



AGENDA

FOR THE

ORDINARY MEETING OF COUNCIL

17 NOVEMBER 2022

NOTICE OF MEETING

Dear Council Member,

The next Ordinary Meeting of Council will be held on Thursday, 17 November 2022 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 5:00PM.

Regards,



S MASTROLEMBO
Chief Executive Officer

11/11/2022

Our Mission

"To deliver affordable and quality Local Government services."

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions in section 5.25 of the *Local Government Act 1995* establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Should you require this document in an alternative format please contact us.

Councillor Attendance Register										
Councillor		Cr H Tracey	Cr D Male	Cr E Foy	Cr P Matsumoto	Cr C Mitchell	Cr B Rudeforth	Cr P Taylor	Cr N Wevers	Vacant Seat
2021	18 November			LOA						
2021	16 December			A						
2022	24 February			LOA	A					
2022	31 March						LOA			
2022	28 April			A						
2022	26 May			LOA	A					
2022	30 June		A	A						
2022	28 July									
2022	25 August									
2022	29 September									
2022	27 October							LOA		

- LOA (Leave of Absence)
- NA (Non-Attendance)
- A (Apologies)
- R (Resignation)

2.25. Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
 - (a) a meeting that has concluded; or
 - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2-month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2-month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.

SHIRE OF BROOME
ORDINARY MEETING OF COUNCIL
THURSDAY 17 NOVEMBER 2022
INDEX – AGENDA

1.	OFFICIAL OPENING	6
2.	ATTENDANCE AND APOLOGIES	6
3.	ANNOUNCEMENTS BY PRESIDENT.....	6
4.	DECLARATIONS OF INTEREST.....	6
5.	PUBLIC QUESTION TIME.....	6
6.	APPLICATIONS FOR LEAVE OF ABSENCE.....	6
7.	CONFIRMATION OF MINUTES	6
8.	PRESENTATIONS / PETITIONS / DEPUTATIONS.....	6
9.	REPORTS FROM OFFICERS	7
9.1	PEOPLE.....	7
9.2	PLACE	8
9.2.1	MAJOR LAND TRANSACTION - BUSINESS PLAN (SANCTUARY ROAD CARAVAN PARK, KEY WORKER AND OVER 55'S VILLAGE)	8
9.3	PROSPERITY	34
9.4	PERFORMANCE	35
9.4.1	COUNCIL POLICY REVIEWS - VARIOUS	35
9.4.2	MONTHLY PAYMENT LISTING OCTOBER 2022	59
9.4.3	MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT - OCTOBER 2022	73
10.	REPORTS OF COMMITTEES.....	105
11.	NOTICES OF MOTION WITH NOTICE	106
12.	NOTICES OF MOTION WITHOUT NOTICE.....	106
13.	BUSINESS OF AN URGENT NATURE	106
14.	MEETING CLOSED TO PUBLIC.....	107
14.1	EXPRESSION OF INTEREST INTO CHILDCARE FACILITY AT BROOME AQUATIC AND RECREATION CENTRE.....	107
14.2	INTER-REGIONAL FLIGHT NETWORK EXPANSION	108

15. MEETING CLOSURE 109

1. OFFICIAL OPENING**2. ATTENDANCE AND APOLOGIES****3. ANNOUNCEMENTS BY PRESIDENT****4. DECLARATIONS OF INTEREST****5. PUBLIC QUESTION TIME****6. APPLICATIONS FOR LEAVE OF ABSENCE****7. CONFIRMATION OF MINUTES****RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of Council held on 27 October 2022, as published and circulated, be confirmed as a true and accurate record of that meeting.

8. PRESENTATIONS / PETITIONS / DEPUTATIONS

There are no reports in this section.

9. REPORTS FROM OFFICERS

9.1 PEOPLE

There are no reports in this section.

9.2 PLACE

9.2.1 MAJOR LAND TRANSACTION - BUSINESS PLAN (SANCTUARY ROAD CARAVAN PARK, KEY WORKER AND OVER 55'S VILLAGE)

LOCATION/ADDRESS:	Lot 3130 Sanctuary Road, Cable Beach
APPLICANT:	Nil
FILE:	RES 50128
AUTHOR:	Manager Community Engagement & Projects
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Section 3.59 of the *Local Government Act 1995* requires local governments to prepare a Business Plan before entering into a Major Land Transaction.

The Draft Business Plan for the Sanctuary Road Caravan Park, Key Worker and Over 55's Village was advertised for public comment for a 6-week period. During this time one submission was received.

This report seeks Council approval to proceed with the Business Plan for Sanctuary Road Caravan Park as advertised (**Attachment 1**).

It is proposed for the Chief Executive Officer to commence preparation of tender documentation and to continue to lobby for funding from the State Government for detailed designs, headworks and site preparation.

BACKGROUND

Previous Considerations

OMC 11 April 2007 Item 9.3.2

SMC 22 June 2011 Item 9.2.1

OMC 6 September 2012 Item 9.3.1

OMC 18 April 2013 Item 9.2.7

OMC 16 May 2013 Item 9.2.2

OMC 22 May 2014 Item 9.3.3

SMC 26 May 2014 Item 9.3.3

OMC 27 October 2016 Item 9.2.2

OMC 28 July 2022 Item 9.2.3

OMC 25 August 2022 Item 9.2.3

The Shire of Broome has held a Management Order over Lot 3130 on Deposited Plan 32082 Sanctuary Road since 13 October 2011. The Management Order lists the purpose of the Reserve as 'Caravan Park', and consequently the Reserve is to be used for the designated purpose of 'Caravan Park' and for purposes ancillary or beneficial to that designated purpose only.

The site has an area of 13.5 ha and is bounded by Sanctuary Road to the south, Fairway Drive to the east (unconstructed nature corridor) and Oryx Road (north-south portion known as Lullfitz drive and east west portion unconstructed). The land is zoned 'Special Use: Caravan Park' under the Shire's Local Planning Scheme No.6. The Management Order allows the Shire of Broome to lease for 50 years.

Sanctuary Road Caravan Park Business Case – Brighthouse Consulting

In November 2021, the Shire issued Request for Quote (RFQ 21/36) for the development of a Business Case for Sanctuary Road Caravan Park. Key deliverables for this project included:

- Financial viability of the project.
- Recommendations for length of tenure and lease rental terms.
- Opportunity for a staged development at the site.
- Costs associated with servicing the site e.g., electrical, water, sewerage, drainage etc.
- Ability of the development to address the current housing crisis, particularly for key workers.
- Opportunity to cater for over 55's retirement housing.

The Business Case provides the Shire with an understanding of the commercial development viability of the site, and the potential financial return. To ensure that the Tender process is not compromised, the Business Case has been classified as a confidential document under Section 5.23(2)(e)(ii) of the *Local Government Act 1995* (Act) until the Shire is in a position to invite responses from the open market.

Major Land Transaction – Business Plan

Section 3.59 of the Act details the process governing 'Commercial Enterprises' by local governments, including 'Major Land Transactions'.

A 'Major Land Transaction' is defined by the Act to be a land transaction where the total value of:

- a) The consideration under the transaction; and
- b) Anything done by the local government for achieving the purposes of the transaction, is more, or is worth more, than \$2 million.

Before entering into a 'Major Land Transaction', the Shire is required to prepare a Business Plan that includes an overall assessment of the land transactions including:

- Expected effect on the provision of services and facilities by the Shire;
- Expected effect on other persons providing services and facilities in the region;
- Expected financial effect on the Shire;
- Expected effect on the Shire's Plan for the future;
- The ability of the Shire to manage the performance of the transaction; and
- Any other matter prescribed for the purposes of the subsection.

The Business Plan is designed to:

- a) Inform the public with respect to the Shire of Broome's proposal to undertake a 'Major Land Transaction' of the above site;
- b) Provide the opportunity for the public to make submissions regarding the Business Plan and the proposed disposal of the property; and
- c) Satisfy the requirements of Section 3.59 of the Act.

At the OMC on the 25 August 2022 Council resolved the following:

COUNCIL RESOLUTION:**(REPORT RECOMMENDATION)****Minute No. C/0822/103****Moved: Cr B Rudeforth****Seconded: Cr E Foy****That Council:**

- 1. Endorse the draft Business Plan for Sanctuary Road Caravan Park, Key Worker and Over 55's Village (Attachment 2) as attached;**
- 2. Requests the Chief Executive Officer, in accordance with section 3.59 of the Local Government Act 1995, to publicly advertise the Business Plan for Sanctuary Road Caravan Park, Key Worker and Over 55's Village for a period of six weeks; and**
- 3. Requests the Chief Executive Officer to present all submissions received following the consultation period to Council for consideration and determination as to whether the major land transaction will proceed.**

CARRIED UNANIMOUSLY 8/0**COMMENT**

Following the August Ordinary Meeting of Council, the Business Plan was advertised for the statutory six week period from 1 September - 13 October 2022.

One public submission was received during the six week submission period from Hawaiian Group (**Attachment 1**).

Please refer to the Schedule of Submissions (**Attachment 2**) for a summary of the submission received and officer comments.

Based on the submission received shire officers do not recommend any changes to the Major Land Transaction Business Plan (**Attachment 3**).

This report requests Council resolve to proceed with the Sanctuary Road Caravan Park, Key Worker and Over 55s Village Business Plan as advertised.

Next Steps

The Chief Executive Officer is proposed to continue to lobby the State Government for funding to complete detailed designs, headworks and site preparation. A RED Grant was submitted by Shire officers in August 2022 to commence detailed designs for headworks and site preparation.

Shire officers will continue to prepare tender documentation to allow for advertising a Request for Tender in 2023.

CONSULTATION

The Business Plan was advertised for the statutory six week period from 1 September - 13 October 2022.

STATUTORY ENVIRONMENT

Local Government Act (1995)

Section 3.58 – Disposing of property

Section 3.59(5) – Commercial enterprises by local governments (including major land transactions)

Requires that Council consider any submissions made and determines by Absolute majority whether to proceed with the major land transaction and provide local public notice of this decision.

POLICY IMPLICATIONS

Caravan Parks and Camping Grounds – Maximum number of sites of a particular type that may be used at a facility

The maximum number of sites at caravan parks within the Broome townsite that can be used at a caravan park for long stay site and / or on-site caravan sites is to be limited to forty percent.

FINANCIAL IMPLICATIONS

The Business Case indicated a capital investment of \$64 million will be required for the site, including forward works, headworks, site preparation, connections, road works and other preliminaries.

To ensure the financial viability of the project the Shire is currently lobbying for \$15 million from the State Government to complete detailed designs, headworks and site preparation.

Shire officers submitted a RED Grant with the Kimberley Development Commission in August 2022 to cover the detailed designs for the headworks and site preparation.

Rental for the site is yet to be determined, however Industry analysis confirms the range of lease rental for similar large caravan parks is 7 - 10% of park revenue. This is supported by IBISWorld, Caravan Parks and Camping Grounds in Australia 2017-2018 report, which indicates average lease rentals at 7.7%.

The Business Case estimates the following financial effect on the Shire:

Capital Investment	
Approximately \$64 million including GST over a 3-year period	
Rent / Lease Fees	
One-time opportunity fee	\$500,000 excluding GST at the commencement of the lease
Fixed component	\$10,000 per month plus CPI
Variable component	7.0% of quarterly revenue

This rental income stream is in addition to the forecasted \$79.8M financial benefit to the Broome community (and beyond) which is generated by the existence of the Caravan Park (over a 15 year period).

RISK

Risk	Type (Health, Financial Impact, Service Interruption, Compliance, Reputational, Property Environment)	Rank (based on measures of consequence and likelihood)	Mitigation
No suitable submission received during the tender and redevelopment phase.	Financial Reputational	Medium	Industry experts engaged to assist and provide advice during the tender phase.
Funding is not received from the State or Federal Government to complete the headworks.	Financial Reputational	Medium	Shire of Broome officers and Elected members are actively seeking funding opportunities for this project.
Relevant legislation and regulations are not adhered to.	Compliance	Medium	Industry experts and Shire Technical Officers have investigated and referenced relevant Shire policies and legislation throughout the development of the Business Plan.

STRATEGIC ASPIRATIONS

People – We will continue to enjoy Broome-time, our special way of life. It's laid-back but bursting with energy, inclusive, safe and healthy, for everyone.

Outcome Two - Everyone has a place to call home:

2.1 Promote access to safe, affordable accommodation to meet all needs, including itinerants, homeless people, those at risk, youth and the elderly.

Place – We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.

Outcome Six - Responsible growth and development with respect for Broome's natural and built heritage:

6.1 Promote sensible and sustainable growth and development.

Prosperity – Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome Ten – Appropriate infrastructure to support sustainable, economic growth:

10.1 Invest strategically in property to stimulate economic growth.

VOTING REQUIREMENTS

Absolute Majority

REPORT RECOMMENDATION:

That Council:

- 1. Proceed with the Sanctuary Road Caravan Park, Key Worker and Over 55s Village Business Plan as advertised (**Attachment 3**) and request the Chief Executive Officer to provide state-wide public notice in accordance with Section 3.59(5a) of the Local Government Act 1995;*
- 2. Request the Chief Executive Officer to prepare tender documentation for the redevelopment and long-term lease of the Sanctuary Road Caravan Park, Key Worker and Over 55s Village; and*
- 3. Request the Chief Executive Officer continue to lobby the State Government for funding to complete the detailed designs, headworks and site preparation.*

Attachments

1. Attachment 1 - Letter Hawaiian Group
2. Attachment 2 - Schedule of Submissions
3. Attachment 3 - Business Plan - Major Land Transaction



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Hawaiian Pty Ltd
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13th October 2022

Chief Executive Officer
Shire of Broome
via email: shire@broome.wa.gov.au

Dear Sir,

HAWAIIAN GROUP SUBMISSION ON SHIRE OF BROOME BUSINESS PLAN – MAJOR LAND TRANSACTION SANCTUARY ROAD CARAVAN PARK

As the Shire is aware, Hawaiian is a major tourism operator and landowner in the Shire of Broome (the Shire), being the longstanding owner of:

- The Cable Beach Club Resort and a number of surrounding lots in Cable Beach, comprising:
 - Lots 981, 1005, 2245 and 2246 Millington Road; and
 - Lots 6, 1216 and 1217 Sanctuary Road.
- The Town Beach Village Club and a number of surrounding lots in Old Broome, comprising:
 - Lots 3 and 360 Hopton Street; and
 - Lots 361 and 362 Walcott Street.

Hawaiian is therefore both interested and invested in major developments undertaken in the Shire, including those undertaken by the Shire. We have welcomed the opportunity to review and provide comment on the Shire's Business Plan for the Major Land Transaction for the Sanctuary Road Caravan Park that is currently out for public consultation.

Hawaiian would like to commend the Shire for proactively seeking to address housing supply issues facing Broome in relation to accommodation for both key workers and over 55s on the site. Hawaiian experiences first-hand the impact that a lack of accommodation suitable for our employees has on our business operations within the Shire and we also understand the supply issues facing over 55s in the Shire (and those that rent more generally).

Hawaiian would like to take the opportunity to suggest to the Shire that owners of land in the Tourism Zone¹ throughout the Shire should be afforded the same opportunity to develop accommodation to house key workers on their land, as is being explored by the Shire in this Business Case.

¹ Referred to as the 'Tourist Zone' in Local Planning Scheme No.6 or 'Tourism Zone' in Draft Local Planning Scheme No.7.



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In this respect it is noted that Workforce Accommodation is only proposed to be allowed as an incidental land use on land in the Tourism Zone under Draft Local Planning Scheme No.7 (draft LPS). Under the draft LPS any such land use would also be subject to the Site and Development Standards of Schedule 4, Item 17, which would limit the site area and number of units of any Workforce Accommodation to a maximum of 40% and would require these to be integrated with a tourism use on the site.

Hawaiian notes that these provisions are not practical or achievable with respect to the requirements for Workforce Accommodation and inhibit our ability to use land we own to provide contemporary Workforce Accommodation for our workers to support the ongoing operation of the Cable Beach Club. We note that the Shire of Carnarvon has recently supported RAC's development of a standalone worker's accommodation development to support the tourism industry in Coral Bay which will directly support RAC's proposed redevelopment of the Ningaloo Reef Resort.

Hawaiian would welcome such an opportunity; however it will not be possible under the draft LPS, due to the proposed restrictions associated with it being an incidental land use and given the site and development requirements for land in the Tourism Zone.

Hawaiian would also welcome the opportunity to explore other alternative land uses on our under-developed land in the Tourism Zone to meet needs within the Shire. Opportunities for Build to Rent or Over 55s housing. These are opportunities that are afforded to the Shire in relation to the Sanctuary Road site as a result of the proposed 'Park Home Park'² use (which is a prohibited use in all zones under draft LPS7). Land use flexibility that we are not afforded on our land within the Tourism Zone.

Hawaiian also notes that the Business Case sets out a demand for overflow caravan and camping facilities, rather than a long term sustained demand for permanent additional caravan and camping facilities of the quantum proposed. As the Shire is aware, Broome has very seasonal accommodation demand and the introduction of an additional permanent 300 caravan and camping sites is a notable additional supply into the market.

Alternatively, where the proposed caravan park is to meet current overflow demand to alleviate the need to utilise the temporary overflow facilities at the Broome Pistol Club and the Seventh Day Adventist Church, it is suggested that the spaces are only made available when the existing commercially operated caravan parks reach a maximum occupancy rate. We understand that the current benchmark used in this scenario is above 90% across all parks. We suggest that the same benchmark should be applied for any new overflow facility so as to not impact on current or future commercial operators in the Shire.

The Business Case suggests that it is intended to operate a new year-round caravan park on the Sanctuary Road site rather than an overflow facility. Hawaiian is concerned if, as a result of the Council and State funding that is proposed to support this Sanctuary Road proposal, that it creates an inequitable advantage for the future caravan park operator over the existing commercial caravan park operators in the Shire or, if it cuts across the feasibility of proposed

² Park Home Park use is defined in draft LPS7 as premises used as a park home park as defined in the *Caravan Parks and Camping Grounds Regulations 1997* Schedule 8.



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future new caravan park developers and operators entering the market in the Shire.

Any proposal for a new caravan park in this locality should be on the basis of the full costs for the development being borne by the developer/operator so as to maintain a level playing field with the existing (or future) commercial providers in the Shire.

We also note that it is unclear:

- How the net benefit value of \$79.8M has been derived for the Business Case;
- what the Shire's proposed total investment is;
- what the assumed State contribution is; and/or
- what the third party developer's contribution is to site establishment works etc.

In order to assess the direct benefit to the Shire and to understand the potential impact on existing or proposed future commercial operators, the above information should be made clear as part of the advertised material. Hawaiian would appreciate the additional information that supports the business case (i.e. the BDO EconSearch analysis), which presumably clarifies the above items, being made available for review.

In conclusion, Hawaiian reiterates its strong support for the Shire's investment in the Cable Beach area generally and particularly in addressing supply issues with worker accommodation and over 55s housing in the Shire. As outlined herein we respectfully request that the Shire:

- Consider the need for flexibility in the land use controls affecting the Tourism Zone so that other landowners in the Shire can also assist in addressing the demand for worker's accommodation and alternative forms of housing (noting that this is not directly related to the Business Case);
- Carefully consider the impact of rate payer and/or State Government investment into this project on other existing (or proposed new entrants) into the commercial caravan / camping market of Broome; and
- Consider releasing the additional economic analysis which supports the Business Case being released for review, given the significant ratepayer investment contemplated by the project and the potential impact on existing or new entrants into the commercial caravan and camping market.



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We look forward to the opportunity to continue working with the Shire in relation to ongoing investment in, and revitalisation of, Broome generally and Cable Beach more specifically. Should you have any queries or require any additional clarification in relation to the contents of our submission, then please do not hesitate to contact the undersigned on (08) 9426 8888.

Yours sincerely,

Richard Kilbane
Chief Operating Officer
Hawaiian Group

SCHEDULE OF SUBMISSIONS

Major Land Transaction – Sanctuary Road Caravan Park

Number	Name/ Address	Summary of Submissions	Officer Comment
1	Richard Kilbane, Chief Operating Officer, Hawaiian Group	<p>Support for the project</p> <p>Hawaiian is a major tourism operator and landowner in the Shire of Broome.</p> <p>Hawaiian would like to commend the Shire for proactively seeking to address housing supply issues facing Broome in relation to accommodation for both key workers and over 55s on the site.</p>	Noted
		<p>Tourism Zone under Draft Local Planning Scheme No. 7</p> <p>Hawaiian would like to suggest that owners of land in the Tourism Zone 1 throughout the Shire should be afforded the same opportunity to develop accommodation to house key workers on their land, as is being explored by the Shire in this Business Case.</p> <p>In this respect it is noted that Workforce Accommodation is only proposed to be allowed as an incidental land use on land in the Tourism Zone under Draft Local Planning Scheme No. 7 (draft LPS).</p>	<p>In relation to the existing land use controls, the Shire of Broome has commenced work on preparing a Precinct Structure Plan for Cable Beach.</p> <p>The Precinct Structure Plans will look at detailed design and land-use controls for the Cable Beach Precinct and will likely amend certain provisions contained within Local Planning Scheme No. 6 and draft Local Planning Scheme No. 7.</p> <p>We have received several responses in relation to the flexibility in land use controls within the Tourism zone and it is something we are working to address as part of the project.</p> <p>Hawaiian Groups submission was forwarded to consultants, Hames Sharley and Shape + Urban, who have acknowledged receipt.</p>

		<p>Under the draft LPS any such land use would also be subject to the Site and Development Standards of Schedule 4, Item 17, which would limit the site area and number of units of any Workforce Accommodation to a maximum of 40% and would require these to be integrated with a tourism use on the site.</p> <p>Hawaiian notes that these provisions are not practical or achievable with respect to the requirements for Workforce Accommodation and inhibit our ability to use land we own to provide contemporary Workforce Accommodation for our workers to support the ongoing operation of the Cable Beach Club.</p> <p>Hawaiian would also welcome the opportunity to explore other alternative land uses on our under-developed land in the Tourism Zone to meet needs within the Shire.</p> <p>Opportunities for Build to Rent or Over 55s housing. These are opportunities that are afforded to the Shire in relation to the Sanctuary Road site as a result of the proposed 'Park Home Park'2 use (which is a prohibited use in all zones under draft LPS7). Land use flexibility that we are not afforded on our land within the Tourism Zone.</p>	<p>The project team will now be reviewing all submissions made through the initial round of consultation which will inform the preparation of concept plans for the precinct. These draft concepts will then go out for further consultation in February 2023.</p> <p>Notwithstanding this, the project will be required to be consistent with the provisions of the current planning framework, until such time as the framework has been modified, amended, or revoked. Other landowners/proponents will be offered the same development opportunities as the Shire does, which will be guided by the current requirements of Local Planning Scheme No. 6 and draft Local Planning Scheme No. 7. The current requirements require development to maintain a 60/40 split between tourism and residential development, which has been met by the concept plan.</p> <p>The Caravan Parks and Camping Grounds Regulations 1997 defines a Park Home Park as a caravan park at which park homes, but not any other caravans or camps, are situated for habitation. The concept plan does not currently identify a 'Park Home Park' use under draft Local Planning Scheme No. 7.</p>
		Business Case for demand for caravan, overflow and camping facilities	The Shire of Broome engaged Brighthouse Consulting to complete the Business Case. The Business Case assessed the demand and

		<p>Hawaiian notes the Business Case sets out a demand for overflow caravan and camping facilities, rather than a long term sustained demand for permanent additional caravan and camping facilities of the quantum proposed.</p> <p>Alternatively, where the proposed caravan park is to meet current overflow demand to alleviate the need to utilise the temporary overflow facilities at the Broome Pistol Club and the Seventh Day Adventist Church, it is suggested that the spaces are only made available when the existing commercially operated caravan parks reach a maximum occupancy rate. We understand that the current benchmark used in this scenario is above 90% across all parks. We suggest that the same benchmark should be applied for any new overflow facility so as to not impact on current or future commercial operators in the Shire.</p> <p>The Business Case suggests that it is intended to operate a new year-round caravan park on the Sanctuary Road site rather than an overflow facility. Hawaiian is concerned if, as a result of the Council and State funding that is proposed to support this Sanctuary Road proposal, that it creates an inequitable advantage for the future caravan park operator over the existing commercial caravan park operators in the Shire or, if it cuts across the feasibility of proposed</p>	<p>supply for all caravan and camping facilities in Broome (including overflow).</p> <p>The Business Case deemed the project to be viable and a recommended product mix of long and short stay sites to meet local need.</p> <p>The Sanctuary Road Caravan Park is intended to operate year round, not as an overflow facility.</p>
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		future new caravan park developers and operators entering the market in the Shire.	
		<p>Calculation of Net Present Value \$79.8 million</p> <p>In order to assess the direct benefit to the Shire and to understand the potential impact on existing or proposed future commercial operators, the above information should be made clear as part of the advertised material. Hawaiian would appreciate the additional information that supports the business case (i.e. the BOO EconSearch analysis), which presumably clarifies the above items, being made available for review.</p> <p>More information requested on the points below:</p> <ul style="list-style-type: none"> • How the net benefit value of \$79.BM has been derived for the Business Case; • what the Shire's proposed total investment is; • what the assumed State contribution is; and/or • what the third party developer's contribution is to site establishment works etc 	<p>BDO EconSearch were subcontracted by Brighthouse Consulting to undertake an independent cost benefit analysis and an economic impact analysis to inform the development of the Business Case.</p> <p>Two economic methods were utilised to provide the necessary outputs. Extended input-output (I-O) analysis was employed to estimate regional economic impacts. Cost benefit analysis (CBA) was used to determine the efficient allocation of resources.</p>

		<p>Shire of Broome investment for the project and third party developers contributions to headworks etc.</p> <p>Any proposal for a new caravan park in this locality should be on the basis of the full costs for the development being borne by the developer/operator so as to maintain a level playing field with the existing (or future) commercial providers in the Shire.</p>	<p>Noted.</p> <p>The Shire of Broome has not committed and funding towards headworks or operations associated with this project.</p> <p>There is currently a housing crisis in Broome and an identified need for key worker housing. Funding sought for this project will ensure it is construction ready and a financially viable investment.</p> <p>The Shire of Broome is actively seeking funding from the State and Federal Government towards headworks for the project.</p> <p>Further this will be an open tender process for the future lease and development of the site.</p> <p>Full Brighthouse Business Case will be released as part of the Request for Tender process.</p>
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Business Plan - Major Land Transaction Sanctuary Road Caravan Park Section 3.59 of the Local Government Act 1995

1) Business Plan Objectives

This Business Plan has been prepared for the lease and redevelopment of:

- Sanctuary Road Caravan Park (Lot 3130 on Deposited Plan, Reserve 51028)

The Business Plan is designed to:

- a) Inform the public with respect to the Shire of Broome's proposal to undertake a 'Major Land Transaction' of the above site;
- b) Provide the opportunity for the public to make submissions regarding the Business Plan and the proposed disposal of this property; and
- c) Satisfy the requirements of section 3.59 of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996* (further detailed in Legislative Requirements)

2) Subject Site

The proposed Sanctuary Road Caravan Park is located at Lot 3130, Deposited Plan 32082 Sanctuary Road. The site is approximately 13.5 ha or 135,010m² and is vested with the Shire of Broome as Reserve 51028 for the purpose of Caravan Park. The land is zoned 'Special Use: Caravan Park' under the Shire's Local Planning Scheme No.6.

The land is bounded by Sanctuary Road, Fairway Drive (unconstructed future nature corridor), and Oryx Road (north-south portion known as Lullfitz drive and East West portion unconstructed). A submission has been made to amalgamate the unconstructed east-west portion of Oryx Road and Reserve 51028. The general project site and the adjacent road (Oryx Drive) are identified in the Broome North District Development Plan which was endorsed by WAPC in 2010 and then adopted by the Shire of Broome in 2011.

Further planning and detailing for the subject site was undertaken in 2015 and incorporated into the existing Local Development Plan 3 for Broome North endorsed by the WAPC in February 2016.

Clause 4 of the Management Orders states, pursuant to section 49(2) of the Land Administration Act (LAA), the Management Body (Shire) is to submit to the Minister for Lands for approval, in an approved form, by 30 April 2023, a Management Plan for the development, management and use of the land within the Reserve. The Management Order prescribes power to lease for a term not exceeding 50 years.

Figure 1: Local Development Plan 3



Figure 2: Subject site, Lot 3130 Sanctuary Road



In November 2021 the Shire issued Request for Quote 21/36 (RFQ 21/36) for the development of a Business Case and engaged Brighthouse Strategic Consulting. The Sanctuary Road Caravan Park Business Case is intended to be used as a guiding document to satisfy condition 4 of the Management Order, and to inform a tender process to understand the potential development options and financial return of the site. Key considerations of the Business Case are as follows:

- Financial viability of the project.
- Recommendations for length of tenure and lease rental terms.
- Opportunity for a staged development at the site.
- Costs associated with servicing the site e.g., electrical, water / sewerage, drainage etc.
- Ability of the development to address the current housing crisis, particularly for key workers.
- Opportunity to cater for over 55's retirement housing.

A concept plan has been developed outlining the potential yield of the site across tourist campsites, tourist cabins, key worker and over 55s relocatable homes as shown in the concept plan below. The site is an undeveloped 'greenfield' site and therefore requires extensive site preparation and forward works. The Shire of Broome intends to lobby the State Government to assist with funding forward works, headworks, site preparation, connections, road works and other preliminaries. The business case proposes a staged construction period of three years. The total cost of the proposed development is estimated to be \$63,924,428.

The Shire of Broome is seeking to enter a long-term lease with a private developer to develop and operate the site. This will ensure stability of rental income for the Shire and longevity of tenure for the tenant to support their investment program. The tenure of any relocatable homes will fall under the provisions of Caravan Parks and Camping Grounds Regulations 1997.

Figure 3: Concept Plan



3) Legislative Requirements

Section 3.59 of the Local Government Act 1995 details the process governing 'Commercial Enterprises' by local governments, including 'Major Land Transactions'.

A 'Major Land Transaction' is defined by the Act to be a land transaction that is not exempt under the Act, and where the total value of:

- a) The consideration under the transaction; and
- b) Anything done by the local government for achieving the purposes of the transaction, is more, or is worth more, than \$2 million.

4) Assessment of Major Land Transaction

a) Expected effect on the provision of services and facilities by the Shire;

The proposed Sanctuary Road Caravan Park development is estimated to be \$63,924,428.

The development of Sanctuary Road Caravan Park will realise the following key objectives:

- i) Maintain Broome as a key tourist destination for the caravanning and camping-based tourism sector by helping balance supply and demand
- ii) Provide additional tourist campsites to alleviate the need for overflow parks and mitigate illegal camping
- iii) Alleviate the keyworker housing crisis and provide accommodation solutions for local businesses
- iv) Provide affordable housing for the over 55's cohort in Broome
- v) Provide a sustainable economic enterprise that provides ongoing financial dividends to the Broome Community in the form of improved infrastructure and services
- vi) Enhance visitor satisfaction and create a positive image for the Shire of Broome through high quality facilities and superior customer service
- vii) Achieve consistency with industry best practice in park design and operational procedures; and
- viii) Expand the current product mix to appeal to a wider target market, improving occupancy and yield.

b) Expected effect on other persons providing services and facilities in the region;

The following permanent caravan parks are located within the Shire of Broome municipality:

- i) Discovery Parks Broome
- ii) Broome Vacation Village Caravan Park
- iii) RAC Cable Beach Caravan Park
- iv) Tarangau Caravan Park
- v) Cable Beach Caravan Park
- vi) Broome Caravan Park
- vii) Broome's Gateway (outside of town)
- viii) Roebuck Plains Roadhouse

Temporary overflow facilities are provided by the Broome Pistol Club and the Seventh Day Adventist Church once the above caravan parks reach maximum occupancy (usually above 90% across all parks).

In addition, a significant number of businesses including tourism operators, cafes, restaurants, vehicle workshops, cinemas and food retailers derive a large proportion of their income from caravan park visitors. It is hoped that additional caravan park and residential park homes will help to boost visitor and employee numbers to the town overall leading to increased spend in several sectors.

c) Expected financial effect on the Shire;

It is anticipated that during the 3-year development phase 140 full time jobs will be created.

	Broome LGA	Kimberley Region	Western Australia
Expenditure (\$m)	14.0	19.4	62.5
GRP/GSP (\$m)			
Direct	8.0	10.1	30.8
Flow-on	2.9	4.8	29.6
Total GRP/GSP Impact	10.9	14.9	60.4
Employment (fte)			
Direct	8	12	76
Flow-on	6	10	63
Total Employment Impact	14	22	140

Source: BDO EconSearch analysis

It is anticipated that year 10 of operation will create 191 full time employment jobs within the Broome community.

	Year 1 2024/25	Year 5 2028/29	Year 10 2033/34
GRP/GSP (\$m)			
Direct			
Operation	0.5	6.9	8.2
Tourism	-	13.2	13.2
Total			
Broome LGA	0.6	27.9	29.5
Kimberley Region	0.6	28.6	30.3
WA	0.8	33.3	35.3
Employment (fte)			
Direct			
Operation	2	30	36
Tourism	-	106	106
Total			
Broome LGA	3	184	191
Kimberley Region	3	189	196
WA	4	221	230

Source: BDO EconSearch analysis

It is anticipated that over a 15 year period, the development will be a key economic driver and generate a net benefit of \$79.8 million for the Broome community.

Indicator	Result	Decision rule
NPV (\$m)	\$79.8m	NPV > 0: Satisfied
IRR (%)	25%	IRR > 7%: Satisfied
BCR	1.34	BCR > 1.0: Satisfied

Source: BDO EconSearch analysis

The Shire of Broome is in discussions with the Department of Planning, Lands and Heritage (DPLH) to secure a long term for the site. The Management Order currently prescribes power to lease for a term not exceeding 50 years. It is anticipated that a long term lease will be entered into to ensure stability of rental income for the Shire and longevity of tenure for the tenant to support their capital investment.

Rental for the site is yet to be determined, however industry analysis confirms the range of lease rental for similar large caravan parks is 7 - 10% of park revenue. This is supported by IBISWorld, Caravan Parks and Camping Grounds in Australia 2017-2018 report, which indicates average lease rentals at 7.7%. The business case has recommended the following lease payment terms:

- An up-front \$500,000 opportunity fee
- Fixed component - \$10,000 per month plus CPI
- Variable component – 7.0% quarterly revenue
- \$64 million capital investment for the park redevelopment

This rental income stream is in addition to the forecasted \$79.8 million over a 15 year period to the Broome community (and beyond) which is generated by the existence of the Caravan Park alone.

d) Its expected effect on matters referred to in the local government's current plan prepared under section 5.56 (1) and (2); ie expected effect on the Shire's Plan for the future;

Local Planning Framework Lot 3130 is subject to:

1. The Broome North Development Plan (BNDP)/Local Development Plan No.3 (LDP No.3)

The subject site is identified within the Broome North Development Plan as 'Tourist' and within the boundaries of Local Development Plan No.3. The subject site is identified within the boundaries of both the Broome North Development Plan and Local Development Plan No.3. The BNDP identifies the site as one of numerous 'opportunities' around the Broome townsite, labelling the site as 'Proposed Shire of Broome Caravan Park'. LDP No.3 references the site in identifying changes to the District Movement Network including roundabout access to the future Caravan Park, which is noted to be at the developer's expense.

2. Local Planning Scheme No.6 & Draft Local Planning Scheme No.7

Under Local Planning Scheme No. 6 (LPS6), Lot 3130 is identified as 'Special Use: Caravan Park'. Under draft Local Planning Scheme No. 7 (LPS7), the site remains zoned 'Special Use' identified in Schedule 3 of LPS7 as Special Use No. 6 (SU6).

Draft LPS7 zones this site as a Special Use and it is listed in Schedule 3 as SU6 with the Special Use of Caravan Park. It has been requested that 'Park Home Park' be added to Schedule 3 for SU6 in addition to Caravan Park so this land use can also be undertaken on site.

3. Local Planning Strategy

The Shire's Local Planning Strategy, endorsed by the WAPC in 2014 seeks to guide future land use planning within the Shire, outlining a range of objectives, strategies and actions in facilitating land use change and investment in key infrastructure within the Shire. The strategy is used to inform Council decisions and along with the Local Planning Scheme, enable the Shire to management growth to accommodate the needs of the current and future community.

The proposed caravan park directly reinforces the Local Planning Strategy and thus, Council's vision in terms of Tourism, notably in Section 2.4.8. – Tourism. The Strategy outlines numerous strategic measures in meeting with Council's vision. Specifically, the Strategy outlines the need to ensure that appropriate land remains as State reserves vested with the Shire of Broome to provide for caravan parks and camping grounds within the Shire. An action identified in the Local Planning Strategy to meet with this measure is identified as including a Special Use zone for caravan parks to ensure the continued use and operation of land for caravan park purposes and further to this, developing a Shire owned Caravan Park at Cable Beach.

Further to this, the Strategy designates precincts around the Broome townsite, noting the Cable Beach area, containing Lot 3130, as Precinct 11. This objective of this precinct seeks to establish the area (Precinct 11) as the major leisure tourism area of the Shire (hotels, restaurants, bars, tourist accommodation, leisure tourism activities on and

around Cable Beach. The Caravan Park as proposed, would reinforce this objective and contributing to establishing the area as a major leisure tourism area of the Shire through the provision of tourist accommodation.

4. Cable Beach Development Strategy

The Cable Beach Development Strategy (CBDS) was adopted by Council to function as an informing strategy under the Local Planning Framework to guide the land use planning and new development within Precinct 11, which, as identified above, refers to the Cable Beach Precinct. The CBDS identifies Sanctuary Road as the main throughfare for tourists and residents within the precinct. The CBDS suggests general improvements to Sanctuary Road itself such as dual use paths with adequate shading on both sides of the road, provision of street trees, attractive street lights, landscaping, rubbish bins and on-street parking. The landscaping along the length of Sanctuary Road will be tropical themed, in keeping with the existing streetscape. Specific to the subject lot, the CBDS notes that in considering addressing informal backpacker accommodation (or lack of), the site could be a potential long term, with a formal backpacker area suggested to form a component of the Shire own Caravan Park.

The following are a list of the goals and outcomes relevant to this proposal:

People – We will continue to enjoy Broome-time, our special way of life. It's laid-back but bursting with energy, inclusive, safe and healthy, for everyone.

Outcome Two - Everyone has a place to call home

Place – We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.

Outcome Six - Responsible growth and development with respect for Broome's natural and built heritage

Prosperity – Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome Nine – A strong, diverse and inclusive economy where all can participate

Outcome Ten – Appropriate infrastructure to support sustainable, economic growth

e) The ability of the Shire to manage the undertaking or the performance of the transaction

The management of this proposal is within the resources and capacity of the Shire of Broome. The Shire has been leasing the Discovery Holiday Parks Caravan Park at Roebuck Bay successfully for a period of in excess of twenty years and has the appropriate systems and staff in place. Any development plans submitted by the developer will be processed in line with Shire standard practice.

Western Australian Local Government Association (WALGA) will be engaged to assist with procurement services for the tender process.

5) Business Plan Advertising and Submissions

Section 3.59 of the Local Government Act 1995 requires the Shire of Broome to give a state-wide and local public notice of the Major Land Transaction inviting public submissions for a minimum period of six weeks.

A notice advertising this Business Plan and seeking public submissions will be placed in the West Australian, on the notice boards at the Shire administration building and public library, and on the Shire of Broome Facebook page. The Business Plan will be available to view at www.broome.wa.gov.au or in hard copy at the Shire Administration Office, 27 Weld Street Broome WA.

Submissions are to be addressed to:

Chief Executive Officer

Shire of Broome

Business Plan, Major Land Transaction Sanctuary Road Caravan Park

shire@broome.wa.gov.au

9.3	PROSPERITY
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There are no reports in this section.

9.4 PERFORMANCE

9.4.1 COUNCIL POLICY REVIEWS - VARIOUS

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	ADM28
AUTHOR:	Senior Governance & Administration Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

A range of Council Policies are presented to Council for endorsement following a review in accordance with Councils' adopted Policy Framework. Recommended changes are summarised in the body of the report.

BACKGROUND

Previous Considerations

OMC 12 December 2019	Item 9.4.5
OMC 18 November 2021	Item 9.4.4

Council adopted a Policy Framework to transition the Council Policy review process in 2019. The key element of the Policy Framework was a move to a risk-based rolling review approach. Previously all Council Policies were reviewed biennially following an ordinary election, but it was recognised that this was creating an arduous task for staff and elected members and therefore Council adopted a 4 yearly review for the majority of policies.

The Policy Framework has ensured that Council Policies are developed consistently and are reviewed regularly whilst at the same time reducing the administration overhead involved.

COMMENT

Policies with Recommended Changes

Work Health & Safety (Attachment 1)

The policy currently refers to the *Occupational Safety and Health Act 1984*. This Act was repealed and has been replaced by the *Work Health & Safety Act 2020 (WA)* which came into effect on 31 March 2022.

Minor amendments have been made throughout to refer to 'work health and safety' instead of 'occupational safety and health' to ensure consistency in language used.

Policies with No Recommended Changes

Honorary Freedom of the Shire of Broome (Attachment 2)

No changes recommended. The review frequency has been extended to 4 yearly from triennial.

Sister City Policy (Attachment 3)

No changes recommended. The review frequency has been extended to 4 yearly from triennial.

Rating Policy (Attachment 4)

No changes recommended.

Policies Recommended for Retirement

Environmental Weed Management Strategy Policy (Attachment 5)

Council endorsed a Weed Management Strategy at the Ordinary Meeting of Council on 31 March 2022. As a result, this policy is no longer required and is recommended for retirement.

Community Engagement (Attachment 6)

Council endorsed a Corporate Communication and Engagement Strategy 2022-2027 at the Ordinary Meeting of Council on 26 May 2022. As a result, this policy is no longer required and is recommended for retirement.

CONSULTATION

Policies have been reviewed by the Responsible Officer and the accountable Director.

STATUTORY ENVIRONMENT

Local Government Act 1995

Role of council

(1) The council –

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to –

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.

POLICY IMPLICATIONS

As contained in the body of the report.

FINANCIAL IMPLICATIONS

Not applicable

RISK

Having clear, concise, current and consistent policies reduces the risk of interpretation errors that could have negative impacts on the Shire.

STRATEGIC ASPIRATIONS

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Eleven – Effective leadership, advocacy and governance:

11.2 Deliver best practice governance and risk management.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Approves the following Council Policies inclusive of recommended improvements as detailed in Attachments 1 – 4:*
 - a) *Work Health & Safety*
 - b) *Honorary Freedom of the Shire of Broome*
 - c) *Sister City*
 - d) *Rating*
2. *To retire the following policies:*
 - a) *Environmental Weed Management Strategy*
 - b) *Community Engagement*

Attachments

1. *Work Health & Safety Policy*
2. *Honorary Freedom of the Shire of Broome Policy*
3. *Sister City Policy*
4. *Rating Policy*
5. *Environmental Weed Management Strategy Policy*
6. *Community Engagement Policy*

COUNCIL POLICY



Work Health and Safety

Policy Objective

The Shire of Broome is committed to promoting and improving standards for work health and safety with the aim of sustaining a safe working and community environment.

Policy Scope

The Shire of Broome will continuously work towards achieving best practice in accordance with the *Work Health and Safety Act 2020*, *Work Health and Safety (General) Regulations 2022*, relevant Codes of Practice, Guidance Notes and Australian Standards.

The Shire is committed to achieving safe work practice through;

- Creating a positive safety culture throughout the Shire;
- Continuous improvement of work health and safety systems within the Shire, across all business functions;
- Consultation with employees, contractors and volunteers in the development and improvement of work health and safety business operating procedures, programs and work instructions, where appropriate;
- Providing employees, contractors and volunteers with the necessary information, instruction and training to increase knowledge and skills in order to work safely;
- Enable reporting mechanisms to identify hazards, assess risk and implement control measures in an effective and timely manner;
- Compliance so far as is reasonably practicable with all applicable health, safety and environmental laws and standards;
- Open communication with employees, contractors, volunteers and visitors about work health and safety matters.

The Shire of Broome acknowledges that the achievement of a safe work environment requires the commitment of Council, Executive, Managers, Officers, Contractors and Volunteers. It is expected, that everyone will meet their obligations as outlined in the *Work Health and Safety Act 2020*, Shire of Broome Policies and Procedures and actively contribute to the Shires workplace safety system. All persons at the workplace are obligated to abide by procedures that have been created in the interest of worker health and safety.

The Chief Executive Officer and the Council are committed to the successful implementation of this policy. They are supported in this regard by the Work Health and Safety Committee and all staff are to make a similar commitment.

Document Control Box							
Document Responsibilities:							
Owner:	Chief Executive Officer			Owner Business Unit:	Office of the CEO		
Reviewer:	Manager People & Culture			Decision Maker:	Council		
Compliance Requirements:							
Legislation:	Work Health and Safety Act 2020 Work Health and Safety (General) Regulations 2022						
Industry:							
Organisational:							
Document Management:							
Risk Rating:	Low	Review Frequency:	Triennial	Next Due:	10/2024	Records Ref:	
Version #	Decision Reference:	Synopsis:					
1.	2 June 2015	OMC Initial Adoption					
2.	12 December 2019	Review and converted to new Policy Template					
3.	13 October 2022	Review and update to reflect new WHS Act and Regs					

COUNCIL POLICY



Honorary Freedom of the Shire of Broome

Policy Objective

To enable Council to honour exceptional individuals who have made an outstanding contribution to the community.

Policy Statement

The Council acknowledges the importance of recognising exceptional contributions by individuals within the community through the bestowing of an honorary award at the local level.

The title Honorary Freedom is the most prestigious form of honour or recognition that can be conferred by the Council. This honour will therefore be conferred only in rare and exceptional circumstances to maintain both the significance and prestige of the title.

Eligibility

- Nominees must ordinarily be a resident of the Shire of Broome and must have given distinguished service to the community, preferably in more than one capacity;
- A current elected member or employee cannot be nominated for the award.
- In recognition of the standing of this award a maximum of three (3) living persons only may hold the 'Honorary Freedom of the Shire of Broome' status.
- The honour shall not be awarded posthumously.

Selection Criteria

Nominees will be judged on their record of service to the community on the basis of the following criteria:

- Nominees must have lived in, worked or served the Shire of Broome for a significant number of years (typically 20 years or more).
- Level of commitment to their field(s) of activity;
- Outstanding personal leadership qualities and personal integrity;
- Benefits to the community of the Shire of Broome, to the State of Western Australia or to the nation resulting from the nominee's work; and
- Special achievements of the nominee.

Nomination Process

To preserve the integrity and importance of bestowing the honour of 'Honorary Freedom of the Shire' upon any individual, the following procedure shall be adopted:

- Nomination for 'Honorary Freedom of the Shire' clearly outlining in chronological order the history of community service of the person being nominated must be made in writing to the Chief Executive Officer in the strictest confidence without the nominee's knowledge.
- Copy to be provided to Elected Members at a Confidential Briefing.
- A nomination must be supported by at least 75% of elected members.
- On receipt of a nomination which has been supported at a briefing, the Chief Executive Officer will put a confidential report to Council with the nomination and any supporting information.
- No record of the nominee's name shall be recorded in the Council minutes whether supported or not by Council.

It is imperative as part of the nomination process that confidentiality is maintained at all times. The standing of the Shire and the individual concerned should not be brought into disrepute or embarrassment in any way.

Awarding the Title

Once Council has accepted the nomination, the nominee shall be contacted by the Chief Executive Officer on a confidential basis to determine whether the award will be accepted.

On confirmation of acceptance by the nominee all Elected Members will be informed, and a suitable media statement shall be prepared for release under the Shire President's name.

Should a nominee decline to accept the award, all elected members will be informed, and the matter will lapse.

Entitlements

Any person awarded Honorary Freedom of the Shire of Broome:

- may designate themselves as an "Honorary Freeman / Honorary Freewoman of the Shire of Broome";
- will be invited to all subsequent formal civic functions and be acknowledged as a dignitary;
- will have their name recorded on the Honour Board in Council Chambers;
- will be provided with a plaque/certificate to commemorate receipt of their award; and
- conferral of the title will be at an appropriate civic function hosted by the Shire of Broome.

Personal Conduct

A person awarded the honour of "Honorary Freedom of the Shire of Broome" shall display high standards of personal conduct and behaviour at all times and shall not bring the Shire of Broome into disrepute.

The Council reserves the right to cancel the honour, in the event that the holder is convicted of a serious criminal offence or brings the Shire into disrepute. (Any such decision shall be by an absolute majority decision).

Document Control Box							
Document Responsibilities:							
Owner:	Director Corporate Services			Owner Business Unit:	Governance		
Reviewer:	Manager Governance, Strategy & Risk			Decision Maker:	Council		
Compliance Requirements:							
Legislation:							
Industry:							
Organisational:							
Document Management:							
Risk Rating:	Low	Review Frequency:	Triennial	Next Due:	12/2022	Records Ref:	
Version #	Decision Reference:		Synopsis:				
1.	29 August 2019		Initial Adoption				
2.	12 December 2019		Review and converted to new Policy Template				
3.	7 November 2021		Desktop review and new logo				

COUNCIL POLICY



Sister City Relationships

Policy Objective

1. To promote the Shire of Broome and, where appropriate, assist in fostering economic development, tourism and trade relations.
2. To broaden the range of existing cultural, sporting, educational and youth exchange opportunities.
3. To seek a wider understanding of other nations, their traditions, customs and cultures.

Policy Scope

This policy applies to the current Sister City Relationship with the town of Taiji, Wakayama Prefecture, Japan, and to the consideration of any future Sister City or Global Friendship relationships.

Policy Statement

The Council desires to maintain a small number of active sister city relationships, based upon benefits which can accrue, including trade, tourism, historical, cultural, educational and sporting activities.

The Council considers that the abovementioned objectives can be achieved by

1. Educational, historical, cultural, trade, tourism and sporting exchanges;
2. Official visits;

Accordingly, the Council's role will be

1. To encourage exchanges and to facilitate and assist visits (such as providing letters of introduction to the Sister City);
2. To arrange an exchange of greetings on the occasion of visits from Sister Cities;
3. To facilitate exchange of educational, historical, cultural, tourism and promotional material;
4. To host a Civic reception on each occasion that a delegation from a Sister City visits Broome, along with other appropriate hospitality including tours and welcomes.

5. To provide financial and in-kind support to St Mary's College for an annual student exchange with Taiji as outlined in a Memorandum of Understanding;
6. The Shire of Broome will retain membership of the Sisters Cities Australia organisation.

Consideration of Future Relationships

In establishing a new relationship Council is to first establish a Friendship Agreement.

The agreement is to be reviewed comprehensively by the Council after a period of five years, or earlier if appropriate, to determine if a Sister City relationship would be beneficial to the Shire.

In order to be considered for a Sister City Relationship the friendship is to have demonstrated considerable activity in the areas of trade, tourism, education, historical, cultural and sporting exchanges.

Travel

Travel for official Sister City visits is to be provided by appropriate provision being made in the adopted budget.

A delegation to Taiji should be considered every two years comprising a maximum of three Councillors. The timing and composition of the delegation will require the approval of Council.

Performance Measures

After returning from an official Sister City visit, the delegation is to prepare a report and present to Council within three months.

Document Control Box							
Document Responsibilities:							
Owner:	Chief Executive Officer			Owner Business Unit:	Office of the CEO		
Reviewer:	Marketing and Communications Coordinator			Decision Maker:	Council		
Compliance Requirements:							
Legislation:	Not Applicable						
Industry:	Not Applicable						
Organisational:	Not Applicable						
Document Management:							
Risk Rating:	Low	Review Frequency:	4 Yearly	Next Due:	12/2026	Records Ref:	ADM28
Version #	Decision Reference:		Synopsis:				
1.	OMC 12 December 2019		OMC Initial Adoption Item 9.4.8				
2.	26 November 2021		Updated logo				
3.	17 November 2022						

COUNCIL POLICY



Rating

Policy Objective

The purpose of this Policy is to outline the Council's principles and methodology when exercising the Council's discretionary powers to determine the level and structure of rates levied under the *Local Government Act 1995*.

Principles

The Local Government Act 1995 provides the Council with defined discretionary powers to levy rates and require contributions from the community for the provision of services to the district. In particular, the Council must consider s6.26, s6.28, s6.33 and s6.35 of the *Local Government Act 1995*.

The Council believes that overall policy must be underpinned by sound principles, which are well understood, communicated to ratepayers and compliant with current legislation.

Principles applying to determination of rating include:

- Objectivity – the use of land should be reviewed and determined based on an objective assessment of relevant criteria. External parties should be able to understand how and why a particular determination was made.
- Fairness and Equity – each property should make a fair contribution to rates based on a method of valuation that appropriately reflects its use, taking into account the different levels of capacity to pay within the local community.
- Consistency – Rating principles should be applied, and determinations should be made in a consistent manner. Like properties should be treated in a like manner, whilst complying with the requirements and intent of relevant legislation.
- Transparency and Simplicity – Systems and procedures for determining the method of valuation should be clearly documented and the rates assessment as outlined on the rates notice is easily understood by the average community member.
- Administrative and Timeliness – rating principles and procedures should be applied and implemented in an efficient and cost-effective manner ensuring all ratepayers are given adequate notice of their liability to pay rates.
- Flexibility – responding where possible to unforeseen changes in the economy to protect the adopted level of service desired by the community (this may include dropping the level of service in parallel with the adjustment of rating).

- Sustainability - making revenue decisions that support the financial strategies for the delivery of infrastructure and services identified in the Strategic Community Plan and underpinned by the Long-Term Financial Plan, the Asset Management Strategy and Plans.

This policy has been developed within the context of the Shire of Broome's Strategic Community Plan and Corporate Business Plan. In setting rates, Council considers the long term vision for the Shire, strategic directions, financial sustainability and the likely impacts on the community.

In developing a Rating Policy, the Shire may consider benchmarking its rating methodologies against comparative rating methodologies utilised by other local governments.

Rates are based on property values and are therefore a property tax. Under the *Valuation of Land Act 1978*, the Valuer General must determine the land value and assess annual value of each property. The Shire has no role in the process of determining the valuations ascribed to individual properties.

Differential Rating

Differential Rating allows a local government to rate on the basis of Land Use, Zoning or a combination of both. The Shire will consider options to set Differential Rates when developing its rating strategy.

Interim Rating

Subject to section 6.28 of the Local Government Act 1995 and in respect of valuations supplied by the Valuer General for the purpose of interim valuations, the Shire of Broome will back-rate or refund rates to property owners where ownership:

- Has not changed in a prior financial year to the effective date of the change as determine by the Valuer General; or
- Has changed in a prior financial year, to the date of change of ownership.

For the purposes of this policy, a change in ownership does not occur where there is a change in the structure of a body corporate (including name change) resulting in the change having no effect on altering the effectual control of the company.

Where during a financial year —

- (a) an interim valuation is made under the Valuation of Land Act 1978; or*
- (b) a valuation comes into force under the Valuation of Land Act 1978 as a result of the amendment of a valuation under that Act; or*
- (c) a new valuation is made under the Valuation of Land Act 1978 in the course of completing a general valuation that has previously come into force,*

the interim valuation, amended valuation or new valuation, as the case requires, is to be used by a local government for the purposes of this section.

Local Government Act (1995) Section 6.28 (5)

Minimum Rates

The Council will establish and maintain a minimum payment structure in accordance with s6.35 of the *Local Government Act 1995*, to ensure all ratepayers contribute a minimum amount regardless of their property value.

The Council accepts that the adoption of a minimum payment amount is an adjustment to the blanket application of the equity principle. This adjustment is made to ensure property owners make a reasonable contribution to the non-exclusive services, facilities and infrastructure provided for the benefit of the whole district.

The exception to this statement applies to those properties classified as UV Exploration and Prospecting on the basis that both the rate in the dollar and the minimum payment reflects a similar methodology as that applied in the *Valuation of Land Act 1978* when determining the unimproved valuations.

Rates Exemptions

All land within the Shire is rateable except for land specifically exempt under section 6.26 of the *Local Government Act 1995* and the Shire of Broome's Rate Exemption – Charitable Use Policy which provides an administrative framework for assessing any application for properties to be classified as non-rateable land on the grounds of being used for charitable purposes. Such organisations are to make application in accordance with the application form and guidelines attached to the Policy. The properties will be reviewed a minimum of every two years for continued eligibility.

Discount on Rates

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, the Shire in accordance with the *Local Government Act 1995* and Regulations, does not offer a discount for the early payment of any rate or service charge.

The Shire offers an early rates incentive prize to ratepayers who pay their annual rates and charges in full (eligible pensioners are required to pay their portion of the rates and rubbish collection charges) by the due date, 35 days from the date of issue of the rate notice.

Rebate of Rates Pensioners

Subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, the Shire will in accordance with the *Local Government Act 1995*, grant concessions to eligible pensioner ratepayers who have registered their entitlement with the Shire, to receive a rebate on rates and the Emergency Services Levy. The Waste Management charge to owners of rateable properties does not qualify for a rebate.

Payment of Rates

The Shire levies the rates once a year and issues an annual rate notice to all ratepayers. Rates are due for payment on the following months each year:

- August
- October
- January

- March

Council offers three rate payment options as follows:

- Payment in full 35 days after the date of service appearing on the rate notice; or
- Two instalments; or
- Four instalments.

There will be an administrative charge per instalment associated with the establishment and administering the instalment payment option, along with an interest charge to reflect the lost interest from investment opportunities that are not available due to the length of time taken to collect the payment.

Interest on Overdue Rates and Service Charges

Rates and service charges not paid in accordance with the three payment options will be subject to an overdue interest rate set by the Council in accordance with the *Local Government Act 1995*.

Objection Rights

Pursuant to section 6.76 of the Local Government Act, a person may object to a rates notice on the following grounds:

There is an error in the rate notice in relation to the identity of the land owner or the part of the land to be rated; or

If the Shire imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.

An objection is to be made in writing within 42 days of the service of the rate notice under section 6.41.

Statutory Requirement

The Minister for Local Government has the responsibility for determining the method of valuation of land to be used by the Valuer General.

Section 6.28 (1) & (2) of the LGA states:

- (1) The Minister for Local Government is to –
 - (a) *determine the method of valuation of land to be used by a local government as the basis for a rate; and*
 - (b) *publish a notice of the determination in the Government Gazette.*
- (2) In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis for a rate on any land is to be –
 - (a) *where the land is used predominantly for rural purposes, the unimproved value of the land; and*
 - (b) *where the land is used predominantly for non-rural purposes, the gross rental value of the land.*

Local Government is required to make up any budget deficiency by applying a general rate set as a rate in the dollar of Unimproved Value (UV), or a rate in the dollar of the Gross Rental Value (GRV) of the land.

Section 6.32 (1) & (2) of the LGA states:

- (1) *When adopting the annual budget, a local government –*
 - (a) *in order to make up the budget deficiency, is to impose a general rate on rateable land within its district, which rate may be imposed either –*
 - (i) *uniformly; or*
 - (ii) *differentially.*
- (2) *Where a local government resolves to impose a rate, it is required to:*
 - (a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*
 - (b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*

When resolving to impose a rate, a local government may impose a uniform rate for each method of valuation or a differential general rate for each method of valuation.

Section 6.33 (1), (2), (3) & (4) of the LGA states:

- (1) *A local government may impose differential general rates according to any, or a combination, of the following characteristics:*
 - (a) *the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or*
 - (b) *a purpose for which the land is held or used as determined by the local government; or*
 - (c) *whether or not the land is vacant land; or*
 - (d) *any other characteristic or combination of characteristics prescribed.*
- (2) *Regulations may:*
 - (a) *specify the characteristics under subsection (1) which a local government is to use; or*
 - (b) *limit the characteristics under subsection (1) which a local government is permitted to use.*
- (3) *In imposing a differential general rate, a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.*
- (4) *If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.*

Where the Minister changes the basis of valuation from UV to GRV, Council may resolve to apply the change of valuation immediately / or phase in any changes in valuation in accordance with Schedule 6.1 of the Act.

Responsibilities

This policy represents the formal policy and expected standards of the Shire of Broome. Appropriate approvals need to be obtained prior to any deviation from the policy. Elected Members and Employees are reminded of their obligations under the Council's Code of Conduct to give full effect to the lawful policies, decisions and practices of the Shire.

Document Control Box							
Document Responsibilities:							
Owner:	Director Corporate Services			Owner Business Unit:	Corporate Services		
Reviewer:	Coordinator Financial Operations			Decision Maker:	Council		
Compliance Requirements:							
Legislation:	s.6.28,6.31,6.32,6.33 and 6.47 Local Government Act 1995						
Industry:							
Organisational:							
Document Management:							
Risk Rating:	Low	Review Frequency:	Triennial	Next Due:	12/2022	Records Ref:	
Version #	Decision Reference:		Synopsis:				
1.	31 March 2016		OMC Initial Adoption				
2.	12 December 2019		Review and conversion to new Policy Template				
3.	12 December 2020		Updated and Reviewed				

COUNCIL POLICY



Environmental Weed Management Strategy – Broome Townsite

Policy Objective

The objectives of this policy are to

- Minimise any impact on biodiversity from the introduction and/or spread of weeds as a result of land development; and
- Provide guidance to stakeholders regarding the Shire's requirements for weed management as part of land development.

Policy Statement

Environmental and agricultural weeds are considered to pose a significant risk to biodiversity in the Shire of Broome. Weeds are often more able to exploit areas that have been disturbed and act as colonists gaining a foothold in the ecosystems faster than many native flora species can.

The presence of weeds generally indicates a landscape that has been impacted on, usually by human activities such as clearing, uncontrolled access along tracks and rubbish dumping. Weeds also occur as a result of fire and through agricultural activities and grazing. Weeds are usually established when seed escapes from surrounding areas including gardens, and is transported by vehicles, people, wind or water. This is often exacerbated by the clearing of sites for development and construction works.

Due to the risk posed by weeds to biodiversity and the resultant visual impact on landscapes, it is necessary to require and implement active and ongoing management programs as part of land use change and development, asset management of public open spaces and landowner maintenance of gardens. This requires action to be undertaken by the development industry, Council and the community.

The *Biosecurity and Agriculture Management Act 2007* (BAM Act) groups organisms into four main classifications - declared pests; permitted; prohibited; and permitted requiring a permit. Under the BAM Act, all declared pests are placed in one of three categories, namely C1 (exclusion), C2 (eradication) or C3 (management).

Occurrences of Declared pests need to be controlled using recommended methods outlined by the Western Australian Department of Agriculture and Food.

The control of declared pests is likely to be an on-going requirement for relevant land managers and the Shire of Broome. Although declared pests should be removed prior to the development of housing, there is the potential for re-establishment, particularly if future landowners are not aware of these species.

There are also 14 Weeds of National Significance in the Kimberley which have been identified by the Australian Government due to their invasiveness, impacts on the environment and primary production, potential for spread and socioeconomic impacts. Weeds of National Significance that occur in the Broome Townsite are Mesquite, (*Prosopis species*), Parkinsonia (*Parkinsonia aculeate*) and Rubber Vine (*Cryptostegia Grandiflora*).

Policy Application

This Policy applies to the planning and development of urban lands across the Shire including any proposals for rezoning, development plans, and subdivision and development proposals for residential, rural-residential, commercial or industrial uses.

Status

- (a) **Relationship to Town Planning Scheme No.4**
This Policy is a planning Policy prepared, advertised and adopted pursuant to Clause 2.3 of Town Planning Scheme No.4 District Zoning Scheme (TPS4). Under Clause 2.4 of TPS4 all planning policies are documents supporting the Scheme.
This policy is a Local Planning Policy adopted under the provisions of clause 2.5 of TPS4. Planning policies adopted under TPS4 may only be amended or rescinded after the procedures set out in clause 2.5 and 2.6 have been completed
This policy supports the preparation of development plans in accordance with Clause 4.25.3.1(m) of TPS4.
- (b) **Relationship to other State Planning Policies (SPPs)**
This policy has due regard to, and should be read in conjunction with the State Planning Policies. Of particular relevance to this Policy are:
i) State Planning Policy No. 1 (State Planning Framework Policy)
ii) State Planning Policy No 2 (Environment and Natural Resources Policy)

Interpretations

The following are definitions that relate directly to the application of this Policy:

‘Pest Plant’ means a plant listed as a pest plant in schedule 1.

‘Environmental Weeds’ - are plants that invade natural ecosystems and have a negative effect on the natural process resulting in a decline of biodiversity.

Delegation

Applications that comply in all respects with this Policy may be dealt with under delegated authority, pursuant to Clause 11.2 of Town Planning Scheme No.4.

Policy Provisions

It is the responsibility of the Applicant to ensure and to demonstrate, that the following provisions are adequately addressed.

- Declared Pests under the Biosecurity and Agriculture Management Act, 2007 are to be controlled using recommended methods outlined by the Western Australian Department of Agriculture and Food.

- Plants identified as pest plants by the Shire and listed in Schedule 1 are not permitted to be retained or established in any landscaped areas.
- A weed management plan will be required to be prepared to accompany a local structure plan/subdivision guide plan and/or local development plan and implemented as a condition of subdivision and/or development as dictated by the Shire. The weed management plan is to incorporate an appropriate management regime for the control of weeds as part of the construction of the subdivision and/or development and include ongoing monitoring and weed control until handover of the development to the Shire.
- The Shire will only accept the handover of areas of public open space and/or drainage where it is demonstrated by the applicant that weeds have been appropriately monitored and controlled in all public lands including roadside verges, consistent with an endorsed Weed Management Plan. This includes the eradication of all pest plants listed in Schedule 1 from all areas to be handed over.
- Topsoil should be protected where possible or otherwise removed, stored and re-used where appropriate. Topsoil that is contaminated with weeds must be removed and placed in Shire approved dumpsites or used in rehabilitation of any adjacent disturbed areas (i.e. not retained in mounds)
- Access and fire breaks should be controlled and provided in an efficient manner in order to minimise clearing of land and through locating along existing tracks where possible.
- A site construction and management plan will be required as a condition of subdivision that addresses appropriate hygiene practices for construction machinery, the importation of clean, weed-free fill and the containment and disposal of rubbish.
- Landowners are encouraged to retain native vegetation on blocks and preferentially plant native plant species through the provision of education packs as part of the sale of lots which includes a list of pest plants that should not be used in gardens and the requirements for managing declared pests.

Application Requirements

An acceptable weed management plan should be prepared to accompany any development plan lodged with the Shire for their consideration for consent to advertise.

Proposals lodged without all required documentation shall be deemed incomplete and will not be assessed by the Shire.

SCHEDULE 1: PEST PLANTS

Common Name	Scientific Name
Coffee Bush	Leucaena leucocephala
Siratro	Macroptilium atropurpureum
Khaki Weed	Alternanthera pungens
Neem	Azadirachta indica
Hairy woodrose or Hairy morning glory	Merremia aegyptia and Merremia dissecta

Gallon's Curse
 Bellyache Bush
 Wild Passionfruit
 Caltrop
 Mint Bush
 Buffel Grass

Cenchrus biformis
 Jatropha gossypifolia
 Passiflora foetida
 Tribulus terrestris
 Hyptis suaveolens
 Cenchrus ciliaris

Document Control Box							
Document Responsibilities:							
Owner:	Director Infrastructure			Owner Business Unit:	Infrastructure		
Reviewer:	Manager Works			Decision Maker:	Council		
Compliance Requirements:							
Legislation:							
Industry:							
Organisational:							
Document Management:							
Risk Rating:	Low	Review Frequency:	Triennial	Next Due:	12/2022	Records Ref:	
Version #	Decision Reference:	Synopsis:					
1.	11 May 2006	OMC Initial Adoption					
2.	12 December 2019	Review and converted to new Policy Template					

COUNCIL POLICY



Community Engagement

Policy Objective

A community engagement policy seeks to build a two-way communication process between the Shire of Broome and the community. It also ensures that effective public participation is offered to appropriate stakeholders on Shire of Broome projects and programs. Community engagement will enable the Shire of Broome to establish a strong relationship with the community and obtain the best possible results for the Shire and the community.

Policy

- Engagement and participation shall be considered for all Shire of Broome projects, programs and initiatives. Community engagement shall be specifically planned within the development and implementation schedule of the given program, project or initiative.
- Emphasis will be on ensuring the appropriate groups of stakeholders are engaged at the appropriate level so that Shire resources and service are in line with community needs, aspirations and strengths.
- Officers will use the Community Engagement Matrix to decide when and at what level community engagement should occur, unless directed by Council.
- A coordinated and consistent approach across the organisation will apply through the use of the engagement template/toolkit.
- Councillors will be provided with standardised reports as attachments to agenda items of the Community Engagement Program associated with a matter Council is considering.

Management Procedures

Key Principles of Engagement

- All relevant stakeholders must be identified.
- Non-resident landowners must be included.
- Vulnerable groups must be considered and catered for (ie people with disability, non-English speaking people, disengaged young people).
- Officers will use the Community Engagement Matrix to decide on the best level of engagement e.g. information, consultation, involve, collaborate.
- Engagement processes will allow stakeholders adequate time to respond to issues.
- Engagement should be established at the early stages of a project or initiative and before implementation.

- Where a decision is made by Council that is contrary to formally and directly expressed views gained through the engagement, the minutes should reflect the reasons for the contradictory decision.
- Engagement initiatives will be reviewed annually by Council at a Concept Forum.

Types of Engagement

There are five levels of engagement:

- Inform
- Consult
- Involve
- Collaborate
- Empower (this can only be used where Council has established a Committee of Council with delegated decision-making power.)

Inform

To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions. The promise to the public is: *'We will keep you informed.'*

Informing can take the form of:

- Fact Sheets
- Web sites
- Open houses
- Media releases
- Project Bulletins

Consult

To obtain public feedback on analysis, alternatives and/or decisions. The promise to the public is: *'We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision.'*

Consulting can take the form of:

- Public comment
- Focus groups
- Surveys
- Public meetings
- Targeted feedback eg. specific stakeholders

Involve

To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered. The promise to the public is: *'We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.'*

Involving can take the form of:

- Workshops

- Project/Strategy planning
- Steering Committees

Collaborate

To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution. The promise to the public is: *'We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.'*

Collaborating can take the form of:

- Advisory committees
- Consensus Building
- Participatory decision-making

Guidelines and steps on how to develop an engagement plan are included in the Shire's Community Engagement Framework (attached.)

Decision Making and Reporting Requirements

Based on the determined level of Engagement the decision-making requirements are:

Inform: Manager and Director approve the Engagement Plan; details of plan to be incorporated into the Council Agenda Report

Consult: Manager and Director approve the Engagement Plan; details of plan to be incorporated into the Council Agenda Report

Involve: The Executive Management Group (EMG) approves the Engagement Plan; the Plan should be included as an attachment with the Officer's report to Council.

Collaborate: Council needs to approve the plan; the Plan must be included as an attachment with the Officer's report to Council.

Definitions

Program long term initiative (across financial years) that includes several elements or localities and has broad aims and objectives.

Project one off initiative, having specific objectives and focusing on a single element or locality.

Initiative a new service, facility, process, policy, asset, or plan.

Stakeholders individuals or groups who are likely to be affected either physically or financially or with interest in, the project or program e.g. adjacent residents, ethnic groups, absent owners, community groups, sporting clubs.

Document Control Box							
Document Responsibilities:							
Owner:	Director Development and Community			Owner Business Unit:	Development and Community		
Reviewer:	Manager Community and Economic Development			Decision Maker:	Council		
Compliance Requirements:							
Legislation:							
Industry:							
Organisational:							
Document Management:							
Risk Rating:	Low	Review Frequency:	Triennial	Next Due:	12/2022	Records Ref:	
Version #	Decision Reference:	Synopsis:					
1.	1 November 2012	OMC initial adoption					
2.	12 December 2019	Review and converted to new Policy Template					

9.4.2 MONTHLY PAYMENT LISTING OCTOBER 2022

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Finance Officers - Creditors
CONTRIBUTOR/S:	Manager Financial Services
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report, for October 2022.

BACKGROUND

The Chief Executive Officer (CEO) has delegated authority to make payments from the Municipal and Trust funds as per the budget allocations.

COMMENT

The Shire provides payments to suppliers by either Electronic Funds Transfer (EFT & BPAY), cheque, credit card or direct debit. Attached is a list of all payments processed under delegated authority during October 2022.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Reg 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

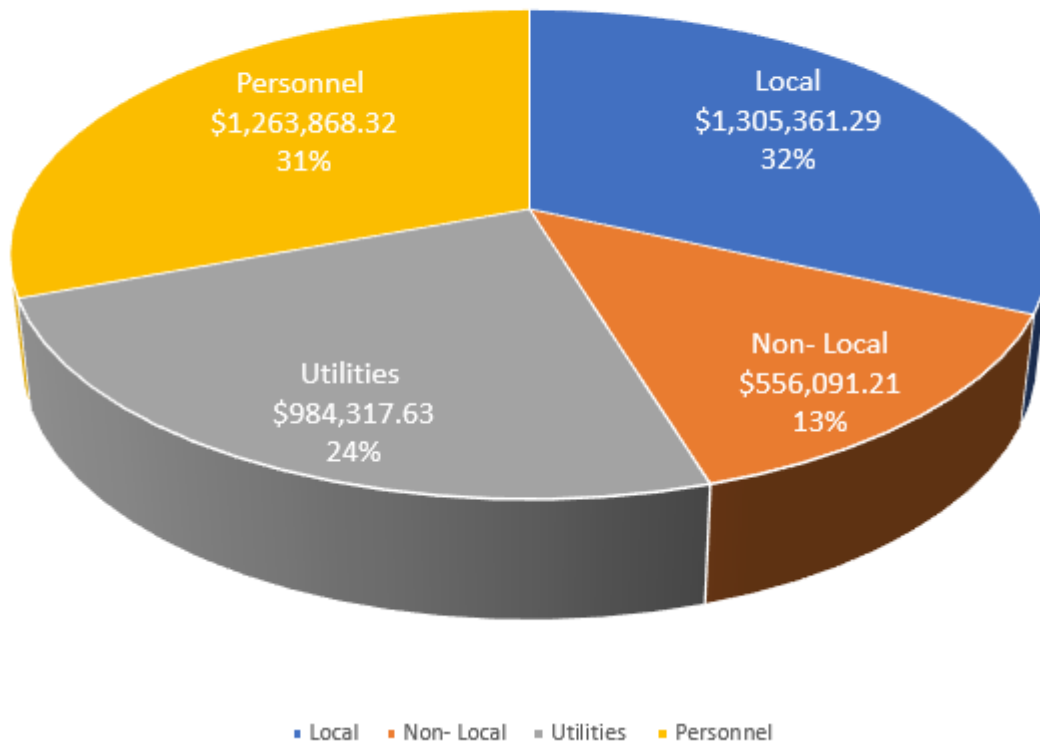
POLICY IMPLICATIONS

Nil.

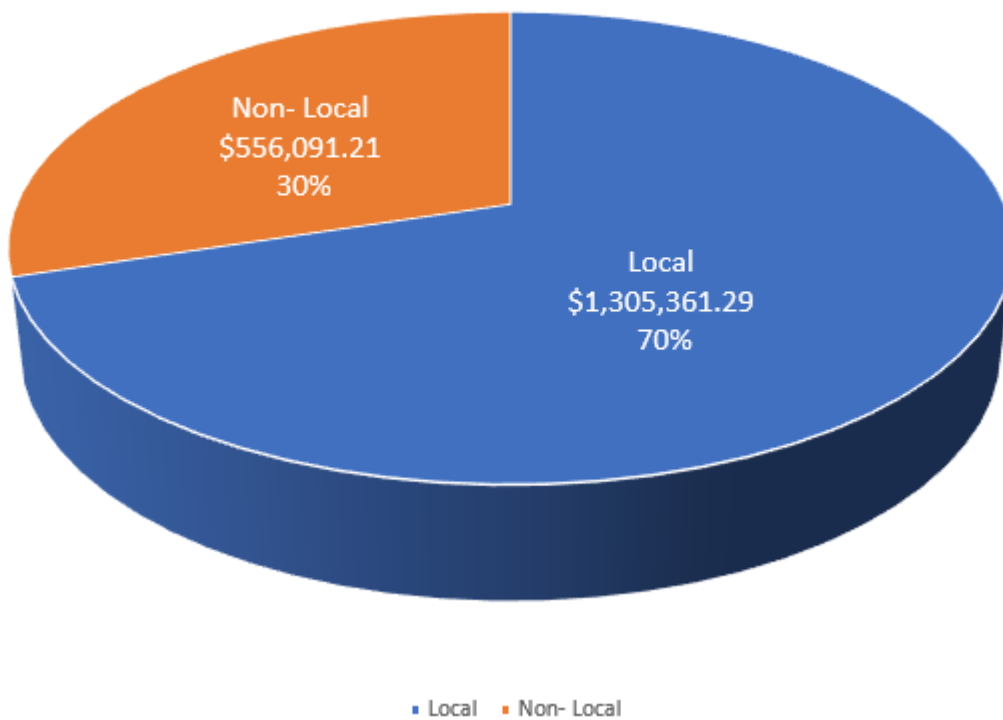
FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:

SHIRE OF BROOME PAYMENTS OCTOBER 2022



LOCAL Vs NON-LOCAL PAYMENTS OCTOBER 2022



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for October 2022 after \$1,263,868.32 in personnel payments, \$984,317.63 in utilities and other non-local sole suppliers were excluded.

YEAR TO DATE CREDITOR PAYMENTS

The below table summarises the total payments made to creditors year to date:

Month	Cheques	EFT Payments	Direct Debit	Credit Card	Trust	Payroll	Total Creditors
Jul-22	\$ 5,314.00	\$ 3,047,351.62	\$ 171,200.46	\$ 15,398.08	\$ -	\$1,364,058.69	\$ 4,603,322.85
Aug-22	\$ 25,568.89	\$ 2,848,898.04	\$ 174,797.34	\$ 27,115.77	\$ -	\$1,093,335.48	\$ 4,169,715.52
Sep-22	\$ 9,920.50	\$ 3,056,121.57	\$ 173,868.29	\$ 37,681.34	\$ -	\$1,079,117.52	\$ 4,356,709.22
Oct-22	\$ 13,212.10	\$ 2,793,790.64	\$ 170,971.65	\$ 38,481.39	\$ -	\$1,093,182.67	\$ 4,109,638.45
Nov-22							\$ -
Dec-22							\$ -
Jan-23							\$ -
Feb-23							\$ -
Mar-23							\$ -
Apr-23							\$ -
May-23							\$ -
Jun-23							\$ -
TOTAL	\$ 54,015.49	\$ 11,746,161.87	\$ 690,837.74	\$ 118,676.58	\$ -	\$4,629,694.36	\$ 17,239,386.04

RISK

There is a minor risk on non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* as there are well established procedures in place to ensure that payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC ASPIRATIONS

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Thirteen - Value for money from rates and long term financial sustainability:

13.2 Improve real and perceived value for money from rates

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Receives the list of payments made from the Municipal and Trust Accounts in October 2022 totalling in \$4,109,638.45 (Attachment 1) per the requirements of Regulation 12 of the *Local Government (Financial Management) Regulations 1996* covering:
 - a) EFT Vouchers EFT67408 – EFT67801 totalling \$3,168,414.16;
 - b) Municipal Cheque Vouchers 57785 - 57789 totalling \$13,212.10
 - c) Trust Cheque Vouchers 0000 – 0000 totalling \$0.00 and
 - d) Municipal Direct Debits DD31412.1 – DD31459.30 including payroll totalling \$928,012.19

2. *Notes the local spend of \$1,305,361.29 included in the amount above, equating to 70% of total payments excluding personnel, utility and other external sole supplier costs*

Attachments

1. Monthly Payment Listing October 2022

Management Regulation 12.

Each payment must show on a list the payees name, the amount of the payment, the date of the payment & sufficient information to identify the transaction.

This report incorporates the Delegation of Authority (Administration Regulation 19)

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - OCTOBER 2022					
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - OCTOBER 2022					
EFT	Date	Name	Description	Amount	DEL AUTH
EFT67408	3/10/2022	COUNCILLOR RUDEFORTH	Monthly Councillor Sitting Fee and Allowances	\$ 1,783.99	MFS
EFT67409	3/10/2022	COUNCILLOR MITCHELL	Monthly Councillor Sitting Fee and Allowances	\$ 1,783.99	MFS
EFT67410	3/10/2022	COUNCILLOR MALE	Monthly Councillor Sitting Fee and Allowances	\$ 2,798.65	MFS
EFT67411	3/10/2022	COUNCILLOR FOY	Monthly Councillor Sitting Fee and Allowances	\$ 1,783.99	MFS
EFT67412	3/10/2022	COUNCILLOR TRACEY	Monthly Councillor Sitting Fee and Allowances	\$ 6,349.91	MFS
EFT67413	3/10/2022	COUNCILLOR WEVERS	Monthly Councillor Sitting Fee and Allowances	\$ 1,783.99	MFS
EFT67414	3/10/2022	COUNCILLOR TAYLOR	Monthly Councillor Sitting Fee and Allowances	\$ 1,783.99	MFS
EFT67415	3/10/2022	COUNCILLOR MATSUMOTO	Monthly Councillor Sitting Fee and Allowances	\$ 1,783.99	MFS
EFT67416	3/10/2022	WATER CORPORATION	Water Use and Service Charge Account	\$ 77,635.17	MFS
EFT67417	4/10/2022	ADVANCED ELECTRICAL EQUIPMENT PTY LTD	Electrical Equipment- Works	\$ 119.37	MFS
EFT67418	4/10/2022	BOLINDA DIGITAL PTY LTD	Borrowbox Digital- Library	\$ 101.87	MFS
EFT67419	4/10/2022	BP AUSTRALIA PTY LTD - FUEL	Diesel 10,397 Litres- Depot	\$ 19,781.04	MFS
EFT67420	4/10/2022	BROOME BOULEVARD CAFE	Catering for Training- Shire Admin	\$ 198.00	MFS
EFT67421	4/10/2022	BROOME SOCCER ASSOCIATION	Refund- Debtors	\$ 1,499.13	MFS
EFT67422	4/10/2022	BROOME CRETE	Rapid Set Concrete- P&G	\$ 319.00	MFS
EFT67423	4/10/2022	CABLE BEACH ELECTRICAL SERVICE	Electrical Repairs- P&G	\$ 286.00	MFS
EFT67424	4/10/2022	FOOTPRINT CLEANING	Clean Stage & Surrounds- P&G	\$ 332.75	MFS
EFT67425	4/10/2022	J BLACKWOOD & SON T/AS BLACKWOODS	Hand Pallet Truck- BRAC	\$ 540.43	MFS
EFT67426	4/10/2022	STAFF	Gratuity End of Employment- People & Culture	\$ 100.00	MFS
EFT67427	4/10/2022	STAFF	Reimbursement- Infrastructure	\$ 593.00	MFS
EFT67428	4/10/2022	JOSH BYRNE & ASSOCIATES	Detailed Design (RFQ 21-31)- Cable Beach Foreshore	\$ 81,869.87	MFS
EFT67429	4/10/2022	KAZUE DOKI (LIME LEAF CAFE)	Catering- Office of the CEO	\$ 199.10	MFS
EFT67430	4/10/2022	KIMBERLEY TREE CARE	Gum Tree Removal- P&G	\$ 8,409.50	MFS
EFT67431	4/10/2022	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Survey Cable Beach- Infrastructure	\$ 1,215.50	MFS
EFT67432	4/10/2022	NORTH WEST COAST SECURITY	Security Services- Admin	\$ 60.50	MFS
EFT67433	4/10/2022	OFFICE NATIONAL BROOME	Stationary Supplies- Admin	\$ 959.32	MFS
EFT67434	4/10/2022	SECUREX SECURITY PTY LTD	Security Swipe Cards- People & Culture	\$ 66.00	MFS
EFT67435	4/10/2022	TALIS CONSULTANTS	Design Service (RFQ 21-27)- RRRP	\$ 93,962.25	MFS
EFT67436	4/10/2022	TAPPED PLUMBING & GAS PTY LTD	Repair Burst Main- Cemetery	\$ 165.00	MFS
EFT67437	4/10/2022	VIVA ENERGY AUSTRALIA	Fuel Cards- Various	\$ 193.91	MFS
EFT67438	4/10/2022	YOGAMON	Yoga- BRAC	\$ 540.00	MFS
EFT67439	7/10/2022	ABLE ELECTRICAL (WA) PTY LTD	Repair Stadium Lighting- BRAC	\$ 242.00	MFS
EFT67440	7/10/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Parts for Ride on Mower- P&G	\$ 2,164.27	MFS
EFT67441	7/10/2022	ALLPEST (BROOME PEST CONTROL)	Pest Inspection- Shire Admin	\$ 125.00	MFS
EFT67442	7/10/2022	AVERY AIRCONDITIONING PTY LTD	Air Con Maintenance- Kimberley Regional Offices	\$ 3,768.33	MFS
EFT67443	7/10/2022	BEST IT & BUSINESS SOLUTIONS PTY LTD	Monthly Printer Copies- IT	\$ 371.53	MFS
EFT67444	7/10/2022	BIDFOOD	Kiosk Consumables- BRAC	\$ 268.44	MFS
EFT67445	7/10/2022	BOLINDA DIGITAL PTY LTD	Audiobook Licence- Library	\$ 1,430.00	MFS
EFT67446	7/10/2022	BOYA EQUIPMENT	Seal Kit for the Kubota Tractor- P&G	\$ 642.54	MFS
EFT67447	7/10/2022	BRADLEY DALE TURTON	Events- Civic Centre	\$ 660.00	MFS
EFT67448	7/10/2022	BROOME ALI WORKS	Two Bin Enclosures- Works	\$ 9,575.50	MFS
EFT67449	7/10/2022	BROOME BOLT SUPPLIES WA PTY LTD	Replacement Tools- Depot	\$ 174.68	MFS
EFT67450	7/10/2022	BROOME CLEANAWAY	Empty Co-Mingle Bin- Kimberley Regional Offices	\$ 2,680.15	MFS
EFT67451	7/10/2022	BROOME DIESEL & HYDRAULIC SERVICE	Grader Repair- Works	\$ 411.15	MFS
EFT67452	7/10/2022	BROOME LOCKSMITHS	Fire Exit Repairing- Civic Centre	\$ 308.00	MFS
EFT67453	7/10/2022	BROOME PLUMBING & GAS	Toilet Repairs- Haynes Oval Pavillion	\$ 544.00	MFS
EFT67454	7/10/2022	BROOME SCOOTERS PTY LTD (KIMBERLEY	Landscaping Equipment- P&G	\$ 470.00	MFS
EFT67455	7/10/2022	BROOME SMALL ENGINE SERVICES	High Pressure Pump- WMF	\$ 428.45	MFS
EFT67456	7/10/2022	BROOME CRETE	Bedding Sand- P&G	\$ 1,155.00	MFS
EFT67457	7/10/2022	BUNNINGS BROOME	Cargo Case For Prime Mover- Depot	\$ 170.05	MFS
EFT67458	7/10/2022	CABLE BEACH ELECTRICAL SERVICE	Electrical, Reticulation & Lighting Repairs- Frederick Street Lookout	\$ 1,743.50	MFS
EFT67459	7/10/2022	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Tyre Replacement Fitting Trailer- P&G	\$ 399.00	MFS
EFT67460	7/10/2022	CAPITAL DIVISON	Comms Rack Upgrade- Civic Centre	\$ 1,099.10	MFS
EFT67461	7/10/2022	CHADSON ENGINEERING PTY LTD	Pool Testing/Chemicals- BRAC	\$ 619.30	MFS
EFT67462	7/10/2022	COAST & COUNTRY ELECTRICS	Repair Lighting- Haynes Oval	\$ 2,452.42	MFS
EFT67463	7/10/2022	COATES HIRE OPERATIONS PTY LTD	Portable Toilets- Haynes Oval Pavillion	\$ 1,315.15	MFS

EFT67464	7/10/2022	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Stock- BRAC	\$ 565.71	MFS
EFT67465	7/10/2022	DAN GUIDERA	Musician Ladies Night- Chinatown	\$ 400.00	MFS
EFT67466	7/10/2022	DAVID GRAY & CO PTY LTD	Service Litter Bins- WMF	\$ 311.52	MFS
EFT67467	7/10/2022	EVENTPRO SOFTWARE	Booking Management Software- IT	\$ 1,479.50	MFS
EFT67468	7/10/2022	FIELD AIR CONDITIONING & AUTO ELECTRICAL	Replace Sensor in Tipper Truck- Depot	\$ 1,391.85	MFS
EFT67469	7/10/2022	FIRE & SAFETY SERVICES	Monthly Test of FIP/EWIS- Civic Centre	\$ 294.30	MFS
EFT67470	7/10/2022	FOOTPRINT CLEANING	Cleaning- Various Locations	\$ 836.94	MFS
EFT67471	7/10/2022	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- P&G	\$ 303.80	MFS
EFT67472	7/10/2022	GOOLARRI MEDIA ENTERPRISES PTY LTD	Story Time Filming- Library	\$ 2,020.70	MFS
EFT67473	7/10/2022	GRACE REMOVALS GROUP	Staff Relocation- People & Culture	\$ 1,162.44	MFS
EFT67474	7/10/2022	GREAT NORTHERN DEMOLITION PTY LTD	Contaminated Site Testing- Works	\$ 1,320.00	MFS
EFT67475	7/10/2022	HOLDFAST FLUID POWER NW PTY LTD	Hydraulic Hose Repairs for JD Grader- WMF	\$ 416.33	MFS
EFT67476	7/10/2022	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage- WMF	\$ 945.01	MFS
EFT67477	7/10/2022	JASCO CONSULTING PTY LTD	Monthly Licencing- IT	\$ 7,916.26	MFS
EFT67478	7/10/2022	JAYE SMOKER (UNBOUND SOUND)	Art Panel Installation- Civic Centre	\$ 462.00	MFS
EFT67479	7/10/2022	KIMBERLEY CONTRACTING	Daily cover with Posi-shell- WMF	\$ 68,200.00	MFS
EFT67480	7/10/2022	KIMBERLEY FIRE SYSTEMS PTY LTD	Installation of Anti-tamper Device- Broome Visitor Centre	\$ 3,450.90	MFS
EFT67481	7/10/2022	KIMBERLEY FUEL & OIL SERVICES	Cabin Filter for Tipper Truck- Works	\$ 123.35	MFS
EFT67482	7/10/2022	KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD)	Replacement Lawnmower- P&G	\$ 2,257.99	MFS
EFT67483	7/10/2022	KLEENHEAT GAS	Yearly Facility Fees for Gas Cylinder - Shire Admin	\$ 233.75	MFS
EFT67484	7/10/2022	KO CONTRACTING	Line Marking St Mary's/Dakas- Works	\$ 1,360.00	MFS
EFT67485	7/10/2022	KRUZE DESIGN GROUP T/A (ADAGE FURNITURE)	Tables for Kiosk- BRAC	\$ 939.40	MFS
EFT67486	7/10/2022	LANDGATE	Landgate GRV and UV Interim Schedules- Rates	\$ 477.80	MFS
EFT67487	7/10/2022	Lekker! Yummy!	Catering Air Raid Artwork Launch- Governance	\$ 500.00	MFS
EFT67488	7/10/2022	MANDALAY TECHNOLOGIES PTY LTD	Eftpos Integration to Mandalay- Finance	\$ 660.00	MFS
EFT67489	7/10/2022	MCCORRY BROWN EARTHMOVING PTY LTD	Footpath Construction (RFT21-01)- Garfu Link	\$ 39,473.28	MFS
EFT67490	7/10/2022	MINETRANS PTY LTD	Part for Tipper- Depot	\$ 218.11	MFS
EFT67491	7/10/2022	MOONTIDE DISTILLERY	Refund- Revenue	\$ 165.20	MFS
EFT67492	7/10/2022	NEXON ASIA PACIFIC PTY LTD	Software Licence- IT	\$ 6,191.71	MFS
EFT67493	7/10/2022	NORTH WEST COAST SECURITY	Fortnightly Pick Up- Shire Admin	\$ 60.50	MFS
EFT67494	7/10/2022	NORTH WEST TRIM & SHADE	Repair Damaged Shade Sail- Town Beach	\$ 1,155.00	MFS
EFT67495	7/10/2022	NORTHERN RURAL SUPPLIES PTY LTD	Gun Spray- P&G	\$ 174.20	MFS
EFT67496	7/10/2022	NORWEST MONUMENTAL	Repair Haynes Headstone- Pioneer Cemetery	\$ 2,420.00	MFS
EFT67497	7/10/2022	NYAMBA BURU YAWURU LTD	Cultural Reference Group Consultation Fee- Cable Beach Foreshore Redevelopment	\$ 7,473.50	MFS
EFT67498	7/10/2022	OFFICE NATIONAL BROOME	Printer Costs- IT	\$ 798.27	MFS
EFT67499	7/10/2022	OHM ELECTRONICS	Handheld UHF Radios- BRAC	\$ 1,640.00	MFS
EFT67500	7/10/2022	OPTEON PROPERTY GROUP PTY LTD	Market Rent Valuation- Property	\$ 3,520.00	MFS
EFT67501	7/10/2022	POOL WISDOM	Pool Chemicals- BRAC	\$ 3,148.96	MFS
EFT67502	7/10/2022	PRINTING IDEAS	Supply and Install Numbers on Light Poles- Nipper Roe Sports	\$ 632.50	MFS
EFT67503	7/10/2022	QUIC DIG PTY LTD	Raise NBN Pits to Accommodate Footpaths- Works	\$ 1,100.00	MFS
EFT67504	7/10/2022	RESOLUTE SECURITY SERVICES	Security (RFT 20/07)- Various	\$ 34,792.95	MFS
EFT67505	7/10/2022	TELSTRA	Telephone Charges- IT	\$ 6,962.17	MFS
EFT67506	7/10/2022	WESTERN AUSTRALIAN GENEALOGICAL	Membership WA Genealogical Society- Library	\$ 100.00	MFS
EFT67507	7/10/2022	WESTERN DIAGNOSTIC PATHOLOGY	Drug & Alcohol Tests- People & Culture	\$ 243.43	MFS
EFT67508	7/10/2022	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll deductions	\$ 595.70	MFS
EFT67509	7/10/2022	AUSTRALIAN TAXATION OFFICE	Payroll deductions	\$ 142,511.04	MFS
EFT67510	7/10/2022	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll deductions	\$ 860.00	MFS
EFT67511	7/10/2022	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll deductions	\$ 580.00	MFS
EFT67512	7/10/2022	CHILD SUPPORT AGENCY	Payroll deductions	\$ 776.79	MFS
EFT67513	7/10/2022	EASISALARY PTY LTD T/A EASI	Payroll deductions	\$ 10,480.80	MFS
EFT67514	7/10/2022	LGRCEU	Payroll deductions	\$ 132.00	MFS
EFT67515	7/10/2022	SPA SALARY PACKAGING AUSTRALIA	Payroll deductions	\$ 1,990.52	MFS
EFT67516	7/10/2022	THE CONTINENTAL HOTEL T/A GARRETT	Book Week Author Accommodation- Library	\$ 1,356.00	MFS
EFT67517	12/10/2022	AUTOPRO BROOME (Gaff Holdings Pty Ltd)	Anderson Plug for Ute- P&G	\$ 35.00	MFS
EFT67518	12/10/2022	BIDFOOD	Kiosk Stock- BRAC	\$ 2,526.46	MFS
EFT67519	12/10/2022	BK SIGNS (HALLIDAY ENTERPRISES PTY LTD)	Replace Stolen Signage- Cable Beach	\$ 1,036.20	MFS
EFT67520	12/10/2022	BOLINDA PUBLISHING PTY LTD	Large Print Books- Library	\$ 4,510.00	MFS
EFT67521	12/10/2022	BROOME BOLT SUPPLIES WA PTY LTD	Consumables- Workshop	\$ 43.45	MFS
EFT67522	12/10/2022	BROOME BUILDERS PTY LTD	Crossover Subsidy- Infrastructure	\$ 1,000.00	MFS
EFT67523	12/10/2022	BROOME CLARK POOLS & SPAS BROOME	Pool Service- Staff Housing	\$ 202.67	MFS
EFT67524	12/10/2022	BROOME CLEANAWAY	Empty Skip Bins (RFT 17/02)- BRAC	\$ 857.76	MFS
EFT67525	12/10/2022	BROOME PLUMBING & GAS	Replace Shower Buttons- Cable Beach	\$ 654.50	MFS
EFT67526	12/10/2022	BROOME PROGRESSIVE SUPPLIES	Kiosk Stock- BRAC	\$ 1,904.74	MFS
EFT67527	12/10/2022	BROOME CRETE	Concrete- BRAC	\$ 423.50	MFS
EFT67528	12/10/2022	BUNNINGS BROOME	Small Consumables- WMF	\$ 434.77	MFS
EFT67529	12/10/2022	CABLE BEACH TYRE SERVICE PTY LTD (Tyre for Volvo Wheel Loader- Works	\$ 4,805.00	MFS

EFT67530	12/10/2022	COAST & COUNTRY ELECTRICS	Repair Carpark Lights- BRAC	\$	4,071.47	MFS
EFT67531	12/10/2022	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Stock- BRAC	\$	4,064.34	MFS
EFT67532	12/10/2022	COLIN WILKINSON DEVELOPMENTS PTY LTD	Building Construction Contract (RFT 21-06)- BSLSC	\$	561,627.88	MFS
EFT67533	12/10/2022	CUTTING EDGES REPLACEMENT PARTS PTY LTD	Parts for Graders- Works	\$	2,739.66	MFS
EFT67534	12/10/2022	DEPARTMENT OF INDUSTRY, SCIENCE, ENERGY & RESOURCES	Reimburse Unspent Grant Funds- Safer Communities 2	\$	15,892.00	MFS
EFT67535	12/10/2022	ELGAS LTD	Bottled Gas- Staff Housing	\$	253.62	MFS
EFT67536	12/10/2022	FIELD AIR CONDITIONING & AUTO ELECTRICAL	Trailer Parts- Works	\$	225.10	MFS
EFT67537	12/10/2022	HEART KIDS	Community Sponsorship- Governance	\$	634.00	MFS
EFT67538	12/10/2022	IP & ST ELSON PTY LTD	Crossover Subsidy- Infrastructure	\$	1,000.00	MFS
EFT67539	12/10/2022	JAYE SMOKER (UNBOUND SOUND)	Reset AV System & Repairs- Civic Centre	\$	231.00	MFS
EFT67540	12/10/2022	KIMBERLEY CONTRACTING	Daily cover with Posi-shell- WMF	\$	33,000.00	MFS
EFT67541	12/10/2022	KIMBERLEY GOLD PURE DRINKING WATER	Drinking Water- WMF	\$	302.00	MFS
EFT67542	12/10/2022	MCCORRY BROWN EARTHMOVING PTY LTD	Installation of Grey Concrete Footpaths- Mastapha St	\$	8,223.60	MFS
EFT67543	12/10/2022	MICHAELA NUTT	Staff Reimbursement- Community	\$	156.00	MFS
EFT67544	12/10/2022	MITCHELL FRANKLYN-FOWLER	Electrical Maintenance- Civic Centre	\$	150.00	MFS
EFT67545	12/10/2022	OPENFORMS	Open Forms Responses- IT	\$	183.70	MFS
EFT67546	12/10/2022	PAUL ZANETTI	AV Technician- Civic Centre	\$	560.00	MFS
EFT67547	12/10/2022	POOL WISDOM	Pool Chemicals- Town Beach Water Park	\$	239.80	MFS
EFT67548	12/10/2022	PRINTING IDEAS	Free Standing Signage- Skate Park	\$	2,985.40	MFS
EFT67549	12/10/2022	QUIC DIG PTY LTD	Locating Services Guy Street & Port Drive- Works	\$	5,566.00	MFS
EFT67550	12/10/2022	ROBERT PASCOE (R.B PASCOE & A.C RAMSAY)	AV Hire for Air Raid Art Launch- Governance	\$	300.00	MFS
EFT67551	12/10/2022	ROEBUCK BAY HOTEL	Bar Supplies- Civic Centre	\$	1,672.19	MFS
EFT67552	12/10/2022	SEAT ADVISOR PTY LTD	Ticketing- Civic Centre	\$	127.16	MFS
EFT67553	12/10/2022	SECUREX SECURITY PTY LTD	Security Swipe Cards- People & Culture	\$	564.00	MFS
EFT67554	12/10/2022	SPORTSPOWER BROOME	Retractable Net & Post Set- BRAC	\$	60.00	MFS
EFT67555	12/10/2022	STREETER & MALE PTY MITRE 10	Tools- P&G	\$	323.90	MFS
EFT67556	12/10/2022	SUBLIME (ELLYN MARIE HARTVIGSEN)	Graphic Design- Skate Park Opening	\$	1,470.00	MFS
EFT67557	12/10/2022	SUNDRY CREDITOR A - SECURITY INCENTIVE	Security Incentive Scheme- Community	\$	275.00	MFS
EFT67558	12/10/2022	TALIS CONSULTANTS	Landfill Design (RFQ21-27)- WMF	\$	2,792.64	MFS
EFT67559	12/10/2022	TAPPED PLUMBING & GAS PTY LTD	Relocate Water Tap- Cemetery	\$	293.70	MFS
EFT67560	12/10/2022	TECHNOLOGY ONE LTD	GIS Support- IT	\$	2,860.00	MFS
EFT67561	12/10/2022	THINK WATER BROOME	Reticulation Parts- P&G	\$	2,842.33	MFS
EFT67562	12/10/2022	TNT AUSTRALIA PTY LTD	Freight- Health	\$	707.46	MFS
EFT67563	12/10/2022	TOTALLY WORKWEAR	Staff Uniforms- BRAC	\$	1,129.20	MFS
EFT67564	12/10/2022	VORGE PTY LTD	Swimming Equipment- BRAC	\$	3,063.83	MFS
EFT67565	12/10/2022	WESTRAC	Repairs to the Dozer- WMF	\$	1,912.22	MFS
EFT67566	12/10/2022	YUCK CIRCUS	School Holiday Workshops - Yuck Circus	\$	1,138.50	MFS
EFT67567	13/10/2022	HARMONY HORTICULTURE	Weed Spraying- Broome North	\$	4,433.00	MFS
EFT67568	13/10/2022	BROOME BUILDERS PTY LTD	Refund (13391)- Building	\$	1,279.81	MFS
EFT67569	17/10/2022	BROOME CLEANAWAY	Bin Replacements- Various	\$	8,288.07	MFS
EFT67570	17/10/2022	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Various	\$	8,530.39	MFS
EFT67572	17/10/2022	ROEBUCK BAY HOTEL	Refreshments for Sundowner- Staff Day	\$	24.00	MFS
EFT67573	17/10/2022	ROSMECH SALES & SERVICE PTY LTD	Road Sweeper Parts- Works	\$	5,041.20	MFS
EFT67574	17/10/2022	SUNDRY CREDITOR - CIVIC CENTRE - ELEVATE	Bond Refund (1763)- Civic Centre	\$	340.00	MFS
EFT67575	17/10/2022	THINK WATER BROOME	Rainbird Controller- P&G	\$	1,747.83	MFS
EFT67576	17/10/2022	VIVA ENERGY AUSTRALIA	Fuel Card Charges- Various	\$	11.00	MFS
EFT67577	17/10/2022	WESTRAC	Parts for Dozer- Depot	\$	146.73	MFS
EFT67578	19/10/2022	A PLUS EVENTS & HIRE	Skate Park Furniture Hire- BRAC	\$	2,090.00	MFS
EFT67579	19/10/2022	ACOR CONSULTANTS (WA) PTY LIMITED	Design & Closeout (RFQ20-62)- Chinatown	\$	2,950.75	MFS
EFT67580	19/10/2022	ART BY TAMARA JANE	Design Workshop- Skate Park	\$	940.00	MFS
EFT67581	19/10/2022	AUSTRALIA POST	Postage Charges- Shire Admin	\$	5,729.54	MFS
EFT67582	19/10/2022	AVERY AIRCONDITIONING PTY LTD	Air Con Repairs- Workshop	\$	6,168.51	MFS
EFT67583	19/10/2022	BEST IT & BUSINESS SOLUTIONS PTY LTD	Printer Copier Fees- Admin	\$	296.62	MFS
EFT67584	19/10/2022	BEYOND SKATE	Workshops & Demos- Skate Park	\$	9,460.00	MFS
EFT67585	19/10/2022	BIDFOOD	Chips & Oil- BRAC	\$	2,229.42	MFS
EFT67586	19/10/2022	BOAB FENCING	Fence Installation (RFT 22-01)- Broome Cemetery	\$	82,500.00	MFS
EFT67587	19/10/2022	BOLINDA PUBLISHING PTY LTD	Large Print Books- Library	\$	351.52	MFS
EFT67588	19/10/2022	BP AUSTRALIA PTY LTD - FUEL	Bulk Diesel- Depot	\$	15,277.68	MFS
EFT67589	19/10/2022	BROOME ABORIGINAL MEDIA ASSOCIATION	Funding Agreement- Development Services	\$	5,500.00	MFS
EFT67590	19/10/2022	BROOME BOLT SUPPLIES WA PTY LTD	Parts- WMF	\$	154.00	MFS
EFT67591	19/10/2022	BROOME CLEANAWAY	Empty General & Co-Mingle Bins (RFT 14/01)- Kimberley Regional Offices	\$	3,233.74	MFS
EFT67592	19/10/2022	BROOME DIESEL & HYDRAULIC SERVICE	Parts- Fleet	\$	90.90	MFS
EFT67593	19/10/2022	BROOME DOCTORS PRACTICE PTY LTD	Pre-employment Medicals- People & Culture	\$	390.50	MFS
EFT67594	19/10/2022	BROOME PROGRESSIVE SUPPLIES	Staff Kitchen Supplies- Depot	\$	47.00	MFS
EFT67595	19/10/2022	CABLE BEACH ELECTRICAL SERVICE	Electrical Repairs to Lunchroom- Depot	\$	176.00	MFS
EFT67596	19/10/2022	CABLE BEACH TYRE SERVICE PTY LTD (Tyres Replacement- Works	\$	600.00	MFS
EFT67597	19/10/2022	CAPITAL DIVISON	Electrical Repairs- Admin	\$	1,715.98	MFS

EFT67598	19/10/2022	CLARITY COMMUNICATIONS	Software Subscription- IT	\$ 247.63	MFS
EFT67599	19/10/2022	RATEPAYER	Prize Draw- Rates	\$ 1,000.00	MFS
EFT67600	19/10/2022	COASTMAC PTY LTD	Tyres for Trailers- P&G	\$ 1,540.00	MFS
EFT67601	19/10/2022	CORSIGN WA PTY LTD	Safety Signage- Depot	\$ 841.50	MFS
EFT67602	19/10/2022	CROWN PERTH HOTELS	Accommodation For Local Government Convention-	\$ 3,805.00	MFS
EFT67603	19/10/2022	DIRECTCOMMS PTY LTD	SMS Services- Library	\$ 740.50	MFS
EFT67604	19/10/2022	ELGAS LTD	Fork Lift Gas- Depot	\$ 183.24	MFS
EFT67605	19/10/2022	FEMME	DJ Opening Night- Skate Park	\$ 600.00	MFS
EFT67606	19/10/2022	FIELD AIR CONDITIONING & AUTO ELECTRICAL	Repair Ammann Roller- Works	\$ 177.50	MFS
EFT67607	19/10/2022	FIRE & SAFETY SERVICES	Fire Equipment Servicing	\$ 207.17	MFS
EFT67608	19/10/2022	FLOWERS ON SAVILLE STREET	Wreath- Office of the CEO	\$ 95.00	MFS
EFT67609	19/10/2022	FOOTPRINT CLEANING	Cleaning Services (CON 17/02)- Various	\$ 48,103.60	MFS
EFT67610	19/10/2022	HARMONY HORTICULTURE	Weed Spraying Roebuck Estate (RFQ 21-53)- P&G	\$ 5,720.00	MFS
EFT67611	19/10/2022	COUNCILLOR TRACEY	Reimbursement- Councillors	\$ 182.30	MFS
EFT67612	19/10/2022	HERBERT SMITH FREEHILLS	Legal Advice- Cable Beach Redevelopment	\$ 3,850.00	MFS
EFT67613	19/10/2022	HOLDFAST FLUID POWER NW PTY LTD	Parts Repairs- Fleet	\$ 752.71	MFS
EFT67614	19/10/2022	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- BRAC	\$ 21,268.20	MFS
EFT67615	19/10/2022	ILLION AUSTRALIA PTY LTD	Financial Viability Assessment- WMF	\$ 874.50	MFS
EFT67616	19/10/2022	INSTITUTE OF PUBLIC WORKS ENGINEERING	NAMS Subscription- IT	\$ 935.00	MFS
EFT67617	19/10/2022	INTERNATIONAL QUADRATICS PTY LTD	Pool Equipment- BRAC	\$ 318.43	MFS
EFT67618	19/10/2022	IT VISION	Software Subscription- IT	\$ 440.00	MFS
EFT67619	19/10/2022	JAYE SMOKER (UNBOUND SOUND)	Audio Visual System & Technician- Skate Park	\$ 7,634.00	MFS
EFT67620	19/10/2022	KIMBERLEY FITNESS & SUPPORT SERVICES	Group Fitness Programs- BRAC	\$ 1,680.00	MFS
EFT67621	19/10/2022	KIMBERLEY WASHROOM SERVICES	Sanitary Service- Various	\$ 1,119.00	MFS
EFT67623	19/10/2022	MAJOR MOTORS PTY LTD	Isuzu Truck FVZ-300 (RFQ21-50)- Works	\$ 295,090.29	MFS
EFT67624	19/10/2022	MARKETFORCE	Advertising- Marketing	\$ 2,598.65	MFS
EFT67625	19/10/2022	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Retaining Wall Survey- Engineering	\$ 1,320.00	MFS
EFT67626	19/10/2022	MYSTIQUE DIA	Story Time Online- Library	\$ 250.00	MFS
EFT67627	19/10/2022	PALADIN RISK MANAGEMENT SERVICES	Risk Management Training- Various	\$ 13,846.83	MFS
EFT67628	19/10/2022	DO NOT USE - PIA-MAGDALENA DAVID	Precinct Plans Promo Video- Marketing	\$ 350.00	MFS
EFT67629	19/10/2022	QUEEN TIDE CREATIVE	Photography Services- Skate Park BRAC	\$ 1,500.00	MFS
EFT67630	19/10/2022	STRATEGIC DIRECTIONS GROUP PTY LTD	ICT Strategy- Development Services	\$ 7,700.00	MFS
EFT67631	19/10/2022	STREETER & MALE PTY MITRE 10	Newspapers- Library	\$ 120.00	MFS
EFT67633	19/10/2022	SUNDRY CREDITOR B- SECURITY INCENTIVE SCHEME	Security Incentive Scheme- Community	\$ 275.00	MFS
EFT67634	19/10/2022	SUNDRY CREDITOR- CIVIC CENTRE	Bond Refund (1809)- Civic Centre	\$ 1,352.00	MFS
EFT67635	19/10/2022	SUNDRY CREDITOR- DEBTORS	Book Refund- Library	\$ 47.75	MFS
EFT67636	19/10/2022	SUNNY SIGN COMPANY PTY LTD	No Smoking Signs- Depot	\$ 596.64	MFS
EFT67637	19/10/2022	FREESTYLE NOW	Scooter & BMX Demo- Skate Park	\$ 3,080.00	MFS
EFT67638	19/10/2022	TAPPED PLUMBING & GAS PTY LTD	Plumbing Repairs- Town Beach	\$ 1,296.90	MFS
EFT67639	19/10/2022	THE CONTINENTAL HOTEL T/A GARRETT	Accommodation for Entertainers- Skate Park	\$ 4,923.00	MFS
EFT67640	19/10/2022	THE GREEN FAIRY CRAFT & ENTERTAINMENT	Face Painting Activity- Skate Park	\$ 200.00	MFS
EFT67641	19/10/2022	THEATRE KIMBERLEY INC (WORN ART)	Opening Performance- Skate Park	\$ 440.00	MFS
EFT67642	19/10/2022	THINKPROJECT AUSTRALIA PTY LTD	Asset Management System Implementation- IT	\$ 544.50	MFS
EFT67643	19/10/2022	WILLIAM TREDINNICK	MC Services- Skate Park	\$ 650.00	MFS
EFT67644	19/10/2022	WURTH AUSTRALIA PTY LTD	Consumables- Workshop	\$ 647.81	MFS
EFT67645	19/10/2022	YUCK CIRCUS	Production Services- Skate Park BRAC	\$ 3,041.50	MFS
EFT67646	21/10/2022	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll deductions	\$ 595.70	MFS
EFT67647	21/10/2022	AUSTRALIAN TAXATION OFFICE	Payroll deductions	\$ 127,857.42	MFS
EFT67648	21/10/2022	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll deductions	\$ 760.00	MFS
EFT67649	21/10/2022	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll deductions	\$ 580.00	MFS
EFT67650	21/10/2022	CHILD SUPPORT AGENCY	Payroll deductions	\$ 823.77	MFS
EFT67651	21/10/2022	EASISALARY PTY LTD T/A EASI	Payroll deductions	\$ 10,480.80	MFS
EFT67652	21/10/2022	LGRCEU	Payroll deductions	\$ 132.00	MFS
EFT67653	21/10/2022	SPA SALARY PACKAGING AUSTRALIA	Payroll deductions	\$ 1,990.52	MFS
EFT67654	21/10/2022	BIDFOOD	Kiosk Supplies- BRAC	\$ 792.50	MFS
EFT67656	21/10/2022	LHM FABRICATION & FENCING	Fencing Repairs- BRAC	\$ 891.00	MFS
EFT67657	21/10/2022	LOCK & LOAD LASER TAG	Laser Tag Activity- BRAC	\$ 660.00	MFS
EFT67658	21/10/2022	MARKETFORCE	Gazette Waste Amendment Law- WMF	\$ 300.74	MFS
EFT67659	21/10/2022	TOLL PRIORITY	Freight- Depot	\$ 132.15	MFS
EFT67660	21/10/2022	WEST COAST WATER SAFETY	Beach Lifeguard Services (RFT 21/07)- Cable Beach	\$ 46,248.75	MFS
EFT67661	25/10/2022	DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY	AUGUST BSL 2022	\$ 5,049.93	MFS
EFT67662	25/10/2022	SHIRE OF BROOME	AUGUST BSL 2022	\$ 160.00	MFS
EFT67663	26/10/2022	A-LIST ENTERTAINMENT	Bond Refund (1930)- Civic Centre	\$ 1,550.00	MFS
EFT67664	26/10/2022	ACURIX NETWORKS PTY LTD	WiFi Access Service - Library	\$ 490.60	MFS
EFT67665	26/10/2022	AVERY AIRCONDITIONING PTY LTD	Air Con & Ventilation Works- Civic Centre	\$ 4,190.78	MFS
EFT67666	26/10/2022	BAIRD AUSTRALIA PTY LTD	Shoreline Monitoring- Broome Townsite	\$ 9,942.90	MFS

EFT67667	26/10/2022	BARKING GECKO THEATRE	Bond Refund (1881)- Civic Centre	\$	1,664.00	MFS
EFT67668	26/10/2022	BIDFOOD	Kiosk Stock- BRAC	\$	680.85	MFS
EFT67669	26/10/2022	BOAB UAS PTY LTD	Videography Opening- Skate Park	\$	1,560.00	MFS
EFT67670	26/10/2022	BP AUSTRALIA PTY LTD - FUEL	Diesel (7997 L @ 2.014)- Depot	\$	17,954.60	MFS
EFT67671	26/10/2022	BROOME CLEANAWAY	Kerbside Refuse Collection- WMF	\$	47,347.76	MFS
EFT67672	26/10/2022	BROOME DIESEL & HYDRAULIC SERVICE	Trigger Grease Gun- WMF	\$	529.90	MFS
EFT67673	26/10/2022	BROOME SMALL ENGINE SERVICES	Air Filter for Hooklift- WMF	\$	95.15	MFS
EFT67674	26/10/2022	BROOME TOWING & SALVAGE	Abandoned Vehicle Towing- Rangers	\$	440.00	MFS
EFT67675	26/10/2022	BROOME TV PTY LTD	TV Hire- Skate Park BRAC	\$	1,100.00	MFS
EFT67676	26/10/2022	BROOME VACATION VILLAGE	Reimburse Overpaid Invoice- WMF	\$	525.05	MFS
EFT67677	26/10/2022	BROOME VETERINARY HOSPITAL	Monthly Boarding & Vet Costs- Rangers	\$	12,150.70	MFS
EFT67678	26/10/2022	BROOME CONCRETE	Concrete (RFT22-02)- Works	\$	1,532.30	MFS
EFT67679	26/10/2022	CAPITAL DIVISON	Supply & Install Cat 6 Outlets- Shire Admin	\$	2,079.01	MFS
EFT67680	26/10/2022	CARPET PAINT & TILE CENTRE	Floor Paint- Works	\$	224.10	MFS
EFT67681	26/10/2022	CLARK EQUIPMENT SALES PTY LTD	Parts For Bobcat Loader- Depot	\$	1,019.61	MFS
EFT67682	26/10/2022	CONVIC PTY LTD (SKATEPARK DESIGN)	Construction Contract (RFT 21-04)- Broome Regional Skate Park	\$	99,930.39	MFS
EFT67683	26/10/2022	CORSIGN WA PTY LTD	Directional Signage- Works	\$	123.20	MFS
EFT67684	26/10/2022	CROWN PERTH HOTELS	Accommodation Local Gov. Conference- Governance	\$	2,511.00	MFS
EFT67685	26/10/2022	CS LEGAL	Debt Collection Fees- Rates	\$	586.50	MFS
EFT67686	26/10/2022	DEPARTMENT OF THE PREMIER & CABINET	Return Balance of Funds - Maintenance of Morrell Park	\$	97,451.79	MFS
EFT67687	26/10/2022	DEPARTMENT OF TRANSPORT (VEHICLE SEARCH	Vehicle Search Fees- Rangers	\$	18.85	MFS
EFT67688	26/10/2022	DEWA'S MOBILE KITCHEN	Dinner Plates- Civic Centre	\$	150.00	MFS
EFT67689	26/10/2022	DIX INITIATIVES PTY LTD (T/A THE PLASTER	Insurance Repairs- Broome Visitor Centre	\$	10,764.38	MFS
EFT67690	26/10/2022	FIRE & SAFETY SERVICES	Regular Fire Inspection- Broome Visitor Centre	\$	84.34	MFS
EFT67691	26/10/2022	FIT2WORK	Pre-employment Police Checks- People & Culture	\$	412.50	MFS
EFT67692	26/10/2022	FOOTPRINT CLEANING	Regular Clean of Public Amenities- Various	\$	2,804.60	MFS
EFT67693	26/10/2022	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight for Play Equipment & Signage- P&G/Works	\$	894.83	MFS
EFT67694	26/10/2022	GO GO MEDIA	Licence for FM Radio Service- BRAC	\$	198.00	MFS
EFT67695	26/10/2022	GOOLARRI MEDIA ENTERPRISES PTY LTD	Events Funding CinefestOZ- Governance	\$	2,750.00	MFS
EFT67696	26/10/2022	GRANICUS AUSTRALIA PTY LTD	Software Licence- IT	\$	2,750.00	MFS
EFT67697	26/10/2022	HARMONY HORTICULTURE	Weed Spraying Drainage Reserves (RFQ21-53)- Works	\$	3,360.50	MFS
EFT67698	26/10/2022	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Street Lighting	\$	85,671.58	MFS
EFT67699	26/10/2022	IANNELLO DESIGN	Map Design Consulting- Economic Development	\$	396.00	MFS
EFT67700	26/10/2022	ILLION AUSTRALIA PTY LTD	SMS Payment Request Service- Rates	\$	1,969.00	MFS
EFT67701	26/10/2022	IT VISION	Synergy Soft Template- IT	\$	6,600.00	MFS
EFT67702	26/10/2022	J BLACKWOOD & SON T/AS BLACKWOODS	Castor Wheels Grand Stand- BRAC	\$	1,336.28	MFS
EFT67703	26/10/2022	JTAGZ PTY LTD	Registration Tags- Rangers	\$	841.50	MFS
EFT67704	26/10/2022	LANDGATE	Aerial Photography Extract- IT	\$	216.15	MFS
EFT67705	26/10/2022	MARKETFORCE	Advertise Pindan Supplies- WMF	\$	634.25	MFS
EFT67706	26/10/2022	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Survey Services- BRAC	\$	187.00	MFS
EFT67707	26/10/2022	MERCURE HOTEL - PERTH	Councillor Accommodation- Members	\$	412.30	MFS
EFT67708	26/10/2022	NISBETS AUSTRALIA PTY LTD	Bar Equipment & Tables- Civic Centre	\$	1,534.20	MFS
EFT67709	26/10/2022	NORTH WEST COAST SECURITY	Security Services- Admin	\$	121.00	MFS
EFT67710	26/10/2022	NORTH WEST LOCKSMITHS	Various Locks- P&G	\$	2,332.00	MFS
EFT67711	26/10/2022	OHM ELECTRONICS	Check & Reprogram Radios- WMF	\$	495.00	MFS
EFT67712	26/10/2022	PCYC - BROOME	Hire of Skate Equipment- Skate Park	\$	400.00	MFS
EFT67713	26/10/2022	REMOTE MECHANICAL CONTRACTING	Repairs to Grader- Works	\$	2,244.00	MFS
EFT67714	26/10/2022	RESOLUTE SECURITY SERVICES	Security Callouts- Shire Admin	\$	528.00	MFS
EFT67715	26/10/2022	SEAT ADVISOR PTY LTD	Ticketing Fees- Civic Centre	\$	329.12	MFS
EFT67716	26/10/2022	SECUREPAY PTY LTD	Ticket Sales System- Civic Centre	\$	30.31	MFS
EFT67717	26/10/2022	SHINJU MATSURI INC COMMITTEE	Shinju Art Prize Contribution- Governance	\$	8,800.00	MFS
EFT67718	26/10/2022	SISTER CITIES AUSTRALIA INC	Sister Cities 22-23 Corporate Membership- Governance	\$	500.00	MFS
EFT67719	26/10/2022	SOUTH METROPOLITAN TAFE	Training- P&G	\$	20.50	MFS
EFT67720	26/10/2022	SPORTSPOWER BROOME	Squash Balls- BRAC	\$	264.00	MFS
EFT67721	26/10/2022	SUNDRY CREDITOR A - SECURITY INCENTIVE SCHEME	Security Incentive Scheme- Community	\$	275.00	MFS
EFT67722	26/10/2022	SUNDRY CREDITOR B- SECURITY INCENTIVE SCHEME	Security Scheme Incentive- Community	\$	275.00	MFS
EFT67723	26/10/2022	SUNDRY CREDITOR C- SECURITY INCENTIVE SCHEME	Security Scheme Incentive- Community	\$	275.00	MFS
EFT67724	26/10/2022	SUNDRY CREDITOR- CIVIC CENTRE-	Bond Refund (1958)- Civic Centre	\$	500.00	MFS
EFT67725	26/10/2022	T - QUIP	Lift Arm for Mower- P&G	\$	541.95	MFS
EFT67726	26/10/2022	TAPPED PLUMBING & GAS PTY LTD	Repair Standpipe- Cape Road/ Broome Highway	\$	1,656.60	MFS
EFT67727	26/10/2022	THE CONTINENTAL HOTEL T/A GARRETT	Accommodation for Entertainers- Skate Park	\$	299.00	MFS
EFT67728	26/10/2022	THE MANGROVE RESORT HOTEL (GARRETT	Consultant Accommodation- Cable Beach Foreshore	\$	1,437.00	MFS
EFT67729	26/10/2022	TOTALLY WORKWEAR	Embroidery- Library	\$	9.90	MFS
EFT67730	26/10/2022	UDLA	Design Review Panel Meeting- Planning	\$	400.00	MFS
EFT67731	26/10/2022	WATERCHOICE (AUST) PTY LTD	Water Filtration Rental- Library	\$	65.00	MFS

Item 9.4.2 - MONTHLY PAYMENT LISTING OCTOBER 2022

EFT67732	26/10/2022	WEST AUSTRALIAN NEWSPAPERS	Advertising- Marketing	\$	9,207.30	MFS
EFT67733	26/10/2022	WEST COAST ON HOLD (ON HOLD ONLINE)	On Hold Message Service- Governance	\$	77.00	MFS
EFT67734	26/10/2022	WESTBOOKS	Book Purchases- Library	\$	701.15	MFS
EFT67735	26/10/2022	WESTERN DIAGNOSTIC PATHOLOGY	Pre-Employment Screening- People & Culture	\$	406.34	MFS
EFT67736	26/10/2022	WESTRAC	Mechanical Repairs- Infrastructure	\$	3,695.77	MFS
EFT67737	26/10/2022	ZIPFORM PTY LTD	Instalment Notices- Rates	\$	2,666.36	MFS
EFT67738	26/10/2022	BROOME CLEANAWAY	Monthly Bin Replacement & Repair (RFT 14-01)- Works	\$	17,713.63	MFS
EFT67739	26/10/2022	DEPARTMENT OF WATER AND	Revised Works Approval Application Fee - RRRP	\$	21,942.25	MFS
EFT67740	27/10/2022	DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY	SEPTEMBER BSL 2022	\$	3,777.14	MFS
EFT67741	27/10/2022	SHIRE OF BROOME	SEPTEMBER BSL 2022	\$	160.00	MFS
EFT67742	27/10/2022	CHARTER PROPERTY GROUP PTY LTD	Staff Rent- November 2022	\$	3,457.72	MFS
EFT67743	27/10/2022	FIRST NATIONAL REAL ESTATE BROOME	Staff Rent- November 2022	\$	7,604.17	MFS
EFT67744	27/10/2022	FIRST NATIONAL REAL ESTATE BROOME -	Staff Rent- November 2022	\$	300.00	MFS
EFT67745	27/10/2022	HUTCHINSON REAL ESTATE	Staff Rent- November 2022	\$	2,400.00	MFS
EFT67746	27/10/2022	PRD NATIONWIDE	Staff Rent- November 2022	\$	11,041.37	MFS
EFT67747	27/10/2022	RAY WHITE BROOME (STAFF RENTAL	Staff Rent- November 2022	\$	11,998.81	MFS
EFT67748	28/10/2022	4LOGIC PTY LTD	Upgrade IT Network- Depot	\$	25,547.22	MFS
EFT67749	28/10/2022	A2K TECHNOLOGIES PTY LTD	Software Licence & Support- IT	\$	671.00	MFS
EFT67750	28/10/2022	STAFF	Reimbursement- Community	\$	808.88	MFS
EFT67751	28/10/2022	ALLPEST (BROOME PEST CONTROL)	Pest Control Treatment- Library	\$	125.00	MFS
EFT67752	28/10/2022	CAPITAL DIVISON	Replace Ceiling Tiles in Kitchen- Barker Street	\$	292.00	MFS
EFT67753	28/10/2022	CONPLANT PTY LTD	Parts for Vibrating Roller- Works	\$	111.72	MFS
EFT67754	28/10/2022	HORIZON POWER (SERVICE WORKS)	Design Fee Underground Power Lines- Cable Beach/Sanctuary Rd	\$	7,036.70	MFS
EFT67755	28/10/2022	JASCO CONSULTING PTY LTD	Phone Software Licence- IT	\$	7,916.26	MFS
EFT67756	28/10/2022	JOSH BYRNE & ASSOCIATES	Cable Beach Foreshore (RFQ 21-31)- Detail Design	\$	122,401.68	MFS
EFT67757	28/10/2022	RATEPAYER	Refund (A303267)- Rates	\$	585.56	MFS
EFT67758	28/10/2022	LGIS INSURANCE BROKING	Backhoe Windscreen Claim- Health	\$	450.00	MFS
EFT67759	28/10/2022	M2M ONE PTY LTD	Remote Access to Plant Room- BRAC	\$	20.90	MFS
EFT67760	28/10/2022	MARKETFORCE	Advertising- Sanctuary Road Caravan Park	\$	1,207.53	MFS
EFT67761	28/10/2022	RATEPAYER	Refund (A110717)- Rates	\$	966.44	MFS
EFT67762	28/10/2022	NORTH WEST MOTOR GROUP PTY LTD	Toyota Hilux (RFQ 22-08)- Fleet	\$	51,532.38	MFS
EFT67763	28/10/2022	NORTH WEST STRATA SERVICES	Staff Housing- Strata Levies 1/11/2022-30/4/2023	\$	4,128.00	MFS
EFT67764	28/10/2022	NORTH WEST STRATA SERVICES	Quarterly Strata Levies- Staff Housing 1/10/22-31/12-22	\$	604.00	MFS
EFT67765	28/10/2022	NYAMBA BURU YAWURU LTD	Welcome to Country- Skate Park	\$	678.70	MFS
EFT67766	28/10/2022	OPTEON PROPERTY GROUP PTY LTD	Market Valuation- Town Beach Cafe	\$	2,750.00	MFS
EFT67767	28/10/2022	REEF PLUMBING	Repair Leak- Town Beach Water Park	\$	297.00	MFS
EFT67768	28/10/2022	RESOLUTE SECURITY SERVICES	Event Security- Skate Park	\$	2,673.00	MFS
EFT67769	28/10/2022	SPACETOCO PTY LTD	Software Subscription- IT	\$	165.00	MFS
EFT67770	28/10/2022	SUNDRY CREDITOR- DEBTORS	Fine Refund- Library	\$	48.45	MFS
EFT67771	28/10/2022	T - QUIP	Parts- P&G	\$	695.20	MFS
EFT67772	28/10/2022	TALIS CONSULTANTS	Design Services (RFQ21-27)- RRRP	\$	90,335.24	MFS
EFT67773	28/10/2022	TNT AUSTRALIA PTY LTD	Freight- Health	\$	658.14	MFS
EFT67774	28/10/2022	TOLL PRIORITY	Freight- Workshop	\$	314.09	MFS
EFT67775	28/10/2022	YOGAMON (MONIQUE ELLIS)	Yoga Classes- BRAC	\$	720.00	MFS
EFT67801	31/10/2022	WATER CORPORATION	Water Use and Service Charge Account	\$	56,322.52	MFS
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$	3,129,932.77	

MUNICIPAL CHEQUES - OCTOBER 2022					
Cheque #	Date	Card	Description	Amount	Del Auth
57785	10/10/2022	SHIRE OF BROOME	Petty Cash- Administration	\$ 447.55	MFS
57786	20/10/2022	DEPARTMENT OF TRANSPORT - LICENSING	Shire of Broome Plates- Shire Admin	\$ 400.00	MFS
57787	20/10/2022	SEEK LIMITED	Recruitment Advertising Costs- People & Culture	\$ 2,860.00	MFS
57788	20/10/2022	SHIRE OF BROOME	Library- Petty Cash	\$ 329.45	MFS
57789	20/10/2022	SHIRE OF DARDANUP	Long Service Leave Contribution - People & Culture	\$ 9,175.10	MFS
MUNICIPAL CHEQUES TOTAL:				\$	13,212.10

TRUST CHEQUES - OCTOBER 2022					
DD#	Date	Name	Description	Amount	Del Auth
TRUST CHEQUES TOTAL:				\$	-

PAYROLL - OCTOBER 2022					
DD#	Date	Name	Description	Amount	Del Auth

	6/10/2022	PAYROLL	Pay period ending 06/10/2022	\$ 386,288.40	MFS
	18/10/2022	PAYROLL	Pay period ending 18/10/2022	\$ 370,752.14	MFS
PAYROLL TOTAL:				\$ 757,040.54	

MUNICIPAL CREDIT CARD PAYMENTS - OCTOBER 2022					
EFT#	Date	Card	Description	Amount	
EFT67784	19/10/2022	Administration Officer (Health & Rangers)	PAYMENT	\$ 153.48	MFS
	13/10/2022	LAMOTTE PACIFIC PTY	Spin touch repairs	\$ 153.48	
EFT67785	19/10/2022	Asset & Building Coordinator	PAYMENT	\$ 810.00	MFS
	28/09/2022	Road Manager	Traffic management tool annual subscription	\$ 810.00	
EFT67786	19/10/2022	BRAC Operations Supervisor	PAYMENT	\$ 662.01	MFS
	16/09/2022	Commonwealth Bank	International Transaction Fee	\$ 0.82	
	16/09/2022	ZOOMSHIFT	BRAC / Civic Centre online rostering	\$ 32.95	
	20/09/2022	BUNNINGS	BRAC Aquatic Space - fixtures and rigging components to	\$ 18.06	
	21/09/2022	RED DOT STORES BROOME	BRAC School holiday program supplies	\$ 73.96	
	21/09/2022	KMART	BRAC School holiday program supplies	\$ 93.00	
	21/09/2022	WOOLWORTHS	BRAC Kiosk Supplies - Milk	\$ 9.50	
	23/09/2022	WOOLWORTHS	BRAC kiosk supplies - Milk	\$ 12.40	
	27/09/2022	WOOLWORTHS	BRAC Kiosk Supplies	\$ 127.90	
	30/09/2022	WOOLWORTHS	BRAC school holiday program supplies	\$ 70.20	
	03/10/2022	WOOLWORTHS	BRAC kiosk supplies	\$ 98.45	
	05/10/2022	ADVANCED ELECTRICAL	BRAC STORE LIGHTING	\$ 25.78	
	07/10/2022	WOOLWORTHS	BRAC school holiday supplies	\$ 79.00	
	07/10/2022	BUNNINGS	BRAC Gardens - Engine oil for mower	\$ 19.99	
EFT67787	19/10/2022	Business System Improvement Coordinator	PAYMENT	\$ 2,017.46	MFS
	28/09/2022	KMART	Phone Accessories, Keyboards, Air Cans	\$ 239.25	
	28/09/2022	KIMBERLEY COMPUTERS	UPS to Aus 3 Pin Power Adapters	\$ 48.00	
	28/09/2022	HARVEY NORMAN	Long Distance Ethernet Cables	\$ 63.00	
	28/09/2022	BUNNINGS	Tool bags and tools for IT	\$ 96.02	
	29/09/2022	EXCLAIMER	Exclaimed Email Signature Annual Licence Renewal	\$ 1,516.80	
	30/09/2022	HARVEY NORMAN ONLINE	5 Port Gigabit Switch for Chinatown Repairs	\$ 34.00	
	12/10/2022	RIMPA	Records Staff Training	\$ 20.39	
EFT67788	19/10/2022	Civic Centre Coordinator	PAYMENT	\$ 1,358.46	MFS
	20/09/2022	DEPT OF RACING GAMING	Liquor License for Roald Dahl Event	\$ 54.50	
	20/09/2022	DEPT OF RACING GAMING	Liquor license for KPCA event	\$ 54.50	
	29/09/2022	DEPT OF RACING GAMING	Liquor license St Mary's Grad Dinner	\$ 54.50	
	03/10/2022	DEPT OF RACING GAMING	Liquor License for BSHS graduation	\$ 54.50	
	03/10/2022	BROOME TIME RESORT	Accommodation	\$ 199.00	
	03/10/2022	BROOME TIME RESORT	Accommodation	\$ 199.00	
	03/10/2022	BROOME TIME RESORT	Accommodation	\$ 199.00	
	04/10/2022	COLES	Lemons and water	\$ 124.75	
	06/10/2022	WOOLWORTHS	Kiosk stock and groceries	\$ 123.60	
	06/10/2022	CAIRO KEBABS AND GRILL	Pizza	\$ 22.00	
	06/10/2022	BROOME PROGRESSIVE SUPPLIES	Kiosk stock	\$ 154.65	
	12/10/2022	REWARD SUPPLY CO PTY	Hospitality supplies	\$ 118.46	
EFT67789	19/10/2022	EA to CHIEF EXECUTIVE OFFICER	PAYMENT	\$ 14,806.08	MFS
	16/09/2022	VIRGIN	SKATE Event - flights for professional skaters	\$ 4,352.00	
	16/09/2022	VIRGIN	Skate Event - flights for professional skaters	\$ 40.91	
	17/09/2022	QANTAS AIRWAYS LIMITED	Flights for CEO to attend Minister Meetings	\$ 505.04	
	17/09/2022	VIRGIN	Flights from Perth-Broome for CEO - meetings	\$ 599.01	
	17/09/2022	VIRGIN	Flights Perth-Broome for CEO - meetings	\$ 5.63	
	20/09/2022	SEBEL MANDURAH	Accommodation in Mandurah - Coastal Awards	\$ 286.26	
	20/09/2022	QANTAS AIRWAYS LIMITED	Flights for Shire President - meetings in Broome	\$ 1,018.92	
	20/09/2022	QANTAS AIRWAYS LIMITED	Flights for Shire President - meetings in Broome	\$ 15.00	
	20/09/2022	QANTAS AIRWAYS LIMITED	Flights for Shire President - meetings in Broome	\$ 15.00	
	20/09/2022	QANTAS AIRWAYS LIMITED	Flights for Cr Rudeforth - LG Week	\$ 832.63	
	20/09/2022	VIRGIN	Flights for Cr Rudeforth - LG Week	\$ 655.00	
	20/09/2022	VIRGIN	Flights for Cr Rudeforth - LG Week	\$ 6.16	
	20/09/2022	SEBEL MANDURAH	Accom-Town Beach Award - Shire President	\$ 224.59	
	20/09/2022	SEBEL MANDURAH	Accom in Mandurah - CEO- Town Beach awards	\$ 224.59	
	21/09/2022	COLES	Catering for SoB NBY Executive meeting	\$ 27.95	
	24/09/2022	QANTAS AIRWAYS LIMITED	Flights to Perth - Cr Foy - LG Week	\$ 441.56	
	24/09/2022	QANTAS AIRWAYS LIMITED	Flights to Perth - Cr Mitchell - LG Week	\$ 662.01	
	24/09/2022	VIRGIN	Flights to Broome - Cr Foy - LG Week	\$ 765.00	
	24/09/2022	VIRGIN	Return Flights - Cr Matsumoto- LG Week	\$ 1,220.00	
	24/09/2022	VIRGIN	Return Flights - Cr Matsumoto- LG Week	\$ 11.00	
	24/09/2022	VIRGIN	Flights - Cr Foy - LG Week	\$ 7.19	

	28/09/2022	QANTAS AIRWAYS LIMITED	Refund to be processed - flights - Chris Mitchell	\$ 1,239.37	
	29/09/2022	QANTAS AIRWAYS LIMITED	Flights - Broome - Cr Mitchell - LG Week	\$ 577.36	
	29/09/2022	QANTAS AIRWAYS LIMITED	Flights - Broome - CEO - LG Week	\$ 577.36	
	29/09/2022	QANTAS AIRWAYS LIMITED	Flights - Perth - CEO - LG Week	\$ 577.36	
	30/09/2022	QANTAS AIRWAYS LIMITED	Refund for Cr Mitchell's flight to Perth	-\$ 80.82	
EFT67790	19/10/2022	Executive Support Officer - Development	PAYMENT	\$ 1,714.30	MFS
	06/10/2022	VIRGIN	Credit Card surcharge for flights	\$ 7.69	
	06/10/2022	VIRGIN	Flights to attend training	\$ 818.01	
	11/10/2022	QANTAS AIRWAYS LIMITED	Flights to attend LG Recovery Coordinator Training	\$ 888.60	
EFT67791	19/10/2022	Fleet/Store Administrator	PAYMENT	\$ 2,701.20	MFS
	16/09/2022	Autopro Broome	Replacement wheel stud on fuel pod Ute	\$ 14.00	
	19/09/2022	BUNNINGS	Snap hooks for the Hort Trailer	\$ 5.70	
	19/09/2022	REPCO	Pin punch tool kit for Workshop	\$ 51.00	
	19/09/2022	Autopro Broome	Power handle for steering wheel on Volvo Loader L70F at	\$ 20.00	
	20/09/2022	REPCO	Floor mats for Work's vehicle	\$ 63.00	
	20/09/2022	STREETER & MALE HARDWARE	Tools and batteries for workshop	\$ 180.98	
	21/09/2022	ANIMAL CARE EQUIPMENT	Animal handling protection for Rangers	\$ 245.95	
	04/10/2022	STREETER & MALE HARDWARE	2 x Makita batteries for the road sweeper	\$ 338.00	
	06/10/2022	J BLACKWOOD & SON P/L	Various Depot Consumables - PPE	\$ 177.04	
	11/10/2022	BUNNINGS	Privacy Screen at Civic Centre	\$ 136.52	
	12/10/2022	FIELD AIRCONDITIONING	Alternator belt for toro mower	\$ 27.25	
	12/10/2022	REPCO	Mirrors for toro mower	\$ 83.60	
	13/10/2022	HERSEYS SAFETY PL	Consumables for Depot	\$ 1,262.47	
	14/10/2022	BUNNINGS	Nursery items	\$ 95.69	
EFT67792	19/10/2022	Library Coordinator	PAYMENT	\$ 1,585.97	MFS
	19/09/2022	PUBLIC LIBRARIES WA	PLWA Annual Membership	\$ 200.00	
	20/09/2022	BOOKTOPIA PTY LTD	Local history library book purchase	\$ 68.99	
	20/09/2022	KIMBERLEY STOLEN GENERATION	Kimberley Stolen Generation CDs for library	\$ 50.00	
	28/09/2022	MEGA MUSIC AUSTRALIA	Mega Music microphone clip replacements	\$ 58.00	
	29/09/2022	KMART	Book purchase for collection	\$ 82.00	
	29/09/2022	THE BOSS SHOP OFFICE	Velcro	\$ 94.95	
	01/10/2022	CANVA	Annual subscription for Broome Library	\$ 164.99	
	04/10/2022	HARVEY NORMAN	Harvey Norman replacement desk fan Library	\$ 32.95	
	04/10/2022	HARVEY NORMAN	iPad for library grant funded	\$ 499.00	
	04/10/2022	OFFICEWORKS	Officeworks purchase stationery Library workroom	\$ 176.59	
	06/10/2022	WOOLWORTHS	Woolworths hand soap refill for library kitchen	\$ 3.25	
	12/10/2022	COLES	Bucket and catering for library events	\$ 11.29	
	14/10/2022	COLES	Get Online Week events catering grant fund	\$ 122.49	
	14/10/2022	COLES	Library workroom materials	\$ 21.47	
EFT67793	19/10/2022	Manager - Community Facilities	PAYMENT	\$ 466.89	MFS
	16/09/2022	BUNNINGS	Hardware for small maintenance	\$ 26.21	
	27/09/2022	COLES	Kiosk stock	\$ 40.76	
	10/10/2022	BUNNINGS	PPE for waterpark plant room	\$ 23.50	
	10/10/2022	NWH SOLUTION PTY LTD	Solenoid coils for waterpark repairs	\$ 55.92	
	14/10/2022	BWS LIQUOR	Bar stock - Civic Centre event	\$ 320.50	
EFT67794	19/10/2022	Manager Governance, Strategy & Risk	PAYMENT	\$ 550.31	MFS
	10/10/2022	INSIGHT CALL CENTRE	After hours call service	\$ 550.31	
EFT67795	19/10/2022	Manager Operations	PAYMENT	\$ 1,951.68	MFS
	20/09/2022	WOOLWORTHS	Depot refreshments	\$ 44.00	
	27/09/2022	WOOLWORTHS	Depot refreshments	\$ 50.25	
	27/09/2022	BROOMECECRETE	Stabilised sand for road works	\$ 532.40	
	27/09/2022	BROOMECECRETE	Rapid set for roadworks	\$ 95.70	
	28/09/2022	BP SHINJU	Fuel	\$ 111.34	
	29/09/2022	COLES	Bread for depot BBQ	\$ 99.00	
	29/09/2022	PARKWAY MEATS	BBQ for depot	\$ 214.20	
	30/09/2022	BROOMECECRETE	Concrete for Broome north paths	\$ 692.34	
	03/10/2022	FIELD AIRCONDITIONING	Trickle charger for Ute	\$ 112.45	
EFT67796	19/10/2022	Marketing & Communications Officer	PAYMENT	\$ 6,480.61	MFS
	20/09/2022	FAIRFAX SUBSCRIPTIONS	WA today subscription	\$ 8.45	
	21/09/2022	HARVEY NORMAN	Camera equipment from Harvey Norman	\$ 158.00	
	22/09/2022	FACEBOOK	Library Facebook boost post	\$ 45.20	
	23/09/2022	HN PHOTOS	Printing of Town Beach Foreshore image	\$ 12.00	
	23/09/2022	BROOME BOULEVARD CAFE	Catering for citizenship ceremony - September 23	\$ 101.19	
	23/09/2022	BROOME BOULEVARD CAFE	Catering for citizenship ceremony - September 23	\$ 101.19	
	23/09/2022	BROOME BOULEVARD CAFE	Catering for citizenship ceremony - September 23	\$ 101.19	
	23/09/2022	BROOME BOULEVARD CAFE	Catering for citizenship ceremony - September 23	\$ 101.19	
	23/09/2022	BROOME BOULEVARD CAFE	Catering for citizenship ceremony - September 23	\$ 38.00	
	23/09/2022	BROOME BOULEVARD CAFE	Catering for citizenship ceremony - September 23	\$ 101.19	

	24/09/2022	QANTAS AIRWAYS LIMITED	Flight for Manager Information Systems	\$	687.24	
	24/09/2022	QANTAS AIRWAYS LIMITED	Flight Manager Information Systems	\$	15.00	
	28/09/2022	NORTHSIDE RENTAL	Rental car for Skate Pros	\$	535.50	
	28/09/2022	SHUTTERSTOCK IRELAND	Shutterstock yearly subscription	\$	350.90	
	30/09/2022	NORTHSIDE RENTAL	Rental car for Skate Pros	\$	321.30	
	30/09/2022	BROOME FLORIST	Flowers delivered	\$	105.00	
	30/09/2022	COLES	CEO15 morning tea 30 September	\$	173.34	
	04/10/2022	VIRGIN	Flight for staff member to attend Perth meeting	\$	765.00	
	04/10/2022	VIRGIN	Flight for staff member - credit card fee	\$	7.19	
	04/10/2022	QANTAS AIRWAYS LIMITED	Flight for staff member to attend Perth meeting	\$	399.77	
	05/10/2022	VIRGIN	Flight for Cr Matsumoto to travel to Perth	\$	530.00	
	05/10/2022	PLANNING INSTITUTE OF AUS	PIA annual membership 2022	\$	291.50	
	08/10/2022	QANTAS AIRWAYS LIMITED	Flight change for Cr Foy to return to Broome	\$	81.28	
	08/10/2022	QANTAS AIRWAYS LIMITED	Flight change for Cr Foy to return to Broome	\$	99.00	
	10/10/2022	DWER - WATER	DWER clearing permit for Cable Beach Redevelopment	\$	600.00	
	11/10/2022	VIRGIN	Flights for MPC for Definitiv Training to staff	\$	744.00	
	11/10/2022	VIRGIN	Flights for MPC for Definitiv Training to staff	\$	6.99	
EFT67797	19/10/2022	People & Culture Advisor	PAYMENT	\$	364.04	MFS
	27/09/2022	COLES	Gift Cards - Reward & Recognition Quarter winner	\$	321.80	
	13/10/2022	OFFICE NATIONAL BROOME	Clips for Security Swipe Cards	\$	42.24	
EFT67798	19/10/2022	Place Activation & Engagement Coordinator	PAYMENT	\$	1,401.95	MFS
	16/09/2022	THE FABRIC PRINTER	T Shirts for Skate Park Event	\$	1,176.44	
	28/09/2022	VIRGIN	SKATE: additional luggage charges	\$	60.00	
	28/09/2022	VIRGIN	SKATE: Invoice Raised in error	\$	60.00	
	28/09/2022	VIRGIN	SKATE: Invoice Raised in error	\$	60.00	
	30/09/2022	COLES	SKATE: refreshments for participants	\$	165.51	
EFT67799	19/10/2022	Senior Administration & Governance Officer	PAYMENT	\$	550.45	MFS
	27/09/2022	COLES	Refreshments council meetings	\$	54.20	
	28/09/2022	HALMAX PTY LTD	SMS SERVICE SUPPLY 6 MONTHS - OCT TO APRIL 2023	\$	120.00	
	29/09/2022	DEWAS KITCHEN	Catering OMC 29.09.2022	\$	224.00	
	11/10/2022	OISHIFOOD	Catering Council Workshop 11.10.2022	\$	140.80	
	11/10/2022	WOOLWORTHS	Catering Council Workshop 11.10.2022	\$	11.45	
EFT67800	19/10/2022	Senior Customer Service Officer	PAYMENT	\$	906.50	MFS
	04/10/2022	DEPARTMENT OF TRANSPORT	Shire of Broome number plates	\$	400.00	
	04/10/2022	DEPARTMENT OF TRANSPORT	Shire of Broome number plates	\$	200.00	
	14/10/2022	BROOME PROGRESSIVE SUPPLIES	Milk	\$	50.10	
	14/10/2022	BROOME PROGRESSIVE SUPPLIES	Milk	\$	56.40	
	17/10/2022	DEPARTMENT OF TRANSPORT	Shire of Broome Number plates	\$	200.00	
MUNICIPAL CREDIT CARD TOTAL:				\$	38,481.39	

MUNICIPAL DIRECT DEBIT - OCTOBER 2022					
DD#	Date	Name	Description	Amount	Del Auth
DD31412.1	4/10/2022	AWARE SUPER	Payroll deductions	\$ 48,682.22	MFS
DD31412.2	4/10/2022	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	\$ 337.70	MFS
DD31412.3	4/10/2022	NETWEALTH SUPER ACCELERATOR PERSONAL SUPER	Superannuation contributions	\$ 593.75	MFS
DD31412.4	4/10/2022	CBUS SUPERANNUATION	Payroll deductions	\$ 648.92	MFS
DD31412.5	4/10/2022	HOSTPLUS SUPERANNUATION FUND	Payroll deductions	\$ 3,333.37	MFS
DD31412.6	4/10/2022	HESTA AUSTRALIA LIMITED (SUPERANNUATION)	Payroll deductions	\$ 1,025.95	MFS
DD31412.7	4/10/2022	AUSTRALIAN RETIREMENT TRUST	Payroll deductions	\$ 2,644.20	MFS
DD31412.8	4/10/2022	MLC MASTERKEY PERSONAL SUPERANNUATION	Payroll deductions	\$ 779.34	MFS
DD31412.9	4/10/2022	IJ AGRI SUPERANNUATION FUND	Payroll deductions	\$ 1,036.18	MFS
DD31412.10	4/10/2022	IOOF EMPLOYER SUPER	Payroll deductions	\$ 813.51	MFS
DD31412.11	4/10/2022	LOCAL GOVERNMENT SUPER	Superannuation contributions	\$ 351.53	MFS
DD31412.12	4/10/2022	UNISUPER	Payroll deductions	\$ 1,910.00	MFS
DD31412.13	4/10/2022	BT SUPER FOR LIFE	Payroll deductions	\$ 2,267.98	MFS
DD31412.14	4/10/2022	ANZ SMART CHOICE SUPER	Payroll deductions	\$ 2,020.09	MFS
DD31412.15	4/10/2022	LG SUPER	Payroll deductions	\$ 435.38	MFS
DD31412.16	4/10/2022	BENDIGO SMART START SUPER	Superannuation contributions	\$ 405.13	MFS
DD31412.17	4/10/2022	THE TRUSTEE FOR AUSTRALIAN ETHICAL RETAIL	Payroll deductions	\$ 1,274.43	MFS
DD31412.18	4/10/2022	ASGARD INFINITY EWRAP SUPER	Superannuation contributions	\$ 314.31	MFS
DD31412.19	4/10/2022	MACQUARIE SUPERANNUATION FUND	Superannuation contributions	\$ 485.34	MFS
DD31412.20	4/10/2022	FUTURE SUPER FUND	Superannuation contributions	\$ 413.76	MFS
DD31412.21	4/10/2022	THE TRUSTEE FOR RUTOS SUPERANNUATION	Payroll deductions	\$ 1,242.27	MFS
DD31412.22	4/10/2022	AUSTRALIAN CATHOLIC SUPERANNUATION & RE	Superannuation contributions	\$ 598.43	MFS
DD31412.23	4/10/2022	AMP SUPERLEADER	Superannuation contributions	\$ 358.11	MFS
DD31412.24	4/10/2022	MLC MASTERKEY BUSINESS SUPER	Superannuation contributions	\$ 90.45	MFS
DD31412.25	4/10/2022	COLONIAL FIRST STATE-FIRSTCHOICE SUPERANNUATION	Payroll deductions	\$ 2,433.05	MFS

Item 9.4.2 - MONTHLY PAYMENT LISTING OCTOBER 2022

DD31412.26	4/10/2022	REST SUPERANNUATION	Payroll deductions	\$	4,909.66	MFS
DD31412.27	4/10/2022	HUB24 Superannuation	Superannuation contributions	\$	732.59	MFS
DD31412.28	4/10/2022	AMIST SUPER	Superannuation contributions	\$	727.01	MFS
DD31412.29	4/10/2022	AUSTRALIAN SUPER	Payroll deductions	\$	4,734.73	MFS
DD31412.30	4/10/2022	EQUIP SUPER	Superannuation contributions	\$	337.70	MFS
DD31438.1	30/10/2022	INLOGIK PTY LTD	Software Support Fees- Governance	\$	286.00	MFS
DD31459.1	18/10/2022	AWARE SUPER	Payroll deductions	\$	48,087.55	MFS
DD31459.2	18/10/2022	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	\$	334.50	MFS
DD31459.3	18/10/2022	NETWEALTH SUPER ACCELERATOR PERSONAL SUPER	Superannuation contributions	\$	593.75	MFS
DD31459.4	18/10/2022	CBUS SUPERANNUATION	Payroll deductions	\$	802.75	MFS
DD31459.5	18/10/2022	HOSTPLUS SUPERANNUATION FUND	Payroll deductions	\$	4,518.73	MFS
DD31459.6	18/10/2022	HESTA AUSTRALIA LIMITED (SUPERANNUATION)	Payroll deductions	\$	1,040.40	MFS
DD31459.7	18/10/2022	AUSTRALIAN RETIREMENT TRUST	Payroll deductions	\$	1,978.37	MFS
DD31459.8	18/10/2022	MLC MASTERKEY PERSONAL SUPERANNUATION	Payroll deductions	\$	767.01	MFS
DD31459.9	18/10/2022	ANZ STAFF SUPERANNUATION	Superannuation contributions	\$	65.60	MFS
DD31459.10	18/10/2022	JJ AGRI SUPERANNUATION FUND	Payroll deductions	\$	1,011.01	MFS
DD31459.11	18/10/2022	LOCAL GOVERNMENT SUPER	Superannuation contributions	\$	358.87	MFS
DD31459.12	18/10/2022	UNISUPER	Payroll deductions	\$	1,877.29	MFS
DD31459.13	18/10/2022	BT SUPER FOR LIFE	Payroll deductions	\$	2,403.82	MFS
DD31459.14	18/10/2022	ANZ SMART CHOICE SUPER	Payroll deductions	\$	2,117.35	MFS
DD31459.15	18/10/2022	LG SUPER	Payroll deductions	\$	399.69	MFS
DD31459.16	18/10/2022	BENDIGO SMART START SUPER	Superannuation contributions	\$	316.57	MFS
DD31459.17	18/10/2022	THE TRUSTEE FOR AUSTRALIAN ETHICAL RETAIL	Payroll deductions	\$	1,065.81	MFS
DD31459.18	18/10/2022	ASGARD INFINITY EWRAP SUPER	Superannuation contributions	\$	314.31	MFS
DD31459.19	18/10/2022	MACQUARIE SUPERANNUATION FUND	Superannuation contributions	\$	478.25	MFS
DD31459.20	18/10/2022	FUTURE SUPER FUND	Superannuation contributions	\$	343.91	MFS
DD31459.21	18/10/2022	THE TRUSTEE FOR RUTOS SUPERANNUATION	Payroll deductions	\$	1,242.27	MFS
DD31459.22	18/10/2022	AUSTRALIAN CATHOLIC SUPERANNUATION & RE	Superannuation contributions	\$	598.43	MFS
DD31459.23	18/10/2022	AMP SUPERLEADER	Superannuation contributions	\$	338.46	MFS
DD31459.24	18/10/2022	MLC MASTERKEY BUSINESS SUPER	Superannuation contributions	\$	110.25	MFS
DD31459.25	18/10/2022	COLONIAL FIRST STATE-FIRSTCHOICE SUPERANNUATION	Payroll deductions	\$	2,401.75	MFS
DD31459.26	18/10/2022	REST SUPERANNUATION	Payroll deductions	\$	4,155.27	MFS
DD31459.27	18/10/2022	HUB24 Superannuation	Superannuation contributions	\$	724.21	MFS
DD31459.28	18/10/2022	AMIST SUPER	Superannuation contributions	\$	727.01	MFS
DD31459.29	18/10/2022	AUSTRALIAN SUPER	Payroll deductions	\$	5,240.89	MFS
DD31459.30	18/10/2022	EQUIP SUPER	Superannuation contributions	\$	334.48	MFS
MUNICIPAL DIRECT DEBIT TOTAL:				\$	170,971.65	

MUNICIPAL ELECTRONIC TRANSFER TOTAL \$ 3,129,932.77

MUNICIPAL CHEQUES TOTAL \$ 13,212.10

PAYROLL TOTAL \$ 757,040.54

TRUST CHEQUE TOTAL \$ -

MUNICIPAL CREDIT CARD TOTAL \$ 38,481.39

MUNICIPAL DIRECT DEBIT TOTAL \$ 170,971.65

TOTAL PAYMENTS OCTOBER 2022 \$ 4,109,638.45

Key for Delegation of Authority:

CEO- Chief Executive Officer
DCS- Director Corporate Services
MFS- Manager Financial Services

9.4.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT - OCTOBER 2022

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Senior Finance Officer
CONTRIBUTOR/S:	Manager Financial Services
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report recommends that Council receives the Monthly Statement of Financial Activity Report for the period ended 31 October 2022, as required by Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996 (FMR)*.

BACKGROUND

Council is provided with the Monthly Financial Activity Report which has been developed in line with statutory reporting standards and provides Council with a holistic overview of the operations of the Shire of Broome.

Supplementary information has been provided in the form of Notes to the Monthly Report and a General Fund Summary of Financial Activity, which discloses Council's Revenue and Expenditure in summary form, by Programme (Function and Activity).

COMMENT

The 2022/23 Annual Budget was adopted at the Special Meeting on 5 July 2022. The following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	33.70%
Total Rates Raised Revenue	100% (of which 76.25% has been collected)
Total Other Operating Revenue	48%
Total Operating Expenditure	19%
Total Capital Revenue	22%
Total Capital Expenditure	12%
Total Sale of Assets Revenue	0%

More detailed explanations of variances are contained in Note 2 of the Monthly Statement of Financial Activity. The commentary identifies material variations between the expected year-to-date budget position and the position at the reporting date.

Based on the 2022/23 Annual Budget presented at the Special Meeting on 5 July 2022, Council adopted a balanced budget to 30 June 2023.

It should be noted that the Office of the Auditor General will be onsite during October to commence the audit of the 2021/22 Annual Financial Statements.

The opening budget position for 2022/23 is subject to change which will be presented to Council in due course.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4 – Financial report

Section 6.8 – Expenditure from municipal fund not included in the budget

Local Government (Financial Management) Regulations 1996

Reg 34. Financial activity statement report — s. 6.4

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

The Financial Activity Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC ASPIRATIONS

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Eleven – Effective leadership, advocacy and governance:

11.2 Deliver best practice governance and risk management

Outcome Twelve – A well informed and engaged community:

12.1 Provide the community with relevant, timely information and effective engagement

Outcome Thirteen - Value for money from rates and long term financial sustainability:

13.1 Plan effectively for short and long term financial sustainability

13.2 Improve real and perceived value for money from rates

Outcome Fourteen – Excellence in organisational performance and service delivery:

14.3 Monitor and continuously improve performance levels.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council receives the Monthly Financial Activity Statement Report for the period ended 31 October 2022 as attached.

Attachments

1. Monthly Statement of Activity October 2022

SHIRE OF BROOME
MONTHLY FINANCIAL REPORT
For the Period Ended 31 October 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

	<u>Pages</u>
Compilation Report	2
Monthly Summary Information	3
Statement of Financial Activity by Program	6
Statement of Financial Activity By Nature or Type	8
Statement of Capital Acquisitions and Capital Funding	9
Statement of Budget Amendments	11
Note 2 Explanation of Material Variances	13
Note 3 Net Current Funding Position	15
Note 4 Cash and Investments	16
Note 5 Budget Amendments	17
Note 6 Receivables	18
Note 7 Cash Backed Reserves	19
Note 8 Capital Disposals	21
Note 9 Rating Information	22
Note 10 Information on Borrowings	23
Note 11 Trust	24
Note 12 Details of Capital Acquisitions	25
Appendix A Supplementary Notes to the Monthly Report	28

Shire of Broome

Compilation Report

For the Period Ended 31 October 2022

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 October 2022 of \$25,621,668.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: S Santoro

Reviewed by: E French

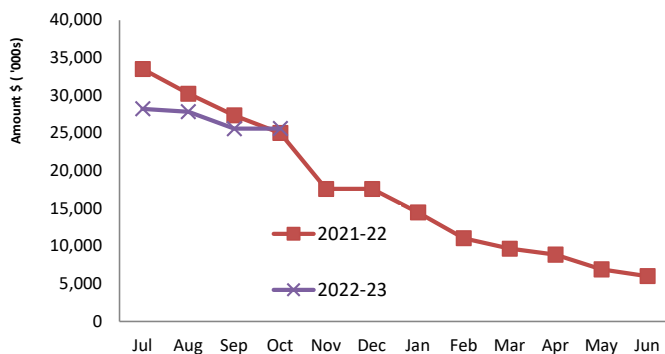
Date prepared: 10/11/2022

Summary by date

Monthly Summary Information

For the Period Ended 31 October 2022

Liquidity Over the Year (Refer Note 3)



Cash and Cash Equivalents

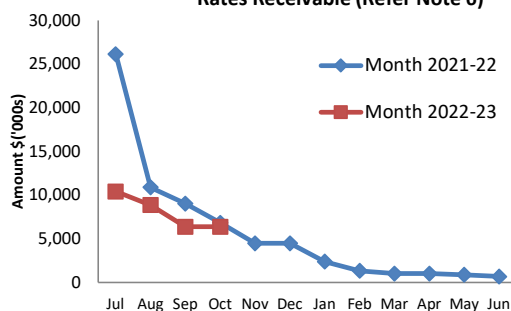
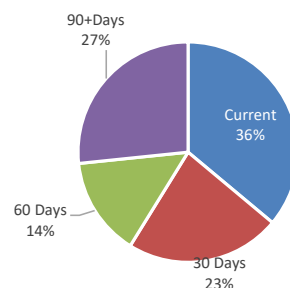
as at period end

Unrestricted	\$	24,595,016
Restricted	\$	32,984,617
	\$	57,579,633

Receivables

Rates	\$	6,102,690
Other	\$	821,463
	\$	6,924,153

Rates Receivable (Refer Note 6)

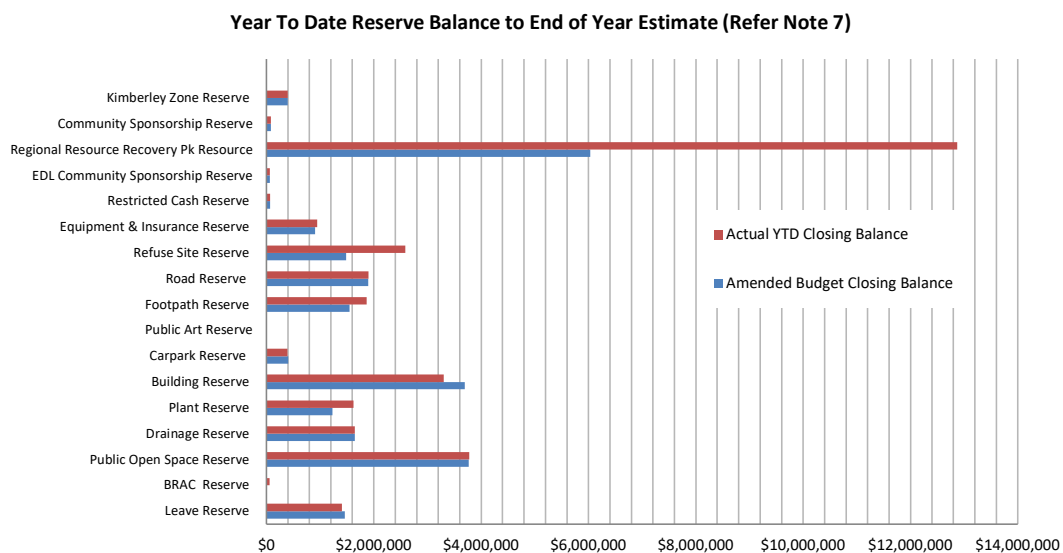
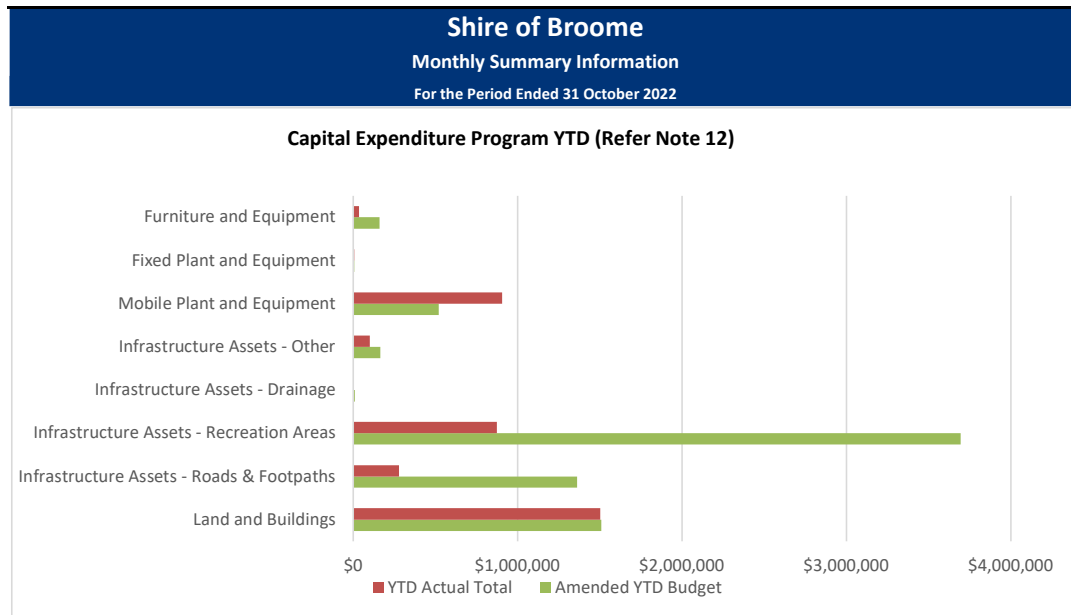
Accounts Receivable Ageing (non-rates)
(Refer Note 6)

Comments

1. Liquidity refers to the Shire of Broome's ability to meet its financial obligations within the current year. Liquidity increased at the start of the financial year by \$22.228M due mainly to the issuance of rates. Liquidity is a combination of unrestricted cash, Current Debtors (including Rates), and Current Creditors. The Shire of Broome's current position (representing liquidity) can be found in Note 3.

2. Rates were raised in July with payment due 35 days after issuing. Total Rates raised for the year was \$24.94M with total outstanding rates YTD at \$6.1M.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

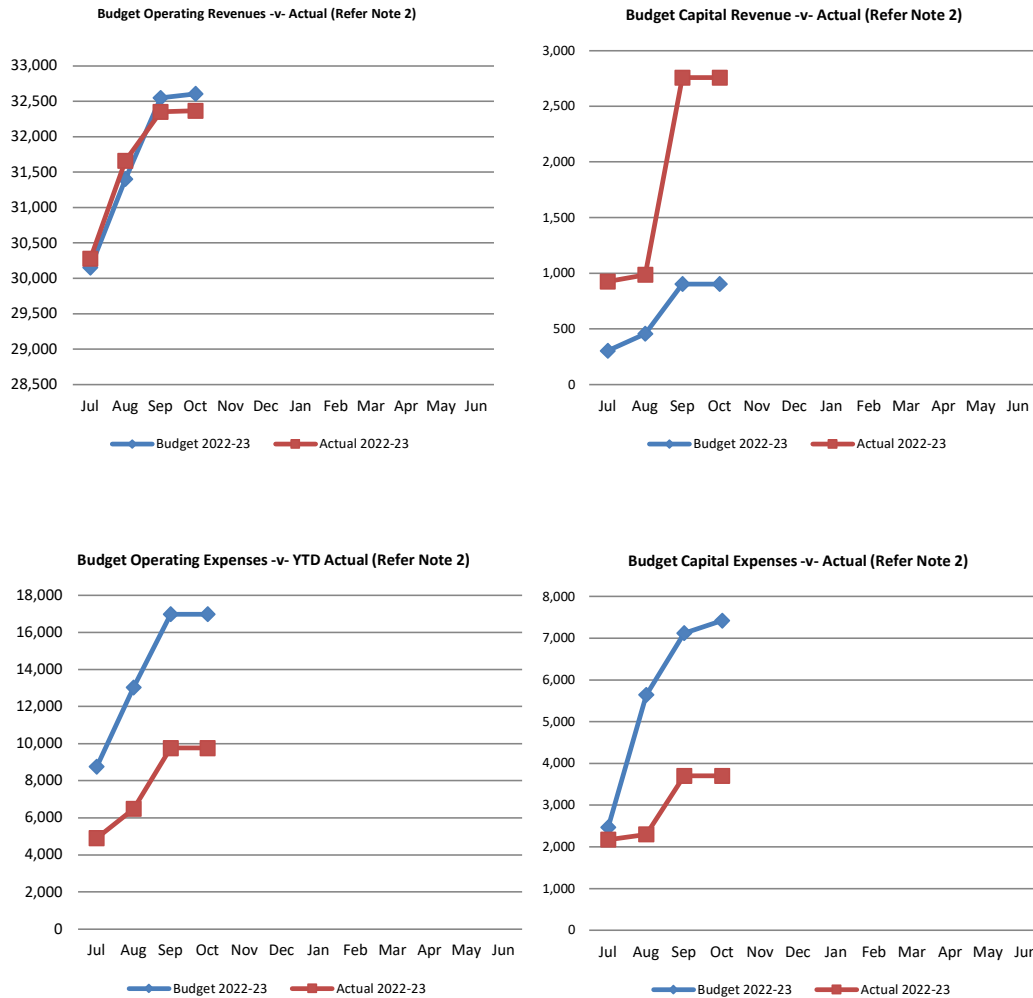


Comments

*Amended Budget Closing balance is the forecast of the closing balance after all budgeted transfers to and from reserve have been performed. At this time there have been no transactions to or from reserve other than to recognise interest earned on reserve investments. All interest earned on Reserve investments is recorded on reserve at the end of each month.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Broome
Monthly Summary Information
 For the Period Ended 31 October 2022



Comments

Explanation on material variances are presented in note 2.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2022

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Governance		28,714	1,627	2,414		787	48.37%	
General Purpose Funding - Rates	9	25,425,375	25,170,970	25,199,192		28,222	0.11%	
General Purpose Funding - Other		547,096	136,774	146,410		9,636	7.05%	
Law, Order and Public Safety		132,928	44,304	34,548		(9,756)	(22.02%)	
Health		197,140	124,042	123,925		(117)	(0.09%)	
Education and Welfare		93,000	31,000	88,034		57,034	183.98%	▲
Housing		1,102,751	367,584	168,916		(198,668)	(54.05%)	▼
Community Amenities		7,003,502	4,623,870	4,379,097		(244,773)	(5.29%)	
Recreation and Culture		1,589,053	587,554	573,674		(13,880)	(2.36%)	
Transport		868,607	355,224	300,552		(54,672)	(15.39%)	▼
Economic Services		962,637	394,130	408,772		14,642	3.72%	
Other Property and Services		2,324,119	766,598	938,970		172,372	22.49%	▲
Total Operating Revenue		40,274,922	32,603,677	32,364,504	48%	(239,173)		
Operating Expense								
Governance		(2,244,183)	(777,445)	(641,942)		135,503	17.43%	▲
General Purpose Funding		(624,840)	(203,530)	(175,771)		27,759	13.64%	▲
Law, Order and Public Safety		(1,496,764)	(497,566)	(406,138)		91,428	18.38%	▲
Health		(813,994)	(263,614)	(233,190)		30,424	11.54%	▲
Education and Welfare		(799,743)	(258,990)	(246,702)		12,288	4.74%	
Housing		(1,281,616)	(427,200)	(320,096)		107,104	25.07%	▲
Community Amenities		(10,994,485)	(3,730,799)	(2,327,962)		1,402,837	37.60%	▲
Recreation and Culture		(17,517,054)	(5,696,327)	(2,695,778)		3,000,549	52.68%	▲
Transport		(10,610,233)	(3,488,868)	(1,048,144)		2,440,724	69.96%	▲
Economic Services		(2,509,060)	(697,773)	(657,929)		39,844	5.71%	
Other Property and Services		(2,492,443)	(931,051)	(1,006,922)		(75,871)	(8.15%)	
Total Operating Expenditure		(51,384,415)	(16,973,163)	(9,760,574)	19%	7,212,589		
Funding Balance Adjustments								
Add back Depreciation		18,142,152	6,047,436	0		(6,047,436)	100.00%	
Adjust (Profit)/Loss on Asset Disposal	8	51,548	(29,518)	0		29,518	100.00%	▲
Adjust Revaluation, Provisions and Accruals		0	0	0		0		
Net Cash from Operations		7,084,207	21,648,432	22,603,930		955,498		
Capital Revenues								
Grants, Subsidies and Contributions		12,633,743	841,648	2,758,282		1,916,634	(227.72%)	▲
Governance		0	0	0		0		
General Purpose Funding		0	0	0		0		
Rates		0	0	0		0		
Other General Purpose Funding		0	0	0		0		
Law, Order and Public Safety		0	0	0		0		
Health		0	0	0		0		
Education and Welfare		0	0	0		0		
Housing		0	0	0		0		
Community Amenities		0	0	0		0		
Recreation and Culture		9,844,127	194,376	2,649,768		2,455,392	(1263.22%)	
Transport		2,789,616	647,272	108,514		(538,758)	83.24%	
Economic Services		0	0	0		0		
Other Property and Services		0	0	0		0		
Proceeds from Disposal of Assets	8	445,073	61,595	0	0%	(61,595)	100.00%	▼
Total Capital Revenues		13,078,816	903,243	2,758,282	22%	1,855,039		

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2022

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Capital Expenses								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(11,220,879)	(1,507,716)	(1,501,553)		6,163	0.41%	
Infrastructure Assets - Roads & Footpaths	12	(4,085,677)	(1,361,265)	(278,766)		1,082,499	79.52%	▲
Infrastructure Assets - Recreation Areas	12	(11,413,968)	(3,693,541)	(873,227)		2,820,314	76.36%	▲
Infrastructure Assets - Drainage	12	(26,320)	(8,772)	0		8,772	100.00%	▲
Infrastructure Assets - Other	12	(491,905)	(163,757)	(101,060)		62,697	38.29%	▲
Mobile Plant and Equipment	12	(4,003,999)	(519,856)	(904,667)		(384,811)	(74.02%)	▼
Fixed Plant and Equipment	12	(18,437)	(6,147)	(5,677)		470	7.65%	
Furniture and Equipment	12	(478,860)	(159,620)	(35,672)		123,948	77.65%	▲
Total Capital Expenditure		(31,740,045)	(7,420,674)	(3,700,622)	12%	3,720,052		
Net Cash from Capital Activities								
		(18,661,229)	(6,517,431)	(942,340)		5,575,091		
Financing								
Proceeds from New Debentures		690,746	0	0		0		
Payments for financial assets at amortised cost - self supporting loans			0	0		0		
Self-Supporting Loan Principal		0	0	0		0		
Transfer from Reserves	7	9,970,352	3,072,096	0		(3,072,096)	100.00%	▲
Advances to Community Groups		(690,746)	0	0		0		
Repayment of Debentures	10	(444,161)	0	0		0		
Repayment of Self Supporting Loan		0	0	0		0		
Asset Rehab Liability		(289,869)	(96,624)	(38,464)		58,160	60.19%	▲
Transfer to Reserves	7	(1,818,355)	(503,771)	(146,510)		357,261	70.92%	▲
Net Cash from Financing Activities		7,417,967	2,471,701	(184,974)		(2,656,675)		
Net Operations, Capital and Financing								
		(4,159,055)	17,602,702	21,476,616		3,873,914		
Opening Funding Surplus(Deficit)								
	3	4,145,052	4,145,052	4,145,052		0		
Closing Funding Surplus(Deficit)								
	3	(14,003)	21,747,754	25,621,668		3,873,914		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2022

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Rates	9	25,001,626	24,934,956	24,943,372		8,416	0.03%	
Operating Grants, Subsidies and Contributions		1,688,116	567,515	620,499		52,984	9.34%	
Fees and Charges		11,607,813	6,321,236	6,026,142		(295,094)	(4.67%)	
Service Charges		0	0	0		0		
Interest Earnings		436,559	187,802	387,793		199,991	106.49%	▲
Other Revenue		1,337,814	512,360	386,697		(125,663)	(24.53%)	▼
Profit on Disposal of Assets	8	202,995	79,806	0		(79,806)	(100.00%)	▼
Total Operating Revenue		40,274,923	32,603,675	32,364,503	49%	(239,172)		
Operating Expense								
Employee Costs		(16,866,105)	(5,298,618)	(4,749,494)		549,124	(10.36%)	
Materials and Contracts		(10,773,269)	(3,838,881)	(2,892,809)		946,072	(24.64%)	
Utility Charges		(2,151,708)	(717,257)	(532,257)		185,000	(25.79%)	
Depreciation on Non-Current Assets		(18,142,152)	(6,047,436)	0		6,047,436	(100.00%)	
Interest Expenses		(202,898)	0	(15,210)		(15,210)		▼
Insurance Expenses		(785,277)	(316,548)	(999,452)		(682,904)	215.73%	
Other Expenditure		(2,208,463)	(704,135)	(571,350)		132,785	(18.86%)	
Loss on Disposal of Assets	8	(254,543)	(50,288)	0		50,288	(100.00%)	
Total Operating Expenditure		(51,384,415)	(16,973,163)	(9,760,572)	19%	7,212,591		
Funding Balance Adjustments								
Add back Depreciation		18,142,152	6,047,436	0		(6,047,436)	(100.00%)	▲
Adjust (Profit)/Loss on Asset Disposal	8	51,548	(29,518)	0		29,518	(100.00%)	
Adjust Revaluation, Provisions and Accruals		0	0	0		0		
Net Cash from Operations		7,084,208	21,648,430	22,603,931		955,501		
Capital Revenues								
Grants, Subsidies and Contributions		12,633,743	841,648	2,758,282		1,916,634	227.72%	▲
Proceeds from Disposal of Assets		445,073	61,595	0	0%	(61,595)	(100.00%)	▼
Total Capital Revenues		13,078,816	903,243	2,758,282	22%	1,855,039		
Capital Expenses								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(11,220,879)	(1,507,716)	(1,501,553)		6,163	(0.41%)	
Infrastructure Assets - Roads & Footpaths	12	(4,085,677)	(1,361,265)	(278,766)		1,082,499	(79.52%)	
Infrastructure Assets - Recreation Areas	12	(11,413,968)	(3,693,541)	(873,227)		2,820,314	(76.36%)	
Infrastructure Assets - Drainage	12	(26,320)	(8,772)	0		8,772	(100.00%)	
Infrastructure Assets - Other	12	(491,905)	(163,757)	(101,060)		62,697	(38.29%)	
Fixed Plant and Equipment	12	(18,437)	(6,147)	(5,675)		472	(7.68%)	
Furniture and Equipment	12	(478,860)	(159,620)	(35,672)		123,948	(77.65%)	
Total Capital Expenditure		(31,740,045)	(7,420,674)	(3,700,620)	12%	3,720,054		
Net Cash from Capital Activities		(18,661,229)	(6,517,431)	(942,338)		5,575,093		
Financing								
Proceeds from New Debentures		690,746	0	0		0		
Payments for financial assets at amortised cost - self supporting loans		0	0	0		0		
Self-Supporting Loan Principal		0	0	0		0		
Transfer from Reserves	7	9,970,352	3,072,096	0		(3,072,096)	(100.00%)	▼
Advances to Community Groups		(690,746)	0	0		0		
Repayment of Debentures	10	(444,161)	0	0		0		
Repayment of Self Supporting Loan		0	0	0		0		
Asset Rehab Liability		(289,869)	(96,624)	(38,464)		58,160	(60.19%)	
Transfer to Reserves	7	(1,818,355)	(503,771)	(146,510)		357,261	(70.92%)	
Net Cash from Financing Activities		7,417,967	2,471,701	(184,974)		(2,656,675)		
Net Operations, Capital and Financing		(4,159,054)	17,602,700	21,476,619		3,873,919		
Opening Funding Surplus(Deficit)	3	4,145,052	4,145,052	4,145,052		0		
Closing Funding Surplus(Deficit)	3	(14,002)	21,747,752	25,621,671		3,873,919		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 October 2022

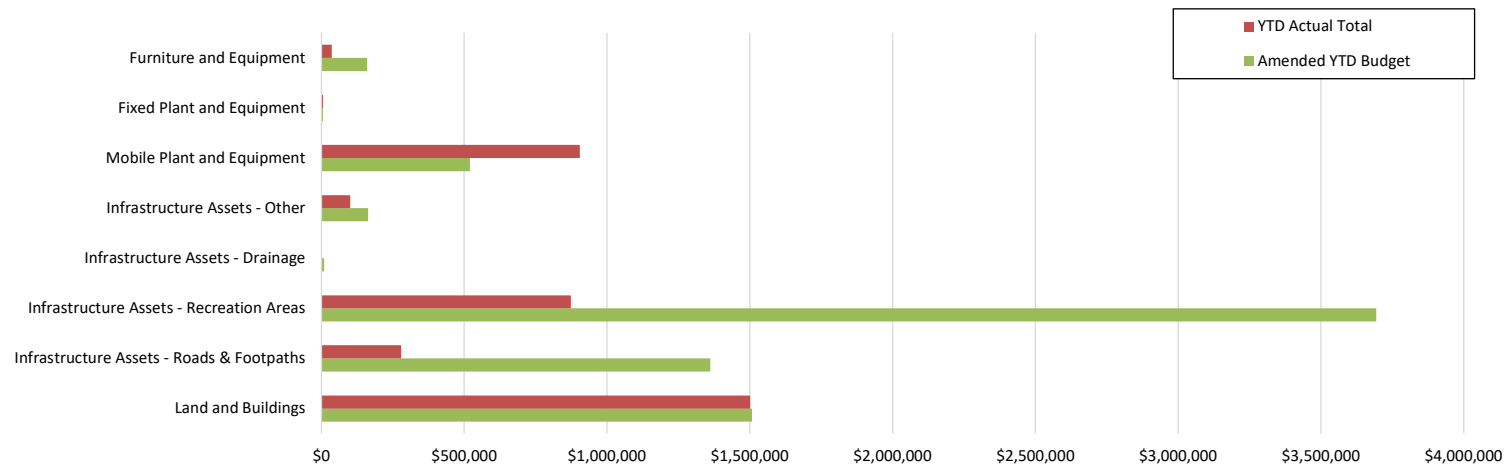
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	12	1,346,668	154,885	1,501,553	1,507,716	11,220,879	(6,163)
Infrastructure Assets - Roads & Footpaths	12	204,353	74,413	278,766	1,361,265	4,085,677	(1,082,499)
Infrastructure Assets - Recreation Areas	12	840,707	32,520	873,227	3,693,541	11,413,968	(2,820,314)
Infrastructure Assets - Drainage	12	0	0	0	8,772	26,320	(8,772)
Infrastructure Assets - Other	12	88,919	12,141	101,060	163,757	491,905	(62,697)
Mobile Plant and Equipment	12	46,879	857,788	904,667	519,856	4,003,999	384,811
Fixed Plant and Equipment	12	0	5,675	5,675	6,147	18,437	(472)
Furniture and Equipment	12	35,672	0	35,672	159,620	478,860	(123,948)
Capital Expenditure Totals		2,563,198	1,137,422	3,700,620	7,420,674	31,740,045	(3,720,054)

Funded By:

Capital Grants and Contributions	2,758,282	841,648	12,633,743	1,916,634
Borrowings	0	0	690,746	0
Other (Disposals & C/Fwd)	0	61,595	445,073	(61,595)
Total Own Source Funding - Cash Backed Reserves	0	3,072,096	(9,970,352)	(3,072,096)
Own Source Funding - Operations	942,338	3,445,335	27,940,835	(2,502,997)
Capital Funding Total	3,700,620	7,420,674	31,740,045	(3,720,054)

SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 October 2022

Capital Expenditure Program YTD



SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 October 2022

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)
Operating Revenues	\$	\$	\$
Governance	28,714	0	28,714
General Purpose Funding - Rates	25,425,375	0	25,425,375
General Purpose Funding - Other	547,096	0	547,096
Law, Order and Public Safety	132,928	0	132,928
Health	197,140	0	197,140
Education and Welfare	93,000	0	93,000
Housing	1,102,751	0	1,102,751
Community Amenities	7,003,502	0	7,003,502
Recreation and Culture	1,589,053	0	1,589,053
Transport	868,607	0	868,607
Economic Services	962,637	0	962,637
Other Property and Services	2,324,119	0	2,324,119
Total Operating Revenue	40,274,922	0	40,274,922
Operating Expense			
Governance	(2,244,183)	0	(2,244,183)
General Purpose Funding	(624,840)	0	(624,840)
Law, Order and Public Safety	(1,496,764)	0	(1,496,764)
Health	(813,994)	0	(813,994)
Education and Welfare	(799,743)	0	(799,743)
Housing	(1,281,616)	0	(1,281,616)
Community Amenities	(10,994,485)	0	(10,994,485)
Recreation and Culture	(17,517,053)	0	(17,517,053)
Transport	(10,610,233)	0	(10,610,233)
Economic Services	(2,495,059)	(14,000)	(2,509,059)
Other Property and Services	(2,492,443)	0	(2,492,443)
Total Operating Expenditure	(51,370,413)	(14,000)	(51,384,413)
Funding Balance Adjustments			
Add back Depreciation	18,142,152	0	18,142,152
Adjust (Profit)/Loss on Asset Disposal	51,548	0	51,548
Adjust Provisions and Accruals	0	0	0
Net Cash from Operations	7,098,209	(14,000)	7,084,209
Capital Revenues			
Grants, Subsidies and Contributions	12,633,743	0	12,633,743
Proceeds from Disposal of Assets	445,073	0	445,073
Proceeds from Sale of Investments	0	0	0
Total Capital Revenues	13,078,816	0	13,078,816

SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 October 2022

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)
Capital Expenses			
Land Held for Resale	0	0	0
Land Under Control (Crown Land)	0	0	0
Land and Buildings	(11,220,879)	0	(11,220,879)
Works in Progress Land & Buildings	0	0	0
Works In Progress Recreation Areas			
Infrastructure	0	0	0
Works in Progress - Rds, F/Paths & Bridges	0	0	0
Works In Progress Other Infrastructure	0	0	0
Works in Progress Plant & Equipment	0	0	0
Infrastructure Assets - Roads & Footpaths	(4,085,677)	0	(4,085,677)
Infrastructure Assets - Recreation Areas	(11,413,967)	0	(11,413,967)
Infrastructure Assets - Drainage	(26,320)	0	(26,320)
Infrastructure Assets - Other	(491,905)	0	(491,905)
Mobile Plant and Equipment	(4,003,999)	0	(4,003,999)
Fixed Plant and Equipment	(18,437)	0	(18,437)
Furniture and Equipment	(478,860)	0	(478,860)
Total Capital Expenditure	(31,740,044)	0	(31,740,044)
Net Cash from Capital Activities	(18,661,228)	0	(18,661,228)
Financing			
Proceeds from New Debentures	690,746	0	690,746
Payments for financial assets at amortised cost - self supporting loans	0	0	0
Self-Supporting Loan Principal	0	0	0
Transfer from Reserves	9,970,352	0	9,970,352
Purchase of Investments	0	0	0
Advances to Community Groups	(690,746)	0	(690,746)
Repayment of Debentures	(444,161)	0	(444,161)
Repayment of Self Supporting Loan	0	0	0
Asset Rehab Liability	(289,869)	0	(289,869)
Transfer to Reserves	(1,818,355)	0	(1,818,355)
Net Cash from Financing Activities	7,417,967	0	7,417,967
Net Operations, Capital and Financing	(4,145,052)	(14,000)	(4,159,052)
Opening Funding Surplus(Deficit)	4,145,052	0	4,145,052
Closing Funding Surplus(Deficit)	0	(14,000)	(14,000)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	787	48.37%			
General Purpose Funding - Rates	28,222	0.11%			
Law, Order and Public Safety	(9,756)	(22.02%)			
Health	(117)	(0.09%)			
Education and Welfare	57,034	183.98%	▲	Timing	Grants income yet to be received by Rio Tinto for youth development officer and youth program
Housing	(198,668)	(54.05%)	▼	Permanent	Less rented staff housing than expected on budget due to housing market conditions.
Community Amenities	(244,773)	(5.29%)			
Recreation and Culture	(13,880)	(2.36%)			
Transport	(54,672)	(15.39%)	▼	Timing	WALGGC Grant not yet received as expected on budget.
Economic Services	14,642	3.72%			
Other Property and Services	172,372	22.49%	▲	Permanent	Reimbursement of outgoings for KRO higher than budgeted and interest on muni investments.
Operating Expense					
Governance	135,503	17.43%	▲	Timing	Timing of expenditures such as WARCA, Council Newsletter, Consultants and community sponsorship programs.
General Purpose Funding	27,759	13.64%	▲	Timing	Timing of expenditures such as the triennial gross rental valuations.
Law, Order and Public Safety	91,428	18.38%	▲	Timing	Due to timing of multiple small expenses not yet occurred as expected on budget.
Health	30,424	11.54%	▲	Timing	Timing of internal monthly processes (Admin costs and Depreciation).
Education and Welfare	12,288	4.74%			
Housing	107,104	25.07%	▲	Permanent	Less rented staff housing than expected on budget due to housing market conditions combined with Admin costs to be allocated.
Community Amenities	1,402,837	37.60%	▲	Timing	Less expenditure than budgeted mainly due to Kerbside Recycling Collection, Refuse & Grounds expenditures, Contaminated Site remediation expenses and fixed asset depreciation (depreciation will be processed once the financial audit is complete).
Recreation and Culture	3,000,549	52.68%	▲	Timing	Depreciation will be processed once the financial audit is complete. Timing of expenditure associated with parks and reserves and BRAC maintenance.
Transport	2,440,724	69.96%	▲	Timing	Less operating expenses than budgeted due to depreciation not yet recognised. In addition, urban road maintenance expenses lower than budget due to timing.
Economic Services	39,844	5.71%			
Other Property and Services	(75,871)	(8.15%)			
Capital Revenues					
Grants, Subsidies and Contributions	1,916,634	(227.72%)	▲	Timing	Grants not yet received (State Swim Areas, Cable Beach project, Black Spot and others) and non operational grant received earlier than expected.
Proceeds from Disposal of Assets	(61,595)	100.00%	▼	Timing	Disposals not yet done, will be in conjunction with acquisitions (trade-in).

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

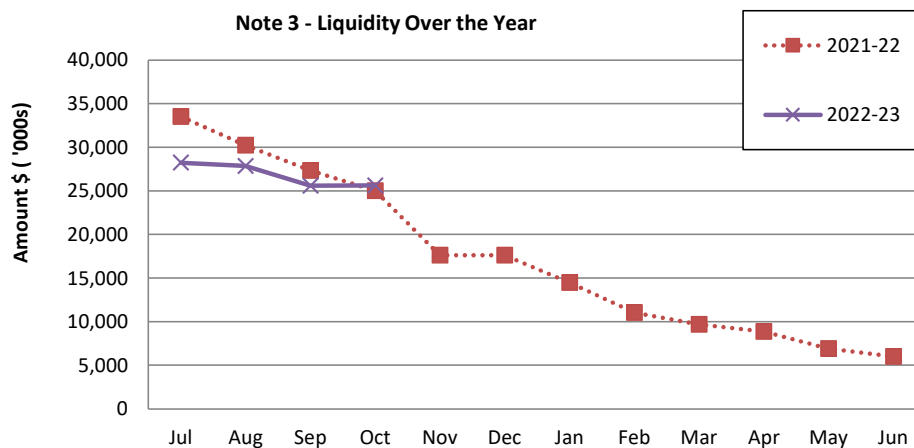
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Capital Expenses					
Land and Buildings	6,163	0.41%			
Infrastructure Assets - Roads & Footpaths	1,082,499	79.52%	▲	Timing	Roads and Carpark works not yet completed.
Infrastructure Assets - Recreation Areas	2,820,314	76.36%	▲	Timing	Cable Beach project construction not yet started.
Infrastructure Assets - Drainage	8,772	100.00%	▲	Timing	Drainage grate improvements not yet started
Infrastructure Assets - Other	62,697	38.29%	▲	Timing	Other projects not started, timing.
Mobile Plant and Equipment	(384,811)	(74.02%)	▼	Timing	Mobile plant replacement not yet done, timing.
Fixed Plant and Equipment	470	7.65%			
Furniture and Equipment	123,948	(8.37%)	▲	Timing	No significant furniture and equipment purchased for the year compared to the budget.
Financing					
Proceeds from New Debentures	0				
Transfer from Reserves	(3,072,096)	100.00%	▲	Timing	Transfer not yet made, timing.
Transfer to Reserves	357,261	70.92%	▲	Timing	Transfer not yet made, timing.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)				
	Note	YTD 31 Oct 2022	30 Jun 2022	YTD 31 Oct 2021
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	24,595,016	10,485,375	4,220,661
Cash Restricted	4	32,984,617	32,838,108	30,858,558
Receivables - Rates	6	6,102,690	755,425	6,571,483
Receivables - Rates Other		273,323	(91,201)	265,281
Receivables - Debtors	6	554,990	1,196,990	615,691
Receivables - Other		300,817	434,259	(40,265)
Sundry Provisions & Accruals		105,684	327,723	95,422
Inventories		38,487	31,520	87,162
		64,955,624	45,978,199	42,673,993
Less: Current Liabilities				
Payables		(8,740,458)	(10,927,363)	(4,674,770)
Provisions		(1,237,688)	(1,817,759)	(1,065,249)
		(9,978,146)	(12,745,122)	(5,740,019)
Less: Cash Reserves	7	(32,984,617)	(32,838,108)	(30,858,558)
Rounding and Timing Adjustment		3,628,808		
Net Current Funding Position		25,621,668	394,968	6,075,417

**Comments - Net Current Funding Position**

The budget was adopted at the Special Meeting held on 05 July 2022. It was presented to Council with a predicted carried forward surplus of \$4,145,052.

The Rounding and Timing Adjustment is calculated by subtracting the sum of current assets less current liabilities and cash reserves from the YTD funding surplus (see page 7).

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	2.10%	5,844,239			5,844,239	CommBank	At Call
Business Online Saver	2.75%	34,120			34,120	CommBank	At Call
BRAC Bank Account	2.10%	101,043			101,043	CommBank	At Call
BPAY Bank Account	0.00%	0			0	CommBank	At Call
Reserve Bank Account	2.75%		111,269		111,269	CommBank	At Call
Trust Bank Account	0.00%			197,664	197,664	CommBank	At Call
ESCROW - Trust	0.00%		3,373,348		3,373,348	Perpetual	At Call
Cash On Hand	Nil	4,200			4,200	N/A	On Hand
(b) Term Deposits							
					0		
Term Deposit	2.97%	4,000,000			4,000,000	CommBank	15-Nov-22
Term Deposit	3.18%	6,000,000			6,000,000	CommBank	22-Nov-22
Term Deposit	3.79%		29,500,000		29,500,000	Westpac	22-Nov-22
Term Deposit	3.70%	9,000,000			9,000,000	Westpac	27-Nov-22
Total		24,983,601	32,984,617*	197,664‡	58,165,882		
Adjustments							
Payment Timing Adjustments**		388,585					
Total		24,595,016	32,984,617.40				

Comments/Notes - Investments

*Note - The total of Restricted Cash balances to the reserves on Note 7.

**NOTE - Payment Timing adjustments indicate payments that have been recorded on the ledger but have yet to be paid out of the bank. The bank accounts are reconciled monthly to ensure no discrepancies occur.

‡Note - A discrepancy between Trust balance and the balance of Note 11 is a result of money in transit, either as a refund or a payment, or an unrepresented cheque.

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 October 2022

Note 5: BUDGET AMENDMENTS

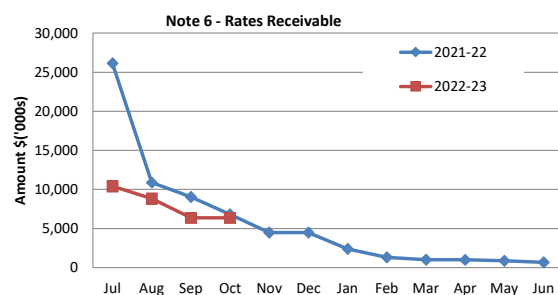
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Budget Adoption			\$	\$	\$	\$
		Permanent Changes						0
		Economic Services						0
1367210		Economic Development Program Expense - Op Exp - Other Economic Services	OMC- 28/07/22	Operating Expenditure			(14,000)	(14,000)
					0	0	(14,000)	(14,000)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 6: RECEIVABLES

Receivables - Rates Receivable	YTD 31 Oct 2022	30 Jun 2022
	\$	\$
Opening Arrears Previous Years	755,425	839,534
Levied this year	24,943,372	23,902,635
Less Collections to date	(19,596,107)	(23,986,744)
Equals Current Outstanding	6,102,690	755,425
Net Rates Collectable	6,102,690	755,425
% Collected	76.25%	96.95%



Comments/Notes - Receivables Rates

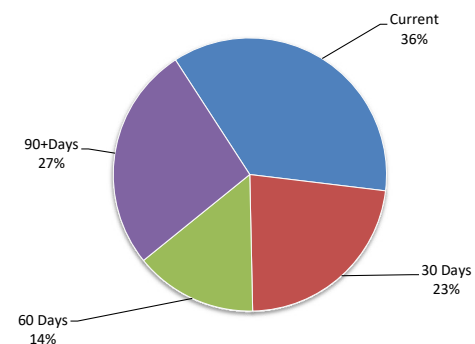
* NOTE - Rates were raised on 14 July 2022 and are due on 18 August 2022.

**NOTE - The calculation of percentage of Rates collected only reports on current Rates, Arrears and Back Rates. For a full breakdown on Rates received, please see the Rates Receipt Statement in the info bulletin.

Receivables - General	Credit*	Current	30 Days	60 Days	90+Days
		\$	\$	\$	\$
Receivables - General	(133,867)	231,388	145,856	93,059	170,912
Total Receivables General Outstanding					507,348

Amounts shown above include GST (where applicable)

Receivables - General



Comments/Notes - Receivables General

* Note - A credit refers to a debtor paying more than required in the current billing period. It sits as a credit against the account until the following period when it is applied

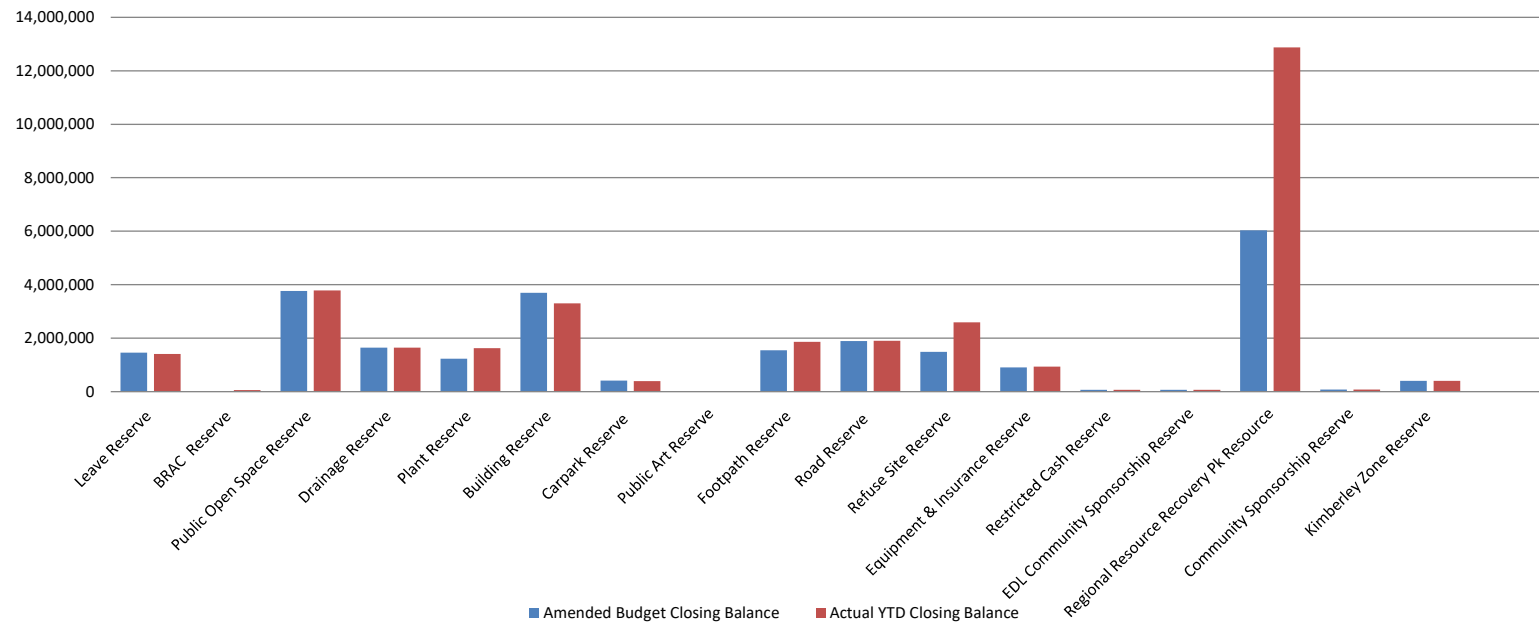
SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 7: Cash Backed Reserve

2022-23										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	1,396,825	4,795	6,246	57,675	0	0	0		1,459,295	1,403,071
BRAC Reserve	58,697	234	262	0	0	58,000	0		931	58,959
Public Open Space Reserve	3,763,790	5,213	16,831	768,566	(0)	769,501	0		3,768,068	3,780,621
Drainage Reserve	1,636,814	6,162	7,277	4,174	(0)	0	0		1,647,150	1,644,091
Plant Reserve	1,616,587	7,592	7,229	0	(0)	391,804	0		1,232,375	1,623,816
Building Reserve	3,289,749	11,700	14,711	906,308	(0)	512,934	0		3,694,823	3,304,460
Carpark Reserve	391,357	1,395	1,750	14,655	0	0	0		407,407	393,108
Public Art Reserve	6,232	24	28	0	(0)	0	0		6,256	6,260
Footpath Reserve	1,854,112	9,145	8,291	0	0	316,173	0		1,547,084	1,862,403
Road Reserve	1,892,145	5,024	8,461	0	0	0	0		1,897,169	1,900,606
Refuse Site Reserve	2,574,622	10,675	11,513	0	0	1,101,855	0		1,483,442	2,586,135
Equipment & Insurance Reserve	936,537	2,863	4,188	0	(0)	35,000	0		904,400	940,725
Restricted Cash Reserve	65,000	0	0	0	0	0	0		65,000	65,000
EDL Community Sponsorship Reserve	62,229	248	278	0	0	0	0		62,477	62,507
Regional Resource Recovery Pk Resource	12,815,817	0	57,309	0	(0)	6,785,085	0		6,030,732	12,873,125
Community Sponsorship Reserve	81,722	327	365	0	0	0	0		82,049	82,087
Kimberley Zone Reserve	395,873	1,580	1,770	0	0	0	0		397,453	397,643
	32,838,108	66,977	146,509	1,751,378	1	9,970,352	0		24,686,111	32,984,617

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 7: Cash Backed Reserve



SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Annual Budget Profit/(Loss)	YTD Actual Profit/(Loss)	Variance
Cost	Accum Depr	Proceeds	Profit (Loss)				
\$	\$	\$	\$		\$	\$	\$
				P Number Plant and Equipment			
				0 P9914 ALL TERRAIN VEHICLE 4WD - BEACH AREA (REPLACES P9911) - Used by CCC and Weed Control	(1,580)	0	0
				0 P11116 Mitsubishi Triton - Health (BM29322)	0	0	0
				0 P118 Holden Colorado Rangers- (1GND061)	(11,786)	0	0
				0 P817 Mitsubishi Triton - BRAC Manager (Replaces Toyota Hilux P810) BM29323	(3,405)	0	0
				0 P16212 Trailer - SES Incident Support Trailer (Boxtop) 1TJA451	0	0	0
				0 P5013 Case 590ST Backhoe Loader (Works) BM26051	1,280	0	0
				0 P4614 HINO 3 WAY SIDE TIPPER (1EUV239)	(25,707)	0	0
				0 P84214 HINO 2628 MEDIUM 500 SERIES WATER TRUCK(Works)	(48,064)	0	0
				0 P1013 Truck Crew Cab Tipper ST Isuzu FRR 500 (P&Gs) 1EKS727	16,433	0	0
				0 P10518 John Deere Ride on Mower 1585 with Cab - 1GOK099	(8,409)	0	0
				0 P9118 Holden Colorado - Parks Supervisor 1GNT026	(10,813)	0	0
				0 P1216 John Deere 5105M Tractor (1GB0512)- P&G	(17,433)	0	0
				0 P9216 Isuzu D-Max Extra Cab (P&Gs) Mowing 2 (1GDI724)	(2,054)	0	0
				0 P3818 Holden Colorado Parks Supervisor - 1GND051	(1,524)	0	0
				0 P2718 Holden Colorado - Parks Mowing Team 2 - 1GNC990	(1,167)	0	0
				0 P2518 Holden Colorado Retic 1	(3,372)	0	0
				0 P17714 KOMATSU WHEEL LOADER WA 250PZ-6 (WMF) 1ESM965	78,795	0	0
				0 P15416 Isuzu D-Max Extra Cab - WMF Supervisor	1,421	0	0
				0 P13616 Hino 300 Series 921 XXlong Auto Truck Crew Cab Caged Tipper (CFC) (1GEU286) (Replaced P3611)	(14,184)	0	0
				0 P7419 Toyota Prado T/D 5 Door WGN A/T GXL	(8,856)	0	0
				0 P16319 Toyota Prado GX 2019	12,559	0	0
				0 P12118 Holden Colorado (MC&ED) 1GNC999	6,279	0	0
				0 P4418 Holden Colorado 4x4 Crew Cab Ute (MPBS)	1,759	0	0
				0 P10118 Holden Colorado 4x4 Crew Cab Ute (CHS)	2,615	0	0
				0 P7518 Holden Colorado Crew Cab 4WD Tray Top (Manager P&C)	2,987	0	0
				0 P11318 Holden Colorado 4x4 Crew Cab Ute (ME)	2,035	0	0
				0 P2817 Utility Isuzu D-Max LSM Crew cab 4wd (Mgr Ops)	3,944	0	0
				0 P82813 Paveline Versapatch Asphalt Maintenance unit / Hino 300 series 816	20,652	0	0
				0 P12808 Pump Water 4" Diesel PTG405DS (Works)	1,000	0	0
				0 P7216 Skidsteer Loader Bobcat T650	(38,119)	0	0
				0 P15511 Bobcat Planer (Profler) Attachment40inch (Refer to Bobcat P7216)	5,991	0	0
				0 P2301 Trailer Polmac 8x4 Single Axle white cage - Signs 1TDC203	1,000	0	0
				0 P1416 Isuzu D-Max Dual Cab (with Fuel Pod)	(38)	0	0
				0 P1616 Isuzu D-Max SX Ute Crew Cab 4WD (with Fuel Pod)	7,693	0	0
				0 New Vacuum Excavation Mobile Plant	0	0	0
				0 P14410 Forklift 2.5T 2WD 4.3mtr 3 stage mast. Toyota model 42-7FG25	4,000	0	0
				0 P3017 Isuzu D-Max SX Extra Cab 4WD Tray Top (Workshop)	7,203	0	0
				0 P83705 Dean tipping trailer	3,764	0	0
				0 P6918 John Deere 1585 Front Deck 4WD-Enclosed cab	(217)	0	0
				0 P2916 Isuzu D-Max Extra Cab -Spray Ute	12,670	0	0
				0 P9016 Turf Renovator Amazone GHS210	(25,637)	0	0
				0 P11615 900LT Silvan Tractor Mounted Fertilizer Spreader	(698)	0	0
				0 P17218 Toro Groundmaster 360 4WD-Team 1	4,795	0	0
				0 P2620 Toro 3100D Ride-On Cylinder Mower	(29,591)	0	0
				0 P6818 Holden Colorado Space Cab Alloy Tray - Retic 3	(531)	0	0
				0 P18118 Holden Colorado Ute Crew Cab 4WD Community Clean Up Crew	4,120	0	0
0	0	0	0		(50,190)	0	0

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 9: RATING INFORMATION		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE												
Differential General Rate												
Gross Rental Valuations												
GRV -	Residential	8.3113	5,009	162,149,978	13,476,771	100,000		13,576,771	13,576,771			13,576,771
GRV -	Residential - Vacant	17.5995	190	3,619,490	637,012			637,012	637,012			637,012
GRV -	Commercial/Industrial	11.0873	554	59,572,694	6,605,003			6,605,003	6,605,003			6,605,003
GRV -	Tourism	13.4671	564	21,602,106	2,909,177			2,909,177	2,909,177			2,909,177
Unimproved Value Valuations												
UV -	Rural	0.8105	54	17,809,000	144,343			144,343	144,343			144,343
UV -	Mining	13.7090	32	1,116,265	153,029			153,029	153,029			153,029
UV -	Commercial Rural	3.3886	21	10,560,860	357,865			357,865	357,865			357,865
Sub-Totals			6,424	276,430,393	24,283,200	100,000	0	24,383,200	24,383,200	0	0	24,383,200
Minimum Payment		Minimum \$										
Gross Rental Valuations												
GRV -	Residential	1,268	53	709,210	67,204			67,204	67,204			67,204
GRV -	Residential - Vacant	1,268	181	846,368	229,508			229,508	229,508			229,508
GRV -	Commercial/Industrial	1,268	22	153,862	27,896			27,896	27,896			27,896
GRV -	Tourism	1,268	260	904,134	329,680			329,680	329,680			329,680
Unimproved Value Valuations												
UV -	Rural	1,268	4	191,300	5,072			5,072	5,072			5,072
UV -	Mining	520	22	42,111	11,440			11,440	11,440			11,440
UV -	Commercial Rural	1,268	2	13,300	2,536			2,536	2,536			2,536
Sub-Totals			544	2,860,285	673,336	0	0	673,336	673,336	0	0	673,336
Charitable Concessions								25,056,536				25,056,536
Totals								(54,910)				(54,910)
								25,001,626				25,001,626

Comments - Rating Information

NOTE - This note represents the budgeted rating and back rating revenue expected for the 2022/23 financial year. The Statement of Financial Activity (by Reporting Program) examines the reporting program for rates which also includes other items, such as debt recovery and rates instalments charges, which are not represented in this table as they do not form part of ordinary rates modelling.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 30-Jun-22	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 197 - Town Beach Redevelopment	1,276,291		0	88,975	1,276,291	1,187,316	0	20,272
Loan 196 - Chinatown Revitalisation Loan	1,223,136		0	165,029	1,223,136	1,058,107	4,511	22,340
Loan 198 - Chinatown Revitalisation Stage 2	1,681,479		0	105,549	1,681,479	1,575,930	6,014	32,276
Loan 201- China Town Contingency	1,800,000		0	84,609	1,800,000	1,715,391	345	84,588
Self Supporting Loans								
Loan 199 - Broome Golf Club	1,250,000		0	0	1,250,000	1,250,000	4,339	24,426
Broome Surf Life Saving Club	0	690,746	0	0	0	690,746	0	18,996
	7,230,907	690,746	0	444,162	7,230,907	7,477,491	15,210	202,898

All debenture repayments were financed by general purpose revenue.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 22	Amount Received	Amount Paid	Closing Balance 31-Oct-22
	\$	\$	\$	\$
Town Planning Related Bond Deposits	106,562	0	0	106,562
	106,562	0	0	106,562

Level of Completion Indicators

- 0% ○
20% ○
40% ○
60% ●
80% ●
100% ●
No Budget ☒

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 31 Oct 2022					Strategic Reference / Comment
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance Under/(Over)	YTD Actual (Renewal Exp)	
		Governance								
0%	○	Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Other Gov	23571		60,000	0	0	60,000	0	
0%	○	Governance Total			60,000	0	0	60,000	0	
		Law, Order And Public Safety								
36%	○	Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS	53239		3,092,837	1,030,947	1,099,173	1,993,664	0	
36%	○	Law, Order And Public Safety Total			3,092,837	1,030,947	1,099,173	1,993,664	0	
		Housing								
0%	○	Staff housing 8 & 11/ 6 Ibis Way - fit out- Cap Ex	0095810	095810	31,192	10,397	88	31,104	0	
0%	○	Housing			31,192	10,397	88	31,104	0	
		Community Amenities								
87%	●	Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	0101510		366,108	122,036	0	49,108	317,000	
		Buckleys Rd Closure Upgrade (Use 101015240) - Cap Exp - San Gen Refuse	0101545	101558	0	0	0	0	0	
66%	●	Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse	0101550	101552	18,272	5,876	0	6,131	12,141	
4%	○	Community Recycling Centre - RRP - Cap Exp	0101896	101897	6,785,085	300,000	247,406	6,537,679	0	
0%	○	RRRP Waste Facility - Yr 1 CRC	0101896	101898	251,680	0	0	251,680	0	
0%	○	Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp	0104270	104299	440	147	0	440	0	
0%	○	Drainage Grate Improvements	0104600	104796	25,880	8,625	0	25,880	0	
0%	○	Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services	0106184		327,694	54,232	0	327,694	0	
0%	○	Implement Cemetery Master Plan	0107540	107551	1,980	660	0	1,980	0	
4%	○	Japanese Cemetery New Infra by P & G - Cap Exp	0107550	107550	50,000	16,668	1,835	48,165	0	
49%	●	Broome Cemetery Fencing Capx	0107550	107563	155,940	51,980	76,967	78,973	0	
0%	○	Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation Other	1042510		208,000	50,000	0	208,000	0	
8%	○	Community Amenities Total			8,191,079	610,224	326,209	7,535,729	329,141	
		Recreation And Culture								
57%	●	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	0113027	113029	873,985	291,328	500,282	373,703	0	
0%	○	Haynes Oval Reserve Renewal of Infrastructure- Cap Exp	0113551	113762	1,320	440	0	1,320	0	
0%	○	Male Oval Renewal Infra - Cap Exp - Parks & Ovals	0113551	113763	900	300	0	900	0	
66%	●	Parks & Gardens Works Renewal Infra - Cap Exp	0113551	113795	46,760	15,587	0	15,684	31,076	
No Budget	☒	Reticulation Control System New Exp - Cap Exp Parks & Ovals	0113603		0	0	255	(255)	0	
1%	○	Tennis Court Lighting Renewal- Cap Ex	0114105	114105	206,756	4,584	0	205,312	1,444	
0%	○	Broome Public Library - Kitchen Fit Out- Cap Ex	0115460	115460	20,795	6,933	0	20,795	0	
0%	○	Cape Leveque Tourist Bay and Signage	0116125	116132	35,000	11,668	0	35,000	0	
0%	○	Museum Building Renewal- Cap Exp - Other Cult	0116201		75,000	0	0	75,000	0	
124%	●	Broome Museum - Air Con- Cap Ex	0116207	116207	4,575	1,526	0	(1,100)	5,675	
0%	○	BRAC Gym and Fitness Facility - Detailed Design / Tender Package- Cap Ex	0117024	117025	485,980	0	0	485,980	0	
0%	○	Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- BRAC General	0117398		45,795	15,264	0	45,795	0	
0%	○	BRAC Grid Solar Connection	0117399	117420	233,100	77,701	0	233,100	0	
6%	○	BRAC Oval Upgrade of Infra - Cap Exp	0117450	117452	40,000	13,332	2,375	37,625	0	
0%	○	BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals	0117455	117456	216,354	72,117	0	216,354	0	
50%	●	Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp	1181407		53,072	17,692	32,086	20,986	0	
32%	○	Youth Bike Recreation Area - New Construction - Cap Exp	1181420	YBRA001	84,064	28,028	26,995	57,069	0	
3%	○	Cable Beach Foreshore Upgrade	1181425	1181426	9,890,736	3,250,132	278,713	9,612,024	0	

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD Actual	YTD 31 Oct 2022		Strategic Reference / Comment
								Variance Under/(Over)	YTD Actual (Renewal Exp)	
7%	<input type="radio"/>	Recreation And Culture Total			12,314,212	3,806,633	840,707	11,435,311	38,195	
	<input type="radio"/>	Transport								
0%	<input type="radio"/>	Frederick Street/Hamersley Street Intersection Lighting Upgrades	0121100	121715	39,999	12,709	0	39,999	0	
6%	<input type="radio"/>	Port Drive – Guy Street Intersection Upgrade	0121100	121716	825,640	275,212	53,212	772,428	0	
0%	<input type="radio"/>	Urban Maint Reseals Renewal Works Cap Exp	0121101	121549	647,820	215,940	0	647,132	688	
6%	<input type="radio"/>	Capital Works Program Projects - Upgrade (Stewart St)- Cap Ex	0121101	121562	1,091,580	363,860	0	1,021,067	70,513	
48%	<input checked="" type="radio"/>	Lawrence Road Upgrade	0121501	121587	121,000	40,332	58,148	62,852	0	
0%	<input type="radio"/>	State Blackspot - Frederick Street off-street carpark Cap (Broome SHS) Exp	0125000	125045	1,075,835	358,612	930	1,074,905	0	
32%	<input type="radio"/>	Conti foreshore Footpath Construction (Before Hamersley Street - New Footpath	0125140	125183	97,978	32,660	31,401	66,577	0	
0%	<input type="radio"/>	De Pledge Way	0125200	125074	34,654	11,552	0	34,654	0	
0%	<input type="radio"/>	Sahanna Place	0125200	125075	34,654	11,552	0	34,654	0	
0%	<input type="radio"/>	Walcott Street	0125200	125076	34,654	11,552	0	34,654	0	
0%	<input type="radio"/>	Various Footbridge Renewals - Cap Exp	0125300	125921	87,500	29,168	0	87,500	0	
6%	<input type="radio"/>	Various Footpath Renewals - Cap Exp	0125300	VARPATH	58,325	19,440	0	55,113	3,212	
No Budget	<input checked="" type="checkbox"/>	Access & Inclusion Improvements New Infra - Cap Exp	1254421		0	0	4,100	(4,100)	0	
No Budget	<input checked="" type="checkbox"/>	Broome North Subdivision - New Footpath construction	125140	125277	0	0	51,067	(51,067)	0	
7%	<input type="radio"/>	Transport Total			4,149,639	1,382,589	198,858	3,876,368	74,413	
	<input type="radio"/>	Economic Services								
0%	<input type="radio"/>	Broome Visitor Centre - Packaged Plant Cap Ex	0132029	132040	57,186	19,061	0	57,186	0	
0%	<input type="radio"/>	Sam Male Lugger Restoration- Cap EX	0132142	132143	31,100	10,367	0	31,100	0	
No Budget	<input checked="" type="checkbox"/>	Chinatown Project Mgmt, Feasibility & Design Consultancy - Cap Exp - Economic Services Special Projects	1367221		0	0	5,495	(5,495)	0	
0%	<input type="radio"/>	Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp	1367404	1367414	40,000	13,332	0	40,000	0	
No Budget	<input checked="" type="checkbox"/>	Smart Cities Enabling Items - Cap Exp	1367405	1367418	0	0	10,116	(10,116)	0	
0%	<input type="radio"/>	Streeter's Jetty Refurbishment (Chinatown Stage 2) Cap Exp	1367405	1367419	38,465	12,821	0	38,465	0	
9%	<input type="radio"/>	Economic Services Total			166,751	55,581	15,611	151,140	0	
	<input type="radio"/>	Other Property & Services								
44%	<input checked="" type="radio"/>	Vehicle & Mobile Plant New - Cap Exp- Corp Gov	0142550		106,284	15,428	46,879	59,405	0	
No Budget	<input checked="" type="checkbox"/>	Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	0142558		0	0	0	(2,286)	2,286	
5%	<input type="radio"/>	Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	0143610		1,147,158	243,388	0	1,095,115	52,043	
14%	<input type="radio"/>	Equip & H/Ware > \$5000 Cap Exp - IT	0146120		163,000	54,332	23,225	139,775	0	
8%	<input type="radio"/>	Software Cap Exp - IT (dont use)	0146122		36,000	12,000	3,013	32,988	0	
0%	<input type="radio"/>	Admin Building - Packaged Plant- Cap Exp	0147100	147100	363,910	121,305	0	363,910	0	
0%	<input type="radio"/>	KRO 2 - air-conditioning units- Cap Exp	0147350	1482447	13,862	4,621	0	13,862	0	
20%	<input type="radio"/>	KRO 1 & 2 Security Screens	0147354	147354	46,760	15,587	9,435	37,325	0	
133%	<input checked="" type="radio"/>	Building Renewal AMP	0147500		114,400	38,135	0	(38,199)	152,599	
0%	<input type="radio"/>	Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office	0148004		165,000	0	0	165,000	0	
0%	<input type="radio"/>	Vehicle & Mobile Plant New - Cap Exp - Depot Ops	0148021		180,000	0	0	180,000	0	
36%	<input type="radio"/>	Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	0148611		1,339,440	0	0	850,695	488,745	
0%	<input type="radio"/>	Vehicle & Mob Plant New - Cap Exp - Works Ops	0148621		58,520	19,508	0	58,520	0	
21%	<input type="radio"/>	Other Property & Services Total			3,734,334	524,303	82,551	2,956,110	695,673	
12%	<input type="radio"/>	GRAND TOTAL			31,740,044	7,420,673	2,563,197	28,039,425	1,137,422	

3%	<input type="radio"/>	Land & Buildings - New			7,553,937	310,397	247,495	7,306,443	0	
35%	<input type="radio"/>	Land & Buildings - Upgrade			3,113,632	1,037,880	1,099,173	2,014,459	0	
28%	<input type="radio"/>	Land & Buildings - Renewal			553,310	159,439	0	398,425	154,885	
	<input type="radio"/>	Works in Progress Land & Buildings			0	0	0	0	0	
13%	<input type="radio"/>	Land & Buildings - Total			11,220,879	1,507,716	1,346,668	9,719,327	154,885	
8%	<input type="radio"/>	Recreation Areas Infrastructure - New			10,941,877	3,600,512	840,707	10,101,171	0	
	<input type="radio"/>	Recreation Areas Infrastructure - Upgrade			0	0	0	0	0	
7%	<input type="radio"/>	Recreation Areas Infrastructure - Renewal			472,090	93,028	0	439,570	32,520	
	<input type="radio"/>	Works In Progress Recreation Areas Infrastructure			0	0	0	0	0	
8%	<input type="radio"/>	Recreation Areas Infrastructure - Total			11,413,967	3,693,540	840,707	10,540,741	32,520	
7%	<input type="radio"/>	Roads, F/Paths & Bridges Infrastructure - New			1,173,813	391,272	87,498	1,086,315	0	
11%	<input type="radio"/>	Roads, F/Paths & Bridges Infrastructure - Upgrade			1,026,639	341,585	116,855	909,784	0	
4%	<input type="radio"/>	Roads, F/Paths & Bridges Infrastructure - Renewal			1,885,225	628,408	0	1,810,812	74,413	

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2022

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 31 Oct 2022					Strategic Reference / Comment
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance Under/(Over)	YTD Actual (Renewal Exp)	
		Works in Progress - Rds, F/Paths & Bridges			0	0	0	0	0	
7%	○	Roads, F/Paths & Bridges Infrastructure - Total			4,085,677	1,361,265	204,353	3,806,911	74,413	
0%	○	Drainage Infrastructure - New			440	147	0	440	0	
0%	○	Drainage Infrastructure - Upgrade			25,880	8,625	0	25,880	0	
		Drainage Infrastructure - Renewal			0	0	0	0	0	
		Works in Progress Drainage Infrastructure			0	0	0	0	0	
0%	○	Drainage Infrastructure - Total			26,320	8,772	0	26,320	0	
20%	○	Other Infrastructure - New			440,553	146,854	88,919	351,634	0	
0%	○	Other Infrastructure - Upgrade			1,980	660	0	1,980	0	
25%	○	Other Infrastructure - Renewal			49,372	16,243	0	37,231	12,141	
		Works In Progress Other Infrastructure			0	0	0	0	0	
21%	○	Other Infrastructure - Total			491,905	163,757	88,919	390,845	12,141	
14%	○	Mobile Plant & Equip New			344,804	34,936	46,879	297,925	0	
		Mobile Plant & Equip Upgrade			0	0	0	0	0	
23%	○	Mobile Plant & Equipment Renewal (Replacement)			3,659,195	484,920	0	2,801,407	857,788	
23%	○	Mobile Plant & Equip - Total			4,003,999	519,856	46,879	3,099,332	857,788	
		Fixed Plant & Equipment - New			0	0	0	0	0	
0%	○	Fixed Plant & Equipment - Upgrade			13,862	4,621	0	13,862	0	
124%	●	Fixed Plant & Equipment - Renewal			4,575	1,526	0	(1,100)	5,675	
31%	○	Fixed Plant & Equipment - Total			18,437	6,147	0	12,762	5,675	
7%	○	Furniture & Equipment - New			478,860	159,620	35,672	443,188	0	
7%	○	Furniture & Equipment - Total			478,860	159,620	35,672	443,188	0	
12%	○	Capital Expenditure Total			31,740,044	7,420,673	2,563,197	28,039,425	1,137,422	

SHIRE OF BROOME
Monthly Statement of Financial Activity
For the Period Ending 31 October 2022

Appendix A: SUPPLEMENTARY NOTES TO THE MONTHLY REPORT

NOTES TO THIS MONTH'S REPORT

OVERVIEW

For the period ended 31 October 2022, the following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	33.70%
Total Rates Raised Revenue	100% (of which 76.25% were collected)
Total Other Operating Revenue	48%
Total Operating Expenditure	19%
Total Capital Revenue	22%
Total Capital Expenditure	12%
Total Sale of Assets Revenue	0%

The budget was adopted at the Special Meeting on 05 July 2022. Council adopted a balanced annual budget, which included a net carried forward balance of \$4,145,052 being \$2,607,572 of carry-over projects, plus \$1,537,480 Financial Assistance Grants received in advance.

More information on the Shire's current position can be found on Note 3 of these Financial Statements.

ADJUSTMENTS TO DETERMINE THE CASH POSITION

CURRENT POSITION

Currently, to the end of October 2022, the current position stands at \$25.6M

Cash

Total Cash Assets are now \$57.7 being \$1.8M increase from prior month.

The major collections this month include receipt of:

- \$1.85M Rate Various Assessments – Lot M04/004459 & 2 Louis Street
- \$1.33M Construction Claim 02 – Broome Surf Life Saving Club
- \$185K Grant – Main Roads

The major expenditure items this month include payments of:

- \$561K Construction Life Saving Club – Colin Wilkinson Development
- \$295K Isuzu Truck – Major Motors (RFQ21-50)
- \$122K Consultant Cable Beach Foreshore – Josh Byrne & Associate (RFQ21-31)

Receivables

Sundry debtors including GST refundable stand at \$855K.

Rates and rubbish debtors stand at \$6.3M. Annual rates were raised on 14th July 2022 with due date of 18 August 2022. Rates & Rubbish debtors will continue to reduce throughout the year as ratepayers on instalment and payment plans continue to pay their rates.

Other Assets

These stand at \$144K having a \$4K increase since the previous month.

Cash Liabilities

These stand at \$444K. This represents our obligation on our outstanding loans in 22/23.

Creditors and Payables

Sundry Creditors are \$2.3M, due to continued major infrastructure works in progress.

Other Payables comprising Tax Payable, FESA Levy Collected, Accrued Loan Interest, Prepayments Received and accruals stand at \$6.3M.

Employee Provisions and Accruals

In the normal course of events, these figures are adjusted in June and July each year by end of year accounting adjustments.

Current leave provisions are \$2.6M (non-current leave provisions are \$267K). Accruals to reflect the year end position will be completed in the coming months for the 2021-2022 year.

10. REPORTS OF COMMITTEES

There are no reports in this section.

11. NOTICES OF MOTION WITH NOTICE
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12. NOTICES OF MOTION WITHOUT NOTICE

13. BUSINESS OF AN URGENT NATURE

14. MEETING CLOSED TO PUBLIC

This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(ii)) as it contains “a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government”, and section 5.23(2)((e)(iii)) as it contains “a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government”.

14.1 EXPRESSION OF INTEREST INTO CHILDCARE FACILITY AT BROOME AQUATIC AND RECREATION CENTRE

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	EDP015
AUTHOR:	Economic Development Coordinator
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

For Council to consider reduced hire fees for facilities at the Broome Recreation and Aquatic Centre (BRAC) to facilitate their use for Out of Hours School and Vacation Care.

This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(ii)) as it contains “a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government”, and section 5.23(2)((e)(iii)) as it contains “a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government”.

14.2 INTER-REGIONAL FLIGHT NETWORK EXPANSION

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	ECI05
AUTHOR:	Economic Development Coordinator
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is requested to consider a proposal from Aviair seeking financial support for their inter-regional flight network expansion.

NOTE

Item withdrawn from the Agenda by the Chief Executive Officer prior to the meeting.

15. MEETING CLOSURE
