



CONFIRMED MINUTES

OF THE

ORDINARY COUNCIL MEETING

25 MAY 2023

These minutes were confirmed at a meeting held 29 June 2023 and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

A handwritten signature in black ink, appearing to read 'D. Male', is written over a light blue horizontal line.

SHIRE OF BROOME
ORDINARY COUNCIL MEETING
THURSDAY 25 MAY 2023
INDEX – MINUTES

| | | |
|-------|---|-----|
| 1. | OFFICIAL OPENING | 4 |
| 2. | ATTENDANCE AND APOLOGIES | 4 |
| 3. | ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION..... | 5 |
| 4. | DECLARATIONS OF INTEREST..... | 5 |
| 5. | PUBLIC QUESTION TIME..... | 5 |
| 6. | APPLICATIONS FOR LEAVE OF ABSENCE..... | 5 |
| 7. | CONFIRMATION OF MINUTES | 5 |
| 8. | PRESENTATIONS / PETITIONS / DEPUTATIONS..... | 5 |
| 9. | REPORTS FROM OFFICERS | 6 |
| 9.1 | PEOPLE..... | 6 |
| 9.1.1 | SHIRE OF BROOME'S DRAFT DISABILITY ACCESS AND INCLUSION PLAN 2023 - 2028..... | 6 |
| 9.2 | PLACE | 25 |
| 9.2.1 | DEVELOPMENT APPLICATION - MEDICAL CENTRE - CHILDCARE CENTRE - SHORT TERM ACCOMMODATION..... | 25 |
| 9.2.2 | ULTIMATE WATERSPORTS TRADING IN PUBLIC PLACES APPLICATION..... | 54 |
| 9.3 | PROSPERITY | 69 |
| 9.4 | PERFORMANCE | 70 |
| 9.4.1 | CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW - PANEL APPOINTMENT AND CONSULTANT SELECTION | 70 |
| 9.4.2 | MONTHLY PAYMENT LISTING - APRIL 2023 | 77 |
| 9.4.3 | MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT - APRIL 2023 | 90 |
| 10. | REPORTS OF COMMITTEES..... | 136 |
| 10.1 | MINUTES AND RECOMMENDATIONS FROM KIMBERLEY ZONE OF WALGA AND KIMBERLEY REGIONAL GROUP MEETING HELD ON 13 APRIL 2023..... | 136 |
| 11. | NOTICES OF MOTION WITH NOTICE | 231 |
| 12. | NOTICE OF MOTION WITHOUT NOTICE | 231 |

| | | |
|------|---|-----|
| 13. | BUSINESS OF AN URGENT NATURE | 232 |
| 13.1 | COUNCIL CONSIDERATION OF PUBLIC SUBMISSIONS ON INTENTION TO IMPOSE DIFFERENTIAL RATES AND MINIMUM PAYMENTS FOR THE 2023/24 ANNUAL BUDGET..... | 232 |
| 14. | MEETING CLOSED TO PUBLIC..... | 247 |
| 14.1 | LOCAL GOVERNMENT ACT SALE - A303370 | 248 |
| 14.2 | REQUEST FOR TENDER 23/03 - SUPPLY AND DELIVERY OF PRECAST CONCRETE ITEMS..... | 249 |
| 14.3 | REQUEST FOR RATES FINANCIAL ASSISTANCE - KOOLJAMAN LAND ABORIGINAL CORPORATION | 251 |
| 15. | MEETING CLOSURE | 252 |

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF BROOME,
HELD IN THE COUNCIL CHAMBERS, CORNER WELD AND HAAS STREETS, BROOME,
ON THURSDAY 25 MAY 2023, COMMENCING AT 5:00PM.**

| |
|----------------------------|
| 1. OFFICIAL OPENING |
|----------------------------|

The Chair welcomed Councillors, officers and members of the public and declared the meeting open at 5:12PM.

| |
|------------------------------------|
| 2. ATTENDANCE AND APOLOGIES |
|------------------------------------|

ATTENDANCE

| | | |
|--------------------------|--|---|
| Councillors: | Cr D Male Cr C Mitchell Cr E Foy Cr P Matsumoto Cr B Rudeforth Cr P Taylor Cr H Tracey | Shire President Deputy Shire President |
| Apologies: | Nil | |
| Leave of Absence: | Nil | |
| Officers: | Mr S Mastrolembo Mr J Watt Mr K Williams Mr D Bonnici Ms K Cookson Ms L French Mr M Cosson | Chief Executive Officer Director Corporate Services Director Development Services Marketing & Communications Coordinator Acting Manager Governance, Strategy & Risk (Attending via Microsoft Teams) Manager Finance Coordinator Planning Services |
| Media: | H Murphy | ABC |
| Public Gallery: | A Chambers J Carpenter | |

3. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION

Nil.

4. DECLARATIONS OF INTEREST

| FINANCIAL INTERESTS (s5.60A) | | | |
|--|---------|---|--|
| Councillor | Item No | Item | Nature of Interest |
| Chief Executive Officer – Mr Sam Mastrolembo | 9.4.1 | Chief Executive Officer Performance Review - Panel Appointment and Consultant Selection | “As the CEO, the appointed consultant through this Council decision will be managing my annual performance review, which may impact terms and conditions of my employment” |

5. PUBLIC QUESTION TIME

Nil.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES**COUNCIL RESOLUTION:**

Minute No. C/0523/013

Moved: Cr H Tracey

Seconded: Cr P Taylor

That the Minutes of the Ordinary Meeting of Council held on 27 April 2023, as published and circulated, be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY 7/0

8. PRESENTATIONS / PETITIONS / DEPUTATIONS

There are no reports in this section.

9. REPORTS FROM OFFICERS

9.1 PEOPLE

The Chief Executive Officer advised there was a typographical error in the attachment and officer recommendation which has been corrected administratively and is reflected in the minutes.

9.1.1 SHIRE OF BROOME'S DRAFT DISABILITY ACCESS AND INCLUSION PLAN 2023 - 2028

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | COS09.1 |
| AUTHOR: | Place Activation & Engagement Officer (Community & Sporting) |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Acting Chief Executive Officer |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY: This report provides Council with background on the Shire's development of the updated Disability Access and Inclusion Plan (DAIP) 2023–2028. The report includes an overview and update of the consultation and engagement process. It is recommended Council endorse the draft DAIP and call for public submissions before final adoption.

BACKGROUND

Previous Considerations

| | |
|-------------------|------------|
| OMC 22 March 2018 | Item 9.1.3 |
| OMC 31 May 2018 | Item 9.1.1 |

COMMENT

The Disability Services Act 1993 (**Act**) required all local governments in Western Australia to develop, implement, and report on a Disability Access and Inclusion Plan (**DAIP**). DAIP's act as a framework for the implementation of strategies and initiatives to ensure people with disability are supported to have the same opportunities as others to access services, facilities and information.

The Western Australian Disability Services Act (1993) defines disability as a condition that:

- is attributable to an intellectual, cognitive, neurological, sensory or physical impairment or a combination of those impairments;
- is permanent; and
- may or may not be episodic in nature.

Disability may result in a person having a substantially reduced capacity for communication, social interaction, learning or mobility and a need for continuing support services in daily life. Some disabilities, such as epilepsy, are hidden, while others, such as cerebral palsy, may be visible.

The Shire of Broome was home to 16,907 people in 2019 so approximately 3,000 residents plus carers are likely to be impacted by disability. However, the seasonal population of Broome can at times far exceed its residential population. Accounting for tourism visitors, short-stay workers and business travellers and other workers and people from around the Kimberley and North West using Broome as a base, the population of Broome can fluctuate between 30,000 people on any given day so many more people would be impacted by disability.

The Shire of Broome is committed to its Vision of 'a Future for Everyone' and aims to be an accessible and inclusive place, not only for people living with a disability, but also our seniors and minority groups.

DAIPs contain strategies in 7 key outcome areas, which are established in the Disability Services Regulations 2013 (Regulations). The seven outcome areas are:

- Access to services and events.
- Access to buildings and other facilities.
- Access to information.
- Quality of service provided by the local government.
- Opportunity to make complaints.
- Opportunity to participate in public consultation;
- Employment at the local government.

The Shire's current DAIP was implemented between 2018 and 2023. During this period the Shire has achieved many successful outcomes including:

- Significant upgrades during Stage 1 and Stage 2 of the Chinatown Revitalisation project.
- Adopting a new vision – A Future for Everyone, the organisation's commitment to representing and servicing all people.
- Successfully advocating to the Transport Minister, Minister Rita Saffioti, on behalf of the community about the lack of wheelchair taxis. The Minister has since increased grant funding opportunities in regional areas as a result.
- Successfully applying for \$170,000 from the Department of Communities to expand the network of changing places into the Cable Beach precinct.

Under the Act, local governments are required to review and update their DAIP every five years. The draft DAIP 2023–2028 has been prepared to continue to fulfil this requirement.

This draft DAIP has been developed in consultation with Shire staff, key stakeholders and community members. Council is now asked to consider the draft DAIP and endorse for the purposes of advertising for community feedback.

Once the community feedback period has closed, the draft DAIP will be presented to Council for adoption. The DAIP will then be forwarded to the Disability Services Commission for endorsement.

The Shire of Broome will promote the availability of the new DAIP via a notice in the Broome Advertiser, the Shire of Broome website and to all staff via email and intranet notification.

Stakeholders involved in workshops will also be notified.

An internal implementation plan has been developed for delivery of the DAIP. It will be reviewed quarterly by responsible officers to track the progress and achievements of the

DAIP. This assists with the annual reporting to the Department of Communities. Updates on DAIP progress will be posted on the Shire's website. The strategies will be completed over a five-year period.

It is important to note, however, that the success of the DAIP will require a whole of organisation approach.

The draft DAIP is included as **Attachment 1** to this report.

CONSULTATION

Extensive consultation was carried out with Shire of Broome staff and community members to identify barriers to access and inclusion as well as potential strategies to be incorporated into the new DAIP.

Staff and community members were provided the opportunity to have their say by:

- Completing an online or hard copy survey
- Providing feedback on a postcard asking for feedback on disability access and inclusion
- Attending an interview or meeting in person or online with the consultant
- Phoning or emailing feedback
- Attending one of two community forums held at the Shire of Broome function room

The promotion of the consultation included:

- Advertising on the Shire's website over February/March 2023
- Advertising in the Broome Advertiser on 16 February 2023
- Direct communications to stakeholders in the community with an interest in disability or potential staff or clients with disability
- Social media posts

The findings of the consultation were discussed with a staff working group for further input and suggestions on strategies for the new DAIP.

Demographics of Respondents¹

A total of 108 submissions were received during the consultation including:

- 32 community surveys
- 38 staff surveys
- Community forums x 13
- Staff working group x 23
- Other (email, interview) x 2

Demographic details were collected in the surveys. Eleven respondents to the community survey said they had a disability and fourteen said they were a family member or carer of a person with disability. Some respondents preferred not to answer these questions.

Three respondents to the staff survey said they had a disability and three said they were a family member or carer of a person with disability. Staff survey respondents came from work areas including:

- Administration
- Community Engagement
- Office of the CEO
- Library
- Engineering
- Development Services
- Facilities and programs
- Place Activation & Engagement
- Nursery
- Special Projects
- Indoor
- Health, Emergency and Rangers
- Environmental health
- Waste Management
- Corporate
- Development
- Infrastructure
- Planning

STATUTORY ENVIRONMENT

Local Government Act 1995

Disability Discrimination Act 1992

Part 5, section 27-29c

Requires all local governments and selected State Government agencies to develop a Disability Access and Inclusion Plan (DAIP) and review and/or amend or replace the Plan every 5 years. Failure to review and update the DAIP could result in a breach of the Act.

Disability Services Regulations 2004, schedule 2 – Standards for Disability Access and Inclusion Plans

The DAIP is also aligned with the WA Equal Opportunity Act 1984.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The implementation of the DAIP is integrated into the Shire's mainstream programs and services as part of normal operating procedures and budgets.

RISK

Local governments are required under the Act to update their DAIP every five years. The Shire's DAIP was last updated in 2018, and a timely completion of this review is imperative to ensure the Shire is compliant with legislative requirements.

STRATEGIC ASPIRATIONS

People - We will continue to enjoy Broome-time, our special way of life. It's bursting with energy, inclusive, safe and healthy, for everyone

Outcome 2 - Everyone has a place to call home

Objective 2.1 Promote access to safe, affordable accommodation to meet all needs, including itinerants, homeless people, those at risk, youth and the elderly.

Outcome 3 - A healthy, active community

Objective 3.1 Improve access to health facilities, services and programs to achieve good general and mental health in the community

Objective 3.2 Improve access to sport, leisure and recreation facilities, services and programs.

Objective 3.3 Grow community capacity through volunteer support and recognition.

Outcome 4 - An inclusive community that celebrates culture, equality and diversity

Objective 4.2 Align services to meet diverse community needs.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0523/014

Moved: Cr D Male

Seconded: Cr H Tracey

That Council:

- 1. Endorse the draft Disability Access and Inclusion Plan 2023-2028 for the purposes of public advertising; and**
- 2. Requests the Chief Executive Officer to:**
 - a) commence a four-week public comment period to enable community input into the draft DAIP; and**
 - b) present feedback received during the public comment period for consideration at the July 2023 Ordinary Meeting of Council.**

CARRIED UNANIMOUSLY 7/0

Attachments

1. SOB_DisabilityAccess_Plan.pdf

Disability Access and Inclusion Plan

2023 - 2028



Contents

| | |
|---|----|
| Shire of Broome Overview | 3 |
| People with Disability in Broome | 4 |
| Progress in access and inclusion since 2018 | 4 |
| Alignment of the DAIP | 7 |
| Stakeholder consultation for the DAIP 2023-2028 | 7 |
| DAIP Strategies 2023-2028 | 12 |
| Governance | 13 |

Accessible Format

This Disability Access and Inclusion Plan (DAIP) document is available in alternative formats upon request including in large and standard print, electronically by email and on the Shire's website.

If you would like to receive an alternative format of this document, ask a question or give feedback please contact:



Phone: 08 9191 3456
Email: shire@broome.wa.gov.au
www.broome.wa.gov.au

Shire of Broome Overview

The Shire of Broome is located in the Kimberley, covering approximately 56,000 square kilometres and with 900 kilometres of coastline.

The town of Broome is situated on the end of a peninsula, surrounded by ocean, and land-locked by distance, some 2,200 kilometres north of Perth. White sandy beaches are framed on one side by blue ocean waters and on the other by red pindan soils, providing a stunning backdrop for recreational, cultural and tourist activities.

Founded as a pearling port over a hundred years ago, Broome boasts a multicultural population with Koepanger, Malay, Chinese, Japanese, European and Aboriginal cultures all blended to create Broome's captivatingly friendly and flamboyant character. Around 28% of residents identify as Aboriginal or Torres Strait Islander. This is significantly higher than Western Australia (3.9%) and illustrates the central and significant position of Aboriginal people in the character and culture of the Broome community and economy. There are five Aboriginal communities, including the largest in Western Australia, and numerous Aboriginal outstations across the Shire.

Broome is the service and trade hub of the region, servicing agricultural, pastoral, mining, oil and gas production, and conservation jobs across the Kimberley. It also serves as the gateway for tourists and visitors to the Kimberley, including international visitors by cruise ship and aircraft.

The Shire of Broome is committed to ensuring that Broome is accessible and inclusive for everyone, including people with disability, their families and carers and other members of the community who have access considerations. The aim of this Disability Access and Inclusion Plan (DAIP) is to help the Shire with the coordination of planning and activities to ensure all community members have equal access to:

- | | |
|-----------------------------|--|
| 1. Services and events | 5. Complaints processes |
| 2. Buildings and facilities | 6. Public consultations |
| 3. Information | 7. Employment opportunities at the Shire |
| 4. Customer service | |



People with Disability in Broome

The Western Australian Disability Services Act (1993) defines disability as a condition that:

- Is attributable to an intellectual, cognitive, neurological, sensory or physical impairment or a combination of those impairments;
- Is permanent; and
- May or may not be episodic in nature.

Disability may result in a person having a substantially reduced capacity for communication, social interaction, learning or mobility and a need for continuing support services in daily life. Some disabilities, such as epilepsy, are hidden, while others, such as cerebral palsy, may be visible.

The Australian Bureau of Statistics conducts a survey of Disability, Ageing and Carers every five years. Data from the 2018 Survey estimated that **17.7%** of the Australian population (4.4 million), have a disability. If you add to that the estimated 2.65 million Australians who are carers, then disability impacts approximately one third of the population.¹

The Shire of Broome was home to 16,907 people in 2019 so approximately 3,000 residents plus carers are likely to be impacted by disability. However, the seasonal population of Broome can at times far exceed its residential population. Accounting for tourism visitors, short-stay workers and business travellers and other workers and people from around the Kimberley and North West using Broome as a base, the population of Broome can fluctuate between 30,000 and 60,000 people on any given day so many more people would be impacted by disability.

Progress in access and inclusion since 2018

The Shire of Broome has implemented a number of initiatives over the years to improve access and inclusion. Some examples follow.



Improving access to services and events

- A Scanning Reader Pen was purchased for the library which is a device that converts printed text into speech.
- The event application form was amended to include a question requesting that the applicant outline what actions have been taken to ensure the event is accessible to people with a disability. The Disability Services Commission – Accessible Events Checklist is provided as an online link for easy reference.
- The Broome Recreation and Aquatic Centre (BRAC) installed an all-access refrigerated drink foundation.
- An International Day of People with Disability event was delivered in partnership by the Shire of Broome and Far North Community Services. The event raised awareness and celebrated the achievements of those living with disabilities in Broome.
- The library expanded its collection of Large Print books to ensure ongoing access to quality literature.
- When hosting events at the Shire, staff undertake a risk assessment that includes an additional review of the site and event to consider accessibility.
- The Shire adopted a new vision - A future for everyone, which ensures the organisation's commitment to representing and servicing all people. This commitment is reinforced within two of the six core values - For Everyone - inclusive and welcoming to all people, and Respectful of everyone.
- The Shire advocated to the Transport Minister Rita Saffioti on behalf of the community about the lack of wheelchair taxis. The Minister has since increased grant funding opportunities in regional areas as a result. The Shire has been promoting these grants to local taxi companies.

¹ Disability, Ageing and Carers, Australia: Summary of Findings, 2018 | Australian Bureau of Statistics (abs.gov.au)

- The Shire continued to partner with Building Inclusive Communities WA (BICWA). The project focussed on supporting the Shire and local community organisations through capacity-building, mentoring and a range of practical supports to ensure all people, regardless of ability, race, ethnicity, gender, or sexual orientation, feel a sense of belonging, can actively participate in the community and play a valued role in their local community.
- The learnings from the BICA partnership culminated in the Broome Sport in Focus Conference which devoted one of its three streams to discussing inclusion with local sporting groups. The Shire partnered with Inclusion Solutions to discuss inclusion in sport, including a presentation from an athlete with a disability providing a firsthand account of his positive experiences.



Improving access to buildings and facilities

- Consideration was given to providing accessible beach access as part of the Cable Beach Foreshore Masterplan.
- Significant upgrades during Stage 1 and Stage 2 of the Chinatown Revitalisation project in conjunction with disability consultants. A major focus was improving access throughout the CBD including a new ramp installed in Shekki Lane and improved access into Johnny Chi Lane from Dampier Terrace to allow for unassisted access to the shops along the laneway.
- The new playground at Solway Park includes footpath access to the play equipment and an accessible picnic table.
- The Shire reception has an all-access workstation, accessible toilet and signage that indicates that guide dogs are welcome.
- Successfully applied for \$170,000 from the Department of Communities to expand the network of changing places into the Cable Beach precinct.
- The town's new cemetery ablution block was designed and constructed incorporating universal access to toilets.
- New Beach Accessible Wheelchair purchased for Cable and Town Beach use.



Improving access to information

- The Shire's website moved to an Opencities platform which is WCAG 2.0 compliant.
- The Shire's website has an Access and Inclusion section which includes links to the DAIP, facilities and services, disability services contacts, and information on the Beach and Aquatic wheelchairs.
- Important communication, marketing and advertising material is distributed through both radio and written communication methods (press releases, social media) to ensure that the content can be delivered to all members of the community. News and updates on major projects are increasingly being relayed to the community via videography and include subtitles.
- Promoted the alternative formats available.
- Revision of the Shire's Style Guide to incorporate accessible guidelines.
- Continued to ensure that all Shire documents/flyers had information noting availability of alternative formats.
- Provided promotion of disability services and events such as Parkinson's WA, Activ and Motor Neurone Society on Shire social media.
- A Corporate Communications and Engagement Strategy was endorsed and includes how best to communicate with, inform and engage with all members of the Broome community.



Improving staff skills

- The Shire library coordinator participated in webinars including "Disability Programs and Services in libraries" and "Training for library staff to better understand and meet the needs of children and adults living with disability."



Improving access to complaints and consultation mechanisms

- Community Development Officers have commenced a review of the Community Engagement Policy and are developing a new Framework with accessible and inclusive engagement approaches to be included, developed through research and consultation with key stakeholders.
- Recognition of International Day of People with Disabilities with multiple stories shared on social media.
- Relationship formed with NDIS to work together on promoting services and events in Broome including International Day for People with Disabilities.
- Partnership established with Football Futures Foundation to support a disability soccer program in Broome and across the Kimberley
- An NDIS Information session held at the Shire in partnership with Nirrumbuk. The information session gave community members, community groups and service providers an opportunity to learn about the NDIS referral process, eligibility and the support that the Nirrumbuk Remote Community Connector's team can offer.



Improving access to employment

- The Shire has three volunteers with a disability. These people assist in the library and in the main administration area.



Alignment of the DAIP

The DAIP is a legislative requirement under the Western Australian Disability Services Act (1993) and supports a number of international and local legislative and good practice initiatives including:

- United Nations Convention on the Rights of Persons with Disabilities 2006.
- Australian Human Rights Commission Act 1986.
- Commonwealth Disability Discrimination Act 1992.
- Fair Work Act 2009.
- National Disability Insurance Scheme Act 2013.
- National Disability Strategy 2021 - 2031.
- State Disability Strategy 2020 - 2030.
- Public Sector employment requirements – People with disability: Action Plan to Improve WA. Public Sector Employment Outcomes 2020–2025.
- The Shire of Broome Strategic Community Plan 2021–2031, and Corporate Business Plan 2022–2026.

Stakeholder consultation for the DAIP 2023–2028

Methodology

A consultation was carried out with Shire of Broome staff and community members to identify barriers to access and inclusion as well as potential strategies to be incorporated into the new DAIP.

Staff and community members could have their say by:

- Completing an online or hard copy survey.
- Providing feedback on a postcard asking for feedback on disability access and inclusion.
- Attending an interview or meeting in person or online.
- Phoning or emailing feedback.
- Attending one of two community forums.

The promotion of the consultation included:

- Advertising on the Shire's website over February/March 2023.
- Advertising in the Broome Advertiser on 16 February 2023.
- Direct communications to stakeholders in the community with an interest in disability or potential staff or clients with disability.
- Social media posts.

The findings of the consultation were discussed with a staff working group for further input and suggestions on strategies for the new DAIP.

Demographics of Respondents²

A total of 108 submissions were received during the consultation including:

- 32 community surveys
- 38 staff surveys
- Community forums x 13
- Staff working group x 23
- Other (email, interview) x 2

Demographic details were collected in the surveys. Eleven respondents to the community survey said they had a disability and fourteen said they were a family member or carer of a person with disability. Some respondents preferred not to answer these questions.

Three respondents to the staff survey said they had a disability and three said they were a family member or carer of a person with disability. Staff survey respondents came from work areas including:

- | | |
|---------------------------------|---------------------------------|
| • Administration | • Special Projects |
| • Community Engagement | • Indoor |
| • Office of the CEO | • Health, Emergency and Rangers |
| • Library | • Environmental health |
| • Engineering | • Waste Management |
| • Development Services | • Corporate |
| • Facilities and programs | • Development |
| • Place Activation & Engagement | • Infrastructure |
| • Nursery | • Planning |

Consultation Findings

The findings from the consultation are summarised under each of the seven mandated DAIP Outcomes.



² Not all survey respondents answered every question

Outcome 1

People with disability have the same opportunities as other people to access the services of, and any event organised by, a public authority.

44% of community survey respondents and 53% of staff respondents said that they agreed or strongly agreed that the Shire of Broome is welcoming and inclusive of people with disability.

Suggestions to improve access and inclusion for people with disability to services and events included:

- Greater wheelchair access to services, events and taxis/transport.
- More accessible and inclusive programs and services e.g. men's shed, sports, options for various abilities and ages.
- Improve access and inclusion at events e.g. information, quiet spaces/chill zones, use of companion card, accessible venues, family friendly, dedicated accessible parking, transport, Auslan interpreters.
- Training for staff and volunteers about providing accessible and inclusive events.
- Promotion of accessible and inclusive options for events, accommodation, services etc to show Broome as an accessible destination.
- Create a register of vulnerable people including people with disability who need specific assistance in an emergency or disaster.

Outcome 2

People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.

Suggestions to improve access and inclusion for people with disability to buildings, facilities, outdoor environments and other public spaces included:

- Improve ACROD parking e.g. number of bays, policing of use.
- Improve footpaths.
- Provide more accessible play spaces and equipment.
- Provide more accessible facilities e.g. water fountains, shaded seating, toilets.
- Improve access to the beaches.
- Consult with people with disability and access consultants in the review of buildings and facilities.

Outcome 3

People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.

Suggestions to improve access and inclusion for people with disability to written/printed information included:

- Promote what accessible formats are available e.g. larger print, easy read etc, in a variety of ways e.g. signs, newsletter, social media, information at airport, via service providers.
- Improve community awareness of the needs of people with disability.
- Provide easy read options of bills and compliance notices.
- Improve the website e.g. easier to find the information about disability access and inclusion.

Outcome 4

People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.

47% of staff agreed or strongly agreed with the statement "Shire of Broome staff have the skill and knowledge to welcome and include people with disability". 24% of staff disagreed or strongly disagreed with this statement.

Suggestions for improvement included:

- Raise staff awareness about what access and inclusion means for people with all different types of disabilities, not just physical; and the services and supports available for people with disability.
- Improve staff skills in communicating with a variety of community members including people who are deaf or hearing impaired and people who are not English speakers.
- Provide resources to support staff e.g. a specialist staff member, guidelines, details of disability service providers.
- Include disability access and inclusion as part of everyday business e.g. a standing agenda item for meetings; good news stories in Shire newsletters/communications.

Outcome 5

People with disability have the same opportunities as others to provide feedback to a public authority.

AND

Outcome 6

People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

Suggestions to improve access and inclusion for people with disability to opportunities to provide feedback or make complaints included:

- Seek regular input from people with disability and service providers e.g. a DAIP reference group.
- Partner with disability services to build connections with people with disability.
- Ensure consultations and feedback mechanisms are accessible e.g. multiple feedback options, support to provide feedback.

Outcome 7

People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

Suggestions to improve access for people with disability to employment opportunities in Shire of Broome workplaces included:

- Improve accessibility of Shire's workspaces.
- Create opportunities to employ more diverse people including people with disability e.g. redesign roles, traineeships, flexible conditions.
- Build relationships with disability employment providers and schools.
- Review recruitment process so attract people with disability.

DAIP Strategies 2023-2028

The following strategies address the outcomes mandated in the WA Disability Services Act (1993) amended in 2004 and 2014. They are not in order of priority, and all are equally important.

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any event organised by, the Shire of Broome.

Strategies

1. Provide greater access for people with disability to events.
2. Advocate for or provide more accessible programs, services and equipment.
3. Ensure people with disability are considered in emergency and disaster planning.

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Broome as other people.

Strategies

1. Continue to audit buildings, facilities and pedestrian networks and prioritise improvement works.
2. Provide more accessible play spaces and equipment.
3. Incorporate best practice in access and inclusion when upgrading buildings and facilities.

Outcome 3: People with disability receive information from the Shire of Broome in a format that will enable them to access the information as readily as other people are able to access it.

Strategies

1. Improve the accessibility of the Shire website.
2. Provide training and support for staff on providing accessible information.
3. Promote Broome as an accessible destination.

Outcome 4: People with disability receive the same level and quality of service from the staff of the Shire of Broome as other people receive from the staff of the Shire of Broome.

Strategies

1. Ensure that Shire staff have the appropriate level of awareness and training to provide a high level of customer service to people with disability.
2. Provide useful information about disability access and inclusion on the intranet to support staff to provide quality customer service.

Outcome 5: People with disability have the same opportunities as others to provide feedback to the Shire of Broome.

AND

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Broome.

Strategies

1. Establish an informal DAIP working group for regular input in DAIP initiatives.
2. Partner with disability services to build connections with people with disability.
3. Promote commitment to a future for everyone and welcome feedback from all.

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Broome.

Strategies

1. Review the recruitment process to attract people with disability.
2. Provide training for HR and hiring staff on employing people with disability.

Governance

Implementation

An internal implementation plan has been developed for delivery by all of the Shire's business units. It will be reviewed quarterly by the Shire to track the progress and achievements of the DAIP and assist with the annual reporting to the Department of Communities. Updates on DAIP progress will be posted on the Shire's website.

Resourcing

The DAIP is to be resourced through normal operational funding. Opportunities to secure external incomes such as grants will also be sought.

Promotion

The Shire of Broome will promote the availability of the new DAIP by:

- Notice in the Broome Advertiser newspaper.
- On the Shire of Broome website.
- To all staff via email and intranet notification.

Agents and contractors used by the Shire will be advised about the DAIP through procurement documentation.

Reporting

The DAIP will be lodged with the Department of Communities, reported on annually and reviewed at least every five years.





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**Shire of
Broome**
A future, for everyone
www.broome.wa.gov.au

9.2 PLACE

9.2.1 DEVELOPMENT APPLICATION - MEDICAL CENTRE - CHILDCARE CENTRE - SHORT TERM ACCOMMODATION

| | |
|--------------------------------|--------------------------------------|
| LOCATION/ADDRESS: | 154 Frederick Street, Djugun |
| APPLICANT: | Scribe Design Group |
| FILE: | JEW-1/2 |
| AUTHOR: | Planning Officer |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Acting Director Development Services |
| DISCLOSURE OF INTEREST: | NIL |

SUMMARY:

The Shire has received a development application seeking approval to construct a Health and Wellness Centre that will include a Medical Centre, Childcare Centre and Short-Term Accommodation at Lot 1343 (No. 154) Frederick Street, Djugun.

The application has been referred to council as the proposal does not meet the parking requirements in Schedule 9 of Local Planning Scheme No.6.

It is recommended that council approved the application, subject to conditions.

BACKGROUND

Previous Considerations

Nil.

Site and Surrounds

Lot 1343 Fredrick Street, Djugun is a 10,397m² property which is zoned Special Use – Mixed Business under Local Planning Scheme No.6 (**LPS6**). The surrounding properties are zoned Special Use – Mixed Business to the west and Public Purpose to the north, east and south.

The site currently has a building on site which was used for the St Martin de Porres Re-engagement School. St Martin de Porres is currently in the process of relocating to another site.



Proposal

The applicant is seeking approval to construct a Health and Wellness Centre that will accommodate a Medical Centre, Childcare Centre and Short-Term Staff Accommodation. The medical Centre will include the following uses:

- Dental Practice
- General Practitioners Clinic
- Pharmacy
- Beauty Clinic / Tattoo Removal
- 2 x Medical Imaging tenancies
- Café
- Public Toilets
- Allied Health / Psychologist
- Physiotherapy Practice
- Office
- Creche

The Childcare Centre will cater for up to 100 children ranging from ages zero (0) to four (4) and 15 staff.

Four short-term staff accommodation units will be provided in a two-story building in the north-eastern corner of the lot. The units will be used to house staff from the Medical Centre.

It is noted that the application is being presented to council as it proposes a reduction in parking required by Schedule 9 of LPS6. Local Planning Policy 5.6- *Parking* (**LPP 5.6**) requires applications that propose variations to the car parking ratios of Schedule 9 to be referred to Council for determination.

COMMENT

An assessment of the application against the local planning framework is outlined below:

Local Planning Scheme No. 6 (LPS6)

As identified above, the subject site is zoned Special Use – Mixed Business under LPS6. LPS6 identifies the following conditions which must be met for development within the subject site:

1. *Development shall provide a range of wholesaling, showrooms, trade and professional services which, by reason of their scale, character and operational land requirements, are not generally appropriate to, or cannot conveniently or economically be accommodated within Mixed Use or Service Commercial zones.*
2. *Site and Development Requirements as determined by the local government with due regard to the Scheme and Policy requirements.*
3. *New developments must be strategically justifiable in the context of the local planning framework.*

The proposal is consistent with the intent and objectives of LPS6 as it proposes numerous complimentary uses at a size and scale which is unlikely to be able to be catered for within the Mixed Use or Service Commercial zones. The proposed Service Commercial zoned lots located to the east of the subject site on Frederick Street would not be large enough to facilitate a development of this size. The proposal is also strategically located between the complimentary uses at the Broome Recreation and Aquatic Centre and the Local Centre to the East (Boulevard Shopping Centre).

The above provisions have been carried over to draft Local Planning Scheme No. 7. As such, the imminent gazettal of draft LPS7 will not alter the assessment of this development application.

Local Planning Strategy

The subject site is within Precinct 9 (Bilgungurr) of the Shire's Local Planning Strategy (**LPS**). The objective of this precinct is as follows:

Establish Precinct 9 as an education/health precinct providing for student accommodation, sporting facilities and residential development and potential relocation of the hospital.

The development is consistent with the precinct objectives in further establishing and realising the site as a health precinct.

Car Parking Requirements

Schedule 9 of LPS6 establishes the parking standards for all use classes within the Shire of Broome. The development is proposing a total of 140 Car bays, 18 Motorcycle bays and 8 bicycle bays. Schedule 9 allows up to 10 per cent of the required number of bays to be made up of motorcycle bays. Therefore, the total number car/motorcycle bays provided is 158.

| Medical Centre | | | |
|----------------|------------------|------------------|-------|
| Use | LPS6 Requirement | Consultant/ Area | Total |

| | | | |
|------------------------------------|--|---------------|-----------------|
| Dental Practice | 4 bays for each health consultant room | 8 Consultants | 32 |
| GP Clinic | 4 bays for each health consultant room | 7 Consultants | 28 |
| Pharmacy | 1 bay per 20m2 NLA | 200m2 | 10 |
| Beauty Clinic / Tattoo Removal | 1 bay per 20m2 NLA | 36m2 | 2 |
| Medical Imaging (U/Sound) | 4 bays for each health consultant room | 2 consultants | 8 |
| Medical Imaging (MRI, CT) | 4 bays for each health consultant room | 6 consultants | 24 |
| Café | 1 bay per 6m2 of dining area | 139m2 | 23 |
| Allied Health / Psychologist | 4 bays for each health consultant room | 8 consultants | 32 |
| Tenancy 1 (Physiotherapy) | 4 bays for each health consultant room | 4 consultants | 16 |
| Creche (allocation for Staff only) | 2 bays | 2 staff | 2 |
| Tenancy 2 – (Office) | 1 bay per 30m2 Gross leasable area | 152m2 | 5 |
| Total for Medical Centre | | | 182 bays |

| Childcare Centre | | | | |
|------------------------------------|--|-----------------|-------------------|----------------|
| Use | LPS6 Requirement | No. of Children | No. of employee | Total |
| 0-2 Years | 1 Bay for every 10 children and 1 bay per employee | 20 | 1 per 4 children | 7 |
| 2-3 Years | 1 Bay for every 10 children and 1 bay per employee | 20 | 1 per 5 children | 6 |
| 3-4 Years | 1 Bay for every 10 children and 1 bay per employee | 30 | 1 per 10 children | 4 |
| 4+ Years | 1 Bay for every 10 children and 1 bay per employee | 30 | 1 per 10 children | 8 |
| Total for Child Care Centre | | | | 25 bays |

| Short Term Accommodation | | | |
|---|------------------|--------------|---------------|
| Use | LPS6 Requirement | No. of Units | Total |
| Short Term Accommodation | 2 bays per Unit | 4 Units | 8 bays |
| Total for Short Term Accommodation | | | 8 bays |

Based on the above, the application would require 215 car parking bays to comply with Schedule 9 of LPS6. Therefore the application is proposing a shortfall of 57 bays. Clause 1.4 (b) of LPP 5.6, allows for reductions to the parking ratios of Schedule 9 if it is shown that there will be an internal trip capture.

Internal trip capture is where a land use included in a development application will generate a reduced or no independent parking demand due to its reciprocal parking relationship with another use. Relevant considerations include:

- i. Clear establishment of a relationship between different land uses on the same site, such as function rooms provided within a tourist development for use by hotel patrons;
- ii. How a claimed reduction relates to the scale of activity (for example, a smaller restaurant co-located within a tourist development has less capacity to accommodate public diners than a larger restaurant); and
- iii. Whether land uses within a development are open to the public (for example, a fitness centre provided in a tourist development for the exclusive use of hotel patrons)

Officers consider that there is sufficient merit to consider a reduction in the total number of bays because there will be a high level of internal trip capture. There are several uses within the Medical Centre which are complimentary to one another which would result in customers/clients visiting the site for multiple internal trips within the one visit to the site. For example, people who have an appointment with one of the medical practitioners are likely to also utilise the pharmacy, medical imaging and café uses in the one vehicular trip to the site as opposed to numerous individual trips to each tenancy. Therefore, there will be significant reduction in individual or single destination trips as part of the proposal.

Furthermore, it is likely that the Medical Centre and the Childcare Centre will have differing peak periods. The Childcare Centre is likely to see a significant majority of its vehicular trips from 7am to 9am in the morning and 2pm to 5pm in the afternoon. The number of trips generated from the Childcare Centre outside of these times is likely to be low due to the nature of the use.

As part of this application, the applicant is proposing that parking associated with the Childcare Centre be clearly sign posted and line marked to indicate parking in designated zones is limited to 8 minutes between 7am and 9am in the morning and 2pm to 4pm in the afternoon.

The provision of Short-Term accommodation for the use of staff of the Medical Centre on site will also reduce the demand for parking. The staff members who occupy the units will not contribute to the demand for parking at the Medical Centre as they will be living on site and have dedicated car parking assigned to each of the units. The Short-Term parking is located adjacent to the accommodation units and will be covered bays that are clearly marked for Resident use, preventing any confusion between resident parking and visitors to the site.

The reduction in overall number of bays has also resulted in an improved built form outcome. The reduction in overall land area required for car parking has resulted in a greater level of architectural treatment, and a design that addresses the Frederick Street frontage. The overall provision of soft landscaping has also been maximised, with significantly greater deep soil planting areas provided within the site to soften the visual impact of the built form.

State Planning Policy 7.3 – Residential Design Codes Volume 2 Apartments

The Residential Design Codes Volume 2 provides planning and design standards for multiple dwellings (residential apartments). The development proposes short term accommodation to house the staff for the medical centre. A condition of approval is recommended requiring each of the units to be made available for the staff of the Medical Centre only.

The proposal has been assessed against the Residential Design Codes Volume 2 and meets all of the relevant element objectives.

Local Planning Policy 5.7 – Development Standards for Development Applications

Local Planning Policy 5.7 – Development Standards for Development Applications (**LPP5.7**) requires the submission of a Landscaping Plan as part of the development application. A Landscaping Plan has been submitted in support of the Development Application. The Shire's Parks and Gardens team have reviewed the plan and are satisfied that the proposed landscaping is capable of being delivered on the application site.

Where landscaping is proposed within the road verge, LPP5.7 requires a deed of agreement to be prepared by the Shire's solicitors at the applicants cost, which includes lodgement of a caveat on the title, and executed prior to the development being occupied. The deed is to include that the owner agrees to maintain the landscaping within the road verge.

Conditions are recommended requiring landscaping be delivered in accordance with the Landscaping Plan and a Deed of Agreement to be prepared for the delivery and maintenance of landscaping within the Road Verge.

Local Planning Policy 5.12 – Provision of Public Art

Local Planning Policy 5.12 – Provision of Public Art (**LPP5.12**) applies to all development within the Shire of Broome over the value of \$4 million. The Policy sets out that development is required to contribute a monetary amount or the installation of a public artwork on the site subject of the development, within a crown reserve adjoining or near the development site, that is half a percent (0.5%) of the estimated construction cost.

The estimated construction cost of the development subject of this application is \$6,120,000 and thus a public art contribution of \$30,600 or a public art installation equal to that dollar value. A condition of approval is recommended which would require the requirements of LPP 5.12 to be met prior to the initial occupation of the building.

CONSULTATION

In accordance with Local Planning Policy 5.14 – Public Consultation, the application does not require wider public consultation as the structures proposed as part of the application are deemed to be Level A under the policy, which establishes that no consultation is required.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local Planning Scheme No. 6

POLICY IMPLICATIONS

Local Planning Policy 5.6 – Parking

Local Planning Policy 5.7 – Development Standards for Development Applications

Local Planning Policy 5.12 – Provision of Public Art

FINANCIAL IMPLICATIONS

Nil.

RISK

If Council resolved to refuse the application, the applicant may seek a review of the decision of Council to the State Administrative Tribunal.

STRATEGIC ASPIRATIONS

People - We will continue to enjoy Broome-time, our special way of life. It's bursting with energy, inclusive, safe and healthy, for everyone

Outcome 3 - A healthy, active community

Objective 3.1 Improve access to health facilities, services and programs to achieve good general and mental health in the community

Prosperity - Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome 9 - A strong, diverse and inclusive economy where all can participate

Objective 9.2 Activate the precincts of Broome.

Objective 9.5 Grow the size and depth of Broome's labour market with improved access to training and development opportunities.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0523/015

Moved: Cr H Tracey

Seconded: Cr P Taylor

That Council:

- 1. Approve the application for development approval 2023/27 for a 'Medical Centre, Childcare Centre and Short-Term Accommodation' at Lot 1343 (No. 154) Frederick Street, Djugun, subject to the following conditions:**
 - a. The development plans, as date marked and stamped 'Approved', together with any requirements and annotations detailed thereon by the Shire of Broome, are the plans approved as part of this application and shall form part of the development approval issued, except where amended by other condition of this approval.**
 - b. Prior to the occupation of the development, areas set aside for parked vehicles and access lanes, as shown on the approved plans, must be:**
 - i. Finished to a sealed standard (either asphalt, two-coat bitumen seal or concrete), drained and kerbed in accordance with the approved plan.**
 - ii. Fully drained to the requirements in accordance with the Shire of Broome's guidelines and specifications.**

iii. Line marked and signed in accordance with AS 2890 (off street parking) and disabled bays to be in accordance with AS/NZS2890.6:2009.

c. Prior to the commencement of site works a stormwater drainage system is to be provided in accordance with the Shire of Broome's guidelines and specification for design and construction of stormwater drainage systems. The system shall be designed and documented by a practicing Civil Engineer to the satisfaction of the Shire. Drainage and any filling of the site must be carried out in accordance with the approved stormwater drainage system prior to the occupation of the development and then maintained at the owners costs to the satisfaction of the Shire.

d. All measures set out within the Bushfire Management Plan dated 23 March 2023 must be implemented and adhered to in perpetuity to the satisfaction of the Shire of Broome.

The owner must supply evidence that all measures identified as requiring implementation by the owner in the Bushfire Management Plan have been implemented by 1 May each year.

e. Prior to the commencement of site works, a design and road safety assessment for the entry/exit on Frederick Street prepared by a practicing Civil Engineer shall be submitted to and approved by the Shire. The entry/exit shall be constructed to incorporate all relevant design solutions recommended by the assessment, as approved by the Shire.

f. Prior to the occupation of the development, all vehicle crossovers must be designed and constructed (sealed, brick paving, bitumen, concrete) to the Shire's standard cross-over specification.

g. Landscaping of the adjoining verge must be in accordance with the approved Landscaping Plan (Document No. SK300 Rev B) and must be completed prior to occupation of the development and therein maintained to the satisfaction of the Shire.

h. A deed of agreement is to be prepared and executed at the owners cost between the owner and the Shire prior to the commencement of site works, under which the owner agrees and acknowledge the following:

i. The owner agrees to maintain the landscaping and any construction within the road verge; and

ii. The owner agrees to indemnify the Shire over any claim arising from the improvements in the road verge and agrees to take out and maintain public liability insurance for a minimum amount of \$10 million for any one claim.

The deed of agreement is to permit the Shire to lodge a caveat against the Certificate of Title to the land to secure the performance of the obligations of the Deed.

i. A contribution to public art to the value of \$30,600, is to be made to the Shire of Broome prior to the occupation of the development in accordance with the provisions of Local Planning Policy 5.12. The public art contribution may take the form of a monetary contribution or the installation of a public artwork on the development site or within a Crown Reserve adjoining or near to the development site. If the installation of artwork is proposed, it must be approved by the Shire in accordance with the requirements in the 'Guidelines for Developers – Provision of Public Art'.

j. The short-term accommodation units within the development must only be occupied by staff and direct family members of the Medical Centre and

Childcare Centre. The units shall not be made available to the general public by way of sale or rental agreement.

- k. The development shall operate in accordance with the Waste Management Plan (Document Reference No.: 22_0884_WMP Rev A_21/04/23) in perpetuity.**
- l. Prior to any construction or works starting on-site, detailed drawings and/or supporting information shall be submitted to and approved by the Shire demonstrating the following Acceptable Outcomes of A4.15.1 of the Residential Design Codes Volume 2 have been adequately met:**
 - i. Incorporate at least one significant energy efficiency initiative within the development that exceeds minimum practice (refer Design Guidance)**
- OR**
- ii. All dwellings exceed the minimum NATHERS requirement for apartments by 0.5 stars.**
- m. Prior to the initial occupation of the development, a footpath shall be constructed within the Frederick Street verge at the applicant's cost. The footpath shall be designed and constructed (sealed, brick paving, bitumen, concrete) to the Shire's specifications and will provide suitable connection points to existing footpaths adjoining the site.**

Advice Notes

- Note 1 This is a Development Approval of the Shire under Local Planning Scheme No 6. It is not a Building Permit or an approval to commence or carry out development under any other law. It is the responsibility of the owner to obtain any other necessary approvals, consents and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.**
- Note 2 If the development, the subject of this approval, is not substantially commenced within two (2) years from the date of this letter, the approval shall lapse and be of no further effect. Where an approval has lapsed, development is prohibited without further approval being obtained.**
- Note 3 If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.**
- Note 4 An owner of land in respect of which development approval has been granted by the local government may make an application to the local government requesting the local government to do any or all the following:**
 - i. to amend the approval to extend the period within which any development approved must be substantially commenced;**
 - ii. to amend or delete any condition to which the approval is subject;**
 - iii. to amend an aspect of the development approved which, if amended, would not substantially change the development approved;**
- Note 5 Batter protection will be required for the Shire swale at the rear of property where some flow is proposed to be drained to. The treatment shall be engineered to avoid any scour. A geolink apron from the boundary would be appropriate.**
- Note 6 The proposed entry and exit point opposite the D'Antoine intersection requires appropriate road safety assessment during the design finalisation to the Shire's satisfaction. It may require a slip lane for the entry and a left turn only for the exit.**

Alternatively, the developer may wish to consider a full intersection upgrade or a roundabout.

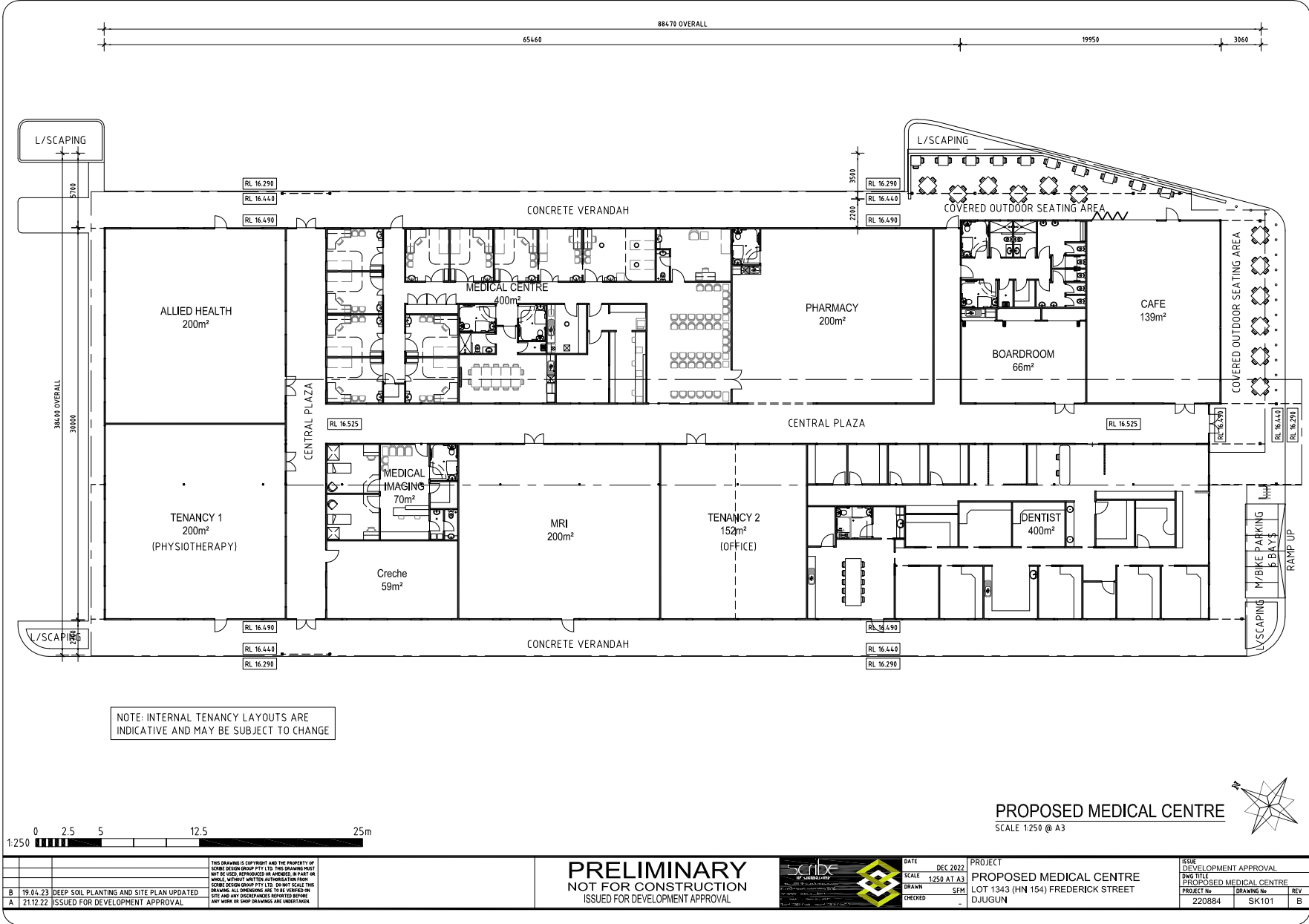
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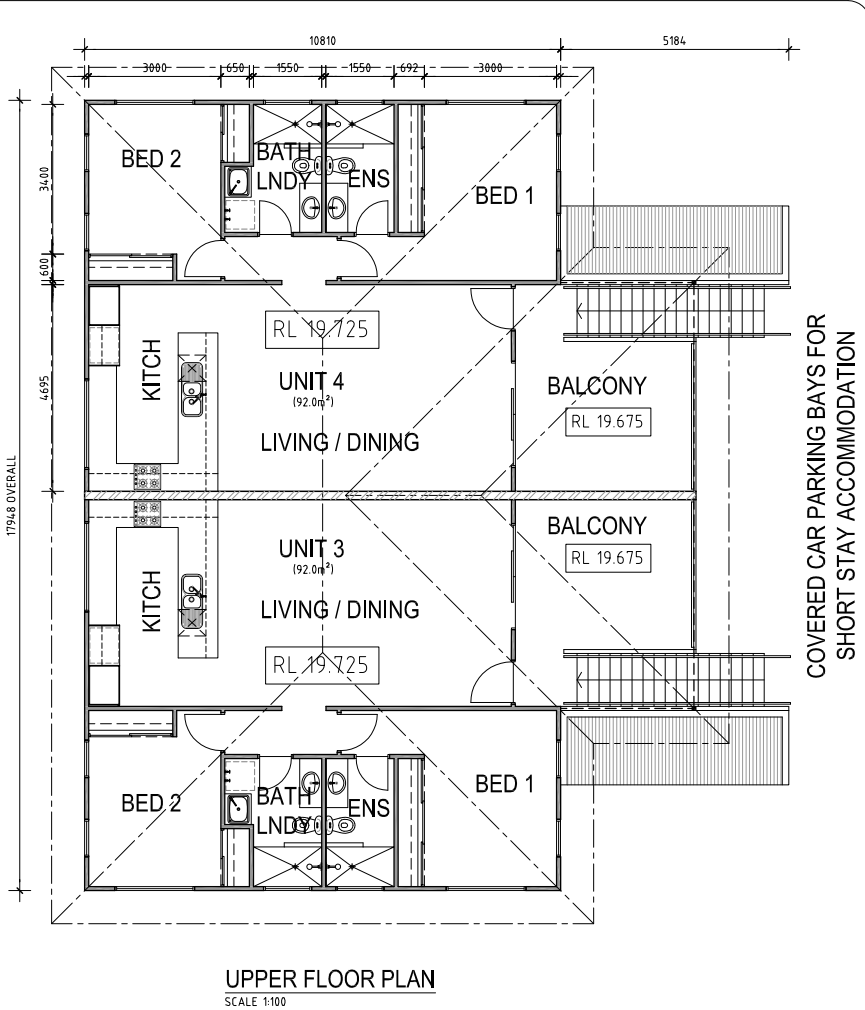
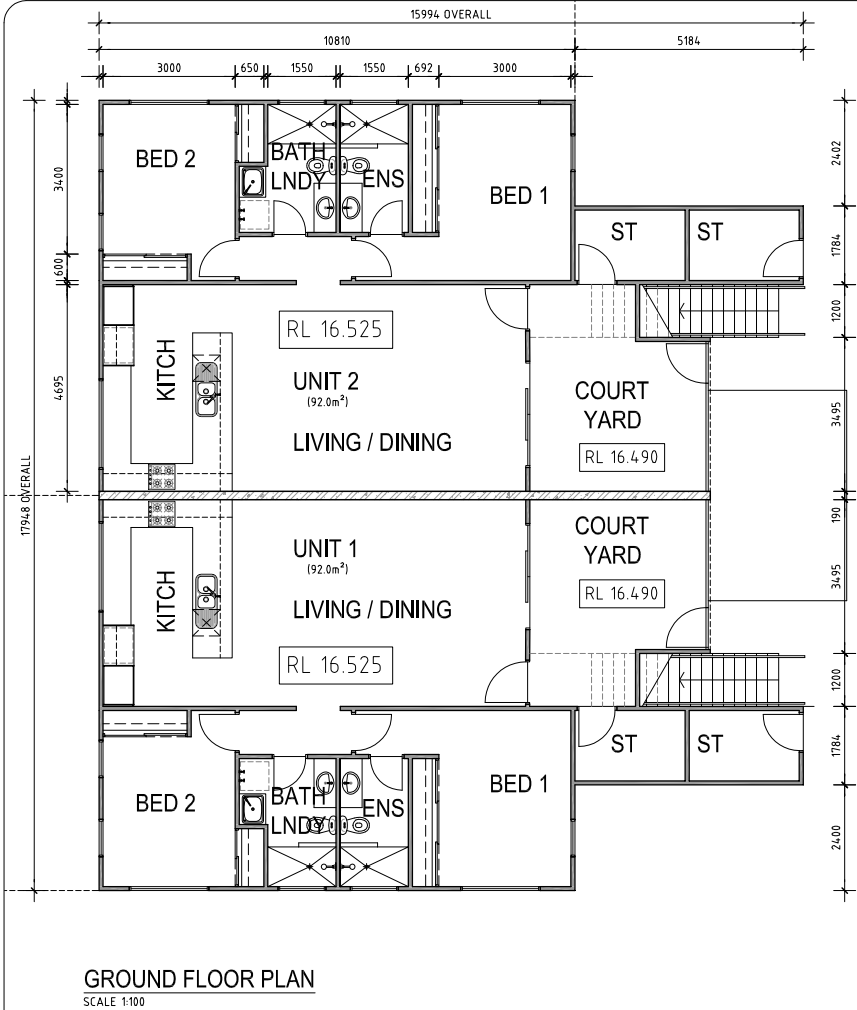
For: Cr Male, Cr Mitchell, Cr Matsumoto, Cr Rudeforth, Cr Taylor and Cr Tracey

Against: Cr Foy

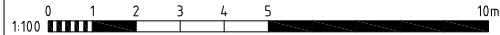
Attachments

1. Attachment 1 - Site Plan
2. Attachment 2 - Additional Plans
3. Attachment 3 - Pedestrian Management Plan
4. Attachment 4 - Landscaping Plan
5. Attachment 5 - Deep Soil Planting Areas
6. Attachment 6 - Waste Management Plan





PROPOSED SHORT STAY ACCOMMODATION
SCALE 1:100



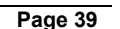
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| A | 21.12.22 | ISSUED FOR DEVELOPMENT APPROVAL |

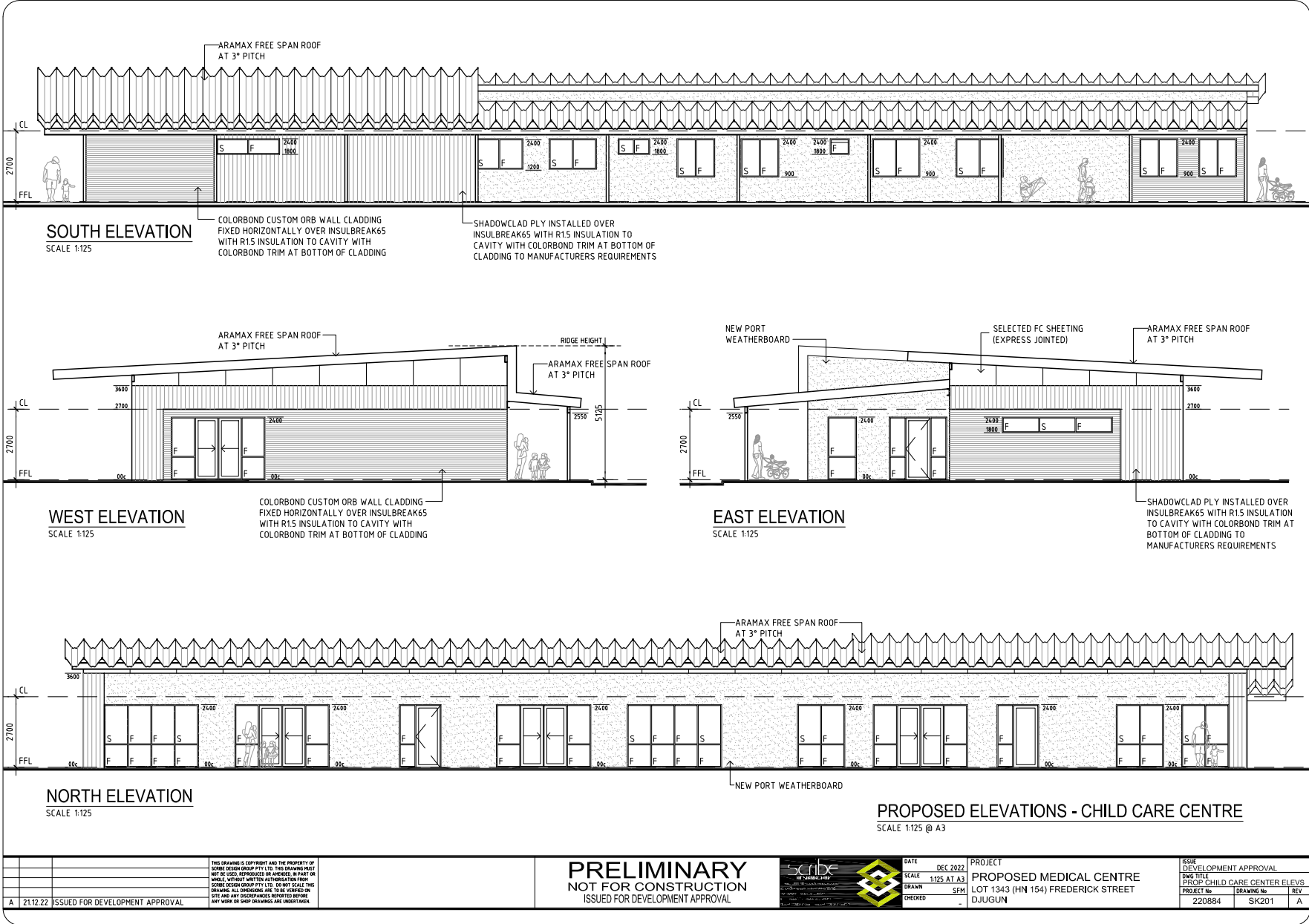
PRELIMINARY
NOT FOR CONSTRUCTION
ISSUED FOR DEVELOPMENT APPROVAL

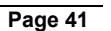


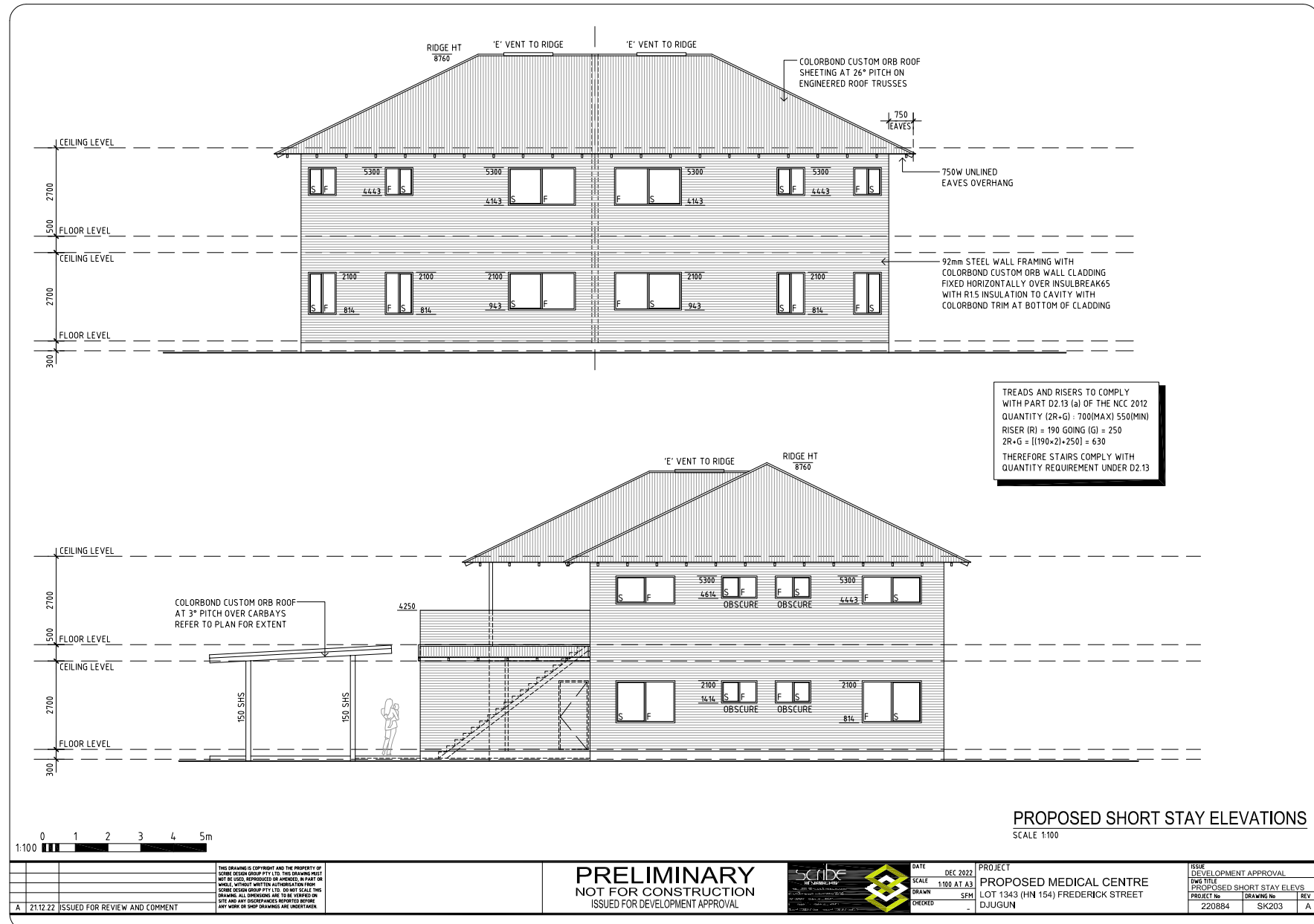
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|---------|-------------|---------|------------------------------------|
| DATE | DEC 2022 | PROJECT | PROPOSED MEDICAL CENTRE |
| SCALE | 1:100 AT A3 | LOT | LOT 1343 (HN 154) FREDERICK STREET |
| DRAWN | SPM | DJUGUN | |
| CHECKED | | | |

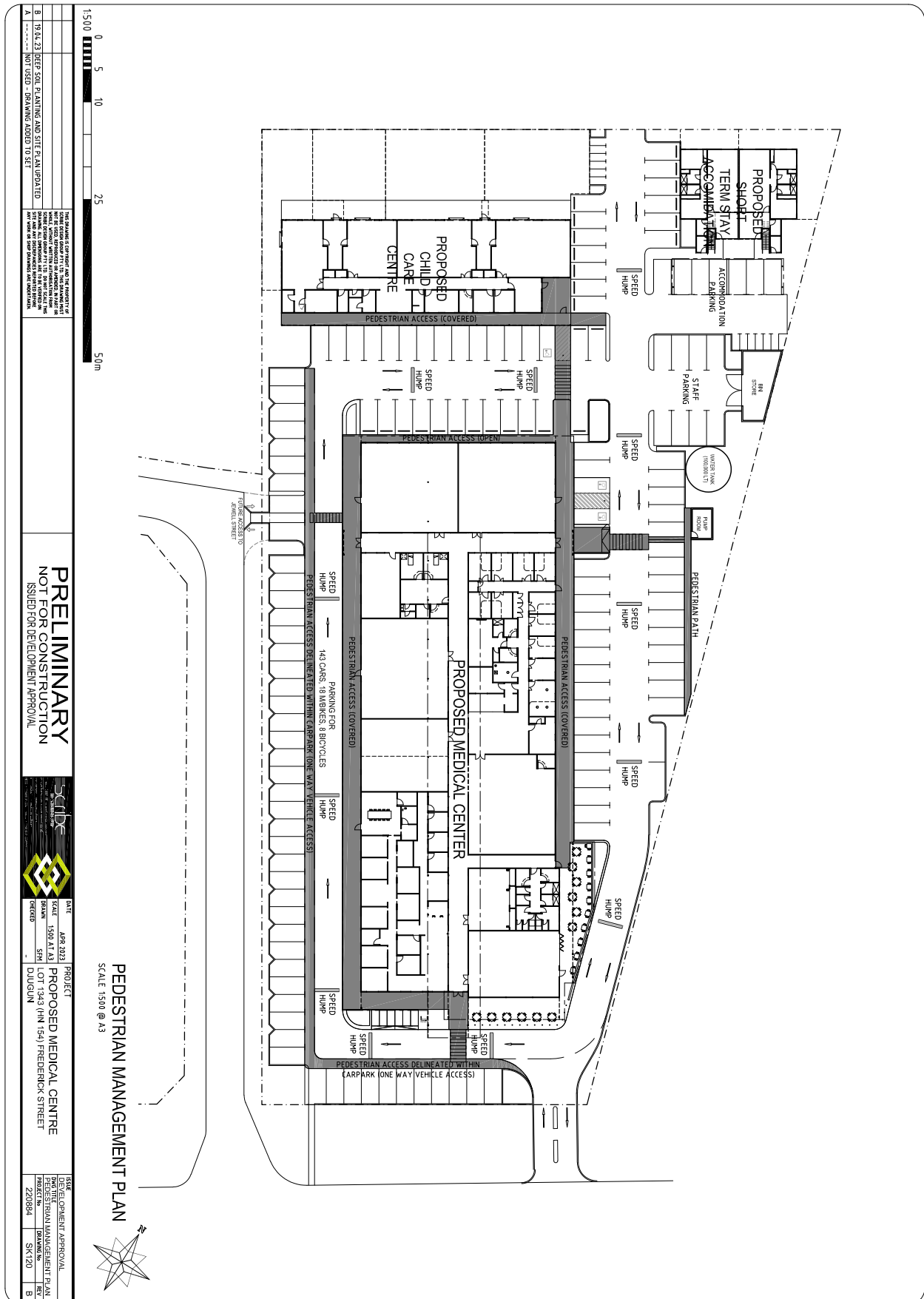
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| DWG TITLE | PROPOSED ACCOMMODATION | REV |
| PROJECT No | 220884 | DRAWING No |
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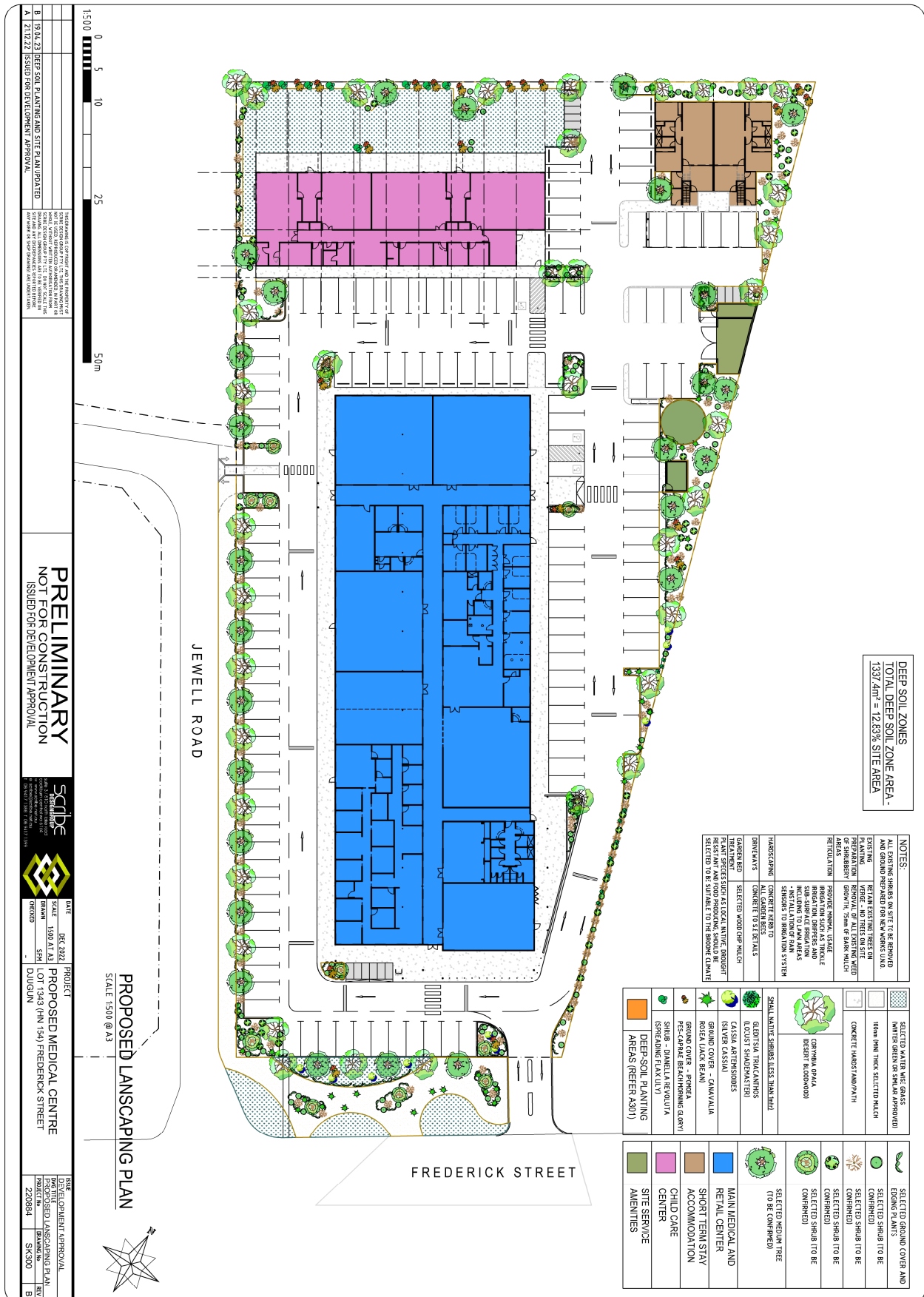














WASTE MANAGEMENT PLAN

for

PROPOSED MIXED USE DEVELOPMENT

at

FREDERICK STREET, BROOME

Document Reference: 22_0884_WMP
Revision: Rev A_21/04/23

INTRODUCTION

This Waste Management Plan (WMP) has been produced for the proposed mixed use development located at Lot 1343 Frederick Street, Broome.

The scope of this WMP is limited to the estimation of general waste and recycling volumes generated by the development and includes methodology for the appropriate collection, storage, handling and transportation of waste and recycling in accordance with advice received from Shire of Broome Manager of Waste Services , WALGAs “Multiple Dwelling Waste Management Plan Guidelines” & “Commercial and Industrial Waste Management Plan Guidelines”,

Estimations of generated volumes of liquid and bulk rubbish are not provided. Specialist contractors will need to be commissioned by the development operators for the collection and disposal of liquid waste and bulk rubbish as necessary.

SITE DESCRIPTION

The subject site is a former education use site located on the corner of Frederick Street and Jewell Street.



Fig 1 Site Location

Plans for the proposed development are a single storey mixed use building with medical tenancies and café use. An additional single storey building provides a childcare centre. A further two storey building contains 4 residential units. The anticipated usages generating waste are contained in Fig 2.

| Type of Premise | Quantity |
|---------------------|---------------------|
| 2 Bedroom Apartment | 4 dwellings |
| Medical Tenancies | 1622 m ² |
| Cafe | 140 m ² |
| Retail | 200 m ² |
| Offices | 66 m ² |
| Childcare | 638 m ² |

Fig 2 Proposed Development Uses

WASTE AND RECYCLING COLLECTION SERVICES

The proposed development will use the waste collection service provided by waste contractors Cleanaway. This service is anticipated to be a twice weekly collection of both general waste and recycling waste

General and recycling collections will be undertaken from the bin compound on site.

WASTE GENERATION

Residential Waste

Volume of waste generation for the residential component of the scheme shown in Fig 3 below, based upon WALGAs "Multiple Dwelling Waste Management Plan Guidelines"

| Waste Stream | Dwelling Size | Storage Requirement |
|---|---------------|---------------------|
| General Waste <i>(can be reduced where organic/food waste collection service is provided – n/a)</i> | 2 Bedroom | 160 L/week |
| Comingled Recycling | 2 Bedroom | 80 L/fortnight |
| Organic/Food Waste <i>-not applicable</i> | 2 Bedroom | 80 L/fortnight |

Fig 3 Residential Waste Generation Rates

Based on the storage requirements of Fig. 3:

| | | |
|-------------------------------------|--|-----------------|
| 2 bedroom apartments (4 of) | | |
| General Waste (160 L/Week) | | 640 L/Week |
| Comingled recycling (80L/fortnight) | | 320 L/Fortnight |

The following 240L mobile garbage bins (MGBs), will be required

2 Bedroom Apartments

| | | |
|---------------------|------|------------|
| General Waste | 640L | 3 off Bins |
| Comingled recycling | 320L | 2 off Bins |

This results in a minimum requirement of 5 MGBs for the residential component of the development.

Commercial Waste

Volume of waste generation for the commercial component of the scheme shown in Fig 4 below, based upon WALGAs "Commercial and Industrial Waste Management Plan Guidelines", "NSW Better Practice Guidelines for Waste Management and Recycling" & City of Melbourne's "Guidelines For Waste Management Plans 2021"

| Type of Premises | General Waste Generation Rates | Recycling Generation Rates |
|------------------|--------------------------------|------------------------------|
| Office | 10 L/100m ² /day | 10 L/100m ² /day |
| Medical/Optical | 35L/100m ² /day | 10 L/100m ² /day |
| Café | 300L/100m ² /day | 200L/100m ² /day |
| Retail | 50L/100m ² /day | 50L/100m ² /day |
| Childcare | 350L/100m ² /week | 350L/100m ² /week |

Fig 4 Commercial Waste Generation Rates

Based on floor areas for the differing uses and the above waste generation rates the waste generation from the commercial component of the scheme is as follows;

| Type of Premises | General Waste Generation | Recycling Generation Rates |
|--------------------------------------|----------------------------|----------------------------|
| Offices – 66m ² | 39.6 L/week (.66x10x6) | 39.6 L/week (.66x10x6) |
| Medical/Optical - 1622m ² | 3406.2 L/week (16.22x35x6) | 973.2 L/week (16.22x10x6) |
| Café - 140m ² | 2940 L/week (1.4x300x7) | 1960 L/week (1.4x200x7) |
| Retail - 200m ² | 600 L/week (2x50x6) | 600 L/week (2x50x6) |
| Childcare - 638m ² | 2233 L/week (6.38x350) | 2233 L/week (6.38x350) |
| TOTAL | 9218.8L/week | 5,805.8 L/week |

Fig 5 Commercial Waste Volumes

With a twice weekly waste collection proposed storage on site to be minimum 50% of the weekly waste volumes as follows;

| | |
|-----------------|----------|
| General Waste - | 4,609.4L |
| Recycling - | 2,902.9L |

Utilising 1100L mobile skip bins (MSBs) for the commercial waste generated on site the above figures represent the following total number of MSBs required on site:

General Waste - $4609.4/1100 = 5$ MSBs

Recycling - $2902.9/1100 = 3$ MSBs

Total of 8 1100L MSBs required for the commercial component of the development.

WASTE STORAGE

Separate residential and commercial waste storage areas are proposed in a secure bin compound located along the north-eastern boundary of the site close to the residential building, away from the public entries to commercial and residential uses and screened from the public domain. The waste bins will generally be stored abutting the walls of the enclosures – refer Fig 5

Clinical waste associated with medical tenancies will be stored securely and collected from each individual tenancy.

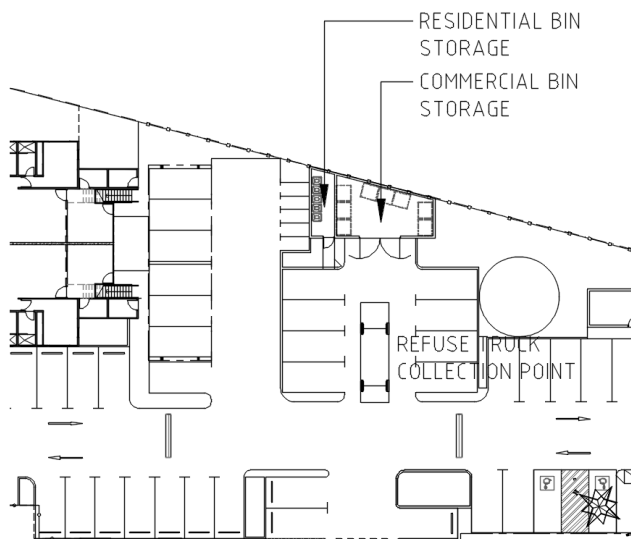


Fig 6 Waste Storage Areas

Design Considerations

The bin storage enclosures are located away from public areas in order to prevent odour nuisance. The use of lidded MGBs will prevent access by rodents. The use of bait stations will also be considered by the development operator of required.

The development manager will be responsible for the organisation & regular washing of bins and for maintenance of the storage area. The enclosures will have graded floors that drain to sewer and will be provided with hosecocks to enable cleaning of the stores when required.

No bins will remain or be stored outside of the bin enclosures.

WASTE COLLECTION

It is anticipated Cleanaway Broome based in Archer Street will accommodate the collection and disposal of all waste generated on site. The 1100L bins have additionally been selected as these can generally be managed by 2 people when required to move the bins. The bins will be collected by Cleanaway or similar approved waste collection service directly from the storage area.

Shire of Broome does not provide a bulky waste collection, instead residents are encouraged to utilise their free waste annual vouchers and dispose of bulky items at the Waste Facility. As a result no bulky waste storage areas are provided on site to minimise the potential of unnecessary waste accumulation.

WASTE REDUCTION AND MANAGEMENT STRATEGY

This waste management plan has been developed with the higher level approach, through best practices and education of residents, tenants and staff, of reducing waste. Best practices for waste minimisation will optimise the Development's use of the waste minimisation hierarchy, which seeks to encourage sustainable options for waste. The waste hierarchy is demonstrated below.

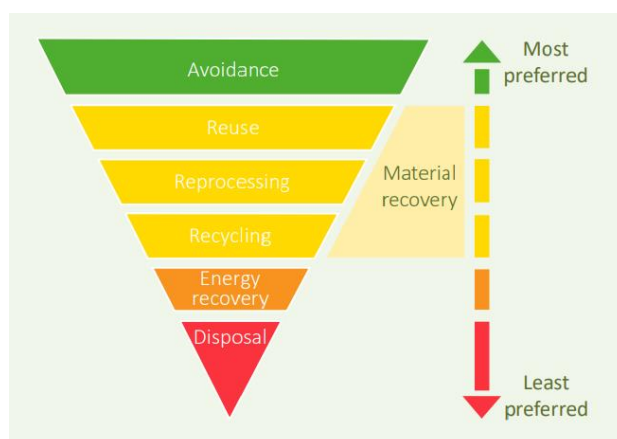


Fig 6 Waste Hierarchy (credit – Waste Authority WA)

Provision of information to residents, tenants and staff as well as sufficient labelling of MGBs and storage areas strategies will be employed to communicate the best practices of waste management. This provision of information, coupled with ongoing monitoring by the Facilities Manager and regular engagement with the tenants and residents to reinforce the best practices of waste management.

Ongoing management for the Facilities Manager will include monitoring of Waste storage areas to ensure they remain tidy and well maintained. Monitoring of the residents, tenants and staff's behaviours and identification of any further education requirements to reinforce the waste hierarchy and the reduction of waste.

CONCLUSION

This Waste Management Plan demonstrates the proposed development has incorporated sufficiently sized bin storage areas for the storage of general waste and recyclables based on the estimated waste generation of the residential and commercial uses on site.

The collection of waste is achieved using;

- 3x240L general waste MGBs for residential, collected weekly.
- 2x240L co-mingled recycling MGBs for residential, collected fortnightly.
- 5x1100L general waste MSBs for commercial, anticipated to be collected twice weekly.
- 3x1100L co-mingled recycling MSBs for commercial, anticipated to be collected twice weekly.

The waste will be collected directly from the bin enclosures. Facilities Management will monitor behaviour of residents/tenants to ensure best practice is observed.

REFERENCES

WALGA; *Multiple Dwelling Waste Management Guidelines, Perth*

WALGA; *Commercial and Industrial Waste Management Guidelines, Perth*

Waste Authority WA; *Position statement on the waste hierarchy*

NSW Better Practice Guidelines for Waste Management and Recycling

Guidelines For Waste Management Plans 2021 - City of Melbourne

9.2.2 ULTIMATE WATERSPORTS TRADING IN PUBLIC PLACES APPLICATION

| | |
|--------------------------------|--------------------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | HEA001 |
| AUTHOR: | Coordinator Environmental Health |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Acting Director Development Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

Ultimate Watersports Pty Ltd has submitted an application for renewal of its trading in public places permit to be effective from 1 July 2023. This report provides an overview of the application for Council's consideration.

The original application was received in September 2018 and a permit to trade on Cable Beach was approved by Council at the OMC dated 25 October 2018 with an expiry date set for 30 June 2023. Ultimate Watersports offers water sports activities on Cable Beach including jet ski hire, wakeboarding, tubing, wake-surfing, and other motorised and unpowered water sports activities.

BACKGROUNDPrevious Considerations

| | |
|---------------------|------------|
| SMC 10 June 2016 | Item 6.2.3 |
| OMC 25 October 2018 | Item 9.2.1 |

COMMENT

The owner/director and general manager of Ultimate Watersports Pty Ltd (**Ultimate Watersports**) has applied to the Shire to trade in a public place, namely from the beach at Cable Beach. The application was received on 3 May 2023.

Ultimate Watersports has applied to provide a range of water sport activities including jet ski hire (3 jet skis), jet ski tours, flyboard, e-foil, surfing, wakeboarding, water skiing, tubing, banana rides, stand up paddle boards, body boards and kayaks with required safety equipment. These offerings are unchanged from the 2018 Council approval.

Based in Western Australia, Ultimate Watersports is currently operating between October and April on the Geraldton Foreshore and between May and September at Exmouth Town Beach.

Ultimate Watersports is seeking to continue to operate on Cable Beach during the period 1 May to 31 October each year, operating 7 days per week between 9am and 5pm.

Ultimate Watersports proposes transporting its jet skis and other hire equipment to the designated site on Cable Beach with trailers. All vehicles, trailers and equipment will be removed at the close of operations each day. All vehicles, trailers and equipment will be stored on private property when not in use with evidence of approval from the property

owner. The business will be operated from the purpose-built shop trailer used to store gear, assist in ticket sales and coordinate customer registration/preparation (see **Attachments 1, 2**). Bookings will be a requirement for jet ski hire. A minimum of 2 staff will be in attendance at any one time unless the boat utilised for water skiing is in operation, where there will be a minimum of 3 staff.



Ultimate Watersports is proposing to operate from Cable Beach, at a location further south from the original approval (**Attachment 3**). This is identified as a point 880m west of the Gubinge Road and Gantheaume Point Road, and 2 kilometres north east of the Gantheaume Point vehicle access ramp (beyond the current vehicle permitted area). The Applicant proposes accessing the beach via the Gantheaume Point vehicle access ramp to the northern edge of the mooring zone. The applicant considers that this area has good access to the gazetted ski area. This will allow better access, less risk of road vehicle bogging on the beach and lower risk of injuries to both staff and guests from waves. It will better protect operations from the weather and also better protect equipment. There is no change to offerings or numbers of products as per the original approval. The applicant notes that occasionally they will need access to (but not trade from) the Entrance Point boat ramp (pending Kimberley Ports Authority support) or Town Beach for various reasons including break down or unexpected changes to weather, to retrieve or launch jet skis.

The applicant will utilise two vehicles, both with trailers for transport and storage - one jet ski trailer and one shop trailer. The shop trailer will be set up in the proposed area along with two flags and an A-frame sign. The jet ski trailer will be removed from the beach after off-loading the jet skis into the water. The land-based activity will be non-exclusive and as such a 30-metre-wide strip of beach perpendicular to the water is considered to be an adequate sized trading area. Water sport activities would be conducted from the waters adjacent to the proposed trading area on Cable Beach.

A copy of the business operations plan has been provided by Ultimate Watersports as part of the application which includes a risk/safety management plan, standard operating procedures, safety and environment policy, technical manual and compliance certificates. A certificate of currency has also been provided demonstrating public liability insurance in the amount of \$20 million. It is noted however, that the current insurance policy expires on 13 December 2023. Should Council resolve to issue a trading licence to Ultimate

Watersports, an up to date certificate of currency will be required prior to trading commencing in 2024.

The application notes that the Safety Management Plans for the Jet Ski operations are in accordance with the Marine Safety WA requirements, as modified in October 2010 in line with Australian Maritime Safety Authority policies for Commercial and Fishing Ships, and the National Standard for Commercial Vessels part F Section 2 Chapter 10 – Personal Watercraft.

The Department of Transport produces a map (**Attachment 4**) detailing permitted, restricted and prohibited boating use areas for Cable Beach and Dampier Creek which marks 'water ski' zones. Cable Beach zone is the operational area for hired motorised activities (map 4 of **Attachment 3**). The Dampier Creek area is open for escorted tours only for Ultimate Watersports hired jet skis. The escort rider is required to have the relevant skippers' ticket.

The application notes that Ultimate Watersports also operates in Geraldton and Exmouth in Western Australia.

CONSULTATION

The applicant has sought endorsement from the Kimberley Ports Authority to occasionally launch or recover jet skis from Entrance Point boat ramps. This has not been received at the time of document preparation.

In preparing the original agenda item (2018) for Ultimate Watersports' trading application opinion was sought from Broome Beach Hut and the Broome Surf Life Saving Club. Broome Beach had had no objections to the application and the Broome Surf Life Saving Club opposed the application on the basis of noise levels at a public beach. The proposed new location is further south and will not involve Ultimate Watersports vehicles traversing the Broome Beach Hut or surf lifeguard patrolled areas.

The Department of Transport (Broome) Regional Operations Manager advises that the Department's local enforcement officers have no significant concerns regarding Ultimate Watersports' adherence with offshore operations.

STATUTORY ENVIRONMENT

Trading, Outdoor Dining and Street Entertainment Local Law. The application meets the requirements of the local law.

POLICY IMPLICATIONS

Trading in Public Places policy. The application meets the requirements of the policy.

FINANCIAL IMPLICATIONS

The application fee for trading in public places is a non-refundable \$335. Should the application be approved, an annual trading licence fee (high intensity) currently \$1 600 p/a will be payable. (This has been paid for the 2022-23 year to 30 June 2023).

RISK

Risks associated with the business are to be managed by the applicant. The applicant has developed a Safety Management Plan to identify and address operational risks.

It should be noted that over the course of the current trading licence (the period essentially between 2019-2022 or four trading seasons) approximately 15 complaints from the community and other interest parties were received and documented. Not all were able to be substantiated. The complaints fell into three broad themes – unsuitable accommodation and storage for employees and equipment, and associated nuisance occurring; jet skis operating in prohibited areas; and unsafe road vehicle activities on Cable Beach.

Complaints regarding unsuitable accommodation for employees were substantiated. At a time, employees were storing the vehicles, trailers and equipment on a vacant block in Roebuck Estate and residing on the block. The associated nuisance was reported by several nearby residents. Jet skis were reported as operating in the prohibited area of Cable Beach on several occasions. Generally, these were not substantiated as the unique colouring of the hire jet skis was often not confirmed and the offending jet ski could be privately operated. The Ultimate Watersports jet skis are equipped with 'geo-fencing' GPS technology and remote throttle control, but the operator acknowledged that this was not always reliable in the Cable Beach location. They are also equipped with remote activated throttle cut out if observed by employees to be breaching operating conditions. Several complaints were received regarding car-driving behaviour on Cable Beach (speed, 'churning up the beach'). This will arguably be mitigated by the proposed new access request and trading location.

An Ultimate Watersports towing vehicle was caught in the incoming high tide and destroyed, and a trailer was also caught with jet skis secured on the trailer. On that occasion two jet skis were destroyed by water inundation. On one occasion, the employees parked a trailer above the line of the sand dunes overnight in contravention of the trading permit.

On one occasion that Shire's Environmental Health Officers or Ranger staff were made aware of complaints, these were addressed with the general manager (the applicant).

The Trading, Outdoor Dining and Street Entertainment Local Law, section 2.7 includes provisions for cancellation of (a) licence. The Trading in Public Places policy provides clear guidance on Permit Monitoring and Cancellation in Section 4. This policy was not in place in 2018 when the first permit was issued to Ultimate Watersports. These provisions will Enable a clear escalation process in event of recurring complaints about the trader's activities.

STRATEGIC ASPIRATIONS

Prosperity - Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome 9 - A strong, diverse and inclusive economy where all can participate

Objective 9.2 Activate the precincts of Broome.

Actions 9.2.2 **Provide** place activation events and activities at Chinatown, Cable Beach, Town Beach and other key locations.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:**(REPORT RECOMMENDATION)****Minute No. C/0523/016****Moved: Cr C Mitchell****Seconded: Cr H Tracey****That Council:**

- 1. Approves the application for renewal of a Trading in Public Places Licence received from Ultimate Watersports for jet ski hire and listed water-based activities on Cable Beach:**
 - a) in accordance with the application received on 3 May 2023;**
 - b) subject to conditions specified below.**
- 2. Authorises the Chief Executive Officer to issue a Trading in a Public Place Licence to Ultimate Watersports for Cable Beach in accordance with clauses 2.3.1 and 2.4 of the Trading, Outdoor Dining and Street Entertainment Local Law 2016 and subject to the following conditions:**
 - a) The licence is renewed annually with a final expiry date of 30 June 2028.**
 - b) The trading activity will be operated in the hours between 9am and 5pm.**
 - c) The trading activity is to occur only on Cable Beach within an area 30 metres in width located 2 kilometres north east of the Gantheaume Point vehicle access ramp and 800m west of the intersection between Gubinge Road and Gantheaume Point Road, and between the high and low watermark.**
 - d) The trading area is to be accessed from the Gantheaume Point vehicle access ramp.**
 - e) Road vehicles are to have signage indicating that they are the operator's vehicles when transiting the beach.**
 - f) Road vehicles are to comply with the conditions listed in the Vehicular Access: Prohibited Areas Permit.**
 - g) There is no vehicular access permitted in the vehicle prohibited area north of Gantheaume Point, for transporting customers or spectators to the trading zone. This includes use of the operator's vehicles for transporting customers.**
 - h) The only trading activities permitted on the area approved by this licence are:**
 - Wakeboarding**
 - Tubing**
 - Wake surfing**
 - Water skiing**
 - Knee boarding**
 - Hydrofoiling**
 - Stand up paddleboard hire**
 - Kayak hire**
 - Jet ski hire (maximum of 3 for hire)**
 - Flyboard/jetpack lessons**
 - Pedal boat hire.**
 - i) All water-based activities are to be conducted in accordance with the Department of Transport's "Boating Guide - Broome Derby - Marine Safety" including transit speeds, operational areas and prohibited areas.**
 - j) Hirers of motorised equipment must remain within line of sight of Ultimate Watersports staff at all times.**

- k) Ultimate Watersports staff are required to monitor offshore hire activities at all times and respond to abnormal situations as required.**
- l) All equipment must be located at least 5 metres from the base of the sand dunes or vegetation.**
- m) The trading activity must be carried out in accordance with the following documents submitted with the trading licence application on 3 May 2023 and 10 May 2023:**
 - i. Standard Operating Procedures;**
 - ii. Safety and Environment Policy;**
 - iii. Safety Management Plan; and**
 - iv. Technical Manual.**
- n) The licensee must, at the conclusion of each business day, remove any refuse and litter associated with the operation of the trading activity and ensure the site is left in a clean and safe condition.**
- o) No sale of food or beverages is permitted.**
- p) The licensee must ensure that public liability insurance cover is in place for the trading activity to the minimum value of \$10,000,000 (\$10 million) at all times.**
- q) The licensee must immediately comply with any lawful direction given at any time by the Chief Executive Officer of the Shire of Broome or his or her delegate, or an Authorised Officer, including Shire of Broome Rangers.**
- r) The licensee must maintain and adhere to, during the period of the licence, all procedures, policies, licences and accreditation outlined in the licence application and allow Shire officers, at any time, to inspect and verify the use and currency of those procedures, policies, licences and accreditation.**
- s) The licensee must at all times comply with the requirements of any legislative requirement, including but not limited to the Environmental Protection (Noise) Regulations 1997, Road Traffic Act 1974 and the Work Health and Safety Act 2020.**
- t) The Shire of Broome reserves the right to request and implement a noise management plan in the case of any recorded noise complaints.**
- u) The licensee may place one portable sign within the approved trading area. That sign must:**
 - i. not exceed 750mm in height;**
 - ii. not exceed 0.9 square metres double sided area (e.g. 750mm x 600mm each face);**
 - iii. not indicate or display any matter other than the nature of the trading activity;**
 - iv. be placed so as not to cause interference or be hazardous to vehicular traffic or cause any interference or hazard or impede pedestrians;**
 - v. be of sound construction, maintained in good condition, neatly written and fixed in position to the satisfaction of the Shire's Building Surveyor;**
 - vi. be removed from the land in the event of a cyclone threat; and**
 - vii. be removed at the end of each trading session.**
- v) The Shire of Broome reserves the right to vary licence conditions as required, or to revoke this licence at any time in accordance with the Trading, Outdoor Dining and Street Entertainment Local Law 2016.**
- w) The use of the trading area allocated is non-exclusive.**

| |
|--------------------------------|
| CARRIED UNANIMOUSLY 7/0 |
|--------------------------------|

Attachments

1. Photo 1 Ultimate Watersports trading vehicles
2. Photo 2 Ultimate Watersports trading vehicles.
3. Maps showing existing and proposed trading area and offshore showing water craft use
4. Department of Transport Boating Guide - Broome Derby - Marine Safety





Ultimate Watersports – Intramaps screenshots detailing previous and proposed trading location.

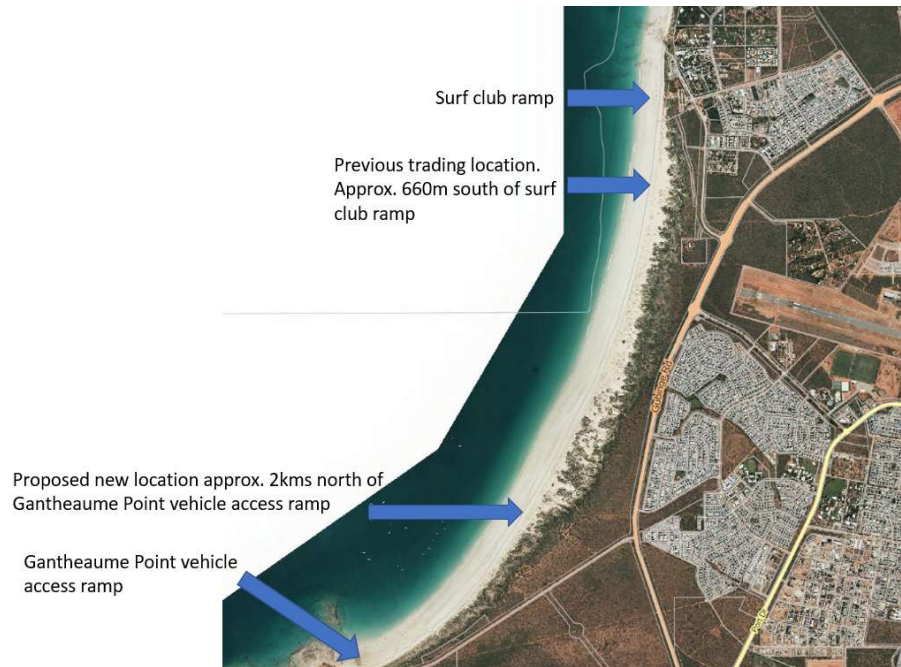


Figure 1 Overall map showing existing and proposed location for Ultimate Watersports trading area on Cable Beach



Figure 2 Map 1 provided by Ultimate Watersports: zoom view with landmarks for proposed trading zone for Ultimate Watersports vehicles. Approximately 880 metres west north west of the intersection of Gubinge Road and Gantheaume Point Road.

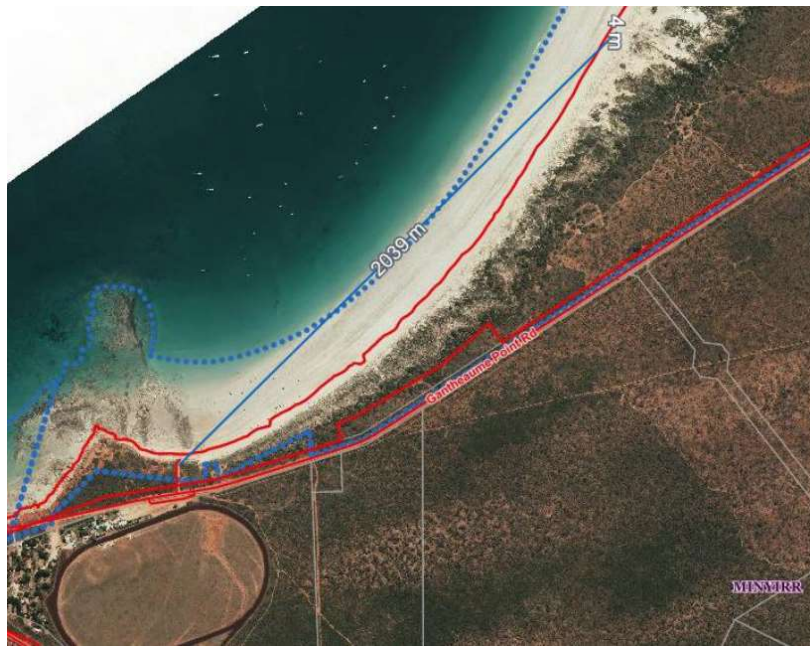


Figure 3 Map 2 provided by Ultimate Watersports: zoom in view with landmarks for proposed trading zone for Ultimate Watersports vehicles. Approximately 2 kilometres north east of the vehicle access ramp at Gantheaume Point.

Annotated Department of Transport Broome Boating Guide screen shot detailing relevant landmarks in relation to Ultimate Watersports proposed trading location

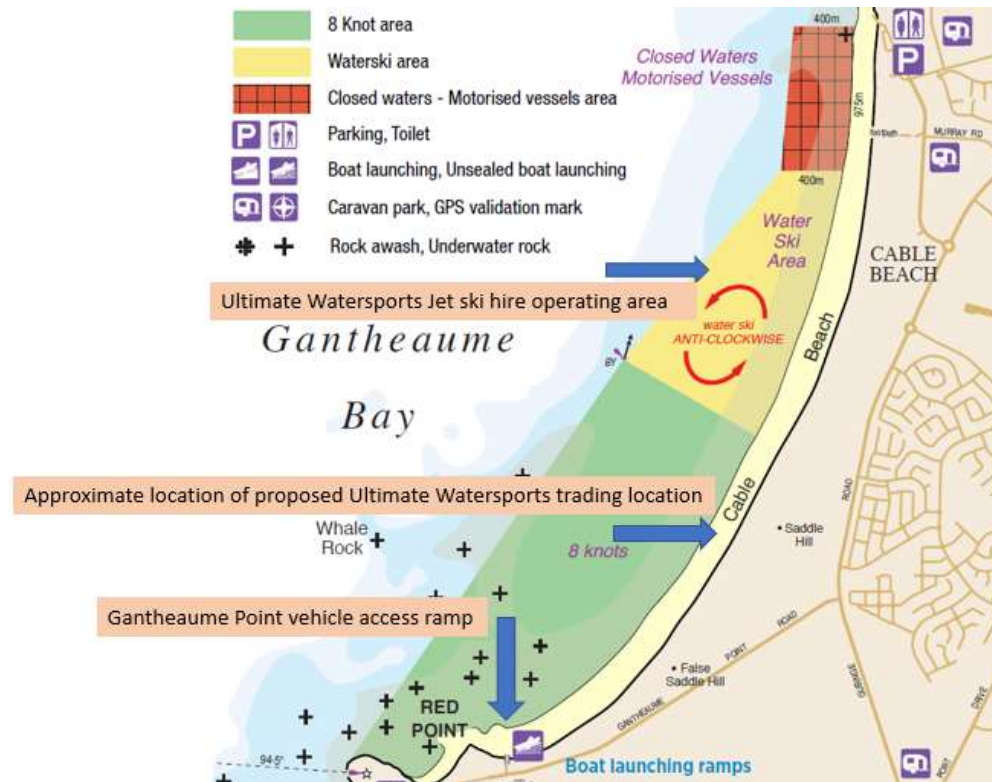


Figure 4 Map illustrating Gantheaume Point vehicle access ramp, indicative location of trading zone and jet ski operating area. Jet ski hirers would traverse green zone at 8 knots to reach designated 'water ski area'.

Ultimate Watersports – Intramaps screenshots detailing previous and proposed trading location.

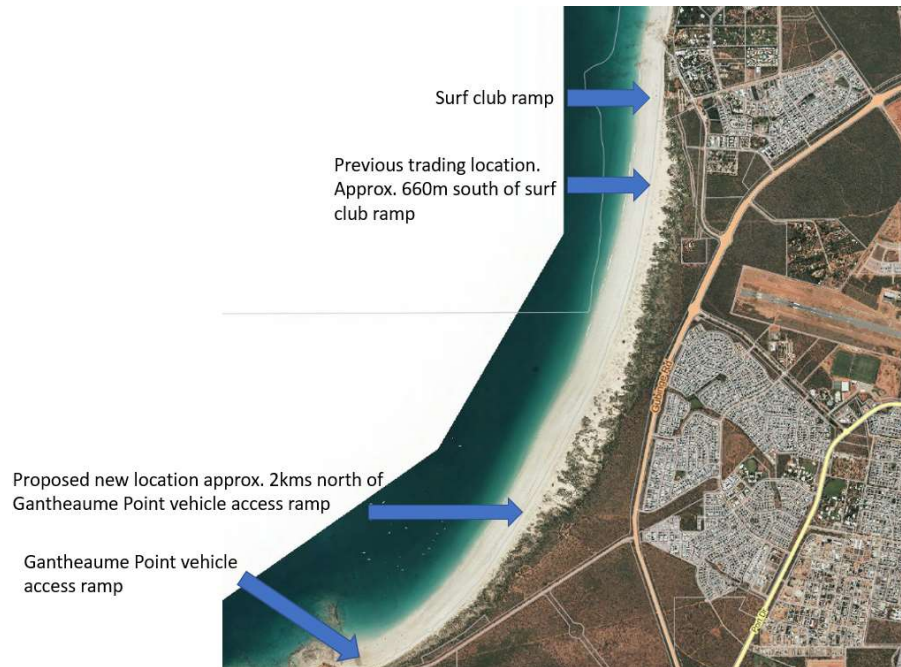


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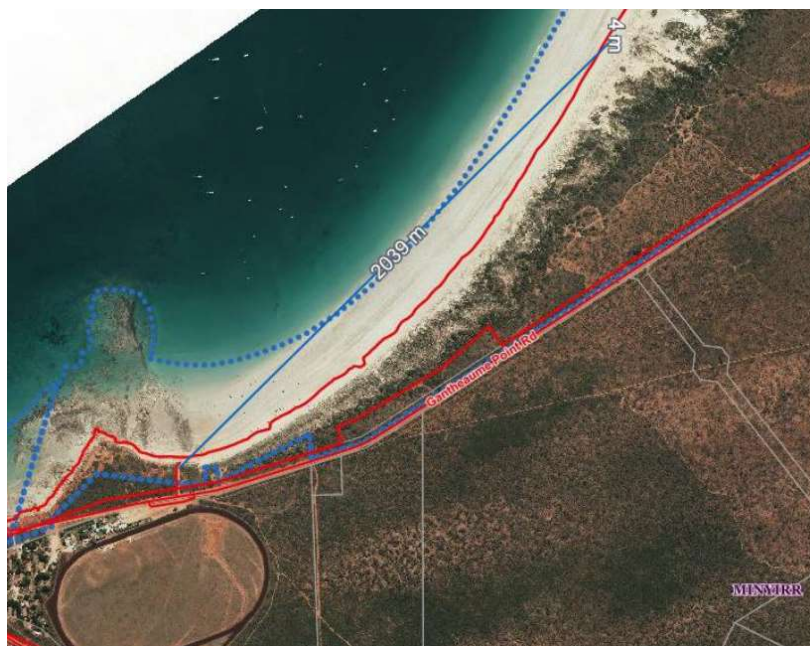


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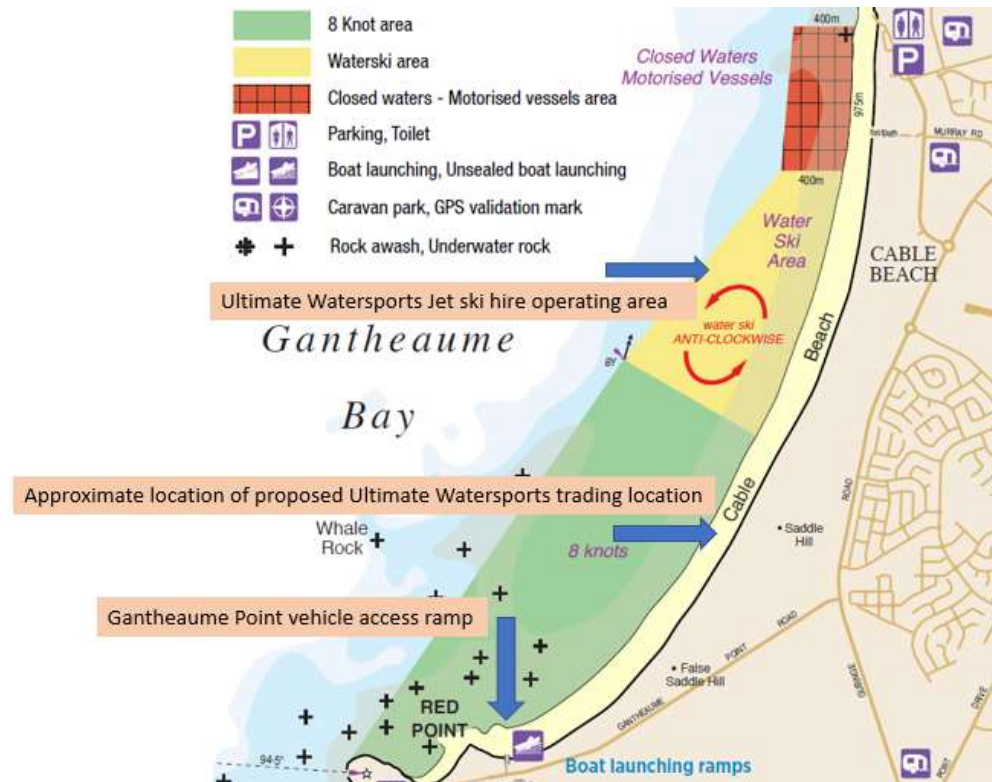


Figure 4 Map illustrating Gantheaume Point vehicle access ramp, indicative location of trading zone and jet ski operating area. Jet ski hirers would traverse green zone at 8 knots to reach designated 'water ski area'.

| | |
|------------|-------------------|
| 9.3 | PROSPERITY |
|------------|-------------------|

There are no reports in this section.

9.4 PERFORMANCE

Mr Sam Mastrolembro, the Chief Executive Officer declared a Financial Interest in Item 9.4.1, the reason being “As the CEO, the appointed consultant through this Council decision will be managing my annual performance review, which may impact terms and conditions of my employment”

The Chief Executive Officer left the chambers at 5:28pm

9.4.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW - PANEL APPOINTMENT AND CONSULTANT SELECTION

| | |
|--------------------------------|-----------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | PO34374 |
| AUTHOR: | Manager People & Culture |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

Each year Council must review the performance of the Chief Executive Officer (CEO) in accordance with section 5.38 of the *Local Government Act 1995* and the CEO's Contract of Employment.

The process for this review is set out in Council's Chief Executive Officer Performance Review policy (as endorsed in 2022, the Policy). Pursuant to the Policy, each year prior to the review being undertaken, Council is required to nominate the third representative for the CEO Performance Review Panel (the Review Panel) and appoint an independent external Consultant to undertake the review.

BACKGROUND

Previous Considerations

The Policy was endorsed in March 2022, as required by the *Local Government (Administration) Amendment Regulations 2021* (CEO Standard Regulations).

Pursuant to section 1 of the Policy, Council shall establish the Review Panel to have oversight of the annual performance review process. This occurs each year. The Review Panel is comprised of three members:

1. The Shire President
2. The Deputy Shire President
3. A Council appointed Elected Member

In 2022, the third member appointed to the Review Panel was Councillor Rudeforth.

As outlined in section 2 of the Policy, Council is also responsible for appointing a suitably qualified and experienced Consultant to assist with the conduct of the review process in an

independent manner. It is noted this responsibility sits with Council as a whole, not the Review Panel.

In 2022, Council appointed Hammond Woodhouse Advisory to assist in the performance review process.

COMMENT

The Policy clearly states Council is to appoint the third member of the Review Panel each year, prior to the review being undertaken. This suggests rotation of the Review Panel membership is preferred for reasons of transparency and equity.

Changes to Council in early 2023 mean the previous Deputy Shire President is now the Shire President, with a new Deputy Shire President. This has resulted in some changeover already in the Review Panel representatives.

Accordingly, this report requests Council to consider and appoint the third member of the Review Panel.

Administrative support for the review is provided by the Shire's Manager People and Culture, as outlined in section 3 of the Policy.

In accordance with the Shire's procurement policies and procedures, the Shire's Manager People and Culture sought quotations from five consultants who have experience undertaking CEO performance reviews for local governments, with three consultants submitting a quote for consideration. The scope of service and quotations were based on the parameters and timeframes set out in the Policy.

It is noted the process and tenure for appointing a third representative to the Review Panel, and the role of Council in appointing the independent Consultant (rather than the Review Panel), could be more efficient. It is suggested this be reviewed concurrently to the 2022/23 performance review process, with any proposed amendments presented to Council for endorsement along with the CEO Annual Performance Review Final Report 2022/23.

CONSULTATION

All three submitted quotations are attached as per the confidential attachments and were provided to Council for their consideration and selection. In addition, given the value of the quotes, the Manager People and Culture provided a CEO Performance Review Brief Evaluation Report, evaluating each of the quotations provided, to assist Council in their discernment.

Accordingly, this report requests Council to consider and appoint the Consultant to undertake the CEO's annual performance review.

Following appointment by Council, the Review Panel and Manager People and Culture will consult directly with the appointed Consultant to advise them of their appointment and to schedule the required actions/meetings for the review process as set out in the Policy.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.38. Annual review of employees' performances

- (1) *A local government must review the performance of the CEO if the CEO is employed for a term of more than 1 year.*
- (3) *A review under subsection (1) or (2) must be conducted at least once in relation to each year of the person's employment. The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.*

Local Government (Administration) Regulations 1996

18FA Model Standards for CEO recruitment, performance and termination (Act s5,39A(1))

Schedule 2 sets out model standards for local governments in relation to the following –

- a) The recruitment of CEO's;*
- b) The review of the performance of CEOs;*
- c) The termination of the employment of CEOs.*

Performance review of CEO, local government's duties as to A local government is to consider each review on the performance of the CEO carried out under section 5.38 and is to accept the review, with or without modification, or to reject the review.

POLICY IMPLICATIONS

Council appointing a third representative for the Review Panel, as well as an independent Consultant to undertake the review is in line with Council's Chief Executive Officer Performance Review policy.

It is noted this process could be more efficient, and accordingly, it is suggested this process is reviewed to make improvements if applicable.

FINANCIAL IMPLICATIONS

The CEO's performance review is an annual occurrence and is budgeted in Account 142048 HRM Consultancy. All three quotes received are within budget.

RISK

Risk associated with non-compliance with the Local Government Act 1995, including audit and investigation by the Department of Local Government, Sport and Cultural Industries, with associated action up to and including referral to the Corruption and Crime Commission, State Administrative Tribunal, suspension of Council and prosecution.

Risk associated with non-compliance with the CEO's Contract of Employment, including industrial claims for breach of contract. This would have significant cost and time implications as well as possibly reputational damage to the Shire.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 11 - Effective leadership, advocacy and governance

Objective 11.2 Deliver best practice governance and risk management.

Outcome 14 - Excellence in organisational performance and service delivery

Objective 14.3 Monitor and continuously improve performance levels.

Outcome 15 - An engaged and effective workforce that strives for service excellence

Objective 15.1 Support employee wellness and foster a positive workplace culture.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0523/017

Moved: Cr D Male

Seconded: Cr P Matsumoto

That Council:

- 1. Appoints Cr P Taylor, in addition to the Shire President and Deputy Shire President onto the Chief Executive Officer Performance Review Panel.**
- 2. Appoint Price Consulting to assist Council in the performance review process of the Chief Executive Officer, Mr Sam Mastrolembro, based on the evaluation report and quotations indicated in the confidential 'Chief Executive Officer Annual Performance Review' attachments.**
- 3. Request the Chief Executive Officer to undertake a review of Council's Chief Executive Officer Performance Review Policy, and make amendments to improve the process for appointing the Review Panel and Independent Consultant, if applicable.**

CARRIED UNANIMOUSLY 7/0

Attachments

1. Council Policy: Chief Executive Officer Performance Review
2. CEO Performance Review Quote 1 (Confidential to Councillors and Directors Only)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(c) as it contains "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting".
3. CEO Performance Review Quote 2 (Confidential to Councillors and Directors Only)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(c) as it contains "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting".
4. CEO Performance Review Quote 3 (Confidential to Councillors and Directors Only)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(c) as it contains "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting".
5. CEO Performance Review Brief Evaluation Report (Confidential to Councillors and Directors Only)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(c) as it contains "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting".

COUNCIL POLICY



Chief Executive Officer Performance Review

Policy Objective

The *Local Government (Administration) Amendment Regulations 2021* (CEO Standard Regulations) require the Shire and the Chief Executive Officer (CEO) to agree and set out in a written document the process by which the CEO's performance will be reviewed.

The purpose of this Policy is to set out the CEO performance review process in a consistent, transparent manner and to provide overall guidance for process.

Policy Scope

This Policy is applicable to the review of the CEO's performance in accordance with section 5.38 of the *Local Government Act 1995* and the CEO Standards.

Policy Statement

1. Performance Review Panel

- 1.1 The Council shall establish a CEO Performance Review Panel (the Panel) to have oversight of the Annual Review Process.
- 1.2 The Panel shall be appointed by resolution of Council each year ahead of the review being undertaken.
- 1.3 The Panel shall comprise of three members:
 - a) The Shire President
 - b) The Deputy Shire President
 - c) A Council appointed Elected Member
- 1.4 The primary functions of the Panel are to:
 - a) Manage the consultant appointed by Council;
 - b) Review the results of the performance review process and remuneration review and provide a recommendation to Council on these; and
 - c) Discuss possible KPIs and measurements with the CEO for reporting to Council.

2. Appointment of Consultant

- 2.1 Council shall appoint a suitably qualified and experienced consultant to assist with the conduct of the performance review process in an independent manner.
- 2.2 To ensure the review process is commenced in a timely manner, Council will make the decision to appoint a consultant by no later than April to allow the review to be finalised prior to July of the same year.
- 2.3 The appointed consultant shall, as a minimum, undertake the following as part of the performance review process:
 - a) Prepare and distribute an electronic questionnaire to all current Elected Members to provide feedback on:
 - i. The extent to which the CEO is considered to have achieved the KPI's and measurements that applied during the review period;
 - ii. the CEO's responsibilities during the review period;
 - iii. the extent to which the CEO is considered to have modelled the Shire values during the review period;
 - iv. the organisation's performance during the review period; and
 - v. suggested KPI's for the upcoming review period.
 - b) Prepare and distribute an electronic questionnaire to the CEO to provide a self assessment/feedback on:
 - i. The extent to which they have achieved the KPI's and measurements that applied during the review period;
 - ii. their responsibilities during the review period;
 - iii. the extent to which they have to have modelled the Shire values during the review period;
 - iv. the organisation's performance during the review period; and
 - v. suggested KPI's for the upcoming review period
 - c) Conduct a review of the CEO's remuneration package in line with the Salaries and Allowance Tribunal (SAT) determinations;
 - d) Convene and attend at least one meeting between the consultant and the CEO to discuss the feedback received;
 - e) Convene and attend at least one meeting between the consultant and the Panel to discuss the feedback received;
 - f) Convene and attend at least one meeting between the consultant, the Panel and the CEO to discuss the feedback received;
 - g) Provide to the Panel and the CEO an Annual Performance Review report incorporating the results of the review exercise; and
 - h) Conduct a review of the CEO's KPI's and recommend draft KPI's and measurements for the upcoming review period in discussion with the CEO and the Panel.

3. Administrative support

- 3.1 Administrative support for the process will be provided by the Manager People and Culture.
- 3.2 The Manager People and Culture will use this policy as the scope to request quotes from suitably qualified consultants to undertake the review. Quotes will be provided to Council for their consideration and selection.

4. Performance Review Outcomes

- 4.1 Within one month of the conclusion of the performance review process, the performance review findings and recommendations will be presented as a confidential report (in accordance with section 5.23 of the Act) for endorsement by Council

- a) In accordance with section 18 of the *Local Government (Administration) Amendment Regulations 2021* the review must be endorsed by resolution of an absolute majority of the council.
- 4.2 Any areas that require attention or improvement must be identified, discussed with the CEO, and a plan agreed to address the issues.
- 4.3 The plan should outline the actions to be taken, who is responsible for the actions and timeframes.
- 4.4 Regular discussion and ongoing feedback on any identified performance issues should be scheduled to ensure improvements are being made.

| Document Control Box | | | | | | |
|----------------------------|---|----------------------|----------------------|----------------|-----------|------------|
| Document Responsibilities: | | | | | | |
| Owner: | Council | Owner Business Unit: | People and Culture | | | |
| Reviewer: | Manager People and Culture | Decision Maker: | Council | | | |
| Compliance Requirements: | | | | | | |
| Legislation: | Local Government Act 1995, Local Government (Administration) Amendment Regulations 2021 | | | | | |
| Industry: | | | | | | |
| Organisational: | | | | | | |
| Document Management: | | | | | | |
| Risk Rating: | Low | Review Frequency: | Reviewer | Annual Desktop | Next Due: | March 2023 |
| | | | Council | 3 Yearly | | March 2025 |
| Version # | Decision Reference: | | Synopsis: | | | |
| 1. | 31 March 2022 | | OMC Initial Adoption | | | |
| 2. | | | | | | |
| 3. | | | | | | |

The Chief Executive Officer returned to the chambers at 5:30pm.

The Chair read aloud the resolution passed for the Chief Executive Officer.

9.4.2 MONTHLY PAYMENT LISTING - APRIL 2023

| | |
|--------------------------------|----------------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | FRE02 |
| AUTHOR: | Coordinator Financial Operations |
| CONTRIBUTOR/S: | Manager Financial Services |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report, for April 2023.

BACKGROUND

The Chief Executive Officer (CEO) has delegated authority to make payments from the Municipal and Trust funds as per the budget allocations.

COMMENT

The Shire provides payments to suppliers by either Electronic Funds Transfer (EFT & BPAY), cheque, credit card or direct debit. Attached is a list of all payments processed under delegated authority during April 2023.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name;*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) *for each account which requires council authorisation in that month —*

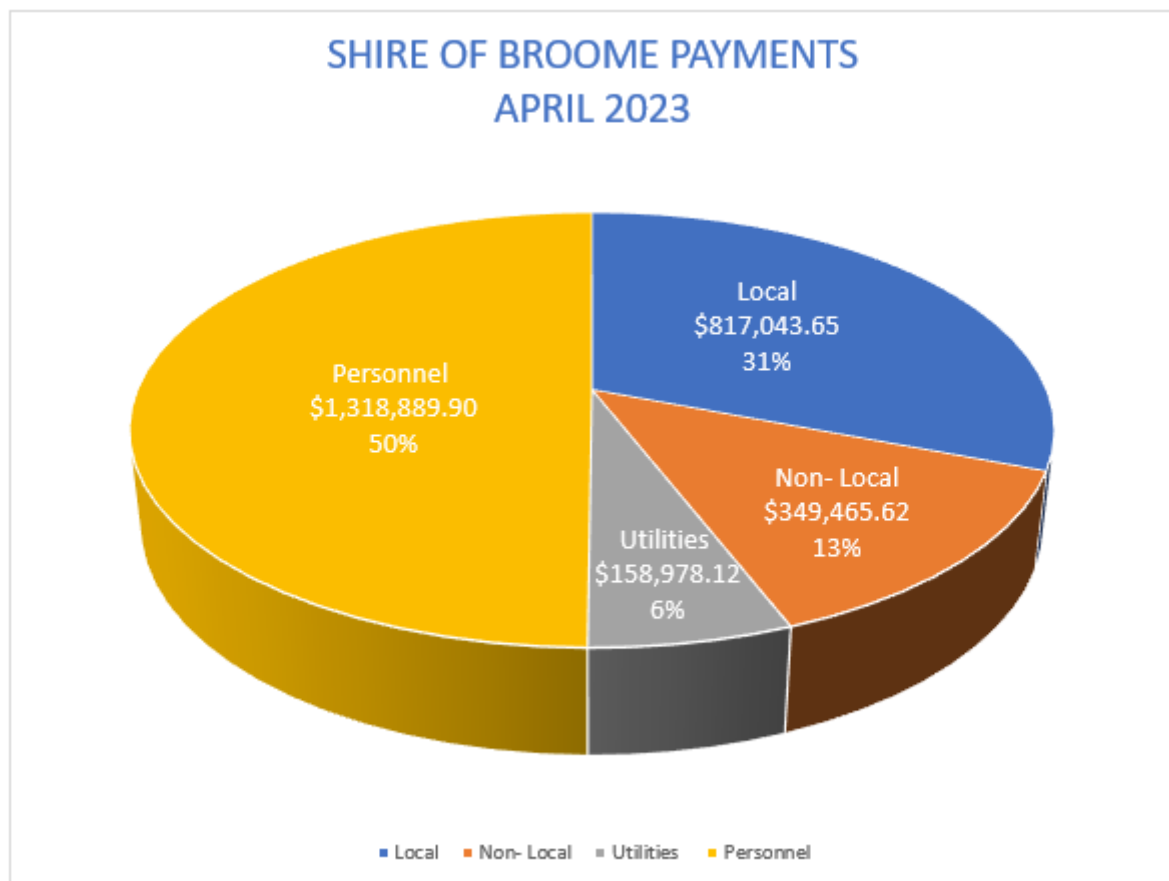
- (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

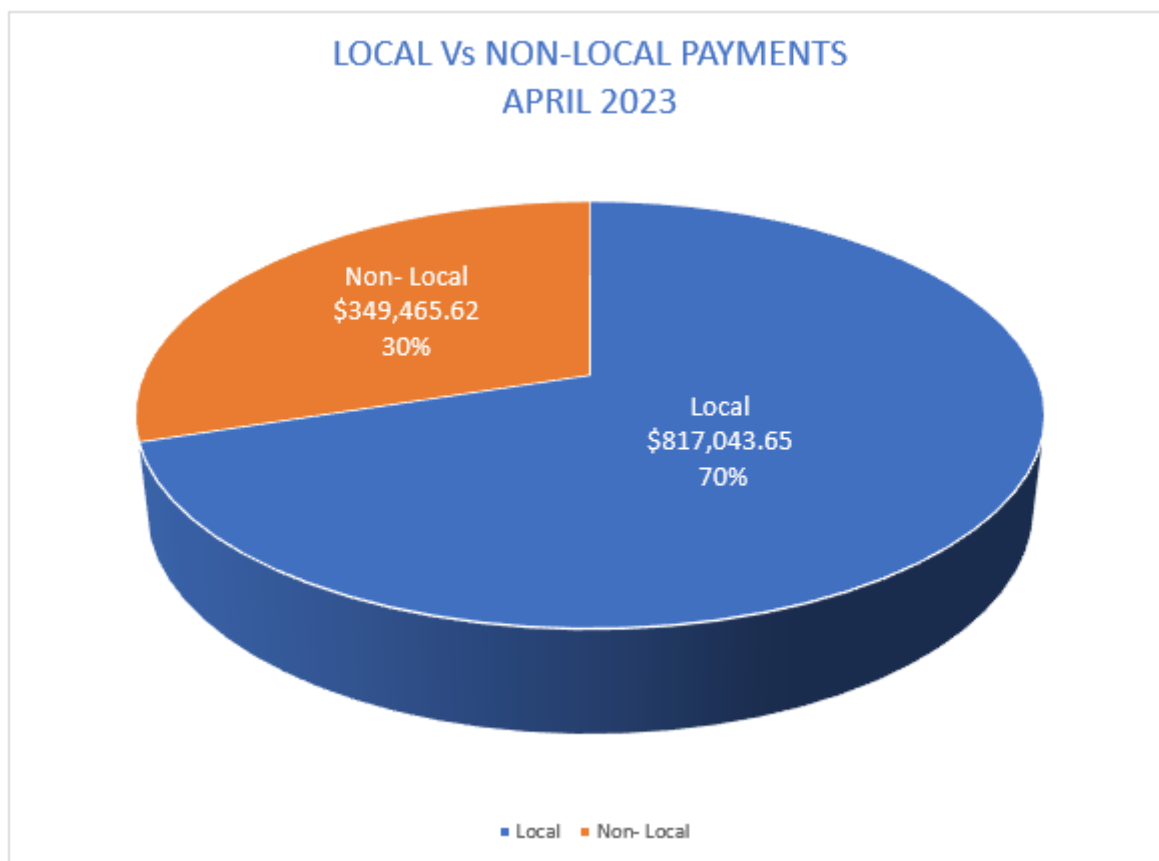
Nil.

FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:



Note: Personnel payments in this analysis include payroll, superannuation (contained within Direct Debit type payments), payroll tax and other deductions (contained within the EFT Payments type payments).



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for April 2023 after \$1,318,889.90 in personnel payments, \$158,978.12 in utilities and other non-local sole suppliers were excluded.

YEAR TO DATE CREDITOR PAYMENTS

The below table summarises the total payments made to creditors year to date:

| Month | Cheques | EFT Payments | Direct Debit | Credit Card | Trust | Payroll | Total Creditors |
|--------------|---------------------|-------------------------|------------------------|----------------------|-------------|-------------------------|-------------------------|
| Jul-22 | \$ 5,314.00 | \$ 3,047,351.62 | \$ 171,200.46 | \$ 15,398.08 | \$ - | \$ 1,364,058.69 | \$ 4,603,322.85 |
| Aug-22 | \$ 25,568.89 | \$ 2,848,898.04 | \$ 174,797.34 | \$ 27,115.77 | \$ - | \$ 1,093,335.48 | \$ 4,169,715.52 |
| Sep-22 | \$ 9,920.50 | \$ 3,056,121.57 | \$ 173,868.29 | \$ 37,681.34 | \$ - | \$ 1,079,117.52 | \$ 4,356,709.22 |
| Oct-22 | \$ 13,212.10 | \$ 2,793,790.64 | \$ 170,971.65 | \$ 38,481.39 | \$ - | \$ 1,093,182.67 | \$ 4,109,638.45 |
| Nov-22 | \$ 2,788.50 | \$ 3,190,550.76 | \$ - | \$ 27,908.69 | \$ - | \$ 1,089,624.00 | \$ 4,310,871.95 |
| Dec-22 | \$ 719.10 | \$ 3,133,956.03 | \$ 208,135.90 | \$ 21,574.62 | \$ - | \$ 1,140,459.19 | \$ 4,504,844.84 |
| Jan-23 | \$ 995.50 | \$ 2,597,431.54 | \$ 532,241.63 | \$ 14,510.88 | \$ - | \$ 1,082,477.83 | \$ 4,227,657.38 |
| Feb-23 | \$ 1,522.22 | \$ 2,408,673.90 | \$ 267,648.47 | \$ 16,299.94 | \$ - | \$ 1,121,410.11 | \$ 3,815,554.64 |
| Mar-23 | \$ 309.45 | \$ 2,572,696.54 | \$ 88,547.59 | \$ 47,685.29 | \$ - | \$ 730,225.58 | \$ 3,439,464.45 |
| Apr-23 | \$ - | \$ 1,654,324.18 | \$ 170,195.64 | \$ 35,092.23 | \$ - | \$ 784,765.24 | \$ 2,644,377.29 |
| May-23 | | | | | | | \$ - |
| Jun-23 | | | | | | | \$ - |
| TOTAL | \$ 60,350.26 | \$ 27,303,794.82 | \$ 1,957,606.97 | \$ 281,748.23 | \$ - | \$ 10,578,656.31 | \$ 40,182,156.59 |

RISK

The risk of Council not adopting this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 13 - Value for money from rates and long term financial sustainability

Objective 13.1 Plan effectively for short- and long-term financial sustainability

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0523/018

Moved: Cr H Tracey

Seconded: Cr P Taylor

That Council:

1. **Receives the list of payments made from the Municipal and Trust Accounts in April 2023 totalling in \$2,644,377.29 (Attachment 1) as per the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:**
 - a) **EFT Vouchers EFT69507 - EFT69793 including EFT and Credit Card payments totalling \$1,689,416.41;**
 - b) **Municipal Cheque Vouchers 00000 - 00000 totalling \$0.00;**
 - c) **Trust Cheque Vouchers 0000 - 0000 totalling \$0.00; and**
 - d) **Municipal Direct Debits DD32060.1 - DD32060.3 including Direct Debit and Payroll payments totalling \$954,960.88**
2. **Notes the local spend of \$817,043.65. included in the amount above, equating to 70% of total payments excluding personnel, utility and other external sole supplier costs.**

CARRIED UNANIMOUSLY 7/0

Attachments

1. MONTHLY PAYMENT LISTING APRIL 2023

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

| PAYMENT # | Date | Name | Description | Amount | DEL AUTH |
|---|------------|--|--|---------------|----------|
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - APRIL 2023 | | | | | |
| EFT69507 | 3/04/2023 | BRUCE RUDEFORTH JNR | Monthly Councillor Sitting Fee and Allowances | \$ 1,783.99 | MFS |
| EFT69508 | 3/04/2023 | CHRISTOPHER MITCHELL | Monthly Councillor Sitting Fee and Allowances | \$ 2,798.65 | MFS |
| EFT69509 | 3/04/2023 | DESIREE MALE | Monthly Councillor Sitting Fee and Allowances | \$ 6,349.91 | MFS |
| EFT69510 | 3/04/2023 | ELSTA FOY | Monthly Councillor Sitting Fee and Allowances | \$ 1,783.99 | MFS |
| EFT69511 | 3/04/2023 | HAROLD TRACEY | Monthly Councillor Sitting Fee and Allowances | \$ 1,783.99 | MFS |
| EFT69512 | 3/04/2023 | PETER TAYLOR | Monthly Councillor Sitting Fee and Allowances | \$ 1,783.99 | MFS |
| EFT69513 | 3/04/2023 | PHILLIP MATSUMOTO | Monthly Councillor Sitting Fee and Allowances | \$ 1,783.99 | MFS |
| EFT69514 | 3/04/2023 | BOC LIMITED | CO2 Cylinders For Dry Ice- Health | \$ 93.72 | MFS |
| EFT69515 | 3/04/2023 | BROOME VETERINARY HOSPITAL | Board Pound Dog- Rangers | \$ 67.50 | MFS |
| EFT69516 | 3/04/2023 | HIT PRODUCTIONS PTY LTD | The Sunshine Club- Civic Centre | \$ 9,075.00 | MFS |
| EFT69517 | 3/04/2023 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Charges- Depot | \$ 3,300.09 | MFS |
| EFT69518 | 3/04/2023 | WATER CORPORATION | Water Use and Service Charge Account | \$ 31,305.77 | MFS |
| EFT69519 | 5/04/2023 | ABLE ELECTRICAL (WA) PTY LTD | Lighting Repairs- Haynes Oval | \$ 3,300.00 | MFS |
| EFT69520 | 5/04/2023 | ACOR CONSULTANTS (WA) PTY LIMITED | Site Service Investigations- Town Beach Cafe | \$ 16,555.00 | MFS |
| EFT69521 | 5/04/2023 | ADVANCED ELECTRICAL EQUIPMENT PTY LTD | Workshop Tools- Fleet | \$ 368.50 | MFS |
| EFT69522 | 5/04/2023 | AUSSIE BROADBAND LIMITED | NBN Connection- Depot | \$ 877.80 | MFS |
| EFT69523 | 5/04/2023 | AVERY AIRCONDITIONING PTY LTD | Degassing Fridges- WMF | \$ 693.00 | MFS |
| EFT69524 | 5/04/2023 | BIDFOOD | Kiosk Stock- BRAC | \$ 1,997.11 | MFS |
| EFT69525 | 5/04/2023 | BLACKWOODS | Staff PPE- Depot | \$ 319.55 | MFS |
| EFT69526 | 5/04/2023 | BOC LIMITED | Oxygen Cylinder Hire- Depot | \$ 104.36 | MFS |
| EFT69527 | 5/04/2023 | BP AUSTRALIA PTY LTD - FUEL | Diesel- Depot | \$ 12,179.79 | MFS |
| EFT69528 | 5/04/2023 | BROOME DOCTORS PRACTICE PTY LTD | Pre-employment Medical- People & Culture | \$ 65.00 | MFS |
| EFT69529 | 5/04/2023 | BROOME HISTORICAL SOCIETY & MUSEUM | Councillor Attendance at Event for Air Raid- Community | \$ 350.00 | MFS |
| EFT69530 | 5/04/2023 | BROOME NORTH PRIMARY SCHOOL PARENTS & CITIZENS ASSOCIATION INC | Sponsorship - Youth Services | \$ 1,000.00 | MFS |
| EFT69531 | 5/04/2023 | BROOME SMALL ENGINE SERVICES | Mower Parts- P&G | \$ 49.50 | MFS |
| EFT69532 | 5/04/2023 | BROOME TOWING & SALVAGE | Abandoned Vehicles Towing- Rangers | \$ 135.00 | MFS |
| EFT69533 | 5/04/2023 | BULLDOGS ELECTRICAL & MAINTENANCE | Door Repairs - Kimberley Regional Offices | \$ 1,443.20 | MFS |
| EFT69534 | 5/04/2023 | CARPET PAINT & TILE CENTRE | Maintenance Consumables- Works | \$ 316.80 | MFS |
| EFT69535 | 5/04/2023 | DELL AUSTRALIA PTY LTD | Computer Equipment - IT | \$ 2,652.10 | MFS |
| EFT69536 | 5/04/2023 | DEPARTMENT OF TRANSPORT (VEHICLE SEARCH FEES) | Vehicle Detail Searches- Rangers | \$ 504.30 | MFS |
| EFT69537 | 5/04/2023 | DMD SHELIVING DIRECT | Shelving- Depot | \$ 1,023.74 | MFS |
| EFT69538 | 5/04/2023 | FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD | Battery Replacement for Tip Truck- Works | \$ 745.35 | MFS |
| EFT69539 | 5/04/2023 | FIRE & SAFETY SERVICES | Fire Equipment Servicing- BRAC | \$ 388.69 | MFS |
| EFT69540 | 5/04/2023 | FIT2WORK | Police Clearance Checks- People & Culture | \$ 990.00 | MFS |
| EFT69541 | 5/04/2023 | FOOTPRINT CLEANING (EMPOWER3 PTY LTD) | Ad-Hoc Cleaning- Admin/Library/BRAC | \$ 2,662.00 | MFS |
| EFT69542 | 5/04/2023 | G. BISHOPS TRANSPORT SERVICES PTY LTD | Freight for Dog Waste Bags- WMF | \$ 154.06 | MFS |
| EFT69543 | 5/04/2023 | GLASS CO KIMBERLEY | Door Maintenance- KRO 2 | \$ 110.00 | MFS |
| EFT69544 | 5/04/2023 | HARRY GOODLET FILMING | Videographer Air Raid Event- Community | \$ 890.00 | MFS |
| EFT69545 | 5/04/2023 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Charges- Shire Admin | \$ 32,722.83 | MFS |
| EFT69546 | 5/04/2023 | JB HI-FI GROUP PTY LTD | Phone Case & Phone Delivery- IT | \$ 104.00 | MFS |
| EFT69547 | 5/04/2023 | KIMBERLEY AUTO CARE | Vehicle Detailing- Fleet | \$ 660.00 | MFS |
| EFT69548 | 5/04/2023 | KIMBERLEY FUEL & OIL SERVICES | Tool Replacements- Workshop | \$ 1,407.40 | MFS |
| EFT69549 | 5/04/2023 | KO CONTRACTING | Line marking- Works | \$ 2,216.50 | MFS |
| EFT69550 | 5/04/2023 | NETSTAR AUSTRALIA | Subscription Renewal- IT | \$ 12,720.84 | MFS |
| EFT69551 | 5/04/2023 | NORTH WEST COAST SECURITY | Security Callouts- Various | \$ 1,149.50 | MFS |
| EFT69552 | 5/04/2023 | NUTRIEN AG SOLUTIONS | Fertiliser Bags - Depot | \$ 14,911.38 | MFS |
| EFT69553 | 5/04/2023 | OFFICE NATIONAL BROOME | Paper- Shire Admin | \$ 351.00 | MFS |
| EFT69554 | 5/04/2023 | TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD) | Repairs to Roof Above Ticket Office- Civic Centre | \$ 395.50 | MFS |
| EFT69555 | 5/04/2023 | THINK WATER BROOME | Reticulation- P&G | \$ 3,004.23 | MFS |
| EFT69556 | 5/04/2023 | TOTALLY WORKWEAR | Uniforms- People & Culture | \$ 2,586.80 | MFS |
| EFT69557 | 5/04/2023 | WREN OIL | Admin Charges Waste Oil Pickup- WMF | \$ 16.50 | MFS |
| EFT69558 | 6/04/2023 | COLIN WILKINSON DEVELOPMENTS PTY LTD | BSLSC Redevelopment Consultancy (RFT- 21/06) | \$ 48,254.47 | MFS |
| EFT69559 | 6/04/2023 | MOTORSPORT WHEELS & TYRES | Tyres for Various Equipment- P&G | \$ 2,870.00 | MFS |
| EFT69560 | 6/04/2023 | AUSTRALIAN SERVICES UNION - WA BRANCH | Payroll deductions for FE 04/04/23 | \$ 621.60 | MFS |
| EFT69561 | 6/04/2023 | AUSTRALIAN TAXATION OFFICE | PAYG Tax: Pay Period FE 04/04/23 | \$ 145,289.00 | MFS |
| EFT69562 | 6/04/2023 | BROOME SHIRE INSIDE STAFF SOCIAL CLUB | Payroll deductions for FE 04/04/23 | \$ 680.00 | MFS |
| EFT69563 | 6/04/2023 | BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB | Payroll deductions for FE 04/04/23 | \$ 780.00 | MFS |
| EFT69564 | 6/04/2023 | CHILD SUPPORT AGENCY | Payroll deductions for FE 04/04/23 | \$ 1,529.94 | MFS |
| EFT69565 | 6/04/2023 | EASISALARY PTY LTD T/A EASI | Payroll deductions for FE 04/04/23 | \$ 10,783.56 | MFS |
| EFT69566 | 6/04/2023 | LGRCEU | Payroll deductions for FE 04/04/23 | \$ 110.00 | MFS |
| EFT69567 | 6/04/2023 | SPA SALARY PACKAGING AUSTRALIA | Payroll deductions for FE 04/04/23 | \$ 1,990.52 | MFS |
| EFT69568 | 12/04/2023 | FIRST NATIONAL REAL ESTATE BROOME | Bond- Staff Housing | \$ 2,497.14 | MFS |
| EFT69569 | 13/04/2023 | ACOR CONSULTANTS (WA) PTY LIMITED | Ongoing Superintendence Services (RFQ20-62) | \$ 9,994.55 | MFS |
| EFT69570 | 13/04/2023 | BIDFOOD | Kiosk Stock- BRAC | \$ 898.38 | MFS |

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

| PAYMENT # | Date | Name | Description | Amount | DEL AUTH |
|-----------|------------|--|---|--------------|----------|
| EFT69571 | 13/04/2023 | BROOME CHAMBER OF COMMERCE & INDUSTRY (INC) - BCCI | Ad Hoc Sponsorship- West Kimberley Careers Expo | \$ 1,100.00 | MFS |
| EFT69572 | 13/04/2023 | BROOME PLUMBING & GAS | Reticulation Parts & Repairs- P&G | \$ 3,135.00 | MFS |
| EFT69573 | 13/04/2023 | BROOME PROGRESSIVE SUPPLIES | Kiosk Stock- BRAC | \$ 554.86 | MFS |
| EFT69574 | 13/04/2023 | BROOME CRETE | Concrete for Plaque Install- China Town | \$ 501.49 | MFS |
| EFT69575 | 13/04/2023 | BT EQUIPMENT PTY LTD (TUTT BRYANT) | Gasket- P&G | \$ 147.13 | MFS |
| EFT69576 | 13/04/2023 | CABLE BEACH ELECTRICAL SERVICE | Replace Lighting- P&G | \$ 2,640.00 | MFS |
| EFT69577 | 13/04/2023 | CS LEGAL | Debt Recovery Fees- Rates | \$ 1,235.10 | MFS |
| EFT69578 | 13/04/2023 | DEBORAH KERR | Rates Refund | \$ 676.55 | MFS |
| EFT69579 | 13/04/2023 | DELL AUSTRALIA PTY LTD | Support Services Contract- IT | \$ 660.00 | MFS |
| EFT69580 | 13/04/2023 | DIX INITIATIVES PTY LTD (T/A THE PLASTER ARTISTS) - CONSTRUCTION | Corner Guards for Bulkheads- Library | \$ 96.25 | MFS |
| EFT69581 | 13/04/2023 | E-QUAL DISABILITY CONSULTANTS | Review & Update- Disability Access & Inclusion Plan | \$ 8,541.42 | MFS |
| EFT69582 | 13/04/2023 | ELGAS LTD | Gas Bottles- BRAC | \$ 459.01 | MFS |
| EFT69583 | 13/04/2023 | ES2 PTY LTD | Firewall Annual Renewal- IT | \$ 7,624.15 | MFS |
| EFT69584 | 13/04/2023 | EVENTPRO SOFTWARE | Monthly Licence Fee- IT | \$ 2,959.00 | MFS |
| EFT69585 | 13/04/2023 | FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD | Battery Mitsubishi Triton- Health | \$ 422.20 | MFS |
| EFT69586 | 13/04/2023 | FOCUS NETWORKS | Setup External Support Provider- IT | \$ 1,650.00 | MFS |
| EFT69587 | 13/04/2023 | FOOTPRINT CLEANING (EMPOWER3 PTY LTD) | After Show Cleans- Civic Centre | \$ 7,617.60 | MFS |
| EFT69588 | 13/04/2023 | INTELLIHR SYSTEMS PTY LTD | Annual Renewal- People & Culture | \$ 136.26 | MFS |
| EFT69589 | 13/04/2023 | JAYE SMOKER (UNBOUND SOUND) | AV Technician- Civic Centre | \$ 1,039.50 | MFS |
| EFT69590 | 13/04/2023 | JOHN BONE | Rates Refund | \$ 653.10 | MFS |
| EFT69591 | 13/04/2023 | KOMATSU AUSTRALIA PTY LTD | Part for Wheel Loader- WMF | \$ 264.84 | MFS |
| EFT69592 | 13/04/2023 | MAJOR MOTORS PTY LTD | Isuzu Truck Parts- Fleet | \$ 102.76 | MFS |
| EFT69593 | 13/04/2023 | MCKENO BLOCKS & PAVERS | Tyre Shredding- WMF | \$ 11,883.41 | MFS |
| EFT69594 | 13/04/2023 | NATHAN CAVALERI | Reimburse Ticket Sales- Civic Centre | \$ 1,880.00 | MFS |
| EFT69595 | 13/04/2023 | NEIL MANSELL TRANSPORT PTY LTD | Freight for Temporary Fencing- WMF | \$ 1,451.89 | MFS |
| EFT69596 | 13/04/2023 | OISHIFOOD (LIME LEAF CAFE) | Catering- Broome Sport In Focus Conference | \$ 1,317.25 | MFS |
| EFT69597 | 13/04/2023 | OPTICON PROPERTY GROUP PTY LTD | Rental Valuation- Town Beach Cafe | \$ 1,980.00 | MFS |
| EFT69598 | 13/04/2023 | PRINTING IDEAS | Adhesive Signage- WMF | \$ 1,463.00 | MFS |
| EFT69599 | 13/04/2023 | REMOTE MECHANICAL CONTRACTING | Part for Patching Truck- Works | \$ 5,042.00 | MFS |
| EFT69600 | 13/04/2023 | ROYAL LIFE SAVING SOCIETY - WA | Staff Bronze Medallion Training- BRAC | \$ 1,132.00 | MFS |
| EFT69601 | 13/04/2023 | SPORTS STAR TROPHIES | Netball Medals- BRAC | \$ 200.35 | MFS |
| EFT69602 | 13/04/2023 | ST MARYS COLLEGE - SECONDARY | Performance- Air Raid Event | \$ 1,100.00 | MFS |
| EFT69603 | 13/04/2023 | STATE LIBRARY OF WA | Freight Recharges Inter-Library Loans- Library | \$ 351.58 | MFS |
| EFT69604 | 13/04/2023 | STRATAGREEN | Landscaping Equipment- P&G | \$ 5,595.41 | MFS |
| EFT69605 | 13/04/2023 | STREETER & MALE PTY MITRE 10 | Workshop Consumables- Fleet | \$ 36.86 | MFS |
| EFT69606 | 13/04/2023 | SUNNY INDUSTRIAL BRUSHWARE | Power Sweeper Attachment- Works | \$ 1,914.00 | MFS |
| EFT69607 | 13/04/2023 | TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD) | Replace Nib Wall In Box Office- Civic Centre | \$ 209.10 | MFS |
| EFT69608 | 13/04/2023 | TNT AUSTRALIA PTY LTD | Freight- Health | \$ 1,016.18 | MFS |
| EFT69609 | 13/04/2023 | TOTALLY WORKWEAR | Corporate Uniform- People & Culture | \$ 317.40 | MFS |
| EFT69610 | 13/04/2023 | VERAISON TRAINING & DEVELOPMENT | Sports Forum Facilitation- Recreation Services | \$ 2,519.00 | MFS |
| EFT69611 | 13/04/2023 | VORGE PTY LTD | Kiosk Swim Goggles & Caps- BRAC | \$ 1,558.92 | MFS |
| EFT69612 | 13/04/2023 | WESTBOOKS | Book Purchases- Library | \$ 529.25 | MFS |
| EFT69613 | 13/04/2023 | ZIPFORM PTY LTD | Rates Notice Distribution- Rates | \$ 1,650.37 | MFS |
| EFT69614 | 14/04/2023 | BROOKE BENNETT | Adult Swim Program Coach- BRAC | \$ 200.00 | MFS |
| EFT69615 | 14/04/2023 | CABLE BEACH ELECTRICAL SERVICE | Electrical Repairs to Pumps- BRAC | \$ 1,661.00 | MFS |
| EFT69616 | 14/04/2023 | CS LEGAL | Debt Collection- Rates | \$ 2,097.60 | MFS |
| EFT69617 | 14/04/2023 | FIRST NATIONAL REAL ESTATE BROOME | Rent- Property | \$ 217.14 | MFS |
| EFT69618 | 14/04/2023 | FOOTPRINT CLEANING (EMPOWER3 PTY LTD) | Clean Pump- Visitor Centre | \$ 121.00 | MFS |
| EFT69619 | 14/04/2023 | FORMS EXPRESS PTY LTD | Rates Notice, Instalment Printing and Managing Portal 23/24 | \$ 4,532.00 | MFS |
| EFT69620 | 14/04/2023 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Charges- Street Lights | \$ 60,622.82 | MFS |
| EFT69621 | 14/04/2023 | KIMBERLEY GOLD PURE DRINKING WATER | Staff Drinking Water- WMF | \$ 204.00 | MFS |
| EFT69622 | 14/04/2023 | PARKRUN AUSTRALIA LTD | Donation- Communities and Sporting | \$ 2,000.00 | MFS |
| EFT69623 | 14/04/2023 | PSL LEGAL | Legal Advice- People & Culture | \$ 907.50 | MFS |
| EFT69624 | 14/04/2023 | RAY WHITE BROOME (STAFF RENTAL PAYMENTS) | Rent- Property | \$ 1,000.00 | MFS |
| EFT69625 | 14/04/2023 | RESOLUTE SECURITY SERVICES | Vehicle Management- Cable Beach (RFT20/07) | \$ 7,326.00 | MFS |
| EFT69626 | 14/04/2023 | SEEK LIMITED | Recruitment Advertising- People & Culture | \$ 2,458.50 | MFS |
| EFT69627 | 14/04/2023 | WURTH AUSTRALIA PTY LTD | Workshop Consumables- Depot | \$ 21.45 | MFS |
| EFT69628 | 17/04/2023 | AMBER LOUISE RANN | Mixed Netball Games- BRAC | \$ 245.00 | MFS |
| EFT69629 | 17/04/2023 | ATHLETICS WEST LTD | Funding North West Athletics Championships | \$ 11,000.00 | MFS |
| EFT69630 | 17/04/2023 | BOC LIMITED | Medical Oxygen- BRAC | \$ 336.50 | MFS |
| EFT69631 | 17/04/2023 | CHRISTIE MILENKOVIC | Umpiring Mixed Netball- BRAC | \$ 70.00 | MFS |
| EFT69632 | 17/04/2023 | DENISE BAINBRIDGE | Umpiring Mixed Netball- BRAC | \$ 385.00 | MFS |
| EFT69633 | 17/04/2023 | DOMINIC RANN | Umpiring Mixed Netball- BRAC | \$ 455.00 | MFS |
| EFT69634 | 17/04/2023 | EFTSURE PTY LTD | Annual Subscription 23/24 - Finance | \$ 5,635.48 | MFS |
| EFT69635 | 17/04/2023 | G. BISHOPS TRANSPORT SERVICES PTY LTD | Freight for New Tools- P&G/Works | \$ 581.92 | MFS |

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

| PAYMENT # | Date | Name | Description | Amount | DEL AUTH |
|-----------|------------|---|---|--------------|----------|
| EFT69637 | 17/04/2023 | GLENN KIMBERLEY BARWICK | Umpiring Mixed Netball- BRAC | \$ 175.00 | MFS |
| EFT69638 | 17/04/2023 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Charges- BRAC | \$ 7,135.00 | MFS |
| EFT69639 | 17/04/2023 | INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA LTD | Staff Training- People & Culture | \$ 3,080.00 | MFS |
| EFT69640 | 17/04/2023 | KRISTY BECKINGHAM | Umpiring Mixed Netball- BRAC | \$ 420.00 | MFS |
| EFT69641 | 17/04/2023 | LAUREN PLUMMER | Umpiring Mixed Netball- BRAC | \$ 35.00 | MFS |
| EFT69642 | 17/04/2023 | LEVEL 5 DESIGN PTY LTD | Structure Plan Designs- Town planning | \$ 650.00 | MFS |
| EFT69643 | 17/04/2023 | LIFT 'N' RIG PTY LTD | Operator for Bomag- WMF | \$ 704.00 | MFS |
| EFT69644 | 17/04/2023 | MINSHULL MECHANICAL REPAIRS | Door Handles- Health | \$ 164.80 | MFS |
| EFT69645 | 17/04/2023 | NONJA PETERS | Fee for Presentation- Air Raid Event | \$ 450.00 | MFS |
| EFT69646 | 17/04/2023 | REBECCA HAYES | Umpiring Mixed Netball- BRAC | \$ 455.00 | MFS |
| EFT69647 | 17/04/2023 | RUBY ONOFRIO | Umpiring Mixed Netball- BRAC | \$ 35.00 | MFS |
| EFT69648 | 17/04/2023 | SUBLIME (ELLYN MARIE HARTVIGSEN) | Youth Week Skate Program- Community | \$ 450.00 | MFS |
| EFT69649 | 17/04/2023 | FREESTYLE NOW (SHAUN JARVIS) | Skatepark Engagement- Community Engagement | \$ 5,005.00 | MFS |
| EFT69650 | 17/04/2023 | VERAISON TRAINING & DEVELOPMENT | Team Training Workshop- People & Culture | \$ 1,023.00 | MFS |
| EFT69651 | 18/04/2023 | AUSTRALIA POST | Postage- Shire Admin | \$ 1,539.01 | MFS |
| EFT69652 | 18/04/2023 | AVERY AIRCONDITIONING PTY LTD | Replace Split System- Shire Admin | \$ 7,230.24 | MFS |
| EFT69653 | 18/04/2023 | BEST IT & BUSINESS SOLUTIONS PTY LTD | Monthly Printer Copies- IT | \$ 773.96 | MFS |
| EFT69654 | 18/04/2023 | BIDFOOD | Kiosk Supplies- BRAC | \$ 1,512.55 | MFS |
| EFT69655 | 18/04/2023 | BLACKWOODS | Battery & Charger- P&G | \$ 307.00 | MFS |
| EFT69656 | 18/04/2023 | BOC LIMITED | Medical Oxygen C Size Cylinder Hire- BRAC | \$ 3.50 | MFS |
| EFT69657 | 18/04/2023 | BROOME CLARK POOLS & SPAS BROOME | Regular Pool Service- Staff Housing | \$ 121.87 | MFS |
| EFT69658 | 18/04/2023 | BROOME CLEANAWAY | Empty Skip Bins- Kimberley Regional Offices | \$ 3,338.01 | MFS |
| EFT69659 | 18/04/2023 | BROOME DIESEL & HYDRAULIC SERVICE | Water Pump- Depot | \$ 4,585.86 | MFS |
| EFT69660 | 18/04/2023 | BROOME PLUMBING & GAS | Supply And Install Back Flow Valve- P&G | \$ 2,033.00 | MFS |
| EFT69661 | 18/04/2023 | BROOME TOWING & SALVAGE | Towing Services- Rangers | \$ 930.00 | MFS |
| EFT69662 | 18/04/2023 | BT EQUIPMENT PTY LTD (TUTT BRYANT) | Part For Bomag Compactor- WMF | \$ 340.21 | MFS |
| EFT69663 | 18/04/2023 | CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME) | Replacement Tyre for Ute- P&G | \$ 560.00 | MFS |
| EFT69664 | 18/04/2023 | COAST & COUNTRY ELECTRICS | Electrical Switchboard Replacement- WMS | \$ 21,095.71 | MFS |
| EFT69665 | 18/04/2023 | DEPARTMENT OF THE PREMIER & CABINET | Fuel Hazard Reduction Notice- Development Services | \$ 410.40 | MFS |
| EFT69666 | 18/04/2023 | DS AGENCIES PTY LTD | Drink Fountains- Cygnet Park | \$ 8,545.90 | MFS |
| EFT69667 | 18/04/2023 | FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD | Repairs to Grader- Works | \$ 2,290.40 | MFS |
| EFT69668 | 18/04/2023 | FIRE & SAFETY SERVICES | Callout & Repairs to Fire Detectors- Kimberley Regional Offices | \$ 2,108.44 | MFS |
| EFT69669 | 18/04/2023 | FIT2WORK | Police Clearance Checks- People & Culture | \$ 495.00 | MFS |
| EFT69670 | 18/04/2023 | FOOTPRINT CLEANING (EMPOWER3 PTY LTD) | Cleaning Services- Various (RFT17/02) | \$ 52,940.87 | MFS |
| EFT69671 | 18/04/2023 | GO GO MEDIA | Radio Licence- BRAC | \$ 198.00 | MFS |
| EFT69672 | 18/04/2023 | GOOD EARTH GARDEN PRODUCTS PTY LTD | Bulk Potting Mix- Nursery | \$ 644.99 | MFS |
| EFT69673 | 18/04/2023 | GRILEX PTY LTD | BBQ Control Box- P&G | \$ 2,242.90 | MFS |
| EFT69674 | 18/04/2023 | HARMONY HORTICULTURE | Weed Spraying- P&G | \$ 6,864.00 | MFS |
| EFT69675 | 18/04/2023 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Charges- 1 Dampier Tce | \$ 962.22 | MFS |
| EFT69676 | 18/04/2023 | JB HI-FI GROUP PTY LTD | Headsets for Team Calls- IT | \$ 1,586.00 | MFS |
| EFT69677 | 18/04/2023 | KIMBERLEY CONTRACTING | Dailly Posi-Shell- Works (RFT 19/11) | \$ 34,100.00 | MFS |
| EFT69678 | 18/04/2023 | KIMBERLEY GOLD PURE DRINKING WATER | Staff Drinking Water- WMF | \$ 408.00 | MFS |
| EFT69679 | 18/04/2023 | LANDGATE | GRV Schedule- Rates | \$ 499.96 | MFS |
| EFT69680 | 18/04/2023 | LGIS INSURANCE BROKING | Motor Vehicle Insurance Claim- Rangers | \$ 500.00 | MFS |
| EFT69681 | 18/04/2023 | LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA | Vacancy Advertisement- People & Culture | \$ 165.00 | MFS |
| EFT69682 | 18/04/2023 | MARKETFORCE | Tender Advertising- Engineering | \$ 788.37 | MFS |
| EFT69683 | 18/04/2023 | MCCORRY BROWN EARTHMOVING PTY LTD | Street Upgrades- Stewart Street (RFT20-09) | \$ 62,350.76 | MFS |
| EFT69684 | 18/04/2023 | MCMULLEN NOLAN GROUP PTY LTD (MNG) | Peg Plots- Cemetery | \$ 4,164.60 | MFS |
| EFT69685 | 18/04/2023 | MG TYRES (BRIDGESTONE) | Tyres for Tractor- P&G | \$ 12,700.00 | MFS |
| EFT69686 | 18/04/2023 | MIRACLE RECREATION EQUIPMENT | Park Equipment- P&G | \$ 1,347.50 | MFS |
| EFT69687 | 18/04/2023 | NORTH WEST COAST SECURITY | Security Services Contract- Various | \$ 4,587.09 | MFS |
| EFT69688 | 18/04/2023 | OHM ELECTRONICS | UHF & Speakers- BRAC | \$ 1,683.37 | MFS |
| EFT69689 | 18/04/2023 | PAUL ZANETTI | Technician Services- Civic Centre | \$ 334.00 | MFS |
| EFT69690 | 18/04/2023 | REEF PLUMBING | Water Park Plumbing- BRAC | \$ 484.00 | MFS |
| EFT69691 | 18/04/2023 | TALIS CONSULTANTS | RRRP Detailed Design- WMF | \$ 12,275.73 | MFS |
| EFT69692 | 18/04/2023 | TOTALLY WORKWEAR | Uniforms- People & Culture | \$ 559.50 | MFS |
| EFT69693 | 18/04/2023 | WA HINO | Lefthand Side Mirror- P&G | \$ 291.72 | MFS |
| EFT69694 | 18/04/2023 | WESTERN DIAGNOSTIC PATHOLOGY | Drug & Alcohol Testing for New Staff- People & Culture | \$ 622.77 | MFS |
| EFT69695 | 18/04/2023 | 360 ENVIRONMENTAL PTY LTD | Consultant Fees- Corporate Services | \$ 2,420.00 | MFS |
| EFT69696 | 18/04/2023 | ACURIX NETWORKS PTY LTD | Wi Fi Access- Library | \$ 490.60 | MFS |
| EFT69697 | 18/04/2023 | BROOME PROGRESSIVE SUPPLIES | Staff Kitchen Supplies- Depot | \$ 28.78 | MFS |
| EFT69698 | 18/04/2023 | FIRE & SAFETY SERVICES | Fire System Maintenance- KRO1 & KRO2 | \$ 1,089.00 | MFS |
| EFT69699 | 18/04/2023 | MAMMOTH SECURITY PTY LTD | Quarterly Monitoring Service- Various | \$ 1,156.02 | MFS |
| EFT69700 | 18/04/2023 | NORTH WEST COAST SECURITY | Security Services- Civic Centre | \$ 572.00 | MFS |
| EFT69701 | 18/04/2023 | NORTHERN RURAL SUPPLIES PTY LTD | Acelepryn Liquid- P&G | \$ 3,055.80 | MFS |

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

| PAYMENT # | Date | Name | Description | Amount | DEL AUTH |
|-----------|------------|---|--|---------------|----------|
| EFT69702 | 18/04/2023 | OFFICE NATIONAL BROOME | Printer Costs- IT | \$ 1,529.34 | MFS |
| EFT69703 | 18/04/2023 | ONCELL SYSTEMS INC | My Tours Subscription- IT | \$ 2,295.00 | MFS |
| EFT69704 | 18/04/2023 | POOL WISDOM | BRAC Aquatic Space- Sodium Hypochlorite 1000L | \$ 2,773.32 | MFS |
| EFT69705 | 18/04/2023 | REMOTE MECHANICAL CONTRACTING | Maintenance to Dozer- Works | \$ 4,620.00 | MFS |
| EFT69706 | 18/04/2023 | SEAT ADVISOR PTY LTD | Ticketing Software- Civic Centre | \$ 588.12 | MFS |
| EFT69707 | 18/04/2023 | SECUREPAY PTY LTD | Security for Ticket Sales- Civic Centre | \$ 117.04 | MFS |
| EFT69708 | 18/04/2023 | SECUREX SECURITY PTY LTD | Repair Override Switch- Shire Admin | \$ 788.00 | MFS |
| EFT69709 | 18/04/2023 | SIGMA CHEMICALS | Pool Chemicals- BRAC | \$ 147.40 | MFS |
| EFT69710 | 18/04/2023 | SITE ENVIRONMENTAL & REMEDIATION SERVICES PTY LTD (SERS) | Ground Water Monitoring (January)- WMF | \$ 5,775.00 | MFS |
| EFT69711 | 18/04/2023 | SOFTFALLGUYS NATIONAL PTY LTD | Rubber Playground Surfacing- P&G | \$ 1,479.50 | MFS |
| EFT69712 | 18/04/2023 | SPACETOCO PTY LTD | PartnerPro Bundle- IT | \$ 165.00 | MFS |
| EFT69713 | 18/04/2023 | STREETEER & MALE PTY MITRE 10 | Supply Newspapers- Library | \$ 81.60 | MFS |
| EFT69714 | 18/04/2023 | SUBLIME (ELLYN MARIE HARTVIGSEN) | Design 2023 Calendar- Youth | \$ 420.00 | MFS |
| EFT69715 | 18/04/2023 | TERRY PATTERSON BUILDER (DEVERE CORPORATION PTY LTD) | Repair Fairy Lights- Civic Centre | \$ 3,355.00 | MFS |
| EFT69716 | 18/04/2023 | THINK WATER BROOME | Reticulation Parts- P&G | \$ 12,915.86 | MFS |
| EFT69717 | 18/04/2023 | TOTAL PACKAGING (WA) PTY LTD | Doggy Bags- Works | \$ 1,056.00 | MFS |
| EFT69718 | 18/04/2023 | TOTALLY WORKWEAR | Uniforms- Depot | \$ 1,309.70 | MFS |
| EFT69719 | 18/04/2023 | WEST COAST ON HOLD (ON HOLD ONLINE) | Phone Messages- IT | \$ 77.00 | MFS |
| EFT69720 | 18/04/2023 | DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY | Building Service Levy- March 2023 | \$ 12,021.77 | MFS |
| EFT69721 | 18/04/2023 | SHIRE OF BROOME | Building Service Levy- March 2023 | \$ 160.00 | MFS |
| EFT69722 | 20/04/2023 | BUSHY'S PIZZA | Catering Youth Week- Activation and Engagement | \$ 1,450.00 | MFS |
| EFT69723 | 20/04/2023 | FIRST NATIONAL REAL ESTATE BROOME | Rent- Property | \$ 5,082.42 | MFS |
| EFT69724 | 20/04/2023 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Charges- Kimberley Regional Offices | \$ 17,868.94 | MFS |
| EFT69725 | 20/04/2023 | JOANNE SMALL | Rates Refund | \$ 2,874.73 | MFS |
| EFT69726 | 20/04/2023 | JULIE MUNRO | Rates Refund | \$ 2,031.60 | MFS |
| EFT69727 | 20/04/2023 | MELBOURNE INTERNATIONAL COMEDY FESTIVAL | Comedy Festival- Civic Centre | \$ 7,425.00 | MFS |
| EFT69728 | 20/04/2023 | SUNNY SIGN COMPANY PTY LTD | Chemical Application Signage- Works | \$ 1,381.60 | MFS |
| EFT69729 | 21/04/2023 | DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY | Building Service Levy- December 2023 | \$ 13,015.84 | MFS |
| EFT69730 | 21/04/2023 | SHIRE OF BROOME | Building Service Levy- December 2023 | \$ 145.00 | MFS |
| EFT69731 | 21/04/2023 | AUSTRALIAN SERVICES UNION - WA BRANCH | Payroll deductions for FE 18/04/23 | \$ 595.70 | MFS |
| EFT69732 | 21/04/2023 | AUSTRALIAN TAXATION OFFICE | PAYG Tax: Pay Period FE 18/04/23 | \$ 141,171.00 | MFS |
| EFT69733 | 21/04/2023 | BROOME SHIRE INSIDE STAFF SOCIAL CLUB | Payroll deductions for FE 18/04/23 | \$ 660.00 | MFS |
| EFT69734 | 21/04/2023 | BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB | Payroll deductions for FE 18/04/23 | \$ 720.00 | MFS |
| EFT69735 | 21/04/2023 | CHILD SUPPORT AGENCY | Payroll deductions for FE 18/04/23 | \$ 1,559.00 | MFS |
| EFT69736 | 21/04/2023 | EASISALARY PTY LTD T/A EASI | Payroll deductions for FE 18/04/23 | \$ 9,384.46 | MFS |
| EFT69737 | 21/04/2023 | LGRCEU | Payroll deductions for FE 18/04/23 | \$ 110.00 | MFS |
| EFT69738 | 21/04/2023 | SPA SALARY PACKAGING AUSTRALIA | Payroll deductions for FE 18/04/23 | \$ 1,479.10 | MFS |
| EFT69739 | 26/04/2023 | 12D SOLUTIONS PTY LTD | Software Annual Maintenance- IT | \$ 2,310.00 | MFS |
| EFT69740 | 26/04/2023 | 360 ENVIRONMENTAL PTY LTD | Environmental Survey- Cable Beach | \$ 2,882.00 | MFS |
| EFT69741 | 26/04/2023 | BANDIT TREE EQUIPMENT | Mulcher Parts- P&G | \$ 924.06 | MFS |
| EFT69742 | 26/04/2023 | BLACKWOODS | Safety Equipment- Depot | \$ 3,310.70 | MFS |
| EFT69743 | 26/04/2023 | BP AUSTRALIA PTY LTD - FUEL | Diesel- Depot | \$ 10,566.97 | MFS |
| EFT69744 | 26/04/2023 | BROOME CAMPUS NORTH REGIONAL TAFE | Training- IT | \$ 42.07 | MFS |
| EFT69745 | 26/04/2023 | BROOME CLEANAWAY | Kerbside Recycling Collection- WMF (RFT14/01) | \$ 140,181.35 | MFS |
| EFT69746 | 26/04/2023 | BROOME DIESEL & HYDRAULIC SERVICE | Air Filter for Tipper- WMF | \$ 57.41 | MFS |
| EFT69747 | 26/04/2023 | BROOME PROGRESSIVE SUPPLIES | Kiosk Supplies- BRAC | \$ 1,151.46 | MFS |
| EFT69748 | 26/04/2023 | BROOME VISITOR CENTRE | Tourism Funding- Broome Visitor Centre | \$ 137,500.00 | MFS |
| EFT69749 | 26/04/2023 | BROOME WINDSCREENS / NOVUS AUTO GLASS | Replacement Window for Colorado- Depot | \$ 702.80 | MFS |
| EFT69750 | 26/04/2023 | BROOME CRETE | Rocks- Cable Beach Ramp | \$ 902.00 | MFS |
| EFT69751 | 26/04/2023 | DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION | Annual Fee for Licence L6912/1997/11- WMF | \$ 6,952.00 | MFS |
| EFT69752 | 26/04/2023 | DIRECTCOMMS PTY LTD | SMS Overdue Service- Library | \$ 21.11 | MFS |
| EFT69753 | 26/04/2023 | ENVISIONWARE | Licence for Reservation Service- Library | \$ 1,648.90 | MFS |
| EFT69754 | 26/04/2023 | FAT BIKE CHAMPIONSHIPS INC. | Funding- Economic Development | \$ 5,000.00 | MFS |
| EFT69755 | 26/04/2023 | FIRE & SAFETY SERVICES | Investigate & Repair Fault on Fire Panel- Civic Centre | \$ 1,115.40 | MFS |
| EFT69756 | 26/04/2023 | FOCUS NETWORKS | Software Subscription Renewal- IT | \$ 10,444.50 | MFS |
| EFT69757 | 26/04/2023 | FOOTPRINT CLEANING (EMPOWER3 PTY LTD) | Ad Hoc Cleans- Civic Centre | \$ 3,884.41 | MFS |
| EFT69758 | 26/04/2023 | FUEL TRANS AUSTRALIA PTY LTD T/A RECHARGE PETROLEUM (BP BROOME CENTRAL) | Drums Petrol- Depot | \$ 1,339.80 | MFS |
| EFT69759 | 26/04/2023 | FUNERGY (DIX INITIATIVES PTY LTD) | Entertainment for Youth Week 2023- Skate Park | \$ 2,458.50 | MFS |
| EFT69760 | 26/04/2023 | G. BISHOPS TRANSPORT SERVICES PTY LTD | Fertiliser Freight- Nursery | \$ 1,719.44 | MFS |
| EFT69761 | 26/04/2023 | GRANICUS AUSTRALIA PTY LTD | Monthly Fee- IT | \$ 192.50 | MFS |
| EFT69762 | 26/04/2023 | GREAT NORTHERN LOGISTICS PTY LTD | Vehicle Service- Engineering | \$ 3,519.40 | MFS |
| EFT69763 | 26/04/2023 | HARMONY HORTICULTURE | Weed Spraying- Broome North | \$ 5,005.00 | MFS |
| EFT69764 | 26/04/2023 | HOLDFAST FLUID POWER NW PTY LTD | Compactor Hydraulic Repairs- WMF | \$ 91.85 | MFS |

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

| PAYMENT # | Date | Name | Description | Amount | DEL AUTH |
|--|------------|--|---|-----------------|----------|
| EFT69765 | 26/04/2023 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Charges- BRAC Ovals | \$ 4,054.28 | MFS |
| EFT69766 | 26/04/2023 | INCLUSION SOLUTIONS LIMITED | Presenters- Sports Forum in Broome | \$ 4,581.50 | MFS |
| EFT69767 | 26/04/2023 | JAYE SMOKER (UNBOUND SOUND) | Speakers & Brackets- Civic Centre | \$ 5,280.00 | MFS |
| EFT69768 | 26/04/2023 | JUSTUS KIPTOO NG'ETICH | Reimbursement- Health | \$ 349.21 | MFS |
| EFT69769 | 26/04/2023 | KIMBERLEY QUARRY PTY LTD | Road base- Fairway Drive Works | \$ 23,950.13 | MFS |
| EFT69770 | 26/04/2023 | LO-GO APPOINTMENTS | Temporary Staff- P&G | \$ 4,130.13 | MFS |
| EFT69771 | 26/04/2023 | MANDALAY TECHNOLOGIES PTY LTD | Subscription Renewal- WMF | \$ 30,546.06 | MFS |
| EFT69772 | 26/04/2023 | MELBOURNE URBIS PTY LTD | Consultant Fees- Community Engagement | \$ 20,570.00 | MFS |
| EFT69773 | 26/04/2023 | NORTH WEST COAST SECURITY | Security Services- Various | \$ 4,526.59 | MFS |
| EFT69774 | 26/04/2023 | ORACLE CORPORATION AUSTRALIA PTY LIMITED | Aconex Licence- Chinatown Stage 2 | \$ 2,060.23 | MFS |
| EFT69775 | 26/04/2023 | PAUL ZANETTI | Facility Assistant Kimberley Careers Expo- Civic Centre | \$ 180.00 | MFS |
| EFT69776 | 26/04/2023 | PMK WELDING & METAL FABRICATION | Replacement Air conditioner- WMF | \$ 4,400.00 | MFS |
| EFT69777 | 26/04/2023 | POOL WISDOM | Pool Chemicals- BRAC | \$ 190.52 | MFS |
| EFT69778 | 26/04/2023 | PROBAX PTY LTD | Cloud Backup Storage- IT | \$ 1,648.68 | MFS |
| EFT69779 | 26/04/2023 | PROFESSIONAL ARTS MANAGEMENT | Arts Plan Catalogue- Admin | \$ 12,053.25 | MFS |
| EFT69780 | 26/04/2023 | SEEK LIMITED | Recruitment & Advertising- People & Culture | \$ 1,061.50 | MFS |
| EFT69781 | 26/04/2023 | ST JOHN AMBULANCE AUSTRALIA (WA) INC | Sports First Aid Training- Community | \$ 1,700.00 | MFS |
| EFT69782 | 26/04/2023 | STUDIO TWENTY 7 GRAPHIC DESIGN | Graphic Designing- Activation & Engagement | \$ 660.00 | MFS |
| EFT69783 | 26/04/2023 | TAPPED PLUMBING & GAS PTY LTD | Plumbing Repairs- Staff Housing | \$ 132.00 | MFS |
| EFT69784 | 26/04/2023 | TARYN YEATES PHOTOGRAPHY | Drone Images- Town Beach | \$ 375.00 | MFS |
| EFT69785 | 26/04/2023 | TNT AUSTRALIA PTY LTD | Freight Charges- Health | \$ 218.94 | MFS |
| EFT69786 | 26/04/2023 | TOTALLY WORKWEAR | Uniforms- People & Culture | \$ 75.00 | MFS |
| EFT69787 | 26/04/2023 | VOCUS COMMUNICATIONS | Monthly Phone Service- IT | \$ 1,006.17 | MFS |
| EFT69788 | 27/04/2023 | CHARTER PROPERTY GROUP PTY LTD | Staff Rent- May 2023 | \$ 3,457.72 | MFS |
| EFT69789 | 27/04/2023 | FIRST NATIONAL REAL ESTATE BROOME | Staff Rent- May 2023 | \$ 9,099.43 | MFS |
| EFT69790 | 27/04/2023 | FIRST NATIONAL REAL ESTATE BROOME - COMMERCIAL TRUST | Staff Rent- May 2023 | \$ 300.00 | MFS |
| EFT69791 | 27/04/2023 | HUTCHINSON REAL ESTATE | Staff Rent- May 2023 | \$ 2,464.29 | MFS |
| EFT69792 | 27/04/2023 | PRD NATIONWIDE | Staff Rent- May 2023 | \$ 12,885.09 | MFS |
| EFT69793 | 27/04/2023 | RAY WHITE BROOME (STAFF RENTAL PAYMENTS) | Staff Rent- May 2023 | \$ 11,926.20 | MFS |
| MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL: | | | | \$ 1,654,324.18 | |

MUNICIPAL CHEQUES - APRIL 2023

| | | | | |
|--------------------------|--|--|--|------|
| | | | | |
| MUNICIPAL CHEQUES TOTAL: | | | | \$ - |

TRUST CHEQUES - APRIL 2023

| | | | | |
|----------------------|--|--|--|------|
| | | | | |
| TRUST CHEQUES TOTAL: | | | | \$ - |

PAYROLL - APRIL 2023

| | | | | | |
|----------------|------------|---------|------------------------------------|---------------|-----|
| | 5/04/2023 | Payroll | W/E 04.04.2023 | \$ 393,654.75 | MFS |
| | 20/04/2023 | Payroll | W/E 18.04.2023 | \$ 383,358.02 | MFS |
| | 21/04/2023 | Payroll | Out of Cycle pay | \$ 822.73 | MFS |
| | 27/04/2023 | Payroll | Out of Cycle pay - Termination Pay | \$ 6,929.74 | MFS |
| PAYROLL TOTAL: | | | | \$ 784,765.24 | |

MUNICIPAL CREDIT CARD PAYMENTS - APRIL 2023

| | | | | | |
|----------|------------|--------------------------------|--|-------------|-----|
| EFT69802 | 1/05/2023 | Asset and Building Coordinator | Payment | \$ 1,602.60 | MFS |
| | 17/03/2023 | NORTH WEST LOCKSMITH | Keys Cut x 7 | \$ 35.00 | MFS |
| | 3/04/2023 | PORT DRIVE MARINE PTY | Life Rings x 15 | \$ 1,350.00 | MFS |
| | 6/04/2023 | BROOME BOAT SHOP | Life Rings x 2 | \$ 217.60 | MFS |
| EFT69803 | 1/05/2023 | BRAC Operations Supervisor | Payment | \$ 174.07 | MFS |
| | 23/03/2023 | INTNL TRANSACTION FEE | Transaction Fee | \$ 0.73 | MFS |
| | 23/03/2023 | ZOOMSHIFT SUBSCRIPTION | Online Rostering - BRAC/Civic Centre | \$ 29.24 | MFS |
| | 4/04/2023 | BUNNINGS 325000 | Caps for dive blocks - BRAC | \$ 19.96 | MFS |
| | 12/04/2023 | BUNNINGS 325000 | Cyclone prep ropes - BRAC | \$ 95.30 | MFS |
| | 12/04/2023 | WOOLWORTHS | Milk - BRAC | \$ 3.30 | MFS |
| | 13/04/2023 | ZOOMSHIFT SUBSCRIPTION | Zoom Shift Rostering - BRAC / Civic Centre | \$ 12.56 | MFS |
| | 13/04/2023 | INTNL TRANSACTION FEE | Transaction Fee | \$ 0.31 | MFS |
| | 14/04/2023 | ZOOMSHIFT SUBSCRIPTION | Zoom shift Rostering - BRAC / Civic Centre | \$ 12.36 | MFS |
| | 14/04/2023 | INTNL TRANSACTION FEE | Transaction Fee | \$ 0.31 | MFS |
| EFT69804 | 1/05/2023 | Business Support Officer | Payment | \$ 2,463.62 | MFS |

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

| PAYMENT # | Date | Name | Description | Amount | DEL AUTH |
|-----------|------------|---|---|-------------|----------|
| | 22/03/2023 | OFFICE NATIONAL BROOME | Miscellaneous Items for Nursery | \$ 190.05 | MFS |
| | 22/03/2023 | REPCO | Four Hole Towball | \$ 146.40 | MFS |
| | 3/04/2023 | KMART | Forks for Depot breakroom | \$ 10.00 | MFS |
| | 3/04/2023 | KIMBERLEY TRAILER PART | Bolts | \$ 15.00 | MFS |
| | 5/04/2023 | J BLACKWOOD & SON P/L | Safety Glasses | \$ 103.36 | MFS |
| | 11/04/2023 | BDH | Filters and Brush | \$ 157.22 | MFS |
| | 11/04/2023 | NWH Solution Pty Ltd | Alloy Thread and Tape | \$ 59.41 | MFS |
| | 12/04/2023 | STREETER & MALE HARD | Screws for Workshop | \$ 16.80 | MFS |
| | 12/04/2023 | RAPID CLEAN NORTHWEST | Red Stain Wash 20L | \$ 380.16 | MFS |
| | 13/04/2023 | CLARK RUBBER BROOME | Mat for workshop | \$ 34.95 | MFS |
| | 14/04/2023 | KENNARDS HIRE SYDNEY | Skid Steer Hire | \$ 468.61 | MFS |
| | 17/04/2023 | BROOME BOLT SUPPLIES | Bolts and Washers | \$ 19.80 | MFS |
| | 18/04/2023 | NORTHERN RURAL SUPPLIE | Roundup Ultramax 20L | \$ 242.22 | MFS |
| | 18/04/2023 | KIMBERLEY FUEL OIL | Air Filters | \$ 343.65 | MFS |
| | 18/04/2023 | BUNNINGS 325000 | Spray Paint | \$ 29.50 | MFS |
| | 18/04/2023 | J BLACKWOOD & SON P/L | Surface Conditioning Disc | \$ 42.99 | MFS |
| | 19/04/2023 | BROOME CRETE | Grey Cement 20kg Bag | \$ 203.50 | MFS |
| EFT69805 | 1/05/2023 | Business System Improvement Coordinator | Payment | \$ 1,334.47 | MFS |
| | 21/03/2023 | HARVEY NORMAN ONLINE | TV for Depot Breakroom | \$ 695.00 | MFS |
| | 11/04/2023 | MICROSOFT | Microsoft Azure Usage Charges | \$ 639.47 | MFS |
| EFT69806 | 1/05/2023 | CLOSED A/C BRAC Administration Officer | Payment | \$ 978.71 | MFS |
| | 21/03/2023 | COCA-COLA AMATIL | Kiosk Stock- BRAC | \$ 592.16 | MFS |
| | 24/03/2023 | KMART | Kettle and Toaster BRAC Kiosk | \$ 35.00 | MFS |
| | 30/03/2023 | OFFICE NATIONAL BROOME | Office National Stationery BRAC | \$ 345.05 | MFS |
| | 31/03/2023 | WOOLWORTHS | Milk Kiosk BRAC | \$ 6.50 | MFS |
| EFT69807 | 1/05/2023 | Chief Executive Officer | Payment | \$ 808.81 | MFS |
| | 17/03/2023 | BP SHINJU | Fuel CEO vehicle | \$ 253.30 | MFS |
| | 17/03/2023 | LIVE TAXI AUSTRALIA | CEO travel reimbursement as per contract | \$ 41.67 | MFS |
| | 19/03/2023 | LIVE TAXI AUSTRALIA | CEO travel reimbursement as per contract | \$ 40.95 | MFS |
| | 22/03/2023 | LIVE TAXI AUSTRALIA | Minister meeting -CEO/Shire Pres Travel | \$ 47.04 | MFS |
| | 23/03/2023 | CITY OF PERTH PARKING | City of Perth Parking - Minister Punch visit | \$ 4.54 | MFS |
| | 23/03/2023 | SWAN TAXIS PERTH | Taxi- Minister Punch Trip Perth | \$ 38.64 | MFS |
| | 23/03/2023 | DELAWARE NORTH | Travel meal expense CEO and Shire President | \$ 18.90 | MFS |
| | 23/03/2023 | COLES | Travel meal expense CEO and Shire President | \$ 24.61 | MFS |
| | 31/03/2023 | SPOTTO WA | Taxi service as per contract | \$ 38.59 | MFS |
| | 10/04/2023 | LIVE TAXI AUSTRALIA | CEO travel reimbursement as per contract | \$ 51.99 | MFS |
| | 12/04/2023 | COLES | Travel meal expense, dinner and breakfast - Finance Officer | \$ 56.64 | MFS |
| | 12/04/2023 | LIVE TAXI AUSTRALIA | Travel reimbursement- Finance Officer | \$ 36.23 | MFS |
| | 13/04/2023 | GM CABS PTY LTD | Travel reimbursement- Finance Officer | \$ 53.03 | MFS |
| | 14/04/2023 | LIVE TAXI AUSTRALIA | Travel reimbursement- Finance Officer | \$ 41.71 | MFS |
| | 14/04/2023 | SWAN TAXIS PTY LTD | Travel reimbursement- Finance Officer | \$ 33.97 | MFS |
| | 19/04/2023 | HEDLAND HARBOUR CAFE | CEO travel reimbursement RCWA meeting | \$ 27.00 | MFS |
| EFT69808 | 1/05/2023 | Civic Centre Coordinator | Payment | \$ 2,062.71 | MFS |
| | 17/03/2023 | NISBETS AUSTRALIA | Cutlery | \$ 1,311.09 | MFS |
| | 20/03/2023 | DEPT OF RACING GAMIN | Occasional Liquor Licence | \$ 57.00 | MFS |
| | 20/03/2023 | BUNNINGS 325000 | Fairy Lights | \$ 98.00 | MFS |
| | 21/03/2023 | DEPT OF RACING GAMIN | Occasional Liquor License | \$ 119.50 | MFS |
| | 23/03/2023 | BUNNINGS 325000 | Fairy lights, hardware | \$ 230.18 | MFS |
| | 23/03/2023 | COLES | Refreshments | \$ 19.62 | MFS |
| | 4/04/2023 | ACCESS ALL AREAS TRAINING | Staff Training | \$ 165.00 | MFS |
| | 11/04/2023 | FACEBOOK | Facebook advertising | \$ 50.33 | MFS |
| | 12/04/2023 | DESIATOV RETAIL GROUP | Platform Ladder | \$ 1,249.00 | MFS |
| | 15/04/2023 | SPOTIFY | Spotify music streaming service | \$ 11.99 | MFS |
| | 18/04/2023 | DESIATOV RETAIL GROUP | Ladder refund | \$ 1,249.00 | MFS |
| EFT69809 | 1/05/2023 | Director Infrastructure | Payment | \$ 100.00 | MFS |
| | 1/04/2023 | AMPOL BROOME | Fuel for work vehicle | \$ 100.00 | MFS |
| EFT69810 | 1/05/2023 | EA to Chief Executive Officer | Payment | \$ 7,254.35 | MFS |
| | 16/03/2023 | VIRGIN AU7959221363734 | Flight for SPC - Precinct Planning Engagement | \$ 268.97 | MFS |
| | 22/03/2023 | CORPORATE TRAVEL MANAGEMENT | Flight booking fee People and Culture Adviser | \$ 5.46 | MFS |
| | 22/03/2023 | VIRGIN AU7959221615496 | Flights for People and Culture Adviser | \$ 345.77 | MFS |
| | 22/03/2023 | QANTAS AIRWAYS LIMITED | Flights for People and Culture Adviser | \$ 438.53 | MFS |
| | 22/03/2023 | CORPORATE TRAVEL MANAGEMENT | Flights for CEO to attend meetings in Perth | \$ 5.46 | MFS |
| | 22/03/2023 | VIRGIN AU7959221633774 | Flights for CEO to attend meetings in Perth | \$ 380.27 | MFS |
| | 22/03/2023 | QANTAS AIRWAYS LIMITED | Flights for CEO to attend meetings in Perth | \$ 830.70 | MFS |
| | 6/04/2023 | QANTAS AIRWAYS LIMITED | Flights for Cr Mitchell to attend KRG meeting | \$ 884.58 | MFS |
| | 6/04/2023 | CORPORATE TRAVEL MANAGEMENT | CTM flight booking fee for Cr Mitchell | \$ 5.46 | MFS |
| | 12/04/2023 | QANTAS AIRWAYS LIMITED | Flight for CEO to Perth for KRG meeting | \$ 1,040.63 | MFS |
| | 12/04/2023 | CORPORATE TRAVEL MANAGEMENT | CTM booking fee for CEO | \$ 5.46 | MFS |
| | 12/04/2023 | VIRGIN AU7959222302228 | Flights to Broome for Temporary Ranger | \$ 725.92 | MFS |

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

| PAYMENT # | Date | Name | Description | Amount | DEL AUTH |
|-----------|------------|--|---|-------------|----------|
| | 12/04/2023 | QANTAS AIRWAYS LIMITED | Flights for Cr Mitchell to attend KRG meeting | \$ 1,040.63 | MFS |
| | 12/04/2023 | CORPORATE TRAVEL MANAGEMENT | Flight booking fee for Cr Mitchell | \$ 5.46 | MFS |
| | 12/04/2023 | VIRGIN AU7955010792612 | Flight for Temporary Ranger | \$ 55.00 | MFS |
| | 12/04/2023 | CORPORATE TRAVEL MANAGEMENT | CTM fee for Temporary Ranger | \$ 5.46 | MFS |
| | 12/04/2023 | VIRGIN AU7955010792611 | Flight for Temporary Ranger | \$ 55.00 | MFS |
| | 13/04/2023 | QANTAS AIRWAYS LIMITED | Flight for CEO to Perth for KRG meeting | \$ 99.00 | MFS |
| | 13/04/2023 | QANTAS AIRWAYS LIMITED | Flight for CEO to Perth for KRG meeting | \$ 13.13 | MFS |
| | 14/04/2023 | AVIAIR PTY LTD | Flights to Pt Hedland for CEO to attend RCAWA | \$ 1,038.00 | MFS |
| | 18/04/2023 | CORPORATE TRAVEL MANAGEMENT | CTM hire car booking fee for CEO | \$ 5.46 | MFS |
| EFT69811 | 1/05/2023 | Executive Support Officer - Development Services | Payment | \$ 630.00 | MFS |
| | 4/04/2023 | LGPA | Medium Density Codes Planning Workshop | \$ 30.00 | MFS |
| | 19/04/2023 | DWER - WATER | Clearing Permit Application | \$ 600.00 | MFS |
| EFT69812 | 1/05/2023 | Executive Support Officer - Infrastructure | Payment | \$ 243.25 | MFS |
| | 4/04/2023 | WOOLWORTHS | Catering - Woolworths | \$ 54.25 | MFS |
| | 14/04/2023 | KMART | Homewares | \$ 189.00 | MFS |
| EFT69813 | 1/05/2023 | Fleet/Store Administrator | Payment | \$ 4,940.49 | MFS |
| | 20/03/2023 | BDH | Hex nipples for patching truck | \$ 17.95 | MFS |
| | 20/03/2023 | BROOME BOLT SUPPLIES | Nut bolts washer JD Mower | \$ 5.72 | MFS |
| | 20/03/2023 | BROOME BOLT SUPPLIES | Galv M10 cup head bolt and nut JD Mower | \$ 54.78 | MFS |
| | 20/03/2023 | BUNNINGS 325000 | Shovel for the Road Sweeper | \$ 48.00 | MFS |
| | 20/03/2023 | FIELD AIRCONDITIONING | Cables black red and lugs for workshop | \$ 141.85 | MFS |
| | 20/03/2023 | FIELD AIRCONDITIONING | Bosch battery maintenance Fuel Ute | \$ 246.40 | MFS |
| | 20/03/2023 | J BLACKWOOD & SON P/L | Depot consumables | \$ 294.46 | MFS |
| | 20/03/2023 | REPCO | Bottlejack for workshop | \$ 131.10 | MFS |
| | 21/03/2023 | BUNNINGS 325000 | Mat for workshop consumables | \$ 19.90 | MFS |
| | 24/03/2023 | PARKWAY MEATS | BBQ meat for Manager Works farewell | \$ 390.18 | MFS |
| | 27/03/2023 | BDH | Hydraulic hose fittings for Bomag | \$ 36.87 | MFS |
| | 28/03/2023 | BROOME BOLT SUPPLIES | Impact socket tool | \$ 26.40 | MFS |
| | 28/03/2023 | CLARK RUBBER BROOME | Pinch weld boot rubber bomag | \$ 59.80 | MFS |
| | 28/03/2023 | COLES | Depot consumables | \$ 61.78 | MFS |
| | 28/03/2023 | NWH Solution Pty Ltd | Fitting for Bomag | \$ 10.00 | MFS |
| | 29/03/2023 | BDH | Reducing bush for bomag | \$ 3.04 | MFS |
| | 29/03/2023 | BROOME BOLT SUPPLIES | Parts for the JD Tractor P1222 | \$ 15.95 | MFS |
| | 29/03/2023 | FIELD AIRCONDITIONING | Globes for fly gang truck | \$ 17.75 | MFS |
| | 29/03/2023 | FIELD AIRCONDITIONING | Anderson plug and solenoid for Trailer P6616 | \$ 110.00 | MFS |
| | 29/03/2023 | FIELD AIRCONDITIONING | Replacement battery for trailer | \$ 375.00 | MFS |
| | 30/03/2023 | OFFICE NATIONAL BROOME | Depot Consumables | \$ 366.47 | MFS |
| | 30/03/2023 | BUNNINGS | Depot Consumables | \$ 35.37 | MFS |
| | 31/03/2023 | BROOME BOLT SUPPLIES | Parts for Bomag | \$ 56.43 | MFS |
| | 31/03/2023 | J BLACKWOOD & SON P/L | Pad Sorb Prosafe Workshop Consumables | \$ 328.00 | MFS |
| | 3/04/2023 | BROOME BOLT SUPPLIES | Nuts for Volvo loader | \$ 24.75 | MFS |
| | 3/04/2023 | BROOME BOLT SUPPLIES | Nuts for Volvo loader | \$ 44.00 | MFS |
| | 3/04/2023 | KIMBERLEY TRAILER PART | Jockey Wheel for Trailer | \$ 172.00 | MFS |
| | 4/04/2023 | KIMBERLEY FUEL OIL | Oils for Workshop | \$ 1,290.83 | MFS |
| | 4/04/2023 | KIMBERLEY FUEL OIL | Oils for Workshop | \$ 1.29 | MFS |
| | 5/04/2023 | KIMBERLEY FUEL OIL | Road sweeper filters | \$ 230.42 | MFS |
| | 5/04/2023 | BDH | Road sweeper hose | \$ 10.30 | MFS |
| | 5/04/2023 | FIELD Air-conditioning | Work Lamp and connectors for road sweeper | \$ 313.70 | MFS |
| EFT69814 | 1/05/2023 | Library Coordinator | Payment | \$ 2,319.04 | MFS |
| | 17/03/2023 | COLES | Fabric spray for chairs | \$ 10.03 | MFS |
| | 17/03/2023 | SP JB HI-FI ONLINE | DVDs for the library collection | \$ 115.91 | MFS |
| | 17/03/2023 | SP MAGABALA | Purchased books for the library collection. | \$ 567.76 | MFS |
| | 21/03/2023 | OFFICE NATIONAL BROOME | Purchased disposable paper cups | \$ 27.15 | MFS |
| | 31/03/2023 | ART GALLERY OF WA | Books for the local studies collection | \$ 100.00 | MFS |
| | 1/04/2023 | MANTRA MURRAY PERTH | Accommodation for Mystique Dia for SLWA Grant | \$ 597.50 | MFS |
| | 4/04/2023 | W.A. LIBRARY SUPPLIES | Item processing materials for books | \$ 115.10 | MFS |
| | 5/04/2023 | KANGAROO EDUCATIONAL | Purchased three replacement chair covers | \$ 389.40 | MFS |
| | 6/04/2023 | SP KOORI CURRICULUM | Purchase two puppets for Storytime program | \$ 149.01 | MFS |
| | 11/04/2023 | STREETTER & MALE HARD | Purchase 4 spray bottles | \$ 10.00 | MFS |
| | 11/04/2023 | BOOKTOPIA PTY LTD | Purchase 2 books for the collection | \$ 92.23 | MFS |
| | 11/04/2023 | SP ILF INDIGENOUSLITER | Purchase 2 books for the collection | \$ 144.95 | MFS |
| EFT69815 | 1/05/2023 | Manager - Community Facilities | Payment | \$ 312.40 | MFS |
| | 20/03/2023 | WOOLWORTHS 4304 | Consumables for BRAC kiosk | \$ 99.70 | MFS |
| | 17/04/2023 | COLES | Civic kiosk/bar supplies | \$ 212.70 | MFS |
| EFT69816 | 1/05/2023 | Manager Governance, Strategy & Risk | Payment | \$ 338.82 | MFS |
| | 28/03/2023 | INSIGHT CALL CENTRE | After Hours Call Centre Monthly Charges | \$ 338.82 | MFS |
| EFT69817 | 1/05/2023 | Manager People & Culture | Payment | \$ 49.50 | MFS |
| | 17/04/2023 | PATHWEST LABORATORY | Drug and Alcohol pre-employment screen | \$ 49.50 | MFS |
| EFT69818 | 1/05/2023 | Manager Waste Services | Payment | \$ 1,174.00 | MFS |
| | 12/04/2023 | SP BIOME | Bokashi home composting bins | \$ 220.00 | MFS |

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

| PAYMENT # | Date | Name | Description | Amount | DEL AUTH |
|------------------------------|------------|--|--|--------------|----------|
| | 12/04/2023 | COMPOSTCENT | Home composting rebate- subpod prize | \$ 954.00 | MFS |
| EFT69819 | 1/05/2023 | Marketing & Communications Coordinator | Payment | \$ 1,142.52 | MFS |
| | 28/03/2023 | CAMPAIGNMONITOR | Campaign Monitor March Invoice | \$ 152.90 | MFS |
| | 3/04/2023 | PINDAN PRINTING KOLORS | LoveBroomeSport, PlaytheBroomeWay stickers | \$ 665.63 | MFS |
| | 3/04/2023 | PINDAN PRINTING KOLORS | Printing of BRAC Redevelopment Brochure | \$ 303.00 | MFS |
| | 4/04/2023 | Canva | Monthly Canva Subscription | \$ 20.99 | MFS |
| EFT69820 | 1/05/2023 | Parks Supervisor | Payment | \$ 922.37 | MFS |
| | 23/03/2023 | BUNNINGS 325000 | Formply, concrete + straps | \$ 265.90 | MFS |
| | 23/03/2023 | NORTRUSS BUILDING SU | Plastic mould joint | \$ 140.01 | MFS |
| | 24/03/2023 | NWH Solution Pty Ltd | Retic parts | \$ 205.64 | MFS |
| | 28/03/2023 | J BLACKWOOD & SON P/L | 9V batteries | \$ 113.26 | MFS |
| | 5/04/2023 | BUNNINGS 325000 | Painters drop sheets | \$ 87.96 | MFS |
| | 11/04/2023 | WOOLWORTHS | Crawling insect spray | \$ 21.60 | MFS |
| | 12/04/2023 | BUNNINGS 325000 | Drill bits | \$ 66.20 | MFS |
| | 13/04/2023 | KIMBERLEY TRAILER PART | U-bolts for mowers | \$ 21.80 | MFS |
| EFT69821 | 1/05/2023 | People & Culture Advisor | Payment | \$ 1,563.46 | MFS |
| | 27/03/2023 | VHG CANBERRA | Cr Chris Mitchell KRG Canberra Trip March 2023 | \$ 732.00 | MFS |
| | 29/03/2023 | PRINTING IDEAS | Printing - Shire President's Caricature | \$ 24.20 | MFS |
| | 30/03/2023 | PEARL SHED | Caricature - Shire President's farewell gift | \$ 337.90 | MFS |
| | 30/03/2023 | CHINATOWN NEWSAGENCY | Farewell gift paper- Shire President | \$ 15.95 | MFS |
| | 31/03/2023 | COLES | CEO15 Catering | \$ 106.41 | MFS |
| | 4/04/2023 | OASIS EATERY PTY LTD | Council Workshop Catering | \$ 197.00 | MFS |
| | 18/04/2023 | BROOME FLORIST | Wreath - ANZAC Day | \$ 150.00 | MFS |
| EFT69822 | 1/05/2023 | Property Maintenance Officer | Payment | \$ 73.63 | MFS |
| | 18/04/2023 | TRADELINK | Essentials chrome taps | \$ 73.63 | MFS |
| EFT69823 | 1/05/2023 | Senior Administration & Governance Officer | Payment | \$ 1,195.18 | MFS |
| | 20/03/2023 | HALMAXPTYLT | Linkin SMS Text Service | \$ 170.00 | MFS |
| | 21/03/2023 | OASIS EATERY PTY LTD | Catering Council Workshop | \$ 226.00 | MFS |
| | 31/03/2023 | GINREAB THAI BROOME | Dinner Ordinary Meeting Council | \$ 232.21 | MFS |
| | 31/03/2023 | COLES | Catering Special Meeting for Council | \$ 64.75 | MFS |
| | 3/04/2023 | LIME LEAF CAFE | Catering Special Meeting for Council | \$ 306.90 | MFS |
| | 18/04/2023 | BROOME BOULEVARD CAFE | Catering Workshop | \$ 195.32 | MFS |
| EFT69824 | 1/05/2023 | Senior Customer Service Officer | Payment | \$ 1,618.34 | MFS |
| | 21/03/2023 | OASIS EATERY PTY LTD | Catering for Council Meeting | \$ 28.00 | MFS |
| | 21/03/2023 | COLES | Catering for Council Meeting | \$ 43.31 | MFS |
| | 31/03/2023 | DEPARTMENT OF TRANSPOR | Shire of Broome Number Plates | \$ 600.00 | MFS |
| | 31/03/2023 | WOOLWORTHS | Kitchen Supplies | \$ 95.00 | MFS |
| | 14/04/2023 | OFFICE NATIONAL BROOME | Stationery Order | \$ 479.09 | MFS |
| | 14/04/2023 | OFFICE NATIONAL BROOME | Stationery Order | \$ 372.94 | MFS |
| EFT69825 | 1/05/2023 | Sport & Recreation Facility Coordinator | Payment | \$ 255.76 | MFS |
| | 17/03/2023 | BUNNINGS | Hose fittings | \$ 17.89 | MFS |
| | 22/03/2023 | COLES | Batteries | \$ 31.00 | MFS |
| | 22/03/2023 | BUNNINGS | Extension cord | \$ 13.90 | MFS |
| | 27/03/2023 | COLES | Refreshments | \$ 7.20 | MFS |
| | 28/03/2023 | NORTH WEST LOCKSMITH | Keys for Hayne Oval Light Box | \$ 24.00 | MFS |
| | 28/03/2023 | NORTH WEST LOCKSMITH | Keys for Fathers McMahon Light Tower Boxes | \$ 48.00 | MFS |
| | 29/03/2023 | MONSOONAL BLUES | Cutlery | \$ 25.16 | MFS |
| | 30/03/2023 | COLES | AA batteries | \$ 20.30 | MFS |
| | 3/04/2023 | BUNNINGS | Ring bolts for kiosk door | \$ 11.94 | MFS |
| | 6/04/2023 | WOOLWORTHS | Refreshments | \$ 6.20 | MFS |
| | 14/04/2023 | WOOLWORTHS | Refreshments | \$ 6.20 | MFS |
| | 17/04/2023 | WOOLWORTHS | Refreshments | \$ 36.60 | MFS |
| | 18/04/2023 | WOOLWORTHS | Refreshments | \$ 7.37 | MFS |
| EFT69826 | 1/05/2023 | Waste Supervisor | Payment | \$ 1,175.52 | MFS |
| | 18/04/2023 | TRACKSPARES | Track parts and bolts | \$ 206.80 | MFS |
| | 18/04/2023 | BUNNINGS | Hammer drill and rake's | \$ 593.53 | MFS |
| | 19/04/2023 | J BLACKWOOD & SON P/L | PPE for machine clean outs | \$ 375.19 | MFS |
| EFT69827 | 1/05/2023 | Youth & Community Development Officer | Payment | \$ 358.61 | MFS |
| | 28/03/2023 | SHIRE OF BROOME | Permit for Youth Expo 2023 | \$ 54.00 | MFS |
| | 11/04/2023 | BROOME CYCLES | Prize Youth Week Skate event 2023 | \$ 60.90 | MFS |
| | 11/04/2023 | BROOME CYCLES | Prize Youth Week Skate event 2023 | \$ 60.90 | MFS |
| | 17/04/2023 | BROOME PROGRESSIVE SUPPLIES | Supplies Youth Week Skate 2023 | \$ 91.16 | MFS |
| | 17/04/2023 | COLES | Supplies Youth Week Skate 2023 | \$ 57.62 | MFS |
| | 17/04/2023 | BP SHINJU | Ice for Youth Week Skate 2023 | \$ 12.60 | MFS |
| | 18/04/2023 | COLES | Ice for Youth Week Skate 2023 | \$ 9.00 | MFS |
| | 18/04/2023 | WOOLWORTHS | Supplies Youth Week Skate 2023 | \$ 12.43 | MFS |
| MUNICIPAL CREDIT CARD TOTAL: | | | | \$ 35,092.23 | MFS |

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - APRIL 2023

PRESENTED TO ORDINARY COUNCIL MEETING 25 MAY 2023

| PAYMENT # | Date | Name | Description | Amount | DEL AUTH |
|-------------------------------------|------------|----------------------------------|----------------------------------|---------------|----------|
| MUNICIPAL DIRECT DEBIT - APRIL 2023 | | | | | |
| DD32060.1 | 4/04/2023 | SUPER EMPLOYEE PAYMENT DEFINITIV | Super FE 04.04.2023 | \$ 87,965.51 | MFS |
| DD32060.2 | 24/04/2023 | SUPER EMPLOYEE PAYMENT DEFINITIV | Super FE 18.04.2023 | \$ 82,052.94 | MFS |
| DD32060.3 | 27/04/2023 | SUPER EMPLOYEE PAYMENT DEFINITIV | Super Termination Pay- Off cycle | \$ 177.19 | MFS |
| MUNICIPAL DIRECT DEBIT TOTAL: | | | | \$ 170,195.64 | |

| | | |
|-------------------------------------|----|--------------|
| MUNICIPAL ELECTRONIC TRANSFER TOTAL | \$ | 1,654,324.18 |
| MUNICIPAL CHEQUES TOTAL | \$ | - |
| PAYROLL TOTAL | \$ | 784,765.24 |
| TRUST CHEQUE TOTAL | \$ | - |
| MUNICIPAL CREDIT CARD TOTAL | \$ | 35,092.23 |
| MUNICIPAL DIRECT DEBIT TOTAL | \$ | 170,195.64 |
| TOTAL PAYMENTS APRIL 2023 | \$ | 2,644,377.29 |

Key for Delegation of Authority:

CEO- Chief Executive Officer
DCS- Director Corporate Services
MFS- Manager Financial Services

9.4.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT - APRIL 2023

| | |
|--------------------------------|-----------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | FRE02 |
| AUTHOR: | Senior Finance Officer |
| CONTRIBUTOR/S: | Manager Financial Services |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

This report recommends that Council receives the Monthly Statement of Financial Activity Report for the period ended 30 April 2023, as required by Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996 (FMR)*.

BACKGROUND

Council is provided with the Monthly Financial Activity Report which has been developed in line with statutory reporting standards and provides Council with a holistic overview of the operations of the Shire of Broome.

Supplementary information has been provided in the form of Notes to the Monthly Report and a General Fund Summary of Financial Activity, which discloses Council's Revenue and Expenditure in summary form, by Programme (Function and Activity).

COMMENT

The 2022/23 Annual Budget was adopted at the Special Meeting on 5 July 2022. The following are key indicators supporting the year to date (YTD) budget position with respect to the Annual Forecast Budget:

| | |
|-------------------------------|---|
| Budget Year elapsed | 83.29% |
| Total Rates Raised Revenue | 100% (of which 96.36% has been collected) |
| Total Other Operating Revenue | 85% |
| Total Operating Expenditure | 71% |
| Total Capital Revenue | 71% |
| Total Capital Expenditure | 45% |
| Total Sale of Assets Revenue | 0% |

More detailed explanations of variances are contained in Note 2 of the Monthly Statement of Financial Activity. The commentary identifies material variations between the expected year-to-date budget position and the position at the reporting date.

Based on the 2022/23 Annual Budget presented at the Special Meeting on 5 July 2022, Council adopted a balanced budget to 30 June 2023. Amendments to the Original Budget include three (quarterly) Finance and Costing Reviews, carry overs and amendments resolved directly by Council; the specific amendments are listed in Note 5 of the Monthly Statement of Financial Activity.

The audited annual financial report was adopted by Council at the April 2023 Ordinary Meeting of Council (OMC), recognising a closing position for 2021/22 of \$2,891,583. This includes a net deficit of \$787,906. Recommendations endorsed at the February 2023 OMC immediately reduced the deficit by transferring \$397,211 from the Public Open Space (POS) Reserve, and the remainder was identified to be remediated through the Finance and Costing Review (FACR) processes.

Year to Date (YTD) Employee Costs listed on page 8 of the attachment are presenting 7.5% below YTD budget. As noted in previous monthly financial activity reports to Council, the Shire engaged IT Vision (the Shire's enterprise resource planning, ERP, software provider) to upgrade to their new payroll system (Altus Payroll). The project commenced in March 2022, and went live in October 2022, however ongoing issues with the consultant and the program build has delayed completion. Several of these issues remain outstanding and have impacted reporting of information within SynergySoft (the Shire's ERP software) and subsequently the Monthly Financial Statement. While some progress is being made YTD employee costs are not reflective of actuals within the report.

The implementation is ongoing with officers continuing to press IT Vision for resolution. Officers will provide an update to Council in the Monthly Financial Report to Council in June.

Energy Developments Limited - West Kimberley Community Fund (EDL)

At the April 2023 Ordinary Meeting of Council (OMC), Council passed resolution Minute No. C/0423/027 to allocated funds through the Community Development Fund sponsorship program. The report noted that Community Development Fund Stream 1 applications were to be funded by a combination of Shire budgeted funds and Energy Developments Limited (EDL) - West Kimberley Community Fund grant funding.

EDL has provided contributions for sponsorship funding as part of their lease arrangements for a number of years with this funding quarantined in Reserve. There is currently a balance of \$62,229 in the EDL Reserve. The remainder of the funding for the Community Development Fund is an annual budget allocation, which for 2022/23 was budgeted at \$70,000.

The April 2023 Community Development Fund report outlined the applications to be recommended to EDL for funding as they meet EDL specific guidelines, these included:

| Applicant | Approved funding |
|---------------------------------------|-------------------------|
| Burrb Wanggarraju Nurlu | \$8,000 |
| Goolarri | \$10,000 |
| Broome Lotteries House | \$7,600 |
| West Kimberley Junior Football League | \$10,000 |
| Total | \$35,600 |

Following the April 2023 OMC Shire officers contacted EDL and gained approval for the four applications to be funded through the EDL reserve. Council are now requested to approve the transfer of \$35,600 from the EDL reserve to fund the four applications. This requires an absolute majority as it is a budget amendment.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4 – Financial report

Section 6.8 – Expenditure from municipal fund not included in the budget.

Local Government (Financial Management) Regulations 1996

Reg 34. Financial activity statement report — s. 6.4

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Officers have gained approval from EDL to utilise reserve funds for the four community applications previously endorsed by Council, which reduces the burden on municipal funding.

RISK

The Financial Activity Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC ASPIRATIONS

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome 11 – Effective leadership, advocacy and governance:

Objective 11.2 Deliver best practice governance and risk management

Outcome 12 – A well informed and engaged community:

Objective 12.1 Provide the community with relevant, timely information and effective engagement

Outcome 13 - Value for money from rates and long term financial sustainability:

- Objective** 13.1 Plan effectively for short and long term financial sustainability
- 13.2 Improve real and perceived value for money from rates

Outcome Fourteen – Excellence in organisational performance and service delivery:

- Objective** 14.3 Monitor and continuously improve performance levels.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0523/019

Moved: Cr C Mitchell

Seconded: Cr H Tracey

That Council:

- 1. Receives the Monthly Financial Activity Statement Report for the period ended 30 April 2023 as attached; and**
- 2. Approves a budget amendment for the transfer of \$35,600 from Account 100235930 Transfer from EDL Sponsorship Reserve to Account 100221730 EDL Sponsorship Programme to satisfy the prior resolution of Council, Minute No. C/0423/027, regarding Energy Development Limited allocations approved through the 2022/23 Community Development Fund program.**

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 7/0

Attachments

1. Monthly Statement of Activity April 2023

SHIRE OF BROOME
MONTHLY FINANCIAL REPORT
For the Period Ended 30 April 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

| | <u>Pages</u> |
|--|---------------------|
| Compilation Report | 2 |
| Monthly Summary Information | 3 |
| Statement of Financial Activity by Program | 6 |
| Statement of Financial Activity By Nature or Type | 8 |
| Statement of Capital Acquisitions and Capital Funding | 9 |
| Statement of Budget Amendments | 11 |
| Note 2 Explanation of Material Variances | 13 |
| Note 3 Net Current Funding Position | 15 |
| Note 4 Cash and Investments | 16 |
| Note 5 Budget Amendments | 17 |
| Note 6 Receivables | 30 |
| Note 7 Cash Backed Reserves | 31 |
| Note 8 Capital Disposals | 33 |
| Note 9 Rating Information | 35 |
| Note 10 Information on Borrowings | 36 |
| Note 11 Trust | 37 |
| Note 12 Details of Capital Acquisitions | 38 |
| Appendix A Supplementary Notes to the Monthly Report | 41 |

Shire of Broome

Compilation Report

For the Period Ended 30 April 2023

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 April 2023 of \$12,957,532.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: S Santoro

Reviewed by: E French

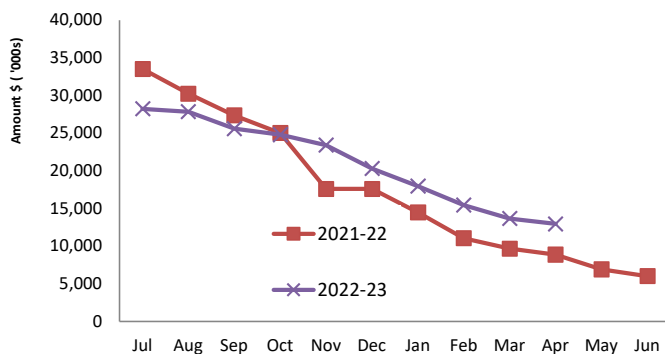
Date prepared: 11/05/2023

Summary by date

Monthly Summary Information

For the Period Ended 30 April 2023

Liquidity Over the Year (Refer Note 3)

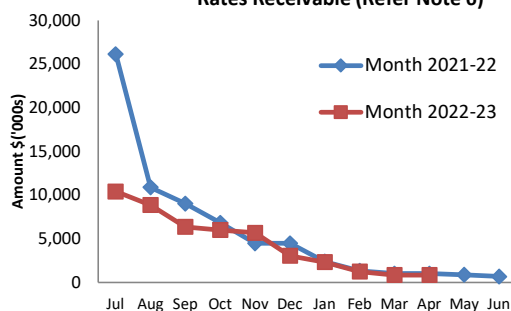
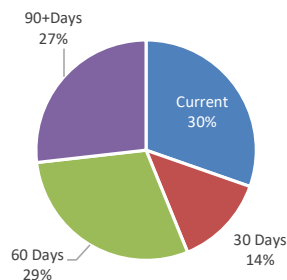
**Cash and Cash Equivalents****as at period end**

| | |
|--------------|----------------------|
| Unrestricted | \$ 17,175,006 |
| Restricted | \$ 33,384,772 |
| | <u>\$ 50,559,779</u> |

Receivables

| | |
|-------|---------------------|
| Rates | \$ 938,379 |
| Other | \$ 1,105,191 |
| | <u>\$ 2,043,570</u> |

Rates Receivable (Refer Note 6)

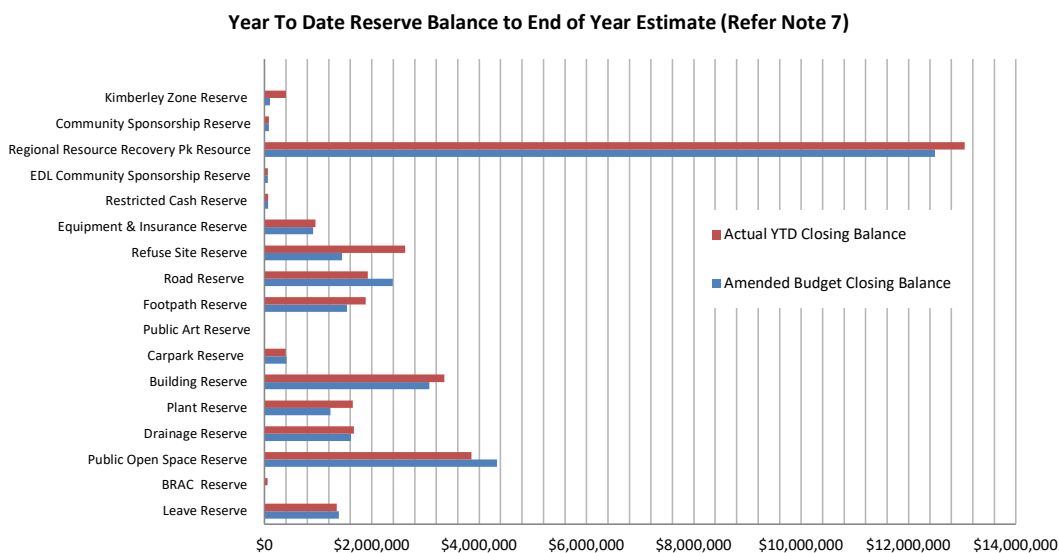
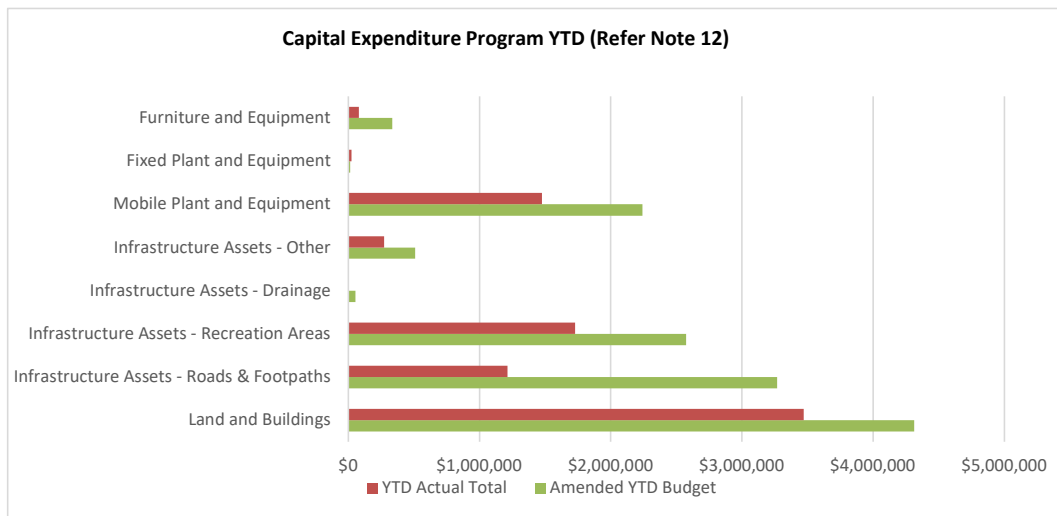
Accounts Receivable Ageing (non-rates)
(Refer Note 6)**Comments**

1. Liquidity refers to the Shire of Broome's ability to meet its financial obligations within the current year. Liquidity increased at the start of the financial year by \$22.228M due mainly to the issuance of rates. Liquidity is a combination of unrestricted cash, Current Debtors (including Rates), and Current Creditors. The Shire of Broome's current position (representing liquidity) can be found in Note 3.

2. Rates were raised in July with payment due 35 days after issuing. Total Rates raised for the year was \$25M with total outstanding rates YTD at \$0.94M.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Broome
Monthly Summary Information
 For the Period Ended 30 April 2023



Comments

*Amended Budget Closing balance is the forecast of the closing balance after all budgeted transfers to and from reserve have been performed. At this time there have been no transactions to or from reserve other than to recognise interest earned on reserve investments. All interest earned on Reserve investments is recorded on reserve at the end of each month.

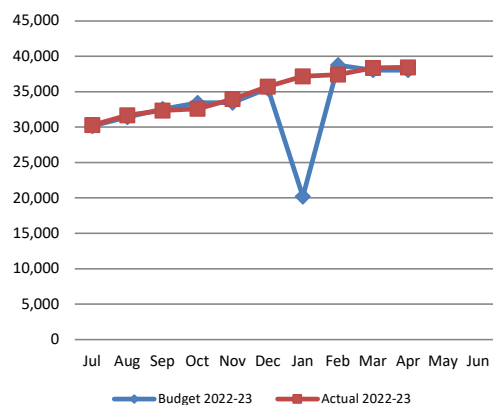
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Broome

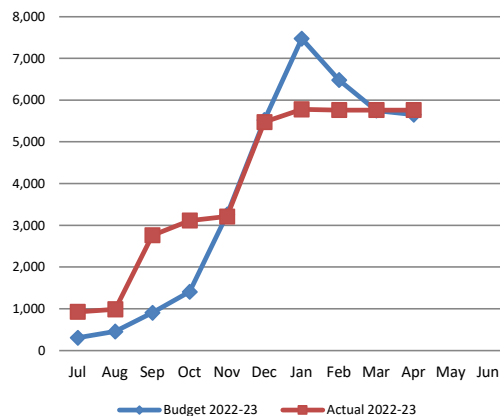
Monthly Summary Information

For the Period Ended 30 April 2023

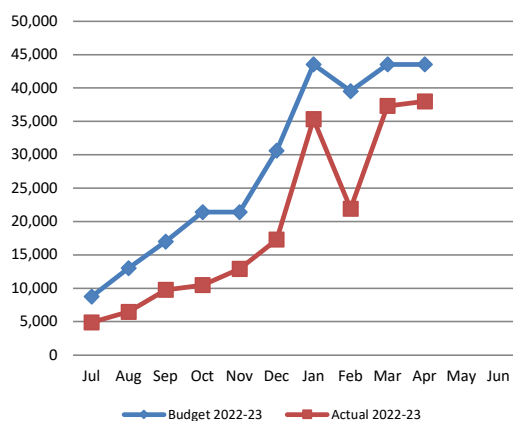
Budget Operating Revenues -v- Actual (Refer Note 2)



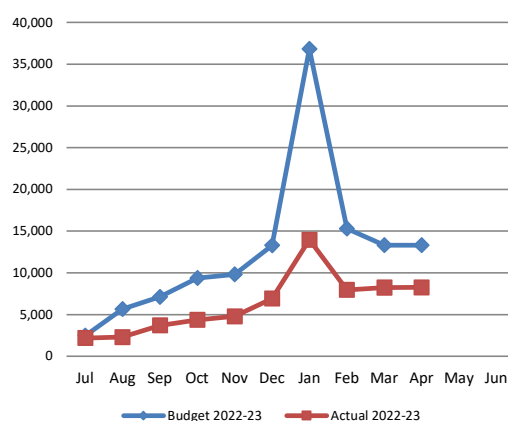
Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

Explanation on material variances are presented in note 2.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2023

| | Note | Amended Annual Budget (a) | Amended YTD Budget (b) | YTD Actual (c) | % | Var. \$ (c)-(b) | Var. % (c)-(b)/(b) | Var. |
|---|------|---------------------------------|------------------------------|----------------------|-----|--------------------|-----------------------|------|
| Operating Revenues | | \$ | \$ | \$ | | \$ | % | |
| Governance | | 28,714 | 26,184 | 9,745 | | (16,439) | (62.78%) | ▼ |
| General Purpose Funding - Rates | 9 | 25,388,347 | 25,317,875 | 25,348,720 | | 30,845 | 0.12% | |
| General Purpose Funding - Other | | 585,639 | 439,230 | 439,229 | | (1) | (0.00%) | |
| Law, Order and Public Safety | | 132,928 | 87,920 | 80,653 | | (7,267) | (8.27%) | |
| Health | | 197,140 | 181,165 | 177,593 | | (3,572) | (1.97%) | |
| Education and Welfare | | 103,000 | 95,830 | 70,000 | | (25,830) | (26.95%) | ▼ |
| Housing | | 608,626 | 507,200 | 482,295 | | (24,905) | (4.91%) | |
| Community Amenities | | 6,417,797 | 5,320,721 | 6,002,882 | | 682,161 | 12.82% | ▲ |
| Recreation and Culture | | 1,632,848 | 1,298,068 | 1,218,015 | | (80,053) | (6.17%) | |
| Transport | | 1,261,537 | 1,047,259 | 865,361 | | (181,898) | (17.37%) | ▼ |
| Economic Services | | 1,310,487 | 1,124,761 | 816,311 | | (308,450) | (27.42%) | ▼ |
| Other Property and Services | | 3,061,038 | 2,608,806 | 2,934,835 | | 326,029 | 12.50% | ▲ |
| Total Operating Revenue | | 40,728,101 | 38,055,019 | 38,445,639 | 85% | 390,620 | | |
| Operating Expense | | | | | | | | |
| Governance | | (2,492,978) | (2,175,321) | (1,699,508) | | 475,813 | 21.87% | ▲ |
| General Purpose Funding | | (450,178) | (377,991) | (300,197) | | 77,794 | 20.58% | ▲ |
| Law, Order and Public Safety | | (1,496,764) | (1,220,898) | (1,194,003) | | 26,895 | 2.20% | |
| Health | | (813,994) | (667,976) | (605,580) | | 62,396 | 9.34% | |
| Education and Welfare | | (799,743) | (653,924) | (660,011) | | (6,087) | (0.93%) | |
| Housing | | (821,616) | (684,670) | (753,082) | | (68,412) | (9.99%) | |
| Community Amenities | | (10,342,380) | (8,616,312) | (7,195,604) | | 1,420,708 | 16.49% | ▲ |
| Recreation and Culture | | (17,437,954) | (14,419,473) | (10,941,884) | | 3,477,589 | 24.12% | ▲ |
| Transport | | (12,142,506) | (10,096,012) | (7,181,708) | | 2,914,304 | 28.87% | ▲ |
| Economic Services | | (2,864,159) | (2,216,291) | (2,032,155) | | 184,136 | 8.31% | |
| Other Property and Services | | (2,766,441) | (2,401,599) | (5,436,172) | | (3,034,573) | (126.36%) | ▼ |
| Total Operating Expenditure | | (52,428,713) | (43,530,467) | (37,999,904) | 72% | 5,530,563 | | |
| Non-cash amounts excluded from operating activities | | 18,193,700 | 15,145,003 | 13,000,252 | | | | |
| Adjust Provisions and Accruals | | (236,104) | 0 | | | 0 | | |
| Net Cash from Operations | | 6,256,984 | 9,669,555 | 13,445,987 | | 5,921,183 | | |
| Capital Revenues | | | | | | | | |
| Grants, Subsidies and Contributions | | 8,152,968 | 5,058,753 | 5,759,986 | | 701,233 | (13.86%) | ▲ |
| Governance | | 0 | 0 | 0 | | 0 | | |
| General Purpose Funding | | 0 | 0 | 0 | | 0 | | |
| Rates | | 0 | 0 | 0 | | 0 | | |
| Other General Purpose Funding | | 0 | 0 | 0 | | 0 | | |
| Law, Order and Public Safety | | 0 | 0 | 0 | | 0 | | |
| Health | | 0 | 0 | 0 | | 0 | | |
| Education and Welfare | | 0 | 0 | 0 | | 0 | | |
| Housing | | 0 | 0 | 0 | | 0 | | |
| Community Amenities | | 34,423 | 20,655 | 34,424 | | 13,769 | (66.66%) | |
| Recreation and Culture | | 4,746,147 | 3,735,510 | 4,949,830 | | 1,214,320 | (32.51%) | |
| Transport | | 3,372,398 | 1,302,588 | 766,732 | | (535,856) | 41.14% | |
| Economic Services | | 0 | 0 | 9,000 | | 9,000 | | |
| Other Property and Services | | 0 | 0 | 0 | | 0 | | |
| Proceeds from Disposal of Assets | 8 | 728,000 | 593,000 | 0 | 0% | (593,000) | 100.00% | ▼ |
| Total Capital Revenues | | 8,880,968 | 5,651,753 | 5,759,986 | 71% | 108,233 | | |

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2023

| | Note | Amended Annual Budget (a) | Amended YTD Budget (b) | YTD Actual (c) | % | Var. \$ (c)-(b) | Var. % (c)-(b)/(b) | Var. |
|--|------|---------------------------------|------------------------------|----------------------|-----|--------------------|-----------------------|------|
| Capital Expenses | | | | | | | | |
| Land Held for Resale | 12 | 0 | 0 | 0 | | 0 | | |
| Land Under Control (Crown Land) | 12 | 0 | 0 | 0 | | 0 | | |
| Land and Buildings | 12 | (5,385,945) | (4,312,121) | (3,469,586) | | 842,535 | 19.54% | ▲ |
| Infrastructure Assets - Roads & Footpaths | 12 | (4,721,984) | (3,268,991) | (1,213,386) | | 2,055,605 | 62.88% | ▲ |
| Infrastructure Assets - Recreation Areas | 12 | (3,202,050) | (2,575,135) | (1,728,849) | | 846,286 | 32.86% | ▲ |
| Infrastructure Assets - Drainage | 12 | (93,370) | (55,456) | 0 | | 55,456 | 100.00% | ▲ |
| Infrastructure Assets - Other | 12 | (632,938) | (508,568) | (272,549) | | 236,019 | 46.41% | ▲ |
| Mobile Plant and Equipment | 12 | (3,831,135) | (2,240,954) | (1,475,347) | | 765,607 | 34.16% | ▲ |
| Fixed Plant and Equipment | 12 | (18,437) | (15,367) | (23,744) | | (8,377) | (54.51%) | |
| Furniture and Equipment | 12 | (489,680) | (334,393) | (78,981) | | 255,412 | 76.38% | ▲ |
| Total Capital Expenditure | | (18,375,539) | (13,310,985) | (8,262,443) | 45% | 5,048,542 | | |
| Net Cash from Capital Activities | | (9,494,571) | (7,659,232) | (2,502,457) | | 5,156,775 | | |
| Financing | | | | | | | | |
| Proceeds from New Debentures | | 999,746 | 0 | 0 | | 0 | | |
| Payments for financial assets at amortised cost - self supporting loans | | | 0 | 0 | | 0 | | |
| Self-Supporting Loan Principal | | 0 | 0 | 0 | | 0 | | |
| Transfer from Reserves | 7 | 4,002,133 | 3,453,900 | 0 | | (3,453,900) | 100.00% | ▲ |
| Advances to Community Groups | | (690,746) | 0 | 0 | | 0 | | |
| Repayment of Debentures | 10 | (444,161) | (222,083) | (220,644) | | 1,439 | 0.65% | |
| Repayment of Self Supporting Loan | | 0 | 0 | 0 | | 0 | | |
| Asset Rehab Liability | | (289,869) | (241,560) | (64,185) | | 177,375 | 73.43% | ▲ |
| Transfer to Reserves | 7 | (3,348,904) | (3,034,094) | (592,752) | | 2,441,342 | 80.46% | ▲ |
| Net Cash from Financing Activities | | 228,199 | (43,837) | (877,581) | | (833,744) | | |
| Net Operations, Capital and Financing | | (3,009,388) | 1,966,486 | 10,065,949 | | 10,244,214 | | |
| Opening Funding Surplus(Deficit) | 3 | 2,891,583 | 2,891,583 | 2,891,583 | | 0 | | |
| Closing Funding Surplus(Deficit) | 3 | (117,805) | 4,858,069 | 12,957,532 | | 10,244,214 | | |

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2023

| | Note | Amended Annual Budget (a) | Amended YTD Budget (b) | YTD Actual (c) | % | Var. \$ (c)-(b) | Var. % (c)-(b)/(b) | Var. |
|---|------|---------------------------|------------------------|---------------------|------------|-------------------|--------------------|------|
| Operating Revenues | | \$ | \$ | \$ | | \$ | % | |
| Rates | 9 | 25,001,182 | 24,988,383 | 25,000,139 | | 11,756 | 0.05% | |
| Operating Grants, Subsidies and Contributions | | 2,530,457 | 1,997,685 | 1,568,926 | | (428,759) | (21.46%) | ▼ |
| Fees and Charges | | 10,609,903 | 8,952,571 | 9,227,265 | | 274,694 | 3.07% | |
| Service Charges | | 0 | 0 | 0 | | 0 | | |
| Interest Earnings | | 852,853 | 603,075 | 1,264,651 | | 661,576 | 109.70% | ▲ |
| Other Revenue | | 1,530,711 | 1,310,310 | 1,361,827 | | 51,517 | 3.93% | |
| Profit on Disposal of Assets | 8 | 202,995 | 202,994 | 22,830 | | (180,164) | (88.75%) | ▼ |
| Total Operating Revenue | | 40,728,101 | 38,055,018 | 38,445,638 | 86% | 390,620 | | |
| Operating Expense | | | | | | | | |
| Employee Costs | | (18,235,262) | (14,786,054) | (13,676,598) | | 1,109,456 | (7.50%) | |
| Materials and Contracts | | (10,896,126) | (9,397,909) | (7,251,105) | | 2,146,804 | (22.84%) | |
| Utility Charges | | (2,179,208) | (1,816,060) | (1,665,655) | | 150,405 | (8.28%) | |
| Depreciation on Non-Current Assets | | (18,142,152) | (15,118,590) | (13,023,082) | | 2,095,508 | (13.86%) | |
| Interest Expenses | | (202,898) | (91,951) | (120,658) | | (28,707) | 31.22% | |
| Insurance Expenses | | (763,794) | (717,382) | (1,011,312) | | (293,930) | 40.97% | |
| Other Expenditure | | (1,754,727) | (1,373,113) | (1,251,495) | | 121,618 | (8.86%) | |
| Loss on Disposal of Assets | 8 | (254,543) | (229,407) | 0 | | 229,407 | (100.00%) | |
| Total Operating Expenditure | | (52,428,710) | (43,530,466) | (37,999,905) | 72% | 5,530,561 | | |
| Non-cash amounts excluded from operating activities | | 18,193,700 | 15,145,003 | 13,000,252 | | | (14.16%) | |
| Adjust Provisions and Accruals | | (236,104) | | | | 0 | | |
| Net Cash from Operations | | 6,256,987 | 9,669,555 | 13,445,985 | | 5,921,181 | | |
| Capital Revenues | | | | | | | | |
| Grants, Subsidies and Contributions | | 8,152,968 | 5,058,753 | 5,759,986 | | 701,233 | 13.86% | ▲ |
| Proceeds from Disposal of Assets | | 728,000 | 593,000 | 0 | 0% | (593,000) | (100.00%) | ▼ |
| Total Capital Revenues | | 8,880,968 | 5,651,753 | 5,759,986 | 71% | 108,233 | | |
| Capital Expenses | | | | | | | | |
| Land Held for Resale | 12 | 0 | 0 | 0 | | 0 | | |
| Land Under Control (Crown Land) | 12 | 0 | 0 | 0 | | 0 | | |
| Land and Buildings | 12 | (5,385,945) | (4,312,121) | (3,469,586) | | 842,535 | (19.54%) | |
| Infrastructure Assets - Roads & Footpaths | 12 | (4,721,984) | (3,268,991) | (1,213,386) | | 2,055,605 | (62.88%) | |
| Infrastructure Assets - Recreation Areas | 12 | (3,202,050) | (2,575,135) | (1,728,849) | | 846,286 | (32.86%) | |
| Infrastructure Assets - Drainage | 12 | (93,370) | (55,456) | 0 | | 55,456 | (100.00%) | |
| Infrastructure Assets - Other | 12 | (632,938) | (508,568) | (272,549) | | 236,019 | (46.41%) | |
| Mobile Plant and Equipment | 12 | (3,831,135) | (2,240,954) | (1,475,347) | | 765,607 | (34.16%) | |
| Fixed Plant and Equipment | 12 | (18,437) | (15,367) | (23,742) | | (8,375) | 54.50% | ▲ |
| Furniture and Equipment | 12 | (489,680) | (334,393) | (78,981) | | 255,412 | (76.38%) | |
| Total Capital Expenditure | | (18,375,539) | (13,310,985) | (8,262,441) | 45% | 5,048,544 | | |
| Net Cash from Capital Activities | | (9,494,571) | (7,659,232) | (2,502,455) | | 5,156,777 | | |
| Financing | | | | | | | | |
| Proceeds from New Debentures | | 999,746 | 0 | 0 | | 0 | | |
| Payments for financial assets at amortised cost - self supporting loans | | 0 | 0 | 0 | | 0 | | |
| Self-Supporting Loan Principal | | 0 | 0 | 0 | | 0 | | |
| Transfer from Reserves | 7 | 4,002,133 | 3,453,900 | 0 | | (3,453,900) | (100.00%) | ▼ |
| Advances to Community Groups | | (690,746) | 0 | 0 | | 0 | | |
| Repayment of Debentures | 10 | (444,161) | (222,083) | (220,644) | | 1,439 | (0.65%) | |
| Repayment of Self Supporting Loan | | 0 | 0 | 0 | | 0 | | |
| Asset Rehab Liability | | (289,869) | (241,560) | (64,185) | | 177,375 | (73.43%) | |
| Transfer to Reserves | 7 | (3,348,904) | (3,034,094) | (592,752) | | 2,441,342 | (80.46%) | |
| Net Cash from Financing Activities | | 228,199 | (43,837) | (877,581) | | (833,744) | | |
| Net Operations, Capital and Financing | | (3,009,388) | 1,966,486 | 10,065,949 | | 10,244,214 | | |
| Opening Funding Surplus(Deficit) | 3 | 2,891,583 | 2,891,583 | 2,891,583 | | 0 | | |
| Closing Funding Surplus(Deficit) | 3 | (117,805) | 4,858,069 | 12,957,532 | | 10,244,214 | | |

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

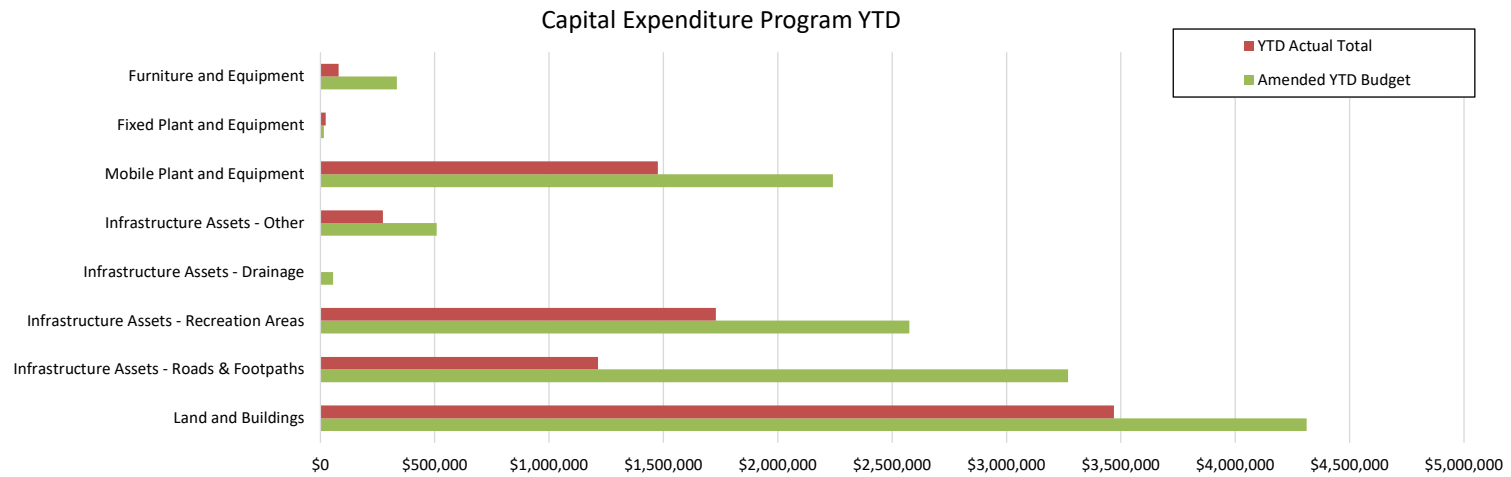
SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2023

| Capital Acquisitions | Note | YTD Actual New /Upgrade (a) | YTD Actual (Renewal Expenditure) (b) | YTD Actual Total (c) = (a)+(b) | Amended YTD Budget (d) | Amended Annual Budget | Variance (d) - (c) |
|---|------|-----------------------------------|--|-----------------------------------|------------------------------|--------------------------|-----------------------|
| | | \$ | \$ | \$ | \$ | \$ | \$ |
| Land and Buildings | 12 | 3,142,441 | 327,145 | 3,469,586 | 4,312,121 | 5,385,945 | (842,535) |
| Infrastructure Assets - Roads & Footpaths | 12 | 488,762 | 724,624 | 1,213,386 | 3,268,991 | 4,721,984 | (2,055,605) |
| Infrastructure Assets - Recreation Areas | 12 | 1,586,916 | 141,933 | 1,728,849 | 2,575,135 | 3,202,050 | (846,286) |
| Infrastructure Assets - Drainage | 12 | 0 | 0 | 0 | 55,456 | 93,370 | (55,456) |
| Infrastructure Assets - Other | 12 | 180,686 | 91,863 | 272,549 | 508,568 | 632,938 | (236,019) |
| Mobile Plant and Equipment | 12 | 94,237 | 1,381,110 | 1,475,347 | 2,240,954 | 3,831,135 | (765,607) |
| Fixed Plant and Equipment | 12 | 18,067 | 5,675 | 23,742 | 15,367 | 18,437 | 8,375 |
| Furniture and Equipment | 12 | 78,981 | 0 | 78,981 | 334,393 | 489,680 | (255,412) |
| Other Non Current Liabilities | 12 | 64,185 | 0 | 64,185 | 241,560 | 289,869 | (177,375) |
| Capital Expenditure Totals | | 5,654,275 | 2,672,351 | 8,326,626 | 13,552,545 | 18,665,408 | (5,225,919) |

Funded By:

| | | | | |
|---|-----------|------------|-------------|-------------|
| Capital Grants and Contributions | 5,759,986 | 5,058,753 | 8,152,968 | 701,233 |
| Borrowings | 0 | 0 | 999,746 | 0 |
| Other (Disposals & C/Fwd) | 0 | 593,000 | 728,000 | (593,000) |
| Total Own Source Funding - Cash Backed Reserves | 0 | 3,453,900 | (4,002,133) | (3,453,900) |
| Own Source Funding - Operations | 2,566,640 | 4,446,892 | 12,786,827 | (1,880,252) |
| Capital Funding Total | 8,326,626 | 13,552,545 | 18,665,408 | (5,225,919) |

SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2023



SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 April 2023

| | Adopted Budget | Adopted Budget Amendments (Note 5) | Amended Annual Budget (a) |
|---|---------------------|--|---------------------------------|
| Operating Revenues | \$ | \$ | \$ |
| Governance | 28,714 | 0 | 28,714 |
| General Purpose Funding - Rates | 25,425,376 | (37,029) | 25,388,347 |
| General Purpose Funding - Other | 547,096 | 38,543 | 585,639 |
| Law, Order and Public Safety | 132,928 | 0 | 132,928 |
| Health | 197,140 | 0 | 197,140 |
| Education and Welfare | 93,000 | 10,000 | 103,000 |
| Housing | 1,102,751 | (494,124) | 608,626 |
| Community Amenities | 7,003,502 | (585,705) | 6,417,797 |
| Recreation and Culture | 1,589,053 | 43,795 | 1,632,848 |
| Transport | 868,607 | 392,930 | 1,261,537 |
| Economic Services | 962,637 | 347,850 | 1,310,487 |
| Other Property and Services | 2,324,119 | 736,918 | 3,061,038 |
| Total Operating Revenue | 40,274,923 | 453,178 | 40,728,101 |
| Operating Expense | | | |
| Governance | (2,244,183) | (248,795) | (2,492,978) |
| General Purpose Funding | (624,840) | 174,662 | (450,178) |
| Law, Order and Public Safety | (1,496,764) | 0 | (1,496,764) |
| Health | (813,994) | 0 | (813,994) |
| Education and Welfare | (799,743) | 0 | (799,743) |
| Housing | (1,281,616) | 460,000 | (821,616) |
| Community Amenities | (10,994,485) | 652,105 | (10,342,380) |
| Recreation and Culture | (17,517,053) | 79,098 | (17,437,954) |
| Transport | (10,610,233) | (1,532,273) | (12,142,506) |
| Economic Services | (2,495,059) | (369,100) | (2,864,159) |
| Other Property and Services | (2,492,443) | (273,998) | (2,766,441) |
| Total Operating Expenditure | (51,370,413) | (1,058,301) | (52,428,713) |
| Funding Balance Adjustments | | | |
| Non-cash amounts excluded from operating activities | 18,193,700 | 0 | 18,193,700 |
| Adjust Provisions and Accruals | 0 | 0 | (236,104) |
| Net Cash from Operations | 7,098,210 | (605,123) | 6,256,984 |
| Capital Revenues | | | |
| Grants, Subsidies and Contributions | 12,633,743 | (4,480,775) | 8,152,968 |
| Proceeds from Disposal of Assets | 445,073 | 282,927 | 728,000 |
| Proceeds from Sale of Investments | 0 | | 0 |
| Total Capital Revenues | 13,078,816 | (4,197,848) | 8,880,968 |

SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 April 2023

| | Adopted Budget | Adopted Budget Amendments (Note 5) | Amended Annual Budget (a) |
|---|---------------------|--|---------------------------------|
| Capital Expenses | | | |
| Land Held for Resale | 0 | 0 | 0 |
| Land Under Control (Crown Land) | 0 | 0 | 0 |
| Land and Buildings | (11,220,879) | 5,834,934 | (5,385,945) |
| Works in Progress Land & Buildings | 0 | 0 | 0 |
| Works In Progress Recreation Areas | | | |
| Infrastructure | 0 | 0 | 0 |
| Works in Progress - Rds, F/Paths & Bridges | 0 | 0 | 0 |
| Works In Progress Other Infrastructure | 0 | 0 | 0 |
| Works in Progress Plant & Equipment | 0 | 0 | 0 |
| Infrastructure Assets - Roads & Footpaths | (4,085,677) | (636,307) | (4,721,984) |
| Infrastructure Assets - Recreation Areas | (11,413,967) | 8,211,917 | (3,202,050) |
| Infrastructure Assets - Drainage | (26,320) | (67,050) | (93,370) |
| Infrastructure Assets - Other | (491,905) | (141,033) | (632,937) |
| Mobile Plant and Equipment | (4,003,999) | 172,864 | (3,831,135) |
| Fixed Plant and Equipment | (18,437) | 0 | (18,437) |
| Furniture and Equipment | (478,860) | (10,820) | (489,680) |
| Total Capital Expenditure | (31,740,044) | 13,364,506 | (18,375,537) |
| Net Cash from Capital Activities | (18,661,228) | 9,166,658 | (9,494,569) |
| Financing | | | |
| Proceeds from New Debentures | 690,746 | 309,000 | 999,746 |
| Payments for financial assets at amortised cost - self supporting loans | 0 | 0 | 0 |
| Self-Supporting Loan Principal | 0 | 0 | 0 |
| Transfer from Reserves | 9,970,352 | (5,968,219) | 4,002,133 |
| Purchase of Investments | 0 | 0 | 0 |
| Advances to Community Groups | (690,746) | 0 | (690,746) |
| Repayment of Debentures | (444,162) | 0 | (444,162) |
| Repayment of Self Supporting Loan | 0 | 0 | 0 |
| Asset Rehab Liability | (289,869) | 0 | (289,869) |
| Transfer to Reserves | (1,818,355) | (1,530,549) | (3,348,904) |
| Net Cash from Financing Activities | 7,417,966 | (7,189,768) | 228,198 |
| Net Operations, Capital and Financing | (4,145,052) | 1,371,767 | (3,009,388) |
| Opening Funding Surplus(Deficit) | 4,145,052 | (1,253,469) | 2,891,583 |
| Closing Funding Surplus(Deficit) | 0 | 118,290 | (117,805) |

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 2: EXPLANATION OF MATERIAL VARIANCES

| Reporting Program | Var. \$ | Var. % | Var. | Timing/ Permanent | Explanation of Variance |
|-------------------------------------|-------------|-----------|------|----------------------|--|
| Operating Revenues | \$ | % | | | |
| Governance | (16,439) | (62.78%) | ▼ | Timing | Community grant has not yet been received, P16319 not yet disposed |
| General Purpose Funding - Rates | 30,845 | 0.12% | | | |
| General Purpose Funding - Other | (1) | (0.00%) | | | |
| Law, Order and Public Safety | (7,267) | (8.27%) | | | |
| Health | (3,572) | (1.97%) | | | |
| Education and Welfare | (25,830) | (26.95%) | ▼ | Timing | Varous grant income not yet received |
| Housing | (24,905) | (4.91%) | | | |
| Community Amenities | 682,161 | 12.82% | ▲ | Permanent | Interest on reserves more than budgeted |
| Recreation and Culture | (80,053) | (6.17%) | | | |
| Transport | (181,898) | (17.37%) | ▼ | Timing | DRFAWA grant awaiting the remainder |
| Economic Services | (308,450) | (27.42%) | ▼ | Timing | Broome Visitor Centre internal journal not yet processed for subsidised rental agreement. |
| Other Property and Services | 326,029 | 12.50% | ▲ | Permanent | Rent & outgoings more than budget, reserve interest higher than expected as well as insurance reimbursements and workers compensation |
| Operating Expense | | | | | |
| Governance | 475,813 | 21.87% | ▲ | Timing | Youth development program additional grant funding to be used in the next financial year, audit fees have not been invoiced, community sponsorship awarded at April OCM and consultants to be engaged for McMahon Estate Structure Plan. |
| General Purpose Funding | 77,794 | 20.58% | ▲ | Timing | Admin allocation costs are under budget |
| Law, Order and Public Safety | 26,895 | 2.20% | | | |
| Health | 62,396 | 9.34% | | | |
| Education and Welfare | (6,087) | (0.93%) | | | |
| Housing | (68,412) | (9.99%) | | | |
| Community Amenities | 1,420,708 | 16.49% | ▲ | Timing | Less expenditure than budgeted mainly due to admin allocations, refuse & recycling operations, contaminated site remediation at Wattle Drive and consultants for Town Beach Foreshore |
| Recreation and Culture | 3,477,589 | 24.12% | ▲ | Timing | Less expenditure than budgeted for various parks and reserves maintenance, weed control, admin costs, depreciation less than budgeted and festival and events contributions for events in Broome less then budgeted |
| Transport | 2,914,304 | 28.87% | ▲ | Timing | Less operating expenses than budgeted due to depreciation being less than budgeted. In addition, urban and rural road maintenance, road operation expenses lower than budget due to timing. |
| Economic Services | 184,136 | 8.31% | | | |
| Other Property and Services | (3,034,573) | (126.36%) | ▼ | Permanent | Private works, more than budgeted, admin costs |
| Capital Revenues | | | | | |
| Grants, Subsidies and Contributions | 701,233 | (13.86%) | ▲ | Timing | Received more grant than current budget for Cable Beach redevelopment |
| Proceeds from Disposal of Assets | (593,000) | 100.00% | ▼ | Timing | Auction for disposals to be completed by the end of the financial year and in conjunction with acquisitions (trade-in). |

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

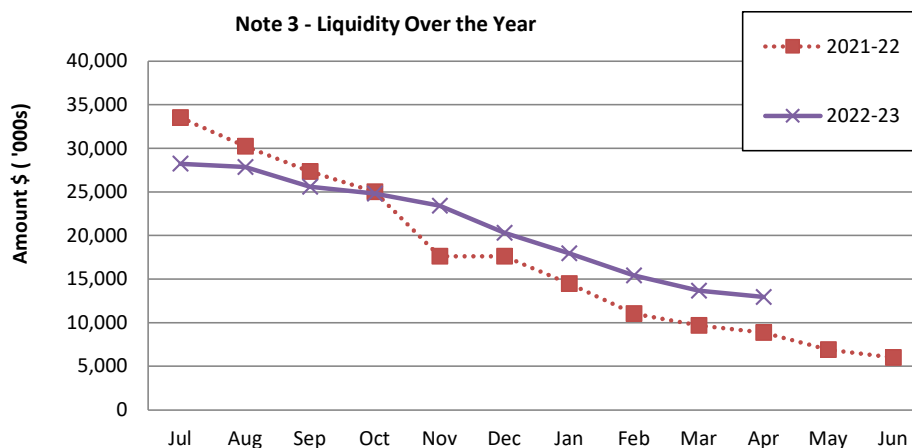
Note 2: EXPLANATION OF MATERIAL VARIANCES

| Reporting Program | Var. \$ | Var. % | Var. | Timing/ Permanent | Explanation of Variance |
|--|-------------|----------|------|----------------------|---|
| Capital Expenses | | | | | |
| Land Held for Resale | 0 | | | | |
| Land Under Control (Crown Land) | 0 | | | | |
| Land and Buildings | 842,535 | 19.54% | ▲ | Timing | Less expenditure on Regional Resource Recovery Park, BRAC Aquatic building and unclassified general buildings |
| Works in Progress Land & Buildings | 0 | | | | |
| Works In Progress Recreation Areas | 0 | | | | |
| Infrastructure | 0 | | | | |
| Works in Progress - Rds, F/Paths & Bridges | 0 | | | | |
| Works In Progress Other | 0 | | | | |
| Infrastructure | 0 | | | | |
| Works in Progress Drainage | 0 | | | | |
| Infrastructure | 0 | | | | |
| Works in Progress - Plant & Equipment | 0 | | | | |
| Infrastructure Assets - Roads & Footpaths | 2,055,605 | 62.88% | ▲ | Timing | Road and footpath works not yet completed. |
| Infrastructure Assets - Recreation Areas | 846,286 | 32.86% | ▲ | Timing | Cable Beach project construction not yet started. |
| Infrastructure Assets - Drainage | 55,456 | 100.00% | ▲ | Timing | Drainage grate improvements not yet started |
| Infrastructure Assets - Other | 236,019 | 46.41% | ▲ | Timing | Expense not yet occurred for street lighting. Expense less than budget for bin replacement, Broome Visitor Centre infrastructure and other infrastructure |
| Mobile Plant and Equipment | 765,607 | 34.16% | ▲ | Timing | Vehicle replacement occurring throughout the year |
| Fixed Plant and Equipment | (8,377) | (54.51%) | | | |
| Furniture and Equipment | 255,412 | 76.38% | ▲ | Timing | No significant furniture and equipment purchased for the year compared to the budget. |
| Financing | | | | | |
| Proceeds from New Debentures | 0 | | | | |
| Proceeds from Advances | 0 | | | | |
| Self-Supporting Loan Principal | 0 | | | | |
| Transfer from Reserves | (3,453,900) | 100.00% | ▲ | Timing | Transfer not yet made, timing. |
| Advances to Community Groups | 0 | | | | |
| Loan Principal | 1,439 | 0.65% | | | |
| Repayment of Self Supporting Loan | 0 | | | | |
| Transfer to Reserves | 2,441,342 | 80.46% | ▲ | Timing | Transfer not yet made, timing. |

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 3: NET CURRENT FUNDING POSITION

| | | Positive=Surplus (Negative=Deficit) | | |
|-------------------------------------|------|-------------------------------------|------------------|-----------------|
| | Note | YTD 30 Apr 2023 | 30 Jun 2022 | YTD 30 Apr 2022 |
| | | \$ | \$ | \$ |
| Current Assets | | | | |
| Cash Unrestricted | 4 | 17,175,006 | 10,621,784 | 5,554,691 |
| Cash Restricted | 4 | 33,384,772 | 32,792,020 | 30,858,840 |
| Receivables - Rates | 6 | 938,379 | 755,425 | 1,041,180 |
| Receivables - Rates Other | | (81,952) | (91,201) | (35,838) |
| Receivables - Debtors | 6 | 1,044,355 | 1,198,881 | 292,467 |
| Receivables - Other | | (100,903) | 152,615 | 119,068 |
| Other Assets | | 165,445 | 225,940 | 99,482 |
| Inventories | | 34,115 | 31,520 | 68,778 |
| | | 52,559,218 | 45,686,984 | 37,998,668 |
| Less: | | | | |
| Current Liabilities | | (9,222,333) | (13,029,091) | (5,924,671) |
| Borrowings | | (223,518) | (444,162) | (433,265) |
| | | (9,445,851) | (13,473,253) | (6,357,936) |
| Less: Cash Reserves | 7 | (33,384,772) | (32,792,020) | (30,858,840) |
| Adjustments to net current assets | | 3,228,938 | 3,469,872 | |
| Net Current Funding Position | | 12,957,532 | 2,891,583 | 781,892 |

**Comments - Net Current Funding Position**

The budget was adopted at the Special Meeting held on 05 July 2022. It was presented to Council with a predicted carried forward surplus of \$4,145,052.

The Rounding and Timing Adjustment is calculated by subtracting the sum of current assets less current liabilities and cash reserves from the YTD funding surplus (see page 7).

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 4: CASH AND INVESTMENTS

| | Interest Rate | Unrestricted \$ | Restricted \$ | Trust \$ | Total Amount \$ | Institution | Maturity Date |
|------------------------------|---------------|-----------------|---------------|----------|-----------------|-------------|---------------|
| (a) Cash Deposits | | | | | | | |
| Municipal Bank Account | 3.10% | 6,284,261 | | | 6,284,261 | CommBank | At Call |
| Business Online Saver | 3.70% | 10,103,500 | | | 10,103,500 | CommBank | At Call |
| BRAC Bank Account | 3.10% | 35 | | | 35 | CommBank | At Call |
| BPAY Bank Account | 0.00% | 0 | | | 0 | CommBank | At Call |
| Reserve Bank Account | 3.70% | | 5,011,424 | | 5,011,424 | CommBank | At Call |
| Trust Bank Account | 0.00% | | | 206,771 | 206,771 | CommBank | At Call |
| ESCROW - Trust | 0.00% | | 3,373,348 | | 3,373,348 | Perpetual | At Call |
| Cash On Hand | Nil | 4,200 | | | 4,200 | N/A | On Hand |
| (b) Term Deposits | | | | | | | |
| Term Deposit | 4.40% | | 25,000,000 | | 25,000,000 | CBA | 28-Jun-23 |
| Total | | 16,391,996 | 33,384,772* | 206,771‡ | 49,983,539 | | |
| Adjustments | | | | | | | |
| Payment Timing Adjustments** | | (783,010) | | | | | |
| Total | | 17,175,006 | 33,384,772.25 | | | | |

Comments/Notes - Investments

*Note - The total of Restricted Cash balances to the reserves on Note 7.

**NOTE - Payment Timing adjustments indicate payments that have been recorded on the ledger but have yet to be paid out of the bank. The bank accounts are reconciled monthly to ensure no discrepancies occur.

‡Note - A discrepancy between Trust balance and the balance of Note 11 is a result of money in transit, either as a refund or a payment, or an unrepresented cheque.

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|--|------------------------|--------------------------|----------------------------|----------------------------|--------------------------------|
| | | Budget Adoption | | | \$ | \$ | \$ |
| | | Closing position deficit for 2021/22 F.Y. | C/Fwd: 23/02/23 | Opening Surplus(Deficit) | | (1,181,185) | (1,181,185) |
| | | Closing position deficit for 2021/22 F.Y. | OMC 27/04/23 | Opening Surplus(Deficit) | | (72,284) | (1,253,469) |
| 113989 | | Reversal of transfer to POS Reserve (Net surplus from FY 2020/21 allocated for future projects) | C/Fwd: 23/02/23 | Capital Income | 350,830 | | (902,639) |
| 113989 | | Reversal of transfer to POS Reserve (Unallocated budget transfer) | C/Fwd: 23/02/23 | Capital Income | 46,381 | | (856,258) |
| | | Permanent Changes | | | | | (856,258) |
| | | General Purpose Funding | | | | | (856,258) |
| 30301 | | Grants Commission - Op Inc - Other General Purpose Funding | OMC - 15/12/22- FACR 1 | Operating Income | 38,543 | | (817,715) |
| 32220 | | Valuation Expenses - Op Exp - Rates | OMC - 15/12/22- FACR 1 | Operating Expenditure | 180,000 | | (637,715) |
| 30107 | | Rates Concessions - Op Inc - Rates | OMC - 23/02/23- FACR 2 | Operating Income | 9,779 | | (627,936) |
| 32492 | | Back Rates - Op Inc - Rates | OMC - 23/02/23- FACR 2 | Operating Income | 13,000 | | (614,936) |
| 30146 | | Interest - Rates Instalments - Op Inc - Rates | OMC - 23/02/23- FACR 2 | Operating Income | | (13,000) | (627,936) |
| 30106 | | Interim Rates Broome - Op Inc - Rates | OMC - 27/04/23- FACR 3 | Operating Income | | (23,223) | (651,159) |
| 30146 | | Interest - Rates Instalments - Op Inc - Rates | OMC - 27/04/23- FACR 3 | Operating Income | | (8,585) | (659,744) |
| 30201 | | Rates Non Payment Int - Op Inc - Rates | OMC - 27/04/23- FACR 3 | Operating Income | | (15,000) | (674,744) |
| 30251 | | Rates Reduced/Written Off - Op Exp - Rates | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (5,338) | (680,082) |
| | | Governance | | | | | (680,082) |
| 23450 | | Consultants - Op Exp - Other Governance | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (20,000) | (700,082) |
| 23598 | | Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone | OMC - 15/12/22 | Capital Income | 298,453 | | (401,629) |
| 22137 | | Kimberley Zone - Transfer of Zone Surplus - Op Exp | OMC - 15/12/22 | Operating Expenditure | | (298,453) | (700,082) |
| 23015 | | Executive Travel & Accom - Op Exp - Other Governance | OMC - 23/02/23- FACR 2 | Operating Expenditure | 12,000 | | (688,082) |
| 11709 | | Quarterly Marketing Campaigns - CEO202209 - Op Ex | OMC - 23/02/23- FACR 2 | Operating Expenditure | 15,000 | | (673,082) |
| | | Sister City Relations/Japanese Youth Ambassador - Op Exp - Other Governance | | | | | |
| 22290 | | | OMC - 23/02/23- FACR 2 | Operating Expenditure | 17,800 | | (655,282) |
| | | Youth Development Programme & Working Group - Op Exp - Other Governance | | | | | |
| 23040 | | | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (35,000) | (690,282) |
| 23450 | | Consultants - Op Exp - Other Governance | OMC - 23/02/23- FACR 2 | Operating Expenditure | 60,000 | | (630,282) |
| 22124 | | Contribution to Kimberley Zone Secretariat | OMC - 23/02/23- FACR 2 | Operating Expenditure | 10,000 | | (620,282) |
| 24010 | | Conferences Travel & Accom Op Exp - Members | OMC - 23/02/23- FACR 2 | Operating Expenditure | 10,000 | | (610,282) |
| 23017 | | Special Event/Milestone Celebration | C/Fwd: 23/02/23 | Operating Expenditure | | (2,257) | (612,539) |
| 22175 | | CEO Ad hoc Sponsorship Programme - Op Exp - Other Governance | OMC - 30/03/23 | Operating Expenditure | 7,036 | | (605,503) |
| | | Community Sponsorship Program (Community Development Fund Stream 1, QRG) - Op Exp - Other Governance | | | | | |
| 22172 | | | OMC - 30/03/23 | Operating Expenditure | | (7,036) | (612,539) |
| 22230 | | Legal Exps Op Exp - Other Governance | OMC - 27/04/23- FACR 3 | Operating Expenditure | 20,000 | | (592,539) |
| 11709 | | Quarterly Marketing Campaigns - CEO202209 - Op Ex | OMC - 27/04/23- FACR 3 | Operating Expenditure | 12,115 | | (580,424) |
| 23450 | | Consultants - Op Exp - Other Governance | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (50,000) | (630,424) |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|--|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| | | Law, Order and Public Safety | | | | | (630,424) |
| 53239 | | Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS | C/Fwd: 23/02/23 | Capital Expenditure | 264,600 | | (365,824) |
| 52951 | | Transfer from Plant Replacement reserve - Cap Inc - Ranger Operations | C/Fwd: 23/02/23 | Capital Income | | (23,000) | (388,824) |
| 53239 | | Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS | OMC - 30/03/23 | Capital Expenditure | | (155,713) | (544,537) |
| 53239 | | Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (153,541) | (698,078) |
| | | Education and Welfare | | | | | (698,078) |
| 82670 | | Grant Income - Comm Services | OMC - 15/12/22- FACR 1 | Operating Income | | (35,000) | (733,078) |
| 82670 | | Grant Income - Comm Services | OMC - 15/12/22- FACR 1 | Operating Income | 5,000 | | (728,078) |
| 82675 | | Grants For Community Programs - Op Inc - Community Services | OMC - 23/02/23- FACR 2 | Operating Income | 40,000 | | (688,078) |
| | | Housing | | | | | (688,078) |
| 96101 | | Staff Housing - Reactive Maint - Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (10,000) | (698,078) |
| 96202 | | 8/6 Ibis Way - Rent & Recoup Income - Op Inc | OMC - 23/02/23- FACR 2 | Operating Income | | (10,000) | (708,078) |
| 96203 | | 11/6 Ibis Way - Rent & Recoup Income - Op Inc | OMC - 23/02/23- FACR 2 | Operating Income | | (10,000) | (718,078) |
| 95200 | | Staff Housing Rental Costs (External Arrangement) | OMC - 27/04/23- FACR 3 | Operating Expenditure | 470,000 | | (248,078) |
| 95400 | | Rented Staff Housing Annual Operating Income - Staff housing | OMC - 27/04/23- FACR 3 | Operating Income | | (470,000) | (718,078) |
| 96201 | | 8/83 Walcott Street - Rent & Recoup Income - Op Inc | OMC - 27/04/23- FACR 3 | Operating Income | 6,000 | | (712,078) |
| 96202 | | 8/6 Ibis Way - Rent & Recoup Income - Op Inc | OMC - 27/04/23- FACR 3 | Operating Income | 7,617 | | (704,461) |
| 96203 | | 11/6 Ibis Way - Rent & Recoup Income - Op Inc | OMC - 27/04/23- FACR 3 | Operating Income | 11,439 | | (693,022) |
| 96200 | | 1/17 Honeyeater Loop - Rent & Recoup Income - Op Inc | OMC - 27/04/23- FACR 3 | Operating Income | | (5,000) | (698,022) |
| 96204 | | 2/50 Tanami Drive - Rent & Recoup Income - Op Inc | OMC - 27/04/23- FACR 3 | Operating Income | | (24,180) | (722,202) |
| | | Community Amenities | | | | | (722,202) |
| 106030 | 106055 | Planning General Project Consult - Op Exp Town Planning/Reg Dev | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (16,563) | (738,765) |
| 104270 | 104299 | Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp | OMC - 15/12/22- FACR 1 | Capital Expenditure | | (67,050) | (805,815) |
| 104480 | | Transfer From Drainage Reserve - Urban Stormwater Drainage - Cap Inc | OMC - 15/12/22- FACR 1 | Capital Income | 67,050 | | (738,765) |
| 101896 | 101897 | Community Recycling Centre - RRP - Cap Exp | OMC - 15/12/22- FACR 1 | Capital Expenditure | 6,365,904 | | 5,627,139 |
| | | Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov | | | | | |
| 101895 | | | OMC - 15/12/22- FACR 1 | Capital Income | | (6,365,904) | (738,765) |
| 101896 | 101897 | Community Recycling Centre - RRP - Cap Exp | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (119,044) | (857,809) |
| | | Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov | | | | | |
| 101895 | | | OMC - 23/02/23- FACR 2 | Capital Income | 119,044 | | (738,765) |
| 106030 | 106055 | Planning General Project Consult - Op Exp Town Planning/Reg Dev | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (5,000) | (743,765) |
| 101411 | | C'van Pk & Additional Services - Op Inc - Sanitation Gen Refuse | OMC - 23/02/23- FACR 2 | Operating Income | 35,000 | | (708,765) |
| 101028 | 101090 | Transfer Station Tyres | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (150,000) | (858,765) |
| 101028 | 101091 | Transfer Station Concrete | OMC - 23/02/23- FACR 2 | Operating Expenditure | 150,000 | | (708,765) |
| 101423 | | Sundry Income (Inc. GST) - Op Inc - Sanitation Gen Refuse | OMC - 23/02/23- FACR 2 | Operating Income | 70,000 | | (638,765) |
| | | Transfer to Regional Resource Recovery Park Reserve - Cap Exp - Reg Res Rec Pk | | | | | |
| 101895 | | | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (105,000) | (743,765) |
| 107034 | | Broome Cemetery Survey & Other - Op Exp - Other Comm Amen | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (5,000) | (748,765) |
| 104482 | | Headworks Contribution - Non Op Inc - Urban Stormwater Drainage | OMC - 23/02/23- FACR 2 | Capital Income | 34,423 | | (714,342) |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|---|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| 104281 | | Transfer to Drainage Reserve - Cap Exp - Urban Stormwater Drainage | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (34,423) | (748,765) |
| 107028 | 107033 | Cemetery Operating Expense - Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (12,500) | (761,265) |
| 107071 | 107071 | Male Oval Ablutions - Operating Expense - Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (17,500) | (778,765) |
| 101550 | | Mobile Garbage Bin Replacement - Cap Exp - Sanitation Gen Refuse | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (153,234) | (931,999) |
| 101896 | 101897 | Community Recycling Centre - RRP - Cap Exp | C/Fwd: 23/02/23 | Capital Expenditure | | (27,956) | (959,955) |
| 107550 | 107563 | Broome Cemetery Fencing Capx | C/Fwd: 23/02/23 | Capital Expenditure | | (9,345) | (969,300) |
| 101510 | | Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse | C/Fwd: 23/02/23 | Capital Expenditure | | (892) | (970,192) |
| 106184 | | Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services | C/Fwd: 23/02/23 | Capital Expenditure | 84,246 | | (885,946) |
| 106030 | 106055 | Planning General Project Consult - Op Exp Town Planning/Reg Dev | C/Fwd: 23/02/23 | Operating Expenditure | | (3,792) | (889,738) |
| 101050 | | Contaminated Site Remediation- OP Ex | C/Fwd: 23/02/23 | Operating Expenditure | | (20,023) | (909,761) |
| 101995 | | Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov | C/Fwd: 23/02/23 | Capital Income | 27,956 | | (881,805) |
| 101525 | | Transfer From Refuse Site Reserve - Sanitation Gen Refuse | C/Fwd: 23/02/23 | Capital Income | 20,000 | | (861,805) |
| 101525 | | Transfer From Refuse Site Reserve - Sanitation Gen Refuse | C/Fwd: 23/02/23 | Capital Income | 20,023 | | (841,782) |
| 106194 | | Proceeds From Sale Of Assets - Development Services | C/Fwd: 23/02/23 | Capital Income | | (29,308) | (871,090) |
| 101896 | 101897 | Community Recycling Centre - RRP - Cap Exp | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (8,802) | (879,892) |
| 101995 | | Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov | OMC - 27/04/23- FACR 3 | Capital Income | 8,802 | | (871,090) |
| 106038 | | Legal Expenses - Development Services | OMC - 27/04/23- FACR 3 | Operating Expenditure | 10,000 | | (861,090) |
| 106030 | 106055 | Planning General Project Consult - Op Exp Town Planning/Reg Dev | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (78,000) | (939,090) |
| 106410 | | Planning Fees (GST Free) - Op Inc - Town Planning/Regional Devel | OMC - 27/04/23- FACR 3 | Operating Income | | (15,000) | (954,090) |
| 102202 | 102202 | Drainage - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 20,000 | | (934,090) |
| 101020 | | Kerbside Refuse Collection - Op Exp - Sanitation Gen Refuse | OMC - 27/04/23- FACR 3 | Operating Expenditure | 110,000 | | (824,090) |
| 101022 | | Kerbside Recycling Collection -Op Exp - San Gen Refuse | OMC - 27/04/23- FACR 3 | Operating Expenditure | 220,000 | | (604,090) |
| 101027 | | Recycling and Education - Op Exp - San Gen Refuse | OMC - 27/04/23- FACR 3 | Operating Expenditure | 10,000 | | (594,090) |
| 101028 | 101094 | Transfer Station Misc - Op Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | 20,000 | | (574,090) |
| 101028 | 101093 | Transfer Satation Steel - Op Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | 10,000 | | (564,090) |
| 101030 | 101033 | Waste Facility Operations -Op Exp - San Gen Ref | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (120,000) | (684,090) |
| 101030 | 101033 | Waste Facility Operations -Op Exp - San Gen Ref | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (30,000) | (714,090) |
| 101080 | 101081 | WMF - Reactive Maint - Op Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (12,000) | (726,090) |
| 101410 | | Kerbside collection - Op Inc - Sanitation Gen Refuse | OMC - 27/04/23- FACR 3 | Operating Income | | (110,000) | (836,090) |
| 101550 | 101552 | Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse | OMC - 27/04/23- FACR 3 | Capital Expenditure | 40,000 | | (796,090) |
| 108020 | 108021 | Cyclone Cleanup - Op Exp - Sanitation General Refuse | OMC - 27/04/23- FACR 3 | Operating Expenditure | 6,777 | | (789,313) |
| 101895 | | Transfer to Regional Resource Recovery Park Reserve - Cap Exp - Reg Res Rec Pk | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (144,777) | (934,090) |
| 102636 | | Kerbside Collection Waste Disposal Op Income - Internal Shire charge - Op Inc - Sanitation Gen Refuse | OMC - 27/04/23- FACR 3 | Operating Income | | (565,705) | (1,499,795) |
| 1026218 | | Kerbside Collection Disposal Costs - (Internal Shire Charge) - Op Exp - San Gen Refuse | OMC - 27/04/23- FACR 3 | Operating Expenditure | 565,705 | | (934,090) |
| | | Recreation and Culture | | | | | (934,090) |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|---|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| 113370 | | Other Recreation Projects & Events Income - Op Inc - Oth Rec | OMC - 15/12/22- FACR 1 | Operating Income | 10,000 | | (924,090) |
| 113394 | | Other Recreation Projects & Events - Op Exp - Other Rec | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (10,000) | (934,090) |
| 113027 | 113029 | Skatepark New Infrs Const - Cap Exp - Other Rec & Sport | OMC - 15/12/22- FACR 1 | Capital Expenditure | 37,000 | | (897,090) |
| | | Broome Civic Centre Building General Maint Exps - Op Exp Bme Civic Centre | | | | | |
| 116470 | 116471 | | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (27,800) | (924,890) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 15/12/22- FACR 1 | Capital Expenditure | | (262,277) | (1,187,167) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 15/12/22- FACR 1 | Capital Expenditure | 262,277 | | (924,890) |
| 115260 | | Consultancy - Op Exp - Libraries | OMC - 23/02/23- FACR 2 | Operating Expenditure | 50,000 | | (874,890) |
| 113128 | | Cable Beach - Non Op Grant - Other Recreation & Sport - CAP INC | OMC - 23/02/23- FACR 2 | Capital Income | | (1,096,406) | (1,971,296) |
| 1181425 | | Cable Beach Redevelopment (Detailed Design) - Cap Exp | OMC - 23/02/23- FACR 2 | Capital Expenditure | 2,735,406 | | 764,110 |
| 113128 | | Cable Beach - Non Op Grant - Other Recreation & Sport - CAP INC | OMC - 23/02/23- FACR 2 | Capital Income | | (1,639,000) | (874,890) |
| 116085 | | Arts, Culture and Heritage Strategy - Op Exp - Other Culture | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (6,000) | (880,890) |
| 1138334 | | Turf Club Masterplan Review - Op Ex- Other Culture | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (50,000) | (930,890) |
| 1138333 | | Turf Club contribution to Masterplan Reviews - Op Inc - Other Culture | OMC - 23/02/23- FACR 2 | Operating Income | 25,000 | | (905,890) |
| 117010 | 117011 | Aquatic Building & Pool General Maint Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (10,000) | (915,890) |
| 117081 | 117082 | General Building & Facility Maint - BRAC Dry - Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (15,000) | (930,890) |
| 117156 | | Program Annual Events - Op Exp - BRAC Dry | OMC - 23/02/23- FACR 2 | Operating Expenditure | 5,000 | | (925,890) |
| | | Broome Civic Centre Building General Maint Exps - Op Exp Bme Civic Centre | | | | | |
| 116470 | 116471 | | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (5,000) | (930,890) |
| | | Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre | | | | | |
| 116483 | | | OMC - 23/02/23- FACR 2 | Operating Income | 80,000 | | (850,890) |
| 116491 | | Minor Assets - Op Exp - Bme Civic Centre | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (50,000) | (900,890) |
| 116489 | | Operational Expenses - Broome Civic Centre - Production/Events | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (10,000) | (910,890) |
| 116540 | | Broome Civic Centre Reimbursements Received - Op Inc - Bme Civic Centre | OMC - 23/02/23- FACR 2 | Operating Income | 10,000 | | (900,890) |
| 113411 | | Venue Hire Inc - Cable Beach & Amphitheatre - Op Inc - Other Rec & Sport | OMC - 23/02/23- FACR 2 | Operating Income | 5,000 | | (895,890) |
| 113413 | | Town Beach Hire - Op Inc - Parks & Ovals | OMC - 23/02/23- FACR 2 | Operating Income | 20,000 | | (875,890) |
| | | Event Application Fee (No GST) Parks & Ovals & Oth Rec Areas (not Ovals) - Op Inc - Other Rec & Sport | | | | | |
| 113421 | | | OMC - 23/02/23- FACR 2 | Operating Income | 6,000 | | (869,890) |
| 113027 | 113029 | Skatepark New Infrs Const - Cap Exp - Other Rec & Sport | OMC - 23/02/23- FACR 2 | Capital Expenditure | 150,000 | | (719,890) |
| 1138332 | | Grant Income & Contributions - Op Inc - Other Culture | OMC - 23/02/23- FACR 2 | Operating Income | 6,137 | | (713,753) |
| 113000 | 113039 | Streeters Jetty Park - P&G Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | 8,050 | | (705,703) |
| 113000 | 113591 | Mackie Park - P&G Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | 10,000 | | (695,703) |
| 113000 | 113070 | Sunset Park - P&G Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (8,780) | (704,483) |
| 113000 | 113076 | Koel Park - P&G Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (5,000) | (709,483) |
| 113000 | 113040 | Cable Beach - P&G Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (10,000) | (719,483) |
| 113000 | 113030 | Frederick Street Lookout (R39556)- P&G Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (6,000) | (725,483) |
| 113000 | 113033 | Haynes Oval - P&G Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (13,000) | (738,483) |
| 113000 | 113068 | Chippindale Park - P&G Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | 20,000 | | (718,483) |
| 111989 | | Transfer to POS Reserve - Cap Exp - Parks & Ovals | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (20,000) | (738,483) |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|--|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| 117210 | 117211 | BRAC Ovals - P&G Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | 50,000 | | (688,483) |
| 111989 | | Transfer to POS Reserve - Cap Exp - Parks & Ovals | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (50,000) | (738,483) |
| 116283 | PPART | Public Art, Monument & Plaque- P&G Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (7,000) | (745,483) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 23/02/23- FACR 2 | Capital Expenditure | 115,225 | | (630,258) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 23/02/23- FACR 2 | Capital Expenditure | 102,488 | | (527,770) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 23/02/23- FACR 2 | Capital Expenditure | 42,022 | | (485,748) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 23/02/23- FACR 2 | Capital Expenditure | 76,307 | | (409,441) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (262,277) | (671,718) |
| 117399 | 117421 | BRAC Water Fountain and Entrance - DCS202206 | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (11,780) | (683,498) |
| 1181407 | | Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp | C/Fwd: 23/02/23 | Capital Expenditure | 21,212 | | (662,286) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | C/Fwd: 23/02/23 | Capital Expenditure | | (14,895) | (677,181) |
| 117450 | 117452 | BRAC Oval Upgrade of Infra - Cap Exp | C/Fwd: 23/02/23 | Capital Expenditure | 7,062 | | (670,119) |
| 1181420 | YBRA001 | Youth Bike Recreation Area - New Construction - Cap Exp | C/Fwd: 23/02/23 | Capital Expenditure | | (16,163) | (686,282) |
| 113027 | 113029 | Skatepark New Infrs Const - Cap Exp - Other Rec & Sport | C/Fwd: 23/02/23 | Capital Expenditure | 124,593 | | (561,689) |
| 113551 | 113795 | Parks & Gardens Works Renewal Infra - Cap Exp | C/Fwd: 23/02/23 | Capital Expenditure | | (66,359) | (628,048) |
| 117398 | | Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- BRAC General | C/Fwd: 23/02/23 | Capital Expenditure | 795 | | (627,253) |
| 116085 | | Arts, Culture and Heritage Strategy - Op Exp - Other Culture | C/Fwd: 23/02/23 | Operating Expenditure | 1,305 | | (625,948) |
| 112485 | | Grant Non Op - State Swim Areas & Beaches | C/Fwd: 23/02/23 | Capital Income | | (499,177) | (1,125,125) |
| 113403 | | Grants - Non Op - Cap Inc - Other Rec & Sport | C/Fwd: 23/02/23 | Capital Income | | (97,167) | (1,222,292) |
| | | Grants - non Operating Income for Parks & Oval Const - Cap Inc - Parks & Ovals | | | | | |
| 113316 | | | C/Fwd: 23/02/23 | Capital Income | | (40,000) | (1,262,292) |
| 113127 | | Skatepark - Non Op Grant - Other Recreation & Sport | C/Fwd: 23/02/23 | Capital Income | | (34,693) | (1,296,984) |
| 112485 | | Grant Non Op - State Swim Areas & Beaches | C/Fwd: 23/02/23 | Capital Income | 440,403 | | (856,581) |
| 117500 | | Proceeds From The Sale Of Assets - BRAC General | C/Fwd: 23/02/23 | Capital Income | 16,405 | | (840,176) |
| 116493 | | Advertising Promotion & Printing Expenses - Broome Civic Centre - Op Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | 15,000 | | (825,176) |
| 113751 | | Operating Grants & Contributions Rec'd - Recreation Services - Op Inc | OMC - 27/04/23- FACR 3 | Operating Income | 15,000 | | (810,176) |
| 1181427 | | Cable Beach Redevelopment (Construction) - Cap Exp | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (800,000) | (1,610,176) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 27/04/23- FACR 3 | Capital Expenditure | 800,000 | | (810,176) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 27/04/23- FACR 3 | Capital Expenditure | 3,487,170 | | 2,676,994 |
| 111989 | | Transfer to POS Reserve - Cap Exp - Parks & Ovals | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (651,228) | 2,025,766 |
| 113989 | | Transfer From POS Reserve - Parks & Ovals | OMC - 27/04/23- FACR 3 | Capital Income | | (704,001) | 1,321,765 |
| 113128 | | Cable Beach - Non Op Grant - Other Recreation & Sport - CAP INC | OMC - 27/04/23- FACR 3 | Capital Income | | (2,131,941) | (810,176) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (50,000) | (860,176) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (85,000) | (945,176) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 27/04/23- FACR 3 | Capital Expenditure | 525,616 | | (419,560) |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 27/04/23- FACR 3 | Capital Expenditure | 954,467 | | 534,907 |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 27/04/23- FACR 3 | Capital Expenditure | 47,415 | | 582,322 |
| 1181425 | 1181426 | Cable Beach Foreshore Upgrade | OMC - 27/04/23- FACR 3 | Capital Expenditure | 40,915 | | 623,237 |
| 116085 | | Arts, Culture and Heritage Strategy - Op Exp - Other Culture | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (10,000) | 613,237 |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|--|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| 1138333 | | Turf Club contribution to Masterplan Reviews - Op Inc - Other Culture | OMC - 27/04/23- FACR 3 | Operating Income | | (10,000) | 603,237 |
| 1138334 | | Turf Club Masterplan Review - Op Ex- Other Culture | OMC - 27/04/23- FACR 3 | Operating Expenditure | 20,000 | | 623,237 |
| 113391 | | Haynes Oval & Pavilion Income - Op Inc | OMC - 27/04/23- FACR 3 | Operating Income | | (11,942) | 611,295 |
| 117246 | | Netball BRAC Program - Op Inc - BRAC Dry | OMC - 27/04/23- FACR 3 | Operating Income | | (9,000) | 602,295 |
| 117262 | | Education Inc - Aquatic | OMC - 27/04/23- FACR 3 | Operating Income | | (8,400) | 593,895 |
| 117275 | | Stadium Venue Hire Inc. Rec'd - Op Inc - Dry BRAC | OMC - 27/04/23- FACR 3 | Operating Income | | (5,000) | 588,895 |
| 117292 | | BRAC Fields - Joseph Nipper Roe Playing Field Fees and Other Income - Op Inc | | | | | |
| 117004 | 117055 | Salary & Related Duty Manager Expense - BRAC | OMC - 27/04/23- FACR 3 | Operating Income | | (9,000) | 579,895 |
| 117272 | | Holiday Program Enrolment Fees Rec'd | OMC - 27/04/23- FACR 3 | Operating Expenditure | 30,000 | | 609,895 |
| 117171 | | Salary - Op Exp - Holiday Prog Exps - BRAC Dry | OMC - 27/04/23- FACR 3 | Operating Income | | (20,000) | 589,895 |
| 117282 | | Swimming Lessons by BRAC Inc | OMC - 27/04/23- FACR 3 | Operating Expenditure | 20,000 | | 609,895 |
| 117182 | | Salary & Related Swimming Lesson Exp - BRAC - Aquatic | OMC - 27/04/23- FACR 3 | Operating Income | | (60,000) | 549,895 |
| 117009 | | Plant & Equip Maint - Aquatic | OMC - 27/04/23- FACR 3 | Operating Expenditure | 60,000 | | 609,895 |
| 117081 | 117082 | General Building & Facility Maint - BRAC Dry - Op Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (8,000) | 601,895 |
| 117015 | 117015 | Chemicals - chemical related expenses Aquatic | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (10,000) | 591,895 |
| 117002 | 117002 | Salary - Lifeguard - Op Exp - BRAC Aquatic | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (10,000) | 581,895 |
| 117003 | | Relieving Staff Exp - Op Ex - BRAC Aquatic | OMC - 27/04/23- FACR 3 | Operating Expenditure | 15,000 | | 596,895 |
| 117148 | | Group Fitness Program - Op Exp - BRAC - Aquatic | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (15,000) | 581,895 |
| 117004 | 117056 | Salary & Related Program Development Officer Expense | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (10,000) | 571,895 |
| 117399 | 117422 | BRAC Outdoor Court Scoreboard - Cap Ex | OMC - 27/04/23- FACR 3 | Operating Expenditure | 10,000 | | 581,895 |
| 117450 | 117452 | BRAC Oval Upgrade of Infra - Cap Exp | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (41,114) | 540,781 |
| 116470 | 116471 | Broome Civic Centre Building General Maint Exps - Op Exp Bme Civic Centre | OMC - 27/04/23- FACR 3 | Capital Expenditure | 15,500 | | 556,281 |
| 115279 | | Minor Assets Expensed - Op Exp Library | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (5,000) | 551,281 |
| 115281 | 115291 | Library Reactive Maint - Op Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | 8,000 | | 559,281 |
| 113027 | 113029 | Skatepark New Infrs Const - Cap Exp - Other Rec & Sport | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (8,000) | 551,281 |
| 113000 | 113038 | Tolentino Park - P&G Maint | OMC - 27/04/23- FACR 3 | Capital Expenditure | 45,000 | | 596,281 |
| 113000 | 113040 | Cable Beach - P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 8,000 | | 604,281 |
| 113000 | 113070 | Sunset Park - P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 10,000 | | 614,281 |
| 113000 | 113582 | Solway Park - P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 8,000 | | 622,281 |
| 113000 | 113076 | Koel Park - P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 8,000 | | 630,281 |
| 113000 | 113579 | Frangipani Park - P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 6,000 | | 636,281 |
| 113000 | 113028 | Cygnat Park- P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 13,000 | | 649,281 |
| 113000 | 113037 | Bedford Park - P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 25,000 | | 674,281 |
| 113000 | 113047 | China Town - P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 12,000 | | 686,281 |
| 113000 | 113080 | Six Season Park - P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 10,000 | | 696,281 |
| 113000 | 113583 | Herbert St Park - P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 8,000 | | 704,281 |
| 113005 | 113010 | Weed Control- P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 10,000 | | 714,281 |
| 113551 | 113795 | Parks & Gardens Works Renewal Infra - Cap Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | 5,000 | | 719,281 |
| | | | | Capital Expenditure | | (29,000) | 690,281 |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|---|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| 117210 | 117211 | BRAC Ovals - P&G Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (20,000) | 670,281 |
| 113989 | | Transfer From POS Reserve - Parks & Ovals | OMC - 27/04/23- FACR 3 | Capital Income | 49,000 | | 719,281 |
| 117455 | 117456 | BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals | OMC - 27/04/23- FACR 3 | Capital Expenditure | 208,214 | | 927,495 |
| 111989 | | Transfer to POS Reserve - Cap Exp - Parks & Ovals | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (208,214) | 719,281 |
| 113061 | | Townbeach Coastal Infrastructure Maint - Op Exp - Other Rec & Sport | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (15,000) | 704,281 |
| 115281 | 115320 | Library - Operating Expense - Op Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (43,160) | 661,121 |
| 117326 | | Transfer From Building Reserve - Cap Inc - BRAC Dry | OMC - 27/04/23- FACR 3 | Capital Income | 101,375 | | 762,496 |
| 111021 | 111021 | Lotteries House - Operating Expense - Op Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | 21,483 | | 783,979 |
| 113406 | | Council Loans Received - Other Rec & Sport | OMC - 27/04/23- FACR 3 | Capital Income | 309,000 | | 1,092,979 |
| | | Transport | | | | | 1,092,979 |
| 125507 | | Transfer to Road Reserve - St Lighting - Cap Exp | OMC - 15/12/22- FACR 1 | Capital Expenditure | | (481,625) | 611,354 |
| 125134 | | Transfer to Road Reserve (for Bus Shelters) | OMC - 15/12/22- FACR 1 | Capital Expenditure | | (31,277) | 580,077 |
| 125138 | | Transfer to Footpath Reserve (Footbridge per Transport AMP) | OMC - 15/12/22- FACR 1 | Capital Expenditure | | (38,326) | 541,751 |
| 120305 | | WALGGC Road Grants Untied Op Grant Rec'd | OMC - 15/12/22- FACR 1 | Operating Income | | (213,549) | 328,202 |
| 121762 | | State Direct MRWA/RRG Rd Maint Op Grant Rec'd | OMC - 15/12/22- FACR 1 | Operating Income | | (13,314) | 314,888 |
| 122000 | 121011 | Sector 1 Chinatown - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | 66,316 | | 381,204 |
| 122000 | 121025 | Sector 2 Cable Beach - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | 42,712 | | 423,916 |
| 122000 | 121026 | Sector 3 Old Broome - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | 55,526 | | 479,442 |
| 122000 | 121027 | Sector 4 Sunset Park - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | 39,340 | | 518,782 |
| 122000 | 121028 | Sector 5 Roebuck Est - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | 44,510 | | 563,292 |
| 122000 | 121029 | Sector 6 Broome North / Blue Haze - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | 32,596 | | 595,888 |
| 122000 | 121030 | Sector 7 LIA, HIA and Port - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | 38,216 | | 634,104 |
| 126000 | 126021 | Sector 1 Chinatown- Operating | OMC - 15/12/22- FACR 1 | Operating Expenditure | 5,395 | | 639,499 |
| 126000 | 126036 | Sector 3 Old Broome- Operating | OMC - 15/12/22- FACR 1 | Operating Expenditure | 11,802 | | 651,301 |
| 121217 | 121217 | Urban Street House Number - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | 13,825 | | 665,126 |
| 121101 | 121562 | Capital Works Program Projects - Upgrade (stewart St)- Cap Ex | OMC - 15/12/22- FACR 1 | Capital Expenditure | | (121,842) | 543,284 |
| 125000 | 125025 | Dakas, St Marys New Carpark Const - Cap Exp | OMC - 15/12/22- FACR 1 | Capital Expenditure | | (89,358) | 453,926 |
| 121101 | 121562 | Capital Works Program Projects - Upgrade (stewart St)- Cap Ex | OMC - 15/12/22- FACR 1 | Capital Expenditure | 121,842 | | 575,768 |
| 125000 | 125025 | Dakas, St Marys New Carpark Const - Cap Exp | OMC - 15/12/22- FACR 1 | Capital Expenditure | 89,358 | | 665,126 |
| 122000 | 121011 | Sector 1 Chinatown - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (66,316) | 598,810 |
| 122000 | 121025 | Sector 2 Cable Beach - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (42,712) | 556,098 |
| 122000 | 121026 | Sector 3 Old Broome - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (55,526) | 500,572 |
| 122000 | 121027 | Sector 4 Sunset Park - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (39,340) | 461,232 |
| 122000 | 121028 | Sector 5 Roebuck Est - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (44,510) | 416,722 |
| 122000 | 121029 | Sector 6 Broome North / Blue Haze - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (32,596) | 384,126 |
| 122000 | 121030 | Sector 7 LIA, HIA and Port - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (38,216) | 345,910 |
| 126000 | 126021 | Sector 1 Chinatown- Operating | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (5,395) | 340,515 |
| 126000 | 126036 | Sector 3 Old Broome- Operating | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (11,802) | 328,713 |
| 121217 | 121217 | Urban Street House Number - Works Maint | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (13,825) | 314,888 |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|---|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| 1254421 | | Access & Inclusion Improvements New Infra - Cap Exp | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (15,000) | 299,888 |
| 121100 | 121715 | Frederick Street/Hamersley Street Intersection Lighting Upgrades | OMC - 23/02/23- FACR 2 | Capital Expenditure | 1,591 | | 301,479 |
| 121100 | 121716 | Port Drive – Guy Street Intersection Upgrade | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (99,331) | 202,148 |
| 121100 | 121716 | Port Drive – Guy Street Intersection Upgrade | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (31,899) | 170,249 |
| 121771 | | Black Spot State Non Op Grant | OMC - 23/02/23- FACR 2 | Capital Income | 289,279 | | 459,528 |
| 121771 | | Black Spot State Non Op Grant | OMC - 23/02/23- FACR 2 | Capital Income | | (144,640) | 314,888 |
| 121100 | 121715 | Frederick Street/Hamersley Street Intersection Lighting Upgrades | OMC - 23/02/23- FACR 2 | Capital Expenditure | 8,668 | | 323,556 |
| 121100 | 121715 | Frederick Street/Hamersley Street Intersection Lighting Upgrades | OMC - 23/02/23- FACR 2 | Capital Expenditure | 15,740 | | 339,296 |
| 121100 | 121716 | Port Drive – Guy Street Intersection Upgrade | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (8,668) | 330,628 |
| 121100 | 121716 | Port Drive – Guy Street Intersection Upgrade | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (15,740) | 314,888 |
| 125253 | | Contribution Non Op - Broome SHS Carparking | OMC - 23/02/23- FACR 2 | Capital Income | 250,000 | | 564,888 |
| 125000 | 125045 | State Blackspot - Frederick Street off-street carpark Cap (Broome SHS) Exp | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (250,000) | 314,888 |
| 125140 | 125183 | Conti foreshore Footpath Construction (Before Hamersley Street - New Footpath Construction) | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (11,000) | 303,888 |
| 121390 | | Transfer to Carpark Reserve - Cap Exp - Carpark Const | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (6,137) | 297,751 |
| 121782 | | Dev Contrib - Footpaths | OMC - 23/02/23- FACR 2 | Capital Income | 62,640 | | 360,391 |
| 125950 | | Transfer to Footpath Reserve | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (62,640) | 297,751 |
| 123000 | 123000 | Mtce Streets, Rds - Rural Summary Budget Only -No Post-Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (115,225) | 182,526 |
| 123000 | 123000 | Mtce Streets, Rds - Rural Summary Budget Only -No Post-Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (102,488) | 80,038 |
| 123000 | 123000 | Mtce Streets, Rds - Rural Summary Budget Only -No Post-Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (42,022) | 38,016 |
| 123000 | 123000 | Mtce Streets, Rds - Rural Summary Budget Only -No Post-Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (76,307) | (38,291) |
| 122000 | 121011 | Sector 1 Chinatown - Works Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | 30,286 | | (8,005) |
| 122000 | 121025 | Sector 2 Cable Beach - Works Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | 19,506 | | 11,501 |
| 122000 | 121026 | Sector 3 Old Broome - Works Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | 25,358 | | 36,859 |
| 122000 | 121027 | Sector 4 Sunset Park - Works Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | 17,966 | | 54,825 |
| 122000 | 121028 | Sector 5 Roebuck Est - Works Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | 20,327 | | 75,152 |
| 122000 | 121029 | Sector 6 Broome North / Blue Haze - Works Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | 14,886 | | 90,038 |
| 122000 | 121030 | Sector 7 LIA, HIA and Port - Works Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | 17,453 | | 107,491 |
| 122000 | 121031 | Lighting - Works Maint | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (20,600) | 86,891 |
| 125140 | 125277 | Broome North Subdivision - New Footpath construction | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (212,309) | (125,418) |
| 125300 | VARPATH | Various Footpath Renewals - Cap Exp | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (99,507) | (224,925) |
| 124600 | 124611 | Carpark Annual Reseals as per AMP - Various | OMC - 23/02/23- FACR 2 | Capital Expenditure | | (28,424) | (253,349) |
| 121101 | 121562 | Capital Works Program Projects - Upgrade (Stewart St)- Cap Exp | OMC - 23/02/23 | Capital Expenditure | 375,000 | | 121,651 |
| 121100 | 121716 | Port Drive – Guy Street Intersection Upgrade | OMC - 23/02/23 | Capital Expenditure | | (375,000) | (253,349) |
| 129411 | | Capital Works Program Projects - Upgrade (Stewart St) Non Op Grant | OMC - 23/02/23 | Capital Income | 100,000 | | (153,349) |
| 121100 | 121716 | Port Drive – Guy Street Intersection Upgrade | OMC - 23/02/23 | Capital Expenditure | | (100,000) | (253,349) |
| 121501 | 121587 | Lawrence Road Upgrade | C/Fwd: 23/02/23 | Capital Expenditure | 121,000 | | (132,349) |
| 125300 | 125921 | Various Footbridge Renewals - Cap Exp | C/Fwd: 23/02/23 | Capital Expenditure | 1,500 | | (130,849) |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|---|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| 125140 | 125183 | Conti foreshore Footpath Construction (Before Hamersley Street - New Footpath Construction) | C/Fwd: 23/02/23 | Capital Expenditure | | (44,606) | (175,455) |
| 125140 | 125172 | Footpaths - Various | C/Fwd: 23/02/23 | Capital Expenditure | | (106,949) | (282,404) |
| 120306 | | DRFAWA Natural Disaster Grant - Op Grants | C/Fwd: 23/02/23 | Operating Income | 693,453 | | 411,049 |
| 121782 | | Dev Contrib - Footpaths | OMC - 27/04/23- FACR 3 | Capital Income | 25,503 | | 436,552 |
| 125950 | | Transfer to Footpath Reserve | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (25,503) | 411,049 |
| 120306 | | DRFAWA Natural Disaster Grant - Op Grants | OMC - 27/04/23- FACR 3 | Operating Income | | (73,660) | 337,389 |
| 122000 | 121011 | Sector 1 Chinatown - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 40,000 | | 377,389 |
| 122000 | 121027 | Sector 4 Sunset Park - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 25,000 | | 402,389 |
| 122000 | 121025 | Sector 2 Cable Beach - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 27,000 | | 429,389 |
| 122000 | 121028 | Sector 5 Roebuck Est - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 50,000 | | 479,389 |
| 122000 | 121026 | Sector 3 Old Broome - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 40,000 | | 519,389 |
| 122000 | 121029 | Sector 6 Broome North / Blue Haze - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 10,000 | | 529,389 |
| 122000 | 121030 | Sector 7 LIA, HIA and Port - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | 50,000 | | 579,389 |
| 121550 | | Statutory Contrib for Crossovers - Op Exp - Crossovers & General | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (10,000) | 569,389 |
| 125300 | VARPATH | Various Footpath Renewals - Cap Exp | OMC - 27/04/23- FACR 3 | Capital Expenditure | 157,832 | | 727,221 |
| 125950 | | Transfer to Footpath Reserve | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (157,832) | 569,389 |
| 125300 | 125921 | Various Footbridge Renewals - Cap Exp | OMC - 27/04/23- FACR 3 | Capital Expenditure | 64,795 | | 634,184 |
| 125138 | | Transfer to Footpath Reserve (Footbridge per Transport AMP) | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (64,795) | 569,389 |
| 1254421 | | Access & Inclusion Improvements New Infra - Cap Exp | OMC - 27/04/23- FACR 3 | Capital Expenditure | 10,900 | | 580,289 |
| 126050 | 126050 | Drain Slashing & Maintenance - P & G | OMC - 27/04/23- FACR 3 | Operating Expenditure | 20,000 | | 600,289 |
| 122000 | 121031 | Lighting - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (5,000) | 595,289 |
| 125225 | 125232 | Street Lighting at Various Locations - Renewal | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (18,889) | 576,400 |
| 125964 | | Transfer From Road Reserve Street Lighting Const - Cap Inc | OMC - 27/04/23- FACR 3 | Capital Income | 18,889 | | 595,289 |
| 122000 | 121011 | Sector 1 Chinatown - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (52,563) | 542,726 |
| 122000 | 121011 | Sector 1 Chinatown - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (95,447) | 447,279 |
| 122000 | 121025 | Sector 2 Cable Beach - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (42,049) | 405,230 |
| 122000 | 121025 | Sector 2 Cable Beach - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (76,357) | 328,873 |
| 122000 | 121026 | Sector 3 Old Broome - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (42,049) | 286,824 |
| 122000 | 121026 | Sector 3 Old Broome - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (76,357) | 210,466 |
| 122000 | 121027 | Sector 4 Sunset Park - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (47,723) | 162,743 |
| 122000 | 121027 | Sector 4 Sunset Park - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (26,281) | 136,462 |
| 122000 | 121028 | Sector 5 Roebuck Est - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (42,049) | 94,413 |
| 122000 | 121028 | Sector 5 Roebuck Est - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (76,357) | 18,055 |
| 122000 | 121029 | Sector 6 Broome North / Blue Haze - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (42,049) | (23,994) |
| 122000 | 121029 | Sector 6 Broome North / Blue Haze - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (76,357) | (100,351) |
| 122000 | 121030 | Sector 7 LIA, HIA and Port - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (26,281) | (126,632) |
| 122000 | 121030 | Sector 7 LIA, HIA and Port - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (47,723) | (174,356) |
| 123000 | 121992 | Fong Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (47,305) | (221,661) |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|---|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| 123000 | 121992 | Fong Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (85,902) | (307,563) |
| 123000 | 121992 | Fong Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (7,112) | (314,675) |
| 123000 | 121992 | Fong Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (6,137) | (320,813) |
| 123000 | 122008 | Manari Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (52,563) | (373,375) |
| 123000 | 122008 | Manari Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (95,447) | (468,822) |
| 123000 | 122008 | Manari Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (9,483) | (478,305) |
| 123000 | 122008 | Manari Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (8,183) | (486,488) |
| 123000 | 122056 | Williams Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (15,768) | (502,256) |
| 123000 | 122056 | Williams Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (28,634) | (530,890) |
| 123000 | 122056 | Williams Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (4,742) | (535,632) |
| 123000 | 122056 | Williams Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (4,092) | (539,723) |
| 123000 | 122065 | Carter Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (15,768) | (555,492) |
| 123000 | 122065 | Carter Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (28,634) | (584,126) |
| 123000 | 122065 | Carter Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (4,742) | (588,867) |
| 123000 | 122065 | Carter Road - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (4,092) | (592,959) |
| 123000 | 122073 | Yamashita Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (47,305) | (640,264) |
| 123000 | 122073 | Yamashita Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (85,902) | (726,166) |
| 123000 | 122073 | Yamashita Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (7,112) | (733,279) |
| 123000 | 122073 | Yamashita Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (6,137) | (739,416) |
| 123000 | 122122 | Chi Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (26,281) | (765,697) |
| 123000 | 122122 | Chi Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (47,723) | (813,420) |
| 123000 | 122122 | Chi Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (7,112) | (820,532) |
| 123000 | 122122 | Chi Street - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (6,137) | (826,670) |
| 123000 | 122121 | Kanagae Drive - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (47,305) | (873,975) |
| 123000 | 122121 | Kanagae Drive - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (85,902) | (959,877) |
| 123000 | 122121 | Kanagae Drive - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (7,112) | (966,989) |
| 123000 | 122121 | Kanagae Drive - Works Maint | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (6,137) | (973,126) |
| | | Economic Services | | | | | (973,126) |
| 1367210 | | Economic Development Program Expense - Op Exp - Other Economic Services | OMC - 28/07/22 | Operating Expenditure | | (14,000) | (987,126) |
| 1367301 | | Grants & Contributions Received - Op Inc - Economic Services Special Projects | OMC - 15/12/22- FACR 1 | Operating Income | 173,000 | | (814,126) |
| 1367459 | | A Sporting Chance - Op Exp - Economic Services Special Projects | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (173,000) | (987,126) |
| 1367301 | | Grants & Contributions Received - Op Inc - Economic Services Special Projects | OMC - 15/12/22- FACR 1 | Operating Income | 40,100 | | (947,026) |
| 1367458 | | SKATE event: Skate park opening activation 2022 | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (77,100) | (1,024,126) |
| 1365355 | | CRC at Broome Visitor Centre - Rent & Recoup Income - Op Inc | OMC - 15/12/22- FACR 1 | Operating Income | 34,750 | | (989,376) |
| 132060 | | Tourism Development - Op Exp - Tourism & Area Promotion | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (30,000) | (1,019,376) |
| 136723 | CT00 | Chinatown Activation - Budget Only | OMC - 23/02/23- FACR 2 | Operating Expenditure | 59,500 | | (959,876) |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|---|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| 1367218 | TB01 | Town Beach Activation | OMC - 23/02/23- FACR 2 | Operating Expenditure | 59,500 | | (900,376) |
| 1367457 | | Place Activation Plan | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (119,000) | (1,019,376) |
| 132410 | | Roebuck Bay CP - Rent & Recoup Income - Op Inc | OMC - 23/02/23- FACR 2 | Operating Income | 100,000 | | (919,376) |
| 1367404 | 1367414 | Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp | C/Fwd: 23/02/23 | Capital Expenditure | | (3,900) | (923,276) |
| 1367405 | 1367419 | Streeter's Jetty Refurbishment (Chinatown Stage 2) Cap Exp | C/Fwd: 23/02/23 | Capital Expenditure | 36,925 | | (886,351) |
| 132314 | | Sanctuary Caravan Park Op Exp - Tourism & Area Promotion | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (75,000) | (961,351) |
| 1367404 | 1367414 | Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp | OMC - 27/04/23- FACR 3 | Capital Expenditure | 9,000 | | (952,351) |
| 1367405 | 1367418 | Smart Cities Enabling Items - Cap Exp | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (10,116) | (962,467) |
| 132029 | 132040 | Broome Visitor Centre - Packaged Plant Cap Ex | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (26,375) | (988,842) |
| | | Other Property and Services | | | | | (988,842) |
| 142395 | | All Employee Paid Parental Leave Reimb - Op Inc - Gen Admin O'Heads | OMC - 15/12/22- FACR 1 | Operating Income | 20,000 | | (968,842) |
| 142015 | | All Employee Centrelink Paid Parental Leave - Op Exp - Gen Admin O'Heads | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (20,000) | (988,842) |
| 147457 | | Transfer to Building Reserve - Cap Exp - Unclassified General | OMC - 15/12/22- FACR 1 | Capital Expenditure | 551,228 | | (437,614) |
| 112051 | 112062 | Town Beach Cafe - Planned Maint & Minor Works - Op Exp | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (50,000) | (487,614) |
| 146555 | | Transfer From Building Reserve Leased Comm Facilities - Un Clas | OMC - 15/12/22- FACR 1 | Capital Income | 50,000 | | (437,614) |
| 143010 | | Salary - Op Exp - Engineering Office | OMC - 15/12/22- FACR 1 | Operating Expenditure | 70,000 | | (367,614) |
| 143038 | | Consultants Engineering Office | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (70,000) | (437,614) |
| 141271 | 141385 | illegal dumping clean up | OMC - 15/12/22- FACR 1 | Operating Expenditure | 6,744 | | (430,870) |
| 143508 | | Wages & Related Sick & Holiday - P & G Ops | OMC - 15/12/22- FACR 1 | Operating Expenditure | 116,495 | | (314,375) |
| 141271 | 141385 | illegal dumping clean up | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (6,744) | (321,119) |
| 143508 | | Wages & Related Sick & Holiday - P & G Ops | OMC - 15/12/22- FACR 1 | Operating Expenditure | | (116,495) | (437,614) |
| 142048 | | HRM Consultancy - Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (15,000) | (452,614) |
| 142261 | | Occupation Health & Safety - Op Exp - General Admin O'Heads | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (15,000) | (467,614) |
| 0112054 | | Town Beach Café preliminary site investigations - Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (60,000) | (527,614) |
| 142231 | | Consultants Corp Serv - Op Exp - Corp Gov Support | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (10,000) | (537,614) |
| | | Interest Rec on Muni Investment - Op Inc - General Administration O'Heads | | | | | |
| 142212 | | | OMC - 23/02/23- FACR 2 | Operating Income | 185,000 | | (352,614) |
| 143390 | | Reimb Received No GST Incl Diesel Fuel Rebate & Insurance - Op Inc | OMC - 23/02/23- FACR 2 | Operating Income | | (9,779) | (362,393) |
| 142500 | | Local Number Plate Sales Op Inc - Gen Admin | OMC - 23/02/23- FACR 2 | Operating Income | 5,000 | | (357,393) |
| 142548 | | Local Number Plate Purchases - Op Exp - General Administration O'Heads | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (5,000) | (362,393) |
| 146120 | | Equip & H'Ware > \$5000 Cap Exp - IT | OMC - 23/02/23- FACR 2 | Capital Expenditure | 50,000 | | (312,393) |
| 146110 | | Minor Assets<\$5000 - IT Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | 20,000 | | (292,393) |
| 146111 | | IT Contract Consultants - Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (15,000) | (307,393) |
| 0141450 | | Works Private Works Income - Not Prepaid | OMC - 23/02/23- FACR 2 | Operating Income | 65,000 | | (242,393) |
| 148100 | 148105 | Depot - Reactive Maint - Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (18,000) | (260,393) |
| 143485 | | Subdivision Engineering Supervision Charges - Op Inc - Eng Off | OMC - 23/02/23- FACR 2 | Operating Income | 25,116 | | (235,277) |
| 141600 | | P & G Private Works - Fees Charged | OMC - 23/02/23- FACR 2 | Operating Income | 9,000 | | (226,277) |
| 143384 | | Reimbursements - W. Comp & Sundry No GST P & G Ops - Op Inc | OMC - 23/02/23- FACR 2 | Operating Income | 35,000 | | (191,277) |
| 143508 | | Wages & Related Sick & Holiday - P & G Ops | OMC - 23/02/23- FACR 2 | Operating Expenditure | 116,495 | | (74,782) |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|---|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| 146020 | 141020 | Mulberry Tree Child Care - Reactive Maint - Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (12,820) | (87,602) |
| 146050 | 146052 | 4 Jones Place - Planned Maint & Minor Works - Op Exp | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (32,861) | (120,463) |
| 146670 | 146671 | Bowling Club - Planned Maint & Minor Works - Op Exp - Community Facilities Leased | OMC - 23/02/23- FACR 2 | Operating Expenditure | | (201,000) | (321,463) |
| 147585 | | Reimbursement of Insurable Claimable Costs - Op Inc - Unclassified General | OMC - 23/02/23- FACR 2 | Operating Income | 246,681 | | (74,782) |
| 112483 | | Town Beach Cafe - Rent & Recoup Income - Op Inc | OMC - 23/02/23- FACR 2 | Operating Income | | (35,000) | (109,782) |
| 146408 | | Zanders - Rent & Recoup Income - Op Inc | OMC - 23/02/23- FACR 2 | Operating Income | 15,000 | | (94,782) |
| 147489 | | User Charges KRO Outgoings - Op Inc - Office Properties Leased | OMC - 23/02/23- FACR 2 | Operating Income | | (157,063) | (251,845) |
| 147491 | | Old Broome Lock Up - Rent & Recoup Income - Op Inc | OMC - 23/02/23- FACR 2 | Operating Income | | (10,488) | (262,333) |
| 147865 | | Sam Male Luggage - Op Inc - Other Build Leased | OMC - 23/02/23- FACR 2 | Operating Income | | (7,500) | (269,833) |
| 143600 | | Proceeds from Sale of Assets - Cap Inc - Engineering Office | OMC - 23/02/23- FACR 2 | Capital Income | 66,000 | | (203,833) |
| 143601 | | Proceeds from Sale of Assets - Cap Inc - Parks & Gardens Operations | OMC - 23/02/23- FACR 2 | Capital Income | 92,000 | | (111,833) |
| 148600 | | Proceeds from Sale of Assets - Cap Inc - Works Operations | OMC - 23/02/23- FACR 2 | Capital Income | 131,000 | | 19,167 |
| 148601 | | Proceeds From Sale of Assets - Cap Inc - Depot Operations | OMC - 23/02/23- FACR 2 | Capital Income | 6,830 | | 25,997 |
| 147500 | | Building Renewal AMP | C/Fwd: 23/02/23 | Capital Expenditure | | (155,515) | (129,518) |
| 142550 | | Vehicle & Mobile Plant New -Cap Exp- Corp Gov | C/Fwd: 23/02/23 | Capital Expenditure | 1,284 | | (128,234) |
| 143610 | | Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations | C/Fwd: 23/02/23 | Capital Expenditure | 83,832 | | (44,402) |
| 148611 | | Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops | C/Fwd: 23/02/23 | Capital Expenditure | 3,599 | | (40,803) |
| 146122 | | Software Cap Exp - IT (dont use) | C/Fwd: 23/02/23 | Capital Expenditure | | (37,926) | (78,729) |
| 146111 | | IT Contract Consultants - Exp | C/Fwd: 23/02/23 | Operating Expenditure | 33,907 | | (44,822) |
| 146110 | | Minor Assets<\$5000 - IT Exp | C/Fwd: 23/02/23 | Operating Expenditure | 10,000 | | (34,822) |
| 142232 | | LGIS Insurance Funded Expenses (Inc in 142393) - Op Exp - Corp Gov | C/Fwd: 23/02/23 | Operating Expenditure | | (3,894) | (38,716) |
| 142261 | | Occupation Health & Safety - Op Exp - General Admin O'Heads | C/Fwd: 23/02/23 | Operating Expenditure | | (21,500) | (60,216) |
| 146555 | | Transfer From Building Reserve Leased Comm Facilities - Un Clas | C/Fwd: 23/02/23 | Capital Income | | (76,116) | (136,332) |
| 142794 | | Transfer From Plant Reserve - Corp Gov & Support | C/Fwd: 23/02/23 | Capital Income | | (46,284) | (182,616) |
| 148395 | | Transfer from Plant Reserve - Works Ops | C/Fwd: 23/02/23 | Capital Income | 69,284 | | (113,332) |
| 112057 | 112057 | Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea | OMC 30/03/23 | Capital Expenditure | | (100,000) | (213,332) |
| 142015 | | All Employee Centrelink Paid Parental Leave - Op Exp - Gen Admin O'Heads | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (15,000) | (228,332) |
| 142395 | | All Employee Paid Parental Leave Reimb - Op Inc - Gen Admin O'Heads | OMC - 27/04/23- FACR 3 | Operating Income | 5,000 | | (223,332) |
| 142042 | | Performance Based Rewards - Gen Admin | OMC - 27/04/23- FACR 3 | Operating Expenditure | 10,000 | | (213,332) |
| 142043 | | Organisational Training - General | OMC - 27/04/23- FACR 3 | Operating Expenditure | 44,000 | | (169,332) |
| 142044 | | Uniform - Op Exp - General Admin O'Heads | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (5,000) | (174,332) |
| 142393 | | LGIS Insurance Bonus & Funding (Exp in 142232) - Op Inc - Corp Gov | OMC - 27/04/23- FACR 3 | Operating Income | | (25,000) | (199,332) |
| 142212 | | Interest Rec on Muni Investment - Op Inc - General Administration O'Heads | OMC - 27/04/23- FACR 3 | Operating Income | 267,879 | | 68,547 |
| 146110 | | Minor Assets<\$5000 - IT Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | 20,000 | | 88,547 |
| 146120 | | Equip & H'Ware > \$5000 Cap Exp - IT | OMC - 27/04/23- FACR 3 | Capital Expenditure | 30,000 | | 118,547 |
| 145101 | | Plant Repair Wages - Op Exp - Plant Operation | OMC - 27/04/23- FACR 3 | Operating Expenditure | 100,000 | | 218,547 |
| 145103 | | Plant Parts & Repairs - Op Exp - Plant Operation | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (100,000) | 118,547 |

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2023

Note 5: BUDGET AMENDMENTS

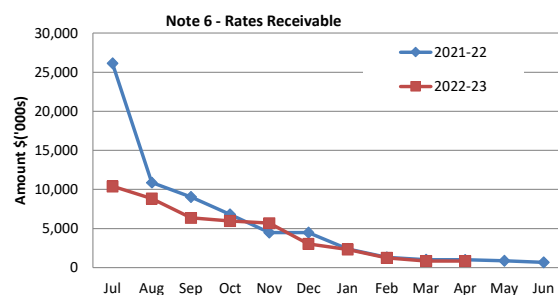
Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Job Number | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|------------|--|------------------------|-----------------------|----------------------------|----------------------------|--------------------------------|
| 145102 | | Plant Tyres & Tubes - Op Exp - Plant Operation | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (20,000) | 98,547 |
| 141450 | | Works Private Works Income - Not Prepaid | OMC - 27/04/23- FACR 3 | Operating Income | 96,631 | | 195,178 |
| 141271 | 141331 | Morrell Park Road Maintenance Op Exp - Private Works | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (96,631) | 98,547 |
| 143485 | | Subdivision Engineering Supervision Charges - Op Inc - Eng Off | OMC - 27/04/23- FACR 3 | Operating Income | 32,314 | | 130,861 |
| 143510 | | Protective Clothing & Equip Uniforms & Boots - Op Exp - P & G Ops | OMC - 27/04/23- FACR 3 | Operating Expenditure | 8,000 | | 138,861 |
| 112051 | 112062 | Town Beach Cafe - Planned Maint & Minor Works - Op Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | 44,000 | | 182,861 |
| 141791 | 141791 | Consultancy-Asset Management Plan- Cap Ex | OMC - 27/04/23- FACR 3 | Operating Expenditure | 8,305 | | 191,166 |
| 142000 | 142056 | Haas St Office - Reactive Maint - Op Exp | OMC - 27/04/23- FACR 3 | Operating Expenditure | | (17,000) | 174,166 |
| 142111 | | Minor Asset Purchases - Op Exp - General Administration O'Heads | OMC - 27/04/23- FACR 3 | Operating Expenditure | 5,000 | | 179,166 |
| 147500 | | Building Renewal AMP | OMC - 27/04/23- FACR 3 | Capital Expenditure | | (75,000) | 104,166 |
| 147496 | | Mulberry Tree Child Care - Rent & Recoup Income - Op Inc | OMC - 27/04/23- FACR 3 | Operating Income | 17,000 | | 121,166 |
| 112483 | | Town Beach Cafe - Rent & Recoup Income - Op Inc | OMC - 27/04/23- FACR 3 | Operating Income | | (9,876) | 111,290 |
| 147478 | | Marrugeku - Office 2 at Civic Centre - Rent & Recoup -156 Office Properties Leased - | OMC - 27/04/23- FACR 3 | Operating Income | | (8,000) | 103,290 |
| 142995 | | Reimbursement Property Dept Legal Fee - Op Inc - Corp Gov & Supp (Legal opex | OMC - 27/04/23- FACR 3 | Operating Income | | (25,000) | 78,290 |
| 144027 | | Property Dept Legal Expenses - Op Exp - Property Dep't (see legal recovery opinc | OMC - 27/04/23- FACR 3 | Operating Expenditure | 20,000 | | 98,290 |
| 147103 | | Survey & Misc Expenses Leased Properties - Op Exp - Unclassified Gen | OMC - 27/04/23- FACR 3 | Operating Expenditure | 20,000 | | 118,290 |
| | | | | | 27,770,774 | (27,652,484) | 118,290 |

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 6: RECEIVABLES

| Receivables - Rates Receivable | YTD 30 Apr 2023 | 30 Jun 2022 |
|--------------------------------|-----------------|----------------|
| | \$ | \$ |
| Opening Arrears Previous Years | 755,425 | 839,534 |
| Levied this year | 25,000,139 | 23,902,635 |
| Less Collections to date | (24,817,185) | (23,986,744) |
| Equals Current Outstanding | 938,379 | 755,425 |
| Net Rates Collectable | 938,379 | 755,425 |
| % Collected | 96.36% | 96.95% |



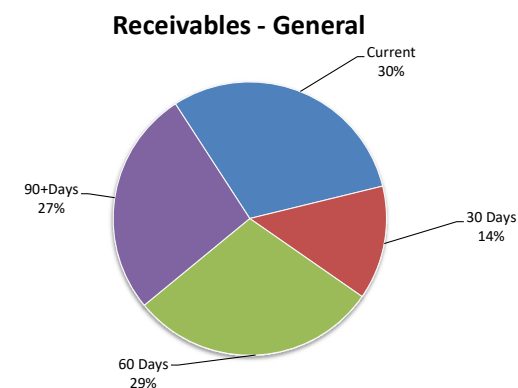
Comments/Notes - Receivables Rates

* NOTE - Rates were raised on 14 July 2022 and are due on 18 August 2022.

**NOTE - The calculation of percentage of Rates collected only reports on current Rates, Arrears and Back Rates. For a full breakdown on Rates received, please see the Rates Receipt Statement in the info bulletin.

| Receivables - General | Credit* | Current | 30 Days | 60 Days | 90+Days |
|--|-----------|---------|---------|---------|------------------|
| | | \$ | \$ | \$ | \$ |
| Receivables - General | (148,160) | 352,280 | 156,437 | 340,878 | 310,951 |
| Total Receivables General Outstanding | | | | | 1,012,386 |

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

* Note - A credit refers to a debtor paying more than required in the current billing period. It sits as a credit against the account until the following period when it is applied

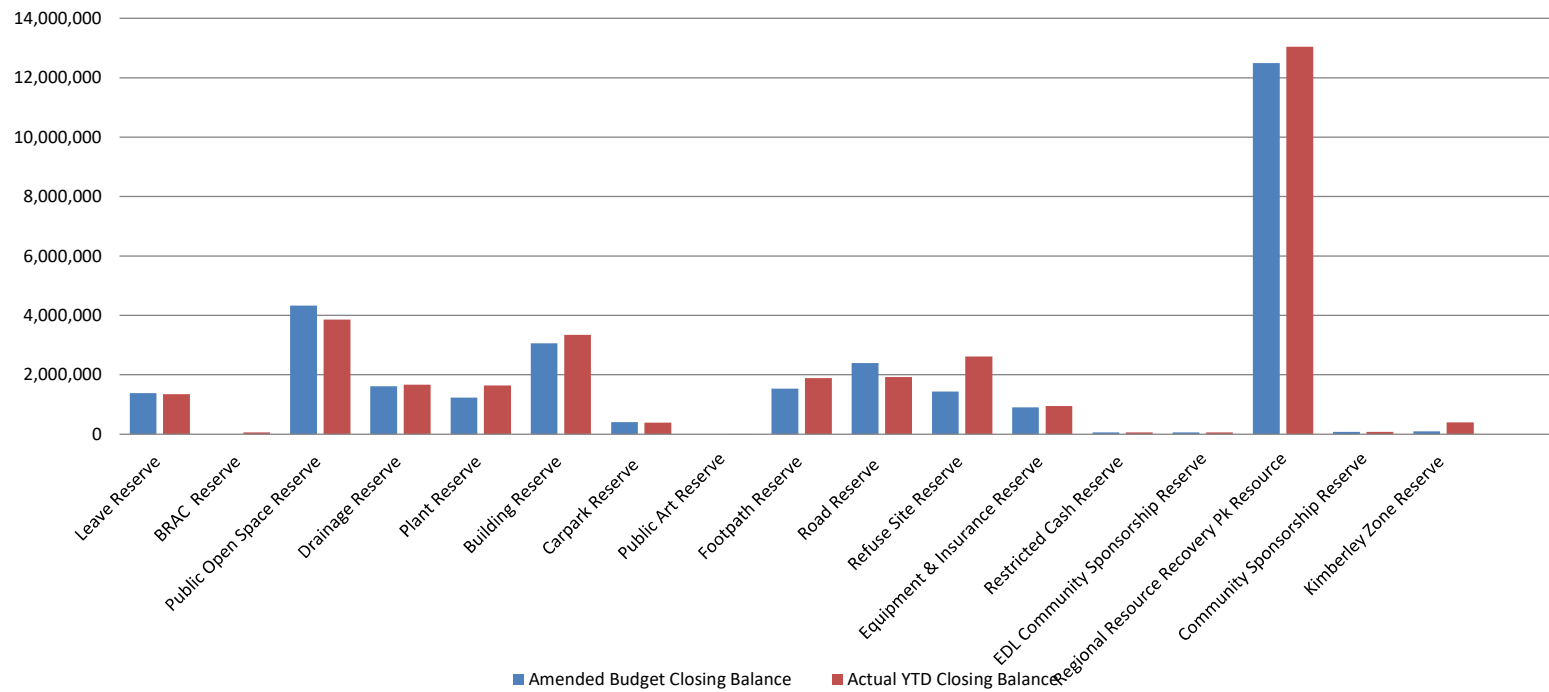
SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 7: Cash Backed Reserve

| 2022-23 | | | | | | | | | |
|--|-------------------|--------------------------------|------------------------|---------------------------------|-------------------------|----------------------------------|--------------------------|--------------------------------|----------------------------|
| Name | Opening Balance | Amended Budget Interest Earned | Actual Interest Earned | Amended Budget Transfers In (+) | Actual Transfers In (+) | Amended Budget Transfers Out (-) | Actual Transfers Out (-) | Amended Budget Closing Balance | Actual YTD Closing Balance |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Leave Reserve | 1,324,537 | 4,795 | 25,059 | 57,675 | (0) | 0 | 0 | 1,387,007 | 1,349,596 |
| BRAC Reserve | 58,697 | 234 | 1,060 | 0 | (0) | 58,000 | 0 | 931 | 59,756 |
| Public Open Space Reserve | 3,789,990 | 5,213 | 69,293 | 1,046,780 | (0) | 511,711 | 0 | 4,330,272 | 3,859,283 |
| Drainage Reserve | 1,636,814 | 6,162 | 29,504 | 38,597 | (0) | 67,050 | 0 | 1,614,523 | 1,666,318 |
| Plant Reserve | 1,616,587 | 7,592 | 29,182 | 0 | (0) | 391,804 | 0 | 1,232,375 | 1,645,769 |
| Building Reserve | 3,289,749 | 11,700 | 59,385 | 355,080 | (1) | 588,193 | 0 | 3,068,337 | 3,349,134 |
| Carpark Reserve | 391,357 | 1,395 | 7,065 | 20,792 | (0) | 0 | 0 | 413,544 | 398,422 |
| Public Art Reserve | 6,232 | 24 | 112 | 0 | 0 | 0 | 0 | 6,256 | 6,344 |
| Footpath Reserve | 1,854,112 | 9,145 | 33,469 | (9,145) | 0 | 316,173 | 0 | 1,537,939 | 1,887,581 |
| Road Reserve | 1,892,145 | 5,024 | 34,156 | 512,902 | (0) | 18,889 | 0 | 2,391,182 | 1,926,301 |
| Refuse Site Reserve | 2,574,622 | 10,675 | 46,476 | 0 | (0) | 1,141,878 | 0 | 1,443,419 | 2,621,098 |
| Equipment & Insurance Reserve | 936,537 | 2,863 | 16,906 | 0 | (0) | 35,000 | 0 | 904,400 | 953,443 |
| Restricted Cash Reserve | 65,000 | 0 | 0 | 0 | 0 | 0 | 0 | 65,000 | 65,000 |
| EDL Community Sponsorship Reserve | 62,229 | 248 | 1,123 | 0 | 0 | 0 | 0 | 62,477 | 63,352 |
| Regional Resource Recovery Pk Resource | 12,815,817 | 0 | 231,343 | 249,777 | 0 | 574,982 | 0 | 12,490,612 | 13,047,160 |
| Community Sponsorship Reserve | 81,722 | 327 | 1,475 | 0 | 0 | 0 | 0 | 82,049 | 83,197 |
| Kimberley Zone Reserve | 395,873 | 1,580 | 7,146 | 0 | 0 | 298,453 | 0 | 99,000 | 403,019 |
| | | | | | | 0 | 0 | | |
| | 32,792,020 | 66,977 | 592,754 | 2,272,458 | (2) | 4,002,133 | 0 | 31,129,322 | 33,384,772 |

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 7: Cash Backed Reserve



SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 8 CAPITAL DISPOSALS

| Actual YTD Profit/(Loss) of Asset Disposal | | | | Disposals | Amended Annual Budget Profit/(Loss) | YTD Actual Profit/(Loss) | Variance |
|--|------------|----------|---------------|---|-------------------------------------|--------------------------|----------|
| Cost | Accum Depr | Proceeds | Profit (Loss) | | | | |
| \$ | \$ | \$ | \$ | | \$ | \$ | \$ |
| | | | | P Number Plant and Equipment | | | |
| | | | | 0 P9914 ALL TERRAIN VEHICLE 4WD - BEACH AREA (REPLACES P9911) - Used by CCC and Weed Control | (1,580) | 0 | 0 |
| | | | | 0 P11116 Mitsubishi Triton - Health (BM29322) | 0 | 0 | 0 |
| | | | | 0 P118 Holden Colorado Rangers- (1GND061) | (11,786) | 0 | 0 |
| | | | | 0 P817 Mitsubishi Triton - BRAC Manager (Replaces Toyota Hilux P810) BM29323 | (3,405) | 0 | 0 |
| | | | | 0 P16212 Trailer - SES Incident Support Trailer (Boxtop) 1TJA451 | 0 | 0 | 0 |
| | | | | 0 P5013 Case 590ST Backhoe Loader (Works) BM26051 | 1,280 | 0 | 0 |
| | | | | 0 P4614 HINO 3 WAY SIDE TIPPER (1EUV239) | (25,707) | 0 | 0 |
| | | | | 0 P84214 HINO 2628 MEDIUM 500 SERIES WATER TRUCK(Works) | (48,064) | 0 | 0 |
| | | | | 0 P1013 Truck Crew Cab Tipper 5T Isuzu FRR 500 (P&Gs) 1EKS727 | 16,433 | 0 | 0 |
| | | | | 0 P10518 John Deere Ride on Mower 1585 with Cab - 1GOK099 | (8,409) | 0 | 0 |
| | | | | 0 P9118 Holden Colorado - Parks Supervisor 1GNT026 | (10,813) | 0 | 0 |
| | | | | 0 P1216 John Deere 5105M Tractor (1GBO512)- P&G | (17,433) | 0 | 0 |
| | | | | 0 P9216 Isuzu D-Max Extra Cab (P&Gs) Mowing 2 (1GDI724) | (2,054) | 0 | 0 |
| | | | | 0 P3818 Holden Colorado Parks Supervisor - 1GND051 | (1,524) | 0 | 0 |
| | | | | 0 P2718 Holden Colorado - Parks Mowing Team 2 - 1GNC990 | (1,167) | 0 | 0 |
| | | | | 0 P2518 Holden Colorado Retic 1 | (3,372) | 0 | 0 |
| | | | | 0 P17714 KOMATSU WHEEL LOADER WA 250PZ-6 (WMF) 1ESM965 | 78,795 | 0 | 0 |
| | | | | 0 P15416 Isuzu D-Max Extra Cab - WMF Supervisor | 1,421 | 0 | 0 |
| | | | | 0 P13616 Hino 300 Series 921 XXlong Auto Truck Crew Cab Caged Tipper (CFC) (1GEU286) (Replaced P3611) | (14,184) | 0 | 0 |
| | | | | 0 P7419 Toyota Prado T/D 5 Door WGN A/T GXL | (8,856) | 0 | 0 |
| | | | | 0 P16319 Toyota Prado GX 2019 | 12,559 | 0 | 0 |
| | | | | 0 P12118 Holden Colorado (MC&ED) 1GNC999 | 6,279 | 0 | 0 |
| | | | | 0 P4418 Holden Colorado 4x4 Crew Cab Ute (MPBS) | 1,759 | 0 | 0 |
| | | | | 0 P10118 Holden Colorado 4x4 Crew Cab Ute (CHS) | 2,615 | 0 | 0 |
| | | | | 0 P7518 Holden Colorado Crew Cab 4WD Tray Top (Manager P&C) | 2,987 | 0 | 0 |
| | | | | 0 P11318 Holden Colorado 4x4 Crew Cab Ute (ME) | 2,035 | 0 | 0 |
| | | | | 0 P2817 Utility Isuzu D-Max LSM Crew cab 4wd (Mgr Ops) | 3,944 | 0 | 0 |
| | | | | 0 P82813 Paveline Versapatch Asphalt Maintenance unit / Hino 300 series 816 | 20,652 | 0 | 0 |
| | | | | 0 P12808 Pump Water 4" Diesel PTG405DS (Works) | 1,000 | 0 | 0 |
| | | | | 0 P7216 Skidsteer Loader Bobcat T650 | (38,119) | 0 | 0 |
| | | | | 0 P15511 Bobcat Planer (Profiler) Attachment40inch (Refer to Bobcat P7216) | 5,991 | 0 | 0 |
| | | | | 0 P2301 Trailer Polmac 8x4 Single Axle white cage - Signs 1TDC203 | 1,000 | 0 | 0 |
| | | | | 0 P1416 Isuzu D-Max Dual Cab (with Fuel Pod) | (38) | 0 | 0 |
| | | | | 0 P1616 Isuzu D-Max SX Ute Crew Cab 4WD (with Fuel Pod) | 7,693 | 0 | 0 |
| | | | | 0 New Vacuum Excavation Mobile Plant | 0 | 0 | 0 |

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 8 CAPITAL DISPOSALS

| Actual YTD Profit/(Loss) of Asset Disposal | | | | Disposals | Amended Annual Budget Profit/(Loss) | YTD Actual Profit/(Loss) | Variance |
|--|------------|----------|------------------|---|--|-----------------------------|----------|
| Cost | Accum Depr | Proceeds | Profit (Loss) | | | | |
| \$ | \$ | \$ | \$ | | \$ | \$ | \$ |
| | | | | 0 P14410 Forklift 2.5T 2WD 4.3mtr 3 stage mast. Toyota model 42-7FG25 | 4,000 | 0 | 0 |
| | | | | 0 P3017 Isuzu D-Max SX Extra Cab 4WD Tray Top (Workshop) | 7,203 | 0 | 0 |
| | | | | 0 P83705 Dean tipping trailer | 3,764 | 0 | 0 |
| | | | | 0 P6918 John Deere 1585 Front Deck 4WD-Enclosed cab | (217) | 0 | 0 |
| | | | | 0 P2916 Isuzu D-Max Extra Cab -Spray Ute | 12,670 | 0 | 0 |
| | | | | 0 P9016 Turf Renovator Amazone GHS210 | (25,637) | 0 | 0 |
| | | | | 0 P11615 900LT Silvan Tractor Mounted Fertilizer Spreader | (698) | 0 | 0 |
| | | | | 0 P17218 Toro Groundmaster 360 4WD-Team 1 | 4,795 | 0 | 0 |
| | | | | 0 P2620 Toro 3100D Ride-On Cylinder Mower | (29,591) | 0 | 0 |
| | | | | 0 P6818 Holden Colorado Space Cab Alloy Tray - Retic 3 | (531) | 0 | 0 |
| | | | | 0 P18118 Holden Colorado Ute Crew Cab 4WD Community Clean Up Crew | 4,120 | 0 | 0 |
| 39,272 | (19,829) | 42,273 | 22,830 | P14719 Isuzu DMax 4x4 Crew/Cab Chassis | 22,830 | 22,830 | 0 |
| | | | | | | 0 | 0 |
| 39,272 | (19,829) | 42,273 | 22,830 | | (27,360) | 22,830 | 0 |

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

| Note 9: RATING INFORMATION | | Rate in \$ | Number of Properties | Rateable Value \$ | Rate Revenue \$ | Interim Rates \$ | Back Rates \$ | Total Revenue \$ | Amended Budget Rate Revenue \$ | Amended Budget Interim Rate \$ | Amended Budget Back Rate \$ | Amended Budget Total Revenue \$ |
|------------------------------------|-----------------------|-----------------------|----------------------------|-------------------------|-----------------------|------------------------|---------------------|------------------------|---|---|--------------------------------------|---|
| RATE TYPE | | | | | | | | | | | | |
| Differential General Rate | | | | | | | | | | | | |
| Gross Rental Valuations | | | | | | | | | | | | |
| GRV - | Residential | 8.3113 | 5,009 | 162,149,978 | 13,476,771 | 100,000 | | 13,576,771 | 13,476,771 | 76,777 | 13,000 | 13,566,548 |
| GRV - | Residential - Vacant | 17.5995 | 190 | 3,619,490 | 637,012 | | | 637,012 | 637,012 | | | 637,012 |
| GRV - | Commercial/Industrial | 11.0873 | 554 | 59,572,694 | 6,605,003 | | | 6,605,003 | 6,605,003 | | | 6,605,003 |
| GRV - | Tourism | 13.4671 | 564 | 21,602,106 | 2,909,177 | | | 2,909,177 | 2,909,177 | | | 2,909,177 |
| Unimproved Value Valuations | | | | | | | | | | | | |
| UV - | Rural | 0.8105 | 54 | 17,809,000 | 144,343 | | | 144,343 | 144,343 | | | 144,343 |
| UV - | Mining | 13.7090 | 32 | 1,116,265 | 153,029 | | | 153,029 | 153,029 | | | 153,029 |
| UV - | Commercial Rural | 3.3886 | 21 | 10,560,860 | 357,865 | | | 357,865 | 357,865 | | | 357,865 |
| Sub-Totals | | | 6,424 | 276,430,393 | 24,283,200 | 100,000 | 0 | 24,383,200 | 24,283,200 | 76,777 | 13,000 | 24,372,977 |
| Minimum Payment | | Minimum \$ | | | | | | | | | | |
| Gross Rental Valuations | | | | | | | | | | | | |
| GRV - | Residential | 1,268 | 53 | 709,210 | 67,204 | | | 67,204 | 67,204 | | | 67,204 |
| GRV - | Residential - Vacant | 1,268 | 181 | 846,368 | 229,508 | | | 229,508 | 229,508 | | | 229,508 |
| GRV - | Commercial/Industrial | 1,268 | 22 | 153,862 | 27,896 | | | 27,896 | 27,896 | | | 27,896 |
| GRV - | Tourism | 1,268 | 260 | 904,134 | 329,680 | | | 329,680 | 329,680 | | | 329,680 |
| Unimproved Value Valuations | | | | | | | | | | | | |
| UV - | Rural | 1,268 | 4 | 191,300 | 5,072 | | | 5,072 | 5,072 | | | 5,072 |
| UV - | Mining | 520 | 22 | 42,111 | 11,440 | | | 11,440 | 11,440 | | | 11,440 |
| UV - | Commercial Rural | 1,268 | 2 | 13,300 | 2,536 | | | 2,536 | 2,536 | | | 2,536 |
| Sub-Totals | | | 544 | 2,860,285 | 673,336 | 0 | 0 | 673,336 | 673,336 | 0 | 0 | 673,336 |
| Charitable Concessions | | | | | | | | 25,056,536 | | | | 25,046,313 |
| Totals | | | | | | | | (54,910) | | | | (45,131) |
| | | | | | | | | 25,001,626 | | | | 25,001,182 |

Comments - Rating Information

NOTE - This note represents the budgeted rating and back rating revenue expected for the 2022/23 financial year. The Statement of Financial Activity (by Reporting Program) examines the reporting program for rates which also includes other items, such as debt recovery and rates instalments charges, which are not represented in this table as they do not form part of ordinary rates modelling.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

| Particulars | Principal 30-Jun-22 | New Loans | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|---|------------------------|--------------|-------------------------|-------------------------|--------------------------|-------------------------|------------------------|-------------------------|
| | | | Actual \$ | Amended Budget \$ | Actual \$ | Amended Budget \$ | Actual \$ | Amended Budget \$ |
| Loan 197 - Town Beach Redevelopment | 1,276,291 | | 44,308 | 88,975 | 1,231,983 | 1,187,316 | 10,316 | 20,272 |
| Loan 196 - Chinatown Revitalisation Loan | 1,223,136 | | 82,127 | 165,029 | 1,141,010 | 1,058,107 | 15,856 | 22,340 |
| Loan 198 - Chinatown Revitalisation Stage 2 | 1,681,479 | | 52,519 | 105,549 | 1,628,961 | 1,575,930 | 28,338 | 32,276 |
| Loan 201- China Town Contingency | 1,800,000 | | 41,690 | 84,609 | 1,758,310 | 1,715,391 | 49,597 | 84,588 |
| Self Supporting Loans | | | | | | | | |
| Loan 199 - Broome Golf Club | 1,250,000 | | 0 | 0 | 1,250,000 | 1,250,000 | 16,552 | 24,426 |
| Broome Surf Life Saving Club | 0 | 999,746 | 0 | 0 | 0 | 0 | 0 | 18,996 |
| | 7,230,907 | 999,746 | 220,644 | 444,162 | 7,010,263 | 6,786,745 | 120,658 | 202,898 |

All debenture repayments were financed by general purpose revenue.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description | Opening Balance 1 Jul 22 | Amount Received | Amount Paid | Closing Balance 30-Apr-23 |
|-------------------------------------|-----------------------------|-----------------|-------------|------------------------------|
| | \$ | \$ | \$ | \$ |
| Town Planning Related Bond Deposits | 106,562 | 0 | 0 | 106,562 |
| Cash In Lieu Of Public Open Space | 100,209 | 0 | 0 | 100,209 |
| | 206,771 | 0 | 0 | 206,771 |

Level of Completion Indicators

- 0% ○
20% ○
40% ○
60% ●
80% ●
100% ●
No Budget ☒

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 12: CAPITAL ACQUISITIONS

| % of Completion | Level of Completion Indicator | Infrastructure Assets | Acct | Job | YTD 30 Apr 2023 | | | | | Strategic Reference / Comment |
|-----------------|-------------------------------|---|---------|---------|-----------------------|--------------------|------------------|-----------------------|--------------------------|-------------------------------|
| | | | | | Amended Annual Budget | Amended YTD Budget | YTD Actual | Variance Under/(Over) | YTD Actual (Renewal Exp) | |
| | | Governance | | | | | | | | |
| 0% | ○ | Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Other Gov | 23571 | | 60,000 | 30,000 | 0 | 60,000 | 0 | |
| 0% | ○ | Governance Total | | | 60,000 | 30,000 | 0 | 60,000 | 0 | |
| | | Law, Order And Public Safety | | | | | | | | |
| 86% | ● | Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS | 53239 | | 3,137,491 | 2,614,567 | 2,712,992 | 424,499 | 0 | |
| 86% | ● | Law, Order And Public Safety Total | | | 3,137,491 | 2,614,567 | 2,712,992 | 424,499 | 0 | |
| | | Education and Welfare | | | | | | | | |
| 0% | ○ | Education and Welfare Total | | | 0 | 0 | 0 | 0 | 0 | |
| | | Housing | | | | | | | | |
| 20% | ○ | Staff housing 8 & 11/ 6 Ibis Way - fit out- Cap Ex | 0095810 | 095810 | 31,192 | 25,994 | 6,211 | 24,981 | 0 | |
| 20% | ○ | Housing | | | 31,192 | 25,994 | 6,211 | 24,981 | 0 | |
| | | Community Amenities | | | | | | | | |
| 100% | ● | Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse | 0101510 | | 367,000 | 305,982 | 0 | (119) | 367,119 | |
| 22% | ○ | Asset Rehabilitation Obligation (Cap Exp - Sanitation Gen Refuse) | 101524 | | 289,869 | 241,560 | 64,185 | 225,684 | 0 | |
| No Budget | ☒ | Fixed Plant & Equip New Cap Exp - San Gen Refuse | 101535 | 101536 | 0 | 0 | 18,067 | (18,067) | 0 | |
| 52% | ○ | Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse | 101550 | 101552 | 131,506 | 109,374 | 0 | 63,387 | 68,119 | |
| 72% | ● | Community Recycling Centre - RRP - Cap Exp | 101896 | 101897 | 574,982 | 479,150 | 411,796 | 163,186 | 0 | |
| 2% | ○ | RRRP Waste Facility - Yr 1 CRC | 101896 | 101898 | 251,680 | 179,700 | 4,151 | 247,529 | 0 | |
| 0% | ○ | Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp | 104270 | 104299 | 67,490 | 33,893 | 0 | 67,490 | 0 | |
| 0% | ○ | Drainage Grate Improvements | 104600 | 104796 | 25,880 | 21,563 | 0 | 25,880 | 0 | |
| 34% | ○ | Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services | 106184 | | 243,448 | 163,847 | 0 | 159,698 | 83,750 | |
| 211% | ● | Implement Cemetery Master Plan | 107540 | 107551 | 1,980 | 1,650 | 4,180 | (2,200) | 0 | |
| 7% | ○ | Japanese Cemetery New Infra by P & G - Cap Exp | 107550 | 107550 | 50,000 | 15,000 | 3,528 | 46,472 | 0 | |
| 99% | ● | Broome Cemetery Fencing Capx | 107550 | 107563 | 165,285 | 164,295 | 163,513 | 1,772 | 0 | |
| 0% | ○ | Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation Other | 1042510 | | 208,000 | 154,000 | 0 | 208,000 | 0 | |
| 50% | ○ | Community Amenities Total | | | 2,377,120 | 1,870,014 | 669,421 | 1,188,711 | 518,988 | |
| | | Recreation And Culture | | | | | | | | |
| 102% | ● | Skatepark New Infrs Const - Cap Exp - Other Rec & Sport | 0113027 | 113029 | 517,392 | 431,160 | 530,250 | (12,858) | 0 | |
| 0% | ○ | Haynes Oval Reserve Renewal of Infrastructure- Cap Exp | 0113551 | 113762 | 1,320 | 1,100 | 0 | 1,320 | 0 | |
| 0% | ○ | Male Oval Renewal Infra - Cap Exp - Parks & Ovals | 0113551 | 113763 | 900 | 750 | 0 | 900 | 0 | |
| 98% | ● | Parks & Gardens Works Renewal Infra - Cap Exp | 0113551 | 113795 | 142,119 | 118,427 | 0 | 2,443 | 139,676 | |
| No Budget | ☒ | Reticulation Control System New Exp - Cap Exp Parks & Ovals | 0113603 | | 0 | 0 | 255 | (255) | 0 | |
| 1% | ○ | Tennis Court Lighting Renewal- Cap Ex | 0114105 | 114105 | 206,756 | 77,192 | 0 | 204,498 | 2,258 | |
| 0% | ○ | Broome Public Library - Kitchen Fit Out- Cap Exp | 0115460 | 115460 | 20,795 | 10,662 | 0 | 20,795 | 0 | |
| No Budget | ☒ | Bme Civic Centre Building Design & Const Upgrade - Cap Exp - Bme Civic Centre | 0116115 | 116140 | 0 | 0 | 0 | (99) | 99 | |
| 0% | ○ | Cape Leveque Tourist Bay and Signage | 0116125 | 116132 | 35,000 | 29,170 | 0 | 35,000 | 0 | |
| 0% | ○ | Museum Building Renewal- Cap Exp - Other Cult | 0116201 | | 75,000 | 37,500 | 0 | 75,000 | 0 | |
| 124% | ● | Broome Museum - Air Con- Cap Exp | 0116207 | 116207 | 4,575 | 3,816 | 0 | (1,100) | 5,675 | |
| 2% | ○ | BRAC Gym and Fitness Facility - Detailed Design / Tender Package- Cap Exp | 0117024 | 117025 | 485,980 | 323,860 | 7,291 | 478,689 | 0 | |
| 0% | ○ | Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- BRAC General | 0117398 | | 45,000 | 37,365 | 0 | 45,000 | 0 | |
| 21% | ○ | BRAC Grid Solar Connection | 0117399 | 117420 | 233,100 | 156,805 | 49,184 | 183,916 | 0 | |
| 0% | ○ | BRAC Water Fountain and Entrance - DCS202206 | 0117399 | 117421 | 11,780 | 5,890 | 0 | 11,780 | 0 | |
| 0% | ○ | BRAC Outdoor Court Scoreboard - Cap Exp | 0117399 | 117422 | 41,114 | 0 | 65 | 41,049 | 0 | |
| 14% | ○ | BRAC Oval Upgrade of Infra - Cap Exp | 0117450 | 117452 | 17,438 | 14,530 | 2,375 | 15,063 | 0 | |
| 0% | ○ | BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals | 0117455 | 117456 | 8,140 | 6,783 | 0 | 8,140 | 0 | |
| 101% | ● | Town Beach Redevelopment - Greenspace Stage 2 - Cap Exp | 1181407 | | 31,860 | 29,924 | 32,086 | (226) | 0 | |
| 37% | ○ | Youth Bike Recreation Area - New Construction - Cap Exp | 1181420 | YBRA001 | 100,247 | 86,233 | 36,924 | 63,323 | 0 | |
| 50% | ○ | Cable Beach Foreshore Upgrade | 1181425 | 1181426 | 1,325,878 | 1,092,376 | 664,132 | 661,746 | 0 | |
| 40% | ○ | Cable Beach Redevelopment (Construction) - Cap Exp | 1181427 | | 800,000 | 666,660 | 320,893 | 479,107 | 0 | |
| 44% | ○ | Recreation And Culture Total | | | 4,104,394 | 3,130,203 | 1,643,456 | 2,313,229 | 147,708 | |

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 12: CAPITAL ACQUISITIONS

| % of Completion | Level of Completion Indicator | Infrastructure Assets | Acct | Job | YTD 30 Apr 2023 | | | | | Strategic Reference / Comment |
|-----------------|-------------------------------------|--|---------|---------|-----------------------|--------------------|------------------|-----------------------|--------------------------|-------------------------------|
| | | | | | Amended Annual Budget | Amended YTD Budget | YTD Actual | Variance Under/(Over) | YTD Actual (Renewal Exp) | |
| 0% | <input type="radio"/> | Transport | | | | | | | | |
| | | Frederick Street/Hamersley Street Intersection Lighting Upgrades | 0121100 | 121715 | 14,000 | 4,666 | 0 | 14,000 | 0 | |
| 7% | <input type="radio"/> | Port Drive – Guy Street Intersection Upgrade | 0121100 | 121716 | 1,456,278 | 1,185,518 | 100,365 | 1,355,913 | 0 | |
| 2% | <input type="radio"/> | Urban Maint Reveals Renewal Works Cap Exp | 0121101 | 121549 | 647,820 | 539,850 | 0 | 631,812 | 16,008 | |
| 96% | <input checked="" type="radio"/> | Capital Works Program Projects - Upgrade (stewart St)- Cap Ex | 0121101 | 121562 | 716,580 | 597,160 | 0 | 30,053 | 686,527 | |
| No Budget | <input checked="" type="checkbox"/> | Lawrence Road Upgrade | 0121501 | 121587 | 0 | 0 | 61,953 | (61,953) | 0 | |
| 0% | <input type="radio"/> | Carpark Annual Reveals as per AMP - Various | 124600 | 124611 | 28,424 | 17,055 | 0 | 28,424 | 0 | |
| | | Dakas, St Marys New Carpark Const - Cap Exp | 125000 | 125025 | 0 | (3) | 0 | 0 | 0 | |
| 0% | <input type="radio"/> | State Blackspot - Frederick Street off-street carpark Cap (Broome SHS) Exp | 0125000 | 125045 | 1,325,835 | 462,362 | 930 | 1,324,905 | 0 | |
| 113% | <input checked="" type="radio"/> | Conti foreshore Footpath Construction (Before Hamersley Street - New Footpath) | 0125140 | 125183 | 153,584 | 135,426 | 172,949 | (19,365) | 0 | |
| 0% | <input type="radio"/> | De Pledge Way | 0125200 | 125074 | 34,654 | 23,312 | 0 | 34,654 | 0 | |
| 0% | <input type="radio"/> | Sahanna Place | 0125200 | 125075 | 34,654 | 23,312 | 0 | 34,654 | 0 | |
| 0% | <input type="radio"/> | Walcott Street | 0125200 | 125076 | 34,654 | 23,312 | 0 | 34,654 | 0 | |
| 87% | <input checked="" type="radio"/> | Various Footbridge Renewals - Cap Exp | 0125300 | 125921 | 21,205 | 17,670 | 0 | 2,685 | 18,520 | |
| No Budget | <input checked="" type="checkbox"/> | Various Footpath Renewals - Cap Exp | 0125300 | VARPATH | 0 | 0 | 0 | (3,568) | 3,568 | |
| 100% | <input checked="" type="radio"/> | Access & Inclusion Improvements New Infra - Cap Exp | 1254421 | | 4,100 | 3,410 | 4,100 | 0 | 0 | |
| 50% | <input checked="" type="radio"/> | Broome North Subdivision - New Footpath construction | 0125140 | 125277 | 212,309 | 169,848 | 105,703 | 106,606 | 0 | |
| 100% | <input checked="" type="radio"/> | Street Lighting Renewal Const - Cap Exp - St Lighting | 0125225 | | 18,889 | 18,889 | 0 | (55) | 18,944 | |
| | | Dakas, St Marys New Carpark Const - Cap Exp | 0125000 | 125025 | 0 | (3) | 0 | 0 | 0 | |
| 3% | <input type="radio"/> | Footpaths - Various | 0125140 | 125172 | 106,949 | 106,949 | 2,925 | 104,024 | 0 | |
| 25% | <input type="radio"/> | Transport Total | | | 4,809,935 | 3,328,733 | 448,925 | 3,617,443 | 743,567 | |
| | | Economic Services | | | | | | | | |
| 4% | <input type="radio"/> | Broome Visitor Centre - Packaged Plant Cap Ex | 0132029 | 132040 | 83,561 | 69,632 | 2,972 | 80,589 | 0 | |
| 15% | <input type="radio"/> | Sam Male Lugger Restoration- Cap EX | 0132142 | 132143 | 31,100 | 20,909 | 0 | 26,300 | 4,800 | |
| | | Chinatown Poject Mgmt, Feasibility & Design Consultancy - Cap Exp - Economic | | | | | | | | |
| No Budget | <input checked="" type="checkbox"/> | Services Special Projects | 1367221 | | 0 | 0 | 5,495 | (5,495) | 0 | |
| 98% | <input checked="" type="radio"/> | Short Street Streetscape Enhancements (Chinatown Stage 2) - Cap Exp | 1367404 | 1367414 | 34,900 | 29,080 | 34,343 | 558 | 0 | |
| No Budget | <input checked="" type="checkbox"/> | Frederick St Lookout - Other Infra New - Cap Ex | 1367405 | 1367409 | 0 | 0 | 180 | (180) | 0 | |
| No Budget | <input checked="" type="checkbox"/> | Public Art (funded from Reserve) - Other Infra New - Cap Exp | 1367405 | 1367412 | 0 | 0 | (3,803) | 3,803 | 0 | |
| 100% | <input checked="" type="radio"/> | Smart Cities Enabling Items - Cap Exp | 1367405 | 1367418 | 10,116 | 8,430 | 10,116 | (0) | 0 | |
| 0% | <input type="radio"/> | Streeter's Jetty Refurbishment (Chinatown Stage 2) Cap Exp | 1367405 | 1367419 | 1,540 | 1,283 | 0 | 1,540 | 0 | |
| 34% | <input type="radio"/> | Economic Services Total | | | 161,217 | 129,334 | 49,302 | 107,114 | 4,800 | |
| | | Other Property & Services | | | | | | | | |
| 90% | <input checked="" type="radio"/> | Vehicle & Mobile Plant New -Cap Exp- Corp Gov | 0142550 | | 105,000 | 67,286 | 94,237 | 10,763 | 0 | |
| No Budget | <input checked="" type="checkbox"/> | Shire Office Build Haas St Renewal - Cap Exp - Corp Gov | 0142558 | | 0 | 0 | 0 | (2,286) | 2,286 | |
| 42% | <input checked="" type="radio"/> | Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations | 0143610 | | 1,063,326 | 765,605 | 0 | 621,830 | 441,496 | |
| 3% | <input type="radio"/> | Equip & H'Ware > \$5000 Cap Exp - IT | 0146120 | | 83,000 | 69,160 | 2,565 | 80,435 | 0 | |
| 24% | <input type="radio"/> | Software Cap Exp - IT (dont use) | 0146122 | | 73,926 | 67,926 | 17,732 | 56,194 | 0 | |
| 1% | <input type="radio"/> | Admin Building - Packaged Plant- Cap Exp | 0147100 | 147100 | 363,910 | 303,262 | 0 | 359,885 | 4,025 | |
| 0% | <input type="radio"/> | KRO 2 - air-conditioning units- Cap Exp | 0147350 | 1482447 | 13,862 | 11,552 | 0 | 13,862 | 0 | |
| 20% | <input type="radio"/> | KRO 1 & 2 Security Screens | 0147354 | 147354 | 46,760 | 34,612 | 9,435 | 37,325 | 0 | |
| 93% | <input checked="" type="radio"/> | Building Renewal AMP | 0147500 | | 344,915 | 287,427 | 0 | 24,179 | 320,736 | |
| 0% | <input type="radio"/> | Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office | 0148004 | | 165,000 | 82,500 | 0 | 165,000 | 0 | |
| 0% | <input type="radio"/> | Vehicle & Mobile Plant New - Cap Exp - Depot Ops | 0148021 | | 180,000 | 90,000 | 0 | 180,000 | 0 | |
| 37% | <input type="radio"/> | Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops | 0148611 | | 1,335,841 | 495,599 | 0 | 847,096 | 488,745 | |
| 0% | <input type="radio"/> | Vehicle & Mob Plant New - Cap Exp - Works Ops | 0148621 | | 58,520 | 48,770 | 0 | 58,520 | 0 | |
| 0% | <input type="radio"/> | Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea | 112057 | 112057 | 100,000 | 50,000 | 0 | 100,000 | 0 | |
| 35% | <input type="radio"/> | Other Property & Services Total | | | 3,934,060 | 2,373,698 | 123,969 | 2,552,803 | 1,257,288 | |
| 45% | <input checked="" type="radio"/> | GRAND TOTAL | | | 18,615,408 | 13,502,542 | 5,654,275 | 10,288,782 | 2,672,351 | |

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 12: CAPITAL ACQUISITIONS

| % of Completion | Level of Completion Indicator | Infrastructure Assets | Acct | Job | YTD 30 Apr 2023 | | | | | Strategic Reference / Comment |
|-----------------|-------------------------------|--|------|-----|-----------------------|--------------------|------------------|-----------------------|--------------------------|-------------------------------|
| | | | | | Amended Annual Budget | Amended YTD Budget | YTD Actual | Variance Under/(Over) | YTD Actual (Renewal Exp) | |
| 30% | ○ | Land & Buildings - New | | | 1,443,834 | 1,058,704 | 429,449 | 1,014,385 | 0 | |
| 86% | ● | Land & Buildings - Upgrade | | | 3,158,286 | 2,625,229 | 2,712,992 | 445,294 | 0 | |
| 42% | ○ | Land & Buildings - Renewal | | | 783,825 | 628,189 | 0 | 456,679 | 327,146 | |
| | | Works in Progress Land & Buildings | | | 0 | 0 | 0 | 0 | 0 | |
| 64% | ● | Land & Buildings - Total | | | 5,385,945 | 4,312,121 | 3,142,441 | 1,916,359 | 327,146 | |
| 57% | ○ | Recreation Areas Infrastructure - New | | | 2,792,815 | 2,320,883 | 1,586,916 | 1,205,899 | 0 | |
| | | Recreation Areas Infrastructure - Upgrade | | | 0 | 0 | 0 | 0 | 0 | |
| 40% | ○ | Recreation Areas Infrastructure - Renewal | | | 359,235 | 204,252 | 0 | 217,301 | 141,934 | |
| | | Works in Progress Recreation Areas Infrastructure | | | 0 | 0 | 0 | 0 | 0 | |
| 55% | ○ | Recreation Areas Infrastructure - Total | | | 3,152,050 | 2,525,135 | 1,586,916 | 1,423,200 | 141,934 | |
| 16% | ○ | Roads, F/Paths & Bridges Infrastructure - New | | | 1,802,777 | 877,989 | 286,607 | 1,516,170 | 0 | |
| 13% | ○ | Roads, F/Paths & Bridges Infrastructure - Upgrade | | | 1,505,178 | 1,219,264 | 202,155 | 1,303,023 | 0 | |
| 51% | ○ | Roads, F/Paths & Bridges Infrastructure - Renewal | | | 1,414,029 | 1,171,735 | 0 | 689,406 | 724,623 | |
| | | Works in Progress - Rds, F/Paths & Bridges | | | 0 | 0 | 0 | 0 | 0 | |
| 26% | ○ | Roads, F/Paths & Bridges Infrastructure - Total | | | 4,721,984 | 3,268,988 | 488,762 | 3,508,599 | 724,623 | |
| 0% | ○ | Drainage Infrastructure - New | | | 67,490 | 33,893 | 0 | 67,490 | 0 | |
| 0% | ○ | Drainage Infrastructure - Upgrade | | | 25,880 | 21,563 | 0 | 25,880 | 0 | |
| | | Drainage Infrastructure - Renewal | | | 0 | 0 | 0 | 0 | 0 | |
| | | Works in Progress Drainage Infrastructure | | | 0 | 0 | 0 | 0 | 0 | |
| 0% | ○ | Drainage Infrastructure - Total | | | 93,370 | 55,456 | 0 | 93,370 | 0 | |
| 39% | ○ | Other Infrastructure - New | | | 449,464 | 357,746 | 176,506 | 272,957 | 0 | |
| 211% | ● | Other Infrastructure - Upgrade | | | 1,980 | 1,650 | 4,180 | (2,200) | 0 | |
| 51% | ○ | Other Infrastructure - Renewal | | | 181,495 | 149,172 | 0 | 89,632 | 91,863 | |
| | | Works in Progress Other Infrastructure | | | 0 | 0 | 0 | 0 | 0 | |
| 43% | ○ | Other Infrastructure - Total | | | 632,938 | 508,568 | 180,686 | 360,389 | 91,863 | |
| 27% | ○ | Mobile Plant & Equip New | | | 343,520 | 206,056 | 94,237 | 249,283 | 0 | |
| | | Mobile Plant & Equip Upgrade | | | 0 | 0 | 0 | 0 | 0 | |
| 40% | ○ | Mobile Plant & Equipment Renewal (Replacement) | | | 3,487,615 | 2,034,898 | 0 | 2,046,505 | 1,381,110 | |
| 39% | ○ | Mobile Plant & Equip - Total | | | 3,831,135 | 2,240,954 | 94,237 | 2,295,788 | 1,381,110 | |
| No Budget | ☒ | Fixed Plant & Equipment - New | | | 0 | 0 | 18,067 | (18,067) | 0 | |
| 0% | ○ | Fixed Plant & Equipment - Upgrade | | | 13,862 | 11,552 | 0 | 13,862 | 0 | |
| 124% | ● | Fixed Plant & Equipment - Renewal | | | 4,575 | 3,816 | 0 | (1,100) | 5,675 | |
| 129% | ● | Fixed Plant & Equipment - Total | | | 18,437 | 15,367 | 18,067 | (5,305) | 5,675 | |
| 16% | ○ | Furniture & Equipment - New | | | 489,680 | 334,393 | 78,981 | 410,699 | 0 | |
| 16% | ○ | Furniture & Equipment - Total | | | 489,680 | 334,393 | 78,981 | 410,699 | 0 | |
| 22% | ○ | Other Non Current Liabilities | | | 289,869 | 241,560 | 64,185 | 225,684 | 0 | |
| 22% | ○ | Other Non Current Liabilities | | | 289,869 | 241,560 | 64,185 | 225,684 | 0 | |
| 45% | ○ | Capital Expenditure Total | | | 18,615,408 | 13,502,542 | 5,654,275 | 10,228,782 | 2,672,351 | |

SHIRE OF BROOME
Monthly Statement of Financial Activity
For the Period Ending 30 April 2023

Appendix A: SUPPLEMENTARY NOTES TO THE MONTHLY REPORT

NOTES TO THIS MONTH'S REPORT

OVERVIEW

For the period ended 30 April 2023, the following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

| | |
|-------------------------------|---------------------------------------|
| Budget Year elapsed | 83.29% |
| Total Rates Raised Revenue | 100% (of which 96.36% were collected) |
| Total Other Operating Revenue | 85% |
| Total Operating Expenditure | 71% |
| Total Capital Revenue | 71% |
| Total Capital Expenditure | 45% |
| Total Sale of Assets Revenue | 0% |

The budget was adopted at the Special Meeting on 05 July 2022. Council adopted a balanced annual budget, which included a net carried forward balance of \$4,145,052 being \$2,607,572 of carry-over projects, plus \$1,537,480 Financial Assistance Grants received in advance.

More information on the Shire's current position can be found on Note 3 of these Financial Statements.

ADJUSTMENTS TO DETERMINE THE CASH POSITION

CURRENT POSITION

Currently, to the end of April 2023, the current position stands at \$13.6M

Cash

Total Cash Assets are now \$50.5M being \$0.7M decrease from prior month.

The major collections this month include receipt of:

- \$441K Various rates
- \$63K Development WA
- \$40K Department of Treasury & Finance

The major expenditure items this month include payments of:

- \$143K Refuse collection – Cleanaway
- \$137K Tourism Funding – Broome Visitors Centre
- \$126K Electricity usage – Horizon Power

Receivables

Sundry debtors including GST refundable stand at \$943K.

Rates and rubbish debtors stand at \$856K. Annual rates were raised on 14th July 2022 with due date of 18 August 2022. Rates & Rubbish debtors will continue to reduce throughout the year as ratepayers on instalment and payment plans continue to pay their rates.

Other Assets

These stand at \$199K having a \$82K increase since the previous month.

Cash Liabilities

These stand at \$223K. This represents our obligation on our outstanding loans in 22/23.

Creditors and Payables

Sundry Creditors are \$2.91M, due to continued major infrastructure works in progress.

Other Payables comprising Tax Payable, FESA Levy Collected, Accrued Loan Interest, Prepayments Received and accruals stand at \$1.90M.

Employee Provisions and Accruals

In the normal course of events, these figures are adjusted in June and July each year by end of year accounting adjustments.

Current leave provisions are \$0.00 (non-current leave provisions are \$267K). Accruals to reflect the year end position will be completed in the coming months for the 2022-2023 year.

10. REPORTS OF COMMITTEES

10.1 MINUTES AND RECOMMENDATIONS FROM KIMBERLEY ZONE OF WALGA AND KIMBERLEY REGIONAL GROUP MEETING HELD ON 13 APRIL 2023

| | |
|-------------------------|--------------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | KRG01 |
| AUTHOR: | Executive Assistant to the CEO |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Chief Executive Officer |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

This report presents for Council endorsement the Minutes from the joint meeting of the Kimberley Zone of WALGA and Kimberley Regional Group held on 13 April 2023.

BACKGROUND

A copy of the minutes from the Kimberley Zone of WALGA (Kimberley Zone) and the Kimberley Regional Group (KRG) meeting held 13 April 2023 are attached for Council consideration (**Attachments 1 and 2**).

As a result of a past decision of the group, both the Kimberley Zone and KRG meetings are joined.

It should be remembered that the Kimberley Zone is a group established to represent regional issues to the State Council of the Western Australian Local Government Association (WALGA). This group includes the four Kimberley Shires in addition to the Shires of Christmas Island and Cocos Keeling Islands.

The KRG is a group defined through a deed of agreement between the four Kimberley local governments with the Minister for Local Government.

The Shire of Wyndham East Kimberley accepted the Secretariat role for the Kimberley Zone / KRG late in 2021.

COMMENT

The minutes and respective background information are attached to this report and the following comments are made in relation to the resolutions passed by the Group. Additional recommendations have been made where necessary for Council's consideration.

Kimberley Zone Meeting Minutes – 13 April 2023

The Kimberley Zone considered and supported the recommendations on Matters for Decision that were contained within the 3 May 2023 WALGA State Council agenda as summarised below:

| | Matters for Decision | WALGA Recommendation |
|--|----------------------|----------------------|
|--|----------------------|----------------------|

| | | |
|------------|--|---|
| 4.1 | Minutes of the State Council meeting held 1 March 2023 | That the Minutes of the WALGA State Council meeting held on Wednesday, 1 March 2023 be confirmed as a true and correct record of proceedings. |
| 4.2 | Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response | <p>That the Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response be confirmed as a true and correct record of proceedings.</p> <p>4.2.1 Business arising from the Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response</p> |
| 4.3 | Flying Minute – Submission on the Consultation Paper – E-waste to landfill an in Western Australia | <p>That the Flying Minute – Submission on the Consultation Paper – E-waste to landfill ban in Western Australia be confirmed as a true and correct record of proceedings.</p> <p>4.3.1 Business arising from the Flying Minute – Submission on the Consultation Paper – E-waste to landfill ban in Western Australia</p> |
| 7.1 | Best Practice Governance Review – Feedback on Governance Model | <p><i>That:</i></p> <ol style="list-style-type: none"> 1. <i>This report summarising feedback from Members on the Best Practice Governance Review Final Report be received; and</i> 2. <i>Two sets of constitutional changes be developed for consideration by State Council at the July 2023 meeting to be put to the 2023 Annual General Meeting, that:</i> <ol style="list-style-type: none"> a) <i>Give effect to the revised Model 1, as per the Best Practice Governance Review Final Report; and</i> b) <i>Refine the constitution to address inconsistencies and other issues while maintaining the current governance model.</i> <p>Executive Summary</p> <ul style="list-style-type: none"> • State Council commissioned the Best Practice Governance Review with the appointment of a Steering Committee in March 2022. • The Steering Committee, which met nine times over the course of the project to date and reported back to State Council several times, finalised its Final Report in February 2023. • On the basis of member feedback, the Steering Committee recommended Model 1 as the alternate governance model, which would result in the retention of State Council and Zones and the creation of a Board, with the majority of members elected from and by State Council. • At their March 2023 meeting, State Council resolved to seek feedback from Members on the proposed model. • To facilitate feedback from Members, the Final Report was distributed and a webinar was held, which was attended by 48 Local Government leaders; |

| | | |
|------------|---|--|
| | | <ul style="list-style-type: none"> Feedback was received from 17 Member Local Governments, with nine Member Local Governments expressing support for the proposed Model 1, and eight Member Local Government outlining concerns with the proposed Model 1 or expressing support for the Current Governance Model. Concerns with the proposed Model 1 mostly related to concerns around representation at Board level, including the potential for representational imbalances, and the appointment of independent members, including a suggestion that independent members would be more likely to be metropolitan based. Next steps for the project are for two sets of constitutional amendments to be presented to State Council at the July 2023 meeting with the view that these amendments would be presented to Members at the 2023 Annual General Meeting. |
| 7.2 | Department of Local Government, Sport and Cultural Industries' Child Safe Awareness Policy Template | <p><i>That State Council:</i></p> <ol style="list-style-type: none"> <i>Supports the draft Child Safe Awareness Policy Template being provided to Local Governments to assist with their implementation of Recommendation 6.12 of the Royal Commission (Child Safety Officers in Local Government); and</i> <i>Notes the Department of Local Government, Sport and Cultural Industries' commitment to providing ongoing support and resourcing assistance to Local Governments to assist with implementation of the draft Child Safe Awareness Policy Template and other relevant actions relating to child safeguarding, through the Child Safeguarding Implementation Unit</i> <p>Executive Summary</p> <ul style="list-style-type: none"> Since 2020, the State Government has consulted with the Local Government sector in relation to Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission), which recommended that Local Governments should designate Child Safety Officers, with support from governments at the National and State level. In 2022, the Department of Communities (DoC) facilitated a series of co-design sessions which involved 35 representatives from Local Government, the Commissioner for Children and Young People (CCYP), WALGA, and the Department of Local Government, Sport and Cultural Industries (DLGSC) to develop the Child Safe Awareness Policy Template for Local |

| | | |
|------------|---|---|
| | | <p>Government (the Policy) to support implementation of Recommendation 6.12.</p> <ul style="list-style-type: none"> • The Policy supports initial action by Local Governments in addressing Recommendation 6.12, and forms part of the broader environment of child safe reforms developed out of the findings of the Royal Commission that will impact Local Government. • DLGSC is seeking WALGA support for the Policy. • WALGA considers support for the Policy is appropriate but notes that Local Governments will require ongoing support and resourcing assistance consistent with WALGA's Advocacy Position 3.10.2 Child Safeguarding. • WALGA will continue to advocate to the State Government for the Policy to be considered in the context of a broader implementation plan for all the Royal Commission's recommendations relevant to Local Government. |
| 7.3 | Abandoned Shopping Trolleys Advocacy Position | <p><i>That State Council endorse the following position on Abandoned Shopping Trolleys:</i></p> <p><i>The Local Government Sector advocates for State Government to consult with the Sector and prioritise legislative reforms that require retailers to contain shopping trolleys within shopping centre property boundaries, inclusive of enforcement and modified penalty mechanisms that are a realistic economic imperative for retailers to comply with containment requirements.</i></p> <p>Executive Summary</p> <ul style="list-style-type: none"> • Abandoned trolleys in the public domain, create safety hazards for pedestrian and vehicular traffic and negatively impact public amenity and the natural environment. • Some retailers prioritise their civic and social responsibilities, however the cost of physically retrieving illegally dumped trolleys is now substantially more than the cost of replacing trolleys. • The absence of economic or legally enforceable imperative means retailers are increasingly not responding to this issue within reasonable timeframes, if at all. • In response to community expectations, Local Governments bear the increasing cost burden to remove, impound and eventually dispose of abandoned trolleys. • The Public Spaces (Unattended Property) Act 2021 (NSW), presents an example of how legislation can be used to address issues arising from shopping trolleys. |

| | | |
|-----|---|---|
| 7.4 | Speed Management Reform Advocacy Position | <p><i>That the Speed Management Advocacy Position as follows, be endorsed:</i></p> <ol style="list-style-type: none"> 1. <i>That WALGA supports Local Governments wishing to manage travel speeds, including speed limit changes, as a means of achieving the many health, social and environmental benefits for communities.</i> 2. <i>That Main Roads WA (MRWA) retain the overarching authority for speed limit setting/zoning.</i> 3. <i>That Main Roads WA speed zoning policies and processes be reformed so that Local Governments are more influential in the determination of speed limit decreases or increases for local roads.</i> <ol style="list-style-type: none"> A) <i>This will include applications that are deemed to be approved when the application</i> <ol style="list-style-type: none"> i) <i>Is based on assessments by competent Local Government practitioners;</i> ii) <i>Contains evidence based identification of the benefits</i> iii) <i>Contains preliminary designs for infrastructure safety upgrades associated with applications to increase speed limits, and</i> iv) <i>Includes an engagement strategy for managing community and stakeholder expectations</i> B) <i>Allows for Main Roads WA to decline an application, within a mutually agreed timeframe, on the basis that it:</i> <ol style="list-style-type: none"> i) <i>Does not meet the above criteria, and</i> ii) <i>Provides specific evidence for declining the application.</i> 4. <i>The WALGA seeks to work with Main Roads WA and other stakeholders, to develop a speed management guide for Local Governments.</i> <p>Executive Summary</p> <p>WALGA's existing policy on speed management is narrow in scope and is inadequate for advocating the varying needs of the Local Government sector. Speed management is an important tool for Local Governments, for managing the safety performance of local roads and to help create healthy, vibrant, and connected communities.</p> <p>Changing speed limits is an important element of speed management but the application process can be difficult and Local Governments currently have limited influence in the determination of speed limit changes on local roads.</p> <p>A contemporary advocacy position on speed management will enable WALGA to advocate for reforms that are needed to better reflect the diverse</p> |
|-----|---|---|

| | | |
|------------|---|--|
| | | needs of Local Governments and enable effective and responsible management of travel speeds on local roads. |
| 7.5 | State Road Funds to Local Government Agreement 2023/24 to 2027/28 | <p><i>That the State Roads Funds to Local Government Agreement 2023/24 – 2027/28 be endorsed.</i></p> <p>Executive Summary</p> <ul style="list-style-type: none"> • The State Road Funds to Local Government Agreement (Agreement) provides funding for Local Governments to improve and maintain the local road network • The new Agreement continues to provide 20% of vehicle license fee revenue collected by the State Government to be applied to Local Government roads and paths. • The proposed Agreement is for a five-year term from 2023/24 to 2027/28. • The overall structure and intent of the Agreement remains largely unchanged from the previous Agreement. • Commitments to road safety, aboriginal employment and recycled materials have been expanded. • The Agreement was developed through consultation with Local Government members of the State Road Funds to Local Government Advisory Committee (SAC), Main Roads WA and Regional Road Group representatives. |

Matters for Noting:

8.1 Environment and Waste Policy Team Report

8.2 Governance and Organisational Services Policy Team Report

8.3 Infrastructure Policy Team Report

8.4 People and Place Policy Team Report

9.1 2023 Policy Priorities

9.2 Local Emergency Management Arrangements (LEMA) Review Project

9.3 Submission to the Independent Review of WA's COVID-19 Management and Response

9.4 Submission to the DWER E-waste to Landfill Ban Consultation Paper

9.5 Report Municipal Waste Advisory Council (MWAC)

9.6 March 2023 Economic Briefing

10.1.1 Report on Key Activities, Advocacy Portfolio

10.1.2 Report on Key Activities, Infrastructure Portfolio

10.1.3 Report on Key Activities, Member Services Portfolio

10.1.4 Report on Key Activities, Policy Portfolio

Kimberley Regional Group Meeting Minutes – 13 April 2023

The following items from the Kimberley Regional Group Meeting held 13 April 2023 should be noted by Council:

Correspondence

The KRG noted that the correspondence was received and also noted that the Chief Executive Officer could be directed on a response if required.

Correspondence in:

From: Adam Tomison, Director General Department of Justice

Topic: Kimberley Juvenile Justice Strategy

Dated: 14 February 2023

From: Kimberley Aboriginal Youth Wellbeing Team

Topic: Kimberley Aboriginal Youth Wellbeing Steering Committee

Dated: 27 March 2023

From: Jennifer McGrath, Deputy Director General, DLGCI

Topic: KRG Support for WADI - Response

Dated: 27 February 2023

From: Online Composite Engineering

Topic: New product release – Cementcrete Composite Blanket

Dated: 30 March 2023

Correspondence out:

To: Kimberley Aboriginal Youth Wellbeing Team

Topic: Kimberley Aboriginal Youth Wellbeing Steering Committee

Dated: 28 March 2023

Adoption of KRG Annual Budget 2022/23

This report presented the proposed 2022/23 Kimberley Zone of WALGA and Kimberley Regional Group Annual Budget which was endorsed by the KRG.

Operating expenditure for the 2022/23 Draft Annual Budget totalled to \$185,700. Member contributions will be set at to \$45,000 to cover operating costs.

Presentations

The following presentations were received from key stakeholders:

1. Rob Cossart, State Recovery Coordinator
2. Christine Comer, Assistant Director WA and SA, National Emergency Management Agency
3. Stewart Cowie, Executive Director Emergency Relief and Support, Department of Communities
4. Glen Mace, Executive Director Service Delivery, Department of Communities

KRG meetings in Canberra

A session was held to provide an opportunity for members to discuss the meetings held in Canberra and next steps they would like to pursue.

KRG MOU and Governance Arrangements

The Kimberley Regional Group Governance Agreement was developed when the KRG was established. The forty-page document with five attachments was reviewed in 2021.

The review recommendations and Governance manual have not been ratified and is in draft format.

The Secretariat sought direction from the KRG on how it would like to be consulted prior to updating the current governance agreement and governance manual, and whether it would be useful developing an options paper to look at the pros and cons of potential governance arrangements to inform a decision by the KRG, which was endorsed by the group.

KRG Workshop Report and Action List

This item was tabled with the KRG to determine priority actions over the next twelve months and was noted by the Group.

Executive Officer Report

This report provided an update on the Executive Officer services provided for the period February 2023 – March 2023 which was noted by the KRG.

CONSULTATION

WALGA
Kimberley Development Commission
Kimberley Regional Development Australia
Department of Local Government Sport and Cultural Industries

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

Nil.

STRATEGIC ASPIRATIONS

Place – We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.

Outcome Seven – Safe, well connected, affordable transport options

Objective 7.1 Provide safe and efficient roads and parking.

Prosperity – Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome Nine – A strong, diverse and inclusive economy where all can participate

Objective 9.5 Grow the size and depth of Broome's labour market with improved access to training and development opportunities.

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Eleven – Effective leadership, advocacy and governance

Objective 11.1 Strengthen leadership, advocacy and governance capabilities.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0523/020

Moved: Cr H Tracey

Seconded: Cr B Rudeforth

That Council receives and endorses the resolutions of the Kimberley Zone of WALGA and the Kimberley Regional Group as attached in the Kimberley Zone of WALGA and Kimberley Regional Group Meeting Minutes of 13 April 2023 en bloc.

CARRIED UNANIMOUSLY 7/0

Attachments

1. Kimberley Zone Meeting Minutes - 13 April 2023
2. Kimberley Regional Group Meeting Minutes - 13 April 2023



THE KIMBERLEY ZONE

Meeting Minutes

13 April 2023

In Person at City of Perth Council Offices

Or

Join Zoom Meeting

<https://us02web.zoom.us/j/86190586584?pwd=TVluL1lob29jalorZEVlQjhRVUlsdz09>

Meeting ID: 861 9058 6584, Passcode: 835617

Kimberley Country Zone: Minutes 13 April 2023



Table of Content

| | |
|--|----|
| 1. KIMBERLEY COUNTRY ZONE MEETING OPEN: | 3 |
| 2. ATTENDANCE AND APOLOGIES..... | 3 |
| 3. DISCLOSURES, CONFLICTS AND DECLARATIONS OF INTEREST:..... | 4 |
| 4. KIMBERLEY COUNTRY ZONE STATE COUNCIL AGENDA: | 5 |
| 5. CONCLUSION OF ZONE MATTERS | 34 |

Kimberley Country Zone: Minutes 13 April 2023



Kimberley Country Zone Meeting Open: 1pm

- Chair acknowledged the Traditional Custodians of the different lands on which people are meeting today, and to paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

| Name | Shire / Council / Organisation | Method |
|-------------------------------|--|-----------|
| Members | | |
| Cr Chris Mitchell | Shire of Broome | In person |
| Cr Geoff Haerewa | President, Shire of Derby West Kimberley | In person |
| Cr Malcolm Edwards | President, Shire of Halls Creek | Zoom |
| Cr David Menzel | President, Shire of Wyndham East Kimberley | In person |
| Observers | | |
| Sam Mastrolembro | CEO, Shire of Broome | In person |
| James Watt | Director Corporate Services, Shire of Broome | Zoom |
| Peter McCumstie | Deputy President, Shire of Derby West Kimberley | Zoom |
| Neil Hartley | Director Strategic Business, Shire of Derby West Kimberley | In person |
| Phillip Cassell | CEO, Shire of Halls Creek | Zoom |
| Cr Tony Chafer | Deputy Shire President, SWEK | Zoom |
| Vernon Lawrence | CEO, Shire of Wyndham East Kimberley | In person |
| Executive Support Team | | |
| Paul Rosair | Principal NAJA Business Consulting | In person |
| Michelle Mackenzie | Principal Mira Consulting | Zoom |
| Jane Lewis | Principal Redit Research | In person |
| Apologies | | |
| Desiree Male | President, Shire of Broome | |
| Gordon Thomson | President, Shire of Christmas Island | |
| David Price | CEO, Shire of Christmas Island | |
| Aindil Minkom | President, Cocos (Keeling) Islands | |
| Frank Mills | CEO, Cocos (Keeling) Islands | |

Kimberley Country Zone: Minutes 13 April 2023



| Name | Shire / Council / Organisation | Method |
|------------------|---|-----------|
| Amanda Dexter | CEO, Shire of Derby West Kimberley | |
| Nick Kearns | Director of Planning / Community SWEK | |
| Nick Sloan | CEO, WALGA | |
| Natasha Mahar | CEO, Australia's North West | |
| Tom Chapman | Regional Manager, DLGCI | |
| Tim Bray | Director Regional Development, Kimberley Development Commission | |
| Chuck Berger | CEO Kimberley Development Commission | |
| Guests | | |
| Cr Karen Chappel | CEO WALGA | In Person |
| Tim Lane | Manager, Association and Corporate Governance, WALGA | In Person |
| Kim Brown | Acting Director, RDA Kimberley | Zoom |
| Greg Hayes | Regional Road Safety Advisor, WALGA | Zoom |
| Kym Francesconi | Chari Australia's North West Tourism | In person |

3. Disclosures, Conflicts and Declarations of Interest:

| Financial Interest / Impartiality | | | |
|-----------------------------------|-------------|------|--------------------|
| Member | Item Number | Item | Nature of Interest |
| Nil | | | |

Kimberley Country Zone: Minutes 13 April 2023



4. Kimberley Country Zone State Council Agenda:

Attachments:

- 1 WALGA State Council Agenda and (Separately Attached)**
- 2 Complete Zone Status Report April 2023 (Separately Attached)**
- 3 President's Report**

4.1 Reports from Representatives

WALGA – Karen Chappel, President WALGA, and Tim Lane, Manager Association and Corporate Governance (Nick Sloan CEO – apology)

RDA Kimberley - Kim Brown, A/Director

Kym Francesconi – Chair Australia's Northwest Tourism

Apology: Australia's North West Tourism – Natasha Mahar, CEO


Apology: Department of Local Government, Sport and Cultural Industries – Tom Chapman, Regional Manager Kimberley. Written report provided, Section 4.1.1 pages 6 -8:

Please note: WALGA will note any questions regarding the DLGSCI report and will send to DLGSC. These will be responded to and circulated back to WALGA. For individual queries from members, a list of DLGSC contacts has been provided in the report.

Kimberley Country Zone: Minutes 13 April 2023



4.1.1 DLGSCI Report



Department of
Local Government, Sport
and Cultural Industries

Department of Local Government, Sport and Cultural Industries Report

April 2023

Local Government Act Reform

- On 23 February 2023, the Local Government Amendment Bill 2023 was introduced.
- The Bill passed in the Legislative Assembly on 23 March 2023 and is currently before the Legislative Council.
- Subject to Parliamentary processes, the anticipated passage of the Bill will be May 2023.
- As you are aware, the Minister has advised that he will be introducing the legislative reform proposals in two tranches.
- The first tranche was introduced in March 2023 covering:
 - electoral reforms such as:
 - number of council members
 - optional preferential voting
 - public vote to elect the Mayor/President for bands 1 and 2
 - removal of electoral wards for bands 3 and 4
 - filling of extraordinary vacancies without need for extraordinary elections.
 - standardised council meeting procedures
 - live streaming of meetings for bands 1 and 2
 - recording of meetings for bands 3 and 4
 - State-wide caretaker period
 - publication of CEO performance indicators and results
 - community engagement charters and surveys
 - council/CEO communications agreements
 - payment of fees and expenses for independent committee members.
- The second tranche will cover all other matters and will be introduced to Parliament later in the year.
- On 9 March 2023, the Department of Local Government, Sport and Cultural Industries (DLGSCI) hosted a webinar discussing the Local Government Amendment Bill 2023 in further detail. If you would like a link to the webinar recording, this is available on the [DLGSC website under local government reforms](#).
- DLGSCI is running a series of monthly webinars and deep dives into specific topics regarding the reforms in the upcoming months. The topic for April's webinar will be optional preferential voting. Please ensure you are signed up to LG alerts for these announcements.

October 2023 Local Government Elections

- The first Bill introduces optional preferential voting (OPV) for all local government elections to allow electors to preference as many or as few candidates as they decide.
- It is important to note that preferential voting is only form of voting for local government elections however the elector has the option to vote for:
 - one candidate; or
 - more than one candidate in their order of their preference.

Kimberley Country Zone: Minutes 13 April 2023



Department of
Local Government, Sport
and Cultural Industries

- It also includes related new provisions to provide for the backfilling of vacancies in situations such as when a member of a council is directly elected as the Mayor or President, or if a vacancy arises within one year of a council member being elected.
- OPV and related new provisions will come into operation for the October 2023 local government elections.
- In considering potential arrangements, councils must decide whether to declare the Western Australian Electoral Commissioner to conduct the election or appoint the local government's Chief Executive Officer (or other appointee) as the Returning Officer.
- Declaring the Electoral Commissioner to conduct the election will mean that they will be responsible for managing the election, including the conduct of the count and the introduction of the new OPV counting and backfilling provisions.
- If local governments chose to appoint the local government's Chief Executive Officer (or other appointee) as the Returning Officer to conduct the election, they will be wholly responsible for managing the election.
- If local governments chose to manage the election themselves, they will have the option to purchase a licence for access to the WAEC's CountWA software to facilitate the counting of votes.
- The WAEC will only be able to provide general assistance on accessing and using the software if this option is chosen.
- Local governments have received a letter from the Minister encouraging them to consider options for the conduct of the October 2023 elections no later than 31 March 2023.

Regulatory approach and framework for local government

- The DLGSC has reviewed its regulatory framework for local government.
- The previous local government Compliance Framework was out of date, and it was identified by the Office of the Auditor General (OAG) to not be meeting the needs of the sector.
- The updated regulatory framework addresses recommendations of the OAG Performance Audit Report – DLGSC Regulation and Support of Local Government, which was tabled in Parliament on 30 April 2021.
- The DLGSC is currently working to finalise an assessment and triage tool to guide consistent decision-making in responding to instances of regulatory non-compliance. It is anticipated that this tool will be completed in the coming months.
- To complement and support DLGSC's approach to regulating the sector, a compliance and risk assessment framework is currently being developed by DLGSC which will set out how it deals with non-compliance and rates LGs risk levels.
- It is expected that the compliance framework will be completed and implemented by end of June 2023.
- A new information and data collection system to streamline and replace previous platforms, SmartHub and CRM is being developed to ensure that DLGSC has appropriate and current information to inform its regulatory framework and risk assessment tools.

Local government early intervention strategies

- There has been an increased emphasis on early intervention where local governments are experiencing a level of dysfunction, that if persists, could have consequences on the local government's provision of good governance to their community and district.
- Currently, the DLGSC is engaging with a small number of local governments in the early intervention space.

Kimberley Country Zone: Minutes 13 April 2023



Department of
Local Government, Sport
and Cultural Industries

Complaints handling

- To assist the local government sector with handling council member behavioural issues and resulting complaints, DLGSC is developing a preferred model that can be adopted by local governments.
- The preferred model involves a local government establishing a dedicated council member behavioural complaint committee that will determine complaints and refer to Council in relation to penalty and/or action plans.
- The council member behavioural complaint committee may have jurisdiction to deal with council member non-compliance with policy and code of conduct requirements.

Stop Puppy Farming

- *The Dog Amendment (Stop Puppy Farming) Act 2021* (SPF Act) requires the design and development of a centralised registration system (CRS) for dogs. The CRS will also assist with the registration of cats under the *Cat Act 2011*, and the development of regulations in consultation with stakeholders.
- A Request for Tender (RFT) for the implementation of the CRS was released to the market on 24 January 2023 and closed on 8 March 2023.
- DLGSC is currently evaluating the tenders received.
- Pending the result of the tender, DLGSC are working towards the indicative operational date for the CRS in late 2023.
- A consultation paper is being drafted, to seek feedback from stakeholders and interested members of the community, to assist in developing workable regulations.

DLGSC Contacts

| | |
|---|--|
| LG Support and Engagement | lghotline@dlgsc.wa.gov.au |
| LG Policy and Legislation | legislation@dlgsc.wa.gov.au |
| CRS – Stop Puppy Farming | puppyfarming@dlgsc.wa.gov.au |
| Grants Commission - Financial Assistance Grants | grants.commission@dlgsc.wa.gov.au |
| LG accounting enquiries | LG.accounting@dlgsc.wa.gov.au |
| LG Act reform | actreview@dlgsc.wa.gov.au |

Kimberley Country Zone: Minutes 13 April 2023



4.2 Reports from Kimberley Country Zone

The WALGA State Council Agenda has been attached as a separate document (Attachment 1). The following table provides a summary of Matters for Decision that will be considered at the WALGA State Meeting on 1st March, 2023, and provides an update on Matters for Noting.

4.2.1 Item/Matters for Decision

| Item / Matters for Decision | WALGA Recommendations |
|---|---|
| 4.1. Minutes of the State council meeting held 1 March 2023 | <i>That the Minutes of the WALGA State Council meeting held on Wednesday, 1 March 2023 be confirmed as a true and correct record of proceedings</i> |
| 4.2 Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response | <p><i>That the Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response be confirmed as a true and correct record of proceedings.</i></p> <p>4.2.1 Business arising from the Flying Minute – Submission to the Independent Review of WA's COVID-19 Management and Response</p> |
| 4.3 Flying Minute – Submission on the Consultation Paper – E-waste to landfill ban in Western Australia | <p><i>That the Flying Minute – Submission on the Consultation Paper – E-waste to landfill ban in Western Australia be confirmed as a true and correct record of proceedings.</i></p> <p>4.3.1 Business arising from the Flying Minute – Submission on the Consultation Paper – E-waste to landfill ban in Western Australia</p> |

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Decision | WALGA Recommendations |
|--|--|
| <p>7.1 Best Practice Governance Review – Feedback on Governance Model</p> | <p>That:</p> <ol style="list-style-type: none"> 1. This report summarising feedback from Members on the Best Practice Governance Review Final Report be received; and 2. Two sets of constitutional changes be developed for consideration by State Council at the July 2023 meeting to be put to the 2023 Annual General Meeting, that: <ol style="list-style-type: none"> a. Give effect to the revised Model 1, as per the Best Practice Governance Review Final Report; and b. Refine the constitution to address inconsistencies and other issues while maintaining the current governance model. <p>Executive Summary</p> <ul style="list-style-type: none"> • State Council commissioned the Best Practice Governance Review with the appointment of a Steering Committee in March 2022. • The Steering Committee, which met nine times over the course of the project to date and reported back to State Council several times, finalised its Final Report in February 2023. • On the basis of member feedback, the Steering Committee recommended Model 1 as the alternate governance model, which would result in the retention of State Council and Zones and the creation of a Board, with the majority of members elected from and by State Council. • At their March 2023 meeting, State Council resolved to seek feedback from Members on the proposed model. • To facilitate feedback from Members, the Final Report was distributed and a webinar was held, which was attended by 48 Local Government leaders; • Feedback was received from 17 Member Local Governments, with nine Member Local Governments expressing support for the proposed Model 1, and eight Member Local Government outlining concerns with the proposed Model 1 or expressing support for the Current Governance Model. • Concerns with the proposed Model 1 mostly related to concerns around representation at Board level, including the potential for representational imbalances, and the appointment of independent members, including a suggestion that independent members would be more likely to be metropolitan based. • Next steps for the project are for two sets of constitutional amendments to be presented to State Council at the July 2023 meeting with the view that these amendments would be presented to Members at the 2023 Annual General Meeting. |

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Decision | WALGA Recommendations |
|---|--|
| <p>7.2 Department of Local Government, Sport and Cultural Industries' Child Safe Awareness Policy Template</p> | <p><i>That State Council:</i></p> <ol style="list-style-type: none"> <i>1. Supports the draft Child Safe Awareness Policy Template being provided to Local Governments to assist with their implementation of Recommendation 6.12 of the Royal Commission (Child Safety Officers in Local Government); and</i> <i>2. Notes the Department of Local Government, Sport and Cultural Industries' commitment to providing ongoing support and resourcing assistance to Local Governments to assist with implementation of the draft Child Safe Awareness Policy Template and other relevant actions relating to child safeguarding, through the Child Safeguarding Implementation Unit.</i> <p>Executive Summary</p> <ul style="list-style-type: none"> Since 2020, the State Government has consulted with the Local Government sector in relation to Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission), which recommended that Local Governments should designate Child Safety Officers, with support from governments at the National and State level. In 2022, the Department of Communities (DoC) facilitated a series of co-design sessions which involved 35 representatives from Local Government, the Commissioner for Children and Young People (CCYP), WALGA, and the Department of Local Government, Sport and Cultural Industries (DLGSC) to develop the Child Safe Awareness Policy Template for Local Government (the Policy) to support implementation of Recommendation 6.12. The Policy supports initial action by Local Governments in addressing Recommendation 6.12, and forms part of the broader environment of child safe reforms developed out of the findings of the Royal Commission that will impact Local Government. DLGSC is seeking WALGA support for the Policy. WALGA considers support for the Policy is appropriate but notes that Local Governments will require ongoing support and resourcing assistance consistent with WALGA's Advocacy Position 3.10.2 Child Safeguarding. WALGA will continue to advocate to the State Government for the Policy to be considered in the context of a broader implementation plan for all the Royal Commission's recommendations relevant to Local Government. <p><u>Attachment</u></p> <ul style="list-style-type: none"> Child Safe Awareness Policy Template for Local Government |



| Item / Matters for Decision | WALGA Recommendations |
|---|--|
| <p>7.3 Abandoned Shopping Trolleys Advocacy Position</p> | <p><i>That State Council endorse the following position on Abandoned Shopping Trolleys:</i></p> <p><i>The Local Government Sector advocates for State Government to consult with the Sector and prioritise legislative reforms that require retailers to contain shopping trolleys within shopping centre property boundaries, inclusive of enforcement and modified penalty mechanisms that are a realistic economic imperative for retailers to comply with containment requirements.</i></p> <p>Executive Summary</p> <ul style="list-style-type: none"> Abandoned trolleys in the public domain, create safety hazards for pedestrian and vehicular traffic and negatively impact public amenity and the natural environment. Some retailers prioritise their civic and social responsibilities, however the cost of physically retrieving illegally dumped trolleys is now substantially more than the cost of replacing trolleys. The absence of economic or legally enforceable imperative means retailers are increasingly not responding to this issue within reasonable timeframes, if at all. In response to community expectations, Local Governments bear the increasing cost burden to remove, impound and eventually dispose of abandoned trolleys. The <i>Public Spaces (Unattended Property) Act 2021 (NSW)</i>, presents an example of how legislation can be used to address issues arising from shopping trolleys. |

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Decision | WALGA Recommendations |
|---|---|
| <p>7.4 Speed Management Reform Advocacy Position</p> | <p>That the Speed Management Advocacy Position as follows, be endorsed:</p> <ol style="list-style-type: none"> 1. That WALGA supports Local Governments wishing to manage travel speeds, including speed limit changes, as a means of achieving the many health, social and environmental benefits for communities. 2. That Main Roads WA (MRWA) retain the overarching authority for speed limit setting/zoning. 3. That Main Roads WA speed zoning policies and processes be reformed so that Local Governments are more influential in the determination of speed limit decreases or increases for local roads. <ol style="list-style-type: none"> a. This will include applications that are deemed to be approved when the application: <ol style="list-style-type: none"> i. is based on assessments by competent Local Government practitioners, ii. contains evidence-based identification of the benefits, iii. contains preliminary designs for infrastructure safety upgrades associated with applications to increase speed limits, and iv. includes an engagement strategy for managing community and stakeholder expectations. b. Allows for Main Roads WA to decline an application, within a mutually agreed timeframe, on the basis that it: <ol style="list-style-type: none"> i. does not meet the above criteria, and ii. provides specific evidence for declining the application. 4. The WALGA seeks to work with Main Roads WA and other stakeholders, to develop a speed management guide for Local Governments. <p>Executive Summary</p> <p>WALGA's existing policy on speed management is narrow in scope and is inadequate for advocating the varying needs of the Local Government sector. Speed management is an important tool for Local Governments, for managing the safety performance of local roads and to help create healthy, vibrant, and connected communities.</p> <p>Changing speed limits is an important element of speed management but the application process can be difficult and Local Governments currently have limited influence in the determination of speed limit changes on local roads.</p> <p>A contemporary advocacy position on speed management will enable WALGA to advocate for reforms that are needed to better reflect the diverse needs of Local Governments and enable effective and responsible management of travel speeds on local roads.</p> <p><u>Attachment</u> Local Government Principles for Speed Management Reform Discussion Paper</p> |

13 | Page

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Decision | WALGA Recommendations |
|---|--|
| <p>7.5 State Road Funds to Local Government Agreement 2023/24 to 2027/28</p> | <p>That the State Roads Funds to Local Government Agreement 2023/24 – 2027/28 be endorsed.</p> <p><u>Executive Summary</u></p> <ul style="list-style-type: none"> • The State Road Funds to Local Government Agreement (Agreement) provides funding for Local Governments to improve and maintain the local road network. • The new Agreement continues to provide 20% of vehicle license fee revenue collected by the State Government to be applied to Local Government roads and paths. • The proposed Agreement is for a five-year term from 2023/24 to 2027/28. • The overall structure and intent of the Agreement remains largely unchanged from the previous Agreement. • Commitments to road safety, aboriginal employment and recycled materials have been expanded. • The Agreement was developed through consultation with Local Government members of the State Road Funds to Local Government Advisory Committee (SAC), Main Roads WA and Regional Road Group representatives. <p><u>Attachment</u></p> <ul style="list-style-type: none"> • State Road Funds to Local Government Agreement 2023/24 to 2027/28 |

Kimberley Country Zone: Minutes 13 April 2023



4.2.2 Item/Matters for Noting

| Item / Matters for Noting | WALGA Recommendations |
|--|--|
| <p>8.1 Environment and Waste Policy Team Report</p> | <p>That the matters considered by the Environment and Waste Policy Team be noted.</p> <p>1. Matters for State Council Decision</p> <p>1.1 Draft Guideline Minimising noise impact from outdoor community basketball facilities The Policy Team noted the Minister's withdrawal of the Draft Guideline Minimising noise impact from outdoor community basketball facilities. The Policy Team identified that the issues relating to basketball court noise are symptomatic of far broader considerations. These include provision of public open space in the planning system, the complexity of balancing infill and the need for recreation facilities, and noise issues. The Policy Team agreed that a whole of government approach was needed to address these issues and that there are a range of possible policy and program interventions which could assist Local Governments in balancing these considerations.</p> <p>1.2 South East Metropolitan Zone – Advocacy on Environmental Issues The Policy Team discussed the complexities of the issue that the South East Metropolitan Zone had raised in relation to the impact on macropods from urban development. The Policy Team noted a clear role for the State Government in communicating and regulating this issue.</p> <p>WALGA had strongly advocated for the Perth and Peel Strategic Assessment to be completed as this would have assisted in providing an overall, landscape scale conservation outcome on the Swan Coastal Plain but that the State Government announced that it would instead pursue regional planning as part of the State Native Vegetation policy.</p> <p>WALGA will continue to engage with the Department of Biodiversity Conservation and Attractions, on the issue of kangaroo management, and Department of Water and Environmental Regulation, on the implementation of WA's Native Vegetation Policy, and ensure the concerns of the South East Metropolitan Zone are brought to the Departments' attention. This item was also considered by the People and Place Policy Team</p> |

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Noting | WALGA Recommendations |
|---------------------------|--|
| | <p>2. Matters for State Council Noting</p> <p>The following updates were noted:</p> <ul style="list-style-type: none"> • The Urban Forest Conference was held on 17 February at Curtin University. <ul style="list-style-type: none"> • There were more than 340 attendees from Local Government, State Government, industry, community organisations and academia. • Speakers included: the Minister for Environment and Climate Action Hon Reece Whitby MLA; Hon Dr Brad Pettitt MLC, Member for South Metropolitan; Karen Sweeney, City of Sydney Manager of Urban Forest; representatives from Local Government; and high-profile horticultural experts Professor Josh Byrne and Sabrina Hahn. • The event was a key tool in WALGA's advocacy to State Government for \$20 million to plant 60,000 trees, a key initiative in WALGA's State Budget Submission. • Pre and post event marketing and media activity raised awareness of the issue and WALGA's budget request, including stories on the conference on ABC TV news, ABC radio and ABC on-line. • WALGA will continue its advocacy on urban forests and the other initiatives contained within our State Budget Submission, through meetings with Ministers and Members of Parliament, and continued media activity in the months leading up to the Budget being handed down in May. • The Gascoyne Waste and Environment Summit will be held on 11 and 12 May, in the Shire of Shark Bay. • Climate Risk Assessment Training: <ul style="list-style-type: none"> • As part of a Natural Disaster Resistance Program Grant, WALGA hosted a pilot Climate Risk Assessment Training session on Monday 20 February. • This session provided Local Governments with the tools to run a climate risk assessment for their own organization and improve understanding of climate risk in their localities. <ul style="list-style-type: none"> • Following this pilot session, the training will be refined and offered to the sector in future. • ARENA funding: <ul style="list-style-type: none"> • WALGA has commissioned a consultant to develop a template Fleet Transition Plan and nearly 20 Local Governments have agreed to be part of the ARENA funding bid. • There are positive funding opportunities from the State Government if WALGA ARENA bid is successful. • Biosecurity and Agriculture Management Act Review: <ul style="list-style-type: none"> • Stage 3 of the Act review is expected in mid-April. • WALGA has continued to engage with Stakeholders on this issue, including an upcoming meeting with Hon. Jackie Jarvis, Minister for Agriculture and Food; Forestry; Small Business; Citizenship and Multicultural Interests. |

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Noting | WALGA Recommendations |
|---|---|
| <p>8.2 Governance and Organisational Services Policy Team Report</p> | <p>1. Matters for State Council Decision</p> <p>1.1 Advocacy Position 2.1.14 Financial Assistance Grants</p> <p>Policy Team Comment: Financial Assistance Grants remain a key issue for Local Governments. The issue is primarily being pursued via ALGA, whose position is for FA Grants to be restored to at least 1% of Commonwealth taxation revenue via a phased approach. WALGA's current position is not inconsistent with ALGA's, and may be more politically palatable to the extent that it seeks an increase as opposed to identifying a quantum for increase.</p> <p>Recommendation: State Council retain Advocacy Position 2.1.14 Financial Assistance Grants</p> <p>1.2 Advocacy Position 2.4.4 Remote Area Tax</p> <p>Policy Team Comment: This position was developed in response to an Inquiry by the Productivity Commission. While the final report was handed down, the Government at the time decided not to act on it's recommendations and it is not clear that this is a priority for the current government. The issue remains relevant to WALGA members and has not been addressed by State Government.</p> <p>Recommendation: State Council retain Advocacy Position 2.4.4 Remote Area Tax</p> <p>1.3 Advocacy Position 2.5.14 Tender Threshold</p> <p>Policy Team Comment: This Advocacy Position has been superseded by WALGA's more recently adopted advocacy Position 2.5.46 'Financial Management and Procurement', that includes the following:</p> <p>"Supports the alignment of Local Government procurement thresholds, rules and policies with the State Government."</p> <p>Alignment of procurement practices with State Government includes the tender threshold provisions. State Government Procurement Rules (dated 1 June 2021) establish a public tender threshold for State Government of \$250,000 which is consistent with the threshold now applied to Local Government.</p> <p>Recommendation: State Council delete Advocacy Position 2.5.14 Tender Threshold</p> <p>1.4 Advocacy Position 2.5.26 Simple and Absolute Majority</p> <p>Policy Team Comment: This advocacy position was in response to the Department of Local Government's survey of Local Government views as to when an absolute majority decision should be required. Survey outcomes were addressed through the 2019 Local Government Act amendment that removed "special majority" provisions.</p> |

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Noting | WALGA Recommendations |
|---------------------------|--|
| | <p>Recommendation: State Council delete Advocacy Position 2.5.26 Simple and Absolute Majority</p> <p>1.5 Advocacy Position 2.5.21 Conduct of Postal Elections</p> <p>Policy Team Comment: This advocacy is based on the principle that the WAEC should not retain a monopoly on the conduct of elections, and that choice will create a market with potential to drive down cost.</p> <p>Recommendation: State Council retain Advocacy Position 2.5.21 Conduct of Postal Elections</p> <p>1.6 Advocacy Position 2.5.39 Exemption from AASB124</p> <p>Policy Team Comment: The advocacy position seeks an exemption from AASB124 on the basis that Council Member declare financial interests in Primary and Annual Returns.</p> <p>Recommendation: State Council retain Advocacy Position 2.5.39 Exemption from AASB124</p> <p>2. Matters for State Council Noting</p> <p>2.1 WALGA AGM 2022 – Abandoned Shopping Trolleys</p> <p>The WALGA 2022 AGM (Item 3.12.1) resolution, was referred by State Council on 7 December 2022 and considered by the GOS Policy Team, where it was resolved:</p> <p>The Governance and Organisational Services Policy Team recommends a new WALGA Advocacy Position for State Council's endorsement, subject to the proposed Advocacy Position including animal controls similar to the NSW Public Spaces (Unattended Property) Act 2021.</p> <p>A report will be presented to a future State Council meeting, recommending the requested Advocacy Position.</p> |

10 | Page

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Noting | WALGA Recommendations |
|---|--|
| <p>8.3 Infrastructure Policy Team Report</p> | <p>That the matters considered by the Infrastructure Policy Team be noted.</p> <p>1. Matters for State Council Decision</p> <p>Speed Management Reform Advocacy Position – see Agenda item 7.4.</p> <p>2. Matters for State Council Noting</p> <p>The Policy Team had further discussions concerning the Western Power Access Arrangement and considered a follow up submission to the Economic Regulation Authority that was consistent with the Advocacy Position endorsed in May 2022. The ERA delivered its final decision on 31 March 2023.</p> <p>3. Items Referred from Zones</p> <p>The Policy Team considered and agreed recommendations in relation to:</p> <ul style="list-style-type: none"> • Heavy haulage cost recovery • Advocacy for upgrading Goldfields Highway between Meekatharra and Wiluna • Disaster recovery funding arrangements • Total Fire Ban impacts on road management • Road Traffic Issues and the relationship between Local Government and Main Roads WA • Car Parking and Traffic Congestion Around Schools • Regional Road Maintenance Contracts with Main Roads WA • Beef Roads Program • Western Power Access Arrangement 5 (2023 – 2027) <p>These recommendations are reflected in the Zone Status Reports.</p> <p>4. New Policy Issues</p> <p>The Policy Team undertook a workshop to identify strategic policy gaps and opportunities for consideration in 2023/24.</p> |

19 | Page

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Noting | WALGA Recommendations |
|---|---|
| <p>8.4 People and Place Policy Team Report</p> | <p>That the matters considered by the People and Place Policy Team be noted.</p> <p>1. Matters for State Council Decision</p> <p>1.1 South East Metropolitan Zone – Advocacy on Environmental Issues The Policy Team noted the recommendations from the South East Metropolitan Zone. The Policy Team discussed the complex issues and risks associated with macropod translocation and the clear role for the State Government in communicating and regulating the issue was noted.</p> <p>The Policy Team agreed that WALGA should not take a lead role in the development of a consultation piece as proposed in the Zone recommendation.</p> <p>The Policy Team requests the WALGA Secretariat continue to engage with the Department of Biodiversity, Conservation and Attractions on the issue of kangaroo management and the Department of Water and Environmental Regulation on the implementation of WA's Native Vegetation Policy and ensure the concerns of the South East Metropolitan Zone are brought to the Departments' attention. This item was also considered by the Environment and Waste Policy Team.</p> <p>2. Matters for State Council Noting</p> <p>At the meeting on 1 March, the People and Place Policy Team received:</p> <ul style="list-style-type: none"> • a presentation on Child Safeguarding from the Department of Local Government, Sport and Cultural Industries representatives Tom Fleming and Kait McNamara; and • an update from the Planning and Building Team on the recently announced next phase of the State Government's planning reforms agenda and other high-profile planning initiatives. |
| <p>9.1 2023 Policy Priorities</p> | <p>That the update on WALGA's 2023 Policy Priorities be noted.</p> <p><u>Executive Summary</u></p> <ul style="list-style-type: none"> • It is important that WALGA focuses on issues of most importance to Local Governments to maximise sector outcomes and avoid diluting our effectiveness in influencing key decision-makers. • At the March Strategic Forum, the State Council discussed WALGA's policy priorities for 2023. The agreed priorities are now available on the WALGA website. • Any new issues emerging through Zones or other channels will be considered in the context of these identified priorities. <ul style="list-style-type: none"> • Attachment • WALGA 2023 Policy Priorities |

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Noting | WALGA Recommendations |
|---|---|
| <p>9.2 Local Emergency Management Arrangements (LEMA) Review Project</p> | <p>That the update on the Local Emergency Management Arrangements (LEMA) Review Project be noted.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> • The LEMA Review is a partnership between the Department of Fire and Emergency Services (DFES) and WALGA, initiated in response to reports that the current LEMA model is not fit-for-purpose for Local Government. • The LEMA Review is an opportunity to develop new LEMA approaches, reshape emergency management (EM) procedures and enhance disaster preparedness at the local level. • WALGA received AWARE funding to lead a consultation with Local Government for the LEMA Review to ensure that the outcomes were sector-led and representative of a diverse range of Local Governments. • From April to December 2022, WALGA engaged with the sector to identify LEMA strengths, weaknesses, and improvement opportunities in a consultation process. 100 Western Australian Local Governments participated in the consultation process. • WALGA's LEMA Review Consultation with Western Australian Local Governments: Project Summary and Recommendations Report summarises the key findings of this consultation process that will inform a LEMA Improvement Plan developed by DFES. • A final LEMA Improvement Plan, which will include implementation actions, will be submitted to the State Emergency Management Committee (SEMC) for endorsement in August 2023. <p><u>Attachments</u></p> <ul style="list-style-type: none"> • LEMA Review Issues Paper • LEMA Review Local Government Survey Findings Report • LEMA Review Workshop Consultation Report • LEMA Review Consultation with Western Australian Local Governments: Project Summary and Recommendations Report |

21 | Page

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Noting | WALGA Recommendations |
|---|---|
| <p>9.3 Submission to the Independent Review of WA's COVID-19 Management and Response</p> | <p>That the Submission to the Independent Review of Western Australia's COVID-19 Management and Response, endorsed via Flying Minute on 15 March 2023, be noted..</p> <p>Executive Summary</p> <ul style="list-style-type: none"> • The State Government has commissioned an independent review of WA's response and management of COVID-19, with submissions due by 16 March 2023. • The scope of the review is limited to the Western Australian Government's response and management of COVID-19 and specifically excludes Local Government, Commonwealth Government and non-government organisations. • WALGA's submission is based on the Association's, and Local Governments', experience and interaction with the State Government in responding to COVID-19. • The submission acknowledges the effectiveness of the State Government's response and focuses on WALGA and Local Governments experience of the State Government's COVID-19 response relating to public sector capacity and capability, intragovernmental communication and cooperation, community support, engagement and communication and the economic and social outcomes. • Feedback from State Councilors, provided via the Flying Agenda process, was incorporated into the final submission. <p><u>Attachment:</u></p> <ul style="list-style-type: none"> • Flying Minute Submission to the Independent Review of WA's COVID-19 Management and Response |

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Noting | WALGA Recommendations |
|---|--|
| <p>9.4 Submission to the DWER E-waste to Landfill Ban Consultation Paper</p> | <p>That the Submission to the Department of Water and Environmental Regulation's E-Waste to Landfill Ban Consultation paper, endorsed via Flying Minute on 30 March 2023, be noted.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> • The Department of Water and Environmental Regulation has released a Consultation Paper on the proposed e-waste to landfill ban. • The State Government made an election commitment to deliver a state-wide ban by 2024, with the aim of improving management and recycling of e-waste produced by households and businesses across the State. • WALGA acknowledges the objectives of the ban and its alignment to global, national and local environmental and recovery targets, in particular the Waste Avoidance and Resource Recovery Strategy 2030. However, the implementation of an e-waste to landfill ban by 2024, in its proposed form, could have significant financial implications for Local Governments, and the communities they service. • Currently, there are no fully effective product stewardship schemes in place for the materials covered by the bans, which means if the ban is implemented the costs will be borne by Local Government and the community. • WALGA's submission has been developed with input from Local Governments, and highlights issues raised by the sector regarding e-waste recycling. • The submission was endorsed by State Council via the Flying Agenda process. <p><u>Attachments:</u></p> <p>Flying Minute: Submission on the Consultation Paper – E-waste to landfill ban in Western Australia</p> |
| <p>9.5 Report Municipal Waste Advisory Council (MWAC)</p> | <p>That the resolutions of the 22 February 2023 Municipal Waste Advisory Council meeting be noted.</p> <p>Executive Summary</p> <p>This item summaries the outcomes of the MWAC meeting held on Wednesday, 22 February.</p> |

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Noting | WALGA Recommendations |
|--|--|
| <p>10.1.3 Report on Key Activities, Member Services Portfolio</p> | <p>That the Key Activity Report from the Member Services Portfolio to the May 2023 State Council meeting be noted.</p> <p><u>Activities:</u></p> <ul style="list-style-type: none"> • The Commercial team has scheduled 46 new suppliers across the Preferred Supplier Program • Sustainable Energy Project • Construction and Built Environments – new PSP to support building and works • Union applications to amend the State Local Government Awards • Webinars • Sector engagement – new LinkedIn group • ICT/ Cyber Security Project • Local Government Legislative Reform – Tranche On passed the Le Legislative Assembly on 23 March and will now be debated in the Legislative Council. The second tranche of reforms is expected towards the end of the 2023 calendar year and will include: <ul style="list-style-type: none"> • Office of the Local Government Inspector including Monitors and a Conduct Panel replacing the current Standards Panel. • Elected Member Superannuation • Audit Committees – Requirement for an Independent Chair • Streamlining Regional Subsidiaries • WALGA's role in the Local Government Act • Training <ul style="list-style-type: none"> • CPP30719 Certificate III in Waste Management • Safety Representative Course with DMIRS • LGA30120 Certificate III in Local Government • Elected Member Training • Officer Training – Short Courses |
| <p>10.1.4 Report on Key Activities, Policy Portfolio</p> | <p>That the Key Activity Report from the Policy Portfolio to the May 2023 State Council meeting be noted.</p> <p><u>Activities:</u></p> <ul style="list-style-type: none"> • Economics <ul style="list-style-type: none"> • Economic Briefing • WA Visitor Economy Strategy Engagement with Tourism WA • Environment and Waste <ul style="list-style-type: none"> • Gascoyne Waste and Environment Summit • Local Biodiversity and Native Vegetation Management Project • Planning and Building <ul style="list-style-type: none"> • Medium Density Code • Planning Reform |

25 | Page

Kimberley Country Zone: Minutes 13 April 2023



| Item / Matters for Noting | WALGA Recommendations |
|---------------------------|---|
| | <ul style="list-style-type: none"> • Energy Efficiency Compliance Guidance • Mandatory Inspections of Residential Dwellings During Construction • Resilient Communities • State Emergency Management Committee -approved \$40,000 to WALGA to undertake consultation with LG on the WA Climate Change Adaption Plan for Emergency Management • Section 33 Firebreak Notice Guidance • Local Emergency Management Arrangements Improvement Plan • National Disaster Resilience Grants 2023 • Incident Review Reports • Aboriginal Cultural Heritage Legislation - The new Aboriginal Cultural Heritage Act 2021 will commence on 1 July 2023. WALGA is working with the Department of Planning, Lands and Heritage (DPLH) to deliver an education session webinar for the sector to discuss the operation of the legislation and supporting materials and guidelines. DPLH will also be delivering regional information session during May 2023. • Disability Services Act Reform – DoC has developed a Consultation Paper to seek feedback on proposed reform to this legislation |

4.2.3 Status Report on State Council Resolutions

| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|--|---|--|-----------------|---|
| 1 March 2023 Item 7.1 Proposed Advocacy Position on Constitutional Recognition of Aboriginal and Torres Strait Islander People | That WALGA: 1. Supports respectful conversations about constitutional recognition of Aboriginal and Torres Strait Islanders and the Voice to Parliament. 2. Requests that the Commonwealth Government ensure that Local Governments and communities are kept informed on the proposal. RESOLUTION 418.1/2023 | WALGA will continue to keep the Local Government sector informed of progress towards the Referendum on an Aboriginal and Torres Strait Islander Voice. | Ongoing | Nicole Matthews Executive Manager Policy |
| 1 March 2023 Item 7.2 Community Disaster Resilience Strategy Submission | That the Submission on the draft Western Australian Community Disaster Resilience Strategy be endorsed, incorporating the following points: 1. Guidance on donation management during a disaster, recovery from a disaster and ongoing; 2. Additional detail on the State's role, the funding that is required and how support can be accessed; | The Submission was submitted to the State Emergency Management Committee on Thursday 2 March. | 2 March 2023 | Nicole Matthews Executive Manager Policy |

Kimberley Country Zone: Minutes 13 April 2023



| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|---|---|--|-----------------|---|
| | <p>3. Acknowledgment that the role of volunteer bush fire brigade members is focused on response, and that resilience training is better targeted to support agencies and community groups assisting with disaster recovery. Any training requirements for brigade members should be voluntary.</p> <p>RESOLUTION 419.1/2023</p> | | | |
| <p>1 March 2023</p> <p>Item 7.3</p> <p>Child Safeguarding Advocacy Position</p> | <p>That the Child Safeguarding Advocacy Position as follows be endorsed:</p> <p><i>Child Safeguarding</i></p> <p>1. <i>Local Government supports:</i></p> <p>a. <i>the recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse 2017, in particular Recommendation 6.12 which can be achieved by Local Government implementing and embedding child safeguarding across its functions with support from Governments at the national, state and territory levels; and</i></p> <p>b. <i>the ten National Principles for Child Safe Organisations (Australian Humans Rights Commission).</i></p> <p>2. <i>The State Government through an Independent Oversight Body should provide financial, resourcing and capacity building support to Local Governments to implement and embed child safeguarding across its functions, through the provision of:</i></p> <p>a. <i>supporting materials such as template policies, procedures and guidelines;</i></p> <p>b. <i>consistent key messaging and resources to promote and share in venues and facilities and online;</i></p> <p>c. <i>examples of best practice, including case studies;</i></p> <p>d. <i>self-assessment tools to assist Local Government;</i></p> <p>e. <i>ongoing training and skills development for Local Government staff, including online training options;</i></p> <p>f. <i>funding for the delivery of the child safeguarding function within smaller, less well resourced (Band 3 and Band 4) Local Governments; and</i></p> <p>g. <i>expert officers within each region to provide support and guidance to Local Government on child safeguarding.</i></p> <p>3. <i>The Local Government sector supports Local Government participation in the State's National Redress Scheme, with full financial coverage by the State.</i></p> <p>RESOLUTION 420.1/2023</p> | <p>The Advocacy Positions Manual has been updated.</p> | | <p>Nicole Matthews Executive Manager Policy</p> |

27 | Page

Kimberley Country Zone: Minutes 13 April 2023



| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|--|---|---|-----------------|--|
| 1 March 2023 Item 7.4 Submission on Draft Guideline Minimising Noise Impact from Outdoor Community Basketball Facilities | That WALGA: 1. Note that the Environment Minister has withdrawn the Draft Guideline: Minimising noise impact from outdoor community basketball. 2. Write to the Ministers for Environment, Local Government, Sport and Planning requesting the formation of a cross Government working group, including relevant representative bodies, to consider and develop solutions to balance urban density and infill, public recreation and noise management. RESOLUTION 422.1/2023 | In progress. | Ongoing | Nicole Matthews Executive Manager Policy |
| 1 March 2023 Item 7.5 Main Roads Draft Roadside Advertising Policy and Application Guidelines | 1. That WALGA endorse the Main Roads Draft Roadside Advertising Policy and Applications Guidelines in full; and 2. That the WALGA administration draft a submission to reflect its support. RESOLUTION 423.1/2023 | A letter has been sent to Main Roads WA reflecting the decision of WALGA State Council. | April 2023 | Ian Duncan Executive Manager Infrastructure |
| 1 March 2023 Item 7.6 Best Practice Governance Review Final Report | That: 1. The Best Practice Governance Review Stage 3 Final Report be received; 2. The proposed changes to WALGA's governance structure as per the revised Model 1, detailed in the Stage 3 Final Report, be noted; 3. Members be engaged on the detail of the model and a Final Report be presented to the May 2023 State Council meeting for consideration; 4. Any recommendation to the 2023 AGM include Option 5 as the Current Model and Option 1 as an alternative to the Current Model; and 5. Subject to points 1, 2, 3 and 4 above, constitutional changes be developed for consideration by State Council. RESOLUTION 424.1/2023 | Recommendations 1 and 2 are noted Recommendation 3 has been actioned and Members have been engaged on the detail of model 1. An agenda item has been prepared for the May 2023 State Council meeting. Recommendations 4 and 5 are noted and will be actioned dependent on item 3. | Ongoing | Tony Brown Executive Director Member Services |
| 1 March 2023 Item 7.7 Finance and Services Committee Minutes – 15 February 2023 | That the Minutes of the Finance and Services Committee meeting held on 15 February 2023 be endorsed. RESOLUTION 425.1/2023 | Items have been actioned. | March 2023 | Tony Brown Executive Director Member Services |



Kimberley Country Zone: Minutes 13 April 2023

| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|--|---|--|-----------------|---|
| 1 March 2023 Item 7.8 Selection Committee Minutes – 23 February 2023 | That the recommendations contained in the 23 February 2023 Selection Committee Minutes be endorsed. RESOLUTION 426.1/2023 | Items have been actioned. | March 2023 | Tony Brown Executive Director Member Services |
| 1 March 2023 Item 7.10 LGIS Board Tenure | That State Council endorse the reappointment of Cr Paul Kelly as a Director of the LGIS Board for a three-year term upon the expiry of his current term. RESOLUTION 428.1/2023 | This item has been actioned. | March 2023 | Tony Brown Executive Director Member Services |
| 1 March 2023 Item 7.12 Appointments to State Council Policy Teams and Committees | That: 1. Cr David Lagan be appointed to the Governance and Organisational Services Policy Team; 2. Mayor Patrick Hall be appointed to the Finance and Services Committee; 3. Mayor Mark Irwin be appointed to the Metropolitan Representative position on the Local Government House Trust; and 4. Mayor Patrick Hall be appointed to the Metropolitan State Councillor position on the Local Government House Trust. RESOLUTION 430.1/2023 | Appointments have been actioned. | March 2023 | Tony Brown Executive Director Member Services |
| 7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions | That: 1. the following resolutions from the 2022 WALGA Annual General Meeting be endorsed for action: 3.8 Review of the Rating Methodology used by the Valuer-General <i>Advocate for a full review of the rating methodology used by the Valuer-General to value all land in the State of Western Australia.</i> 3.10 Reform of the Cat Act 2011 <i>That the WA Local Government sector requests the WA State Government prioritise reforms to the Cat Act 2011, in accordance with the Statutory Review undertaken and tabled in the State Parliament on 27 November 2019.</i> | In relation to item 3.8 Review of the Rating Methodology used by the Valuer-General, a letter has been sent to the Minister for Lands (with a copy also sent to the Minister for Local Government). In relation to item 3.10 Reform of the Cat Act 2011, a letter has been sent to the Minister for Local Government on this issue. In relation to item 3.1 Road Traffic Issues, the Infrastructure Policy Team resolved: <i>That efforts to increase the importance given to Local Government knowledge regarding traffic issues be deferred for consideration</i> | Ongoing | Tony Brown Executive Director Member Services |



Kimberley Country Zone: Minutes 13 April 2023

| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|---------|---|---|-----------------|---------------------|
| | <p>2. the following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken:</p> <p>3.1 Road Traffic Issues</p> <ul style="list-style-type: none"> That WALGA advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures. <p>3.2 Car Parking and Traffic Congestion Around Schools</p> <p>That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:</p> <ol style="list-style-type: none"> 1. Reviewing car parking standards for schools; 2. Ensuring sufficient land is set aside for the provision of parking on school sites; 3. Reviewing the co-location of schools to avoid issues being exacerbated; 4. Restricting school access from major roads; 5. Developing plans to enable schools to manage school traffic; 6. Develop programs to educate drivers; and 7. Develop options and implement initiatives to encourage alternative modes of transport to school. <p>3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA</p> <p>That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.</p> | <p>in mid-2023 after a clear Local Government advocacy position on speed management is developed and endorsed.</p> <p>In relation to item 3.2 Car Parking and Traffic Congestion Around Schools, the Infrastructure Policy Team resolved:</p> <p>That WALGA uses its role at the Safe Active Travel to School Working Group to advocate for these outcomes and provide advice back to the Local Government sector.</p> <p>In relation to item 3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA, the Infrastructure Policy Team resolved:</p> <p>That the opportunities and interest in contracting Local Governments to undertake maintenance and minor works on the State road network be explored in discussion with Main Roads WA.</p> <p>In relation to item 3.4 Northern Australia Beef Roads Program, the Infrastructure Policy Team resolved:</p> <p>That the Association write to the Goldfields Esperance Regional Road Group identifying the issue raised and invite them to consider whether they may partner with other organizations such as Meat and Livestock Australia, the Pastoral and Graziers Association and the Regional Development Commission and RDA to develop a business case to fund roads critical to the southern pastoral beef industry.</p> <p>In relation to item 3.6 South West Native Title Settlement, WALGA is preparing a formal letter to Anthony Kannis, Director General of Department of Planning,</p> | | |

Kimberley Country Zone: Minutes 13 April 2023



| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|---------|--|---|-----------------|---------------------|
| | <p>3.4 Northern Australia Beef Roads Program</p> <p><i>That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south, or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.</i></p> <p>3.5 3D House Printing Building Compliance</p> <p><i>That WALGA requests:</i></p> <ol style="list-style-type: none"> <i>Assistance from Minister for Industry and Science The Hon Ed Husic MP, Minister for Housing and Homelessness, Small Business The Hon Julie Collins MP, Minister for Infrastructure, Transport, Regional Development and Local Government The Hon Catherine King MP to work with Ministers from all State and Territory Governments who have Building and Construction in their portfolios, to collaborate and to consider removing impediments within the National Construction Code Series and associated Australian Standards, that dissuade industry from adopting 3D printing as a building method.</i> <i>That the Government provide instruments to incentivise private industry to develop 3D printing and include this as an acceptable building practice.</i> <p>3.6 South West Native Title Settlement</p> <p><i>That WALGA advocate to the State Government that Local Governments be provided with the full list of potential land to be requested for transfer as part of the South West Native Title Settlement and that a minimum of three months be provided for Council to provide feedback.</i></p> <p>3.7 Land Offset Compensation to Local Governments</p> <p><i>That WALGA advocate to the State Government that the Developer</i></p> | <p>Lands and Heritage (DPLH) requesting:</p> <ul style="list-style-type: none"> A full list of potential land parcels that will be eligible for transfer as part of the Southwest Native Title Settlement to enable Local Governments to undertake early due diligence on the identified land, The consultation timeframe is increased for consideration of parcels of land for transfer from 40 days to 90 days (3 months) | | |

Kimberley Country Zone: Minutes 13 April 2023



| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|---------|---|---------|-----------------|---------------------|
| | <p>requiring land offsets should be required to provide the offsets within the Local Government where the clearing occurs and where this is not possible, the Developer requiring land offsets within another Local Government be required to pay a fee to the Local Government for the loss of rates and ongoing maintenance of infrastructure to the Land.</p> <p>3.12.1 Abandoned Shopping Trolleys That this meeting supports the recent petition to be tabled in the Legislative Council, Parliament of Western Australia, "Removal and Abandonment of Shopping Trolleys 22-0017" calling on the State Government to implement stringent and uniform shopping trolley containment laws for the whole state of Western Australia.</p> <p>3. the following resolutions from the 2022 WALGA Annual General Meeting be noted:</p> <p>3.11 WALGA Best Practice Governance Review – Principles</p> <p>That:</p> <p>1. The update on the Best Practice Governance Review project be noted, and</p> <p>2. The principles to inform WALGA's future governance model, as follows and as per the attached Principles document, be endorsed:</p> <p>a. Representative – WALGA unites and represents the entire Local Government sector in WA and understands the diverse nature and needs of members, regional communities and economies.</p> <p>b. Responsive – WALGA is an agile association which acts quickly to respond to the needs of members and stakeholders.</p> <p>c. Results Oriented – WALGA dedicates resources and efforts to secure the best</p> | | | |



Kimberley Country Zone: Minutes 13 April 2023

| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|--|--|---|-------------------|---|
| | <p>outcomes for Local Government and supports the delivery of high-quality projects, programs and services.</p> <p>3.12.2 Mandatory Superannuation for Elected Members in Band 1 and 2 Councils</p> <p>That this meeting supports requesting WALGA to advocate for the Local Government reforms to include mandatory superannuation for elected members of Band 1 and Band 2 Councils and supports the optional payment of superannuation for Band 3 and 4 Councils.</p> <p>RESOLUTION 394.8/2022</p> | | | |
| <p>7 December 2022</p> <p>Item 8</p> <p>Additional Zone Resolutions – Zone items relating to the Aboriginal and Torres Strait Islander Voice to Parliament</p> | <p>That State Council:</p> <ol style="list-style-type: none"> Supports a robust and respectful national debate on constitutional recognition for Aboriginal and Torres Strait Islanders and requests the Commonwealth Government provide further details on the proposed Voice to Parliament. Requests that the Commonwealth Government ensure that Local Governments and local communities across WA are meaningfully engaged with on this issue. Requests WALGA prepare an advocacy position in support of constitutional recognition to be circulated to WALGA Zones for their next meeting for consideration and feedback. <p>RESOLUTION 415.8/2022</p> | <p>An item for decision on the Voice to Parliament and Referendum on constitutional recognition for Aboriginal and Torres Strait Islanders was considered at the March 2023 State Council meeting.</p> | <p>March 2023</p> | <p>Nicole Matthews</p> <p>Executive Manager Policy</p> |
| <p>1 December 2021</p> <p>Item 5.3</p> <p>2021 Annual General Meeting</p> | <p>That:</p> <ol style="list-style-type: none"> The following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action: <p><u>Cost of Regional Development</u></p> <p>That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns.</p> <p>RESOLUTION 294.7/2021</p> | <p>In March the State Government announced the establishment of a new Infrastructure Development Fund that includes a stream to support the delivery of regional worker accommodation with applications open until September 2024. This is an infrastructure investment program to address infrastructure constraints in the water, wastewater and electricity network at a precinct or strategic site scale impacting the delivery of regional worker accommodation. Full details can be found here.</p> | <p>Ongoing</p> | <p>Ian Duncan</p> <p>Executive Manager Infrastructure</p> |

Kimberley Country Zone: Minutes 13 April 2023



| Meeting | Zone Resolution | Comment | Completion Date | Officer Responsible |
|--|--|---|-----------------|---|
| 3 September 2021 Item 6.1 Stop Puppy Farming Legislation | 1. That the update on the Dog Amendment (Stop Puppy Farming) Bill 2021 be noted. 2. That: a. any additional costs incurred by a Local Government in administering the Dog Act be paid by the State Government; and b. the Fees and Charges set in Regulations are reviewed bi-annually and at minimum, be adjusted by the Local Government Cost Index. RESOLUTION 275.5/2021 | Correspondence has been sent to the Minister for Local Government advising of resolution 2. | Ongoing | Tony Brown Executive Director Member Services |

| Link to Key Pillar/s and Strategies: | | Budget Implications | |
|--|--|---|--|
| <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> | <div>Advocate</div> <div>Facilitate</div> <div>Partner</div> <div>Fund</div> <div>Promote</div> <div>Monitor</div> | Nil | |
| Resolution(s) | | Action(s) | |
| That the Kimberley Regional Group: 1. Notes the State Council Agenda Items as circulated. 2. Supports the recommendations in the Matters for Decision contained within the State Council Agenda, 3. Acknowledges the Items for noting, 4. Notes the Kimberley Zone Status Report 5. Notes the report from the WALGA President | | KRG to write to WALGA President regarding the Local roads and Community Infrastructure Program. KRG to issue a briefing note regarding the Wyndham Port as first point of entry, to WALGA. National General Assembly (NGA) conference 16th June. KRG to consider attendance and any items for consideration | |
| Moved: | Shire of Derby West Kimberley | Responsible: | |
| Seconded: | Shire of Broome | Due date: | |
| Carried: | 4 / 0 | | |

Conclusion of Zone Matters 2:30

Kimberley Country Zone: Minutes 13 April 2023





THE
KIMBERLEY
REGIONAL GROUP

Meeting Minutes

13 April 2023

In Person at City of Perth Council Offices

Or

Join Zoom Meeting

<https://us02web.zoom.us/j/86190586584?pwd=TVluL1lob29jalorZEVlQjhRVUlsdz09>

Meeting ID: 861 9058 6584, Passcode: 835617

Kimberley Regional Group: Minutes 13th April 2023



Table of Contents

| | |
|---|----|
| 1. MEETING OPEN: 15:15PM | 3 |
| 2. ATTENDANCE AND APOLOGIES..... | 3 |
| 3. DISCLOSURES, CONFLICTS AND DECLARATIONS OF INTEREST:..... | 4 |
| 4. 4. MINUTES OF THE LAST MEETING..... | 4 |
| 5. 5. CORRESPONDENCE..... | 8 |
| 6. FINANCIAL REPORT | 28 |
| 7. ADOPTION OF KRG ANNUAL BUDGET 2022/23..... | 31 |
| 8. ITEM FOR DECISION..... | 31 |
| 9. FORMAL PRESENTATIONS | 34 |
| 10. AROUND THE GROUNDS | 35 |
| 11. KRG MOU AND GOVERNANCE ARRANGEMENTS..... | 38 |
| 12. KIMBERLEY REGIONAL GROUP WORKSHOP REPORT AND ACTION LIST | 44 |
| 13. EXECUTIVE OFFICER REPORT..... | 46 |
| 14. GENERAL BUSINESS..... | 50 |
| 15. MEETING CLOSURE: 4.00PM | 51 |

Kimberley Regional Group: Minutes 13th April 2023



Meeting Open: 15:15pm

1.

Chair acknowledged the Traditional Custodians of the different lands on which people are meeting today, and to paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

| Name | Shire / Council / Organisation | Method |
|-------------------------------|---|-----------|
| Members | | |
| Cr Chris Mitchell | Shire of Broome | In person |
| Cr Geoff Haerewa | President, Shire of Derby West Kimberley | In person |
| Cr Malcolm Edwards | President, Shire of Halls Creek | Zoom |
| Cr David Menzel | President, Shire of Wyndham East Kimberley | In person |
| Observers | | |
| Sam Mastrolembro | CEO, Shire of Broome | In person |
| James Watt | Director Corporate Services, Shire of Broome | Zoom |
| Peter McCumstie | Deputy President, Shire of Derby West Kimberley | Zoom |
| Neil Hartley | Director Strategic Business, SDWK | In person |
| Phillip Cassell | CEO, Shire of Halls Creek | Zoom |
| Cr Tony Chafer | Deputy Shire President, SWEK | Zoom |
| Vernon Lawrence | CEO, Shire of Wyndham East Kimberley | In person |
| Executive Support Team | | |
| Paul Rosair | Principal, NAJA Business Consulting Services | In person |
| Michelle Mackenzie | Principal, Mira Consulting | Zoom |
| Jane Lewis | Principal, Redit Research | In person |
| Josh Turner | NAJA Business Consulting Services | In person |
| Apologies | | |
| Cr Desiree Male | President, Shire of Broome | |
| Amanda Dexter | CEO, Shire of Derby West Kimberley | |
| Nick Kearns | Director of Planning / Community SWEK | |

Kimberley Regional Group: Minutes 13th April 2023



| Name | Shire / Council / Organisation | Method |
|----------------------------|---|-----------|
| Guests | | |
| Rob Cossart | State Recovery Coordinator | In Person |
| Christine Comer | Assistant Director WA and SA. National Emergency Management Agency | In Person |
| Glenn Mace Stuart Cowie | Executive Director Service Delivery, Department of Communities SWICC, Department of Communities | In Person |

3. Disclosures, Conflicts and Declarations of Interest:

| Financial Interest / Impartiality | | | |
|-----------------------------------|-------------|------|--------------------|
| Member | Item Number | Item | Nature of Interest |
| Nil | | | |

4. Minutes of the last meeting

Item for Decision

Submitted by: Secretariat

Attachment 1: Matters Arising and Outstanding Business

Confirmation of Previous Minutes

| Resolution/s | Action(s) / Budget Implications |
|---|---|
| That the Minutes of the Kimberley Regional Group held on 17 February 2023, as published and circulated, be confirmed as a true and accurate record of that meeting. | See Attachment 1 – Matters Arising and Outstanding Business |

Kimberley Regional Group: Minutes 13th April 2023



| | | | |
|-----------------------|------|---------------------|----------------|
| Moved: | SDWK | Responsible: | See Attachment |
| Seconded: | SoB | Due date: | As appropriate |
| Carried: 4 / 0 | | | |

Attachment 1 Matters Arising and Outstanding Business

| Date / Item | Action / Progress | Responsible |
|---|--|--------------------------------|
| North West Defence Alliance (NWDA) Funding Request | | |
| 24/8/2022 Item 11.4 | <p>Action: The KRG approves, in principle, a contribution up to \$40,000 from the KRG surplus for the 2022-23 financial year, towards the lobbying and advocacy efforts of the North West Defence Alliance, subject to the development of a formal budget to be considered by circular resolution.</p> <p>Status / Progress: Cr Haerewa to liaise with Secretariat</p> | Cr Haerewa and Secretariat |
| Kimberley Regional Group Memorandum of Understanding | | |
| 21/6/2022 Item 9.4 | <p>Action: MOU to be finalised</p> <p>Status / Progress: Executive Officer discussed with Secretariat and CEO's. A final MOU to be tabled at April meeting. Governance arrangements to be discussed.</p> | Members and Executive Officer |
| Resilience and Recovery | | |
| 18/02/2023 Item 8 | <p>Action: Executive Team to contact Rob Cossart, State Recovery Coordinator. Look at opportunities to be involved with the review of DRFAWA.</p> <p>Status / Progress: The CEO SDWK has been liaising with the State Recovery Co-ordinator. The Commonwealth Review of DRFAWA, led by Andrew Colvin APM OAM, will determine the strengths and weaknesses of the current system to help bolster WA's resilience to hazards. It is expected to be completed by 2024. The KRG could consider submission into the review.</p> | Executive Officer and CEO SDWK |
| Media Policy | | |
| 18/02/2023 Item 10 | <p>Action: The Executive Team to update the draft media and communications policy to with a modification to "Speaking on behalf of the Kimberley Regional Group" to include the Secretariat.</p> <p>Status / Progress: Resolved</p> | Executive Officer |

Kimberley Regional Group: Minutes 13th April 2023



| Date / Item | Action / Progress | Responsible |
|-------------------------|---|---------------------|
| KRG Website | | |
| 18/02/2023 Item 11 | <p>Action: Executive Team and Secretariat to negotiate a contract and purchase order with the chosen web developer.</p> <p>Status / Progress: The website is in development. Content will need to be written for the site in partnership with the members, and approved by the KRG, before it goes live.</p> | Executive Team |
| General Business | | |
| 18/02/2023 | <p>Action: Insurance Costs: Executive Officer EO to discuss with CEO Broome and talk to Jonathan Seth, CEO LGIS regarding relief on Insurances as a result of impact of the floods.</p> <p>Status / Progress: Jonathan Seth is no longer the CEO. Contact is being made with James Sheridan, the new CEO.</p> | Executive Officer |
| 18/02/2023 | <p>Action: April meeting to be changed to a Perth venue. Executive Team to organise.</p> <p>Status / Progress: The Executive Team has secured the City of Perth for the meeting.</p> | Executive Assistant |
| 18/02/2023 | <p>Action: Letter to be sent on behalf of the KRG to request that funding from the Lord Mayors Distress Relief Fund be directed to evacuation centres across the Kimberley.</p> <p>Status / Progress: Correspondence was sent to the City of Perth. Awaiting a response.</p> | Executive Assistant |

Kimberley Regional Group: Minutes 13th April 2023



| Watching Brief |
|--|
| Federal Grant Growing Regions Program - Information on program guidelines, eligibility criteria and the application process will be provided by the Commonwealth in due course. |
| Minister McBain Kimberley Tour – await sitting dates for Parliament (in contact with Gabrielle Said) |
| Aboriginal Heritage Act third round approx. Feb 2023. EO spoke to Anthony Kannis, DG DPLH |
| WA Development Index – response received from the Department of Local Government, Sport and Cultural Industries. Tabled in correspondence. |
| Banned Drinkers register - The McGowan Government advised on the 2nd of March 2023 that it will introduce new legislation to parliament as soon as possible to strengthen the Banned Drinkers Register. It is anticipated that many of the recommendations made by the KRG will be addressed in this legislation. |
| State government funding to address juvenile crime in the Kimberley – response received from the Department of Justice. Tabled in correspondence. The Kimberley Aboriginal Youth Wellbeing Steering Committee is key to recommending funding partnerships with government for youth projects across the Kimberley. The KRG is an observer on this committee. See correspondence. |

| Resolved |
|---|
| Media and Communications Policy and Stakeholder Engagement Plan |
| Letters of congratulations to new State Ministers |
| Audited statements circulated |
| KRG meeting dates set and circulated |
| Service Level Agreement |
| Policy Position Papers |
| Investment Prospectus |

Kimberley Regional Group: Minutes 13th April 2023



5. Correspondence

Item for Noting

Submitted by: Secretariat

Attachment 2: Correspondence In: Dr Adam Tomison, Aboriginal Justice Transformation
Attachment 3: Correspondence In: Kimberley Aboriginal Youth Wellbeing Team
Attachment 4: Correspondence In: WA Development Index
Attachment 5: Correspondence In: Online Composite Engineering
Attachment 6: Correspondence Out: Kimberley Aboriginal Youth Wellbeing Team

Note: Correspondence considered of an administrative nature, will not be tabled.

| Correspondence In | |
|--------------------|---|
| Date | 14/02/2023 |
| From | Adam Tomison, Director General Department of Justice |
| Topic | Kimberley Juvenile Justice Strategy (KJJS) |
| Attachment | 2 |
| Date | 27/03/2023 |
| From | Kimberley Aboriginal Youth Wellbeing Team |
| Topic | Kimberley Aboriginal Youth Wellbeing Steering Committee |
| Attachment | 3 - also includes email attachments |
| Date | 27/02/2023 |
| From | Jennifer McGrath, Deputy Director General, DLGCI |
| Topic | KRG Support for the WADI - Response |
| Attachment | 4 |
| Date | 30/03/2023 |
| From | Online Composite Engineering |
| Topic | New product release - Cementcrete Composite Blanket |
| Attachment | 5 |
| Correspondence Out | |
| Date | 28/03/2023 |
| From | CR David Menzel, KRG Chair |
| To | Kimberley Aboriginal Youth Wellbeing Team |
| Topic | Kimberley Aboriginal Youth Wellbeing Steering Committee |
| Attachment | 6 |

Kimberley Regional Group: Minutes 13th April 2023



| Resolution/s | | Action(s) / Budget Implications | |
|---|------|---------------------------------|------------------------|
| That the Correspondence be received and noted, and that the Executive Officer be directed on a response, if required. | | Nil | |
| Moved: | SoB | Responsible: | Executive Support Team |
| Seconded: | SWEK | Due date: | As appropriate |
| Carried: 4 / 0 | | | |

Kimberley Regional Group: Minutes 13th April 2023



Attachment 2 Correspondence In: Kimberley Juvenile Justice Strategy (KJJS)

From Adam Tomison, Director General Department of Justice 14/02/2023



Government of Western Australia
Department of Justice
Office of the Director General

All enquiries: Gina Hill, Director, Aboriginal Justice Transformation
Phone: 9264 6495
Our Ref: D23/208579

Ms Michelle Mackenzie
Principal
Mira Consulting
PO Box 621
HALLS CREEK WA 6770

Dear Ms Mackenzie

Response to information request from the Kimberley Regional Group

Thank you for your email dated 4 February 2023 in which you requested information on behalf of the Kimberley Regional Group, regarding the Kimberley Juvenile Justice Strategy (KJJS).

As you may be aware, the KJJS is led by the Department of Justice. It aims to work in partnership with the Kimberley community to develop local solutions to keep young people out of the justice system.

The KJJS commenced in 2019 with initial Royalties for Regions funding of \$900,000 over a three-year period. This supported extensive Kimberley-wide community consultation and initial place-based activities. In March 2020, the State Government announced KJJS funding of \$6.2 million, part of its Commitment to Aboriginal Youth Wellbeing. Of this \$6.2 million, \$1.2 million was utilised to deliver the North Regional TAFE alternative education program in Broome and Kununurra. The remaining funding was allocated to place-based initiatives across the Kimberley.

As part of the 2021-22 State Budget, an additional \$7.8 million was allocated to continue KJJS, and establish a new night patrol program in Fitzroy Crossing and to explore options for safe places and on-Country alternatives to detention.

The majority of KJJS grants are delivered by Aboriginal Community Controlled Organisations. The remainder are delivered by local governments. KJJS funds a range of place-based activities that are currently operational in Broome, Derby, Fitzroy Crossing, Halls Creek, Kununurra and Wyndham.

The KJJS is not a document, but rather a suite of initiatives. The Department would be pleased to meet with the KRG to discuss the KJJS, and I extend an offer for Ms Gina Hill, Director Aboriginal Justice Transformation, to do so. I note a similar briefing was provided to the Shire of Broome.

In response to your question regarding the \$40.4 million Kimberley Youth and Community Justice Response (Kimberley Response) announced in May 2022, this is

David Malcolm Justice Centre
28 Barrack Street PERTH WA 6000
GPO Box F317 PERTH WA 6841
Phone: (08) 9264 1600 Fax: (08) 9264 1121
www.justice.wa.gov.au



Kimberley Regional Group: Minutes 13th April 2023

a cross-portfolio package that is complementary to the KJJS, delivered by a range of agencies outside of the Department of Justice.

Under the Kimberley Response, the Kimberley Development Commission (KDC), Department of Communities (Communities), Department of Education (Education) and the Western Australia Police Force (WAPOL) are working closely together to deliver a package of initiatives, with support from Justice, where applicable. The Department of the Premier and Cabinet (DPC) and the Department of Treasury are also involved as central agencies.

The table below provides a breakdown of each initiative and the corresponding lead agency.

| Kimberley Response Initiative | Lead Agency |
|---|-------------|
| Kimberley On-Country Residential Youth Facilities (includes \$15m for the development of an on-Country residential facility for young people as an alternative to detention and \$500,000 to plan and develop other safe place proposals) | KDC |
| Target 120 Expansion | Communities |
| Kimberley Schools Project Extension | Education |
| Operation Regional Shield | WAPOL |
| Broome Night Patrol and Youth Service Expansion and Intensive Family Support (West Kimberley) | Communities |
| Kimberley Community Action Fund | KDC |
| Feasibility study WA College of Agriculture in Kimberley | Education |
| Further Aboriginal-led initiatives (targeted initiatives identified by ARGG and supported by KAYWSC) | DPC |

In response to your final question - which was around useful information for the Kimberley shires to know about juvenile justice issues - the KJJS and the Kimberley Response are strongly linked to broader Government commitments, including the National Agreement on Closing the Gap (CtG) as part of a whole-of-government response to addressing juvenile crime in the region.

In addition, the Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC) was formed to ensure a partnership approach with the Kimberley Aboriginal community to progress implementation of actions related to the WA Governments' *Commitment to Aboriginal Youth Wellbeing* report ('the Commitment') and the 86 recommendations identified in the State Coroner's 2019 *Inquest into the deaths of thirteen children and young persons in the Kimberley Region, Western Australia*, and the 2016 Parliamentary Inquiry, *Learnings from the Message Stick: the report of the Inquiry into Aboriginal youth suicide in remote areas*.

The purpose of the KAYWSC is to bring together all relevant State Government agencies, along with Kimberley Aboriginal community-controlled organisations (ACCOs) represented on the Kimberley Aboriginal Regional Governance Group (ARGG), to support and enable Aboriginal community-led place-based solutions to improve Aboriginal youth wellbeing outcomes. Other workstreams that may be

Kimberley Regional Group: Minutes 13th April 2023



considered by the KAYWSC include certain elements of the KJJS, in addition to initiatives linked to the Commitment such as the Kimberley Empowered Youth Network and the Kimberley Regional Aboriginal Suicide Prevention Plan.

Finally, we recognise the local knowledge and expertise that the KRG offer to the KJJS and would welcome the opportunity to work with you. As mentioned previously, may I suggest that Ms Hill attend one of your meetings to present to the KRG and answer any further questions you may have.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Adam', followed by a horizontal line.

Dr Adam Tomison
DIRECTOR GENERAL

14 FEBRUARY 2023

Kimberley Regional Group: Minutes 13th April 2023



Attachment 3 Correspondence In: Kimberley Aboriginal Youth Wellbeing Steering Committee

From Kimberley Aboriginal Youth Wellbeing Team 27/03/2023

Kimberley Aboriginal Youth Wellbeing Steering Committee

External

Inbox



MHC Kimberley Aboriginal Youth Wellbeing <kaywsc@mhc.wa.gov.au>

to paul@naja.com.au, me, MHC

Morning Paul and Jane,

We have been advised that you are providing secretarial support to the KRG. Apologies we previously sent correspondence to tlane@walga.asn.au. Please find the correspondence below and related attachments. Please do not hesitate to contact us via kaywsc@mhc.wa.gov.au if you have any questions.

Kind Regards,

Kimberley Aboriginal Youth Wellbeing Team

Mental Health Commission

T: (08) 6553 0600 | **E:** kaywsc@mhc.wa.gov.au

Sent: Wednesday, 22 March 2023 7:32 AM

To: tlane@walga.asn.au

Cc: MHC Kimberley Aboriginal Youth Wellbeing <kaywsc@mhc.wa.gov.au>

Subject: Kimberley Aboriginal Youth Wellbeing Steering Committee

Good Morning,

Following the Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC) meeting held on the 9 March an endorsed **KAYWSC – Communiqué** has been released (please see Communiqué attached) for distribution to the Kimberley Regional Group and Kimberley Zone.

Please note, the Communiqué will be published on the Mental Health Commission website, a link will be distributed once available. Please also find attached correspondence from the Kimberley Aboriginal Youth Wellbeing Steering Committee Co-Chairs inviting the Kimberley Regional Group to nominate the Chair or Deputy Chair of the Kimberley Regional Group to attend the KAYWSC as an observer. The next KAYWSC meeting will be held via MS teams in May 2023. To ensure the meeting invitation and meeting papers are sent to the delegate it would be greatly appreciated if you could confirm the name and contact details of the delegate.


If you have any queries, please contact kaywsc@mhc.wa.gov.au

Kind Regards,

Kimberley Aboriginal Youth Wellbeing Team Mental Health Commission

T: (08) 6553 0600 | **E:** kaywsc@mhc.wa.gov.au

Kimberley Regional Group: Minutes 13th April 2023



COMMUNIQUE: Meeting of the Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC)

9 March 2023

COMMUNIQUE – ‘Relationships before transactions’ – Establishing a partnership is about confirming our commitment to an ongoing relationship for common purpose.

The Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC) met in Broome on 9 March 2023. The meeting was opened with a Welcome to Country and smoking ceremony from Maree Edgar at the Mangrove Hotel.

The meeting was facilitated by Jonathan Ford and Caris Collard from Yonga Solutions and supported by the KAYWSC Co-Chairs Lindsay Hale and Desmond Hill.

The purpose of the KAYWSC is to bring State Government agencies together with the Kimberley Aboriginal Regional Governance Group (ARGG), to support and enable Aboriginal-led solutions to improve Aboriginal youth wellbeing.

The Parties are committed to working in partnership to progress implementation of actions related to the State Government's Commitment to Aboriginal Youth Wellbeing (2020) and the 86 recommendations arising from the 2016 Parliamentary Inquiry, Learnings from the Message Stick: The report of the Inquiry into Aboriginal youth suicide in remote areas and the 2019 WA State Coroner's Inquest into the deaths of 13 children and young persons in the Kimberley.

To ensure the success of this partnership Jonathan highlighted, 'the importance of the establishment of strong, trustworthy and honest, open and transparent relationships before we can collectively move towards the transactions', and the delivery of agreed KAYWSC priorities.

The key items discussed and considered by the Steering Committee included the following:

Empowered Young Leaders (EYL)

Tonii (Wajayi) Skeen shared the voices of EYL by presenting to the KAYWSC, EYL's priorities for 2023. Wajayi is the EYL Coordinator, West Kimberley (with West Kimberley Futures – Empowered Communities). EYL are the representative body for Aboriginal young people in the Kimberley region – they advocate for place-based representation and actively engage and partner with government agencies, corporate organisations and other stakeholders that are involved in decision-making and service delivery, enabling authentic co-design and collaboration.

Wajayi spoke of one of the key functions of EYL is to provide avenues for young people in the Kimberley to have a voice for issues that are important to them and that impact their lives. Wajayi spoke of how young people in the Kimberley report of 'forum trauma' whereby they feel they are one of the most heavily consulted populations in Australia and emphasised that it is critical that young people are guarded and protected throughout engagement with consultants and government agencies and departments; and that they are compensated for the services they provide.



Kimberley Regional Group: Minutes 13th April 2023

The KAYWSC was informed of how the EYL continues to connect young people with consultation opportunities, and that EYL establish clear boundaries for consulting parties to adhere to, to ensure safe and culturally appropriate engagements with young people.

KAYWSC members provided in principle support for the priorities of EYL in 2023; and agreed to continue to utilise EYL as a key governance group for Aboriginal youth leadership and decision making in the Kimberley. It was agreed that the KAYWSC secretariat facilitate a workshop with the EYL and State Government representatives to explore how this would apply at an agency level.

Members also supported the transition of EYL to become a separately incorporated body.

Members were encouraged to access the QR CODE below for more information on EYL.



Authorising Environment – resourcing and funding pathways

The Department of the Premier and Cabinet and Department of Finance provided a joint presentation on the State Government budgetary process and commissioning pathways. This aimed to provide clarity on what is required to request funding for new initiatives in the Kimberley that support and enable Aboriginal-led solutions to improve Aboriginal youth wellbeing.

Partnership Agreement

The ARGG tabled a draft Partnership Agreement and Implementation Plan at the Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC) on 28 October 2022. The Agreement included an Implementation Plan that reflects the ARGG's prioritisation of the 86 recommendations arising from the Coroner's Report, Message Stick Report, and the Kimberley Statement.

Prior to the KAYWSC meeting, WA Government provided consolidated feedback on the draft Partnership Agreement and Implementation Plan and as a result, the ARGG produced a revised version for in principle endorsement at the meeting.

There was a productive discussion regarding the Partnership Agreement and Implementation Plan, and further work will now occur to progress both.

Yiriman Project

Merle Carter, Women's Chair of KALACC and Damien Giles, Project Coordinator Kimberley Aboriginal Law and Cultural Centre provided a presentation and overview of the development of the Yiriman Justice Project. The presentation was well received and the Steering Committee contributed advice on how to progress the project further.

Next Meeting

The KAYWSC will meet again in May 2023, via MS Teams. A key focus of the meeting will be to finalise the Partnership Agreement and Implementation Plan.



Kimberley Regional Group: Minutes 13th April 2023

MEMBERS ATTENDING

| Name | Representing |
|--------------------------|---|
| Allan Adams | WA Police Force |
| Jim Bell | Department of Education (DoE) |
| Jodi Cant | Department of Finance |
| Merle Carter | Kimberley Aboriginal Law and Cultural Centre |
| Paula Chatfield | WA Country Health Service (WACHS) |
| Lanie Chopping | Department of Local Government, Sport and Cultural Industries (DLGSC) |
| Raymond Christophers | Kimberley Aboriginal Medical Services Ltd |
| Pepita Wilson | Kimberley Language Resource Centre |
| Tyronne Garstone | Kimberley Land Council |
| Damien Giles | Kimberley Aboriginal Law and Cultural Centre |
| Mala Haji-Ali | West Kimberley Futures - Empowered Communities |
| Lindsay Hale | Mental Health Commission (MHC) |
| Christy Hawker | Binarri-binyja yarrawoo Aboriginal Corporation (East Kimberley Empowered Communities) |
| Desmond Hill | Binarri-binyja yarrawoo Aboriginal Corporation (East Kimberley Empowered Communities) |
| Gina Hill | Department of Justice (DoJ) |
| Fiona Hunt | Department of the Premier and Cabinet (DPC) |
| Jacqueline McGowan-Jones | Commission for Children and Young People (CCYP) |
| Vicki O'Donnell | Kimberley Aboriginal Medical Services Ltd |
| Lawrence Panaia | WA Police Force |
| Mike Rowe | Department of Communities |
| Tonii Skeen | Empowered Young Leaders |

FURTHER INFORMATION

KAYWSC Secretariat: kaywsc@mhc.wa.gov.au

ARGG Secretariat: kimberleyargg@kamsc.org.au

Artist acknowledgement:
Danica Manado is an Aboriginal Artist and Graphic Designer from Broome with cultural ties and connections to Yawuru, Djugun, Nimanburr and Bard groups of the Kimberley. The artwork represents the connection liyan has between yourself, your relationships, culture, country and purpose or interest whilst the colours chosen represents the many Kimberley landscapes.

Kimberley Regional Group: Minutes 13th April 2023



Kimberley Aboriginal Youth Wellbeing Steering Committee

TERMS OF REFERENCE

28 October 2022

MHC22/96832[v2] – Endorsed 28 October 2022

Page 1 of 6



Kimberley Regional Group: Minutes 13th April 2023

1. Background

The *Commitment to Aboriginal Youth Wellbeing* (the Commitment) was released in March 2020. The Commitment outlines how the Government proposes to work towards reducing the rate of suicide and enhancing the wellbeing of young Aboriginal people. The Commitment is the Government's response to the State Coroner's 2019 Inquest into the deaths of thirteen children and young persons in the Kimberley Region, Western Australia, and the 2016 Parliamentary Inquiry, *Learnings from the Message Stick: the report of the Inquiry into Aboriginal youth suicide in remote areas*. The reports made a combined 86 recommendations that highlight the need for the WA Government to work with Aboriginal people and ensure they are empowered to formulate the policies and services that affect their own communities.

There have been many reports into Aboriginal youth suicide in Western Australia over past decades, carrying many of the same messages and recommendations as the Coroner's Inquest and Message Stick reports. While Governments considered these reports when they were released, implementation of their recommendations was often limited, ad hoc, not resourced or did not address the issue holistically. The Government acknowledges that it must do better in responding to these reports and being accountable to the Aboriginal communities and families that continue to be impacted by suicide.

In March 2021, the Commitment was transitioned from the Department of the Premier and Cabinet to the Mental Health Commission (MHC) which now leads the coordination and progression of the State Government's response. The MHC recognises the importance of working with Aboriginal people as outlined in the National Agreement on Closing the Gap and the Aboriginal Empowerment Strategy and identified the need to engage with Kimberley Aboriginal people to deliver an appropriate response that is place-based, community-led and supports the development of genuine partnerships between the State Government, Aboriginal Community Controlled Organisations (ACCOs) and Aboriginal communities.

A Strengthening Partnerships Workshop was held in Broome in April 2021 and the MHC has committed to work in partnership with Kimberley ACCOs to prioritise and develop place-based, community-led action that works toward the 12 Commitments. The workshop was attended by State Government senior executives and senior representatives from Kimberley ACCOs.

The aim of the workshop was to initiate discussions between State Government and Kimberley ACCOs on how to strengthen partnerships and identify new ways of working between the State Government, ACCOs and Aboriginal communities. The proposed new ways of working challenges Government to do business in a truly new way. One that acknowledges that Aboriginal people are the experts and need to be heard and listened to as equal partners when decisions are made that affect Aboriginal people and lead the co-creations of solutions.

Following the workshop, further collaboration has occurred between the State Government Departments and the Kimberley ACCOs to formalise the partnership and to define processes and commitments. An agreed definition of partnership, co-design and shared decision making will be established which will then lead to the prioritisation of the implementation of the 86 recommendations and the 12 Commitments, including the five priorities outlined by the Call to Action letter sent to Government in May 2020 from the Kimberley ACCOs.

Kimberley Aboriginal leaders have agreed to establish the Aboriginal Regional Governance Group (ARGG) to provide unified Aboriginal leadership and to partner with the WA Government in relation to Aboriginal youth wellbeing. The ARGG will function on an interim basis until a Kimberley Aboriginal Regional Body is established. Once established, it is envisaged that that structure will replace the ARGG; however, this will be a decision for the Regional Body.

Kimberley Regional Group: Minutes 13th April 2023



2. Purpose of the Kimberley Aboriginal Youth Wellbeing Steering Committee

The purpose of the Kimberley Aboriginal Youth Wellbeing Steering Committee (KAYWSC) is to bring together all relevant State Government agencies, together with Kimberley ACCOs represented on the Kimberley Aboriginal Regional Governance Group (ARGG) to support and enable Aboriginal community-led solutions to improve Aboriginal youth wellbeing outcomes. In particular, the State Government is committed to working in partnership with the Kimberley Aboriginal community to progress implementation of actions related to the WA Governments' *Commitment to Aboriginal Youth Wellbeing* report and the 86 recommendations identified in the State Coroner's 2019 *Inquest into the deaths of thirteen children and young persons in the Kimberley Region, Western Australia*, and the 2016 Parliamentary Inquiry, *Learnings from the Message Stick: the report of the Inquiry into Aboriginal youth suicide in remote areas*.

Other initiatives that will be considered in this partnership include the Kimberley Juvenile Justice Strategy, Kimberley Empowered Youth Network and the Kimberley Regional Aboriginal Suicide Prevention Plan.

3. Approach and Principles

The KAYWSC will not be considered a formal partnership under Closing the Gap. However, the partnership will utilise the strong partnership elements as described in Closing the Gap. The strong partnership elements describe the following:

- The partnership includes Aboriginal representatives who are appointed by Aboriginal people in a transparent way, with the voices of Aboriginal parties holding as much weight as the Government's.
- The partnership includes State Government representatives from Tier 1 and Tier 2 delegation and have negotiating and decision-making authority.
- The partnership is underpinned by a formal agreement which defines the parties, their roles and objectives as well as what is in scope of shared decision-making.
- Decision-making is by consensus and in a transparent way where all parties have enough information to understand the implications of the decision.
- The voices of a wide variety of groups should be heard, including women, young people, elders and people with a disability.
- Funding for relevant programs and services align with jointly agreed community priorities.

The partnership will also build on the four priority reform areas identified in Closing the Gap:

1. Formal partnerships and shared decision making.
2. Building the community-controlled sector.
3. Transforming government organisations.
4. Shared access to data and information at a regional level.

4. Initial Deliverables:

- Develop a co-design framework to support the development and implementation of the priorities outlined in this document.
- Design and implementation of an appropriate partnership model including the development of a Partnership Agreement.
- Progress the immediate actions identified by the Kimberley Stakeholder call for action letter dated 18 May 2020.
- Consider, prioritise and agree on the actions and investment for the 86 recommendations, noting Government retain responsibility for funding decisions.
- Partnering in response to other initiatives including the Kimberley Juvenile Justice Strategy, Kimberley Empowered Young Leaders and the Kimberley Regional Aboriginal Suicide Prevention Plan.

MHC22/96832[v2] – Endorsed 28 October 2022

Page 3 of 6



Kimberley Regional Group: Minutes 13th April 2023

- Develop and implement a community engagement plan on the partnership and shared decision-making agreement.
- Contribute to the WA Government Annual Progress report on the Commitment to Aboriginal Youth Wellbeing.
- Create an implementation plan with identified timeframes, roles and responsibilities to implement the Partnership Agreement.

5. Membership

The KAYWSC will consist of Director Generals or proxy (Tier 2) from State Government Agencies and representatives from the Kimberley ACCOs.

Proposed membership of the KAYWSC is outlined below:

| State Government | Kimberley Stakeholders |
|---|--|
| Mental Health Commission (MHC) Position Title: Commissioner | Kimberley Aboriginal Medical Services Ltd (KAMS) Position Titles: <ul style="list-style-type: none"> • Chair • Chief Executive Officer • Chief Operating Officer |
| Department of Premier and Cabinet (DPC) Position Title: Deputy Director General | Kimberley Land Council (KLC) Position Titles: <ul style="list-style-type: none"> • Chair • Chief Executive Officer |
| WA Police (WAPOL) Position Title: Assistant Commissioner | Kimberley Aboriginal Law and Cultural Centre (KALACC) Position Titles: <ul style="list-style-type: none"> • Chair • Coordinator |
| Department of Justice (DoJ) Position Title: Director General | Kimberley Language Resource Centre (KLRC) Position Titles: <ul style="list-style-type: none"> • Chair • Manager |
| Department of Education (DoE) Position Title: Director General | West Kimberley Futures – Empowered Communities (WKF-EC) Position Titles: <ul style="list-style-type: none"> • Chief Strategy Officer • Chief Implementation Officer |
| Department of Communities (DoC) Position Title: Director General | Empowered Young Leaders representatives Position Titles: <ul style="list-style-type: none"> • Chair • Coordinator/Lead |
| Department of Local Government, Sport and Cultural Industries (DLGSC) Position Title: Director General | Binari-binyja yarrawoo Aboriginal Corporation (BBY) – East Kimberley Empowered Communities Position Titles: <ul style="list-style-type: none"> • Chair • Chief Executive Officer |
| Department of Primary Industries and Regional Development (DPIRD) Position Title: Director General | Independent Commissioner for Young People and Children Position Title: Commissioner |
| WA Country Health Service (WACHS) Position Title: Executive Director | |
| Department of Health (DoH) Position Title: Director General | |

MHC22/96832[v2] – Endorsed 28 October 2022

Page 4 of 6



Kimberley Regional Group: Minutes 13th April 2023

| | |
|---|--|
| Department of Treasury (DoT) Position Title: Under Treasurer | |
| Department of Finance Position Title: Director General | |

6. Proxies

Members may nominate a proxy to attend the meetings on their behalf by advising the Co-Chairs through the Secretariat. State Government proxy representatives must be Tier 1 or Tier 2. Proxies will have the same responsibilities as members.

7. Observers

Standard Observers who can attend each meeting include:

- Minute taker
- KAYWSC secretariat staff
- ARGG secretariat staff

Approved Observers that will be invited to each Steering Committee is a representative from the following:

- National Indigenous Australians Agency
- Kimberley Regional Zone of Local Governments

The Co-Chairs may agree to invite or accept any other individual or organisational representative to participate in the meeting (or some parts of a meeting) as an observer as required. Members may request to invite observers, through the Secretariat prior to the meeting. It will be at the discretion of the Co-Chairs if the observer is to be provided with meeting papers.

All other observers are to be approved by the Co-Chairs prior to attendance.

8. Governance Structure

The KAYWSC is the main body established to drive the development and implementation of the partnership.

State Government members will report to the Human Services Director General Group.

The Aboriginal Regional Governance Group (ARGG) will provide unified Aboriginal leadership for this work.

The KAYWSC may establish Project Implementation Working Groups at its own discretion. These will consist of Government and ARGG representatives at officer level, may be time limited or ongoing, and will report to the KAYWSC.

The KAYWSC will be advised by the Empowered Young Leaders in regard to Empowered Young Leaders involvement and participation in working groups.

9. Confidentiality

The information provided to the KAYWSC is considered confidential. Members are not to communicate, or on-forward material received without pre-approval by the Chair/s.

When meetings are conducted via video-conference the meetings will be recorded and will only be used to write minutes, and to be provided to members who were not able to attend the meeting.



Kimberley Regional Group: Minutes 13th April 2023

10. Chairperson

The KAYWSC will be co-chaired by representatives from WA Government and representatives elected by the ARGG.

The Co-Chairs are responsible for overseeing and monitoring the work of the group, and for facilitating appropriate communication between ARGG and WA Government and reporting through respective accountability structures.

11. Minutes/Action register

Minutes with an Actions Register will be recorded and distributed promptly to each member of the KAYWSC.

An approved communique will be developed following each meeting summarising the key outcomes of the meeting that can be used if the ARGG and State Government wish to provide updates on the work of the KAYWSC to stakeholders.

12. Executive support

The MHC will manage the executive support responsibilities to the KAYWSC and will be responsible for providing timely and effective secretariat support including:

- acting as a focal point for information and advice on meeting processes; and
- coordinating and disseminating meeting agendas and supporting papers.

13. Quorum

The quorum of the KAYWSC shall be 50% plus one with a minimum of half of the representatives in attendance representing the ARGG, and half representing the WA Government. Where there is an unequal number of representatives, excess representatives will abstain from voting.

14. Meetings

The KAYWSC will meet quarterly via video-conference and at a minimum meet twice a year in-person in the Kimberley.

15. Conflict of Interest

If a conflict of interest is thought to exist, members are required to declare this interest prior to discussion/involvement. The KAYWSC shall determine whether such a conflict of interest exists.

If a conflict of interest is found to exist, the affected member shall withdraw from the meeting until the issue is resolved by the KAYWSC.

16. Review

The Terms of Reference once agreed will be reviewed every 12 months or sooner if required. The review will be undertaken with the KAYWSC members, and outcomes agreed to by KAYWSC members.

Kimberley Regional Group: Minutes 13th April 2023



Government of Western Australia
Mental Health Commission

*We're working for
Western Australia.*

Our ref : MHC23/12032
Enquiries : Kelly Kennington
Phone : (08) 6553 0576

Cr David Menzel
Chair
Kimberley Regional Group and Kimberley Zone
C/O Tim Lane
Secretariat

Email: tlane@walga.asn.au

Dear Cr Menzel,

KIMBERLEY ABORIGINAL YOUTH WELLBEING STEERING COMMITTEE

We thank you kindly for the nomination of Peter McCumstie as delegate of the Kimberley Regional Zone of Local Governments to attend the Kimberley Aboriginal Youth Wellbeing Steering Committee (Steering Committee) as an observer.

Since our last correspondence, representatives from the Aboriginal Regional Governance Group (ARGG) have met with Hon Amber-Jade Sanderson MLA, Minister for Mental Health and Hon Dr Tony Buti MLA, Minister for Aboriginal Affairs to express their concerns regarding progress on the Commitment to Aboriginal Youth Wellbeing and the current structure of the Steering Committee.

Through the discussions, several actions have been progressed to improve the operation of the KAYWSC, including following through on a commitment from Ministers Sanderson and Buti that State Government representation on the Steering Group is consistent and at Tier 1 or 2 delegation. To align to this, we are asking that observers representing external agencies hold a similar delegated authority and therefore request that your nominated representative is either the Chair or Deputy Chair of the Kimberley Regional Group. A copy of the endorsed Terms of Reference are attached (see **Attachment**).

The next Steering Committee meeting is scheduled in Broome for 9 March 2023, 9am - 1pm. To ensure the meeting papers are sent to the nominated delegate it would be appreciated if you could please confirm the name and contact details of the delegate directly to the project team via email to kaywsc@mhc.wa.gov.au.

Should you have any questions about this request, please contact the Project team by email on the above-mentioned email address.

We look forward to working closely with the nominee/s to progress this important work.

Yours sincerely

Jenny Bedford
Co-Chair
Kimberley Aboriginal Youth Wellbeing Steering Committee
February 2023

Levels 1 and 2 Workzone, 1 Nash Street, Perth, Western Australia 6000
Letters GPO Box X2299, Perth Business Centre, Western Australia 6847
Telephone (08) 6553 0800 Facsimile (08) 6553 0400

Kimberley Regional Group: Minutes 13th April 2023



- 2 -

A handwritten signature in blue ink, appearing to read 'D Hill'.

Desmond Hill
Co-Chair
Kimberley Aboriginal Youth Wellbeing Steering Committee
February 2023

A handwritten signature in black ink, appearing to read 'L Hale'.

Lindsay Hale
Co-Chair
Kimberley Aboriginal Youth Wellbeing Steering Committee
February 2023



Kimberley Regional Group: Minutes 13th April 2023

Attachment 4 Correspondence In: DLGCI response to KRG WADI support letter

From Jennifer McGrath, Deputy Director General 27/01/2023



Department of
Local Government, Sport
and Cultural Industries

Our ref: M23000980
Enquiries: Kim Lazenby
Phone: 9492 9917
Email: Kim.Lazenby@dlgsc.wa.gov.au

Ms Michelle Mackenzie
Kimberley Regional Group
michelle@mira-consulting.com.au

Dear Ms Mackenzie

KIMBERLEY REGIONAL GROUP - SUPPORT FOR THE WA DEVELOPMENT INDEX (WADI)

Thank you for your correspondence dated 4 January 2023 to Hon John Carey MLA, Minister for Local Government, regarding the WA Development Index. The Minister has requested that I respond to you on his behalf.

The Department of Local Government, Sport and Cultural Industries (DLGSC) recognises the value in ensuring that there are ways to measure short, medium and long-term development outcomes. In December 2020, at the request of the former Minister for Local Government, Hon David Templeman MLA, DLGSC engaged Ernst and Young (EY) to prepare a business case for the development of a Western Australian Development Index (WADI), with assistance from the Australian National Development Index (ANDI) represented by Director, Professor Fiona Stanley AC, and Mr Mike Salvatis.

Since this initial work, Local Government Act reform has been a primary focus for DLGSC. On 23 February 2023, the Local Government Amendment Bill 2023 (the Bill) was introduced into Parliament. The Bill introduces principles for the functions of local government including 'to promote the economic, social and environmental sustainability of the district' and 'to consider potential long-term consequences and impacts on future generations'. These principles will guide the scope and service delivery focus of local governments.

Depending on the preferences of local communities and other stakeholders, it might be possible for the WADI to provide useful approaches and information to demonstrate economic, social and environmental sustainability of regions, as well as possible long-term impacts. With this in mind, DLGSC is continuing to receive information and updates from stakeholders regarding the development of a WADI.

Yours sincerely

Jennifer McGrath
Deputy Director General
27 March 2023

246 Vincent Street, Leederville WA 6007
Telephone: (08) 9492 9800
Gordon Stephenson House, 140 William Street Perth WA 6000
PO Box 8349 Perth Business Centre WA 6849
Tel: (08) 6552 7300
Email: info@dlgsc.wa.gov.au

Kimberley Regional Group: Minutes 13th April 2023



Attachment 5 Correspondence In: Online Composite Engineering

Dear, Paul Rosair
WALGA, Kimberley Country Zone

I would like to take this opportunity to introduce our NEW product release here in Australia and New Zealand,

The Cementcrete Composite Blanket is a Concrete infused composite blanket that can be laid to fit almost any shape and location, then simply hydrate to harden, for a semi-permanent structure. It is really that simple Cut, Laying, Overlap, and Hydration. No need for large equipment. That it!!

The Cementcrete Composite Blanket comes in 2-meter-wide x 45-meter-long rolls in 6mm and 10mm thick, and 1.2-meter-wide x 20-meter-long rolls for the 15mm thick. The Cementcrete Blanket is perfect for the control of any soil erosion caused by water or wind, control of weeds and vegetation, and is even fire and chemical resistant! Has multiple usages across Water Conservation, Roads, Rail, Agriculture, Electricity Utilities, Mine sites, Bunts, Dams and Drains and so much more.

The use of our CEMENTCRETE COMPOSITE BLANKET, with an 90% reduction in CO₂, can reduce labour cost by up to 95%, Efficiency with up to 400SQM laydown a day, for two workers, is durable for up to 50 years, can be laid under water, and hydrated with any water supply, is Non-toxic, Harmless with no toxic content used in the manufacturing process. Is ASTM D8058, D8329, D6768, D4885, CTC & SGS TESTED

Please contact me directly via my mobile 0497 952 194, or via the contacts page at our web site onlinecompositeengineering.com.au if you would like to find out more, or would like to know how this new CEMENTCRETE COMPOSITE BLANKET can work for you?

Kind regards

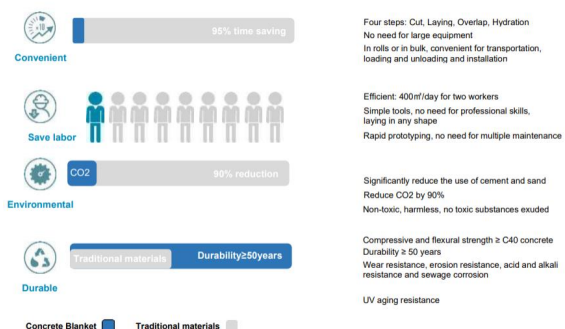


Allan Kingston
Business Development
Manager
AUSTRALIA-NEW
ZEALAND

MOB 0497 752 194

email: allan.kingston@oncoeng.com.au
Web: <https://onlinecompositeengineering.com.au>
36 Cocos Drive
Bibra Lake WA 6163

Comparison



Kimberley Regional Group: Minutes 13th April 2023



Attachment 6 Correspondence Out: Kimberley Aboriginal Youth Wellbeing Steering Committee

From KRG Chair, Cr David Menzel 28/03/2023



Kimberley Aboriginal Youth Wellbeing Team
Mental Health Commission

Via Email – kaywsc@mhc.wa.gov.au

28/03/2023

Dear KAYWSC Co-Chairs and team,

Thank you very much for your correspondence received 27/03/2023 with information regarding the KAYWSC meeting. I also acknowledge the letter regarding the stipulation that representation as observers on the Steering Committee be from either the Chair or the Deputy Chair of the Kimberley Regional Group (KRG).

When the KRG originally proposed Cr Peter McCumstie it was done so with a great deal of consideration. Cr McCumstie, Deputy President Shire of Derby West Kimberley, was chosen as the most appropriate councillor to attend due to his extensive experience in Aboriginal youth wellbeing. Aside from being a councillor for over 20 years, including 10 years as Shire President, he has had many roles including CEO of the Dambimangari Board.

The KRG respectfully request that this nomination be accepted, as unfortunately I, and Deputy Chair are currently unavailable due to demanding workloads, heightened as a consequence of the recent floods.

Please advise of your decision and advise accordingly to David.menzel@swek.wa.gov.au (and please cc our Executive Officer, Paul Rosair Paul@naja.com.au and the Executive Administrator Jane@reditresearch.com.au)

Yours sincerely

A handwritten signature in blue ink, appearing to read 'David Menzel'.

Cr David Menzel
Chair
Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone
459 Albany Hwy Victoria Park | 0419 930 467 | info@naja.com.au



6. Financial Report

Item for Decision

Submitted by: Vernon Lawrence, KRG Secretariat and Felicity Heading

Attachment 7: Kimberley Regional Group Interim Financial Report to 28 February 2023

Purpose

To update the KRG members on the financial position of the Group.

Summary

This report presents the Kimberley Regional Group Interim Financial Activity Statement for the period ended 28 February 2023. The report recommends that the Kimberley Regional Group (KRG) receives the Financial Activity Statement.

Details

Background

Previous Considerations

Nil for the current financial year.

The last budget adopted by the KRG was for the 2021/22 financial year. Due to a change in Consultant to the KRG and the change of the Secretariat from the Shire of Broome to the Shire of Wyndham East Kimberley an annual budget was not adopted prior to the start of the current financial year. The budget for the current year is the subject of a report to this meeting. The Annual Budget presented for the 2022/23 financial year is a balanced budget.

The Shire of Wyndham East Kimberley took over the secretariat effectively from 1 July 2022. At this date the Shire became responsible for the operating expenses of the KRG. The funds of the KRG were transferred to the Shire of Wyndham East Kimberley after the financial audit was complete.

Comment

The Financial Activity Statement presents a current surplus position of \$228,072 and this is before invoices for the 2022/23 have been issued.

Executive and Administrative consultancy invoices have been received to January 2023 and indicate that services will be delivered within budget at year end. Invoices for the current years contribution from the member Shires will be sent out after the approval of the Annual Budget. Reimbursements for expenditures incurred will also be sent out to the individual Shires after the approval of the Annual Budget.



Kimberley Regional Group: Minutes 13th April 2023

Consultation

Nil.

Statutory Environment

Local Government Act 1995

Financial Implications

As at the 30 June 2022 the Kimberley Regional Group cash balance carried forward to the new financial year was \$289,435.

The Kimberley Regional Group budget was put forward to this meeting as a balanced budget with the opening cash balance of \$298,435. As no invoicing for contributions has been done and no reimbursements have been refunded the year-to-date actual budget deficit is \$70,363. The total Kimberley Regional Group cash balance at 28 February 2023 is \$228,072.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:

- Effective governance protocols and systems for business efficiency and improved services through collaboration. Secure funding for regional initiatives.

Voting Requirements

Absolute Majority

| Resolution/s | | Action(s) / Budget Implications | |
|--|------|---------------------------------|--|
| <i>That the Kimberley Regional Group notes the Interim Financial Report to 28 February 2023, the \$70,363 year to date budget deficit, and the overall \$228,072 surplus position</i> | | Nil | |
| Moved: | SDWK | Responsible: | |
| Seconded: | SHC | Due date: | |
| Carried: 4 / 0 | | | |

Kimberley Regional Group: Minutes 13th April 2023



Attachment 7 Kimberley Regional Group Interim Financial Report to 28 February 2023

| Kimberley Regional Group - Interim Financial Statement for the period ending 28 February 2023 | Annual Budget | Budget Year to Date | Actual Year to Date |
|---|------------------|---------------------|---------------------|
| Expenditure | | | |
| Kimberley Regional Group - Zone & RCG Meeting Expenses - Op Exp | 12,000 | 8,000 | 1,636 |
| Kimberley Regional Group - Annual Financial Audit - Op Exp | 5,000 | 3,333 | 5,000 |
| Kimberley Regional Group - IT Support - Op Exp | 1,500 | 1,000 | - |
| Kimberley Regional Group - Sundry Expenses - Op Exp | 1,000 | 667 | - |
| Kimberley Regional Group - Website upgrade | 4,000 | 2,667 | - |
| Kimberley Regional Group - Executive Consultancy | 116,200 | 77,467 | 61,106 |
| Kimberley Regional Group - Executive Consultancy - reimbursable costs | 6,000 | 4,000 | - |
| Kimberley Regional Group - North West Defence Alliance | 40,000 | 26,667 | 2,622 |
| | <u>185,700</u> | <u>123,800</u> | <u>70,363</u> |
| Income | | | |
| Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc - | 3,000 | - 2,000 | |
| Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc | - 180,000 | - 120,000 | |
| Kimberley Regional Group - Interest on Reserve - Op Inc. | - 2,700 | - 1,800 | |
| | <u>- 185,700</u> | <u>- 123,800</u> | <u>-</u> |
| Net Operating Result | <u>-</u> | <u>-</u> | <u>70,363</u> |
| Opening Cash Balance | <u>298,435</u> | <u>298,435</u> | <u>298,435</u> |
| Closing Cash Balance | <u>298,435</u> | <u>298,435</u> | <u>228,072</u> |

Kimberley Regional Group: Minutes 13th April 2023



7. Adoption of KRG Annual Budget 2022/23

Item for Decision

Submitted by: Vernon Lawrence, KRG Secretariat and Felicity Heading

Attachment 8: Kimberley Regional Group Annual Budget 2022/23

Summary

This report presents the proposed 2022/23 Kimberley Zone of WALGA and Kimberley Regional Group Annual Budget for approval.

Background

Previous Considerations

At the 21 June 2022 KRG meeting the following motion was passed.

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG/0622/007

Moved: Cr David Menzel

Seconded: Cr Chris Mitchell

That the Kimberley Regional Group:

1. Approves the deferment of the 2022/23 Kimberley Regional Group Annual Budget due to the imminent appointment of a new consultant.

2. Notes the budget will be circulated out of session for approval.

CARRIED

The Secretariat has belatedly prepared a Draft Kimberley Regional Group (KRG) 2022/23 Annual Budget which outlines proposed income and expenditure and indicates a balanced budget for the year ending June 30, 2023.

In considering the Draft KRG 2022/23 Annual Budget members should note the estimated budgeted \$289,435 overall surplus from the 2022/23 financial year. It is for members consideration to allocate the surplus funds to projects and / or reduce the required member contribution in 2023/24.

Comment

The Draft 2022/23 Annual Budget (Attachment 8) has been developed with regard to historical expenditure while also considering changes in KRG priorities, service delivery methods and increases in local government CPI.

The budget takes into account the appointment of a new consultant, NAJA, that will undertake the administrative functions of the Kimberley Regional Group and the Zone. The contract has been awarded for two years and the costs for the 2022/23 are estimated to be \$116,147 excluding GST annually. As NAJA commenced part way through the financial year the full amount has been budgeted for as well as reimbursable expenses as ATEA Consulting continued to provide services into the new financial year for which they have been reimbursed.

Kimberley Regional Group: Minutes 13th April 2023



Meeting expenses and corresponding income have been estimated to be in line with previous years adjusted for CPI where appropriate. These costs include the hire of meeting space where necessary, catering and other incidental costs. A separate line item has been included for the Canberra Delegation trips.

A review of the priorities of the KRG was performed and most items are advocacy based and do not require funding beyond the resourcing of the Executive Officer position. Given the groups advocacy role no funding has been allocated to project delivery in the 2022/23 budget. This may change once the KRG has reviewed the past project initiatives and a budget adjustment can be made at the appropriate time.

A new item that has been included is a contribution to the North West Defence Alliance Incorporated (NDWA). This amount is \$40,000 and is substantially to fund the appointment of a consultant and fund the advocacy initiatives of the NDWA.

Operating expenditure for the 2022/23 Draft Annual Budget totals \$185,700. Member contributions have been set at to \$45,000 to cover operating costs, however members may consider further reducing this commitment given the expected \$298,435 end of year overall surplus for 2022/23.

Consultation

Nil.

Statutory Environment

Local Government Act 1995

Financial Implications

The budget is the primary financial plan for the 2022/23 financial year. The intention is that the budget will be balanced such that all expenditures are matched by revenues. The budget is presented as a balanced budget. A WALGA preferred auditor will be engaged to prepare the independent Annual Audit for the Kimberley Zone Secretariat and Kimberley Regional Group for the year ending 30 June 2023.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:

- Effective governance protocols and systems for business efficiency and improved services through collaboration
- Secure funding for regional initiatives
- Recognition of Kimberley Local Government issues and opportunities
- Alignment and integration of regional and local priorities for member Councils



Kimberley Regional Group: Minutes 13th April 2023

Voting Requirements

Absolute Majority

| Resolution/s | | Action(s) / Budget Implications | |
|---|------|---------------------------------|--|
| <i>That the Kimberley Regional Group endorse the 2022/23 Kimberley Regional Group Annual Budget as attached.</i> | | Nil | |
| Moved: | SDWK | Responsible: | |
| Seconded: | SoB | Due date: | |
| Carried: 4 / 0 | | | |

Attachment 8 Kimberley Regional Group Budget 2022/23

| | |
|--|---|
| Kimberley Regional Group - Proposed Annual Budget 2022/23 | 2022/23 |
| OPERATING EXPENDITURE | 185,700 |
| Kimberley Regional Group - Zone & RCG Meeting Expenses - Op Exp | 12,000 Canberra \$8K; Face to Face \$8k |
| Kimberley Regional Group - Annual Financial Audit - Op Exp | 5,000 Estimate based on prior year data |
| Kimberley Regional Group - IT Support - Op Exp | 1,500 Estimate based on prior year data |
| Kimberley Regional Group - Sundry Expenses - Op Exp | 1,000 Nominal amount - printing etc |
| Kimberley Regional Group - Website upgrade | 4,000 Estimated cost |
| Kimberley Regional Group - Executive Consultancy | 116,200 864 hours @ \$134.43 per hour blended rate - based on full year |
| Kimberley Regional Group - Executive Consultancy - reimbursable costs | 8,000 Estimated amount |
| Kimberley Regional Group - North West Defence Alliance | 40,000 Per minutes - "up to \$50,000" |
| OPERATING INCOME | (185,700) |
| Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc | (3,000) |
| Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc | (180,000) \$45,000 x 4 councils |
| Kimberley Regional Group - Interest on Reserve - Op Inc. | (2,700) |
| Net Operating Result | 0 |
| Opening Cash Balance | 298,435 |
| Closing Cash Balance | 298,435 |

Kimberley Regional Group: Minutes 13th April 2023



8. Formal Presentations

Submitted by: Executive Officer

Purpose

To receive presentations from key stakeholders.

Background:

In accordance with the priorities of the KRG, stakeholders have been secured to present and discuss relevant topics with the members.

Details:

| Time | Name | Position | Topics for discussion |
|------|-----------------|--|-----------------------------------|
| TBA | Basil Zempilas | Lord Mayor, City of Perth | Lord Mayor's Disaster Relief Fund |
| 2:45 | Rob Cossart | State Recovery Coordinator | Recovery |
| 3:15 | Christine Comer | Assistant Director WA and SA. National Emergency Management Agency | Recovery |
| 3.40 | Stuart Cowie | Executive Director Emergency Relief and Support, Department of Communities | Recovery |
| | Glen Mace | Executive Director Service Delivery, Department of Communities | |

| Link to Key Pillar/s and Strategies: | | Budget Implications |
|--|--|--------------------------------------|
| People Place Prosperity Performance | Advocate Partner Promote | Facilitate Fund Monitor |
| Nil | | |
| Resolution/s(s) | | Action(s) |
| For information only | | |



9. Around the Grounds

Matter for Discussion – Outcome of the Canberra meetings

Submitted by: Secretariat

Purpose:

This session provides an opportunity for members to discuss the meetings held in Canberra and the next steps that they would like to pursue.

In Summary:

- KRG members and delegates attended a series of meetings over three days in Canberra with Federal politicians and senior bureaucrats. This included meetings with five Ministers and the leader of the Opposition.
- The Investment Prospectus and Policy Positions were tabled at the meetings and were well received.
- Alfred Nagaiya, the Senior Economic Development Officer at the Shire of Wyndham East Kimberley, was instrumental in working with the Executive Officer to develop the itinerary. Letters have been drafted thanking people for meeting with the KRG and reinforcing key advocacy points.
- Through discussions it came to our attention that funding for the Tanami Road has been deferred. A letter has been drafted from the KRG requesting that this funding is reinstated given the impact of the recent Kimberley floods on the road network and supply chain resilience.
- The following is a list of the meetings held and key issues raised;

| Canberra Visit Meetings | |
|---|--|
| Meeting with | Issues discussed |
| Monday, 27 th March 2023 | |
| NEMA – Coordinator-General; Deputy Coordinator-General; Assistant Coordinator-General | Disaster recovery funding: Issues with DRFAWA, particularly with timely disbursement of payments for work completed. Coordinator-General to discuss our concerns with DFES |
| Opposition members, including Peter Dutton | General discussion with experiences of Shires that have had the CDC abolished by the Albanese Government |
| Chief of Staff of Dr Anne Aly, Minister for Early Childhood Education | Discussed the dire need to address housing (particularly affordable housing) for childcare workers. SWEK provided a letter from their main childcare provider that outlined that the centre is likely to run out of funds within 4-6 months and will then shut down. |

Kimberley Regional Group: Minutes 13th April 2023



| | |
|--|--|
| Two Senior Advisors to the Prime Minister | Raised a number of issues across many portfolios including childcare, local government sustainability, Tanami Rd funding deferral. |
| Tuesday, 28th March | |
| Meeting with | Issues discussed |
| Senator Dean Smith | Many issues raised, including sustainability of local governments, disaster recovery, Tanami Rd funding deferral. |
| Kristy McBain, Minister for Regional Development, Local Government and the Territories | Discussions on local government sustainability, Tanami Rd funding deferral, DRFAWA payments issues, etc |
| Senator Bridget Mackenzie | Issues discussed included Tanami Rd funding deferral, CDC, regional infrastructure, disaster recovery. |
| Senator Linda Reynolds | General discussions on CDC, local government sustainability. |
| Amanda Rishworth, Minister for Social Services | CDC removal and issues being experienced (youth crime, anti-social behaviour, etc). |
| Julien Leesa, Shadow Minister Indigenous Affairs | Indigenous issues including CDC withdrawal impacts. |
| Nola Merino, Member for Forrest | General discussions on local government sustainability, CDC impacts. |
| Senator Matt O'Sullivan | General discussions on local government sustainability, CDC impacts, local government sustainability |
| Wednesday, 29th March | |
| Linda Burney, Minister for Indigenous Australians | Discussions on The Voice, issues after withdrawal of CDC |
| Madeleine King, Minister for Resources; Minister for Northern Australia | Disaster Recovery briefing, sustainability of local governments, issues with payments under DRFAWA, etc |

Kimberley Regional Group: Minutes 13th April 2023



| | |
|--|--|
| <p>Senator Murray Watt, Minister for Agriculture, Fisheries and Forestry; Minister for Emergency Management</p> <p>Brendan Moon, Coordinator-General, NEMA</p> | <p>Issues around payments under DRFAWA. Mr Moon advised he has discussed with DFES our concerns. Will be discussing further with DFES. Delegation briefed Minister on recovery efforts in the Kimberley.</p> |
|--|--|

| Link to Key Pillar/s and Strategies: | | Budget Implications |
|--|---|---------------------|
| <p>People Place Prosperity Performance</p> | <p>Advocate Facilitate Partner Fund Promote Monitor</p> | Nil |
| Resolution/s(s) | | Action(s) |
| For Information only | | Nil |

Kimberley Regional Group: Minutes 13th April 2023



10. KRG MOU and Governance Arrangements

Item for Decision

Submitted by: KRG Executive Team

Attachment 9: KRG Draft MOU

Attachment 10: KRG Governance Agreement (separately attached)

Attachment 11: KRG Governance Manual (separately attached)

Purpose

That the governance arrangements for the Kimberley Regional Group are clear and fit for purpose.

In summary

The Kimberley Regional Group Governance Agreement was developed when the KRG was established. This forty-page document with five attachments was reviewed in 2021. It is the secretariat's understanding that the review recommendations have not been ratified. This Agreement is attached.

Complementing this Agreement is a Kimberley Regional Group Governance Manual. It is the secretariat's understanding that this governance manual has not been ratified and is a draft.

These documents outline important governance arrangements for the KRG such as the appointment of delegates, voting rights, meeting procedures and the role of the host shire.

- A review of these documents found that whilst acknowledging that the KRG is not a separate legal entity they are written as if the Kimberley Regional Group were a local government constituted under the Local Government Act.
- It is our understanding that these documents were developed when the KRG was looking at a project delivery type model where the KRG would drive key regional projects. The focus of the KRG has been more around collaboration, advocacy and engagement rather than project management.
- As an interim measure, it is recommended that the KRG sign a MOU that outlines the spirit of co-operation and collaboration on Kimberley wide issues, which references the Governance Agreement so that governance protocols are clear.
- Also, it is recommended that prior to creating a suite of new governance documents that the KRG discuss how it would like to be constituted, and task the secretariat to develop an options paper to look at the pros and cons of potential governance arrangements prior to investing time in updating or developing new governance documents.

Background:

As above.

Kimberley Regional Group: Minutes 13th April 2023



Details:

A simple MOU has been prepared which outlines the vision, mission, objectives and shared values and principles of the Kimberley Regional Group and aims to capture the spirit of collaboration and co-operation between KRG members. This MOU references the current Governance Agreement which outlines important governance arrangements for the KRG such as the appointment of delegates, voting rights, meeting procedure and the role of the host shire.

Clear governance arrangements are critical to the successful operation of the KRG, and for members and key stakeholders to understand the KRG's purpose and function. Potential governance models for the KRG could include:

1. A voluntary regional organization of councils;
2. A regional local government constituted under the Local Government Act WA, with the roles, responsibilities and reporting requirements of a local government
3. An incorporated Association, with a constitution outlining the roles and functions of the KRG and reporting requirements.

The secretariat is seeking direction from the KRG on how it would like to be constituted prior to spending time on updating the current government agreement and governance manual.

To inform this discussion, the secretariat is seeking direction on whether an options paper to look at the pros and cons of potential governance arrangements would be useful to inform a decision by the KRG.

Risk:

Governance - without clear governance arrangements the functioning of the group has the potential to lack clarity and consistency.

Reputational – lack of clarity by members and stakeholders on the governance of the KRG.

Kimberley Regional Group: Minutes 13th April 2023



| Link to Key Pillar/s and Strategies: | | Budget Implications | |
|---|--|-----------------------------|-------------|
| <div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> </div> | <div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div> | Nil | |
| Resolution/s(s) | | Action(s) | |
| <p>That the KRG</p> <ol style="list-style-type: none"> 1. Ratify the draft MOU and recommend this to member Councils for signing; and 2. Task the secretariat to develop a simple options paper on potential governance arrangements for the KRG. | | MOU to be sent for signing. | |
| Moved: | SDWK | Responsible: | |
| Seconded: | SoB | Due date: | As required |
| Carried: | 4/0 | | |

Kimberley Regional Group: Minutes 13th April 2023



Attachment 9 KRG Draft MOU



Kimberley Regional Group Memorandum of Understanding – Draft 1

Background

In September 2010, the four Kimberley Shires, the Shire of Broome, Shire of Derby West Kimberley, Shire of Halls Creek and the Shire of Wyndham East Kimberley, came together as the Kimberley Regional Collaborative Group for the purpose of undertaking shared regional initiatives in the Kimberley region. Known today as the Kimberley Regional Group, the four Shires continue to show collective leadership and to work together to deliver positive outcomes and impact across the Kimberley region of WA.

Purpose of this MOU

This MOU outlines the vision, mission, objectives and shared values and principles of the Kimberley Regional Group. This MOU is to be read in conjunction with the Kimberley Regional Group Governance Agreement which outlines the governance and operational arrangements for the functioning of the Kimberley Regional Group to deliver on its vision, mission and objectives.

Our Vision

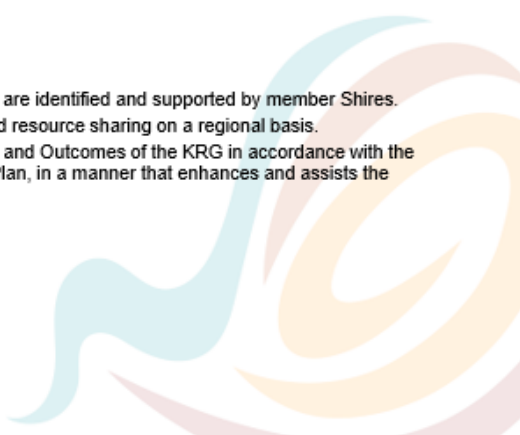
To maintain and enhance the rich diversity and liveability of the Kimberley Region for its people and the world.

Our Mission

To work collaboratively for the benefit of the people and the land of the Kimberley Region.

Our Objectives

- To provide regional leadership.
- To advocate on regional issues as they are identified and supported by member Shires.
- To encourage and foster cooperation and resource sharing on a regional basis.
- To strive to achieve the Strategic Goals and Outcomes of the KRG in accordance with the KRG's Regional Strategic Community Plan, in a manner that enhances and assists the advancement of the Kimberley Region



Kimberley Regional Group: Minutes 13th April 2023



Our Principles

- Respecting the diversity of people, environment and culture
- Working proactively
- Communicating effectively
- Valuing success
- Fostering innovation
- Adaptability
- Working efficiently
- Outcome and impact focussed.
- Consideration of the interests of all Shires

Our values

- Collaboration
- Respect
- Integrity
- Openness
- Trust

Term of the MOU

The term of this MOU mirrors the term of the Kimberley Regional Group Governance Agreement which is four years from the date of the signing of the Agreement.



Kimberley Regional Group: Minutes 13th April 2023



| | |
|---|--|
|  |  |
| Signature of Shire President | Signature of Shire President |
| Name of Shire President | Name of Shire President |
| Date | Date |
|  |  |
| Signature of Shire President | Signature of Shire President |
| Name of Shire President | Name of Shire President |
| Date | Date |



11. Kimberley Regional Group Workshop Report and Action List

Item for Noting

Submitted by: KRG Executive Team

Attachment 12: Report from the KRG November Workshop (separately attached)

Attachment 13: Workshop Priority Action List (separately attached)

Purpose

To agree on the priority actions for the KRG over the next twelve months.

In summary

- In November 2023 the Kimberley Regional Group held a workshop to discuss key priorities. The Workshop Report is presented to the KRG for noting.
- At the February 2023 meeting the KRG noted a draft action plan which was developed from the workshop.
- Over the last six months the executive team has focused on administrative and internal arrangements along with future planning.
- The executive team will use the action plan to guide its focus over the next 6 to 12 months, and with feedback from the KRG.
- Reviewing the action list, it would be useful for the KRG to discuss the actions they would like progressed over the next six months in the priority areas of housing; community safety and crime prevention; government services; juvenile justice; management of alcohol and other drugs; and prosperous diverse economy.
- It must be noted that the priority actions do not preclude other activities from occurring, in particular seizing opportunities as they arise.

Background:

- As above

Details:

- As above

Risk:

- Operational - Without agreement on the priority work to be progressed by KRG members and the Executive Team opportunities may be missed.

Kimberley Regional Group: Minutes 13th April 2023



| Link to Key Pillar/s and Strategies: | | Budget Implications | |
|---|--|---|----------------|
| <div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> </div> | <div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div> | Nil | |
| Resolution/s(s) | | Action(s) | |
| <p>That the KRG; Notes the Workshop Report November 2023 and the Priority Action List: and Confirms the priority focus areas and key actions that are to be progressed by the KRG over the next six months.</p> | | Executive team to circulate the draft actions | |
| Moved: | SWEK | Responsible: | Executive Team |
| Seconded: | SDWK | Due date: | As required |
| Carried: | 4/0 | | |

Kimberley Regional Group: Minutes 13th April 2023



12. Executive Officer Report

Item for Noting

Submitted by: Executive Officer

Attachment 14: EO Report February, March 2023

Purpose:

To update the KRG on the Executive Officer services provided for the period February 2023 – March 2023 inclusive.

Background:

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

Details:

As in included attachment.

Risk:

Nil

| Link to Key Pillar/s and Strategies: | | Budget Implications |
|---|--|--|
| <div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performanc</div> </div> | <div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div> | <p>As per 2022/23 approved KRG budget. Agreed additional budget items: Prospectus Development and DTP Budget \$6,600 (Incl GST) Actual \$6,385.50 (Incl GST) Plus, Printing \$1,038.40 (Incl GST) Position Papers Development and DTP Budget \$5,500 (Incl GST) and Incl Printing Actual \$4,705.57 ((Incl GST)</p> |
| Resolution/s(s) | | Action(s) |
| That the Executive Officers Report be received and endorsed | | As per Outstanding Actions |

Kimberley Regional Group: Minutes 13th April 2023



| | | | |
|------------------|------|---------------------|-------------------|
| Moved: | SoB | Responsible: | Executive Officer |
| Seconded: | SDWK | Due date: | As required |
| Carried: | 4/) | | |

Attachment 14: EO Report – February to March 2023

Project Work / Activity

Refer to business arising and KRG action lists for all activities the Executive is working on.

| Project / Activity | Status | Item |
|-------------------------------------|--|------------------|
| Administrative Matters and Meetings | Continuing | - |
| Website | Contract issued and development commenced. | General Business |
| Investment Prospectus | Revised and added new projects to the Investment Prospectus and desktop published and printed copies for distribution to members and stakeholders. | 12 |
| Position Papers | Finalised and published | 12 |
| Canberra Visit | Travelled to Canberra with group members to attend advocacy meetings | 9 |
| KRG MOU and Governance | Developed draft MOU, awaiting instruction on governance document | 10 |
| Banned Drinkers Register | Now a watching brief. | - |
| Strategic Planning | Revised and completed workshop report. 5 Priority areas (plus Land Policy) were agreed. Executive is now seeking guidance and direction from group as to priority actions for the secretariat to focus its attention. | 11 |

Kimberley Regional Group: Minutes 13th April 2023



Stakeholder Engagement

| Date | Stakeholders | Purpose |
|------------|--|---|
| 1/2/2023 | Minister of Emergency Services Office | Spoke to office to organise meeting and presentation to Group. |
| 3/2/2023 | Phillip Cassell, CEO Shire of Halls Creek | General KRG discussions. |
| 6/2/2023 | Vernon Lawrence, KRG Secretary | General KRG matters |
| 8/2/2023 | Rob Cossart, State Emergency Services Coordinator. | Update of Fitzroy Flood response and invitation to meet with group |
| 10/2/2023 | Vernon Lawrence, KRG Secretary | General KRG matters |
| 14/2/2023 | Nick Kearns, KRG Deputy Secretary | KRG Secretariat Arrangements. |
| 16/2/2023 | Geoff Haerewa, KRG Deputy Chair | KRG Secretariat Arrangements. |
| 17/2/2023 | KRG Members | KRG and Kimberley Zone Zoom Meeting |
| 18/2/2023 | Alfred Nagaiya, Program Manager, SWEK | KRG Prospectus and Canberra Itinerary. |
| 27/02/2023 | Emma Newman, Mayor of City of Perth Chief of Staff | General Executive Officer intro, Lord Mayor Flood Response fund and potential COP venue for next meeting. |
| 28/2/2023 | Jessica Houston, Senior Policy Officer, Minister of Regional Development Office | General discussion regarding KRG and invitation for Minister to present to group. |
| 9/3/2022 | Residential Lands and Housing Delivery Ministerial Oversight Committee (RLHDMOC) | Attended on behalf of RCAWA but used the opportunity to update Ministers and DG's on Fitzroy Flood response and associated Land and Housing issues. |
| 17/3/2023 | Chris Mitchell and Sam Mastrolembo | Issues surrounding Auditor General Office |
| 19/03/2023 | Chair KRG | Informal catch up in Kununurra and update on KRG |
| 10/2/2023 | Vernon Lawrence, KRG Secretary | General KRG matters – April agenda setting |

Kimberley Regional Group: Minutes 13th April 2023



| Date | Stakeholders | Purpose |
|-----------------------|--|--|
| 20/2/2023 | Nick Kearns, KRG Deputy Secretary | KRG Secretariat Arrangements. |
| 26/3/2023 – 30/3/2023 | Federal Parliament KRG Visit | Accompanied members to Parliament House for advocacy meetings with Ministers, Politicians and Public Servants. See Around the grounds Agenda item for further details. |
| 31/03/2023 | Malcolm Edwards, and Jackie Parker SHC | Hosted Malcolm and Jackie at Perth office |

Time Allocation September 2022 – August 2023

Total Yearly Contract: 864 Hours: Monthly from 8th of the month to 7th of the next month

| | Paul Rosair | | Michelle Mackenzie | | Jane Lewis | | Joshua Turner | |
|---|----------------|----------------|--------------------|------------------|----------------|------------------|---------------|-------------|
| | Contract | Actual | Contract | Actual | Contract | Actual | Contract | Actual |
| Sept 22 | 32 | 34 | 20 | 18 | 23 | 29 | 4 | 2 |
| Oct 22 | 32 | 22 | 20 | 8 | 23 | 24 | 4 | 1 |
| Nov 22 | 32 | 40 | 20 | 36 | 23 | 28 | 4 | 0 |
| Dec 22 | 10 | 12.5 | 10 | 26.25 | 10 | 1.5 | 2 | 0 |
| Jan 23 | 10 | 19 | 10 | 11 | 10 | 36 | 2 | 0 |
| Feb 23 | 32 | 15.5 | 20 | 9 | 23 | 25.5 | 4 | 0 |
| Mar 23 | 32 | 34 | 20 | 9.25 | 23 | 14.5 | 4 | 0 |
| Apr 23 | 32 | | 20 | | 23 | | 4 | |
| May 23 | 32 | | 20 | | 23 | | 4 | |
| June 23 | 32 | | 20 | | 23 | | 4 | |
| July 23 | 32 | | 20 | | 23 | | 4 | |
| Aug 23 | 32 | | 20 | | 23 | | 4 | |
| TOTALS | 180/350 | 177/180 | 120/220 | 117.5/120 | 135/250 | 158.5/135 | 24/44 | 3/24 |
| OVERALL CONTRACT: 459 / 864 ACTUALS: 456 / 459 | | | | | | | | |

Kimberley Regional Group: Minutes 13th April 2023



13. General Business

| Item | Responsible | Actions Arising |
|---|--------------------------|--|
| Website | Executive Officer | Executive Team to send link for members to provide feedback |
| Auditor General Issues – KRG Position and recommended response. | Executive Officer | Executive Team to address with Secretariat and Shire of Broome |
| Meeting Dates –August clashes with Broome events | Executive Team | Executive Team to change August meeting and possibly venue |
| Tanami Road | Executive Team and Chair | Letter to be written to Minister regarding road funding commitment |

| Date | Time | KRG |
|---|-----------------------|--|
| 15/6/2023 | 9-12 noon | KRG and Zone Meeting – ZOOM |
| 16/8/2023 To be changed | 1-5 pm then dinner | KRG and Zone Meeting – Halls Creek |
| To coincide with the WALGA AGM – 4/10/23? | TBD | KRG and Zone Meeting – Metropolitan Venue TBD |
| 24/11/2023 | 9-12 noon | KRG and Zone Meeting – Zoom |

Kimberley Regional Group: Minutes 13th April 2023



13. Meeting Closure: 4.00pm

| |
|--|
| 11. NOTICES OF MOTION WITH NOTICE |
|--|

Nil.

| |
|--|
| 12. NOTICE OF MOTION WITHOUT NOTICE |
|--|

Nil.

13. BUSINESS OF AN URGENT NATURE

The Chief Executive Officer advised of an Urgent Item of Business relating to the Council Consideration Of Public Submissions On Intention To Impose Differential Rates And Minimum Payments For The 2023/24 Annual Budget.

COUNCIL RESOLUTION:**Minute No. C/0523/021****Moved: Cr C Mitchell****Seconded: Cr H Tracey**

That Council accept Item 13.1 - the Council Consideration Of Public Submissions On Intention To Impose Differential Rates And Minimum Payments For The 2023/24 Annual Budget as an urgent item in accordance with Clause 5.4 of the Shire of Broome Meeting Procedures Local Law.

CARRIED UNANIMOUSLY 7/0
13.1 COUNCIL CONSIDERATION OF PUBLIC SUBMISSIONS ON INTENTION TO IMPOSE DIFFERENTIAL RATES AND MINIMUM PAYMENTS FOR THE 2023/24 ANNUAL BUDGET

| | |
|--------------------------------|----------------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | ARA01; ARA12 |
| AUTHOR: | Coordinator Financial Operations |
| CONTRIBUTOR/S: | Manager Financial Services |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

The report presents to Council the outcome of the statutory local public notice period before adopting the 2023/24 Annual Budget. Council is also requested to authorise the Chief Executive Officer to apply to the Minister for Local Government to approve the differential rates that require exemption from section 6.33(3) of the Local Government Act 1995.

BACKGROUND**Previous Considerations**

OMC 27 April 2023

Item 9.4.1

The “Notice of intention to impose 2023/2024 differential rates” report presented to Council at the 27 April 2023 Ordinary Meeting of Council (OMC) summarised the following matters:

- The 2023/24 budget process to date including revenue required to be raised from rates as per the 2023/24 draft budget;
- Proposed rating categories and corresponding valuations;
- Proposed rate in the dollar (RID) for each rating category reflecting a 5% increase from the preceding year, plus an additional 1.88% for GRV Commercial properties;

- Proposed minimum payments for each rating category, which remained the same as the preceding year. Once again UV Mining category is set at a lower level to ensure compliance with section 6.35 of the LGA;
- An illustration of the proposed differential rates and minimum payments required to be raised to balance the 2023/24 budget;
- The statutory requirement to advertise certain rating information through public notice; and
- The statutory requirement to consider submissions received concerning the proposed rates.

Through this report, Council resolved the following:

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Moved: Cr D Male

Minute No. C/0423/006

Seconded: Cr B Rudeforth

That Council:

1. ***Publishes a local public notice proposing the 2023/24 differential general rates and minimum payments set out in the table below and invites electors or ratepayers to lodge submissions about this proposal within 21 days from the date of notice:***

| DIFFERENTIAL RATE CATEGORY | RATE IN THE DOLLAR (cents) | MINIMUM PAYMENT |
|-----------------------------------|-----------------------------------|------------------------|
| Residential (GRV) | 8.7268 | \$1,268 |
| Vacant (GRV) | 18.4795 | \$1,268 |
| Commercial (GRV) | 11.8501 | \$1,268 |
| Tourism (GRV) | 14.1405 | \$1,268 |
| Commercial Rural (UV) | 3.5580 | \$1,268 |
| Mining (UV) | 14.3945 | \$520 |
| Rural (UV) | 0.8510 | \$1,268 |

2. ***Adopts the Objects and Reasons presented in Attachment 2 for each of the proposed differential general rates and minimum payments in point 1 above; and***
3. ***Following the close of the public submission period, requests the Chief Executive Officer to report back to Council, presenting any submissions for formal consideration, before seeking Ministerial Approval under section 6.33(3) of the Local Government Act 1995 to impose differential rates which are more than twice the lowest differential rate in the GRV Vacant, UV Mining and UV Commercial Rural differential rating categories.***

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 6/0

Following the 27 April 2023 OMC, a public notice inviting submissions on proposed differential rates was advertised in the 1 May 2023 edition of The West Australian Newspaper, with the 21-day submission period ending 4pm 22 May 2023. Public notices were also placed on noticeboards located at the Shire of Broome Administration Centre and Library. Digital public notices were published on the Shire of Broome Facebook page and Shire's website with a link to the Objectives and Reasons for the Differential Rates and Minimum Payments for the 2023/24 Financial Year (**Attachment 1**). This complies with the statutory requirements under section 6.36 of the Local Government Act 1995 (the Act).

The Shire also wrote to the 23 properties in the UV Commercial Rural rating category, inviting public comments on the proposed differential rates according to the Department of Local Government, Sport and Cultural Industries (DLGSC) requirement for rating categories with less than 30 ratepayers.

In addition to the required local public notice, Ministerial approval is required if a differential rate is more than twice the lowest differential rate in either UV or GRV properties (s6.33 of the Act). Approval will be sought for the GRV Vacant category which is more than twice the base GRV Residential rate, and the UV Commercial Rural and UV Mining categories which are both more than twice the base UV Rural rate.

The Minister requires evidence of Council consideration of any submissions received before accepting the Shire's application for exemption from section 6.33 of the Act.

COMMENT

Submissions

One submission was received from Andrew Chambers:

"Further to discussions raised in the Community Safety Working Group I am inquiring if there will be implementation of a High Risk Commercial Rate category to cover the extra costs implicit in the trade of products such as take away alcoholic beverages?"

We hear at every meeting the costs incurred by Shire in providing clean up and Ranger services to augment Police activities in dealing with people drawn to the town for the sole purpose of consuming take away alcohol. This trade brings substantial extra trade and profit to the retail establishments and as such they should contribute a greater rate percentage to contribute to the significant additional costs this trade imposes on the Shire and other associated activities such as Kullarri Patrol, a grant recipient of Shire funding. If there were additional funds available, the Shire may then be able to consider a similar grant allocation toward maintaining a Sober up and Rehabilitation Facility in town.

Thank you for your time and consideration."

This submission was a request for a new proposed differential rate category, 'High Risk Commercial' targeting businesses selling takeaway alcohol and did not raise concerns regarding the proposed differential rating Objects and Reasons.

Liquor Stores and businesses offering takeaway alcohol are included in the GRV Commercial differential rating category and are rated 36% higher than the base GRV rate (11.8501c RID).

With at least 8 businesses in Broome selling takeaway alcohol and several outside of town (primarily roadhouses and tourism operations) rating these properties separately would be problematic. Most businesses providing takeaway alcohol do so as an ancillary purpose to that of their primary business (hotel, tavern, shopping centre, roadhouse) and as such a split rating approach would be required. This would involve "splitting" the section of the property used for the sale of takeaway alcohol from the remainder of the property so as the specific rate could be applied. This would need to be approved and actioned by Landgate on request of officers with the resulting GRV Valuation of the split property used to define the

rate paid. With a limited number of properties, it is envisaged that the resulting RID would need to be significantly higher than the base (and commercial) rate to justify such an approach.

Liquor Stores are already the subject of various regulatory frameworks imposing restrictions on trade, including restrictions on the sale and supply of alcohol imposed by the WA State Government under Section 31 of the *Liquor Control Act 1988* (WA). The sale of alcohol is taxed at the federal level with alcoholic drinks subject to 3 taxes:

1. Excise Duty levied on beer, spirits and ready to drink (RTD) beverages (\$ per litre, various dependant on volume and alcohol content: [Excise duty rates for alcohol | Australian Taxation Office \(ato.gov.au\)](https://www.ato.gov.au/Excise-duty-rates-for-alcohol/))
2. Wine Equalisation Tax (29% of wholesale value of wine)
3. Goods and Services Tax

These taxes contribute \$2.5 billion in excise and custom duty which is used to offset costs associated with the negative social and health effects of alcohol consumption. It is noted that the Shire experiences additional costs related to these negative impacts (such as daily cleanup costs) which are not directly funded through federal taxes but through rate revenue.

There are currently no local governments in Western Australia that levy a differential rating category specifically targeting liquor stores and businesses selling takeaway alcohol. No Western Australian local governments have indicated their intent to introduce a similar rating category in proposed 2023/24 rating information that has been released to date. Officers have received advice from the Department of Local Government Sport and Cultural Industries (DLGSC) that there is no precedent within local government differential rates in Western Australia specific to differentially rating businesses selling takeaway alcohol. DLGSC advice has indicated that should Council consider such a rating category, the Minister would require supporting evidence justifying the proposal complimented by appropriate community engagement.

The DLGSC is also required to take national agreements into account. One of these agreements is the National Competition Policy, which provides that the State Government should not use its power in a way that contributes to anti-competitive outcomes or artificial market distortions. If Ministerial approval is required, the DLGSC will need to consult to identify whether an extra high “liquor trade” RID is anti-competitive and if so, whether it is something the State Government should play a direct role in enabling

Local licensees of Liquor Stores and businesses providing takeaway alcohol are voluntarily members of the Broome Liquor Accord, who together with the WA Police and other WA State Government Departments, undertake initiatives and strategies for the effective management of alcohol in Broome, including but not limited to the Banned Drinkers Register, Takeaway Alcohol Management System (TAMS) and Voluntary Liquor Restrictions pursuant to Section 64 of the *Liquor Control Act 1988* (WA).

Lastly, officers note while the Shire recognises the importance of a Sober Up Centre and Rehabilitation Facility in Broome, it is not the core function of a local government to provide health services nor regulation of liquor sales – these are State Government responsibilities.

Officers do not propose the submission warrants any amendments to the proposed differential Objects or Reasons for 2023/24 and will respond to the submission by providing the above explanation. Council could consider imposing a differential rate on businesses

providing takeaway alcohol to take effect from 2024/25 which would provide an adequate amount of time for the proposal to be investigated. This is not recommended by officers due to the legal implications and potential associated costs coupled with the limited number of properties whose use is the provision of takeaway alcohol.

No other submissions were received in the statutory public notice period.

Property Valuation Changes

The "Notice of intention to impose 2023/2024 differential rates" report presented to Council at the 27 April 2023 OMC modelled differential rates based on all property valuations current at the time. GRV properties are revalued every 3 years, with the last valuations taking effect 1 July 2022. UV properties are revalued annually by the Valuer General, and new valuations (effective from 1 July 2023) had not been received at the time of the report. Officers considered that any variances which would significantly effect the outcome of the proposed rates model would be presented to Council, and treated in accordance with the Act.

All UV valuations have now been received, with total valuations increasing by \$428,404. This equates to a \$34,186 increase in rates revenue. The variance from the rates model presented at the April OMC to the current valuations are presented below:

| Rate Type | Previous Rateable Value | Current Rateable Value | Total Valuation Increase | Previous Rates Revenue | Current Rates Revenue | Total Revenue Increase |
|----------------------------|-------------------------|------------------------|--------------------------|------------------------|-----------------------|------------------------|
| UV Commercial Rural | 10,574,160 | 10,814,160 | 240,000 | 378,293 | 385,921 | 7,628 |
| UV Mining | 1,249,332 | 1,437,736 | 188,404 | 185,374 | 211,932 | 26,558 |
| UV Rural | 18,000,300 | 18,000,300 | 0 | 156,635 | 156,635 | 0 |
| Total | 29,823,792 | 30,252,196 | 428,404 | 720,302 | 754,488 | 34,186 |

Of the 59 mining assessments, 48 had minor valuation increases, and 5 of the assessments had valuations resulting in rates levy increases greater than \$330. One property classified as UV Commercial Rural had a valuation increase resulting in a rate increase of \$7,628. All other UV properties remained at their previous valuations.

Council previously made the decision to reduce transfers to reserves as per the adopted Asset Management Plan (AMP) to ensure rate increases could be contained at 5%. Future savings were earmarked to top up these reserves as an essential requirement for sustainable future asset management. Officers recommend that the RID across all rating categories remain unchanged from those advertised, and the \$34,186 of increased rate revenue be used to decrease proportional reductions that were previously proposed to AMP reserve transfers. The proportional allocation across each reserve is tabled below:

| AMP Asset Class | Increased Transfer to Reserves |
|---------------------------|--------------------------------|
| Plant Replacement Program | 16,796 |
| Building Renewals | 11,470 |

| | |
|------------------------------|---------------|
| Misc Infrastructure Renewals | 3,477 |
| Footpath Renewals | 1,483 |
| Carpark Renewals | 737 |
| Drainage Renewals | 223 |
| TOTAL | 34,185 |

A 5% RID increase was intended to be consistent across ratepayers (and was aided by 2023/24 being outside of a GRV revaluation year). As an alternative to the officer recommendation a uniform decrease to the RID across all rating categories could be considered by Council. This would result in the RID reducing from 5.00% to 4.86% while maintaining rates revenue to the total proposed in the April OMC of \$26,526,643. The impact to the rates levied on an average residential property would be a decrease of \$3.78. While a small saving would be delivered to ratepayers the reduction in required AMP reserve transfers would not be addressed. In light of the impact on the long term sustainability of high value Council assets officers do not recommend this approach.

Ministerial Approval

Ministerial approval must be sought under section 6.33 of the Act for the proposed GRV Vacant rating category, as the rate in the dollar for this category is more than twice the GRV Residential rate. The revaluations of GRV properties within the Shire undertaken in 2021/22 varied so significantly to prior valuations, that a reduction in the rate in the dollar was required across some categories to meet the required rating revenue, while achieving an average rate increase across the majority of properties. While the GRV Vacant rate in the dollar reduced in 2022/23, the reduction in the GRV Residential (base) rate has resulted in the GRV Vacant rate being 112% greater than the base rate in both 2023/24 and 2022/23 (compared to 83% in 2021/22).

A separate application for approval under section 6.33 of the Act must also be sought for UV Mining and UV Commercial differential rating categories which are more than twice the lowest UV Rural general rate (159% and 318% higher respectively than the base UV Rural rate). This has been the case for UV Mining and UV Commercial categories for some years, and recognises the higher costs associated with maintaining infrastructure and the rural road network (including, extreme weather conditions, heavier transport utilising roads and higher traffic volumes).

Officers recommend that Council authorise the Chief Executive Officer (CEO) to apply to the Minister seeking approval under section 6.33 of the Act for the proposed rate in the dollar for the GRV Vacant, UV Mining and UV Commercial differential rating categories.

Rate Growth

Based on a recent review of 2022/23 actual rates revenue, interim rates for 2023/24 have been budgeted at \$150,000 reflecting growth in the ratepayer base associated with new properties and the inclusion of Holiday Homes in the GRV Tourism differential rate category. This has been included in the rates model.

Conclusion

After consideration of the submission received, and consideration of all current property valuations it is recommended that Council adopts the Objects and Reasons, differential rates and minimum rates strategy as previously advertised, and seeks Ministerial approval to impose differential rates for those rates that are more than twice the lowest differential rate as required under section 6.33(3) of the Act.

CONSULTATION

Consultation has been conducted with the DLGSC relating to the proposed differential rates and minimum payment.

Letters were sent to all 23 properties in the UV Commercial Rural rating category inviting comments on the proposed differential rates, as there are less than 30 ratepayers in this rating category.

Local public notice was provided and direct correspondence issued to property owners as outlined above under section 6.36 of the Act. One submission was received during the 21-day statutory notice period and is summarised above.

STATUTORY ENVIRONMENT

Local Government Act 1995

| | |
|-------|---|
| s6.26 | Rateable land |
| s6.28 | Basis of Rates |
| s6.32 | Rates and service charges |
| s6.33 | Differential general rates |
| s6.34 | Limit on revenue or income from general rates |
| s6.35 | Minimum payment |

The rate in the dollar and minimum payments applicable to each differential rating category proposed for the 2023/24 annual budget have been developed with full consideration for the Act, specifically the sections referenced above.

| | |
|-------|--|
| s1.7 | Local public notice |
| s6.36 | Local government to give notice of certain rates |

The Shire has complied with the statutory requirement to give public notice in at least three ways (state-wide newspaper, Shire administration and Library notice boards, Shire website and Facebook) from 1 May, for at least 21 days, stating the proposed differential rates and minimum payments for each rating category, providing suitable access to the Objectives and Reasons, and considering all submissions to Council through this report.

POLICY IMPLICATIONS

Rating Policy

The Rating Policy outlines the Council's principles and methodology when exercising the Council's discretionary powers to determine the level and structure of rates levied under the Act.

FINANCIAL IMPLICATIONS

The proposed differential rates and minimum payments for the 2023/24 financial year will raise an estimated rates revenue of \$26.5M. A detailed rates model is in **Attachment 2**, featuring the rate in the dollar and minimum payment for all rating categories as per Council resolution C/0423/006 made at the 27 April 2023 OMC, and valuations received

from the Valuer General for all properties within the Shire of Broome (GRV properties applying from 1 July 2022, UV properties applying from 1 July 2023).

RISK

Risks associated with the consideration of submissions received and the general endorsement of the proposed rates model include:

- Rejection of the proposed differential rates, minimum payment and/or associated statement of objectives and reasons by the DLGSC, which could result in delays in adopting the 2023/24 annual budget.
 - Delays to the 2023/24 annual budget adoption could affect cash flow and delay the commencement of significant capital projects.
- Delay in the timing of issuance of the annual rates notices, leaving less time for ratepayers to pay rates by 30 June 2023.

These risks are assessed as extreme. The treatment and mitigation of these risks have been identified through controls including analysis and review of the rate-setting strategy, compliance with all related legislation and DLGSC guidelines and consultation with DLGSC and ratepayers.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 12 - A well informed and engaged community

Objective 12.1 Provide the community with relevant, timely information and effective engagement.

Outcome 13 - Value for money from rates and long term financial sustainability

Objective 13.1 Plan effectively for short- and long-term financial sustainability

Objective 13.2 Improve real and perceived value for money from rates.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0523/022

Moved: Cr H Tracey

Seconded: Cr P Taylor

That Council:

- 1. Notes the submissions received in response to Council's intention to impose the 2023/24 differential rates and minimum payments under section 6.36(4) of the Local Government Act 1995 during the public submission period of 21 days;**
- 2. Endorses the following proposed Differential General Rates and Minimum Payments for 2023/24:**

| DIFFERENTIAL RATE CATEGORY | RATE IN THE DOLLAR (cents) | MINIMUM PAYMENT |
|-----------------------------------|-----------------------------------|------------------------|
| <i>Residential (GRV)</i> | 8.7268 | \$1,268 |
| <i>Vacant (GRV)</i> | 18.4795 | \$1,268 |
| <i>Commercial (GRV)</i> | 11.8501 | \$1,268 |
| <i>Tourism (GRV)</i> | 14.1405 | \$1,268 |
| <i>Commercial Rural (UV)</i> | 3.5580 | \$1,268 |
| <i>Mining (UV)</i> | 14.3945 | \$520 |
| <i>Rural (UV)</i> | 0.8510 | \$1,268 |

3. ***Adopts the 2023/24 Rating Objectives and Reasons for each of the proposed differential general rates and minimum payments in point 2 above as contained in Attachment 1; and***

4. ***Requests the Chief Executive Officer to seek the Minister for Local Government's approval under section 6.33(3) of the Local Government Act 1995 to impose differential rates for the:***

(a) ***GRV Vacant differential rating category, which is proposed to be more than twice the lowest GRV Residential differential rate; and***

(b) ***UV Commercial Rural and UV Mining differential rating categories, which are proposed to be more than twice the lowest UV Rural differential rate.***

CARRIED 6/1

For: Cr Male, Cr Mitchell, Cr Matsumoto, Cr Rudeforth, Cr Taylor and Cr Tracey

Against: Cr Foy

Attachments

1. 2023/24 Rating Objectives and Reasons endorsed 27 April 2023
2. 2023/24 Rates Model for Budget Adoption

SHIRE OF BROOME
RATES MODEL
30 JUNE 2024

| RATE TYPE | 2023/24 | | | | | | 2022/23 | | | | | |
|---|---------------------|----------------------|--------------------|----------------------------------|-----------------------------------|--------------------------------|---------------------|----------------------|--------------------|----------------------------------|-----------------------------------|------------------------------|
| | Rate in \$ as cents | Number of Properties | Rateable Value New | 2023/24 Budgeted Rate Revenue \$ | 2023/24 Budgeted Interim Rates \$ | 2023/24 Budgeted Total Revenue | Rate in \$ as cents | Number of Properties | Rateable Value New | 2022/23 Budgeted Rate Revenue \$ | 2022/23 Budgeted Interim Rates \$ | 2022/23 Actual Total Revenue |
| Differential general rate | | | | | | | | | | | | |
| <u>Gross Rental Valuations</u> | | | | | | | | | | | | |
| GRV Residential | 8.7268 | 5,095 | 165,274,307 | 14,423,214 | 150,000 | 14,573,214 | 8.3113 | 5,009 | 162,150,559 | 13,476,771 | 100,000 | 13,576,771 |
| GRV Vacant | 18.4795 | 161 | 2,895,550 | 535,082 | | 535,082 | 17.5995 | 190 | 3,619,489 | 637,012 | | 637,012 |
| GRV Commercial | 11.8501 | 558 | 59,709,080 | 7,075,589 | | 7,075,589 | 11.0873 | 554 | 59,572,691 | 6,605,003 | | 6,605,003 |
| GRV Tourism | 14.1405 | 577 | 21,759,799 | 3,076,935 | | 3,076,935 | 13.4671 | 564 | 21,602,107 | 2,909,177 | | 2,909,177 |
| <u>Unimproved Value Valuations</u> | | | | | | 0 | | | | | | |
| UV Commercial Rural | 3.5580 | 22 | 10,810,860 | 384,653 | | 384,653 | 3.3886 | 21 | 10,560,891 | 357,865 | | 357,865 |
| UV Mining | 14.3945 | 39 | 1,400,067 | 201,532 | | 201,532 | 13.7090 | 32 | 1,116,265 | 153,029 | | 153,029 |
| UV Rural | 0.8510 | 54 | 17,809,000 | 151,563 | | 151,563 | 0.8105 | 54 | 17,808,699 | 144,343 | | 144,343 |
| Sub-Totals | | 6,506 | 279,658,663 | 25,848,567 | 150,000 | 25,998,567 | | 6,424 | 276,430,703 | 24,283,200 | 100,000 | 24,383,200 |
| Minimum payment | Minimum \$ | | | | | | Minimum \$ | | | | | |
| <u>Gross Rental Valuations</u> | | | | | | | | | | | | |
| GRV Residential | 1268 | 45 | 588,460 | 57,060 | | 57,060 | 1268 | 53 | 708,629 | 67,204 | | 67,204 |
| GRV Vacant | 1268 | 154 | 701,738 | 195,272 | | 195,272 | 1268 | 181 | 846,368 | 229,508 | | 229,508 |
| GRV Commercial | 1268 | 22 | 153,862 | 27,896 | | 27,896 | 1268 | 22 | 153,862 | 27,896 | | 27,896 |
| GRV Tourism | 1268 | 247 | 782,931 | 313,196 | | 313,196 | 1268 | 260 | 904,133 | 329,680 | | 329,680 |
| <u>Unimproved Value Valuations</u> | | | | | | 0 | | | | | | |
| UV Commercial Rural | 1268 | 1 | 3,300 | 1,268 | | 1,268 | 1268 | 2 | 13,269 | 2,536 | | 2,536 |
| UV Mining | 520 | 20 | 37,669 | 10,400 | | 10,400 | 520 | 22 | 42,111 | 11,440 | | 11,440 |
| UV Rural | 1268 | 4 | 191,300 | 5,072 | | 5,072 | 1268 | 4 | 191,724 | 5,072 | | 5,072 |
| Sub-Totals | | 493 | 2,459,260 | 610,164 | 0 | 610,164 | | 544 | 2,860,095 | 673,336 | 0 | 673,336 |
| Total amount raised from general rates | | 6,999 | 282,117,923 | 26,458,731 | 150,000 | 26,608,731 | | 6,968 | 279,290,797 | 24,956,536 | 100,000 | 25,056,536 |
| Discounts | | | | | | (47,903) | | | | | | (54,910) |
| Total Rates | | 6,999 | 282,117,923 | 26,458,731 | 150,000 | 26,560,829 | | 6,968 | 279,290,797 | 24,956,536 | 100,000 | 25,001,626 |



Objectives and Reasons for the Differential Rates and Minimum Payments for the 2023/24 Financial Year

Under section 6.36 of the Local Government Act 1995, the Objects and Reasons for implementing Differential Rates must be published by the Shire of Broome.

Overall Objective

The purpose of the levying of rates is to meet the Shire's budget requirements each financial year to deliver services and community infrastructure. The Valuer-General provides the property valuations as the basis for the calculation of rates each year. Section 6.33 of the *Local Government Act 1995* provides the ability to differentially rate properties based on zoning or land use as determined by the Shire of Broome. Properties are grouped according to town planning zonings or predominant land use. Each rating category has a separately calculated rate in the dollar to achieve equity across all sectors.

Council has considered the Key Values contained within the Rating Policy Differential Rates (s.6.33) released by the Department of Local Government, Sport and Cultural Industries, being:

- Objectivity
- Fairness and Equity
- Consistency
- Transparency and Administrative Efficiency

A copy of this policy can be obtained from this link:

<https://www.dlgsc.wa.gov.au/departments/publications/publication/rating-policy-differential-rates>.

Council determines the required rates yield by reviewing all revenue sources, expenditure and efficiency measures as part of its budget deliberations, and for the 2023/24 financial year a budget deficiency of \$26.5M has been identified. To achieve a balanced budget the rate-in-dollar is proposed to be increased by 5% across all rating categories. A recommendation from the March Ordinary Council Meeting (Minute C/0323/034) recognised Council's support of the Inter Regional Flight Network, and requested an increase to the GRV Commercial category as part of the budget process, which equates to a 1.88% increase to the GRV Commercial category above the general rate increase, for the 2023/24 financial year.

A change from the 2022/23 objectives and reasons is to specify un-hosted holiday houses within the GRV Tourism category, where owners have been granted Shire planning approval to operate as tourism accommodation.

The general rate-in-dollar increase is consistent with the Shire's Long-Term Financial Plan (LTFP) which targeted a 5% increase in the 2023/24 financial year rates.

The 2023/24 rates raised will fund the Capital Works Program as per the Shire's latest Corporate Business Plan.

| Projects | Amount | External Grants & Contributions |
|---|---------------|--|
| Cable Beach Stage 1 Redevelopment | \$12.04M | \$8.68M |
| Asset Renewal Expenditure as per various Asset Management Plans | \$2.12M | - |
| Plant Replacement Program | \$1.02M | \$283K |
| Town Beach Café Redevelopment | \$590K | - |
| BRAC Dry Side Upgrade Business Case | \$467K | - |
| Sanctuary Road Detailed Design | \$400K | \$400K |
| De Marchi Road Upgrades (Black Spot) | \$340K | \$226K |
| Cable Beach Waterpark Detailed Design | \$300K | \$300K |
| Tennis Court Surface Renewal | \$298K | \$100K |
| Buckleys Road Waste Facility Rehabilitation and Capping | \$212K | - |
| Subdivisional Footpaths | \$210K | \$210K |
| McMahon Estate Structure Planning | \$200K | \$200K |
| Bin Replacement | \$197K | - |
| Catalina's Boat Ramp Retaining Wall | \$182K | - |
| Contaminated Site Investigation & Rehabilitation | \$165K | - |
| Waste Management Facility - Tip Face Excavator | \$97K | - |
| Place Activation | \$80K | \$10K |
| Road Visual Condition Survey | \$80K | - |
| Provision of Security Services to the Shire of Broome Precinct, including Broome Public Library | \$58K | - |
| Kimberley Regional Offices 1 & 2 - Corporate Sign | \$40K | - |
| Broome Civic Centre - Asset Renewal | \$35K | - |
| Waste Management Facility - Sea Container & Dome Work Area Shade | \$34K | - |
| Review of CHRMAP | \$30K | \$15K |
| Quarterly marketing campaigns | \$20K | - |
| Intramaps SaaS Migration | \$18K | - |
| Portable Traffic Lights | \$16K | - |

Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. In particular, the following actions have been undertaken:

Efficiency Measures:

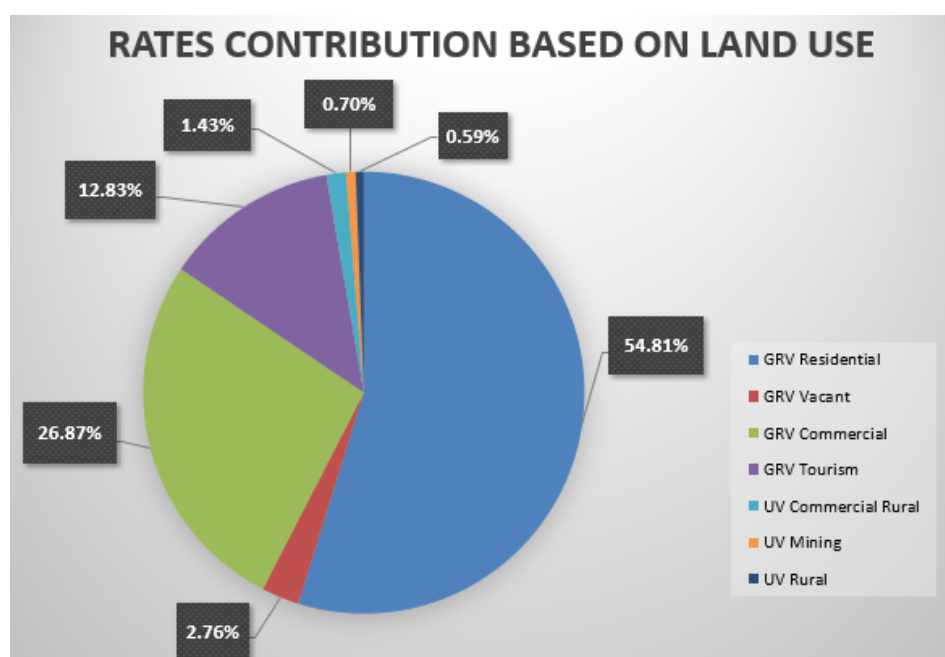
- reviewed position descriptions and remuneration as vacancies arise;
- introduction of a cloud-based expense management system for Credit Cards;
- introduction of a Travel Management System to increase time and cost efficiencies;
- installation of a lighting management system for field lights;
- installation of solar grid connection at BRAC;
- renewal of Shire assets based on adopted Asset Management Plan;
- encouraged certain staff to take advantage of remote area housing through the Shire leases, therefore, minimising the need for staff housing stock;
- continued use of local suppliers whenever possible and appropriate;
- conduct of three budget reviews each financial year;
- continued to outsource waste collection and recycling education cost-effectively;
- bush fire mitigation strategies and compliance measures were put in place to reduce the scope of recurring work;
- disposal of the under-utilised and maintenance-demanding light fleet and plant;
- installation of LED street lighting and energy-efficient fixtures throughout Shire facilities;
- review of property and building valuations to improve accuracy of depreciation and insurance costs;
- contractor inductions to reduce exposure to occupational health and safety risks;
- conducted several internal audits of governance and legislative compliance;
- a robust review of insurance services and identify opportunities to self-insure;
- changed the provision of pre-cyclone clean-up activities to become less resource-intensive but still responsive to safety objectives of pre-cyclone preparations;
- revisiting the resourcing of GIS services;
- contracting life saving services on Cable Beach to reduce costs and overheads;
- reduced some facility opening hours in line with service review findings regarding usage patterns; and
- after hours shut-off switch at Administration Building to limit unnecessary air-conditioning when the building is not occupied.

Below is a summary of the proposed Minimum Payments and Rates in the Dollar for 2023/24

| Differential Rate Category | Minimum Payment | Rate in the \$ (Cents) |
|-----------------------------------|------------------------|-------------------------------|
| GRV – Residential | \$1,268 | 8.7268 |
| GRV – Vacant | \$1,268 | 18.4795 |
| GRV – Commercial | \$1,268 | 11.8501 |
| GRV – Tourism | \$1,268 | 14.1405 |
| UV – Commercial Rural | \$1,268 | 3.5580 |
| UV – Mining | \$520 | 14.3945 |
| UV – Rural | \$1,268 | 0.8510 |

Rates Contribution Based on Land Use:

In September 2021, the Valuer General's Office commenced reviewing all GRV properties within the Shire, with revised valuations becoming effective from 1 July 2022.



Gross Rental Value (GRV)

The *Local Government Act 1995* determines that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Valuer-General determines the GRV for all properties within the Shire of Broome. Under section 22 of the *Valuation of Land Act 1978*, the Valuer-General also determines the frequency of general valuations. The Valuer-General undertakes a GRV revaluation every three to five years, with the most recent valuation occurring in October 2021 and effective from 1 July 2022. Factors such as age, construction, size, car shelters, pools and location influence the rental value for a house or other GRV property. Interim valuations are provided fortnightly to the Shire by the Valuer-General for properties where changes have occurred (i.e. subdivisions or strata title of a property, amalgamations, building constructions, demolition, additions and/or property rezoning). In such instances, the Shire recalculates the rates for the affected properties and issues interim rates notices.

GRV properties contribute about 97.27% of the total rates as the properties in this category generally have a much higher demand for Shire resources.

GRV – Residential (The Base Rate for Gross Rental Value)

This rating category consists of properties that have a predominant residential use. This rating category is the base rate by which all other GRV rated properties are assessed. The reason for the rate in the dollar for this category is to reflect the level of rating required to raise the necessary revenue to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required for developed residential and urban areas.

Council is focused on sustainably managing its community and infrastructure assets through the funding of renewal and replacement asset programs. These programs include but are not limited to investment in the resealing of roads, replacement and development of footpath networks, refurbishing public ablutions and other building maintenance programs. The rates from this category are expected to meet the community needs and service levels for properties under this category within the Shire of Broome. This category contains 73% of all properties within the Shire,

accounting for 59% of total property value, and generating 54.81% of the rates revenue raised in 2023/24.

GRV – Commercial

This rating category covers the town centre, commercial business, shopping centres, telecom tower sites and the airport. All properties rated under this category are zoned Commercial under the Town Planning Scheme, excluding properties with tourism use. This rating category recognises the impact of commercial properties on infrastructure and the environment within the Shire. This category recognises the more significant share of costs associated with providing additional services like economic development, maintaining car park infrastructure, landscaping, environmental health, light industrial area infrastructure and other amenities. The total rate in the dollar has increase 6.88% in this category. The rate in the dollar for this category is 36% higher than the GRV – Residential base rate. This category contains 8% of all properties within the Shire, accounting for 21% of total property value and is expected to contribute 26.87% of the total rates to be raised for 2023/24.

GRV – Tourism

This rating category consists of properties with operations related to tourism inclusive of un-hosted Holiday Homes. This category recognises the impact of such properties on infrastructure and the environment within the Shire. This rating category recognises the more significant share of costs associated with the provision of services in addition to the services provided in the GRV Commercial category. Some additional costs contribute to economic development, tourism promotion, marketing activities, environmental health, public safety and law enforcement during the tourist season. The rate in the dollar for this category is 62% higher than the GRV – Residential base rate. This category contains 11.8% of all properties within the Shire, accounting for 8% of total property value, and is expected to contribute 12.83% of the total rates to be raised for 2023/24.

GRV – Vacant

This rating category consists of vacant properties zoned Residential, Tourist, Commercial or Industrial under the Shire's Local Planning Scheme. The object of the rate for this category is to signify the Council's preference for land to be developed rather than leaving it vacant. Development is encouraged due to its importance and positive effect on local employment and economic diversity. Further community returns are also expected from population-linked investment in the region by both State and Federal funding bodies. The rate is also higher than the base rate to distribute the rates burden equitably considering the different method used for the valuation of vacant land as compared to other GRV properties. The rate is also intended to discourage land investors from land banking and discourage excessive vacant land leaving subdivisions barren and aesthetically unappealing which may provide prospects for potential antisocial behaviour. The rate in the dollar for this category is 112% higher than the GRV – Residential base rate. This category contains 4.5% of all properties within the Shire, accounting for 1.3% of total property value, and is expected to contribute 2.76% of the total rates to be raised for 2023/24.

Unimproved Value (UV)

Properties that are predominantly used for rural purposes are assigned an Unimproved Value supplied and updated by the Valuer-General on an annual basis. The rate in the dollar set for the UV-Rural category forms the basis for calculating all other UV differential rates.

UV properties contribute about 2.73% of the total rates as the properties in this category generally have a much lower demand on Shire resources.

14. MEETING CLOSED TO PUBLIC**COUNCIL RESOLUTION:*****Minute No. C/0523/023******Moved: Cr P Taylor******Seconded: Cr C Mitchell******That the meeting be closed to the public at 5:44pm.******CARRIED UNANIMOUSLY 7/0***

This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(ii)) as it contains “a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government”, and section 5.23(2)((e)(iii)) as it contains “a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government”, and section 5.23(2)(b) as it contains “the personal affairs of any person”.

14.1 LOCAL GOVERNMENT ACT SALE - A303370

| | |
|--------------------------------|--|
| LOCATION/ADDRESS: | A303370 |
| APPLICANT: | Hurren Investments Pty Limited |
| FILE: | ARA06 |
| AUTHOR: | Finance Officer - Rates |
| CONTRIBUTOR/S: | Coordinator Financial Operations Manager Financial Services |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

This report seeks Council approval to commence a Local Government Act (LGA) Sale on A303370 - Unit 1, 11 Oryx Road Cable Beach, owned by de-registered company Hurren Investments Pty Limited with unpaid rates in excess of 3 years.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0523/024

Moved: Cr C Mitchell

Seconded: Cr H Tracey

That Council resolves to grant a recovery exemption under section 6.68(2)(b) of the Local Government Act 1995 and proceed with an Local Government Act Sale to recover debt owing on A303370, having made all reasonable attempts to contact the owner of the property to resolve the debt, and within the last three years being unable to pursue court enforced recovery due to the owner being a deregistered company, to serve future notices care of the Australian Securities and Investments Commission (ASIC).

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 7/0

1. A393370 Rates Debt Collection Activities
2. CS Legal Debt Collection File
3. Rates Outstanding by Financial Year
4. Shire Caveat
5. Mortgage Caveat

This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(i)) as it contains “a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government”.

14.2 REQUEST FOR TENDER 23/03 - SUPPLY AND DELIVERY OF PRECAST CONCRETE ITEMS

LOCATION/ADDRESS: N/A
APPLICANT: NIL
FILE: RFT 23/03
AUTHOR: Director Infrastructure
CONTRIBUTOR/S: Nil
RESPONSIBLE OFFICER: Director Infrastructure
DISCLOSURE OF INTEREST: N/A

SUMMARY:

As part of the Stage One Cable Beach Foreshore Redevelopment Upgrade the Shire has sought pricing for the supply of precast concrete drainage items.

This report considers the submissions received for RFT 23/03 Supply and Delivery of Precast Concrete Items and seeks Council's adoption of the recommendation contained within the attached confidential Evaluation Report.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0523/025

Moved: Cr P Taylor

Seconded: Cr H Tracey

That Council:

- 1. Note the recommendation in the Evaluation Report for RFT 23/03 Supply and Delivery of Precast Concrete Items as presented in Attachment 1;**
- 2. Accepts the tender provided by MJB Industries Pty Ltd as the most advantageous Respondent from which to form a Contract, after final contract negotiations for RFT 23/03 Supply and Delivery of Precast Concrete Items to a maximum value of \$532,000 excluding GST.**
- 3. Authorises the Chief Executive Officer to negotiate and sign the contract documentation following final contract negotiations and the appropriate financial due diligence, and negotiate contract variations during the works/project if necessary;**
- 4. If a Contract cannot be executed, authorises negotiations to commence with the second preferred tenderer.**
- 5. Approve a budget amendment of \$53,000 excluding GST to Expense Account 1181427 Cable Beach Redevelopment (Construction) for the delivery of RFT 23/03 Supply and Delivery of Precast Concrete Items; and**
- 6. Approve a budget amendment of -\$53,000 excluding GST to Income Account 113128 Cable Beach - Non Op Grant to reflect the recognition of grant funds**

currently held as contract liabilities required for RFT 23/03 Supply and Delivery of Precast Concrete Items.

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 7/0

This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(iii)) as it contains “a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government”.

14.3 REQUEST FOR RATES FINANCIAL ASSISTANCE - KOOLJAMAN LAND ABORIGINAL CORPORATION

| | |
|--------------------------------|--|
| LOCATION/ADDRESS: | A200012 |
| APPLICANT: | Kooljaman Land Aboriginal Corporation |
| FILE: | ARA11 |
| AUTHOR: | Finance Officer - Rates |
| CONTRIBUTOR/S: | Coordinator Financial Operations Manager Financial Services |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

Bardina Pty Ltd the lessee of Kooljaman Land Aboriginal Corporation has requested financial relief for the rates levied on assessment A200012. This report provides statutory and policy guidance for Council's consideration and recommends consideration of rates levied for the 2022/23 and 2023/24 financial years.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0523/026

Moved: Cr H Tracey

Seconded: Cr C Mitchell

That Council endorses a payment arrangement on assessment A200012 for rates levied in the 2022/23 and 2023/24 financial years, as specified within Confidential Attachment 2.

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 7/0

1. Letter Requesting Financial Assistance
2. Payment Arrangement

COUNCIL RESOLUTION:**Minute No. C/0523/027****Moved: Cr H Tracey****Seconded: Cr B Rudeforth*****That the Meeting again be open to the public at 5:47pm.*****CARRIED UNANIMOUSLY 7/0**

The Council chambers were opened and it was noted that 1 member of the public returned to the Chambers.

The Chair read aloud the resolutions passed for 14.1, 14.2 and 14.3.

15. MEETING CLOSURE

There being no further business the Chairperson declared the meeting closed at 5:50pm.