



# CONFIRMED MINUTES

OF THE

ORDINARY COUNCIL MEETING

## 17 NOVEMBER 2022

These minutes were confirmed at a meeting held 15 December 2022 and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

A handwritten signature in black ink, appearing to be 'AJ', is written over a horizontal line.

**SHIRE OF BROOME**  
**ORDINARY COUNCIL MEETING**  
**THURSDAY 17 NOVEMBER 2022**  
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**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF BROOME,  
HELD IN THE COUNCIL CHAMBERS, CORNER WELD AND HAAS STREETS, BROOME,  
ON THURSDAY 17 NOVEMBER 2022, COMMENCING AT 5:00PM.**

**1. OFFICIAL OPENING**

The Chairperson welcomed Councillors, officers and members of the public and declared the meeting open at 5:04pm.

**2. ATTENDANCE AND APOLOGIES**

**ATTENDANCE**

|                          |  |  |
|--------------------------|--|--|
| <b>Councillors:</b>      | Cr D Male<br>Cr H Tracey<br><br>Cr E Foy<br>Cr P Matsumoto<br>Cr C Mitchell<br>Cr P Taylor<br>Cr N Wevers  | Deputy Shire President (Chair)<br>Shire President (via Microsoft Teams in accordance with <i>Admin Regulation 14C</i> )  |
| <b>Apologies:</b>        | Cr B Rudeforth   |  |
| <b>Leave of Absence:</b> | Nil  |  |
| <b>Officers:</b>         | Mr S Mastrolembo<br>Mr J Hall<br>Mr J Watt<br>Mr K Williams<br>Mr D Kennedy<br><br>Mr D Bonnici<br><br>Miss K Cookson<br><br>N Roukens<br><br>A Clark-Hale<br>H Taylor<br>E Pendlebury | Chief Executive Officer<br>Director Infrastructure<br>Director Corporate Services<br>Director Development Services<br>Manager Governance, Strategy and Risk<br>Marketing and Communications Coordinator<br>Senior Administration and Governance Officer<br>Manager Community Engagement and Projects<br>Special Projects Coordinator<br>Marketing and Communications Officer<br>Economic Development Coordinator |
| <b>Media:</b>            | Jane Murphy  | Broome Advertiser  |
| <b>Public Gallery:</b>   | J Lewis<br>V Westwood<br>K Cooper<br>T Chapman<br>D Oliver<br>B Renkin<br>D Unicom   | Broome Volleyball<br>Broome Volleyball   |



**3. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION**

Nil.

**4. DECLARATIONS OF INTEREST**

Nil.

**5. PUBLIC QUESTION TIME**

**The following questions were received from the Broome Volleyball Association prior to the meeting. Tom Chapman, the Chair of Broome Volleyball Association asked the questions on behalf of the association:**

**Question One (1)**

Has Council been provided information conveying the full extent of local community group support and anticipated year-round community activation of a multi-purpose beach sand arena within the Cable Beach Redevelopment? Event state tourism and competitions alike?

**Answer provided by Chief Executive Officer**

No, and further, as the CEO I am not aware of a formal submission on a proposed multi-purpose sand arena. I have however been advised of correspondence received from Broome Beach Volleyball on 31 August 2022 which proposes the inclusion of multiple beach volleyball courts through the Cable Beach Foreshore Redevelopment. I understand you have discussed this proposal with Shire officers and that you have been advised this proposal could not be accommodated within the Cable Beach Foreshore Redevelopment behind the Surf Club.

The Cable Beach Foreshore Redevelopment Project has been a long-held aspiration of the community and Council. Most recently, the Shire drafted a Cable Beach Development Strategy which was adopted by Council in 2016. The foreshore was highlighted as a focus area and subsequently Council progressed a master plan for this precinct. The masterplan was developed with significant community input and engagement and also included a formal public submission process. This masterplan was formally endorsed by Council in 2017 and is accessible on the Shire's website. A Business case was also prepared in 2020 for the purposes of seeking grant funding, whereby there was another touch point with key stakeholders.

Following a tender process, a consultancy team (JBA) was appointed in September 2021 to progress detailed design documentation and a tender package for the project for the purposes of commencing construction. A Community Engagement Plan (CEP) was also developed and endorsed by Council in September 2021. This included the establishment of a Cable Beach Community and Stakeholder Reference Group and prescribed the engagement to be carried out through this detailed design phase.

Given the extensive community consultation previously carried out, the consultant team were required to use the 2017 master plan as the starting point for the development of concepts for the site. In the first instance, this master plan was reviewed and a site opportunities and constraints mapping exercise was completed.

Public engagement was undertaken during the 50% concept phase of the design process as required by the Council endorsed Community Engagement Plan.

Engagement occurred in March 2022 including a number of community and targeted interest group information sessions, market stalls and community picnics. Members of the community were encouraged to provide feedback on the design to help shape its evolution. At the time, the design presented an opportunity for a basketball half court/ skating in the amphitheatre stage (see image below).

The inclusion of these elements was broadly supported during the stakeholder and community engagement exercises with feedback requesting the need for provision of more youth space for older children. As a result, and in response to the community feedback, both skating and basketball were identified as key youth activities to be considered and incorporated into the next phase of the detailed design process.



In addition to the broad support during the community and stakeholder engagement sessions, the opportunity for youth and skate elements was also requested through a Council resolution at the Ordinary Meeting of Council on 31 March 2022. This was in response to a motion moved by an elector and passed at the Annual Elector's meeting in February 2022.

**COUNCIL RESOLUTION:**  
**(RECOMMENDATION)**  
**Moved: Cr P Taylor**

**Minute No. C/0322/048**  
**Seconded: Cr C Mitchell**

**That Council:**

- 1. Notes the Elector Motion; and**
- 2. Request the Chief Executive Officer to consider youth and skate elements in the concept designs for the Cable Beach Foreshore Redevelopment.**

As the design progressed into the next stage of detailed design, further investigations into the feasibility of skate/ basketball in the main Amphitheatre stage found that these uses were inappropriate in this location due to the incompatibility with the events space, proximity of the rock revetment, sloping gradients, and proximity to vehicle access. Consequently, a youth space was investigated to the east of the Surf Club, which includes the basketball and skate elements that were previously earmarked for the Amphitheatre stage. These designs were workshopped with the Youth Advisory Council who were supportive of these youth elements.

It is considered that these elements will not only provide opportunities for young people, but also help activate an area of the foreshore reserve that is currently under-utilised.

The consultant team have also developed an Art and Interpretation Plan and have aspirations for a significant youth art work in this area. The rear of the Surf Club is currently an unattractive space and the project team have been focused on realizing the opportunity to create an improved sense of arrival to the precinct.

It should be noted, that the area available for development of public spaces within the foreshore reserve is challenged. The Coastal Protection option that has been endorsed by Council will result in a significant loss of useable space along the foreshore. There has therefore been a strong emphasis on maximizing open community space and minimizing exclusive use areas.

We do note the Broome Surf Lifesaving Club (BSLC) have recently touted the idea of two volleyball courts in this area to the east of the BSLC building. The detailed design has progressed in accordance with the CEP and adjustments have been made in response to feedback received. The design elements are now fixed and construction drawings are due for finalization over the next few weeks. We will of course be continuing our consultation with key stakeholders in the precinct, including the Broome Surf Club. Council has secured approximately \$11M in external grants to progress stage 1 of the works in 2023.

A community consultation report was tabled at a recent Council workshop providing an overview of the consultation to date and will be formally tabled at the Dec Ordinary Meeting of Council (OMC) 2022 in accordance with the CEP.

There is an opportunity for volleyball to be played on Cable Beach and to utilise the beach asset for regular or one-off competitions. The Cable Beach detailed design is working to ensure activities can more easily take place on the beach. An event space on the beach was nominated within the masterplan between the BSLC and Zanders.

The Shire of Broome Sport and Recreation Plan 2021-2031 provides a blueprint for the future of sport and recreation to avoid ad hoc planning and guide decision making. This plan was endorsed by Council in April 2022, following extensive community engagement and a formal submission period. The Sport and Recreation Plan recommends the provision of three beach volleyball courts at Broome Recreation and Aquatic Centre (BRAC). These are listed in the plan as a low priority in 2028-2031. The development of volleyball courts on the site is based on the moving of other facilities at BRAC and in line with Parks Leisure Australia National Guidelines.

If the Broome Volleyball Association are keen to relocate, Council could consider reprioritising the development of volleyball courts at BRAC.

Finally, we would be happy to meet with the Broome Volleyball Association to better understand their needs and help to facilitate the club's future ambitions.

### **Question Two (2)**

On what basis would further investment in basketball and skateboarding facilities for the community be justified ahead of other popular local sports, given the recent purpose built \$1.5 million skate park and \$1.94 million basketball court facilities at BRAC?

### **Answer provided by Chief Executive Officer**

Please refer to comments in response to Q1. The Shire has made a commitment to explore options to prioritise a youth space at Cable Beach Foreshore. The Shire has made a commitment to explore options to prioritise a youth space at Cable Beach Foreshore. The hardstand half basketball and skate elements will allow for a range of activities and usage. Designs across the Cable Beach Foreshore area allow for free and open usage by the whole community. Hard stand will allow for other activities that can't take place on Cable Beach. The popularity of the new skate park is to be celebrated and demonstrates the importance of providing free, accessible youth facilities.

The site has not been selected as a dedicated sporting precinct. The Sport and Recreation Plan 2021 – 2031 ensures multipurpose facilities and that a range of sporting activities are catered for based on local, state and national trends and benchmarks.

The Shire is keen to explore opportunities with all local sporting groups to activate Cable Beach for competitions and events.

***The following question was submitted by the Broome Volleyball Association prior to the Ordinary Meeting of Council 17 November 2022 but was unable to be answered during public question time. The Shire's administrative response is provided below:***

### **Question Three (3)**

Has Council considered the potential for stimulating commercial and tourism activation in Broome through beach-oriented event-based tourism such as state beach volleyball circuit tournaments, beach soccer and tennis, expanded Nets on the Beach and Touch on the Beach competitions showcasing Broome's iconic Cable Beach via a multi-purpose beach sand arena?

### **Answer provided by Chief Executive Officer**

As per above, a key recommendation in the Cable Beach Master Plan (2017) is the creation of an events space to allow for large scale events on the beach between the BSLC and Zanders. Further, an amphitheatre in the northern section of the site to cater for large events has been a key component of the design.

Social and economic benefits of large events in the amphitheatre space and across the site have been explored within the Business Case.

A key aspect of the project is to facilitate place activation and events on Cable Beach. To build on the previous successes e.g., Beach Touch. An event space on the beach has been identified through the detailed design process (in front of Zanders) and beach power access planned for this area.

Cable Beach is a world class attraction and would attract people for all place activation and events including beach volleyball. The Shire is keen to work with sporting groups to discuss future opportunities on Cable Beach including the Beach Volleyball Association.

Sand courts at the back of the Surf Club are unlikely to have the same appeal as a tourist attraction to the site. Space across the Cable Beach site is very limited and there has needed to be a balance in design since the commencement of the Master Plan in 2017.

Council resolved earlier this year to proceed with a sand nourishment coastal protection option. Monsoonal Vine Thicket is also remaining on the site and now a key feature of the design. These two elements have further limited available space since the 2017 Master Plan.

The Shire has removed planned commercial opportunities from the design and public open space has been prioritised in the design.

### **The following questions were received from Jan Lewis prior to the meeting**

#### **Question One (1)**

Can the Shire provide details of any consultation with other organisations that occurred regarding the Kimberley Mineral Sands (KMS) application to the Environmental Protection Authority (EPA) for a variation to allow 100 truck trips per day through Broome, including:

- a) when this consultation occurred
- b) which organisations spoke to the Shire and who spoke on behalf of the Shire to each organisation
- c) did any organisation consult directly with the Shire Councillors in their councillor role, and if so which organisation(s)
- d) what advice was given by the Shire to the EPA, by whom and when?

#### **Answer provided by Director Development Services**

- a) The Shire of Broome has had numerous engagements with Kimberley Mineral Sands on a formal and informal basis, including face to face meetings, attendance at stakeholder meetings as well as phone calls and emails. This is normal practice for a developer or proponent to request meetings and provide updates to Shire staff.
- b) The CEO, Director Development Services, Economic Development Coordinator have all had interaction with various employees and representatives of KMS.
- c) Cr Male advised that a meeting will be held with KMS Tuesday 22 November 2022.
- d) The Shire of Broome sent a letter to the EPA on 7 April 2022 that included recommended conditions that the EPA should consider in any decision to support the variation to the S42 licence. The letter sent to the EPA by the Shire was also sent to KMS to ensure that KMS is aware of the Shire's recommended conditions.

#### **Question Two (2)**

In a letter from the Shire President to myself I was advised that the Shire had recommended that a comprehensive community consultation, a traffic impact assessment and establishment of a complaints management system be required as a condition of the approval. The EPA has ignored the Shire's recommendation and approved the variation to allow 100 truck trips per day through Broome at any time of the day or night.

Can the Shire inform residents what it will do to ensure that the Shire's recommendation of community consultation, a traffic assessment and a complaints management system will occur?

**Answer provided by Director Development Services**

Gubinge Road and Port Drive are managed by Main Roads WA and are already rated for triple road trains up to RAV 10 at 53.5 metres in length, and the Shire will have little say in any use of these roads by permitted vehicles.

While the EPA licence may not be conditional, the Shire has been advised by Main Roads WA that any permit to utilise the subject roads by larger vehicles such as Performance Based Solution Quad Road Trains to a maximum of 60 metres will be conditional on a community consultation process as well as engagement with the Local Government. During this engagement the Shire will reiterate the recommended conditions that were provided to the EPA.

**The following questions were received from Virginia Westwood prior to the meeting:**

**Question One (1)**

As a cyclist who regularly rides on Gubinge Road and Port Drive, is the Shire aware that Main Roads has never done a count of traffic on the busiest section of Gubinge Road between Cable Beach Rd East and Gantheaume Point Road?

Does the Shire agree with the Main Roads Regional Manager who describes traffic on this section of road as "low volume"?

**Answer provided by Director Development Services**

The Shire is not aware of any information related to traffic counts on Gubinge Road and is not the manager of the road.

The Shire cannot make any comment on volumes without traffic data, and has no responsibility for Main Roads WA roads.

**Question Two (2)**

What impact on Broome's tourism industry does the Shire think will occur once 50 heavy haulage trucks start travelling to and from Broome Port (100 movements) and mixing with tourist traffic heading for Cable Beach, Entrance Point or Gantheaume Point, thereby physically dividing tourists from iconic beaches and sites?

**Answer provided by Director Development Services**

The Shire has not done any assessment of the impact of an additional 50 heavy vehicles per day, and has no control over vehicle movements on the sections of road intended to be utilised by KMS as these roads fall under the management of Main Roads WA.

Our current understanding is that this will be a maximum of 26 vehicles per day in Stage 1 and 42 vehicles per day in Stage 2, though no confirmation has been received on actual vehicle movements proposed.

The Shire has sought conditions to ensure any impacts on local road users and residents are minimised.

**The following questions were received from Brendan Renkin prior to the meeting:**

**Question One (1)**

Does the Shire think that the addition of 100 truck movements a day at the Broome Port is likely to have any impact on access to the proposed new boat launching facility at Entrance Point? If so, what will the Shire recommend to mitigate these impacts?

**Answer provided by Director Development Services**

Gubinge Road and Port Drive are managed by Main Roads WA.

The Shire has not done any assessment of the impact of an additional 42 heavy vehicles per day, and has no control over vehicle movements on the sections of road intended to be utilised by KMS as these roads fall under the management of Main Roads WA.

The Shire will request conditions on any approval issued by Main Roads WA to use any category of vehicles currently not permitted to ensure that any impacts on local road users and residents are minimised.

The Chief Executive Officer also advised that the Shire is working closely with the Department of Transport and the Kimberley Port Authority to look at an alternative road around the outside of the industrial area for access to the Port land.

**Question Two (2)**

The 2021-2031 Strategic Community Plan (SCP) has an action "Advocate for Broome to be the logistics supply hub for mining, oil and gas, agriculture, cruise ship services, renewables and other emerging industries".

Can the Shire explain whether any assessment has taken place about the potential impact on both liveability and the tourism industry of Broome becoming a logistics supply hub, and specifically did that assessment include a projection on the increase of heavy haulage traffic and consideration of the impact of an additional 100 24 hours a day 4 trailer truck movements through the town, or future movements?

**Answer provided by Director of Development Services**

The Strategic Community Plan action is to advocate for this outcome related to logistics. This action covers broad outcomes that are not assessed until specific projects or development is proposed.

No specific assessment was undertaken on heavy haulage traffic, as this is dependant on specific proposals – for example some logistics outcomes relate to the airport rather than traffic or port activities.

It should be noted that the SCP was developed in collaboration with the community and has been widely advertised.

***The following question was submitted by Brendan Renkin prior to the Ordinary Meeting of Council 17 November 2022 but was unable to be answered during public question time. The Shire's administrative response is provided below:***

### **Question Three (3)**

If no formal assessment has occurred, does the Shire have a plan for how to consult the community and manage the potential impact on tourism and liveability of Broome becoming a logistics supply before it is too late and Broome becomes the metaphorical dead frog in a pot of boiling water?

#### **Answer provided by Director Development Services**

Any logistics hub proposal, such as the Kimberley Marine Supply Base or Kimberley Mineral Sands export proposal, will be assessed by a range of authorities during the approvals process. In some cases these are assessed by the Shire, in others they are assessed by the Environmental Protection Authority or Main Roads WA, or other agencies.

The Shire will advocate for industries that benefit the community, including logistics, and will provide advice to assessment agencies to ensure any potential negative impacts on other industry sectors are minimised.

**The following questions were received from Mandy McInerny prior to the meeting. Mandy McInerny could not attend the meeting but the question was asked by Jan Lewis on her behalf:**

### **Question One (1)**

How can the Shire assist residents of old Cable Beach, especially those on Harman and Taylor Roads, Smirnoff Place and Wirl Buru Gardens whose lives are already disrupted by traffic noise on Gubinge Road, particularly at night, and who will bear the brunt both of additional disturbance and falling property values?

#### **Answer provided by Director Development Services**

Gubinge Road and Port Drive are managed by Main Roads WA and are already rated for triple road trains up to RAV 10 at 53.5 metres in length, and the Shire will have little say in any use of these roads by permitted vehicles from any operator.

The Shire has been advised by Main Roads WA that any permit to utilise the subject roads for any larger vehicles, such as Performance Based Solution Quad Road Trains to a maximum of 60 metres, will be conditional on a community consultation process as well as engagement with the Local Government. During this engagement the Shire will reiterate the recommended conditions that were provided to the EPA.



**6. APPLICATIONS FOR LEAVE OF ABSENCE****COUNCIL RESOLUTION:**

**Minute No. C/1122/139**

**Moved: Cr C Mitchell**

**Seconded: Cr P Taylor**

***That Council grant Cr E Foy a Leave of Absence from Councillor duties inclusive of 1 December 2022 through to 20 February 2023.***

**CARRIED UNANIMOUSLY 7/0**

**7. CONFIRMATION OF MINUTES****COUNCIL RESOLUTION:**

**Minute No. C/1122/140**

**Moved: Cr C Mitchell**

**Seconded: Cr P Taylor**

***That the Minutes of the Ordinary Meeting of Council held on 27 October 2022, as published and circulated, be confirmed as a true and accurate record of that meeting.***

**CARRIED UNANIMOUSLY 7/0**

**8. PRESENTATIONS / PETITIONS / DEPUTATIONS**

There are no reports in this section.

**9. REPORTS FROM OFFICERS****9.1 PEOPLE**

There are no reports in this section.

## 9.2 PLACE

### 9.2.1 MAJOR LAND TRANSACTION - BUSINESS PLAN (SANCTUARY ROAD CARAVAN PARK, KEY WORKER AND OVER 55'S VILLAGE)

|                                |   |
|--------------------------------|---|
| <b>LOCATION/ADDRESS:</b>       | Lot 3130 Sanctuary Road, Cable Beach    |
| <b>APPLICANT:</b>              | Nil                                     |
| <b>FILE:</b>                   | RES 50128                               |
| <b>AUTHOR:</b>                 | Manager Community Engagement & Projects |
| <b>CONTRIBUTOR/S:</b>          | Nil                                     |
| <b>RESPONSIBLE OFFICER:</b>    | Chief Executive Officer                 |
| <b>DISCLOSURE OF INTEREST:</b> | Nil                                     |

#### SUMMARY:

Section 3.59 of the *Local Government Act 1995* requires local governments to prepare a Business Plan before entering into a Major Land Transaction.

The Draft Business Plan for the Sanctuary Road Caravan Park, Key Worker and Over 55's Village was advertised for public comment for a 6-week period. During this time one submission was received.

This report seeks Council approval to proceed with the Business Plan for Sanctuary Road Caravan Park as advertised (**Attachment 1**).

It is proposed for the Chief Executive Officer to commence preparation of tender documentation and to continue to lobby for funding from the State Government for detailed designs, headworks and site preparation.

## BACKGROUND

### Previous Considerations

OMC 11 April 2007 Item 9.3.2  
 SMC 22 June 2011 Item 9.2.1  
 OMC 6 September 2012 Item 9.3.1  
 OMC 18 April 2013 Item 9.2.7  
 OMC 16 May 2013 Item 9.2.2  
 OMC 22 May 2014 Item 9.3.3  
 SMC 26 May 2014 Item 9.3.3  
 OMC 27 October 2016 Item 9.2.2  
 OMC 28 July 2022 Item 9.2.3  
 OMC 25 August 2022 Item 9.2.3

The Shire of Broome has held a Management Order over Lot 3130 on Deposited Plan 32082 Sanctuary Road since 13 October 2011. The Management Order lists the purpose of the Reserve as 'Caravan Park', and consequently the Reserve is to be used for the designated purpose of 'Caravan Park' and for purposes ancillary or beneficial to that designated purpose only.

The site has an area of 13.5 ha and is bounded by Sanctuary Road to the south, Fairway Drive to the east (unconstructed nature corridor) and Oryx Road (north-south portion known as Lullfitz drive and east west portion unconstructed). The land is zoned 'Special Use: Caravan Park' under the Shire's Local Planning Scheme No.6. The Management Order allows the Shire of Broome to lease for 50 years.

#### Sanctuary Road Caravan Park Business Case – Brighthouse Consulting

In November 2021, the Shire issued Request for Quote (RFQ 21/36) for the development of a Business Case for Sanctuary Road Caravan Park. Key deliverables for this project included:

- Financial viability of the project.
- Recommendations for length of tenure and lease rental terms.
- Opportunity for a staged development at the site.
- Costs associated with servicing the site e.g., electrical, water, sewerage, drainage etc.
- Ability of the development to address the current housing crisis, particularly for key workers.
- Opportunity to cater for over 55's retirement housing.

The Business Case provides the Shire with an understanding of the commercial development viability of the site, and the potential financial return. To ensure that the Tender process is not compromised, the Business Case has been classified as a confidential document under Section 5.23(2)(e)(ii) of the *Local Government Act 1995* (Act) until the Shire is in a position to invite responses from the open market.

#### Major Land Transaction – Business Plan

Section 3.59 of the Act details the process governing 'Commercial Enterprises' by local governments, including 'Major Land Transactions'.

A 'Major Land Transaction' is defined by the Act to be a land transaction where the total value of:

- a) The consideration under the transaction; and
- b) Anything done by the local government for achieving the purposes of the transaction, is more, or is worth more, than \$2 million.

Before entering into a 'Major Land Transaction', the Shire is required to prepare a Business Plan that includes an overall assessment of the land transactions including:

- Expected effect on the provision of services and facilities by the Shire;
- Expected effect on other persons providing services and facilities in the region;
- Expected financial effect on the Shire;
- Expected effect on the Shire's Plan for the future;
- The ability of the Shire to manage the performance of the transaction; and
- Any other matter prescribed for the purposes of the subsection.

The Business Plan is designed to:

- a) Inform the public with respect to the Shire of Broome's proposal to undertake a 'Major Land Transaction' of the above site;
- b) Provide the opportunity for the public to make submissions regarding the Business Plan and the proposed disposal of the property; and
- c) Satisfy the requirements of Section 3.59 of the Act.

At the OMC on the 25 August 2022 Council resolved the following:

**COUNCIL RESOLUTION:****(REPORT RECOMMENDATION)****Minute No. C/0822/103****Moved: Cr B Rudeforth****Seconded: Cr E Foy****That Council:**

- 1. Endorse the draft Business Plan for Sanctuary Road Caravan Park, Key Worker and Over 55's Village (Attachment 2) as attached;**
- 2. Requests the Chief Executive Officer, in accordance with section 3.59 of the Local Government Act 1995, to publicly advertise the Business Plan for Sanctuary Road Caravan Park, Key Worker and Over 55's Village for a period of six weeks; and**
- 3. Requests the Chief Executive Officer to present all submissions received following the consultation period to Council for consideration and determination as to whether the major land transaction will proceed.**

**CARRIED UNANIMOUSLY 8/0****COMMENT**

Following the August Ordinary Meeting of Council, the Business Plan was advertised for the statutory six week period from 1 September - 13 October 2022.

One public submission was received during the six week submission period from Hawaiian Group (**Attachment 1**).

Please refer to the Schedule of Submissions (**Attachment 2**) for a summary of the submission received and officer comments.

Based on the submission received shire officers do not recommend any changes to the Major Land Transaction Business Plan (**Attachment 3**).

This report requests Council resolve to proceed with the Sanctuary Road Caravan Park, Key Worker and Over 55s Village Business Plan as advertised.

**Next Steps**

The Chief Executive Officer is proposed to continue to lobby the State Government for funding to complete detailed designs, headworks and site preparation. A RED Grant was submitted by Shire officers in August 2022 to commence detailed designs for headworks and site preparation.

Shire officers will continue to prepare tender documentation to allow for advertising a Request for Tender in 2023.

**CONSULTATION**

The Business Plan was advertised for the statutory six week period from 1 September - 13 October 2022.

## STATUTORY ENVIRONMENT

### **Local Government Act (1995)**

Section 3.58 – Disposing of property

Section 3.59(5) – Commercial enterprises by local governments (including major land transactions)

Requires that Council consider any submissions made and determines by Absolute majority whether to proceed with the major land transaction and provide local public notice of this decision.

## POLICY IMPLICATIONS

Caravan Parks and Camping Grounds – Maximum number of sites of a particular type that may be used at a facility

The maximum number of sites at caravan parks within the Broome townsite that can be used at a caravan park for long stay site and / or on-site caravan sites is to be limited to forty percent.

## FINANCIAL IMPLICATIONS

The Business Case indicated a capital investment of \$64 million will be required for the site, including forward works, headworks, site preparation, connections, road works and other preliminaries.

To ensure the financial viability of the project the Shire is currently lobbying for \$15 million from the State Government to complete detailed designs, headworks and site preparation.

Shire officers submitted a RED Grant with the Kimberley Development Commission in August 2022 to cover the detailed designs for the headworks and site preparation.

Rental for the site is yet to be determined, however Industry analysis confirms the range of lease rental for similar large caravan parks is 7 - 10% of park revenue. This is supported by IBISWorld, Caravan Parks and Camping Grounds in Australia 2017-2018 report, which indicates average lease rentals at 7.7%.

The Business Case estimates the following financial effect on the Shire:

| <b>Capital Investment</b>                                     |  |
|---|--|
| Approximately \$64 million including GST over a 3-year period |  |
| <b>Rent / Lease Fees</b>                                      |  |
| One-time opportunity fee                                      | \$500,000 excluding GST at the commencement of the lease |
| Fixed component   | \$10,000 per month plus CPI                              |
| Variable component  | 7.0% of quarterly revenue                                |

This rental income stream is in addition to the forecasted \$79.8M financial benefit to the Broome community (and beyond) which is generated by the existence of the Caravan Park (over a 15 year period).

**RISK**

| <b>Risk</b>   | <b>Type</b><br>(Health, Financial Impact, Service Interruption, Compliance, Reputational, Property Environment) | <b>Rank</b><br>(based on measures of consequence and likelihood) | <b>Mitigation</b>   |
|---|---|--|---|
| No suitable submission received during the tender and redevelopment phase.              | Financial<br>Reputational   | Medium   | Industry experts engaged to assist and provide advice during the tender phase.  |
| Funding is not received from the State or Federal Government to complete the headworks. | Financial<br>Reputational   | Medium   | Shire of Broome officers and Elected members are actively seeking funding opportunities for this project.   |
| Relevant legislation and regulations are not adhered to.                                | Compliance  | Medium   | Industry experts and Shire Technical Officers have investigated and referenced relevant Shire policies and legislation throughout the development of the Business Plan. |

**STRATEGIC ASPIRATIONS**

**People – We will continue to enjoy Broome-time, our special way of life. It's laid-back but bursting with energy, inclusive, safe and healthy, for everyone.**

***Outcome Two - Everyone has a place to call home:***

2.1 Promote access to safe, affordable accommodation to meet all needs, including itinerants, homeless people, those at risk, youth and the elderly.

**Place – We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.**

***Outcome Six - Responsible growth and development with respect for Broome's natural and built heritage:***

6.1 Promote sensible and sustainable growth and development.

**Prosperity – Together, we will build a strong, diversified and growing economy with work opportunities for everyone.**

***Outcome Ten – Appropriate infrastructure to support sustainable, economic growth:***

10.1 Invest strategically in property to stimulate economic growth.

**VOTING REQUIREMENTS**

*Absolute Majority*

**COUNCIL RESOLUTION:****(REPORT RECOMMENDATION)****Minute No. C/1122/141****Moved: Cr H Tracey****Seconded: Cr P Matsumoto****That Council:**

- 1. Proceed with the Sanctuary Road Caravan Park, Key Worker and Over 55s Village Business Plan as advertised (Attachment 3) and request the Chief Executive Officer to provide state-wide public notice in accordance with Section 3.59(5a) of the Local Government Act 1995;**
- 2. Request the Chief Executive Officer to prepare tender documentation for the redevelopment and long-term lease of the Sanctuary Road Caravan Park, Key Worker and Over 55s Village; and**
- 3. Request the Chief Executive Officer continue to lobby the State Government for funding to complete the detailed designs, headworks and site preparation.**

**CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 7/0****Attachments**

1. Attachment 1 - Letter Hawaiian Group
2. Attachment 2 - Schedule of Submissions
3. Attachment 3 - Business Plan - Major Land Transaction





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Hawaiian Pty Ltd  
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13<sup>th</sup> October 2022

Chief Executive Officer  
Shire of Broome  
via email: [shire@broome.wa.gov.au](mailto:shire@broome.wa.gov.au)

Dear Sir,

**HAWAIIAN GROUP SUBMISSION ON SHIRE OF BROOME BUSINESS PLAN – MAJOR LAND TRANSACTION SANCTUARY ROAD CARAVAN PARK**

As the Shire is aware, Hawaiian is a major tourism operator and landowner in the Shire of Broome (the Shire), being the longstanding owner of:

- The Cable Beach Club Resort and a number of surrounding lots in Cable Beach, comprising:
  - Lots 981, 1005, 2245 and 2246 Millington Road; and
  - Lots 6, 1216 and 1217 Sanctuary Road.
- The Town Beach Village Club and a number of surrounding lots in Old Broome, comprising:
  - Lots 3 and 360 Hopton Street; and
  - Lots 361 and 362 Walcott Street.

Hawaiian is therefore both interested and invested in major developments undertaken in the Shire, including those undertaken by the Shire. We have welcomed the opportunity to review and provide comment on the Shire's Business Plan for the Major Land Transaction for the Sanctuary Road Caravan Park that is currently out for public consultation.

Hawaiian would like to commend the Shire for proactively seeking to address housing supply issues facing Broome in relation to accommodation for both key workers and over 55s on the site. Hawaiian experiences first-hand the impact that a lack of accommodation suitable for our employees has on our business operations within the Shire and we also understand the supply issues facing over 55s in the Shire (and those that rent more generally).

Hawaiian would like to take the opportunity to suggest to the Shire that owners of land in the Tourism Zone<sup>1</sup> throughout the Shire should be afforded the same opportunity to develop accommodation to house key workers on their land, as is being explored by the Shire in this Business Case.

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<sup>1</sup> Referred to as the 'Tourist Zone' in Local Planning Scheme No.6 or 'Tourism Zone' in Draft Local Planning Scheme No.7.



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In this respect it is noted that Workforce Accommodation is only proposed to be allowed as an incidental land use on land in the Tourism Zone under Draft Local Planning Scheme No.7 (draft LPS). Under the draft LPS any such land use would also be subject to the Site and Development Standards of Schedule 4, Item 17, which would limit the site area and number of units of any Workforce Accommodation to a maximum of 40% and would require these to be integrated with a tourism use on the site.

Hawaiian notes that these provisions are not practical or achievable with respect to the requirements for Workforce Accommodation and inhibit our ability to use land we own to provide contemporary Workforce Accommodation for our workers to support the ongoing operation of the Cable Beach Club. We note that the Shire of Carnarvon has recently supported RAC's development of a standalone worker's accommodation development to support the tourism industry in Coral Bay which will directly support RAC's proposed redevelopment of the Ningaloo Reef Resort.

Hawaiian would welcome such an opportunity; however it will not be possible under the draft LPS, due to the proposed restrictions associated with it being an incidental land use and given the site and development requirements for land in the Tourism Zone.

Hawaiian would also welcome the opportunity to explore other alternative land uses on our under-developed land in the Tourism Zone to meet needs within the Shire. Opportunities for Build to Rent or Over 55s housing. These are opportunities that are afforded to the Shire in relation to the Sanctuary Road site as a result of the proposed 'Park Home Park'<sup>2</sup> use (which is a prohibited use in all zones under draft LPS7). Land use flexibility that we are not afforded on our land within the Tourism Zone.

Hawaiian also notes that the Business Case sets out a demand for overflow caravan and camping facilities, rather than a long term sustained demand for permanent additional caravan and camping facilities of the quantum proposed. As the Shire is aware, Broome has very seasonal accommodation demand and the introduction of an additional permanent 300 caravan and camping sites is a notable additional supply into the market.

Alternatively, where the proposed caravan park is to meet current overflow demand to alleviate the need to utilise the temporary overflow facilities at the Broome Pistol Club and the Seventh Day Adventist Church, it is suggested that the spaces are only made available when the existing commercially operated caravan parks reach a maximum occupancy rate. We understand that the current benchmark used in this scenario is above 90% across all parks. We suggest that the same benchmark should be applied for any new overflow facility so as to not impact on current or future commercial operators in the Shire.

The Business Case suggests that it is intended to operate a new year-round caravan park on the Sanctuary Road site rather than an overflow facility. Hawaiian is concerned if, as a result of the Council and State funding that is proposed to support this Sanctuary Road proposal, that it creates an inequitable advantage for the future caravan park operator over the existing commercial caravan park operators in the Shire or, if it cuts across the feasibility of proposed

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<sup>2</sup> Park Home Park use is defined in draft LPS7 as premises used as a park home park as defined in the *Caravan Parks and Camping Grounds Regulations 1997* Schedule 8.



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future new caravan park developers and operators entering the market in the Shire.

Any proposal for a new caravan park in this locality should be on the basis of the full costs for the development being borne by the developer/operator so as to maintain a level playing field with the existing (or future) commercial providers in the Shire.

We also note that it is unclear:

- How the net benefit value of \$79.8M has been derived for the Business Case;
- what the Shire's proposed total investment is;
- what the assumed State contribution is; and/or
- what the third party developer's contribution is to site establishment works etc.

In order to assess the direct benefit to the Shire and to understand the potential impact on existing or proposed future commercial operators, the above information should be made clear as part of the advertised material. Hawaiian would appreciate the additional information that supports the business case (i.e. the BDO EconSearch analysis), which presumably clarifies the above items, being made available for review.

In conclusion, Hawaiian reiterates its strong support for the Shire's investment in the Cable Beach area generally and particularly in addressing supply issues with worker accommodation and over 55s housing in the Shire. As outlined herein we respectfully request that the Shire:

- Consider the need for flexibility in the land use controls affecting the Tourism Zone so that other landowners in the Shire can also assist in addressing the demand for worker's accommodation and alternative forms of housing (noting that this is not directly related to the Business Case);
- Carefully consider the impact of rate payer and/or State Government investment into this project on other existing (or proposed new entrants) into the commercial caravan / camping market of Broome; and
- Consider releasing the additional economic analysis which supports the Business Case being released for review, given the significant ratepayer investment contemplated by the project and the potential impact on existing or new entrants into the commercial caravan and camping market.



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We look forward to the opportunity to continue working with the Shire in relation to ongoing investment in, and revitalisation of, Broome generally and Cable Beach more specifically. Should you have any queries or require any additional clarification in relation to the contents of our submission, then please do not hesitate to contact the undersigned on (08) 9426 8888.

Yours sincerely,

Richard Kilbane  
Chief Operating Officer  
Hawaiian Group

## SCHEDULE OF SUBMISSIONS

Major Land Transaction – Sanctuary Road Caravan Park

| Number | Name/<br>Address   | Summary of Submissions  | Officer Comment   |
|--------|--|---|---|
| 1      | Richard Kilbane, Chief Operating Officer, Hawaiian Group | <p><b>Support for the project</b></p> <p>Hawaiian is a major tourism operator and landowner in the Shire of Broome.</p> <p>Hawaiian would like to commend the Shire for proactively seeking to address housing supply issues facing Broome in relation to accommodation for both key workers and over 55s on the site.</p>  | Noted   |
|        |  | <p><b>Tourism Zone under Draft Local Planning Scheme No. 7</b></p> <p>Hawaiian would like to suggest that owners of land in the Tourism Zone 1 throughout the Shire should be afforded the same opportunity to develop accommodation to house key workers on their land, as is being explored by the Shire in this Business Case.</p> <p>In this respect it is noted that Workforce Accommodation is only proposed to be allowed as an incidental land use on land in the Tourism Zone under Draft Local Planning Scheme No. 7 (draft LPS).</p> | <p>In relation to the existing land use controls, the Shire of Broome has commenced work on preparing a Precinct Structure Plan for Cable Beach.</p> <p>The Precinct Structure Plans will look at detailed design and land-use controls for the Cable Beach Precinct and will likely amend certain provisions contained within Local Planning Scheme No. 6 and draft Local Planning Scheme No. 7.</p> <p>We have received several responses in relation to the flexibility in land use controls within the Tourism zone and it is something we are working to address as part of the project.</p> <p>Hawaiian Groups submission was forwarded to consultants, Hames Sharley and Shape + Urban, who have acknowledged receipt.</p> |

|  |  |  |   |
|--|--|--|---|
|  |  | <p>Under the draft LPS any such land use would also be subject to the Site and Development Standards of Schedule 4, Item 17, which would limit the site area and number of units of any Workforce Accommodation to a maximum of 40% and would require these to be integrated with a tourism use on the site.</p> <p>Hawaiian notes that these provisions are not practical or achievable with respect to the requirements for Workforce Accommodation and inhibit our ability to use land we own to provide contemporary Workforce Accommodation for our workers to support the ongoing operation of the Cable Beach Club.</p> <p>Hawaiian would also welcome the opportunity to explore other alternative land uses on our under-developed land in the Tourism Zone to meet needs within the Shire.</p> <p>Opportunities for Build to Rent or Over 55s housing. These are opportunities that are afforded to the Shire in relation to the Sanctuary Road site as a result of the proposed 'Park Home Park'2 use (which is a prohibited use in all zones under draft LPS7). Land use flexibility that we are not afforded on our land within the Tourism Zone.</p> | <p>The project team will now be reviewing all submissions made through the initial round of consultation which will inform the preparation of concept plans for the precinct. These draft concepts will then go out for further consultation in February 2023.</p> <p>Notwithstanding this, the project will be required to be consistent with the provisions of the current planning framework, until such time as the framework has been modified, amended, or revoked. Other landowners/proponents will be offered the same development opportunities as the Shire does, which will be guided by the current requirements of Local Planning Scheme No. 6 and draft Local Planning Scheme No. 7. The current requirements require development to maintain a 60/40 split between tourism and residential development, which has been met by the concept plan.</p> <p>The Caravan Parks and Camping Grounds Regulations 1997 defines a Park Home Park as a caravan park at which park homes, but not any other caravans or camps, are situated for habitation. The concept plan does not currently identify a 'Park Home Park' use under draft Local Planning Scheme No. 7.</p> |
|  |  | <p><b>Business Case for demand for caravan, overflow and camping facilities</b></p>  | <p>The Shire of Broome engaged Brighthouse Consulting to complete the Business Case. The Business Case assessed the demand and</p>  |

|  |  |   |   |
|--|--|---|---|
|  |  | <p>Hawaiian notes the Business Case sets out a demand for overflow caravan and camping facilities, rather than a long term sustained demand for permanent additional caravan and camping facilities of the quantum proposed.</p> <p>Alternatively, where the proposed caravan park is to meet current overflow demand to alleviate the need to utilise the temporary overflow facilities at the Broome Pistol Club and the Seventh Day Adventist Church, it is suggested that the spaces are only made available when the existing commercially operated caravan parks reach a maximum occupancy rate. We understand that the current benchmark used in this scenario is above 90% across all parks. We suggest that the same benchmark should be applied for any new overflow facility so as to not impact on current or future commercial operators in the Shire.</p> <p>The Business Case suggests that it is intended to operate a new year-round caravan park on the Sanctuary Road site rather than an overflow facility. Hawaiian is concerned if, as a result of the Council and State funding that is proposed to support this Sanctuary Road proposal, that it creates an inequitable advantage for the future caravan park operator over the existing commercial caravan park operators in the Shire or, if it cuts across the feasibility of proposed</p> | <p>supply for all caravan and camping facilities in Broome (including overflow).</p> <p>The Business Case deemed the project to be viable and a recommended product mix of long and short stay sites to meet local need.</p> <p>The Sanctuary Road Caravan Park is intended to operate year round, not as an overflow facility.</p> |
|--|--|---|---|

|  |  |  |  |
|--|--|--|--|
|  |  | future new caravan park developers and operators entering the market in the Shire.   |  |
|  |  | <p><b>Calculation of Net Present Value \$79.8 million</b></p> <p>In order to assess the direct benefit to the Shire and to understand the potential impact on existing or proposed future commercial operators, the above information should be made clear as part of the advertised material. Hawaiian would appreciate the additional information that supports the business case (i.e. the BOO EconSearch analysis), which presumably clarifies the above items, being made available for review.</p> <p>More information requested on the points below:</p> <ul style="list-style-type: none"> <li>• How the net benefit value of \$79.BM has been derived for the Business Case;</li> <li>• what the Shire's proposed total investment is;</li> <li>• what the assumed State contribution is; and/or</li> <li>• what the third party developer's contribution is to site establishment works etc</li> </ul> | <p>BDO EconSearch were subcontracted by Brighthouse Consulting to undertake an independent cost benefit analysis and an economic impact analysis to inform the development of the Business Case.</p> <p>Two economic methods were utilised to provide the necessary outputs. Extended input-output (I-O) analysis was employed to estimate regional economic impacts. Cost benefit analysis (CBA) was used to determine the efficient allocation of resources.</p> |



|  |  |   |   |
|--|--|---|---|
|  |  | <p><b>Shire of Broome investment for the project and third party developers contributions to headworks etc.</b></p> <p>Any proposal for a new caravan park in this locality should be on the basis of the full costs for the development being borne by the developer/operator so as to maintain a level playing field with the existing (or future) commercial providers in the Shire.</p> | <p>Noted.</p> <p>The Shire of Broome has not committed and funding towards headworks or operations associated with this project.</p> <p>There is currently a housing crisis in Broome and an identified need for key worker housing. Funding sought for this project will ensure it is construction ready and a financially viable investment.</p> <p>The Shire of Broome is actively seeking funding from the State and Federal Government towards headworks for the project.</p> <p>Further this will be an open tender process for the future lease and development of the site.</p> <p>Full Brighthouse Business Case will be released as part of the Request for Tender process.</p> |
|--|--|---|---|



## Page 30

## 1) Business Plan Objectives

This Business Plan has been prepared for the lease and redevelopment of:

- Sanctuary Road Caravan Park (Lot 3130 on Deposited Plan, Reserve 51028)

The Business Plan is designed to:

- a) Inform the public with respect to the Shire of Broome's proposal to undertake a 'Major Land Transaction' of the above site;
- b) Provide the opportunity for the public to make submissions regarding the Business Plan and the proposed disposal of this property; and
- c) Satisfy the requirements of section 3.59 of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996* (further detailed in Legislative Requirements)

## 2) Subject Site

The proposed Sanctuary Road Caravan Park is located at Lot 3130, Deposited Plan 32082 Sanctuary Road. The site is approximately 13.5 ha or 135,010m<sup>2</sup> and is vested with the Shire of Broome as Reserve 51028 for the purpose of Caravan Park. The land is zoned 'Special Use: Caravan Park' under the Shire's Local Planning Scheme No.6.

The land is bounded by Sanctuary Road, Fairway Drive (unconstructed future nature corridor), and Oryx Road (north-south portion known as Lullfitz drive and East West portion unconstructed). A submission has been made to amalgamate the unconstructed east-west portion of Oryx Road and Reserve 51028. The general project site and the adjacent road (Oryx Drive) are identified in the Broome North District Development Plan which was endorsed by WAPC in 2010 and then adopted by the Shire of Broome in 2011.

Further planning and detailing for the subject site was undertaken in 2015 and incorporated into the existing Local Development Plan 3 for Broome North endorsed by the WAPC in February 2016.

Clause 4 of the Management Orders states, pursuant to section 49(2) of the Land Administration Act (LAA), the Management Body (Shire) is to submit to the Minister for Lands for approval, in an approved form, by 30 April 2023, a Management Plan for the development, management and use of the land within the Reserve. The Management Order prescribes power to lease for a term not exceeding 50 years.

Figure 1: Local Development Plan 3



Figure 2: Subject site, Lot 3130 Sanctuary Road



In November 2021 the Shire issued Request for Quote 21/36 (RFQ 21/36) for the development of a Business Case and engaged Brighthouse Strategic Consulting. The Sanctuary Road Caravan Park Business Case is intended to be used as a guiding document to satisfy condition 4 of the Management Order, and to inform a tender process to understand the potential development options and financial return of the site. Key considerations of the Business Case are as follows:

- Financial viability of the project.
- Recommendations for length of tenure and lease rental terms.
- Opportunity for a staged development at the site.
- Costs associated with servicing the site e.g., electrical, water / sewerage, drainage etc.
- Ability of the development to address the current housing crisis, particularly for key workers.
- Opportunity to cater for over 55's retirement housing.

A concept plan has been developed outlining the potential yield of the site across tourist campsites, tourist cabins, key worker and over 55s relocatable homes as shown in the concept plan below. The site is an undeveloped 'greenfield' site and therefore requires extensive site preparation and forward works. The Shire of Broome intends to lobby the State Government to assist with funding forward works, headworks, site preparation, connections, road works and other preliminaries. The business case proposes a staged construction period of three years. The total cost of the proposed development is estimated to be \$63,924,428.

The Shire of Broome is seeking to enter a long-term lease with a private developer to develop and operate the site. This will ensure stability of rental income for the Shire and longevity of tenure for the tenant to support their investment program. The tenure of any relocatable homes will fall under the provisions of Caravan Parks and Camping Grounds Regulations 1997.



Figure 3: Concept Plan



### 3) Legislative Requirements

Section 3.59 of the Local Government Act 1995 details the process governing 'Commercial Enterprises' by local governments, including 'Major Land Transactions'.

A 'Major Land Transaction' is defined by the Act to be a land transaction that is not exempt under the Act, and where the total value of:

- a) The consideration under the transaction; and
- b) Anything done by the local government for achieving the purposes of the transaction, is more, or is worth more, than \$2 million.

### 4) Assessment of Major Land Transaction

#### **a) Expected effect on the provision of services and facilities by the Shire;**

The proposed Sanctuary Road Caravan Park development is estimated to be \$63,924,428.

The development of Sanctuary Road Caravan Park will realise the following key objectives:

- i) Maintain Broome as a key tourist destination for the caravanning and camping-based tourism sector by helping balance supply and demand
- ii) Provide additional tourist campsites to alleviate the need for overflow parks and mitigate illegal camping
- iii) Alleviate the keyworker housing crisis and provide accommodation solutions for local businesses
- iv) Provide affordable housing for the over 55's cohort in Broome
- v) Provide a sustainable economic enterprise that provides ongoing financial dividends to the Broome Community in the form of improved infrastructure and services
- vi) Enhance visitor satisfaction and create a positive image for the Shire of Broome through high quality facilities and superior customer service
- vii) Achieve consistency with industry best practice in park design and operational procedures; and
- viii) Expand the current product mix to appeal to a wider target market, improving occupancy and yield.

#### **b) Expected effect on other persons providing services and facilities in the region;**

The following permanent caravan parks are located within the Shire of Broome municipality:

- i) Discovery Parks Broome
- ii) Broome Vacation Village Caravan Park
- iii) RAC Cable Beach Caravan Park
- iv) Tarangau Caravan Park
- v) Cable Beach Caravan Park
- vi) Broome Caravan Park
- vii) Broome's Gateway (outside of town)
- viii) Roebuck Plains Roadhouse

Temporary overflow facilities are provided by the Broome Pistol Club and the Seventh Day Adventist Church once the above caravan parks reach maximum occupancy (usually above 90% across all parks).

In addition, a significant number of businesses including tourism operators, cafes, restaurants, vehicle workshops, cinemas and food retailers derive a large proportion of their income from caravan park visitors. It is hoped that additional caravan park and residential park homes will help to boost visitor and employee numbers to the town overall leading to increased spend in several sectors.

#### **c) Expected financial effect on the Shire;**

It is anticipated that during the 3-year development phase 140 full time jobs will be created.

|                                | Broome LGA  | Kimberley Region | Western Australia |
|--------------------------------|-------------|------------------|-------------------|
| <b>Expenditure (\$m)</b>       | <b>14.0</b> | <b>19.4</b>      | <b>62.5</b>       |
| <b>GRP/GSP (\$m)</b>           |             |                  |                   |
| Direct                         | 8.0         | 10.1             | 30.8              |
| Flow-on                        | 2.9         | 4.8              | 29.6              |
| <b>Total GRP/GSP Impact</b>    | <b>10.9</b> | <b>14.9</b>      | <b>60.4</b>       |
| <b>Employment (fte)</b>        |             |                  |                   |
| Direct                         | 8           | 12               | 76                |
| Flow-on                        | 6           | 10               | 63                |
| <b>Total Employment Impact</b> | <b>14</b>   | <b>22</b>        | <b>140</b>        |

Source: BDO EconSearch analysis

It is anticipated that year 10 of operation will create 191 full time employment jobs within the Broome community.



|                         | Year 1<br>2024/25 | Year 5<br>2028/29 | Year 10<br>2033/34 |
|-------------------------|-------------------|-------------------|--------------------|
| <b>GRP/GSP (\$m)</b>    |                   |                   |                    |
| Direct                  |                   |                   |                    |
| Operation               | 0.5               | 6.9               | 8.2                |
| Tourism                 | -                 | 13.2              | 13.2               |
| Total                   |                   |                   |                    |
| Broome LGA              | 0.6               | 27.9              | 29.5               |
| Kimberley Region        | 0.6               | 28.6              | 30.3               |
| WA                      | 0.8               | 33.3              | 35.3               |
| <b>Employment (fte)</b> |                   |                   |                    |
| Direct                  |                   |                   |                    |
| Operation               | 2                 | 30                | 36                 |
| Tourism                 | -                 | 106               | 106                |
| Total                   |                   |                   |                    |
| Broome LGA              | 3                 | 184               | 191                |
| Kimberley Region        | 3                 | 189               | 196                |
| WA                      | 4                 | 221               | 230                |

Source: BDO EconSearch analysis

It is anticipated that over a 15 year period, the development will be a key economic driver and generate a net benefit of \$79.8 million for the Broome community.

| Indicator | Result  | Decision rule        |
|-----------|---------|----------------------|
| NPV (\$m) | \$79.8m | NPV > 0: Satisfied   |
| IRR (%)   | 25%     | IRR > 7%: Satisfied  |
| BCR       | 1.34    | BCR > 1.0: Satisfied |

Source: BDO EconSearch analysis

The Shire of Broome is in discussions with the Department of Planning, Lands and Heritage (DPLH) to secure a long term for the site. The Management Order currently prescribes power to lease for a term not exceeding 50 years. It is anticipated that a long term lease will be entered into to ensure stability of rental income for the Shire and longevity of tenure for the tenant to support their capital investment.

Rental for the site is yet to be determined, however industry analysis confirms the range of lease rental for similar large caravan parks is 7 - 10% of park revenue. This is supported by IBISWorld, Caravan Parks and Camping Grounds in Australia 2017-2018 report, which indicates average lease rentals at 7.7%. The business case has recommended the following lease payment terms:

- An up-front \$500,000 opportunity fee
- Fixed component - \$10,000 per month plus CPI
- Variable component – 7.0% quarterly revenue
- \$64 million capital investment for the park redevelopment

This rental income stream is in addition to the forecasted \$79.8 million over a 15 year period to the Broome community (and beyond) which is generated by the existence of the Caravan Park alone.

**d) Its expected effect on matters referred to in the local government's current plan prepared under section 5.56 (1) and (2); ie expected effect on the Shire's Plan for the future;**

Local Planning Framework Lot 3130 is subject to:

1. The Broome North Development Plan (BNDP)/Local Development Plan No.3 (LDP No.3)

The subject site is identified within the Broome North Development Plan as 'Tourist' and within the boundaries of Local Development Plan No.3. The subject site is identified within the boundaries of both the Broome North Development Plan and Local Development Plan No.3. The BNDP identifies the site as one of numerous 'opportunities' around the Broome townsite, labelling the site as 'Proposed Shire of Broome Caravan Park'. LDP No.3 references the site in identifying changes to the District Movement Network including roundabout access to the future Caravan Park, which is noted to be at the developer's expense.

2. Local Planning Scheme No.6 & Draft Local Planning Scheme No.7

Under Local Planning Scheme No. 6 (LPS6), Lot 3130 is identified as 'Special Use: Caravan Park'. Under draft Local Planning Scheme No. 7 (LPS7), the site remains zoned 'Special Use' identified in Schedule 3 of LPS7 as Special Use No. 6 (SU6).

*Draft LPS7 zones this site as a Special Use and it is listed in Schedule 3 as SU6 with the Special Use of Caravan Park. It has been requested that 'Park Home Park' be added to Schedule 3 for SU6 in addition to Caravan Park so this land use can also be undertaken on site.*

3. Local Planning Strategy

The Shire's Local Planning Strategy, endorsed by the WAPC in 2014 seeks to guide future land use planning within the Shire, outlining a range of objectives, strategies and actions in facilitating land use change and investment in key infrastructure within the Shire. The strategy is used to inform Council decisions and along with the Local Planning Scheme, enable the Shire to management growth to accommodate the needs of the current and future community.

The proposed caravan park directly reinforces the Local Planning Strategy and thus, Council's vision in terms of Tourism, notably in Section 2.4.8. – Tourism. The Strategy outlines numerous strategic measures in meeting with Council's vision. Specifically, the Strategy outlines the need to ensure that appropriate land remains as State reserves vested with the Shire of Broome to provide for caravan parks and camping grounds within the Shire. An action identified in the Local Planning Strategy to meet with this measure is identified as including a Special Use zone for caravan parks to ensure the continued use and operation of land for caravan park purposes and further to this, developing a Shire owned Caravan Park at Cable Beach.

Further to this, the Strategy designates precincts around the Broome townsite, noting the Cable Beach area, containing Lot 3130, as Precinct 11. This objective of this precinct seeks to establish the area (Precinct 11) as the major leisure tourism area of the Shire (hotels, restaurants, bars, tourist accommodation, leisure tourism activities on and

around Cable Beach. The Caravan Park as proposed, would reinforce this objective and contributing to establishing the area as a major leisure tourism area of the Shire through the provision of tourist accommodation.

#### 4. Cable Beach Development Strategy

The Cable Beach Development Strategy (CBDS) was adopted by Council to function as an informing strategy under the Local Planning Framework to guide the land use planning and new development within Precinct 11, which, as identified above, refers to the Cable Beach Precinct. The CBDS identifies Sanctuary Road as the main throughfare for tourists and residents within the precinct. The CBDS suggests general improvements to Sanctuary Road itself such as dual use paths with adequate shading on both sides of the road, provision of street trees, attractive street lights, landscaping, rubbish bins and on-street parking. The landscaping along the length of Sanctuary Road will be tropical themed, in keeping with the existing streetscape. Specific to the subject lot, the CBDS notes that in considering addressing informal backpacker accommodation (or lack of), the site could be a potential long term, with a formal backpacker area suggested to form a component of the Shire own Caravan Park.

The following are a list of the goals and outcomes relevant to this proposal:

**People – We will continue to enjoy Broome-time, our special way of life. It's laid-back but bursting with energy, inclusive, safe and healthy, for everyone.**

Outcome Two - Everyone has a place to call home

**Place – We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.**

Outcome Six - Responsible growth and development with respect for Broome's natural and built heritage

**Prosperity – Together, we will build a strong, diversified and growing economy with work opportunities for everyone.**

Outcome Nine – A strong, diverse and inclusive economy where all can participate

Outcome Ten – Appropriate infrastructure to support sustainable, economic growth

#### **e) The ability of the Shire to manage the undertaking or the performance of the transaction**

The management of this proposal is within the resources and capacity of the Shire of Broome. The Shire has been leasing the Discovery Holiday Parks Caravan Park at Roebuck Bay successfully for a period of in excess of twenty years and has the appropriate systems and staff in place. Any development plans submitted by the developer will be processed in line with Shire standard practice.

Western Australian Local Government Association (WALGA) will be engaged to assist with procurement services for the tender process.

## **5) Business Plan Advertising and Submissions**

Section 3.59 of the Local Government Act 1995 requires the Shire of Broome to give a state-wide and local public notice of the Major Land Transaction inviting public submissions for a minimum period of six weeks.

A notice advertising this Business Plan and seeking public submissions will be placed in the West Australian, on the notice boards at the Shire administration building and public library, and on the Shire of Broome Facebook page. The Business Plan will be available to view at [www.broome.wa.gov.au](http://www.broome.wa.gov.au) or in hard copy at the Shire Administration Office, 27 Weld Street Broome WA.

Submissions are to be addressed to:

**Chief Executive Officer**

Shire of Broome

Business Plan, Major Land Transaction Sanctuary Road Caravan Park

[shire@broome.wa.gov.au](mailto:shire@broome.wa.gov.au)

|            |                   |
|------------|-------------------|
| <b>9.3</b> | <b>PROSPERITY</b> |
|------------|-------------------|

There are no reports in this section.

## 9.4 PERFORMANCE

### 9.4.1 COUNCIL POLICY REVIEWS - VARIOUS

|                                |  |
|--------------------------------|--|
| <b>LOCATION/ADDRESS:</b>       | Nil  |
| <b>APPLICANT:</b>              | Nil  |
| <b>FILE:</b>                   | ADM28                                      |
| <b>AUTHOR:</b>                 | Senior Governance & Administration Officer |
| <b>CONTRIBUTOR/S:</b>          | Nil  |
| <b>RESPONSIBLE OFFICER:</b>    | Acting Director Corporate Services         |
| <b>DISCLOSURE OF INTEREST:</b> | Nil  |

#### SUMMARY:

A range of Council Policies are presented to Council for endorsement following a review in accordance with Councils' adopted Policy Framework. Recommended changes are summarised in the body of the report.

## BACKGROUND

### Previous Considerations

|                      |            |
|----------------------|------------|
| OMC 12 December 2019 | Item 9.4.5 |
| OMC 18 November 2021 | Item 9.4.4 |

Council adopted a Policy Framework to transition the Council Policy review process in 2019. The key element of the Policy Framework was a move to a risk-based rolling review approach. Previously all Council Policies were reviewed biennially following an ordinary election, but it was recognised that this was creating an arduous task for staff and elected members and therefore Council adopted a 4 yearly review for the majority of policies.

The Policy Framework has ensured that Council Policies are developed consistently and are reviewed regularly whilst at the same time reducing the administration overhead involved.

## COMMENT

### Policies with Recommended Changes

#### **Work Health & Safety (Attachment 1)**

The policy currently refers to the *Occupational Safety and Health Act 1984*. This Act was repealed and has been replaced by the *Work Health & Safety Act 2020 (WA)* which came into effect on 31 March 2022.

Minor amendments have been made throughout to refer to 'work health and safety' instead of 'occupational safety and health' to ensure consistency in language used.

### Policies with No Recommended Changes

#### **Honorary Freedom of the Shire of Broome (Attachment 2)**

No changes recommended. The review frequency has been extended to 4 yearly from triennial.

### **Sister City Policy (Attachment 3)**

No changes recommended. The review frequency has been extended to 4 yearly from triennial.

### **Rating Policy (Attachment 4)**

No changes recommended.

### **Policies Recommended for Retirement**

#### **Environmental Weed Management Strategy Policy (Attachment 5)**

Council endorsed a Weed Management Strategy at the Ordinary Meeting of Council on 31 March 2022. As a result, this policy is no longer required and is recommended for retirement.

#### **Community Engagement (Attachment 6)**

Council endorsed a Corporate Communication and Engagement Strategy 2022-2027 at the Ordinary Meeting of Council on 26 May 2022. As a result, this policy is no longer required and is recommended for retirement.

### **CONSULTATION**

Policies have been reviewed by the Responsible Officer and the accountable Director.

### **STATUTORY ENVIRONMENT**

#### **Local Government Act 1995**

*Role of council*

*(1) The council –*

*(a) governs the local government's affairs; and*

*(b) is responsible for the performance of the local government's functions.*

*(2) Without limiting subsection (1), the council is to –*

*(a) oversee the allocation of the local government's finances and resources; and*

*(b) determine the local government's policies.*

### **POLICY IMPLICATIONS**

As contained in the body of the report.

### **FINANCIAL IMPLICATIONS**

Not applicable

### **RISK**

Having clear, concise, current and consistent policies reduces the risk of interpretation errors that could have negative impacts on the Shire.

**STRATEGIC ASPIRATIONS**

**Performance – We will deliver excellent governance, service and value, for everyone.**

**Outcome Eleven – Effective leadership, advocacy and governance:**

11.2 Deliver best practice governance and risk management.

**VOTING REQUIREMENTS**

*Simple Majority*

**COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/1122/142**

**Moved: Cr C Mitchell**

**Seconded: Cr P Taylor**

**That Council:**

- 1. Approves the following Council Policies inclusive of recommended improvements as detailed in Attachments 1 – 4:**
  - a) Work Health & Safety**
  - b) Honorary Freedom of the Shire of Broome**
  - c) Sister City**
  - d) Rating**
- 2. To retire the following policies:**
  - a) Environmental Weed Management Strategy**
  - b) Community Engagement**

**CARRIED UNANIMOUSLY 7/0**

**Attachments**

1. Work Health & Safety Policy
2. Honorary Freedom of the Shire of Broome Policy
3. Sister City Policy
4. Rating Policy
5. Environmental Weed Management Strategy Policy
6. Community Engagement Policy



## COUNCIL POLICY



### Work Health and Safety

#### Policy Objective

The Shire of Broome is committed to promoting and improving standards for work health and safety with the aim of sustaining a safe working and community environment.

#### Policy Scope

The Shire of Broome will continuously work towards achieving best practice in accordance with the *Work Health and Safety Act 2020*, *Work Health and Safety (General) Regulations 2022*, relevant Codes of Practice, Guidance Notes and Australian Standards.

The Shire is committed to achieving safe work practice through;

- Creating a positive safety culture throughout the Shire;
- Continuous improvement of work health and safety systems within the Shire, across all business functions;
- Consultation with employees, contractors and volunteers in the development and improvement of work health and safety business operating procedures, programs and work instructions, where appropriate;
- Providing employees, contractors and volunteers with the necessary information, instruction and training to increase knowledge and skills in order to work safely;
- Enable reporting mechanisms to identify hazards, assess risk and implement control measures in an effective and timely manner;
- Compliance so far as is reasonably practicable with all applicable health, safety and environmental laws and standards;
- Open communication with employees, contractors, volunteers and visitors about work health and safety matters.

The Shire of Broome acknowledges that the achievement of a safe work environment requires the commitment of Council, Executive, Managers, Officers, Contractors and Volunteers. It is expected, that everyone will meet their obligations as outlined in the *Work Health and Safety Act 2020*, Shire of Broome Policies and Procedures and actively contribute to the Shires workplace safety system. All persons at the workplace are obligated to abide by procedures that have been created in the interest of worker health and safety.

The Chief Executive Officer and the Council are committed to the successful implementation of this policy. They are supported in this regard by the Work Health and Safety Committee and all staff are to make a similar commitment.

| Document Control Box       |  |   |           |                      |                   |              |  |
|----------------------------|--|---|-----------|----------------------|-------------------|--------------|--|
| Document Responsibilities: |  |   |           |                      |                   |              |  |
| Owner:                     | Chief Executive Officer  |   |           | Owner Business Unit: | Office of the CEO |              |  |
| Reviewer:                  | Manager People & Culture   |   |           | Decision Maker:      | Council           |              |  |
| Compliance Requirements:   |  |   |           |                      |                   |              |  |
| Legislation:               | <a href="#">Work Health and Safety Act 2020</a><br><a href="#">Work Health and Safety (General) Regulations 2022</a> |   |           |                      |                   |              |  |
| Industry:                  |  |   |           |                      |                   |              |  |
| Organisational:            |  |   |           |                      |                   |              |  |
| Document Management:       |  |   |           |                      |                   |              |  |
| Risk Rating:               | Low  | Review Frequency:                                 | Triennial | Next Due:            | 10/2024           | Records Ref: |  |
| Version #                  | Decision Reference:  | Synopsis:   |           |                      |                   |              |  |
| 1.                         | 2 June 2015  | OMC Initial Adoption                              |           |                      |                   |              |  |
| 2.                         | 12 December 2019   | Review and converted to new Policy Template       |           |                      |                   |              |  |
| 3.                         | 13 October 2022  | Review and update to reflect new WHS Act and Regs |           |                      |                   |              |  |

## COUNCIL POLICY



### Honorary Freedom of the Shire of Broome

#### Policy Objective

To enable Council to honour exceptional individuals who have made an outstanding contribution to the community.

#### Policy Statement

The Council acknowledges the importance of recognising exceptional contributions by individuals within the community through the bestowing of an honorary award at the local level.

The title Honorary Freedom is the most prestigious form of honour or recognition that can be conferred by the Council. This honour will therefore be conferred only in rare and exceptional circumstances to maintain both the significance and prestige of the title.

#### Eligibility

- Nominees must ordinarily be a resident of the Shire of Broome and must have given distinguished service to the community, preferably in more than one capacity;
- A current elected member or employee cannot be nominated for the award.
- In recognition of the standing of this award a maximum of three (3) living persons only may hold the 'Honorary Freedom of the Shire of Broome' status.
- The honour shall not be awarded posthumously.

#### Selection Criteria

Nominees will be judged on their record of service to the community on the basis of the following criteria:

- Nominees must have lived in, worked or served the Shire of Broome for a significant number of years (typically 20 years or more).
- Level of commitment to their field(s) of activity;
- Outstanding personal leadership qualities and personal integrity;
- Benefits to the community of the Shire of Broome, to the State of Western Australia or to the nation resulting from the nominee's work; and
- Special achievements of the nominee.

#### Nomination Process

To preserve the integrity and importance of bestowing the honour of 'Honorary Freedom of the Shire' upon any individual, the following procedure shall be adopted:

- Nomination for 'Honorary Freedom of the Shire' clearly outlining in chronological order the history of community service of the person being nominated must be made in writing to the Chief Executive Officer in the strictest confidence without the nominee's knowledge.
- Copy to be provided to Elected Members at a Confidential Briefing.
- A nomination must be supported by at least 75% of elected members.
- On receipt of a nomination which has been supported at a briefing, the Chief Executive Officer will put a confidential report to Council with the nomination and any supporting information.
- No record of the nominee's name shall be recorded in the Council minutes whether supported or not by Council.

It is imperative as part of the nomination process that confidentiality is maintained at all times. The standing of the Shire and the individual concerned should not be brought into disrepute or embarrassment in any way.

### **Awarding the Title**

Once Council has accepted the nomination, the nominee shall be contacted by the Chief Executive Officer on a confidential basis to determine whether the award will be accepted.

On confirmation of acceptance by the nominee all Elected Members will be informed, and a suitable media statement shall be prepared for release under the Shire President's name.

Should a nominee decline to accept the award, all elected members will be informed, and the matter will lapse.

### **Entitlements**

Any person awarded Honorary Freedom of the Shire of Broome:

- may designate themselves as an "Honorary Freeman / Honorary Freewoman of the Shire of Broome";
- will be invited to all subsequent formal civic functions and be acknowledged as a dignitary;
- will have their name recorded on the Honour Board in Council Chambers;
- will be provided with a plaque/certificate to commemorate receipt of their award; and
- conferral of the title will be at an appropriate civic function hosted by the Shire of Broome.

### **Personal Conduct**

A person awarded the honour of "Honorary Freedom of the Shire of Broome" shall display high standards of personal conduct and behaviour at all times and shall not bring the Shire of Broome into disrepute.

The Council reserves the right to cancel the honour, in the event that the holder is convicted of a serious criminal offence or brings the Shire into disrepute. (Any such decision shall be by an absolute majority decision).

| Document Control Box              |                                     |   |           |                             |            |                     |  |
|-----------------------------------|-------------------------------------|---|-----------|-----------------------------|------------|---------------------|--|
| <b>Document Responsibilities:</b> |                                     |   |           |                             |            |                     |  |
| <b>Owner:</b>                     | Director Corporate Services         |   |           | <b>Owner Business Unit:</b> | Governance |                     |  |
| <b>Reviewer:</b>                  | Manager Governance, Strategy & Risk |   |           | <b>Decision Maker:</b>      | Council    |                     |  |
| <b>Compliance Requirements:</b>   |                                     |   |           |                             |            |                     |  |
| <b>Legislation:</b>               |                                     |   |           |                             |            |                     |  |
| <b>Industry:</b>                  |                                     |   |           |                             |            |                     |  |
| <b>Organisational:</b>            |                                     |   |           |                             |            |                     |  |
| <b>Document Management:</b>       |                                     |   |           |                             |            |                     |  |
| <b>Risk Rating:</b>               | Low                                 | <b>Review Frequency:</b>                    | Triennial | <b>Next Due:</b>            | 12/2022    | <b>Records Ref:</b> |  |
| <b>Version #</b>                  | <b>Decision Reference:</b>          | <b>Synopsis:</b>                            |           |                             |            |                     |  |
| 1.                                | 29 August 2019                      | Initial Adoption                            |           |                             |            |                     |  |
| 2.                                | 12 December 2019                    | Review and converted to new Policy Template |           |                             |            |                     |  |
| 3.                                | 7 November 2021                     | Desktop review and new logo                 |           |                             |            |                     |  |

## COUNCIL POLICY



### Sister City Relationships

#### Policy Objective

1. To promote the Shire of Broome and, where appropriate, assist in fostering economic development, tourism and trade relations.
2. To broaden the range of existing cultural, sporting, educational and youth exchange opportunities.
3. To seek a wider understanding of other nations, their traditions, customs and cultures.

#### Policy Scope

This policy applies to the current Sister City Relationship with the town of Taiji, Wakayama Prefecture, Japan, and to the consideration of any future Sister City or Global Friendship relationships.

#### Policy Statement

The Council desires to maintain a small number of active sister city relationships, based upon benefits which can accrue, including trade, tourism, historical, cultural, educational and sporting activities.

The Council considers that the abovementioned objectives can be achieved by

1. Educational, historical, cultural, trade, tourism and sporting exchanges;
2. Official visits;

Accordingly, the Council's role will be

1. To encourage exchanges and to facilitate and assist visits (such as providing letters of introduction to the Sister City);
2. To arrange an exchange of greetings on the occasion of visits from Sister Cities;
3. To facilitate exchange of educational, historical, cultural, tourism and promotional material;
4. To host a Civic reception on each occasion that a delegation from a Sister City visits Broome, along with other appropriate hospitality including tours and welcomes.

5. To provide financial and in-kind support to St Mary's College for an annual student exchange with Taiji as outlined in a Memorandum of Understanding;
6. The Shire of Broome will retain membership of the Sisters Cities Australia organisation.

## Consideration of Future Relationships

In establishing a new relationship Council is to first establish a Friendship Agreement.

The agreement is to be reviewed comprehensively by the Council after a period of five years, or earlier if appropriate, to determine if a Sister City relationship would be beneficial to the Shire.

In order to be considered for a Sister City Relationship the friendship is to have demonstrated considerable activity in the areas of trade, tourism, education, historical, cultural and sporting exchanges.

## Travel

Travel for official Sister City visits is to be provided by appropriate provision being made in the adopted budget.

A delegation to Taiji should be considered every two years comprising a maximum of three Councillors. The timing and composition of the delegation will require the approval of Council.

## Performance Measures

After returning from an official Sister City visit, the delegation is to prepare a report and present to Council within three months.

| Document Control Box       |  |                   |                                 |                      |                   |              |       |
|----------------------------|--|-------------------|---------------------------------|----------------------|-------------------|--------------|-------|
| Document Responsibilities: |  |                   |                                 |                      |                   |              |       |
| Owner:                     | Chief Executive Officer                  |                   |                                 | Owner Business Unit: | Office of the CEO |              |       |
| Reviewer:                  | Marketing and Communications Coordinator |                   |                                 | Decision Maker:      | Council           |              |       |
| Compliance Requirements:   |  |                   |                                 |                      |                   |              |       |
| Legislation:               | Not Applicable                           |                   |                                 |                      |                   |              |       |
| Industry:                  | Not Applicable                           |                   |                                 |                      |                   |              |       |
| Organisational:            | Not Applicable                           |                   |                                 |                      |                   |              |       |
| Document Management:       |  |                   |                                 |                      |                   |              |       |
| Risk Rating:               | Low                                      | Review Frequency: | 4 Yearly                        | Next Due:            | 12/2026           | Records Ref: | ADM28 |
| Version #                  | Decision Reference:                      |                   | Synopsis:                       |                      |                   |              |       |
| 1.                         | OMC 12 December 2019                     |                   | OMC Initial Adoption Item 9.4.8 |                      |                   |              |       |
| 2.                         | 26 November 2021                         |                   | Updated logo                    |                      |                   |              |       |
| 3.                         | 17 November 2022                         |                   |                                 |                      |                   |              |       |

## COUNCIL POLICY



### Rating

## Policy Objective

The purpose of this Policy is to outline the Council's principles and methodology when exercising the Council's discretionary powers to determine the level and structure of rates levied under the *Local Government Act 1995*.

## Principles

The Local Government Act 1995 provides the Council with defined discretionary powers to levy rates and require contributions from the community for the provision of services to the district. In particular, the Council must consider s6.26, s6.28, s6.33 and s6.35 of the *Local Government Act 1995*.

The Council believes that overall policy must be underpinned by sound principles, which are well understood, communicated to ratepayers and compliant with current legislation.

Principles applying to determination of rating include:

- Objectivity – the use of land should be reviewed and determined based on an objective assessment of relevant criteria. External parties should be able to understand how and why a particular determination was made.
- Fairness and Equity – each property should make a fair contribution to rates based on a method of valuation that appropriately reflects its use, taking into account the different levels of capacity to pay within the local community.
- Consistency – Rating principles should be applied, and determinations should be made in a consistent manner. Like properties should be treated in a like manner, whilst complying with the requirements and intent of relevant legislation.
- Transparency and Simplicity – Systems and procedures for determining the method of valuation should be clearly documented and the rates assessment as outlined on the rates notice is easily understood by the average community member.
- Administrative and Timeliness – rating principles and procedures should be applied and implemented in an efficient and cost-effective manner ensuring all ratepayers are given adequate notice of their liability to pay rates.
- Flexibility – responding where possible to unforeseen changes in the economy to protect the adopted level of service desired by the community (this may include dropping the level of service in parallel with the adjustment of rating).



- Sustainability - making revenue decisions that support the financial strategies for the delivery of infrastructure and services identified in the Strategic Community Plan and underpinned by the Long-Term Financial Plan, the Asset Management Strategy and Plans.

This policy has been developed within the context of the Shire of Broome's Strategic Community Plan and Corporate Business Plan. In setting rates, Council considers the long term vision for the Shire, strategic directions, financial sustainability and the likely impacts on the community.

In developing a Rating Policy, the Shire may consider benchmarking its rating methodologies against comparative rating methodologies utilised by other local governments.

Rates are based on property values and are therefore a property tax. Under the *Valuation of Land Act 1978*, the Valuer General must determine the land value and assess annual value of each property. The Shire has no role in the process of determining the valuations ascribed to individual properties.

### Differential Rating

Differential Rating allows a local government to rate on the basis of Land Use, Zoning or a combination of both. The Shire will consider options to set Differential Rates when developing its rating strategy.

### Interim Rating

Subject to section 6.28 of the Local Government Act 1995 and in respect of valuations supplied by the Valuer General for the purpose of interim valuations, the Shire of Broome will back-rate or refund rates to property owners where ownership:

- Has not changed in a prior financial year to the effective date of the change as determine by the Valuer General; or
- Has changed in a prior financial year, to the date of change of ownership.

For the purposes of this policy, a change in ownership does not occur where there is a change in the structure of a body corporate (including name change) resulting in the change having no effect on altering the effectual control of the company.

*Where during a financial year —*

- (a) an interim valuation is made under the Valuation of Land Act 1978; or*
- (b) a valuation comes into force under the Valuation of Land Act 1978 as a result of the amendment of a valuation under that Act; or*
- (c) a new valuation is made under the Valuation of Land Act 1978 in the course of completing a general valuation that has previously come into force,*

*the interim valuation, amended valuation or new valuation, as the case requires, is to be used by a local government for the purposes of this section.*

*Local Government Act (1995) Section 6.28 (5)*

## Minimum Rates

The Council will establish and maintain a minimum payment structure in accordance with s6.35 of the *Local Government Act 1995*, to ensure all ratepayers contribute a minimum amount regardless of their property value.

The Council accepts that the adoption of a minimum payment amount is an adjustment to the blanket application of the equity principle. This adjustment is made to ensure property owners make a reasonable contribution to the non-exclusive services, facilities and infrastructure provided for the benefit of the whole district.

The exception to this statement applies to those properties classified as UV Exploration and Prospecting on the basis that both the rate in the dollar and the minimum payment reflects a similar methodology as that applied in the *Valuation of Land Act 1978* when determining the unimproved valuations.

## Rates Exemptions

All land within the Shire is rateable except for land specifically exempt under section 6.26 of the *Local Government Act 1995* and the Shire of Broome's Rate Exemption – Charitable Use Policy which provides an administrative framework for assessing any application for properties to be classified as non-rateable land on the grounds of being used for charitable purposes. Such organisations are to make application in accordance with the application form and guidelines attached to the Policy. The properties will be reviewed a minimum of every two years for continued eligibility.

## Discount on Rates

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, the Shire in accordance with the *Local Government Act 1995* and Regulations, does not offer a discount for the early payment of any rate or service charge.

The Shire offers an early rates incentive prize to ratepayers who pay their annual rates and charges in full (eligible pensioners are required to pay their portion of the rates and rubbish collection charges) by the due date, 35 days from the date of issue of the rate notice.

## Rebate of Rates Pensioners

Subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, the Shire will in accordance with the *Local Government Act 1995*, grant concessions to eligible pensioner ratepayers who have registered their entitlement with the Shire, to receive a rebate on rates and the Emergency Services Levy. The Waste Management charge to owners of rateable properties does not qualify for a rebate.

## Payment of Rates

The Shire levies the rates once a year and issues an annual rate notice to all ratepayers. Rates are due for payment on the following months each year:

- August
- October
- January

- March

Council offers three rate payment options as follows:

- Payment in full 35 days after the date of service appearing on the rate notice; or
- Two instalments; or
- Four instalments.

There will be an administrative charge per instalment associated with the establishment and administering the instalment payment option, along with an interest charge to reflect the lost interest from investment opportunities that are not available due to the length of time taken to collect the payment.

### Interest on Overdue Rates and Service Charges

Rates and service charges not paid in accordance with the three payment options will be subject to an overdue interest rate set by the Council in accordance with the *Local Government Act 1995*.

### Objection Rights

Pursuant to section 6.76 of the Local Government Act, a person may object to a rates notice on the following grounds:

There is an error in the rate notice in relation to the identity of the land owner or the part of the land to be rated; or

If the Shire imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.

An objection is to be made in writing within 42 days of the service of the rate notice under section 6.41.

### Statutory Requirement

The Minister for Local Government has the responsibility for determining the method of valuation of land to be used by the Valuer General.

Section 6.28 (1) & (2) of the LGA states:

- (1) The Minister for Local Government is to –
  - (a) *determine the method of valuation of land to be used by a local government as the basis for a rate; and*
  - (b) *publish a notice of the determination in the Government Gazette.*
- (2) In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis for a rate on any land is to be –
  - (a) *where the land is used predominantly for rural purposes, the unimproved value of the land; and*
  - (b) *where the land is used predominantly for non-rural purposes, the gross rental value of the land.*

Local Government is required to make up any budget deficiency by applying a general rate set as a rate in the dollar of Unimproved Value (UV), or a rate in the dollar of the Gross Rental Value (GRV) of the land.

Section 6.32 (1) & (2) of the LGA states:

- (1) *When adopting the annual budget, a local government –*
  - (a) *in order to make up the budget deficiency, is to impose a general rate on rateable land within its district, which rate may be imposed either –*
    - (i) *uniformly; or*
    - (ii) *differentially.*
- (2) *Where a local government resolves to impose a rate, it is required to:*
  - (a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*
  - (b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*

When resolving to impose a rate, a local government may impose a uniform rate for each method of valuation or a differential general rate for each method of valuation.

Section 6.33 (1), (2), (3) & (4) of the LGA states:

- (1) *A local government may impose differential general rates according to any, or a combination, of the following characteristics:*
  - (a) *the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or*
  - (b) *a purpose for which the land is held or used as determined by the local government; or*
  - (c) *whether or not the land is vacant land; or*
  - (d) *any other characteristic or combination of characteristics prescribed.*
- (2) *Regulations may:*
  - (a) *specify the characteristics under subsection (1) which a local government is to use; or*
  - (b) *limit the characteristics under subsection (1) which a local government is permitted to use.*
- (3) *In imposing a differential general rate, a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.*
- (4) *If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.*

Where the Minister changes the basis of valuation from UV to GRV, Council may resolve to apply the change of valuation immediately / or phase in any changes in valuation in accordance with Schedule 6.1 of the Act.

## Responsibilities

This policy represents the formal policy and expected standards of the Shire of Broome. Appropriate approvals need to be obtained prior to any deviation from the policy. Elected Members and Employees are reminded of their obligations under the Council's Code of Conduct to give full effect to the lawful policies, decisions and practices of the Shire.

| Document Control Box       |  |                   |  |                      |                    |              |  |
|----------------------------|--|-------------------|--|----------------------|--------------------|--------------|--|
| Document Responsibilities: |  |                   |  |                      |                    |              |  |
| Owner:                     | Director Corporate Services  |                   |  | Owner Business Unit: | Corporate Services |              |  |
| Reviewer:                  | Coordinator Financial Operations   |                   |  | Decision Maker:      | Council            |              |  |
| Compliance Requirements:   |  |                   |  |                      |                    |              |  |
| Legislation:               | <a href="#">s.6.28,6.31,6.32,6.33 and 6.47 Local Government Act 1995</a> |                   |  |                      |                    |              |  |
| Industry:                  |  |                   |  |                      |                    |              |  |
| Organisational:            |  |                   |  |                      |                    |              |  |
| Document Management:       |  |                   |  |                      |                    |              |  |
| Risk Rating:               | Low  | Review Frequency: | Triennial                                    | Next Due:            | 12/2022            | Records Ref: |  |
| Version #                  | Decision Reference:  |                   | Synopsis:                                    |                      |                    |              |  |
| 1.                         | 31 March 2016  |                   | OMC Initial Adoption                         |                      |                    |              |  |
| 2.                         | 12 December 2019   |                   | Review and conversion to new Policy Template |                      |                    |              |  |
| 3.                         | 12 December 2020   |                   | Updated and Reviewed                         |                      |                    |              |  |

## COUNCIL POLICY



### Environmental Weed Management Strategy – Broome Townsite

## Policy Objective

The objectives of this policy are to

- Minimise any impact on biodiversity from the introduction and/or spread of weeds as a result of land development; and
- Provide guidance to stakeholders regarding the Shire's requirements for weed management as part of land development.

## Policy Statement

Environmental and agricultural weeds are considered to pose a significant risk to biodiversity in the Shire of Broome. Weeds are often more able to exploit areas that have been disturbed and act as colonists gaining a foothold in the ecosystems faster than many native flora species can.

The presence of weeds generally indicates a landscape that has been impacted on, usually by human activities such as clearing, uncontrolled access along tracks and rubbish dumping. Weeds also occur as a result of fire and through agricultural activities and grazing. Weeds are usually established when seed escapes from surrounding areas including gardens, and is transported by vehicles, people, wind or water. This is often exacerbated by the clearing of sites for development and construction works.

Due to the risk posed by weeds to biodiversity and the resultant visual impact on landscapes, it is necessary to require and implement active and ongoing management programs as part of land use change and development, asset management of public open spaces and landowner maintenance of gardens. This requires action to be undertaken by the development industry, Council and the community.

The *Biosecurity and Agriculture Management Act 2007* (BAM Act) groups organisms into four main classifications - declared pests; permitted; prohibited; and permitted requiring a permit. Under the BAM Act, all declared pests are placed in one of three categories, namely C1 (exclusion), C2 (eradication) or C3 (management).

Occurrences of Declared pests need to be controlled using recommended methods outlined by the Western Australian Department of Agriculture and Food.

The control of declared pests is likely to be an on-going requirement for relevant land managers and the Shire of Broome. Although declared pests should be removed prior to the development of housing, there is the potential for re-establishment, particularly if future landowners are not aware of these species.

There are also 14 Weeds of National Significance in the Kimberley which have been identified by the Australian Government due to their invasiveness, impacts on the environment and primary production, potential for spread and socioeconomic impacts. Weeds of National Significance that occur in the Broome Townsite are Mesquite, (*Prosopis species*), Parkinsonia (*Parkinsonia aculeate*) and Rubber Vine (*Cryptostegia Grandiflora*).

## Policy Application

This Policy applies to the planning and development of urban lands across the Shire including any proposals for rezoning, development plans, and subdivision and development proposals for residential, rural-residential, commercial or industrial uses.

## Status

- (a) **Relationship to Town Planning Scheme No.4**  
This Policy is a planning Policy prepared, advertised and adopted pursuant to Clause 2.3 of Town Planning Scheme No.4 District Zoning Scheme (TPS4). Under Clause 2.4 of TPS4 all planning policies are documents supporting the Scheme.  
This policy is a Local Planning Policy adopted under the provisions of clause 2.5 of TPS4. Planning policies adopted under TPS4 may only be amended or rescinded after the procedures set out in clause 2.5 and 2.6 have been completed  
This policy supports the preparation of development plans in accordance with Clause 4.25.3.1(m) of TPS4.
- (b) **Relationship to other State Planning Policies (SPPs)**  
This policy has due regard to, and should be read in conjunction with the State Planning Policies. Of particular relevance to this Policy are:  
i) State Planning Policy No. 1 (State Planning Framework Policy)  
ii) State Planning Policy No 2 (Environment and Natural Resources Policy)

## Interpretations

The following are definitions that relate directly to the application of this Policy:

‘Pest Plant’ means a plant listed as a pest plant in schedule 1.

‘Environmental Weeds’ - are plants that invade natural ecosystems and have a negative effect on the natural process resulting in a decline of biodiversity.

## Delegation

Applications that comply in all respects with this Policy may be dealt with under delegated authority, pursuant to Clause 11.2 of Town Planning Scheme No.4.

## Policy Provisions

It is the responsibility of the Applicant to ensure and to demonstrate, that the following provisions are adequately addressed.

- Declared Pests under the Biosecurity and Agriculture Management Act, 2007 are to be controlled using recommended methods outlined by the Western Australian Department of Agriculture and Food.



- Plants identified as pest plants by the Shire and listed in Schedule 1 are not permitted to be retained or established in any landscaped areas.
- A weed management plan will be required to be prepared to accompany a local structure plan/subdivision guide plan and/or local development plan and implemented as a condition of subdivision and/or development as dictated by the Shire. The weed management plan is to incorporate an appropriate management regime for the control of weeds as part of the construction of the subdivision and/or development and include ongoing monitoring and weed control until handover of the development to the Shire.
- The Shire will only accept the handover of areas of public open space and/or drainage where it is demonstrated by the applicant that weeds have been appropriately monitored and controlled in all public lands including roadside verges, consistent with an endorsed Weed Management Plan. This includes the eradication of all pest plants listed in Schedule 1 from all areas to be handed over.
- Topsoil should be protected where possible or otherwise removed, stored and re-used where appropriate. Topsoil that is contaminated with weeds must be removed and placed in Shire approved dumpsites or used in rehabilitation of any adjacent disturbed areas (i.e. not retained in mounds)
- Access and fire breaks should be controlled and provided in an efficient manner in order to minimise clearing of land and through locating along existing tracks where possible.
- A site construction and management plan will be required as a condition of subdivision that addresses appropriate hygiene practices for construction machinery, the importation of clean, weed-free fill and the containment and disposal of rubbish.
- Landowners are encouraged to retain native vegetation on blocks and preferentially plant native plant species through the provision of education packs as part of the sale of lots which includes a list of pest plants that should not be used in gardens and the requirements for managing declared pests.

## Application Requirements

An acceptable weed management plan should be prepared to accompany any development plan lodged with the Shire for their consideration for consent to advertise.

Proposals lodged without all required documentation shall be deemed incomplete and will not be assessed by the Shire.

### SCHEDULE 1: PEST PLANTS

| Common Name                           | Scientific Name                         |
|---------------------------------------|---|
| Coffee Bush                           | Leucaena leucocephala                   |
| Siratro                               | Macroptilium atropurpureum              |
| Khaki Weed                            | Alternanthera pungens                   |
| Neem                                  | Azadirachta indica                      |
| Hairy woodrose or Hairy morning glory | Merremia aegyptia and Merremia dissecta |



Gallon's Curse  
 Bellyache Bush  
 Wild Passionfruit  
 Caltrop  
 Mint Bush  
 Buffel Grass

Cenchrus biformis  
 Jatropha gossypifolia  
 Passiflora foetida  
 Tribulus terrestris  
 Hyptis suaveolens  
 Cenchrus ciliaris

| Document Control Box              |                            |   |           |                             |                |                     |  |
|-----------------------------------|----------------------------|---|-----------|-----------------------------|----------------|---------------------|--|
| <b>Document Responsibilities:</b> |                            |   |           |                             |                |                     |  |
| <b>Owner:</b>                     | Director Infrastructure    |   |           | <b>Owner Business Unit:</b> | Infrastructure |                     |  |
| <b>Reviewer:</b>                  | Manager Works              |   |           | <b>Decision Maker:</b>      | Council        |                     |  |
| <b>Compliance Requirements:</b>   |                            |   |           |                             |                |                     |  |
| <b>Legislation:</b>               |                            |   |           |                             |                |                     |  |
| <b>Industry:</b>                  |                            |   |           |                             |                |                     |  |
| <b>Organisational:</b>            |                            |   |           |                             |                |                     |  |
| <b>Document Management:</b>       |                            |   |           |                             |                |                     |  |
| <b>Risk Rating:</b>               | Low                        | <b>Review Frequency:</b>                    | Triennial | <b>Next Due:</b>            | 12/2022        | <b>Records Ref:</b> |  |
| <b>Version #</b>                  | <b>Decision Reference:</b> | <b>Synopsis:</b>                            |           |                             |                |                     |  |
| 1.                                | 11 May 2006                | OMC Initial Adoption                        |           |                             |                |                     |  |
| 2.                                | 12 December 2019           | Review and converted to new Policy Template |           |                             |                |                     |  |

## COUNCIL POLICY



### Community Engagement

#### Policy Objective

A community engagement policy seeks to build a two-way communication process between the Shire of Broome and the community. It also ensures that effective public participation is offered to appropriate stakeholders on Shire of Broome projects and programs. Community engagement will enable the Shire of Broome to establish a strong relationship with the community and obtain the best possible results for the Shire and the community.

#### Policy

- Engagement and participation shall be considered for all Shire of Broome projects, programs and initiatives. Community engagement shall be specifically planned within the development and implementation schedule of the given program, project or initiative.
- Emphasis will be on ensuring the appropriate groups of stakeholders are engaged at the appropriate level so that Shire resources and service are in line with community needs, aspirations and strengths.
- Officers will use the Community Engagement Matrix to decide when and at what level community engagement should occur, unless directed by Council.
- A coordinated and consistent approach across the organisation will apply through the use of the engagement template/toolkit.
- Councillors will be provided with standardised reports as attachments to agenda items of the Community Engagement Program associated with a matter Council is considering.

#### Management Procedures

##### Key Principles of Engagement

- All relevant stakeholders must be identified.
- Non-resident landowners must be included.
- Vulnerable groups must be considered and catered for (ie people with disability, non-English speaking people, disengaged young people).
- Officers will use the Community Engagement Matrix to decide on the best level of engagement e.g. information, consultation, involve, collaborate.
- Engagement processes will allow stakeholders adequate time to respond to issues.
- Engagement should be established at the early stages of a project or initiative and before implementation.

- Where a decision is made by Council that is contrary to formally and directly expressed views gained through the engagement, the minutes should reflect the reasons for the contradictory decision.
- Engagement initiatives will be reviewed annually by Council at a Concept Forum.

## Types of Engagement

There are five levels of engagement:

- Inform
- Consult
- Involve
- Collaborate
- Empower (this can only be used where Council has established a Committee of Council with delegated decision-making power.)

### Inform

To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions. The promise to the public is: *'We will keep you informed.'*

Informing can take the form of:

- Fact Sheets
- Web sites
- Open houses
- Media releases
- Project Bulletins

### Consult

To obtain public feedback on analysis, alternatives and/or decisions. The promise to the public is: *'We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision.'*

Consulting can take the form of:

- Public comment
- Focus groups
- Surveys
- Public meetings
- Targeted feedback eg. specific stakeholders

### Involve

To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered. The promise to the public is: *'We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.'*

Involving can take the form of:

- Workshops

- Project/Strategy planning
- Steering Committees

## Collaborate

To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution. The promise to the public is: *'We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.'*

Collaborating can take the form of:

- Advisory committees
- Consensus Building
- Participatory decision-making

Guidelines and steps on how to develop an engagement plan are included in the Shire's Community Engagement Framework (attached.)

## Decision Making and Reporting Requirements

Based on the determined level of Engagement the decision-making requirements are:

**Inform:** Manager and Director approve the Engagement Plan; details of plan to be incorporated into the Council Agenda Report

**Consult:** Manager and Director approve the Engagement Plan; details of plan to be incorporated into the Council Agenda Report

**Involve:** The Executive Management Group (EMG) approves the Engagement Plan; the Plan should be included as an attachment with the Officer's report to Council.

**Collaborate:** Council needs to approve the plan; the Plan must be included as an attachment with the Officer's report to Council.

## Definitions

**Program** long term initiative (across financial years) that includes several elements or localities and has broad aims and objectives.

**Project** one off initiative, having specific objectives and focusing on a single element or locality.

**Initiative** a new service, facility, process, policy, asset, or plan.

**Stakeholders** individuals or groups who are likely to be affected either physically or financially or with interest in, the project or program e.g. adjacent residents, ethnic groups, absent owners, community groups, sporting clubs.

| Document Control Box       |  |   |           |                      |                           |              |  |
|----------------------------|--|---|-----------|----------------------|---------------------------|--------------|--|
| Document Responsibilities: |  |   |           |                      |                           |              |  |
| Owner:                     | Director Development and Community         |   |           | Owner Business Unit: | Development and Community |              |  |
| Reviewer:                  | Manager Community and Economic Development |   |           | Decision Maker:      | Council                   |              |  |
| Compliance Requirements:   |  |   |           |                      |                           |              |  |
| Legislation:               |  |   |           |                      |                           |              |  |
| Industry:                  |  |   |           |                      |                           |              |  |
| Organisational:            |  |   |           |                      |                           |              |  |
| Document Management:       |  |   |           |                      |                           |              |  |
| Risk Rating:               | Low  | Review Frequency:                           | Triennial | Next Due:            | 12/2022                   | Records Ref: |  |
| Version #                  | Decision Reference:                        | Synopsis:                                   |           |                      |                           |              |  |
| 1.                         | 1 November 2012                            | OMC initial adoption                        |           |                      |                           |              |  |
| 2.                         | 12 December 2019                           | Review and converted to new Policy Template |           |                      |                           |              |  |

**9.4.2 MONTHLY PAYMENT LISTING OCTOBER 2022**

|                                |                                    |
|--------------------------------|------------------------------------|
| <b>LOCATION/ADDRESS:</b>       | Nil                                |
| <b>APPLICANT:</b>              | Nil                                |
| <b>FILE:</b>                   | FRE02                              |
| <b>AUTHOR:</b>                 | Finance Officers - Creditors       |
| <b>CONTRIBUTOR/S:</b>          | Manager Financial Services         |
| <b>RESPONSIBLE OFFICER:</b>    | Acting Director Corporate Services |
| <b>DISCLOSURE OF INTEREST:</b> | Nil                                |

**SUMMARY:**

This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report, for October 2022.

**BACKGROUND**

The Chief Executive Officer (CEO) has delegated authority to make payments from the Municipal and Trust funds as per the budget allocations.

**COMMENT**

The Shire provides payments to suppliers by either Electronic Funds Transfer (EFT & BPAY), cheque, credit card or direct debit. Attached is a list of all payments processed under delegated authority during October 2022.

**CONSULTATION**

Nil.

**STATUTORY ENVIRONMENT**

***Local Government (Financial Management) Regulations 1996***

**Reg 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

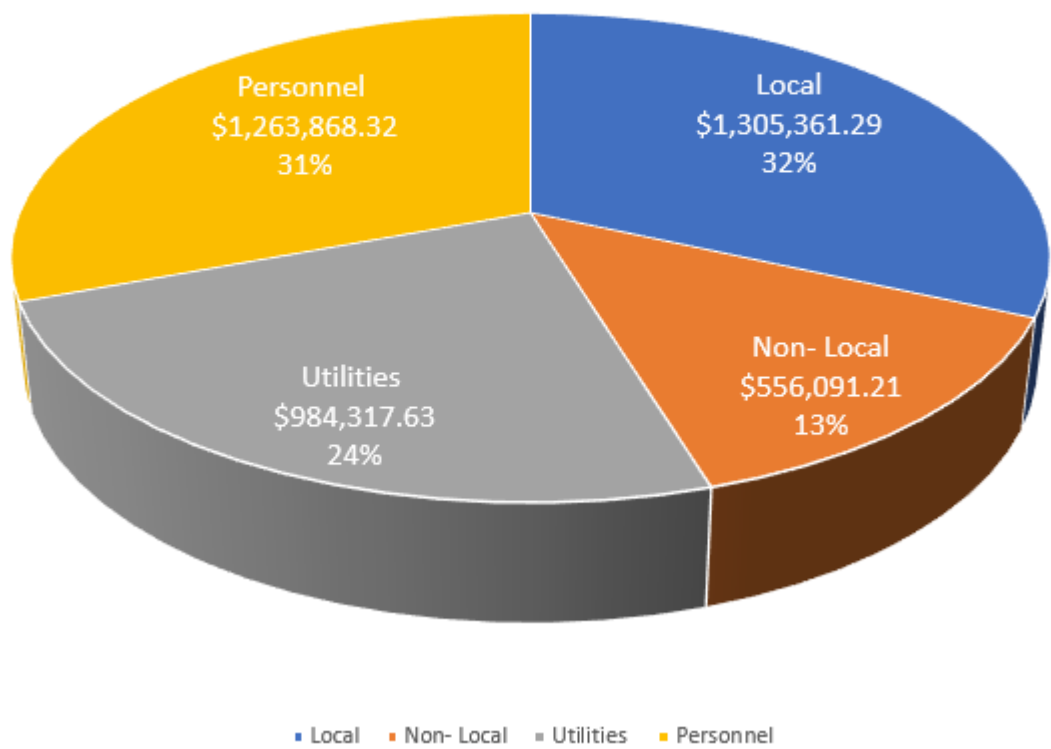
**POLICY IMPLICATIONS**

Nil.

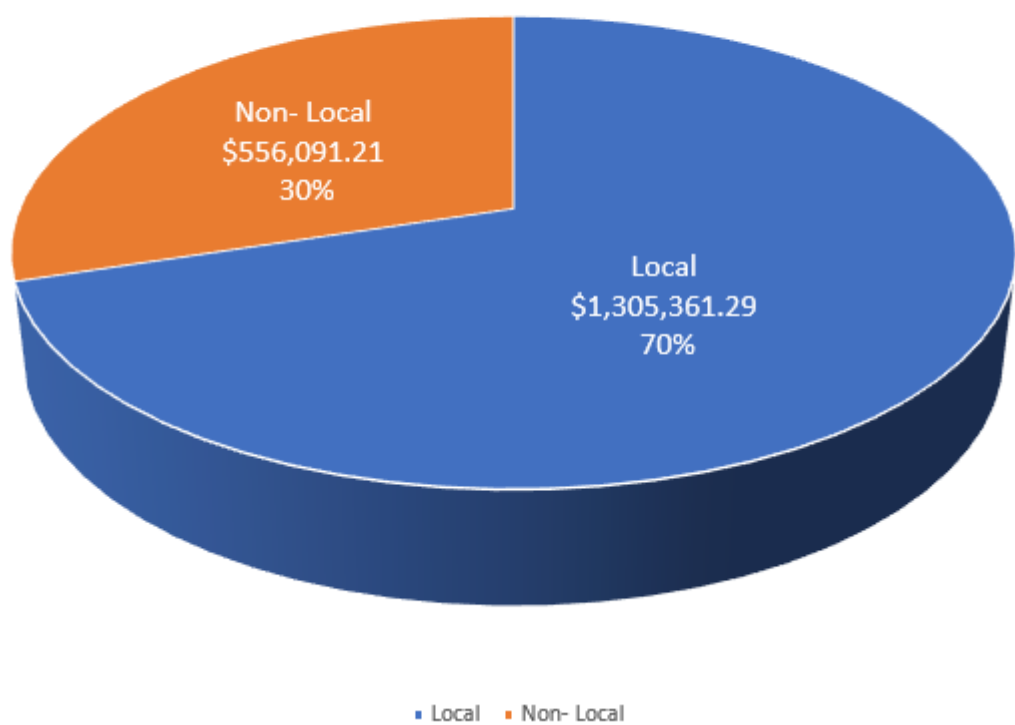
**FINANCIAL IMPLICATIONS**

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:

SHIRE OF BROOME PAYMENTS  
OCTOBER 2022



LOCAL Vs NON-LOCAL PAYMENTS  
OCTOBER 2022



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for October 2022 after \$1,263,868.32 in personnel payments, \$984,317.63 in utilities and other non-local sole suppliers were excluded.

## YEAR TO DATE CREDITOR PAYMENTS

The below table summarises the total payments made to creditors year to date:

| Month        | Cheques             | EFT Payments            | Direct Debit         | Credit Card          | Trust       | Payroll               | Total Creditors         |
|--------------|---------------------|-------------------------|----------------------|----------------------|-------------|-----------------------|-------------------------|
| Jul-22       | \$ 5,314.00         | \$ 3,047,351.62         | \$ 171,200.46        | \$ 15,398.08         | \$ -        | \$1,364,058.69        | \$ 4,603,322.85         |
| Aug-22       | \$ 25,568.89        | \$ 2,848,898.04         | \$ 174,797.34        | \$ 27,115.77         | \$ -        | \$1,093,335.48        | \$ 4,169,715.52         |
| Sep-22       | \$ 9,920.50         | \$ 3,056,121.57         | \$ 173,868.29        | \$ 37,681.34         | \$ -        | \$1,079,117.52        | \$ 4,356,709.22         |
| Oct-22       | \$ 13,212.10        | \$ 2,793,790.64         | \$ 170,971.65        | \$ 38,481.39         | \$ -        | \$1,093,182.67        | \$ 4,109,638.45         |
| Nov-22       |                     |                         |                      |                      |             |                       | \$ -                    |
| Dec-22       |                     |                         |                      |                      |             |                       | \$ -                    |
| Jan-23       |                     |                         |                      |                      |             |                       | \$ -                    |
| Feb-23       |                     |                         |                      |                      |             |                       | \$ -                    |
| Mar-23       |                     |                         |                      |                      |             |                       | \$ -                    |
| Apr-23       |                     |                         |                      |                      |             |                       | \$ -                    |
| May-23       |                     |                         |                      |                      |             |                       | \$ -                    |
| Jun-23       |                     |                         |                      |                      |             |                       | \$ -                    |
| <b>TOTAL</b> | <b>\$ 54,015.49</b> | <b>\$ 11,746,161.87</b> | <b>\$ 690,837.74</b> | <b>\$ 118,676.58</b> | <b>\$ -</b> | <b>\$4,629,694.36</b> | <b>\$ 17,239,386.04</b> |

## RISK

There is a minor risk on non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* as there are well established procedures in place to ensure that payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

## STRATEGIC ASPIRATIONS

**Performance – We will deliver excellent governance, service and value, for everyone.**

**Outcome Thirteen - Value for money from rates and long term financial sustainability:**

13.2 Improve real and perceived value for money from rates

## VOTING REQUIREMENTS

*Simple Majority*

### **COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/1122/143**

**Moved: Cr C Mitchell**

**Seconded: Cr P Matsumoto**

**That Council:**

- 1. Receives the list of payments made from the Municipal and Trust Accounts in October 2022 totalling in \$4,109,638.45 (Attachment 1) per the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:**
  - a) EFT Vouchers EFT67408 – EFT67801 totalling \$3,168,414.16;**
  - b) Municipal Cheque Vouchers 57785 - 57789 totalling \$13,212.10**



**c) Trust Cheque Vouchers 0000 – 0000 totalling \$0.00 and**

**d) Municipal Direct Debits DD31412.1 – DD31459.30 including payroll totalling \$928,012.19**

- 2. Notes the local spend of \$1,305,361.29 included in the amount above, equating to 70% of total payments excluding personnel, utility and other external sole supplier costs**

**CARRIED UNANIMOUSLY 7/0**

#### **Attachments**

1. Monthly Payment Listing October 2022

## Management Regulation 12.

Each payment must show on a list the payees name, the amount of the payment, the date of the payment & sufficient information to identify the transaction.

This report incorporates the Delegation of Authority (Administration Regulation 19)

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - OCTOBER 2022 |           |   |   |              |          |
|--|-----------|---|---|--------------|----------|
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - OCTOBER 2022                                |           |   |   |              |          |
| EFT  | Date      | Name  | Description   | Amount       | DEL AUTH |
| EFT67408   | 3/10/2022 | COUNCILLOR RUDEFORTH  | Monthly Councillor Sitting Fee and Allowances                         | \$ 1,783.99  | MFS      |
| EFT67409   | 3/10/2022 | COUNCILLOR MITCHELL   | Monthly Councillor Sitting Fee and Allowances                         | \$ 1,783.99  | MFS      |
| EFT67410   | 3/10/2022 | COUNCILLOR MALE   | Monthly Councillor Sitting Fee and Allowances                         | \$ 2,798.65  | MFS      |
| EFT67411   | 3/10/2022 | COUNCILLOR FOY  | Monthly Councillor Sitting Fee and Allowances                         | \$ 1,783.99  | MFS      |
| EFT67412   | 3/10/2022 | COUNCILLOR TRACEY   | Monthly Councillor Sitting Fee and Allowances                         | \$ 6,349.91  | MFS      |
| EFT67413   | 3/10/2022 | COUNCILLOR WEVERS   | Monthly Councillor Sitting Fee and Allowances                         | \$ 1,783.99  | MFS      |
| EFT67414   | 3/10/2022 | COUNCILLOR TAYLOR   | Monthly Councillor Sitting Fee and Allowances                         | \$ 1,783.99  | MFS      |
| EFT67415   | 3/10/2022 | COUNCILLOR MATSUMOTO  | Monthly Councillor Sitting Fee and Allowances                         | \$ 1,783.99  | MFS      |
| EFT67416   | 3/10/2022 | WATER CORPORATION   | Water Use and Service Charge Account                                  | \$ 77,635.17 | MFS      |
| EFT67417   | 4/10/2022 | ADVANCED ELECTRICAL EQUIPMENT PTY LTD                         | Electrical Equipment- Works   | \$ 119.37    | MFS      |
| EFT67418   | 4/10/2022 | BOLINDA DIGITAL PTY LTD                                       | Borrowbox Digital- Library  | \$ 101.87    | MFS      |
| EFT67419   | 4/10/2022 | BP AUSTRALIA PTY LTD - FUEL                                   | Diesel 10,397 Litres- Depot   | \$ 19,781.04 | MFS      |
| EFT67420   | 4/10/2022 | BROOME BOULEVARD CAFE   | Catering for Training- Shire Admin                                    | \$ 198.00    | MFS      |
| EFT67421   | 4/10/2022 | BROOME SOCCER ASSOCIATION                                     | Refund- Debtors   | \$ 1,499.13  | MFS      |
| EFT67422   | 4/10/2022 | BROOME CRETE  | Rapid Set Concrete- P&G   | \$ 319.00    | MFS      |
| EFT67423   | 4/10/2022 | CABLE BEACH ELECTRICAL SERVICE                                | Electrical Repairs- P&G   | \$ 286.00    | MFS      |
| EFT67424   | 4/10/2022 | FOOTPRINT CLEANING  | Clean Stage & Surrounds- P&G  | \$ 332.75    | MFS      |
| EFT67425   | 4/10/2022 | J BLACKWOOD & SON T/AS BLACKWOODS                             | Hand Pallet Truck- BRAC   | \$ 540.43    | MFS      |
| EFT67426   | 4/10/2022 | STAFF   | Gratuity End of Employment- People & Culture                          | \$ 100.00    | MFS      |
| EFT67427   | 4/10/2022 | STAFF   | Reimbursement- Infrastructure   | \$ 593.00    | MFS      |
| EFT67428   | 4/10/2022 | JOSH BYRNE & ASSOCIATES                                       | Detailed Design (RFQ 21-31)- Cable Beach Foreshore                    | \$ 81,869.87 | MFS      |
| EFT67429   | 4/10/2022 | KAZUE DOKI (LIME LEAF CAFE)                                   | Catering- Office of the CEO   | \$ 199.10    | MFS      |
| EFT67430   | 4/10/2022 | KIMBERLEY TREE CARE   | Gum Tree Removal- P&G   | \$ 8,409.50  | MFS      |
| EFT67431   | 4/10/2022 | MCMULLEN NOLAN GROUP PTY LTD (MNG)                            | Survey Cable Beach- Infrastructure                                    | \$ 1,215.50  | MFS      |
| EFT67432   | 4/10/2022 | NORTH WEST COAST SECURITY                                     | Security Services- Admin  | \$ 60.50     | MFS      |
| EFT67433   | 4/10/2022 | OFFICE NATIONAL BROOME  | Stationary Supplies- Admin  | \$ 959.32    | MFS      |
| EFT67434   | 4/10/2022 | SECUREX SECURITY PTY LTD                                      | Security Swipe Cards- People & Culture                                | \$ 66.00     | MFS      |
| EFT67435   | 4/10/2022 | TALIS CONSULTANTS   | Design Service (RFQ 21-27)- RRRP                                      | \$ 93,962.25 | MFS      |
| EFT67436   | 4/10/2022 | TAPPED PLUMBING & GAS PTY LTD                                 | Repair Burst Main- Cemetery   | \$ 165.00    | MFS      |
| EFT67437   | 4/10/2022 | VIVA ENERGY AUSTRALIA   | Fuel Cards- Various   | \$ 193.91    | MFS      |
| EFT67438   | 4/10/2022 | YOGAMON   | Yoga- BRAC  | \$ 540.00    | MFS      |
| EFT67439   | 7/10/2022 | ABLE ELECTRICAL (WA) PTY LTD                                  | Repair Stadium Lighting- BRAC   | \$ 242.00    | MFS      |
| EFT67440   | 7/10/2022 | AFGRI EQUIPMENT AUSTRALIA PTY LTD                             | Parts for Ride on Mower- P&G  | \$ 2,164.27  | MFS      |
| EFT67441   | 7/10/2022 | ALLPEST (BROOME PEST CONTROL)                                 | Pest Inspection- Shire Admin  | \$ 125.00    | MFS      |
| EFT67442   | 7/10/2022 | AVERY AIRCONDITIONING PTY LTD                                 | Air Con Maintenance- Kimberley Regional Offices                       | \$ 3,768.33  | MFS      |
| EFT67443   | 7/10/2022 | BEST IT & BUSINESS SOLUTIONS PTY LTD                          | Monthly Printer Copies- IT  | \$ 371.53    | MFS      |
| EFT67444   | 7/10/2022 | BIDFOOD   | Kiosk Consumables- BRAC   | \$ 268.44    | MFS      |
| EFT67445   | 7/10/2022 | BOLINDA DIGITAL PTY LTD                                       | Audiobook Licence- Library  | \$ 1,430.00  | MFS      |
| EFT67446   | 7/10/2022 | BOYA EQUIPMENT  | Seal Kit for the Kubota Tractor- P&G                                  | \$ 642.54    | MFS      |
| EFT67447   | 7/10/2022 | BRADLEY DALE TURTON   | Events- Civic Centre  | \$ 660.00    | MFS      |
| EFT67448   | 7/10/2022 | BROOME ALI WORKS  | Two Bin Enclosures- Works   | \$ 9,575.50  | MFS      |
| EFT67449   | 7/10/2022 | BROOME BOLT SUPPLIES WA PTY LTD                               | Replacement Tools- Depot  | \$ 174.68    | MFS      |
| EFT67450   | 7/10/2022 | BROOME CLEANAWAY  | Empty Co-Mingle Bin- Kimberley Regional Offices                       | \$ 2,680.15  | MFS      |
| EFT67451   | 7/10/2022 | BROOME DIESEL & HYDRAULIC SERVICE                             | Grader Repair- Works  | \$ 411.15    | MFS      |
| EFT67452   | 7/10/2022 | BROOME LOCKSMITHS   | Fire Exit Repairing- Civic Centre                                     | \$ 308.00    | MFS      |
| EFT67453   | 7/10/2022 | BROOME PLUMBING & GAS   | Toilet Repairs- Haynes Oval Pavillion                                 | \$ 544.00    | MFS      |
| EFT67454   | 7/10/2022 | BROOME SCOOTERS PTY LTD (KIMBERLEY                            | Landscaping Equipment- P&G  | \$ 470.00    | MFS      |
| EFT67455   | 7/10/2022 | BROOME SMALL ENGINE SERVICES                                  | High Pressure Pump- WMF   | \$ 428.45    | MFS      |
| EFT67456   | 7/10/2022 | BROOME CRETE  | Bedding Sand- P&G   | \$ 1,155.00  | MFS      |
| EFT67457   | 7/10/2022 | BUNNINGS BROOME   | Cargo Case For Prime Mover- Depot                                     | \$ 170.05    | MFS      |
| EFT67458   | 7/10/2022 | CABLE BEACH ELECTRICAL SERVICE                                | Electrical, Reticulation & Lighting Repairs- Frederick Street Lookout | \$ 1,743.50  | MFS      |
| EFT67459   | 7/10/2022 | CABLE BEACH TYRE SERVICE PTY LTD ( GOODYEAR AUTOCARE BROOME ) | Tyre Replacement Fitting Trailer- P&G                                 | \$ 399.00    | MFS      |
| EFT67460   | 7/10/2022 | CAPITAL DIVISON   | Comms Rack Upgrade- Civic Centre                                      | \$ 1,099.10  | MFS      |
| EFT67461   | 7/10/2022 | CHADSON ENGINEERING PTY LTD                                   | Pool Testing/Chemicals- BRAC  | \$ 619.30    | MFS      |
| EFT67462   | 7/10/2022 | COAST & COUNTRY ELECTRICS                                     | Repair Lighting- Haynes Oval  | \$ 2,452.42  | MFS      |
| EFT67463   | 7/10/2022 | COATES HIRE OPERATIONS PTY LTD                                | Portable Toilets- Haynes Oval Pavillion                               | \$ 1,315.15  | MFS      |

**Item 9.4.2 - MONTHLY PAYMENT LISTING OCTOBER 2022**

|          |            |  |  |               |     |
|----------|------------|--|--|---------------|-----|
| EFT67464 | 7/10/2022  | COCA COLA AMATIL (HOLDINGS) LTD            | Kiosk Stock- BRAC  | \$ 565.71     | MFS |
| EFT67465 | 7/10/2022  | DAN GUIDERA                                | Musician Ladies Night- Chinatown   | \$ 400.00     | MFS |
| EFT67466 | 7/10/2022  | DAVID GRAY & CO PTY LTD                    | Service Litter Bins- WMF   | \$ 311.52     | MFS |
| EFT67467 | 7/10/2022  | EVENTPRO SOFTWARE                          | Booking Management Software- IT  | \$ 1,479.50   | MFS |
| EFT67468 | 7/10/2022  | FIELD AIR CONDITIONING & AUTO ELECTRICAL   | Replace Sensor in Tipper Truck- Depot  | \$ 1,391.85   | MFS |
| EFT67469 | 7/10/2022  | FIRE & SAFETY SERVICES                     | Monthly Test of FIP/EWIS- Civic Centre   | \$ 294.30     | MFS |
| EFT67470 | 7/10/2022  | FOOTPRINT CLEANING                         | Cleaning- Various Locations  | \$ 836.94     | MFS |
| EFT67471 | 7/10/2022  | G. BISHOPS TRANSPORT SERVICES PTY LTD      | Freight- P&G   | \$ 303.80     | MFS |
| EFT67472 | 7/10/2022  | GOOLARRI MEDIA ENTERPRISES PTY LTD         | Story Time Filming- Library  | \$ 2,020.70   | MFS |
| EFT67473 | 7/10/2022  | GRACE REMOVALS GROUP                       | Staff Relocation- People & Culture   | \$ 1,162.44   | MFS |
| EFT67474 | 7/10/2022  | GREAT NORTHERN DEMOLITION PTY LTD          | Contaminated Site Testing- Works   | \$ 1,320.00   | MFS |
| EFT67475 | 7/10/2022  | HOLDFAST FLUID POWER NW PTY LTD            | Hydraulic Hose Repairs for JD Grader- WMF                                      | \$ 416.33     | MFS |
| EFT67476 | 7/10/2022  | HORIZON POWER (ELECTRICITY USAGE)          | Electricity Usage- WMF   | \$ 945.01     | MFS |
| EFT67477 | 7/10/2022  | JASCO CONSULTING PTY LTD                   | Monthly Licencing- IT  | \$ 7,916.26   | MFS |
| EFT67478 | 7/10/2022  | JAYE SMOKER ( UNBOUND SOUND )              | Art Panel Installation- Civic Centre   | \$ 462.00     | MFS |
| EFT67479 | 7/10/2022  | KIMBERLEY CONTRACTING                      | Daily cover with Posi-shell- WMF   | \$ 68,200.00  | MFS |
| EFT67480 | 7/10/2022  | KIMBERLEY FIRE SYSTEMS PTY LTD             | Installation of Anti-tamper Device- Broome Visitor Centre                      | \$ 3,450.90   | MFS |
| EFT67481 | 7/10/2022  | KIMBERLEY FUEL & OIL SERVICES              | Cabin Filter for Tipper Truck- Works   | \$ 123.35     | MFS |
| EFT67482 | 7/10/2022  | KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD)    | Replacement Lawnmower- P&G   | \$ 2,257.99   | MFS |
| EFT67483 | 7/10/2022  | KLEENHEAT GAS                              | Yearly Facility Fees for Gas Cylinder - Shire Admin                            | \$ 233.75     | MFS |
| EFT67484 | 7/10/2022  | KO CONTRACTING                             | Line Marking St Mary's/Dakas- Works  | \$ 1,360.00   | MFS |
| EFT67485 | 7/10/2022  | KRUZE DESIGN GROUP T/A ( ADAGE FURNITURE ) | Tables for Kiosk- BRAC   | \$ 939.40     | MFS |
| EFT67486 | 7/10/2022  | LANDGATE                                   | Landgate GRV and UV Interim Schedules- Rates                                   | \$ 477.80     | MFS |
| EFT67487 | 7/10/2022  | Lekker! Yummy!                             | Catering Air Raid Artwork Launch- Governance                                   | \$ 500.00     | MFS |
| EFT67488 | 7/10/2022  | MANDALAY TECHNOLOGIES PTY LTD              | Eftpos Integration to Mandalay- Finance  | \$ 660.00     | MFS |
| EFT67489 | 7/10/2022  | MCCORRY BROWN EARTHMOVING PTY LTD          | Footpath Construction (RFT21-01)- Garfu Link                                   | \$ 39,473.28  | MFS |
| EFT67490 | 7/10/2022  | MINETRANS PTY LTD                          | Part for Tipper- Depot   | \$ 218.11     | MFS |
| EFT67491 | 7/10/2022  | MOONTIDE DISTILLERY                        | Refund- Revenue  | \$ 165.20     | MFS |
| EFT67492 | 7/10/2022  | NEXON ASIA PACIFIC PTY LTD                 | Software Licence- IT   | \$ 6,191.71   | MFS |
| EFT67493 | 7/10/2022  | NORTH WEST COAST SECURITY                  | Fortnightly Pick Up- Shire Admin   | \$ 60.50      | MFS |
| EFT67494 | 7/10/2022  | NORTH WEST TRIM & SHADE                    | Repair Damaged Shade Sail- Town Beach  | \$ 1,155.00   | MFS |
| EFT67495 | 7/10/2022  | NORTHERN RURAL SUPPLIES PTY LTD            | Gun Spray- P&G   | \$ 174.20     | MFS |
| EFT67496 | 7/10/2022  | NORWEST MONUMENTAL                         | Repair Haynes Headstone- Pioneer Cemetery                                      | \$ 2,420.00   | MFS |
| EFT67497 | 7/10/2022  | NYAMBA BURU YAWURU LTD                     | Cultural Reference Group Consultation Fee- Cable Beach Foreshore Redevelopment | \$ 7,473.50   | MFS |
| EFT67498 | 7/10/2022  | OFFICE NATIONAL BROOME                     | Printer Costs- IT  | \$ 798.27     | MFS |
| EFT67499 | 7/10/2022  | OHM ELECTRONICS                            | Handheld UHF Radios- BRAC  | \$ 1,640.00   | MFS |
| EFT67500 | 7/10/2022  | OPTEON PROPERTY GROUP PTY LTD              | Market Rent Valuation- Property  | \$ 3,520.00   | MFS |
| EFT67501 | 7/10/2022  | POOL WISDOM                                | Pool Chemicals- BRAC   | \$ 3,148.96   | MFS |
| EFT67502 | 7/10/2022  | PRINTING IDEAS                             | Supply and Install Numbers on Light Poles- Nipper Roe Sports                   | \$ 632.50     | MFS |
| EFT67503 | 7/10/2022  | QUIC DIG PTY LTD                           | Raise NBN Pits to Accommodate Footpaths- Works                                 | \$ 1,100.00   | MFS |
| EFT67504 | 7/10/2022  | RESOLUTE SECURITY SERVICES                 | Security (RFT 20/07)- Various  | \$ 34,792.95  | MFS |
| EFT67505 | 7/10/2022  | TELSTRA                                    | Telephone Charges- IT  | \$ 6,962.17   | MFS |
| EFT67506 | 7/10/2022  | WESTERN AUSTRALIAN GENEALOGICAL            | Membership WA Genealogical Society- Library                                    | \$ 100.00     | MFS |
| EFT67507 | 7/10/2022  | WESTERN DIAGNOSTIC PATHOLOGY               | Drug & Alcohol Tests- People & Culture   | \$ 243.43     | MFS |
| EFT67508 | 7/10/2022  | AUSTRALIAN SERVICES UNION - WA BRANCH      | Payroll deductions   | \$ 595.70     | MFS |
| EFT67509 | 7/10/2022  | AUSTRALIAN TAXATION OFFICE                 | Payroll deductions   | \$ 142,511.04 | MFS |
| EFT67510 | 7/10/2022  | BROOME SHIRE INSIDE STAFF SOCIAL CLUB      | Payroll deductions   | \$ 860.00     | MFS |
| EFT67511 | 7/10/2022  | BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB     | Payroll deductions   | \$ 580.00     | MFS |
| EFT67512 | 7/10/2022  | CHILD SUPPORT AGENCY                       | Payroll deductions   | \$ 776.79     | MFS |
| EFT67513 | 7/10/2022  | EASISALARY PTY LTD T/A EASI                | Payroll deductions   | \$ 10,480.80  | MFS |
| EFT67514 | 7/10/2022  | LGRCEU                                     | Payroll deductions   | \$ 132.00     | MFS |
| EFT67515 | 7/10/2022  | SPA SALARY PACKAGING AUSTRALIA             | Payroll deductions   | \$ 1,990.52   | MFS |
| EFT67516 | 7/10/2022  | THE CONTINENTAL HOTEL T/A GARRETT          | Book Week Author Accommodation- Library  | \$ 1,356.00   | MFS |
| EFT67517 | 12/10/2022 | AUTOPRO BROOME (Gaff Holdings Pty Ltd)     | Anderson Plug for Ute- P&G   | \$ 35.00      | MFS |
| EFT67518 | 12/10/2022 | BIDFOOD                                    | Kiosk Stock- BRAC  | \$ 2,526.46   | MFS |
| EFT67519 | 12/10/2022 | BK SIGNS (HALLIDAY ENTERPRISES PTY LTD)    | Replace Stolen Signage- Cable Beach  | \$ 1,036.20   | MFS |
| EFT67520 | 12/10/2022 | BOLINDA PUBLISHING PTY LTD                 | Large Print Books- Library   | \$ 4,510.00   | MFS |
| EFT67521 | 12/10/2022 | BROOME BOLT SUPPLIES WA PTY LTD            | Consumables- Workshop  | \$ 43.45      | MFS |
| EFT67522 | 12/10/2022 | BROOME BUILDERS PTY LTD                    | Crossover Subsidy- Infrastructure  | \$ 1,000.00   | MFS |
| EFT67523 | 12/10/2022 | BROOME CLARK POOLS & SPAS BROOME           | Pool Service- Staff Housing  | \$ 202.67     | MFS |
| EFT67524 | 12/10/2022 | BROOME CLEANAWAY                           | Empty Skip Bins (RFT 17/02)- BRAC  | \$ 857.76     | MFS |
| EFT67525 | 12/10/2022 | BROOME PLUMBING & GAS                      | Replace Shower Buttons- Cable Beach  | \$ 654.50     | MFS |
| EFT67526 | 12/10/2022 | BROOME PROGRESSIVE SUPPLIES                | Kiosk Stock- BRAC  | \$ 1,904.74   | MFS |
| EFT67527 | 12/10/2022 | BROOME CRETE                               | Concrete- BRAC   | \$ 423.50     | MFS |
| EFT67528 | 12/10/2022 | BUNNINGS BROOME                            | Small Consumables- WMF   | \$ 434.77     | MFS |
| EFT67529 | 12/10/2022 | CABLE BEACH TYRE SERVICE PTY LTD (         | Tyre for Volvo Wheel Loader- Works   | \$ 4,805.00   | MFS |

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| EFT67530 | 12/10/2022 | COAST & COUNTRY ELECTRICS                           | Repair Carpark Lights- BRAC  | \$ | 4,071.47   | MFS |
| EFT67531 | 12/10/2022 | COCA COLA AMATIL (HOLDINGS) LTD                     | Kiosk Stock- BRAC  | \$ | 4,064.34   | MFS |
| EFT67532 | 12/10/2022 | COLIN WILKINSON DEVELOPMENTS PTY LTD                | Building Construction Contract (RFT 21-06)- BSLSC                      | \$ | 561,627.88 | MFS |
| EFT67533 | 12/10/2022 | CUTTING EDGES REPLACEMENT PARTS PTY LTD             | Parts for Graders- Works   | \$ | 2,739.66   | MFS |
| EFT67534 | 12/10/2022 | DEPARTMENT OF INDUSTRY, SCIENCE, ENERGY & RESOURCES | Reimburse Unspent Grant Funds- Safer Communities 2                     | \$ | 15,892.00  | MFS |
| EFT67535 | 12/10/2022 | ELGAS LTD   | Bottled Gas- Staff Housing   | \$ | 253.62     | MFS |
| EFT67536 | 12/10/2022 | FIELD AIR CONDITIONING & AUTO ELECTRICAL            | Trailer Parts- Works   | \$ | 225.10     | MFS |
| EFT67537 | 12/10/2022 | HEART KIDS  | Community Sponsorship- Governance                                      | \$ | 634.00     | MFS |
| EFT67538 | 12/10/2022 | IP & ST ELSON PTY LTD                               | Crossover Subsidy- Infrastructure                                      | \$ | 1,000.00   | MFS |
| EFT67539 | 12/10/2022 | JAYE SMOKER ( UNBOUND SOUND )                       | Reset AV System & Repairs- Civic Centre                                | \$ | 231.00     | MFS |
| EFT67540 | 12/10/2022 | KIMBERLEY CONTRACTING                               | Daily cover with Posi-shell- WMF                                       | \$ | 33,000.00  | MFS |
| EFT67541 | 12/10/2022 | KIMBERLEY GOLD PURE DRINKING WATER                  | Drinking Water- WMF  | \$ | 302.00     | MFS |
| EFT67542 | 12/10/2022 | MCCORRY BROWN EARTHMOVING PTY LTD                   | Installation of Grey Concrete Footpaths- Mastapha St                   | \$ | 8,223.60   | MFS |
| EFT67543 | 12/10/2022 | MICHAELA NUTT                                       | Staff Reimbursement- Community   | \$ | 156.00     | MFS |
| EFT67544 | 12/10/2022 | MITCHELL FRANKLYN-FOWLER                            | Electrical Maintenance- Civic Centre                                   | \$ | 150.00     | MFS |
| EFT67545 | 12/10/2022 | OPENFORMS   | Open Forms Responses- IT   | \$ | 183.70     | MFS |
| EFT67546 | 12/10/2022 | PAUL ZANETTI  | AV Technician- Civic Centre  | \$ | 560.00     | MFS |
| EFT67547 | 12/10/2022 | POOL WISDOM   | Pool Chemicals- Town Beach Water Park                                  | \$ | 239.80     | MFS |
| EFT67548 | 12/10/2022 | PRINTING IDEAS                                      | Free Standing Signage- Skate Park                                      | \$ | 2,985.40   | MFS |
| EFT67549 | 12/10/2022 | QUIC DIG PTY LTD                                    | Locating Services Guy Street & Port Drive- Works                       | \$ | 5,566.00   | MFS |
| EFT67550 | 12/10/2022 | ROBERT PASCOE (R.B PASCOE & A.C RAMSAY)             | AV Hire for Air Raid Art Launch- Governance                            | \$ | 300.00     | MFS |
| EFT67551 | 12/10/2022 | ROEBUCK BAY HOTEL                                   | Bar Supplies- Civic Centre   | \$ | 1,672.19   | MFS |
| EFT67552 | 12/10/2022 | SEAT ADVISOR PTY LTD                                | Ticketing- Civic Centre  | \$ | 127.16     | MFS |
| EFT67553 | 12/10/2022 | SECUREX SECURITY PTY LTD                            | Security Swipe Cards- People & Culture                                 | \$ | 564.00     | MFS |
| EFT67554 | 12/10/2022 | SPORTSPOWER BROOME                                  | Retractable Net & Post Set- BRAC                                       | \$ | 60.00      | MFS |
| EFT67555 | 12/10/2022 | STREETER & MALE PTY MITRE 10                        | Tools- P&G   | \$ | 323.90     | MFS |
| EFT67556 | 12/10/2022 | SUBLIME (ELLYN MARIE HARTVIGSEN)                    | Graphic Design- Skate Park Opening                                     | \$ | 1,470.00   | MFS |
| EFT67557 | 12/10/2022 | SUNDRY CREDITOR A - SECURITY INCENTIVE              | Security Incentive Scheme- Community                                   | \$ | 275.00     | MFS |
| EFT67558 | 12/10/2022 | TALIS CONSULTANTS                                   | Landfill Design (RFQ21-27)- WMF  | \$ | 2,792.64   | MFS |
| EFT67559 | 12/10/2022 | TAPPED PLUMBING & GAS PTY LTD                       | Relocate Water Tap- Cemetery   | \$ | 293.70     | MFS |
| EFT67560 | 12/10/2022 | TECHNOLOGY ONE LTD                                  | GIS Support- IT  | \$ | 2,860.00   | MFS |
| EFT67561 | 12/10/2022 | THINK WATER BROOME                                  | Reticulation Parts- P&G  | \$ | 2,842.33   | MFS |
| EFT67562 | 12/10/2022 | TNT AUSTRALIA PTY LTD                               | Freight- Health  | \$ | 707.46     | MFS |
| EFT67563 | 12/10/2022 | TOTALLY WORKWEAR                                    | Staff Uniforms- BRAC   | \$ | 1,129.20   | MFS |
| EFT67564 | 12/10/2022 | VORGE PTY LTD                                       | Swimming Equipment- BRAC   | \$ | 3,063.83   | MFS |
| EFT67565 | 12/10/2022 | WESTRAC   | Repairs to the Dozer- WMF  | \$ | 1,912.22   | MFS |
| EFT67566 | 12/10/2022 | YUCK CIRCUS   | School Holiday Workshops - Yuck Circus                                 | \$ | 1,138.50   | MFS |
| EFT67567 | 13/10/2022 | HARMONY HORTICULTURE                                | Weed Spraying- Broome North  | \$ | 4,433.00   | MFS |
| EFT67568 | 13/10/2022 | BROOME BUILDERS PTY LTD                             | Refund (13391)- Building   | \$ | 1,279.81   | MFS |
| EFT67569 | 17/10/2022 | BROOME CLEANAWAY                                    | Bin Replacements- Various  | \$ | 8,288.07   | MFS |
| EFT67570 | 17/10/2022 | HORIZON POWER (ELECTRICITY USAGE)                   | Electricity Charges- Various   | \$ | 8,530.39   | MFS |
| EFT67572 | 17/10/2022 | ROEBUCK BAY HOTEL                                   | Refreshments for Sundowner- Staff Day                                  | \$ | 24.00      | MFS |
| EFT67573 | 17/10/2022 | ROSMECH SALES & SERVICE PTY LTD                     | Road Sweeper Parts- Works  | \$ | 5,041.20   | MFS |
| EFT67574 | 17/10/2022 | SUNDRY CREDITOR - CIVIC CENTRE - ELEVATE            | Bond Refund (1763)- Civic Centre                                       | \$ | 340.00     | MFS |
| EFT67575 | 17/10/2022 | THINK WATER BROOME                                  | Rainbird Controller- P&G   | \$ | 1,747.83   | MFS |
| EFT67576 | 17/10/2022 | VIVA ENERGY AUSTRALIA                               | Fuel Card Charges- Various   | \$ | 11.00      | MFS |
| EFT67577 | 17/10/2022 | WESTRAC   | Parts for Dozer- Depot   | \$ | 146.73     | MFS |
| EFT67578 | 19/10/2022 | A PLUS EVENTS & HIRE                                | Skate Park Furniture Hire- BRAC  | \$ | 2,090.00   | MFS |
| EFT67579 | 19/10/2022 | ACOR CONSULTANTS (WA) PTY LIMITED                   | Design & Closeout (RFQ20-62)- Chinatown                                | \$ | 2,950.75   | MFS |
| EFT67580 | 19/10/2022 | ART BY TAMARA JANE                                  | Design Workshop- Skate Park  | \$ | 940.00     | MFS |
| EFT67581 | 19/10/2022 | AUSTRALIA POST                                      | Postage Charges- Shire Admin   | \$ | 5,729.54   | MFS |
| EFT67582 | 19/10/2022 | AVERY AIRCONDITIONING PTY LTD                       | Air Con Repairs- Workshop  | \$ | 6,168.51   | MFS |
| EFT67583 | 19/10/2022 | BEST IT & BUSINESS SOLUTIONS PTY LTD                | Printer Copier Fees- Admin   | \$ | 296.62     | MFS |
| EFT67584 | 19/10/2022 | BEYOND SKATE  | Workshops & Demos- Skate Park  | \$ | 9,460.00   | MFS |
| EFT67585 | 19/10/2022 | BIDFOOD   | Chips & Oil- BRAC  | \$ | 2,229.42   | MFS |
| EFT67586 | 19/10/2022 | BOAB FENCING  | Fence Installation (RFT 22-01)- Broome Cemetery                        | \$ | 82,500.00  | MFS |
| EFT67587 | 19/10/2022 | BOLINDA PUBLISHING PTY LTD                          | Large Print Books- Library   | \$ | 351.52     | MFS |
| EFT67588 | 19/10/2022 | BP AUSTRALIA PTY LTD - FUEL                         | Bulk Diesel- Depot   | \$ | 15,277.68  | MFS |
| EFT67589 | 19/10/2022 | BROOME ABORIGINAL MEDIA ASSOCIATION                 | Funding Agreement- Development Services                                | \$ | 5,500.00   | MFS |
| EFT67590 | 19/10/2022 | BROOME BOLT SUPPLIES WA PTY LTD                     | Parts- WMF   | \$ | 154.00     | MFS |
| EFT67591 | 19/10/2022 | BROOME CLEANAWAY                                    | Empty General & Co-Mingle Bins (RFT 14/01)- Kimberley Regional Offices | \$ | 3,233.74   | MFS |
| EFT67592 | 19/10/2022 | BROOME DIESEL & HYDRAULIC SERVICE                   | Parts- Fleet   | \$ | 90.90      | MFS |
| EFT67593 | 19/10/2022 | BROOME DOCTORS PRACTICE PTY LTD                     | Pre-employment Medicals- People & Culture                              | \$ | 390.50     | MFS |
| EFT67594 | 19/10/2022 | BROOME PROGRESSIVE SUPPLIES                         | Staff Kitchen Supplies- Depot  | \$ | 47.00      | MFS |
| EFT67595 | 19/10/2022 | CABLE BEACH ELECTRICAL SERVICE                      | Electrical Repairs to Lunchroom- Depot                                 | \$ | 176.00     | MFS |
| EFT67596 | 19/10/2022 | CABLE BEACH TYRE SERVICE PTY LTD (                  | Tyres Replacement- Works   | \$ | 600.00     | MFS |
| EFT67597 | 19/10/2022 | CAPITAL DIVISON                                     | Electrical Repairs- Admin  | \$ | 1,715.98   | MFS |

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| EFT67598 | 19/10/2022 | CLARITY COMMUNICATIONS                                       | Software Subscription- IT                         | \$ 247.63     | MFS |
| EFT67599 | 19/10/2022 | RATEPAYER  | Prize Draw- Rates                                 | \$ 1,000.00   | MFS |
| EFT67600 | 19/10/2022 | COASTMAC PTY LTD   | Tyres for Trailers- P&G                           | \$ 1,540.00   | MFS |
| EFT67601 | 19/10/2022 | CORSIGN WA PTY LTD   | Safety Signage- Depot                             | \$ 841.50     | MFS |
| EFT67602 | 19/10/2022 | CROWN PERTH HOTELS   | Accommodation For Local Government Convention-    | \$ 3,805.00   | MFS |
| EFT67603 | 19/10/2022 | DIRECTCOMMS PTY LTD  | SMS Services- Library                             | \$ 740.50     | MFS |
| EFT67604 | 19/10/2022 | ELGAS LTD  | Fork Lift Gas- Depot                              | \$ 183.24     | MFS |
| EFT67605 | 19/10/2022 | FEMME  | DJ Opening Night- Skate Park                      | \$ 600.00     | MFS |
| EFT67606 | 19/10/2022 | FIELD AIR CONDITIONING & AUTO ELECTRICAL                     | Repair Ammann Roller- Works                       | \$ 177.50     | MFS |
| EFT67607 | 19/10/2022 | FIRE & SAFETY SERVICES                                       | Fire Equipment Servicing                          | \$ 207.17     | MFS |
| EFT67608 | 19/10/2022 | FLOWERS ON SAVILLE STREET                                    | Wreath- Office of the CEO                         | \$ 95.00      | MFS |
| EFT67609 | 19/10/2022 | FOOTPRINT CLEANING   | Cleaning Services (CON 17/02)- Various            | \$ 48,103.60  | MFS |
| EFT67610 | 19/10/2022 | HARMONY HORTICULTURE   | Weed Spraying Roebuck Estate (RFQ 21-53)- P&G     | \$ 5,720.00   | MFS |
| EFT67611 | 19/10/2022 | COUNCILLOR TRACEY  | Reimbursement- Councillors                        | \$ 182.30     | MFS |
| EFT67612 | 19/10/2022 | HERBERT SMITH FREEHILLS                                      | Legal Advice- Cable Beach Redevelopment           | \$ 3,850.00   | MFS |
| EFT67613 | 19/10/2022 | HOLDFAST FLUID POWER NW PTY LTD                              | Parts Repairs- Fleet                              | \$ 752.71     | MFS |
| EFT67614 | 19/10/2022 | HORIZON POWER (ELECTRICITY USAGE)                            | Electricity Charges- BRAC                         | \$ 21,268.20  | MFS |
| EFT67615 | 19/10/2022 | ILLION AUSTRALIA PTY LTD                                     | Financial Viability Assessment- WMF               | \$ 874.50     | MFS |
| EFT67616 | 19/10/2022 | INSTITUTE OF PUBLIC WORKS ENGINEERING                        | NAMS Subscription- IT                             | \$ 935.00     | MFS |
| EFT67617 | 19/10/2022 | INTERNATIONAL QUADRATICS PTY LTD                             | Pool Equipment- BRAC                              | \$ 318.43     | MFS |
| EFT67618 | 19/10/2022 | IT VISION  | Software Subscription- IT                         | \$ 440.00     | MFS |
| EFT67619 | 19/10/2022 | JAYE SMOKER ( UNBOUND SOUND )                                | Audio Visual System & Technician- Skate Park      | \$ 7,634.00   | MFS |
| EFT67620 | 19/10/2022 | KIMBERLEY FITNESS & SUPPORT SERVICES                         | Group Fitness Programs- BRAC                      | \$ 1,680.00   | MFS |
| EFT67621 | 19/10/2022 | KIMBERLEY WASHROOM SERVICES                                  | Sanitary Service- Various                         | \$ 1,119.00   | MFS |
| EFT67623 | 19/10/2022 | MAJOR MOTORS PTY LTD   | Isuzu Truck FVZ-300 (RFQ21-50)- Works             | \$ 295,090.29 | MFS |
| EFT67624 | 19/10/2022 | MARKETFORCE  | Advertising- Marketing                            | \$ 2,598.65   | MFS |
| EFT67625 | 19/10/2022 | MCMULLEN NOLAN GROUP PTY LTD (MNG)                           | Retaining Wall Survey- Engineering                | \$ 1,320.00   | MFS |
| EFT67626 | 19/10/2022 | MYSTIQUE DIA   | Story Time Online- Library                        | \$ 250.00     | MFS |
| EFT67627 | 19/10/2022 | PALADIN RISK MANAGEMENT SERVICES                             | Risk Management Training- Various                 | \$ 13,846.83  | MFS |
| EFT67628 | 19/10/2022 | DO NOT USE - PIA-MAGDALENA DAVID                             | Precinct Plans Promo Video- Marketing             | \$ 350.00     | MFS |
| EFT67629 | 19/10/2022 | QUEEN TIDE CREATIVE  | Photography Services- Skate Park BRAC             | \$ 1,500.00   | MFS |
| EFT67630 | 19/10/2022 | STRATEGIC DIRECTIONS GROUP PTY LTD                           | ICT Strategy- Development Services                | \$ 7,700.00   | MFS |
| EFT67631 | 19/10/2022 | STREETER & MALE PTY MITRE 10                                 | Newspapers- Library                               | \$ 120.00     | MFS |
| EFT67633 | 19/10/2022 | SUNDRY CREDITOR B- SECURITY INCENTIVE SCHEME                 | Security Incentive Scheme- Community              | \$ 275.00     | MFS |
| EFT67634 | 19/10/2022 | SUNDRY CREDITOR- CIVIC CENTRE                                | Bond Refund (1809)- Civic Centre                  | \$ 1,352.00   | MFS |
| EFT67635 | 19/10/2022 | SUNDRY CREDITOR- DEBTORS                                     | Book Refund- Library                              | \$ 47.75      | MFS |
| EFT67636 | 19/10/2022 | SUNNY SIGN COMPANY PTY LTD                                   | No Smoking Signs- Depot                           | \$ 596.64     | MFS |
| EFT67637 | 19/10/2022 | FREESTYLE NOW  | Scoter & BMX Demo- Skate Park                     | \$ 3,080.00   | MFS |
| EFT67638 | 19/10/2022 | TAPPED PLUMBING & GAS PTY LTD                                | Plumbing Repairs- Town Beach                      | \$ 1,296.90   | MFS |
| EFT67639 | 19/10/2022 | THE CONTINENTAL HOTEL T/A GARRETT                            | Accommodation for Entertainers- Skate Park        | \$ 4,923.00   | MFS |
| EFT67640 | 19/10/2022 | THE GREEN FAIRY CRAFT & ENTERTAINMENT                        | Face Painting Activity- Skate Park                | \$ 200.00     | MFS |
| EFT67641 | 19/10/2022 | THEATRE KIMBERLEY INC (WORN ART)                             | Opening Performance- Skate Park                   | \$ 440.00     | MFS |
| EFT67642 | 19/10/2022 | THINKPROJECT AUSTRALIA PTY LTD                               | Asset Management System Implementation- IT        | \$ 544.50     | MFS |
| EFT67643 | 19/10/2022 | WILLIAM TREDINNICK   | MC Services- Skate Park                           | \$ 650.00     | MFS |
| EFT67644 | 19/10/2022 | WURTH AUSTRALIA PTY LTD                                      | Consumables- Workshop                             | \$ 647.81     | MFS |
| EFT67645 | 19/10/2022 | YUCK CIRCUS  | Production Services- Skate Park BRAC              | \$ 3,041.50   | MFS |
| EFT67646 | 21/10/2022 | AUSTRALIAN SERVICES UNION - WA BRANCH                        | Payroll deductions                                | \$ 595.70     | MFS |
| EFT67647 | 21/10/2022 | AUSTRALIAN TAXATION OFFICE                                   | Payroll deductions                                | \$ 127,857.42 | MFS |
| EFT67648 | 21/10/2022 | BROOME SHIRE INSIDE STAFF SOCIAL CLUB                        | Payroll deductions                                | \$ 760.00     | MFS |
| EFT67649 | 21/10/2022 | BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB                       | Payroll deductions                                | \$ 580.00     | MFS |
| EFT67650 | 21/10/2022 | CHILD SUPPORT AGENCY   | Payroll deductions                                | \$ 823.77     | MFS |
| EFT67651 | 21/10/2022 | EASISALARY PTY LTD T/A EASI                                  | Payroll deductions                                | \$ 10,480.80  | MFS |
| EFT67652 | 21/10/2022 | LGRCEU   | Payroll deductions                                | \$ 132.00     | MFS |
| EFT67653 | 21/10/2022 | SPA SALARY PACKAGING AUSTRALIA                               | Payroll deductions                                | \$ 1,990.52   | MFS |
| EFT67654 | 21/10/2022 | BIDFOOD  | Kiosk Supplies- BRAC                              | \$ 792.50     | MFS |
| EFT67656 | 21/10/2022 | LHM FABRICATION & FENCING                                    | Fencing Repairs- BRAC                             | \$ 891.00     | MFS |
| EFT67657 | 21/10/2022 | LOCK & LOAD LASER TAG  | Laser Tag Activity- BRAC                          | \$ 660.00     | MFS |
| EFT67658 | 21/10/2022 | MARKETFORCE  | Gazette Waste Amendment Law- WMF                  | \$ 300.74     | MFS |
| EFT67659 | 21/10/2022 | TOLL PRIORITY  | Freight- Depot                                    | \$ 132.15     | MFS |
| EFT67660 | 21/10/2022 | WEST COAST WATER SAFETY                                      | Beach Lifeguard Services (RFT 21/07)- Cable Beach | \$ 46,248.75  | MFS |
| EFT67661 | 25/10/2022 | DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY | AUGUST BSL 2022                                   | \$ 5,049.93   | MFS |
| EFT67662 | 25/10/2022 | SHIRE OF BROOME  | AUGUST BSL 2022                                   | \$ 160.00     | MFS |
| EFT67663 | 26/10/2022 | A-LIST ENTERTAINMENT   | Bond Refund (1930)- Civic Centre                  | \$ 1,550.00   | MFS |
| EFT67664 | 26/10/2022 | ACURIX NETWORKS PTY LTD                                      | WiFi Access Service - Library                     | \$ 490.60     | MFS |
| EFT67665 | 26/10/2022 | AVERY AIRCONDITIONING PTY LTD                                | Air Con & Ventilation Works- Civic Centre         | \$ 4,190.78   | MFS |
| EFT67666 | 26/10/2022 | BAIRD AUSTRALIA PTY LTD                                      | Shoreline Monitoring- Broome Townsite             | \$ 9,942.90   | MFS |

|          |            |   |   |    |           |     |
|----------|------------|---|---|----|-----------|-----|
| EFT67667 | 26/10/2022 | BARKING GECKO THEATRE                         | Bond Refund (1881)- Civic Centre                              | \$ | 1,664.00  | MFS |
| EFT67668 | 26/10/2022 | BIDFOOD                                       | Kiosk Stock- BRAC   | \$ | 680.85    | MFS |
| EFT67669 | 26/10/2022 | BOAB UAS PTY LTD                              | Videography Opening- Skate Park                               | \$ | 1,560.00  | MFS |
| EFT67670 | 26/10/2022 | BP AUSTRALIA PTY LTD - FUEL                   | Diesel (7997 L @ 2.014)- Depot                                | \$ | 17,954.60 | MFS |
| EFT67671 | 26/10/2022 | BROOME CLEANAWAY                              | Kerbside Refuse Collection- WMF                               | \$ | 47,347.76 | MFS |
| EFT67672 | 26/10/2022 | BROOME DIESEL & HYDRAULIC SERVICE             | Trigger Grease Gun- WMF                                       | \$ | 529.90    | MFS |
| EFT67673 | 26/10/2022 | BROOME SMALL ENGINE SERVICES                  | Air Filter for Hooklift- WMF                                  | \$ | 95.15     | MFS |
| EFT67674 | 26/10/2022 | BROOME TOWING & SALVAGE                       | Abandoned Vehicle Towing- Rangers                             | \$ | 440.00    | MFS |
| EFT67675 | 26/10/2022 | BROOME TV PTY LTD                             | TV Hire- Skate Park BRAC                                      | \$ | 1,100.00  | MFS |
| EFT67676 | 26/10/2022 | BROOME VACATION VILLAGE                       | Reimburse Overpaid Invoice- WMF                               | \$ | 525.05    | MFS |
| EFT67677 | 26/10/2022 | BROOME VETERINARY HOSPITAL                    | Monthly Boarding & Vet Costs- Rangers                         | \$ | 12,150.70 | MFS |
| EFT67678 | 26/10/2022 | BROOME CONCRETE                               | Concrete (RFT22-02)- Works                                    | \$ | 1,532.30  | MFS |
| EFT67679 | 26/10/2022 | CAPITAL DIVISON                               | Supply & Install Cat 6 Outlets- Shire Admin                   | \$ | 2,079.01  | MFS |
| EFT67680 | 26/10/2022 | CARPET PAINT & TILE CENTRE                    | Floor Paint- Works  | \$ | 224.10    | MFS |
| EFT67681 | 26/10/2022 | CLARK EQUIPMENT SALES PTY LTD                 | Parts For Bobcat Loader- Depot                                | \$ | 1,019.61  | MFS |
| EFT67682 | 26/10/2022 | CONVIC PTY LTD (SKATEPARK DESIGN)             | Construction Contract (RFT 21-04)- Broome Regional Skate Park | \$ | 99,930.39 | MFS |
| EFT67683 | 26/10/2022 | CORSIGN WA PTY LTD                            | Directional Signage- Works                                    | \$ | 123.20    | MFS |
| EFT67684 | 26/10/2022 | CROWN PERTH HOTELS                            | Accommodation Local Gov. Conference- Governance               | \$ | 2,511.00  | MFS |
| EFT67685 | 26/10/2022 | CS LEGAL                                      | Debt Collection Fees- Rates                                   | \$ | 586.50    | MFS |
| EFT67686 | 26/10/2022 | DEPARTMENT OF THE PREMIER & CABINET           | Return Balance of Funds - Maintenance of Morrell Park         | \$ | 97,451.79 | MFS |
| EFT67687 | 26/10/2022 | DEPARTMENT OF TRANSPORT (VEHICLE SEARCH       | Vehicle Search Fees- Rangers                                  | \$ | 18.85     | MFS |
| EFT67688 | 26/10/2022 | DEWA'S MOBILE KITCHEN                         | Dinner Plates- Civic Centre                                   | \$ | 150.00    | MFS |
| EFT67689 | 26/10/2022 | DIX INITIATIVES PTY LTD (T/A THE PLASTER      | Insurance Repairs- Broome Visitor Centre                      | \$ | 10,764.38 | MFS |
| EFT67690 | 26/10/2022 | FIRE & SAFETY SERVICES                        | Regular Fire Inspection- Broome Visitor Centre                | \$ | 84.34     | MFS |
| EFT67691 | 26/10/2022 | FIT2WORK                                      | Pre-employment Police Checks- People & Culture                | \$ | 412.50    | MFS |
| EFT67692 | 26/10/2022 | FOOTPRINT CLEANING                            | Regular Clean of Public Amenities- Various                    | \$ | 2,804.60  | MFS |
| EFT67693 | 26/10/2022 | G. BISHOPS TRANSPORT SERVICES PTY LTD         | Freight for Play Equipment & Signage- P&G/Works               | \$ | 894.83    | MFS |
| EFT67694 | 26/10/2022 | GO GO MEDIA                                   | Licence for FM Radio Service- BRAC                            | \$ | 198.00    | MFS |
| EFT67695 | 26/10/2022 | GOOLARRI MEDIA ENTERPRISES PTY LTD            | Events Funding CinefestOZ- Governance                         | \$ | 2,750.00  | MFS |
| EFT67696 | 26/10/2022 | GRANICUS AUSTRALIA PTY LTD                    | Software Licence- IT  | \$ | 2,750.00  | MFS |
| EFT67697 | 26/10/2022 | HARMONY HORTICULTURE                          | Weed Spraying Drainage Reserves (RFQ21-53)- Works             | \$ | 3,360.50  | MFS |
| EFT67698 | 26/10/2022 | HORIZON POWER (ELECTRICITY USAGE)             | Electricity Charges- Street Lighting                          | \$ | 85,671.58 | MFS |
| EFT67699 | 26/10/2022 | IANNELLO DESIGN                               | Map Design Consulting- Economic Development                   | \$ | 396.00    | MFS |
| EFT67700 | 26/10/2022 | ILLION AUSTRALIA PTY LTD                      | SMS Payment Request Service- Rates                            | \$ | 1,969.00  | MFS |
| EFT67701 | 26/10/2022 | IT VISION                                     | Synergy Soft Template- IT                                     | \$ | 6,600.00  | MFS |
| EFT67702 | 26/10/2022 | J BLACKWOOD & SON T/AS BLACKWOODS             | Castor Wheels Grand Stand- BRAC                               | \$ | 1,336.28  | MFS |
| EFT67703 | 26/10/2022 | JTAGZ PTY LTD                                 | Registration Tags- Rangers                                    | \$ | 841.50    | MFS |
| EFT67704 | 26/10/2022 | LANDGATE                                      | Aerial Photography Extract- IT                                | \$ | 216.15    | MFS |
| EFT67705 | 26/10/2022 | MARKETFORCE                                   | Advertise Pindan Supplies- WMF                                | \$ | 634.25    | MFS |
| EFT67706 | 26/10/2022 | MCMULLEN NOLAN GROUP PTY LTD (MNG)            | Survey Services- BRAC   | \$ | 187.00    | MFS |
| EFT67707 | 26/10/2022 | MERCURE HOTEL - PERTH                         | Councillor Accommodation- Members                             | \$ | 412.30    | MFS |
| EFT67708 | 26/10/2022 | NISBETS AUSTRALIA PTY LTD                     | Bar Equipment & Tables- Civic Centre                          | \$ | 1,534.20  | MFS |
| EFT67709 | 26/10/2022 | NORTH WEST COAST SECURITY                     | Security Services- Admin                                      | \$ | 121.00    | MFS |
| EFT67710 | 26/10/2022 | NORTH WEST LOCKSMITHS                         | Various Locks- P&G  | \$ | 2,332.00  | MFS |
| EFT67711 | 26/10/2022 | OHM ELECTRONICS                               | Check & Reprogram Radios- WMF                                 | \$ | 495.00    | MFS |
| EFT67712 | 26/10/2022 | PCYC - BROOME                                 | Hire of Skate Equipment- Skate Park                           | \$ | 400.00    | MFS |
| EFT67713 | 26/10/2022 | REMOTE MECHANICAL CONTRACTING                 | Repairs to Grader- Works                                      | \$ | 2,244.00  | MFS |
| EFT67714 | 26/10/2022 | RESOLUTE SECURITY SERVICES                    | Security Callouts- Shire Admin                                | \$ | 528.00    | MFS |
| EFT67715 | 26/10/2022 | SEAT ADVISOR PTY LTD                          | Ticketing Fees- Civic Centre                                  | \$ | 329.12    | MFS |
| EFT67716 | 26/10/2022 | SECUREPAY PTY LTD                             | Ticket Sales System- Civic Centre                             | \$ | 30.31     | MFS |
| EFT67717 | 26/10/2022 | SHINJU MATSURI INC COMMITTEE                  | Shinju Art Prize Contribution- Governance                     | \$ | 8,800.00  | MFS |
| EFT67718 | 26/10/2022 | SISTER CITIES AUSTRALIA INC                   | Sister Cities 22-23 Corporate Membership- Governance          | \$ | 500.00    | MFS |
| EFT67719 | 26/10/2022 | SOUTH METROPOLITAN TAFE                       | Training- P&G   | \$ | 20.50     | MFS |
| EFT67720 | 26/10/2022 | SPORTSPOWER BROOME                            | Squash Balls- BRAC  | \$ | 264.00    | MFS |
| EFT67721 | 26/10/2022 | SUNDRY CREDITOR A - SECURITY INCENTIVE SCHEME | Security Incentive Scheme- Community                          | \$ | 275.00    | MFS |
| EFT67722 | 26/10/2022 | SUNDRY CREDITOR B- SECURITY INCENTIVE SCHEME  | Security Scheme Incentive- Community                          | \$ | 275.00    | MFS |
| EFT67723 | 26/10/2022 | SUNDRY CREDITOR C- SECURITY INCENTIVE SCHEME  | Security Scheme Incentive- Community                          | \$ | 275.00    | MFS |
| EFT67724 | 26/10/2022 | SUNDRY CREDITOR- CIVIC CENTRE-                | Bond Refund (1958)- Civic Centre                              | \$ | 500.00    | MFS |
| EFT67725 | 26/10/2022 | T - QUIP                                      | Lift Arm for Mower- P&G                                       | \$ | 541.95    | MFS |
| EFT67726 | 26/10/2022 | TAPPED PLUMBING & GAS PTY LTD                 | Repair Standpipe- Cape Road/ Broome Highway                   | \$ | 1,656.60  | MFS |
| EFT67727 | 26/10/2022 | THE CONTINENTAL HOTEL T/A GARRETT             | Accommodation for Entertainers- Skate Park                    | \$ | 299.00    | MFS |
| EFT67728 | 26/10/2022 | THE MANGROVE RESORT HOTEL (GARRETT            | Consultant Accommodation- Cable Beach Foreshore               | \$ | 1,437.00  | MFS |
| EFT67729 | 26/10/2022 | TOTALLY WORKWEAR                              | Embroidery- Library   | \$ | 9.90      | MFS |
| EFT67730 | 26/10/2022 | UDLA  | Design Review Panel Meeting- Planning                         | \$ | 400.00    | MFS |
| EFT67731 | 26/10/2022 | WATERCHOICE (AUST) PTY LTD                    | Water Filtration Rental- Library                              | \$ | 65.00     | MFS |

**Item 9.4.2 - MONTHLY PAYMENT LISTING OCTOBER 2022**

|  |            |  |  |    |              |     |
|--|------------|--|--|----|--------------|-----|
| EFT67732                                   | 26/10/2022 | WEST AUSTRALIAN NEWSPAPERS                                   | Advertising- Marketing                                       | \$ | 9,207.30     | MFS |
| EFT67733                                   | 26/10/2022 | WEST COAST ON HOLD (ON HOLD ONLINE)                          | On Hold Message Service- Governance                          | \$ | 77.00        | MFS |
| EFT67734                                   | 26/10/2022 | WESTBOOKS  | Book Purchases- Library                                      | \$ | 701.15       | MFS |
| EFT67735                                   | 26/10/2022 | WESTERN DIAGNOSTIC PATHOLOGY                                 | Pre-Employment Screening- People & Culture                   | \$ | 406.34       | MFS |
| EFT67736                                   | 26/10/2022 | WESTRAC  | Mechanical Repairs- Infrastructure                           | \$ | 3,695.77     | MFS |
| EFT67737                                   | 26/10/2022 | ZIPFORM PTY LTD  | Instalment Notices- Rates                                    | \$ | 2,666.36     | MFS |
| EFT67738                                   | 26/10/2022 | BROOME CLEANAWAY   | Monthly Bin Replacement & Repair (RFT 14-01)- Works          | \$ | 17,713.63    | MFS |
| EFT67739                                   | 26/10/2022 | DEPARTMENT OF WATER AND                                      | Revised Works Approval Application Fee - RRRP                | \$ | 21,942.25    | MFS |
| EFT67740                                   | 27/10/2022 | DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY | SEPTEMBER BSL 2022   | \$ | 3,777.14     | MFS |
| EFT67741                                   | 27/10/2022 | SHIRE OF BROOME  | SEPTEMBER BSL 2022   | \$ | 160.00       | MFS |
| EFT67742                                   | 27/10/2022 | CHARTER PROPERTY GROUP PTY LTD                               | Staff Rent- November 2022                                    | \$ | 3,457.72     | MFS |
| EFT67743                                   | 27/10/2022 | FIRST NATIONAL REAL ESTATE BROOME                            | Staff Rent- November 2022                                    | \$ | 7,604.17     | MFS |
| EFT67744                                   | 27/10/2022 | FIRST NATIONAL REAL ESTATE BROOME -                          | Staff Rent- November 2022                                    | \$ | 300.00       | MFS |
| EFT67745                                   | 27/10/2022 | HUTCHINSON REAL ESTATE                                       | Staff Rent- November 2022                                    | \$ | 2,400.00     | MFS |
| EFT67746                                   | 27/10/2022 | PRD NATIONWIDE   | Staff Rent- November 2022                                    | \$ | 11,041.37    | MFS |
| EFT67747                                   | 27/10/2022 | RAY WHITE BROOME (STAFF RENTAL                               | Staff Rent- November 2022                                    | \$ | 11,998.81    | MFS |
| EFT67748                                   | 28/10/2022 | 4LOGIC PTY LTD   | Upgrade IT Network- Depot                                    | \$ | 25,547.22    | MFS |
| EFT67749                                   | 28/10/2022 | A2K TECHNOLOGIES PTY LTD                                     | Software Licence & Support- IT                               | \$ | 671.00       | MFS |
| EFT67750                                   | 28/10/2022 | STAFF  | Reimbursement- Community                                     | \$ | 808.88       | MFS |
| EFT67751                                   | 28/10/2022 | ALLPEST (BROOME PEST CONTROL)                                | Pest Control Treatment- Library                              | \$ | 125.00       | MFS |
| EFT67752                                   | 28/10/2022 | CAPITAL DIVISON  | Replace Ceiling Tiles in Kitchen- Barker Street              | \$ | 292.00       | MFS |
| EFT67753                                   | 28/10/2022 | CONPLANT PTY LTD   | Parts for Vibrating Roller- Works                            | \$ | 111.72       | MFS |
| EFT67754                                   | 28/10/2022 | HORIZON POWER (SERVICE WORKS)                                | Design Fee Underground Power Lines- Cable Beach/Sanctuary Rd | \$ | 7,036.70     | MFS |
| EFT67755                                   | 28/10/2022 | JASCO CONSULTING PTY LTD                                     | Phone Software Licence- IT                                   | \$ | 7,916.26     | MFS |
| EFT67756                                   | 28/10/2022 | JOSH BYRNE & ASSOCIATES                                      | Cable Beach Foreshore (RFQ 21-31)- Detail Design             | \$ | 122,401.68   | MFS |
| EFT67757                                   | 28/10/2022 | RATEPAYER  | Refund (A303267)- Rates                                      | \$ | 585.56       | MFS |
| EFT67758                                   | 28/10/2022 | LGIS INSURANCE BROKING                                       | Backhoe Windscreen Claim- Health                             | \$ | 450.00       | MFS |
| EFT67759                                   | 28/10/2022 | M2M ONE PTY LTD  | Remote Access to Plant Room- BRAC                            | \$ | 20.90        | MFS |
| EFT67760                                   | 28/10/2022 | MARKETFORCE  | Advertising- Sanctuary Road Caravan Park                     | \$ | 1,207.53     | MFS |
| EFT67761                                   | 28/10/2022 | RATEPAYER  | Refund (A110717)- Rates                                      | \$ | 966.44       | MFS |
| EFT67762                                   | 28/10/2022 | NORTH WEST MOTOR GROUP PTY LTD                               | Toyota Hilux (RFQ 22-08)- Fleet                              | \$ | 51,532.38    | MFS |
| EFT67763                                   | 28/10/2022 | NORTH WEST STRATA SERVICES                                   | Staff Housing- Strata Levies 1/11/2022-30/4/2023             | \$ | 4,128.00     | MFS |
| EFT67764                                   | 28/10/2022 | NORTH WEST STRATA SERVICES                                   | Quarterly Strata Levies- Staff Housing 1/10/22-31/12-22      | \$ | 604.00       | MFS |
| EFT67765                                   | 28/10/2022 | NYAMBA BURU YAWURU LTD                                       | Welcome to Country- Skate Park                               | \$ | 678.70       | MFS |
| EFT67766                                   | 28/10/2022 | OPTEON PROPERTY GROUP PTY LTD                                | Market Valuation- Town Beach Cafe                            | \$ | 2,750.00     | MFS |
| EFT67767                                   | 28/10/2022 | REEF PLUMBING  | Repair Leak- Town Beach Water Park                           | \$ | 297.00       | MFS |
| EFT67768                                   | 28/10/2022 | RESOLUTE SECURITY SERVICES                                   | Event Security- Skate Park                                   | \$ | 2,673.00     | MFS |
| EFT67769                                   | 28/10/2022 | SPACETOCO PTY LTD  | Software Subscription- IT                                    | \$ | 165.00       | MFS |
| EFT67770                                   | 28/10/2022 | SUNDRY CREDITOR- DEBTORS                                     | Fine Refund- Library   | \$ | 48.45        | MFS |
| EFT67771                                   | 28/10/2022 | T - QUIP   | Parts- P&G   | \$ | 695.20       | MFS |
| EFT67772                                   | 28/10/2022 | TALIS CONSULTANTS  | Design Services (RFQ21-27)- RRRP                             | \$ | 90,335.24    | MFS |
| EFT67773                                   | 28/10/2022 | TNT AUSTRALIA PTY LTD  | Freight- Health  | \$ | 658.14       | MFS |
| EFT67774                                   | 28/10/2022 | TOLL PRIORITY  | Freight- Workshop  | \$ | 314.09       | MFS |
| EFT67775                                   | 28/10/2022 | YOGAMON (MONIQUE ELLIS)                                      | Yoga Classes- BRAC   | \$ | 720.00       | MFS |
| EFT67801                                   | 31/10/2022 | WATER CORPORATION  | Water Use and Service Charge Account                         | \$ | 56,322.52    | MFS |
| MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL: |            |  |  | \$ | 3,129,932.77 |     |

| MUNICIPAL CHEQUES - OCTOBER 2022 |            |                                     |  |        |           |     |
|----------------------------------|------------|-------------------------------------|--|--------|-----------|-----|
| Cheque #                         | Date       | Card                                | Description  | Amount | Del Auth  |     |
| 57785                            | 10/10/2022 | SHIRE OF BROOME                     | Petty Cash- Administration                         | \$     | 447.55    | MFS |
| 57786                            | 20/10/2022 | DEPARTMENT OF TRANSPORT - LICENSING | Shire of Broome Plates- Shire Admin                | \$     | 400.00    | MFS |
| 57787                            | 20/10/2022 | SEEK LIMITED                        | Recruitment Advertising Costs- People & Culture    | \$     | 2,860.00  | MFS |
| 57788                            | 20/10/2022 | SHIRE OF BROOME                     | Library- Petty Cash                                | \$     | 329.45    | MFS |
| 57789                            | 20/10/2022 | SHIRE OF DARDANUP                   | Long Service Leave Contribution - People & Culture | \$     | 9,175.10  | MFS |
| MUNICIPAL CHEQUES TOTAL:         |            |                                     |  | \$     | 13,212.10 |     |

| TRUST CHEQUES - OCTOBER 2022 |      |      |             |        |          |
|------------------------------|------|------|-------------|--------|----------|
| DD#                          | Date | Name | Description | Amount | Del Auth |
|                              |      |      |             |        |          |
| TRUST CHEQUES TOTAL:         |      |      |             | \$     | -        |

| PAYROLL - OCTOBER 2022 |      |      |             |        |          |
|------------------------|------|------|-------------|--------|----------|
| DD#                    | Date | Name | Description | Amount | Del Auth |

Item 9.4.2 - MONTHLY PAYMENT LISTING OCTOBER 2022

|                |            |         |                              |               |     |
|----------------|------------|---------|------------------------------|---------------|-----|
|                | 6/10/2022  | PAYROLL | Pay period ending 06/10/2022 | \$ 386,288.40 | MFS |
|                | 18/10/2022 | PAYROLL | Pay period ending 18/10/2022 | \$ 370,752.14 | MFS |
| PAYROLL TOTAL: |            |         |                              | \$ 757,040.54 |     |

| MUNICIPAL CREDIT CARD PAYMENTS - OCTOBER 2022 |            |   |   |              |     |
|---|------------|---|---|--------------|-----|
| EFT#  | Date       | Card                                      | Description   | Amount       |     |
| EFT67784                                      | 19/10/2022 | Administration Officer (Health & Rangers) | PAYMENT   | \$ 153.48    | MFS |
|   | 13/10/2022 | LAMOTTE PACIFIC PTY                       | Spin touch repairs                                      | \$ 153.48    |     |
| EFT67785                                      | 19/10/2022 | Asset & Building Coordinator              | PAYMENT   | \$ 810.00    | MFS |
|   | 28/09/2022 | Road Manager                              | Traffic management tool annual subscription             | \$ 810.00    |     |
| EFT67786                                      | 19/10/2022 | BRAC Operations Supervisor                | PAYMENT   | \$ 662.01    | MFS |
|   | 16/09/2022 | Commonwealth Bank                         | International Transaction Fee                           | \$ 0.82      |     |
|   | 16/09/2022 | ZOOMSHIFT                                 | BRAC / Civic Centre online rostering                    | \$ 32.95     |     |
|   | 20/09/2022 | BUNNINGS                                  | BRAC Aquatic Space - fixtures and rigging components to | \$ 18.06     |     |
|   | 21/09/2022 | RED DOT STORES BROOME                     | BRAC School holiday program supplies                    | \$ 73.96     |     |
|   | 21/09/2022 | KMART                                     | BRAC School holiday program supplies                    | \$ 93.00     |     |
|   | 21/09/2022 | WOOLWORTHS                                | BRAC Kiosk Supplies - Milk                              | \$ 9.50      |     |
|   | 23/09/2022 | WOOLWORTHS                                | BRAC kiosk supplies - Milk                              | \$ 12.40     |     |
|   | 27/09/2022 | WOOLWORTHS                                | BRAC Kiosk Supplies                                     | \$ 127.90    |     |
|   | 30/09/2022 | WOOLWORTHS                                | BRAC school holiday program supplies                    | \$ 70.20     |     |
|   | 03/10/2022 | WOOLWORTHS                                | BRAC kiosk supplies                                     | \$ 98.45     |     |
|   | 05/10/2022 | ADVANCED ELECTRICAL                       | BRAC STORE LIGHTING                                     | \$ 25.78     |     |
|   | 07/10/2022 | WOOLWORTHS                                | BRAC school holiday supplies                            | \$ 79.00     |     |
|   | 07/10/2022 | BUNNINGS                                  | BRAC Gardens - Engine oil for mower                     | \$ 19.99     |     |
| EFT67787                                      | 19/10/2022 | Business System Improvement Coordinator   | PAYMENT   | \$ 2,017.46  | MFS |
|   | 28/09/2022 | KMART                                     | Phone Accessories, Keyboards, Air Cans                  | \$ 239.25    |     |
|   | 28/09/2022 | KIMBERLEY COMPUTERS                       | UPS to Aus 3 Pin Power Adapters                         | \$ 48.00     |     |
|   | 28/09/2022 | HARVEY NORMAN                             | Long Distance Ethernet Cables                           | \$ 63.00     |     |
|   | 28/09/2022 | BUNNINGS                                  | Tool bags and tools for IT                              | \$ 96.02     |     |
|   | 29/09/2022 | EXCLAIMER                                 | Exclaimed Email Signature Annual Licence Renewal        | \$ 1,516.80  |     |
|   | 30/09/2022 | HARVEY NORMAN ONLINE                      | 5 Port Gigabit Switch for Chinatown Repairs             | \$ 34.00     |     |
|   | 12/10/2022 | RIMPA                                     | Records Staff Training                                  | \$ 20.39     |     |
| EFT67788                                      | 19/10/2022 | Civic Centre Coordinator                  | PAYMENT   | \$ 1,358.46  | MFS |
|   | 20/09/2022 | DEPT OF RACING GAMING                     | Liquor License for Roald Dahl Event                     | \$ 54.50     |     |
|   | 20/09/2022 | DEPT OF RACING GAMING                     | Liquor license for KPCA event                           | \$ 54.50     |     |
|   | 29/09/2022 | DEPT OF RACING GAMING                     | Liquor license St Mary's Grad Dinner                    | \$ 54.50     |     |
|   | 03/10/2022 | DEPT OF RACING GAMING                     | Liquor License for BSHS graduation                      | \$ 54.50     |     |
|   | 03/10/2022 | BROOME TIME RESORT                        | Accommodation   | \$ 199.00    |     |
|   | 03/10/2022 | BROOME TIME RESORT                        | Accommodation   | \$ 199.00    |     |
|   | 03/10/2022 | BROOME TIME RESORT                        | Accommodation   | \$ 199.00    |     |
|   | 04/10/2022 | COLES                                     | Lemons and water  | \$ 124.75    |     |
|   | 06/10/2022 | WOOLWORTHS                                | Kiosk stock and groceries                               | \$ 123.60    |     |
|   | 06/10/2022 | CAIRO KEBABS AND GRILL                    | Pizza   | \$ 22.00     |     |
|   | 06/10/2022 | BROOME PROGRESSIVE SUPPLIES               | Kiosk stock   | \$ 154.65    |     |
|   | 12/10/2022 | REWARD SUPPLY CO PTY                      | Hospitality supplies                                    | \$ 118.46    |     |
| EFT67789                                      | 19/10/2022 | EA to CHIEF EXECUTIVE OFFICER             | PAYMENT   | \$ 14,806.08 | MFS |
|   | 16/09/2022 | VIRGIN                                    | SKATE Event - flights for professional skaters          | \$ 4,352.00  |     |
|   | 16/09/2022 | VIRGIN                                    | Skate Event - flights for professional skaters          | \$ 40.91     |     |
|   | 17/09/2022 | QANTAS AIRWAYS LIMITED                    | Flights for CEO to attend Minister Meetings             | \$ 505.04    |     |
|   | 17/09/2022 | VIRGIN                                    | Flights from Perth-Broome for CEO - meetings            | \$ 599.01    |     |
|   | 17/09/2022 | VIRGIN                                    | Flights Perth-Broome for CEO - meetings                 | \$ 5.63      |     |
|   | 20/09/2022 | SEBEL MANDURAH                            | Accommodation in Mandurah - Coastal Awards              | \$ 286.26    |     |
|   | 20/09/2022 | QANTAS AIRWAYS LIMITED                    | Flights for Shire President - meetings in Broome        | \$ 1,018.92  |     |
|   | 20/09/2022 | QANTAS AIRWAYS LIMITED                    | Flights for Shire President - meetings in Broome        | \$ 15.00     |     |
|   | 20/09/2022 | QANTAS AIRWAYS LIMITED                    | Flights for Shire President - meetings in Broome        | \$ 15.00     |     |
|   | 20/09/2022 | QANTAS AIRWAYS LIMITED                    | Flights for Cr Rudeforth - LG Week                      | \$ 832.63    |     |
|   | 20/09/2022 | VIRGIN                                    | Flights for Cr Rudeforth - LG Week                      | \$ 655.00    |     |
|   | 20/09/2022 | VIRGIN                                    | Flights for Cr Rudeforth - LG Week                      | \$ 6.16      |     |
|   | 20/09/2022 | SEBEL MANDURAH                            | Accom-Town Beach Award - Shire President                | \$ 224.59    |     |
|   | 20/09/2022 | SEBEL MANDURAH                            | Accom in Mandurah - CEO- Town Beach awards              | \$ 224.59    |     |
|   | 21/09/2022 | COLES                                     | Catering for SoB NBY Executive meeting                  | \$ 27.95     |     |
|   | 24/09/2022 | QANTAS AIRWAYS LIMITED                    | Flights to Perth - Cr Foy - LG Week                     | \$ 441.56    |     |
|   | 24/09/2022 | QANTAS AIRWAYS LIMITED                    | Flights to Perth - Cr Mitchell - LG Week                | \$ 662.01    |     |
|   | 24/09/2022 | VIRGIN                                    | Flights to Broome - Cr Foy - LG Week                    | \$ 765.00    |     |
|   | 24/09/2022 | VIRGIN                                    | Return Flights - Cr Matsumoto- LG Week                  | \$ 1,220.00  |     |
|   | 24/09/2022 | VIRGIN                                    | Return Flights - Cr Matsumoto- LG Week                  | \$ 11.00     |     |
|   | 24/09/2022 | VIRGIN                                    | Flights - Cr Foy - LG Week                              | \$ 7.19      |     |



|          |            |   |   |             |     |
|----------|------------|---|---|-------------|-----|
|          | 28/09/2022 | QANTAS AIRWAYS LIMITED                  | Refund to be processed - flights - Chris Mitchell       | \$ 1,239.37 |     |
|          | 29/09/2022 | QANTAS AIRWAYS LIMITED                  | Flights - Broome - Cr Mitchell - LG Week                | \$ 577.36   |     |
|          | 29/09/2022 | QANTAS AIRWAYS LIMITED                  | Flights - Broome - CEO - LG Week                        | \$ 577.36   |     |
|          | 29/09/2022 | QANTAS AIRWAYS LIMITED                  | Flights - Perth - CEO - LG Week                         | \$ 577.36   |     |
|          | 30/09/2022 | QANTAS AIRWAYS LIMITED                  | Refund for Cr Mitchell's flight to Perth                | -\$ 80.82   |     |
| EFT67790 | 19/10/2022 | Executive Support Officer - Development | PAYMENT   | \$ 1,714.30 | MFS |
|          | 06/10/2022 | VIRGIN                                  | Credit Card surcharge for flights                       | \$ 7.69     |     |
|          | 06/10/2022 | VIRGIN                                  | Flights to attend training                              | \$ 818.01   |     |
|          | 11/10/2022 | QANTAS AIRWAYS LIMITED                  | Flights to attend LG Recovery Coordinator Training      | \$ 888.60   |     |
| EFT67791 | 19/10/2022 | Fleet/Store Administrator               | PAYMENT   | \$ 2,701.20 | MFS |
|          | 16/09/2022 | Autopro Broome                          | Replacement wheel stud on fuel pod Ute                  | \$ 14.00    |     |
|          | 19/09/2022 | BUNNINGS                                | Snap hooks for the Hort Trailer                         | \$ 5.70     |     |
|          | 19/09/2022 | REPCO                                   | Pin punch tool kit for Workshop                         | \$ 51.00    |     |
|          | 19/09/2022 | Autopro Broome                          | Power handle for steering wheel on Volvo Loader L70F at | \$ 20.00    |     |
|          | 20/09/2022 | REPCO                                   | Floor mats for Work's vehicle                           | \$ 63.00    |     |
|          | 20/09/2022 | STREETER & MALE HARDWARE                | Tools and batteries for workshop                        | \$ 180.98   |     |
|          | 21/09/2022 | ANIMAL CARE EQUIPMENT                   | Animal handling protection for Rangers                  | \$ 245.95   |     |
|          | 04/10/2022 | STREETER & MALE HARDWARE                | 2 x Makita batteries for the road sweeper               | \$ 338.00   |     |
|          | 06/10/2022 | J BLACKWOOD & SON P/L                   | Various Depot Consumables - PPE                         | \$ 177.04   |     |
|          | 11/10/2022 | BUNNINGS                                | Privacy Screen at Civic Centre                          | \$ 136.52   |     |
|          | 12/10/2022 | FIELD AIRCONDITIONING                   | Alternator belt for toro mower                          | \$ 27.25    |     |
|          | 12/10/2022 | REPCO                                   | Mirrors for toro mower                                  | \$ 83.60    |     |
|          | 13/10/2022 | HERSEYS SAFETY PL                       | Consumables for Depot                                   | \$ 1,262.47 |     |
|          | 14/10/2022 | BUNNINGS                                | Nursery items   | \$ 95.69    |     |
| EFT67792 | 19/10/2022 | Library Coordinator                     | PAYMENT   | \$ 1,585.97 | MFS |
|          | 19/09/2022 | PUBLIC LIBRARIES WA                     | PLWA Annual Membership                                  | \$ 200.00   |     |
|          | 20/09/2022 | BOOKTOPIA PTY LTD                       | Local history library book purchase                     | \$ 68.99    |     |
|          | 20/09/2022 | KIMBERLEY STOLEN GENERATION             | Kimberley Stolen Generation CDs for library             | \$ 50.00    |     |
|          | 28/09/2022 | MEGA MUSIC AUSTRALIA                    | Mega Music microphone clip replacements                 | \$ 58.00    |     |
|          | 29/09/2022 | KMART                                   | Book purchase for collection                            | \$ 82.00    |     |
|          | 29/09/2022 | THE BOSS SHOP OFFICE                    | Velcro  | \$ 94.95    |     |
|          | 01/10/2022 | CANVA                                   | Annual subscription for Broome Library                  | \$ 164.99   |     |
|          | 04/10/2022 | HARVEY NORMAN                           | Harvey Norman replacement desk fan Library              | \$ 32.95    |     |
|          | 04/10/2022 | HARVEY NORMAN                           | iPad for library grant funded                           | \$ 499.00   |     |
|          | 04/10/2022 | OFFICEWORKS                             | Officeworks purchase stationery Library workroom        | \$ 176.59   |     |
|          | 06/10/2022 | WOOLWORTHS                              | Woolworths hand soap refill for library kitchen         | \$ 3.25     |     |
|          | 12/10/2022 | COLES                                   | Bucket and catering for library events                  | \$ 11.29    |     |
|          | 14/10/2022 | COLES                                   | Get Online Week events catering grant fund              | \$ 122.49   |     |
|          | 14/10/2022 | COLES                                   | Library workroom materials                              | \$ 21.47    |     |
| EFT67793 | 19/10/2022 | Manager - Community Facilities          | PAYMENT   | \$ 466.89   | MFS |
|          | 16/09/2022 | BUNNINGS                                | Hardware for small maintenance                          | \$ 26.21    |     |
|          | 27/09/2022 | COLES                                   | Kiosk stock   | \$ 40.76    |     |
|          | 10/10/2022 | BUNNINGS                                | PPE for waterpark plant room                            | \$ 23.50    |     |
|          | 10/10/2022 | NWH SOLUTION PTY LTD                    | Solenoid coils for waterpark repairs                    | \$ 55.92    |     |
|          | 14/10/2022 | BWS LIQUOR                              | Bar stock - Civic Centre event                          | \$ 320.50   |     |
| EFT67794 | 19/10/2022 | Manager Governance, Strategy & Risk     | PAYMENT   | \$ 550.31   | MFS |
|          | 10/10/2022 | INSIGHT CALL CENTRE                     | After hours call service                                | \$ 550.31   |     |
| EFT67795 | 19/10/2022 | Manager Operations                      | PAYMENT   | \$ 1,951.68 | MFS |
|          | 20/09/2022 | WOOLWORTHS                              | Depot refreshments                                      | \$ 44.00    |     |
|          | 27/09/2022 | WOOLWORTHS                              | Depot refreshments                                      | \$ 50.25    |     |
|          | 27/09/2022 | BROOMECECRETE                           | Stabilised sand for road works                          | \$ 532.40   |     |
|          | 27/09/2022 | BROOMECECRETE                           | Rapid set for roadworks                                 | \$ 95.70    |     |
|          | 28/09/2022 | BP SHINJU                               | Fuel  | \$ 111.34   |     |
|          | 29/09/2022 | COLES                                   | Bread for depot BBQ                                     | \$ 99.00    |     |
|          | 29/09/2022 | PARKWAY MEATS                           | BBQ for depot   | \$ 214.20   |     |
|          | 30/09/2022 | BROOMECECRETE                           | Concrete for Broome north paths                         | \$ 692.34   |     |
|          | 03/10/2022 | FIELD AIRCONDITIONING                   | Trickle charger for Ute                                 | \$ 112.45   |     |
| EFT67796 | 19/10/2022 | Marketing & Communications Officer      | PAYMENT   | \$ 6,480.61 | MFS |
|          | 20/09/2022 | FAIRFAX SUBSCRIPTIONS                   | WA today subscription                                   | \$ 8.45     |     |
|          | 21/09/2022 | HARVEY NORMAN                           | Camera equipment from Harvey Norman                     | \$ 158.00   |     |
|          | 22/09/2022 | FACEBOOK                                | Library Facebook boost post                             | \$ 45.20    |     |
|          | 23/09/2022 | HN PHOTOS                               | Printing of Town Beach Foreshore image                  | \$ 12.00    |     |
|          | 23/09/2022 | BROOME BOULEVARD CAFE                   | Catering for citizenship ceremony - September 23        | \$ 101.19   |     |
|          | 23/09/2022 | BROOME BOULEVARD CAFE                   | Catering for citizenship ceremony - September 23        | \$ 101.19   |     |
|          | 23/09/2022 | BROOME BOULEVARD CAFE                   | Catering for citizenship ceremony - September 23        | \$ 101.19   |     |
|          | 23/09/2022 | BROOME BOULEVARD CAFE                   | Catering for citizenship ceremony - September 23        | \$ 101.19   |     |
|          | 23/09/2022 | BROOME BOULEVARD CAFE                   | Catering for citizenship ceremony - September 23        | \$ 38.00    |     |
|          | 23/09/2022 | BROOME BOULEVARD CAFE                   | Catering for citizenship ceremony - September 23        | \$ 101.19   |     |

|                              |            |  |  |    |           |     |
|------------------------------|------------|--|--|----|-----------|-----|
|                              | 24/09/2022 | QANTAS AIRWAYS LIMITED                     | Flight for Manager Information Systems             | \$ | 687.24    |     |
|                              | 24/09/2022 | QANTAS AIRWAYS LIMITED                     | Flight Manager Information Systems                 | \$ | 15.00     |     |
|                              | 28/09/2022 | NORTHSIDE RENTAL                           | Rental car for Skate Pros                          | \$ | 535.50    |     |
|                              | 28/09/2022 | SHUTTERSTOCK IRELAND                       | Shutterstock yearly subscription                   | \$ | 350.90    |     |
|                              | 30/09/2022 | NORTHSIDE RENTAL                           | Rental car for Skate Pros                          | \$ | 321.30    |     |
|                              | 30/09/2022 | BROOME FLORIST                             | Flowers delivered                                  | \$ | 105.00    |     |
|                              | 30/09/2022 | COLES                                      | CEO15 morning tea 30 September                     | \$ | 173.34    |     |
|                              | 04/10/2022 | VIRGIN                                     | Flight for staff member to attend Perth meeting    | \$ | 765.00    |     |
|                              | 04/10/2022 | VIRGIN                                     | Flight for staff member - credit card fee          | \$ | 7.19      |     |
|                              | 04/10/2022 | QANTAS AIRWAYS LIMITED                     | Flight for staff member to attend Perth meeting    | \$ | 399.77    |     |
|                              | 05/10/2022 | VIRGIN                                     | Flight for Cr Matsumoto to travel to Perth         | \$ | 530.00    |     |
|                              | 05/10/2022 | PLANNING INSTITUTE OF AUS                  | PIA annual membership 2022                         | \$ | 291.50    |     |
|                              | 08/10/2022 | QANTAS AIRWAYS LIMITED                     | Flight change for Cr Foy to return to Broome       | \$ | 81.28     |     |
|                              | 08/10/2022 | QANTAS AIRWAYS LIMITED                     | Flight change for Cr Foy to return to Broome       | \$ | 99.00     |     |
|                              | 10/10/2022 | DWER - WATER                               | DWER clearing permit for Cable Beach Redevelopment | \$ | 600.00    |     |
|                              | 11/10/2022 | VIRGIN                                     | Flights for MPC for Definitiv Training to staff    | \$ | 744.00    |     |
|                              | 11/10/2022 | VIRGIN                                     | Flights for MPC for Definitiv Training to staff    | \$ | 6.99      |     |
| EFT67797                     | 19/10/2022 | People & Culture Advisor                   | PAYMENT  | \$ | 364.04    | MFS |
|                              | 27/09/2022 | COLES                                      | Gift Cards - Reward & Recognition Quarter winner   | \$ | 321.80    |     |
|                              | 13/10/2022 | OFFICE NATIONAL BROOME                     | Clips for Security Swipe Cards                     | \$ | 42.24     |     |
| EFT67798                     | 19/10/2022 | Place Activation & Engagement Coordinator  | PAYMENT  | \$ | 1,401.95  | MFS |
|                              | 16/09/2022 | THE FABRIC PRINTER                         | T Shirts for Skate Park Event                      | \$ | 1,176.44  |     |
|                              | 28/09/2022 | VIRGIN                                     | SKATE: additional luggage charges                  | \$ | 60.00     |     |
|                              | 28/09/2022 | VIRGIN                                     | SKATE: Invoice Raised in error                     | \$ | 60.00     |     |
|                              | 28/09/2022 | VIRGIN                                     | SKATE: Invoice Raised in error                     | \$ | 60.00     |     |
|                              | 30/09/2022 | COLES                                      | SKATE: refreshments for participants               | \$ | 165.51    |     |
| EFT67799                     | 19/10/2022 | Senior Administration & Governance Officer | PAYMENT  | \$ | 550.45    | MFS |
|                              | 27/09/2022 | COLES                                      | Refreshments council meetings                      | \$ | 54.20     |     |
|                              | 28/09/2022 | HALMAX PTY LTD                             | SMS SERVICE SUPPLY 6 MONTHS - OCT TO APRIL 2023    | \$ | 120.00    |     |
|                              | 29/09/2022 | DEWAS KITCHEN                              | Catering OMC 29.09.2022                            | \$ | 224.00    |     |
|                              | 11/10/2022 | OISHIFOOD                                  | Catering Council Workshop 11.10.2022               | \$ | 140.80    |     |
|                              | 11/10/2022 | WOOLWORTHS                                 | Catering Council Workshop 11.10.2022               | \$ | 11.45     |     |
| EFT67800                     | 19/10/2022 | Senior Customer Service Officer            | PAYMENT  | \$ | 906.50    | MFS |
|                              | 04/10/2022 | DEPARTMENT OF TRANSPORT                    | Shire of Broome number plates                      | \$ | 400.00    |     |
|                              | 04/10/2022 | DEPARTMENT OF TRANSPORT                    | Shire of Broome number plates                      | \$ | 200.00    |     |
|                              | 14/10/2022 | BROOME PROGRESSIVE SUPPLIES                | Milk   | \$ | 50.10     |     |
|                              | 14/10/2022 | BROOME PROGRESSIVE SUPPLIES                | Milk   | \$ | 56.40     |     |
|                              | 17/10/2022 | DEPARTMENT OF TRANSPORT                    | Shire of Broome Number plates                      | \$ | 200.00    |     |
| MUNICIPAL CREDIT CARD TOTAL: |            |  |  | \$ | 38,481.39 |     |

| MUNICIPAL DIRECT DEBIT - OCTOBER 2022 |           |   |                              |              |          |
|---------------------------------------|-----------|---|------------------------------|--------------|----------|
| DD#                                   | Date      | Name                                      | Description                  | Amount       | Del Auth |
| DD31412.1                             | 4/10/2022 | AWARE SUPER                               | Payroll deductions           | \$ 48,682.22 | MFS      |
| DD31412.2                             | 4/10/2022 | COMMONWEALTH ESSENTIAL SUPER              | Superannuation contributions | \$ 337.70    | MFS      |
| DD31412.3                             | 4/10/2022 | NETWEALTH SUPER ACCELERATOR PERSONAL SU   | Superannuation contributions | \$ 593.75    | MFS      |
| DD31412.4                             | 4/10/2022 | CBUS SUPERANNUATION                       | Payroll deductions           | \$ 648.92    | MFS      |
| DD31412.5                             | 4/10/2022 | HOSTPLUS SUPERANNUATION FUND              | Payroll deductions           | \$ 3,333.37  | MFS      |
| DD31412.6                             | 4/10/2022 | HESTA AUSTRALIA LIMITED (SUPERANNUATION)  | Payroll deductions           | \$ 1,025.95  | MFS      |
| DD31412.7                             | 4/10/2022 | AUSTRALIAN RETIREMENT TRUST               | Payroll deductions           | \$ 2,644.20  | MFS      |
| DD31412.8                             | 4/10/2022 | MLC MASTERKEY PERSONAL SUPERANNUATION     | Payroll deductions           | \$ 779.34    | MFS      |
| DD31412.9                             | 4/10/2022 | IJ AGRI SUPERANNUATION FUND               | Payroll deductions           | \$ 1,036.18  | MFS      |
| DD31412.10                            | 4/10/2022 | IOOF EMPLOYER SUPER                       | Payroll deductions           | \$ 813.51    | MFS      |
| DD31412.11                            | 4/10/2022 | LOCAL GOVERNMENT SUPER                    | Superannuation contributions | \$ 351.53    | MFS      |
| DD31412.12                            | 4/10/2022 | UNISUPER                                  | Payroll deductions           | \$ 1,910.00  | MFS      |
| DD31412.13                            | 4/10/2022 | BT SUPER FOR LIFE                         | Payroll deductions           | \$ 2,267.98  | MFS      |
| DD31412.14                            | 4/10/2022 | ANZ SMART CHOICE SUPER                    | Payroll deductions           | \$ 2,020.09  | MFS      |
| DD31412.15                            | 4/10/2022 | LG SUPER                                  | Payroll deductions           | \$ 435.38    | MFS      |
| DD31412.16                            | 4/10/2022 | BENDIGO SMART START SUPER                 | Superannuation contributions | \$ 405.13    | MFS      |
| DD31412.17                            | 4/10/2022 | THE TRUSTEE FOR AUSTRALIAN ETHICAL RETAIL | Payroll deductions           | \$ 1,274.43  | MFS      |
| DD31412.18                            | 4/10/2022 | ASGARD INFINITY EWRAP SUPER               | Superannuation contributions | \$ 314.31    | MFS      |
| DD31412.19                            | 4/10/2022 | MACQUARIE SUPERANNUATION FUND             | Superannuation contributions | \$ 485.34    | MFS      |
| DD31412.20                            | 4/10/2022 | FUTURE SUPER FUND                         | Superannuation contributions | \$ 413.76    | MFS      |
| DD31412.21                            | 4/10/2022 | THE TRUSTEE FOR RUTOS SUPERANNUATION      | Payroll deductions           | \$ 1,242.27  | MFS      |
| DD31412.22                            | 4/10/2022 | AUSTRALIAN CATHOLIC SUPERANNUATION & RE   | Superannuation contributions | \$ 598.43    | MFS      |
| DD31412.23                            | 4/10/2022 | AMP SUPERLEADER                           | Superannuation contributions | \$ 358.11    | MFS      |
| DD31412.24                            | 4/10/2022 | MLC MASTERKEY BUSINESS SUPER              | Superannuation contributions | \$ 90.45     | MFS      |
| DD31412.25                            | 4/10/2022 | COLONIAL FIRST STATE-FIRSTCHOICE SUPERANN | Payroll deductions           | \$ 2,433.05  | MFS      |

**Item 9.4.2 - MONTHLY PAYMENT LISTING OCTOBER 2022**

|                               |            |   |                                   |    |            |     |
|-------------------------------|------------|---|-----------------------------------|----|------------|-----|
| DD31412.26                    | 4/10/2022  | REST SUPERANNUATION                             | Payroll deductions                | \$ | 4,909.66   | MFS |
| DD31412.27                    | 4/10/2022  | HUB24 Superannuation                            | Superannuation contributions      | \$ | 732.59     | MFS |
| DD31412.28                    | 4/10/2022  | AMIST SUPER                                     | Superannuation contributions      | \$ | 727.01     | MFS |
| DD31412.29                    | 4/10/2022  | AUSTRALIAN SUPER                                | Payroll deductions                | \$ | 4,734.73   | MFS |
| DD31412.30                    | 4/10/2022  | EQUIP SUPER                                     | Superannuation contributions      | \$ | 337.70     | MFS |
| DD31438.1                     | 30/10/2022 | INLOGIK PTY LTD                                 | Software Support Fees- Governance | \$ | 286.00     | MFS |
| DD31459.1                     | 18/10/2022 | AWARE SUPER                                     | Payroll deductions                | \$ | 48,087.55  | MFS |
| DD31459.2                     | 18/10/2022 | COMMONWEALTH ESSENTIAL SUPER                    | Superannuation contributions      | \$ | 334.50     | MFS |
| DD31459.3                     | 18/10/2022 | NETWEALTH SUPER ACCELERATOR PERSONAL SUPER      | Superannuation contributions      | \$ | 593.75     | MFS |
| DD31459.4                     | 18/10/2022 | CBUS SUPERANNUATION                             | Payroll deductions                | \$ | 802.75     | MFS |
| DD31459.5                     | 18/10/2022 | HSTPLUS SUPERANNUATION FUND                     | Payroll deductions                | \$ | 4,518.73   | MFS |
| DD31459.6                     | 18/10/2022 | HESTA AUSTRALIA LIMITED (SUPERANNUATION)        | Payroll deductions                | \$ | 1,040.40   | MFS |
| DD31459.7                     | 18/10/2022 | AUSTRALIAN RETIREMENT TRUST                     | Payroll deductions                | \$ | 1,978.37   | MFS |
| DD31459.8                     | 18/10/2022 | MLC MASTERKEY PERSONAL SUPERANNUATION           | Payroll deductions                | \$ | 767.01     | MFS |
| DD31459.9                     | 18/10/2022 | ANZ STAFF SUPERANNUATION                        | Superannuation contributions      | \$ | 65.60      | MFS |
| DD31459.10                    | 18/10/2022 | JJ AGRI SUPERANNUATION FUND                     | Payroll deductions                | \$ | 1,011.01   | MFS |
| DD31459.11                    | 18/10/2022 | LOCAL GOVERNMENT SUPER                          | Superannuation contributions      | \$ | 358.87     | MFS |
| DD31459.12                    | 18/10/2022 | UNISUPER  | Payroll deductions                | \$ | 1,877.29   | MFS |
| DD31459.13                    | 18/10/2022 | BT SUPER FOR LIFE                               | Payroll deductions                | \$ | 2,403.82   | MFS |
| DD31459.14                    | 18/10/2022 | ANZ SMART CHOICE SUPER                          | Payroll deductions                | \$ | 2,117.35   | MFS |
| DD31459.15                    | 18/10/2022 | LG SUPER  | Payroll deductions                | \$ | 399.69     | MFS |
| DD31459.16                    | 18/10/2022 | BENDIGO SMART START SUPER                       | Superannuation contributions      | \$ | 316.57     | MFS |
| DD31459.17                    | 18/10/2022 | THE TRUSTEE FOR AUSTRALIAN ETHICAL RETAIL       | Payroll deductions                | \$ | 1,065.81   | MFS |
| DD31459.18                    | 18/10/2022 | ASGARD INFINITY EWRAP SUPER                     | Superannuation contributions      | \$ | 314.31     | MFS |
| DD31459.19                    | 18/10/2022 | MACQUARIE SUPERANNUATION FUND                   | Superannuation contributions      | \$ | 478.25     | MFS |
| DD31459.20                    | 18/10/2022 | FUTURE SUPER FUND                               | Superannuation contributions      | \$ | 343.91     | MFS |
| DD31459.21                    | 18/10/2022 | THE TRUSTEE FOR RUTOS SUPERANNUATION            | Payroll deductions                | \$ | 1,242.27   | MFS |
| DD31459.22                    | 18/10/2022 | AUSTRALIAN CATHOLIC SUPERANNUATION & RE         | Superannuation contributions      | \$ | 598.43     | MFS |
| DD31459.23                    | 18/10/2022 | AMP SUPERLEADER                                 | Superannuation contributions      | \$ | 338.46     | MFS |
| DD31459.24                    | 18/10/2022 | MLC MASTERKEY BUSINESS SUPER                    | Superannuation contributions      | \$ | 110.25     | MFS |
| DD31459.25                    | 18/10/2022 | COLONIAL FIRST STATE-FIRSTCHOICE SUPERANNUATION | Payroll deductions                | \$ | 2,401.75   | MFS |
| DD31459.26                    | 18/10/2022 | REST SUPERANNUATION                             | Payroll deductions                | \$ | 4,155.27   | MFS |
| DD31459.27                    | 18/10/2022 | HUB24 Superannuation                            | Superannuation contributions      | \$ | 724.21     | MFS |
| DD31459.28                    | 18/10/2022 | AMIST SUPER                                     | Superannuation contributions      | \$ | 727.01     | MFS |
| DD31459.29                    | 18/10/2022 | AUSTRALIAN SUPER                                | Payroll deductions                | \$ | 5,240.89   | MFS |
| DD31459.30                    | 18/10/2022 | EQUIP SUPER                                     | Superannuation contributions      | \$ | 334.48     | MFS |
| MUNICIPAL DIRECT DEBIT TOTAL: |            |   |                                   | \$ | 170,971.65 |     |

MUNICIPAL ELECTRONIC TRANSFER TOTAL \$ 3,129,932.77

MUNICIPAL CHEQUES TOTAL \$ 13,212.10

PAYROLL TOTAL \$ 757,040.54

TRUST CHEQUE TOTAL \$ -

MUNICIPAL CREDIT CARD TOTAL \$ 38,481.39

MUNICIPAL DIRECT DEBIT TOTAL \$ 170,971.65

TOTAL PAYMENTS OCTOBER 2022 \$ 4,109,638.45

Key for Delegation of Authority:

CEO- Chief Executive Officer  
DCS- Director Corporate Services  
MFS- Manager Financial Services

**9.4.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT - OCTOBER 2022**

|                                |                                    |
|--------------------------------|------------------------------------|
| <b>LOCATION/ADDRESS:</b>       | Nil                                |
| <b>APPLICANT:</b>              | Nil                                |
| <b>FILE:</b>                   | FRE02                              |
| <b>AUTHOR:</b>                 | Senior Finance Officer             |
| <b>CONTRIBUTOR/S:</b>          | Manager Financial Services         |
| <b>RESPONSIBLE OFFICER:</b>    | Acting Director Corporate Services |
| <b>DISCLOSURE OF INTEREST:</b> | Nil                                |

**SUMMARY:**

This report recommends that Council receives the Monthly Statement of Financial Activity Report for the period ended 31 October 2022, as required by Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* (FMR).

**BACKGROUND**

Council is provided with the Monthly Financial Activity Report which has been developed in line with statutory reporting standards and provides Council with a holistic overview of the operations of the Shire of Broome.

Supplementary information has been provided in the form of Notes to the Monthly Report and a General Fund Summary of Financial Activity, which discloses Council's Revenue and Expenditure in summary form, by Programme (Function and Activity).

**COMMENT**

The 2022/23 Annual Budget was adopted at the Special Meeting on 5 July 2022. The following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

|                               |   |
|-------------------------------|---|
| Budget Year elapsed           | 33.70%                                    |
| Total Rates Raised Revenue    | 100% (of which 76.25% has been collected) |
| Total Other Operating Revenue | 48%                                       |
| Total Operating Expenditure   | 19%                                       |
| Total Capital Revenue         | 22%                                       |
| Total Capital Expenditure     | 12%                                       |
| Total Sale of Assets Revenue  | 0%  |

More detailed explanations of variances are contained in Note 2 of the Monthly Statement of Financial Activity. The commentary identifies material variations between the expected year-to-date budget position and the position at the reporting date.

Based on the 2022/23 Annual Budget presented at the Special Meeting on 5 July 2022, Council adopted a balanced budget to 30 June 2023.

It should be noted that the Office of the Auditor General will be onsite during October to commence the audit of the 2021/22 Annual Financial Statements.

The opening budget position for 2022/23 is subject to change which will be presented to Council in due course.

## **CONSULTATION**

Nil.

## **STATUTORY ENVIRONMENT**

***Local Government Act 1995***

**Section 6.4 – Financial report**

**Section 6.8 – Expenditure from municipal fund not included in the budget**

***Local Government (Financial Management) Regulations 1996***

**Reg 34. Financial activity statement report — s. 6.4**

## **POLICY IMPLICATIONS**

Nil.

## **FINANCIAL IMPLICATIONS**

Nil.

## **RISK**

The Financial Activity Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

## **STRATEGIC ASPIRATIONS**

**Performance – We will deliver excellent governance, service and value, for everyone.**

***Outcome Eleven – Effective leadership, advocacy and governance:***

11.2 Deliver best practice governance and risk management

***Outcome Twelve – A well informed and engaged community:***

12.1 Provide the community with relevant, timely information and effective engagement

**Outcome Thirteen - Value for money from rates and long term financial sustainability:**

13.1 Plan effectively for short and long term financial sustainability

13.2 Improve real and perceived value for money from rates

**Outcome Fourteen – Excellence in organisational performance and service delivery:**

14.3 Monitor and continuously improve performance levels.

**VOTING REQUIREMENTS**

*Simple Majority*

**COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/1122/144**

**Moved: Cr D Male**

**Seconded: Cr C Mitchell**

***That Council receives the Monthly Financial Activity Statement Report for the period ended 31 October 2022 as attached.***

**CARRIED UNANIMOUSLY 7/0**

**Attachments**

1. Monthly Statement of Activity October 2022

**SHIRE OF BROOME**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 October 2022**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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## Shire of Broome

### Compilation Report

For the Period Ended 31 October 2022

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

### Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 October 2022 of \$25,621,668.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

### Preparation

Prepared by: S Santoro

Reviewed by: E French

Date prepared: 10/11/2022

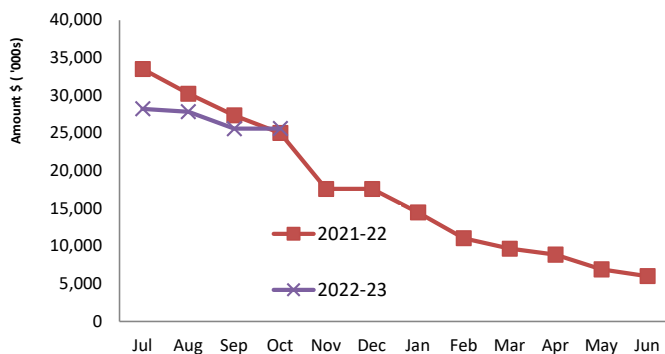


## Summary by date

## Monthly Summary Information

For the Period Ended 31 October 2022

Liquidity Over the Year (Refer Note 3)



## Cash and Cash Equivalents

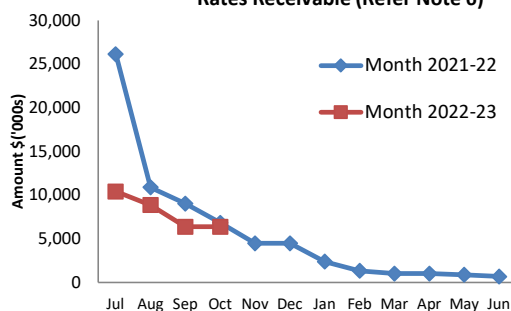
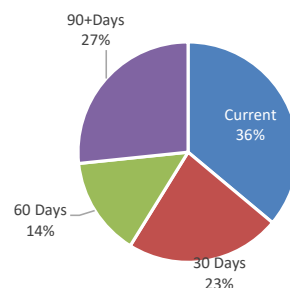
## as at period end

|              |    |            |
|--------------|----|------------|
| Unrestricted | \$ | 24,595,016 |
| Restricted   | \$ | 32,984,617 |
|              | \$ | 57,579,633 |

## Receivables

|       |    |           |
|-------|----|-----------|
| Rates | \$ | 6,102,690 |
| Other | \$ | 821,463   |
|       | \$ | 6,924,153 |

Rates Receivable (Refer Note 6)

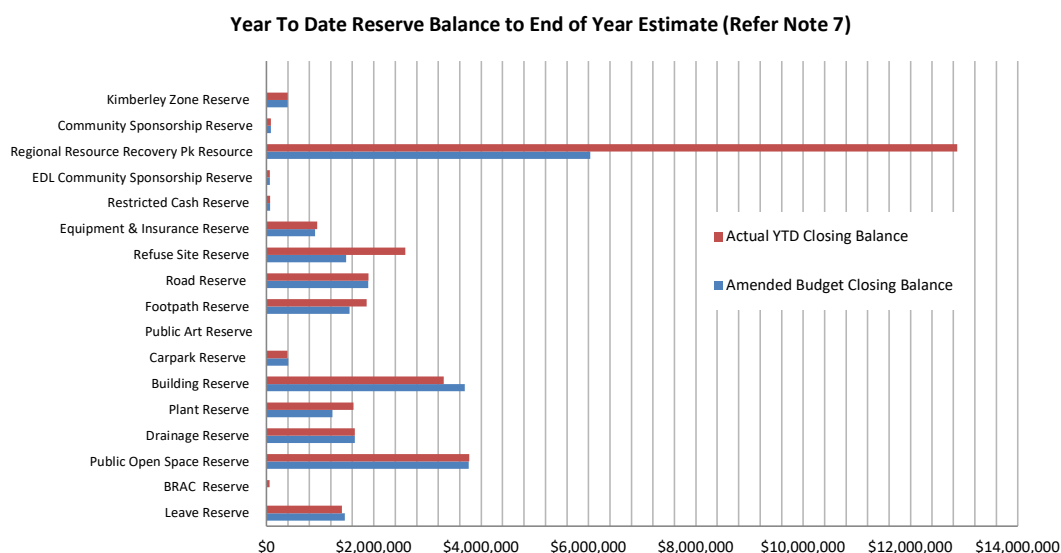
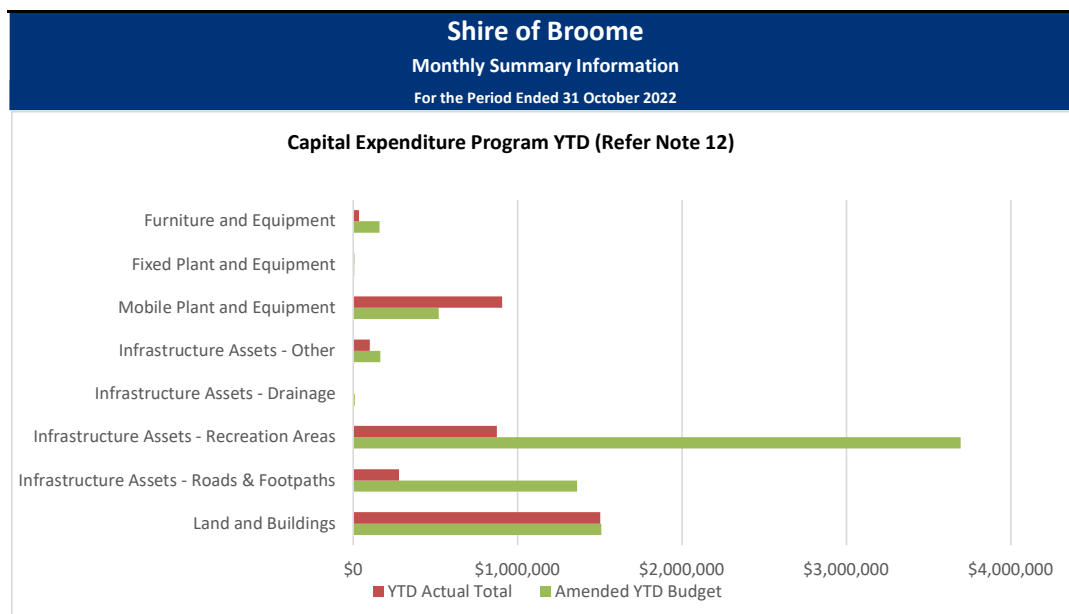
Accounts Receivable Ageing (non-rates)  
(Refer Note 6)

## Comments

1. Liquidity refers to the Shire of Broome's ability to meet its financial obligations within the current year. Liquidity increased at the start of the financial year by \$22.228M due mainly to the issuance of rates. Liquidity is a combination of unrestricted cash, Current Debtors (including Rates), and Current Creditors. The Shire of Broome's current position (representing liquidity) can be found in Note 3.

2. Rates were raised in July with payment due 35 days after issuing. Total Rates raised for the year was \$24.94M with total outstanding rates YTD at \$6.1M.

This information is to be read in conjunction with the accompanying Financial Statements and notes.



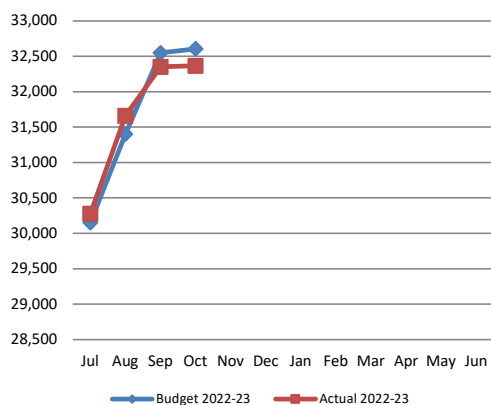
#### Comments

\*Amended Budget Closing balance is the forecast of the closing balance after all budgeted transfers to and from reserve have been performed. At this time there have been no transactions to or from reserve other than to recognise interest earned on reserve investments. All interest earned on Reserve investments is recorded on reserve at the end of each month.

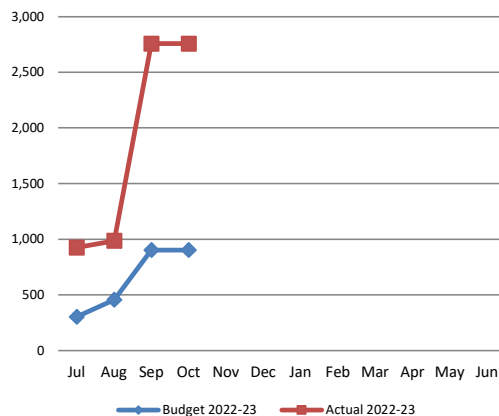
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**Shire of Broome**  
**Monthly Summary Information**  
 For the Period Ended 31 October 2022

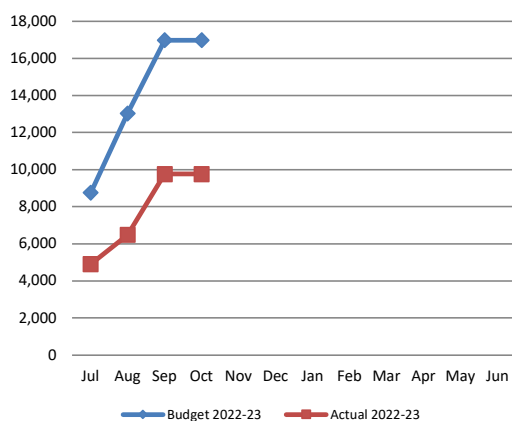
Budget Operating Revenues -v- Actual (Refer Note 2)



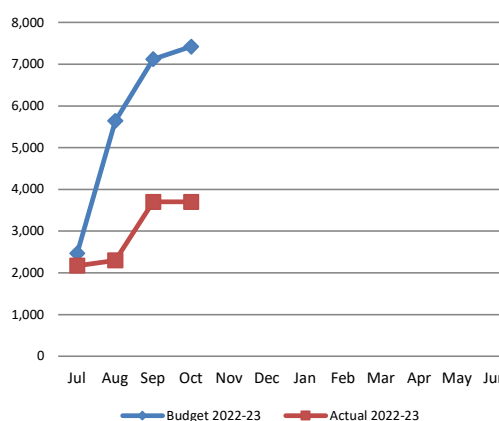
Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



**Comments**

Explanation on material variances are presented in note 2.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 31 October 2022

|   | Note | Amended Annual<br>Budget<br>(a) | Amended YTD<br>Budget<br>(b) | YTD<br>Actual<br>(c) | %   | Var. \$<br>(c)-(b) | Var. %<br>(c)-(b)/(b) | Var. |
|---|------|---------------------------------|------------------------------|----------------------|-----|--------------------|-----------------------|------|
| <b>Operating Revenues</b>                   |      | \$                              | \$                           | \$                   |     | \$                 | %                     |      |
| Governance                                  |      | 28,714                          | 1,627                        | 2,414                |     | 787                | 48.37%                |      |
| General Purpose Funding - Rates             | 9    | 25,425,375                      | 25,170,970                   | 25,199,192           |     | 28,222             | 0.11%                 |      |
| General Purpose Funding - Other             |      | 547,096                         | 136,774                      | 146,410              |     | 9,636              | 7.05%                 |      |
| Law, Order and Public Safety                |      | 132,928                         | 44,304                       | 34,548               |     | (9,756)            | (22.02%)              |      |
| Health                                      |      | 197,140                         | 124,042                      | 123,925              |     | (117)              | (0.09%)               |      |
| Education and Welfare                       |      | 93,000                          | 31,000                       | 88,034               |     | 57,034             | 183.98%               | ▲    |
| Housing                                     |      | 1,102,751                       | 367,584                      | 168,916              |     | (198,668)          | (54.05%)              | ▼    |
| Community Amenities                         |      | 7,003,502                       | 4,623,870                    | 4,379,097            |     | (244,773)          | (5.29%)               |      |
| Recreation and Culture                      |      | 1,589,053                       | 587,554                      | 573,674              |     | (13,880)           | (2.36%)               |      |
| Transport                                   |      | 868,607                         | 355,224                      | 300,552              |     | (54,672)           | (15.39%)              | ▼    |
| Economic Services                           |      | 962,637                         | 394,130                      | 408,772              |     | 14,642             | 3.72%                 |      |
| Other Property and Services                 |      | 2,324,119                       | 766,598                      | 938,970              |     | 172,372            | 22.49%                | ▲    |
| Total Operating Revenue                     |      | 40,274,922                      | 32,603,677                   | 32,364,504           | 48% | (239,173)          |                       |      |
| <b>Operating Expense</b>                    |      |                                 |                              |                      |     |                    |                       |      |
| Governance                                  |      | (2,244,183)                     | (777,445)                    | (641,942)            |     | 135,503            | 17.43%                | ▲    |
| General Purpose Funding                     |      | (624,840)                       | (203,530)                    | (175,771)            |     | 27,759             | 13.64%                | ▲    |
| Law, Order and Public Safety                |      | (1,496,764)                     | (497,566)                    | (406,138)            |     | 91,428             | 18.38%                | ▲    |
| Health                                      |      | (813,994)                       | (263,614)                    | (233,190)            |     | 30,424             | 11.54%                | ▲    |
| Education and Welfare                       |      | (799,743)                       | (258,990)                    | (246,702)            |     | 12,288             | 4.74%                 |      |
| Housing                                     |      | (1,281,616)                     | (427,200)                    | (320,096)            |     | 107,104            | 25.07%                | ▲    |
| Community Amenities                         |      | (10,994,485)                    | (3,730,799)                  | (2,327,962)          |     | 1,402,837          | 37.60%                | ▲    |
| Recreation and Culture                      |      | (17,517,054)                    | (5,696,327)                  | (2,695,778)          |     | 3,000,549          | 52.68%                | ▲    |
| Transport                                   |      | (10,610,233)                    | (3,488,868)                  | (1,048,144)          |     | 2,440,724          | 69.96%                | ▲    |
| Economic Services                           |      | (2,509,060)                     | (697,773)                    | (657,929)            |     | 39,844             | 5.71%                 |      |
| Other Property and Services                 |      | (2,492,443)                     | (931,051)                    | (1,006,922)          |     | (75,871)           | (8.15%)               |      |
| Total Operating Expenditure                 |      | (51,384,415)                    | (16,973,163)                 | (9,760,574)          | 19% | 7,212,589          |                       |      |
| <b>Funding Balance Adjustments</b>          |      |                                 |                              |                      |     |                    |                       |      |
| Add back Depreciation                       |      | 18,142,152                      | 6,047,436                    | 0                    |     | (6,047,436)        | 100.00%               |      |
| Adjust (Profit)/Loss on Asset Disposal      | 8    | 51,548                          | (29,518)                     | 0                    |     | 29,518             | 100.00%               | ▲    |
| Adjust Revaluation, Provisions and Accruals |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| <b>Net Cash from Operations</b>             |      | 7,084,207                       | 21,648,432                   | 22,603,930           |     | 955,498            |                       |      |
| <b>Capital Revenues</b>                     |      |                                 |                              |                      |     |                    |                       |      |
| <b>Grants, Subsidies and Contributions</b>  |      | 12,633,743                      | 841,648                      | 2,758,282            |     | 1,916,634          | (227.72%)             | ▲    |
| Governance                                  |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| General Purpose Funding                     |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Rates                                       |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Other General Purpose Funding               |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Law, Order and Public Safety                |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Health                                      |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Education and Welfare                       |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Housing                                     |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Community Amenities                         |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Recreation and Culture                      |      | 9,844,127                       | 194,376                      | 2,649,768            |     | 2,455,392          | (1263.22%)            |      |
| Transport                                   |      | 2,789,616                       | 647,272                      | 108,514              |     | (538,758)          | 83.24%                |      |
| Economic Services                           |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Other Property and Services                 |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Proceeds from Disposal of Assets            | 8    | 445,073                         | 61,595                       | 0                    | 0%  | (61,595)           | 100.00%               | ▼    |
| Total Capital Revenues                      |      | 13,078,816                      | 903,243                      | 2,758,282            | 22% | 1,855,039          |                       |      |

SHIRE OF BROOME  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 31 October 2022

|  | Note | Amended Annual<br>Budget<br>(a) | Amended YTD<br>Budget<br>(b) | YTD<br>Actual<br>(c) | %   | Var. \$<br>(c)-(b) | Var. %<br>(c)-(b)/(b) | Var. |
|--|------|---------------------------------|------------------------------|----------------------|-----|--------------------|-----------------------|------|
| <b>Capital Expenses</b>  |      |                                 |                              |                      |     |                    |                       |      |
| Land Held for Resale   | 12   | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Land Under Control (Crown Land)  | 12   | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Land and Buildings   | 12   | (11,220,879)                    | (1,507,716)                  | (1,501,553)          |     | 6,163              | 0.41%                 |      |
| Infrastructure Assets - Roads & Footpaths                                  | 12   | (4,085,677)                     | (1,361,265)                  | (278,766)            |     | 1,082,499          | 79.52%                | ▲    |
| Infrastructure Assets - Recreation Areas                                   | 12   | (11,413,968)                    | (3,693,541)                  | (873,227)            |     | 2,820,314          | 76.36%                | ▲    |
| Infrastructure Assets - Drainage   | 12   | (26,320)                        | (8,772)                      | 0                    |     | 8,772              | 100.00%               | ▲    |
| Infrastructure Assets - Other  | 12   | (491,905)                       | (163,757)                    | (101,060)            |     | 62,697             | 38.29%                | ▲    |
| Mobile Plant and Equipment   | 12   | (4,003,999)                     | (519,856)                    | (904,667)            |     | (384,811)          | (74.02%)              | ▼    |
| Fixed Plant and Equipment  | 12   | (18,437)                        | (6,147)                      | (5,677)              |     | 470                | 7.65%                 |      |
| Furniture and Equipment  | 12   | (478,860)                       | (159,620)                    | (35,672)             |     | 123,948            | 77.65%                | ▲    |
| Total Capital Expenditure  |      | (31,740,045)                    | (7,420,674)                  | (3,700,622)          | 12% | 3,720,052          |                       |      |
| <b>Net Cash from Capital Activities</b>                                    |      |                                 |                              |                      |     |                    |                       |      |
|  |      | (18,661,229)                    | (6,517,431)                  | (942,340)            |     | 5,575,091          |                       |      |
| <b>Financing</b>   |      |                                 |                              |                      |     |                    |                       |      |
| Proceeds from New Debentures   |      | 690,746                         | 0                            | 0                    |     | 0                  |                       |      |
| Payments for financial assets at<br>amortised cost - self supporting loans |      |                                 | 0                            | 0                    |     | 0                  |                       |      |
| Self-Supporting Loan Principal   |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Transfer from Reserves   | 7    | 9,970,352                       | 3,072,096                    | 0                    |     | (3,072,096)        | 100.00%               | ▲    |
| Advances to Community Groups   |      | (690,746)                       | 0                            | 0                    |     | 0                  |                       |      |
| Repayment of Debentures  | 10   | (444,161)                       | 0                            | 0                    |     | 0                  |                       |      |
| Repayment of Self Supporting Loan  |      | 0                               | 0                            | 0                    |     | 0                  |                       |      |
| Asset Rehab Liability  |      | (289,869)                       | (96,624)                     | (38,464)             |     | 58,160             | 60.19%                | ▲    |
| Transfer to Reserves   | 7    | (1,818,355)                     | (503,771)                    | (146,510)            |     | 357,261            | 70.92%                | ▲    |
| Net Cash from Financing Activities   |      | 7,417,967                       | 2,471,701                    | (184,974)            |     | (2,656,675)        |                       |      |
| <b>Net Operations, Capital and Financing</b>                               |      |                                 |                              |                      |     |                    |                       |      |
|  |      | (4,159,055)                     | 17,602,702                   | 21,476,616           |     | 3,873,914          |                       |      |
| <b>Opening Funding Surplus(Deficit)</b>                                    |      |                                 |                              |                      |     |                    |                       |      |
|  | 3    | 4,145,052                       | 4,145,052                    | 4,145,052            |     | 0                  |                       |      |
| <b>Closing Funding Surplus(Deficit)</b>                                    |      |                                 |                              |                      |     |                    |                       |      |
|  | 3    | (14,003)                        | 21,747,754                   | 25,621,668           |     | 3,873,914          |                       |      |

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BROOME**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 October 2022**

|   | Note | Amended Annual Budget (a) | Amended YTD Budget (b) | YTD Actual (c)     | %          | Var. \$ (c)-(b)    | Var. % (c)-(b)/(b) | Var. |
|---|------|---------------------------|------------------------|--------------------|------------|--------------------|--------------------|------|
| <b>Operating Revenues</b>   |      | \$                        | \$                     | \$                 |            | \$                 | %                  |      |
| Rates   | 9    | 25,001,626                | 24,934,956             | 24,943,372         |            | 8,416              | 0.03%              |      |
| Operating Grants, Subsidies and Contributions                           |      | 1,688,116                 | 567,515                | 620,499            |            | 52,984             | 9.34%              |      |
| Fees and Charges  |      | 11,607,813                | 6,321,236              | 6,026,142          |            | (295,094)          | (4.67%)            |      |
| Service Charges   |      | 0                         | 0                      | 0                  |            | 0                  |                    |      |
| Interest Earnings   |      | 436,559                   | 187,802                | 387,793            |            | 199,991            | 106.49%            | ▲    |
| Other Revenue   |      | 1,337,814                 | 512,360                | 386,697            |            | (125,663)          | (24.53%)           | ▼    |
| Profit on Disposal of Assets  | 8    | 202,995                   | 79,806                 | 0                  |            | (79,806)           | (100.00%)          | ▼    |
| <b>Total Operating Revenue</b>  |      | <b>40,274,923</b>         | <b>32,603,675</b>      | <b>32,364,503</b>  | <b>49%</b> | <b>(239,172)</b>   |                    |      |
| <b>Operating Expense</b>  |      |                           |                        |                    |            |                    |                    |      |
| Employee Costs  |      | (16,866,105)              | (5,298,618)            | (4,749,494)        |            | 549,124            | (10.36%)           |      |
| Materials and Contracts   |      | (10,773,269)              | (3,838,881)            | (2,892,809)        |            | 946,072            | (24.64%)           |      |
| Utility Charges   |      | (2,151,708)               | (717,257)              | (532,257)          |            | 185,000            | (25.79%)           |      |
| Depreciation on Non-Current Assets                                      |      | (18,142,152)              | (6,047,436)            | 0                  |            | 6,047,436          | (100.00%)          |      |
| Interest Expenses   |      | (202,898)                 | 0                      | (15,210)           |            | (15,210)           |                    | ▼    |
| Insurance Expenses  |      | (785,277)                 | (316,548)              | (999,452)          |            | (682,904)          | 215.73%            |      |
| Other Expenditure   |      | (2,208,463)               | (704,135)              | (571,350)          |            | 132,785            | (18.86%)           |      |
| Loss on Disposal of Assets  | 8    | (254,543)                 | (50,288)               | 0                  |            | 50,288             | (100.00%)          |      |
| <b>Total Operating Expenditure</b>                                      |      | <b>(51,384,415)</b>       | <b>(16,973,163)</b>    | <b>(9,760,572)</b> | <b>19%</b> | <b>7,212,591</b>   |                    |      |
| <b>Funding Balance Adjustments</b>                                      |      |                           |                        |                    |            |                    |                    |      |
| Add back Depreciation   |      | 18,142,152                | 6,047,436              | 0                  |            | (6,047,436)        | (100.00%)          | ▲    |
| Adjust (Profit)/Loss on Asset Disposal                                  | 8    | 51,548                    | (29,518)               | 0                  |            | 29,518             | (100.00%)          |      |
| Adjust Revaluation, Provisions and Accruals                             |      | 0                         | 0                      | 0                  |            | 0                  |                    |      |
| <b>Net Cash from Operations</b>   |      | <b>7,084,208</b>          | <b>21,648,430</b>      | <b>22,603,931</b>  |            | <b>955,501</b>     |                    |      |
| <b>Capital Revenues</b>   |      |                           |                        |                    |            |                    |                    |      |
| Grants, Subsidies and Contributions                                     |      | 12,633,743                | 841,648                | 2,758,282          |            | 1,916,634          | 227.72%            | ▲    |
| Proceeds from Disposal of Assets  |      | 445,073                   | 61,595                 | 0                  | 0%         | (61,595)           | (100.00%)          | ▼    |
| <b>Total Capital Revenues</b>   |      | <b>13,078,816</b>         | <b>903,243</b>         | <b>2,758,282</b>   | <b>22%</b> | <b>1,855,039</b>   |                    |      |
| <b>Capital Expenses</b>   |      |                           |                        |                    |            |                    |                    |      |
| Land Held for Resale  | 12   | 0                         | 0                      | 0                  |            | 0                  |                    |      |
| Land Under Control (Crown Land)   | 12   | 0                         | 0                      | 0                  |            | 0                  |                    |      |
| Land and Buildings  | 12   | (11,220,879)              | (1,507,716)            | (1,501,553)        |            | 6,163              | (0.41%)            |      |
| Infrastructure Assets - Roads & Footpaths                               | 12   | (4,085,677)               | (1,361,265)            | (278,766)          |            | 1,082,499          | (79.52%)           |      |
| Infrastructure Assets - Recreation Areas                                | 12   | (11,413,968)              | (3,693,541)            | (873,227)          |            | 2,820,314          | (76.36%)           |      |
| Infrastructure Assets - Drainage  | 12   | (26,320)                  | (8,772)                | 0                  |            | 8,772              | (100.00%)          |      |
| Infrastructure Assets - Other   | 12   | (491,905)                 | (163,757)              | (101,060)          |            | 62,697             | (38.29%)           |      |
| Fixed Plant and Equipment   | 12   | (18,437)                  | (6,147)                | (5,675)            |            | 472                | (7.68%)            |      |
| Furniture and Equipment   | 12   | (478,860)                 | (159,620)              | (35,672)           |            | 123,948            | (77.65%)           |      |
| <b>Total Capital Expenditure</b>  |      | <b>(31,740,045)</b>       | <b>(7,420,674)</b>     | <b>(3,700,620)</b> | <b>12%</b> | <b>3,720,054</b>   |                    |      |
| <b>Net Cash from Capital Activities</b>                                 |      | <b>(18,661,229)</b>       | <b>(6,517,431)</b>     | <b>(942,338)</b>   |            | <b>5,575,093</b>   |                    |      |
| <b>Financing</b>  |      |                           |                        |                    |            |                    |                    |      |
| Proceeds from New Debentures  |      | 690,746                   | 0                      | 0                  |            | 0                  |                    |      |
| Payments for financial assets at amortised cost - self supporting loans |      | 0                         | 0                      | 0                  |            | 0                  |                    |      |
| Self-Supporting Loan Principal  |      | 0                         | 0                      | 0                  |            | 0                  |                    |      |
| Transfer from Reserves  | 7    | 9,970,352                 | 3,072,096              | 0                  |            | (3,072,096)        | (100.00%)          | ▼    |
| Advances to Community Groups  |      | (690,746)                 | 0                      | 0                  |            | 0                  |                    |      |
| Repayment of Debentures   | 10   | (444,161)                 | 0                      | 0                  |            | 0                  |                    |      |
| Repayment of Self Supporting Loan                                       |      | 0                         | 0                      | 0                  |            | 0                  |                    |      |
| Asset Rehab Liability   |      | (289,869)                 | (96,624)               | (38,464)           |            | 58,160             | (60.19%)           |      |
| Transfer to Reserves  | 7    | (1,818,355)               | (503,771)              | (146,510)          |            | 357,261            | (70.92%)           |      |
| <b>Net Cash from Financing Activities</b>                               |      | <b>7,417,967</b>          | <b>2,471,701</b>       | <b>(184,974)</b>   |            | <b>(2,656,675)</b> |                    |      |
| <b>Net Operations, Capital and Financing</b>                            |      | <b>(4,159,054)</b>        | <b>17,602,700</b>      | <b>21,476,619</b>  |            | <b>3,873,919</b>   |                    |      |
| <b>Opening Funding Surplus(Deficit)</b>                                 | 3    | <b>4,145,052</b>          | <b>4,145,052</b>       | <b>4,145,052</b>   |            | <b>0</b>           |                    |      |
| <b>Closing Funding Surplus(Deficit)</b>                                 | 3    | <b>(14,002)</b>           | <b>21,747,752</b>      | <b>25,621,671</b>  |            | <b>3,873,919</b>   |                    |      |

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BROOME**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 31 October 2022

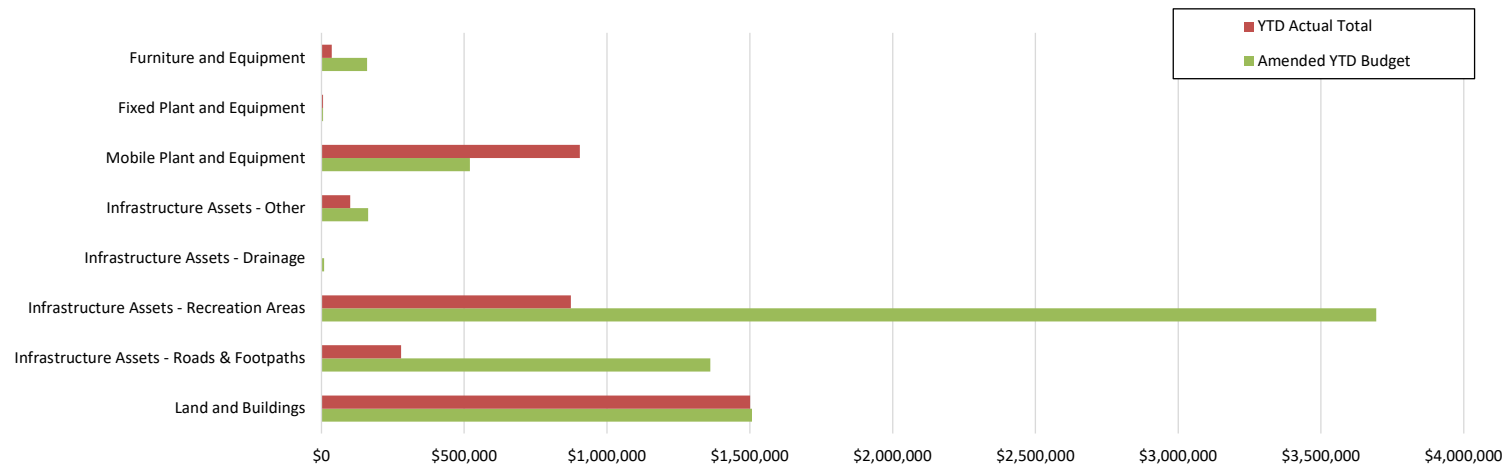
| Capital Acquisitions                      | Note | YTD Actual New<br>/Upgrade<br>(a) | YTD Actual (Renewal<br>Expenditure)<br>(b) | YTD Actual Total<br>(c) = (a)+(b) | Amended YTD<br>Budget<br>(d) | Amended Annual<br>Budget | Variance<br>(d) - (c) |
|---|------|-----------------------------------|--|-----------------------------------|------------------------------|--------------------------|-----------------------|
|   |      | \$                                | \$   | \$                                | \$                           | \$                       | \$                    |
| Land and Buildings                        | 12   | 1,346,668                         | 154,885                                    | 1,501,553                         | 1,507,716                    | 11,220,879               | (6,163)               |
| Infrastructure Assets - Roads & Footpaths | 12   | 204,353                           | 74,413                                     | 278,766                           | 1,361,265                    | 4,085,677                | (1,082,499)           |
| Infrastructure Assets - Recreation Areas  | 12   | 840,707                           | 32,520                                     | 873,227                           | 3,693,541                    | 11,413,968               | (2,820,314)           |
| Infrastructure Assets - Drainage          | 12   | 0                                 | 0  | 0                                 | 8,772                        | 26,320                   | (8,772)               |
| Infrastructure Assets - Other             | 12   | 88,919                            | 12,141                                     | 101,060                           | 163,757                      | 491,905                  | (62,697)              |
| Mobile Plant and Equipment                | 12   | 46,879                            | 857,788                                    | 904,667                           | 519,856                      | 4,003,999                | 384,811               |
| Fixed Plant and Equipment                 | 12   | 0                                 | 5,675                                      | 5,675                             | 6,147                        | 18,437                   | (472)                 |
| Furniture and Equipment                   | 12   | 35,672                            | 0  | 35,672                            | 159,620                      | 478,860                  | (123,948)             |
| Capital Expenditure Totals                |      | 2,563,198                         | 1,137,422                                  | 3,700,620                         | 7,420,674                    | 31,740,045               | (3,720,054)           |

**Funded By:**

|   |           |           |             |             |
|---|-----------|-----------|-------------|-------------|
| Capital Grants and Contributions                | 2,758,282 | 841,648   | 12,633,743  | 1,916,634   |
| Borrowings                                      | 0         | 0         | 690,746     | 0           |
| Other (Disposals & C/Fwd)                       | 0         | 61,595    | 445,073     | (61,595)    |
| Total Own Source Funding - Cash Backed Reserves | 0         | 3,072,096 | (9,970,352) | (3,072,096) |
| Own Source Funding - Operations                 | 942,338   | 3,445,335 | 27,940,835  | (2,502,997) |
| Capital Funding Total                           | 3,700,620 | 7,420,674 | 31,740,045  | (3,720,054) |

**SHIRE OF BROOME**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
**For the Period Ended 31 October 2022**

**Capital Expenditure Program YTD**





**SHIRE OF BROOME**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 October 2022**

|  | Adopted Budget      | Adopted Budget<br>Amendments<br>(Note 5) | Amended Annual<br>Budget<br>(a) |
|--|---------------------|--|---------------------------------|
| <b>Operating Revenues</b>              | \$                  | \$                                       | \$                              |
| Governance                             | 28,714              | 0  | 28,714                          |
| General Purpose Funding - Rates        | 25,425,375          | 0  | 25,425,375                      |
| General Purpose Funding - Other        | 547,096             | 0  | 547,096                         |
| Law, Order and Public Safety           | 132,928             | 0  | 132,928                         |
| Health                                 | 197,140             | 0  | 197,140                         |
| Education and Welfare                  | 93,000              | 0  | 93,000                          |
| Housing                                | 1,102,751           | 0  | 1,102,751                       |
| Community Amenities                    | 7,003,502           | 0  | 7,003,502                       |
| Recreation and Culture                 | 1,589,053           | 0  | 1,589,053                       |
| Transport                              | 868,607             | 0  | 868,607                         |
| Economic Services                      | 962,637             | 0  | 962,637                         |
| Other Property and Services            | 2,324,119           | 0  | 2,324,119                       |
| <b>Total Operating Revenue</b>         | <b>40,274,922</b>   | <b>0</b>                                 | <b>40,274,922</b>               |
| <b>Operating Expense</b>               |                     |  |                                 |
| Governance                             | (2,244,183)         | 0  | (2,244,183)                     |
| General Purpose Funding                | (624,840)           | 0  | (624,840)                       |
| Law, Order and Public Safety           | (1,496,764)         | 0  | (1,496,764)                     |
| Health                                 | (813,994)           | 0  | (813,994)                       |
| Education and Welfare                  | (799,743)           | 0  | (799,743)                       |
| Housing                                | (1,281,616)         | 0  | (1,281,616)                     |
| Community Amenities                    | (10,994,485)        | 0  | (10,994,485)                    |
| Recreation and Culture                 | (17,517,053)        | 0  | (17,517,053)                    |
| Transport                              | (10,610,233)        | 0  | (10,610,233)                    |
| Economic Services                      | (2,495,059)         | (14,000)                                 | (2,509,059)                     |
| Other Property and Services            | (2,492,443)         | 0  | (2,492,443)                     |
| <b>Total Operating Expenditure</b>     | <b>(51,370,413)</b> | <b>(14,000)</b>                          | <b>(51,384,413)</b>             |
| <b>Funding Balance Adjustments</b>     |                     |  |                                 |
| Add back Depreciation                  | 18,142,152          | 0  | 18,142,152                      |
| Adjust (Profit)/Loss on Asset Disposal | 51,548              | 0  | 51,548                          |
| Adjust Provisions and Accruals         | 0                   | 0  | 0                               |
| <b>Net Cash from Operations</b>        | <b>7,098,209</b>    | <b>(14,000)</b>                          | <b>7,084,209</b>                |
| <b>Capital Revenues</b>                |                     |  |                                 |
| Grants, Subsidies and Contributions    | 12,633,743          | 0  | 12,633,743                      |
| Proceeds from Disposal of Assets       | 445,073             | 0  | 445,073                         |
| Proceeds from Sale of Investments      | 0                   | 0  | 0                               |
| <b>Total Capital Revenues</b>          | <b>13,078,816</b>   | <b>0</b>                                 | <b>13,078,816</b>               |

**SHIRE OF BROOME**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 October 2022**

|   | Adopted Budget      | Adopted Budget Amendments<br>(Note 5) | Amended Annual Budget<br>(a) |
|---|---------------------|---------------------------------------|------------------------------|
| <b>Capital Expenses</b>   |                     |                                       |                              |
| Land Held for Resale  | 0                   | 0                                     | 0                            |
| Land Under Control (Crown Land)   | 0                   | 0                                     | 0                            |
| Land and Buildings  | (11,220,879)        | 0                                     | (11,220,879)                 |
| Works in Progress Land & Buildings                                      | 0                   | 0                                     | 0                            |
| Works In Progress Recreation Areas                                      |                     |                                       |                              |
| Infrastructure  | 0                   | 0                                     | 0                            |
| Works in Progress - Rds, F/Paths & Bridges                              | 0                   | 0                                     | 0                            |
| Works In Progress Other Infrastructure                                  | 0                   | 0                                     | 0                            |
| Works in Progress Plant & Equipment                                     | 0                   | 0                                     | 0                            |
| Infrastructure Assets - Roads & Footpaths                               | (4,085,677)         | 0                                     | (4,085,677)                  |
| Infrastructure Assets - Recreation Areas                                | (11,413,967)        | 0                                     | (11,413,967)                 |
| Infrastructure Assets - Drainage  | (26,320)            | 0                                     | (26,320)                     |
| Infrastructure Assets - Other   | (491,905)           | 0                                     | (491,905)                    |
| Mobile Plant and Equipment  | (4,003,999)         | 0                                     | (4,003,999)                  |
| Fixed Plant and Equipment   | (18,437)            | 0                                     | (18,437)                     |
| Furniture and Equipment   | (478,860)           | 0                                     | (478,860)                    |
| <b>Total Capital Expenditure</b>  | <b>(31,740,044)</b> | <b>0</b>                              | <b>(31,740,044)</b>          |
| <b>Net Cash from Capital Activities</b>                                 | <b>(18,661,228)</b> | <b>0</b>                              | <b>(18,661,228)</b>          |
| <b>Financing</b>  |                     |                                       |                              |
| Proceeds from New Debentures  | 690,746             | 0                                     | 690,746                      |
| Payments for financial assets at amortised cost - self supporting loans | 0                   | 0                                     | 0                            |
| Self-Supporting Loan Principal  | 0                   | 0                                     | 0                            |
| Transfer from Reserves  | 9,970,352           | 0                                     | 9,970,352                    |
| Purchase of Investments   | 0                   | 0                                     | 0                            |
| Advances to Community Groups  | (690,746)           | 0                                     | (690,746)                    |
| Repayment of Debentures   | (444,161)           | 0                                     | (444,161)                    |
| Repayment of Self Supporting Loan                                       | 0                   | 0                                     | 0                            |
| Asset Rehab Liability   | (289,869)           | 0                                     | (289,869)                    |
| Transfer to Reserves  | (1,818,355)         | 0                                     | (1,818,355)                  |
| <b>Net Cash from Financing Activities</b>                               | <b>7,417,967</b>    | <b>0</b>                              | <b>7,417,967</b>             |
| <b>Net Operations, Capital and Financing</b>                            | <b>(4,145,052)</b>  | <b>(14,000)</b>                       | <b>(4,159,052)</b>           |
| <b>Opening Funding Surplus(Deficit)</b>                                 | <b>4,145,052</b>    | <b>0</b>                              | <b>4,145,052</b>             |
| <b>Closing Funding Surplus(Deficit)</b>                                 | <b>0</b>            | <b>(14,000)</b>                       | <b>(14,000)</b>              |

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2022**

**Note 2: EXPLANATION OF MATERIAL VARIANCES**

| Reporting Program                   | Var. \$   | Var. %    | Var. | Timing/<br>Permanent | Explanation of Variance   |
|-------------------------------------|-----------|-----------|------|----------------------|---|
| <b>Operating Revenues</b>           | \$        | %         |      |                      |   |
| Governance                          | 787       | 48.37%    |      |                      |   |
| General Purpose Funding - Rates     | 28,222    | 0.11%     |      |                      |   |
| Law, Order and Public Safety        | (9,756)   | (22.02%)  |      |                      |   |
| Health                              | (117)     | (0.09%)   |      |                      |   |
| Education and Welfare               | 57,034    | 183.98%   | ▲    | Timing               | Grants income yet to be received by Rio Tinto for youth development officer and youth program   |
| Housing                             | (198,668) | (54.05%)  | ▼    | Permanent            | Less rented staff housing than expected on budget due to housing market conditions.   |
| Community Amenities                 | (244,773) | (5.29%)   |      |                      |   |
| Recreation and Culture              | (13,880)  | (2.36%)   |      |                      |   |
| Transport                           | (54,672)  | (15.39%)  | ▼    | Timing               | WALGGC Grant not yet received as expected on budget.  |
| Economic Services                   | 14,642    | 3.72%     |      |                      |   |
| Other Property and Services         | 172,372   | 22.49%    | ▲    | Permanent            | Reimbursement of outgoings for KRO higher than budgeted and interest on muni investments.   |
| <b>Operating Expense</b>            |           |           |      |                      |   |
| Governance                          | 135,503   | 17.43%    | ▲    | Timing               | Timing of expenditures such as WARCA, Council Newsletter, Consultants and community sponsorship programs.   |
| General Purpose Funding             | 27,759    | 13.64%    | ▲    | Timing               | Timing of expenditures such as the triennial gross rental valuations.   |
| Law, Order and Public Safety        | 91,428    | 18.38%    | ▲    | Timing               | Due to timing of multiple small expenses not yet occurred as expected on budget.  |
| Health                              | 30,424    | 11.54%    | ▲    | Timing               | Timing of internal monthly processes (Admin costs and Depreciation).  |
| Education and Welfare               | 12,288    | 4.74%     |      |                      |   |
| Housing                             | 107,104   | 25.07%    | ▲    | Permanent            | Less rented staff housing than expected on budget due to housing market conditions combined with Admin costs to be allocated.   |
| Community Amenities                 | 1,402,837 | 37.60%    | ▲    | Timing               | Less expenditure than budgeted mainly due to Kerbside Recycling Collection, Refuse & Grounds expenditures, Contaminated Site remediation expenses and fixed asset depreciation (depreciation will be processed once the financial audit is complete). |
| Recreation and Culture              | 3,000,549 | 52.68%    | ▲    | Timing               | Depreciation will be processed once the financial audit is complete. Timing of expenditure associated with parks and reserves and BRAC maintenance.   |
| Transport                           | 2,440,724 | 69.96%    | ▲    | Timing               | Less operating expenses than budgeted due to depreciation not yet recognised. In addition, urban road maintenance expenses lower than budget due to timing.   |
| Economic Services                   | 39,844    | 5.71%     |      |                      |   |
| Other Property and Services         | (75,871)  | (8.15%)   |      |                      |   |
| <b>Capital Revenues</b>             |           |           |      |                      |   |
| Grants, Subsidies and Contributions | 1,916,634 | (227.72%) | ▲    | Timing               | Grants not yet received (State Swim Areas, Cable Beach project, Black Spot and others) and non operational grant received earlier than expected.  |
| Proceeds from Disposal of Assets    | (61,595)  | 100.00%   | ▼    | Timing               | Disposals not yet done, will be in conjunction with acquisitions (trade-in).  |

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2022**

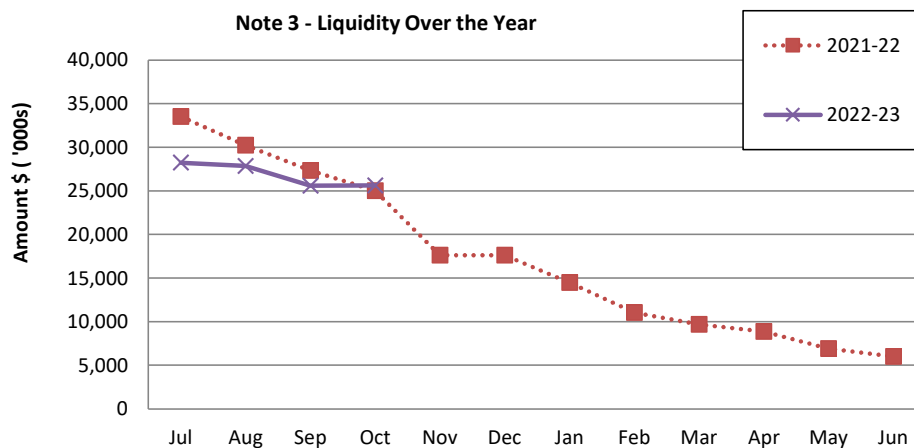
**Note 2: EXPLANATION OF MATERIAL VARIANCES**

| Reporting Program                         | Var. \$     | Var. %   | Var. | Timing/<br>Permanent | Explanation of Variance   |
|---|-------------|----------|------|----------------------|---|
| <b>Capital Expenses</b>                   |             |          |      |                      |   |
| Land and Buildings                        | 6,163       | 0.41%    |      |                      |   |
| Infrastructure Assets - Roads & Footpaths | 1,082,499   | 79.52%   | ▲    | Timing               | Roads and Carpark works not yet completed.  |
| Infrastructure Assets - Recreation Areas  | 2,820,314   | 76.36%   | ▲    | Timing               | Cable Beach project construction not yet started.                                     |
| Infrastructure Assets - Drainage          | 8,772       | 100.00%  | ▲    | Timing               | Drainage grate improvements not yet started   |
| Infrastructure Assets - Other             | 62,697      | 38.29%   | ▲    | Timing               | Other projects not started, timing.   |
| Mobile Plant and Equipment                | (384,811)   | (74.02%) | ▼    | Timing               | Mobile plant replacement not yet done, timing.  |
| Fixed Plant and Equipment                 | 470         | 7.65%    |      |                      |   |
| Furniture and Equipment                   | 123,948     | (8.37%)  | ▲    | Timing               | No significant furniture and equipment purchased for the year compared to the budget. |
| <b>Financing</b>                          |             |          |      |                      |   |
| Proceeds from New Debentures              | 0           |          |      |                      |   |
| Transfer from Reserves                    | (3,072,096) | 100.00%  | ▲    | Timing               | Transfer not yet made, timing.  |
| Transfer to Reserves                      | 357,261     | 70.92%   | ▲    | Timing               | Transfer not yet made, timing.  |

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2022**

**Note 3: NET CURRENT FUNDING POSITION**

| Positive=Surplus (Negative=Deficit) |      |                   |                |                  |
|-------------------------------------|------|-------------------|----------------|------------------|
|                                     | Note | YTD 31 Oct 2022   | 30 Jun 2022    | YTD 31 Oct 2021  |
|                                     |      | \$                | \$             | \$               |
| <b>Current Assets</b>               |      |                   |                |                  |
| Cash Unrestricted                   | 4    | 24,595,016        | 10,485,375     | 4,220,661        |
| Cash Restricted                     | 4    | 32,984,617        | 32,838,108     | 30,858,558       |
| Receivables - Rates                 | 6    | 6,102,690         | 755,425        | 6,571,483        |
| Receivables - Rates Other           |      | 273,323           | (91,201)       | 265,281          |
| Receivables - Debtors               | 6    | 554,990           | 1,196,990      | 615,691          |
| Receivables - Other                 |      | 300,817           | 434,259        | (40,265)         |
| Sundry Provisions & Accruals        |      | 105,684           | 327,723        | 95,422           |
| Inventories                         |      | 38,487            | 31,520         | 87,162           |
|                                     |      | 64,955,624        | 45,978,199     | 42,673,993       |
| <b>Less: Current Liabilities</b>    |      |                   |                |                  |
| Payables                            |      | (8,740,458)       | (10,927,363)   | (4,674,770)      |
| Provisions                          |      | (1,237,688)       | (1,817,759)    | (1,065,249)      |
|                                     |      | (9,978,146)       | (12,745,122)   | (5,740,019)      |
| Less: Cash Reserves                 | 7    | (32,984,617)      | (32,838,108)   | (30,858,558)     |
| Rounding and Timing Adjustment      |      | 3,628,808         |                |                  |
| <b>Net Current Funding Position</b> |      | <b>25,621,668</b> | <b>394,968</b> | <b>6,075,417</b> |

**Comments - Net Current Funding Position**

The budget was adopted at the Special Meeting held on 05 July 2022. It was presented to Council with a predicted carried forward surplus of \$4,145,052.

The Rounding and Timing Adjustment is calculated by subtracting the sum of current assets less current liabilities and cash reserves from the YTD funding surplus (see page 7).

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2022**

**Note 4: CASH AND INVESTMENTS**

|                              | Interest Rate | Unrestricted \$   | Restricted \$        | Trust \$        | Total Amount \$   | Institution | Maturity Date |
|------------------------------|---------------|-------------------|----------------------|-----------------|-------------------|-------------|---------------|
| <b>(a) Cash Deposits</b>     |               |                   |                      |                 |                   |             |               |
| Municipal Bank Account       | 2.10%         | 5,844,239         |                      |                 | 5,844,239         | CommBank    | At Call       |
| Business Online Saver        | 2.75%         | 34,120            |                      |                 | 34,120            | CommBank    | At Call       |
| BRAC Bank Account            | 2.10%         | 101,043           |                      |                 | 101,043           | CommBank    | At Call       |
| BPAY Bank Account            | 0.00%         | 0                 |                      |                 | 0                 | CommBank    | At Call       |
| Reserve Bank Account         | 2.75%         |                   | 111,269              |                 | 111,269           | CommBank    | At Call       |
| Trust Bank Account           | 0.00%         |                   |                      | 197,664         | 197,664           | CommBank    | At Call       |
| ESCROW - Trust               | 0.00%         |                   | 3,373,348            |                 | 3,373,348         | Perpetual   | At Call       |
| Cash On Hand                 | Nil           | 4,200             |                      |                 | 4,200             | N/A         | On Hand       |
| <b>(b) Term Deposits</b>     |               |                   |                      |                 |                   |             |               |
|                              |               |                   |                      |                 | 0                 |             |               |
| Term Deposit                 | 2.97%         | 4,000,000         |                      |                 | 4,000,000         | CommBank    | 15-Nov-22     |
| Term Deposit                 | 3.18%         | 6,000,000         |                      |                 | 6,000,000         | CommBank    | 22-Nov-22     |
| Term Deposit                 | 3.79%         |                   | 29,500,000           |                 | 29,500,000        | Westpac     | 22-Nov-22     |
| Term Deposit                 | 3.70%         | 9,000,000         |                      |                 | 9,000,000         | Westpac     | 27-Nov-22     |
| <b>Total</b>                 |               | <b>24,983,601</b> | <b>32,984,617*</b>   | <b>197,664‡</b> | <b>58,165,882</b> |             |               |
| <b>Adjustments</b>           |               |                   |                      |                 |                   |             |               |
| Payment Timing Adjustments** |               | 388,585           |                      |                 |                   |             |               |
| <b>Total</b>                 |               | <b>24,595,016</b> | <b>32,984,617.40</b> |                 |                   |             |               |

**Comments/Notes - Investments**

\*Note - The total of Restricted Cash balances to the reserves on Note 7.

\*\*NOTE - Payment Timing adjustments indicate payments that have been recorded on the ledger but have yet to be paid out of the bank. The bank accounts are reconciled monthly to ensure no discrepancies occur.

‡Note - A discrepancy between Trust balance and the balance of Note 11 is a result of money in transit, either as a refund or a payment, or an unrepresented cheque.

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 October 2022

Note 5: BUDGET AMENDMENTS

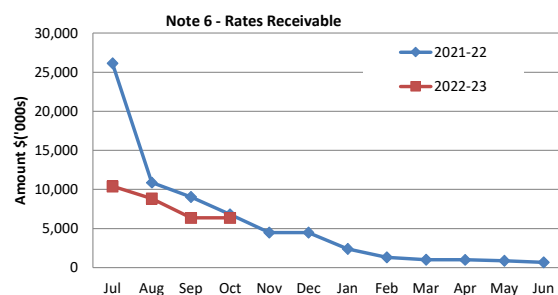
Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description   | Council Resolution | Classification        | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|---|--------------------|-----------------------|---------------------|----------------------------|----------------------------|--------------------------------|
|                 |            | <b>Budget Adoption</b>  |                    |                       | \$                  | \$                         | \$                         | \$                             |
|                 |            | <b>Permanent Changes</b>  |                    |                       |                     |                            |                            | 0                              |
|                 |            | <b>Economic Services</b>  |                    |                       |                     |                            |                            | 0                              |
| 1367210         |            | Economic Development Program Expense - Op Exp - Other Economic Services | OMC- 28/07/22      | Operating Expenditure |                     |                            | (14,000)                   | (14,000)                       |
|                 |            |   |                    |                       | 0                   | 0                          | (14,000)                   | (14,000)                       |

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2022**

**Note 6: RECEIVABLES**

| Receivables - Rates Receivable | YTD 31 Oct 2022  | 30 Jun 2022    |
|--------------------------------|------------------|----------------|
|                                | \$               | \$             |
| Opening Arrears Previous Years | 755,425          | 839,534        |
| Levied this year               | 24,943,372       | 23,902,635     |
| Less Collections to date       | (19,596,107)     | (23,986,744)   |
| Equals Current Outstanding     | 6,102,690        | 755,425        |
| <b>Net Rates Collectable</b>   | <b>6,102,690</b> | <b>755,425</b> |
| % Collected                    | 76.25%           | 96.95%         |



**Comments/Notes - Receivables Rates**

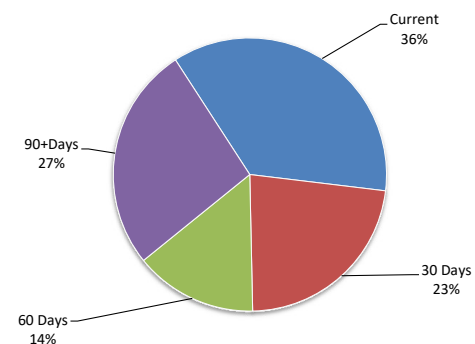
\* NOTE - Rates were raised on 14 July 2022 and are due on 18 August 2022.

\*\*NOTE - The calculation of percentage of Rates collected only reports on current Rates, Arrears and Back Rates. For a full breakdown on Rates received, please see the Rates Receipt Statement in the info bulletin.

| Receivables - General                        | Credit*   | Current | 30 Days | 60 Days | 90+Days        |
|--|-----------|---------|---------|---------|----------------|
|  |           | \$      | \$      | \$      | \$             |
| Receivables - General                        | (133,867) | 231,388 | 145,856 | 93,059  | 170,912        |
| <b>Total Receivables General Outstanding</b> |           |         |         |         | <b>507,348</b> |

Amounts shown above include GST (where applicable)

**Receivables - General**



**Comments/Notes - Receivables General**

\* Note - A credit refers to a debtor paying more than required in the current billing period. It sits as a credit against the account until the following period when it is applied



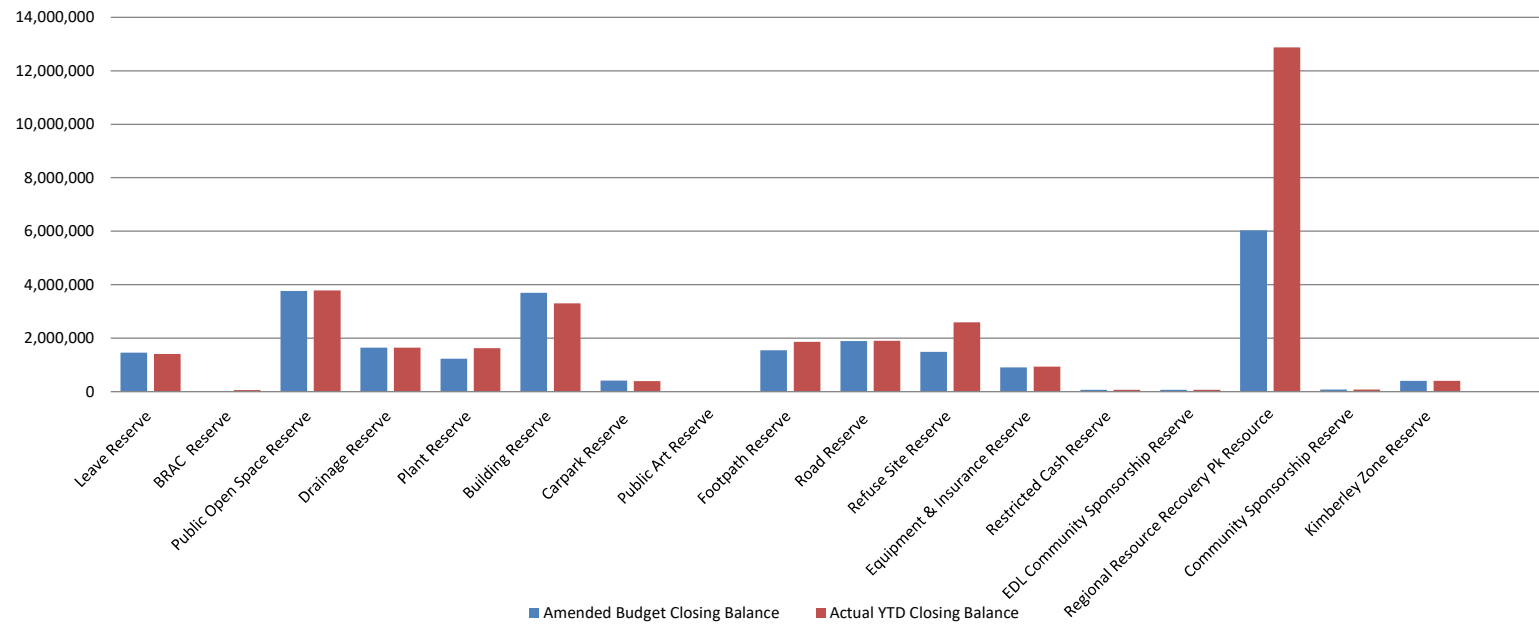
SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2022

Note 7: Cash Backed Reserve

| 2022-23                                |                 |                                |                        |                                 |                         |                                  |                          |                        |                                |                            |
|--|-----------------|--------------------------------|------------------------|---------------------------------|-------------------------|----------------------------------|--------------------------|------------------------|--------------------------------|----------------------------|
| Name                                   | Opening Balance | Amended Budget Interest Earned | Actual Interest Earned | Amended Budget Transfers In (+) | Actual Transfers In (+) | Amended Budget Transfers Out (-) | Actual Transfers Out (-) | Transfer out Reference | Amended Budget Closing Balance | Actual YTD Closing Balance |
|  | \$              | \$                             | \$                     | \$                              | \$                      | \$                               | \$                       |                        | \$                             | \$                         |
| Leave Reserve                          | 1,396,825       | 4,795                          | 6,246                  | 57,675                          | 0                       | 0                                | 0                        |                        | 1,459,295                      | 1,403,071                  |
| BRAC Reserve                           | 58,697          | 234                            | 262                    | 0                               | 0                       | 58,000                           | 0                        |                        | 931                            | 58,959                     |
| Public Open Space Reserve              | 3,763,790       | 5,213                          | 16,831                 | 768,566                         | (0)                     | 769,501                          | 0                        |                        | 3,768,068                      | 3,780,621                  |
| Drainage Reserve                       | 1,636,814       | 6,162                          | 7,277                  | 4,174                           | (0)                     | 0                                | 0                        |                        | 1,647,150                      | 1,644,091                  |
| Plant Reserve                          | 1,616,587       | 7,592                          | 7,229                  | 0                               | (0)                     | 391,804                          | 0                        |                        | 1,232,375                      | 1,623,816                  |
| Building Reserve                       | 3,289,749       | 11,700                         | 14,711                 | 906,308                         | (0)                     | 512,934                          | 0                        |                        | 3,694,823                      | 3,304,460                  |
| Carpark Reserve                        | 391,357         | 1,395                          | 1,750                  | 14,655                          | 0                       | 0                                | 0                        |                        | 407,407                        | 393,108                    |
| Public Art Reserve                     | 6,232           | 24                             | 28                     | 0                               | (0)                     | 0                                | 0                        |                        | 6,256                          | 6,260                      |
| Footpath Reserve                       | 1,854,112       | 9,145                          | 8,291                  | 0                               | 0                       | 316,173                          | 0                        |                        | 1,547,084                      | 1,862,403                  |
| Road Reserve                           | 1,892,145       | 5,024                          | 8,461                  | 0                               | 0                       | 0                                | 0                        |                        | 1,897,169                      | 1,900,606                  |
| Refuse Site Reserve                    | 2,574,622       | 10,675                         | 11,513                 | 0                               | 0                       | 1,101,855                        | 0                        |                        | 1,483,442                      | 2,586,135                  |
| Equipment & Insurance Reserve          | 936,537         | 2,863                          | 4,188                  | 0                               | (0)                     | 35,000                           | 0                        |                        | 904,400                        | 940,725                    |
| Restricted Cash Reserve                | 65,000          | 0                              | 0                      | 0                               | 0                       | 0                                | 0                        |                        | 65,000                         | 65,000                     |
| EDL Community Sponsorship Reserve      | 62,229          | 248                            | 278                    | 0                               | 0                       | 0                                | 0                        |                        | 62,477                         | 62,507                     |
| Regional Resource Recovery Pk Resource | 12,815,817      | 0                              | 57,309                 | 0                               | (0)                     | 6,785,085                        | 0                        |                        | 6,030,732                      | 12,873,125                 |
| Community Sponsorship Reserve          | 81,722          | 327                            | 365                    | 0                               | 0                       | 0                                | 0                        |                        | 82,049                         | 82,087                     |
| Kimberley Zone Reserve                 | 395,873         | 1,580                          | 1,770                  | 0                               | 0                       | 0                                | 0                        |                        | 397,453                        | 397,643                    |
|  |                 |                                |                        |                                 |                         |                                  |                          |                        |                                |                            |
|  | 32,838,108      | 66,977                         | 146,509                | 1,751,378                       | 1                       | 9,970,352                        | 0                        |                        | 24,686,111                     | 32,984,617                 |

SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2022

Note 7: Cash Backed Reserve



**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2022**

Note 8 CAPITAL DISPOSALS

| Actual YTD Profit/(Loss) of Asset Disposal |            |          |               | Disposals   | Amended Annual Budget Profit/(Loss) | YTD Actual Profit/(Loss) | Variance |
|--|------------|----------|---------------|---|-------------------------------------|--------------------------|----------|
| Cost                                       | Accum Depr | Proceeds | Profit (Loss) |   |                                     |                          |          |
| \$   | \$         | \$       | \$            |   | \$                                  | \$                       | \$       |
|  |            |          |               | <b>P Number Plant and Equipment</b>   |                                     |                          |          |
|  |            |          |               | 0 P9914 ALL TERRAIN VEHICLE 4WD - BEACH AREA (REPLACES P9911) - Used by CCC and Weed Control          | (1,580)                             | 0                        | 0        |
|  |            |          |               | 0 P11116 Mitsubishi Triton - Health (BM29322)   | 0                                   | 0                        | 0        |
|  |            |          |               | 0 P118 Holden Colorado Rangers- (1GND061)   | (11,786)                            | 0                        | 0        |
|  |            |          |               | 0 P817 Mitsubishi Triton - BRAC Manager (Replaces Toyota Hilux P810) BM29323                          | (3,405)                             | 0                        | 0        |
|  |            |          |               | 0 P16212 Trailer - SES Incident Support Trailer (Boxtop) 1TJA451                                      | 0                                   | 0                        | 0        |
|  |            |          |               | 0 P5013 Case 590ST Backhoe Loader (Works) BM26051   | 1,280                               | 0                        | 0        |
|  |            |          |               | 0 P4614 HINO 3 WAY SIDE TIPPER (1EUV239)  | (25,707)                            | 0                        | 0        |
|  |            |          |               | 0 P84214 HINO 2628 MEDIUM 500 SERIES WATER TRUCK(Works)   | (48,064)                            | 0                        | 0        |
|  |            |          |               | 0 P1013 Truck Crew Cab Tipper ST Isuzu FRR 500 (P&Gs) 1KS727  | 16,433                              | 0                        | 0        |
|  |            |          |               | 0 P10518 John Deere Ride on Mower 1585 with Cab - 1GOK099   | (8,409)                             | 0                        | 0        |
|  |            |          |               | 0 P9118 Holden Colorado - Parks Supervisor 1GNT026  | (10,813)                            | 0                        | 0        |
|  |            |          |               | 0 P1216 John Deere 5105M Tractor (1GB0512)- P&G   | (17,433)                            | 0                        | 0        |
|  |            |          |               | 0 P9216 Isuzu D-Max Extra Cab (P&Gs) Mowing 2 (1GDI724)   | (2,054)                             | 0                        | 0        |
|  |            |          |               | 0 P3818 Holden Colorado Parks Supervisor - 1GND051  | (1,524)                             | 0                        | 0        |
|  |            |          |               | 0 P2718 Holden Colorado - Parks Mowing Team 2 - 1GNC990   | (1,167)                             | 0                        | 0        |
|  |            |          |               | 0 P2518 Holden Colorado Retic 1   | (3,372)                             | 0                        | 0        |
|  |            |          |               | 0 P17714 KOMATSU WHEEL LOADER WA 250PZ-6 (WMF) 1ESM965  | 78,795                              | 0                        | 0        |
|  |            |          |               | 0 P15416 Isuzu D-Max Extra Cab - WMF Supervisor   | 1,421                               | 0                        | 0        |
|  |            |          |               | 0 P13616 Hino 300 Series 921 XXlong Auto Truck Crew Cab Caged Tipper (CFC) (1GEU286) (Replaced P3611) | (14,184)                            | 0                        | 0        |
|  |            |          |               | 0 P7419 Toyota Prado T/D 5 Door WGN A/T GXL   | (8,856)                             | 0                        | 0        |
|  |            |          |               | 0 P16319 Toyota Prado GX 2019   | 12,559                              | 0                        | 0        |
|  |            |          |               | 0 P12118 Holden Colorado (MC&ED) 1GNC999  | 6,279                               | 0                        | 0        |
|  |            |          |               | 0 P4418 Holden Colorado 4x4 Crew Cab Ute (MPBS)   | 1,759                               | 0                        | 0        |
|  |            |          |               | 0 P10118 Holden Colorado 4x4 Crew Cab Ute (CHS)   | 2,615                               | 0                        | 0        |
|  |            |          |               | 0 P7518 Holden Colorado Crew Cab 4WD Tray Top (Manager P&C)   | 2,987                               | 0                        | 0        |
|  |            |          |               | 0 P11318 Holden Colorado 4x4 Crew Cab Ute (ME)  | 2,035                               | 0                        | 0        |
|  |            |          |               | 0 P2817 Utility Isuzu D-Max LSM Crew cab 4wd (Mgr Ops)  | 3,944                               | 0                        | 0        |
|  |            |          |               | 0 P82813 Paveline Versapatch Asphalt Maintenance unit / Hino 300 series 816                           | 20,652                              | 0                        | 0        |
|  |            |          |               | 0 P12808 Pump Water 4" Diesel PTG405DS (Works)  | 1,000                               | 0                        | 0        |
|  |            |          |               | 0 P7216 Skidsteer Loader Bobcat T650  | (38,119)                            | 0                        | 0        |
|  |            |          |               | 0 P15511 Bobcat Planer (Profler) Attachment40inch (Refer to Bobcat P7216)                             | 5,991                               | 0                        | 0        |
|  |            |          |               | 0 P2301 Trailer Polmac 8x4 Single Axle white cage - Signs 1TDC203                                     | 1,000                               | 0                        | 0        |
|  |            |          |               | 0 P1416 Isuzu D-Max Dual Cab (with Fuel Pod)  | (38)                                | 0                        | 0        |
|  |            |          |               | 0 P1616 Isuzu D-Max SX Ute Crew Cab 4WD (with Fuel Pod)   | 7,693                               | 0                        | 0        |
|  |            |          |               | 0 New Vacuum Excavation Mobile Plant  | 0                                   | 0                        | 0        |
|  |            |          |               | 0 P14410 Forklift 2.5T 2WD 4.3mtr 3 stage mast. Toyota model 42-7FG25                                 | 4,000                               | 0                        | 0        |
|  |            |          |               | 0 P3017 Isuzu D-Max SX Extra Cab 4WD Tray Top (Workshop)  | 7,203                               | 0                        | 0        |
|  |            |          |               | 0 P83705 Dean tipping trailer   | 3,764                               | 0                        | 0        |
|  |            |          |               | 0 P6918 John Deere 1585 Front Deck 4WD-Enclosed cab   | (217)                               | 0                        | 0        |
|  |            |          |               | 0 P2916 Isuzu D-Max Extra Cab -Spray Ute  | 12,670                              | 0                        | 0        |
|  |            |          |               | 0 P9016 Turf Renovator Amazone GHS210   | (25,637)                            | 0                        | 0        |
|  |            |          |               | P11615 900LT Silvan Tractor Mounted Fertilizer Spreader   | (698)                               | 0                        | 0        |
|  |            |          |               | 0 P17218 Toro Groundmaster 360 4WD-Team 1   | 4,795                               | 0                        | 0        |
|  |            |          |               | 0 P2620 Toro 3100D Ride-On Cylinder Mower   | (29,591)                            | 0                        | 0        |
|  |            |          |               | 0 P6818 Holden Colorado Space Cab Alloy Tray - Retic 3  | (531)                               | 0                        | 0        |
|  |            |          |               | 0 P18118 Holden Colorado Ute Crew Cab 4WD Community Clean Up Crew                                     | 4,120                               | 0                        | 0        |
| 0  | 0          | 0        | 0             |   | (50,190)                            | 0                        | 0        |

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2022**

| Note 9: RATING INFORMATION         |                       | Rate in<br>\$         | Number<br>of<br>Properties | Rateable<br>Value<br>\$ | Rate<br>Revenue<br>\$ | Interim<br>Rates<br>\$ | Back<br>Rates<br>\$ | Total<br>Revenue<br>\$ | Amended Budget<br>Rate<br>Revenue<br>\$ | Amended Budget<br>Interim<br>Rate<br>\$ | Amended Budget<br>Back<br>Rate<br>\$ | Amended<br>Budget<br>Total<br>Revenue<br>\$ |
|------------------------------------|-----------------------|-----------------------|----------------------------|-------------------------|-----------------------|------------------------|---------------------|------------------------|---|---|--------------------------------------|---|
| <b>RATE TYPE</b>                   |                       |                       |                            |                         |                       |                        |                     |                        |   |   |                                      |   |
| <b>Differential General Rate</b>   |                       |                       |                            |                         |                       |                        |                     |                        |   |   |                                      |   |
| <b>Gross Rental Valuations</b>     |                       |                       |                            |                         |                       |                        |                     |                        |   |   |                                      |   |
| GRV -                              | Residential           | 8.3113                | 5,009                      | 162,149,978             | 13,476,771            | 100,000                |                     | 13,576,771             | 13,576,771                              |   |                                      | 13,576,771                                  |
| GRV -                              | Residential - Vacant  | 17.5995               | 190                        | 3,619,490               | 637,012               |                        |                     | 637,012                | 637,012                                 |   |                                      | 637,012                                     |
| GRV -                              | Commercial/Industrial | 11.0873               | 554                        | 59,572,694              | 6,605,003             |                        |                     | 6,605,003              | 6,605,003                               |   |                                      | 6,605,003                                   |
| GRV -                              | Tourism               | 13.4671               | 564                        | 21,602,106              | 2,909,177             |                        |                     | 2,909,177              | 2,909,177                               |   |                                      | 2,909,177                                   |
| <b>Unimproved Value Valuations</b> |                       |                       |                            |                         |                       |                        |                     |                        |   |   |                                      |   |
| UV -                               | Rural                 | 0.8105                | 54                         | 17,809,000              | 144,343               |                        |                     | 144,343                | 144,343                                 |   |                                      | 144,343                                     |
| UV -                               | Mining                | 13.7090               | 32                         | 1,116,265               | 153,029               |                        |                     | 153,029                | 153,029                                 |   |                                      | 153,029                                     |
| UV -                               | Commercial Rural      | 3.3886                | 21                         | 10,560,860              | 357,865               |                        |                     | 357,865                | 357,865                                 |   |                                      | 357,865                                     |
| <b>Sub-Totals</b>                  |                       |                       | 6,424                      | 276,430,393             | 24,283,200            | 100,000                | 0                   | 24,383,200             | 24,383,200                              | 0                                       | 0                                    | 24,383,200                                  |
| <b>Minimum Payment</b>             |                       | <b>Minimum<br/>\$</b> |                            |                         |                       |                        |                     |                        |   |   |                                      |   |
| <b>Gross Rental Valuations</b>     |                       |                       |                            |                         |                       |                        |                     |                        |   |   |                                      |   |
| GRV -                              | Residential           | 1,268                 | 53                         | 709,210                 | 67,204                |                        |                     | 67,204                 | 67,204                                  |   |                                      | 67,204                                      |
| GRV -                              | Residential - Vacant  | 1,268                 | 181                        | 846,368                 | 229,508               |                        |                     | 229,508                | 229,508                                 |   |                                      | 229,508                                     |
| GRV -                              | Commercial/Industrial | 1,268                 | 22                         | 153,862                 | 27,896                |                        |                     | 27,896                 | 27,896                                  |   |                                      | 27,896                                      |
| GRV -                              | Tourism               | 1,268                 | 260                        | 904,134                 | 329,680               |                        |                     | 329,680                | 329,680                                 |   |                                      | 329,680                                     |
| <b>Unimproved Value Valuations</b> |                       |                       |                            |                         |                       |                        |                     |                        |   |   |                                      |   |
| UV -                               | Rural                 | 1,268                 | 4                          | 191,300                 | 5,072                 |                        |                     | 5,072                  | 5,072                                   |   |                                      | 5,072                                       |
| UV -                               | Mining                | 520                   | 22                         | 42,111                  | 11,440                |                        |                     | 11,440                 | 11,440                                  |   |                                      | 11,440                                      |
| UV -                               | Commercial Rural      | 1,268                 | 2                          | 13,300                  | 2,536                 |                        |                     | 2,536                  | 2,536                                   |   |                                      | 2,536                                       |
| <b>Sub-Totals</b>                  |                       |                       | 544                        | 2,860,285               | 673,336               | 0                      | 0                   | 673,336                | 673,336                                 | 0                                       | 0                                    | 673,336                                     |
| <b>Charitable Concessions</b>      |                       |                       |                            |                         |                       |                        |                     | 25,056,536             |   |   |                                      | 25,056,536                                  |
| <b>Totals</b>                      |                       |                       |                            |                         |                       |                        |                     | (54,910)               |   |   |                                      | (54,910)                                    |
|                                    |                       |                       |                            |                         |                       |                        |                     | <b>25,001,626</b>      |   |   |                                      | <b>25,001,626</b>                           |

**Comments - Rating Information**

NOTE - This note represents the budgeted rating and back rating revenue expected for the 2022/23 financial year. The Statement of Financial Activity (by Reporting Program) examines the reporting program for rates which also includes other items, such as debt recovery and rates instalments charges, which are not represented in this table as they do not form part of ordinary rates modelling.

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2022**

**10. INFORMATION ON BORROWINGS**

## (a) Debenture Repayments

| Particulars                                 | Principal<br>30-Jun-22 | New<br>Loans | Principal<br>Repayments |                         | Principal<br>Outstanding |                         | Interest<br>Repayments |                         |
|---|------------------------|--------------|-------------------------|-------------------------|--------------------------|-------------------------|------------------------|-------------------------|
|   |                        |              | Actual<br>\$            | Amended<br>Budget<br>\$ | Actual<br>\$             | Amended<br>Budget<br>\$ | Actual<br>\$           | Amended<br>Budget<br>\$ |
| Loan 197 - Town Beach Redevelopment         | 1,276,291              |              | 0                       | 88,975                  | 1,276,291                | 1,187,316               | 0                      | 20,272                  |
| Loan 196 - Chinatown Revitalisation Loan    | 1,223,136              |              | 0                       | 165,029                 | 1,223,136                | 1,058,107               | 4,511                  | 22,340                  |
| Loan 198 - Chinatown Revitalisation Stage 2 | 1,681,479              |              | 0                       | 105,549                 | 1,681,479                | 1,575,930               | 6,014                  | 32,276                  |
| Loan 201- China Town Contingency            | 1,800,000              |              | 0                       | 84,609                  | 1,800,000                | 1,715,391               | 345                    | 84,588                  |
| <b>Self Supporting Loans</b>                |                        |              |                         |                         |                          |                         |                        |                         |
| Loan 199 - Broome Golf Club                 | 1,250,000              |              | 0                       | 0                       | 1,250,000                | 1,250,000               | 4,339                  | 24,426                  |
| Broome Surf Life Saving Club                | 0                      | 690,746      | 0                       | 0                       | 0                        | 690,746                 | 0                      | 18,996                  |
|   | 7,230,907              | 690,746      | 0                       | 444,162                 | 7,230,907                | 7,477,491               | 15,210                 | 202,898                 |

All debenture repayments were financed by general purpose revenue.

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2022**

**Note 11: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description                         | Opening Balance<br>1 Jul 22 | Amount Received | Amount Paid | Closing Balance<br>31-Oct-22 |
|-------------------------------------|-----------------------------|-----------------|-------------|------------------------------|
|                                     | \$                          | \$              | \$          | \$                           |
| Town Planning Related Bond Deposits | 106,562                     | 0               | 0           | 106,562                      |
|                                     | 106,562                     | 0               | 0           | 106,562                      |

Level of Completion Indicators

- 0% ○  
20% ○  
40% ○  
60% ●  
80% ●  
100% ●  
No Budget ☒

SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2022

Note 12: CAPITAL ACQUISITIONS

| % of Completion | Level of Completion Indicator | Infrastructure Assets   | Acct    | Job           | YTD 31 Oct 2022       |                    |                  |                       |                          | Strategic Reference / Comment |
|-----------------|-------------------------------|---|---------|---------------|-----------------------|--------------------|------------------|-----------------------|--------------------------|-------------------------------|
|                 |                               |   |         |               | Amended Annual Budget | Amended YTD Budget | YTD Actual       | Variance Under/(Over) | YTD Actual (Renewal Exp) |                               |
|                 |                               | <b>Governance</b>   |         |               |                       |                    |                  |                       |                          |                               |
| 0%              | ○                             | Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Other Gov            | 23571   |               | 60,000                | 0                  | 0                | 60,000                | 0                        |                               |
| 0%              | ○                             | <b>Governance Total</b>   |         |               | <b>60,000</b>         | <b>0</b>           | <b>0</b>         | <b>60,000</b>         | <b>0</b>                 |                               |
|                 |                               | <b>Law, Order And Public Safety</b>   |         |               |                       |                    |                  |                       |                          |                               |
| 36%             | ○                             | Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS     | 53239   |               | 3,092,837             | 1,030,947          | 1,099,173        | 1,993,664             | 0                        |                               |
| 36%             | ○                             | <b>Law, Order And Public Safety Total</b>                                   |         |               | <b>3,092,837</b>      | <b>1,030,947</b>   | <b>1,099,173</b> | <b>1,993,664</b>      | <b>0</b>                 |                               |
|                 |                               | <b>Housing</b>  |         |               |                       |                    |                  |                       |                          |                               |
| 0%              | ○                             | Staff housing 8 & 11/ 6 Ibis Way - fit out- Cap Ex                          | 0095810 | <b>095810</b> | 31,192                | 10,397             | 88               | 31,104                | 0                        |                               |
| 0%              | ○                             | <b>Housing</b>  |         |               | <b>31,192</b>         | <b>10,397</b>      | <b>88</b>        | <b>31,104</b>         | <b>0</b>                 |                               |
|                 |                               | <b>Community Amenities</b>  |         |               |                       |                    |                  |                       |                          |                               |
| 87%             | ●                             | Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse          | 0101510 |               | 366,108               | 122,036            | 0                | 49,108                | 317,000                  |                               |
|                 |                               | Buckleys Rd Closure Upgrade (Use 101015240) - Cap Exp - San Gen Refuse      | 0101545 | 101558        | 0                     | 0                  | 0                | 0                     | 0                        |                               |
| 66%             | ●                             | Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse                   | 0101550 | 101552        | 18,272                | 5,876              | 0                | 6,131                 | 12,141                   |                               |
| 4%              | ○                             | Community Recycling Centre - RRP - Cap Exp                                  | 0101896 | 101897        | 6,785,085             | 300,000            | 247,406          | 6,537,679             | 0                        |                               |
| 0%              | ○                             | RRRP Waste Facility - Yr 1 CRC  | 0101896 | 101898        | 251,680               | 0                  | 0                | 251,680               | 0                        |                               |
| 0%              | ○                             | Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp             | 0104270 | 104299        | 440                   | 147                | 0                | 440                   | 0                        |                               |
| 0%              | ○                             | Drainage Grate Improvements   | 0104600 | 104796        | 25,880                | 8,625              | 0                | 25,880                | 0                        |                               |
| 0%              | ○                             | Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services         | 0106184 |               | 327,694               | 54,232             | 0                | 327,694               | 0                        |                               |
| 0%              | ○                             | Implement Cemetery Master Plan  | 0107540 | 107551        | 1,980                 | 660                | 0                | 1,980                 | 0                        |                               |
| 4%              | ○                             | Japanese Cemetery New Infra by P & G - Cap Exp                              | 0107550 | 107550        | 50,000                | 16,668             | 1,835            | 48,165                | 0                        |                               |
| 49%             | ●                             | Broome Cemetery Fencing Capx  | 0107550 | 107563        | 155,940               | 51,980             | 76,967           | 78,973                | 0                        |                               |
| 0%              | ○                             | Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation Other | 1042510 |               | 208,000               | 50,000             | 0                | 208,000               | 0                        |                               |
| 8%              | ○                             | <b>Community Amenities Total</b>  |         |               | <b>8,191,079</b>      | <b>610,224</b>     | <b>326,209</b>   | <b>7,535,729</b>      | <b>329,141</b>           |                               |
|                 |                               | <b>Recreation And Culture</b>   |         |               |                       |                    |                  |                       |                          |                               |
| 57%             | ●                             | Skatepark New Infrs Const - Cap Exp - Other Rec & Sport                     | 0113027 | 113029        | 873,985               | 291,328            | 500,282          | 373,703               | 0                        |                               |
| 0%              | ○                             | Haynes Oval Reserve Renewal of Infrastructure- Cap Exp                      | 0113551 | 113762        | 1,320                 | 440                | 0                | 1,320                 | 0                        |                               |
| 0%              | ○                             | Male Oval Renewal Infra - Cap Exp - Parks & Ovals                           | 0113551 | 113763        | 900                   | 300                | 0                | 900                   | 0                        |                               |
| 66%             | ●                             | Parks & Gardens Works Renewal Infra - Cap Exp                               | 0113551 | 113795        | 46,760                | 15,587             | 0                | 15,684                | 31,076                   |                               |
| No Budget       | ☒                             | Reticulation Control System New Exp - Cap Exp Parks & Ovals                 | 0113603 |               | 0                     | 0                  | 255              | (255)                 | 0                        |                               |
| 1%              | ○                             | Tennis Court Lighting Renewal- Cap Ex                                       | 0114105 | 114105        | 206,756               | 4,584              | 0                | 205,312               | 1,444                    |                               |
| 0%              | ○                             | Broome Public Library - Kitchen Fit Out- Cap Ex                             | 0115460 | 115460        | 20,795                | 6,933              | 0                | 20,795                | 0                        |                               |
| 0%              | ○                             | Cape Leveque Tourist Bay and Signage  | 0116125 | 116132        | 35,000                | 11,668             | 0                | 35,000                | 0                        |                               |
| 0%              | ○                             | Museum Building Renewal- Cap Exp - Other Cult                               | 0116201 |               | 75,000                | 0                  | 0                | 75,000                | 0                        |                               |
| 124%            | ●                             | Broome Museum - Air Con- Cap Ex   | 0116207 | 116207        | 4,575                 | 1,526              | 0                | (1,100)               | 5,675                    |                               |
| 0%              | ○                             | BRAC Gym and Fitness Facility - Detailed Design / Tender Package- Cap Ex    | 0117024 | 117025        | 485,980               | 0                  | 0                | 485,980               | 0                        |                               |
| 0%              | ○                             | Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- BRAC General         | 0117398 |               | 45,795                | 15,264             | 0                | 45,795                | 0                        |                               |
| 0%              | ○                             | BRAC Grid Solar Connection  | 0117399 | 117420        | 233,100               | 77,701             | 0                | 233,100               | 0                        |                               |
| 6%              | ○                             | BRAC Oval Upgrade of Infra - Cap Exp  | 0117450 | 117452        | 40,000                | 13,332             | 2,375            | 37,625                | 0                        |                               |
| 0%              | ○                             | BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals                       | 0117455 | 117456        | 216,354               | 72,117             | 0                | 216,354               | 0                        |                               |
| 50%             | ●                             | Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp                     | 1181407 |               | 53,072                | 17,692             | 32,086           | 20,986                | 0                        |                               |
| 32%             | ○                             | Youth Bike Recreation Area - New Construction - Cap Exp                     | 1181420 | YBRA001       | 84,064                | 28,028             | 26,995           | 57,069                | 0                        |                               |
| 3%              | ○                             | Cable Beach Foreshore Upgrade   | 1181425 | 1181426       | 9,890,736             | 3,250,132          | 278,713          | 9,612,024             | 0                        |                               |

SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2022

Note 12: CAPITAL ACQUISITIONS

| % of Completion | Level of Completion Indicator | Infrastructure Assets   | Acct    | Job     | Amended Annual Budget | Amended YTD Budget | YTD Actual       | YTD 31 Oct 2022       |                          | Strategic Reference / Comment |
|-----------------|-------------------------------|---|---------|---------|-----------------------|--------------------|------------------|-----------------------|--------------------------|-------------------------------|
|                 |                               |   |         |         |                       |                    |                  | Variance Under/(Over) | YTD Actual (Renewal Exp) |                               |
| 7%              | ○                             | <b>Recreation And Culture Total</b>   |         |         | <b>12,314,212</b>     | <b>3,806,633</b>   | <b>840,707</b>   | <b>11,435,311</b>     | <b>38,195</b>            |                               |
|                 |                               | <b>Transport</b>  |         |         |                       |                    |                  |                       |                          |                               |
| 0%              | ○                             | Frederick Street/Hamersley Street Intersection Lighting Upgrades  | 0121100 | 121715  | 39,999                | 12,709             | 0                | 39,999                | 0                        |                               |
| 6%              | ○                             | Port Drive – Guy Street Intersection Upgrade  | 0121100 | 121716  | 825,640               | 275,212            | 53,212           | 772,428               | 0                        |                               |
| 0%              | ○                             | Urban Maint Reseals Renewal Works Cap Exp   | 0121101 | 121549  | 647,820               | 215,940            | 0                | 647,132               | 688                      |                               |
| 6%              | ○                             | Capital Works Program Projects - Upgrade (Stewart St)- Cap Ex   | 0121101 | 121562  | 1,091,580             | 363,860            | 0                | 1,021,067             | 70,513                   |                               |
| 48%             | ●                             | Lawrence Road Upgrade   | 0121501 | 121587  | 121,000               | 40,332             | 58,148           | 62,852                | 0                        |                               |
| 0%              | ○                             | State Blackspot - Frederick Street off-street carpark Cap (Broome SHS) Exp                              | 0125000 | 125045  | 1,075,835             | 358,612            | 930              | 1,074,905             | 0                        |                               |
| 32%             | ○                             | Conti foreshore Footpath Construction (Before Hamersley Street - New Footpath                           | 0125140 | 125183  | 97,978                | 32,660             | 31,401           | 66,577                | 0                        |                               |
| 0%              | ○                             | De Pledge Way   | 0125200 | 125074  | 34,654                | 11,552             | 0                | 34,654                | 0                        |                               |
| 0%              | ○                             | Sahanna Place   | 0125200 | 125075  | 34,654                | 11,552             | 0                | 34,654                | 0                        |                               |
| 0%              | ○                             | Walcott Street  | 0125200 | 125076  | 34,654                | 11,552             | 0                | 34,654                | 0                        |                               |
| 0%              | ○                             | Various Footbridge Renewals - Cap Exp   | 0125300 | 125921  | 87,500                | 29,168             | 0                | 87,500                | 0                        |                               |
| 6%              | ○                             | Various Footpath Renewals - Cap Exp   | 0125300 | VARPATH | 58,325                | 19,440             | 0                | 55,113                | 3,212                    |                               |
| No Budget       | ☒                             | Access & Inclusion Improvements New Infra - Cap Exp   | 1254421 |         | 0                     | 0                  | 4,100            | (4,100)               | 0                        |                               |
| No Budget       | ☒                             | Broome North Subdivision - New Footpath construction  | 125140  | 125277  | 0                     | 0                  | 51,067           | (51,067)              | 0                        |                               |
| 7%              | ○                             | <b>Transport Total</b>  |         |         | <b>4,149,639</b>      | <b>1,382,589</b>   | <b>198,858</b>   | <b>3,876,368</b>      | <b>74,413</b>            |                               |
|                 |                               | <b>Economic Services</b>  |         |         |                       |                    |                  |                       |                          |                               |
| 0%              | ○                             | Broome Visitor Centre - Packaged Plant Cap Ex   | 0132029 | 132040  | 57,186                | 19,061             | 0                | 57,186                | 0                        |                               |
| 0%              | ○                             | Sam Male Lugger Restoration- Cap EX   | 0132142 | 132143  | 31,100                | 10,367             | 0                | 31,100                | 0                        |                               |
| No Budget       | ☒                             | Chinatown Project Mgmt, Feasibility & Design Consultancy - Cap Exp - Economic Services Special Projects | 1367221 |         | 0                     | 0                  | 5,495            | (5,495)               | 0                        |                               |
| 0%              | ○                             | Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp                                     | 1367404 | 1367414 | 40,000                | 13,332             | 0                | 40,000                | 0                        |                               |
| No Budget       | ☒                             | Smart Cities Enabling Items - Cap Exp   | 1367405 | 1367418 | 0                     | 0                  | 10,116           | (10,116)              | 0                        |                               |
| 0%              | ○                             | Streeter's Jetty Refurbishment (Chinatown Stage 2) Cap Exp  | 1367405 | 1367419 | 38,465                | 12,821             | 0                | 38,465                | 0                        |                               |
| 9%              | ○                             | <b>Economic Services Total</b>  |         |         | <b>166,751</b>        | <b>55,581</b>      | <b>15,611</b>    | <b>151,140</b>        | <b>0</b>                 |                               |
|                 |                               | <b>Other Property &amp; Services</b>  |         |         |                       |                    |                  |                       |                          |                               |
| 44%             | ●                             | Vehicle & Mobile Plant New - Cap Exp- Corp Gov  | 0142550 |         | 106,284               | 15,428             | 46,879           | 59,405                | 0                        |                               |
| No Budget       | ☒                             | Shire Office Build Haas St Renewal - Cap Exp - Corp Gov   | 0142558 |         | 0                     | 0                  | 0                | (2,286)               | 2,286                    |                               |
| 5%              | ○                             | Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations   | 0143610 |         | 1,147,158             | 243,388            | 0                | 1,095,115             | 52,043                   |                               |
| 14%             | ○                             | Equip & H/Ware > \$5000 Cap Exp - IT  | 0146120 |         | 163,000               | 54,332             | 23,225           | 139,775               | 0                        |                               |
| 8%              | ○                             | Software Cap Exp - IT (dont use)  | 0146122 |         | 36,000                | 12,000             | 3,013            | 32,988                | 0                        |                               |
| 0%              | ○                             | Admin Building - Packaged Plant- Cap Exp  | 0147100 | 147100  | 363,910               | 121,305            | 0                | 363,910               | 0                        |                               |
| 0%              | ○                             | KRO 2 - air-conditioning units- Cap Exp   | 0147350 | 1482447 | 13,862                | 4,621              | 0                | 13,862                | 0                        |                               |
| 20%             | ○                             | KRO 1 & 2 Security Screens  | 0147354 | 147354  | 46,760                | 15,587             | 9,435            | 37,325                | 0                        |                               |
| 133%            | ●                             | Building Renewal AMP  | 0147500 |         | 114,400               | 38,135             | 0                | (38,135)              | 152,599                  |                               |
| 0%              | ○                             | Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office                                       | 0148004 |         | 165,000               | 0                  | 0                | 165,000               | 0                        |                               |
| 0%              | ○                             | Vehicle & Mobile Plant New - Cap Exp - Depot Ops  | 0148021 |         | 180,000               | 0                  | 0                | 180,000               | 0                        |                               |
| 36%             | ○                             | Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops  | 0148611 |         | 1,339,440             | 0                  | 0                | 850,695               | 488,745                  |                               |
| 0%              | ○                             | Vehicle & Mob Plant New - Cap Exp - Works Ops   | 0148621 |         | 58,520                | 19,508             | 0                | 58,520                | 0                        |                               |
| 21%             | ○                             | <b>Other Property &amp; Services Total</b>  |         |         | <b>3,734,334</b>      | <b>524,303</b>     | <b>82,551</b>    | <b>2,956,110</b>      | <b>695,673</b>           |                               |
| 12%             | ○                             | <b>GRAND TOTAL</b>  |         |         | <b>31,740,044</b>     | <b>7,420,673</b>   | <b>2,563,197</b> | <b>28,039,425</b>     | <b>1,137,422</b>         |                               |

|     |   |   |  |  |                   |                  |                  |                   |                |  |
|-----|---|---|--|--|-------------------|------------------|------------------|-------------------|----------------|--|
| 3%  | ○ | Land & Buildings - New                            |  |  | 7,553,937         | 310,397          | 247,495          | 7,306,443         | 0              |  |
| 35% | ○ | Land & Buildings - Upgrade                        |  |  | 3,113,632         | 1,037,880        | 1,099,173        | 2,014,459         | 0              |  |
| 28% | ○ | Land & Buildings - Renewal                        |  |  | 553,310           | 159,439          | 0                | 398,425           | 154,885        |  |
|     |   | Works in Progress Land & Buildings                |  |  | 0                 | 0                | 0                | 0                 | 0              |  |
| 13% | ○ | <b>Land &amp; Buildings - Total</b>               |  |  | <b>11,220,879</b> | <b>1,507,716</b> | <b>1,346,668</b> | <b>9,719,327</b>  | <b>154,885</b> |  |
| 8%  | ○ | Recreation Areas Infrastructure - New             |  |  | 10,941,877        | 3,600,512        | 840,707          | 10,101,171        | 0              |  |
|     |   | Recreation Areas Infrastructure - Upgrade         |  |  | 0                 | 0                | 0                | 0                 | 0              |  |
| 7%  | ○ | Recreation Areas Infrastructure - Renewal         |  |  | 472,090           | 93,028           | 0                | 439,570           | 32,520         |  |
|     |   | Works In Progress Recreation Areas Infrastructure |  |  | 0                 | 0                | 0                | 0                 | 0              |  |
| 8%  | ○ | <b>Recreation Areas Infrastructure - Total</b>    |  |  | <b>11,413,967</b> | <b>3,693,540</b> | <b>840,707</b>   | <b>10,540,741</b> | <b>32,520</b>  |  |
| 7%  | ○ | Roads, F/Paths & Bridges Infrastructure - New     |  |  | 1,173,813         | 391,272          | 87,498           | 1,086,315         | 0              |  |
| 11% | ○ | Roads, F/Paths & Bridges Infrastructure - Upgrade |  |  | 1,026,639         | 341,585          | 116,855          | 909,784           | 0              |  |
| 4%  | ○ | Roads, F/Paths & Bridges Infrastructure - Renewal |  |  | 1,885,225         | 628,408          | 0                | 1,810,812         | 74,413         |  |



SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2022

Note 12: CAPITAL ACQUISITIONS

| % of Completion | Level of Completion Indicator | Infrastructure Assets                                      | Acct | Job | YTD 31 Oct 2022       |                    |                  |                       |                          | Strategic Reference / Comment |
|-----------------|-------------------------------|--|------|-----|-----------------------|--------------------|------------------|-----------------------|--------------------------|-------------------------------|
|                 |                               |  |      |     | Amended Annual Budget | Amended YTD Budget | YTD Actual       | Variance Under/(Over) | YTD Actual (Renewal Exp) |                               |
|                 |                               | Works in Progress - Rds, F/Paths & Bridges                 |      |     | 0                     | 0                  | 0                | 0                     | 0                        |                               |
| 7%              | ○                             | <b>Roads, F/Paths &amp; Bridges Infrastructure - Total</b> |      |     | <b>4,085,677</b>      | <b>1,361,265</b>   | <b>204,353</b>   | <b>3,806,911</b>      | <b>74,413</b>            |                               |
| 0%              | ○                             | Drainage Infrastructure - New                              |      |     | 440                   | 147                | 0                | 440                   | 0                        |                               |
| 0%              | ○                             | Drainage Infrastructure - Upgrade                          |      |     | 25,880                | 8,625              | 0                | 25,880                | 0                        |                               |
|                 |                               | Drainage Infrastructure - Renewal                          |      |     | 0                     | 0                  | 0                | 0                     | 0                        |                               |
|                 |                               | Works in Progress Drainage Infrastructure                  |      |     | 0                     | 0                  | 0                | 0                     | 0                        |                               |
| 0%              | ○                             | <b>Drainage Infrastructure - Total</b>                     |      |     | <b>26,320</b>         | <b>8,772</b>       | <b>0</b>         | <b>26,320</b>         | <b>0</b>                 |                               |
| 20%             | ○                             | Other Infrastructure - New                                 |      |     | 440,553               | 146,854            | 88,919           | 351,634               | 0                        |                               |
| 0%              | ○                             | Other Infrastructure - Upgrade                             |      |     | 1,980                 | 660                | 0                | 1,980                 | 0                        |                               |
| 25%             | ○                             | Other Infrastructure - Renewal                             |      |     | 49,372                | 16,243             | 0                | 37,231                | 12,141                   |                               |
|                 |                               | Works In Progress Other Infrastructure                     |      |     | 0                     | 0                  | 0                | 0                     | 0                        |                               |
| 21%             | ○                             | <b>Other Infrastructure - Total</b>                        |      |     | <b>491,905</b>        | <b>163,757</b>     | <b>88,919</b>    | <b>390,845</b>        | <b>12,141</b>            |                               |
| 14%             | ○                             | Mobile Plant & Equip New                                   |      |     | 344,804               | 34,936             | 46,879           | 297,925               | 0                        |                               |
|                 |                               | Mobile Plant & Equip Upgrade                               |      |     | 0                     | 0                  | 0                | 0                     | 0                        |                               |
| 23%             | ○                             | Mobile Plant & Equipment Renewal (Replacement)             |      |     | 3,659,195             | 484,920            | 0                | 2,801,407             | 857,788                  |                               |
| 23%             | ○                             | <b>Mobile Plant &amp; Equip - Total</b>                    |      |     | <b>4,003,999</b>      | <b>519,856</b>     | <b>46,879</b>    | <b>3,099,332</b>      | <b>857,788</b>           |                               |
|                 |                               | Fixed Plant & Equipment - New                              |      |     | 0                     | 0                  | 0                | 0                     | 0                        |                               |
| 0%              | ○                             | Fixed Plant & Equipment - Upgrade                          |      |     | 13,862                | 4,621              | 0                | 13,862                | 0                        |                               |
| 124%            | ●                             | Fixed Plant & Equipment - Renewal                          |      |     | 4,575                 | 1,526              | 0                | (1,100)               | 5,675                    |                               |
| 31%             | ○                             | <b>Fixed Plant &amp; Equipment - Total</b>                 |      |     | <b>18,437</b>         | <b>6,147</b>       | <b>0</b>         | <b>12,762</b>         | <b>5,675</b>             |                               |
| 7%              | ○                             | Furniture & Equipment - New                                |      |     | 478,860               | 159,620            | 35,672           | 443,188               | 0                        |                               |
| 7%              | ○                             | <b>Furniture &amp; Equipment - Total</b>                   |      |     | <b>478,860</b>        | <b>159,620</b>     | <b>35,672</b>    | <b>443,188</b>        | <b>0</b>                 |                               |
| 12%             | ○                             | <b>Capital Expenditure Total</b>                           |      |     | <b>31,740,044</b>     | <b>7,420,673</b>   | <b>2,563,197</b> | <b>28,039,425</b>     | <b>1,137,422</b>         |                               |

**SHIRE OF BROOME**  
**Monthly Statement of Financial Activity**  
**For the Period Ending 31 October 2022**

**Appendix A: SUPPLEMENTARY NOTES TO THE MONTHLY REPORT**

**NOTES TO THIS MONTH'S REPORT**

**OVERVIEW**

For the period ended 31 October 2022, the following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

|                               |                                       |
|-------------------------------|---------------------------------------|
| Budget Year elapsed           | 33.70%                                |
| Total Rates Raised Revenue    | 100% (of which 76.25% were collected) |
| Total Other Operating Revenue | 48%                                   |
| Total Operating Expenditure   | 19%                                   |
| Total Capital Revenue         | 22%                                   |
| Total Capital Expenditure     | 12%                                   |
| Total Sale of Assets Revenue  | 0%                                    |

The budget was adopted at the Special Meeting on 05 July 2022. Council adopted a balanced annual budget, which included a net carried forward balance of \$4,145,052 being \$2,607,572 of carry-over projects, plus \$1,537,480 Financial Assistance Grants received in advance.

More information on the Shire's current position can be found on Note 3 of these Financial Statements.

**ADJUSTMENTS TO DETERMINE THE CASH POSITION**

**CURRENT POSITION**

Currently, to the end of October 2022, the current position stands at \$25.6M

**Cash**

Total Cash Assets are now \$57.7 being \$1.8M increase from prior month.

The major collections this month include receipt of:

- \$1.85M Rate Various Assessments – Lot M04/004459 & 2 Louis Street
- \$1.33M Construction Claim 02 – Broome Surf Life Saving Club
- \$185K Grant – Main Roads

The major expenditure items this month include payments of:

- \$561K Construction Life Saving Club – Colin Wilkinson Development
- \$295K Isuzu Truck – Major Motors (RFQ21-50)
- \$122K Consultant Cable Beach Foreshore – Josh Byrne & Associate (RFQ21-31)

### **Receivables**

Sundry debtors including GST refundable stand at \$855K.

Rates and rubbish debtors stand at \$6.3M. Annual rates were raised on 14th July 2022 with due date of 18 August 2022. Rates & Rubbish debtors will continue to reduce throughout the year as ratepayers on instalment and payment plans continue to pay their rates.

### **Other Assets**

These stand at \$144K having a \$4K increase since the previous month.

### **Cash Liabilities**

These stand at \$444K. This represents our obligation on our outstanding loans in 22/23.

### **Creditors and Payables**

Sundry Creditors are \$2.3M, due to continued major infrastructure works in progress.

Other Payables comprising Tax Payable, FESA Levy Collected, Accrued Loan Interest, Prepayments Received and accruals stand at \$6.3M.

### **Employee Provisions and Accruals**

In the normal course of events, these figures are adjusted in June and July each year by end of year accounting adjustments.

Current leave provisions are \$2.6M (non-current leave provisions are \$267K). Accruals to reflect the year end position will be completed in the coming months for the 2021-2022 year.

|                                       |
|---------------------------------------|
| <b>10.      REPORTS OF COMMITTEES</b> |
|---------------------------------------|

There are no reports in this section.

|  |
|--|
| <b>11. NOTICES OF MOTION WITH NOTICE</b> |
|--|

Nil.

|  |
|--|
| <b>12. NOTICE OF MOTION WITHOUT NOTICE</b> |
|--|

Nil.

**13. BUSINESS OF AN URGENT NATURE**

Nil.

**14. MEETING CLOSED TO PUBLIC**

**COUNCIL RESOLUTION:**

***Minute No. C/1122/145***

***Moved: Cr P Taylor***

***Seconded: Cr E Foy***

***That the meeting be closed to the public at 5:32pm.***

***CARRIED UNANIMOUSLY 7/0***

***This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(ii)) as it contains “a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government”, and section 5.23(2)((e)(iii)) as it contains “a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government”.***

**14.1 EXPRESSION OF INTEREST INTO CHILDCARE FACILITY AT BROOME AQUATIC AND RECREATION CENTRE**

|                                |                                  |
|--------------------------------|----------------------------------|
| <b>LOCATION/ADDRESS:</b>       | Nil                              |
| <b>APPLICANT:</b>              | Nil                              |
| <b>FILE:</b>                   | EDP015                           |
| <b>AUTHOR:</b>                 | Economic Development Coordinator |
| <b>CONTRIBUTOR/S:</b>          | Nil                              |
| <b>RESPONSIBLE OFFICER:</b>    | Director Development Services    |
| <b>DISCLOSURE OF INTEREST:</b> | Nil                              |

**SUMMARY:**

For Council to consider reduced hire fees for facilities at the Broome Recreation and Aquatic Centre (BRAC) to facilitate their use for Out of Hours School and Vacation Care.

**VOTING REQUIREMENTS**

*Simple Majority*

**COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/1122/146**

**Moved: Cr C Mitchell**

**Seconded: Cr P Taylor**

***That Council authorise the Chief Executive Officer to apply the not-for-profit hire rate to Big Childcare for the hire of the Multi Purpose Room and other facilities at the Broome Recreation and Aquatic Centre in order to facilitate their use of the facilities for After Hours School and Vacation Care, for a period of up to 24 months.***

**CARRIED UNANIMOUSLY 7/0**

There are no attachments for this report.

***This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(ii)) as it contains “a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government”, and section 5.23(2)((e)(iii)) as it contains “a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government”.***

#### **14.2 — INTER-REGIONAL FLIGHT NETWORK EXPANSION**

|                                |                                  |
|--------------------------------|----------------------------------|
| <b>LOCATION/ADDRESS:</b>       | Nil                              |
| <b>APPLICANT:</b>              | Nil                              |
| <b>FILE:</b>                   | ECI05                            |
| <b>AUTHOR:</b>                 | Economic Development Coordinator |
| <b>CONTRIBUTOR/S:</b>          | Nil                              |
| <b>RESPONSIBLE OFFICER:</b>    | Director Development Services    |
| <b>DISCLOSURE OF INTEREST:</b> | Nil                              |

#### **SUMMARY:**

Council is requested to consider a proposal from Aviair seeking financial support for their inter-regional flight network expansion.

#### **NOTE**

Item withdrawn from the Agenda by the Chief Executive Officer prior to being considered by Council.

#### **COUNCIL RESOLUTION:**

**Minute No. C/1122/147**

**Moved: Cr C Mitchell**

**Seconded: Cr N Wevers**

***That the Meeting again be open to the public at 5:42pm.***

**CARRIED UNANIMOUSLY 7/0**

***The Council chambers were opened and it was noted that no members of the public returned to the Chambers.***

#### **15. MEETING CLOSURE**

There being no further business the Chairperson declared the meeting closed at 5:42pm.