



AGENDA

FOR THE

ORDINARY MEETING OF COUNCIL

25 MAY 2023

NOTICE OF MEETING

Dear Council Member,

The next Ordinary Meeting of Council will be held on Thursday, 25 May 2023 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 5:00PM.

Regards,



K WILLIAMS
Acting Chief Executive Officer

18/05/2023

Our Mission

"To deliver affordable and quality Local Government services."

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions in section 5.25 of the *Local Government Act 1995* establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Should you require this document in an alternative format please contact us.

Councillor Attendance Register										
Councillor		Cr D Male	Cr C Mitchell	Cr E Foy	Cr P Matsumoto	Cr B Rudeforth	Cr P Taylor	Cr H Tracey	Vacant Seat	Vacant Seat
2022	31 March					LOA				
2022	28 April			A						
2022	26 May			LOA	A					
2022	30 June	A		A						
2022	28 July									
2022	25 August									
2022	29 September									
2022	27 October						LOA			
2022	17 November					A		E		
2022	15 December			LOA						
2023	23 February				LOA		A			
2023	30 March					E				
2023	27 April			LOA			E	E		

- LOA (Leave of Absence)
- A (Apologies)
- E (Attended Electronically)
- NA (Non-Attendance)
- R (Resignation)

2.25. Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
 - (a) a meeting that has concluded; or
 - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2-month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2-month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.

SHIRE OF BROOME
ORDINARY MEETING OF COUNCIL
THURSDAY 25 MAY 2023
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1. OFFICIAL OPENING**2. ATTENDANCE AND APOLOGIES****3. ANNOUNCEMENTS BY PRESIDENT****4. DECLARATIONS OF INTEREST****5. PUBLIC QUESTION TIME****6. APPLICATIONS FOR LEAVE OF ABSENCE****7. CONFIRMATION OF MINUTES**RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on 27 April 2023, as published and circulated, be confirmed as a true and accurate record of that meeting.

8. PRESENTATIONS / PETITIONS / DEPUTATIONS

There are no reports in this section.

9. REPORTS FROM OFFICERS

9.1 PEOPLE

9.1.1 SHIRE OF BROOME'S DRAFT DISABILITY ACCESS AND INCLUSION PLAN 2023 - 2028

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	COS09.1
AUTHOR:	Place Activation & Engagement Officer (Community & Sporting)
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil

SUMMARY: This report provides Council with background on the Shire's development of the updated Disability Access and Inclusion Plan (DAIP) 2023–2028. The report includes an overview and update of the consultation and engagement process. It is recommended Council endorse the draft DAIP and call for public submissions before final adoption.

BACKGROUND

Previous Considerations

OMC 22 March 2018	Item 9.1.3
OMC 31 May 2018	Item 9.1.1

COMMENT

The Disability Services Act 1993 (**Act**) required all local governments in Western Australia to develop, implement, and report on a Disability Access and Inclusion Plan (**DAIP**). DAIP's act as a framework for the implementation of strategies and initiatives to ensure people with disability are supported to have the same opportunities as others to access services, facilities and information.

The Western Australian Disability Services Act (1993) defines disability as a condition that:

- is attributable to an intellectual, cognitive, neurological, sensory or physical impairment or a combination of those impairments;
- is permanent; and
- may or may not be episodic in nature.

Disability may result in a person having a substantially reduced capacity for communication, social interaction, learning or mobility and a need for continuing support services in daily life. Some disabilities, such as epilepsy, are hidden, while others, such as cerebral palsy, may be visible.

The Shire of Broome was home to 16,907 people in 2019 so approximately 3,000 residents plus carers are likely to be impacted by disability. However, the seasonal population of Broome can at times far exceed its residential population. Accounting for tourism visitors, short-stay

workers and business travellers and other workers and people from around the Kimberley and North West using Broome as a base, the population of Broome can fluctuate between 30,000 people on any given day so many more people would be impacted by disability.

The Shire of Broome is committed to its Vision of 'a Future for Everyone' and aims to be an accessible and inclusive place, not only for people living with a disability, but also our seniors and minority groups.

DAIPs contain strategies in 7 key outcome areas, which are established in the Disability Services Regulations 2013 (Regulations). The seven outcome areas are:

- Access to services and events.
- Access to buildings and other facilities.
- Access to information.
- Quality of service provided by the local government.
- Opportunity to make complaints.
- Opportunity to participate in public consultation;
- Employment at the local government.

The Shire's current DAIP was implemented between 2018 and 2023. During this period the Shire has achieved many successful outcomes including:

- Significant upgrades during Stage 1 and Stage 2 of the Chinatown Revitalisation project.
- Adopting a new vision – A Future for Everyone, the organisation's commitment to representing and servicing all people.
- Successfully advocating to the Transport Minister, Minister Rita Saffioti, on behalf of the community about the lack of wheelchair taxis. The Minister has since increased grant funding opportunities in regional areas as a result.
- Successfully applying for \$170,000 from the Department of Communities to expand the network of changing places into the Cable Beach precinct.

Under the Act, local governments are required to review and update their DAIP every five years. The draft DAIP 2023–2028 has been prepared to continue to fulfil this requirement.

This draft DAIP has been developed in consultation with Shire staff, key stakeholders and community members. Council is now asked to consider the draft DAIP and endorse for the purposes of advertising for community feedback.

Once the community feedback period has closed, the draft DAIP will be presented to Council for adoption. The DAIP will then be forwarded to the Disability Services Commission for endorsement.

The Shire of Broome will promote the availability of the new DAIP via a notice in the Broome Advertiser, the Shire of Broome website and to all staff via email and intranet notification.

Stakeholders involved in workshops will also be notified.

An internal implementation plan has been developed for delivery of the DAIP. It will be reviewed quarterly by responsible officers to track the progress and achievements of the DAIP. This assists with the annual reporting to the Department of Communities. Updates on DAIP progress will be posted on the Shire's website. The strategies will be completed over a five-year period.

It is important to note, however, that the success of the DAIP will require a whole of organisation approach.

The draft DAIP is included as **Attachment 1** to this report.

CONSULTATION

Extensive consultation was carried out with Shire of Broome staff and community members to identify barriers to access and inclusion as well as potential strategies to be incorporated into the new DAIP.

Staff and community members were provided the opportunity to have their say by:

- Completing an online or hard copy survey
- Providing feedback on a postcard asking for feedback on disability access and inclusion
- Attending an interview or meeting in person or online with the consultant
- Phoning or emailing feedback
- Attending one of two community forums held at the Shire of Broome function room

The promotion of the consultation included:

- Advertising on the Shire's website over February/March 2023
- Advertising in the Broome Advertiser on 16 February 2023
- Direct communications to stakeholders in the community with an interest in disability or potential staff or clients with disability
- Social media posts

The findings of the consultation were discussed with a staff working group for further input and suggestions on strategies for the new DAIP.

Demographics of Respondents¹

A total of 108 submissions were received during the consultation including:

- 32 community surveys
- 38 staff surveys
- Community forums x 13
- Staff working group x 23
- Other (email, interview) x 2

Demographic details were collected in the surveys. Eleven respondents to the community survey said they had a disability and fourteen said they were a family member or carer of a person with disability. Some respondents preferred not to answer these questions.

Three respondents to the staff survey said they had a disability and three said they were a family member or carer of a person with disability. Staff survey respondents came from work areas including:

- Administration
- Community Engagement
- Office of the CEO

- Library
- Engineering
- Development Services
- Facilities and programs
- Place Activation & Engagement
- Nursery
- Special Projects
- Indoor
- Health, Emergency and Rangers
- Environmental health
- Waste Management
- Corporate
- Development
- Infrastructure
- Planning

STATUTORY ENVIRONMENT

Local Government Act 1995

Disability Discrimination Act 1992

Part 5, section 27-29c

Requires all local governments and selected State Government agencies to develop a Disability Access and Inclusion Plan (DAIP) and review and/or amend or replace the Plan every 5 years. Failure to review and update the DAIP could result in a breach of the Act.

Disability Services Regulations 2004

Schedule 2 – Standards for Disability Access and Inclusion Plans

The DAIP is also aligned with the WA Equal Opportunity Act 1984.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The implementation of the DAIP is integrated into the Shire's mainstream programs and services as part of normal operating procedures and budgets.

RISK

Local governments are required under the Act to update their DAIP every five years. The Shire's DAIP was last updated in 2018, and a timely completion of this review is imperative to ensure the Shire is compliant with legislative requirements.

STRATEGIC ASPIRATIONS

People - We will continue to enjoy Broome-time, our special way of life. It's bursting with energy, inclusive, safe and healthy, for everyone

Outcome 2 - Everyone has a place to call home

Objective 2.1 Promote access to safe, affordable accommodation to meet all needs, including itinerants, homeless people, those at risk, youth and the elderly.

Outcome 3 - A healthy, active community

Objective 3.1 Improve access to health facilities, services and programs to achieve good general and mental health in the community

Objective 3.2 Improve access to sport, leisure and recreation facilities, services and programs.

Objective 3.3 Grow community capacity through volunteer support and recognition.

Outcome 4 - An inclusive community that celebrates culture, equality and diversity

Objective 4.2 Align services to meet diverse community needs.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Endorse the draft Disability Access and Inclusion Plan 2018-2023 for the purposes of public advertising; and*
2. *Requests the Chief Executive Officer to:*
 - a) *commence a four-week public comment period to enable community input into the draft DAIP; and*
 - b) *present feedback received during the public comment period for consideration at the July 2023 Ordinary Meeting of Council.*

Attachments

1. Draft Disability Access and Inclusion Plan 2023-2028

Disability Access and Inclusion Plan

2023 - 2028



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Accessible Format

This Disability Access and Inclusion Plan (DAIP) document is available in alternative formats upon request including in large and standard print, electronically by email and on the Shire's website.

If you would like to receive an alternative format of this document, ask a question or give feedback please contact:



Phone: 08 9191 3456
Email: shire@broome.wa.gov.au
www.broome.wa.gov.au

Shire of Broome Overview

The Shire of Broome is located in the Kimberley, covering approximately 56,000 square kilometres and with 900 kilometres of coastline.

The town of Broome is situated on the end of a peninsula, surrounded by ocean, and land-locked by distance, some 2,200 kilometres north of Perth. White sandy beaches are framed on one side by blue ocean waters and on the other by red pindan soils, providing a stunning backdrop for recreational, cultural and tourist activities.

Founded as a pearling port over a hundred years ago, Broome boasts a multicultural population with Koepanger, Malay, Chinese, Japanese, European and Aboriginal cultures all blended to create Broome's captivatingly friendly and flamboyant character. Around 28% of residents identify as Aboriginal or Torres Strait Islander. This is significantly higher than Western Australia (3.9%) and illustrates the central and significant position of Aboriginal people in the character and culture of the Broome community and economy. There are five Aboriginal communities, including the largest in Western Australia, and numerous Aboriginal outstations across the Shire.

Broome is the service and trade hub of the region, servicing agricultural, pastoral, mining, oil and gas production, and conservation jobs across the Kimberley. It also serves as the gateway for tourists and visitors to the Kimberley, including international visitors by cruise ship and aircraft.

The Shire of Broome is committed to ensuring that Broome is accessible and inclusive for everyone, including people with disability, their families and carers and other members of the community who have access considerations. The aim of this Disability Access and Inclusion Plan (DAIP) is to help the Shire with the coordination of planning and activities to ensure all community members have equal access to:

- | | |
|-----------------------------|--|
| 1. Services and events | 5. Complaints processes |
| 2. Buildings and facilities | 6. Public consultations |
| 3. Information | 7. Employment opportunities at the Shire |
| 4. Customer service | |



People with Disability in Broome

The Western Australian Disability Services Act (1993) defines disability as a condition that:

- Is attributable to an intellectual, cognitive, neurological, sensory or physical impairment or a combination of those impairments;
- Is permanent; and
- May or may not be episodic in nature.

Disability may result in a person having a substantially reduced capacity for communication, social interaction, learning or mobility and a need for continuing support services in daily life. Some disabilities, such as epilepsy, are hidden, while others, such as cerebral palsy, may be visible.

The Australian Bureau of Statistics conducts a survey of Disability, Ageing and Carers every five years. Data from the 2018 Survey estimated that **17.7%** of the Australian population (4.4 million), have a disability. If you add to that the estimated 2.65 million Australians who are carers, then disability impacts approximately one third of the population.¹

The Shire of Broome was home to 16,907 people in 2019 so approximately 3,000 residents plus carers are likely to be impacted by disability. However, the seasonal population of Broome can at times far exceed its residential population. Accounting for tourism visitors, short-stay workers and business travellers and other workers and people from around the Kimberley and North West using Broome as a base, the population of Broome can fluctuate between 30,000 and 60,000 people on any given day so many more people would be impacted by disability.

Progress in access and inclusion since 2018

The Shire of Broome has implemented a number of initiatives over the years to improve access and inclusion. Some examples follow.



Improving access to services and events

- A Scanning Reader Pen was purchased for the library which is a device that converts printed text into speech.
- The event application form was amended to include a question requesting that the applicant outline what actions have been taken to ensure the event is accessible to people with a disability. The Disability Services Commission – Accessible Events Checklist is provided as an online link for easy reference.
- The Broome Recreation and Aquatic Centre (BRAC) installed an all-access refrigerated drink foundation.
- An International Day of People with Disability event was delivered in partnership by the Shire of Broome and Far North Community Services. The event raised awareness and celebrated the achievements of those living with disabilities in Broome.
- The library expanded its collection of Large Print books to ensure ongoing access to quality literature.
- When hosting events at the Shire, staff undertake a risk assessment that includes an additional review of the site and event to consider accessibility.
- The Shire adopted a new vision - A future for everyone, which ensures the organisation's commitment to representing and servicing all people. This commitment is reinforced within two of the six core values - For Everyone - inclusive and welcoming to all people, and Respectful of everyone.
- The Shire advocated to the Transport Minister Rita Saffioti on behalf of the community about the lack of wheelchair taxis. The Minister has since increased grant funding opportunities in regional areas as a result. The Shire has been promoting these grants to local taxi companies.

¹ Disability, Ageing and Carers, Australia: Summary of Findings, 2018 | Australian Bureau of Statistics (abs.gov.au)

- The Shire continued to partner with Building Inclusive Communities WA (BICWA). The project focussed on supporting the Shire and local community organisations through capacity-building, mentoring and a range of practical supports to ensure all people, regardless of ability, race, ethnicity, gender, or sexual orientation, feel a sense of belonging, can actively participate in the community and play a valued role in their local community.
- The learnings from the BICA partnership culminated in the Broome Sport in Focus Conference which devoted one of its three streams to discussing inclusion with local sporting groups. The Shire partnered with Inclusion Solutions to discuss inclusion in sport, including a presentation from an athlete with a disability providing a firsthand account of his positive experiences.



Improving access to buildings and facilities

- Consideration was given to providing accessible beach access as part of the Cable Beach Foreshore Masterplan.
- Significant upgrades during Stage 1 and Stage 2 of the Chinatown Revitalisation project in conjunction with disability consultants. A major focus was improving access throughout the CBD including a new ramp installed in Shekki Lane and improved access into Johnny Chi Lane from Dampier Terrace to allow for unassisted access to the shops along the laneway.
- The new playground at Solway Park includes footpath access to the play equipment and an accessible picnic table.
- The Shire reception has an all-access workstation, accessible toilet and signage that indicates that guide dogs are welcome.
- Successfully applied for \$170,000 from the Department of Communities to expand the network of changing places into the Cable Beach precinct.
- The town's new cemetery ablution block was designed and constructed incorporating universal access to toilets.
- New Beach Accessible Wheelchair purchased for Cable and Town Beach use.



Improving access to information

- The Shire's website moved to an Opencities platform which is WCAG 2.0 compliant.
- The Shire's website has an Access and Inclusion section which includes links to the DAIP, facilities and services, disability services contacts, and information on the Beach and Aquatic wheelchairs.
- Important communication, marketing and advertising material is distributed through both radio and written communication methods (press releases, social media) to ensure that the content can be delivered to all members of the community. News and updates on major projects are increasingly being relayed to the community via videography and include subtitles.
- Promoted the alternative formats available.
- Revision of the Shire's Style Guide to incorporate accessible guidelines.
- Continued to ensure that all Shire documents/flyers had information noting availability of alternative formats.
- Provided promotion of disability services and events such as Parkinson's WA, Activ and Motor Neurone Society on Shire social media.
- A Corporate Communications and Engagement Strategy was endorsed and includes how best to communicate with, inform and engage with all members of the Broome community.



Improving staff skills

- The Shire library coordinator participated in webinars including "Disability Programs and Services in libraries" and "Training for library staff to better understand and meet the needs of children and adults living with disability."



Improving access to complaints and consultation mechanisms

- Community Development Officers have commenced a review of the Community Engagement Policy and are developing a new Framework with accessible and inclusive engagement approaches to be included, developed through research and consultation with key stakeholders.
- Recognition of International Day of People with Disabilities with multiple stories shared on social media.
- Relationship formed with NDIS to work together on promoting services and events in Broome including International Day for People with Disabilities.
- Partnership established with Football Futures Foundation to support a disability soccer program in Broome and across the Kimberley
- An NDIS Information session held at the Shire in partnership with Nirrumbuk. The information session gave community members, community groups and service providers an opportunity to learn about the NDIS referral process, eligibility and the support that the Nirrumbuk Remote Community Connector's team can offer.



Improving access to employment

- The Shire has three volunteers with a disability. These people assist in the library and in the main administration area.



Alignment of the DAIP

The DAIP is a legislative requirement under the Western Australian Disability Services Act (1993) and supports a number of international and local legislative and good practice initiatives including:

- United Nations Convention on the Rights of Persons with Disabilities 2006.
- Australian Human Rights Commission Act 1986.
- Commonwealth Disability Discrimination Act 1992.
- Fair Work Act 2009.
- National Disability Insurance Scheme Act 2013.
- National Disability Strategy 2021 - 2031.
- State Disability Strategy 2020 - 2030.
- Public Sector employment requirements – People with disability: Action Plan to Improve WA. Public Sector Employment Outcomes 2020–2025.
- The Shire of Broome Strategic Community Plan 2021–2031, and Corporate Business Plan 2022–2026.

Stakeholder consultation for the DAIP 2023–2028

Methodology

A consultation was carried out with Shire of Broome staff and community members to identify barriers to access and inclusion as well as potential strategies to be incorporated into the new DAIP.

Staff and community members could have their say by:

- Completing an online or hard copy survey.
- Providing feedback on a postcard asking for feedback on disability access and inclusion.
- Attending an interview or meeting in person or online.
- Phoning or emailing feedback.
- Attending one of two community forums.

The promotion of the consultation included:

- Advertising on the Shire's website over February/March 2023.
- Advertising in the Broome Advertiser on 16 February 2023.
- Direct communications to stakeholders in the community with an interest in disability or potential staff or clients with disability.
- Social media posts.

The findings of the consultation were discussed with a staff working group for further input and suggestions on strategies for the new DAIP.

Demographics of Respondents²

A total of 108 submissions were received during the consultation including:

- 32 community surveys
- 38 staff surveys
- Community forums x 13
- Staff working group x 23
- Other (email, interview) x 2

Demographic details were collected in the surveys. Eleven respondents to the community survey said they had a disability and fourteen said they were a family member or carer of a person with disability. Some respondents preferred not to answer these questions.

Three respondents to the staff survey said they had a disability and three said they were a family member or carer of a person with disability. Staff survey respondents came from work areas including:

- | | |
|---------------------------------|---------------------------------|
| • Administration | • Special Projects |
| • Community Engagement | • Indoor |
| • Office of the CEO | • Health, Emergency and Rangers |
| • Library | • Environmental health |
| • Engineering | • Waste Management |
| • Development Services | • Corporate |
| • Facilities and programs | • Development |
| • Place Activation & Engagement | • Infrastructure |
| • Nursery | • Planning |

Consultation Findings

The findings from the consultation are summarised under each of the seven mandated DAIP Outcomes.



² Not all survey respondents answered every question

Outcome 1

People with disability have the same opportunities as other people to access the services of, and any event organised by, a public authority.

44% of community survey respondents and 53% of staff respondents said that they agreed or strongly agreed that the Shire of Broome is welcoming and inclusive of people with disability.

Suggestions to improve access and inclusion for people with disability to services and events included:

- Greater wheelchair access to services, events and taxis/transport.
- More accessible and inclusive programs and services e.g. men's shed, sports, options for various abilities and ages.
- Improve access and inclusion at events e.g. information, quiet spaces/chill zones, use of companion card, accessible venues, family friendly, dedicated accessible parking, transport, Auslan interpreters.
- Training for staff and volunteers about providing accessible and inclusive events.
- Promotion of accessible and inclusive options for events, accommodation, services etc to show Broome as an accessible destination.
- Create a register of vulnerable people including people with disability who need specific assistance in an emergency or disaster.

Outcome 2

People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.

Suggestions to improve access and inclusion for people with disability to buildings, facilities, outdoor environments and other public spaces included:

- Improve ACROD parking e.g. number of bays, policing of use.
- Improve footpaths.
- Provide more accessible play spaces and equipment.
- Provide more accessible facilities e.g. water fountains, shaded seating, toilets.
- Improve access to the beaches.
- Consult with people with disability and access consultants in the review of buildings and facilities.

Outcome 3

People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.

Suggestions to improve access and inclusion for people with disability to written/printed information included:

- Promote what accessible formats are available e.g. larger print, easy read etc, in a variety of ways e.g. signs, newsletter, social media, information at airport, via service providers.
- Improve community awareness of the needs of people with disability.
- Provide easy read options of bills and compliance notices.
- Improve the website e.g. easier to find the information about disability access and inclusion.

Outcome 4

People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.

47% of staff agreed or strongly agreed with the statement "Shire of Broome staff have the skill and knowledge to welcome and include people with disability". 24% of staff disagreed or strongly disagreed with this statement.

Suggestions for improvement included:

- Raise staff awareness about what access and inclusion means for people with all different types of disabilities, not just physical; and the services and supports available for people with disability.
- Improve staff skills in communicating with a variety of community members including people who are deaf or hearing impaired and people who are not English speakers.
- Provide resources to support staff e.g. a specialist staff member, guidelines, details of disability service providers.
- Include disability access and inclusion as part of everyday business e.g. a standing agenda item for meetings; good news stories in Shire newsletters/communications.

Outcome 5

People with disability have the same opportunities as others to provide feedback to a public authority.

AND

Outcome 6

People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

Suggestions to improve access and inclusion for people with disability to opportunities to provide feedback or make complaints included:

- Seek regular input from people with disability and service providers e.g. a DAIP reference group.
- Partner with disability services to build connections with people with disability.
- Ensure consultations and feedback mechanisms are accessible e.g. multiple feedback options, support to provide feedback.

Outcome 7

People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

Suggestions to improve access for people with disability to employment opportunities in Shire of Broome workplaces included:

- Improve accessibility of Shire's workspaces.
- Create opportunities to employ more diverse people including people with disability e.g. redesign roles, traineeships, flexible conditions.
- Build relationships with disability employment providers and schools.
- Review recruitment process so attract people with disability.

DAIP Strategies 2023-2028

Implementation

An internal implementation plan has been developed for delivery by all of the Shire's business units. It will be reviewed quarterly by the Shire to track the progress and achievements of the DAIP and assist with the annual reporting to the Department of Communities. Updates on DAIP progress will be posted on the Shire's website.

Resourcing

The DAIP is to be resourced through normal operational funding. Opportunities to secure external incomes such as grants will also be sought.

Promotion

The Shire of Broome will promote the availability of the new DAIP by:

- Notice in the Broome Advertiser newspaper.
- On the Shire of Broome website.
- To all staff via email and intranet notification.

Agents and contractors used by the Shire will be advised about the DAIP through procurement documentation.

Reporting

The DAIP will be lodged with the Department of Communities, reported on annually and reviewed at least every five years.



Governance

The following strategies address the outcomes mandated in the WA Disability Services Act (1993) amended in 2004 and 2014. They are not in order of priority, and all are equally important.

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any event organised by, the Shire of Broome.

Strategies

1. Provide greater access for people with disability to events.
2. Advocate for or provide more accessible programs, services and equipment.
3. Ensure people with disability are considered in emergency and disaster planning.

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Broome as other people.

Strategies

1. Continue to audit buildings, facilities and pedestrian networks and prioritise improvement works.
2. Provide more accessible play spaces and equipment.
3. Incorporate best practice in access and inclusion when upgrading buildings and facilities.

Outcome 3: People with disability receive information from the Shire of Broome in a format that will enable them to access the information as readily as other people are able to access it.

Strategies

1. Improve the accessibility of the Shire website.
2. Provide training and support for staff on providing accessible information.
3. Promote Broome as an accessible destination.

Outcome 4: People with disability receive the same level and quality of service from the staff of the Shire of Broome as other people receive from the staff of the Shire of Broome.

Strategies

1. Ensure that Shire staff have the appropriate level of awareness and training to provide a high level of customer service to people with disability.
2. Provide useful information about disability access and inclusion on the intranet to support staff to provide quality customer service.

Outcome 5: People with disability have the same opportunities as others to provide feedback to the Shire of Broome.

AND

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Broome.

Strategies

1. Establish an informal DAIP working group for regular input in DAIP initiatives.
2. Partner with disability services to build connections with people with disability.
3. Promote commitment to a future for everyone and welcome feedback from all.

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Broome.

Strategies

1. Review the recruitment process to attract people with disability.
2. Provide training for HR and hiring staff on employing people with disability.



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**Shire of
Broome**
A future, for everyone
www.broome.wa.gov.au

9.2 PLACE

9.2.1 DEVELOPMENT APPLICATION - MEDICAL CENTRE - CHILDCARE CENTRE - SHORT TERM ACCOMMODATION

LOCATION/ADDRESS:	154 Frederick Street, Djugun
APPLICANT:	Scribe Design Group
FILE:	JEW-1/2
AUTHOR:	Planning Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Development Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The Shire has received a development application seeking approval to construct a Health and Wellness Centre that will include a Medical Centre, Childcare Centre and Short-Term Accommodation at Lot 1343 (No. 154) Frederick Street, Djugun.

The application has been referred to council as the proposal does not meet the parking requirements in Schedule 9 of Local Planning Scheme No.6.

It is recommended that council approved the application, subject to conditions.

BACKGROUND

Previous Considerations

Nil.

Site and Surrounds

Lot 1343 Fredrick Street, Djugun is a 10,397m² property which is zoned Special Use – Mixed Business under Local Planning Scheme No.6 (**LPS6**). The surrounding properties are zoned Special Use – Mixed Business to the west and Public Purpose to the north, east and south.

The site currently has a building on site which was used for the St Martin de Porres Re-engagement School. St Martin de Porres is currently in the process of relocating to another site.



Proposal

The applicant is seeking approval to construct a Health and Wellness Centre that will accommodate a Medical Centre, Childcare Centre and Short-Term Staff Accommodation. The medical Centre will include the following uses:

- Dental Practice
- General Practitioners Clinic
- Pharmacy
- Beauty Clinic / Tattoo Removal
- 2 x Medical Imaging tenancies
- Café
- Public Toilets
- Allied Health / Psychologist
- Physiotherapy Practice
- Office
- Creche

The Childcare Centre will cater for up to 100 children ranging from ages zero (0) to four (4) and 15 staff.

Four short-term staff accommodation units will be provided in a two-story building in the north-eastern corner of the lot. The units will be used to house staff from the Medical Centre.

It is noted that the application is being presented to council as it proposes a reduction in parking required by Schedule 9 of LPS6. Local Planning Policy 5.6- *Parking* (**LPP 5.6**) requires applications that propose variations to the car parking ratios of Schedule 9 to be referred to Council for determination.

COMMENT

An assessment of the application against the local planning framework is outlined below:

Local Planning Scheme No. 6 (LPS6)

As identified above, the subject site is zoned Special Use – Mixed Business under LPS6. LPS6 identifies the following conditions which must be met for development within the subject site:

1. *Development shall provide a range of wholesaling, showrooms, trade and professional services which, by reason of their scale, character and operational land requirements, are not generally appropriate to, or cannot conveniently or economically be accommodated within Mixed Use or Service Commercial zones.*
2. *Site and Development Requirements as determined by the local government with due regard to the Scheme and Policy requirements.*
3. *New developments must be strategically justifiable in the context of the local planning framework.*

The proposal is consistent with the intent and objectives of LPS6 as it proposes numerous complimentary uses at a size and scale which is unlikely to be able to be catered for within the Mixed Use or Service Commercial zones. The proposed Service Commercial zoned lots located to the east of the subject site on Frederick Street would not be large enough to facilitate a development of this size. The proposal is also strategically located between the complimentary uses at the Broome Recreation and Aquatic Centre and the Local Centre to the East (Boulevard Shopping Centre).

The above provisions have been carried over to draft Local Planning Scheme No. 7. As such, the imminent gazettal of draft LPS7 will not alter the assessment of this development application.

Local Planning Strategy

The subject site is within Precinct 9 (Bilgungurr) of the Shire's Local Planning Strategy (**LPS**). The objective of this precinct is as follows:

Establish Precinct 9 as an education/health precinct providing for student accommodation, sporting facilities and residential development and potential relocation of the hospital.

The development is consistent with the precinct objectives in further establishing and realising the site as a health precinct.

Car Parking Requirements

Schedule 9 of LPS6 establishes the parking standards for all use classes within the Shire of Broome. The development is proposing a total of 140 Car bays, 18 Motorcycle bays and 8 bicycle bays. Schedule 9 allows up to 10 per cent of the required number of bays to be made up of motorcycle bays. Therefore, the total number car/motorcycle bays provided is 158.

Medical Centre			
Use	LPS6 Requirement	Consultant/ Area	Total
Dental Practice	4 bays for each health consultant room	8 Consultants	32

GP Clinic	4 bays for each health consultant room	7 Consultants	28
Pharmacy	1 bay per 20m2 NLA	200m2	10
Beauty Clinic / Tattoo Removal	1 bay per 20m2 NLA	36m2	2
Medical Imaging (U/Sound)	4 bays for each health consultant room	2 consultants	8
Medical Imaging (MRI, CT)	4 bays for each health consultant room	6 consultants	24
Café	1 bay per 6m2 of dining area	139m2	23
Allied Health / Psychologist	4 bays for each health consultant room	8 consultants	32
Tenancy 1 (Physiotherapy)	4 bays for each health consultant room	4 consultants	16
Creche (allocation for Staff only)	2 bays	2 staff	2
Tenancy 2 – (Office)	1 bay per 30m2 Gross leasable area	152m2	5
Total for Medical Centre			182 bays

Childcare Centre				
Use	LPS6 Requirement	No. of Children	No. of employee	Total
0-2 Years	1 Bay for every 10 children and 1 bay per employee	20	1 per 4 children	7
2-3 Years	1 Bay for every 10 children and 1 bay per employee	20	1 per 5 children	6
3-4 Years	1 Bay for every 10 children and 1 bay per employee	30	1 per 10 children	4
4+ Years	1 Bay for every 10 children and 1 bay per employee	30	1 per 10 children	8
Total for Child Care Centre				25 bays

Short Term Accommodation			
Use	LPS6 Requirement	No. of Units	Total
Short Term Accommodation	2 bays per Unit	4 Units	8 bays
Total for Short Term Accommodation			8 bays

Based on the above, the application would require 215 car parking bays to comply with Schedule 9 of LPS6. Therefore the application is proposing a shortfall of 57 bays. Clause 1.4 (b) of LPP 5.6, allows for reductions to the parking ratios of Schedule 9 if it is shown that there will be an internal trip capture.

Internal trip capture is where a land use included in a development application will generate a reduced or no independent parking demand due to its reciprocal parking relationship with another use. Relevant considerations include:

- i. Clear establishment of a relationship between different land uses on the same site, such as function rooms provided within a tourist development for use by hotel patrons;

- ii. How a claimed reduction relates to the scale of activity (for example, a smaller restaurant co-located within a tourist development has less capacity to accommodate public diners than a larger restaurant); and
- iii. Whether land uses within a development are open to the public (for example, a fitness centre provided in a tourist development for the exclusive use of hotel patrons)

Officers consider that there is sufficient merit to consider a reduction in the total number of bays because there will be a high level of internal trip capture. There are several uses within the Medical Centre which are complimentary to one another which would result in customers/clients visiting the site for multiple internal trips within the one visit to the site. For example, people who have an appointment with one of the medical practitioners are likely to also utilise the pharmacy, medical imaging and café uses in the one vehicular trip to the site as opposed to numerous individual trips to each tenancy. Therefore, there will be significant reduction in individual or single destination trips as part of the proposal.

Furthermore, it is likely that the Medical Centre and the Childcare Centre will have differing peak periods. The Childcare Centre is likely to see a significant majority of its vehicular trips from 7am to 9am in the morning and 2pm to 5pm in the afternoon. The number of trips generated from the Childcare Centre outside of these times is likely to be low due to the nature of the use.

As part of this application, the applicant is proposing that parking associated with the Childcare Centre be clearly sign posted and line marked to indicate parking in designated zones is limited to 8 minutes between 7am and 9am in the morning and 2pm to 4pm in the afternoon.

The provision of Short-Term accommodation for the use of staff of the Medical Centre on site will also reduce the demand for parking. The staff members who occupy the units will not contribute to the demand for parking at the Medical Centre as they will be living on site and have dedicated car parking assigned to each of the units. The Short-Term parking is located adjacent to the accommodation units and will be covered bays that are clearly marked for Resident use, preventing any confusion between resident parking and visitors to the site.

The reduction in overall number of bays has also resulted in an improved built form outcome. The reduction in overall land area required for car parking has resulted in a greater level of architectural treatment, and a design that addresses the Frederick Street frontage. The overall provision of soft landscaping has also been maximised, with significantly greater deep soil planting areas provided within the site to soften the visual impact of the built form.

State Planning Policy 7.3 – Residential Design Codes Volume 2 Apartments

The Residential Design Codes Volume 2 provides planning and design standards for multiple dwellings (residential apartments). The development proposes short term accommodation to house the staff for the medical centre. A condition of approval is recommended requiring each of the units to be made available for the staff of the Medical Centre only.

The proposal has been assessed against the Residential Design Codes Volume 2 and meets all of the relevant element objectives.

Local Planning Policy 5.7 – Development Standards for Development Applications

Local Planning Policy 5.7 – Development Standards for Development Applications (**LPP5.7**) requires the submission of a Landscaping Plan as part of the development application. A Landscaping Plan has been submitted in support of the Development Application. The Shire's Parks and Gardens team have reviewed the plan and are satisfied that the proposed landscaping is capable of being delivered on the application site.

Where landscaping is proposed within the road verge, LPP5.7 requires a deed of agreement to be prepared by the Shire's solicitors at the applicants cost, which includes lodgement of a caveat on the title, and executed prior to the development being occupied. The deed is to include that the owner agrees to maintain the landscaping within the road verge.

Conditions are recommended requiring landscaping be delivered in accordance with the Landscaping Plan and a Deed of Agreement to be prepared for the delivery and maintenance of landscaping within the Road Verge.

Local Planning Policy 5.12 – Provision of Public Art

Local Planning Policy 5.12 – Provision of Public Art (**LPP5.12**) applies to all development within the Shire of Broome over the value of \$4 million. The Policy sets out that development is required to contribute a monetary amount or the installation of a public artwork on the site subject of the development, within a crown reserve adjoining or near the development site, that is half a percent (0.5%) of the estimated construction cost.

The estimated construction cost of the development subject of this application is \$6,120,000 and thus a public art contribution of \$30,600 or a public art installation equal to that dollar value. A condition of approval is recommended which would require the requirements of LPP 5.12 to be met prior to the initial occupation of the building.

CONSULTATION

In accordance with Local Planning Policy 5.14 – Public Consultation, the application does not require wider public consultation as the structures proposed as part of the application are deemed to be Level A under the policy, which establishes that no consultation is required.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local Planning Scheme No. 6

POLICY IMPLICATIONS

Local Planning Policy 5.6 – Parking

Local Planning Policy 5.7 – Development Standards for Development Applications

Local Planning Policy 5.12 – Provision of Public Art

FINANCIAL IMPLICATIONS

Nil.

RISK

If Council resolved to refuse the application, the applicant may seek a review of the decision of Council to the State Administrative Tribunal.

STRATEGIC ASPIRATIONS

People - We will continue to enjoy Broome-time, our special way of life. It's bursting with energy, inclusive, safe and healthy, for everyone

Outcome 3 - A healthy, active community

Objective 3.1 Improve access to health facilities, services and programs to achieve good general and mental health in the community

Prosperity - Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome 9 - A strong, diverse and inclusive economy where all can participate

Objective 9.2 Activate the precincts of Broome.

Objective 9.5 Grow the size and depth of Broome's labour market with improved access to training and development opportunities.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Approve the application for development approval 2023/27 for a 'Medical Centre, Childcare Centre and Short-Term Accommodation' at Lot 1343 (No. 154) Frederick Street, Djugun, subject to the following conditions:
 - a. The development plans, as date marked and stamped 'Approved', together with any requirements and annotations detailed thereon by the Shire of Broome, are the plans approved as part of this application and shall form part of the development approval issued, except where amended by other condition of this approval.
 - b. Prior to the occupation of the development, areas set aside for parked vehicles and access lanes, as shown on the approved plans, must be:
 - i. Finished to a sealed standard (either asphalt, two-coat bitumen seal or concrete), drained and kerbed in accordance with the approved plan.
 - ii. Fully drained to the requirements in accordance with the Shire of Broome's guidelines and specifications.
 - iii. Line marked and signed in accordance with AS 2890 (off street parking) and disabled bays to be in accordance with AS/NZS2890.6:2009.
 - c. Prior to the commencement of site works a stormwater drainage system is to be provided in accordance with the Shire of Broome's guidelines and specification for design and construction of stormwater drainage systems. The system shall be designed and documented by a practicing Civil Engineer to

the satisfaction of the Shire. Drainage and any filling of the site must be carried out in accordance with the approved stormwater drainage system prior to the occupation of the development and then maintained at the owners costs to the satisfaction of the Shire.

- d. All measures set out within the Bushfire Management Plan dated 23 March 2023 must be implemented and adhered to in perpetuity to the satisfaction of the Shire of Broome.

The owner must supply evidence that all measures identified as requiring implementation by the owner in the Bushfire Management Plan have been implemented by 1 May each year.

- e. Prior to the commencement of site works, a design and road safety assessment for the entry/exit on Frederick Street prepared by a practicing Civil Engineer shall be submitted to and approved by the Shire. The entry/exit shall be constructed to incorporate all relevant design solutions recommended by the assessment, as approved by the Shire.
- f. Prior to the occupation of the development, all vehicle crossovers must be designed and constructed (sealed, brick paving, bitumen, concrete) to the Shire's standard cross-over specification.
- g. Landscaping of the adjoining verge must be in accordance with the approved Landscaping Plan (Document No. SK300 Rev B) and must be completed prior to occupation of the development and therein maintained to the satisfaction of the Shire.
- h. A deed of agreement is to be prepared and executed at the owners cost between the owner and the Shire prior to the commencement of site works, under which the owner agrees and acknowledge the following:
 - i. The owner agrees to maintain the landscaping and any construction within the road verge; and
 - ii. The owner agrees to indemnify the Shire over any claim arising from the improvements in the road verge and agrees to take out and maintain public liability insurance for a minimum amount of \$10 million for any one claim.

The deed of agreement is to permit the Shire to lodge a caveat against the Certificate of Title to the land to secure the performance of the obligations of the Deed.

- i. A contribution to public art to the value of \$30,600, is to be made to the Shire of Broome prior to the occupation of the development in accordance with the provisions of Local Planning Policy 5.12. The public art contribution may take the form of a monetary contribution or the installation of a public artwork on the development site or within a Crown Reserve adjoining or near to the development site. If the installation of artwork is proposed, it must be approved by the Shire in accordance with the requirements in the 'Guidelines for Developers – Provision of Public Art'.
- j. The short-term accommodation units within the development must only be occupied by staff and direct family members of the Medical Centre and Childcare Centre. The units shall not be made available to the general public by way of sale or rental agreement.
- k. The development shall operate in accordance with the Waste Management Plan (Document Reference No.: 22_0884_WMP Rev A_21/04/23) in perpetuity.

- l. Prior to any construction or works starting on-site, detailed drawings and/or supporting information shall be submitted to and approved by the Shire demonstrating the following Acceptable Outcomes of A4.15.1 of the Residential Design Codes Volume 2 have been adequately met:*
 - i. Incorporate at least one significant energy efficiency initiative within the development that exceeds minimum practice (refer Design Guidance)*
- OR**
- ii. All dwellings exceed the minimum NATHERS requirement for apartments by 0.5 stars.*
- m. Prior to the initial occupation of the development, a footpath shall be constructed within the Frederick Street verge at the applicant's cost. The footpath shall be designed and constructed (sealed, brick paving, bitumen, concrete) to the Shire's specifications and will provide suitable connection points to existing footpaths adjoining the site.*

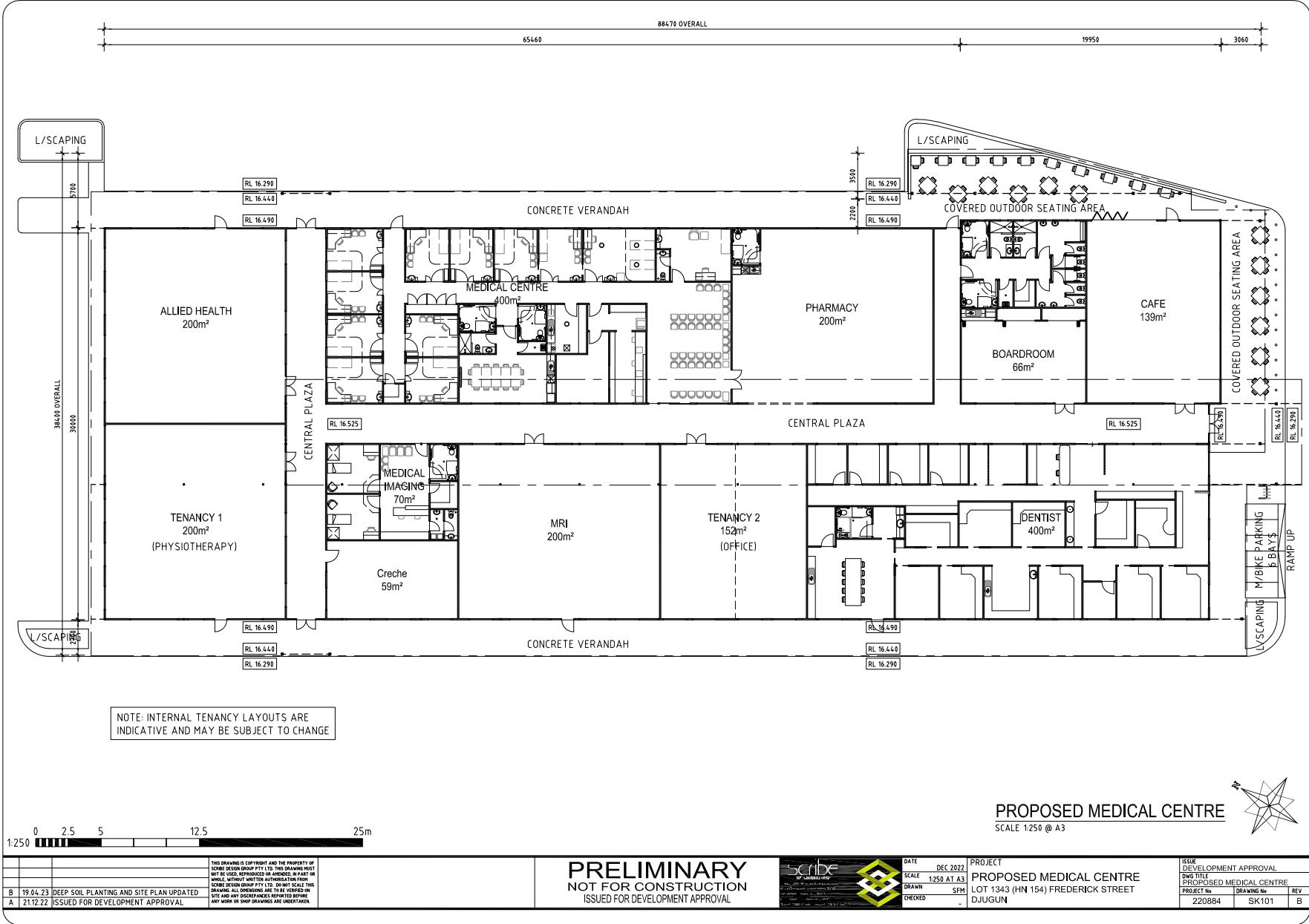
Advice Notes

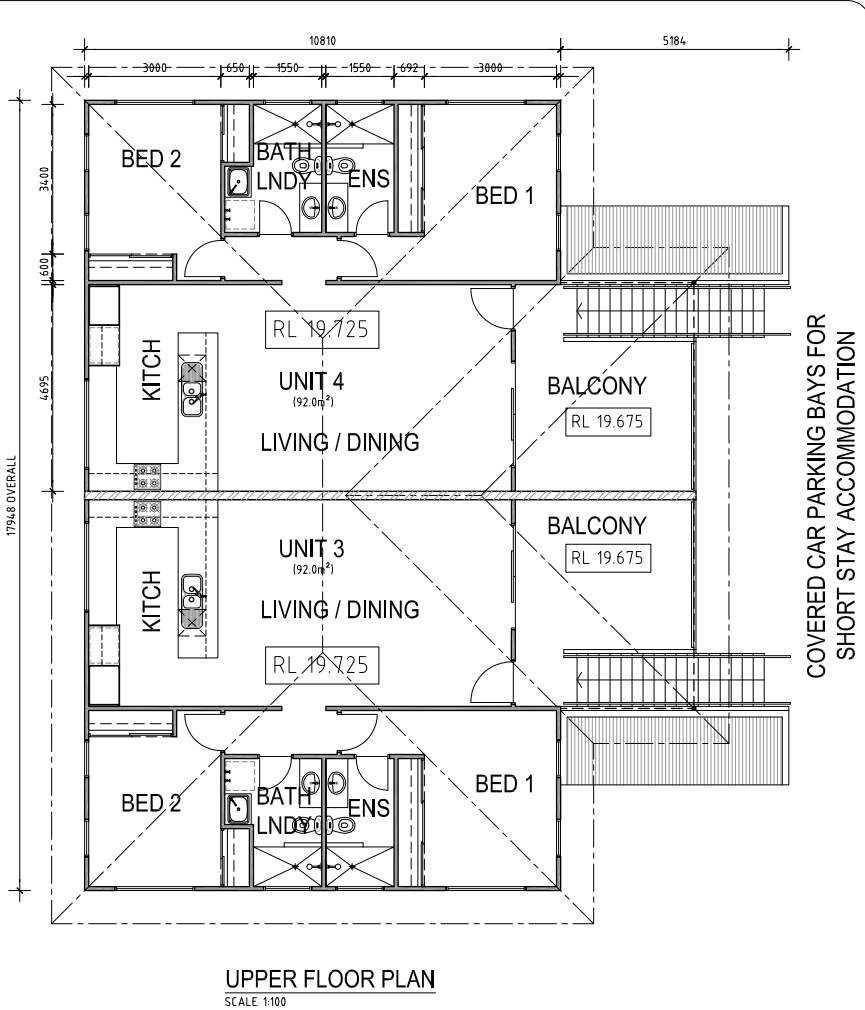
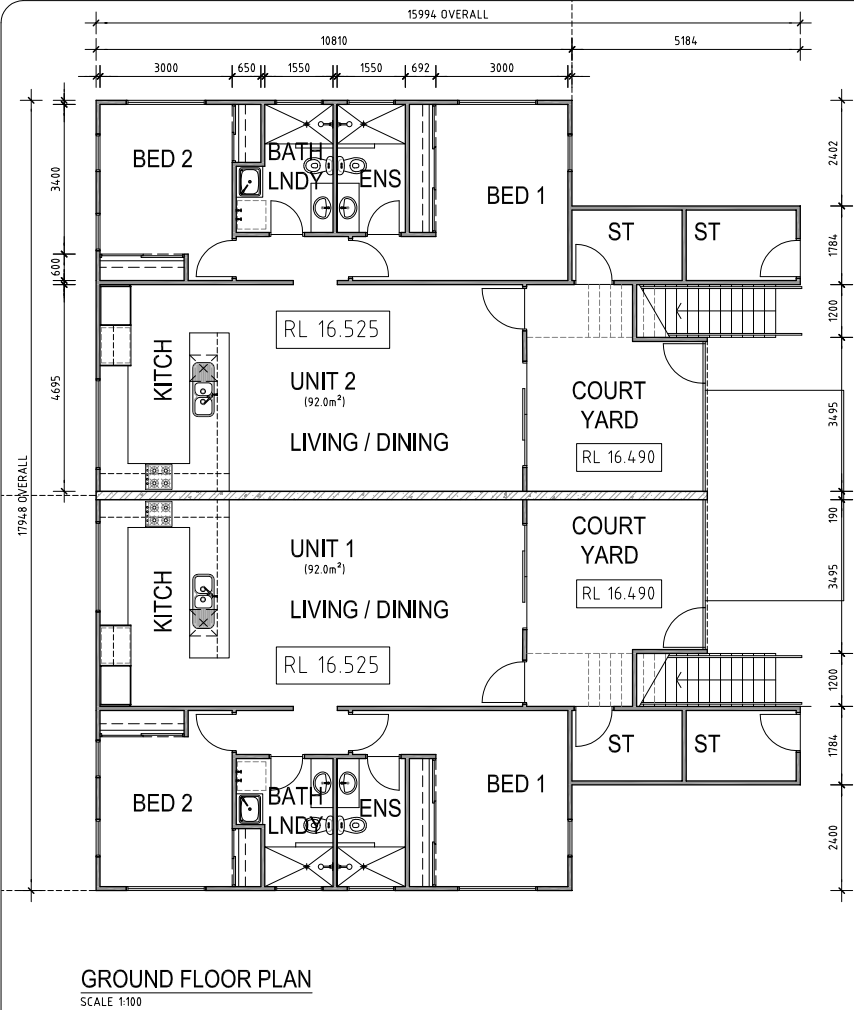
- Note 1 This is a Development Approval of the Shire under Local Planning Scheme No 6. It is not a Building Permit or an approval to commence or carry out development under any other law. It is the responsibility of the owner to obtain any other necessary approvals, consents and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.*
- Note 2 If the development, the subject of this approval, is not substantially commenced within two (2) years from the date of this letter, the approval shall lapse and be of no further effect. Where an approval has lapsed, development is prohibited without further approval being obtained.*
- Note 3 If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.*
- Note 4 An owner of land in respect of which development approval has been granted by the local government may make an application to the local government requesting the local government to do any or all the following:*
- i. to amend the approval to extend the period within which any development approved must be substantially commenced;*
 - ii. to amend or delete any condition to which the approval is subject;*
 - iii. to amend an aspect of the development approved which, if amended, would not substantially change the development approved;*
- Note 5 Batter protection will be required for the Shire swale at the rear of property where some flow is proposed to be drained to. The treatment shall be engineered to avoid any scour. A geolink apron from the boundary would be appropriate.*
- Note 6 The proposed entry and exit point opposite the D'Antoine intersection requires appropriate road safety assessment during the design finalisation to the Shire's satisfaction. It may require a slip lane for the entry and a left turn only for the exit. Alternatively, the developer may wish to consider a full intersection upgrade or a roundabout.*

Attachments

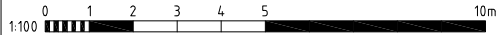
1. Attachment 1 - Site Plan

2. Attachment 2 - Additional Plans
3. Attachment 3 - Pedestrian Management Plan
4. Attachment 4 - Landscaping Plan
5. Attachment 5 - Deep Soil Planting Areas
6. Attachment 6 - Waste Management Plan





PROPOSED SHORT STAY ACCOMMODATION
SCALE 1:100



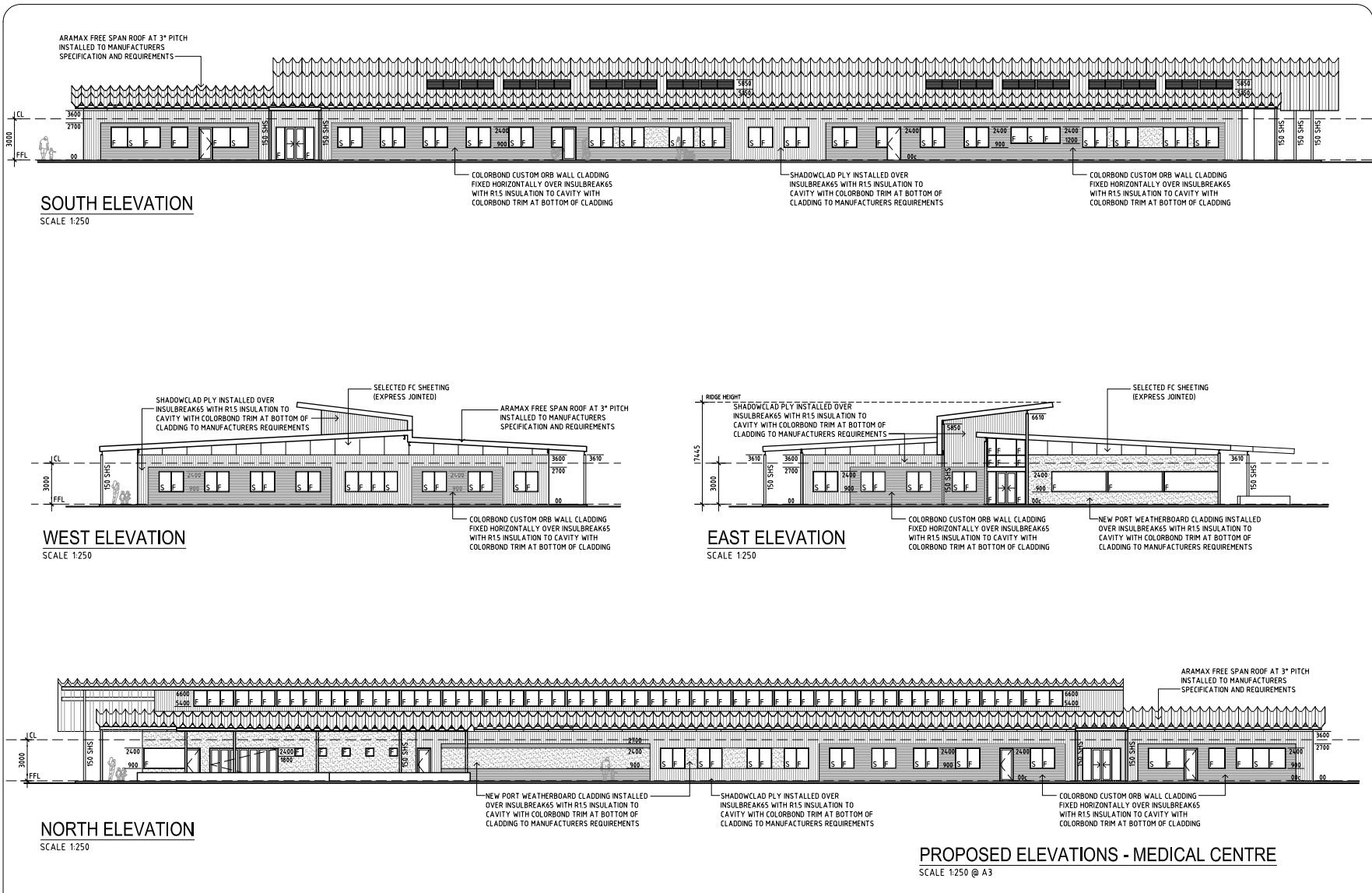
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A	21.12.22	ISSUED FOR DEVELOPMENT APPROVAL

PRELIMINARY
NOT FOR CONSTRUCTION
ISSUED FOR DEVELOPMENT APPROVAL

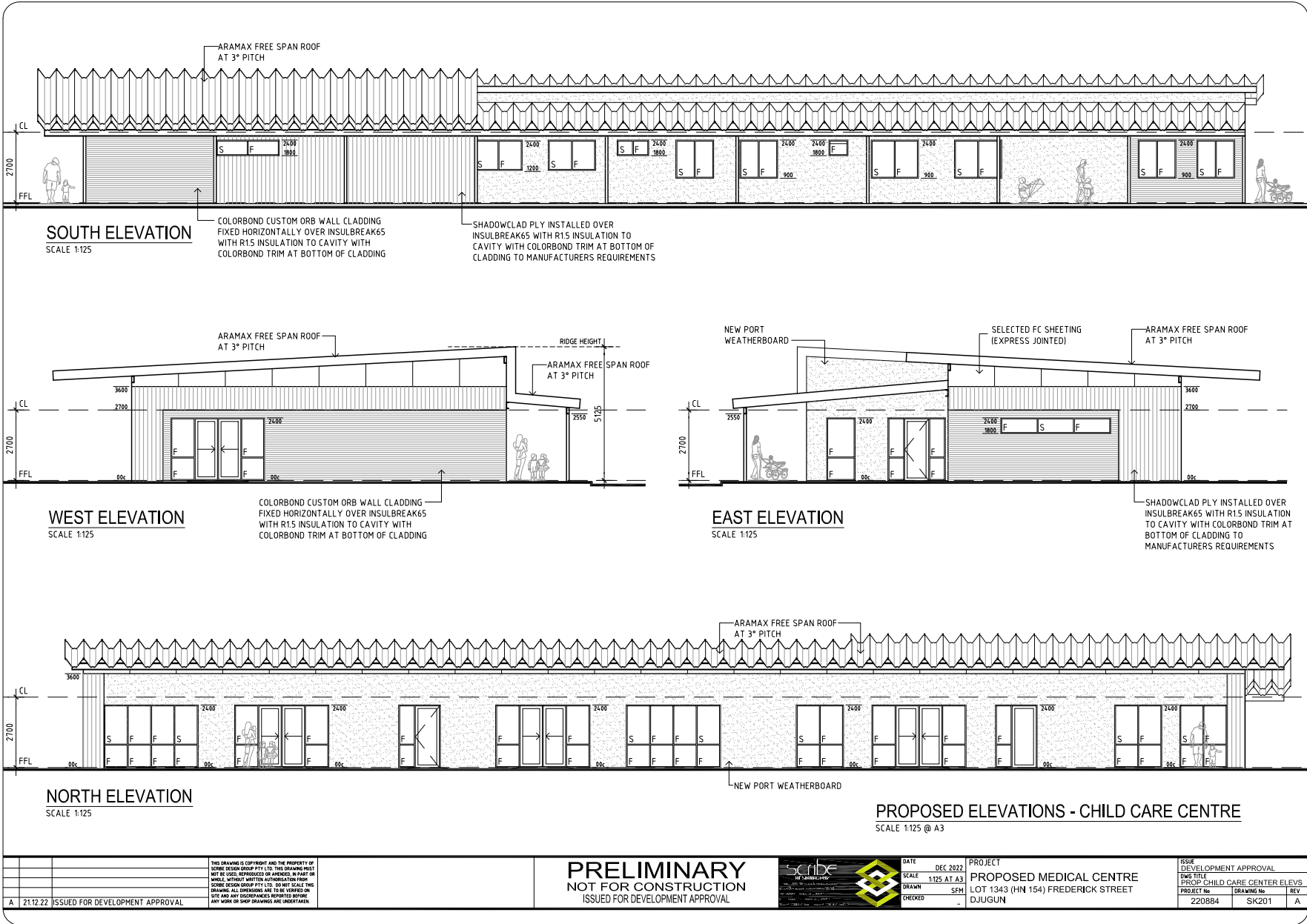


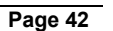
DATE	DEC 2022	PROJECT
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CHECKED		DJUGUN

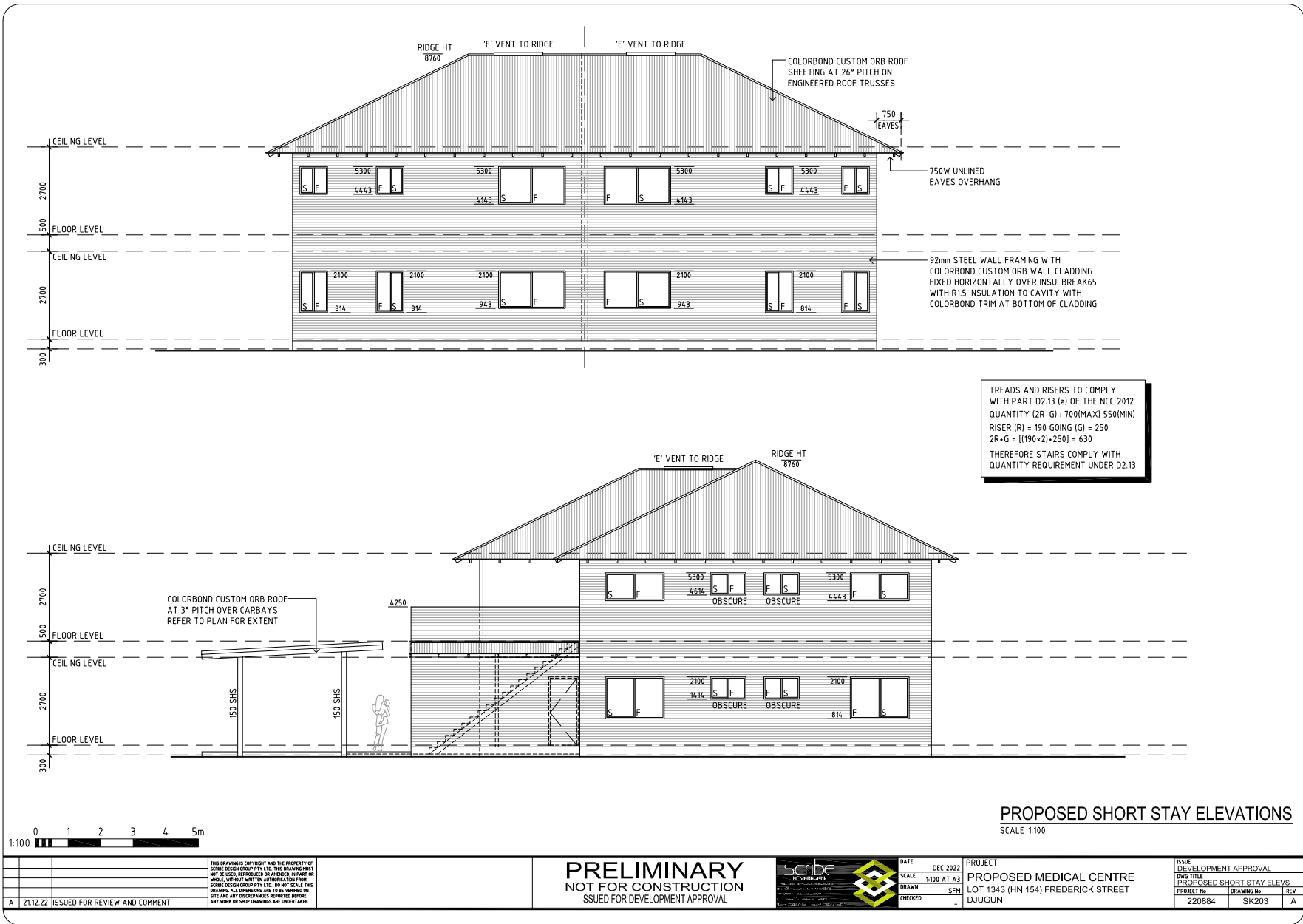
ISSUE DEVELOPMENT APPROVAL		
DWG TITLE	PROPOSED ACCOMMODATION	
PROJECT No	DRAWING No	REV
220884	SK103	A

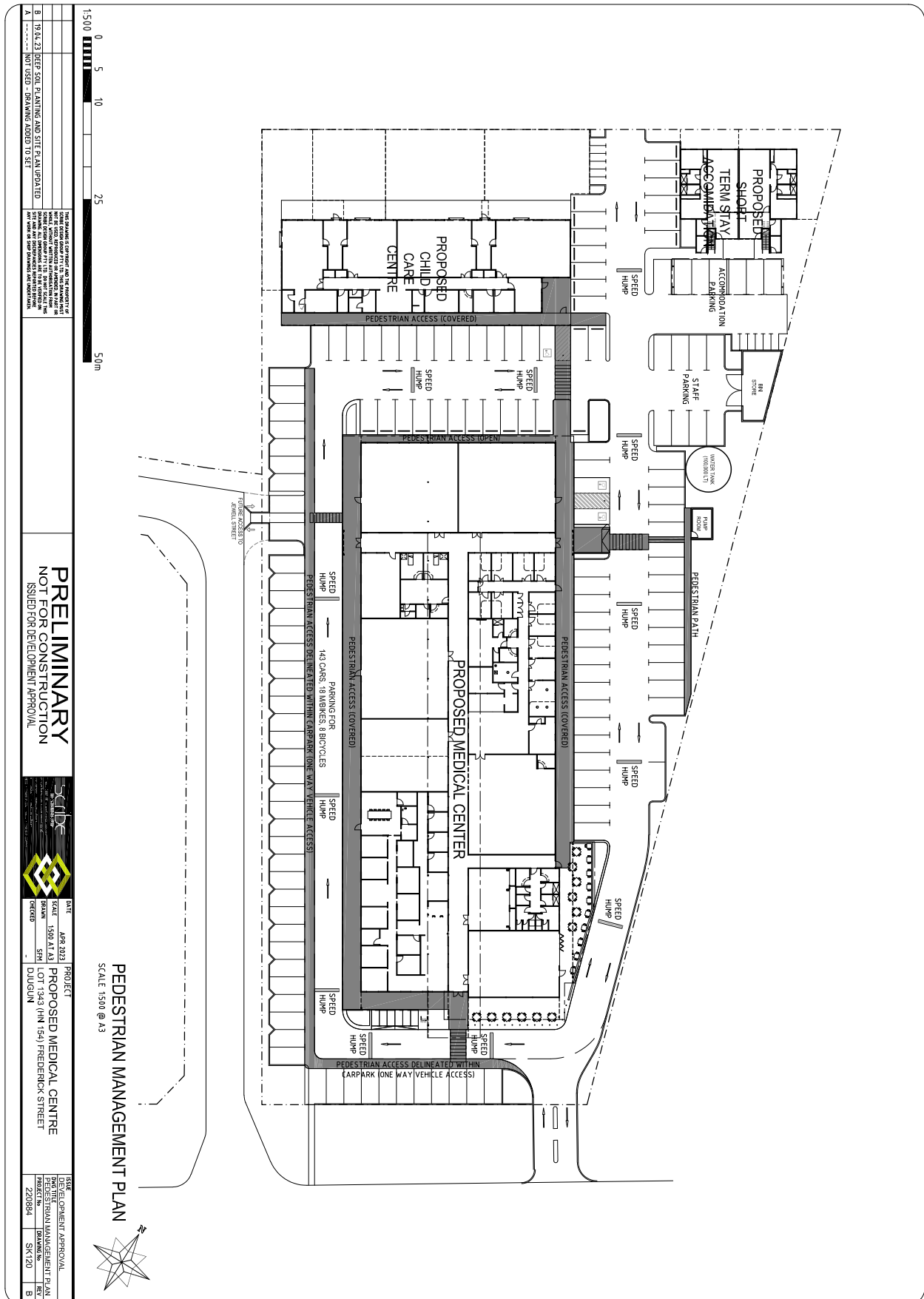


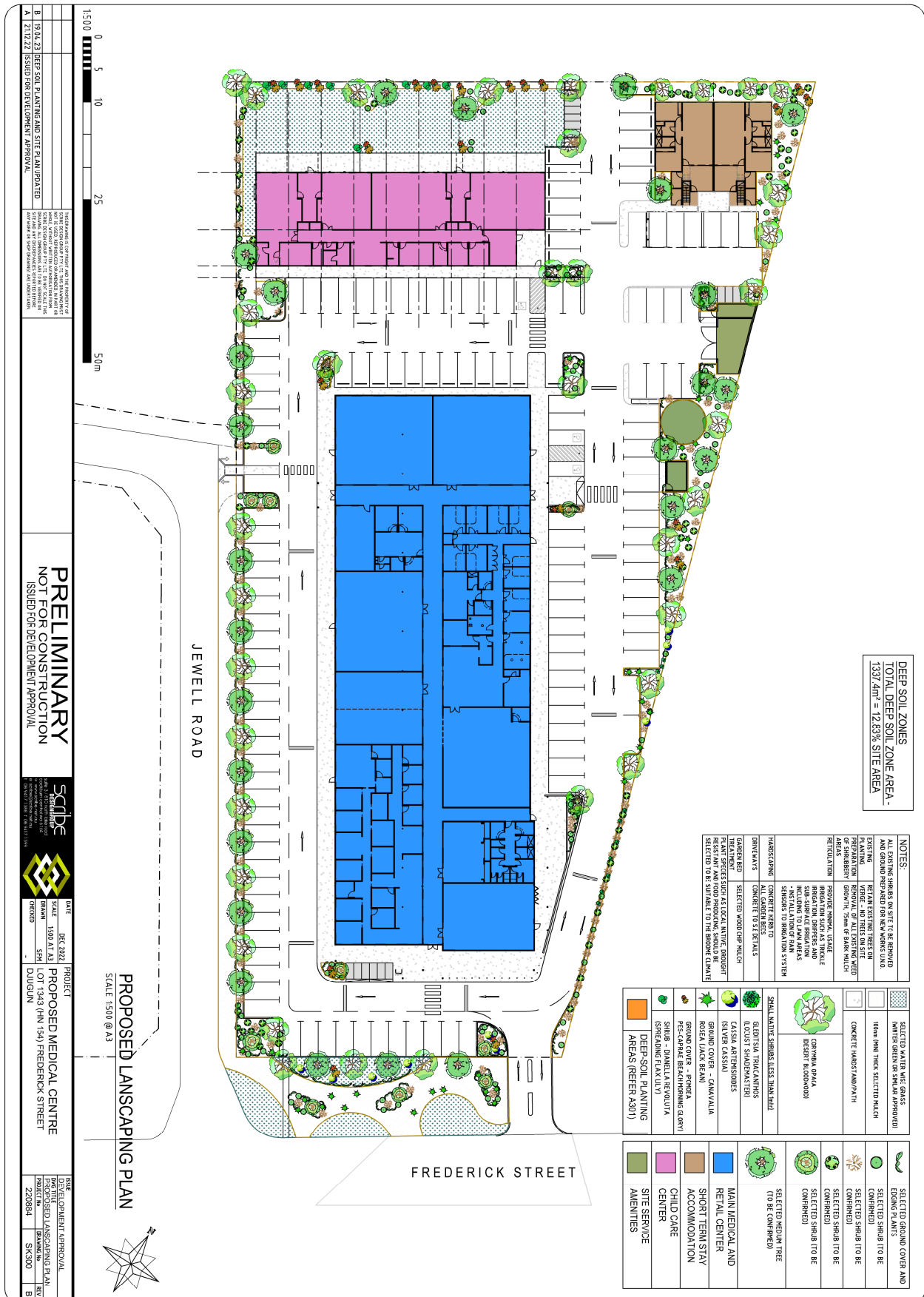
<p>THIS DRAWING IS COPYRIGHT AND THE PROPERTY OF SCRIBE DESIGN GROUP PTY LTD. THIS DRAWING MUST NOT BE USED, REPRODUCED OR AMENDED, IN PART OR WHOLE, WITHOUT WRITTEN AUTHORIZATION FROM SCRIBE DESIGN GROUP PTY LTD. DO NOT SCALE THIS DRAWING. ALL DIMENSIONS ARE TO BE VERIFIED ON ANY WORK OR SHOP DRAWINGS ARE UNDERTAKEN.</p>			<p>PRELIMINARY NOT FOR CONSTRUCTION ISSUED FOR DEVELOPMENT APPROVAL</p>		<p></p>		DATE	DEC 2022	PROJECT	<p>PROPOSED MEDICAL CENTRE LOT 1343 (HN 154) FREDERICK STREET DJUGUN</p>			ISSUE				
							SCALE	1:125 AT A3	DWG TITLE				PROPOSED MEDICAL CENTER ELEVATIONS				
A	21.12.22	ISSUED FOR DEVELOPMENT APPROVAL											DRAWN	SFM	PROJECT No	DRAWING No	REV
													CHECKED		220884	SK200	A

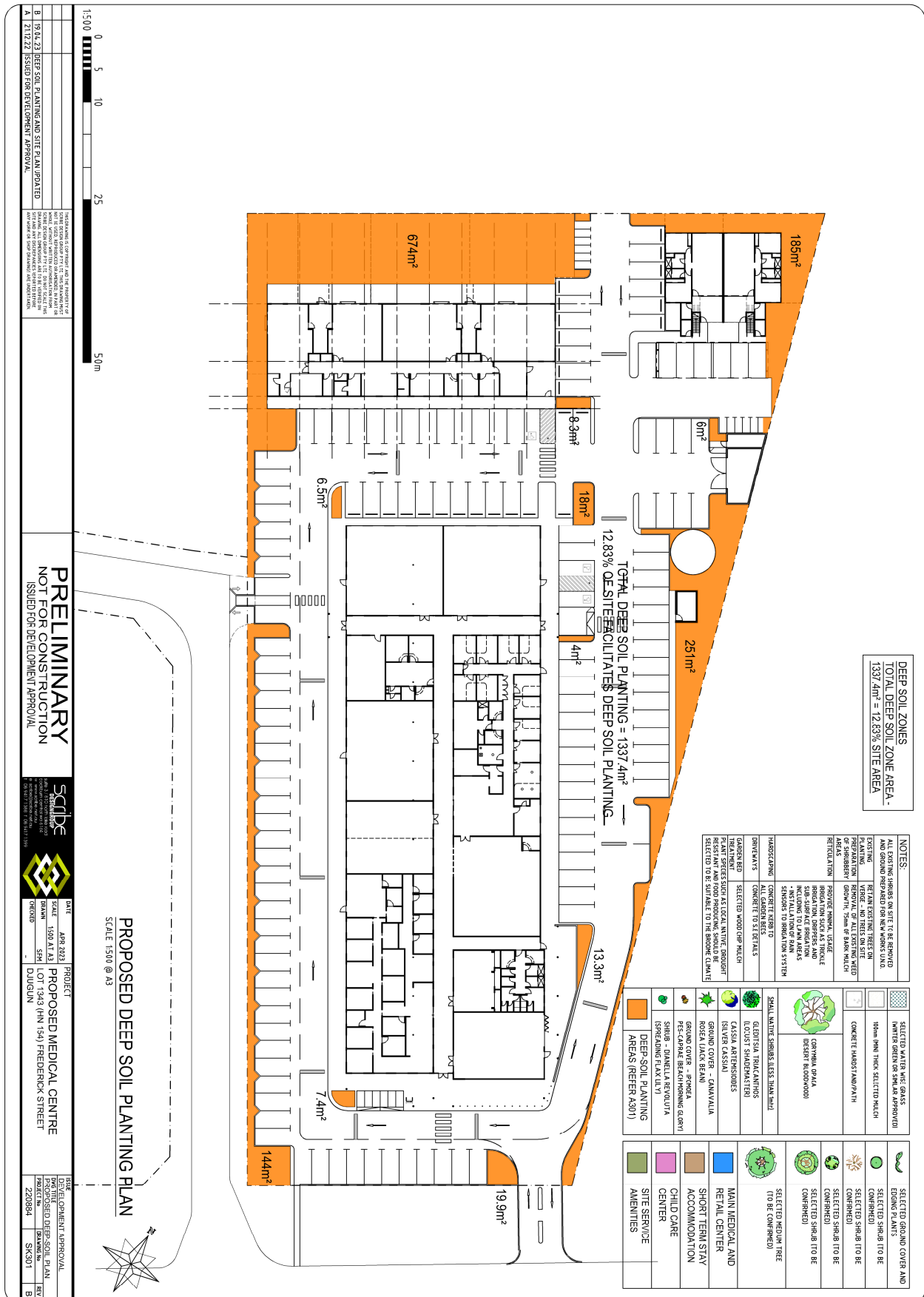














WASTE MANAGEMENT PLAN

for

PROPOSED MIXED USE DEVELOPMENT

at

FREDERICK STREET, BROOME

Document Reference: 22_0884_WMP
Revision: Rev A_21/04/23

INTRODUCTION

This Waste Management Plan (WMP) has been produced for the proposed mixed use development located at Lot 1343 Frederick Street, Broome.

The scope of this WMP is limited to the estimation of general waste and recycling volumes generated by the development and includes methodology for the appropriate collection, storage, handling and transportation of waste and recycling in accordance with advice received from Shire of Broome Manager of Waste Services , WALGAs “Multiple Dwelling Waste Management Plan Guidelines” & “Commercial and Industrial Waste Management Plan Guidelines”,

Estimations of generated volumes of liquid and bulk rubbish are not provided. Specialist contractors will need to be commissioned by the development operators for the collection and disposal of liquid waste and bulk rubbish as necessary.

SITE DESCRIPTION

The subject site is a former education use site located on the corner of Frederick Street and Jewell Street.



Fig 1 Site Location

Plans for the proposed development are a single storey mixed use building with medical tenancies and café use. An additional single storey building provides a childcare centre. A further two storey building contains 4 residential units. The anticipated usages generating waste are contained in Fig 2.

Type of Premise	Quantity
2 Bedroom Apartment	4 dwellings
Medical Tenancies	1622 m ²
Cafe	140 m ²
Retail	200 m ²
Offices	66 m ²
Childcare	638 m ²

Fig 2 Proposed Development Uses

WASTE AND RECYCLING COLLECTION SERVICES

The proposed development will use the waste collection service provided by waste contractors Cleanaway. This service is anticipated to be a twice weekly collection of both general waste and recycling waste

General and recycling collections will be undertaken from the bin compound on site.

WASTE GENERATION

Residential Waste

Volume of waste generation for the residential component of the scheme shown in Fig 3 below, based upon WALGAs "Multiple Dwelling Waste Management Plan Guidelines"

Waste Stream	Dwelling Size	Storage Requirement
General Waste <i>(can be reduced where organic/food waste collection service is provided – n/a)</i>	2 Bedroom	160 L/week
Comingled Recycling	2 Bedroom	80 L/fortnight
Organic/Food Waste <i>-not applicable</i>	2 Bedroom	80 L/fortnight

Fig 3 Residential Waste Generation Rates

Based on the storage requirements of Fig. 3:

2 bedroom apartments (4 of)		
General Waste (160 L/Week)		640 L/Week
Comingled recycling (80L/fortnight)		320 L/Fortnight

The following 240L mobile garbage bins (MGBs), will be required

2 Bedroom Apartments

General Waste	640L	3 off Bins
Comingled recycling	320L	2 off Bins

This results in a minimum requirement of 5 MGBs for the residential component of the development.

Commercial Waste

Volume of waste generation for the commercial component of the scheme shown in Fig 4 below, based upon WALGAs "Commercial and Industrial Waste Management Plan Guidelines", "NSW Better Practice Guidelines for Waste Management and Recycling" & City of Melbourne's "Guidelines For Waste Management Plans 2021"

Type of Premises	General Waste Generation Rates	Recycling Generation Rates
Office	10 L/100m ² /day	10 L/100m ² /day
Medical/Optical	35L/100m ² /day	10 L/100m ² /day
Café	300L/100m ² /day	200L/100m ² /day
Retail	50L/100m ² /day	50L/100m ² /day
Childcare	350L/100m ² /week	350L/100m ² /week

Fig 4 Commercial Waste Generation Rates

Based on floor areas for the differing uses and the above waste generation rates the waste generation from the commercial component of the scheme is as follows;

Type of Premises	General Waste Generation	Recycling Generation Rates
Offices – 66m ²	39.6 L/week (.66x10x6)	39.6 L/week (.66x10x6)
Medical/Optical - 1622m ²	3406.2 L/week (16.22x35x6)	973.2 L/week (16.22x10x6)
Café - 140m ²	2940 L/week (1.4x300x7)	1960 L/week (1.4x200x7)
Retail - 200m ²	600 L/week (2x50x6)	600 L/week (2x50x6)
Childcare - 638m ²	2233 L/week (6.38x350)	2233 L/week (6.38x350)
TOTAL	9218.8L/week	5,805.8 L/week

Fig 5 Commercial Waste Volumes

With a twice weekly waste collection proposed storage on site to be minimum 50% of the weekly waste volumes as follows;

General Waste -	4,609.4L
Recycling -	2,902.9L

Utilising 1100L mobile skip bins (MSBs) for the commercial waste generated on site the above figures represent the following total number of MSBs required on site:

General Waste - $4609.4/1100 = 5$ MSBs

Recycling - $2902.9/1100 = 3$ MSBs

Total of 8 1100L MSBs required for the commercial component of the development.

WASTE STORAGE

Separate residential and commercial waste storage areas are proposed in a secure bin compound located along the north-eastern boundary of the site close to the residential building, away from the public entries to commercial and residential uses and screened from the public domain. The waste bins will generally be stored abutting the walls of the enclosures – refer Fig 5

Clinical waste associated with medical tenancies will be stored securely and collected from each individual tenancy.

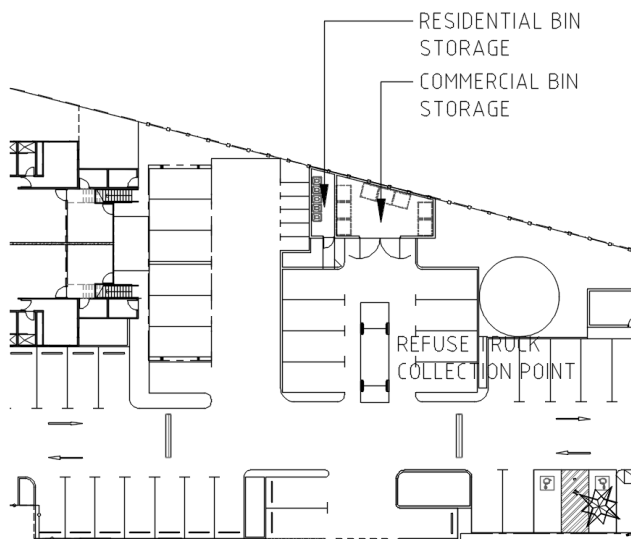


Fig 6 Waste Storage Areas

Design Considerations

The bin storage enclosures are located away from public areas in order to prevent odour nuisance. The use of lidded MGBs will prevent access by rodents. The use of bait stations will also be considered by the development operator of required.

The development manager will be responsible for the organisation & regular washing of bins and for maintenance of the storage area. The enclosures will have graded floors that drain to sewer and will be provided with hosecocks to enable cleaning of the stores when required.

No bins will remain or be stored outside of the bin enclosures.

WASTE COLLECTION

It is anticipated Cleanaway Broome based in Archer Street will accommodate the collection and disposal of all waste generated on site. The 1100L bins have additionally been selected as these can generally be managed by 2 people when required to move the bins. The bins will be collected by Cleanaway or similar approved waste collection service directly from the storage area.

Shire of Broome does not provide a bulky waste collection, instead residents are encouraged to utilise their free waste annual vouchers and dispose of bulky items at the Waste Facility. As a result no bulky waste storage areas are provided on site to minimise the potential of unnecessary waste accumulation.

WASTE REDUCTION AND MANAGEMENT STRATEGY

This waste management plan has been developed with the higher level approach, through best practices and education of residents, tenants and staff, of reducing waste. Best practices for waste minimisation will optimise the Development's use of the waste minimisation hierarchy, which seeks to encourage sustainable options for waste. The waste hierarchy is demonstrated below.

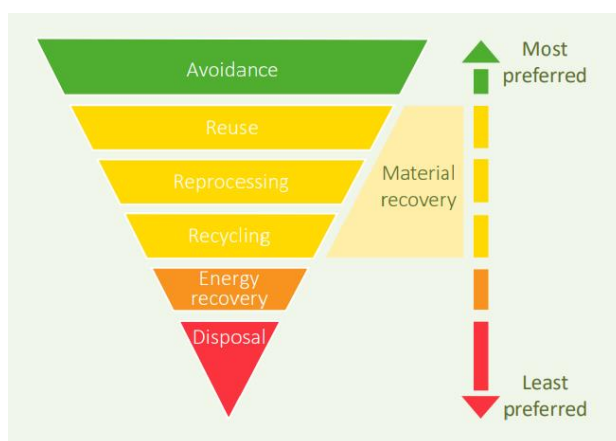


Fig 6 Waste Hierarchy (credit – Waste Authority WA)

Provision of information to residents, tenants and staff as well as sufficient labelling of MGBs and storage areas strategies will be employed to communicate the best practices of waste management. This provision of information, coupled with ongoing monitoring by the Facilities Manager and regular engagement with the tenants and residents to reinforce the best practices of waste management.

Ongoing management for the Facilities Manager will include monitoring of Waste storage areas to ensure they remain tidy and well maintained. Monitoring of the residents, tenants and staff's behaviours and identification of any further education requirements to reinforce the waste hierarchy and the reduction of waste.

CONCLUSION

This Waste Management Plan demonstrates the proposed development has incorporated sufficiently sized bin storage areas for the storage of general waste and recyclables based on the estimated waste generation of the residential and commercial uses on site.

The collection of waste is achieved using;

- 3x240L general waste MGBs for residential, collected weekly.
- 2x240L co-mingled recycling MGBs for residential, collected fortnightly.
- 5x1100L general waste MSBs for commercial, anticipated to be collected twice weekly.
- 3x1100L co-mingled recycling MSBs for commercial, anticipated to be collected twice weekly.

The waste will be collected directly from the bin enclosures. Facilities Management will monitor behaviour of residents/tenants to ensure best practice is observed.

REFERENCES

WALGA; *Multiple Dwelling Waste Management Guidelines, Perth*

WALGA; *Commercial and Industrial Waste Management Guidelines, Perth*

Waste Authority WA; *Position statement on the waste hierarchy*

NSW Better Practice Guidelines for Waste Management and Recycling

Guidelines For Waste Management Plans 2021 - City of Melbourne

9.2.2 ULTIMATE WATERSPORTS TRADING IN PUBLIC PLACES APPLICATION

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	HEA001
AUTHOR:	Coordinator Environmental Health
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Development Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Ultimate Watersports Pty Ltd has submitted an application for renewal of its trading in public places permit to be effective from 1 July 2023. This report provides an overview of the application for Council's consideration.

The original application was received in September 2018 and a permit to trade on Cable Beach was approved by Council at the OMC dated 25 October 2018 with an expiry date set for 30 June 2023. Ultimate Watersports offers water sports activities on Cable Beach including jet ski hire, wakeboarding, tubing, wake-surfing, and other motorised and unpowered water sports activities.

BACKGROUNDPrevious Considerations

SMC 10 June 2016	Item 6.2.3
OMC 25 October 2018	Item 9.2.1

COMMENT

The owner/director and general manager of Ultimate Watersports Pty Ltd (**Ultimate Watersports**) has applied to the Shire to trade in a public place, namely from the beach at Cable Beach. The application was received on 3 May 2023.

Ultimate Watersports has applied to provide a range of water sport activities including jet ski hire (3 jet skis), jet ski tours, flyboard, e-foil, surfing, wakeboarding, water skiing, tubing, banana rides, stand up paddle boards, body boards and kayaks with required safety equipment. These offerings are unchanged from the 2018 Council approval.

Based in Western Australia, Ultimate Watersports is currently operating between October and April on the Geraldton Foreshore and between May and September at Exmouth Town Beach.

Ultimate Watersports is seeking to continue to operate on Cable Beach during the period 1 May to 31 October each year, operating 7 days per week between 9am and 5pm.

Ultimate Watersports proposes transporting its jet skis and other hire equipment to the designated site on Cable Beach with trailers. All vehicles, trailers and equipment will be removed at the close of operations each day. All vehicles, trailers and equipment will be stored on private property when not in use with evidence of approval from the property owner. The business will be operated from the purpose-built shop trailer used to store gear,

assist in ticket sales and coordinate customer registration/preparation (see **Attachments 1, 2**). Bookings will be a requirement for jet ski hire. A minimum of 2 staff will be in attendance at any one time unless the boat utilised for water skiing is in operation, where there will be a minimum of 3 staff.



Ultimate Watersports is proposing to operate from Cable Beach, at a location further south from the original approval (**Attachment 3**). This is identified as a point 880m west of the Gubinge Road and Gantheaume Point Road, and 2 kilometres north east of the Gantheaume Point vehicle access ramp (beyond the current vehicle permitted area). The Applicant proposes accessing the beach via the Gantheaume Point vehicle access ramp to the northern edge of the mooring zone. The applicant considers that this area has good access to the gazetted ski area. This will allow better access, less risk of road vehicle bogging on the beach and lower risk of injuries to both staff and guests from waves. It will better protect operations from the weather and also better protect equipment. There is no change to offerings or numbers of products as per the original approval. The applicant notes that occasionally they will need access to (but not trade from) the Entrance Point boat ramp (pending Kimberley Ports Authority support) or Town Beach for various reasons including break down or unexpected changes to weather, to retrieve or launch jet skis.

The applicant will utilise two vehicles, both with trailers for transport and storage - one jet ski trailer and one shop trailer. The shop trailer will be set up in the proposed area along with two flags and an A-frame sign. The jet ski trailer will be removed from the beach after off-loading the jet skis into the water. The land-based activity will be non-exclusive and as such a 30-metre-wide strip of beach perpendicular to the water is considered to be an adequate sized trading area. Water sport activities would be conducted from the waters adjacent to the proposed trading area on Cable Beach.

A copy of the business operations plan has been provided by Ultimate Watersports as part of the application which includes a risk/safety management plan, standard operating procedures, safety and environment policy, technical manual and compliance certificates. A certificate of currency has also been provided demonstrating public liability insurance in the amount of \$20 million. It is noted however, that the current insurance policy expires on 13 December 2023. Should Council resolve to issue a trading licence to Ultimate Watersports, an up to date certificate of currency will be required prior to trading commencing in 2024.

The application notes that the Safety Management Plans for the Jet Ski operations are in accordance with the Marine Safety WA requirements, as modified in October 2010 in line with Australian Maritime Safety Authority policies for Commercial and Fishing Ships, and the National Standard for Commercial Vessels part F Section 2 Chapter 10 – Personal Watercraft.

The Department of Transport produces a map (**Attachment 4**) detailing permitted, restricted and prohibited boating use areas for Cable Beach and Dampier Creek which marks 'water ski' zones. Cable Beach zone is the operational area for hired motorised activities (map 4 of **Attachment 3**). The Dampier Creek area is open for escorted tours only for Ultimate Watersports hired jet skis. The escort rider is required to have the relevant skippers' ticket.

The application notes that Ultimate Watersports also operates in Geraldton and Exmouth in Western Australia.

CONSULTATION

The applicant has sought endorsement from the Kimberley Ports Authority to occasionally launch or recover jet skis from Entrance Point boat ramps. This has not been received at the time of document preparation.

In preparing the original agenda item (2018) for Ultimate Watersports' trading application opinion was sought from Broome Beach Hut and the Broome Surf Life Saving Club. Broome Beach had had no objections to the application and the Broome Surf Life Saving Club opposed the application on the basis of noise levels at a public beach. The proposed new location is further south and will not involve Ultimate Watersports vehicles traversing the Broome Beach Hut or surf lifeguard patrolled areas.

The Department of Transport (Broome) Regional Operations Manager advises that the Department's local enforcement officers have no significant concerns regarding Ultimate Watersports' adherence with offshore operations.

STATUTORY ENVIRONMENT

Trading, Outdoor Dining and Street Entertainment Local Law
The application meets the requirements of the local law.

POLICY IMPLICATIONS

Trading in Public Places policy. The application meets the requirements of the policy.

FINANCIAL IMPLICATIONS

The application fee for trading in public places is a non-refundable \$335. Should the application be approved, an annual trading licence fee (high intensity) currently \$1 600 p/a will be payable. (This has been paid for the 2022-23 year to 30 June 2023).

RISK

Risks associated with the business are to be managed by the applicant. The applicant has developed a Safety Management Plan to identify and address operational risks.

It should be noted that over the course of the current trading licence (the period essentially between 2019-2022 or four trading seasons) approximately 15 complaints from the

community and other interest parties were received and documented. Not all were able to be substantiated. The complaints fell into three broad themes – unsuitable accommodation and storage for employees and equipment, and associated nuisance occurring; jet skis operating in prohibited areas; and unsafe road vehicle activities on Cable Beach.

Complaints regarding unsuitable accommodation for employees were substantiated. At a time, employees were storing the vehicles, trailers and equipment on a vacant block in Roebuck Estate and residing on the block. The associated nuisance was reported by several nearby residents. Jet skis were reported as operating in the prohibited area of Cable Beach on several occasions. Generally, these were not substantiated as the unique colouring of the hire jet skis was often not confirmed and the offending jet ski could be privately operated. The Ultimate Watersports jet skis are equipped with 'geo-fencing' GPS technology and remote throttle control, but the operator acknowledged that this was not always reliable in the Cable Beach location. They are also equipped with remote activated throttle cut out if observed by employees to be breaching operating conditions. Several complaints were received regarding car-driving behaviour on Cable Beach (speed, 'churning up the beach'). This will arguably be mitigated by the proposed new access request and trading location.

An Ultimate Watersports towing vehicle was caught in the incoming high tide and destroyed, and a trailer was also caught with jet skis secured on the trailer. On that occasion two jet skis were destroyed by water inundation. On one occasion, the employees parked a trailer above the line of the sand dunes overnight in contravention of the trading permit.

On one occasion that Shire's Environmental Health Officers or Ranger staff were made aware of complaints, these were addressed with the general manager (the applicant).

The Trading, Outdoor Dining and Street Entertainment Local Law, section 2.7 includes provisions for cancellation of (a) licence. The Trading in Public Places policy provides clear guidance on Permit Monitoring and Cancellation in Section 4. This policy was not in place in 2018 when the first permit was issued to Ultimate Watersports. These provisions will Enable a clear escalation process in event of recurring complaints about the trader's activities.

STRATEGIC ASPIRATIONS

Prosperity - Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome 9 - A strong, diverse and inclusive economy where all can participate

Objective 9.2 Activate the precincts of Broome.

Actions 9.2.2 **Provide** place activation events and activities at Chinatown, Cable Beach, Town Beach and other key locations.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Approves the application for renewal of a Trading in Public Places Licence received from Ultimate Watersports for jet ski hire and listed water-based activities on Cable Beach:
 - a) in accordance with the application received on 3 May 2023;
 - b) subject to conditions specified below.
2. Authorises the Chief Executive Officer to issue a Trading in a Public Place Licence to Ultimate Watersports for Cable Beach in accordance with clauses 2.3.1 and 2.4 of the Trading, Outdoor Dining and Street Entertainment Local Law 2016 and subject to the following conditions:
 - a) The licence is renewed annually with a final expiry date of 30 June 2028.
 - b) The trading activity will be operated in the hours between 9am and 5pm.
 - c) The trading activity is to occur only on Cable Beach within an area 30 metres in width located 2 kilometres north east of the Gantheaume Point vehicle access ramp and 800m west of the intersection between Gubinge Road and Gantheaume Point Road, and between the high and low watermark.
 - d) The trading area is to be accessed from the Gantheaume Point vehicle access ramp.
 - e) Road vehicles are to have signage indicating that they are the operator's vehicles when transiting the beach.
 - f) Road vehicles are to comply with the conditions listed in the Vehicular Access: Prohibited Areas Permit.
 - g) There is no vehicular access permitted in the vehicle prohibited area north of Gantheaume Point, for transporting customers or spectators to the trading zone. This includes use of the operator's vehicles for transporting customers.
 - h) The only trading activities permitted on the area approved by this licence are:
 - Wakeboarding
 - Tubing
 - Wake surfing
 - Water skiing
 - Knee boarding
 - Hydrofoiling
 - Stand up paddleboard hire
 - Kayak hire
 - Jet ski hire (maximum of 3 for hire)
 - Flyboard/jetpack lessons
 - Pedal boat hire.
 - i) All water-based activities are to be conducted in accordance with the Department of Transport's "Boating Guide - Broome Derby - Marine Safety" including transit speeds, operational areas and prohibited areas.
 - j) Hirers of motorised equipment must remain within line of sight of Ultimate Watersports staff at all times.
 - k) Ultimate Watersports staff are required to monitor offshore hire activities at all times and respond to abnormal situations as required.
 - l) All equipment must be located at least 5 metres from the base of the sand dunes or vegetation.
 - m) The trading activity must be carried out in accordance with the following documents submitted with the trading licence application on 3 May 2023 and 10 May 2023:

- i. Standard Operating Procedures;
 - ii. Safety and Environment Policy;
 - iii. Safety Management Plan; and
 - iv. Technical Manual.
- n) The licensee must, at the conclusion of each business day, remove any refuse and litter associated with the operation of the trading activity and ensure the site is left in a clean and safe condition.
 - o) No sale of food or beverages is permitted.
 - p) The licensee must ensure that public liability insurance cover is in place for the trading activity to the minimum value of \$10,000,000 (\$10 million) at all times.
 - q) The licensee must immediately comply with any lawful direction given at any time by the Chief Executive Officer of the Shire of Broome or his or her delegate, or an Authorised Officer, including Shire of Broome Rangers.
 - r) The licensee must maintain and adhere to, during the period of the licence, all procedures, policies, licences and accreditation outlined in the licence application and allow Shire officers, at any time, to inspect and verify the use and currency of those procedures, policies, licences and accreditation.
 - s) The licensee must at all times comply with the requirements of any legislative requirement, including but not limited to the Environmental Protection (Noise) Regulations 1997, Road Traffic Act 1974 and the Work Health and Safety Act 2020.
 - t) The Shire of Broome reserves the right to request and implement a noise management plan in the case of any recorded noise complaints.
 - u) The licensee may place one portable sign within the approved trading area. That sign must:
 - i. not exceed 750mm in height;
 - ii. not exceed 0.9 square metres double sided area (e.g. 750mm x 600mm each face);
 - iii. not indicate or display any matter other than the nature of the trading activity;
 - iv. be placed so as not to cause interference or be hazardous to vehicular traffic or cause any interference or hazard or impede pedestrians;
 - v. be of sound construction, maintained in good condition, neatly written and fixed in position to the satisfaction of the Shire's Building Surveyor;
 - vi. be removed from the land in the event of a cyclone threat; and
 - vii. be removed at the end of each trading session.
 - v) The Shire of Broome reserves the right to vary licence conditions as required, or to revoke this licence at any time in accordance with the Trading, Outdoor Dining and Street Entertainment Local Law 2016.
 - w) The use of the trading area allocated is non-exclusive.

Attachments

1. Photo 1 Ultimate Watersports trading vehicles
2. Photo 2 Ultimate Watersports trading vehicles.
3. Maps showing existing and proposed trading area and offshore showing water craft use
4. Department of Transport Boating Guide - Broome Derby - Marine Safety





Ultimate Watersports – Intramaps screenshots detailing previous and proposed trading location.

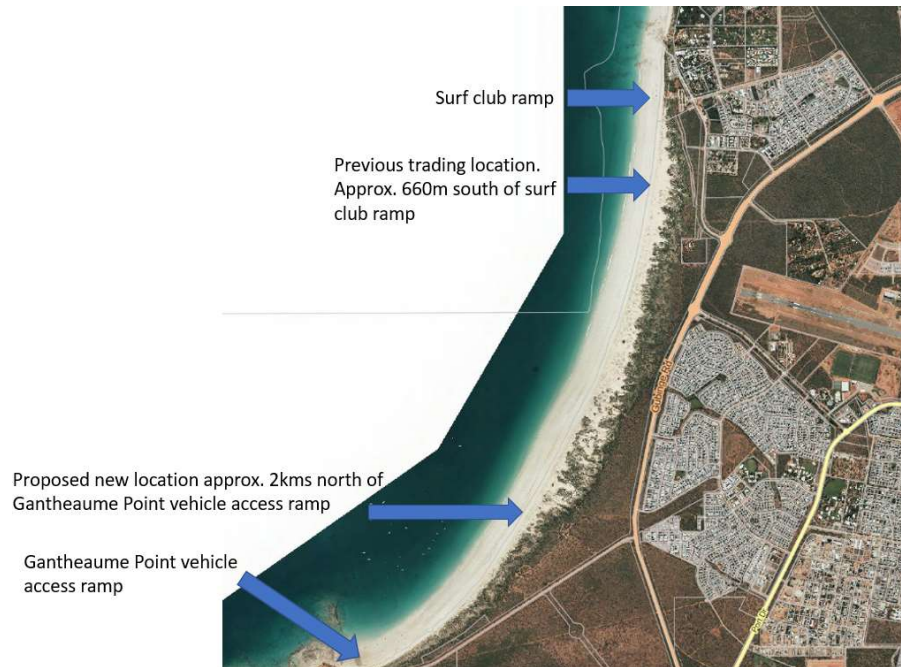


Figure 1 Overall map showing existing and proposed location for Ultimate Watersports trading area on Cable Beach



Figure 2 Map 1 provided by Ultimate Watersports: zoom view with landmarks for proposed trading zone for Ultimate Watersports vehicles. Approximately 880 metres west north west of the intersection of Gubinge Road and Gantheaume Point Road.

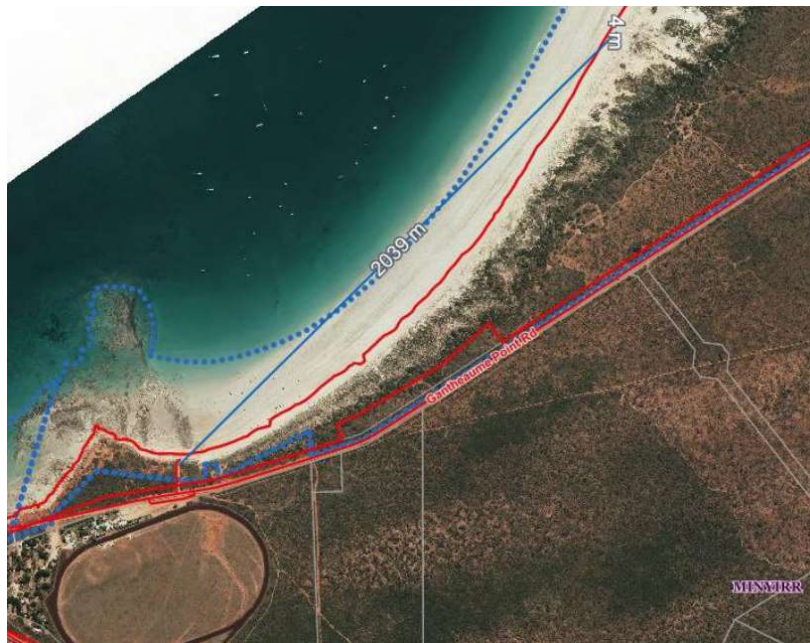


Figure 3 Map 2 provided by Ultimate Watersports: zoom in view with landmarks for proposed trading zone for Ultimate Watersports vehicles. Approximately 2 kilometres north east of the vehicle access ramp at Gantheaume Point.

Annotated Department of Transport Broome Boating Guide screen shot detailing relevant landmarks in relation to Ultimate Watersports proposed trading location

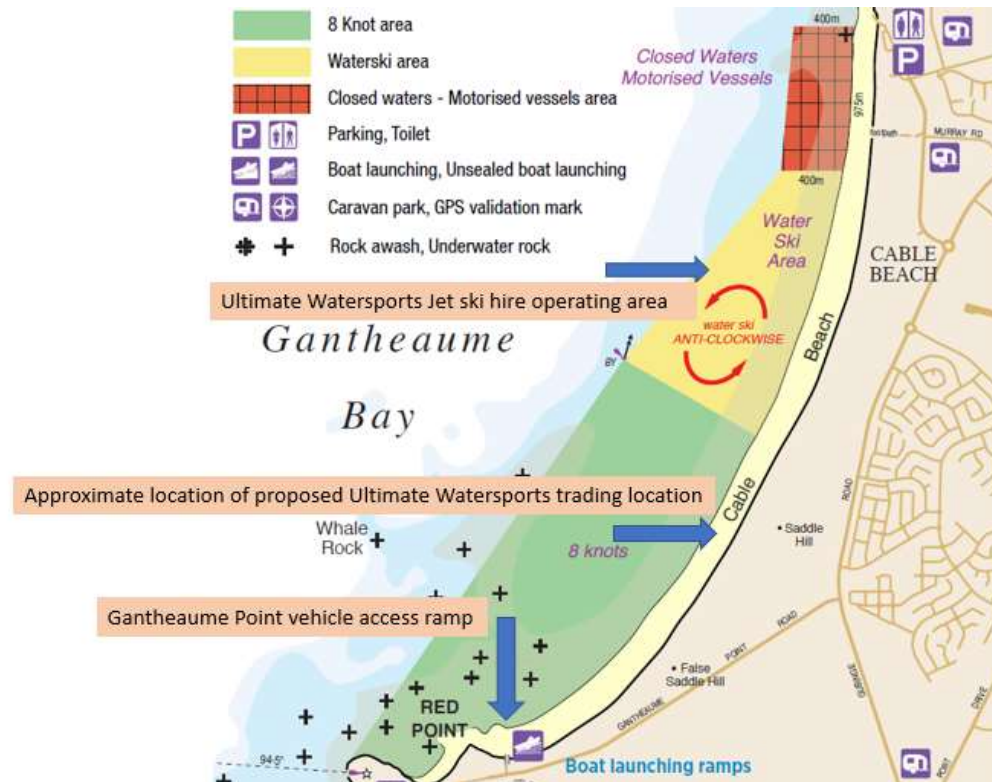


Figure 4 Map illustrating Gantheaume Point vehicle access ramp, indicative location of trading zone and jet ski operating area. Jet ski hirers would traverse green zone at 8 knots to reach designated 'water ski area'.

Ultimate Watersports – Intramaps screenshots detailing previous and proposed trading location.

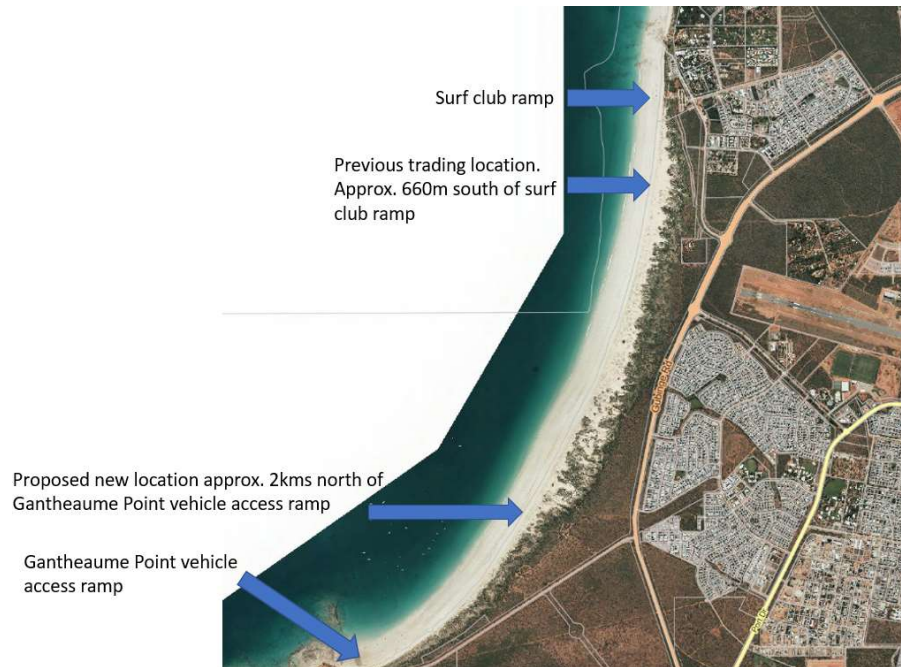


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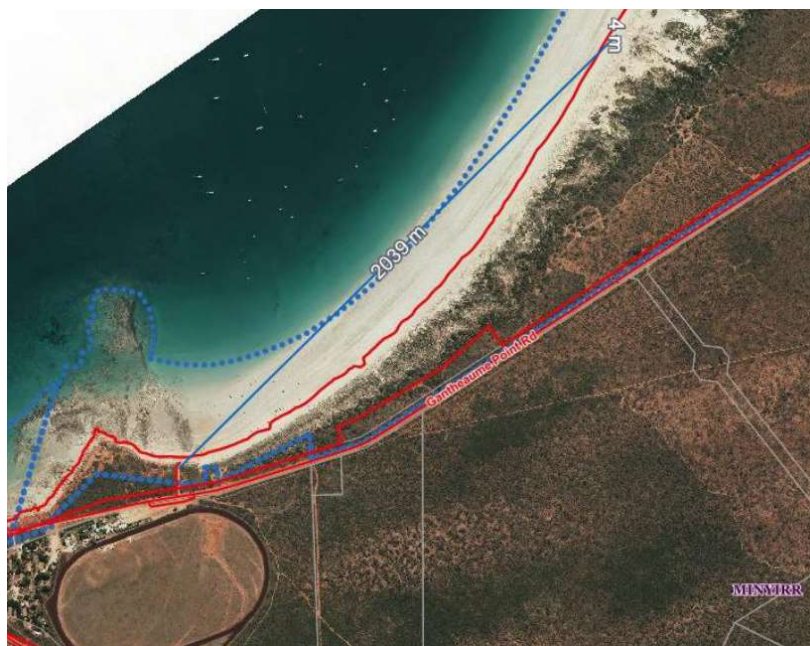


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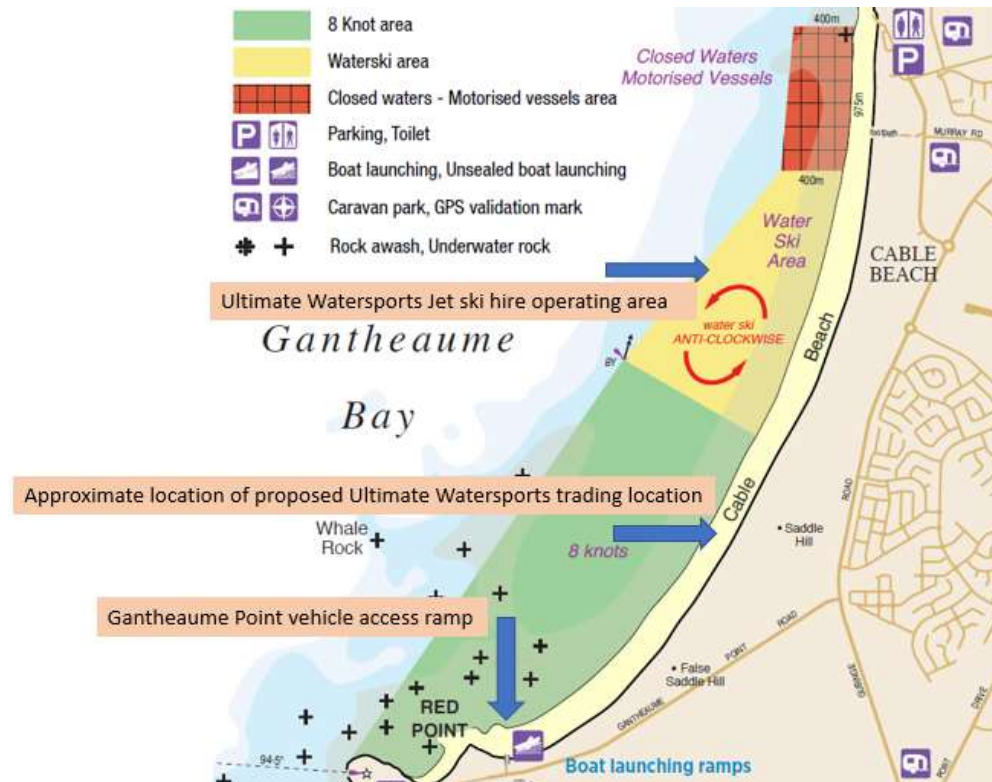


Figure 4 Map illustrating Gantheaume Point vehicle access ramp, indicative location of trading zone and jet ski operating area. Jet ski hirers would traverse green zone at 8 knots to reach designated 'water ski area'.

9.3	PROSPERITY
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There are no reports in this section.

9.4 PERFORMANCE

9.4.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW - PANEL APPOINTMENT AND CONSULTANT SELECTION

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	PO34374
AUTHOR:	Manager People & Culture
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Each year Council must review the performance of the Chief Executive Officer (CEO) in accordance with section 5.38 of the *Local Government Act 1995* and the CEO's Contract of Employment.

The process for this review is set out in Council's Chief Executive Officer Performance Review policy (as endorsed in 2022, the Policy). Pursuant to the Policy, each year prior to the review being undertaken, Council is required to nominate the third representative for the CEO Performance Review Panel (the Review Panel) and appoint an independent external Consultant to undertake the review.

BACKGROUND

Previous Considerations

The Policy was endorsed in March 2022, as required by the *Local Government (Administration) Amendment Regulations 2021* (CEO Standard Regulations).

Pursuant to section 1 of the Policy, Council shall establish the Review Panel to have oversight of the annual performance review process. This occurs each year. The Review Panel is comprised of three members:

1. The Shire President
2. The Deputy Shire President
3. A Council appointed Elected Member

In 2022, the third member appointed to the Review Panel was Councillor Rudeforth.

As outlined in section 2 of the Policy, Council is also responsible for appointing a suitably qualified and experienced Consultant to assist with the conduct of the review process in an independent manner. It is noted this responsibility sits with Council as a whole, not the Review Panel.

In 2022, Council appointed Hammond Woodhouse Advisory to assist in the performance review process.

COMMENT

The Policy clearly states Council is to appoint the third member of the Review Panel each year, prior to the review being undertaken. This suggests rotation of the Review Panel membership is preferred for reasons of transparency and equity.

Changes to Council in early 2023 mean the previous Deputy Shire President is now the Shire President, with a new Deputy Shire President. This has resulted in some changeover already in the Review Panel representatives.

Accordingly, this report requests Council to consider and appoint the third member of the Review Panel.

Administrative support for the review is provided by the Shire's Manager People and Culture, as outlined in section 3 of the Policy.

In accordance with the Shire's procurement policies and procedures, the Shire's Manager People and Culture sought quotations from five consultants who have experience undertaking CEO performance reviews for local governments, with three consultants submitting a quote for consideration. The scope of service and quotations were based on the parameters and timeframes set out in the Policy.

It is noted the process and tenure for appointing a third representative to the Review Panel, and the role of Council in appointing the independent Consultant (rather than the Review Panel), could be more efficient. It is suggested this be reviewed concurrently to the 2022/23 performance review process, with any proposed amendments presented to Council for endorsement along with the CEO Annual Performance Review Final Report 2022/23.

CONSULTATION

All three submitted quotations are attached as per the confidential attachments and were provided to Council for their consideration and selection. In addition, given the value of the quotes, the Manager People and Culture provided a CEO Performance Review Brief Evaluation Report, evaluating each of the quotations provided, to assist Council in their discernment.

Accordingly, this report requests Council to consider and appoint the Consultant to undertake the CEO's annual performance review.

Following appointment by Council, the Review Panel and Manager People and Culture will consult directly with the appointed Consultant to advise them of their appointment and to schedule the required actions/meetings for the review process as set out in the Policy.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.38. Annual review of employees' performances

- (1) A local government must review the performance of the CEO if the CEO is employed for a term of more than 1 year.*
- (3) A review under subsection (1) or (2) must be conducted at least once in relation to each year of the person's employment. The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.*

Local Government (Administration) Regulations 1996

18FA Model Standards for CEO recruitment, performance and termination (Act s5,39A(1))

Schedule 2 sets out model standards for local governments in relation to the following –

- a) The recruitment of CEO's;*
- b) The review of the performance of CEOs;*
- c) The termination of the employment of CEOs.*

Performance review of CEO, local government's duties as to A local government is to consider each review on the performance of the CEO carried out under section 5.38 and is to accept the review, with or without modification, or to reject the review.

POLICY IMPLICATIONS

Council appointing a third representative for the Review Panel, as well as an independent Consultant to undertake the review is in line with Council's Chief Executive Officer Performance Review policy.

It is noted this process could be more efficient, and accordingly, it is suggested this process is reviewed to make improvements if applicable.

FINANCIAL IMPLICATIONS

The CEO's performance review is an annual occurrence and is budgeted in Account 142048 HRM Consultancy. All three quotes received are within budget.

RISK

Risk associated with non-compliance with the Local Government Act 1995, including audit and investigation by the Department of Local Government, Sport and Cultural Industries, with associated action up to and including referral to the Corruption and Crime Commission, State Administrative Tribunal, suspension of Council and prosecution.

Risk associated with non-compliance with the CEO's Contract of Employment, including industrial claims for breach of contract. This would have significant cost and time implications as well as possibly reputational damage to the Shire.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 11 - Effective leadership, advocacy and governance

Objective 11.2 Deliver best practice governance and risk management.

Outcome 14 - Excellence in organisational performance and service delivery

Objective 14.3 Monitor and continuously improve performance levels.

Outcome 15 - An engaged and effective workforce that strives for service excellence

Objective 15.1 Support employee wellness and foster a positive workplace culture.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Appoints Cr _____, in addition to the Shire President and Deputy Shire President onto the Chief Executive Officer Performance Review Panel.
2. Appoint Price Consulting to assist Council in the performance review process of the Chief Executive Officer, Mr Sam Mastrolembro, based on the evaluation report and quotations indicated in the confidential 'Chief Executive Officer Annual Performance Review' attachments.
3. Request the Chief Executive Officer to undertake a review of Council's Chief Executive Officer Performance Review policy, and make amendments to improve the process for appointing the Review Panel and Independent Consultant, if applicable.

Attachments

1. Council Policy: Chief Executive Officer Performance Review
2. CEO Performance Review Quote 1 (Confidential to Councillors and Directors Only)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(c) as it contains "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting".
3. CEO Performance Review Quote 2 (Confidential to Councillors and Directors Only)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(c) as it contains "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting".
4. CEO Performance Review Quote 3 (Confidential to Councillors and Directors Only)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(c) as it contains "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting".
5. CEO Performance Review Brief Evaluation Report (Confidential to Councillors and Directors Only)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(c) as it contains "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting".

COUNCIL POLICY



Chief Executive Officer Performance Review

Policy Objective

The *Local Government (Administration) Amendment Regulations 2021* (CEO Standard Regulations) require the Shire and the Chief Executive Officer (CEO) to agree and set out in a written document the process by which the CEO's performance will be reviewed.

The purpose of this Policy is to set out the CEO performance review process in a consistent, transparent manner and to provide overall guidance for process.

Policy Scope

This Policy is applicable to the review of the CEO's performance in accordance with section 5.38 of the *Local Government Act 1995* and the CEO Standards.

Policy Statement

1. Performance Review Panel

- 1.1 The Council shall establish a CEO Performance Review Panel (the Panel) to have oversight of the Annual Review Process.
- 1.2 The Panel shall be appointed by resolution of Council each year ahead of the review being undertaken.
- 1.3 The Panel shall comprise of three members:
 - a) The Shire President
 - b) The Deputy Shire President
 - c) A Council appointed Elected Member
- 1.4 The primary functions of the Panel are to:
 - a) Manage the consultant appointed by Council;
 - b) Review the results of the performance review process and remuneration review and provide a recommendation to Council on these; and
 - c) Discuss possible KPIs and measurements with the CEO for reporting to Council.

2. Appointment of Consultant

- 2.1 Council shall appoint a suitably qualified and experienced consultant to assist with the conduct of the performance review process in an independent manner.
- 2.2 To ensure the review process is commenced in a timely manner, Council will make the decision to appoint a consultant by no later than April to allow the review to be finalised prior to July of the same year.
- 2.3 The appointed consultant shall, as a minimum, undertake the following as part of the performance review process:
 - a) Prepare and distribute an electronic questionnaire to all current Elected Members to provide feedback on:
 - i. The extent to which the CEO is considered to have achieved the KPI's and measurements that applied during the review period;
 - ii. the CEO's responsibilities during the review period;
 - iii. the extent to which the CEO is considered to have modelled the Shire values during the review period;
 - iv. the organisation's performance during the review period; and
 - v. suggested KPI's for the upcoming review period.
 - b) Prepare and distribute an electronic questionnaire to the CEO to provide a self assessment/feedback on:
 - i. The extent to which they have achieved the KPI's and measurements that applied during the review period;
 - ii. their responsibilities during the review period;
 - iii. the extent to which they have to have modelled the Shire values during the review period;
 - iv. the organisation's performance during the review period; and
 - v. suggested KPI's for the upcoming review period
 - c) Conduct a review of the CEO's remuneration package in line with the Salaries and Allowance Tribunal (SAT) determinations;
 - d) Convene and attend at least one meeting between the consultant and the CEO to discuss the feedback received;
 - e) Convene and attend at least one meeting between the consultant and the Panel to discuss the feedback received;
 - f) Convene and attend at least one meeting between the consultant, the Panel and the CEO to discuss the feedback received;
 - g) Provide to the Panel and the CEO an Annual Performance Review report incorporating the results of the review exercise; and
 - h) Conduct a review of the CEO's KPI's and recommend draft KPI's and measurements for the upcoming review period in discussion with the CEO and the Panel.

3. Administrative support

- 3.1 Administrative support for the process will be provided by the Manager People and Culture.
- 3.2 The Manager People and Culture will use this policy as the scope to request quotes from suitably qualified consultants to undertake the review. Quotes will be provided to Council for their consideration and selection.

4. Performance Review Outcomes

- 4.1 Within one month of the conclusion of the performance review process, the performance review findings and recommendations will be presented as a confidential report (in accordance with section 5.23 of the Act) for endorsement by Council

- a) In accordance with section 18 of the *Local Government (Administration) Amendment Regulations 2021* the review must be endorsed by resolution of an absolute majority of the council.
- 4.2 Any areas that require attention or improvement must be identified, discussed with the CEO, and a plan agreed to address the issues.
- 4.3 The plan should outline the actions to be taken, who is responsible for the actions and timeframes.
- 4.4 Regular discussion and ongoing feedback on any identified performance issues should be scheduled to ensure improvements are being made.

Document Control Box						
Document Responsibilities:						
Owner:	Council		Owner Business Unit:	People and Culture		
Reviewer:	Manager People and Culture		Decision Maker:	Council		
Compliance Requirements:						
Legislation:	Local Government Act 1995, Local Government (Administration) Amendment Regulations 2021					
Industry:						
Organisational:						
Document Management:						
Risk Rating:	Low	Review Frequency:	Reviewer	Annual Desktop	Next Due:	March 2023
			Council	3 Yearly		March 2025
Version #	Decision Reference:		Synopsis:			
1.	31 March 2022		OMC Initial Adoption			
2.						
3.						

9.4.2 MONTHLY PAYMENT LISTING - APRIL 2023

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Coordinator Financial Operations
CONTRIBUTOR/S:	Manager Financial Services
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report, for April 2023.

BACKGROUND

The Chief Executive Officer (CEO) has delegated authority to make payments from the Municipal and Trust funds as per the budget allocations.

COMMENT

The Shire provides payments to suppliers by either Electronic Funds Transfer (EFT & BPAY), cheque, credit card or direct debit. Attached is a list of all payments processed under delegated authority during April 2023.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT**Local Government (Financial Management) Regulations 1996**

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name;*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*

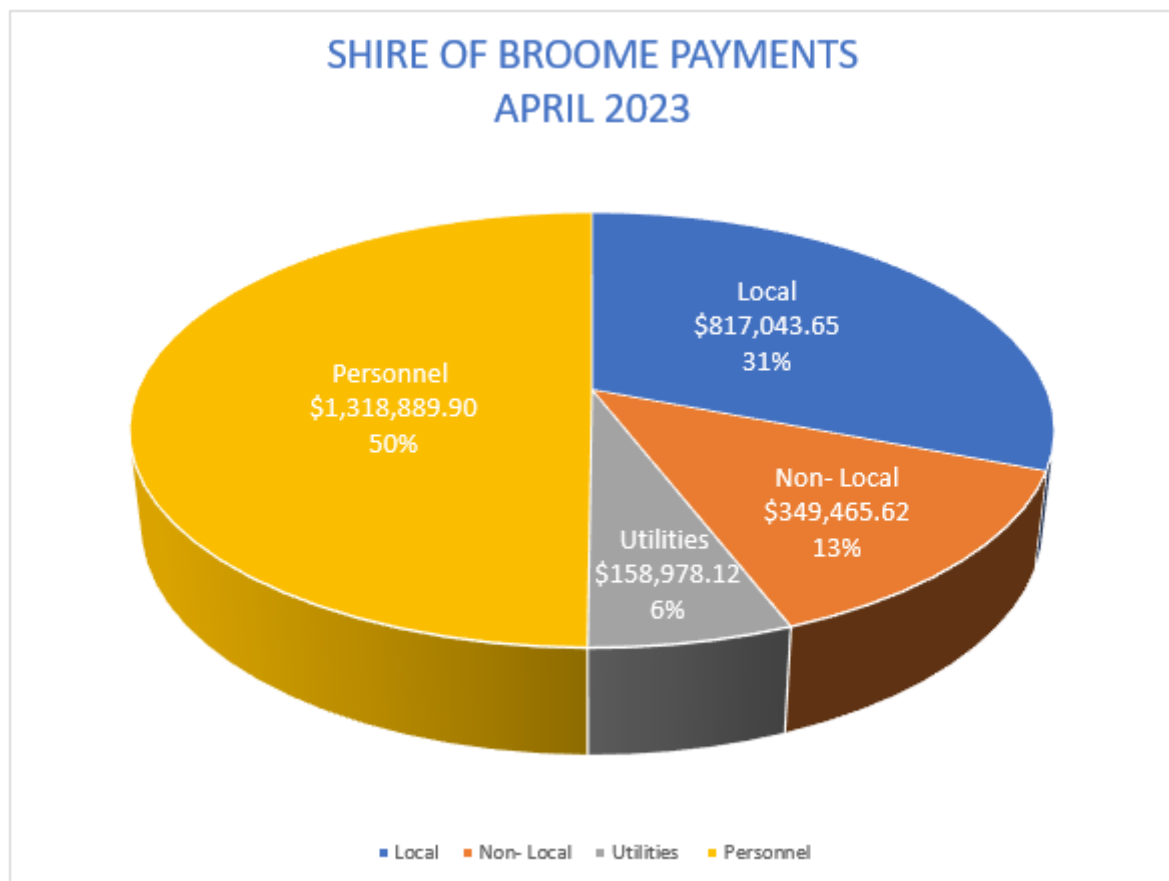
- (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

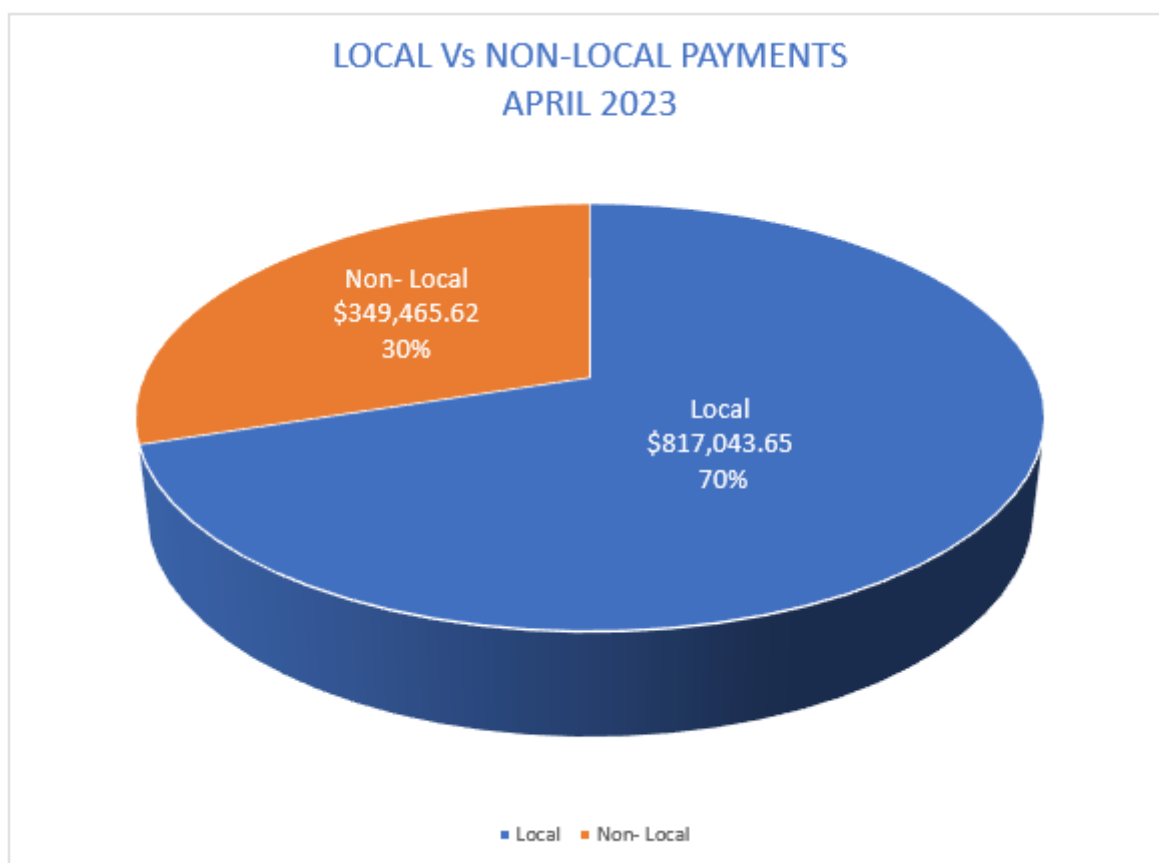
Nil.

FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:



Note: Personnel payments in this analysis include payroll, superannuation (contained within Direct Debit type payments), payroll tax and other deductions (contained within the EFT Payments type payments).



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for April 2023 after \$1,318,889.90 in personnel payments, \$158,978.12 in utilities and other non-local sole suppliers were excluded.

YEAR TO DATE CREDITOR PAYMENTS

The below table summarises the total payments made to creditors year to date:

Month	Cheques	EFT Payments	Direct Debit	Credit Card	Trust	Payroll	Total Creditors
Jul-22	\$ 5,314.00	\$ 3,047,351.62	\$ 171,200.46	\$ 15,398.08	\$ -	\$ 1,364,058.69	\$ 4,603,322.85
Aug-22	\$ 25,568.89	\$ 2,848,898.04	\$ 174,797.34	\$ 27,115.77	\$ -	\$ 1,093,335.48	\$ 4,169,715.52
Sep-22	\$ 9,920.50	\$ 3,056,121.57	\$ 173,868.29	\$ 37,681.34	\$ -	\$ 1,079,117.52	\$ 4,356,709.22
Oct-22	\$ 13,212.10	\$ 2,793,790.64	\$ 170,971.65	\$ 38,481.39	\$ -	\$ 1,093,182.67	\$ 4,109,638.45
Nov-22	\$ 2,788.50	\$ 3,190,550.76	\$ -	\$ 27,908.69	\$ -	\$ 1,089,624.00	\$ 4,310,871.95
Dec-22	\$ 719.10	\$ 3,133,956.03	\$ 208,135.90	\$ 21,574.62	\$ -	\$ 1,140,459.19	\$ 4,504,844.84
Jan-23	\$ 995.50	\$ 2,597,431.54	\$ 532,241.63	\$ 14,510.88	\$ -	\$ 1,082,477.83	\$ 4,227,657.38
Feb-23	\$ 1,522.22	\$ 2,408,673.90	\$ 267,648.47	\$ 16,299.94	\$ -	\$ 1,121,410.11	\$ 3,815,554.64
Mar-23	\$ 309.45	\$ 2,572,696.54	\$ 88,547.59	\$ 47,685.29	\$ -	\$ 730,225.58	\$ 3,439,464.45
Apr-23	\$ -	\$ 1,654,324.18	\$ 170,195.64	\$ 35,092.23	\$ -	\$ 784,765.24	\$ 2,644,377.29
May-23							\$ -
Jun-23							\$ -
TOTAL	\$ 60,350.26	\$ 27,303,794.82	\$ 1,957,606.97	\$ 281,748.23	\$ -	\$ 10,578,656.31	\$ 40,182,156.59

RISK

The risk of Council not adopting this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 13 - Value for money from rates and long term financial sustainability

Objective 13.1 Plan effectively for short- and long-term financial sustainability

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Receives the list of payments made from the Municipal and Trust Accounts in April 2023 totalling in \$2,644,377.29 (Attachment 1) as per the requirements of Regulation 12 of the *Local Government (Financial Management) Regulations 1996* covering:
 - a) EFT Vouchers EFT69507 - EFT69793 including EFT and Credit Card payments totalling \$1,689,416.41;
 - b) Municipal Cheque Vouchers 00000 - 00000 totalling \$0.00;
 - c) Trust Cheque Vouchers 0000 - 0000 totalling \$0.00; and
 - d) Municipal Direct Debits DD32060.1 - DD32060.3 including Direct Debit and Payroll payments totalling \$954,960.88
2. Notes the local spend of \$817,043.65. included in the amount above, equating to 70% of total payments excluding personnel, utility and other external sole supplier costs.

Attachments

1. MONTHLY PAYMENT LISTING APRIL 2023

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

PAYMENT #	Date	Name	Description	Amount	DEL AUTH
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - APRIL 2023					
EFT69507	3/04/2023	BRUCE RUDEFORTH JNR	Monthly Councillor Sitting Fee and Allowances	\$ 1,783.99	MFS
EFT69508	3/04/2023	CHRISTOPHER MITCHELL	Monthly Councillor Sitting Fee and Allowances	\$ 2,798.65	MFS
EFT69509	3/04/2023	DESIREE MALE	Monthly Councillor Sitting Fee and Allowances	\$ 6,349.91	MFS
EFT69510	3/04/2023	ELSTA FOY	Monthly Councillor Sitting Fee and Allowances	\$ 1,783.99	MFS
EFT69511	3/04/2023	HAROLD TRACEY	Monthly Councillor Sitting Fee and Allowances	\$ 1,783.99	MFS
EFT69512	3/04/2023	PETER TAYLOR	Monthly Councillor Sitting Fee and Allowances	\$ 1,783.99	MFS
EFT69513	3/04/2023	PHILLIP MATSUMOTO	Monthly Councillor Sitting Fee and Allowances	\$ 1,783.99	MFS
EFT69514	3/04/2023	BOC LIMITED	CO2 Cylinders For Dry Ice- Health	\$ 93.72	MFS
EFT69515	3/04/2023	BROOME VETERINARY HOSPITAL	Board Pound Dog- Rangers	\$ 67.50	MFS
EFT69516	3/04/2023	HIT PRODUCTIONS PTY LTD	The Sunshine Club- Civic Centre	\$ 9,075.00	MFS
EFT69517	3/04/2023	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Depot	\$ 3,300.09	MFS
EFT69518	3/04/2023	WATER CORPORATION	Water Use and Service Charge Account	\$ 31,305.77	MFS
EFT69519	5/04/2023	ABLE ELECTRICAL (WA) PTY LTD	Lighting Repairs- Haynes Oval	\$ 3,300.00	MFS
EFT69520	5/04/2023	ACOR CONSULTANTS (WA) PTY LIMITED	Site Service Investigations- Town Beach Cafe	\$ 16,555.00	MFS
EFT69521	5/04/2023	ADVANCED ELECTRICAL EQUIPMENT PTY LTD	Workshop Tools- Fleet	\$ 368.50	MFS
EFT69522	5/04/2023	AUSSIE BROADBAND LIMITED	NBN Connection- Depot	\$ 877.80	MFS
EFT69523	5/04/2023	AVERY AIRCONDITIONING PTY LTD	Degassing Fridges- WMF	\$ 693.00	MFS
EFT69524	5/04/2023	BIDFOOD	Kiosk Stock- BRAC	\$ 1,997.11	MFS
EFT69525	5/04/2023	BLACKWOODS	Staff PPE- Depot	\$ 319.55	MFS
EFT69526	5/04/2023	BOC LIMITED	Oxygen Cylinder Hire- Depot	\$ 104.36	MFS
EFT69527	5/04/2023	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 12,179.79	MFS
EFT69528	5/04/2023	BROOME DOCTORS PRACTICE PTY LTD	Pre-employment Medical- People & Culture	\$ 65.00	MFS
EFT69529	5/04/2023	BROOME HISTORICAL SOCIETY & MUSEUM	Councillor Attendance at Event for Air Raid- Community	\$ 350.00	MFS
EFT69530	5/04/2023	BROOME NORTH PRIMARY SCHOOL PARENTS & CITIZENS ASSOCIATION INC	Sponsorship - Youth Services	\$ 1,000.00	MFS
EFT69531	5/04/2023	BROOME SMALL ENGINE SERVICES	Mower Parts- P&G	\$ 49.50	MFS
EFT69532	5/04/2023	BROOME TOWING & SALVAGE	Abandoned Vehicles Towing- Rangers	\$ 135.00	MFS
EFT69533	5/04/2023	BULLDOGS ELECTRICAL & MAINTENANCE	Door Repairs - Kimberley Regional Offices	\$ 1,443.20	MFS
EFT69534	5/04/2023	CARPET PAINT & TILE CENTRE	Maintenance Consumables- Works	\$ 316.80	MFS
EFT69535	5/04/2023	DELL AUSTRALIA PTY LTD	Computer Equipment - IT	\$ 2,652.10	MFS
EFT69536	5/04/2023	DEPARTMENT OF TRANSPORT (VEHICLE SEARCH FEES)	Vehicle Detail Searches- Rangers	\$ 504.30	MFS
EFT69537	5/04/2023	DMD SHELIVING DIRECT	Shelving- Depot	\$ 1,023.74	MFS
EFT69538	5/04/2023	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Battery Replacement for Tip Truck- Works	\$ 745.35	MFS
EFT69539	5/04/2023	FIRE & SAFETY SERVICES	Fire Equipment Servicing- BRAC	\$ 388.69	MFS
EFT69540	5/04/2023	FIT2WORK	Police Clearance Checks- People & Culture	\$ 990.00	MFS
EFT69541	5/04/2023	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Ad-Hoc Cleaning- Admin/Library/BRAC	\$ 2,662.00	MFS
EFT69542	5/04/2023	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight for Dog Waste Bags- WMF	\$ 154.06	MFS
EFT69543	5/04/2023	GLASS CO KIMBERLEY	Door Maintenance- KRO 2	\$ 110.00	MFS
EFT69544	5/04/2023	HARRY GOODLET FILMING	Videographer Air Raid Event- Community	\$ 890.00	MFS
EFT69545	5/04/2023	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Shire Admin	\$ 32,722.83	MFS
EFT69546	5/04/2023	JB HI-FI GROUP PTY LTD	Phone Case & Phone Delivery- IT	\$ 104.00	MFS
EFT69547	5/04/2023	KIMBERLEY AUTO CARE	Vehicle Detailing- Fleet	\$ 660.00	MFS
EFT69548	5/04/2023	KIMBERLEY FUEL & OIL SERVICES	Tool Replacements- Workshop	\$ 1,407.40	MFS
EFT69549	5/04/2023	KO CONTRACTING	Line marking- Works	\$ 2,216.50	MFS
EFT69550	5/04/2023	NETSTAR AUSTRALIA	Subscription Renewal- IT	\$ 12,720.84	MFS
EFT69551	5/04/2023	NORTH WEST COAST SECURITY	Security Callouts- Various	\$ 1,149.50	MFS
EFT69552	5/04/2023	NUTRIEN AG SOLUTIONS	Fertiliser Bags - Depot	\$ 14,911.38	MFS
EFT69553	5/04/2023	OFFICE NATIONAL BROOME	Paper- Shire Admin	\$ 351.00	MFS
EFT69554	5/04/2023	TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD)	Repairs to Roof Above Ticket Office- Civic Centre	\$ 395.50	MFS
EFT69555	5/04/2023	THINK WATER BROOME	Reticulation- P&G	\$ 3,004.23	MFS
EFT69556	5/04/2023	TOTALLY WORKWEAR	Uniforms- People & Culture	\$ 2,586.80	MFS
EFT69557	5/04/2023	WREN OIL	Admin Charges Waste Oil Pickup- WMF	\$ 16.50	MFS
EFT69558	6/04/2023	COLIN WILKINSON DEVELOPMENTS PTY LTD	BSLSC Redevelopment Consultancy (RFT- 21/06)	\$ 48,254.47	MFS
EFT69559	6/04/2023	MOTORSPORT WHEELS & TYRES	Tyres for Various Equipment- P&G	\$ 2,870.00	MFS
EFT69560	6/04/2023	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll deductions for FE 04/04/23	\$ 621.60	MFS
EFT69561	6/04/2023	AUSTRALIAN TAXATION OFFICE	PAYG Tax: Pay Period FE 04/04/23	\$ 145,289.00	MFS
EFT69562	6/04/2023	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll deductions for FE 04/04/23	\$ 680.00	MFS
EFT69563	6/04/2023	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll deductions for FE 04/04/23	\$ 780.00	MFS
EFT69564	6/04/2023	CHILD SUPPORT AGENCY	Payroll deductions for FE 04/04/23	\$ 1,529.94	MFS
EFT69565	6/04/2023	EASISALARY PTY LTD T/A EASI	Payroll deductions for FE 04/04/23	\$ 10,783.56	MFS
EFT69566	6/04/2023	LGRCEU	Payroll deductions for FE 04/04/23	\$ 110.00	MFS
EFT69567	6/04/2023	SPA SALARY PACKAGING AUSTRALIA	Payroll deductions for FE 04/04/23	\$ 1,990.52	MFS
EFT69568	12/04/2023	FIRST NATIONAL REAL ESTATE BROOME	Bond- Staff Housing	\$ 2,497.14	MFS
EFT69569	13/04/2023	ACOR CONSULTANTS (WA) PTY LIMITED	Ongoing Superintendence Services (RFQ20-62)	\$ 9,994.55	MFS
EFT69570	13/04/2023	BIDFOOD	Kiosk Stock- BRAC	\$ 898.38	MFS

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

PAYMENT #	Date	Name	Description	Amount	DEL AUTH
EFT69571	13/04/2023	BROOME CHAMBER OF COMMERCE & INDUSTRY (INC) - BCCI	Ad Hoc Sponsorship- West Kimberley Careers Expo	\$ 1,100.00	MFS
EFT69572	13/04/2023	BROOME PLUMBING & GAS	Reticulation Parts & Repairs- P&G	\$ 3,135.00	MFS
EFT69573	13/04/2023	BROOME PROGRESSIVE SUPPLIES	Kiosk Stock- BRAC	\$ 554.86	MFS
EFT69574	13/04/2023	BROOME CRETE	Concrete for Plaque Install- China Town	\$ 501.49	MFS
EFT69575	13/04/2023	BT EQUIPMENT PTY LTD (TUTT BRYANT)	Gasket- P&G	\$ 147.13	MFS
EFT69576	13/04/2023	CABLE BEACH ELECTRICAL SERVICE	Replace Lighting- P&G	\$ 2,640.00	MFS
EFT69577	13/04/2023	CS LEGAL	Debt Recovery Fees- Rates	\$ 1,235.10	MFS
EFT69578	13/04/2023	DEBORAH KERR	Rates Refund	\$ 676.55	MFS
EFT69579	13/04/2023	DELL AUSTRALIA PTY LTD	Support Services Contract- IT	\$ 660.00	MFS
EFT69580	13/04/2023	DIX INITIATIVES PTY LTD (T/A THE PLASTER ARTISTS) - CONSTRUCTION	Corner Guards for Bulkheads- Library	\$ 96.25	MFS
EFT69581	13/04/2023	E-QUAL DISABILITY CONSULTANTS	Review & Update- Disability Access & Inclusion Plan	\$ 8,541.42	MFS
EFT69582	13/04/2023	ELGAS LTD	Gas Bottles- BRAC	\$ 459.01	MFS
EFT69583	13/04/2023	ES2 PTY LTD	Firewall Annual Renewal- IT	\$ 7,624.15	MFS
EFT69584	13/04/2023	EVENTPRO SOFTWARE	Monthly Licence Fee- IT	\$ 2,959.00	MFS
EFT69585	13/04/2023	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Battery Mitsubishi Triton- Health	\$ 422.20	MFS
EFT69586	13/04/2023	FOCUS NETWORKS	Setup External Support Provider- IT	\$ 1,650.00	MFS
EFT69587	13/04/2023	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	After Show Cleans- Civic Centre	\$ 7,617.60	MFS
EFT69588	13/04/2023	INTELLIHR SYSTEMS PTY LTD	Annual Renewal- People & Culture	\$ 136.26	MFS
EFT69589	13/04/2023	JAYE SMOKER (UNBOUND SOUND)	AV Technician- Civic Centre	\$ 1,039.50	MFS
EFT69590	13/04/2023	JOHN BONE	Rates Refund	\$ 653.10	MFS
EFT69591	13/04/2023	KOMATSU AUSTRALIA PTY LTD	Part for Wheel Loader- WMF	\$ 264.84	MFS
EFT69592	13/04/2023	MAJOR MOTORS PTY LTD	Isuzu Truck Parts- Fleet	\$ 102.76	MFS
EFT69593	13/04/2023	MCKENO BLOCKS & PAVERS	Tyre Shredding- WMF	\$ 11,883.41	MFS
EFT69594	13/04/2023	NATHAN CAVALERI	Reimburse Ticket Sales- Civic Centre	\$ 1,880.00	MFS
EFT69595	13/04/2023	NEIL MANSELL TRANSPORT PTY LTD	Freight for Temporary Fencing- WMF	\$ 1,451.89	MFS
EFT69596	13/04/2023	OISHIFOOD (LIME LEAF CAFE)	Catering- Broome Sport In Focus Conference	\$ 1,317.25	MFS
EFT69597	13/04/2023	OPTICON PROPERTY GROUP PTY LTD	Rental Valuation- Town Beach Cafe	\$ 1,980.00	MFS
EFT69598	13/04/2023	PRINTING IDEAS	Adhesive Signage- WMF	\$ 1,463.00	MFS
EFT69599	13/04/2023	REMOTE MECHANICAL CONTRACTING	Part for Patching Truck- Works	\$ 5,042.00	MFS
EFT69600	13/04/2023	ROYAL LIFE SAVING SOCIETY - WA	Staff Bronze Medallion Training- BRAC	\$ 1,132.00	MFS
EFT69601	13/04/2023	SPORTS STAR TROPHIES	Netball Medals- BRAC	\$ 200.35	MFS
EFT69602	13/04/2023	ST MARYS COLLEGE - SECONDARY	Performance- Air Raid Event	\$ 1,100.00	MFS
EFT69603	13/04/2023	STATE LIBRARY OF WA	Freight Recharges Inter-Library Loans- Library	\$ 351.58	MFS
EFT69604	13/04/2023	STRATAGREEN	Landscaping Equipment- P&G	\$ 5,595.41	MFS
EFT69605	13/04/2023	STREETEER & MALE PTY MITRE 10	Workshop Consumables- Fleet	\$ 36.86	MFS
EFT69606	13/04/2023	SUNNY INDUSTRIAL BRUSHWARE	Power Sweeper Attachment- Works	\$ 1,914.00	MFS
EFT69607	13/04/2023	TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD)	Replace Nib Wall In Box Office- Civic Centre	\$ 209.10	MFS
EFT69608	13/04/2023	TNT AUSTRALIA PTY LTD	Freight- Health	\$ 1,016.18	MFS
EFT69609	13/04/2023	TOTALLY WORKWEAR	Corporate Uniform- People & Culture	\$ 317.40	MFS
EFT69610	13/04/2023	VERAISON TRAINING & DEVELOPMENT	Sports Forum Facilitation- Recreation Services	\$ 2,519.00	MFS
EFT69611	13/04/2023	VORGE PTY LTD	Kiosk Swim Goggles & Caps- BRAC	\$ 1,558.92	MFS
EFT69612	13/04/2023	WESTBOOKS	Book Purchases- Library	\$ 529.25	MFS
EFT69613	13/04/2023	ZIPFORM PTY LTD	Rates Notice Distribution- Rates	\$ 1,650.37	MFS
EFT69614	14/04/2023	BROOKE BENNETT	Adult Swim Program Coach- BRAC	\$ 200.00	MFS
EFT69615	14/04/2023	CABLE BEACH ELECTRICAL SERVICE	Electrical Repairs to Pumps- BRAC	\$ 1,661.00	MFS
EFT69616	14/04/2023	CS LEGAL	Debt Collection- Rates	\$ 2,097.60	MFS
EFT69617	14/04/2023	FIRST NATIONAL REAL ESTATE BROOME	Rent- Property	\$ 217.14	MFS
EFT69618	14/04/2023	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Clean Pump- Visitor Centre	\$ 121.00	MFS
EFT69619	14/04/2023	FORMS EXPRESS PTY LTD	Rates Notice, Instalment Printing and Managing Portal 23/24	\$ 4,532.00	MFS
EFT69620	14/04/2023	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Street Lights	\$ 60,622.82	MFS
EFT69621	14/04/2023	KIMBERLEY GOLD PURE DRINKING WATER	Staff Drinking Water- WMF	\$ 204.00	MFS
EFT69622	14/04/2023	PARKRUN AUSTRALIA LTD	Donation- Communities and Sporting	\$ 2,000.00	MFS
EFT69623	14/04/2023	PSL LEGAL	Legal Advice- People & Culture	\$ 907.50	MFS
EFT69624	14/04/2023	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Rent- Property	\$ 1,000.00	MFS
EFT69625	14/04/2023	RESOLUTE SECURITY SERVICES	Vehicle Management- Cable Beach (RFT20/07)	\$ 7,326.00	MFS
EFT69626	14/04/2023	SEEK LIMITED	Recruitment Advertising- People & Culture	\$ 2,458.50	MFS
EFT69627	14/04/2023	WURTH AUSTRALIA PTY LTD	Workshop Consumables- Depot	\$ 21.45	MFS
EFT69628	17/04/2023	AMBER LOUISE RANN	Mixed Netball Games- BRAC	\$ 245.00	MFS
EFT69629	17/04/2023	ATHLETICS WEST LTD	Funding North West Athletics Championships	\$ 11,000.00	MFS
EFT69630	17/04/2023	BOC LIMITED	Medical Oxygen- BRAC	\$ 336.50	MFS
EFT69631	17/04/2023	CHRISTIE MILENKOVIC	Umpiring Mixed Netball- BRAC	\$ 70.00	MFS
EFT69632	17/04/2023	DENISE BAINBRIDGE	Umpiring Mixed Netball- BRAC	\$ 385.00	MFS
EFT69633	17/04/2023	DOMINIC RANN	Umpiring Mixed Netball- BRAC	\$ 455.00	MFS
EFT69634	17/04/2023	EFTSURE PTY LTD	Annual Subscription 23/24 - Finance	\$ 5,635.48	MFS
EFT69635	17/04/2023	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight for New Tools- P&G/Works	\$ 581.92	MFS

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

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PAYMENT #	Date	Name	Description	Amount	DEL AUTH
EFT69637	17/04/2023	GLENN KIMBERLEY BARWICK	Umpiring Mixed Netball- BRAC	\$ 175.00	MFS
EFT69638	17/04/2023	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- BRAC	\$ 7,135.00	MFS
EFT69639	17/04/2023	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA LTD	Staff Training- People & Culture	\$ 3,080.00	MFS
EFT69640	17/04/2023	KRISTY BECKINGHAM	Umpiring Mixed Netball- BRAC	\$ 420.00	MFS
EFT69641	17/04/2023	LAUREN PLUMMER	Umpiring Mixed Netball- BRAC	\$ 35.00	MFS
EFT69642	17/04/2023	LEVEL 5 DESIGN PTY LTD	Structure Plan Designs- Town planning	\$ 650.00	MFS
EFT69643	17/04/2023	LIFT 'N' RIG PTY LTD	Operator for Bomag- WMF	\$ 704.00	MFS
EFT69644	17/04/2023	MINSHULL MECHANICAL REPAIRS	Door Handles- Health	\$ 164.80	MFS
EFT69645	17/04/2023	NONJA PETERS	Fee for Presentation- Air Raid Event	\$ 450.00	MFS
EFT69646	17/04/2023	REBECCA HAYES	Umpiring Mixed Netball- BRAC	\$ 455.00	MFS
EFT69647	17/04/2023	RUBY ONOFRIO	Umpiring Mixed Netball- BRAC	\$ 35.00	MFS
EFT69648	17/04/2023	SUBLIME (ELLYN MARIE HARTVIGSEN)	Youth Week Skate Program- Community	\$ 450.00	MFS
EFT69649	17/04/2023	FREESTYLE NOW (SHAUN JARVIS)	Skatepark Engagement- Community Engagement	\$ 5,005.00	MFS
EFT69650	17/04/2023	VERAISON TRAINING & DEVELOPMENT	Team Training Workshop- People & Culture	\$ 1,023.00	MFS
EFT69651	18/04/2023	AUSTRALIA POST	Postage- Shire Admin	\$ 1,539.01	MFS
EFT69652	18/04/2023	AVERY AIRCONDITIONING PTY LTD	Replace Split System- Shire Admin	\$ 7,230.24	MFS
EFT69653	18/04/2023	BEST IT & BUSINESS SOLUTIONS PTY LTD	Monthly Printer Copies- IT	\$ 773.96	MFS
EFT69654	18/04/2023	BIDFOOD	Kiosk Supplies- BRAC	\$ 1,512.55	MFS
EFT69655	18/04/2023	BLACKWOODS	Battery & Charger- P&G	\$ 307.00	MFS
EFT69656	18/04/2023	BOC LIMITED	Medical Oxygen C Size Cylinder Hire- BRAC	\$ 3.50	MFS
EFT69657	18/04/2023	BROOME CLARK POOLS & SPAS BROOME	Regular Pool Service- Staff Housing	\$ 121.87	MFS
EFT69658	18/04/2023	BROOME CLEANAWAY	Empty Skip Bins- Kimberley Regional Offices	\$ 3,338.01	MFS
EFT69659	18/04/2023	BROOME DIESEL & HYDRAULIC SERVICE	Water Pump- Depot	\$ 4,585.86	MFS
EFT69660	18/04/2023	BROOME PLUMBING & GAS	Supply And Install Back Flow Valve- P&G	\$ 2,033.00	MFS
EFT69661	18/04/2023	BROOME TOWING & SALVAGE	Towing Services- Rangers	\$ 930.00	MFS
EFT69662	18/04/2023	BT EQUIPMENT PTY LTD (TUTT BRYANT)	Part For Bomag Compactor- WMF	\$ 340.21	MFS
EFT69663	18/04/2023	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Replacement Tyre for Ute- P&G	\$ 560.00	MFS
EFT69664	18/04/2023	COAST & COUNTRY ELECTRICS	Electrical Switchboard Replacement- WMS	\$ 21,095.71	MFS
EFT69665	18/04/2023	DEPARTMENT OF THE PREMIER & CABINET	Fuel Hazard Reduction Notice- Development Services	\$ 410.40	MFS
EFT69666	18/04/2023	DS AGENCIES PTY LTD	Drink Fountains- Cygnet Park	\$ 8,545.90	MFS
EFT69667	18/04/2023	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Repairs to Grader- Works	\$ 2,290.40	MFS
EFT69668	18/04/2023	FIRE & SAFETY SERVICES	Callout & Repairs to Fire Detectors- Kimberley Regional Offices	\$ 2,108.44	MFS
EFT69669	18/04/2023	FIT2WORK	Police Clearance Checks- People & Culture	\$ 495.00	MFS
EFT69670	18/04/2023	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Cleaning Services- Various (RFT17/02)	\$ 52,940.87	MFS
EFT69671	18/04/2023	GO GO MEDIA	Radio Licence- BRAC	\$ 198.00	MFS
EFT69672	18/04/2023	GOOD EARTH GARDEN PRODUCTS PTY LTD	Bulk Potting Mix- Nursery	\$ 644.99	MFS
EFT69673	18/04/2023	GRILEX PTY LTD	BBQ Control Box- P&G	\$ 2,242.90	MFS
EFT69674	18/04/2023	HARMONY HORTICULTURE	Weed Spraying- P&G	\$ 6,864.00	MFS
EFT69675	18/04/2023	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- 1 Dampier Tce	\$ 962.22	MFS
EFT69676	18/04/2023	JB HI-FI GROUP PTY LTD	Headsets for Team Calls- IT	\$ 1,586.00	MFS
EFT69677	18/04/2023	KIMBERLEY CONTRACTING	Dailly Posi-Shell- Works (RFT 19/11)	\$ 34,100.00	MFS
EFT69678	18/04/2023	KIMBERLEY GOLD PURE DRINKING WATER	Staff Drinking Water- WMF	\$ 408.00	MFS
EFT69679	18/04/2023	LANDGATE	GRV Schedule- Rates	\$ 499.96	MFS
EFT69680	18/04/2023	LGIS INSURANCE BROKING	Motor Vehicle Insurance Claim- Rangers	\$ 500.00	MFS
EFT69681	18/04/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Vacancy Advertisement- People & Culture	\$ 165.00	MFS
EFT69682	18/04/2023	MARKETFORCE	Tender Advertising- Engineering	\$ 788.37	MFS
EFT69683	18/04/2023	MCCORRY BROWN EARTHMOVING PTY LTD	Street Upgrades- Stewart Street (RFT20-09)	\$ 62,350.76	MFS
EFT69684	18/04/2023	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Peg Plots- Cemetery	\$ 4,164.60	MFS
EFT69685	18/04/2023	MG TYRES (BRIDGESTONE)	Tyres for Tractor- P&G	\$ 12,700.00	MFS
EFT69686	18/04/2023	MIRACLE RECREATION EQUIPMENT	Park Equipment- P&G	\$ 1,347.50	MFS
EFT69687	18/04/2023	NORTH WEST COAST SECURITY	Security Services Contract- Various	\$ 4,587.09	MFS
EFT69688	18/04/2023	OHM ELECTRONICS	UHF & Speakers- BRAC	\$ 1,683.37	MFS
EFT69689	18/04/2023	PAUL ZANETTI	Technician Services- Civic Centre	\$ 334.00	MFS
EFT69690	18/04/2023	REEF PLUMBING	Water Park Plumbing- BRAC	\$ 484.00	MFS
EFT69691	18/04/2023	TALIS CONSULTANTS	RRRP Detailed Design- WMF	\$ 12,275.73	MFS
EFT69692	18/04/2023	TOTALLY WORKWEAR	Uniforms- People & Culture	\$ 559.50	MFS
EFT69693	18/04/2023	WA HINO	Lefthand Side Mirror- P&G	\$ 291.72	MFS
EFT69694	18/04/2023	WESTERN DIAGNOSTIC PATHOLOGY	Drug & Alcohol Testing for New Staff- People & Culture	\$ 622.77	MFS
EFT69695	18/04/2023	360 ENVIRONMENTAL PTY LTD	Consultant Fees- Corporate Services	\$ 2,420.00	MFS
EFT69696	18/04/2023	ACURIX NETWORKS PTY LTD	Wi Fi Access- Library	\$ 490.60	MFS
EFT69697	18/04/2023	BROOME PROGRESSIVE SUPPLIES	Staff Kitchen Supplies- Depot	\$ 28.78	MFS
EFT69698	18/04/2023	FIRE & SAFETY SERVICES	Fire System Maintenance- KRO1 & KRO2	\$ 1,089.00	MFS
EFT69699	18/04/2023	MAMMOTH SECURITY PTY LTD	Quarterly Monitoring Service- Various	\$ 1,156.02	MFS
EFT69700	18/04/2023	NORTH WEST COAST SECURITY	Security Services- Civic Centre	\$ 572.00	MFS
EFT69701	18/04/2023	NORTHERN RURAL SUPPLIES PTY LTD	Acelepryn Liquid- P&G	\$ 3,055.80	MFS

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PAYMENT #	Date	Name	Description	Amount	DEL AUTH
EFT69702	18/04/2023	OFFICE NATIONAL BROOME	Printer Costs- IT	\$ 1,529.34	MFS
EFT69703	18/04/2023	ONCELL SYSTEMS INC	My Tours Subscription- IT	\$ 2,295.00	MFS
EFT69704	18/04/2023	POOL WISDOM	BRAC Aquatic Space- Sodium Hypochlorite 1000L	\$ 2,773.32	MFS
EFT69705	18/04/2023	REMOTE MECHANICAL CONTRACTING	Maintenance to Dozer- Works	\$ 4,620.00	MFS
EFT69706	18/04/2023	SEAT ADVISOR PTY LTD	Ticketing Software- Civic Centre	\$ 588.12	MFS
EFT69707	18/04/2023	SECUREPAY PTY LTD	Security for Ticket Sales- Civic Centre	\$ 117.04	MFS
EFT69708	18/04/2023	SECUREX SECURITY PTY LTD	Repair Override Switch- Shire Admin	\$ 788.00	MFS
EFT69709	18/04/2023	SIGMA CHEMICALS	Pool Chemicals- BRAC	\$ 147.40	MFS
EFT69710	18/04/2023	SITE ENVIRONMENTAL & REMEDIATION SERVICES PTY LTD (SERS)	Ground Water Monitoring (January)- WMF	\$ 5,775.00	MFS
EFT69711	18/04/2023	SOFTFALLGUYS NATIONAL PTY LTD	Rubber Playground Surfacing- P&G	\$ 1,479.50	MFS
EFT69712	18/04/2023	SPACETOCO PTY LTD	PartnerPro Bundle- IT	\$ 165.00	MFS
EFT69713	18/04/2023	STREETEER & MALE PTY MITRE 10	Supply Newspapers- Library	\$ 81.60	MFS
EFT69714	18/04/2023	SUBLIME (ELLYN MARIE HARTVIGSEN)	Design 2023 Calendar- Youth	\$ 420.00	MFS
EFT69715	18/04/2023	TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD)	Repair Fairy Lights- Civic Centre	\$ 3,355.00	MFS
EFT69716	18/04/2023	THINK WATER BROOME	Reticulation Parts- P&G	\$ 12,915.86	MFS
EFT69717	18/04/2023	TOTAL PACKAGING (WA) PTY LTD	Doggy Bags- Works	\$ 1,056.00	MFS
EFT69718	18/04/2023	TOTALLY WORKWEAR	Uniforms- Depot	\$ 1,309.70	MFS
EFT69719	18/04/2023	WEST COAST ON HOLD (ON HOLD ONLINE)	Phone Messages- IT	\$ 77.00	MFS
EFT69720	18/04/2023	DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY	Building Service Levy- March 2023	\$ 12,021.77	MFS
EFT69721	18/04/2023	SHIRE OF BROOME	Building Service Levy- March 2023	\$ 160.00	MFS
EFT69722	20/04/2023	BUSHY'S PIZZA	Catering Youth Week- Activation and Engagement	\$ 1,450.00	MFS
EFT69723	20/04/2023	FIRST NATIONAL REAL ESTATE BROOME	Rent- Property	\$ 5,082.42	MFS
EFT69724	20/04/2023	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Kimberley Regional Offices	\$ 17,868.94	MFS
EFT69725	20/04/2023	JOANNE SMALL	Rates Refund	\$ 2,874.73	MFS
EFT69726	20/04/2023	JULIE MUNRO	Rates Refund	\$ 2,031.60	MFS
EFT69727	20/04/2023	MELBOURNE INTERNATIONAL COMEDY FESTIVAL	Comedy Festival- Civic Centre	\$ 7,425.00	MFS
EFT69728	20/04/2023	SUNNY SIGN COMPANY PTY LTD	Chemical Application Signage- Works	\$ 1,381.60	MFS
EFT69729	21/04/2023	DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY	Building Service Levy- December 2023	\$ 13,015.84	MFS
EFT69730	21/04/2023	SHIRE OF BROOME	Building Service Levy- December 2023	\$ 145.00	MFS
EFT69731	21/04/2023	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll deductions for FE 18/04/23	\$ 595.70	MFS
EFT69732	21/04/2023	AUSTRALIAN TAXATION OFFICE	PAYG Tax: Pay Period FE 18/04/23	\$ 141,171.00	MFS
EFT69733	21/04/2023	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll deductions for FE 18/04/23	\$ 660.00	MFS
EFT69734	21/04/2023	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll deductions for FE 18/04/23	\$ 720.00	MFS
EFT69735	21/04/2023	CHILD SUPPORT AGENCY	Payroll deductions for FE 18/04/23	\$ 1,559.00	MFS
EFT69736	21/04/2023	EASISALARY PTY LTD T/A EASI	Payroll deductions for FE 18/04/23	\$ 9,384.46	MFS
EFT69737	21/04/2023	LGRCEU	Payroll deductions for FE 18/04/23	\$ 110.00	MFS
EFT69738	21/04/2023	SPA SALARY PACKAGING AUSTRALIA	Payroll deductions for FE 18/04/23	\$ 1,479.10	MFS
EFT69739	26/04/2023	12D SOLUTIONS PTY LTD	Software Annual Maintenance- IT	\$ 2,310.00	MFS
EFT69740	26/04/2023	360 ENVIRONMENTAL PTY LTD	Environmental Survey- Cable Beach	\$ 2,882.00	MFS
EFT69741	26/04/2023	BANDIT TREE EQUIPMENT	Mulcher Parts- P&G	\$ 924.06	MFS
EFT69742	26/04/2023	BLACKWOODS	Safety Equipment- Depot	\$ 3,310.70	MFS
EFT69743	26/04/2023	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 10,566.97	MFS
EFT69744	26/04/2023	BROOME CAMPUS NORTH REGIONAL TAFE	Training- IT	\$ 42.07	MFS
EFT69745	26/04/2023	BROOME CLEANAWAY	Kerbside Recycling Collection- WMF (RFT14/01)	\$ 140,181.35	MFS
EFT69746	26/04/2023	BROOME DIESEL & HYDRAULIC SERVICE	Air Filter for Tipper- WMF	\$ 57.41	MFS
EFT69747	26/04/2023	BROOME PROGRESSIVE SUPPLIES	Kiosk Supplies- BRAC	\$ 1,151.46	MFS
EFT69748	26/04/2023	BROOME VISITOR CENTRE	Tourism Funding- Broome Visitor Centre	\$ 137,500.00	MFS
EFT69749	26/04/2023	BROOME WINDSCREENS / NOVUS AUTO GLASS	Replacement Window for Colorado- Depot	\$ 702.80	MFS
EFT69750	26/04/2023	BROOME CRETE	Rocks- Cable Beach Ramp	\$ 902.00	MFS
EFT69751	26/04/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	Annual Fee for Licence L6912/1997/11- WMF	\$ 6,952.00	MFS
EFT69752	26/04/2023	DIRECTCOMMS PTY LTD	SMS Overdue Service- Library	\$ 21.11	MFS
EFT69753	26/04/2023	ENVISIONWARE	Licence for Reservation Service- Library	\$ 1,648.90	MFS
EFT69754	26/04/2023	FAT BIKE CHAMPIONSHIPS INC.	Funding- Economic Development	\$ 5,000.00	MFS
EFT69755	26/04/2023	FIRE & SAFETY SERVICES	Investigate & Repair Fault on Fire Panel- Civic Centre	\$ 1,115.40	MFS
EFT69756	26/04/2023	FOCUS NETWORKS	Software Subscription Renewal- IT	\$ 10,444.50	MFS
EFT69757	26/04/2023	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Ad Hoc Cleans- Civic Centre	\$ 3,884.41	MFS
EFT69758	26/04/2023	FUEL TRANS AUSTRALIA PTY LTD T/A RECHARGE PETROLEUM (BP BROOME CENTRAL)	Drums Petrol- Depot	\$ 1,339.80	MFS
EFT69759	26/04/2023	FUNERGY (DIX INITIATIVES PTY LTD)	Entertainment for Youth Week 2023- Skate Park	\$ 2,458.50	MFS
EFT69760	26/04/2023	G. BISHOPS TRANSPORT SERVICES PTY LTD	Fertiliser Freight- Nursery	\$ 1,719.44	MFS
EFT69761	26/04/2023	GRANICUS AUSTRALIA PTY LTD	Monthly Fee- IT	\$ 192.50	MFS
EFT69762	26/04/2023	GREAT NORTHERN LOGISTICS PTY LTD	Vehicle Service- Engineering	\$ 3,519.40	MFS
EFT69763	26/04/2023	HARMONY HORTICULTURE	Weed Spraying- Broome North	\$ 5,005.00	MFS
EFT69764	26/04/2023	HOLDFAST FLUID POWER NW PTY LTD	Compactor Hydraulic Repairs- WMF	\$ 91.85	MFS

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EFT69765	26/04/2023	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- BRAC Ovals	\$ 4,054.28	MFS
EFT69766	26/04/2023	INCLUSION SOLUTIONS LIMITED	Presenters- Sports Forum in Broome	\$ 4,581.50	MFS
EFT69767	26/04/2023	JAYE SMOKER (UNBOUND SOUND)	Speakers & Brackets- Civic Centre	\$ 5,280.00	MFS
EFT69768	26/04/2023	JUSTUS KIPTOO NG'ETICH	Reimbursement- Health	\$ 349.21	MFS
EFT69769	26/04/2023	KIMBERLEY QUARRY PTY LTD	Road base- Fairway Drive Works	\$ 23,950.13	MFS
EFT69770	26/04/2023	LO-GO APPOINTMENTS	Temporary Staff- P&G	\$ 4,130.13	MFS
EFT69771	26/04/2023	MANDALAY TECHNOLOGIES PTY LTD	Subscription Renewal- WMF	\$ 30,546.06	MFS
EFT69772	26/04/2023	MELBOURNE URBIS PTY LTD	Consultant Fees- Community Engagement	\$ 20,570.00	MFS
EFT69773	26/04/2023	NORTH WEST COAST SECURITY	Security Services- Various	\$ 4,526.59	MFS
EFT69774	26/04/2023	ORACLE CORPORATION AUSTRALIA PTY LIMITED	Aconex Licence- Chinatown Stage 2	\$ 2,060.23	MFS
EFT69775	26/04/2023	PAUL ZANETTI	Facility Assistant Kimberley Careers Expo- Civic Centre	\$ 180.00	MFS
EFT69776	26/04/2023	PMK WELDING & METAL FABRICATION	Replacement Air conditioner- WMF	\$ 4,400.00	MFS
EFT69777	26/04/2023	POOL WISDOM	Pool Chemicals- BRAC	\$ 190.52	MFS
EFT69778	26/04/2023	PROBAX PTY LTD	Cloud Backup Storage- IT	\$ 1,648.68	MFS
EFT69779	26/04/2023	PROFESSIONAL ARTS MANAGEMENT	Arts Plan Catalogue- Admin	\$ 12,053.25	MFS
EFT69780	26/04/2023	SEEK LIMITED	Recruitment & Advertising- People & Culture	\$ 1,061.50	MFS
EFT69781	26/04/2023	ST JOHN AMBULANCE AUSTRALIA (WA) INC	Sports First Aid Training- Community	\$ 1,700.00	MFS
EFT69782	26/04/2023	STUDIO TWENTY 7 GRAPHIC DESIGN	Graphic Designing- Activation & Engagement	\$ 660.00	MFS
EFT69783	26/04/2023	TAPPED PLUMBING & GAS PTY LTD	Plumbing Repairs- Staff Housing	\$ 132.00	MFS
EFT69784	26/04/2023	TARYN YEATES PHOTOGRAPHY	Drone Images- Town Beach	\$ 375.00	MFS
EFT69785	26/04/2023	TNT AUSTRALIA PTY LTD	Freight Charges- Health	\$ 218.94	MFS
EFT69786	26/04/2023	TOTALLY WORKWEAR	Uniforms- People & Culture	\$ 75.00	MFS
EFT69787	26/04/2023	VOCUS COMMUNICATIONS	Monthly Phone Service- IT	\$ 1,006.17	MFS
EFT69788	27/04/2023	CHARTER PROPERTY GROUP PTY LTD	Staff Rent- May 2023	\$ 3,457.72	MFS
EFT69789	27/04/2023	FIRST NATIONAL REAL ESTATE BROOME	Staff Rent- May 2023	\$ 9,099.43	MFS
EFT69790	27/04/2023	FIRST NATIONAL REAL ESTATE BROOME - COMMERCIAL TRUST	Staff Rent- May 2023	\$ 300.00	MFS
EFT69791	27/04/2023	HUTCHINSON REAL ESTATE	Staff Rent- May 2023	\$ 2,464.29	MFS
EFT69792	27/04/2023	PRD NATIONWIDE	Staff Rent- May 2023	\$ 12,885.09	MFS
EFT69793	27/04/2023	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Staff Rent- May 2023	\$ 11,926.20	MFS
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$ 1,654,324.18	

MUNICIPAL CHEQUES - APRIL 2023

MUNICIPAL CHEQUES TOTAL:				\$	-

TRUST CHEQUES - APRIL 2023

TRUST CHEQUES TOTAL:				\$	-

PAYROLL - APRIL 2023

	5/04/2023	Payroll	W/E 04.04.2023	\$ 393,654.75	MFS
	20/04/2023	Payroll	W/E 18.04.2023	\$ 383,358.02	MFS
	21/04/2023	Payroll	Out of Cycle pay	\$ 822.73	MFS
	27/04/2023	Payroll	Out of Cycle pay - Termination Pay	\$ 6,929.74	MFS
PAYROLL TOTAL:				\$ 784,765.24	

MUNICIPAL CREDIT CARD PAYMENTS - APRIL 2023

EFT69802	1/05/2023	Asset and Building Coordinator	Payment	\$ 1,602.60	MFS
	17/03/2023	NORTH WEST LOCKSMITH	Keys Cut x 7	\$ 35.00	MFS
	3/04/2023	PORT DRIVE MARINE PTY	Life Rings x 15	\$ 1,350.00	MFS
	6/04/2023	BROOME BOAT SHOP	Life Rings x 2	\$ 217.60	MFS
EFT69803	1/05/2023	BRAC Operations Supervisor	Payment	\$ 174.07	MFS
	23/03/2023	INTNL TRANSACTION FEE	Transaction Fee	\$ 0.73	MFS
	23/03/2023	ZOOMSHIFT SUBSCRIPTION	Online Rostering - BRAC/Civic Centre	\$ 29.24	MFS
	4/04/2023	BUNNINGS 325000	Caps for dive blocks - BRAC	\$ 19.96	MFS
	12/04/2023	BUNNINGS 325000	Cyclone prep ropes - BRAC	\$ 95.30	MFS
	12/04/2023	WOOLWORTHS	Milk - BRAC	\$ 3.30	MFS
	13/04/2023	ZOOMSHIFT SUBSCRIPTION	Zoom Shift Rostering - BRAC / Civic Centre	\$ 12.56	MFS
	13/04/2023	INTNL TRANSACTION FEE	Transaction Fee	\$ 0.31	MFS
	14/04/2023	ZOOMSHIFT SUBSCRIPTION	Zoom shift Rostering - BRAC / Civic Centre	\$ 12.36	MFS
	14/04/2023	INTNL TRANSACTION FEE	Transaction Fee	\$ 0.31	MFS
EFT69804	1/05/2023	Business Support Officer	Payment	\$ 2,463.62	MFS

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PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

PAYMENT #	Date	Name	Description	Amount	DEL AUTH
	22/03/2023	OFFICE NATIONAL BROOME	Miscellaneous Items for Nursery	\$ 190.05	MFS
	22/03/2023	REPCO	Four Hole Towball	\$ 146.40	MFS
	3/04/2023	KMART	Forks for Depot breakroom	\$ 10.00	MFS
	3/04/2023	KIMBERLEY TRAILER PART	Bolts	\$ 15.00	MFS
	5/04/2023	J BLACKWOOD & SON P/L	Safety Glasses	\$ 103.36	MFS
	11/04/2023	BDH	Filters and Brush	\$ 157.22	MFS
	11/04/2023	NWH Solution Pty Ltd	Alloy Thread and Tape	\$ 59.41	MFS
	12/04/2023	STREETER & MALE HARD	Screws for Workshop	\$ 16.80	MFS
	12/04/2023	RAPID CLEAN NORTHWEST	Red Stain Wash 20L	\$ 380.16	MFS
	13/04/2023	CLARK RUBBER BROOME	Mat for workshop	\$ 34.95	MFS
	14/04/2023	KENNARDS HIRE SYDNEY	Skid Steer Hire	\$ 468.61	MFS
	17/04/2023	BROOME BOLT SUPPLIES	Bolts and Washers	\$ 19.80	MFS
	18/04/2023	NORTHERN RURAL SUPPLIE	Roundup Ultramax 20L	\$ 242.22	MFS
	18/04/2023	KIMBERLEY FUEL OIL	Air Filters	\$ 343.65	MFS
	18/04/2023	BUNNINGS 325000	Spray Paint	\$ 29.50	MFS
	18/04/2023	J BLACKWOOD & SON P/L	Surface Conditioning Disc	\$ 42.99	MFS
	19/04/2023	BROOME CRETE	Grey Cement 20kg Bag	\$ 203.50	MFS
EFT69805	1/05/2023	Business System Improvement Coordinator	Payment	\$ 1,334.47	MFS
	21/03/2023	HARVEY NORMAN ONLINE	TV for Depot Breakroom	\$ 695.00	MFS
	11/04/2023	MICROSOFT	Microsoft Azure Usage Charges	\$ 639.47	MFS
EFT69806	1/05/2023	CLOSED A/C BRAC Administration Officer	Payment	\$ 978.71	MFS
	21/03/2023	COCA-COLA AMATIL	Kiosk Stock- BRAC	\$ 592.16	MFS
	24/03/2023	KMART	Kettle and Toaster BRAC Kiosk	\$ 35.00	MFS
	30/03/2023	OFFICE NATIONAL BROOME	Office National Stationery BRAC	\$ 345.05	MFS
	31/03/2023	WOOLWORTHS	Milk Kiosk BRAC	\$ 6.50	MFS
EFT69807	1/05/2023	Chief Executive Officer	Payment	\$ 808.81	MFS
	17/03/2023	BP SHINJU	Fuel CEO vehicle	\$ 253.30	MFS
	17/03/2023	LIVE TAXI AUSTRALIA	CEO travel reimbursement as per contract	\$ 41.67	MFS
	19/03/2023	LIVE TAXI AUSTRALIA	CEO travel reimbursement as per contract	\$ 40.95	MFS
	22/03/2023	LIVE TAXI AUSTRALIA	Minister meeting -CEO/Shire Pres Travel	\$ 47.04	MFS
	23/03/2023	CITY OF PERTH PARKING	City of Perth Parking - Minister Punch visit	\$ 4.54	MFS
	23/03/2023	SWAN TAXIS PERTH	Taxi- Minister Punch Trip Perth	\$ 38.64	MFS
	23/03/2023	DELAWARE NORTH	Travel meal expense CEO and Shire President	\$ 18.90	MFS
	23/03/2023	COLES	Travel meal expense CEO and Shire President	\$ 24.61	MFS
	31/03/2023	SPOTTO WA	Taxi service as per contract	\$ 38.59	MFS
	10/04/2023	LIVE TAXI AUSTRALIA	CEO travel reimbursement as per contract	\$ 51.99	MFS
	12/04/2023	COLES	Travel meal expense, dinner and breakfast - Finance Officer	\$ 56.64	MFS
	12/04/2023	LIVE TAXI AUSTRALIA	Travel reimbursement- Finance Officer	\$ 36.23	MFS
	13/04/2023	GM CABS PTY LTD	Travel reimbursement- Finance Officer	\$ 53.03	MFS
	14/04/2023	LIVE TAXI AUSTRALIA	Travel reimbursement- Finance Officer	\$ 41.71	MFS
	14/04/2023	SWAN TAXIS PTY LTD	Travel reimbursement- Finance Officer	\$ 33.97	MFS
	19/04/2023	HEDLAND HARBOUR CAFE	CEO travel reimbursement RCWA meeting	\$ 27.00	MFS
EFT69808	1/05/2023	Civic Centre Coordinator	Payment	\$ 2,062.71	MFS
	17/03/2023	NISBETS AUSTRALIA	Cutlery	\$ 1,311.09	MFS
	20/03/2023	DEPT OF RACING GAMIN	Occasional Liquor Licence	\$ 57.00	MFS
	20/03/2023	BUNNINGS 325000	Fairy Lights	\$ 98.00	MFS
	21/03/2023	DEPT OF RACING GAMIN	Occasional Liquor License	\$ 119.50	MFS
	23/03/2023	BUNNINGS 325000	Fairy lights, hardware	\$ 230.18	MFS
	23/03/2023	COLES	Refreshments	\$ 19.62	MFS
	4/04/2023	ACCESS ALL AREAS TRAINING	Staff Training	\$ 165.00	MFS
	11/04/2023	FACEBOOK	Facebook advertising	\$ 50.33	MFS
	12/04/2023	DESIATOV RETAIL GROUP	Platform Ladder	\$ 1,249.00	MFS
	15/04/2023	SPOTIFY	Spotify music streaming service	\$ 11.99	MFS
	18/04/2023	DESIATOV RETAIL GROUP	Ladder refund	\$ 1,249.00	MFS
EFT69809	1/05/2023	Director Infrastructure	Payment	\$ 100.00	MFS
	1/04/2023	AMPOL BROOME	Fuel for work vehicle	\$ 100.00	MFS
EFT69810	1/05/2023	EA to Chief Executive Officer	Payment	\$ 7,254.35	MFS
	16/03/2023	VIRGIN AU7959221363734	Flight for SPC - Precinct Planning Engagement	\$ 268.97	MFS
	22/03/2023	CORPORATE TRAVEL MANAGEMENT	Flight booking fee People and Culture Adviser	\$ 5.46	MFS
	22/03/2023	VIRGIN AU7959221615496	Flights for People and Culture Adviser	\$ 345.77	MFS
	22/03/2023	QANTAS AIRWAYS LIMITED	Flights for People and Culture Adviser	\$ 438.53	MFS
	22/03/2023	CORPORATE TRAVEL MANAGEMENT	Flights for CEO to attend meetings in Perth	\$ 5.46	MFS
	22/03/2023	VIRGIN AU7959221633774	Flights for CEO to attend meetings in Perth	\$ 380.27	MFS
	22/03/2023	QANTAS AIRWAYS LIMITED	Flights for CEO to attend meetings in Perth	\$ 830.70	MFS
	6/04/2023	QANTAS AIRWAYS LIMITED	Flights for Cr Mitchell to attend KRG meeting	\$ 884.58	MFS
	6/04/2023	CORPORATE TRAVEL MANAGEMENT	CTM flight booking fee for Cr Mitchell	\$ 5.46	MFS
	12/04/2023	QANTAS AIRWAYS LIMITED	Flight for CEO to Perth for KRG meeting	\$ 1,040.63	MFS
	12/04/2023	CORPORATE TRAVEL MANAGEMENT	CTM booking fee for CEO	\$ 5.46	MFS
	12/04/2023	VIRGIN AU7959222302228	Flights to Broome for Temporary Ranger	\$ 725.92	MFS

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

PAYMENT #	Date	Name	Description	Amount	DEL AUTH
	12/04/2023	QANTAS AIRWAYS LIMITED	Flights for Cr Mitchell to attend KRG meeting	\$ 1,040.63	MFS
	12/04/2023	CORPORATE TRAVEL MANAGEMENT	Flight booking fee for Cr Mitchell	\$ 5.46	MFS
	12/04/2023	VIRGIN AU7955010792612	Flight for Temporary Ranger	\$ 55.00	MFS
	12/04/2023	CORPORATE TRAVEL MANAGEMENT	CTM fee for Temporary Ranger	\$ 5.46	MFS
	12/04/2023	VIRGIN AU7955010792611	Flight for Temporary Ranger	\$ 55.00	MFS
	13/04/2023	QANTAS AIRWAYS LIMITED	Flight for CEO to Perth for KRG meeting	\$ 99.00	MFS
	13/04/2023	QANTAS AIRWAYS LIMITED	Flight for CEO to Perth for KRG meeting	\$ 13.13	MFS
	14/04/2023	AVIAIR PTY LTD	Flights to Pt Hedland for CEO to attend RCAWA	\$ 1,038.00	MFS
	18/04/2023	CORPORATE TRAVEL MANAGEMENT	CTM hire car booking fee for CEO	\$ 5.46	MFS
EFT69811	1/05/2023	Executive Support Officer - Development Services	Payment	\$ 630.00	MFS
	4/04/2023	LGPA	Medium Density Codes Planning Workshop	\$ 30.00	MFS
	19/04/2023	DWER - WATER	Clearing Permit Application	\$ 600.00	MFS
EFT69812	1/05/2023	Executive Support Officer - Infrastructure	Payment	\$ 243.25	MFS
	4/04/2023	WOOLWORTHS	Catering - Woolworths	\$ 54.25	MFS
	14/04/2023	KMART	Homewares	\$ 189.00	MFS
EFT69813	1/05/2023	Fleet/Store Administrator	Payment	\$ 4,940.49	MFS
	20/03/2023	BDH	Hex nipples for patching truck	\$ 17.95	MFS
	20/03/2023	BROOME BOLT SUPPLIES	Nut bolts washer JD Mower	\$ 5.72	MFS
	20/03/2023	BROOME BOLT SUPPLIES	Galv M10 cup head bolt and nut JD Mower	\$ 54.78	MFS
	20/03/2023	BUNNINGS 325000	Shovel for the Road Sweeper	\$ 48.00	MFS
	20/03/2023	FIELD AIRCONDITIONING	Cables black red and lugs for workshop	\$ 141.85	MFS
	20/03/2023	FIELD AIRCONDITIONING	Bosch battery maintenance Fuel Ute	\$ 246.40	MFS
	20/03/2023	J BLACKWOOD & SON P/L	Depot consumables	\$ 294.46	MFS
	20/03/2023	REPCO	Bottlejack for workshop	\$ 131.10	MFS
	21/03/2023	BUNNINGS 325000	Mat for workshop consumables	\$ 19.90	MFS
	24/03/2023	PARKWAY MEATS	BBQ meat for Manager Works farewell	\$ 390.18	MFS
	27/03/2023	BDH	Hydraulic hose fittings for Bomag	\$ 36.87	MFS
	28/03/2023	BROOME BOLT SUPPLIES	Impact socket tool	\$ 26.40	MFS
	28/03/2023	CLARK RUBBER BROOME	Pinch weld boot rubber bomag	\$ 59.80	MFS
	28/03/2023	COLES	Depot consumables	\$ 61.78	MFS
	28/03/2023	NWH Solution Pty Ltd	Fitting for Bomag	\$ 10.00	MFS
	29/03/2023	BDH	Reducing bush for bomag	\$ 3.04	MFS
	29/03/2023	BROOME BOLT SUPPLIES	Parts for the JD Tractor P1222	\$ 15.95	MFS
	29/03/2023	FIELD AIRCONDITIONING	Globes for fly gang truck	\$ 17.75	MFS
	29/03/2023	FIELD AIRCONDITIONING	Anderson plug and solenoid for Trailer P6616	\$ 110.00	MFS
	29/03/2023	FIELD AIRCONDITIONING	Replacement battery for trailer	\$ 375.00	MFS
	30/03/2023	OFFICE NATIONAL BROOME	Depot Consumables	\$ 366.47	MFS
	30/03/2023	BUNNINGS	Depot Consumables	\$ 35.37	MFS
	31/03/2023	BROOME BOLT SUPPLIES	Parts for Bomag	\$ 56.43	MFS
	31/03/2023	J BLACKWOOD & SON P/L	Pad Sorb Prosafe Workshop Consumables	\$ 328.00	MFS
	3/04/2023	BROOME BOLT SUPPLIES	Nuts for Volvo loader	\$ 24.75	MFS
	3/04/2023	BROOME BOLT SUPPLIES	Nuts for Volvo loader	\$ 44.00	MFS
	3/04/2023	KIMBERLEY TRAILER PART	Jockey Wheel for Trailer	\$ 172.00	MFS
	4/04/2023	KIMBERLEY FUEL OIL	Oils for Workshop	\$ 1,290.83	MFS
	4/04/2023	KIMBERLEY FUEL OIL	Oils for Workshop	\$ 1.29	MFS
	5/04/2023	KIMBERLEY FUEL OIL	Road sweeper filters	\$ 230.42	MFS
	5/04/2023	BDH	Road sweeper hose	\$ 10.30	MFS
	5/04/2023	FIELD Air-conditioning	Work Lamp and connectors for road sweeper	\$ 313.70	MFS
EFT69814	1/05/2023	Library Coordinator	Payment	\$ 2,319.04	MFS
	17/03/2023	COLES	Fabric spray for chairs	\$ 10.03	MFS
	17/03/2023	SP JB HI-FI ONLINE	DVDs for the library collection	\$ 115.91	MFS
	17/03/2023	SP MAGABALA	Purchased books for the library collection.	\$ 567.76	MFS
	21/03/2023	OFFICE NATIONAL BROOME	Purchased disposable paper cups	\$ 27.15	MFS
	31/03/2023	ART GALLERY OF WA	Books for the local studies collection	\$ 100.00	MFS
	1/04/2023	MANTRA MURRAY PERTH	Accommodation for Mystique Dia for SLWA Grant	\$ 597.50	MFS
	4/04/2023	W.A. LIBRARY SUPPLIES	Item processing materials for books	\$ 115.10	MFS
	5/04/2023	KANGAROO EDUCATIONAL	Purchased three replacement chair covers	\$ 389.40	MFS
	6/04/2023	SP KOORI CURRICULUM	Purchase two puppets for Storytime program	\$ 149.01	MFS
	11/04/2023	STREETER & MALE HARD	Purchase 4 spray bottles	\$ 10.00	MFS
	11/04/2023	BOOKTOPIA PTY LTD	Purchase 2 books for the collection	\$ 92.23	MFS
	11/04/2023	SP ILF INDIGENOUSLITER	Purchase 2 books for the collection	\$ 144.95	MFS
EFT69815	1/05/2023	Manager - Community Facilities	Payment	\$ 312.40	MFS
	20/03/2023	WOOLWORTHS 4304	Consumables for BRAC kiosk	\$ 99.70	MFS
	17/04/2023	COLES	Civic kiosk/bar supplies	\$ 212.70	MFS
EFT69816	1/05/2023	Manager Governance, Strategy & Risk	Payment	\$ 338.82	MFS
	28/03/2023	INSIGHT CALL CENTRE	After Hours Call Centre Monthly Charges	\$ 338.82	MFS
EFT69817	1/05/2023	Manager People & Culture	Payment	\$ 49.50	MFS
	17/04/2023	PATHWEST LABORATORY	Drug and Alcohol pre-employment screen	\$ 49.50	MFS
EFT69818	1/05/2023	Manager Waste Services	Payment	\$ 1,174.00	MFS
	12/04/2023	SP BIOME	Bokashi home composting bins	\$ 220.00	MFS

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

PAYMENT #	Date	Name	Description	Amount	DEL AUTH
	12/04/2023	COMPOSTCENT	Home composting rebate- subpod prize	\$ 954.00	MFS
EFT69819	1/05/2023	Marketing & Communications Coordinator	Payment	\$ 1,142.52	MFS
	28/03/2023	CAMPAIGNMONITOR	Campaign Monitor March Invoice	\$ 152.90	MFS
	3/04/2023	PINDAN PRINTING KOLORS	LoveBroomeSport, PlaytheBroomeWay stickers	\$ 665.63	MFS
	3/04/2023	PINDAN PRINTING KOLORS	Printing of BRAC Redevelopment Brochure	\$ 303.00	MFS
	4/04/2023	Canva	Monthly Canva Subscription	\$ 20.99	MFS
EFT69820	1/05/2023	Parks Supervisor	Payment	\$ 922.37	MFS
	23/03/2023	BUNNINGS 325000	Formply, concrete + straps	\$ 265.90	MFS
	23/03/2023	NORTRUSS BUILDING SU	Plastic mould joint	\$ 140.01	MFS
	24/03/2023	NWH Solution Pty Ltd	Retic parts	\$ 205.64	MFS
	28/03/2023	J BLACKWOOD & SON P/L	9V batteries	\$ 113.26	MFS
	5/04/2023	BUNNINGS 325000	Painters drop sheets	\$ 87.96	MFS
	11/04/2023	WOOLWORTHS	Crawling insect spray	\$ 21.60	MFS
	12/04/2023	BUNNINGS 325000	Drill bits	\$ 66.20	MFS
	13/04/2023	KIMBERLEY TRAILER PART	U-bolts for mowers	\$ 21.80	MFS
EFT69821	1/05/2023	People & Culture Advisor	Payment	\$ 1,563.46	MFS
	27/03/2023	VHG CANBERRA	Cr Chris Mitchell KRG Canberra Trip March 2023	\$ 732.00	MFS
	29/03/2023	PRINTING IDEAS	Printing - Shire President's Caricature	\$ 24.20	MFS
	30/03/2023	PEARL SHED	Caricature - Shire President's farewell gift	\$ 337.90	MFS
	30/03/2023	CHINATOWN NEWSAGENCY	Farewell gift paper- Shire President	\$ 15.95	MFS
	31/03/2023	COLES	CEO15 Catering	\$ 106.41	MFS
	4/04/2023	OASIS EATERY PTY LTD	Council Workshop Catering	\$ 197.00	MFS
	18/04/2023	BROOME FLORIST	Wreath - ANZAC Day	\$ 150.00	MFS
EFT69822	1/05/2023	Property Maintenance Officer	Payment	\$ 73.63	MFS
	18/04/2023	TRADELINK	Essentials chrome taps	\$ 73.63	MFS
EFT69823	1/05/2023	Senior Administration & Governance Officer	Payment	\$ 1,195.18	MFS
	20/03/2023	HALMAXPTYLT	Linkin SMS Text Service	\$ 170.00	MFS
	21/03/2023	OASIS EATERY PTY LTD	Catering Council Workshop	\$ 226.00	MFS
	31/03/2023	GINREAB THAI BROOME	Dinner Ordinary Meeting Council	\$ 232.21	MFS
	31/03/2023	COLES	Catering Special Meeting for Council	\$ 64.75	MFS
	3/04/2023	LIME LEAF CAFE	Catering Special Meeting for Council	\$ 306.90	MFS
	18/04/2023	BROOME BOULEVARD CAFE	Catering Workshop	\$ 195.32	MFS
EFT69824	1/05/2023	Senior Customer Service Officer	Payment	\$ 1,618.34	MFS
	21/03/2023	OASIS EATERY PTY LTD	Catering for Council Meeting	\$ 28.00	MFS
	21/03/2023	COLES	Catering for Council Meeting	\$ 43.31	MFS
	31/03/2023	DEPARTMENT OF TRANSPOR	Shire of Broome Number Plates	\$ 600.00	MFS
	31/03/2023	WOOLWORTHS	Kitchen Supplies	\$ 95.00	MFS
	14/04/2023	OFFICE NATIONAL BROOME	Stationery Order	\$ 479.09	MFS
	14/04/2023	OFFICE NATIONAL BROOME	Stationery Order	\$ 372.94	MFS
EFT69825	1/05/2023	Sport & Recreation Facility Coordinator	Payment	\$ 255.76	MFS
	17/03/2023	BUNNINGS	Hose fittings	\$ 17.89	MFS
	22/03/2023	COLES	Batteries	\$ 31.00	MFS
	22/03/2023	BUNNINGS	Extension cord	\$ 13.90	MFS
	27/03/2023	COLES	Refreshments	\$ 7.20	MFS
	28/03/2023	NORTH WEST LOCKSMITH	Keys for Hayne Oval Light Box	\$ 24.00	MFS
	28/03/2023	NORTH WEST LOCKSMITH	Keys for Fathers McMahon Light Tower Boxes	\$ 48.00	MFS
	29/03/2023	MONSOONAL BLUES	Cutlery	\$ 25.16	MFS
	30/03/2023	COLES	AA batteries	\$ 20.30	MFS
	3/04/2023	BUNNINGS	Ring bolts for kiosk door	\$ 11.94	MFS
	6/04/2023	WOOLWORTHS	Refreshments	\$ 6.20	MFS
	14/04/2023	WOOLWORTHS	Refreshments	\$ 6.20	MFS
	17/04/2023	WOOLWORTHS	Refreshments	\$ 36.60	MFS
	18/04/2023	WOOLWORTHS	Refreshments	\$ 7.37	MFS
EFT69826	1/05/2023	Waste Supervisor	Payment	\$ 1,175.52	MFS
	18/04/2023	TRACKSPARES	Track parts and bolts	\$ 206.80	MFS
	18/04/2023	BUNNINGS	Hammer drill and rake's	\$ 593.53	MFS
	19/04/2023	J BLACKWOOD & SON P/L	PPE for machine clean outs	\$ 375.19	MFS
EFT69827	1/05/2023	Youth & Community Development Officer	Payment	\$ 358.61	MFS
	28/03/2023	SHIRE OF BROOME	Permit for Youth Expo 2023	\$ 54.00	MFS
	11/04/2023	BROOME CYCLES	Prize Youth Week Skate event 2023	\$ 60.90	MFS
	11/04/2023	BROOME CYCLES	Prize Youth Week Skate event 2023	\$ 60.90	MFS
	17/04/2023	BROOME PROGRESSIVE SUPPLIES	Supplies Youth Week Skate 2023	\$ 91.16	MFS
	17/04/2023	COLES	Supplies Youth Week Skate 2023	\$ 57.62	MFS
	17/04/2023	BP SHINJU	Ice for Youth Week Skate 2023	\$ 12.60	MFS
	18/04/2023	COLES	Ice for Youth Week Skate 2023	\$ 9.00	MFS
	18/04/2023	WOOLWORTHS	Supplies Youth Week Skate 2023	\$ 12.43	MFS
MUNICIPAL CREDIT CARD TOTAL:				\$ 35,092.23	MFS

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

PAYMENT #	Date	Name	Description	Amount	DEL AUTH
MUNICIPAL DIRECT DEBIT - APRIL 2023					
DD32060.1	4/04/2023	SUPER EMPLOYEE PAYMENT DEFINITIV	Super FE 04.04.2023	\$ 87,965.51	MFS
DD32060.2	24/04/2023	SUPER EMPLOYEE PAYMENT DEFINITIV	Super FE 18.04.2023	\$ 82,052.94	MFS
DD32060.3	27/04/2023	SUPER EMPLOYEE PAYMENT DEFINITIV	Super Termination Pay- Off cycle	\$ 177.19	MFS
MUNICIPAL DIRECT DEBIT TOTAL:				\$ 170,195.64	

MUNICIPAL ELECTRONIC TRANSFER TOTAL	\$	1,654,324.18
MUNICIPAL CHEQUES TOTAL	\$	-
PAYROLL TOTAL	\$	784,765.24
TRUST CHEQUE TOTAL	\$	-
MUNICIPAL CREDIT CARD TOTAL	\$	35,092.23
MUNICIPAL DIRECT DEBIT TOTAL	\$	170,195.64
TOTAL PAYMENTS APRIL 2023	\$	2,644,377.29

Key for Delegation of Authority:

CEO- Chief Executive Officer
DCS- Director Corporate Services
MFS- Manager Financial Services

9.4.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT - APRIL 2023

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Senior Finance Officer
CONTRIBUTOR/S:	Manager Financial Services
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report recommends that Council receives the Monthly Statement of Financial Activity Report for the period ended 30 April 2023, as required by Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* (FMR).

BACKGROUND

Council is provided with the Monthly Financial Activity Report which has been developed in line with statutory reporting standards and provides Council with a holistic overview of the operations of the Shire of Broome.

Supplementary information has been provided in the form of Notes to the Monthly Report and a General Fund Summary of Financial Activity, which discloses Council's Revenue and Expenditure in summary form, by Programme (Function and Activity).

COMMENT

The 2022/23 Annual Budget was adopted at the Special Meeting on 5 July 2022. The following are key indicators supporting the year to date (YTD) budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	83.29%
Total Rates Raised Revenue	100% (of which 96.36% has been collected)
Total Other Operating Revenue	85%
Total Operating Expenditure	71%
Total Capital Revenue	71%
Total Capital Expenditure	45%
Total Sale of Assets Revenue	0%

More detailed explanations of variances are contained in Note 2 of the Monthly Statement of Financial Activity. The commentary identifies material variations between the expected year-to-date budget position and the position at the reporting date.

Based on the 2022/23 Annual Budget presented at the Special Meeting on 5 July 2022, Council adopted a balanced budget to 30 June 2023. Amendments to the Original Budget include three (quarterly) Finance and Costing Reviews, carry overs and amendments resolved directly by Council; the specific amendments are listed in Note 5 of the Monthly Statement of Financial Activity.

The audited annual financial report was adopted by Council at the April 2023 Ordinary Meeting of Council (OMC), recognising a closing position for 2021/22 of \$2,891,583. This includes a net deficit of \$787,906. Recommendations endorsed at the February 2023 OMC immediately reduced the deficit by transferring \$397,211 from the Public Open Space (POS) Reserve, and the remainder was identified to be remediated through the Finance and Costing Review (FACR) processes.

Year to Date (YTD) Employee Costs listed on page 8 of the attachment are presenting 7.5% below YTD budget. As noted in previous monthly financial activity reports to Council, the Shire engaged IT Vision (the Shire's enterprise resource planning, ERP, software provider) to upgrade to their new payroll system (Altus Payroll). The project commenced in March 2022, and went live in October 2022, however ongoing issues with the consultant and the program build has delayed completion. Several of these issues remain outstanding and have impacted reporting of information within SynergySoft (the Shire's ERP software) and subsequently the Monthly Financial Statement. While some progress is being made YTD employee costs are not reflective of actuals within the report.

The implementation is ongoing with officers continuing to press IT Vision for resolution. Officers will provide an update to Council in the Monthly Financial Report to Council in June.

Energy Developments Limited - West Kimberley Community Fund (EDL)

At the April 2023 Ordinary Meeting of Council (OMC), Council passed resolution Minute No. C/0423/027 to allocated funds through the Community Development Fund sponsorship program. The report noted that Community Development Fund Stream 1 applications were to be funded by a combination of Shire budgeted funds and Energy Developments Limited (EDL) - West Kimberley Community Fund grant funding.

EDL has provided contributions for sponsorship funding as part of their lease arrangements for a number of years with this funding quarantined in Reserve. There is currently a balance of \$62,229 in the EDL Reserve. The remainder of the funding for the Community Development Fund is an annual budget allocation, which for 2022/23 was budgeted at \$70,000.

The April 2023 Community Development Fund report outlined the applications to be recommended to EDL for funding as they meet EDL specific guidelines, these included:

Applicant	Approved funding
Burrb Wanggarraju Nurlu	\$8,000
Goolarri	\$10,000
Broome Lotteries House	\$7,600
West Kimberley Junior Football League	\$10,000
Total	\$35,600

Following the April 2023 OMC Shire officers contacted EDL and gained approval for the four applications to be funded through the EDL reserve. Council are now requested to approve the transfer of \$35,600 from the EDL reserve to fund the four applications. This requires an absolute majority as it is a budget amendment.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4 – Financial report

Section 6.8 – Expenditure from municipal fund not included in the budget.

Local Government (Financial Management) Regulations 1996

Reg 34. Financial activity statement report — s. 6.4

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Officers have gained approval from EDL to utilise reserve funds for the four community applications previously endorsed by Council, which reduces the burden on municipal funding.

RISK

The Financial Activity Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC ASPIRATIONS

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome 11 – Effective leadership, advocacy and governance:

Objective 11.2 Deliver best practice governance and risk management

Outcome 12 – A well informed and engaged community:

Objective 12.1 Provide the community with relevant, timely information and effective engagement

Outcome 13 - Value for money from rates and long term financial sustainability:

- Objective** 13.1 Plan effectively for short and long term financial sustainability
- 13.2 Improve real and perceived value for money from rates

Outcome Fourteen – Excellence in organisational performance and service delivery:

- Objective** 14.3 Monitor and continuously improve performance levels.

VOTING REQUIREMENTS

Absolute Majority

REPORT RECOMMENDATION:

That Council:

- 1. Receives the Monthly Financial Activity Statement Report for the period ended 30 April 2023 as attached; and*
- 2. Approves a budget amendment for the transfer of \$35,600 from Account 100235930 Transfer from EDL Sponsorship Reserve to Account 100221730 EDL Sponsorship Programme to satisfy the prior resolution of Council, Minute No. C/0423/027, regarding Energy Development Limited allocations approved through the 2022/23 Community Development Fund program.*

Attachments

1. Monthly Statement of Activity April 2023

SHIRE OF BROOME
MONTHLY FINANCIAL REPORT
For the Period Ended 30 April 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Broome

Compilation Report

For the Period Ended 30 April 2023

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 April 2023 of \$12,957,532.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: S Santoro

Reviewed by: E French

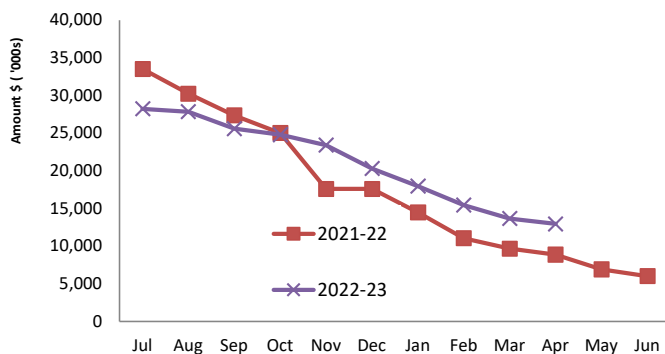
Date prepared: 11/05/2023

Summary by date

Monthly Summary Information

For the Period Ended 30 April 2023

Liquidity Over the Year (Refer Note 3)



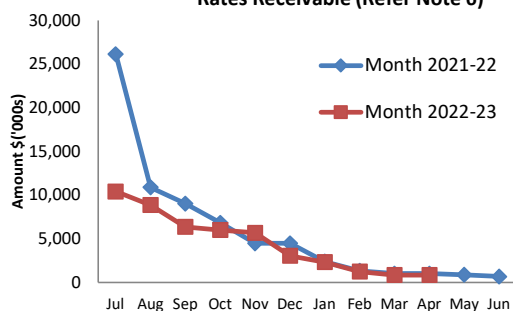
Cash and Cash Equivalents as at period end

Unrestricted	\$ 17,175,006
Restricted	\$ 33,384,772
	<u>\$ 50,559,779</u>

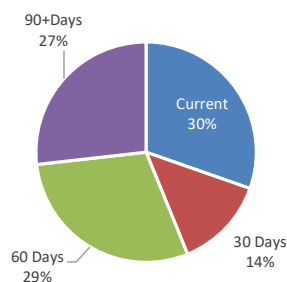
Receivables

Rates	\$ 938,379
Other	\$ 1,105,191
	<u>\$ 2,043,570</u>

Rates Receivable (Refer Note 6)



**Accounts Receivable Ageing (non-rates)
(Refer Note 6)**



Comments

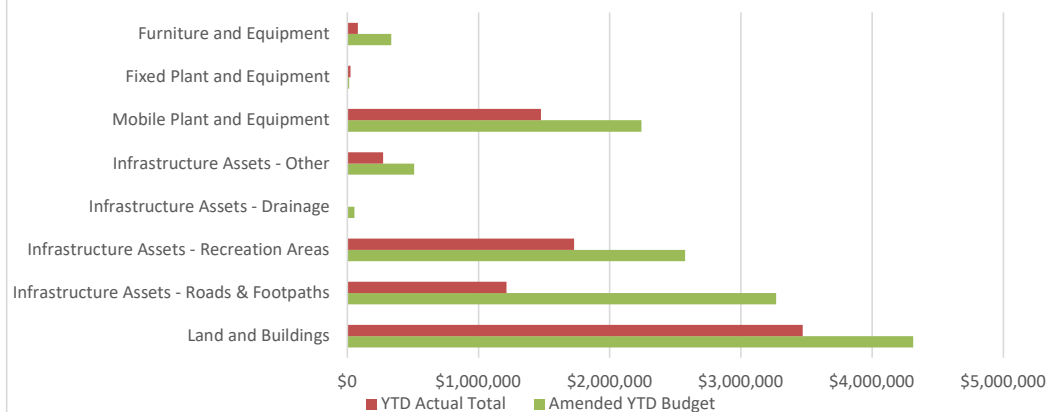
1. Liquidity refers to the Shire of Broome's ability to meet its financial obligations within the current year. Liquidity increased at the start of the financial year by \$22.228M due mainly to the issuance of rates. Liquidity is a combination of unrestricted cash, Current Debtors (including Rates), and Current Creditors. The Shire of Broome's current position (representing liquidity) can be found in Note 3.

2. Rates were raised in July with payment due 35 days after issuing. Total Rates raised for the year was \$25M with total outstanding rates YTD at \$0.94M.

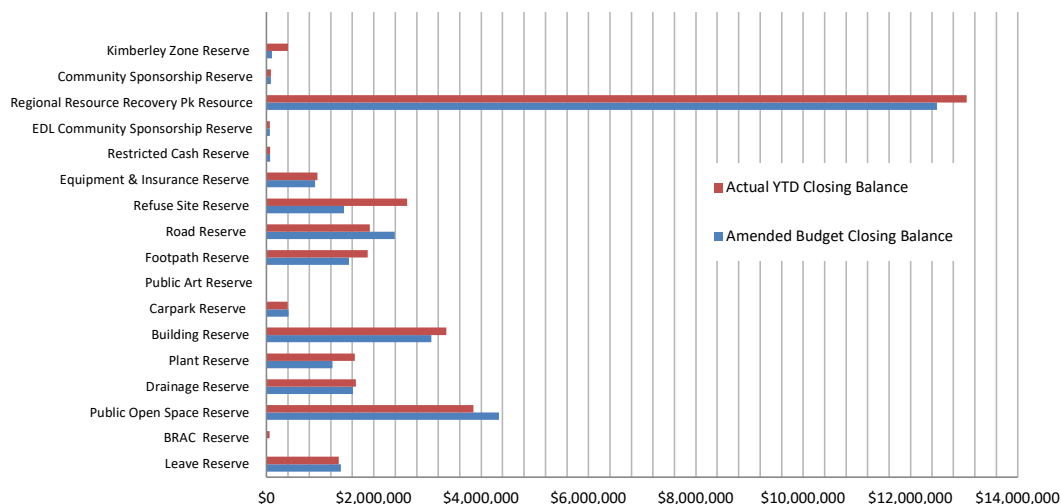
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Broome
Monthly Summary Information
For the Period Ended 30 April 2023

Capital Expenditure Program YTD (Refer Note 12)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

*Amended Budget Closing balance is the forecast of the closing balance after all budgeted transfers to and from reserve have been performed. At this time there have been no transactions to or from reserve other than to recognise interest earned on reserve investments. All interest earned on Reserve investments is recorded on reserve at the end of each month.

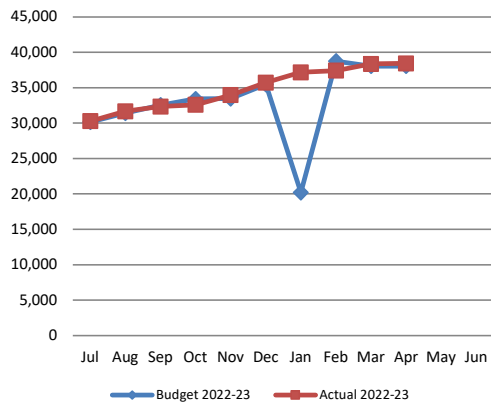
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Broome

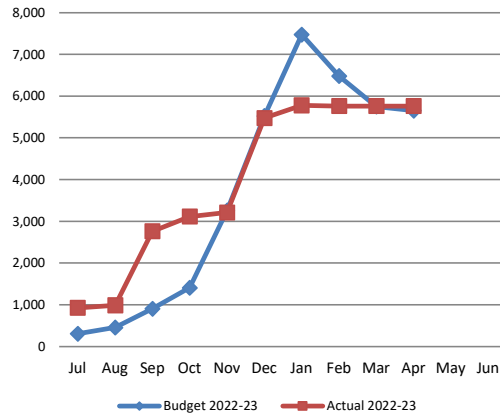
Monthly Summary Information

For the Period Ended 30 April 2023

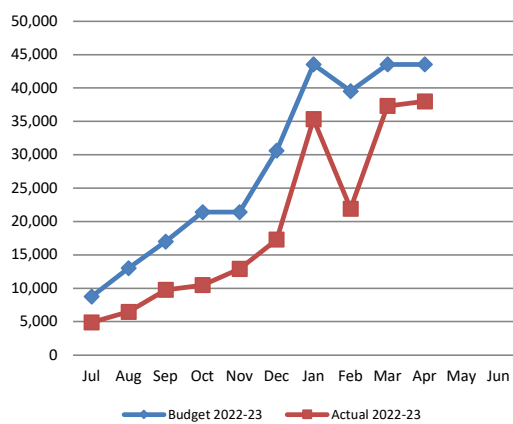
Budget Operating Revenues -v- Actual (Refer Note 2)



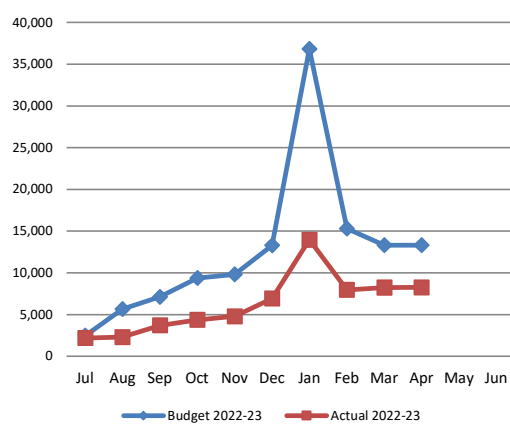
Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

Explanation on material variances are presented in note 2.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2023

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Governance		28,714	26,184	9,745		(16,439)	(62.78%)	▼
General Purpose Funding - Rates	9	25,388,347	25,317,875	25,348,720		30,845	0.12%	
General Purpose Funding - Other		585,639	439,230	439,229		(1)	(0.00%)	
Law, Order and Public Safety		132,928	87,920	80,653		(7,267)	(8.27%)	
Health		197,140	181,165	177,593		(3,572)	(1.97%)	
Education and Welfare		103,000	95,830	70,000		(25,830)	(26.95%)	▼
Housing		608,626	507,200	482,295		(24,905)	(4.91%)	
Community Amenities		6,417,797	5,320,721	6,002,882		682,161	12.82%	▲
Recreation and Culture		1,632,848	1,298,068	1,218,015		(80,053)	(6.17%)	
Transport		1,261,537	1,047,259	865,361		(181,898)	(17.37%)	▼
Economic Services		1,310,487	1,124,761	816,311		(308,450)	(27.42%)	▼
Other Property and Services		3,061,038	2,608,806	2,934,835		326,029	12.50%	▲
Total Operating Revenue		40,728,101	38,055,019	38,445,639	85%	390,620		
Operating Expense								
Governance		(2,492,978)	(2,175,321)	(1,699,508)		475,813	21.87%	▲
General Purpose Funding		(450,178)	(377,991)	(300,197)		77,794	20.58%	▲
Law, Order and Public Safety		(1,496,764)	(1,220,898)	(1,194,003)		26,895	2.20%	
Health		(813,994)	(667,976)	(605,580)		62,396	9.34%	
Education and Welfare		(799,743)	(653,924)	(660,011)		(6,087)	(0.93%)	
Housing		(821,616)	(684,670)	(753,082)		(68,412)	(9.99%)	
Community Amenities		(10,342,380)	(8,616,312)	(7,195,604)		1,420,708	16.49%	▲
Recreation and Culture		(17,437,954)	(14,419,473)	(10,941,884)		3,477,589	24.12%	▲
Transport		(12,142,506)	(10,096,012)	(7,181,708)		2,914,304	28.87%	▲
Economic Services		(2,864,159)	(2,216,291)	(2,032,155)		184,136	8.31%	
Other Property and Services		(2,766,441)	(2,401,599)	(5,436,172)		(3,034,573)	(126.36%)	▼
Total Operating Expenditure		(52,428,713)	(43,530,467)	(37,999,904)	72%	5,530,563		
Non-cash amounts excluded from operating activities		18,193,700	15,145,003	13,000,252				
Adjust Provisions and Accruals		(236,104)	0			0		
Net Cash from Operations		6,256,984	9,669,555	13,445,987		5,921,183		
Capital Revenues								
Grants, Subsidies and Contributions		8,152,968	5,058,753	5,759,986		701,233	(13.86%)	▲
Governance		0	0	0		0		
General Purpose Funding		0	0	0		0		
Rates		0	0	0		0		
Other General Purpose Funding		0	0	0		0		
Law, Order and Public Safety		0	0	0		0		
Health		0	0	0		0		
Education and Welfare		0	0	0		0		
Housing		0	0	0		0		
Community Amenities		34,423	20,655	34,424		13,769	(66.66%)	
Recreation and Culture		4,746,147	3,735,510	4,949,830		1,214,320	(32.51%)	
Transport		3,372,398	1,302,588	766,732		(535,856)	41.14%	
Economic Services		0	0	9,000		9,000		
Other Property and Services		0	0	0		0		
Proceeds from Disposal of Assets	8	728,000	593,000	0	0%	(593,000)	100.00%	▼
Total Capital Revenues		8,880,968	5,651,753	5,759,986	71%	108,233		

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2023

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Capital Expenses								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(5,385,945)	(4,312,121)	(3,469,586)		842,535	19.54%	▲
Infrastructure Assets - Roads & Footpaths	12	(4,721,984)	(3,268,991)	(1,213,386)		2,055,605	62.88%	▲
Infrastructure Assets - Recreation Areas	12	(3,202,050)	(2,575,135)	(1,728,849)		846,286	32.86%	▲
Infrastructure Assets - Drainage	12	(93,370)	(55,456)	0		55,456	100.00%	▲
Infrastructure Assets - Other	12	(632,938)	(508,568)	(272,549)		236,019	46.41%	▲
Mobile Plant and Equipment	12	(3,831,135)	(2,240,954)	(1,475,347)		765,607	34.16%	▲
Fixed Plant and Equipment	12	(18,437)	(15,367)	(23,744)		(8,377)	(54.51%)	
Furniture and Equipment	12	(489,680)	(334,393)	(78,981)		255,412	76.38%	▲
Total Capital Expenditure		(18,375,539)	(13,310,985)	(8,262,443)	45%	5,048,542		
Net Cash from Capital Activities		(9,494,571)	(7,659,232)	(2,502,457)		5,156,775		
Financing								
Proceeds from New Debentures		999,746	0	0		0		
Payments for financial assets at amortised cost - self supporting loans			0	0		0		
Self-Supporting Loan Principal		0	0	0		0		
Transfer from Reserves	7	4,002,133	3,453,900	0		(3,453,900)	100.00%	▲
Advances to Community Groups		(690,746)	0	0		0		
Repayment of Debentures	10	(444,161)	(222,083)	(220,644)		1,439	0.65%	
Repayment of Self Supporting Loan		0	0	0		0		
Asset Rehab Liability		(289,869)	(241,560)	(64,185)		177,375	73.43%	▲
Transfer to Reserves	7	(3,348,904)	(3,034,094)	(592,752)		2,441,342	80.46%	▲
Net Cash from Financing Activities		228,199	(43,837)	(877,581)		(833,744)		
Net Operations, Capital and Financing		(3,009,388)	1,966,486	10,065,949		10,244,214		
Opening Funding Surplus(Deficit)	3	2,891,583	2,891,583	2,891,583		0		
Closing Funding Surplus(Deficit)	3	(117,805)	4,858,069	12,957,532		10,244,214		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2023

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Rates	9	25,001,182	24,988,383	25,000,139		11,756	0.05%	
Operating Grants, Subsidies and Contributions		2,530,457	1,997,685	1,568,926		(428,759)	(21.46%)	▼
Fees and Charges		10,609,903	8,952,571	9,227,265		274,694	3.07%	
Service Charges		0	0	0		0		
Interest Earnings		852,853	603,075	1,264,651		661,576	109.70%	▲
Other Revenue		1,530,711	1,310,310	1,361,827		51,517	3.93%	
Profit on Disposal of Assets	8	202,995	202,994	22,830		(180,164)	(88.75%)	▼
Total Operating Revenue		40,728,101	38,055,018	38,445,638	86%	390,620		
Operating Expense								
Employee Costs		(18,235,262)	(14,786,054)	(13,676,598)		1,109,456	(7.50%)	
Materials and Contracts		(10,896,126)	(9,397,909)	(7,251,105)		2,146,804	(22.84%)	
Utility Charges		(2,179,208)	(1,816,060)	(1,665,655)		150,405	(8.28%)	
Depreciation on Non-Current Assets		(18,142,152)	(15,118,590)	(13,023,082)		2,095,508	(13.86%)	
Interest Expenses		(202,898)	(91,951)	(120,658)		(28,707)	31.22%	
Insurance Expenses		(763,794)	(717,382)	(1,011,312)		(293,930)	40.97%	
Other Expenditure		(1,754,727)	(1,373,113)	(1,251,495)		121,618	(8.86%)	
Loss on Disposal of Assets	8	(254,543)	(229,407)	0		229,407	(100.00%)	
Total Operating Expenditure		(52,428,710)	(43,530,466)	(37,999,905)	72%	5,530,561		
Non-cash amounts excluded from operating activities		18,193,700	15,145,003	13,000,252			(14.16%)	
Adjust Provisions and Accruals		(236,104)				0		
Net Cash from Operations		6,256,987	9,669,555	13,445,985		5,921,181		
Capital Revenues								
Grants, Subsidies and Contributions		8,152,968	5,058,753	5,759,986		701,233	13.86%	▲
Proceeds from Disposal of Assets		728,000	593,000	0	0%	(593,000)	(100.00%)	▼
Total Capital Revenues		8,880,968	5,651,753	5,759,986	71%	108,233		
Capital Expenses								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(5,385,945)	(4,312,121)	(3,469,586)		842,535	(19.54%)	
Infrastructure Assets - Roads & Footpaths	12	(4,721,984)	(3,268,991)	(1,213,386)		2,055,605	(62.88%)	
Infrastructure Assets - Recreation Areas	12	(3,202,050)	(2,575,135)	(1,728,849)		846,286	(32.86%)	
Infrastructure Assets - Drainage	12	(93,370)	(55,456)	0		55,456	(100.00%)	
Infrastructure Assets - Other	12	(632,938)	(508,568)	(272,549)		236,019	(46.41%)	
Mobile Plant and Equipment	12	(3,831,135)	(2,240,954)	(1,475,347)		765,607	(34.16%)	
Fixed Plant and Equipment	12	(18,437)	(15,367)	(23,742)		(8,375)	54.50%	▲
Furniture and Equipment	12	(489,680)	(334,393)	(78,981)		255,412	(76.38%)	
Total Capital Expenditure		(18,375,539)	(13,310,985)	(8,262,441)	45%	5,048,544		
Net Cash from Capital Activities		(9,494,571)	(7,659,232)	(2,502,455)		5,156,777		
Financing								
Proceeds from New Debentures		999,746	0	0		0		
Payments for financial assets at amortised cost - self supporting loans		0	0	0		0		
Self-Supporting Loan Principal		0	0	0		0		
Transfer from Reserves	7	4,002,133	3,453,900	0		(3,453,900)	(100.00%)	▼
Advances to Community Groups		(690,746)	0	0		0		
Repayment of Debentures	10	(444,161)	(222,083)	(220,644)		1,439	(0.65%)	
Repayment of Self Supporting Loan		0	0	0		0		
Asset Rehab Liability		(289,869)	(241,560)	(64,185)		177,375	(73.43%)	
Transfer to Reserves	7	(3,348,904)	(3,034,094)	(592,752)		2,441,342	(80.46%)	
Net Cash from Financing Activities		228,199	(43,837)	(877,581)		(833,744)		
Net Operations, Capital and Financing		(3,009,388)	1,966,486	10,065,949		10,244,214		
Opening Funding Surplus(Deficit)	3	2,891,583	2,891,583	2,891,583		0		
Closing Funding Surplus(Deficit)	3	(117,805)	4,858,069	12,957,532		10,244,214		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
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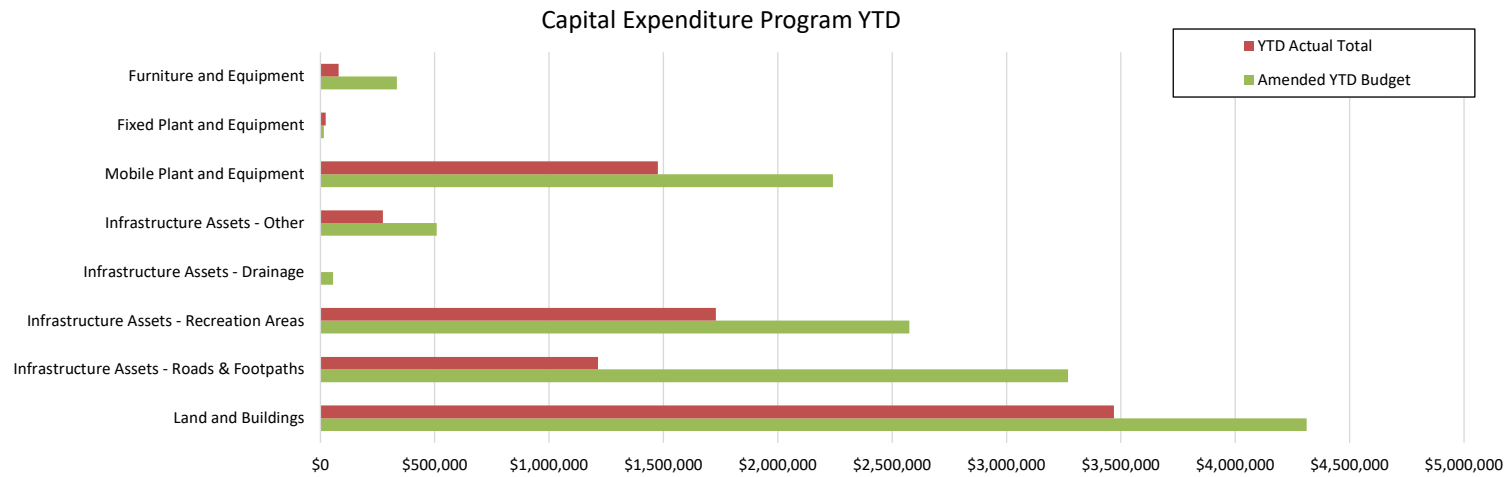
SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2023

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	12	3,142,441	327,145	3,469,586	4,312,121	5,385,945	(842,535)
Infrastructure Assets - Roads & Footpaths	12	488,762	724,624	1,213,386	3,268,991	4,721,984	(2,055,605)
Infrastructure Assets - Recreation Areas	12	1,586,916	141,933	1,728,849	2,575,135	3,202,050	(846,286)
Infrastructure Assets - Drainage	12	0	0	0	55,456	93,370	(55,456)
Infrastructure Assets - Other	12	180,686	91,863	272,549	508,568	632,938	(236,019)
Mobile Plant and Equipment	12	94,237	1,381,110	1,475,347	2,240,954	3,831,135	(765,607)
Fixed Plant and Equipment	12	18,067	5,675	23,742	15,367	18,437	8,375
Furniture and Equipment	12	78,981	0	78,981	334,393	489,680	(255,412)
Other Non Current Liabilities	12	64,185	0	64,185	241,560	289,869	(177,375)
Capital Expenditure Totals		5,654,275	2,672,351	8,326,626	13,552,545	18,665,408	(5,225,919)

Funded By:

Capital Grants and Contributions	5,759,986	5,058,753	8,152,968	701,233
Borrowings	0	0	999,746	0
Other (Disposals & C/Fwd)	0	593,000	728,000	(593,000)
Total Own Source Funding - Cash Backed Reserves	0	3,453,900	(4,002,133)	(3,453,900)
Own Source Funding - Operations	2,566,640	4,446,892	12,786,827	(1,880,252)
Capital Funding Total	8,326,626	13,552,545	18,665,408	(5,225,919)

SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2023



SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 April 2023

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)
Operating Revenues	\$	\$	\$
Governance	28,714	0	28,714
General Purpose Funding - Rates	25,425,376	(37,029)	25,388,347
General Purpose Funding - Other	547,096	38,543	585,639
Law, Order and Public Safety	132,928	0	132,928
Health	197,140	0	197,140
Education and Welfare	93,000	10,000	103,000
Housing	1,102,751	(494,124)	608,626
Community Amenities	7,003,502	(585,705)	6,417,797
Recreation and Culture	1,589,053	43,795	1,632,848
Transport	868,607	392,930	1,261,537
Economic Services	962,637	347,850	1,310,487
Other Property and Services	2,324,119	736,918	3,061,038
Total Operating Revenue	40,274,923	453,178	40,728,101
Operating Expense			
Governance	(2,244,183)	(248,795)	(2,492,978)
General Purpose Funding	(624,840)	174,662	(450,178)
Law, Order and Public Safety	(1,496,764)	0	(1,496,764)
Health	(813,994)	0	(813,994)
Education and Welfare	(799,743)	0	(799,743)
Housing	(1,281,616)	460,000	(821,616)
Community Amenities	(10,994,485)	652,105	(10,342,380)
Recreation and Culture	(17,517,053)	79,098	(17,437,954)
Transport	(10,610,233)	(1,532,273)	(12,142,506)
Economic Services	(2,495,059)	(369,100)	(2,864,159)
Other Property and Services	(2,492,443)	(273,998)	(2,766,441)
Total Operating Expenditure	(51,370,413)	(1,058,301)	(52,428,713)
Funding Balance Adjustments			
Non-cash amounts excluded from operating activities	18,193,700	0	18,193,700
Adjust Provisions and Accruals	0	0	(236,104)
Net Cash from Operations	7,098,210	(605,123)	6,256,984
Capital Revenues			
Grants, Subsidies and Contributions	12,633,743	(4,480,775)	8,152,968
Proceeds from Disposal of Assets	445,073	282,927	728,000
Proceeds from Sale of Investments	0		0
Total Capital Revenues	13,078,816	(4,197,848)	8,880,968

SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 April 2023

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)
Capital Expenses			
Land Held for Resale	0	0	0
Land Under Control (Crown Land)	0	0	0
Land and Buildings	(11,220,879)	5,834,934	(5,385,945)
Works in Progress Land & Buildings	0	0	0
Works In Progress Recreation Areas			
Infrastructure	0	0	0
Works in Progress - Rds, F/Paths & Bridges	0	0	0
Works In Progress Other Infrastructure	0	0	0
Works in Progress Plant & Equipment	0	0	0
Infrastructure Assets - Roads & Footpaths	(4,085,677)	(636,307)	(4,721,984)
Infrastructure Assets - Recreation Areas	(11,413,967)	8,211,917	(3,202,050)
Infrastructure Assets - Drainage	(26,320)	(67,050)	(93,370)
Infrastructure Assets - Other	(491,905)	(141,033)	(632,937)
Mobile Plant and Equipment	(4,003,999)	172,864	(3,831,135)
Fixed Plant and Equipment	(18,437)	0	(18,437)
Furniture and Equipment	(478,860)	(10,820)	(489,680)
Total Capital Expenditure	(31,740,044)	13,364,506	(18,375,537)
Net Cash from Capital Activities	(18,661,228)	9,166,658	(9,494,569)
Financing			
Proceeds from New Debentures	690,746	309,000	999,746
Payments for financial assets at amortised cost - self supporting loans	0	0	0
Self-Supporting Loan Principal	0	0	0
Transfer from Reserves	9,970,352	(5,968,219)	4,002,133
Purchase of Investments	0	0	0
Advances to Community Groups	(690,746)	0	(690,746)
Repayment of Debentures	(444,162)	0	(444,162)
Repayment of Self Supporting Loan	0	0	0
Asset Rehab Liability	(289,869)	0	(289,869)
Transfer to Reserves	(1,818,355)	(1,530,549)	(3,348,904)
Net Cash from Financing Activities	7,417,966	(7,189,768)	228,198
Net Operations, Capital and Financing	(4,145,052)	1,371,767	(3,009,388)
Opening Funding Surplus(Deficit)	4,145,052	(1,253,469)	2,891,583
Closing Funding Surplus(Deficit)	0	118,290	(117,805)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(16,439)	(62.78%)	▼	Timing	Community grant has not yet been received, P16319 not yet disposed
General Purpose Funding - Rates	30,845	0.12%			
General Purpose Funding - Other	(1)	(0.00%)			
Law, Order and Public Safety	(7,267)	(8.27%)			
Health	(3,572)	(1.97%)			
Education and Welfare	(25,830)	(26.95%)	▼	Timing	Varous grant income not yet received
Housing	(24,905)	(4.91%)			
Community Amenities	682,161	12.82%	▲	Permanent	Interest on reserves more than budgeted
Recreation and Culture	(80,053)	(6.17%)			
Transport	(181,898)	(17.37%)	▼	Timing	DRFAWA grant awaiting the remainder
Economic Services	(308,450)	(27.42%)	▼	Timing	Broome Visitor Centre internal journal not yet processed for subsidised rental agreement.
Other Property and Services	326,029	12.50%	▲	Permanent	Rent & outgoings more than budget, reserve interest higher than expected as well as insurance reimbursements and workers compensation
Operating Expense					
Governance	475,813	21.87%	▲	Timing	Youth development program additional grant funding to be used in the next financial year, audit fees have not been invoiced, community sponsorship awarded at April OCM and consultants to be engaged for McMahon Estate Structure Plan.
General Purpose Funding	77,794	20.58%	▲	Timing	Admin allocation costs are under budget
Law, Order and Public Safety	26,895	2.20%			
Health	62,396	9.34%			
Education and Welfare	(6,087)	(0.93%)			
Housing	(68,412)	(9.99%)			
Community Amenities	1,420,708	16.49%	▲	Timing	Less expenditure than budgeted mainly due to admin allocations, refuse & recycling operations, contaminated site remediation at Wattle Drive and consultants for Town Beach Foreshore
Recreation and Culture	3,477,589	24.12%	▲	Timing	Less expenditure than budgeted for various parks and reserves maintenance, weed control, admin costs, depreciation less than budgeted and festival and events contributions for events in Broome less then budgeted
Transport	2,914,304	28.87%	▲	Timing	Less operating expenses than budgeted due to depreciation being less than budgeted. In addition, urban and rural road maintenance, road operation expenses lower than budget due to timing.
Economic Services	184,136	8.31%			
Other Property and Services	(3,034,573)	(126.36%)	▼	Permanent	Private works, more than budgeted, admin costs
Capital Revenues					
Grants, Subsidies and Contributions	701,233	(13.86%)	▲	Timing	Received more grant than current budget for Cable Beach redevelopment
Proceeds from Disposal of Assets	(593,000)	100.00%	▼	Timing	Auction for disposals to be completed by the end of the financial year and in conjunction with acquisitions (trade-in).

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

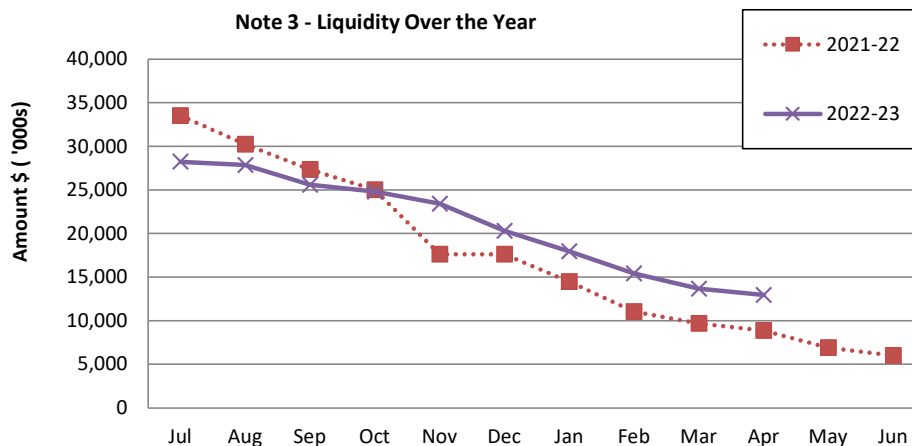
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Capital Expenses					
Land Held for Resale	0				
Land Under Control (Crown Land)	0				
Land and Buildings	842,535	19.54%	▲	Timing	Less expenditure on Regional Resource Recovery Park, BRAC Aquatic building and unclassified general buildings
Works in Progress Land & Buildings	0				
Works In Progress Recreation Areas	0				
Infrastructure	0				
Works in Progress - Rds, F/Paths & Bridges	0				
Works In Progress Other	0				
Infrastructure	0				
Works in Progress Drainage	0				
Infrastructure	0				
Works in Progress - Plant & Equipment	0				
Infrastructure Assets - Roads & Footpaths	2,055,605	62.88%	▲	Timing	Road and footpath works not yet completed.
Infrastructure Assets - Recreation Areas	846,286	32.86%	▲	Timing	Cable Beach project construction not yet started.
Infrastructure Assets - Drainage	55,456	100.00%	▲	Timing	Drainage grate improvements not yet started
Infrastructure Assets - Other	236,019	46.41%	▲	Timing	Expense not yet occurred for street lighting. Expense less than budget for bin replacement, Broome Visitor Centre infrastructure and other infrastructure
Mobile Plant and Equipment	765,607	34.16%	▲	Timing	Vehicle replacement occurring throughout the year
Fixed Plant and Equipment	(8,377)	(54.51%)			
Furniture and Equipment	255,412	76.38%	▲	Timing	No significant furniture and equipment purchased for the year compared to the budget.
Financing					
Proceeds from New Debentures	0				
Proceeds from Advances	0				
Self-Supporting Loan Principal	0				
Transfer from Reserves	(3,453,900)	100.00%	▲	Timing	Transfer not yet made, timing.
Advances to Community Groups	0				
Loan Principal	1,439	0.65%			
Repayment of Self Supporting Loan	0				
Transfer to Reserves	2,441,342	80.46%	▲	Timing	Transfer not yet made, timing.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 30 Apr 2023	30 Jun 2022	YTD 30 Apr 2022
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	17,175,006	10,621,784	5,554,691
Cash Restricted	4	33,384,772	32,792,020	30,858,840
Receivables - Rates	6	938,379	755,425	1,041,180
Receivables - Rates Other		(81,952)	(91,201)	(35,838)
Receivables - Debtors	6	1,044,355	1,198,881	292,467
Receivables - Other		(100,903)	152,615	119,068
Other Assets		165,445	225,940	99,482
Inventories		34,115	31,520	68,778
		52,559,218	45,686,984	37,998,668
Less:				
Current Liabilities		(9,222,333)	(13,029,091)	(5,924,671)
Borrowings		(223,518)	(444,162)	(433,265)
		(9,445,851)	(13,473,253)	(6,357,936)
Less: Cash Reserves	7	(33,384,772)	(32,792,020)	(30,858,840)
Adjustments to net current assets		3,228,938	3,469,872	
Net Current Funding Position		12,957,532	2,891,583	781,892

**Comments - Net Current Funding Position**

The budget was adopted at the Special Meeting held on 05 July 2022. It was presented to Council with a predicted carried forward surplus of \$4,145,052.

The Rounding and Timing Adjustment is calculated by subtracting the sum of current assets less current liabilities and cash reserves from the YTD funding surplus (see page 7).

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	3.10%	6,284,261			6,284,261	CommBank	At Call
Business Online Saver	3.70%	10,103,500			10,103,500	CommBank	At Call
BRAC Bank Account	3.10%	35			35	CommBank	At Call
BPAY Bank Account	0.00%	0			0	CommBank	At Call
Reserve Bank Account	3.70%		5,011,424		5,011,424	CommBank	At Call
Trust Bank Account	0.00%			206,771	206,771	CommBank	At Call
ESCROW - Trust	0.00%		3,373,348		3,373,348	Perpetual	At Call
Cash On Hand	Nil	4,200			4,200	N/A	On Hand
(b) Term Deposits							
Term Deposit	4.40%		25,000,000		25,000,000	CBA	28-Jun-23
Total		16,391,996	33,384,772*	206,771‡	49,983,539		
Adjustments							
Payment Timing Adjustments**		(783,010)					
Total		17,175,006	33,384,772.25				

Comments/Notes - Investments

*Note - The total of Restricted Cash balances to the reserves on Note 7.

**NOTE - Payment Timing adjustments indicate payments that have been recorded on the ledger but have yet to be paid out of the bank. The bank accounts are reconciled monthly to ensure no discrepancies occur.

‡Note - A discrepancy between Trust balance and the balance of Note 11 is a result of money in transit, either as a refund or a payment, or an unrepresented cheque.

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Budget Adoption			\$	\$	\$
		Closing position deficit for 2021/22 F.Y.	C/Fwd: 23/02/23	Opening Surplus(Deficit)		(1,181,185)	(1,181,185)
		Closing position deficit for 2021/22 F.Y.	OMC 27/04/23	Opening Surplus(Deficit)		(72,284)	(1,253,469)
113989		Reversal of transfer to POS Reserve (Net surplus from FY 2020/21 allocated for future projects)	C/Fwd: 23/02/23	Capital Income	350,830		(902,639)
113989		Reversal of transfer to POS Reserve (Unallocated budget transfer)	C/Fwd: 23/02/23	Capital Income	46,381		(856,258)
		Permanent Changes					(856,258)
		General Purpose Funding					(856,258)
30301		Grants Commission - Op Inc - Other General Purpose Funding	OMC - 15/12/22- FACR 1	Operating Income	38,543		(817,715)
32220		Valuation Expenses - Op Exp - Rates	OMC - 15/12/22- FACR 1	Operating Expenditure	180,000		(637,715)
30107		Rates Concessions - Op Inc - Rates	OMC - 23/02/23- FACR 2	Operating Income	9,779		(627,936)
32492		Back Rates - Op Inc - Rates	OMC - 23/02/23- FACR 2	Operating Income	13,000		(614,936)
30146		Interest - Rates Instalments - Op Inc - Rates	OMC - 23/02/23- FACR 2	Operating Income		(13,000)	(627,936)
30106		Interim Rates Broome - Op Inc - Rates	OMC - 27/04/23- FACR 3	Operating Income		(23,223)	(651,159)
30146		Interest - Rates Instalments - Op Inc - Rates	OMC - 27/04/23- FACR 3	Operating Income		(8,585)	(659,744)
30201		Rates Non Payment Int - Op Inc - Rates	OMC - 27/04/23- FACR 3	Operating Income		(15,000)	(674,744)
30251		Rates Reduced/Written Off - Op Exp - Rates	OMC - 27/04/23- FACR 3	Operating Expenditure		(5,338)	(680,082)
		Governance					(680,082)
23450		Consultants - Op Exp - Other Governance	OMC - 15/12/22- FACR 1	Operating Expenditure		(20,000)	(700,082)
23598		Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone	OMC - 15/12/22	Capital Income	298,453		(401,629)
22137		Kimberley Zone - Transfer of Zone Surplus - Op Exp	OMC - 15/12/22	Operating Expenditure		(298,453)	(700,082)
23015		Executive Travel & Accom - Op Exp - Other Governance	OMC - 23/02/23- FACR 2	Operating Expenditure	12,000		(688,082)
11709		Quarterly Marketing Campaigns - CEO202209 - Op Ex	OMC - 23/02/23- FACR 2	Operating Expenditure	15,000		(673,082)
22290		Sister City Relations/Japanese Youth Ambassador - Op Exp - Other Governance	OMC - 23/02/23- FACR 2	Operating Expenditure	17,800		(655,282)
23040		Youth Development Programme & Working Group - Op Exp - Other Governance	OMC - 23/02/23- FACR 2	Operating Expenditure		(35,000)	(690,282)
23450		Consultants - Op Exp - Other Governance	OMC - 23/02/23- FACR 2	Operating Expenditure	60,000		(630,282)
22124		Contribution to Kimberley Zone Secretariat	OMC - 23/02/23- FACR 2	Operating Expenditure	10,000		(620,282)
24010		Conferences Travel & Accom Op Exp - Members	OMC - 23/02/23- FACR 2	Operating Expenditure	10,000		(610,282)
23017		Special Event/Milestone Celebration	C/Fwd: 23/02/23	Operating Expenditure		(2,257)	(612,539)
22175		CEO Ad hoc Sponsorship Programme - Op Exp - Other Governance	OMC - 30/03/23	Operating Expenditure	7,036		(605,503)
22172		Community Sponsorship Program (Community Development Fund Stream 1, QRG) - Op Exp - Other Governance	OMC - 30/03/23	Operating Expenditure		(7,036)	(612,539)
22230		Legal Exps Op Exp - Other Governance	OMC - 27/04/23- FACR 3	Operating Expenditure	20,000		(592,539)
11709		Quarterly Marketing Campaigns - CEO202209 - Op Ex	OMC - 27/04/23- FACR 3	Operating Expenditure	12,115		(580,424)
23450		Consultants - Op Exp - Other Governance	OMC - 27/04/23- FACR 3	Operating Expenditure		(50,000)	(630,424)

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Law, Order and Public Safety					(630,424)
53239		Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS	C/Fwd: 23/02/23	Capital Expenditure	264,600		(365,824)
52951		Transfer from Plant Replacement reserve - Cap Inc - Ranger Operations	C/Fwd: 23/02/23	Capital Income		(23,000)	(388,824)
53239		Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS	OMC - 30/03/23	Capital Expenditure		(155,713)	(544,537)
53239		Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS	OMC - 27/04/23- FACR 3	Capital Expenditure		(153,541)	(698,078)
		Education and Welfare					(698,078)
82670		Grant Income - Comm Services	OMC - 15/12/22- FACR 1	Operating Income		(35,000)	(733,078)
82670		Grant Income - Comm Services	OMC - 15/12/22- FACR 1	Operating Income	5,000		(728,078)
82675		Grants For Community Programs - Op Inc - Community Services	OMC - 23/02/23- FACR 2	Operating Income	40,000		(688,078)
		Housing					(688,078)
96101		Staff Housing - Reactive Maint - Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(10,000)	(698,078)
96202		8/6 Ibis Way - Rent & Recoup Income - Op Inc	OMC - 23/02/23- FACR 2	Operating Income		(10,000)	(708,078)
96203		11/6 Ibis Way - Rent & Recoup Income - Op Inc	OMC - 23/02/23- FACR 2	Operating Income		(10,000)	(718,078)
95200		Staff Housing Rental Costs (External Arrangement)	OMC - 27/04/23- FACR 3	Operating Expenditure	470,000		(248,078)
95400		Rented Staff Housing Annual Operating Income - Staff housing	OMC - 27/04/23- FACR 3	Operating Income		(470,000)	(718,078)
96201		8/83 Walcott Street - Rent & Recoup Income - Op Inc	OMC - 27/04/23- FACR 3	Operating Income	6,000		(712,078)
96202		8/6 Ibis Way - Rent & Recoup Income - Op Inc	OMC - 27/04/23- FACR 3	Operating Income	7,617		(704,461)
96203		11/6 Ibis Way - Rent & Recoup Income - Op Inc	OMC - 27/04/23- FACR 3	Operating Income	11,439		(693,022)
96200		1/17 Honeyeater Loop - Rent & Recoup Income - Op Inc	OMC - 27/04/23- FACR 3	Operating Income		(5,000)	(698,022)
96204		2/50 Tanami Drive - Rent & Recoup Income - Op Inc	OMC - 27/04/23- FACR 3	Operating Income		(24,180)	(722,202)
		Community Amenities					(722,202)
106030	106055	Planning General Project Consult - Op Exp Town Planning/Reg Dev	OMC - 15/12/22- FACR 1	Operating Expenditure		(16,563)	(738,765)
104270	104299	Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp	OMC - 15/12/22- FACR 1	Capital Expenditure		(67,050)	(805,815)
104480		Transfer From Drainage Reserve - Urban Stormwater Drainage - Cap Inc	OMC - 15/12/22- FACR 1	Capital Income	67,050		(738,765)
101896	101897	Community Recycling Centre - RRP - Cap Exp	OMC - 15/12/22- FACR 1	Capital Expenditure	6,365,904		5,627,139
		Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov					
101995			OMC - 15/12/22- FACR 1	Capital Income		(6,365,904)	(738,765)
101896	101897	Community Recycling Centre - RRP - Cap Exp	OMC - 23/02/23- FACR 2	Capital Expenditure		(119,044)	(857,809)
		Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov					
101995			OMC - 23/02/23- FACR 2	Capital Income	119,044		(738,765)
106030	106055	Planning General Project Consult - Op Exp Town Planning/Reg Dev	OMC - 23/02/23- FACR 2	Operating Expenditure		(5,000)	(743,765)
101411		C'van Pk & Additional Services - Op Inc - Sanitation Gen Refuse	OMC - 23/02/23- FACR 2	Operating Income	35,000		(708,765)
101028	101090	Transfer Station Tyres	OMC - 23/02/23- FACR 2	Operating Expenditure		(150,000)	(858,765)
101028	101091	Transfer Station Concrete	OMC - 23/02/23- FACR 2	Operating Expenditure	150,000		(708,765)
101423		Sundry Income (Inc. GST) - Op Inc - Sanitation Gen Refuse	OMC - 23/02/23- FACR 2	Operating Income	70,000		(638,765)
		Transfer to Regional Resource Recovery Park Reserve - Cap Exp - Reg Res Rec Pk					
101895			OMC - 23/02/23- FACR 2	Capital Expenditure		(105,000)	(743,765)
107034		Broome Cemetery Survey & Other - Op Exp - Other Comm Amen	OMC - 23/02/23- FACR 2	Operating Expenditure		(5,000)	(748,765)
104482		Headworks Contribution - Non Op Inc - Urban Stormwater Drainage	OMC - 23/02/23- FACR 2	Capital Income	34,423		(714,342)

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
104281		Transfer to Drainage Reserve - Cap Exp - Urban Stormwater Drainage	OMC - 23/02/23- FACR 2	Capital Expenditure		(34,423)	(748,765)
107028	107033	Cemetery Operating Expense - Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(12,500)	(761,265)
107071	107071	Male Oval Ablutions - Operating Expense - Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(17,500)	(778,765)
101550		Mobile Garbage Bin Replacement - Cap Exp - Sanitation Gen Refuse	OMC - 23/02/23- FACR 2	Capital Expenditure		(153,234)	(931,999)
101896	101897	Community Recycling Centre - RRP - Cap Exp	C/Fwd: 23/02/23	Capital Expenditure		(27,956)	(959,955)
107550	107563	Broome Cemetery Fencing Capx	C/Fwd: 23/02/23	Capital Expenditure		(9,345)	(969,300)
101510		Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	C/Fwd: 23/02/23	Capital Expenditure		(892)	(970,192)
106184		Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services	C/Fwd: 23/02/23	Capital Expenditure	84,246		(885,946)
106030	106055	Planning General Project Consult - Op Exp Town Planning/Reg Dev	C/Fwd: 23/02/23	Operating Expenditure		(3,792)	(889,738)
101050		Contaminated Site Remediation- OP Ex	C/Fwd: 23/02/23	Operating Expenditure		(20,023)	(909,761)
101995		Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	C/Fwd: 23/02/23	Capital Income	27,956		(881,805)
101525		Transfer From Refuse Site Reserve - Sanitation Gen Refuse	C/Fwd: 23/02/23	Capital Income	20,000		(861,805)
101525		Transfer From Refuse Site Reserve - Sanitation Gen Refuse	C/Fwd: 23/02/23	Capital Income	20,023		(841,782)
106194		Proceeds From Sale Of Assets - Development Services	C/Fwd: 23/02/23	Capital Income		(29,308)	(871,090)
101896	101897	Community Recycling Centre - RRP - Cap Exp	OMC - 27/04/23- FACR 3	Capital Expenditure		(8,802)	(879,892)
101995		Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	OMC - 27/04/23- FACR 3	Capital Income	8,802		(871,090)
106038		Legal Expenses - Development Services	OMC - 27/04/23- FACR 3	Operating Expenditure	10,000		(861,090)
106030	106055	Planning General Project Consult - Op Exp Town Planning/Reg Dev	OMC - 27/04/23- FACR 3	Operating Expenditure		(78,000)	(939,090)
106410		Planning Fees (GST Free) - Op Inc - Town Planning/Regional Devel	OMC - 27/04/23- FACR 3	Operating Income		(15,000)	(954,090)
102202	102202	Drainage - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	20,000		(934,090)
101020		Kerbside Refuse Collection - Op Exp - Sanitation Gen Refuse	OMC - 27/04/23- FACR 3	Operating Expenditure	110,000		(824,090)
101022		Kerbside Recycling Collection -Op Exp - San Gen Refuse	OMC - 27/04/23- FACR 3	Operating Expenditure	220,000		(604,090)
101027		Recycling and Education - Op Exp - San Gen Refuse	OMC - 27/04/23- FACR 3	Operating Expenditure	10,000		(594,090)
101028	101094	Transfer Station Misc - Op Exp	OMC - 27/04/23- FACR 3	Operating Expenditure	20,000		(574,090)
101028	101093	Transfer Satation Steel - Op Exp	OMC - 27/04/23- FACR 3	Operating Expenditure	10,000		(564,090)
101030	101033	Waste Facility Operations -Op Exp - San Gen Ref	OMC - 27/04/23- FACR 3	Operating Expenditure		(120,000)	(684,090)
101030	101033	Waste Facility Operations -Op Exp - San Gen Ref	OMC - 27/04/23- FACR 3	Operating Expenditure		(30,000)	(714,090)
101080	101081	WMF - Reactive Maint - Op Exp	OMC - 27/04/23- FACR 3	Operating Expenditure		(12,000)	(726,090)
101410		Kerbside collection - Op Inc - Sanitation Gen Refuse	OMC - 27/04/23- FACR 3	Operating Income		(110,000)	(836,090)
101550	101552	Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse	OMC - 27/04/23- FACR 3	Capital Expenditure	40,000		(796,090)
108020	108021	Cyclone Cleanup - Op Exp - Sanitation General Refuse	OMC - 27/04/23- FACR 3	Operating Expenditure	6,777		(789,313)
101895		Transfer to Regional Resource Recovery Park Reserve - Cap Exp - Reg Res Rec Pk	OMC - 27/04/23- FACR 3	Capital Expenditure		(144,777)	(934,090)
102636		Kerbside Collection Waste Disposal Op Income - Internal Shire charge - Op Inc - Sanitation Gen Refuse	OMC - 27/04/23- FACR 3	Operating Income		(565,705)	(1,499,795)
1026218		Kerbside Collection Disposal Costs - (Internal Shire Charge) - Op Exp - San Gen Refuse	OMC - 27/04/23- FACR 3	Operating Expenditure	565,705		(934,090)
		Recreation and Culture					(934,090)

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
113370		Other Recreation Projects & Events Income - Op Inc - Oth Rec	OMC - 15/12/22- FACR 1	Operating Income	10,000		(924,090)
113394		Other Recreation Projects & Events - Op Exp - Other Rec	OMC - 15/12/22- FACR 1	Operating Expenditure		(10,000)	(934,090)
113027	113029	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	OMC - 15/12/22- FACR 1	Capital Expenditure	37,000		(897,090)
		Broome Civic Centre Building General Maint Exps - Op Exp Bme Civic Centre					
116470	116471		OMC - 15/12/22- FACR 1	Operating Expenditure		(27,800)	(924,890)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 15/12/22- FACR 1	Capital Expenditure		(262,277)	(1,187,167)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 15/12/22- FACR 1	Capital Expenditure	262,277		(924,890)
115260		Consultancy - Op Exp - Libraries	OMC - 23/02/23- FACR 2	Operating Expenditure	50,000		(874,890)
113128		Cable Beach - Non Op Grant - Other Recreation & Sport - CAP INC	OMC - 23/02/23- FACR 2	Capital Income		(1,096,406)	(1,971,296)
1181425		Cable Beach Redevelopment (Detailed Design) - Cap Exp	OMC - 23/02/23- FACR 2	Capital Expenditure	2,735,406		764,110
113128		Cable Beach - Non Op Grant - Other Recreation & Sport - CAP INC	OMC - 23/02/23- FACR 2	Capital Income		(1,639,000)	(874,890)
116085		Arts, Culture and Heritage Strategy - Op Exp - Other Culture	OMC - 23/02/23- FACR 2	Operating Expenditure		(6,000)	(880,890)
1138334		Turf Club Masterplan Review - Op Ex- Other Culture	OMC - 23/02/23- FACR 2	Operating Expenditure		(50,000)	(930,890)
1138333		Turf Club contribution to Masterplan Reviews - Op Inc - Other Culture	OMC - 23/02/23- FACR 2	Operating Income	25,000		(905,890)
117010	117011	Aquatic Building & Pool General Maint Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(10,000)	(915,890)
117081	117082	General Building & Facility Maint - BRAC Dry - Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(15,000)	(930,890)
117156		Program Annual Events - Op Exp - BRAC Dry	OMC - 23/02/23- FACR 2	Operating Expenditure	5,000		(925,890)
		Broome Civic Centre Building General Maint Exps - Op Exp Bme Civic Centre					
116470	116471		OMC - 23/02/23- FACR 2	Operating Expenditure		(5,000)	(930,890)
		Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre					
116483			OMC - 23/02/23- FACR 2	Operating Income	80,000		(850,890)
116491		Minor Assets - Op Exp - Bme Civic Centre	OMC - 23/02/23- FACR 2	Operating Expenditure		(50,000)	(900,890)
116489		Operational Expenses - Broome Civic Centre - Production/Events	OMC - 23/02/23- FACR 2	Operating Expenditure		(10,000)	(910,890)
116540		Broome Civic Centre Reimbursements Received - Op Inc - Bme Civic Centre	OMC - 23/02/23- FACR 2	Operating Income	10,000		(900,890)
113411		Venue Hire Inc - Cable Beach & Amphitheatre - Op Inc - Other Rec & Sport	OMC - 23/02/23- FACR 2	Operating Income	5,000		(895,890)
113413		Town Beach Hire - Op Inc - Parks & Ovals	OMC - 23/02/23- FACR 2	Operating Income	20,000		(875,890)
		Event Application Fee (No GST) Parks & Ovals & Oth Rec Areas (not Ovals) - Op Inc - Other Rec & Sport					
113421			OMC - 23/02/23- FACR 2	Operating Income	6,000		(869,890)
113027	113029	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	OMC - 23/02/23- FACR 2	Capital Expenditure	150,000		(719,890)
1138332		Grant Income & Contributions - Op Inc - Other Culture	OMC - 23/02/23- FACR 2	Operating Income	6,137		(713,753)
113000	113039	Streeters Jetty Park - P&G Maint	OMC - 23/02/23- FACR 2	Operating Expenditure	8,050		(705,703)
113000	113591	Mackie Park - P&G Maint	OMC - 23/02/23- FACR 2	Operating Expenditure	10,000		(695,703)
113000	113070	Sunset Park - P&G Maint	OMC - 23/02/23- FACR 2	Operating Expenditure		(8,780)	(704,483)
113000	113076	Koel Park - P&G Maint	OMC - 23/02/23- FACR 2	Operating Expenditure		(5,000)	(709,483)
113000	113040	Cable Beach - P&G Maint	OMC - 23/02/23- FACR 2	Operating Expenditure		(10,000)	(719,483)
113000	113030	Frederick Street Lookout (R39556)- P&G Maint	OMC - 23/02/23- FACR 2	Operating Expenditure		(6,000)	(725,483)
113000	113033	Haynes Oval - P&G Maint	OMC - 23/02/23- FACR 2	Operating Expenditure		(13,000)	(738,483)
113000	113068	Chippindale Park - P&G Maint	OMC - 23/02/23- FACR 2	Operating Expenditure	20,000		(718,483)
111989		Transfer to POS Reserve - Cap Exp - Parks & Ovals	OMC - 23/02/23- FACR 2	Capital Expenditure		(20,000)	(738,483)

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
117210	117211	BRAC Ovals - P&G Maint	OMC - 23/02/23- FACR 2	Operating Expenditure	50,000		(688,483)
111989		Transfer to POS Reserve - Cap Exp - Parks & Ovals	OMC - 23/02/23- FACR 2	Capital Expenditure		(50,000)	(738,483)
116283	PPART	Public Art, Monument & Plaque- P&G Maint	OMC - 23/02/23- FACR 2	Operating Expenditure		(7,000)	(745,483)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 23/02/23- FACR 2	Capital Expenditure	115,225		(630,258)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 23/02/23- FACR 2	Capital Expenditure	102,488		(527,770)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 23/02/23- FACR 2	Capital Expenditure	42,022		(485,748)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 23/02/23- FACR 2	Capital Expenditure	76,307		(409,441)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 23/02/23- FACR 2	Capital Expenditure		(262,277)	(671,718)
117399	117421	BRAC Water Fountain and Entrance - DCS202206	OMC - 23/02/23- FACR 2	Capital Expenditure		(11,780)	(683,498)
1181407		Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp	C/Fwd: 23/02/23	Capital Expenditure	21,212		(662,286)
1181425	1181426	Cable Beach Foreshore Upgrade	C/Fwd: 23/02/23	Capital Expenditure		(14,895)	(677,181)
117450	117452	BRAC Oval Upgrade of Infra - Cap Exp	C/Fwd: 23/02/23	Capital Expenditure	7,062		(670,119)
1181420	YBRA001	Youth Bike Recreation Area - New Construction - Cap Exp	C/Fwd: 23/02/23	Capital Expenditure		(16,163)	(686,282)
113027	113029	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	C/Fwd: 23/02/23	Capital Expenditure	124,593		(561,689)
113551	113795	Parks & Gardens Works Renewal Infra - Cap Exp	C/Fwd: 23/02/23	Capital Expenditure		(66,359)	(628,048)
117398		Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- BRAC General	C/Fwd: 23/02/23	Capital Expenditure	795		(627,253)
116085		Arts, Culture and Heritage Strategy - Op Exp - Other Culture	C/Fwd: 23/02/23	Operating Expenditure	1,305		(625,948)
112485		Grant Non Op - State Swim Areas & Beaches	C/Fwd: 23/02/23	Capital Income		(499,177)	(1,125,125)
113403		Grants - Non Op - Cap Inc - Other Rec & Sport	C/Fwd: 23/02/23	Capital Income		(97,167)	(1,222,292)
		Grants - non Operating Income for Parks & Oval Const - Cap Inc - Parks & Ovals					
113316			C/Fwd: 23/02/23	Capital Income		(40,000)	(1,262,292)
113127		Skatepark - Non Op Grant - Other Recreation & Sport	C/Fwd: 23/02/23	Capital Income		(34,693)	(1,296,984)
112485		Grant Non Op - State Swim Areas & Beaches	C/Fwd: 23/02/23	Capital Income	440,403		(856,581)
117500		Proceeds From The Sale Of Assets - BRAC General	C/Fwd: 23/02/23	Capital Income	16,405		(840,176)
116493		Advertising Promotion & Printing Expenses - Broome Civic Centre - Op Exp	OMC - 27/04/23- FACR 3	Operating Expenditure	15,000		(825,176)
113751		Operating Grants & Contributions Rec'd - Recreation Services - Op Inc	OMC - 27/04/23- FACR 3	Operating Income	15,000		(810,176)
1181427		Cable Beach Redevelopment (Construction) - Cap Exp	OMC - 27/04/23- FACR 3	Capital Expenditure		(800,000)	(1,610,176)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 27/04/23- FACR 3	Capital Expenditure	800,000		(810,176)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 27/04/23- FACR 3	Capital Expenditure	3,487,170		2,676,994
111989		Transfer to POS Reserve - Cap Exp - Parks & Ovals	OMC - 27/04/23- FACR 3	Capital Expenditure		(651,228)	2,025,766
113989		Transfer From POS Reserve - Parks & Ovals	OMC - 27/04/23- FACR 3	Capital Income		(704,001)	1,321,765
113128		Cable Beach - Non Op Grant - Other Recreation & Sport - CAP INC	OMC - 27/04/23- FACR 3	Capital Income		(2,131,941)	(810,176)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 27/04/23- FACR 3	Capital Expenditure		(50,000)	(860,176)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 27/04/23- FACR 3	Capital Expenditure		(85,000)	(945,176)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 27/04/23- FACR 3	Capital Expenditure	525,616		(419,560)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 27/04/23- FACR 3	Capital Expenditure	954,467		534,907
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 27/04/23- FACR 3	Capital Expenditure	47,415		582,322
1181425	1181426	Cable Beach Foreshore Upgrade	OMC - 27/04/23- FACR 3	Capital Expenditure	40,915		623,237
116085		Arts, Culture and Heritage Strategy - Op Exp - Other Culture	OMC - 27/04/23- FACR 3	Operating Expenditure		(10,000)	613,237

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
1138333		Turf Club contribution to Masterplan Reviews - Op Inc - Other Culture	OMC - 27/04/23- FACR 3	Operating Income		(10,000)	603,237
1138334		Turf Club Masterplan Review - Op Ex- Other Culture	OMC - 27/04/23- FACR 3	Operating Expenditure	20,000		623,237
113391		Haynes Oval & Pavilion Income - Op Inc	OMC - 27/04/23- FACR 3	Operating Income		(11,942)	611,295
117246		Netball BRAC Program - Op Inc - BRAC Dry	OMC - 27/04/23- FACR 3	Operating Income		(9,000)	602,295
117262		Education Inc - Aquatic	OMC - 27/04/23- FACR 3	Operating Income		(8,400)	593,895
117275		Stadium Venue Hire Inc. Rec'd - Op Inc - Dry BRAC	OMC - 27/04/23- FACR 3	Operating Income		(5,000)	588,895
117292		BRAC Fields - Joseph Nipper Roe Playing Field Fees and Other Income - Op Inc					
117004	117055	Salary & Related Duty Manager Expense - BRAC	OMC - 27/04/23- FACR 3	Operating Income		(9,000)	579,895
117272		Holiday Program Enrolment Fees Rec'd	OMC - 27/04/23- FACR 3	Operating Expenditure	30,000		609,895
117171		Salary - Op Exp - Holiday Prog Exps - BRAC Dry	OMC - 27/04/23- FACR 3	Operating Income		(20,000)	589,895
117282		Swimming Lessons by BRAC Inc	OMC - 27/04/23- FACR 3	Operating Expenditure	20,000		609,895
117182		Salary & Related Swimming Lesson Exp - BRAC - Aquatic	OMC - 27/04/23- FACR 3	Operating Income		(60,000)	549,895
117009		Plant & Equip Maint - Aquatic	OMC - 27/04/23- FACR 3	Operating Expenditure	60,000		609,895
117081	117082	General Building & Facility Maint - BRAC Dry - Op Exp	OMC - 27/04/23- FACR 3	Operating Expenditure		(8,000)	601,895
117015	117015	Chemicals - chemical related expenses Aquatic	OMC - 27/04/23- FACR 3	Operating Expenditure		(10,000)	591,895
117002	117002	Salary - Lifeguard - Op Exp - BRAC Aquatic	OMC - 27/04/23- FACR 3	Operating Expenditure		(10,000)	581,895
117003		Relieving Staff Exp - Op Ex - BRAC Aquatic	OMC - 27/04/23- FACR 3	Operating Expenditure	15,000		596,895
117148		Group Fitness Program - Op Exp - BRAC - Aquatic	OMC - 27/04/23- FACR 3	Operating Expenditure		(15,000)	581,895
117004	117056	Salary & Related Program Development Officer Expense	OMC - 27/04/23- FACR 3	Operating Expenditure		(10,000)	571,895
117399	117422	BRAC Outdoor Court Scoreboard - Cap Ex	OMC - 27/04/23- FACR 3	Operating Expenditure	10,000		581,895
117450	117452	BRAC Oval Upgrade of Infra - Cap Exp	OMC - 27/04/23- FACR 3	Capital Expenditure		(41,114)	540,781
116470	116471	Broome Civic Centre Building General Maint Exps - Op Exp Bme Civic Centre	OMC - 27/04/23- FACR 3	Capital Expenditure	15,500		556,281
115279		Minor Assets Expensed - Op Exp Library	OMC - 27/04/23- FACR 3	Operating Expenditure		(5,000)	551,281
115281	115291	Library Reactive Maint - Op Exp	OMC - 27/04/23- FACR 3	Operating Expenditure	8,000		559,281
113027	113029	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	OMC - 27/04/23- FACR 3	Operating Expenditure		(8,000)	551,281
113000	113038	Tolentino Park - P&G Maint	OMC - 27/04/23- FACR 3	Capital Expenditure	45,000		596,281
113000	113040	Cable Beach - P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	8,000		604,281
113000	113070	Sunset Park - P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	10,000		614,281
113000	113582	Solway Park - P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	8,000		622,281
113000	113076	Koel Park - P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	8,000		630,281
113000	113579	Frangipani Park - P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	6,000		636,281
113000	113028	Cygnat Park- P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	13,000		649,281
113000	113037	Bedford Park - P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	25,000		674,281
113000	113047	China Town - P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	12,000		686,281
113000	113080	Six Season Park - P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	10,000		696,281
113000	113583	Herbert St Park - P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	8,000		704,281
113005	113010	Weed Control- P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	10,000		714,281
113551	113795	Parks & Gardens Works Renewal Infra - Cap Exp	OMC - 27/04/23- FACR 3	Operating Expenditure	5,000		719,281
				Capital Expenditure		(29,000)	690,281

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
117210	117211	BRAC Ovals - P&G Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(20,000)	670,281
113989		Transfer From POS Reserve - Parks & Ovals	OMC - 27/04/23- FACR 3	Capital Income	49,000		719,281
117455	117456	BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals	OMC - 27/04/23- FACR 3	Capital Expenditure	208,214		927,495
111989		Transfer to POS Reserve - Cap Exp - Parks & Ovals	OMC - 27/04/23- FACR 3	Capital Expenditure		(208,214)	719,281
113061		Townbeach Coastal Infrastructure Maint - Op Exp - Other Rec & Sport	OMC - 27/04/23- FACR 3	Operating Expenditure		(15,000)	704,281
115281	115320	Library - Operating Expense - Op Exp	OMC - 27/04/23- FACR 3	Operating Expenditure		(43,160)	661,121
117326		Transfer From Building Reserve - Cap Inc - BRAC Dry	OMC - 27/04/23- FACR 3	Capital Income	101,375		762,496
111021	111021	Lotteries House - Operating Expense - Op Exp	OMC - 27/04/23- FACR 3	Operating Expenditure	21,483		783,979
113406		Council Loans Received - Other Rec & Sport	OMC - 27/04/23- FACR 3	Capital Income	309,000		1,092,979
		Transport					1,092,979
125507		Transfer to Road Reserve - St Lighting - Cap Exp	OMC - 15/12/22- FACR 1	Capital Expenditure		(481,625)	611,354
125134		Transfer to Road Reserve (for Bus Shelters)	OMC - 15/12/22- FACR 1	Capital Expenditure		(31,277)	580,077
125138		Transfer to Footpath Reserve (Footbridge per Transport AMP)	OMC - 15/12/22- FACR 1	Capital Expenditure		(38,326)	541,751
120305		WALGGC Road Grants Untied Op Grant Rec'd	OMC - 15/12/22- FACR 1	Operating Income		(213,549)	328,202
121762		State Direct MRWA/RRG Rd Maint Op Grant Rec'd	OMC - 15/12/22- FACR 1	Operating Income		(13,314)	314,888
122000	121011	Sector 1 Chinatown - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure	66,316		381,204
122000	121025	Sector 2 Cable Beach - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure	42,712		423,916
122000	121026	Sector 3 Old Broome - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure	55,526		479,442
122000	121027	Sector 4 Sunset Park - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure	39,340		518,782
122000	121028	Sector 5 Roebuck Est - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure	44,510		563,292
122000	121029	Sector 6 Broome North / Blue Haze - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure	32,596		595,888
122000	121030	Sector 7 LIA, HIA and Port - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure	38,216		634,104
126000	126021	Sector 1 Chinatown- Operating	OMC - 15/12/22- FACR 1	Operating Expenditure	5,395		639,499
126000	126036	Sector 3 Old Broome- Operating	OMC - 15/12/22- FACR 1	Operating Expenditure	11,802		651,301
121217	121217	Urban Street House Number - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure	13,825		665,126
121101	121562	Capital Works Program Projects - Upgrade (stewart St)- Cap Ex	OMC - 15/12/22- FACR 1	Capital Expenditure		(121,842)	543,284
125000	125025	Dakas, St Marys New Carpark Const - Cap Exp	OMC - 15/12/22- FACR 1	Capital Expenditure		(89,358)	453,926
121101	121562	Capital Works Program Projects - Upgrade (stewart St)- Cap Ex	OMC - 15/12/22- FACR 1	Capital Expenditure	121,842		575,768
125000	125025	Dakas, St Marys New Carpark Const - Cap Exp	OMC - 15/12/22- FACR 1	Capital Expenditure	89,358		665,126
122000	121011	Sector 1 Chinatown - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure		(66,316)	598,810
122000	121025	Sector 2 Cable Beach - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure		(42,712)	556,098
122000	121026	Sector 3 Old Broome - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure		(55,526)	500,572
122000	121027	Sector 4 Sunset Park - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure		(39,340)	461,232
122000	121028	Sector 5 Roebuck Est - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure		(44,510)	416,722
122000	121029	Sector 6 Broome North / Blue Haze - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure		(32,596)	384,126
122000	121030	Sector 7 LIA, HIA and Port - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure		(38,216)	345,910
126000	126021	Sector 1 Chinatown- Operating	OMC - 15/12/22- FACR 1	Operating Expenditure		(5,395)	340,515
126000	126036	Sector 3 Old Broome- Operating	OMC - 15/12/22- FACR 1	Operating Expenditure		(11,802)	328,713
121217	121217	Urban Street House Number - Works Maint	OMC - 15/12/22- FACR 1	Operating Expenditure		(13,825)	314,888

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
1254421		Access & Inclusion Improvements New Infra - Cap Exp	OMC - 23/02/23- FACR 2	Capital Expenditure		(15,000)	299,888
121100	121715	Frederick Street/Hamersley Street Intersection Lighting Upgrades	OMC - 23/02/23- FACR 2	Capital Expenditure	1,591		301,479
121100	121716	Port Drive – Guy Street Intersection Upgrade	OMC - 23/02/23- FACR 2	Capital Expenditure		(99,331)	202,148
121100	121716	Port Drive – Guy Street Intersection Upgrade	OMC - 23/02/23- FACR 2	Capital Expenditure		(31,899)	170,249
121771		Black Spot State Non Op Grant	OMC - 23/02/23- FACR 2	Capital Income	289,279		459,528
121771		Black Spot State Non Op Grant	OMC - 23/02/23- FACR 2	Capital Income		(144,640)	314,888
121100	121715	Frederick Street/Hamersley Street Intersection Lighting Upgrades	OMC - 23/02/23- FACR 2	Capital Expenditure	8,668		323,556
121100	121715	Frederick Street/Hamersley Street Intersection Lighting Upgrades	OMC - 23/02/23- FACR 2	Capital Expenditure	15,740		339,296
121100	121716	Port Drive – Guy Street Intersection Upgrade	OMC - 23/02/23- FACR 2	Capital Expenditure		(8,668)	330,628
121100	121716	Port Drive – Guy Street Intersection Upgrade	OMC - 23/02/23- FACR 2	Capital Expenditure		(15,740)	314,888
125253		Contribution Non Op - Broome SHS Carparking	OMC - 23/02/23- FACR 2	Capital Income	250,000		564,888
125000	125045	State Blackspot - Frederick Street off-street carpark Cap (Broome SHS) Exp	OMC - 23/02/23- FACR 2	Capital Expenditure		(250,000)	314,888
125140	125183	Conti foreshore Footpath Construction (Before Hamersley Street - New Footpath Construction)	OMC - 23/02/23- FACR 2	Capital Expenditure		(11,000)	303,888
121390		Transfer to Carpark Reserve - Cap Exp - Carpark Const	OMC - 23/02/23- FACR 2	Capital Expenditure		(6,137)	297,751
121782		Dev Contrib - Footpaths	OMC - 23/02/23- FACR 2	Capital Income	62,640		360,391
125950		Transfer to Footpath Reserve	OMC - 23/02/23- FACR 2	Capital Expenditure		(62,640)	297,751
123000	123000	Mtce Streets, Rds - Rural Summary Budget Only -No Post-Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(115,225)	182,526
123000	123000	Mtce Streets, Rds - Rural Summary Budget Only -No Post-Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(102,488)	80,038
123000	123000	Mtce Streets, Rds - Rural Summary Budget Only -No Post-Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(42,022)	38,016
123000	123000	Mtce Streets, Rds - Rural Summary Budget Only -No Post-Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(76,307)	(38,291)
122000	121011	Sector 1 Chinatown - Works Maint	OMC - 23/02/23- FACR 2	Operating Expenditure	30,286		(8,005)
122000	121025	Sector 2 Cable Beach - Works Maint	OMC - 23/02/23- FACR 2	Operating Expenditure	19,506		11,501
122000	121026	Sector 3 Old Broome - Works Maint	OMC - 23/02/23- FACR 2	Operating Expenditure	25,358		36,859
122000	121027	Sector 4 Sunset Park - Works Maint	OMC - 23/02/23- FACR 2	Operating Expenditure	17,966		54,825
122000	121028	Sector 5 Roebuck Est - Works Maint	OMC - 23/02/23- FACR 2	Operating Expenditure	20,327		75,152
122000	121029	Sector 6 Broome North / Blue Haze - Works Maint	OMC - 23/02/23- FACR 2	Operating Expenditure	14,886		90,038
122000	121030	Sector 7 LIA, HIA and Port - Works Maint	OMC - 23/02/23- FACR 2	Operating Expenditure	17,453		107,491
122000	121031	Lighting - Works Maint	OMC - 23/02/23- FACR 2	Operating Expenditure		(20,600)	86,891
125140	125277	Broome North Subdivision - New Footpath construction	OMC - 23/02/23- FACR 2	Capital Expenditure		(212,309)	(125,418)
125300	VARPATH	Various Footpath Renewals - Cap Exp	OMC - 23/02/23- FACR 2	Capital Expenditure		(99,507)	(224,925)
124600	124611	Carpark Annual Reseals as per AMP - Various	OMC - 23/02/23- FACR 2	Capital Expenditure		(28,424)	(253,349)
121101	121562	Capital Works Program Projects - Upgrade (Stewart St)- Cap Exp	OMC - 23/02/23	Capital Expenditure	375,000		121,651
121100	121716	Port Drive – Guy Street Intersection Upgrade	OMC - 23/02/23	Capital Expenditure		(375,000)	(253,349)
129411		Capital Works Program Projects - Upgrade (Stewart St) Non Op Grant	OMC - 23/02/23	Capital Income	100,000		(153,349)
121100	121716	Port Drive – Guy Street Intersection Upgrade	OMC - 23/02/23	Capital Expenditure		(100,000)	(253,349)
121501	121587	Lawrence Road Upgrade	C/Fwd: 23/02/23	Capital Expenditure	121,000		(132,349)
125300	125921	Various Footbridge Renewals - Cap Exp	C/Fwd: 23/02/23	Capital Expenditure	1,500		(130,849)

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
125140	125183	Conti foreshore Footpath Construction (Before Hamersley Street - New Footpath Construction)	C/Fwd: 23/02/23	Capital Expenditure		(44,606)	(175,455)
125140	125172	Footpaths - Various	C/Fwd: 23/02/23	Capital Expenditure		(106,949)	(282,404)
120306		DRFAWA Natural Disaster Grant - Op Grants	C/Fwd: 23/02/23	Operating Income	693,453		411,049
121782		Dev Contrib - Footpaths	OMC - 27/04/23- FACR 3	Capital Income	25,503		436,552
125950		Transfer to Footpath Reserve	OMC - 27/04/23- FACR 3	Capital Expenditure		(25,503)	411,049
120306		DRFAWA Natural Disaster Grant - Op Grants	OMC - 27/04/23- FACR 3	Operating Income		(73,660)	337,389
122000	121011	Sector 1 Chinatown - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	40,000		377,389
122000	121027	Sector 4 Sunset Park - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	25,000		402,389
122000	121025	Sector 2 Cable Beach - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	27,000		429,389
122000	121028	Sector 5 Roebuck Est - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	50,000		479,389
122000	121026	Sector 3 Old Broome - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	40,000		519,389
122000	121029	Sector 6 Broome North / Blue Haze - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	10,000		529,389
122000	121030	Sector 7 LIA, HIA and Port - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure	50,000		579,389
121550		Statutory Contrib for Crossovers - Op Exp - Crossovers & General	OMC - 27/04/23- FACR 3	Operating Expenditure		(10,000)	569,389
125300	VARPATH	Various Footpath Renewals - Cap Exp	OMC - 27/04/23- FACR 3	Capital Expenditure	157,832		727,221
125950		Transfer to Footpath Reserve	OMC - 27/04/23- FACR 3	Capital Expenditure		(157,832)	569,389
125300	125921	Various Footbridge Renewals - Cap Exp	OMC - 27/04/23- FACR 3	Capital Expenditure	64,795		634,184
125138		Transfer to Footpath Reserve (Footbridge per Transport AMP)	OMC - 27/04/23- FACR 3	Capital Expenditure		(64,795)	569,389
1254421		Access & Inclusion Improvements New Infra - Cap Exp	OMC - 27/04/23- FACR 3	Capital Expenditure	10,900		580,289
126050	126050	Drain Slashing & Maintenance - P & G	OMC - 27/04/23- FACR 3	Operating Expenditure	20,000		600,289
122000	121031	Lighting - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(5,000)	595,289
125225	125232	Street Lighting at Various Locations - Renewal	OMC - 27/04/23- FACR 3	Capital Expenditure		(18,889)	576,400
125964		Transfer From Road Reserve Street Lighting Const - Cap Inc	OMC - 27/04/23- FACR 3	Capital Income	18,889		595,289
122000	121011	Sector 1 Chinatown - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(52,563)	542,726
122000	121011	Sector 1 Chinatown - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(95,447)	447,279
122000	121025	Sector 2 Cable Beach - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(42,049)	405,230
122000	121025	Sector 2 Cable Beach - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(76,357)	328,873
122000	121026	Sector 3 Old Broome - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(42,049)	286,824
122000	121026	Sector 3 Old Broome - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(76,357)	210,466
122000	121027	Sector 4 Sunset Park - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(47,723)	162,743
122000	121027	Sector 4 Sunset Park - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(26,281)	136,462
122000	121028	Sector 5 Roebuck Est - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(42,049)	94,413
122000	121028	Sector 5 Roebuck Est - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(76,357)	18,055
122000	121029	Sector 6 Broome North / Blue Haze - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(42,049)	(23,994)
122000	121029	Sector 6 Broome North / Blue Haze - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(76,357)	(100,351)
122000	121030	Sector 7 LIA, HIA and Port - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(26,281)	(126,632)
122000	121030	Sector 7 LIA, HIA and Port - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(47,723)	(174,356)
123000	121992	Fong Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(47,305)	(221,661)

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
123000	121992	Fong Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(85,902)	(307,563)
123000	121992	Fong Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(7,112)	(314,675)
123000	121992	Fong Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(6,137)	(320,813)
123000	122008	Manari Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(52,563)	(373,375)
123000	122008	Manari Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(95,447)	(468,822)
123000	122008	Manari Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(9,483)	(478,305)
123000	122008	Manari Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(8,183)	(486,488)
123000	122056	Williams Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(15,768)	(502,256)
123000	122056	Williams Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(28,634)	(530,890)
123000	122056	Williams Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(4,742)	(535,632)
123000	122056	Williams Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(4,092)	(539,723)
123000	122065	Carter Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(15,768)	(555,492)
123000	122065	Carter Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(28,634)	(584,126)
123000	122065	Carter Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(4,742)	(588,867)
123000	122065	Carter Road - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(4,092)	(592,959)
123000	122073	Yamashita Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(47,305)	(640,264)
123000	122073	Yamashita Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(85,902)	(726,166)
123000	122073	Yamashita Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(7,112)	(733,279)
123000	122073	Yamashita Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(6,137)	(739,416)
123000	122122	Chi Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(26,281)	(765,697)
123000	122122	Chi Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(47,723)	(813,420)
123000	122122	Chi Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(7,112)	(820,532)
123000	122122	Chi Street - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(6,137)	(826,670)
123000	122121	Kanagae Drive - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(47,305)	(873,975)
123000	122121	Kanagae Drive - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(85,902)	(959,877)
123000	122121	Kanagae Drive - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(7,112)	(966,989)
123000	122121	Kanagae Drive - Works Maint	OMC - 27/04/23- FACR 3	Operating Expenditure		(6,137)	(973,126)
		Economic Services					(973,126)
1367210		Economic Development Program Expense - Op Exp - Other Economic Services	OMC - 28/07/22	Operating Expenditure		(14,000)	(987,126)
1367301		Grants & Contributions Received - Op Inc - Economic Services Special Projects	OMC - 15/12/22- FACR 1	Operating Income	173,000		(814,126)
1367459		A Sporting Chance - Op Exp - Economic Services Special Projects	OMC - 15/12/22- FACR 1	Operating Expenditure		(173,000)	(987,126)
1367301		Grants & Contributions Received - Op Inc - Economic Services Special Projects	OMC - 15/12/22- FACR 1	Operating Income	40,100		(947,026)
1367458		SKATE event: Skate park opening activation 2022	OMC - 15/12/22- FACR 1	Operating Expenditure		(77,100)	(1,024,126)
1365355		CRC at Broome Visitor Centre - Rent & Recoup Income - Op Inc	OMC - 15/12/22- FACR 1	Operating Income	34,750		(989,376)
132060		Tourism Development - Op Exp - Tourism & Area Promotion	OMC - 15/12/22- FACR 1	Operating Expenditure		(30,000)	(1,019,376)
136723	CT00	Chinatown Activation - Budget Only	OMC - 23/02/23- FACR 2	Operating Expenditure	59,500		(959,876)

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
1367218	TB01	Town Beach Activation	OMC - 23/02/23- FACR 2	Operating Expenditure	59,500		(900,376)
1367457		Place Activation Plan	OMC - 23/02/23- FACR 2	Operating Expenditure		(119,000)	(1,019,376)
132410		Roebuck Bay CP - Rent & Recoup Income - Op Inc	OMC - 23/02/23- FACR 2	Operating Income	100,000		(919,376)
1367404	1367414	Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp	C/Fwd: 23/02/23	Capital Expenditure		(3,900)	(923,276)
1367405	1367419	Streeter's Jetty Refurbishment (Chinatown Stage 2) Cap Exp	C/Fwd: 23/02/23	Capital Expenditure	36,925		(886,351)
132314		Sanctuary Caravan Park Op Exp - Tourism & Area Promotion	OMC - 27/04/23- FACR 3	Operating Expenditure		(75,000)	(961,351)
1367404	1367414	Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp	OMC - 27/04/23- FACR 3	Capital Expenditure	9,000		(952,351)
1367405	1367418	Smart Cities Enabling Items - Cap Exp	OMC - 27/04/23- FACR 3	Capital Expenditure		(10,116)	(962,467)
132029	132040	Broome Visitor Centre - Packaged Plant Cap Ex	OMC - 27/04/23- FACR 3	Capital Expenditure		(26,375)	(988,842)
		Other Property and Services					(988,842)
142395		All Employee Paid Parental Leave Reimb - Op Inc - Gen Admin O'Heads	OMC - 15/12/22- FACR 1	Operating Income	20,000		(968,842)
142015		All Employee Centrelink Paid Parental Leave - Op Exp - Gen Admin O'Heads	OMC - 15/12/22- FACR 1	Operating Expenditure		(20,000)	(988,842)
147457		Transfer to Building Reserve - Cap Exp - Unclassified General	OMC - 15/12/22- FACR 1	Capital Expenditure	551,228		(437,614)
112051	112062	Town Beach Cafe - Planned Maint & Minor Works - Op Exp	OMC - 15/12/22- FACR 1	Operating Expenditure		(50,000)	(487,614)
146555		Transfer From Building Reserve Leased Comm Facilities - Un Clas	OMC - 15/12/22- FACR 1	Capital Income	50,000		(437,614)
143010		Salary - Op Exp - Engineering Office	OMC - 15/12/22- FACR 1	Operating Expenditure	70,000		(367,614)
143038		Consultants Engineering Office	OMC - 15/12/22- FACR 1	Operating Expenditure		(70,000)	(437,614)
141271	141385	illegal dumping clean up	OMC - 15/12/22- FACR 1	Operating Expenditure	6,744		(430,870)
143508		Wages & Related Sick & Holiday - P & G Ops	OMC - 15/12/22- FACR 1	Operating Expenditure	116,495		(314,375)
141271	141385	illegal dumping clean up	OMC - 15/12/22- FACR 1	Operating Expenditure		(6,744)	(321,119)
143508		Wages & Related Sick & Holiday - P & G Ops	OMC - 15/12/22- FACR 1	Operating Expenditure		(116,495)	(437,614)
142048		HRM Consultancy - Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(15,000)	(452,614)
142261		Occupation Health & Safety - Op Exp - General Admin O'Heads	OMC - 23/02/23- FACR 2	Operating Expenditure		(15,000)	(467,614)
0112054		Town Beach Café preliminary site investigations - Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(60,000)	(527,614)
142231		Consultants Corp Serv - Op Exp - Corp Gov Support	OMC - 23/02/23- FACR 2	Operating Expenditure		(10,000)	(537,614)
		Interest Rec on Muni Investment - Op Inc - General Administration O'Heads					
142212			OMC - 23/02/23- FACR 2	Operating Income	185,000		(352,614)
143390		Reimb Received No GST Incl Diesel Fuel Rebate & Insurance - Op Inc	OMC - 23/02/23- FACR 2	Operating Income		(9,779)	(362,393)
142500		Local Number Plate Sales Op Inc - Gen Admin	OMC - 23/02/23- FACR 2	Operating Income	5,000		(357,393)
142548		Local Number Plate Purchases - Op Exp - General Administration O'Heads	OMC - 23/02/23- FACR 2	Operating Expenditure		(5,000)	(362,393)
146120		Equip & H'Ware > \$5000 Cap Exp - IT	OMC - 23/02/23- FACR 2	Capital Expenditure	50,000		(312,393)
146110		Minor Assets<\$5000 - IT Exp	OMC - 23/02/23- FACR 2	Operating Expenditure	20,000		(292,393)
146111		IT Contract Consultants - Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(15,000)	(307,393)
0141450		Works Private Works Income - Not Prepaid	OMC - 23/02/23- FACR 2	Operating Income	65,000		(242,393)
148100	148105	Depot - Reactive Maint - Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(18,000)	(260,393)
143485		Subdivision Engineering Supervision Charges - Op Inc - Eng Off	OMC - 23/02/23- FACR 2	Operating Income	25,116		(235,277)
141600		P & G Private Works - Fees Charged	OMC - 23/02/23- FACR 2	Operating Income	9,000		(226,277)
143384		Reimbursements - W. Comp & Sundry No GST P & G Ops - Op Inc	OMC - 23/02/23- FACR 2	Operating Income	35,000		(191,277)
143508		Wages & Related Sick & Holiday - P & G Ops	OMC - 23/02/23- FACR 2	Operating Expenditure	116,495		(74,782)

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
146020	141020	Mulberry Tree Child Care - Reactive Maint - Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(12,820)	(87,602)
146050	146052	4 Jones Place - Planned Maint & Minor Works - Op Exp	OMC - 23/02/23- FACR 2	Operating Expenditure		(32,861)	(120,463)
146670	146671	Bowling Club - Planned Maint & Minor Works - Op Exp - Community Facilities Leased	OMC - 23/02/23- FACR 2	Operating Expenditure		(201,000)	(321,463)
147585		Reimbursement of Insurable Claimable Costs - Op Inc - Unclassified General	OMC - 23/02/23- FACR 2	Operating Income	246,681		(74,782)
112483		Town Beach Cafe - Rent & Recoup Income - Op Inc	OMC - 23/02/23- FACR 2	Operating Income		(35,000)	(109,782)
146408		Zanders - Rent & Recoup Income - Op Inc	OMC - 23/02/23- FACR 2	Operating Income	15,000		(94,782)
147489		User Charges KRO Outgoings - Op Inc - Office Properties Leased	OMC - 23/02/23- FACR 2	Operating Income		(157,063)	(251,845)
147491		Old Broome Lock Up - Rent & Recoup Income - Op Inc	OMC - 23/02/23- FACR 2	Operating Income		(10,488)	(262,333)
147865		Sam Male Luggage - Op Inc - Other Build Leased	OMC - 23/02/23- FACR 2	Operating Income		(7,500)	(269,833)
143600		Proceeds from Sale of Assets - Cap Inc - Engineering Office	OMC - 23/02/23- FACR 2	Capital Income	66,000		(203,833)
143601		Proceeds from Sale of Assets - Cap Inc - Parks & Gardens Operations	OMC - 23/02/23- FACR 2	Capital Income	92,000		(111,833)
148600		Proceeds from Sale of Assets - Cap Inc - Works Operations	OMC - 23/02/23- FACR 2	Capital Income	131,000		19,167
148601		Proceeds From Sale of Assets - Cap Inc - Depot Operations	OMC - 23/02/23- FACR 2	Capital Income	6,830		25,997
147500		Building Renewal AMP	C/Fwd: 23/02/23	Capital Expenditure		(155,515)	(129,518)
142550		Vehicle & Mobile Plant New -Cap Exp- Corp Gov	C/Fwd: 23/02/23	Capital Expenditure	1,284		(128,234)
143610		Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	C/Fwd: 23/02/23	Capital Expenditure	83,832		(44,402)
148611		Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	C/Fwd: 23/02/23	Capital Expenditure	3,599		(40,803)
146122		Software Cap Exp - IT (dont use)	C/Fwd: 23/02/23	Capital Expenditure		(37,926)	(78,729)
146111		IT Contract Consultants - Exp	C/Fwd: 23/02/23	Operating Expenditure	33,907		(44,822)
146110		Minor Assets<\$5000 - IT Exp	C/Fwd: 23/02/23	Operating Expenditure	10,000		(34,822)
142232		LGIS Insurance Funded Expenses (Inc in 142393) - Op Exp - Corp Gov	C/Fwd: 23/02/23	Operating Expenditure		(3,894)	(38,716)
142261		Occupation Health & Safety - Op Exp - General Admin O'Heads	C/Fwd: 23/02/23	Operating Expenditure		(21,500)	(60,216)
146555		Transfer From Building Reserve Leased Comm Facilities - Un Clas	C/Fwd: 23/02/23	Capital Income		(76,116)	(136,332)
142794		Transfer From Plant Reserve - Corp Gov & Support	C/Fwd: 23/02/23	Capital Income		(46,284)	(182,616)
148395		Transfer from Plant Reserve - Works Ops	C/Fwd: 23/02/23	Capital Income	69,284		(113,332)
112057	112057	Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea	OMC 30/03/23	Capital Expenditure		(100,000)	(213,332)
142015		All Employee Centrelink Paid Parental Leave - Op Exp - Gen Admin O'Heads	OMC - 27/04/23- FACR 3	Operating Expenditure		(15,000)	(228,332)
142395		All Employee Paid Parental Leave Reimb - Op Inc - Gen Admin O'Heads	OMC - 27/04/23- FACR 3	Operating Income	5,000		(223,332)
142042		Performance Based Rewards - Gen Admin	OMC - 27/04/23- FACR 3	Operating Expenditure	10,000		(213,332)
142043		Organisational Training - General	OMC - 27/04/23- FACR 3	Operating Expenditure	44,000		(169,332)
142044		Uniform - Op Exp - General Admin O'Heads	OMC - 27/04/23- FACR 3	Operating Expenditure		(5,000)	(174,332)
142393		LGIS Insurance Bonus & Funding (Exp in 142232) - Op Inc - Corp Gov	OMC - 27/04/23- FACR 3	Operating Income		(25,000)	(199,332)
142212		Interest Rec on Muni Investment - Op Inc - General Administration O'Heads	OMC - 27/04/23- FACR 3	Operating Income	267,879		68,547
146110		Minor Assets<\$5000 - IT Exp	OMC - 27/04/23- FACR 3	Operating Expenditure	20,000		88,547
146120		Equip & H'Ware > \$5000 Cap Exp - IT	OMC - 27/04/23- FACR 3	Capital Expenditure	30,000		118,547
145101		Plant Repair Wages - Op Exp - Plant Operation	OMC - 27/04/23- FACR 3	Operating Expenditure	100,000		218,547
145103		Plant Parts & Repairs - Op Exp - Plant Operation	OMC - 27/04/23- FACR 3	Operating Expenditure		(100,000)	118,547

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

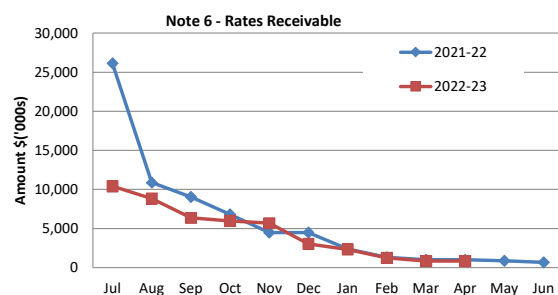
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
145102		Plant Tyres & Tubes - Op Exp - Plant Operation	OMC - 27/04/23- FACR 3	Operating Expenditure		(20,000)	98,547
141450		Works Private Works Income - Not Prepaid	OMC - 27/04/23- FACR 3	Operating Income	96,631		195,178
141271	141331	Morrell Park Road Maintenance Op Exp - Private Works	OMC - 27/04/23- FACR 3	Operating Expenditure		(96,631)	98,547
143485		Subdivision Engineering Supervision Charges - Op Inc - Eng Off	OMC - 27/04/23- FACR 3	Operating Income	32,314		130,861
143510		Protective Clothing & Equip Uniforms & Boots - Op Exp - P & G Ops	OMC - 27/04/23- FACR 3	Operating Expenditure	8,000		138,861
112051	112062	Town Beach Cafe - Planned Maint & Minor Works - Op Exp	OMC - 27/04/23- FACR 3	Operating Expenditure	44,000		182,861
141791	141791	Consultancy-Asset Management Plan- Cap Ex	OMC - 27/04/23- FACR 3	Operating Expenditure	8,305		191,166
142000	142056	Haas St Office - Reactive Maint - Op Exp	OMC - 27/04/23- FACR 3	Operating Expenditure		(17,000)	174,166
142111		Minor Asset Purchases - Op Exp - General Administration O'Heads	OMC - 27/04/23- FACR 3	Operating Expenditure	5,000		179,166
147500		Building Renewal AMP	OMC - 27/04/23- FACR 3	Capital Expenditure		(75,000)	104,166
147496		Mulberry Tree Child Care - Rent & Recoup Income - Op Inc	OMC - 27/04/23- FACR 3	Operating Income	17,000		121,166
112483		Town Beach Cafe - Rent & Recoup Income - Op Inc	OMC - 27/04/23- FACR 3	Operating Income		(9,876)	111,290
147478		Marrugeku - Office 2 at Civic Centre - Rent & Recoup -156 Office Properties Leased -	OMC - 27/04/23- FACR 3	Operating Income		(8,000)	103,290
142995		Reimbursement Property Dept Legal Fee - Op Inc - Corp Gov & Supp (Legal opex	OMC - 27/04/23- FACR 3	Operating Income		(25,000)	78,290
144027		Property Dept Legal Expenses - Op Exp - Property Dep't (see legal recovery opinc	OMC - 27/04/23- FACR 3	Operating Expenditure	20,000		98,290
147103		Survey & Misc Expenses Leased Properties - Op Exp - Unclassified Gen	OMC - 27/04/23- FACR 3	Operating Expenditure	20,000		118,290
					27,770,774	(27,652,484)	118,290

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 6: RECEIVABLES

Receivables - Rates Receivable	YTD 30 Apr 2023	30 Jun 2022
	\$	\$
Opening Arrears Previous Years	755,425	839,534
Levied this year	25,000,139	23,902,635
Less Collections to date	(24,817,185)	(23,986,744)
Equals Current Outstanding	938,379	755,425
Net Rates Collectable	938,379	755,425
% Collected	96.36%	96.95%



Comments/Notes - Receivables Rates

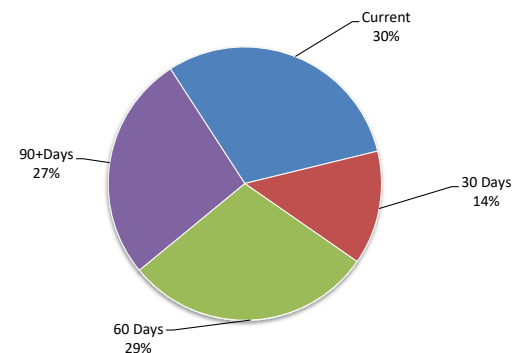
* NOTE - Rates were raised on 14 July 2022 and are due on 18 August 2022.

**NOTE - The calculation of percentage of Rates collected only reports on current Rates, Arrears and Back Rates. For a full breakdown on Rates received, please see the Rates Receipt Statement in the info bulletin.

Receivables - General	Credit*	Current	30 Days	60 Days	90+Days
		\$	\$	\$	\$
Receivables - General	(148,160)	352,280	156,437	340,878	310,951
Total Receivables General Outstanding					1,012,386

Amounts shown above include GST (where applicable)

Receivables - General



Comments/Notes - Receivables General

* Note - A credit refers to a debtor paying more than required in the current billing period. It sits as a credit against the account until the following period when it is applied

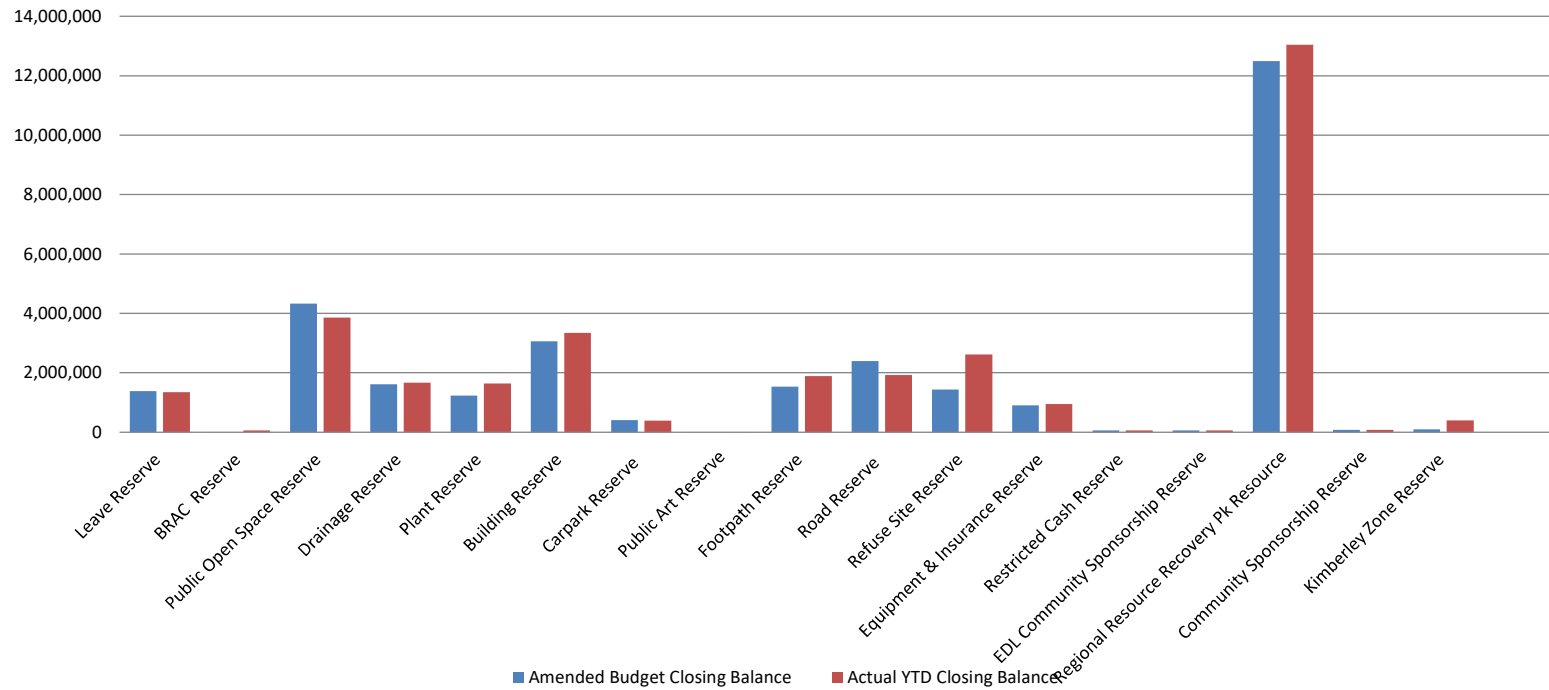
SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 7: Cash Backed Reserve

2022-23									
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	1,324,537	4,795	25,059	57,675	(0)	0	0	1,387,007	1,349,596
BRAC Reserve	58,697	234	1,060	0	(0)	58,000	0	931	59,756
Public Open Space Reserve	3,789,990	5,213	69,293	1,046,780	(0)	511,711	0	4,330,272	3,859,283
Drainage Reserve	1,636,814	6,162	29,504	38,597	(0)	67,050	0	1,614,523	1,666,318
Plant Reserve	1,616,587	7,592	29,182	0	(0)	391,804	0	1,232,375	1,645,769
Building Reserve	3,289,749	11,700	59,385	355,080	(1)	588,193	0	3,068,337	3,349,134
Carpark Reserve	391,357	1,395	7,065	20,792	(0)	0	0	413,544	398,422
Public Art Reserve	6,232	24	112	0	0	0	0	6,256	6,344
Footpath Reserve	1,854,112	9,145	33,469	(9,145)	0	316,173	0	1,537,939	1,887,581
Road Reserve	1,892,145	5,024	34,156	512,902	(0)	18,889	0	2,391,182	1,926,301
Refuse Site Reserve	2,574,622	10,675	46,476	0	(0)	1,141,878	0	1,443,419	2,621,098
Equipment & Insurance Reserve	936,537	2,863	16,906	0	(0)	35,000	0	904,400	953,443
Restricted Cash Reserve	65,000	0	0	0	0	0	0	65,000	65,000
EDL Community Sponsorship Reserve	62,229	248	1,123	0	0	0	0	62,477	63,352
Regional Resource Recovery Pk Resource	12,815,817	0	231,343	249,777	0	574,982	0	12,490,612	13,047,160
Community Sponsorship Reserve	81,722	327	1,475	0	0	0	0	82,049	83,197
Kimberley Zone Reserve	395,873	1,580	7,146	0	0	298,453	0	99,000	403,019
						0	0		
	32,792,020	66,977	592,754	2,272,458	(2)	4,002,133	0	31,129,322	33,384,772

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 7: Cash Backed Reserve



SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Annual Budget Profit/(Loss)	YTD Actual Profit/(Loss)	Variance
Cost	Accum Depr	Proceeds	Profit (Loss)				
\$	\$	\$	\$		\$	\$	\$
				P Number Plant and Equipment			
				0 P9914 ALL TERRAIN VEHICLE 4WD - BEACH AREA (REPLACES P9911) - Used by CCC and Weed Control	(1,580)	0	0
				0 P11116 Mitsubishi Triton - Health (BM29322)	0	0	0
				0 P118 Holden Colorado Rangers- (1GND061)	(11,786)	0	0
				0 P817 Mitsubishi Triton - BRAC Manager (Replaces Toyota Hilux P810) BM29323	(3,405)	0	0
				0 P16212 Trailer - SES Incident Support Trailer (Boxtop) 1TJA451	0	0	0
				0 P5013 Case 590ST Backhoe Loader (Works) BM26051	1,280	0	0
				0 P4614 HINO 3 WAY SIDE TIPPER (1EUV239)	(25,707)	0	0
				0 P84214 HINO 2628 MEDIUM 500 SERIES WATER TRUCK(Works)	(48,064)	0	0
				0 P1013 Truck Crew Cab Tipper 5T Isuzu FRR 500 (P&Gs) 1EKS727	16,433	0	0
				0 P10518 John Deere Ride on Mower 1585 with Cab - 1GOK099	(8,409)	0	0
				0 P9118 Holden Colorado - Parks Supervisor 1GNT026	(10,813)	0	0
				0 P1216 John Deere 5105M Tractor (1GBO512)- P&G	(17,433)	0	0
				0 P9216 Isuzu D-Max Extra Cab (P&Gs) Mowing 2 (1GDI724)	(2,054)	0	0
				0 P3818 Holden Colorado Parks Supervisor - 1GND051	(1,524)	0	0
				0 P2718 Holden Colorado - Parks Mowing Team 2 - 1GNC990	(1,167)	0	0
				0 P2518 Holden Colorado Retic 1	(3,372)	0	0
				0 P17714 KOMATSU WHEEL LOADER WA 250PZ-6 (WMF) 1ESM965	78,795	0	0
				0 P15416 Isuzu D-Max Extra Cab - WMF Supervisor	1,421	0	0
				0 P13616 Hino 300 Series 921 XXlong Auto Truck Crew Cab Caged Tipper (CFC) (1GEU286) (Replaced P3611)	(14,184)	0	0
				0 P7419 Toyota Prado T/D 5 Door WGN A/T GXL	(8,856)	0	0
				0 P16319 Toyota Prado GX 2019	12,559	0	0
				0 P12118 Holden Colorado (MC&ED) 1GNC999	6,279	0	0
				0 P4418 Holden Colorado 4x4 Crew Cab Ute (MPBS)	1,759	0	0
				0 P10118 Holden Colorado 4x4 Crew Cab Ute (CHS)	2,615	0	0
				0 P7518 Holden Colorado Crew Cab 4WD Tray Top (Manager P&C)	2,987	0	0
				0 P11318 Holden Colorado 4x4 Crew Cab Ute (ME)	2,035	0	0
				0 P2817 Utility Isuzu D-Max LSM Crew cab 4wd (Mgr Ops)	3,944	0	0
				0 P82813 Paveline Versapatch Asphalt Maintenance unit / Hino 300 series 816	20,652	0	0
				0 P12808 Pump Water 4" Diesel PTG405DS (Works)	1,000	0	0
				0 P7216 Skidsteer Loader Bobcat T650	(38,119)	0	0
				0 P15511 Bobcat Planer (Profiler) Attachment40inch (Refer to Bobcat P7216)	5,991	0	0
				0 P2301 Trailer Polmac 8x4 Single Axle white cage - Signs 1TDC203	1,000	0	0
				0 P1416 Isuzu D-Max Dual Cab (with Fuel Pod)	(38)	0	0
				0 P1616 Isuzu D-Max SX Ute Crew Cab 4WD (with Fuel Pod)	7,693	0	0
				0 New Vacuum Excavation Mobile Plant	0	0	0

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Annual Budget Profit/(Loss)	YTD Actual Profit/(Loss)	Variance
Cost	Accum Depr	Proceeds	Profit (Loss)				
\$	\$	\$	\$		\$	\$	\$
				0 P14410 Forklift 2.5T 2WD 4.3mtr 3 stage mast. Toyota model 42-7FG25	4,000	0	0
				0 P3017 Isuzu D-Max SX Extra Cab 4WD Tray Top (Workshop)	7,203	0	0
				0 P83705 Dean tipping trailer	3,764	0	0
				0 P6918 John Deere 1585 Front Deck 4WD-Enclosed cab	(217)	0	0
				0 P2916 Isuzu D-Max Extra Cab -Spray Ute	12,670	0	0
				0 P9016 Turf Renovator Amazone GHS210	(25,637)	0	0
				0 P11615 900LT Silvan Tractor Mounted Fertilizer Spreader	(698)	0	0
				0 P17218 Toro Groundmaster 360 4WD-Team 1	4,795	0	0
				0 P2620 Toro 3100D Ride-On Cylinder Mower	(29,591)	0	0
				0 P6818 Holden Colorado Space Cab Alloy Tray - Retic 3	(531)	0	0
				0 P18118 Holden Colorado Ute Crew Cab 4WD Community Clean Up Crew	4,120	0	0
39,272	(19,829)	42,273	22,830	P14719 Isuzu DMax 4x4 Crew/Cab Chassis	22,830	22,830	0
						0	0
39,272	(19,829)	42,273	22,830		(27,360)	22,830	0

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 9: RATING INFORMATION		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE												
Differential General Rate												
Gross Rental Valuations												
GRV -	Residential	8.3113	5,009	162,149,978	13,476,771	100,000		13,576,771	13,476,771	76,777	13,000	13,566,548
GRV -	Residential - Vacant	17.5995	190	3,619,490	637,012			637,012	637,012			637,012
GRV -	Commercial/Industrial	11.0873	554	59,572,694	6,605,003			6,605,003	6,605,003			6,605,003
GRV -	Tourism	13.4671	564	21,602,106	2,909,177			2,909,177	2,909,177			2,909,177
Unimproved Value Valuations												
UV -	Rural	0.8105	54	17,809,000	144,343			144,343	144,343			144,343
UV -	Mining	13.7090	32	1,116,265	153,029			153,029	153,029			153,029
UV -	Commercial Rural	3.3886	21	10,560,860	357,865			357,865	357,865			357,865
Sub-Totals			6,424	276,430,393	24,283,200	100,000	0	24,383,200	24,283,200	76,777	13,000	24,372,977
Minimum Payment		Minimum \$										
Gross Rental Valuations												
GRV -	Residential	1,268	53	709,210	67,204			67,204	67,204			67,204
GRV -	Residential - Vacant	1,268	181	846,368	229,508			229,508	229,508			229,508
GRV -	Commercial/Industrial	1,268	22	153,862	27,896			27,896	27,896			27,896
GRV -	Tourism	1,268	260	904,134	329,680			329,680	329,680			329,680
Unimproved Value Valuations												
UV -	Rural	1,268	4	191,300	5,072			5,072	5,072			5,072
UV -	Mining	520	22	42,111	11,440			11,440	11,440			11,440
UV -	Commercial Rural	1,268	2	13,300	2,536			2,536	2,536			2,536
Sub-Totals			544	2,860,285	673,336	0	0	673,336	673,336	0	0	673,336
Charitable Concessions								25,056,536				25,046,313
Totals								(54,910)				(45,131)
								25,001,626				25,001,182

Comments - Rating Information

NOTE - This note represents the budgeted rating and back rating revenue expected for the 2022/23 financial year. The Statement of Financial Activity (by Reporting Program) examines the reporting program for rates which also includes other items, such as debt recovery and rates instalments charges, which are not represented in this table as they do not form part of ordinary rates modelling.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 30-Jun-22	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 197 - Town Beach Redevelopment	1,276,291		44,308	88,975	1,231,983	1,187,316	10,316	20,272
Loan 196 - Chinatown Revitalisation Loan	1,223,136		82,127	165,029	1,141,010	1,058,107	15,856	22,340
Loan 198 - Chinatown Revitalisation Stage 2	1,681,479		52,519	105,549	1,628,961	1,575,930	28,338	32,276
Loan 201- China Town Contingency	1,800,000		41,690	84,609	1,758,310	1,715,391	49,597	84,588
Self Supporting Loans								
Loan 199 - Broome Golf Club	1,250,000		0	0	1,250,000	1,250,000	16,552	24,426
Broome Surf Life Saving Club	0	999,746	0	0	0	0	0	18,996
	7,230,907	999,746	220,644	444,162	7,010,263	6,786,745	120,658	202,898

All debenture repayments were financed by general purpose revenue.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 22	Amount Received	Amount Paid	Closing Balance 30-Apr-23
	\$	\$	\$	\$
Town Planning Related Bond Deposits	106,562	0	0	106,562
Cash In Lieu Of Public Open Space	100,209	0	0	100,209
	206,771	0	0	206,771

Level of Completion Indicators

- 0% ☐
 20% ☐
 40% ☐
 60% ☐
 80% ☐
 100% ☐
 No Budget ☐

SHIRE OF BROOME
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2023

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 30 Apr 2023					Strategic Reference / Comment
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance Under/(Over)	YTD Actual (Renewal Exp)	
		Governance								
0%	<input type="radio"/>	Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Other Gov	23571		60,000	30,000	0	60,000	0	
0%	<input type="radio"/>	Governance Total			60,000	30,000	0	60,000	0	
		Law, Order And Public Safety								
86%	<input checked="" type="radio"/>	Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS	53239		3,137,491	2,614,567	2,712,992	424,499	0	
86%	<input checked="" type="radio"/>	Law, Order And Public Safety Total			3,137,491	2,614,567	2,712,992	424,499	0	
		Education and Welfare								
0%	<input type="radio"/>	Education and Welfare Total			0	0	0	0	0	
		Housing								
20%	<input type="radio"/>	Staff housing 8 & 11/ 6 Ibis Way - fit out- Cap Ex	0095810	095810	31,192	25,994	6,211	24,981	0	
20%	<input type="radio"/>	Housing			31,192	25,994	6,211	24,981	0	
		Community Amenities								
100%	<input checked="" type="radio"/>	Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	0101510		367,000	305,982	0	(119)	367,119	
22%	<input type="radio"/>	Asset Rehabilitation Obligation (Cap Exp - Sanitation Gen Refuse)	101524		289,869	241,560	64,185	225,684	0	
No Budget	<input checked="" type="checkbox"/>	Fixed Plant & Equip New Cap Exp - San Gen Refuse	101535	101536	0	0	18,067	(18,067)	0	
52%	<input checked="" type="radio"/>	Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse	101550	101552	131,506	109,374	0	63,387	68,119	
72%	<input checked="" type="radio"/>	Community Recycling Centre - RRP - Cap Exp	101896	101897	574,982	479,150	411,796	163,186	0	
2%	<input type="radio"/>	RRRP Waste Facility - Yr 1 CRC	101896	101898	251,680	179,700	4,151	247,529	0	
0%	<input type="radio"/>	Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp	104270	104299	67,490	33,893	0	67,490	0	
0%	<input type="radio"/>	Drainage Grate Improvements	104600	104796	25,880	21,563	0	25,880	0	
34%	<input type="radio"/>	Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services	106184		243,448	163,847	0	159,698	83,750	
211%	<input checked="" type="radio"/>	Implement Cemetery Master Plan	107540	107551	1,980	1,650	4,180	(2,200)	0	
7%	<input type="radio"/>	Japanese Cemetery New Infra by P & G - Cap Exp	107550	107550	50,000	15,000	3,528	46,472	0	
99%	<input checked="" type="radio"/>	Broome Cemetery Fencing Capx	107550	107563	165,285	164,295	163,513	1,772	0	
0%	<input type="radio"/>	Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation Other	1042510		208,000	154,000	0	208,000	0	
50%	<input checked="" type="radio"/>	Community Amenities Total			2,377,120	1,870,014	669,421	1,188,711	518,988	
		Recreation And Culture								
102%	<input checked="" type="radio"/>	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	0113027	113029	517,392	431,160	530,250	(12,858)	0	
0%	<input type="radio"/>	Haynes Oval Reserve Renewal of Infrastructure- Cap Exp	0113551	113762	1,320	1,100	0	1,320	0	
0%	<input type="radio"/>	Male Oval Renewal Infra - Cap Exp - Parks & Ovals	0113551	113763	900	750	0	900	0	
98%	<input checked="" type="radio"/>	Parks & Gardens Works Renewal Infra - Cap Exp	0113551	113795	142,119	118,427	0	2,443	139,676	
No Budget	<input checked="" type="checkbox"/>	Reticulation Control System New Exp - Cap Exp Parks & Ovals	0113603		0	0	255	(255)	0	
1%	<input type="radio"/>	Tennis Court Lighting Renewal- Cap Ex	0114105	114105	206,756	77,192	0	204,498	2,258	
0%	<input type="radio"/>	Broome Public Library - Kitchen Fit Out- Cap Exp	0115460	115460	20,795	10,662	0	20,795	0	
No Budget	<input checked="" type="checkbox"/>	Bme Civic Centre Building Design & Const Upgrade - Cap Exp - Bme Civic Centre	0116115	116140	0	0	0	(99)	99	
0%	<input type="radio"/>	Cape Leveque Tourist Bay and Signage	0116125	116132	35,000	29,170	0	35,000	0	
0%	<input type="radio"/>	Museum Building Renewal- Cap Exp - Other Cult	0116201		75,000	37,500	0	75,000	0	
124%	<input checked="" type="radio"/>	Broome Museum - Air Con- Cap Exp	0116207	116207	4,575	3,816	0	(1,100)	5,675	
2%	<input type="radio"/>	BRAC Gym and Fitness Facility - Detailed Design / Tender Package- Cap Exp	0117024	117025	485,980	323,860	7,291	478,689	0	
0%	<input type="radio"/>	Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- BRAC General	0117398		45,000	37,365	0	45,000	0	
21%	<input type="radio"/>	BRAC Grid Solar Connection	0117399	117420	233,100	156,805	49,184	183,916	0	
0%	<input type="radio"/>	BRAC Water Fountain and Entrance - DCS202206	0117399	117421	11,780	5,890	0	11,780	0	
0%	<input type="radio"/>	BRAC Outdoor Court Scoreboard - Cap Exp	0117399	117422	41,114	0	65	41,049	0	
14%	<input type="radio"/>	BRAC Oval Upgrade of Infra - Cap Exp	0117450	117452	17,438	14,530	2,375	15,063	0	
0%	<input type="radio"/>	BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals	0117455	117456	8,140	6,783	0	8,140	0	
101%	<input checked="" type="radio"/>	Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp	1181407		31,860	29,924	32,086	(226)	0	
37%	<input checked="" type="radio"/>	Youth Bike Recreation Area - New Construction - Cap Exp	1181420	YBRA001	100,247	86,233	36,924	63,323	0	
50%	<input checked="" type="radio"/>	Cable Beach Foreshore Upgrade	1181425	1181426	1,325,878	1,092,376	664,132	661,746	0	
40%	<input checked="" type="radio"/>	Cable Beach Redevelopment (Construction) - Cap Exp	1181427		800,000	666,660	320,893	479,107	0	
44%	<input checked="" type="radio"/>	Recreation And Culture Total			4,104,394	3,130,203	1,643,456	2,313,229	147,708	

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 30 Apr 2023					Strategic Reference / Comment
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance Under/(Over)	YTD Actual (Renewal Exp)	
0%	<input type="radio"/>	Transport								
		Frederick Street/Hamersley Street Intersection Lighting Upgrades	0121100	121715	14,000	4,666	0	14,000	0	
7%	<input type="radio"/>	Port Drive – Guy Street Intersection Upgrade	0121100	121716	1,456,278	1,185,518	100,365	1,355,913	0	
2%	<input type="radio"/>	Urban Maint Reveals Renewal Works Cap Exp	0121101	121549	647,820	539,850	0	631,812	16,008	
96%	<input checked="" type="radio"/>	Capital Works Program Projects - Upgrade (stewart St)- Cap Ex	0121101	121562	716,580	597,160	0	30,053	686,527	
No Budget	<input checked="" type="checkbox"/>	Lawrence Road Upgrade	0121501	121587	0	0	61,953	(61,953)	0	
0%	<input type="radio"/>	Carpark Annual Reveals as per AMP - Various	124600	124611	28,424	17,055	0	28,424	0	
		Dakas, St Marys New Carpark Const - Cap Exp	125000	125025	0	(3)	0	0	0	
0%	<input type="radio"/>	State Blackspot - Frederick Street off-street carpark Cap (Broome SHS) Exp	0125000	125045	1,325,835	462,362	930	1,324,905	0	
113%	<input checked="" type="radio"/>	Conti foreshore Footpath Construction (Before Hamersley Street - New Footpath)	0125140	125183	153,584	135,426	172,949	(19,365)	0	
0%	<input type="radio"/>	De Pledge Way	0125200	125074	34,654	23,312	0	34,654	0	
0%	<input type="radio"/>	Sahanna Place	0125200	125075	34,654	23,312	0	34,654	0	
0%	<input type="radio"/>	Walcott Street	0125200	125076	34,654	23,312	0	34,654	0	
87%	<input checked="" type="radio"/>	Various Footbridge Renewals - Cap Exp	0125300	125921	21,205	17,670	0	2,685	18,520	
No Budget	<input checked="" type="checkbox"/>	Various Footpath Renewals - Cap Exp	0125300	VARPATH	0	0	0	(3,568)	3,568	
100%	<input checked="" type="radio"/>	Access & Inclusion Improvements New Infra - Cap Exp	1254421		4,100	3,410	4,100	0	0	
50%	<input checked="" type="radio"/>	Broome North Subdivision - New Footpath construction	0125140	125277	212,309	169,848	105,703	106,606	0	
100%	<input checked="" type="radio"/>	Street Lighting Renewal Const - Cap Exp - St Lighting	0125225		18,889	18,889	0	(55)	18,944	
		Dakas, St Marys New Carpark Const - Cap Exp	0125000	125025	0	(3)	0	0	0	
3%	<input type="radio"/>	Footpaths - Various	0125140	125172	106,949	106,949	2,925	104,024	0	
25%	<input type="radio"/>	Transport Total			4,809,935	3,328,733	448,925	3,617,443	743,567	
		Economic Services								
4%	<input type="radio"/>	Broome Visitor Centre - Packaged Plant Cap Ex	0132029	132040	83,561	69,632	2,972	80,589	0	
15%	<input type="radio"/>	Sam Male Lugger Restoration- Cap EX	0132142	132143	31,100	20,909	0	26,300	4,800	
		Chinatown Poject Mgmt, Feasibility & Design Consultancy - Cap Exp - Economic								
No Budget	<input checked="" type="checkbox"/>	Services Special Projects	1367221		0	0	5,495	(5,495)	0	
98%	<input checked="" type="radio"/>	Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp	1367404	1367414	34,900	29,080	34,343	558	0	
No Budget	<input checked="" type="checkbox"/>	Frederick St Lookout - Other Infra New - Cap Ex	1367405	1367409	0	0	180	(180)	0	
No Budget	<input checked="" type="checkbox"/>	Public Art (funded from Reserve) - Other Infra New - Cap Ex	1367405	1367412	0	0	(3,803)	3,803	0	
100%	<input checked="" type="radio"/>	Smart Cities Enabling Items - Cap Exp	1367405	1367418	10,116	8,430	10,116	(0)	0	
0%	<input type="radio"/>	Streeter's Jetty Refurbishment (Chinatown Stage 2) Cap Exp	1367405	1367419	1,540	1,283	0	1,540	0	
34%	<input type="radio"/>	Economic Services Total			161,217	129,334	49,302	107,114	4,800	
		Other Property & Services								
90%	<input checked="" type="radio"/>	Vehicle & Mobile Plant New -Cap Exp- Corp Gov	0142550		105,000	67,286	94,237	10,763	0	
No Budget	<input checked="" type="checkbox"/>	Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	0142558		0	0	0	(2,286)	2,286	
42%	<input checked="" type="radio"/>	Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	0143610		1,063,326	765,605	0	621,830	441,496	
3%	<input type="radio"/>	Equip & H'Ware > \$5000 Cap Exp - IT	0146120		83,000	69,160	2,565	80,435	0	
24%	<input type="radio"/>	Software Cap Exp - IT (dont use)	0146122		73,926	67,926	17,732	56,194	0	
1%	<input type="radio"/>	Admin Building - Packaged Plant- Cap Ex	0147100	147100	363,910	303,262	0	359,885	4,025	
0%	<input type="radio"/>	KRO 2 - air-conditioning units- Cap Ex	0147350	1482447	13,862	11,552	0	13,862	0	
20%	<input type="radio"/>	KRO 1 & 2 Security Screens	0147354	147354	46,760	34,612	9,435	37,325	0	
93%	<input checked="" type="radio"/>	Building Renewal AMP	0147500		344,915	287,427	0	24,179	320,736	
0%	<input type="radio"/>	Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office	0148004		165,000	82,500	0	165,000	0	
0%	<input type="radio"/>	Vehicle & Mobile Plant New - Cap Exp - Depot Ops	0148021		180,000	90,000	0	180,000	0	
37%	<input type="radio"/>	Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	0148611		1,335,841	495,599	0	847,096	488,745	
0%	<input type="radio"/>	Vehicle & Mob Plant New - Cap Exp - Works Ops	0148621		58,520	48,770	0	58,520	0	
0%	<input type="radio"/>	Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea	112057	112057	100,000	50,000	0	100,000	0	
35%	<input type="radio"/>	Other Property & Services Total			3,934,060	2,373,698	123,969	2,552,803	1,257,288	
45%	<input checked="" type="radio"/>	GRAND TOTAL			18,615,408	13,502,542	5,654,275	10,288,782	2,672,351	

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 30 Apr 2023					Strategic Reference / Comment
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance Under/(Over)	YTD Actual (Renewal Exp)	
30%	○	Land & Buildings - New			1,443,834	1,058,704	429,449	1,014,385	0	
86%	●	Land & Buildings - Upgrade			3,158,286	2,625,229	2,712,992	445,294	0	
42%	○	Land & Buildings - Renewal			783,825	628,189	0	456,679	327,146	
		Works in Progress Land & Buildings			0	0	0	0	0	
64%	●	Land & Buildings - Total			5,385,945	4,312,121	3,142,441	1,916,359	327,146	
57%	○	Recreation Areas Infrastructure - New			2,792,815	2,320,883	1,586,916	1,205,899	0	
		Recreation Areas Infrastructure - Upgrade			0	0	0	0	0	
40%	○	Recreation Areas Infrastructure - Renewal			359,235	204,252	0	217,301	141,934	
		Works in Progress Recreation Areas Infrastructure			0	0	0	0	0	
55%	○	Recreation Areas Infrastructure - Total			3,152,050	2,525,135	1,586,916	1,423,200	141,934	
16%	○	Roads, F/Paths & Bridges Infrastructure - New			1,802,777	877,989	286,607	1,516,170	0	
13%	○	Roads, F/Paths & Bridges Infrastructure - Upgrade			1,505,178	1,219,264	202,155	1,303,023	0	
51%	○	Roads, F/Paths & Bridges Infrastructure - Renewal			1,414,029	1,171,735	0	689,406	724,623	
		Works in Progress - Rds, F/Paths & Bridges			0	0	0	0	0	
26%	○	Roads, F/Paths & Bridges Infrastructure - Total			4,721,984	3,268,988	488,762	3,508,599	724,623	
0%	○	Drainage Infrastructure - New			67,490	33,893	0	67,490	0	
0%	○	Drainage Infrastructure - Upgrade			25,880	21,563	0	25,880	0	
		Drainage Infrastructure - Renewal			0	0	0	0	0	
		Works in Progress Drainage Infrastructure			0	0	0	0	0	
0%	○	Drainage Infrastructure - Total			93,370	55,456	0	93,370	0	
39%	○	Other Infrastructure - New			449,464	357,746	176,506	272,957	0	
211%	●	Other Infrastructure - Upgrade			1,980	1,650	4,180	(2,200)	0	
51%	○	Other Infrastructure - Renewal			181,495	149,172	0	89,632	91,863	
		Works in Progress Other Infrastructure			0	0	0	0	0	
43%	○	Other Infrastructure - Total			632,938	508,568	180,686	360,389	91,863	
27%	○	Mobile Plant & Equip New			343,520	206,056	94,237	249,283	0	
		Mobile Plant & Equip Upgrade			0	0	0	0	0	
40%	○	Mobile Plant & Equipment Renewal (Replacement)			3,487,615	2,034,898	0	2,046,505	1,381,110	
39%	○	Mobile Plant & Equip - Total			3,831,135	2,240,954	94,237	2,295,788	1,381,110	
No Budget	☒	Fixed Plant & Equipment - New			0	0	18,067	(18,067)	0	
0%	○	Fixed Plant & Equipment - Upgrade			13,862	11,552	0	13,862	0	
124%	●	Fixed Plant & Equipment - Renewal			4,575	3,816	0	(1,100)	5,675	
129%	●	Fixed Plant & Equipment - Total			18,437	15,367	18,067	(5,305)	5,675	
16%	○	Furniture & Equipment - New			489,680	334,393	78,981	410,699	0	
16%	○	Furniture & Equipment - Total			489,680	334,393	78,981	410,699	0	
22%	○	Other Non Current Liabilities			289,869	241,560	64,185	225,684	0	
22%	○	Other Non Current Liabilities			289,869	241,560	64,185	225,684	0	
45%	○	Capital Expenditure Total			18,615,408	13,502,542	5,654,275	10,228,782	2,672,351	

SHIRE OF BROOME
Monthly Statement of Financial Activity
For the Period Ending 30 April 2023

Appendix A: SUPPLEMENTARY NOTES TO THE MONTHLY REPORT

NOTES TO THIS MONTH'S REPORT

OVERVIEW

For the period ended 30 April 2023, the following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	83.29%
Total Rates Raised Revenue	100% (of which 96.36% were collected)
Total Other Operating Revenue	85%
Total Operating Expenditure	71%
Total Capital Revenue	71%
Total Capital Expenditure	45%
Total Sale of Assets Revenue	0%

The budget was adopted at the Special Meeting on 05 July 2022. Council adopted a balanced annual budget, which included a net carried forward balance of \$4,145,052 being \$2,607,572 of carry-over projects, plus \$1,537,480 Financial Assistance Grants received in advance.

More information on the Shire's current position can be found on Note 3 of these Financial Statements.

ADJUSTMENTS TO DETERMINE THE CASH POSITION

CURRENT POSITION

Currently, to the end of April 2023, the current position stands at \$13.6M

Cash

Total Cash Assets are now \$50.5M being \$0.7M decrease from prior month.

The major collections this month include receipt of:

- \$441K Various rates
- \$63K Development WA
- \$40K Department of Treasury & Finance

The major expenditure items this month include payments of:

- \$143K Refuse collection – Cleanaway
- \$137K Tourism Funding – Broome Visitors Centre
- \$126K Electricity usage – Horizon Power

Receivables

Sundry debtors including GST refundable stand at \$943K.

Rates and rubbish debtors stand at \$856K. Annual rates were raised on 14th July 2022 with due date of 18 August 2022. Rates & Rubbish debtors will continue to reduce throughout the year as ratepayers on instalment and payment plans continue to pay their rates.

Other Assets

These stand at \$199K having a \$82K increase since the previous month.

Cash Liabilities

These stand at \$223K. This represents our obligation on our outstanding loans in 22/23.

Creditors and Payables

Sundry Creditors are \$2.91M, due to continued major infrastructure works in progress.

Other Payables comprising Tax Payable, FESA Levy Collected, Accrued Loan Interest, Prepayments Received and accruals stand at \$1.90M.

Employee Provisions and Accruals

In the normal course of events, these figures are adjusted in June and July each year by end of year accounting adjustments.

Current leave provisions are \$0.00 (non-current leave provisions are \$267K). Accruals to reflect the year end position will be completed in the coming months for the 2022-2023 year.

10. REPORTS OF COMMITTEES

10.1 MINUTES AND RECOMMENDATIONS FROM KIMBERLEY ZONE OF WALGA AND KIMBERLEY REGIONAL GROUP MEETING HELD ON 13 APRIL 2023

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Executive Assistant to the CEO
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report presents for Council endorsement the Minutes from the joint meeting of the Kimberley Zone of WALGA and Kimberley Regional Group held on 13 April 2023.

BACKGROUND

A copy of the minutes from the Kimberley Zone of WALGA (Kimberley Zone) and the Kimberley Regional Group (KRG) meeting held 13 April 2023 are attached for Council consideration (**Attachments 1 and 2**).

As a result of a past decision of the group, both the Kimberley Zone and KRG meetings are joined.

It should be remembered that the Kimberley Zone is a group established to represent regional issues to the State Council of the Western Australian Local Government Association (WALGA). This group includes the four Kimberley Shires in addition to the Shires of Christmas Island and Cocos Keeling Islands.

The KRG is a group defined through a deed of agreement between the four Kimberley local governments with the Minister for Local Government.

The Shire of Wyndham East Kimberley accepted the Secretariat role for the Kimberley Zone / KRG late in 2021.

COMMENT

The minutes and respective background information are attached to this report and the following comments are made in relation to the resolutions passed by the Group. Additional recommendations have been made where necessary for Council's consideration.

Kimberley Zone Meeting Minutes – 13 April 2023

The Kimberley Zone considered and supported the recommendations on Matters for Decision that were contained within the 3 May 2023 WALGA State Council agenda as summarised below:

	Matters for Decision	WALGA Recommendation
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4.1	Minutes of the State Council meeting held 1 March 2023	That the Minutes of the WALGA State Council meeting held on Wednesday, 1 March 2023 be confirmed as a true and correct record of proceedings.
4.2	Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response	<p>That the Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response be confirmed as a true and correct record of proceedings.</p> <p>4.2.1 Business arising from the Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response</p>
4.3	Flying Minute – Submission on the Consultation Paper – E-waste to landfill ban in Western Australia	<p>That the Flying Minute – Submission on the Consultation Paper – E-waste to landfill ban in Western Australia be confirmed as a true and correct record of proceedings.</p> <p>4.3.1 Business arising from the Flying Minute – Submission on the Consultation Paper – E-waste to landfill ban in Western Australia</p>
7.1	Best Practice Governance Review – Feedback on Governance Model	<p><i>That:</i></p> <ol style="list-style-type: none"> 1. <i>This report summarising feedback from Members on the Best Practice Governance Review Final Report be received; and</i> 2. <i>Two sets of constitutional changes be developed for consideration by State Council at the July 2023 meeting to be put to the 2023 Annual General Meeting, that:</i> <ol style="list-style-type: none"> a) <i>Give effect to the revised Model 1, as per the Best Practice Governance Review Final Report; and</i> b) <i>Refine the constitution to address inconsistencies and other issues while maintaining the current governance model.</i> <p>Executive Summary</p> <ul style="list-style-type: none"> • State Council commissioned the Best Practice Governance Review with the appointment of a Steering Committee in March 2022. • The Steering Committee, which met nine times over the course of the project to date and reported back to State Council several times, finalised its Final Report in February 2023. • On the basis of member feedback, the Steering Committee recommended Model 1 as the alternate governance model, which would result in the retention of State Council and Zones and the creation of a Board, with the majority of members elected from and by State Council. • At their March 2023 meeting, State Council resolved to seek feedback from Members on the proposed model. • To facilitate feedback from Members, the Final Report was distributed and a webinar was held, which was attended by 48 Local Government leaders;

		<ul style="list-style-type: none"> Feedback was received from 17 Member Local Governments, with nine Member Local Governments expressing support for the proposed Model 1, and eight Member Local Government outlining concerns with the proposed Model 1 or expressing support for the Current Governance Model. Concerns with the proposed Model 1 mostly related to concerns around representation at Board level, including the potential for representational imbalances, and the appointment of independent members, including a suggestion that independent members would be more likely to be metropolitan based. Next steps for the project are for two sets of constitutional amendments to be presented to State Council at the July 2023 meeting with the view that these amendments would be presented to Members at the 2023 Annual General Meeting.
7.2	Department of Local Government, Sport and Cultural Industries' Child Safe Awareness Policy Template	<p><i>That State Council:</i></p> <ol style="list-style-type: none"> <i>Supports the draft Child Safe Awareness Policy Template being provided to Local Governments to assist with their implementation of Recommendation 6.12 of the Royal Commission (Child Safety Officers in Local Government); and</i> <i>Notes the Department of Local Government, Sport and Cultural Industries' commitment to providing ongoing support and resourcing assistance to Local Governments to assist with implementation of the draft Child Safe Awareness Policy Template and other relevant actions relating to child safeguarding, through the Child Safeguarding Implementation Unit</i> <p>Executive Summary</p> <ul style="list-style-type: none"> Since 2020, the State Government has consulted with the Local Government sector in relation to Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission), which recommended that Local Governments should designate Child Safety Officers, with support from governments at the National and State level. In 2022, the Department of Communities (DoC) facilitated a series of co-design sessions which involved 35 representatives from Local Government, the Commissioner for Children and Young People (CCYP), WALGA, and the Department of Local Government, Sport and Cultural Industries (DLGSC) to develop the Child Safe Awareness Policy Template for Local Government (the Policy) to support implementation of Recommendation 6.12.

		<ul style="list-style-type: none"> • The Policy supports initial action by Local Governments in addressing Recommendation 6.12, and forms part of the broader environment of child safe reforms developed out of the findings of the Royal Commission that will impact Local Government. • DLGSC is seeking WALGA support for the Policy. • WALGA considers support for the Policy is appropriate but notes that Local Governments will require ongoing support and resourcing assistance consistent with WALGA's Advocacy Position 3.10.2 Child Safeguarding. • WALGA will continue to advocate to the State Government for the Policy to be considered in the context of a broader implementation plan for all the Royal Commission's recommendations relevant to Local Government.
7.3	Abandoned Shopping Trolleys Advocacy Position	<p><i>That State Council endorse the following position on Abandoned Shopping Trolleys:</i></p> <p><i>The Local Government Sector advocates for State Government to consult with the Sector and prioritise legislative reforms that require retailers to contain shopping trolleys within shopping centre property boundaries, inclusive of enforcement and modified penalty mechanisms that are a realistic economic imperative for retailers to comply with containment requirements.</i></p> <p>Executive Summary</p> <ul style="list-style-type: none"> • Abandoned trolleys in the public domain, create safety hazards for pedestrian and vehicular traffic and negatively impact public amenity and the natural environment. • Some retailers prioritise their civic and social responsibilities, however the cost of physically retrieving illegally dumped trolleys is now substantially more than the cost of replacing trolleys. • The absence of economic or legally enforceable imperative means retailers are increasingly not responding to this issue within reasonable timeframes, if at all. • In response to community expectations, Local Governments bear the increasing cost burden to remove, impound and eventually dispose of abandoned trolleys. • The Public Spaces (Unattended Property) Act 2021 (NSW), presents an example of how legislation can be used to address issues arising from shopping trolleys.
7.4	Speed Management Reform Advocacy Position	<p><i>That the Speed Management Advocacy Position as follows, be endorsed:</i></p> <ol style="list-style-type: none"> 1. <i>That WALGA supports Local Governments wishing to manage travel speeds, including speed limit changes, as a means of achieving the many</i>

		<p>health, social and environmental benefits for communities.</p> <p>2. That Main Roads WA (MRWA) retain the overarching authority for speed limit setting/zoning.</p> <p>3. That Main Roads WA speed zoning policies and processes be reformed so that Local Governments are more influential in the determination of speed limit decreases or increases for local roads.</p> <p>A) This will include applications that are deemed to be approved when the application</p> <ul style="list-style-type: none"> i) Is based on assessments by competent Local Government practitioners; ii) Contains evidence based identification of the benefits iii) Contains preliminary designs for infrastructure safety upgrades associated with applications to increase speed limits, and iv) Includes an engagement strategy for managing community and stakeholder expectations <p>B) Allows for Main Roads WA to decline an application, within a mutually agreed timeframe, on the basis that it:</p> <ul style="list-style-type: none"> i) Does not meet the above criteria, and ii) Provides specific evidence for declining the application. <p>4. The WALGA seeks to work with Main Roads WA and other stakeholders, to develop a speed management guide for Local Governments.</p> <p>Executive Summary</p> <p>WALGA's existing policy on speed management is narrow in scope and is inadequate for advocating the varying needs of the Local Government sector. Speed management is an important tool for Local Governments, for managing the safety performance of local roads and to help create healthy, vibrant, and connected communities.</p> <p>Changing speed limits is an important element of speed management but the application process can be difficult and Local Governments currently have limited influence in the determination of speed limit changes on local roads.</p> <p>A contemporary advocacy position on speed management will enable WALGA to advocate for reforms that are needed to better reflect the diverse needs of Local Governments and enable effective and responsible management of travel speeds on local roads.</p>
7.5	State Road Funds to Local Government	That the State Roads Funds to Local Government Agreement 2023/24 – 2027/28 be endorsed.

	Agreement 2023/24 to 2027/28	<p>Executive Summary</p> <ul style="list-style-type: none"> • The State Road Funds to Local Government Agreement (Agreement) provides funding for Local Governments to improve and maintain the local road network • The new Agreement continues to provide 20% of vehicle license fee revenue collected by the State Government to be applied to Local Government roads and paths. • The proposed Agreement is for a five-year term from 2023/24 to 2027/28. • The overall structure and intent of the Agreement remains largely unchanged from the previous Agreement. • Commitments to road safety, aboriginal employment and recycled materials have been expanded. • The Agreement was developed through consultation with Local Government members of the State Road Funds to Local Government Advisory Committee (SAC), Main Roads WA and Regional Road Group representatives.
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Matters for Noting:

8.1 Environment and Waste Policy Team Report

8.2 Governance and Organisational Services Policy Team Report

8.3 Infrastructure Policy Team Report

8.4 People and Place Policy Team Report

9.1 2023 Policy Priorities

9.2 Local Emergency Management Arrangements (LEMA) Review Project

9.3 Submission to the Independent Review of WA's COVID-19 Management and Response

9.4 Submission to the DWER E-waste to Landfill Ban Consultation Paper

9.5 Report Municipal Waste Advisory Council (MWAC)

9.6 March 2023 Economic Briefing

10.1.1 Report on Key Activities, Advocacy Portfolio

10.1.2 Report on Key Activities, Infrastructure Portfolio

10.1.3 Report on Key Activities, Member Services Portfolio

10.1.4 Report on Key Activities, Policy Portfolio

Kimberley Regional Group Meeting Minutes – 13 April 2023

The following items from the Kimberley Regional Group Meeting held 13 April 2023 should be noted by Council:

Correspondence

The KRG noted that the correspondence was received and also noted that the Chief Executive Officer could be directed on a response if required.

Correspondence in:

From: Adam Tomison, Director General Department of Justice

Topic: Kimberley Juvenile Justice Strategy

Dated: 14 February 2023

From: Kimberley Aboriginal Youth Wellbeing Team
Topic: Kimberley Aboriginal Youth Wellbeing Steering Committee
Dated: 27 March 2023

From: Jennifer McGrath, Deputy Director General, DLGCI
Topic: KRG Support for WADI - Response
Dated: 27 February 2023

From: Online Composite Engineering
Topic: New product release – Cementcrete Composite Blanket
Dated: 30 March 2023

Correspondence out:
To: Kimberley Aboriginal Youth Wellbeing Team
Topic: Kimberley Aboriginal Youth Wellbeing Steering Committee
Dated: 28 March 2023

Adoption of KRG Annual Budget 2022/23

This report presented the proposed 2022/23 Kimberley Zone of WALGA and Kimberley Regional Group Annual Budget which was endorsed by the KRG.

Operating expenditure for the 2022/23 Draft Annual Budget totalled to \$185,700. Member contributions will be set at to \$45,000 to cover operating costs.

Presentations

The following presentations were received from key stakeholders:

1. Rob Cossart, State Recovery Coordinator
2. Christine Comer, Assistant Director WA and SA, National Emergency Management Agency
3. Stewart Cowie, Executive Director Emergency Relief and Support, Department of Communities
4. Glen Mace, Executive Director Service Delivery, Department of Communities

KRG meetings in Canberra

A session was held to provide an opportunity for members to discuss the meetings held in Canberra and next steps they would like to pursue.

KRG MOU and Governance Arrangements

The Kimberley Regional Group Governance Agreement was developed when the KRG was established. The forty-page document with five attachments was reviewed in 2021. The review recommendations and Governance manual have not been ratified and is in draft format.

The Secretariat sought direction from the KRG on how it would like to be consulted prior to updating the current governance agreement and governance manual, and whether it would be useful developing an options paper to look at the pros and cons of potential governance arrangements to inform a decision by the KRG, which was endorsed by the group.

KRG Workshop Report and Action List

This item was tabled with the KRG to determine priority actions over the next twelve months and was noted by the Group.

Executive Officer Report

This report provided an update on the Executive Officer services provided for the period February 2023 – March 2023 which was noted by the KRG.

CONSULTATION

WALGA
Kimberley Development Commission
Kimberley Regional Development Australia
Department of Local Government Sport and Cultural Industries

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

Nil.

STRATEGIC ASPIRATIONS

Place – We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.

Outcome Seven – Safe, well connected, affordable transport options

Objective 7.1 Provide safe and efficient roads and parking.

Prosperity – Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome Nine – A strong, diverse and inclusive economy where all can participate

Objective 9.5 Grow the size and depth of Broome's labour market with improved access to training and development opportunities.

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Eleven – Effective leadership, advocacy and governance

Objective 11.1 Strengthen leadership, advocacy and governance capabilities.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council receives and endorses the resolutions of the Kimberley Zone of WALGA and the Kimberley Regional Group as attached in the Kimberley Zone of WALGA and Kimberley Regional Group Meeting Minutes of 13 April 2023 en bloc.

Attachments

1. Kimberley Zone Meeting Minutes - 13 April 2023
2. Kimberley Regional Group Meeting Minutes - 13 April 2023



THE KIMBERLEY ZONE

Meeting Minutes

13 April 2023

In Person at City of Perth Council Offices

Or

Join Zoom Meeting

<https://us02web.zoom.us/j/86190586584?pwd=TVluL1lob29jalorZEVlQjhRVUlsdz09>

Meeting ID: 861 9058 6584, Passcode: 835617

Kimberley Country Zone: Minutes 13 April 2023



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Kimberley Country Zone: Minutes 13 April 2023



Kimberley Country Zone Meeting Open: 1pm

- Chair acknowledged the Traditional Custodians of the different lands on which people are meeting today, and to paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr Chris Mitchell	Shire of Broome	In person
Cr Geoff Haerewa	President, Shire of Derby West Kimberley	In person
Cr Malcolm Edwards	President, Shire of Halls Creek	Zoom
Cr David Menzel	President, Shire of Wyndham East Kimberley	In person
Observers		
Sam Mastrolembro	CEO, Shire of Broome	In person
James Watt	Director Corporate Services, Shire of Broome	Zoom
Peter McCumstie	Deputy President, Shire of Derby West Kimberley	Zoom
Neil Hartley	Director Strategic Business, Shire of Derby West Kimberley	In person
Phillip Cassell	CEO, Shire of Halls Creek	Zoom
Cr Tony Chafer	Deputy Shire President, SWEK	Zoom
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	In person
Executive Support Team		
Paul Rosair	Principal NAJA Business Consulting	In person
Michelle Mackenzie	Principal Mira Consulting	Zoom
Jane Lewis	Principal Redit Research	In person
Apologies		
Desiree Male	President, Shire of Broome	
Gordon Thomson	President, Shire of Christmas Island	
David Price	CEO, Shire of Christmas Island	
Aindil Minkom	President, Cocos (Keeling) Islands	
Frank Mills	CEO, Cocos (Keeling) Islands	

Kimberley Country Zone: Minutes 13 April 2023



Name	Shire / Council / Organisation	Method
Amanda Dexter	CEO, Shire of Derby West Kimberley	
Nick Kearns	Director of Planning / Community SWEK	
Nick Sloan	CEO, WALGA	
Natasha Mahar	CEO, Australia's North West	
Tom Chapman	Regional Manager, DLGCI	
Tim Bray	Director Regional Development, Kimberley Development Commission	
Chuck Berger	CEO Kimberley Development Commission	
Guests		
Cr Karen Chappel	CEO WALGA	In Person
Tim Lane	Manager, Association and Corporate Governance, WALGA	In Person
Kim Brown	Acting Director, RDA Kimberley	Zoom
Greg Hayes	Regional Road Safety Advisor, WALGA	Zoom
Kym Francesconi	Chari Australia's North West Tourism	In person

3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest
Nil			

Kimberley Country Zone: Minutes 13 April 2023



4. Kimberley Country Zone State Council Agenda:

Attachments:

- 1 WALGA State Council Agenda and (Separately Attached)**
- 2 Complete Zone Status Report April 2023 (Separately Attached)**
- 3 President's Report**

4.1 Reports from Representatives

WALGA – Karen Chappel, President WALGA, and Tim Lane, Manager Association and Corporate Governance (Nick Sloan CEO – apology)

RDA Kimberley - Kim Brown, A/Director

Kym Francesconi – Chair Australia's Northwest Tourism

Apology: Australia's North West Tourism – Natasha Mahar, CEO


Apology: Department of Local Government, Sport and Cultural Industries – Tom Chapman, Regional Manager Kimberley. Written report provided, Section 4.1.1 pages 6 -8:

Please note: WALGA will note any questions regarding the DLGSCI report and will send to DLGSC. These will be responded to and circulated back to WALGA. For individual queries from members, a list of DLGSC contacts has been provided in the report.

Kimberley Country Zone: Minutes 13 April 2023



4.1.1 DLGSCI Report



Department of
Local Government, Sport
and Cultural Industries

Department of Local Government, Sport and Cultural Industries Report

April 2023

Local Government Act Reform

- On 23 February 2023, the Local Government Amendment Bill 2023 was introduced.
- The Bill passed in the Legislative Assembly on 23 March 2023 and is currently before the Legislative Council.
- Subject to Parliamentary processes, the anticipated passage of the Bill will be May 2023.
- As you are aware, the Minister has advised that he will be introducing the legislative reform proposals in two tranches.
- The first tranche was introduced in March 2023 covering:
 - electoral reforms such as:
 - number of council members
 - optional preferential voting
 - public vote to elect the Mayor/President for bands 1 and 2
 - removal of electoral wards for bands 3 and 4
 - filling of extraordinary vacancies without need for extraordinary elections.
 - standardised council meeting procedures
 - live streaming of meetings for bands 1 and 2
 - recording of meetings for bands 3 and 4
 - State-wide caretaker period
 - publication of CEO performance indicators and results
 - community engagement charters and surveys
 - council/CEO communications agreements
 - payment of fees and expenses for independent committee members.
- The second tranche will cover all other matters and will be introduced to Parliament later in the year.
- On 9 March 2023, the Department of Local Government, Sport and Cultural Industries (DLGSCI) hosted a webinar discussing the Local Government Amendment Bill 2023 in further detail. If you would like a link to the webinar recording, this is available on the [DLGSC website under local government reforms](#).
- DLGSCI is running a series of monthly webinars and deep dives into specific topics regarding the reforms in the upcoming months. The topic for April's webinar will be optional preferential voting. Please ensure you are signed up to LG alerts for these announcements.

October 2023 Local Government Elections

- The first Bill introduces optional preferential voting (OPV) for all local government elections to allow electors to preference as many or as few candidates as they decide.
- It is important to note that preferential voting is only form of voting for local government elections however the elector has the option to vote for:
 - one candidate; or
 - more than one candidate in their order of their preference.

Kimberley Country Zone: Minutes 13 April 2023



Department of
Local Government, Sport
and Cultural Industries

- It also includes related new provisions to provide for the backfilling of vacancies in situations such as when a member of a council is directly elected as the Mayor or President, or if a vacancy arises within one year of a council member being elected.
- OPV and related new provisions will come into operation for the October 2023 local government elections.
- In considering potential arrangements, councils must decide whether to declare the Western Australian Electoral Commissioner to conduct the election or appoint the local government's Chief Executive Officer (or other appointee) as the Returning Officer.
- Declaring the Electoral Commissioner to conduct the election will mean that they will be responsible for managing the election, including the conduct of the count and the introduction of the new OPV counting and backfilling provisions.
- If local governments chose to appoint the local government's Chief Executive Officer (or other appointee) as the Returning Officer to conduct the election, they will be wholly responsible for managing the election.
- If local governments chose to manage the election themselves, they will have the option to purchase a licence for access to the WAEC's CountWA software to facilitate the counting of votes.
- The WAEC will only be able to provide general assistance on accessing and using the software if this option is chosen.
- Local governments have received a letter from the Minister encouraging them to consider options for the conduct of the October 2023 elections no later than 31 March 2023.

Regulatory approach and framework for local government

- The DLGSC has reviewed its regulatory framework for local government.
- The previous local government Compliance Framework was out of date, and it was identified by the Office of the Auditor General (OAG) to not be meeting the needs of the sector.
- The updated regulatory framework addresses recommendations of the OAG Performance Audit Report – DLGSC Regulation and Support of Local Government, which was tabled in Parliament on 30 April 2021.
- The DLGSC is currently working to finalise an assessment and triage tool to guide consistent decision-making in responding to instances of regulatory non-compliance. It is anticipated that this tool will be completed in the coming months.
- To complement and support DLGSC's approach to regulating the sector, a compliance and risk assessment framework is currently being developed by DLGSC which will set out how it deals with non-compliance and rates LGs risk levels.
- It is expected that the compliance framework will be completed and implemented by end of June 2023.
- A new information and data collection system to streamline and replace previous platforms, SmartHub and CRM is being developed to ensure that DLGSC has appropriate and current information to inform its regulatory framework and risk assessment tools.

Local government early intervention strategies

- There has been an increased emphasis on early intervention where local governments are experiencing a level of dysfunction, that if persists, could have consequences on the local government's provision of good governance to their community and district.
- Currently, the DLGSC is engaging with a small number of local governments in the early intervention space.

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Department of
Local Government, Sport
and Cultural Industries

Complaints handling

- To assist the local government sector with handling council member behavioural issues and resulting complaints, DLGSC is developing a preferred model that can be adopted by local governments.
- The preferred model involves a local government establishing a dedicated council member behavioural complaint committee that will determine complaints and refer to Council in relation to penalty and/or action plans.
- The council member behavioural complaint committee may have jurisdiction to deal with council member non-compliance with policy and code of conduct requirements.

Stop Puppy Farming

- *The Dog Amendment (Stop Puppy Farming) Act 2021* (SPF Act) requires the design and development of a centralised registration system (CRS) for dogs. The CRS will also assist with the registration of cats under the *Cat Act 2011*, and the development of regulations in consultation with stakeholders.
- A Request for Tender (RFT) for the implementation of the CRS was released to the market on 24 January 2023 and closed on 8 March 2023.
- DLGSC is currently evaluating the tenders received.
- Pending the result of the tender, DLGSC are working towards the indicative operational date for the CRS in late 2023.
- A consultation paper is being drafted, to seek feedback from stakeholders and interested members of the community, to assist in developing workable regulations.

DLGSC Contacts

LG Support and Engagement	lghotline@dlgsc.wa.gov.au
LG Policy and Legislation	legislation@dlgsc.wa.gov.au
CRS – Stop Puppy Farming	puppyfarming@dlgsc.wa.gov.au
Grants Commission - Financial Assistance Grants	grants.commission@dlgsc.wa.gov.au
LG accounting enquiries	LG.accounting@dlgsc.wa.gov.au
LG Act reform	actreview@dlgsc.wa.gov.au

Kimberley Country Zone: Minutes 13 April 2023



4.2 Reports from Kimberley Country Zone

The WALGA State Council Agenda has been attached as a separate document (Attachment 1). The following table provides a summary of Matters for Decision that will be considered at the WALGA State Meeting on 1st March, 2023, and provides an update on Matters for Noting.

4.2.1 Item/Matters for Decision

Item / Matters for Decision	WALGA Recommendations
4.1. Minutes of the State council meeting held 1 March 2023	<i>That the Minutes of the WALGA State Council meeting held on Wednesday, 1 March 2023 be confirmed as a true and correct record of proceedings</i>
4.2 Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response	<p><i>That the Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response be confirmed as a true and correct record of proceedings.</i></p> <p>4.2.1 Business arising from the Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response</p>
4.3 Flying Minute – Submission on the Consultation Paper – E-waste to landfill ban in Western Australia	<p><i>That the Flying Minute – Submission on the Consultation Paper – E-waste to landfill ban in Western Australia be confirmed as a true and correct record of proceedings.</i></p> <p>4.3.1 Business arising from the Flying Minute – Submission on the Consultation Paper – E-waste to landfill ban in Western Australia</p>

Kimberley Country Zone: Minutes 13 April 2023



Item / Matters for Decision	WALGA Recommendations
<p>7.1 Best Practice Governance Review – Feedback on Governance Model</p>	<p>That:</p> <ol style="list-style-type: none"> 1. This report summarising feedback from Members on the Best Practice Governance Review Final Report be received; and 2. Two sets of constitutional changes be developed for consideration by State Council at the July 2023 meeting to be put to the 2023 Annual General Meeting, that: <ol style="list-style-type: none"> a. Give effect to the revised Model 1, as per the Best Practice Governance Review Final Report; and b. Refine the constitution to address inconsistencies and other issues while maintaining the current governance model. <p>Executive Summary</p> <ul style="list-style-type: none"> • State Council commissioned the Best Practice Governance Review with the appointment of a Steering Committee in March 2022. • The Steering Committee, which met nine times over the course of the project to date and reported back to State Council several times, finalised its Final Report in February 2023. • On the basis of member feedback, the Steering Committee recommended Model 1 as the alternate governance model, which would result in the retention of State Council and Zones and the creation of a Board, with the majority of members elected from and by State Council. • At their March 2023 meeting, State Council resolved to seek feedback from Members on the proposed model. • To facilitate feedback from Members, the Final Report was distributed and a webinar was held, which was attended by 48 Local Government leaders; • Feedback was received from 17 Member Local Governments, with nine Member Local Governments expressing support for the proposed Model 1, and eight Member Local Government outlining concerns with the proposed Model 1 or expressing support for the Current Governance Model. • Concerns with the proposed Model 1 mostly related to concerns around representation at Board level, including the potential for representational imbalances, and the appointment of independent members, including a suggestion that independent members would be more likely to be metropolitan based. • Next steps for the project are for two sets of constitutional amendments to be presented to State Council at the July 2023 meeting with the view that these amendments would be presented to Members at the 2023 Annual General Meeting.

Kimberley Country Zone: Minutes 13 April 2023



Item / Matters for Decision	WALGA Recommendations
<p>7.2 Department of Local Government, Sport and Cultural Industries' Child Safe Awareness Policy Template</p>	<p><i>That State Council:</i></p> <ol style="list-style-type: none"> <i>1. Supports the draft Child Safe Awareness Policy Template being provided to Local Governments to assist with their implementation of Recommendation 6.12 of the Royal Commission (Child Safety Officers in Local Government); and</i> <i>2. Notes the Department of Local Government, Sport and Cultural Industries' commitment to providing ongoing support and resourcing assistance to Local Governments to assist with implementation of the draft Child Safe Awareness Policy Template and other relevant actions relating to child safeguarding, through the Child Safeguarding Implementation Unit.</i> <p>Executive Summary</p> <ul style="list-style-type: none"> Since 2020, the State Government has consulted with the Local Government sector in relation to Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission), which recommended that Local Governments should designate Child Safety Officers, with support from governments at the National and State level. In 2022, the Department of Communities (DoC) facilitated a series of co-design sessions which involved 35 representatives from Local Government, the Commissioner for Children and Young People (CCYP), WALGA, and the Department of Local Government, Sport and Cultural Industries (DLGSC) to develop the Child Safe Awareness Policy Template for Local Government (the Policy) to support implementation of Recommendation 6.12. The Policy supports initial action by Local Governments in addressing Recommendation 6.12, and forms part of the broader environment of child safe reforms developed out of the findings of the Royal Commission that will impact Local Government. DLGSC is seeking WALGA support for the Policy. WALGA considers support for the Policy is appropriate but notes that Local Governments will require ongoing support and resourcing assistance consistent with WALGA's Advocacy Position 3.10.2 Child Safeguarding. WALGA will continue to advocate to the State Government for the Policy to be considered in the context of a broader implementation plan for all the Royal Commission's recommendations relevant to Local Government. <p><u>Attachment</u></p> <ul style="list-style-type: none"> Child Safe Awareness Policy Template for Local Government

Kimberley Country Zone: Minutes 13 April 2023



Item / Matters for Decision	WALGA Recommendations
<p>7.3 Abandoned Shopping Trolleys Advocacy Position</p>	<p><i>That State Council endorse the following position on Abandoned Shopping Trolleys:</i></p> <p><i>The Local Government Sector advocates for State Government to consult with the Sector and prioritise legislative reforms that require retailers to contain shopping trolleys within shopping centre property boundaries, inclusive of enforcement and modified penalty mechanisms that are a realistic economic imperative for retailers to comply with containment requirements.</i></p> <p>Executive Summary</p> <ul style="list-style-type: none"> Abandoned trolleys in the public domain, create safety hazards for pedestrian and vehicular traffic and negatively impact public amenity and the natural environment. Some retailers prioritise their civic and social responsibilities, however the cost of physically retrieving illegally dumped trolleys is now substantially more than the cost of replacing trolleys. The absence of economic or legally enforceable imperative means retailers are increasingly not responding to this issue within reasonable timeframes, if at all. In response to community expectations, Local Governments bear the increasing cost burden to remove, impound and eventually dispose of abandoned trolleys. The <i>Public Spaces (Unattended Property) Act 2021 (NSW)</i>, presents an example of how legislation can be used to address issues arising from shopping trolleys.



Item / Matters for Decision	WALGA Recommendations
<p>7.4 Speed Management Reform Advocacy Position</p>	<p>That the Speed Management Advocacy Position as follows, be endorsed:</p> <ol style="list-style-type: none"> 1. That WALGA supports Local Governments wishing to manage travel speeds, including speed limit changes, as a means of achieving the many health, social and environmental benefits for communities. 2. That Main Roads WA (MRWA) retain the overarching authority for speed limit setting/zoning. 3. That Main Roads WA speed zoning policies and processes be reformed so that Local Governments are more influential in the determination of speed limit decreases or increases for local roads. <ol style="list-style-type: none"> a. This will include applications that are deemed to be approved when the application: <ol style="list-style-type: none"> i. is based on assessments by competent Local Government practitioners, ii. contains evidence-based identification of the benefits, iii. contains preliminary designs for infrastructure safety upgrades associated with applications to increase speed limits, and iv. includes an engagement strategy for managing community and stakeholder expectations. b. Allows for Main Roads WA to decline an application, within a mutually agreed timeframe, on the basis that it: <ol style="list-style-type: none"> i. does not meet the above criteria, and ii. provides specific evidence for declining the application. 4. The WALGA seeks to work with Main Roads WA and other stakeholders, to develop a speed management guide for Local Governments. <p>Executive Summary</p> <p>WALGA's existing policy on speed management is narrow in scope and is inadequate for advocating the varying needs of the Local Government sector. Speed management is an important tool for Local Governments, for managing the safety performance of local roads and to help create healthy, vibrant, and connected communities.</p> <p>Changing speed limits is an important element of speed management but the application process can be difficult and Local Governments currently have limited influence in the determination of speed limit changes on local roads.</p> <p>A contemporary advocacy position on speed management will enable WALGA to advocate for reforms that are needed to better reflect the diverse needs of Local Governments and enable effective and responsible management of travel speeds on local roads.</p> <p><u>Attachment</u> Local Government Principles for Speed Management Reform Discussion Paper</p>

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Item / Matters for Decision	WALGA Recommendations
<p>7.5 State Road Funds to Local Government Agreement 2023/24 to 2027/28</p>	<p>That the State Roads Funds to Local Government Agreement 2023/24 – 2027/28 be endorsed.</p> <p><u>Executive Summary</u></p> <ul style="list-style-type: none"> • The State Road Funds to Local Government Agreement (Agreement) provides funding for Local Governments to improve and maintain the local road network. • The new Agreement continues to provide 20% of vehicle license fee revenue collected by the State Government to be applied to Local Government roads and paths. • The proposed Agreement is for a five-year term from 2023/24 to 2027/28. • The overall structure and intent of the Agreement remains largely unchanged from the previous Agreement. • Commitments to road safety, aboriginal employment and recycled materials have been expanded. • The Agreement was developed through consultation with Local Government members of the State Road Funds to Local Government Advisory Committee (SAC), Main Roads WA and Regional Road Group representatives. <p><u>Attachment</u></p> <ul style="list-style-type: none"> • State Road Funds to Local Government Agreement 2023/24 to 2027/28

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4.2.2 Item/Matters for Noting

Item / Matters for Noting	WALGA Recommendations
<p>8.1 Environment and Waste Policy Team Report</p>	<p>That the matters considered by the Environment and Waste Policy Team be noted.</p> <p>1. Matters for State Council Decision</p> <p>1.1 Draft Guideline Minimising noise impact from outdoor community basketball facilities The Policy Team noted the Minister's withdrawal of the Draft Guideline Minimising noise impact from outdoor community basketball facilities. The Policy Team identified that the issues relating to basketball court noise are symptomatic of far broader considerations. These include provision of public open space in the planning system, the complexity of balancing infill and the need for recreation facilities, and noise issues. The Policy Team agreed that a whole of government approach was needed to address these issues and that there are a range of possible policy and program interventions which could assist Local Governments in balancing these considerations.</p> <p>1.2 South East Metropolitan Zone – Advocacy on Environmental Issues The Policy Team discussed the complexities of the issue that the South East Metropolitan Zone had raised in relation to the impact on macropods from urban development. The Policy Team noted a clear role for the State Government in communicating and regulating this issue.</p> <p>WALGA had strongly advocated for the Perth and Peel Strategic Assessment to be completed as this would have assisted in providing an overall, landscape scale conservation outcome on the Swan Coastal Plain but that the State Government announced that it would instead pursue regional planning as part of the State Native Vegetation policy.</p> <p>WALGA will continue to engage with the Department of Biodiversity Conservation and Attractions, on the issue of kangaroo management, and Department of Water and Environmental Regulation, on the implementation of WA's Native Vegetation Policy, and ensure the concerns of the South East Metropolitan Zone are brought to the Departments' attention. This item was also considered by the People and Place Policy Team</p>

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Item / Matters for Noting	WALGA Recommendations
	<p>2. Matters for State Council Noting</p> <p>The following updates were noted:</p> <ul style="list-style-type: none"> • The Urban Forest Conference was held on 17 February at Curtin University. <ul style="list-style-type: none"> • There were more than 340 attendees from Local Government, State Government, industry, community organisations and academia. • Speakers included: the Minister for Environment and Climate Action Hon Reece Whitby MLA; Hon Dr Brad Pettitt MLC, Member for South Metropolitan; Karen Sweeney, City of Sydney Manager of Urban Forest; representatives from Local Government; and high-profile horticultural experts Professor Josh Byrne and Sabrina Hahn. • The event was a key tool in WALGA's advocacy to State Government for \$20 million to plant 60,000 trees, a key initiative in WALGA's State Budget Submission. • Pre and post event marketing and media activity raised awareness of the issue and WALGA's budget request, including stories on the conference on ABC TV news, ABC radio and ABC on-line. • WALGA will continue its advocacy on urban forests and the other initiatives contained within our State Budget Submission, through meetings with Ministers and Members of Parliament, and continued media activity in the months leading up to the Budget being handed down in May. • The Gascoyne Waste and Environment Summit will be held on 11 and 12 May, in the Shire of Shark Bay. • Climate Risk Assessment Training: <ul style="list-style-type: none"> • As part of a Natural Disaster Resistance Program Grant, WALGA hosted a pilot Climate Risk Assessment Training session on Monday 20 February. • This session provided Local Governments with the tools to run a climate risk assessment for their own organization and improve understanding of climate risk in their localities. <ul style="list-style-type: none"> • Following this pilot session, the training will be refined and offered to the sector in future. • ARENA funding: <ul style="list-style-type: none"> • WALGA has commissioned a consultant to develop a template Fleet Transition Plan and nearly 20 Local Governments have agreed to be part of the ARENA funding bid. • There are positive funding opportunities from the State Government if WALGA ARENA bid is successful. • Biosecurity and Agriculture Management Act Review: <ul style="list-style-type: none"> • Stage 3 of the Act review is expected in mid-April. • WALGA has continued to engage with Stakeholders on this issue, including an upcoming meeting with Hon. Jackie Jarvis, Minister for Agriculture and Food; Forestry; Small Business; Citizenship and Multicultural Interests.

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Item / Matters for Noting	WALGA Recommendations
<p>8.2 Governance and Organisational Services Policy Team Report</p>	<p>1. Matters for State Council Decision</p> <p>1.1 Advocacy Position 2.1.14 Financial Assistance Grants</p> <p>Policy Team Comment: Financial Assistance Grants remain a key issue for Local Governments. The issue is primarily being pursued via ALGA, whose position is for FA Grants to be restored to at least 1% of Commonwealth taxation revenue via a phased approach. WALGA's current position is not inconsistent with ALGA's, and may be more politically palatable to the extent that it seeks an increase as opposed to identifying a quantum for increase.</p> <p>Recommendation: State Council retain Advocacy Position 2.1.14 Financial Assistance Grants</p> <p>1.2 Advocacy Position 2.4.4 Remote Area Tax</p> <p>Policy Team Comment: This position was developed in response to an Inquiry by the Productivity Commission. While the final report was handed down, the Government at the time decided not to act on it's recommendations and it is not clear that this is a priority for the current government. The issue remains relevant to WALGA members and has not been addressed by State Government.</p> <p>Recommendation: State Council retain Advocacy Position 2.4.4 Remote Area Tax</p> <p>1.3 Advocacy Position 2.5.14 Tender Threshold</p> <p>Policy Team Comment: This Advocacy Position has been superseded by WALGA's more recently adopted advocacy Position 2.5.46 'Financial Management and Procurement', that includes the following:</p> <p>"Supports the alignment of Local Government procurement thresholds, rules and policies with the State Government."</p> <p>Alignment of procurement practices with State Government includes the tender threshold provisions. State Government Procurement Rules (dated 1 June 2021) establish a public tender threshold for State Government of \$250,000 which is consistent with the threshold now applied to Local Government.</p> <p>Recommendation: State Council delete Advocacy Position 2.5.14 Tender Threshold</p> <p>1.4 Advocacy Position 2.5.26 Simple and Absolute Majority</p> <p>Policy Team Comment: This advocacy position was in response to the Department of Local Government's survey of Local Government views as to when an absolute majority decision should be required. Survey outcomes were addressed through the 2019 Local Government Act amendment that removed "special majority" provisions.</p>

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Item / Matters for Noting	WALGA Recommendations
	<p>Recommendation: State Council delete Advocacy Position 2.5.26 Simple and Absolute Majority</p> <p>1.5 Advocacy Position 2.5.21 Conduct of Postal Elections</p> <p>Policy Team Comment: This advocacy is based on the principle that the WAEC should not retain a monopoly on the conduct of elections, and that choice will create a market with potential to drive down cost.</p> <p>Recommendation: State Council retain Advocacy Position 2.5.21 Conduct of Postal Elections</p> <p>1.6 Advocacy Position 2.5.39 Exemption from AASB124</p> <p>Policy Team Comment: The advocacy position seeks an exemption from AASB124 on the basis that Council Member declare financial interests in Primary and Annual Returns.</p> <p>Recommendation: State Council retain Advocacy Position 2.5.39 Exemption from AASB124</p> <p>2. Matters for State Council Noting</p> <p>2.1 WALGA AGM 2022 – Abandoned Shopping Trolleys</p> <p>The WALGA 2022 AGM (Item 3.12.1) resolution, was referred by State Council on 7 December 2022 and considered by the GOS Policy Team, where it was resolved:</p> <p>The Governance and Organisational Services Policy Team recommends a new WALGA Advocacy Position for State Council's endorsement, subject to the proposed Advocacy Position including animal controls similar to the NSW Public Spaces (Unattended Property) Act 2021.</p> <p>A report will be presented to a future State Council meeting, recommending the requested Advocacy Position.</p>

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Item / Matters for Noting	WALGA Recommendations
<p>8.3 Infrastructure Policy Team Report</p>	<p>That the matters considered by the Infrastructure Policy Team be noted.</p> <p>1. Matters for State Council Decision</p> <p>Speed Management Reform Advocacy Position – see Agenda item 7.4.</p> <p>2. Matters for State Council Noting</p> <p>The Policy Team had further discussions concerning the Western Power Access Arrangement and considered a follow up submission to the Economic Regulation Authority that was consistent with the Advocacy Position endorsed in May 2022. The ERA delivered its final decision on 31 March 2023.</p> <p>3. Items Referred from Zones</p> <p>The Policy Team considered and agreed recommendations in relation to:</p> <ul style="list-style-type: none"> • Heavy haulage cost recovery • Advocacy for upgrading Goldfields Highway between Meekatharra and Wiluna • Disaster recovery funding arrangements • Total Fire Ban impacts on road management • Road Traffic Issues and the relationship between Local Government and Main Roads WA • Car Parking and Traffic Congestion Around Schools • Regional Road Maintenance Contracts with Main Roads WA • Beef Roads Program • Western Power Access Arrangement 5 (2023 – 2027) <p>These recommendations are reflected in the Zone Status Reports.</p> <p>4. New Policy Issues</p> <p>The Policy Team undertook a workshop to identify strategic policy gaps and opportunities for consideration in 2023/24.</p>

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Item / Matters for Noting	WALGA Recommendations
<p>8.4 People and Place Policy Team Report</p>	<p>That the matters considered by the People and Place Policy Team be noted.</p> <p>1. Matters for State Council Decision</p> <p>1.1 South East Metropolitan Zone – Advocacy on Environmental Issues The Policy Team noted the recommendations from the South East Metropolitan Zone. The Policy Team discussed the complex issues and risks associated with macropod translocation and the clear role for the State Government in communicating and regulating the issue was noted.</p> <p>The Policy Team agreed that WALGA should not take a lead role in the development of a consultation piece as proposed in the Zone recommendation.</p> <p>The Policy Team requests the WALGA Secretariat continue to engage with the Department of Biodiversity, Conservation and Attractions on the issue of kangaroo management and the Department of Water and Environmental Regulation on the implementation of WA's Native Vegetation Policy and ensure the concerns of the South East Metropolitan Zone are brought to the Departments' attention. This item was also considered by the Environment and Waste Policy Team.</p> <p>2. Matters for State Council Noting</p> <p>At the meeting on 1 March, the People and Place Policy Team received:</p> <ul style="list-style-type: none"> • a presentation on Child Safeguarding from the Department of Local Government, Sport and Cultural Industries representatives Tom Fleming and Kait McNamara; and • an update from the Planning and Building Team on the recently announced next phase of the State Government's planning reforms agenda and other high-profile planning initiatives.
<p>9.1 2023 Policy Priorities</p>	<p>That the update on WALGA's 2023 Policy Priorities be noted.</p> <p><u>Executive Summary</u></p> <ul style="list-style-type: none"> • It is important that WALGA focuses on issues of most importance to Local Governments to maximise sector outcomes and avoid diluting our effectiveness in influencing key decision-makers. • At the March Strategic Forum, the State Council discussed WALGA's policy priorities for 2023. The agreed priorities are now available on the WALGA website. • Any new issues emerging through Zones or other channels will be considered in the context of these identified priorities. <ul style="list-style-type: none"> • Attachment • WALGA 2023 Policy Priorities

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Item / Matters for Noting	WALGA Recommendations
<p>9.2 Local Emergency Management Arrangements (LEMA) Review Project</p>	<p>That the update on the Local Emergency Management Arrangements (LEMA) Review Project be noted.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> • The LEMA Review is a partnership between the Department of Fire and Emergency Services (DFES) and WALGA, initiated in response to reports that the current LEMA model is not fit-for-purpose for Local Government. • The LEMA Review is an opportunity to develop new LEMA approaches, reshape emergency management (EM) procedures and enhance disaster preparedness at the local level. • WALGA received AWARE funding to lead a consultation with Local Government for the LEMA Review to ensure that the outcomes were sector-led and representative of a diverse range of Local Governments. • From April to December 2022, WALGA engaged with the sector to identify LEMA strengths, weaknesses, and improvement opportunities in a consultation process. 100 Western Australian Local Governments participated in the consultation process. • WALGA's LEMA Review Consultation with Western Australian Local Governments: Project Summary and Recommendations Report summarises the key findings of this consultation process that will inform a LEMA Improvement Plan developed by DFES. • A final LEMA Improvement Plan, which will include implementation actions, will be submitted to the State Emergency Management Committee (SEMC) for endorsement in August 2023. <p><u>Attachments</u></p> <ul style="list-style-type: none"> • LEMA Review Issues Paper • LEMA Review Local Government Survey Findings Report • LEMA Review Workshop Consultation Report • LEMA Review Consultation with Western Australian Local Governments: Project Summary and Recommendations Report

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Item / Matters for Noting	WALGA Recommendations
<p>9.3 Submission to the Independent Review of WA's COVID-19 Management and Response</p>	<p>That the Submission to the Independent Review of Western Australia's COVID-19 Management and Response, endorsed via Flying Minute on 15 March 2023, be noted..</p> <p>Executive Summary</p> <ul style="list-style-type: none"> • The State Government has commissioned an independent review of WA's response and management of COVID-19, with submissions due by 16 March 2023. • The scope of the review is limited to the Western Australian Government's response and management of COVID-19 and specifically excludes Local Government, Commonwealth Government and non-government organisations. • WALGA's submission is based on the Association's, and Local Governments', experience and interaction with the State Government in responding to COVID-19. • The submission acknowledges the effectiveness of the State Government's response and focuses on WALGA and Local Governments experience of the State Government's COVID-19 response relating to public sector capacity and capability, intragovernmental communication and cooperation, community support, engagement and communication and the economic and social outcomes. • Feedback from State Councilors, provided via the Flying Agenda process, was incorporated into the final submission. <p><u>Attachment:</u></p> <ul style="list-style-type: none"> • Flying Minute Submission to the Independent Review of WA's COVID-19 Management and Response

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Item / Matters for Noting	WALGA Recommendations
<p>9.4 Submission to the DWER E-waste to Landfill Ban Consultation Paper</p>	<p>That the Submission to the Department of Water and Environmental Regulation's E-Waste to Landfill Ban Consultation paper, endorsed via Flying Minute on 30 March 2023, be noted.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> • The Department of Water and Environmental Regulation has released a Consultation Paper on the proposed e-waste to landfill ban. • The State Government made an election commitment to deliver a state-wide ban by 2024, with the aim of improving management and recycling of e-waste produced by households and businesses across the State. • WALGA acknowledges the objectives of the ban and its alignment to global, national and local environmental and recovery targets, in particular the Waste Avoidance and Resource Recovery Strategy 2030. However, the implementation of an e-waste to landfill ban by 2024, in its proposed form, could have significant financial implications for Local Governments, and the communities they service. • Currently, there are no fully effective product stewardship schemes in place for the materials covered by the bans, which means if the ban is implemented the costs will be borne by Local Government and the community. • WALGA's submission has been developed with input from Local Governments, and highlights issues raised by the sector regarding e-waste recycling. • The submission was endorsed by State Council via the Flying Agenda process. <p><u>Attachments:</u></p> <p>Flying Minute: Submission on the Consultation Paper – E-waste to landfill ban in Western Australia</p>
<p>9.5 Report Municipal Waste Advisory Council (MWAC)</p>	<p>That the resolutions of the 22 February 2023 Municipal Waste Advisory Council meeting be noted.</p> <p>Executive Summary</p> <p>This item summaries the outcomes of the MWAC meeting held on Wednesday, 22 February.</p>

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Item / Matters for Noting	WALGA Recommendations
10.1.3 Report on Key Activities, Member Services Portfolio	<p>That the Key Activity Report from the Member Services Portfolio to the May 2023 State Council meeting be noted.</p> <p><u>Activities:</u></p> <ul style="list-style-type: none"> • The Commercial team has scheduled 46 new suppliers across the Preferred Supplier Program • Sustainable Energy Project • Construction and Built Environments – new PSP to support building and works • Union applications to amend the State Local Government Awards • Webinars • Sector engagement – new LinkedIn group • ICT/ Cyber Security Project • Local Government Legislative Reform – Tranche On passed the Le Legislative Assembly on 23 March and will now be debated in the Legislative Council. The second tranche of reforms is expected towards the end of the 2023 calendar year and will include: <ul style="list-style-type: none"> • Office of the Local Government Inspector including Monitors and a Conduct Panel replacing the current Standards Panel. • Elected Member Superannuation • Audit Committees – Requirement for an Independent Chair • Streamlining Regional Subsidiaries • WALGA's role in the Local Government Act • Training <ul style="list-style-type: none"> • CPP30719 Certificate III in Waste Management • Safety Representative Course with DMIRS • LGA30120 Certificate III in Local Government • Elected Member Training • Officer Training – Short Courses
10.1.4 Report on Key Activities, Policy Portfolio	<p>That the Key Activity Report from the Policy Portfolio to the May 2023 State Council meeting be noted.</p> <p><u>Activities:</u></p> <ul style="list-style-type: none"> • Economics <ul style="list-style-type: none"> • Economic Briefing • WA Visitor Economy Strategy Engagement with Tourism WA • Environment and Waste <ul style="list-style-type: none"> • Gascoyne Waste and Environment Summit • Local Biodiversity and Native Vegetation Management Project • Planning and Building <ul style="list-style-type: none"> • Medium Density Code • Planning Reform

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Item / Matters for Noting	WALGA Recommendations
	<ul style="list-style-type: none"> • Energy Efficiency Compliance Guidance • Mandatory Inspections of Residential Dwellings During Construction • Resilient Communities • State Emergency Management Committee -approved \$40,000 to WALGA to undertake consultation with LG on the WA Climate Change Adaption Plan for Emergency Management • Section 33 Firebreak Notice Guidance • Local Emergency Management Arrangements Improvement Plan • National Disaster Resilience Grants 2023 • Incident Review Reports • Aboriginal Cultural Heritage Legislation - The new Aboriginal Cultural Heritage Act 2021 will commence on 1 July 2023. WALGA is working with the Department of Planning, Lands and Heritage (DPLH) to deliver an education session webinar for the sector to discuss the operation of the legislation and supporting materials and guidelines. DPLH will also be delivering regional information session during May 2023. • Disability Services Act Reform – DoC has developed a Consultation Paper to seek feedback on proposed reform to this legislation

4.2.3 Status Report on State Council Resolutions

Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
1 March 2023 Item 7.1 Proposed Advocacy Position on Constitutional Recognition of Aboriginal and Torres Strait Islander People	That WALGA: 1. Supports respectful conversations about constitutional recognition of Aboriginal and Torres Strait Islanders and the Voice to Parliament. 2. Requests that the Commonwealth Government ensure that Local Governments and communities are kept informed on the proposal. RESOLUTION 418.1/2023	WALGA will continue to keep the Local Government sector informed of progress towards the Referendum on an Aboriginal and Torres Strait Islander Voice.	Ongoing	Nicole Matthews Executive Manager Policy
1 March 2023 Item 7.2 Community Disaster Resilience Strategy Submission	That the Submission on the draft Western Australian Community Disaster Resilience Strategy be endorsed, incorporating the following points: 1. Guidance on donation management during a disaster, recovery from a disaster and ongoing; 2. Additional detail on the State's role, the funding that is required and how support can be accessed;	The Submission was submitted to the State Emergency Management Committee on Thursday 2 March.	2 March 2023	Nicole Matthews Executive Manager Policy



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	<p>3. Acknowledgment that the role of volunteer bush fire brigade members is focused on response, and that resilience training is better targeted to support agencies and community groups assisting with disaster recovery. Any training requirements for brigade members should be voluntary.</p> <p>RESOLUTION 419.1/2023</p>			
<p>1 March 2023</p> <p>Item 7.3</p> <p>Child Safeguarding Advocacy Position</p>	<p>That the Child Safeguarding Advocacy Position as follows be endorsed:</p> <p><i>Child Safeguarding</i></p> <p>1. <i>Local Government supports:</i></p> <p>a. <i>the recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse 2017, in particular Recommendation 6.12 which can be achieved by Local Government implementing and embedding child safeguarding across its functions with support from Governments at the national, state and territory levels; and</i></p> <p>b. <i>the ten National Principles for Child Safe Organisations (Australian Humans Rights Commission).</i></p> <p>2. <i>The State Government through an Independent Oversight Body should provide financial, resourcing and capacity building support to Local Governments to implement and embed child safeguarding across its functions, through the provision of:</i></p> <p>a. <i>supporting materials such as template policies, procedures and guidelines;</i></p> <p>b. <i>consistent key messaging and resources to promote and share in venues and facilities and online;</i></p> <p>c. <i>examples of best practice, including case studies;</i></p> <p>d. <i>self-assessment tools to assist Local Government;</i></p> <p>e. <i>ongoing training and skills development for Local Government staff, including online training options;</i></p> <p>f. <i>funding for the delivery of the child safeguarding function within smaller, less well resourced (Band 3 and Band 4) Local Governments; and</i></p> <p>g. <i>expert officers within each region to provide support and guidance to Local Government on child safeguarding.</i></p> <p>3. <i>The Local Government sector supports Local Government participation in the State's National Redress Scheme, with full financial coverage by the State.</i></p> <p>RESOLUTION 420.1/2023</p>	<p>The Advocacy Positions Manual has been updated.</p>		<p>Nicole Matthews Executive Manager Policy</p>

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
1 March 2023 Item 7.4 Submission on Draft Guideline Minimising Noise Impact from Outdoor Community Basketball Facilities	That WALGA: 1. Note that the Environment Minister has withdrawn the Draft Guideline: Minimising noise impact from outdoor community basketball. 2. Write to the Ministers for Environment, Local Government, Sport and Planning requesting the formation of a cross Government working group, including relevant representative bodies, to consider and develop solutions to balance urban density and infill, public recreation and noise management. RESOLUTION 422.1/2023	In progress.	Ongoing	Nicole Matthews Executive Manager Policy
1 March 2023 Item 7.5 Main Roads Draft Roadside Advertising Policy and Application Guidelines	1. That WALGA endorse the Main Roads Draft Roadside Advertising Policy and Applications Guidelines in full; and 2. That the WALGA administration draft a submission to reflect its support. RESOLUTION 423.1/2023	A letter has been sent to Main Roads WA reflecting the decision of WALGA State Council.	April 2023	Ian Duncan Executive Manager Infrastructure
1 March 2023 Item 7.6 Best Practice Governance Review Final Report	That: 1. The Best Practice Governance Review Stage 3 Final Report be received; 2. The proposed changes to WALGA's governance structure as per the revised Model 1, detailed in the Stage 3 Final Report, be noted; 3. Members be engaged on the detail of the model and a Final Report be presented to the May 2023 State Council meeting for consideration; 4. Any recommendation to the 2023 AGM include Option 5 as the Current Model and Option 1 as an alternative to the Current Model; and 5. Subject to points 1, 2, 3 and 4 above, constitutional changes be developed for consideration by State Council. RESOLUTION 424.1/2023	Recommendations 1 and 2 are noted Recommendation 3 has been actioned and Members have been engaged on the detail of model 1. An agenda item has been prepared for the May 2023 State Council meeting. Recommendations 4 and 5 are noted and will be actioned dependent on item 3.	Ongoing	Tony Brown Executive Director Member Services
1 March 2023 Item 7.7 Finance and Services Committee Minutes – 15 February 2023	That the Minutes of the Finance and Services Committee meeting held on 15 February 2023 be endorsed. RESOLUTION 425.1/2023	Items have been actioned.	March 2023	Tony Brown Executive Director Member Services

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
1 March 2023 Item 7.8 Selection Committee Minutes – 23 February 2023	That the recommendations contained in the 23 February 2023 Selection Committee Minutes be endorsed. RESOLUTION 426.1/2023	Items have been actioned.	March 2023	Tony Brown Executive Director Member Services
1 March 2023 Item 7.10 LGIS Board Tenure	That State Council endorse the reappointment of Cr Paul Kelly as a Director of the LGIS Board for a three-year term upon the expiry of his current term. RESOLUTION 428.1/2023	This item has been actioned.	March 2023	Tony Brown Executive Director Member Services
1 March 2023 Item 7.12 Appointments to State Council Policy Teams and Committees	That: 1. Cr David Lagan be appointed to the Governance and Organisational Services Policy Team; 2. Mayor Patrick Hall be appointed to the Finance and Services Committee; 3. Mayor Mark Irwin be appointed to the Metropolitan Representative position on the Local Government House Trust; and 4. Mayor Patrick Hall be appointed to the Metropolitan State Councillor position on the Local Government House Trust. RESOLUTION 430.1/2023	Appointments have been actioned.	March 2023	Tony Brown Executive Director Member Services
7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions	That: 1. the following resolutions from the 2022 WALGA Annual General Meeting be endorsed for action: 3.8 Review of the Rating Methodology used by the Valuer-General <i>Advocate for a full review of the rating methodology used by the Valuer-General to value all land in the State of Western Australia.</i> 3.10 Reform of the Cat Act 2011 <i>That the WA Local Government sector requests the WA State Government prioritise reforms to the Cat Act 2011, in accordance with the Statutory Review undertaken and tabled in the State Parliament on 27 November 2019.</i>	In relation to item 3.8 Review of the Rating Methodology used by the Valuer-General, a letter has been sent to the Minister for Lands (with a copy also sent to the Minister for Local Government). In relation to item 3.10 Reform of the Cat Act 2011, a letter has been sent to the Minister for Local Government on this issue. In relation to item 3.1 Road Traffic Issues, the Infrastructure Policy Team resolved: <i>That efforts to increase the importance given to Local Government knowledge regarding traffic issues be deferred for consideration</i>	Ongoing	Tony Brown Executive Director Member Services



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	<p>2. the following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken:</p> <p>3.1 Road Traffic Issues</p> <ul style="list-style-type: none"> That WALGA advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures. <p>3.2 Car Parking and Traffic Congestion Around Schools</p> <p>That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:</p> <ol style="list-style-type: none"> 1. Reviewing car parking standards for schools; 2. Ensuring sufficient land is set aside for the provision of parking on school sites; 3. Reviewing the co-location of schools to avoid issues being exacerbated; 4. Restricting school access from major roads; 5. Developing plans to enable schools to manage school traffic; 6. Develop programs to educate drivers; and 7. Develop options and implement initiatives to encourage alternative modes of transport to school. <p>3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA</p> <p>That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.</p>	<p>in mid-2023 after a clear Local Government advocacy position on speed management is developed and endorsed.</p> <p>In relation to item 3.2 Car Parking and Traffic Congestion Around Schools, the Infrastructure Policy Team resolved:</p> <p>That WALGA uses its role at the Safe Active Travel to School Working Group to advocate for these outcomes and provide advice back to the Local Government sector.</p> <p>In relation to item 3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA, the Infrastructure Policy Team resolved:</p> <p>That the opportunities and interest in contracting Local Governments to undertake maintenance and minor works on the State road network be explored in discussion with Main Roads WA.</p> <p>In relation to item 3.4 Northern Australia Beef Roads Program, the Infrastructure Policy Team resolved:</p> <p>That the Association write to the Goldfields Esperance Regional Road Group identifying the issue raised and invite them to consider whether they may partner with other organizations such as Meat and Livestock Australia, the Pastoral and Graziers Association and the Regional Development Commission and RDA to develop a business case to fund roads critical to the southern pastoral beef industry.</p> <p>In relation to item 3.6 South West Native Title Settlement, WALGA is preparing a formal letter to Anthony Kannis, Director General of Department of Planning,</p>		

Kimberley Country Zone: Minutes 13 April 2023



Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	<p>3.4 Northern Australia Beef Roads Program</p> <p><i>That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south, or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.</i></p> <p>3.5 3D House Printing Building Compliance</p> <p><i>That WALGA requests:</i></p> <ol style="list-style-type: none"> <i>Assistance from Minister for Industry and Science The Hon Ed Husic MP, Minister for Housing and Homelessness, Small Business The Hon Julie Collins MP, Minister for Infrastructure, Transport, Regional Development and Local Government The Hon Catherine King MP to work with Ministers from all State and Territory Governments who have Building and Construction in their portfolios, to collaborate and to consider removing impediments within the National Construction Code Series and associated Australian Standards, that dissuade industry from adopting 3D printing as a building method.</i> <i>That the Government provide instruments to incentivise private industry to develop 3D printing and include this as an acceptable building practice.</i> <p>3.6 South West Native Title Settlement</p> <p><i>That WALGA advocate to the State Government that Local Governments be provided with the full list of potential land to be requested for transfer as part of the South West Native Title Settlement and that a minimum of three months be provided for Council to provide feedback.</i></p> <p>3.7 Land Offset Compensation to Local Governments</p> <p><i>That WALGA advocate to the State Government that the Developer</i></p>	<p>Lands and Heritage (DPLH) requesting:</p> <ul style="list-style-type: none"> A full list of potential land parcels that will be eligible for transfer as part of the Southwest Native Title Settlement to enable Local Governments to undertake early due diligence on the identified land, The consultation timeframe is increased for consideration of parcels of land for transfer from 40 days to 90 days (3 months) 		

Kimberley Country Zone: Minutes 13 April 2023



Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	<p>requiring land offsets should be required to provide the offsets within the Local Government where the clearing occurs and where this is not possible, the Developer requiring land offsets within another Local Government be required to pay a fee to the Local Government for the loss of rates and ongoing maintenance of infrastructure to the Land.</p> <p>3.12.1 Abandoned Shopping Trolleys That this meeting supports the recent petition to be tabled in the Legislative Council, Parliament of Western Australia, "Removal and Abandonment of Shopping Trolleys 22-0017" calling on the State Government to implement stringent and uniform shopping trolley containment laws for the whole state of Western Australia.</p> <p>3. the following resolutions from the 2022 WALGA Annual General Meeting be noted:</p> <p>3.11 WALGA Best Practice Governance Review – Principles</p> <p>That:</p> <p>1. The update on the Best Practice Governance Review project be noted, and</p> <p>2. The principles to inform WALGA's future governance model, as follows and as per the attached Principles document, be endorsed:</p> <p>a. Representative – WALGA unites and represents the entire Local Government sector in WA and understands the diverse nature and needs of members, regional communities and economies.</p> <p>b. Responsive – WALGA is an agile association which acts quickly to respond to the needs of members and stakeholders.</p> <p>c. Results Oriented – WALGA dedicates resources and efforts to secure the best</p>			



Kimberley Country Zone: Minutes 13 April 2023

Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	<p>outcomes for Local Government and supports the delivery of high-quality projects, programs and services.</p> <p>3.12.2 Mandatory Superannuation for Elected Members in Band 1 and 2 Councils</p> <p>That this meeting supports requesting WALGA to advocate for the Local Government reforms to include mandatory superannuation for elected members of Band 1 and Band 2 Councils and supports the optional payment of superannuation for Band 3 and 4 Councils.</p> <p>RESOLUTION 394.8/2022</p>			
<p>7 December 2022</p> <p>Item 8</p> <p>Additional Zone Resolutions – Zone items relating to the Aboriginal and Torres Strait Islander Voice to Parliament</p>	<p>That State Council:</p> <ol style="list-style-type: none"> Supports a robust and respectful national debate on constitutional recognition for Aboriginal and Torres Strait Islanders and requests the Commonwealth Government provide further details on the proposed Voice to Parliament. Requests that the Commonwealth Government ensure that Local Governments and local communities across WA are meaningfully engaged with on this issue. Requests WALGA prepare an advocacy position in support of constitutional recognition to be circulated to WALGA Zones for their next meeting for consideration and feedback. <p>RESOLUTION 415.8/2022</p>	<p>An item for decision on the Voice to Parliament and Referendum on constitutional recognition for Aboriginal and Torres Strait Islanders was considered at the March 2023 State Council meeting.</p>	<p>March 2023</p>	<p>Nicole Matthews</p> <p>Executive Manager Policy</p>
<p>1 December 2021</p> <p>Item 5.3</p> <p>2021 Annual General Meeting</p>	<p>That:</p> <ol style="list-style-type: none"> The following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action: <p><u>Cost of Regional Development</u></p> <p>That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns.</p> <p>RESOLUTION 294.7/2021</p>	<p>In March the State Government announced the establishment of a new Infrastructure Development Fund that includes a stream to support the delivery of regional worker accommodation with applications open until September 2024. This is an infrastructure investment program to address infrastructure constraints in the water, wastewater and electricity network at a precinct or strategic site scale impacting the delivery of regional worker accommodation. Full details can be found here.</p>	<p>Ongoing</p>	<p>Ian Duncan</p> <p>Executive Manager Infrastructure</p>

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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
3 September 2021 Item 6.1 Stop Puppy Farming Legislation	<ol style="list-style-type: none"> That the update on the Dog Amendment (Stop Puppy Farming) Bill 2021 be noted. That: <ol style="list-style-type: none"> any additional costs incurred by a Local Government in administering the Dog Act be paid by the State Government; and the Fees and Charges set in Regulations are reviewed bi-annually and at minimum, be adjusted by the Local Government Cost Index. <p>RESOLUTION 275.5/2021</p>	Correspondence has been sent to the Minister for Local Government advising of resolution 2.	Ongoing	Tony Brown Executive Director Member Services

Link to Key Pillar/s and Strategies:		Budget Implications	
<div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div>	<div>Advocate</div> <div>Facilitate</div> <div>Partner</div> <div>Fund</div> <div>Promote</div> <div>Monitor</div>	Nil	
Resolution(s)		Action(s)	
<p>That the Kimberley Regional Group:</p> <ol style="list-style-type: none"> Notes the State Council Agenda Items as circulated. Supports the recommendations in the Matters for Decision contained within the State Council Agenda, Acknowledges the Items for noting, Notes the Kimberley Zone Status Report Notes the report from the WALGA President 		<p>KRG to write to WALGA President regarding the Local roads and Community Infrastructure Program.</p> <p>KRG to issue a briefing note regarding the Wyndham Port as first point of entry, to WALGA.</p> <p>National General Assembly (NGA) conference 16th June. KRG to consider attendance and any items for consideration</p>	
Moved:	Shire of Derby West Kimberley	Responsible:	
Seconded:	Shire of Broome	Due date:	
Carried:	4 / 0		

Conclusion of Zone Matters 2:30

Kimberley Country Zone: Minutes 13 April 2023





THE
KIMBERLEY
REGIONAL GROUP

Meeting Minutes

13 April 2023

In Person at City of Perth Council Offices

Or

Join Zoom Meeting

<https://us02web.zoom.us/j/86190586584?pwd=TVluL1lob29jalorZEVlQjhRVUlsdz09>

Meeting ID: 861 9058 6584, Passcode: 835617

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Meeting Open: 15:15pm

1.

Chair acknowledged the Traditional Custodians of the different lands on which people are meeting today, and to paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr Chris Mitchell	Shire of Broome	In person
Cr Geoff Haerewa	President, Shire of Derby West Kimberley	In person
Cr Malcolm Edwards	President, Shire of Halls Creek	Zoom
Cr David Menzel	President, Shire of Wyndham East Kimberley	In person
Observers		
Sam Mastrolembro	CEO, Shire of Broome	In person
James Watt	Director Corporate Services, Shire of Broome	Zoom
Peter McCumstie	Deputy President, Shire of Derby West Kimberley	Zoom
Neil Hartley	Director Strategic Business, SDWK	In person
Phillip Cassell	CEO, Shire of Halls Creek	Zoom
Cr Tony Chafer	Deputy Shire President, SWEK	Zoom
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	In person
Executive Support Team		
Paul Rosair	Principal, NAJA Business Consulting Services	In person
Michelle Mackenzie	Principal, Mira Consulting	Zoom
Jane Lewis	Principal, Redit Research	In person
Josh Turner	NAJA Business Consulting Services	In person
Apologies		
Cr Desiree Male	President, Shire of Broome	
Amanda Dexter	CEO, Shire of Derby West Kimberley	
Nick Kearns	Director of Planning / Community SWEK	

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Name	Shire / Council / Organisation	Method
Guests		
Rob Cossart	State Recovery Coordinator	In Person
Christine Comer	Assistant Director WA and SA. National Emergency Management Agency	In Person
Glenn Mace Stuart Cowie	Executive Director Service Delivery, Department of Communities SWICC, Department of Communities	In Person

3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest
Nil			

4. Minutes of the last meeting

Item for Decision

Submitted by: Secretariat

Attachment 1: Matters Arising and Outstanding Business

Confirmation of Previous Minutes

Resolution/s	Action(s) / Budget Implications
That the Minutes of the Kimberley Regional Group held on 17 February 2023, as published and circulated, be confirmed as a true and accurate record of that meeting.	See Attachment 1 – Matters Arising and Outstanding Business

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Moved:	SDWK	Responsible:	See Attachment
Seconded:	SoB	Due date:	As appropriate
Carried: 4 / 0			

Attachment 1 Matters Arising and Outstanding Business

Date / Item	Action / Progress	Responsible
North West Defence Alliance (NWDA) Funding Request		
24/8/2022 Item 11.4	<p>Action: The KRG approves, in principle, a contribution up to \$40,000 from the KRG surplus for the 2022-23 financial year, towards the lobbying and advocacy efforts of the North West Defence Alliance, subject to the development of a formal budget to be considered by circular resolution.</p> <p>Status / Progress: Cr Haerewa to liaise with Secretariat</p>	Cr Haerewa and Secretariat
Kimberley Regional Group Memorandum of Understanding		
21/6/2022 Item 9.4	<p>Action: MOU to be finalised</p> <p>Status / Progress: Executive Officer discussed with Secretariat and CEO's. A final MOU to be tabled at April meeting. Governance arrangements to be discussed.</p>	Members and Executive Officer
Resilience and Recovery		
18/02/2023 Item 8	<p>Action: Executive Team to contact Rob Cossart, State Recovery Coordinator. Look at opportunities to be involved with the review of DRFAWA.</p> <p>Status / Progress: The CEO SDWK has been liaising with the State Recovery Co-ordinator. The Commonwealth Review of DRFAWA, led by Andrew Colvin APM OAM, will determine the strengths and weaknesses of the current system to help bolster WA's resilience to hazards. It is expected to be completed by 2024. The KRG could consider submission into the review.</p>	Executive Officer and CEO SDWK
Media Policy		
18/02/2023 Item 10	<p>Action: The Executive Team to update the draft media and communications policy to with a modification to "Speaking on behalf of the Kimberley Regional Group" to include the Secretariat.</p> <p>Status / Progress: Resolved</p>	Executive Officer

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Date / Item	Action / Progress	Responsible
KRG Website		
18/02/2023 Item 11	<p>Action: Executive Team and Secretariat to negotiate a contract and purchase order with the chosen web developer.</p> <p>Status / Progress: The website is in development. Content will need to be written for the site in partnership with the members, and approved by the KRG, before it goes live.</p>	Executive Team
General Business		
18/02/2023	<p>Action: Insurance Costs: Executive Officer EO to discuss with CEO Broome and talk to Jonathan Seth, CEO LGIS regarding relief on Insurances as a result of impact of the floods.</p> <p>Status / Progress: Jonathan Seth is no longer the CEO. Contact is being made with James Sheridan, the new CEO.</p>	Executive Officer
18/02/2023	<p>Action: April meeting to be changed to a Perth venue. Executive Team to organise.</p> <p>Status / Progress: The Executive Team has secured the City of Perth for the meeting.</p>	Executive Assistant
18/02/2023	<p>Action: Letter to be sent on behalf of the KRG to request that funding from the Lord Mayors Distress Relief Fund be directed to evacuation centres across the Kimberley.</p> <p>Status / Progress: Correspondence was sent to the City of Perth. Awaiting a response.</p>	Executive Assistant

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Watching Brief
Federal Grant Growing Regions Program - Information on program guidelines, eligibility criteria and the application process will be provided by the Commonwealth in due course.
Minister McBain Kimberley Tour – await sitting dates for Parliament (in contact with Gabrielle Said)
Aboriginal Heritage Act third round approx. Feb 2023. EO spoke to Anthony Kannis, DG DPLH
WA Development Index – response received from the Department of Local Government, Sport and Cultural Industries. Tabled in correspondence.
Banned Drinkers register - The McGowan Government advised on the 2nd of March 2023 that it will introduce new legislation to parliament as soon as possible to strengthen the Banned Drinkers Register. It is anticipated that many of the recommendations made by the KRG will be addressed in this legislation.
State government funding to address juvenile crime in the Kimberley – response received from the Department of Justice. Tabled in correspondence. The Kimberley Aboriginal Youth Wellbeing Steering Committee is key to recommending funding partnerships with government for youth projects across the Kimberley. The KRG is an observer on this committee. See correspondence.

Resolved
Media and Communications Policy and Stakeholder Engagement Plan
Letters of congratulations to new State Ministers
Audited statements circulated
KRG meeting dates set and circulated
Service Level Agreement
Policy Position Papers
Investment Prospectus

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5. Correspondence

Item for Noting

Submitted by: Secretariat

Attachment 2: Correspondence In: Dr Adam Tomison, Aboriginal Justice Transformation
Attachment 3: Correspondence In: Kimberley Aboriginal Youth Wellbeing Team
Attachment 4: Correspondence In: WA Development Index
Attachment 5: Correspondence In: Online Composite Engineering
Attachment 6: Correspondence Out: Kimberley Aboriginal Youth Wellbeing Team

Note: Correspondence considered of an administrative nature, will not be tabled.

Correspondence In	
Date	14/02/2023
From	Adam Tomison, Director General Department of Justice
Topic	Kimberley Juvenile Justice Strategy (KJJS)
Attachment	2
Date	27/03/2023
From	Kimberley Aboriginal Youth Wellbeing Team
Topic	Kimberley Aboriginal Youth Wellbeing Steering Committee
Attachment	3 - also includes email attachments
Date	27/02/2023
From	Jennifer McGrath, Deputy Director General, DLGCI
Topic	KRG Support for the WADI - Response
Attachment	4
Date	30/03/2023
From	Online Composite Engineering
Topic	New product release - Cementcrete Composite Blanket
Attachment	5
Correspondence Out	
Date	28/03/2023
From	CR David Menzel, KRG Chair
To	Kimberley Aboriginal Youth Wellbeing Team
Topic	Kimberley Aboriginal Youth Wellbeing Steering Committee
Attachment	6

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Resolution/s		Action(s) / Budget Implications	
That the Correspondence be received and noted, and that the Executive Officer be directed on a response, if required.		Nil	
Moved:	SoB	Responsible:	Executive Support Team
Seconded:	SWEK	Due date:	As appropriate
Carried: 4 / 0			

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Attachment 2 Correspondence In: Kimberley Juvenile Justice Strategy (KJJS)

From Adam Tomison, Director General Department of Justice 14/02/2023



Government of Western Australia
Department of Justice
Office of the Director General

All enquiries: Gina Hill, Director, Aboriginal Justice Transformation
Phone: 9264 6495
Our Ref: D23/208579

Ms Michelle Mackenzie
Principal
Mira Consulting
PO Box 621
HALLS CREEK WA 6770

Dear Ms Mackenzie

Response to information request from the Kimberley Regional Group

Thank you for your email dated 4 February 2023 in which you requested information on behalf of the Kimberley Regional Group, regarding the Kimberley Juvenile Justice Strategy (KJJS).

As you may be aware, the KJJS is led by the Department of Justice. It aims to work in partnership with the Kimberley community to develop local solutions to keep young people out of the justice system.

The KJJS commenced in 2019 with initial Royalties for Regions funding of \$900,000 over a three-year period. This supported extensive Kimberley-wide community consultation and initial place-based activities. In March 2020, the State Government announced KJJS funding of \$6.2 million, part of its Commitment to Aboriginal Youth Wellbeing. Of this \$6.2 million, \$1.2 million was utilised to deliver the North Regional TAFE alternative education program in Broome and Kununurra. The remaining funding was allocated to place-based initiatives across the Kimberley.

As part of the 2021-22 State Budget, an additional \$7.8 million was allocated to continue KJJS, and establish a new night patrol program in Fitzroy Crossing and to explore options for safe places and on-Country alternatives to detention.

The majority of KJJS grants are delivered by Aboriginal Community Controlled Organisations. The remainder are delivered by local governments. KJJS funds a range of place-based activities that are currently operational in Broome, Derby, Fitzroy Crossing, Halls Creek, Kununurra and Wyndham.

The KJJS is not a document, but rather a suite of initiatives. The Department would be pleased to meet with the KRG to discuss the KJJS, and I extend an offer for Ms Gina Hill, Director Aboriginal Justice Transformation, to do so. I note a similar briefing was provided to the Shire of Broome.

In response to your question regarding the \$40.4 million Kimberley Youth and Community Justice Response (Kimberley Response) announced in May 2022, this is

David Malcolm Justice Centre
28 Barrack Street PERTH WA 6000
GPO Box F317 PERTH WA 6841
Phone: (08) 9264 1600 Fax: (08) 9264 1121
www.justice.wa.gov.au



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a cross-portfolio package that is complementary to the KJJS, delivered by a range of agencies outside of the Department of Justice.

Under the Kimberley Response, the Kimberley Development Commission (KDC), Department of Communities (Communities), Department of Education (Education) and the Western Australia Police Force (WAPOL) are working closely together to deliver a package of initiatives, with support from Justice, where applicable. The Department of the Premier and Cabinet (DPC) and the Department of Treasury are also involved as central agencies.

The table below provides a breakdown of each initiative and the corresponding lead agency.

Kimberley Response Initiative	Lead Agency
Kimberley On-Country Residential Youth Facilities (includes \$15m for the development of an on-Country residential facility for young people as an alternative to detention and \$500,000 to plan and develop other safe place proposals)	KDC
Target 120 Expansion	Communities
Kimberley Schools Project Extension	Education
Operation Regional Shield	WAPOL
Broome Night Patrol and Youth Service Expansion and Intensive Family Support (West Kimberley)	Communities
Kimberley Community Action Fund	KDC
Feasibility study WA College of Agriculture in Kimberley	Education
Further Aboriginal-led initiatives (targeted initiatives identified by ARGG and supported by KAYWSC)	DPC

In response to your final question - which was around useful information for the Kimberley shires to know about juvenile justice issues - the KJJS and the Kimberley Response are strongly linked to broader Government commitments, including the National Agreement on Closing the Gap (CtG) as part of a whole-of-government response to addressing juvenile crime in the region.

In addition, the Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC) was formed to ensure a partnership approach with the Kimberley Aboriginal community to progress implementation of actions related to the WA Governments' *Commitment to Aboriginal Youth Wellbeing* report ('the Commitment') and the 86 recommendations identified in the State Coroner's 2019 *Inquest into the deaths of thirteen children and young persons in the Kimberley Region, Western Australia*, and the 2016 Parliamentary Inquiry, *Learnings from the Message Stick: the report of the Inquiry into Aboriginal youth suicide in remote areas*.

The purpose of the KAYWSC is to bring together all relevant State Government agencies, along with Kimberley Aboriginal community-controlled organisations (ACCOs) represented on the Kimberley Aboriginal Regional Governance Group (ARGG), to support and enable Aboriginal community-led place-based solutions to improve Aboriginal youth wellbeing outcomes. Other workstreams that may be

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considered by the KAYWSC include certain elements of the KJJS, in addition to initiatives linked to the Commitment such as the Kimberley Empowered Youth Network and the Kimberley Regional Aboriginal Suicide Prevention Plan.

Finally, we recognise the local knowledge and expertise that the KRG offer to the KJJS and would welcome the opportunity to work with you. As mentioned previously, may I suggest that Ms Hill attend one of your meetings to present to the KRG and answer any further questions you may have.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Adam', followed by a horizontal line.

Dr Adam Tomison
DIRECTOR GENERAL

14 FEBRUARY 2023

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Attachment 3 Correspondence In: Kimberley Aboriginal Youth Wellbeing Steering Committee

From Kimberley Aboriginal Youth Wellbeing Team 27/03/2023

Kimberley Aboriginal Youth Wellbeing Steering Committee

External

Inbox



MHC Kimberley Aboriginal Youth Wellbeing <kaywsc@mhc.wa.gov.au>

to paul@naja.com.au, me, MHC

Morning Paul and Jane,

We have been advised that you are providing secretarial support to the KRG. Apologies we previously sent correspondence to tlane@walga.asn.au. Please find the correspondence below and related attachments. Please do not hesitate to contact us via kaywsc@mhc.wa.gov.au if you have any questions.

Kind Regards,

Kimberley Aboriginal Youth Wellbeing Team

Mental Health Commission

T: (08) 6553 0600 | **E:** kaywsc@mhc.wa.gov.au

Sent: Wednesday, 22 March 2023 7:32 AM

To: tlane@walga.asn.au

Cc: MHC Kimberley Aboriginal Youth Wellbeing <kaywsc@mhc.wa.gov.au>

Subject: Kimberley Aboriginal Youth Wellbeing Steering Committee

Good Morning,

Following the Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC) meeting held on the 9 March an endorsed **KAYWSC – Communiqué** has been released (please see Communiqué attached) for distribution to the Kimberley Regional Group and Kimberley Zone.

Please note, the Communiqué will be published on the Mental Health Commission website, a link will be distributed once available. Please also find attached correspondence from the Kimberley Aboriginal Youth Wellbeing Steering Committee Co-Chairs inviting the Kimberley Regional Group to nominate the Chair or Deputy Chair of the Kimberley Regional Group to attend the KAYWSC as an observer. The next KAYWSC meeting will be held via MS teams in May 2023. To ensure the meeting invitation and meeting papers are sent to the delegate it would be greatly appreciated if you could confirm the name and contact details of the delegate.


If you have any queries, please contact kaywsc@mhc.wa.gov.au

Kind Regards,

Kimberley Aboriginal Youth Wellbeing Team Mental Health Commission

T: (08) 6553 0600 | **E:** kaywsc@mhc.wa.gov.au

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COMMUNIQUE: Meeting of the Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC)

9 March 2023

COMMUNIQUE – ‘Relationships before transactions’ – Establishing a partnership is about confirming our commitment to an ongoing relationship for common purpose.

The Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC) met in Broome on 9 March 2023. The meeting was opened with a Welcome to Country and smoking ceremony from Maree Edgar at the Mangrove Hotel.

The meeting was facilitated by Jonathan Ford and Caris Collard from Yonga Solutions and supported by the KAYWSC Co-Chairs Lindsay Hale and Desmond Hill.

The purpose of the KAYWSC is to bring State Government agencies together with the Kimberley Aboriginal Regional Governance Group (ARGG), to support and enable Aboriginal-led solutions to improve Aboriginal youth wellbeing.

The Parties are committed to working in partnership to progress implementation of actions related to the State Government's Commitment to Aboriginal Youth Wellbeing (2020) and the 86 recommendations arising from the 2016 Parliamentary Inquiry, Learnings from the Message Stick: The report of the Inquiry into Aboriginal youth suicide in remote areas and the 2019 WA State Coroner's Inquest into the deaths of 13 children and young persons in the Kimberley.

To ensure the success of this partnership Jonathan highlighted, 'the importance of the establishment of strong, trustworthy and honest, open and transparent relationships before we can collectively move towards the transactions', and the delivery of agreed KAYWSC priorities.

The key items discussed and considered by the Steering Committee included the following:

Empowered Young Leaders (EYL)

Tonii (Wajayi) Skeen shared the voices of EYL by presenting to the KAYWSC, EYL's priorities for 2023. Wajayi is the EYL Coordinator, West Kimberley (with West Kimberley Futures – Empowered Communities). EYL are the representative body for Aboriginal young people in the Kimberley region – they advocate for place-based representation and actively engage and partner with government agencies, corporate organisations and other stakeholders that are involved in decision-making and service delivery, enabling authentic co-design and collaboration.

Wajayi spoke of one of the key functions of EYL is to provide avenues for young people in the Kimberley to have a voice for issues that are important to them and that impact their lives. Wajayi spoke of how young people in the Kimberley report of 'forum trauma' whereby they feel they are one of the most heavily consulted populations in Australia and emphasised that it is critical that young people are guarded and protected throughout engagement with consultants and government agencies and departments; and that they are compensated for the services they provide.



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The KAYWSC was informed of how the EYL continues to connect young people with consultation opportunities, and that EYL establish clear boundaries for consulting parties to adhere to, to ensure safe and culturally appropriate engagements with young people.

KAYWSC members provided in principle support for the priorities of EYL in 2023; and agreed to continue to utilise EYL as a key governance group for Aboriginal youth leadership and decision making in the Kimberley. It was agreed that the KAYWSC secretariat facilitate a workshop with the EYL and State Government representatives to explore how this would apply at an agency level.

Members also supported the transition of EYL to become a separately incorporated body.

Members were encouraged to access the QR CODE below for more information on EYL.



Authorising Environment – resourcing and funding pathways

The Department of the Premier and Cabinet and Department of Finance provided a joint presentation on the State Government budgetary process and commissioning pathways. This aimed to provide clarity on what is required to request funding for new initiatives in the Kimberley that support and enable Aboriginal-led solutions to improve Aboriginal youth wellbeing.

Partnership Agreement

The ARGG tabled a draft Partnership Agreement and Implementation Plan at the Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC) on 28 October 2022. The Agreement included an Implementation Plan that reflects the ARGG's prioritisation of the 86 recommendations arising from the Coroner's Report, Message Stick Report, and the Kimberley Statement.

Prior to the KAYWSC meeting, WA Government provided consolidated feedback on the draft Partnership Agreement and Implementation Plan and as a result, the ARGG produced a revised version for in principle endorsement at the meeting.

There was a productive discussion regarding the Partnership Agreement and Implementation Plan, and further work will now occur to progress both.

Yiriman Project

Merle Carter, Women's Chair of KALACC and Damien Giles, Project Coordinator Kimberley Aboriginal Law and Cultural Centre provided a presentation and overview of the development of the Yiriman Justice Project. The presentation was well received and the Steering Committee contributed advice on how to progress the project further.

Next Meeting

The KAYWSC will meet again in May 2023, via MS Teams. A key focus of the meeting will be to finalise the Partnership Agreement and Implementation Plan.



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MEMBERS ATTENDING

Name	Representing
Allan Adams	WA Police Force
Jim Bell	Department of Education (DoE)
Jodi Cant	Department of Finance
Merle Carter	Kimberley Aboriginal Law and Cultural Centre
Paula Chatfield	WA Country Health Service (WACHS)
Lanie Chopping	Department of Local Government, Sport and Cultural Industries (DLGSC)
Raymond Christophers	Kimberley Aboriginal Medical Services Ltd
Pepita Wilson	Kimberley Language Resource Centre
Tyronne Garstone	Kimberley Land Council
Damien Giles	Kimberley Aboriginal Law and Cultural Centre
Mala Haji-Ali	West Kimberley Futures - Empowered Communities
Lindsay Hale	Mental Health Commission (MHC)
Christy Hawker	Binarri-binyja yarrawoo Aboriginal Corporation (East Kimberley Empowered Communities)
Desmond Hill	Binarri-binyja yarrawoo Aboriginal Corporation (East Kimberley Empowered Communities)
Gina Hill	Department of Justice (DoJ)
Fiona Hunt	Department of the Premier and Cabinet (DPC)
Jacqueline McGowan-Jones	Commission for Children and Young People (CCYP)
Vicki O'Donnell	Kimberley Aboriginal Medical Services Ltd
Lawrence Panaia	WA Police Force
Mike Rowe	Department of Communities
Tonii Skeen	Empowered Young Leaders

FURTHER INFORMATION

KAYWSC Secretariat: kaywsc@mhc.wa.gov.au

ARGG Secretariat: kimberleyargg@kamsc.org.au

Artist acknowledgement:
Danica Manado is an Aboriginal Artist and Graphic Designer from Broome with cultural ties and connections to Yawuru, Djugun, Nimanburr and Bard groups of the Kimberley. The artwork represents the connection liyan has between yourself, your relationships, culture, country and purpose or interest whilst the colours chosen represents the many Kimberley landscapes.

3

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Kimberley Aboriginal Youth Wellbeing Steering Committee

TERMS OF REFERENCE

28 October 2022

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Kimberley Regional Group: Minutes 13th April 2023

1. Background

The *Commitment to Aboriginal Youth Wellbeing* (the Commitment) was released in March 2020. The Commitment outlines how the Government proposes to work towards reducing the rate of suicide and enhancing the wellbeing of young Aboriginal people. The Commitment is the Government's response to the State Coroner's 2019 Inquest into the deaths of thirteen children and young persons in the Kimberley Region, Western Australia, and the 2016 Parliamentary Inquiry, *Learnings from the Message Stick: the report of the Inquiry into Aboriginal youth suicide in remote areas*. The reports made a combined 86 recommendations that highlight the need for the WA Government to work with Aboriginal people and ensure they are empowered to formulate the policies and services that affect their own communities.

There have been many reports into Aboriginal youth suicide in Western Australia over past decades, carrying many of the same messages and recommendations as the Coroner's Inquest and Message Stick reports. While Governments considered these reports when they were released, implementation of their recommendations was often limited, ad hoc, not resourced or did not address the issue holistically. The Government acknowledges that it must do better in responding to these reports and being accountable to the Aboriginal communities and families that continue to be impacted by suicide.

In March 2021, the Commitment was transitioned from the Department of the Premier and Cabinet to the Mental Health Commission (MHC) which now leads the coordination and progression of the State Government's response. The MHC recognises the importance of working with Aboriginal people as outlined in the National Agreement on Closing the Gap and the Aboriginal Empowerment Strategy and identified the need to engage with Kimberley Aboriginal people to deliver an appropriate response that is place-based, community-led and supports the development of genuine partnerships between the State Government, Aboriginal Community Controlled Organisations (ACCOs) and Aboriginal communities.

A Strengthening Partnerships Workshop was held in Broome in April 2021 and the MHC has committed to work in partnership with Kimberley ACCOs to prioritise and develop place-based, community-led action that works toward the 12 Commitments. The workshop was attended by State Government senior executives and senior representatives from Kimberley ACCOs.

The aim of the workshop was to initiate discussions between State Government and Kimberley ACCOs on how to strengthen partnerships and identify new ways of working between the State Government, ACCOs and Aboriginal communities. The proposed new ways of working challenges Government to do business in a truly new way. One that acknowledges that Aboriginal people are the experts and need to be heard and listened to as equal partners when decisions are made that affect Aboriginal people and lead the co-creations of solutions.

Following the workshop, further collaboration has occurred between the State Government Departments and the Kimberley ACCOs to formalise the partnership and to define processes and commitments. An agreed definition of partnership, co-design and shared decision making will be established which will then lead to the prioritisation of the implementation of the 86 recommendations and the 12 Commitments, including the five priorities outlined by the Call to Action letter sent to Government in May 2020 from the Kimberley ACCOs.

Kimberley Aboriginal leaders have agreed to establish the Aboriginal Regional Governance Group (ARGG) to provide unified Aboriginal leadership and to partner with the WA Government in relation to Aboriginal youth wellbeing. The ARGG will function on an interim basis until a Kimberley Aboriginal Regional Body is established. Once established, it is envisaged that that structure will replace the ARGG; however, this will be a decision for the Regional Body.

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2. Purpose of the Kimberley Aboriginal Youth Wellbeing Steering Committee

The purpose of the Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC) is to bring together all relevant State Government agencies, together with Kimberley ACCOs represented on the Kimberley Aboriginal Regional Governance Group (ARGG) to support and enable Aboriginal community-led solutions to improve Aboriginal youth wellbeing outcomes. In particular, the State Government is committed to working in partnership with the Kimberley Aboriginal community to progress implementation of actions related to the WA Governments' *Commitment to Aboriginal Youth Wellbeing* report and the 86 recommendations identified in the State Coroner's 2019 *Inquest into the deaths of thirteen children and young persons in the Kimberley Region, Western Australia*, and the 2016 Parliamentary Inquiry, *Learnings from the Message Stick: the report of the Inquiry into Aboriginal youth suicide in remote areas*.

Other initiatives that will be considered in this partnership include the Kimberley Juvenile Justice Strategy, Kimberley Empowered Youth Network and the Kimberley Regional Aboriginal Suicide Prevention Plan.

3. Approach and Principles

The KAYWSC will not be considered a formal partnership under Closing the Gap. However, the partnership will utilise the strong partnership elements as described in Closing the Gap. The strong partnership elements describe the following:

- The partnership includes Aboriginal representatives who are appointed by Aboriginal people in a transparent way, with the voices of Aboriginal parties holding as much weight as the Government's.
- The partnership includes State Government representatives from Tier 1 and Tier 2 delegation and have negotiating and decision-making authority.
- The partnership is underpinned by a formal agreement which defines the parties, their roles and objectives as well as what is in scope of shared decision-making.
- Decision-making is by consensus and in a transparent way where all parties have enough information to understand the implications of the decision.
- The voices of a wide variety of groups should be heard, including women, young people, elders and people with a disability.
- Funding for relevant programs and services align with jointly agreed community priorities.

The partnership will also build on the four priority reform areas identified in Closing the Gap:

1. Formal partnerships and shared decision making.
2. Building the community-controlled sector.
3. Transforming government organisations.
4. Shared access to data and information at a regional level.

4. Initial Deliverables:

- Develop a co-design framework to support the development and implementation of the priorities outlined in this document.
- Design and implementation of an appropriate partnership model including the development of a Partnership Agreement.
- Progress the immediate actions identified by the Kimberley Stakeholder call for action letter dated 18 May 2020.
- Consider, prioritise and agree on the actions and investment for the 86 recommendations, noting Government retain responsibility for funding decisions.
- Partnering in response to other initiatives including the Kimberley Juvenile Justice Strategy, Kimberley Empowered Young Leaders and the Kimberley Regional Aboriginal Suicide Prevention Plan.

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- Develop and implement a community engagement plan on the partnership and shared decision-making agreement.
- Contribute to the WA Government Annual Progress report on the Commitment to Aboriginal Youth Wellbeing.
- Create an implementation plan with identified timeframes, roles and responsibilities to implement the Partnership Agreement.

5. Membership

The KAYWSC will consist of Director Generals or proxy (Tier 2) from State Government Agencies and representatives from the Kimberley ACCOs.

Proposed membership of the KAYWSC is outlined below:

State Government	Kimberley Stakeholders
Mental Health Commission (MHC) Position Title: Commissioner	Kimberley Aboriginal Medical Services Ltd (KAMS) Position Titles: <ul style="list-style-type: none"> • Chair • Chief Executive Officer • Chief Operating Officer
Department of Premier and Cabinet (DPC) Position Title: Deputy Director General	Kimberley Land Council (KLC) Position Titles: <ul style="list-style-type: none"> • Chair • Chief Executive Officer
WA Police (WAPOL) Position Title: Assistant Commissioner	Kimberley Aboriginal Law and Cultural Centre (KALACC) Position Titles: <ul style="list-style-type: none"> • Chair • Coordinator
Department of Justice (DoJ) Position Title: Director General	Kimberley Language Resource Centre (KLRC) Position Titles: <ul style="list-style-type: none"> • Chair • Manager
Department of Education (DoE) Position Title: Director General	West Kimberley Futures – Empowered Communities (WKF-EC) Position Titles: <ul style="list-style-type: none"> • Chief Strategy Officer • Chief Implementation Officer
Department of Communities (DoC) Position Title: Director General	Empowered Young Leaders representatives Position Titles: <ul style="list-style-type: none"> • Chair • Coordinator/Lead
Department of Local Government, Sport and Cultural Industries (DLGSC) Position Title: Director General	Binari-binyja yarrawoo Aboriginal Corporation (BBY) – East Kimberley Empowered Communities Position Titles: <ul style="list-style-type: none"> • Chair • Chief Executive Officer
Department of Primary Industries and Regional Development (DPIRD) Position Title: Director General	Independent Commissioner for Young People and Children Position Title: Commissioner
WA Country Health Service (WACHS) Position Title: Executive Director	
Department of Health (DoH) Position Title: Director General	

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Department of Treasury (DoT) Position Title: Under Treasurer	
Department of Finance Position Title: Director General	

6. Proxies

Members may nominate a proxy to attend the meetings on their behalf by advising the Co-Chairs through the Secretariat. State Government proxy representatives must be Tier 1 or Tier 2. Proxies will have the same responsibilities as members.

7. Observers

Standard Observers who can attend each meeting include:

- Minute taker
- KAYWSC secretariat staff
- ARGG secretariat staff

Approved Observers that will be invited to each Steering Committee is a representative from the following:

- National Indigenous Australians Agency
- Kimberley Regional Zone of Local Governments

The Co-Chairs may agree to invite or accept any other individual or organisational representative to participate in the meeting (or some parts of a meeting) as an observer as required. Members may request to invite observers, through the Secretariat prior to the meeting. It will be at the discretion of the Co-Chairs if the observer is to be provided with meeting papers.

All other observers are to be approved by the Co-Chairs prior to attendance.

8. Governance Structure

The KAYWSC is the main body established to drive the development and implementation of the partnership.

State Government members will report to the Human Services Director General Group.

The Aboriginal Regional Governance Group (ARGG) will provide unified Aboriginal leadership for this work.

The KAYWSC may establish Project Implementation Working Groups at its own discretion. These will consist of Government and ARGG representatives at officer level, may be time limited or ongoing, and will report to the KAYWSC.

The KAYWSC will be advised by the Empowered Young Leaders in regard to Empowered Young Leaders involvement and participation in working groups.

9. Confidentiality

The information provided to the KAYWSC is considered confidential. Members are not to communicate, or on-forward material received without pre-approval by the Chair/s.

When meetings are conducted via video-conference the meetings will be recorded and will only be used to write minutes, and to be provided to members who were not able to attend the meeting.

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10. Chairperson

The KAYWSC will be co-chaired by representatives from WA Government and representatives elected by the ARGG.

The Co-Chairs are responsible for overseeing and monitoring the work of the group, and for facilitating appropriate communication between ARGG and WA Government and reporting through respective accountability structures.

11. Minutes/Action register

Minutes with an Actions Register will be recorded and distributed promptly to each member of the KAYWSC.

An approved communique will be developed following each meeting summarising the key outcomes of the meeting that can be used if the ARGG and State Government wish to provide updates on the work of the KAYWSC to stakeholders.

12. Executive support

The MHC will manage the executive support responsibilities to the KAYWSC and will be responsible for providing timely and effective secretariat support including:

- acting as a focal point for information and advice on meeting processes; and
- coordinating and disseminating meeting agendas and supporting papers.

13. Quorum

The quorum of the KAYWSC shall be 50% plus one with a minimum of half of the representatives in attendance representing the ARGG, and half representing the WA Government. Where there is an unequal number of representatives, excess representatives will abstain from voting.

14. Meetings

The KAYWSC will meet quarterly via video-conference and at a minimum meet twice a year in-person in the Kimberley.

15. Conflict of Interest

If a conflict of interest is thought to exist, members are required to declare this interest prior to discussion/involvement. The KAYWSC shall determine whether such a conflict of interest exists.

If a conflict of interest is found to exist, the affected member shall withdraw from the meeting until the issue is resolved by the KAYWSC.

16. Review

The Terms of Reference once agreed will be reviewed every 12 months or sooner if required. The review will be undertaken with the KAYWSC members, and outcomes agreed to by KAYWSC members.



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Government of Western Australia
Mental Health Commission

*We're working for
Western Australia.*

Our ref : MHC23/12032
Enquiries : Kelly Kennington
Phone : (08) 6553 0576

Cr David Menzel
Chair
Kimberley Regional Group and Kimberley Zone
C/O Tim Lane
Secretariat

Email: tlane@walga.asn.au

Dear Cr Menzel,

KIMBERLEY ABORIGINAL YOUTH WELLBEING STEERING COMMITTEE

We thank you kindly for the nomination of Peter McCumstie as delegate of the Kimberley Regional Zone of Local Governments to attend the Kimberley Aboriginal Youth Wellbeing Steering Committee (Steering Committee) as an observer.

Since our last correspondence, representatives from the Aboriginal Regional Governance Group (ARGG) have met with Hon Amber-Jade Sanderson MLA, Minister for Mental Health and Hon Dr Tony Buti MLA, Minister for Aboriginal Affairs to express their concerns regarding progress on the Commitment to Aboriginal Youth Wellbeing and the current structure of the Steering Committee.

Through the discussions, several actions have been progressed to improve the operation of the KAYWSC, including following through on a commitment from Ministers Sanderson and Buti that State Government representation on the Steering Group is consistent and at Tier 1 or 2 delegation. To align to this, we are asking that observers representing external agencies hold a similar delegated authority and therefore request that your nominated representative is either the Chair or Deputy Chair of the Kimberley Regional Group. A copy of the endorsed Terms of Reference are attached (see **Attachment**).

The next Steering Committee meeting is scheduled in Broome for 9 March 2023, 9am - 1pm. To ensure the meeting papers are sent to the nominated delegate it would be appreciated if you could please confirm the name and contact details of the delegate directly to the project team via email to kaywsc@mhc.wa.gov.au.

Should you have any questions about this request, please contact the Project team by email on the above-mentioned email address.

We look forward to working closely with the nominee/s to progress this important work.

Yours sincerely

Jenny Bedford
Co-Chair
Kimberley Aboriginal Youth Wellbeing Steering Committee
February 2023

Levels 1 and 2 Workzone, 1 Nash Street, Perth, Western Australia 6000
Letters GPO Box X2299, Perth Business Centre, Western Australia 6847
Telephone (08) 6553 0800 Facsimile (08) 6553 0400

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- 2 -

A handwritten signature in blue ink, appearing to read 'D Hill'.

Desmond Hill
Co-Chair
Kimberley Aboriginal Youth Wellbeing Steering Committee
February 2023

A handwritten signature in black ink, appearing to read 'L Hale'.

Lindsay Hale
Co-Chair
Kimberley Aboriginal Youth Wellbeing Steering Committee
February 2023



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Attachment 4 Correspondence In: DLGCI response to KRG WADI support letter

From Jennifer McGrath, Deputy Director General 27/01/2023



Department of
Local Government, Sport
and Cultural Industries

Our ref: M23000980
Enquiries: Kim Lazenby
Phone: 9492 9917
Email: Kim.Lazenby@dlgsc.wa.gov.au

Ms Michelle Mackenzie
Kimberley Regional Group
michelle@mira-consulting.com.au

Dear Ms Mackenzie

KIMBERLEY REGIONAL GROUP - SUPPORT FOR THE WA DEVELOPMENT INDEX (WADI)

Thank you for your correspondence dated 4 January 2023 to Hon John Carey MLA, Minister for Local Government, regarding the WA Development Index. The Minister has requested that I respond to you on his behalf.

The Department of Local Government, Sport and Cultural Industries (DLGSC) recognises the value in ensuring that there are ways to measure short, medium and long-term development outcomes. In December 2020, at the request of the former Minister for Local Government, Hon David Templeman MLA, DLGSC engaged Ernst and Young (EY) to prepare a business case for the development of a Western Australian Development Index (WADI), with assistance from the Australian National Development Index (ANDI) represented by Director, Professor Fiona Stanley AC, and Mr Mike Salvaris.

Since this initial work, Local Government Act reform has been a primary focus for DLGSC. On 23 February 2023, the Local Government Amendment Bill 2023 (the Bill) was introduced into Parliament. The Bill introduces principles for the functions of local government including 'to promote the economic, social and environmental sustainability of the district' and 'to consider potential long-term consequences and impacts on future generations'. These principles will guide the scope and service delivery focus of local governments.

Depending on the preferences of local communities and other stakeholders, it might be possible for the WADI to provide useful approaches and information to demonstrate economic, social and environmental sustainability of regions, as well as possible long-term impacts. With this in mind, DLGSC is continuing to receive information and updates from stakeholders regarding the development of a WADI.

Yours sincerely

Jennifer McGrath
Deputy Director General
27 March 2023

246 Vincent Street, Leederville WA 6007
Telephone: (08) 9492 9800
Gordon Stephenson House, 140 William Street Perth WA 6000
PO Box 8349 Perth Business Centre WA 6849
Tel: (08) 6552 7300
Email: info@dlgsc.wa.gov.au

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Attachment 5 Correspondence In: Online Composite Engineering

Dear, Paul Rosair
WALGA, Kimberley Country Zone

I would like to take this opportunity to introduce our NEW product release here in Australia and New Zealand,

The Cementcrete Composite Blanket is a Concrete infused composite blanket that can be laid to fit almost any shape and location, then simply hydrate to harden, for a semi-permanent structure. It is really that simple Cut, Laying, Overlap, and Hydration. No need for large equipment. That it!!

The Cementcrete Composite Blanket comes in 2-meter-wide x 45-meter-long rolls in 6mm and 10mm thick, and 1.2-meter-wide x 20-meter-long rolls for the 15mm thick. The Cementcrete Blanket is perfect for the control of any soil erosion caused by water or wind, control of weeds and vegetation, and is even fire and chemical resistant! Has multiple usages across Water Conservation, Roads, Rail, Agriculture, Electricity Utilities, Mine sites, Bunts, Dams and Drains and so much more.

The use of our CEMENTCRETE COMPOSITE BLANKET, with an 90% reduction in CO₂, can reduce labour cost by up to 95%, Efficiency with up to 400SQM laydown a day, for two workers, is durable for up to 50 years, can be laid under water, and hydrated with any water supply, is Non-toxic, Harmless with no toxic content used in the manufacturing process. Is ASTM D8058, D8329, D6768, D4885, CTC & SGS TESTED

Please contact me directly via my mobile 0497 952 194, or via the contacts page at our web site onlinecompositeengineering.com.au if you would like to find out more, or would like to know how this new CEMENTCRETE COMPOSITE BLANKET can work for you?

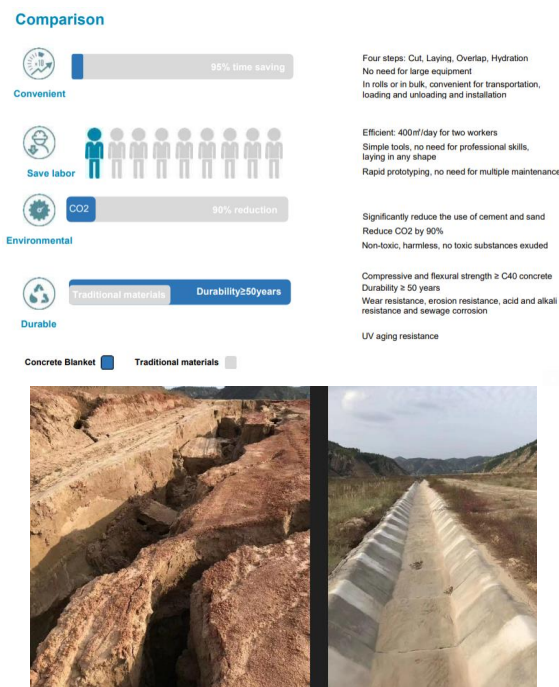
Kind regards



Allan Kingston
Business Development
Manager
AUSTRALIA-NEW
ZEALAND

MOB 0497 752 194

email: allan.kingston@oncoeng.com.au
Web: <https://onlinecompositeengineering.com.au>
36 Cocos Drive
Bibra Lake WA 6163



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Attachment 6 Correspondence Out: Kimberley Aboriginal Youth Wellbeing Steering Committee

From KRG Chair, Cr David Menzel 28/03/2023



Kimberley Aboriginal Youth Wellbeing Team
Mental Health Commission

Via Email – kaywsc@mhc.wa.gov.au

28/03/2023

Dear KAYWSC Co-Chairs and team,

Thank you very much for your correspondence received 27/03/2023 with information regarding the KAYWSC meeting. I also acknowledge the letter regarding the stipulation that representation as observers on the Steering Committee be from either the Chair or the Deputy Chair of the Kimberley Regional Group (KRG).

When the KRG originally proposed Cr Peter McCumstie it was done so with a great deal of consideration. Cr McCumstie, Deputy President Shire of Derby West Kimberley, was chosen as the most appropriate councillor to attend due to his extensive experience in Aboriginal youth wellbeing. Aside from being a councillor for over 20 years, including 10 years as Shire President, he has had many roles including CEO of the Dambimangari Board.

The KRG respectfully request that this nomination be accepted, as unfortunately I, and Deputy Chair are currently unavailable due to demanding workloads, heightened as a consequence of the recent floods.

Please advise of your decision and advise accordingly to David.menzel@swek.wa.gov.au (and please cc our Executive Officer, Paul Rosair Paul@naja.com.au and the Executive Administrator Jane@reditresearch.com.au)

Yours sincerely

A handwritten signature in blue ink, appearing to read 'David Menzel'.

Cr David Menzel
Chair
Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone
459 Albany Hwy Victoria Park | 0419 930 467 | info@naja.com.au



6. Financial Report

Item for Decision

Submitted by: Vernon Lawrence, KRG Secretariat and Felicity Heading

Attachment 7: Kimberley Regional Group Interim Financial Report to 28 February 2023

Purpose

To update the KRG members on the financial position of the Group.

Summary

This report presents the Kimberley Regional Group Interim Financial Activity Statement for the period ended 28 February 2023. The report recommends that the Kimberley Regional Group (KRG) receives the Financial Activity Statement.

Details

Background

Previous Considerations

Nil for the current financial year.

The last budget adopted by the KRG was for the 2021/22 financial year. Due to a change in Consultant to the KRG and the change of the Secretariat from the Shire of Broome to the Shire of Wyndham East Kimberley an annual budget was not adopted prior to the start of the current financial year. The budget for the current year is the subject of a report to this meeting. The Annual Budget presented for the 2022/23 financial year is a balanced budget.

The Shire of Wyndham East Kimberley took over the secretariat effectively from 1 July 2022. At this date the Shire became responsible for the operating expenses of the KRG. The funds of the KRG were transferred to the Shire of Wyndham East Kimberley after the financial audit was complete.

Comment

The Financial Activity Statement presents a current surplus position of \$228,072 and this is before invoices for the 2022/23 have been issued.

Executive and Administrative consultancy invoices have been received to January 2023 and indicate that services will be delivered within budget at year end. Invoices for the current years contribution from the member Shires will be sent out after the approval of the Annual Budget. Reimbursements for expenditures incurred will also be sent out to the individual Shires after the approval of the Annual Budget.



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Consultation

Nil.

Statutory Environment

Local Government Act 1995

Financial Implications

As at the 30 June 2022 the Kimberley Regional Group cash balance carried forward to the new financial year was \$289,435.

The Kimberley Regional Group budget was put forward to this meeting as a balanced budget with the opening cash balance of \$298,435. As no invoicing for contributions has been done and no reimbursements have been refunded the year-to-date actual budget deficit is \$70,363. The total Kimberley Regional Group cash balance at 28 February 2023 is \$228,072.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:

- Effective governance protocols and systems for business efficiency and improved services through collaboration. Secure funding for regional initiatives.

Voting Requirements

Absolute Majority

Resolution/s		Action(s) / Budget Implications	
<i>That the Kimberley Regional Group notes the Interim Financial Report to 28 February 2023, the \$70,363 year to date budget deficit, and the overall \$228,072 surplus position</i>		Nil	
Moved:	SDWK	Responsible:	
Seconded:	SHC	Due date:	
Carried: 4 / 0			

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Attachment 7 Kimberley Regional Group Interim Financial Report to 28 February 2023

Kimberley Regional Group - Interim Financial Statement for the period ending 28 February 2023	Annual Budget	Budget Year to Date	Actual Year to Date
Expenditure			
Kimberley Regional Group - Zone & RCG Meeting Expenses - Op Exp	12,000	8,000	1,636
Kimberley Regional Group - Annual Financial Audit - Op Exp	5,000	3,333	5,000
Kimberley Regional Group - IT Support - Op Exp	1,500	1,000	-
Kimberley Regional Group - Sundry Expenses - Op Exp	1,000	667	-
Kimberley Regional Group - Website upgrade	4,000	2,667	-
Kimberley Regional Group - Executive Consultancy	116,200	77,467	61,106
Kimberley Regional Group - Executive Consultancy - reimbursable costs	6,000	4,000	-
Kimberley Regional Group - North West Defence Alliance	40,000	26,667	2,622
	<u>185,700</u>	<u>123,800</u>	<u>70,363</u>
Income			
Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc -	3,000	- 2,000	
Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc	- 180,000	- 120,000	
Kimberley Regional Group - Interest on Reserve - Op Inc.	- 2,700	- 1,800	
	<u>- 185,700</u>	<u>- 123,800</u>	<u>-</u>
Net Operating Result	<u>-</u>	<u>-</u>	<u>70,363</u>
Opening Cash Balance	298,435	298,435	298,435
Closing Cash Balance	<u>298,435</u>	<u>298,435</u>	<u>228,072</u>

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7. Adoption of KRG Annual Budget 2022/23

Item for Decision

Submitted by: Vernon Lawrence, KRG Secretariat and Felicity Heading

Attachment 8: Kimberley Regional Group Annual Budget 2022/23

Summary

This report presents the proposed 2022/23 Kimberley Zone of WALGA and Kimberley Regional Group Annual Budget for approval.

Background

Previous Considerations

At the 21 June 2022 KRG meeting the following motion was passed.

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG/0622/007

Moved: Cr David Menzel

Seconded: Cr Chris Mitchell

That the Kimberley Regional Group:

1. Approves the deferment of the 2022/23 Kimberley Regional Group Annual Budget due to the imminent appointment of a new consultant.

2. Notes the budget will be circulated out of session for approval.

CARRIED

The Secretariat has belatedly prepared a Draft Kimberley Regional Group (KRG) 2022/23 Annual Budget which outlines proposed income and expenditure and indicates a balanced budget for the year ending June 30, 2023.

In considering the Draft KRG 2022/23 Annual Budget members should note the estimated budgeted \$289,435 overall surplus from the 2022/23 financial year. It is for members consideration to allocate the surplus funds to projects and / or reduce the required member contribution in 2023/24.

Comment

The Draft 2022/23 Annual Budget (Attachment 8) has been developed with regard to historical expenditure while also considering changes in KRG priorities, service delivery methods and increases in local government CPI.

The budget takes into account the appointment of a new consultant, NAJA, that will undertake the administrative functions of the Kimberley Regional Group and the Zone. The contract has been awarded for two years and the costs for the 2022/23 are estimated to be \$116,147 excluding GST annually. As NAJA commenced part way through the financial year the full amount has been budgeted for as well as reimbursable expenses as ATEA Consulting continued to provide services into the new financial year for which they have been reimbursed.

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Meeting expenses and corresponding income have been estimated to be in line with previous years adjusted for CPI where appropriate. These costs include the hire of meeting space where necessary, catering and other incidental costs. A separate line item has been included for the Canberra Delegation trips.

A review of the priorities of the KRG was performed and most items are advocacy based and do not require funding beyond the resourcing of the Executive Officer position. Given the groups advocacy role no funding has been allocated to project delivery in the 2022/23 budget. This may change once the KRG has reviewed the past project initiatives and a budget adjustment can be made at the appropriate time.

A new item that has been included is a contribution to the North West Defence Alliance Incorporated (NDWA). This amount is \$40,000 and is substantially to fund the appointment of a consultant and fund the advocacy initiatives of the NDWA.

Operating expenditure for the 2022/23 Draft Annual Budget totals \$185,700. Member contributions have been set at to \$45,000 to cover operating costs, however members may consider further reducing this commitment given the expected \$298,435 end of year overall surplus for 2022/23.

Consultation

Nil.

Statutory Environment

Local Government Act 1995

Financial Implications

The budget is the primary financial plan for the 2022/23 financial year. The intention is that the budget will be balanced such that all expenditures are matched by revenues. The budget is presented as a balanced budget. A WALGA preferred auditor will be engaged to prepare the independent Annual Audit for the Kimberley Zone Secretariat and Kimberley Regional Group for the year ending 30 June 2023.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:

- Effective governance protocols and systems for business efficiency and improved services through collaboration
- Secure funding for regional initiatives
- Recognition of Kimberley Local Government issues and opportunities
- Alignment and integration of regional and local priorities for member Councils



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Voting Requirements

Absolute Majority

Resolution/s		Action(s) / Budget Implications	
<i>That the Kimberley Regional Group endorse the 2022/23 Kimberley Regional Group Annual Budget as attached.</i>		Nil	
Moved:	SDWK	Responsible:	
Seconded:	SoB	Due date:	
Carried: 4 / 0			

Attachment 8 Kimberley Regional Group Budget 2022/23

Kimberley Regional Group - Proposed Annual Budget 2022/23	2022/23
OPERATING EXPENDITURE	185,700
Kimberley Regional Group - Zone & RCG Meeting Expenses - Op Exp	12,000 Canberra \$8K; Face to Face \$8k
Kimberley Regional Group - Annual Financial Audit - Op Exp	5,000 Estimate based on prior year data
Kimberley Regional Group - IT Support - Op Exp	1,500 Estimate based on prior year data
Kimberley Regional Group - Sundry Expenses - Op Exp	1,000 Nominal amount - printing etc
Kimberley Regional Group - Website upgrade	4,000 Estimated cost
Kimberley Regional Group - Executive Consultancy	116,200 864 hours @ \$134.43 per hour blended rate - based on full year
Kimberley Regional Group - Executive Consultancy - reimbursable costs	6,000 Estimated amount
Kimberley Regional Group - North West Defence Alliance	40,000 Per minutes - "up to \$50,000"
OPERATING INCOME	(185,700)
Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc	(3,000)
Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc	(180,000) \$45,000 x 4 councils
Kimberley Regional Group - Interest on Reserve - Op Inc.	(2,700)
Net Operating Result	0
Opening Cash Balance	298,435
Closing Cash Balance	298,435

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8. Formal Presentations

Submitted by: Executive Officer

Purpose

To receive presentations from key stakeholders.

Background:

In accordance with the priorities of the KRG, stakeholders have been secured to present and discuss relevant topics with the members.

Details:

Time	Name	Position	Topics for discussion
TBA	Basil Zempilas	Lord Mayor, City of Perth	Lord Mayor's Disaster Relief Fund
2:45	Rob Cossart	State Recovery Coordinator	Recovery
3:15	Christine Comer	Assistant Director WA and SA. National Emergency Management Agency	Recovery
3.40	Stuart Cowie	Executive Director Emergency Relief and Support, Department of Communities	Recovery
	Glen Mace	Executive Director Service Delivery, Department of Communities	

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor
Nil		
Resolution/s(s)		Action(s)
For information only		



9. Around the Grounds

Matter for Discussion – Outcome of the Canberra meetings

Submitted by: Secretariat

Purpose:

This session provides an opportunity for members to discuss the meetings held in Canberra and the next steps that they would like to pursue.

In Summary:

- KRG members and delegates attended a series of meetings over three days in Canberra with Federal politicians and senior bureaucrats. This included meetings with five Ministers and the leader of the Opposition.
- The Investment Prospectus and Policy Positions were tabled at the meetings and were well received.
- Alfred Nagaiya, the Senior Economic Development Officer at the Shire of Wyndham East Kimberley, was instrumental in working with the Executive Officer to develop the itinerary. Letters have been drafted thanking people for meeting with the KRG and reinforcing key advocacy points.
- Through discussions it came to our attention that funding for the Tanami Road has been deferred. A letter has been drafted from the KRG requesting that this funding is reinstated given the impact of the recent Kimberley floods on the road network and supply chain resilience.
- The following is a list of the meetings held and key issues raised;

Canberra Visit Meetings	
Meeting with	Issues discussed
Monday, 27 th March 2023	
NEMA – Coordinator-General; Deputy Coordinator-General; Assistant Coordinator-General	Disaster recovery funding: Issues with DRFAWA, particularly with timely disbursement of payments for work completed. Coordinator-General to discuss our concerns with DFES
Opposition members, including Peter Dutton	General discussion with experiences of Shires that have had the CDC abolished by the Albanese Government
Chief of Staff of Dr Anne Aly, Minister for Early Childhood Education	Discussed the dire need to address housing (particularly affordable housing) for childcare workers. SWEK provided a letter from their main childcare provider that outlined that the centre is likely to run out of funds within 4-6 months and will then shut down.

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Two Senior Advisors to the Prime Minister	Raised a number of issues across many portfolios including childcare, local government sustainability, Tanami Rd funding deferral.
Tuesday, 28th March	
Meeting with	Issues discussed
Senator Dean Smith	Many issues raised, including sustainability of local governments, disaster recovery, Tanami Rd funding deferral.
Kristy McBain, Minister for Regional Development, Local Government and the Territories	Discussions on local government sustainability, Tanami Rd funding deferral, DRFAWA payments issues, etc
Senator Bridget Mackenzie	Issues discussed included Tanami Rd funding deferral, CDC, regional infrastructure, disaster recovery.
Senator Linda Reynolds	General discussions on CDC, local government sustainability.
Amanda Rishworth, Minister for Social Services	CDC removal and issues being experienced (youth crime, anti-social behaviour, etc).
Julien Leesa, Shadow Minister Indigenous Affairs	Indigenous issues including CDC withdrawal impacts.
Nola Merino, Member for Forrest	General discussions on local government sustainability, CDC impacts.
Senator Matt O'Sullivan	General discussions on local government sustainability, CDC impacts, local government sustainability
Wednesday, 29th March	
Linda Burney, Minister for Indigenous Australians	Discussions on The Voice, issues after withdrawal of CDC
Madeleine King, Minister for Resources; Minister for Northern Australia	Disaster Recovery briefing, sustainability of local governments, issues with payments under DRFAWA, etc

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<p>Senator Murray Watt, Minister for Agriculture, Fisheries and Forestry; Minister for Emergency Management</p> <p>Brendan Moon, Coordinator-General, NEMA</p>	<p>Issues around payments under DRFAWA. Mr Moon advised he has discussed with DFES our concerns. Will be discussing further with DFES. Delegation briefed Minister on recovery efforts in the Kimberley.</p>
--	--

Link to Key Pillar/s and Strategies:		Budget Implications
<p>People Place Prosperity Performance</p>	<p>Advocate Facilitate Partner Fund Promote Monitor</p>	<p>Nil</p>
Resolution/s(s)		Action(s)
<p>For Information only</p>		<p>Nil</p>

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10. KRG MOU and Governance Arrangements

Item for Decision

Submitted by: KRG Executive Team

Attachment 9: KRG Draft MOU

Attachment 10: KRG Governance Agreement (separately attached)

Attachment 11: KRG Governance Manual (separately attached)

Purpose

That the governance arrangements for the Kimberley Regional Group are clear and fit for purpose.

In summary

The Kimberley Regional Group Governance Agreement was developed when the KRG was established. This forty-page document with five attachments was reviewed in 2021. It is the secretariat's understanding that the review recommendations have not been ratified. This Agreement is attached.

Complementing this Agreement is a Kimberley Regional Group Governance Manual. It is the secretariat's understanding that this governance manual has not been ratified and is a draft.

These documents outline important governance arrangements for the KRG such as the appointment of delegates, voting rights, meeting procedures and the role of the host shire.

- A review of these documents found that whilst acknowledging that the KRG is not a separate legal entity they are written as if the Kimberley Regional Group were a local government constituted under the Local Government Act.
- It is our understanding that these documents were developed when the KRG was looking at a project delivery type model where the KRG would drive key regional projects. The focus of the KRG has been more around collaboration, advocacy and engagement rather than project management.
- As an interim measure, it is recommended that the KRG sign a MOU that outlines the spirit of co-operation and collaboration on Kimberley wide issues, which references the Governance Agreement so that governance protocols are clear.
- Also, it is recommended that prior to creating a suite of new governance documents that the KRG discuss how it would like to be constituted, and task the secretariat to develop an options paper to look at the pros and cons of potential governance arrangements prior to investing time in updating or developing new governance documents.

Background:

As above.

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Details:

A simple MOU has been prepared which outlines the vision, mission, objectives and shared values and principles of the Kimberley Regional Group and aims to capture the spirit of collaboration and co-operation between KRG members. This MOU references the current Governance Agreement which outlines important governance arrangements for the KRG such as the appointment of delegates, voting rights, meeting procedure and the role of the host shire.

Clear governance arrangements are critical to the successful operation of the KRG, and for members and key stakeholders to understand the KRG's purpose and function. Potential governance models for the KRG could include:

1. A voluntary regional organization of councils;
2. A regional local government constituted under the Local Government Act WA, with the roles, responsibilities and reporting requirements of a local government
3. An incorporated Association, with a constitution outlining the roles and functions of the KRG and reporting requirements.

The secretariat is seeking direction from the KRG on how it would like to be constituted prior to spending time on updating the current government agreement and governance manual.

To inform this discussion, the secretariat is seeking direction on whether an options paper to look at the pros and cons of potential governance arrangements would be useful to inform a decision by the KRG.

Risk:

Governance - without clear governance arrangements the functioning of the group has the potential to lack clarity and consistency.

Reputational – lack of clarity by members and stakeholders on the governance of the KRG.

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Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> </div>	<div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div>	Nil	
Resolution/s(s)		Action(s)	
<p>That the KRG</p> <ol style="list-style-type: none"> 1. Ratify the draft MOU and recommend this to member Councils for signing; and 2. Task the secretariat to develop a simple options paper on potential governance arrangements for the KRG. 		MOU to be sent for signing.	
Moved:	SDWK	Responsible:	
Seconded:	SoB	Due date:	As required
Carried:	4/0		

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Attachment 9 KRG Draft MOU



Kimberley Regional Group Memorandum of Understanding – Draft 1

Background

In September 2010, the four Kimberley Shires, the Shire of Broome, Shire of Derby West Kimberley, Shire of Halls Creek and the Shire of Wyndham East Kimberley, came together as the Kimberley Regional Collaborative Group for the purpose of undertaking shared regional initiatives in the Kimberley region. Known today as the Kimberley Regional Group, the four Shires continue to show collective leadership and to work together to deliver positive outcomes and impact across the Kimberley region of WA.

Purpose of this MOU

This MOU outlines the vision, mission, objectives and shared values and principles of the Kimberley Regional Group. This MOU is to be read in conjunction with the Kimberley Regional Group Governance Agreement which outlines the governance and operational arrangements for the functioning of the Kimberley Regional Group to deliver on its vision, mission and objectives.

Our Vision

To maintain and enhance the rich diversity and liveability of the Kimberley Region for its people and the world.

Our Mission

To work collaboratively for the benefit of the people and the land of the Kimberley Region.

Our Objectives

- To provide regional leadership.
- To advocate on regional issues as they are identified and supported by member Shires.
- To encourage and foster cooperation and resource sharing on a regional basis.
- To strive to achieve the Strategic Goals and Outcomes of the KRG in accordance with the KRG's Regional Strategic Community Plan, in a manner that enhances and assists the advancement of the Kimberley Region



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Our Principles

- Respecting the diversity of people, environment and culture
- Working proactively
- Communicating effectively
- Valuing success
- Fostering innovation
- Adaptability
- Working efficiently
- Outcome and impact focussed.
- Consideration of the interests of all Shires

Our values

- Collaboration
- Respect
- Integrity
- Openness
- Trust


Term of the MOU

The term of this MOU mirrors the term of the Kimberley Regional Group Governance Agreement which is four years from the date of the signing of the Agreement.



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Signature of Shire President	Signature of Shire President
Name of Shire President	Name of Shire President
Date	Date
	
Signature of Shire President	Signature of Shire President
Name of Shire President	Name of Shire President
Date	Date



11. Kimberley Regional Group Workshop Report and Action List

Item for Noting

Submitted by: KRG Executive Team

Attachment 12: Report from the KRG November Workshop (separately attached)

Attachment 13: Workshop Priority Action List (separately attached)

Purpose

To agree on the priority actions for the KRG over the next twelve months.

In summary

- In November 2023 the Kimberley Regional Group held a workshop to discuss key priorities. The Workshop Report is presented to the KRG for noting.
- At the February 2023 meeting the KRG noted a draft action plan which was developed from the workshop.
- Over the last six months the executive team has focused on administrative and internal arrangements along with future planning.
- The executive team will use the action plan to guide its focus over the next 6 to 12 months, and with feedback from the KRG.
- Reviewing the action list, it would be useful for the KRG to discuss the actions they would like progressed over the next six months in the priority areas of housing; community safety and crime prevention; government services; juvenile justice; management of alcohol and other drugs; and prosperous diverse economy.
- It must be noted that the priority actions do not preclude other activities from occurring, in particular seizing opportunities as they arise.

Background:

- As above

Details:

- As above

Risk:

- Operational - Without agreement on the priority work to be progressed by KRG members and the Executive Team opportunities may be missed.

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Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> </div>	<div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div>	Nil	
Resolution/s(s)		Action(s)	
<p>That the KRG; Notes the Workshop Report November 2023 and the Priority Action List: and Confirms the priority focus areas and key actions that are to be progressed by the KRG over the next six months.</p>		Executive team to circulate the draft actions	
Moved:	SWEK	Responsible:	Executive Team
Seconded:	SDWK	Due date:	As required
Carried:	4/0		

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12. Executive Officer Report

Item for Noting

Submitted by: Executive Officer

Attachment 14: EO Report February, March 2023

Purpose:

To update the KRG on the Executive Officer services provided for the period February 2023 – March 2023 inclusive.

Background:

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

Details:

As in included attachment.

Risk:

Nil

Link to Key Pillar/s and Strategies:		Budget Implications
<div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performanc</div> </div>	<div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div>	<p>As per 2022/23 approved KRG budget. Agreed additional budget items: Prospectus Development and DTP Budget \$6,600 (Incl GST) Actual \$6,385.50 (Incl GST) Plus, Printing \$1,038.40 (Incl GST) Position Papers Development and DTP Budget \$5,500 (Incl GST) and Incl Printing Actual \$4,705.57 ((Incl GST)</p>
Resolution/s(s)		Action(s)
That the Executive Officers Report be received and endorsed		As per Outstanding Actions

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Moved:	SoB	Responsible:	Executive Officer
Seconded:	SDWK	Due date:	As required
Carried:	4/)		

Attachment 14: EO Report – February to March 2023

Project Work / Activity

Refer to business arising and KRG action lists for all activities the Executive is working on.

Project / Activity	Status	Item
Administrative Matters and Meetings	Continuing	-
Website	Contract issued and development commenced.	General Business
Investment Prospectus	Revised and added new projects to the Investment Prospectus and desktop published and printed copies for distribution to members and stakeholders.	12
Position Papers	Finalised and published	12
Canberra Visit	Travelled to Canberra with group members to attend advocacy meetings	9
KRG MOU and Governance	Developed draft MOU, awaiting instruction on governance document	10
Banned Drinkers Register	Now a watching brief.	-
Strategic Planning	Revised and completed workshop report. 5 Priority areas (plus Land Policy) were agreed. Executive is now seeking guidance and direction from group as to priority actions for the secretariat to focus its attention.	11

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Stakeholder Engagement

Date	Stakeholders	Purpose
1/2/2023	Minister of Emergency Services Office	Spoke to office to organise meeting and presentation to Group.
3/2/2023	Phillip Cassell, CEO Shire of Halls Creek	General KRG discussions.
6/2/2023	Vernon Lawrence, KRG Secretary	General KRG matters
8/2/2023	Rob Cossart, State Emergency Services Coordinator.	Update of Fitzroy Flood response and invitation to meet with group
10/2/2023	Vernon Lawrence, KRG Secretary	General KRG matters
14/2/2023	Nick Kearns, KRG Deputy Secretary	KRG Secretariat Arrangements.
16/2/2023	Geoff Haerewa, KRG Deputy Chair	KRG Secretariat Arrangements.
17/2/2023	KRG Members	KRG and Kimberley Zone Zoom Meeting
18/2/2023	Alfred Nagaiya, Program Manager, SWEK	KRG Prospectus and Canberra Itinerary.
27/02/2023	Emma Newman, Mayor of City of Perth Chief of Staff	General Executive Officer intro, Lord Mayor Flood Response fund and potential COP venue for next meeting.
28/2/2023	Jessica Houston, Senior Policy Officer, Minister of Regional Development Office	General discussion regarding KRG and invitation for Minister to present to group.
9/3/2022	Residential Lands and Housing Delivery Ministerial Oversight Committee (RLHDMOC)	Attended on behalf of RCAWA but used the opportunity to update Ministers and DG's on Fitzroy Flood response and associated Land and Housing issues.
17/3/2023	Chris Mitchell and Sam Mastrolembro	Issues surrounding Auditor General Office
19/03/2023	Chair KRG	Informal catch up in Kununurra and update on KRG
10/2/2023	Vernon Lawrence, KRG Secretary	General KRG matters – April agenda setting

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Date	Stakeholders	Purpose
20/2/2023	Nick Kearns, KRG Deputy Secretary	KRG Secretariat Arrangements.
26/3/2023 – 30/3/2023	Federal Parliament KRG Visit	Accompanied members to Parliament House for advocacy meetings with Ministers, Politicians and Public Servants. See Around the grounds Agenda item for further details.
31/03/2023	Malcolm Edwards, and Jackie Parker SHC	Hosted Malcolm and Jackie at Perth office

Time Allocation September 2022 – August 2023

Total Yearly Contract: 864 Hours: Monthly from 8th of the month to 7th of the next month

	Paul Rosair		Michelle Mackenzie		Jane Lewis		Joshua Turner	
	Contract	Actual	Contract	Actual	Contract	Actual	Contract	Actual
Sept 22	32	34	20	18	23	29	4	2
Oct 22	32	22	20	8	23	24	4	1
Nov 22	32	40	20	36	23	28	4	0
Dec 22	10	12.5	10	26.25	10	1.5	2	0
Jan 23	10	19	10	11	10	36	2	0
Feb 23	32	15.5	20	9	23	25.5	4	0
Mar 23	32	34	20	9.25	23	14.5	4	0
Apr 23	32		20		23		4	
May 23	32		20		23		4	
June 23	32		20		23		4	
July 23	32		20		23		4	
Aug 23	32		20		23		4	
TOTALS	180/350	177/180	120/220	117.5/120	135/250	158.5/135	24/44	3/24
OVERALL CONTRACT: 459 / 864 ACTUALS: 456 / 459								

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13. General Business

Item	Responsible	Actions Arising
Website	Executive Officer	Executive Team to send link for members to provide feedback
Auditor General Issues – KRG Position and recommended response.	Executive Officer	Executive Team to address with Secretariat and Shire of Broome
Meeting Dates –August clashes with Broome events	Executive Team	Executive Team to change August meeting and possibly venue
Tanami Road	Executive Team and Chair	Letter to be written to Minister regarding road funding commitment

Date	Time	KRG
15/6/2023	9-12 noon	KRG and Zone Meeting – ZOOM
16/8/2023 To be changed	1-5 pm then dinner	KRG and Zone Meeting – Halls Creek
To coincide with the WALGA AGM – 4/10/23?	TBD	KRG and Zone Meeting – Metropolitan Venue TBD
24/11/2023	9-12 noon	KRG and Zone Meeting – Zoom

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13. Meeting Closure: 4.00pm

11. NOTICES OF MOTION WITH NOTICE
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12. NOTICES OF MOTION WITHOUT NOTICE

13. BUSINESS OF AN URGENT NATURE

14. MEETING CLOSED TO PUBLIC

This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(ii)) as it contains “a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government”, and section 5.23(2)((e)(iii)) as it contains “a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government”, and section 5.23(2)(b) as it contains “the personal affairs of any person”.

14.1 LOCAL GOVERNMENT ACT SALE - A303370

LOCATION/ADDRESS:	A303370
APPLICANT:	Hurren Investments Pty Limited
FILE:	ARA06
AUTHOR:	Finance Officer - Rates
CONTRIBUTOR/S:	Coordinator Financial Operations Manager Financial Services
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report seeks Council approval to commence a Local Government Act (LGA) Sale on A303370 - Unit 1, 11 Oryx Road Cable Beach, owned by de-registered company Hurren Investments Pty Limited with unpaid rates in excess of 3 years.

This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(i)) as it contains “a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government”.

14.2 REQUEST FOR TENDER 23/03 - SUPPLY AND DELIVERY OF PRECAST CONCRETE ITEMS

LOCATION/ADDRESS:	N/A
APPLICANT:	NIL
FILE:	RFT 23/03
AUTHOR:	Director Infrastructure
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Infrastructure
DISCLOSURE OF INTEREST:	N/A

SUMMARY:

As part of the Stage One Cable Beach Foreshore Redevelopment Upgrade the Shire has sought pricing for the supply of precast concrete drainage items.

This report considers the submissions received for RFT 23/03 Supply and Delivery of Precast Concrete Items and seeks Council's adoption of the recommendation contained within the attached confidential Evaluation Report.

This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(iii)) as it contains “a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government”.

14.3 REQUEST FOR RATES FINANCIAL ASSISTANCE - KOOLJAMAN LAND ABORIGINAL CORPORATION

LOCATION/ADDRESS:	A200012
APPLICANT:	Kooljaman Land Aboriginal Corporation
FILE:	ARA11
AUTHOR:	Finance Officer - Rates
CONTRIBUTOR/S:	Coordinator Financial Operations Manager Financial Services
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Bardina Pty Ltd the lessee of Kooljaman Land Aboriginal Corporation has requested financial relief for the rates levied on assessment A200012. This report provides statutory and policy guidance for Council's consideration and recommends consideration of rates levied for the 2022/23 and 2023/24 financial years.

15. MEETING CLOSURE
