



Our Vision

"Broome - a future for everyone."

AGENDA

FOR THE

ORDINARY MEETING OF COUNCIL

24 JUNE 2021


NOTICE OF MEETING

Dear Council Member,

The next Ordinary Meeting of Council will be held on Thursday, 24 June 2021 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 5:00 PM.

Social distancing measures are in place throughout the building. It is a condition of entry that people adhere to remaining the prescribed 2 metres apart.

Regards,



S MASTROLEMBO
Chief Executive Officer

22/06/2021

Our Mission

"To deliver affordable and quality Local Government services."

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions in section 5.25 of the *Local Government Act 1995* establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Should you require this document in an alternative format please contact us.

Councillor Attendance Register										
Councillor		Cr H Tracey	Cr D Male	Cr E Foy	Cr P Matsumoto	Cr C Mitchell	Cr B Rudeforth	Cr P Taylor	Cr N Wevers	Cr F West
2020	28 May									LOA
2020	25 June	LOA								
2020	30 July		A	LOA						
2020	27 August			LOA	LOA					
2020	23 September				LOA					LOA
2020	29 October				LOA					
2020	19 November			LOA	A					
2020	10 December									
2021	25 February	A								
2021	25 March	LOA			LOA					
2021	29 April	LOA			LOA					
2021	27 May	LOA		A						LOA

- LOA (Leave of Absence)
- NA (Non-Attendance)
- A (Apologies)
- R (Resignation)

2.25. Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
 - (a) a meeting that has concluded; or
 - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2-month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2-month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.

SHIRE OF BROOME
ORDINARY MEETING OF COUNCIL
THURSDAY 24 JUNE 2021
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1. OFFICIAL OPENING**2. ATTENDANCE AND APOLOGIES**

Attendance:

Apologies:

Leave of Absence:

Officers:

Public Gallery:

3. ANNOUNCEMENTS BY PRESIDENT**4. DECLARATIONS OF INTEREST****5. PUBLIC QUESTION TIME****6. APPLICATIONS FOR LEAVE OF ABSENCE****7. CONFIRMATION OF MINUTES****RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of Council held on 27 May 2021, as published and circulated, be confirmed as a true and accurate record of that meeting.

8. PRESENTATIONS / PETITIONS / DEPUTATIONS

8.1 PETITIONS

8.1.1 PROTECTING NESTING TURTLES AND HATCHLINGS ON CABLE BEACH

The Shire of Broome received a petition on 31 May 2021 stating:

We request the Shire of Broome to ask the Department of Biodiversity and Attractions (DBCA) to workshop with DBCA registered Turtle Monitoring Volunteers and other experts to determine the best management options for protecting nesting turtles and hatchlings on Cable Beach.

This is important for the following reasons –

- *Flatback turtles are a threatened species listed under the EPBC Act and are therefore legally protected;*
- *The current system of vehicle registrations is not working as vehicles continue to be driven over nesting sites and create ruts in which hatchlings get stuck and die;*
- *The Shire has the authority to control vehicles on the beach; and*
- *The presence and protection of marine turtles on Cable Beach create an important tourist asset that is driving economic benefit for the community.*

This petition is in the correct format as stated in the Shire's Meeting Procedures Local Law 2020. The petition was comprised of 1,227 signatures in total with 1,094 persons being electors of the district. 133 signatures were from people residing in other districts or could not be determined.

COMMENT

Cable Beach forms part of the Yawuru Minyirr Buru Conservation Park. It is jointly managed by DBCA, Nyamba Buru Yawuru and the Shire of Broome via the Yawuru Park Council (YPC). This working relationship and the status of turtle conservation efforts is detailed in the Agenda Item 9.2.4 – Cable Beach Vehicle Ramp Closure.

The Shire of Broome Corporate Business Plan 2021 – 2025 acknowledges the communities support for turtle conservation efforts as follows:

Objective 5.2 – Manage and conserve the natural environment, lands and water.

Action 5.2.4 – Facilitate conservation of turtle breeding sites through managing vehicle access to Cable Beach during the wet season and community education.

REPORT RECOMMENDATION:

That Council:

1. *Receives the petition;*
2. *Notes that a report on the matter that is the subject of the petition will be considered by Council at Item 9.2.4 in the agenda.*

Attachments

Ni

9. REPORTS FROM OFFICERS

9.1 PEOPLE

There are no reports in this section.

9.2 PLACE

9.2.1 CABLE BEACH COASTAL PROTECTION OPTIONS AND GEOTECHNICAL INVESTIGATIONS

LOCATION/ADDRESS:	Reserve 36477, Cable Beach
APPLICANT:	Nil
FILE:	PLA98.2
AUTHOR:	Coordinator Planning Services
CONTRIBUTOR/S:	Manager of Engineering
RESPONSIBLE OFFICER:	Acting Director Development and Community
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report details the findings of the Cable Beach Protection Options and Geotechnical Investigations of 2019 (**Attachment 1**) and 2021 (**Attachment 2**). The reports investigated the geotechnical characteristics of the Cable Beach foreshore identified to be 'Protected' by the Coastal Hazard Risk Mapping and Adaptation Plan (CHRMAP) and 6 possible protection options. The options were reviewed against a 'Multi-Criteria Analysis' with 2 options being considered appropriate protection measures.

It is recommended Council notes the findings of the reports and endorses 2 options as appropriate protection measures for the area identified as 'Cable Beach Central' within Coastal Compartment 1 of the CHRMAP and generally affecting the area covered by the Cable Beach Foreshore Master Plan.

Furthermore, it is recommended that Council identify the appropriate 'Protection' options as part of any Expression of Interest (EOI) or Request for Quote (RFQ) associated with the implementation of the Cable Beach Foreshore Master Plan.

BACKGROUND

Previous Considerations

OMC 30 June 2016 (CVS)	Item 9.2.2
OMC 29 June 2017 (Draft Cable Beach Foreshore Master Plan)	Item 9.2.1
OMC 7 September 2017 (CHRMAP)	Item 9.2.5
OMC 19 October 2017 (Adoption Cable Beach Foreshore Master Plan)	Item 9.2.5

Cable Beach is a significant location for Broome locals and for visitors to the town, playing an important role in recreation, culture and heritage.

The coastal risks affecting the Cable Beach Foreshore were identified through a Coastal Hazard Risk Management and Adaptation Plan (**CHRMAP**) process, which was formally adopted by the Council in 2017. This identified the risk posed to assets and infrastructure within the footprint of the Cable Beach Foreshore Master Plan at the year 2040 and beyond. An 'Extreme' risk rating for the year 2040 was identified for the Cable Beach Shoreline, Surf Life Saving Club and Zanders Café.

The CHRMAP risk assessment was based on a previous study of coastal vulnerability (**CVS**) for the Broome townsite and described coastal erosion 'hazard lines' dissecting the Cable

Beach Foreshore. These planning allowances for coastal processes were based on procedures outlined in the State Coastal Planning Policy.

Geotechnical studies along Cable Beach were recommended in the CHRMAP to confirm the '*structure and extent of rock along the shoreline*' to inform coastal erosion risk and design of potential adaptation concepts.

COMMENT

The level of risk to the Shire at the year 2040 associated with the coastal hazards and processes in the Cable Beach Central precinct has been identified as 'extreme' for the Cable Beach Shoreline, Surf Life Saving Club and Zanders Café. In all these instances, the consequence of erosion was identified as 'Major' with the likelihood being 'almost certain' for the Cable Beach Shoreline and 'likely' for the Surf Life Saving Club and Zanders Café.

The CHRMAP concludes that a Protect option should be adopted for the main tourist hub of Cable Beach. Through the community workshops associated with the CHRMAP process, the most suitable option for an engineering solution was identified as a buried seawall.

In line with the recommendations of the CHRMAP, the Cable Beach Coastal Protection Options and Geotechnical Investigations Report 2019 (**the 2019 Report**) was undertaken. The Report provided three key deliverables; Geotechnical Investigation; Conceptual Beach Model; and, Conceptual Design Options for a buried seawall.

The geotechnical investigation revealed the buried rock beneath the primary dunes at Cable Beach is localised and too low to provide substantial protection to foreshore areas from future coastal erosion.

Design concepts for a buried seawall along Cable Beach were considered in the context of the geotechnical investigation, the conceptual beach model, existing infrastructure and the Cable Beach Foreshore Master Plan.

The 3 buried seawall concepts investigated were:

1. Rock Revetment (Low Crest)
2. Rock Revetment (High Crest)
3. Geotextile Sand Container Revetment (Low Crest)

A multi criteria analysis (MCA) was undertaken on these buried seawall concept designs that incorporated scores for eight different criteria; (effectiveness, site conditions, technical data, construction, maintenance, economics, environmental and social impacts). The MCA identified the 'Rock Revetment (Low Crested)' being the preferred concept of the 3 investigated in this report.

The potential (P90 or 90th percentile) cost of implementation of the preferred 'Revetment Wall (Low Crested)' from the 2019 report was \$12.2 million (2019 figures). This figure is currently included in the budget forecasts associated with delivery of the Cable Beach Foreshore Master Plan.

Having reviewed the report, officers noted a number of concerns that were likely to impact on the feasibility of the project and/or acceptability to key stakeholders. These concerns were based on the extent and location of earthworks necessary to facilitate a buried seawall and the possible implications on:

1. Cultural Heritage

2. Dune system and profile
3. Accessibility of the precinct during construction.

Whilst Cultural Heritage impacts had previously been identified as a consideration, the details contained within the 2019 report, and preliminary discussions with Nyamba Buru Yawuru (NBY), indicated that implications on Cultural Heritage may now result in a 'fatal flaw'. Additionally, the extent of modification to the land profile particularly the dune profile, had the potential to be divisive or create concerns within the community.

The 2019 report was presented to Council at the February 2021 Council Workshop where the buried seawall option was discussed. On review of the presented data concerns were identified about the financial, social, cultural and environmental impacts associated with the extent of modification to the existing dune profile required to complete the construction.

In consideration of this, the Cable Beach Broome - Review of Additional Coastal Adaption Concepts Report 2021 (**the 2021 Report**) was commissioned. The Report provided an updated desktop assessment of storm erosion and historic shoreline behaviour, and developed three additional concepts for coastal adaptation:

- Beach Nourishment/Replenishment
- Exposed Geotextile Sand Container Seawall (Low Crest)
- Partially Buried Geotextile Sand Container Seawall (Low Crest).

It is noted that these options received preliminary consideration during the development of the CHRMAP. In this regard, they were discounted or 'not preferred' when canvassed with the community through community workshops. The following commentary was included in the adopted CHRMAP in rationalising support of a 'buried revetment wall' being the communities preferred option:

Through the community workshops, the most suitable option for an engineering solution determined was a buried seawall. Other options eliminated from the discussion were groynes (disruptive to sand transport, not in keeping with natural setting) and an offshore artificial reef (reliability in Broome's extreme tide range).

- *Allowing the coast to erode naturally (i.e. do nothing) and implement a retreat from the shoreline areas over time as erosion impacted the shoreline was also supported by a few participants in the community workshops.*
- *Some concerns were raised by community with structures on the shoreline and the potential to interfere with the natural system, and the possibility that an engineered structure might potentially lead to further problems including erosion of the beach area in front of it, which would completely undermine its potential benefit.*
- *There was reluctance to impact the natural setting with any form of structure that would detract aesthetically on people's beach experience. Tourists and locals value their beach experience for the pristine environment which would not be significantly impacted through the addition of visible engineered solutions to armour the shoreline.*

The 2021 Report also considered the additional protection options within the Multi-Criteria Analysis (MCA) framework used in the 2019 Report incorporating the same eight criteria (effectiveness, site conditions, technical data, construction, maintenance, economics, environmental, social impacts). The results of the MCA for the three options previously assessed in the 2019 Report (Options 1 - 3) and the three new options (Options 4 - 6) are provided in (Attachment 3).

The combined MCA was presented to Council at the June 2021 Council Workshop and suitability of criteria and their relative weightings considered. The MCA identified sand nourishment (Option 4) as the preferred option and Exposed Geotextile Sand Container (Option 5) as a suitable protection option for consideration at Cable Beach.

Whilst these are relevant considerations, they are not the only matters that should be considered in providing a protection response in this area. This is highlighted by the MCA that was applied within the 2019 and 2021 reports which identified eight criteria within the MCA when analysing the appropriateness of each response. Those criteria being:

1. Performance & Effectiveness
2. Site / Physical Conditions
3. Background Data including the availability of data
4. Constructability
5. Future Maintenance
6. Financial / Economics
7. Environment
8. Social impact / considerations

Officers agree that the eight criteria specified are all important considerations. However, there is an opportunity for some or all the criteria to be 'weighted' differently to reflect issues that may be more or less important to different stakeholders. It has been recommended that Council support the equal rating of all eight MCA criteria.

Importantly, the scoring system used with the MCA (5 = excellent; 4 = good; 3 = satisfactory; 2 = below average; 1 = poor) has resulted in no option receiving a score of 3 or greater (i.e. satisfactory) for each of the eight criteria and all options achieving the highest or equal highest rating in a least 1 of the eight criteria. This highlights that there is no perfect option.

For the reasons described above, it is recommended that a benchmark approach be used to determine suitable / satisfactory protection options. It is recommended that a total score of 24 (i.e. an average score of 3 – satisfactory, across all eight criteria) be used as a benchmark with any option scoring 24 or greater being considered 'suitable' protection options and those scoring less than 24 being considered 'unsuitable' protection options. Should Council support this benchmarking approach, two options will be considered 'appropriate' CHRMAP responses to 'protect' the land when developing within the Cable Beach central section of Coastal Compartment 1.

The potential (P90 or 90th percentile) cost of implementation of the preferred 'Sand Nourishment' option from the 2021 report is \$1.4 million whereas the potential (P90 or 90th percentile) cost of implementation of the suitable 'Exposed Geotextile Sand Container' option from the 2021 report is \$5.6 million.

CONSULTATION

The 2019 and 2021 reports were prepared by Seashore Engineering who are a specialist coastal engineering firm.

The Department of Transport through their Maritime Team provided input and technical review to the scoping and evaluation of the 2019 report. The scoping and technical review of the 2021 report was undertaken by the Shire's Infrastructure team.

As the report is intended as an informing document and is of a technical nature, public consultation has not been sought. However, the broader concept of a 'buried seawall' has been identified in public consultation relating to the previously endorsed CHRMAP and

Cable Beach Foreshore Master Plan. Of particular relevance has been feedback from Nyamba Buru Yawuru (NBY) who has identified that the proposed location for a buried seawall is culturally sensitive.

A buried seawall was the 'preferred' protection option of the community who participated in the community engagement undertaken with the CHRMAP. This engagement was in accordance with a Community and Stakeholder Engagement Strategy (**CSE Strategy**) which was prepared in the initial stages of the CHRMAP project, endorsed by the Steering Committee and formally received by Council in June 2016. The CSE Strategy contained a number of actions that would engage the community in the preparation of the CHRMAP, which was ultimately adopted on 31 August 2017.

Following on from the CHRMAP CSE Strategy, further community consultation was undertaken through the development and adoption of the Cable Beach Foreshore Master Plan. Engagement included plans with conceptual details including a buried seawall given it was the 'preferred' protection option of the community and further due diligence (i.e. the 2019 report) was prepared on this option.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

POLICY IMPLICATIONS

A 'Protection' Coastal Adaptation response is recommended by the CHRMAP which was developed in accordance with State Planning Policy 2.6 – State Coastal Planning (SPP2.6).

Detailed design will need to confirm that policy direction of SPP2.6 will be met.

FINANCIAL IMPLICATIONS

The Surf Life Saving Club and Zanders Café leases have provided for an important community service and significant revenue to the Shire over many years. Lands included in these leases are now known to be at risk of coastal processes, particularly in the longer term.

Financial investment in coastal adaptation will minimise the risks and impacts of coastal processes on these assets and their ability for the assets to continue to provide for community purposes and an ongoing revenue stream for the Shire. Cable Beach has also been identified as a high-quality natural asset with ability to be an international drawcard and key economic asset for the Shire.

The cost of implementation of the 'appropriate' protection responses vary between \$1.4 million and \$5.6 million (P90 or 90th percentile). This is a reduction from the currently budgeted \$12.2 million associated with this component of the Cable Beach Foreshore Master Plan project.

It is considered that the Coastal Protection response is a necessary component for the delivery of the Cable Beach Foreshore Master Plan and it is therefore to be considered in the funding of this broader project. In this regard, the \$36.5 million that has been identified in the Long Term Financial Plan (LTFP) for these upgrades, including \$4.5 million of Shire funds. The remaining \$32 million is to be sought via grants including through the Building Better Regions Fund. These figures would be reduced accordingly and reduce the amount of external funding required.

The project was also included as a 'Shovel Ready' project within Broome's Covid-19 Recovery Plan which has proved to be a persuasive advocacy document for attracting external funding.

\$850,000 is identified in the LTFP for Foreshore Upgrade Works in the 2021/2022 financial year. A project brief has been prepared as part of the 2021/2022 budget process that incorporates advancing the detailed design enabling all 'appropriate' responses to continue to be considered and a flexible response to be provided as additional information becomes available and clarifies the best implementation response.

RISK

Under the CHRMAP, parts of the Cable Beach Foreshore Master Plan are at risk of coastal processes. The level of risk varies between 'Low' and 'Extreme'. The areas identified as being at 'Extreme' risk are Cable Beach Shoreline, Surf Life Saving Club and Zanders Café. A 'Protection' adaptation response will assist in reducing the consequence and likelihood of Coastal Processes impacting on these assets.

Should Council not endorse a preferred 'Protection' adaptation response, risks will not be minimised. This may have adverse consequences on grant applications and achieving of the Cable Beach Master Plan vision.

STRATEGIC ASPIRATIONS

Place – We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.

Outcome Five - Responsible management of natural resources:

5.1 Mitigate climate change and natural disaster risks.

Outcome Six - Responsible growth and development with respect for Broome's natural and built heritage:

6.2 Protect significant places of interest.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Notes Council's endorsed position within the CHRMAP for a 'Protect' strategy for the Cable Beach Central Section (Surf Club, Zanders, Amphitheatre);*
2. *Notes the findings of the Cable Beach Coastal Protection Options & Geotechnical Investigation 2019;*
3. *Notes the findings of the Cable Beach – Broome Review of Coastal Adaption Concepts Report 2021;*
4. *Endorse Option 4 Sand Nourishment and Option 5 Exposed Geotextile Sand Container as suitable 'Protect' strategies for the Cable Beach Central Section (Surf Club, Zanders, Amphitheatre) to be considered in the Precincts detailed design;*

5. *Request the Chief Executive Officer develop for consideration by Council terms of reference for a Cable Beach Stakeholder and Community Reference Group to allow landowners, traders and other key stakeholders to be engaged in the Precincts detailed design.*

Attachments

1. Cable Beach Coastal Protection Options & Geotechnical Investigation Report
2. Cable Beach - Broome Review of Coastal Adaptation Concepts
3. Combined MCA 2021 Scores



Cable Beach - Broome

Coastal Protection Options and Geotechnical Investigations



Seashore Engineering
June 2019

Report SE076-01-Rev 0
for Shire of Broome



Executive Summary

Geotechnical investigations and assessment of coastal protection options have been undertaken for a proposed buried seawall at Cable Beach as part of a wider Foreshore Master Plan.

Geotechnical investigations have identified the extent and nature of buried rock beneath the primary dunes at Cable Beach. However, it is localised in extent and too low to provide substantial protection to foreshore areas from future coastal erosion. These foreshore areas are perched high on a modified steep primary dune adjacent to an *ultra-dissipative* macrotidal beach subject to cyclonic erosion.

Beaches account for only 16% of the Kimberly shore, with an average length in the order of 500m (1). The presence of 18km of a largely continuous length of sandy shoreline at Cable Beach, adjacent to the townsite of Broome, is unique in this regional context. Cable Beach is classified an *ultra-dissipative* (UD) beach, favoured by beaches with finer sand and higher tides, which result in wide and low gradient beaches. These types of beaches are characterised by a moderately steep, usually cusped, high tide beach, with waves surging at the base of the beach at high tide.

A simple conceptual beach model has been developed that identifies the key erosion (tropical cyclones, high tides) and recovery (swash, wind blow sand) processes for the high tide beach and dunes. This has informed the design development of a buried seawall 5-meters behind the toe of the primary dune.

The concept design generally follows the alignment of the structure identified in the CHRMAP. A low-crested rock structure is proposed following a multi-criteria analysis with the Shire of Broome. This 470m structure would be largely founded on the underlying sand.

Coastal monitoring is required to assess the observed underlying erosion rate of 0.2m/yr identified in the CHRMAP, as this will progressively expose the buried structure, and potentially impact the high tide beach favoured by beach users.

Recommendations are made for further design development including ongoing coastal monitoring, deployment of a nearshore waver recorder, physical modelling, review of alternate rock sources and/or use of geotextile sand container, review of dune stabilisation techniques, slope stability assessment and integration with the Foreshore Masterplan, particularly in regard the beach access and drainage. A potential method for project delivery is provided.

The concept designs assume some adaptation capacity is built into the Masterplan by ensuring there is a “soft edge” along the seaward fringe of the proposed development.



The most practical response to increased exposure of the seawall and narrowing of the beach at this site is beach scraping. Beach scraping is effectively the movement of sand from the intertidal zone to the dune or upper beach by mechanical means. This could be implemented in the short term, to reinstate foredunes at the base of the primary dunes, to better understand the potential benefits and impacts of beach scraping, and to inform the community regarding active beach management.



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Limitations of this Report

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Document Control

Index	Author	Date	Review	Date	Comment
Draft A	S.Barr/H.Davis	07.05.2019	S.Barr	07.05.2019	Draft report
Rev 0	S Barr	27.06.2019	S.Barr/H.Davis	27.06.2019	Final report incorporating comment from Shire and DoT



1. Introduction

1.1. BACKGROUND

The coastal risks affecting Cable Beach Foreshore were identified through a Coastal Hazard Risk Management Adaptation Planning Process (2), which was formally adopted by the Shire of Broome Council in 2017. This identified the potential for 30m of erosion of the coastal dune at Cable Beach from a 1 in 100-year storm, with shoreline erosion back to the point of Zanders Café and the Surf Club. Shire infrastructure including beach access, coastal pathways, foreshore reserve and landscaping would all be severely impacted or lost in this event.

The CHRMAP outlines a structured monitoring and review program to build on the data developed in the Coastal Vulnerability Study. The CHRAMP recommended a detailed geotechnical investigation to understand the presence of rock under the main dune system at the Cable Beach foreshore (to inform coastal erosion risk and design of potential coastal protection structures). This is in the context of an underlying erosion rate at Cable Beach (1965-2002) of 0.2m/yr.

The value of Cable Beach and associated tourism infrastructure to Broome's economy and community were recognised in the CHRMAP, concluding that a Protect option should be adopted for the main tourist hub of Cable Beach. From the stakeholder and community workshops, a buried seawall was identified as the preferred option for a coastal structure. However, there was considered to be potential for natural buried rock to offer significant resistant to erosion, mitigating coastal hazards for the foreshore area without the need for a seawall along the entire extent.

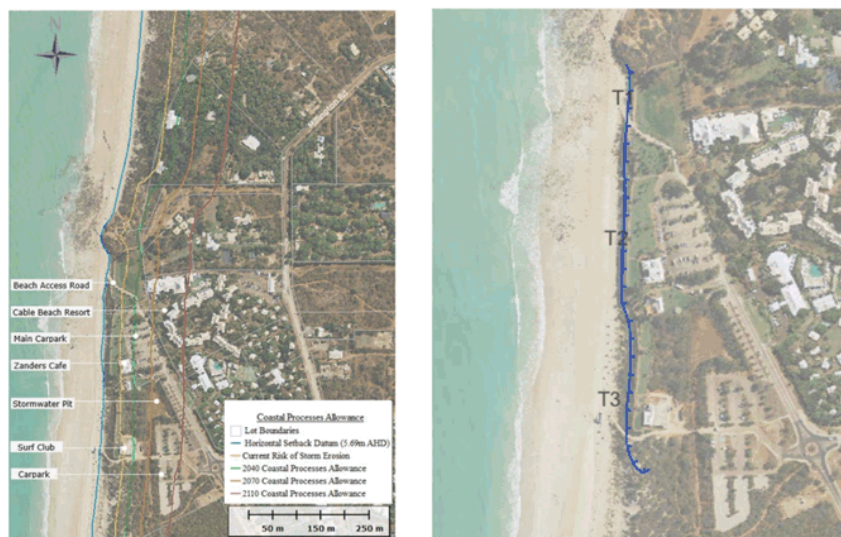


Figure 1.1 Coastal Hazard Lines and Proposed Alignment for Buried Seawall (2)

Cable Beach - Coastal Protection and Geotechnical Investigations



The Shire of Broome has also developed a conceptual master plan for Cable Beach foreshore area, which was adopted in September 2017. The geotechnical investigations and assessment of coastal protection options will contribute towards the ultimate design of the Cable Beach Foreshore Master Plan.

Identification of appropriate beach stabilisation works requires consideration of both beach erosion and beach recovery mechanisms, as well as an understanding of long- term coastal dynamics. The need for this approach is determined by the very high amenity value of the beach itself, as treatment of erosion as the primary issue may potentially lead to solutions which impede future beach recovery and consequently Cable Beach amenity.

1.2. COASTAL SETTING

Cable Beach commences on the north side of Gantheaume Point and extends for 6 km facing north west, before terminating at the scattered sandstone rocks that separate it from the northern beach (Figure 1.2). The beach narrows to 20m on a spring high tide, widening to 300-400m on the low tide. It is largely backed by a low foredune and moderately active sand dune that extend up to 300m inland and have climbed up on top of the backing red bluffs, to reach a maximum height of 30 m (1).

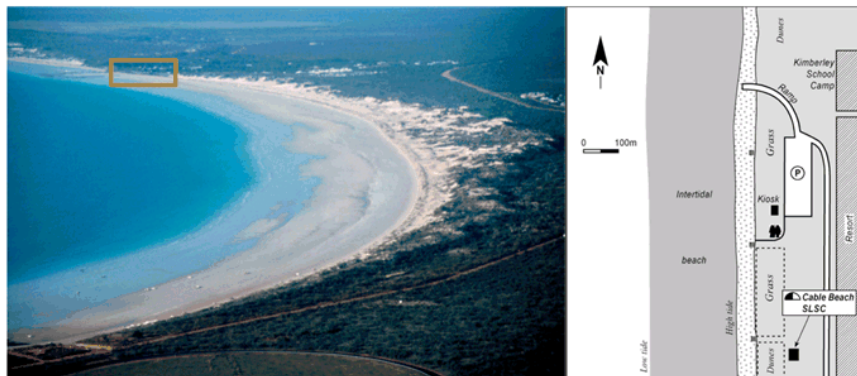


Figure 1.2 Cable Beach and Public Infrastructure (1)

Cable Beach is a macrotidal beach (1) which consequently experiences an array of geomorphic processes that differ from those with smaller tides or high wave conditions (1), (3). A typical beach profile showing the high fore dune and low beach slope is provided in Figure 1.3. The most significant difference in processes is that beach structure is developed through a balance between landward transport due to spilling waves and cross-shore exchange developed from tidal flows.



Until the 1970s the beach was at the end of a gravel road with no facilities. A caravan park was developed in the 1970s, but since the 1980s there has been the development of the Cable Beach Resort, the new caravan park and the Broome Surf Life Saving Club. There is access to the beach at the Gantheaume Point, with the main access at the northern end where there is a car ramp. Immediately south of the ramp is a grassy park and car park, the surf club, with the main resort and tourist facilities all located on the eastern side of the road (Figure 1.2). The surf club was founded in 1988 and sits atop the dune (1).

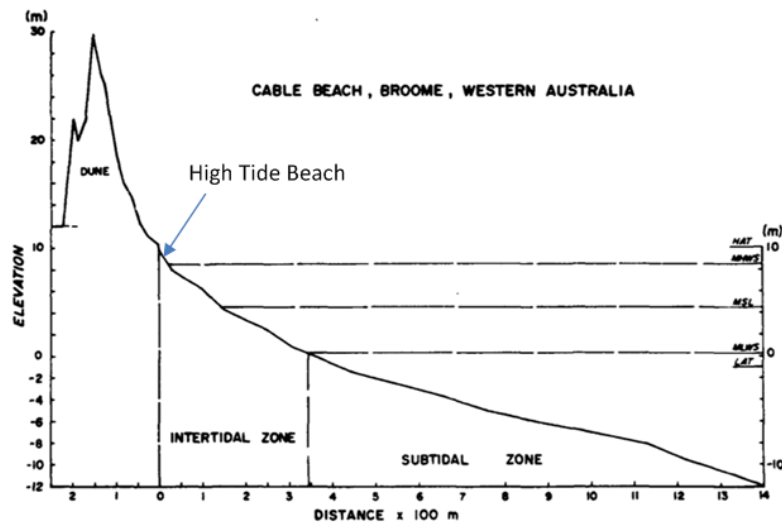


Figure 1.3 Cable Beach - Typical Profile (4)

1.3. FORESHORE MASTERPLAN

The Cable Beach Foreshore Master Plan (CBFMP) was adopted by the Council at its Ordinary Meeting of Council on 19 October 2017. The purpose of the CBFMP is to provide a long-term vision for the Cable Beach foreshore area and to be used as a tool to facilitate investment in community infrastructure through municipal funds, grants and public and private partnerships (5).

The CBFMP considers, in greater detail, the concept designs that formed part of the 2016 Cable Beach Development Strategy (5), and provides a long term vision for the Cable Beach Foreshore area.

Improvements set out in the Master Plan include reconfiguring the car park to create a new beach park; creation of a new entry plaza and an upgraded entry with public art, entry statement, garden bed and tree planting; increased ocean views from the site; universal access across the foreshore area; and the potential for a buried seawall to manage coastal erosion (5).



It is understood that the masterplan provides a broad concept for the site however there remains capacity to ensure there is a 'soft edge' to the proposed development adjacent to the coastal dunes where promenades are evident. It is also assumed that maintenance of the wide sandy beach adjacent to the development is a key component of the masterplan.



Figure 1.4 Cable Beach Foreshore Masterplan (6)

1.4. SCOPE OF WORKS

The scope of works is was outlined in the Shire of Broome RFQ and summarised below:

- Task 1 - Inception Meeting and Site Visit
- Task 2 - Desktop Review/Approvals for geotechnical investigations.
- Task 3 - Geotechnical Investigations (GALT) including fieldwork, mobilisation of plant and equipment, laboratory testing and/or computer analysis, geotechnical reporting/ findings.
- Task 4 - Development and Scoping of Coastal Protection Options (Buried Revetment) including:
 - Development of a minimum of *three conceptual buried revetment design options for the protection of the dune system along the Cable Beach foreshore* with consideration of design wave height, design water levels, anticipated overtopping, and armour stability.
 - A *multi-criteria analysis (MCA)* of these three options including consideration of *visual impacts, environmental impacts, material availability, estimated construction costs and on-going maintenance obligations* for each option.
 - Workshop with Shire of Broome on concept and MCA.

Cable Beach - Coastal Protection and Geotechnical Investigations



- Concept designs for preferred coastal protection option.
- Task 5 - Reporting

The initial site visit in Broome was undertaken by Stuart Barr (Seashore Engineering) and Paul Woodroof (GALT Geotechnics) on 15th January 2018, following award of the contract of 19th December 2018.

Geotechnical field work was undertaken on 14th and 15th February 2019 by GALT Geotechnics following securing of relevant approvals, with indigenous monitors facilitated by YAWRU.

Concept options and the MCA were presented in a workshop to Shire of Broome officers on 26th March 2018, with a briefing also provided to Council.

This report documents the completed scope of works for this project.



2. Geotechnical Investigations

The objectives of the geotechnical investigations undertaken by GALT Geotechnics were to:

- assess subsurface soil and groundwater conditions along the proposed dune protection alignment, with emphasis on:
 - the depth of soil overlying rock; rock strength and type; and
 - cross sectional variation.
- provide geological cross sections showing the inferred subsurface conditions along each investigation line (6 in total);
- provide recommendations on suitable excavation batter slopes; and
- provide recommendations and geotechnical design parameters for earth retaining structures.

2.1. SITE INSPECTION

An initial site inspection was undertaken by Paul Woodroof from GALT Geotechnics and Stuart Barr from Seashore Engineering on 15th January 2019, with Andrew Close from the Shire of Broome. The intent of the initial inspection was to assess the access to test sites, the potential extent of rock in the foredune and beach, and the location of proposed sites in relation to existing vegetation, infrastructure and heritage. Hand probes of submerged rock levels were also undertaken.

The site investigation and meeting with the Shire of Broome refined the proposed test locations and methodology and informed the required approvals. In consultation with the Shire of Broome, GALT arranged Yawuru cultural monitors to oversee geotechnical investigations at Cable Beach Foreshore.



Figure 2.1 Cable Beach - Site Inspection



2.2. GEOTECHNICAL INVESTIGATIONS

Fieldwork was conducted on 14 and 15 February 2019 and comprised:

- cone penetration tests (CPTs) at seven locations (CPT01 to CPT07), extending to refusal at depths between 5.1 m and 14.3 m; and
- excavation of test pits at 8 locations (TP01 to TP15), extending to depths of between 0.5 m and 3.0 m.

A feature survey was undertaken by MNG Surveyors on the 18 February 2019 to assess the surface elevations of the test pit locations.

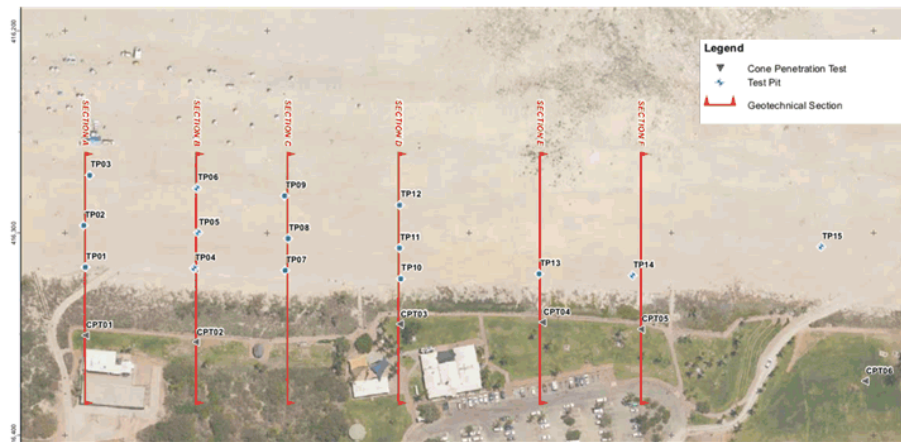


Figure 2.2 Geotechnical Investigations – Test Sites



Figure 2.3 Cable Beach Geotechnical Investigation: Cone Penetrometer Tests along the Dune Crest (left) and Excavated Test Pits on Beach (right)



Table 2.1 Summary of Tests (7)

Test Name	Test Depth (m)	Approximate Surface Elevation (m AHD)	Approximate Rock Elevation (m AHD)
CPT01	12.3	14.7	2.5
CPT02	14.3	14.9	0.6
CPT03	7.0	12.7	5.7
CPT04	11.5	12.8	1.3
CPT05	10.8	12.7	1.9
CPT06	5.1	7.7	2.6
CPT07	5.5	5.9	0.4
TP01	2.6	6.0	Not Encountered
TP02	2.6	4.0	Not Encountered
TP03	1.6	2.7	Not Encountered
TP04	2.1	5.9	Not Encountered
TP05	3.0	4.0	Not Encountered
TP06	2.5	2.8	Not Encountered
TP07	2.5	5.9	Not Encountered
TP08	1.4	3.9	Not Encountered
TP09	0.5	2.9	2.4
TP10	2.3	5.9	Not Encountered
TP11	2.2	4.2	Not Encountered
TP12	3.0	3.0	Not Encountered
TP13	2.4	5.6	Not Encountered
TP14	1.8	5.5	3.7
TP15	1.1	3.2	2.1

Based on the material encountered in the boreholes, and inferred from the CPTs, GALT have interpreted the subsurface conditions to be broadly consistent across the site. The generalised subsurface conditions may be summarised as follows:

Along Beach

- SAND (SP), fine to coarse grained, subangular to subrounded, pale brown to white, shell debris at surface, trace fines, moist, medium dense to dense; overlying
- Silty SAND / Sandy SILT (SM/ML), fine to medium grained, sub angular to sub rounded, orange to brown, non-plastic to low plasticity fines, moist, localised cobbles/boulders, overlying
- SANDSTONE

The Silty SAND / Sandy SILT is not present at all locations. Locally the SAND is directly underlain by SANDSTONE.



Beneath Dunes

- FILL: SAND / Gravelly SAND / Silty SAND (SP/SM), present from the surface extending up to a depth of about 2 m to 5 m; overlying
- SAND (SP), medium dense to dense, typically 3 m to 6 m in thickness; overlying Sandy CLAY / Silty CLAY (SC/CH), locally present, stiff to very stiff, typically 2 m to 4 m in thickness; overlying Silty SAND / Sandy SILT (SM/ML), locally present, dense to very dense, typically 2 m to 3 m in thickness; overlying
- SANDSTONE (inferred).

A typical profile is shown in Figure 2.4 with the full report and profiles provided in Appendix C. The buried rock levels along the foredune are typically range from 0.4mAHD to 2.6mAHD, which limits the protection provided by natural rock to infrastructure on the dune crest under erosion events which typically would occur at water levels above MHWS. In most cases, this may also be too deep to provide a foundation for a buried revetment.

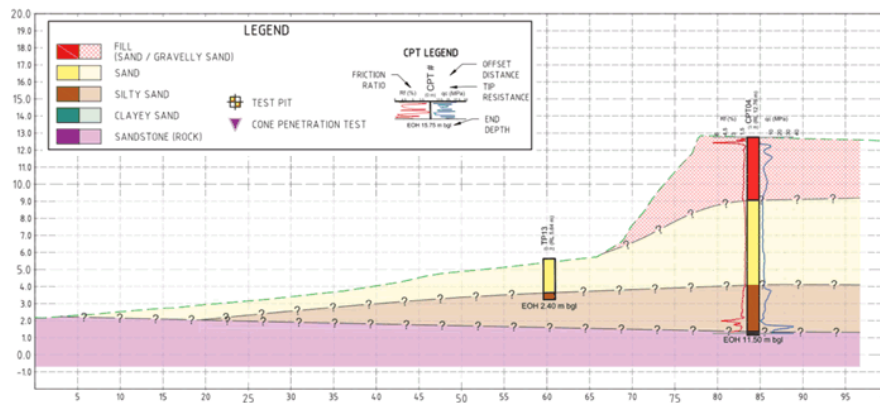


Figure 2.4 Cable Beach - Typical Geotechnical Profile of Beach and Dune

There was one site (CPT03) where the sandstone was encountered at a higher level beneath the dune (5.7mAHD). This was inferred to be localised in extent in the geological model (refer Appendix D, Section D).



The exposed rock south of the vehicle access ramp was survey at a level of 5.4mAHD, which is high enough to provide erosion protection but was only localised in extent. Higher rock was also observed in one CPT test beneath the dunes, and again is only assumed to be localised in extent.

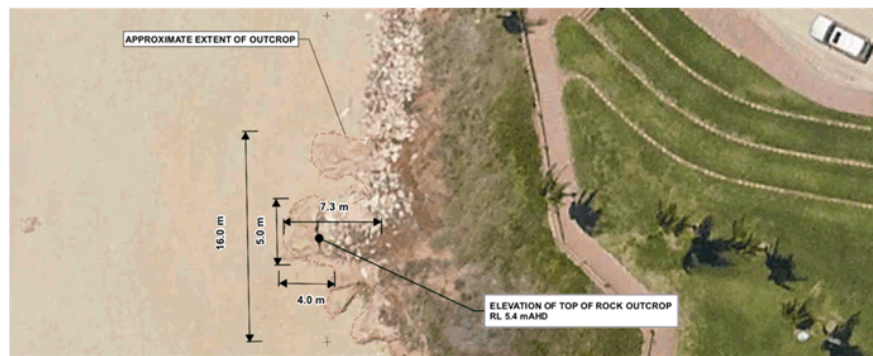


Figure 2.5 Cable Beach – Assumed Extent of Exposed Beach Rock



3. Metocean Conditions

3.1. WATER LEVELS

Broome experiences a semi-diurnal tidal regime, with a lowest to highest astronomical tidal range of 10.5m. Summary tidal planes, as derived algebraically from the tidal constituents are outlined in Table 3.1 below (8).

There is a biannual tidal cycle, with equinoctial peaks in March and September. Inter-annual tidal cycles are dominated by the sub-harmonic of the 8.85-year cycle of lunar perigee producing tidal peaks approximately every 4 to 5 years (Figure 3.1) (8).

Table 3.1 Principle Tidal Constituents

Acronym	Description	Level (m CD)	Level (m AHD)
HAT	Highest Astronomic Tide	10.5	5.2
MHWS	Mean High Water Springs	9.4	4.1
MHWN	Mean High Water Neaps	6.4	1.1
MSL	Mean Sea Level	5.3	0.0
MLWN	Mean Low Water Neaps	4.3	-1.0
MLWS	Mean Low Water Springs	1.1	-4.2
LAT	Lowest Astronomical Tide	0.0	-5.3

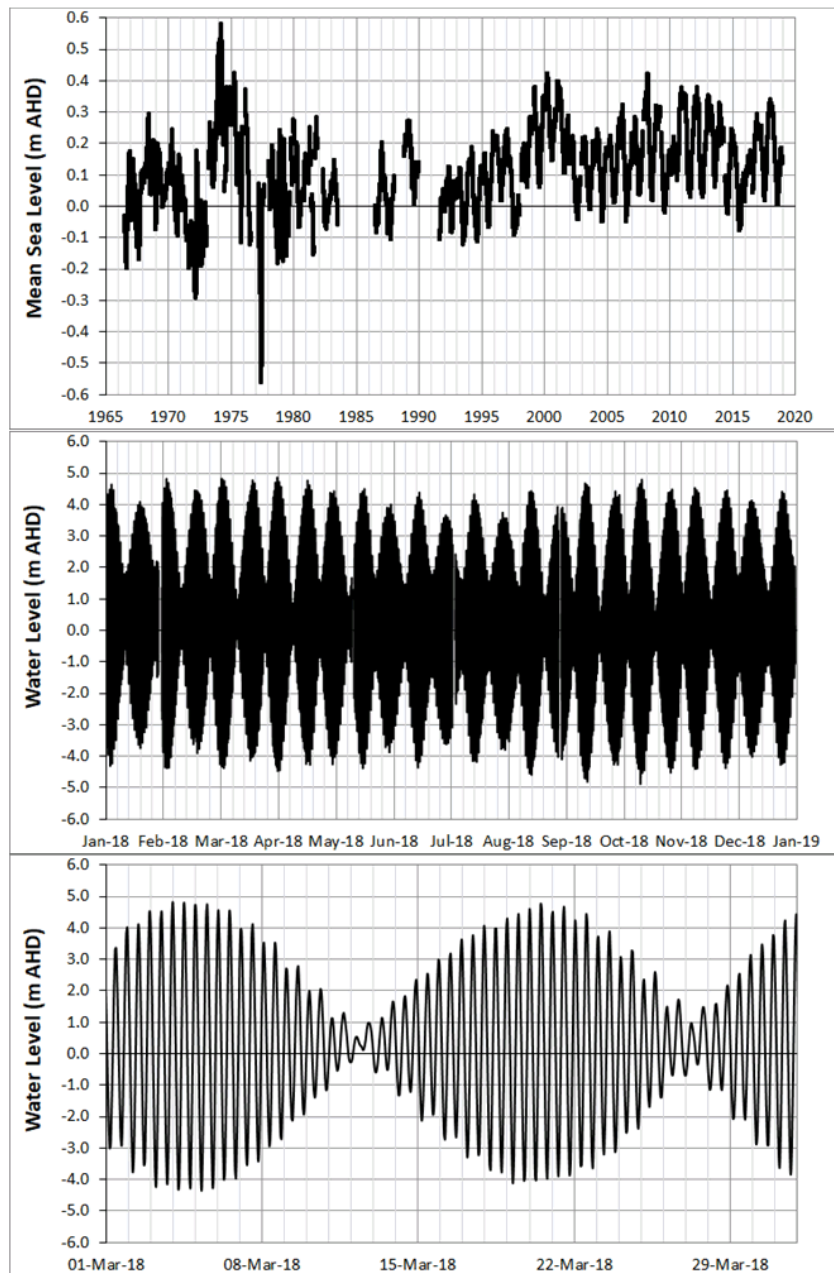


Figure 3.1 Broome Water levels over last 50 years (upper), 12-month period (middle), and 30-day spring-neap tidal cycle (lower).



The majority of high-water level events (above 4.5m AHD) are non-cyclonic. However, for extreme events, say exceeding 50-year average recurrence interval (ARI), then cyclonic activity is more likely to be the source (8). Design ARI water levels are presented below in Table 3.2.

Table 3.2 Design Water Levels at Broome (9)

ARI	10	25	50	100	200	500
Water Level (mAHD)	5.4	5.4	5.5	5.6	5.6	5.7

(Note: Levels are reported according to AHD. Note that the decimal place is included to allow better resolution for comparison, rather than being an indication of accuracy)

3.2. WINDS

The wind climate is significant due to its role for the generation of wind waves, as well as influencing dune development from wind-blown sand on Cable Beach. Analysis of historic observations was undertaken by Damara (8) in 2011 to derive the relative frequency of wind conditions (speed and direction), assess the seasonal and inter-annual variability of this distribution, and to develop an understanding of extreme conditions.

Broome is located at the fringe of the wet-dry tropics, and hence generally experiences two distinct seasons of winds. Quasi monsoonal winds prevail during the wet period from October to March, with a land-sea breeze cycle prevalent during the dry period from May to September (Figure 3.2). The combination provides a clearly bimodal wind distribution, with east-southeast and west-northwest prevailing winds. Monthly distributions show how the relative frequency of wind directions varies over the course of a year.

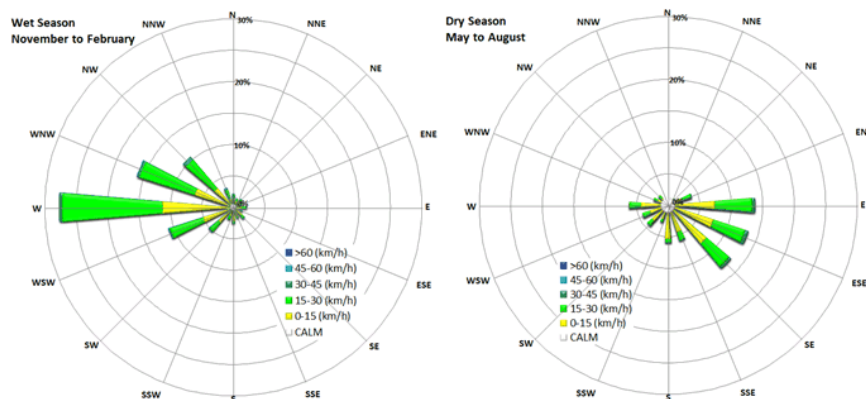


Figure 3.2 Seasonal Wind Variability for Wet Season (left) and Dry Season (right)



Prevailing wind patterns in Northern Australia are subject to annual variations in strength, direction and onset, with well-documented variation in the Australian monsoon (8). Figure 3.3 below shows the variability between four selected years of contrasting winds. As can be seen in Figure 3.3, annual winds can be dominated by strong easterly winds (top left), or strong southerly winds (top right), which can influence the net annual littoral drift (i.e. higher northerly littoral drift in years with strong southerly winds). However, annual winds have also been shown to display very weak easterly or southerly dominance (bottom left and right, respectively).

The importance of this variation is that it is possible for 'unusual years' to occur, wherein a perturbation of the prevailing wind conditions may result in changes in aeolian sediment transport direction and volumes.

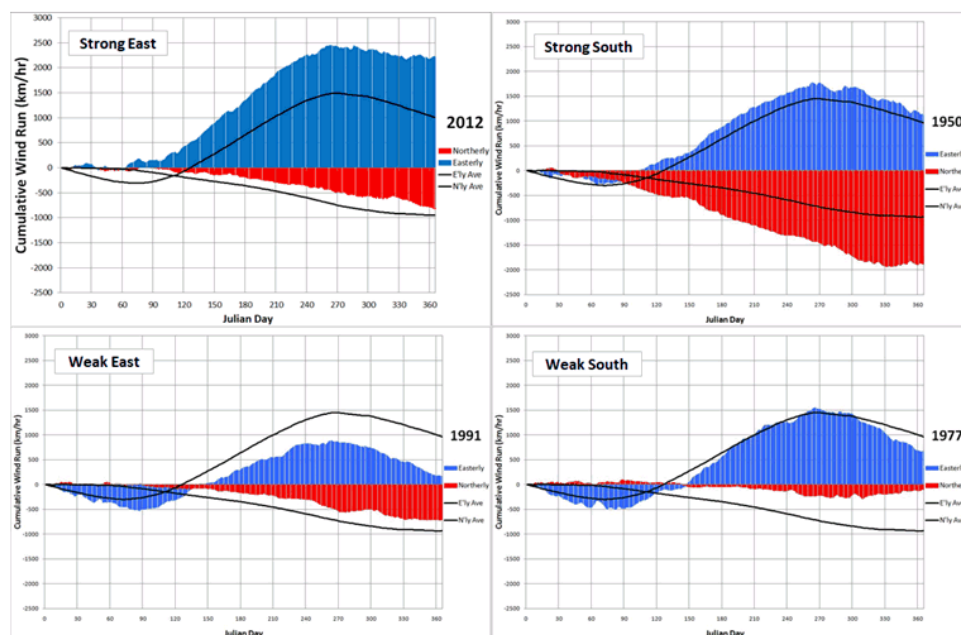


Figure 3.3 Interannual variability in wind strength and direction

In addition to prevailing wind patterns, Broome experiences the influence of occasional mobile tropical cyclones from November to April, which effectively the sole cause of strong winds at Broome. Analysis of the wind direction for events with measured wind speeds over 50 km/hr shows a similar bimodal pattern to the prevailing winds, with peaks in the southeast quadrant and the north-northwest octant (Figure 3.4). A likely reason for this pattern is determined by cyclone approach directions, from the east-northeast and northwest (8).

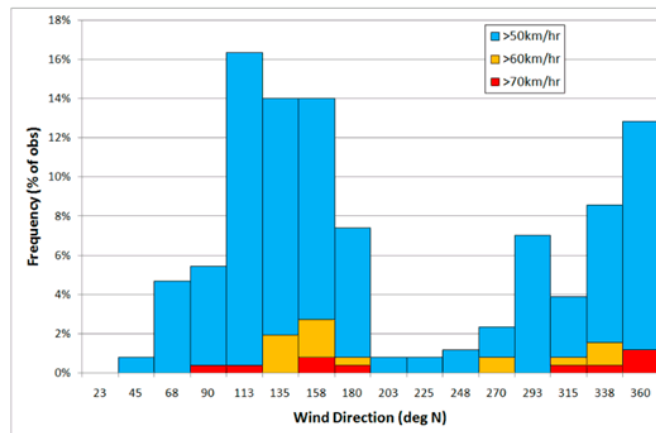


Figure 3.4 Directional Distribution of Strong Winds (Broome Airport Observations >50 km/hr)

3.3. WAVES

Analysis of offshore cyclonic wave conditions at Broome was completed by Damara in 2011 (8). Modelled wave conditions from 1997 to 2009 were extracted from the global wave hindcast model Wavewatch-III for a location approximately 100km west of Gantheaume Point, at a sounding of approximately 80 metres. Offshore, the largest hindcast wave events against the cyclone record indicates that all large wave events were associated with tropical cyclones.

Although the modelling can only be considered indicative, they do suggest that the 10 year ARI significant wave height is approximately 7m, and that the 100 year ARI significant wave height would be in the order of 11m (8).

A series of Acoustic Wave and Current (AWAC) meter deployments were undertaken as part of the Broome Seabed Stability Study (10). The Department of Transport have deployed multiple AWACS in since ~2004, however the deployment locations are restricted to the headland to the south of Cable Beach.

Whilst these records are not suitable for direct interpretation of design wave conditions at Cable Beach, they provide valuable insight into the local wave conditions within the site proximity. The AWAC deployment data suggests locally generated wind waves (primarily westerly events) can generate larger inshore waves than diffracted waves from an offshore tropical cyclone (Figure 3.5).

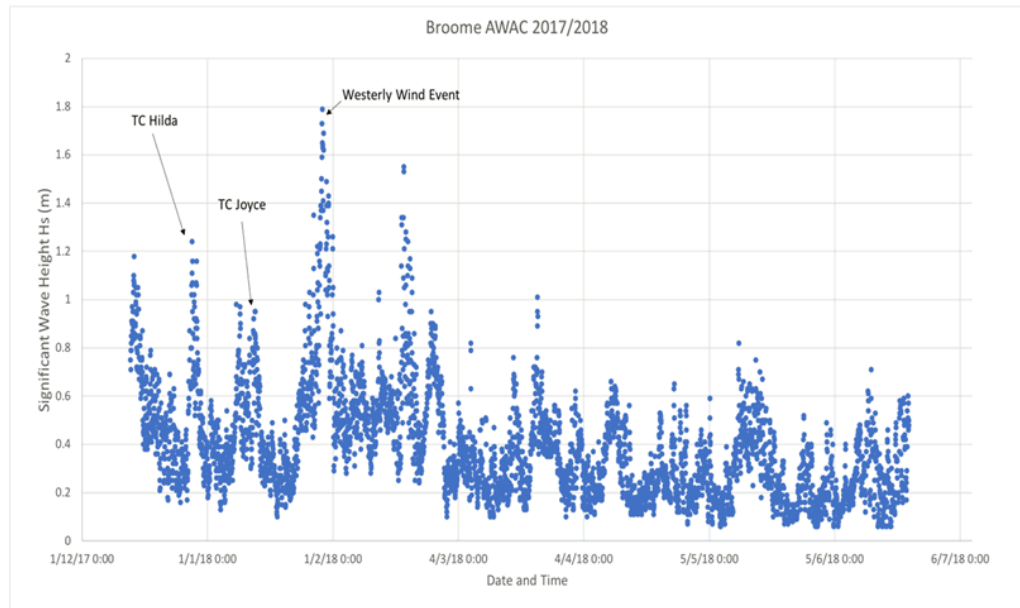


Figure 3.5 Wave Heights from DoT AWAC (above) and location of AWAC (below) (Dec-2017 to June 2018)



3.4. TROPICAL CYCLONES

Tropical cyclones are an infrequent, but are a potentially very severe synoptic phenomenon in the Kimberley region. They are an almost exclusive cause of strong winds observed within the Broome Airport wind record, and are considered to be the major source of waves and winds that may cause significant erosion of the foredune at Cable Beach. Historical photographs at Cable Beach demonstrate the capacity for tropical cyclones to cause significant erosion of the foredune and beach (Figure 3.6).



Figure 3.6 Cable Beach Following TC Rosita (April 2000) (images show damage to access ramp and undermining of stairs (upper) and scoured beach (lower) (11)

Broome has a complex surge record, demonstrating surge generated by barometric pressure, by wind setup or by wave setup, but generally not simultaneously due to effects of shore aspect and surge/wave fetch generation (9). Broome exhibits a wide spread of cyclone paths associated with high surge, which is related to a dissociation between the different water level components (barometric pressure, wind setup and wave setup). The largest single measured surge event was caused by TC Sally (1971), which caused onshore winds during its approach and passed nearby and to the south of Broome, travelling almost westwards, thus producing strong onshore winds.

Figure 3.7 below shows the most significant historic cyclones that had observed central Pressure <990hPa, tracked <200km to north or west of Broome or tracked <100km and to east of Broome. The colour coding represents the most severe; red represents a <950hPa, within 100km to West (Cat 4 & 5) and orange: <970hPa, within 100km to West (Cat 3).



Year	Date	Name	Cyc ID	Min CP (hPa)	Nearest Point (km)	Bearing (°N)	Nearest CP (hPa)	Speed (km/hr)	Direction (°N)	Avg Speed (km/hr)
1970	4/12/1970	BEVERLEY-EVA	AU197071_03U	970	123	6	970	13	126	12
1970	29/12/1970	LORIS	AU197071_06U	980	134	286	980	21	168	19
1971	10/12/1971	SALLY	AU197172_04U	950	78	175	963	11	92	6
1972										
1973	10/03/1973	MADGE	AU197273_09U	952	103	348	990	11	252	18
1974	9/01/1974	FIONA-GWENDA	AU197374_09U	982	22	187	990	11	-88	16
1975	16/02/1975	TRIXIE	AU197475_10U	925	124	317	978	5	225	6
1976										
1977	5/03/1977	KAREN	AU197677_10U	970	71	323	977	8	207	12
1977	25/03/1977	LEO	AU197677_12U	960	193	331	990	18	233	17
1978	31/01/1978	VERN	AU197778_04U	964	90	257	965	10	138	10
1979										
1980	15/02/1980	ENID	AU197980_10U	930	68	351	990	20	261	18
1981										
1982	3/03/1982	IAN	AU198182_13U	964	92	347	981	11	181	9
1983										
1984	28/02/1984	CHLOE	AU198384_16U	955	103	304	975	23	232	20
1984										
1985	9/03/1985	LINDSAY	AU198485_13U	950	23	272	958	25	142	25
1986										
1987	2/02/1987	DAMIEN	AU198687_03U	980	157	353	982	11	240	10
1987	24/02/1987	ELSIE	AU198687_05U	940	88	279	947	12	199	13
1988										
1989										
1990										
1991										
1992										
1993	17/12/1993	NAOMI	AU199394_01U	960	88	241	960	20	160	16
1994										
1995	19/12/1995	GERTIE	AU199596_04U	965	175	294	975	23	199	20
1996										
1997	5/01/1997	RACHEL	AU199697_07U	965	105	330	988	8	244	9
1998										
1999										
2000	4/03/2000	STEVE	AU199900_06U	975	22	357	990	15	250	21
2000	19/04/2000	ROSITA	AU199900_12U	930	32	228	930	18	130	18
2000	8/12/2000	SAM	AU200001_01U	935	109	234	940	10	138	11
2001	15/02/2001	VINCENT	AU200001_04U	980	59	294	990	22	127	14
2002	4/02/2002	CHRIS	AU200102_04U	915	147	289	950	12	199	12
2003	28/02/2003	GRAHAM	AU200203_03U	985	113	289	985	14	115	8
2004	25/03/2004	FAY	AU200304_08U	910	101	313	950	12	199	11
2005										
2006	19/01/2006	DARYL	AU200506_06U	976	138	347	976	12	244	10
2007										
2008										
2009	19/12/2009	LAURENCE	AU200910_01U	925	99	335	987	9	234	8
2010										
2011										
2012										
2013										
2014										
2015										
2016										
2017	27/12/2017	HILDA	AU201718_06U	980	13	272	980	12	207	12
2018	11/01/2018	JOYCE	AU201718_09U	978	71	300	987	12	185	10
2019										

Figure 3.7 Tropical Cyclone Record for Broome



4. Coastal Geomorphology

4.1. BEACH CLASSIFICATION

The Kimberley region covers 320 000 km² of the northwest corner of Australia. It is a distinctive region in terms of its ancient geology, rugged hinterland and rocky indented coast. The dominant coastal type is rocky shoreline with mangroves lining the protected embayment and usually small beaches tucked into the more exposed open section of coast. Beaches account for only 16% of the Kimberly shore, with an average length in the order of 500m (1). The presence of 18km of a largely continuous length of sandy shoreline at Cable Beach, adjacent to the townsite of Broome, is unique in this regional context.

Cable Beach is classified an *ultra-dissipative* (UD) beach, favoured by beaches with finer sand and higher tides, which result in wide low gradient beaches. Cable beach has relatively fine sand ($D_{50}=0.27\text{mm}$) and a tidal range of 10.5m (LAT to HAT). These types of beaches are characterised by a moderately steep, usually cusped, high tide beach, with waves surging at the base of the beach at high tide. As the tide falls the surf zone widens as waves break across the low gradient intertidal zone. The surf zone widens to several tens of metres at low tide, where the beach gradient is very low (1).

The term *ultra-dissipative* refers to the fact the waves break across a wide surf zone, particularly at low tide, thereby dissipating much of their energy.

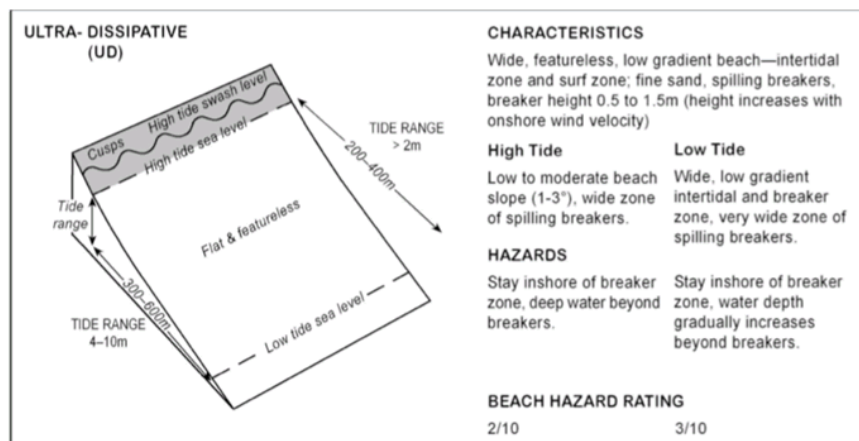


Figure 4.1 Ultra-dissipative Beach Type (1)



Figure 4.2 Cable Beach – Ultra-dissipative Beach Type

4.2. BEACH VARIABILITY UNDER AMBIENT CONDITIONS

Detailed field experiments of Cable Beach were undertaken over a 3-week period by Wright et al (4) in February 1982 to assess the morpho-dynamics of a macro tidal beach. This included daily beach surveys of 7 x 100m transects to assess day-to-day sand level changes, and observations of water levels and tidal currents. Sediment sampling identified the beach as typically fine but 'polymodal' sand ($D_{50} = 0.13\text{mm}$) but grain size varied across the beach profile. Beach slope was typically 1:50 with an intertidal beach 350-400m wide (Figure 4.3).

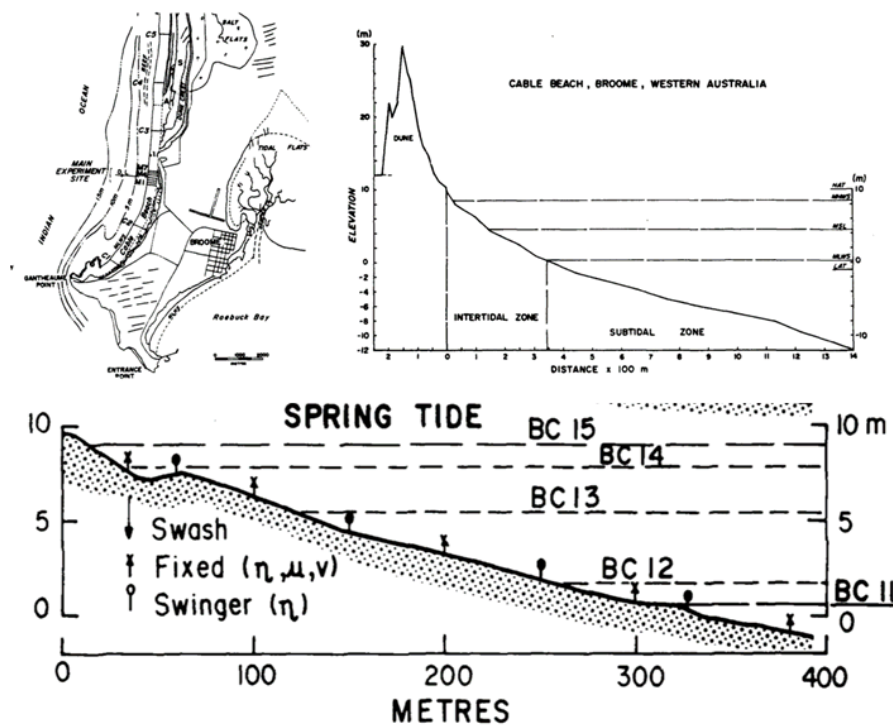


Figure 4.3 Cable Beach Field Experiments (4)



The experiments provide an insight into the variability across the beach profile under ambient conditions. The presence of a high tide beach ridge between neap and high tide level, with coarser sand up to 1mm on the seaward face was identified. This feature was also observed during site inspections by Seashore in March 2019. The relative frequency of inundation was identified, with the beach above neap tides being inundated 20% of the time during the experiment, and the steeper backshore areas, typically utilised by beach users, inundated only during the spring high tide.

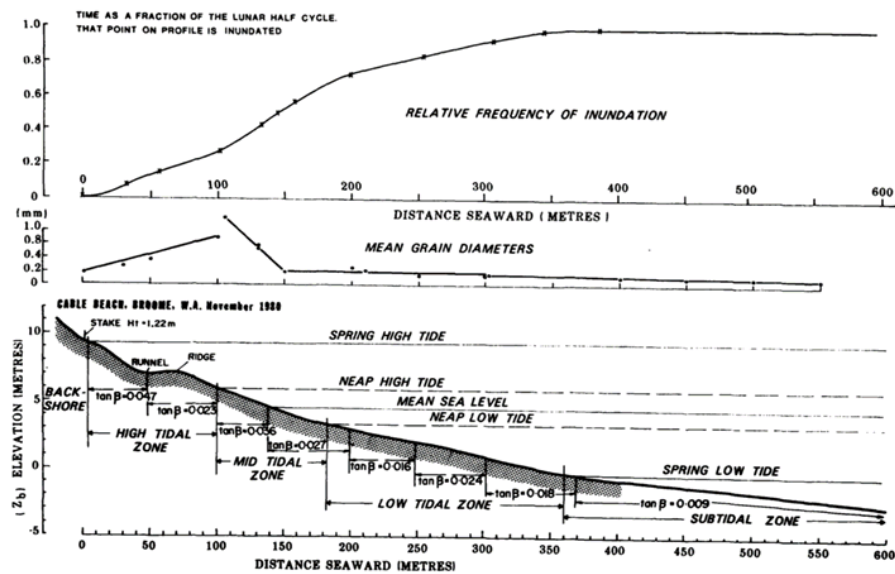


Figure 5. Morphologic details of the subtidal and intertidal profiles, definitions of intertidal zones, variation in grain diameter, and relative frequency of inundation over the profile (profile M-4).



Figure 4.4 Beach Profile Inundation and Usage (4)



The experiments identified “in the order of a 0.2m variability in beach levels in the high tidal zone during ambient conditions due to tidal scour and deposition”. The region of highest mobility corresponds to the position of the coarsest material and influenced by slight migration of the high tide ridge, with greater variation observed within the tidal cycles than between cycles. It was concluded that Cable Beach “may be considered a reasonable approximation to the equilibrium state of macrotidal beaches in low to moderate wave energy environments”.

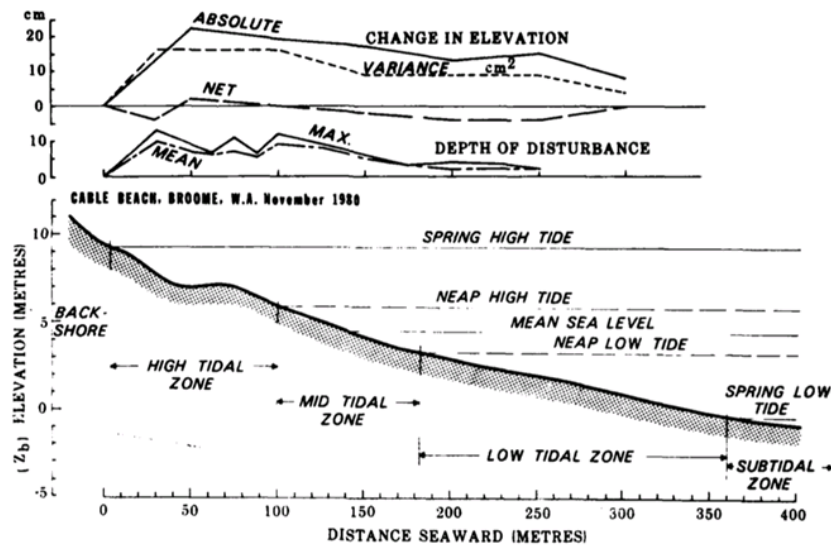


Figure 4.5 Variability Across the Beach Profile During Ambient Conditions (11-30 February 1982) (4)

The following was also noted:

- Cable Beach is similar to beaches in low tide range environments in one important respect: wind-generated waves and swell perform most of the work over the entire subtidal and intertidal profile and are primarily responsible for the entrainment and suspension of sediment.
- However, the morphology of microtidal beaches is moulded largely by surf zone and swash processes. On macrotidal beaches like Cable Beach this is true only of the high tidal zone and in that zone these processes operate only intermittently with active periods separated by long periods of inactivity.
- Surf zone processes are significantly modulated by the constantly changing tidal elevations. The back-and-forth sweep of the surf zone across the concave-upward profile causes continual variations in surf zone and swash zone bed gradient, in breaker conditions and in reflectivity.
- Tidal currents rather than wave-induced rips or longshore currents dominated the net circulation.
- The greatest mobility was observed on the shortest time scale; that is, within individual tidal cycles.



Masselink and Short (3) identified the following characteristics for Cable Beach, which were the basis for the subsequent geomorphic classification of Cable Beach as ultra-dissipative by Short 2006 (1):

- Relative Tidal Range (RTR) of 12 based on the ratio between the mean spring tidal range of 9.5m and the inferred modal breaker height (H_b) of 0.8m.
- Dimensionless fall velocity (Ω) of 2.4 based on a median grain size of 0.25mm and 10 second wave period.

The paper notes the following general characteristics of macrotidal beaches:

- The dominating role of shoaling waves on beaches with large relative tide ranges.
- Under modal wave conditions in the low- to mid-tidal zones, most of the work was performed by unbroken shoaling waves rather than surf zone processes. Only in the high tide zone did surf zone processes dominate.
- A distinct asymmetry in the cross-shore suspended sediment transport about high tide, with little net transport on the flooding tide, and strong net off-shore transport on the ebbing tide.
- Shore parallel tidal currents play an increasing role in longshore sediment transport on the lower intertidal and subtidal zones of beaches.
- Surf zone conditions at high tide may be intermediate to reflective.
- The upper part of the profile is typically dominated by swash and surf zone processes and the lower part is dominated by shoaling waves.
- Swash and surf zone processes are more energetic than shoaling wave processes but operate for a shorter time period.

Masselink & Pattiaratchi (12) investigated the relation between sediment resuspension and sea bed morphology at Cable Beach with continuous measurements of waves, currents and suspended sediment concentrations at a single location carried out over a period of several hours around high tide, concurrent with half-hourly visual observations of the sea bed morphology. It was noted that the sediment resuspension process was further characterised by a pronounced tidal asymmetry with suspended sediment concentrations and transport rates during the falling tide significantly larger than during the rising tide. Enhanced sediment resuspension during the falling tide was primarily the result of the development of ripple morphology, with increased mean current strengths playing a secondary role.

These research papers identify the complexity of coastal processes on a macrotidal beach, and potential variability in beach levels during ambient conditions. In particular, these processes drive the capacity for Cable Beach to re-establish a typical beach profile following an erosion event, and are generally lower energy processes that operate over longer time scales.



4.3. HISTORIC SHORELINE CHANGE

The concept of a buried seawall intrinsically assumes a stable coastline occasionally subject to occasional storm erosion. The construction of seawalls on coastlines with high rates of historic shoreline erosion ultimately protect assets behind the seawall whilst progressively narrowing the beach in front of the seawall.

The assessed rate of historical shoreline movement for Cable Beach (Central) and Cable Beach (South) was assessed in the Coastal Vulnerability Study (13) and taken to be the approximate maximum rate for each section of 0.2m/year. It was noted that large parts of Cable Beach (North) and Cable Beach (South) are observed to have moved seawards between 2000 and 2012. However, this has been interpreted as re-colonisation of the dune face by vegetation after cyclone Rosita in April 2000, rather than an advancement of the shoreline seawards associated with a significant increase in the volume of the dunes.

The study noted that Cable Beach (Central – in the proximity of Zanders Café) had not shown the same recovery as demonstrated to the north and south. This is may be due to the presence of the rocky outcrop or development and significant beach usage in the area, inhibiting the re-colonisation of dune vegetation and subsequent capture and building of frontal dune from aeolian transport.

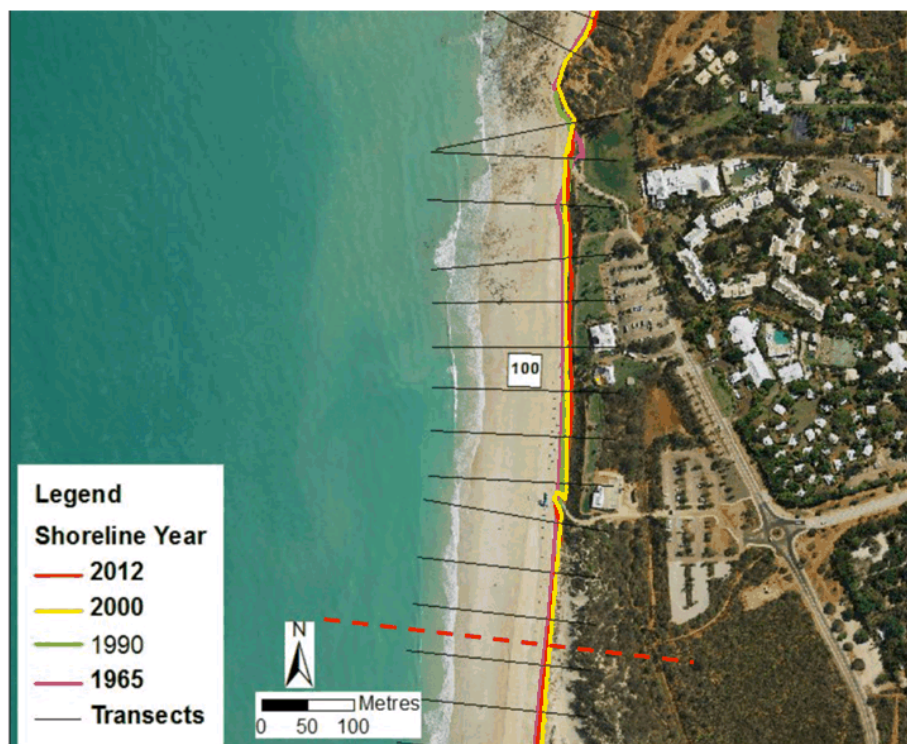


Figure 4.6 Historic Shoreline Change from Coastal Vegetation Line (13)



4.4. COASTAL DUNES

Coastal sand dunes form wherever there is a supply of sandy sediment, and onshore winds are strong enough to blow sand landwards from the beach. Sources of sand include material transported to the coast by streams and rivers, material eroded from rocky coasts, reworking of sediment from the continental shelf, and skeletal material derived from marine organisms. Once the sand has accumulated on a beach it may be shifted landwards by onshore winds to be trapped by vegetation and form dunes. The size of the dunes is dependent on availability of sand, wind strength and stability of the beach (WA Coastal Planning and Management Manual (14)).

The grassed foredune areas of the modified coastal dunes at Cable Beach are typically 12-15m AHD, with higher natural dunes to the south. There is a variable grade in the foredunes with flatter profiles (~1V:1.5H) at the southern end allowing reasonable dune vegetation and substantial trees to establish, and steeper profiles (~1V:1H) at the middle to northern end where vegetation is more sparse and toe erosion can lead to destabilisation of the slope. Foredunes have been observed along the toe of the dune but are relatively intermittent features.



Figure 4.7 Coastal Dunes at Cable Beach including moderate slope primary dune adjacent to Surf club (top left), steep dune adjacent to Zanders Café (top right), dune blowouts to the south (bottom left) and incipient foredunes (bottom right).



Sand movement on the beach and its deposition in dunes is well understood. Onshore winds are generally stronger than those blowing offshore. They are unrestrained as they blow across the ocean and beach and move sand towards the landward margin of the beach to be trapped by plants. Hence dunes need space and vegetation cover for their development. Dunes will continue to grow for as long as there is a sand supply from the beach. They are a major store of sediment lost from the active beach (14).

During above-average phases of storm activity sand may be eroded from the dunes and reworked in the nearshore waters before being returned to the beach. In this respect dunes function as a barrier to coastal erosion. However, the loss and return is not always balanced, and less sand may be returned to reform the dunes, especially where coast is undergoing long-term erosion (14).

4.5. STORM EROSION

The erosion of the high tide beach and foredune under high water levels is the primary concern of the Shire of Broome, and identified in the CHRMAP, in terms of infrastructure protection and the future development of public facilities under the Masterplan. Numerical cross-shore modelling (SBEACH) identified the potential for up to 30m erosion in a 1-in-100yr event.

Erosion of the high tide beach and foredune at Cable Beach has been previously been observed under the following conditions:

- Spring-high tides with associated moderate wave conditions.
- Tropical cyclones coinciding with relatively high water levels associated with either.
 - Neap high tides, large storm surge and waves.
 - Spring high tides, low-moderate storm surge and waves.
- Rainfall runoff events, particularly at the vehicle access ramp, which is the focal point of drainage.



Figure 4.8 Cable Beach Erosion under assumed Spring High Tide (upper), Tropical Cyclone (mid) and Rainfall/Runoff Conditions. (Shire of Broome).

The records of storm erosion extent on beaches is typically anecdotal and limited to metocean records and post-storm site photos and reports. There was a post disaster report following TC Rosita in April 2000, which is reported one of the worst events of record in terms of impacts on the Broome community. The following was noted in regard to the impact of Tc Rosita on Cable Beach:

- High seas and cyclone driven waves caused extensive beach erosion particularly at Cable Beach. Dunes and cliffs were washed out along the full length of the coastline.
- Much of the northern end of Cable Beach had been stripped of sand - some locals were jokingly referring to the area as 'Cable Rocks'.
- Coastal vegetation that had stabilized the base of the beach cliffs was also taken out by torrents of water.
- Three of the main beach access points - two sets of concrete stairs and a concrete ramp - were dangerously undermined. The stairs, for the most part, remained intact however the ramp collapsed when the supporting sand dune was washed away.



Figure 4.9 Cable Beach Post TC Rosita April 2000

Tropical Cyclone Veronica was a reasonably modest recent event that occurred in March 2019, during the study period and following commencement of detailed coastal monitoring as identified in the CHRMAP. Pre and post monitoring photographs (Figure 4.10, Figure 4.12) and survey is available to assess the impact of this event on the beach and foredunes. The following was noted in the site inspection in March 2019:

- Foredune erosion scarps of 0.5-1.0m height were evident.
- The high tide beach had eroded and steepened with cusps evident.
- The intertidal beach had eroded and flattened apart from development of a small ridge likely to be material eroded from the high tide beach. Coarse material and shell deposits were evident on the upper sections of the intertidal beach.
- Exposed rock was limited to the areas from the northern beach access stairs through to the vehicle access ramp and the point. This included beach rock (sandstone) in the foredunes and across the intertidal beach as identified in the geotechnical investigations (Section 3), and loose rock in the foredunes including 50-100mm black cobbles and 100-500mm diameter flat plates of the beach rock (Figure 4.11).

Subsequent inspections and surveys may allow recovery processes from this event to be better understood.

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Figure 4.10 Cable Beach from Rocks at Northern End Looking South – Pre (upper) and Post (lower) TC Veronica



Figure 4.11 Loose Rock in Foredunes Between Northern Stairs and Vehicle Access Ramp



Figure 4.12 Cable Beach from South of Northern Stairs – Looking South Pre (upper) and Post (lower) TC Veronica



4.6. CONCEPTUAL BEACH MODEL

A conceptual model of coastal processes for Cable Beach has been developed guided by the macrotidal beach model for an ultra-dissipative beach outlined in Shore 2006 (1).

The following is noted in terms of the development of a conceptual beach model of coastal processes:

- Erosion of the high tide beach and foredune occurs during relatively infrequent cyclonic conditions that coincide with high tides and/or surges, and during more frequent spring high tides that coincide with moderate waves.
- Beach changes under ambient conditions are very complex and influenced by wave shoaling processes, tidal currents and a surf zone that fluctuates with the large tidal range, causing sediment suspension under waves
- The process for post-event recovery of the high tide beach (shoaling processes on an incoming tide, spring high tides and low waves) are expected to be relatively slow processes that require substantial intervals between storm events.
- The process for post-event recovery of the foredune depends upon sediment availability and seasonal wind patterns and is also a relatively slow processes that require substantial intervals between storm events.
- The primary dunes are steep and high, with an underlying geotechnical instability independent of coastal processes.
- There is a modest but underlying beach erosion trend (0.2m/yr) identified in the Coastal Vulnerability study.

The following components of the conceptual beach model require consideration in the design development of the buried revetment concept:

- The structure will be buried beneath the foredune, and depending upon its location, may be exposed during occasional cyclones (i.e. every few years) and also during more frequent spring high tides that coincide with moderate waves.
- The processes that rebuild the foredune, and potentially rebury the structure, are relatively slow. Sand nourishment is likely to be required to keep the structure buried and retain the visual amenity of the beach.
- The steep high dunes limit the extent the structure can be setback from the high tide beach and buried in the dunes without impacting the footprint of existing and planned foreshore development outlined in the Masterplan concept.
- Due to the underlying historic erosion trend, the fixed structure may in time result in a discernible narrowing of the high tide beach.

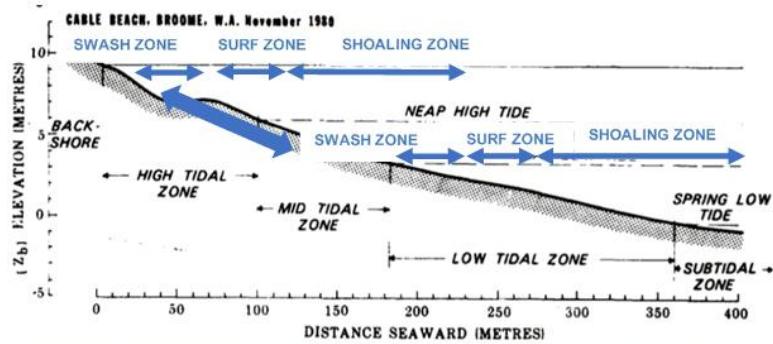


Figure 4.13 Conceptual Model of Coastal Processes



5. Design Concepts

Design concepts for a buried seawall along Cable Beach were considered in the context of the geotechnical investigations, the conceptual beach model, existing infrastructure and the proposed masterplan.

In particular the following has been assumed in the development of these concepts:

- The alignment largely follows the proposal identified in the CHRMAP (Figure 1.1).
- The structure extends for about 470m from the rocks north of the vehicle access ramp to south of the surf club and will be typically founded on sand except in areas where rock levels are higher.
- The structure is nominally located 5 meters behind the toe of the primary dune (i.e. buried 5m into the dune). This is to balance the frequency of the exposure of the structure (i.e. the extent it remains buried) and the encroachment of the effective footprint of the structure into the foreshore reserve (i.e. the extent it limits the available area for the proposed Masterplan).
- Substantial excavation of the primary dune and associated coastal vegetation (including substantial trees) is required to safely construct the buried revetment in this location.
- Reinstated dunes will require flatter slopes than existing to allow revegetation.

Nominally, at the observed erosion rates of 0.2m/yr, the revetment would remain buried under typical conditions for 25 years. However, the structure could be exposed following a single event. Re-nourishment of the high tide beach and primary dunes, as occurred following TC Rosita and TC Carlos, may be required between events to ensure the structure remains buried, depending upon the timescale of recovery processes.

Three concepts of a buried seawall at Cable Beach were developed (Table 5.1). The options differ in crest level and construction material (rock and GSC). The toe depth, alignment and structure slope are consistent across all three options (Figure 5.1).

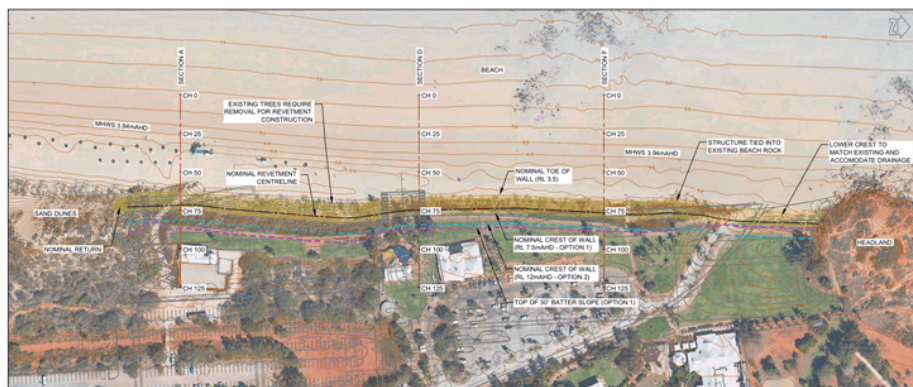


Figure 5.1 Layout plan for the buried revetment options.



Table 5.1 Summary of Concept Designs

Option	Description	Crest Height	Materials	Toe Depth	Structure Slope	Filter Stone	Geofabric
1	Rock Revetment (Low Crest)	7.5mAHD	Kimberley Quartzite	3.5mAHD	1.5H: 1.0V	☑	☑
2	Rock Revetment (High Crest)	12mAHD	Kimberley Quartzite	3.5mAHD	1.5H: 1.0V	☑	☑
3	Geotextile Sand Container Revetment (Low Crest)	7.5mHD	GSC	3.5mAHD	1.5H: 1.0V	☑	☑

The nominal design toe depth of 3.5m AHD allows for about 1.5m of scour at the structure toe from the last surveyed beach level and a collapsing toe in front. The erosion modelling completed by Cardno in 2015 (13) suggests under the modelled storm scenario the beach does not scour lower than 3.5m AHD at the toe of the structure, although this does not account for local scour at the toe of the revetment under such conditions. Further assessment of toe levels is required during preliminary design.

It is assumed locally sourced rock is available at the required size, such as that used in the construction of the Town Beach Seawall (15). The local rock is Kimberley Quartzite from Kimberley Quarries Nillibubbica Site, which is ~100km east of Broome. SSDD ~ 2.4T/m³. Option 3 assumes 2.4m³ GSCs are required.

The wave height at the structure toe during an event is limited by the water depth and potentially friction, and hence is dependent on the beach level and the water level at the time of the event. The concepts assume 2 layers of 2 tonne armour stone and a rock underlayer (i.e. permeable core) in a typical cross section, which would be stable under depth limited breaking waves for the 100yrARI water level under present conditions. The concept allows for lowering of beach levels to 4.0mAHD. Further assessment of armour size is required during preliminary design.

The design requires further consideration of impact on heritage sites and values including Dinosaur footprints.

The revetment is a fixed structure adjacent to a dynamic beach. Wave reflection from the revetment, as it becomes progressively exposed, may narrow and lower the relatively narrow high tide favoured by beach users.



5.1. OPTION 1 – ROCK REVETMENT (LOW CREST)

Option 1 is a low crested buried rock revetment. The low crested rock revetment concept assumes a nominal crest level of 7.5m AHD, about 2m above HAT. Wave overtopping is expected in extreme events and corresponding destabilisation of upper dune which needs to be allowed for in the Masterplan.

Further assessment of wave overtopping and appropriate crest levels for a low crested structure is required during preliminary design. However, wave overtopping of the structure would occur if the foredune is eroded and wave heights greater than 1 meter are breaking directly on the structure. This is assumed to destabilise the upper section of the primary dune above the structure with overtopping rates exceeding tolerable limits for sparsely vegetated surface (16).

Allowance for some overtopping requires a 'soft edge' to the proposed foreshore development to ensure destabilisation of the upper dune does not result in infrastructure damage, as would occur if for example a concrete path is proposed directly along the seaward crest of the primary dune.

Following such an event, maintenance of upper dune following wave overtopping (dune stabilisation) may be required. Ongoing maintenance of the foredune is expected to be required to keep structure buried (i.e. sand nourishment / beach scraping / dune stabilisation).

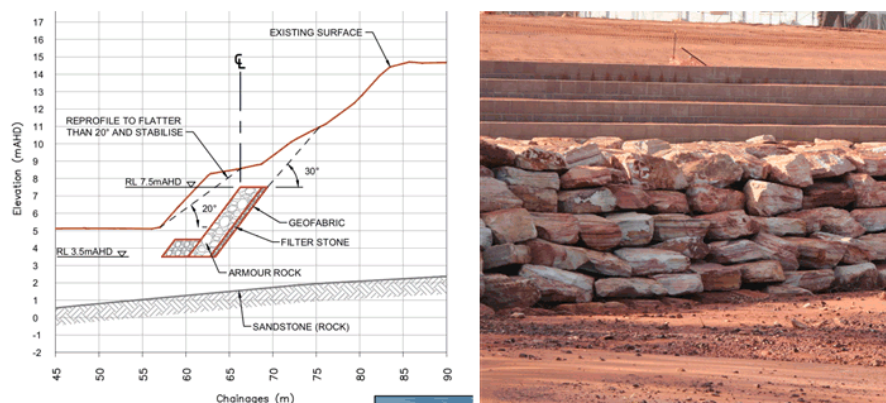


Figure 5.2 Typical section of Option 1 (left) and example low crested revetment (right).



5.2. OPTION 2 – ROCK REVETMENT (HIGH CREST)

Option 2 is a high crested buried rock revetment. The high crested concept assumed no overtopping in extreme events. A higher crest results in lower potential wave overtopping and destabilisation of upper dune (wider range of usage available).

This concept would theoretically allow for a greater footprint of the foreshore area to be utilised and for harder structures to be located closer to the coast. It provides a higher degree of protection but would be more difficult to bury, particularly the upper sections, and has a significantly higher cost due to rock volume.

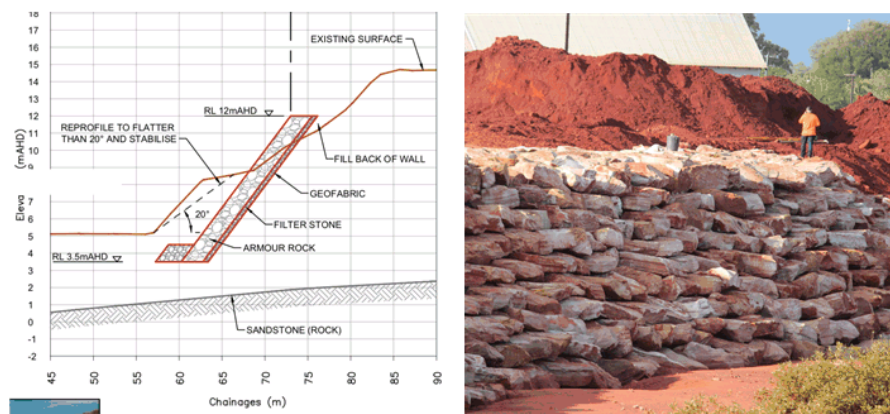


Figure 5.3 Typical section of Option 2 (left) and example high crested revetment (right).

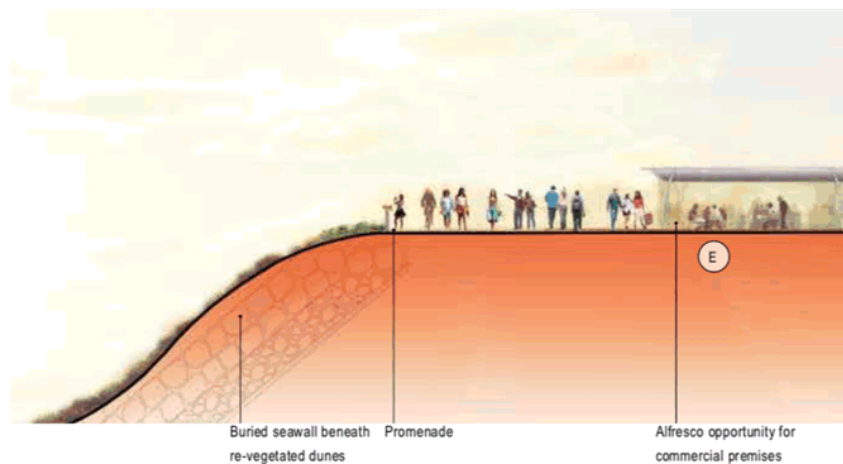


Figure 5.4 Typical Section showing High Crested Buried Revetment in Masterplan



5.3. OPTION 3 – GEOTEXTILE SAND CONTAINER REVETMENT (LOW CREST)

Option 3 is a low crested buried GSC revetment. As with option 1, the low crested concept assume a nominal crest level of 7.5m AHD; about 2m above HAT. Wave overtopping is expected in extreme events and a higher potential for wave overtopping and destabilisation of upper dune and maintenance of upper dune following wave overtopping (dune stabilisation) would be required.

A 2.4m³ GSC bag has been assumed. There are multiple examples of suitable performance on WA beaches. However, GSC structures are not suitable for large wave climates. The stability of GSC structures was assessed in Carley et al 2011 (17). This investigation used physical modelling to determine the stability of 0.75 m³GSCs, which was then upscaled to provide stability criteria for the 2.4m³GSCs. This determined that "initial damage" was caused by the wave conditions with a significant wave height of 1.6m and period 10 seconds.

Option 3 would require a large area to fill and stockpile GSCs (>1000 GSCs). The beach could be utilised as a stockpile area but stockpiles GSCs would be expected to be submerged under spring tides.

GSC structures are typically more reflective than rock structures, which can have a negative impact on the adjacent high tide beach, and have a shorter design life than rock. However, they have been used by local government for these types of applications due to perceived amenity improvements (visual amenity, soft under foot) and are less prone to "sinkholes" from sand falling into the voids of the structure.

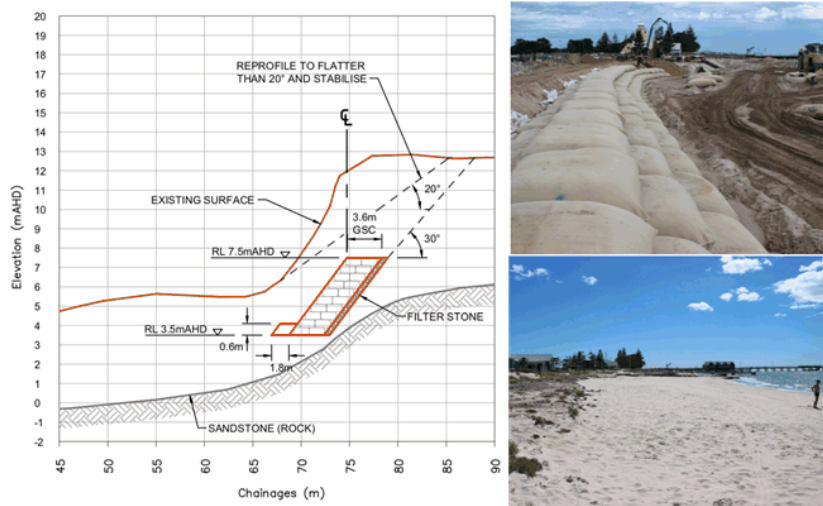


Figure 5.5 Typical section of Option 3- GSC Revetment (left) and example buried GSS before and after burial (right)



5.4. MULTI-CRITERIA ANALYSIS

A multi criteria analysis (MCA) was conducted that incorporated scores for eight different criteria; effectiveness, site conditions, technical data, construction, maintenance, economics, environmental and social impacts. For each coastal protection option at Cable Beach, a score of 1 to 5 (1 being poor and 5 being excellent) was assessed for each criterion. The results of the MCA are summarised in Figure 5.6 and Table 5.2 below.

- Option 1 –Rock Revetment (Low Crested) performs the best (or equal) across all criteria.
- Option 2 - Rock Revetment (High Crest) scores well for effectiveness, but scores poorly in the economic category due to the high quantity of rock required.
- Option 3 - GSC Revetment (Low Crest) is exposed to greater uncertainty regarding stability and performance in the area, as well higher maintenance associated with the GSC structure.

The qualitative multi-criteria analysis was presented to a workshop with officers from the Shire of Broome on 23 March 2019. This was populated by Seashore Engineering prior to the workshop with comments of all participants incorporated in the final assessment (Appendix D). The general consensus was a preference for Option 1 on the following basis:

- Relatively high degree of confidence in the performance of rock structures, particularly in terms of design life.
- Reasonable constructability and maintenance.
- Lower cost of the low crested structure in relation to the high crest structure.
- Reasonable in terms of environmental and social considerations.

The following is also noted:

- The effectiveness of Option 1 & 2 were considered to be largely similar under design conditions, as wave heights are depth limited and the higher crest level only reduces wave overtopping impacts under events that exceed 100yrARI water levels.
- Capital costs of a GSC structure (Option3) may be significantly lower than a rock structure of similar scale (Option 1) with high unit rates for rock supply, and could provide a reasonable design life with appropriate maintenance. However, the MCA scoring for economics for the GSC structure is only marginally lower than for the rock structure due to a relatively lower design life of the GSC structure.



Table 5.2 Summary of MCA scores
(5 = excellent; 4 = good; 3 = satisfactory; 2 = below average; 1 = poor)

Description	Weighting	Option 1 - Rock Revetment (Low Crest)	Option 2 - Rock Revetment (High Crest)	Option 3 - GSC Revetment (Low Crest)
Performance & Effectiveness	12.5%	3.0	3.0	2.5
Physical conditions of site	12.5%	3.0	3.0	3.0
Availability of Technical data (for design)	12.5%	2.0	2.0	2.0
Construction	12.5%	3.0	2.5	2.5
Maintenance	12.5%	3.5	3.5	2.5
Economics	12.5%	4.0	2.0	3.5
Environment	12.5%	3.0	2.5	3.0
Social considerations	12.5%	3.0	2.5	3.0
	100.0%	24.5	21	22

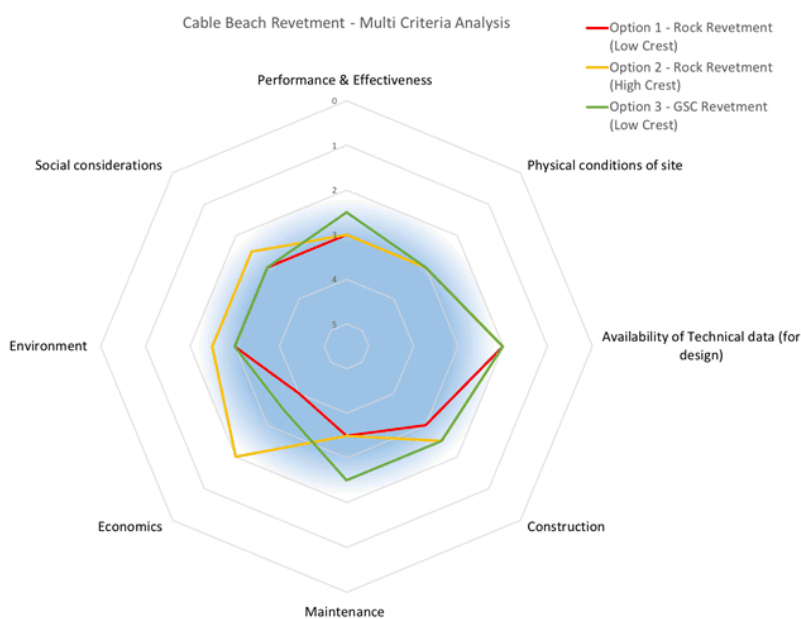


Figure 5.6 Plot of MCA scores



6. Preferred Concept

6.1. DESIGN

The preferred concept design is Option 1 –Rock Revetment (Low Crested); a low crested, buried rock revetment. Concept design drawings are provided in Appendix A that allow for:

- Construction of a buried rock revetment 5m behind the toe of the primary dune.
- The structure to primarily be founded on sand with a collapsing toe, except some areas to the north where rock is shallower and in the order of the proposed toe level of 3.5mAHD.
- Crest level of 7.5mAHD which is 2m above HAT but will be subject to occasional wave overtopping. Overtopping occurs only in an event that exceeds the 100yr ARI water level design conditions.
- Excavation batter slopes of 2H:1V seaward and landward of the structure to allow safe construction. This will typically require complete excavation of the primary dune.
- Flatter dune slopes of 3H:1V at completion that will allow stabilisation by vegetation. This encroaches into existing foreshore areas.
- A 5 to 10m buffer or “soft edge” to the Masterplan to allow for occasional instability in the upper dune profile. The extent of the buffer needs to consider existing structures, foreshore access paths, and the wider intent of the Masterplan.
- Integration of vehicle beach access at northern end, drainage and beach access infrastructure identified in the Masterplan.
- Sand nourishment to ‘rebury’ the structure follow exposure.

The preferred concept will require a number of interface issues with the Masterplan to be resolved during further design development, including buffers to existing buildings and the paths along the coastal fringe. Whilst the buried revetment retains the visual amenity of the beach and limits adverse impacts on the beach (i.e. wave reflection), it encroaches further into the Masterplan footprint by being setback into the toe of a high dune. Local refinement to the alignment could be considered in places during design development to limit encroachment, but could reduce the extent the structure is buried.

Table 6.1 Selected design option

Option	Description	Crest Height	Materials	Toe Depth	Structure Slope	Filter Stone	Geofabric
1	Rock Revetment (Low Crest)	7.5mAHD	Kimberley Quartzite	3.5mAHD	1.5H:1.0V	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

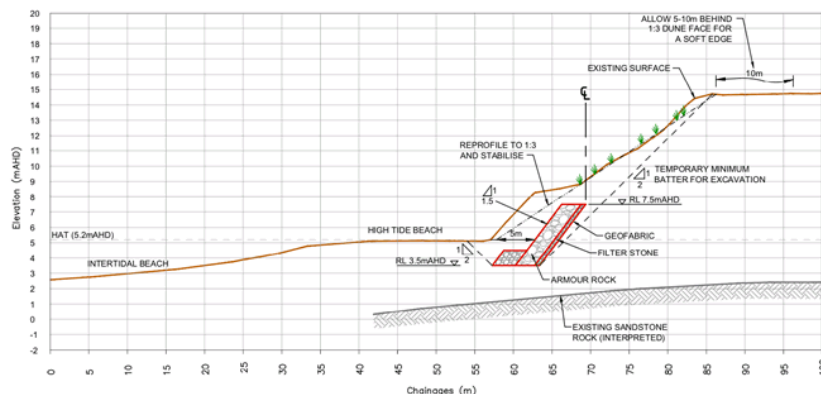


Figure 6.1 Typical Section of preferred concept design

6.2. BUDGET

The CRHMAP noted “In terms of construction, the 500m length could cost in the region of \$6 million based on assumed construction costs (estimated based on similar project requirements).”

A preliminary costing has been developed based on the selected concept design of a low crested buried rock revetment (Appendix E). Rates have been estimated based on rates provided for the Town Beach Seawall, a recently completed project in Broome. Budget estimates have been provided for the probable (P50 or 50th percentile) and the potential (P90 or 90th percentile) costs for construction of the buried revetment. These are nominally Class 4 cost estimates typically used for project screening, determination of feasibility, concept evaluation, and preliminary budget approval (18).

Preliminary estimates for the structure are:

- P50: \$7.7 million or \$16,500/m.
- P90: \$12.2 million or \$26,000/m.

The key cost component is the supply and delivery of the nominal 25,000T of armour rock required for the concept. Rates of supply are likely to reflect limited availability of operating rock armour quarries in the vicinity of the site, with rates a number of times higher than equivalent projects in the south west. The P50 estimates are based on median rates for equivalent project, whilst the P90 estimates are based on the upper end of prices received. Another cost uncertainty is the wide extent of excavation required to build the buried seawall 5m behind the toe of the primary dune.



6.3. DESIGN DEVELOPMENT

The preferred design is limited to a design concept at this stage. Further design development will require:

- Assessment of design wave conditions which could be assisted by the deployment of a nearshore waver recorder (AWAC) offshore of Cable Beach.
- Assessment of potential for local scour. Pre and post cyclone beach profiles should be collected.
- Ongoing coastal monitoring of the underlying erosion trend (Global scour) identified in the CHRMAP, which will result in the progressive exposure of the buried seawall.
- Monitoring of foredune recovery (post-event)
- Structure stability against wave attack and wave overtopping (physical modelling) to determine suitable armour sizes and crest levels.
- Review of alternate rock sources and/or scour protection materials.
- Review of dune stabilisation techniques.
- Geotechnical assessment of revetment (slope stability)
- Assessment of wider drainage requirements of foreshore Masterplan
- Integration for beach access and foreshore development.
- Review of active management measures for recovery of the foredune and high tide beach, in particular beach scraping.



6.4. IMPLEMENTATION

There are a number of project delivery models the Shire could consider for the construction of the revetment. In the preliminary design phase this will require a number of interface issues between the preferred revetment concept and the Masterplan to be refined including building footprints, the location and design of foreshore paths, foredune rehabilitation, beach access and drainage structures. Provided these interface issues are resolved, detailed design for the revetment (coastal package) could be undertaken independently of the design of civil, drainage, landscaping and services (civil & landscaping package).

It is assumed procurement of these works would be integrated to limit the substantial disturbance to the foreshore areas that the construction of the buried revetment would require, to be limited to a single work package.

A potential implementation model is provided in Figure 6.2. There are a number of alternate project delivery models the Shire could consider implementing the Masterplan whilst limiting impacts on local residents, commercial operators and visitors to Cable Beach.

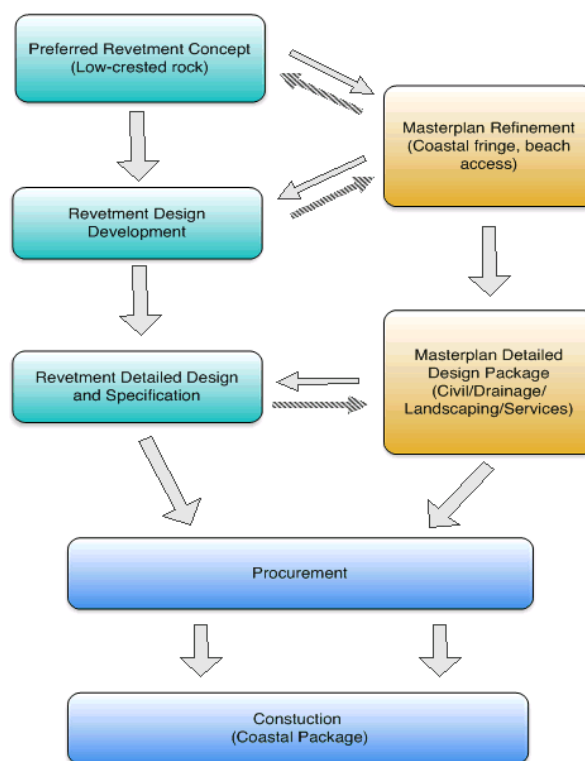


Figure 6.2 Cable Beach Buried Revetment - Potential Implementation Model



6.5. FUTURE ADAPTATION

The concept of a buried seawall that provides protection to coastal infrastructure, whilst retaining the natural features of the coast, is contingent on the longer term stability of the coast. These structures can be successful where there is occasional storm activity and the capacity for relatively rapid recovery of the eroded areas of the beach profile post-storm.

Buried structures will typically not be successful where there is a high rate of underlying erosion in the coast. This can result in more frequent exposure of the structure and narrowing of the beach in front of the structure. Sea level rise is likely to exacerbate this trend.

Coastline movements interpreted from historic aerial photography suggest a relatively low rate of underlying erosion (0.2m/yr) at Cable Beach, that is influenced by storm erosion and recovery cycles (19). Nominally, the design life of a seawall buried 5m into the dunes would be 25 years. Beyond this period, more frequent exposure of the structure and narrowing of the adjacent beach at higher tides should be anticipated.

The most practical response to increased exposure of the seawall and narrowing of the beach at this site is beach scraping, which is effectively artificially accelerating the natural swash and aeolian processes. Beach scraping is the movement of sand from the intertidal zone to the dune or upper beach by mechanical means. This could be implemented in the short term, to reinstate foredunes at the base of the primary dunes, to better understand the potential benefits and impacts of beach scraping, and to inform the community regarding active beach management.

Future adaptation (and the design) will be informed by detailed coastal monitoring of Cable Beach that commenced in recent years.

It is possible to design some adaptation capacity into the Masterplan by ensuring there is a “soft edge” along the seaward fringe of the proposed development, and ensuring beach access structures are suitably designed. However, it is difficult to have redundancy in the buried seawall design as this would require progressive landward translation of the structure in areas required for implementation of the foreshore masterplan.



Figure 6.3 Beach Scraping to Reinstate Foredunes following TC Carlos (Feb 2011)



7. Recommendations

Geotechnical investigations and assessment of coastal protection options have been undertaken for a proposed buried seawall at Cable Beach as part of a wider Foreshore Master Plan.

Geotechnical investigations have identified the extent and nature of buried rock beneath the primary dunes at Cable Beach. However, it is localised in extent and too low to provide substantial protection to foreshore areas from future coastal erosion. These foreshore areas are perched high on a modified steep primary dune adjacent to an *ultra-dissipative* macrotidal beach subject to cyclonic erosion.

The buried seawall will be exposed following significant high wave level events that erode the foredune. In time, at historic erosion rates, the seawall will be exposed more frequently and could progressively narrow the high tide beach.

Further design development for the buried seawall will require:

- Ongoing coastal monitoring, particularly beach profiles to assess erosion extents, rates of recovery and underlying shoreline erosion rates.
- Assessment of design wave conditions. This could be assisted by the deployment of a nearshore wave recorder (AWAC) offshore of Cable Beach.
- Assessment of potential for local scour. Pre and post cyclone beach profiles should be collected.
- Ongoing coastal monitoring of the underlying erosion trend (Global scour) identified in the CHRMAP, which will result in the progressive exposure of the buried seawall.
- Monitoring of foredune recovery (post-event)
- Structure stability against wave attack and wave overtopping (physical modelling) to determine suitable armour sizes and crest levels.
- Review of alternate rock sources and/or scour protection materials.
- Review of dune stabilisation techniques.
- Geotechnical assessment of revetment (slope stability)
- Assessment of wider drainage requirements of foreshore Masterplan
- Integration for beach access and foreshore development.
- Review of active management measures for recovery of the foredune and high tide beach, in particular beach scraping.

The concept designs assume some adaptation capacity is built into the Masterplan by ensuring there is a “soft edge” along the seaward fringe of the proposed development.

The most practical response to increased exposure of the seawall and narrowing of the beach at this site is beach scraping. This could be implemented in the short term, to reinstate foredunes at the base of the primary dunes, to better understand the potential benefits and impacts of beach scraping, and to inform the community regarding active beach management.



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Appendix A Preferred Concept Design



Appendix B Concept Options



Appendix C GALT Geotechnical Investigations



Appendix D Multi-Criteria Analysis



Appendix E Preliminary Cost Estimate





Cable Beach - Broome

Review of Coastal Adaption Concepts



Seashore Engineering
June 2021

Report SE076-03-01 Rev 0
for Shire of Broome



Executive Summary

The coastal risks affecting Cable Beach Foreshore were identified through a Coastal Hazard Risk Management Adaptation Planning Process (CHRMAP) (1), which was formally adopted by the Shire of Broome Council in 2017. This identified the potential for 36m of erosion of the coastal dune at Cable Beach from a 1 in 100-year storm, with shoreline erosion back to the point of Zanders Café and the Surf Club. Shire infrastructure including beach access, coastal pathways, foreshore reserve and landscaping would all be severely impacted or lost in this event.

From a CHRMAP stakeholder and community workshops, a buried seawall was identified as the preferred option for a coastal structure to provide protection. The geotechnical investigations, along with a preliminary design for buried rock revetment (low crest) seawall, were completed in 2019 (2). Three buried seawall options were considered (Options 1 to 3) with a low crest rock revetment preferred. However, the steep slope and high elevation of the primary dune require extensive earthworks that would effectively remove all the dune vegetation to construct the buried seawall. Additionally, the cost of imported rock is high.

In this context, the Shire of Broome engaged Seashore Engineering to complete an updated desktop assessment of storm erosion and historic shoreline behaviour, and develop three additional concepts identified by the Shire for coastal adaptation at Cable Beach. These options are Option 4: Beach Nourishment; Option 5: Exposed GSC Seawall (Low Crest) and Option 6: Partially Buried GSC Seawall (Low Crest).

The CHRMAP assessment of storm erosion impacts, based on numerical modelling, is necessarily conservative. The assessment of the impact of TC Rosita and an alternate empirical method suggest impacts can be mitigated if the eroded dune is rapidly renourished after an event.

Independent Multi-Criteria Assessments by Seashore Engineering and the Shire of Broome of the 6 options identified sand nourishment (Option 4) as a preferred option. However, the distinction between the performance and effectiveness of sand nourishment (which creates a sacrificial buffer that will be eroded and requires regular maintenance) and revetments (which protect dune from erosion) should be understood. However, the preferred environmental and social aspects of sand nourishment in comparison to other options, and lower capital costs, are clear.

Further development of the sand nourishment concept to a detailed design is recommended, with consideration of the suitability of sourcing of sand from Cable Beach (beach scraping), reprofiling of the existing steep dune north of Zanders Café to allow a more sustainable sand nourishment design and suitable timing, volumes and placement profile. Further assessment is required on the feasibility of design conditions (waves & water levels) for the GSC revetment options, alignment, expected design life and ground conditions (buried natural rock).

The preferred option for coastal adaptation at this stage is sand nourishment, which requires further integration with the Cable Beach Masterplan. In particular the sand nourishment option requires a sacrificial buffer for some distance immediately behind the dune, and a “soft edge” to any coastal landscaping works on the seaward edge.

The Shire should continue to monitor the coast and plan for future coastal adaption, in particular the potential transition to a revetment option at some time in the future due to coastal impacts of sea level rise.



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Limitations of this Report

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Document Control

Index	Author	Date	Review	Date	Comment
Draft A	H.Davis	06/04/2021	S Barr	06/04/2021	Issue to Shire
Draft B	H.Davis/S.Barr	16/06/2021	S Barr	16/06/2021	Issue to Shire
Rev 0	H.Davis/S.Barr	17/06/2021	S Barr	17/06/2021	Issue to Shire



1. Introduction

1.1. BACKGROUND

The coastal risks affecting Cable Beach Foreshore were identified through a Coastal Hazard Risk Management Adaptation Planning Process (CHRMAP) (1), which was formally adopted by the Shire of Broome Council in 2017. This identified the potential for 30m of erosion of the coastal dune at Cable Beach from a 1 in 100-year storm, with shoreline erosion back to the point of Zanders Café and the Surf Club. Shire infrastructure including beach access, coastal pathways, foreshore reserve and landscaping would all be severely impacted or lost in this event.

The CHRMAP outlines a structured monitoring and review program to build on the data developed in the Coastal Vulnerability Study (3). The CHRMAMP recommended a detailed geotechnical investigation to understand the presence of rock under the main dune system at the Cable Beach foreshore (to inform coastal erosion risk and design of potential coastal protection structures). This was in the context of an assumed underlying erosion rate at Cable Beach (1965-2002) of 0.2m/yr (1).

From the CHRMAP stakeholder and community workshops, a buried seawall was identified as the preferred option for a coastal structure to provide protection. The geotechnical investigations, along with a preliminary design for buried rock revetment (low crest) seawall, were completed in 2019 (2). The three buried seawall options considered were:

- Option 1: Rock Revetment (Low Crest)
- Option 2: Rock Revetment (High Crest)
- Option 3: Geotextile Sand Container Revetment (Low Crest)

However, the steep slope and high elevation of the primary dune require extensive earthworks that would effectively remove all the dune vegetation to construct the buried seawall. Additionally, relatively high rates for armour rock supply contribute to the high cost estimate for the buried low-crest rock revetment seawall (P50 of \$7.5M and P90 of \$12.2M). In this context, the Shire of Broome have decided to assess additional options regarding coastal adaptation.

Seashore Engineering were engaged by the Shire of Broome in February 2021 to complete an updated desktop assessment of storm erosion and historic shoreline behaviour, and develop three additional concepts identified by the Shire for coastal adaptation at Cable Beach. These options¹ are:

- Option 4: Beach Nourishment/ Replenishment,
- Option 5: Buried GSC Seawall (Low Crest),
- Option 6: Exposed GSC Seawall (Low Crest).

The scope included capital cost estimates of the three additional options (P50,P90), a Multi-Criteria Analysis of three additional options (as per SE076-01), and this report.

¹ Coastal adaptation options in previous report are numbered 1-3, whilst additional options in this report are numbered 4-6.

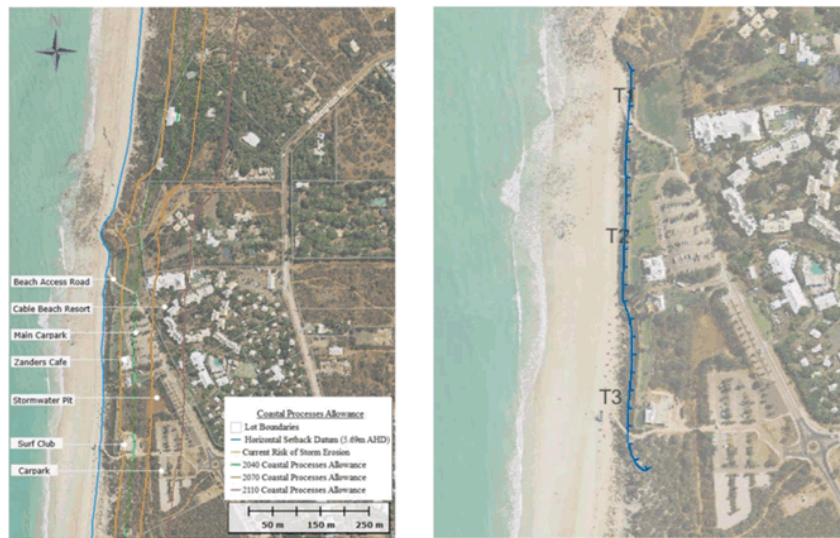


Figure 1.1 Coastal Hazard Lines and Proposed Alignment for Buried Seawall (1)

1.2. COASTAL SETTING

Cable Beach commences on the north side of Gantheaume Point and extends for 6 km facing north west, before terminating at the scattered sandstone rocks that separate it from the northern beach (Figure 1.2). The beach narrows to 15 -20m on a spring high tide, widening to 300-400m on the low tide. It is largely backed by a low foredune and moderately active sand dune that extend up to 300m inland and have climbed up on top of the backing red bluffs, to reach a maximum height of 30 m (4).

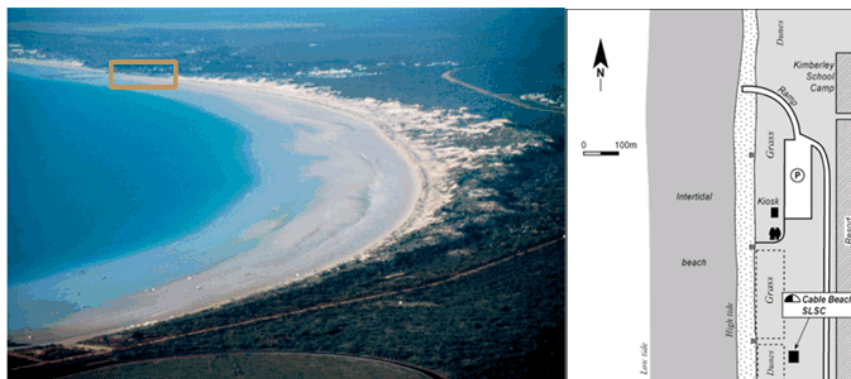


Figure 1.2 Cable Beach and Public Infrastructure (4)



2. Metocean Conditions

2.1. WATER LEVELS

A brief review of water levels has been completed for this scope of works. Broome experiences a semi-diurnal tidal regime, with a lowest to highest astronomical tidal range of 10.5m. Summary tidal planes, as derived algebraically from the tidal constituents are outlined in Table 2.1 below (5).

There is a biannual tidal cycle, with equinoctial peaks in March and September. Inter-annual tidal cycles are dominated by the sub-harmonic of the 8.85-year cycle of lunar perigee producing tidal peaks approximately every 4 to 5 years (Figure 2.1) (5).

Table 2.1 Principle Tidal Constituents (Feb 2019)

Acronym	Description	Level (m CD)	Level (m AHD)
HAT	Highest Astronomic Tide	10.6	5.3
MHWS	Mean High Water Springs	9.3	4.0
MHWN	Mean High Water Neaps	6.4	1.1
MSL	Mean Sea Level	5.5	0.1
MLWN	Mean Low Water Neaps	4.6	-0.8
MLWS	Mean Low Water Springs	1.6	-3.7
LAT	Lowest Astronomical Tide	0.1	-5.2

Water levels at Broome are shown for the last 50 years in Figure 2.1 (upper), as well a one year cycle (middle), and monthly spring neap cycle (lower). The highest astronomic tide (HAT, 5.3mAHD) is exceeded very rarely, and amounts to less than only 0.1 hours per year. However, the Mean High Water Spring (MHWS, 4.0mAHD) is exceeded regularly throughout the year, resulting in a total of ~70 hours per year above MHWS.

The majority of high-water level events (above 4.5m AHD) are non-cyclonic. However, for extreme events, say exceeding 50-year average recurrence interval (ARI), then cyclonic activity is more likely to be the source (5). Design ARI water levels are presented below in Table 2.2.

Table 2.2 Design Water Levels at Broome (6)

ARI	10	25	50	100	200	500
Water Level (mAHD)	5.4	5.4	5.5	5.6	5.6	5.7

(Note: Levels are reported according to AHD. Note that the decimal place is included to allow better resolution for comparison, rather than being an indication of accuracy)

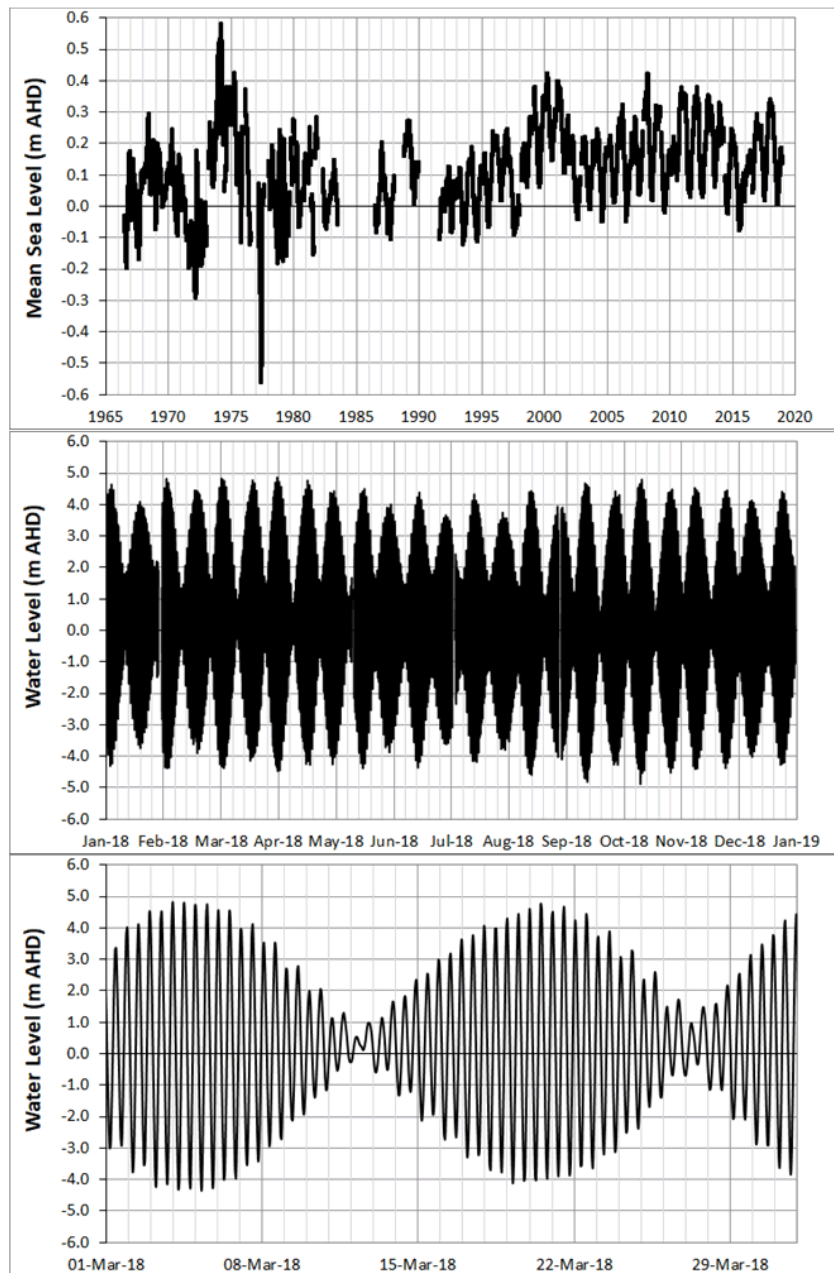


Figure 2.1 Broome Water levels over last 50 years (upper), 12-month period (middle), and 30-day spring-neap tidal cycle (lower).



3. Coastal Geomorphology

3.1. HISTORICAL SHORELINE CHANGE

The assessed rate of historical shoreline movement for Cable Beach (Central) and Cable Beach (South) was assessed in the Coastal Vulnerability Study (7) and taken to be the approximate maximum rate for each section of 0.2m/year. It was noted that large parts of Cable Beach (North) and Cable Beach (South) are observed to have moved seawards (accretion) between 2000 and 2012. However, this was interpreted as re-colonisation of the dune face by vegetation after Cyclone Rosita in April 2000, rather than an advancement of the shoreline seawards associated with a significant increase in the volume of the dunes.

The study noted that Cable Beach (Central – in the proximity of Zanders Café) had not shown the same recovery as demonstrated to the north and south. This may be due to the presence of the rocky outcrop or development and significant beach usage in the area, inhibiting the re-colonisation of dune vegetation and subsequent capture and building of frontal dune from aeolian transport. It is also noted that the CVS study only had aerial imagery available up to 2012, and there may have been limited time for vegetation to establish.

Seashore Engineering have undertaken a localised assessment of coastline movements (vegetation line) for 600m of shoreline adjacent to public facilities at Cable Beach. This is within the Cable Beach (Central) compartment identified in the CVS. Vegetation lines have been interpreted and mapped for 10 dates of aerial photography (1965, 1974, 1984, 1990, 1995, 2000, 2007, 2013, 2016 and 2019), to allow an updated localised assessment of historic shoreline change at Cable Beach (Appendix A).

The southern section of the 600m of coastline adjacent to public facilities at Cable Beach has shown accretion from 1965 to 2019. However, north of Zanders Café, in the area with steep dunes and the vehicle access ramp, mild erosion has occurred over this period. This highest observed erosion from 1965 to 2019 was 6m from Chainage 75 to 175m (-0.1m/yr). This is an area where erosion due to drainage has been observed in the past, and the potential for incipient vegetation to establish would be limited by vehicle movements.

Erosion of up to 10m was observed between 1995 and 2000 which is attributed to the impacts of TC Rosita. However, most of the coastline at Cable Beach has shown full recovery in the 20 years following Rosita. This recovery is likely to have been assisted by efforts by the Shire of Broome, which nourished the foredune following the event using beach scraping.

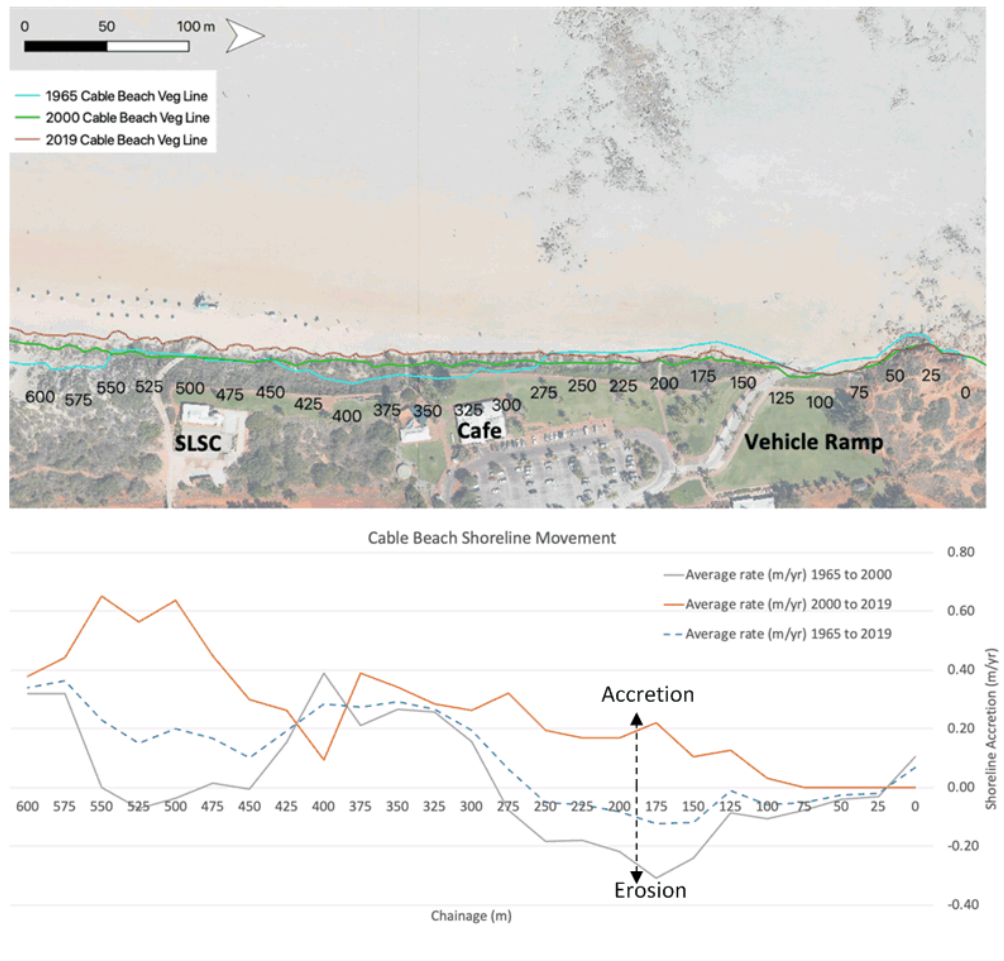


Figure 3.1 Historic Shoreline Change showing chainages (above) and average rate of shoreline movement (m/yr) (below).



3.2. STORM EROSION

3.2.1. Numerical Modelling (Cardno)

The erosion of the high tide beach and foredune under high water levels is the primary concern of the Shire of Broome, and is identified as a risk in the CHRMAP in terms of infrastructure protection and the future development of public facilities under the Masterplan.

Numerical cross-shore modelling (SBEACH) by Cardno for the regional scale CVS identified the potential for up to 36m erosion in a 1-in-100yr event (Figure 3.2). The 100 year ARI Design Cyclone modelled in the CVS (1) at Cable Beach had a peak water level of 5.39m, peak waves of 5.3m and a duration of 123 hours. The design cyclone was applied to the SBEACH model three times in succession as per the Policy requirements, which also required consideration of slope stability:

“Steeply sloping sandy coasts may also be subject to coastal recession as a result of slope failure. This may be the result of undercutting by storm erosion, changes in groundwater conditions or loading at the top of the slope. For steeply sloping sandy coasts the distance for absorbing the current risk of erosion should extend to the crest of the stable post storm shoreline slope. In the absence of a geological assessment the stable slope profile for a typical sandy shoreline should be 30 degrees from the horizontal.”(8)

The cross shore erosion modelling was used by Cardno to determine planning allowance for S1 (acute storm erosion) of 36m for Cable Beach Central. This was selected based on the maximum horizontal recession above 5mAHD of two profiles modelled CB08 and CB09, showing erosion of 22.3m and 36.0m.

Seashore Engineering have interpreted the area of eroded material in the dune above the peak steady water level as 135m³/m for CB08 (Zanders Café) and 70m³/m for CB09 (south of Zander Café).

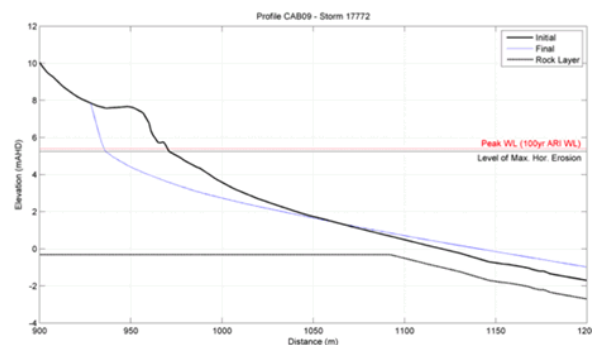


Figure 3.2 Cardno Sbeach modelling results at CB09 where 36m erosion was modelled for a 100yr ARI event (1)

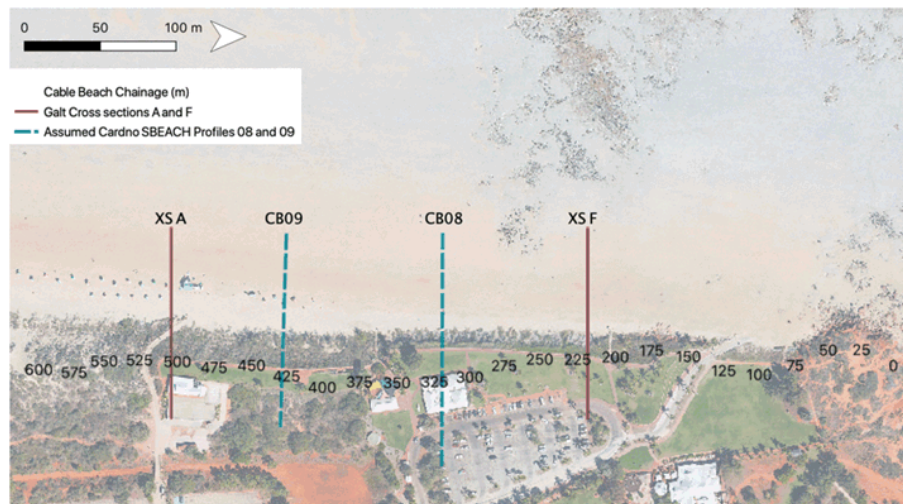


Figure 3.3 Profile location for the Galt Geotechnical investigations and Seashore 2019 designs, and assumed location of Cardno SBEACH modelling based on figure provided (9)

3.2.2. Observed Erosion

Erosion of the high tide beach and foredune at Cable Beach has been previously been observed under the following conditions (10):

- Spring-high tides with associated moderate wave conditions.
- Tropical cyclones coinciding with relatively high water levels associated with either.
 - Neap high tides, large storm surge and waves.
 - Spring high tides, low-moderate storm surge and waves.
- Rainfall runoff events, particularly at the vehicle access ramp.

Tropical cyclones are an infrequent, but can be a very severe synoptic phenomenon in the Kimberley region. Historical photographs at Cable Beach demonstrate the capacity for tropical cyclones to cause significant erosion of the foredune and beach. The more severe cyclones to impact Cable Beach are described in Seashore Engineering 2019 report 'Cable Beach Coastal Protection and Geotechnical Investigations' (10).

One of the largest observed erosive events to impact Cable Beach is TC Rosita in April 2000. It crossed the coast as a category 5 cyclone 40 kilometres south of Broome at 01:00 on the 20 April 2000. The impact of TC Rosita on Cable Beach has been interpreted using a site report from the Shire of Broome following Rosita (11), a Bureau of Meteorology report (2), available wind and water level data from the Department of Transport, and Landgate aerial imagery.

The Bureau of Meteorology described Tropical Cyclone Rosita as "one of the most severe tropical cyclones to cross the west Kimberley coast in the last 100 years" and noted "there was severe erosion to parts of Cable Beach" (2).



Figure 3.4 TC Rosita track (12)

The peak winds (gusts of up to 153km/h) were recorded around midnight on the 19th of April (11). The water level record for Broome shows a peak water level of ~5.15mAH_D (0.1m below HAT.) at 01:00 am on the 20th of April (Figure 3.5). For context, this is approximately 0.3m below the water level of 5.39m of the 100 year ARI Design Cyclone modelled in the CVS (1).

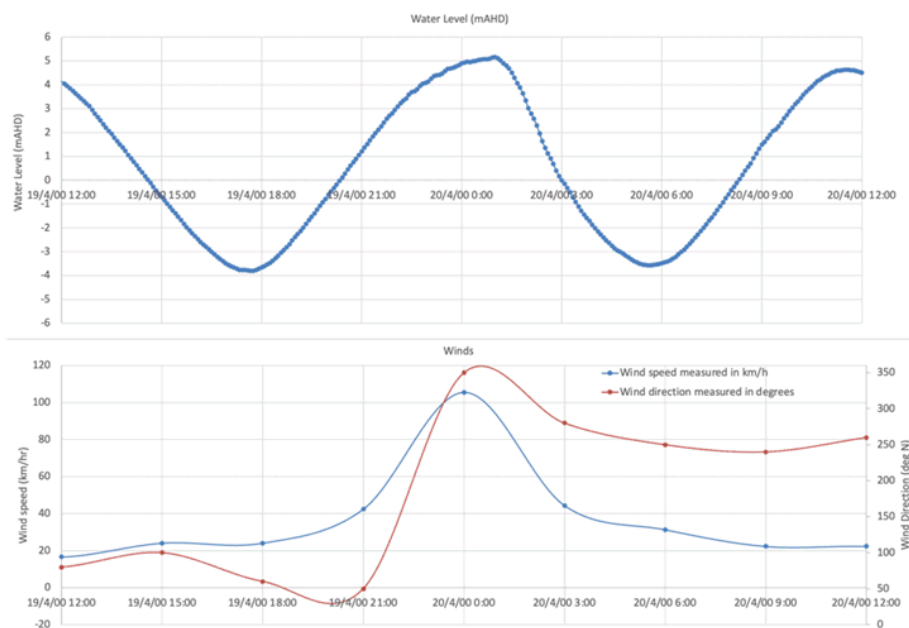


Figure 3.5 Water Level (above) and wind speed records (3 hourly) (below) for Broome during the track of TC Rosita past Broome (20th April 2000)



A Shire of Broome technical memo, post-storm site photos and reports provided by the Shire of Broome to Seashore in February 2021 provide evidence of large erosion scarps and structural damage to beach access stairs following TC Rosita (11).

Photos following the event along with available survey of Cable Beach suggest erosion occurred back to the 8 to 9mAHD contour, and caused erosion scarps in the order of 4 to 6m high along Cable Beach (Figure 3.6). Steep dune faces were evident.

Aerial imagery from 1995 and July 2000 show the difference in coastal vegetation line following TC Rosita. The maximum horizontal recession of the vegetation between 1995 and 2000 is approximately 10m (Figure 3.7). The survey, aerial imagery and site photos have been used to estimate the eroded profile at two cross sections of 20m³/m and 10m³/m above the peak steady water level of 5mAHD. The high degree of uncertainty in these measurements is noted, but allows the relative extent of erosion to be assessed.



Figure 3.6 front of SLSC looking North (left) and Central stairs (right) (April 2000, (11))²

² Exposed rock was not identified in Geotechnical Investigations due to access limitations



Figure 3.7 Comparison of aerial imagery from 1995 to July 2000. Assumes most of the change is associated with impact of TC Rosita, noting there is 5 years between dates of imagery.



3.2.3. Empirical Erosion Model

An empirical model has been applied to two cross sectional profiles at Cable Beach to provide further context to the numerical modelled and observed storm erosion. The empirical model is based on a modified version of a dune face retreat model from the Delft Hydraulics Laboratory (DHL), by the US based Federal Emergency Management Agency (FEMA) (13).

The empirical model assumes approximately $50\text{m}^3/\text{m}$ of the dune above peak steady water level is eroded during a 1/100yr ARI storm (13). The resulting eroded slope is at 1V:1H, while a beach below peak steady water level approaches 1V:40H (Figure 3.8).

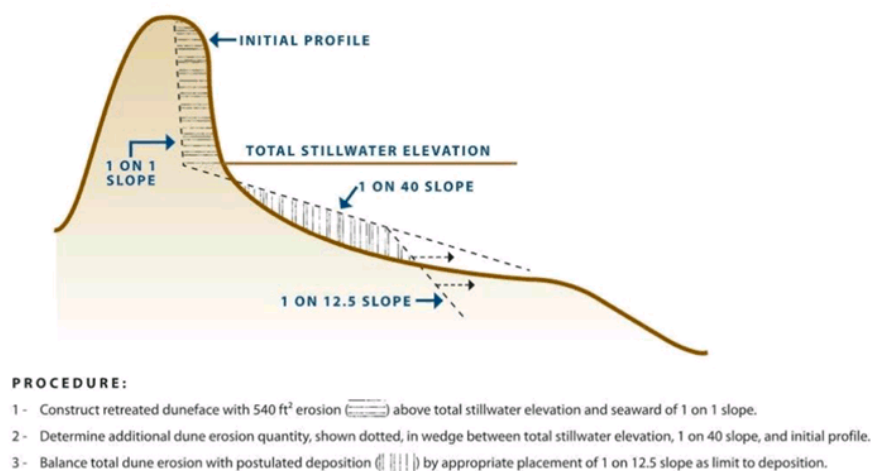


Figure 3.8 Procedure for estimating eroded Profile in Cases of Dune face Retreat (13)

3.2.4. Summary

The results of the three assessments of storm erosion have been compared on the two cross sections A and F from Seashore Engineering 2019 report (Table 3.1, Figure 3.10).

These erosion estimates are heavily influenced by the assumed post-storm slope stability of the dune. Pronounced erosion escarpments evident after storms tend to fail by slumping back to the angle of repose of the sand (about 1V:1.5H) (14). Site investigation by GALT at Cable Beach identified 1V:1.5H as a stable temporary slope, with 1V:3H required for permanent slopes where no external restraint is provided to the slope.

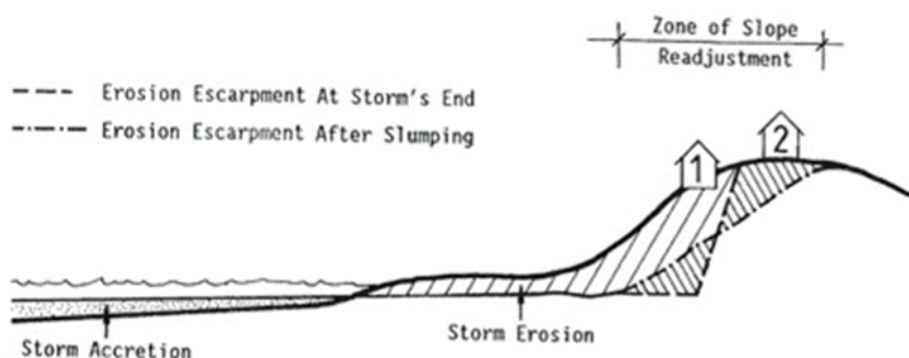


Figure 3.9 Post Storm Slope Adjustment of Eroded Dunes (14)

Table 3.1 Summary of storm erosion estimates (refer section 3)

Location	Erosion Estimates		
	TC Rosita	Empirical model (FEMA)	Numerical Model (Cardno) ³
Assumed Dune Slope	1V:1H	1V:1H	1V:3H
Erosion Volume			
Northern Section (m ³ /m)	10	50	135
Southern Section (m ³ /m)	20	50	70
Erosion from Horizontal Setback Datum (PSWL)			
Northern Section (m)	5	10	22
Southern Section (m)	10	15	36

³ The location of profiles from the CVS, and volume of eroded material above PSWL have been estimated for the purpose of comparison with design cross sections A and F. It is acknowledged the distance and volume of eroded profiles will not match exactly.

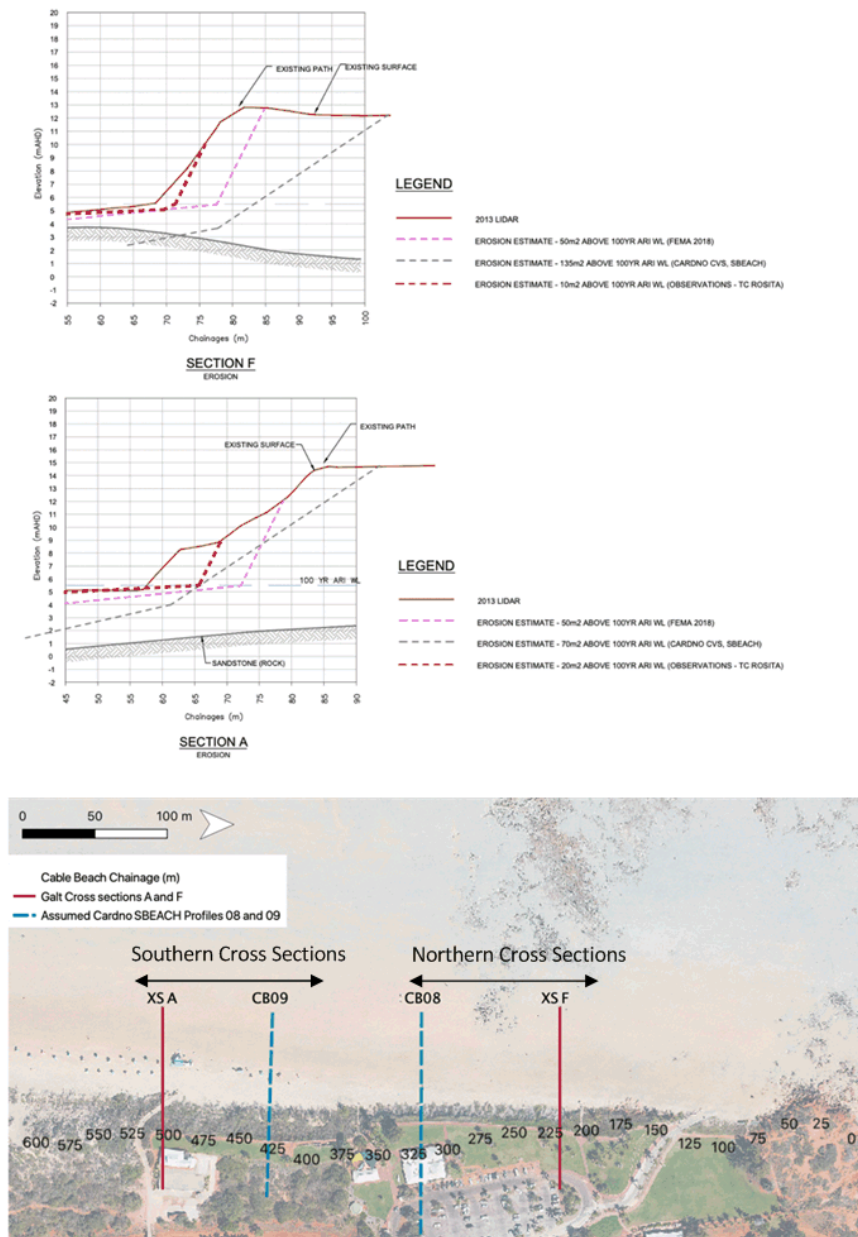


Figure 3.10 Results of estimated erosion from observations (TC Rosita), empirical modelling (FEMA) and numerical modelling completed as part of the CVS (estimated location of cross sections A and F shown (lower)).



4. Design Concepts

Design concepts along Cable Beach were considered in the context of the previous Seashore Engineering Revetment Design (Options 1 to 3, refer Box 4-1 to 4-3 below), the Galt geotechnical investigations, the conceptual beach model, existing infrastructure and the proposed masterplan, and the assessments of the potential for coastline movements and storm erosion outlined in Section 3.

In particular the following has been assumed in the development of these concepts:

- The design extends for about 470m from the rocks north of the vehicle access ramp to south of the surf club as per the Seashore Engineering 2019 Revetment Designs.
- Reinstated dunes will require flatter slopes than existing to allow revegetation.
- The design allows for regrading of the existing dune in the northern section to a flatter slope than existing.

The design requires further consideration of impact on heritage sites and values.



Figure 4.1 Cable Beach showing steeper, higher dunes in Northern Section



Figure 4.2 Cable Beach showing steeper, wider lower grade dunes in Southern Section

Box 4-1: OPTION 1 – ROCK REVETMENT (LOW CREST)

Option 1 is a low crested buried rock revetment. The low crested rock revetment concept assumes a nominal crest level of 7.5m AHD, about 2m above HAT. Wave overtopping is expected in extreme events and corresponding destabilisation of upper dune which needs to be allowed for in the Masterplan.

Further assessment of wave overtopping and appropriate crest levels for a low crested structure is required during preliminary design. However, wave overtopping of the structure would occur if the foredune is eroded and wave heights greater than 1 meter are breaking directly on the structure. This is assumed to destabilise the upper section of the primary dune above the structure with overtopping rates exceeding tolerable limits for sparsely vegetated surface (15).

Allowance for some overtopping requires a 'soft edge' to the proposed foreshore development to ensure destabilisation of the upper dune does not result in infrastructure damage, as would occur if for example a concrete path is proposed directly along the seaward crest of the primary dune.

Following such an event, maintenance of upper dune following wave overtopping (dune stabilisation) may be required. Ongoing maintenance of the foredune is expected to be required to keep structure buried (i.e. sand nourishment / beach scraping / dune stabilisation).

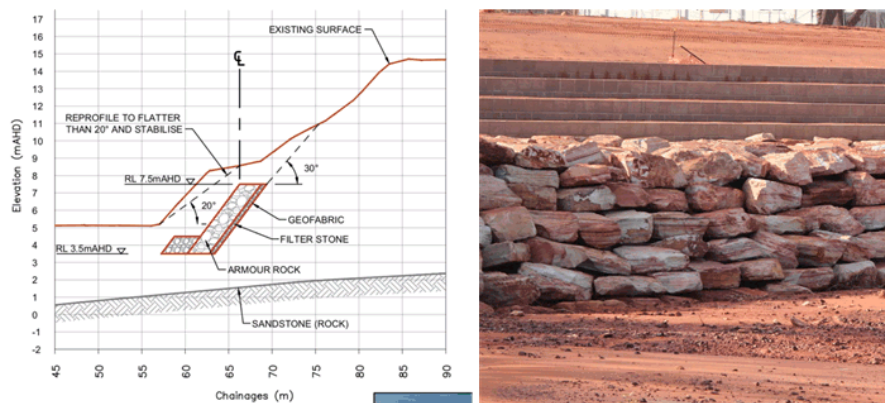


Figure 4.3 Typical section of Option 1 (left) and example low crested revetment (right).

Box 4-2: OPTION 2 – ROCK REVETMENT (HIGH CREST)

Option 2 is a high crested buried rock revetment. The high crested concept assumed no overtopping in extreme events. A higher crest results in lower potential wave overtopping and destabilisation of upper dune (wider range of usage available).

This concept would theoretically allow for a greater footprint of the foreshore area to be utilised and for harder structures to be located closer to the coast. It provides a higher degree of protection but would be more difficult to bury, particularly the upper sections, and has a significantly higher cost due to rock volume.

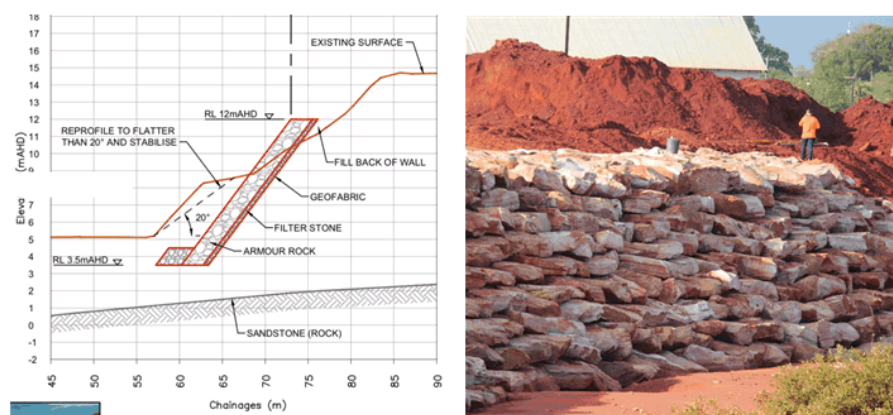


Figure 4.4 Typical section of Option 2 (left) and example high crested revetment (right).

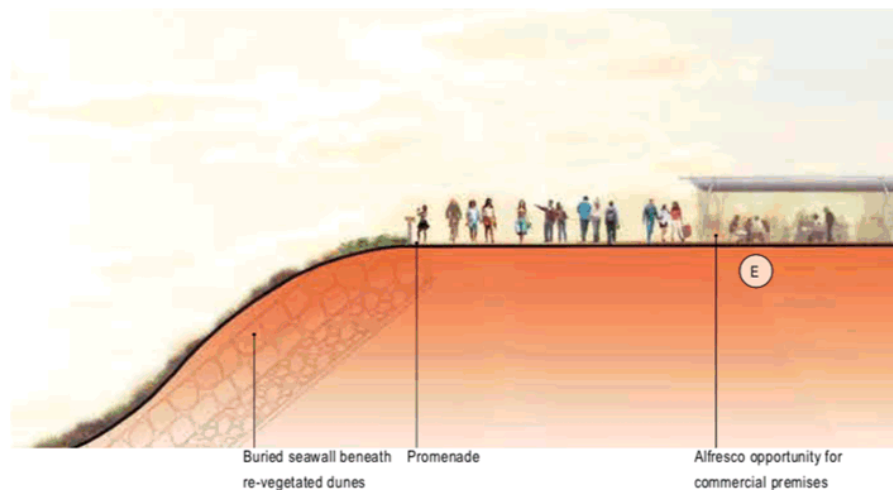


Figure 4.5 Typical Section showing High Crested Buried Revetment in Masterplan

**Box 4-3: OPTION 3 – GEOTEXTILE SAND CONTAINER REVETMENT (LOW CREST)**

Option 3 is a low crested buried GSC revetment. As with option 1, the low crested concept assume a nominal crest level of 7.5m AHD; about 2m above HAT. Wave overtopping is expected in extreme events and a higher potential for wave overtopping and destabilisation of upper dune and maintenance of upper dune following wave overtopping (dune stabilisation) would be required.

A 2.4m³ GSC bag has been assumed. There are multiple examples of suitable performance on WA beaches. However, GSC structures are not suitable for large wave climates. The stability of GSC structures was assessed in Carley et al 2011 (16). This investigation used physical modelling to determine the stability of 0.75 m³GSCs, which was then upscaled to provide stability criteria for the 2.4m³GSCs. This determined that "initial damage" was caused by the wave conditions with a significant wave height of 1.6m and period 10 seconds.

Option 3 would require a large area to fill and stockpile GSCs (>1000 GSCs). The beach could be utilised as a stockpile area but stockpiles GSCs would be expected to be submerged under spring tides.

GSC structures are typically more reflective than rock structures, which can have a negative impact on the adjacent high tide beach, and have a shorter design life than rock. However, they have been used by local government for these types of applications due to perceived amenity improvements (visual amenity, soft under foot) and are less prone to "sinkholes" from sand falling into the voids of the structure.

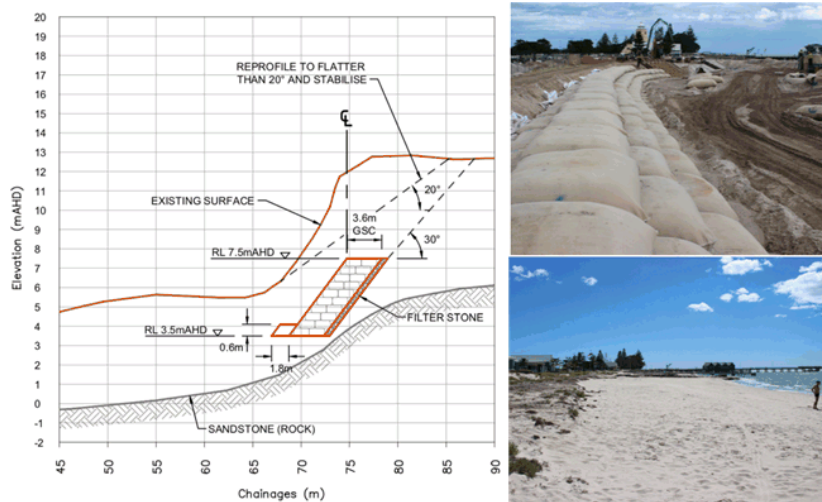


Figure 4.6 Typical section of Option 3- GSC Revetment (left) and example buried GSS before and after burial (right)



4.1. OPTION 4 – SAND NOURISHMENT

Option 4 – Sand Nourishment is based on increasing the coastal dune buffer using sand. This is intended to increase the cross-sectional area of the dune above the peak steady water level that is seaward of any assets, allowing for a temporary slope of 1V:1H and reinstatement by the Shire following a storm event. Sand nourishment requires ongoing coastal monitoring and maintenance of erosion buffers to be effective.

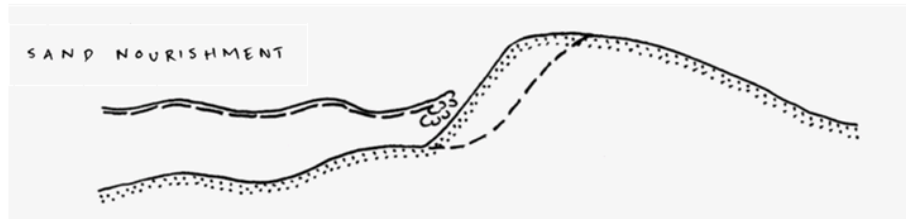


Figure 4.7 Sketch of Sand Nourishment Concept. Coastal Dune is nourished with imported sand to provide a sacrificial erosion buffer (A Ford).

The assessment of the potential for storm erosion and the current buffers to the coastal path above peak steady water level have been used to develop concepts for sand nourishment at Cable Beach.

For cross section A, the current buffer to the coastal path above ~100yr ARI peak steady water level allowing for a temporary slope of 1V:1H, is approximately 80m³/m to the footpath. In its current state, there is sufficient dune volume to withstand the impacts of observed erosion during TC Rosita and the empirical based 50m³/m buffer. However, immediate nourishment would be required by the Shire following the event to reinstate a stable batter slope.

For cross section F, the current buffer to the coastal path above the ~100yr ARI peak steady water level is approximately 20m³/m. The existing slope at cross section F is steep (approximately 1V:2H), and the setback from HAT to the toe of the dune is currently less than 7m.

In its current state, damage to the coastal path could occur in an event similar to TC Rosita at cross section F (this is supported by the images post Rosita, showing a steep scarp leading up to edge of the path). Immediate nourishment would be required following the event to reinstate stable batter slope. However, If the dune was regraded at cross section F, nourishment of 30m³/m would achieve the nominal 50m³/m FEMA buffer.

There is currently not a sufficient buffer at cross section A or F to mitigate the impact of the modelled design storm erosion under the CVS.

A concept design for sand nourishment has been provided based on achieving a minimum of 50m³/m buffer to storm erosion, allowing for a temporary slope of 1V:1H as per FEMA. Approximately 30m³/m is required at the northern section, while no nourishment is required for the southern sections. Note that this would require the Shire to immediately reinstate



the dune buffer to a safe temporary slope with sand nourishment, or regrade the slope, following an event.

If sand was placed at slopes of to 1V:3H, over 350m of coastal frontage for the Northern Section, approximately 11,000m³ of sand would be required. This would be to ensure there is sufficient buffer of 50m³/m (above peak steady water level and seaward of the existing path.) However, regrading of the steep dune along this northern section, similar to the southern section would require consideration, as otherwise the toe of the nourished dune would extend some distance onto the high tide beach and become rapidly eroded during spring tides.

We understand there are limited commercial supplies of beach grade sand that would be suitable for nourishment at Cable Beach. Typically, commercial pits are Pindan sand which is not a suitable colour match and we understand there may be cultural heritage issues with excavating river sands in the region, that may be suitable in colour and grain size for beach nourishment (P. Colin, Shire of Broome *pers. comm.*). In this context, the assumed sand source is the beaches between Cable Beach and Gantheaume Point.

The sand nourishment concept design is based on current buffers to the footpath. Further consideration of the Masterplan and concept design volumes and alignment is recommended in the preliminary design stage. In particular, the allowance for some adaptation capacity by ensuring there is a “soft edge” along the seaward fringe of the proposed development.

Capital cost estimates have assumed a cost for preliminaries, a loader, labour and a nominal cost of \$30 cubic metre for sand placement to a total cost estimate of \$500,000. Note that if sand may not be sourced from the beach, costs are likely to be in the order of \$1M.

Table 4.1 Design Nourishment quantities allowing for 50m³/m erosion above PSWL

Location	Existing Buffer to Path	Capital Nourishment	Total Buffer (post nourishment)	Re-instatement Nourishment
Northern Section Ch0-350 (m ³ /m)	20	30	50	50
Southern Section Ch350-550 (m ³ /m)	80	0	80	50



Figure 4.8 Nourishment using beach scraping in front of SLSC looking East following TC Rosita(left) and the same area in Feb 2021 (right) (11).

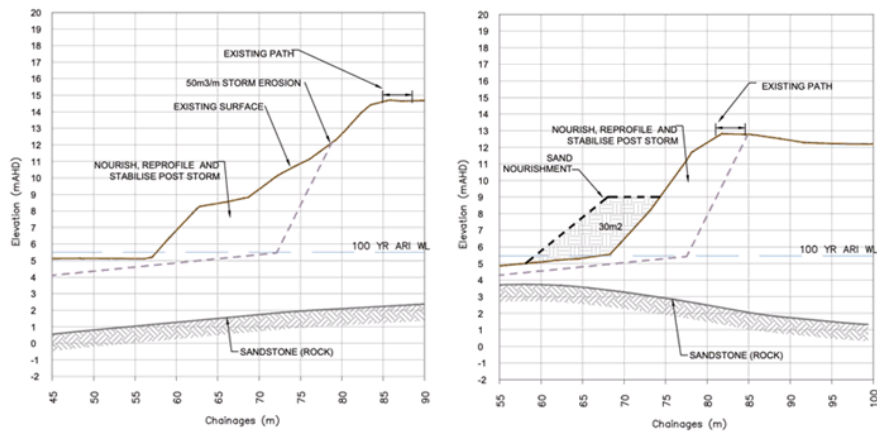


Figure 4.9 Sand Nourishment concept sketch showing southern section (left) and northern section (right). The pink line shows the nominal 50m³/m erosion buffer (prior to nourishment).

An example of sand nourishment of the foredune using sand sourced from the beach (Beach Scraping) is shown in Figure 4.10. This was undertaken by the City of Busselton along Geographe Bay using a wheel loader sourcing sand from the adjacent beach. Sand was moved from lower part of the beach at lower tides and relocated to the eroded foredune, to accelerate dune recovery. Careful consideration is required on suitable timing, scale and assessment and monitoring of downdrift impacts for these works. The reinstated foredune was effective at protecting the adjacent road and carpark in a 1yrARI storm in June 2021.



Figure 4.10 Geographe Bay foredune erosion following severe storm in May-2020 (left) and June 2021 (right). The foredune was rebuilt using sand from the adjacent beach in late 2020.



4.2. OPTION 5 – EXPOSED GEOTEXTILE SAND CONTAINER REVETMENT (LOW CREST)

Option 5 is a low crested buried GSC revetment and assumes a nominal crest level of 7.5m AHD; about 2m above HAT. The GSCs are a potential lower cost alternative to rock, but with a lower design life (refer Box 4-3). Design wave heights typically need to be less than 1.6m meters for these structures to be feasible.

The alignment is based on minimising the excavation of the existing dune at Cable Beach, which would place the revetment at the toe of the existing dune. The structure would be exposed under most conditions, with the associated visual impact and risk of degradation in comparison to a buried structure. Further consideration is required on the social impacts on the high tide beach width, visual impacts of the exposed structure, and future maintenance.

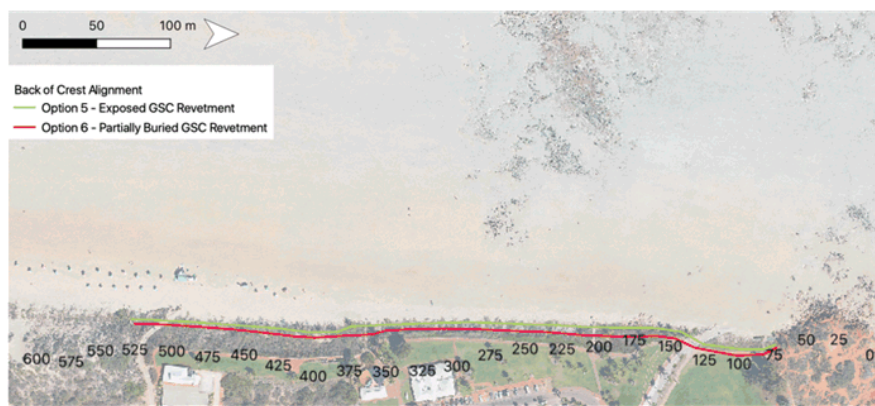


Figure 4.11 Concept Sketch of exposed and buried GSC revetment alignment (lines show back of crest).

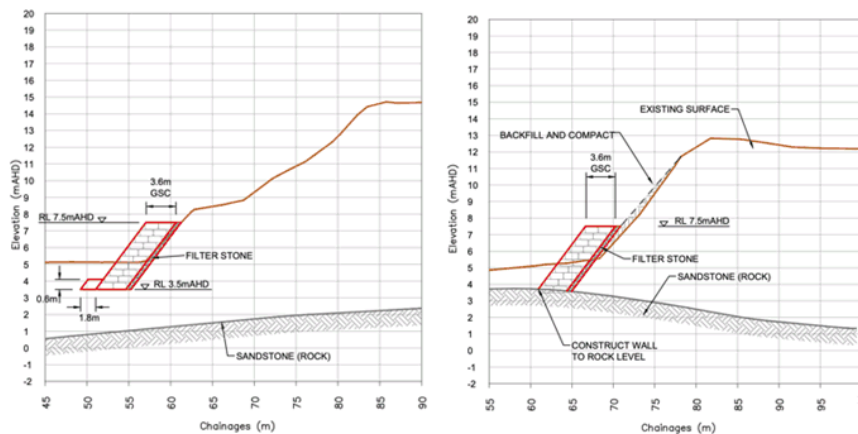


Figure 4.12 Concept Sketch of exposed GSC revetment showing cross section A (southern section, left) and F (northern section, right)



Figure 4.13 GSC Seawall in Busselton under construction (Dec 2020)



Figure 4.14 Completed GSC Seawall in Busselton.

The nominal design toe depth of 3.5m AHD allows for about 1.5m of scour at the structure toe from the last surveyed beach level, and a collapsing toe in front. The erosion modelling completed by Cardno in 2015 (7) suggests under the modelled storm scenario the beach does not scour lower than 3.5m AHD at the toe of the structure, although this does not account for local scour at the toe of the revetment under such conditions. Further assessment of toe levels would be required during preliminary design.

Wave overtopping is expected in extreme events and a higher potential for wave overtopping and destabilisation of upper dune and maintenance of upper dune following wave overtopping (dune stabilisation) would be required.

The revetment is a fixed structure adjacent to a dynamic beach. Wave reflection from the revetment, as it becomes progressively exposed, may narrow and lower the relatively narrow high tide favoured by beach users.



4.3. OPTION 6 – PARTIALLY BURIED GEOTEXTILE SAND CONTAINER REVETMENT (LOW CREST)

Option 6 is a low crested buried GSC revetment and assumes a nominal crest level of 7.5m AHD; about 2m above HAT as with Option 2.

The alignment is based on a partially buried structure and a moderate amount of excavation of the existing dune to achieve an alignment that allows the revetment to remain buried under most conditions, reducing visual impact and risk of degradation. The revetment would become exposed during high water level events.

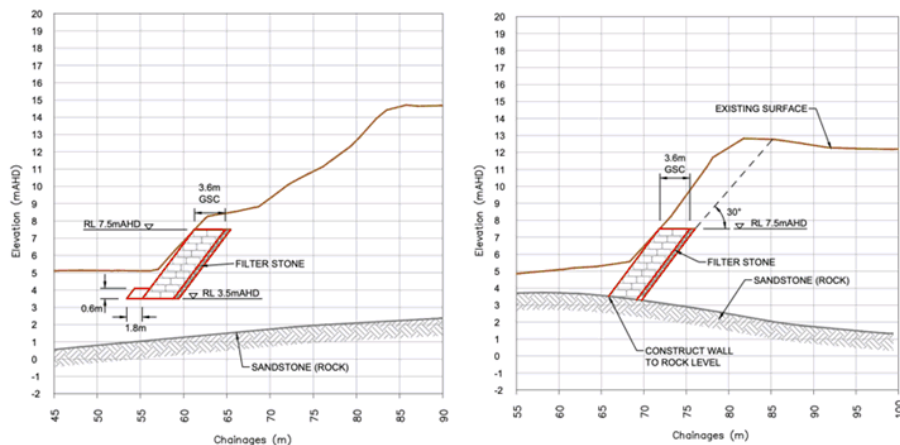


Figure 4.15 Concept Sketch of partially buried GSC revetment showing cross section A (southern section, left) and F (northern section, right)



Figure 4.16 GSC Seawall in Busselton. Photos show site prior to construction (left), following construction of Buried GSC seawall and covering with sand (middle), and protection provided by GSC seawall and exposure following storm (right).



5. Multi-Criteria Analysis

Seashore Engineering completed a multi criteria analysis (MCA) that incorporated scores for eight different criteria; effectiveness, site conditions, technical data, construction, maintenance, economics, environmental, social impacts. For each coastal protection option at Cable Beach, a score of 1 to 5 (1 being poor, 3 satisfactory, and 5 being excellent) was assessed for each criterion. The six options assessed were:

- Option 1 –Buried Rock Revetment (Low crest)
- Option 2 –Buried Rock Revetment (High crest) Sand Nourishment.
- Option 3 –Buried GSC Revetment (Low Crest)
- **Option 4 – Sand Nourishment**
- **Option 5 – Exposed GSC Revetment (Low Crested)** – GSC alignment based on moderate excavation of existing dune (buried during most conditions).
- **Option 6 – Partially Buried GSC Revetment (Low Crested)** – GSC alignment based on minimal excavation of existing dune (exposed during most conditions)

The results of the MCA were issued to the Shire of Broome in April 2021 in the draft report (refer Appendix B). The Seashore MCA assessment identified sand nourishment (Option 4) as a preferred option, but noted its reduced effectiveness and higher maintenance costs in comparison to the revetment options. It was recommended the Shire of Broome review this MCA assessment and provide feedback on the categories and relative weightings, in particular social considerations.

The Shire has subsequently reviewed the report, updated the MCA using the same categories and even weightings, and presented this revised assessment to Council. The results of the revised Shire of Broome MCA for the three options previously assessed (Option 1 to 3) and the three new options (Options 4 to 6), are summarised in Figure 5.1 and Table 5.1 below. Comparison between Seashore Engineering and the Shire of Broome final MCA values is provided in Figure 5.2.

The Shire MCA identifies Sand Nourishment (Option 4) as the preferred option. The Exposed GSC Revetment (Option 5) was identified by the Shire MCA as a suitable option, but further consideration is required on the social impacts on the high tide beach width, visual impacts of the exposed structure, and future maintenance.

The Shire should continue to plan for future coastal adaption, in particular transition to a revetment option, that could be GSC, rock, or other suitable materials, at some time if required in the future due to coastal impacts of sea level rise.



The following should be noted by the Shire in regard to all the coastal adaptation options considered:

- Whilst all options are likely to be effective in providing coastal protection, the distinction between the performance and effectiveness of revetments (which protect dune from erosion) and sand nourishment (which creates a sacrificial buffer that will be eroded and requires regular maintenance) should be understood, particularly in the context of the Cable Beach Masterplan.
 - The difficulty of constructing the buried revetments (Option 1-3) and the environmental impact on the dunes are clearly identified by the Shire in the MCA, and are acknowledged, and are considered by the Shire to offset the reduced visual impact of a buried structure.
 - Future maintenance requirements of sand nourishment (annual replenishment) and GSC structures (replacement of damaged GSCs) are likely to be relatively high in comparison to the rock revetment options.
 - The feasibility of a GSC Revetment at Cable Beach is dependent on wave heights being suitable.
 - The exposed structures are sited further seaward on the beach profile than the buried structures, which may reduce beach width at high tide.
 - Capital costs of Options 4 to 6 are likely to be significantly lower than Option 1 to 3, and whole-of-life costs required some further consideration.
- Sand nourishment has the lowest capital costs, particularly if sand is sourced from the beach (Beach Scraping), and can be implemented in the short term. Reprofiling of the steep dune at the northern end of the beach may be required in this area to be sustainable in the longer term.

**Table 5.1 Coastal Adaptation Concepts - Shire of Broome MCA**

(5 = excellent; 4 = good; 3 = satisfactory; 2 = below average; 1 = poor, even weightings per criteria)

Description	Option 1 - Buried Rock Revetment (Low Crest)	Option 2 - Buried Rock Revetment (High Crest)	Option 3 - Buried GSC Revetment (Low Crest)	Option 4- Sand Nourishment	Option 5 - Exposed GSC Revetment (Low Crest)	Option 6 - Partially Buried GSC Revetment (Low Crest)
Performance & Effectiveness	4	4	3.5	3	3.5	3.5
Site Conditions	3	3	3	4	4	3.5
Background Data (for design)	2	2	2	2	2	2
Constructability	2.5	2	2.5	4	3.5	3
Future Maintenance	3.5	3.5	3.5	2.5	3	3
Financial	2	1	2.5	4.5	3	3
Environment	2	2	2	3	3	3
Social considerations	2	2	2	3.5	2	2
Total	21.0	19.5	21.0	26.5	24.0	23.0

Table 5.2 Criteria Adapted for MCA (17).

	Criteria	Description
Technical Criteria	Performance & Effectiveness	Effectiveness and likely performance.
	Site Conditions	Suitability of site conditions.
	Background Data (for design)	Availability of background technical data for design.
	Constructability	How constructible is the option.
	Future Maintenance	What are the future maintenance requirements of the option.
Non-Technical Criteria	Financial	Cost of the option (secondary economic benefits may require consideration).
	Environmental	Impacts on environmental and heritage values.
	Social	General social acceptability and benefits of the option.

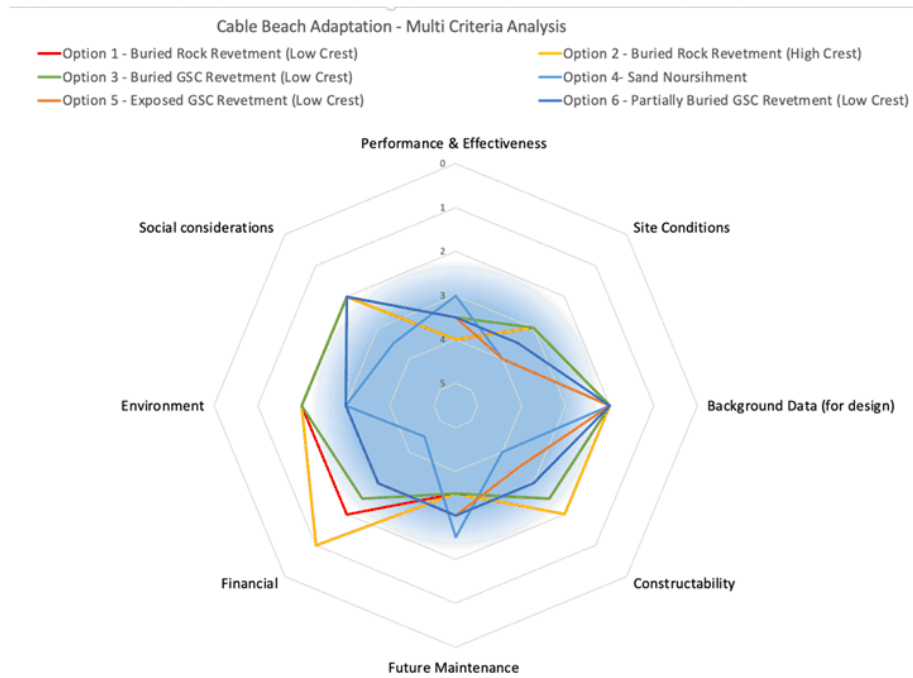


Figure 5.1 Plot of MCA scores (Shire of Broome)

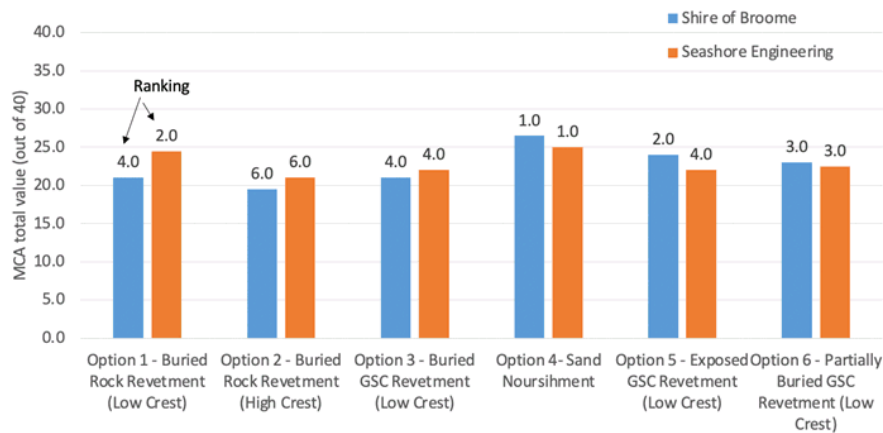


Figure 5.2 Summary of Seashore Engineering and Shire of Broome final MCA values out of 40, with ranking labelled above.



6. Cost Estimate

A conceptual costing has been developed based on the conceptual designs for Options 4 to 6. Rates have been estimated based on rates provided for the Town Beach Seawall and similar geotextile sand container revetments construed in recent years in Busselton, WA (with regional price weightings as per Rawlinson 2020 Australian Construction Handbook).

Budget estimates have been provided for the probable (P50 or 50th percentile) and the potential (P90 or 90th percentile) capital costs for each option. These are nominally Class 4 cost estimates typically used for project screening, determination of feasibility, concept evaluation (18). These costs should be reviewed following design development

For comparison, Seashore Engineering provided a conceptual cost estimate for Option 1- Low Crested Rock Revetment, as part of the 2019 Coastal Protection and Geotechnical Investigations (10), which has been included in the table below.

Table 6.1 Concept Cost Estimates for Cable Beach Adaptation (Ex GST)

Option	Cost Estimate (P50)	Cost Estimate (P90)
Option 1 - Buried Rock Revetment (Low Crest) ⁴	\$7,700,000	\$12,200,000
Option 4 - Sand Nourishment	\$700,000	\$1,400,000
Option 5 - Exposed GSC Revetment	\$3,800,000	\$5,600,000
Option 6 – Partially Buried GSC Revetment	\$4,500,000	\$6,700,000



Figure 6.1 Beach Scaping at Cable Beach to Reinststate Foredunes following TC Carlos (Feb 2011)

⁴ Costs for Options 2 and 3 were not estimated in the 2019 report.



7. Recommendations

This report provides an updated localised desktop assessment of historic shoreline change and potential storm erosion at Cable Beach. Three additional options have been assessed for mitigating coastal hazards. The following is recommended:

- Traditional Owners: Further consultation with the Yawru traditional owners is recommended.
- Potential Storm Erosion Impacts: The CHRMAP assessment of storm erosion impacts, based on numerical modelling, is necessarily conservative. The assessment of the impact of TC Rosita and an alternate empirical method suggest impacts can be mitigated if the eroded dune is rapidly renourished after an event (sand nourishment).
- Sand Nourishment: The Sand Nourishment option provides potential benefits to the Shire in terms of social/environmental factors and reduced capital costs, but has reduced effectiveness and higher maintenance requirements. Further development of the sand nourishment concept to a detailed design is recommended.
- Beach Scraping: The sourcing of sand from Cable Beach (beach scraping) for nourishment requires further consideration of available volumes; suitable sources along the beach in terms of grain size, grading and colour; optimal timing in terms of metocean conditions, seasonality and beach usage; and mitigation and monitoring of potential adverse impacts on beach amenity. A trial beach scraping exercise could be considered in this context.
- Northern Dune: Reprofilling of the existing steep dune north of Zanders Café is likely to allow a more sustainable sand nourishment design, but requires consideration in terms of existing infrastructure and the location of assets and beach access structures in the Cable Beach MasterPlan.
- Geotechnical Investigations: Post-Rosita site photographs provided by the Shire showed a greater extent of buried coastal rock than observed during previous geotechnical investigations, as the rock appears beneath vegetated dunes that were not accessible. Alternate methods should be considered to better identify the extent of buried rock in the dune, particular in front of the SLSC.
- Geotextile Sand Containers: Further assessment is required on the feasibility of design conditions (waves & water levels), ground conditions (buried rock), expected design life and alignment for the GSC revetment options.
- Design Conditions: Recommendations have previously been provided on the collection of local wave and tide data, and cyclone impacts, for future design at the site, independent of the preferred option.
- Masterplan Integration: The preferred option for coastal hazard mitigation (sand nourishment) requires further integration with the Cable Beach Masterplan. In particular the sand nourishment option requires a sacrificial buffer for some distance immediately behind the dune, and a “soft edge” to any coastal landscaping works on the seaward edge.
- Future Coastal Adaption: The Shire should continue to plan for future coastal adaption, in particular transition to a revetment option at some time in the future due to coastal impacts of sea level rise.



8. References

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Appendix A Shoreline Movements Summary

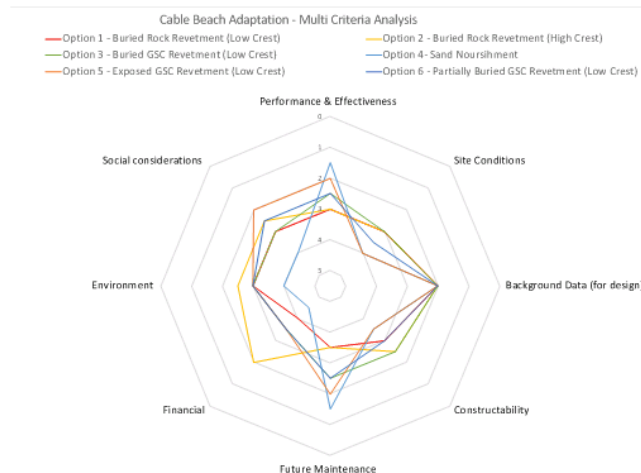




Appendix B Seashore Engineering MCA Analysis

Seashore Engineering - Summary of MCA scores
(5 = excellent; 4 = good; 3 = satisfactory; 2 = below average; 1 = poor)

Description	Weighting	Option 1 - Buried Rock Revetment (Low Crest)	Option 2 - Buried Rock Revetment (High Crest)	Option 3 - Buried GSC Revetment (Low Crest)	Option 4 - Sand Nourishment	Option 5 - Exposed GSC Revetment (Low Crest)	Option 6 - Partially Buried GSC Revetment (Low Crest)
Performance & Effectiveness	12.5%	3	3	2.5	1.5	2	2.5
Site Conditions	12.5%	3	3	3	4	4	3.5
Background Data (for design)	12.5%	2	2	2	2	2	2
Constructability	12.5%	3	2.5	2.5	3.5	3.5	3
Future Maintenance	12.5%	3.5	3.5	2.5	1.5	2	2.5
Financial	12.5%	4	2	3.5	4.5	3.5	3.5
Environment	12.5%	3	2.5	3	4	3	3
Social considerations	12.5%	3	2.5	3	4	2	2.5
	100.0%	24.5	21.0	22.0	25.0	22.0	22.5





	Aspect	Considerations
Technical considerations	Functional requirements (performance)	<ul style="list-style-type: none"> Achievement of functional requirements (eg limiting overtopping, reducing wave activity in a harbour, preventing riverbank erosion) Acceptable structural stability and residual risk of failure (factors of safety and choice of design conditions) Changes in acceptable probability of failure over time Adaptability (for example, change of use of the structure over time) In-service health and safety requirements
	Physical conditions	<ul style="list-style-type: none"> Geotechnical ground conditions Topographic and bathymetric conditions Hydraulic forces - waves, currents, water levels, flows, ice Morphological changes Sediment load and movement Uncertainties in physical conditions (confidence limits)
	Technical data	<ul style="list-style-type: none"> Material properties (eg armourstone grading), quality, durability and availability Accuracy of design information, parameters and analytical methods Structure-specific design methods Nature of failure (progressive or instantaneous, complete or partial)
	Construction	<ul style="list-style-type: none"> Buildability Contractor experience and resources Health and safety issues Conditions during construction (eg storm or flood frequency and magnitude) Access of construction plant Construction materials - properties and quality Alternative material availability (sources) Site area for storage of materials and operations
	Maintenance	<ul style="list-style-type: none"> Characteristics of structure response Frequency and type of intervention Availability of suitable resources for repair (materials, plant, expertise) Funding Accessibility for construction plant
	Economics	<ul style="list-style-type: none"> Derivation of alternatives Benefit vs cost (the balance between full or limited achievement of functional requirements for higher or lower cost) Acceptable operational risk Capital cost constraints Potential maintenance costs
	Environment	<ul style="list-style-type: none"> Accommodating environmental requirements Preserving resources (water, rock etc) Potential environmental impacts of construction Risk of vandalism Potential environmental benefits of scheme Morphological and sedimentological impacts Acceptability of physical appearance
	Social considerations	<ul style="list-style-type: none"> Health and safety Construction and operation Stakeholder participation

Criteria Adapted for MCA (17)

Seashore Engineering



Seashore Engineering Pty Ltd
www.seaeng.com.au
9757 9992 (SW Office) email: admin@seaeng.com.au
ACN: 69 155 753 361

**Table 5.1 Coastal Adaptation Concepts - Shire of Broome MCA**

(5 = excellent; 4 = good; 3 = satisfactory; 2 = below average; 1 = poor, even weightings per criteria)

Description	Option 1 - Buried Rock Revetment (Low Crest)	Option 2 - Buried Rock Revetment (High Crest)	Option 3 - Buried GSC Revetment (Low Crest)	Option 4- Sand Nourishment	Option 5 - Exposed GSC Revetment (Low Crest)	Option 6 - Partially Buried GSC Revetment (Low Crest)
Performance & Effectiveness	4	4	3.5	3	3.5	3.5
Site Conditions	3	3	3	4	4	3.5
Background Data (for design)	2	2	2	2	2	2
Constructability	2.5	2	2.5	4	3.5	3
Future Maintenance	3.5	3.5	3.5	2.5	3	3
Financial	2	1	2.5	4.5	3	3
Environment	2	2	2	3	3	3
Social considerations	2	2	2	3.5	2	2
Total	21.0	19.5	21.0	26.5	24.0	23.0

Table 5.2 Criteria Adapted for MCA (17).

	Criteria	Description
Technical Criteria	Performance & Effectiveness	Effectiveness and likely performance.
	Site Conditions	Suitability of site conditions.
	Background Data (for design)	Availability of background technical data for design.
	Constructability	How constructible is the option.
	Future Maintenance	What are the future maintenance requirements of the option.
Non-Technical Criteria	Financial	Cost of the option (secondary economic benefits may require consideration).
	Environmental	Impacts on environmental and heritage values.
	Social	General social acceptability and benefits of the option.

9.2.2 DEVELOPMENT APPLICATION 2021/1 - SERVICE STATION, LUNCH BAR AND ASSOCIATED SIGNS AT LOTS 42 (1) & 43 (9) WARRGAMBURU DRIVE AND PORTION OF BROOME ROAD (ROAD) RESERVE, ROEBUCK

LOCATION/ADDRESS:	1-9 WARRGAMBURU DRIVE ROEBUCK 6725
APPLICANT:	S.H.A. Premier Constructions Pty. Ltd. on behalf of Western Australian Land Authority (DevelopmentWA)
FILE:	WAR-3/1
AUTHOR:	Coordinator Planning Services
CONTRIBUTOR/S:	Planning Officer
RESPONSIBLE OFFICER:	Acting Director Development and Community
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

An application for development has been received for the development of a Service Station, Lunch Bar and Signs that includes the following:

- Service Station
- Lunch Bar
- 12 Signs

The application is referred to Council as 9 proposed signs do not meet the requirements of Local Planning Policy 5.10 – Signs.

It is recommended that council approves the application, subject to conditions.

BACKGROUND

Previous Considerations

An 'Estate Entry Signage' Pylon sign was approved by Council at the 28 March 2019 Meeting within the Broome Road verge for the same landowner. The approved sign included variations to the Shire's 'Local Planning Policy 5.10 – Signs (**LPP5.10**) as it was to be positioned within the Broome Road verge and exceeded the advertising area and dimensions specified in LPP5.10 (**refer Attachment 1**) including a height of 9m.

The decision was made via an alternate motion from the report recommendation and stated as follows:

COUNCIL RESOLUTION:

Moved: Cr H Tracey

Seconded: Cr C Marriott

That Council approves the development plans, as date marked and stamped for an 'Estate Entry Signage' pylon within the Broome Road reserve, subject to the following conditions:

- 1) The Pylon sign may be used for the purpose of service only after such a time that a development application for a service station/truck stop has been granted by the responsible authority; and**

2) That Council undertake a review of its signage policy in general, and specifically in relation to designated main road locations and out of town locations.**CARRIED 5/2**

In making its decision, Council provided the following reason:

The signage policy was adopted in 2012 and last reviewed in 2017. The Estate is different from other locations in Broome as it will be a Heavy Industrial Estate. Heavy Vehicles requiring visibility of signage to allow enough time to slow down on approach. Adequate signage will make the location more desirable for property developers and business investment.

It is understood that the reference to 'service' in condition (1) was intended to be a reference to 'service station'. The intent being that the pylon sign could not be used to advertise a 'service station' until such time as a 'service station' had been approved.

Given that the current application includes a 'Service Station', Development Approval 2019/11 and Development Application 2021/1 are fundamentally linked.

COMMENTDescription of Proposal

The applicant proposes to construct a Service Station, Lunch Bar and Signage (**Attachment 2**) that includes the following:

- Service Station
 - Car refuelling canopy area containing four fuel browsers (eight filling points);
 - Truck refuelling canopy area containing four browsers;
 - Retail space for the sale and display of convenience products;
 - Parking / resting spaces for truckers / drivers (including Caravan and Trailer Parking);
 - A casual seating area; and
 - Toilets, laundry, dry and cold storage.
- Lunch Bar
 - A small kitchen and display area for the preparation and sale of food ready for immediate consumption.
- Signage
 - 2 illuminated 'pylon signs' (1 to be located on site and 1 to be located within the Broome Road verge);
 - 2 'freestanding signs' (1 located at each access point);
 - 4 illuminated 'canopy signs' (2 on each canopy); and
 - 4 'wall signs' (1 each side of the building including partial illumination of front wall sign).

Importantly, the Pylon Sign proposed within the Broome Road verge appears to replace the signage approved by Council in 2019 under Development Approval 2019/11 - Pylon Sign Broome Road Industrial Estate.



Assessment of Proposal

An assessment has been undertaken based on the Local Planning Framework, taking into consideration the Shire of Broome Local Planning Strategy, Local Planning Scheme No.6 (LPS6), Local Planning Policies, and the matters to be considered under Clause 67 of Planning and Development (Local Planning Schemes) Regulations 2015.

Local Planning Strategy

The Local Planning Strategy provides the following strategic direction for areas zoned Industry:

3.2.8 Industry- Areas designated Industry are related to storage, transport activities, port related uses, hazardous and noxious industry on large lots.

The proposed use 'Service station' meets the direction provided under the Local Planning strategy as the station includes transport related activity and hazardous activity which is spread across the 16104m² lot.

Local Planning Scheme No 6

The lot is zoned Industry under LPS6 with a Service Station and Lunch Bar both identified as 'D' (Discretionary) uses, which means the uses are not permitted unless the local government has exercised its discretion by granting development approval.

The application was assessed against Schedule 8 – *Development Standards* and Part 5 *Building Heights* of Local Planning Scheme No.6. The proposal met all criteria. (See Below Table 1 and 2).

Development Standard	Required	Proposed
Site Coverage %	75%	<75%
Plot Ratio	0.75	<0.75
Front Setback	9m	12m
Secondary Street setback	4.5m	21m
Rear Setback	* Set by Local Government.	10m
Side Setback	Nil*	19m
Special Conditions/ Comments	Landscaping along street frontage is a requirement.	Landscaping proposed along street frontages.

Table 1- Development Standards

	Required	Proposed	Complies
Wall	10m	5.2m	Yes
Overall (roof)	14m	6.2m	Yes

Table 2- Building heights

Car Parking (Schedule 9)

The application meets the parking numbers and requirements under Local Planning Scheme No.6 (demonstrated in Table 3 below), as it proposes 83 parking bays as follows:

- 49 car parking bays including 2 disabled parking spaces.
- 14 Truck parking spaces.
- 4 caravan/ trailer parking spaces
- 16 standing points at the fuel pumps.

Use	LPS 6 Parking standards	Requirement
Service Station	2 vehicle standing points per fuel pump	16
	2 Bays for every service bay	N/A – no service bay proposed.
	1 Bay for every employee	10
	1 bay per 20m ² net lettable area of retail space	25
Lunch Bar	2 bays per 2m ² of counter area plus 1 bay per employee	3
Total		54

Table 3- Parking numbers

Local Planning Policy 5.10 – Signs

LPP5.10 provides permissibility and approval requirements for different types of signs in the various land use zones within Broome. The proposed 12 signs include 4 sign types, Pylon-, Wall-, Freestanding- and Canopy signs. The Pylon-, Freestanding- and Canopy signs are

category 'C' signs within the Industry zone which means they require development approval. Wall signs are category 'A' signs which means they don't require approval if they meet specified criteria. However, in this instance 3 of the 4 wall signs also require approval.

The proposed signs do not meet a number of the requirements and design standards of LPP5.10. Areas where assessment against the performance criteria is required are:

1. **Section 1.7 Illuminated Signs** – 7 signs are proposed to be illuminated whereas LPP5.10 allows 1 sign to be illuminated
2. **Section 1.8 Maximum aggregate number of signs** – 12 signs are proposed whereas LPP5.10 enables 8 (4 per tenancy).
3. **Section 1.12 Sign standards**
 - a. Pylon Sign
 - i. 12m height proposed as opposed to 6m permissible
 - ii. Advertising area of 40.8m² as opposed to 10m² permissible
 - iii. Multiple Pylon signs being proposed
 - iv. 1 Pylon Sign proposed 'off site'
 - v. Not to be located on the same site as a 'Freestanding Sign'
 - b. Wall Sign
 - i. 3 signs in excess of the lesser 20% wall cover or 4m².
 - c. Freestanding Sign
 - i. Not to be located on the same site as a 'Pylon Sign'

Importantly, the Pylon Sign identified to be located on Broome Road verge within the application appears to replace *Development Approval 2019/11 - Pylon Sign Broome Road Industrial Estate*. Key changes proposed to this sign are:

1. Increase height from 9m to 12m
2. Increase advertising area from 31.05m² to 41.4m².

Whilst it is noted that the subject of the signage will be a 'Service Station' as opposed to 'Broome Road Industrial Estate', this was known and approved in Development Approval 2019/11. This knowledge and intent were highlighted by Condition (1) which required a 'Service Station' to be approved within the Broome Road Industrial Estate before the Pylon Sign could be used to advertise that use.

Assessment against the Performance Criteria of LPP5.10

In instances where a proposed development does not comply with the general provisions of a policy, an assessment must be undertaken against the performance criteria of the policy. The performance criteria and response are set out below:

- **Size - is in keeping/scale with the development or site on which it is proposed**

The wall and freestanding signs are considered in keeping with the size and scale of the proposed Service Station and Lunch Bar development on site. However, the Pylon signs with a proposed height of 12m are not in keeping/scale with the development or site. The Pylon Sign proposed on site would be almost double the next highest point of the development being the truck canopy height of 6.4m. The Pylon Sign proposed within the Broome Road verge is a further 3m in height and contains an additional 10m² of advertising area to the sign approved by Council in 2019.

The advertising area sought for each of the Pylon Signs is four times the permissible area under LPP5.10 which would result in each sign having the appearance of significant scale.

- **Colour and shape - is complementary to the development and surrounding landscape**

The red and blue colours and standard shape of signs will be complementary to the proposed development and consistent with the corporate branding of the tenancies. However, the bright and vivid nature of the colours are currently inconsistent with the surrounding landscape which incorporates many undeveloped lots and remnant bushland surrounds. The higher parts of the development, particularly the Pylon Signs, will exceed existing vegetation height and will be visible on the approaches to the Industrial Estate including Broome Road. The proposed colours will further draw attention to the Pylon Sign.

It is acknowledged that the character of the area will change over time as the Industrial Estate continues to develop. It is noted that LPS6 currently allows buildings with a 10m wall height and 14m roof height within this Industrial Estate. Furthermore, the Broome Road Industrial Area Master Plan includes indicative landscaping with many of the proposed trees only expected to grow to 8m in height. Whilst this provides the potential for other buildings or structures being developed that may reduce the visual prominence of the proposed on site 12m Pylon Sign, the sign would be prominent on the site (being almost double the height of the next highest point of the development being the truck canopy height of 6.4m) and additionally would likely remain a prominent feature within the broader Industrial Estate landscape in both the short term and well into the future (and potentially detracting / obstructing future businesses signage in the precinct).

The off-site Pylon Sign within the Broome Road verge will be even more prominent due to the lack of surrounding development and being on the arrival road to Broome from the north.

Number - there is not an excess of signage that detrimentally impacts on visual amenity

The proposal includes 12 signs. However, eight of the signs are to be incorporated into the built form on site. Additionally, given the size of the site and information contained on the signs, they will assist with visitor navigation of the site. Most of the proposed signs are located well away from property boundaries and reflect well known corporate branding and are expected to have minimal impacts on the visual amenity of the area.

However, concerns remain about the potential for the two Pylon Signs to have an adverse impact on the visual amenity of the area given the height and colours which are expected to be visible and likely prominent features both within the Industrial Estate and from the Broome Road approaches. It is noted that the policy only allows one sign per lot and not to be located where other larger types of signs (Freestanding or Hoarding signs) exist. Two Pylon signs would not have been supported on the same site by officers.

The Pylon Sign proposed within the Broome Road verge is of significant concern given it is likely to be visually prominent due to the lack of vegetation or built form that exists within this section of the Broome Road verge. However, Council has previously approved a 9m 'Estate Entry Signage' Pylon Sign for the landowner which has a condition that enabled it to advertise a service station within the Broome Road verge.

Whilst it is intended that the Pylon Sign within the Broome Road verge would supersede the existing one approved by DA 2019/11 (a condition has been recommended to ensure multiple Pylon Signs within the Broome Road verge does not occur), as soon as an approved sign is constructed, it is possible that more signage applications may be submitted in this or similar locations, putting pressure on the Shire to approve multiple

signs. Additional signs would not be supported by officers as it would result in a proliferation of signs in the road verge. In this regard, it is noted that the officer recommendation relating to 2019/11 was to support an 'Estate Entry Sign' that enabled advertising for multiple tenancies within the estate, similar to the existing pylon signs at the Paspaley Plaza and Boulevard Shopping Centres.

- **Location -the location is sympathetic to the existing landscape /streetscape**

The locations of all signs except the Pylon Signs within the Broome Road verge, are appropriately located and sympathetic to the relevant streetscapes.

The Pylon Sign within the Broome Road verge is considered to be inappropriately located and unsympathetic to the streetscape primarily due to its size and colours which would result in it being a prominent feature of the Broome Road streetscape, which is the arrival point to Broome.

- **Design -the scale and form of the sign complements the building /development and does not obstruct key architectural features.**

The proposed signs have been designed to compliment the built form of the Service Station and Lunch Bar by incorporating similar square shapes, lines and features. However, the scale of the Pylon Sign on site would be significantly greater than other development on site. The Pylon Sign is almost double the height of the Service Station canopy and includes four times the advertising area permissible under LPP5.10 for a pylon sign advertising multiple tenancies or businesses.

The appearance of bulk and scale of the Pylon Sign within the Broome Road verge is also of inappropriate scale. The inappropriateness would be further exacerbated as there is no built form other than road signage existing. Furthermore, there is unlikely to be other built form within the verge in the future due to its purpose for facilitating road requirements and traffic safety. This limits the opportunity for the scale and design of this Pylon Sign to be 'complimentary' or offset by other built form consisting of buildings and/or other structures.

Given the concerns of bulk and scale that have been identified when undertaking the performance assessment of the signs, a comparison plan (**Attachment 3**) has been developed to assist in visualising the proposed Pylon Signs in comparison to signs existing elsewhere in the Shire.

Local Planning Policy 5.12 – Provision of Public Art (**LPP5.12**)

As the proposed cost of development exceeds \$4 million, LPP5.12 applies. LPP5.12 requires that public art is installed within the public realm in conjunction with the development; or, a contribution of half of a percent (0.5%) of the development's construction cost provided for public art. In this instance the public art or contribution is to be valued at \$29,000. A condition of approval has been included in the recommendation.

Main Roads Western Australia (**MRWA**)

Whilst the applicant provided a letter of approval from MRWA to undertake works within the Broome Road verge to facilitate the construction of a Pylon Sign, the application was required to be referred to MRWA as both proposed Pylon Signs will be visible from Broome Road which is under the care and control of MRWA.

MRWA responded by identifying some minor errors within the Traffic Impact Assessment submitted with the application and recommended conditions be imposed on any development approval issued by the Shire. However, the conditions requested relate to the proposed Broome Road verge Pylon Sign only and where matters covered by other

legislation. As most of these matters are subject to other legislation, they can not be included as conditions of Development Approval. Subsequently, only relevant MRWA requested conditions were included as conditions, with other requested conditions included as 'Advice Notes' within the officer recommendation.

Department of Fire and Emergency Services (DFES)

Service stations are considered 'High Risk Land uses' therefore the bushfire assessment was referred to DFES who outlined a number of issues that required an updated bushfire management plan (**BMP**). The applicant has actioned these changes and the BMP is now considered acceptable to be endorsed.

CONCLUSION

The development is generally consistent with the requirements of the Local Planning Framework. However, variations to LPP5.10 have been requested in relation to the proposed signs.

A performance assessment has been undertaken in accordance with LPP5.10 and all signage, except for the 2 Pylon Signs, are considered appropriate. The size and scale of the Pylon Signs is considered inappropriate as it is expected they would impact on the visual amenity of the surrounds, particularly the Broome Road verge Pylon Sign, by being of a size and scale that is inconsistent with the surrounds.

Although it was not recommended by officers at the time, officers have had regard to Council decision from its 28 March 2019 meeting in which it approved a Pylon Sign within the Broome Road verge and its reason for the decision. In this regard, given that Council has previously approved a Pylon Sign with a 9m height within the Broome Road verge at the Industrial Estate entrance (Development Approval 2019/11), a condition requiring this sign to be reduced from the proposed 12m in height to 9m in height has been included in the recommendation. This condition will assist in addressing the concerns of officers relating to size and scale of this Pylon Sign and the impacts it would have on the visual amenity of the Broome Road streetscape at the arrival point to Broome.

Given the recommendation to approve a 9m Pylon Sign within the Broome Road verge, officers do not believe there is a need for the other Pylon Sign proposed on site to be 12m in height, as it will provide a secondary function to the Broome Road verge Pylon Sign. Therefore, a condition requiring this Pylon Sign to be reduced to a compliant 6m in height and 10m² in area is recommended (as per Council Policy 5.10 Signs), and will ensure that the sign is of a scale and size appropriate to the development occurring on site and has an appropriate level of visibility within the Katsuyama Road streetscape without being a dominant feature within the broader landscape.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Local Planning Scheme No. 6

POLICY IMPLICATIONS

The application includes two Pylon Signs which do not meet with the Performance Criteria specified in *Local Planning Policy 5.10 – Signs*. Whilst Council has previously requested that the Policy be reviewed at its OCM held on 28 March 2019, the review is yet to occur.

For proper and orderly planning purposes, the policy review has been scheduled to follow the review of the Local Planning Strategy and Scheme which is currently underway.

A brief review of some regional Council advertising / signage policies reflects the following height restrictions for pylon signs:

- Karratha: 6m
- Port Hedland: 6m
- Geraldton: 6m
- Dandaragan: 6m (8m for service Station Signs)
- Exmouth: 7.5m – 10.5 (for monolith signs, depending on length of road frontage)

Should Council decide to approve the Pylon Signs as proposed, a precedent will be set in relation to how LPP5.10 is to be administered in the interim and provide guidance to the Policy review, which will occur once the Local Planning Strategy and Planning Scheme reviews are complete.

FINANCIAL IMPLICATIONS

Nil

RISK

Right of Review

In accordance with cl.76(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* the applicant or land owner may apply to the State Administrative Tribunal for a review of a reviewable determination in accordance with the Planning and Development Act 2005 Part 14.

STRATEGIC ASPIRATIONS

Place – We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.

Outcome Five - Responsible management of natural resources:

5.3 Adopt and encourage sustainable practices.

Outcome Six - Responsible growth and development with respect for Broome's natural and built heritage:

6.1 Promote sensible and sustainable growth and development.

Outcome Seven – Safe, well connected, affordable transport options:

7.1 Provide safe and efficient roads and parking.

Prosperity – Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome Nine – A strong, diverse and inclusive economy where all can participate:

9.4 Support business growth, innovation and entrepreneurship.

VOTING REQUIREMENTS

Simple Majority

<u>REPORT RECOMMENDATION:</u>

That Council approves Development Application 2021/1 for a Service Station, Lunch Bar and associated signage at Lots 42 (1) and 43 (9) Warrgamburu Drive, Roebuck subject to the following conditions and advice notes:

Conditions:

1. The development plans, as date marked and stamped 'Approved', together with any requirements and annotations detailed thereon by the Shire of Broome, are the plans approved as part of this application and shall form part of the development approval issued, except where amended by other condition of this approval.
2. Prior to any construction or works starting for the Broome Road verge Pylon Sign, Development Application 2019/11 must be cancelled or otherwise relinquished to the satisfaction of the Shire of Broome.
3. The Pylon Sign within the Broome Road verge must be reduced to no greater than 9m in height. Prior to any construction or works starting on site, amended plans for this sign must be submitted to and approved by the Shire.
4. The Pylon Sign within Lot 42 must be reduced to no greater than 6m in height with a maximum area of 10m². Prior to any construction or works starting on site, amended plans for this sign must be submitted to and approved by the Shire.
5. Prior to any construction or works starting on site, a Landscaping Plan must be submitted to and approved by the Shire. Mature trees already on site are to be incorporated into the development if feasible and practicable. For the purpose of this condition, a detailed Landscaping Plan must be drawn to an appropriate scale and show the following:
 - a) The location and type of existing trees including girth sizes (to be measured around the width circumference); and how they interact with the proposed development.
 - b) The location and type of new trees and shrubs including an estimate of ultimate girth sizes that are proposed to be installed as part of the landscaping.
 - c) Any lawns to be established.
 - d) Any natural landscape areas to be retained.
 - e) Those areas to be reticulated or irrigated.
 - f) To allow establishment of landscaping a minimum area of landscaping 1 metre wide shall be installed and a minimum area of 1sqm minimum, should be kept clear of all impervious materials around existing and proposed tree trunks.
6. Prior to the commencement of site works a stormwater drainage system is to be provided in accordance with the Shire of Broome's guidelines and specification for design and construction of stormwater drainage systems. The stormwater drainage system shall be designed and documented by a practicing Civil Engineer and must demonstrate that any post-development discharges from the property should be equal to or less than the pre-development site for a design storm event and that there will be no impact to upstream or downstream properties within the catchment.
7. Where development has been proposed in an area where the lots grade to the road as the legal point of discharge and the downstream system is designed with adequate capacity the following must be achieved:
 - a) Flow across paved areas to road/drain or legal point of discharge;
 - b) All plans submitted for approval to show existing and proposed levels, and flow paths.

8. *In areas where lots are not adequately graded to the legal point of discharge or the discharge system has limited capacity the following must be met:*
 - a) *The stormwater drainage system must be designed by a suitably qualified engineer and must demonstrate that there will be no impact to upstream or downstream properties within the catchment.*
 - b) *All post development flows for a 1:50 year event must be compensated on site with only pre-development flows allowed to flow to the street/discharge point. Both pre and post development flow rates shall be calculated using the appropriate times of concentration to determine peak storm durations.*
 - c) *Compensation shall be achieved by using swaled garden areas, depressed carparks or detention areas with low flow outlets, restricted orifices or weirs incorporated into the design. Soak wells cannot be used due to the nature of Broome soils.*
 - d) *In the event that the outlet from the stormwater system becomes blocked then the storage volumes created on site must be large enough to contain the total flow from a post development 1:1-year storm.*
 - e) *Provision shall be made for all storms in excess of 1:50 up to a 1:100 event to overflow the storage system and flow directly to the street drainage with floor levels of all buildings designed to prevent any flooding.*
9. *A stormwater drainage system is to be provided that convey stormwater to an existing swale system or Shire roadway. Where alterations or modifications to existing drainage system infrastructure are required, the design changes must be approved and documented by a practicing Civil Engineer and proven to have no impact to upstream or downstream properties within the catchment.*
10. *Drainage and any filling of the site must be carried out in accordance with the approved stormwater drainage system prior to occupation of the Development and then maintained at the owner's costs to the satisfaction of the Shire.*
11. *Engineering drawings and specifications are to be submitted, approved, and works undertaken in accordance with the approved engineering drawings and specifications, to ensure access into the proposed development from the adjacent road reserve meets Main Roads WA and relevant Australian Standards at the landowner/applicant's cost.*
12. *Finished floor level for Commercial or Industrial developments shall be a minimum of 200mm above surrounding finished ground levels*
13. *At all times, the measures set out in the approved Bushfire Management Plan prepared by Louisa Roberson and dated 21 May 2021 must be implemented by the owner at their cost to the satisfaction of the Shire of Broome.*
 - a) *The owner must supply evidence that all measures identified as requiring implementation by the owner in the Bushfire Management Plan have been implemented by the 1 May each year.*
14. *Prior to the occupation of the development a notification, pursuant to Section 70A of the Transfer of Land Act 1893 is to be placed on the Certificate of Title of the subject site. The notification is to state as follows:*
 - a) *'This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner and is subject to a Bushfire Management Plan. The Bushfire Management Plan must be complied with at all times.*

15. Prior to the occupation of the development, all vehicle crossovers must be designed and constructed (sealed, brick paving, bitumen, concrete) to the Shire's standard cross-over specification.
16. Prior to the occupation of the development, areas set aside for parked vehicles and access lanes, as shown on the approved plans, must be:
 - a) Finished to a sealed standard (either asphalt, two-coat bitumen seal or concrete), drained and kerbed in accordance with the approved plan.
 - b) Fully drained in accordance with the Shire of Broome's guidelines and specifications.
 - c) Line marked and signed in accordance with AS 2890 (off street parking) and disabled bays to be in accordance with AS/NZS2890.6:2009.
 - d) Maintained by the owner and kept available for these purposes.
17. A contribution to public art to the value of \$29,000 is to be made to the Shire of Broome prior to the occupation of the development in accordance with the provisions of Local Planning Policy 5.12. The public art contribution may take the form of a monetary contribution or the installation of a public art work on the development site or within a Crown Reserve adjoining or near to the development site. If the installation of art work is proposed, it must be approved by the Shire in accordance with the requirements in the 'Guidelines for Developers – Provision of Public Art'
18. Lots 42(No. 1) and 43 (No.9) Warrgamburu Drive must be amalgamated into a single lot on a Certificate of Title. Amalgamation must occur prior to commencement of site works for the development, unless a legal agreement (including the placement of an absolute caveat on the relevant title) is achieved in accordance with the requirements of the Shire's solicitors to allow the amalgamation to occur at a later time.
19. No stormwater to be discharged onto the Broome Road reserve

ADVICE NOTES:

Note 1: This is a Development Approval of the Shire under Local Planning Scheme No 6. It is not a Building Permit or an approval to commence or carry out development under any other law. It is the responsibility of the owner to obtain any other necessary approvals, consents and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.

Note 2: If the development, the subject of this approval, is not substantially commenced within two (2) years from the date of this approval, the approval shall lapse and be of no further effect. Where an approval has lapsed, development is prohibited without further approval being obtained.

Note 3: If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

Note 4: An owner of land in respect of which development approval has been granted by the local government may make an application to the local government requesting the local government to do any or all the following:

- (a) to amend the approval to extend the period within which any development approved must be substantially commenced;
- (b) to amend or delete any condition to which the approval is subject;

(c) to amend an aspect of the development approved which, if amended, would not substantially change the development approved;

(d) to cancel the approval. The application is to be made in accordance with the requirements in Part 8 of the Planning and Development (Local Planning Schemes) Regulations 2015 and dealt with under this Part as if it were an application for development approval; and may be made during or after the period within which the development approved must be substantially commenced.

Note 5: The granting of this Development Approval is not a clearance that there are no Aboriginal Heritage Sites on the land, nor is it an approval under Section 18 of the Aboriginal Heritage Act 1972. The owner will need to make enquiry and application to the Department of Planning, Lands and Heritage in order to ensure compliance with the Aboriginal Heritage Act 1972.

Note 6: The proposed development is required to comply in all respects with the Building Code of Australia and Health (Public Buildings) Regulations 1992. Plans and specifications which reflect these requirements are required to be submitted with the Building Permit application.

Note 7: A Food Business Fitout Application must be submitted for review and approval by the Shire's Environmental Health Services prior to construction. A new Food Business Registration Form must also be submitted prior to any food being prepared or sold on the premises.

Note 8: In accordance with the Health (Miscellaneous Provisions) Act 1911 and the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974, an application to construct an on-site wastewater disposal system must be submitted to and approved by the Shire's Environmental Health Services, prior to the construction of such a system. As the development is commercial in nature and will produce more than 540L of wastewater per day, the application is also required to be approved by the WA Department of Health.

Note 9: Condition 2 has been imposed to ensure that only 1 Pylon Sign is constructed within the Broome Road verge.

Note 10: The applicant will be required to enter into an agreement with Main Roads to locate the sign within the Broome Road reserve. The agreement is for the applicant to agree on the responsibilities during the period the pylon sign will be within the Broome Road reserve.

Note 11: The pylon sign will need to be designed in accordance with Main Roads requirements and will require Main Roads approval prior to installation.

a) The maximum luminance level of pylon sign shall meet the requirements as stated in the Main Roads' Policy and Application Guidelines for Advertising Within and Beyond State Road Reserves Appendix B.

b) The letter size and legibility of text should generally conform to the guidelines set out in Austroads' Guide to Traffic Management Part 10: Traffic Control and Communication Devices. The maximum letter size of additional legend that is not intended to be readable by drivers shall be equal to or less than to one-third of the legible letter height

c) The illumination of any reflective sign materials should generally conform to the guidelines set out in Austroads' Guide to Traffic Management Part 10: Traffic Control and Communication Devices

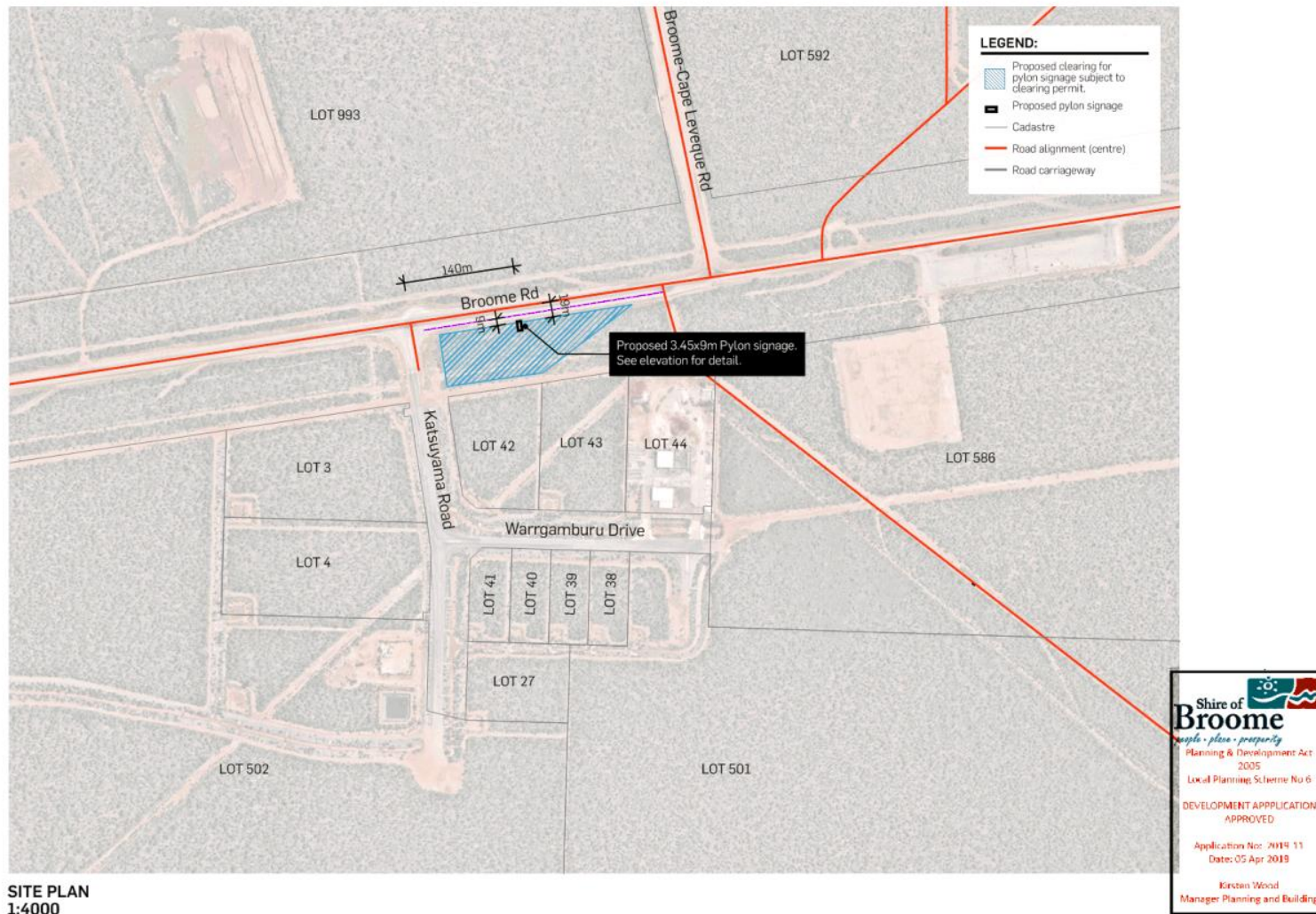
d) The sign design is to include the wind loading calculation on the sign area including the number of ribs, the size and the number of posts and the footing design. Refer to AS 1170.2

Note 12: Before installing the Pylon sign within the Broome Road reserve, the applicant will be required to submit an application to work within the road reserve including a Traffic Management Plan and Public Liability Insurance policy for Main Roads approval. Please visit Main Roads website at www.mainroads.wa.gov.au for details of the application process.

Note 13: Main Roads has planned to construct a roundabout at the intersection of the Broome Road and the Broome Cape Leveque Road in order to improve the safety and efficiency. The construction of this project is expected to commence in April 2021.

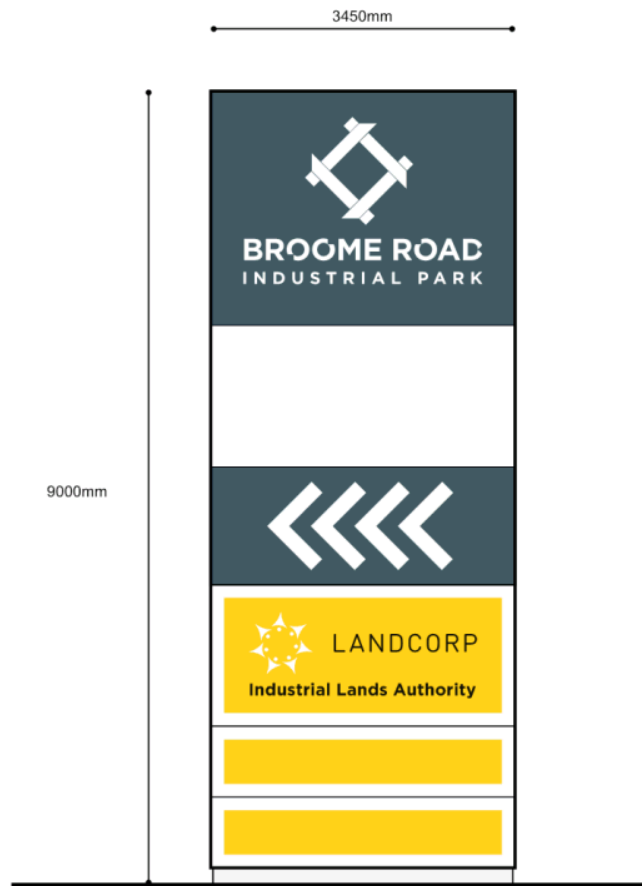
Attachments

1. Attachment 1 - Previous Approval
2. Attachment 2 - Proposed Plans
3. Attachment 3 - Signage Comparison Plan

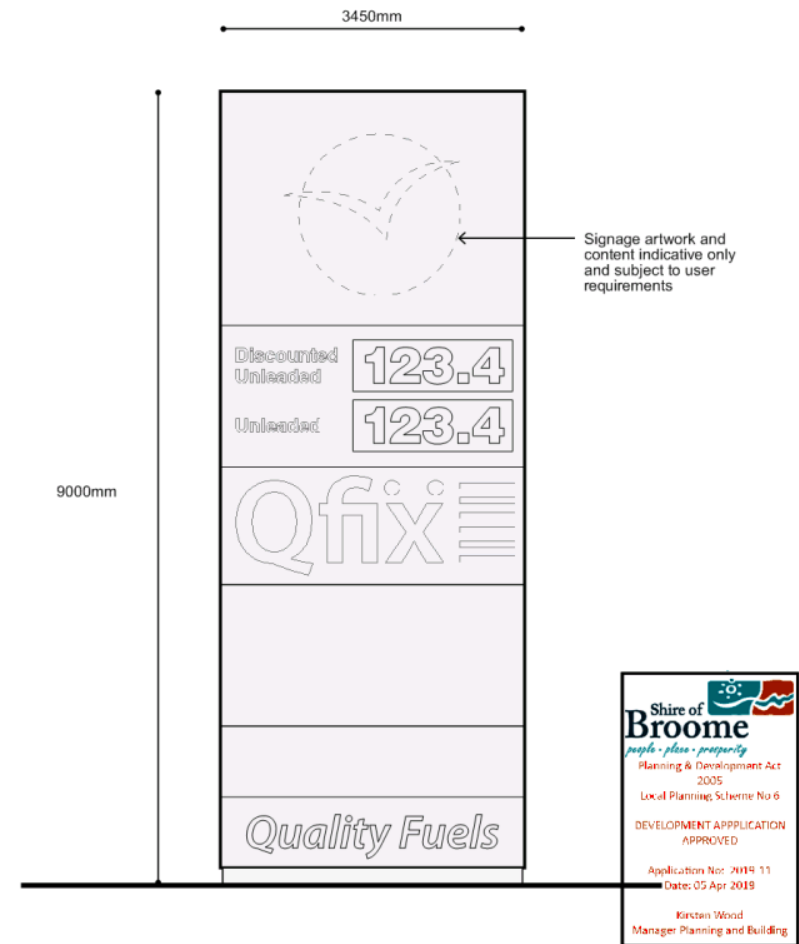


BROOME ROAD INDUSTRIAL ESTATE **PLYON SIGNAGE**

DATE: 13.03.2019
JOB NO: PA3041
DWG NO: 001
REV: -



PYLON - INTERIM SIGNAGE ELEVATION
1:50

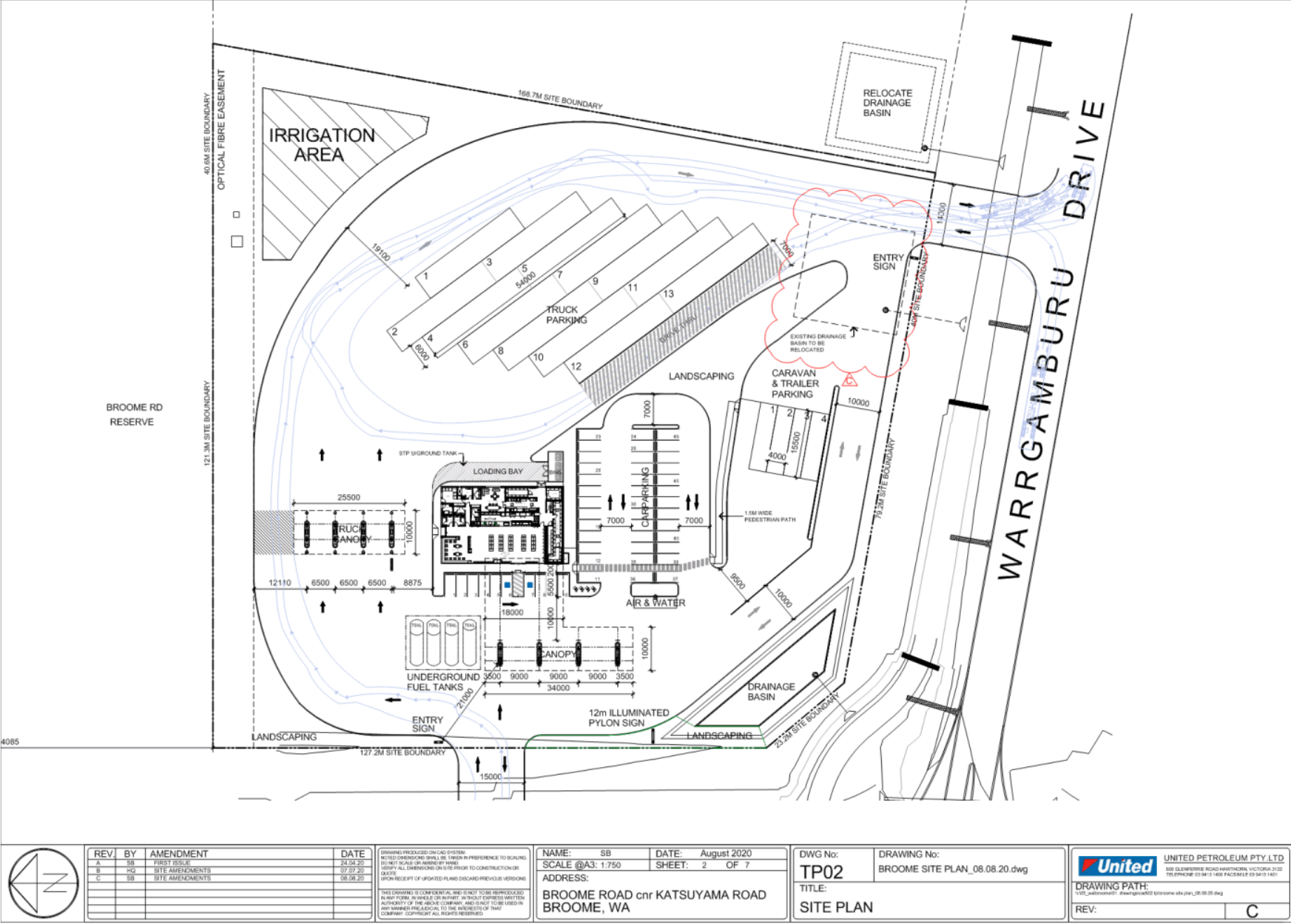


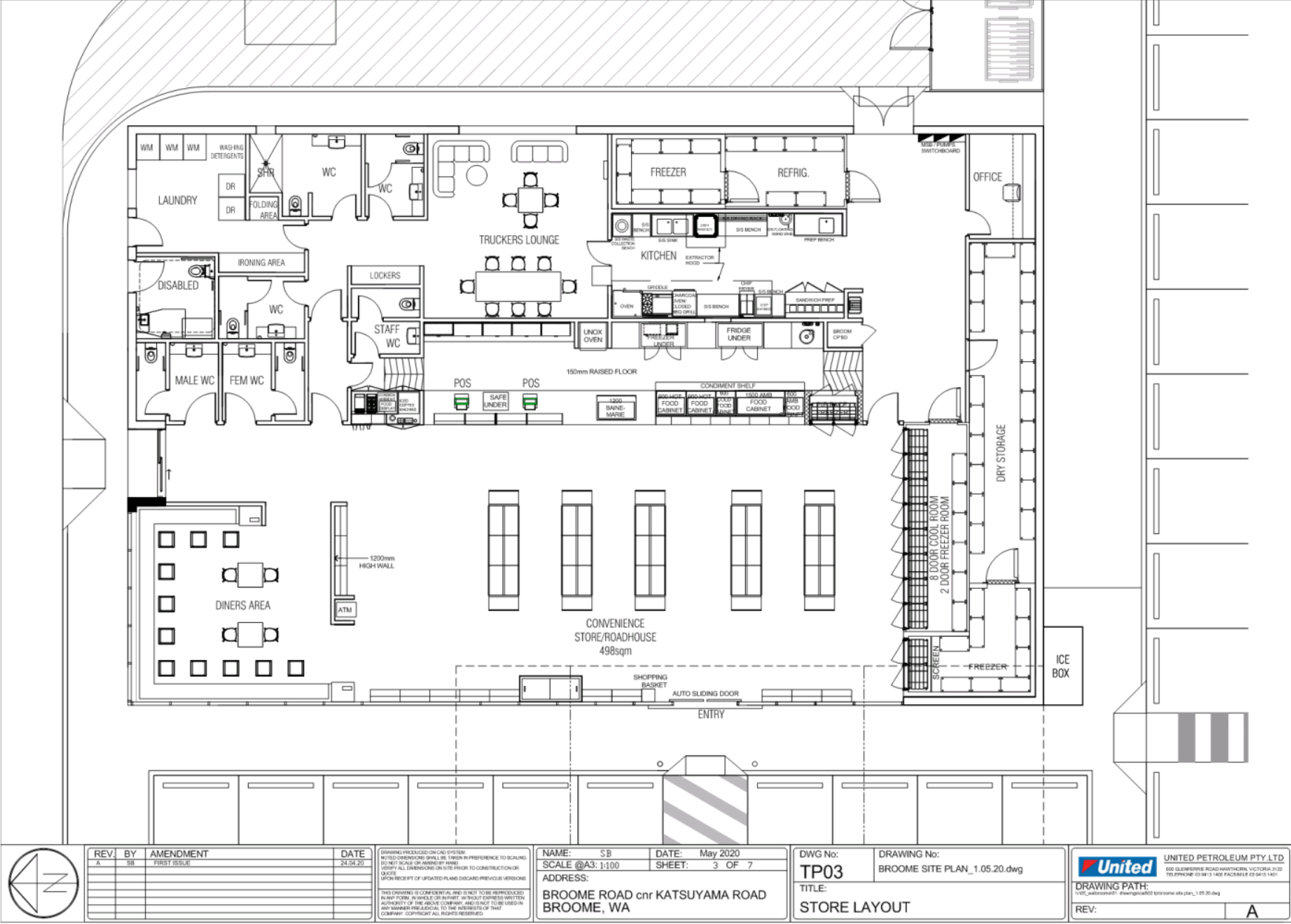
PYLON - ULTIMATE SIGNAGE ELEVATION
1:50

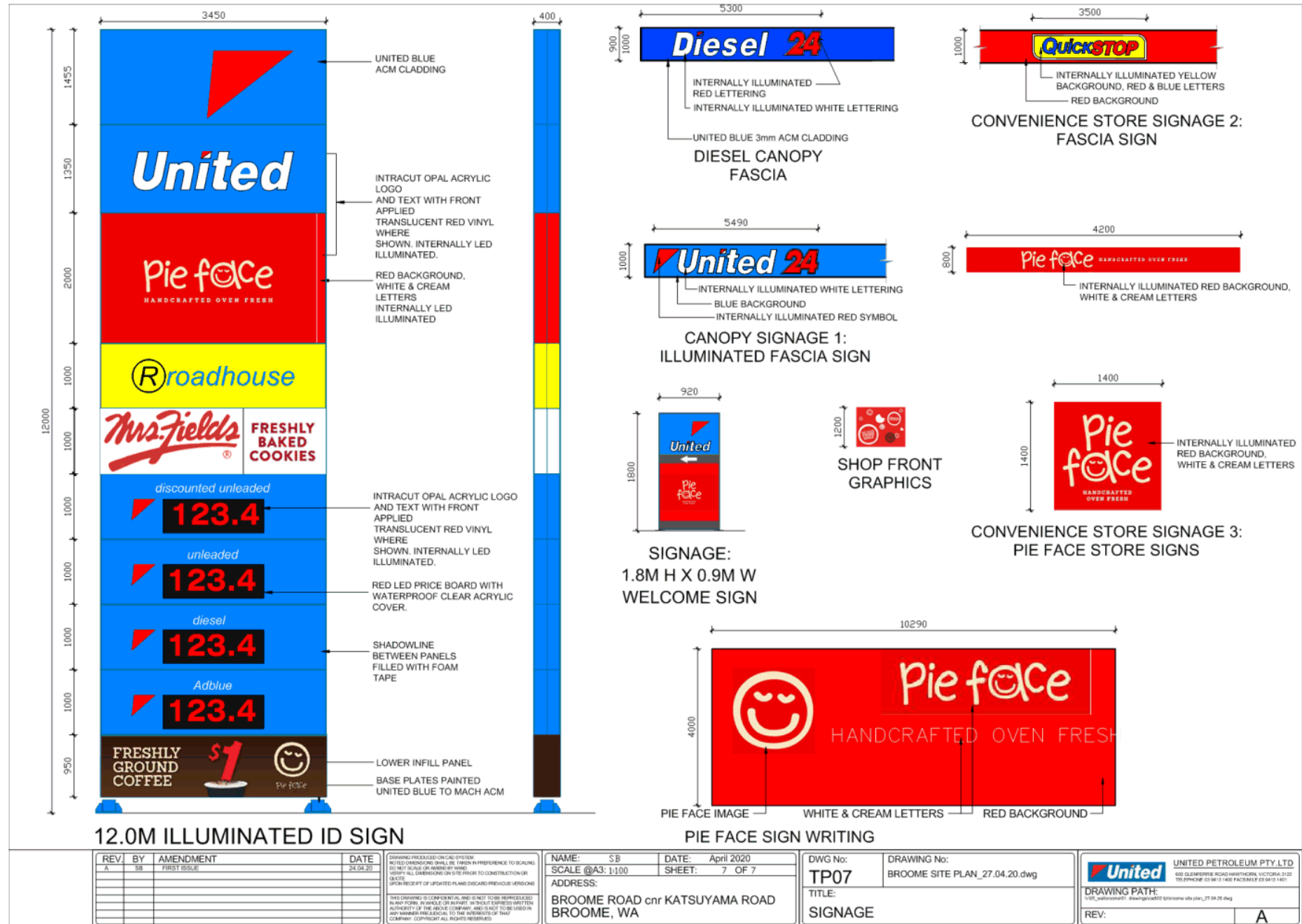


BROOME ROAD INDUSTRIAL ESTATE
PLYON SIGNAGE

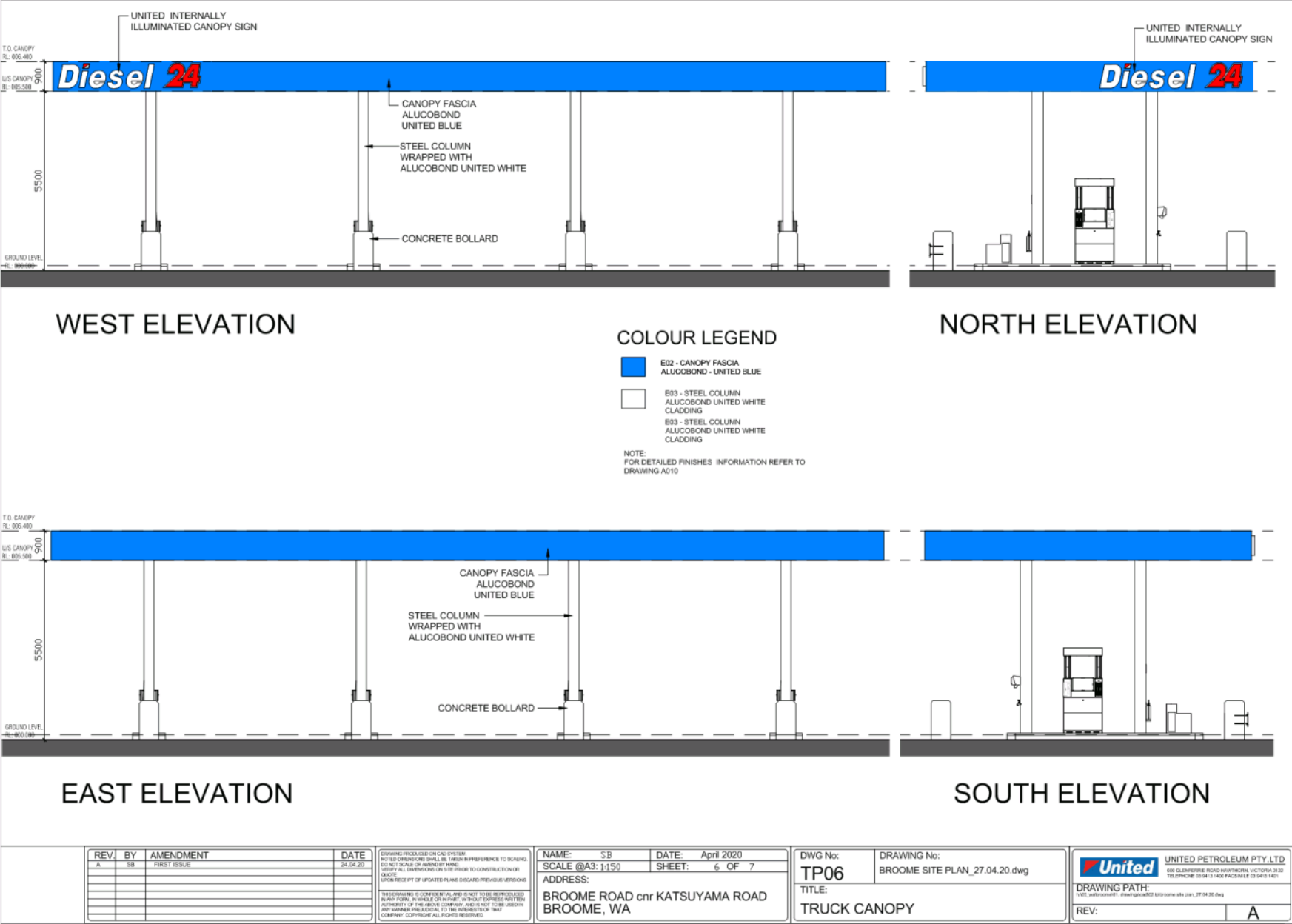
DATE: 10.12.2018
JOB NO: PA3041
DWG NO: 002
REV: 1
AS INDICATED @ A3

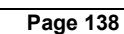


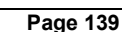


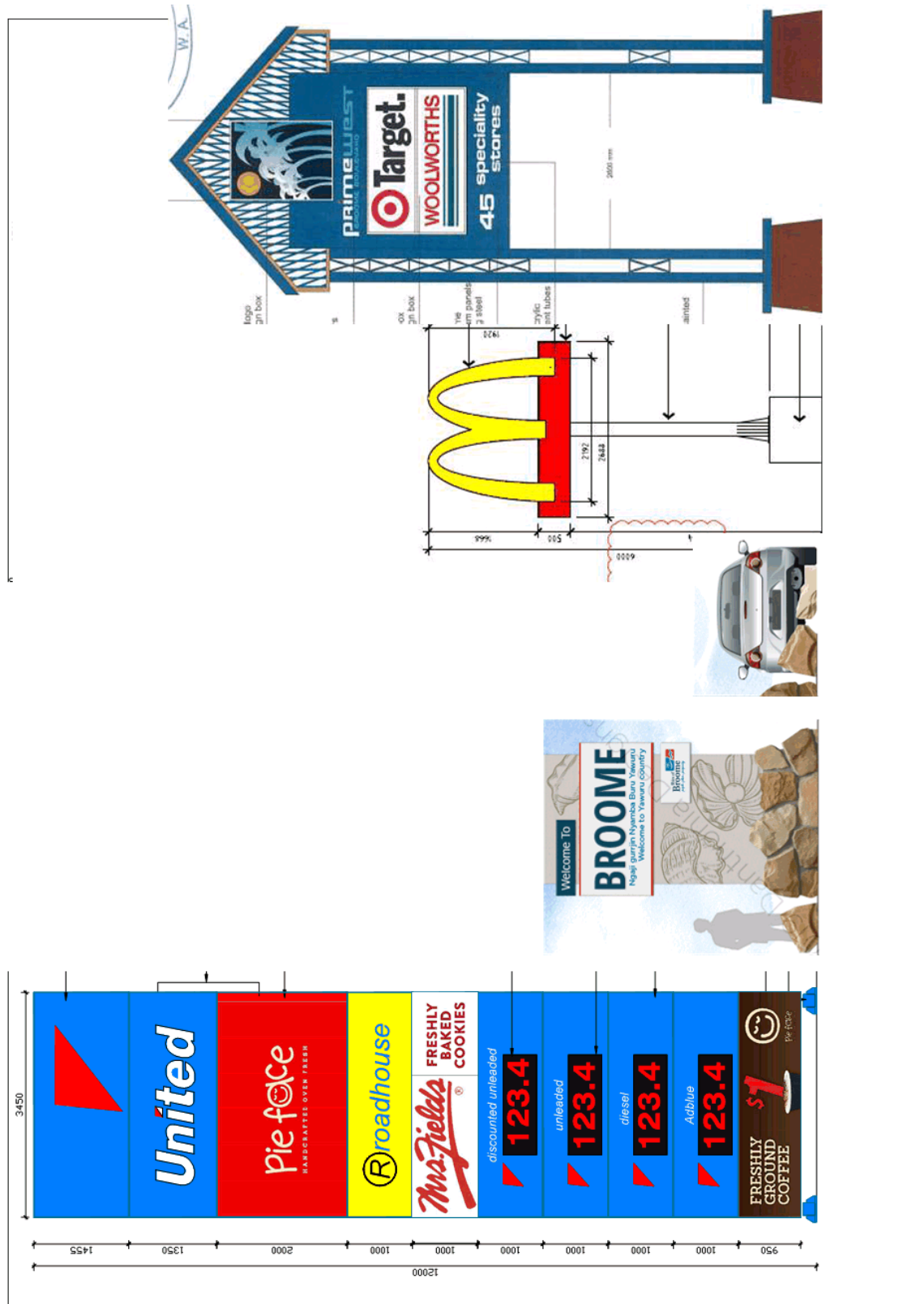


Item 9.2.2 - DEVELOPMENT APPLICATION 2021/1 - SERVICE STATION, LUNCH BAR AND ASSOCIATED SIGNS AT LOTS 42 (1) & 43 (9) WARRGAMBURU DRIVE AND PORTION OF BROOME ROAD (ROAD) RESERVE, ROEBUCK









9.2.3 NOTICE OF INTENT TO PREPARE A NEW LOCAL PLANNING SCHEME

LOCATION/ADDRESS:	Shire of Broome
APPLICANT:	Shire of Broome
FILE:	PLA100
AUTHOR:	Strategic Planning Coordinator
CONTRIBUTOR/S:	Manager Planning and Building Services
RESPONSIBLE OFFICER:	Acting Director Development and Community
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

A Report of Review of Local Planning Scheme No.6 was completed in 2020 to establish whether the current planning scheme is up-to-date and compliant with the provisions of Planning and Development (Local Planning Schemes) Regulations 2015. The report identified that Local Planning Scheme No.6 requires full review and recommended that a new Local Planning Scheme No.7 be prepared.

The Report of Review was presented to Council at its Ordinary Meeting on 28 February 2020 where it was resolved that a new Local Planning Scheme No.7 should be prepared, and Local Planning Scheme No.6 be repealed upon gazettal of the new Local Planning Scheme.

The purpose of this report is for Council to confirm the preparation of a new Local Planning Scheme, to be referred to as Local Planning Scheme No.7, in accordance with Clause 19 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

BACKGROUNDPrevious Considerations

OMC 27 February 2020	Item 9.2.5
OMC 25 June 2020	Item 9.2.3

At the Ordinary Council Meeting on the 27 February 2020, Council resolved to approve the Report of Review for Local Planning Scheme No.6 (**LPS6**) and forward a copy of the Report to the Western Australian Planning Commission (**WAPC**). The Report of Review considered whether the current Local Planning Scheme is up-to-date and compliant with the provisions of *Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)*. It found that LPS6, which was gazetted in January 2015, has not been updated to reflect the Model Provisions set out in the Regulations, which were gazetted subsequent to LPS6. In consideration of the report findings, it was recommended that the current scheme (LPS6) be reviewed and repealed, and that a new Local Planning Scheme No.7 (**LPS7**) to be prepared.

COUNCIL RESOLUTION:**Minute No. C/0220/019****Moved: Cr N Wevers****Seconded: Cr C Mitchell****That Council:**

- 1. Pursuant to Regulation 66 (1) (b) of the Planning and Development (Local Planning Schemes) Regulations 2015 approve the Report of Review contained in Attachment No 1 and forward a copy of the Report to the Western Australian Planning Commission.**
- 2. Pursuant to Regulation 66(3) of the Planning and Development (Local Planning Schemes) Regulations 2015 recommend to the Western Australian Planning Commission that:**
 - (a) The Shire of Broome Local Planning Strategy should be reviewed informed by a comprehensive consultation process; and**
 - (b) The Shire of Broome Local Planning Scheme No 6 requires review, a new Local Planning Scheme No 7 should be prepared and Local Planning Scheme No 6 be repealed upon gazettal of the new local planning scheme.**

CARRIED UNANIMOUSLY 8/0

On 5 March 2020 the Council resolution was forwarded to WAPC for their consideration, and on the 17 April 2020, the WAPC confirmed that it agreed with the recommendations set out in the Report of Review, namely that LPS6 be reviewed and repealed, and a new LPS7 be prepared.

At its meeting of 25 June 2020, Council endorsed the Community Engagement Plan for the review of the Local Planning Strategy and Local Planning Scheme. In terms of Clause 72 of the *Planning and Development Act 2005 (the Act)* and Clause 19 of the *Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)* Council now needs to make a resolution to prepare a new Local Planning Scheme No. 7.

This requirement is largely an administrative process, but it is to be undertaken prior to Council considering the draft Scheme for the purposes of advertising.

COMMENT

In preparing a new Local Planning Scheme, the Shire must follow the legislative requirements of the Act and the Regulations. The Act provides the enabling legislation to prepare a new Local Planning Scheme, whilst the Regulations prescribe the procedural requirements.

Procedurally, Clause 19 of the Regulations requires Council to resolve to prepare a new Local Planning Scheme in the form approved by the Western Australian Planning Commission (WAPC). Following the passing of this resolution, Clause 20 requires that a local government must advertise the resolution.

The proposed Scheme Area Map is included in this report as an attachment (**Attachment No.1**). This will be provided to the stakeholders who are notified of the resolution to prepare a new Local Planning Scheme.

CONSULTATION

Clause 20 of the Regulations sets out the procedural requirements for advertising a resolution to prepare a scheme. See Statutory Environment heading in this report.

Those notified will have a period of 21 days to provide a memorandum setting out any recommendations in respect to the resolution.

There will also be significant opportunities for engagement in the next stage in the process whereby Council will be requested to pass a resolution to advertise a new Scheme. This will

be subject to WAPC review in the first instance, followed by broad community engagement as set out in the Community Engagement Plan.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

72. Local government may prepare or adopt scheme

(1) Subject to section 71, a local government may —

- (a) prepare a local planning scheme with reference to any land within its district, or with reference to land within its district and other land within any adjacent district; or*
- (b) adopt, with or without modifications, a local planning scheme proposed by all or any of the owners of any land with respect to which the local government might itself have prepared a scheme.*

Planning and Development (Local Planning Schemes) Regulations 2015

19. Resolution to prepare or adopt scheme

- (1) A resolution of a local government to prepare or adopt a local planning scheme must be in a form approved by the Commission.*

Note for this subregulation: Section 72(1) of the Act provides for a local government to prepare a local planning scheme or to adopt a local planning scheme proposed by the owners of land in respect of which the local government might have prepared a scheme.

20. Notification of resolution

- (1) A local government must, as soon as is reasonably practicable after passing a resolution to prepare or adopt a local planning scheme, advertise the resolution as follows —*

- (a) publish a notice in a form approved by the Commission in accordance with regulation 76A;*
- (b) provide a copy of the published notice to the following persons or bodies for recommendations —*
 - (i) the local government of each district that adjoins the local government district;*
 - (ii) each licensee under the Water Services Act 2012 likely to be affected by the scheme;*
 - (iii) the chief executive officer of the department of the Public Service principally assisting in the administration of the Conservation and Land Management Act 1984;*
 - (iv) each other public authority likely to be affected by the scheme.*

Note for this subregulation: Under section 81 of the Act written notice of the resolution and written information about the local planning scheme must be given to the EPA.

(2) *A local government must, on the provision of the published notice to a person or body referred to in subregulation (1)(b), request the person or body to provide to the local government within 21 days or such longer period as the local government allows, a memorandum in writing setting out any recommendations in respect of the resolution.*

(3) *If a person or body does not provide a memorandum within the time allowed under subregulation (2), the local government may determine that the person or body is to be taken to have no recommendations to make in respect of the resolution.*

POLICY IMPLICATIONS

Local Planning Policies (LPPs) will require review once the new Scheme has been finalised to ensure wording and development standards included within LPPs are consistent with the provisions of the new scheme. Other changes in the new Local Planning Scheme and Strategy may require new Local Planning Policies to be developed.

FINANCIAL IMPLICATIONS

The Shire will incur minor administrative costs in publishing the notice of intent to prepare Local Planning Scheme No.7 as required under the Regulations.

The preparation of a new Local Planning Scheme and Local Planning Strategy is included in the 2020-21 and 2021-22 budgets.

RISK

Advertising Council's intent to prepare a new Local Planning Scheme, provides an opportunity to specific parties (i.e. Government Agencies and adjoining Local Governments, to make recommendations in relation to the Scheme. If received, these recommendations may require amendments to the Scheme.

Although the risk remains, it has been anticipated and consultation has already been undertaken with key Government Agencies.

STRATEGIC ASPIRATIONS

People – We will continue to enjoy Broome-time, our special way of life. It's laid-back but bursting with energy, inclusive, safe and healthy, for everyone.

Outcome One - A safe community:

1.2 Modify the physical environment to improve community safety.

Outcome Four - An inclusive community that celebrates culture, equality and diversity:

4.1 Grow knowledge, appreciation and involvement in local art, culture and heritage.

Place – We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.

Outcome Five - Responsible management of natural resources:

5.2 Manage and conserve the natural environment, lands and water.

Outcome Six - Responsible growth and development with respect for Broome's natural and built heritage:

6.1 Promote sensible and sustainable growth and development.

Outcome Seven – Safe, well connected, affordable transport options:

7.1 Provide safe and efficient roads and parking.

Prosperity – Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome Nine – A strong, diverse and inclusive economy where all can participate:

9.2 Activate the precincts of Broome.

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Twelve – A well informed and engaged community:

12.1 Provide the community with relevant, timely information and effective engagement.

VOTING REQUIREMENTS

Simple Majority

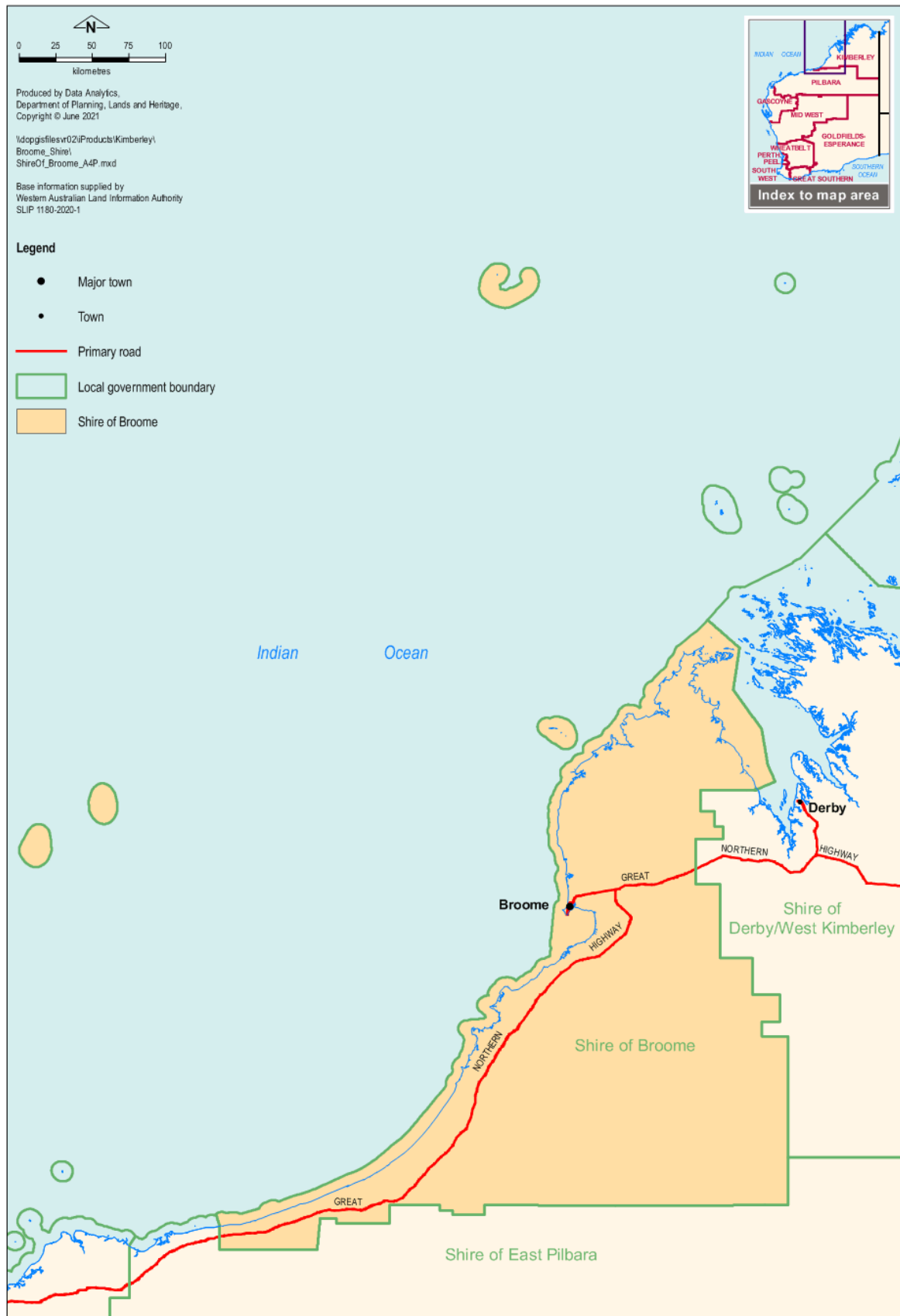
REPORT RECOMMENDATION:

That Council:

- 1) Resolves pursuant to Clause 72 of the Planning and Development Act 2005 and Clause 19 of the Planning and Development (Local Planning Schemes) Regulations 2015 to prepare Local Planning Scheme No. 7 to apply to the entire local government area of the Shire of Broome as shown in **Attachment No.1**.
- 2) Delegates to the Chief Executive Officer to carry out notification of the resolution in accordance with Clause 20 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Attachments

1. Scheme Area Map



Shire of Broome

9.2.4 CABLE BEACH VEHICLE RAMP CLOSURE

LOCATION/ADDRESS:	Reserve 36477, Cable Beach
APPLICANT:	Nil
FILE:	RES 36477; RES 50994; RES 53070; ENG01
AUTHOR:	Land Tenure Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Development and Community
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report notes the petition to Council seeking the Shire of Broome to ask the Department of Biodiversity, Conservation and Attractions (DBCA) to workshop with DBCA registered Turtle Monitoring Volunteers and other experts to determine the best management options for protecting nesting turtles and hatchlings on Cable Beach.

This report also advises Council, following discussions in early 2021, between Shire officers, Nyamba Buru Yawuru (NBY) and DBCA, the Yawuru Park Council (YPC) requested a review by the YPC Working Group of potential options to limit the impact of vehicular traffic on turtles during the nesting season on Cable Beach.

BACKGROUNDPrevious Considerations

OMC 19 March 2009	Item 9.5.2
OMC 30 September 2010	Item 9.4.2

OMC 19 March 2009

At the Ordinary Meeting of Council (OMC) of 19 March 2009, Council considered a number of strategies for limiting the impact of vehicles on nesting marine turtles along Cable Beach.

Council resolved to implement temporary beach access ramp closures at Cable Beach during turtle nesting season. A boom gate was installed at the top of the access ramp for the purpose of this closure.

OMC 30 September 2010

At the OMC of 30 September 2010, Council resolved:

That Council agrees that the closure of the Cable Beach access ramp at the amphitheatre for vehicles (other than for essential Council services, licensed businesses and emergency vehicles) during the turtle nesting season 1 October to 28 February 2010/2011 should be:

- 1. Between 2000HRS and 0600HRS each day.***

2. During the two (2) hours both sides of high tide where the tide is 9.0m (Admiralty Datum) or higher.**CARRIED UNANIMOUSLY**

Council resolved to continue ramp closures during the turtle season with ramp closures coming into effect on 1 October through to 28 February, closures occurring overnight from 8pm-6am, as well as 2 hours either side of a tide higher than nine metres. These closures continue on an annual basis.

While the current beach closures reduce vehicle-turtle interactions overnight and aim to reduce the number of vehicles driving near the high tide line, there are still instances of nesting turtles and hatchlings being impacted by vehicles.

COMMENTPetition – Protecting nesting turtles and hatchlings on Cable Beach

At this Ordinary Meeting of Council of 24 June 2021, a petition was presented to Council seeking:

"The Shire of Broome ask the Department of Biodiversity and Attractions (DBCA) to workshop with DBCA registered Turtle Monitoring Volunteers and other experts to determine the best management options for protecting nesting turtles and hatchlings on Cable Beach.

This is important for the following reasons –

- Flatback turtles are a threatened species listed under the EPBC Act and are therefore legally protected;*
- The current system of vehicle registrations is not working as vehicles continue to be driven over nesting sites and create ruts in which hatchlings get stuck and die;*
- The Shire has the authority to control vehicles on the beach; and*
- The presence and protection of marine turtles on Cable Beach create an important tourist asset that is driving economic benefit for the community."*

Vehicle Access

Permitted vehicle access onto Cable Beach is via the vehicle access ramp, located on Reserve 36477, vested with the Shire of Broome.

Cable Beach Community Turtle Monitoring Program

The Cable Beach Community Turtle Monitoring Program began in 2006 and was run by Conservation Volunteers Australia with the aim to improve the conservation of nesting turtles on Cable Beach. In 2013, the Department of Parks and Wildlife (now DBCA) acquired this volunteer program. Initially the program was run over a 3-month period from December to March to monitor the peak nesting and hatching season. In 2014 the program was extended to a 4-month period to account for nesting activity occurring in November.

The Cable Beach Community Turtle Monitoring volunteers collect data throughout the season on disturbance to nests and prints (animals, human, vehicle) within 5m of nests.

Current Review of Management Strategies

In addition to the Turtle Petition, there has been increased community support (via social media) to see increased vehicle restrictions during turtle season due to concerns that the current vehicle restrictions are not working, as vehicles continue to be driven over nest sites and create ruts in the beach in which hatchlings get stuck and may die.

Both the Yawuru Minyirr Buru Conservation Park Joint Management Plan 2018, and the Guniyan Binba Conservation Park Joint Management Plan 2020 identify marine turtles, particularly flatback turtles, as key values to protect. They include management strategies relating to marine turtle conservation and access management to Cable Beach, including the following management strategies and targets:

Yawuru Minyirr Buru Conservation Park Joint Management Plan 2018 (excerpt from management table)

Summary of management arrangements for flora, fauna and ecological communities (page 35)	
Management strategy	2. If required, implement strategies to minimise the effects of threatening processes on native flora, fauna and ecological communities 3. Determine the need for access restrictions as necessary to protect flora, fauna and implement and implement as required
Target	1. Implement key protection strategies 2. Baseline flora, fauna and ecological community research

Guniyan Binba Conservation Park Joint Management Plan 2020 (excerpt from management table)

Summary of management arrangements for ecological values (page 33)	
Management strategy	4. Maintain access restrictions to provide seasonal protection to turtles and their nests 5. Based on monitoring outcomes, determine the need for further access restrictions, if necessary, to protect flora, fauna and ecological communities and implement as required (e.g. to provide seasonal protection to turtles)
Target	2. No significant disturbance of marine turtles

Following discussions at the Yawuru Park Council (YPC) meeting of 17 March 2021 regarding these joint management plans and potential extended ramp closures, the YPC resolved to request the YPC Working Group to convene a review of vehicle access during the nesting season.

The YPC Working Group, in collaboration with DBCA turtle experts and the Cable Beach Community Turtle Monitoring Volunteers, are to provide a detailed report, linking scientific research and monitoring data to proposed vehicle management strategies. This report will include a recommended option and implementation schedule.

The recommended option will be presented to the YPC for consideration. This will be followed by a report to Council for consideration.

It is intended to have the recommended option and strategies implemented for the 2021-22 turtle season.

Recommendation

This report notes the petition presented to Council – Protecting nesting turtles and hatchlings on Cable Beach.

This report advises Council that the Yawuru Park Council and Working Group are already in the process of undertaking a review of potential options to limit the impact of vehicular traffic on turtles during the nesting season on Cable Beach. This aligns with actions within the joint management plans.

CONSULTATION

- Yawuru / Nyamba Buru Yawuru through the Yawuru Park Council and Working Group
- Department of Biodiversity, Conservation and Attractions through the Yawuru Park Council and Working Group
- Shire of Broome through the Yawuru Park Council and Working Group
- Cable Beach Community Turtle Monitoring Volunteers through DBCA

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 3.50 *Closing Certain Thoroughfares to Vehicles*

Section 3.54 *Reserves Under Control of a Local Government*

Control of Vehicles (off-road areas) Act 1978

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The cost of locking the gates at Cable Beach during the nesting season is contained within the existing Shire Operating Budget.

RISK

There is strong community support for the conservation of turtle breeding sites, and this has been reflected in the Shire's Corporate Business Plan 2021-2025. There is however well used existing vehicular access to Cable Beach and both risks will need to be balanced to ensure effective management of both issues.

Maintaining current practices and completing a review to ascertain if there are other management strategies that could assist with conservation efforts will mitigate the potential for reputational risk to the Shire.

STRATEGIC ASPIRATIONS

Place – We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.

Outcome Five - Responsible management of natural resources:

5.2 Manage and conserve the natural environment, lands and water.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

- 1. Notes the Yawuru Park Council Working Group, in collaboration with Department of Biodiversity, Conservation and Attractions turtle experts and the Cable Beach Community Turtle Monitoring volunteers, will make a recommendation to the Yawuru Park Council on potential options to limit the impact of vehicular traffic on turtles during the nesting season on Cable Beach.*
- 2. Notes the Chief Executive Officer will prepare a report for Council's consideration following the receipt of the Yawuru Park Council recommendation.*

Attachments

Nil

9.3 PROSPERITY

9.3.1 ADOPTION OF 2021-22 ANNUAL BUDGET

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	ACC01
AUTHOR:	Acting Director Corporate Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is requested to consider adopting the Shire of Broome 2021-22 Annual Budget comprising the following:

1. The 2021-22 Differential Rates, Minimum Payments and Instalment Payment Arrangements;
2. The 2021-22 Fees and Charges Schedule;
3. The 2021-22 Elected Member Sitting Fees and Allowances;
4. The 2021-22 Municipal Fund Budget; and
5. The 2021-22 Materiality Threshold for variance reporting.

BACKGROUND

Previous Considerations

OMC 10 December 2020	Item 9.4.2
OMC 30 April 2021	Item 9.3.1
OMC 27 May 2021	Item 13.1

2021-25 Corporate Business Plan

All local governments in Western Australia must develop a Plan for the Future as prescribed under section 5.56(1) of the *Local Government Act 1995* (the Act). In 2011, amendments were made to the *Local Government (Administration) Regulations 1996* (Admin Regs), specifically the inclusion of Regulation 19BA, which in summary, states that a Plan for the Future is to incorporate a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP).

The SCP articulates the strategic direction of the Shire. The CBP translates the strategies into specific priorities and actions at an operational level. The CBP also draws together activities from various informing strategies (i.e. Capital Works Program, Asset Management Plan) into a Long-Term Financial Plan (LTFP). It provides a 4-year snapshot of operational actions and priorities to inform the annual planning and budgeting process.

The CBP must be reviewed annually in line with the budget process to ensure priorities are updated based on current requirements, achievable and effectively timed. Council adopted the 2021-25 CBP at its Ordinary Meeting held 10 December 2020. The LTFP is the monetary translation of the CBP encapsulating operating, capital, investing and financing

activities. The annual Budget is then guided by the high-level projections embodied in the LTFP.

2021-22 Differential Rates, Minimum Payments and Instalment Payment Arrangements

The purpose of levying rates is to meet Council's budget requirements to deliver services and community infrastructure in each financial year. The rates levied are determined by applying the rate in the dollar to the applicable valuation amount of the properties. The Minister for Local Government (the Minister) determines land valuation methods. The actual value is provided by the Valuer General's Office (VGO).

The application of differential rates considers section 6.33 of the Act, enabling local government to differentially rate properties based on zoning or land use as determined by the local government. Section 6.35 of the Act also provides the ability to impose a minimum payment that is higher than the general rate, which would otherwise be payable on that land. The application of differential rating based on land use or zoning results in a rate in the dollar and minimum payment amounts for each rating category.

Fees and Charges

Per sections 6.16 to 6.19 of the Act, a local government may impose a fee or charge for any goods or services it provides. Fees and charges must be imposed when adopting the annual Budget. However, it may also be imposed or amended during the year if necessary.

Elected Members Sitting Fees 2021-22

The Admin Regs prescribe minimum and maximum amounts for Councillor Fees and Allowances. Councillor Sitting Fees and Allowances are reviewed annually by the Salaries and Allowances Tribunal and by Council during the budget development process.

Municipal Fund Budget 2021-22

Under section 6.2(1) of the Act and *Local Government (Financial Management) Regulations 1996* (FMR), Council is required to prepare and adopt an annual budget for each financial year. The legislation prescribes the form and content of the annual Budget, which must include statements of income, cash flow and rates setting.

Materiality Threshold

Each financial year, a local government is to adopt a percentage or value, calculated under the Australian Accounting Standards (AASB), to be used for reporting material variances in the monthly statement of financial activity under AASB 1031 *Materiality* and FMR 34(5).

The Materiality Threshold is an internal control measure that prevents financial loss caused by an omission, misstatement or non-disclosure of financial information. The Materiality Threshold also minimises administrative inefficiency, ensuring only those variances representing a medium or high-level risk are reported to management and Council.

COMMENT

2021-25 Corporate Business Plan

The following workshops were held with the Council leading into the finalisation of the 2021-2025 CBP, which informed the preparation of the 2021-22 Municipal Fund Budget (the Draft Budget):

- 24 November 2020 Council Workshop to review the updated LTFP focusing on capital projects undertaken over the next four-year period, 2021-2025. The workshop was attended by Councillors Tracey, Male, Foy, Matsumoto, Mitchell, Taylor, Wevers and West.
- 8 December 2020 Council CBP Review Workshop held to finalise the CBP review process, including 4-year balanced LTFP confirming the capital projects to be budgeted in 2021-22. The workshop was attended by Councillors Tracey, Male, Foy, Matsumoto, Mitchell, Taylor, Wevers and West.
- 10 December 2020 Council adoption of the CBP and balanced four-year LTFP

The following key assumptions have been applied in developing the 2021-2036 LTFP:

- The 2020-21 adopted budget was adjusted by removing the effects of one-off activities not expected to recur in future years to determine the baseline operating figures used in the LTFP model.
- Capital projects workshopped with Council on 10 December 2020 were included in the first four years of the 2021-2036 LTFP.
- 1.85% rates increase across all years, which includes 0.35% growth.
- 1.65% reserve interest rate although this had to be significantly reduced during the budget process.
- 1.5% increase in all other recurring operating income and expenses, including estimated EBA increases.
- 1.9% borrowing interest rates.
- Any surplus-deficit funds relating to the Waste Management Facility redirected to the Regional Resource Recovery Park reserve account.

The CBP endorsed in December 2020 included the first four years of the LTFP.

2021-22 Differential Rates, Minimum Payments and Instalment Payment Arrangements

2021-22 Proposed Differential Rates

As part of the annual budget process, Council must determine the general rate in the dollar and minimum payments for the 2021-22 financial year. The *Local Government (COVID-19 Response) Order 2020* (the Order) expired on 31 March 2021, which required local governments to again consider its Plan for the Future when developing annual budgets rather than the impact of the pandemic. A general rate increase of 4.24% would be required to deliver the planned projects per the CBP. Council, however, recognised the unfavourable economic climate and the challenges and hardship that continue to be experienced across the district due to the pandemic and aimed to limit any rates changes to the lowest percentage change possible. Council adjusted planned projects and their related funding strategies to limit the general rate change for all differential rating categories to 1.83%.

Following deliberations and feedback provided at the Council Budget Workshop held 30 March (attended by Councillors Male, Foy, Matsumoto, Mitchell, Rudeforth, Taylor, Wevers, West) and 13 April 2021 (attended by Councillors Male, Foy, Mitchell, Taylor, Wevers and

West), it was identified that \$24M of rate revenue was required to achieve a balanced budget in 2021-22 while maintaining a 1.83% rate change.

The proposed Rate in the Dollar (RID) for each rating category is summarised in the table below.

Differential Rate Category	Minimum Payment Proposed	Rate in the \$ (Cents) Proposed
GRV – Residential	\$1,220	11.0204
GRV – Vacant	\$1,220	20.1729
GRV – Commercial/Industrial	\$1,220	11.4171
GRV – Tourism	\$1,220	14.9349
UV – Rural	\$1,220	0.7763
UV – Mining	\$500	11.9883
UV – Commercial Rural	\$1,220	3.2458

The Proposed Minimum Payments

As part of the Annual Budget process, Council must determine the Minimum Payment for each Differential Rating Category for the 2021-22 financial year.

The setting of minimum rates within rating categories recognises that every property within the district receives some minimum level of benefit from the works and services provided by the Shire, which is shared by all properties regardless of size, value and use. A proposed minimum payment of \$1,220 has been applied to all rating categories except for the UV-Mining category, set at \$500. The minimum payments have remained the same since 2016-17 after being reduced from \$1,224.

The UV of the 70 mining tenements ranges from \$15 to \$423,000, with an average UV of \$17,224. The minimum rate for the UV-Mining category is set at a lower level than the other rating categories to ensure that the rate burden is distributed equitably between all other property owners paying the minimum amount. A lower minimum payment will also ensure that less than 50% of the properties in this category are on the minimum rate and comply with section 6.35 of the Act.

Required Notice for Differential Rates and Minimum Payments and Ministerial Approval

Section 6.36 of the Act requires local governments seeking to impose differential rates or minimum payments to give local public notice, seek submissions for a minimum of 21 days, and then consider these submissions before imposing rates.

The objects of, and the reasons for, each proposed rate must also be prepared and published on the local government's website. Section 6.33 and 6.35 of the Act require the Minister's approval to impose:

- Differential rates more than twice the lowest differential rate in the UV – Mining and UV – Commercial rating categories; and
- A minimum payment on vacant land where more than half of the total properties are on the minimum payment

At the April OMC, Council resolved to invite submissions on the proposed differential rates and minimum payments. A local public notice was placed in The West Australian on 1 May 2021 and the Broome Advertiser on 6 May 2021. Copies of the public notice were also posted to notice boards located at the Shire Administration Centre and Library. A media release about the intention to impose differential rates and minimum payments was also published on Shire's website immediately after the April OMC.

The submission period was left open for 21 days and closed at 4 pm, Monday, 24 May 2021. One submission was received and presented to Council without any resulting modifications.

Instalment Interest, Penalty Interest and Other Administration Fees

Under section 6.45 and 6.51(1) of the Act, Council can charge interest on unpaid rates and rates paid on an approved instalment plan. The maximum interest rate for outstanding rates and other monies owed to Council is prescribed by Regulation 70 of the FMR and is currently 11%. Instalment interest is set at 5.5% as prescribed under FMR 68.

Under FMR 67, instalment charges are set to provide full or partial reimbursement of administration costs. The individual instalment transaction fee of \$10.20 is set to reflect the administration cost in handling the 2 or 4 instalment options provided to ratepayers.

A nominal \$51.00 fee is proposed for administration costs incurred when actioning requests to enter into alternative payment arrangements which demand significant time for officers to process. The charge has been formulated to offset administration costs partially.

On 30 April 2021, the DLGSC extended rate concessions for interest on overdue rates for ratepayers qualifying for COVID hardship. Local governments with an endorsed COVID-19 Financial Hardship Policy, such as the Shire of Broome, can charge 5.5% instalment interest and up to 7% penalty interest to ratepayers who are not in hardship. Local governments that do not have such a policy may only charge up to 3% instalment interest. This change is not expected to impact the Budget significantly, and any reduction in interest income would be addressed in the first quarter Finance and Costing Review of 2021-22.

Due Dates for the Payment of Rates and Treatment of Non-Payment of Debts

To maintain consistency with previous years, the due dates for the payment of rates are proposed as per below:

Instalment Option	Payment Due Date
Proposed rate notice issue date: 15 July 2021	
<u>Full Payment</u>	19 August 2021
<u>Two Instalment Option</u>	
First instalment	19 August 2021
Second and final instalment	6 January 2022
<u>Four Payment Option</u>	
First instalment	19 August 2021
Second instalment	21 October 2021
Third instalment	6 January 2022
Fourth and final instalment	10 March 2022

In addition to the above, alternative payment arrangements are available to the ratepayers to meet their obligations by year-end.

UV Commercial Rural Revaluations

A Pastoral Lease Rent Review was undertaken by Landgate (Valuer Generals Office, VGO) in July 2019, resulting in a significant increase (average of 327%) in valuations for pastoral properties in the Kimberley. The increase impacted pastoral properties in the UV – Commercial Rural rating category.

Following deliberations and feedback provided at the Council workshop held 26 May 2020 (prior year), Council provided a 20% concession phased in over 5 years for affected ratepayers to reduce the impact on rates due to increased property valuations.

Concessions applied to the affected pastoral properties are presented below and subject to reassessment should a reduction in property valuation occur in any year before the end of 2024-25:

- 2020-21 – 20% increase on 2019-20 rates
- 2021-22 – 40% increase on 2019-20 rates
- 2022-23 – 60% increase on 2019-20 rates
- 2023-24 – 80% increase on 2019-20 rates
- 2024-25 – 100% increase on 2019-20 rates

During 2020-21, the VGO received objections from pastoralists, which triggered a review of the previously determined valuation. Officers met with VGO representatives on 10 May 2021 and discussed the review results. The VGO explained that the UV valuations that took effect on 1 July 2020 were determined by applying a rate of return on the market value of the pastoral properties. The review found that the rate of return previously used was deemed overstated and it was subsequently reduced from 2.8% to 1.8%, which reduces the rateable value of pastoral properties. The reduction in valuation would be applied retrospectively to pastoralists objecting to the 2019-20 valuations. Pastoralists who did not previously object have been given an opportunity to lodge an objection in a simplified manner within 60 days from the date of the announcement of the review results. This reduction in rateable value would trigger the discontinuance of the concession as resolved by Council in the last year's budget adoption. The revised valuations are still greater than the 2019-20 values, resulting in a net increase in expected rates revenue of \$46K in 2021-22. Despite the reduced valuation, the concession that would have been given outweighed the decrease in rates levied on the reduced rateable values. Refund of 2020-21 rates is also not likely upon reversing the concession given.

Council is requested to adopt the 2021-22 proposed differential rates, minimum payments and instalment payment arrangements as part of the Annual Budget adoption.

2021-22 Fees and Charges

2021-22 fees and charges were reviewed to maximise full cost-recovery without hindering patronage for services. In reviewing the fees and charges, officers focused on verifying the following:

- the legislative head of power for all fees and charges;
- whether the fee and charge is regulated or otherwise;
- for non-regulated fees and charges:
 - the full cost recovery;
 - the rationale for the price;
 - how vital the fees and charges are to the community;

- market competitiveness and regard to the current economic climate; and
- GST applicability.

A workshop was held with Council on 18 March 2021 to review the draft Schedule of Fees and Charges. The workshop was attended by Councillors Male, Mitchell, Taylor, West, Rudeforth, and Matsumoto. The following are the main points of discussion, among others:

- Continue to waive venue hire fees for structured sporting programs for junior sporting activities to make junior sport more financially accessible for participants and community sporting clubs facilitating junior sports.
- Concerns about the safety around Town Beach Playground and consideration on making BRAC accessible for children at no cost. The Manager of Sport and Recreation explained the adverse resourcing impact increased operating cost and lost revenue should the fees be waived. It was noted to direct community members to the Shire's club development resources already provided in this space, and there were no changes made to the current fee structure arising from this matter.
- Justification for newly introduced, discontinued and reduced fees was presented.
- Given the prior year freeze and the need to address the effects of inflation, many fees had minimal proposed (<2%) increase applied.
- Any proposed additional increases are related to direct cost recovery, rounding for ease of use, consistency across the full fee schedule, and alignment with other shires. The main increases occurred at the Waste Management Facilities as follows:
 - Increased disposal charge for Metal Cable
 - Increased disposal charge for Asbestos/Medical/Quarantine.
- Focus on clarifying and simplifying the overall fees schedule through combining fees where relevant and separating fees where necessary.
- Change in presentation of particular fees (i.e. Events Hire and Building and Planning Fees).

Relevant officers communicated the proposed changes to the community members and commercial operators before Council considering adopting the Fees and Charges Schedule in June 2021.

The following changes have been made following the 18 March workshop:

- BRAC to Beach Fun Run family entry fee was changed to reflect the correct fee of \$60
- Waiver of banner hire for not-for-profits was given more prominence in the fee schedule
- Continued waiver of registration fees for SAFE animals
- Rounding of waste management facility fees to the nearest \$0.50

Fees and charges imposed for Council services are either statutory charges or for the provision of goods and/or services. There are many regulatory fees determined under legislation other than the Act, which dictates the level of fees that the Council may impose.

Fees prescribed in Schedule 2 of the *Building Regulations 2012* (the Building Regs) were updated based on the fees published by the Department of Mines, Industry Regulation and Safety in February 2021. Should any subsequent updates and changes to these statutory fees be received after adopting the 2021-22 Fees and Charges Schedule, the new amount will apply and take effect from 1 July 2021.

The 2021-22 Fees and Charges Schedule is proposed to take effect from 1 July 2021 except for fees set under section 53 of the *Cemeteries Act 1986* (Cemeteries Act). As per the Cemeteries Act, fees will come into effect after 14 days notice is given in the Government Gazette.

Forecast 2021/22 budget revenue generated from Council charges, licences and statutory fees (excluding rent income and fines) is \$8.2M. Council is requested to adopt the 2021-22 fees and charges schedule as part of the Annual Budget adoption.

Elected Members Sitting Fees 2020-21

On 8 April 2021, the Salaries and Allowances Tribunal (SAT) issued a determination about Local Government Elected Members and Chief Executive Officers (CEOs). The SAT determined that the remuneration, fees, expenses or allowances provided to CEOs and Elected Members will be maintained at current levels.

The Shire of Broome is classified as a Band 2 local government. Historically, Council resolved to set the Councillor sitting fees, the President and Deputy President allowances at 75% of the maximum allowable limit while the allowances for ICT and travel were set at 100% of the maximum allowable limit. It is recommended that the proposed Councillor sitting fees, President and Deputy President allowances remain at 75% of the maximum allowable limit. The 75% limited was first set by Council in 2014-15 and the option remains for Council to set the allowances up to 100% of the maximum fee set by the SAT. Allowances for ICT and Travel are proposed to stay at 100% of the maximum allowable limit.

The following table provides a comparative summary of the proposed Councillor sitting fees and allowances for 2020-21 and 2021-22. GST does not apply to Councillor sitting fees and allowances:

Fee-Allowance	2020-21	2021-22 Proposed	Maximum Limit	% of Maximum
Sitting Fee – President	\$23,361	\$23,361	\$31,149	75%
Sitting Fee – (x 8 Councillors)	\$17,423	\$17,423	\$23,230	75%
Allowance – President	\$47,515	\$47,515	\$63,354	75%
Allowance – Deputy President	\$11,879	\$11,879	\$15,839	75%
ICT Allowance – (x9 Councillors)	\$3,500	\$3,500	\$3,500	100%
Travel Allowance – (x9 Councillors)	\$50	\$50	\$50	100%

The total of proposed Councillor Sitting Fees and Allowances paid for 2021-22 is \$254,089.

Council is requested to adopt the 2021-22 proposed Councillor Sitting Fees and Allowances as part of the Annual Budget adoption.

2020-21 Municipal Fund Budget

The Balanced Budget

Last year, the Annual Budget was developed with consideration to the more pressing consequences of the COVID-19 pandemic. This year, the 2021/22 Budget has been developed with regard for Council's adopted SCP and CBP.

The workshops held with Council leading into the preparation of the Draft Budget were summarised in the Background section of this report. The draft Operations Budget was discussed at the 18 March 2021 workshop, which identified a \$17.9M operating deficit. Capital and other special projects were discussed at the 30 March 2021 workshop and considered the CBP, LTFP, Asset Management Plans (AMP's), Workforce Plan and other informing strategies when developing the capital budget. Several project briefs submitted by staff and Councillors were also tabled with Council for consideration through the above workshops.

Following the Budget Workshop on 30 March 2021 it was identified that \$24M of rate revenue was required to achieve a balanced budget in 2021/22, and this could be achieved through a 1.83% rates increase.

Preparation of the 2021/22 budget was particularly challenging due to the following:

- At the end of the salary freeze in 2020/21, employee costs which accounted for nearly \$17M, would increase by up to 2% depending on the outcome of EBA negotiations;
- Power tariffs are expected to increase by up to 10%;
- Insurance premiums are expected to increase by up to 10%;
- Reduced interest rates resulting in a \$500K loss in investment revenue;
- Reduced fees and charges due to lack of population growth;
- Officers still anticipate conservative growth in population and, therefore, minimal growth in most user-paid services; and
- Increased mandatory superannuation guarantee contributions under the Super Guarantee Act.

Key achievements in this year's Budget include:

- Zero-based budgeting – all operational account budgets start at \$0 not based on historical figures;
- Operational revenues, expenses and net results in line with the 2021/22 LTFP;
- A continued focus by officers in leveraging Council funds to attract significant grant funding;
- \$110K additional "In The House" grant funding for the Broome Civic Centre
- \$1.9M commercial leases or 2% increase from increased tenancies
- \$5.7M revenue from the waste management facility or 10% increase from last year due to anticipated growth in construction and taking back commercial collection services for some caravan parks.

These factors have resulted in rates being contained within the 1.83% increase across differential rating categories. This 1.83% increase is lower than the indicative figure of 1.85% included within the Shire's LTFP.

Despite the minimal 1.83% change in rates, the Shire is aiming to deliver the following critical capital and special projects:

Projects	Amount
Asset Renewal Expenditure as per various Asset Management Plans	\$5.24M
Skate Park Redevelopment	\$1.5M
Off Street Carpark and Infrastructure in Frederick Street and Port Drive	\$1.13M
Cable Beach Foreshore Revitalisation Project – Design Costs	\$867K
Buckley's Road Waste Facility Capping	\$700K
Information Communication and Technology (ICT) Renewals and Review of ICT Digital Strategy	\$559K
Conti Foreshore Shared Path Development (Connecting the Guy Street and Hamersley Street Shared Paths)	\$472K
Community Recycling Centre Detailed Design	\$420K
BRAC Parking Improvements	\$315K
Implementation of Cemetery Master Plan	\$310K
BRAC Grid Solar Connection	\$231K

Projects	Amount
Broome Lighting Upgrades	\$150K
Place Activations Plan	\$97K
Cape Leveque Tourist Bay and Signage	\$92K
Footbridge	\$84K
Old Broome and Cable Beach Precinct Plans	\$75K
Sanctuary Road Caravan Park Consultancy	\$ 70K
Reconciliation Week, Christmas Decorations and Various Community Events	\$66K
Local Planning Scheme and Local Planning Strategy Review	\$65K
Various Improvements in BRAC (WiFi, Self-Scanning, Floorball Rink)	\$53K
Review of Sport & Recreation Plan and BRAC Master Plan	\$50K
Broome Air Raid 80th Anniversary	\$35K
Implement the Youth Plan	\$32K
New Public Open Space Strategy	\$30K
New Radar Speed Display Signs	\$30K
New Corporate Communications Strategy	\$25K
Access and Inclusion	\$15K
Neighbourhood Engagement Program	\$15K

In macro dollar terms, Council will invest (excluding carryovers) in capital asset acquisition, construction, upgrades and renewal activities including;

- \$779K for buildings works
- \$3.49M for roads, drainage, footpaths, parks and other infrastructure works
- \$2.96M of fixed, mobile plant, furniture and equipment
- \$5.04M for recreation and other infrastructure
- \$666K of other additional operating activities.

Funding for the above capital activities is derived from \$3.23M in grants, \$959K in external contributions, \$6.2M of municipal funds and \$2.5M of reserve funds.

In terms of overall expenditure, the key statutory programs and activities of the Shire include:

Recreation & Culture	\$19M	Community facilities, Public Library, swimming areas and beaches, cultural events, Civic Centre and BRAC
Transport	\$15.1M	Roads, kerbing, footpaths, car parks, verges, parking control, street lighting, bus shelters and facilities and flood damage
Community Amenities	\$13.1M	Rubbish and recycling collection, waste management, stormwater drainage, town planning, environmental protection and litter control
Other Properties & Services	\$3.3M	KRO, community facilities, cafe-restaurants, Records and ICT management, corporate services, private works and other infrastructure operations

Economic Services	\$2.6M	Economic initiatives, provision of tourism and visitor services, building control and swimming pool inspections and caravan parks facilities
Governance	\$2.2M	Civic and citizenship activities, community sponsorship programs, promotion and engagement, Sister City relations, and youth development
Law, Order & Public Safety	\$1.5M	Legislative compliance and local laws enforcement, ranger operations, fire prevention, emergency planning and services and animal control
Health	\$800K	Public health regulation and inspections, food premise licensing, mosquito and pest control and commercial pool inspections
Education & Welfare	\$430K	Community development programs, community safety, crime prevention, not for profit organisation support and community engagement and events
General Purpose Funding	\$340K	Management of the Shire's grants, rates review initiatives and debt-revenue management and control

In total, the Shire is investing \$58M in Broome and the broader community in 2021-22.

The Draft Budget itself is in statutory form. It includes statutory statements and notes, supporting program schedules and appendices, including the organisational structure and is presented for Council consideration and adoption.

2020-21 Budgets Carried Over to 2021-22

The Draft Budget has a predicted net carried forward balance of \$11.25M as detailed in the 2020-21 Carryover Summary Schedule of Attachment 1. These carried over projects are funded by \$7.33M from various funding sources such as the respective reserve funds for each asset-program class, grants and developer contributions. These Works in Progress (WIP) projects have been included in the Draft Budget as 'recounted projects' requiring \$3.92M of municipal funds, net of grants, borrowings or reserve funding.

Carryovers included mainly capital works projects that have started but are not expected to be complete by 30 June 2021. Some of the significant carryover projects are identified below:

- \$3.2M Surf Club Building Upgrade project (\$2M grant funding and \$300K borrowings);
- \$2.3M Town Beach Jetty (\$965K grant funding)
- \$1.8M Chinatown Revitalisation Stage 2 construction contingency (\$1.8M borrowings);
- \$1.1M Nipper Roe Lighting project (\$400K grant funding); and
- \$450K St. Mary's Refuge Island project (fully grant-funded).

In addition to these WIP projects, \$1,576,148 of Financial Assistance Grants Scheme (FAGS) received in advance before the end June 2021 estimated as approximately 50% of the annual allocation for 2021-22 has been included in the carried forward balance.

Commonwealth Financial Assistance Grants Scheme

The FAGS program consists of two components:

- A general-purpose component which is distributed between the States and Territories according to population (i.e. on a per capita basis) and the Consumer Price Index (CPI); and
- A local road component is distributed between the States and Territories according to fixed historical shares.

Both components of the grant are untied in the hands of local government, allowing councils to spend the grants according to local priorities.

FAGS are a vital part of the revenue base of all local governments, with total base funding of \$2.3 billion provided annually by the Federal Government under this essential program.

The Federal Government's decision in the 2014 Federal Budget stopped the indexation of FAGS for three years, beginning in 2014-15. The Shire of Broome's FAGS funding has gradually been reduced by over \$800K since 2011-12. While the indexation has been restored to the General Purpose Grant pool effective from 2017-18, it will take some time until allocations return to 2011-12 levels.

On 4 June 2021, the Federal Government agreed to bring forward partial payments from the 2021-22 year. The WA Local Government Grants Commission (WALGGC) has advised that an advanced payment of \$1,576,148 would be made. At the date of this report, the amount of advance payment has yet to be received. It is likely that this early payment will be received by the end of June 2021 and will form part of the carried forward balance of the Draft Budget. Any deviation from this amount will be addressed as a budget amendment in 2021-22.

While FAGS are paid through each State's Local Government Grants Commission, the funding originates from the Commonwealth, and it must be recognised as such. Council has been requested to pass a resolution acknowledging the importance of the Commonwealth's FAGS in assisting Council to provide essential community infrastructure.

Council is also requested to acknowledge the receipt of FAGS from the Commonwealth in media releases and Council publications, including the annual report. Council is also asked to highlight to the media a significant Council project of similar cost to the FAGS funding received to reiterate the importance and impact of the grants.

The significant contribution made by the Commonwealth through its FAGS funding, amounting to over \$2M annually, is acknowledged. These funds are utilised to achieve the Shire's annual and long term strategic objectives and deliver goods and services supplied, benefiting the Broome community and visitors alike. Without this vital funding, either services levels would be significantly lower or rates significantly higher to maintain the same standards and expectations. Accordingly, it is recommended that Council acknowledge the support provided by FAGS funding.

Council is requested to adopt the 2021-22 Annual Budget and acknowledge the importance of the FAGS grants.

Materiality in Financial Reporting

The Shire has several thresholds on financial reporting as follows:

- a) Asset capitalisation threshold of \$5,000;
- b) Reporting variances in the monthly statement of activity on a statutory program, core service, or nature and type-level that are \pm \$10,000 for operating items and \pm \$20,000 for capital items or 10%, whichever is higher;

- c) Identifying and addressing over and underachievement of the Budget on a general ledger account or job code level for the quarterly FACRs that are \pm \$5,000 for operating items and \pm \$10,000 for capital items; and
- d) The tolerable organisational deficit of 1% of operating revenues.

As per FMR 34(5), materiality thresholds can be set as a percentage, or dollar value, against an appropriate base amount. The Shire's materiality threshold provides both; the advantage being is that a minimum value threshold can be set as well as a proportional value threshold, relevant to major items or subtotals. Threshold levels should not be so high as to allow material variances to go unnoticed, and by the same token, should not be so low as to cause an administrative burden.

For monthly financial activity statement reporting, 10% of the summarised revenue and expenditure by Program, Business Unit, Nature and Type or Asset Class Reporting would be considered a reasonable guide for highlighting variances. Council may also wish to adopt a value rather than a percentage or incorporate a minimum value threshold into the materiality consideration. The threshold provides \$10,000 for operating and \$20,000 for capital as a minimum value for reporting in the monthly statement of financial activity. These thresholds sit within the medium range on the risk matrix.

For purposes of quarterly FACRs, budgets are reviewed on an account or job number level. The existing materiality threshold detects variations of a minimum value of \$5,000 for operating revenue and operating expenditure accounts-jobs and \$10,000 for capital revenue and capital expenditure accounts/jobs.

The Shire of Broome's total operating revenue budget for 2021-22 is \$39,533,434. An overall materiality level based on 1% total revenue, or a deficit of \$395,334, is also employed. Variances may be immaterial individually both on an account, job or reporting program, but still, the Shire considers the aggregate impact of the variances. \$395,334 is more than twice the risk matrix financial impact threshold of \$150K, which places it beyond the extreme level. As per the risk matrix, the remedial outcome requires immediate intervention when the overall deficit is expected to exceed the \$150K risk matrix threshold.

Variances can consist of either timing or permanent variances. For example, a timing variance occurs when grant funding is received a month later than initially budgeted. A permanent variation occurs when the grant funding will not be received as planned. However, the amount alone does not always dictate whether an item is material, and disclosures should be adjusted where necessary. It is noted that when establishing materiality values and percentages, they are a trade-off between the volume of information compared to the significance of that information.

Council is requested to adopt the recommended materiality threshold for 2021-22.

CONSULTATION

Community consultation and engagement have previously occurred during the development of the SCP and CBP which informed the Draft Budget. Also, the proposed differential rates were advertised in the West Australian on 1 May 2021 and direct correspondences were made.

Extensive internal consultation has occurred with all the departmental managers and coordinators and through briefings and workshops with the Executive and Elected Members.

The Department of Local Government, Sport and Cultural Industries and Western Australia Local Government Grants Commission have also been consulted concerning the changes in compliance requirements around rates during the COVID-19 pandemic and the advance payment of the FAGS.

STATUTORY ENVIRONMENT

Local Government (COVID-19) Response Order 2020

Local Government Act 1995, s6.2. Local government to prepare annual Budget

Local Government Act 1995, s 1.7 Local public notice

Local Government Act 1995, s6.16. Imposition of fees and charges

Local Government Act 1995, s6.17. Setting level of fees and charges

Local Government Act 1995, s6.19. Local government to give notice of fees and charges

Local Government Act 1995, s 6.28 Basis of Rates

Local Government Act 1995, s 6.32 Rates and service charges

Local Government Act 1995, s 6.34 Limit on revenue or income from general rates

Local Government Act 1995, s 6.35. Minimum payment

Local Government Act 1995, s 6.36 Local government to give notice of certain rates

Local Government Act 1995, s 6.47 Concessions

Local Government (Financial Management) Regulations 2006, Regulation 5A. Local governments to comply with AAS, Subject to regulation 4, the annual Budget, annual financial report and other financial reports of a local government must comply with the AAS.

Waste Avoidance and Resource Recovery Act 2007, s67. Local government may impose receptacle charge

Waste Avoidance and Resource Recovery Act 2007, s68. Fees and charges fixed by local government

Building Regulations 2012 s53. Inspection of barrier to private swimming pool

POLICY IMPLICATIONS

COVID-19 Hardship

Rating

FINANCIAL IMPLICATIONS

The Budget is the primary financial plan for the 2021-22 financial year. The intention is to balance the Budget such that revenues match all expenditures.

RISK

Moderate risk of negative public perception is likely if the Council does not adopt the annual Budget.

Potential major reduction in the quality of assets provided and services delivered likely if the rates and the annual Budget are not adopted.

STRATEGIC ASPIRATIONS

Prosperity – Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome Ten – Appropriate infrastructure to support sustainable, economic growth:

10.1 Invest strategically in property to stimulate economic growth.

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Thirteen - Value for money from rates and long term financial sustainability:

13.1 Plan effectively for short and long term financial sustainability.

Outcome Fourteen – Excellence in organisational performance and service delivery:

14.2 Deliver fit for purpose facilities and equipment.

VOTING REQUIREMENTS

Absolute Majority

REPORT RECOMMENDATION 1:

That Council:

1. Under sections 6.32, 6.33 and 6.35 of the Local Government Act 1995 imposes the following differential rates and minimum payments for the 2021-22 financial year:

DIFFERENTIAL RATE CATEGORY	RATE IN THE DOLLAR (cents)	MINIMUM PAYMENT
<i>Residential (GRV)</i>	11.0204	\$1,220
<i>Vacant (GRV)</i>	20.1729	\$1,220
<i>Commercial (GRV)</i>	11.4171	\$1,220
<i>Tourism (GRV)</i>	14.9349	\$1,220
<i>Mining (UV)</i>	11.9883	\$500
<i>Rural (UV)</i>	0.7763	\$1,220
<i>Commercial Rural (UV)</i>	3.2458	\$1,220

and;

2. Notes under section 6.34 of the Local Government Act 1995 the revenue estimated to be yielded by the general rates imposed for the 2021/22 financial year will be 100% of the 2021/22 budget deficiency.

REPORT RECOMMENDATION 2

(SIMPLE MAJORITY)

That Council, under section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, nominates the following due dates for the payment of rates in full and by instalments:

Rates notice issue date: 15 July 2021

Full payment due date: 19 August 2021

Two Payment Option:

1st instalment due date 19 August 2021

2nd instalment due date 6 January 2022

4 Instalments option:

1st instalment due date 19 August 2021

2nd instalment due date 21 October 2021

3rd instalment due date 6 January 2022

4th instalment due date 10 March 2022

REPORT RECOMMENDATION 3

(ABSOLUTE MAJORITY):

That Council under section 6.13 of the Local Government Act 1995 adopts a rate of interest of 7% applicable to any amount of money owing to the local government (other than rates or service charges) but not to be applied to a person who is considered by the Shire of Broome to be suffering financial hardship as a consequence of the COVID-19 pandemic.

RECOMMENDATION 4

(ABSOLUTE MAJORITY)

That Council continues to waive rates instalment and payment arrangement administration fee and related interest charges that can be charged under section 6.45 of the Local Government Act 1995 and Regulations 67 and 68 of the Local Government (Financial Management) Regulations 1996 to a person who is considered by the Shire of Broome to be suffering financial hardship as a consequence of the COVID-19 pandemic.

RECOMMENDATION 5

(ABSOLUTE MAJORITY)

That Council:

1. Under section 6.16 of the Local Government Act 1995, adopts the Schedule of Fees and Charges for 2021-22 included as Attachment 5 effective from 1 July 2021, excluding statutory fees;
2. Under section 53 of the Cemeteries Act 1986, adopts the Fees & Charges for the Broome Cemetery as included in the Schedule of Fees and Charges under the section 'Other Community Amenities';
3. Under Regulation 53(2) of the Building Regulations 2012, adopts a non-GST Swimming Pool Inspection Fee of \$58.45;

4. Adopts the fees and charges prescribed in Schedule 2 of the Building Regulations 2012 and any subsequent changes that may take effect from 1 July 2021;
5. Under section 67 of the Waste Avoidance and Resources Recovery Act 2007, adopts the following charges for the removal and deposit of domestic and commercial waste:

Description	GST	Amount
a) Standard Refuse Kerbside Collection Service		
Waste-Recycle Service (240L Waste bin weekly and 240L recycle bin fortnightly)	Nil	\$467
Waste-Recycle Service (240L Waste bin weekly and 360L recycle bin fortnightly)	Nil	\$467
b) Refuse Additional Kerbside Collection Services		
Additional 240L Waste Service (one additional service per week) - Includes additional bin	Nil	\$255
Additional 240L Recycle Service (one additional service per fortnight) - Includes additional bin	Nil	\$170
Additional 360L Recycle Service (one additional service per fortnight) - Includes additional bin	Nil	\$185

RECOMMENDATION 6

(ABSOLUTE MAJORITY)

That Council:

1. Under section 5.98 and 5.99 of the Local Government Act 1995 adopts the following annual amounts for elected member sitting fees and allowances for 2021-22 effective from 1 July 2021;

Fee Allowance	GST	Amount
Sitting Fee – President	Nil	\$23,361
Sitting Fee – (x 8 Councillors)	Nil	\$17,423
Allowance – President	Nil	\$47,515
Allowance – Deputy President	Nil	\$11,879
ICT Allowance – (x 9 Councillors)	Nil	\$3,500
Travel Allowance – (x 9 Councillors)	Nil	\$50

2. Endorses that all member sitting fees be paid monthly in advance.

RECOMMENDATION 7

(ABSOLUTE MAJORITY)

That Council, under section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, adopts the 2021-22 Municipal Fund Budget for the Shire of Broome as presented in Attachment 1, which includes the following:

- (a) *Statement of Comprehensive Income by Nature and Type showing a net result of \$2,223,935;*
- (b) *Statement of Comprehensive Income by Program showing a net result of \$2,223,935;*
- (c) *Rate Setting Statement showing an amount required to be raised from rates of \$23,992,547;*
- (d) *Notes to, and forming part of, the Budget;*
- (e) *Budget program schedules;*
- (f) *Organisational structure;*
- (g) *Transfers to and from Reserve Accounts as detailed.*

RECOMMENDATION 8***(SIMPLE MAJORITY)***

That Council, under Regulation 34(5) of the Local Government (Financial Management) Regulations 1996 and Australian Accountings Standard AASB 1031 Materiality, adopt a threshold of (+) or (-)\$10,000 for operating items and (+) or (-) \$20,000 for capital items or 10%, whichever is higher, when reporting material variances in each program or nature and type line item of the Statements of Financial Activity in 2021-22.

RECOMMENDATION 9***(SIMPLE MAJORITY)***

That Council:

- 1. Acknowledges the importance of Federal funding received through the Financial Assistance Grant Scheme and used for the continued delivery of Council's services and infrastructure, including a total allocation of \$2.8 million for the 2021-22 financial year for general purpose funding and untied road grants;*
- 2. Requests the Chief Executive Officer to ensure that this Federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council publications, including annual reports.*

Attachments

1. 2021-2022 Shire of Broome Annual Budget
2. 2021-2022 Proposed Rates Model
3. 2021-2022 Differential Rates Objects and Reasons
4. 2021-2022 Fees and Charges Schedule
5. 2021-2022 Organisational Structure

SHIRE OF BROOME
BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
LOCAL GOVERNMENT ACT 1995

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SHIRE'S VISION
Broome - a future, for everyone

SHIRE OF BROOME
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	23,992,547	23,299,321	23,163,321
Operating grants, subsidies and contributions	9(a)	1,943,852	4,729,330	1,987,815
Fees and charges	8	12,078,532	12,516,588	11,746,269
Interest earnings	11(a)	335,984	265,921	1,402,174
Other revenue	11(b)	1,182,519	1,121,262	1,100,128
		39,533,434	41,932,422	39,399,707
Expenses				
Employee costs		(17,141,230)	(16,754,275)	(17,057,681)
Materials and contracts		(10,467,153)	(12,330,623)	(10,941,159)
Utility charges		(2,144,443)	(2,067,547)	(1,951,368)
Depreciation on non-current assets	5	(12,629,134)	(11,653,092)	(11,653,092)
Interest expenses	11(d)	(122,688)	(102,041)	(165,706)
Insurance expenses		(768,853)	(721,758)	(681,829)
Other expenditure		(2,196,837)	(2,854,288)	(3,054,638)
		(45,470,338)	(46,483,624)	(45,505,473)
Subtotal		(5,936,904)	(4,551,202)	(6,105,766)
Non-operating grants, subsidies and contributions	9(b)	8,226,226	28,371,580	30,737,197
Profit on asset disposals	4(b)	100,568	101,309	89,309
Loss on asset disposals	4(b)	(165,955)	(440,857)	(432,857)
		8,160,839	28,032,032	30,393,649
Net result		2,223,935	23,480,830	24,287,883
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		2,223,935	23,480,830	24,287,883

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BROOME FOR THE YEAR ENDED 30 JUNE 2022

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Broome controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to the budget.

2020/21 ACTUAL BALANCES

Balances shown in this budget as 2020/21 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2021 no new accounting policies are to be adopted and no new policies are expected to impact the annual budget.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUES (CONTINUED)

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF BROOME
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
Revenue	1,8,9(a),11(a),11(b)	\$	\$	\$
Governance		12,620	349,246	264,694
General purpose funding		25,137,246	25,353,755	24,521,869
Law, order, public safety		120,861	118,033	115,033
Health		194,731	184,084	187,984
Education and welfare		25,000	33,716	20,000
Housing		2,031,236	1,926,356	1,926,356
Community amenities		6,547,293	6,716,012	6,869,559
Recreation and culture		1,498,143	1,436,859	1,371,081
Transport		600,070	2,166,787	742,132
Economic services		911,027	1,733,016	869,000
Other property and services		2,455,207	1,914,558	2,511,999
		39,533,434	41,932,422	39,399,707
Expenses excluding finance costs	4(a),5,11(c)(e)(f)(f)			
Governance		(2,240,459)	(2,643,833)	(2,642,893)
General purpose funding		(339,348)	(392,836)	(466,775)
Law, order, public safety		(1,112,068)	(1,279,261)	(1,181,828)
Health		(806,634)	(623,829)	(616,829)
Education and welfare		(424,795)	(545,406)	(533,490)
Housing		(2,247,459)	(1,994,704)	(1,965,704)
Community amenities		(10,750,551)	(11,205,256)	(10,318,454)
Recreation and culture		(13,937,180)	(12,526,660)	(12,385,341)
Transport		(11,233,425)	(10,056,383)	(10,263,074)
Economic services		(2,146,957)	(2,380,272)	(2,603,696)
Other property and services		(108,774)	(2,733,143)	(2,361,683)
		(45,347,650)	(46,381,583)	(45,339,767)
Finance costs	7,6(a),11(d)			
Law, order, public safety		(4,167)	0	(7,340)
Recreation and culture		(54,982)	(73,606)	(94,156)
Economic services		(63,539)	(28,435)	(64,210)
		(122,688)	(102,041)	(165,706)
Subtotal		(5,936,904)	(4,551,202)	(6,105,766)
Non-operating grants, subsidies and contributions	9(b)	8,226,226	28,371,580	30,737,197
Profit on disposal of assets	4(b)	100,568	101,309	89,309
(Loss) on disposal of assets	4(b)	(165,955)	(440,857)	(432,857)
		8,160,839	28,032,032	30,393,649
Net result		2,223,935	23,480,830	24,287,883
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		2,223,935	23,480,830	24,287,883

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BROOME
FOR THE YEAR ENDED 30 JUNE 2022

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on the matters which do not concern specific council services

GENERAL PURPOSE FUNDING

To collect revenue to allow provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

To provide an operational framework for environmental and community health

Food quality, eating house inspection, pest control and child health clinics.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Facilities for senior citizens aged care, infant day care centres, preschool; assistance to play group and other community services and development activities.

HOUSING

To provide and maintain staff housing

Provision of staff housing

COMMUNITY AMENITIES

To provide services required by the community

Rubbish collection services, tip operation, administration of town planning scheme, maintenance of cemeteries, storm water drainage maintenance, sanitation maintenance and environment protection.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social being of the community

Operation/maintenance of halls, Broome Recreation and Aquatic Centre (BRAC), various parks and reserves, beaches, library museum and other cultural activities.

TRANSPORT

To provide safe, effective and efficient transport services to the community

Construction and maintenance of streets, roads, bridges, footpaths and streetlighting.

ECONOMIC SERVICES

To help promote the Council's economic well being.

The regulation and provision of tourism facilities, area promotion and building control.

OTHER PROPERTY AND SERVICES

To monitor and control Council's overheads operating accounts.

Private works and provision of unclassified civic building facilities. General administration support for the Council's operations, allocated to other functions. Engineering, works and parks and gardens maintenance, allocated to construction and maintenance jobs. Plant and construction and maintenance jobs. Plant and depot operation and maintenance, allocated to construction and maintenance jobs.

SHIRE OF BROOME
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		23,992,547	23,299,321	23,163,321
Operating grants, subsidies and contributions		1,943,852	3,879,499	1,987,815
Fees and charges		12,078,532	12,516,588	11,746,269
Interest received		335,984	265,921	1,402,174
Other revenue		1,182,519	1,121,262	1,100,128
		39,533,434	41,082,591	39,399,707
Payments				
Employee costs		(17,141,230)	(16,754,275)	(17,057,681)
Materials and contracts		(10,467,153)	(12,330,620)	(10,941,159)
Utility charges		(2,144,443)	(2,067,547)	(1,951,368)
Interest expenses		(122,688)	(102,041)	(165,706)
Insurance paid		(768,853)	(721,758)	(681,829)
Other expenditure		(2,196,837)	(2,854,288)	(3,054,638)
		(32,841,204)	(34,830,529)	(33,852,381)
Net cash provided by (used in) operating activities	3	6,692,230	6,252,062	5,547,326
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for financial assets at amortised cost - self supporting loans		(300,000)	(1,250,000)	(1,250,000)
Payments for purchase of property, plant & equipment	4(a)	(7,438,318)	(10,385,347)	(11,646,077)
Payments for construction of infrastructure	4(a)	(15,270,067)	(28,729,627)	(28,827,264)
Non-operating grants, subsidies and contributions		8,926,384	29,221,408	30,737,197
Proceeds from sale of plant and equipment	4(b)	694,000	361,651	328,500
Proceeds on financial assets at amortised cost - self supporting loans		300,000	1,250,000	0
Repayment of self supporting loans by community groups		93,483	0	0
Net cash provided by (used in) investing activities		(12,994,518)	(9,531,915)	(10,657,644)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(1,011,664)	(854,091)	(875,554)
Proceeds from new borrowings	6(a)	2,100,000	3,035,000	3,335,000
Net cash provided by (used in) financing activities		1,088,336	2,180,909	2,459,446
Net increase (decrease) in cash held		(5,213,952)	(1,098,944)	(2,650,872)
Cash at beginning of year		42,478,719	43,577,663	39,404,161
Cash and cash equivalents at the end of the year	3	37,264,767	42,478,719	36,753,289

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BROOME
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
		\$	\$	\$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	2(a)	5,492,969	4,188,392	2,226,546
		5,492,969	4,188,392	2,226,546
Revenue from operating activities (excluding rates)				
Governance		12,620	349,246	264,694
General purpose funding		1,144,699	2,054,434	1,358,548
Law, order, public safety		120,861	118,033	115,033
Health		194,731	184,084	187,984
Education and welfare		25,000	33,716	20,000
Housing		2,031,236	1,926,356	1,926,356
Community amenities		6,627,788	6,717,801	6,871,348
Recreation and culture		1,498,143	1,436,859	1,371,081
Transport		600,070	2,166,787	742,132
Economic services		911,027	1,733,016	869,000
Other property and services		2,475,280	2,014,078	2,599,519
		15,641,455	18,734,410	16,325,695
Expenditure from operating activities				
Governance		(2,240,459)	(2,643,833)	(2,642,893)
General purpose funding		(339,348)	(392,836)	(466,775)
Law, order, public safety		(1,116,235)	(1,279,261)	(1,189,168)
Health		(806,634)	(623,829)	(616,829)
Education and welfare		(424,795)	(545,406)	(533,490)
Housing		(2,247,459)	(1,994,704)	(1,965,704)
Community amenities		(10,780,752)	(11,249,664)	(10,362,862)
Recreation and culture		(13,995,567)	(12,608,266)	(12,479,497)
Transport		(11,233,425)	(10,056,383)	(10,263,074)
Economic services		(2,210,496)	(2,408,707)	(2,667,906)
Other property and services		(241,123)	(3,121,592)	(2,750,132)
		(45,636,293)	(46,924,481)	(45,938,330)
Non-cash amounts excluded from operating activities	2(b)	12,694,521	11,992,640	11,996,640
Amount attributable to operating activities		(11,807,348)	(12,009,039)	(15,389,449)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions		8,226,226	28,371,580	30,737,197
Payments for property, plant and equipment	4(a)	(7,438,318)	(10,385,347)	(11,646,077)
Payments for construction of infrastructure	4(a)	(15,270,067)	(28,729,627)	(28,827,264)
Payments for financial assets at amortised cost - self supporting loans	6(a)	(300,000)	(1,250,000)	0
Proceeds from disposal of assets	4(b)	694,000	361,651	328,500
Proceeds from financial assets at amortised cost - self supporting loans		300,000	1,250,000	(1,250,000)
Site remediation costs		(700,158)	0	0
		(14,488,317)	(10,381,743)	(10,657,644)
Amount attributable to investing activities		(14,488,317)	(10,381,743)	(10,657,644)
FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(1,011,664)	(854,091)	(875,554)
Repayment of self supporting loans by community groups		93,483	0	0
Proceeds from new borrowings	6(a)	2,100,000	3,035,000	3,335,000
Transfers to cash backed reserves (restricted assets)	7(a)	(2,441,206)	(2,995,117)	(2,289,684)
Transfers from cash backed reserves (restricted assets)	7(a)	3,562,505	5,398,639	2,714,010
Amount attributable to financing activities		2,303,118	4,584,431	2,883,772
Budgeted deficiency before imposition of general rates		(23,992,547)	(17,806,352)	(23,163,321)
Estimated amount to be raised from general rates	1	23,992,547	23,299,321	23,163,321
Net current assets at end of financial year - surplus/(deficit)	2(a)	0	5,492,969	0

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BROOME
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	2	5,492,969	4,188,392	2,226,546
		5,492,969	4,188,392	2,226,546
Revenue from operating activities (excluding rates)				
Operating grants, subsidies and contributions	9(a)	1,943,852	4,729,330	1,987,815
Fees and charges	8	12,078,532	12,516,588	11,746,269
Interest earnings	11(a)	335,984	265,921	1,402,174
Other revenue	11(b)	1,182,519	1,121,262	1,100,128
Profit on asset disposals	4(b)	100,568	101,309	89,309
		15,641,455	18,734,410	16,325,695
Expenditure from operating activities				
Employee costs		(17,141,230)	(16,754,275)	(17,057,681)
Materials and contracts		(10,467,153)	(12,330,623)	(10,941,159)
Utility charges		(2,144,443)	(2,067,547)	(1,951,368)
Depreciation on non-current assets	5	(12,629,134)	(11,653,092)	(11,653,092)
Interest expenses	11(d)	(122,688)	(102,041)	(165,706)
Insurance expenses		(768,853)	(721,758)	(681,829)
Other expenditure		(2,196,837)	(2,854,288)	(3,054,638)
Loss on asset disposals	4(b)	(165,955)	(440,857)	(432,857)
		(45,636,293)	(46,924,481)	(45,938,330)
Non-cash amounts excluded from operating activities	2(b)	12,694,521	11,992,640	11,996,640
Amount attributable to operating activities		(11,807,348)	(12,009,039)	(15,389,449)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	9(b)	8,226,226	28,371,580	30,737,197
Payments for property, plant and equipment	4(a)	(7,438,318)	(10,385,347)	(11,646,077)
Payments for construction of infrastructure	4(a)	(15,270,067)	(28,729,627)	(28,827,264)
Payments for financial assets at amortised cost - self supporting loans	6(a)	(300,000)	(1,250,000)	0
Proceeds from disposal of assets	4(b)	694,000	361,651	328,500
Proceeds from financial assets at amortised cost - self supporting loans		300,000	1,250,000	(1,250,000)
Site remediation costs		(700,158)		
Amount attributable to investing activities		(14,488,317)	(10,381,743)	(10,657,644)
Amount attributable to investing activities		(14,488,317)	(10,381,743)	(10,657,644)
FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(1,011,664)	(854,091)	(875,554)
Repayment of self supporting loans by community groups		93,483		
Proceeds from new borrowings	6(b)	2,100,000	3,035,000	3,335,000
Transfers to cash backed reserves (restricted assets)	7(a)	(2,441,206)	(2,995,117)	(2,289,684)
Transfers from cash backed reserves (restricted assets)	7(a)	3,562,505	5,398,639	2,714,010
Amount attributable to financing activities		2,303,118	4,584,431	2,883,772
Budgeted deficiency before general rates		(23,992,547)	(17,806,352)	(23,163,321)
Estimated amount to be raised from general rates	1(a)	23,992,547	23,299,321	23,163,321
Net current assets at end of financial year - surplus/(deficit)	2	0	5,492,969	0

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BROOME
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FOR THE YEAR ENDED 30 JUNE 2022

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SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2021/22 Budgeted rate revenue	2021/22 Budgeted interim rates	2021/22 Budgeted back rates	2021/22 Budgeted total revenue	2020/21 Actual total revenue	2020/21 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rate or general rate									
Gross rental valuations									
GRV - Residential	0.110204	4,942	116,990,601	12,892,832	100,000	0	12,992,832	12,721,661	12,585,661
GRV - Vacant	0.201729	187	2,909,900	587,011	0	0	587,011	575,480	575,480
GRV - Commercial/Industrial	0.114171	555	55,404,596	6,325,598	0	0	6,325,598	6,182,956	6,182,956
GRV - Tourism	0.149349	454	17,635,596	2,633,859	0	0	2,633,859	2,586,525	2,586,525
Unimproved valuations									
UV - Commercial Rural	0.032458	21	13,230,120	429,423	0	0	429,423	211,611	211,611
UV - Mining	0.119883	32	1,135,382	136,113	0	0	136,113	142,579	142,579
UV - Rural	0.007763	54	17,509,000	135,922	0	0	135,922	133,471	133,471
Sub-Totals		6,245	224,815,195	23,140,758	100,000	0	23,240,758	22,554,283	22,418,283
Minimum	\$								
Minimum payment									
Gross rental valuations									
GRV - Residential	1,220	61	585,654	74,420	0	0	74,420	81,740	81,740
GRV - Vacant	1,220	191	869,842	233,020	0	0	233,020	214,720	214,720
GRV - Commercial/Industrial	1,220	23	170,490	28,060	0	0	28,060	29,280	29,280
GRV - Tourism	1,220	371	1,599,000	452,620	0	0	452,620	452,620	452,620
Unimproved valuations									
UV - Commercial Rural	1,220	2	13,300	2,440	0	0	2,440	2,440	2,440
UV - Mining	500	25	48,318	12,500	0	0	12,500	14,500	14,500
UV - Rural	1,220	4	141,300	4,880	0	0	4,880	4,880	4,880
Sub-Totals		677	3,427,904	807,940	0	0	807,940	800,180	800,180
		6,922	228,243,099	23,948,698	100,000	0	24,048,698	23,354,463	23,218,463
Discounts (Refer note 1(g))							(56,151)	(55,142)	(55,142)
Total amount raised from general rates							23,992,547	23,299,321	23,163,321

All land (other than exempt land) in the Shire of Broome is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Broome.

The general rates detailed for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	19-Aug-2021	0.00	0.0%	7.0%
Option two				
First instalment	19-Aug-2021	10.20	0.0%	7.0%
Second instalment	06-Jan-2022	10.20	5.5%	7.0%
Option three				
First instalment	19-Aug-2021	10.20	0.0%	7.0%
Second instalment	21-Oct-2021	10.20	5.5%	7.0%
Third instalment	06-Jan-2022	10.20	5.5%	7.0%
Fourth instalment	10-Mar-2022	10.20	5.5%	7.0%

	2021/22 Budget revenue	2020/21 Actual revenue	2020/21 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	61,200	0	60,780
Instalment plan interest earned	80,000	0	150,000
Unpaid rates and service charge interest earned	117,000	62,000	160,000
	258,200	62,000	370,780

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects	Reasons
GRV – Residential	This rating category consists of properties located within the townsite boundaries which have a predominantly residential use.	This is the base rate by which all other GRV rated properties are assessed.	Other GRV rating categories have a higher demand on Shire resources and vacant land is encouraged to be developed.
GRV – Vacant	This rating category consists of vacant properties located within the townsite boundaries, including land zoned as Residential, Tourist, Commercial or Industrial.	To encourage land owners to develop vacant land and to reflect the different method used for the valuation of vacant land as compared to the GRV Residential, Commercial and Tourism rate category.	Excessive vacant land leaves subdivisions appearing barren and unsightly, to the detriment of the aesthetics of the area. The rate in the dollar for this category is 83% higher than the GRV
GRV – Commercial	This rating category consists of properties used for Commercial, Town Centre or Industrial purposes and non residential vacant land, excluding properties with a tourism use.	To raise additional revenue to fund the costs associated with the higher level of service provided to properties in this category.	The Shire incurs higher costs to service these areas including car park infrastructure, landscaping and other amenities. In addition, extra costs are also associated with tourism and economic development activities that have a benefit to these ratepayers. The rate in the dollar for this category is 3.6% higher than the GRV –Residential base rate.
GRV – Tourism	This rating category consists of properties with a tourism use within the townsite.	To raise additional revenue to fund the costs associated with the higher reliance on Shire resources and the higher level of service provided to properties in this category.	This category is rated higher than the base rate for GRV to fund costs associated with the heavier use of infrastructure and other Council assets and services in addition to contribution toward tourism promotion activities. The rate in the dollar for this category is 35.5% higher than the GRV –Residential base rate.
UV - Rural	This rating category consists of properties that are exclusively for rural use.	This is the base rate by which all other UV rated properties are assessed.	Other UV rating categories have a higher demand on Shire resources.
UV - Commercial Rural	This rating category consists of properties that are outside of the townsite that have a commercial use inclusive of: – Pearling Leases; – Pastoral leases or Pastoral use;	To raise additional revenue to fund the additional cost impacts attributed to the servicing of these properties.	The Shire incurs higher costs in infrastructure maintenance as a result of extra vehicle movements on the shire's road network due to the activities associated with these properties

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

UV – Mining	This rating category consists of properties that are used for mining, exploration or prospecting purposes.	This rating category consists of properties that are used for mining, exploration or prospecting purposes.	This category is rated higher than UV-Commercial to reflect the higher road infrastructure maintenance costs to Council as a result of frequent heavy vehicle use over extensive lengths of shire roads throughout the year.
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(d) Differential Minimum Payment

Description	Objects & Reasons
A minimum payment of \$1,220 has been applied to all rating categories except UV-Mining.	The object and reason for this minimum payment is to ensure that all property owners in the Shire of Broome are levied a unified and equitable minimum amount. It is also recognition that every property receives some minimum level of benefit of the works and services provided by the Shire.
A minimum payment of \$500 has been applied to rating category for UVMining.	UV of mining tenements ranges from \$198 to \$448,000 and an average UV of \$20,415. The minimum rate for the UV - Mining category is set at a lower level compared to the other rating categories in order to ensure that the rate burden is distributed equitably between all other property owners paying the minimum amount. This also ensures that less than 50% of the properties in this category are on the minimum rate to ensure compliance with Section 6.35 of the Local Government Act 1995.

Adopted differential rates did not vary from the differential rates as per the local public notice. The Shire of Broome does not levy any Specified Area Rates.

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES (CONTINUED)

(e) Specified Area Rate

The Shire did not raise specified area rates for the year ended 30th June 2022.

(f) Service Charges

The Shire did not raise service charges for the year ended 30th June 2022.

(g) Rates discounts

Rate or fee to which discount is granted	Discount %	Discount (\$)	2021/22 Budget	2020/21 Actual	2020/21 Budget	Circumstances in which discount is granted
			\$	\$	\$	
GRV – Residential			56,151	55,142	55,142	Charitable exemptions
			56,151	55,142	55,142	

(h) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30th June 2022.

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

2. NET CURRENT ASSETS

Note	2021/22 Budget 30 June 2022	2020/21 Actual 30 June 2021	2020/21 Budget 30 June 2021
	\$	\$	\$
(a) Composition of estimated net current assets			
Current assets			
Cash and cash equivalents- unrestricted	3 919,046	5,011,699	4,751,490
Cash and cash equivalents - restricted	3 36,345,721	37,467,020	32,001,799
Financial assets - unrestricted	89,026	89,026	
Receivables	5,676,724	5,676,724	3,158,158
Contract assets	488,063	488,063	
Inventories	44,403	44,403	49,463
	43,562,983	48,776,935	39,960,910
Less: current liabilities			
Trade and other payables	(6,343,271)	(6,343,271)	(7,595,669)
Contract liabilities	0	0	(2,883,692)
Unspent non-operating grant, subsidies and contributions liability	(7,997,581)	(7,997,581)	
Long term borrowings	6 (854,092)	(854,092)	(875,554)
Employee provisions	(2,379,880)	(2,379,880)	(1,955,626)
	(17,574,824)	(17,574,824)	(13,310,541)
Net current assets	25,988,159	31,202,111	26,650,369
Less: Total adjustments to net current assets	2.(d) (25,988,159)	(25,709,142)	(26,650,369)
Net current assets used in the Rate Setting Statement	0	5,492,969	0

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

2. NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals

Add: Loss on disposal of assets

Add: Depreciation on assets

Non cash amounts excluded from operating activities

Note	2021/22 Budget 30 June 2022	2020/21 Actual 30 June 2021	2020/21 Budget 30 June 2021
	\$	\$	\$
4(b)	(100,568)	(101,309)	(89,309)
4(b)	165,955	440,857	432,857
5	12,629,134	11,653,092	11,653,092
	12,694,521	11,992,640	11,996,640

(c) Investing activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to investing activities

Movement in non-current capital expenditure provisions

Movement in current capital expenditure provision associated with restricted cash

Non cash amounts excluded from investing activities

700,158	0	0
(526,325)	0	0
173,833	0	0

(d) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - restricted reserves

Less: Current assets not expected to be received at end of year

- Developer Contributions

- Other liabilities

Add: Current liabilities not expected to be cleared at end of year

- Current portion of borrowings

- Current portion of capital expenditure provisions held in reserve

- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

7	(28,348,140)	(29,469,439)	(32,001,799)
	0	0	2,579,839
	(873,991)	0	303,853
	854,092	854,092	875,554
		526,325	
	2,379,880	2,379,880	1,592,184
	(25,988,159)	(25,709,142)	(26,650,369)

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

2 (e) NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Broome becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Broome contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Broome contributes are defined contribution plans.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Cash at bank and on hand	8,963,010	13,009,282	4,751,490
Cash - restricted	28,301,757	29,469,437	32,001,799
Total cash and cash equivalents	37,264,767	42,478,719	36,753,289
Held as			
- Unrestricted cash and cash equivalents	919,046	5,011,699	4,751,490
- Restricted cash and cash equivalents	36,345,721	37,467,020	32,001,799
	37,264,767	42,478,719	36,753,289
Restrictions			
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents	36,345,721	37,467,020	32,001,799
	36,345,721	37,467,020	32,001,799
The restricted assets are a result of the following specific purposes to which the assets may be used:			
Reserves - cash/financial asset backed	7 28,348,140	29,469,439	29,118,107
Unspent non-operating grants, subsidies and contribution liabilities	7,997,581	7,997,581	2,883,692
	36,345,721	37,467,020	32,001,799
Reconciliation of net cash provided by operating activities to net result			
Net result	2,223,935	23,480,830	24,287,883
Depreciation	5 12,629,134	11,653,092	11,653,092
(Profit)/loss on sale of asset	4(b) 65,387	339,548	343,548
(Increase)/decrease in inventories	0	3	0
Increase/(decrease) in contract liabilities	0	(849,831)	0
Increase/(decrease) in unspent non-operating grants	0	849,828	0
Increase/(decrease) in capital expenditure provision	700,158	0	0
Non-operating grants, subsidies and contributions	(8,926,384)	(29,221,408)	(30,737,197)
Net cash from operating activities	6,692,230	6,252,062	5,547,326

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program											2021/22 Budget total	2020/21 Actual total	2020/21 Budget total
	Governance	General purpose funding	Law, order, public safety	Health	Education and welfare	Housing	Community amenities	Recreation and culture	Transport	Economic services	Other property and services			
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<u>Property, Plant and Equipment</u>														
Buildings - non-specialised	0	0	3,442,884	0	0	0	448,596	367,013	0	0	403,200	4,661,693	8,219,736	9,469,652
Furniture and equipment	0	0	0	0	0	0	0	268,664	0	0	319,461	588,125	349,744	237,925
Plant and equipment	0	0	7,000	0	0	0	702,000	45,000	0	0	1,434,500	2,188,500	1,815,867	1,938,500
	0	0	3,449,884	0	0	0	1,150,596	680,677	0	0	2,157,161	7,438,318	10,385,347	11,646,077
<u>Infrastructure</u>														
Infrastructure - roads	0	0	0	0	0	0	0	336,564	3,962,386	1,923,420	0	6,222,370	20,335,886	15,773,911
Infrastructure - Drainage	0	0	0	0	0	0	150,560	0	0	0	0	150,560	369,080	0
Infrastructure - Recreation Areas	0	0	0	0	0	0	0	4,904,135	0	0	0	4,904,135	1,245,493	2,944,141
Infrastructure - Other	0	0	31,980	0	0	0	513,038	2,752,144	150,000	545,840	0	3,993,002	6,779,167	10,109,212
	0	0	31,980	0	0	0	663,598	7,992,843	4,112,386	2,469,260	0	15,270,067	28,729,627	28,827,264
Total acquisitions	0	0	3,481,864	0	0	0	1,814,194	8,673,520	4,112,386	2,469,260	2,157,161	22,708,385	39,114,974	40,473,341

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2021/22 Budget Net Book Value	2021/22 Budget Sale Proceeds	2021/22 Budget Profit	2021/22 Budget Loss	2020/21 Actual Net Book Value	2020/21 Actual Sale Proceeds	2020/21 Actual Profit	2020/21 Actual Loss	2020/21 Budget Net Book Value	2020/21 Budget Sale Proceeds	2020/21 Budget Profit	2020/21 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
Law, order, public safety	0	0	0	0	0	0	0	0	13,000	13,000	0	0
Community amenities	226,706	277,000	80,495	(30,201)	102,619	60,000	1,789	(44,408)	72,619	30,000	1,789	(44,408)
Recreation and culture	16,405	13,000	0	(3,405)	8,000	0	0	(8,000)	0	0	0	0
Other property and services	516,276	404,000	20,073	(132,349)	590,580	301,651	99,520	(388,449)	586,429	285,500	87,520	(388,449)
	759,387	694,000	100,568	(165,955)	701,199	361,651	101,309	(440,857)	672,048	328,500	89,309	(432,857)
By Class												
<u>Property, Plant and Equipment</u>												
Plant and equipment	759,387	694,000	100,568	(165,955)	701,199	361,651	101,309	(440,857)	672,048	328,500	89,309	(432,857)
	759,387	694,000	100,568	(165,955)	701,199	361,651	101,309	(440,857)	672,048	328,500	89,309	(432,857)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

- Plant replacement programme

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

5. ASSET DEPRECIATION

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
By Program			
Law, order, public safety	90,358	53,925	53,925
Health	1,230	1,225	1,225
Housing	22,281	22,186	22,186
Community amenities	1,258,093	970,010	970,010
Recreation and culture	3,387,218	2,836,628	2,836,628
Transport	5,588,387	5,258,977	5,258,977
Economic services	132,033	131,470	131,470
Other property and services	2,149,534	2,378,670	2,378,670
	12,629,134	11,653,092	11,653,092
By Class			
Buildings - non-specialised	345,751	165,964	165,964
Furniture and equipment	10,402	10,359	10,359
Plant and equipment	4,585,659	4,322,306	4,322,306
Infrastructure - roads	5,588,387	5,258,977	5,258,977
Infrastructure - Drainage	719,093	715,114	715,114
Infrastructure - Recreation Areas	1,313,858	1,113,834	1,113,834
Infrastructure - Other	65,984	66,538	66,538
	12,629,134	11,653,092	11,653,092

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

	Estimated Useful Life
Vehicles (High Use 1 year replacement program)	4 years
Ride on Mowers	5 years
Cars & Light Vehicles (2 to 3 replacement program)	6.67 years
Trucks Small 2-5 tonne	6.67 years
Trucks Medium 6-12 tonne	8 years
Trucks Heavy >12 tonne & Medium Plant	10 years
Plant Heavy, Graders, Scrapers, Dozers, etc	12 years
Plant Portable (regular use)	5 years
Plant Other (low use and/or long life)	16 years
Computer Equipment (hardware/software)	4 years
Furniture & Equipment	10 years
Building Plant & Air Conditioning	15 years
Buildings	40 years
Buildings - Long Life Structures Infrastructure Fixed	50 years
Formation & Earthworks (roads, reserves, landfill)	100 years
Pavement (roads, car parks, reserves, landfill)	40 years
Seals Asphalt	25 Years
Seals Bitumen	15 Years
Road Plant & Bus Shelters	20 years
Bridges, jetties and long-life coastal infrastructure	80 years
Drainage facilities	60 years
Footpaths, Dual Use Paths	50 years
Other Recreation Infrastructure	33 Years
Other Infrastructure	33 Years

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2021	2021/22 Budget New Loans	2021/22 Budget Principal Repayments	Budget Principal outstanding 30 June 2022	2021/22 Budget Interest Repayments	Actual Principal 1 July 2020	2020/21 Actual New Loans	2020/21 Actual Principal Repayments	Actual Principal outstanding 30 June 2021	2020/21 Actual Interest Repayments	Budget Principal 1 July 2020	2020/21 Budget New Loans	2020/21 Budget Principal Repayments	Budget Principal outstanding 30 June 2021	2020/21 Budget Interest Repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Law, order, public safety																		
Recreation and culture																		
Civic Centre Redevelopment	193	WATC	3.95%	506,929	0	(506,929)	0	(15,067)	994,411	0	(487,482)	506,929	(34,680)	994,411	0	(487,484)	506,927	(34,680)
Town Beach Development	197	WATC	1.62%	1,363,845	0	(87,554)	1,276,291	(22,554)	1,450,000	0	(86,155)	1,363,845	(33,560)	2,000,000	0	(33,896)	1,966,104	(33,560)
BRAC Pavillion	194	WATC	5.86%	0	0	0	0	0	121,518	0	(121,518)	0	(5,366)	121,518	0	(121,518)	0	(5,366)
Economic services																		
Chinatown Revitalisation Stage 1	196	WATC	1.89%	1,385,090	0	(161,954)	1,223,136	(26,059)	1,544,026	0	(158,936)	1,385,090	(28,435)	1,608,135	0	(158,936)	1,449,199	(29,286)
Chinatown Revitalisation Stage 2	TBC	WATC	1.41%	1,785,000	0	(107,655)	1,677,345	(24,790)		1,785,000	0	1,785,000	0		1,785,000	0	1,785,000	(34,924)
China Town Contingency	TBC	WATC	1.41%	0	1,800,000	(54,089)	1,745,911	(12,690)				0					0	
				5,040,864	1,800,000	(918,181)	5,922,683	(101,160)	4,109,955	1,785,000	(854,091)	5,040,864	(102,041)	4,724,064	1,785,000	(801,834)	5,707,230	(137,816)
Self Supporting Loans																		
Law, order, public safety																		
Life Saving Club	TBC	WATC	1.41%	0	300,000	(18,094)	281,906	(4,167)	0	0	0	0	0	0	300,000	0	300,000	(7,340)
Recreation and culture																		
Broome Golf Club	TBC	WATC	1.41%	1,250,000	0	(75,389)	1,174,611	(17,361)	0	1,250,000	0	1,250,000	0	0	1,250,000	(73,720)	1,176,280	(20,550)
				1,250,000	300,000	(93,483)	1,456,517	(21,528)	0	1,250,000	0	1,250,000	0	0	1,550,000	(73,720)	1,476,280	(27,890)
				6,290,864	2,100,000	(1,011,664)	7,379,200	(122,688)	4,109,955	3,035,000	(854,091)	6,290,864	(102,041)	4,724,064	3,335,000	(875,554)	7,183,510	(165,706)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

6. INFORMATION ON BORROWINGS

(b) New borrowings - 2021/22

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
				%	\$	\$	\$	\$
Broome Surf Life Saving Club	WATC	Semi-annual	15	1.41%	300,000	50,724	300,000	0
China Town Contingency	WATC	Semi-annual	15	1.41%	1,800,000	304,324	1,800,000	0
					2,100,000	355,048	2,100,000	0

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2021 nor is it expected to have unspent borrowing funds as at 30th June 2022.

(d) Credit Facilities

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	700,000	700,000	700,000
Bank overdraft at balance date	0	0	0
Credit card limit	60,000	60,000	60,000
Credit card balance at balance date	0	0	0
Total amount of credit unused	760,000	760,000	760,000
Loan facilities			
Loan facilities in use at balance date	7,379,200	6,290,864	7,183,510

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

7. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2021/22 Budget Opening Balance	2021/22 Budget Transfer to	2021/22 Budget Transfer (from)	2021/22 Budget Closing Balance	2020/21 Actual Opening Balance	2020/21 Actual Transfer to	2020/21 Actual Transfer (from)	2020/21 Actual Closing Balance	2020/21 Budget Opening Balance	2020/21 Budget Transfer to	2020/21 Budget Transfer (from)	2020/21 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Restricted Cash Reserve Bank	0	0	0	0	0	0	0	0	0	9,955	0	9,955
(b) Community Sponsorship Reserve Bank	100,799	0	0	100,799	97,271	65,516	(61,988)	100,799	267,180	1,011	(141,988)	126,203
(c) EDL Sponsorship Reserve Bank	55,522	145	0	55,667	134,882	640	(80,000)	55,522	148,230	932	(90,000)	59,162
(d) Road Reserve Bank	1,517,140	235,580	0	1,752,720	1,824,122	529,018	(836,000)	1,517,140	2,199,841	540,219	0	2,740,060
(e) Carpark Reserve Bank	348,201	42,980	0	391,181	295,639	52,562	0	348,201	0	56,023	0	56,023
(f) Footpath Reserve Bank	2,241,258	5,672	(444,354)	1,802,576	2,349,298	50,890	(158,930)	2,241,258	1,524	70,406	(71,930)	0
(g) Building Reserve Bank	2,896,772	481,416	(499,856)	2,878,332	2,361,421	757,912	(222,561)	2,896,772	2,367,103	485,062	(448,467)	2,403,698
(h) Brac Reserve Bank	58,500	187	(58,000)	687	58,224	276	0	58,500	56,394	902	0	57,296
(i) Drainage Reserve Bank	1,553,201	33,608	0	1,586,809	1,235,497	317,704	0	1,553,201	1,015,529	164,853	0	1,180,382
(j) Plant Reserve Bank	1,695,241	5,410	(252,500)	1,448,151	1,886,301	8,940	(200,000)	1,695,241	1,830,423	29,287	(200,000)	1,659,710
(k) Public Open Space Reserve Bank	1,799,529	1,045,709	(172,800)	2,672,438	1,976,821	1,027,545	(1,204,837)	1,799,529	2,065,861	532,294	(454,780)	2,143,375
(l) Leave Reserve Bank	932,995	313,851	(115,646)	1,131,200	1,076,266	0	(143,271)	932,995	1,106,777	17,708	0	1,124,485
(m) Refuse Site Reserve Bank	2,109,939	6,766	(1,512,617)	604,088	3,253,068	15,416	(1,158,545)	2,109,939	3,605,232	50,670	(1,250,000)	2,405,902
(n) Regional Resource Recovery Park Reserve Bank	13,189,289	44,890	(456,732)	12,777,247	14,121,031	66,920	(998,662)	13,189,289	13,685,429	218,967	0	13,904,396
(o) Kimberley Zone Reserve Bank	317,138	1,475	0	318,613	486,676	2,307	(171,845)	317,138	495,304	6,751	(26,845)	476,210
(p) Public Art Reserve Bank	6,211	20	0	6,231	6,181	30	0	6,211	5,020	80	0	5,100
(q) Equipment Reserve Bank	647,704	223,697	(50,000)	821,401	710,263	99,441	(162,000)	647,704	692,586	104,564	(30,000)	767,150
	29,469,439	2,441,206	(3,562,505)	28,348,140	31,872,961	2,995,117	(5,398,639)	29,469,439	29,542,433	2,289,684	(2,714,010)	29,118,107

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Restricted Cash Reserve Bank	On going	To be used for unspent grant and loan funds.
(b) Community Sponsorship Reserve Bank	On going	To hold funds remaining as at 30 June after allocation of both Annual and Ad-hoc sponsorships and external donations to be spent on both annual and ad-hoc sponsorships in accordance with the Community Sponsorship Program Policy.
(c) EDL Sponsorship Reserve Bank	On going	To hold funds to be spent on community projects as approved by Energy Development Limited.
(d) Road Reserve Bank	On going	To be used for renewal, upgrade or new streets and roads.
(e) Carpark Reserve Bank	On going	To be used for renewal, upgrade or new carparks. Typically, funds are from "Cash In Lieu" payments from developers.
(f) Footpath Reserve Bank	On going	To be used for renewal, upgrade or new footpaths. Typically, funds are from contributions made by developers.
(g) Building Reserve Bank	On going	To be used for renewal, upgrade, replacement or new building construction and associated infrastructure.
(h) Brac Reserve Bank	On going	To be used for the construction of recreation infrastructure and facilities.
(i) Drainage Reserve Bank	On going	To be used for the renewal, upgrade or construction of drainage services. Typically funds are from contributions made by developers.
(j) Plant Reserve Bank	On going	To be used for the renewal, upgrade or purchase of new mobile plant and engineering equipment.
(k) Public Open Space Reserve Bank	On going	To be used for renewal, upgrade, replacement or new public open space facilities and garden areas associated with buildings and other freely accessible public recreational facilities. Any contributions from developers are held in Trust.
(l) Leave Reserve Bank	On going	To be used to fund annual and long service leave requirements.
(m) Refuse Site Reserve Bank	On going	To be used for the current and future costs of maintaining and closing the refuse site in accordance with operational needs and environmental guidelines.
(n) Regional Resource Recovery Park Reserve Bank	On going	To hold funds set aside annually and any year end operational profit generated from refuse site business unit to fund: i) The future construction of a new facility; ii) the future subsequent and ongoing costs of maintaining the site in accordance with operational requirements and environmental guidelines; or iii) the costs of future rehabilitation of the site.
(o) Kimberley Zone Reserve Bank	On going	To hold funds set aside annually to fund future projects and initiatives for the Kimberley Zone of WALGA and/or Regional
(p) Public Art Reserve Bank	On going	To hold funds set aside annually to fund future public art projects and initiatives within the Shire.
(q) Equipment Reserve Bank	On going	To be used for renewal, upgrade or new office equipment, IT hardware and software.

SHIRE OF BROOME
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FOR THE YEAR ENDED 30 JUNE 2022

8. FEES & CHARGES REVENUE

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
General purpose funding	95,365	41,720	96,500
Law, order, public safety	90,639	91,435	91,435
Health	189,731	178,384	184,984
Housing	2,031,236	1,926,356	1,926,356
Community amenities	6,379,383	6,494,079	6,460,685
Recreation and culture	1,252,218	1,309,209	1,221,209
Transport	15,000	15,000	15,000
Economic services	712,027	1,475,499	670,000
Other property and services	1,312,933	984,906	1,080,100
	12,078,532	12,516,588	11,746,269

9. GRANT REVENUE

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
By Program:			
(a) Operating grants, subsidies and contributions			
Governance	11,000	332,339	242,500
General purpose funding	822,334	1,920,714	922,048
Health	5,000	5,700	3,000
Education and welfare	25,000	33,716	20,000
Community amenities	12,000	33,712	22,000
Recreation and culture	180,000	98,003	61,960
Transport	573,518	2,131,129	649,807
Economic services	0	58,517	0
Other property and services	315,000	115,500	66,500
	1,943,852	4,729,330	1,987,815
(b) Non-operating grants, subsidies and contributions			
Law, order, public safety	10,000	0	553,594
Community amenities	0	(124,000)	0
Recreation and culture	5,333,887	12,205,551	15,948,997
Transport	2,882,339	3,744,904	2,588,606
Economic services	0	12,545,125	11,646,000
	8,226,226	28,371,580	30,737,197
Total grants, subsidies and contributions	10,170,078	33,100,910	32,725,012

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

10. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	Revenue obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition	Accounting standard
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued	AASB 15 AASB 1058
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued	AASB 15 AASB 1058
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared	AASB 15
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared	AASB 15
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled	AASB 1058
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval	AASB 1058
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle	AASB 1058
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs	AASB 1058
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service	AASB 15 AASB 1058
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility	AASB 1058
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire	AASB 15
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right	AASB 15
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works	AASB 1058
Sale of stock	BRAC kiosk	Single point in time	In full in advance, on 30 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods	AASB 1058
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled	AASB 15
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed	AASB 15

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

11. OTHER INFORMATION

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
The net result includes as revenues			
(a) Interest earnings			
Investments			
- Reserve funds	95,918	150,527	481,112
- Other funds	43,066	53,394	611,062
Other interest revenue (refer note 1b)	197,000	62,000	310,000
	335,984	265,921	1,402,174
(b) Other revenue			
Reimbursements and recoveries	1,082,519	1,021,262	1,000,128
Other	100,000	100,000	100,000
	1,182,519	1,121,262	1,100,128
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	73,000	68,000	68,000
Other services	10,000	10,000	10,000
	83,000	78,000	78,000
(d) Interest expenses (finance costs)			
Borrowings (refer Note 6(a))	122,688	102,041	165,706
	122,688	102,041	165,706
(e) Elected members remuneration			
Meeting fees	162,745	158,389	158,389
Mayor/President's allowance	47,515	47,515	47,515
Deputy Mayor/President's allowance	11,879	11,879	11,879
Travelling expenses	450	450	450
ICT allowance	31,500	31,500	31,500
	254,089	249,733	249,733
Councillor 1			
Mayor/President's allowance	47,515	47,515	47,515
Meeting attendance fees	23,361	23,361	23,361
ICT allowance	3,500	3,500	3,500
Travelling expenses	50	50	50
	74,426	74,426	74,426
Councillor 2			
Deputy Mayor/President's allowance	11,879	11,879	11,879
Meeting attendance fees	17,423	17,423	17,423
ICT allowance	3,500	3,500	3,500
Travelling expenses	50	50	50
	32,852	32,852	32,852
Councillor 3			
Meeting attendance fees	17,423	17,423	17,423
ICT allowance	3,500	3,500	3,500
Travel Allowance	50	50	50
	20,973	20,973	20,973
Councillor 4			
Meeting attendance fees	17,423	17,423	17,423
ICT allowance	3,500	3,500	3,500
Travelling expenses	50	50	50
	20,973	20,973	20,973
Councillor 5			
Meeting attendance fees	17,423	17,423	17,423
ICT allowance	3,500	3,500	3,500
Travelling expenses	50	50	50
	20,973	20,973	20,973
Councillor 6			
Meeting attendance fees	17,423	17,423	17,423
ICT allowance	3,500	3,500	3,500
Travelling expenses	50	50	50
	20,973	20,973	20,973
Councillor 7			
Meeting attendance fees	17,423	17,423	17,423
ICT allowance	3,500	3,500	3,500
Travelling expenses	50	50	50
	20,973	20,973	20,973
Councillor 8			
Meeting attendance fees	17,423	17,423	17,423
ICT allowance	3,500	3,500	3,500
Travelling expenses	50	50	50
	20,973	20,973	20,973
Councillor 9			
Meeting attendance fees	17,423	17,423	17,423
ICT allowance	3,500	3,500	3,500
Travelling expenses	50	50	50
	20,973	20,973	20,973

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

12. MAJOR LAND TRANSACTIONS

It is not anticipated the Shire will be party to any Major Land Transactions during 2021/22.

SHIRE OF BROOME

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

13. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

It is not anticipated the Shire will be party to any Major Trading Undertakings or Trading Undertakings during 2021/22

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

14. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2021	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2022
	\$	\$	\$	\$
Town Planning Related Bond Deposits	106,562	0	0	106,562
	106,562	0	0	106,562

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

15. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

SHIRE OF BROOME
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

16. BUDGET RATIOS

	2021/22 Budget	2020/21 Actual	2019/20 Actual	2018/19 Actual
Operating Surplus	-21.86%	-16.63%	0.05%	-0.11%
Funds After Operations	92.86%	96.31%	92.35%	92.13%
PPE	2.22%	7.10%	-16.10%	-1.65%
Infrastructure	2.29%	6.96%	5.22%	5.72%
Cash Reserves	93.57%	79.12%	92.08%	89.54%
Borrowings	19.24%	16.92%	11.82%	9.23%
Debt Servicing	2.92%	2.57%	2.40%	1.84%
Average Rates (UV)	6,556	4,278	4,537	4,010
Average Rates (GRV)	3,664	3,611	3,599	3,522

The ratios are calculated as follows:

OPERATIONS

Operating Surplus

Adjusted underlying surplus (or deficit)

Adjusted underlying revenue

Funds After Operations

Funds remaining after operations

General funds

ASSET RATIOS

PPE

Closing WDV value of PPE less Opening WDV value of PPE

Opening WDV value of PPE

Infrastructure

Closing WDV Infrastructure less Opening WDV infrastructure

Opening WDV Infrastructure

FINANCING RATIOS

Cash Reserves

Discretionary Reserve Balance

General Funds

Borrowings

Principal outstanding

General funds

Debt Servicing

Principal and interest due

General funds

RATES RATIOS

Average Rates

Rate revenue per category

Number of properties per category

SHIRE OF BROOME
SCHEDULE 1 FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

NEW CAPITAL WORKS AND CARRIED FORWARD PROGRAMME 2021/22

						Funding Source					
Description	Carried Forward Budget	Renewal	Upgrade	New	Funds Required 2020/21	Shire Municipal Funds	Reserves	Borrowings	Grants	Contributions	Sale or Trade In
LAND AND BUILDINGS											
RRRP: Community Recycling Centre Detailed Design Services				420,000	420,000		420,000				
Building Renewals Various per AMP		305,200			305,200	305,200					
BRAC Indoor Courts	367,012	367,012			367,012	367,012					
Surf Club Building Upgrade	3,222,000		3,222,000		3,222,000	180,760	170,356	300,000	2,075,000	495,884	
Parks and Gardens Shed Extension	98,000		98,000		98,000		98,000				
Sub Total	3,687,012	672,212	3,320,000	420,000	4,412,212	852,972	688,356	300,000	2,075,000	495,884	-
ROADS & FOOTPATHS INFRASTRUCTURE											
Carparks per Transport AMP		2867			2,867	2,867					
Conti Foreshore Shared Path – Stage 2				472,211	472,211		236,106		236,105		
BRAC Parking Improvements/Sealing Stage 1A - Adjacent McMahon				315,000	315,000				315,000		
Lawrence Road – Upgrade			150,000		150,000				150,000		
Williams Road - Upgrade			150,000		150,000				150,000		
Access and Inclusion				15,000	15,000	15,000					
Kerr & D'Antoine Street Footpath				100,000	100,000				100,000		
Footbridge per AMP		84,200			84,200	84,200			-		
Pathways per Transport AMP		58,598			58,598	58,598					
Subdivisional Footpaths				208,248	208,248		208,248				
Roads per Transport AMP		650,244			650,244	650,244					
State Blackspot - Frederick Street				829,643	829,643	50,000			519,762	259,881	
State Blackspot – Port Drive Stage 2				299,198	299,198				299,198		
Chinatown Construction Contingency	1,800,000		1,800,000		1,800,000			1,800,000			
St. Mary's Refuge Island	450,393		450,393		450,393				450,393		
Gray Street Resealing	31,800		31,800		31,800	31,800					
Sub Total	2,282,193	795,909	2,582,193	2,239,300	5,617,402	892,709	444,354	1,800,000	2,220,458	259,881	-
RECREATION AREAS INFRASTRUCTURE											
Cable Beach Foreshore Upgrade				867,815	867,815	867,815					
Construct Regional Level Skatepark				1,502,205	1,502,205	442,000	58,000		1,002,205		
Parks & Gardens Works as per AMP -BRAC		125,369			125,369	125,369					
Parks & Gardens Works as per AMP -Haynes Oval											
Perimeter Fencing & Gate		29,420			29,420	29,420					
Parks & Gardens Works as per AMP Various		159,763			159,763	159,763					
Nipper Roe Lighting (BRAC)	1,085,031			1,085,031	1,085,031	685,031			400,000		
Pump Track lighting	116,500			116,500	116,500	116,500					
Tracks and Trails	70,000			70,000	70,000	55,000			15,000		
Haynes Oval Pavilion Upgrades	76,000			76,000	76,000	76,000					
Town Beach Greenspace Stage 2	380,916			380,916	380,916				380,916		
Male Oval fence renewal	22,500	22,500			22,500	22,500					
Dakas St. Stage 2	87,800			87,800	87,800		87,800				
Cygnnet Park Infrastructure renewal	110,000			110,000	110,000	110,000					
Sub Total	1,948,747	337,052	-	4,296,267	4,633,319	2,689,398	145,800	-	1,798,121	-	-

SHIRE OF BROOME
SCHEDULE 1 FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

NEW CAPITAL WORKS AND CARRIED FORWARD PROGRAMME 2021/22

NEW CAPITAL WORKS AND CARRIED FORWARD PROGRAMME 2021/22						Funding Source					
Description	Carried Forward Budget	Renewal	Upgrade	New	Funds Required 2020/21	Shire Municipal Funds	Reserves	Borrowings	Grants	Contributions	Sale or Trade In
OTHER INFRASTRUCTURE PROJECTS											
Other Infra Renewal Rubbish Services (Bin Replacement)		50,000			50,000		50,000				
Radar Speed Display Signs				30,000	30,000	20,000			10,000		
Broome Lighting Upgrades			150,000		150,000	150,000					
Implement Cemetery Master Plan				310,000	310,000				310,000		
Parks & Gardens Works as per AMP -Broome											
Cemetery Internal Fencing		6,630			6,630	6,630					
Cape Leveque Tourist Bay and Signage				92,000	92,000				92,000		
Air Raid Artwork / Interpretation 80th Anniversary	50,000			50,000	50,000	50,000					
Streeter's Jetty Refurbishment	230,000			230,000	230,000	230,000					
Chinatown Smart Enabling Items	300,000			300,000	300,000	300,000					
Town Beach Jetty	2,332,500			2,332,500	2,332,500	1,367,618			964,882		
Broome Cemetery Ablution	125,072			125,072	125,072	40,072	85,000				
Sub Total	3,037,572	56,630	150,000	3,469,572	3,676,202	2,164,320	135,000	-	1,376,882	-	-
DRAINAGE INFRASTRUCTURE											
Short St-Paspaley Carnarvon Street Drainage	140,000			140,000	140,000	140,000					
Sub Total	140,000	-	-	140,000	140,000	140,000	-	-	-	-	-
FURNITURE & EQUIPMENT											
ICT Equipment Renewal		249,000			249,000	249,000					
BRAC WIFI Expansion				11,714	11,714	11,714					
BRAC LINKS Access Supply – Client Self Scan				10,450	10,450	10,450					
BRAC Floorball Rink and Equipment				15,000	15,000	15,000					
BRAC Grid Solar Connection				231,500	231,500		231,500				
Altus Payroll System	45,461			45,461	45,461	45,461					
Branch Network & Core Router	25,000			25,000	25,000	25,000					
Sub Total	70,461	249,000	-	339,125	588,125	356,625	231,500	-	-	-	-
PLANT AND EQUIPMENT											
Plant replacement		2,131,000		57,500	2,188,500	917,000	577,500				694,000
Sub Total	-	2,131,000	-	57,500	2,188,500	917,000	577,500	-	-	-	694,000
TOTAL CAPITAL WORKS PROGRAM	11,165,985	4,241,803	6,052,193	10,961,764	21,255,760	8,013,024	2,222,510	2,100,000	7,470,461	755,765	694,000

SHIRE OF BROOME
SCHEDULE 2 FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

PLANT AND EQUIPMENT SUMMARY 2020/2021

						2021/2022 BUDGET					
Dept./User	Exist. Plant No.	Existing Licence Number	Plant Description	Exist Vehicle Purch Date	Change over Life yrs/hrs or kms	Purchase	Sale	Nett	Written Down Value	Profit	Loss
Corporate Governance & Support											
New											
DCS	New	1GBO512	Toyota Hilux Dual Cab 4x4 Auto (Manager)	14.Jan.19	2.38 yrs	\$45,000	\$0	\$45,000	\$0	\$0	\$0
New Subtotal						\$45,000	\$0	\$45,000	\$0	\$0	\$0
Corporate Governance & Support Total						\$45,000	\$0	\$45,000	\$0	\$0	\$0
Development Services Support											
Renewal											
DDC	P9914	181BM	All Terrain Vehicle 4WD - Beach Life guard Kubota RTV 900 Utility 181BM	28.Apr.15	6.1 yrs	\$25,000	\$3,000	\$22,000	\$4,580	\$0	\$1,580
DDC	P11116	BM29322	Mitsubishi Triton (EHO)	03.Jan.16	5.41 yrs	\$45,000	\$13,000	\$32,000	\$14,293	\$0	\$1,293
DDC	P118	1GND061	Holden Colorado with Bosson Body - Ranger 1	16.Apr.18	3.13 yrs	\$45,000	\$22,000	\$23,000	\$33,786	\$0	\$11,786
DDC	P16518	1GLT639	Holden Colorado 4WD Crew Cab (MEHS)	22.Mar.18	3.2 yrs	\$45,000	\$22,000	\$23,000	\$23,358	\$0	\$1,358
Renewal Subtotal						\$160,000	\$60,000	\$100,000	\$76,017	\$0	\$16,017
Development Services Support Total						\$160,000	\$60,000	\$100,000	\$76,017	\$0	\$16,017
BRAC											
Renewal											
BRAC	P817	BM29323	Mitsubishi Triton - BRAC Manager BM29323	23.Dec.16	4.44 yrs	\$45,000	\$13,000	\$32,000	\$16,405	\$0	\$3,405
Renewal Subtotal						\$45,000	\$13,000	\$32,000	\$16,405	\$0	\$3,405
BRAC Total						\$45,000	\$13,000	\$32,000	\$16,405	\$0	\$3,405
FESA - SES											
Renewal											
Emergency Services	P16212	1TJA451	Trailer - SES Incident Support Trailer (Boxtop)	30.Apr.12	9.09 yrs	\$7,000	\$0	\$7,000	\$0	\$0	\$0
Renewal Subtotal						\$7,000	\$0	\$7,000	\$0	\$0	\$0
FESA - SES Total						\$7,000	\$0	\$7,000	\$0	\$0	\$0

SHIRE OF BROOME
SCHEDULE 2 FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

PLANT AND EQUIPMENT SUMMARY 2020/2021

						2021/2022 BUDGET					
Dept/User	Exist. Plant No.	Existing Licence Number	Plant Description	Exist Vehicle Purch Date	Change over Life yrs/hrs or kms	Purchase	Sale	Nett	Written Down Value	Profit	Loss
Works Operations											
Renewal											
Works	P5013	BM26051	Case 590ST Backhoe Loader	08.Jan.14	7.4 yrs	\$190,000	\$45,000	\$145,000	\$43,720	\$1,280	\$0
Works	P4614	1ELV239	Hino 3 Way Tipper Truck 10T	30.Jun.15	5.93 yrs	\$240,000	\$70,000	\$170,000	\$96,707	\$0	\$25,707
Works	P84214	BM22856	Hino 2628 Medium 500 Series Water Truck	29.Feb.16	5.26 yrs	\$220,000	\$50,000	\$170,000	\$98,064	\$0	\$48,064
Renewal Subtotal						\$650,000	\$165,000	\$485,000	\$237,491	\$1,280	\$73,771
Works Total						\$650,000	\$165,000	\$485,000	\$237,491	\$1,280	\$73,771
Depot Operations											
New											
Depot	NEW	N/A	Ice Machine - Heavy Duty Commercial			\$12,500	\$1,000	\$11,500	\$0	\$1,000	\$0
New Subtotal						\$12,500	\$1,000	\$11,500	\$0	\$1,000	\$0
Depot Total						\$12,500	\$1,000	\$11,500	\$0	\$1,000	\$0
Parks & Gardens Operations											
Renewal											
P&G	P1013	1EKS727	Isuzu FRR 500 Crew Cab-Environmental crew	10.Feb.14	7.31 yrs	\$140,000	\$50,000	\$90,000	\$33,567	\$16,433	\$0
P&G	P10518	1GOK099	John Deere 1585 Front Deck 4WD-Enclosed cab	18.Jun.18	2.96 yrs	\$55,000	\$10,000	\$45,000	\$18,409	\$0	\$8,409
P&G	P2916	1GDI814	Isuzu D-Max Extra Cab -Spray Ute	20.Dec.16	4.45 yrs	\$45,000	\$15,000	\$30,000	\$13,640	\$1,360	\$0
P&G	P9118	1GNT026	Holden Colorado Tipper Ute- Turf Supervisor	03.May.18	3.08 yrs	\$50,000	\$15,000	\$35,000	\$25,813	\$0	\$10,813
P&G	P1216	1GBO512	John Deere 5105M Tractor	09.Jan.17	4.39 yrs	\$140,000	\$20,000	\$120,000	\$37,433	\$0	\$17,433
P&G	P9216	1GDI724	Isuzu D-Max Extra Cab Mowing -Team 1	20.Dec.16	4.45 yrs	\$40,000	\$13,000	\$27,000	\$15,054	\$0	\$2,054
P&G	P17218	1HCR319	Toro Groundmaster 360 4WD-Team 1	18.Dec.18	2.45 yrs	\$32,000	\$5,000	\$27,000	\$13,263	\$0	\$8,263
P&G	P6218	1GND052	Holden Colorado Dual Cab well body - Parks Co-Ordinator	04.Apr.18	3.16 yrs	\$45,000	\$22,000	\$23,000	\$23,351	\$0	\$1,351
P&G	P3818	1GDN051	Holden Colorado Dual Cab Alu tray - Streetscapes Supervisor	04.Apr.18	3.16 yrs	\$45,000	\$22,000	\$23,000	\$23,524	\$0	\$1,524
P&G	P2718	1GNC990	Holden Colorado 4x4 Space Cab Alloy Tray -Team 2	27.Mar.18	3.18 yrs	\$45,000	\$22,000	\$23,000	\$23,167	\$0	\$1,167
P&G	P2518	1GND059	Holden Colorado Space Cab - Retic 1	15.Apr.18	3.13 yrs	\$45,000	\$22,000	\$23,000	\$25,372	\$0	\$3,372
P&G	P6818	1GNS960	Holden Colorado Space Cab Alloy Tray - Retic 3	02.May.18	3.08 yrs	\$45,000	\$22,000	\$23,000	\$26,192	\$0	\$4,192
Renewal Subtotal						\$727,000	\$238,000	\$489,000	\$278,785	\$17,793	\$58,578
Parks & Gardens Total						\$727,000	\$238,000	\$489,000	\$278,785	\$17,793	\$58,578

SHIRE OF BROOME
SCHEDULE 2 FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

PLANT AND EQUIPMENT SUMMARY 2020/2021

						2021/2022 BUDGET					
Dept./User	Exist. Plant No.	Existing Licence Number	Plant Description	Exist Vehicle Purch Date	Change over Life yrs/hrs or kms	Purchase	Sale	Nett	Written Down Value	Profit	Loss
Sanitation											
<u>Renewal</u>											
Waste	P17714	1ESM965	Wheel Loader Komatsu WA250PZ-6 (WMF)	25.Feb.15	6.27 yrs	\$302,000	\$150,000	\$152,000	\$71,205	\$78,795	\$0
Waste	P15416	1GDI813	Isuzu D-Max Extra Cab - WMF Supervisor	20.Dec.16	4.45 yrs	\$45,000	\$15,000	\$30,000	\$13,579	\$1,421	\$0
Clean Up Crew	P13616	check	Hino 300 Series 921 XXlong Auto Truck Crew Cab Caged Tipper (CFC) 1GEU286	05.Jan.17	4.41 yrs	\$150,000	\$30,000	\$120,000	\$44,184	\$0	\$14,184
Clean Up Crew	P18118	1GND050	Holden Colorado Ute Crew Cab 4WD Community Clean Up Crew	02.May.18	3.08 yrs	\$45,000	\$22,000	\$23,000	\$21,721	\$279	\$0
<u>Renewal Subtotal</u>						\$542,000	\$217,000	\$325,000	\$150,689	\$80,495	\$14,184
Sanitation Total						\$542,000	\$217,000	\$325,000	\$150,689	\$80,495	\$14,184
Total General Funded Plant Replacement program						\$2,188,500	\$694,000	\$1,494,500	\$759,387	\$100,568	\$165,955

SHIRE OF BROOME
SCHEDULE 3 FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

CARRIED FORWARD SCHEDULE

Capital and Operating Carried Forward Projects 2020/21

Description	Carry Over Expenditure (\$)	Funding Source						Funding Type
		Muni	Reserve	Grants	Contributions	Loans	Sale or Trade In	
Executive								
Lord McAlpine Bust New Construction	50,000	50,000						CAPITAL EXPENDITURE
Corporate Services								
Equip & H'Ware > \$5000 Cap Exp - IT	25,000	25,000						CAPITAL EXPENDITURE
Software >\$5000 Cap Exp - IT	45,461	45,461						CAPITAL EXPENDITURE
Development and Community								
BRAC Building Renewal - Cap Exp - BRAC Dry	367,012	367,012						CAPITAL EXPENDITURE
BRAC Oval Upgrade of Infra - Cap Exp	1,085,031	1,085,031						CAPITAL EXPENDITURE
Grants - non Operating Income for Parks & Oval Const - Cap Inc - Parks & Ovals	(400,000)	-		400,000				CAPITAL INCOME
Youth Bike Recreation Area - New Construction - Cap Exp	186,500	186,500						CAPITAL EXPENDITURE
Grants - Non Op - Cap Inc - Other Rec & Sport	(15,000)	-		15,000				CAPITAL INCOME
BRAC Oval Upgrade of Infra - Cap Exp	76,000	76,000						CAPITAL EXPENDITURE
Grant Program Expenses - Op Exp - Library (Income in 115480)	5,500	5,500						OPERATING EXPENDITURE
Grant Program Income - Op Inc - Library (Expense in 115280)	(5,500)	-		5,500				OPERATING INCOME
Infrastructure								
Streeter's Jetty Refurbishment (Chinatown Stage 2) Cap Exp	230,000	230,000						CAPITAL EXPENDITURE
Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp	1,800,000	1,800,000						CAPITAL EXPENDITURE
Loans Received China Town Revitalisation - Cap Inc - Economic Services Special Projects	(1,800,000)	-				1,800,000		CAPITAL INCOME
Chinatown Revitalisation Stage 2 Loan 198 Principal Exp	54,089	54,089						CAPITAL EXPENDITURE
Chinatown Revitalisation Stage 2 Loan 198 Interest & Fee Exp - Op Exp	19,978	19,978						OPERATING EXPENDITURE
Smart Cities Enabling Items - Cap Exp	300,000	300,000						CAPITAL EXPENDITURE
Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS	3,222,000	3,222,000						CAPITAL EXPENDITURE
Transfer From Building Reserve Leased Comm Facilities - Un Clas	(170,356)	-	170,356					CAPITAL INCOME
Council Loans Received - Other Rec & Sport	(300,000)	-				300,000		CAPITAL INCOME
Grant Non Op - State Swim Areas & Beaches	(2,570,884)	-		2,075,000	495,884			CAPITAL INCOME
Short St-Paspaley Camarvon Street New Drainage Const - Cap Exp	140,000	140,000						CAPITAL EXPENDITURE
Black Spot - Port Drive Refuge Island - Rd Upgrade Cap Exp	450,393	450,393						CAPITAL EXPENDITURE
Contribution Non Op - St Marys Carparking	(400,000)	-		400,000				CAPITAL INCOME
Urban Reseals Renewal Program - Various (Sealing Contractor) - Cap Ex - Renewal	31,800	31,800						CAPITAL EXPENDITURE
Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp	380,916	380,916						CAPITAL EXPENDITURE
Grants - Non Op - Cap Inc - Other Rec & Sport	(380,916)	-		380,916				CAPITAL INCOME
Town Beach Development - Jetty Project - Other Infra New - Cap Exp	2,332,500	2,332,500						CAPITAL EXPENDITURE
Royalties For Regions Loc Govt Non Op Grant - Op Inc - Other Recreation & Sport	(964,882)	-		964,882				CAPITAL INCOME

SHIRE OF BROOME
SCHEDULE 3 FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

CARRIED FORWARD SCHEDULE

Capital and Operating Carried Forward Projects 2020/21

Description	Carry Over Expenditure (\$)	Funding Source						Funding Type
		Muni	Reserve	Grants	Contributions	Loans	Sale or Trade In	
Black Spot State Non Op Grant	(50,393)	-		50,393				CAPITAL INCOME
Male Oval Renewal Infra - Cap Exp - Parks & Ovals	22,500	22,500						CAPITAL EXPENDITURE
Dakas Street Reserve New Infra Const Cap Exp-P&O	87,800	87,800						CAPITAL EXPENDITURE
Cygnat Park Infrastructure Renewal - Cap Exp	110,000	110,000						CAPITAL EXPENDITURE
Depot Building Upgrade - Cap Exp - Depot Ops	98,000	98,000						CAPITAL EXPENDITURE
Transfer From Building Reserve - Depot	(98,000)	-	98,000					CAPITAL INCOME
Transfer From POS Reserve - Parks & Ovals	(87,800)	-	87,800					CAPITAL INCOME
Japanese Cemetery New Infra by P & G - Cap Exp	125,072	125,072						CAPITAL EXPENDITURE
Transfer From POS Reserve - Other Comm Amenities	(85,000)	-	85,000					CAPITAL INCOME
TOTAL PROPOSED CARRYOVER EXP/(INC)	3,916,821	11,245,552	441,156	4,291,691	495,884	2,100,000	0	

SHIRE OF BROOME
PROPOSED RATES MODEL
30 JUNE 2022

RATE TYPE	2021-22							2020-21						
	Rate in \$	Number of Properties	Rateable Value New	2021/22 Budgeted Rate Revenue \$	2021/22 Budgeted Interim Rates \$	2021/22 Budgeted Back Rates \$	2021/22 Budgeted Total Revenue	Rate in \$ as cents	Number of Properties	Rateable Value New	2020/21 Budgeted Rate Revenue \$	2020/21 Budgeted Interim Rates \$	2020/21 Budgeted Back Rates \$	2020/21 Budgeted Total Revenue
	as cents													
Differential general rate or general rate														
<u>Gross Rental Valuations</u>														
GRV Residential	11.0204	4,942	116,990,601	12,892,832	100,000		12,992,832	10.8224	4,918	116,292,696	12,585,661			12,585,661
GRV Vacant	20.1729	187	2,909,900	587,011			587,011	19.8104	176	2,904,940	575,480			575,480
GRV Commercial	11.4171	555	55,404,596	6,325,598			6,325,598	11.2119	547	55,146,367	6,182,956			6,182,956
GRV Tourism	14.9349	454	17,635,596	2,633,859			2,633,858	14.6665	454	17,635,596	2,586,525			2,586,525
<u>Unimproved Value Valuations</u>														
UV Commercial Rural	3.2458	21	13,230,120	429,423			429,423	3.1875	21	6,638,773	211,611			211,611
UV Mining	11.9883	32	1,135,382	136,113			136,113	11.7729	39	1,211,081	142,579			142,579
UV Rural	0.7763	54	17,509,000	135,922			135,922	0.7623	54	17,509,000	133,471			133,471
Sub-Totals		6,245	224,815,195	23,140,759	100,000	0	23,240,758		6,209	217,338,453	22,418,283	0	0	22,418,283
Minimum payment	Minimum \$							Minimum \$						
<u>Gross Rental Valuations</u>														
GRV Residential	1220	61	585,654	74,420			74,420	1220	67	652,734	81,740			81,740
GRV Vacant	1220	191	869,842	233,020			233,020	1220	176	810,422	214,720			214,720
GRV Commercial	1220	23	170,490	28,060			28,060	1220	24	179,590	29,280			29,280
GRV Tourism	1220	371	1,599,000	452,620			452,620	1220	371	1,599,000	452,620			452,620
<u>Unimproved Value Valuations</u>														
UV Commercial Rural	1220	2	13,300	2,440			2,440	1220	2	13,300	2,440			2,440
UV Mining	500	25	48,318	12,500			12,500	500	29	54,849	14,500			14,500
UV Rural	1220	4	141,300	4,880			4,880	1220	4	191,300	4,880			4,880
Sub-Totals		677	3,427,904	807,940	0	0	807,940		673	3,501,195	800,180	0	0	800,180
Total amount raised from general rates		6,922	228,243,099	23,948,699			24,048,698		6,882	220,839,648	23,218,463			23,218,463
Discounts							(56,151)							(55,142)
Total Rates		6,922	228,243,099	23,948,699			23,992,547		6,882	220,839,648	23,218,463			23,163,321



Objectives and Reasons for the Differential Rates and Minimum Payments for the 2021/22 Financial Year

Under section 6.36 of the Local Government Act 1995, the Objects and Reasons for implementing Differential Rates must be published by Shire of Broome.

Overall Objective

The purpose of the levying of rates is to meet the Shire's budget requirements each financial year to deliver services and community infrastructure. The Valuer-General provides the property valuations as the basis for the calculation of rates each year. Section 6.33 of the *Local Government Act 1995* provides the ability to differentially rate properties based on zoning or land use as determined by the Shire of Broome. Properties are grouped according to town planning zonings or predominant land use. Each rating category has a separately calculated rate in the dollar to achieve equity across all sectors.

Council has considered the Key Values contained within the Rating Policy Differential Rates (s.6.33) released by the Department of Local Government, Sport and Cultural Industries, being:

- Objectivity
- Fairness and Equity
- Consistency
- Transparency and administrative efficiency

A copy of this policy can be obtained from this link:

<https://www.dlgsc.wa.gov.au/departments/publications/publication/rating-policy-differential-rates>.

Council determines the required rates yield by reviewing all revenue sources, expenditure and efficiency measures. As part of its budget deliberations, it is assumed that the Shire's operations will return to the same levels before the COVID-19 pandemic. A budget deficiency of \$23.94M has been identified for the financial year 2021/22, and a 1.83% increase in the rate-in-dollar across all rating categories would yield the required rates to fund this deficit. There being no changes to the rating categories, the consistency and equitable distribution of the rates are maintained from one year to the next.

The Shire's Long-Term Financial Plan (LTFP) targeted a 1.85% increase in the 2021/22 financial year rates. The rate yield of \$23.94M is slightly higher (1%) than the revenue projected in Shire's LTFP. It will fund the Capital Works Program as per the Shire's latest Corporate Business Plan.

- Plant Replacement - \$2.1M
- Skate Park Redevelopment - \$1.5M
- Other Road Upgrades & Renewal \$1.0M
- Cable Beach Foreshore Upgrade Detailed Design - \$867K
- Off-Street Carpark and Infrastructure in Frederick Street - \$829K
- Renewal of Various Buildings - \$779K
- Buckley's Road Waste Facility Capping - \$700K
- Renewal and Upgrades of Various Parks and Ovals - \$663K
- Review of ICT Digital Strategy and ICT Renewals - \$559K
- Conti Foreshore Shared Path Development (Connecting the Guy Street and Hamersley Street Shared Paths) - \$472K
- Community Recycling Centre Detailed Design - \$ 420K
- Various Footpath Constructions, Renewals and Upgrades - \$ 366K
- BRAC Parking Improvements \$315K
- Implementation of Cemetery Master Plan \$310K

- Off-Street Carpark and Infrastructure in Port Drive - \$299K
- BRAC Grid Solar Connection - \$231K
- Broome Lighting Upgrades – \$150K
- Various Street Lighting Renewals - \$121K
- Place Activations Plan – \$97K
- Cape Leveque Tourist Bay and Signage - \$92K
- Footbridges – \$84K
- Old Broome and Cable Beach Precinct Plans \$75K
- Sanctuary Road Feasibility Study – \$70K
- Reconciliation Week, Christmas Decorations and Various Community Events - \$66K
- Local Planning Scheme and Local Planning Strategy Review \$65K
- Various Coastal Asset Renewals - \$63K
- Various Improvements in BRAC (WiFi, Self Scanning, Floorball Rink) - \$53K
- Bin Replacement \$50K
- Review of Sport & Recreation Plan and BRAC Master Plan \$50K
- Various Carparks Renewals - \$44K
- Broome Air Raid 80th Anniversary \$35K
- Implement the Youth Plan - \$32K
- New Public Open Space Strategy - \$30K
- New Radar Speed Display Signs - \$30K
- Various Bus Facilities Renewals - \$29K
- Various Drainage Renewals – \$28K
- New Corporate Communications Strategy - \$25K
- Access and Inclusion - \$15K
- Neighbourhood Engagement Program - \$15K

Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. In particular, the following actions had been undertaken:

Efficiency Measures:

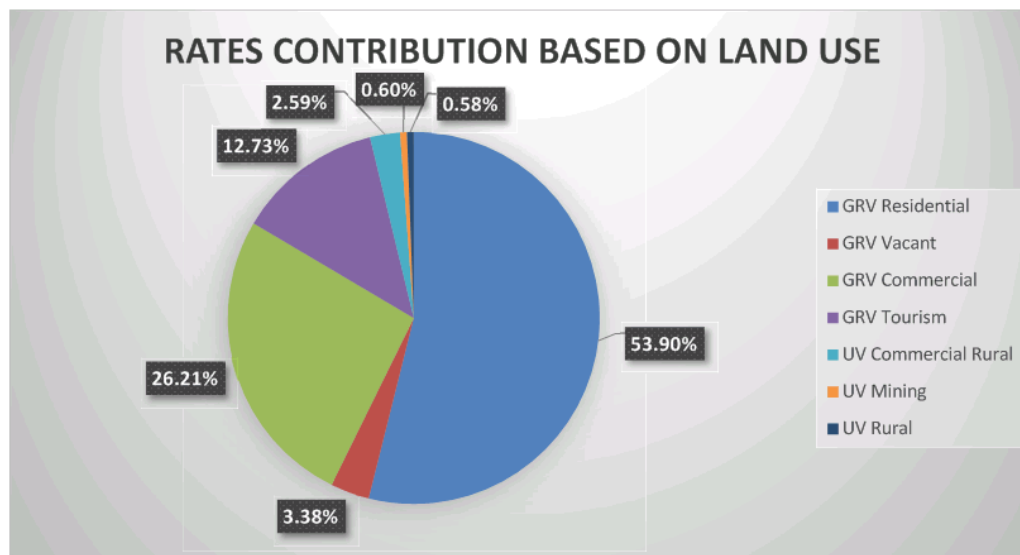
- reviewed position descriptions and remuneration as vacancies arise;
- renewal of Shire assets based on adopted Asset Management Plan;
- encouraged certain staff to take advantage of remote area housing through the Shire leases, therefore, minimising the need for staff housing stock;
- continued use of local suppliers whenever possible and appropriate;
- conduct of three budget reviews each financial year;
- continued to outsource waste collection and recycling education cost-effectively;
- bush fire mitigation strategies and compliance measures were put in place to reduce the scope of recurring work;
- disposal of the under-utilised and maintenance-demanding light fleet and plant;
- installation of LED street lighting and energy-efficient fixtures throughout Shire facilities;
- contractor inductions to reduce exposure to occupational health and safety risks;
- conducted several internal audits of governance and legislative compliance;
- a robust review of insurance services and identify opportunities to self-insure;
- changed the provision of pre-cyclone clean-up activities to become less resource-intensive but still responsive to safety objectives of pre-cyclone preparations;
- revisiting the resourcing of GIS services;
- reduced some facility opening hours in line with service review findings regarding usage patterns; and
- after hours shut-off switch at Administration Building to limit unnecessary air-conditioning when the building is not occupied.

Below is a summary of the proposed minimum payments and rates in the dollar for 2021/22

Differential Rate Category	Minimum Payment	Rate in the \$ (Cents)
GRV – Residential	\$1,220	11.0204
GRV – Vacant	\$1,220	20.1729
GRV – Commercial	\$1,220	11.4171

GRV – Tourism	\$1,220	14.9349
UV – Rural	\$1,220	0.7763
UV – Mining	\$500	11.9883
UV – Commercial Rural	\$1,220	3.2458

Rates contribution based on land use:



The 2021/22 Rating Year utilises the most recent general revaluation that took effect on 1 July 2019 due to the general valuations assessed by the Valuer General's office in October 2018.

Gross Rental Value (GRV)

The *Local Government Act 1995* determines that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Valuer-General determines the GRV for all properties within the Shire of Broome. Under section 22 of the Valuation of Land Act 1978, the Valuer-General also determines the frequency of general valuations. However, historically, the Valuer-General has undertaken a GRV revaluation every three to five years, with the most recent valuation occurring in October 2018 and effective from 1 July 2019. Factors such as age, construction, size, car shelters, pools and location influence the rental value for a house or other GRV property. Interim valuations are provided fortnightly to the Shire by the Valuer-General for properties where changes have occurred (i.e. subdivisions or strata title of a property, amalgamations, building constructions, demolition, additions and/or property rezoning). In such instances, the Shire recalculates the rates for the affected properties and issues interim rates notices.

GRV properties contribute about 96.2% of the total rates as the properties in this category generally have a much higher demand for Shire resources.

GRV – Residential (The Base Rate for Gross Rental Value)

This rating category consists of properties that have a predominant residential use. This rating category is the base rate by which all other GRV rated properties are assessed. The reason for the rate in the dollar for this category is to reflect the level of rating required to raise the necessary revenue to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required for developed residential and urban areas.

Council is focused on sustainably managing its community and infrastructure assets through the funding of renewal and replacement asset programs. These programs include but are not limited to investment in the

resealing of roads, replacement and development of footpath networks, refurbishing public ablutions and other building maintenance programs. The rates from this category are expected to meet the community needs and service levels for properties under this category within the Shire of Broome. This category is expected to contribute 53.9% of the total rates to be raised for 2021/22.

GRV – Commercial

This rating category covers the town centre, commercial business, shopping centres, telecom tower sites and the airport. All properties rated under this category are zoned Commercial under the Town Planning Scheme, excluding properties with tourism use. This rating category recognises the impact of commercial properties on infrastructure and the environment within the Shire. This category recognises the more significant share of costs associated with providing additional services like economic development, maintaining car park infrastructure, landscaping, environmental health, light industrial area infrastructure and other amenities. The rate in the dollar for this category is 3.6% higher than the GRV – Residential base rate. This category is expected to contribute 26.2% of the total rates to be raised for 2021/22.

GRV – Tourism

This rating category consists of properties with operations related to tourism. This category recognises the impact of such properties on infrastructure and the environment within the Shire. This rating category recognises the more significant share of costs associated with the provision of services in addition to the services provided in the GRV Commercial category. Some additional costs contribute to economic development, tourism promotion, marketing activities, environmental health, public safety and law enforcement during the tourist season. The rate in the dollar for this category is 35.5% higher than the GRV – Residential base rate. This category is expected to contribute 12.7% of the total rates to be raised for 2021/22.

GRV – Vacant

This rating category consists of vacant properties zoned Residential, Tourist, Commercial or Industrial under the Shire's Local Planning Scheme. The object of the rate for this category is to signify the Council's preference for land to be developed rather than leaving it vacant. Development is encouraged due to its importance and positive effect on local employment and economic diversity. Further community returns are also expected from population-linked investment in the region by both State and Federal funding bodies. The rate is also higher than the base rate to distribute the rates burden equitably considering the different method used for the valuation of vacant land as compared to other GRV properties. The rate is also intended to discourage land investors from land banking and discourage excessive vacant land leaving subdivisions barren and aesthetically unappealing which may provide prospects for potential antisocial behaviour. The rate in the dollar for this category is 83.1% higher than the GRV – Residential base rate. This category is expected to contribute 3.4% of the total rates to be raised for 2021/22.

Unimproved Value (UV)

Properties that are predominantly used for rural purposes are assigned an Unimproved Value supplied and updated by the Valuer-General on an annual basis. The rate in the dollar set for the UV-Rural category forms the basis for calculating all other UV differential rates.

UV properties contribute about 3.8% of the total rates as the properties in this category generally have a much lower demand on Shire resources.

UV - Rural (The Base Rate for Unimproved Value)

This rating category consists of properties that are exclusively for rural use. This category is the base rate by which all other UV rated properties are assessed. Other UV rating categories have a higher demand for Shire resources than properties in the UV - Rural rating category. This category is expected to contribute 0.58% of the total rates to be raised for 2021/22.

UV - Commercial Rural

This rating category consists of properties with a commercial use outside of the townsite and inclusive of pearling leases, pastoral leases or other properties with pastoral use.

This category recognises the increased rates required to operate efficiently and provide for rural infrastructure and services. The above services are in addition to the urban services, programs, and infrastructure available to the properties in this category. The Shire incurs higher costs of infrastructure maintenance and renewal of the rural road network due to its vulnerability to extreme weather conditions, further increasing due to extra vehicle movements and activities associated with these properties. This category is expected to contribute 2.6% of the total rates to be raised for 2021/22.

UV – Mining

This rating category consists of properties for mining, exploration or prospecting purposes. The object of the rate for this category is to reflect the impact on utilisation of rural infrastructure (compared to pastoral) by heavy transport and associated higher traffic volumes. Also, these properties have access to all other services and facilities provided by the Shire. This category is rated higher than UV-Commercial due to the higher road infrastructure maintenance costs to the Shire from frequent heavy vehicle use over extensive lengths of Shire roads throughout the year. This category is expected to contribute 0.60% of the total rates to be raised for 2021/22.

Minimum Payments

Every property, regardless of size, value, and use, receives some minimum level of benefit from the Shire's works and services. Minimum rates ensure that all ratepayers make a reasonable contribution to essential services and infrastructure. A proposed minimum rate of \$1,220 has been applied to all rating categories except for the UV-Mining.

UV of mining tenements ranges from \$198 to \$448,000 and an average UV of \$20,415. The \$500 minimum rate for the UV-Mining category is set at a lower level than the other rating categories to ensure that less than 50% of the properties in this category are on the minimum rate and comply with section 6.35 of the *Local Government Act 1995*. Given the lower valuation figure assigned to small mining tenements, a lower minimum payment will also ensure that the rate burden is distributed equitably between all other property owners paying the minimum amount.

Yours Faithfully,

Sam Mastrolembo
Chief Executive Officer

Shire of Broome
Fee Detail - All
30 June 2021

Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Grand Total				
03 - GENERAL PURPOSE FUNDING				
03.001 - RATES				
Rates Enquiries				
Rate Enquiries - statements, ownership and address details by other parties than agents acting on behalf of owner	\$ 55.00	\$ 55.00	\$ 56.00	\$56.00
Property Orders & Requisitions Enquiries	\$ 110.00	\$ 110.00	\$ 112.00	\$112.00
Reissue Rate Notice - Previous years	\$ 30.00	\$ 30.00	\$ 30.00	\$30.00
Other Rates Fees				
Property Listings via email or CD - Not available for commercial purposes.	\$ 85.00	\$ 85.00	\$ 85.00	\$85.00
NOTE: additional information requested will be charged at a Rate per hour. A quotation will be provided.	\$ 60.00	\$ 60.00	\$ 61.00	\$61.00
Notice of Discontinuance	Actual Cost	Actual Cost	Actual Cost	Actual Cost
Debt Clearance Letter	\$ 30.00	\$ 30.00	\$ 30.50	\$30.50
Payment Arrangement Administration Fee	Waived in 2020-21 due to COVID-19	Waived in 2020-21 due to COVID-19	\$ 51.00	\$51.00
Administration fees on instalment plan	Waived in 2020-21 due to COVID-19	Waived in 2020-21 due to COVID-19	\$ 10.20	\$10.20
Interest on instalment and payment arrangement plan - % per annum calculated daily	Waived in 2020-21 due to COVID-19	Waived in 2020-21 due to COVID-19	\$ 0.06	\$ 0.06
Overdue Interest - % per annum calculated daily	8% per annum calculated daily	8% per annum calculated daily	\$ 0.07	\$ 0.07
Refund of rates overpayments - Administration fee	\$ -	\$ -	\$ -	\$0.00
Rate Payer Transaction Summary - Administration fee	\$5-\$10	\$5-\$10	\$5.10-\$10.20	\$5.10-\$10.20
04 - GOVERNANCE				
04.202 - OTHER GOVERNANCE ACTIVITIES				
Information on Record Sales				
Agendas or Minutes - Hard Copy - Rate per double sided page	\$ 0.25	\$ 0.25	\$ 0.27	\$ 0.30
Copy of Annual Report, Annual Budget, Strategic Community Plan, Corporate Business Plan.	\$ 0.25	\$ 0.25	\$ 0.27	\$ 0.30
Electoral Rolls - (Hard Copy) Rate Per Roll (WAEC or Owners/Occupiers Rolls). (Subject to compliance with Reg 29B of Local Government (Administration) Regulations 1996. (Statutory Declaration to be submitted confirming that the information will not be used for commercial purposes. Requires approval from the CEO.)	\$ 55.00	\$ 55.00	\$ 55.00	\$55.00
Electoral Rolls - (memory stick) Rate Per Roll (WAEC or Owner/Occupiers Rolls). (Subject to compliance with Reg 29B of Local Government (Administration) Regulations 1996. (Statutory Declaration to be submitted confirming that the information will not be used for commercial purposes. Requires approval from the CEO.)	\$ 33.00	\$ 33.00	\$ 33.00	\$33.00
05 - LAW, ORDER & PUBLIC SAFETY				
05.455 - RANGER OPERATIONS				
Ranger Operations				
Ranger charge out	\$ 92.68	\$ 101.95	\$ 95.45	\$105.00
05.460 - FIRE PREVENTION				
Fines & Penalties				
Fire Charges Fines & Penalties	See Infringement	See Infringement	See Infringement	See Infringement
Block Stashing				
Charges for Block Stashing: Cost plus admin fee	At Cost plus \$48.18 Admin Fee	At Cost plus \$53.00 Admin Fee (plus GST)	\$ 55.00	\$ 60.50
05.465 - ANIMAL CONTROL				
Fines & Penalties				
Animal Related Offences Fines and Penalties	See Infringement	See Infringement	See Infringement	See Infringement
Dog Handling				
For Seizure and Impounding of Dog Registered Dog	\$ 105.85	\$ 105.85	\$ 108.00	\$108.00
For Seizure and Impounding of Dog Unregistered Dog	\$ 105.85	\$ 105.85	\$ 108.00	\$108.00
For Seizure and Return of Dog Without Impounding it (\$0)	\$ 1.00	\$ 1.00	\$ -	\$0.00
For Sustenance and Maintenance of a Dog at Pound - Per Day or Part of Day	\$ 25.00	\$ 25.00	\$ 26.00	\$26.00
For Surrender of Dog	\$ -	\$ -	\$ -	\$0.00
Parasite Control Fee (Dogs and Cats)	\$ 10.00	\$ 11.00	\$ 10.00	\$11.00
1 year registration - SAFE relocating an animal out of Broome (\$0)	\$ -	\$ -	\$ -	\$0.00
Cat Handling				
For Seizure and Impounding of Cat	\$ 105.85	\$ 105.85	\$ 108.00	\$108.00
For Seizure and Return of Cat Without Impounding it (\$0)	\$ 1.00	\$ 1.00	\$ -	\$0.00
For Sustenance and Maintenance of a Cat at Pound - Per Day or Part of Day	\$ 19.00	\$ 19.00	\$ 26.00	\$26.00
For Surrender of Cat	\$ -	\$ -	\$ -	\$0.00
1 year registration - SAFE relocating an animal out of Broome (\$0)	\$ -	\$ -	\$ -	\$0.00
Dog Handling Accessories				
Dangerous Dog / Restricted Breed Collar - Small	\$ 65.00	\$ 71.50	\$ 66.36	\$73.00
Dangerous Dog / Restricted Breed Collar - Medium	\$ 70.00	\$ 77.00	\$ 71.82	\$79.00
Dangerous Dog / Restricted Breed Collar - Large	\$ 73.00	\$ 80.30	\$ 74.54	\$81.99
Dangerous Dog / Restricted Breed Collar - Extra Large	\$ 75.00	\$ 82.50	\$ 76.36	\$84.00
Dangerous Dog / Restricted Breed Sign	\$ 52.00	\$ 57.20	\$ 52.73	\$58.00
Animal Trap Hire	\$ -	\$ -	\$ -	\$0.00
Animal Trap Security Bond	\$ 50.00	\$ 50.00	\$ 50.00	\$50.00
Dog Licensing				
Annual registration - Unsterilized dog or bitch.	\$ 50.00	\$ 50.00	\$ 50.00	\$50.00
Annual registration - Sterilized dog or bitch.	\$ 20.00	\$ 20.00	\$ 20.00	\$20.00
Annual registration - Dangerous dog or bitch.	\$ 50.00	\$ 50.00	\$ 50.00	\$50.00
3 year registration - Unsterilized dog or bitch.	\$ 120.00	\$ 120.00	\$ 120.00	\$120.00
3 year registration - Sterilized dog or bitch.	\$ 42.50	\$ 42.50	\$ 42.50	\$42.50
Lifetime registration - Unsterilized dog or bitch.	\$ 250.00	\$ 250.00	\$ 250.00	\$250.00
Lifetime registration - Sterilized dog or bitch.	\$ 100.00	\$ 100.00	\$ 100.00	\$100.00
Registration - Dogs for droving or tending stock	25% of fee payable	25% of fee payable	25% of fee payable	25% of fee payable
Registration - Dogs owned by pensioners (except dangerous dogs)	50% of fee payable	50% of fee payable	50% of fee payable	50% of fee payable
Registration after 31 May in any year, for that registration year	50% of fee payable	50% of fee payable	50% of fee payable	50% of fee payable
Registration - Dogs used by the State Emergency Service for tracking (\$0)	\$ 1.00	\$ 1.00	\$ -	\$ -
Licence to keep an Approved Kennel Establishment				
Renewal of Licence to keep an approved kennel establishment	\$ 200.00	\$ 200.00	\$ 200.00	\$200.00
Application to keep 3-6 Dogs/consistent with Policy	\$ 47.95	\$ 52.68	\$ 54.00	\$54.00
Application to keep 3-6 Dogs/inconsistent with Policy	\$ 105.36	\$ 105.36	\$ 108.00	\$108.00
Annual - Inspection Dangerous Dog	\$ 263.40	\$ 263.40	\$ 270.00	\$270.00
Annual - Inspection Kennel Establishment	\$ 250.00	\$ 250.00	\$ 250.00	\$250.00
Registration Tag Replacement Admin Fee (\$0)	\$ 260.00	\$ 260.00	\$ 265.00	\$265.00
	\$ 1.00	\$ 1.00	\$ -	\$ -

Shire of Broome
Fee Detail - All
30 June 2021

Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Certified Copy of an entry in the register (\$0)	\$ 1.00	\$ 1.00	\$ -	\$ -
Cat Registration				
Annual fee	\$ 20.00	\$ 20.00	\$ 20.00	\$20.00
Annual fee (application between 31 May and 31 October)	\$ 10.00	\$ 10.00	\$ 10.00	\$10.00
3 year registration	\$ 42.50	\$ 42.50	\$ 42.50	\$42.50
Lifetime registration	\$ 100.00	\$ 100.00	\$ 100.00	\$100.00
Application to breed cats - per breeding cat	\$ 100.00	\$ 100.00	\$ 100.00	\$100.00
Registration Tag Replacement Admin Fee (\$0)	\$ 1.00	\$ 1.00	\$ -	\$ -
Cat Sterilisation				
Cat Sterilisation	50% Subsidy of Actual Cost	50% Subsidy of Actual Cost	50% Subsidy of Actual Cost	50% Subsidy of Actual Cost
Male				
Cat Sterilisation	50% Subsidy of Actual Cost	50% Subsidy of Actual Cost	50% Subsidy of Actual Cost	50% Subsidy of Actual Cost
Female				
Dog Sterilisation				
Dog Sterilisation	50% Subsidy - Maximum value \$210	50% Subsidy - Maximum value \$210	50% Subsidy - Maximum Value \$210	50% Subsidy - Maximum Value \$210
Male				
Dog Sterilisation	50% Subsidy - Maximum value \$210	50% Subsidy - Maximum value \$210	50% Subsidy - Maximum Value \$210	50% Subsidy - Maximum Value \$210
Female				
Large Animal Control				
Application for Permit to walk, lead, ride, herd or drive a large animal on local government property	\$ 52.68	\$ 52.68	\$ 55.00	\$55.00
Disposal of Dead Animals				
Disposal of dead animals	\$ 29.09	\$ 32.00	\$ 30.00	\$33.00
05.470 - OTHER LAW, ORDER & PUBLIC SAFETY				
Fines & Penalties				
Illegal Camping Fines and Penalties	See Infringement	See Infringement	See Infringement	See Infringement
Impounded Advertising Signs	\$ 75.00	\$ 82.50	\$ 77.27	\$85.00
Impounded Trolleys	\$ 100.00	\$ 110.00	\$ 100.00	\$110.00
Impounded Goods (Other)	\$ 75.00	\$ 82.50	\$ 77.27	\$85.00
Impounded Goods Storage Fee	\$ 9.00	\$ 9.90	\$ 10.91	\$12.00
Littering Fines & Penalties	See Infringement	See Infringement	See Infringement	See Infringement
Litter Clean-up Fee	Cost plus \$53.00 admin fee	Cost plus \$53.00 admin fee + GST	Cost + \$55 Admin Fee	Cost + \$55 Admin Fee + GST
Review & Download CCTV Footage	\$ 50.00	\$ 55.00	\$ 50.91	\$56.00
Other Fines and Penalties				
Sundry Ranger Fines & Penalties except those above. Off Road Vehicles, Noise Etc	See Infringement	See Infringement	See Infringement	See Infringement
Impounded Vehicles				
Impounding Vehicles - Cost plus Admin fee	Cost plus \$53.00 admin fee	Cost plus \$53.00 admin fee	\$ 55.00	\$ 55.00
Impounding Vehicles by means of clamping	\$ 152.00	\$ 152.00	\$ 155.00	\$ 155.00
Daily cost for impounded vehicle (including by means of clamping)	\$ 13.00	\$ 13.00	\$ 18.18	\$ 20.00
Sales of Impounded Vehicles				
Sale of Impounded Vehicles & Goods - Cost plus Admin fee	Offer to Purchase Plus \$54.00 Admin Fee	Offer to Purchase Plus \$54.00 Admin Fee	\$ 55.00	\$ 60.50
Other Applications / Permits				
Application to advertise anything on local government property or a thoroughfare	\$ 105.36	\$ 105.36	\$ 108.00	\$108.00
Application For Temporary Signage Permit	\$ 52.68	\$ 57.95	\$ 54.00	\$59.40
Application For Temporary Parking Permit	\$ 52.68	\$ 57.95	\$ 54.00	\$59.40
Application to erect a structure for public amusement	\$ 105.36	\$ 105.36	\$ 108.00	\$108.00
Application to plant or sow seeds on local government property	\$ 52.68	\$ 52.68	\$ 54.00	\$54.00
Application to drive, ride or take a vehicle on local government property	\$ 52.68	\$ 52.68	\$ 54.00	\$54.00
Application to light a fire on local government property	\$ -	\$ -	\$ -	\$0.00
Application to parachute, hang glide, abseil from or onto local government property	\$ 263.40	\$ 263.40	\$ 270.00	\$270.00
Application to depasture any horse, sheep, cattle, goat, camel, ass or mule	\$ 105.36	\$ 105.36	\$ 108.00	\$108.00
Application to land an aircraft or helicopter on local government property	\$ 263.40	\$ 263.40	\$ 270.00	\$270.00
07 - HEALTH				
07.014 - HEALTH SERVICES - INSPECTION				
Health Hire Out				
Environmental Health Officer Charge Out	\$ 72.00	\$ 79.20	\$ 73.64	\$81.00
Application for S39 Certificate of Local Government (Liquor Licensing)			\$ 110.00	\$110.00
S39 Certificate of Local Government (Liquor Licensing) - 2nd or subsequent inspection			\$ 155.00	\$155.00
Fines and Penalties				
Health Act1911, Public Health Act 2016, Food Act 2008, Local Government Act 1995, Environmental Protection Act 1986	See Infringement	See Infringement	See Infringement	See Infringement
Health Local Laws Lodging House				
Registration Per Annum	\$ 225.00	\$ 225.00	\$ 225.00	\$225.00
Transfer ownership licence	\$ 159.82	\$ 159.82	\$ 160.00	\$ 160.00
Health Local Laws Morgue				
Registration Per Annum	\$ 105.00	\$ 105.00	\$ 105.00	\$105.00
Licence to operate a Temporary Morgue Health (Miscellaneous Provisions) Act 1911	\$ 72.00	\$ 79.20	\$ 72.00	\$79.20
Health Local Laws Health (Offensive Trades (Fees) Regulations 1976				
Slaughterhouse	\$ 298.00	\$ 298.00	\$ 298.00	\$298.00
Piggeries	\$ 298.00	\$ 298.00	\$ 298.00	\$298.00
Artificial manure depots	\$ 211.00	\$ 211.00	\$ 211.00	\$211.00
Bone mills	\$ 171.00	\$ 171.00	\$ 171.00	\$171.00
Places for storing, drying or preserving bones	\$ 171.00	\$ 171.00	\$ 171.00	\$171.00
Fat melting, fat extracting or tallow melting establishments (a) Butcher shop and similar	\$ 171.00	\$ 171.00	\$ 171.00	\$171.00
Fat melting, fat extracting or tallow melting establishments (b) Larger establishments	\$ 298.00	\$ 298.00	\$ 298.00	\$298.00
Blood drying	\$ 171.00	\$ 171.00	\$ 171.00	\$171.00
Gut scraping, preparation of sausage skins	\$ 171.00	\$ 171.00	\$ 171.00	\$171.00
Fellmongeries	\$ 171.00	\$ 171.00	\$ 171.00	\$171.00
Manure works	\$ 211.00	\$ 211.00	\$ 211.00	\$211.00
Fish curing establishments	\$ 211.00	\$ 211.00	\$ 211.00	\$211.00
Laundries, dry-cleaning establishments	\$ 147.00	\$ 147.00	\$ 147.00	\$147.00
Bone merchant premises	\$ 171.00	\$ 171.00	\$ 171.00	\$171.00
Flock factories	\$ 171.00	\$ 171.00	\$ 171.00	\$171.00
Knackeries	\$ 298.00	\$ 298.00	\$ 298.00	\$298.00
Poultry processing establishments	\$ 298.00	\$ 298.00	\$ 298.00	\$298.00
Poultry farming	\$ 298.00	\$ 298.00	\$ 298.00	\$298.00
Rabbit farming	\$ 298.00	\$ 298.00	\$ 298.00	\$298.00
Fish processing establishments in which whole fish are cleaned and prepared	\$ 298.00	\$ 298.00	\$ 298.00	\$298.00
Shellfish and crustacean processing establishments	\$ 298.00	\$ 298.00	\$ 298.00	\$298.00
Any other offensive trade not specified	\$ 298.00	\$ 298.00	\$ 298.00	\$298.00
Health Local Laws Health (Public Building) Regulations 1992				

Shire of Broome
Fee Detail - All
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Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Fee equal to the cost of considering the application up to \$871 (Application to Construct, Extend or Alter a Public Building)	\$ 216.00	\$ 216.00	\$ 220.00	\$ 220.00
Inspection fee	\$ 159.82	\$ 175.80	\$ 163.64	\$ 180.00
Event inspection fee	\$ 159.82	\$ 175.80	\$ 163.64	\$ 180.00
Form 1 Fee application to construct	\$ 50.00	\$ 55.00	\$ 50.00	\$ 55.00
Form 2 Application for Certificate of Approval Low Risk	\$ 220.00	\$ 242.00	\$ 222.73	\$ 245.00
Form 2 Application for Certificate of Approval Medium Risk	\$ 470.00	\$ 517.00	\$ 477.27	\$ 525.00
Form 2 Application for Certificate of Approval High Risk	\$ 800.00	\$ 880.00	\$ 800.00	\$ 880.00
Form 1 & 2 Fee application for Events	\$ 84.00	\$ 92.40	\$ 86.36	\$ 95.00
Reissue of Certificate of Approval	\$ 36.00	\$ 36.00	\$ 40.00	\$ 40.00
Health Local Laws Water Sampling				
Aquatic Facilities Water Sampling	\$ 79.91	\$ 79.91	\$ 82.00	\$ 82.00
Aquatic Facilities Water Sampling - Resample	\$ 139.82	\$ 139.82	\$ 145.00	\$ 145.00
Water Sample Fee (Potable Water)	\$ 99.91	\$ 99.91	\$ 102.00	\$ 102.00
Annual audit of public pool	\$ 114.89	\$ 114.89	\$ 125.00	\$ 125.00
Water Sample Fee (Potable Water) Resample	\$ 129.86	\$ 129.86	\$ 135.00	\$ 135.00
Aquatic Facility Water Sampling - per pool >3 pools on one property			\$ 60.00	\$ 60.00
Trading, Outdoor Dining & Street Entertainment LL 2003 Trading in a Public Place Licence (Not an Event)				
Application Fee to be paid at time of application (not refundable)	\$ 330.00	\$ 330.00	\$ 335.00	\$ 335.00
Licence (Annual) High Intensity	\$ 1,570.00	\$ 1,570.00	\$ 1,600.00	\$ 1,600.00
Licence (Annual) Medium Intensity	\$ 1,030.00	\$ 1,030.00	\$ 1,050.00	\$ 1,050.00
Licence (Annual) Low Intensity	\$ 725.00	\$ 725.00	\$ 740.00	\$ 740.00
Licence (Monthly)	\$ 200.00	\$ 200.00	\$ 205.00	\$ 205.00
Licence (Weekly)	\$ 100.00	\$ 100.00	\$ 105.00	\$ 105.00
Health Local Law (2006)				
Health Local Law approval (including approval to keep large animals within townsite)	\$ 100.00	\$ 110.00	\$ 104.55	\$ 115.00
Trading, Outdoor Dining & Street Entertainment LL 2003 Market Licence				
Application Fee to be paid at time of application (not refundable)	\$ 330.00	\$ 330.00	\$ 335.00	\$ 335.00
Annual	\$ 1,570.00	\$ 1,570.00	\$ 1,600.00	\$ 1,600.00
Monthly	\$ 200.00	\$ 200.00	\$ 205.00	\$ 205.00
Single market event	\$ 100.00	\$ 100.00	\$ 105.00	\$ 105.00
Trading, Outdoor Dining & Street Entertainment LL 2003 Street Entertainment (Busking)				
Application Fee to be paid at time of application (not refundable)	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
Licence (Annual)	\$ 290.00	\$ 290.00	\$ 295.00	\$ 295.00
Licence (Monthly)	\$ 100.00	\$ 100.00	\$ 105.00	\$ 105.00
Licence (Weekly)	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
Application Fee - Children under 16 years	\$ -	\$ -	\$ -	\$ 0.00
Licence (Annual) - Children under 16	\$ -	\$ -	\$ -	\$ 0.00
Licence (Monthly) - Children under 16	\$ -	\$ -	\$ -	\$ 0.00
Licence (Weekly) - Children under 16	\$ -	\$ -	\$ -	\$ 0.00
Trading, Outdoor Dining & Street Entertainment LL 2003 Application for Outdoor Dining				
Annual Outdoor Dining Renewal Fee - Per Square Metre (billed annually prior to the start of the Financial Year)	\$ -	\$ -	\$ -	\$ 0.00
Environmental Protection (Noise) Regulations 1997				
Application Fee for Approval Under Reg 18(5)(b) (over 60 days)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Application Fee for Approval Under Reg 18(5)(b) (under 60 days) (as per 18(7))	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
Application Fee for Approval Under Reg 16AA (Motor Sports Venue) or amendment to approval	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Minor Noise Approval Application	\$ 74.89	\$ 82.38	\$ 77.27	\$ 85.00
Noise monitoring fee (business hours)	\$ 119.82	\$ 131.80	\$ 122.73	\$ 135.00
Noise Monitoring Fee (non standard business hours)	\$ 119.82	\$ 131.80	\$ 122.73	\$ 135.00
Food Act 2008 (Exempted Food Premises: not for profit and community groups)				
Notification Fee	\$ 72.00	\$ 72.00	\$ 74.00	\$ 74.00
Registered Food Premises Annual Fee - High Risk	\$ 645.00	\$ 645.00	\$ 650.00	\$ 650.00
Registered Food Premises Annual Fee - Medium Risk	\$ 320.00	\$ 320.00	\$ 330.00	\$ 330.00
Registered Food Premises Annual Fee - Low Risk	\$ 160.00	\$ 160.00	\$ 165.00	\$ 165.00
Registered Food Premises Annual Fee - Very Low Risk	No Fee	No Fee	No Fee	No Fee
Second and Subsequent Reassessment or Reinspection	\$ 149.78	\$ 149.78	\$ 155.00	\$ 155.00
Transfer Fee - transfer of ownership from one owner/operator to another	\$ 59.91	\$ 59.91	\$ 74.00	\$ 74.00
Food Act 2008 Application to Construct or Establish Food Premises (Includes Notification Fee)				
High Risk	\$ 299.55	\$ 299.55	\$ 305.00	\$ 305.00
Medium Risk	\$ 239.64	\$ 239.64	\$ 245.00	\$ 245.00
Low Risk	\$ 179.73	\$ 179.73	\$ 185.00	\$ 185.00
Food Act 2008 - Notice of Temporary Food Business				
Application Fee			\$ 72.00	\$ 72.00
Application Fee - Charity/ Community Group			\$ -	\$ 0.00
Late Fee - <5 Days Notice			\$ 50.00	\$ 50.00
Approval to consume liquor on local government property				
Application for approval to consume liquor on local government property	\$ -	\$ -	\$ -	\$ 0.00
Supplemental Fees - Hairdressers/Beauty Therapy/ Skin Penetration				
Initial Notification Fee/Application	\$ 119.82	\$ 119.82	\$ 120.00	\$ 120.00
Septic Plan and approval Search Fee	\$ 75.00	\$ 82.50	\$ 76.36	\$ 84.00
Annual inspection fee	\$ 119.82	\$ 119.82	\$ 120.00	\$ 120.00
10 - COMMUNITY AMENITIES				
10.025 - SANITATION - GENERAL REFUSE				
Xj) INACTIVE -Tyres (Walls cut-out) Refuse Site Charges				
INACTIVE -Car Tyres - Each	\$ -	\$ -	\$ -	\$ 0.00
INACTIVE -Light Truck Tyres - Each	\$ -	\$ -	\$ -	\$ 0.00
INACTIVE -Truck Tyres - Each	\$ -	\$ -	\$ -	\$ 0.00
INACTIVE -Tractor and Large Machinery Tyres - Each	\$ -	\$ -	\$ -	\$ 0.00
Xkj) INACTIVE -Other Fees Refuse Site Charges				
INACTIVE -Medical Waste - Per tonne	See Asbestos / Medical / Quarantine Waste - per tonne	See Asbestos / Medical / Quarantine Waste - per tonne	\$ -	\$ 0.00
INACTIVE -Medical Waste - Per tonne - Minimum Charge	See Asbestos / Medical / Quarantine Waste - Minimum Charge	See Asbestos / Medical / Quarantine Waste - Minimum Charge	\$ -	\$ 0.00
INACTIVE -Quarantine Waste - Per tonne	See Asbestos / Medical / Quarantine Waste - per tonne	See Asbestos / Medical / Quarantine Waste - per tonne	\$ -	\$ 0.00

Shire of Broome
Fee Detail - All
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Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
INACTIVE - Quarantine Waste - Per tonne - Minimum Charge	See Asbestos / Medical / Quarantine Waste - Minimum Charge	See Asbestos / Medical / Quarantine Waste - Minimum Charge	\$ -	\$0.00
INACTIVE - Quarantine Waste - Per cubic metre (if weighbridge is inoperable)	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Quarantine Waste - Per cubic metre - Minimum Charge (if weighbridge is inoperable)	\$ -	\$ -	\$ -	\$0.00
a) Standard Refuse Kerbside Collection Service				
Waste/Recycle Service (240L Waste bin weekly and 240L recycle bin fortnightly)	\$ 457.00	\$ 457.00	\$ 467.00	\$ 467.00
Waste/Recycle Service (240L Waste bin weekly and 360L recycle bin fortnightly)	\$ 457.00	\$ 457.00	\$ 467.00	\$ 467.00
Replacement Refuse & Recycle Bins 240L	\$ 115.00	\$ 115.00	\$ 118.00	\$ 118.00
Replacement Recycle Bins 360L	\$ 156.00	\$ 156.00	\$ 160.00	\$ 160.00
Repair bin lid, wheel set or RFID Tag	NIL	NIL	NIL	NIL
Skip bins for pensioners- please contact Council for eligibility. One annually.	No fee	No fee	\$ 9.09	\$ 10.00
b) Refuse Additional Kerbside Collection Services				
Additional 240L Waste Service (one additional service per week) Includes additional bin	\$ 250.00	\$ 250.00	\$ 255.00	\$ 255.00
Additional 240L Recycle Service (one additional service per fortnight) Includes additional bin	\$ 165.00	\$ 165.00	\$ 170.00	\$ 170.00
Additional 360L Recycle Service (one additional service per fortnight) Includes additional bin	\$ 180.00	\$ 180.00	\$ 185.00	\$ 185.00
INACTIVE -1,100L Waste Service (per lift)	\$ -	\$ -	\$ -	\$ -
INACTIVE -2.0 cubic meter Waste Service (per lift)	\$ -	\$ -	\$ -	\$ -
INACTIVE -6.0 cubic meter Waste Service (per lift)	\$ -	\$ -	\$ -	\$ -
INACTIVE -1,100L Recycle Service (per lift)	\$ -	\$ -	\$ -	\$ -
INACTIVE -2.0 cubic meter Recycle Service (per lift)	\$ -	\$ -	\$ -	\$ -
INACTIVE -6.0 cubic meter Recycle Service (per lift)	\$ -	\$ -	\$ -	\$ -
Per Lift Collection Charge for additional lift for Waste Service	\$ 4.50	\$ 4.50	\$ 4.60	\$ 4.60
Per Lift Collection Charge for additional lift for Recycling Service	\$ 5.90	\$ 5.90	\$ 6.00	\$ 6.00
Annual Domestic Waste Disposal Pass (properties not offered Kerbside Collection)	\$ 175.90	\$ 193.49	\$ 178.18	\$ 196.00
c) Landfill Domestic Refuse Site Charges				
Recycling	No fee	No fee	No fee	No fee
6 free waste passes for each domestic rates assessment annually.	No fee	No fee	No fee	No fee
E-Waste	No fee	No fee	No fee	No fee
Per Car, Utility, or Household Trailer (7x5' max) containing clean green waste only arising from domestic and residential premises	No fee	No fee	No fee	No fee
Per Car, Utility, or Household Trailer (7x5' max) containing domestic refuse only	\$ 9.09	\$ 10.00	\$ 10.00	\$ 11.00
Per Car, Utility, or Household Trailer (7x5' max) containing a mixture of green waste and other refuse			\$ 13.64	\$ 15.00
d) Commercial Charges				
Minimum charge - Per tonne - Green waste, mixed waste, scrap metal, concrete, bricks or tiles, sorted timber, wood or pallets	\$ 10.00	\$ 11.00	\$ 10.00	\$ 11.00
Clean green waste - Per tonne	\$ 75.66	\$ 83.23	\$ 76.36	\$ 84.00
Clean green waste - Per cubic metre - (if weighbridge is inoperable)	\$ -	\$ -	\$ -	\$ -
Mixed waste - Per tonne	\$ 104.97	\$ 115.47	\$ 115.45	\$ 127.00
Not for profit and charitable organisations per tonne (please contact Council prior to entry)	\$ 54.55	\$ 60.00	\$ 57.73	\$ 63.50
Non compacted mixed waste - Per cubic metre - (if weighbridge is inoperable)	\$ -	\$ -	\$ -	\$ -
Compacted mixed waste - Per cubic metre - (if weighbridge is inoperable)	\$ -	\$ -	\$ -	\$ -
Sorted Waste Glass - Per tonne	\$ 47.29	\$ 52.00	\$ 47.73	\$ 52.50
Sorted Waste Steel - Per tonne	\$ 10.00	\$ 11.00	\$ 10.91	\$ 12.00
Sorted Waste Steel - Per cubic metre - (if weighbridge is inoperable)	\$ -	\$ -	\$ -	\$ -
Sorted Concrete, Bricks or Tiles - Per tonne	\$ 16.37	\$ 18.00	\$ 25.00	\$ 27.50
Sorted Waste Concrete, Glass, Bricks and/or Tiles - Per cubic metre - (if weighbridge is inoperable)	\$ -	\$ -	\$ -	\$ -
Sorted Timber, Wood or Pallets - Per tonne	\$ 45.45	\$ 50.00	\$ 47.27	\$ 52.00
Sorted Recycle - Per tonne	\$ 22.26	\$ 24.49	\$ 22.73	\$ 25.00
Sorted Waste Timber, Wood and/or Pallets - Per cubic metre - (if weighbridge is inoperable)	\$ -	\$ -	\$ -	\$ -
e) Vehicle Bodies Refuse Site Charges				
Per Vehicle	\$ 72.75	\$ 80.00	\$ 74.55	\$ 82.00
Per Vehicle bodies - with gas tank	\$ 181.82	\$ 200.00	\$ 181.82	\$ 200.00
f) Engine Batteries Refuse Site Charges				
Batteries all types - each separated to recycling area	No fee	No fee	No fee	No fee
g) Dead Animals Refuse Site Charges				
Large Animals - horses, cattle, camels, pigs, etc.	\$ 71.40	\$ 78.50	\$ 72.73	\$ 80.00
Small Domestic Pets - dogs, cats, etc.	\$ 18.54	\$ 20.50	\$ 19.09	\$ 21.00
h) Tyres (Unshredded) Refuse Site Charges				
Car Tyres - Each	\$ 8.20	\$ 9.00	\$ 9.09	\$ 10.00
Light Truck Tyres - Each	\$ 14.50	\$ 15.95	\$ 15.00	\$ 16.50
Truck Tyres - Each	\$ 42.50	\$ 46.75	\$ 43.64	\$ 48.00
Tractor and Large Machinery Tyres - Each	\$ 82.50	\$ 90.75	\$ 83.64	\$ 92.00
Conveyor Belt/Tyres - Per Tonne	\$ 425.45	\$ 468.00	\$ 472.73	\$ 520.00
i) Liquid Waste Refuse Site Charges				
Grease Trap Waste - Per tonne	\$ 222.27	\$ 244.50	\$ 224.55	\$ 247.00
Engine Oil, Cooking Oil or Fat in a 20 Litre Drum (or part thereof)	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
j) Goods For Sale				
Mulched Green Waste - Per Cubic Metre	No fee	No fee	No fee	No fee
k) Special Disposal Requirement Waste				
Asbestos / Medical / Quarantine Waste - per cubic metre	\$ -	\$ -	\$ -	\$ -
Asbestos / Medical / Quarantine Waste - (per cubic metre) Minimum Charge	\$ -	\$ -	\$ -	\$ -
Asbestos / Medical / Quarantine Waste - per tonne	\$ 208.64	\$ 229.50	\$ 250.00	\$ 275.00
Asbestos / Medical / Quarantine Waste - Minimum Charge	\$ 37.09	\$ 40.80	\$ 55.00	\$ 60.50
Drilling Waste - Per tonne - spadeable non compacted	\$ 23.09	\$ 25.50	\$ 23.64	\$ 26.00
Drilling Waste - Per cubic metre - spadeable non compacted	\$ -	\$ -	\$ -	\$ -
Other materials acceptable under a Class 2 Landfill Licence which require special disposal procedures	At full cost recovery	At full cost recovery (Plus GST)	At full recovery (plus GST)	At full recovery (plus GST)
Large/bulky or non-compactable waste			\$ 250.00	\$ 275.00
l) Other Waste Charges				
Mattresses - Each	\$ 9.09	\$ 10.00	\$ 10.00	\$ 11.00
Gas bottles >45kg - Each	\$ 9.09	\$ 10.00	\$ 10.00	\$ 11.00
200L drum - Each	\$ 4.55	\$ 5.00	\$ 5.00	\$ 5.50
Bouys - Each	\$ 4.55	\$ 5.00	\$ 5.00	\$ 5.50
Metal cable - per tonne	\$ 30.91	\$ 34.00	\$ 110.00	\$ 121.00
10.026 - SANITATION - OTHER				
Fines & Penalties				
Littering - Fines & Penalties	See Infringement	See Infringement	See Infringement	See Infringement
Services Provided				

Shire of Broome
Fee Detail - All
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Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Bin supply and collection for organised events and functions - 240Ltr - 1-6 bins	\$ 814.00	\$ 895.40	\$ 826.21	\$908.83
Minimum Charge - 240Ltr - 9 bins	\$ -	\$ -	\$ -	\$ -
Bin supply and collection for organised events and functions - 240Ltr - 7-15 bins	\$ 938.73	\$ 1,032.60	\$ 1,150.00	\$1,265.00
Minimum Charge - 120Ltr - 9 bins	\$ -	\$ -	\$ -	\$ -
Bin supply and collection for organised events and functions - 120Ltr - 1-6 bins	\$ 812.00	\$ 893.20	\$ -	\$ -
Service (clearance) Charge - 1-6 bins weekday only	\$ 314.00	\$ 345.40	\$ -	\$ -
Bin supply and collection for organised events and functions - 120Ltr - 7-15 bins	\$ 816.00	\$ 897.60	\$ -	\$ -
Service (clearance) Charge - 7-15 bins weekday only	\$ 438.00	\$ 481.80	\$ -	\$ -
10.027 - SEWERAGE				
Septic Tank Fees - Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974				
Septic Tank Installation Application Fees (See also Use and Inspection Fees under "Sewerage")	\$ 118.00	\$ 118.00	\$ 118.00	\$118.00
Issuing of a 'Permit to Use an Apparatus'	\$ 118.00	\$ 118.00	\$ 118.00	\$118.00
10.028 - URBAN STORMWATER DRAINAGE				
Drainage Headworks Charges				
Subdivisions (based on number of lots). Any new lot created by any subdivision, built strata or survey strata in any Planning Zone in the Township of Broome, except in the Cable Beach Tourist Zone and Broome North	\$ 847.27	\$ 931.93	\$ 932.00	\$932.00
Developments (based on lot area). Any new development on an existing lot in any Planning Zone in the Township of Broome, except for the Cable Beach Tourist Zone, Settlement, General Rural, Rural Agriculture and Rural Living zones, for which the Shire cannot determine if a payment has been made previously. On a \$ per hectare basis	\$ 8,451.82	\$ 9,297.07	\$ 9,297.00	\$9,297.00
Subdivisions or development of any lots in the Cable Beach Tourist Development Zone connecting into the existing drainage system in Millington Road and Murray Road. All other lots in this zone connecting into the future Sanctuary Road drainage system will be required to contribute on a proportional discharge basis to the full cost of drainage installation.	\$ 15,875.45	\$ 17,462.81	\$ 17,462.00	\$17,462.00
Checking of Engineering Plans on Subdivisions (on per allotment basis)	\$ 220.00	\$ 242.00	\$ 220.00	\$242.00
Checking of Engineering Plans on Developments (on per tenement basis)	\$ 220.00	\$ 242.00	\$ 220.00	\$242.00
Checking of Landscaping Plans on Subdivisions.	\$ 220.00	\$ 242.00	\$ 220.00	\$242.00
Site Inspections for Public OS and Roadside Landscaping on Subdivision (on per allotment basis).	1.5% of the value of landscaping and reticulation	1.5% of the value of landscaping and reticulation (Plus GST)	1.5% of the value of landscaping and reticulation (Plus GST)	1.5% of the value of landscaping and reticulation (Plus GST)
Site Inspections for Civil Infrastructure, Roads and Drainage on Subdivision.	1.5% of the value of Road Works and Drainage	1.5% of the value of Road Works and Drainage (Plus GST)	1.5% of the value of Road Works and Drainage (Plus GST)	1.5% of the value of Road Works and Drainage (Plus GST)
10.030 - TOWN PLANNING/REGIONAL DEVELOPMENT				
Development Application				
Where the estimated cost of development is not more than \$50,000	\$ 147.00	\$ 147.00	\$ 147.00	\$147.00
Where the estimated cost of development is more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development	0.32% of the estimated cost of development	0.32% of the estimated cost of development	0.32% of the estimated cost of development
Where the estimated cost of development is more than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of \$500,000	\$1,700 + 0.257% for every \$1 in excess of \$500,000	\$1,700 + 0.257% for every \$1 in excess of \$500,000	\$1,700 + 0.257% for every \$1 in excess of \$500,000
Where the estimated cost of development is more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million
Where the estimated cost of development is more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of \$5 million	\$12,633 + 0.123% for every \$1 in excess of \$5 million	\$12,633 + 0.123% for every \$1 in excess of \$5 million	\$12,633 + 0.123% for every \$1 in excess of \$5 million
Where the estimated cost of development is more than \$21.5 million	\$ 34,196.00	\$ 34,196.00	\$ 34,196.00	\$34,196.00
When determining an application for development approval where the development has commenced or been carried out	The fee as required above plus, by way of penalty, twice that fee	The fee as required above plus, by way of penalty, twice that fee	The fee as required above plus, by way of penalty, twice that fee	The fee as required above plus, by way of penalty, twice that fee
Development Assessment Panel (DAP) applications				
Where the estimated cost of development is more than \$2 million but not more than \$7 million			\$ 5,603.00	\$5,603.00
Where the estimated cost of development is more than \$7 million but not more than \$10 million			\$ 8,650.00	\$8,650.00
Where the estimated cost of development is more than \$10 million but not more than \$12.5 million			\$ 9,411.00	\$9,411.00
Where the estimated cost of development is more than \$12.5 million but not more than \$15 million			\$ 9,680.00	\$9,680.00
Where the estimated cost of development is more than \$15 million but not more than \$17.5 million			\$ 9,948.00	\$9,948.00
Where the estimated cost of development is more than \$17.5 million but not more than \$20 million			\$ 10,218.00	\$10,218.00
Where the estimated cost of development is more than \$20 million			\$ 10,486.00	\$10,486.00
Amendment or cancellation (Reg. 17)			\$ 241.00	\$241.00
Amending or Cancelling development approval				
Application to amend development approval; extend the period within which the development approval must be substantially commenced (extension to term of approval); amend or delete any condition; or cancel development approval, pursuant to section 77 of the deemed provisions.	\$ 295.00	\$ 295.00	\$ 295.00	\$295.00
Extractive Industry				
Determination of development application for an extractive industry	\$ 739.00	\$ 739.00	\$ 739.00	\$739.00
Determine a development application for an extractive industry where the development has commenced or been carried out - usual fee above plus, by way of penalty, twice that fee.	The fee of \$739.00 plus, by way of penalty, twice that fee	The fee of \$739.00 plus, by way of penalty, twice that fee	\$ 2,217.00	\$ 2,217.00
Home Occupation Approval Application Fee				
Determine an initial application for approval of a home occupation where the home occupation has not commenced	\$ 222.00	\$ 222.00	\$ 222.00	\$222.00
Determine an initial application for approval of a home occupation where the home occupation has commenced - usual fee above plus, by way of penalty, twice that fee.	The fee of \$222 plus, by way of penalty, twice that fee	The fee of \$222 plus, by way of penalty, twice that fee	\$ 666.00	\$ 666.00
Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires	\$ 73.00	\$ 73.00	\$ 73.00	\$73.00
Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired - usual fee above plus, by way of penalty, twice that fee.	The fee of \$73 plus, by way of penalty, twice that fee	The fee of \$73 plus, by way of penalty, twice that fee	\$ 219.00	\$ 219.00
Application for a Change of Use - Includes Home Business				
Determining an application for a change of use or for an alteration or extension or change of a conforming use to which a development application does not apply, where the change or alteration, extension or change has not commenced or been carried out	\$ 295.00	\$ 295.00	\$ 295.00	\$295.00

Shire of Broome
Fee Detail - All
30 June 2021

Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Determining an application for a change of use or for an alteration or extension or change of a conforming use to which a development application does not apply, where the change or alteration, extension or change has commenced or been carried out - usual fee above plus, by way of penalty, twice that fee.	The fee of \$295 plus, by way of penalty, twice that fee	The fee of \$295 plus, by way of penalty, twice that fee	\$ 885.00	\$ 885.00
Other Fees				
Level C or D Consultation in accordance with LPP 5.14- Public Consultation Planning Matters	\$ 517.31	\$ 569.04	\$ 518.18	\$ 570.00
Scheme Amendments - At cost based on Schedule 3 of the Planning and Development Regulations 2009, minimum fee listed	At cost based on Schedule 3 of the Planning and Development Regulations 2009, minimum fee payable upon submission is \$2,500	At cost based on Schedule 3 of the Planning and Development Regulations 2009, minimum fee payable upon submission is \$2,500	At cost based on Schedule 3 of the Planning and Development Regulations 2009, minimum fee payable upon submission is \$2,500	At cost based on Schedule 3 of the Planning and Development Regulations 2009, minimum fee payable upon submission is \$2,500
Local Development Plan's	At cost based on Schedule 4 of the Planning and Development Regulations 2009	At cost based on Schedule 4 of the Planning and Development Regulations 2009	At cost based on Schedule 4 of the Planning and Development Regulations 2009	At cost based on Schedule 4 of the Planning and Development Regulations 2009
Structure Plans	At cost based on Schedule 4 of the Planning and Development Regulations 2009	At cost based on Schedule 4 of the Planning and Development Regulations 2009	At cost based on Schedule 4 of the Planning and Development Regulations 2009	At cost based on Schedule 4 of the Planning and Development Regulations 2009
Issue of Zoning Certificate	\$ 73.00	\$ 73.00	\$ 73.00	\$ 73.00
Reply to a property settlement questionnaire	\$ 73.00	\$ 73.00	\$ 73.00	\$ 73.00
Issue of written planning advice	\$ 73.00	\$ 80.30	\$ 73.00	\$ 73.00
Certificate - Section 40 (Liquor Licence)	\$ 82.65	\$ 82.65	\$ 83.00	\$ 83.00
Clearance - Motor Industry Board	\$ 82.65	\$ 82.65	\$ 83.00	\$ 83.00
Other Local Government Certificates (Compliance with TSP4 LPS6)	\$ -	\$ -	\$ 83.00	\$ 83.00
Inspection for Compliance Issues or Audit	At cost plus 20% plus GST	At cost plus 20% plus GST	At cost plus 20% plus GST	At cost plus 20% plus GST
Subdivision Clearance				
a) Per lot fee: 1-5 lots	\$ 73 per lot	\$ 73 per lot	\$ 73.00	\$ 73.00
b) Per lot fee: 6-195 lots	\$ 73 per lot for the first 5 lots and then \$35 per lot	\$ 73 per lot for the first 5 lots and then \$35 per lot	\$ 35.00	\$ 35.00
c) Flat fee: more than 195 lots	\$ 7,393.00	\$ 7,393.00	\$ 7,393.00	\$ 7,393.00
Application for Certificate of Approval for Strata Plan (Form 24)				
a) Up to and including 5 lots - \$656 plus per lot fee	\$656 plus \$65 per lot	\$656 plus \$65 per lot	\$ 65.00	\$ 65.00
b) More than 5 and up to 100 lots - \$981 plus per lot fee	\$981 plus \$42.50 per lot	\$981 plus \$42.50 per lot	\$ 42.50	\$ 42.50
c) more than 100 lots	\$ 5,113.50	\$ 5,113.50	\$ 5,113.50	\$ 5,113.50
Planning and building - Professional Services - Per hour	\$ 154.00	\$ 169.40	\$ 154.00	\$ 169.40
10.109 - OTHER COMMUNITY AMENITIES				
Cemetery Fees				
Sinking Fee - Ordinary Grave (1.83m)	\$ 612.00	\$ 673.20	\$ 620.00	\$ 682.00
Sinking Fee - To an extra depth per metre or part thereof	\$ 122.00	\$ 134.20	\$ 125.00	\$ 137.50
Sinking Fee - Child 13 years & under	\$ 490.00	\$ 539.00	\$ 495.00	\$ 544.50
Sinking Fee - Child Stillborn	\$ 490.00	\$ 539.00	\$ 495.00	\$ 544.50
Grant of Right of Burial (25 Years)	\$ 155.00	\$ 155.00	\$ 160.00	\$ 160.00
Purchase of Land	\$ 460.00	\$ 506.00	\$ 470.00	\$ 517.00
Grant of Right of Burial for existing grave prior to the requirement for Grant of Right of Burial being obtained (25 years)	\$ 155.00	\$ 155.00	\$ 160.00	\$ 160.00
Renewal of Grant of Right of Burial	\$ 155.00	\$ 155.00	\$ 160.00	\$ 160.00
Transfer of Grant of Right of Burial	\$ 44.00	\$ 44.00	\$ 45.00	\$ 45.00
Exhumation	At Cost	At Cost plus GST	At Cost	At Cost plus GST
Reinterment in same grave (additional charges (eg. Purchase of Land) will apply if new grave)	At Cost	At Cost plus GST	At Cost	At Cost plus GST
Placement of Ashes (includes attendance)	\$ 90.91	\$ 100.00	\$ 100.00	\$ 110.00
Other Fees				
Funeral Directors Licence - Annual Licence	\$ 235.00	\$ 235.00	\$ 240.00	\$ 240.00
Permit - Single Funeral	\$ 90.00	\$ 90.00	\$ 95.00	\$ 95.00
Monumental Masons Licence - Annual Licence	\$ 210.00	\$ 210.00	\$ 220.00	\$ 220.00
Single permit to erect a monument or headstone	\$ 65.00	\$ 65.00	\$ 75.00	\$ 75.00
Self-supporting loan application fee	\$ 300.00	\$ 300.00	\$ 306.00	\$ 306.00
11 - RECREATION AND CULTURE				
11.035 - LIBRARIES				
Book Fees				
Lost Books	Replacement Cost	Replacement Cost + GST	Replacement cost	Replacement cost + GST
Goods For Sale				
Library Bags	\$ 4.55	\$ 5.00	\$ 4.55	\$ 5.00
Earphones	\$ 4.55	\$ 5.00	\$ 4.55	\$ 5.00
Replacement library card	\$ 4.55	\$ 5.00	\$ 4.55	\$ 5.00
Old books - Max fee	Range from \$1-\$5	Range from \$1-\$5	\$ 5.00	\$ 5.00
USB Stickers	\$ 7.28	\$ 8.00	\$ 7.28	\$ 8.00
Photocopying				
Photocopying - Mono - A4 1 Sided	\$ 0.23	\$ 0.25	\$ 0.23	\$ 0.25
Photocopying - Mono - A4 2 Sided	\$ 0.45	\$ 0.50	\$ 0.45	\$ 0.50
Photocopying - Mono - A3 1 Sided	\$ 0.45	\$ 0.50	\$ 0.45	\$ 0.50
Photocopying - Mono - A3 2 Sided	\$ 0.91	\$ 1.00	\$ 0.91	\$ 1.00
Photocopying - Colour - A4 1 Sided	\$ 0.91	\$ 1.00	\$ 0.91	\$ 1.00
Photocopying - Colour - A4 2 Sided	\$ 1.82	\$ 2.00	\$ 1.82	\$ 2.00
Photocopying - Colour - A3 1 Sided	\$ 1.82	\$ 2.00	\$ 1.82	\$ 2.00
Photocopying - Colour - A3 2 Sided	\$ 3.64	\$ 4.00	\$ 3.64	\$ 4.00
Telephone charges				
Mobile Device Charging - per session	\$ 1.82	\$ 2.00	\$ 1.82	\$ 2.00
Miscellaneous				
Miscellaneous promotional items	\$ 2.28	\$ 2.50	\$ 2.28	\$ 2.50
Exam supervision - Per hour	\$ 25.00	\$ 27.50	\$ 25.00	\$ 27.50
SLWA charges for external loan	\$ 16.50	\$ 16.50	\$ 16.50	\$ 16.50
11.070 - BROOME CIVIC CENTRE				
Venue Hire Discount				
***Venue Hire - Not for profit and eligible community groups receive a 50% discount on venue hire only				

Shire of Broome
Fee Detail - All
30 June 2021

Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Venue Hire – Regular Hirer with minimum of 10 bookings can receive 10% discount off standard rate				
Staffing and Associated Costs				
Staffing costs for venue hires - Per hour	\$ 50.00	\$ 55.00	\$ 51.00	\$56.10
Staffing costs for venue hires – Per Hour – Monday to Friday 8am-5pm			\$ 40.91	\$ 45.00
Staffing costs for venue hires - Per Hour - Sunday			\$ 68.18	\$ 75.00
Staff call out fee - Per hour	\$ 100.00	\$ 110.00	\$ 102.00	\$112.20
Security	At Cost + 10% Admin Charge	At Cost + 10% Admin Charge plus GST	At Cost + 10% Admin Charge plus GST	At Cost + 10% Admin Charge plus GST
AV Technician	\$ 54.55	\$ 60.00	At Cost + 10% Admin Charge plus GST	At Cost + 10% Admin Charge plus GST
Whole Venue Hire				
Per Day (Not for Profit)	\$ 1,818.18	\$ 2,000.00		
Per Week (Not For Profit)	\$ 8,000.00	\$ 8,800.00		
Per Day	\$ 3,636.36	\$ 4,000.00	\$ 3,709.09	\$4,080.00
Per Week	\$ 14,545.45	\$ 16,000.00	\$ 14,836.36	\$16,320.00
Not for profit- Hourly rate charge if hires go over specified time	\$ 90.91	\$ 100.00		
Hourly rate charge if hires go over specified time	\$ 181.82	\$ 200.00	\$ 186.36	\$ 205.00
Jimmy Chi Hall and Stage				
REMOVE - Not for Profit - 4 Hours	\$ 200.00	\$ 220.00	\$ -	\$0.00
Per Hour (minimum 4 hours)	\$ 400.00	\$ 440.00	\$ 100.00	\$110.00
INACTIVE - Not for Profit - 8 Hours (Maximum 8 hours)	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Commercial - 8 Hours (Maximum 8 hours)	\$ -	\$ -	\$ -	\$0.00
REMOVE - Not For Profit - 8am - midnight	\$ 500.00	\$ 550.00	\$ -	\$0.00
Per day (8am-midnight)	\$ 1,000.00	\$ 1,100.00	\$ 1,020.00	\$1,122.00
REMOVE - Not for Profit - Weekly (5 day hire)	\$ 1,500.00	\$ 1,650.00		
Weekly (5 day hire)	\$ 3,000.00	\$ 3,300.00	\$ 3,060.00	\$3,366.00
REMOVE - Not For Profit and Community - Main Hall Rehearsal Space - Per hour	\$ 27.27	\$ 30.00	\$ -	\$0.00
REMOVE - Not For Profit and Community - Main Hall Rehearsal Space - Per day	\$ 200.00	\$ 220.00	\$ -	\$0.00
Rehearsal Space Per Hour	\$ 54.54	\$ 60.00	\$ 55.63	\$61.19
Rehearsal Space Per Day	\$ 400.00	\$ 440.00	\$ 408.00	\$448.80
Stage hire				
REMOVE - Not For Profit - Per hour (Minimum 2 hours)	\$ 45.45	\$ 50.00	\$ -	\$0.00
REMOVE - Commercial - Per hour (Minimum 2 hours)	\$ 90.91	\$ 100.00	\$ -	\$0.00
Kitchen				
REMOVE - Not for Profit - All day charge (Maximum 8 hours)	\$ 181.82	\$ 200.00	\$ -	\$0.00
Commercial - All day charge (Maximum 8 hours)	\$ 363.65	\$ 400.00	\$ 370.91	\$ 408.00
Per Hour (Minimum 4 Hours)	\$ 181.82	\$ 200.00	\$ 185.45	\$ 204.00
REMOVE - Not For Profit and Community - Kitchen - 4 Hour Fee	\$ 90.91	\$ 100.00	\$ -	\$0.00
Cool Room /Catering Bump In			\$ 45.45	\$ 50.00
Sammy Room				
REMOVE - Not for Profit Hire - Per hour	\$ 13.64	\$ 15.00	\$ -	\$0.00
REMOVE - Minimum Charge	\$ 40.91	\$ 45.00	\$ -	\$0.00
Per Hour (Minimum 3 Hours)	\$ 27.27	\$ 30.00	\$ 28.18	\$ 31.00
REMOVE - Minimum Charge	\$ 81.82	\$ 90.00	\$ -	\$0.00
REMOVE - Not for Profit - Full Day Hire	\$ 109.09	\$ 120.00	\$ -	\$0.00
Per Day (Maximum 8 Hours)	\$ 218.18	\$ 240.00	\$ 222.73	\$ 245.00
Pigram Garden Theatre				
INACTIVE - Not for Profit Hire (Maximum 8 hours)	\$ -	\$ -	\$ -	\$0.00
INACTIVE -Commercial Hire (Maximum 8 hours)	\$ -	\$ -	\$ -	\$0.00
REMOVE - Not For Profit Hire - 8am - midnight	\$ 200.00	\$ 220.00	\$ -	\$0.00
Per Day (8am - midnight)	\$ 400.00	\$ 440.00	\$ 409.09	\$ 450.00
REMOVE - Not For Profit Hire - Week (5 days, 8am - midnight)	\$ 909.10	\$ 1,000.00	\$ -	\$0.00
Per Week (5 Days; 8am - midnight)	\$ 1,818.19	\$ 2,000.00	\$ 1,854.55	\$ 2,040.00
Per Hour (Minimum 4 Hours)			\$ 54.55	\$ 60.00
Servery and Bar Room				
REMOVE - Not for Profit Hire - Per hour	\$ 45.45	\$ 50.00	\$ -	\$0.00
Per Hour	\$ 90.91	\$ 100.00	\$ 92.73	\$102.00
Per Day (8am - midnight, Includes Bump In)			\$ 900.00	\$990.00
Cleaning				
Cleaning (Weekdays) - Per hour	\$ 55.00	\$ 60.50	\$ 55.00	\$60.50
Cleaning (Weekends and Public Holidays) - Per hour	\$ 80.00	\$ 88.00	\$ 80.00	\$88.00
Damages				
Damage to property, fixtures, fittings and equipment	At cost to repair/replace as per quotation(s) plus 20% admin charge	At cost to repair/replace as per quotation(s) plus 20% admin charge + GST	At cost to repair/replace as per quotation(s) plus 20% admin charge	At cost to repair/replace as per quotation(s) plus 20% admin charge
Box Office Charges				
Ticket Prices for Small Shows (Maximum Charge) Adult \$65, Child \$45, Family/Group pass (2A & 2C) \$180, Concession \$50, School Group \$12	Adult\$59.09 Child\$40.91 Family/Group pass (2 Adults & 2 children)\$163.64 Concession\$45.45 School groups\$10.91	Adult\$65.00 Child\$45.00 Family/Group pass (2 Adults & 2 children)\$180.00 Concession\$50.00 School groups\$12.00	\$ 227.27	\$ 250.00
Ticket Prices for Large Shows (Maximum Charge) Adult \$100, Child \$60, Family/Group pass (2A & 2C) \$250, Concession \$80, School Groups \$40	Adult\$90.91 Child\$54.55 Concession\$72.73 Family/Group pass (2 Adults & 2 children)\$227.27 School groups\$36.36	Adult\$100.00 Child\$60.00 Concession\$80.00 Family/Group pass (2 Adults & 2 children)\$250.00 School groups\$40.00	\$ 163.63	\$ 180.00
Staffing charge - Per transaction (box office and phone sales)	\$ 1.73	\$ 2.00	\$ 1.73	\$ 2.00
Booking Fee Transaction	\$ 2.72	\$ 3.00	\$ 2.73	\$3.00
Commission - Per ticket	\$ 2.73	\$ 3.00	\$ 2.73	\$3.00
Audio Visual Equipment				
Damage to AV Equipment	At cost to repair/replace as per quotation(s) plus 20% admin charge	At cost to repair/replace as per quotation(s) plus 20% admin charge + GST	At cost to repair/replace as per quotation(s) plus 20% admin charge + GST	At cost to repair/replace as per quotation(s) plus 20% admin charge + GST
Sammy Room Only				
Projection & dropdown screen, speakers & microphone	\$ 45.45	\$ 50.00	\$ 45.45	\$50.00
Audio				
Basic Audio Package - Rack cupboard audio system, 2 x wireless mic's and two stereo inputs (iPod/laptop/phone), Mic stands and lectern, laptop, drop down projector and screen and subwoofers	\$ 90.90	\$ 100.00	\$ 90.90	\$ 100.00

Shire of Broome
Fee Detail - All
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Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Advanced Audio Package - Basic package PLUS 40ch digital desk mixer, Eq/FX, CD player, 2 SM58 wireless mic's, 2X fold back speakers, subwoofers, full band mic/DI/stand/cables suite. A skilled operator is usually required.	\$ 245.45	\$ 270.00	\$ 245.45	\$270.00
Lighting				
Basic white wash (Front of House lighting bar only)	\$ 90.90	\$ 100.00	\$ 90.90	\$ 100.00
INACTIVE - Basic white spotlights/profiles (Front Of house lighting bar only)	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Both spots and wash from Front of House	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Full incandescent light range (everything except LED and no colour gel filters)	\$ 254.54	\$ 280.00	\$ -	\$0.00
LED package (all installed low power multi-colour RGB/W LED lights)	\$ -	\$ -	\$ 254.55	\$ 280.00
Full theatre package (all lighting fixtures, both LED and Incandescent) including access to the Incandescent colour gel filters)	\$ 381.81	\$ 420.00	\$ 381.81	\$ 420.00
INACTIVE - Individual LED light	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Spot/profile/ wash/Fresnel lights (incandescent high power bulb)	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Gel colours for incandescent lights	\$ -	\$ -	\$ -	0.00
Wireless internet breach of use	Cost plus 20% admin fee	Cost plus 20% admin fee + GST	Cost plus 20% admin fee + GST	Cost plus 20% admin fee + GST
INACTIVE - LED Static Stage Wash (No LED Moving Heads)	\$ -	\$ -	\$ -	\$0.00
INACTIVE - All LED Package (All Stage LED inc LED Moving Heads)	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Individual Moving Head Zoom Light	\$ -	\$ -	\$ -	\$0.00
Pigram Garden Theatre				
Audio Package	\$ 136.45	\$ 150.00	\$ 136.45	\$150.00
Lighting Package	\$ 136.45	\$ 150.00	\$ 136.45	\$150.00
Additional Equipment				
Tripod screen (182cm)	\$ 19.00	\$ 20.90	\$ 19.09	\$ 21.00
INACTIVE - Projection screen on tripod & portable projector	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Lectern	\$ -	\$ -	\$ -	\$0.00
Conference Lectern	\$ 27.27	\$ 30.00	\$ 27.27	\$30.00
INACTIVE - Industrial fans (2) - each	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Subwoofers for Pigram Garden Theatre	\$ -	\$ -	\$ -	\$0.00
Wired Microphones (for advanced Audio Pack) - each	\$ 22.73	\$ 25.00	\$ 22.72	\$ 30.00
DI boxes (inc in advanced packages)	\$ 36.36	\$ 40.00	\$ 36.36	\$40.00
External Fx unit (inc in advanced packages)	\$ 72.73	\$ 80.00	\$ 72.73	\$80.00
External Compressor (inc in advanced packages)	\$ 45.45	\$ 50.00	\$ 45.45	\$50.00
Hazer including fluid - per day	\$ 63.64	\$ 70.00	\$ 63.64	\$70.00
Mobile Hanging Panels including LED lights and extension cords. (Per panel, per day)	\$ 2.73	\$ 3.00	\$ 2.73	\$3.00
Staffing not included				
Additional recoupable event equipment	Cost plus 10% admin fee	Cost plus 10% admin fee + GST	Cost plus 10% admin fee + GST	Cost plus 10% admin fee + GST
Autopoles			\$ 61.36	\$67.50
Tarkett			\$ 40.91	\$ 45.00
Kitchen Equipment				
Crockery available includes water glasses, jugs, champagne flutes, wine glasses, wine chiller bucket, cups, saucers, dinner plates, side plates, knives, forks, desert spoons, teaspoons, and urn - Per person	\$ 4.54	\$ 5.00	\$ 4.54	\$ 5.00
Conference Crockery Package includes: cups, saucers, teaspoons, water glasses, jugs, and urn - Per person	\$ 1.82	\$ 2.00	\$ 1.82	\$2.00
Tea, coffee and water	Cost plus 20% admin fee	Cost plus 20% admin fee + GST	Cost plus 20% admin fee + GST	Cost plus 20% admin fee + GST
INACTIVE - Water (17L bottles) - per bottle	\$ -	\$ -	\$ -	\$0.00
Bonds				
Event without Alcohol	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$1,000.00
Event without Alcohol	\$ 500.00	\$ 500.00	\$ 500.00	\$500.00
Bond for Sammy Room and bare stage	\$ 200.00	\$ 200.00	\$ 200.00	\$200.00
Cancellation Refunds				
21 days prior to the booking	Full Refund	Full Refund	Full Refund	Full Refund
7 day prior to the booking	50% Refund	50% Refund	\$ 0.50	50%
48 hours prior to the booking	No Refund	No Refund	No Refund	No Refund
11.081 - OTHER RECREATION AND SPORT				
INACTIVE - Venue Accounts				
INACTIVE - Amphitheatre	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Concourse	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Town Beach	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Male Oval	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Haynes Oval	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Father McMahon Sports Field	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Joseph Nipper Roe Sports Field	\$ -	\$ -	\$ -	\$0.00
Senior Sporting Organisations Training Fees				
Football (AFL) per session	\$ 22.73	\$ 25.00	\$ 23.18	\$ 25.50
Touch Football per session	\$ 11.36	\$ 12.50	\$ 11.64	\$ 12.80
Soccer per session	\$ 11.36	\$ 12.50	\$ 11.64	\$ 12.80
Cricket per session	\$ 11.36	\$ 12.50	\$ 11.64	\$ 12.80
Rugby per session	\$ 11.36	\$ 12.50	\$ 11.64	\$ 12.80
Softball per session	\$ 11.36	\$ 12.50	\$ 11.64	\$ 12.80
Senior Sporting Organisations Competition Fees				
Sports consisting of more than 15 participants per team. Charged on a per team basis.	\$ 83.64	\$ 92.00	\$ 85.45	\$ 94.00
Sports consisting of up to 10 participants per team. Charged on a per team basis.	\$ 15.45	\$ 17.00	\$ 15.91	\$ 17.50
Sports consisting of 10-15 participants per team (up to three hours). Charged on a per team basis.	\$ 25.45	\$ 28.00	\$ 25.91	\$ 28.50
Sports consisting of 10-15 participants per team (more than three hours playing time). Charged on a per team basis.	\$ 50.00	\$ 55.00	\$ 50.91	\$ 56.00
INACTIVE - Junior Sporting Organisations Competition Fees				
INACTIVE - More than 15 participants per team per game	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Up to 10 participants per team per game	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Between 10 and 15 participants per team per game	\$ -	\$ -	\$ -	\$0.00
INACTIVE - All junior sporting competition (under 18 years of age)	\$ -	\$ -	\$ -	\$0.00
Haynes Oval Hire				
Day Fee (6am - 6pm)	\$ 454.54	\$ 500.00	\$ 463.64	\$ 510.00
Full Day Fee (6am - midnight)	\$ 681.82	\$ 750.00	\$ 695.45	\$ 765.00
Hourly Fee	\$ 57.27	\$ 63.00	\$ 58.45	\$ 64.30
Hourly Fee - Half Field	\$ -	\$ -	\$ 28.64	\$ 31.50
Lighting Fee	\$ 0.44	\$ 0.48	\$ 0.45	\$ 0.50
Haynes Oval Kiosk				
Not for profit / community - Per Hour	\$ 18.18	\$ 20.00	\$ 18.55	\$ 20.40
Not for profit / community - Full day hire	\$ 90.91	\$ 100.00	\$ 92.73	\$ 102.00
Commercial / government - Per hour	\$ 45.45	\$ 50.00	\$ 46.36	\$ 51.00
Commercial / government - Full day hire	\$ 181.82	\$ 200.00	\$ 185.45	\$ 204.00

Shire of Broome
Fee Detail - All
30 June 2021

Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Bond - Not for profit / community / commercial / government	\$ 100.00	\$ 100.00	\$ 102.00	\$ 102.00
Replacement of Lost Key	\$ 136.36	\$ 150.00	\$ 139.09	\$ 153.00
Cleaning				
Additional cleaning required due to breach in hiring conditions - Per hour - Cleaning contractor and BRAC staff	\$ 55.00	\$ 60.50	\$ 56.36	\$ 62.00
Unscheduled cleaning charge at hirers request (Weekdays) - Per hour - Cleaning contractor and BRAC staff	\$ 55.00	\$ 60.50	\$ 56.36	\$ 62.00
Damage				
Damage to property, fixtures, fittings and equipment - Cost of repair plus admin fee listed	At cost to repair / replace as per quotation(s) + 20% admin fees + GST	At cost to repair / replace as per quotation(s) + 20% admin fees + GST	At cost to repair / replace as per quotation(s) + 22% admin fees + GST	At cost to repair / replace as per quotation(s) + 22% admin fees + GST
Inappropriate use of fire safety equipment - Per item	\$ 136.36	\$ 150.00	\$ 139.09	\$ 153.00
Bonds & Deposits				
Venue Bond - Bond requested at the discretion of management	\$ 525.00	\$ 525.00	\$ 535.00	\$ 535.00
Key Deposit - Per Key	\$ 150.00	\$ 150.00	\$ 153.00	\$ 153.00
Swipe Card Deposit - Lighting System			\$ 50.00	\$ 50.00
Father McMahon Sports Field				
Day Fee (6am - 6pm)	\$ 454.54	\$ 500.00	\$ 463.64	\$ 510.00
Full Day Rate (6am - midnight)	\$ 681.82	\$ 750.00	\$ 695.45	\$ 765.00
Hourly Fee (without lights)	\$ 57.27	\$ 63.00	\$ 58.45	\$ 64.30
Half Field - Hourly Fee (without lights)			\$ 28.64	\$ 31.50
Lighting fee - Per unit (based on level of lighting, number of poles lit and associated electricity consumption)	\$ 0.44	\$ 0.48	\$ 0.45	\$ 0.50
Hourly Fee Lights Only (500 lux lights) November to April - Light usage will be charged from 5.30pm May to October - Light usage will be charged from 6.00pm	\$ -	\$ -	\$ 127.27	\$ 140.00
Joseph Nipper Roe Sports Field				
Day Fee (6am - 6pm)	\$ 454.54	\$ 500.00	\$ 463.64	\$ 510.00
Full Day Rate (6am - midnight)	\$ 681.82	\$ 750.00	\$ 695.45	\$ 765.00
Hourly Fee	\$ 57.27	\$ 63.00	\$ 58.45	\$ 64.30
Half Field - Hourly Fee			\$ 28.64	\$ 31.50
Basketball & Netball Fees - Haynes Oval Sporting Precinct				
INACTIVE - Casual/Non-Club - Outdoor Court Hire - Per hour	\$ -	\$ -	\$ -	\$ 0.00
INACTIVE - Club Outdoor court Hire - Per hour	\$ -	\$ -	\$ -	\$ 0.00
INACTIVE - Club Junior Outdoor Court Hire - Per hour	\$ -	\$ -	\$ -	\$ 0.00
Glenn & Pat Medlend Pavilion, BRAC Sports Fields - Bonds & Deposits				
Bond for access to public toilets	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity
Bond for access to change room - all groups (per change room)	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity
Glenn & Pat Medlend Pavilion, BRAC Sports Fields - Bond for functions and events in undercover area				
Not for profit / community / commercial / government	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity
Commercial / private user groups	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity	Ranges from \$100 to \$5000 depending on type of function/activity
Glenn & Pat Medlend Pavilion, BRAC Sports Fields - Bond for provision of a key for access to an area of the pavilion				
Not for profit / community / commercial / government	\$ 200.00	\$ 200.00	\$ 205.00	\$ 205.00
Replacement of Lost Key	\$ 181.82	\$ 200.00	\$ 136.36	\$ 150.00
Glenn & Pat Medlend Pavilion, BRAC Sports Fields - Cleaning				
Additional cleaning required due to breach in hiring conditions - Per hour - Contractor or BRAC staff	\$ 55.00	\$ 60.50	\$ 56.36	\$ 62.00
Unscheduled cleaning charge at hirers request - Per hour - Contractor or BRAC staff	\$ 55.00	\$ 60.50	\$ 56.36	\$ 62.00
Glenn & Pat Medlend Pavilion, BRAC Sports Fields - Damage				
Damage to property, fixtures, fittings and equipment	At cost to replace as per quotation(s) plus 20% Admin fee	At cost to replace as per quotation(s) plus 20% Admin fee	At cost to replace as per quotation(s) plus 20% Admin fee	At cost to replace as per quotation(s) plus 20% Admin fee
Inappropriate use of fire safety equipment - Per item	\$ 136.36	\$ 150.00	\$ 139.09	\$ 153.00
PAVILION FEES Meeting room only, with use of public toilets				
Not for profit / community - Per hour	\$ 21.82	\$ 24.00	\$ 22.27	\$ 24.50
Not for profit / community - Full day hire	\$ 109.09	\$ 120.00	\$ 110.91	\$ 122.00
Commercial / government - Per hour	\$ 43.64	\$ 48.00	\$ 45.45	\$ 50.00
Commercial / government - Full day hire	\$ 218.18	\$ 240.00	\$ 222.73	\$ 245.00
PAVILION FEES Kiosk only, with use of public toilets				
Not for profit / community - Per hour	\$ 19.09	\$ 21.00	\$ 19.55	\$ 21.50
Not for profit / community - Full day hire	\$ 95.45	\$ 105.00	\$ 100.00	\$ 110.00
Commercial / government - Per hour	\$ 47.73	\$ 52.50	\$ 50.00	\$ 55.00
Commercial / government - Full day hire	\$ 190.91	\$ 210.00	\$ 195.45	\$ 215.00
PAVILION FEES Undercover Area only, with use of public toilets				
Not for profit / community - Per hour	\$ 13.64	\$ 15.00	\$ 14.09	\$ 15.50
Not for profit / community - Full day hire	\$ 68.18	\$ 75.00	\$ 69.55	\$ 76.50
Commercial / government - Per hour	\$ 27.27	\$ 30.00	\$ 28.18	\$ 31.00
Commercial / government - Full day hire	\$ 136.36	\$ 150.00	\$ 139.09	\$ 153.00
PAVILION FEES Undercover Area only (peak time - after 6pm, including lighting), with use of public toilets				
Not for profit / government - Per hour	\$ 18.18	\$ 20.00	\$ 19.09	\$ 21.00
Not for profit / government - Full day hire	\$ 90.91	\$ 100.00	\$ 95.45	\$ 105.00
Commercial / private user groups - Per hour	\$ 36.36	\$ 40.00	\$ 37.09	\$ 40.80
Commercial / private user groups - Full day hire	\$ 181.82	\$ 200.00	\$ 185.45	\$ 204.00
PAVILION FEES Change Room (per change room)				
Not for profit / community - Per hour	\$ 10.00	\$ 11.00	\$ 10.45	\$ 11.50
Not for profit / community - Full day hire	\$ 50.00	\$ 55.00	\$ 50.91	\$ 56.00
Commercial / government - Per hour	\$ 20.00	\$ 22.00	\$ 20.45	\$ 22.50
Commercial / government - Full day hire	\$ 100.00	\$ 110.00	\$ 101.82	\$ 112.00
PAVILION FEES Use of full facility				
Not for profit / community - Per hour	\$ 63.64	\$ 70.00	\$ 65.45	\$ 72.00
Not for profit / community - Full day hire	\$ 309.09	\$ 340.00	\$ 313.64	\$ 345.00
Commercial / government - Per hour	\$ 122.73	\$ 135.00	\$ 127.27	\$ 140.00
Commercial / government - Full day hire	\$ 595.45	\$ 655.00	\$ 600.00	\$ 660.00
11.160 - BRAC - GENERAL				
Bonds and Deposits				

Shire of Broome
Fee Detail - All
30 June 2021

Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Up to 100 people - Up to \$1,000 Between 100 and 200 people - Up to \$2,000 More than 200 people - Up to \$5,000 If the event includes consumption of alcohol, an additional bond will be requested - Additional \$1,000	up to \$5000	up to \$5000	up to \$5000	up to \$5000
Venue Hire Bond (to Trust)	up to \$5000	up to \$5000	up to \$5000	up to \$5000
11.163 - BRAC - AQUATIC				
Swimming Lesson Charges				
Adult 1.1 - per 1/2 hr lesson	\$ 45.00	\$ 45.00	\$ 46.00	\$ 46.00
Child 1.1 - per 1/2 hr lesson	\$ 45.00	\$ 45.00	\$ 46.00	\$ 46.00
Additional child 1.2 - per half hour lesson	\$ 22.50	\$ 22.50	\$ 23.00	\$ 23.00
Parent & Baby - per lesson	\$ 15.00	\$ 15.00	\$ 15.50	\$ 15.50
Pre-school/school age - per lesson	\$ 15.00	\$ 15.00	\$ 15.50	\$ 15.50
Aquatic Education				
Bronze Medallion	\$ 190.91	\$ 210.00	\$ 195.45	\$ 215.00
Bronze Requalification	\$ 95.45	\$ 105.00	\$ 100.00	\$ 110.00
Equipment Hire Inflatables				
Inflatable (in addition to normal pool entry)	\$ 2.73	\$ 3.00	\$ 2.73	\$ 3.00
Inflatable Hire - Private - Per hour (includes lifeguard and 10 x child entry)	\$ 159.09	\$ 175.00	\$ 163.64	\$ 180.00
Admission Fees and Memberships - General Entry				
Adult 10 Visit Pass - Pool only	\$ 45.45	\$ 50.00	\$ 45.45	\$ 50.00
Adult 20 visit pass - Pool only	\$ 90.00	\$ 99.00	\$ 90.00	\$ 99.00
Adult 30 visit pass - Pool only	\$ 135.00	\$ 148.50	\$ 135.00	\$ 148.50
Child 10 visit pass - Pool only	\$ 28.64	\$ 31.50	\$ 28.64	\$ 31.50
Child 20 visit pass - Pool only	\$ 57.27	\$ 63.00	\$ 57.27	\$ 63.00
Child 30 visit pass - Pool only	\$ 81.82	\$ 90.00	\$ 81.82	\$ 90.00
Concession 10 visit pass - Pool only	\$ 28.64	\$ 31.50	\$ 28.64	\$ 31.50
Concession 20 visit pass - Pool only	\$ 57.27	\$ 63.00	\$ 57.27	\$ 63.00
Concession 30 visit pass - Pool only	\$ 81.82	\$ 90.00	\$ 81.82	\$ 90.00
Family 10 visit pass - Pool only	\$ 122.73	\$ 135.00	\$ 122.73	\$ 135.00
Family 20 visit pass - Pool only	\$ 245.45	\$ 270.00	\$ 245.45	\$ 270.00
Family 30 visit pass - Pool only	\$ 368.18	\$ 405.00	\$ 368.18	\$ 405.00
INACTIVE - Carer's / Companion Card Holder	\$ -	\$ -	\$ -	\$ -
Vacation swim entry	\$ 3.18	\$ 3.50	\$ 3.18	\$ 3.50
School entry	\$ 2.73	\$ 3.00	\$ 2.73	\$ 3.00
Spectator Adult	\$ 1.82	\$ 2.00	\$ 1.82	\$ 2.00
Spectator Child School Aged Child (under 5 free)	\$ 0.91	\$ 1.00	\$ 0.91	\$ 1.00
Adult - 1 month - Pool access - SWIMMING ONLY - Programs not included	\$ 45.45	\$ 50.00	\$ 46.36	\$ 51.00
Adult - 3 month - Pool access - SWIMMING ONLY - Programs not included	\$ 123.64	\$ 136.00	\$ 126.09	\$ 138.70
Adult - 6 month - Pool access - SWIMMING ONLY - Programs not included	\$ 231.20	\$ 255.50	\$ 236.91	\$ 260.60
Adult - 12 month - Pool access - SWIMMING ONLY - Programs not included	\$ 439.28	\$ 483.50	\$ 448.36	\$ 493.20
Child - 1 month - Pool access - SWIMMING ONLY - Programs not included	\$ 27.27	\$ 30.00	\$ 27.82	\$ 30.60
Child - 3 month - Pool access - SWIMMING ONLY - Programs not included	\$ 70.91	\$ 78.00	\$ 72.36	\$ 79.60
Child - 6 month - Pool access - SWIMMING ONLY - Programs not included	\$ 138.98	\$ 153.00	\$ 141.91	\$ 156.10
Child - 12 month - Pool access - SWIMMING ONLY - Programs not included	\$ 264.07	\$ 290.50	\$ 269.36	\$ 296.30
Concession - 1 month - Pool access - SWIMMING ONLY - Programs not included	\$ 27.27	\$ 30.00	\$ 27.82	\$ 30.60
Concession - 3 month - Pool access - SWIMMING ONLY - Programs not included	\$ 70.91	\$ 78.00	\$ 72.36	\$ 79.60
Concession - 6 month - Pool access - SWIMMING ONLY - Programs not included	\$ 138.98	\$ 153.00	\$ 141.91	\$ 156.10
Concession - 12 month - Pool access - SWIMMING ONLY - Programs not included	\$ 264.07	\$ 290.50	\$ 269.36	\$ 296.30
Family - 1 month - Pool access - SWIMMING ONLY - Programs not included	\$ 81.82	\$ 90.00	\$ 83.45	\$ 91.80
Family - 3 month - Pool access - SWIMMING ONLY - Programs not included	\$ 243.00	\$ 268.00	\$ 248.55	\$ 273.40
Family - 6 month - Pool access - SWIMMING ONLY - Programs not included	\$ 476.28	\$ 524.00	\$ 485.91	\$ 534.50
Family - 12 month - Pool access - SWIMMING ONLY - Programs not included	\$ 928.75	\$ 1,021.50	\$ 947.18	\$ 1,041.90
Admission Fees and Memberships - Multi-Card				
Adult 10 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 90.00	\$ 99.00	\$ 90.00	\$ 99.00
Adult 20 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 178.00	\$ 196.00	\$ 178.00	\$ 196.00
Adult 30 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 270.00	\$ 297.00	\$ 270.00	\$ 297.00
Child 10 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 57.27	\$ 63.00	\$ 57.27	\$ 63.00
Child 20 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 113.00	\$ 124.00	\$ 113.00	\$ 124.00
Child 30 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 161.00	\$ 177.00	\$ 161.00	\$ 177.00
Concession 10 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 57.27	\$ 63.00	\$ 57.27	\$ 63.00
Concession 20 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 113.00	\$ 124.00	\$ 113.00	\$ 124.00
Concession 30 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 161.00	\$ 177.00	\$ 161.00	\$ 177.00
Family 10 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 242.73	\$ 267.00	\$ 242.73	\$ 267.00
Family 20 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 486.36	\$ 535.00	\$ 486.36	\$ 535.00
Family 30 visit pass - Group fitness (aqua/circuit/Adult swim squad)	\$ 729.09	\$ 802.00	\$ 729.09	\$ 802.00
Admission Fees and Memberships - 12 Month Access Card				
Adult - 1 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 81.82	\$ 90.00	\$ 83.45	\$ 91.80
Adult - 3 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 222.73	\$ 245.00	\$ 227.18	\$ 249.90
Adult - 6 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 418.18	\$ 460.00	\$ 426.55	\$ 469.20
Adult - 12 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 790.91	\$ 870.00	\$ 806.73	\$ 887.40
Child - 1 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 40.91	\$ 45.00	\$ 41.73	\$ 45.90
Child - 3 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 106.36	\$ 117.00	\$ 108.45	\$ 119.30
Child - 6 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 207.95	\$ 228.75	\$ 212.09	\$ 233.30
Child - 12 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 395.45	\$ 435.00	\$ 403.36	\$ 443.70
Concession - 1 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 40.91	\$ 45.00	\$ 41.73	\$ 45.90
Concession - 3 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 106.36	\$ 117.00	\$ 108.45	\$ 119.30
Concession - 6 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 207.95	\$ 228.75	\$ 212.09	\$ 233.30
Concession - 12 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 395.45	\$ 435.00	\$ 403.36	\$ 443.70
Family - 1 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 124.09	\$ 136.50	\$ 126.55	\$ 139.20
Family - 3 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 369.09	\$ 406.00	\$ 376.45	\$ 414.10
Family - 6 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 721.82	\$ 794.00	\$ 736.27	\$ 809.90
Family - 12 month - Full facility access (pool, aqua, tennis/ squash, shootaround, creche)	\$ 1,409.09	\$ 1,550.00	\$ 1,437.27	\$ 1,581.00
INACTIVE - Guest(s) of member (court hire only)	\$ -	\$ -	\$ -	\$ 50.00
Admission Fees and Memberships - Aqua Fit Class Fees				
Aqua Class	\$ 10.00	\$ 11.00	\$ 10.00	\$ 11.00
Aqua Multi-Card (2 month expiry) Limit of 10 visits	\$ 90.00	\$ 99.00	\$ 90.00	\$ 99.00
Aqua Class - Concession	\$ 6.36	\$ 7.00	\$ 6.36	\$ 7.00
Concession Aqua Multi-Card (2 month expiry) Limit of 10 visits	\$ 57.27	\$ 63.00	\$ 57.27	\$ 63.00

Shire of Broome
Fee Detail - All
30 June 2021

Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Facility Hire & Other Fees				
Lane hire (restricted times) - Per hour	\$ 22.73	\$ 25.00	\$ 23.18	\$ 25.50
Venue - aquatic only plus additional cost for each staff required - Per hour - Exclusive use requires CEO approval	\$ 450.00	\$ 495.00	\$ 459.09	\$ 505.00
BRAC staff member hire - Per hour	\$ 40.64	\$ 44.75	\$ 41.82	\$ 46.00
Duty Manager Hire - Per hour	\$ 55.18	\$ 60.75	\$ 56.36	\$ 62.00
Cleaning post event BRAC - Per hour - Cleaning contractor and BRAC staff	\$ 55.00	\$ 60.50	\$ 56.36	\$ 62.00
Large Grandstand hire - Per day	\$ 363.64	\$ 400.00	\$ 372.73	\$ 410.00
Grandstand hire (small) - Per day			\$ 59.09	\$ 65.00
Birthday Parties				
Birthday Parties with decorations (0 - 4 years)	\$ 18.18	\$ 20.00	\$ 18.55	\$ 20.40
Birthday Parties with 10 x child pool entry (5 - 16 years)	\$ 50.00	\$ 55.00	\$ 51.00	\$ 56.10
11.263 - BRAC - DRY				
Indoor Stadium				
Indoor Court Hire Casual - Per hour	\$ 31.82	\$ 35.00	\$ 25.00	\$ 27.50
Indoor Court Hire Club - Per hour	\$ 26.36	\$ 29.00	\$ 11.36	\$ 12.50
INACTIVE - Indoor Court Hire Club Juniors - Per hour	\$ -	\$ -	\$ -	\$ 0.00
Indoor Court Hire School - Per hour	\$ 16.36	\$ 18.00	\$ 16.82	\$ 18.50
Club Storage in season charge - annual charge (Large Area)	\$ 136.36	\$ 150.00	\$ 139.09	\$ 153.00
Club Storage in season charge - annual charge (Small Area)	\$ 90.91	\$ 100.00	\$ 92.73	\$ 102.00
Outdoor Basketball / Netball Courts				
Outdoor Court Hire Casual - Per hour	\$ 25.00	\$ 27.50	\$ 25.55	\$ 28.10
Outdoor Court Hire Club - Per hour	\$ 11.36	\$ 12.50	\$ 11.64	\$ 12.80
INACTIVE - Outdoor Court Hire Club Juniors - Per hour	\$ -	\$ -	\$ -	\$ 0.00
Outdoor Court Hire School - Per hour	\$ 12.27	\$ 13.50	\$ 12.55	\$ 13.80
Lighting fee - Per unit (based on level of lighting and associated electricity consumption)	\$ 0.44	\$ 0.48	\$ 0.45	\$ 0.50
INACTIVE - Outdoor Court Hire Club Juniors (peak) - Per hour	\$ -	\$ -	\$ -	\$ -
Badminton/Table Tennis Fees				
Per court - Per hour	\$ 14.54	\$ 16.00	\$ 15.00	\$ 16.50
INACTIVE - Badminton Equipment Hire				
INACTIVE - Racquets	\$ -	\$ -	\$ -	\$ 0.00
Mixed Netball Fees				
Mixed Netball Nomination Fee - per team	\$ 68.18	\$ 75.00	\$ -	\$ -
Mixed Netball Weekly Game Fee - per player per game - paid at time of registration	\$ 59.09	\$ 65.00	\$ 9.09	\$ 10.00
Mixed Netball casual fee - paid at time of competition			\$ 9.09	\$ 10.00
Volleyball				
Volleyball Nomination Fee - Per team	\$ 63.64	\$ 70.00	\$ -	\$ -
Volleyball Weekly Game Fee - per player per game - paid at time of registration	\$ 45.45	\$ 50.00	\$ 9.09	\$ 10.00
Volleyball casual game fee - paid at time of competition			\$ 9.09	\$ 10.00
Mixed Floorball				
Mixed Floorball weekly game fee - per player per game - paid at time of player registration			\$ 9.09	\$ 10.00
Mixed Floorball casual game fee			\$ 9.09	\$ 10.00
Group Fitness				
Group Fitness Casual	\$ 10.00	\$ 11.00	\$ 10.00	\$ 11.00
Group Fitness Multi-Card 10 entries (2 month expiry)	\$ 90.00	\$ 99.00	\$ 90.00	\$ 99.00
Group Fitness Class - Concession	\$ 6.36	\$ 7.00	\$ 6.36	\$ 7.00
Adult Squad	\$ 10.00	\$ 11.00	\$ 10.18	\$ 11.20
General New Programmes	\$ 10.00	\$ 11.00	\$ 10.18	\$ 11.20
Squash Fees				
Court Hire Casual	\$ 16.36	\$ 18.00	\$ 16.73	\$ 18.40
Court Hire Club Night - Per hour	\$ 13.64	\$ 15.00	\$ 13.91	\$ 15.30
INACTIVE - Court Hire Club Night Junior - Per hour	\$ -	\$ -	\$ -	\$ 0.00
Court Hire School Per hour	\$ 10.45	\$ 11.50	\$ 10.64	\$ 11.70
Court Hire Club Member Casual Use	\$ 14.55	\$ 16.00	\$ 14.82	\$ 16.30
Squash Equipment Hire				
Racquets	\$ -	\$ -	\$ -	\$ -
Tennis Fees				
Court Hire Casual - Per hour	\$ 16.36	\$ 18.00	\$ 17.27	\$ 19.00
DISCONTINUE - Court Hire Casual (peak) - Per hour Peak = after 6.00 pm	\$ 20.91	\$ 23.00	\$ -	\$ 0.00
Court Hire Club member - Per hour	\$ 13.18	\$ 14.50	\$ 13.45	\$ 14.80
DISCONTINUE - Court Hire Club member (Peak) - Per hour	\$ 14.54	\$ 16.00	\$ -	\$ 0.00
Court Hire Club Night / Day (Off Peak) - Per hour	\$ 13.18	\$ 14.50	\$ 13.64	\$ 15.00
INACTIVE - Court Hire Club Junior Night / Day (Off Peak) - Per hour	\$ -	\$ -	\$ -	\$ 0.00
Court Hire School - Per hour	\$ 10.91	\$ 12.00	\$ 11.09	\$ 12.20
Tennis Equipment Hire				
Racquets	\$ -	\$ -	\$ -	\$ -
Crèche Fees				
1 child for 1.5 hours	\$ 5.45	\$ 6.00	\$ 5.64	\$ 6.20
1 child for 1.5 hours - additional child	\$ 2.73	\$ 3.00	\$ 2.82	\$ 3.10
Crèche Multipass - 10 visits (1 child)			\$ 49.09	\$ 54.00
Stadium Fees				
Hire of Broome Recreation & Aquatic Centre - Per day	\$ 2,386.36	\$ 2,625.00	\$ 2,434.09	\$ 2,677.50
Individual entry to stadium - adult 18 yrs +	\$ 5.45	\$ 6.00	\$ 5.55	\$ 6.10
Individual entry to stadium - child 5 - 18 yrs	\$ 4.09	\$ 4.50	\$ 4.18	\$ 4.60
Half Stadium Hire for Non Sport Activities - Per hour - Not For Profit / Community	\$ 63.64	\$ 63.50	\$ 31.81	\$ 35.00
Half Stadium Hire for Non Sport Activities - Per hour - Commercial / Government	\$ 77.27	\$ 85.00	\$ 63.64	\$ 70.00
Full Stadium Hire for Non Sport Activities - Per hour - Not For Profit / Community	\$ 95.45	\$ 105.00	\$ 63.64	\$ 70.00
Full Stadium Hire for Non Sport Activities - Per hour - Commercial / Government	\$ 136.36	\$ 150.00	\$ 127.27	\$ 140.00
Stadium - Non-Sporting Events - Hire, laying and removal of the protective floor coverings by BRAC staff. Recommended for non sporting events.	\$ 654.55	\$ 720.00	\$ 667.64	\$ 734.40
Half Stadium Hire for Non Sport Activities - Per day - Not For Profit / Community			\$ 318.18	\$ 350.00
Full Stadium Hire for Non Sport Activities - Per day - Not For Profit / Community			\$ 636.36	\$ 700.00
Stadium Fees Outside Courtyard Area - restricted for use for private functions and must be cleared with Centre Manager (limited access to area due to club facilities) This applies to the paved area adjacent to rear sports courts.				
Not for Profit / Community - Per hour	\$ 20.00	\$ 22.00	\$ 20.36	\$ 22.40
Not for Profit / Community - Per day	\$ 100.00	\$ 110.00	\$ 102.00	\$ 112.20
Commercial / Government - Per hour	\$ 40.00	\$ 44.00	\$ 40.82	\$ 44.90
Commercial / Government - Per day	\$ 200.00	\$ 220.00	\$ 204.00	\$ 224.40
Stadium Fees Grounds - Lawn Area adjacent to the stadium and tennis courts. Does not include BRAC staff, equipment or bar facilities				
Not for Profit / Community - Per hour	\$ 20.00	\$ 22.00	\$ 20.36	\$ 22.40
Not for Profit / Community - Per day	\$ 100.00	\$ 110.00	\$ 102.00	\$ 112.20
Commercial / Government - Per hour	\$ 40.00	\$ 44.00	\$ 40.82	\$ 44.90

Shire of Broome
Fee Detail - All
30 June 2021

Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Commercial / Government - Per day	\$ 200.00	\$ 220.00	\$ 204.00	\$ 224.40
Multipurpose Room Hire Fees				
Not for Profit / Community - Per hour	\$ 29.09	\$ 32.00	\$ 29.64	\$ 32.60
Not for Profit / Community - Per day			\$ 145.45	\$ 160.00
Commercial / Government - Per hour	\$ 42.73	\$ 47.00	\$ 43.55	\$ 47.90
Commercial / Government - Per day			\$ 213.64	\$ 235.00
School Holiday Program				
School Holiday Program - Per morning/afternoon session (4 hours each)	\$ 36.36	\$ 40.00	\$ 22.73	\$ 25.00
School Holiday Program - 8.5 hours	\$ 50.00	\$ 55.00	\$ -	\$ 0.00
Events Dash & Splash				
Adult Entry - Per race	\$ 13.64	\$ 15.00	\$ 13.91	\$ 15.30
Adult Entry - Per series	\$ 63.64	\$ 70.00	\$ 64.91	\$ 71.40
Child Entry - Per race	\$ 9.09	\$ 10.00	\$ 9.27	\$ 10.20
Child Entry - Per series	\$ 40.91	\$ 45.00	\$ 41.73	\$ 45.90
Events BRAC to Beach				
Adult Entry - Per race	\$ 22.73	\$ 25.00	\$ 23.18	\$ 25.50
Child Entry - Per race	\$ 13.64	\$ 15.00	\$ 13.91	\$ 15.30
Family Entry - Per race	\$ 36.36	\$ 40.00	\$ 54.55	\$ 60.00
Recreation Centre - Adult				
Adult - 1 month - Racquet Sports - Tennis, Squash - Single user only	\$ 65.45	\$ 72.00	\$ 66.73	\$ 73.40
Adult - 3 month - Racquet Sports - Tennis, Squash - Single user only	\$ 178.17	\$ 196.00	\$ 181.73	\$ 199.90
Adult - 6 month - Racquet Sports - Tennis, Squash - Single user only	\$ 334.53	\$ 368.00	\$ 341.27	\$ 375.40
Adult - 12 month - Racquet Sports - Tennis, Squash - Single user only	\$ 632.69	\$ 696.00	\$ 645.36	\$ 709.90
Adult - 1 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 40.91	\$ 45.00	\$ 41.73	\$ 45.90
Adult - 3 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 111.36	\$ 122.50	\$ 113.64	\$ 125.00
Adult - 6 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 209.09	\$ 230.00	\$ 213.27	\$ 234.60
Adult - 12 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 395.45	\$ 435.00	\$ 403.36	\$ 443.70
Adult 10 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 73.64	\$ 81.00	\$ 75.09	\$ 82.60
Adult 20 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 147.27	\$ 162.00	\$ 150.18	\$ 165.20
Adult 30 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 220.91	\$ 243.00	\$ 225.36	\$ 247.90
Adult 10 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 49.09	\$ 54.00	\$ 50.09	\$ 55.10
Adult 20 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 98.18	\$ 108.00	\$ 100.18	\$ 110.20
Adult 30 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 147.27	\$ 162.00	\$ 150.18	\$ 165.20
Recreation Centre - Child				
Child - 1 month - Racquet Sports - Tennis, Squash - Single user only	\$ 32.73	\$ 36.00	\$ 33.36	\$ 36.70
Child - 3 month - Racquet Sports - Tennis, Squash - Single user only	\$ 85.09	\$ 93.50	\$ 86.73	\$ 95.40
Child - 6 month - Racquet Sports - Tennis, Squash - Single user only	\$ 166.78	\$ 183.50	\$ 170.18	\$ 187.20
Child - 12 month - Racquet Sports - Tennis, Squash - Single user only	\$ 316.88	\$ 348.50	\$ 323.18	\$ 355.50
Child - 1 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 20.45	\$ 22.50	\$ 20.91	\$ 23.00
Child - 3 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 53.18	\$ 58.50	\$ 54.27	\$ 59.70
Child - 6 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 103.98	\$ 114.50	\$ 106.18	\$ 116.80
Child - 12 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 197.73	\$ 217.50	\$ 201.73	\$ 221.90
Child 10 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 36.82	\$ 40.50	\$ 37.55	\$ 41.30
Child 20 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 73.64	\$ 81.00	\$ 75.09	\$ 82.60
Child 30 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 110.45	\$ 121.50	\$ 112.64	\$ 123.90
Child 10 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 36.82	\$ 40.50	\$ 37.55	\$ 41.30
Child 20 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 73.64	\$ 81.00	\$ 75.09	\$ 82.60
Child 30 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 110.45	\$ 121.50	\$ 112.64	\$ 123.90
Recreation Centre - Concession				
Concession - 1 month - Racquet Sports - Tennis, Squash - Single user only	\$ 32.73	\$ 36.00	\$ 33.36	\$ 36.70
Concession - 3 month - Racquet Sports - Tennis, Squash - Single user only	\$ 85.09	\$ 93.50	\$ 86.73	\$ 95.40
Concession - 6 month - Racquet Sports - Tennis, Squash - Single user only	\$ 166.78	\$ 183.50	\$ 170.18	\$ 187.20
Concession - 12 month - Racquet Sports - Tennis, Squash - Single user only	\$ 316.88	\$ 348.50	\$ 323.18	\$ 355.50
Concession - 1 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 20.45	\$ 22.50	\$ 20.91	\$ 23.00
Concession - 3 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 53.18	\$ 58.50	\$ 54.27	\$ 59.70
Concession - 6 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 103.98	\$ 114.50	\$ 106.18	\$ 116.80
Concession - 12 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 197.73	\$ 217.50	\$ 201.82	\$ 222.00
Concession 10 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 36.82	\$ 40.50	\$ 37.55	\$ 41.30
Concession 20 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 73.64	\$ 81.00	\$ 75.09	\$ 82.60
Concession 30 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 110.45	\$ 121.50	\$ 112.64	\$ 123.90
Concession 10 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 36.82	\$ 40.50	\$ 37.55	\$ 41.30
Concession 20 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 73.64	\$ 81.00	\$ 75.09	\$ 82.60
Concession 30 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 110.45	\$ 121.50	\$ 112.64	\$ 123.90
Recreation Centre - Family				
Family - 1 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 62.05	\$ 68.25	\$ 63.27	\$ 69.60
Family - 3 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 184.55	\$ 203.00	\$ 188.18	\$ 207.00
Family - 6 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 360.91	\$ 397.00	\$ 368.18	\$ 405.00
Family - 12 month - Shoot arounds - Basketball, Netball, Circus - Single user only	\$ 704.55	\$ 775.00	\$ 718.18	\$ 790.00
Family 10 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 147.27	\$ 162.00	\$ 150.18	\$ 165.20
Family 20 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 294.55	\$ 324.00	\$ 300.00	\$ 330.00
Family 30 visit pass - Racquet sports - Tennis, squash - Single user only	\$ 425.45	\$ 468.00	\$ 433.64	\$ 477.00
Family 10 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 122.73	\$ 135.00	\$ 125.18	\$ 137.70
Family 20 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 245.45	\$ 270.00	\$ 250.36	\$ 275.40
Family 30 visit pass - Shootarounds - Basketball, netball, circus - Single user only	\$ 368.18	\$ 405.00	\$ 375.45	\$ 413.00
12 - TRANSPORT				
12.122 - CARPARK CONSTRUCTION				
CARPARKING CONTRIBUTIONS				
Where Council accepts cash-in-lieu of parking on-site, the developer shall pay per bay for the construction costs of a car bay	\$6,579.49/bay plus land costs where appropriate	\$6,579.49/bay plus land costs where appropriate	\$6,579.49 / bay plus land costs where appropriate	\$6,579.49 / bay plus land costs where appropriate
12.123 - FOOTPATH CONSTRUCTION				
Footpath Contributions				
Footpath (2 metres wide on one side) - per metre	\$ 216.00	\$ 216.00	\$ 216.00	\$ 216.00
12.126 - CROSSOVERS & GENERAL EXPENSES				
REIMBURSEMENTS				
Crossovers Rebate Paid	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
DEPOSITS				
A refundable deposit is also required from the Contractor or owner for transportation of any dwelling, other building or oversize loads on Shire roads. Only designated routes will be approved with conditions applied for damage to Shire property. The bond will cover any damage to road signs, trees or other Shire property which may be caused during transportation (To Trust)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
12.130 - PARKING CONTROL & MANAGEMENT				
PARKING FINES				
Parking Fines	See Infringement	See Infringement	See Infringement	See Infringement
13 - ECONOMIC SERVICES				
13.045 - TOURISM AND AREA PROMOTION				

Shire of Broome
Fee Detail - All
30 June 2021

Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
CARAVAN PARK & ACCOMMODATION FEES Caravan Parks				
Application for grant or renewal of licence	\$6.00 per long stay; \$6.00 per short stay; \$3.00 per campsite (Minimum \$200)	\$6.00 per long stay; \$6.00 per short stay; \$3.00 per campsite (Minimum \$200)	\$6.00 per long stay; \$6.00 per short stay; \$3 per campsite (Minimum \$200)	\$6.00 per long stay; \$6.00 per short stay; \$3 per campsite (Minimum \$200)
Caravan Park Inspection Fee	\$ 109.86	\$ 120.85	\$ 113.64	\$ 125.00
Additional fee for renewal after expiry	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Transfer of licence	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Overflow Caravan Park Temporary Licence - Per site	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50
Overflow Caravan Park Temporary Licence - Minimum Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Overflow Caravan Park Transfer of Licence - Per site	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50
Overflow Caravan Park Transfer of Licence - Minimum Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Fee to construct a structure in a Caravan Park	\$ 145.23	\$ 159.82	\$ 165.00	\$ 165.00
Fee for approval to camp other than in a caravan park	\$ 81.59	\$ 89.86	\$ 100.00	\$ 100.00
OTHER FEES AND CHARGES				
Overhead Banner for government & other organisations	\$ 590.91	\$ 650.00	\$ 595.45	\$ 655.00
Overhead Banner Non-Profit and Broome Community Rate	\$ 295.45	\$ 325.00	\$ 300.00	\$ 330.00
Overhead Banner Non-Profit and Broome Community Rate - Conditional Exemption			\$ -	\$ -
Pole Banners for government & other organisations	\$ 76.36	\$ 84.00	\$ 80.00	\$ 88.00
Pole Banner Non-Profit and Broome Community Rate	\$ 31.82	\$ 35.00	\$ 31.82	\$ 35.00
Pole Banner Non-Profit and Broome Community Rate - Conditional Exemption			\$ -	\$ -
13.046 - BUILDING CONTROL				
BUILDING FEES				
Certified Application for Building Permit - for a Class 1 or 10 building or incidental structure	0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$105	0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$105	0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$105.00	0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$105.00
Certified Application for Building Permit - for building work for a Class 2 to 9 building or incidental structure	.09% of the estimated value of building work but minimum fee of \$105.00 applies	.09% of the estimated value of building work but minimum fee of \$105.00 applies	0.09% of the estimated value of building work but minimum fee of \$105.00 applies	0.09% of the estimated value of building work but minimum fee of \$105.00 applies
Uncertified Application for a Building Permit	.32% of the estimated value of building work but minimum fee of \$105.00 applies	.32% of the estimated value of building work but minimum fee of \$105.00 applies	0.32% of the estimated value of building work but minimum fee of \$105.00 applies	0.32% of the estimated value of building work but minimum fee of \$105.00 applies
Application for a Certificate of Design Compliance (CDC) for Class 2-9 building works (commercial) in the Shire of Broome only	\$450 plus 0.1% of the estimated value of works of works	\$495 plus 0.1% of the estimated value	\$495 plus 0.1% of the estimated value works (inclusive of GST)	\$495 plus 0.1% of the estimated value works (inclusive of GST)
Application for a Building Approval Certificate for a building in respect of which unauthorised work has been done	.38% estimated value (inclusive of GST) of the proposed construction but minimum fee of \$105.00 applies	.38% estimated value (inclusive of GST) of the proposed construction but minimum fee of \$105.00 applies	0.38% estimated value (inclusive of GST) of the proposed construction, with minimum fee of \$105.00 applies	0.38% estimated value (inclusive of GST) of the proposed construction, with minimum fee of \$105.00 applies
Amendment to existing Building Permit - Minor amendments	\$ 91.12	\$ 100.20	\$ 90.91	\$ 100.00
Amendment to existing Building Permit - Major amendment :subject to additional hourly rate depending upon extent of changes (MPBS to confirm)	\$238.70 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm)	\$259.07 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm)	\$ 238.70	\$ 262.57
Building and Construction Industry Training Levy if over \$20,000	0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value	0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value	0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value	0.2% of the estimated value (incl of GST) of the proposed construction, minimum \$20,000 value
Request for the issue of a Certificate of Construction Compliance (minor commercial works) - Includes maximum of 2 inspections	\$400 (includes maximum of two inspections)	\$434.5 (includes maximum of two inspections)	\$ 400.00	\$ 440.00
Request for the issue of a Certificate of Construction Compliance (Commercial works) - Includes a maximum of 3 inspections	\$815 (includes maximum 3 inspections)	\$885.40 (includes a maximum of 3 inspections)	\$ 815.00	\$ 896.50
Request for the issue of a Certificate of Building Compliance/Certificate of Construction Compliance (Remote areas) This fee includes request for CBC; unauthorised building works in remote areas. (maximum of 3 inspections) plus travel costs calculated as per the government rate and time for travel charged at hourly rate.	\$825.20 (includes a maximum of 3 inspections) plus travel costs calculated as per the government rate and time for travel charged at hourly rate.	\$907.70 (includes a maximum of 3 inspections) plus travel costs calculated as per the government rate and time for travel charged at hourly rate.	\$ 907.70	\$ 907.70
Request for the issue of a Certificate of Building Compliance (unauthorised commercial building works); Minimum Fee (includes maximum of 2 inspections) subject to confirmation of MPBS depending upon size/scope of project	Minimum \$1,096 (includes maximum of 2 inspections) but subject to confirmation by MPBS depending upon size/scope of project.	Minimum \$1,190.34 (includes maximum of 2 inspections) but subject to confirmation by MPBS depending upon size/scope of project.	\$ 1,096.00	\$ 1,096.00
Request for the issue of a Certificate of Building Compliance (unauthorised domestic building works & minor commercial works); Maximum fee	Minimum \$514.50 (includes maximum of 2 inspections) but subject to confirmation by MPBS depending upon size/scope of project	Maximum \$558.95 (includes maximum of 2 inspections) but subject to confirmation by MPBS depending upon the size/scope of project	\$ 566.00	\$ 566.00
Request for the issue of a Certificate of Construction Compliance (residential works) - Includes maximum of 2 inspections	\$514.50 (includes maximum 2 inspections)	\$558.95 (includes maximum 2 inspections)	\$ 514.55	\$ 566.00
Request for the issue of a Certificate of Construction Compliance - Subsequent inspections	\$128.63 per inspection	\$139.74 per inspection	\$ 128.64	\$ 141.50
Request for the issue of a Certificate of Building Compliance (Domestic construction) - Includes maximum of 2 inspections	\$514.49 (includes maximum 2 inspections)	\$558.95 (includes maximum 2 inspections)	\$ 514.55	\$ 566.00
Request for the issue of a Certificate of Building Compliance (Domestic construction, minor works) - Includes maximum of 3 inspections	\$238.50 (includes maximum 3 inspections)	\$259.07 (includes maximum 3 inspections)	\$ 238.50	\$ 262.35
Request for the issue of a Certificate of Building Compliance (Commercial construction) Strata: \$838.43 inc GST plus per strata unit listed	\$771.73 plus \$71.35 per Strata unit	\$838.43 plus \$77.51 per Strata unit	\$ 70.45	\$ 77.50
Request for the issue of a Certificate of Building Compliance (Domestic construction) Strata \$558.95 inc GST plus per strata unit listed	\$520.95 plus \$72.25 per strata unit.	\$558.95 plus \$77.51 per strata unit.	\$ 70.45	\$ 77.50
Request for the issue of a Certificate of Building Compliance - Subsequent inspections	\$130.25 per inspection	\$139.75 per inspection	\$ 129.09	\$ 142.00
REVIEW OF ALTERNATIVE BUILDING SOLUTIONS				

Shire of Broome
Fee Detail - All
30 June 2021

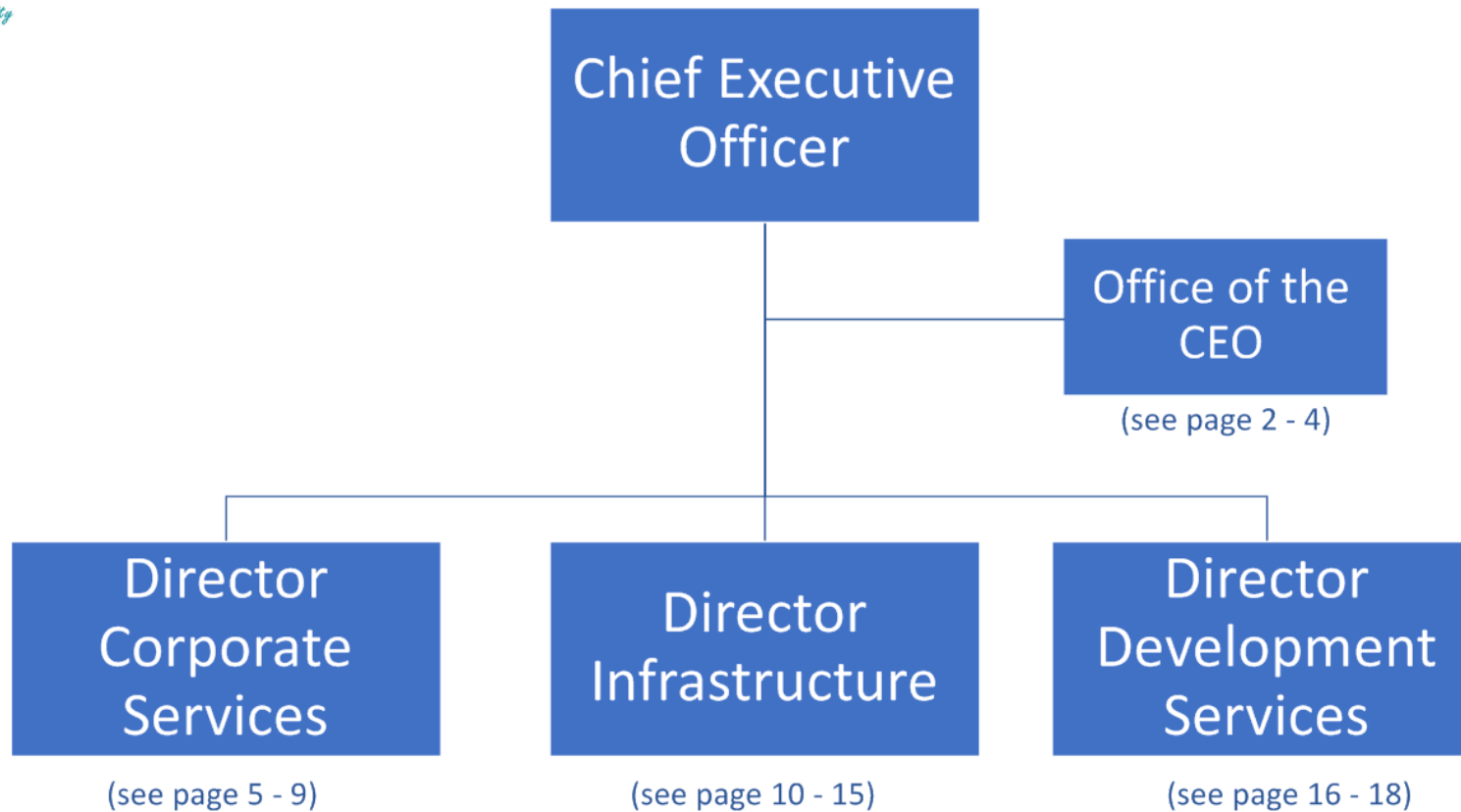
Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
a) Commercial / Industrial Projects (Classes 2-9 Buildings) involving Fire Engineering: Min fee \$621.18 inc GST (Includes 3 hours) plus per hour rate there after	Minimum \$564.71 (includes 3 hours) then \$140.94 per hour	Minimum \$621.18 (includes 3 hours) then \$155.03 per hour	\$ 140.91	\$ 155.00
b) All classes of building works not involving Fire Engineering: Min fee \$466.14 inc GST (includes 2 hours) plus per hour rate thereafter	Minimum \$423.76 (includes 2 hours) then \$140.94 per hour	Minimum \$466.14 (includes 2 hours) then \$155.03 per hour	\$ 140.91	\$ 155.00
c) Provision of Building Surveying Advice -	\$142.71 per hour (minimum of 2 hour fee applies for initial consultancy)	\$164 per hour (minimum of 2 hour fee applies for initial consultancy)	\$ 149.09	\$ 164.00
d) Application To Install Battery Powered Smoke Alarms.	\$ 179.40	\$ 179.40	\$ 179.40	\$ 179.40
BUILDING SERVICES LEVY				
Levy for works under \$45,000 - Building Permit	\$ 61.65	\$ 61.65	\$ 61.65	\$61.65
Levy for works over \$45,000 - Building Permit	137% of Work Value	137% of Work Value	0.137% of Work Value	0.137% of Work Value
Levy for works over \$45,000 - Demolition Permit	137% of Work Value	137% of Work Value	0.137% of Work Value	0.137% of Work Value
Levy for works \$45,000 or less - Demolition Permit	\$ 61.65	\$ 61.65	\$ 61.65	\$61.65
Occupancy Permit or Building Approval Certificate - Under \$45,000	\$ 61.65	\$ 61.65	\$ 61.65	\$61.65
Occupancy Permit or Building Approval Certificate - over \$45,000	\$ 61.65	\$ 61.65	\$ 61.65	\$61.65
Occupancy Permit or Building Approval Certificate for Unauthorised Work - Under \$45,000	.274% of Work Value	.274% of Work Value	\$ 123.30	\$123.30
Occupancy Permit or Building Approval Certificate for Unauthorised Work - Over \$45,000	\$ 123.30	\$ 123.30	.274% of Work Value	.274% of Work Value
BUILDING DEMOLITION FEES				
Application for a demolition permit - for demolition work in respect of a Class 1 or 10 building or incidental structure	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
Application for a demolition permit - for demolition work in respect of a Class 2 to 9 building per storey	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
SWIMMING POOL INSPECTION FEES				
Swimming Pool Inspection Fees and Follow Up Inspection Fees. Includes the following: Final Inspection of newly completed pools and pool fencing. Mandatory compliance inspection every four years (to be charged over 4 years); and any subsequent follow up inspections	\$ 58.45	\$ 58.45	\$ 58.45	\$58.45
MISCELLANEOUS BUILDING FEES				
Copy of Building Plans - Class 1 and 10: fee plus copy costs	\$94.08 plus copy cost	\$103.50 plus copy costs	\$ 94.09	\$ 103.50
Copy of Building Plans - Class 2-9 - plus Copy costs. If time exceeds 2 hours additional \$66/hr will apply	\$164.32 plus copy costs. If reproduction of plans exceeds 2 hours an hourly charge of \$60/hr will apply.	\$180.70 plus copy costs. If reproduction of plans exceeds 2 hours an hourly charge of \$66/hr will apply	\$ 164.27	\$ 180.70
Copy of monthly statistics - Per annum	\$ 119.82	\$ 131.80	\$ 120.00	\$132.00
Application for an occupancy permit or building approval certificate for registration of strata scheme, place of re-subdivision: Per strata unit (minimum fee \$115.00)	\$11.60 per strata unit but with a minimum fee of \$115.00	\$11.60 per strata unit but with a minimum fee of \$115.00	\$ 11.60	\$ 11.60
Application to extend the time during which a building or demolition permit has effect	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
Application for occupancy permit for a completed building	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
Application for a temporary occupancy permit for an incomplete building	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
Application for modification of an occupancy permit for additional use of a building on a temporary basis	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
Application for a replacement occupancy permit for permanent change of the building use, classification	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
Application for an occupancy permit for a building in respect of which unauthorised work has been done	0.18% of the estimated value of unauthorised work, but not less than \$105.00	0.18% of the estimated value of unauthorised work, but not less than \$105.00	0.18% of the estimated value of unauthorised work, but not less than \$105.00	0.18% of the estimated value of unauthorised work, but not less than \$105.00
Application for an occupancy permit for a building in respect of which unauthorised work has been done	0.38% of the estimated value of unauthorised work, but not less than \$105.00	0.38% of the estimated value of unauthorised work, but not less than \$105.00	0.38% of the estimated value of unauthorised work, but not less than \$105.00	0.38% of the estimated value of unauthorised work, but not less than \$105.00
Application to replace an occupancy permit for an existing building	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
Application for building approval certificate for an existing building where unauthorised work has not been done	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
Application to extend the time during which an occupancy permit or building approval certificate has effect	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
Application as defined under Regulation 31 to vary/modify a Building Standard. Assessment carried out by WA Building Commissioner	\$ 2,160.15	\$ 2,160.15	\$ 2,160.15	\$ 2,160.15
13.048 - ECONOMIC SERVICES SPECIAL PROJECTS				
CHINATOWN REVITALISATION PROJECT				
Project HQ short term tenancy hire - per day	\$ 50.00	\$ 55.00	\$ 50.00	\$55.00
Project HQ Short term tenancy hire - per week	\$ 200.00	\$ 220.00	\$ 200.00	\$220.00
14 - OTHER PROPERTY & SERVICES				
14.050 - PRIVATE WORKS				
PRIVATE WORKS				
Private Works - including materials, sub-contractors, plant hire (including operation and fuel) and labour - P&G	At full cost recovery incl. on costs and overheads (plus 20%)	At full cost recovery incl. on costs and overheads (plus 20% + GST)	At full cost recovery incl. on cost & overheads (plus 20% Admin + GST)	At full cost recovery incl. on cost & overheads (plus 20% Admin + GST)
Private Works - including materials, sub-contractors, plant hire (including operation and fuel) and labour - Works	At full cost recovery incl. on costs and overheads (plus 20%)	At full cost recovery incl. on costs and overheads (plus 20% + GST)	At full cost recovery incl. on cost & overheads (plus 20% Admin + GST)	At full cost recovery incl. on cost & overheads (plus 20% Admin + GST)
PLANT - WET HIRE ONLY				
INACTIVE - Parks Verticutting - Per hour	\$ -	\$ -	\$ -	\$ -
INACTIVE - Street Sweeping plus Labourer - Per hour	\$ -	\$ -	\$ -	\$ -
Blue and White Directional Signs - Initial Establishment Fee	\$ 316.80	\$ 348.48	\$ 318.18	\$ 350.00
Blue and White Directional Signs - Annual Fee	\$ 80.00	\$ 88.00	\$ 81.82	\$ 90.00
Permits to access closed or restricted roads for commercial vehicles	\$ 110.00	\$ 121.00	\$ 110.00	\$ 121.00
INACTIVE -Works Traffic Management 2 staff / one vehicle - Per hour	\$ -	\$ -	\$ -	\$ -
INACTIVE -Works Traffic Management 3 staff / one vehicle - Per hour	\$ -	\$ -	\$ -	\$ -
INACTIVE -Works Traffic Management 2 staff / one vehicle (Weekend and After Hours) - Per hour	\$ -	\$ -	\$ -	\$ -
INACTIVE -Works Traffic Management 2 staff / one vehicle (Weekend and After Hours) - Minimum Charge - 3 hours	\$ -	\$ -	\$ -	\$ -
INACTIVE -Works Traffic Management 3 staff / one vehicle (Weekend and After Hours) Per hour	\$ -	\$ -	\$ -	\$ -
INACTIVE -Works Traffic Management 3 staff / one vehicle (Weekend and After Hours) - Minimum Charge - 3 hours	\$ -	\$ -	\$ -	\$ -
14.051 - ENGINEERING OFFICE				

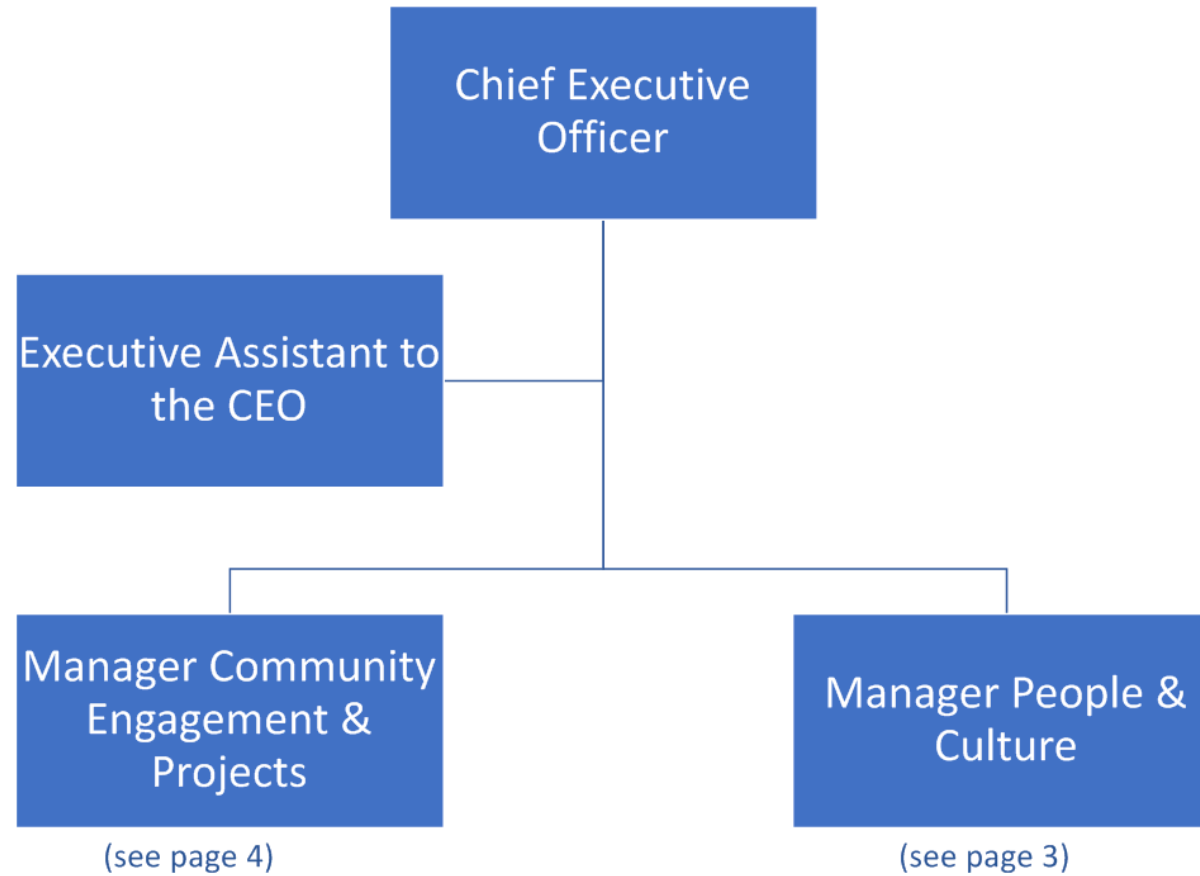
Shire of Broome
Fee Detail - All
30 June 2021

Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
ENGINEERING OFFICE HIRE OUT				
Engineering Survey, Design and Drafting - Per hour	\$ 220.00	\$ 242.00	\$ 220.00	\$242.00
Engineering Inspections for Third Party Service Authorities - Per hour	\$ 220.00	\$ 242.00	\$ 220.00	\$242.00
Preparation of Traffic Management Plans in accordance with MRWA Requirements - Per hour	\$ 200.00	\$ 220.00	\$ 220.00	\$242.00
Assessment and Approval of Works in SOB Reserves including Review of Traffic Management <\$50,000 - Per hour	\$ 200.00	\$ 220.00	\$ 220.00	\$242.00
Assessment and Approval of Works in SOB Reserves including Review of Traffic Management >\$50,000 - Per hour	\$ -	\$ -	\$ 220.00	\$242.00
Review and Approval of Traffic Management Plans for Events - Per hour	\$ 200.00	\$ 220.00	\$ 220.00	\$242.00
14.141 - CORPORATE GOVERNANCE & SUPPORT				
BANKING & FINANCIAL FEES				
Sundry Debtor Penalty Interest - % per annum calculated daily	8% per annum calculated daily	8% per annum calculated daily	\$ 0.07	\$ 0.07
Dishonoured Payment (Cheques, Direct Debits, etc) Bank Fee	Actual Cost	Actual Cost	Actual Cost	Actual Cost
FREEDOM OF INFORMATION REQUESTS				
FOI Search requests - Application fee	\$ 30.00	\$ 30.00	\$ 30.00	\$30.00
FOI Staff hourly rate	\$ 30.00	\$ 30.00	\$ 30.00	\$30.00
FOI Actual Costs to Prepare Copies of Tape, Film, Computerised Records / Information, Delivery, Packaging and Posting	Actual Costs	Actual Costs	Actual Costs	Actual Costs
INACTIVE - FOI Photocopying - Rate per Copy	\$ -	\$ -	\$ -	\$0.00
PHOTOCOPYING FEES				
Photocopy A4 - Rate per copy - black & white	\$ 0.23	\$ 0.25	\$ 0.23	\$0.25
Photocopy A3 - Rate per copy - black & white	\$ 0.45	\$ 0.50	\$ 0.45	\$0.50
NUMBER PLATE SALES				
Special Series Number Plates	\$ 290.91	\$ 320.00	\$ 290.91	\$320.00
15 - EVENTS				
15.049 - ECONOMIC DEVELOPMENT				
Venue Accounts				
INACTIVE - Amphitheatre - GST Inclusive	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Amphitheatre - GST Exclusive	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Concourse - GST Inclusive	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Concourse - GST Exclusive	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Town Beach - GST Inclusive	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Town Beach - GST Exclusive	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Male Oval - GST Inclusive	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Male Oval - GST Exclusive	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Haynes Oval - GST Inclusive	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Parks, Ovals & Other Recreational Areas - GST Inclusive	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Parks, Ovals & Other Recreational Areas - GST Exclusive	\$ -	\$ -	\$ -	\$0.00
Father McMahon Sports Field - GST Inclusive	\$ 57.27	\$ 63.00	\$ 58.45	\$ 64.30
Joseph Nipper Roe Sports Field - GST Inclusive	\$ 57.27	\$ 63.00	\$ 58.45	\$ 64.30
Event Application Fees by category:				
Category 1 (1- 120 patrons, where no elements in Events Policy Procedure 3 are required)	\$ 77.00	\$ 77.00	\$ -	
Category 1 (1- 120 patrons, where no elements in Events Policy Procedure 3 are required); Multiple occasions or venues	\$ 140.00	\$ 140.00	\$ -	
Category 2 (1-120 patrons, where any elements in Events Policy Procedure 3 are required)	\$ 82.50	\$ 82.50	\$ -	
Public notification road closure for event (Advertising)	\$ 330.00	\$ 330.00	\$ -	
Category 3 (121 - 500 patrons)	\$ 112.00	\$ 112.00	\$ 114.00	\$114.00
Category 4 (501 - 1,000 patrons)	\$ 272.50	\$ 272.50	\$ 278.00	\$278.00
Category 5 (1,001 - 2,500 patrons)	\$ 545.00	\$ 545.00	\$ 555.00	\$555.00
Category 6 (2,501 - 5,000 patrons)	\$ 1,100.00	\$ 1,100.00	\$ 1,120.00	\$1,120.00
Category 7 (5,001 and above patrons)	\$ 2,200.00	\$ 2,200.00	\$ 2,240.00	\$2,240.00
INACTIVE - Category 5 (8,000-12,000 patrons)	\$ -	\$ -	\$ -	\$0.00
Late application and event documentation fee. Should an event permit application and documentation be submitted when more than 50% of the timeframe for approval in Schedule 1 has elapsed (i.e. the application and all documentation required to approve the permit is submitted 14 days before an event with a 30 days timeframe for approval) a penalty fee of 100% of the application fee shall be applied	100% Loading	100% Loading	100% Loading	100% Loading
Fireworks Application Fee	\$ 110.00	\$ 110.00	\$ 112.00	\$112.00
Filming Permit - No external liaison required	\$ 77.00	\$ 77.00	\$ -	
Filming Permit - External liaison required	\$ 115.00	\$ 115.00	\$ -	
SIMPLIFY - Venue Hire Fees Exclusive Use - Cable Beach Amphitheatre				
SIMPLIFY - Half Day Fee hire rate maximum 6 hours (power included)	\$ 352.44	\$ 387.75		
SIMPLIFY - Full Day Fee hire rate over 6 hours (power included)	\$ 640.80	\$ 704.75		
SIMPLIFY - Half Day Fee hire rate maximum 6 hours (power NOT included)	\$ 193.84	\$ 213.25		
SIMPLIFY - Full Day Fee hire rate over 6 hours (power NOT included)	\$ 352.44	\$ 387.75		
SIMPLIFY - Venue Hire Fees Exclusive Use - Town Beach				
SIMPLIFY - Half Day Fee hire rate maximum 6 hours (power included)	\$ 352.44	\$ 387.75		
SIMPLIFY - Half Day Fee (06:00-12:00) Min hire rate - (power NOT included)	\$ 193.84	\$ 213.25		
SIMPLIFY - Full Day Fee hire rate over 6 hours (power included)	\$ 640.80	\$ 704.75		
SIMPLIFY - Full Day Fee (06:00-24:00) - (power NOT included)	\$ 352.44	\$ 387.75		
SIMPLIFY - Venue Hire Fees Exclusive Use - Concourse (Male Oval)				
SIMPLIFY - Half Day Fee hire rate maximum 6 hours (power included)	\$ 193.84	\$ 213.25		
SIMPLIFY - Half Day Fee (06:00-12:00) Min hire rate - (power included)	\$ 352.44	\$ 387.75		
SIMPLIFY - Full Day Fee hire rate over 6 hours (power included)	\$ 640.80	\$ 704.75		
SIMPLIFY - Full Day Fee (06:00-24:00) - (power NOT included)	\$ 352.44	\$ 387.75		
Venue Hire Fees Exclusive Use - Cable Beach Amphitheatre, Town Beach, Concourse (Male Oval), Parks & Reserves				
Half Day Fee hire rate maximum 6 hours (power included)	\$ 352.44	\$ 387.75	\$ 354.55	\$ 390.00
Full Day Fee hire rate over 6 hours (power included)	\$ 640.80	\$ 704.75	\$ 645.45	\$ 710.00
Half Day Fee (06:00-12:00) Min hire rate - (power NOT included)	\$ 193.84	\$ 213.25	\$ 195.45	\$215.00
Full Day Fee (06:00-24:00) - (power NOT included)	\$ 352.44	\$ 387.75	\$ 354.55	\$ 390.00
Venue Hire Fees Exclusive Use - Venue Hire Bond Exclusive Use				
INACTIVE - Category 1 (1- 120 patrons)	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Category 2 (1- 120 patrons)	\$ -	\$ -	\$ -	\$0.00
INACTIVE - Category 3 (121 - 500 patrons)	\$ -	\$ -	\$ -	\$0.00
DISCONTINUE - Category 4 (501 - 1,000 patrons)	\$ 1,000.00	\$ 1,000.00	\$ -	\$0.00
DISCONTINUE - Category 5 (1,001 - 2,500 patrons)	\$ 2,000.00	\$ 2,000.00	\$ -	\$0.00
DISCONTINUE - Category 6 (2,501 - 5,000 patrons)	\$ 3,000.00	\$ 3,000.00	\$ -	\$0.00
DISCONTINUE - Category 7 (5,001 and above patrons)	\$ 5,000.00	\$ 5,000.00	\$ -	\$0.00
Minor Event (Up to 500 patrons)			\$ 1,000.00	\$1,000.00
Mid Size Event (501-2000 patrons)			\$ 2,000.00	\$2,000.00
Major Events (2001 and above patrons)			\$ 5,000.00	\$5,000.00

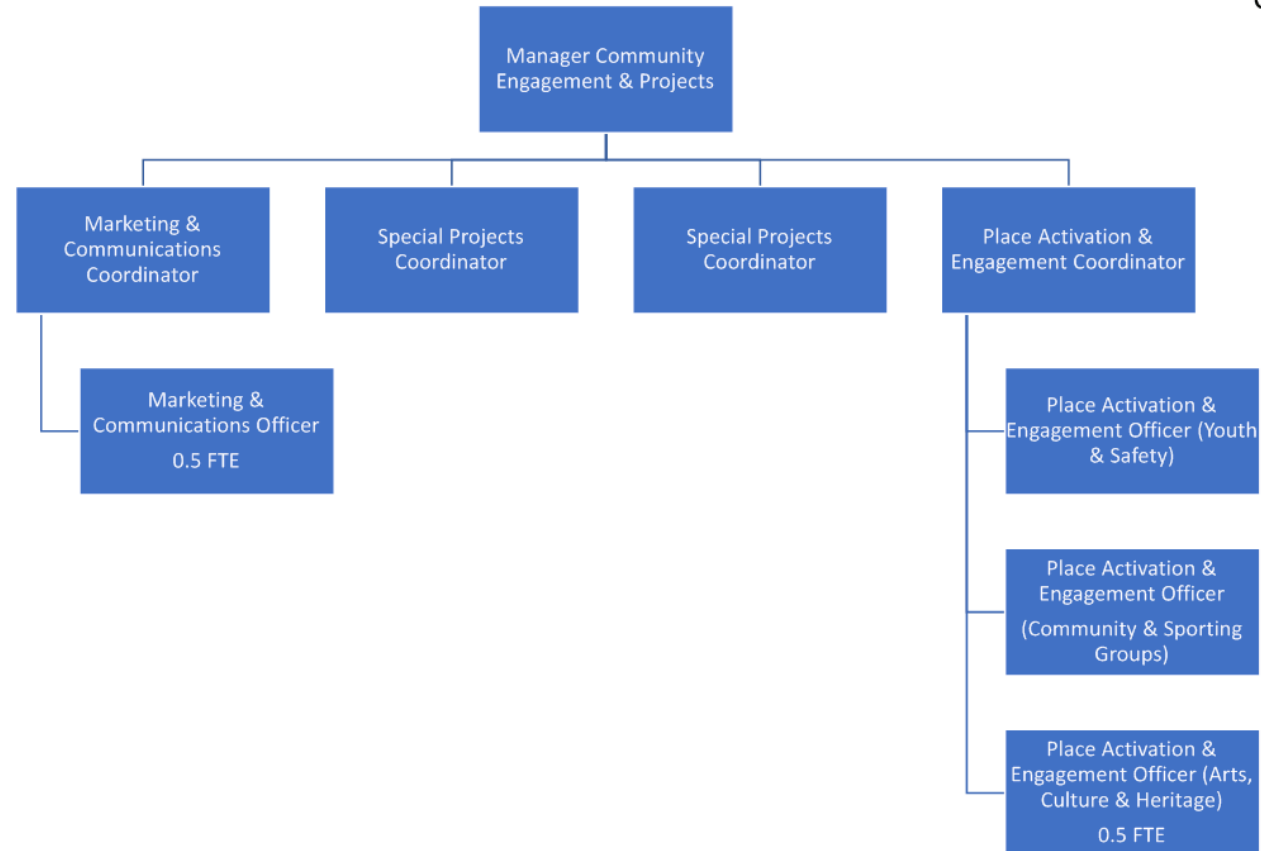
Shire of Broome
Fee Detail - All
30 June 2021

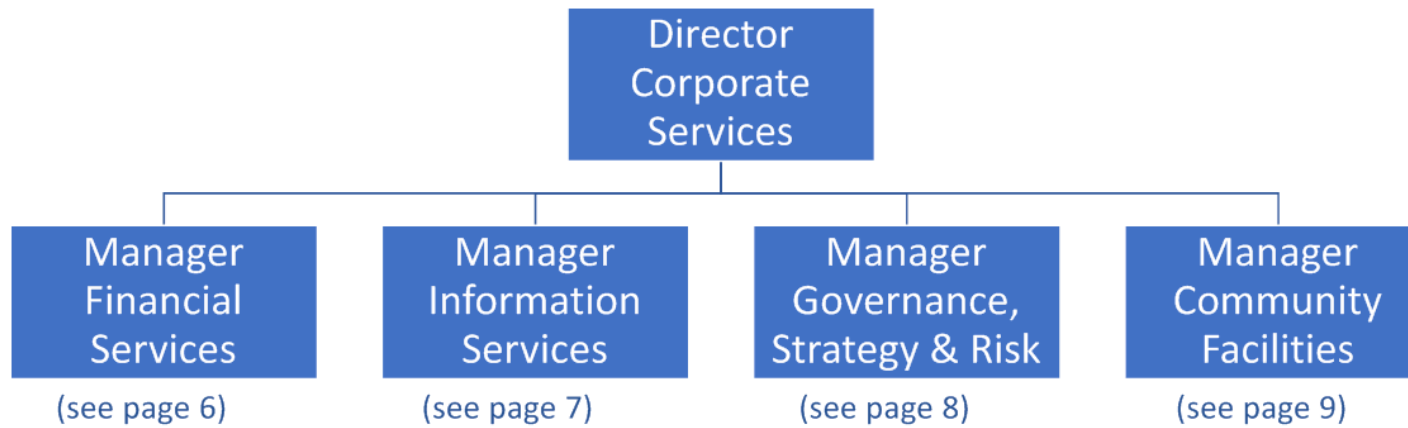
Fee	2020/21 Fee excl. GST	2020/21 Fee incl. GST	2021/22 Fee excl. GST	2021/22 Fee incl. GST
Venue Hire Fees Exclusive Use - Venue Hire Cancellation Fees				
14 days prior to the booking	Full Refund	Full Refund	Full Refund	Full Refund
7 days prior to the booking	50%	50%	50%	50%
48 hours prior to the booking	No Refund	No Refund	No Refund	No Refund
Venue Hire Fees Exclusive Use - Loading and Allowance				
Charitable, Non-profit and Community organisations which are based in Shire of Broome and event held has Free entry)	100%	100%	100%	100%
Charitable, Non-profit and Community organisations based in Shire of Broome event held has Entry Fees charged	100%	100%	100%	100%
Events exempted through Council decision				
Others				
Marking of reticulation and electricity	\$ 120.00	\$ 132.00	\$120.00	\$132.00

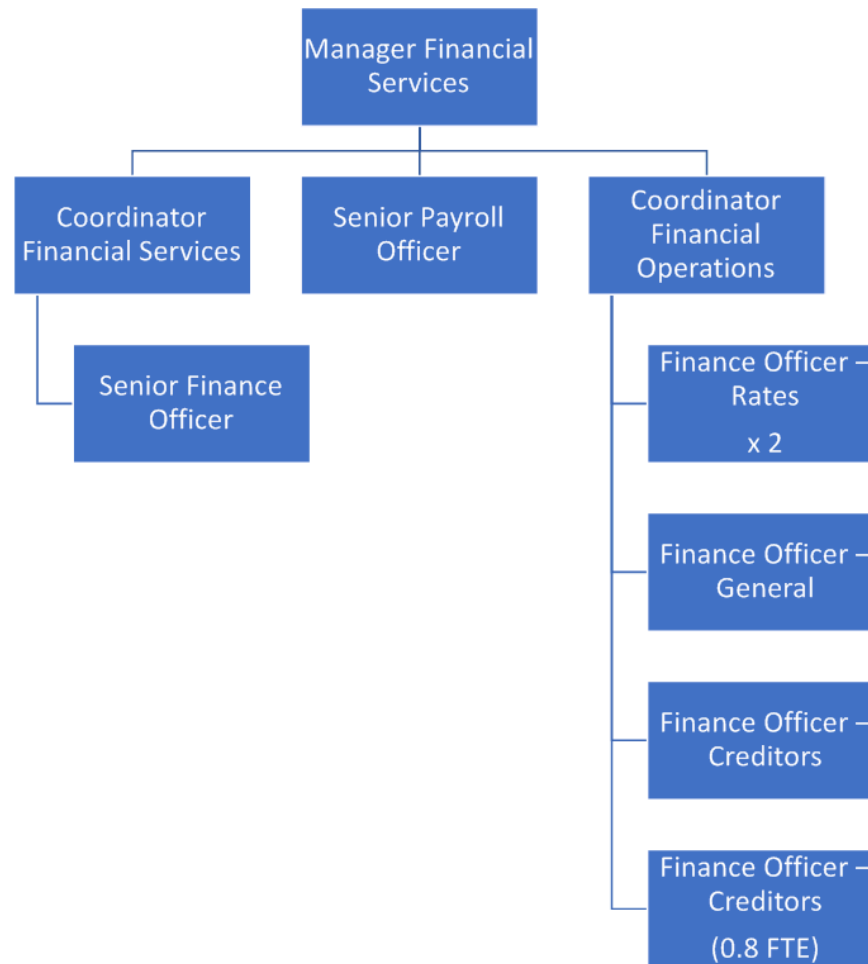


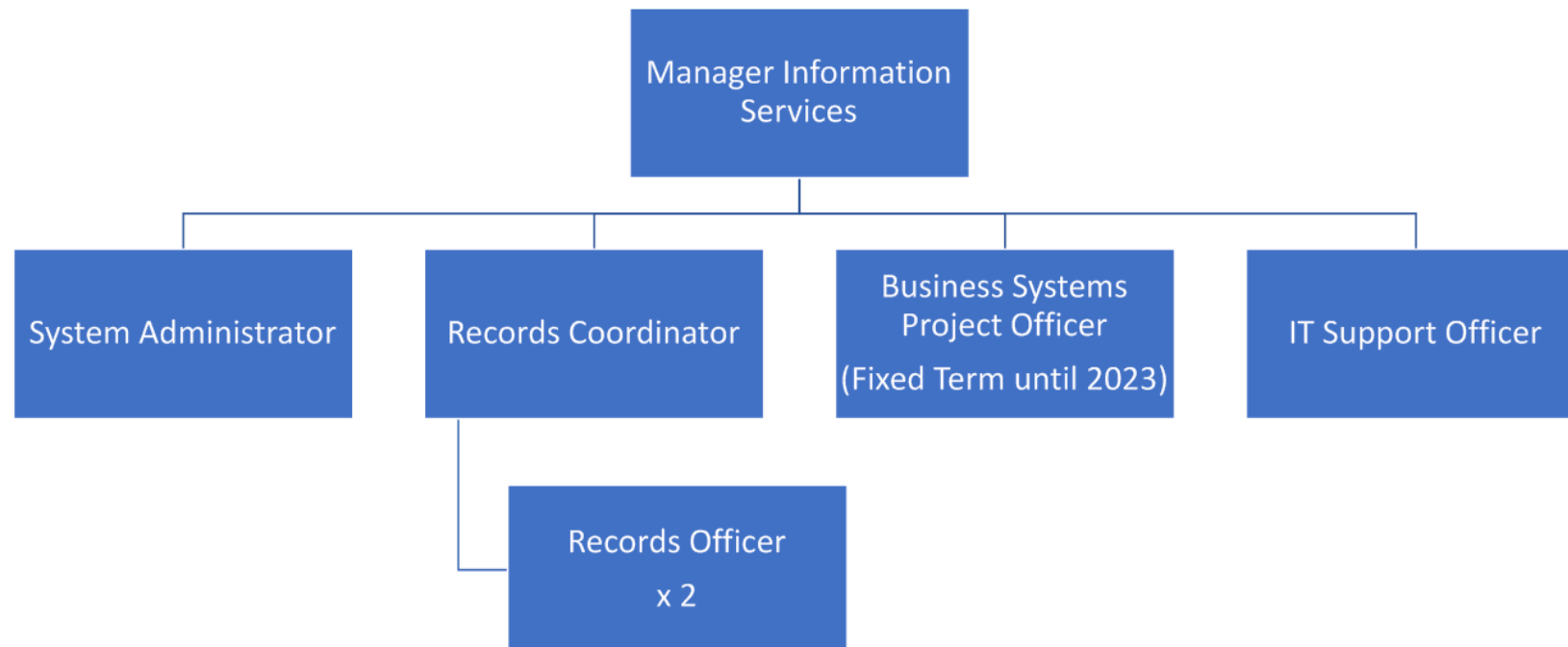


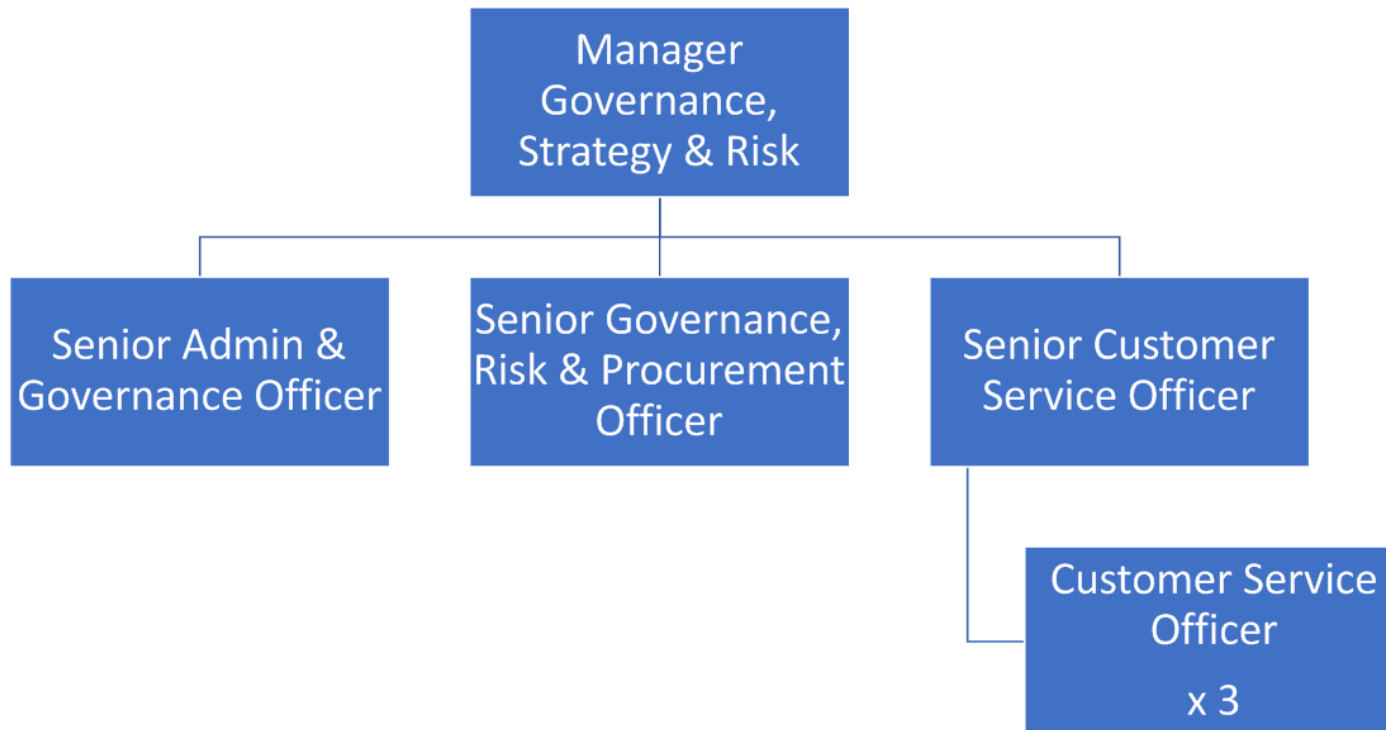


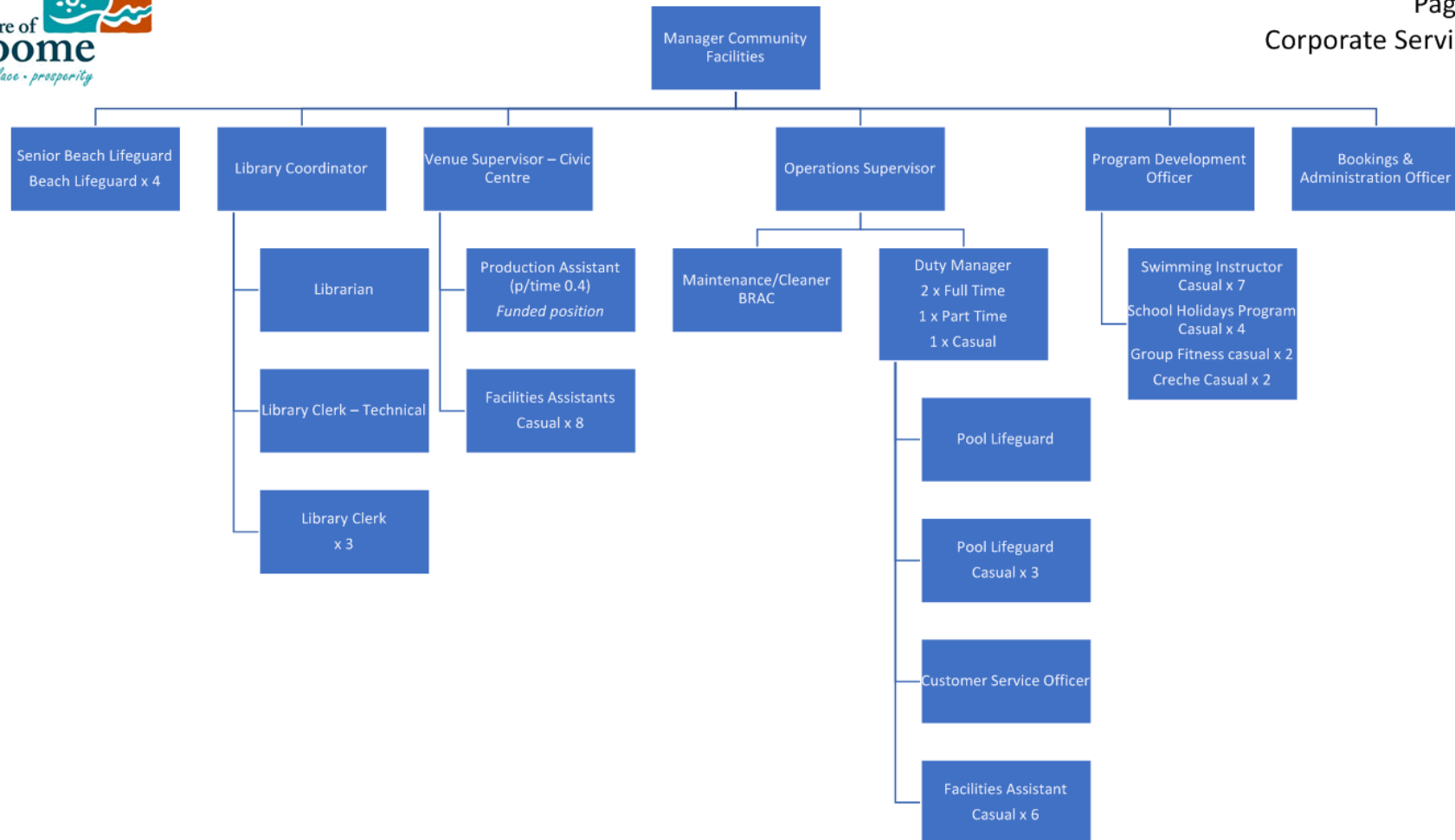


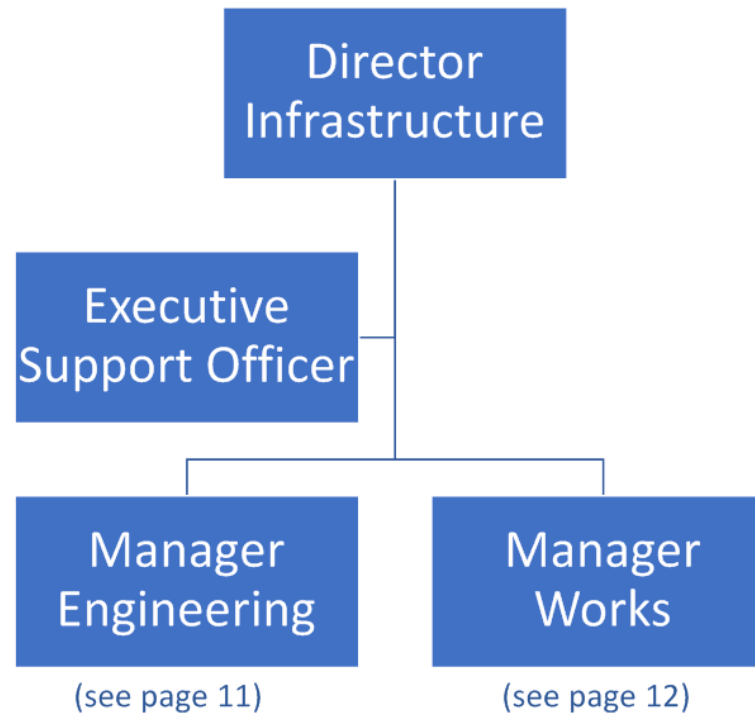


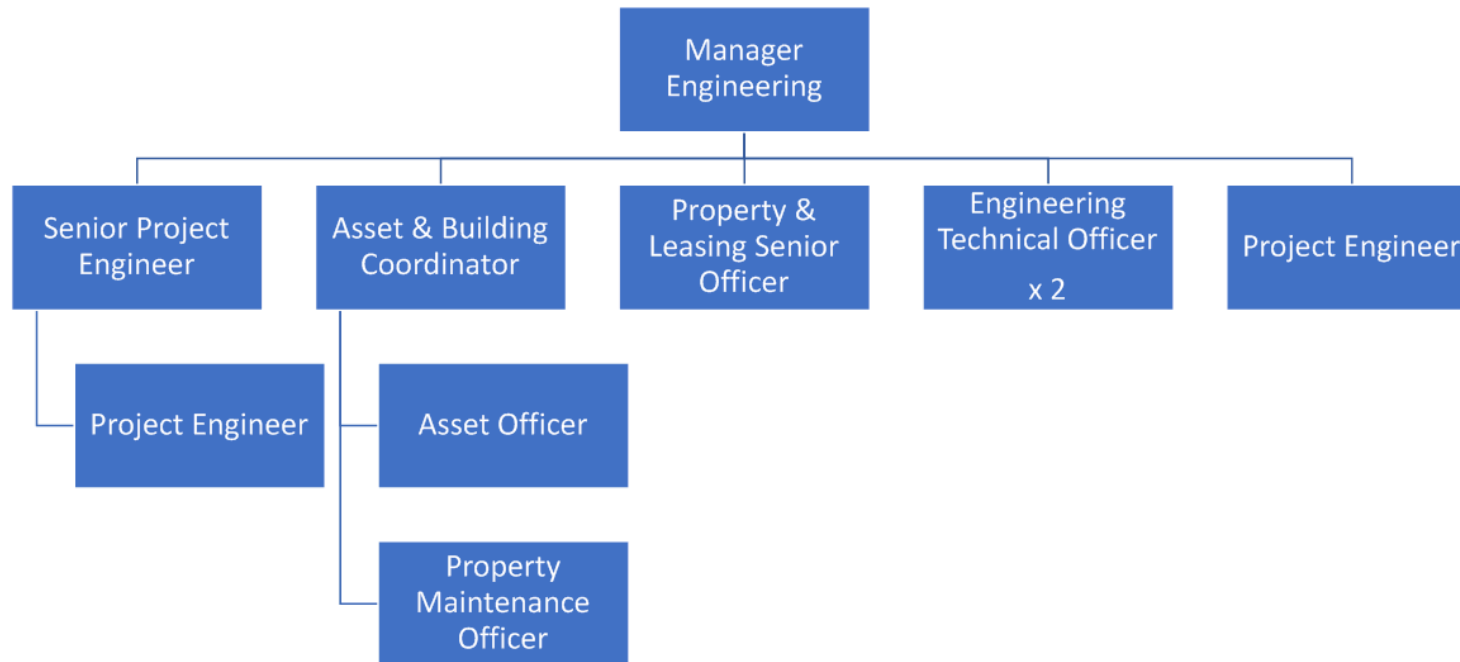


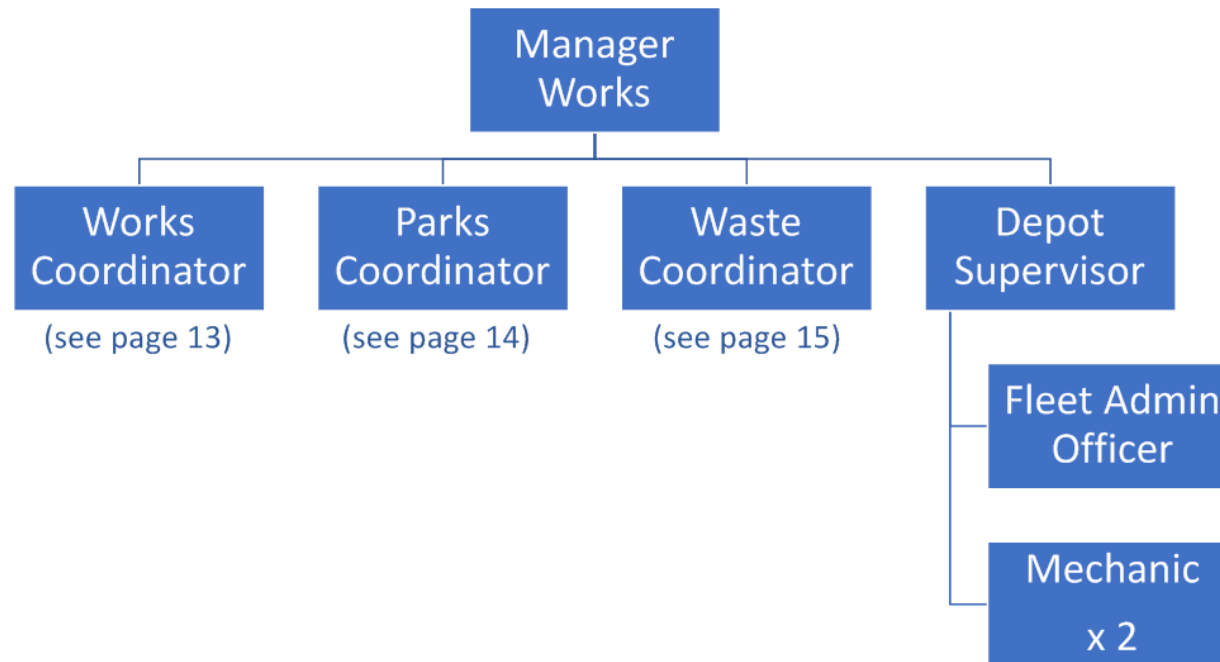


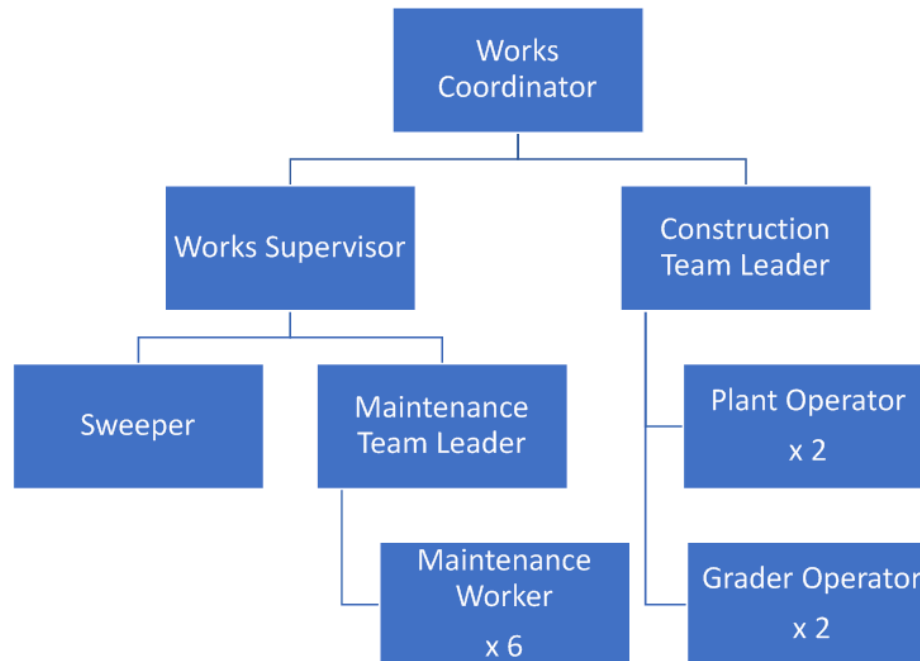


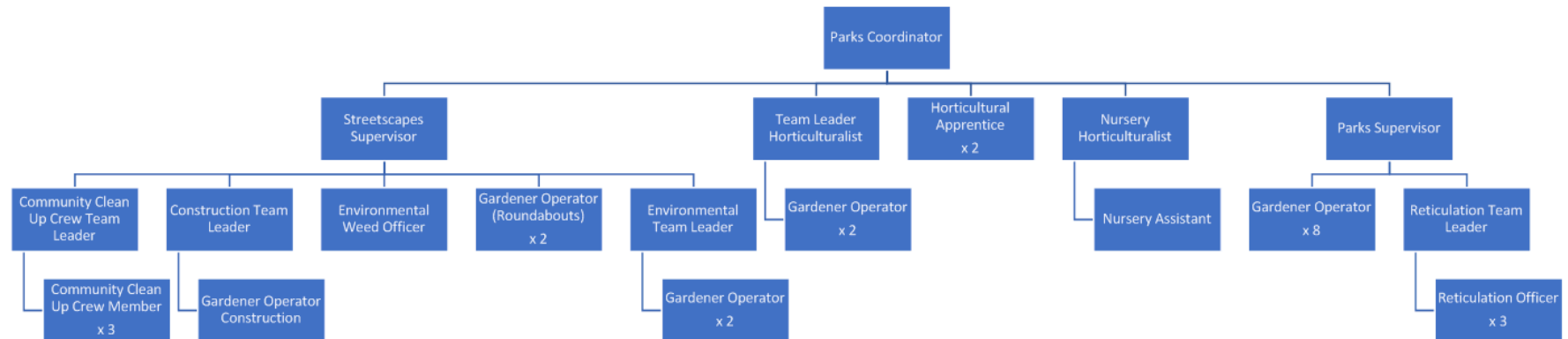


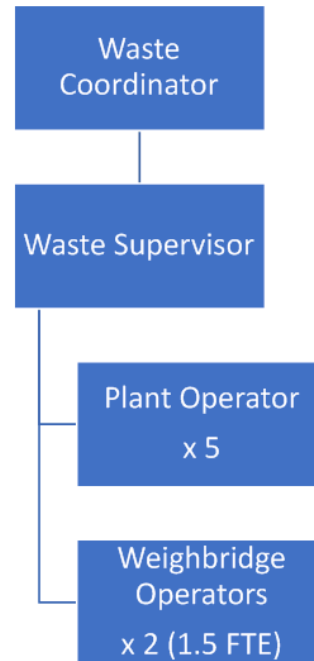


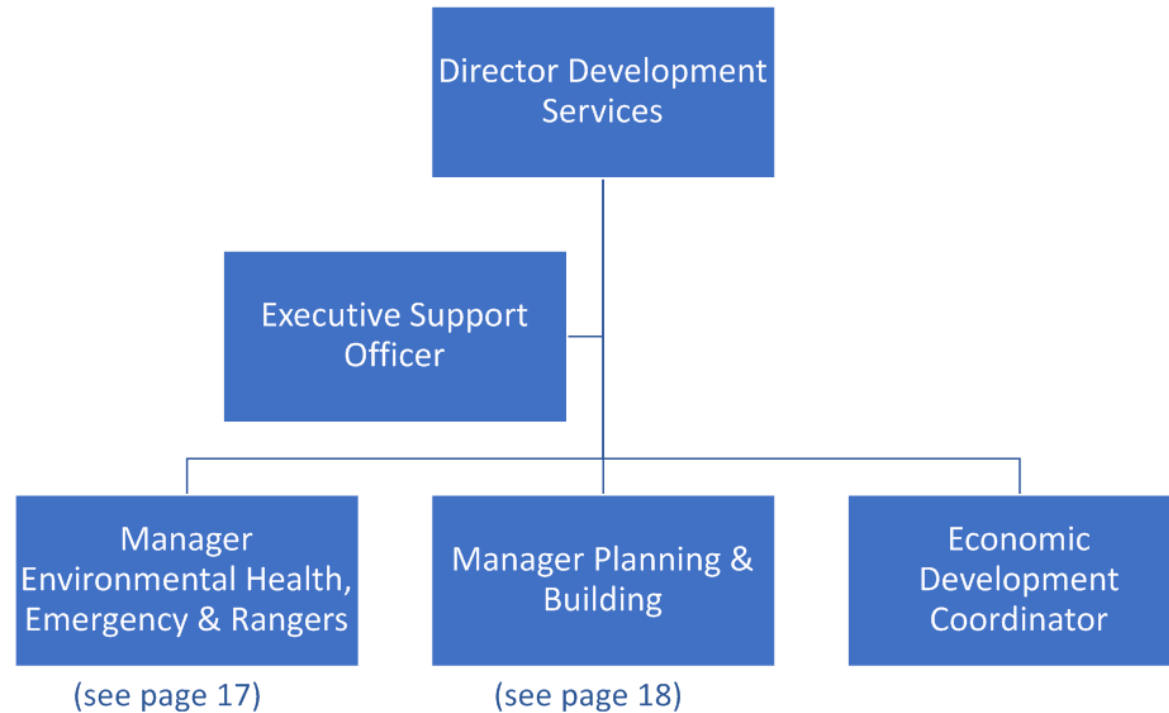


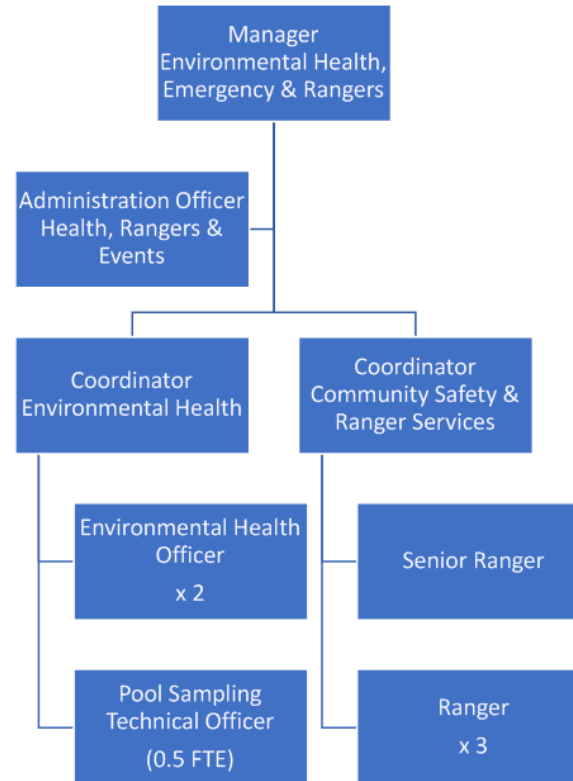


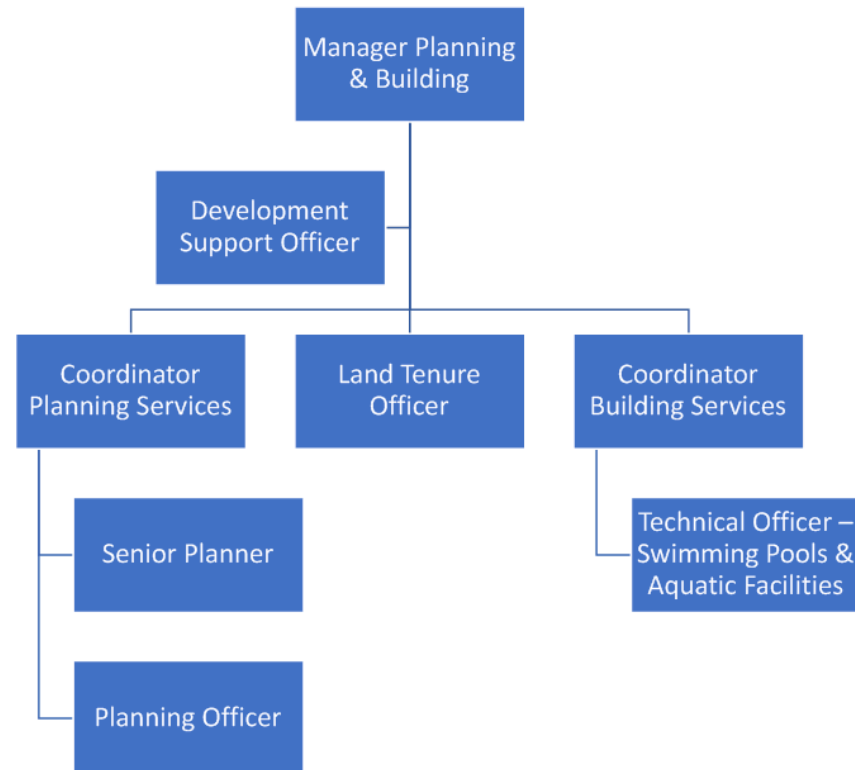












9.3.2 2020 WEST KIMBERLEY ALLIANCE ACQUITTAL REPORT

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	EDP007.1
AUTHOR:	Acting Director Development and Community
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Development and Community
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report presents information provided by West Kimberley Alliance Ltd (WKA) for the purposes of acquittal against the Broome Growth Plan outcomes and outputs.

Officers have assessed the documentation provided and recommend that Council formally receives the acquittal.

BACKGROUND*Previous Considerations*

OMC 25 February 2021	Item 9.4.1
AEM 4 February 2021	Elector Motion 6
OMC 28 June 2018	Item 12.2
EDAC 25 June 2018	Item 5.1
SMC 31 October 2016	Item 6.3.1
EDAC 31 October 2016	Item 5.1

The Broome Growth Plan (Growth Plan) was prepared as part of the State government's Regional Centres Development Planning (RCDP) initiative. The RCDP initiative was led by the Regional Development Council, through the Department of Regional Development (now the Department of Primary Industries and Regional Development) and funded through Royalties for Regions funding. The overarching vision for the RCDP is to develop a network of competitive, growing and resilient regional centres. Phase 2 of the RCDP supports the establishment of Growth Plan Partnerships and the development of Growth Plans in the nine Regional Centres identified in the State Planning Strategy, of which one is Broome.

Broome's Growth Planning Partnership (GPP) comprised the Shire of Broome, the Kimberley Development Commission (KDC), Nyamba Buru Yawuru (NBY), LandCorp (now DevelopmentWA) and the Department of Planning and the Department of Regional Development. The GPP was responsible for decision making around the Broome Growth Plan and its objectives at a local level. A project control group (PCG) comprising officers from the Shire, KDC, LandCorp, Yawuru, and the Lead Consultant, Creating Communities Australia, was established to coordinate the day-to-day operations of the project.

At the special meeting of the Economic Development Advisory Committee (EDAC) held on 31 October 2016, EDAC endorsed the final draft Growth Plan document for submission to the RCDP Steering Committee. At its 31 October 2016 Special Meeting, Council endorsed the Broome Growth Plan however the 2017 State General Election resulted in a change of

Government raising concerns around continued support for the Growth Plan at a State level.

The Growth Plan Partnership (GPP) met in April 2017 to discuss an approach and agreed that an update was required to the Strategy and Action Program document and Executive Summary. Outstanding implementation tasks and remaining Growth Plan funds were also discussed with the GPP resolving to assign \$35,000 to engage a consultant to “facilitate a workshop and develop a proposed governance structure for the body implementing the Growth Plan.”

At the 6 September 2017 GPP meeting the group resolved to formally approach the then Minister Regional Development seeking the Minister’s support for the finalisation and implementation of the Growth Plan. The GPP also resolved that following a response from this initial letter seeking support of the Growth Plan, that a separate letter be sent seeking agreement to transfer remaining project funds to the Shire of Broome, to be held in reserve pending a decision on expenditure of the funds by the GPP. The funds were later transferred to the Shire prior to 31 December 2017.

Implementation of the Growth Plan was also discussed with representatives from Broome Future Limited (Broome Future) indicating that they would be interested in altering Broome Future’s corporate structure to enable the organisation to take on the role of implementation body for the Growth Plan. The GPP resolved to note the indication of interest and “request that the Project Control Group (PCG) engage with Broome Future and present a draft recommendation to the GPP at its next meeting”. A proposal was subsequently provided by Broome Future.

The GPP met on 14 February 2018 to discuss the Minister’s positive response regarding the release of the Growth Plan. The GPP provided in-principle support for the Broome Future proposal and endorsed Broome Future becoming the implementation body for the Growth Plan. Subsequent discussions between the PCG and Broome Future resulted in the preparation of a “discussion paper” designed to address key issues and actions required to ensure a transparent and accountable transition of Broome Future to the implementation body for the Growth Plan. The group also resolved to “explore options for seed funding”.

Australian Venture Consultants Pty Ltd (AVC) were engaged by the GPP to convene a facilitated workshop with GPP members, Broome Future representatives and representatives from the Broome Chamber of Commerce and Industry (BCCI), and then prepare a Governance Charter, including revisions to the Broome Future Constitution. The facilitated workshop was held on 11 April 2018 with attendees from the GPP, PCG, Broome Future and BCCI. A Governance Charter was subsequently prepared by AVC.

A circular resolution was passed by the GPP on 28 May 2018 endorsing the Governance Charter and directing the PCG to continue working with Broome Future on the necessary changes to Broome Future’s structure so it could become the implementation body for the Growth Plan. AVC were further engaged to prepare a transitional Memorandum of Understanding (MOU, Attachment 1) to govern the process.

The GPP met on 15 June 2018 and endorsed the final Growth Plan and transitional MOU and discussed “seed funding” for the implementation of the Growth Plan.

Following the completion of the Broome Growth Plan, the Economic Development Advisory Committee (EDAC) met on 25 June 2018 and were provided a status update on the progress of the Broome Growth Plan process, including an overview of the final documentation. The group were also updated on the work that had taken place to date

to facilitate the future implementation of the plan and the allocation of remaining project funds.

EDAC subsequently resolved the following recommendation to Council:

COMMITTEE RESOLUTION:

Moved: Mr P Taylor

Seconded: Mr D Galwey

That the Economic Development Advisory Committee recommends that Council:

- 1. Endorses the Broome Growth Plan as shown in Attachments 26, 27 and 28, subject to the minor amendments shown in Attachments 29 and 30 and the inclusion of a Minister's foreword if one is provided.***
- 2. Endorses the Memorandum of Understanding in Attachments 23 and 24 subject to any minor modifications negotiated by the Chief Executive Officer.***
- 3. Supports Broome Future Limited becoming the implementation body for the Broome Growth Plan in accordance with the Governance Charter in Attachment 25, subject to any minor modifications negotiated by the Chief Executive Officer.***
- 4. Provides funding equivalent to 1 Full Time employee capable of carrying out the duties of an Executive Officer of the revised Broome Future Limited for a period of 1 year, with subsequent funding to be provided on the basis that the position has created economic value equal to, or greater than, the cost of employment.***
- 5. Requests that the Chief Executive Officer make a budget amendment to the value of \$150,000 to account number 1367210 through the 2018/19 first quarter finance and costing review.***

CARRIED UNANIMOUSLY 9/0

At its Ordinary Meeting held 28 June 2018 the following officer recommendation was presented to Council:

REPORT RECOMMENDATION:

That Council:

- 1. Receives the minutes of the Economic Development Advisory Committee meeting held on 25 June 2018.***
- 2. Endorses the Broome Growth Plan as shown in Attachments 26, 27 and 28 to the agenda item in Attachment 1 of this report, subject to the minor amendments shown in Attachments 29 and 30 to the agenda item in Attachment 1 of this report and the inclusion of a Minister's foreword if one is provided.***
- 3. Endorses the Memorandum of Understanding in Attachments 23 and 24 to the agenda item in confidential Attachment 2 of this report, subject to any minor modifications negotiated by the Chief Executive Officer.***
- 4. Supports Broome Future Limited becoming the implementation body for the Broome Growth Plan in accordance with the Governance Charter in Attachment 25 to the agenda item in confidential Attachment 2 of this report, subject to any minor modifications negotiated by the Chief Executive Officer.***
- 5. Approves the allocation of \$50,000 towards the seed funding payable to the revised Broome Future.***
- 6. Adopts a budget amendment to the 2018/19 Annual Budget to the value of \$50,000 to account number 1367210, noting a resultant \$50,000 forecast deficit position to 30 June 2019.***

7. *Requests that the Chief Executive Officer seek to offset this deficit position through the 2018/19 first quarter finance and costing review.*

(ABSOLUTE MAJORITY REQUIRED)

Council resolved the following alternate motion:

COUNCIL RESOLUTION:

Moved: Cr H Tracey

Seconded: Cr C Marriott

That Council:

1. ***Receives the minutes of the Economic Development Advisory Committee meeting held on 25 June 2018.***
2. ***Endorses the Broome Growth Plan as shown in Attachments 26, 27 and 28 to the agenda item in Attachment 1 of this report, subject to the minor amendments shown in Attachments 29 and 30 to the agenda item in Attachment 1 of this report and the inclusion of a Minister's foreword if one is provided.***
3. ***Endorses the Memorandum of Understanding in Attachments 23 and 24 to the agenda item in confidential Attachment 2 of this report, subject to any minor modifications negotiated by the Chief Executive Officer.***
4. ***Supports Broome Future Limited becoming the implementation body for the Broome Growth Plan in accordance with the Governance Charter in Attachment 25 to the agenda item in confidential Attachment 2 of this report, subject to any minor modifications negotiated by the Chief Executive Officer.***
5. ***Approves the allocation of \$100,000 towards the seed funding payable to the revised Broome Future.***
6. ***Adopts a budget amendment to the 2018/19 Annual Budget to the value of \$100,000 to account number 1367210, noting a resultant \$100,000 forecast deficit position to 30 June 2019.***
7. ***Requests that the Chief Executive Officer seek to offset this deficit position through the 2018/19 first quarter finance and costing review.***
8. ***Requests the Chief Executive Officer to work with other members to secure further contribution toward initial seed funding requirements.***

CARRIED 5/0 BY ABSOLUTE MAJORITY

Council's resolution was developed to acknowledge that all members of the GPP should be contributing to the leadership and implementation of the growth plan as it would "create opportunities for tangible community benefit stemming from economic development initiatives" and as such should be supported.

Council has received numerous questions from the public regarding the implementation of the Growth Plan specific to the arrangements and funding provided to Broome Future to undertake this role. At the Annual Elector Meeting (AEM) held 4 February 2021 the following Elector Motion was carried:

ELECTOR MOTION SIX 6:

Minute No. /0221/008

Moved: Michael Leake

Seconded: Jan Lewis

That the Council provides a detailed report back to the ratepayers of Broome regarding the Shire's dealings and relationships with Broome Futures Ltd (BFL/West Kimberley Alliance) including at least the following - funding and results, appointment terms and

time frame, governance, accountability back to the council and benefits to the rate payers and other points that provide transparency and accountability.

CARRIED

At the Ordinary Meeting of Council (OMC) held 25 February 2021 officers tabled a response and an alternate recommendation for Council's consideration. Council considered the elector motion and passed the following resolution:

COUNCIL RESOLUTION:

Minute No. C/0221/019

Moved: Cr N Wevers

Seconded: Cr F West

That Council:

- 1. Notes the Elector Motion;**
- 2. Requests the Chief Executive Officer to again seek the acquittal report documenting the outputs and outcomes achieved from funding provided by the Shire of Broome by 25 May 2021;**
- 3. Requests the Chief Executive Officer to prepare a report for Council's consideration at the June Ordinary Council Meeting, and for public release, detailing:**
 - a) the Shire of Broome's engagement with the West Kimberley Alliance following the review of the acquittal report**
 - b) status of the Memorandum of Understanding between the West Kimberley Alliance or the previous one with Broome Futures Ltd as the case maybe**
 - c) governance structure, number of Directors, relevant Strategic Plan and**
 - d) advice about the future relationship between the Shire of Broome and the West Kimberley Alliance.**
- 4. Encourages members of the public to contact the West Kimberley Alliance directly if further information regarding the West Kimberley Alliance's strategic vision or Constitution is required.**

CARRIED UNANIMOUSLY 8/0

Company Details

As described in the Governance Charter, Broome Future was established in 2013 by a broad range of individuals with commercial and community interests in Broome and the wider Kimberley region. The organisation states that it "provides independent advocacy for sustainable economic, social and cultural development in Broome and the Kimberley, and particularly the West Kimberley".

Broome Future was a not-for-profit, Australian Public Company, limited by guarantee, with a single security holder and an independent board. As an organisation, it was funded through a member subscription model, with members of Broome Future including "a wide range of organisations with business and community interests in Broome and across the Kimberley Region". The single share was held by the Secretary and members did not have shareholder-like rights, ensuring Broome Future's independence. The group's decision-making body was a board of directors who operated Broome Future under the jurisdiction of the *Corporations Act 2001 (Cth)*, other applicable law, the Broome Future constitution and Governance Charter. Broome Future was managed by an executive officer who was accountable to the board.

Broome Future was originally funded to undertake the “Unlocking the Door” project, which endeavoured to provide “evidence based analysis on key development challenges and opportunities faced by different sectors and interests across the Kimberley that have an operational relationship with Broome, and using that analysis as the basis to facilitate rigorous, but respectful and inclusive community debate”. Broome Future had already developed the *Unlocking the Door: A Study into the Feasibility of Broome as a Commercial and Logistics Centre for the Kimberley Region* research paper and was in the process of delivering on associated consultation processes across the West Kimberley, culminating in the “Unlocking the Door Conference” in late 2018.

Following the GPP's support of Broome Future as the implementation body for the Growth Plan, Broome Future entered a MOU with GPP members on 23 July 2018. The MOU stipulated that Broome Future would change its name to Broome Future Alliance Ltd which was enacted in November 2018.

Acknowledging the need to encompass the wider West Kimberly region Broome Future Alliance Ltd changed its name to West Kimberley Alliance Ltd in June 2020. The organisation has maintained its company structure since inception.

Memorandum of Understanding

In addition to requiring a change of name and branding, the MOU signed by Broome Futures also required it to adopt the Governance Charter developed by AVC (Schedule 3 of the MOU, contained in Attachment 1), and amend its constitution as follows:

- Replace the objects in the original constitution with the New Objects;
- Amend the definition of “independent chairperson of the board of directors”
- Adjust the prescribed membership of the board to be comprised of an independent chairperson and:
 - o The Shire President of the Shire of Broome
 - o The Chief Executive Officer (CEO) of Nyamba Buru Yawuru (NBY)
 - o The Director Regional Planning and Project Delivery of the Kimberley Development Commission
 - o The President of the Board of Broome Chamber of Commerce and Industry and
 - o Up to 4 independent directors.
- The Broome Future Governance Charter states that the board “must be comprised of at least the four prescribed directors and no more than nine directors, as the Directors in office think fit.”

Clause 8 of the MOU stipulated the requirement to develop a 2 Year Strategic Plan within 12 months of execution of the MOU addressing the following:

- How the outcomes of the Unlocking the Door Project will be used to support the implementation of the Broome Growth Plan and other activities consistent with the New Objects;
- A set of priority initiatives that will be the focus of the entity;
- A plan for each of the priority initiatives; and
- A strategy for resourcing the execution of the plan.

Clause 9 of the MOU provided detail on the payment and use of Growth Plan funding and included the following conditions:

- Funds may only be used to resource activities that are directly associated with administration, advocacy, promotion and facilitation of initiatives relating to the Broome Growth Plan;
- Broome Future must provide accounts to the GPP showing the application of the funds with appropriate evidence; and
- If the accounts are not provided or show an improper use, Broome Future must refund all funds paid to it.

Clause 11 outlined the duration of agreement, being 2 years from the execution date.

As per the MOU, following the requirements in Clause 4 and 5 being met in December 2018 (i.e. name, branding and constitution changes), the Shire of Broome transferred the remaining Growth Plan funds (\$78,181.24) and the separate Shire of Broome funding contribution (\$100,000) to Broome Future.

COMMENT

Following Council's 25 February 2021 resolution, officers have been liaising with West Kimberley Alliance Ltd (WKA, previously Broome Future Ltd, Broome Future Alliance Ltd) to access acquittal information in preparation for presentation to Council at the June OMC.

WKA have provided an Acquittal Report Letter and supporting WKA 2020 Status Report (Attachment 2 and 3 respectively). The WKA 2020 Status Report contains the following statement:

"The West Kimberley Alliance has been active across a range of matters over the last 18 months which are summarised below. Several reviews and documents were produced including the Industrial land and Logistics Hub Review, the COVID-19 Recovery Plan and the Tourism Desktop Review. Stakeholder relations also figured strongly in the activities of the WKA."

The WKA 2020 Status Report also contains the following paragraph relative to past performance:

"The implementation of the Broome Growth Plan is continuing, with some aspects ahead of schedule. The capacity to attribute that progress to the WKA is more tenuous. The "Unlocking the Door" consultation process and report provided a positive contribution to discussion and planning and in the last eighteen months there have been a range of activities including the production of the COVID-19 Recovery Plan and the delivery of the Industrial Land and Logistics Hub Review. Stakeholder engagement was also an area of focus."

Officers note that the acquittal information provided by WKA includes information relating to the activities undertaken by the WKA in facilitating the delivery of objectives and outcomes as stipulated in the MOU and Growth Plan. These have been summarised in the table below with further information contained in the WKA 2020 Status Report (Attachment 3).

WKA DELIVERABLES	
Tourism Desktop Review	Review of previous Tourism sector reviews undertaken with the development of the Broome Tourism Recovery Group post COVID-19.

University Course Availability	<p>The Regional University Centre model was explored in line with Growth Plan objectives to expand availability of university level course offerings and increase international students.</p> <p>Intent to develop a facility for use by students to study tertiary courses locally, delivered by distance, from any Australian institution. Infrastructure includes break out areas, study spaces, ICT facilities, pastoral and academic support.</p> <p>Draft 6-year budget indicates \$3M in funding required with Steering Group tasked with continuing progress to date.</p>
Project Scoping – Future Supply Chains	<p>WKA engaged with the Cooperative Research Centre for Developing Northern Australia (CRCNA) with the objective of initiating a research project focussing on developing future supply chains and understanding the actions required for the region to expand into a potential export orientation to supplement a strong domestic market.</p> <p>A Logistics Hub Development and Supply Chain Development Project is likely to cost in vicinity of \$250,000 to \$400,000, subject to scope and Government and industry participation.</p>
Dampier Peninsula Airport Construction	<p>Broome Future undertook an evidence-based enquiry and consideration review of the (May 2019) proposal from the Djarindjin Aboriginal Community.</p> <p>Financial and economic impacts were determined through stakeholder interviews with a final report adopted by the Board and forwarded to the Premier.</p>
Designated Area Management Agreement (DAMA)	<p>WKA has led discussions with the Department of Home Affairs in relation to a potential DAMA agreement for the region.</p>
Regional Deals Program	<p>WKA provided a submission to the Commonwealth to participate in a Regional Deals arrangement.</p>
Industrial Land and Logistics Hub	<p>A gap analysis of current logistics layout, available and future industrial land and need was undertaken. The outcomes of the study were presented to the State Industrial Land Steering Group.</p>
Liaison with KMSB	<p>Broome Growth Plan outcome to review the business case and opportunities arising from the Kimberley Marine Supply Base, noting the emphasis in the Unlocking the Door study of Broome becoming a logistics hub for the region.</p>
COVID-19 Recovery Plan	<p>The COVID-19 Recovery Plan Infrastructure Prospectus was initiated by the WKA and supported by the Shire of Broome. The Prospectus collated the short term shovel ready projects that would support economic stability over the three years following the outbreak of the pandemic.</p>

The WKA response is lacking in financial detail with the financial information provided limited to the overall revenue (funding) and expense information as contained in the WKA Acquittal Report Letter. The letter outlines the total revenue received and expenses incurred by WKA in the implementation of the Broome Growth Plan. Most of these expenses relate to employment expenses of the Executive Officer, including PAYG tax expenses and superannuation over the period. The remainder of expenses are associated with operating activities including office expenses, marketing, accounting and ASIC registration. Costs have also been allocated to consultants and travel and accommodation.

Officers have requested further financial information for each of the 2018-19 and 2019-20 financial years, as per Clause 9 of the MOU. While no further detail has been provided it is recognised that the Executive Officer role is currently vacant.

The information provided indicates that expenses exceed seed funding, however WKA have advised that they *"have had other income sources and have cash on hand. We have ample funds to meet all liabilities. The list of expenses provided, are those directly relating to the arrangement with the growth plan partners and SoB and our commitment to acquit those funds."*

Officers have sourced copies of the July 2019 – July 2020 Balance Sheet, Profit and Loss Statement and Cash Flow Report. These indicate that there are no solvency concerns and confirm that at that date WKA had sufficient cash in the bank to support its activities.

Initial Seed Funding Sources	
Growth Plan Partnership Surplus Funds	\$78,181.00
Shire of Broome contribution	\$100,000.00
Total Initial Seed Funding Sources	\$178,181.00
West Kimberley Alliance – Expenses incurred in implementing the Broome Growth Plan	
Executive Officer	\$116,339.33
ATO (PAYG)	\$34,914.00
ATO Super	\$10,686.25
Office Expenses	\$10,105.00
Marketing	\$4,803.50
Accounting	\$1,712.48
ASIC	\$5,256.43
Consultants	\$19,708.52
Travel & Accom	\$5,613.49
Total Expenses	\$209,139.00

COVID-19

Officers note that in assessing the acquittal documentation the impacts of the COVID-19 pandemic on WKA's ability to deliver on Growth Plan outcomes was considered.

Summary of Review of Acquittal Documentation

In review of the submitted acquittal documentation, officers acknowledge the achievements and progress of a number of deliverables by WKA. The completion and progress of several actions and initiatives within the Growth Plan are also acknowledged. As per their own admission (as contained within their Status Report, Attachment 3) however,

in regard to implementation of the Growth Plan, *“the capacity to attribute that progress to the WKA is more tenuous.”*

It remains challenging to directly link or confirm the influence or otherwise that WKA have had on the successful progress and implementation of a number of initiatives within the Growth Plan. Further, it is noted that the group is currently dormant following the resignation of their independent chair and in the absence of an Executive Officer. WKA have also advised through their acquittal report letter that they are continuing to review their future role, and this is timely, providing the Shire and GPP to provide input into this process.

Clause 11 of the MOU states the MOU will remain in force for up to 2 years at which point it will be reviewed by all parties. This review is outstanding, and it is therefore a recommendation of this report for the Shire to re-engage with the other GPP members to re-consider the way forward.

From a Shire of Broome perspective and following a discussion with the Shire President; in consideration of the acquittal information provided, it is recommended the Shire of Broome investigate alternate mechanisms to drive the implementation of the Growth Plan. The progress and outcomes of WKA are acknowledged, however a reset is deemed appropriate and further collaboration required with the GPP.

It is proposed for Council to formally provide notice to WKA and the GPP that the Shire wishes to terminate the MOU between the GPP and WKA and effectively withdraw support for WKA continuing as the implementation body for the Growth Plan. It is further recommended that Council request that the GPP progress discussions regarding a suitable implementation model going forward.

Elector's Motion Response Summary

Officers have provided the following comments in direct response to the Elector Motion and subsequent Council resolution:

	Acquittal Requirement as per Council resolution	Comment / Status
A	The Shire of Broome's engagement with the West Kimberley Alliance following the review of the acquittal report.	Officers have liaised with WKA following the acquittal documentation being received and have sought clarification on aspects of the report. [Complete]
B	Status of the Memorandum of Understanding between the West Kimberley Alliance or the previous one with Broome Futures Ltd as the case maybe	The Memorandum of Understanding is still in place between the WKA and members of the GPP although it is noted that a review is required. [Complete]
C	Governance structure, number of Directors, relevant Strategic Plan	Governance Structure (including number of Directors) is detailed in Governance Charter (forming part of Attachment 1), with further detail contained in the commentary of this report. [Complete]
D	Advice about the future relationship between the Shire of Broome and the West Kimberley Alliance.	The Shire of Broome is a member of the Growth Plan Partnership and as such one of the signatories to the MOU.

		<p>It is noted that a review of the MOU is required as per the terms contained in Clause 11.</p> <p>A recommendation has been included to terminate the Shire's participation in the Memorandum of Understanding. [Complete]</p>
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CONSULTATION

West Kimberley Alliance Ltd

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

Risk	Type	Rank	Mitigation
Shire of Broome is seen to be obstructive and not supportive of the WKA and Growth Plan by continuing to seek further details for the acquittal.	Reputational	Low	<p>Accept the information provided by WKA in good faith.</p> <p>Continue to liaise and communicate through a review of the acquittal process for any future request for funding.</p>
Council's decision on the acceptance of the acquittal is not well received by WKA.	Reputational	Low	<p>Maintain a positive outlook moving forward and continue to support all Growth Plan initiatives in a consistent and transparent manner.</p> <p>Clearly communicate the need for accountability and provide a detailed reply as to the next steps required to meet Council's and the GPP's requirements.</p>
Public perception that informant provide in the acquittal is lacking and does not present value for money	Reputational	Medium	Maintain transparency and continue to work with WKA to ensure that detail of the groups operations to date, including project works being undertaken, are publicly available.

STRATEGIC ASPIRATIONS

Prosperity – Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome Nine – A strong, diverse and inclusive economy where all can participate:

9.2 Activate the precincts of Broome.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

- 1. Receives the acquittal documentation provided by West Kimberley Alliance Ltd;*
- 2. Acknowledges the work undertaken to date by West Kimberley Alliance Ltd as outlined in the West Kimberley Alliance Ltd 2020 Status Report (Attachment 3);*
- 3. Notes the expenses incurred by West Kimberley Alliance Ltd in implementing the Broome Growth Plan relate primarily to employee and other operating costs;*
- 4. Notes that the information contained within the acquittal documentation submitted lacks clarity of the role West Kimberley Alliance Ltd has played in the successful implementation of the Broome Growth Plan to date;*
- 5. Requests the Chief Executive Officer to formally provide notice to West Kimberley Alliance Ltd and all members of the Growth Plan Partnership that the Shire of Broome wishes to terminate its participation in the Memorandum of Understanding between the Growth Plan Partnership and West Kimberley Alliance Ltd; and*
- 6. Request the Chief Executive Officer to progress the development of an alternate implementation model through the members of the Broome Growth Plan Partnership for future Council consideration.*

Attachments

1. Broome Growth Plan - Broome Future MOU and Governance Charter
2. WKA Acquittal Report Letter
3. WKA 2020 Status Report

NON-BINDING MEMORANDUM OF UNDERSTANDING

23 July 2018

This Memorandum of Understanding is an agreement between:

Broome Future Limited (ABN: 88 166 365 251) of PO Box 3508, Broome, Western Australia

AND

the following entities acting collaboratively as the **Broome Growth Plan Partnership**:

Shire of Broome (ABN: 94 526 654 007) of 27 Weld Street, Broome, Western Australia;

Nyamba Buru Yawuru Limited (ABN: 87 137 306 917) of 55 Reid Street, Cable Beach, Western Australia;

Kimberley Development Commission (ABN: 49 196 559 019) of 1 Napier Terrace, Broome, Western Australia;

Western Australian Government Department of Primary Industries and Regional Development (ABN: 18 951 343 745) of 3 Baron-Hay Court, South Perth, Western Australia.

1. Definitions

- a. 'Broome Future Limited' is a party to this Memorandum of Understanding and is a company limited by guarantee established to advocate for the environmentally sustainable economic, social and cultural development of Broome and the Kimberley Region of Western Australia;
- b. 'Broome Growth Plan' is a long term plan for the economic development of Broome that has been developed under the stewardship of the Broome Growth Plan Partnership in accordance with the Regional Growth Centre Program;
- c. 'Broome Growth Plan Partnership' is an unincorporated partnership between Shire of Broome, Nyamba Buru Yawuru Limited, Kimberley Development Commission, LandCorp, Western Australian Government Department of Planning, Lands and Heritage and Western Australian Government Department of Primary Industries and Regional Development (parties to this Memorandum of Understanding) that was formed to oversee the development of the Broome Growth Plan in accordance with the Regional Growth Centres Program;
- d. 'Broome Growth Plan Surplus Funds' means the funds held in trust by the Shire of Broome for the completion and implementation of the Broome Growth Plan, being an amount of not less than A\$60,000;
- e. 'Current Board of Directors' means the board of directors of Broome Future Limited as comprised on the date of execution of this Memorandum of Understanding;
- f. 'Current Catch Line' means the phrase *The Key to the Kimberley* incorporated in the Current Logo;
- g. 'Current Constitution' means the constitution of Broome Future Limited that is in place at the date of execution of this Memorandum of Understanding;

- h. 'Current Governance Charter' means the Broome Future Limited governance charter that is currently in place by resolution of the Current Board of Directors at the date of execution of this Memorandum of Understanding;
- i. 'Current Logo' means the logo illustrated in Schedule 1 of this Memorandum of Understanding;
- j. 'Existing Alliances' means the Committees for Cities and Regions Network and the Northern Australia Alliance;
- k. 'Intellectual Property' means all copyright and neighbouring rights, all rights in relation to inventions (including patent rights), plant varieties, registered and unregistered trademarks (including service marks), registered designs, confidential information (including trade secrets and know how) and circuit layouts, and all other rights resulting from intellectual activity in the industrial, scientific, literary or artistic fields;
- l. 'New Board' means the board that is in place post the execution of this Memorandum of Understanding constituted in accordance with Clause 6(a)(ii) and Clause 6(a)(iii) of this Memorandum of Understanding;
- m. 'New Constitution' means the Current Constitution as amended according to the requirements of Clause 6 of this Memorandum of Understanding;
- n. 'New Governance Charter' means the governance charter detailed in Schedule 2 of this Memorandum of Understanding;
- o. 'New Objects' means the objects contained in Schedule 3 of this Memorandum of Understanding;
- p. 'Regional Growth Centres Program' is a policy program of the Western Australian Government designed to develop long term economic development plans for designated regional centres that is administered by the Department of Primary Industries and Regional Development; and
- q. 'Unlocking the Door Project' is a project being undertaken by Broome Future Limited that is comprised of a published report titled *Unlocking the Door: A Study into the Feasibility of Broome as a Commercial and Logistics Centre for the Kimberley Region of Western Australia* and an associated Regional consultation project designed to achieve regional alignment of development objectives that is currently underway.

2. Legal Status

- a. Notwithstanding the reference to the Broome Growth Plan Partnership the parties acknowledge that nothing in this Memorandum of Understanding shall be interpreted as giving rise to a contractual or other relationship, and does not give rise to any legal rights or obligations, except for those obligations as set out in Clause 9 and the definitions contained in clause 1.
- b. Nothing in this Memorandum of Understanding should be construed as a legal partnership between the parties forming the Broome Growth Plan Partnership or between the Broome Growth Plan Partnership and Broome Future Limited.

3. Transfer of intellectual property

- a. The Broome Growth Plan Partnership agrees to grant to Broome Future Limited a perpetual, exclusive royalty free licence to use the Intellectual Property in the Broome Growth Plan in accordance with the terms of this non-binding Memorandum of Understanding subject to Broome Future Limited giving effect to the requirements of Clauses 4 and 5.

- b. The Broome Growth Plan Partnership will grant the Broome Growth Plan to Broome Future Limited on a perpetual, royalty free, exclusive basis.
- c. All Intellectual Property created in the future in respect of the Broome Growth Plan by Broome Future Limited will vest in Broome Future Limited.

4. Name and Branding Change

- a. The Current Board of Directors of Broome Future Limited will pass a resolution, subject to member approval, to change the name of Broome Future Limited to Broome Future Alliance Limited or similar and will use its best endeavours to procure the members of Broome Future Limited to pass a resolution to this effect;
- b. Broome Future Limited will complete and file the required documentation with the Australian Securities and Investment Commission and pay any fees required to legally give effect to the resolution that is the subject of Clause 4(a);
- c. Broome Future Limited will discontinue the use of the Current Logo and design and launch a new logo that incorporates the name change given effect by Clause 4(b), incorporates the same design features as the Current Logo, changes the Current Catch Line to 'Working for Broome and the West Kimberley Region' or similar and retains acknowledgement of Broome Future Limited's Existing Alliances;
- d. Broome Future Limited will change all branding on all stationary, websites and other future documentation and presentation materials to reflect the changes given effect by Clauses 4(a), 4(b) and 4(c); and
- e. Broome Future will develop a communications plan to promote the changes given effect by this Clause 4.

5. Changes to Broome Future Limited's Constitution

- a. Broome Future Limited will amend its Current Constitution to give effect to the following:
 - i. The objects in the Current Constitution will be replaced with the New Objects;
 - ii. The definition of independent chairperson of the board of directors will be prescribed as a person who:
 - 1. Is not an elected councillor, employee or agent of the Shire of Broome;
 - 2. Is not a director, employee or agent of Nyamba Buru Yawuru Limited;
 - 3. Is not a director, employee or agent of Broome Chamber of Commerce and Industry;
 - 4. Is not a director, employee or agent of Kimberley Development Commission; and
 - 5. Does not have significant pecuniary interest in Shire of Broome, Nyamba Buru Yawuru Limited, Broome Chamber of Commerce and Industry or Kimberley Development Commission;
 - iii. Prescribed membership of the Board of Directors to be comprised of:
 - 1. An independent chairperson in appointed in accordance with Clause 5(a)(ii);
 - 2. The President of the Shire of Broome;
 - 3. The Chief Executive Officer of Nyamba Buru Yawuru Limited;
 - 4. The Director Regional Planning and Project Delivery of the Kimberley Development Commission;
 - 5. The President of the Board of Directors of the Broome Chamber of Commerce and Industry; and

6. Up to four other independent directors who shall be deemed independent provided they:
 - a. Are not an elected councillor, employee or agent of the Shire of Broome;
 - b. Are not a director, employee or agent of Nyamba Buru Yawuru Limited;
 - c. Are not a director, employee or agent of Broome Chamber of Commerce and Industry;
 - d. Are not a director, employee or agent of Kimberley Development Commission; and
 - e. Do not have a significant pecuniary interest in Shire of Broome, Nyamba Buru Yawuru Limited, Broome Chamber of Commerce and Industry or Kimberley Development Commission;
 - iv. Allow Alternate Directors to be appointed in accordance with its constitution; and
 - b. The Current Board will, subject to member approval, pass all resolutions necessary to give effect to the changes required under Clause 5(a) and Shire of Broome, Nyamba Buru Yawuru Limited, Broome Chamber of Commerce and Industry and Kimberley Development Commission will use best endeavour to ensure that the position holders prescribed in Clause 5(a)(3) provide consent to act as a director of Broome Future Limited.
 - c. In the event that any of Shire of Broome, Nyamba Buru Yawuru, Broome Chamber of Commerce and Industry or Kimberley Development Commission do not nominate the person holding the positions referred to in Clause 5(a)(iii)(2), (3), (4) or (5), or those persons decline to provide consent to act as a director, or withdraw consent to act as a director, the New Board as constituted at the time, may appoint other persons to fill any resulting vacant Board positions at its sole discretion subject to the provisions of its constitution.
6. **Adoption of the New Governance Charter**
 - a. Broome Future Limited will, by resolution of the New Board, adopt the New Governance Charter.
7. **Unlocking the Door Project**
 - a. Broome Future Limited will continue to undertake the Unlocking the Door Project.
8. **Development of Strategic Plan and Review of Board Composition**
 - a. Within 12 months of the execution of this Memorandum of Understanding, the New Board will develop a strategic plan that sets out a two year strategy that addresses the following:
 - i. How the outcomes of the Unlocking the Door Project will be used to support the implementation of the Broome Growth Plan and other activities consistent with the New Objects;
 - ii. A set of priority initiatives that will be the focus of the entity given effect by Clauses 4 and 5 advocacy, promotion and facilitation activities;
 - iii. A plan for each of the priority initiatives identified in Clause 8(a)(ii); and
 - iv. A strategy for resourcing the execution of the plan identified in Clause 8(a)(ii); and
 - b. Within 12 months of the execution of this Memorandum of Understanding the New Board will review its composition to ensure that the Independent Directors appointed in accordance with the New Constitution collectively have a skillset that is appropriate with

respect to governing the activities of the entity given effect by Clauses 4 and 5 given its New Objects and the strategy developed in accordance with Clause 8(a).

9. Payment and Use of the Broome Growth Plan Partnership Funds

- a. Upon giving effect to the requirements of Clauses 4 and 5 of this Memorandum of Understanding, Broome Future Limited will provide the Shire of Broome written confirmation that the said requirements have been fulfilled;
- b. Upon receipt of written confirmation pursuant to Clause 9(a), the Shire of Broome must transfer the Broome Growth Plan Partnership Surplus Funds to Broome Future Limited (as renamed in accordance with Clause 4(a)) no later than 30 days after receiving such written advice;
- c. Broome Future Limited may only use the Broome Growth Plan Partnership Surplus Funds to resource activities that are directly associated with administration, advocacy, promotion and facilitation of initiatives relating to the Broome Growth Plan;
- d. Upon written request by any member of the Broome Growth Plan Partnership, Broome Future Limited must provide accounts to the Broome Growth Plan Partnership showing the application of the funds in accordance with Clause 9(c) with appropriate evidence;
- e. If the accounts are not provided or show an improper use (as determined by a majority of Broome Growth Plan Partnership members, acting reasonably), Broome Future Limited must refund all Broome Growth Plan Partnership funds paid to it; and
- f. The Shire of Broome has the right and is authorised or will be authorised to pay the Broome Growth Plan Partnership Surplus Funds when due and payable under the terms of this Memorandum of Understanding.

10. Best Endeavours

- a. The Parties to this Memorandum of Understanding agree they will use best endeavours to ensure that Clauses 4, 5, 6 and 9 are given effect on or before 30 September 2018.
- b. The parties to this Memorandum of Understanding agree to use best endeavours to abide by its terms.

11. Duration of this Memorandum of Understanding

- a. This Memorandum of Understanding will commence at the date of its execution by all parties and will remain in force for a period of up to two years at which point it will be reviewed by the parties; and
- b. This Memorandum of Understanding may be changed by the mutual consent of the parties at any time.

12. Expenses

- a. The parties will incur their own costs in association with the execution of this Memorandum of Association.

13. Execution

This Memorandum of Understanding dated 23 July 2018 is agreed between:

Executed by Broome Future Limited

In accordance with Section 127 of the Corporations Act 2001 (Cwth) by or in the presence of



Director
Name: KEN MICHAEL

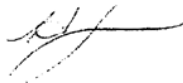
Position: CHAIR



Director/Company Secretary
Name: DENIS VESLIE RUMAN


Position: DIRECTOR

Shire of Broome



Authorised Representative
Name: HAROLD NORRATTIN TRACEY

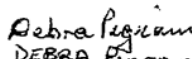
Position: SHIRE PRESIDENT




Authorised Representative
Name: SAM MASTROLEMBRO

Position
CHIEF EXECUTIVE OFFICER

Nyamba Buru Yawuru Limited
in accordance with Section 127 of the
Corporations Act 2001 (Cwth) by or in the
presence of

Director 
Name: DEBRA PIGRAM

Position: Chairperson

Director/Company Secretary 
Name: RODNEY FRANCIS NICHOLLS

Position: COMPANY SECRETARY

Kimberley Development Commission



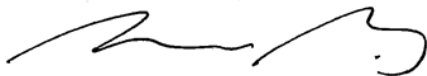
Director
Name: Timothy Bray

Director/Company Secretary
Name:

Position:

Position:

Western Australian Government Department of Primary Industries and Regional Development



Authorised Representative

Name: *Timothy Bray*

Position: *Director,
Regional Planning
Project Delivery*

Authorised Representative

Name:

Position:

Schedule 1 – Current Logo



Schedule 2 – New Governance Charter

See Governance Charter Draft V3 Attached



Broome Future
Governance Charter (DRAFT V3)

May 2018



AUSTRALIAN VENTURE CONSULTANTS PTY LTD

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AUSTRALIAN VENTURE CONSULTANTS PTY LTD

Disclaimer and Disclosure

This report has been prepared by Australian Venture Consultants Pty Ltd (ACN: 101 195 699) ('AVC'). AVC has been commissioned to prepare this report by the Shire of Broome acting on behalf of the Broome Growth Plan Partners and has received a fee from the Shire of Broome for its preparation.

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Preamble

Broome Future Limited (Broome Future) was established in 2013 by a group of individuals with community and business interests in Broome and the wider West Kimberley Region in order to create a mechanism to achieve a greater degree of community alignment with respect to the environmentally sustainable economic, social and cultural development of Broome and the Region.

These community and business leaders established Broome Future in recognition of a clear need for an organisation that produces and disseminates evidence-based analysis and provides a forum for robust, but respectful, community dialogue around contemporary and future issues pertaining to the environmentally sustainable economic, social and cultural development of Broome and the West Kimberley Region.

If nothing else, the former Western Australian Government's proposal to establish a LNG processing precinct at James Price Point, 80 kilometres north of Broome, illustrated how divisive the West Kimberley community can become when considering development proposals. Broome Future was not established in support of or objection to the James Price Point proposal, just to provide resources and a forum to ensure that the community is better equipped to discuss and debate development proposals in the future.

The same underlying desires characterised the State Government supported Broome Growth Plan. This long term economic plan sought to determine the nature and possible scale of economic development that the people of Broome and the West Kimberley should pursue for their region, communities families and businesses. For this to occur a platform for discussion, productive engagement and acknowledgement of shared values has been carefully constructed. Regardless of the vehicle an economic plan for Broome needs promote development that contributes strongly to the local economy with jobs and investment, it needs to be sustainable and approach environmental issues with respect and balance and most importantly in need to acknowledge build on the opportunity of full aboriginal involvement in the economy.

Since that time, a number of projects have progressed in Broome and the West Kimberley, including:

- Yeeda Abattoir;
- Refurbishment of the Mangrove Hotel;
- Commencement of upgrading of the Cape Leveque Road;
- Commissioning of Shell's Prelude project;
- Construction of Inpex's Ichthys project;
- Advancement of Sheffield's Thunderbird project;
- Commencement of construction of Nyamba Buru Yawuru's Liyan-ngan Nyirwa;
- Several irrigated agriculture, primarily centre-pivot operations; and
- Several new tourism events.

While not at the scale of the proposed James Price Point Project, each of these projects has faced its own similar challenges. Despite this, and while none of these projects are as controversial as James Price Point, there seems general consensus that the community is a little more cohesive than it was at the time of James Price Point.



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Because the Kimberley Region represents only approximately 1.5 percent of the Western Australian population and 1.3 percent of its economy, and 0.2 percent of the national population and 0.06 percent of the national economy (which translates to similar political representation), a community that is optimally aligned is of paramount importance to attracting critical external resources. Since James Price Point, Broome Future has executed its Unlocking the Door Project and the Western Australian Government, through the Broome Growth Plan Partnership, the Broome Growth Plan. These processes have played some role in facilitating this cohesiveness.

The principals of both the Broome Growth Plan Partnership and Broome Future recognise that these complementary processes and their outcomes are critically important in providing the community with access to the information it requires to adopt informed options on development and that Broome Future, is an important vehicle for the community to engage in development decision-making. To this end, the Broome Growth Plan Partners and Broome Future have agreed to combine their efforts under the management of a restructured and reinvigorated Broome Future.

This document is a governance charter for the reinvigorated and restructured Broome Future. It should be read in conjunction with the Memorandum of Understanding between the Broome Growth Plan Partners and Broome Future Limited, dated 1 July 2018.



1. Broome Future

1.1. Overview

Broome Future is an organisation established and 'owned'¹ by the community, whose primary purpose is to advocate for, promote and facilitate environmentally sustainable economic, social and cultural development in Broome and the West Kimberley Region.

1.2. Guiding Principles

Broome Future has been reinvigorated according to a set of agreed principles that translate into the Objects for the organisation pursuant to its constitution, as well as its strategic intent. These principles are as follows:

1. Broome Future's primary function is to advocate for, promote and facilitate the environmentally sustainable economic, social and cultural development of Broome and the West Kimberley Region.
2. The economic, social and cultural advancement of the Aboriginal people of the Kimberley is fundamental to Broome Future's establishment, strategy and operations and pervades all of its development advocacy, promotion and facilitation activities.
3. Broome Future facilitates the economic, social and cultural development of Broome and West Kimberley Region by ensuring that the community is optimally informed on issues associated with development and by facilitating optimal community cohesion on development issues.
4. Broome Future recognises Broome's role as the regional centre for the West Kimberley Region and its symbiotic relationship with other towns, communities and enterprises operating across the West Kimberley Region.
5. Broome Future prosecutes its advocacy, promotion and facilitation functions on an evidence basis, underpinned by sound economics and transparency.
6. Broome Future is solution and outcome oriented.
7. Broome Future does not replace or replicate the function of the democratically elected regional leadership or other community interest or sector representative organisations, but rather works collaboratively with those organisation to advance the interests of Broome and the West Kimberley Region.

¹ Broome Future is a company limited by guarantee with a single instrument holder. It is therefore not owned in an equity sense.



AUSTRALIAN VENTURE CONSULTANTS PTY LTD

1.3. Strategic Intent

1.3.1. Mission Statement

Broome Future will advocate for, promote and facilitate environmentally sustainable, economic, social and cultural development in Broome and the West Kimberley Region in areas where there are strong economic fundamentals and where broad community alignment can be achieved.

1.3.2. Vision – People, Place and Prosperity

Broome and the West Kimberley Region will be a vibrant, prosperous and cohesive community. People in the Region will, enjoy a high level of economic independence and have access to modern, fit-for-purpose infrastructure and amenities that are nestled in one of the world's most spectacular natural and culturally rich environments.

1.3.3. Core Values

In executing on its mission to achieve its vision, Broome Future adheres to the following core values:

- **Apolitical**
Broome Future is not a political organisation. In its advocacy it works with all political parties and accepts subscribers from all political persuasions.
- **Consultative and Inclusive**
In building community cohesion around development, Broome Future endeavours to be inclusive of all members of the community and in forming positions on issues, seeks to consult the opinions of key stakeholders and the wider community.
- **Evidence-based**
All opinions and positions adopted by Broome Future on development issues are based on interpretation of evidence and the best research and analysis that is available at the time.
- **Economic Fundamentals**
In addition to being based on consultation and evidence, Broome Future formulates its advocacy, promotional and facilitation strategies on the basis of sound and practical economic principles.
- **Solutions-oriented**
Broome Future does not shy away from the difficult issues. It tackles complex and controversial issues by identifying aspects of the issue in which there is common interest and then applies its consultative, evidence and economic principles based approach to identifying, promoting and facilitating a widely acceptable solution.
- **An Alliance of Leadership**
Broome Future does not seek to replace or replicate the democratically elected community leadership, or other sector or community interest organisations. Rather it works to form an alliance of that leadership and integrate that leadership with the wider community.

WEST KIMBERLEY ALLIANCE LIMITED

PO Box 2266
Broome WA 6725

Sam Mastrolembo
CEO Shire of Broome
PO Box 44
Broome WA 6725

Dear Sam

West Kimberley Alliance Funding Acquittal

Thank you for the letter dated 6 April 2021 from the Acting Director Development and Community and the resolution of Council on the 25 February 2021 requesting an acquittal report documenting outputs and outcomes achieved from funding recommended by the Economic Development Advisory Committee of Council by the Shire of Broome.

Attached is a comprehensive draft report of the West Kimberley Alliance activities documenting those outputs and outcomes as requested.

On behalf of the board, I wish to thank the Shire of Broome for their support of our activities over the last few years. We are continuing to review our future role and activities and we will update stakeholders when that review is complete.

Initial Seed Funding Sources – December 2018

Shire of Broome:	\$100,000
Growth Plan Partners:	<u>\$78,181</u>
Total:	\$178,181

West Kimberley Alliance expenses relating to implementation of the Broome Growth Plan.

Executive Officer	\$116,339.33
ATO	\$34,914.00
ATO Super	\$10,686.25
Office Expenses	\$10,105.00
Marketing	\$4,803.50
Accounting	\$1,712.48
ASIC	\$5,256.43
Consultants	\$19,708.52
Travel & Accom	<u>\$5,613.49</u>
May 2021 Total:	\$209,139.00

Best regards



Peter Taylor
Secretary West Kimberley Alliance Limited
8 June 2021



STATUS REPORT

Introduction

The Broome Growth Plan was developed against a backdrop of growth levels not seen in Western Australia since the gold rush boom of the 1880's. This period of unprecedented economic expansion and population growth brought significant challenges as the capacity for the rapid delivery of vital infrastructure - and securing intergenerational benefit in regional areas - became a limiting factor.

In recognition, the State Government developed, under the auspices of the State Planning Strategy 2050, the Regional Centres Development Plan which recognised that achieving sustainable growth required regional centres of sufficient scale, capability and resilience to both attract people to live, work and invest as well as to support the growth across their broader region.

The Growth Planning Partnership (GPP) was formed to facilitate the development of the Broome Growth Plan (BGP). Led by the Shire of Broome, the Partnership consisted of the Kimberley Development Commission, Yawuru Registered Native title Body Corporate, LandCorp, the Department of Planning, Lands and Heritage and the Department of Primary Industries and Regional Development.

That group transitioned into the Broome Futures Alliance and then to become the West Kimberley Alliance (WKA) in 2020 with the role of bringing together the key stakeholders to monitor and facilitate the implementation of an expanded BGP.

Whilst the WKA has moved through a range of legal structures it remains a not for profit organisation. The initial work undertaken by the organisation was the "Unlocking the Door" study, prepared by Australian Venture Consultants. This work provides a comprehensive situational analysis across the Kimberley region.

Since the development of that report in 2015, WKA's financial and human resources have been constrained, so only selected aspects of the BGP have been tackled directly by the WKA. Significant progress has been made however, on some projects by WKA partners and stakeholders and these are outlined on the following pages.

The vision of the BGP was for a 20 year horizon with the intent of overall growth achieved in a directive and positive way across those two decades. It was intended to be the baseline document, adaptable to changes over time. A key outcome was that participants would collectively drive explicit change at a level that is locally accountable and serves to unite and guide both decision makers and investors. Since that time there has been considerable disruption, including the COVID-19 pandemic.

The economic boom that triggered the plan passed through and a period of significant economic contraction occurred in the Kimberley, with the overall population static but an increase in the number of children under 15 years in the region negatively impacting on the proportional labour force available.

Whilst the role of viable regional centres remains unchallenged, the practicality of clustering services and focus in one town in an area the size of the Kimberley has been noted and underpinned the motivation to broaden the scope to cover the West Kimberley. The BGP identified five key initiatives with each considered against four major pathways as outlined below. The easiest to assess in relation to progress are physical infrastructure initiatives. Much harder to determine are matters where change is at the micro level, with the cumulative potentially intended to have significant impact.



Mission Statement

Advocate for, promote and facilitate environmentally sustainable, economic, social and cultural development in Broome and the West Kimberley Region in areas where there are strong economic fundamentals and where broad community alignment can be achieved.

WKA Initiatives

The West Kimberley Alliance has been active across a range of matters over the last 18 months which are summarised below. Several reviews and documents were produced including the Industrial Land and Logistics Hub Review, the COVID-19 Recovery Plan and the Tourism Desktop Review. Stakeholder relations also figured strongly in the activities of the WKA.

Industrial Land & Logistics Hub Review

The BFA Board determined new business attraction (especially Oil and Gas supply chain operators) required planning for the associated logistic hub and industrial lands required to support the future logistics vision. \$50,000 was provided by the State Government (KDC) with a further \$30,000 provided by industry (Shell). The review included undertaking a "a gap analysis of the current logistics layout and available industrial and the expected future need.

The review was to establish that available industrial zoned land is constraint free or if additional work is required to achieve that outcome. Logistics infrastructure requirements may impact upon industrial land and transport considerations as well as residential accommodation planning given the number of employees in both the construction phase and most importantly on becoming operational. The outcomes of the study were presented to the State Industrial Land Steering Group.

Tourism Desktop Review

A review of previous Tourism sector reviews was undertaken and the primary and consistent issue identified being the need for a strong tourism leadership group. The recent coming together of the Broome Tourism Recovery Group during the COVID-19 pandemic may lead to this matter being progressed as per past recommendations.

COVID-19 Recovery Plan

The COVID-19 Recovery Plan Infrastructure Prospectus was initiated by the WKA and supported by the Shire of Broome. The Prospectus collated the short term shovel ready projects that would support economic stability over the three years following the outbreak of the pandemic. Compiled with the support of key stakeholders, the Infrastructure Prospectus focused on projects which had a multiplier effect on jobs and the economy. It provided an advocacy vehicle which was leveraged at both State and Federal government level with some degree of success. Importantly, it was the first time that a collaborative advocacy approach had been attempted and should be considered going forward as a positive approach.

Liaison with the KMSB

The WKA invested considerable time into understanding the business case and opportunities arising from the Kimberley Marine Supply Base, noting the emphasis in the Unlocking the Door study of Broome becoming a logistics hub for the region.

The BFA involvement was to understand the timeframe and extent of the operations, the liaisons with the KPA and State Government, environmental and other approval requirements as well as pre-to-post construction details such as timeframes and labour requirements.





WKA Initiatives

University Course Availability

The Growth Plan contemplates broadening the undergraduate course offerings as well as, in the future, attracting international students to support the financial sustainability and growth of course delivery. The Regional University Centre model was explored, noting the discussion focused on the University of Notre Dame Australia.

The intent of the policy is to develop a facility regional students can use to study tertiary courses locally, delivered by distance, from any Australian institution. Infrastructure includes study spaces, breakout areas, video conferencing, computer facilities and high speed internet access. Pastoral care, academic support are also part of the arrangements. The initial draft 6-year budget forecast suggested funding in the order of \$3m would be required and the intent is for the Steering Group to re-convene to assess the project steps and actions required to fulfill all planning requirements and obtain appropriate funding.

Project Scoping: Future Supply Chains

WKA pro-actively engaged with the Cooperative Research Centre for Developing Northern Australia (CRCNA) with the objective of initiating a research project focussing on developing our future supply-chains and understanding more precisely the actions that need to start now for the region to ready to expand into a potential export orientation to supplement a strong domestic market. A Logistics Hub Development and Supply Chain Development Project is likely to cost in vicinity of \$250,000 to \$400,000, subject to scope and Government and industry participation.

Dampier Peninsula Airport Construction

Following the BFA evidenced based enquiry and consideration approach, a review of the pros, cons and associated opportunities and challenges was undertaken based on the then (May 2019) understanding of the proposal from the DAC community. Financial and economic impacts were determined through stakeholder interviews with a final report, including BFA consideration of the merits of the program and the consistency or otherwise with the thrust of the Broome Growth Plan, adopted by the Board and forwarded to the Premier.

DAMA

A Designated Area Migration Agreement (DAMA) is a formal agreement between the Australian Government and a regional, State or Territory authority. It provides access to more overseas workers than the standard skilled migration program. This approach would provide greater flexibility to respond to the highly seasonal economic and labour market conditions in Broome and across the region. Contact has been made with the Department of Home Affairs to recommence discussions on visa options.

Regional Deals Program (Commonwealth Government)

Based on the submission prepared by WKA, Broome may be in a position to be considered by the Commonwealth for the Regional Deals program which could unlock key infrastructure funding for the region.

BGP Project Update

ACTIVATING THE TRADED ECONOMY

Kimberley Marine Supply Base

KMSB

The Kimberley Marine Support Base (KMSB) Pty Ltd proposal is for a privately funded \$110 million port facility which includes a floating wharf and associated on-shore terminal facilities to support maritime trade and tourism operations.

The arrival of cruise ships increased significantly including vessels which can carry over 2000 passengers. The cruise industry will benefit from the Floating Dock project which will enable rapid transfer of passengers and improve the tourism experience.

On September 20, 2019 the Minister for Ports, Hon Alannah MacTiernan, announced the State Government's approval of the lease agreements at the Port of Broome. This has enabled the KMSB project to proceed to the next stage. The leases are conditional on KMSB finalising the necessary environmental and cultural heritage approvals; attracting finance and appointing a facility operator. The design and engineering studies are not yet completed.

Re-establishment of flights to Asia

Proponent Shire of Broome/BIA

Successful trials of direct flights between Singapore and Broome by SilkAir, the regional wing of Singapore Airlines, were undertaken in 2018 and 2019. The scheduled expansion of the Broome International Airport and the COVID-19 border closures meant that the trial did not occur in 2020, however there are strong prospects for this to be progresses again as soon as international border restrictions are lifted to allow for travel between the two countries.

Telecommunication Upgrades

Commonwealth Government

Broome benefited from the roll out by the Commonwealth Government of broadband in the Kimberley. This has provided upgrades for urban centres, however smaller towns and remote communities are still hampered in the digital economy.

Sealing of the Broome Cape Leveque Road

Lead: State Government

This project was completed in November 2020 and significantly improves road safety as well as access to the tourism potential of the Dampier Peninsula. It should be noted that the opportunity and the preparedness of the Peninsula communities are not consistently aligned.

Chinatown Redevelopment

Lead: Shire of Broome

Stage 1 completed, Stage 2 commenced.

The Chinatown Revitalisation project is a partnership project between the Shire of Broome, the Kimberley Development Commission and LandCorp and was made possible through Royalties for Regions funding. Stage 1 was a finalist in the UDIA national awards. Stage 2 provides a \$15.55m upgrade to Canarvon Street, Short Street, Napier Terrace and Dampier Terrace.

Cultural and Interpretive Centre

Lead: NBY

The Kimberley Centre for Arts, Culture and Story proposed by Nyamba Buru Yawuru was identified in the Broome COVID-19 Recovery Plan and seeks \$41m investment. This builds on works already undertaken in the development of the Mabu Yawuru Ngan-ga Language Centre, the provision of cultural services including Cultural Awareness and Emersion experiences and the Mangara Yawuru Storylines multi-media digital archive.



BGP Project Update

All Tides Boat Launching Facility

Lead: Shire of Broome

Significant consultation has been undertaken in relation to this project, which has now progressed to design phase. Implementation costs are likely to be around \$50million based on similar projects.

Grant Writing Workshops

Lead: Multiple

Grant writing workshops have been provided by a range of stakeholders, most recently by the Regional Development Australia. Whilst not limited to Arts and Culture, the principles are transferable across sectors.

ACTIVATING THE PRECINCTS IN BROOME

Laneway Activation

Lead: Shire of Broome

This is occurring as part of the Chinatown redevelopment process. The public laneway between Canarvon Street and Short Street - named Tanaka Lane - now features murals created by two Aboriginal Artists.

Town Beach Revetment Works

Lead: Shire of Broome

Completed.

The Town Beach Revetment Works address the significant environmental threat to the continued safe use of the area posed by the eroding pindan cliffs. It was a precursor to the implementation of the Town Beach Masterplan improvements. The cliffs were eroding by 0.3m per annum with the threat of accelerated erosion from severe weather events.

Jetty to Jetty Walk

Lead: Shire of Broome with NBY

The Award winning Jetty to Jetty heritage trail linking Streeter's Jetty to the site of the old Town Beach Jetty, will be enhanced by infrastructure improvements to footpaths and amenity. Upgrades are fully funded with construction scheduled April - August 2021.

Town Beach Masterplan improvements

Lead: Shire of Broome

Landside upgrades to Town Beach are now completed and include passive recreation areas overlooking Roebuck Bay and the mangroves and a good viewing platform for the Staircase to the Moon, a tourism drawcard. The water playground as well as new nature play, youth and heritage precincts, and facilities for markets have been completed along with ablutions facilities, and internal road and parking reconfiguration. Funding for the all access 120m long by 4m wide, \$6m jetty was confirmed in 2020 and will complete the Town Beach Masterplan improvements.

Implementation of Shire Sport and Community Facility Improvements

Lead: Shire of Broome, Development WA and not-for-profit associations.

Significant works completed or in progress including upgrades to the Broome Recreation and Aquatic Centre, the provision of court cover (basketball/netball), relocation and upgraded facilities for sports such as motocross.

Cable Beach Tourism Upgrades

Lead: Shire of Broome

Business case complete, partly funded. The Masterplan for Cable Beach received a Commendation from the Planning Institute of Australia's Awards for Excellence in 2020.

Populating Supporting Infrastructure

Lead: Mixed

Roads, water, power and waste are critical infrastructure underpinning growth. Waste remains a critical priority with significant progress on site selection. Horizon Power are investigating renewable energy options for residents and businesses with a community battery proposal being progressed. The use of waste water to irrigate key public open space was reinstated in October 2020, noting the closure of the Broome South Waste Water Facility.

Broome Urban Renewal Project

Lead: Department of Communities

The consideration of suitable responses across Dora Street, Anne Street, and Woods Drive Cable Beach precincts using the principles of rationalisation, redevelopment, revitalisation and regeneration was identified as a key infrastructure upgrade in the COVID-19 Recovery Plan. The strategy was adopted by the Housing Authority's Development Committee in January 2019.

ACTIVATING THE DAMPIER PENINSULA

Activities arising from the Sealing of the Broome Cape Leveque Road

Lead: Dampier Peninsula Working Group (DPWG)

The physical work to seal the Broome Cape Leveque Road has been completed as was noted earlier. Many of the other tasks associated with activating the Dampier Peninsula are being progressed by the Dampier Peninsula Working Group. No report is currently available on the progress of items related to the Broome Growth Plan.

ACTIVATING ECONOMIC FUNDAMENTALS

Broome Resource Recovery Park

Lead: Shire of Broome

The Shire of Broome aims to establish a waste management facility that has the capacity to service the Broome community and the wider Kimberley for the next 100 years. This underpins the normalisation of municipal services in remote communities on the Dampier Peninsula and across the region. The relocation of the waste management facility, which is approaching the end of operational life, is now time critical.



Pathway Forward

"It is the view and objective of the WKA Board that we should continue to develop a comprehensive strategy encapsulating the broad economic, social and cultural objectives of the Growth Plan. Strategic infrastructure and industry building initiatives creating new jobs and skills within the region would be a key focus. With the Derby-West Kimberley Shire joining the scope of the WKA work, our regional deal concept would be further strengthened with strong engagement and commitment from local and State Government as well as the private sector and community at large."

There is little doubt that the last 18 months has been a period of significant challenge. This is not unusual for not-for-profit organisations in the 5-10 year period from establishment, as it refines and secures its role in what is a crowded and protected advocacy and funding space. For the WKA, this was exacerbated by COVID-19 and was played out against a background of economic downturn, increasing juvenile crime and growing social disharmony.

Arguably, the fundamental purpose for the establishment of Broome Futures was the implementation of the Broome Growth Plan which is prefixed on the concept of regional centres. Realistically, the health of the region is not a "trickle down" from the largest centre, rather the continuous exchange of opportunity, resources, capacity and investment across the region.

The challenge with the Broome Growth Plan was the distributed responsibility across local, State and Federal Governments, private sector and not for profit interests, with no consolidated mechanism for assessment of progress or identification of market failures and directional changes.

There was also a lack of permeability in relation to progress for soft infrastructure and planning for the future construction of key hard infrastructure. Limited buy in by other stakeholders – Government and private sector – was an issue as the pathways for both feedback and funding were not clearly articulated or sympathetic to funding policies and cycles.

The decision to move to a West Kimberley Alliance comes on the back of previous organisational changes as the Alliance sought to remain relevant and viable. The latest iteration has advantages as it moves beyond Broome including:

- Better understanding of the implications of projects.
- Shared best practice.
- Scale and potential for more resources to be allocated.

It is noted that there has already been structural change including constitutional changes that:

- Remove the member provision
- Remove the requirement for the Chair to be an independent board member and
- Add the Shire of Derby West Kimberley (SDWK) and the Kimberley Ports Authority as Institutional Members.

Further, there has been agreement on a collaborative environment between board members and having institutional members actively contribute to WKA's outcomes. The appointment of the President of the Shire of Broome as Chair and the President of the Shire of Derby West Kimberley will support the collaborative approach proposed. In order to consolidate on the progress to date, the highest short term priorities must be to:

- Clarify the role of the West Kimberley Alliance and ensure it is structured and transparent.
- Identify participation models, including funding sources.
- Undertake a desktop review of all relevant plans and create a road map for the region.

CLEAR MANDATE



PAST PERFORMANCE



CURRENT CAPACITY



INFLUENCE



ELEMENTS OF A SUSTAINABLE NOT FOR PROFIT ADVOCACY GROUP

CLEAR MANDATE

A widely recognised and endorsed reason for operating – a mandate – is of primary importance to the long term sustainability of organisations. Maintaining the mandate is the power from which all other key components flow – including resourcing and influence. For the WKA to be successful, it is critical that the mandate is firmly established and widely recognised by internal and external stakeholders.

The BFA imprimatur was founded upon a significant government process with a head of power reaching back into the State Planning Strategy. The BFA followed on from the Broome Growth Plan development phase, moving into the implementation role relatively seamlessly due to the momentum of the initial extensive – and expensive – process.

The transition to the WKA, although potentially having merit, removes some of the historical connection to the Regional Centres Development Plan (RCDP) which focused on the economic development and growth of the 20 regional centres of greatest strategic importance. Whilst the BFA has adopted the BGP as an "operating manual", it has no formal responsibility in the implementation process.

The transition to the WKA must be based on a very clear role and specific works program that resonates with the WKA to stakeholders, including internal Partners. Noteworthy is the significant increase in the span of stakeholders and the diversity of interests which, when combined with the current lack of resources, will make a united mandate difficult to sustain unless there is a clear operating framework, plan, scope of works and timeframes and reporting mechanisms.

PAST PERFORMANCE

The implementation of the Broome Growth Plan is continuing, with some aspects ahead of schedule. The capacity to attribute that progress to the WKA is more tenuous. The "Unlocking the Door" consultation process and report provided a positive contribution to discussion and planning and in the last eighteen months there have been a range of activities including the production of the COVID-19 Recovery Plan and the delivery of the the Industrial Land and Logistics Hub Review. Stakeholder engagement was also an area of focus.

CURRENT CAPACITY

The capacity of the WKA to make a meaningful difference to the growth of the region going forward will rely on the resources available, including both direct funding and pro-bono support. Noting the current constrained resources, the need for a clear action plan will be of paramount importance to build a portfolio of success to give greater confidence to funding organisations. Importantly, a narrower scope, within the broader framework, is likely to deliver better outcomes than a more open, opportunistic approach at this time.

INFLUENCE

Influence for not-for-profit entities is formed from effective use of both soft power and profile. At this time the WKA does not have widespread recognition, which impedes the exercise of influence. There would also appear to be mixed messages in the role of WKA with a desire to influence the agenda but not to seek public recognition. The "voice" of the WKA will need to be carefully constructed through a Communications Strategy to ensure that the profile and the capacity to influence the regional agenda are achieved in collaboration with partners and stakeholders.

Leveraging Leadership

"The Growth Plan Partners (GPP), the architects of the Growth Plan, considered that an Incorporated Association would be the best governance structure to deliver the Growth Plan. The Incorporated Association was to be established with its own constitution consistent with the purpose of furthering the aims and objectives of the Growth Plan. The GPP members considered that due to the wide ranging scope of the Growth Plan, the future implementation of the plan would be best coordinated by a combination of local "institutions" and community members, rather than being housed in any one particular body such as the Shire of Broome or the Kimberley Development Commission. After considering several options, the GPP agreed to transition the existing not-for-profit Broome Future Ltd organisation into the Broome Future Alliance Limited incorporated body, restructure the Board and amend the existing constitution and governance charter accordingly."

The leadership team includes some of the most influential organisations and agencies in the region including the Shire of Broome, the Shire of Derby West Kimberley, the Kimberley Development Commission and Nyamba Buru Yawru Ltd.

These organisations are individually very active in the space occupied by the WKA, however no individual entity covers the entirety of the Growth Plan. To this end, a symbiotic relationship can be formed where the linkages between the organisations are clear and pro-active engagement and potential resource support to a greater extent than is now occurring.

Noting the scope of partners and the potential for a collaborative approach, the following high level approach has been identified across the next 12-18 months.

FINDING THE SILENCE

Whilst there has been significant progress on matters, particularly infrastructure, identified in the Broome Growth Plan, this is largely attributable to other stakeholders.

There are matters that do not fit neatly under the mandate of other stakeholders. These areas of "silence" are of critical importance and need to be identified. Effectively these are gaps in the roll out of the Growth Plan and may take two forms being:

- Work is being undertaken however it is currently unknown and may be vested in the private not-for-profit sector with small and/or micro distributed delivery.
- No work is being undertaken, creating a potential risk factor for the integrity of the plan.

The identification of these gaps and drawing them out for assessment by the leadership team is important. They may choose to investigate further, advocate on the matter or recommend removal of the item as no longer being relevant to the plan.

This "housekeeping" is of critical importance to the delivery of development plans as the "easier" components tend to be addressed, however complex issues remain as a drag on growth.

INSIGHTS PROGRAM

The capacity to undertake research is currently limited, however the partners continue to be involved in research and consultation across a broad range of matters which could be collated to provide routine analysis in relation to matters associated with the "Growth Plan" as well as short "bespoke" reports. In turn, these can be used by the partners and other stakeholders in their own works.

The Kimberley Development Commission produces the Regional Price Index, a Kimberley Economic Snapshot and has significant online data in relation to the demographics, employment, housing, economic activity, cost of living, as well as sectors such as minerals and energy, tourism and primary industries. This information plus other data sources stretching into education, health and social issues, along with small area data (to SA2) could be published and updated quarterly.

It would not be intended that these regular insights would involve significant analysis, rather they would provide clarity against the key outcomes identified in the Growth Plan.

UNDERTAKE SPECIFIC RESEARCH

Following on from activities identified above, the need for specific research may emerge. This may be undertaken by the WKA, or by one of the partners, however any research undertaken by the WKA must align with organisational plans. Whilst ideally such projects would have adequate margin, this rarely offsets the administrative work involved in the grant application process, project management and acquittal of funding. Opportunistic offers for research funding, when not targeted to the outcomes being sought through the organisation's plan, can result in the dilution of both the message and the resources to hand.

There may be opportunities for the partners to commission work through the WKA when the research credentials of the entity are established and there are mutually beneficial outcomes that can be achieved.

ADVOCACY

The potential role of the WKA in advocating for the region should not be underestimated however this should be undertaken in accordance with a Communications Strategy which includes the development of an annual communications plan. The Leadership team will need to determine the strength of the advocacy role and the interplay with the partners involved in the group.

Poorly executed, advocacy is likely to have a detrimental effect on relationships with partner organisations due to potential conflicts and perceived competition. A well-structured and professionally executed program can be of high value due to the position as an "independent voice" supporting agreed positions consistent with the Growth Plan. A high value advocacy program includes:

- Clear documentation of the outcomes being sought.
- A Communications Strategy which provides the framework, delegations and accountabilities along with clarity in relation to the use of communication vehicles.

- An annual Communication Plan which clearly highlights targeted issues and stakeholders.
- The development of an Annual Advocacy Agenda.
- Development of a stakeholder/issue matrix (this should be a dynamic process).
- A program of targeted stakeholder engagement relevant to the Advocacy Agenda.

RESOURCING

It is estimated that the program identified above, at the most basic level and excluding specific research projects and a dedicated physical office, would be in the vicinity of \$150,000 - \$250,000pa contingent upon the capacity to attract and retain appropriate staff, the distribution of those skills across individuals and the roll on implications for management of distributed skills. Additional funding may be required for board travel, consultation and other matters noting the broader scope of the WKA.

A detailed business plan will be required for raising funds and managing the expenditure over a three year period.

Contingent upon the scope of the operations and the aspiration for influence in relation to the advocacy agenda, the WKA would require access to human resources with experience in:

- Policy development and review.
- Research and statistical analysis.
- Report writing to publication standard.
- Media relations.
- Website/Social media management.
- Stakeholder Liaison.
- Grant writing, management and acquittal.
- Business Planning.

Some of these resources may be available through Partners via in-kind contributions, noting this is often an "add on" to existing roles which creates delivery challenges. There are several funding avenues which could be explored in a business plan which are outlined on the following page.

Funding Options

	BENEFIT	CHALLENGE
Exclusively by Partners	Simple administration, no leakage of staff resources for securing funds.	Need for contributions between \$30,000 and \$50,000 from partner organisations.
Sponsorship and 3rd Party Contributors	Potential to significantly increase revenue with the benefits of sponsorship, however the process for inclusion and potential research projects to be undertaken need to be articulated in advance.	Some of the WKA partners are reliant on sponsorship, member fees and/or philanthropic donations and competition/conflict should be avoided. Securing funds can take considerable effort.
Grant Funding	Significant funds can be made available for specific projects.	<p>Potential for competition with members.</p> <p>Grant application preparation can be extremely time consuming with increasing competition reducing the proportion of successful bids.</p> <p>Grant funding tends to be project specific and is unlikely to cover operating costs.</p> <p>Management of grants requires detailed information, project management and acquittal within specific timeframes and the administration can be a drain on resources.</p>
Business Activities	Many not-for-profit organisations generate revenue through fee for service activities including research, training, events etc.	<p>Potential for competition with members.</p> <p>High resource implications.</p> <p>Loss of focus on core activities.</p> <p>High risk.</p>

It is likely that a combination of support from Partners, some level of sponsorship and targeted grant funding will be required for a sustainable outcome moving forward. Baseline operational funding may come through Partners. It is essential that a robust Business Plan is developed along with appropriate structured organisational planning and the development of key documents such as a Communications Strategy and regular reporting in an agreed framework. Business activities are not recommended for raising revenue.



Next Steps

Summary of short term priorities:

- Secure funding stream(s) and match resources to aspirations.
- Ensure buy-in by the Leadership Team.
- Develop policy approach to the identification and management of conflicts.
- Develop a strategy and program for the development of the West Kimberley Growth Plan.
- Develop a WKGP Action Program with timeframes and priorities.

Detailed steps towards a functioning and sustainable WKA are outlined below.

1. Finalise constitutional review

The ratification of the constitution.

2. Identify financial and pro-bono resources available for 2021.

This is a short term financial strategy which will enable the restructuring of WKA to proceed.

3. Establish a risk register

This is a simple and overlooked step which identifies matters that are of importance to the sustainability of the WKA and provides a pro-active and agreed pathway to address those matters should they arise.

4. Identify WKA key stakeholders.

The broader remit of the WKA will require a review of those that need to be engaged in the achievement of the agreed outcomes.

5. Develop/Review the conflict management policy

With an increased diversity of stakeholders across the Western Kimberley and a potential for competition between projects, there is a need to clearly define how conflicting priorities will be managed.

6. Undertake a role review of the stakeholders against the key elements of the BGP.

Establish which stakeholders are actively engaged with elements of the BGP will not only support implementation, it will also support transition to the WKGP.

7. Undertake a leadership gap analysis against the BGP

This gap analysis identifies areas in the growth plan where there is currently no stakeholder leadership and maybe a point of risk.

8. Refine the role of the WKA

This step enables the Board to consider information received to date and review implications for the role of the WKA.

9. Develop a WKA 12month Plan

The first 12months of operation under the new structure will involve both inwardly facing activities as well as continuing to progress key matters in the Growth Plan as it transitions to a West Kimberley agenda.

10. Clarify how stakeholders participate in WKA

The greater disbursement of stakeholders will require a strategy on how to engage and involve key stakeholders.

11. Clarify the "value add" for other stakeholders

This is the "elevator pitch" which should be clearly understood and able to be articulated by the Board.

12. Clarify how stakeholders can participate in WKA

The clarification of if/how stakeholders can participate in the WKA is important before stakeholder engagement progresses.

13. Develop a Business Plan for the WKA

The Business Plan links the activity with the funding resources and is a critical component of operations.

14. Develop a sustainability strategy for the WKA

This is a high level concept of how the WKA will achieve long term operational sustainability.

15. Develop and implement a Communications Strategy.

With the elements outlined above clarified, the Communications Strategy provides an agreed approach to engaging with a range of stakeholders including authorisations and protocols.

16. Undertake a desktop review of West Kimberley Planning documents.

Identify key potential inclusions for the WKGP.

17. Develop a WKA 3 year plan

The Board will be in a position at this point to develop a 3 year plan, which will include the development of a WKGP.

18. Develop and Implement the 1yr Communications Plan

A 12 month Communication Plan will provide clarity in relation to the message, the stakeholders and the communications vehicles to be utilised, consistent with the Communications Strategy.

19. Clarify status of initiatives and project

For projects identified through the desktop review, the current status and relevance to the WKA needs to be established to facilitate further discussion.

20. Develop a targeted Growth Plan for the West Kimberley (desktop).

Utilising the previous steps, develop a West Kimberley Growth Plan

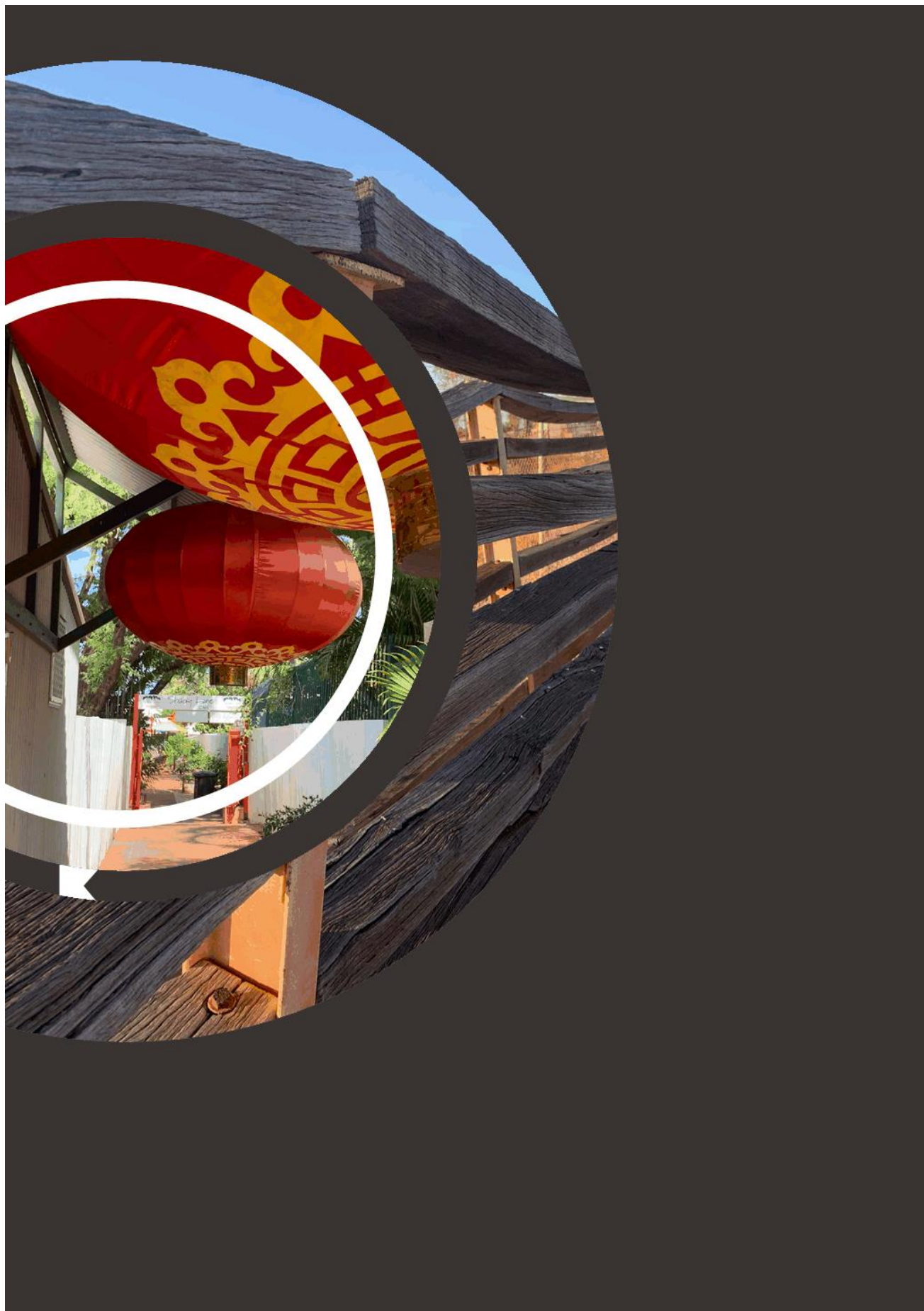
21. Develop a WKGP Action Plan

The Action Program reduces the scope of considerations to those matters prioritised by the WKA for delivery in the short (12mths) to medium term (4 yrs) and will be the focus of activity and reporting requirements and reviewed annually.



Towards a Sustainable WKA

	By 30.6.2021	By 31.12.2021	2022+
SCOPE	Refine the role of the WKA	Undertake a desktop review of WK planning documents	
		Develop a targeted Growth Plan for the West Kimberley (desktop).	
GOVERNANCE	Finalise WKA Constitutional Review	Develop a <u>WKA</u> 12 month plan.	Development a WKGP Action Program with timeframes and priorities
	Establish a risk register	Develop/Review a conflict management policy.	Clarify how stakeholders participate in WKA
		Develop a <u>WKA</u> 3yr plan.	
RESOURCING	Identify financial and pro-bono resources available for 2021	Develop a Business Plan for the WKA	
		Develop a sustainability strategy for the WKA	
PARTNERSHIPS	Identify WK key stakeholders	Undertake a leadership gap analysis against key drivers in BGP	Develop and implement a communications strategy.
	Undertake a role review of stakeholders against the key elements in the BGP	Clarify the "value add" for other stakeholders	Work with stakeholders on the WKGP Action Program.
		Develop and implement the 1 year Communications Plan.	



9.4 PERFORMANCE

9.4.1 MONTHLY PAYMENT LISTING MAY 2021

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Finance Officer - Creditors
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report, for May 2021.

BACKGROUND

The Chief Executive Officer (CEO) has delegated authority to make payments from the Municipal and Trust funds as per the budget allocations.

COMMENT

The Shire provides payments to suppliers by either Electronic Funds Transfer (EFT & BPAY), cheque, credit card or direct debit. Attached is a list of all payments processed under delegated authority during May 2021.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name;*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*

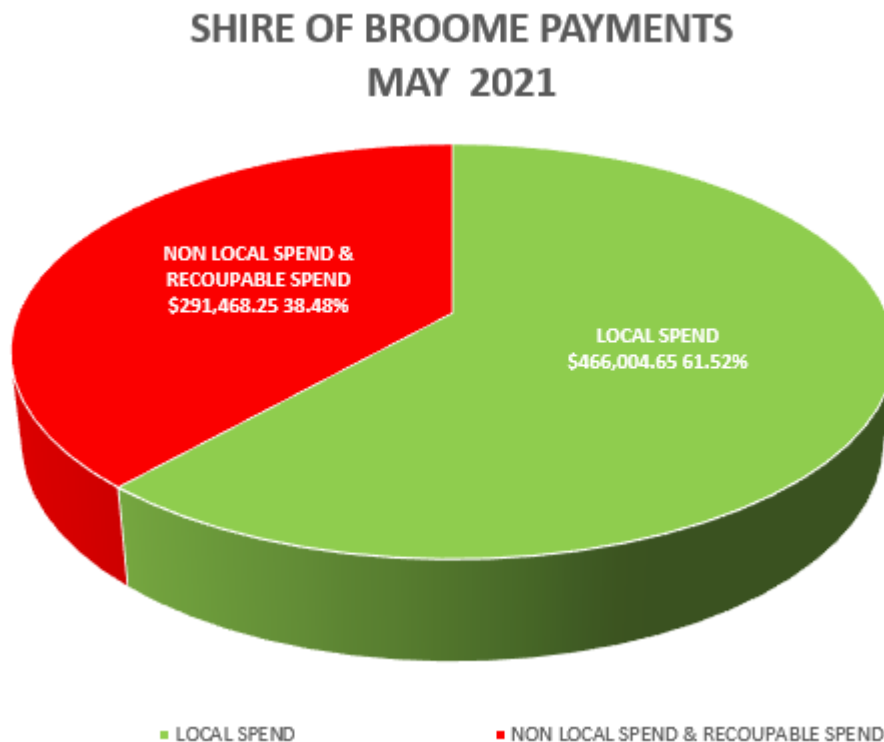
- (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for May 2021 after \$1,144,570.47 in personnel payments, \$3,497,363.55 in utilities and other non-local sole suppliers were excluded.

RISK

The risk of Council not adopting this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC CORPORATE PLAN OBJECTIVES

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Thirteen - Value for money from rates and long term financial sustainability:

13.2 Improve real and perceived value for money from rates

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Receives the list of payments made from the Municipal and Trust Accounts in May 2021 totalling in \$5,399,406.92 (Attachment 1) per the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:*
 - a) *EFT Vouchers 60591 - 60947 totalling \$5,239,679.34;*
 - b) *Municipal Cheque Vouchers 57684 - 57685 totalling \$328.60;*
 - c) *Trust Cheque Vouchers 0000 - 0000 totalling \$0.00; and*
 - d) *Credit Card Payments and Municipal Direct Debits 29368.1 to 29412.30 totalling \$159,398.98.*
2. *Notes the local spend of \$466,004.65 included in the amount above, equating to 61.52% of total payments excluding personnel, utility and other external sole supplier costs*

Attachments

1. 1. Monthly Payment Listing May 2021

Management Regulation 12.

Each payment must show on a list the payees name, the amount of the payment, the date of the payment and sufficient information to identify the transaction.

This report incorporates the Delegation of Authority (Administration Regulation 19)

PAYMENTS BY EFT & CHEQUE & FROM TRUST - May 2021						
MUNICIPAL & TRUST ELECTRONIC TRANSFER - May 2021						
EFT	Date	Name	Description	Amount	DEL AUTH	Local Spend
EFT60591	03/05/2021	BRUCE RUDEFORTH	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS	\$ 1,747.75
EFT60592	03/05/2021	CHRISTOPHER RALPH MITCHELL	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS	\$ 1,747.75
EFT60593	03/05/2021	DESIREE MAGDOLNA MALE	Monthly Councillor Sitting Fee and Allowances	\$ 2,737.67	MFS	\$ 2,737.67
EFT60594	03/05/2021	ELSTA REGINA FOY	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS	\$ 1,747.75
EFT60595	03/05/2021	FIONA LEIGH WEST	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS	\$ 1,747.75
EFT60596	03/05/2021	HAROLD NORMAN TRACEY	Monthly Councillor Sitting Fee and Allowances	\$ 6,202.16	MFS	\$ 6,202.16
EFT60597	03/05/2021	NIK WEVERS	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS	\$ 1,747.75
EFT60598	03/05/2021	PETER JOHN TAYLOR	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS	\$ 1,747.75
EFT60599	03/05/2021	PHILLIP FRANCIS MATSUMOTO	Monthly Councillor Sitting Fee and Allowances	\$ 1,747.75	MFS	\$ 1,747.75
EFT60600	03/05/2021	SHIRE OF BROOME	Shire of Ashburton- Finance	\$ 5,685.82	MFS	\$ 5,685.82
EFT60601	03/05/2021	SHIRE OF BROOME	Unclaimed Money- Finance	\$ 2,749.68	MFS	\$ 2,749.68
EFT60602	04/05/2021	BRYN JAMES	Pre Employment Reimbursement- Beach Lifeguard	\$ 66.35	MFS	\$ 66.35
EFT60603	04/05/2021	GEORGIU GROUP PTY LTD	Construction Works Revitalisation Project (RFT 20-08)- Chinatown	\$ 2,254,767.90	MFS	
EFT60604	04/05/2021	POOL WISDOM	Pool Chemicals- BRAC	\$ 215.53	MFS	\$ 215.53
EFT60605	04/05/2021	WATER CORPORATION	Water Use- Various	\$ 42,530.24	MFS	
EFT60606	04/05/2021	DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY (PREVIOUSLY BUILDING COMMISSION)	March BSL- Building	\$ 21,984.46	MFS	
EFT60607	04/05/2021	SHIRE OF BROOME	March BSL- Building	\$ 240.00	MFS	\$ 240.00
EFT60608	06/05/2021	SALARY & WAGES	Payroll S&W	\$ 126,120.13	MFS	
EFT60609	06/05/2021	SALARY & WAGES	Payroll S&W	\$ 20,771.42	MFS	
EFT60610	06/05/2021	SALARY & WAGES	Payroll S&W	\$ 928.40	MFS	
EFT60611	06/05/2021	SALARY & WAGES	Payroll S&W	\$ 720.00	MFS	
EFT60612	06/05/2021	SALARY & WAGES	Payroll S&W	\$ 660.00	MFS	
EFT60613	06/05/2021	SALARY & WAGES	Payroll S&W	\$ 424.07	MFS	
EFT60614	06/05/2021	SALARY & WAGES	Payroll S&W	\$ 19.40	MFS	
EFT60615	06/05/2021	SALARY & WAGES	Payroll S&W	\$ 370,424.70	MFS	
EFT60616	07/05/2021	SALARY & WAGES	Payroll S&W	\$ 1,770.00	MFS	
EFT60617	07/05/2021	SALARY & WAGES	Payroll S&W	\$ 613.00	MFS	
EFT60618	07/05/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Wheel Kits for Ride on Mowers- Fleet	\$ 1,574.34	MFS	
EFT60619	07/05/2021	AUSTRALIAN PERFORMING ARTS CENTRES ASS.	PAC Membership- Civic Centre	\$ 780.00	MFS	
EFT60620	07/05/2021	BK SIGNS (HALLIDAY ENTERPRISES PTY LTD)	Printing & Applying Decals on T-Shirts- Youth Week	\$ 2,722.50	MFS	\$ 2,722.50
EFT60621	07/05/2021	BOUNCIN' IN BROOME	Tyre Replacement Grader- Works	\$ 350.00	MFS	\$ 350.00
EFT60622	07/05/2021	BROOME WHEEL ALIGNING & SUSPENSION	Repairs Vehicle- P&G	\$ 1,002.50	MFS	\$ 1,002.50
EFT60623	07/05/2021	BULLDOGS ELECTRICAL & MAINTENANCE	Repairs Fuel Bowser- Depot	\$ 143.00	MFS	\$ 143.00
EFT60624	07/05/2021	COCA COLA AMATIL (HOLDINGS) LTD	Stock Kiosk- BRAC	\$ 1,437.33	MFS	
EFT60625	07/05/2021	DEPARTMENT OF THE PREMIER & CABINET	Gazettal of Waste Local Law 2021- WMF	\$ 978.30	MFS	
EFT60626	07/05/2021	EVENTPRO SOFTWARE	EventPro Licensing May- IT	\$ 394.59	MFS	
EFT60627	07/05/2021	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Bin Liners- Various Locations	\$ 4,723.72	MFS	\$ 4,723.72
EFT60628	07/05/2021	FREEDOM FAIRIES	Face Painters- Community Picnics	\$ 275.00	MFS	
EFT60629	07/05/2021	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Depot	\$ 188.22	MFS	
EFT60630	07/05/2021	HOLDFAST FLUID POWER NW PTY LTD	Parts Compressor- Workshop	\$ 126.37	MFS	
EFT60631	07/05/2021	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Depot	\$ 4,040.09	MFS	
EFT60632	07/05/2021	KAS HELICOPTERS (BALLINA CORPORATION)	Helicopter Fire Break Inspections- Rangers	\$ 1,815.00	MFS	\$ 1,815.00
EFT60633	07/05/2021	KIMBERLEY GOLD PURE DRINKING WATER	Drinking Water- Shire Administration	\$ 51.00	MFS	\$ 51.00

Item 9.4.1 - MONTHLY PAYMENT LISTING MAY 2021

EFT	Date	Name	Description	Amount	DEL AUTH	Local Spend
EFT60634	07/05/2021	KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD)	Harness- Depot	\$ 522.72	MFS	\$ 522.72
EFT60635	07/05/2021	KIMBERLEY WASHROOM SERVICES	Sanitary Waste Removal Services- Property	\$ 826.00	MFS	\$ 826.00
EFT60636	07/05/2021	L.P AIRCONDITIONING INSTALLATION	Replacement Air conditioner (Quote)- Men's Shed	\$ 11,800.00	MFS	\$ 11,800.00
EFT60637	07/05/2021	LHM FABRICATION & FENCING	Install Fencing- Town Beach	\$ 5,417.50	MFS	\$ 5,417.50
EFT60638	07/05/2021	MANAGED SYSTEM SERVICES	Services March 21 (Quote)- IT	\$ 10,299.52	MFS	
EFT60639	07/05/2021	MANDALAY TECHNOLOGIES PTY LTD	Consulting Mandalay- WMF	\$ 3,960.00	MFS	
EFT60640	07/05/2021	SEASHORE ENGINEERING PTY LTD	Coastal Adaptation Concepts- Cable Beach	\$ 8,393.00	MFS	
EFT60641	07/05/2021	SECUREX SECURITY PTY LTD	Alarm Programming- Civic Centre	\$ 396.00	MFS	
EFT60642	07/05/2021	SHENTON ENTERPRISES PTY LTD T/A JOHN SHENTON PUMPS	Parts Water Park- Town Beach	\$ 66.55	MFS	
EFT60643	07/05/2021	THEATRE KIMBERLEY INC (WORN ART)	Performances- Chinatown Discovery Festival	\$ 8,047.60	MFS	\$ 8,047.60
EFT60644	07/05/2021	THINKPROJECT AUSTRALIA PTY LTD	Training (RFT 19-14)- IT	\$ 1,542.75	MFS	
EFT60645	07/05/2021	TOTALLY WORKWEAR	Uniform- People & Culture	\$ 3,045.56	MFS	\$ 3,045.56
EFT60646	07/05/2021	VIVA ENERGY AUSTRALIA	Fuel - Infrastructure	\$ 242.02	MFS	
EFT60647	07/05/2021	YIRRA YAAKIN THEATRE COMPANY	Performances- Civic Centre	\$ 7,150.00	MFS	
EFT60648	11/05/2021	ADOBE INC.	License Acrobat Pro- IT	\$ 599.81	MFS	
EFT60649	11/05/2021	AFGR1 EQUIPMENT AUSTRALIA PTY LTD	Parts Grader- Works	\$ 150.52	MFS	
EFT60650	11/05/2021	AIR TOOLS WA	Compressor (Quote)- Depot	\$ 12,288.10	MFS	
EFT60651	11/05/2021	ALL WEST BUILDING APPROVALS PTY LTD	Building Permit Applications- Building	\$ 711.92	MFS	
EFT60652	11/05/2021	AMELIA ROWETT	Police Clearance Fee- Property	\$ 200.80	MFS	\$ 200.80
EFT60653	11/05/2021	AURORA ENVIROMENTAL (PERTH) PTY LTD	Material Handling Plan (Quote)- WMF	\$ 13,673.00	MFS	\$ 13,673.00
EFT60654	11/05/2021	BP AUSTRALIA PTY LTD - FUEL	Fuel- Depot	\$ 10,024.12	MFS	
EFT60655	11/05/2021	BROOME VETERINARY HOSPITAL	Pound Fees- Rangers	\$ 692.40	MFS	\$ 692.40
EFT60656	11/05/2021	CLARK EQUIPMENT SALES PTY LTD	Parts Bobcat- Works	\$ 152.55	MFS	
EFT60657	11/05/2021	COASTAL PAVESCAPING	Supply and Install Geo Link to Pump Track (Quote)- BRAC	\$ 12,250.48	MFS	\$ 12,250.48
EFT60658	11/05/2021	DEPARTMENT OF THE PREMIER & CABINET	Fire Break Notice- Rangers	\$ 349.80	MFS	
EFT60659	11/05/2021	DPP RECRUITMENT (PINDAN LABOUR SOLUTIONS PTY LTD)	Temporary Wages Project Officer- Community	\$ 2,421.97	MFS	\$ 2,421.97
EFT60660	11/05/2021	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Parts Ute- Rangers	\$ 1,143.05	MFS	\$ 1,143.05
EFT60661	11/05/2021	FIRE & SAFETY SERVICES	Fire Equipment Servicing- KRO1	\$ 84.34	MFS	\$ 84.34
EFT60662	11/05/2021	HARMONY HORTICULTURE	Spraying Weeds- WMF	\$ 2,030.42	MFS	\$ 2,030.42
EFT60663	11/05/2021	INCLUSION SOLUTIONS LIMITED	Funding Building Communities WA Project- Community	\$ 3,520.00	MFS	
EFT60664	11/05/2021	KIMBERLEY BOOKSHOP	Historical Books- Library	\$ 194.33	MFS	\$ 194.33
EFT60665	11/05/2021	KIMBERLEY FUEL & OIL SERVICES	Engine Oil- Works	\$ 4,840.00	MFS	\$ 4,840.00
EFT60666	11/05/2021	LRL BROOME MEDICAL CLINIC	Health Checks- People & Culture	\$ 82.50	MFS	\$ 82.50
EFT60667	11/05/2021	MAJOR MOTORS PTY LTD	Supply & Delivery Isuzu (RFQ 20-57)- Works	\$ 176,576.15	MFS	
EFT60668	11/05/2021	MANDALAY TECHNOLOGIES PTY LTD	Mandalay Subscription (Exempt)- WMF	\$ 23,930.19	MFS	
EFT60669	11/05/2021	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Quarterly Surveying- WMF	\$ 2,062.50	MFS	
EFT60670	11/05/2021	NETSTAR AUSTRALIA	Subscription Renewal- IT	\$ 4,465.56	MFS	
EFT60671	11/05/2021	NORTH WEST COAST SECURITY	Security Cash Run- Shire Administration	\$ 60.50	MFS	\$ 60.50
EFT60672	11/05/2021	NORTH WEST FIRE PROTECTION (TOTAL SAFETY & FIRE SOLUTIONS)	Signs- WMF	\$ 40.50	MFS	\$ 40.50
EFT60673	11/05/2021	NORTHWEST SHEDMASTERS GARAGE DOORS PTY LTD	Repair Roller Door- BRAC	\$ 465.50	MFS	\$ 465.50
EFT60674	11/05/2021	LANDMARK LTD	Chemicals- P&G	\$ 801.90	MFS	\$ 801.90
EFT60675	11/05/2021	OFFICE NATIONAL BROOME	Deskalator- People & Culture	\$ 866.30	MFS	\$ 866.30
EFT60676	11/05/2021	PALADIN RISK MANAGEMENT SERVICES	Risk Management Plan- Shire Administration	\$ 6,600.00	MFS	
EFT60677	11/05/2021	PRINTING IDEAS	Printing Booklets- Office of the CEO	\$ 181.50	MFS	\$ 181.50
EFT60678	11/05/2021	ROSMECH SALES & SERVICE PTY LTD	Parts Sweeper- Works	\$ 1,435.37	MFS	
EFT60679	11/05/2021	STREETER & MALE PTY MITRE 10	Materials- Depot	\$ 199.55	MFS	\$ 199.55
EFT60680	11/05/2021	TELSTRA	Phone Charges- Various	\$ 2,193.38	MFS	
EFT60681	11/05/2021	TOTALLY WORKWEAR	Uniform- People & Culture	\$ 225.40	MFS	\$ 225.40
EFT60682	11/05/2021	TRACE ARCHAEOLOGY PTY LTD	Ground Penetrating Radar - Pioneer Cemetery Town Beach	\$ 1,143.78	MFS	
EFT60683	11/05/2021	TROPICAL UPHOLSTERY	Repairs Tennis Net- BRAC	\$ 121.00	MFS	\$ 121.00
EFT60684	11/05/2021	ZIPFORM PTY LTD	Brochure Bushfire- Rangers	\$ 189.60	MFS	

Item 9.4.1 - MONTHLY PAYMENT LISTING MAY 2021

EFT	Date	Name	Description	Amount	DEL AUTH	Local Spend
EFT60685	11/05/2021	ZOOM CAPITAL PTY LTD T/A BROOME AND AROUND BUS CHARTERS	Bus Service School Holiday Program- BRAC	\$ 91.00	MFS	\$ 91.00
EFT60686	12/05/2021	ABBY MURRAY PHOTOGRAPHY	Photography Picnic Park- Community	\$ 375.00	MFS	\$ 375.00
EFT60687	12/05/2021	ALL WEST BUILDING APPROVALS PTY LTD	Building Permit Applications- Building & Planning	\$ 363.00	MFS	
EFT60688	12/05/2021	BJ DAVIES PLUMBING	Service Locating & Potholing- Town Beach	\$ 9,212.50	MFS	\$ 9,212.50
EFT60689	12/05/2021	CLARK EQUIPMENT SALES PTY LTD	Parts Loader- Works	\$ 144.85	MFS	
EFT60690	12/05/2021	SUBLIME (ELLYN MARIE HARTVIGSEN)	Posters- Community	\$ 135.00	MFS	
EFT60691	12/05/2021	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Monthly Cleaning of BBQ's- Town Beach & Cygnet Park	\$ 1,875.50	MFS	\$ 1,875.50
EFT60692	12/05/2021	FORPARK AUSTRALIA	Materials Maintenance- P&G	\$ 1,544.62	MFS	
EFT60693	12/05/2021	GENERATORS & OFF GRID ENERGY	Crossover Rebate- Infrastructure	\$ 1,000.00	MFS	\$ 1,000.00
EFT60694	12/05/2021	GOOD EARTH GARDEN PRODUCTS PTY LTD	Potting Mix- P&G	\$ 473.00	MFS	
EFT60695	12/05/2021	HERBERT SMITH FREEHILLS	Lease Preparation Recoup Expense- Roebuck Bay Caravan Park	\$ 1,830.40	MFS	
EFT60696	12/05/2021	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Various	\$ 27,808.02	MFS	
EFT60697	12/05/2021	INFOSURETY PTY LTD T/A INFOTRUST	Ongoing Subscription Veritas- IT	\$ 258.09	MFS	
EFT60698	12/05/2021	IT VISION	Training (Quote)- Rates	\$ 18,855.49	MFS	
EFT60699	12/05/2021	JAYE SMOKER (UNBOUND SOUND)	Production Hire Picnics in Park- Community	\$ 1,600.00	MFS	\$ 1,600.00
EFT60700	12/05/2021	KARRATHA ASPHALT (MANNING PAVEMENT SERVICES)	Stones- Works	\$ 2,640.00	MFS	
EFT60701	12/05/2021	KIMBERLEY BOOKSHOP	Non-Fiction Books- Library	\$ 22.49	MFS	\$ 22.49
EFT60702	12/05/2021	KIMBERLEY CAMPING & OUTBACK SUPPLIES	Water Cooler- BRAC	\$ 119.95	MFS	\$ 119.95
EFT60703	12/05/2021	KIMBERLEY WINDOWS DESIGNER BLINDS	Replacement Window Blind- KRO1	\$ 539.00	MFS	\$ 539.00
EFT60704	12/05/2021	MOONLIGHT BAY APARTMENTS / KIMBERLEY ACCOMMODATION	Accommodation for Performance Review Consultant- People & Culture	\$ 546.00	MFS	\$ 546.00
EFT60705	12/05/2021	NATURE PLAY WA	Services Explore BroomeApp- IT	\$ 495.00	MFS	
EFT60706	12/05/2021	LANDMARK LTD	Chemicals- P&G	\$ 1,281.39	MFS	\$ 1,281.39
EFT60707	12/05/2021	NYAMBA BURU YAWURU LTD	Drone Shoreline Monitoring- Planning	\$ 8,000.00	MFS	\$ 8,000.00
EFT60708	12/05/2021	ROADLINE CIVIL CONTRACTORS	Hiring Plant Equipment (RFT 20-10)- WMF	\$ 9,163.00	MFS	\$ 9,163.00
EFT60709	12/05/2021	SEASHORE ENGINEERING PTY LTD	Seashore Attendance Coastal Responses- Council	\$ 2,200.00	MFS	
EFT60710	12/05/2021	SEAT ADVISOR PTY LTD	Ticket Sale Commissions- Civic Centre	\$ 123.42	MFS	
EFT60711	12/05/2021	SUE ANN URQUHART	Approved Bar Manager- Civic Centre	\$ 97.08	MFS	\$ 97.08
EFT60712	12/05/2021	SWAN MARINE CONSTRUCTION (SMC MARINE PTY LTD)	Construction Costs (RFT20-03)- Town Beach Jetty	\$ 651,973.73	MFS	
EFT60713	12/05/2021	TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD)	Repairs Boundary Fencing- BRAC	\$ 100.00	MFS	\$ 100.00
EFT60714	12/05/2021	TNT AUSTRALIA PTY LTD T/AS TNT EXPRESS	Freight- Health	\$ 83.61	MFS	
EFT60715	12/05/2021	TOTALLY WORKWEAR	Uniform- HR	\$ 691.30	MFS	\$ 691.30
EFT60716	14/05/2021	ABBY MURRAY PHOTOGRAPHY	Photography- Civic Centre	\$ 412.50	MFS	\$ 412.50
EFT60717	14/05/2021	ALL WEST BUILDING APPROVALS PTY LTD	Building Permit Applications- Planning & Building	\$ 385.00	MFS	
EFT60718	14/05/2021	COAST & COUNTRY ELECTRICS	Electrical Works- BRAC	\$ 93.50	MFS	\$ 93.50
EFT60719	14/05/2021	DANS QUALITY PAINTING & DECORATING PTY LTD	Interior Painting- BRAC	\$ 3,807.00	MFS	
EFT60720	14/05/2021	DMD SHELVE DIRECT	Work Benches- P&G	\$ 4,173.83	MFS	
EFT60721	14/05/2021	EFTSURE PTY LTD	EFTSURE Renewal- Finance	\$ 5,016.00	MFS	
EFT60722	14/05/2021	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning- Administration & Records	\$ 726.00	MFS	\$ 726.00
EFT60723	14/05/2021	GRANTS EMPIRE	Coastal Adaptation Plan- Town Beach	\$ 3,300.00	MFS	
EFT60724	14/05/2021	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges Streetlights (Exempt)- Various	\$ 50,622.08	MFS	
EFT60725	14/05/2021	INDUSTRIAL AUTOMATION GROUP	Support Lighting System- BRAC	\$ 1,443.09	MFS	
EFT60726	14/05/2021	JAYE SMOKER (UNBOUND SOUND)	Production Technician- Civic Centre	\$ 2,072.00	MFS	\$ 2,072.00
EFT60727	14/05/2021	KIMBERLEY WASHROOM SERVICES	Disposal Sharp Containers- Various Locations	\$ 1,430.00	MFS	\$ 1,430.00
EFT60728	14/05/2021	LAUREN QUIGLEY	Safety Glasses- P&G	\$ 59.99	MFS	\$ 59.99
EFT60729	14/05/2021	MARRUGUKE INC	Performance Fee- Civic Centre	\$ 4,928.00	MFS	\$ 4,928.00
EFT60730	14/05/2021	OFFICE NATIONAL BROOME	Printer Charges- IT	\$ 12.48	MFS	\$ 12.48
EFT60731	14/05/2021	PAATSCH GROUP	Consultancy Fees Sport & Rec Plan (RFQ21-1)- BRAC	\$ 7,609.91	MFS	
EFT60732	14/05/2021	SHINE BOWRA	Facility Assistant- Civic Centre	\$ 248.64	MFS	\$ 248.64

Item 9.4.1 - MONTHLY PAYMENT LISTING MAY 2021

EFT	Date	Name	Description	Amount	DEL AUTH	Local Spend
EFT60733	14/05/2021	TAPPED PLUMBING & GAS PTY LTD	Plumbing Repairs Toilet- Town Beach	\$ 220.00	MFS	\$ 220.00
EFT60734	14/05/2021	TELSTRA	Phone Charges- Various	\$ 4,404.25	MFS	
EFT60735	14/05/2021	TOTALLY WORKWEAR	Uniform- People & Culture	\$ 1,013.20	MFS	\$ 1,013.20
EFT60736	14/05/2021	VIVA ENERGY AUSTRALIA	Fuel Cards- Various	\$ 13.75	MFS	
EFT60737	14/05/2021	WATER CORPORATION	Upgrade Water Meter (Exempt)- Chinatown	\$ 17,917.56	MFS	
EFT60738	18/05/2021	AARLI BAR (WENDLAND EVENTS P/L)	Catering OMC- Council	\$ 375.00	MFS	\$ 375.00
EFT60739	18/05/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Parts Grader- WMF	\$ 313.61	MFS	
EFT60740	18/05/2021	AUSTRALIA POST	Postage May 21- Shire Administration	\$ 644.27	MFS	
EFT60741	18/05/2021	AVERY AIRCONDITIONING PTY LTD	Airconditioning Repairs & Upgrades- KRO2	\$ 4,014.14	MFS	\$ 4,014.14
EFT60742	18/05/2021	BROOME BOLT SUPPLIES WA PTY LTD	Rags- Depot	\$ 458.15	MFS	\$ 458.15
EFT60743	18/05/2021	BROOME CLARK POOLS & SPAS BROOME	Mat Trailer- BRAC	\$ 425.40	MFS	\$ 425.40
EFT60744	18/05/2021	BROOME CLEANAWAY	Rubbish Collection- Shire Administration	\$ 2,224.24	MFS	\$ 2,224.24
EFT60745	18/05/2021	BROOME DIESEL & HYDRAULIC SERVICE	Small Tools- Workshop	\$ 224.45	MFS	\$ 224.45
EFT60746	18/05/2021	BROOME MOTORS	Installation Window screen Vehicle- Rangers	\$ 990.35	MFS	\$ 990.35
EFT60747	18/05/2021	BROOME PLUMBING & GAS	Stainless Steel Bench- Depot	\$ 7,911.00	MFS	\$ 7,911.00
EFT60748	18/05/2021	BROOME PROGRESSIVE SUPPLIES	Kiosk Stock- BRAC	\$ 492.20	MFS	\$ 492.20
EFT60749	18/05/2021	BROOME SCOOTERS PTY LTD (KIMBERLEY MOWERS & SPARES)	Parts Blowers- P&G	\$ 247.50	MFS	\$ 247.50
EFT60750	18/05/2021	BROOME TOWING & SALVAGE	Abandoned Vehicle Towing- Rangers	\$ 198.00	MFS	\$ 198.00
EFT60751	18/05/2021	BROOME TOYOTA	Service Vehicle- Infrastructure	\$ 389.29	MFS	\$ 389.29
EFT60752	18/05/2021	BROOME TRANSIT- BROOME TAXIS	Bus Hire- Kimberley Zone	\$ 660.00	MFS	\$ 660.00
EFT60753	18/05/2021	BROOME CRETE	Sand & Concrete (7 invoices)- Town Beach	\$ 12,106.67	MFS	\$ 12,106.67
EFT60754	18/05/2021	BT EQUIPMENT PTY LTD	Element Fuel- Depot	\$ 534.10	MFS	
EFT60755	18/05/2021	CABLE BEACH ELECTRICAL SERVICE	Electrical Repairs- P&G	\$ 2,992.00	MFS	\$ 2,992.00
EFT60756	18/05/2021	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Tyre Replacement Grader- Works	\$ 7,733.50	MFS	\$ 7,733.50
EFT60757	18/05/2021	CID EQUIPMENT PTY LTD	Windshield Replacement Loader- Works	\$ 1,395.76	MFS	
EFT60758	18/05/2021	COAST & COUNTRY ELECTRICS	Replace Fan- BRAC	\$ 224.40	MFS	\$ 224.40
EFT60759	18/05/2021	COATES HIRE OPERATIONS PTY LTD	Hire of Excavator- Town Beach	\$ 1,955.69	MFS	\$ 1,955.69
EFT60760	18/05/2021	ELGAS LTD	Gas Replacement Forklift- Depot	\$ 79.19	MFS	
EFT60761	18/05/2021	EZESCAN	Annual Software Maintenance Renewal- IT	\$ 2,494.80	MFS	
EFT60762	18/05/2021	FAT BIKE CHAMPIONSHIPS INC.	Sponsorship- Community	\$ 5,000.00	MFS	
EFT60763	18/05/2021	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Electrical Repairs Tipper- Works	\$ 5,189.25	MFS	\$ 5,189.25
EFT60764	18/05/2021	FLOWERS ON SAVILLE STREET	Flower Delivery- People & Culture	\$ 190.00	MFS	\$ 190.00
EFT60765	18/05/2021	FULTON HOGAN INDUSTRIES PTY LTD / PIONEER ROAD SERVICES	Asphalt- Depot	\$ 3,590.40	MFS	
EFT60766	18/05/2021	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- P&G	\$ 94.11	MFS	
EFT60767	18/05/2021	GARDEN CITY PLASTICS	Planting Pots- Nursery	\$ 1,127.39	MFS	
EFT60768	18/05/2021	GRAYTILL	Repair Kit Vehicle- P&G	\$ 201.56	MFS	
EFT60769	18/05/2021	HATCH ROBERTS DAY PTY LTD	Professional Services (RFQ20-65)- McMahon Estate Development	\$ 3,172.40	MFS	
EFT60770	18/05/2021	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges (Exempt)- KRO	\$ 11,843.26	MFS	
EFT60771	18/05/2021	J BLACKWOOD & SON T/AS BLACKWOODS	PPE & Consumables- Depot	\$ 2,278.27	MFS	\$ 2,278.27
EFT60772	18/05/2021	JACOB GREGORY (LYRICAL INSTINCT)	Performance- Civic Centre	\$ 200.00	MFS	\$ 200.00
EFT60773	18/05/2021	KIMBERLEY REGIONAL OFFICE DEPARTMENT OF HOUSING	Refund of Credit Balance in Debtor Account (13323)- Finance	\$ 873.00	MFS	\$ 873.00
EFT60774	18/05/2021	KOLORS PTY LTD (PINDAN PRINTING)	Presentation Books- RRRP	\$ 469.15	MFS	\$ 469.15
EFT60775	18/05/2021	MADJULLA INCORPORATED	Bond Refund 1680- Civic Centre	\$ 400.00	MFS	\$ 400.00
EFT60776	18/05/2021	MARKETFORCE	Advertising- WMF	\$ 1,339.35	MFS	
EFT60777	18/05/2021	PMK WELDING & METAL FABRICATION	Slasher Plates- Works	\$ 476.63	MFS	\$ 476.63
EFT60778	18/05/2021	THE UNIFIED SERVICES TRUST (AHA CONSULTING)	Community Engagement Services (RFQ 20-77)- RRRP	\$ 17,277.34	MFS	
EFT60779	18/05/2021	WESLEY ROBERT GREEN	Crossover Subsidy- Infrastructure	\$ 1,000.00	MFS	\$ 1,000.00
EFT60780	19/05/2021	2TSustainAbility Pty Ltd	Consultancy Fees- Chinatown	\$ 7,335.32	MFS	
EFT60781	19/05/2021	ACCESS OFFICE INDUSTRIES	Shelving- Library	\$ 1,587.30	MFS	
EFT60782	19/05/2021	ALLPEST (BROOME PEST CONTROL)	Pest Inspection- BOSSCA	\$ 104.50	MFS	\$ 104.50
EFT60783	19/05/2021	AMELIA ROWETT	Reimbursement Study Fees- Property	\$ 3,299.00	MFS	\$ 3,299.00

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EFT	Date	Name	Description	Amount	DEL AUTH	Local Spend
EFT60784	19/05/2021	BEST IT & BUSINESS SOLUTIONS PTY LTD	Printer Copy Charges- IT	\$ 1,080.29	MFS	\$ 1,080.29
EFT60785	19/05/2021	BJ DAVIES PLUMBING	Plumbing Works Port Drive- Infrastructure	\$ 4,167.90	MFS	\$ 4,167.90
EFT60786	19/05/2021	BOC LIMITED	Hire Gas Cylinder- BRAC	\$ 183.32	MFS	
EFT60787	19/05/2021	BP AUSTRALIA PTY LTD - FUEL	Fuel- Depot	\$ 12,717.02	MFS	
EFT60788	19/05/2021	BROOME DIESEL & HYDRAULIC SERVICE	Part Bobcat- Works	\$ 4.00	MFS	\$ 4.00
EFT60789	19/05/2021	BROOME HISTORICAL SOCIETY & MUSEUM	Public Art- Chinatown Heritage Trail	\$ 172.00	MFS	\$ 172.00
EFT60790	19/05/2021	BROOME MOTORS	Window Screen Replacement Vehicle- P&G	\$ 780.00	MFS	\$ 780.00
EFT60791	19/05/2021	BROOME WINDSCREENS / NOVUS AUTO GLASS	Window Screen Replacement Vehicle- Depot	\$ 1,487.29	MFS	\$ 1,487.29
EFT60792	19/05/2021	BWS LIQUOR (WOOLWORTHS GROUP)	Bar Stock- Civic Centre	\$ 2,596.70	MFS	\$ 2,596.70
EFT60793	19/05/2021	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Tyre Replacement Grader- Works	\$ 2,215.00	MFS	\$ 2,215.00
EFT60794	19/05/2021	CJD EQUIPMENT PTY LTD	Parts Loader- Works	\$ 1,117.35	MFS	
EFT60795	19/05/2021	COATES HIRE OPERATIONS PTY LTD	Portable Toilet Hire- Various Picnics in the Park	\$ 560.23	MFS	\$ 560.23
EFT60796	19/05/2021	CUTTING EDGES REPLACEMENT PARTS PTY LTD	Parts Grader - P&G	\$ 1,801.25	MFS	
EFT60797	19/05/2021	DEPARTMENT OF AGRICULTURE & FOOD (DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT DPIRD) - AGRICULTURE DIVISION	Quarantine Plants- Nursery	\$ 67.50	MFS	\$ 67.50
EFT60798	19/05/2021	DEWA'S MOBILE KITCHEN	Catering OMC- Office of the CEO	\$ 184.00	MFS	\$ 184.00
EFT60799	19/05/2021	DS AGENCIES PTY LTD	Drinking Fountain- P&G	\$ 4,867.50	MFS	
EFT60800	19/05/2021	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Battery Mower- P&G	\$ 285.35	MFS	\$ 285.35
EFT60801	19/05/2021	FIRE & SAFETY SERVICES	Fire Equipment Servicing- Civic Centre	\$ 125.62	MFS	\$ 125.62
EFT60802	19/05/2021	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning Services May (RFT17/02)- Various Locations	\$ 40,412.38	MFS	\$ 40,412.38
EFT60803	19/05/2021	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Depot	\$ 2,095.75	MFS	
EFT60804	19/05/2021	HERBERT SMITH FREEHILLS	Legal Advice Property- KRO2	\$ 5,267.24	MFS	
EFT60805	19/05/2021	HOLDFAST FLUID POWER NW PTY LTD	Parts Grader- Works	\$ 350.13	MFS	
EFT60806	19/05/2021	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges (Exempt)- BRAC	\$ 22,886.63	MFS	
EFT60807	19/05/2021	J BLACKWOOD & SON T/AS BLACKWOODS	Safety Equipment- Depot	\$ 540.36	MFS	\$ 540.36
EFT60808	19/05/2021	JAYE SMOKER (UNBOUND SOUND)	Production Services- Civic Centre	\$ 1,110.00	MFS	\$ 1,110.00
EFT60809	19/05/2021	KARRATHA ASPHALT (MANNING PAVEMENT SERVICES)	Sealing Roads (RFT19/06)- Infrastructure	\$ 9,559.00	MFS	
EFT60810	19/05/2021	KENNARDS HIRE	VMS Boards Hire- Chinatown	\$ 3,407.00	MFS	\$ 3,407.00
EFT60811	19/05/2021	KIMBERLEY AUTO CARE	Cleaning Plaques- Various Locations	\$ 4,455.00	MFS	\$ 4,455.00
EFT60812	19/05/2021	KIMBERLEY GOLD PURE DRINKING WATER	Drinking Water- Shire Administration	\$ 204.00	MFS	\$ 204.00
EFT60813	19/05/2021	LIFT 'N' RIG PTY LTD	Hire Crane- Depot	\$ 440.00	MFS	\$ 440.00
EFT60814	19/05/2021	MARKETFORCE	Advertising- Rangers	\$ 1,670.08	MFS	
EFT60815	19/05/2021	MCCORRY BROWN EARTHMOVING PTY LTD	Hire Plant Equipment (RFT20/10)- Works	\$ 3,047.00	MFS	\$ 3,047.00
EFT60816	19/05/2021	MCLEODS BARRISTERS & SOLICITORS	Declaration of Interest Advice Site Investigation- RRRP	\$ 443.23	MFS	
EFT60817	19/05/2021	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Line Marking Surveying- Works	\$ 2,577.52	MFS	
EFT60818	19/05/2021	MG TYRES (BRIDGESTONE)	Tyre Replacement Loader- WMF	\$ 2,100.00	MFS	\$ 2,100.00
EFT60819	19/05/2021	NORTH WEST LOCKSMITHS	Replacement Keys- BRAC	\$ 75.00	MFS	\$ 75.00
EFT60820	19/05/2021	NORTHERN RURAL SUPPLIES PTY LTD	Chemicals- P&G	\$ 220.03	MFS	\$ 220.03
EFT60821	19/05/2021	OFFICE NATIONAL BROOME	Stationary- BRAC	\$ 664.88	MFS	\$ 664.88
EFT60822	19/05/2021	OHM ELECTRONICS	Supply UHF Radio Vehicle- Works	\$ 482.46	MFS	\$ 482.46
EFT60823	19/05/2021	RESOLUTE SECURITY SERVICES	Security Services May 21 (RFT20/07)- Various Locations	\$ 10,062.89	MFS	
EFT60824	19/05/2021	ROADLINE CIVIL CONTRACTORS	Traffic Management Services- Works	\$ 5,860.25	MFS	\$ 5,860.25
EFT60825	19/05/2021	ROEBUCK BAY HOTEL	Refreshments- Governance	\$ 85.99	MFS	\$ 85.99
EFT60826	19/05/2021	SALMON BUCKETS AND ATTACHMENTS P/L	Parts Loader- WMF	\$ 2,420.00	MFS	
EFT60827	19/05/2021	SHINE BOWRA	Facility Assistant- Civic Centre	\$ 103.25	MFS	\$ 103.25

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EFT60828	19/05/2021	SIGMA CHEMICALS	Chemicals- BRAC	\$ 115.50	MFS	
EFT60829	19/05/2021	SUNNY SIGN COMPANY PTY LTD	Signage- Works	\$ 1,062.33	MFS	
EFT60830	19/05/2021	TELSTRA	Phone Charges- Rangers	\$ 105.00	MFS	
EFT60831	19/05/2021	TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD)	Installation Padding- Town Beach	\$ 1,084.20	MFS	\$ 1,084.20
EFT60832	19/05/2021	TRACE ARCHAEOLOGY PTY LTD	GPR Services- Broome Cemetery	\$ 8,811.00	MFS	
EFT60833	19/05/2021	TROPPO SOUND	Production Expenses- Civic Centre	\$ 2,310.00	MFS	\$ 2,310.00
EFT60834	19/05/2021	TRUCK CENTRE (WA) PTY LTD	Parts Truck- P&G	\$ 83.29	MFS	
EFT60835	19/05/2021	U.L.K. PRODUCTIONS (THE PLASTER ARTISTS)	Ceiling Panels- BRAC	\$ 1,472.25	MFS	\$ 1,472.25
EFT60836	19/05/2021	WA HINO	Parts Water Cart- Works	\$ 1,743.90	MFS	
EFT60837	19/05/2021	WEST AUSTRALIAN NEWSPAPERS	Advertising- Various	\$ 8,228.61	MFS	
EFT60838	19/05/2021	WESTERN DIAGNOSTIC PATHOLOGY	Pre-Employment Medical- People & Culture	\$ 38.50	MFS	
EFT60839	19/05/2021	WESTRAC	Parts CAT- Works	\$ 111.73	MFS	
EFT60840	20/05/2021	SALARY & WAGES	Payroll S&W	\$ 107,265.33	MFS	
EFT60841	20/05/2021	SALARY & WAGES	Payroll S&W	\$ 21,086.23	MFS	
EFT60842	20/05/2021	SALARY & WAGES	Payroll S&W	\$ 928.40	MFS	
EFT60843	20/05/2021	SALARY & WAGES	Payroll S&W	\$ 740.00	MFS	
EFT60844	20/05/2021	SALARY & WAGES	Payroll S&W	\$ 660.00	MFS	
EFT60845	20/05/2021	SALARY & WAGES	Payroll S&W	\$ 424.07	MFS	
EFT60846	20/05/2021	SALARY & WAGES	Payroll S&W	\$ 19.40	MFS	
EFT60847	20/05/2021	SALARY & WAGES	Payroll S&W	\$ 333,207.93	MFS	
EFT60848	20/05/2021	HL GEOSPATIAL	Equipment Surveying- WMF	\$ 1,809.50	MFS	
EFT60849	20/05/2021	LANA REED (LANA REED PRODUCTIONS)	Development Mobile App- Chinatown	\$ 2,185.45	MFS	\$ 2,185.45
EFT60850	20/05/2021	SALVATORE CONSTANTINO MASTROLEMBO	Various Reimbursement Expenses- Office of the CEO	\$ 5,831.24	MFS	\$ 5,831.24
EFT60851	20/05/2021	THE UNIFIED SERVICES TRUST (AHA CONSULTING)	Professional Services (RFQ20-77)- RRRP	\$ 11,649.00	MFS	
EFT60852	21/05/2021	AUSTRALIAN TAXATION OFFICE - FBT	2020/2021 FBT Returns- Finance	\$ 22,658.00	MFS	
EFT60853	24/05/2021	ACOR CONSULTANTS (WA) PTY LIMITED	Professional Fees (RFQ20-62)- Chinatown	\$ 53,185.83	MFS	
EFT60854	24/05/2021	ACT INDUSTRIAL	Hook Lift- WMF	\$ 834.90	MFS	
EFT60855	24/05/2021	ALL WEST BUILDING APPROVALS PTY LTD	Building Permit Applications- Building & Planning	\$ 121.00	MFS	
EFT60856	24/05/2021	BROOME CLEANAWAY	Rubbish Collection (RFT14/01)- WMF	\$ 31,724.28	MFS	\$ 31,724.28
EFT60857	24/05/2021	BROOME FURNISHINGS	Lockable Cabinets- P&G	\$ 1,058.00	MFS	\$ 1,058.00
EFT60858	24/05/2021	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Administration	\$ 33.11	MFS	\$ 33.11
EFT60859	24/05/2021	BROOME CRETE	Sand Footpaths- Town Beach	\$ 2,812.45	MFS	\$ 2,812.45
EFT60860	24/05/2021	BWS LIQUOUR (WOOLWORTHS GROUP)	Refreshments Social Event- WMF	\$ 38.00	MFS	\$ 38.00
EFT60861	24/05/2021	CENTURION TRANSPORT	Freight- P&G	\$ 70.22	MFS	
EFT60862	24/05/2021	DC DATA COMMS	Repairs Intercom System- WMF	\$ 137.50	MFS	\$ 137.50
EFT60863	24/05/2021	DPP RECRUITMENT (PINDAN LABOUR SOLUTIONS PTY LTD)	Temporary Wages Project Officer- Community	\$ 2,456.40	MFS	\$ 2,456.40
EFT60864	24/05/2021	GO GO MEDIA	Monthly On-hold Messages- BRAC	\$ 198.00	MFS	
EFT60865	24/05/2021	MAGIQ SOFTWARE PTY LTD	Magiq System Enhancements- IT	\$ 929.50	MFS	
EFT60866	24/05/2021	MANAGED SYSTEM SERVICES	IT Support Services- IT	\$ 10,299.52	MFS	
EFT60867	24/05/2021	METER OFFICE PRODUCTS	Bibs Dash & Splash- BRAC	\$ 125.95	MFS	
EFT60868	24/05/2021	MG TYRES (BRIDGESTONE)	Tyre Replacement Vehicle- P&G	\$ 897.00	MFS	\$ 897.00
EFT60869	24/05/2021	NEXON ASIA PACIFIC PTY LTD	Outbound and Managed Services May 21- IT	\$ 7,161.36	MFS	
EFT60870	24/05/2021	NYAMBA BURU YAWURU LTD	Smoking Ceremony Iceland Production- Civic Centre	\$ 678.70	MFS	\$ 678.70
EFT60871	24/05/2021	OFFICE NATIONAL BROOME	Chair, Ink & Paper- Various	\$ 1,836.96	MFS	\$ 1,836.96
EFT60872	24/05/2021	PERFEKT PTY LTD	Palo Support Renewal- IT	\$ 5,329.82	MFS	
EFT60873	24/05/2021	ROADLINE CIVIL CONTRACTORS	Hire Excavator- WMF	\$ 3,080.00	MFS	\$ 3,080.00
EFT60874	24/05/2021	SOURCE SEPARATION SYSTEMS	Animal Waste Collection Bags- Depot	\$ 2,074.61	MFS	
EFT60875	24/05/2021	STREETER & MALE PTY MITRE 10	Chemicals- P&G	\$ 336.36	MFS	\$ 336.36
EFT60876	24/05/2021	SUBLIME (ELLYN MARIE HARTVIGSEN)	Printing Discovery Festival- Chinatown	\$ 1,147.50	MFS	
EFT60877	24/05/2021	T - QUIP	4WD Mower (RFQ 21-04)- P&G	\$ 46,676.10	MFS	
EFT60878	24/05/2021	THINK WATER BROOME	Assorted Materials- P&G	\$ 2,214.43	MFS	\$ 2,214.43
EFT60879	24/05/2021	TOLL PRIORITY	Freight Loader- Depot	\$ 70.39	MFS	
EFT60880	24/05/2021	TOTALLY WORKWEAR	Assorted PPE- Depot	\$ 3,041.00	MFS	\$ 3,041.00
EFT60881	24/05/2021	WA HINO	Parts Tipper- Works	\$ 1,039.43	MFS	
EFT60882	25/05/2021	BUNNINGS BROOME	Wheelbarrow- P&G	\$ 2,470.30	MFS	\$ 2,470.30
EFT60883	26/05/2021	A PLUS EVENTS & HIRE	Esq Hire- Chinatown Discovery Festival	\$ 92.40	MFS	\$ 92.40
EFT60884	26/05/2021	BOAB UAS PTY LTD	Drone Photos- Town Beach Jetty	\$ 295.00	MFS	\$ 295.00
EFT60885	26/05/2021	BROOME ALI WORKS	Repairs Equipment Beach Lifeguard (Quote)- BRAC	\$ 14,190.00	MFS	\$ 14,190.00
EFT60886	26/05/2021	BROOME BOLT SUPPLIES WA PTY LTD	Minor Equipment- P&G	\$ 455.18	MFS	\$ 455.18

Item 9.4.1 - MONTHLY PAYMENT LISTING MAY 2021

EFT	Date	Name	Description	Amount	DEL AUTH	Local Spend
EFT60887	26/05/2021	BROOME CLARK POOLS & SPAS BROOME	Pool Servicing- Staff Housing	\$ 1,432.75	MFS	\$ 1,432.75
EFT60888	26/05/2021	BROOME CLEANAWAY	Rubbish Collection (RFT 14/01)- WMF	\$ 29,087.58	MFS	\$ 29,087.58
EFT60889	26/05/2021	BROOME DIESEL & HYDRAULIC SERVICE	Repairs Hooklift Truck- WMF	\$ 632.30	MFS	\$ 632.30
EFT60890	26/05/2021	BROOME DOCTORS PRACTICE PTY LTD	Pre-employment Medical- People & Culture	\$ 414.00	MFS	\$ 414.00
EFT60891	26/05/2021	BROOME MOTORS	Parts Vehicle- Rangers	\$ 374.63	MFS	\$ 374.63
EFT60892	26/05/2021	BROOME SMALL ENGINE SERVICES	Parts Pressure Cleaner- WMF	\$ 430.70	MFS	\$ 430.70
EFT60893	26/05/2021	BROOME TOWING & SALVAGE	Abandoned Vehicle Towing- Rangers	\$ 198.00	MFS	\$ 198.00
EFT60894	26/05/2021	CS LEGAL	Debt Collection Fees- Finance	\$ 2,516.67	MFS	
EFT60895	26/05/2021	GPC ASIA PACIFIC PTY LTD T/AS REPCO	Car Cleaning Equipment- Depot	\$ 326.74	MFS	
EFT60896	26/05/2021	PMK WELDING & METAL FABRICATION	Materials Spray Unit- P&G	\$ 36.30	MFS	\$ 36.30
EFT60897	26/05/2021	PUBLIC LIBRARIES WESTERN AUSTRALIA INC.	PLWA Workshop- Library	\$ 170.00	MFS	
EFT60898	26/05/2021	QUIC DIG PTY LTD	Hire Plant Equipment- Chinatown	\$ 1,336.50	MFS	\$ 1,336.50
EFT60899	26/05/2021	ROEBUCK BAY HOTEL	Stock Bar- Civic Centre	\$ 345.53	MFS	\$ 345.53
EFT60900	26/05/2021	ROEBUCK TREE SERVICE	Removal Trees- KRO	\$ 3,344.00	MFS	\$ 3,344.00
EFT60901	26/05/2021	SPORTSPower BROOME	Equipment Fitness Groups- BRAC	\$ 88.00	MFS	\$ 88.00
EFT60902	26/05/2021	STOTT & HOARE BUSINESS COMPUTERS	Battery Replacement- IT	\$ 261.80	MFS	
EFT60903	26/05/2021	TAPPED PLUMBING & GAS PTY LTD	Plumbing Repairs (RFQ20-78)- KRO2	\$ 288.20	MFS	\$ 288.20
EFT60904	27/05/2021	AFGR EQUIPMENT AUSTRALIA PTY LTD	Parts Grader- Works	\$ 3,841.27	MFS	
EFT60905	27/05/2021	BENJAMIN SHIPWAY CARR	Pre Employment Drug & Alcohol Screen- Lifeguard	\$ 66.35	MFS	\$ 66.35
EFT60906	27/05/2021	BROOME BOXING ASSOCIATION	Adhoc Sponsorship Fundraiser Support- Civic Centre	\$ 1,000.00	MFS	\$ 1,000.00
EFT60907	27/05/2021	BROOME MOVIES (SUN CINEMAS - THE TWIN CINEMAS)	Venue Hire- Community	\$ 2,200.00	MFS	\$ 2,200.00
EFT60908	27/05/2021	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Administration	\$ 99.33	MFS	\$ 99.33
EFT60909	27/05/2021	CENTURION TRANSPORT	Freight- Nursey	\$ 166.87	MFS	
EFT60910	27/05/2021	CLARITY COMMUNICATIONS	Clarity Subscription May 21- Marketing	\$ 330.20	MFS	
EFT60911	27/05/2021	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Stock- BRAC	\$ 1,105.85	MFS	
EFT60912	27/05/2021	CS LEGAL	Debt Collection Fees- Rangers	\$ 961.40	MFS	
EFT60913	27/05/2021	DFP RECRUITMENT (PINDAN LABOUR SOLUTIONS PTY LTD)	Temporary Wages Project Officer- Community	\$ 1,745.49	MFS	\$ 1,745.49
EFT60914	27/05/2021	DIRECTCOMMS PTY LTD	SMS Services- Library	\$ 47.23	MFS	
EFT60915	27/05/2021	FIRE & SAFETY SERVICES	Fire Equipment Servicing- KRO2	\$ 112.75	MFS	\$ 112.75
EFT60916	27/05/2021	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning- Town Beach Water Park	\$ 5,979.99	MFS	\$ 5,979.99
EFT60917	27/05/2021	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Various	\$ 13,324.57	MFS	
EFT60918	27/05/2021	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA	IPWEA Conference- Infrastructure	\$ 2,040.00	MFS	
EFT60919	27/05/2021	INTELLIHR SYSTEMS PTY LTD	Subscription- IT	\$ 2,920.50	MFS	
EFT60920	27/05/2021	IRONJACK RECYCLING PTY LTD ATF IRONJACK TRUST	Mulching (RFT19/03)- WMF	\$ 11,096.09	MFS	
EFT60921	27/05/2021	KENNARDS HIRE	Message Board- Chinatown Projects	\$ 2,000.00	MFS	\$ 2,000.00
EFT60922	27/05/2021	KIMBERLEY FUEL & OIL SERVICES	Oil- Workshop	\$ 429.00	MFS	\$ 429.00
EFT60923	27/05/2021	L.P AIRCONDITIONING INSTALLATION	Airconditioning Repairs- Broome Museum	\$ 1,400.00	MFS	\$ 1,400.00
EFT60924	27/05/2021	LG ASSIST ANZ PTY LTD	Job Advertising- People & Culture	\$ 330.00	MFS	
EFT60925	27/05/2021	LGIS RISK MANAGEMENT	OSH Services- People & Culture	\$ 4,102.55	MFS	
EFT60926	27/05/2021	LRL BROOME MEDICAL CLINIC	Pre-Employment Medical- People & Culture	\$ 710.00	MFS	\$ 710.00
EFT60928	27/05/2021	NORTH WEST FIRE PROTECTION (TOTAL SAFETY & FIRE SOLUTIONS)	Flagging- WMF	\$ 180.00	MFS	\$ 180.00
EFT60929	27/05/2021	OFFICE NATIONAL BROOME	Printer Costs- IT	\$ 168.01	MFS	\$ 168.01
EFT60930	27/05/2021	ONCELL SYSTEMS INC	Development App (RFQ 20-19)- Town Beach & Chinatown	\$ 150.00	MFS	
EFT60931	27/05/2021	PRINTING IDEAS	Printing Kimberley Investment Prospectus- Office of the CEO	\$ 644.00	MFS	\$ 644.00
EFT60932	27/05/2021	RESOLUTE SECURITY SERVICES	Security Guards- Civic Centre	\$ 396.00	MFS	
EFT60933	27/05/2021	ROSMECH SALES & SERVICE PTY LTD	Parts Sweeper- Works	\$ 2,883.08	MFS	
EFT60934	27/05/2021	ROYAL LIFE SAVING SOCIETY - WA	Wristbands- BRAC	\$ 616.00	MFS	
EFT60935	27/05/2021	SEAT ADVISOR PTY LTD	Ticket Sales Commission- Civic Centre	\$ 657.31	MFS	
EFT60936	27/05/2021	SHINE BOWRA	Facility Assistant- Civic Centre	\$ 179.50	MFS	\$ 179.50
EFT60937	27/05/2021	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	Club Development Safety First Aid Training- BRAC	\$ 1,750.00	MFS	

Item 9.4.1 - MONTHLY PAYMENT LISTING MAY 2021

EFT	Date	Name	Description	Amount	DEL AUTH	Local Spend
EFT60938	27/05/2021	SUNNY SIGN COMPANY PTY LTD	Signage- Works	\$ 198.00	MFS	
EFT60939	27/05/2021	TOTALLY WORKWEAR	PPE- Depot	\$ 1,298.00	MFS	\$ 1,298.00
EFT60940	27/05/2021	TOULA MARINIS (PHAT TOULA'S FOOD COLLABORATION)	Catering- Kimberley Zone	\$ 485.00	MFS	\$ 485.00
EFT60941	27/05/2021	WA RANGERS ASSOCIATION INC	WARA Memberships- Rangers	\$ 300.00	MFS	
EFT60942	27/05/2021	WESTRAC	Parts Scraper- Works	\$ 873.11	MFS	
EFT60943	27/05/2021	WOOLWORTHS GROUP LIMITED (96000235)	Platters & Consumables- Depot	\$ 189.74	MFS	
EFT60944	31/05/2021	BROOME FIRST NATIONAL REAL ESTATE	Staff Rent- June 2021	\$ 8,660.00	MFS	\$ 8,660.00
EFT60945	31/05/2021	PRD NATIONWIDE	Staff Rent- June 2021	\$ 10,384.97	MFS	\$ 10,384.97
EFT60946	31/05/2021	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Staff Rent- June 2021	\$ 12,384.06	MFS	\$ 12,384.06
EFT60947	31/05/2021	VICKI ELIZABETH COBBY	Staff Rent- June 2021	\$ 3,466.66	MFS	\$ 3,466.66
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$5,239,679.34		\$464,471.59

MUNICIPAL CHEQUES - May 2021						
DD#	Date	Name	Description	Amount	Del Auth	Local Spend
57684	06/05/2021	SHIRE OF BROOME	Petty Cash- Administration	128.60	MFS	\$ 128.60
57685	06/05/2021	DEPARTMENT OF TRANSPORT - LICENSING	Shire of Broome Plates- Administration	200.00	MFS	
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$328.60		\$128.60

TRUST CHEQUES - May 2021						
DD#	Date	Name	Description	Amount	Del Auth	Local Spend
					MFS	
TRUST CHEQUES TOTAL:				\$0.00		\$0.00

MUNICIPAL DIRECT DEBIT/CREDIT CARD PAYMENTS - May 2021						
DD#	Date	Name	Description	Amount	Del Auth	Local Spend
DD29368.1	04/05/2021	SUPERANNUATION	Superannuation Contributions	46054.92		
DD29368.2	04/05/2021	SUPERANNUATION	Superannuation contributions	284.57		
DD29368.3	04/05/2021	SUPERANNUATION	Superannuation contributions	446.78		
DD29368.4	04/05/2021	SUPERANNUATION	Superannuation contributions	272.37		
DD29368.5	04/05/2021	SUPERANNUATION	Superannuation Contributions	3576.91		
DD29368.6	04/05/2021	SUPERANNUATION	Superannuation contributions	370.23		
DD29368.7	04/05/2021	SUPERANNUATION	Superannuation Contributions	1324.14		
DD29368.8	04/05/2021	SUPERANNUATION	Superannuation Contributions	931.81		
DD29368.9	04/05/2021	SUPERANNUATION	Superannuation Contributions	1166.96		
DD29412.1	18/05/2021	SUPERANNUATION	Superannuation Contributions	41741.22		
DD29412.2	18/05/2021	SUPERANNUATION	Superannuation contributions	340.61		
DD29412.3	18/05/2021	SUPERANNUATION	Superannuation contributions	446.78		
DD29412.4	18/05/2021	SUPERANNUATION	Superannuation contributions	272.37		
DD29412.5	18/05/2021	SUPERANNUATION	Superannuation Contributions	3551.13		
DD29412.6	18/05/2021	SUPERANNUATION	Superannuation contributions	370.23		
DD29412.7	18/05/2021	SUPERANNUATION	Superannuation Contributions	1324.14		
DD29412.8	18/05/2021	SUPERANNUATION	Superannuation Contributions	931.81		
DD29412.9	18/05/2021	SUPERANNUATION	Superannuation Contributions	712.82		
DD29474.1	27/05/2021	SARAH OWEN - CREDIT CARD	Catering- Council Workshop (Credit Card Payment 27.05.21)	840.81		\$ 840.81
DD29475.1	27/05/2021	LEAH BERKREY - CREDIT CARD	Gift US Consul General Visit- Council (Credit Card Payment 27.05.21)	563.65		\$ 563.65
DD29475.2	27/05/2021	JOHN FAIRFAX GROUP PTY LIMITED	Advertising- Media (Credit Card Payment 27.05.21)	15.08		
DD29475.3	27/05/2021	SQUARESPACE INC	Facebook Advertising- Chinatown Discovery Festival (Credit Card Payment 27.05.21)	34.60		
DD29475.4	27/05/2021	EASYFLOWERS	Flowers- Office of the CEO (Credit Card Payment 27.05.21)	156.85		
DD29368.10	04/05/2021	SUPERANNUATION	Superannuation Contributions	635.04		
DD29368.11	04/05/2021	SUPERANNUATION	Superannuation Contributions	962.12		
DD29368.12	04/05/2021	SUPERANNUATION	Superannuation Contributions	2559.96		
DD29368.13	04/05/2021	SUPERANNUATION	Superannuation contributions	339.64		
DD29368.14	04/05/2021	SUPERANNUATION	Superannuation Contributions	1297.60		
DD29368.15	04/05/2021	SUPERANNUATION	Superannuation Contributions	679.26		
DD29368.16	04/05/2021	SUPERANNUATION	Superannuation Contributions	758.41		
DD29368.17	04/05/2021	SUPERANNUATION	Superannuation Contributions	776.22		
DD29368.18	04/05/2021	SUPERANNUATION	Superannuation Contributions	720.04		
DD29368.19	04/05/2021	SUPERANNUATION	Superannuation Contributions	772.11		
DD29368.20	04/05/2021	SUPERANNUATION	Superannuation Contributions	783.34		

Item 9.4.1 - MONTHLY PAYMENT LISTING MAY 2021

EFT	Date	Name	Description	Amount	DEL AUTH	Local Spend
DD29368.21	04/05/2021	SUPERANNUATION	Superannuation Contributions	741.10		
DD29368.22	04/05/2021	SUPERANNUATION	Superannuation Contributions	402.52		
DD29368.23	04/05/2021	SUPERANNUATION	Superannuation Contributions	2448.13		
DD29368.24	04/05/2021	SUPERANNUATION	Superannuation Contributions	902.26		
DD29368.25	04/05/2021	SUPERANNUATION	Superannuation contributions	273.71		
DD29368.26	04/05/2021	SUPERANNUATION	Superannuation contributions	3774.75		
DD29368.27	04/05/2021	SUPERANNUATION	Superannuation contributions	704.82		
DD29368.28	04/05/2021	SUPERANNUATION	Superannuation contributions	480.60		
DD29368.29	04/05/2021	SUPERANNUATION	Superannuation Contributions	7890.51		
DD29368.30	04/05/2021	SUPERANNUATION	Superannuation contributions	347.37		
DD29412.10	18/05/2021	SUPERANNUATION	Superannuation Contributions	635.04		
DD29412.11	18/05/2021	SUPERANNUATION	Superannuation Contributions	946.28		
DD29412.12	18/05/2021	SUPERANNUATION	Superannuation Contributions	2559.96		
DD29412.13	18/05/2021	SUPERANNUATION	Superannuation contributions	394.78		
DD29412.14	18/05/2021	SUPERANNUATION	Superannuation Contributions	1173.20		
DD29412.15	18/05/2021	SUPERANNUATION	Superannuation Contributions	679.26		
DD29412.16	18/05/2021	SUPERANNUATION	Superannuation Contributions	736.84		
DD29412.17	18/05/2021	SUPERANNUATION	Superannuation Contributions	776.22		
DD29412.18	18/05/2021	SUPERANNUATION	Superannuation Contributions	385.14		
DD29412.19	18/05/2021	SUPERANNUATION	Superannuation Contributions	956.96		
DD29412.20	18/05/2021	SUPERANNUATION	Superannuation Contributions	783.34		
DD29412.21	18/05/2021	SUPERANNUATION	Superannuation Contributions	860.18		
DD29412.22	18/05/2021	SUPERANNUATION	Superannuation Contributions	394.75		
DD29412.23	18/05/2021	SUPERANNUATION	Superannuation Contributions	2921.13		
DD29412.24	18/05/2021	SUPERANNUATION	Superannuation Contributions	1059.67		
DD29412.25	18/05/2021	SUPERANNUATION	Superannuation contributions	273.71		
DD29412.26	18/05/2021	SUPERANNUATION	Superannuation contributions	1974.92		
DD29412.27	18/05/2021	SUPERANNUATION	Superannuation contributions	704.82		
DD29412.28	18/05/2021	SUPERANNUATION	Superannuation contributions	480.60		
DD29412.29	18/05/2021	SUPERANNUATION	Superannuation Contributions	6327.77		
DD29412.30	18/05/2021	SUPERANNUATION	Superannuation contributions	394.11		
				\$159,398.98		\$1,404.46
MUNICIPAL ELECTRONIC TRANSFER TOTAL				\$5,239,679.34		\$464,471.59
MUNICIPAL CHEQUES TOTAL				\$328.60		\$128.60
TRUST CHEQUE TOTAL				\$0.00		\$0.00
MUNICIPAL DIRECT DEBIT/ CREDIT CARD TOTAL				\$159,398.98		\$1,404.46
TOTAL PAYMENTS May 2021				\$5,399,406.92		\$466,004.65
Key for Delegation of Authority:				CEO- Chief Executive Officer MFS- Manager Financial Services DCS- Director Corporate Services		

9.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT MAY 2021

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Acting Coordinator Financial Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is required by legislation to consider and adopt the Monthly Statement of Financial Activity Report for the period ended 31 May 2021, as required by Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* (FMR).

BACKGROUND*Previous Considerations*

Council is provided with the Monthly Financial Activity Report which has been developed in line with statutory reporting standards and provides Council with a holistic overview of the operations of the Shire of Broome.

Supplementary information has been provided in the form of Notes to the Monthly Report and a General Fund Summary of Financial Activity, which discloses Council's Revenue and Expenditure in summary form, by Programme (Function and Activity).

Disclosure and supply of appropriate explanations for variances presented in the Statement of Financial Activity, is mandatory under FMR 34(2)(b).

FMR 34(5) requires a local government to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards (AAS) and Council's adopted risk management matrix thresholds, to be used in statements of financial activity for reporting material variances.

COMMENT

The 2020/21 Annual Budget was adopted at the Ordinary Meeting of Council on 25 June 2020. The following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

<<Figures are found in For Supplementary Note Table the model monthly report report note 3>>

Budget Year elapsed	92%
Total Rates Raised Revenue	100% (of which 96% has been collected)
Total Other Operating Revenue	74%
Total Operating Expenditure	78%
Total Capital Revenue	82%
Total Capital Expenditure	56%
Total Sale of Assets Revenue	34%

More detailed explanations of variances are contained in Note 2 of the Monthly Statement of Financial Activity. The commentary identifies material variations between the expected year-to-date budget position and the position at the reporting date.

Based on the 2020/21 Annual Budget presented at the Ordinary Meeting of Council on 25 June 2020, Council adopted a balanced budget to 30 June 2021.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

34. Financial activity statement report — s. 6.4

(1A) In this regulation —

“committed assets” means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification;
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

(1a) In subsection (1) —

“additional purpose” means a purpose for which no expenditure estimate is included in the local government's annual budget.

- (2) Where expenditure has been incurred by a local government —
- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
 - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The adoption of the Monthly Financial Report is retrospective. Accordingly, the financial implications associated with adopting the Monthly Financial Report are nil.

RISK

The Financial Activity Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC CORPORATE PLAN OBJECTIVES

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Eleven – Effective leadership, advocacy and governance:

11.2 Deliver best practice governance and risk management

Outcome Twelve – A well informed and engaged community:

12.1 Provide the community with relevant, timely information and effective

Outcome Thirteen - Value for money from rates and long term financial sustainability:

13.1 Plan effectively for short and long term financial sustainability

13.2 Improve real and perceived value for money from rates

Outcome Fourteen – Excellence in organisational performance and service delivery:

14.3 Monitor and continuously improve performance levels.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council adopts the Monthly Financial Activity Statement Report for the period ended 31 May 2021 as attached.

Attachments

1. MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT MAY 2021

SHIRE OF BROOME
MONTHLY FINANCIAL REPORT
For the Period Ended 31 May 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Broome

Compilation Report

For the Period Ended 31 May 2021

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 May 2021 of \$12,625,256.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

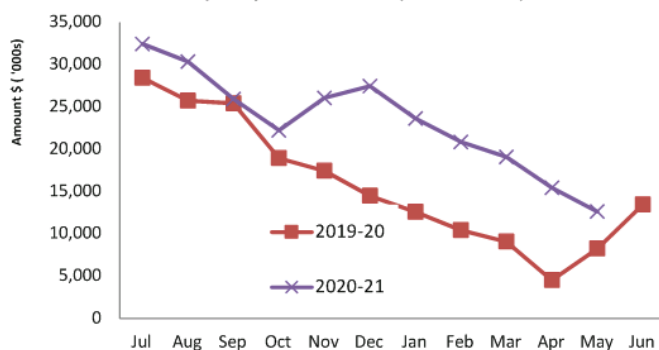
Preparation

Prepared by: N Schneider
Reviewed by: A Warnasooriya
Date prepared: 08/06/2021

Shire of Broome

Monthly Summary Information
For the Period Ended 31 May 2021

Liquidity Over the Year (Refer Note 3)

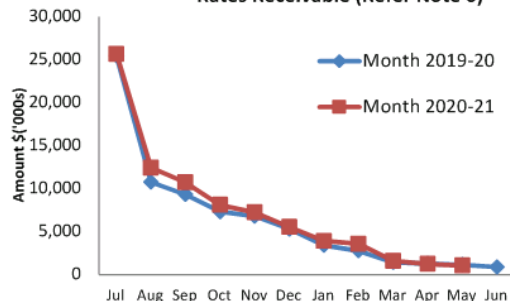
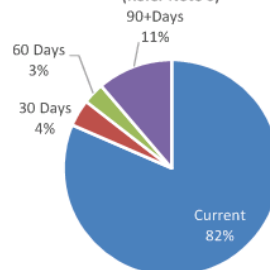
Cash and Cash Equivalents
as at period end

Unrestricted	\$ 13,648,228
Restricted	\$ 32,107,102
	<u>\$ 45,755,331</u>

Receivables

Rates	\$ 1,028,299
Other	\$ 2,375,648
	<u>\$ 3,403,947</u>

Rates Receivable (Refer Note 6)

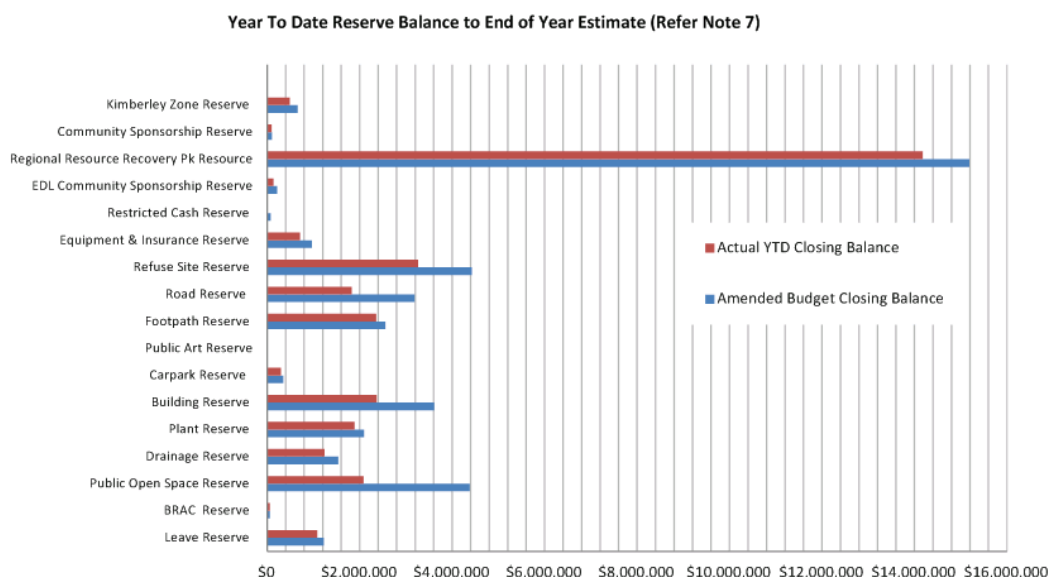
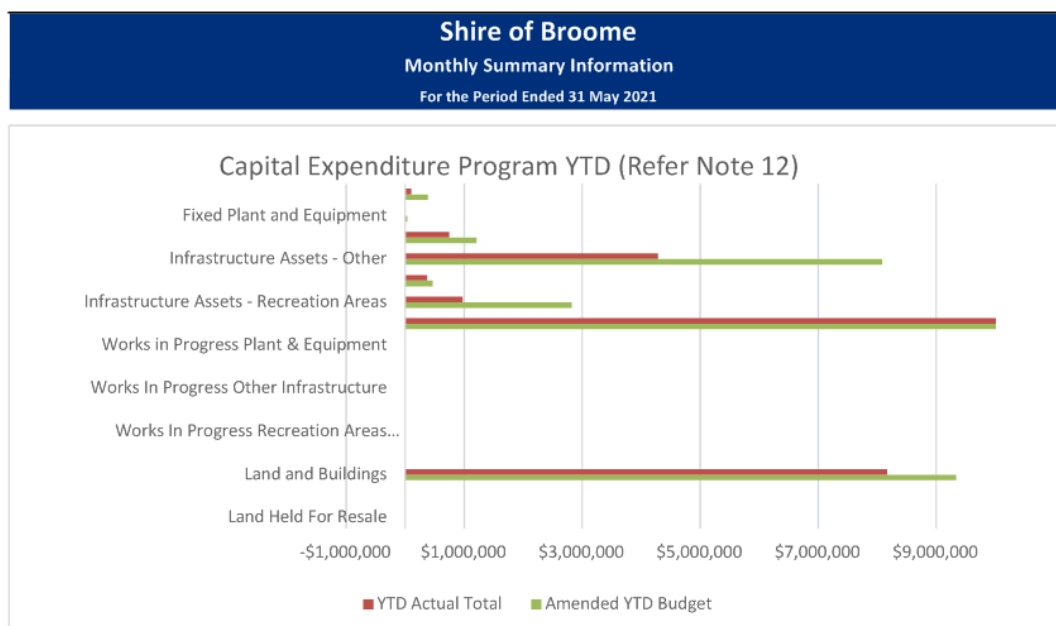
Accounts Receivable Ageing (non-rates)
(Refer Note 6)

Comments

1. Liquidity refers to the Shire of Broome's ability to meet its financial obligations within the current year. Liquidity increased at the start of the financial year by \$18.984M due mainly to the issuance of rates. Liquidity is a combination of unrestricted cash, Current Debtors (including Rates), and Current Creditors. The Shire of Broome's current position (representing liquidity) can be found in Note 3.

2. Rates were raised in July with payment due 35 days after issuing. Total Rates raised for the year was \$23.28M with total outstanding rates YTD at \$1.03M.

This information is to be read in conjunction with the accompanying Financial Statements and notes.



Comments

*Amended Budget Closing balance is the forecast of the closing balance after all budgeted transfers to and from reserve have been performed. At this time there have been no transactions to or from reserve other than to recognise interest earned on reserve investments. All interest earned on Reserve investments is recorded on reserve at the end of each month.

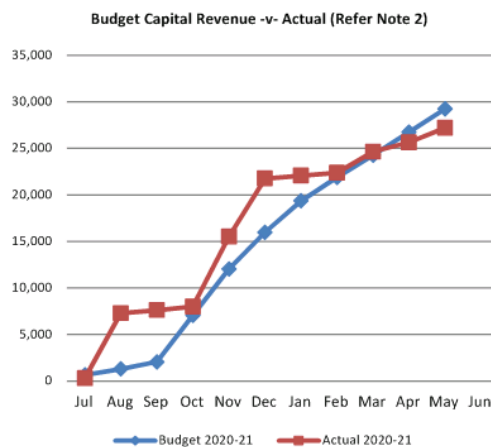
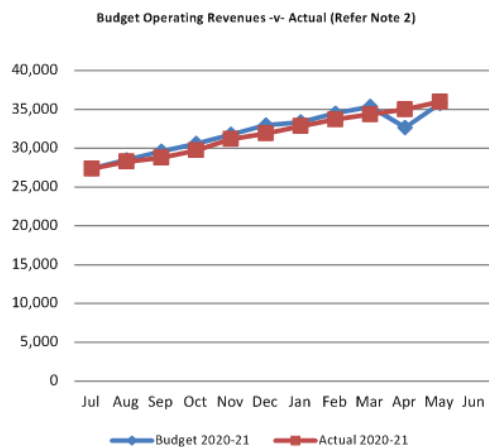
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Broome

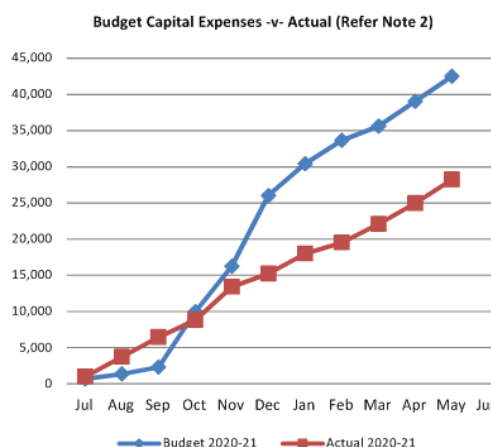
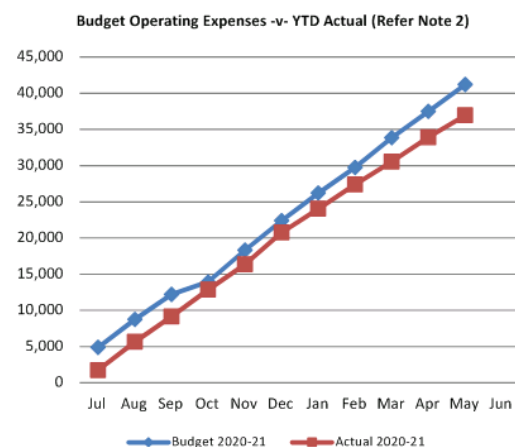
Monthly Summary Information

For the Period Ended 31 May 2021

Revenues



Expenditure



Comments

Explanation on material variances are presented in note 2.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 May 2021

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Governance		349,246	320,122	310,136		(9,986)	(3.12%)	
General Purpose Funding - Rates	9	23,433,041	21,480,283	23,409,141		1,928,858	8.98%	
General Purpose Funding - Other		922,048	922,048	913,774		(8,274)	(0.90%)	
Law, Order and Public Safety		118,033	108,196	140,364		32,168	29.73%	▲
Health		184,084	168,729	169,930		1,201	0.71%	
Education and Welfare		33,716	30,899	33,716		2,817	9.12%	
Housing		1,926,356	1,765,819	638,837		(1,126,982)	(63.82%)	▼
Community Amenities		6,717,801	5,321,859	5,300,982		(20,877)	(0.39%)	
Recreation and Culture		1,470,248	1,347,643	1,349,737		2,094	0.16%	
Transport		1,589,304	1,456,829	871,691		(585,138)	(40.17%)	▼
Economic Services		1,733,016	985,237	834,684		(150,553)	(15.28%)	▼
Other Property and Services		2,014,082	1,851,894	2,020,123		168,229	9.08%	
Total Operating Revenue		40,490,976	35,759,558	35,993,115	89%	233,557		
Operating Expense								
Governance		(2,671,692)	(2,443,087)	(2,199,070)		244,017	9.99%	
General Purpose Funding		(392,836)	(360,096)	(379,986)		(19,890)	(5.52%)	
Law, Order and Public Safety		(1,287,643)	(1,152,534)	(1,007,585)		144,949	12.58%	▲
Health		(623,829)	(571,643)	(639,790)		(68,147)	(11.92%)	▼
Education and Welfare		(545,406)	(500,434)	(481,673)		18,761	3.75%	
Housing		(1,994,704)	(1,828,380)	(697,516)		1,130,864	61.85%	▲
Community Amenities		(11,249,664)	(8,541,296)	(8,257,737)		283,559	3.32%	
Recreation and Culture		(12,642,684)	(11,561,461)	(11,147,041)		414,420	3.58%	
Transport		(10,069,073)	(9,229,980)	(8,401,186)		828,794	8.98%	
Economic Services		(2,456,906)	(2,113,826)	(1,673,642)		440,184	20.82%	▲
Other Property and Services		(3,141,592)	(2,883,719)	(2,042,721)		840,998	29.16%	▲
Total Operating Expenditure		(47,076,029)	(41,186,456)	(36,927,947)	78%	4,258,509		
Funding Balance Adjustments								
Add back Depreciation		11,653,092	10,682,005	11,080,076		398,071	(3.73%)	
Adjust (Profit)/Loss on Asset Disposal	8	339,548	331,692	23,603		(308,089)	92.88%	
Adjust Revaluation, Provisions and Accruals		0	0	0		0		
Net Cash from Operations		5,407,587	5,586,799	10,168,847		4,582,048		
Capital Revenues								
Grants, Subsidies and Contributions		33,153,658	28,935,460	27,079,529		(1,855,931)	6.41%	
Governance		0	0	0		0		
General Purpose Funding		0	0	0		0		
Rates		0	0	0		0		
Other General Purpose Funding		0	0	0		0		
Law, Order and Public Safety	1	0	1	0		(1)	100.00%	
Health		0	0	0		0		
Education and Welfare		0	0	0		0		
Housing		0	0	0		0		
Community Amenities		(124,000)	(113,663)	(124,069)		(10,406)	(9.16%)	
Recreation and Culture		16,537,233	13,733,749	10,682,172		(3,051,577)	22.22%	
Transport		4,195,299	3,815,676	5,058,301		1,242,625	(32.57%)	
Economic Services		12,545,125	11,499,697	11,463,125		(36,572)	0.32%	
Other Property and Services		0	0	0		0		
Proceeds from Disposal of Assets	8	361,651	307,969	122,588	34%	(185,381)	60.19%	
Total Capital Revenues		33,515,309	29,243,429	27,202,117	82%	(2,041,312)		

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 May 2021

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Capital Expenses								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(11,906,751)	(9,340,936)	(8,173,610)		1,167,326	12.50%	▲
Works in Progress Land & Buildings	12	0	0	0		0		
Works In Progress Recreation Areas								
Infrastructure	12	0	0	0		0		
Works in Progress - Rds, F/Paths & Bridges	12	0	0	0		0		
Works In Progress Other Infrastructure	12	0	0	0		0		
Works in Progress Drainage								
Infrastructure	12	0	0	0		0		
Works in Progress Plant & Equipment	12	0	0	0		0		
Infrastructure Assets - Roads & Footpaths	12	(22,618,086)	(20,097,241)	(13,555,325)		6,541,916	32.55%	▲
Infrastructure Assets - Recreation Areas	12	(3,194,242)	(2,822,875)	(974,892)		1,847,983	65.46%	▲
Infrastructure Assets - Drainage	12	(509,080)	(466,609)	(372,858)		93,751	20.09%	▲
Infrastructure Assets - Other	12	(9,816,742)	(8,087,663)	(4,285,773)		3,801,890	47.01%	▲
Mobile Plant and Equipment	12	(1,775,367)	(1,212,406)	(748,233)		464,173	38.29%	▲
Fixed Plant and Equipment	12	(40,500)	(37,125)	0		37,125	100.00%	▲
Furniture and Equipment	12	(420,207)	(385,178)	(104,391)		280,787	72.90%	▲
Total Capital Expenditure		(50,280,975)	(42,450,033)	(28,215,082)	56%	14,234,951		
Net Cash from Capital Activities		(16,765,666)	(13,206,604)	(1,012,965)		12,193,639		
Financing								
Proceeds from New Debentures		5,082,741	1,171,031	(42,904)		(1,213,935)	103.66%	
Proceeds from Advances		0	0	0		0		
Self-Supporting Loan Principal		0	0	0		0		
Transfer from Reserves	7	5,784,093	3,586,462	0		(3,586,462)	100.00%	
Advances to Community Groups		0	0	0		0		
Repayment of Debentures	10	(875,556)	(444,728)	(441,970)		2,758	0.62%	
Transfer to Reserves	7	(2,995,117)	(2,717,321)	(234,144)		2,483,177	91.38%	▲
Net Cash from Financing Activities		6,996,161	1,595,444	(719,018)		(2,314,462)		
Net Operations, Capital and Financing		(4,361,918)	(6,024,361)	8,436,864		14,461,225		
Opening Funding Surplus(Deficit)	3	4,188,392	4,188,392	4,188,392		0		
Closing Funding Surplus(Deficit)	3	(173,526)	(1,835,969)	12,625,256		14,461,225		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold
Refer to Note 2 for an explanation of the reasons for the variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2021

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Rates	9	23,299,321	21,357,710	23,282,829		1,925,119	9.01%	
Operating Grants, Subsidies and Contributions		3,158,682	2,967,228	2,731,801		(235,427)	(7.93%)	
Fees and Charges		12,516,590	10,039,522	8,657,904		(1,381,618)	(13.76%)	▼
Service Charges		0	0	0		0		
Interest Earnings		293,811	269,214	248,164		(21,050)	(7.82%)	
Other Revenue		1,121,263	1,033,746	1,061,803		28,057	2.71%	
Profit on Disposal of Assets	8	101,309	98,798	10,615		(88,183)	(89.26%)	▼
Total Operating Revenue		40,490,976	35,766,218	35,993,116	89%	226,898		
Operating Expense								
Employee Costs		(15,872,031)	(14,544,207)	(14,001,851)		542,356	(3.73%)	
Materials and Contracts		(13,238,370)	(11,387,288)	(7,877,832)		3,509,456	(30.82%)	
Utility Charges		(2,080,237)	(1,906,872)	(1,840,241)		66,631	(3.49%)	
Depreciation on Non-Current Assets		(11,653,092)	(10,682,005)	(11,080,076)		(398,071)	3.73%	
Interest Expenses		(165,706)	(116,943)	(48,231)		68,712	(58.76%)	
Insurance Expenses		(721,758)	(700,874)	(767,166)		(66,292)	9.46%	
Other Expenditure		(2,903,977)	(1,417,778)	(1,278,334)		139,444	(9.84%)	
Loss on Disposal of Assets	8	(440,857)	(430,490)	(34,218)		396,272	(92.05%)	
Total Operating Expenditure		(47,076,028)	(41,186,457)	(36,927,949)	78%	4,258,508		
Funding Balance Adjustments								
Add back Depreciation		11,653,092	10,682,005	11,080,076		398,071	3.73%	
Adjust (Profit)/Loss on Asset Disposal	8	339,548	331,692	23,603		(308,089)	(92.88%)	▼
Adjust Revaluation, Provisions and Accruals		0	0	0		0		
Net Cash from Operations		5,407,588	5,593,458	10,168,846		4,575,388		
Capital Revenues								
Grants, Subsidies and Contributions		33,153,657	28,935,460	27,079,529		(1,855,931)	(6.41%)	
Proceeds from Disposal of Assets		361,651	307,969	122,588	34%	(185,381)	(60.19%)	▼
Total Capital Revenues		33,515,308	29,243,429	27,202,117	82%	(2,041,312)		

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2021

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Capital Expenses								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(11,906,751)	(9,340,936)	(8,173,610)		1,167,326	(12.50%)	
Works in Progress Land & Buildings	12	0	0	0		0		
Works In Progress Recreation Areas								
Infrastructure	12	0	0	0		0		
Works in Progress - Rds, F/Paths & Bridges	12	0	0	0		0		
Works In Progress Other Infrastructure	12	0	0	0		0		
Works in Progress Drainage								
Infrastructure	12	0	0	0		0		
Works in Progress Plant & Equipment	12	0	0	0		0		
Infrastructure Assets - Roads & Footpaths	12	(22,618,086)	(20,097,241)	(13,555,325)		6,541,916	(32.55%)	
Infrastructure Assets - Recreation Areas	12	(3,194,242)	(2,822,875)	(974,892)		1,847,983	(65.46%)	
Infrastructure Assets - Drainage	28	(509,080)	(466,609)	(372,858)		93,751	(20.09%)	
Infrastructure Assets - Other	12	(9,816,742)	(8,087,663)	(4,285,773)		3,801,890	(47.01%)	
Fixed Plant and Equipment	12	(40,500)	(37,125)	0		37,125	(100.00%)	
Furniture and Equipment	12	(420,207)	(385,178)	(104,391)		280,787	(72.90%)	
Total Capital Expenditure		(50,280,975)	(42,450,033)	(28,215,082)	56%	14,234,951		
Net Cash from Capital Activities								
		(16,765,667)	(13,206,604)	(1,012,965)		12,193,639		
Financing								
Proceeds from New Debentures		5,082,741	1,171,031	(42,904)		(1,213,935)	(103.66%)	▼
Proceeds from Advances		0	0	0		0		
Self-Supporting Loan Principal		0	0	0		0		
Transfer from Reserves	7	5,784,093	3,586,462	0		(3,586,462)	(100.00%)	▼
Advances to Community Groups		0	0	0		0		
Repayment of Debentures	10	(875,556)	(444,728)	(441,970)		2,758	(0.62%)	
Transfer to Reserves	7	(2,995,117)	(2,717,321)	(234,144)		2,483,177	(91.38%)	
Net Cash from Financing Activities		6,996,161	1,595,444	(719,018)		(2,314,462)		
Net Operations, Capital and Financing								
		(4,361,918)	(6,017,702)	8,436,863		14,454,565		
Opening Funding Surplus(Deficit)								
	3	4,188,392	4,188,392	4,188,392		0		
Closing Funding Surplus(Deficit)								
	3	(173,526)	(1,829,310)	12,625,255		14,454,565		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold
Refer to Note 2 for an explanation of the reasons for the variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

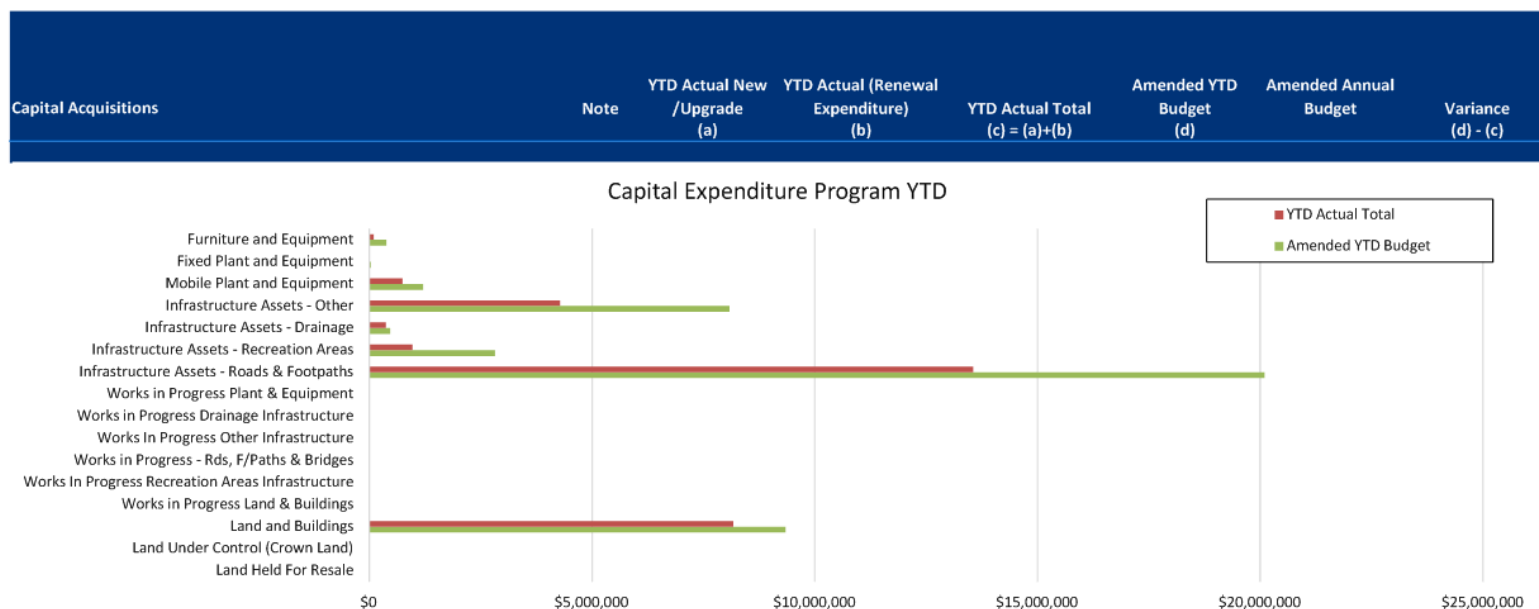
SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 May 2021

Capital Acquisitions	Note	YTD Actual New / Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land Held For Resale	12	0	0	0	0	0	0
Land Under Control (Crown Land)	12	0	0	0	0	0	0
Land and Buildings	12	3,088,558	5,085,052	8,173,610	9,340,936	11,906,751	(1,167,326)
Works in Progress Land & Buildings	12	0	0	0	0	0	0
Works In Progress Recreation Areas Infrastructure	12	0	0	0	0	0	0
Works in Progress - Rds, F/Paths & Bridges	12	0	0	0	0	0	0
Works In Progress Other Infrastructure	12	0	0	0	0	0	0
Works in Progress Drainage Infrastructure	12	0	0	0	0	0	0
Works in Progress Plant & Equipment	12	0	0	0	0	0	0
Infrastructure Assets - Roads & Footpaths	12	12,982,043	573,282	13,555,325	20,097,241	22,618,086	(6,541,916)
Infrastructure Assets - Recreation Areas	12	908,285	66,607	974,892	2,822,875	3,194,242	(1,847,983)
Infrastructure Assets - Drainage	12	372,858	0	372,858	466,609	509,080	(93,751)
Infrastructure Assets - Other	12	4,214,255	71,518	4,285,773	8,087,663	9,816,742	(3,801,890)
Mobile Plant and Equipment	12	277,267	470,966	748,233	1,212,406	1,775,367	(464,173)
Fixed Plant and Equipment	12	0	0	0	37,125	40,500	(37,125)
Furniture and Equipment	12	104,391	0	104,391	385,178	420,207	(280,787)
Capital Expenditure Totals		21,947,657	6,267,425	28,215,082	42,450,033	50,280,975	(14,234,951)

Funded By:

Capital Grants and Contributions	27,079,529	28,935,460	33,153,657	1,855,931
Borrowings	(42,904)	1,171,031	5,082,741	(1,213,935)
Other (Disposals & C/Fwd)	122,588	307,969	361,651	(185,381)
Total Own Source Funding - Cash Backed Reserves	0	3,586,462	(5,784,093)	(3,586,462)
Own Source Funding - Operations	1,055,869	8,449,111	17,467,019	(7,393,242)
Capital Funding Total	28,215,082	42,450,033	50,280,975	(14,234,951)

SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 May 2021



SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 May 2021

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)
Operating Revenues	\$	\$	\$
Governance	264,694	84,553	349,247
General Purpose Funding - Rates	23,599,821	(166,780)	23,433,041
General Purpose Funding - Other	922,048	0	922,048
Law, Order and Public Safety	115,033	3,000	118,033
Health	187,984	(3,900)	184,084
Education and Welfare	20,000	13,716	33,716
Housing	1,926,356	0	1,926,356
Community Amenities	6,871,348	(153,547)	6,717,801
Recreation and Culture	1,371,080	99,168	1,470,248
Transport	742,132	847,173	1,589,305
Economic Services	869,000	864,017	1,733,017
Other Property and Services	2,599,518	(597,436)	2,002,082
Total Operating Revenue	39,489,015	989,963	40,478,978
Operating Expense			
Governance	(2,642,893)	(28,798)	(2,671,691)
General Purpose Funding	(466,775)	73,939	(392,836)
Law, Order and Public Safety	(1,189,168)	(98,475)	(1,287,643)
Health	(616,829)	(7,000)	(623,829)
Education and Welfare	(533,490)	(11,916)	(545,406)
Housing	(1,965,704)	(29,000)	(1,994,704)
Community Amenities	(10,162,860)	(1,086,805)	(11,249,665)
Recreation and Culture	(12,479,499)	(155,179)	(12,634,678)
Transport	(10,263,074)	194,000	(10,069,074)
Economic Services	(2,667,906)	211,000	(2,456,906)
Other Property and Services	(2,750,131)	(391,461)	(3,141,592)
Total Operating Expenditure	(45,738,329)	(1,329,695)	(47,068,024)
Funding Balance Adjustments			
Add back Depreciation	11,653,092	0	11,653,092
Adjust (Profit)/Loss on Asset Disposal	343,548		343,548
Adjust Provisions and Accruals	0	0	0
Net Cash from Operations	5,747,326	(339,732)	5,407,594
Capital Revenues			
Grants, Subsidies and Contributions	30,737,197	2,416,458	33,153,655
Proceeds from Disposal of Assets	328,500	33,151	361,651
Proceeds from Sale of Investments	0		0
Total Capital Revenues	31,065,697	2,449,609	33,515,306

SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 May 2021

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)
Capital Expenses			
Land Held for Resale	0	0	0
Land Under Control (Crown Land)	0	0	0
Land and Buildings	(9,469,652)	(2,437,097)	(11,906,749)
Works in Progress Land & Buildings	0	0	0
Works In Progress Recreation Areas Infrastructure	0	0	0
Works in Progress - Rds, F/Paths & Bridges	0	0	0
Works In Progress Other Infrastructure	0	0	0
Works in Progress Plant & Equipment	0	0	0
Infrastructure Assets - Roads & Footpaths	(15,853,105)	(6,764,975)	(22,618,080)
Infrastructure Assets - Recreation Areas	(2,864,945)	(329,297)	(3,194,242)
Infrastructure Assets - Drainage	0	(509,080)	(509,080)
Infrastructure Assets - Other	(10,309,212)	492,473	(9,816,739)
Mobile Plant and Equipment	(1,918,000)	142,633	(1,775,367)
Fixed Plant and Equipment	(20,500)	(20,000)	(40,500)
Furniture and Equipment	(237,925)	(182,280)	(420,205)
Total Capital Expenditure	(40,673,339)	(9,607,623)	(50,280,962)
Net Cash from Capital Activities	(9,607,642)	(7,158,014)	(16,765,656)
Financing			
Proceeds from New Debentures	3,335,000	1,747,741	5,082,741
Proceeds from Advances	0	0	0
Self-Supporting Loan Principal	0	1,250,000	1,250,000
Transfer from Reserves	2,714,010	3,070,082	5,784,092
Purchase of Investments	0	0	0
Advances to Community Groups	(1,250,000)	0	(1,250,000)
Repayment of Debentures	(875,554)	0	(875,554)
Transfer to Reserves	(2,289,685)	(705,433)	(2,995,119)
Net Cash from Financing Activities	1,633,770	5,362,390	6,996,160
Net Operations, Capital and Financing	(2,226,546)	(2,135,356)	(4,361,902)
Opening Funding Surplus(Deficit)	2,226,546	1,961,846	4,188,392
Closing Funding Surplus(Deficit)	(0)	(173,510)	(173,510)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

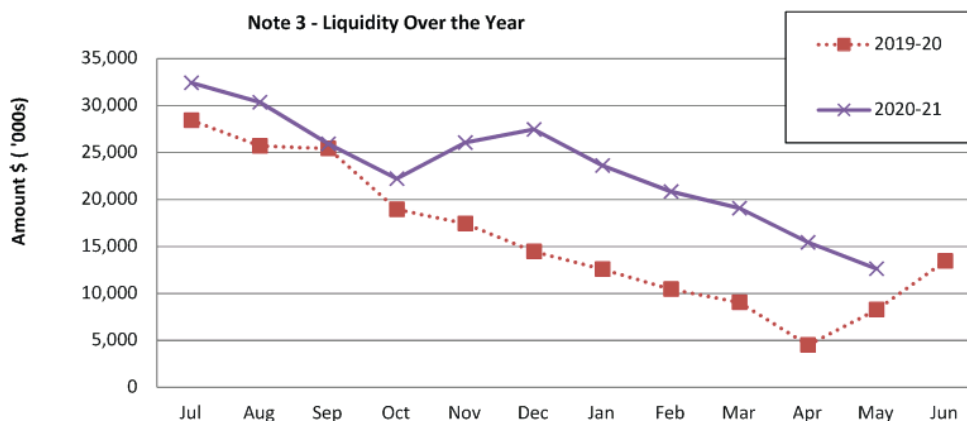
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(9,986)	(3.12%)			
General Purpose Funding - Rates	1,928,858	8.98%			
General Purpose Funding - Other	(8,274)	(0.90%)			
Law, Order and Public Safety	32,168	29.73%	▲	Permanent	Implementation new Fines system to allow for action being taken to chase up outstanding revenue from Fines.
Health	1,201	0.71%			
Education and Welfare	2,817	9.12%			
Housing	(1,126,982)	(63.82%)	▼	Permanent	Lower level of staff salary sacrificed housing than budget
Community Amenities	(20,877)	(0.39%)			
Recreation and Culture	2,094	0.16%			
Transport	(585,138)	(40.17%)	▼	Permanent	Carryover income for Natural Disaster - Cape Leveque Rd TC Kelvin damage not received. Roebuck Bay Caravan park - 2020 revenue % yet to be invoiced & paying on new monthly agreement from Oct.
Economic Services	(150,553)	(15.28%)	▼	Timing	
Other Property and Services	168,229	9.08%			
Operating Expense					
Governance	244,017	9.99%			
General Purpose Funding	(19,890)	(5.52%)			
Law, Order and Public Safety	144,949	12.58%	▲	Permanent	Salary variance due to various vacancies & Public Health Plan Carryover to 21/22 Works vehicle being used by Rangers with allocated plant costs and Health salaries over due to high leave payout on employee's final payment.
Health	(68,147)	(11.92%)	▼	Permanent	
Education and Welfare	18,761	3.75%			
Housing	1,130,864	61.85%	▲	Permanent	Lower level of staff salary sacrificed housing than budget
Community Amenities	283,559	3.32%			
Recreation and Culture	414,420	3.58%			
Transport	828,794	8.98%			
Economic Services	440,184	20.82%	▲	Permanent/ Timing	Salary savings from vacancies & write-off of BVC outgoings not yet completed.
Other Property and Services	840,998	29.16%	▲	Permanent	Higher than budgeted Engineering Overhead & PWOH recoup and vacancies in Corporate Services without relief staff to backfill.
Capital Revenues					
Grants, Subsidies and Contributions	(1,855,931)	6.41%			
Proceeds from Disposal of Assets	(185,381)	60.19%			Sale of a number of old plant items due to delayed delivery of replacement plant from Japan due to COVID.
Capital Expenses					
Land Held for Resale	0				
Land Under Control (Crown Land)	0				
Land and Buildings	1,167,326	12.50%	▲	Timing	Surf Club delayed, to be carried over to 21/22
Infrastructure Assets - Roads & Footpaths	6,541,916	32.55%	▲	Timing	Chinatown Stage 2 roadworks on track - delay with delivery of lighting for overseas, set for carryover.
Infrastructure Assets - Recreation Areas	1,847,983	65.46%	▲	Timing	Nipper Roe Lighting - waiting delivery of flooring from overseas, set for carryover. Short St Drainage delay with clearing permit, set for carryover.
Infrastructure Assets - Drainage	93,751	20.09%	▲	Timing	Frederick St- project complete & remaining budget to be transferred back to reserve.
Infrastructure Assets - Other	3,801,890	47.01%	▲	Timing	Town Beach Jetty project - onsite works progressing, set for carryover - complete Aug/Sep.
Mobile Plant and Equipment	464,173	38.29%	▲	Timing	Timing on various plant replacement items - delayed delivery from Japan due to COVID.
Fixed Plant and Equipment	37,125	100.00%	▲	Timing	Reticulation Control System - not started.
Furniture and Equipment	280,787	(8.37%)			
Financing					
Proceeds from New Debentures	(1,213,935)	103.66%			Broome Golf Club Self supporting loan not yet drawn down.
Proceeds from Advances	0				
Self-Supporting Loan Principal	0				
Transfer from Reserves	(3,586,462)	100.00%		Timing	Reserve transfers happen at EOFY
Advances to Community Groups	0				
Loan Principal	2,758	0.62%			
Transfer to Reserves	2,483,177	91.38%	▲	Timing	Reserve transfers happen at EOFY

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 May 2021	30 Jun 2020	YTD 31 May 2020
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	13,648,228	11,704,705	8,888,338
Cash Restricted	4	32,107,102	31,872,958	30,838,664
Receivables - Rates	6	1,028,299	876,141	1,097,569
Receivables - Rates Other		4,683	(22,334)	35,764
Receivables - Debtors	6	2,183,771	4,939,275	877,081
Receivables - Other		245,861	434,555	168,976
Sundry Provisions & Accruals		90,826	684,314	96,641
Inventories		71,711	44,407	43,811
		49,380,482	50,534,021	42,046,845
Less: Current Liabilities				
Payables		(5,041,360)	(14,350,499)	(2,408,758)
Provisions		(1,323,187)	(1,764,463)	(904,573)
		(6,364,547)	(16,114,962)	(3,313,331)
Less: Cash Reserves	7	(32,107,102)	(31,872,958)	(30,838,664)
Rounding and Timing Adjustment		1,716,423		
Net Current Funding Position		12,625,256	2,546,101	7,894,849

Note 3 - Liquidity Over the Year**Comments - Net Current Funding Position**

The budget was adopted at the OMC 25 June 2020. It was presented to Council with a predicted carried forward surplus of \$2,226,546.

The Rounding and Timing Adjustment is calculated by subtracting the sum of current assets less current liabilities and cash reserves from the YTD funding surplus (see page 7).

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.15%	2,486,602			2,486,602	CommBank	At Call
Business Online Saver	0.40%	3,026,257			3,026,257	CommBank	At Call
BRAC Bank Account	0.10%	42,277			42,277	CommBank	At Call
BPAY Bank Account	0.00%	0			0	CommBank	At Call
Reserve Bank Account	0.40%		135,546		135,546	CommBank	At Call
Trust Bank Account	0.00%			117,497	117,497	CommBank	At Call
ESCROW - Trust	0.00%		3,373,348		3,373,348	Perpetual	At Call
Cash On Hand	Nil	4,400			4,400	N/A	On Hand
(b) Term Deposits							
Term Deposit	0.42%		28,598,208		28,598,208	BANKWEST	19-Apr-21
Term Deposit	0.41%	3,006,210			3,006,210	BANKWEST	28-Jun-21
Term Deposit	0.37%	5,010,675			5,010,675	BANKWEST	07-Jun-21
Term Deposit	0.40%				0	BANKWEST	
Term Deposit	0.70%				0	BANKWEST	
Total		13,576,421	32,107,102*	117,497†	45,801,020		
Adjustments							
Payment Timing Adjustments**		(71,808)					
Total		13,648,228	32,107,102.31				

Comments/Notes - Investments

*Note - The total of Restricted Cash balances to the reserves on Note 7

**NOTE - Payment Timing adjustments indicate payments that have been recorded on the ledger but have yet to be paid out of the bank. The bank accounts are reconciled monthly to ensure no discrepancies occur.

†Note - A discrepancy between Trust balance and the balance of Note 11 is a result of money in transit, either as a refund or a payment, or an unrepresented cheque.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Budget Adoption						
		Permanent Changes		Opening Surplus				0
		Opening surplus adjustment				0		0
		Budgeted EOY Surplus/(Deficit)					0	0
		General Purpose Funding						
0030146		Interest - Rates Instalments - Op Inc - Rates	OMC 20/11/20 - FACR1	Operating Income			(150,000)	(150,000)
0030147		Rates Admin Instalment Charge - Op Inc - Rates	OMC 20/11/20 - FACR1	Operating Income			(60,780)	(210,780)
0030201		Rates Non Payment Int - Op Inc - Rates	OMC 20/11/20 - FACR1	Operating Income			(148,000)	(358,780)
0032250		General Expenditure - Op Exp - Rates	OMC 20/11/20 - FACR1	Operating Expenditure		73,939		(284,841)
30105		Rates Broome - Op Inc - Rates	OMC 25/2/21 - FACR2	Operating Income		110,000		(174,841)
30201		Rates Non Payment Int - Op Inc - Rates	OMC 25/2/21 - FACR2	Operating Income		38,000		(136,841)
0030105		Rates Broome - Op Inc - Rates	OMC 29/4/21 - FACR 3	Operating Income		40,000		(96,841)
0030201		Rates Non Payment Int - Op Inc - Rates	OMC 29/4/21 - FACR 3	Operating Income		12,000		(84,841)
0032480		Rates Enquiry Fees - Op Inc - Rates	OMC 29/4/21 - FACR 3	Operating Income		6,000		(78,841)
0032492		Back Rates - Op Inc - Rates	OMC 29/4/21 - FACR 3	Operating Income			(14,000)	(92,841)
		Governance						
0023050		Grant Op - Youth Coordinating Committee Op Inc - Other Governance	OMC 20/11/20 - FACR1	Operating Income		81,968		(10,873)
0022172		Community Sponsorship Program - Op Exp - Other Governance	OMC 20/11/20 - FACR1	Operating Expenditure			(30,000)	(40,873)
0023040		Youth Development Programme & Working Group - Op Exp - Other Governance	OMC 20/11/20 - FACR1	Operating Expenditure			(16,000)	(56,873)
0022172		Community Sponsorship Program - Op Exp - Other Governance	OMC 20/11/20 - FACR1	Operating Expenditure			(40,000)	(96,873)
0024010		Conferences Travel & Accom Op Exp - Members	OMC 20/11/20 - FACR1	Operating Expenditure		22,000		(74,873)
0022172		Community Sponsorship Program - Op Exp - Other Governance	OMC 10/12/20 - Carryovers	Operating Expenditure		80,000		5,127
22173		EDL sponsorship programme Reserve Funded - Op Exp - Other Governance	OMC 10/12/20 - Carryovers	Operating Expenditure		10,000		15,127
23596		Transfer From Community Sponsorship Reserve Cap Inc - Other Gov	OMC 10/12/20 - Carryovers	Capital Income			(80,000)	(64,873)
23593		Transfer From EDL Sponsorship Reserve - Cap Inc - Other Gov	OMC 10/12/20 - Carryovers	Capital Income			(10,000)	(74,873)
23050		Grant Op - Youth Coordinating Committee Op Inc - Other Governance	OMC 10/12/20 - Carryovers	Operating Income		8,871		(66,002)
23015		Executive Travel & Accom - Op Exp - Other Governance	OMC 25/2/21 - FACR2	Operating Expenditure		20,000		(46,002)
23450		Consultants - Op Exp - Other Governance	OMC 25/2/21 - FACR2	Operating Expenditure			(58,000)	(104,002)
22218		Grants - Op Inc - Other Governance	OMC 25/2/21 - FACR2	Operating Income		8,000		(96,002)
22290		Sister City Relations/Japanese Youth Ambassador - Op Exp - Other Governance	OMC 25/2/21 - FACR2	Operating Expenditure		5,000		(91,002)
23050		Grant Op - Youth Coordinating Committee Op Inc - Other Governance	OMC 25/2/21 - FACR2	Operating Income			(9,000)	(100,002)
23052		Volunteers Day Program Op Exp - Other Governance	OMC 25/2/21 - FACR2	Operating Expenditure		3,000		(97,002)
23530		Interest Rec EDL Sponsorship Reserve - Op Inc - Other Governance	OMC 25/2/21 - FACR2	Operating Income			(292)	(97,294)
23592		Transfer to EDL Sponsorship Reserve - Cap Exp - Other Governance	OMC 25/2/21 - FACR2	Capital Expenditure		292		(97,002)
23535		Interest Rec Community Sponsorship Reserve - Op Inc - Other Governance	OMC 25/2/21 - FACR2	Operating Income			(550)	(97,552)
23595		Transfer to Community Sponsorship Reserve - Cap Exp - Other Governance	OMC 25/2/21 - FACR2	Capital Expenditure		550		(97,002)
23536		Kimberley Zone - Interest on Reserve - Op Inc	OMC 25/2/21 - FACR2	Operating Income			(4,444)	(101,446)
23597		Kimberley Zone - Transfer to Kimberley Zone Reserve - Cap Exp - Kimberley Zone	OMC 25/2/21 - FACR2	Capital Expenditure		4,444		(97,002)
0022121		Kimberley Zone - SOB's Members Costs - Op Exp - Kimberley Zone	OMC 29/4/21 - FACR 3	Operating Expenditure		8,000		(89,002)
0022124		Contribution to Kimberley Zone Secretariat WARC (WA Regional Capitals Alliance) - Op Exp - Other Governance	OMC 29/4/21 - FACR 3	Operating Expenditure		5,000		(84,002)
0022125		Legal Exps Op Exp - Other Governance	OMC 29/4/21 - FACR 3	Operating Expenditure		8,000		(76,002)
0022230		Shire President & CEO Special Travel - Op Exp - Members	OMC 29/4/21 - FACR 3	Operating Expenditure		20,000		(56,002)
0024020		Sundry In Kind Donations Op Exp - Other Governance	OMC 29/4/21 - FACR 3	Operating Expenditure		7,000		(49,002)
0022174		Review of Strategies Relating to the Community Strategic Plan - Op Exp - Other Gov	OMC 29/4/21 - FACR 3	Operating Expenditure		46,500		(2,502)
0023453		Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	OMC 29/4/21 - FACR 3	Operating Expenditure			(30,000)	(32,502)
23598		Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	OMC 10/12/20	Capital Income		50,000		17,498
405235		Kimberley Zone - Alcohol Management Initiatives - Op Exp	OMC 10/12/20	Operating Expenditure			(50,000)	(32,502)
23598		Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	OMC 10/12/20	Capital Income		35,000		2,498
405235		Kimberley Zone - Alcohol Management Initiatives - Op Exp	OMC 10/12/20	Operating Expenditure			(35,000)	(32,502)
23598		Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	KRG 10/12/20	Capital Income		50,000		17,498
405235		Kimberley Zone - Alcohol Management Initiatives - Op Exp	KRG 10/12/20	Operating Expenditure			(50,000)	(32,502)
23598		Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	KRG23/11/20	Capital Income		10,000		(22,502)
405235		Kimberley Zone - Alcohol Management Initiatives - Op Exp	KRG23/11/20	Operating Expenditure			(10,000)	(32,502)
23596		Transfer From Community Sponsorship Reserve Cap Inc - Other Gov	OMC 27/5/21	Capital Income			(55,702)	(88,204)
22172		Community Sponsorship Program - Op Exp - Other Governance	OMC 27/2/21	Operating Expenditure		55,702		(32,502)
		Law, Order and Public Safety						
0053010	53010	Ranger Salaries - Gen & Beach - R & B Op	OMC 29/4/21 - FACR 3	Operating Expenditure			(24,800)	(57,302)
0053015		Relief Staff Exp - Op Exp - Ranger Operations	OMC 20/11/20 - FACR1	Operating Expenditure			(25,000)	(82,302)
0052850		Proceeds on Asset Sale Cap Inc - Emerg & Rang Serv	OMC 20/11/20 - FACR1	Capital Income			(13,000)	(95,302)
0053033		Security Beach Patrols - Op Exp - Ranger Operations	OMC 20/11/20 - FACR1	Operating Expenditure			(6,000)	(101,302)
53172		VBFB Building New Const - Cap Exp - Volunteer Bush Fire Brigade	OMC 10/12/20 - Carryovers	Capital Expenditure			(64,049)	(165,351)
53390		Capital Grant Funding For Plant/Equip/ Buildings - Cap Inc - Volunteer Bush Fire Brigade	OMC 10/12/20 - Carryovers	Capital Income		121,649		(43,702)
53238		Surf Club Building Renewal (Inc Plant & Furniture) Cap Exp-Law Ord & PS	OMC 10/12/20 - Carryovers	Capital Expenditure			(15,000)	(58,702)
53273		Cable Beach Foreshore Restore	OMC 10/12/20 - Carryovers	Operating Expenditure			(10,175)	(68,877)
0053172		VBFB Building New Const - Cap Exp - Volunteer Bush Fire Brigade	OMC 25/2/21 - FACR2	Capital Expenditure		606,499		537,622
0055286		SES Buildings New Const > \$5000 - Cap Exp - SES/ Fire & Emergency Services	OMC 25/2/21 - FACR2	Capital Expenditure		15,000		552,622
0053390		Capital Grant Funding For Plant/Equip/ Buildings - Cap Inc - Volunteer Bush Fire Brigade	OMC 25/2/21 - FACR2	Capital Income			(675,243)	(122,621)
0053060		Impounding of Vehicles Expense - Op Exp - Other Law Order & Public Safety	OMC 25/2/21 - FACR2	Operating Expenditure			(17,500)	(140,121)
0053015		Relief Staff Exp - Op Exp - Ranger Operations	OMC 25/2/21 - FACR2	Operating Expenditure			(20,000)	(160,121)
0052450		Vehicle & Mobile Plant Renewal (Replace) Cap Exp - Emerg & Rang Serv	OMC 25/2/21 - FACR2	Capital Expenditure			(5,662)	(165,783)
0053238		Surf Club Building Renewal (Inc Plant & Furniture) Cap Exp-Law Ord & PS	OMC 25/2/21 - FACR2	Capital Expenditure		15,000		(150,783)
0051401		Bush Fire Brigade FESA Operating Grant - Op Inc - Volunteer Bush Fire Brigade	OMC 29/4/21 - FACR 3	Operating Income		3,000		(147,783)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
0052040		Pound Fees Animal Destruction & Disposal - Op Exp - Animal Control	OMC 29/4/21 - FACR 3	Operating Expenditure		10,000		(137,783)
0053015		Relief Staff Exp - Op Exp - Ranger Operations	OMC 29/4/21 - FACR 3	Operating Expenditure			(8,000)	(145,783)
0051010		Salaries - Op Exp - Fire Prevention	OMC 29/4/21 - FACR 3	Operating Expenditure		8,000		(137,783)
0053036	53046	Surf Club - Reactive Maint - Op Exp	OMC 29/4/21 - FACR 3	Operating Expenditure			(5,000)	(142,783)
		Health	OMC 29/4/21 - FACR 3					
0074413		Commercial Pool Inspection Fees - Op Inc - Preventive - Inspection/Admin	OMC 20/11/20 - FACR1	Operating Income			(6,000)	(148,783)
0075391		Grants and Contributions Rec'd Op Inc - Prev Svcs - Pest Control	OMC 20/11/20 - FACR1	Operating Income		2,700		(146,083)
74420		Health Licences - Op Inc - Preventive - Inspection/Admin	OMC 25/2/21 - FACR2	Operating Income		11,400		(134,683)
74490		Trading Licences - All Except Beach - Op Inc - Prevent - Inspection/Admin	OMC 25/2/21 - FACR2	Operating Income			(12,000)	(146,683)
75020		Mosquito Control & Pest Control - Op Exp - Preventive Service- Pest Control	OMC 25/2/21 - FACR2	Operating Expenditure			(4,000)	(150,683)
0075020		Mosquito Control & Pest Control - Op Exp - Preventive Service- Pest Control	OMC 29/4/21 - FACR 3	Operating Expenditure			(3,000)	(153,683)
74420		Health Licences - Op Inc - Preventive - Inspection/Admin	OMC 27/3/21	Operating Income				(153,683)
		Education and Welfare	OMC 29/4/21 - FACR 3					
0082675		Grants For Community Programs - Op Inc - Community Services	OMC 20/11/20 - FACR1	Operating Income			(20,000)	(173,683)
82675		Grants For Community Programs - Op Inc - Community Services	OMC 10/12/20 - Carryovers	Operating Income		8,716		(164,967)
82670		Grant Income - Comm Services	OMC 10/12/20 - Carryovers	Operating Income		25,000		(139,967)
0082613		Advertising Promotion & Printing - Op Exp - Community Services	OMC 25/2/21 - FACR2	Operating Expenditure			(5,000)	(144,967)
0082617		Community Development Strategy - Op Exp - Community Services	OMC 25/2/21 - FACR2	Operating Expenditure			(3,716)	(148,683)
0082635		Community Safety Projects - Op Exp - (Income in 82675) - Community Services	OMC 25/2/21 - FACR2	Operating Expenditure			(3,200)	(151,883)
		Housing	OMC 29/4/21 - FACR 3					
0096102		Staff Housing - Operating Expense - Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure			(29,000)	(180,883)
		Community Amenities	OMC 29/4/21 - FACR 3					
0105546	105550	Project - Broome Townsite Coastal Hazard Risk Mgt & Adaptation Plan Consult - Op Exp - Prot of Envrn Planning General Project Consult - Op Exp Town Planning/Reg Dev	OMC 20/11/20 - FACR1	Operating Expenditure			(5,000)	(185,883)
0106030	106055	Consultancy - Op Exp - Development Services	OMC 20/11/20 - FACR1	Operating Expenditure			(155,000)	(340,883)
0106106	106107	Frederick (KBR Report) - Infra Cap Exp	OMC 20/11/20 - FACR1	Operating Expenditure		140,000		(200,883)
0104600	104795	Frederick (KBR Report) - Infra Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(65,000)	(265,883)
0104600	104795	Frederick (KBR Report) - Infra Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(35,000)	(300,883)
0104600	104795	Frederick (KBR Report) - Infra Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(65,000)	(365,883)
0104600	104795	Frederick (KBR Report) - Infra Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(126,750)	(492,633)
0107071	107024	Town Beach Ablutions (New) - Operating Expense - Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure			(30,000)	(522,633)
0108001		New Refuse Site Exp - Op Exp - Regional Resource Recovery Park Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	OMC 20/11/20 - FACR1	Operating Expenditure			(186,704)	(709,337)
0101995		Headworks Contribution - Non Op Inc - Urban Stormwater Drainage	OMC 20/11/20 - FACR1	Capital Income		186,704		(522,633)
0104482		Refuse & Recycling Bin Sales - Op Inc - Sanitation Gen Refuse	OMC 20/11/20 - FACR1	Operating Income			(27,106)	(543,739)
0101480		Transfer From Refuse Site Reserve - Sanitation Gen Refuse	OMC 20/11/20 - FACR1	Capital Income		27,106		(516,633)
0101525		WMF - Planned Maint & Minor Works - Op Exp	OMC 10/12/20 - Carryovers	Operating Expenditure			(26,439)	(543,072)
0101080	101082	Broome Townsite Drains Renewal - Cap Infra Exp - Urb Swwater Short St-Paspailey Camarvon Street New Drainage Const - Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(20,000)	(563,072)
0104270	104299	Frederick (KBR Report) - Infra Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(154,830)	(717,902)
0104600	104795	Frederick (KBR Report) - Infra Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(291,654)	(1,009,556)
0106030	106055	Transfer From Refuse Site Reserve - Sanitation Gen Refuse	OMC 10/12/20 - Carryovers	Operating Expenditure		22,145		(987,411)
0101525		Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	OMC 10/12/20 - Carryovers	Capital Income			(223,561)	(1,210,972)
0101510		Refuse	OMC 10/12/20 - Carryovers	Capital Expenditure		250,000		(960,972)
107034		Broome Cemetery Survey & Other - Op Exp - Other Comm Amen	OMC 10/12/20 - Carryovers	Operating Expenditure			(12,349)	(973,321)
108001		New Refuse Site Exp - Op Exp - Regional Resource Recovery Park Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	OMC 10/12/20 - Carryovers	Operating Expenditure			(701,958)	(1,675,279)
0101995		Grant Income - Op Inc - Town Planning/Regional Devel	OMC 10/12/20 - Carryovers	Capital Income		701,958		(973,321)
106482		Training Expenses - OpExps - Sanitation Gen Refuse	OMC 10/12/20 - Carryovers	Operating Income		11,712		(961,609)
0101038	101039	Training Expenses - OpExps - Sanitation Gen Refuse	OMC 25/2/21 - FACR2	Operating Expenditure		11,400		(950,209)
0101038	101039	Training Expenses - OpExps - Sanitation Gen Refuse	OMC 25/2/21 - FACR2	Operating Expenditure			(11,400)	(961,609)
0108001		New Refuse Site Exp - Op Exp - Regional Resource Recovery Park Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	OMC 25/2/21 - FACR2	Operating Expenditure			(110,000)	(1,071,609)
0101995		Planning General Project Consult - Op Exp Town Planning/Reg Dev	OMC 25/2/21 - FACR2	Capital Income		110,000		(961,609)
0106030	106055	Legal Expenses - Development Services	OMC 25/2/21 - FACR2	Operating Expenditure			(25,000)	(986,609)
0106038			OMC 25/2/21 - FACR2	Operating Expenditure			(5,000)	(991,609)
0106420		Rezoning Fees (Incl GST) - Op Inc - Town Planning/Regional Devel	OMC 25/2/21 - FACR2	Operating Income		2,500		(989,109)
0101515		Transfer to Refuse Reserve - Cap Exp - Sanitation Gen Refuse	OMC 25/2/21 - FACR2	Capital Expenditure		35,253		(953,856)
0101425		Interest - Refuse Site Reserve - Op Inc - Sanitation Gen Refuse	OMC 25/2/21 - FACR2	Operating Income			(35,253)	(989,109)
0101426		Interest - Reg Res Rec Pk Reserve - Op Inc - Reg Res Recov Pk	OMC 25/2/21 - FACR2	Operating Income			(152,047)	(1,141,156)
0101895		Transfer to Regional Resource Recovery Park Reserve - Cap Exp - Reg Res Rec Pk	OMC 25/2/21 - FACR2	Capital Expenditure		152,047		(989,109)
0102983		Interest Rec Drainage Reserve -Op InclUrban S'water Drainage Transfer to Drainage Reserve - Cap Exp - Urban Stormwater Drainage	OMC 25/2/21 - FACR2	Operating Income			(11,302)	(1,000,411)
0104281			OMC 25/2/21 - FACR2	Capital Expenditure		11,302		(989,109)
1033399		Interest Rec - Public Art Reserve - Op Inc - Other Comm Amen	OMC 25/2/21 - FACR2	Operating Income			(51)	(989,160)
1033499		Transfer to Public Art Reserve - Cap Exp - Other Comm Amen	OMC 25/2/21 - FACR2	Capital Expenditure		51		(989,109)
0107370		Cemetery Fees Inc GST - Op Inc - Other Community Amenities	OMC 25/2/21 - FACR2	Operating Income		8,500		(980,609)
0107375		Cemetery related Licences - GST Free - Op Inc - Other Community Amenities	OMC 25/2/21 - FACR2	Operating Income		4,500		(976,109)
0107060	107061	Broome Roadside - Road Safety Project	OMC 25/2/21 - FACR2	Operating Expenditure			(5,000)	(981,109)
0101500		Proceeds From Sale of Assets - Cap Inc - Sanitation Gen Refuse	OMC 25/2/21 - FACR2	Capital Income		30,000		(951,109)
0101508		Vehicles & Mobile Plant New - Cap Exp - Sanit Gen Refuse	OMC 25/2/21 - FACR2	Capital Expenditure			(20,000)	(971,109)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
0101031	101037	Liquid Waste - Works - Op Exp - San Gen Refuse	OMC 25/2/21 - FACR2	Operating Expenditure		15,000		(956,109)
0101642		Non-Operating Grant - Sanitation - General Refuse	OMC 25/2/21 - FACR2	Capital Income			(130,000)	(1,086,109)
1052510		Transfer From Refuse Site Reserve - Sanitation Other	OMC 25/2/21 - FACR2	Capital Income		105,000		(981,109)
0104800	104920	Broome Townsite Drains Renewal - Cap Infra Exp - Urb Swtrater	OMC 25/2/21 - FACR2	Capital Expenditure			(30,000)	(1,011,109)
0104600	104795	Frederick (KBR Report) - Infra Cap Exp	OMC 25/2/21 - FACR2	Capital Expenditure		130,000		(881,109)
0104205		Transfer to Restricted Cash Reserve - Cap Exp - Urban Storm Water Drainage	OMC 25/2/21 - FACR2	Capital Expenditure			(15,000)	(896,109)
0106030	106055	Planning General Project Consult - Op Exp Town Planning/Reg Dev	OMC 29/4/21 - FACR 3	Operating Expenditure			(8,000)	(904,109)
0106039		Planning Appeals - Op Exp - Town Planning/ Regional Devel	OMC 29/4/21 - FACR 3	Operating Expenditure			(10,000)	(914,109)
0106410		Planning Fees (GST Free) - Op Inc - Town Planning/Regional Devel	OMC 29/4/21 - FACR 3	Operating Income		15,000		(899,109)
0106421		Restoring and Structure Plan Fees (Excl GST) - Op Inc - Town Planning	OMC 29/4/21 - FACR 3	Operating Income		30,000		(869,109)
0104600	104795	Frederick (KBR Report) - Infra Cap Exp	OMC 29/4/21 - FACR 3	Capital Expenditure		149,154		(719,955)
0104281		Transfer to Drainage Reserve - Cap Exp - Urban Stormwater Drainage	OMC 29/4/21 - FACR 3	Capital Expenditure			(149,154)	(869,109)
0101080	101084	WMF - Operating Expense - Op Exp	OMC 29/4/21 - FACR 3	Operating Expenditure		11,500		(857,609)
0107071	107071	Male Oval Ablutions - Operating Expense - Op Exp	OMC 29/4/21 - FACR 3	Operating Expenditure		5,000		(852,609)
0107666	107768	Gantheim Toilet Block Renewal Inc Furn & Services - Build Cap Exp	OMC 29/4/21 - FACR 3	Capital Expenditure		60,000		(792,609)
		Recreation and Culture	OMC 27/2/21					
111989		Transfer to POS Reserve - Cap Exp - Parks & Ovals	OMC 29/4/21 - FACR 3	Capital Expenditure			(500,000)	(1,292,609)
0117010	117011	Aquatic Building & Pool General Maint Exp	OMC 23/9/20	Operating Expenditure			(5,000)	(1,297,609)
0117300	117365	Building New Construction Expense - BRAC Dry - Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(28,873)	(1,326,482)
0113000	113043	Town Beach - P&G Maint	OMC 20/11/20 - FACR1	Operating Expenditure			(10,000)	(1,336,482)
0117300	117365	Building New Construction Expense - BRAC Dry - Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(6,000)	(1,342,482)
0117300	117365	Building New Construction Expense - BRAC Dry - Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(3,000)	(1,345,482)
0117300	117365	Building New Construction Expense - BRAC Dry - Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(35,000)	(1,380,482)
0117300	117365	Building New Construction Expense - BRAC Dry - Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(68,250)	(1,448,732)
0113000	113581	Matsukoto Courts - P&G Maint	OMC 20/11/20 - FACR1	Operating Expenditure			(2,000)	(1,450,732)
117455	117456	BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals	OMC 20/11/20 - FACR1	Capital Expenditure		996,580		(454,152)
0117450	117452	BRAC Oval Upgrade of Infra - Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(996,580)	(1,450,732)
0113550	113560	Cemetery Reserve New Infra Const - Cap Exp - Parks & Ovals	OMC 20/11/20 - FACR1	Capital Expenditure			(5,000)	(1,455,732)
0111021	111021	Lotteries House - Operating Expense - Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure		20,073		(1,435,659)
0111021	111021	Lotteries House - Operating Expense - Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure			(25,000)	(1,460,659)
0117294		Grant Income - Non Op Inc - BRAC Dry	OMC 20/11/20 - FACR1	Capital Income		28,873		(1,431,786)
1140201		Salary - Op Exp - Swim Areas & Beach Life Guard	OMC 20/11/20 - FACR1	Operating Expenditure			(5,000)	(1,436,786)
1140211		General Operating Exp - Swim Areas & Beach Life Guard	OMC 20/11/20 - FACR1	Operating Expenditure		5,000		(1,431,786)
0117156		Program Annual Events - Op Exp - BRAC Dry	OMC 20/11/20 - FACR1	Operating Expenditure			(4,000)	(1,435,786)
0116540		Broome Civic Centre Reimbursements Received - Op Inc - Bme Civic Centre	OMC 20/11/20 - FACR1	Operating Income			(35,000)	(1,470,786)
0115010		Salary - Op Exp - Libraries	OMC 20/11/20 - FACR1	Operating Expenditure			(8,735)	(1,479,521)
0115011		Superannuation Employee Expense - Libraries	OMC 20/11/20 - FACR1	Operating Expenditure			(830)	(1,480,351)
0113403		Grants - Non Op - Cap Inc - Other Rec & Sport	OMC 20/11/20 - FACR1	Capital Income			(4,671,798)	(6,152,149)
0113361		Broome Golf Clubhouse Redevelopment - Non Op Grant	OMC 20/11/20 - FACR1	Capital Income		4,671,798		(1,480,351)
1181405		Town Beach Redevelopment - Greenspace & Waterpark - Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(40,397)	(1,520,748)
1181409		Town Beach Development - Jetty Project - Other Infra New - Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure		1,035,310		(485,438)
1181407		Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure		70,148		(415,290)
1181420	YBRA001	Youth Bike Recreation Area - New Construction - Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(301,664)	(716,954)
0117455	117456	BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals	OMC 10/12/20 - Carryovers	Capital Expenditure		12,641		(704,313)
0113027	113029	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	OMC 10/12/20 - Carryovers	Capital Expenditure			(19,180)	(723,493)
0117300	117365	Building New Construction Expense - BRAC Dry - Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(512,347)	(1,235,840)
0117450	117452	BRAC Oval Upgrade of Infra - Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(18,000)	(1,253,840)
0116125	116126	Visitor Information Signage New Const - Cap Exp - Other Cult	OMC 10/12/20 - Carryovers	Capital Expenditure			(11,245)	(1,265,085)
112071		Broome Golf Club Building Renewal - Cap Exp - Other Recreation & Sports	OMC 10/12/20 - Carryovers	Capital Expenditure			(583,860)	(1,848,945)
0112397		Vehicle & Mobile Plant Renewal (Replacement) - Cap Exp - Swim Area & Beaches	OMC 10/12/20 - Carryovers	Capital Expenditure			(8,750)	(1,857,695)
112500		Proceeds From Sale of Assets Swimm Areas & Bchs	OMC 10/12/20 - Carryovers	Capital Income		5,000		(1,852,695)
112296		Loss on Sale of Assets - Swimming Areas & Beaches	OMC 10/12/20 - Carryovers	Operating Expenditure		(8,000)		(1,852,695)
113403		Grants - Non Op - Cap Inc - Other Rec & Sport	OMC 10/12/20 - Carryovers	Capital Income		744,130		(1,108,565)
113489		Transfer From POS Reserve - Other Rec & S	OMC 10/12/20 - Carryovers	Capital Income		922,857		(185,708)
113371		Royalties For Regions Loc Govt Non Op Grant - Op Inc - Other Recreation & Sport	OMC 10/12/20 - Carryovers	Capital Income		256,904		71,196
113371		Royalties For Regions Loc Govt Non Op Grant - Op Inc - Other Recreation & Sport	OMC 10/12/20 - Carryovers	Capital Income			(2,381,592)	(2,310,396)
113603		Reticulation Control System New Exp - Cap Exp Parks & Ovals	OMC 10/12/20 - Carryovers	Capital Expenditure			(20,000)	(2,330,396)
115280		Grant Program Expenses - Op Exp - Library (Income in 115480)	OMC 10/12/20 - Carryovers	Operating Expenditure			(3,032)	(2,333,428)
115480		Grant Program Income - Op Inc - Library (Expense in 115280)	OMC 10/12/20 - Carryovers	Operating Income		9,153		(2,324,275)
116201		Museum Building Renewal - Cap Exp - Other Cult	OMC 10/12/20 - Carryovers	Capital Expenditure			(15,315)	(2,339,590)
116085		Arts, Culture and Heritage Strategy - Op Exp - Other Culture	OMC 10/12/20 - Carryovers	Operating Expenditure			(24,250)	(2,363,840)
117294		Grant Income - Non Op Inc - BRAC Dry	OMC 10/12/20 - Carryovers	Capital Income			(12,439)	(2,376,279)
117294		Grant Income - Non Op Inc - BRAC Dry	OMC 10/12/20 - Carryovers	Capital Income		453,249		(1,923,030)
116483		Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre	OMC 10/12/20 - Carryovers	Operating Income		48,850		(1,874,180)
116483		Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre	OMC 10/12/20 - Carryovers	Operating Income			(40,000)	(1,914,180)
116495		Performance Production Expenses - Broome Civic - Op Exp	OMC 10/12/20 - Carryovers	Operating Expenditure			(34,091)	(1,948,271)
0113751		Operating Grants & Contributions Rec'd - Recreation Services - Op Inc	OMC 25/2/21 - FACR2	Operating Income		30,000		(1,918,271)
0117010	117011	Aquatic Building & Pool General Maint Exp	OMC 25/2/21 - FACR2	Operating Expenditure			(5,000)	(1,923,271)
0117081	117082	General Building & Facility Maint - BRAC Dry - Op Exp	OMC 25/2/21 - FACR2	Operating Expenditure			(6,000)	(1,929,271)
0117218	117220	Medland Pavilion - Reactive Maint - Op Exp	OMC 25/2/21 - FACR2	Operating Expenditure			(3,000)	(1,932,271)
0113027	113029	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	OMC 25/2/21 - FACR2	Capital Expenditure			(10,480)	(1,942,751)
0117272		Holiday Program Enrolment Fees Rec'd	OMC 25/2/21 - FACR2	Operating Income		10,000		(1,932,751)
0116125	116126	Visitor Information Signage New Const - Cap Exp - Other Cult	OMC 25/2/21 - FACR2	Capital Expenditure		22,490		(1,910,261)
0116285		Arts, Culture and Heritage Strategy - Op Exp - Other Culture	OMC 25/2/21 - FACR2	Operating Expenditure			(10,000)	(1,920,261)
0116184	116198	Sundry Community Events	OMC 25/2/21 - FACR2	Operating Expenditure		8,500		(1,911,761)
0116470	116471	Broome Civic Centre Building General Maint Exps - Op Exp Bme Civic Centre	OMC 25/2/21 - FACR2	Operating Expenditure			(10,000)	(1,921,761)
0116540		Broome Civic Centre Reimbursements Received - Op Inc - Bme Civic Centre	OMC 25/2/21 - FACR2	Operating Income		10,000		(1,911,761)
0116483		Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre	OMC 25/2/21 - FACR2	Operating Income		160,000		(1,751,761)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
0116483		Broome Civic Centre Operational Grants & Contributions - Op Inc	OMC 25/2/21 - FACR2	Operating Income			(155,000)	(1,906,761)
0116495		Bme Civic Centre	OMC 25/2/21 - FACR2	Operating Expenditure			(19,759)	(1,926,520)
0115279		Performance Production Expenses - Broome Civic - Op Exp	OMC 25/2/21 - FACR2	Operating Expenditure			(7,000)	(1,933,520)
0111989		Minor Assets Expensed - Op Exp Library	OMC 25/2/21 - FACR2	Operating Expenditure				(1,928,771)
0112989		Transfer to POS Reserve - Cap Exp - Parks & Ovals	OMC 25/2/21 - FACR2	Capital Expenditure		4,749		(1,933,520)
0117982		Interest Rec-REC POS Reserve - Op Inc - Parks & Ovals	OMC 25/2/21 - FACR2	Operating Income			(4,749)	(1,933,520)
0117983		Interest Rec'd All BRAC Reserves - BRAC General	OMC 25/2/21 - FACR2	Operating Income			(626)	(1,934,146)
053202		Transfer to BRAC Reserve - Cap Exp - BRAC - General	OMC 25/2/21 - FACR2	Capital Expenditure		626		(1,933,520)
0112500		Town Beach Development Loan 195 - Principle Exp - Other Recreation & Sport	OMC 25/2/21 - FACR2	Capital Expenditure			(52,259)	(1,985,779)
0112071		Proceeds From Sale of Assets Swimm Areas & Bchs	OMC 25/2/21 - FACR2	Capital Income			(5,000)	(1,990,779)
0113361		Broome Golf Club Building Renewal - Cap Exp - Other Recreation & Sports	OMC 25/2/21 - FACR2	Capital Expenditure		157,293		(1,833,486)
113305		Sporting Clubs Loans Forwarded - Non Op Grant	OMC 25/2/21 - FACR2	Capital Income		1,250,000	(823,433)	(2,656,919)
0113419		Roadwise Contribution - Op Inc - Parks & Ovals	OMC 25/2/21 - FACR2	Operating Income		5,000		(1,401,919)
0113000	113070	Sunset Park - P&G Maint	OMC 25/2/21 - FACR2	Operating Expenditure		5,000		(1,396,919)
0113000	113543	Town Beach Water Park - P&G Maint	OMC 25/2/21 - FACR2	Operating Expenditure		17,000		(1,379,919)
0113000	113542	Pioneer Cemetery - P&G Maint	OMC 25/2/21 - FACR2	Operating Expenditure			(16,657)	(1,396,576)
0113000	113039	Streeters Jetty Park - P&G Maint	OMC 25/2/21 - FACR2	Operating Expenditure		2,000		(1,394,576)
0113000	113043	Town Beach - P&G Maint	OMC 25/2/21 - FACR2	Operating Expenditure			(10,000)	(1,397,576)
0113396	113397	Reticulation Control System - P&G Maint	OMC 25/2/21 - FACR2	Operating Expenditure			(3,000)	(1,407,576)
0113551	113762	Haynes Oval Reserve Renewal of Infrastructure- Cap Exp	OMC 25/2/21 - FACR2	Capital Expenditure		10,000		(1,397,576)
0117000	117070	Grounds Maint Exp by P & G - BRAC	OMC 25/2/21 - FACR2	Operating Expenditure			(10,000)	(1,407,576)
0115461		Library Building Renewal (Inc Plant & Furn) - Cap Exp - Libraries	OMC 25/2/21 - FACR2	Capital Expenditure			(10,000)	(1,417,576)
0113403		Grants - Non Op - Cap Inc - Other Rec & Sport	OMC 25/2/21 - FACR2	Capital Income		2,322,544		904,968
1181421		Motocross Building Improvements - Cap Exp - Other Recreation & Sport	OMC 25/2/21 - FACR2	Capital Expenditure			(1,928,761)	(1,023,793)
1181422		Motocross Roadworks & Earthworks- Cap Exp - Other Recreation & Sport	OMC 25/2/21 - FACR2	Capital Expenditure			(366,418)	(1,390,211)
1181423		Motocross Other infrastructure - Fencing - Other Recreation & Sport	OMC 25/2/21 - FACR2	Capital Expenditure			(27,365)	(1,417,576)
0113391		Haynes Oval & Pavilion Income - Op Inc	OMC 29/4/21 - FACR 3	Operating Income		50,000		(1,367,576)
117002	117180	Salary - Group Fitness - Op Exp - BRAC Aquatic	OMC 29/4/21 - FACR 3	Operating Expenditure			(10,000)	(1,377,576)
117002	117182	Salary - Swimming Lessons - Op Exp - BRAC Aquatic	OMC 29/4/21 - FACR 3	Operating Expenditure		30,000		(1,347,576)
117002	117002	Salary - Lifeguard - Op Exp - BRAC Aquatic	OMC 29/4/21 - FACR 3	Operating Expenditure			(30,000)	(1,377,576)
117004	117057	Salary & Related Customer Service Officer Expense	OMC 29/4/21 - FACR 3	Operating Expenditure		70,000		(1,307,576)
117004	117055	Salary & Related Duty Manager Expense - BRAC	OMC 29/4/21 - FACR 3	Operating Expenditure			(60,000)	(1,367,576)
117004	117054	Salaries & Related BRAC Admin & Management Staff Exps	OMC 29/4/21 - FACR 3	Operating Expenditure		30,000		(1,337,576)
0117160		Salary - Op Exp - BRAC Dry	OMC 29/4/21 - FACR 3	Operating Expenditure			(15,000)	(1,352,576)
0117171		Salary - Op Exp - Holiday Prog Exps - BRAC Dry	OMC 29/4/21 - FACR 3	Operating Expenditure		5,000		(1,347,576)
1140201		Salary - Op Exp - Swim Areas & Beach Life Guard	OMC 29/4/21 - FACR 3	Operating Expenditure			(45,000)	(1,392,576)
1140211		General Operating Exp - Swim Areas & Beach Life Guard	OMC 29/4/21 - FACR 3	Operating Expenditure		25,000		(1,367,576)
0117049		Rubbish & Recycling - Op Exp - BRAC - Genera	OMC 29/4/21 - FACR 3	Operating Expenditure			(5,000)	(1,372,576)
0117146		Netball Expenses - Op Exp - BRAC - Dry	OMC 29/4/21 - FACR 3	Operating Expenditure			(2,000)	(1,374,576)
0117246		Netball BRAC Program - Op Inc - BRAC Dry	OMC 29/4/21 - FACR 3	Operating Income		4,000		(1,370,576)
0117148		Group Fitness Program - Op Exp - BRAC - Aquatic	OMC 29/4/21 - FACR 3	Operating Expenditure			(5,000)	(1,375,576)
0117266		Multipurpose Room Hire Inc - BRAC	OMC 29/4/21 - FACR 3	Operating Income		4,000		(1,371,576)
0117275		Stadium Venue Hire Inc Rec'd - Op Inc - Dry BRAC	OMC 29/4/21 - FACR 3	Operating Income		5,000		(1,366,576)
0117300	117365	Building New Construction Expense - BRAC Dry - Cap Exp	OMC 29/4/21 - FACR 3	Capital Expenditure			(28,000)	(1,394,576)
0116541		Broome Civic Centre Venue Income - Op Income - Bme Civic Centre	OMC 29/4/21 - FACR 3	Operating Income		15,000		(1,379,576)
0115280		Grant Program Expenses - Op Exp - Library (Income in 115480)	OMC 29/4/21 - FACR 3	Operating Expenditure		6,900		(1,372,676)
0115480		Grant Program Income - Op Inc - Library (Expense in 115280)	OMC 29/4/21 - FACR 3	Operating Income			(10,160)	(1,382,836)
0115286		SLWA Travel & Accommodation Op Exp - Library	OMC 29/4/21 - FACR 3	Operating Expenditure		6,300		(1,376,536)
0115380		Grant Op - State SLWA Library Grant	OMC 29/4/21 - FACR 3	Operating Income			(6,300)	(1,382,836)
0116283	116284	Women of Pearling Statue Maint - Op Exp - Other Culture	OMC 29/4/21 - FACR 3	Operating Expenditure		5,000		(1,377,836)
0113000	113075	Sugar Glider Park - P&G Maint	OMC 29/4/21 - FACR 3	Operating Expenditure		5,000		(1,372,836)
0113000	113080	Six Season Park - P&G Maint	OMC 29/4/21 - FACR 3	Operating Expenditure		5,000		(1,367,836)
0113000	113582	Solway Park - P&G Maint	OMC 29/4/21 - FACR 3	Operating Expenditure		5,000		(1,372,836)
0113000	113045	Gibson Park - P&G Maint	OMC 29/4/21 - FACR 3	Operating Expenditure		5,000		(1,357,836)
0113000	113077	Januburu Park - P&G Maint	OMC 29/4/21 - FACR 3	Operating Expenditure		5,000		(1,352,836)
0113000	113031	Palm Leaf Beetle - P&G Maint	OMC 29/4/21 - FACR 3	Operating Expenditure		5,000		(1,347,836)
0113000	113073	Maritana Park - P&G Maint	OMC 29/4/21 - FACR 3	Operating Expenditure			(5,000)	(1,352,836)
0113850		Transfer to Building Reserve - Cap Exp - Other Rec & Sport	OMC 29/4/21 - FACR 3	Capital Expenditure			(60,000)	(1,412,836)
0115281	115320	Library - Operating Expense - Op Exp	OMC 29/4/21 - FACR 3	Operating Expenditure			(9,000)	(1,421,836)
0116090	116092	Broome Museum - Reactive Maint - Op Exp	OMC 29/4/21 - FACR 3	Operating Expenditure			(5,600)	(1,427,436)
0117000	117052	BRAC - Operating Expense, Security & Insurance - Op Exp	OMC 29/4/21 - FACR 3	Operating Expenditure			(7,000)	(1,434,436)
0111021	111021	Lotteries House - Operating Expense - Op Exp	OMC 29/4/21 - FACR 3	Operating Expenditure		24,000		(1,410,436)
0111021	111021	Lotteries House - Operating Expense - Op Exp	OMC 29/4/21 - FACR 3	Operating Expenditure			(24,000)	(1,434,436)
		Transport	OMC 29/4/21 - FACR 3					
0121000	121560	McDaniel Rd - Archer to Ward Stage 1 New Rd Const - Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(11,500)	(1,445,936)
0123000	123000	Mtce Strees, Rds - Rural Summary Budget Only - No Post-Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure		71,000		(1,374,936)
0123000	123000	Mtce Strees, Rds - Rural Summary Budget Only - No Post-Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure		38,000		(1,336,936)
0123000	123000	Mtce Strees, Rds - Rural Summary Budget Only - No Post-Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure		100,000		(1,236,936)
0123000	123000	Mtce Strees, Rds - Rural Summary Budget Only - No Post-Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure		195,000		(1,041,936)
0121100	RU226	Black Spot - Port Drive Refuge Island - Rd Upgrade Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(114,414)	(1,156,350)
0125140	125277	Broome North Footpath New Const - Capex	OMC 20/11/20 - FACR1	Capital Expenditure			(87,000)	(1,243,350)
0121510	121510	Chinatown Landscaping Upgrade of Infra by P & G - Cap	OMC 20/11/20 - FACR1	Capital Expenditure			(75,000)	(1,318,350)
0121762		State Direct MRWA/R&G Rd Maint Op Grant Rec'd	OMC 20/11/20 - FACR1	Operating Income		26,000		(1,292,350)
0121783		Developer Contributions - Roadworks	OMC 20/11/20 - FACR1	Capital Income		11,500		(1,280,850)
0121771		Black Spot State Non Op Grant	OMC 20/11/20 - FACR1	Capital Income		114,414		(1,166,436)
0125960		Transfer From Footpath Reserve - Footpath Construction	OMC 20/11/20 - FACR1	Capital Income		87,000		(1,079,436)
1223481	FPUP001	Various FootPath Upgrade - Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(46,337)	(1,125,773)
0121000	121560	McDaniel Rd - Archer to Ward Stage 1 New Rd Const - Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(998,391)	(2,124,164)
0125300	125291	Footpath Old Broome Road - One Mile Access/Sandpiper/Short St	OMC 10/12/20 - Carryovers	Capital Expenditure			(25,626)	(2,149,790)
0125140	125290	Old Broome Estate Subdivision - Whole Estate - Various Paths	OMC 10/12/20 - Carryovers	Capital Expenditure			(11,931)	(2,161,721)
0121100	RU555	Old Broome Road/ Gus Winckel Road Upgrade - Capex	OMC 10/12/20 - Carryovers	Capital Expenditure		44,174		(2,117,547)
0121100	RU226	Black Spot - Port Drive Refuge Island - Rd Upgrade Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(400,000)	(2,517,547)
0113561	RU666	Federal Black Spot - Herbert / Saville Roundabout - NEW- Capex Dep't Premier & Cabint Natural Disaster Grant - Cape Leveque Rd	OMC 10/12/20 - Carryovers	Capital Expenditure			(485,099)	(3,002,646)
120306		Black Spot Non Op Grant (Commonwealth/Federal)	OMC 10/12/20 - Carryovers	Operating Income		787,840		(2,214,806)
121763		Black Spot Non Op Grant (Commonwealth/Federal)	OMC 10/12/20 - Carryovers	Capital Income		45,275		(2,169,531)
0121763		Black Spot Non Op Grant (Commonwealth/Federal)	OMC 10/12/20 - Carryovers	Capital Income		172,654		(1,996,877)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
121757		Reimb & Contrib'n Rec'd for Road Construction Regional Rd Group (RRG) Rural Rd Const Funding - Non Op Inc-Rd Const	OMC 10/12/20 - Carryovers	Capital Income		21,089		(1,975,788)
121778		Contribution Non Op - St Marys Carparking	OMC 10/12/20 - Carryovers	Capital Income		480,733		(1,495,055)
125252		Transfer to Road Reserve (For Bus Shelters)	OMC 10/12/20 - Carryovers	Capital Income		400,000		(1,095,055)
125134		Transfer to Carpark Reserve - Cap Exp - Carpark Const	OMC 25/2/21 - FACR2	Capital Expenditure			(22,490)	(1,117,545)
0121390		Interest Recd - Car Park Reserve - Op IncCons Sts Rds Bridges Dep	OMC 25/2/21 - FACR2	Capital Expenditure		3,461		(1,114,084)
0124988		Transfer to Road Reserve - Cap Exp - Cons Streets Roads Bridges Dep	OMC 25/2/21 - FACR2	Operating Income			(3,461)	(1,117,545)
0121950		Interest Recd on Road Reserve - Op IncCons Sts Rds Bridges Dep	OMC 25/2/21 - FACR2	Capital Expenditure		33,691		(1,083,854)
0121985		Transfer to Footpath Reserve	OMC 25/2/21 - FACR2	Operating Income			(33,691)	(1,117,545)
125950		Interest Recd Footpath Reserve - Op IncCons Sts Rds Bridges Dep	OMC 25/2/21 - FACR2	Capital Expenditure		19,516		(1,098,029)
0125988		Street Lighting - Monthly Elect Accts & Insurance - Op Exp - Road Operating Exp	OMC 25/2/21 - FACR2	Operating Income			(19,516)	(1,117,545)
0122204		MRWA Grant Rec'd For St Lighting Op Costs - Op Inc - Cross & Gen	OMC 25/2/21 - FACR2	Operating Expenditure			(140,000)	(1,257,545)
0121404		Town Beach - Carpark and Robinson / Hopton Intersection	OMC 25/2/21 - FACR2	Operating Income		40,000		(1,217,545)
0124600	124612	Carparks LRCI Grant & Other LRCI Grants - Cap Inc	OMC 25/2/21 - FACR2	Capital Expenditure			(296,936)	(1,514,481)
0125251		Dep't Premier & Cabinet Natural Disaster Grant - Cape Leveque Rd	OMC 25/2/21 - FACR2	Capital Income		296,936		(1,217,545)
0120306		2017-2018 WANDRRA Events - Works Maint	OMC 25/2/21 - FACR2	Operating Income		50,000		(1,167,545)
0123000	102204	Old Broome Road/ Gus Winckel Road Upgrade - Capex	OMC 25/2/21 - FACR2	Operating Expenditure			(50,000)	(1,217,545)
0121100	RU555	Black Spot Non Op Grant (Commonwealth/Federal)	OMC 25/2/21 - FACR2	Capital Expenditure			(135,682)	(1,353,227)
0121763		Carparks LRCI Grant & Other LRCI Grants - Cap Inc	OMC 25/2/21 - FACR2	Capital Income		219,811		(1,133,416)
0125251		Carparks LRCI Grant & Other LRCI Grants - Cap Inc	OMC 29/4/21 - FACR 3	Capital Income		806,556		(326,860)
0125251		Carparks LRCI Grant & Other LRCI Grants - Cap Inc	OMC 29/4/21 - FACR 3	Capital Income			(806,556)	(1,133,416)
0123000	123000	Mtce Stress, Rds - Rural Summary Budget Only - No Post-Op Exp	OMC 29/4/21 - FACR 3	Operating Expenditure		50,000		(1,083,416)
0122000	121028	Sector 5 Roebuck Est - Works Maint	OMC 29/4/21 - FACR 3	Operating Expenditure		10,000		(1,073,416)
0126000	126036	Sector 3 Old Broome - Operating	OMC 29/4/21 - FACR 3	Operating Expenditure			(80,000)	(1,153,416)
0113561	RU666	Federal Black Spot - Herbert / Saville Roundabout - NEW- Capex	OMC 29/4/21 - FACR 3	Capital Expenditure		162,235		(991,181)
0121763		Black Spot Non Op Grant (Commonwealth/Federal)	OMC 29/4/21 - FACR 3	Capital Income			(87,213)	(1,078,394)
0121000	121560	McDaniel Rd - Archer to Ward Stage 1 New Rd Const - Cap Exp	OMC 29/4/21 - FACR 3	Capital Expenditure		109,036		(969,359)
0121776		Rds To Recovery Non Op Grant for Urban Rds - Non Op Inc	OMC 29/4/21 - FACR 3	Capital Income			(76,618)	(1,045,977)
0121778		Regional Rd Group (RRG) Rural Rd Const Funding - Non Op Inc-Rd Const	OMC 29/4/21 - FACR 3	Capital Income		8,110		(1,037,867)
0121100	RU555	Old Broome Road/ Gus Winckel Road Upgrade - Capex	OMC 29/4/21 - FACR 3	Capital Expenditure		26,285		(1,011,602)
		Economic Services	OMC 29/4/21 - FACR 3					
121962		Transfer From Road Reserve Economic Services Special Projects-Cap Inc	SMC 6/10/20	Capital Income		836,000		(175,602)
1367404	1367414	Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp	SMC 6/10/20	Capital Expenditure			(1,221,500)	(1,397,102)
1367404	1367416	Napier Terrace Streetscape Enhancements (Chinatown Stage 2) - Cap Exp	SMC 6/10/20	Capital Expenditure			(899,000)	(2,296,102)
1367404	1367433	Carnarvon Street South Streetscape Enhancements	SMC 6/10/20	Capital Expenditure			(887,000)	(3,183,102)
1367404	1367417	Carnarvon Street North Streetscape Enhancements (Chinatown Stage 2) Cap Exp	SMC 6/10/20	Capital Expenditure			(813,000)	(3,996,102)
1367405	1367420	Chinatown Transit Hub and Pocket Park (Chinatown Stage 2) Cap Exp	SMC 6/10/20	Capital Expenditure			(307,000)	(4,303,102)
1367405	1367421	Visitor Centre Amenities (Chinatown Stage 2) Cap Exp	SMC 6/10/20	Capital Expenditure			(36,000)	(4,339,102)
1367502		Loans Received China Town Revitalisation - Cap Inc - Economic Services Special Projects	SMC 6/10/20	Capital Income		1,800,000		(2,539,102)
1367504		Grants & Contr. Received Non Op - Cap Inc - Economic Services Special Projects	SMC 6/10/20	Capital Income		828,500		(1,710,602)
132410		Roebuck Bay CP - Rent & Recoup Income - Op Inc	OMC 23/9/20	Operating Income		561,500		(1,149,102)
1367404	1367414	Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(136,916)	(1,286,018)
1367404	1367416	Napier Terrace Streetscape Enhancements (Chinatown Stage 2) - Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(47,413)	(1,333,431)
1367404	1367417	Carnarvon Street North Streetscape Enhancements (Chinatown Stage 2) Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(97,518)	(1,430,949)
1367405	1367412	Public Art (funded from Reserve) - Other Infra New - Cap Ex	OMC 20/11/20 - FACR1	Capital Expenditure		49,351		(1,381,598)
1367405	1367419	Streeter's Jetty Refurbishment (Chinatown Stage 2) Cap Exp	OMC 20/11/20 - FACR1	Capital Expenditure			(8,854)	(1,390,452)
0136723		Chinatown Place Activation Initiatives - Op Exp - Economic Services Special Projects	OMC 20/11/20 - FACR1	Operating Expenditure		20,000		(1,370,452)
1367221		Chinatown Project Mgmt, Feasibility & Design Consultancy - Cap Exp - Economic Services Special Projects	OMC 20/11/20 - FACR1	Capital Expenditure		163,645		(1,206,807)
1367504		Grants & Contr. Received Non Op - Cap Inc - Economic Services Special Projects	OMC 20/11/20 - FACR1	Capital Income			(5,342,500)	(6,549,307)
1367504		Grants & Contr. Received Non Op - Cap Inc - Economic Services Special Projects	OMC 20/11/20 - FACR1	Capital Income		5,363,125		(1,186,182)
1367504		Grants & Contr. Received Non Op - Cap Inc - Economic Services Special Projects	OMC 20/11/20 - FACR1	Capital Income		50,000		(1,136,182)
0132020		Australia's North West Tourism Contribution - Op Exp - Tourism	OMC 20/11/20 - FACR1	Operating Expenditure		155,000		(981,182)
0132060		Tourism Development - Op Exp - Tourism & Area Promotion	OMC 20/11/20 - FACR1	Operating Expenditure		60,000		(921,182)
132410		Roebuck Bay CP - Rent & Recoup Income - Op Inc	OMC 20/11/20 - FACR1	Operating Income		200,000		(721,182)
1367404	1367407	Dampier St Upgrade - Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(15,000)	(736,182)
1367404	1367408	Carnarvon St Upgrade - Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(42,000)	(778,182)
1367405	1367412	Public Art (funded from Reserve) - Other Infra New - Cap Ex	OMC 10/12/20 - Carryovers	Capital Expenditure			(20,861)	(799,043)
1367405	1367419	Streeter's Jetty Refurbishment (Chinatown Stage 2) Cap Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(216,799)	(1,015,842)
1367405	1367415	Chinatown Entry Statement - Other Infra New - Cap Ex	OMC 10/12/20 - Carryovers	Capital Expenditure			(2,919)	(1,018,761)
1367228		Detailed Design Chinatown Project Stage 2 - CapEx	OMC 10/12/20 - Carryovers	Capital Expenditure			(56,648)	(1,075,409)
1367301		Grants & Contributions Received (Chinatown Revitalisation Stage 2) - Op Inc - Economic Services Special Projects	OMC 10/12/20 - Carryovers	Operating Income		53,517		(1,021,892)
132038		Transfer to Restricted Cash Reserve - Cap Exp - Tourism & Area Promo	OMC 10/12/20 - Carryovers	Capital Expenditure			(50,000)	(1,071,892)
0132129		Visitor Centre Renewal (Inc plant & Furn) - Cap Bidg Exp	OMC 10/12/20 - Carryovers	Capital Expenditure			(25,000)	(1,096,892)
136723		Chinatown Place Activation Initiatives - Op Exp - Economic Services Special Projects	OMC 10/12/20 - Carryovers	Operating Expenditure			(29,000)	(1,125,892)
132129		Visitor Centre Renewal (Inc plant & Furn) - Cap Bidg Exp	OMC 27/8/20	Capital Expenditure			(70,950)	(1,196,842)
0133015		Consultants - Op Exp - Building Control	OMC 25/2/21 - FACR2	Operating Expenditure			(5,000)	(1,201,842)
0133410		Stat Fees & Lic - Building Permits	OMC 25/2/21 - FACR2	Operating Income		20,000		(1,181,842)
1367301		Grants & Contributions Received (Chinatown Revitalisation Stage 2) - Op Inc - Economic Services Special Projects	OMC 25/2/21 - FACR2	Operating Income		5,000		(1,176,842)
0134212		Cable Beach Camel Tours (Res 52985) - Rent & Recoup Income - Op Inc	OMC 25/2/21 - FACR2	Operating Income			(6,000)	(1,182,842)
0133015		Consultants - Op Exp - Building Control	OMC 29/4/21 - FACR 3	Operating Expenditure			(5,000)	(1,187,842)
0133410		Stat Fees & Lic - Building Permits	OMC 29/4/21 - FACR 3	Operating Income		25,000		(1,162,842)
0133440		Stat Fees & Lic - Pool Inspections	OMC 29/4/21 - FACR 3	Operating Income		5,000		(1,157,842)

Item 9.4.2 - MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT MAY 2021

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
0132950		Transfer to Building Reserve - Tourism & Area Promotion	OMC 29/4/21 - FACR 3	Capital Expenditure			(46,500)	(1,204,342)
0132070		Broome Visitor Centre - Annual Subsidy - Op Exp - Tourism & Area Promot	OMC 29/4/21 - FACR 3	Operating Expenditure		15,000		(1,189,342)
0132129		Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp	OMC 29/4/21 - FACR 3	Capital Expenditure		27,550		(1,161,792)
0132950		Transfer to Building Reserve - Tourism & Area Promotion	OMC 29/4/21 - FACR 3	Capital Expenditure			(27,550)	(1,189,342)
		Other Property and Services	OMC 29/4/21 - FACR 3					
147483		Dept of Housing Tenancy 11& 10B - KRO1 - Rent & Recoup Income - Op Inc	OMC 29/10/20	Operating Income		21,000		(1,168,342)
147487		Far North Tenancy 10A - KRO1 - Rent & Recoup Income - Op Inc	OMC 29/10/20	Operating Income		9,000		(1,159,342)
147489		User Charges KRO Outgoings - Op Inc - Office Properties Leased	OMC 29/10/20	Operating Income		19,500		(1,139,842)
147374		KRO1 Building Renewal - Cap Exp - Office Prop Leased	OMC 29/10/20	Capital Expenditure			(57,528)	(1,197,370)
0112051	112062	Town Beach Cafe - Planned Maint & Minor Works - Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure			(3,000)	(1,200,370)
0146020	141022	Mulberry Tree Child Care - Planned Maint & Minor Works - Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure			(2,000)	(1,202,370)
0146050	146052	J Jones Place - Planned Maint & Minor Works - Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure			(2,200)	(1,204,570)
0147280	147282	BEC - Reactive Maint - Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure			(400)	(1,204,970)
0147270	147270	KRD - Operating Expense - Op Exp	OMC 20/11/20 - FACR1	Operating Expenditure			(91,809)	(1,296,779)
0142015		All Employee Centrelink Paid Parental Leave - Op Exp - Gen Admin O'Heads	OMC 20/11/20 - FACR1	Operating Expenditure			(10,000)	(1,306,779)
0142395		All Employee Paid Parental Leave Reimb - Op Inc - Gen Admin O'Heads	OMC 20/11/20 - FACR1	Operating Income		10,000		(1,296,779)
0142393		LGS Insurance Bonus & Funding [Exp in 142232] - Op Inc - Corp Gov	OMC 20/11/20 - FACR1	Operating Income		49,000		(1,247,779)
0147585		Reimbursement of Insurable Claimable Costs - Op Inc - Unclassified General	OMC 20/11/20 - FACR1	Operating Income		32,000		(1,215,779)
0146122		Software >\$5000 Cap Exp - IT	OMC 20/11/20 - FACR1	Capital Expenditure			(28,390)	(1,244,169)
0146102		License Maint and Support - IT Exp	OMC 20/11/20 - FACR1	Operating Expenditure			(18,900)	(1,263,069)
0143395		Transfer From - Leave Reserve - Eng Office	OMC 20/11/20 - FACR1	Capital Income		61,270		(1,201,799)
0143027		Relieving Staff - Op Exp - Engineering	OMC 20/11/20 - FACR1	Operating Expenditure			(28,500)	(1,230,299)
0143050		Wages & related Sick & Annual Leave Workers Exp - Works Ops	OMC 20/11/20 - FACR1	Operating Expenditure		20,000		(1,210,299)
0148060		Relief Staff Op Exp - Depot Ops	OMC 20/11/20 - FACR1	Operating Expenditure			(20,000)	(1,230,299)
0142111		Minor Asset Purchases - Op Exp - General Administration O'Heads	OMC 20/11/20 - FACR1	Operating Expenditure			(5,000)	(1,235,299)
0142446		Barker St Rent and Recoup Income - Op Inc - Corporate Gov. & Support	OMC 20/11/20 - FACR1	Operating Income		12,966		(1,222,333)
0146408		Zanders - Rent & Recoup Income - Op Inc	OMC 20/11/20 - FACR1	Operating Income		9,300		(1,213,033)
0146409		DO NOT USE - Cable Beach Restaurant Facilities Reimb - Op Inc - Other Build Leased	OMC 20/11/20 - FACR1	Operating Income			(18,447)	(1,231,480)
0147463		Far North Community Services Tenancy 5,6,7 - KRO2 - Rent & Recoup Income - Op Inc	OMC 20/11/20 - FACR1	Operating Income			(78,121)	(1,309,601)
0147489		User Charges KRO Outgoings - Op Inc - Office Properties Leased	OMC 20/11/20 - FACR1	Operating Income			(21,372)	(1,330,973)
14296		***DO NOT USE***COVID-19 Emergency Costs - Unclassified General	OMC 10/12/20 - Carryovers	Operating Expenditure			(5,000)	(1,335,973)
142558		Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	OMC 10/12/20 - Carryovers	Capital Expenditure			(11,190)	(1,347,163)
143610		Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	OMC 10/12/20 - Carryovers	Capital Expenditure			(72,955)	(1,420,118)
146111		IT Contract Consultants - Exp	OMC 10/12/20 - Carryovers	Operating Expenditure			(24,974)	(1,445,092)
143518		Profit on Sale of Assets - Op Inc - Parks & Gardens Operations	OMC 10/12/20 - Carryovers	Operating Income	12,000			(1,445,092)
146122		Software >\$5000 Cap Exp - IT	OMC 10/12/20 - Carryovers	Capital Expenditure			(21,890)	(1,466,982)
148600		Proceeds from Sale of Assets - Cap Inc - Works Operations	OMC 10/12/20 - Carryovers	Capital Income		10,091		(1,456,891)
147374		KRO1 Building Renewal - Cap Exp - Office Prop Leased	OMC 10/12/20 - Carryovers	Capital Expenditure			(20,639)	(1,477,530)
142790		Transfer From Building Reserve Gen Admin	OMC 27/8/20	Capital Income		42,450		(1,435,080)
0142046		Recruitment Expenses - Op Exp - General Admin O'Heads	OMC 25/2/21 - FACR2	Operating Expenditure		35,000		(1,400,080)
0142048		HRM Consultancy - Op Exp	OMC 25/2/21 - FACR2	Operating Expenditure			(47,750)	(1,447,830)
0141790		Transfer to Building Reserve - Cap Exp - General Administration O'Heads	OMC 25/2/21 - FACR2	Capital Expenditure		26,523		(1,421,307)
0142791		Interest Rec Building Reserve - Op Inc - General Administration O'Heads	OMC 25/2/21 - FACR2	Operating Income			(26,523)	(1,447,830)
0141995		Transfer to Equip & Insurance Reserve IT Operations Cap Exp	OMC 25/2/21 - FACR2	Capital Expenditure		5,123		(1,442,706)
0142996		Interest Rec Equip & Ins Reserve - Op Inc - General Administration O'Heads	OMC 25/2/21 - FACR2	Operating Income			(5,123)	(1,447,830)
141997		Transfer to Leave Reserve - Cap Exp - Corp Gov & Support	OMC 25/2/21 - FACR2	Capital Expenditure		12,608		(1,435,222)
0142997		Interest Rec Leave Reserve - Op Inc - General Administration O'Heads	OMC 25/2/21 - FACR2	Operating Income			(12,608)	(1,447,830)
142988		Transfer to Plant Reserve - Cap Exp - Engineering Office	OMC 25/2/21 - FACR2	Capital Expenditure		20,348		(1,427,482)
0143988		Interest Rec Plant Reserve - Op Inc - Engineering Office	OMC 25/2/21 - FACR2	Operating Income			(20,348)	(1,447,830)
0142212		Interest Rec on Muni Investment - Op Inc - General Administration O'Heads	OMC 25/2/21 - FACR2	Operating Income			(529,778)	(1,977,608)
0142320		Transfer From Leave Reserve Corp Gov & Support	OMC 25/2/21 - FACR2	Capital Income		82,000		(1,895,608)
0142193		Relief Staff - Op Exp - Finance - Corp. Gov. & Support	OMC 25/2/21 - FACR2	Operating Expenditure			(53,000)	(1,948,608)
0142004		Salary - Op Exp - Finance	OMC 25/2/21 - FACR2	Operating Expenditure		25,400		(1,923,208)
0142005		Superannuation Employee Expense - Finance	OMC 25/2/21 - FACR2	Operating Expenditure		7,116		(1,916,092)
0148060		Relief Staff Op Exp - Depot Ops	OMC 25/2/21 - FACR2	Operating Expenditure			(16,000)	(1,932,092)
0143050		Wages & related Sick & Annual Leave Workers Exp - Works Ops	OMC 25/2/21 - FACR2	Operating Expenditure		16,000		(1,916,092)
0147585		Reimbursement of Insurable Claimable Costs - Op Inc - Unclassified General	OMC 25/2/21 - FACR2	Operating Income		13,000		(1,903,092)
0146105		Salary - Op Exp - IT	OMC 25/2/21 - FACR2	Operating Expenditure		40,000		(1,863,092)
0146111		IT Contract Consultants - Exp	OMC 25/2/21 - FACR2	Operating Expenditure			(40,000)	(1,903,092)
0146120		Equip & H'Ware > \$5000 Cap Exp - IT	OMC 25/2/21 - FACR2	Capital Expenditure			(40,000)	(1,943,092)
0146122		Software >\$5000 Cap Exp - IT	OMC 25/2/21 - FACR2	Capital Expenditure			(70,000)	(2,013,092)
0146166		Transfer From Equip & Ins Reserve - IT Ops - Cap Inc	OMC 25/2/21 - FACR2	Capital Income		110,000		(1,903,092)
0143600		Proceeds from Sale of Assets - Cap Inc - Engineering Office	OMC 25/2/21 - FACR2	Capital Income		6,060		(1,897,032)
0148293		Safety Equip - Op Exp - Depot Operations	OMC 25/2/21 - FACR2	Operating Expenditure			(6,000)	(1,903,032)
0141610	141610	Private Works P & G	OMC 25/2/21 - FACR2	Operating Expenditure			(46,000)	(1,949,032)
012483		Town Beach Cafe - Rent & Recoup Income - Op Inc	OMC 25/2/21 - FACR2	Operating Income		24,488		(1,924,544)
0142050	142051	Barker St Offices - Operating Expense - Op Exp	OMC 25/2/21 - FACR2	Operating Expenditure		13,056		(1,911,488)
0142995		Reimbursement Property Dept Legal Fee - Op Inc - Corp Gov & Supp (Magabala Books) - Rent & Recoup Income - Op Inc	OMC 25/2/21 - FACR2	Operating Income			(10,000)	(1,921,488)
0147181		Office Bagot St (Magabala Books) - Rent & Recoup Income - Op Inc	OMC 25/2/21 - FACR2	Operating Income			(12,500)	(1,933,988)
0147270	147270	KRD - Operating Expense - Op Exp	OMC 25/2/21 - FACR2	Operating Expenditure		15,000		(1,918,988)
0147485		Dep Corrective Services - KRO2 (Tenancy 4) - Rent & Recoup Income - Op Inc	OMC 25/2/21 - FACR2	Operating Income			(26,000)	(1,944,988)
0147496		Mulberry Tree Child Care - Rent & Recoup Income - Op Inc	OMC 25/2/21 - FACR2	Operating Income			(10,000)	(1,954,988)
0147496		Mulberry Tree Child Care - Rent & Recoup Income - Op Inc	OMC 25/2/21 - FACR2	Operating Income			(13,000)	(1,967,988)
0149408		Rent & Recoup Income - Op Inc - Community Facilities Leased	OMC 25/2/21 - FACR2	Operating Income			(14,000)	(1,981,988)
0149410		BOSCCA - Rent & Recoup Income - Op Inc	OMC 25/2/21 - FACR2	Operating Income			(4,000)	(1,985,988)
0142015		All Employee Centrelink Paid Parental Leave - Op Exp - Gen Admin O'Heads	OMC 29/4/21 - FACR 3	Operating Expenditure			(15,000)	(2,000,988)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
0142395		All Employee Paid Parental Leave Reimb - Op Inc - Gen Admin	OMC 29/4/21 - FACR 3	Operating Income		15,000		(1,985,988)
0142004		Salary - Op Exp - Finance	OMC 29/4/21 - FACR 3	Operating Expenditure		10,000		(1,975,988)
0142193		Relief Staff - Op Exp - Finance - Corp. Gov. & Support	OMC 29/4/21 - FACR 3	Operating Expenditure			(10,000)	(1,985,988)
0142260		Insurance - Op Exp - General Administration O'Heads	OMC 29/4/21 - FACR 3	Operating Expenditure			(60,000)	(2,045,988)
0146122		Software >\$5000 Cap Exp - IT	OMC 29/4/21 - FACR 3	Capital Expenditure			(22,000)	(2,067,988)
0146166		Transfer From Equip & Ins Reserve - IT Ops - Cap Inc	OMC 29/4/21 - FACR 3	Capital Income		22,000		(2,045,988)
0142012		Relieving Staff Exp - DCS - Gen Admin	OMC 29/4/21 - FACR 3	Operating Expenditure		102,348		(1,943,640)
0146105		Salary - Op Exp - IT	OMC 29/4/21 - FACR 3	Operating Expenditure			(102,348)	(2,045,988)
0145103		Plant Parts & Repairs - Op Exp - Plant Operation	OMC 29/4/21 - FACR 3	Operating Expenditure			(60,000)	(2,105,988)
0145105		Plant Fuel & Oil - Op Exp - Plant Operation	OMC 29/4/21 - FACR 3	Operating Expenditure		60,000		(2,045,988)
0148060		Relief Staff Op Exp - Depot Ops	OMC 29/4/21 - FACR 3	Operating Expenditure			(30,000)	(2,075,988)
0148279	148279	Apprentice Training - Depot	OMC 29/4/21 - FACR 3	Operating Expenditure			(20,000)	(2,095,988)
0142000	142054	Shire Office Haas St - P & G Maint	OMC 29/4/21 - FACR 3	Operating Expenditure		5,000		(2,090,988)
0143384		Reimbursements - W. Comp & Sundry No GST P & G Ops - Op Inc	OMC 29/4/21 - FACR 3	Operating Income		13,000		(2,077,988)
0147270	147271	KRD - P&G Maint	OMC 29/4/21 - FACR 3	Operating Expenditure			(6,000)	(2,083,988)
0142000	142000	Haas St Office - Operating Expense - Op Exp	OMC 29/4/21 - FACR 3	Operating Expenditure			(9,500)	(2,093,488)
0142558		Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	OMC 29/4/21 - FACR 3	Capital Expenditure		151,323		(1,942,165)
0146662		BOSSCA Building Renewal (Inc Plant & Furn) - Cap Exp - Com Fac Leased	OMC 29/4/21 - FACR 3	Capital Expenditure		4,000		(1,938,165)
0147372		Shire Office Barker St - Building Renewal - Cap Exp - Corp Gov Support	OMC 29/4/21 - FACR 3	Capital Expenditure		10,000		(1,928,165)
0147457		Transfer to Building Reserve - Cap Exp - Unclassified General 4 Jones Place - Renewal - Community Facilities Leased - Unclassified	OMC 29/4/21 - FACR 3	Capital Expenditure			(165,323)	(2,093,488)
0146054		Unallocated	OMC 29/4/21 - FACR 3	Capital Expenditure			(11,000)	(2,104,488)
0148100	148296	Depot - Operating Expense - Op Exp	OMC 29/4/21 - FACR 3	Operating Expenditure			(7,000)	(2,111,488)
0112483		Town Beach Cafe - Rent & Recoup Income - Op Inc	OMC 29/4/21 - FACR 3	Operating Income			(4,814)	(2,116,302)
0147487		Far North Tenancy 10A - KRD1 - Rent & Recoup Income - Op Inc	OMC 29/4/21 - FACR 3	Operating Income			(6,300)	(2,122,602)
0147491		Old Broome Lock Up - Rent & Recoup Income - Op Inc	OMC 29/4/21 - FACR 3	Operating Income			(12,760)	(2,135,362)
					4,000	33,293,484	(35,428,846)	

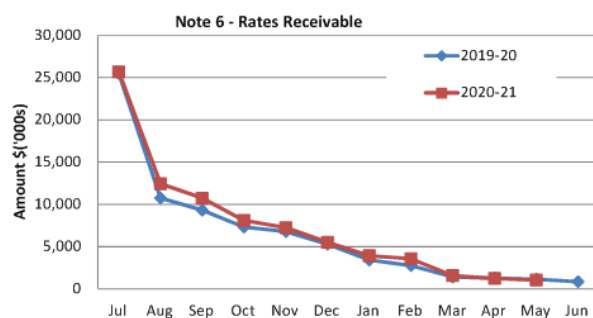
Classifications Pick List

Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus/(Deficit)
Non Cash Item

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 6: RECEIVABLES
Receivables - Rates Receivable

	YTD 31 May 2021	30 Jun 2020
	\$	\$
Opening Arrears Previous Years	876,141	755,320
Levied this year	23,282,829	23,107,761
Less Collections to date	(23,130,671)	(22,986,940)
Equals Current Outstanding	1,028,299	876,141
Net Rates Collectable	1,028,299	876,141
% Collected	95.74%	96.33%

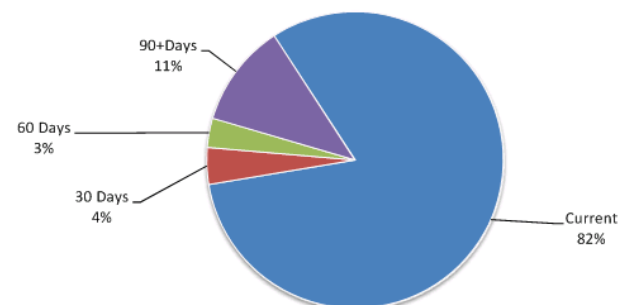

Comments/Notes - Receivables Rates

* NOTE - Rates were raised on 16 July 2020 and are due on 20 August 2020

**NOTE - The calculation of percentage of Rates collected only reports on current Rates, Arrears and Back Rates. For a full breakdown on Rates received, please see the Rates Receipt Statement in the info bulletin

Receivables - General	Credit*	Current	30 Days	60 Days	90+Days
		\$	\$	\$	\$
Receivables - General	(153,862)	1,861,458	91,657	72,712	257,822
Total Receivables General Outstanding					2,129,786

Amounts shown above include GST (where applicable)

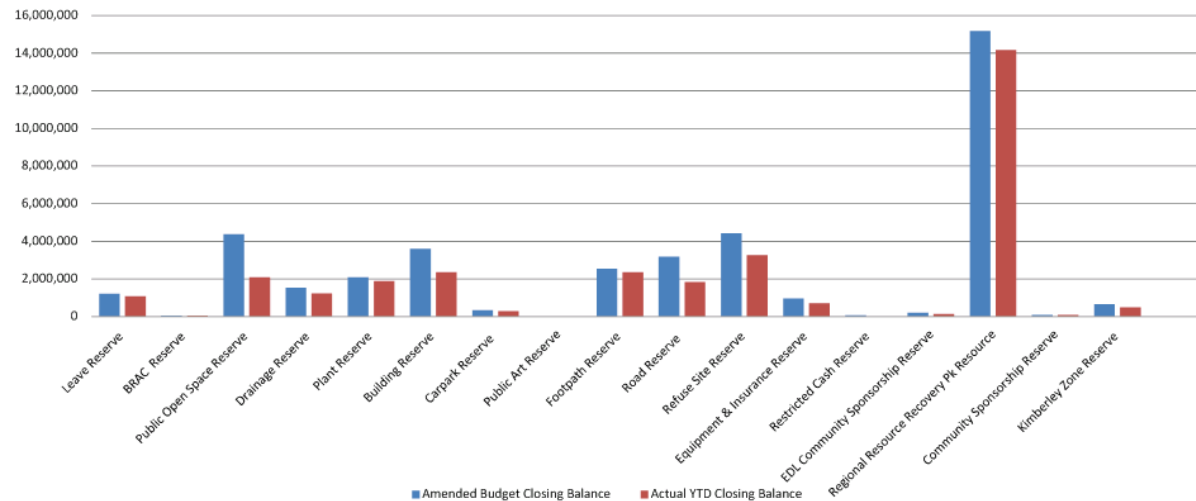
Receivables - General

Comments/Notes - Receivables General

* Note - A credit refers to a debtor paying more than required in the current billing period. It sits as a credit against the account until the following period when it is applied

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 7: Cash Backed Reserve

2020-21											
		Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual		Amended Budget		
Name	Opening Balance	Interest Earned	Interest Earned	Transfers In (+)	Transfers In (+)	Transfers Out (-)	Transfers Out (-)	Transfer out Reference	Closing Balance	Actual YTD Closing Balance	
	\$	\$	\$	\$	\$	\$	\$		\$	\$	
Leave Reserve	1,076,266	5,100	4,513	0	0	143,271	0		1,224,637	1,080,779	
BRAC Reserve	58,224	276	244	(0)	0	0	0		58,499	58,468	
Public Open Space Reserve	1,976,821	9,371	9,077	1,018,174	100,209	1,377,637	0		4,382,003	2,086,107	
Drainage Reserve	1,235,496	5,855	5,181	296,850	0	0	0		1,538,201	1,240,677	
Plant Reserve	1,886,301	8,940	7,910	(1)	0	200,000	0		2,095,241	1,894,211	
Building Reserve	2,361,421	11,190	9,903	746,722	(0)	490,917	0		3,610,251	2,371,324	
Carpark Reserve	295,639	1,401	1,240	51,161	(0)	0	0		348,201	296,878	
Public Art Reserve	6,182	29	26	(0)	(0)	0	0		6,210	6,207	
Footpath Reserve	2,349,298	10,611	9,340	40,279	(0)	158,930	0		2,559,118	2,358,638	
Road Reserve	1,824,122	8,645	7,649	520,373	0	836,000	0		3,189,140	1,831,771	
Refuse Site Reserve	3,253,067	15,417	13,642	(0)	(0)	1,158,545	0		4,427,028	3,266,709	
Equipment & Insurance Reserve	710,263	3,366	2,978	96,075	0	162,000	0		971,703	713,241	
Restricted Cash Reserve	0	0	0	74,955	0	0	0		74,955	0	
EDL Community Sponsorship Reserve	134,882	639	566	1	(0)	80,000	0		215,522	135,448	
Regional Resource Recovery Pk Resource	14,121,030	66,920	59,217	0	(0)	998,662	0		15,186,612	14,180,247	
Community Sponsorship Reserve	97,271	461	408	(0)	(0)	6,286	0		104,018	97,679	
Kimberley Zone Reserve	486,676	2,307	2,041	(0)	(0)	171,845	0		660,828	488,717	
							0				
	31,872,958	150,528	133,935	2,844,589	100,209	5,784,093	0		40,652,168	32,107,102	



SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Annual Budget Profit/(Loss)	YTD Actual Profit/(Loss)	Variance	Comments
Cost	Accum Depr	Proceeds	Profit (Loss)					
\$	\$	\$	\$		\$	\$	\$	
				P Number Plant and Equipment				
				0 P12913 Utility Crew Cab Isuzu D-Max LS-M (MERBS) 1EHRD10	1,789	0	0	
51,193	(18,779)	33,060	646	0 P7616 Toyota Prado (DiS) (DES) 1GCB245	(69,153)	646	69,799	
				0 P12808 Pump Water 4" Diesel PTG405DS (Works)	0	0	0	
				0 P14611 Road Roller Compact Combination Ammann AV40 2K - Works BM23909	(13,855)	0	0	
				0 P5116 Rosmech Mistral Road Sweeper with Hino 500 series FG1628 (Replaces P5110)	(208,617)	0	0	
64,950	(64,950)	9,815	9,815	0 P13313 Compact Sweeper Rosmech Azura MC200 (Works)	15,000	9,815	(5,185)	
				0 P15311 Trailer - Variable Message Display (Works) BM13417	(18,646)	0	0	
				0 P8812 Truck - Prime Mover Hino 700 series FS2844 (Works) >4.5T 1EAB261	54,487	0	0	
				0 P87012 Hino 500 series 2630 Medium Auto Tip Truck 10T (Works) 1DZK 931	(4,096)	0	0	
2,011			(2,011)	0 P13108 Compressor Air Champion CSI11 Rotary Screw with CRDII024 Filters (Workshop)	(2,163)	(2,011)	152	
				0 P18218 TORO GROUND MASTER 360 4WD - 1GOO288	(16,672)	0	0	
				0 P14012 Pressure Cleaner Bar 3513G-HJ plus reel & hose (Waterpark P&Gs)	500	0	0	
				0 P6510 Trailer Caged Tipper Tandem - P&G's	3,000	0	0	
				0 P6601 Trailer Polmac Caged/Tipper 1TCX086	4,000	0	0	
				0 P8412 Water Truck Hino 500 Series 1628 Auto (P&Gs) 1EAR805 (see P4712 for tank)	(55,247)	0	0	
				0 P11514 Utility Cab Chassis Tray Extra Cab Retic 2 (P&Gs) (1EPL510)	10,533	0	0	
64,257	(43,534)	15,480	(5,242)	0 P1114 Self Propelled Elevated Work Platform (P&Gs) (1TPW699)	0	(5,242)	(5,242)	
73,774		60,000	(13,774)	0 P17815 HINO 500 SERIES HOOKLIFT TRUCK (1EUV532) REPLACES P87005	(44,408)	(13,774)	30,634	
		612		0 P6002 Mower Rotary Push Type (Not In Service)		612	612	
27,104	(27,104)	587		0 P88515 HOWARD STEALTH S2 WING TIP MOWER (REPLACES P88513) INSURANCE		587	587	
500	(500)	153		0 P16612 Pressure Cleaner Spitwater SW151 with attachments (Depot)		153	153	
		8		0 P11604 Spreader Fertilizer Sitrex S400 (PTO driven)		8	8	
		2,873		0 P13611 Rota slasher Howard EHD180 (P&Gs)		0	0	
				0 P10909 Trailer Custom Made - Beach Lifeguard	(8,000)	0	0	
				0 P14012 Pressure Cleaner Bar 3513G-HJ plus reel & hose (Waterpark P&Gs)	5,000	0	0	
				0 P85807 TRAILER POLMAC DUAL AXLE - P&G	5,000	0	0	
				0 P1500 Trailer Dean No 17 Flatbed Tilting (for ride-on mower) BM1679	2,000	0	0	
18,435	(4,037)	0	(14,398)	0 P2416 Graytill Smartspray Ute mounted Spray System		(14,398)	(14,398)	
283,788	(158,905)	122,588	(23,603)		(339,548)	(23,603)	77,121	

Comments - Capital Disposal/Replacements

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 9: RATING INFORMATION		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE												
Differential General Rate												
Gross Rental Valuations												
GRV -	Residential	10.8224	4,918	116,292,696	12,585,661			12,585,661	12,585,661			12,585,661
GRV -	Residential - Vacant	19.8104	176	2,904,940	575,480			575,480	575,480			575,480
GRV -	Commercial/Industrial	11.2119	547	55,146,367	6,182,956			6,182,956	6,182,956			6,182,956
GRV -	Tourism	14.6665	454	17,635,596	2,586,525			2,586,525	2,586,525			2,586,525
Unimproved Value Valuations												
UV -	Rural	0.7623	54	17,509,000	133,471			133,471	133,471			133,471
UV -	Mining	11.7729	39	1,211,081	142,579			142,579	142,579			142,579
UV -	Commercial Rural	3.1875	21	6,638,773	211,611			211,611	211,611			211,611
Sub-Totals			6,209	217,338,453	22,418,283	0	0	22,418,283	22,418,283	0	0	22,418,283
Minimum Payment		Minimum \$										
Gross Rental Valuations												
GRV -	Residential	1,220	67	652,734	81,740			81,740	81,740			81,740
GRV -	Residential - Vacant	1,220	176	810,422	214,720			214,720	214,720			214,720
GRV -	Commercial/Industrial	1,220	24	179,590	29,280			29,280	29,280			29,280
GRV -	Tourism	1,220	371	1,599,000	452,620			452,620	452,620			452,620
Unimproved Value Valuations												
UV -	Rural	1,220	4	191,300	4,880			4,880	4,880			4,880
UV -	Mining	500	29	54,849	14,500			14,500	14,500			14,500
UV -	Commercial Rural	1,220	2	13,300	2,440			2,440	2,440			2,440
Sub-Totals			673	3,501,195	800,180	0	0	800,180	800,180	0	0	800,180
Charitable Concessions								23,218,463 (55,142)				23,218,463 (55,142)
Amount from General Rates								23,163,321				23,163,321
Ex-Gratia Rates								0				0
Specified Area Rates								0				0
Totals								23,163,321				23,163,321

Comments - Rating Information

NOTE - This note represents the budgeted rating and back rating revenue expected for the 2020/21 financial year. The Statement of Financial Activity (by Reporting Program) examines the reporting program for rates which also includes other items, such as debt recovery and rates instalments charges, which are not represented in this table as they do not form part of ordinary rates modelling.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 30-Jun-20	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 191 - BRAC Inf & Stage 2B	0	0	0	0	0	0	0	0
Loan 193 - Civic Centre Redevelopment	994,413		241,358	487,484	753,055	506,929	28,273	42,286
Loan 194 - BRAC Oval Pavillion	121,517		121,518	121,518	-1	(1)	5,988	6,328
Loan 196 - Chinatown Revitalisation Loan	1,544,026		79,094	158,936	1,464,932	1,385,090	24,795	39,716
Loan 195 - Town Beach Redevelopment	1,450,000		0	0	1,450,000	1,450,000	0	0
Chinatown Revitalisation Project Stage 2		1,785,000		0	0	0	0	0
Broome Surf Life Saving Club	0	300,000		0	0	0	0	0
				0	0	0	0	0
Self Supporting Loans								
Broome Golf Club		1,250,000	0	0	0	0	0	0
	4,109,956	3,335,000	441,970	767,938	3,667,986	3,342,018	59,056	88,330

All debenture repayments were financed by general purpose revenue.

*A negative amount indicated in the "Interest Repayments Actuals" column is a result of end of financial year accruals to recognise the proportion of interest incurred during the 20/21 financial year.

(b) New Debentures

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 20	Amount Received	Amount Paid	Closing Balance 31-May-21
	\$	\$	\$	\$
Verge Bonds		0	0	0
Library Transient Borrower Deposits		0	0	0
Election Nomination Deposits		0	0	0
Civic Centre Event Takings		0	0	0
Key & Other General Purpose Deposits		5,686	(5,686)	0
BCITF Collection & Refund Deposits		0	0	0
Japanese Cemetery Improvements Deposits		0	0	0
Town Planning Related Bond Deposits	102,437	0	0	102,437
Cemetery Plot Reservation Deposits		0	0	0
Recreation Facility use Bond Deposits		0	0	0
Cash In Lieu Of Public Open Space	100,209	0	(100,209)	0
Parking Facilities Bond Deposits		0	0	0
Road & Footpath Facilities Bond Deposits		0	0	0
Capital Works Bond Deposits		0	0	0
Bank Guarantee Deposits Received		0	0	0
Contract Bonds & Retentions		0	0	0
Overpayments Held		0	0	0
Unclaimed Monies	2,360	0	(2,360)	0
BRB Levy	4,941	75,595	(55,667)	24,869
Staff Rental Bonds		0	0	0
Key Deposits		0	0	0
Chinatown Revitalisation grant		0	0	0
	209,947		(163,922)	127,306

Level of Completion Indicators

- 0% ○
20% ○
40% ○
60% ●
80% ●
100% ●
No Budget ☒

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 31 May 2021					Strategic Reference / Comment
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	
		Governance								
0%	○	Governance Total			0	0	0	0	0	
		Law, Order And Public Safety								
101%	●	Vehicle & Mobile Plant Renewal (Replace) Cap Exp- Emerg & Rang Serv	0052450		70,662	64,768	0	358	71,020	
452%	●	VBFB Building New Const - Cap Exp - Volunteer Bush Fire Brigade	0053172		11,144	10,208	50,397	39,253	0	
0%	○	Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS	0053239		3,222,000	1,611,000	15,097	(3,206,903)	0	
100%	●	SES Buildings New Const > \$5000 - Cap Exp - SES/ Fire & Emergency Services	0055288		209,000	191,576	208,987	(13)	0	
		Surf Club Building Renewal (Inc Plant & Furniture) Cap Exp-Law Ord & PS	53238		0	0	0	0	0	
10%	○	Law, Order And Public Safety Total			3,512,806	1,877,552	274,480	(3,167,306)	71,020	
		Education and Welfare								
0%	○	Education and Welfare Total			0	0	0	0	0	
		Housing								
0%	○	Housing Total			0	0	0	0	0	
		Health								
0%	○	Health Total			0	0	0	0	0	
		Community Amenities								
100%	●	Vehicles & Mobile Plant New - Cap Exp- Sanit Gen Refuse	0101508		220,000	201,663	220,524	524	0	
		Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	0101510		0	0	0	0	0	
103%	●	Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse	0101550	101552	50,000	25,000	0	1,414	51,414	
			0107550		135,801	67,901	11,100	(124,701)	0	
8%	○	Cemeteries Other Infrastructure New - - Cap Exp - Other Community Amenities	0107552	107561	6,000	3,000	0	1,396	7,396	
123%	●	Broome Cemetery Renewal by P & G - Cap Exp	0107562		53,000	26,500	56,437	3,437	0	
106%	●	Vehicle Mob Plant New -Cap Exp - Other Comm Ament	0107666	107768	0	0	0	0	0	
123%	●	Gantheum Toilet Block Renewal Inc Furn & Services - Build Cap Exp	104600	104795	304,250	278,861	372,858	68,608	0	
		Frederick (KBR Report) - Infa Cap Exp	101545	101558	200,000	100,000	58,903	(141,098)	0	
0%	○	Buckleys Rd Closure Upgrade (was Opex 101302) - Cap Exp - San Gen Refuse	104270	104299	154,830	141,922	0	(154,830)	0	
0%	○	Broome Townsite Drains Renewal - Cap Infa Exp - Urb Stwater	104800	104920	50,000	45,826	0	(50,000)	0	
66%	●	Community Amenities Total			1,173,881	890,673	719,821	(395,250)	58,810	
		Recreation And Culture								
98%	●	Broome Golf Club Building Renewal - Cap Exp - Other Recreation & Sports	0112071		4,909,064	4,499,968	0	(91,955)	4,817,109	
52%	○	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	0113027	113029	43,390	39,765	22,588	(20,802)	0	
0%	○	Dakas Street Reserve New Infa Const Cap Exp-P&O	0113550	113570	104,761	59,448	300	(104,461)	0	
98%	●	Cable Beach Reserve Renewal Works - Cap Exp	0113551	113674	17,275	9,169	0	(387)	16,888	
58%	○	Haynes Oval Reserve Renewal of Infrastructure- Cap Exp	0113551	113762	25,000	22,913	0	(10,625)	14,375	
0%	○	Male Oval Renewal Infa - Cap Exp - Parks & Ovals	0113551	113763	22,500	11,250	0	(22,500)	0	
0%	○	Cygnat Park Infrastructure Renewal - Cap Exp	0113551	113788	126,961	70,548	0	(126,961)	0	
155%	●	Six Seasons Parks Infrastructure Renewal - Cap Exp	0113551	113790	20,848	12,444	0	11,443	32,291	
0%	○	Male Oval Upgrade Infa - Cap Exp - Parks & Ovals	0113552	113613	2,430	2,227	0	(2,430)	0	
0%	○	Haynes Oval Other Infrastructure Renewal - Cap Exp	0113553	HAYN001	1,271	1,167	0	(1,271)	0	
0%	○	Reticulation Control System New Exp - Cap Exp Parks & Ovals	0113603		40,500	37,125	0	(40,500)	0	
74%	●	Library Building Renewal (Inc Plant & Furn) - Cap Exp - Libraries	0115461		20,000	18,326	0	(5,291)	14,709	
32%	○	Bme Civic Centre Building Design & Const Upgrade - Cap Exp - Bme Civic Centre	0116115	116140	10,000	5,000	0	(6,786)	3,214	
0%	○	Visitor Information Signage New Const - Cap Exp - Other Cult	0116125	116126	0	0	0	(0)	0	
0%	○	Lord McAlpine Bust New Construction	0116125	116128	50,000	25,000	0	(50,000)	0	
79%	●	Museum Building Renewal- Cap Exp - Other Cult	0116201		19,315	17,699	0	(3,965)	15,350	
107%	●	Building New Construction Expense - BRAC Dry - Cap Exp	0117300	117365	821,470	752,994	879,966	58,496	0	
19%	○	BRAC Building Renewal - Cap Exp - BRAC Dry	0117315	117316	438,428	219,214	0	(354,582)	83,846	
2%	○	BRAC Oval Upgrade of Infa - Cap Exp	0117450	117452	1,128,717	1,034,649	28,037	(1,100,680)	0	

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 31 May 2021						Strategic Reference / Comment
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)		
1%	○	BRAC Ovals Renewal - Infra Works - Cap Exp - BRAC Ovals	0117455	117456	248,814	228,074	0	(245,761)	3,053		
110%	●	Town Beach Redevelopment - Greenspace & Waterpark - Cap Exp	1181405		140,397	128,689	154,831	14,434	0		
63%	○	Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp	1181407		944,530	865,810	594,222	(350,308)	0		
44%	○	Town Beach Development - Jetty Project - Other Infra New - Cap Exp	1181409		6,199,044	5,682,457	2,729,678	(3,469,366)	0		
20%	○	Youth Bike Recreation Area - New Construction - Cap Exp	1181428	YBRA001	334,983	307,065	67,028	(267,955)	0		
138%	●	Cemetery Reserve New Infra Const - Cap Exp - Parks & Ovals	113550	113560	5,000	4,576	6,877	1,877	0		
No Budget	□	Town Beach Reserve Upgrade - Cap Exp - P&G	0113552	113607	0	0	7,039	7,039	0		
100%	●	Motocross Other infrastructure -Fencing- Other Recreation & Sport	1181423		27,365	25,080	27,365	0	0		
100%	●	Motocross Roadworks & Earthworks- Cap Exp - Other Recreation & Sport	1181422		366,418	335,874	366,418	0	0		
100%	●	Motocross Building Improvements - Cap Exp - Other Recreation & Sport	1181421		1,928,761	1,768,030	1,928,761	0	0		
No Budget	□	Haynes Oval Clubroom & Toilets New Const by P&G - Cap Exp	113572	113573	0	0	322	322	0		
147%	●	Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Beaches	112397		8,750	8,019	0	4,150	12,900		
0%	○	Furniture & Equip - New - BRAC Dry	117372	117373	0	0	(448)	(448)	0		
		Town Beach Redevelopment - Fishing Platform & Amenities -Other Infra New -									
No Budget	□	Cap Exp	1181402		0	0	36	36	0		
No Budget	□	Town Beach Redevelopment -Other Infra New - Cap Exp	1181401		0	0	232	232	0		
66%	○	Recreation And Culture Total			18,005,991	16,192,579	6,813,252	(6,179,004)	5,013,735		
		Transport									
91%	●	Federal Black Spot - Herbert / Saville Roundabout - NEW- Capex	113561	RU666	549,988	504,152	500,790	(49,198)	0		
98%	●	McDaniel Rd - Archer to Ward Stage 1 New Rd Const - Cap Exp	121000	121560	3,173,693	2,909,214	3,119,689	(54,004)	0		
14%	○	Black Spot - Port Drive Refuge Island - Rd Upgrade Cap Exp	121100	RU226	797,858	731,368	115,077	(682,781)	0		
101%	●	Old Broome Road/ Gus Winckel Road Upgrade - Capex	121100	RU555	109,418	100,298	110,335	918	0		
0%	○	Bme Roudabouts L/Scaping Rd Infra Renewal Const by P&G - Capex	121101	121561	14,396	13,200	0	(14,396)	0		
79%	○	Urban Reseals Renewal Program - Various (Sealing Contractor) - Cap Ex - Renewal	121101	RRU	439,777	219,888	0	(91,911)	347,866		
60%	○	Conti foreshore Footpath Construction (Before Hamersley Street - New Footpath Construction)	125140	125183	220,983	142,627	132,636	(88,347)	0		
90%	○	Broome Streets General Purpose Street Lighting Upgrades-CapE	125215	125033	150,000	137,500	135,237	(14,763)	0		
4%	○	Street Lighting at Various Locations - Renewal	125225	125232	50,000	25,000	0	(48,020)	1,980		
0%	○	Access & Inclusion Improvements New Infra - Cap Exp	1254421		107,124	85,697	440	(106,684)	0		
582%	●	Chinatown Landscaping Upgrade of Infra by P & G - Cap	121510	121510	75,000	68,750	436,813	361,813	0		
31%	○	Various Footpath Renewal - Renewal Construction - Cap Exp	125300	VARPATH	79,195	61,913	0	(54,984)	24,211		
No Budget	□	Black Spot (State)- Port Drive Childrens Crossing Stage 1	121100	RU227	0	0	8,462	8,462	0		
100%	●	Footpath Old Broome Road - One Mile Access/Sandpiper/Short St	125300	125291	25,626	23,485	0	0	25,626		
3%	○	Broome North Footpath New Const - Capex	125140	125277	87,000	79,750	2,516	(84,484)	0		
100%	●	Various FootPath Upgrade - Cap Exp	1223481	FPUP001	46,337	42,471	46,337	0	0		
0%	○	Old Broome Estate Subdivision - Whole Estate - Various Paths	125140	125290	11,931	10,934	0	(11,931)	0		
56%	○	Town Beach - Carpark and Robinson / Hopton intersection	124600	124612	296,936	272,184	0	(129,924)	167,012		
No Budget	□	Cape Leveque Road Renewal Const - Resheet, Reform & Drainage	121505	121507	0	0	0	8,567	8,567		
83%	○	Transport Total			6,235,261	5,428,431	4,608,333	(1,051,665)	575,262		
		Economic Services									
99%	●	Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp	0132129		83,400	76,450	0	(809)	82,591		
32%	○	Detailed Design Chinatown Project Stage 2 - CapEx	1367228		173,192	158,752	55,028	(118,164)	0		
178%	●	Chinatown Project Mgmt, Feasibility & Design Consultancy - Cap Exp - Economic Services Special Projects	1367221		568,855	521,444	1,015,093	446,238	0		
41%	○	Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp	1367404	1367414	6,183,423	5,668,138	2,565,059	(3,618,364)	0		
46%	○	Napier Terrace Streetscape Enhancements (Chinatown Stage 2) - Cap Exp	1367404	1367416	4,416,413	4,048,374	2,036,446	(2,379,967)	0		
53%	○	Cammarvon Street North Streetscape Enhancements (Chinatown Stage 2) Cap Exp	1367404	1367417	3,930,518	3,602,973	2,094,550	(1,835,968)	0		
0%	○	Public Art (funded from Reserve) - Other Infra New - Cap Ex	1367405	1367412	506,779	464,541	2,050	(504,729)	0		
0%	○	Smart Cities Enabling Items - Cap Exp	1367405	1367418	300,000	300,000	0	(300,000)	0		
17%	○	Streeter's Jetty Refurbishment (Chinatown Stage 2) Cap Exp	1367405	1367419	392,197	359,513	68,429	(323,768)	0		
63%	○	Chinatown Transit Hub and Pocket Park (Chinatown Stage 2) Cap Exp	1367405	1367420	1,577,000	942,000	986,622	(590,378)	0		
0%	○	Visitor Centre Amenities (Chinatown Stage 2) Cap Exp	1367405	1367421	186,000	93,000	0	(186,000)	0		
141.3%	●	Chinatown Entry Statement - Other Infra New - Cap Ex	1367405	1367415	2,919	2,673	41,258	38,339	0		
No Budget	□	Chinatown Public Art - Art Coordination & Contingency	1367405	1367422	0	0	49,644	49,644	0		
No Budget	□	Chinatown Public Art - Start of the Pearling Story	1367405	1367423	0	0	9,260	9,260	0		

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 31 May 2021						Strategic Reference / Comment
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)		
No Budget	☐	Chinatown Public Art - Chinese Community	1367405	1367424	0	0	3,201	3,201	0		
No Budget	☐	Chinatown Public Art - Diveres Quarter and the Boating Industry	1367405	1367425	0	0	34,674	34,674	0		
No Budget	☐	Chinatown Public Art - Sam Male	1367405	1367426	0	0	68,152	68,152	0		
No Budget	☐	Chinatown Public Art - The Tram	1367405	1367427	0	0	5,755	5,755	0		
No Budget	☐	Chinatown Public Art - The Japanese in Broome	1367405	1367428	0	0	2,267	2,267	0		
No Budget	☐	Chinatown Public Art - Interpretation Trail	1367405	1367429	0	0	2,619	2,619	0		
No Budget	☐	Chinatown Public Art - Customised Designs for Sandblasted Benches	1367405	1367430	0	0	3,085	3,085	0		
No Budget	☐	Chinatown Public Art - Customised Designs Filagree Panels	1367405	1367431	0	0	2,053	2,053	0		
139%	●	Dampier St Upgrade - Cap Exp	1367404	1367407	15,000	13,750	20,864	5,864	0		
130%	●	Carnarvon St Upgrade - Cap Ex	1367404	1367408	42,000	38,500	54,775	12,775	0		
34%	○	Carnarvon Street South Streetscape Enhancements	1367404	1367433	887,000	443,500	300,715	(586,285)	0		
49%	○	Economic Services Total			19,264,696	16,583,608	9,421,597	(9,760,507)	82,591		
		Other Property & Services									
57%	●	Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	0142558		50,000	45,826	0	(21,477)	28,523		
66%	●	Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	0143610		479,955	439,956	0	(162,989)	316,966		
18%	○	Equip & H'Ware > \$5000 Cap Exp - IT	0146120		214,000	196,163	38,292	(175,708)	0		
32%	○	Software >\$5000 Cap Exp - IT	0146122		206,205	189,013	66,547	(139,658)	0		
0%	○	Child Care Ctr cnr Guy & Herbert Build Renewal - Cap Exp	0146652	146653	4,000	2,000	0	(4,000)	0		
		BOSCCA Building Renewal (Inc Plant & Furn) - Cap Exp - Com Fac Leased	0146662		0	0	0	0	0		
		Shire Office Barker St - Building Renewal - Cap Exp - Corp Gov Support	0147372		0	0	0	0	0		
71%	●	Depot Building Const Renewal - Cap Exp - Depot Operations	0148003	148007	4,000	2,000	0	(1,179)	2,821		
94%	●	Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office	0148004		60,000	30,000	0	(3,749)	56,251		
5%	○	Depot Building Upgrade - Cap Exp - Depot Ops	0148242	148243	98,000	49,000	5,028	(92,972)	0		
96%	●	Vehicle & Mobile Plant Renewal(Replacement) - Cap Exp - Depot Ops	0148610		12,000	6,000	0	(531)	11,469		
0%	○	Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	0148611		871,000	435,500	0	(868,639)	2,361		
		KRO2 Building Renewal - Cap Exp - Office Prop Leased	0147375		0	0	0	0	0		
No Budget	☐	Vehicle & Plant New - Cap Exp - P&G Operations	143621		0	0	307	307	0		
47%	●	KRO1 Building Renewal - Cap Exp - Office Prop Leased	147374		78,167	71,643	0	(41,278)	36,889		
98%	●	4 Jones Place - Renewal - Community Facilities Leased - Unclassified	146054		11,000	10,076	0	(273)	10,727		
28%	○	Other Property & Services Total			2,088,327	1,477,177	110,174	(1,512,146)	466,007		
56%	○	GRAND TOTAL			50,280,961	42,450,020	21,947,658	(22,065,878)	6,267,425		

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2021

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 31 May 2021					Strategic Reference / Comment
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	
103%	●	Land & Buildings - New			2,970,375	2,722,808	3,068,433		0	
1%	○	Land & Buildings - Upgrade			3,320,000	1,660,000	20,124	(3,299,876)	0	
91%	●	Land & Buildings - Renewal			5,616,374	4,958,126	0	(531,322)	5,085,052	
		Works in Progress Land & Buildings			0	0	0	0	0	
69%	●	Land & Buildings - Total			11,906,749	9,340,934	3,088,558	(3,733,140)	5,085,052	
33%	○	Recreation Areas Infrastructure - New			2,729,142	2,465,082	901,246	(1,827,895)	0	
290%	●	Recreation Areas Infrastructure - Upgrade			2,430	2,227	7,039	4,610	0	
14%	○	Recreation Areas Infrastructure - Renewal			462,669	355,564	0	(396,062)	66,607	
		Works in Progress Recreation Areas Infrastructure			0	0	0	0	0	
31%	○	Recreation Areas Infrastructure - Total			3,194,240	2,822,873	908,285	(2,219,348)	66,607	
91%	●	Roads, F/Paths & Bridges Infrastructure - New			4,517,137	4,068,248	4,122,489	(394,648)	0	
51%	●	Roads, F/Paths & Bridges Infrastructure - Upgrade			17,245,013	15,438,318	8,859,554	(8,385,459)	0	
67%	●	Roads, F/Paths & Bridges Infrastructure - Renewal			855,929	590,670	0	(282,647)	573,282	
		Works in Progress - Rds, F/Paths & Bridges			0	0	0	0	0	
60%	●	Roads, F/Paths & Bridges Infrastructure - Total			22,618,079	20,097,236	12,982,043	(9,062,754)	573,282	
0%	○	Drainage Infrastructure - New			154,830	141,922	0	(154,830)	0	
123%	●	Drainage Infrastructure - Upgrade			304,250	278,861	372,858		0	
0%	○	Drainage Infrastructure - Renewal			50,000	45,826	0	(50,000)	0	
		Works in Progress Drainage Infrastructure			0	0	0	0	0	
73%	●	Drainage Infrastructure - Total			509,080	466,609	372,858	(136,222)	0	
43%	○	Other Infrastructure - New			9,349,740	7,787,085	4,020,115	(5,329,625)	0	
55%	○	Other Infrastructure - Upgrade			350,000	237,500	194,140	(155,860)	0	
61%	●	Other Infrastructure - Renewal			117,000	63,076	0	(45,483)	71,517	
		Works in Progress Other Infrastructure			0	0	0	0	0	
44%	●	Other Infrastructure - Total			9,816,740	8,087,661	4,214,255	(5,530,968)	71,517	
102%	●	Mobile Plant & Equip New			273,000	228,163	277,267		0	
		Mobile Plant & Equip Upgrade			0	0	0	0	0	
31%	○	Mobile Plant & Equipment Renewal (Replacement)			1,502,367	984,243	0	(1,031,400)	470,967	
42%	●	Mobile Plant & Equip - Total			1,775,367	1,212,406	277,267	(1,027,133)	470,967	
0%	○	Fixed Plant & Equipment - New			40,500	37,125	0	(40,500)	0	
		Fixed Plant & Equipment - Upgrade			0	0	0	0	0	
		Fixed Plant & Equipment - Renewal			0	0	0	0	0	
0%	○	Fixed Plant & Equipment - Total			40,500	37,125	0	(40,500)	0	
25%	○	Furniture & Equipment - New			420,205	385,176	104,391	(315,813)	0	
25%	○	Furniture & Equipment - Total			420,205	385,176	104,391	(315,813)	0	
56%	●	Capital Expenditure Total			50,280,961	42,450,020	21,947,658	(22,065,878)	6,267,425	

SHIRE OF BROOME
Monthly Statement of Financial Activity
For the Period Ending 31 May 2021

Appendix A: SUPPLEMENTARY NOTES TO THE MONTHLY REPORT

NOTES TO THIS MONTH'S REPORT

OVERVIEW

For the period ended 31 May 2021, the following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	92%
Total Rates Raised Revenue	100% (of which 96% were collected)
Total Other Operating Revenue	74%
Total Operating Expenditure	78%
Total Capital Revenue	82%
Total Capital Expenditure	56%
Total Sale of Assets Revenue	34%

The budget was adopted at the Ordinary Meeting of Council on 25 June 2020. Council adopted a balanced annual budget, which included a net carried forward balance of \$2,226,546 being \$844,078 of carry-over projects, plus \$1,382,467 Financial Assistance Grants received in advance.

It should be noted that the end of financial year (EOFY) processes are now complete and the Annual Financial statements were presented to the Audit Committee on 2 December 2020 before the recommendations were presented to the Ordinary Meeting of Council on 10 December 2020. The final report included recommendations for the use of an adjusted surplus \$4,188,392 in carried forward surplus. These recommendations were approved by Council and incorporated into the 2020-21 budget.

More information on the Shire's current position can be found on Note 3 of these Financial Statements.

ADJUSTMENTS TO DETERMINE THE CASH POSITION

CURRENT POSITION

Currently, to the end of May 2021, the current position stands at \$12.6M.

Cash

Total Cash Assets are now \$45.8M being \$3.6M decrease from prior month.

The major collections this month include receipt of:

- \$361K Main Roads WA - Black Spot Program Herbert/Savill St
- \$228K FAGS Grants Q4 Pmnt – General Purpose
- \$120K FAGS Grants Q4 Pmnt- Roads

The major expenditure items this month include payments of:

- \$2.3M Georgiou Construction Group – China Town (RFT 20-08)
- \$652K Swan Marine Construction – Jetty Progress Claim (RFT20-03)
- \$177K Major Motors – Works Isuzu (RFQ20-57)

Receivables

Sundry debtors including GST refundable stand at \$2.4M

Rates and rubbish debtors stand at \$1M. Annual rates were raised on 16th July 2020 with due date of 20 August 2020. Rates & Rubbish debtors will continue to reduce throughout the year as ratepayers on instalment and payment plans continue to pay their rates.

Other Assets

These stand at \$162K having a \$6K decrease since the previous month.

Cash Liabilities

These stand at \$326K. This represents our obligation on our outstanding loans in 20/21.

Creditors and Payables

Sundry Creditors are \$4.6M, due to continued major infrastructure works in progress.

Other Payables comprising Tax Payable, FESA Levy Collected, Accrued Loan Interest, Prepayments Received and accruals stand at \$478K.

Employee Provisions and Accruals

In the normal course of events, these figures are adjusted in June and July each year by end of year accounting adjustments.

Current leave provisions are \$2.40M (Non-current leave provisions are \$280K). Accruals to reflect the year end position have been completed for the 2020-2021 year.

10. REPORTS OF COMMITTEES

There are no reports in this section.

11. NOTICES OF MOTION**11.1 2021 KULLARRI NAIDOC FESTIVAL (COUNCILLOR WEVERS)**

The following Notice of Motion was submitted by Cr Nik Wevers

BACKGROUND

The Community Sponsorship Assessment Working Group (CSAWG) held a workshop on 6 May 2021 to consider applications for funding in accordance with the Annual Community Matched Funding Program 2020/21.

An application was submitted by Broome Aboriginal Media Association (BAMA) requesting a total of \$15,068 towards the 2021 Kullarri NAIDOC Festival. This requested funding consisted of \$10,000 cash, and \$5,068 towards in-kind venue hire at the Broome Civic Centre.

The CSAWG considered BAMA's application in accordance with the sponsorship guidelines and recommended not supporting the request due to the organisation exceeding the annual turnover criteria.

The sponsorship guidelines outline that in order to be eligible for sponsorship an organisation must have an annual turnover of \$500,000 or less.

The recommendations of the CSAWG were endorsed by council at the Ordinary Meeting of Council on 27 May 2021. Following the council meeting Shire officers were contacted by BAMA representatives requesting that the decision be revoked and that funding towards the 2021 Kullarri NAIDOC Festival be reconsidered by council.

Due to BAMA's funding application being unsuccessful, the Opening Ceremony and NAIDOC Ball events which were to be held at the Broome Civic Centre were required to be cancelled. As a result, this Notice of Motion is to allocate \$10,000 towards the Kullarri NAIDOC Festival, excluding the \$5,068 in-kind venue hire.

COUNCILLOR COMMENT

NAIDOC (National Aborigines and Islanders Day Observance Committee) Week is a national event. It originated from the national Day of Mourning in 1938, moved to the first Sunday in July in 1957 as a day of remembrance and celebration for Aboriginal people and heritage; became NAIDOC week and to include Torres Strait Islanders in 1991. Sometimes referred to as the National Aboriginal and Islander Day of Celebration it has taken place in Broome every year growing from small events in the 1990's.

Broome has an important history in leading Aboriginal and Islander recognition in Australia. This should continue to be celebrated. We know that Indigenous tourism is on a significant rise in the Kimberley with tourists searching for an "Indigenous" experience. This is a national celebration, Broome should be part of it and our visitor guests will have an important opportunity to participate in the celebration of Indigenous heritage and culture in Broome.

Following the May Ordinary Council Meeting decision \$55,701.97 was returned to reserve funds as a surplus. There will be no effect on the annual budget.

OFFICER COMMENT

The Kullarri NAIDOC Festival is a regional celebration within the Shire of Broome that comprises over 20 events. Up to 25 organisations, schools and remote communities

collaborate to host and deliver an exciting program of activities that showcase the region's unique Indigenous culture and heritage.

The Kullarri NAIDOC Festival is an engaging platform for the local community and visitors to the region to see, hear and experience the cultural pride of Indigenous people within the Shire through music, cuisine, literature, dance, visual art, film, storytelling, traditional Ceremony and cultural tours.

The key project outcomes of the Kullarri NAIDOC Festival are to strengthen the community, build social inclusion and encourage participation through a community-based approach to project delivery.

The Annual Community Matched Funding sponsorship guidelines state that projects are prioritised for funding through the Annual Community Matched Funding program if the initiative is new and has not been funded by the Shire of Broome previously. However, there are annual community events in Broome, such as the Kullarri NAIDOC Festival, which have previously been successful in receiving ongoing Shire funding, including that of multi-year agreements. It is also noted that the current sponsorship guidelines do not provide Council with any opportunity to allocate funds towards more community focussed annual events such as Kullarri NAIDOC.

A council workshop will be scheduled in 2021 to review the Program Objectives, Guidelines, Application Form, and advertising period for the 2021-22 round of the Annual Community Matched Funding program.

At that workshop Council may wish to discuss the option of allocating separate funds to support these ongoing community initiatives, or alternately providing an additional stream in the Annual Community Matched Funding program for these events.

FINANCIAL IMPLICATIONS

Council resolved to transfer \$55,702 back into the Community Sponsorship Reserve at the 27 May 2021 Ordinary Meeting of Council. As a result, there are no available funds in account 22172 Community Sponsorship Program.

It is recommended that \$10,000 is transferred from the Community Sponsorship Reserve to Account 22172 so as sufficient funding is available to support the Councillor motion.

VOTING REQUIREMENTS

Absolute Majority

COUNCILLOR RECOMMENDATION:

That Council:

- 1. Pursuant to Council Policy – Community Sponsorship Program, approves the distribution of Annual Community Matched Program funding of \$10,000 to Broome Aboriginal Media Association Inc. for the 2021 Kullarri NAIDOC Festival;*
- 2. Pursuant to section 6.8 of the Local Government Act 1995, Expenditure from municipal fund not included in the annual budget authorises the transfer of \$10,000 from the Reserve Account (Community Sponsorship Reserve) to the Community Sponsorship Program account; and*

3. *Notes that a future Council Workshop will be held in 2021 to review the Program Objectives, Guidelines, Application Form, and advertising period for the 2021-22 round of the Annual Community Matched Funding Program.*

Attachments

Nil

12. QUESTIONS BY MEMBERS WITHOUT NOTICE
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13. BUSINESS OF AN URGENT NATURE

14. MEETING CLOSED TO PUBLIC

This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(iii)) as it contains “a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government”, and section 5.23(2)(c) as it contains “a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting”.

14.1 LEASE PORTION RESERVE 31340 - CHARTER PROPERTY GROUP

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	LSS339
AUTHOR:	Property and Leasing Senior Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Infrastructure
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Charter Property Group (CPG) currently maintain a portion of Reserve 31340 which sits on the verge of the Seaview Café, located at the Seaview Shopping Complex within the Town Beach precinct. They have sought to formally lease the portion of the Reserve in order to extend the alfresco decking for the proposed Café.

This report recommends Council approve a lease over the area where the decking will be built, and that CPG continue to maintain the verge.

15. MEETING CLOSURE
