	

SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Emergency & Ranger Administration			22,937.00	1,472.72
Ranger Operations			409,086.58	342,078.32
Fire Prevention			519,702.73	64,087.46
Animal Control			193,559.00	184,915.08
Other Law Order & Public Safety			112,926.00	57,528.01
Volunteer Bush Fire Brigade			74,780.00	23,638.47
SES/Fire & Emergency Services			27,980.00	11,931.54
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$1,360,971.31	\$685,651.60
Operating Income				
Emergency & Ranger Administration	20,000.00			
Fire Prevention	33,500.00			
Animal Control	86,705.00	44,527.84		
Other Law Order & Public Safety	22,680.00	1,625.65		
Volunteer Bush Fire Brigade	5,000.00	377.35		
SES/Fire & Emergency Services	15,000.00	1,975.14		
TOTAL OPERATING INCOME	\$182,885.00	\$48,505.98	\$0.00	\$0.00
Capital Expenditure				
Ranger Operations				
Other Law Order & Public Safety			187,556.00	
Volunteer Bush Fire Brigade			1,198,424.00	22,601.99
SES/Fire & Emergency Services			224,000.00	
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$1,609,980.00	\$22,601.99
Capital Income				
Ranger Operations				
Volunteer Bush Fire Brigade	1,200,000.00			
SES/Fire & Emergency Services		125.00		
TOTAL CAPITAL INCOME	\$1,200,000.00	\$125.00	\$0.00	\$0.00
TOTAL LAW ORDER AND PUBLIC SAFETY	\$1,382,885.00	\$48,630.98	\$2,970,951.31	\$708,253.59

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Emergency & Ranger Administration				
Operating Expenditure				
0052114 - Other Employment Costs - Emerg & Ranger Services			807.00	0.00 0%
0052116 - Phone Expenses Op Exp - Emerg & Rang Serv			2,130.00	1,252.72 59%
0052119 - Emergency Management Expenses - Op Exp - Emerg & Rang Serv			20,000.00	0.00 0%
0052184 - Sundry Equip - Op Exp - Emerg & Rang Serv			0.00	220.00 100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$22,937.00	\$1,472.72
Operating Income				
0052341 - Reimb & Other Op Income - Emerg & Rang Serv	20,000.00	0.00 0%		
Sub Total To Programme Summary	\$20,000.00	\$0.00	\$0.00	\$0.00
Total Emergency & Ranger Administration	\$20,000.00	\$0.00	\$22,937.00	\$1,472.72
Ranger Operations				
Operating Expenditure				
0052020 - Other Employment Costs - Op Exp - Ranger Operations			10,312.00	3,088.32 30%
0052281 - Ranger Uniforms - Op Exp - Ranger Operations			2,500.00	2,626.27 105%
0052284 - Advertising & Promotion - Op Exp - Ranger Operations			2,000.00	57.50 3%
0052285 - Phone Exp - Op Exp - Ranger Operations			6,450.00	4,393.70 68%
0052296 - Loss on Asset Sale - Op Exp - Ranger Operations				
0052530 - Admin Costs Alloc - Op Exp - Ranger Operations			116,148.00	79,543.97 68%
0052800 - Vehicle & Plant Exps - Rangers (Post Expenses to the Plant Number Only) - Op Exp - Ranger Operations			0.00	22,332.49 100%
0053010 - Salary - Op Exp - Ranger & Beach Operations			133,348.58	108,210.85 81%
0053011 - Superannuation Employee Expense - Ranger Ops			49,660.00	35,658.12 72%
0053015 - Relief Staff Exp - Op Exp - Ranger Operations			0.00	33,716.16 100%
0053016 - Legal Exps- Op Exp - Ranger Operations			0.00	135.00 100%
0053017 - Fines Enforcement Registry Exp - Op Exp - Ranger Operations			10,000.00	637.02 6%
0053018 - Rangers Equipment - Op Exp - Ranger Operations			7,500.00	6,065.39 81%
0053033 - Security Beach Patrols - Op Exp - Ranger Operations			9,500.00	5,378.88 57%
0507298 - IT/Records Allocated - Ranger Operations			61,668.00	40,234.65 65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$409,086.58	\$342,078.32

SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Capital Expenditure				
0052550 - Vehicle & Mob Plant Renewal(Replacement) Exp -Cap Exp -Ranger Ops				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Capital Income				
0052950 - Proceeds From Sale of Assets - Cap Inc- Ranger Operations				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Ranger Operations	\$0.00	\$0.00	\$409,086.58	\$342,078.32
Fire Prevention				
Operating Expenditure				
0051010 - Salaries - Op Exp - Fire Prevention			418,571.10	26,938.18 6%
0051015 - Fighting Support by Works - Op Exp - Fire Prevention			4,437.63	1,072.63 24%
0051051 - FESA Levy Paid on Shire Land - Op Exp - Fire Prevention			12,767.00	10,930.34 86%
0051100 - Firebreak Slashing Exp Recoupable - Op Exp - Fire Prevention			26,000.00	0.00 0%
0051530 - Admin cost Alloc - Op Exp - Fire Prevention			36,204.00	24,789.40 68%
0508206 - Other Employment Costs - Op Exp - Fire Prevention			774.00	356.91 46%
0508216 - Bush Fire Mitigation - Op Exp - Fire Prevention			20,949.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$519,702.73	\$64,087.46
Operating Income				
0051400 - Fines - Op Inc - Fire Prevention	2,500.00	0.00 0%		
0051405 - Sundry Income - Op Inc - Fire Prevention	26,000.00	0.00 0%		
0051410 - User Charges - Fire - Slashing Etc - Op Inc - Fire Prevention	5,000.00	0.00 0%		
Sub Total To Programme Summary	\$33,500.00	\$0.00	\$0.00	\$0.00
Total Fire Prevention	\$33,500.00	\$0.00	\$519,702.73	\$64,087.46
Animal Control				
Operating Expenditure				
0052010 - Salaries - Op Exp - Animal Control			0.00	68,080.93 100%
0052011 - Reimbursement Exp - Op Exp - Animal Control				
0052012 - Advertising Tags & Other Animal Control Exps - Op Exp - Animal Control			5,000.00	1,762.03 35%
0052040 - Pound Fees Animal Destruction & Disposal - Op Exp - Animal Control			80,000.00	43,406.83 54%
0052286 - Cat Sterilisation Program - Op Exps - Animal Control			2,000.00	0.00 0%

SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0052287 - Dog Sterilisation Program - Op Exps - Animal Control			2,000.00	491.00	25%
0057530 - Admin Costs Alloc to Animal Control - Op Exp - Animal Control			102,624.00	70,282.01	68%
0509206 - Other Employment Costs - Op Exp - Animal Control			1,935.00	892.28	46%
Sub Total To Programme Summary	\$0.00	\$0.00	\$193,559.00	\$184,915.08	
Operating Income					
0052400 - Animal Fines & Penalties - Op Inc - Animal Control	12,000.00	3,005.20			25%
0052410 - Dog Impounding Fees & Sundries - Op Inc - Animal Control	24,995.00	10,666.50			43%
0052411 - Dog Handling Accessories - Op Inc - Animal Control MUN	0.00	128.64			100%
0052416 - Cat Registration - Op Inc - Animal Control	2,000.00	1,672.50			84%
0052420 - Dog Registration - Op Inc - Animal Control	47,710.00	29,055.00			61%
Sub Total To Programme Summary	\$86,705.00	\$44,527.84	\$0.00	\$0.00	
Total Animal Control	\$86,705.00	\$44,527.84	\$193,559.00	\$184,915.08	
Other Law Order & Public Safety					
Operating Expenditure					
0053034 - Surf Club Operating Exps - Op Exp - Other Law Order & Public Safety			18,409.00	7,228.45	39%
0053036 - Surf Club Building Maint - Op Exp - Other Law Order & Public Safety			1,300.00	0.00	0%
0053060 - Impounding of Vehicles Expense - Op Exp - Other Law Order & Public Safety			15,000.00	4,647.65	31%
0053273 - Cable Beach Foreshore Restore			60,000.00	37,945.45	63%
0053283 - Pre Cyclone Clean Up - Op Exp - Other Law Order & Public Safety			0.00	303.42	100%
0053286 - Warning Signs Maintenance - Op Exp - Other Law Order & Public Safety			1,000.00	0.00	0%
0053410 - Fixed Asset Dep'n - Op Exp - Other Law Order & Public Safety			14,433.00	5,496.17	38%
0053530 - Admin Costs Alloc - Op Exp - Other Law Order & Public Safety			2,784.00	1,906.87	68%
Sub Total To Programme Summary	\$0.00	\$0.00	\$112,926.00	\$57,528.01	
Operating Income					
0053340 - Surf Club - Rent & Recoup Income - Op Inc	6,120.00	0.00			0%
0053400 - Sundry (ORV Etc) Fines & Penalties - Op Inc - Other Law Order & Public Safety	15,060.00	1,526.65			10%
0053405 - Vehicle Impounding Fees - Op Inc - Other Law Order & Public Safety	500.00	99.00			20%
0053450 - Sale of Impounded Vehicles & Goods - Op Inc - Other Law Order & Public Safety	1,000.00	0.00			0%
Sub Total To Programme Summary	\$22,680.00	\$1,625.65	\$0.00	\$0.00	

SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Capital Expenditure					
0053238 - Surf Club Building Renewal (Inc Plant & Furniture) Cap Exp-Law Ord & PS			17,200.00	0.00	0%
0053239 - Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS					
0053256 - Transfer to Building Reserve - Cap Exp - Other Law Ord & Public Safety			170,356.00	0.00	0%
0053257 - Danger & Warning Signs Upgrade - Cap Exp - Law Ord & PS					
Sub Total To Programme Summary	\$0.00	\$0.00	\$187,556.00	\$0.00	
Total Other Law Order & Public Safety	\$22,680.00	\$1,625.65	\$300,482.00	\$57,528.01	
Volunteer Bush Fire Brigade					
Operating Expenditure					
0051030 - Admin Costs Alloc - Op Exp - Volunteer Bush Fire Brigade			1,596.00	1,089.64	68%
0051050 - Insurance Exp - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			2,202.00	705.01	32%
0053130 - Land & Building Maint - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			2,000.00	0.00	0%
0053146 - Utilities Rates & Taxes - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			700.00	875.29	125%
0053198 - Dep'n Exp - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			68,282.00	19,772.03	29%
0053291 - Vehicles & Boat Maint - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			0.00	1,196.50	100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$74,780.00	\$23,638.47	
Operating Income					
0051401 - Bush Fire Brigade FESA Operating Grant - Op Inc - Volunteer Bush Fire Brigade	5,000.00	377.35			8%
Sub Total To Programme Summary	\$5,000.00	\$377.35	\$0.00	\$0.00	
Capital Expenditure					
0053172 - VBFB Building New Const - Cap Exp - Volunteer Bush Fire Brigade			1,198,424.00	22,601.99	2%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,198,424.00	\$22,601.99	
Capital Income					
0053390 - Capital Grant Funding For Plant/Equip/ Buildings - Cap Inc - Volunteer Bush Fire Brigade	1,200,000.00	0.00			0%
Sub Total To Programme Summary	\$1,200,000.00	\$0.00	\$0.00	\$0.00	
Total Volunteer Bush Fire Brigade	\$1,205,000.00	\$377.35	\$1,273,204.00	\$46,240.46	

SES/Fire & Emergency Services**Operating Expenditure**

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SHIRE OF BROOME
Schedule 05
LAW ORDER AND PUBLIC SAFETY
Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0055125 - Vehicles & Boats Maint - - Op Exp - SES/ Fire & Emergency Services			0.00	1,899.75 100%
0055130 - Land & Building Maint - Op Exp - SES/ Fire & Emergency Services			2,000.00	-5,922.18 -296%
0055146 - Utilities Rates & Taxes - - Op Exp - SES/ Fire & Emergency Services			10,770.00	4,511.94 42%
0055155 - Insurance Exp - - Op Exp - SES/ Fire & Emergency Services			3,665.00	5,581.99 152%
0055198 - Dep'n Exp - Op Exp - SES/ Fire & Emergency Services			10,753.00	5,315.22 49%
0055230 - Admin Costs Alloc - Op Exp - SES/Fire & Emergency Services			792.00	544.82 69%
Sub Total To Programme Summary	\$0.00	\$0.00	\$27,980.00	\$11,931.54
Operating Income				
0055300 - State Grants/Reimbursements - Op Inc - SES/ Fire & Emergency Services	15,000.00	1,975.14 13%		
Sub Total To Programme Summary	\$15,000.00	\$1,975.14	\$0.00	\$0.00
Capital Expenditure				
0055286 - SES Buildings New Const > \$5000 - Cap Exp - SES/ Fire & Emergency Services			224,000.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$224,000.00	\$0.00
Capital Income				
0055482 - Loan 176 Principal Repayments Rec'd - Cap Inc - SES/ Fire & Emergency Services	0.00	125.00 100%		
Sub Total To Programme Summary	\$0.00	\$125.00	\$0.00	\$0.00
Total Ses/Fire & Emergency Services	\$15,000.00	\$2,100.14	\$251,980.00	\$11,931.54
TOTAL LAW ORDER AND PUBLIC SAFETY	\$1,382,885.00	\$48,630.98	\$2,970,951.31	\$708,253.59

SHIRE OF BROOME
Schedule 07
HEALTH

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Health Service - Inspection			645,453.00	385,093.35
Health Service - Pest Control			16,480.00	1,794.53
Health Service - Other			22,396.00	11,721.76
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$684,329.00	\$398,609.64
Operating Income				
Health Service - Inspection	187,168.00	134,908.82		
Health Service - Pest Control	5,589.00	5,588.59		
TOTAL OPERATING INCOME	\$192,757.00	\$140,497.41	\$0.00	\$0.00
Capital Income				
Health Service - Pest Control				
TOTAL CAPITAL INCOME	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL HEALTH	\$192,757.00	\$140,497.41	\$684,329.00	\$398,609.64

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 07
HEALTH

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Health Service - Inspection				
Operating Expenditure				
0074010 - Salary - Op Exp - Preventive - Inspection/Admin			416,216.00	215,588.17 52%
0074011 - Relief Staff Expenses - Op Exp - Preventive - Inspection/Admin			18,373.00	10,431.23 57%
0074012 - Superannuation Employee Expense - Health			40,846.00	23,951.16 59%
0074028 - FBT & Staff Utilities Expense - Op Exp - Preventive - Inspection/Admin			2,199.00	0.00 0%
0074280 - Other Minor Expenditure - Op Exp - Preventive - Inspection/Admin			11,040.00	12,486.12 113%
0074298 - Fixed Asset Dep'n - Op Exp - Preventive - Inspection/Admin			1,228.00	717.68 58%
0074530 - Admin Costs Alloc - Op Exp - Preventive - Inspection/Admin			85,128.00	58,295.92 68%
0078800 - Vehicle & Plant Exps - Op Exp - Preventive - Inspection/Admin			0.00	22,346.50 100%
0716206 - Other Employment Costs - Op Exp - Health Services Inspection			14,803.00	4,986.50 34%
0716298 - IT/Records Costs Allocated -Health Services Inspection			55,620.00	36,290.07 65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$645,453.00	\$385,093.35
Operating Income				
0074400 - Health Fines & Penalties - Op Inc - Preventive - Inspection/Admin	100.00	0.00 0%		
0074413 - Commercial Pool Inspection Fees - Op Inc - Preventive - Inspection/Admin	81,832.00	43,772.00 53%		
0074414 - Water Sampling (Not Swimming Pools) - Op Inc - Health Service Inspect	3,910.00	100.00 3%		
0074420 - Health Licences - Op Inc - Preventive - Inspection/Admin	72,361.00	74,965.15 104%		
0074421 - Inspections and Minor Charges includes GST - Op Inc - Preventive - Inspection/Admin	500.00	110.00 22%		
0074425 - Service on Demand Fees - Op Inc - Health Service Inspection	500.00	0.00 0%		
0074490 - Trading Licences - All Except Beach - Op Inc - Prevent - Inspection/Admin	27,965.00	15,961.67 57%		
Sub Total To Programme Summary	\$187,168.00	\$134,908.82	\$0.00	\$0.00
Total Health Service - Inspection	\$187,168.00	\$134,908.82	\$645,453.00	\$385,093.35
Health Service - Pest Control				
Operating Expenditure				
0075020 - Mosquito Control & Pest Control - Op Exp - Preventive Service-Pest Control			14,084.00	428.25 3%
0075030 - Eradication Flies/Rodents - Op Exp - Preventive Service-Pest Control			2,000.00	0.00 0%
0075530 - Admin Costs Alloc - Op Exp - Preventive Service-Pest Control			396.00	272.41 69%
0075800 - Vehicle & Plant Exps - Op Exp - Preventive Service-Pest Control			0.00	1,093.87 100%

SHIRE OF BROOME
Schedule 07
HEALTH

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sub Total To Programme Summary	\$0.00	\$0.00	\$16,480.00	\$1,794.53
Operating Income				
0075391 - Grants and Contributions Rec'd Op Inc - Prev Svcs - Pest Control	5,589.00	5,588.59 100%		
Sub Total To Programme Summary	\$5,589.00	\$5,588.59	\$0.00	\$0.00
Capital Income				
0717599 - Transfer From Restricted Cash Reserve - Cap Inc - Health Service - Pest Control				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Health Service - Pest Control	\$5,589.00	\$5,588.59	\$16,480.00	\$1,794.53
Health Service - Other				
Operating Expenditure				
0076020 - Analytical Expenses - Op Exp - Preventive Services Other			22,000.00	11,449.35 52%
0076530 - Admin Costs Alloc - Op Exp - Preventive Services Other			396.00	272.41 69%
Sub Total To Programme Summary	\$0.00	\$0.00	\$22,396.00	\$11,721.76
Total Health Service - Other	\$0.00	\$0.00	\$22,396.00	\$11,721.76
TOTAL HEALTH	\$192,757.00	\$140,497.41	\$684,329.00	\$398,609.64

SHIRE OF BROOME
Schedule 08
EDUCATION AND WELFARE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Community Services			505,242.04	236,099.27
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$505,242.04	\$236,099.27
Operating Income				
Community Services	27,500.00	10,454.55		
TOTAL OPERATING INCOME	\$27,500.00	\$10,454.55	\$0.00	\$0.00
TOTAL EDUCATION AND WELFARE	\$27,500.00	\$10,454.55	\$505,242.04	\$236,099.27

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 08
EDUCATION AND WELFARE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Community Services				
Operating Expenditure				
0082600 - Salary - Op Exp - Community Services			312,638.04	129,358.35 41%
0082602 - Other Employment Costs - Community Services			10,506.00	4,792.61 46%
0082603 - Legal Exp - Op Exp - Community Services			10,000.00	695.00 7%
0082604 - Vehicle & Plant Exps - Op Exp - Community Services			0.00	3,825.70 100%
0082611 - Consultants - Op Exp - Community Services				
0082613 - Advertising Promotion & Printing - Op Exp - Community Services			5,000.00	1,505.71 30%
0082616 - Superannuation Employee Expense - Community Services			53,170.00	21,827.97 41%
0082617 - Community Development Strategy - Op Exp - Community Services			10,000.00	4,476.60 45%
0082621 - Sundry Exp - Op Exp - Community Services			800.00	81.20 10%
0082630 - Admin Costs Alloc - Comm Serv			69,612.00	47,671.91 68%
0821298 - IT/Records Costs Alloc - Comm Serv			33,516.00	21,864.22 65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$505,242.04	\$236,099.27
Operating Income				
0082670 - Grant Income - Comm Services				
0082675 - Grants For Community Programs - Op Inc - Community Services	27,500.00	10,454.55 38%		
Sub Total To Programme Summary	\$27,500.00	\$10,454.55	\$0.00	\$0.00
Total Community Services	\$27,500.00	\$10,454.55	\$505,242.04	\$236,099.27
TOTAL EDUCATION AND WELFARE	\$27,500.00	\$10,454.55	\$505,242.04	\$236,099.27

SHIRE OF BROOME

Schedule 09

HOUSING

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Staff Housing			719,454.00	320,540.93
Other Housing			143,196.00	98,067.93
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$862,650.00	\$418,608.86
Operating Income				
Staff Housing	751,345.00	387,145.25		
TOTAL OPERATING INCOME	\$751,345.00	\$387,145.25	\$0.00	\$0.00
Capital Expenditure				
Staff Housing				
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL HOUSING	\$751,345.00	\$387,145.25	\$862,650.00	\$418,608.86

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME

Schedule 09

HOUSING

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Staff Housing				
Operating Expenditure				
0092299 - Fixed Asset Dep'n - Op Exp - Staff Housing			22,246.00	12,997.22 58%
0095200 - Staff Housing Rental Costs (External Arrangement)			612,000.00	258,309.61 42%
0096100 - Staff Housing - Planned Maint & Minor Works - Op Exp			16,100.00	3,151.90 20%
0096101 - Staff Housing - Reactive Maint - Op Exp			19,500.00	14,439.70 74%
0096102 - Staff Housing - Operating Expense - Op Exp			49,608.00	31,642.50 64%
Sub Total To Programme Summary	\$0.00	\$0.00	\$719,454.00	\$320,540.93
Operating Income				
0095400 - Rented Staff Housing Annual Operating Income - Staff housing	612,000.00	300,404.59 49%		
0095442 - 69 Robinson St Rent & Recoup Income - Op Inc	23,700.00	14,290.00 60%		
0096200 - 1/17 Honeyeater Loop - Rent & Recoup Income - Op Inc	20,625.00	2,820.00 14%		
0096201 - 8/83 Walcott Street - Rent & Recoup Income - Op Inc	17,310.00	1,760.00 10%		
0096202 - 8/6 Ibis Way - Rent & Recoup Income - Op Inc	12,630.00	5,787.53 46%		
0096203 - 11/6 Ibis Way - Rent & Recoup Income - Op Inc	10,030.00	7,920.00 79%		
0096204 - 2/50 Tanami Drive - Rent & Recoup Income - Op Inc	19,650.00	26,574.29 135%		
0096205 - 4/50 Tanami Drive - Rent & Recoup Income - Op Inc	19,650.00	11,357.13 58%		
0145561 - Lot 1002 Shelduck Way - Rent & Recoup Income - Op Inc	15,750.00	16,231.71 103%		
Sub Total To Programme Summary	\$751,345.00	\$387,145.25	\$0.00	\$0.00
Capital Expenditure				
0095901 - Transfer to Building Reserve - Cap Exp - Housing				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Staff Housing	\$751,345.00	\$387,145.25	\$719,454.00	\$320,540.93
Other Housing				
Operating Expenditure				
0947294 - Admin Costs Allocated Op Exp - Other Housing			143,196.00	98,067.93 68%
Sub Total To Programme Summary	\$0.00	\$0.00	\$143,196.00	\$98,067.93
Total Other Housing	\$0.00	\$0.00	\$143,196.00	\$98,067.93
TOTAL HOUSING	\$751,345.00	\$387,145.25	\$862,650.00	\$418,608.86

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Regional Resource Recovery Park			1,055,121.59	82,905.41
Sanitation - General Refuse			5,418,683.93	2,060,319.82
Sanitation - Other			1,089,751.31	642,518.81
Sewerage			2,396.00	272.41
Storm Water Drainage			875,948.00	469,366.23
Town Planning/Regional Development			910,445.34	405,750.76
Development Services Support			765,528.56	421,468.26
Protection of Environment			107,206.03	19,152.70
Other Community Amenities			511,848.98	237,649.38
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$10,736,929.74	\$4,339,403.78
Operating Income				
Regional Resource Recovery Park	346,466.00	3,220.13		
Sanitation - General Refuse	6,787,419.00	4,584,292.91		
Sanitation - Other	600.00	7,545.40		
Sewerage	1,416.00	472.00		
Storm Water Drainage	39,152.00	382.97		
Town Planning/Regional Development	94,000.00	45,131.71		
Development Services Support	12,342.00			
Protection of Environment				
Other Community Amenities	16,402.00	10,696.79		
TOTAL OPERATING INCOME	\$7,297,797.00	\$4,651,741.91	\$0.00	\$0.00
Capital Expenditure				
Regional Resource Recovery Park			461,466.00	3,220.13
Sanitation - General Refuse			668,717.00	497,772.07
Sanitation - Other			15,170.00	
Storm Water Drainage			1,152,761.27	676,350.70
Development Services Support			60,000.00	50,872.27
Other Community Amenities			70,370.00	5,539.88
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$2,428,484.27	\$1,233,755.05
Capital Income				
Regional Resource Recovery Park	1,019,573.00			

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sanitation - General Refuse	133,063.00	71,500.00		
Sanitation - Other	15,170.00			
Storm Water Drainage	660,815.00			
Development Services Support	43,000.00			
Other Community Amenities	158,922.00	66,461.00		
TOTAL CAPITAL INCOME	\$2,030,543.00	\$137,961.00	\$0.00	\$0.00
TOTAL COMMUNITY AMENITIES	\$9,328,340.00	\$4,789,702.91	\$13,165,414.01	\$5,573,158.83

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Regional Resource Recovery Park				
Operating Expenditure				
0075730 - Admin Costs Alloc - Op Exp - RRRP			12,732.00	8,717.15 68%
0108001 - New Refuse Site Exp - Op Exp - Regional Resource Recovery Park			1,042,389.59	74,188.26 7%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,055,121.59	\$82,905.41
Operating Income				
0101426 - Interest - Reg Res Rec Pk Reserve - Op Inc - Reg Res Recov Pk	346,466.00	3,220.13 1%		
Sub Total To Programme Summary	\$346,466.00	\$3,220.13	\$0.00	\$0.00
Capital Expenditure				
0101895 - Transfer to Regional Resource Recovery Park Reserve - Cap Exp - Reg Res Rec Pk			461,466.00	3,220.13 1%
Sub Total To Programme Summary	\$0.00	\$0.00	\$461,466.00	\$3,220.13
Capital Income				
0101995 - Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	1,019,573.00	0.00 0%		
Sub Total To Programme Summary	\$1,019,573.00	\$0.00	\$0.00	\$0.00
Total Regional Resource Recovery Park	\$1,366,039.00	\$3,220.13	\$1,516,587.59	\$86,125.54
Sanitation - General Refuse				
Operating Expenditure				
0101010 - Salary & Wages Default - Op Exp - Sanitation General Refuse			97,000.00	31,695.58 33%
0101012 - Relief Staff - Op Exp - Sanitation Gen. Refuse			0.00	822.24 100%
0101020 - Kerbside Refuse Collection - Op Exp - Sanitation Gen Refuse			442,147.00	161,602.72 37%
0101022 - Kerbside Recycling Collection - Op Exp - San Gen Refuse			902,210.00	371,575.39 41%
0101023 - Commercial Recycling - Op Exp - Sanitation Gen Refuse				
0101024 - Less On Cost Allocated - Op Exp - Sanitation General Refuse			0.00	-275,242.09 100%
0101027 - Recycling and Education - Op Exp - San Gen Refuse			14,000.00	7,768.36 55%
0101028 - Reuse and Recycle - Op Exp - Sanitation Gen Refuse			485,448.00	293,436.05 60%
0101029 - Salary - Waste Co-ordinator - Op Exp - Sanitation Gen Refuse			114,812.00	87,718.41 76%
0101030 - 23245900			1,332,226.93	886,457.31 67%
0101031 - Liquid Waste - Op Exp - Sanitation Gen Refuse			50,000.00	1,095.87 2%
0101032 - Other Employment Costs - Op Exp - Sanitation General Refuse			21,394.00	6,969.80 33%

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0101033 - Superannuation Employee Expense - Op Exp - Sanitation General			101,114.00	58,854.65	58%
0101036 - Mobile Phone & Sundries - Op Exp - Sanitation Gen Refuse			1,050.00	257.26	25%
0101038 - Training & Staff Meeting Expenses - Op Exp - Sanitation Gen Refuse			12,000.00	25,605.47	213%
0101040 - Consultants - Op Exp - Sanitation Gen Refuse			30,000.00	0.00	0%
0101050 - Contaminated Site Remediation			0.00	-18,000.00	100%
0101080 - Refuse Site Building Maint & Operating - Op Exp - Sanitation Gen Refuse			85,997.00	23,267.15	27%
0101285 - Minor Assets Equipment & Consumables - Op Exps - Sanitation Gen Refuse			10,000.00	5,527.82	55%
0101295 - Dep'n Expense Infrastructure - Op Exps - Sanitation Gen Refuse			57,485.00	38,490.89	67%
0101296 - Loss on Sale of Assets - Sanitation Gen Refuse			11,973.00	1,996.02	17%
0101299 - Dep'n Exp Furniture & Fittings - Sanitation Gen Refuse			204.00	119.23	58%
0101530 - Admin Costs Alloc - Op Exps - Sanitation Gen Refuse			282,420.00	193,411.75	68%
0101800 - Vehicle & Plant Exps - Op Exps - Sanitation Gen Refuse			0.00	13,104.24	100%
0141272 - WMF - Op Exp - Private Works			0.00	2,306.03	100%
1011298 - IT/Record Costs Allocated - Op Exps - Sanitation Gen Refuse			93,456.00	60,971.84	65%
1026218 - Kerbside Collection Disposal Costs - (Internal Shire Charge) - Op Exp - San Gen Refuse			1,191,778.00	0.00	0%
1026296 - Fixed Asset Dep'n - Op Exp - Sanitation General Refuse			81,969.00	80,507.83	98%
Sub Total To Programme Summary	\$0.00	\$0.00	\$5,418,683.93	\$2,060,319.82	
Operating Income					
0101410 - Kerbside collection - Op Inc - Sanitation Gen Refuse	3,333,537.00	3,233,458.43			97%
0101411 - C'van Pk & Additional Services - Op Inc - Sanitation Gen Refuse	47,351.00	49,731.67			105%
0101412 - Pensioner Refuse Collection Income - Op Inc - Sanitation Gen Refuse	0.00	726.00			100%
0101420 - WMF Op Income - Op Inc - Sanitation Gen Refuse	1,933,445.00	1,139,683.11			59%
0101423 - Sundry Income (Inc. GST) - Op Inc - Sanitation Gen Refuse	175,000.00	122,702.47			70%
0101424 - EDL Lease - Op Inc - Sanitation Gen Refuse	36,944.00	37,584.44			102%
0101425 - Interest - Refuse Site Reserve - Op Inc - Sanitation Gen Refuse	68,038.00	736.79			1%
0101480 - Refuse & Recycling Bin Sales - Op Inc - Sanitation Gen Refuse	1,326.00	-330.00			-25%
0101499 - Profit On Sale Of Assets - Op Inc - Sanitation Gen Refuse					
0102636 - Kerbside Collection Waste Disposal Op Income - Internal Shire charge - Op Inc - Sanitation Gen Refus	1,191,778.00	0.00			0%

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sub Total To Programme Summary	\$6,787,419.00	\$4,584,292.91	\$0.00	\$0.00
Capital Expenditure				
0101510 - Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse			295,555.00	265,820.00 90%
0101512 - Transfer to Resource Recovery Park Reserve - Cap Exp - San Gen Refuse				
0101513 - Transfer to Plant Reserve - Cap Exp - Refuse Site				
0101515 - Transfer to Refuse Reserve - Cap Exp - Sanitation Gen Refuse			56,065.00	736.79 1%
0101545 - Other Infra Upgrade Const - Cap Exp - Sanitation Gen Refuse			267,097.00	113,545.04 43%
0101550 - Mobile Garbage Bin Replacement - Cap Exp - Sanitation Gen Refuse			50,000.00	117,670.24 235%
Sub Total To Programme Summary	\$0.00	\$0.00	\$668,717.00	\$497,772.07
Capital Income				
0101500 - Proceeds From Sale of Assets - Cap Inc - Sanitation Gen Refuse	0.00	71,500.00 100%		
0101525 - Transfer From Refuse Site Reserve - Sanitation Gen Refuse	133,063.00	0.00 0%		
0101642 - Non-Operating Grant - Sanitation - General Refuse				
Sub Total To Programme Summary	\$133,063.00	\$71,500.00	\$0.00	\$0.00
Total Sanitation - General Refuse	\$6,920,482.00	\$4,655,792.91	\$6,087,400.93	\$2,558,091.89
Sanitation - Other				
Operating Expenditure				
0102010 - 3577300			1,013,335.31	573,356.18 57%
0102060 - 2419000			16,374.00	1,753.07 11%
0102530 - Admin Costs Alloc - Op Exp - Sanitation Other			59,268.00	40,589.23 68%
1022501 - Vehicle & Plant Exps - Op Exps - Sanitation Other			0.00	10,289.13 100%
1027206 - Other Employment Costs - Sanitation Other			774.00	16,531.20 2136%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,089,751.31	\$642,518.81
Operating Income				
0102390 - Litter Control Bin Hire Etc User Charges - Op Inc - Sanitation Other	0.00	4,052.42 100%		
0102400 - Litter - fines & Penalties & Reimb (No GST)- Op Inc - Sanitation Other	600.00	3,492.98 582%		
Sub Total To Programme Summary	\$600.00	\$7,545.40	\$0.00	\$0.00
Capital Expenditure				
1042510 - Vehicles & Mobile Plant New - Cap Exp - Sanitation Other			15,170.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$15,170.00	\$0.00
Capital Income				

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
1052510 - Transfer From Refuse Site Reserve - Sanitation Other	15,170.00	0.00	0%		
Sub Total To Programme Summary	\$15,170.00	\$0.00	\$0.00	\$0.00	
Total Sanitation - Other	\$15,770.00	\$7,545.40	\$1,104,921.31	\$642,518.81	
Sewerage					
Operating Expenditure					
0103101 - Sewerage Facility Maintenance Exps - Op Exp - Sewerage			2,000.00	0.00	0%
0103530 - Admin Costs Alloc - Op Exp - Sewerage			396.00	272.41	69%
Sub Total To Programme Summary	\$0.00	\$0.00	\$2,396.00	\$272.41	
Operating Income					
0103480 - Septic Tank Fees - Op Inc - Sewerage	1,416.00	472.00	33%		
0103481 - Septic Tank Inspection Fees - Op Inc - Sewerage					
Sub Total To Programme Summary	\$1,416.00	\$472.00	\$0.00	\$0.00	
Total Sewerage	\$1,416.00	\$472.00	\$2,396.00	\$272.41	
Storm Water Drainage					
Operating Expenditure					
0102202 - Drainage Maint. - Outfalls - Op Exp - Urban Stormwater Drainage			152,830.00	42,151.81	28%
0102210 - Drainage Consultant/Strategy - op Exp - Urban Stormwater Drainage			9,500.00	9,911.15	104%
0102295 - Fixed Asset Dep'n - Op Exp - Urban Stormwater Drainage			700,094.00	408,041.30	58%
0104530 - Admin Costs Alloc - Op Exp - Urban Stormwater Drainage			13,524.00	9,261.97	68%
Sub Total To Programme Summary	\$0.00	\$0.00	\$875,948.00	\$469,366.23	
Operating Income					
0102983 - Interest Rec Drainage Reserve -Op IncUrban S'water Drainage	39,152.00	382.97	1%		
Sub Total To Programme Summary	\$39,152.00	\$382.97	\$0.00	\$0.00	
Capital Expenditure					
0104270 - Drainage New Infra Const - Urban Stormwater Drainage			762,509.27	664,040.49	87%
0104281 - Transfer to Drainage Reserve - Cap Exp - Urban Stormwater Drainage			39,152.00	382.97	1%
0104600 - Drainage Upgrade Infra Const - Urban Stormwater Drainage			328,900.00	11,927.24	4%
0104800 - Drainage Renewal Infra Wks - Urban Stormwater Drainage			22,200.00	0.00	0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,152,761.27	\$676,350.70	
Capital Income					

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0104480 - Transfer From Drainage Reserve - Urban Stormwater Drainage - Cap Inc	660,815.00	0.00	0%	
Sub Total To Programme Summary	\$660,815.00	\$0.00	\$0.00	\$0.00
Total Storm Water Drainage	\$699,967.00	\$382.97	\$2,028,709.27	\$1,145,716.93
Town Planning/Regional Development				
Operating Expenditure				
0106010 - Salary - Op Exp - Planning			466,376.34	226,355.64 49%
0106011 - Superannuation Employee Expense - Planning			50,440.00	27,896.98 55%
0106024 - Other Employment Costs - Op Exp - Planning			15,025.00	7,817.93 52%
0106030 - Consultants & Project Employees - Op Exp - Town Planning/Reg Dev			150,000.00	-3,500.91 -2%
0106039 - Planning Appeals - Op Exp - Town Planning/ Regional Devel			10,000.00	2,240.00 22%
0106040 - Advertising - Op Exp - Town Planning/Regional Devel			4,000.00	1,682.32 42%
0106051 - Engagement Expenses - Op Exp - Town Planning/Regional Dev			3,000.00	621.98 21%
0106279 - Copying & Printing Expenses - Op Exp - Town Planning/Regional Devel			500.00	0.00 0%
0106280 - Sundry Expenses - Op Exp - Town Planning/Regional Devel			500.00	0.00 0%
0106290 - Reimbursement Expense Legal & Other - Town Planning			1,000.00	0.00 0%
0106530 - Admin Cost Alloc - Town Planning & Reg Dev - Op Exp			181,788.00	124,491.78 68%
1030298 - IT/Records Costs Allocated -Town Planning & Reg Development			27,816.00	18,145.04 65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$910,445.34	\$405,750.76
Operating Income				
0106410 - Planning Fees (GST Free) - Op Inc - Town Planning/Regional Devel	50,000.00	44,664.76	89%	
0106420 - Rezoning Fees (Incl GST) - Op Inc - Town Planning/Regional Devel				
0106421 - Rezoning Fees (Excl GST) - Op Inc - Town Planning	5,000.00	0.00	0%	
0106430 - Subdivision/ Strata Title Fees - Op Inc - Town Planning/Regional Devel	1,000.00	219.00	22%	
0106480 - Other Minor Charges No GST - Op Inc - Town Planning/Regional Devel	0.00	247.95	100%	
0106481 - Other Minor Charges Includes GST - Op Inc - Town Planning/Regional Devel				
0106482 - Grant income - Op Inc - Town Planning/Regional Devel	38,000.00	0.00	0%	
Sub Total To Programme Summary	\$94,000.00	\$45,131.71	\$0.00	\$0.00
Total Town Planning/Regional Development	\$94,000.00	\$45,131.71	\$910,445.34	\$405,750.76

Development Services Support

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SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Operating Expenditure					
0106038 - Legal Expenses - Development Services			50,000.00	5,855.60	12%
0106100 - Salary - Op Exp - Development Services			401,256.56	227,139.98	57%
0106102 - Other Employment Costs - Development Services			26,000.00	9,884.33	38%
0106104 - Vehicle & Plant Exps - Development Services			0.00	4,754.07	100%
0106106 - Consultants & Project Employees - Op Exp - Development Services			31,020.00	7,201.82	23%
0106107 - Superannuation Employee Expense - Development Services			43,290.00	21,962.89	51%
0106125 - Sundry Expenses - Development Services			1,910.00	2,340.31	123%
0106630 - Admin Costs Alloc - Dev Serv			122,916.00	84,174.97	68%
1031298 - IT/Records Costs Alloc - Development Services			89,136.00	58,154.29	65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$765,528.56	\$421,468.26	
Operating Income					
0106159 - Profit on Asset Sale - Dev Serv	7,342.00	0.00			0%
0106390 - Reimbursements Received - Development Services	5,000.00	0.00			0%
Sub Total To Programme Summary	\$12,342.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure					
0106185 - Vehicle & Mobile Plant New - Cap Exp - Dev Services			60,000.00	50,872.27	85%
Sub Total To Programme Summary	\$0.00	\$0.00	\$60,000.00	\$50,872.27	
Capital Income					
0106194 - Proceeds From Sale Of Assets - Development Services	33,000.00	0.00			0%
0106940 - Transfer from Plant Reserve - Development Services	10,000.00	0.00			0%
Sub Total To Programme Summary	\$43,000.00	\$0.00	\$0.00	\$0.00	
Total Development Services Support	\$55,342.00	\$0.00	\$825,528.56	\$472,340.53	
Protection of Environment					
Operating Expenditure					
0105054 - Coastal Management Maint & Operating - Op Exp - Protection of Environment			58,668.00	2,115.69	4%
0105297 - Fixed Asset Dep'n - Op Exp - Protection of Environment			12,051.00	7,040.92	58%
0105530 - Admin Costs Alloc - Op Exp - Protection of Environment			13,128.00	8,989.55	68%
0105546 - Consultants - Environmental - Op Exp - Prot of Envir			16,000.00	0.00	0%
0113300 - Gantheaume Point Reserve - Op Exp - Protection of Environment			7,359.03	1,006.54	14%
Sub Total To Programme Summary	\$0.00	\$0.00	\$107,206.03	\$19,152.70	

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SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Operating Income				
0105541 - Coastal Grants & Reimb Rec'd				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Protection Of Environment	\$0.00	\$0.00	\$107,206.03	\$19,152.70
Other Community Amenities				
Operating Expenditure				
0107010 - Public Toilets - Building Maintenance Exps			21,720.00	8,334.30 38%
0107028 - Cemetery Operating Expenses - Other Comm Amen			36,153.00	30,092.80 83%
0107029 - Japanese Cemetery Maint Exp - Other Community Amenities			39,856.19	11,420.42 29%
0107030 - Cemeteries - Maintenance- Op Exp - Other Community Amenities			71,773.79	19,399.40 27%
0107034 - Broome Cemetery Survey & Other - Op Exp - Other Comm Amen			72,000.00	7,530.00 10%
0107035 - General CCTV & Wireless Network Maint - Op Exp - Other Comm Amen			9,000.00	0.00 0%
0107071 - Public Toilets Security Utilities Insurance & Other Op Exps			163,763.00	100,100.83 61%
0107100 - Cleaning Materials Util & Sundries - Op Exp - Other Community Amenities			370.00	256.34 69%
0107530 - Admin Costs Alloc - Op Exp - Other Community Amenities			36,996.00	25,334.21 68%
1033296 - Fixed Asset Depn - Op Exp - Other Community Amenities			60,217.00	35,181.08 58%
Sub Total To Programme Summary	\$0.00	\$0.00	\$511,848.98	\$237,649.38
Operating Income				
0107370 - Cemetery Fees Inc GST - Op Inc - Other Community Amenities	11,591.00	6,990.91 60%		
0107375 - Cemetery related Licenses - GST Free - Op Inc - Other Community Amenities	4,595.00	3,668.00 80%		
1033399 - Interest Rec - Public Art Reserve - Op Inc - Other Comm Amen	216.00	37.88 18%		
Sub Total To Programme Summary	\$16,402.00	\$10,696.79	\$0.00	\$0.00
Capital Expenditure				
0107540 - Cemeteries Other Infrastructure Upgrade - Cap Exp - Other Com Amenit			60,954.00	2,070.00 3%
0107550 - Cemeteries Other Infrastructure New - - Cap Exp - Other Community Amenities			5,000.00	3,432.00 69%
0107552 - Cemeteries Other Infrastructure Renewal - - Cap Exp - Other Community Amenities			4,200.00	0.00 0%
0107680 - Toilet Block Upgrade - Cap Exp - Other Community Amenities				
0107989 - Transfer to POS Reserve - Cap Exp - Other Community Amenities				

SHIRE OF BROOME
Schedule 10
COMMUNITY AMENITIES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
1033499 - Transfer to Public Art Reserve - Cap Exp - Other Community Amenities			216.00	37.88 18%
Sub Total To Programme Summary	\$0.00	\$0.00	\$70,370.00	\$5,539.88
Capital Income				
0107391 - Non Operating Grants Rec'd - Cap Inc - Other Community Amenities	158,922.00	66,461.00 42%		
Sub Total To Programme Summary	\$158,922.00	\$66,461.00	\$0.00	\$0.00
Total Other Community Amenities	\$175,324.00	\$77,157.79	\$582,218.98	\$243,189.26
TOTAL COMMUNITY AMENITIES	\$9,328,340.00	\$4,789,702.91	\$13,165,414.01	\$5,573,158.83

SHIRE OF BROOME
Schedule 11
RECREATION AND CULTURE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Public Halls & Civic Centres			153,368.68	84,378.80
Libraries			1,118,842.66	657,965.90
Broome Civic Centre (Was Arts Centre)			892,190.35	496,193.48
Other Culture			384,302.40	147,863.12
Recreation Services			326,817.84	186,508.75
Swimming Areas & Beaches			255,207.00	147,889.85
Other Recreation & Sport			2,244,996.47	899,884.50
Parks & Ovals			3,975,707.46	1,882,362.42
BRAC - General			1,756,910.98	1,117,877.70
BRAC - Aquatic			527,563.35	278,707.88
BRAC - Dry			1,414,656.17	832,030.43
BRAC - Ovals			590,821.70	343,402.26
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$13,641,385.06	\$7,075,065.09
Operating Income				
Public Halls & Civic Centres		-500.00		
Libraries	19,723.00	19,032.92		
Broome Civic Centre (Was Arts Centre)	260,136.00	86,206.34		
Other Culture	38,235.00	-1,480.24		
Recreation Services	10,000.00			
Other Recreation & Sport	159,264.00	83,715.50		
Parks & Ovals	86,598.00	26,981.42		
BRAC - General	162,154.00	86,757.53		
BRAC - Aquatic	451,312.00	303,762.75		
BRAC - Dry	161,523.00	87,413.33		
BRAC - Ovals	57,545.00	21,373.41		
TOTAL OPERATING INCOME	\$1,406,490.00	\$713,262.96	\$0.00	\$0.00
Capital Expenditure				
Public Halls & Civic Centres			4,000.00	
Libraries			10,000.00	
Broome Civic Centre (Was Arts Centre)			468,784.00	232,099.58
Other Culture			146,205.00	49,043.41

SHIRE OF BROOME
Schedule 11
RECREATION AND CULTURE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Swimming Areas & Beaches			29,200.00	1,962.00
Other Recreation & Sport			20,121,529.00	4,736,478.45
Parks & Ovals			1,282,587.23	610,025.82
BRAC - General			2,323.00	22.27
BRAC - Aquatic			31,600.00	35,750.00
BRAC - Dry			2,265,245.00	100,782.62
BRAC - Ovals			158,292.00	68,877.06
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$24,519,765.23	\$5,835,041.21
Capital Income				
Libraries				
Broome Civic Centre (Was Arts Centre)	80,000.00			
Other Culture		9,000.00		
Swimming Areas & Beaches	9,000.00			
Other Recreation & Sport	18,125,451.00	2,506,625.14		
Parks & Ovals				
BRAC - General		517.65		
BRAC - Aquatic				
BRAC - Dry	2,111,306.00	524,350.00		
TOTAL CAPITAL INCOME	\$20,325,757.00	\$3,040,492.79	\$0.00	\$0.00
TOTAL RECREATION AND CULTURE	\$21,732,247.00	\$3,753,755.75	\$38,161,150.29	\$12,910,106.30

SUB-FUNCTION DETAIL FOLLOWS.....

SHIRE OF BROOME
Schedule 11
RECREATION AND CULTURE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Public Halls & Civic Centres				
Operating Expenditure				
0111021 - Lotteries House Maint & Operating Exp - Public Halls			55,485.68	26,870.23 48%
0111530 - Admin Costs Alloc - Op Exp - Public Halls Civic Centres			3,180.00	2,179.30 69%
1135296 - Fixed Asset Dep'n - Op Exp - Public Halls			94,703.00	55,329.27 58%
Sub Total To Programme Summary	\$0.00	\$0.00	\$153,368.68	\$84,378.80
Operating Income				
0111410 - Charges Venue Hire - Op Inc - Public Halls Civic Centres	0.00	-500.00 100%		
0111411 - Lotteries House - Rent & Recoup Income - Op Inc				
Sub Total To Programme Summary	\$0.00	-\$500.00	\$0.00	\$0.00
Capital Expenditure				
0113755 - Civic Centre Building Renewal (Inc Plant & Furn) - Cap Exp - Public Halls			4,000.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$4,000.00	\$0.00
Total Public Halls & Civic Centres	\$0.00	-\$500.00	\$157,368.68	\$84,378.80
Libraries				
Operating Expenditure				
0115010 - Salary - Op Exp - Libraries			547,634.65	300,510.10 55%
0115011 - Superannuation Employee Expense - Libraries			51,480.00	34,309.66 67%
0115024 - Other Employment Costs - Op Exp - Library			3,253.00	0.00 0%
0115070 - IT Costs Alloc Lib - Op Exp - Libraries			175,164.00	114,279.92 65%
0115260 - Consultancy - Op Exp - Libraries				
0115270 - Local History Resources - Op Exp - Library			1,200.00	936.27 78%
0115279 - Minor Assets Expensed - Op Exp Library			8,000.00	6,006.29 75%
0115280 - Grant Program Expenses - Op Exp - Library (Income in 115480)			12,966.00	6,901.80 53%
0115281 - Library Building - Op Exp - Libraries			97,912.00	68,004.31 69%
0115282 - Library Office - Op Exp - Libraries			3,050.00	3,060.88 100%
0115284 - Subscriptions - Op Exp - Libraries			11,903.00	7,257.98 61%
0115285 - Freight - Op Exp - Libraries			1,950.00	97.14 5%
0115286 - SLWA Travel & Accommodation Op Exp - Library			9,642.01	0.00 0%
0115287 - Loan Reservation Service - Op Exp - Libraries			1,800.00	989.13 55%
0115289 - Programmes & Materials - Op Exp - Libraries			8,000.00	5,330.73 67%
0115290 - Lost/Damaged Items Exp - Library			1,750.00	1,454.55 83%

SHIRE OF BROOME
Schedule 11
RECREATION AND CULTURE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0115292 - Books & Binding - Op Exp			9,820.00	3,971.52	40%
0115293 - Office Equipment - Op Exp - Libraries			2,000.00	1,149.14	57%
0115294 - Advertising & Promotions Exp - Op Exp - Libraries			2,500.00	1,830.00	73%
0115295 - Sundry Exp - Op Exp - Libraries			1,550.00	166.68	11%
0115299 - Dep'n - Furniture & Fittings - Op Exp - Libraries			2,878.00	1,681.25	58%
0115530 - Admin Costs Alloc - Op Exp - Libraries			93,084.00	63,744.15	68%
1136206 - Other Employment Costs - Op Exp - Libraries			18,060.00	5,176.26	29%
1136296 - Fixed Asset Dep'n - Op Exp - Libraries			53,246.00	31,108.14	58%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,118,842.66	\$657,965.90	
Operating Income					
0115380 - Grant Op - State SLWA Library Grant	806.00	806.00			100%
0115410 - Lost/Damaged Items - Op Inc - Libraries	1,500.00	1,266.06			84%
0115420 - Sundry Income & Special Op Grants - Op Inc - Libraries	300.00	1,075.03			358%
0115431 - Income Library (photocopier mobile and fax services) - Op Inc - Libraries	9,651.00	8,260.83			86%
0115480 - Grant Program Income - Op Inc - Library (Expense in 115280)	7,466.00	7,625.00			102%
Sub Total To Programme Summary	\$19,723.00	\$19,032.92	\$0.00	\$0.00	
Capital Expenditure					
0115461 - Library Building Renewal (Inc Plant & Furn) - Cap Exp - Libraries			10,000.00	0.00	0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$10,000.00	\$0.00	
Capital Income					
0115311 - Transfer from Restricted Cash Reserve - Libraries - Cap Inc					
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00	
Total Libraries	\$19,723.00	\$19,032.92	\$1,128,842.66	\$657,965.90	
Broome Civic Centre (Was Arts Centre)					
Operating Expenditure					
0116106 - Interest Expense Broome Civic Centre Loan 193 - Op Exp- Bme Civic Centre			62,841.00	33,629.39	54%
0116107 - Fixed Asset Dep'n - Op Exp - Bme Civic Centre			184,295.00	107,672.16	58%
0116121 - IT/Records Costs Allocated - Civic Centre			0.00	42,037.88	100%
0116470 - Broome Civic Centre Build Maint & Services Op Exp - Bme Civic Centre			109,228.00	18,022.86	17%
0116486 - Salary - Op Exp - Broome Civic Centre - Op Exp			141,413.35	33,676.21	24%

SHIRE OF BROOME
Schedule 11
RECREATION AND CULTURE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0116489 - Operational Expenses - Broome Civic Centre - Production/Events			34,000.00	18,447.33	54%
0116491 - Minor Assets - Op Exp - Bme Civic Centre			8,000.00	2,878.88	36%
0116492 - Sundry Consultant Expenses - Broome Civic Centre - Op Exp			8,000.00	95.00	1%
0116493 - Advertising Promotion & Printing Expenses - Broome Civic Centre - Op Exp			25,000.00	4,060.91	16%
0116494 - Broome Civic Centre - Operating Expense - Op Exp			130,622.00	121,968.92	93%
0116495 - Performance Production Expenses - Broome Civic - Op Exp			54,000.00	29,255.55	54%
0116497 - Superannuation Employee Expense - Broome Civic Centre			18,434.00	6,928.06	38%
0116730 - Admin Costs Alloc - Op Exp - Bme Civic Centre			111,384.00	76,275.06	68%
1137206 - Other Employment Costs - Op Exp - Broome Civic Centre			4,973.00	1,245.27	25%
Sub Total To Programme Summary	\$0.00	\$0.00	\$892,190.35	\$496,193.48	
Operating Income					
0116483 - Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre					
0116540 - Broome Civic Centre Reimbursements Received - Op Inc - Bme Civic Centre	43,000.00	27,592.68			64%
0116541 - Broome Civic Centre Venue Income - Op Income - Bme Civic Centre	217,136.00	58,613.66			27%
Sub Total To Programme Summary	\$260,136.00	\$86,206.34	\$0.00	\$0.00	
Capital Expenditure					
0116116 - Princ Repay Broome Civic Centre Loan 193 - Cap Exp - Bme Civic Centre			468,784.00	232,099.58	50%
Sub Total To Programme Summary	\$0.00	\$0.00	\$468,784.00	\$232,099.58	
Capital Income					
0116473 - Transfer From Restricted Cash Reserve - Broome Civic Centre Grants - Cap Inc	80,000.00	0.00			0%
Sub Total To Programme Summary	\$80,000.00	\$0.00	\$0.00	\$0.00	
Total Broome Civic Centre (Was Arts Centre)	\$340,136.00	\$86,206.34	\$1,360,974.35	\$728,293.06	
Other Culture					
Operating Expenditure					
0116084 - Community Signage - Op Exp - Other Culture					
0116085 - Heritage Projects - Op Exp - Other Culture			60,000.00	0.00	0%
0116090 - Historical Society (Museum) Building Maint & Op Exp - Other Culture			31,247.07	14,391.74	46%
0116101 - Festival Events and Culture Promotion Program General - Op Exp - Other Culture			24,000.00	0.00	0%

SHIRE OF BROOME
Schedule 11
RECREATION AND CULTURE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0116175 - Community Storage Shed Expenditure			2,357.00	3,935.93 167%
0116184 - Festivals & Events Contributions/Support Op Exp - Other Culture			98,850.86	93,293.92 94%
0116282 - Triple J Maintenance & Operating Exp - Other Culture			2,200.00	0.00 0%
0116283 - Public Statue & Artwork Maintenance & Operating Exp - Other Culture			18,113.47	0.00 0%
0116297 - Dep'cn - Land & Building - Op Exp - Other Culture			13,744.00	8,029.97 58%
0116530 - Admin Costs Alloc - Op Exp - Other Culture			5,172.00	3,541.34 68%
1138296 - Fixed Asset Dep'n - Op Exp - Other Culture			128,618.00	24,670.22 19%
Sub Total To Programme Summary	\$0.00	\$0.00	\$384,302.40	\$147,863.12
Operating Income				
0116070 - Community Storage Facility Income - Op Inc	10,235.00	-446.60 -4%		
0116071 - Festival & Events Sundry Inc - Op Inc - Other Culture	1,000.00	330.00 33%		
0116098 - Reimb & Other Income - Op Inc - Other Culture				
1138332 - Grant Income & Contributions - Op Inc - Other Culture	27,000.00	-1,363.64 -5%		
Sub Total To Programme Summary	\$38,235.00	-\$1,480.24	\$0.00	\$0.00
Capital Expenditure				
0116125 - Other Infrastructure New Const - Cap Exp - Other Cult			74,089.00	49,043.41 66%
0116201 - Museum Building Renewal- Cap Exp - Other Cult			4,000.00	0.00 0%
1107208 - Streeters Jetty Renewal - Other Culture - Cap Exp			68,116.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$146,205.00	\$49,043.41
Capital Income				
0116151 - Non Operating Grants Other Culture - Non Op Inc	0.00	9,000.00 100%		
1138501 - Transfer From Public Art Reserve - Cap Inc - Other Culture				
Sub Total To Programme Summary	\$0.00	\$9,000.00	\$0.00	\$0.00
Total Other Culture	\$38,235.00	\$7,519.76	\$530,507.40	\$196,906.53
Recreation Services				
Operating Expenditure				
0113697 - Superannuation Employee Expense - Recreation Services			10,166.00	7,892.43 78%
0113699 - Salary - Op Exp - Rec Services			231,582.84	135,083.21 58%
0113702 - Club Development Officer Programs Exp - Rec Services			20,930.00	757.52 4%

SHIRE OF BROOME
Schedule 11
RECREATION AND CULTURE

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0113703 - Sundry Expenses - Rec Serv - Op Exp			0.00	392.78 100%
0113704 - Consultants - Op Exp - Rec Services				
0113708 - Grant Funded Operational Expense - Rec Serv				
1139206 - Other Employment Costs - Recreation Services			3,671.00	1,692.79 46%
1139297 - Admin Costs Allocated - Op Exp - Recreation Services			38,184.00	26,151.45 68%
1139298 - IT/Records Costs Allocated - Recreation Services			22,284.00	14,538.57 65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$326,817.84	\$186,508.75
Operating Income				
0113751 - Operating Grants & Contributions Rec'd - Recreation Services - Op Inc	10,000.00	0.00 0%		
Sub Total To Programme Summary	\$10,000.00	\$0.00	\$0.00	\$0.00
Total Recreation Services	\$10,000.00	\$0.00	\$326,817.84	\$186,508.75
Swimming Areas & Beaches				
Operating Expenditure				
0112053 - Rotunda Ganth Pt Maint & Ins - Op Exp - Swimming Areas & Beaches			1,329.00	442.97 33%
0112296 - Loss on Sale of Assets - Swimming Areas & Beaches			8,000.00	0.00 0%
0112530 - Admin Costs Alloc - Op Exp - Swimming Areas & Beaches			3,972.00	2,724.11 69%
1140211 - General Operating Exp - Swim Areas & Beach Life Guard			240,247.00	132,409.93 55%
1140213 - Cable Beach Life Guard Office Maint - Op Exp - Swim Areas & Beach Life Guard			500.00	0.00 0%
1140291 - Vehicle and Plant Exp - Op Exp - Swim Areas & Beach Life Guard			0.00	11,635.45 100%
1140296 - Fixed Asset Dep'n - Op Exp - Swimming Areas & Beaches			1,159.00	677.39 58%
Sub Total To Programme Summary	\$0.00	\$0.00	\$255,207.00	\$147,889.85
Capital Expenditure				
0112056 - Gantheaume Point Infra New Const - Cap Exp - Swimming Areas & Beaches			4,200.00	1,962.00 47%
0112397 - Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Beaches			25,000.00	0.00 0%
0113567 - Boating Facilities Prog New Infra - Cap Exp - Swim Areas & Bchs				
Sub Total To Programme Summary	\$0.00	\$0.00	\$29,200.00	\$1,962.00
Capital Income				
0112500 - Proceeds From Sale of Assets Swimm Areas & Bchs	5,000.00	0.00 0%		

SHIRE OF BROOME
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Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0117940 - Transfer from Plant Reserve - Swimming Areas & Beaches	4,000.00	0.00	0%	
Sub Total To Programme Summary	\$9,000.00	\$0.00	\$0.00	\$0.00
Total Swimming Areas & Beaches	\$9,000.00	\$0.00	\$284,407.00	\$149,851.85
Other Recreation & Sport				
Operating Expenditure				
0113001 - Haynes Oval Pavilion Maint & Operating Exp - Other Rec & Sport			29,904.00	16,356.26 55%
0113005 - Weed Control - Op Exp - Other Rec & Sport			201,041.16	85,521.89 43%
0113026 - Skatepark Maint & Operational Exp - Op Exp - Other Recreation & Sport			13,264.09	2,466.51 19%
0113060 - Boat Ramps Op & Maint Exp - Op Exp - Other Recreation & Sport			9,568.22	4,431.78 46%
0113130 - Admin Costs Alloc - Op Exp - Other Recreation & Sport			111,384.00	76,275.06 68%
0113297 - Dep'cn - Land & Buildings - Op Exp - Other Recreation & Sport			756.00	441.73 58%
0113298 - Dep'cn - Plant & Equip - Op Exp - Other Recreation & Sport			60,635.00	35,425.62 58%
0113303 - Broome Golf Club SS Loan Interest Exp Loan 170 - Other Rec & Sport			22,646.00	0.00 0%
0113308 - Council Loan Interest & Fees Exp Loan 179 - Other Rec & Sport			13,267.00	0.00 0%
0116100 - Library Gazebo (Old Wackett Roof) Expenses - Op Exp			863.00	390.58 45%
1141296 - Fixed Asset Dep'n - Op Exp - Other Recreation & Sport			1,737,774.00	651,949.17 38%
1181201 - Town Beach - Design/Plans/Feasibility - Op Exp - Other Recreation & Sport			43,894.00	26,625.90 61%
Sub Total To Programme Summary	\$0.00	\$0.00	\$2,244,996.47	\$899,884.50
Operating Income				
0113304 - SS Loan Interest Rec'd Loans 170 - Other Rec & Sport	22,646.00	0.00	0%	
0113391 - Haynes Oval & Pavilion Income - Op Inc	110,798.00	59,092.35	53%	
0113411 - Venue Hire Inc - Cable Beach & Amphitheatre - Op Inc - Other Rec & Sport	2,820.00	5,222.95	185%	
0113412 - Cable Beach Club - Rent & Recoup Income - Op Inc	18,000.00	18,175.00	101%	
0113415 - Contributions To Sporting Facility Const Rec'd - Op Inc - Other Rec&Sport				
0113416 - Event Application Fees No GST - Cable Beach & Amphitheatre - Op Inc - Other Rec & Sport	5,000.00	1,225.20	25%	
Sub Total To Programme Summary	\$159,264.00	\$83,715.50	\$0.00	\$0.00
Capital Expenditure				
0113027 - Skatepark New Infra Const - Cap Exp - Other Recreation & Sport			58,210.00	0.00 0%
0113305 - Sporting Clubs Loans Forwarded			1,250,000.00	0.00 0%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
1181401 - Town Beach Redevelopment			364,318.00	231,078.66	63%
-Other Infra New - Cap Exp					
1181402 - Town Beach Redevelopment - Fishing Platform & Amenities -Other Infra New - Cap Exp			319,174.00	125,942.66	39%
1181403 - Town Beach Redevelopment - Catalina Boat Ramp Carpark - Car Parks New - Cap Exp					
1181405 - Town Beach Redevelopment - Greenspace & Waterpark - Cap Exp			5,069,037.00	3,823,202.43	75%
1181407 - Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp			1,214,678.00	27,400.00	2%
1181408 - Town Beach Development - Groyne Project - Other Infra New - Cap Exp			11,268,592.00	63,413.77	1%
1181420 - Youth Bike Recreation New Infra Const - Cap Exp - Other Recreation & Sport			577,520.00	465,440.93	81%
Sub Total To Programme Summary	\$0.00	\$0.00	\$20,121,529.00	\$4,736,478.45	
Capital Income					
0113371 - Royalties For Regions Loc Govt Non Op Grant - Op Inc - Other Recreation & Sport	7,255,693.00	0.00	0%		
0113403 - Grants - Non Op - Cap Inc - Other Rec & Sport	4,430,921.00	2,506,625.14	57%		
0113405 - SS Loans Received (Broome Golf Club) - Other Rec & Sport	1,250,000.00	0.00	0%		
0113406 - Council Loans Received - Other Rec & Sport	2,000,000.00	0.00	0%		
0113409 - Transfer From Restricted Cash Reserve - Other Rec & Sport					
0113489 - Transfer From POS Reserve - Other Rec & S	3,188,837.00	0.00	0%		
Sub Total To Programme Summary	\$18,125,451.00	\$2,506,625.14	\$0.00	\$0.00	
Total Other Recreation & Sport	\$18,284,715.00	\$2,590,340.64	\$22,366,525.47	\$5,636,362.95	
Parks & Ovals					
Operating Expenditure					
0113000 - Parks & Reserves Maint - Op Exp - Parks & Ovals			3,920,703.20	1,852,670.12	47%
0113230 - Admin Costs Alloc - Op Exp - Parks & Ovals			18,696.00	12,803.31	68%
0113283 - Effluent Treatment Works - Op Exp - Parks & Ovals			11,915.48	6,117.13	51%
0113380 - Consultants & Concept Plan Exps - Op Exp - Parks & Ovals			2,500.00	0.00	0%
0113396 - Reticulation Control System Maint Op Exp - Parks & Ovals			11,192.78	4,386.53	39%
0115222 - Haynes Oval Utility Exp - OP Exp - Parks & Ovals			10,700.00	6,385.33	60%
Sub Total To Programme Summary	\$0.00	\$0.00	\$3,975,707.46	\$1,882,362.42	
Operating Income					
0112989 - Interest Rec-REC-POS Reserve - Op Inc - Parks & Ovals	66,228.00	788.08	1%		

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0113410 - Male Oval & Concourse - Op Inc - Parks & Ovals	4,293.00	2,643.21 62%		
0113413 - Town Beach Hire - Op Inc - Parks & Ovals	4,077.00	0.00 0%		
0113414 - Parks Ovals & Oth Rec Areas (not Ovals) Hire - Op Inc - Parks and Ovals	1,000.00	14,432.54 1443%		
0113417 - Event Application Fee (No GST)	5,000.00	387.68 8%		
Male Oval & Concourse - Op Inc - Parks & Ovals				
0113418 - Event application Fee (No GST)	1,500.00	426.50 28%		
Town Beach Hire - Op Inc - Parks & Ovals				
0113421 - Event Application Fee (No GST)	4,500.00	8,303.41 185%		
Parks & Ovals & Oth Rec Areas (not Ovals) - Op Inc - Other Rec & Spor				
Sub Total To Programme Summary	\$86,598.00	\$26,981.42	\$0.00	\$0.00
Capital Expenditure				
0111989 - Transfer to POS Reserve - Cap Exp - Parks & Ovals			685,646.00	788.08 0%
0113550 - Parks - Infrastructure - New Construction - Cap Exp - Parks & Ovals			343,925.23	91,692.23 27%
0113551 - Parks - Infrastructure - Renewal - Cap Exp - Parks & Ovals			119,400.00	102,992.27 86%
0113552 - Parks Infrastructure - Upgrade - Cap Exp - Parks & Ovals			93,116.00	414,553.24 445%
0113553 - Parks - Other Infrastructure - Renewal - Cap Exp - Parks & Ovals				
0113603 - Reticulation Control System New Exp - Cap Exp Parks & Ovals			40,500.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,282,587.23	\$610,025.82
Capital Income				
0113317 - CSRFF & RDAF Grants & Non Operating Other Income for Parks & Oval Const - Op Inc - Parks & Ovals				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Parks & Ovals	\$86,598.00	\$26,981.42	\$5,258,294.69	\$2,492,388.24
BRAC - General				
Operating Expenditure				
0117000 - BRAC General Building Maint & Op Exp - BRAC Gen			491,929.97	356,486.26 72%
0117004 - Salary - Op Exp - Admin Staff - BRAC General			618,187.01	362,724.81 59%
0117005 - Superannuation Employee Expense - BRAC General Admin			83,200.00	50,204.29 60%
0117006 - Salary - Op Exp - Cleaning & Maint Exp - BRAC General			88,142.00	41,626.39 47%
0117013 - First Aid - Op Exp - BRAC - General			2,000.00	1,515.07 76%
0117017 - Consultants - Op Exp - BRAC - General				
0117018 - Conference Travel & Accom - Op Exp - BRAC - General			0.00	55.00 100%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0117022 - Uniforms BRAC			5,000.00	1,021.82	20%
0117044 - Licence Exps - BRAC			6,000.00	3,354.98	56%
0117049 - Rubbish & Recycling - Op Exp - BRAC - Genera			12,000.00	16,820.72	140%
0117058 - Sundry Equipment - Op Exp - BRAC - Genera			3,000.00	2,221.31	74%
0117080 - Marketing - BRAC			10,000.00	3,939.52	39%
0117235 - Cost of Goods Sold Goods Kiosk - Op Exp - BRAC - General MUN			60,000.00	28,414.29	47%
0117268 - Cost of Goods Equip - Op Exp - BRAC - Genera			6,000.00	2,532.24	42%
0117336 - Cost Of Goods Sold Direct (Consumables) Op Exp - BRAC General			30,000.00	17,716.83	59%
0117530 - Admin Costs Alloc - Op Exp - BRAC - General			326,184.00	223,376.94	68%
0117555 - Plant and Equipment Maintenance - Op Exp - BRAC General			1,500.00	654.67	44%
1143206 - Other Employment Costs - BRAC General			13,768.00	5,212.56	38%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,756,910.98	\$1,117,877.70	
Operating Income					
0117200 - Hire of BRAC Staff Inc Recd - Op Inc - BRAC General	3,831.00	2,155.38	56%		
0117230 - Bar Sales - Op Inc - BRAC - General	0.00	24.55	100%		
0117233 - Kiosk Sales - No GST	15,000.00	6,563.70	44%		
0117234 - Kiosk Sales - Op Inc - BRAC - General	81,000.00	38,925.45	48%		
0117236 - Consumables Sales	48,000.00	32,891.32	69%		
0117269 - Sales Income Equipment - Op Inc - BRAC General	12,000.00	5,657.21	47%		
0117499 - Profit on Sale of Assets - Op Inc - BRAC - General	0.00	517.65	100%		
0117982 - Interest Rec'd; All BRAC Reserves - BRAC General	2,323.00	22.27	1%		
Sub Total To Programme Summary	\$162,154.00	\$86,757.53	\$0.00	\$0.00	
Capital Expenditure					
0117398 - Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- BRAC General					
0117983 - Transfer to BRAC Reserve - Cap Exp - BRAC - General			2,323.00	22.27	1%
Sub Total To Programme Summary	\$0.00	\$0.00	\$2,323.00	\$22.27	
Capital Income					
0117500 - Proceeds From The Sale Of Assets - BRAC General	0.00	517.65	100%		
Sub Total To Programme Summary	\$0.00	\$517.65	\$0.00	\$0.00	
Total Brac - General	\$162,154.00	\$87,275.18	\$1,759,233.98	\$1,117,899.97	

BRAC - Aquatic

Operating Expenditure

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0112014 - Aquatic Utilities Exp - BRAC			105,300.00	69,291.91	66%
0117001 - Superannuation Employee Expense - BRAC Aquatic			23,556.00	13,267.62	56%
0117002 - Salary -Op Exp - Lifeguard - BRAC Aquatic			267,243.35	133,394.81	50%
0117003 - Relieving Staff Exp - Op Ex - BRAC Aquatic			0.00	2,398.78	100%
0117009 - Plant & Equip Maint - Aquatic			10,000.00	6,620.45	66%
0117010 - Aquatic Building & Pool Maint Exp			29,842.00	6,403.00	21%
0117015 - Chemicals - Aquatic			41,500.00	25,615.15	62%
0117016 - Reimbursements/Refunds - Aquatic			1,000.00	748.19	75%
0117148 - Group Fitness Program - Op Exp - BRAC - Aquatic			8,000.00	2,535.96	32%
0117150 - Swimming Lessons Program- Op Exp - BRAC Aquatic			4,000.00	1,193.96	30%
0117184 - BRAC Equipment - Wet Programs - Op Exp - BRAC Aquatic			2,000.00	1,032.54	52%
0117186 - Inflatable Operating Exp - BRAC Aquatic			1,000.00	60.00	6%
0117430 - Admin Costs Alloc - Op Exp - BRAC - Aquatic			16,308.00	11,168.85	68%
1144206 - Other Employment Costs - BRAC Aquatic			12,443.00	1,838.97	15%
1144296 - Fixed Asset Dep'n - Op Exp - BRAC Aquatic			5,371.00	3,137.69	58%
Sub Total To Programme Summary	\$0.00	\$0.00	\$527,563.35	\$278,707.88	
Operating Income					
0117262 - Education Inc - Aquatic	3,341.00	450.01			13%
0117280 - Group Fitness by BRAC Inc - Aquatic	39,372.00	16,039.09			41%
0117282 - Swimming Lessons by BRAC Inc	135,495.00	109,218.65			81%
0117285 - School Program Income - Op Inc - BRAC Aquatic	4,095.00	57.27			1%
0117286 - Inflatable Hire Fees - Op Inc - BRAC Aquatic	12,050.00	7,868.17			65%
0117287 - BBQ & Party Hire Fees - Op Inc - BRAC Aquatic	3,818.00	2,942.73			77%
0117410 - Entry Fees and Spectator Fees - Op Inc - BRAC Aquatic	253,141.00	167,186.83			66%
0117411 - DO NOT USE Venue Hire Fees Aquatic - BRAC - Use 117410					
0117412 - State Swimming Pool Grant - Op Inc - BRAC - Aquatic					
Sub Total To Programme Summary	\$451,312.00	\$303,762.75	\$0.00	\$0.00	
Capital Expenditure					
0117128 - Aquatic Infrastructure Renewal - Cap Exp - BRAC Aquatic			31,600.00	35,750.00	113%
Sub Total To Programme Summary	\$0.00	\$0.00	\$31,600.00	\$35,750.00	
Capital Income					
0117720 - Transfer From BRAC Reserve - Cap Inc - BRAC Aquatic					

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Brac - Aquatic	\$451,312.00	\$303,762.75	\$559,163.35	\$314,457.88
BRAC - Dry				
Operating Expenditure				
0117081 - Building & Facility Maint Exp - BRAC Dry			48,200.00	30,166.45 63%
0117140 - BRAC Equipment - Dry Programs - Op Exp - BRAC - Dry			18,187.00	18,079.46 99%
0117142 - Holiday Program Op Exp - BRAC - Dry			5,000.00	3,616.12 72%
0117146 - Netball Expenses - Op Exp - BRAC - Dry			5,500.00	2,275.00 41%
0117152 - Volleyball Expenses - Op Exp - BRAC - Dry			500.00	0.00 0%
0117156 - Program Annual Events - Op Exp - - BRAC Dry			8,000.00	6,693.21 84%
0117160 - Salary - Op Exp - BRAC Dry			16,519.79	4,381.54 27%
0117161 - Superannuation Employee Expense - BRAC Dry			4,446.00	1,033.09 23%
0117170 - Creche Program Expenses - Op Exp - BRAC				
0117171 - Salary - Op Exp - Holiday Prog Exps - BRAC Dry			30,616.38	16,287.57 53%
0117630 - Admin Costs Alloc - Op Exp - BRAC - Dry			27,444.00	18,796.36 68%
0117800 - Vehicle & Plant Exps - BRAC Dry - (Inc Gen Set) - Op Exp			0.00	7,208.13 100%
1145206 - Other Employment Costs - BRAC Dry			17,634.00	4,561.59 26%
1145296 - Fixed Asset Dep'n - Op Exp - BRAC Dry			1,232,609.00	718,931.91 58%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,414,656.17	\$832,030.43
Operating Income				
0117203 - Photocopying & Public Phone Inc Rec'd - Dry BRAC	100.00	4.55 5%		
0117246 - Netball BRAC Program - Op Inc - BRAC Dry	17,726.00	8,831.82 50%		
0117248 - Squash BRAC Program Inc	25,374.00	14,618.86 58%		
0117250 - Tennis BRAC Program Inc	23,839.00	6,335.83 27%		
0117251 - Outdoor Court Hire - Op Inc - BRAC Dry	12,168.00	4,490.09 37%		
0117252 - Introductory Programs - Op Inc - BRAC Dry	10,000.00	7,109.08 71%		
0117256 - Program Annual Events - Op Inc - BRAC Dry	9,683.00	3,481.83 36%		
0117260 - Creche User Fees Inc. Rec'd	4,633.00	760.91 16%		
0117261 - Term Program Enrolment Fees Rec'd	0.00	-72.73 100%		
0117266 - Multipurpose Room Hire Inc - BRAC	2,873.00	988.18 34%		
0117270 - DO NOT USE Recreation BRAC Program Income with GST				

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0117272 - Holiday Program Enrolment Fees Rec'd	29,999.00	26,550.00	89%		
0117275 - Stadium Venue Hire Inc. Rec'd - Op Inc - Dry BRAC	24,128.00	14,074.91	58%		
0117277 - Back Bar & Grassed Area Venue Hire BRAC Inc. Rec'd - Dry BRAC	1,000.00	240.00	24%		
Sub Total To Programme Summary	\$161,523.00	\$87,413.33	\$0.00	\$0.00	
Capital Expenditure					
0117300 - BRAC Building New Const - Cap Exp - BRAC Dry			2,079,869.00	17,634.80	1%
0117315 - BRAC Building Renewal - Cap Exp - BRAC Dry			10,000.00	0.00	0%
0117317 - BRAC Dry Recreation Infrastructure Renewal - Cap Exp - BRAC Dry			44,417.00	41,074.00	92%
0117360 - BRAC - Carpark & Roads New Const - BRAC Dry - Infra Cap Exp					
0117370 - Fixed Plant & Equip New BRAC Dry - Cap Exp					
0117372 - Furniture & Equip New BRAC Dry - Cap Exp			130,959.00	42,073.82	32%
Sub Total To Programme Summary	\$0.00	\$0.00	\$2,265,245.00	\$100,782.62	
Capital Income					
0117294 - Grant Income - Non-Op Inc - BRAC Dry	2,066,889.00	524,350.00	25%		
0117324 - Transfer From BRAC Reserve - Cap Inc - BRAC Dry	44,417.00	0.00	0%		
Sub Total To Programme Summary	\$2,111,306.00	\$524,350.00	\$0.00	\$0.00	
Total Brac - Dry	\$2,272,829.00	\$611,763.33	\$3,679,901.17	\$932,813.05	
BRAC - Ovals					
Operating Expenditure					
0117105 - Interest & Fees Exp on Loan 191 BRAC Ovals Stg 2B - Op Exp			0.00	218.60	100%
0117106 - Int Repaym't Loan 194 BRAC Oval Pavilion - Op Exp			14,374.00	7,390.19	51%
0117210 - BRAC Ovals Maint - Op Exp			423,503.70	235,710.30	56%
0117212 - BRAC Ovals Utility Exp - Op Exp			96,200.00	60,209.28	63%
0117218 - Pavilion Building Maint & Operating Expenses - Op Exp - BRAC Ovals			27,817.00	22,173.31	80%
0117487 - Fixed Asset Dep'n - Op Exp - BRAC Ovals			20,971.00	12,252.36	58%
0117730 - Admin Costs Alloc - Op Exp - BRAC - Ovals			7,956.00	5,448.22	68%
Sub Total To Programme Summary	\$0.00	\$0.00	\$590,821.70	\$343,402.26	
Operating Income					
0117289 - BRAC Field - Glenn & Pat Medlend Pavilion Fees - Op Inc - BRAC Ovals	8,955.00	837.26	9%		

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Financial Statement For The Year Ending 30/06/2020						
Particulars	Income			Expenditure		
	Current Year Estimated	Current Year Actual		Current Year Estimated	Current Year Actual	
0117291 - BRAC Fields - Electricity Reimb and Other Income - Op Inc	20,000.00	6,408.03	32%			
0117292 - BRAC Fields - Joseph Nipper Roe Playing Field Fees and Other Income - Op Inc	5,036.00	2,359.07	47%			
0117293 - BRAC Fields - Father McMahon Playing Field Fees and Other Income - Op Inc	23,554.00	11,769.05	50%			
Sub Total To Programme Summary	\$57,545.00	\$21,373.41		\$0.00	\$0.00	
Capital Expenditure						
0117305 - Princ Repay BRAC Ovals Stg 2B - Loan 191						
0117306 - Princ Repay BRAC Ovals Pavilion - Loan 194				114,699.00	56,521.23	49%
0117450 - BRAC Ovals Upgrade of Infra - Cap Exp						
0117455 - BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals				43,593.00	12,355.83	28%
Sub Total To Programme Summary	\$0.00	\$0.00		\$158,292.00	\$68,877.06	
Total Brac - Ovals	\$57,545.00	\$21,373.41		\$749,113.70	\$412,279.32	
TOTAL RECREATION AND CULTURE	\$21,732,247.00	\$3,753,755.75		\$38,161,150.29	\$12,910,106.30	

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Schedule 12
TRANSPORT

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Car Park Construction			396.00	272.41
Footpath Construction			1,596.00	1,089.64
Road Construction			1,188.00	817.23
Crossovers & General Expenses			4,954,506.33	3,204,880.48
Road Maintenance			3,143,949.38	1,408,561.59
Flood Damage Repairs				3,855.60
Road Operating Expenses			1,896,899.99	925,558.20
Parking Control & Management			37,365.00	70,561.24
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$10,035,900.70	\$5,615,596.39
Operating Income				
Car Park Construction	12,602.00	120.70		
Footpath Construction	51,206.00	492.82		
Road Construction	41,450.00	466.09		
Crossovers & General Expenses				
Road Maintenance	4,984,847.00	591,492.35		
Flood Damage Repairs	970,000.00			
Parking Control & Management	15,000.00	3,801.15		
TOTAL OPERATING INCOME	\$6,075,105.00	\$596,373.11	\$0.00	\$0.00
Capital Expenditure				
Bus Shelter Construction			30,000.00	15,607.27
Car Park Construction			359,158.00	343,545.37
Footpath Construction			859,460.38	134,708.91
Road Construction			3,526,063.00	1,035,831.43
Street Lighting Construction			516,620.00	180,254.03
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$5,291,301.38	\$1,709,947.01
Capital Income				
Bus Shelter Construction	30,000.00			
Car Park Construction	267,000.00			
Footpath Construction	411,184.00			
Road Construction	2,000,122.00	847,490.20		
Street Lighting Construction				

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TRANSPORT

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
TOTAL CAPITAL INCOME	\$2,708,306.00	\$847,490.20	\$0.00	\$0.00
TOTAL TRANSPORT	\$8,783,411.00	\$1,443,863.31	\$15,327,202.08	\$7,325,543.40

SUB-FUNCTION DETAIL FOLLOWS.....

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Bus Shelter Construction				
Capital Expenditure				
0125100 - Bus Facilities Program New Const - Cap Exp - Rd Infra			30,000.00	15,607.27 52%
0125134 - Transfer to Road Reserve (for Bus Shelters)				
Sub Total To Programme Summary	\$0.00	\$0.00	\$30,000.00	\$15,607.27
Capital Income				
0125965 - Transfer From Road Reserve Bus Shelter Const - Cap Inc	30,000.00	0.00 0%		
Sub Total To Programme Summary	\$30,000.00	\$0.00	\$0.00	\$0.00
Total Bus Shelter Construction	\$30,000.00	\$0.00	\$30,000.00	\$15,607.27
Car Park Construction				
Operating Expenditure				
0125330 - Admin Costs Alloc - Op Exp - Car Park Construction			396.00	272.41 69%
Sub Total To Programme Summary	\$0.00	\$0.00	\$396.00	\$272.41
Operating Income				
0124988 - Interest Recd - Car Park Reserve -Op IncCons Sts Rds Bridges Dep	12,602.00	120.70 1%		
Sub Total To Programme Summary	\$12,602.00	\$120.70	\$0.00	\$0.00
Capital Expenditure				
0121390 - Transfer to Carpark Reserve - Cap Exp - Carpark Const			36,967.00	120.70 0%
0124600 - Car Park Renewal Wks - Cap Exp - Car Park Const			5,191.00	0.00 0%
0125000 - 7000000			317,000.00	343,424.67 108%
Sub Total To Programme Summary	\$0.00	\$0.00	\$359,158.00	\$343,545.37
Capital Income				
0125490 - Transfer From Carpark Reserve - Car Park Construction	267,000.00	0.00 0%		
Sub Total To Programme Summary	\$267,000.00	\$0.00	\$0.00	\$0.00
Total Car Park Construction	\$279,602.00	\$120.70	\$359,554.00	\$343,817.78
Footpath Construction				
Operating Expenditure				
0125430 - Admin Costs Alloc - Op Exp - Footpath Construction			1,596.00	1,089.64 68%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,596.00	\$1,089.64
Operating Income				
0125988 - Interest Recd Footpath Reserve -Op IncCons Sts Rds Bridges Dep	51,206.00	492.82 1%		
Sub Total To Programme Summary	\$51,206.00	\$492.82	\$0.00	\$0.00

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Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Capital Expenditure					
0125140 - Footpath Construction New - Cap			556,985.56	17,030.00	3%
Exp - Cons Streets Roads Bridges					
0125300 - Footpath Const Renewal - Cap			141,902.82	117,186.09	83%
Exp - Cons Streets Roads Bridges					
0125950 - Transfer to Footpath Reserve			114,235.00	492.82	0%
1223481 - Footpath Const Upgrade - Cap			46,337.00	0.00	0%
Exp - Cons Streets Roads Bridges					
Sub Total To Programme Summary	\$0.00	\$0.00	\$859,460.38	\$134,708.91	
Capital Income					
0121767 - Grant Non Op - Footpath					
Construction - Cap Inc					
0121782 - Dev Contrib - Footpaths					
0125960 - Transfer From Footpath Reserve	411,184.00	0.00			0%
- Footpath Construction					
Sub Total To Programme Summary	\$411,184.00	\$0.00	\$0.00	\$0.00	
Total Footpath Construction	\$462,390.00	\$492.82	\$861,056.38	\$135,798.55	
Road Construction					
Operating Expenditure					
0121130 - Admin Costs Alloc - Op Exp -			1,188.00	817.23	69%
Road Construction					
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,188.00	\$817.23	
Operating Income					
0121985 - Interest Recd on Road Reserve -	41,450.00	466.09			1%
Op IncCons Sts Rds Bridges Dep					
Sub Total To Programme Summary	\$41,450.00	\$466.09	\$0.00	\$0.00	
Capital Expenditure					
0113561 - Street & Verge New Const by P &			691,811.00	24,637.25	4%
G - Infra Cap Exp Rd Const					
0121000 - Urban Road New Construction -			1,000,000.00	152,030.82	15%
Cap Exp - Cons Streets Roads Bridges					
0121100 - Urban Road Upgrade Const - Cap			354,756.00	21,590.91	6%
Exp					
0121101 - Urban Road Renewal Const - Cap			839,161.00	782,925.72	93%
Exp					
0121501 - Rural Road Upgrade Const - Cap					
Exp					
0121505 - Rural Road Renewal Const - Cap			18,000.00	18,156.82	101%
Exp					
0121510 - Chinatown Street Scape Upgrade			0.00	16,351.50	100%
of Infra by P & G - Cap					
0121950 - Transfer to Road Reserve - Cap			573,535.00	466.09	0%
Exp - Cons Streets Roads Bridges Dep					
1254421 - Access & Inclusion Improvements			48,800.00	19,672.32	40%
New Infra - Cap Exp					
Sub Total To Programme Summary	\$0.00	\$0.00	\$3,526,063.00	\$1,035,831.43	
Capital Income					

SHIRE OF BROOME
Schedule 12
TRANSPORT

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0121761 - Aboriginal Roads Non Op Grant from MRWA - Op Inc - Rd Const	48,000.00	4,800.00	10%	
0121763 - Black Spot Non Op Grant (Commonwealth/Federal)	870,943.00	344,301.20	40%	
0121771 - Black Spot State Non Op Grant	46,179.00	18,471.60	40%	
0121776 - Rds To Recovery Non Op Grant for Urban Rds - Non Op Inc				
0121778 - Regional Rd Group (RRG) Rural Rd Const Funding - Non Op Inc - Rd Const	1,035,000.00	280,809.20	27%	
0121779 - Regional Rd Group (RRG) Urban Rd Const Funding - Non Op Inc - Rd Const	0.00	199,108.20	100%	
0121906 - Transfer From Restricted Cash Reserve - Road Construction				
0121960 - Transfer From Road Reserve Road Construction - Cap Inc				
Sub Total To Programme Summary	\$2,000,122.00	\$847,490.20	\$0.00	\$0.00
Total Road Construction	\$2,041,572.00	\$847,956.29	\$3,527,251.00	\$1,036,648.66
Street Lighting Construction				
Capital Expenditure				
0125200 - Street Lighting New - Cap Exp - Cons Streets Roads Bridges			122,500.00	0.00 0%
0125215 - Street Lighting Upgrade - Cap Exp - Cons Streets Roads Bridges			5,299.00	0.00 0%
0125225 - Street Lighting Renewal Const - Cap Exp - St Lighting			348,026.00	180,254.03 52%
0125506 - Transfer to Restricted Cash Reserve - St Lighting Construction - Cap Exp				
0125507 - Transfer to Road Reserve - St Lighting - Cap Exp			40,795.00	0.00 0%
Sub Total To Programme Summary	\$0.00	\$0.00	\$516,620.00	\$180,254.03
Capital Income				
0125107 - St Lighting Const Grant Rec'd - Cap Inc - St Lighting Const				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Street Lighting Construction	\$0.00	\$0.00	\$516,620.00	\$180,254.03
Crossovers & General Expenses				
Operating Expenditure				
0121209 - Bus Shelters - Op Exp - Mtce Streets Roads Bridges			26,763.47	1,206.54 5%
0121217 - Street House Numbering - Op Exp - Mtce Streets Roads Bridges			35,467.00	13,063.22 37%
0121230 - Admin Costs Alloc - Op Exp - Crossovers & General Expenses			78,756.00	53,937.37 68%
0121541 - Storm Damage Cleanup - Op Exp - Mtce Streets Roads Bridges			10,942.90	12,868.11 118%
0121550 - Statutory Contrib for Crossovers - Op Exp - Crossovers & General			7,725.00	3,434.50 44%

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Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0121990 - Carparks Road Reserves- Linemarking Maint & Signs - Op Exp - Mtce Streets Roads Bridges			84,796.58	50,531.65	60%
0122207 - Resource Reclamation - Op Exp - Mtce Streets Roads Bridges			16,160.09	0.00	0%
0122285 - Works - Alloc Staff Wet Weather - Op Exp - Crossovers & Gen			11,799.29	3,376.47	29%
0122295 - Dep'cn Infrastructure - Op Exp - Mtce Streets Roads Bridges Dep			4,682,096.00	3,066,462.62	65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$4,954,506.33	\$3,204,880.48	
Operating Income					
0121404 - MRWA Grant Rec'd For St Lighting Op Costs - Op Inc - Cross & Gen					
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00	
Total Crossovers & General Expenses	\$0.00	\$0.00	\$4,954,506.33	\$3,204,880.48	
Road Maintenance					
Operating Expenditure					
0121330 - Admin Costs Alloc - Op Exp - Road Maintenance			25,056.00	17,161.88	68%
0122000 - Urban Road Maintenance - Op Exp - Mtce Streets Roads Bridges			1,368,356.98	738,679.85	54%
0123000 - Rural Road Maintenance - Op Exp - Rd Maint			1,750,536.40	652,719.86	37%
Sub Total To Programme Summary	\$0.00	\$0.00	\$3,143,949.38	\$1,408,561.59	
Operating Income					
0120305 - WALGGC Road Grants Untied Op Grant Rec'd	383,105.00	172,676.34			45%
0120306 - Dep't Premier & Cabint Natural Disaster Grant - Cape Leveque Rd	4,382,500.00	199,574.01			5%
0121762 - State Direct MRWA/RRG Rd Maint Op Grant Rec'd	219,242.00	219,242.00			100%
Sub Total To Programme Summary	\$4,984,847.00	\$591,492.35	\$0.00	\$0.00	
Total Road Maintenance	\$4,984,847.00	\$591,492.35	\$3,143,949.38	\$1,408,561.59	
Flood Damage Repairs					
Operating Expenditure					
0122415 - Flood Damage Repairs			0.00	3,855.60	100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$3,855.60	
Operating Income					
0122430 - Natural Disaster Grant - Flood Damage Repairs	970,000.00	0.00			0%
Sub Total To Programme Summary	\$970,000.00	\$0.00	\$0.00	\$0.00	
Total Flood Damage Repairs	\$970,000.00	\$0.00	\$0.00	\$3,855.60	
Road Operating Expenses					

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TRANSPORT

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Operating Expenditure					
0122204 - Street Lighting - Mnthly Elect			440,000.00	257,976.77	59%
Accts & Insurance - Op Exp - Road					
Operating Exp					
0126000 - 0			1,005,471.01	412,963.67	41%
0126050 - Drain Slashing & Maint P&G - Op			83,612.06	33,620.91	40%
Exp - Mtce Streets Roads Bridges					
0126051 - Specific Location & Access Way			358,672.92	214,731.39	60%
Operating Exps by P&G - Op Exp - Rd Op					
0126130 - Admin Costs Alloc - Op Exp -			9,144.00	6,265.46	69%
Road Operating Expenses					
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,896,899.99	\$925,558.20	
Total Road Operating Expenses	\$0.00	\$0.00	\$1,896,899.99	\$925,558.20	
Parking Control & Management					
Operating Expenditure					
0124010 - Salary - Op Exp - Parking Control			0.00	45,236.47	100%
0124530 - Admin Cost Alloc - Op Exp -			36,204.00	24,789.40	68%
Parking Facilities					
1260206 - Other Employment Costs -			1,161.00	535.37	46%
Parking Control					
Sub Total To Programme Summary	\$0.00	\$0.00	\$37,365.00	\$70,561.24	
Operating Income					
0124910 - Parking Fines - Op Inc - Parking	15,000.00	3,801.15			25%
Facilities					
Sub Total To Programme Summary	\$15,000.00	\$3,801.15	\$0.00	\$0.00	
Total Parking Control & Management	\$15,000.00	\$3,801.15	\$37,365.00	\$70,561.24	
TOTAL TRANSPORT	\$8,783,411.00	\$1,443,863.31	\$15,327,202.08	\$7,325,543.40	

SHIRE OF BROOME
Schedule 13
ECONOMIC SERVICES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Tourism & Area Promotion			1,187,955.56	542,912.52
Building Control			442,791.70	315,410.12
Economic Services Special Projects			470,629.80	138,403.64
Other Economic Services			560,043.43	359,890.86
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$2,661,420.49	\$1,356,617.14
Operating Income				
Tourism & Area Promotion	895,966.00	344,630.56		
Building Control	160,874.00	150,882.99		
Economic Services Special Projects	32,739.00	43,131.82		
Other Economic Services	38,000.00			
TOTAL OPERATING INCOME	\$1,127,579.00	\$538,645.37	\$0.00	\$0.00
Capital Expenditure				
Tourism & Area Promotion			25,000.00	770.59
Economic Services Special Projects			1,474,356.00	422,246.71
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$1,499,356.00	\$423,017.30
Capital Income				
Economic Services Special Projects	186,089.00	73,320.86		
Other Economic Services				
TOTAL CAPITAL INCOME	\$186,089.00	\$73,320.86	\$0.00	\$0.00
TOTAL ECONOMIC SERVICES	\$1,313,668.00	\$611,966.23	\$4,160,776.49	\$1,779,634.44

SUB-FUNCTION DETAIL FOLLOWS.....

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Schedule 13
ECONOMIC SERVICES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Tourism & Area Promotion				
Operating Expenditure				
0132020 - Australia's North West Tourism Contribution - Op Exp - Tourism			175,000.00	125,000.00 71%
0132050 - Broome Visitor Centre Complex- Op Exp - Tourism & Area Promotion			214,944.55	127,877.74 59%
0132060 - Tourism Development - Op Exp - Tourism & Area Promotion			76,612.00	44,000.00 57%
0132069 - Broome Visitor Centre - BVC Subsidised Rental (In-Kind) - Op Exp - Tourism & Area Promot			158,178.00	0.00 0%
0132070 - Broome Visitor Centre - Annual Subsidy - Op Exp - Tourism & Area Promot			234,000.00	72,265.00 31%
0132078 - Promotional Signage Structures Maint Exp - Tourism & Area Promotion			7,455.01	3,788.05 51%
0132310 - Roebuck Bay Caravan Park Maint - Op Exp - Tourism & Area Promotion			65,912.00	7,970.07 12%
0132530 - Admin Costs Alloc - Op Exp - Tourism & Area Promotion			124,104.00	84,992.21 68%
1365296 - Fixed Asset Dep'n - Op Exp - Tourism & Area Promotion			131,750.00	77,019.45 58%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,187,955.56	\$542,912.52
Operating Income				
0132380 - Promotional Banners & Sundry Income Inc GST Tourism	4,323.00	2,138.18 49%		
0132410 - Roebuck Bay CP - Rent & Recoup Income - Op Inc	510,000.00	200,000.00 39%		
0132411 - Stat Fees & Lic - Caravan Parks	15,000.00	13,789.50 92%		
0132414 - Broome Visitor Centre - Rent & Recoup Income - Op Inc	260,444.00	61,657.44 24%		
0132415 - Broome Visitor Centre Courthouse - Rent & Recoup Income - Op Inc	58,199.00	35,045.44 60%		
0134212 - Cable Beach Camel Tours (Res 52985) - Rent & Recoup Income - Op Inc	48,000.00	32,000.00 67%		
Sub Total To Programme Summary	\$895,966.00	\$344,630.56	\$0.00	\$0.00
Capital Expenditure				
0132129 - Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp			25,000.00	0.00 0%
0132131 - Promotional Banner Const Upgrade - Cap Exp - Tourism			0.00	770.59 100%
1365495 - Other Infrastructure - New Const - Cap Exp				
Sub Total To Programme Summary	\$0.00	\$0.00	\$25,000.00	\$770.59
Total Tourism & Area Promotion	\$895,966.00	\$344,630.56	\$1,212,955.56	\$543,683.11
Building Control				
Operating Expenditure				
0133010 - Salary - Op Exp - Building Control			107,122.27	97,527.45 91%

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ECONOMIC SERVICES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0133011 - Salary - Op Exp - Swimming Pool Inspections			91,613.43	26,699.92	29%
0133013 - Superannuation Employee Expense- Building Control			10,088.00	18,535.62	184%
0133015 - Consultants - Op Exp - Building Control			3,000.00	5,006.00	167%
0133027 - Other Employment Costs - Op Exp - Building Control			5,424.00	7,657.03	141%
0133030 - Subscriptions - Op Exp - Building Control			4,200.00	3,497.09	83%
0133283 - Sundry Expenses - Op Exp - Building Control			500.00	18.16	4%
0133284 - Reimbursements Exps - Build Control			500.00	0.00	0%
0133800 - Vehicle & Plant Exps - Building			0.00	6,476.93	100%
1366297 - Admin Cost Allocated - Building Control			192,528.00	131,846.88	68%
1366298 - IT/Records Costs Allocated -Building Control			27,816.00	18,145.04	65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$442,791.70	\$315,410.12	
Operating Income					
0133410 - Stat Fees & Lic - Building Permits	50,000.00	38,658.04			77%
0133411 - Building Strata Application Fees - Op Inc - Building Control	500.00	0.00			0%
0133420 - Stat Fees & Lic - Demolition Permits	2,016.00	5,775.00			286%
0133440 - Stat Fees & Lic - Pool Inspections	95,858.00	98,254.45			103%
0133480 - Other Minor Charges Inc GST - Op Inc - Building Control	12,000.00	7,320.50			61%
0133485 - Other Minor Building Charges & Penalties No GST - Op Inc - Building Control	500.00	875.00			175%
Sub Total To Programme Summary	\$160,874.00	\$150,882.99	\$0.00	\$0.00	
Total Building Control	\$160,874.00	\$150,882.99	\$442,791.70	\$315,410.12	
Economic Services Special Projects					
Operating Expenditure					
0136723 - Chinatown Place Activation Initiatives -Op Exp - Economic Services Special Projects			239,622.00	36,638.09	15%
1367206 - Salary - Op Exp - Economic Services Special Projects			105,664.80	52,730.60	50%
1367207 - Superannuation Employee Exp - Op Exp - Economic Services Special Projects			39,312.00	15,415.87	39%
1367208 - Other Employment Costs - Op Exp - Economic Services Special Projects			11,275.00	3,175.66	28%
1367209 - Phone & PC - Op Exp - Economic Services Special Projects			1,050.00	445.41	42%
1367211 - ****DO NOT USE**** Chinatown Revitalisation Consultant and Other Expenese					
1367214 - Chinatown Revitalisation Loan Interest & Fee Exp - Op Exp			60,718.00	15,457.97	25%

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Schedule 13
ECONOMIC SERVICES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
1367215 - Vehicle Lease Exps - Op Exp - Economic Services Special Projects				
1367218 - Town Beach Place Activation (ex CIDC Led Initiatives) - Op Exp - Economic Services Special Projects			1,060.00	6,367.72 601%
1367220 - Chinatown Revitalisation Laneway & Activation Grants				
1367230 - Admin Costs Alloc - Op Exp - Economic Services Special Projects			11,928.00	8,172.32 69%
1367231 - CIDC Activation Grants - Op Exp - Economic Services Special Projects				
Sub Total To Programme Summary	\$0.00	\$0.00	\$470,629.80	\$138,403.64
Operating Income				
1367301 - Grants & Contributions Received (Chinatown Revitalisation Stage 2) - Op Inc - Economic Services Spec	32,739.00	43,131.82 132%		
1367302 - Fees & Charges - Op Inc - Economic Services Special Projects				
1367303 - Other Income Received - Op Inc - Economic Services Special Projects				
1367308 - Grants & Contributions Received - Op Inc - Broome Boating Project				
Sub Total To Programme Summary	\$32,739.00	\$43,131.82	\$0.00	\$0.00
Capital Expenditure				
1367221 - Chinatown Project Mgmt Feasibility & Design Consultancy - Cap Exp - Economic Services Special Project			0.00	8,550.00 100%
1367228 - Detailed Design Chinatown Project Stage 2 - CapEx			800,000.00	75,380.00 9%
1367402 - ****DO NOT USE*** Chinatown Revitalisation Project Management - Cap Exp - Economic Services Special			106,000.00	97,934.52 92%
1367404 - Chinatown Revitalisation - Road Upgrade - Cap Exp			199,948.00	15,799.50 8%
1367405 - Chinatown Revitalisation - Other Infra New - Cap Exp			276,543.00	146,962.51 53%
1367452 - Chinatown Revitalisation Loan Principal Exp			91,865.00	77,620.18 84%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,474,356.00	\$422,246.71
Capital Income				
1367502 - Loans Received China Town Revitalisation - Cap Inc - Economic Services Special Projects				
1367504 - Grants & Contr. Received Non Op - Cap Inc - Economic Services Special Projects	23,321.00	73,320.86 314%		
1367505 - Transfer From Restricted Cash Reserve - Chinatown Revitalisation				
1367506 - Transfer From Public Art Reserve - Chinatown Revitalisation	162,768.00	0.00 0%		
Sub Total To Programme Summary	\$186,089.00	\$73,320.86	\$0.00	\$0.00

SHIRE OF BROOME
Schedule 13
ECONOMIC SERVICES

Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Total Economic Services Special Projects	\$218,828.00	\$116,452.68	\$1,944,985.80	\$560,650.35	
Other Economic Services					
Operating Expenditure					
1367201 - Salary - Op Exp - Economic Services			364,026.43	243,097.34	67%
1367202 - Superannuation Employee Expense - Op Exp - Economic Services			20,150.00	8,068.28	40%
1367204 - Other Employment Costs - Op Exp - Economic Services			13,035.00	4,711.32	36%
1367210 - Economic Development Program Expense - Op Exp - Other Economic Services			7,000.00	0.00	0%
1367297 - Admin Cost Allocated - Economic Services			72,396.00	49,578.79	68%
1367298 - IT/Records Costs Allocated - Economic Services			83,436.00	54,435.13	65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$560,043.43	\$359,890.86	
Operating Income					
1367310 - Grants & Contributions Received - Op Inc - Other Economic Services	38,000.00	0.00	0%		
Sub Total To Programme Summary	\$38,000.00	\$0.00	\$0.00	\$0.00	
Capital Income					
1367525 - Transfer From Restricted Cash Reserve - Other Economic Services					
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00	
Total Other Economic Services	\$38,000.00	\$0.00	\$560,043.43	\$359,890.86	
TOTAL ECONOMIC SERVICES	\$1,313,668.00	\$611,966.23	\$4,160,776.49	\$1,779,634.44	

SHIRE OF BROOME
Schedule 14
OTHER PROPERTY AND SERVICES
Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
Operating Expenditure				
Private Works			40,131.32	13,892.26
Engineering Office			1,160,685.36	312,801.73
Parks & Gardens Operations			-1,721,555.06	-664,885.34
Works Operations			-434,064.34	-222,071.64
Depot Operations			839,347.60	373,733.99
Plant Operation			796,649.63	53,190.55
Salaries & Wages				-3,645.36
Corporate Governance & Support			961,108.91	392,751.59
IT and Records Operations			331,355.00	117.34
Unclassified General			86,610.00	61,467.59
Other Buildings Leased - Unclassified			125,604.00	76,629.72
Community Facilities Leased - Unclassified			394,003.00	234,149.05
Office Properties Leased - Unclassified			781,560.43	409,961.73
TOTAL OPERATING EXPENDITURE	\$0.00	\$0.00	\$3,361,435.85	\$1,038,093.21
Operating Income				
Private Works	31,504.00	4,097.43		
Engineering Office	111,176.00	32,136.67		
Parks & Gardens Operations	43,040.00	41,818.20		
Works Operations	23,750.00	700.00		
Depot Operations		6,774.40		
Corporate Governance & Support	625,536.00	392,751.59		
IT and Records Operations	11,589.00	117.34		
Unclassified General	28,521.00	11,893.22		
Other Buildings Leased - Unclassified	234,519.00	135,212.12		
Community Facilities Leased - Unclassified	151,973.24	66,465.92		
Office Properties Leased - Unclassified	1,084,171.00	814,226.82		
TOTAL OPERATING INCOME	\$2,345,779.24	\$1,506,193.71	\$0.00	\$0.00
Capital Expenditure				
Engineering Office			92,176.00	41,508.74
Parks & Gardens Operations			678,000.00	124,396.91
Works Operations			906,397.00	288,099.83

SHIRE OF BROOME
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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Depot Operations			4,000.00	1,117.28
Corporate Governance & Support			619,837.00	78,534.74
IT and Records Operations			460,589.00	63,310.03
Unclassified General			71,574.00	68,380.22
Community Facilities Leased - Unclassified			8,000.00	
Office Properties Leased - Unclassified			801,347.00	567,817.53
TOTAL CAPITAL EXPENDITURE	\$0.00	\$0.00	\$3,641,920.00	\$1,233,165.28
Capital Income				
Private Works	10,000.00			
Engineering Office	24,000.00			
Parks & Gardens Operations	215,727.00	5,909.09		
Works Operations	350,182.00	74,545.46		
Depot Operations				
Corporate Governance & Support	51,000.00	7,363.64		
IT and Records Operations				
Unclassified General				
Community Facilities Leased - Unclassified				
Office Properties Leased - Unclassified	801,347.00			
TOTAL CAPITAL INCOME	\$1,452,256.00	\$87,818.19	\$0.00	\$0.00
TOTAL OTHER PROPERTY AND SERVICES	\$3,798,035.24	\$1,594,011.90	\$7,003,355.85	\$2,271,258.49

SUB-FUNCTION DETAIL FOLLOWS.....

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Private Works				
Operating Expenditure				
0141271 - 1796200			34,781.98	10,151.26 29%
0141610 - 570800			5,349.34	3,741.00 70%
Sub Total To Programme Summary	\$0.00	\$0.00	\$40,131.32	\$13,892.26
Operating Income				
0141450 - Works Private Works Income - Not Prepaid	15,000.00	1,802.82 12%		
0141451 - Works - Blue & White Directional Signs & Prepaid Private Works Income	16,504.00	-1,201.66 -7%		
0141600 - P & G Private Works - Fees Charged	0.00	3,496.27 100%		
Sub Total To Programme Summary	\$31,504.00	\$4,097.43	\$0.00	\$0.00
Capital Income				
0141960 - Transfer From Restricted Cash Reserve Private Wks Rd Const - Cap Inc	10,000.00	0.00 0%		
Sub Total To Programme Summary	\$10,000.00	\$0.00	\$0.00	\$0.00
Total Private Works	\$41,504.00	\$4,097.43	\$40,131.32	\$13,892.26
Engineering Office				
Operating Expenditure				
0143010 - Salary - Op Exp - Engineering Office			833,684.36	411,093.08 49%
0143013 - Superannuation Employee Expense - Engineering			100,854.00	53,098.17 53%
0143020 - Reimb & Other Exp - Op Exp - Eng Office				
0143021 - Survey Consumables - Op Exp - Eng Office			1,000.00	0.00 0%
0143022 - Minor Assets Expensed - Op Exp - Eng Office			1,400.00	0.00 0%
0143025 - Safety Audit Op Exp - Eng Office			10,000.00	8,508.60 85%
0143029 - Other Employment Costs - Engineering			33,793.00	11,034.32 33%
0143031 - Survey Equipment & Maintenance - Op Exp - Engineering Office			500.00	0.00 0%
0143032 - Minor Non IT Items Exp Engineering			3,500.00	1,399.86 40%
0143033 - Title Searches/Survey Info - Op Exp - Engineering Office			10,000.00	0.00 0%
0143036 - Advertising - Op Exp - Engineering Office			1,000.00	691.70 69%
0143038 - Consultants Engineering Office			190,000.00	116,180.75 61%
0143102 - Less Design & Project Management Costs Alloc - Eng Office - Op Exp			-310,033.00	-559,444.13 180%
0143110 - Office Duties & Non Productive Eng Office Staff Time - Op Exp-Eng Office			0.00	65,409.93 100%
0143296 - Loss on Sale of Assets - Op Exp - Engineering Office			4,800.00	0.00 0%

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0143800 - Vehicle & Plant Exps - Eng Office			0.00	16,881.89 100%
1471296 - Fixed Asset Dep'n - Op Exp - Engineering Office			1,523.00	889.70 58%
1471297 - Admin Costs Allocated - Op Exp - Engineering			161,892.00	110,871.23 68%
1471298 - IT/Records Costs Allocated - Op Exp - Engineering			116,772.00	76,186.63 65%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,160,685.36	\$312,801.73
Operating Income				
0143390 - Reimb Received No GST Incl Diesel Fuel Rebate & Insurance - Op Inc	64,000.00	31,678.58 49%		
0143405 - Grant Op - R4R KRGS - Op Inc - Eng Off				
0143485 - Subdivision Engineering Supervision Charges - Op Inc - Eng Off				
0143988 - Interest Rec Plant Reserve - Op Inc - Engineering Office	47,176.00	458.09 1%		
Sub Total To Programme Summary	\$111,176.00	\$32,136.67	\$0.00	\$0.00
Capital Expenditure				
0142988 - Transfer to Plant Reserve - Cap Exp - Engineering Office			47,176.00	458.09 1%
0148004 - Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office			45,000.00	41,050.65 91%
Sub Total To Programme Summary	\$0.00	\$0.00	\$92,176.00	\$41,508.74
Capital Income				
0143600 - Proceeds from Sale of Assets - Cap Inc - Engineering Office	16,000.00	0.00 0%		
0143792 - Transfer From Plant Reserve - Engineering Office	8,000.00	0.00 0%		
Sub Total To Programme Summary	\$24,000.00	\$0.00	\$0.00	\$0.00
Total Engineering Office	\$135,176.00	\$32,136.67	\$1,252,861.36	\$354,310.47
Parks & Gardens Operations				
Operating Expenditure				
0113048 - Inclement Weather P&G - Op Exp - P & G Operations			22,910.35	11,504.98 50%
0143048 - Other Employment Costs - Op Exp - Parks			88,604.00	29,892.11 34%
0143049 - Relief Staff Exp - P&G - Gen Admin			108,000.00	741.51 1%
0143500 - Salary - Op Exp - P & G (Management)			454,019.75	277,110.78 61%
0143501 - Minor Tools & Equipment - Op Exp - Parks and Gardens Ops			15,000.00	6,212.03 41%
0143502 - Staff Meetings - P & G Workers			66,867.23	38,744.55 58%
0143503 - Workers Compensation - Op Exp - Parks & Gardens Operations			0.00	2,842.19 100%
0143504 - Training - Op Exp - Parks & Gardens Operations			72,760.24	59,666.30 82%
0143507 - C Hankinson			24,680.00	12,170.64 49%

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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0143508 - Wages & Related Sick & Holiday - P & G Ops			0.00	264,275.32 100%
0143510 - Protective Clothing & Equip Uniforms & Boots - Op Exp - P & G Ops			49,865.00	16,245.43 33%
0143511 - General Expenses - Op Exp - Parks & Gardens Operations			6,700.00	4,754.55 71%
0143512 - Medicals - Op Exp - Parks & Gardens Operations			600.00	0.00 0%
0143520 - Loss on Sale of Assets - Op Exp - Parks & Gardens Operations			68,943.00	17,165.52 25%
0143521 - PWOH Parks Allocated - Op Exp - Parks & Gardens Operations			-3,573,742.63	-1,984,728.20 56%
0143523 - Superannuation Employee Expense - P & G Management			53,482.00	32,550.99 61%
0143526 - Superannuation Employee Expense - P&G Ops			304,067.00	158,399.27 52%
0143585 - Phone Exps - P & G			6,000.00	3,112.35 52%
0143801 - Vehicle & Plant Exps - P & G Ops			0.00	43,060.28 100%
1472296 - Fixed Asset Dep'n - Op Exp - Parks & Gardens			23,641.00	13,192.82 56%
1472297 - Admin Cost Allocated - P & G			342,492.00	234,545.79 68%
1472298 - IT/Records Costs Allocated - P & G			143,556.00	93,655.45 65%
Sub Total To Programme Summary	\$0.00	\$0.00	-\$1,721,555.06	-\$664,885.34
Operating Income				
0143382 - Apprentice/ Traineeship Subsidy - Op Inc - Parks & Gardens Operations	0.00	41,818.20 100%		
0143518 - Profit on Sale of Assets - Op Inc - Parks & Gardens Operations	43,040.00	0.00 0%		
Sub Total To Programme Summary	\$43,040.00	\$41,818.20	\$0.00	\$0.00
Capital Expenditure				
0143610 - Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations			631,000.00	77,616.00 12%
0143621 - Vehicle & Plant New - Cap Exp - P&G Operations			47,000.00	46,780.91 100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$678,000.00	\$124,396.91
Capital Income				
0143601 - Proceeds from Sale of Assets - Cap Inc - Parks & Gardens Operations	130,727.00	5,909.09 5%		
1437940 - Transfer from Plant Reserve - P&G	85,000.00	0.00 0%		
Sub Total To Programme Summary	\$215,727.00	\$5,909.09	\$0.00	\$0.00
Total Parks & Gardens Operations	\$258,767.00	\$47,727.29	-\$1,043,555.06	-\$540,488.43
Works Operations				
Operating Expenditure				
0142045 - Staff Meetings Exp - Works Workers			38,450.32	19,732.71 51%
0143050 - Wages & related Sick & Annual Leave Workers Exp - Works Ops			0.00	133,443.19 100%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0143054 - Superannuation Employee Expense - Works Operations			100,386.00	76,464.88	76%
0143055 - Relieving Staff Exp - Works - Gen Admin			43,200.00	0.00	0%
0143080 - Works Protective Clothing - Op Exp - Works Operations			22,400.00	8,983.42	40%
0143290 - Less On Costs Alloc - Op Exp - Works Operations			-1,969,433.67	-967,820.29	49%
0148010 - Salary - Op Exp - Works (Management)			840,665.06	186,731.40	22%
0148015 - Superannuation Employee Expense - Works Management			35,360.00	24,600.57	70%
0148035 - Other Employment Costs - Works Ops			31,057.19	11,990.51	39%
0148281 - Works Training - Op Exp - Works Operations			47,397.88	26,747.83	56%
0148282 - Works Medicals - Op Exp - Works Operations			630.00	0.00	0%
0148283 - Minor Equipment Replacement - Op Exp - Works Operations			6,600.00	3,892.57	59%
0148284 - Sundry Mobile & Sat Phone Exp - Works Ops			7,550.00	4,816.41	64%
0148287 - Workshop Renewal - Fabrication Area - Op Ex			17,387.88	1,897.51	11%
0148396 - Loss On Sale Of Assets - Op Exp - Works Operations			77,849.00	25,870.58	33%
0148800 - Vehicle & Plant Exps - Works Ops			0.00	40,889.62	100%
1473297 - Admin Cost Allocated - Woks Ops			180,588.00	123,674.50	68%
1473298 - IT/Records Costs Allocated -Works Ops			85,848.00	56,012.95	65%
Sub Total To Programme Summary	\$0.00	\$0.00	-\$434,064.34	-\$222,071.64	
Operating Income					
0148406 - Reimbursements Rec'd No GST - Works Ops - Op Inc	0.00	700.00			100%
0148499 - Profit On Sale of Assets - Op Inc - Works Operations	23,750.00	0.00			0%
Sub Total To Programme Summary	\$23,750.00	\$700.00	\$0.00	\$0.00	
Capital Expenditure					
0148611 - Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops			906,397.00	288,099.83	32%
0148621 - Vehicle & Mob Plant New - Cap Exp - Works Ops					
Sub Total To Programme Summary	\$0.00	\$0.00	\$906,397.00	\$288,099.83	
Capital Income					
0148395 - Transfer from Plant Reserve - Works Ops	116,000.00	0.00			0%
0148600 - Proceeds from Sale of Assets - Cap Inc - Works Operations	234,182.00	74,545.46			32%
Sub Total To Programme Summary	\$350,182.00	\$74,545.46	\$0.00	\$0.00	
Total Works Operations	\$373,932.00	\$75,245.46	\$472,332.66	\$66,028.19	

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Depot Operations				
Operating Expenditure				
0000800 - Oils & Lubricants - Op Exp - Depot Operations			22,400.00	5,408.56 24%
0148025 - Staff Meetings & Office Duties Exp - Depot Operations			180,348.63	125,967.07 70%
0148050 - Default Wages Sick & Annual Leave Mechanics Exp - Depot			0.00	23,267.16 100%
0148051 - Superannuation Employee Expense - Depot Staff			46,774.00	12,111.10 26%
0148060 - Relief Staff Op Exp - Depot Ops			3,500.00	6,183.75 177%
0148070 - Salary - Op Exp - Depot (Management)			79,716.00	67,595.19 85%
0148071 - Superannuation Employee Expense - Depot				
0148078 - Minor Assets - Op Exp - Depot Operations			7,800.00	4,700.08 60%
0148100 - Depot Building & Grounds Op Exps - Depot Operations			205,761.63	127,023.52 62%
0148271 - Workshop Consumables Exp - Depot			11,500.00	8,750.41 76%
0148279 - Apprentice Training - Op Exp - Depot Operations			2,500.00	27,259.58 1090%
0148291 - Consumables - Op Exp - Depot Operations			19,200.00	14,027.56 73%
0148292 - Tool Replacement - Op Exp - Depot Operations			13,200.00	2,224.54 17%
0148293 - Safety Equip - Op Exp - Depot Operations			24,200.00	16,071.83 66%
0148297 - Roadwork Signs - Op Exp - Depot Operations			22,000.00	10,218.15 46%
0148298 - Depot Training - Op Exp - Depot Operations			13,090.51	1,531.01 12%
0148299 - Insurances - Op Exp - Depot Operations			0.00	116.07 100%
0148301 - Depot Overheads Alloc - Op Exp - Depot Operations			0.00	-220,305.35 100%
0148305 - IT Costs Alloc - Depot Ops			53,556.00	34,937.66 65%
0148630 - Admin Costs Alloc - Op Exp - Depot Operations			59,268.00	40,589.23 68%
0148696 - Loss on Sale of Assets - Op Exp - Depot Operations				
0148801 - Vehicle & Plant Exps - Depot Ops			0.00	17,628.53 100%
0149028 - Workshop Cleaning & Other Operational Exps - Op Exp			30,760.83	21,492.28 70%
0149225 - Depot Sundry Exp - Depot Ops			1,400.00	953.81 68%
1474206 - Other Employment Costs - Depot Staff			9,144.00	6,569.17 72%
1474296 - Fixed Asset Depn - Op Exp - Depot			33,228.00	19,413.08 58%
Sub Total To Programme Summary	\$0.00	\$0.00	\$839,347.60	\$373,733.99
Operating Income				
0148602 - Apprentice Subsidy/Grants/Contributions - Op Inc - Depot Ops				

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0148605 - Reimb & Sundry Income Rec'd - Op Inc - Depot Operations	0.00	6,774.40 100%		
0148606 - Reimbursements Rec'd W. Comp & Sundry No GST - Depot Ops - Op Inc				
Sub Total To Programme Summary	\$0.00	\$6,774.40	\$0.00	\$0.00
Capital Expenditure				
0148003 - Depot Building Const Renewal - Cap Exp - Depot Operations			4,000.00	0.00 0%
0148008 - Transfer to Furniture & Equipment Reserve - Cap Exp				
0148290 - Plant Equip & Tools Over \$5000 - Depot (Excluding Vehicles)			0.00	1,117.28 100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$4,000.00	\$1,117.28
Capital Income				
0148608 - Transfer from Leave Reserve - Depot Operations				
0148613 - Transfer From Restricted Cash Reserve - Cap Inc - Depot Operations				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Depot Operations	\$0.00	\$6,774.40	\$843,347.60	\$374,851.27
Plant Operation				
Operating Expenditure				
0145101 - Plant Repair Wages - Op Exp - Plant Operation			905,933.96	421,757.88 47%
0145102 - Plant Tyres & Tubes - Op Exp - Plant Operation			70,000.00	31,829.07 45%
0145103 - Plant Parts & Repairs - Op Exp - Plant Operation			294,553.00	223,580.34 76%
0145104 - Plant Insurance & Licences - Op Exp - Plant Operation			60,269.00	59,023.60 98%
0145105 - Plant Fuel & Oil - Op Exp - Plant Operation			373,957.00	188,600.95 50%
0145106 - Plant Depreciation - Op Exp - Plant Operation			729,937.00	371,784.80 51%
0145290 - Plant Operation Costs Allocated - Op Exp - Plant Operation			-1,194,012.15	-936,380.09 78%
0145291 - Plant Dep'n Op Alloc (Credits) - Op Exp - Plant Operation			-443,988.18	-307,006.00 69%
Sub Total To Programme Summary	\$0.00	\$0.00	\$796,649.63	\$53,190.55
Total Plant Operation	\$0.00	\$0.00	\$796,649.63	\$53,190.55
Salaries & Wages				
Operating Expenditure				
0146010 - Salaries & Wages For Year - Op Exp - Salaries & Wages			0.00	8,320,297.58 100%
0146200 - Salaries & Wages Allocated - Op Exp - Salaries & Wages			0.00	-8,323,942.94 100%
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	-\$3,645.36

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Total Salaries & Wages	\$0.00	\$0.00	\$0.00	-\$3,645.36
Corporate Governance & Support				
Operating Expenditure				
0141800 - Vehicle & Plant Exps - Gen Admin			0.00	3,988.95 100%
0141801 - Vehicle Running Exps - Property Management			0.00	3,797.65 100%
0142000 - Shire Admin Building Haas St Op Exp - Gen Admin			514,778.48	327,536.35 64%
0142002 - Salary - Op Exp - Corp Serv Directorate			172,975.92	110,910.12 64%
0142003 - Superannuation Employee Expense - Corp Service Directorate			26,806.00	10,536.47 39%
0142004 - Salary - Op Exp - Finance			945,148.00	542,583.52 57%
0142005 - Superannuation Employee Expense - Finance			134,758.00	79,410.08 59%
0142006 - Salary - Op Exp - Human Resources			293,031.00	167,240.28 57%
0142007 - Superannuation Employee Expense - HR			28,834.00	21,107.13 73%
0142008 - Relieving Staff Exp - HR			12,000.00	11,052.85 92%
0142010 - Salary - Op Exp - Gen Admin			507,601.96	336,615.63 66%
0142011 - Superannuation Employee Expense - General Admin			52,806.00	42,687.47 81%
0142012 - Relieving Staff Exp - DCS - Gen Admin			7,000.00	0.00 0%
0142013 - Salary - Op Exp - Property Management			305,532.26	188,454.37 62%
0142015 - All Employee Centrelink Paid Parental Leave - Op Exp - Gen Admin O'Heads			0.00	22,218.00 100%
0142016 - Superannuation Employee Expense - Property Management			28,730.00	19,617.12 68%
0142020 - Other Employment Costs - Corp Serv Directorate			13,802.00	3,721.36 27%
0142025 - Other Employment Costs - General Admin			20,841.00	4,412.05 21%
0142027 - Other Employment Costs - Property Management			7,768.00	7,049.57 91%
0142034 - Other Employment Costs - Finance			29,434.00	17,127.39 58%
0142037 - Other Employment Costs - Human Resources			9,631.00	4,184.10 43%
0142040 - All Ex Employee LSL & Other Exps (From any work area) - Gen Admin			0.00	24,383.20 100%
0142042 - Performance Based Rewards - Gen Admin			27,000.00	18,311.63 68%
0142043 - Organisational Training - General			234,000.01	103,346.10 44%
0142044 - Uniform - Op Exp - General Admin O'Heads			22,000.00	12,529.53 57%
0142046 - Recruitment Expenses - Op Exp - General Admin O'Heads			95,000.00	46,982.72 49%
0142048 - HRM Consultancy - Op Exp			62,000.00	45,370.36 73%
0142049 - Employee Assistance Programme - Op Exp			9,000.00	5,500.00 61%

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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0142050 - Shire Office Barker St - Op Exps - Corp Gov Support			49,408.27	51,878.44 105%
0142060 - IT Costs Allocated - Op Exp - General Administration O'Heads			347,712.00	226,869.32 65%
0142070 - Printing & Stationery - Op Exp - General Admin O'Heads			17,000.00	9,668.70 57%
0142090 - Postage & Freight - Op Exp - General Administration O'Heads			25,000.00	14,452.06 58%
0142100 - Advertising - Op Exp - General Administration O'Heads			3,000.00	344.50 11%
0142111 - Minor Asset Purchases - Op Exp - General Administration O'Heads			10,000.00	3,231.83 32%
0142112 - Sundry Exp Corp Serv - Op Exp - General Administration O'Heads				
0142120 - Bank Charges with GST Only - Op Exp - General Administration O'Heads			50,000.00	37,847.05 76%
0142121 - Bank Charges - No GST - Op Exp - General Administration O'Heads			600.00	5,134.57 856%
0142160 - Other Office Expenses - Op Exp - General Administration O'Heads			7,000.00	3,288.87 47%
0142184 - Gifts & Miscellaneous Employee Op Exp - Corp Gov			1,000.00	272.73 27%
0142191 - Relocation & Removal Costs - All Staff - Op Exp - Corp Gov			30,000.00	1,601.98 5%
0142193 - Relief Staff - Op Exp - Finance - Corp. Gov. & Support			0.00	1,224.96 100%
0142230 - Legal Corp Serv - Op Exp - Corp Gov & Support (legal recovery opinc see 142391)				
0142231 - Consultants Corp Serv - Op Exp - Corp Gov Support			61,500.00	4,392.85 7%
0142232 - LGIS Insurance Funded Expenses (Inc in 142393) - Op Exp - Corp Gov			130,640.00	27,062.50 21%
0142233 - Consultants Administration Dept - Op Exp - Corp Gov Support			7,600.00	3,525.00 46%
0142260 - Insurance - Op Exp - General Administration O'Heads			200,651.00	294,026.24 147%
0142261 - Occupation Health & Safety - Op Exp - General Admin O'Heads			15,000.00	6,286.19 42%
0142273 - HR Staff Printing & Stationery and Other Exp - Op Exp - General Admin O'Heads			2,850.01	2,197.08 77%
0142281 - Refund Overpayments - Op Exp - General Admin (Clearing)			1,000.00	0.00 0%
0142296 - Loss on Asset Disposal - Gen Admin			3,491.00	2,011.45 58%
0142298 - Dep'n Exp Plant & Equip Op Exp - Corp Gov & Support			7,818.00	4,567.79 58%
0142299 - Dep'cn Furniture & Fittings - Op Exp-Corp Gov & Support			51,555.00	4,267.82 8%
0142300 - Accrued Leave Expense				
0142305 - Doubtful Debt Expenses - Op Exp - General Administration O'Heads				
0142548 - Local Number Plate Purchases - Op Exp - General Administration O'Heads			1,800.00	800.00 44%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0142999 - Less Cost Alloc - Op Exp - General Administration O'Heads			-3,977,784.00	-2,724,109.03	68%
0144027 - Property Dept Legal Expenses - Op Exp - Property Dep't (see legal recovery opinc 142995)			15,000.00	25,086.88	167%
1441244 - Drug & Alcohol Testing - General			4,000.00	1,345.00	34%
1477296 - Fixed Asset Depn - Op Exp - Corporate Governance			334,790.00	204,802.81	61%
Sub Total To Programme Summary	\$0.00	\$0.00	\$961,108.91	\$392,751.59	
Operating Income					
0142212 - Interest Rec on Muni Investment - Op Inc - General Administration O'Heads	342,563.00	73,102.49	21%		
0142390 - Reimb Bonuses Rebates & Sundry Income Inc GST - Op Inc - General Admin O'Heads	0.00	3,260.69	100%		
0142393 - LGIS Insurance Bonus & Funding (Exp in 142232) - Op Inc - Corp Gov	66,924.00	173,880.21	260%		
0142394 - Legal Employee Leave & Other No GST Reimb from Others Op Inc - Corp Gov	17,000.00	16,883.10	99%		
0142395 - All Employee Paid Parental Leave Reimb - Op Inc - Gen Admin O'Heads	0.00	23,699.20	100%		
0142440 - Sales Information Of Records (i.e. FOI) - Op Inc - General Administration O'Heads	90.00	212.00	236%		
0142441 - Photocopying & Sundries + GST - Op Inc - General Administration O'Heads	4.00	0.00	0%		
0142446 - Barker St Rent and Recoup Income - Op Inc - Corporate Gov. & Support	102,000.00	92,624.20	91%		
0142471 - Commission - DFES / FESA ESL Levy collection	7,000.00	7,090.00	101%		
0142481 - HR Operating Grants Rec'd - Op Inc - Gen Admin					
0142500 - Local Number Plate Sales Op Inc - Gen Admin	2,618.00	1,163.64	44%		
0142791 - Interest Rec Building Reserve - Op Inc - General Administration O'Heads	43,637.00	598.44	1%		
0142995 - Reimbursement Property Dept Legal Fee - Op Inc - Corp Gov & Supp (Legal opex refer 144027)	5,000.00	0.00	0%		
0142997 - Interest Rec Leave Reserve - Op Inc - General Administration O'Heads	38,700.00	237.62	1%		
Sub Total To Programme Summary	\$625,536.00	\$392,751.59	\$0.00	\$0.00	
Capital Expenditure					
0141790 - Transfer to Building Reserve - Cap Exp - General Administration O'Heads			341,004.00	598.44	0%
0141997 - Transfer to Leave Reserve - Cap Exp - Corp Gov & Support			55,700.00	237.62	0%
0142551 - Vehicle & Mob Plant Renewal (Replacement) - Cap Exp - Gen Admin			82,000.00	74,665.95	91%
0142558 - Shire Office Build Haas St Renewal - Cap Exp - Corp Gov			131,133.00	3,032.73	2%
0147372 - Shire Office Barker St - Building Renewal - Cap Exp - Corp Gov Support			10,000.00	0.00	0%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Sub Total To Programme Summary	\$0.00	\$0.00	\$619,837.00	\$78,534.74	
Capital Income					
0142320 - Transfer From Leave Reserve Corp Gov & Support					
0142794 - Transfer From Plant Reserve - Corp Gov & Support	10,000.00	0.00	0%		
0142951 - Proceeds from Sale of Assets - Cap Inc - General Administration	41,000.00	7,363.64	18%		
Sub Total To Programme Summary	\$51,000.00	\$7,363.64	\$0.00	\$0.00	
Total Corporate Governance & Support	\$676,536.00	\$400,115.23	\$1,580,945.91	\$471,286.33	
IT and Records Operations					
Operating Expenditure					
0142075 - Records Management Exps - IT			1,000.00	420.00	42%
0146102 - License Maint and Support - IT Exp			594,300.00	429,028.03	72%
0146104 - Equip Maint & Supplies - IT Exp - OP Exp			88,979.00	60,600.98	68%
0146105 - Salary - Op Exp - IT			359,980.00	179,431.71	50%
0146106 - Salary - Op Exp - Records			238,190.00	131,632.79	55%
0146108 - Superannuation Employee Expense - IT			34,554.00	20,859.40	60%
0146109 - Software<\$5000 - IT Exp			10,000.00	6,436.99	64%
0146110 - Minor Assets<\$5000 - IT Exp			150,000.00	44,227.46	29%
0146111 - IT Contract Consultants - Exp			250,000.00	17,635.48	7%
0146113 - Superannuation Employee Expense - Records			28,470.00	13,260.83	47%
0146117 - Other Employment Costs - IT			17,394.00	7,841.35	45%
0146121 - Other Employment Costs - Records			8,755.00	4,906.15	56%
0146159 - Less Op Costs Alloc - IT			-1,727,436.00	-1,127,021.06	65%
0146199 - Fixed Asset Dep'n - Op Exp - IT			277,169.00	210,857.23	76%
Sub Total To Programme Summary	\$0.00	\$0.00	\$331,355.00	\$117.34	
Operating Income					
0142996 - Interest Rec Equip & Ins Reserve - Op Inc - General Administration O'Heads	11,589.00	117.34	1%		
Sub Total To Programme Summary	\$11,589.00	\$117.34	\$0.00	\$0.00	
Capital Expenditure					
0141995 - Transfer to Equip & Insurance Reserve IT Operations Cap Exp			11,589.00	117.34	1%
0146120 - Equip & H'Ware > \$5000 Cap Exp - IT			218,000.00	3,667.69	2%
0146122 - Software >\$5000 Cap Exp - IT			231,000.00	59,525.00	26%
Sub Total To Programme Summary	\$0.00	\$0.00	\$460,589.00	\$63,310.03	
Capital Income					
0146178 - Grants Received - Non Op Inc - IT & Records Operations					
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00	

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Total It And Records Operations	\$11,589.00	\$117.34	\$791,944.00	\$63,427.37
Unclassified General				
Operating Expenditure				
0014295 - Insurance Claimable Costs - Unclassified General				
0114301 - Broome Turf Club Building Operating & Maintenance Expenses - Op Exp - Unclassified General			1,000.00	0.00 0%
0114310 - Broome Turf Club Recoupable Expenses (Income in 114401) - Op Exp - Unclassified General			19,814.00	21,293.01 107%
0147103 - Survey & Misc Expenses Leased Properties - Op Exp - Unclassified Gen			30,000.00	15,657.60 52%
0147530 - Admin Costs Alloc - Op Exp - Unclassified General			35,796.00	24,516.98 68%
Sub Total To Programme Summary	\$0.00	\$0.00	\$86,610.00	\$61,467.59
Operating Income				
0114401 - Turf Club - Rent & Recoup Income - Op Inc	21,521.00	0.00 0%		
0147493 - Turf Club - Reserve Point - Op Inc - Unclassified General	0.00	2,000.00 100%		
0147585 - Reimbursement of Insurable Claimable Costs - Op Inc - Unclassified General	0.00	2,894.55 100%		
0147586 - Reimbursements & Other Income - Op Inc - Unclassified General	7,000.00	6,998.67 100%		
Sub Total To Programme Summary	\$28,521.00	\$11,893.22	\$0.00	\$0.00
Capital Expenditure				
0147100 - Building Capital > \$5k - Cap Exp - Unclassified General			71,574.00	68,380.22 96%
Sub Total To Programme Summary	\$0.00	\$0.00	\$71,574.00	\$68,380.22
Capital Income				
0147510 - Transfer From Building Reserve - Unclassified)				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Unclassified General	\$28,521.00	\$11,893.22	\$158,184.00	\$129,847.81
Other Buildings Leased - Unclassified				
Operating Expenditure				
0112051 - Town Beach Kiosk Building Op Exp - Other Buildings Leased			12,059.00	4,476.16 37%
0132000 - Office Bagot St - Op Exp - Tourism & Area Promotion			8,917.00	8,427.74 95%
0147030 - Admin Costs Alloc - Op Exp - Other Buildings Leased - Unclassified			23,076.00	15,799.83 68%
0147409 - Cable Beach Restaurant Facilities (Zanders) Build Maint & Operating - Op Exp-Other Build Leased			500.00	0.00 0%

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Schedule 14
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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0147482 - Old Broome Lock Up - Op Exp - Other Buildings Leased			7,149.00	4,540.99	64%
0147862 - Sam Male Lugger - Op Exp- Other Build Leased			3,149.00	2,047.47	65%
1480296 - Fixed Asset Depn - Op Exp - Other Buildings Leased			70,754.00	41,337.53	58%
Sub Total To Programme Summary	\$0.00	\$0.00	\$125,604.00	\$76,629.72	
Operating Income					
0112483 - Town Beach Cafe - Rent & Recoup Income - Op Inc	57,500.00	34,906.64			61%
0146408 - Zanders - Rent & Recoup Income - Op Inc	38,301.00	31,744.52			83%
0146409 - Cable Beach Restaurant Facilities Reimb - Op Inc - Other Build Leased	0.00	-9,774.30			100%
0147181 - Office Bagot St (Magabala Books) - Rent & Recoup Income - Op Inc	56,905.00	35,934.85			63%
0147491 - Old Broome Lock Up - Rent & Recoup Income - Op Inc	18,166.00	7,113.60			39%
0147492 - Broome Last Resort Carpark (Reserve 34305) - Rent & Recoup Income - Op Inc	17,750.00	0.00			0%
0147502 - Comms Tower Crown Castle BRAC (Reserve 39420) - Rent & Recoup Income - Op Inc	28,897.00	25,286.81			88%
0147865 - Sam Male Lugger - Op Inc - Other Build Leased	17,000.00	10,000.00			59%
Sub Total To Programme Summary	\$234,519.00	\$135,212.12	\$0.00	\$0.00	
Total Other Buildings Leased - Unclassified	\$234,519.00	\$135,212.12	\$125,604.00	\$76,629.72	
Community Facilities Leased - Unclassified					
Operating Expenditure					
0114201 - Broome Speedway Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			1,000.00	0.00	0%
0114601 - Naval Cadets Building Maint & Operating Expenses - Op Exp - Community Facilities Leased			1,570.00	206.19	13%
0146020 - Child Care Centre Cnr Guy & Herb Sts - Op Exp - Comm Fac Leasd			22,339.00	8,178.10	37%
0146030 - Broome Golf Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			8,678.00	9,326.19	107%
0146040 - Broome Pistol Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			3,573.00	3,839.37	107%
0146050 - 4 Jones Place Maint & Operating Expenses - Op Exp - Comm Fac Leased			7,892.00	4,159.00	53%
0146091 - Scout & Guide Shed Maint & Operating Exps - Op Exp - Com Fac Leased			320.00	0.00	0%
0146297 - Dep'n - Land & Buildings - Community Facilities Leased			103,533.00	60,487.89	58%

SHIRE OF BROOME
Schedule 14
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Financial Statement For The Period Ending 31/01/2020

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0146670 - Bowling Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			8,611.00	8,134.14 94%
0147131 - Admin Costs Alloc - Op Exp - Communities Facilities Leased - Unclassified			21,084.00	14,437.77 68%
0149420 - BOSCCA - Building Maint Ins & Op Exps - Community Facilities Leased			8,048.00	4,195.74 52%
1481296 - Fixed Asset Depn - Op Exp - Commercial Facilities Leased			207,355.00	121,184.66 58%
Sub Total To Programme Summary	\$0.00	\$0.00	\$394,003.00	\$234,149.05
Operating Income				
0147496 - Mulberry Tree Child Care - Rent & Recoup Income - Op Inc	91,322.24	49,416.24 54%		
0149408 - Rent & Recoup Income - Op Inc - Community Facilities Leased	22,000.00	0.00 0%		
0149410 - BOSCCA - Rent & Recoup Income - Op Inc	32,875.00	17,049.68 52%		
0149450 - 4 Jones Place - Reent & Recoup Income - Op Inc	5,776.00	0.00 0%		
Sub Total To Programme Summary	\$151,973.24	\$66,465.92	\$0.00	\$0.00
Capital Expenditure				
0146651 - Child Care Ctr cnr Guy & Herbert Fixed Furn & Equip New - Cap Exp - Community Facilities Leased			4,000.00	0.00 0%
0146662 - BOSCCA Building Renewal (Inc Plant & Furn) - Cap Exp - Com Fac Leased			4,000.00	0.00 0%
0146699 - Broome Golf Club Renewal Building Wks- Other Build Leased - Cap Exp				
Sub Total To Programme Summary	\$0.00	\$0.00	\$8,000.00	\$0.00
Capital Income				
0146555 - Transfer From Building Reserve Leased Comm Facilities - Un Clas				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
Total Community Facilities Leased - Unclassified	\$151,973.24	\$66,465.92	\$402,003.00	\$234,149.05
Office Properties Leased - Unclassified				
Operating Expenditure				
0147270 - Kimberley Regional Offices - Op Exp - Office Properties Leased			485,989.10	261,440.87 54%
0147280 - Shire Office Cable Beach Rd - Op Exp - Office Properties Leased			32,045.33	1,837.13 6%
0147330 - Admin Costs Alloc - Op Exp - Office Properties Leased - Unclassified			128,484.00	87,988.73 68%
1482296 - Fixed Asset Dep'n - Op Exp - Office Properties Leased			135,042.00	58,695.00 43%
Sub Total To Programme Summary	\$0.00	\$0.00	\$781,560.43	\$409,961.73
Operating Income				

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Financial Statement For The Period Ending 31/01/2020

Particulars	Income			Expenditure	
	Current Year Estimated	Current Year Actual		Current Year Estimated	Current Year Actual
0147463 - Far North Community Services Tenancy 567 - KRO2 - Rent & Recoup Income - Op Inc	63,421.00	41,862.96	66%		
0147464 - Anglicare Tenancy 23 - KRO2 - Rent & Recoup Income - Op Inc	150,747.00	101,804.72	68%		
0147466 - Save the Children Australia KRO2 Rent Rec'd - Op Inc - Office Prop Leased					
0147467 - Main Roads WA Tenancy 9 - KRO1 - Rent & Recoup Income - Op Inc	42,207.00	27,860.00	66%		
0147472 - BEC - Rent & Recoup Income - Op Inc	20,796.00	12,776.56	61%		
0147483 - Dept of Housing Tenancy 11 - KRO1 - Rent & Recoup Income - Op Inc	260,000.00	199,833.24	77%		
0147485 - Dep Corrective Services - KRO2 (Tenancy 4)- Rent & Recoup Income - Op Inc	95,000.00	130,980.28	138%		
0147487 - WA Police Tenancy 10 - KRO1 - Rent & Recoup Income - Op Inc					
0147489 - User Charges KRO Outgoings - Op Inc - Office Properties Leased	452,000.00	299,109.06	66%		
Sub Total To Programme Summary	\$1,084,171.00	\$814,226.82		\$0.00	\$0.00
Capital Expenditure					
0147357 - KRO Garden Renewal Infra Const - Cap Exp - Office Properties Leased					
0147374 - KRO1 Building Renewal - Cap Exp - Office Prop Leased				248,565.00	176,271.24
0147375 - KRO2 Building Renewal - Cap Exp - Office Prop Leased				552,782.00	391,546.29
Sub Total To Programme Summary	\$0.00	\$0.00		\$801,347.00	\$567,817.53
Capital Income					
0147355 - Transfer From Building Reserve Leased Offices Un Clas	801,347.00	0.00	0%		
Sub Total To Programme Summary	\$801,347.00	\$0.00		\$0.00	\$0.00
Total Office Properties Leased - Unclassified	\$1,885,518.00	\$814,226.82		\$1,582,907.43	\$977,779.26
TOTAL OTHER PROPERTY AND SERVICES	\$3,798,035.24	\$1,594,011.90		\$7,003,355.85	\$2,271,258.49

9.4.5 REVIEW OF DELEGATIONS OF AUTHORITY

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	ARE02
AUTHOR:	Manager Governance, Strategy and Risk
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	9 February 2020

SUMMARY:	<p>The purpose of this report is for Council to:</p> <ul style="list-style-type: none"> • review and consider its delegations to the Chief Executive Officer (CEO), • to adopt the reviewed Delegations of Authority Register; and • retire council policy – Keeping of 3 – 6 Dogs.
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BACKGROUND

The Instrument of Delegation Register was last presented to Council for review on 28 February 2019.

Section 5.46(2) of the *Local Government Act* (the Act) requires that a local government keep a register of delegations of authority made under the Act and that these are reviewed at least once every financial year.

In simple terms the need for a delegation occurs where the legislation refers to “**the local government may**” do something. In the absence of a delegation from Council a Council decision would be required each time. Functions able to be delegated are administrative in nature and a function of the CEO in accordance with section 5.41 (d) of the Act.

A practical example of this is section 3.47A(1) of the Act which states;

*“If an impounded animal is ill or injured to such an extent that treating it is not practicable **the local government** may humanely destroy the animal and dispose of the carcass.”*

In this case a delegation is provided to the CEO who then has the power to sub-delegate to the appropriate staff members within the Shire to undertake this function on behalf of the local government.

COMMENT

The CEO, Directors and responsible officers have reviewed the current delegations. The Instrument of Delegation Register, with proposed amendments marked, forms an attachment to this report.

It should be noted that section 5.44 of the Act allows for the CEO to sub-delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under the Act, other than the power of delegation. Sub delegations are included in the Shire of Broome Instrument of Delegation Register for consolidation purposes only and are not a matter for Council consideration.

Reporting Requirements Removal

Each delegation currently has a monthly reporting requirement in the Councillor Information Bulletin. It is recommended that this be removed from all delegations. This will remove a large administrative overhead and is consistent with Council focusing on providing strategic leadership and the CEO being responsible for day to day operations.

Activities such as planning and building approvals which may be of ongoing interest to Councillors can still be provided outside the current information bulletin reporting and is consistent with other Local Governments.

The delegations are listed below and are categorised into 'Reviewed' and in the order of the relevant legislation, and 'Recommended for Withdrawal' for ease of reference.

Reviewed

Local Government Act 1995

- **LGA1 Activities Requiring Approval**

Reviewed - remove reference to retired policy and amendments to sub delegations as a result of customer service assuming responsibility for Category 1 events.

- **LGA2 Administering the *Local Government (Miscellaneous Provisions) Act 1960***

Reviewed – remove reference to s450 as this is mandatory and not a delegable activity. Remove s464 as changes to fees and charges requires an absolute majority

- **LGA5 Approval of Signage within Active Reserves**

Reviewed – remove references to retired policy.

- **LGA6 Approval to use Council Property for Activities Involving the Sale, Supply and Consumption of Liquor**

Reviewed – no changes proposed.

- **LGA7 Approve Applications for Public Health Initiatives**

Reviewed – no changes proposed.

- **LGA10 Waiving and refunding of fees for applications administered by Development Services**

Reviewed – no changes proposed.

- **LGA11 Cape Leveque Road, Wet Season Closure and Load Limits**

Reviewed – remove reference to retired policy.

- **LGA13 Declaring a Vehicle to be an Abandoned Vehicle Wreck**

Reviewed - no changes proposed.

- **LGA14 Disposal and Acquisition of Assets (Other than Land)**

Reviewed – remove reference to Deputy Chief Executive Officer.

- **LGA15 Disposal of Impounded Vehicles and Goods**

Reviewed – no changes proposed.

- **LGA16 Disposing of Sick or Injured Impounded Animals**
Reviewed – no changes proposed.
- **LGA19 Investment of Surplus Funds**
Reviewed – no changes proposed.
- **LGA20 Local Government (Uniform Local Provisions) Regulations 1996, Consent Permission or Approvals**
Reviewed – no changes proposed.
- **LGA22 Municipal/Trust Fund, Authorisation of Payments, including Creditors**
Reviewed – no changes proposed.
- **LGA23 Operational – Authorised Officers, Appointment of**
Reviewed – no changes proposed.
- **LGA24 Operational – Community Sponsorship Program**
Reviewed – no changes proposed.
- **LGA27 Permits, Road Trains and Extra Mass**
Reviewed – remove reference to retired policy.
- **LGA30 Rates and Service Charges - Agreements**
Reviewed – no changes proposed.
- **LGA32 Rating and Service Charges, Caveat**
Reviewed – no changes proposed.
- **LGA33 Rating and Service Charges, Legal Action for Recovery**
Reviewed – no changes proposed.
- **LGA34 Recovery of Rates and Service Charges – Leased Properties**
Reviewed – no changes proposed.
- **LGA35 Road Closures, General and Temporary**
Reviewed – remove reference to retired policy.
- **LGA37 Tenders for Goods and Services**
Reviewed - threshold for CEO's authority to award contracts was increased to \$250,000 excluding GST at the last delegations review. An Administrative error saw the limit remain at \$150,000 under the Conditions Imposed section which has prevented CEO from using the increased delegation. Executive staff sub-delegations aligned.
- **LGA38 Trading Licenses**
Reviewed – minor amendment with sub delegation being provided to the Coordinator Planning Services position.
- **LGA39 Write Off of Debts Up to \$1,000**
Reviewed – no changes proposed.
- **LGA41 Panels of Pre-qualified Suppliers**
Reviewed – minor amendment to sub delegations to align for all directors.

- **BA1 Administering the *Building Act 2011***
Reviewed – no changes proposed.
- **BA2 Encroachment, Access and Works on Shire Owned or Managed Land**
Reviewed – no changes proposed.
- **BA3 Seeking Consent to Affect Other Land**
Reviewed – no changes proposed.

Bush Fires Act 1995

- **BFA1 Administering the *Bush Fires Act 1954***
Reviewed – no changes proposed.

Cat Act 2011

- **CA1 Administering the *Cat Act 2011***
Reviewed – no changes proposed.

Dog Act 1976

- **DA1 Administering the *Dog Act 1976***
Reviewed – minor amendment to align delegation with Council Policy – Keeping of 3 – 6 Dogs. Change allows the Policy to be retired.

Food Act 2008

- **FA1 Administering the *Food Act 2008***
Reviewed - minor change to remove existing sub-delegations which are not permitted under the *Food Act 2008*. At the next review the WALGA delegations template to be adopted will create a number of *Food Act 2008 delegations* with delegation direct to the appropriate responsible officers.

Public Health Act 2016

- **PHA1 *Public Health Act 2016* – Appointment of Authorised Officers**
Reviewed – no changes proposed.

Planning and Development Act 2005 & Local Planning Scheme No 6

- **PLA1 Built Strata Certificate of Approval – Forms 24 & 26**
Reviewed – minor amendment with sub delegation being provided to the Coordinator Planning Services position.
- **PLA4 Delegation to Waive/Refund Planning Fees**
Reviewed – minor amendment with sub delegation being provided to the Coordinator Planning Services position.
- **PLA5 Determine Development Application**
Reviewed – minor amendment with sub delegation being provided to the Coordinator Planning Services position.
- **PLA7 Issue of Stop, Direction, Works Notices – Planning**

Reviewed – no changes proposed.

- **PLA8 Local Development Plans**

Reviewed – no changes proposed.

- **PLA9 Structure Plans**

Reviewed – minor amendment with sub delegation being provided to the Coordinator Planning Services position.

- **PLA10 Subdivision and Amalgamation Applications & Clearance**

Reviewed – minor amendment with sub delegation being provided to the Coordinator Planning Services position.

- **PLA11 Submit Responsible Authority Report**

Reviewed – no changes proposed.

Recommended for Withdrawal

Local Government Act 1995

- **LGA18 Insurance**

Not a delegation. Insurance expense is approved by Council as part of the Annual Budget process. Function of the CEO to manage procurement and review of insurance arrangements. Tender exemption applies to Local Government Insurance Services (LGIS)

- **LGA26 Operational – Legal Representation, Costs Indemnification**

Legal Representation Costs Indemnification Policy updated in December 2019 replacing the term “delegation” with authorisation. Delegation no longer applicable.

- **LGA28 Private Works**

Not a delegation. Function of the CEO as part of daily operations.

- **LGA40 Lease Agreements – Community Storage Facility and Staff Housing**

Not a delegable function. These lease types are exempt from s3.58 Disposing of property provisions by Regulation 30(2)(b)(i) & 30 (2)(d).

Control of Vehicles (Off Road Areas) Act 1978

- **CVA1 Vehicular Access to Prohibited Areas of Cable Beach**

The gazettal in 2013 was incorrectly interpreted as providing the CEO with a delegated authority. The Control of Vehicles (Off Roads Areas) Act does not provide Local Government with a power of delegation.

The gazettal notice provides a Ministerial exemption that has the effect of exempting a person from committing an offence by driving on Cable Beach, provided the person does so with the approval of the Shire of Broome.

The CEO currently authorises all applications for access to the prohibited areas of Cable Beach. A Council Policy will be developed to formalise this arrangement in the absence of a delegation. This will provide a decision-making framework allowing the majority of applications to continue to be dealt with administratively and where an application varies from the policy the matter would be referred to Council for a decision.

Health (Miscellaneous Provisions) Act 1911

- **HA1 Health (Miscellaneous Provisions) Act 1911 – Appointment of Deputy to Meet Functions and Responsibilities of the Act**

This Act was superseded by the *Public Health Act 2016*. Delegation replaced by PHA1 – *Public Health Act 2016 – Appointment of Authorised Officers*.

CONSULTATION

WALGA and responsible officers.

STATUTORY ENVIRONMENT**Local Government Act 1995****5.42 Delegation of some powers and duties to CEO**

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under –
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* Absolute majority required.

5.46. Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

POLICY IMPLICATIONS

Relevant policies are cross referenced throughout the Instrument of Delegation Register.

The Keeping of 3 – 6 Dogs Policy is to be retired following an update to delegation – DA1: Administering the Dog Act 1976.

FINANCIAL IMPLICATIONS

Nil.

RISK

The Instrument of Delegation Register was last presented to Council for review on 28 February 2019. Council are therefore required to endorse the reviewed delegations prior to 30 June 2020 to ensure ongoing compliance with legislation.

STRATEGIC IMPLICATIONS

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

An organisational culture that strives for service excellence

Improved systems, processes and compliance

VOTING REQUIREMENTS

Absolute Majority

REPORT RECOMMENDATION:

That Council:

1. *Notes the review of the delegations;*
2. *Adopts the delegations as detailed in the attached Instrument of Delegation Register inclusive of the amendments outlined within this report;*
3. *Withdraws the following delegations:*
 - a) *LGA18 – Insurance;*
 - b) *LGA26 – Operational – Legal Representation, Costs Indemnification;*
 - c) *LGA28 – Private Works;*
 - d) *LGA40 – Lease Agreements – Community Storage Facility and Staff Housing;*
 - e) *CVA1 – Vehicular Access to Prohibited Areas of Cable Beach; and*
 - f) *HA1 – Health (Miscellaneous Provisions) Act 1911 – Appointment of Deputy to Meet Functions and Responsibilities of the Act.*
4. *Endorses the transition of the Delegations Register to the WALGA format at the next review; and*
5. *Retires Policy 3.3.8 – Keeping of 3 – 6 Dogs.*

Attachments

1. Delegations Register February 2020
2. Keeping of 3 - 6 Dogs Policy - Retired



Instrument of Delegation Register

Powers and Duties of the Council Delegated to the Chief Executive Officer

All delegations are presented in accordance with Section 5.42 of the Local Government Act 1995 as amended or other statutes as applicable to specified employees. In accordance with Section 5.44 of the LGA 1995 as amended, sub-delegations are listed in this document for consolidation purposes only and are not a matter that is to be considered by Council.

- ~~Presentation to Council at the OMC 28 February 2019 — Item 9.4.4~~
- Notice to Employees

Standard Conditions of Delegation

Each instrument of delegation describes the function being delegated and the relevant statutory reference.

In addition to the Conditions imposed under the individual delegations, any person proposing to exercise a power under delegated authority shall comply with the following standard conditions of delegation:

- In accordance with Section 5.71 of the *Local Government Act 1995* and the Shire of Broome Code of Conduct, if an employee has been delegated a power or duty relating to a matter in which the employee has an interest that employee must not exercise the power or discharge the duty and must in the case of the CEO, disclose to the Shire President the nature of the interest, and in the case of any other employee, must disclose to the CEO the nature of the interest. The LGA contains severe penalties for failure to comply.
- In accordance with Sections 5.75 and 5.76 of the *Local Government Act 1995* the delegation of a power or duty to an employee triggers the requirement to make disclosures in primary and annual returns. The LGA contains severe penalties for failure to comply. It is the responsibility of each individual employee to ensure compliance.
- Any delegation exercised shall comply with any laws and regulations in force, and the requirements of any Shire of Broome local laws, Council policies and resolutions of Council.

In accordance with Section 5.46(3) of the *Local Government Act 1995* a person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty. Regulation 19 of the *Local Government (Administration) Regulations 1996* requires the person to whom the power or duty has been delegated to keep a written record of :

- (a) how the person exercised the power or discharged the duty;
- (b) when the person exercised the power or discharged the duty; and
- (c) the person or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

Record and Reporting requirements are specified in the individual delegations.

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LOCAL GOVERNMENT ACT 1995

LGA1 Activities Requiring Approval

Head of Power **Local Government Act 1995 (Sections 5.42 & 5.44)**

Power/Duty Delegated

Part	3 – Functions of local governments
Division	2 – Legislative functions of local governments 3 – Executive Functions of local governments
Section	3.18 – Performing executive functions 3.21 – Duties when performing functions 3.50 – Closing of certain thoroughfares to vehicles
Sub section	
Local Law	Shire of Broome Local Government Property and Public Places Local Law 2016 (or as amended)
Relevant Policies	3.3.6 – Trading in Public Places 3.3.7 – Horses on Cable Beach 3.4.7 – Events 3.5.1 – BRAC Reserve Non-Sporting Special Events

Detail of delegation

The Chief Executive Officer has delegated authority to determine activities on any local government property or public place within the Broome town site area in accordance with local law.

Power to amend, vary or alter permits and licenses issued under the Local Government Property and Public Places Local Law 2016.

Conditions Imposed

The delegation is to be exercised in accordance with relevant Council policies.

Where appropriate and where the event will impact upon a public road the requirements of the Traffic Management for Events Code of Practice shall be adhered to.

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community
Director Infrastructure
Manager Health, Emergency and Ranger Services
Manager Governance, Strategy and Risk
Coordinator Environmental Health
Senior Customer Service Officer (the sub delegation to this position is limited to approval of Category 1 events and filming permits in accordance with Events Policy 3.4.7)
Manager Community and Economic Development
Events and Economic Development Coordinator (the sub delegation to this position only applies to the approval of Category 1 events and filming permits in accordance with Events Policy 3.4.7)

Record requirements	Documentation to be recorded to files LAW009, REP002, REP003, REP004 or REP005 or the appropriate reserve or property file as applicable.
Reporting requirements	To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA2 Administering the *Local Government (Miscellaneous Provisions) Act 1960*

Head of Power *Local Government Act 1995 (Sections 5.42 & 5.44)*

Power/Duty Delegated

Part	
Division	
Section	448, 449, 450, 451, 460, 464, 474
Sub section	
Local Law	
Relevant Policies	

Detail of delegation

The Council delegates authority to the Chief Executive Officer to perform the functions in relation to the administration of the *Local Government (Miscellaneous Provisions) Act 1960* including the following:

- s 448 - give consent for cattle to be driven along or onto a street, way, or place.
- s 448 - impound cattle driven along or onto a street, way, or place, without permission.
- s 449 - establish and maintain one or more public pounds, appointing fit and proper persons to be keepers of those pounds.
- ~~s 450 - cause public notice to be given of the establishment of a public pound and the appointment of or removal of pound keepers and Rangers.~~
- s 451(1) - close a pound and dismiss the pound keeper.
- s 460(3AA)(b) - appoint a person, and make arrangements, to carry out the sale of cattle impounded by a land owner or occupier, to which damages and sustenance charges have not been paid within 72 hours.
- ~~s 464 - vary the poundage, trespass, sustenance, and rangers fees and charges.~~
- s 474(4)(a) - appoint a person, and make arrangements, to carry out the sale of unclaimed cattle impounded in a public pound.

Conditions Imposed

Delegation to be in writing, any sub-delegation to be in writing and reviewed every financial year.

Sub-delegation Permitted: Yes

Sub-delegated to:

Director Development and Community:

s 364(2), s 364(3C), s 364(9), s 448, s 460(3AA)(b), ~~s 464~~, s 474(4)(a)

Manager Health, Emergency and Ranger Services:
s 448, s 460(3AA)(b), ~~s 464~~, s 474(4)(a)

Ranger Coordinator:
s 448,

Record requirements Documentation to be recorded as per Shire Protocols.

Reporting requirements ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register)~~

LGA5 Approval of Signage within Active Reserves**Head of Power** *Local Government Act 1995 (Sections 5.42 & 5.44)***Power/Duty Delegated**

Part	3 Functions of local governments
Division	3 Executive functions of local governments
Section	3.54 Reserves under control of local government
Sub section	
Local Law	Local Government Property and Public Places Local Law
Relevant Policies	Policy 3.5.2 Advertising/Sponsors Signs within Active Reserves Local Planning Policy 5.10 – Signs

Detail of delegation

The Chief Executive Officer is delegated authority to approve advertising/sponsor signs within active reserves in accordance with the appropriate Council policy.

Conditions Imposed

The Chief Executive Officer is to have consideration for ~~Policy 3.5.2 Advertising/Sponsors Signs within Active Reserves and~~ Local Planning Policy 5.10 – Signs.

The Chief Executive Officer is to consult with Manager Health, Emergency and Ranger Services, Manager Works, Manager Sport and Recreation, Manager Community and Economic Development as required.

Sub-delegation Permitted Yes**Sub-delegated to** Director Development and Community
Manager Sport and Recreation**Record requirements** Documentation to be recorded to the relevant reserve file.**Reporting requirements** ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register)~~

LGA6 Approval to use Council Property for Activities Involving the Sale, or Supply and Consumption of Liquor

Head of Power *Local Government Act 1995 (Section 5.42 & 5.44)*

Power/Duty Delegated

Part	3 Functions of local government
Division	3 Executive functions of local governments
Section	3.54 Reserves under control of the local government
Sub section	
Local Law	Local Government Property and Public Places Local Law (or as amended)
Relevant Policies	3.1.4 Alcohol Management 3.4.7 Events

Previous Delegation # D.44

Detail of delegation

The Chief Executive Officer is delegated authority to permit or authorise the sale, or supply and consumption of liquor on property under the care, control and management of Council.

Conditions Imposed

The Chief Executive Officer is to have regard to the Alcohol Management Policy 3.1.4.

The approval is subject to the subsequent issue of an approved liquor licence issued by the appropriate authority for the sale of liquor if required by law.

The Director Development and Community and Manager Environmental Health, Emergency and Ranger Services shall liaise with Manager Community and Economic Development, Manager Sport and Recreation, Manager Planning and Building Services and Manager Works, before exercising this delegated power.

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community
Manager Health, Emergency and Ranger Services

Record requirements Documentation to be recorded to the relevant property or reserve file.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA7 Approve Applications for Public Health Initiatives

Head of Power *Local Government Act 1995* (sections 5.42 & 5.44)

Power/Duty Delegated

Part	3 Functions of local governments
Division	3 Executive functions of local governments
Section	3.54 Reserves under control of a local government
Sub section	
Local Law	
Relevant Policies	

Previous Delegation # D.22

Detail of delegation

The Chief Executive Officer is delegated authority to approve applications for the public health initiative known as "condom trees".

Conditions Imposed Nil

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community
Manager Health, Emergency and Ranger Services
Coordinator Environmental Health

Record requirements Documentation to be recorded to file ENH01.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA10 Waiving and refunding of fees for applications administered by Development Services

Head of Power *Local Government Act 1995 (sections 5.42 & 5.44)*

Power/Duty Delegated

Part	6 Financial management
Division	4 General financial provisions
Section	6.12 Power to defer, waive or write off debts
Sub section	(1)(b)
Local Law	
Relevant Policies	3.1.2 - Waiving and Refunding of Fees

Detail of delegation

The Chief Executive Officer is delegated the power to waive or refund fees in accordance with Council's Policy and Schedule of Fees and Charges for applications made under the following legislation and local laws administered by the Development and Community Directorate:

- (a) *Building Act 2011*;
- (b) *Bush Fires Act 1954*;
- (c) *Food Act 2008*;
- (d) *Local Government Act 1995*;
- (e) *Public Health Act 2016*;
- (f) *Local Government Property and Public Places Local Law 2012*; and
- (g) *Trading, Outdoor Dining and Street Entertainment Local Law 2003*.

Conditions Imposed

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community
Manager Planning and Building Services
Manager Health, Emergency and Ranger Services

Record requirements Documentation to be placed on recorded to the relevant building and property permit file.

Reporting requirements ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

LGA11 Cape Leveque Road, Wet Season Closure and Load Limits

Head of Power **Local Government Act 1995 (Section 5.42 & 5.44)**

Power/Duty Delegated

Part	3 Functions of local governments
Division	3 Executive functions of local governments
Section	3.50 Closing certain thoroughfares to vehicles
Sub section	2
Local Law	Local Government Property and Public Places Local Law 2016
Relevant Policies	4.2.6 — Closure of Unsealed Roads Due to Wet Weather

Detail of delegation

The Chief Executive Officer is delegated authority to grant approval for the section of the Broome – Cape Leveque Road from the end of the bitumen south of the Manari Road turn off to the start of the northern most sealed section near Beagle Bay to all classes of vehicles of gross mass (GVM) 11 tonnes or more, for the period from 1 December to 31 March; each year;

That approvals only be issued for heavy vehicles in excess of 11 tonne GVM and assessed as providing “essential” transport under the conditions outlined below.

Conditions Imposed

Authority to grant approval is subject to the following conditions:

- Bogie Drive vehicles allowed only, rigid truck, B - Double or rigid truck and single trailer combination;
- Road Train trip requests to be considered on their merits and be subject to appropriate conditions;
- One trip per week only, unless a special permit is provided by the Chief Executive Officer;
- Each trip cannot commence before confirmation by the Shire that substantial rain has not occurred on the road within the 48 hours preceding the trip and that clear weather is forecast;
- If substantial rain has occurred or is occurring, the vehicle will have to wait until cleared by the Shire;
- No responsibility will be taken by the Shire to recover bogged or disabled vehicles and any damages caused by any 'permit' vehicles may be chargeable to the permit holders, depending on circumstances at the time;
- The permit may be cancelled at any time at the discretion of the Chief Executive Officer, if circumstances warrant;
- These conditions may be varied at the discretion of the Chief Executive Officer based on a risk assessment basis.

Sub-delegation Permitted Yes

Sub-delegated to Director Infrastructure
Manager Works

Record requirements Documentation to be recorded to file ENR01.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register)

LGA13 Declaring A Vehicle To Be An Abandoned Vehicle Wreck

Head of Power *Local Government Act 1995 (Section 5.42 & 5.44)*

Power/Duty Delegated

Part	3 Functions of local governments
Division	3 Executive functions of local governments
Section	3.40A Abandoned vehicle wreck may be taken
Sub section	(4)
Local Law	
Relevant Policies	

Detail of delegation

In accordance with *Local Government Act 1995* section 3.40A(4) if after seven days from the removal of a vehicle deemed to be an abandoned wreck the owner of the vehicle has not been identified or after seven days from the giving of a notice the owner has not collected the vehicle the Chief Executive Officer may declare that the vehicle is an abandoned vehicle wreck.

Conditions Imposed

Nil

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community
Manager Health, Emergency and Rangers Services

Record requirements Documentation to be recorded to file LAW007.2 and any other relevant file.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA14 Disposal and Acquisition of Assets (Other than Land)

Head of Power *Local Government Act 1995 (Sections 5.42 & 5.44)*

Power/Duty Delegated

Part	3 Functions of local governments
Division	3 Executive functions of local governments
Section	3.58 Disposing of Property
Sub section	
Regulation	<i>Local Government (Functions and General) Regulations 1996</i> Regulation 30(3)
Local Law	
Relevant Policies	3.1.18 Disposal of Assets 1.2.9 Local Regional Price Preference 2.3.7 Purchasing

Detail of delegation

The Chief Executive Officer is delegated authority to acquire or dispose of Shire assets (other than land) by public tender, expressions of interest or public auction valued at an amount not exceeding \$150,000.(excluding GST)

Conditions Imposed

The delegation shall be exercised provided that appropriate provision is made in Council's Budget.

Sub-delegation Permitted Yes

Sub-delegated to Deputy Chief Executive Officer
Director Infrastructure
Director Corporate Services
Director Development and Community
Manager Health, Emergency and Ranger

Services In accordance with values endorsed by the Chief Executive Officer.

Record requirements Documentation to be recorded to the relevant plant file and/or file EPL03 (Disposal – Auctions and Sales) if applicable.

Reporting requirements, The Chief Executive Officer is to inform the Council of the detail of all acquisitions or disposals under this delegation.

LGA15 Disposal of Impounded Vehicles and Goods

Head of Power *Local Government Act 1995 (Section 5.42 & 5.44)*

Power/Duty Delegated

Part	3 Functions of local governments
Division	3 Executive functions of local governments
Section	3.46 Goods May be withheld until costs paid 3.47 Confiscated or uncollected goods, disposal of 3.48 Impounding expenses, recovery of
Sub section	
Local Law	<i>Parking and Parking Facilities Local Law 2012</i>
Relevant Policies	

Detail of delegation

The Council delegates authority to the Chief Executive Officer to perform the functions in relation to the administration of the *Local Government Act 1995* including the following:

S3.47(2)	sell or otherwise dispose of any vehicles or goods that have been impounded
----------	---

Conditions Imposed

This delegation is exercised provided that the estimated resale value of that particular vehicle is below the prescribed value and the statutory two month waiting period has elapsed.

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community
Manager Health, Emergency and Ranger Services
Coordinator Rangers

Record requirements Documentation to be recorded to file LAW007.2 and the relevant tender file if applicable.

Reporting requirements ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

LGA16 Disposing of Sick Or Injured Impounded Animals

Head of Power *Local Government Act 1995 (Section 5.42 & 5.44)*

Power/Duty Delegated

Part	3 Functions of local governments
Division	3 Executive functions of local governments
Section	3.47A Sick or injured animals, disposal of
Sub section	(1)
Local Law	<i>Dog Local Law 2012</i>
Relevant Policies	

Detail of delegation

The Chief Executive Officer is delegated the power under s3.47A – to determine that an impounded animal is ill or injured to such an extent that treating it is not practicable, to humanely destroy the animal and to dispose of the carcass.

Conditions Imposed

Officers must liaise with an authorised veterinarian if practicable and must not destroy an animal unless-

- (a) because of the state of the animal, destroying it is urgent; or
- (b) the local government has taken reasonable steps to notify the owner and has complied with statutory requirements.

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community
Manager Health, Emergency and Ranger Services
Coordinator Rangers

Record requirements Documentation to be recorded to file LAW002.8

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA18 Insurance

Head of Power ——— *Local Government Act 1995 (Section 5.42 & 5.44)*

Power/Duty Delegated ——— *Local Government (Financial Management) Regulations 1996*

Part	5
Division	4 Local Government Employees
Section	5.42 Delegation of some powers to CEO
Sub-section	
Regulation	5 CEO's duties as to financial management (1)(e)
Local Law	
Relevant Policies	

Previous Delegation # ——— D.39

Detail of delegation

~~The Chief Executive Officer is delegated authority to enter into appropriate contracts of insurance on behalf of Council, whilst Council's insurance portfolio is managed by Local Government Insurance Service.~~

Conditions Imposed

Sub-delegation Permitted — Yes

Sub-delegated to ——— Director Corporate Services

Record requirements ——— Documentation to be recorded to file RIC10 (Insurance Policies and Renewals).

Reporting requirements — To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA19 Investment of Surplus Funds

Head of Power *Local Government Act 1995 (Sections 5.42 & 5.44)*

Power/Duty Delegated

Part	6. Financial management
Division	4 General financial management
Section	6.14 Power to invest
Regulation	<i>Local Government (Financial Management) Regulations 19, 19C</i>
Local Law	
Relevant Policies	2.2.3 – Investment of Surplus Funds

Detail of delegation

The Chief Executive Officer is delegated authority to invest surplus funds from the Municipal, Trust and Reserve funds in asset classes as set out in Policy 2.2.3 Investment of Surplus Funds.

Conditions Imposed

The Chief Executive Officer shall have regard to Policy 2.2.3 Investment of Surplus Funds.

Sub-delegation Permitted Yes

Sub-delegated to Director Corporate Services
Manager Financial Services
Coordinator Financial Services

Record requirements Documentation to be recorded to file FIN001.

Reporting requirements ~~To be reported in the Monthly Financial Activity Report with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

LGA20 Local Government (Uniform Local Provisions) Regulations 1996, Consent Permission or Approvals

Head of Power *Local Government Act 1995 (Section 5.42 and 5.44)*

Power/Duty Delegated *Local Government (Uniform Local Provisions) Regulations 1996*

Part	
Division	
Section	
Regulation	6, 11, 12, 13, 17
Sub section	
Local Law	Nil
Relevant Policies	Nil

Detail of delegation

The Chief Executive Officer is delegated authority to:-

- Give permission to obstruct a public thoroughfare by things placed and left,
- Give permission to make or make and leave an excavation in a public thoroughfare or on land adjoining a public thoroughfare,
- Approve the construction of a crossing giving access from a public thoroughfare to land or a private thoroughfare,
- Issue a notice requiring a person to construct or repair a crossing from a public thoroughfare to land or a private thoroughfare.
- Approve applications to undertake a construction on, over, or under a specified public thoroughfare or public place that is local government property.

Conditions Imposed

That no cost is imposed upon Shire of Broome.

Sub-delegation Permitted Yes

Sub-delegated to Director Infrastructure
Manager Works

Record requirements Documentation to be recorded to the relevant property file.

Reporting requirements ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

LGA22 Municipal / Trust Fund, Authorisation of Payments, including Creditors

Head of Power *Local Government Act 1995 (Sections 5.42 & 5.44)*

Power/Duty Delegated

Local Government (Financial Management) Regulations 1996

Part	6 Financial management
Division	4 General financial provisions
Section	6.10 Financial management regulations
Sub section	
Regulation	12 Payment from municipal fund or trust fund 13 List of accounts
Local Law	
Relevant Policies	

Detail of delegation

The Chief Executive Officer is delegated authority to authorise payments from the municipal and trust funds with the information required under Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

Conditions Imposed

Authority is to be exercised in accordance with Regulation 12 of the *Local Government (Financial Management) Regulations 1996*.

Each payment from the Municipal Fund or the Trust Fund is to be noted on a list compiled for each month showing:

- The payee's name,
- The amount of the payment,
- The date of the payment, and
- Sufficient information to identify the transaction

The list referred to above is to be presented to the Council at the next Ordinary Meeting of the Council following the preparation of the list and is to be recorded in the minutes of the meetings at which it is presented.

Sub-delegation Permitted Yes

Sub-delegated to Director Corporate Services
Manager Financial Services
Coordinator Financial Services

Record requirements The Council item, together with attachment (Authorisation of Expenditure Schedule), is to be recorded to file FRE02.

Reporting requirements — Presented to Council via the Ordinary Meetings of Council

LGA23 Operational – Authorised Officers, Appointment of

Head of Power *Local Government Act 1995 (Sections 5.42 & 5.43)*

Power/Duty Delegated As listed below

Part	3 Functions of local governments 9 Miscellaneous Provisions
Division	3 Executive functions of local governments 2 Enforcement and legal proceedings
Sub Division	2 Certain provisions about land 1 Miscellaneous Provisions about enforcement
Section	3.24 Authorising persons under this Subdivision 9.10 Appointment of Authorised Persons
Sub section	
Local Laws	Dog Local Law 2012 Health Local Law 2006 Parking and Parking Facilities Local Law 2012 Trading, Outdoor Dining and Street Entertainment Local Law 2016 Local Government Property and Public Places Local Law 2016 Cemeteries Local Law 2012

Detail of delegation

The Chief Executive Officer is delegated the power to appoint persons or classes of person as authorised persons for the purpose of fulfilling prescribed functions within the *Local Government Act 1995*, including *Local Government Act Regulations*, the *Local Government (Miscellaneous Provisions) Act 1960* and Local Laws made under the *Local Government Act*. (s.3.24 and s.9.10)

Conditions Imposed

- a. A register of Authorised Persons is to be maintained as a record.
- b. Only persons who are appropriately qualified and trained may be appointed as Authorised persons.

Sub-delegation Permitted No

Sub-delegated to Nil

Record requirements Instruments or Certificates of Authorisation - are to be recorded to ARE04, and details of authorisation placed on the Authorised Persons Register.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA24 Operational – Community Sponsorship Program

Head of Power *Local Government Act 1995 (Sections 5.42 & 5.44)*

Power/Duty Delegated

Part	5 Administration
Division	4 Local government employees
Section	5.42 Delegation of some powers to the CEO
Sub section	6.2 Local government to prepare annual budget
Local Law	Nil
Relevant Policies	3.4.2 Community Sponsorship Program

Detail of delegation

The Chief Executive Officer is delegated authority to approve ad hoc sponsorship to a maximum of \$1,000 in accordance with Council's approved Financial Year Budget.

Conditions Imposed

The Chief Executive Officer shall have regard to Policy 3.4.2 Community Sponsorship Program and annual priorities for the ad hoc sponsorship funding established by the Community Sponsorship Assessment Working Group.

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community

Record requirements Documentation kept on to be recorded to file FIS07 (Ad Hoc Community Sponsorship).

Reporting requirements ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

~~LGA26 Operational — Legal Representation, Costs Indemnification~~**Head of Power** ~~Local Government Act 1995 (Section 5.42 & 5.44)~~**Power/Duty Delegated**

Part	5 Administration
Division	4
Section	5.42-Delegation of some powers and duties to CEO
Sub-section	
Local Law	
Relevant Policies	Policy 1.2.3 — Legal Representation Cost Indemnification

Previous Delegation # ~~D.57~~**Detail of delegation**

~~The Chief Executive Officer is delegated authority to approve urgent legal representation applications from elected members or staff up to a maximum of \$10,000 when there is insufficient time for an application to be considered by Council.~~

Conditions Imposed

~~The Chief Executive Officer is to consider Policy 1.2.3 of the Council in relation to this matter as determined and varied from time to time.~~

Sub-delegation Permitted ~~Yes~~**Sub-delegated to**~~Director Corporate Services
Manager Governance~~

Record requirements ~~The advice documentation is to be recorded to the relevant subject, property or reserve file, and the staff member's personnel file.~~

Reporting requirements ~~The Council is to be informed of all legal advice obtained and the advice is to be made available for inspection upon request.~~

LGA27 Permits, Road Trains and Extra Mass

Head of Power *Local Government Act 1995 (Section 5.42 & 5.44)*

Power/Duty Delegated

Part	3 Functions of local governments
Division	3 Executive functions of local governments
Section	3.50 Closing certain thoroughfares to vehicles
Sub section	
Local Law	Local Government Property and Public Places Local Law 2016
Relevant Policies	4.2.6 – Closure of Unsealed Roads Due to Wet Weather

Detail of delegation

The Chief Executive Officer is delegated authority to determine any application recommending approval or refusal, with conditions, to Main Roads WA to use road trains and applications for extra mass permits and/or over-dimensional vehicle permits on any local road within the district.

Conditions Imposed

The Chief Executive Officer is to have regard to:

- 1) All roads are subject to the appropriate approval by Main Roads WA and subsequent issue of relevant permits
- 2) Applicants are to supply Council with a copy of Main Roads WA permit before operations commence
- 3) That the speeds of the vehicles do not exceed 90km/h on gravel roads
- 4) Applicants are requested to utilise sealed routes, where possible, particularly during periods of wet weather
- 5) Council reserves the right to withdraw the approval with twenty-four (24) hours notice.
- 6) Any policy of Council in place from time to time.

Sub-delegation Permitted Yes

Sub-delegated to Director Infrastructure

Record requirements Documentation to be recorded to files ENR01 or TRL03 as applicable.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA28 Private Works**Head of Power** ~~Local Government Act 1995 (Section 5.42 & 5.44)~~**Power/Duty Delegated**

Part	6 Financial management
Division	5 Financing local government activities
Section	6.15 Local government's ability to receive revenue and income
Sub-section	
Local Law	Nil
Relevant Policies	4.2.1 Private and Community Works

Previous Delegation # ~~D.63~~**Detail of delegation**

The Chief Executive Officer is delegated authority to undertake private works within the Shire of Broome when determined to be in the interests of Council and when written authorisation is provided by the client to proceed.

Conditions Imposed

Delegation to be in accordance with relevant policy.

Sub-delegation Permitted ~~Yes~~**Sub-delegated to** ~~Director Infrastructure
Manager Works~~**Record requirements** ~~Documentation to be recorded to the relevant reserve or property file.~~**Reporting requirements** ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

LGA30 Rates and Service Charges - Agreements

Head of Power *Local Government Act 1995 (Sections 5.42 & 5.44)*

Power/Duty Delegated

Part	6. Financial management
Division	6. Rates and service charges
Section	6.49 – Agreement as to payment of rates and service charges
Sub section	
Local Law	Nil
Relevant Policies	2.2.5 – Debt Recovery

Detail of delegation

The Chief Executive Officer is delegated authority to accept payment of a rate or service charge that is due and payable by a person in accordance with an agreement made with that person.

Conditions Imposed

1. The Chief Executive Officer is required to observe any relevant policy.
2. In making any such agreement, the Chief Executive Officer is to exercise discretion in negotiating the best possible repayment schedule to protect the interests of the Shire without imposing undue financial hardship on the person.
3. The Chief Executive Officer is to ensure that appropriate written agreements are entered into and that appropriate internal controls are in place to monitor compliance with the agreed repayment schedule.
4. The Chief Executive Officer is to have regard to the Shire's debt collection policy should the person materially default with the terms of the agreement.

Sub-delegation Permitted Yes

Sub-delegated to Director Corporate Services
Manager Financial Services

Record requirements A written, signed agreement is to be entered into. Document is to be recorded to file ARA10 (Rates – Payment Arrangements and Instalments).

Reporting requirements ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

LGA32 Rating and Service Charges, Caveat

Head of Power *Local Government Act 1995 (Sections 5.42)*

Power/Duty Delegated

Part	6. Financial management
Division	6 Rates and service charges
Section	6.64 Actions to be taken
Sub section	3
Local Law	
Relevant Policies	2.2.5 –Debt Recovery

Detail of delegation

The Chief Executive Officer is delegated the power to lodge (and withdraw) a caveat to preclude dealings in land where rates or services charges are in arrears and the CEO is of the opinion that it is in the interests of the Shire to lodge the caveat.

Conditions Imposed

1. The Chief Executive Officer is required to observe any relevant policy.
2. The action to lodge a caveat is only to be taken, where in the opinion of the Chief Executive Officer, that action is necessary.
3. The action is only to be taken by persons with the specific written authority to lodge the caveat.

Sub-delegation Permitted No

Sub-delegated to

Record requirements Documentation to be recorded to file ARA06 (Rates – Debt Recovery and Legal Action).

Reporting requirements ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

LGA33 Rating and Service Charges, Legal Action for Recovery

Head of Power *Local Government Act 1995 (Sections 5.42 & 5.44)*

Power/Duty Delegated

Part	6. Financial Management
Division	6 Rates and Service Charges
Section	6.56 Rates and Service Charges Recoverable in Court
Sub section	
Local Law	
Relevant Policies	2.2.5 –Debt Recovery

Detail of delegation

The Chief Executive Officer is delegated the power to instigate action through a court to recover a debt, including recovery costs, associated with a rate or service charge, if it remains unpaid after the time for payment under the Act, and in accordance with procedures outlined in the Shire debt collection policy.

Conditions Imposed

1. The Chief Executive Officer is required to observe any relevant policy.
2. The legal action is only to be taken, where in the opinion of the Chief Executive Officer, that action is a last resort to obtain payment.
3. The legal action is only to be taken by persons with the specific written authority to commence the action.

Sub-delegation Permitted Yes

Sub-delegated to Director Corporate Services
Manager Financial Services

Record requirements Documentation to be recorded to file ARA06 (Rates – Debt Recovery and Legal Action).

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA34 Recovery of Rates and Service Charges – Leased Properties

Head of Power *Local Government Act 1995 (Sections 5.42 & 5.44)*

Power/Duty Delegated

Part	6 Financial Management
Division	6 Rates and Service Charges
Section	6.60 Local government may require lessee to pay rent
Sub-Section	
Local Law	
Relevant Policies	2.2.5 Debt Recovery

Detail of delegation

The CEO is delegated:

1. The power to give notice to the lessee of land if payment of a rate or service charge imposed is due and payable requiring the lessee to pay any rent as it falls due in satisfaction of the rate or service charge.
2. The duty to give the lessor a copy of the notice with an endorsement that the original of it has been given to the lessee.
3. The power to recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with the notice.
4. The power to request the occupier of property, or an agent of the owner of property to disclose the name and address of the owner or of the person receiving or authorised to receive the rate or service charge.
5. The duty to apply the money for or towards rates or service charges where money is paid on rates and charges due on the land in the order in which they become due.

Conditions Imposed

To observe all relevant provisions of *the Local Government Act 1995*, all other written law and regulations, Council policies, directions and guidelines.

Sub-delegation Permitted Yes

Sub-delegated to Director Corporate Services
Manager Financial Services

Record requirements Documentation to be recorded to file ARA06 (Rates – Debt Recovery and Legal Action) and to the relevant lease file.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA35 Road Closures, General and Temporary

Head of Power *Local Government Act 1995 (Sections 5.42 & 5.44)*

Power/Duty Delegated

Part	3 – Functions of Local Government
Division	3 – Executive Functions of Local Governments
Section	3.50 Closing certain thoroughfares to vehicles, 3.50A Partial closure of thoroughfare for repairs or maintenance
Sub section	
Local Law	Shire of Broome Property and Public Places Local Law
Relevant Policies	4.2.6 Closure of Unsealed Roads Due to Wet Weather

Detail of delegation

The Chief Executive Officer is delegated the authority to temporarily close a street or a portion of a street and/or any local road under Council's control to all traffic for any period not exceeding 28 days, or exceeding 28 days providing local public notice has been provided. This temporary closure is undertaken:

- as by reason of the heavy rain, a street is likely to be damaged by the passage of traffic generally and/or if it is considered the road is unsafe for public traffic; or
- for the purpose of conducting events in accordance with the Traffic Management for Events Code of Practice and the *Road Traffic (Events on Roads) Regulations 1991*.

Conditions Imposed

In accordance with Local Laws.

Sub-delegation Permitted Yes

Sub-delegated to Director Infrastructure
Manager Works

Record requirements Documentation to be recorded to files ENR01 or ROR01 as applicable.

Reporting requirements ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

LGA37 Tenders for Goods and Services

Head of Power *Local Government Act 1995 (sections 5.42, 5.43 & 5.44)*

Power/Duty Delegated

Part	3 Functions of local governments
Division	3 Executive functions of local governments
Section	3.57 Tenders for providing goods or services
Sub section	<i>Local Government (Functions and General) Regulations 1996:</i> r.11 When tenders must be publicly invited r.13 Requirements when local government invites tenders though not required to do so r.14 Publicly inviting tenders, requirements for r.18 Rejecting and accepting tenders r.20 Variation of requirements before entry into contract r.21 Limiting who can tender, procedure for r.21A Varying a contract for the supply of goods or services r.23 Rejecting and accepting expressions of interest to be acceptable tenderer
Local Law	Nil.
Relevant Policies / Delegations / Authorisations / Procedures	2.1.2 – Purchasing 2.1.3 – Regional Price Preference CA1 Execution of Documents Management Directive 008

Council delegates the following functions to the Chief Executive Officer:

Authority to:

1. Call tenders [F&G r.11(1)].
2. Determine a sole supplier arrangement [F&G r.11(f)] because of the unique nature of the goods or services or for any other reason it is unlikely that there is more than one supplier.
3. Undertake tender exempt procurement, in accordance with the Purchasing Policy requirements, where the total consideration under the resulting contract is \$250,000 (ex GST) or less and the expense is included in the adopted Annual Budget [F&G.r.11(2)].
4. Invite tenders although not required to do so [F&G r.13].
5. Determine in writing, before tenders are called, the selection criteria for acceptance of tenders [F&G r.14(2a)].
6. Determine the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)].
7. Vary tender information after public notice of invitation to tender and before the close of tenders [F&G r.14(5)].
8. Evaluate tenders, by written evaluation, and decide which is the most advantageous [F&G r.18(4)].

9. Seek clarification from tenderers in relation to information contained in their tender submission [F&G r.18(4a)].
10. Accept, or reject tenders, only up to a value of \$250,000 (ex GST) [F&G r.18(2) and (4)].
11. Decline any tender [F&G r.18(5)].
12. Determine that a variation proposed is minor in context of the total goods or services sought through the invitation to tender, subject to a maximum 10% variation and to then enter into minor variations with the successful tenderer before entering into a contract [F&G r.20(1) and (3)].
13. If the chosen tenderer is unable or unwilling to form a contract OR the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer, authority to choose the next most advantageous tender to accept [F&G r.20(2)]
14. In respect to contracts:
 - i. Vary a contract that has been entered into with a successful tenderer, provided the variation does not change the scope of the original contract or increase the contract value beyond 10%.
 - ii. Exercise a renewal or extension option that was included in the original tender specification and contract in accordance with F&G 11(2)(j). [F&G r.21A].
15. Accept another tender where within 6-months of either accepting a tender, a contract has not been entered into OR the successful tenderer agrees to terminate the contract [F&G r.18(6) & (7)].
16. In respect to expressions of interest:
 - i. Determine when to seek expressions of interest and to invite expressions of interest for the supply of goods or services [F&G r.21].
 - ii. Consider expressions of interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers [F&G r.23].

Conditions Imposed:

1. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget and where the:
 - proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Shire,
 - current supply contract expiry is imminent,
 - value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and
 - The tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.
2. In accordance with s.5.43, tenders may only be accepted where the total consideration under the resulting contract is ~~\$450,000~~ **\$250,000** (ex GST) or less and the expense is included in the adopted Annual Budget.
3. Decisions must be based upon full compliance with *Local Government (Functions and General) Regulations 1996* Part 4 Divisions 2 and 3, any relevant written law, Council policy or procedures.

4. Sole supplier arrangements may only be approved where a record is retained that evidences:
- i. A detailed specification;
 - ii. The outcomes of market testing of the specification;
 - iii. The reasons why market testing has not met the requirements of the specification; and
 - iv. Rationale for why the supply is unique and cannot be sourced through other suppliers.

Sub-delegation Permitted: Yes

CEO sub-delegates the following functions to:

Director Corporate Services (functions 1 – 11, 14)

Director Development and Community (functions 2, 5, 6, 7, 8, 9, 14) (functions 1 – 11, 14)

Director Infrastructure (functions 2, 5, 6, 7, 8, 9, 14) (functions 1-11, 14)

Record requirements

Documentation to be recorded to LEG256 and relevant tender file.

Monthly Information Bulletin report be recorded to ARE02 (Delegations of Authority Register).

Reporting requirements

~~Tender report to Council for tenders received over \$150,000 and entry in the Tender Register in accordance with Regulations 17 and 24AG of the Local Government (Functions and General) Regulations 1996.~~

~~Details to be captured in the appropriate record and updated in the Procurement Register.~~

LGA38 Trading, Outdoor Dining, Street Entertainment and Market Licences

Head of Power *Local Government Act 1995 (Section 5.42)*

Power/Duty Delegated

Part	5 Administration
Division	4 Local Government Employees
Section	5.42 Delegation of some powers and duties to CEO
Sub section	
Clause	
Local Law	Trading, Outdoor Dining and Street Entertainment Local Law 2016 Local Government Property and Public Places Local Law 2016
Relevant Policies	3.3.6 Trading in Public Places; Local Planning Policy 5.1 – Outdoor Dining

Detail of delegation

The Chief Executive Officer is delegated authority to:

- suspend/cancel any Trading Licence should a licence condition be breached.
- determine extension, suspension and cancellation of applications to conduct activities in accordance with the Trading, Outdoor Dining and Street Entertainment Local Law 2016 and Local Government Property and Public Local Law 2016.
- approve and determine applications to conduct activities in accordance with the Trading, Outdoor Dining and Street Entertainment Local Law 2016 and Local Government Property and Public Local Law 2016.
- Amend or vary licences issued under the Trading, Outdoor Dining and Street Entertainment Local Law 2016.
- approve applications for Outdoor Dining Licences.

Conditions Imposed

The Chief Executive Officer shall exercise this delegation in accordance with all Shire of Broome Policies.

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community
Manager Health, Emergency and Rangers Services
Manager Planning and Building Services
Coordinator Planning Services

Record requirements	Documentation to be placed on the reserve/property file.
Reporting requirements	To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA39 Write Off of Debts Up to \$1,000

Head of Power *Local Government Act 1995 (Section 5.42 & 5.44)*

Power/Duty Delegated

Part	6. Financial Management
Division	4 General financial provisions
Section	6.12 Power To Defer, Grant Discounts, Waive Or Write Off Debts
Sub section	
Local Law	
Relevant Policies	2.2.5 Debt Recovery Business Operating Procedure 2.1.1 - Sundry Debt Recovery and Write Off

Detail of delegation

The Chief Executive Officer is delegated authority to write off monies owed to the local government, up to a maximum of \$1,000 per rates assessment and/or debtor record.

Conditions Imposed

1. The Chief Executive Officer is required to observe any relevant policy.
2. The debt write off is only to be actioned, where in the opinion of the Chief Executive Officer all of the following conditions are satisfied:
 - a. the value of the debt inclusive of penalty interest, up to \$1,000 is unrecoverable;
 - b. it would be uneconomical to pursue formal debt recovery procedures; and
 - c. the debtor has maintained a low credit risk history.
3. Monies owing and outstanding after 240 days, that are considered doubtful and where it is uneconomical to pursue further debt recovery, may be written off after authorisation by either the Director Corporate Services or the Manager Financial Services.
4. All amounts stated are exclusive of GST

Sub-delegation Permitted Yes

Sub-delegated to Director Corporate Services
Manager Financial Services

Record requirements Documentation to be recorded to file ARA06 (Rates – Debt Recovery and Legal Action) or ADM06 (Debtors) as applicable.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA40 Lease and Licence Agreements – Community Storage Facility and Staff Housing

Head of Power ————— *Local Government Act 1995 (Sections 5.42 & 5.44)*

Power/Duty Delegated

Part	3 – Functions of local governments
Division	3 – Executive Functions of local governments
Section	3.58 Sub Section (1) <i>Local Government Act 1995</i> – Disposing of property 18 <i>Land Administration Act 1997</i> Various Transactions relating to Crown land to be approved by Minister
Regulations	Regulation 30 of the <i>Local Government (Function and General) Regulation 1996</i>
Local Law	
Relevant Policies	1.3.4 – Staff Housing

Previous Delegation # ————— N/A

Detail of delegation

Under section 5.42 of the *Local Government Act 1995*, the Chief Executive Officer is delegated to exercise the powers or discharge the duties of the Council to lease; sub-lease, licence, reassign a lease or licence of:

- a) — the Community Storage Facility Located on Crown Reserve 39420; and
- b) — staff housing,

under section 3.58 of the *Local Government Act 1995* and *Regulation 30 of the Local Government (Function and General) Regulations 1996*

Conditions Imposed

The power to licence, lease; sub-lease, reassign a lease or licence, applies only to those dispositions that are subject to the provisions of Regulation 30 (2) (b) and (d) of the *Local Government (Function and General) Regulations 1996*.

3.58. Disposing of property

(1) In this section —

“**dispose**” includes to sell, lease, or otherwise dispose of, whether absolutely or not; “**property**” includes the whole or any part of the interest of a local government in property, but does not include money

Approval from Minister Where Required

Where the power to licence, lease, sub-lease, reassign a lease or licence, applies to an interest

30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if—
 - (a) the land is disposed of to an owner of adjoining land (in this paragraph called the **transferee**) and—
 - (i) its market value is less than \$5,000; and
 - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
 - or
 - (b) the land is disposed of to a body, whether incorporated or not—
 - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;
 - or
 - (c) the land is disposed of to—
 - (i) the Crown in right of the State or the Commonwealth; or
 - (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
 - (iii) another local government or a regional local government;
 - or
 - (d) it is the leasing of land to an employee of the local government for use as the employee's residence;

in Crown Land the delegation is subject to relevant authorisations outlined in Section 18 of the *Land Administration Act 1997*

18. Crown land transactions that need Minister's approval

- (1) A person must not without authorisation under subsection (7) assign, sell, transfer or otherwise deal with interests in Crown land or create or grant an interest in Crown land.
- (2) A person must not without authorisation under subsection (7)—
 - (a) grant a lease or licence under this Act, or a licence under the Local Government Act 1995, in respect of Crown land in a managed reserve; or
 - (b) being the holder of such a lease or licence, grant a sublease or sublicence in respect of the whole or any part of that Crown land.
- (3) A person must not without authorisation under subsection (7) mortgage a lease of Crown land.
- (4) A lessee of Crown land must not without authorisation under subsection (7) sell, transfer or otherwise dispose of the lease in whole or in part.
- (5) The Minister may, before giving approval under this section, in writing require—

	<p>(a) an applicant for that approval to furnish the Minister with such information concerning the transaction for which that approval is sought as the Minister specifies in that requirement; and</p> <p>(b) information furnished in compliance with a requirement under paragraph (a) to be verified by statutory declaration.</p> <p>(6) An act done in contravention of subsection (1), (2), (3) or (4) is void.</p> <p>(7) A person or lessee may make a transaction under subsection (1), (2), (3) or (4) —</p> <p style="padding-left: 20px;">(a) with the prior approval in writing of the Minister; or</p> <p style="padding-left: 20px;">(b) if the transaction is made in circumstances, and in accordance with any condition, prescribed for the purposes of this paragraph.</p> <p>(8) This section does not apply to a transaction relating to an interest in Crown land if —</p> <p style="padding-left: 20px;">(a) that land is set aside under, dedicated or vested for the purposes of an Act other than this Act, and the transaction is authorised under that Act; or</p> <p style="padding-left: 20px;">(b) that interest may be created, granted, transferred or otherwise dealt with under an Act other than —</p> <p style="padding-left: 40px;">(i) this Act; or</p> <p style="padding-left: 40px;">(ii) a prescribed Act;</p> <p style="padding-left: 20px;">or</p> <p style="padding-left: 20px;">(c) an agreement, ratified or approved by another Act, has the effect that consent to the transaction was not required under section 143 of the repealed Act; or</p> <p style="padding-left: 20px;">(d) the transaction is a lease, sublease or licence and the approval of the Minister is not required under section 46(3b).</p>
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Sub-delegation Permitted — Yes

Sub-delegated to — Director Infrastructure-
Director Corporate Services
Director Development and Community

Record requirements — Documentation to be recorded to files.

Reporting requirements — To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

LGA41 Panels of Pre-qualified Suppliers

Head of Power *Local Government Act 1995 (sections 5.42, 5.43 & 5.44)*

Power/Duty Delegated

Part	3 Functions of local governments
Division	3 Executive functions of local governments
Section	3.57 Tenders for providing goods or services
Sub section	<i>Local Government (Functions and General) Regulations 1996:</i> r.24AB Local government may establish panels of pre-qualified suppliers r.24AC(1)(b) Requirements before establishing panels of pre-qualified suppliers r.24AD(3) & (6) Requirements when inviting persons to apply to join panel of pre-qualified suppliers r.24AH(2), (3), (4) and (5) Rejecting and accepting applications to join panel of pre-qualified suppliers
Local Law	Nil.
Relevant Policies / Delegations / Authorisations / Procedures	2.1.2 Purchasing 2.1.3 Regional Price Preference 2.1.4 CA1 Execution of Documents Management Directive 008 Expenditure Authorisation

Council delegates the following functions to the Chief Executive Officer:

Authority to:

1. Determine that there is a continuing need for the goods or services proposed to be provided by a panel of pre-qualified suppliers [F&G r.24AC(1)(b)].
2. Before inviting submissions, determine the written criteria for deciding which applications to join a panel of pre-qualified suppliers should be accepted [F&G r.24AD(3)].
3. Vary panel of pre-qualified supplier information after public notice inviting submissions has been given, taking reasonable steps to provide each person who has enquired or submitted an application, notice of the variation [F&G r.24AD(6)].
4. Reject an application without considering its merits, where it was submitted at a place and within the time specified, but fails to comply with any other requirement specified in the invitation [F&G r.24AH(2)].
5. Assess the extent to which a submission satisfies the criteria, by written evaluation, and decide which applications to accept as most advantageous. [F&G r.24AH(3)].
6. Request clarification of information provided in an applicant's submission [F&G r.24AH(4)].
7. Decline to accept any application [F&G r.24AH(5)].
8. Enter into a contract, or contracts, for the supply of goods or services with a pre-qualified supplier, as part of a panel of pre-qualified suppliers for those particular goods or services [F&G r.24AJ(1)].

Conditions Imposed:

The decision:

1. In accordance with s.5.43, to establish panels of pre-qualified suppliers may only be where the total consideration under the resulting contract is \$250,000 or less and the expense is included in the adopted Annual Budget.
2. To accept an application to join a panel of pre-qualified supplier must relate to goods or services that are subject to a specific budget expenditure authorisation or other express written authority of the Council.
3. Must be based upon a proper, fair and impartial public tender process that only considers applications to join a panel of pre-qualified suppliers that comply with all relevant requirements on opening.
4. Must be based upon the best value for money proposal that has been assessed by a proper and accountable assessment process.
5. Must be based upon full compliance with *Local Government (Functions and General) Regulations 1996* Part 4 Divisions 2 and 3, any relevant written law, Council policy or procedures.

Sub-delegation Permitted Yes

CEO sub-delegates the following functions to:

Director Corporate Services (functions 1 - 7)

Director Development & Community (functions 2, 5, 6, 7) (functions 1 – 7)

Director Infrastructure (functions 2, 5, 6, 7) (functions 1 – 7)

Additional Conditions Imposed on Sub-delegates:

The decision, in accordance with s.5.43, to establish panels of pre-qualified suppliers may only be where the total consideration under the resulting contract is \$99,999 or less and the expense is included in the adopted Annual Budget.

Record requirements Details to be captured in the appropriate record and updated in the Procurement Register.

Reporting requirements Report to Council for applications exceeding \$250,000 and entry in the Tender Register in accordance with Regulations 17 and 24AG of the *Local Government (Functions and General) Regulations 1996*.
Monthly Information Bulletin report be recorded to ARE02- (Delegations of Authority Register).

BUILDING ACT 2011

BA1 Administering the *Building Act 2011*

Head of Power *Building Act 2011* (section 127)

Power/Duty Delegated

Instrument	<i>Building Act 2011</i> and <i>Building Regulations 2012</i>
Part	Part 2, Part 4, Part 8
Division	
Sections of Building Act	18, 20, 21, 22, 23, 24, 27, 55, 58, 62, 65, 88, 96, 97, 98, 110, 111, 114, 117, 118, 119, 127, 128, 129, 130, 131, 132, 133, 145A.
Regulations in Building Regulation	23, 24, 26, 40, 51, 53, 61.
Local Law	
Relevant Policies	

Detail of delegation

The Council delegates authority to the Chief Executive Officer to perform the functions in relation to the administration of the *Building Act 2011* including to:

- s18 – require an applicant, for a building permit, to give any document or information that it requires to determine the application, require an applicant to verify the information by statutory declaration and refuse to consider an application if the applicant does not comply with a requirement.
- s20 – grant a building permit if satisfied with the specified matters.
- s21 – grant a demolition permit if satisfied with the specified matters.
- s22 – refuse to grant a building permit or demolition permit in the specified circumstances.
- s23 – decide whether or not to grant the building permit in the specified timeframes, or outside those timeframes.
- s24 – record the grounds on which a decision is based and provide written notice of the decision.
- s27 - impose conditions on a building permit or a demolition permit, vary or revoke any conditions imposed and provide notice of the variation or revocation of a condition.
- s55 - require an applicant, for an occupancy permit or building approval certificates, to give any document or information that it requires to determine the application, require an applicant to verify the information by statutory declaration and refuse to consider an application if the applicant does not comply with a requirement.
- s58 – grant or modify an occupancy permit or a building approval certificate if satisfied with the specified matters, and refuse to grant or modify the occupancy permit or the

building approval certificate if there is an error in the information or document provided for the application.

- s59 – decide whether or not to grant the occupancy permit or building approval certificate in the specified timeframes, or outside those timeframes.
- s60 – record the grounds on which a decision is based and provide written notice of the decision.
- s62 – impose conditions on an occupancy permit or building approval certificate, vary or revoke any conditions imposed and provide notice of the variation or revocation of a condition.
- s65 – extend the period in which an occupancy permit or a building approval certificate has effect.
- s88 – specify the way in which an outward facing side of a particular close wall must be finished in the specified circumstances.
- s96 – designate a person employed by the local government under the Local Government Act 1995 section 5.36, as an authorised person in relation to buildings and incidental structures located, or proposed to be located, in the district of the local government.
- s97 – give an identity card to each person designated as an authorised person.
- s98 – revoke or vary a condition of designation.
- s110 – make a building order in the specified circumstances and as specified.
- s111 – issue notice of a proposed building order and consider any submissions received.
- s114 – serve a copy of the order on each person to whom the order is directed.
- s117(1) - revoke a building order and serve notice of the revocation on each person to whom the notice is directed.
- s117(2) – decide whether a building order has been fully complied with and either revoke a building order or inform each person to whom the building order is directed that it remains in effect.
- s118(2) – cause an authorised person to take any action specified in a building order or commence, complete any work specified in the order or take steps to cause action to cease.
- s118(3) – in a court of competent jurisdiction, seek to recover as a debt from a person who has been served with a copy of a building order the costs and expenses incurred in acting under subsection (2).
- s127 – delegate to any other local government employee a power or duty of the local government that has been delegated to the CEO.
- s128 - keep a register of all building permits, demolition permits, occupancy permits and building approval certificates granted and building orders made.
- s129 – make the register available for inspection and provide copies of building permits, demolition permits, occupancy permits, building approval certificates or building orders.
- s130 – keep copies of the prescribed documents.
- s131 – allow an interested person to inspect a building record or provide an interested person with a copy of a building records.
- s132 – give the Building Commissioner prescribed information for inclusion in the annual report or as requested.
- s133 – commence a prosecution for an offence against the Act.

- s145A – refer an uncertified application to a building surveyor who is not employed by the local government and issue a certificate for a building or structure in the specified circumstances.

The Council delegates authority to the Chief Executive Officer to perform the functions in relation to the administration of the *Building Regulations 2012* including to:

- r23 – refuse to accept an application to extend the time during which the permit has effect after the expiry date for the permit in the specified circumstances.
- r24 – extend the time during which a permit has effect in the specified circumstances.
- r26 – approve a new person to be named as the builder on a building permit or the demolition contractor on the demolition permit and amend the permit details accordingly.
- r40 – refuse to accept an application for the extension of the period of duration after the expiry day for an occupancy permit or building approval certificate in the specified circumstances and to record the decision.
- r51 – approve alternative requirements in relation to a pool fence, barrier or gate.
- r53 – arrange for an authorised person to inspect a pool enclosure.
- r61 – approve the use of a battery powered smoke alarm.
- r70 – appoint approved officers and authorised officers for the purposes of the *Criminal Procedure Act 2004* and issue a certificate of appointment.

Conditions Imposed

Delegation to be in writing, any sub-delegation to be in writing and reviewed every financial year.

Sub-delegation Permitted: Yes, with the exception of sections 96, 97, 98 and 127 of the Building Act and regulation 70 of the Building Regulation.

Sub-delegated to:

Director Development and Community:

- Building Act – sections 18, 20, 21, 22, 23, 24, 27, 55, 58, 59, 60, 62, 65, 88, 110, 111, 114, 117, 118, 119, 128, 129, 130, 131, 132, 133 and 145A.
- Building Regulations – regulations 23, 24, 26, 40, 51, 53, and 61.

Manager Planning and Building Services:

- Building Act – sections 18, 20, 21, 22, 23, 24, 27, 55, 58, 59, 60, 62, 65, 88, 110, 111, 114, 117, 118, 119, 128, 129, 130, 131, 132, 133 and 145A.
- Building Regulations – regulations 23, 24, 26, 40, 51, 53, and 61.

Building Surveyor:

- Building Act – sections 18, 20, 21, 22, 23, 24, 27, 55, 58, 59, 60, 62, 65, 88, 110, 111, 114, 117, 118, 119, 128, 129, 130, 131, 132, 133 and 145A.
- Building Regulations – regulations 23, 24, 26, 40, 51, 53, and 61.

Record requirements Documentation to be recorded to the relevant file.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

BA2 Encroachment, Access and Works on Shire Owned or Managed Land

Head of Power *Building Act 2011 (section 127)*

Power/Duty Delegated

Instrument	Building Act 2011
Part	Part 6
Division	
Section	Sections 76, 77, 78, 79, 80, 81, 82
Sub section	
Local Law	Nil
Relevant Policies	

Detail of delegation

The Chief Executive Officer is delegated authority to:

- s76 – consent to the encroachment of part of a building or incidental structure onto Shire owned or managed land.
- s77 – consent to work adversely affecting Shire owned or managed land.
- s78 – consent to a temporary or permanent protection structure being placed onto Shire owned or managed land.
- s79 – consent to work being done that affects the structural, waterproofing, or noise insulation capacity of a party wall, a substantial dividing fence or a boundary retaining wall on Shire owned or managed land.
- s80 – consent to the removal of a fence, gate or other barrier on Shire owned or managed land.
- s81 – consent to a person accessing Shire owned or managed land to undertake work or conduct a survey.
- s82 – remove an encroaching building or structure or protection structure from Shire owned or managed land in the specified circumstances.

Conditions Imposed

Delegation to be in writing, any sub-delegation to be in writing and reviewed every financial year.

Sub-delegation Permitted: Yes

Sub-delegated to: Director Development and Community
Director Corporate Services
Director Infrastructure

Record requirements Documentation to be recorded to the property file

Reporting requirements — To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

BA3 Seeking Consent to Affect Other Land**Head of Power** *Building Act 2011 (section 127)***Power/Duty Delegated**

Instrument	<i>Building Act 2011</i>
Part	Part 6
Division	
Section	Sections 84, 85, 86
Sub section	
Local Law	Nil
Relevant Policies	

Detail of delegation

The Chief Executive Officer is delegated authority to:

- s84 – give notice of a notifiable event to each owner of affected land.
- s85 – provide notice in the prescribed way, request that a survey of the affected land be conducted and seek consent from each owner of affected land for access to the affected land for the survey.
- s86 – seek orders from the Magistrates Court if consent is not provided and provide a copy of the order to the person affected by the order if the order is made in their absence.

Conditions Imposed

Delegation to be in writing, any sub-delegation to be in writing and reviewed every financial year.

Sub-delegation Permitted: Yes

Sub-delegated to: Director Development and Community
Director Corporate Services
Director Infrastructure

Record requirements Documentation to be recorded to property file.

Reporting requirements To be reported monthly in the Information Bulletin with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

BUSH FIRES ACT 1954

BFA1 Administering the *Bush Fires Act 1954*

Head of Power *Bush Fires Act 1954 (Section 48)*

Power/Duty Delegated

Part	
Division	
Section	13, 17, 18, 23, 24, 24F, 24G, 25, 25A, 27, 27D, 33, 34, 36, 37, 38, 38A, 40, 41, 42, 46, 50, 52, 58, 59, 59A, 60, 67, 68
Sub section	
Local Law	Bush Fire Brigades Local Law 2003
Relevant Policies	

Detail of delegation

The Council delegates authority to the Chief Executive Officer to perform the functions in relation to the administration of the *Bush Fires Act 1954* including the following:

- s13(4) - request the Fire Emergency Services (FES) commissioner to transfer control of a bushfire burning within the district, in accordance with section 13(4).
- s17(7) - shorten, extend, suspend or reimpose the prohibited burning times by no more than 14 days.
- s17(8) - notify adjoining local governments, the FES commissioner and any other government department or instrumentality of any variation to prohibited burning times.
- s18(5) - shorten, extend, suspend or reimpose the restricted burning times by no more than 14 days.
- s18(11) - request a person who has started a fire that has escaped the land, or in the opinion of a bush fire control officer is out of control, to pay the expenses incurred by it in preventing the extension of the fire.
- s23(2)(a)(i) - issue a permit in writing to a owner or occupier of land for burning during prohibited burning times.
- s 24 - issue a permit to burn for the purposes of harvesting subterranean clover during prohibited burning times.
- s 24B - require production of a permit to burn.
- s 24F - issue written permission for garden refuse to be burned in an incinerator located within 2m of any building or fence, during limited burning times.
- s 24G(2) - publish a notice in the *Gazette* and local newspaper further restricting or prohibiting the burning of garden refuse within the district in addition to the restrictions imposed by limited burning times.
- s24G(5) - vary or cancel a notice issued further restricting or prohibiting the burning of garden refuse within the district in addition to the restrictions imposed by limited burning times, by publishing a further notice.
- s25(1)(a) - approve in writing the lighting of a fire for the purposes of camping or cooking during periods of catastrophic, extreme, severe or very high forecast fire dangers.

- s25(1)(b) - approve in writing the lighting of a fire for the purposes of the conversion of bush into charcoal, or a lime kiln for the production of lime.
- s25(1aa)(b)(i) - set aside an area for the purposes of using a gas appliance for the purpose of camping or cooking bearing a sign denoting that purpose.
- s25(1a) - publish or vary a notice in the Gazette and in a local newspaper prohibiting the lighting of fires for the purposes of camping or cooking in the open air within the district during specified prohibited burning times.
- s25A(5) - serve a notice in writing on a person holding an exemption from burning during a prohibited period, prohibiting them from lighting a fire to which the exemption relates.
- s27(2) - permit the use of tractors in orchards that are not fitted with vertical exhaust pipes during restricted or prohibited burning times.
- s27(3) - prohibit the operation of any tractor or self-propelled harvester not fitted with a fire extinguisher by a notice published in a newspaper circulating and a radio station broadcasting within the district.
- s27(4)(b) - vary or cancel a notice prohibiting the operation of any tractor or self-propelled harvester not fitted with a fire extinguisher.
- s27D(2)(b) - set the requirements of the local government for the carriage in a motor vehicle of incendiary material, in accordance with section 27D.
- s27D(3)(b) - set the requirements of the local government for the deposit of incendiary material on any land.
- s33(1) - publish or vary a notice in the *Government Gazette* and local newspaper requiring landowners or occupiers to take measures to prevent the outbreak or extension of bushfires within a specified time.
- s33(1) - give notice in writing to an owner or occupier of land situated within the district to take measures to prevent the outbreak or extension of bushfires within a specified time.
- s33(4)(a) - direct a bushfire control officer or any other officer of the local government to enter upon the land of the owner or occupier in order to carry out the requirements of a notice using such resources as he sees fit.
- s33(5)(a) - ascertain and fix the costs incurred in order for the local government to carry out the requirements of a notice issued under section 33 in order to give them to the owner or occupier of the land.
- s33(6) - at the request and expense of the landowner or occupier, authorise any such works for the removal or abatement of a fire danger.
- s33(6) - recover a debt due from a landowner or occupier in respect to any works carried out.
- s34(1a)(a) - consult with a person, body or government department responsible for the care, control and management of a crown reserve within the district.
- s36(a) - purchase and maintain appliances, equipment and apparatus for the prevention, control and extinguishment of bushfires.
- s36(b) - clear a street, road or reserve vested in the local government of bush and other inflammable material for the purpose of preventing the occurrence or spread of a bushfire.
- s36(d) - establish and maintain bushfire brigades for the prevention control and extinguishment of bush fires.
- s36(e) - pay the owner or hirer of any vehicle used to control or extinguish a bushfire, in respect to damage done to a tyre of that vehicle.
- s36(f) - assist the occupier of farmlands within the district to acquire appliances, equipment and apparatus for the prevention, control and extinguishment of bushfires.
- s37(1)(a) - obtain and keep current a policy of insurance that insurers volunteer fire fighters for compensation relating to injury caused to them while they are engaged in normal brigade activities.

- s37(1)(b) - obtain and keep current a policy of insurance that insures against loss or damage to all appliances, equipment and apparatus including privately owned appliances, equipment that is used under the direction of a bushfire control officer, or an officer or member of a bushfire brigade for the purposes of the Act.
- s38(1) - appoint such persons as required to act as bushfire control officers on behalf of the local government including, but not limited to, a chief and deputy chief bushfire control officer.
- s38(5A) - issue directions to a bushfire control officer appointed by the local government, or to an officer of a bushfire brigade registered by the local government, to burn bush on, or at the margins of streets, roads, and ways under the care, control, and management of the local government.
- s38A(1) - request the FES Commissioner to designate a person employed by the department as Chief Bush Fire Control Officer.
- s40(1) - join with other local governments to appoint, employ and remunerate bushfire control officers.
- s41(1) - establish and maintain bushfire brigades in accordance with local laws made for the purpose for the prevention control and extinguishment of bush fires.
- s41(2) - keep, maintain or cancel a register of bush fire brigades and their members.
- s41(2a) - notify the FES Commissioner of any changes to the register of bushfire brigades and their members.
- s42(1) - join with other local governments to establish, maintain, and equip with appliances, equipment and apparatus to act as a bush fire brigade.
- s46(1A)(a) - prohibit or postpone the lighting of a fire where, if lit, it would be, or become a source of danger by escaping from the land.
- s46(1A)(b) - direct that all reasonable steps be taken to extinguish a fire that is burning on land if it is in danger of escaping from that land.
- s46(3) - refund any fees paid to the local government in respect to an application for a permit to set fire to the bush if the local government if the applicant is precluded from using the permit and it becomes useless to him.
- s50(1)(a) - maintain records of all the bushfire control officers appointed by the local government.
- s50(1)(c) - maintain records of the particulars, nature, quantity and quality of the bush fire fighting equipment and appliances that are generally available within the district.
- s52(1) - apply to the Minister to have the district or part of it declared as an approved area.
- s58(3)(a) - recover the amount of the expense incurred by a person acting under the provisions of the Act, from a person committing an offence against the Act as a debt due in a court of competent jurisdiction.
- s59(1) - institute and carry on proceedings against a person for an offence alleged to be committed against the Act.
- s59(2) - reimburse a person instituting and carrying on proceedings against a person for an offence alleged to be committed against the Act, all costs and expenses that he may incur, or be put to in or about the proceedings.
- s59A(2) - serve a notice to a person, informing him that if he does not wish to be prosecuted for an alleged offence in a court, he may pay to an officer specified in the notice, within the time therein specified, the amount of the penalty prescribed for the offence.
- s67(1) - appoint persons as seen fit to act as a bush fire advisory committee.
- s67(3) - fix the quorum for the transaction of business at meetings of the bush fire advisory committee meetings.
- s67(3)(a) - make rules for the guidance of the bush fire advisory committee.
- s67(3)(b) - accept the resignation in writing of, or remove any member of the bush fire advisory committee.

- s67(3)(c) - appoint a person to fill any vacancy in the office of a member of the bush fire advisory committee.
- s68(1) - make an agreement with other local governments to join in appointing a regional bush fire advisory committee.

The Council delegates authority to the Director Development and Community, Manager Health, Emergency and Rangers and Coordinator Rangers to perform the functions in relation to the administration of the *Bush Fires Act 1954* including the following:

- s59(1) - institute and carry on proceedings against a person for an offence alleged to be committed against the Act; and
- s59A(2) - serve a notice to a person, informing him that if he does not wish to be prosecuted for an alleged offence in a court, he may pay to an officer specified in the notice, within the time therein specified, the amount of the penalty prescribed for the offence.

Conditions Imposed

The power to institute and carry on proceedings under section 59(1) delegated to the Director Development and Community, Manager Health, Emergency and Rangers and Coordinator Rangers can only be exercised with prior approval from the Chief Executive Officer or Council.

Sub-delegation Permitted: No

Sub-delegated to: Nil

Record requirements Documentation to be recorded to file LAW003.1 (Firebreak Infringements and Prosecutions).

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

CAT ACT 2011

CA1 Administering the *Cat Act 2011*

Power/Duty Delegated *Cat Act 2011 (section 44 & 45)*

Part	2 Registration, identification and sterilisation of cats 3 Management of cats 4 Administration and enforcement
Division	1 Registration and tagging 1 Cat control notices 4 Breeding of cats 3 Authorised persons 4 Infringement notices
Section	s.9 Registration. s.10 Cancellation of registration. s.11 Registration numbers, certificates and tags. s.26 Cat control notice may be given to cat owner. s.37 Approval to breed cats. s.38 Cancellation of approval to breed cats. s.39 Certificate to be given to approved cat breeder s.48 Authorised persons s.49 Authorised person may cause a cat to be destroyed s.64 Extension of time s.65 Withdrawal of notice
Regulations	<i>Cat Regulations 2012:</i> Schedule 3, cl.1(4) Fees Payable <i>Cat (Uniform Local Provisions) Regulations 2013:</i> r.8 Application to keep additional number of cats. r.9 Grant of approval to keep additional number of cats.
Local Law	
Relevant Policies	

Detail of delegation

The Council pursuant to section 44 of the *Cat Act 2011* (the Act) delegates authority to the Chief Executive Officer the exercise of its powers or the discharge of any of its duties including but not limited to the following:

- s.9(1) Authority to grant, or refuse to grant, a cat registration or renewal of a cat registration.
- s.9(6) - Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application.

- s.10 – Authority to cancel a cat registration.
- s11(2) - Authority to give the cat owner a new registration certificate or tag, if satisfied that the original has been stolen, lost, damaged or destroyed.
- s.26 - Authority to give a cat control notice to a person who is the owner of a cat ordinarily kept within the Shire of Broome's District.
- s.37(1) and (2) - Authority to grant or refuse to grant approval or renew an approval to breed cats.
- s.37(3) - Require an applicant for approval to breed cats, to give any document or information required to determine the application within a specified time of not more than 21 days.
- s.37(4) - Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application.
- s.38 – Authority to cancel an approval to breed cats.
- s.39(2) - Authority to give an approved breeder a new certificate or tag, if satisfied that the original has been stolen, lost, damaged or destroyed.
- s.40 - Give notice in writing of any decision made in relation to an approval to breed cats.
- s.42 - Do all things necessary or convenient to be done for, or in connection with performing functions of the Act.
- s.48 - Authority to appoint authorised persons by issuing a certificate of authorisation.
- s.49(3) - Recover the reasonable costs associated with the destruction and disposal of a cat.
- s.64 - Authority to extend the period of 28 days within which the modified penalty may be paid and the extension may be allowed whether or not the period of 28 days has elapsed.
- s.65 - Authority, within one year of the infringement notice being given and whether or not the modified penalty has been paid, to withdraw an infringement notice.
- Regs. Sch. 3 cl.1(4) - Authority to reduce or waive a registration or approval to breed fee, in respect of any individual cat or any class of cats within the Shire of Broome's District.
- r.8(3) - Authority to require any document or additional information required to determine an application.
- r.8(4) - Authority to refuse to consider an application if the applicant does not comply with a requirement to provide any document or information required to determine an application.
- r.9 - Authority to grant or refuse approval for additional number of cats specified in an application to be kept at the prescribed premises and to determine any condition reasonably necessary to ensure premises are suitable for the additional number of cats.

Conditions Imposed

Delegation to be in writing, any sub-delegation to be in writing and reviewed every financial year.

Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the *Cat Act 2011* and r.11 of the *Cat (Uniform Local Provisions) Regulations 2013*.

Sub-delegation Permitted: *Cat Act 2011*: s45 Delegation by CEO of local government.

Sub-delegated to:

Director Development and Community:

s.9(1),(s.10, s.26, s.37(1)(a)(b), s.37(3), s.37(4), s.38, s.39(2), s.42 and s.49(3)

Manager Health, Emergency and Ranger Services:

s.9(1), s.10, s.11(2) s.26, s.37(1)(a)(b), s.37(3), s.37(4), s.38, s.39(2), s.42 and s.49(3)

Ranger Coordinator: s.9(1) , s.10, s.11(2), s.26, s.37(1)(a)(b), s.37(3), s.37(4), s.38, s.39(2), s.42, and s.49(3)

Rangers: s.9(1) , s.11(2), s.39(2) and s.42,

Customer Service Officers: s.9(1) , s.11(2), s.39(2) and s.42,

Record requirements Documentation to be recorded as per Shire protocols.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

CONTROL OF VEHICLES (OFF ROAD AREAS) ACT 1978**~~CVA1 Vehicular Access to Prohibited Areas of Cable Beach~~****Head of Power** ~~Control of Vehicles (Off Road Areas) Act 1978~~**Power/Duty Delegated**

Part	
Division	
Section	4A Delegation by Director General 6 Driving and using of off road vehicles, offences
Sub-section	
Local Law	Local Government Property and Public Places 2016
Relevant Policies	4.2.5 Traffic Management For Events 3.3.6 Trading In Public Places 3.4.7 Events

Detail of delegation

~~In accordance with the exemption notice published in the Government Gazette No 131 on the 26 July 2013, the Chief Executive Officer is delegated authority to approve vehicular access to the prohibited areas of Cable Beach.~~

Conditions Imposed

Nil

Sub-delegation Permitted ~~No~~**Sub-delegated to** ~~N/A~~**Record requirements** ~~Documentation to be recorded to the relevant file LAW005.~~**Reporting requirements** ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

DOG ACT 1976

DA1 Administering the *Dog Act 1976*

Head of Power *Dog Act 1976* (Section 10AA)

Power/Duty Delegated

Part	I Preliminary II Administration III Registration and identification IV The keeping of dogs
Division	1 Registration
Section / Subsection	s.3 Terms used (refer definition of Registration Officer) s.10A Payments to veterinary surgeons towards costs of sterilisation. s.11(1) Staff and services. s.15 (4A) Registration periods and fees. s.16(3) Registration procedure. s.17A(2) If no application for registration made. s.17(4) and (6) Refusal or cancellation of registration. s.27 Licensing of approved kennel establishments. s.29(1) s.29(5) Power to seize dogs. s.29(11) Power to seize dogs. s.33E(1) Individual dog may be declared to be dangerous dog (declared). s.33F(6) Owners to be notified of making of declaration s.33G(4) Seizure and destruction s.33H(1) Local government may revoke declaration or proposal to destroy
Local Law	Dogs Local Law 2012
Relevant Policies	3.3.8 Keeping of 3-6 Dogs

Detail of delegation

The Council pursuant to section 10AA of the *Dog Act 1976* (the Act) delegates authority to the Chief Executive Officer to perform the powers or duties of the local government in the Act, including, but not limited to the following:

- s.3 - Authority to appoint Registration Officers to exercise the powers and duties conferred on a Registration Officer by this Act.
- s.10A(1)(a) and (3) - Authority to determine where a resident who is the owner of a registered dog, would suffer hardship in paying the whole of the cost of sterilisation and determine to pay part of such costs to a maximum value of \$210.
- s.10A(1)(b) and (2) - Authority to give written directions to a veterinary surgeon to be complied with as a condition of part payment of the cost of sterilisation.
- S.10AA(3) – Authority to further delegate a power or duty under this Act.

- s.11(1) - Authority to appoint authorised persons to exercise the powers conferred on an authorised person by this Act.
- s.15(4A) - Authority to discount or waive a registration fee, including a concessional fee, for any individual dog or any class of dogs within the Shire of Broome's District.
- s.16(2) – Authority to determine to refuse a dog registration and refund the fee, if any.
- s.16(3) and s.17A(2) - Authority to direct the registration officer to refuse to effect or renew or to cancel the registration of a dog, and to give notice of such decisions, where:
 - i. the applicant, owner or registered owner has been convicted of an offence or paid a modified penalty within the past 3-years in respect of 2 or more offences against this Act, the Cat Act 2011 or the Animal Welfare Act 2002; or
 - ii. the dog is determined to be destructive, unduly mischievous or to be suffering from a contagious or infectious disease or
 - iii. the delegate is not satisfied that the dog is or will be effectively confined in or at premises where the dog is ordinarily kept
 - iv. the dog is required to be microchipped but is not microchipped; or
 - v. the dog is a dangerous dog.
- s.17(4) - Authority to apply to a Justice of the Peace for an order to seize a dog where, following a decision to refuse or cancel a registration and the applicant / owner has not applied to the State Administration Tribunal for the decision to be reviewed.
- s.17(6) - Authority, following seizure, to determine to cause the dog to be detained or destroyed or otherwise disposed of as though it had been found in contravention of section 31, 32 or 33A and had not been claimed.
- s.26(3) - Grant approval for the keeping of **between three (3) and six (6) dogs.**
- s.27(4) and (6) - Authority to grant, refuse to grant or cancel a kennel licence.
- s.29(1) - Authority to appoint authorised persons to exercise the powers conferred on an authorised person by this Act.
- s.29(5) - Authority to recover moneys, in a court of competent jurisdiction, due in relation to a dog for which the owner is liable.
- s.29(11) - Authority to dispose of or sell a dog which is liable to be destroyed.
- s.33E(1) - Authority to declare an individual dog to be a dangerous dog.
- s.33F(6) - Authority to consider and determine to either dismiss or uphold an objection to the declaration of a dangerous dog.
- s.33G(4) - Authority to consider and determine to either dismiss or uphold an objection to seizure of a dangerous dog.
- s.33H(1) - Authority to revoke a declaration of a dangerous dog or notice proposing to cause a dog to be destroyed, only where satisfied that the dog can be kept without likelihood of any contravention of this Act.
- s.33H(2) - Authority to, before dealing with an application to revoke a declaration or notice, require the owner of the dog to attend with the dog a course in behaviour and training or otherwise demonstrate a change in the behaviour of the dog.
- s.33H(5) - Consider an application for the revocation of a dangerous dog declaration and give a determination stating the reasons to the owner within 35 days of the receipt of the objection.
- s.33M(1)(a) - Require the owner of a declared dangerous dog to pay a reasonable charge in regard to the expense incurred by the local government in making enquiries, investigations and inspections concerning the behaviour and containment of that dog, in addition to, and at the time of, payment of the registration fee.
- s.39(1) - Apply to the Magistrates court seeking the destruction of an attack dog shown on the balance of probabilities to have caused injury or damage.

Conditions Imposed

The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.

Delegation to be in writing, any sub-delegation to be in writing and reviewed every financial year.

Sub-delegation Permitted: s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-delegated to:

Director Development and Community:

s.10A, s.11(1), s.15(4A), s.16(2), s.16(3), ss.17A(2), s.17(4), s.17(6), s.26(3), s.27(4), s.29(1), s.33E(1), s.33F(6), s.33G(4) s.33H(1), s.33H(2), s.33H(5), s.33M(1)(a), s.39(1),

Manager Health, Emergency and Ranger Services:

s.10A, s.15(4A), s.16(2), s.16(3), s.17A(2), s.17(4), s.17(6), s.26(3), s.27(4), s.33E(1), s.33F(6), s.33G(4), s.33H(1), s.33H(2), s.33H(5), s.33M(1)(a), s.39(1),

Ranger Coordinator: s.10A, s.15(4A), s.16(2), s.16(3), s.17A(2), s.17(4), s.17(6), s.26(3), s.27(4), s.33E(1), s.33F(6), s.33G(4), s.33H(1), s.33H(2), s.33H(5), s.33M(1)(a), s.39(1),

Record requirements Documentation to be recorded to the relevant file.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

FOOD ACT 2008

FA1 Administering the *Food Act 2008*

Head of Power *Food Act 2008, (Section 118)*

Power/Duty Delegated

Part	
Division	
Section	65,66,67,110,112,121, 122,123,126
Sub section	
Local Law	
Relevant Policies	

The Council delegates authority to the Chief Executive Officer to perform the functions in relation to the administration of the *Food Act 2008* including the following:

- s65 - issuance of 'prohibition notices'.
- s66 - clearing and removing 'prohibition notices'.
- s67 - provide written notification of a decision not to issue a certificate of clearance.
- s110 - grant or refuse the registration of a food business.
- s112 - vary conditions or cancel the registration of a food business.
- s121 - prepare and submit report to the CEO of the Department of Health.
- s122 - appoint authorised officers.
- s123 - issue certificates of authority to authorised officers.
- s126(13) - appoint designated officers to issue, extend payment periods, receive payments or withdraw infringement notices.

Conditions Imposed

Sub-delegation Permitted **Yes**

Sub-delegated to:

~~Director Development and Community, Manager Health, Emergency and Ranger Services, Coordinator Environmental Health:~~
s65, s66, s67, s110, s112, s121

Record requirements Documentation to be recorded to the relevant food premises and/or property or reserve file and where relevant on the staff member's personnel file.

Reporting requirements ~~To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

HEALTH ACT 1911**HA1 ~~Health (Miscellaneous Provisions) Act 1911 —
Appointment of Deputy to Meet Functions and
Responsibilities of the Act~~****Head of Power** ~~Health (Miscellaneous Provisions) Act 1911~~**Power/Duty Delegated**

Part	Part II
Division	Division 2 — Local governments
Section	26
Sub-section	
Local Law	Health Local Law 2006
Relevant Policies	

Detail of delegation

The Chief Executive Officer is delegated the power under to s26 – to appoint deputies to carry out the exercise and discharge all or any of the powers and functions of the local government.

Conditions Imposed ~~Nil~~**Sub-delegation Permitted:** ~~Nil~~**Sub-delegated to:** ~~N/A~~**Record requirements** ~~Documentation to be recorded to the staff member's personnel file. To be recorded on the Authorised Persons Register.~~**Reporting requirements** ~~To be reported monthly in the Information Bulletin with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).~~

PUBLIC HEALTH ACT 2016**PHA1 *Public Health Act 2016 – Appointment of Authorised Officers*****Head of Power** *Public Health Act 2016 (Section 21)***Power/Duty Delegated**

Part	1
Division	3
Section	Section 24
Sub section	
Local Law	Health Local Law 2006 (or as amended)
Relevant Policies	

Detail of delegation

The Chief Executive Officer is authorised to designate a person or class of persons as authorised officers under section 24 of the Act.

Conditions Imposed

Consideration must be given to any Department of Health guidelines or gazetted criteria for the appointment of authorised officers.

Record requirements Documentation to be recorded to the Authorised Officer's personnel file.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02 (Delegations of Authority Register).

PLANNING AND DEVELOPMENT ACT 2005 AND LOCAL PLANNING SCHEME NO 6

PLA1 Built Strata Certificate of Approval – Forms 24 and 26

Head of Power Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 cl.82

Power/Duty Delegated

Instrument	<i>Strata Titles Act 1985</i>
Part	2 Strata Schemes and Survey Strata Schemes
Division	3 Creation of lots and common property
Section	24, 25 Certificate of Commission
Sub section	Nil
Local Law	Nil
Relevant Policies	Nil

Detail of delegation

The Chief Executive Officer is delegated authority under the *Strata Title Act 1985* to issue a preliminary approval strata plan (Form 24) and certificate of approval (Form 26).

Conditions Imposed

Any applications are to be determined be in accordance with Local Planning Scheme No 6.

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community
Manager Planning and Building Services
Coordinator Planning Services

Record requirements Documentation to be recorded to the relevant property or strata
subdivision file.

Reporting requirements **To be reported monthly in the Information Bulletin, with a copy
of the report to be recorded to file ARE02.**

PLA4 Delegation to Waive/Refund Planning Fees

Head of Power *Planning and Development Act 2005 (s261)*

Power/Duty Delegated

Instrument	<i>Planning and Development Regulations 2009</i>
Part	7 - Local government planning charges
Division	2 - Fees and other charges
Section	52 – Local government may waive or refund fees
Sub section	Nil
Local Law	Nil
Relevant Policies	3.1.2 – Waiving and Refunding of Fees

Detail of delegation

The Chief Executive Officer is delegated the exercise of powers and discharge of duties under section 52 of the *Planning and Development Regulation 2009*; to waive or refund planning fees.

Conditions Imposed

Refunding of fees/waiver thereof must be in accordance with a Council adopted Policy and schedule of fees and charges.

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community
Manager Planning and Building Services
Coordinator Planning Services

Record requirements Documentation to be recorded to the relevant property and/or subdivision file.

Reporting requirements **To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02.**

PLA5 Determine Development Application

Head of Power

Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2, cl.82

Power/Duty Delegated

Instrument	Planning and Development (Local Planning Schemes) Regulations 2015 and Local Planning Scheme No 6
Part	2, 3, 4, 5
Division	Nil
Section	Nil
Clause	3.18, 3.23, 3.24, 4.3, 4.4, 4.7 – 4.22 and 5.2
Local Law	Nil
Relevant Policies	5.2 – Staff Accommodation in General Agriculture, Rural Small Holdings and Culture and Natural Resource Use Zones 5.3 – Miscellaneous Structures 5.4 – Heritage List– Development of Listed Places 5.5 – Transient Workers Accommodation 5.6 – Parking 5.7 – Development Standards for Development Applications 5.8 – Fences 5.9 – Development Approvals – Amendments/extensions to Term of Approval and Requests for Further Information 5.10 - Signs 5.11 – Telecommunications Infrastructure 5.12 – Provision of Public Art 5.13 – Design Guidelines –Town Centre Zone 5.14 – Public Consultation – Planning Matters 5.15 – Forms of Residential Accommodation other than a Single House 5.16 – Old Broome Development Strategy 5.17 – Caretakers Dwellings and Attached Offices in the Light and Service Industry Zone 5.18 – Bed and Breakfast Accommodation 5.19 – Strata Titling of Tourist Developments in the Tourist Zone 5.20 – Exempt Development 5.21 – Non-conforming Use Register
Instrument	<i>Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 2, Deemed Provisions</i>
Part	7 – Requirement for development approval 8 – Applications for development approval 9 – procedure for dealing with applications for development approval
Division	Nil
Section	Nil
Clause	61, 63, 64, 65, 66, 67, 68, 71, 72, 73, 74, 77
Local Law	Nil
Relevant Policies	As above

Detail of delegation

Pursuant to clause 82 (1) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulation 2015* (Deemed Provisions) the Chief Executive Officer is delegated the following powers and discharge of duties under the Deemed Provisions and Local Planning Scheme No 6 (LPS6):

- Make determinations on the sufficiency of information provided with applications for development approval pursuant to clause 63 of the Deemed Provisions.
- Advertise and provide notice of applications for development approval or consent pursuant to clause 64 of the Deemed Provisions.
- Determine applications pursuant to clause 68 of the Deemed Provisions of LPS6 for development approval or refusal including:
 - Any conditions to be imposed or reasons for refusal;
 - The period of validity; and
 - The scope of the development approval.
- Allow for the extension of the term of any development approval in accordance with clause 71 of the Deemed Provisions.
- Determine applications where variations to Development Requirements of LPS6 pursuant to clauses, 3.23 (Extension of Non-Conforming Use), 3.24 (Change of Non-Conforming Use), 4.3 (Special Application of the Residential Design Codes), 4.4 (Variation to Site and Development Requirements) including variations to Schedule 8 (Development Standards), 4.7 (Car Parking), 4.8 (Service Areas), 4.11 (Height of Buildings), 4.12 (Broomstyle Architecture), 4.13 (Inappropriate or incongruous development), 4.14 (Landscaping and Existing Trees) and 4.17 (Telecommunications infrastructure) are proposed.
- Any matter described in the Residential Design Codes including variations and determinations under design principles and clause 4.2 and 4.3 (Residential Design Codes) of LPS6.
- Prescribe, vary, specify and determine requirements, standards or limitations which may be prescribed, varied, specified or determined under the Scheme with respect to the use or development of land or buildings.
- Determine any works or uses that are temporary and in existence longer than 48 hours pursuant to clause 61 (1) (f) and 61 (2) (d) of the Deemed Provisions.
- Determine any amendment applications pursuant to clause 77 (Amending or cancelling development approval) of the Deemed Provisions.
- Determine any retrospective applications pursuant to clause 65 (Subsequent approval of development) of the Deemed Provisions.
- Make determinations to vary provisions pursuant to clause 12 of the Deemed Provisions to facilitate the conservation of a place entered in the Register of Places under the Heritage of Western Australia Act 1990 or Listed in the Heritage List under Clause 8 of the Deemed Provisions.
- Determining Applications in accordance with Structure Plans pursuant to clause 27 of the Deemed Provisions.
- In accordance with clause 75 (1) (c) of the Deemed Provisions agree to the extension of the Deemed Refusal time frame.
- Make any determination and exercise any discretionary powers contained in LPS6 and its Schedules and the Deemed Provisions.
- Determine the land use pursuant to clause 3.18 of LPS6.
- Determine development applications which modifies or varies a Local Development Plan pursuant to clause 56 of the Deemed Provisions.

Conditions Imposed

Authority only to be exercised following appropriate consideration of the matters listed in Clause 67 of the Deemed Provisions and:-

1. Required consultation has to be conducted, delegation can be exercised where concerns raised through consultation is not relevant planning consideration or where concerns can be addressed by way of conditions or mitigated design. Where concerns raised are relevant planning considerations that cannot be addressed or mitigated through conditions a report to Council shall be prepared.
2. Delegation can only be exercised to the extent that the Scheme or Council policy provides for variations, where variation to Council policy is proposed a report will be prepared to Council.

Sub-delegation Permitted Yes

Sub-delegated to Director of Development and Community
Manager Planning and Building Services
Coordinator Planning Services

Record requirements Documentation to be recorded to the relevant property or reserve file.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02.

PLA7 Issue of Stop, Direction, Works Notices - Planning

Head of Power *Local Government Act 1995 (Section 5.42 & 5.44)*
Planning and Development Act 2005

Power/Duty Delegated

Instrument	<i>Planning and Development Act 2005</i>
Part	13– Enforcement and administration
Division	1 - Enforcement
Section	214
Sub section	Nil
Local Law	Nil
Relevant Policies	3.1.1 – Compliance and Enforcement

Detail of delegation

The Chief Executive Officer is delegated authority to:

1. Issue and/or withdraw a written direction to the owner or other person undertaking the development to stop and not recommence pursuant with Clause 214 (2) of the *Planning and Development Act 2005* (the Act)
2. Issue and/or withdraw a written direction to the owner or other person undertaking the development to remove, pull down, take up or alter the development and not recommence pursuant with Clause 214 (3) of the *Planning and Development Act 2005* (the Act)
3. Issue and/or withdraw a written direction to the owner or other person undertaking the development to execute works if it appears that delay in the execution of the works would prejudice the effective operation of Local Planning Scheme No 6 pursuant with Clause 214 (5) of the *Planning and Development Act 2005* (the Act)

for the purpose of ensuring the provisions of Local Planning Scheme No 6 are being observed.

Conditions Imposed

The Chief Executive Officer is to have regard to 3.1.1 – Compliance and Enforcement.

Sub-delegation Permitted: Yes

Sub-delegated to: Director Development and Community

Record requirements Documentation to be recorded to the relevant property or reserve file.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02.

PLA8 Local Development Plans

Head of Power *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 cl.82 and cl.84*

Power/Duty Delegated

Instrument	<i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2</i>
Part	6 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015
Division	Nil
Section	48, 49, 50, 51 and 52
Sub section	Nil
Local Law	Nil
Relevant Policies	Nil

Detail of delegation

Pursuant to Part 6 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Chief Executive Officer is delegated the following powers and discharge of duties:

- Consider the material provided by the applicant and determine whether sufficient information is provided or if further information from the applicant is required before the local development plan can be accepted for assessment under clause 49 (1) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- Determine under clause 50 (3) whether the local development plan is to be advertised.
- Consider submissions and take such actions as may be required under clause 51 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015.
- Determine whether the local development plan is approved, is required to be modified or resubmitted or refused under clause 52 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Conditions Imposed

Authority only to be exercised following appropriate consideration of the matters listed under clause 48 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the local development plan is consistent with Local Planning Scheme No 6 and the Local Planning Strategy.

Authority to not advertise a local development plan can only be exercised where it can be demonstrated that it would not adversely affect the owners or occupiers within the area covered by the plan or an adjoining area.

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community

Record requirements	Documentation to be recorded to the relevant property or subject file.
Reporting requirements	To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02.

PLA9 Structure Plans

Head of Power *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 cl.82 and cl.84*

Power/Duty Delegated

Instrument	<i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2</i>
Part	4 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015
Division	Nil
Section	16, 17, 18, 19
Sub section	Nil
Local Law	Nil
Relevant Policies	LPP 5.22 – Shire of Broome Structure Plan and Subdivision Standard

Detail of delegation

The Chief Executive Officer is delegated the following powers and discharge of duties:

1. Consider the material provided by the applicant and determine whether sufficient information is provided or if further information from the applicant is required before the structure plan can be accepted for assessment under clause 17 (1) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
2. Advertise the structure plan in accordance with clause 18 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
3. Consider submissions and take such actions as may be required under clause 19 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
4. Prepare a report on the proposed structure plan and provide it to the Western Australian Planning Commission in accordance with clause 20 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Conditions Imposed

Authority only to be exercised following appropriate consideration of the matters listed under clause 16 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the structure plan is consistent with Local Planning Scheme No 6 and the Local Planning Strategy.

Sub-delegation Permitted Yes

Sub-delegated to	Director Development and Community Manager Planning and Building Services (except the power outlined in item 4) Coordinator Planning Services (except the power outlined in item 4)
Record requirements	Documentation to be recorded to the relevant property or subject file.
Reporting requirements	To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02.

PLA10 Subdivision and Amalgamation Applications and Clearance

Head of Power **Planning and Development Act 2005**
Planning and Development (Local Planning Schemes)
Regulations 2015 – Schedule 2 cl.82 and cl. 84

Power/Duty Delegated

Instrument	<i>Planning and Development Act 2005</i>
Part	10 – Subdivision and development control
Division	2 – Approval for subdivision and certain transactions
Section	142 - Consultation with local governments etc, as to proposed subdivision 145 – Approving a diagram or plan of survey of approval plan of subdivision
Sub section	
Local Law	Nil
Relevant Policies	LPP 5.22 – Shire of Broome Structure Plans and Subdivision Standard

Detail of delegation

The Chief Executive Officer is delegated authority to respond to the Western Australian Planning Commission (WAPC) regarding applications for subdivision or amalgamation or strata submissions and the clearance of any subdivision conditions imposed by the Western Australian Planning Commission.

Conditions Imposed

Authority to provide a response to the WAPC on an application for subdivision/amalgamation is to be exercised only when the response provided (either support with or without conditions or not to support) is consistent with an approved Structure Plan, Development Approval or the site and development requirements under Local Planning Scheme No 6 (LPS6) and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Authority to provide a response to the WAPC on a request for clearance of subdivision conditions is only to be exercised where the proponent has met with Council's requirements of subdivisional works; this is to include the acceptance of bonds or securities as performance guarantees against unfulfilled conditions.

Sub-delegation Permitted Yes

Sub-delegated to Director Development and Community
Manager Planning and Building Services
Coordinator Planning Services

Record requirements Documentation to be recorded to the relevant subdivision file.

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02.

PLA11 Submit Responsible Authority Report**Head of Power**

Planning and Development Act 2005 (section 171A, 171B)
Planning and Development (Development and Assessment Panels) Regulation 2011 (regulation 12)
Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 cl.82

Power/Duty Delegated

Instrument	<i>Planning and Development Act 2005</i>
Part	11A
Division	1
Section	171A, 171B
Sub section	Nil
Local Law	Nil
Regulation	12
Relevant Policies	5.2 – Staff Accommodation in General Agriculture, Rural Small Holdings and Culture and Natural Resource Use Zones 5.3 – Miscellaneous Structures 5.4 – Heritage List– Development of Listed Places 5.5 – Transient Workers Accommodation 5.6 – Parking 5.7 – Development Standards for Development Applications 5.8 – Fences 5.9 – Development Approvals – Amendments/extensions to Term of Approval and Requests for Further Information 5.10 - Signs 5.11 – Telecommunications Infrastructure 5.12 – Provision of Public Art 5.13 – Design Guidelines –Town Centre Zone 5.14 – Public Consultation – Planning Matters 5.15 – Forms of Residential Accommodation other than a Single House 5.16 - Old Broome Development Strategy 5.17 – Caretakers Dwellings and Attached Offices in the Light and Service Industry Zone 5.18 – Bed and Breakfast Accommodation 5.19 – Strata Titling of Tourist Developments in the Tourist Zone 5.20 – Exempt Development 5.21 – Non-conforming Use Register

Detail of delegation

The Chief Executive Officer is delegated to submit the Responsible Authority Report to the presiding member of the Development Assessment Panel.

Conditions Imposed

Authority only to be exercised where:

1. Consideration has been given to the matters listed in clause 67 'matters to be considered by local government' of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
2. Required consultation has to be conducted, delegation can be exercised where concerns raised through consultation is not relevant planning consideration or where concerns can be addressed by way of conditions or mitigated design. Where concerns raised are relevant planning considerations that cannot be addressed or mitigated through conditions, a report to Council shall be prepared.

Sub-delegation Permitted Yes

Sub-delegated to Director of Development and Community
Manager Planning and Building Services

Record requirements Documentation to be placed on the property file and in the Information Bulletin Report

Reporting requirements To be reported monthly in the Information Bulletin, with a copy of the report to be recorded to file ARE02.

DEVELOPMENT AND COMMUNITY Health and Rangers

3.3.8

TITLE: KEEPING OF 3-6 DOGS

ADOPTED: OMC 27 November 2014 – Pages 18 - 22

REVIEWED: OMC 17 December 2015 – Pages 110 - 121
OMC 14 December 2017 – Pages 1030 – 1043

ASSOCIATED LEGISLATION: Dog Act 1976
Local Government Act 1995
Shire of Broome Dogs Local Law 2012

ASSOCIATED DOCUMENTS: Keeping of 3-6 Dog Policy
Application Form

REVIEW RESPONSIBILITY: Director Development and Community

DELEGATION:

Previous Policy Number 4.5.4

Objective: The objective of this policy is to;

1. To provide guidance to Council, staff and the public on the circumstances under which between three (3) and six (6) dogs may be kept on a property.
2. To provide delegated authority to the Chief Executive Officer to approve between three (3) and six (6) dogs on a property.
3. To promote animal welfare, the responsible ownership of dogs and the protection of the environment.

Definitions: The definitions used in this policy are;

'Authorised officer' means a person appointed by the Shire of Broome to exercise powers on behalf of the Shire of Broome under the Dog Act 1976 (section 29(1)).

'Property' means an area of land with a residence which a person has a lawful right to occupy and is clearly demarked by way of a fence or clearly defined barrier.

'Town site' means the area of the district that is defined within in the Local Planning Scheme for Broome and the adjacent Morrell Park/Remangarli area.

Policy:

1. This policy guides officers on the processing of dog applications in a fair, transparent and consistent manner having regard to the relevant Acts, Regulations, Local Laws and aims to ensure harmony in the immediate neighbourhood due to issues that could occur through having multiple dogs on a single property.
2. The Dog Act 1976 s26 permits a Local Government to make a local law to allow the keeping of between 2-6 dogs at a premise. The Shire of Broome Dog Local Law 2012, limits the number of dogs that can be kept on any premises to two (2) dogs over the age of three (3) months and the young of those dogs under that age unless in a licensed approved kennel establishment or granted an exemption under s26 of the Dog Act 1976.
3. An owner or occupier of land within the district of Broome site shall not be allowed to keep more than two (2) dogs over the age of three (3) months on a property, without the prior written approval of the Council. To obtain an approval, the resident must occupy a dwelling on the property and submit an application in writing.
4. Applications to keep more than two dogs on in-town properties are unlikely to be supported unless genuine need or compassionate grounds are demonstrated by the applicant.

The dogs are not to be dangerous dogs (declared) or dangerous dog (Restricted Breed).

An application for an exemption to have more than two (2) dogs on a property must be accompanied by the following information:

- a) Contact details of the applicant, including their full name, residential, business and postal address, and residential and business telephone number of the keeper of the animals.
- b) Complete details of the property on which the dogs will be kept, with specific reference to PART 3 of the Shire of Broome Dogs Local Law 2012 – Dogs to be confined.
- c) The reasons for which the permit is required.
- d) Detailed plans showing the specifications and location of fencing and yards in relation to the boundaries and dwellings and proximity to adjoining properties.
- e) The total number of dogs and:
 - I. the name;
 - II. the primary breeds of the animals;
 - III. the primary colours of the animals;
 - IV. the age of the animals;
 - V. the sex of the animals and details of whether they are entire or desexed;
 - VI. the registration numbers; and
 - VII. the microchip numbers.
- f) The method of intended waste disposal.

5. Adjoining landowners will be contacted by the Ranger department to establish if any valid objections exist as set out in the table below:

Property Location	Radius Of Neighbour Notification
Within town site boundary	All properties within 50m
Properties abutting town site boundary	All properties within 50m
Properties outside of town site boundary	All properties within 100m

6. Adjoining landowners will have 14 days from the date the applicant refers the application to them to lodge a written submission on the proposed application. Where no response is received, Council will take the view that the adjoining owners have no objection to the application.
7. Prior to determination of an application to keep three (3) to six (6) dogs on a property, an authorised officer of Council may inspect the subject property to validate:
- That fencing is adequate, is of sufficient height and strength to contain the applicants dogs.
 - Sufficient exercise area is available to the dogs.
 - That the premises will at all times be maintained in good order and in a clean and sanitary condition, requiring that dog faeces are removed regularly and in an appropriate manner.
 - Sufficient shelter from the elements is available.
 - Sufficient water is available to the dogs.
 - Number of animals present.
 - Suitability of breeds for intended property area.
 - That waste disposal is adequate.
 - Not restricted breeds or dangerous dogs
 - And any other matters that are relevant to the application.
8. If any remedial work is required from the inspection, then this is to be carried out prior to processing the application.
9. An authorised officer will also be required to determine that there has been no history or current incidence of complaints in relation to dogs on the property, including dog barking, dog attacks, dogs wandering, and unregistered dogs.
10. Any application approved by Council shall be an approval only for; the dogs and the property named in the application.
11. A history of non-compliance with the Dog Act 1976 or Shire Local Laws by the applicant may be considered sufficient reason for refusal of the application.
12. Council reserves the right to revoke any approval to keep three (3) to six (6) dogs on a property if it is considered that a breach or offence against the Dog Act 1976 or Shire of Broome Dogs Local Law 2012 or non-compliance with the Keeping of 3-6 Dogs Policy. In this circumstance, the Council may require that the number of dogs on the property be reduced to a maximum of two (2) within fourteen (14) days.

Retired - February 2020

Retired - February 2020

10. REPORTS OF COMMITTEES

10.1 YAWURU PARK COUNCIL MEETING MINUTES 20 NOVEMBER 2019

LOCATION/ADDRESS:	NA
APPLICANT:	Nil
FILE:	NAT55.1; NAT55.3
AUTHOR:	Land Tenure Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development and Community Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	8 January 2020

SUMMARY: This report presents Council with a progress report for the Yawuru Park Council (**YPC**), comprising the draft minutes and associated recommendations of the YPC meeting held on 20 November 2019.

BACKGROUND

The Yawuru Park Council (**YPC**) has been formed in accordance with the two Yawuru Indigenous Land Use Agreements (**ILUAs**) and is comprised of Yawuru Registered Native Title Body Corporate (**Yawuru RNTBC**)/Nyamba Buru Yawuru Representatives (**Yawuru**), delegates from the Department of Biodiversity, Conservation and Attractions (**DBCA**) and Shire of Broome representatives. Through the YPC, these three organisations are responsible for jointly managing land within the Yawuru Conservation Estate in accordance with the ILUAs.

The following table outlines the four land/sea management areas within the Conservation Estate, including the bodies with direct management responsibility for each area:

Conservation Estate Area	Management responsibility
Minyirr Buru (Townsite Areas)	Yawuru and the Shire
Guniyan Binba (located approximately 600 metres north of the rocks at Cable Beach) (Cable Beach Intertidal Zone)	Yawuru, the Shire and DBCA
Birragun (Out of town Areas)	Yawuru and DBCA
Nagulagun (Marine Park Areas)	Yawuru and DBCA

The following are the current representatives on the YPC:

Yawuru Representatives:	Debra Pigram (Chair), Maxine Charlie and Dean Mathews.
Yawuru Proxies:	Michael Corpus, Susan Edgar, Rosemary Coffin, Ben Dolby, Eduardo Maher and Darren Puertollano.
Shire Representatives:	Cr Harold Tracey (Shire President), Sam Mastrolemba (Chief Executive Officer) and Nathan Cain (Director Development and Community Services).

Shire Proxies: Cr Elsta Foy, Cr N Wevers, Coordinator Strategic Planning for Director Development and Community, and Land Tenure Officer for Chief Executive Officer.

DBCA Representatives: Alan Byrne, Darren Stevens and Daniel Balint.

DBCA Proxies: Anthony Richardson, Craig Olejnik, Luke Puertollano, Jason Richardson and Jason Fong

The Joint Management Agreement and Assistant Agreement form part of the ILUA's. In accordance with section 9.3 of the Management Agreement, the Parties (Yawuru RNTBC, DBCA and Shire of Broome) must ensure their Representative Members and proxies are available and authorised to carry out their functions as set out in the Joint Management Agreement and the Terms of Reference, therefore, Minutes are for Council's noting.

YPC minutes were last presented to Council for noting at the Ordinary Meeting of Council (**OMC**) on 26 September 2019 which included minutes for the YPC meeting held on 21 August 2019. Since the OMC on 26 September 2019, the YPC met on 20 November 2019.

COMMENT

The agenda (**Attachment 1**) and minutes, distributed 31 January 2020, (**Attachment 2**) of the YPC meeting held on 20 November 2019 are attached. At the meeting, the YPC considered the following items of significance:

4 Minyirr Buru (In-Town Conservation Estate) (Yawuru & Shire)

4.1 Simpson's Beach drainage design supported by YPC Working Group and Yawuru Law Bosses (Drawing C-010 Rev 4 **Attachment 3**) presented to the YPC for endorsement.

Preferred design is more aesthetically appealing to previous designs (30m wide facing onto Simpson's beach). Design C-010 Rev 4 will require a maintenance program as includes drop-down swale, safety grates will need to be cleared at least annually (prior to wet season) and the silt trap monitored and cleared as required.

Maintenance will be scheduled as part of the Yawuru Conservation Estate terrestrial program.

Minyirr Buru

REPORT RECOMMENDATION:

That Yawuru Park Council endorses Drawing C-010 Rev 4 (Attachment 1) as the preferred option for Simpson's Beach drainage under the West Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA).

Moved: ND

Seconded: Craig O Olejnik

5 Guniyan Binba (Northern Inter tidal Zone) (Yawuru, Shire and DBCA)

5.1 Quad Bike policy.

Over recent years, there has been a number of enquires / applications for trading licences for quad bikes in the Guniyan Binba. To date, none have been supported by the YPC.

In an effort to have some clear guidance to potential applicants seeking a trading licence and to manage expectations, this report recommends that the Yawuru Park

Council adopt a position that trading licence for quad bikes in the Guniyan Binba will not be supported due to the cultural and environmental significance of the area.

The YPC agreed to extend the resolution to all of the Yawuru Conservation Estate.

DBCA to circulate resolution to tourism and concessions departments of agency and SoB to circulate resolution to Environmental Health officers.

Guniyan Binba (Northern Intertidal Zone Conservation Park)

REPORT RECOMMENDATION:

That Yawuru Park Council has determined that as a matter of policy relating to the effective management of the Yawuru Conservation Estate it will not support commercial trading licences for quad bikes or all terrain vehicles (ATV) in the Yawuru Conservation Estate, as these activities are not considered consistent with the cultural and environmental significance of the areas.

Moved: Craig Olejnik

Seconded: Eduardo Maher

7.1 Financial Statement

Royalties for Regions (Operational) October 2019:

- YTD Actual \$324,426
- YTD Budget \$1,100,014
- YTD percentage spend 29%

Yawuru Trust Account (Capital) October 2019:

- YTD Actual \$-1,859 (\$-6,322 – 4,463)
- YTD Budget no budget – pending prioritisation of capital projects
- YTD percentage spend 0%

DBCA advised \$18,170 of Turtle Monitoring funds incorrectly deposited into Trust Account. **Agreed** funds to stay in Trust Account. DBCA to create new line item to capture costs and report on a regular basis.

Other matters - Shire officer representation

At the OMC of 28 June 2018, Council resolved to appoint additional Shire officer proxies for the YPC to ensure adequate Shire representatives at YPC meetings. Council resolved:

**COUNCIL RESOLUTION
(REPORT RECOMMENDATION):**

That Council:

1. Notes the minutes of the Yawuru Park Council meeting held on 25 May 2018.
2. Appoints the following additional Yawuru Park Council Shire proxies:
 - Chief Executive Officer: Proxy – Land Tenure Officer

- *Director Development and Community: Proxy – Coordinator Strategic Planning.*

This report seeks to amend the Shire officer proxy for the Director of Development and Community from Coordinator Strategic Planning to the Manager Planning and Building Services, as the position of Coordinator Strategic Planning no longer exists.

CONSULTATION

The YPC comprises representatives from Yawuru, the Shire and DBCA, working collaboratively to manage the Yawuru Conservation Estate.

STATUTORY ENVIRONMENT

Local Government Act

5.23 Meetings generally open to public

- (1) *Subject to subsection (2), the following are to be open to members of the public -*
 - (a) *all council meetings; and*
 - (b) *all meetings of any committee to which a local government power or duty has been delegated.*
- (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*
 - (a) *a matter affecting an employee or employees; and*
 - (b) *the personal affairs of any person; and*
 - (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
 - (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and*
 - (e) *a matter that if disclosed, would reveal —*
 - (i) *a trade secret; or*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person,**where the trade secret or information is held by, or is about, a person other than the local government; and*
 - (f) *a matter that if disclosed, could be reasonably expected to —*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or*
 - (ii) *endanger the security of the local government's property; or*
 - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;**and*
 - (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) *such other matters as may be prescribed.*
- (3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

Nil.

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication

Accessible and safe community spaces

A healthy and safe environment

Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:

Realistic and sustainable land use strategies for the Shire within state and national frameworks and in consultation with the community

Retention and expansion of Broome's iconic tourism assets and reputation

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

Sustainable and integrated strategic and operational plans

Responsible resource allocation

Effective community engagement

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

- 1. Notes the minutes of the Yawuru Park Council meeting held on 20 November 2019.*
- 2. Appoints the Manager Planning and Building Services as proxy for the Director of Development and Community.*

Attachments

1. YPC Agenda 20 November 2019 and Agenda Items
2. Draft Minutes Meeting 44
3. Drawing C-010 Rev 4 Simpsons Beach



Department of Biodiversity,
Conservation and Attractions



Yawuru Park Council Agenda

Meeting no: 44 Meeting location: DBCA Meeting date: 20/11/19 Meeting time: 9:00am – 11:00am Apologies:				
	ITEM	YPC action:	Who:	Format:
1.0	Welcome and apologies			
1.1	Opening and welcome		Chairperson	
1.2	Apologies			
1.3	Role of persons present (YPC representative/ alternative/ proxy, associate member, observer, guest etc)			
2.0	Minutes of previous meeting			
2.1	Review and adoption of 21 August 2019 YPC 43 minutes.			Minutes
2.2	Actions arising			Minutes
3.0	Matter across all tenure (Yawuru, DBCA, Shire)			
	Nil			
4.0	Minyirr Buru (Yawuru, Shire)			
	Simpsons Beach Drainage (WANDRRA)	For Noting	SoB	Noting
5.0	Guniyan Binba (Yawuru, DBCA, Shire)			
5.1	Quad Bike Policy	For Voting	All	Agenda Item
6.0	Birragun (Yawuru, DBCA)			
	Nil			



Department of Biodiversity,
Conservation and Attractions



7.0	Reports			
7.1	Budget Update		DBCA	For Noting
8.0	Other matters and correspondence in			
8.1	Fuel Management Presentation		DBCA	For Noting
8.2	YPC Quarterly Report Template		SoB	For Comment
9.0	Next Meeting			
19 th February 2020				
10.0	Close of Meeting			

YAWURU PARK COUNCIL

Agenda Item 5.1	Guniyan Binba – Quad Bikes
Meeting Number	
LOCATION:	Reserve 51162 Approximately 3.4 km north of vehicle access ramp onto Cable Beach to Willie Creek – intertidal zone.
AUTHOR and ORGANISATION	Land Tenure Officer Shire of Broome
CONTRIBUTOR/S and ORGANISATION	YPC WG
RESPONSIBLE OFFICER:	Director Development and Community
DATE OF REPORT:	11 November 2019
SUMMARY:	<p>The Guniyan Binba Conservation Park (Reserve 51162) comprises an intertidal area, located immediately north of the Broome townsite, commencing approximately 3.4km north of the vehicle access ramp onto Cable Beach, extending north into Willie Creek.</p> <p>The Guniyan Binba is jointly managed by Yawuru RNTBC, the Shire of Broome and Department of Biodiversity, Conservation and Attractions (DBCA). The Guniyan Binba includes values that have been recognised as ‘matters of national environmental significance’.</p> <p>Over recent years, there has been a number of enquires / applications for Trading Licence for quad bikes in the Guniyan Binba, to date, none have been supported by the YPC.</p> <p>In an effort to have some clear guidance to potential applicants seeking a trading licence and to manage expectations, this report recommends that the Yawuru Park Council adopt a position that Trading Licence for quad bikes in the Guniyan Binba will not be supported due to the cultural and environmental significance of the area.</p>

BACKGROUND

The Guniyan Binba Conservation Park (Reserve 51162) comprises an intertidal area, located immediately north of the Broome townsite, commencing approximately 3.4km north of the vehicle access ramp onto Cable Beach, extending north into Willie Creek (**Attachment 1**).

The Guniyan Binba is jointly managed by Yawuru RNTBC, the Shire of Broome and Department of Biodiversity, Conservation and Attractions (DBCA). The Guniyan Binba includes values that have been recognised as ‘matters of national environmental significance’ and therefore given additional protection under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act).

Specifically, some of the relevant Guniyan Binba Conservation Park features are:

- The area is included in the West Kimberley National Heritage Area;
- migratory species of birds inhabit the area
- the area is subject of national or international agreements such as the Japan—Australia Migratory Birds Agreement, the China—Australia Migratory Birds Agreement or the Bonn Convention;
- nationally threatened species inhabit the area; and
- listed marine species (including crocodiles, marine turtles and birds).

The Guniyan Binba Conservation Park includes part of the *Wirrjinmirr*/Willie Creek wetland complex, a wetland system that is included in the Directory of important wetlands in Australia (DSEWPC 2011b).

The Guniyan Binba is enjoyed by local residents and tourists engaging in a variety of activities ranging from passive activities such as walking and swimming, to more dynamic activities such horse riding and recreational four-wheel driving vehicles on the beach.

Currently there are very few commercial tours/ trading licences operating in the Guniyan Binba Conservation Park. Trading / tour operators proposing to undertake commercial tourism / trading activities within the Guniyan Binba Conservation Park require a licence issued under the *Conservation and Land Management Act 1984* (CALM Act) as well as a licence issued under the *Trading, Outdoor Dining and Street Entertainment Local Law 2003* (Local Law). Licences may also contain conditions which must be abided by.

Allowing commercial tourism enterprises within conservation reserves can help to extend the range of services, facilities and experiences available for local residents and visitors. Commercial trading / tourism activities must be compatible with the purpose of the reserve.

Trading Licences

Quad Bikes

In 2015 the Shire received an application for a trading licence in a public place from Mr Dave Evans, to conduct quad bike tours on Cable Beach. A report was presented to Council at the 15 October 2015 Ordinary Meeting of Council (OMC) recommending that the trading licence be issued subject to approval from the Yawuru Park Council (YPC) and Kimberley Port Authority (KPA). The YPC formally considered the application in February 2016 and decided that the proposal was not consistent with the cultural values of the area and is not supported (**Attachment 2**).

In June 2016, the application was considered by Council again, Council resolved to refuse the application for a trading licence made by Dave Evans of Broome Quad Tours on part of Cable Beach West road reserve, part of Reserve 36477, part of Reserve 50994 and part of Reserve 51162 to conduct quad bike tours.

Please refer to the minutes for Ordinary Council Meeting 30 June 2016 Item 9.2.6. see link:

http://broome.infocouncil.biz/Open/2016/06/CO_30062016_MIN_424_WEB.htm

Fat Bikes

February 2017, Broome Council resolved to approve a trading licence to conduct small group mountain bike (Fat Bikes) tours along Cable Beach, commencing north of the rocks to Willie Creek (between high and low water marks), expiring 28 February 2022.

This application was supported by DBCA and Nyamba Buru Yawuru, for Fat Bike Tours, commencing north of the rocks to Willie Creek, between the high and low water marks.

BBQ trailer hire and quad bike tours

In June 2018, Westcoast Wild Adventure Company made a submission to the Shire in support of an application for a trading licence. The submission proposed the following activities (for further information please refer to **Attachment 3**):

1. BBQ Trailer hire
2. Quad Bike Tours
 - a. Predetermined route, between low and high-water marks, existing tracks. Commence 600m north of rocks (outside camel zone) Guniyan Binba – Northern ITZ.
3. Dingy hire and fast boat tours.

The application was considered by the YPC Working Group and Yawuru PBC (June 28th, 2018). The application was not supported (see **Attachment 4a and b**). As the application was not supported, no trading permits were granted.

COMMENT

In June 2019, Mr Dave Evans, Broome Quad Bike Tours, contacted the Shire regarding the status of his application in 2015. Mr Evans was advised of correspondence dated 14 July 2016, advising his application was not supported by Council.

Shire Officer advised Mr Evans that should he choose to re-submit his application for a trading licence to operate quad bikes within the Yawuru Conservation Parks, to contact Yawuru / NBY in the first instance to confirm if there has been any change to Yawuru's policy with regards to the Yawuru Cultural Management Plan. Further, the Shire would not proceed with his application without the support of Yawuru.

On 30 August 2019, Mr Evans presented his proposal to the YPC Working Group for quad bike tours, commencing north of the rocks on Cable Beach to Willie Creek, returning via existing tracks at Coconut Wells. Mr Evans did not present a defined track but was seeking advice from the YPC Working Group.

The YPC Working Group advised Mr Evans of the tenure management and requirement to obtain two licences (CALM Act and Local Law) and that his previous application was not supported as not considered consistent with the cultural values of the area. Mr Evans was encouraged to read the Yawuru Cultural Management Plan and the Birragun and Guniyan Binba (Draft) Management Plans.

Following this meeting the YPC Working Group wrote to Mr Evans advising the proposed activity is inconsistent with the management objectives of the Yawuru Minyirr, Birragun and Guniyan Binba (Draft) Management Plans and was not supported (**Attachment 5**).

On 18 September 2019, Mr Evans responded via email seeking clarity on how the proposed activity is inconsistent with the values set out in the Yawuru Cultural Management Plan (**Attachment 6**).

On the 12th September Mr Evans applied for a commercial operator's licence with DBCA. DBCA did not approve the application supporting Joint Partners (NBY and SOB) decision.

RECOMMENDATION

In an effort to stream line processes and manage expectations, the YPC Working Group recommends enquiries or applications for Trading Licence for quad bikes in the Guniyan Binba are not supported by the YPC due to the cultural and environmental significance of the area.

CONSULTATION

Shire of Broome

Yawuru – Nyamba Buru Yawuru

Department of Biodiversity, Conservation and Attractions

VOTING REQUIREMENTS

Guniyan Binba (Northern Intertidal Zone)

Absolute Majority Shire of Broome, Yawuru NBY and DBCA

Guniyan Binba (Northern Intertidal Zone Conservation Park)

REPORT RECOMMENDATION:

That Yawuru Park Council has determined that as a matter of policy relating to the effective management of the Yawuru Conservation Estate it will not support commercial trading licences for quad bikes in the Guniyan Binba Conservation Park (Reserve 51162), as this activity is not considered consistent with the cultural and environmental significance of the area.

Moved:

Seconded:

FOR:

AGAINST:

Attachment:

1: Reserve 51162

2: 2016 YPC Letter

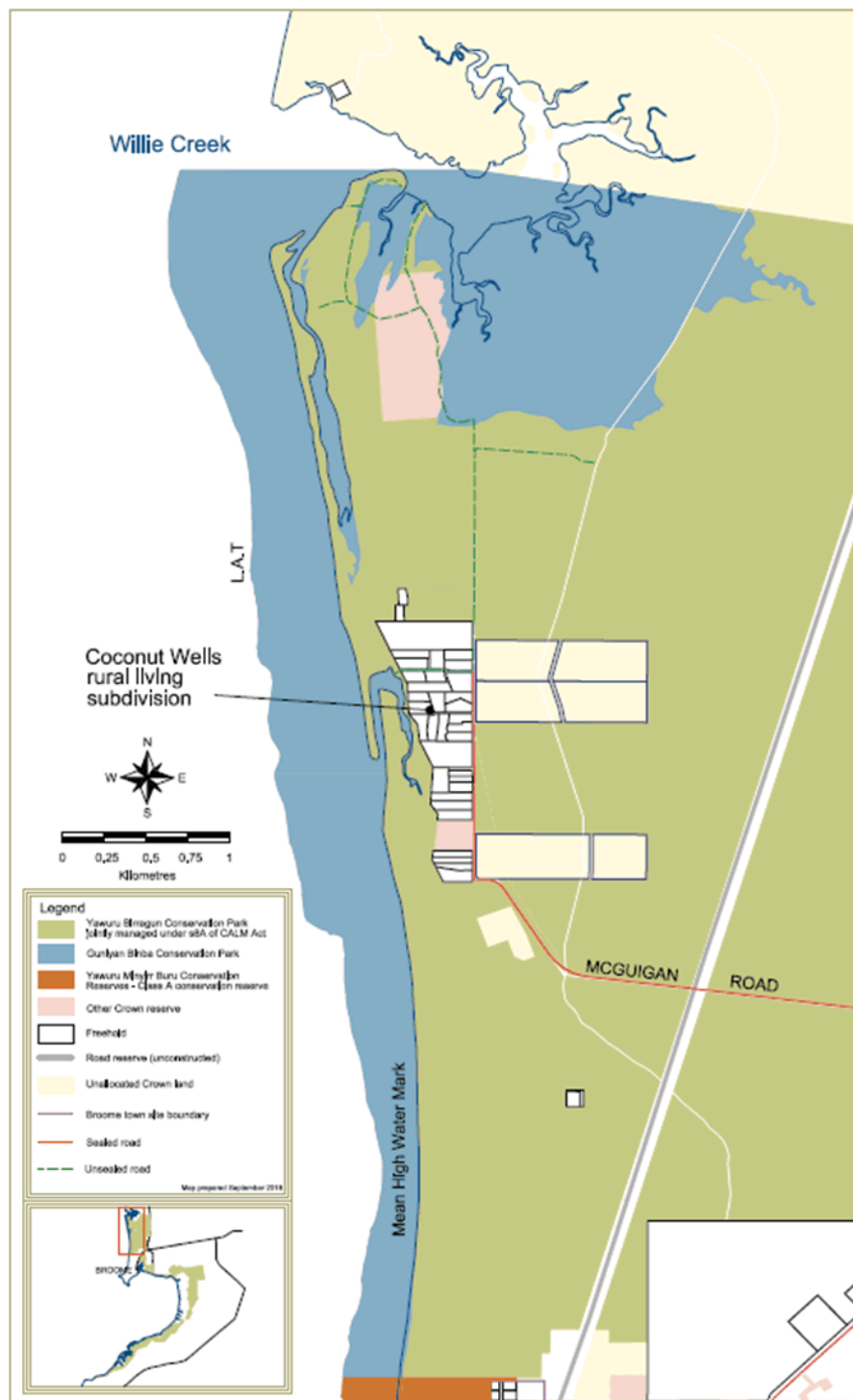
3: Westcoast Wild submission

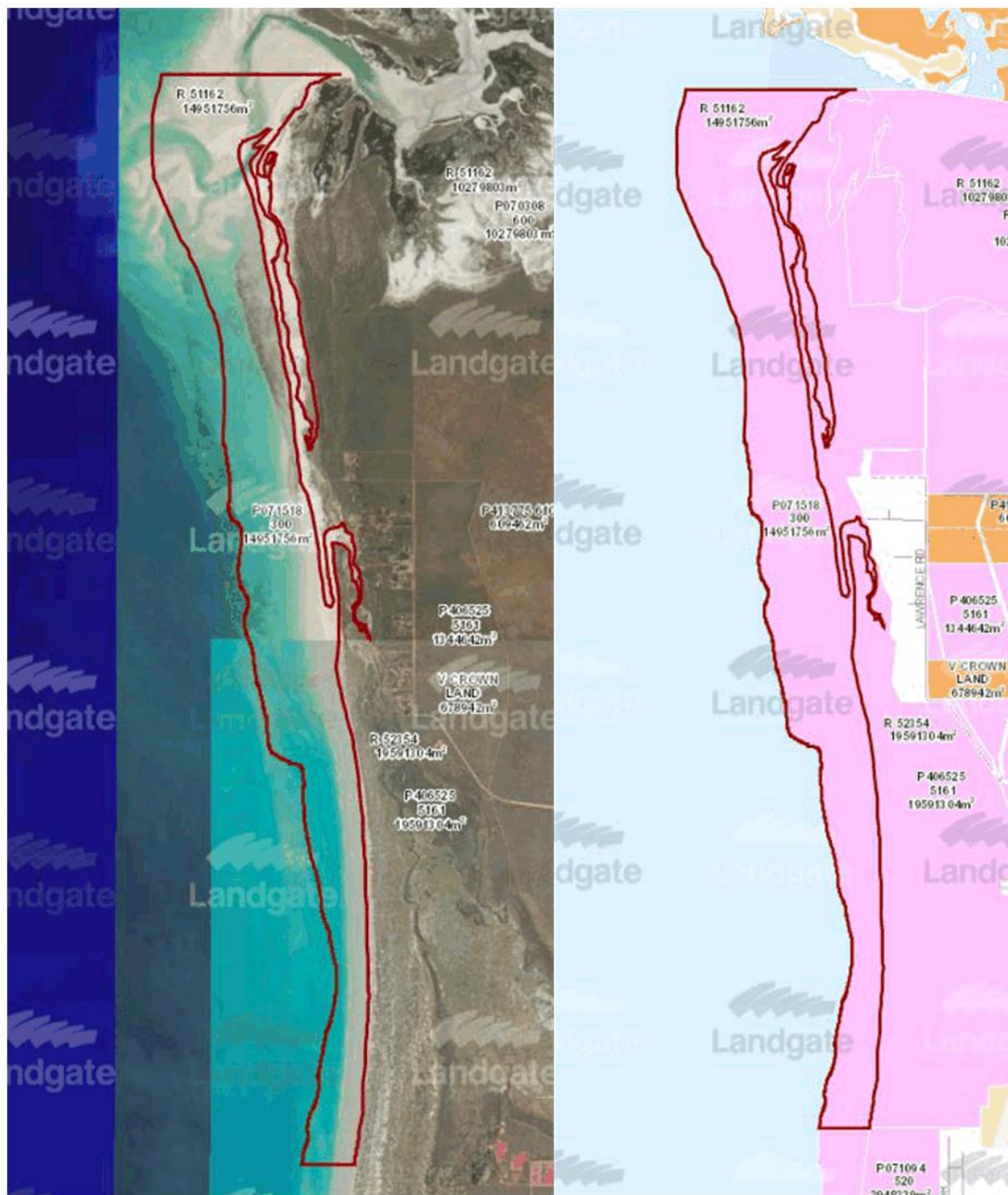
4a & b: YPCWG review

5: YPCWG letter Mr Evans

6: Mr Evans email

Attachment 1 – Reserve 51162







**Yawuru Park Council
Meeting Minutes**

Meeting no: 44

Meeting location: Department of Biodiversity and Attractions; Parks and Wildlife Service

Meeting date: 20th November 2019

Meeting start: 09:15

Meeting end: 11:30am

Attendees:

Yawuru: Dean Matthews (DM), Eduardo Maher (EM), Kevin Puertollano (KP), Sarah Dobson (SD), Julie Melbourne (JM)

Shire of Broome: Kirsten Wood (KW), Jacqui Jankowski (JJ), Peter Colins (PC)

Parks & Wildlife Service: Craig Olejnik (CO), Daniel Balint (DB), Luke Puertollano (LP), Jason Richardson (JR), Melanie Edgar (ME), Todd Quartermaine (TQ), Jesse Murdoch (JM)

Apologies: Deb Pigram, Harold Tracey, Sam Mastrolembro, Ben Dolby

1. Welcome and apologies

1.1. Opening and welcome

Meeting opened by Dean Matthews (Acting Chair)

1.2. Apologies

NBY: Deb Pigram and Ben Dolby

SOB: Harold Tracy and Sam Mastrolembro

1.3. Role of persons present (YPC representative/ alternative/ proxy, associate member, observer etc)

Nyamba Buru Yawuru:

Dean Matthews (Acting Chair), Kevin Puertollano (proxy), Eduardo Maher (proxy), Sarah Dobson (observer) Julie Melbourne (observer)



Shire of Broome:

Jacqui Jankowski (proxy), Kirsten Wood (representative), Peter Collins (PC)

Parks and Wildlife Service:

Daniel Balint (representative), Craig Olejnik (representative), Luke Puertollano (representative), Jason Richardson (Observer), Jesse Murdoch (observer), Todd Quartermaine (observer), Melanie Edgar (minutes)

2. Minutes of previous meeting

2.1. Review and adoption of previous minutes

ACTION: Sharee Dolby's name to be spelt correctly from Shari to Sharee throughout minutes

Moved- JJ

Seconded- DM

2.2. Other Matters

Chair raised whether further action was required from previous meeting item 8.2 Housing presentation / Palmer Road Park (Ingrid Lancaster – NBY).

Discussed request for fence to address social issues and crime within Birragun Buru Estate.

Agreed matter is complex and a social issue that needs to be addressed via multiple agencies. Further, fencing could pose safety risk by redirecting pedestrian traffic towards main road and could also be seen as a social barrier.

Agreed referred matter to multi agency forum meeting 16 December 2019

2.3. Actions arising

Nil



3. Matters across all tenure (Yawuru, Parks & Wildlife, Shire)

- 3.1.** Chair recognized the service provided by departing DBCA Yawuru Coastal Parks Coordinator, Daniel Balint, the Chair thanked Dan for his dedication and contribution to the Yawuru Ranger Program, YPC and the YPC Working Group.
- 3.2.** DBCA Regional Manager, Craig Olejnik, advised the Yawuru Marine and Terrestrial programs will be amalgamating. Further, DBCA will be required to report on terrestrial programs, similar to Marine requirements. CO to distribute Marine Annual Report to YPC representatives for review / comment for similar report for terrestrial program.

SoB have formally requested meeting with CO to discuss restructure.

ACTION: CO to distribute Marine Annual Report to YPC representatives for review / comment for similar report for terrestrial program.

4. Minyirr Buru (Yawuru, Shire)

4.1. Simpson Beach Drainage (WANDRRA)

Simpson's Beach drainage design supported by YPC Working Group and Yawuru Law Bosses (Drawing C-010 Rev 4 **Attachment 1**) presented to the YPC for endorsement. Preferred design is more aesthetically appealing to previous designs (30m wide facing onto Simpson's beach). Design C-010 Rev 4 will require a maintenance program as includes drop-down swale, safety grates will need to be cleared at least annually (prior to wet season) and the silt trap monitored and cleared as required. Maintenance will be scheduled as part of the Yawuru Conservation Estate terrestrial program.

Minyirr Buru

REPORT RECOMMENDATION:

*That Yawuru Park Council endorses Drawing C-010 Rev 4 (**Attachment 1**) as the preferred option for Simpson's Beach drainage under the West Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA).*

Moved: ND

Seconded: CO

DM – suggested that the Kimberley Port Authority be advised of works the new drainage.

ACTION: YPCWG to clarify the percentage that WANDRRA are paying forward



5. Guniyan Binba (Yawuru, DBCA, Shire)

5.1 Quad Bike Policy

Over recent years, there has been a number of enquires / applications for Trading Licence for quad bikes in the Guniyan Binba, to date, none have been supported by the YPC.

In an effort to have some clear guidance to potential applicants seeking a trading licence and to manage expectations, this report recommends that the Yawuru Park Council adopt a position that Trading Licence for quad bikes in the Guniyan Binba will not be supported due to the cultural and environmental significance of the area.

The YPC agreed to extend the resolution to all of the Yawuru Conservation Estate.

DBCA to circulate resolution to tourism and concessions departments of agency and SoB to circulate resolution to Environmental Health officers.

JM – suggests that the YPC extend the Policy to the whole Yawuru Conservation Estate

Guniyan Binba (Northern Intertidal Zone Conservation Park)

REPORT RECOMMENDATION:

That Yawuru Park Council has determined that as a matter of policy relating to the effective management of the Yawuru Conservation Estate it will not support commercial trading licenses for quad bikes and ATV (all-Terrain Vehicles) in the Yawuru Conservation Estate, these activities are not considered consistent with the cultural and environmental significance of the areas.

Moved: CO

Seconded: EM

**FOR:
AGAINST:**

ACTION: DBCA to send this recommendation to their Tourism and Concession branch to verify if there are any other policy around this within the department



6. Birragun (Yawuru, DBCA)

7. Reports

7.1. Budget Update

Royalties for Regions (Operational) June 2019:

- YTD Actual \$324,426
- YTD Budget \$1,100,014
- YTD percentage spend 29%

Yawuru Trust Account (Capital) June 2019:

- YTD Actual \$-1,859 (\$-6,322 – 4,463)
- YTD Budget no budget – pending prioritisation of capital projects
- YTD percentage spend 0%

DBCA advised \$18,170 of Turtle Monitoring funds incorrectly deposited into Trust Account. **Agreed** funds to stay in Trust Account. DBCA to create new line item to capture costs and report on a regular basis.

DB – Informed the YPC that money from the Trust would be going towards the Cable Beach Turtle Monitoring Program to purchase Shirts, Hats and Materials for the program that now has 80 volunteers this year.

DB – Informed the YPC that money from the Trust would be going towards the Cable Beach Turtle Monitoring Program to purchase Shirts, Hats and Materials for the program that now has 80 volunteers this year.

ACTION: DBCA - when doing up the budget for reporting, ensure that the money transferred from the trust is highlighted that it was used for the 2019/20 Turtle Monitoring Program.

ACTION: YPCWG to prioritise projects to put into the 2020 budget



8. Other matters and correspondence

8.1. Fuel Management Presentaion – for noting

Chair expressed concerns regarding monitoring of the recovery of Minyirr Park post fire and in particular the TEC, Monsoonal Vine Thickets. The rehabilitation work is being driven by an NFP group.

DBCA (Nat Cons) to provide a report / presentation at the next YPC meeting of the monitoring and rehabilitation program within Minyirr Park post fire. Chair requested DBCA raise Minyirr Park learnings with the Dampier Peninsula Bushfire Group.

8.2. Overview of 2019 Fuel Reduction Program

JR provided presentation of 2019 prescribed fuel reduction and firebreak plan. Majority of planned works completed, excluding Minyirr Park (subject to bush fire) and Coconut Wells.

SoB representatives exited the meeting @ 11:00.

8.3. YPC Quarterly report Template

Tabled for comment / endorsement.

Agreed quarterly report should be based on the new terrestrial Annual Report (reduce duplication).

9. Next Meeting

16th February 2020

10. Close of Meeting

11:30am



Action	Outcome / Recommendation	Lead	Group	Date	Completed
3.3 Fee Waiver (25 August 2017)	<p>DBCA to provide YPC WG with data collected on rubbish and estimated cost of waste disposal</p> <p>New database – (Fulcrum) – 12mths of data to be presented mid 2020</p>	DBCA	YPC WG	June 2020	
7.1 Reports (25 August 2017)	<p>Through the YPC joint managers to identify management priorities to inform the budget allocation</p> <p>YPC WG to prioritise and prepare agenda item for YPC consideration.</p> <p>To include maintenance schedule.</p>	YPCWG	YPC	<p>November 2019</p> <p>P1: Planning and prioritisation of work programs from CE Master Plans</p> <p>P2: ID capital work for DBCA concept and project development ready for grant application</p>	
3.1 Cultural Immersion (15.11.17)	Per head cost for Cultural Immersion be sent to Joint Management Partners	NBY	YPCWG	<p>Ongoing</p> <p>SOB HR Manager to determine staff to attend.</p>	SOB HR Manager to determine staff to attend.

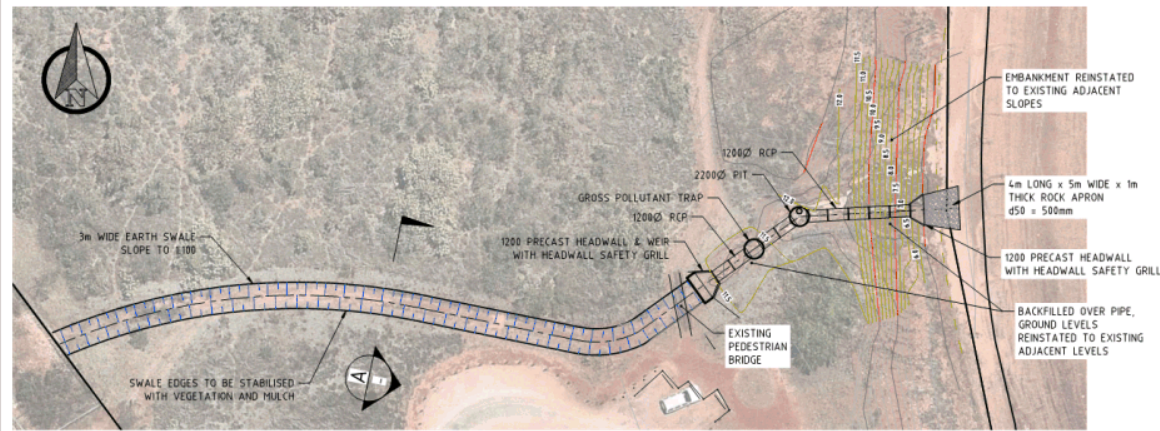


	\$220 – 2017 cost to be confirmed for 2018			Discussion regarding day rate v pp	
				SoB to discuss with Di Appleby / NBY	
4.2 DEMCO Asbestos Contamination	Talis to undertake site survey and provide design / drawing to minimize the environmental, safety and health risks at the site. Yawuru cultural monitors to be on site for any ground disturbing activities.	YPCWG		November 2019	June 2020
5.1 Guniyan Binba (Yawuru, DBCA, Shire) - Power Point presentation and phone hook up with Clare Atkins, Planning Officer (21/8/19)	YPCWG to confirm with Clare Atkins that the WG will be discussing the submissions and changes to the plan on the 11th September	YPCWG	YPCWG	November 2019 Submission review complete, draft plan amended to include edits from submissions	Next Steps: 1. YPC PBC endorsement Feb 2020 2. Shire Council endorsement Mar 2020 3. DBCA Corporate Executive approval 4. DBCA Parks Commission approval 5. Desktop publishing



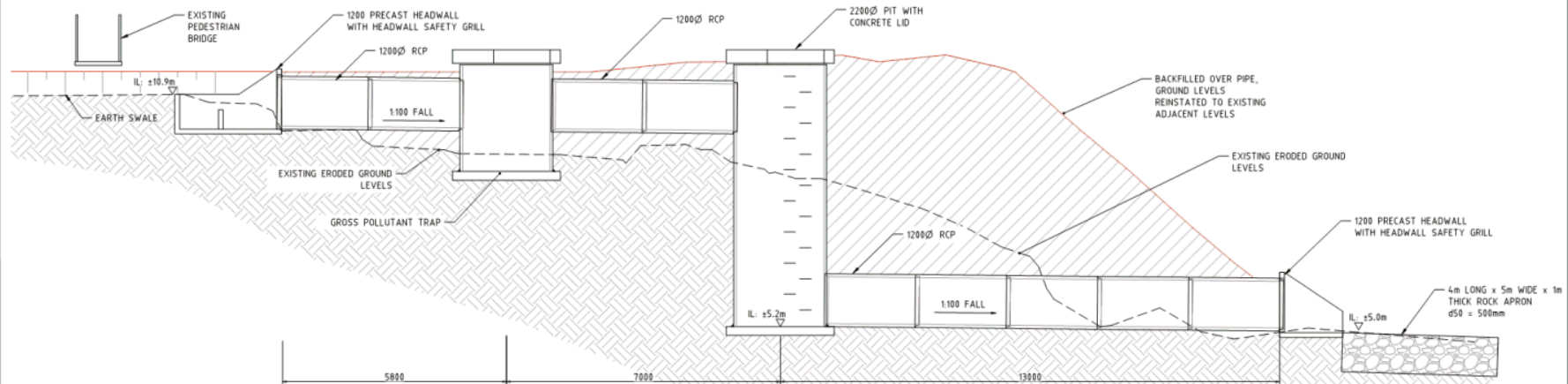
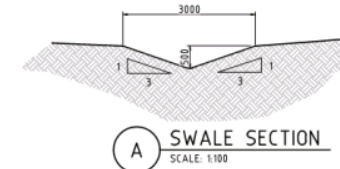
					6. Minister for Environment approval 7. Release of final plan 8. Official launch
5.1 Quad Bike Policy (20/11/2019)	DBCA to circulate resolution to tourism and concessions departments of agency. SoB to circulate resolution to Environmental Health officers.			ASAP	
8.1 Minyirr Park recovery monitoring and rehabilitation (20/11/2019)	DBCA (Nat Cons) to provide a report / presentation at the next YPC meeting of the monitoring and rehabilitation program within Minyirr Park post fire			Feb 2020	
7.1 Budget	DBCA to create line item to capture / monitor turtle monitoring from Trust Account	DBCA		Next Meeting	

Printed by Arnold Beiler on 15.08.2019 03:29 PM



DRAINAGE OUTFALL LAYOUT
SCALE: 1:500

- NOTES:**
1. ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE SPECIFICATION AND ALSO THE REQUIREMENTS OF THE DBCA AND THE SHIRE OF BROOME.
 2. THE CONTRACTOR SHALL LIAISE WITH ALL RELEVANT AUTHORITIES TO LOCATE ALL EXISTING SERVICES WITHIN THE CONTRACT AREA PRIOR TO THE COMMENCEMENT OF WORK. SERVICES INFORMATION SHOWN ON THE DRAWINGS IS INDICATIVE ONLY AND MAY NOT BE COMPLETE. WHERE EXISTING AND PROPOSED WORKS CONFLICT, LEVELS ARE TO BE TAKEN AND SUPPLIED TO THE SUPERINTENDENT IMMEDIATELY.
 3. GROUND CLEARING AND DISTRIBUTION OF EXISTING VEGETATION IS NOT PERMITTED WITHOUT PRIOR WRITTEN APPROVAL OF THE SHIRE OF BROOME.
 4. ALL FILL SHALL BE CLEAN AND BE FREE OF DELETERIOUS AND/OR ORGANIC MATERIAL.
 5. FILL SELECTED BY THE CONTRACTOR TO BE TESTED BY A REGISTERED MATERIALS TESTING LAB AND RESULTS PROVIDED TO THE SUPERINTENDENT.
 6. ALL FILL SHALL BE PLACED IN UNIFORM LAYER NOT EXCEEDING 300mm THICKNESS AND COMPACTED TO A DENSITY NOT LESS THAN 95% M.M.D.D REFER TO SPECIFICATION FOR DETAILED INFORMATION.
 7. THE SITE IS TO BE LEFT CLEAN AND FREE OF RUBBISH/DEBRIS UPON COMPLETION OF WORKS.
 8. ROCK SHALL BE COMPACTED WITH AT LEAST 4 PASSES OF A CRAWLER TRACTOR OF MASS NOT LESS THAN 11 TONNES.



TYPICAL LONGSECTION THROUGH OUTFALL
SCALE: 1:100

PRELIMINARY ONLY
NOT FOR CONSTRUCTION



VERTICAL DATUM: AUSTRALIAN HEIGHT DATUM
HORIZONTAL DATUM: MGA 94 ZONE 50



ASSET MANAGEMENT
CIVIL ENGINEERING
ENVIRONMENTAL SERVICES
SPATIAL INTELLIGENCE
WASTE MANAGEMENT

Level 1 8882 Newcombe Street,
Launceston TAS 6007
PO Box 404, Launceston TAS 6003



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No.	Date	Amendment / Issue	App.
1	12.08.2019	RE-DESIGN - PIPED DRAIN	
2	04.01.2020	SWALE RE-DESIGN	PS

**BROOME WANDRRA
ASSESSMENT**

Title: SIMPSONS BEACH REINSTATEMENT OF SWALE DRAIN AND OUTFALL			
Drawn by: AB	Job No: TC18004		
Checked by: PG	File No: TC18004-C-010		
Approved by:	Drp No:	Rev:	
Scale: AS SHOWN @ A3	C-010	4	
Date: 13.11.2018			

10.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES - 11 DECEMBER 2019 AND EXPRESSIONS OF INTEREST FOR COMMUNITY REPRESENTATIVES

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	EMS02
AUTHOR:	Executive Support Officer - Development and Community
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development and Community Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	7 February 2020

SUMMARY: This report presents the minutes and associated recommendations of the Local Emergency Management Committee meeting held on 11 December 2019 for Council's consideration.

In January 2020, advertisements from the Shire of Broome called for Expressions of Interest for community representatives from the Town of Broome, Coconut Well, Skuthorpe and Twelve Mile to be appointed to the Local Emergency Management Committee.

This report also presents the expressions of interest for Council's consideration and recommends the appointment of community representatives to the committee.

BACKGROUND

Previous Considerations

Nil.

The Local Emergency Management Committee (**LEMC**) is established by Council under section 38 of the *Emergency Management Act 2005 (Act)*. In accordance with section 39 of the Act, the functions of the LEMC are:

- (a) to advise and assist the local government in assuring that local emergency management arrangements are established for its district;
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed by the *Emergency Management Regulations 2006*.

LEMC meets quarterly to advise Council on matters relating to local emergency management arrangements.

The LEMC is a Committee of Council that usually includes representatives from various Federal and State agencies and relevant community organisations and individual community members as deemed appropriate.

The membership term of the current committees has expired and an Expression of Interest (EOI) period was run to obtain nominations for potential members from around the Shire

of Broome to sit on BFAC and LEMC from March 2020. The EOI period ran from 6 January 2020 to 13 February 2020.

COMMENT

The minutes of the LEMC meeting held on 11 December 2019 are included as **Attachments 1 to 3** of this report.

At the meeting, the LEMC discussed the following:

Item 5.1 Local Emergency Management (LEMC) Document Updates

The current contact list was reviewed with members providing updates where applicable. Members were reminded to send any further changes/additions to the LEMC Secretariat for the 2019 LEMC Contact List and advise of any proxies over the Christmas period (**Attachment 2**).

Item 5.2 Expressions of Interest Community Representatives

The Committee was advised that the current term of community member representation on the Local Emergency Management Committee has expired. An expressions of interest process for nominations for Committee membership was opened on 6 January 2020 and closed on 13 February 2020.

Item 5.3 Notice of Adoption to LEMC – WA Country Health Service – Kimberley Population Health Unit

The Committee was advised of Council's approval to include a representative from WA Country Health service on the Local Emergency Management Committee.

Item 5.4 Status Report

The status of actions from previous LEMC meetings were circulated and discussed (**Attachment 3**).

Item 5.5 Local Emergency Management Arrangements Review 18 November 2019

Further to the LEMC Emergency Management Review workshop held in November, the Shire of Broome will undertake the review in-house with the support of DFES and LEMC. The review will be incorporated into the first two meetings of LEMC in March and June, with one out of session workshop.

Item 6.1 LEMC Meeting Dates for 2019

In accordance with current practice, the LEMC holds quarterly meetings (4 meetings per annum). The purpose of this report was to set the meeting dates for 2020. As a result of the LEMA review the committee resolved to start the first meeting of the year an hour early to accommodate a review workshop.

REPORT RECOMMENDATION:

That the Local Emergency Management Committee adopts the following meeting dates for 2020 commencing at 10:00am in the Shire of Broome Function Room:

- Wednesday 11 March 2020
- Wednesday 10 June 2020
- Wednesday 9 September 2020
- Wednesday 9 December 2020

COMMITTEE RESOLUTION:

Moved: Ms J Lynch

Seconded: Ms M Spence

That the Local Emergency Management Committee adopts the following meeting dates for 2020 in the Shire of Broome Function Room with the Wednesday 11 March 2020 meeting to start at 9.00am and all other meetings commencing at 10.00am:

- Wednesday 11 March 2020
- Wednesday 10 June 2020
- Wednesday 9 September 2020
- Wednesday 9 December 2020

CARRIED UNANIMOUSLY 16/0

Reason: Committee decided to amend the start time of the March meeting to allow for a risk assessment workshop that needs to be conducted for the Local Emergency Recovery Plan.

A roundtable discussion was held and is documented in the meeting Minutes (**Attachment 1**).

Local Emergency Management Committee EOI

The Shire received a total of four (4) community member nominations for LEMC membership during the EOI period. The nominees were:

NAME	LOCATION	EXPERIENCE
Trevor Fish	Twelve Mile	Previous LEMC member
Ivan Davie	Town of Broome	Previous LEMC member
John Davidson	Town of Broome	New nominee with experience in the electrical industry
Tania Baxter	Bidyadanga	Previous LEMC member

The current LEMC Terms of Reference only allows for one community member representative from each location. Officers have assessed the community member nominations and recommend Trevor Fish and Ivan Davie be appointed as members of the LEMC.

The Shire received a total of three (3) organisation representative member nominations for LEMC membership during the EOI period. The nominees were:

NAME	LOCATION	ORGANISATION
Scott Beckwith; Jodie Lynch	Town of Broome	Representing Horizon Power
Megan Spence	Town of Broome	Representing Department of Communities
Liz Hatton	Town of Broome	Representing Department of Communities

Officers have assessed the nominations and recommend that all organisation nominations be appointed as members of the LEMC.

CONSULTATION

Local Emergency Management Committee members

STATUTORY ENVIRONMENT

Emergency Management Act 2005

Section 36 Functions of local government

It is a function of a local government —

- (a) subject to this Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district;*
- (b) to manage recovery following an emergency affecting the community in its district; and*
- (c) to perform other functions given to the local government under this Act.*

38 Local emergency management committees

- (1) A local government is to establish one or more local emergency management committees for the local government's district.*
- (2) If more than one local emergency management committee is established, the local government is to specify the area in respect of which the committee is to exercise its functions.*
- (3) A local emergency management committee consists of —*
 - (a) a chairman and other members appointed by the relevant local government in accordance with subsection (4); and*
 - (b) if the local emergency coordinator is not appointed as chairman of the committee, the local emergency coordinator for the local government district.*
- (4) Subject to this section, the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC.*

39 Functions of local emergency management committees

The functions of a local emergency management committee are, in relation to its district or the area for which it is established —

- (a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;*
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and*
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.*

Section 41 Emergency management arrangements in local government district

- (1) A local government is to ensure that arrangements (local emergency management arrangements) for emergency management in the local government's district are prepared.*
- (2) The local emergency management arrangements are to set out —*
 - (a) the local government's policies for emergency management;*

- (b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
 - (c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph (b);
 - (d) a description of emergencies that are likely to occur in the local government district;
 - (e) strategies and priorities for emergency management in the local government district;
 - (f) other matters about emergency management in the local government district prescribed by the regulations; and
 - (g) other matters about emergency management in the local government district the local government considers appropriate.
- (3) Local emergency management arrangements are to be consistent with the State emergency management policies and State emergency management plans.
 - (4) Local emergency management arrangements are to include a recovery plan and the nomination of a local recovery coordinator.
 - (5) A local government is to deliver a copy of its local emergency management arrangements, and any amendment to the arrangements, to the SEMC as soon as is practicable after they are prepared.

Section 42 Reviewing and renewing local emergency management arrangements

- (1) local government is to ensure that its local emergency management arrangements are reviewed in accordance with the procedures established by the SEMC.
- (2) Local emergency management arrangements may be amended or replaced whenever the local government considers it appropriate.

Section 43 Local emergency management arrangements to be available for inspection

- (1) A local government is to keep a copy of its local emergency management arrangements at the offices of the local government.
- (2) The arrangements are to be available for inspection, free of charge, by members of the public during office hours.
- (3) The arrangements may be made available in written or electronic form.

Local Government Act 1995

5.8. Committee members, appointment of

- (1) A committee is to have as its members —
 - (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
 - (b) persons who are appointed to be members of the committee under subsection (4) or (5).

*Absolute majority required.

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.

- (3) Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government
- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —
 - (a) to be a member of the committee; or
 - (b) that a representative of the CEO be a member of the committee,
 the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

5.11A. Deputy committee members

- (1) The local government may appoint* a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.
 * Absolute majority required.
 - (2) A person who is appointed as a deputy of a member of a committee is to be —
 - (a) if the member of the committee is a council member — a council member; or
 - (b) if the member of the committee is an employee — an employee; or
 - (c) if the member of the committee is not a council member or an employee — a person who is not a council member or an employee; or
 - (d) if the member of the committee is a person appointed under section 5.10(5) — a person nominated by the CEO.
 - (3) A deputy of a member of a committee may perform the functions of the member when the member is unable to do so by reason of illness, absence or other cause.
 - (4) A deputy of a member of a committee, while acting as a member, has all the functions of and all the protection given to a member.
- [Section 5.11A inserted by No. 17 of 2009 s. 20.]

5.9. Committee membership, tenure of

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —

- (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or*
 - (b) *the person resigns from membership of the committee; or*
 - (c) *the committee is disbanded; or*
 - (d) *the next ordinary elections day, whichever happens first.*
- (2) *Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —*
 - (a) *the term of the person's appointment as a committee member expires; or*
 - (b) *the local government removes the person from the office of committee member, or the office of committee member otherwise becomes vacant; or*
 - (c) *the committee is disbanded; or*
 - (d) *the next ordinary elections day, whichever happens first.*

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

Nil.

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication

Affordable services and initiatives to satisfy community need

A healthy and safe environment

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

Sustainable and integrated strategic and operational plans

Responsible resource allocation

Effective community engagement

VOTING REQUIREMENTS

Absolute Majority

REPORT RECOMMENDATION:

1. *Receives the minutes of the Local Emergency Management Committee meeting held on 11 December 2019, and endorses the recommendations put forward by the Local Emergency Management Committee;*
2. *Appoint the following persons as community representatives to the Local Emergency Management Committee:*
 - (a) Trevor Fish (Twelve Mile)*
 - (b) Ivan Davie (Town of Broome)*
 - (c) Tania Baxter (Bidyadanga)*
3. *Appoint the following persons as organisation representatives to the Local Emergency Management Committee:*
 - (a) Scott Beckwith and Jodie Lynch (Horizon Power)*
 - (b) Megan Spence and Liz Hatton (Department of Communities)*

(ABSOLUTE MAJORITY REQUIRED)

Attachments

1. Unconfirmed Minutes of the Local Emergency Management Committee meeting 11 December 2019
2. LEMC Contact List (*Confidential to Councillors and Directors Only*)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(b) as it contains “the personal affairs of any person”.
3. LEMC Status Report



UNCONFIRMED MINUTES

OF THE

**LOCAL EMERGENCY MANAGEMENT
COMMITTEE**

11 DECEMBER 2019

OUR VISION

"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our natural and built environment."

OUR MISSION

"To deliver affordable and quality Local Government services."

CORE VALUES OF THE SHIRE

The core values that underpin the achievement of the mission will be based on a strong customer service focus and a positive attitude:

Communication

Integrity

Respect

Innovation

Transparency

Courtesy

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions in section 5.25 of the *Local Government Act 1995* establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Should you require this document in an alternative format please contact us.

SHIRE OF BROOME
LOCAL EMERGENCY MANAGEMENT COMMITTEE
WEDNESDAY 11 DECEMBER 2019

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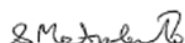
Chairperson.....Date.....

NOTICE OF MEETING

Dear Committee Member,

The next Local Emergency Management Committee Meeting of the Shire of Broome will be held on Wednesday, 11 December 2019 in the Function Room, Corner Weld and Haas Streets, Broome, commencing at 10:00am.

Regards,



S MASTROLEMBO
Chief Executive Officer

6/12/2019

Chairperson.....Date.....

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE OF THE SHIRE
OF BROOME,
HELD IN THE FUNCTION ROOM, CORNER WELD AND HAAS STREETS, BROOME, ON
WEDNESDAY 11 DECEMBER 2019, COMMENCING AT 10:00AM.**

1. OFFICIAL OPENING

The Chairman welcomed Members and Officers and declared the meeting open at 10:02am.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Chairperson:	Cr Chris Mitchell	Shire of Broome
Deputy Chairperson:	Les Andrews	Local Emergency Coordinator
	Helen Kent	Department of Fire and Emergency Services (DFES)
	Russell Chaplin	Department of Human Services
	Jack McCormick	Airservices Australia
	Tracy McNair	Airservices Australia
	Jeanette Bryson	Department of Communities Housing
	Pat Foley	Parks and Wildlife Service
	Megan Spence	Department of Communities – Emergency Services
	Nathan Green	Water Corporation
	Todd Carrington	Dampier Peninsula Police
	Pia Filippi	Australian Red Cross
	Sammy Wyborn	Australian Red Cross
	Jodie Lynch	Horizon Power
	Chris Channing	Broome International Airport
Community Representatives:	Ivan Davie	Town of Broome
	Trevor Fish	12 Mile
Leave of Absence:		Nil

Chairperson.....Date.....

Apologies:

Phil Leach	Broome Volunteer Bush Fire Brigade
Deanne Hayward	Department of Human Services
Rick Darlow	DFES
Paul Beard	Water Corporation

Officers:

Andrew Waters	A/Manager Environmental Health, Emergency and Rangers
Narelle Graue	Ranger Coordinator
Sally Reynolds	Executive Support Officer
Lani Levi	Senior Administration and Governance Officer
Jacqui Jankowski	Land Tenure Officer
Simon Clark	Asset and Building Coordinator

Chairperson.....Date.....

3. CONFIRMATION OF MINUTES

3.1 The minutes of the LEMC were distributed and taken as read.

COMMITTEE RESOLUTION:

Moved: Mr P Leach

Seconded: Mr L Andrews

That the Minutes of the Local Emergency Management Committee held on 11 September 2019, as published and circulated, be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY 16/0

4. CORRESPONDENCE IN / OUT

4.1 CORRESPONDENCE IN

- Email notification regarding Disaster Recovery Funding Arrangements WA – pre-incident evidence of the condition of essential public assets including roads from District Emergency Management Advisor
- Email notification regarding State Hazard and State Support Plan Approval from District Emergency Management Advisor.

4.2 CORRESPONDENCE OUT

- Invitation to attend Local Emergency Management Arrangements review workshop with LGIS on 18 November 2019.

5. BUSINESS ARISING

5.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) DOCUMENT UPDATES

The following documents are to be updated by committee members and sent to the LEMC secretariat with any changes/additions:

- LEMC Contact List
- Resource Register
- Incident Report
- Training Schedule

Attachments

1. LEMC Contact List
2. Resource Register
3. Incident Report
4. Training Schedule

Chairperson.....Date.....

5.2 EXPRESSIONS OF INTEREST COMMUNITY REPRESENTATIVES

The Shire of Broome recently participated in a biennial review of all Terms of Reference and Membership for current Council Committees and Working Groups. Only minor changes were made to the Terms of Reference which have not altered the Committee/Working Groups purpose. Details of the review are outlined in the Special Meeting of Council Minutes, 14 November 2019.

The review highlighted a need for expressions of interest to be sought biennially for all community representation positions on Council Committees and Working Groups as per section 5.11 Tenure of Membership, of the *Local Government Act 1995*. The Shire will be holding a nomination period from Monday 6 January 2020 to Friday 31 January 2020. Information on how to re-nominate will be sent via email to all current community representatives prior to the nomination period starting.

The Chair opened up discussion regarding a request from a community member to join LEMC as a representative for animals during emergency incidents.

Helen Kent advised of alternatives to formalising pet arrangements and that the State has a plan in regard to animal management in emergency recovery situations. Advised that LEMC could consider a sub plan or an alternative committee in relation to animal management. Helen advised that animal management should be included in the Shire's emergency management plan.

Attachments

1. LEMC Expression of Interest Form
2. EOI Committees of Council - Public Notice

Emergency Recovery – Animal Welfare. Discussions in Perth regarding setting up committees for dealing with animals in recovery situations. For further input from Megan Spence. Advice from Helen Kent regarding alternatives to formalising animal welfare arrangements in emergencies. Note that at present there are no animal welfare arrangements in our recovery plan. A sub plan needs to be considered.

5.3 NOTICE OF ADOPTION TO LEMC - WA COUNTRY HEALTH SERVICE - KIMBERLEY POPULATION HEALTH UNIT

Notice that in response to Officers' recommendation at the Special Meeting of Council held on 14 November 2019, Council adopted to include a representative from WA Country Health Service – Kimberley Population Health Unit (KPHU) on to the Local Emergency Management Committee.

Letter sent to KPHU earlier this week requesting a representative for Lombadina and One Arm Point remote community clinics.

Chairperson.....Date.....

5.4 STATUS REPORT

The 2019 LEMC Status Report is attached to track the progress of Actions that come out of each meeting.

Attachments

1. LEMC Status Report

5.5 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS REVIEW 18 NOVEMBER 2019

Jacquie Jankowski, Shire of Broome, advised that following the LEMC Emergency Risk Management (ERM) review workshop on 18 November 2019, the Shire will undertake the LEMA ERM review in-house, with the support of DFES. This will allow Shire officers to own the process as well as providing officers with a better understanding of risk management.

In order to undertake a compliant ERM review, the four remaining hazards (flood, human epidemic, bush fire and road crash) will need to be workshopped with LEMC members. It is proposed, in an effort to reduce the impost on LEMC members, to add an extra 2 hours to the first two meetings 2020 (March and July) in addition to one out of session workshop, proposed late April / early May 2020. Once complete and approved by DFES, the ERM review will be used to inform the LEMA review. It is envisaged the LEMA review will be complete by August 2020.

ERM documentation will be distributed to LEMC members prior to the March meeting.

6. REPORTS OF OFFICERS

6.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING DATES FOR 2020

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	EMS02
AUTHOR:	Executive Support Officer - Development and Community
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	6 December 2019

SUMMARY: This report recommends that the Local Emergency Management Committee adopts proposed meeting dates to be held in 2020.

BACKGROUND

In accordance with the Local Emergency Management Committee Terms of Reference, the Committee is required to hold quarterly meetings (minimum 4 meetings per annum). The Chairperson may at any time convene a Special Meeting of the Committee.

Chairperson.....Date.....

COMMENT

It is proposed that in 2020 the Local Emergency Management Committee meetings are to be generally held in the Shire of Broome Function Room on the second Wednesday every 3 months commencing at 10:00am.

Please note the following 4 meeting dates are proposed for the Local Emergency Management Committee for 2020:

Wednesday 11 March 2020
Wednesday 10 June 2020
Wednesday 9 September 2019
Wednesday 9 December 2019

The general timing and frequency of meetings is consistent with past practice and ensures that Committee members are able to have a good level of awareness and response to emergency management matters in Broome.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Emergency Management Act 2005

36. Functions of local government

It is a function of a local government —

- (a) subject to this Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district;*
- (b) to manage recovery following an emergency affecting the community in its district; and*
- (c) to perform other functions given to the local government under this Act.*

37. Local emergency coordinators

- (1) The State Emergency Coordinator is to appoint a local emergency coordinator for each local government district.*
- (2) Before appointing a local emergency coordinator for a local government district the State Emergency Coordinator is to consult the relevant local government.*
- (3) In making an appointment the State Emergency Coordinator is to have regard to any submissions of the local government.*
- (4) The local emergency coordinator for a local government district has the following functions —*
 - (a) to provide advice and support to the local emergency management committee for the district in the development and maintenance of emergency management arrangements for the district;*

Chairperson.....Date.....

- (b) *to assist hazard management agencies in the provision of a coordinated response during an emergency in the district;*
- (c) *to carry out other emergency management activities in accordance with the directions of the State Emergency Coordinator.*

38. *Local emergency management committees*

- (1) *A local government is to establish one or more local emergency management committees for the local government's district.*
- (2) *If more than one local emergency management committee is established, the local government is to specify the area in respect of which the committee is to exercise its functions.*
- (3) *A local emergency management committee consists of—*
 - (a) *a chairman and other members appointed by the relevant local government in accordance with subsection (4); and*
 - (b) *if the local emergency coordinator is not appointed as chairman of the committee, the local emergency coordinator for the local government district.*
- (4) *Subject to this section, the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC.*

39. *Functions of local emergency management committees*

The functions of a local emergency management committee are, in relation to its district or the area for which it is established—

- (a) *to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;*
- (b) *to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and*
- (c) *to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.*

40. *Annual report of local emergency management committee*

- (1) *After the end of each financial year each local emergency management committee is to prepare and submit to the district emergency management committee for the district an annual report on activities undertaken by it during the financial year.*
- (2) *The annual report is to be prepared within such reasonable time, and in the manner, as is directed in writing by the SEMC.*

Division 2 — Emergency management arrangements for local governments

41. *Emergency management arrangements in local government district*

- (1) *A local government is to ensure that arrangements (local emergency management arrangements) for emergency management in the local government's district are prepared.*
- (2) *The local emergency management arrangements are to set out—*
 - (a) *the local government's policies for emergency management;*

Chairperson.....Date.....

- (b) *the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;*
 - (c) *provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph (b);*
 - (d) *a description of emergencies that are likely to occur in the local government district;*
 - (e) *strategies and priorities for emergency management in the local government district;*
 - (f) *other matters about emergency management in the local government district prescribed by the regulations; and*
 - (g) *other matters about emergency management in the local government district the local government considers appropriate.*
- (3) *Local emergency management arrangements are to be consistent with the State emergency management policies and State emergency management plans.*
- (4) *Local emergency management arrangements are to include a recovery plan and the nomination of a local recovery coordinator.*
- (5) *A local government is to deliver a copy of its local emergency management arrangements, and any amendment to the arrangements, to the SEMC as soon as is practicable after they are prepared.*
- 42. *Reviewing and renewing local emergency management arrangements*
 - (1) *A local government is to ensure that its local emergency management arrangements are reviewed in accordance with the procedures established by the SEMC.*
 - (2) *Local emergency management arrangements may be amended or replaced whenever the local government considers it appropriate.*
- 43. *Local emergency management arrangements to be available for inspection*
 - (1) *A local government is to keep a copy of its local emergency management arrangements at the offices of the local government.*
 - (2) *The arrangements are to be available for inspection, free of charge, by members of the public during office hours.*
 - (3) *The arrangements may be made available in written or electronic form.*

Division 3 — Powers of local government during cyclone

44. *Meaning of “cyclone area”*

In this Division —

cyclone area means a cyclone area designated under section 16.

45. *Exercise of powers under this Division*

Chairperson.....Date.....

The powers given to a local government by this Division can only be exercised on behalf of the local government by a person expressly authorised by it to exercise those powers.

46. *Power of local government to destroy dangerous vegetation or premises in cyclone area*

If a local government is of the opinion that any vegetation or premises on land in a cyclone area in the district of the local government may, as a result of the cyclonic activity —

- (a) cause loss of life, prejudice to the safety, or harm to the health, of persons or animals; or*
- (b) destroy or damage property or any part of the environment, the local government may remove or destroy the vegetation or remove, dismantle or destroy the premises.*

47. *Local government may require owner or occupier of land to take action*

(1) If a local government is of the opinion that any vegetation or premises on land in a cyclone area in the district of the local government may, as a result of the cyclonic activity —

- (a) cause loss of life, prejudice to the safety, or harm to the health, of persons or animals; or*
- (b) destroy or damage property or any part of the environment, the local government may give a person who is the owner or the occupier of the land a direction in writing requiring the person to take measures specified in the direction to prevent or minimise the loss, prejudice, harm, destruction or damage.*

(2) A person who is given a direction under subsection (1) is not prevented from complying with it because of the terms on which the land is held.

48. *Additional powers when direction given*

- (1) This section applies when a direction is given under section 47.*
- (2) If the person who is given the direction (the **direction recipient**) fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the direction was given.*
- (3) The local government may recover the cost of anything it does under subsection (2) as a debt due from the person who failed to comply with the notice.*
- (4) If a direction recipient —*
 - (a) incurs expense in complying with the direction; or*
 - (b) fails to comply with such a direction and, as a consequence, is convicted and fined or has to pay to a local government the cost it incurs in doing anything under subsection (2), the direction recipient may apply to a court for an order under subsection (6).*
- (5) In subsection (4) —*

Chairperson.....Date.....

court means a court that would have jurisdiction to hear an action to recover a debt of the amount of the expense, fine or cost sought to be recovered by the direction recipient.

- (6) *On an application under subsection (4) the court may order —*
- (a) if the direction recipient is the owner, the occupier; or*
 - (b) if the direction recipient is the occupier, the owner,*
- to pay to the direction recipient so much of that expense, fine or cost as the court considers fair and reasonable in the circumstances.*
- (7) *In determining what is fair and reasonable the court is to have regard to —*
- (a) the type of land involved;*
 - (b) the terms on which the occupier is occupying the land; and*
 - (c) any other matter the court considers to be relevant.*

49. *Provisions are in addition to other powers*
This Division is in addition to, and does not derogate from, the powers of a local government under the Local Government Act 1995 Part 3 Division 3.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

There is a significant risk of impact on the Broome community should a natural disaster or emergency situation occur. If not mitigated, this risk is potentially Extreme. One of the ways that the Shire can mitigate this risk is through having a functioning Local Emergency Management Committee that meets regularly.

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

Effective community engagement

Improved systems, processes and compliance

VOTING REQUIREMENTS

Simple Majority

Chairperson.....Date.....

REPORT RECOMMENDATION:

That the Local Emergency Management Committee adopts the following meeting dates for 2020 commencing at 10:00am in the Shire of Broome Function Room:

- *Wednesday 11 March 2020*
- *Wednesday 10 June 2020*
- *Wednesday 9 September 2020*
- *Wednesday 9 December 2020*

COMMITTEE RESOLUTION:

Moved: Ms J Lynch

Seconded: Ms M Spence

That the Local Emergency Management Committee adopts the following meeting dates for 2020 in the Shire of Broome Function Room with the Wednesday 11 March 2020 meeting to start at 9.00am and all other meetings commencing at 10.00am:

- *Wednesday 11 March 2020*
- *Wednesday 10 June 2020*
- *Wednesday 9 September 2020*
- *Wednesday 9 December 2020*

CARRIED UNANIMOUSLY 16/0

Reason: Committee decided to amend the start time of the March meeting to allow for a risk assessment workshop that needs to be conducted for the Local Emergency Recovery Plan.

Attachments

There are no attachments for this report.

Roundtable report

Airservices Australia – Involved in Airport Emergency Procedure which was very successful. Great exercise with some learning gained. Discussion on security access to airport which BIA covered in their report.

Water Corporation – Fires at bore field were contained well with the only damage being the loss of a single pipe. There was no major asset loss.

Department of Communities – Emergency Services Unit Meeting was held in Perth. The department had moved offices in Broome and is now situated on the corner of Dampier and Short street but infrastructure remains where is. Preparations for wet season are complete. Have been advised of a Telstra outage midnight until 6:00am 11 December 2019 and have hand held radios as back up communications in Kimberley Health Units. Email notification to be provided to Shire for distribution to LEMC regarding animal welfare emergencies.

Chairperson.....Date.....

DFES – Advised that Local Governments can choose their own hazard for safety exercise. The framework for the exercise is provided but can be streamlined and an outline of options will be circulated to LEMC members shortly.

Shire of Broome – Introduction of Andrew Waters as Acting Manager Environmental Health, Emergency and Rangers who will be in the role until 6 January 2020.

Town Representative – Ivan Davie had no issues to report.

12-Mile Representative – Trevor Fish reported that the recent fires had no effect on properties due to the controlled burns.

Broome International Airport – A front gate has been installed across the front driveway which is now operational. It is locked after last the flight and reopened at 5:00am. Keys have been provided to those who need after hours access. There is a notification sign on the gate which has been installed to control theft of vehicles. Cyclone clean up completed at airport. Lightning procedures have come into force for cyclone season and BIA is alerted by SMS if lightning is between 5 and 10 km away. Minutes of the safety exercise will be provided.

WAPOL – Took part in the emergency exercise at the airport. Warnings have been issued regarding communication services across the state, highlighting the need for alternative communications during outages such as satellite phones and radio communications. WAPOL is contacting stakeholders to confirm their communication plans. This includes St John Ambulance, Broome Hospital, etc

Dampier Peninsula – Todd Carrington reported clinics, schools and CEOs have been contacted to confirm communications during the planned Telstra outage. Work is progressing well on Cape Leveque Road and will cease on 12th December for the wet season. Main Roads will have personnel in situ at north and southern end of road to ensure it remains passable. Todd Carrington notified that he is being transferred to Karratha so this is his last LEMC meeting. Thanked for input by Chair.

Parks and Wildlife - Pat Foley advised that staff will be available over Christmas Closure

Horizon Power – Jodie Lynch reported that essential maintenance will be taking place at the power station on December 15th between 4:00 and 6:00am. Critical users and those on life support have been notified if they need generators. Jodie highlighted that communications are essential for continuity. Advocated targeting Infrastructure WA with pressure to provide service. Will email Horizon Power notification through to LEMC for information.

Department of Housing - Jeannette Bryson reported that the cyclone clean up has been completed on the majority of properties and was assisted by the Shire's provision of skip bins. Emergency staff will be available over break

Department of Communities - Russell Chaplin reported that wet season procedures have been updated.

Shire of Broome - Jacqui Jankowski thanked Helen Kent for assistance and advice in the Local Emergency Management Arrangements Review process.

Red Cross - Sammy Wyborn advised the that Red Cross will be closed over Christmas from 24 December until 2 January 2020.

Chairperson – Cr Mitchell reported on a successful cyclone clean, and recognised the Shire's contribution with two weekends of free access to the landfill facility. He reminded

Chairperson.....Date.....

members to advise the Shire of any properties that have not completed their cyclone clean up.

The Shire of Broome Administration Office will be closed from 21 December 2019 to 1 January 2020 inclusive.

7. MEETING CLOSURE

The Chairperson declared the meeting closed at 10:43am

Chairperson.....Date.....

LEMC Status Report 2019				
MEETING DATE/ITEM NUMBER	DETAILS	STATUS	COMMENT	ESTIMATED COMPLETION
12 December 2018 Item 5.3	Broome Police and Shire of Broome to discuss how to progress the use of BEN numbers from beach signs and to escalate with DEMC	Complete	Will be raised at the next DEMC – to be adopted Signage information to be distributed to LEMC members	13/03/2019
12 December 2018 Item 5.5	BIA to share minutes from tabletop exercise held November 2018 with Committee Members	Complete	Emailed to members 20/03/2019	20/03/2019

10.3 MINUTES AND RECOMMENDATIONS FROM AUDIT AND RISK COMMITTEE MEETING HELD ON 11 FEBRUARY 2020

LOCATION / ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Senior Finance Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	14 February 2020

SUMMARY: This report presents for Council the outcomes of the Audit and Risk Committee meeting held on 11 February 2020 and seeks adoption of the recommendations pertaining to the Compliance Audit Return 2019 and the Quarter 2 Finance and Costing Review (FACR).

BACKGROUND

Previous Considerations

2019 Compliance Audit Return

Local governments are required to complete a compliance audit for the previous calendar year by the 31 March. The DLGSC provides the questions each year with the compliance audit being an in-house self audit that is undertaken by the appropriate responsible officer.

In accordance with Regulation 14 of the Local Government (Audit) Regulations 1996 the ARC is to review the CAR and is to report to Council the results of that review. The CAR is to be:

1. presented to an Ordinary Meeting of Council
2. adopted by Council; and
3. recorded in the minutes of the meeting at which it is adopted.

Following the adoption by Council of the CAR, a certified copy of the return, along with the relevant section of the minutes and any additional information detailing the contents of the return are to be submitted to the DLGSC by 31 March 2020.

The return requires the Shire President and the Chief Executive Officer to certify that the statutory obligations of the Shire of Broome have been complied with.

2nd Quarter Finance and Costing Review 2019-20

OMC 27 June 2019	Item 9.4.2
OMC 17 October 2019	Item 12.1
OMC 21 November 2019	Item 9.2.3
OMC 21 November 2019	Item 12.1

The Shire of Broome has carried out its 2nd Quarter FACR for the 2019/20 Financial Year. This Review of the 2019-2020 Annual Budget is based on actuals and commitments for the first six months of the year from 1 July 2019 to 31 December 2019, and forecasts for the remainder of the financial year.

This process aims to highlight over and under expenditure of funds and over and under achievement of income targets for the benefit of Executive and Responsible Officers to ensure good fiscal management of their projects and programs.

Once this process is completed, a report is compiled identifying budgets requiring amendments to be adopted by Council. A summary is provided detailing the financial impact of all proposed budget amendments to the Shire of Broome's adopted end-of-year forecast.

It should be noted that the 2019/20 Annual Budget was adopted at the Ordinary Meeting of Council on 27 June 2019 as a balanced budget. There have been further amendments adopted by Council as part of the Annual Financial Statements for the use of additional carried forward surplus.

2019 COMPLIANCE AUDIT RETURN (5.1)

The DLGSC continues to focus on high risk areas of compliance and statutory reporting as prescribed in Regulation 13 of the *Local Government (Audit) Regulations 1996*.

The CAR for the period 1 January to 31 December 2019 comprises a total of 104 questions, up from 94 questions the previous year. The increase is attributed to three new disclosure of interest questions following the legislative changes in June 2019, two election questions, three additional optional questions and two additional tender questions.

The key focus areas covered in the CAR are as follows:

- Commercial Enterprises by Local Governments (5)
- Delegation of Power/Duty (13)
- Disclosure of Interest (19)
- Disposal of Property (2)
- Finance (16)
- Integrated Planning and Reporting (7)
- Local Government Employees (5)
- Official Conduct (6)
- Optional Questions (4)
- Tenders for Providing Goods and Services (29).

The 2019 CAR has been completed by the responsible officer for each focus area and reviewed by the Executive Management Group and the Chief Executive Officer.

A compliance rating of 100% has been reported.

This continues the Shire's strong history of compliance with minimal non compliances reported over the last 5 years and none of a significant risk nature.

It is important to note that the CAR only covers the *Local Government Act (1995)* and related regulations.

Local Governments are also required to comply with upwards of 200 other pieces of legislation. To provide improved compliance assurance, a Cloud based compliance system is being implemented during 2020. This will provide prioritised legislative monitoring ability that will significantly improve the Shire's compliance framework and reporting capability. The system will also assist in addressing the emphasised compliance focus of the Office of the Auditor General since taking over responsibility for Local Government audits.

2ND QUARTER FINANCE AND COSTING REVIEW 2019-20 (5.2)

It should be noted that the 2019/20 Annual Budget was adopted at the Ordinary Meeting of Council on 27 June 2019 as a balanced budget. There have been further amendments adopted by Council as part of the Annual Financial Statements for the use of additional carried forward surplus.

The result of all amendments prior to the 2nd Quarter FACR is a \$311,617 deficit upon the Shire of Broome's forecast end of year position. This \$311,617 of opening deficit relates to the following adopted budget amendments to date:

- \$124,000 additional contribution towards a Broome Visitor Centre funding package;
- \$187,617 deficit arising from the Q1 FACR which included several high value amendments;
- \$160,000 in additional rates due to the omission of 5 properties from the GRV roll provided by Landgate;
- \$106,000 in additional Chinatown project management costs including shade lighting design, and predicted expenses for ongoing Defects Period and Dispute resolution;
- \$70,000 for improvements to Ranger and Health business systems to increase efficiencies and payment methods;
- \$50,000 for the recruitment of a 6-month ICT Project Officer to progress the backlog of ICT projects due to staff vacancies, and assist with business system improvements;
- \$42,000 decrease in actual Federal Assistance Grants (FAGS) received.

The above figure represents a budget forecast should all expenditure and income occur as expected. It does not represent the actual end-of-year position which can only be determined as part of the normal annual financial processes at the end of the financial year.

A comprehensive list of accounts (refer to Attachment 1) has been included for perusal by the committee and summarised by Directorate.

A summary of the results follows:

SHIRE OF BROOME SUMMARY REPORT						
BUDGET IMPACT						
	2019/20 Adopted Budget (Inc) / Exp	FACR Q2 Overall (Inc) / Exp (Org Savings not subtracted)	FACR Q2 Org. Exp/(Savings) (by Dept.)	FACR Q2 Impact (Inc) / Exp (Org Savings subtracted)	YTD Adopted Budget Amendts (Inc) / Exp	YTD Impact (Org Savings Subtracted)
Executive	0	31,400	26,400	5,000	17,000	22,000

Corporate Services	0	(371,334)	(371,334)	0	(19,000)	(19,000)
Development and Community	0	(116,446)	<u>(58,040)</u>	<u>(58,406)</u>	68,369	<u>9,963</u>
Infrastructure	0	31,461	34,297	(2,836)	121,248	118,412
Impact of Council approved Budget Amendments	0	0	0	0	124,000	124,000

CONSULTATION

2019 Compliance Audit Return

Nil.

2nd Quarter Finance and Costing Review 2019/20

All amendments have been proposed after consultation with Executive and Responsible Officers at the Shire.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996

14. Compliance audits by local governments

- (1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) *The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) *After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —*
 - (a) *presented to the council at a meeting of the council; and*
 - (b) *adopted by the council; and*
 - (c) *recorded in the minutes of the meeting at which it is adopted.*

[Regulation 14 inserted in Gazette 23 Apr 1999 p. 1724-5; amended in Gazette 30 Dec 2011 p. 5580-1.]

15. Compliance audit return, certified copy of etc. to be given to Departmental CEO

- (1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*

- (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
- (b) any additional information explaining or qualifying the compliance audit,

is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.

Local Government (Financial Management) Regulation 1996

r33A. Review of Budget

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government;
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.
- (1a) In subsection (1) —

“additional purpose” means a purpose for which no expenditure estimate is included in the local government's annual budget.

POLICY IMPLICATIONS2019 Compliance Audit Return

Nil.

2nd Quarter Finance and Costing Review 2019-20

Nil.

FINANCIAL IMPLICATIONS2019 Compliance Audit Return

Nil.

2nd Quarter Finance and Costing Review 2019-20

The net result of the Quarter 2 FACR estimates indicate that there will be a budget deficit position of \$255,375 to 30 June 2020.

RISK2019 Compliance Audit Return

There is a reputational risk with the DLGSC should the CAR not be completed on time or if significant non compliances are reported.

The likelihood of this occurring is rare.

2nd Quarter Finance and Costing Review 2019/20

The Finance and Costing Review (FACR) seeks to provide a best estimate of the end-of-year position for the Shire of Broome at 30 June 2020. Contained within the report are recommendations of amendments to budgets which have financial implications on the estimate of the end-of-year position.

The review does not, however, seek to make amendments below the materiality threshold unless strictly necessary. The materiality thresholds are set at \$10,000 for operating budgets and \$20,000 for capital budgets. Should a number of accounts exceed their budget within these thresholds, it poses a risk that the predicted final end-of-year position may be understated.

In order to mitigate this risk, the CEO enacted the FACRs to run quarterly and Executive examine each job and account to ensure compliance. In addition, the monthly report provides variance reporting highlighting any discrepancies against budget.

It should also be noted that should Council decide not to adopt the recommendations, it could lead to some initiatives being delayed or cancelled in order to offset the additional expenditure associated with running the Shire's operations.

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication

Affordable services and initiatives to satisfy community need

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable and equitable services and infrastructure

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

An organisational culture that strives for service excellence

Sustainable and integrated strategic and operational plans

Responsible resource allocation

Improved systems, processes and compliance

VOTING REQUIREMENTS

Simple Majority

The recommendations from the Audit and Risk Committee meeting held on 11 February 2020 appear below for Council consideration.

10.3.1 COMPLIANCE AUDIT RETURN 2019 (5.1)

COMMITTEE RECOMMENDATION:

That Council:

- 1. Adopt the attached 2019 Compliance Audit Return as the official return for the Shire of Broome; and***
- 2. Requests the Chief Executive Officer to submit the certified return and a copy of the minutes relative to this report to the Department of Local Government, Sport and Cultural Industries prior to 31 March 2020.***

10.3.2 2ND QUARTER FINANCE AND COSTING REVIEW 2019-20 (5.2)

ABSOLUTE MAJORITY

COMMITTEE RECOMMENDATION:

That Council:

- 1. Receives the Quarter 2 Finance and Costing Review Report for the period ended 31 December 2019;***
- 2. Adopts the operating and capital budget amendment recommendations for the year ended 30 June 2020 as attached;***
- 3. Notes a forecast end-of-year position to 30 June 2020 of a \$255,375 deficit position; and***
- 4. Approves a budget transfer to the Public Open Space Reserve of \$368,677 to quarantine potential surplus funds at the end of the financial year towards the Town***

<i>Beach Jetty project.</i>

Attachments

1. Minutes and Recommendations from Audit and Risk Committee Meeting held on 11 February 2020



UNCONFIRMED MINUTES

OF THE

AUDIT AND RISK COMMITTEE MEETING

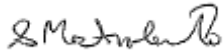
11 FEBRUARY 2020

NOTICE OF MEETING

Dear Council Member,

The next Audit and Risk Committee of the Shire of Broome will be held on Tuesday, 11 February 2020 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 3:00pm.

Regards,



S MASTROLEMBO
Chief Executive Officer

11/02/2020

OUR MISSION

“To deliver affordable and quality Local Government services.”

CORE VALUES OF THE SHIRE

The core values that underpin the achievement of the mission will be based on a strong customer service focus and a positive attitude:

**Communication
Respect
Transparency**

**Integrity
Innovation
Courtesy**

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions in section 5.25 of the *Local Government Act 1995* establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Should you require this document in an alternative format please contact us.

SHIRE OF BROOME
AUDIT AND RISK COMMITTEE MEETING
TUESDAY 11 FEBRUARY 2020
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**MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING OF THE SHIRE OF BROOME,
HELD IN THE COUNCIL CHAMBERS, CORNER WELD AND HAAS STREETS, BROOME,
ON TUESDAY 11 FEBRUARY 2020, COMMENCING AT 3:00PM.**

1. OFFICIAL OPENING

The Chairman welcomed Councillors and Officers and declared the meeting open at 03:04 PM

2. ATTENDANCE AND APOLOGIES

Attendance: Cr D Male Chairperson
Cr C Mitchell Councillor
Cr B Rudeforth Councillor

Leave of Absence: Nil

Apoloies: Cr H Tracey Shire President
Mr N Cain Director Development and Community Services

Officers: Mr S Mastrolembo Chief Executive Officer
Mr J Watt Director Corporate Services
Mr A Graffen Director Infrastructure Services
Mr A Santiago Manager Financial Services
Mr D Kennedy Manager Governance Strategy and Risk

3. DECLARATIONS OF FINANCIAL INTEREST / IMPARTIALITY

Committee Member	Item No	Item	Nature of Interest

4. CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION:

Minute No. AR/0220/001

Moved: Cr C Mitchell

Seconded: Cr B Rudeforth

ha the Minutes of the Audit and Risk Committee held on 18 November 2019, as published and circulated, be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY 3/0

5. REPORTS OF OFFICERS

5.1 COMPLIANCE AUDIT RETURN 2019

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	LCR02
AUTHOR:	Manager Governance, Strategy and Risk
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	4 February 2019

SUMMARY: The purpose of this report is to present to the Audit and Risk Committee (ARC) the 2019 Compliance Audit Return (CAR) for review, and to request that the ARC recommend that Council adopt the 2019 CAR for submission to the Department of Local Government, Sport and Cultural Industries (DLGSC) by 31 March 2020.

BACKGROUND

Local governments are required to complete a compliance audit for the previous calendar year by the 31 March. The DLGSC provides the questions each year with the compliance audit being an in-house self audit that is undertaken by the appropriate responsible officer.

In accordance with Regulation 14 of the *Local Government (Audit) Regulations 1996* the ARC is to review the CAR and is to report to Council the results of that review. The CAR is to be:

1. presented to an Ordinary Meeting of Council
2. adopted by Council; and
3. recorded in the minutes of the meeting at which it is adopted.

Following the adoption by Council of the CAR, a certified copy of the return, along with the relevant section of the minutes and any additional information detailing the contents of the return are to be submitted to the DLGSC by 31 March 2020.

The return requires the Shire President and the Chief Executive Officer to certify that the statutory obligations of the Shire of Broome have been complied with.

COMMENT

The DLGSC continues to focus on high risk areas of compliance and statutory reporting as prescribed in Regulation 13 of the *Local Government (Audit) Regulations 1996*.

The CAR for the period 1 January to 31 December 2019 comprises a total of 104 questions, up from 94 questions the previous year. The increase is attributed to three new disclosure of interest questions following the legislative changes in June 2019, two election questions, three additional optional questions and two additional tender questions.

The key focus areas covered in the CAR are as follows:

- Commercial Enterprises by Local Governments (5)
- Delegation of Power/Duty (13)
- Disclosure of Interest (19)
- Disposal of Property (2)
- Finance (16)
- Integrated Planning and Reporting (7)
- Local Government Employees (5)
- Official Conduct (6)
- Optional Questions (4)
- Tenders for Providing Goods and Services (29).

The 2019 CAR has been completed by the responsible officer for each focus area and reviewed by the Executive Management Group and the Chief Executive Officer.

A compliance rating of 100% has been reported.

This continues the Shire's strong history of compliance with minimal non compliances reported over the last 5 years and none of a significant risk nature.

It is important to note that the CAR only covers the *Local Government Act (1995)* and related regulations.

Local Governments are also required to comply with upwards of 200 other pieces of legislation. To provide improved compliance assurance, a Cloud based compliance system is being implemented during 2020. This will provide prioritised legislative monitoring ability that will significantly improve the Shire's compliance framework and reporting capability. The system will also assist in addressing the emphasised compliance focus of the Office of the Auditor General since taking over responsibility for Local Government audits.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

[Regulation 14 inserted in Gazette 23 Apr 1999 p. 1724-5; amended in Gazette 30 Dec 2011 p. 5580-1.]

15. Compliance audit return, certified copy of etc. to be given to Departmental CEO

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
- (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit,

is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

There is a reputational risk with the DLGSC should the CAR not be completed on time or if significant non compliances are reported.

The likelihood of this occurring is rare.

STRATEGIC IMPLICATIONS

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

Improved systems, processes and compliance

VOTING REQUIREMENTS

Simple Majority

COMMITTEE RESOLUTION:
(REPORT RECOMMENDATION)

Minute No. AR/0220/002

Moved: Cr C Mitchell

Seconded: Cr B Rudeforth

That the Audit and Risk Committee recommends that Council:

- 1. Adopt the attached 2019 Compliance Audit Return as the official return for the Shire of Broome; and**
- 2. Requests the Chief Executive Officer to submit the certified return and a copy of the minutes relative to this report to the Department of Local Government, Sport and Cultural Industries prior to 31 March 2020.**

CARRIED UNANIMOUSLY 3/0

Attachments

1. 2019 Compliance Annual Return

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

Broome - Compliance Audit Return 2019

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2019?	N/A	Manager Governance on behalf of CEO	Darren Kennedy
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2019?	N/A	Manager Governance on behalf of CEO	Darren Kennedy
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2019?	N/A	Manager Governance on behalf of CEO	Darren Kennedy
4	s3.59(4)	Has the local government complied with public notice and publishing requirements of each proposal to commence a major trading undertaking or enter into a major land transaction for 2019?	N/A	Manager Governance on behalf of CEO	Darren Kennedy
5	s3.59(5)	Did the Council, during 2019, resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A	Manager Governance on behalf of CEO	Darren Kennedy

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority?	N/A	No committees of Council have delegated authority. Manager Governance on behalf of CEO	Darren Kennedy
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing?	N/A	Refer Qu1	Darren Kennedy
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17?	N/A	Refer Qu1	Darren Kennedy
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations?	N/A	Refer Qu1	Darren Kennedy
5	s5.18	Has Council reviewed delegations to its committees in the 2018/2019 financial year?	N/A	Refer Qu1	Darren Kennedy
6	s5.42(1), 5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act?	Yes	OMC 28 February 2019 Item 9.4.4	Darren Kennedy
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority?	Yes	OMC 28 February 2019 Item 9.4.4	Darren Kennedy
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing?	Yes	OMC 28 February 2019 Item 9.4.4	Darren Kennedy
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Darren Kennedy
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes	OMC 28 February 2019 Item 9.4.4	Darren Kennedy
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees?	Yes		Darren Kennedy
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2018/2019 financial year?	Yes	OMC 28 February 2019 Item 9.4.4	Darren Kennedy
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required?	Yes	As far as can be ascertained. All delegations require delegates and sub delegates to maintain appropriate records.	James Watt
Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
Local Government, Sport
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No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68)?	Yes	Manager of Governance on behalf of CEO	Darren Kennedy
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings?	N/A	No member requested to remain present	Darren Kennedy
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made?	Yes	Manager of Governance on behalf of CEO	Darren Kennedy
4	s5.73	Where the CEO had an interest relating to a gift under section 5.71A(1), was written notice given to the Council?	N/A	No gifts received	Darren Kennedy
5	s5.73	Where the CEO had an interest relating to a gift in a matter in respect of a report another employee is providing advice on under section 5.71A (3), was the nature of interest disclosed when the advice or report was provided?	N/A	No gifts received	Darren Kennedy
6	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day?	Yes	Attain System	Darren Kennedy
7	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day?	Yes	Director Development & Community Services Manager Governance, Strategy & Risk	Darren Kennedy
8	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2019?	Yes	Attain System	Darren Kennedy
9	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2019?	Yes	Attain System	Darren Kennedy
10	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return?	Yes	Attain System	Darren Kennedy
11	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76?	Yes		Senior Administration and Governance Officer
12	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28?	Yes		Senior Administration and Governance Officer
13	s5.89A Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under section 5.71A, in the form prescribed in Administration Regulation 28A?	N/A		Darren Kennedy

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
14	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76?	Yes		Darren Kennedy
15	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee?	Yes		Darren Kennedy
16	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes?	Yes		James Watt
17	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report?	Yes		James Watt
18	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee?	Yes		James Watt
19	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees?	Yes		Darren Kennedy

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5))?	Yes	5 lease disposal during 2019. Only one required local public notice as others had exemption under F&G Reg 30 2(b) (i) or 2(b)(c)(ii) Completed on behalf of Property & Leasing Senior Officer	Darren Kennedy
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes	Lease to Kimberley Wild Expeditions advertised in the Broome Advertiser 12/12/19. Completed on behalf of Property & Leasing Senior Officer	Darren Kennedy

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1) (2)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates?	N/A	No gifts declared during the election period	Darren Kennedy
2	Elect Reg 30G(3) & (4)	Did the CEO remove any 'disclosure of gifts' forms relating to an unsuccessful candidate or a successful candidate that completed the term of office from the electoral gift register, and retain those forms separately for a period of at least 2 years?	N/A	No gifts declared during the election period	Darren Kennedy

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes	SMC 14/11/2019 Item 6.4.1	Alvin Santiago
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A		Alvin Santiago
3	s7.3(1)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor, a registered company auditor?	N/A	Auditor General mandated by Local Government (Auditing) Act 2017 to audit local government units.	Alvin Santiago
4	s7.3(1), 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council?	N/A	Auditor General mandated by Local Government (Auditing) Act 2017 to audit local government units.	Alvin Santiago
5	Audit Reg 10	Was the Auditor's report(s) for the financial year(s) ended 30 June received by the local government within 30 days of completion of the audit?	Yes	Audit report dated 9/10/2019. Received by Council at OMC 17/10/19.	Alvin Santiago
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2019 received by the local government by 31 December 2019?	Yes	Audit report dated 9/10/2019. Received by Council at OMC 17/10/19.	Alvin Santiago
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government, ensure that appropriate action was undertaken in respect of those matters?	N/A	No matters raised	Alvin Santiago

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No	Reference	Question	Response	Comments	Respondent
8	S7.12A (4)	Where the auditor identified matters as significant in the auditor's report (prepared under s7.9(1) of the Act), did the local government prepare a report stating what action had been taken or it intended to take with respect to each of the matters and give a copy to the Minister within 3 months after receipt of the audit report?	N/A	No matters raised	Alvin Santiago
9	S7.12A (4)	Within 14 days after the local government gave a report to the Minister under s7.12A(4) (b), did the CEO publish a copy of the report on the local government's official website?	Yes	Audit report dated 9/10/2019. Received by Council at OMC 17/10/19. Audit report submitted to the Minister on 22 October 2019 and published in the website immediately.	Alvin Santiago
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit?	Yes	As specified in the Audit Strategy Memorandum and Audit Entrance Meeting dated 8 April 2019.	Alvin Santiago
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit?	Yes	As specified in the Audit Strategy Memorandum and Audit Entrance Meeting dated 8 April 2019.	Alvin Santiago
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit?	Yes	As specified in the Audit Strategy Memorandum and Audit Entrance Meeting dated 8 April 2019.	Alvin Santiago
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor?	Yes	As specified in the Audit Strategy Memorandum and Audit Entrance Meeting dated 8 April 2019.	Alvin Santiago
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor?	Yes	As specified in the Audit Strategy Memorandum and Audit Entrance Meeting dated 8 April 2019.	Alvin Santiago

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Integrated Planning and Reporting					
No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	OMC 12 December 2019 Item 9.4.3	James Watt
2	s5.56 Admin Reg 19DA (4)	Has the local government reviewed the Corporate Business Plan in the 2018-2019 Financial Year. If Yes, please provide date of Council meeting the review was adopted at?	Yes	OMC 12 December 2019 Item 9.4.3	James Watt
3	s5.56 Admin Reg 19C	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	OMC 13 December 2018 Item 9.4.5	James Watt
4	s5.56 Admin Reg 19C (4)	Has the local government reviewed the current Strategic Community Plan. If Yes, please provide date of most recent review by Council in Comments. Note: If the current Strategic Community Plan was adopted after 1/1/2016, please respond N/A and provide adoption date in Comments?	N/A		James Watt
5	S5.56 Admin Reg 19DA (3)	Has the local government developed an Asset Management Plan(s) that covers all asset classes. If Yes, please provide the date of the most recent Plan adopted by Council in Comments?	Yes	Asset Management Plan July 2017 received at OMC 14 December 2017 Item 9.4.7	James Watt
6	S5.56 Admin Reg 19DA (3)	Has the local government developed a Long Term Financial Plan. If Yes, please provide the adoption date of the most recent Plan in Comments?	Yes	OMC 12 December 2019 Item 9.4.3	James Watt
7	S5.56 Admin Reg 19DA (3)	Has the local government developed a Workforce Plan. If Yes, please provide adoption date of the most recent Plan in comments?	Yes	Plan under review. Original plan not adopted by Council	James Watt

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
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Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A		James Watt
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A?	Yes		James Watt
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4)?	N/A		James Watt
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only)?	N/A		James Watt
5	s5.37(2)	Did the CEO inform Council of each proposal to employ or dismiss a designated senior employee?	Yes		James Watt

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
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Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer?	N/A		Darren Kennedy
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c)?	Yes	No complaints received that resulted in action under s5.110(6)(b) or (c)	Darren Kennedy
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made?	Yes		Darren Kennedy
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint?	Yes		Darren Kennedy
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred?	Yes		Darren Kennedy
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c)?	Yes		Darren Kennedy

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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Optional Questions					
No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Local Government (Financial Management) Regulation 5 (2)(c) within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	Yes	2019 Financial Management Systems Review Report dated 2 August 2019 and received at OMC 21/11/2019 Item 12.1.	Alvin Santiago
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulation 17 within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	Yes	OMC 23 February 2017 Item 10.3	James Watt
3	Financial Management Reg 5A.	Did the local government provide AASB 124 related party information in its annual report(s) tabled at an electors meeting(s) during calendar year 2019?	Yes	Annual Electors Meeting dated 12 December 2019. Note 20 of the Annual Financial Report within the Shire of Broome Annual Report for the financial year ending 30 June 2019.	Alvin Santiago
4	S6.4(3)	Did the local government submit to its auditor by 30 September 2019 the balanced accounts and annual financial report for the year ending 30 June 2019?	Yes	Auditors examined the balanced accounts and annual financial report from 2 September to 5 September. Auditors report received 9 October 2019.	Alvin Santiago

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2))?	Yes	Exemption under Reg 11 (2)(c) (i) used on one occasion to invited tenders under a restricted tender process after an earlier tender did not satisfy the value for money assessment.	Darren Kennedy
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract?	Yes		Darren Kennedy
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice?	Yes	Tenderlink, the West Australian	James Carpenter

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
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No	Reference	Question	Response	Comments	Respondent
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16?	Yes	Tenderlink, the West Australian	James Carpenter
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation?	Yes		James Carpenter
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16?	Yes		James Carpenter
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender?	Yes		James Carpenter
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria?	Yes		James Carpenter
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection?	Yes	We recently moved to an online tender register	James Carpenter
10	F&G Reg 19	Did the CEO give each tenderer written notice advising particulars of the successful tender or advising that no tender was accepted?	Yes		James Carpenter
11	F&G Reg 21 & 22	Did the local governments advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22?	N/A	There were no EOIs in 2019.	James Carpenter
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice?	N/A		James Carpenter
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services?	N/A		James Carpenter
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest, a notice in writing in accordance with Functions & General Regulation 24?	N/A		James Carpenter
15	F&G Reg 24AC (1) & (2)	Has the local government established a policy on procurement of goods and services from pre-qualified suppliers in accordance with the regulations?	Yes	Existing Policy 2.1.2	James Carpenter
16	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice?	N/A	No panels of pre-qualified suppliers were undertaken in 2019.	Darren Kennedy

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE?	N/A		James Carpenter
18	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application?	N/A		James Carpenter
19	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, given notice of the variation?	N/A		James Carpenter
20	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications?	N/A		James Carpenter
21	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria?	N/A		James Carpenter
22	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG?	N/A		James Carpenter
23	F&G Reg 24AI	Did the CEO send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted?	N/A		James Carpenter
24	F&G Reg 24E	Where the local government gave a regional price preference, did the local government comply with the requirements of F&G Reg 24E including the preparation of a regional price preference policy?	Yes	Existing Policy 2.1.3	James Carpenter
25	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy?	Yes		James Carpenter
26	F&G Reg 11A	Does the local government have a current purchasing policy that comply with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less?	Yes	Existing Policy 2.1.2	James Carpenter

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
27	F&G Reg 11A	Did the local government comply with its current purchasing policy in relation to the supply of goods or services where the consideration under the contract is, or is expected to be \$150,000 or less or worth \$150,000 or less?	Yes		James Carpenter

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Broome

Signed CEO, Broome

5.2 2ND QUARTER FINANCE AND COSTING REVIEW 2019-20

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Manager Financial Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	4 February 2020

SUMMARY: The Audit and Risk Committee is requested to consider the results of the 2nd Quarter Finance and Costing Review (FACR) of the Shire's budget for the period ended 31 December 2019, including forecast estimates and budget recommendations to 30 June 2020

BACKGROUND*Previous Considerations*

OMC 27 June 2019	Item 9.4.2
OMC 17 October 2019	Item 12.1
OMC 21 November 2019	Item 9.2.3
OMC 21 November 2019	Item 12.1

COMMENT

The Shire of Broome has carried out its 2nd Quarter FACR for the 2019/20 Financial Year. This Review of the 2019-2020 Annual Budget is based on actuals and commitments for the first six months of the year from 1 July 2019 to 31 December 2019, and forecasts for the remainder of the financial year.

This process aims to highlight over and under expenditure of funds and over and under achievement of income targets for the benefit of Executive and Responsible Officers to ensure good fiscal management of their projects and programs.

Once this process is completed, a report is compiled identifying budgets requiring amendments to be adopted by Council. A summary is provided detailing the financial impact of all proposed budget amendments to the Shire of Broome's adopted end-of-year forecast.

It should be noted that the 2019/20 Annual Budget was adopted at the Ordinary Meeting of Council on 27 June 2019 as a balanced budget. There have been further amendments adopted by Council as part of the Annual Financial Statements for the use of additional carried forward surplus.

The result of all amendments prior to the 2nd Quarter FACR is a \$311,617 deficit upon the Shire of Broome's forecast end of year position. This \$311,617 of opening deficit relates to the following adopted budget amendments to date:

- \$124,000 additional contribution towards a Broome Visitor Centre funding package;
- \$187,617 deficit arising from the Q1 FACR which included several high value amendments:
 - \$160,000 in additional rates due to the omission of 5 properties from the GRV roll provided by Landgate;
 - \$106,000 in additional Chinatown project management costs including shade lighting design, and predicted expenses for ongoing Defects Period and Dispute resolution;
 - \$70,000 for improvements to Ranger and Health business systems to increase efficiencies and payment methods;
 - \$50,000 for the recruitment of a 6-month ICT Project Officer to progress the backlog of ICT projects due to staff vacancies, and assist with business system improvements;
 - \$42,000 decrease in actual Federal Assistance Grants (FAGS) received.

The above figure represents a budget forecast should all expenditure and income occur as expected. It does not represent the actual end-of-year position which can only be determined as part of the normal annual financial processes at the end of the financial year.

A comprehensive list of accounts (refer to Attachment 1) has been included for perusal by the committee and summarised by Directorate.

A summary of the results follows:

SHIRE OF BROOME SUMMARY REPORT						
BUDGET IMPACT						
	2019/20 Adopted Budget (Inc) / Exp	FACR Q2 Overall (Inc) / Exp (Org Savings not subtracted)	FACR Q2 Org. Exp/(Savings) (by Department)	FACR Q2 Impact (Inc) / Exp (Org Savings subtracted)	YTD Adopted Budget Amendments (Inc) / Exp	YTD Impact (Org Savings Subtracted)
Executive	0	31,400	26,400	5,000	17,000	22,000
Corporate Services	0	(371,334)	(371,334)	0	(19,000)	(19,000)
Development and Community	0	(116,446)	<u>(58,040)</u>	<u>(58,406)</u>	68,369	<u>9,963</u>
Infrastructure	0	31,461	34,297	(2,836)	121,248	118,412
Impact of Council approved Budget Amendments	0	0	0	0	124,000	124,000
	0,000*	(424,919)	(368,677)	(56,242)	311,617†	<u>255,375</u>

CONSULTATION

All amendments have been proposed after consultation with Executive and Responsible Officers at the Shire.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 1996

r33A. Review of Budget

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government;
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.
- (1a) In subsection (1) —

“additional purpose” means a purpose for which no expenditure estimate is included in the local government's annual budget.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The **net result** of the Quarter 2 FACR estimates is a budget deficit position of \$255,375 to 30 June 2020.

RISK

The Finance and Costing Review (FACR) seeks to provide a best estimate of the end-of-year position for the Shire of Broome at 30 June 2020. Contained within the report are recommendations of amendments to budgets which have financial implications on the estimate of the end-of-year position.

The review does not, however, seek to make amendments below the materiality threshold unless strictly necessary. The materiality thresholds are set at \$10,000 for operating budgets and \$20,000 for capital budgets. Should a number of accounts exceed their budget within these thresholds, it poses a risk that the predicted final end-of-year position may be understated.

In order to mitigate this risk, the CEO enacted the FACRs to run quarterly and Executive examine each job and account to ensure compliance. In addition, the monthly report provides variance reporting highlighting any discrepancies against budget.

It should also be noted that should Council decide not to adopt the recommendations, it could lead to some initiatives being delayed or cancelled in order to offset the additional expenditure associated with running the Shire's operations.

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication

Affordable services and initiatives to satisfy community need

Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:

Affordable and equitable services and infrastructure

Key economic development strategies for the Shire which are aligned to regional outcomes working through recognised planning and development groups/committees

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

An organisational culture that strives for service excellence

Sustainable and integrated strategic and operational plans

Responsible resource allocation

Improved systems, processes and compliance

VOTING REQUIREMENTS

Cr B Rudeforth left the Chambers at 4.01 pm prior to voting and did not return.

Absolute Majority

COMMITTEE RESOLUTION:
(REPORT RECOMMENDATION)

Minute No. AR/0220/003

Moved: Cr D Male

Seconded: Cr C Mitchell

That the Audit and Risk Committee recommends that Council:

- 1. Receives the Quarter 2 Finance and Costing Review Report for the period ended 31 December 2019;***
- 2. Adopts the operating and capital budget amendment recommendations for the year ended 30 June 2020 as attached;***
- 3. Notes a forecast end-of-year position to 30 June 2020 of a \$255,375 deficit position; and***
- 4. Approves a budget transfer to the Public Open Space Reserve of \$368,677 to quarantine potential surplus funds at the end of the financial year towards the Town Beach Jetty project.***

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 2/0

Attachments

1. 2019-20 Quarter 2 Finance and Costing Report

SHIRE OF BROOME SUMMARY REPORT						
BUDGET IMPACT						
	2019/20 Adopted Budget (Income) / Expense	FACR Q2 Overall (Income) / Expense (Org Savings not subtracted)	FACR Q2 Org. Expense/(Savi ngs)	FACR Q2 Impact (Income) / Expense (Org Savings subtracted)	YTD Adopted Budget Amendments (Income) / Expense	YTD Impact (Organisational Savings Subtracted)
Executive - Total	0	31,400	26,400	5,000	17,000	22,000
Corporate Services - Total	0	(371,334)	(371,334)	0	(19,000)	(19,000)
Development and Community- Total	0	(116,446)	(58,040)	(58,406)	68,369	9,963
Infrastructure Services - Total	0	31,461	34,297	(2,836)	121,248	118,412
Impact of Council approved budget amendments	0	0	0	0	124,000	124,000
	0,000*	(424,919)	(368,677)	(56,242)	311,617†	255,375

*Council adopted the annual budget with a predicted end-of-year balanced budget, which included previous year carried forward surplus

**Please note that should the Forecast budget predict a deficit greater than 1% of budgeted operating revenue excluding grants and

SHIRE OF BROOME FINANCE & COSTING REVIEW QUARTER 2 2019-20

31/12/2019									
Account	Job	Description	2019/20 Current Budget	2019/20 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movement	Amendment Description	Org. Savings / Expense
OFFICE OF THE CEO									
ADMIN1 - Chief Executive Officer - S Mastroianni									
24160		Subscriptions Op Exp - Members	45,900	50,295	5,000	50,900		Cost overrun due to UDIA awards nomination for Chinatown Project.	
					5,000				
CS3 - Manager People and Culture - R Sharland									
142048		HRM Consultancy - Op Exp	62,000	41,370	26,400	88,400		Additional cost Outside EBA negotiations	26,400
					26,400				
ES7 - Special Projects Coordinator - J Macneil									
1367504		Grants & Contr: Received Non Op - Cap Inc - Economic Services Special Projects	-23,321	-73,321	-5,509,000	-5,532,321		Additional \$50K from DPIRD for RED Grant and \$5,500,000 from DPIRD for CRP2 (\$91K budgeted under Chinatown Place Activation Coordinator).	
1367419	1367419	Streeter's Jetty Refurbishment (Chinatown Stage 2) Cap Exp	0	0	300,000	300,000		Estimated cost to be incurred by 30 June 2020.	
1367221		Chinatown Project Mgmt, Feasibility & Design Consultancy - Cap Exp - Economic Services Special Projects	0	0	25,000	25,000		Estimated cost to be incurred by 30 June 2020.	
1367998		Transfer to Restricted Cash Reserve - Cap Exp - Economic Services Special Projects	0	0	5,184,000		5,184,000	Grants received in advance to be transferred to reserves	
					0				

OVERALL OFFICE OF THE CEO - DEPT. SAVINGS/EXPENSE

31,400

OFFICE OF THE CEO - ORG. SAVINGS/EXPENSE

26,400

RESERVE MOVEMENT - OFFICE OF THE CEO

5,184,000

OFFICE OF THE CEO - NET IMPACT (EXC. ORG.SAVINGS/EXPENSE)

5,000

DEVELOPMENT & COMMUNITY

BRAC1 - Manager Sport & Recreation - C Zepnick									
113027	113029	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	58,210	0	-10,000	48,210		Assessment taking place. Anticipated cost \$48,000. \$10K savings.	-10,000
113702		Club Development Officer Programs Exp - Rec Services	20,930	721	-3,000	17,930		Bulk of workshops to commence prior to 2020 season. Intended timeframe is February - April. \$3K savings.	
117156		Program Annual Events - Op Exp - BRAC Dry	8,000	5,978	3,000	11,000		BRAC to Beach Fun Run will be held in June to fit in around other local events resulting in two events occurring in the same financial year.	
117002	117182	Salary - Swimming Lessons - Op Exp - BRAC Aquatic	78,452	20,146	-15,000	63,452		Unable to recruit as many qualified instructors as intended resulting in salary savings. Leaving enough salaries budget to cover more lifeguard hours required in wet season.	-15,000
117171		Salary - Op Exp - Holiday Prog Exps - BRAC Dry	30,616	6,980	-8,000	22,616		Salary savings	-8,000

Account	Job	Description	2019/20 Current Budget	2019/20 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movement	Amendment Description	Org. Savings / Expense
117049		Rubbish & Recycling - Op Exp - BRAC - Genera	12,000	15,578	5,775	17,775		18/19 and 19/20 rates of BRAC had only been recognised in July 2019 resulting in underspend in 2018/19 FY, and over spend in 2019/20.	
117256		Program Annual Events - Op Inc - BRAC Dry	-9,683	-3,482	-3,000	-12,683		Additional BRAC 2 Beach Fun Run held in June 2020	
117236		Consumables Sales	-48,000	-29,830	-8,000	-56,000		Increase in consumable sales. Align with increase in expenditure in 117336.	
117252		Introductory Programs - Op Inc - BRAC Dry	-10,000	-7,109	-5,000	-15,000		Additional income from BRAC programming (Floorball)	
117294		Grant Income - Non-Op Inc - BRAC Dry	-2,066,889	-524,350	60,000	-2,006,889		Sporting club funding to be separated from BRAC Outdoor Courts project. Funding previously expected no longer available.	
117300	117365	Building New Construction Expense - BRAC Dry - Cap Exp	2,079,869	17,635	-60,000	2,019,869		Remove \$60,000 to show club contribution not committed	
117336		Cost Of Goods Sold Direct (Consumables) Op Exp - BRAC General	30,000	16,531	5,000	35,000		Consumable sales are up on previous years. 117236 also amended to increase to align with 1.6 profit ratio.	
117410		Entry Fees and Spectator Fees - Op Inc - BRAC Aquatic	-253,141	-149,714	-20,000	-273,141		Higher than budgeted pool entries and membership YTD.	
1181420	YBRA001	Youth Bike Recreation Area - New Construction - Cap Exp	577,520	450,955	70,000	647,520		Allocation of the savings realised from the other components of the Safer Communities Grant to Youth Bike Precinct Lighting Project.	
107550	107556	Broome Cemetery New Infrastructure Cap Exp	60,954	2,070	-25,444	35,510		Remaining surplus at the completion of Safer Communities Grant (Broome Cemetery Component)	
125215	125807	Kerr St & Stracke Cove Lighting Upgrade (Safer Comm) - Cap Exp	5,299	0	-5,299	0		Remaining surplus at the completion of Safer Communities Grant (Streetlighting Kerr St & Stracke Cove)	
125225	125232	Street Lighting at Various Locations - Renewal	348,026	151,854	-39,257	308,769		Remaining surplus at the completion of Safer Communities Grant (Other Streetlights)	
117450		BRAC Ovals Upgrade of Infra - Cap Exp	0	0	18,225	18,225		BRAC operation saving to cover Project Brief - Cricket Pitch Cover for Nipper Roe Sports Field.	18,225
					-40,000				
BS1 - Manager Planning & Building Services - K Wood									
133015		Consultants - Op Exp - Building Control	3,000	4,931	5,000	8,000		Additional services were required to undertake Certificate of Design Compliance during building surveyors unplanned sick leave.	5,000
133410		Stat Fees & Lic - Building Permits	-50,000	-34,028	-5,000	-55,000		Higher than anticipated income due to large volume of solar permits submitted. Access to solar has now closed. Recommend to increase by \$5K to account for increase in costs for 133015.	
					0				
CM83 - Events and Economic Development Coordinator - J Hatch									
22174		Sundry In Kind Donations Op Exp - Other Governance	282,086	67,000	-30,941	251,145		Total of \$251,145 allocated by Council resolution EETD and was distributed in the first two quarters of the year. Savings to be utilised to partly fund the \$124,000 BVC contribution.	
23596		Transfer From Community Sponsorship Reserve Cap Inc - Other Gov	0	0	-61,745	-61,745	-61,745	To utilise the remaining funds held in Community Sponsorship Reserve to offset the expenditure for Community Sponsorship. Municipal funds saved to be utilised to partly fund the \$124,000 BVC contribution.	
132080		Tourism Development - Op Exp - Tourism & Area Promotion	76,612	44,000	-12,612	64,000		Anticipated requirement to 30 June 2020 covering \$44,000 Cable Beach Polo and potentially \$20,000 for adhoc tourism initiative requests. Savings to be utilised to partly fund the \$124,000 BVC contribution.	
					-105,298				
CM84 - Venue Supervisor - S Bowns									
116495		Performance Production Expenses - Broome Civic - Op Exp	54,000	25,297	80,000	134,000		To increase the expense budget offset by amounts previously transferred from reserve (Raise the Roof Grants)	
116541		Broome Civic Centre Venue Income - Op Income - Bme Civic Centre	-217,136	-53,557	-7,842	-224,978		Amend the budget to match the actual income.	
					72,158				

Account	Job	Description	2019/20 Current Budget	2019/20 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movement	Amendment Description	Org. Savings / Expense
HS1 - Manager Health & Ranger Services - S Martin									
51010		Salaries - Op Exp - Fire Prevention	418,571	23,311	-70,000	348,571		Salary budget saving to cover to temp Ranger Jul-Sep 2019	-70,000
53015		Relief Staff Exp - Op Exp - Ranger Operations	0	33,716	70,000	70,000		Salary budget saving to cover to temp Ranger Jul-Sep 2019	70,000
52420		Dog Registration - Op Inc - Animal Control	-47,710	-26,396	7,710	-40,000		Historic review average suggests an expected income of \$40k would be more appropriate.	7,710
53400		Sundry (ORV Etc) Fines & Penalties - Op Inc - Other Law Order & Public Safety	-15,060	-1,527	5,060	-10,000		Income is lower than expected due to outstanding replacement infringement books, backlog of penalties waiting to be referred to FER and a focus on education rather than regulation. 3Yr average of \$10k	5,060
74490		Trading Licences - All Except Beach - Op Inc - Prevent - Inspection/Admin	-27,965	-15,962	11,965	-16,000		Reduced number of current traders. 3Yr average of \$20k income. Currently 18 traders mix high risk (\$1570/yr) & medium risk (\$1030/yr)	11,965
					24,735				
LS1 - Library Coordinator - S Eaton									
115286		SLWA Travel & Accommodation Op Exp - Library	9,642	0	-6,642	3,000		Regional model funding no longer applicable for 19/20. Expect lesser amount of travel for training approx \$2000	
					-6,642				
REQ64 - Place Development and Activation Coordinator - J Mihlik									
23040		Youth Development Programme & Working Group - Op Exp - Other Governance	38,768	9,397	-12,000	26,768		Anticipated underspend at the completion of the related project deliverables	-12,000
116101		Festival, Events and Culture Promotion Program General - Op Exp - Other Culture	24,000	0	-20,000	4,000		Grant funding not available for Capacity Building workshops \$12K. Minor spending for Event Mgt Workshop in partnership with DLGSC.	-20,000
1138332		Grant Income & Contributions - Op Inc - Other Culture	-27,000	1,364	12,000	-15,000		Grant funding not available for Capacity Building workshops \$12K	12,000
136723		Chinatown Place Activation Initiatives -Op Exp - Economic Services Special Projects	239,622	41,891	7,993	247,615		To adjust the account balance to cover the following: \$205,000 proposed budget of Chinatown Place Activation from 1 Dec to 30 June 2020. \$42,614 expenditure to date for Discovery Festival and Ladies Night.	
1367218		Town Beach Place Activation (ex CIDC Led Initiatives) - Op Exp - Economic Services Special Projects	1,060	368	18,000	19,060		To transfer the budget for the remainder of 19/20 to cover Town Beach Opening (\$10K) and Activation (\$2K) and \$6K auspic from Country WA grant funding previously budgeted in Chinatown Place Activation budget.	
1367310		Grants & Contributions Received - Op Inc - Other Economic Services	-38,000	0	38,000	0		To consolidate all Chinatown Revitalisation Phase 2 Grant Funding in 1367301. Only \$12K had been raised out of the \$38K targeted grant income.	38,000
1367301		Grants & Contributions Received - Op Inc - Economic Services Special Projects	-32,739	-43,132	-105,393	-138,132		Current budget comprised the following: \$29,131.82 RED Grant from DPIRD \$91,000 19/20 allocation of overall CRP2 project for CPAC \$5,000 from Inpex \$4,000 from Buru \$3,000 from Healthway \$6,000 from Country WA	-91,000
					-61,400				

OVERALL DEVELOPMENT & COMMUNITY - DEPT. SAVINGS/EXPENSE

-116,446

DEVELOPMENT & COMMUNITY - ORG. SAVINGS/EXPENSE

-58,040

RESERVE MOVEMENT - DEVELOPMENT & COMMUNITY

-61,745

DEVELOPMENT & COMMUNITY - NET IMPACT (EXC. ORG.SAVINGS/EXPENSE)

(58,406)

Account	Job	Description	2019/20 Current Budget	2019/20 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movement	Amendment Description	Org. Savings / Expense	
CORPORATE SERVICES										
CS1 - Director Corporate Services - J Watt										
142231		Consultants Corp Serv - Op Exp - Corp Gov Support	61,500	4,393	-25,000	36,500		Phase II Service Delivery Review not required until later this calendar year for consultants to engage with Council and provide high level assistance with second iteration. Request transfer to reserve for use in 20/21 budget.		
141994		Transfer to Restricted Cash Reserve - Cap Exp - Corp Gov & Support	0	0	25,000		25,000	Phase II SDR funds to be made available in 20/21.		
142393		LGIS Insurance Bonus & Funding (Exp in 142232) - Op Inc - Corp Gov	-66,924	-173,880	-140,418	-207,342		Increased dividend received plus rebates previously recognised as reduction of insurance bill have been separated and recognised as income.	-140,418	
					-140,418					
CS2 - Manager Financial Services - A Santiago										
30105		Rates Broome - Op Inc - Rates	-22,959,445	-23,147,607	-188,967	-23,148,412		Additional rates from interim valuations as of January 2020.	-188,967	
30145		Debt Collection Recovery	76,000	3,459	-8,830	67,170		To adjust the budget based on the confirmed and full amount of PO raised for the year.		
32490		Legal Expense Recovery No GST - Op Inc - Rates	-76,000	-4,386	8,830	-67,170		To reflect both the legal expense and subsequent recoveries at the same amount		
30149		Legal & Rates Consulting Exp - Op Exp - Rates	20,376	0	-10,376	10,000		Originally budgeted for Djarindjin Airport rates objection. Not anticipating any need to engage solicitors. Proposing to leave \$10K.	-10,376	
32492		Back Rates - Op Inc - Rates	0	-14,886	-14,886	-14,886		Interim and back rates had been budgeted in account 30105 but actuals had been recorded in this account. Adjustment proposed to reconcile.	-14,886	
142034		Other Employment Costs - Finance	29,434	15,944	10,813	40,247		Additional employee expenses as per negotiated contract	10,813	
142193		Relief Staff - Op Exp - Finance - Corp. Gov. & Support	0	0	40,932	40,932		\$16,232 Relief staff cost to backfill Creditors Officer funded by Salary savings. \$24.7K to cover recruitment costs for various positions.	40,932	
142004		Salary - Op Exp - Finance	945,148	449,422	-40,932	904,216		\$16,232 Relief staff cost to backfill Creditors Officer funded by Salary savings. \$24.7K to cover recruitment costs for various positions.	-40,932	
					-203,416					
CS6 - Manager Information Technology - C Coulson										
107035		General CCTV & Wireless Network Maint - Op Exp - Other Comm Amen	9,000	0	20,000	29,000		Improvements to Anne Street CCTV to mitigate against further vandalism	20,000	
146110		Minor Assets<\$5000 - IT Exp	150,000	6,570	-90,000	60,000		Budget upload error identified - \$90K	-90,000	
146111		IT Contract Consultants - Exp	250,000	17,635	-50,000	200,000		Synergy Feasibility Study transfer \$50K to reserve		
146120		Equip & H/Ware > \$5000 Cap Exp -IT	218,000	2,258	-22,500	195,500		Self Check Terminal \$30k deferred - will form part of Library RFID Project 20/21. Transfer to reserve. Additional \$7,500 for recruitment and performance appraisal software as per P&C project brief.	7,500	
146122		Software >\$5000 Cap Exp - IT	231,000	73,835	35,000	266,000		Project Brief - Develop Town Beach Precinct App showcasing historical and environmental information in the precinct.	35,000	
141995		Transfer to Equip & Insurance Reserve IT Operations Cap Exp	11,589	117	80,000	91,589	80,000	Savings from 146111 Synergy Feasibility Study \$50K and 146120 \$30K Self Check Terminal transfer to Reserve.		
					-27,500					
OVERALL CORPORATE SERVICES - DEPT. SAVINGS/EXPENSE					-371,334	CORPORATE SERVICES - ORG. SAVINGS/EXPENSE				-371,334
RESERVE MOVEMENT - CORPORATE SERVICES						105,000				

Account	Job	Description	2019/20 Current Budget	2019/20 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movement	Amendment Description	Org. Savings / Expense
CORPORATE SERVICES - NET IMPACT (EXC. ORG.SAVINGS/EXPENSE)							0		
INFRASTRUCTURE SERVICES									
ES1 - Director Infrastructure - A Graffen									
1107208		Streeters Jetty Renewal - Other Culture - Cap Exp	68,116	0	-68,116	0		Streeter's Jetty Refurbishment to be budgeted as part of Chinatown Stage 2 and fully funded by DPIRD. Budget in this account no longer required.	-68,116
1367404	1367407	Dampier St Upgrade - Cap Exp	111,972	16,211	100,000	211,972		Estimated full and final cost at the completion of project negotiation. Cost should have been covered by the DPIRD Grant Funding interest income but interest had to be acquitted together with expenditure as of 30 June 2019.	100,000
1367404	1367408	Carnarvon St Upgrade - Cap Ex	87,976	-411	139,413	227,389		Estimated full and final cost at the completion of project negotiation. Cost should have been covered by the DPIRD Grant Funding interest income but interest had to be acquitted together with expenditure as of 30 June 2019.	139,413
					171,297				
ES3 - Manager Works - J Welshman									
125100	BUSN003	Male Oval Bus Shelter - Infra Cap Exp	30,000	15,607	-13,000	17,000		Project completed. Savings to be transferred back to Reserve	
125134		Transfer to Road Reserve (for Bus Shelters)	0	0	13,000	13,000	13,000	Transfer back to Reserve from Male Oval Bus Shelter savings.	
125140	121597	Frangipani Subdivision Footpath Construction Expense - Cap Exp	0	4,810	4,810	4,810		Kerbing costs from last financial year.	
142551		Vehicle & Mob Plant Renewal (Replacement) - Cap Exp - Gen Admin	82,000	23,794	-7,025	74,975		Completed project savings realised	
143049		Relief Staff Exp - P&G - Gen Admin	108,000	0	-86,000	22,000		Budgeted costs for 2 x Trainee's from salary budget. Trainee's engaged through Nimunbuk \$86K.	-86,000
					-88,215				
ES5 - Works Coordinator - D Greaves									
125300	125291	Footpath Old Broome Road - One Mile Access/Sandpiper/Short St	0	-3,089	300,000	300,000		Completion of Lighting for footpath project. Developer contribution. (Reserve Acc) Works Programmed for Q3 and Q4 following footpath inspections	
125964		Transfer From Road Reserve Street Lighting Const - Cap Inc MUN	-411,184	0	-300,000	-711,184	-300,000	RO: Coordinator Financial Services - Y WANG - transfer from Reserve to fund the Footpath Old Broome Rd Job # 125291 Developer Contributions received in 18/19.	
					0				
ES6 - Senior Project Engineer - Luke McKenzie									
121100	121113	Hamerley St Upgrade Construction - Cap Exp	19,444	11,091	-8,353	11,091		Project completed. Balance of project contingency can be spent on other infrastructure projects. Project has two accounts - this one and 121560 Expense budget (\$35K). Project is to be delivered in Q3 and 4.	
121100	RU555	Old Broome Road/ Gus Winckel Road Upgrade - Capex	168,943	364	195,231	364,174		Project to be delivered in Q3 and 4. Extra \$195,231 BlackSpot grant received. Income account 101217630 is also to be updated with same amount.	
121763		Black Spot Non Op Grant (Commonwealth/Federal)	-870,943	-344,301	-195,231	-1,066,174		Additional \$195,231 BlackSpot grant received for Gus Winkle Old Broome intersection. Income account RU555 updated with same amount. First 40% Claim for Herbert/Saville & GusWinkle/Old Broome Rd.	
1181409		Town Beach Development - Jetty Project - Other Infra New - Cap Exp			6,968,592	6,968,592		Budget amendment proposed to separate TB Jetty Stage 2 into a new account.	

Account	Job	Description	2019/20 Current Budget	2019/20 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movement	Amendment Description	Org. Savings / Expense
1181408		Town Beach Development - Groyne Project - Other Infra New - Cap Exp	11,268,592	50,560	-6,968,592	4,300,000		Town Beach Jetty Stage 1 - Groyne upgrade budget is \$4.3m. Most of account is comprised of unconfirmed grant funding for the jetty. Budget Amendment proposed to separate TB Jetty Stage 2 into a new account	
					-8,353				
ES8 - Waste Coordinator - T Parkinson									
101031	101037	Liquid Waste - Works - Op Exp - San Gen Refuse	50,000	1,096	-35,000	15,000		Decrease forecast charge to take overflow liquid waste to the Pilbara \$0-411L to pump out= 122,000L.	
101500		Proceeds From Sale of Assets - Cap Inc - Sanitation Gen Refuse	0	-71,500	-71,500	-71,500		Confirmed income from sale of asset P413.	
1042510		Vehicles & Mobile Plant New - Cap Exp - Sanitation Other	15,170	0	-15,170	0		Trailer Procured in 18/19	
101513		Transfer to Plant Reserve - Cap Exp - Refuse Site	0	0	86,670	86,670	86,670	P413 & Trailer's saving transfer back to Reserve	
101510		Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	265,555	265,820	220,265	515,820		\$29,735 savings from the purchase of WMF Wheel Loader. \$250,000 purchase of glass crusher (Partially offset by \$130K grant funding already received)	
101040		Consultants - Op Exp - Sanitation Gen Refuse	30,000	0	20,000	50,000		Additional \$20K for the Waste Strategy	
101525		Transfer From Refuse Site Reserve - Sanitation Gen Refuse	-133,063	0	-205,265	-338,328	-205,265	Transfer from reserve to balance Sanitation	
					0				
ES9 - Manager Engineering - P Collins									
104600	104695	Hammersley St Upgrade Drainage - Infra Cap Exp	0	11,927	0	0		This Retention for Roadline from the Hammersley Napier roundabout project From luke Timing - KBR finalising design scope. Works to be carried out Q4	
121000	121560	McDaniel Rd - Archer to Ward Stage 1 New Rd Const - Cap Exp	1,000,000	123,112	667,383	1,667,383		\$97,100 Transfer from Acc:121108. Others from R2R funding brought forward	
121100	121108	McDaniel Rd Upgrade Const - H/A All Streets	97,100	1,375	-97,100	0		\$97,100 Transfer from Acc:121108	
121778		Regional Rd Group (RRG) Rural Rd Const Funding -Non Op Inc- Rd Const	-1,035,000	-479,917	-570,283	-1,605,283		Additional income from RTR and RRG totalling \$570,283 for McDaniel Rd.	
121779		Regional Rd Group (RRG) Urban Rd Const Funding - Non Op Inc- Rd Const	0		0	0		Hunter Stg2 - 2nd 40% \$132K Hunter Stg2 - 1st 20% \$66K Direct Grant \$219K (Budgeted in DIS Account)	
121762		State Direct MRWA/RRG Rd Maint Op Grant Rec'd	-219,242	0	0	-219,242		Funding received in 121779	
1181201		Town Beach - Design/Plans/Feasibility - Op Exp - Other Recreation & Sport	43,894	26,626	-17,268	26,626		Final review of Jetty design to be carried out. Minor amendment to lighting design required.	
					-17,268				
PK3 - Parks Coordinator - C Hankinson									
113550	113606	Sugar Glider Park New Const - Cap Exp	51,000	0	-51,000	0		Job completed and costed against another account.	-51,000
113000	113581	Matsumoto Courts - P&G Maint	9,810	649	5,000	14,810		To undertake rubbish and debris clearing, weeding, dusting works on 4 courts with better surfaces at the Matsumoto Courts prior to the BRAC outdoor upgrade works.	
117210	117211	BRAC Ovals - P&G Maint	379,511	175,565	20,000	399,511		To reverse previous reduction made on this account to cover repairs from bird damage.	
					-26,000				
PM3 - Property and Leasing Senior Officer - A Rowett									
96200		1/17 Honeyeater Loop - Rent & Recoup Income - Op Inc	-20,625	-2,820	18,000	-2,625		Decreased income due to vacancy.	
96204		2/50 Tanami Drive - Rent & Recoup Income - Op Inc	-19,650	-24,624	-5,000	-24,650		Rental income from November 2019 to 30 June 2020 at \$465/week.	
144027		Property Dept Legal Expenses - Op Exp - Property Dep't (see legal recovery opinc 142995)	15,000	22,054	10,000	25,000		Additional legal expense budget request	

Account	Job	Description	2019/20 Current Budget	2019/20 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movement	Amendment Description	Org. Savings / Expense
142995		Reimbursement Property Dept Legal Fee - Op Inc - Corp Gov & Supp (Legal opex refer 144927)	-5,600	0	-10,000	-15,000		Recoupment of additional legal expenses requested.	
145561		Lot 1002 Shelduck Way - Rent & Recoup Income - Op Inc	-15,750	-13,532	-13,000	-28,750		Rental income from 4 August 2019 to 30 June 2020 at \$678/week.	
					0				

Account	Job	Description	2019/20 Current Budget	2019/20 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movement	Amendment Description	Org. Savings / Expense
OVERALL INFRASTRUCTURE SERVICES - DEPT. SAVINGS/EXPENSE					31,461			INFRASTRUCTURE - ORG. SAVINGS/EXPENSE	34,297
RESERVE MOVEMENT - INFRASTRUCTURE								-405,595	
INFRASTRUCTURE SERVICES - NET IMPACT (EXC. ORG.SAVINGS/EXPENSE)								-2,836	

6. MATTERS BEHIND CLOSED DOORS

Nil

7. MEETING CLOSURE

There being no further business the Chairman declared the meeting closed at 4.16 PM.

These minutes were confirmed at a meeting held (DD Month Year),
and signed below by the Presiding Person, at the meeting in which these minutes were
confirmed.

Signed:

10.4 BUSH FIRE ADVISORY COMMITTEE MEETING MINUTES 11 DECEMBER 2019 AND EXPRESSIONS OF INTEREST FOR APPOINTMENT AS COMMUNITY REPRESENTATIVES

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	EMM06
AUTHOR:	Executive Support Officer - Development and Community
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development and Community Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY: This report presents the minutes and associated recommendations of the Bush Fire Advisory Committee meeting held on 11 December 2019 for Council's consideration.

In January 2020, advertisements from the Shire of Broome called for Expressions of Interest for community representatives from the Town of Broome, Coconut Well, Skuthorpe and Twelve Mile to be appointed to the Bush Fire Advisory Committee (BFAC) and Local Emergency Management Committee.

This report also presents the expressions of interest for Council's consideration and recommends the appointment of community representatives to the committee.

BACKGROUND

Previous Considerations

Appointment of Members to the Bush Fire Advisory Committee

SMC 14 November 2019

The Bush Fire Advisory Committee (**BFAC**) meets quarterly to provide advice to the Shire of Broome on:

1. All matters relating to the prevention, controlling and extinguishing of bushfires.
2. The planning and layout of fire breaks in the district.
3. Prosecutions for breaches of the *Bush Fires Act 1956*.
4. The formation of Bush Fire Brigades.
5. Coordination and cooperation between agencies within the district.

The BFAC is a Committee of Council that usually includes representatives from various Federal and State agencies and relevant community organisations and individual community members as deemed appropriate.

The membership term of the current committees has expired and an Expression of Interest (EOI) period was run to obtain nominations for potential members from around the Shire of Broome to sit on BFAC from March 2020. The EOI period ran from 6 January 2020 to 13 February 2020.

COMMENT

The minutes of the BFAC meeting held on 11 December 2019 are included as **Attachments 1 to 3** of this report.

At the meeting, the BFAC discussed the following items:

Item 5.1 Bush Fire Advisory Committee Contact List

The Contact List was updated prior to the meeting and members were reminded to send any further changes/additions to the BFAC Secretariat for the 2019 BFAC Contact List and advise of any proxies over the Christmas period (see confidential **Attachment 2**).

Item 5.2 Status Report

The 2019 Status Report was presented with nil to report (see **Attachment 3**).

Item 5.3 Updates from BFAC members

A round table discussion was conducted allowing Committee members to give an update on their agencies, and any relevant matters.

Shire of Broome Coordinator Rangers proposed changes to the 2020 Fire Break and Fuel Hazard Reduction Notice. After lengthy discussion the Committee resolved that an item be presented to Council at the February Ordinary Meeting of Council to propose amendments to the draft 2020 Fire Break and Fuel Hazard Reduction Notice. The amendments were to detail recommended compliance obligations regarding access to dwellings by emergency services vehicles, width of fire breaks and boundary corners as well as permissible material on fire breaks.

A review of the information provided in the BFAC meeting minutes did not provide enough detail of what specific changes were being proposed. It is the officers' opinion that the committee recommendation should be returned to the BFAC to enable further consultation with the committee, the community, impacted property owners and other involved agencies for additional justification and detail of the BFAC proposed changes to the Fire Break and Fuel Hazard Reduction Notice before an item is put to Council for consideration.

Item 5.4 Expressions of Interest Community Representatives

The Committee was advised that the current term of community member representation on the Bush Fire Advisory Committee has expired. An expressions of interest process for nominations for Committee membership was opened on 6 January 2020 and closes on 13 February 2020.

Item 6.1 Bush Fire Advisory Committee Meeting Dates for 2020

The purpose of this report was to set the meeting dates for 2020.
The current Terms of Reference for the BFAC require quarterly meetings.

COMMITTEE RESOLUTION: **(REPORT RECOMMENDATION)**

Moved: Mr P Foley

Seconded: Mr P Leach

That meetings are convened for the Bush Fire Advisory Committee on the following dates in 2020 commencing at 11:00am in the Shire of Broome Function Room:

- **Wednesday 11 March 2020**
- **Wednesday 10 June 2020**
- **Wednesday 9 September 2020**
- **Wednesday 9 December 2020**

CARRIED UNANIMOUSLY 9/0

Summary

There were no further items arising at the meeting for Council to consider. Therefore, it is recommended that Council receive the minutes of the BFAC meeting held on 11 December 2019.

Bush Fire Advisory Committee EOI

A total of four (4) community member nominations were received for BFAC membership during the EOI period. The nominees were:

NAME	LOCATION	EXPERIENCE
Trevor Fish	Twelve Mile	Previous BFAC member
Derren Greenhill	Skuthorpe	Previous BFAC member
Tania Baxter	Bidyadanga	Previous BFAC member
Caitlin Westlake	Waterbank/ Coconut Well	New nominee with experience in bush fire management in a pastoral environment

Patrick Foley also submitted a nomination to represent the Department of Biodiversity, Conservation and Attraction (Parks & Wildlife).

Officers have assessed the nominations and recommend that all nominations be appointed as members of the BFAC.

CONSULTATION

Bush Fire Advisory Committee members

STATUTORY ENVIRONMENT

Bush Fires Act 1956

Section 67. – Advisory committees

1. *A Local Government may at any time appoint such persons as it thinks fit as a Bush Fire Advisory Committee for the purpose of advising the Local Government regarding all matters relating to the prevention, controlling and extinguishing of bush fires, the planning of the layout of firebreaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control whether of the same kind, as, or a different kind from, those specified in this subsection.*

2. A committee appointed under this section shall include a member of the Council of the Local Government nominated by it for that purpose as a member of the committee, and the committee shall elect one of their number to be Chairman thereof.
3. In respect to a committee so appointed, the Local Government shall fix the quorum for the transaction of business at meetings of the committee and may: -
 - (a) make rules for the guidance of the committee;
 - (b) accept the resignation in writing of, or remove, any member of the committee, appoint a person to fill that vacancy.
 - (c) where for any reason a vacancy occurs in the office of a member of the committee, appoint a person to fill that vacancy.
4. A committee appointed under this section: -
 - (a) may from time to time meet and adjourn as the committee thinks fit;
 - (b) shall not transact business at a meeting unless the quorum fixed by the Local Government is present;
 - (c) is answerable to the Local Government and shall, as and when required by the Local Government, report fully on its activities.

Local Government Act 1995

5.8. Committee members, appointment of

- (1) A committee is to have as its members —
 - (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
 - (b) persons who are appointed to be members of the committee under subsection (4) or (5).

*Absolute majority required.
- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.
- (3) Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government
- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —
 - (a) to be a member of the committee; or
 - (b) that a representative of the CEO be a member of the committee,

the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

5.11A. Deputy committee members

- (1) The local government may appoint* a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.
* Absolute majority required.
- (2) A person who is appointed as a deputy of a member of a committee is to be —
 - (a) if the member of the committee is a council member — a council member; or
 - (b) if the member of the committee is an employee — an employee; or
 - (c) if the member of the committee is not a council member or an employee — a person who is not a council member or an employee; or
 - (d) if the member of the committee is a person appointed under section 5.10(5) — a person nominated by the CEO.
- (3) A deputy of a member of a committee may perform the functions of the member when the member is unable to do so by reason of illness, absence or other cause.
- (4) A deputy of a member of a committee, while acting as a member, has all the functions of and all the protection given to a member.

[Section 5.11A inserted by No. 17 of 2009 s. 20.]

5.9. Committee membership, tenure of

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —
 - (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or
 - (b) the person resigns from membership of the committee; or
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day, whichever happens first.
- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —
 - (a) the term of the person's appointment as a committee member expires; or
 - (b) the local government removes the person from the office of committee member, or the office of committee member otherwise becomes vacant; or
 - (c) the committee is disbanded; or

(d) *the next ordinary elections day, whichever happens first.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Current financial and human resources allow for the Bush Fire Advisory Committee meetings to be held quarterly.

RISK

Community representation aims to ensure that BFAC, and therefore Council, are advised on any local issues or omissions regarding Bush Fire Management. The absence of a representative from distinct geographical areas therefore brings the risk that key issues may not be identified. However, in this case the risk may be lessened due to the representation on BFAC of government and non-government service delivery organisations that are heavily involved in the Shire of Broome area. Therefore, the overall risk is considered 'Low'.

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication

Affordable services and initiatives to satisfy community need

Accessible and safe community spaces

A healthy and safe environment

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

Sustainable and integrated strategic and operational plans

Responsible resource allocation

Effective community engagement

Improved systems, processes and compliance

VOTING REQUIREMENTS

Absolute Majority

REPORT RECOMMENDATION:

That Council:

1. *Receives the minutes of the Bush Fire Advisory Committee meeting held on 11 December 2019, and endorses the recommendations put forward by the Bush Fire*

Advisory Committee;

2. *Appoint the following persons as community representatives to the Bush Fire Advisory Committee:*
 - a. *Trevor Fish (Twelve Mile)*
 - b. *Darren Greenhill (Skuthorpe)*
 - c. *Tania Baxter (Bidyadanga)*
 - d. *Caitlin Westlake (Waterbank / Coconut Well); and*
3. *Appoint the following persons as organisation representative to the Bush Fire Advisory Committee:*
 - a. *Patrick Foley (Department of Biodiversity, Conservation and Attractions)*

(ABSOLUTE MAJORITY REQUIRED)**Attachments**

1. Unconfirmed minutes of the Bush Fire Advisory Committee - 11 December 2019
2. BFAC Contact List *(Confidential to Councillors and Directors Only)*

This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(b) as it contains "the personal affairs of any person".

3. BFAC Status Report



UNCONFIRMED MINUTES

OF THE

BUSH FIRE ADVISORY COMMITTEE

11 DECEMBER 2019

OUR VISION

"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our natural and built environment."

OUR MISSION

"To deliver affordable and quality Local Government services."

CORE VALUES OF THE SHIRE

The core values that underpin the achievement of the mission will be based on a strong customer service focus and a positive attitude:

Communication

Integrity

Respect

Innovation

Transparency

Courtesy

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions in section 5.25 of the *Local Government Act 1995* establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Should you require this document in an alternative format please contact us.

SHIRE OF BROOME
BUSH FIRE ADVISORY COMMITTEE
WEDNESDAY 11 DECEMBER 2019
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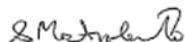
Chairperson.....Date.....

NOTICE OF MEETING

Dear Committee Member,

The next Bush Fire Advisory Committee of the Shire of Broome will be held on Wednesday, 11 December 2019 in the Function Room, Corner Weld and Haas Streets, Broome, commencing at 11:00am.

Regards,



S MASTROLEMBO
Chief Executive Officer

6/12/2019

Chairperson.....Date.....

MINUTES OF THE BUSH FIRE ADVISORY COMMITTEE OF THE SHIRE OF BROOME,
HELD IN THE FUNCTION ROOM, CORNER WELD AND HAAS STREETS, BROOME, ON
WEDNESDAY 11 DECEMBER 2019, COMMENCING AT 11:00AM.

1. OFFICIAL OPENING

The Chairman welcomed Members and Officers and declared the meeting open at 11:01am.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Chairperson:	Cr Chris Mitchell	Councillor, Shire of Broome
Deputy Chairperson:	Les Andrews	Deputy Chairperson
Agency Delegates:		
	Pat Foley	Department of Biodiversity, Conservation and Attractions (DBCA)
	Todd Carrington	Dampier Peninsula Police
	James Taylor	Broome Regional Volunteer Bushfire Service (BRVB)
	Phil Leach	Broome Volunteer Fire and Rescue Service (BVFRS)
	Sarah Dobson	Nyamba Buru Yawuru Ltd (NBY)
	Jack McCormick	Airservices Australia
	Tracey McNair	Airservices Australia

Community Representatives:

Ivan Davie	Town of Broome
Ed Carroll	Coconut Well
Trevor Fish	12 Mile
Derren Greenhill	Skuthorpe

Leave of Absence:

Nil

Apologies:

Officers:	Rick Darlow	DFES
	Andrew Waters	A/Manager Environmental Health, Emergency and Rangers
	Lani Levi	Senior Administration and Governance Officer
	Sally Reynolds	Executive Support Officer
	Narelle Graue	Ranger Coordinator
	Ben Coles	Ranger
	Martin Fox	Ranger

Chairperson.....Date.....

3. CONFIRMATION OF MINUTES

3.1 The minutes of the BFAC were distributed and taken as read.

COMMITTEE RESOLUTION:

Moved: Mr P Leach

Seconded: Mr L Andrews

That the Minutes of the Bush Fire Advisory Committee held on 11 September 2019, as published and circulated, be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY 9/0

4. CORRESPONDENCE IN / OUT

4.1 CORRESPONDENCE IN

1. Monthly DFES LG Report Package – October 2019.
2. Monthly DFES LG Report Package – November 2019.
3. Monthly DFES LG Report Package – December 2019.
4. Email notice of plans recently approved by DEMC from the District Emergency Management Advisor.

Attachments

1. LG Monthly Package October 2019
2. LG Monthly Package November 2019
3. LG Monthly Package December 2019

4.2 CORRESPONDENCE OUT

Nil

5. BUSINESS ARISING

5.1 BUSH FIRE ADVISORY COMMITTEE (BFAC) CONTACT LIST

An updated contact list of members and proxies is attached. Please inform the secretariat of any changes or additions.

Attachments

1. 2019 BFAC Contacts List

Please advise proxies during Christmas break.

5.2 STATUS REPORT

Chairperson.....Date.....

The 2019 BFAC Status Report is attached to track the progress of any Actions Arising from each meeting.

Attachments

1. BFAC Status Report 2019

Nil to report.

5.3 UPDATE FROM BFAC MEMBERS

WAPOL – Assisted with recent fires which were a combination of lightning strikes and flare ups.

YAWURU – Nil to report

BVFRS – Busy with recent fires.

DBAC – Busy season and happy to work with brigades. All appliances are ready to go for cyclone season. Drop in staff numbers over Christmas break but will have representation. Fire roster will stop after Christmas.

12 Mile – Acknowledged the positive result in the recent bush fires. Fires caused minimal damage and were brought under control because of back burning.

Waterbank – Thanked all fire services for their efforts during the last big fire. Discussion around Buckley's Plain, access and evacuation of residents and visitors and the status of the road, and its possible inclusion as an accessway in the community's safety plan. Chairperson to follow up with the Shire the status of Buckley's Track.

Shire of Broome – Nil to report

Skuthorpe – Nil to report

BRVB – New station at Wattle Drive has been cleared ready for slab to be laid. Brigade at its highest membership in six years with 18 members: four females and 14 males. 47 total incidents for the preceding period made up of 21 primary and 26 support incidents which were mainly fires.

RANGERS – Marty Fox taking over bush fire coordination next year from Ben Coles.

Detailed discussion on suggested changes to 2020 Firebreak and Fuel Hazard Reduction Notice. Three major areas of concern are access around property including navigating corners, access to dwellings and preferred surface material for firebreaks. It was also agreed that there would be provision for advising residents the background for these recommendations, in particular safety and minimisation of damage to property or persons, and there will be scope for Variation Notices on an individual basis.

Chairperson.....Date.....

COMMITTEE RECOMMENDATION:

Moved: Mr P Leach

Seconded: Mr L Andrews

The Bush Fire Advisory Committee recommends an item to be presented to Council at the Ordinary Meeting of Council on 27 February 2020 for inclusion in the 2020 Firebreak Notice with the following amendments:

- ***Access to dwelling – preferred arrangements for emergency vehicle access;***
- ***Width of fire breaks to facilitate vehicle turning at property boundary corner and for emergency service staff to exit vehicles on firebreaks; and***
- ***Surface material to be used on firebreak tracks.***

CARRIED UNANIMOUSLY 9/0

Reason: To allow safe and effective access to properties in an emergency situation.

The Committee was invited to add comments to be included in the officer's report to council.

Don Hodgson a community member gave a donation to volunteers in appreciation of staying overnight to fight the recent fires.

Airservices Australia – Have provided assistance with a number of fires. The airport fire station's spare truck is going to Port Hedland on 20th December reducing Airservices capacity to provide back up. Some negative feedback was received from a Coconut Well resident regarding the timing of back burning however most people were positive about it. Some inconvenience was unavoidable.

Shire of Broome - Thanked all fire services for their efforts in the recent fires.

5.4 EXPRESSIONS OF INTEREST COMMUNITY REPRESENTATIVES

The Shire of Broome recently participated in a biennial review of all Terms of Reference and Membership for current Council Committees and Working Groups. Only minor changes were made to the Terms of Reference which have not altered the Committee/Working Groups purpose. Details of the review are outlined in the Special Meeting of Council Minutes, 14 November 2019.

The review highlighted a need for expressions of interest to be sought biennially for all community representation positions on Council Committees and Working Groups as per section 5.11 Tenure of Membership, of the **Local Government Act 1995**. The Shire will be holding a nomination period from Monday 6 January 2020 to Friday 31 January 2020. Information on how to re-nominate will be sent via email to all current community representatives prior to the nomination period starting. The opportunity to nominate will also be advertised.

Attachments

1. BFAC Expression of Interest Form
2. Expression of Interest - Committee of Council

Chairperson.....Date.....

6. REPORTS OF OFFICERS

6.1 BUSH FIRE ADVISORY COMMITTEE MEETING DATES FOR 2020

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	EMM06
AUTHOR:	Executive Support Officer - Development and Community
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	6 December 2019

SUMMARY: This report recommends that the Bush Fire Advisory Committee adopts proposed meeting dates to be held in 2020.

BACKGROUND

The Bush Fire Advisory Committee Terms of Reference state the Committee is required to meet bi-annually, before and after the fire season (1 April to 31 December) with no meetings being held during the “Wet Season” (1 January to 31 March).
Extra meetings of the Committee may be convened:

- by the Chairperson;
- by written notice to all Committee members, such notice being signed by at least four members of the Committee, giving not less than 7 days’ notice and stating the purpose of the meeting; or
- by the Council.

COMMENT

It is proposed that in 2020 the Bush Fire Advisory Committee meetings are to be generally held in the Shire of Broome Function Room commencing at 11:00am.

Please note the following 4 meeting dates are proposed for the Bush Fire Advisory Committee for 2020:

Wednesday 11 March 2020
Wednesday 10 June 2020
Wednesday 9 September 2020
Wednesday 9 December 2020

Chairperson.....Date.....

The general timing and frequency of meetings is consistent with past practice and ensures that Committee members have an appropriate level of awareness and response to bush fire matters in Broome.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Bush Fires Act 1954

Section 67 – Advisory committees

1. *A Local Government may at any time appoint such persons as it thinks fit as a Bush Fire Advisory Committee for the purpose of advising the Local Government regarding all matters relating to the prevention, controlling and extinguishing of bush fires, the planning of the layout of firebreaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control whether of the same kind, as, or a different kind from, those specified in this subsection.*
2. *A committee appointed under this section shall include a member of the Council of the Local Government nominated by it for that purpose as a member of the committee, and the committee shall elect one of their number to be Chairman thereof.*
3. *In respect to a committee so appointed, the Local Government shall fix the quorum for the transaction of business at meetings of the committee and may:*
 - a. *make rules for the guidance of the committee;*
 - b. *accept the resignation in writing of, or remove, any member of the committee, appoint a person to fill that vacancy; and*
 - c. *where for any reason a vacancy occurs in the office of a member of the committee, appoint a person to fill that vacancy.*
4. *A committee appointed under this section:*
 - a. *may from time to time meet and adjourn as the committee thinks fit;*
 - b. *shall not transact business at a meeting unless the quorum fixed by the Local Government is present; and*
 - c. *is answerable to the Local Government and shall, as and when required by the Local Government, report fully on its activities.*
38. *Local government may appoint bush fire control officer*
- (1) *A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject*

Chairperson.....Date.....

thereto may determine the respective seniority of the other bush fire control officers appointed by it.

- (2) (a) *The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.*
- (b) *deleted]*
- (c) *The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the Authority may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.*
- (d) *Where a local government that has been served with a notice pursuant to paragraph (c) fails or neglects to comply with the requirements of that notice, the Authority may appoint a person to the vacant office.*
- (e) *A bush fire control officer appointed under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the Authority, by the Authority.*
- (3) *The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.*
- (4) *A bush fire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government, and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for —*
 - (a) *carrying out normal brigade activities;*
 - (b) *and*
 - (c) *deleted]*
 - (d) *exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;*
 - (e) *procuring the due observance by all persons of the provision of Part III.*
- (5) (a) *A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins of, streets, roads, and ways, under the care, control and management of the local government.*
- (b) *The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions so issued carry out the directions but subject to the provisions of this Act.*
- (c) *The provisions of this subsection are not in derogation of those of subsection (4).*

Chairperson.....Date.....

- (6) (a) *In this section —*
approved local government means a local government approved under paragraph (b) by the Authority.
- (b) *If it appears to the Authority that the standard of efficiency of a local government in fire prevention and control justifies the Authority doing so, the Authority, by notice published in the Government Gazette —*
- (i) *may approve the local government as one to which this subsection applies; and*
- (ii) *may from time to time cancel or vary any previous approval given under this paragraph.*

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

There is a significant risk of impact on the Broome community from bush fire incidents. If not mitigated, this risk is potentially Extreme. One of the ways that the Shire can mitigate this risk is through having a functioning Bush Fire Advisory Committee that meets regularly.

STRATEGIC IMPLICATIONS

Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:

Effective communication

Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:

Effective community engagement

Improved systems, processes and compliance

VOTING REQUIREMENTS

Simple Majority

COMMITTEE RESOLUTION: **(REPORT RECOMMENDATION)**

Moved: Mr P Foley

Seconded: Mr P Leach

That meetings are convened for the Bush Fire Advisory Committee on the following dates in 2020 commencing at 11:00am in the Shire of Broome Function Room:

Chairperson.....Date.....

- *Wednesday 11 March 2020*
- *Wednesday 10 June 2020*
- *Wednesday 9 September 2020*
- *Wednesday 9 December 2020*

CARRIED UNANIMOUSLY 9/0

Attachments

There are no attachments for this report.

7. MEETING CLOSURE

There being no further business the Chairman declared the meeting closed at 12.05pm

These minutes were confirmed at a meeting held 11 March 2020
and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

Chairperson.....Date.....

BFAC STATUS REPORT 2019				
MEETING DATE/ITEM NUMBER	DETAILS	STATUS	COMMENT	ESTIMATED COMPLETION

11. NOTICES OF MOTION

12. BUSINESS OF AN URGENT NATURE

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN
--

14. MATTERS BEHIND CLOSED DOORS
--

15. MEETING CLOSURE
