



## **MISSION AND VALUES OF COUNCIL**

*"A Sustainable Community that is inclusive, attractive, healthy and pleasant to live in, that uses our land so as to preserve our history and environment, respects the rights and equality of our citizens and manages our future growth wisely."*

# **CONFIRMED MINUTES**

**OF THE**

**ORDINARY MEETING OF COUNCIL**

**26 JULY 2018**

## **OUR VISION**

***"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our unique natural and built environment."***

## **OUR MISSION**

***"To deliver affordable and quality Local Government services."***

## **CORE VALUES OF THE SHIRE**

***The core values that underpin the achievement of the mission will be based on a strong customer service focus and a positive attitude:***

**Communication**

**Integrity**

**Respect**

**Innovation**

**Transparency**

**Courtesy**

### **DISCLAIMER**

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

*Should you require this document in an alternative format please contact us.*



		2017 Local Government Ordinary Election held 21 October								
Councillor		Cr H Tracey	Cr D Male	Cr M Fairborn	Cr W Fryer	Cr E Foy	Cr C Marriott	Cr P Matsumoto	Cr C Mitchell	Cr B Rudeforth
2017	23 November					LOA				
2017	14 December			A	A	A				
2018	22 February				LOA					
2018	22 March		LOA		LOA			LOA		
2018	26 April						LOA			
2018	31 May									
2018	28 June			A	A	A		LOA		
2018	26 July					LOA		NA		A

- **LOA (Leave of Absence)**      • **NA (Non Attendance)**
- **A (Apologies)**

## **2.25. Disqualification for failure to attend meetings**

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
  - (a) a meeting that has concluded; or
  - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2 month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2 month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council —
  - (a) if no meeting of the council at which a quorum is present is actually held on that day; or
  - (b) if the non-attendance occurs —
    - (i) while the member has ceased to act as a member after written notice has been given to the member under section

- 2.27(3) and before written notice has been given to the member under section 2.27(5); or*
- (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or*
  - (iiia) while the member is suspended under section 5.117(1)(a)(iv); or*
  - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.*
- (6) A member who before the commencement of the Local Government Amendment Act 2009 section 5<sup>1</sup> was granted leave during an ordinary meeting of the council from which the member was absent is to be taken to have first obtained leave for the remainder of that meeting.*
- [Section 2.25 amended by No. 49 of 2004 s. 19(1); No. 17 of 2009 s. 5.]*

**SHIRE OF BROOME**  
**ORDINARY MEETING OF COUNCIL**  
**THURSDAY 26 JULY 2018**  
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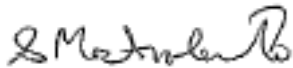
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## NOTICE OF MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Broome will be held on Thursday, 26 July 2018 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 5.00pm.

Regards



S MASTROLEMBO  
**Chief Executive Officer**

19/07/2018

**MINUTES OF THE ORDINARY MEETING OF COUNCIL OF THE SHIRE OF BROOME,  
HELD IN THE COUNCIL CHAMBERS, CORNER WELD AND HAAS STREETS, BROOME,  
ON THURSDAY 26 JULY 2018, COMMENCING AT 5.00PM.**

**1. OFFICIAL OPENING AND ATTENDANCE**

The Chairman welcomed Councillors, Officers and members of the public and declared the meeting open at 5.00pm.

The Chairman congratulated Cr C Mitchell on becoming a WALGA life member and also welcomed the Shire's new Director Infrastructure, Andrew Graffen.

Attendance:           Cr H Tracey                   Shire President  
                          Cr D Male                   Deputy Shire President  
                          Cr M Fairborn  
                          Cr W Fryer  
                          Cr C Marriott  
                          Cr C Mitchell

Apologies:           Cr B Rudeforth

Officers:             Mr S Mastrolembo       Chief Executive Officer  
                          Ms A Nugent            Director Development and Community  
                          Mr A Graffen           Director Infrastructure  
                          Mr S Penn              Media and Promotions Officer  
                          Ms M Wevers           Acting Senior Administration and Governance Officer

Public Gallery:       Reon Vuglar             BWS Broome Forum  
                          Brent Fielding         BWS Broome Forum  
                          Glenn Cordingley      Broome Advertiser  
                          Jakeb Waddell         Broome Advertiser  
                          Debra Pigram

**2. DECLARATIONS OF FINANCIAL INTEREST / IMPARTIALITY**

FINANCIAL INTEREST			
Councillor	Item No	Item	Nature of Interest
Nil.			

IMPARTIALITY			
Councillor	Item No	Item	Nature of Interest
Nil.			

**3. PUBLIC QUESTION TIME**

Nil.

Chairperson.....Date.....

**4. APPLICATIONS FOR LEAVE OF ABSENCE**

A request for a Leave of Absence for the Ordinary Meeting of Council to be held 26 July 2018 was received from Cr E Foy.

**COUNCIL RESOLUTION:****Moved: Cr C Mitchell****Seconded: Cr C Marriott**

***That a Leave of Absence for Cr E Foy be granted for the Ordinary Meeting of Council to be held 26 July 2018.***

**CARRIED UNANIMOUSLY 7/0****5. CONFIRMATION OF MINUTES****COUNCIL RESOLUTION:****Moved: Cr D Male****Seconded: Cr C Mitchell**

***That the Minutes of the Ordinary Meeting of Council held on 28 June 2018, as published and circulated, be confirmed as a true and accurate record of that meeting.***

**CARRIED UNANIMOUSLY 7/0****6. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION**

Nil.

**7. PETITIONS**

Nil.

**8. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Under section 5.23 (2)(d) of the *Local Government Act 1995* Council may resolve to move the meeting behind closed doors.

**9.**

**REPORTS  
OF  
OFFICERS**



# 9.1

## OUR PEOPLE



### ***PRIORITY STATEMENT***

Embracing our cultural diversity and the relationship between our unique heritage and people, we aim to work in partnership with the community to provide relevant, quality services and infrastructure that meet the needs and aspirations of our community and those visiting and doing business in our region.

Supporting and contributing to the well-being and safety of our community is paramount, as is our focus on community engagement and participation.

Council aims to build safe, strong and resilient communities with access to services, infrastructure and opportunities that will result in an increase in active civic participation, a reduction in anti-social behaviour and improved social cohesion.

### 9.1.1 REQUEST FOR QUOTE 18/61 - WANDRRA RESTORATION WORKS PHASE 2 AND REQUEST FOR QUOTE 18/62 - WANDRRA RESTORATION WORKS - PHASE 3

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	RFQ18-61 and RFQ18-62
<b>AUTHOR:</b>	Senior Procurement, Risk & Governance Officer
<b>CONTRIBUTOR/S:</b>	Manager Financial Services
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	13 July 2018

**SUMMARY:** This report considers quotations received for Request for Quote (RFQ) 18/61 and 18/62 and seeks Council's adoption of the recommendations contained within the attached confidential evaluation reports.

## BACKGROUND

### Previous Considerations

OMC 22 March 2018	Item 12.2
OMC 31 May 2018	Item 9.4.6
OMC 28 June 2018	Item 12.1

In accordance with regulation 11.2(b) of the *Local Government (Functions and General) Regulations 1996* tenders do not have to be publicly invited if the supply of goods or services is to be obtained through the Western Australian Local Government Association Preferred Supplier Panel (the WALGA panel).

Whilst the RFQ process outlined in this report is public tender exempt, given the contract exceeds the Chief Executive Officer's (CEO's) delegated purchasing authority, Council is requested to consider awarding the contract.

An Order of Magnitude assessment of damages sustained to essential public assets as a result of high winds and flooding associated with Tropical Cyclone's Hilda, Joyce and Kelvin, along with the Tropical Low over a three-month period from December 2017 to February 2018 was recently completed.

Following approval from the Office of Emergency Management (OEM) to engage a suitably qualified consultant to manage and supervise the WANDRRA specific activities relating to the restoration of essential public assets damaged during the 4 events, Council resolved to award a contract to Talis Consultants for the project management of WANDRRA restoration works at the OMC held 31 May 2018. Costs associated with this consultancy will be recovered through WANDRRA.

Talis is currently working with the OEM and Main Roads Western Australia (MRWA) and has confirmed the exact remediation treatments for the damaged assets. On 9 July 2018, an NDRRA cost estimate and Essential Public Assets approval form was agreed upon and

signed off by the MRWA Regional Manager which approved works to the value of \$3,038,495.68.

As WANDDRA funding can only be accessed in arrears, the Shire will be required to meet the costs of construction prior to accessing income through WANDRRA, as outlined within the Financial Implications section of this report. All costs associated with this engagement will be recovered through WANDRRA and a contract for works will be entered into for works approved through MRWA and OEM for reimbursement.

The allowable time limit to submit a WANDRRA claim is 24 months after the end of the financial year in which the relevant disaster occurred. In this case all claims associated with TC Kelvin and associated heavy rainfall in Broome and West Kimberley, (AGRN 793 - 17 to 19 February 2018) are to be submitted before 30 June 2020. It is expected that all works will be completed by December 2018, with a 6-month contingency allowance.

The works to be undertaken have been broken into four phases or packages of work, requiring the engagement of external contractors. At the OMC held 28 June 2018, Council resolved to award *RFQ18/60 WANDRRA Restoration Works Phase 1* to McCorry Brown Earthmoving at an estimated cost of up to \$650k. Council is now requested to consider quotations received for RFQ 18/61 and 18/62 *WANDDRA Restoration Works Phases 2 and 3* respectively and endorse the recommendations contained within the attached confidential Evaluation Reports.

## COMMENT

### Scope of Works

Both contracts are for the supply of the equipment, plant, operators and labour and undertaking repair works. The works will be under the direction of the Talis Project Manager who shall manage the execution of the works as specified, generally comprising the following:

- Reform and re-sheeting of unsealed roads;
- Repair of pavement damage on sealed roads;
- Repair, cleaning and restoration of surface drains;
- Repair, cleaning and restoration of drainage structures;
- Reinstatement and restoration of floodways;
- Repair and reinstatement of washed out verges / shoulders; and
- Traffic management.

Roads included within each RFQ to receive restoration works is outlined below.

RFQ18/61 – Phase 2:	RFQ18/62 – Phase 3
<ul style="list-style-type: none"> <li>• Broome – Cape Leveque Road</li> <li>• Manari Road</li> <li>• Barred Creek Road</li> <li>• Quondong Road</li> <li>• Willie Creek Road</li> <li>• Quondong Point Road</li> </ul>	<ul style="list-style-type: none"> <li>• McDaniel Road</li> <li>• De Castilla Street</li> <li>• Fairway Drive</li> <li>• Lullfitz Drive</li> <li>• Old Broome Road</li> <li>• Port Drive</li> </ul>

<ul style="list-style-type: none"> <li>• Denham Road</li> <li>• Carter Road</li> <li>• Williams Road</li> <li>• Lawrence Road</li> <li>• McGuigan Road</li> <li>• Yamashita Street</li> <li>• Kanagae Drive</li> <li>• Chi Street</li> </ul>	<ul style="list-style-type: none"> <li>• Frederick Street</li> <li>• Broome – Cape Leveque Road</li> <li>• Kooljaman Access Road</li> <li>• Deep Water Point Access</li> </ul>
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Works for Phases 2 and 3 are intended to commence on 6 August 2018.

#### Procurement Process

Each procurement process was managed externally by Talis Consultants.

In accordance with Council's Purchasing Policy 2.1.2, three quotations were sought for both RFQ's, with 2 submissions received by the closing date for each RFQ. Submissions have been evaluated against compliance criteria and quotations were assessed as compliant.

#### Value for Money Assessment

In accordance with Council's Purchasing Policy 2.1.2, officers utilised a value for money assessment to determine the most advantageous quotations through a formal evaluation process including three panel members consisting of two Shire officers and the Talis project manager. This included an assessment of the following qualitative criteria:

- Relevant Experience – 10%
- Key Personnel Skills and Experience – 10%
- Response Resources – 20 %
- Demonstrated Understanding – 15%
- Price – 45%

A detailed description of the quotation evaluation process is included within the confidential evaluation reports which are provided for Council's review and information in Attachment 1 for RFQ18/61 and Attachment 2 for RFQ18/62. Council is requested to consider the quotations received and adopt the recommendations contained within the confidential Evaluation Reports.

## **CONSULTATION**

Main Roads Western Australia  
Office of Emergency Management

## **STATUTORY ENVIRONMENT**

### ***Local Government Act 1995***

#### ***3.57 Tenders for providing goods or services***

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply good or services.
- (2) Regulations may make provision about tenders

### **Local Government (Functions and General) Regulations 1996**

#### **11. When tenders have to be publicly invited**

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150 000 unless sub regulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
  - (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program.

### **POLICY IMPLICATIONS**

Purchasing 2.1.2

### **FINANCIAL IMPLICATIONS**

On 9 July 2018, an NDRRA cost estimate and Essential Public Assets approval form was agreed upon and signed off by the MRWA Regional Manager which estimated the value of the approved works to be \$3,038,495.68. This cost is an estimate and 10% contingency has been added to the below Phase costs to allow for any cost overrun. All costs associated with these works is fully claimable under WANDRRA.

It should be noted that the Shire is liable to contribute a maximum limit of \$203,000 against any WANDRRA claim. Officers will be seeking to claim the costs already incurred by Shire staff undertaking emergency make safe works during and immediately following the weather events to count towards the \$203,000 Shire contribution. Should OEM decline this claim the Shire will be in a deficit position of \$203,000. Regardless of whether the claim is approved there will be impacts on the final end of year financial position for 2017/18 and 2018/19, however this will be heavily influenced by the timing of the works and the OEM approval process and whether the outcome is determined by the sign-off date of the audited annual financial report.

The externally contracted works have been broken up into 4 phases and within this there are works which have recently been negotiated for the Shire of Broome to undertake in-house. It is proposed to adjust for the in-house Shire works through the First Quarter FACR as the Resource Based Budget requires review. Works to be undertaken by the Shire of Broome include grading of Port Smith Road, 80 Mile Beach Road, Crab Creek Road and minor reinstatements within the town site. These works were negotiated to expedite restoration and rates have been agreed upon for reimbursement through WANDRRA (estimated value is \$160,066). The following table details the estimated value of the total externally contracted WANDRRA works plus a 10% contingency:

<b>WANDRRA Packages</b>	<b>Estimated contract value</b>
Phase 1 (awarded to McCorry Brown Earthmoving at OMC 28/06/2018)	\$650,000
Phase 2 (subject of this report)	\$600,000

Phase 3 (subject of this report)	\$1,450,000
Phase 4 (currently under evaluation)	\$650,000
<b>TOTAL</b>	<b>\$3,350,000</b>

All costs associated with the above packages of work will be recovered through WANDRRA claim AGRN 793.

The 2018/19 Annual Budget included an allocation of \$987,740 in expense account 102204 – 2017-2018 WANDRRA events – Works Maintenance and income of the same amount in income account 120306 – Natural Disaster Grant for the above works.

The external contractor costs (plus 10% contingency) for phases 1 to 4 equal a total budget of \$3,350,000. A budget amendment of \$2,362,260 is therefore required to increase the budget to \$3,350,000.

	<b>Required Budget</b>	<b>Current Available Budget</b>	<b>Proposed Budget Amendment</b>	<b>Income Account</b>	<b>Expense Account</b>
<b>External Contractors</b>	\$3,350,000	\$987,740	\$2,362,260	120306	102204

Final amounts to be reclaimed will be unknown until invoices are received by the relevant contractor, however officers recommend to award the contracts capped at a maximum value. It should be noted that WANDRRA funding can only be accessed in arrears and therefore the Shire is required to meet the costs of works prior to claiming reimbursements.

## **RISK**

The risk associated with the engagement of a construction company is that the contractor does not carry out the required works to a satisfactory standard which may result in project delays, which has the potential to affect the eligibility of claims.

This risk has been assessed as Low, having utilised WALGA's WANDRRA preferred panel of suppliers, along with the recommended contractors having extensive experience undertaking the construction of WANDRRA works throughout Western Australia.

## **STRATEGIC IMPLICATIONS**

**Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:**

Affordable services and initiatives to satisfy community need

Accessible and safe community spaces

Participation in recreational and leisure activity

**Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:**

Retention and expansion of Broome's iconic tourism assets and reputation

Core asset management to optimise the Shire's infrastructure whilst minimising life cycle costs.

**Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:**

Affordable and equitable services and infrastructure

**Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:**

Responsible resource allocation

**VOTING REQUIREMENTS**

*Absolute Majority*

**REPORT RECOMMENDATION:**

*That Council:*

1. *Adopts the recommendation to award the contract for RFQ18/61 WANDRRA Restoration Works Phase 2 to \_\_\_\_\_ on a Schedule of Rates basis subject to any required minor variations, as per the confidential evaluation report contained within attachment 1;*
2. *Adopts the recommendation to award the contract for RFQ18/62 WANDRRA Restoration Works Phase 3 to \_\_\_\_\_ on a Schedule of Rates basis subject to any required minor variations, as per the confidential evaluation report contained within attachment 2;*
3. *Requests the Chief Executive Officer to negotiate the value of the Phase 2 scope of works up to a maximum of \_\_\_\_\_ and the Phase 3 scope of works up to a maximum value of \_\_\_\_\_, subject to approval from the Office of Emergency Management;*
4. *Approves a budget amendment to allocate \$2,362,260 to income account 120306 – Natural Disaster Grant;*
5. *Approves a budget amendment to allocate \$2,362,260 to expenditure account 102204 – 2017-2018 WANDRRA events – Works Maintenance; and*
6. *Notes the Shire of Broome will be carrying out restoration works in-house for priority works to the value of \$160,066 and request the Chief Executive Officer to present a reviewed Resource Based Budget at the 1<sup>st</sup> Quarter Finance and Costing Review to recognise this expense.*

**(ABSOLUTE MAJORITY REQUIRED)**

**COUNCIL RESOLUTION:**  
**(REPORT RECOMMENDATION)**

**Moved: Cr D Male**

**Seconded: Cr C Mitchell**

***That Council:***

1. ***Adopts the recommendation to award the contract for RFQ18/61 WANDRRA Restoration Works Phase 2 to McCorry Brown Earthmoving Pty Ltd on a Schedule of Rates basis subject to any required minor variations, as per the confidential evaluation report contained within attachment 1;***
2. ***Adopts the recommendation to award the contract for RFQ18/62 WANDRRA Restoration Works Phase 3 to Roadline Civil Contractors Pty Ltd on a Schedule of Rates basis subject to any required minor variations, as per the confidential evaluation report contained within attachment 2;***
3. ***Requests the Chief Executive Officer to negotiate the value of the Phase 2 scope of works up to a maximum of \$600,000 excluding GST and the Phase 3 scope of works up to a maximum value of \$1,450,000 excluding GST, subject to approval from the Office of Emergency Management;***
4. ***Approves a budget amendment to allocate \$2,362,260 to income account 120306 – Natural Disaster Grant;***
5. ***Approves a budget amendment to allocate \$2,362,260 to expenditure account 102204 – 2017-2018 WANDRRA events – Works Maintenance; and***
6. ***Notes the Shire of Broome will be carrying out restoration works in-house for priority works to the value of \$160,066 and request the Chief Executive Officer to present a reviewed Resource Based Budget at the 1<sup>st</sup> Quarter Finance and Costing Review to recognise this expense.***

**CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 7/0**

## Attachments

1. RFQ18/61 Phase 2 - Evaluation Report (*Confidential to Councillors and Directors Only*)  
***This attachment is confidential in accordance with Section 5.23(2) of the Local Government Act 1995 section 5.23(2)(c) as it contains "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting".***
2. RFQ18/62 Phase 3 - Evaluation Report (*Confidential to Councillors and Directors Only*)  
***This attachment is confidential in accordance with Section 5.23(2) of the Local Government Act 1995 section 5.23(2)(c) as it contains "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting".***



## OUR PLACE



### ***PRIORITY STATEMENT***

The Shire of Broome has an abundance of unique natural features, coastal attractions, significant streetscapes, historic precincts and a mix of old and new urban developments.

Our aim is for all communities and settled areas, including the Broome Township, to be a place where the natural environment, on which life depends, is maintained, whilst at the same time the built environment contributes to the economy and a quality lifestyle for all.

Preserving the Shire's natural environment is a critical community outcome. Council will put into place strategies that nurture and improve the Shire's unique environment and biodiversity.

The Shire will work in partnership with the community and other agencies to ensure responsible and accountable management of both the natural and build environments is achieved in the short term and for future generations.

**9.2.1 DEDICATION EIGHTY MILE BEACH ROAD**

<b>LOCATION/ADDRESS:</b>	Eighty Mile Beach Road
<b>APPLICANT:</b>	Department of Planning, Lands and Heritage
<b>FILE:</b>	ENG01; EIG-1/GEN
<b>AUTHOR:</b>	Land Tenure Officer
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Director Development and Community
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	21 June 2018

**SUMMARY:** At the Ordinary Meeting of Council (OMC) on 25 September 2008, Council resolved to proceed with the road dedication of Boreline and Eighty Mile Beach roads.

The Department of Planning, Lands and Heritage (DPLH) subsequently advised the Shire that with regards to these matters, the Council's resolution of the 25 September 2008 referred to incorrect land details.

At the OMC on 27 July 2017 Council resolved to change the resolution of the 25 September 2008, that is, not to proceed with the dedication of Boreline Road and correct the description of the land details for the Eighty Mile Beach Road dedication and indemnify the Minister for Lands from any claims for compensation.

The DPLH has subsequently advised the Shire it has recently become DPLH policy to require the Shire to indemnify the State of Western Australia, the DPLH and Minister for Lands from any claims of compensation under the *Native Title Act 1997*.

This report recommends that Council agrees to indemnify the State, DPLH and the Minister for Lands from any claims of compensation under the *Native Title Act 1997*.

**BACKGROUND**Previous Considerations

OMC 25 September 2008	Item 9.5.6
OMC 27 July 2017	Item 9.2.2

OMC 25 September 2008 Item 9.5.6

Council considered proposal for a "Policy for a Register for Public Roads" to include guidelines for inclusion of roads on the Public Roads Register ("Roman" database). Council also considered the down-grading in status of two roads, the removal of several roads from the database and two road dedications.

Council resolved:

**COUNCIL RESOLUTION**

**Moved: Cr C R Mitchell**

**Seconded: Cr R J Lander**

**That with respect to rural roads on Council's "Roman" road asset database, Council:**

1. **Notes the down-grading in status of Dampier Downs Road and Frazier Downs Road to “unformed”.**
2. **Agrees that the following roads are not Council’s assets or maintenance responsibility and that they be removed from the database:**
  - **Waterbank Road – Unformed 4.83km**
  - **Roebuck Plains Road – Unformed 9.01km**
  - **Kilto Road – Unformed 14.01km**
  - **Dampier Downs Road – Unformed 122.61km**
  - **Thangoo Road -Unformed 14.76km**
  - **Frazier Downs Road – Unformed 14.07km**
  - **Nita Downs Road – Unformed 2.6km**
  - **Anna Plains Road – Unformed 16.16km**
  - **Mandora Road – Unformed 12.44km**
  - **Wallal Downs Road – Unformed 13.44km**
  - **Country Downs Road – Unformed 3.54km**
3. **Agrees the Draft Public Roads Register Policy be adopted.**
4. **Agrees that the responsibility for maintenance and liability on access roads on Aboriginal land be addressed at the time of making arrangements for implementation of the Bi-lateral agreement for service delivery to Aboriginal communities.**
5. **That with respect to the dedication of Boreline Road, from the Great Northern Highway to the common boundary with the East Pilbara Shire Council agrees to request the Minister for Lands to excise a strip of land (60m wide), from CL 238511 Lot 44, to be surveyed notionally on the alignment of the existing road known as Boreline Road, and to dedicate as Road.**
6. **That with respect to the dedication of Eighty Mile Beach Road, from the Great Northern Highway to the public foreshore, Council agrees to request the Minister for Lands to excise a strip of land (60m wide) from CL 238511, to be surveyed notionally on the alignment of the existing road known as Eighty Mile Beach Road and to dedicate as Road.**

**CARRIED UNANIMOUSLY**

The Shire wrote to the Minister for Lands requesting the road dedications in accordance with the Council resolution.

#### Boreline Road

The Department of Planning, Lands and Heritage (**DPLH**) subsequently advised the Shire that the Council Resolution dated 25 September 2008 incorrectly described the land details for the proposed Boreline Road dedication.

#### Eighty Mile Beach Road

Similarly, the DPLH advised the Shire that the Council Resolution dated 25 September 2008 was inadequate and incorrectly described the land details for the proposed Eighty Mile Beach Road dedication.

OMC 27 July 2017

Council considered changing the resolution of 25 September 2008 to correctly describe the land details for the Eighty Mile Beach Road dedication, delete point 5 being the dedication of Boreline Road and indemnify the Minister for Lands against any claims for compensation pursuant to section 56(4) of the *Land Administration Act 1997*.

Council resolved:

**COUNCIL RESOLUTION:****(REPORT RECOMMENDATION)**

**Moved: Cr P Matsumoto**

**Seconded: Cr B Rudeforth**

***That Council:***

1. ***In accordance with Regulation 10 of the Local Government (Administration) Regulations 1996, change the resolution passed for Item 9.5.6 – Rural Roads – Asset Management at the Ordinary Meeting of Council held on 25 September 2008 to delete points 5 and 6 of that resolution.***
2. ***Pursuant to section 56 of the Land Administration Act 1997, requests that the Chief Executive Officer advise the Minister for Lands to proceed with dedication of what is referred to as Eighty Mile Beach Road as depicted on Deposited Plan 74375 and shown in Attachments 2 and 3 of this report, being:***
  - a. ***part Lot 1539 on Deposited Plan 69939 the subject of Pastoral Lease Wallal Downs, described as Crown Lease N050388 (shown as Lot 376 on Deposited Plan 74375);***
  - b. ***part Lot 56 on Deposited Plan 240321 and the subject of Reserve 9697 (shown as Lot 378 on Deposited Plan 74375); and***
  - c. ***unallocated Crown Land (shown as Lot 377 on Deposited Plan 74375).***
3. ***Indemnifies the Minister of Lands against any claims for compensation pursuant to section 56(4) of the Land Administration Act 1997.***

**CARRIED UNANIMOUSLY 7/0**

**COMMENT**

Formal dedication of a road invokes section 24KA of the *Native Title Act 1997*, suppressing native title rights and interests for that portion of land the subject of the formal road dedication. In April 2018, the DPLH wrote to the Shire advising it has recently become DPLH policy to require the Shire to indemnify the State of Western Australia, the DPLH and Minister for Lands from any claims of compensation under the *Native Title Act 1997*.

In the event a claim for compensation is made, it is recommended the Shire advise the DPLH that it no longer wishes to pursue the proposed road dedication.

Therefore, this report recommends that Council agrees to indemnify the State, DPLH and the Minister for Lands from any claims of compensation under the *Native Title Act 1997*.

## CONSULTATION

The DPLH will undertake consultation with relevant stakeholders as due process for dedicating a road.

## STATUTORY ENVIRONMENT

### **Land Administration Act 1997**

#### 56. Dedication of land as road

- (1) *If in the district of a local government –*
  - (a) *land is reserved or acquired for use by the public, or is used by the public as a road under the care, control or management of the local government; or*
  - (b) *in the case of land comprising a private road constructed and maintained to the satisfaction of the local government –*
    - (i) *the holder of the freehold in that land applies to the local government, requesting it to do so; or*
    - (ii) *those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so; or*
  - (c) *land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years, and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate the land as a road.*
- (2) *If a local government resolves to make a request under subsection (1), it must –*
  - (a) *in accordance with the regulations prepare and deliver the request to the Minister; and*
  - (b) *provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.*
- (3) *On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then –*
  - (a) *subject to subsection (5), by order grant the request;*
  - (b) *direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
  - (c) *refuse the request.*
- (4) *On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation (not being a claim for compensation in respect of land referred to in subsection (6)) in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.*
- (5) *To be dedicated under subsection (3)(a), land must immediately before the time of dedication be –*
  - (a) *unallocated Crown land or, in the case of a private road, alienated land; and*

- (b) designated in the relevant plan of survey, sketch plan or document as having the purpose of a road.

### **Native Title Act 1993**

#### **Section 24KA Facilities for services to the public Coverage of Subdivision**

- (1) This Subdivision applies to a future act if:
- (a) it relates, to any extent, to an onshore place; and
  - (b) it either
    - (i) permits or requires the construction, operation, use, maintenance or repair, by or on behalf of any person, of any of the things listed in subsection (2) that is to be operated, or is operated, for the general public; or
    - (ii) consists of the construction, operation, use, maintenance or repair, by or on behalf of the Crown, or a local government body or other statutory authority of the Crown, in any of its capacities, of any of the things listed in subsection (2) that is to be operated, or is operated, for the general public; and
  - (c) it does not prevent native title holders in relation to land or waters on which the thing is located or to be located from having reasonable access to such land or waters in the vicinity of the thing, except:
    - (i) while the thing is being constructed; or
    - (ii) for reasons of health and safety; and
  - (d) a law of the Commonwealth, a State or a Territory makes provision in relation to the preservation or protection of areas, or sites, that may be:
    - (i) in the area in which the act is done; and
    - (ii) of particular significance to Aboriginal peoples or Torres Strait Islanders in accordance with their traditions.

#### **Compulsory acquisitions not covered**

- (1A) To avoid doubt, this Subdivision does not apply to a future act that is the compulsory acquisition of the whole or part of any native title rights and interests.

#### **Facilities etc.**

- (2) For the purposes of paragraph (1)(b), the things are as follows:
- (a) a road, railway, bridge or other transport facility (other than an airport or port);
  - (b) a jetty or wharf;
  - (c) a navigation marker or other navigational facility;
  - (d) an electricity transmission or distribution facility;
  - (e) lighting of streets or other public places;
  - (f) a gas transmission or distribution facility;
  - (g) a well, or a bore, for obtaining water;
  - (h) a pipeline or other water supply or reticulation facility;

- (i) a drainage facility, or a levee or other device for management of water flows;
- (j) an irrigation channel or other irrigation facility;
- (k) a sewerage facility, other than a treatment facility;
- (l) a cable, antenna, tower or other communication facility;
- (la) an automatic weather station;
- (m) any other thing that is similar to any one or more of the things mentioned in the paragraphs above.

#### Validation of act

- (3) If this Subdivision applies to a future act, the act is valid.

#### Non-extinguishment principle

- (4) The non-extinguishment principle applies to the act.

#### Compensation

- (5) If any native title holders would be entitled to compensation under subsection 17(2) for the act on the assumption that it was a past act referred to in that section, the native title holders are entitled to compensation for the act in accordance with Division 5.

#### Who pays compensation

- (6) The native title holders may recover the compensation from:
- (a) if the act is attributable to the Commonwealth:
    - (i) if a law of the Commonwealth provides that a person other than the Crown in right of the Commonwealth is liable to pay the compensation--that person; or
    - (ii) if not--the Crown in right of the Commonwealth; or
  - (b) if the act is attributable to a State or Territory:
    - (i) if a law of the State or Territory provides that a person other than the Crown in any capacity is liable to pay the compensation--that person; or
    - (ii) if not--the Crown in right of the State or Territory.

#### Procedural rights

- (7) The native title holders, and any registered native title claimants in relation to land or waters in the area concerned, have the same procedural rights as they would have in relation to the act on the assumption that they instead held:
- (a) to the extent (if any) that the land concerned is covered by a non-exclusive agricultural lease (see section 247B) or a non-exclusive pastoral lease (see section 248B)--a lease of that kind; or
  - (b) to the extent (if any) that paragraph (a) does not apply--ordinary title; covering any land concerned or covering the land adjoining, or surrounding, any waters concerned.

#### Native title rights and interests to be considered

- (7A) If, in the exercise of those procedural rights, the native title holders are entitled to have matters considered, those matters include their native title rights and interests.

#### Satisfying the right to be notified

- (8) If:

- (a) because of subsection (7) or any law of the Commonwealth, a State or a Territory, the native title holders have a procedural right that requires another person to notify them of the act; and
- (b) there is no registered native title body corporate, or there are no registered native title bodies corporate, in relation to the whole of the land or waters in the area concerned;  
then one way in which the person may give the required notification is by notifying, in the way determined, by legislative instrument, by the Commonwealth Minister for the purposes of this subsection the following that the act is to take place:
- (c) any representative Aboriginal/Torres Islander bodies for that part of the area concerned for which there is no registered native title body corporate;
- (d) any registered native title claimants in relation to land or waters in that part of the area concerned for which there is no registered native title body corporate.

Satisfying other procedural rights

(9) If:

- (a) because of subsection (7) or any law of the Commonwealth, a State or a Territory, the native title holders have a procedural right that requires another person to do any thing in relation to the native title holders; and
- (b) there is no registered native title body corporate, or there are no registered native title bodies corporate, in relation to the whole of the land or waters in the area concerned;  
then one way in which the person may give effect to the requirement is:
- (c) by doing the thing in relation to any registered native title claimant in relation to land or waters in that part of the area concerned for which there is no registered native title body corporate; or
- (d) if there are no such registered native title claimants--by ensuring that any representative Aboriginal/Torres Strait Islander bodies for that part of the area concerned for which there is no registered native title body corporate have an opportunity to comment on the doing of the act.

## **POLICY IMPLICATIONS**

### **4.1.7 Register of Public Roads**

## **FINANCIAL IMPLICATIONS**

Whilst the Shire will be legally required to indemnify the State of Western Australia, the DPLH and the Minister for Lands against any claims for compensation that may occur as a result of the road dedication, it is unlikely a claim for compensation will be made. In the event a claim for compensation is made, it is recommended the Shire advise the DPLH that it no longer wishes to pursue the proposed road dedication.

Once Eighty Mile Beach Road becomes dedicated, it will be the Shire's responsibility to maintain the road. Eighty Mile Beach Road has been on the Shire's road inventory database for some years, and as such, has been maintained by the Shire. Dedication of the road will not result in any additional maintenance costs to the Shire.



**RISK**

There is not considered to be any risk to the Shire from proceeding with the dedication.

**STRATEGIC IMPLICATIONS**

**Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:**

Realistic and sustainable land use strategies for the Shire within state and national frameworks and in consultation with the community

**Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:**

Affordable and equitable services and infrastructure

**VOTING REQUIREMENTS**

*Simple Majority*

**COUNCIL RESOLUTION:**  
**(REPORT RECOMMENDATION)**

**Moved: Cr C Mitchell**

**Seconded: Cr D Male**

***That Council:***

1. ***Indemnifies and keep indemnified the State of Western Australia, the Department of Planning, Lands and Heritage and the Minister for Lands and hold them harmless from and against all liabilities, obligations, costs, expenses or disbursements of any kind including, without limitation, compensation payable to any party under the Native Title Act 1993 (Cth) which may be imposed on, or incurred by the Indemnified Parties relating to or arising directly or indirectly from the dedication of what is referred to as Eighty Mile Beach Road as depicted on Deposited Plan 74375 and shown in Attachments 1 and 2 of this report, being:***
  - a) ***part Lot 1539 on Deposited Plan 69939 the subject of Pastoral Lease Wallal Downs, described as Crown Lease N050388 (shown as Lot 376 on Deposited Plan 74375);***
  - b) ***part Lot 56 on Deposited Plan 240321 and the subject of Reserve 9697 (shown as Lot 378 on Deposited Plan 74375); and***
  - c) ***unallocated Crown Land (shown as Lot 377 on Deposited Plan 74375).***
2. ***In the event of any claim for compensation, advise the Department of Planning, Lands and Heritage that the Shire no longer wishes to pursue the dedication of the Eighty Mile Beach Road as described above.***

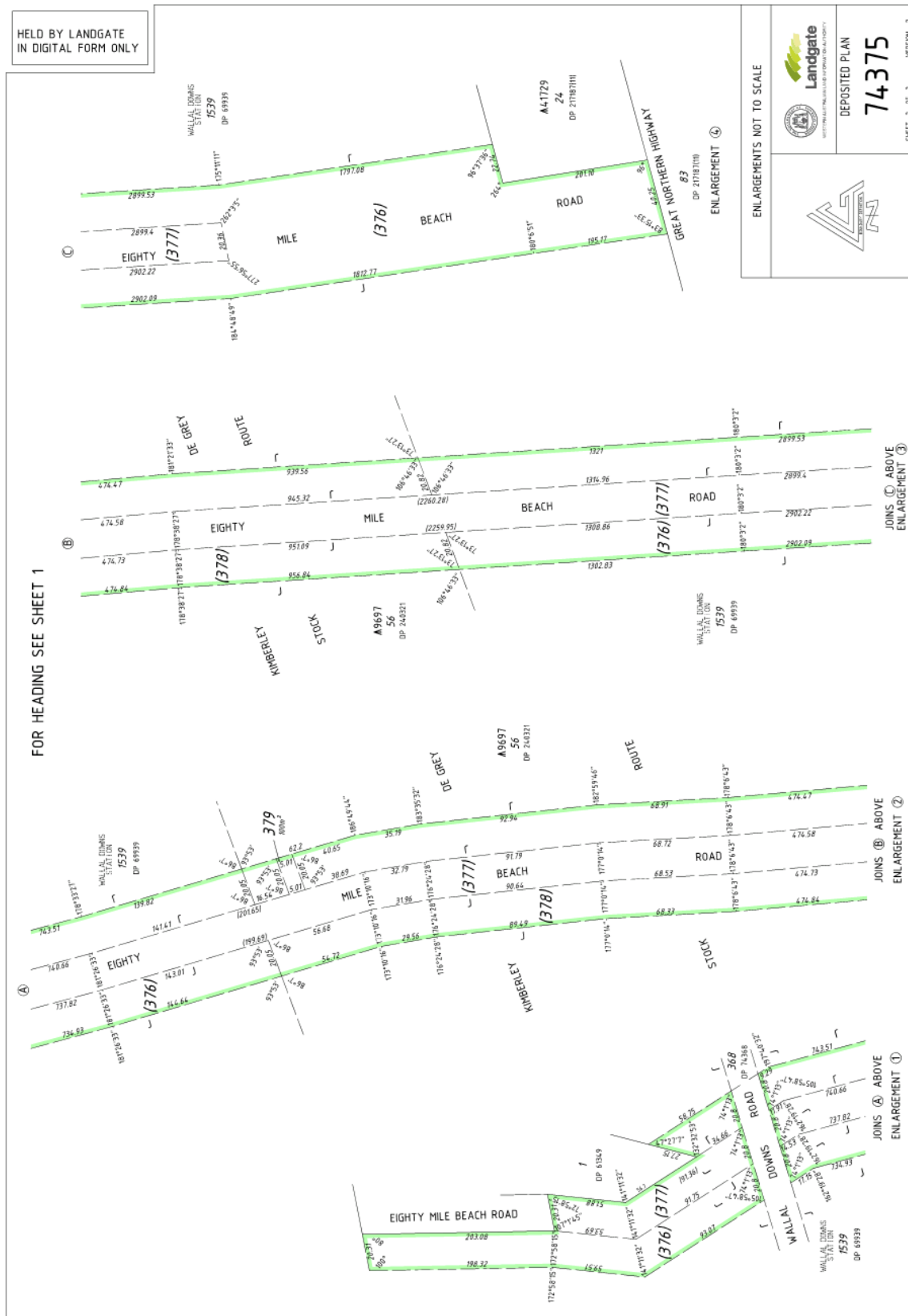
**CARRIED UNANIMOUSLY 7/0**

**Attachments**

1. Deposited Plan 74375

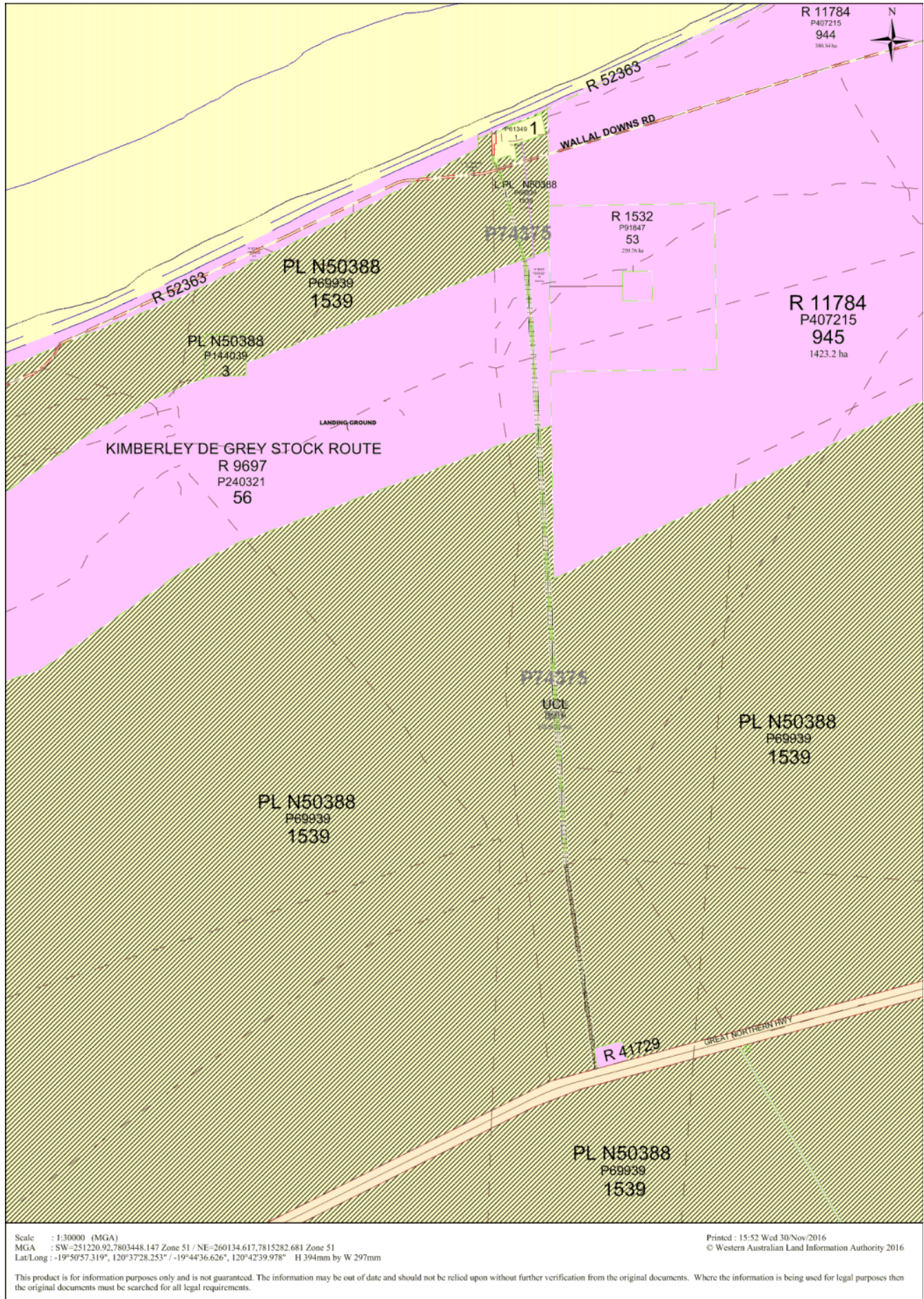
2. Eighty Mile Beach Road Overview

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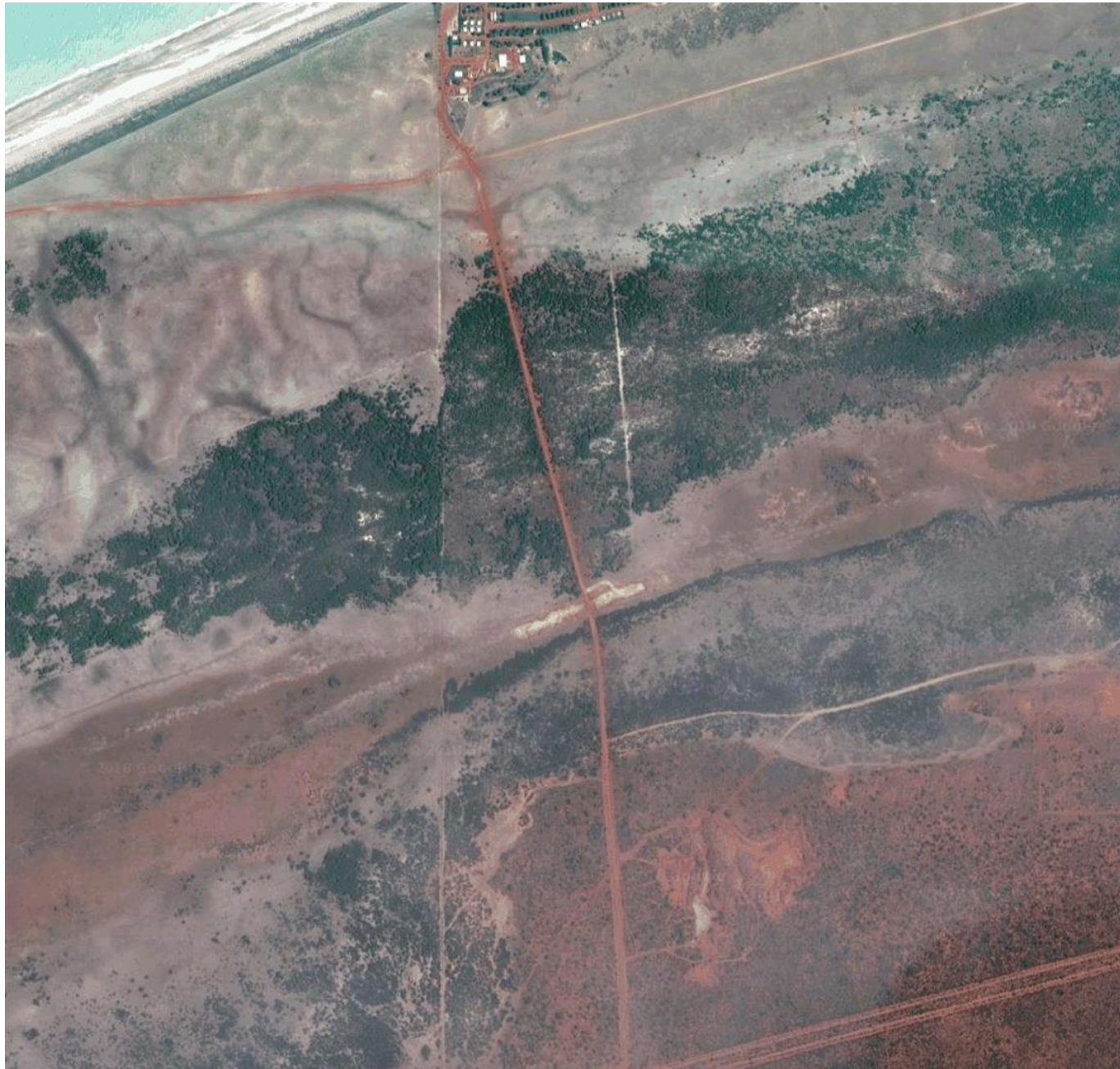


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## 9.2.2 UN-NUMBERED, UNALLOCATED CROWN LAND ADJOINING NITA DOWNS AND SHAMROCK STATIONS

<b>LOCATION/ADDRESS:</b>	UCL PIN 1011653, adjacent to Nita Downs and Shamrock Pastoral Stations
<b>APPLICANT:</b>	Department of Planning, Lands and Heritage
<b>FILE:</b>	SHA; NIT
<b>AUTHOR:</b>	Land Tenure Officer
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Director Development and Community
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	26 June 2018

**SUMMARY:** The Shire of Broome has received a request for comment from the Department of Planning, Lands and Heritage regarding a proposal to amalgamate a portion of Unallocated Crown Land (UCL) into an adjoining pastoral lease.

As delegation does not exist for officers to provide comment and as the proposed amalgamation covers a large area of land, the request for comment is being referred to Council for consideration.

This report recommends that the Shire supports the amalgamation of that portion of PIN 1011653 into an adjacent pastoral lease.

### BACKGROUND

#### Previous Considerations

Nil.

#### History

The Shire has received correspondence from the Department of Planning, Lands and Heritage (**DPLH**), seeking the Shire's comments on the proposed amalgamation of a portion of un-numbered, unallocated Crown Land (UCL) into one of the 2 adjoining pastoral leases, pursuant to section 87 of the *Land Administration Act 1997*. The un-numbered UCL can be referred to as a portion of PIN 1011653 and is identified in **Attachment 1** and **Attachment 2**.

The subject portion of PIN 1011653 is approximately 100,000 hectares and is adjacent to the Nita Downs (N050250) and Shamrock (N050066) Pastoral Leases as show on the plan in **Attachment 1**.

### COMMENT

Pastoral leases are administered under the *Land Administration Act 1997* by the Minister for Lands and the Pastoral Lands Board, having separate and specific powers.

Preliminary advice from the Pastoral Lands Board and the Department of Primary Industries and Regional Development (**DPIRD**) indicate the subject land is not viable as a standalone Pastoral Lease, and as such is being considered for amalgamation into an adjacent, established Pastoral Lease.

The DPLH will facilitate the proposed amalgamation of that portion of PIN 1011653 into one of the adjacent Pastoral Leases. The DPLH will undertake a selection process to identify the preferred proponent. Proponents will be required to submit a business case and management plan for consideration by the Pastoral Lands Board. The final decision will be made by the Minister for Lands.

The portion of PIN 1011653 proposed to be amalgamated into an adjacent Pastoral Lease is zoned 'General Agriculture', under the Shire's Local Planning Scheme No.6 (LPS6). A pastoral land use (which is defined as 'Agriculture-Extensive' under LPS6) is a permitted land use and the Scheme exempts any pastoral land and associated buildings from the need to obtain development approval.

With regards to the Local Planning Strategy, the subject land is identified as 'Cultural and Natural Resource Use'. The subject land falls within the 'Irrigation Investigation Area', which is an area supported by DPIRD and the Department of Water as potential irrigation areas suitable for broad scale horticulture.

Therefore, the Shire's planning framework supports the use of the subject land for pastoral purposes.

Based on the above and the desirability of having additional land available for agricultural activities in the Shire of Broome, it is recommended that Council support the amalgamation of that portion of PIN 1011653 as indicated on the plan in **Attachment 1** into one of the adjacent pastoral leases, being either Nita Downs or Shamrock Station.

## CONSULTATION

Department of Planning, Lands and Heritage

The Department of Planning, Lands and Heritage has consulted with the following parties:

- Pastoral Lands Board
- Department of Primary Industries and Regional Development
- Nita Downs Pastoral Station
- Shamrock Pastoral Station

## STATUTORY ENVIRONMENT

### Land Administration Act 1997

#### 87. Sale etc. of Crown land for amalgamation with adjoining land

(1) In this section —

**adjoining land** means the land referred to in subsection (2)(b) or (3)(b), as the case requires.

(2) Whenever the Minister considers that a parcel of Crown land is —

(a) unsuitable for retention as a separate location or lot, or for subdivision and retention as separate locations or lots, because of its geographical location, potential use, size, shape or any other reason based on good land use planning principles; but

(b) suitable for —



- (i) conveyance in fee simple to the holder of the fee simple; or
- (ii) disposal by way of lease to the holder of a lease granted by the Minister under this Act,

of land adjoining that parcel,

the Minister may, with the consent of that holder and on payment to the Minister of the price, or of the initial instalment of rent, as the case requires, agreed with that holder, by order convey that parcel in fee simple or lease that parcel to that holder and amalgamate that parcel with the adjoining land.

(3) If —

- (a) a parcel of land comprised in a road that is closed, whether under this Act or the repealed Act, is Crown land; and
- (b) part of the land through which that closed road passes or which it adjoins is taken under Part 9 for the purpose of a road to replace that closed road; and
- (c) as a result of that taking, the person holding the fee simple of, or a lease granted by the Minister under this Act in respect of, the adjoining land (the **landholder**) is entitled to compensation under that Part from the person who took that part (the **taker**),

the Minister may, with the consent of the landholder and the taker and on payment to the Minister of any price, or of any initial instalment of rent, as the case requires, agreed with the landholder, by order —

- (d) convey to the landholder in fee simple or lease to the landholder, as the case requires, by way of satisfaction or part satisfaction of the compensation payable to the landholder, so much of that parcel as is, in the opinion of the Minister, equivalent in value to the whole or the relevant part of that compensation; and
- (e) amalgamate the land so conveyed or leased with the adjoining land.

(4) When land has been conveyed or leased under subsection (3)(d), the taker must, if required by the Minister to do so, pay to the Minister forthwith the amount of the compensation in satisfaction of which that land has been so conveyed or leased.

(5) On the amalgamation under subsection (2) or (3) of the whole or part of a parcel of Crown land with the adjoining land —

- (a) that parcel or part becomes, if the adjoining land is —
  - (i) land held in freehold, part of the adjoining land and held in the same freehold; or
  - (ii) Crown land held under lease, part of the adjoining land and held under the same lease,

and, if the adjoining land is subject to any encumbrance, that parcel or part becomes subject to that encumbrance as if it had been part of the adjoining land when that encumbrance was created; and

- (b) the Registrar must alter the certificate of title or the certificate of Crown land title and the Register so as to show that that parcel or part forms part of the adjoining land.

(6) If the freehold or lease of the adjoining land is, at the time of the amalgamation of the adjoining land with the whole or part of a parcel of Crown land under subsection (2) or (3), in the course of being sold under a contract of sale and the purchaser under that contract consents —

- (a) the purchase price or consideration set out in that contract is to be taken to be increased by an amount equal to the unimproved value of that whole or part; and
  - (b) the conditions of that contract are taken to apply to that whole or part as if that whole or part had been part of the adjoining land when that contract was entered into.
- (7) Despite anything in subsection (6), that subsection does not affect the rights of any person in respect of a claim that has before the amalgamation referred to in that subsection been settled or decided.

101. Grant of pastoral lease, Minister's powers as to

- (1) The Minister may grant a lease (a **pastoral lease**) over any Crown lands in accordance with Part 6 and this Part.
- (2) Subject to this section, if land under a pastoral lease proposed to be granted includes improvements, the grant of the lease may be subject to the payment of a sale price.
- (3) Subsection (2) does not apply in relation to a grant or renewal of a lease offered under section 140.
- (4) The Minister must act under this section in consultation with the Board, which is to offer its advice on the setting of the sale price, conditions and procedures for any of the release processes, and the evaluation of applicants under section 102.
- (5) A pastoral lease must not be granted unless —
  - (a) the Board is satisfied that the land under the lease will be capable, when fully developed, of carrying sufficient authorised stock to enable it to be worked as an economically viable and ecologically sustainable pastoral business unit; or
  - (b) the lease is to be amalgamated with an adjoining pastoral lease; or
  - (c) the lease is to become, together with an adjoining pastoral lease or part of an adjoining pastoral lease, a pastoral business unit under section 142A, the creation of which has been approved under section 142A(1).

102. Public offers etc. of pastoral leases to be made before grant

- (1) Before granting a pastoral lease, the Minister must by advertisement in a daily newspaper circulating throughout the State —
  - (a) offer the pastoral lease for sale; or
  - (b) invite expressions of interest in the lease; or
  - (c) invite tenders for the lease; or
  - (d) offer the lease for auction.
- (2) An offer or invitation under this section may be withdrawn at any time, and another offer or invitation made at any time.
- (3) An application in response to an offer or invitation under this section must be in an approved form.

## POLICY IMPLICATIONS

Nil.

## FINANCIAL IMPLICATIONS

Nil.

## RISK

Nil.

## STRATEGIC IMPLICATIONS

**Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:**

Realistic and sustainable land use strategies for the Shire within state and national frameworks and in consultation with the community

**Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:**

Affordable land for residential, industrial, commercial and community use

Key economic development strategies for the Shire which are aligned to regional outcomes working through recognised planning and development groups/committees

## VOTING REQUIREMENTS

*Simple Majority*

### **COUNCIL RESOLUTION:** **(REPORT RECOMMENDATION)**

**Moved: Cr C Mitchell**

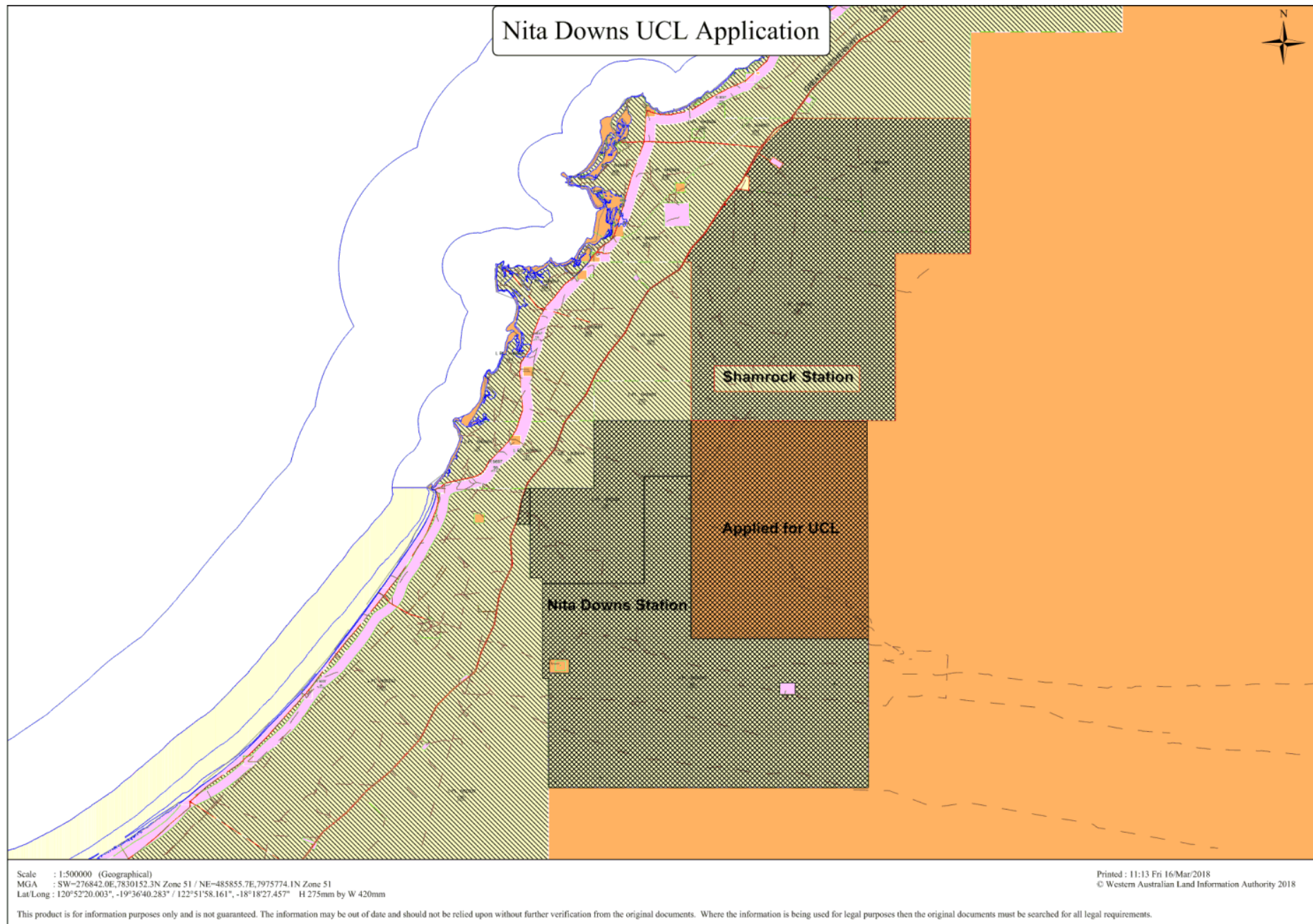
**Seconded: Cr W Fryer**

***That Council requests that the Chief Executive Officer advise the Department of Planning, Land and Heritage that it supports the proposed amalgamation of that portion of un-numbered, unallocated Crown Land shown in Attachment 1, into one of the adjacent pastoral leases, being Nita Downs Station (N050250) or Shamrock Station (N050066).***

**CARRIED UNANIMOUSLY 7/0**

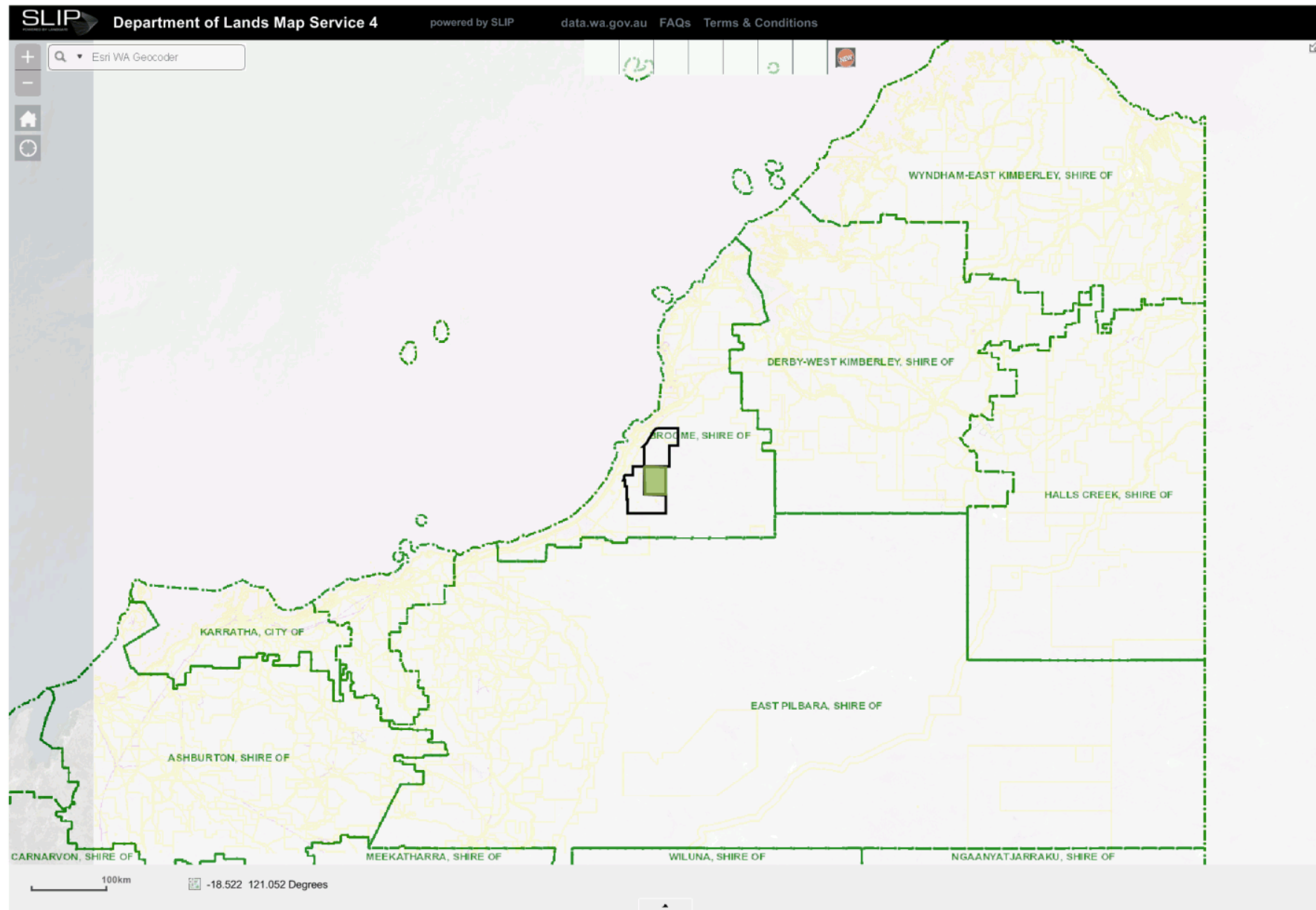
## Attachments

1. Portion of PIN 1011653 to be amalgamated into adjacent pastoral lease
2. Location of PIN 1011653



6/11/2018

Department of Lands Map Service 4



<https://maps.slip.wa.gov.au/dol/mapviewer/>

1/1

### 9.2.3 MODIFICATION TO PROPOSED SCHEME AMENDMENT NO.5 - CREATION OF 'COASTAL HAZARD RISK AREA' SPECIAL CONTROL AREA

<b>LOCATION/ADDRESS:</b>	Broome Townsite
<b>APPLICANT:</b>	Not Applicable
<b>FILE:</b>	LPS6/5
<b>AUTHOR:</b>	Strategic Planning Coordinator
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Manager Planning & Building Services
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	6 July 2018

**SUMMARY:** In March 2017 Council resolved to support an amendment to Local Planning Scheme No.6 (**LPS6**) to insert a Special Control Area (**SCA**) into the Scheme Maps to delineate areas within the townsite that are subject to coastal inundation and erosion hazard within a 100-year timeframe.

The amendment was forwarded onto the West Australian Planning Commission (**WAPC**) for determination. The WAPC considered the amendment and made its recommendation to the Minister for Planning.

The Minister for Planning has written to the Shire and required the amendment be modified to ensure consistency with State Planning Policy 2.6 – State Coastal Planning.

The required modifications were advertised for a period of 43 days pursuant to regulation 47(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015*. No submissions were received during this period.

It is recommended that Council support the modifications required by the Minister for Planning.

## BACKGROUND

### Previous Considerations

OMC 30 June 2016	Item 9.2.2
OMC 25 August 2016	Item 9.2.2
OMC 30 March 2017	Item 9.2.1
OMC 30 March 2017	Item 9.2.2
OMC 07 September 2017	Item 9.2.3

The Shire of Broome and its coastal engineering consultant have undertaken substantial coastal hazard risk management and adaptation planning for the Broome townsite in accordance with State Planning Policy 2.6 (**State Coastal Planning Policy**). Work completed to-date has identified coastal hazard risk and set out adaptation options to improve the townsite's resilience to extreme weather events and future sea level rise.

### Coastal Vulnerability Study (2016)

The first step of the coastal planning process was to prepare a Coastal Vulnerability Study (**CVS**) to understand potential future threats from coastal inundation, erosion, stormwater flooding and climate change. The Broome CVS was received by Council in June 2016 and



identified the portions of the Broome townsite that are at risk of coastal hazards, namely coastal inundation and erosion, within a 100-year planning timeframe.

#### Broome Townsite Coastal Hazard Risk Management Adaptation Plan (2017)

Building on the outcomes of the CVS, the Shire developed a Coastal Hazard Risk Management Adaptation Plan (**CHRMAP**) in accordance with the Department for Planning, Lands and Heritage (**DPLH**) Guidelines. The CHRMAP separates the coastline into 7 distinct coastal compartments based on geomorphological characteristics, coastal processes and geographical locations of interest, and sets out a recommended planning approach for each based on the Risk Management and Adaptation Hierarchy.

As part of the wider adaptation options, the CHRMAP recommends that the Shire develop a SCA to delineate the areas vulnerable to coastal hazard risk over 100-year timeframe and develop a Local Planning Policy help guide development within this area.

#### Local Planning Scheme No. 6 Amendment No. 5 – Coastal Hazard Risk Area Special Control Area

In March 2017 Council resolved to support the proposed inclusion of a 'Coastal Hazard Risk Area' SCA into LPS6. The purpose of the SCA is to delineate areas of Broome townsite that will be required to undertake coastal hazard risk management and adaptation planning (**Adaption Planning**) prior to undertaking development.

The amendment was forwarded onto the WAPC for determination. The WAPC considered the amendment and made its recommendation to the Minister for Planning.

The Minister for Planning has written to the Shire and requested the amendment be modified to ensure consistency with State Coastal Planning Policy (see **Attachment No.1**).

#### **COMMENT**

The Minister for Planning has directed the Shire of Broome to modify and advertise the amendment in accordance with Regulation 56 of the *Planning and Development Act 2005* (see **Attachment No.1**). A list of modifications outlined by the Minister and officers' comments are provided below:

Minister's Direction:

**Delete point 2 of the proposed amendment text and replace with the following:**

**2. Inserting a new Clause 5.2.9 as follows:**

#### **5.2.9 Coastal Hazard Risk Area (SCA9)**

##### **5.2.9.1 Objectives:**

- a) To ensure land in the coastal zone is continuously provided for coastal foreshore management, public access, recreation and conservation.**
- b) To ensure public safety and reduce risk associated with coastal erosion and inundation.**
- c) To avoid inappropriate land use and development of land at risk from coastal erosion and inundation.**

- d) To ensure land use and development does not accelerate coastal erosion or inundation risks: or have a detrimental impact on the functions of public reserves.**
- e) To ensure that development addresses the Broome Townsite Coastal Hazard Risk Management and Adaptation Plan prepared in accordance with State Planning Policy No. 2.6 State Coastal Planning Policy (as amended) and any relevant local planning policy prepared in accordance with this Scheme.**

#### **5.2.9.2 Additional Provisions**

- (a) Notwithstanding the provisions of Clause 5.1.3. development approval is not required within SCA9 for the following development, if such development is otherwise exempt from requiring development approval under the Scheme:**
  - i. Temporary or non-permanent structures not used for human habitation;**
  - ii. Extensions to an existing single, grouped or multiple dwelling where the gross floor area of the proposed extension is no more than 50m<sup>2</sup>; and**
  - iii. A change of use to a 'P' use where no new structures are proposed.**

#### **Officer Comment:**

The Minister's direction provides greater detail in terms of the proposed objectives of the Coastal Hazard Risk Area. The objectives are consistent with the 'principles' set out in the DPLH's Draft Planned or Managed Retreat Guidelines (2017) and do not materially affect the intent of the original SCA.

The list of exemptions is consistent with the earlier scheme amendment and was previously supported by Council. These exemptions will only apply in circumstances where development is otherwise exempt from requiring approval under LPS6.

Please note that the local planning policy (**LPP**) referenced above is in the process of being prepared. A draft LPP has been referred to the DPLH for review and it is anticipated that the draft LPP will be workshopped with Council in July 2018 and presented to Council in August 2018 to adopt for the purposes of seeking public comment.

#### **Minister's Direction:**

**Modify point 3 of the amendment text to apply the extent of the SCA9 boundary to align with the 7 metre Australian Height Datum line north of the China Town area and around Dampier Creek, and modify the scheme amendment maps in accordance with the attached plan.**

#### **Officer Comment:**

The original SCA boundary north of Chinatown and around Dampier Creek was determined based on the impact of a 1-in-500 year storm surge inundation event and a 1-in-100-year stormwater run-off event occurring simultaneously in 2110 planning timeframe. The proposed modification to remove the impact of stormwater runoff is consistent with the policy provisions the State Coastal Planning Policy, which only considers storm surge inundation.

The likelihood of an extreme storm surge and rainfall event occurring simultaneously is heightened by the nature of cyclonic conditions, however it is considered that catering for a 1-in-500-year storm surge event for 2110 (100 year planning timeframe) will provide



sufficient risk management and balance the need for economic development with future coastal hazard risk.

Minister's Direction:

***Amend the scheme maps and realign the SCA4 boundary so as not to overlap with the SCA9 boundary.***

Officer Comment:

The modification is supported as delineating the two SCA areas will reduce uncertainty as to which development control provision applies. The SCA9 (Coastal Hazard Risk Area) boundary is to be aligned to the 7m Australian Height Datum and will supersede any portion of SCA4 (Flood Prone Land) that is overlapped. A copy of the revised SCA boundary is included in **Attachment No.2**. A list of properties located within in the revised SCA9 boundary is included in **Attachment No.4**.

### Summary

It is considered that the required modifications provide greater alignment to DPLH's State Coastal Planning Policy and the Draft Managed or Planned Retreat Guidelines, and do not materially affect the intent of the SCA. It is therefore recommended that Council support the Scheme Amendment with required modifications and forward it to the WAPC and the Minister for Planning for final approval. A copy of the original scheme amendment report with the Minister for Planning's modifications is included in **Attachment No. 3**.

### **CONSULTATION**

The Minister for Planning has determined that the modifications are significant and has directed the Shire to advertise the modifications in accordance with the provisions of Part 5, Division 3 of the *Planning and Development (Local Planning Scheme) Regulations 2015* being no less than 42 days advertising and 60 days to consider submission and resubmit documentation to the WAPC.

The modification was advertised for a period of 43 days, including:

- Letters to landowners of newly affected properties;
- Public notice included the Broome Advertiser Newspaper on 24 May 2018;
- Display of a copy of the notice in the Shire Administration Office, Broome Public Library and on the Shire website;
- A public notice at the front of the Administration Office and at the Library.

Advice from the DPLH identified that it was only necessary to contact properties in the SCA that were not included in the initial scheme amendment process. The revised SCA area included 18 additional properties and the property owners were all given the opportunity to comment during the submission period.

No submissions were received at the close of public advertising.

### **STATUTORY ENVIRONMENT**

*Planning and Development (Local Planning Schemes) Regulations 2015 Part 5 Division 4*

56. Minister or authorised person may direct modifications to standard amendment be advertised

- (1) Before a decision is made under section 87 of the Act, the Minister or an authorised person may direct the local government to advertise modifications to a standard amendment to a local planning scheme if —
  - (a) the local government proposes, or the Commission recommends, that the amendment that was advertised under regulation 47(2) be modified; and
  - (b) the Minister or authorised person is of the opinion that the modification is significant.
- (2) The direction must include details of the process to be followed in respect of the advertisement including timeframes for —
  - (a) the making and consideration of submissions on the modifications; and
  - (b) providing recommendations to the Minister or authorised person following the advertisement.
- (3) If a local government is given a direction under subregulation (1) the local government must advertise the modification to the amendment to the local planning scheme as directed by the Minister or authorised person.

## **POLICY IMPLICATIONS**

### **State Planning Policy 2.6- State Coastal Planning**

#### **5.5 Coastal hazard risk management and adaptation planning**

- (i) Adequate coastal hazard risk management and adaptation planning should be undertaken by the responsible management authority and/or proponent where existing or proposed development or landholders are in an area at risk of being affected by coastal hazards over the planning timeframe. Coastal hazard risk management and adaptation planning should include as a minimum, a process that establishes the context, vulnerability assessment, risk identification, analysis, evaluation, adaptation, funding arrangements, maintenance, monitoring and review, and communicate and consult.
- (ii) Where a coastal hazard risk is identified it should be disclosed to those likely to be affected. On consideration of approval for subdivision and/or development current and/or future lot owners should be made aware of the coastal hazard risk by providing the following notification on the certificate on title: **VULNERABLE COASTAL AREA** –This lot is located in an area likely to be subject to coastal erosion and/or inundation over the next 100 years.
- (iii) Where risk assessments identify a level of risk that is unacceptable to the affected community or proposed development, adaptation measures need to be prepared to reduce those risks down to acceptable or tolerable levels. Adaptation measures should be sought from the following coastal hazard risk management and adaptation planning hierarchy on a sequential and preferential basis:

- (1) **Avoid** the presence of new development within an area identified to be affected by coastal hazards. Determination of the likely consequences of coastal hazards should be done in consideration of local conditions and in accordance with the guidelines provided in Schedule One.
- (2) **Planned or Managed Retreat** or the relocation or removal of assets within an area identified as likely to be subject to intolerable risk of damage from coastal hazards over the planning time frame.
- (3) If sufficient justification can be provided for not avoiding development of land that is at risk from coastal hazards then **Accommodation** adaptation measures should be provided that suitably address the identified risks. Such measures would involve design and/or management strategies that render the risks from the identified coastal hazards acceptable.
- (4) Where sufficient justification can be provided for not avoiding the use or development of land that is at risk from coastal hazards and accommodation measures alone cannot adequately address the risks from coastal hazards, then coastal **Protection** works may be proposed for areas where there is a need to preserve the foreshore reserve, public access and public safety, property and infrastructure that is not expendable.

#### 5.11 Precautionary principle

- (i) Where there are threats of serious or irreversible environmental damage, lack of full scientific certainty should not be used as a reason to postpone measures to prevent environmental degradation.
- (ii) The onus is on any proponent to show that development does not pose any likelihood of serious or irreversible harm to the environment.
- (iii) If the proponent cannot demonstrate there is not a likelihood of such harm, the onus is on the development proponent to show that the harm can be managed.

#### **Draft or Managed Retreat Guidelines 2017**

##### *Principles*

- a) To ensure land in the coastal zone is continuously provided for coastal foreshore management, public access, recreation and conservation.
- b) To ensure public safety and reduce risk associated with coastal erosion and inundation.
- c) To avoid inappropriate land use and development of land at risk from coastal erosion and inundation.
- d) To ensure land use and development does not accelerate coastal erosion or inundation risks; or have a detrimental impact on the functions of public reserves.

#### **FINANCIAL IMPLICATIONS**

Nil.

#### **RISK**

By undertaking the CVS the Shire recognised that coastal hazards are an ongoing risk which need to be recognised, evaluated and ultimately managed. Risk identification in

the CVS was undertaken in accordance with the State Coastal Planning Policy and the precautionary principle, which minimises the risk of future liability to the Shire. The preparation and adoption of the Broome townsite CHRMAP further reduces this risk by providing a series of targeted actions, including the incorporation of a SCA, that can be undertaken to manage or adapt to the identified risks.

Notwithstanding this, a risk of future liability to the Shire remains should it fail to take into account the outcomes of the CVS in making planning decisions. The proposed SCA will reduce the chance of this occurring as it will ensure that areas at risk of coastal hazards under the CVS are clearly identified to Shire staff, Councillors, landowners and community members through LPS6. The SCA will provide a trigger for those undertaking and assessing development that the recommendations of the CHRMAP must be taken into account.

It is noted that the proposed SCA captures all properties that will be impacted by coastal hazards as defined by the State Coastal Planning Policy, and does not differentiate between levels of risk. For instance, some properties in the SCA may be subject to over 1 metre of coastal inundation, as well as the risk of erosion, whilst others may be subject to minor inundation as a storm surge event, with minimal depth of flooding lasting for a short duration. The CHRMAP consider the variations in risk likelihood and consequence in more detail.

## **STRATEGIC IMPLICATIONS**

### **Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:**

A healthy and safe environment

### **Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:**

Realistic and sustainable land use strategies for the Shire within state and national frameworks and in consultation with the community

A built environment that reflects tropical climate design principles and

A natural environment for the benefit and enjoyment of current and future generations

A preserved, historical and cultural heritage of Broome

### **Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:**

Affordable and equitable services and infrastructure

### **Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:**

Sustainable and integrated strategic and operational plans

Responsible resource allocation

Effective community engagement

**VOTING REQUIREMENTS***Simple Majority***COUNCIL RESOLUTION:**  
**(REPORT RECOMMENDATION)****Moved: Cr C Mitchell****Seconded: Cr M Fairborn****That Council:**

- 1. Supports Amendment No. 5 to Local Planning Scheme No.6 with modifications as directed by the Minister for Planning in accordance with regulation 56 and 50 (3) of the Planning and Development (Local Planning Schemes) Regulations 2015.**
- 2. In accordance with regulation 53 (1) of the Planning and Development (Local Planning Schemes) Regulations 2015, provides the Western Australian Planning Commission with a copy of:**
  - (a) the advertised amendment together with modifications;**
  - (b) a copy of the Council resolution; and**
  - (c) a copy of the proposed mapping changes.**
- 3. Forwards the amendment documentation to the Western Australian Planning Commission and the Minister for Planning in accordance with regulation 53 (1) of the Planning and Development (Local Planning Schemes) Regulations 2015.**

**CARRIED UNANIMOUSLY 7/0****Attachments**

1. Minister for Planning Modifications
2. Revised Special Control Area Mapping
3. Scheme Amendment Report
4. Properties Included in the Revised SCA9 Boundary



Doc No: 1180320-138670  
File(s): LPS6/5  
Date: 20 MAR 2018

Your ref: LPS6/5  
Our ref: TPS/1821  
Enquiries: Gary James

Chief Executive Officer  
Shire of Broome  
PO Box 44  
Broome WA 6725

Transmission via electronic mail to: [shire@broome.wa.gov.au](mailto:shire@broome.wa.gov.au)

Dear Sir

**LOCAL PLANNING SCHEME NO. 6 - AMENDMENT NO. 5**

I refer to your letter dated 5 April 2017 regarding Amendment No.5.

The WAPC has considered the amendment and submitted its recommendation to the Minister in accordance with section 87(1) of the *Planning and Development Act 2005* (the Act).

The Minister has required the amendment to be modified in the manner specified in the attached schedule of modifications and has directed that the amendment be advertised in accordance with regulation 56 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, subject to the following:

The modifications are significant and directs the local government to advertise the modifications in accordance with provisions of Part 5, Division 3 of the *Planning and Development (Local Planning Scheme) Regulations 2015* being no less than 42 days advertising and 60 days to consider submissions and resubmit documentation to the Western Australian Planning Commission for consideration by the Minister for Planning.

Please direct any queries about this matter to Gary James on 6551 9350 or [Gary.James@planning.wa.gov.au](mailto:Gary.James@planning.wa.gov.au).

Yours sincerely

Kerrine Blenkinsop  
Secretary  
Western Australian Planning Commission

20/03/2018



Postal address: Locked Bag 2506 Perth WA 6001 Street address: 140 William Street Perth WA 6000 Tel: (08) 6551 8002  
Fax: (08) 655 19001 Email: [info@dph.wa.gov.au](mailto:info@dph.wa.gov.au) Web: [www.dph.wa.gov.au](http://www.dph.wa.gov.au)

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## SHIRE OF BROOME

### LOCAL PLANNING SCHEME NO. 6 - AMENDMENT NO. 5

#### SCHEDULE OF MODIFICATIONS

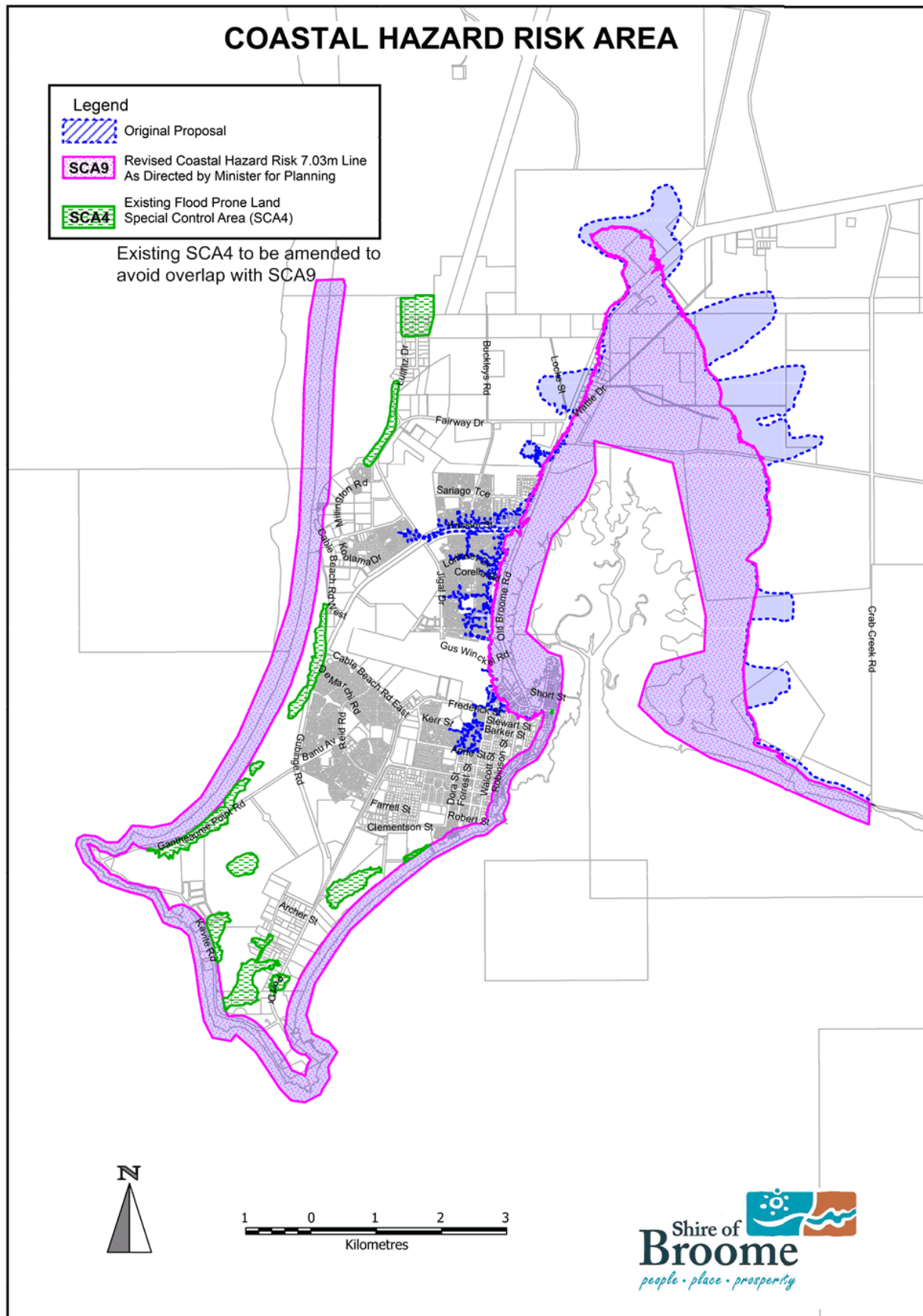
1. In point 1, modify scheme reference from clause 6.1.1 to clause 5.1.1.
2. Delete point 2 of the proposed amendment text and replace with the following:
  2. Inserting a new Clause 5.2.9 as follows:
    - 5.2.9 Coastal Hazard Risk Area (SCA9)
      - 5.2.9.1 Objectives:
        - (a) To ensure land in the coastal zone is continuously provided for coastal foreshore management, public access, recreation and conservation.
        - (b) To ensure public safety and reduce risk associated with coastal erosion and inundation.
        - (c) To avoid inappropriate land use and development of land at risk from coastal erosion and inundation.
        - (d) To ensure land use and development does not accelerate coastal erosion or inundation risks; or have a detrimental impact on the functions of public reserves.
        - (e) To ensure that development addresses the Broome Townsite Coastal Hazard Risk Management and Adaptation Plan prepared in accordance with State Planning Policy No. 2.6 State Coastal Planning Policy (as amended) and any relevant local planning policy prepared in accordance with this Scheme.
      - 5.2.9.2 Additional Provisions
        - (a) Notwithstanding the provisions of Clause 5.1.3, development approval is not required within SCA9 for the following development, if such development is otherwise exempt from requiring development approval under the Scheme:
          - i. temporary or non-permanent structures not used for human habitation;
          - ii. extensions to an existing single, grouped or multiple dwelling where the gross floor area of the proposed extensions is no more than 50m<sup>2</sup>; and
          - iii. a change of use to a 'P' use where no new structures are proposed.
3. Modify point 3 of the amendment text to apply the extent of the SCA9 boundary to align with the 7 metre Australian Height Datum line north of the China Town area and around Dampier Creek, and modify the scheme amendment maps in accordance with the attached plan.
4. Insert point 4 stating:

*Amend the scheme maps and realign the SCA4 boundary so as not to overlap with the SCA9 boundary.*









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# Amendment No 5 to LPS6

## Creation of a 'Coastal Hazard Risk Area' Special Control Area (SCA)

**PLANNING AND DEVELOPMENT ACT 2005**  
**RESOLUTION DECIDING TO AMEND A LOCAL PLANNING SCHEME**  
**SHIRE OF BROOME**  
**LOCAL PLANNING SCHEME NO. 6**  
**AMENDMENT NO. 5**

RESOLVED that the Council, in pursuance of Section 75 of the Planning and Development Act 2005, amend the Shire of Broome Local Planning Scheme No 6 by:

1. Amending Clause 6.1.1 to insert subclause ix. as follows:
  - ix. *Coastal Hazard Risk Area (SCA9)*
2. Inserting a new Clause 6.2.9 as follows:
  - 6.2.9 *Coastal Hazard Risk Area (SCA9)*
    - 6.2.9.1 *Objective:*

*To ensure new development adequately considers the risk of coastal hazards.*
    - 6.2.9.2 *The provisions of this SCA9 do not apply where a development is proposed on land entirely outside the mapped SCA9 extent, even if a portion of the lot upon which the development is proposed is included.*
    - 6.2.9.3 *Coastal hazard risk management and adaptation planning is required to be undertaken for all new development within SCA9 in accordance with State Planning Policy 2.6 and any endorsed local planning policy, to the satisfaction of the local government, prior to the granting of development approval.*
    - 6.2.9.4 *Notwithstanding the provisions of Clause 6.1.3, development approval is not required within SCA9 for the following development, if such development is otherwise exempt from requiring development approval under the Scheme:*
      - (a) *temporary or non-permanent structures not used for human habitation;*
      - (b) *extensions to an existing single, grouped or multiple dwelling where the gross floor area of the proposed extensions is no more than 50m<sup>2</sup>; and*
      - (c) *a change of use to a 'P' use where no new structures are proposed.*
    - 6.2.9.5 *The local government may refuse to support coastal hazard risk management and adaptation planning proposals where it is considered*

*the proposal will lead to adverse impacts on the occupiers or users of the development, the inhabitants of the locality, the functionality of any reserve in the locality or the likely future development of the locality.*

3. Amending the Scheme Maps by:

- a) Inserting a new Special Control Area in the legend, to be labelled 'SCA9 – Coastal Hazard Risk Area (See Scheme Text)'
- b) Inserting SCA9 on Maps 10, 23, 24, 27, 28, 29, 30, 31, 32 and 33.

This Amendment is a standard amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

- a) It is consistent with the Shire's Local Planning Strategy, particularly the provisions in Section 2.4.12 – Natural Resource and Environment Management.
- b) It is consistent with State Planning Policy 2.6; and
- c) It will have minimal impacts on land in the scheme area that is not subject to the amendment.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2016

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

FILE NO.

LPS6/5

**PROPOSAL TO AMEND A LOCAL PLANNING SCHEME**

- |    |  |  |
|----|--|--|
| 1) | <b>LOCAL AUTHORITY</b>                         | SHIRE OF BROOME  |
| 2) | <b>DESCRIPTION OF TOWN<br/>PLANNING SCHEME</b> | LOCAL PLANNING SCHEME NO.6   |
| 3) | <b>TYPE OF SCHEME</b>                          | LOCAL PLANNING SCHEME  |
| 4) | <b>SERIAL NUMBER OF AMENDMENT</b>              | AMENDMENT NO. 5  |
| 5) | <b>PURPOSE</b>                                 | TO CREATE A SPECIAL CONTROL AREA<br>TO IDENTIFY AREAS OF THE BROOME<br>TOWNSITE THAT ARE SUBJECT TO THE<br>RISK OF COASTAL HAZARDS |

## AMENDMENT REPORT

### 1.0 Purpose

The amendment seeks to insert a new Special Control Area into Local Planning Scheme No. 6 to identify areas in the townsite of Broome that are considered to be at risk of coastal hazards over a planning timeframe of 100 years in accordance with State Planning Policy 2.6, based on the outcomes of the Broome Coastal Vulnerability Study Final Report (Cardno 2015). The SCA delineates which areas of Broome will be required to undertake coastal hazard risk management and adaptation planning (Adaptation Planning) prior to undertaking development.

### 2.0 Background

In 2013 the Shire of Broome commissioned a Coastal Vulnerability Study (CVS) for the townsite of Broome. The extents of the study area for the CVS are shown in Figure 1.



Figure 1 – Broome Townsite Coastal Vulnerability Study Extents



The aim of the CVS was to investigate the combined potential impacts of storm surge, coastal inundation, tidal movement, shoreline stability, stormwater drainage and the interactions of surface and groundwater on the townsite of Broome.

To achieve this, the Shire's appointed consultants undertook the following scope of work. The components shown in bold are relevant to this Scheme Amendment.

1. *Development and ground-truthing of a 3D contour model of the study area including the drainage network.* This entailed flying a LiDAR survey and resulted in the production of a 1m gridded digital terrain model and 0.5m contours.
2. **Storm tide and coastal inundation assessment.** This involved development of a model to determine the extreme peak steady water levels for different return periods and development of near-shore design wave parameters for future wave run-up estimates.
3. **Hydraulic assessment.** This involved the development of a model to incorporate storm tide and surface water run-off processes and volumes.
4. *Hydro-geological assessment.* This involved an assessment of the interaction between surface water and ground water, including gaining information about the salt water wedge.
5. **Shoreline stability assessment.** This involved an assessment of coastal processes, including sediment transport, to determine shoreline changes over a 100 year planning timeframe in order to develop hazard lines. It included development of a cross-shore sediment transport model.
6. *Geographic Information System mapping and associated 3D models and datasets of the above components.*

The final CVS was endorsed by a Steering Committee comprised of technical experts from the Departments of Water, Transport and Planning and was received by Council in June 2016. It identified that areas of the Broome townsite are at risk of coastal hazards, specifically coastal inundation and erosion, in the period to 2110.

The Shire has also appointed consultants (Baird Australia) to prepare a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) for the Broome townsite based on the outcomes of the CVS. This work has commenced. This amendment will identify the areas of Broome where the Broome Townsite CHRMAP will ultimately apply.

Due to size, the full CVS technical report has not been provided as part of this amendment, however an electronic copy can be obtained if required from: <http://www.broome.wa.gov.au/Building-Development/Major-Projects/Broome-Townsite-Coastal-Hazard-Risk-Management-and-Adaptation-Plan-CHRMAP>

## **2.1 Identification of Coastal Erosion Risk**

The Shoreline Stability Assessment in the CVS was undertaken to calculate a coastal foreshore reserve width required to accommodate the parts of Broome considered likely to be impacted by coastal erosion over 100 years, using the methodology established in SPP2.6. This requires consideration of present day erosion, historic shoreline movement and sea level rise.

Different methodologies were employed to calculate the different erosion distances, including:

- current risk of storm erosion (S1) – selected beach profile modelling;
- historic shoreline movement (S2) – analysis of historical aerial photography to establish shoreline changes; and
- allowance for erosion caused by sea level rise (S3) – default distance, an allowance for 90m of shoreline recession based on a vertical sea level rise of 0.9m to 2110; and
- uncertainty allowance of 0.2m per year.

To complete the beach profile modelling, the consultants separated the study area into eight coastal compartments representative of beach types within the area and then ran the model for a 1 in 100 year ARI event for each compartment to determine the level of acute erosion that would be experienced in such an event. This is consistent with Clause 5 – Definition of the Storm Event of Schedule 1 of SPP 2.6 which states

*The storm event for erosion and accretion should be based on ocean forces and coastal processes which have a one percent or one-in-one hundred probability of being equalled or exceeded in any given year over the planning timeframe.*

The shoreline compartments are set out in Figure 2 below.

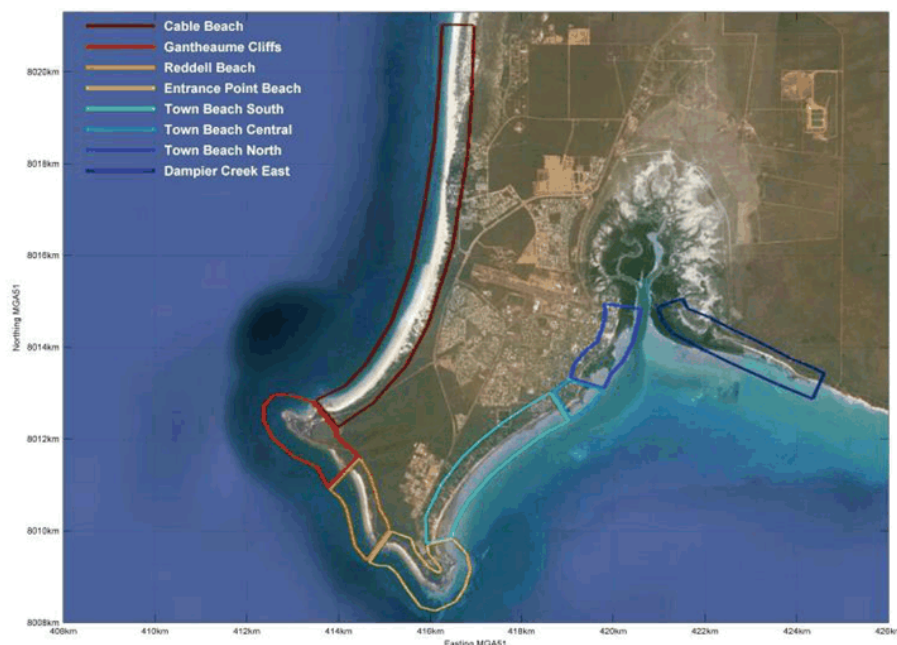


Figure 2 – Shoreline Compartments, CVS (Cardno, 2015)

To establish the historic shoreline movement, the consultants analysed eight aerial datasets from 1949 to 2012 and measured the relative change in shoreline position between each survey period. The consultants further produced hazard lines based on S1 + S2 + S3 and an allowance for uncertainty (specified in SPP2.6 at 0.2m a year) for the present day, 2040, 2070 and 2110 return periods. The red line in Figure 3, below, sets out the hazard line for 2110.



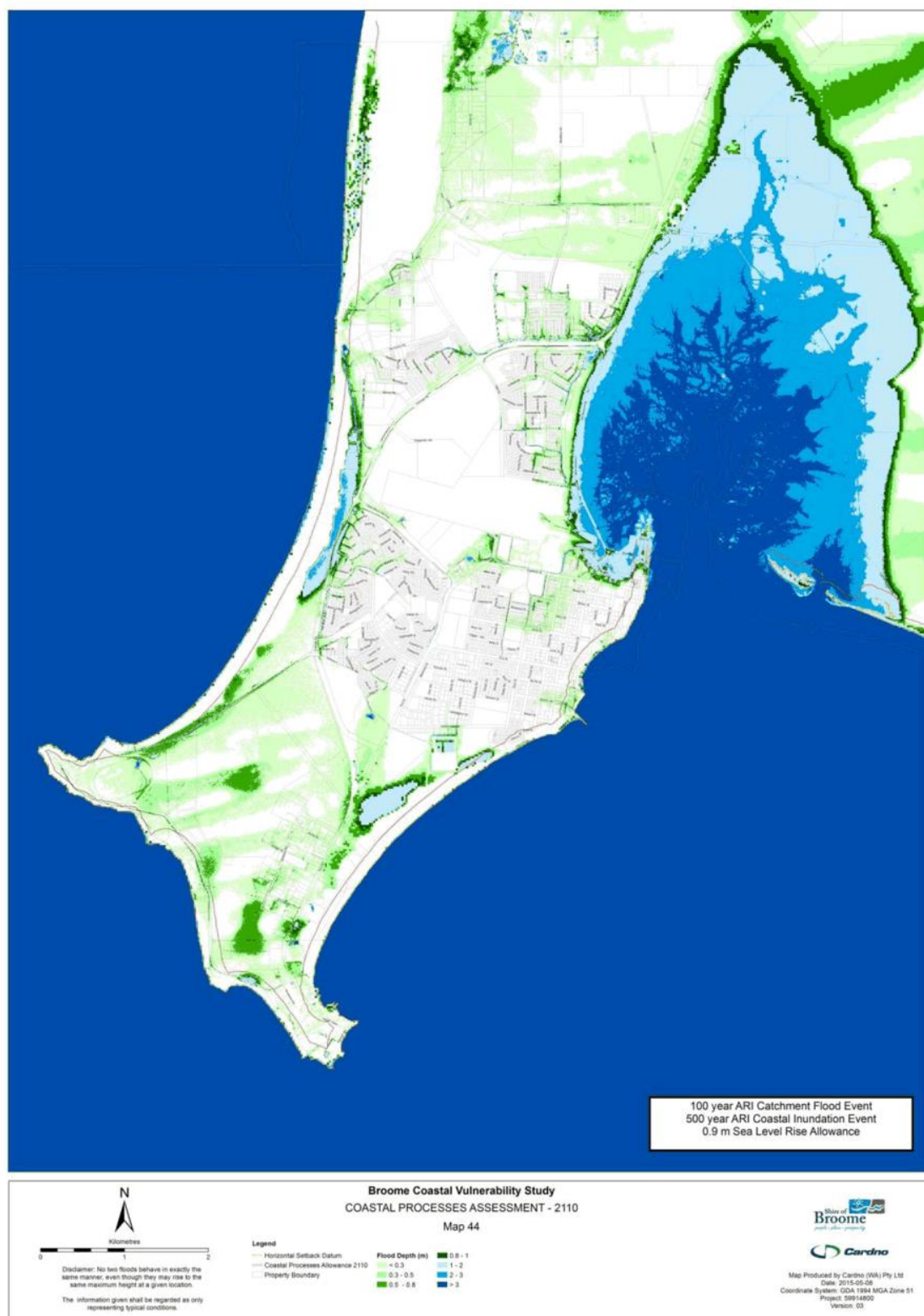


Figure 3 – Coastal Processes Assessment, 2110 (Cardno 2015)

As is evident from Figure 3, the CVS did not include a shoreline compartment for Dampier Creek. To determine the erosion risk in this compartment, the consultants engaged for the CHRMAP undertook a separate assessment. This is discussed in the Technical Note in Appendix 1, and has been supported by the Department of Transport. Through this process the CHRMAP consultants also refined the coastal compartments, as shown in Figure 4 and described in Table 1, below.



Figure 4 – Shoreline Compartments, CHRMAP Issues Paper (Baird Australia, 2016)

Coastal Compartment	Coast Type	Shoreline Classification (SPP2.6)	Shoreline (CVS)	Description
Cable Beach	Open Ocean	Sandy Coast		Sandy Coast. Wide beach backed by barrier dunes with topographic relief typically above 16m AHD.
Gantheaume Cliffs	Open Ocean	Rock		Rock Cliffs. Composed of highly jointed and

Coastal Compartment	Coast Type	Shoreline Classification (SPP2.6)	Shoreline Description (CVS)
			discontinuous rock cliffs, 12 to 14m AHD overlain by Pindan sand.
Reddell Beach	Open Ocean	Mixed Sandy and Rocky	Fine sand overlaying outcrops of Broome sandstone. Backed by soft pindan cliffs interspersed with harder sandstone with topographic relief 12 to 14m AHD.
Entrance Point	Open Ocean / Semi-Protected Embayment	Mixed Sandy and Rocky	Rocky promontory of resistant Broome formation overlain with Pindan sand. Topographic relief generally 12 to 14 m AHD.
Town Beach South (renamed as 'Simpson's Beach')	Semi-Protected Embayment	Mixed Sandy and Rocky	Pindan sand overlying harder cretaceous bedrock, backed by Pindan cliffs and vegetated sand dunes to 20 m AHD south and lowering to 12 m AHD on eastern side.
Town Beach North (comprises 'Town Beach Central' and southern portion of 'Town Beach North')	Semi-Protected Embayment	Mixed Sandy and Rocky	Large rock groyne at crest level approximately 6 m AHD, divides the beach. South of groyne a gently sloping sandy beach is present, with development areas on fore dune. North of groyne, sand and silt shoreline, beach face above MHWS is steeply sloping Pindan sand cliffs at 6 m to 8 m AHD. At the northern limit, narrow sandy beach fronted by significant mangrove assemblages.
Broome Town Centre	Semi-Protected Embayment Fully-Protected Mangrove	Coastal lowlands	High dune on embayment side leading north into extensive mangroves which front onto narrow steep beaches. Various forms of coastal and flooding protection present along shoreline.
Dampier Creek Inner	Fully-Protected Mangrove	Coastal lowlands	Estuarine area with mangrove cover and extensive tidal flats.
Dampier	Fully-Protected	Coastal lowlands,	Mangrove areas on the

Coastal Compartment	Coast Type	Shoreline Classification (SPP2.6)	Shoreline (CVS) Description
Creek East	Mangrove, Semi-Protected Embayment	Mixed sandy and rocky	west, moving through low lying beach barrier dunes fronting estuarine areas heading to the east, with well vegetated Pindan sand cliffs overlying occasional crops of Broome formation sandstone.

Table 1 – Description of Coastal Compartments, CHRMAP Issues Paper

The hazard lines for each compartment for the 2110 climate scenario have been used as the basis for the proposed Special Control Area. Where ocean inundation extends further landward of the hazard line, the SCA has been modified to incorporate these areas, which is discussed in the subsequent section.

## 2.2 Identification of Coastal Inundation Risk

To identify coastal inundation risk in the CVS, particularly the impacts of storm tide, the consultants adopted an integrated wind field, wave and hydrodynamic modelling system to simulate coastal water levels associated with cyclone conditions (wind and pressure fields, surface waves, tide forcing and response). The model was calibrated using observed data from six historical cyclone events in Broome.

The consultants then used the 'Monte Carlo procedure' to model 5,000 synthetic cyclones that were created from 10,000 years of synthetic cyclone tracks for the northwest shelf region. Central pressures, headings and forward speeds were output from the Monte Carlo procedure and compared with observed cyclone parameters, and it was determined that the synthetic tracks accurately reproduced key parameters. Extreme Value Analysis (EVA) was performed on the peak storm tide results for the top 200 Monte Carlo cyclone events. These levels were subsequently combined with EVA on the 40 highest independent water levels measured from the Broome tide gauge from 1966 to 2013 to establish combined water level design criteria.

The consultants further considered how the peak steady water level would change over a 100 year timeframe due to climate change. The climate change scenarios considered a predicted sea level rise of 0.15m by 2040, 0.4m by 2070 and 0.9m by 2110 (consistent with the Department of Transport's 2010 position paper, *Sea Level Change in Western Australia – Application to Coastal Planning*), and an increase in cyclone intensity by 3% by 2040, 6% by 2070 and 10% by 2110.

Clause 4.10 of Schedule One of State Planning Policy 2.6 (SPP2.6) requires that an allowance for storm surge inundation on all coasts to be calculated on the basis of:

*The maximum extent of storm inundation, defined as the peak steady water level plus wave run-up, with the storm event based on ocean forces and coastal processes that have a 0.2 percent or one-in-five hundred year probability of being equalled or exceeded in any given year (500 yr ARI).*

In accordance with this the consultants established design water level criteria for 2110, which is set out in Table 2 below. They further determined an allowance for wave set up.

Different allowances for wave set up were calculated for two offshore locations - the exposed Cable Beach site and the relatively protected Roebuck Bay area. Offshore wave height, beach type and the resultant wave setup values for the design 100-yr ARI storm event are shown in Table 3 below. Beach type was based on the Iribarren number and wave setup was based on empirical methods (Stockton et al 2006).

ARI (years)	Water Level (m AHD)	Wave Set-Up (m) – Cable Beach	Wave Set-Up (m) – Roebuck Bay
1	5.94	0	0
10	6.16	0	0
50	6.26	0.1	0.1
100	6.39	0.3	0.2
200	6.51	0.35	0.3
500	6.63	0.4	0.4

Table 2 – Determination of Peak Steady Water Level for 2110 Climate Change Scenario

Coastline Section Beach Type	100-yr ARI Offshore	Wave Height (Hmo)
Cable Beach	Dissipative	7.32m
Roebuck Bay	Intermediate	2.55m

Table 3 – Design Wave Conditions for Cable Beach and Roebuck Bay

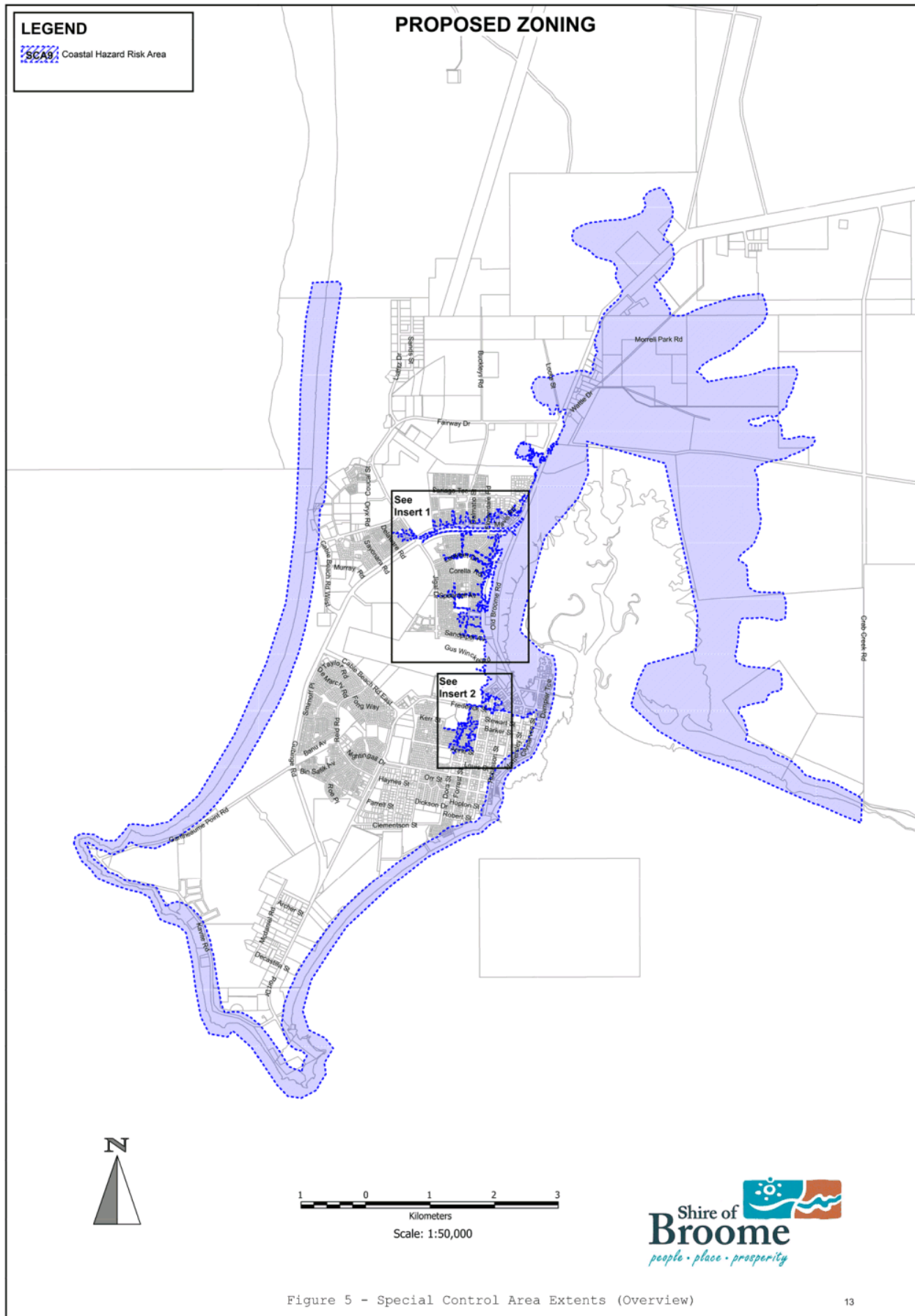
This information was then combined with the outcomes of the hydraulic modelling for a 1 in 100 year ARI event to produce a hazard map. This is presented graphically for the 2110 time period in Figure 2, above.

It is noted that SPP2.6 does not require catchment flooding which has no interaction with coastal processes to be taken into account, and as such the modelling outcomes were reviewed by the consultant engaged by the Shire to prepare the Broome Townsite CHRMAP. This review confirmed that the topography of much of Broome's coastline is such that coastal dune system is of sufficient height to protect adjoining land from the impacts of coastal inundation. As such the mapped inundation within these catchments is from overland flooding. The compartments where this is not the case are 'Broome Town Centre', 'Dampier Creek Inner', and 'Dampier Creek East' (Refer Figure 4, above) as these are located at a lower elevation without protective barrier dunes.

Within these three compartments, a predicted increase of mean sea level by 0.9m by 2110 will also impact the ability of stormwater to discharge into Roebuck Bay, as presently occurs. If a 500 year ARI storm surge event was experienced in 2110, it would result in a 'backup' of stormwater along existing drainage channels. When combined with intense local rainfall that may occur during tropical cyclones, this will lead to some inundation of properties directly adjacent to roads (which are used in Broome to convey stormwater) and drainage reserves. To ensure the precautionary principle is applied, these affected properties have been included in the SCA.

The extents of the proposed SCA are depicted graphically in Figures 5-7 and in the Scheme Amendment maps.







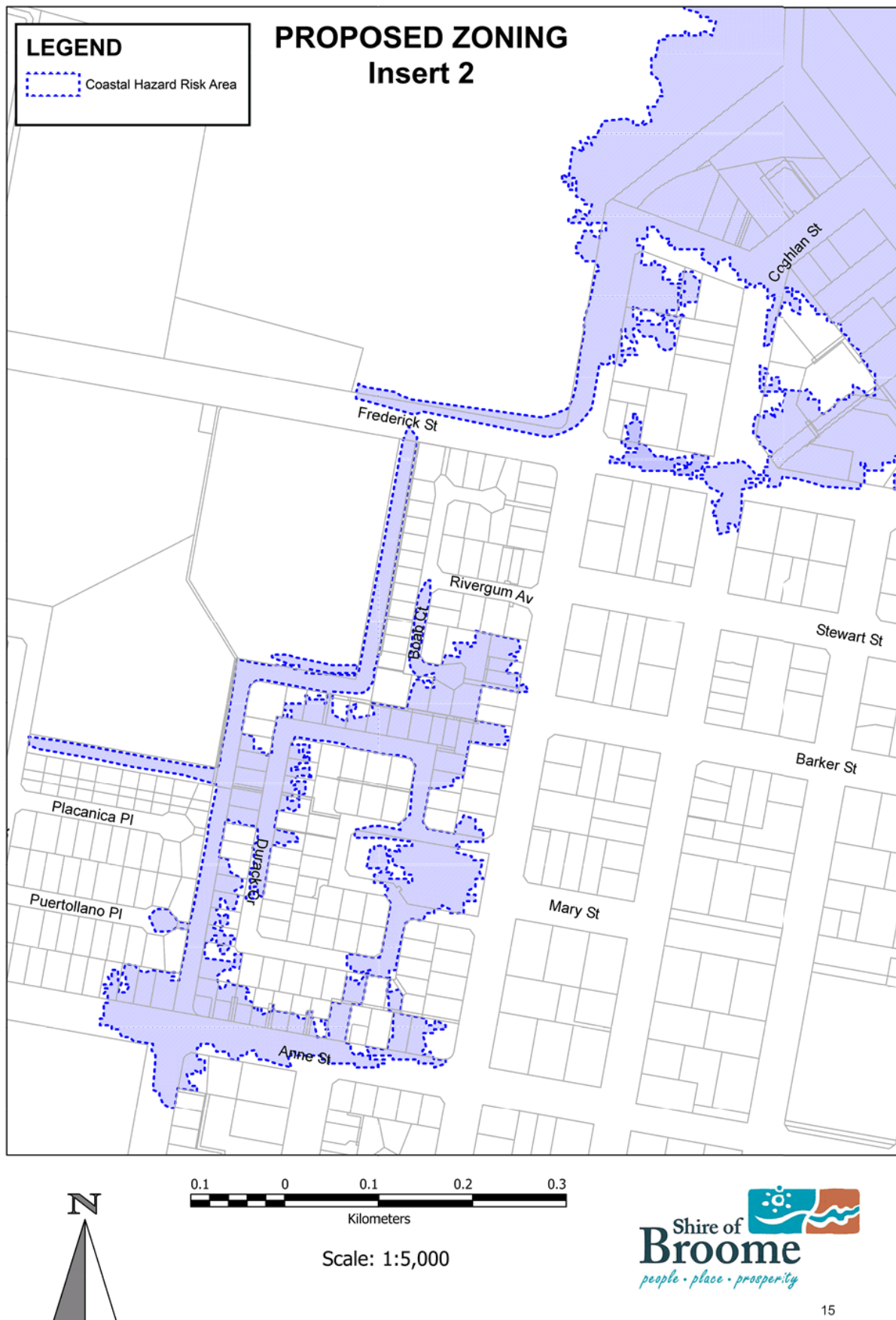


Figure 7 - Special Control Area Extents (Insert 2)



### 3.0 Subject Land

The proposed SCA will cover approximately 30 kilometres of Broome's coastline, and extends landward from the Horizontal Setback Datum (HSD). It will incorporate portions of 494 land parcels in a variety of tenures, including freehold, managed reserve and Unallocated Crown Land (12 lots). The subject land has a variety of zonings and reserve classifications under Local Planning Scheme No. 6 (LPS6), including:

- Coastal Reserve
- Parks, Recreation and Drainage Reserve
- Public Purposes Reserve
- Port Reserve
- Local Road Reserve
- Highways and Major Roads Reserve
- Town Centre Zone
- Mixed Use Zone
- Development Zone
- Special Use Zone
- Rural Residential Zone
- General Agriculture Zone
- Residential Zone
- Tourist Zone
- Settlement Zone
- Light and Service Industry Zone
- Local Centre Zone

Appendix 2 contains a list of all land parcels which will be included in the SCA.

### 4.0 Planning Considerations

#### 4.1 Shire of Broome Local Planning Strategy

The Shire's Local Planning Strategy (LPS) was endorsed by the Western Australian Planning Commission (WAPC) in August 2014. The LPS in Section 2.4.12 – Natural Resource and Environment Management contains the following recommendations with respect to managing coastal processes:

##### *Objectives*

3. *Incorporate adaptation strategies to ensure mitigation against coastal vulnerability and climate change.*

##### *Strategies*

4. *Mitigate against the impacts of coastal vulnerability for the Broome Townsite.*

##### *Actions*

1. *Prepare a coastal vulnerability study to inform management practices for coastal foreshore areas.*
2. *Determine the appropriate foreshore reserve required to accommodate coastal processes as per State Planning Policy 2.6.*

The proposed scheme amendment will directly achieve Action 2 in that the SCA will delineate the appropriate foreshore reserve width. Further, by requiring development within the SCA to be consistent with an approved Adaptation Planning proposal, the SCA will ensure development proposals incorporate adaptation strategies to ensure mitigation against coastal vulnerability and climate change.

#### **4.2 State Planning Policy 2.6 – State Coastal Planning Policy**

As discussed in Section 2.0 – Background, the CVS was designed to assess the risk of coastal hazards using the parameters established in SPP2.6. Clause 5.5 of SPP2.6 states:

- (i) *Adequate coastal hazard risk management and adaptation planning should be undertaken by the responsible management authority and/or proponent where existing or proposed development or landholders are in an area at risk of being affected by coastal hazards over the planning timeframe. Coastal hazard risk management and adaptation planning should include as a minimum, a process that establishes the context, vulnerability assessment, risk identification, analysis, evaluation, adaptation, funding arrangements, maintenance, monitoring and review, and communicate and consult.*

The CVS comprises the initial stages of the CHRMAP process (establish the context, vulnerability assessment and risk identification) and Broome Townsite CHRMAP will address the subsequent stages through analysing and evaluating the risks and identifying and prioritising adaptation options with input from key stakeholders and the broader community. Adaptation options will be considered in accordance with the adaptation hierarchy in SPP2.6, including avoidance, planned retreat, accommodation, and protection.

The SCA will clearly define the areas in Broome to which the requirement to undertake Adaptation Planning will apply and as such will ensure current and future landowners and managers are aware of the risk of coastal hazards, and will design new development accordingly. In this way it is considered to be consistent with the provisions of SPP2.6.

State Planning Policy 2.6 further includes reference to the precautionary principle, and states:

- (i) *Where there are threats of serious or irreversible environmental damage, lack of full scientific certainty should not be used as a reason to postpone measures to prevent environmental degradation.*
- (ii) *The onus is on any proponent to show that development does not pose any likelihood of serious or irreversible harm to the environment.*
- (iii) *If the proponent cannot demonstrate there is not a likelihood of such harm, the onus is on the development proponent to show that the harm can be managed.*

It is considered that the SCA will align with the precautionary principle for the following reasons:

- It acknowledges that the CVS, which was prepared according to best practice in terms of numerical modelling, identifies risks which are still uncertain, however this information will be used to assist in decision making
- It requires development proponents to demonstrate they have considered the potential risk of harm and proposed way to manage or reduce that harm appropriately.

#### **4.3 Local Planning Scheme No. 6**

There are currently eight SCAs established under LPS6 for a variety of purposes. The Shire has previously used a SCA to outline the risk of natural hazards through SCA4 – 'Flood Prone Land,' which was established to deal with the risk of catchment flooding. This is consistent with the Western Australian Planning Commission's Local Planning Manual (2010) which provides examples of SCAs being used to denote the risk of natural hazards such as bushfire and flooding.

Clause 6.1 of LPS6 deals with the operation of SCAs and states:

*6.1.2 In respect of a Special Control Area shown on the Scheme Map, the provisions applying to the Special Control Area apply in addition to the provisions applying to any underlying zone or reserve and any general provisions of the Scheme.*

*6.1.3 Notwithstanding any other provision of the Scheme, development is prohibited on land within any of the Special Control Areas referred to in clause 6.1.1 without the prior approval of the local government. For the purpose of this clause, development is to be taken as including:*

- (a) clearing, draining, excavating or filling any land and the construction of any road other than where such works are authorised by subdivision approval or planning approval;*
- (b) development for the purpose of agriculture – extensive; and*
- (c) the erection of a building (including a dwelling).*

*6.1.4 Development in Special Control Areas will not be approved unless the local government is satisfied that the relevant matters referred to in clause 6.2 pertaining to specific Scheme Control Areas have been included and satisfactorily addressed in the application.*

The requirement for all development within a SCA to obtain development approval is generally suitable for the proposed SCA, however it is considered that certain minor forms of development (such as non-permanent structures not used for human habitation, minor extensions to an existing dwelling and change of use to a permitted use where no structures are proposed) should be exempt as they would generally be exempt under Clause 61 of the deemed provisions of LPS6. Additionally, it is considered that in circumstances where the SCA extends over a portion of a lot, development that is otherwise exempt under the Scheme should not require development approval if it is wholly located outside the extents of the SCA.

Clause 67 of the Deemed Provisions sets out the matters that the local government must consider in determining development applications. This includes:

- (c) any approved State Planning Policy;*

- (q) *the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
- (r) *the suitability of the land for the development taking into account the possible risk to human health or safety*

The proposed SCA will ensure these matters are adequately considered with respect to coastal hazard risk.

## **5.0 Planning Rationale**

The proposed SCA will clearly define which land parcels in Broome are considered to be at risk from coastal hazards based on the outcomes of the CVS. With the exception of minor forms of development, it will further require all development in this area to be consistent with the recommendations of an approved Adaptation Planning proposal. This position is consistent with the requirements of SPP2.6.

### **5.1 Appropriateness of a SCA for this Purpose**

The WAPC's *Local Planning Manual* states that SCAs 'are intended to control particular types or characteristics of development associated with a factor which does not generally coincide with a zone or reserve.' Coastal hazard risk is considered to be such a factor as it extends across a broad range of zones and reserves, and this is similar with the examples provided where an SCA is used to denote bushfire and flood risk.

The Local Planning Manual further provides guidance for the content of the SCA provisions, and states that these include:

- *the identification of the purpose of the SCA;*
- *the provision of an additional head of power to control development or aspects of development that might not otherwise be subject to control (not applicable in this case); and*
- *specific development requirements and/or performance criteria to be applied to development (development requirements may alternatively be addressed in local planning policy).*

The proposed text for the SCA corresponds with this guidance, with the only development control being that Adaptation Planning must be undertaken, and the adaptation or mitigations actions proposed approved by the Shire, prior to the issue of development approval. As discussed in this report, the Shire is currently commencing preparation of a Broome Townsite CHRMAP which will establish preferred adaptation pathways for the various portions of the SCA, however in the interim development proponents will be required to provide site specific Adaptation Planning proposals, using the outcomes of the CVS and the methodology established in SPP2.6. It is anticipated that the Shire will prepare a local planning policy in coming months outlining the minimum acceptable standards for individually prepared Adaptation Plans that is consistent with SPP2.6.

Given the above it is considered that a SCA is the appropriate mechanism to manage coastal hazard risk through the local planning scheme.

## **5.2 Consistency with State Planning Policy**

The extents of the SCA have been determined using the outcomes of the CVS, which was prepared in accordance with SPP2.6, which is the prevailing policy to guide development within the coastal zone. The application of the SCA will directly achieve the first policy objective of SPP2.6, being:

1. *Ensure that development and the location of coastal facilities takes into account coastal processes, landform stability, coastal hazards, climate change and biophysical criteria.*

The SCA will further establish a trigger for landowners in areas considered to be at risk of coastal hazards to undertake Adaptation Planning, and this will need to be done in accordance with the process set out in Clause 5.5 of SPP2.6:

- (i) *Adequate coastal hazard risk management and adaptation planning should be undertaken by the responsible management authority and/or proponent where existing or proposed development or landholders are in an area at risk of being affected by coastal hazards over the planning timeframe. Coastal hazard risk management and adaptation planning should include as a minimum, a process that establishes the context, vulnerability assessment, risk identification, analysis, evaluation, adaptation, funding arrangements, maintenance, monitoring and review, and communicate and consult.*

It is considered the SCA is also consistent with other State Planning Policies, including *State Planning Policy 3.4 – Planning for Natural Hazards and Disasters* (SPP3.4), and *State Planning Policy 2- Environment and Natural Resources* (SPP2).

Whilst SPP3.4 defers to SPP2.6 with respect to coastal matters, the proposed SCA is consistent with the two policy objectives, including:

- *Include planning for natural disasters as a fundamental element in the preparation of all statutory and non-statutory planning documents, specifically town planning schemes and amendments, and local planning strategies; and*
- *Through the use of these planning instruments, to minimise the adverse impacts of natural disasters on communities, the economy and the environment.*

It is further consistent with Section 5.1 – General Matters of SPP3.4, which states that consideration of a range of factors (which have been accounted for in the CVS) will 'enable the definition of natural hazard management areas in planning strategies and schemes.'

The proposed SCA also accords with the following 'General Measure' of SPP2, which states that planning strategies, schemes, and decision-making should:

- (xii) *Take into account the potential for impacts from changes in climate and weather on human activities and cultural heritage including coastal and urban communities, natural systems and water resources.*

Given the above it is considered that the proposed amendment is suitable and appropriate.

### **5.3 Consistency with Local Planning Framework**

The proposed scheme amendment will achieve objectives, strategies and actions of the LPS, as outlined in Section 4.1 of this report.

The proposed scheme amendment will also facilitate the achievement of the following aims of LPS6:

- 1.6.1 *Place*
  - (e) *Providing adaptation planning in the scheme area to address changes in the environment;*
- 1.6.6 *Organisation/ Governance*
  - (a) *Assisting the effective implementation of regional plans and policies endorsed by the local government and the Commission.*

It will further assist the Shire in to have due regard for the following matters in considering applications for development approval, in accordance with Clause 67 of the deemed provisions of LPS6:

- (c) *any approved State Planning Policy;*
- (q) *the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
- (r) *the suitability of the land for the development taking into account the possible risk to human health or safety.*

Given the above it is considered that the proposed amendment is suitable and appropriate.

### **6.0 Conclusion**

The proposed scheme amendment will establish a 'Coastal Hazard Risk Area' SCA to capture those sections of the Broome townsite that were identified in the CVS to be subject to the risk of coastal inundation or erosion until 2110. This will assist in achieving objectives, strategies and actions of the Shire's LPS, as well as assisting Shire officers and landowners to meet their obligations under SPP2.6. The proposed amendment is considered to be consistent with all relevant elements of the state and local planning framework and provides clear parameters to manage the risk of coastal hazards into the future.

On the basis of the information contained in this report, it is recommended that the amendment be supported.

PLANNING AND DEVELOPMENT ACT 2005

**SHIRE OF BROOME**

**LOCAL PLANNING SCHEME NO. 6**

**AMENDMENT NO. 5**

RESOLVED that the Council, in pursuance of Section 75 of the Planning and Development Act 2005, amend the Shire of Broome Local Planning Scheme No 6 by:

1. Amending Clause 5.1.1 to insert subclause ix. as follows:
  - ix. *Coastal Hazard Risk Area (SCA9)*
2. Inserting a new Clause 5.2.9 as follows:

*5.2.9 Coastal Hazard Risk Area (SCA9)*

*5.2.9.1 Objectives:*

  - a) *To ensure land in the coastal zone is continuously provided for coastal foreshore management, public access, recreation and conservation.*
  - b) *To ensure public safety and reduce risk associated with coastal erosion and inundation.*
  - c) *To avoid inappropriate land use and development of land at risk from coastal erosion and inundation.*
  - d) *To ensure land use and development does not accelerate coastal erosion or inundation risks: or have a detrimental impact on the functions of public reserves.*
  - e) *To ensure that development addresses the Broome Townsite Coastal Hazard Risk Management and Adaptation Plan prepared in accordance with State Planning Policy No. 2.6 State Coastal Planning Policy (as amended) and any relevant local planning policy prepared in accordance with this Scheme.*

*5.2.9.2 Additional Provisions*

  - (a) *Notwithstanding the provisions of Clause 5.1.3. development approval is not required within SCA9 for the following development, if such development is otherwise exempt from requiring development approval under the Scheme:*
    - i. *temporary or non-permanent structures not used for human habitation;*
    - ii. *extensions to an existing single, grouped or multiple dwelling where the gross floor area of the proposed extensions is no more than 50m<sup>2</sup>; and*
    - iii. *a change of use to a 'P' use where no new structures are proposed.*
3. Amending the Scheme Maps by:
  - a) Inserting a new Special Control Area in the legend, to be labelled 'SCA9 – Coastal Hazard Risk Area (See Scheme Text)'
  - b) Inserting SCA9 on Maps 10, 23, 24, 27, 28, 29, 30, 31, 32 and 33.

- c) The SCA9 boundary to align with the 7 metre Australian Height Datum line north of Chinatown and Dampier Creek.
- 4. Amend the Scheme Maps and realign the SCA4 boundary so as not to overlap with the SCA boundary.

This Amendment is a standard amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

- a) It is consistent with the Shire's Local Planning Strategy, particularly the provisions in Section 2.4.12 – Natural Resource and Environment Management.
- b) It is consistent with State Planning Policy 2.6; and
- c) It will have minimal impacts on land in the scheme area that is not subject to the amendment.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2018

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

#### **ADOPTION**



Adopted by resolution of the Council of the Shire of Broome at the Meeting of the Council

held on the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

.....  
SHIRE PRESIDENT

.....  
CHIEF EXECUTIVE OFFICER

Recommended/Submitted for Approval

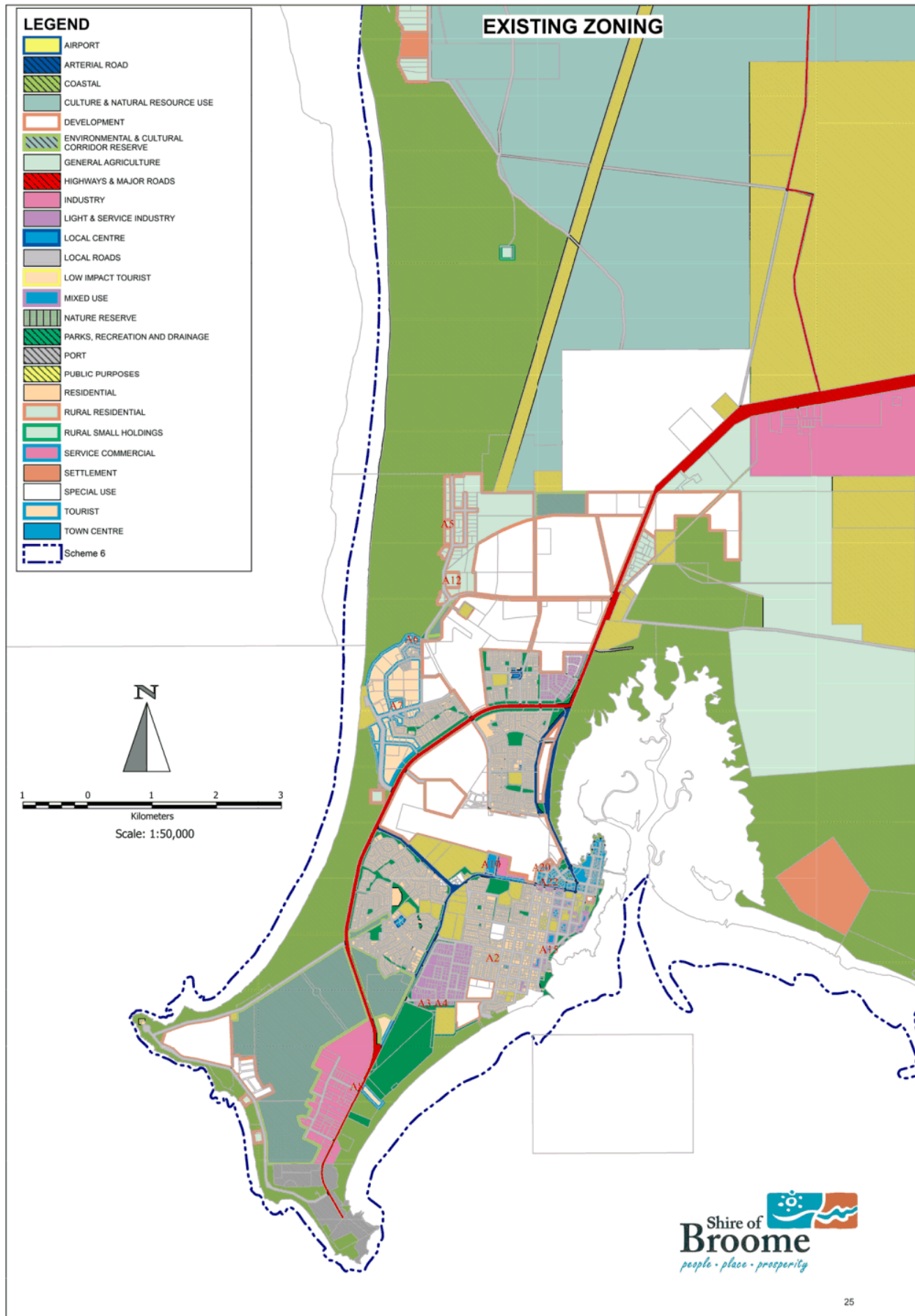
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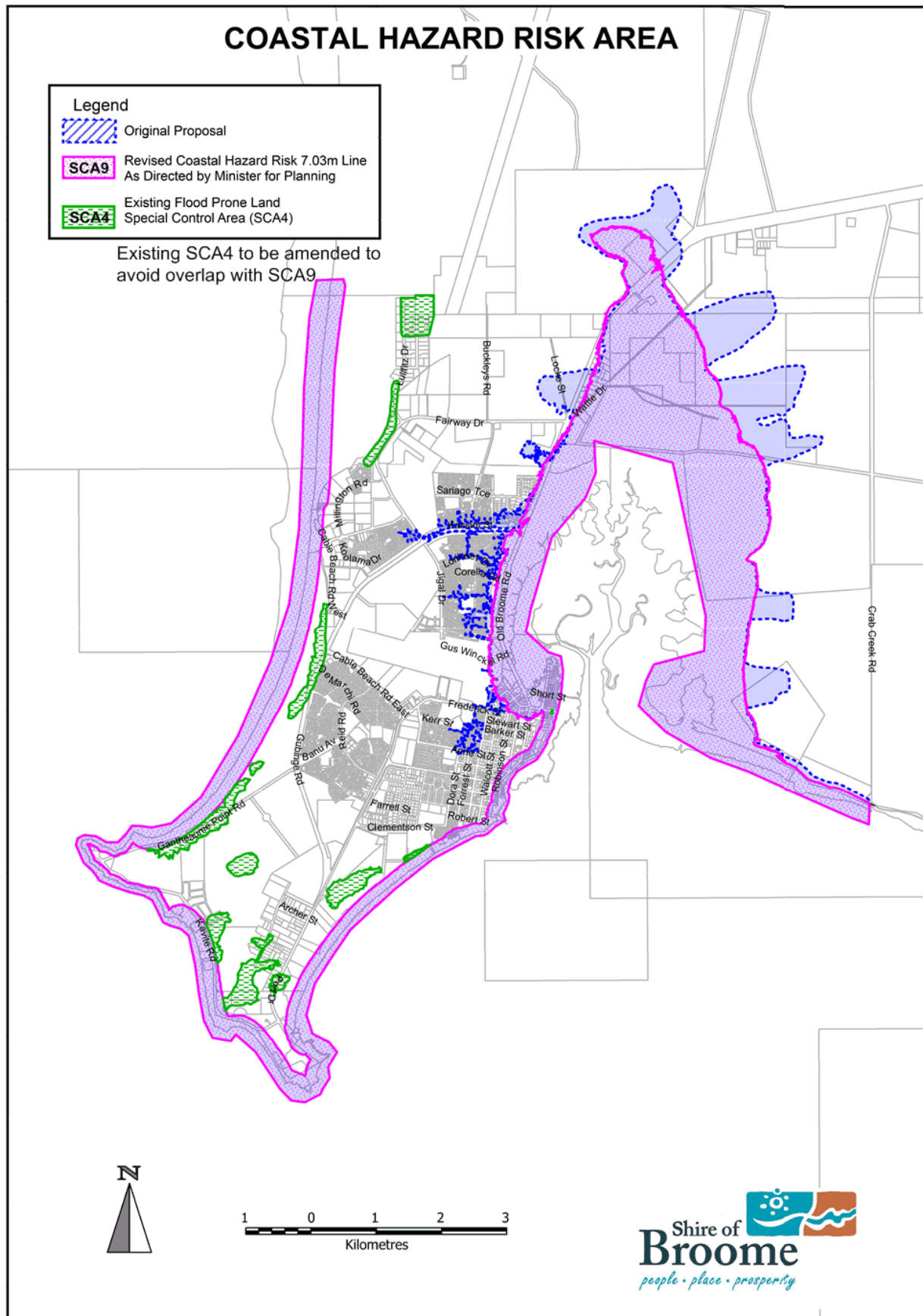
DATE.....

Approval Granted

.....  
MINISTER FOR PLANNING

DATE.....





## **APPENDIX 1 – TECHNICAL NOTE, DAMPIER CREEK EROSION LINE AND SCA EXTENTS (BAIRD AUSTRALIA, 2016)**



## Briefing Note

Ref: 12546.100.M2.Rev1  
Status: Correspondence  
25 July 2016

Attention: Monica Sullivan (Shire of Broome), Aletta Nugent (Shire of Broome)  
Cc: David Taylor (Baird), Fangjun Li (DoT), Ben Bassett (DoP), Karl Ilich (DoP)  
From: Jim Churchill (Baird)

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### Re: Broome CHRMAP –Special Control Areas for Broome Townsite

Dear Monica, Aletta

Baird Australia are working with Shire of Broome on Coastal Hazard Risk Management and Adaptation Planning (CHRMAP) for the townsite of Broome. The study recently sought the advice of the Department of Transport (DoT) on issues that required interpretation of State Coastal Planning Policy SPP2.6 (WAPC 2013, SPP2.6) under the CHRMAP process (Baird 2016). This memo provides an update to previous correspondence based on the clarifications received by DoT (DoT 2016) and outlines the process for identification of Special Control Areas (SCA) that will be specified in the Town Planning scheme and referenced in the CHRMAP.

For the SCA, the process to identify the geographical extent of the storm surge inundation extent for the 2110 planning period is outlined. This has required taking into account the local catchment based flooding which is prevented from draining through the Dampier Creek as a result of elevated ocean water levels during extreme cyclone events, as recommended in WAPC 2014. The SCA will be based on the dominant / most landward extent of the coastal processes allowance or storm surge inundation area as defined in the Coastal Vulnerability study (Cardno 2015). The establishment of this SCA line around the coastal areas is outlined in brief in the following sections.

12546.100.M2.Rev1

Commercial in Confidence

25/07/2016

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## Background

The Broome Coastal Vulnerability Study (CVS, Cardno, 2015) delivered an assessment of the physical processes (erosion) and inundation (storm surge + catchment flooding) that will affect Broome's coastal areas in future planning periods to the year 2110. The study and its findings have been made available to Baird for the purpose of developing the Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) for the Shire of Broome. The CVS was received by Broome Council in June 2016.

An assessment of coastal hazard risk for Broome shoreline was undertaken in the CVS based on the guidelines of the State Coastal Planning Policy 2.6 (SPP2.6) which included:

- An assessment of physical coastal processes from short term erosion as a result of severe storms (S1), an assessment of historical shoreline movement to determine their long term erosion or accretion trend (S2) and impacts as a result of sea level rise (S3). For the present, 2040, 2070 and 2110 planning timeframe hazard lines were developed to indicate the foreshore area over which these physical processes could occur.
- An inundation assessment to define the 500-yr ARI coastal inundation extents as a result of tropical cyclone induced storm surge. The inundation extent included coupled surface water run off as a result of catchment based flooding, with sea level rise projected for the year 2110 of 0.9m.

At the completion of the CVS, the study findings were provided by Cardno to the Shire in GIS format detailing the calculated coastal erosion allowances and inundation scenarios for the relevant planning periods to 2110. In its review of these GIS outputs for the CHRMAP project, Baird noted that key items to inform the CHRMAP development for planning requirements in the 2110 planning timeframe under SPP2.6 recommendations were not available, namely:

1. Coastal processes allowances within Dampier Creek
2. Mapping datasets in GIS format for inundation detailing
  - the storm surge extent due to ocean only under the 500yr ARI for the 2110 planning period
  - the inundation of the town site area due to rainfall only for the 100yr ARI (ie with no ocean level)
  - the inundation extent from the combined 500yr ARI ocean level, concurrent with a 100yr ARI rainfall event

The absence of this information has required work to be undertaken by Baird as part of the CHRMAP delivery and is outlined in this document.



## Dampier Creek Coastal Processes Assessment

The coastal processes allowances (ie erosion setback) delivered under the CVS did not cover the region within Dampier Creek (Figure 1). This area is an estuarine environment with mangrove and mudflats, which it is understood would fall into the SPP2.6 coastal classification of *coastal lowlands*. Whilst inundation will be the key coastal hazard consideration through Dampier Creek for CHRMAP, the CHRMAP process also requires coastal erosion in future planning periods to be considered – the two processes are separately addressed in the following sections.

The inundation mapping datasets delivered as part of the CVS covered the entire study area from Cable Beach to the eastern side of Dampier Creek. The CVS showed there was no risk of inundation from storm surge in the planning period to 2110 for foreshore areas from Cable Beach all the way around the coast to north of Town beach, owing to the barrier dunes and general topographic relief in these areas. For the coastal areas adjacent Dampier Creek (eg Chinatown, CBD, Airport, Broome north) the foreshore areas do not have the same topographic relief and are at significant risk of coastal inundation as a result of storm surge in future planning periods.

## Coastal Erosion Allowance

As coastal erosion allowances were not completed *within* Dampier Creek under the CVS, Baird have determined them for the purpose of the CHRMAP based on SPP2.6 guidelines and advice from DoT. The Baird assessment draws on analysis of adjacent sections of the coastline which were investigated and reported in the CVS, namely Dampier Creek East and Town Beach North. The adjacent sections of coast are indicated on Figure 1, and are similar to the inner Dampier Creek section of coast with the presence of mangroves and tidal flats in the nearshore.

Key findings in these two sections of shoreline from the CVS relevant to inform Dampier Creek are as follows:

1. The current risk of storm erosion (S1) was assessed for Dampier Creek East at 5m based on an SBEACH transect for a design storm at the 100-yr ARI level.
2. The historical rate of shoreline movement (S2) was assessed based on aerial imagery from 1965 to 2012 in the two adjacent shorelines and found to be 0.3m annually for Town Beach North and 0m in the Dampier Creek East section of shoreline (i.e. stable).

For coastal processes allowance, Baird will adopt the following for Inner Dampier Creek:

- S1 – current risk of storm erosion = 5m;
- S2 – allowance for historic shoreline movement = 0.2m per year;
- S3 – sea level rise = 15m in 2040, 40m in 2070, 90m in 2110;  
(as per SPP2.6 recommendations and Brunn rule resulting in horizontal distance); and
- Uncertainty of 0.2m annually.

Figure 1: Location of Dampier Creek in Broome (Google Earth)







The proposed coastal process allowances for inner Dampier Creek are summarised on Table 1 for present, 2040, 2070 and 2110 and shown on Figure 2.

**Table 1:** Determination of Physical Coastal Processes Allowance for Inner Dampier Creek

Component	Present	2040	2070	2110
S1 – Storm Erosion	5m	5m	5m	5m
S2 – Historical Shoreline	0m	6m	12m	20m
S3 – Sea level Rise	0m	15m	40m	90m
Uncertainty	0m	6m	12m	20m
Total Allowance	5m	32m	69m	135m

The recommended horizontal setback datum from the CVS within Dampier Creek is 5.59m AHD, which represents the peak steady water level for the 100-yr ARI design storm. This includes an allowance for wave setup of 0.2m.

On Figure 3, the coastal processes allowances from Table 1 are presented for the section of the coast on which the Broome central business district and Chinatown are located. The storm erosion allowance (S1) of 5m for this northeast facing section of coast is considered reasonable as this section is completely sheltered from swell waves approaching from Roebuck Bay, and there is a very small fetch length for wind-sea generation within the confines of Dampier Creek that could possibly direct wave action toward the shore in a severe cyclone event.

Figure 2: Coastal Processes Allowance for Dampier Creek calculated based on extension of allowances reported in Broome CVS





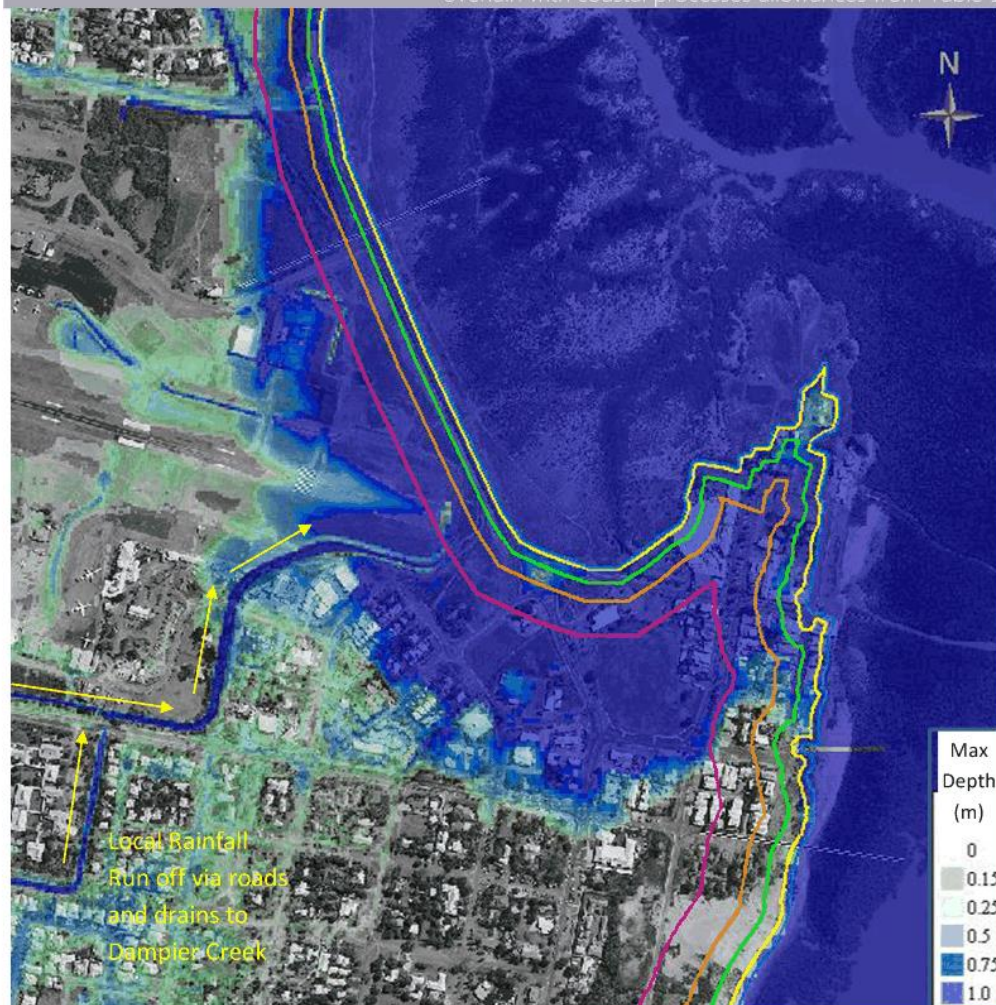




## Inundation

Figure 4 indicates the 500-yr ARI inundation extents across the Broome CBD area for the 2110 planning period, with the coastal processes lines (from Figure 3) included for reference. The southwest of Figure 4 shows coupled catchment based flooding. In Broome the road network directs rainfall flooding toward larger open drains and eventually to Dampier Creek in this section of the town.

Figure 4: Coastal inundation extents for the 500yr-ARI event in the 2110 planning period, overlain with coastal processes allowances from Table 1





For the local catchment flooding indicated in Figure 4, further investigation was undertaken to determine if the flooding was the result of the drainage network being impacted by the elevated ocean levels associated with the storm surge levels in the 2110 event. This required examining the flood impacts from a 'rainfall only' case, modelled with a lower ocean level which would allow catchment runoff to drain freely into Dampier Creek. The flood impacts from such a case could then be compared against the 2110 storm surge case. It is noted that whilst the 500yr ARI ocean level is adopted for definition of storm surge, the rainfall event selected for consideration in this analysis is the 100yr ARI.

The following cases were compared to identify areas where flooding was made worse by elevated ocean levels:

- **Rainfall only case**  
Case supplied by Cardno 30 June 2016  
Rainfall: 100yr ARI rainfall  
Ocean level: 4.2m AHD (approximately Mean High Water Springs)
- **Ocean Inundation + Rainfall Case**  
Results from the 2110 ARI100 inundation case in the GIS datasets  
Rainfall: 100yr ARI rainfall  
Ocean level: Approximately 6.2m AHD. Based on 20yr ARI storm surge level 2110, includes sea level rise of 0.9m

Results for the two cases are presented on Figure 5 for the Old Broome location south of the Airport. Clearly the elevated ocean levels impact on the local drainage network ability to convey the catchment runoff into Dampier Creek. As a result of the elevated ocean level, the catchment flows back up into streets surrounding the key drainage points, which results in increased levels of flooding at a number of properties.

For this location, areas where increased flooding impacts as a result of the elevated ocean level are observed, will be considered along with storm surge inundation in the CHRMAP.

A similar investigation of the areas north of the Broome Airport adjacent Dampier Creek was undertaken, which identified a number of locations in which catchment flooding backed up during times of elevated ocean level associated with storm surge. Examples are shown on Figure 6 to Figure 7.



Figure 5: Rainfall only case 100yr ARI (upper) vs 100yr ARI rainfall with 20yr ARI elevated ocean level for 2110 case (lower). Old Broome Location. Maximum depth shown (m)

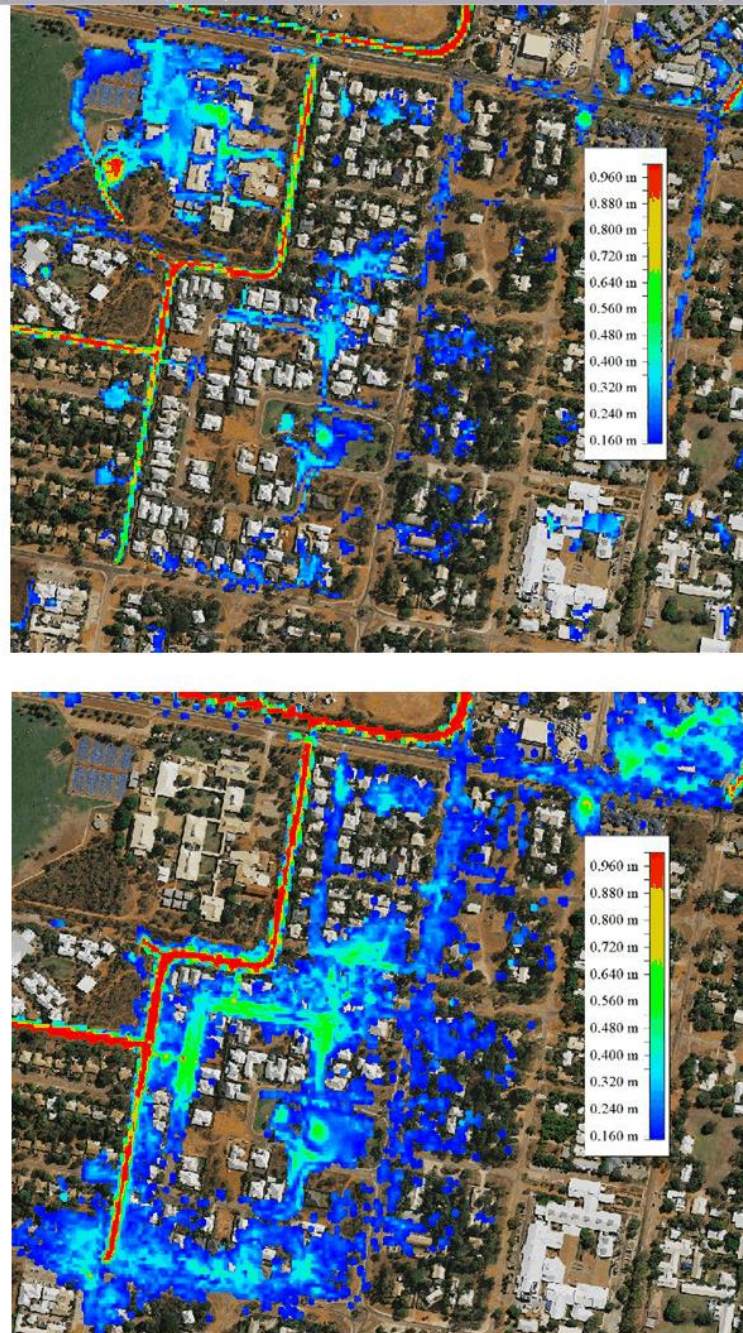




Figure 6: Rainfall only case 100yr ARI (upper) vs 100yr ARI rainfall with 20yr ARI elevated ocean level for 2110 case (lower). North Broome Location. Maximum depth shown (m)

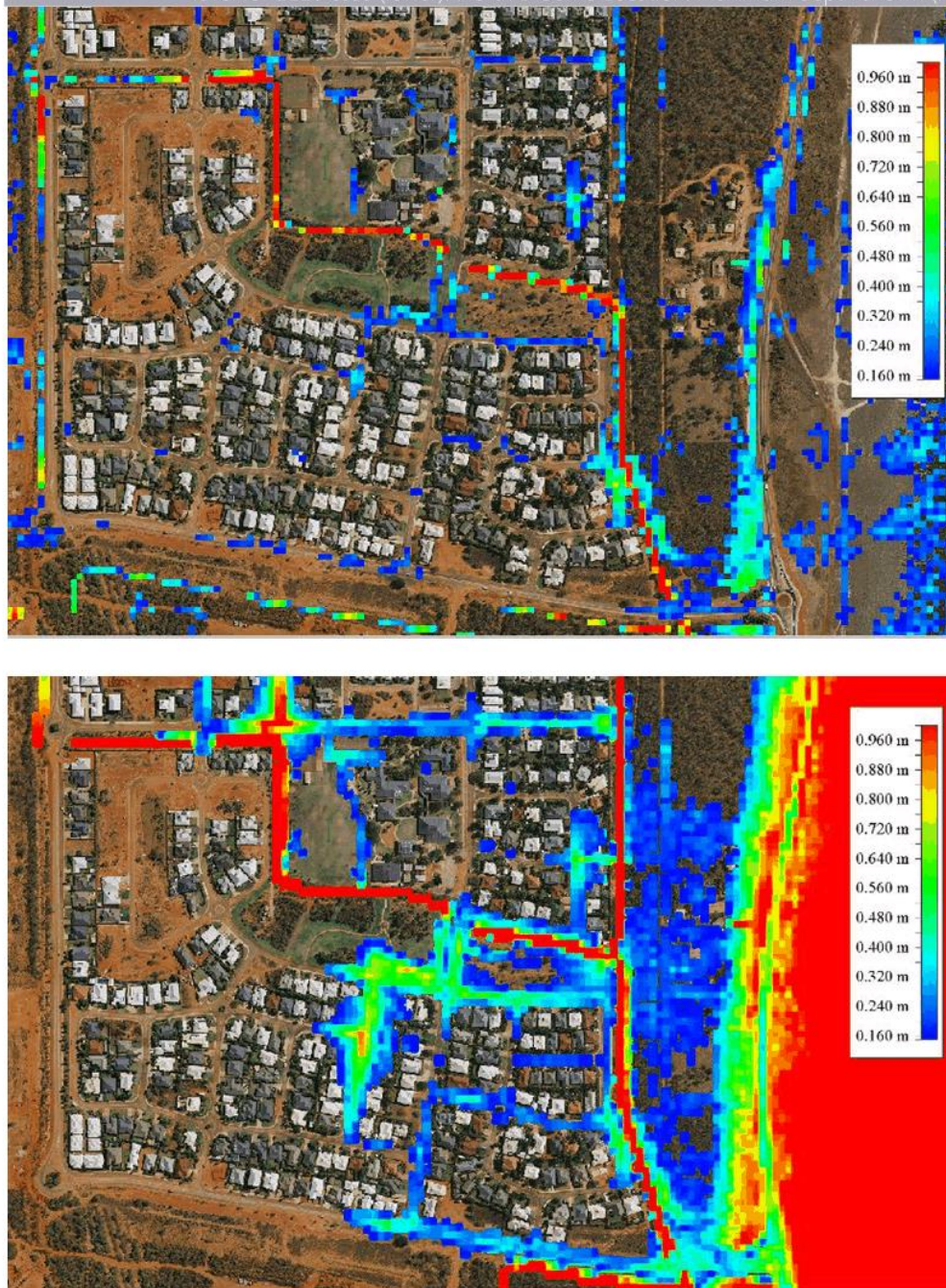
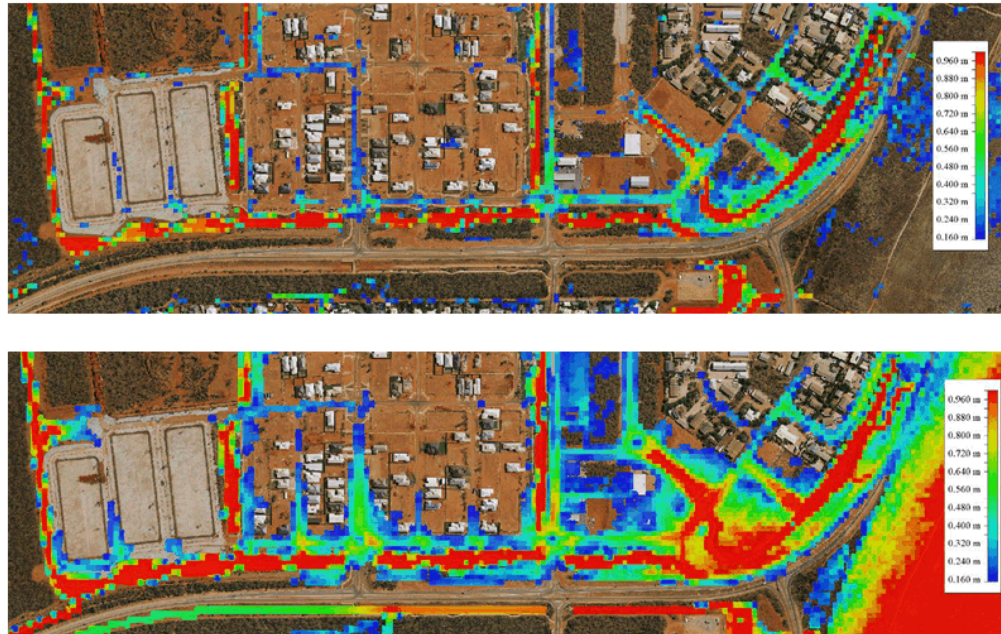


Figure 7: Rainfall only case 100yr ARI (upper) vs 100yr ARI rainfall with 20yr ARI elevated ocean level for 2110 case (lower). North Broome Gubinge Rd. Maximum depth shown (m)



### Special Control Area

The Shire of Broome are planning to incorporate a Special Control Area (SCA) into its planning scheme, encompassing the land areas identified by the CVS as being at risk of coastal erosion or coastal inundation in the planning period to 2110.

- For areas of the townsite from Cable Beach through to north of Town Beach the SCA will be defined by the coastal processes setback line (S1+S2+S3+uncertainty allowance).
- From Chinatown through the Dampier Creek estuary, the storm surge inundation extent for the 500yr ARI event (S4) will define the SCA.
- The SCA will extend to include the locations in Old Broome and Broome North in which local catchment flows through the road network (i.e. from rainfall) back up as a result of elevated ocean levels causing local flooding impacts.





The SCA is designed to refer to the CHRMAP for future development and planning advice recommendations, in line with SPP2.6 and WAPC recommendations. It is envisaged that the SCA will have two broad levels of categorisation based on the 2110 planning period

1. Properties impacted by coastal processes allowance (S1 to S3 + uncertainty) and those impacted by storm surge inundation (S4)
2. Properties identified as being at risk of secondary flooding as a result of catchment runoff backing up as a result of elevated ocean levels

As part of the CHRMAP process the development controls within the SCA will be outlined based on identified coastal hazards. Properties identified in category 1 will be subject to more stringent development controls than those in category 2, to reflect a higher category of risk.

Determining the final shape and extent of the SCA within the road network required engineering judgement to ensure the flood envelope produced by the model grid was consistent with the observed features in the aerial imagery. This required interpreting results in regions defined by model discretisation errors produced by the square model grid, as well as resolution issues encountered by the grid. Additionally, filtering of results for properties with minimal impacts from flooding (<0.15m) or as a result of either resolution issues or grid alignment was undertaken. The final proposed SCA is shown on Figure 8.

Figure 8: Special Control Area for Broome Townsite, shown as blue region and defined by coastal hazard identified in the Coastal Vulnerability Study





## References

Baird 2016, Briefing note requesting clarification on SPP2.6 application in Dampier Creek. (12546.100.M2.Briefing Note-BroomeCHRMAP\_DoT\_Advice\_ApplicationofSPP2.6.pdf), sent via email to F.Li, DoT 24 May 2016

Department of Transport 2016, email from F.Li to J.Churchill (Baird), 25 May 2016

Western Australian Planning Commission (WAPC) 2014. Coastal Hazard Risk Management and Adaption Planning Guidelines. September 2014.

Western Australian Planning Commission (WAPC) 2013. State Planning Policy No. 2.6 State Coastal Planning Policy (2013). Gazettal Date: 30 July 2013.

## **APPENDIX 2 – PROPERTIES INCLUDED IN THE SCA**

No.	Unit	Lot No.	Street No.	Street Name	Suburb
1.		524	5	ALMA COURT	CABLE BEACH
2.		529	2	ALMA COURT	CABLE BEACH
3.		528	4	ALMA COURT	CABLE BEACH
4.		364		ALTO CLOSE	BILINGURR
5.		334	1	ALTO CLOSE	BILINGURR
6.		337	10	ALTO CLOSE	BILINGURR
7.		339	2	ALTO CLOSE	BILINGURR
8.		335	5	ALTO CLOSE	BILINGURR
9.		336	9	ALTO CLOSE	BILINGURR
10.		338	6	ALTO CLOSE	BILINGURR
11.		3	2	ANNE STREET	BROOME
12.		371	1	ANNE STREET	BROOME
13.		294	46	ANNE STREET	BROOME
14.		301	40	ANNE STREET	BROOME
15.		282	28	ANNE STREET	BROOME
16.		296	44A	ANNE STREET	BROOME
17.		298	42	ANNE STREET	BROOME
18.		1	50A	ANNE STREET	BROOME
19.		2	52	ANNE STREET	BROOME
20.		3	54	ANNE STREET	BROOME
21.		4	56	ANNE STREET	BROOME
22.		302	38	ANNE STREET	BROOME
23.		297	44	ANNE STREET	BROOME
24.		292	48	ANNE STREET	BROOME
25.		293	48A	ANNE STREET	BROOME
26.		295	46A	ANNE STREET	BROOME
27.		50	34	ANNE STREET	BROOME
28.		1	50B	ANNE STREET	BROOME
29.		305	36	ANNE STREET	BROOME
30.		7	7	BAGOT STREET	DJUGUN
31.		1644	1	BAGOT STREET	DJUGUN
32.		2	9	BAGOT STREET	DJUGUN
33.		11	6	BAGOT STREET	DJUGUN
34.		101	5	BAGOT STREET	DJUGUN
35.		702	3	BAGOT STREET	DJUGUN
36.		37	8	BAGOT STREET	DJUGUN
37.	12	15	10	BAGOT STREET	DJUGUN
38.	1	15	10	BAGOT STREET	DJUGUN
39.	18	15	10	BAGOT STREET	DJUGUN
40.	17	15	10	BAGOT STREET	DJUGUN
41.	2	15	10	BAGOT STREET	DJUGUN
42.	16	15	10	BAGOT STREET	DJUGUN
43.	15	15	10	BAGOT STREET	DJUGUN
44.	8	15	10	BAGOT STREET	DJUGUN
45.	13	15	10	BAGOT STREET	DJUGUN
46.	4	15	10	BAGOT STREET	DJUGUN
47.	3	15	10	BAGOT STREET	DJUGUN
48.	6	15	10	BAGOT STREET	DJUGUN
49.	5	15	10	BAGOT STREET	DJUGUN
50.	7	15	10	BAGOT STREET	DJUGUN
51.	10	15	10	BAGOT STREET	DJUGUN
52.	11	15	10	BAGOT STREET	DJUGUN
53.		14	18	BOAB COURT	BROOME
54.		15	16	BOAB COURT	BROOME
55.	2	4	7	BOAB COURT	BROOME
56.	3	4	7	BOAB COURT	BROOME
57.	4	4	7	BOAB COURT	BROOME
58.	1	4	7	BOAB COURT	BROOME

No.	Unit	Lot No.	Street No.	Street Name	Suburb
59.		13	20	BOAB COURT	BROOME
60.		267	27	BRONZEWING CRESCENT	DJUGUN
61.		268	29	BRONZEWING CRESCENT	DJUGUN
62.		2068	436	BROOME ROAD	ROEBUCK
63.		82	588	BROOME ROAD	ROEBUCK
64.		100		BROOME ROAD	WATERBANK
65.		11	578	BROOME ROAD	ROEBUCK
66.		12	576	BROOME ROAD	ROEBUCK
67.		295	628	BROOME ROAD	ROEBUCK
68.		366		BROOME ROAD	ROEBUCK
69.		18	546	BROOME ROAD	ROEBUCK
70.		450		BROOME ROAD	DJUGUN
71.		78	598	BROOME ROAD	ROEBUCK
72.		102		BROOME ROAD	WATERBANK
73.		980	388	BROOME ROAD	DJUGUN
74.		2789		CABLE BEACH ROAD	CABLE BEACH
75.		1219	45	CARNARVON STREET	BROOME
76.		2	48	CARNARVON STREET	BROOME
77.		1028	46	CARNARVON STREET	BROOME
78.		1029	44	CARNARVON STREET	BROOME
79.		1030	42	CARNARVON STREET	BROOME
80.		1031	40	CARNARVON STREET	BROOME
81.		402	33	CARNARVON STREET	BROOME
82.		127	21	CARNARVON STREET	BROOME
83.		125	19	CARNARVON STREET	BROOME
84.		392	16	CARNARVON STREET	BROOME
85.		391	14	CARNARVON STREET	BROOME
86.		390	12	CARNARVON STREET	BROOME
87.		389	10	CARNARVON STREET	BROOME
88.		388	8	CARNARVON STREET	BROOME
89.		387	6	CARNARVON STREET	BROOME
90.		160	3	CARNARVON STREET	BROOME
91.		161	1	CARNARVON STREET	BROOME
92.		100	17	CARNARVON STREET	BROOME
93.		20	13	CARNARVON STREET	BROOME
94.		21	51	CARNARVON STREET	BROOME
95.		8	49	CARNARVON STREET	BROOME
96.		46	25	CARNARVON STREET	BROOME
97.		129	23	CARNARVON STREET	BROOME
98.		1	22	CARNARVON STREET	BROOME
99.		2	24	CARNARVON STREET	BROOME
100.		3	5	CARNARVON STREET	BROOME
101.		4	7	CARNARVON STREET	BROOME
102.		5	9	CARNARVON STREET	BROOME
103.		6	11	CARNARVON STREET	BROOME
104.		22	39	CARNARVON STREET	BROOME
105.		150	34	CARNARVON STREET	BROOME
106.		947	47	CARNARVON STREET	BROOME
107.		3	3	CHAPPLE STREET	BROOME
108.		470	470	CHAPPLE STREET	BROOME
109.		484	2	CHAPPLE STREET	BROOME
110.		2078	10	CHAPPLE STREET	BROOME
111.		2077	12	CHAPPLE STREET	BROOME
112.		2074	18	CHAPPLE STREET	BROOME
113.		2076	14	CHAPPLE STREET	BROOME
114.		2075	16	CHAPPLE STREET	BROOME
115.		447		CHAPPLE STREET	BROOME
116.		448		CHAPPLE STREET	BROOME

No.	Unit	Lot No.	Street No.	Street Name	Suburb
117.		3092	15	CHAPPLE STREET	BROOME
118.		622		CHAPPLE STREET	BROOME
119.		560		CHAPPLE STREET	BROOME
120.		100	6	CHAPPLE STREET	BROOME
121.		349		CHAPPLE STREET	BROOME
122.		350		CHAPPLE STREET	BROOME
123.		2079	1	CHAPPLE STREET	BROOME
124.		1	14	COGHLAN STREET	DJUGUN
125.		705	25	COGHLAN STREET	DJUGUN
126.		707	33	COGHLAN STREET	DJUGUN
127.		706	25	COGHLAN STREET	DJUGUN
128.		5	12	COGHLAN STREET	DJUGUN
129.			25	COGHLAN STREET	DJUGUN
130.		52	10	COGHLAN STREET	DJUGUN
131.		54	2	COGHLAN STREET	DJUGUN
132.		632	7	DALGYTE ROAD	DJUGUN
133.		612	10	DALGYTE ROAD	DJUGUN
134.		667	11	DALGYTE ROAD	DJUGUN
135.		614	14	DALGYTE ROAD	DJUGUN
136.		610	6	DALGYTE ROAD	DJUGUN
137.		613	12	DALGYTE ROAD	DJUGUN
138.		611	8	DALGYTE ROAD	DJUGUN
139.		666	13	DALGYTE ROAD	DJUGUN
140.		5	42	DAMPIER TERRACE	BROOME
141.		2645	45	DAMPIER TERRACE	BROOME
142.		2644	41	DAMPIER TERRACE	BROOME
143.		2643	37	DAMPIER TERRACE	BROOME
144.		128	20	DAMPIER TERRACE	BROOME
145.		126	18	DAMPIER TERRACE	BROOME
146.		43	2	DAMPIER TERRACE	BROOME
147.		437	31	DAMPIER TERRACE	BROOME
148.		2071	2071	DAMPIER TERRACE	BROOME
149.		375	25	DAMPIER TERRACE	BROOME
150.		1857	23A	DAMPIER TERRACE	BROOME
151.		1771	23	DAMPIER TERRACE	BROOME
152.		1772	21	DAMPIER TERRACE	BROOME
153.		60	19	DAMPIER TERRACE	BROOME
154.		102	40	DAMPIER TERRACE	BROOME
155.		45	26	DAMPIER TERRACE	BROOME
156.		3067	1	DAMPIER TERRACE	BROOME
157.		130	22	DAMPIER TERRACE	BROOME
158.		74	44	DAMPIER TERRACE	BROOME
159.		8	4	DAMPIER TERRACE	BROOME
160.		9	6	DAMPIER TERRACE	BROOME
161.		10	8	DAMPIER TERRACE	BROOME
162.		11	10	DAMPIER TERRACE	BROOME
163.		3	46	DAMPIER TERRACE	BROOME
164.		3	48	DAMPIER TERRACE	BROOME
165.		2	50	DAMPIER TERRACE	BROOME
166.		5	15	DAMPIER TERRACE	BROOME
167.		3000		DAMPIER TERRACE	BROOME
168.		1	27	DAMPIER TERRACE	BROOME
169.		403	26	DAMPIER TERRACE	BROOME
170.		7	26	DAMPIER TERRACE	BROOME
171.		12	26	DAMPIER TERRACE	BROOME
172.		21	26	DAMPIER TERRACE	BROOME
173.		9	26	DAMPIER TERRACE	BROOME
174.		8	26	DAMPIER TERRACE	BROOME



No.	Unit	Lot No.	Street No.	Street Name	Suburb
175.		10	26	DAMPIER TERRACE	BROOME
176.		15	26	DAMPIER TERRACE	BROOME
177.		3067	1	DAMPIER TERRACE	BROOME
178.		12	26	DAMPIER TERRACE	BROOME
179.		15	26	DAMPIER TERRACE	BROOME
180.		403	26	DAMPIER TERRACE	BROOME
181.		7	26	DAMPIER TERRACE	BROOME
182.		8	26	DAMPIER TERRACE	BROOME
183.		52	52	DAMPIER TERRACE	BROOME
184.		3	3	DEMCO DRIVE	BROOME
185.		4	5	DEMCO DRIVE	BROOME
186.		5	7	DEMCO DRIVE	BROOME
187.		6	9	DEMCO DRIVE	BROOME
188.		7	11	DEMCO DRIVE	BROOME
189.		8	13	DEMCO DRIVE	BROOME
190.		9	15	DEMCO DRIVE	BROOME
191.		10	17	DEMCO DRIVE	BROOME
192.		3081	19	DEMCO DRIVE	BROOME
193.		57	2	DEMCO DRIVE	BROOME
194.		58	52	DEMCO DRIVE	BROOME
195.		76	16	DEMCO DRIVE	BROOME
196.		77	14	DEMCO DRIVE	BROOME
197.		78	12	DEMCO DRIVE	BROOME
198.		79	10	DEMCO DRIVE	BROOME
199.		80	8	DEMCO DRIVE	BROOME
200.		81	6	DEMCO DRIVE	BROOME
201.		82	4	DEMCO DRIVE	BROOME
202.		155	3L	DEMCO DRIVE	BROOME
203.		2	1	DEMCO DRIVE	BROOME
204.		1	1	DORA STREET	BROOME
205.		243	79	DURACK CRESCENT	BROOME
206.		226	45	DURACK CRESCENT	BROOME
207.		1	29A	DURACK CRESCENT	BROOME
208.		221	35	DURACK CRESCENT	BROOME
209.		222	37	DURACK CRESCENT	BROOME
210.		501	77B	DURACK CRESCENT	BROOME
211.		258	38	DURACK CRESCENT	BROOME
212.		239	71	DURACK CRESCENT	BROOME
213.		500	77A	DURACK CRESCENT	BROOME
214.		256	42	DURACK CRESCENT	BROOME
215.		223	39	DURACK CRESCENT	BROOME
216.		1	29B	DURACK CRESCENT	BROOME
217.		1	29C	DURACK CRESCENT	BROOME
218.		219	31	DURACK CRESCENT	BROOME
219.		220	33	DURACK CRESCENT	BROOME
220.		211	15	DURACK CRESCENT	BROOME
221.		237	67	DURACK CRESCENT	BROOME
222.		234	61	DURACK CRESCENT	BROOME
223.		230	53	DURACK CRESCENT	BROOME
224.		238	69	DURACK CRESCENT	BROOME
225.		259	36	DURACK CRESCENT	BROOME
226.		257	40	DURACK CRESCENT	BROOME
227.		235	63	DURACK CRESCENT	BROOME
228.		502	77C	DURACK CRESCENT	BROOME
229.		3	11	DURACK CRESCENT	BROOME
230.		229	51	DURACK CRESCENT	BROOME
231.		228	49	DURACK CRESCENT	BROOME
232.		261	32	DURACK CRESCENT	BROOME

No.	Unit	Lot No.	Street No.	Street Name	Suburb
233.		236	65	DURACK CRESCENT	BROOME
234.		227	47	DURACK CRESCENT	BROOME
235.		240	73	DURACK CRESCENT	BROOME
236.		244	81	DURACK CRESCENT	BROOME
237.		301		FAIRWAY DRIVE	BILINGURR
238.		365		FAIRWAY DRIVE	BILINGURR
239.		501		FLORENCE WAY	BILINGURR
240.		2711	8	FLORENCE WAY	BILINGURR
241.		2710	10	FLORENCE WAY	BILINGURR
242.		347	12	FLOWERDALE ROAD	BILINGURR
243.		346	8	FLOWERDALE ROAD	BILINGURR
244.		29	26	FREDERICK STREET	DJUGUN
245.		27	24	FREDERICK STREET	DJUGUN
246.		23	16	FREDERICK STREET	BROOME
247.		21	12	FREDERICK STREET	BROOME
248.		3061	1	FREDERICK STREET	BROOME
249.		1332	30	FREDERICK STREET	DJUGUN
250.		686	30	FREDERICK STREET	DJUGUN
251.		30	30	FREDERICK STREET	DJUGUN
252.		951	30	FREDERICK STREET	DJUGUN
253.		2	24	FREDERICK STREET	DJUGUN
254.		61	36	FREDERICK STREET	DJUGUN
255.		60	34	FREDERICK STREET	DJUGUN
256.		27	24	FREDERICK STREET	DJUGUN
257.		321		FREDERICK STREET	DJUGUN
258.		322	69	FREDERICK STREET	DJUGUN
259.		30	30	FREDERICK STREET	DJUGUN
260.		31	30	FREDERICK STREET	DJUGUN
261.		686	30	FREDERICK STREET	DJUGUN
262.		951	30	FREDERICK STREET	DJUGUN
263.		8	40	FREDERICK STREET	DJUGUN
264.		3112		GODWIT CRESCENT	DJUGUN
265.		173	29	GODWIT CRESCENT	DJUGUN
266.		120	11	GODWIT CRESCENT	DJUGUN
267.		119	9	GODWIT CRESCENT	DJUGUN
268.		122	15	GODWIT CRESCENT	DJUGUN
269.		172	27	GODWIT CRESCENT	DJUGUN
270.		121	13	GODWIT CRESCENT	DJUGUN
271.		181	45	GODWIT CRESCENT	DJUGUN
272.		371	21	GOSHAWK LOOP	DJUGUN
273.		370	19	GOSHAWK LOOP	DJUGUN
274.		376	31	GOSHAWK LOOP	DJUGUN
275.		369	17	GOSHAWK LOOP	DJUGUN
276.		372	23	GOSHAWK LOOP	DJUGUN
277.		2213	8	GRAY STREET	BROOME
278.		2080	6	GRAY STREET	BROOME
279.		989	3	GREENSHANK DRIVE	DJUGUN
280.		331	14	GWENDOLINE CROSSING	BILINGURR
281.		332	8	GWENDOLINE CROSSING	BILINGURR
282.		333	2	GWENDOLINE CROSSING	BILINGURR
283.		330	20	GWENDOLINE CROSSING	BILINGURR
284.		1324	47	HAMERSLEY STREET	BROOME
285.		1220		HAMERSLEY STREET	BROOME
286.		546	37	HAMERSLEY STREET	BROOME
287.		620	35	HAMERSLEY STREET	BROOME
288.		451	33	HAMERSLEY STREET	BROOME
289.		601	31	HAMERSLEY STREET	BROOME
290.		266	38	HAMERSLEY STREET	BROOME

No.	Unit	Lot No.	Street No.	Street Name	Suburb
291.		216	34	HAMERSLEY STREET	BROOME
292.		214	32	HAMERSLEY STREET	BROOME
293.		213	30	HAMERSLEY STREET	BROOME
294.		1	29	HAMERSLEY STREET	BROOME
295.		682	27	HAMERSLEY STREET	BROOME
296.		25	6	HAMERSLEY STREET	BROOME
297.		2661		HAMERSLEY STREET	BROOME
298.		31	25	HAMERSLEY STREET	BROOME
299.		200	2	HAMERSLEY STREET	BROOME
300.		2	39	HAMERSLEY STREET	BROOME
301.		4	39	HAMERSLEY STREET	BROOME
302.		5	39	HAMERSLEY STREET	BROOME
303.		6	39	HAMERSLEY STREET	BROOME
304.		7	39	HAMERSLEY STREET	BROOME
305.		8	39	HAMERSLEY STREET	BROOME
306.		9	39	HAMERSLEY STREET	BROOME
307.		10	39	HAMERSLEY STREET	BROOME
308.		11	39	HAMERSLEY STREET	BROOME
309.		12	39	HAMERSLEY STREET	BROOME
310.		13	39	HAMERSLEY STREET	BROOME
311.		14	39	HAMERSLEY STREET	BROOME
312.		15	39	HAMERSLEY STREET	BROOME
313.		16	39	HAMERSLEY STREET	BROOME
314.		17	39	HAMERSLEY STREET	BROOME
315.		18	39	HAMERSLEY STREET	BROOME
316.		19	39	HAMERSLEY STREET	BROOME
317.		502	1	HAMERSLEY STREET	BROOME
318.		101	54	HAMERSLEY STREET	BROOME
319.		102	52	HAMERSLEY STREET	BROOME
320.		103	50	HAMERSLEY STREET	BROOME
321.		104	48	HAMERSLEY STREET	BROOME
322.		105	46	HAMERSLEY STREET	BROOME
323.		10	49	HAMERSLEY STREET	BROOME
324.		340	111	HERBERT STREET	BROOME
325.	9	19	5	HERBERT STREET	BROOME
326.	2	19	5	HERBERT STREET	BROOME
327.	21	19	5	HERBERT STREET	BROOME
328.	17	19	5	HERBERT STREET	BROOME
329.		1251	38	HERBERT STREET	BROOME
330.	7	19	5	HERBERT STREET	BROOME
331.	4	19	5	HERBERT STREET	BROOME
332.	1	19	5	HERBERT STREET	BROOME
333.		1	32A	HERBERT STREET	BROOME
334.		2	32B	HERBERT STREET	BROOME
335.	16	19	5	HERBERT STREET	BROOME
336.	12	19	5	HERBERT STREET	BROOME
337.	5	19	5	HERBERT STREET	BROOME
338.		9	30	HERBERT STREET	BROOME
339.	18	19	5	HERBERT STREET	BROOME
340.	13	19	5	HERBERT STREET	BROOME
341.		1	68	HERBERT STREET	BROOME
342.	3	19	5	HERBERT STREET	BROOME
343.	6	19	5	HERBERT STREET	BROOME
344.	20	19	5	HERBERT STREET	BROOME
345.	19	19	5	HERBERT STREET	BROOME
346.	8	19	5	HERBERT STREET	BROOME
347.	10	19	5	HERBERT STREET	BROOME
348.	15	19	5	HERBERT STREET	BROOME

No.	Unit	Lot No.	Street No.	Street Name	Suburb
349.		247	46	HERBERT STREET	BROOME
350.	14	19	5	HERBERT STREET	BROOME
351.		3	3	HOPTON STREET	BROOME
352.		349	10	IONA LINK	BILINGURR
353.		350	14	IONA LINK	BILINGURR
354.		348	6	IONA LINK	BILINGURR
355.		516	84	KAPANG DRIVE	CABLE BEACH
356.		515	82	KAPANG DRIVE	CABLE BEACH
357.		699	203	KAVITE ROAD	MINYIRR
358.		700	281	KAVITE ROAD	MINYIRR
359.		624		KAVITE ROAD	MINYIRR
360.		625		KAVITE ROAD	MINYIRR
361.		400		KAVITE ROAD	MINYIRR
362.		1643	219	KAVITE ROAD	MINYIRR
363.		479	16	KESTREL PLACE	DJUGUN
364.		478	18	KESTREL PLACE	DJUGUN
365.		476	25	KESTREL PLACE	DJUGUN
366.		477	20	KESTREL PLACE	DJUGUN
367.		5	2A	MACPHERSON STREET	DJUGUN
368.		14	4	MACPHERSON STREET	DJUGUN
369.		1851	10	MACPHERSON STREET	DJUGUN
370.		654	10	MACPHERSON STREET	DJUGUN
371.		9000	10	MACPHERSON STREET	DJUGUN
372.		1	2B	MACPHERSON STREET	DJUGUN
373.		14	4	MACPHERSON STREET	DJUGUN
374.		1	4	MACPHERSON STREET	DJUGUN
375.		3119	7	MACPHERSON STREET	DJUGUN
376.		300	3	MACPHERSON STREET	DJUGUN
377.		9050	10	MACPHERSON STREET	DJUGUN
378.		163	6	MAGABALA ROAD	BILINGURR
379.		165	10	MAGABALA ROAD	BILINGURR
380.		164	8	MAGABALA ROAD	BILINGURR
381.		123	5	MAGABALA ROAD	BILINGURR
382.		342	36	MAVIS ROAD	BILINGURR
383.		343	42	MAVIS ROAD	BILINGURR
384.		341	28	MAVIS ROAD	BILINGURR
385.		340	19	MAVIS ROAD	BILINGURR
386.		345	50	MAVIS ROAD	BILINGURR
387.		684	7	MILLINGTON ROAD	CABLE BEACH
388.		983	7	MILLINGTON ROAD	CABLE BEACH
389.		100	9	MILLINGTON ROAD	CABLE BEACH
390.		2	6	MINILYA ROAD	BILINGURR
391.		4	10	MINILYA ROAD	BILINGURR
392.		3072		MINILYA ROAD	BILINGURR
393.		1	4	MINILYA ROAD	BILINGURR
394.		38	2	MINILYA ROAD	BILINGURR
395.		12		MORRELL PARK	ROEBUCK
396.		20		MORRELL PARK	ROEBUCK
397.		4	3	NAPIER TERRACE	BROOME
398.		5	43	NAPIER TERRACE	DJUGUN
399.		2	39	NAPIER TERRACE	DJUGUN
400.		1212		NAPIER TERRACE	DJUGUN
401.		1	33	NAPIER TERRACE	DJUGUN
402.		629	14	NAPIER TERRACE	DJUGUN
403.		508	12	NAPIER TERRACE	DJUGUN
404.		510	10	NAPIER TERRACE	DJUGUN
405.		22	19	NAPIER TERRACE	BROOME
406.		18	13	NAPIER TERRACE	BROOME

No.	Unit	Lot No.	Street No.	Street Name	Suburb
407.		20	6	NAPIER TERRACE	BROOME
408.		627	24	NAPIER TERRACE	DJUGUN
409.		636	20	NAPIER TERRACE	DJUGUN
410.		11	27	NAPIER TERRACE	DJUGUN
411.		1201		NAPIER TERRACE	DJUGUN
412.		101	1	NAPIER TERRACE	BROOME
413.		52	15	NAPIER TERRACE	BROOME
414.		51	17	NAPIER TERRACE	BROOME
415.		50	41	NAPIER TERRACE	DJUGUN
416.		102	35	NAPIER TERRACE	DJUGUN
417.		701	18	NAPIER TERRACE	DJUGUN
418.		83	9	NAPIER TERRACE	BROOME
419.		81	7	NAPIER TERRACE	BROOME
420.		501	8	NAPIER TERRACE	BROOME
421.		505	22	NAPIER TERRACE	DJUGUN
422.		1212		NAPIER TERRACE	DJUGUN
423.		2628		NAPIER TERRACE	DJUGUN
424.		12	5	NAPIER TERRACE	BROOME
425.		101	2	NISHIOKA WAY	BILINGURR
426.		634	135	OLD BROOME ROAD	DJUGUN
427.		1853	27	OLD BROOME ROAD	DJUGUN
428.		555		OLD BROOME ROAD	DJUGUN
429.		3100		OLD BROOME ROAD	DJUGUN
430.		3095		OLD BROOME ROAD	DJUGUN
431.		3094		OLD BROOME ROAD	DJUGUN
432.		3101		OLD BROOME ROAD	DJUGUN
433.		2242	147	OLD BROOME ROAD	DJUGUN
434.		623		PORT DRIVE	MINYIRR
435.		622		PORT DRIVE	MINYIRR
436.		620		PORT DRIVE	MINYIRR
437.		450		PORT DRIVE	MINYIRR
438.		698	401	PORT DRIVE	MINYIRR
439.		3	69	ROBINSON STREET	BROOME
440.		4	67	ROBINSON STREET	BROOME
441.		1327	87	ROBINSON STREET	BROOME
442.		3068	57	ROBINSON STREET	BROOME
443.		215	47	ROBINSON STREET	BROOME
444.		4	84	ROBINSON STREET	BROOME
445.		5	86	ROBINSON STREET	BROOME
446.		21	51	ROBINSON STREET	BROOME
447.		22	53	ROBINSON STREET	BROOME
448.		1	49A	ROBINSON STREET	BROOME
449.		2	49B	ROBINSON STREET	BROOME
450.		30	88	ROBINSON STREET	BROOME
451.		301	63	ROBINSON STREET	BROOME
452.		3146	65	ROBINSON STREET	BROOME
453.		240	71	ROBINSON STREET	BROOME
454.		241	73	ROBINSON STREET	BROOME
455.		106	61	ROBINSON STREET	BROOME
456.		556	83	ROBINSON STREET	BROOME
457.		3147	65	ROBINSON STREET	BROOME
458.		1913	73A	ROBINSON STREET	BROOME
459.		563		ROEBUCK BAY	ROEBUCK
460.		3138	68	SANDERLING DRIVE	DJUGUN
461.		1	1	SCOTT STREET	BROOME
462.		481	9	SHORT STREET	BROOME
463.		1	6	SHORT STREET	BROOME
464.		101	3	SHORT STREET	BROOME

No.	Unit	Lot No.	Street No.	Street Name	Suburb
465.		201	8	SHORT STREET	BROOME
466.		506		SHORT STREET	BROOME
467.		30	4B	SHORT STREET	BROOME
468.		31	4	SHORT STREET	BROOME
469.		32	2	SHORT STREET	BROOME
470.		1	1	SHORT STREET	BROOME
471.		990	34	SPOONBILL AVENUE	DJUGUN
472.		616	3	SUGAR GLIDER AVENUE	DJUGUN
473.		615	5	SUGAR GLIDER AVENUE	DJUGUN
474.		482	5	TURNSTONE WAY	DJUGUN
475.		555	91	WALCOTT STREET	BROOME
476.		631	1	WALLABY WAY	DJUGUN
477.		1047	6	WATTLE DRIVE	ROEBUCK
478.		73		WATTLE DRIVE	ROEBUCK
479.		92		WATTLE DRIVE	ROEBUCK
480.		7	59	WATTLE DRIVE	ROEBUCK
481.		8	51	WATTLE DRIVE	ROEBUCK
482.		17	79	WATTLE DRIVE	ROEBUCK
483.		113	43	WATTLE DRIVE	ROEBUCK
484.		114	35	WATTLE DRIVE	ROEBUCK
485.		100	69	WATTLE DRIVE	ROEBUCK
486.		101	65	WATTLE DRIVE	ROEBUCK
487.		501		WATTLE DRIVE	ROEBUCK
488.		350		WATTLE DRIVE	ROEBUCK
489.		500	14	WATTLE DRIVE	ROEBUCK
490.		73		WATTLE DRIVE	ROEBUCK
491.		1641		WATTLE DRIVE	ROEBUCK
492.		560		WATTLE DRIVE	ROEBUCK
493.		1218	2	WATTLE DRIVE	ROEBUCK
494.		13	3	WELD STREET	DJUGUN

**Properties Included in the Revised SCA9 Boundary**

No.1	Unit No	Lot No	Street No.	Street Name		Suburb
1		336	9	ALTO	CLOSE	BILINGURR
2		364		ALTO	CLOSE	BILINGURR
3		371	1	ANNE	STREET	BROOME
4		1	6	ANNE	STREET	BROOME
5		3 281	2	ANNE	STREET	BROOME
6		1644	1	BAGOT	STREET	DJUGUN
7		37	8	BAGOT	STREET	DJUGUN
8		2	9	BAGOT	STREET	DJUGUN
9		101	5	BAGOT	STREET	DJUGUN
10		11	6	BAGOT	STREET	DJUGUN
11	10	10	10	BAGOT	STREET	DJUGUN
12		702	3	BAGOT	STREET	DJUGUN
13	3	3	7	BAGOT	STREET	DJUGUN
14		2068	436	BROOME	ROAD	ROEBUCK
15		980	388	BROOME	ROAD	DJUGUN
16		13	568	BROOME	ROAD	ROEBUCK
17		35	598A	BROOME	ROAD	ROEBUCK
18		82	588	BROOME	ROAD	ROEBUCK
19		12	576	BROOME	ROAD	ROEBUCK
20		10	580	BROOME	ROAD	ROEBUCK
21		11	578	BROOME	ROAD	ROEBUCK
22		14	558	BROOME	ROAD	ROEBUCK
23		15	548	BROOME	ROAD	ROEBUCK
24		5	528	BROOME	ROAD	ROEBUCK
25		111	504	BROOME	ROAD	ROEBUCK
26		1224	599	BROOME	ROAD	BILINGURR
27		366		BROOME	ROAD	ROEBUCK
28		295	628	BROOME	ROAD	ROEBUCK
29		530 531 532 521		BROOME	ROAD	ROEBUCK
30		18	546	BROOME	ROAD	ROEBUCK
31		19	544	BROOME	ROAD	ROEBUCK
32		112	512	BROOME	ROAD	ROEBUCK
33		450		BROOME	ROAD	DJUGUN
34		100 102		BROOME	ROAD	WATERBANK
35		300 600 601 602		CABLE	BEACH	WATERBANK
36		2789		CABLE BEACH	ROAD	CABLE BEACH
37		501 500	28	CABLE BEACH	ROAD	CABLE BEACH
38		2790		CABLE BEACH	ROAD	CABLE BEACH
39		2792		CABLE BEACH	ROAD	CABLE BEACH



40		161	1	CARNARVON STREET	BROOME
41		160	3	CARNARVON STREET	BROOME
42		4	7	CARNARVON STREET	BROOME
43		5	9	CARNARVON STREET	BROOME
44		387	6	CARNARVON STREET	BROOME
45		388	8	CARNARVON STREET	BROOME
46		125	19	CARNARVON STREET	BROOME
47		389	10	CARNARVON STREET	BROOME
48		127	21	CARNARVON STREET	BROOME
49		390	12	CARNARVON STREET	BROOME
50		41	23	CARNARVON STREET	BROOME
51		391	14	CARNARVON STREET	BROOME
52		46	25	CARNARVON STREET	BROOME
53		392	16	CARNARVON STREET	BROOME
54		402	33	CARNARVON STREET	BROOME
55		2	24	CARNARVON STREET	BROOME
56		1	22	CARNARVON STREET	BROOME
57		947	47	CARNARVON STREET	BROOME
58		1031	40	CARNARVON STREET	BROOME
59		1030	42	CARNARVON STREET	BROOME
60		1029	44	CARNARVON STREET	BROOME
61		21	51	CARNARVON STREET	BROOME
62		1028	46	CARNARVON STREET	BROOME
63	18	18	49	CARNARVON STREET	BROOME
64		20	13	CARNARVON STREET	BROOME
65		3	5	CARNARVON STREET	BROOME
66		1219	45	CARNARVON STREET	BROOME
67		2	48	CARNARVON STREET	BROOME
68		100	17	CARNARVON STREET	BROOME
69		80	37	CARNARVON STREET	BROOME
70	1	1	39	CARNARVON STREET	BROOME
71		144 145 149 150 146 3000	34	CARNARVON STREET	BROOME
72		6	11	CARNARVON STREET	BROOME
73	2	2	3	CHAPPLE STREET	BROOME
74		448		CHAPPLE STREET	BROOME
75		470	470	CHAPPLE STREET	BROOME
76		622		CHAPPLE STREET	BROOME
77		447		CHAPPLE STREET	BROOME
78		484	2	CHAPPLE STREET	BROOME
79		2074	18	CHAPPLE STREET	BROOME
80		2075	16	CHAPPLE STREET	BROOME
81		2076	14	CHAPPLE STREET	BROOME
82		2077	12	CHAPPLE STREET	BROOME

83		2078	10	CHAPPLE	STREET	BROOME
84		2079	1	CHAPPLE	STREET	BROOME
85		3092	15	CHAPPLE	STREET	BROOME
86		100	6	CHAPPLE	STREET	BROOME
87		560		CHAPPLE	STREET	BROOME
88		349		CHAPPLE	STREET	BROOME
89		350		CHAPPLE	STREET	BROOME
90		503 2824		CLEMENTSON	STREET	MINYIRR
91		604		CLEMENTSON	STREET	MINYIRR
92		605		CLEMENTSON	STREET	MINYIRR
93		52	10	COGHLAN	STREET	DJUGUN
94		51	6	COGHLAN	STREET	DJUGUN
95	1	1	14	COGHLAN	STREET	DJUGUN
96	1	1	12	COGHLAN	STREET	DJUGUN
97		707	33	COGHLAN	STREET	DJUGUN
98		705 706	25	COGHLAN	STREET	DJUGUN
99		535 533		CRAB CREEK	ROAD	ROEBUCK
100		352		CRAB CREEK	ROAD	ROEBUCK
101		1608		CRAB CREEK	ROAD	ROEBUCK
102		1607		CRAB CREEK	ROAD	ROEBUCK
103		79		CRAB CREEK	ROAD	ROEBUCK
104		8	4	DAMPIER	TERRACE	BROOME
105		43	2	DAMPIER	TERRACE	BROOME
106		9	6	DAMPIER	TERRACE	BROOME
107		10	8	DAMPIER	TERRACE	BROOME
108		11	10	DAMPIER	TERRACE	BROOME
109		3067 435	1	DAMPIER	TERRACE	BROOME
110		60	19	DAMPIER	TERRACE	BROOME
111		126	18	DAMPIER	TERRACE	BROOME
112		128	20	DAMPIER	TERRACE	BROOME
113		1772	21	DAMPIER	TERRACE	BROOME
114		40	22	DAMPIER	TERRACE	BROOME
115		1771	23	DAMPIER	TERRACE	BROOME
116		1857	23A	DAMPIER	TERRACE	BROOME
117		2643	37	DAMPIER	TERRACE	BROOME
118		2644	41	DAMPIER	TERRACE	BROOME
119		2645	45	DAMPIER	TERRACE	BROOME
120		375	25	DAMPIER	TERRACE	BROOME
121		437	31	DAMPIER	TERRACE	BROOME
122		2071	2071	DAMPIER	TERRACE	BROOME
123		5	42	DAMPIER	TERRACE	BROOME
124		74	44	DAMPIER	TERRACE	BROOME
125		52	52	DAMPIER	TERRACE	BROOME
126		102	40	DAMPIER	TERRACE	BROOME

127	1	1	46	DAMPIER	TERRACE	BROOME
128	1	1	48	DAMPIER	TERRACE	BROOME
129	1	1	50	DAMPIER	TERRACE	BROOME
130	1	1	15	DAMPIER	TERRACE	BROOME
131	1	1	27	DAMPIER	TERRACE	BROOME
132		3000		DAMPIER	TERRACE	BROOME
133		45 10 8 9 7 15 403 12 21	26	DAMPIER	TERRACE	BROOME
134		60	48	DEMCO	DRIVE	BROOME
135		155	3L	DEMCO	DRIVE	BROOME
136		10	17	DEMCO	DRIVE	BROOME
137		9	15	DEMCO	DRIVE	BROOME
138		7	11	DEMCO	DRIVE	BROOME
139		6	9	DEMCO	DRIVE	BROOME
140		5	7	DEMCO	DRIVE	BROOME
141		4	5	DEMCO	DRIVE	BROOME
142		3	3	DEMCO	DRIVE	BROOME
143		2	1	DEMCO	DRIVE	BROOME
144		57	2	DEMCO	DRIVE	BROOME
145		82	4	DEMCO	DRIVE	BROOME
146		81	6	DEMCO	DRIVE	BROOME
147		80	8	DEMCO	DRIVE	BROOME
148		79	10	DEMCO	DRIVE	BROOME
149		78	12	DEMCO	DRIVE	BROOME
150		77	14	DEMCO	DRIVE	BROOME
151		76	16	DEMCO	DRIVE	BROOME
152		75	18	DEMCO	DRIVE	BROOME
153		59	50	DEMCO	DRIVE	BROOME
154		58	52	DEMCO	DRIVE	BROOME
155		8	13	DEMCO	DRIVE	BROOME
156		12	21	DEMCO	DRIVE	BROOME
157		3081	19	DEMCO	DRIVE	BROOME
158		520 301		FAIRWAY	DRIVE	BILINGURR
159		365		FAIRWAY	DRIVE	BILINGURR
160		2714	2	FLORENCE	WAY	BILINGURR
161		2713	4	FLORENCE	WAY	BILINGURR
162		2712	6	FLORENCE	WAY	BILINGURR
163		501		FLORENCE	WAY	BILINGURR
164		21	12	FREDERICK	STREET	BROOME
165		2226 100	7	FREDERICK	STREET	BROOME
166		3061 520	1	FREDERICK	STREET	BROOME
167		29	26	FREDERICK	STREET	DJUGUN
168		60	34	FREDERICK	STREET	DJUGUN
169		23	16	FREDERICK	STREET	BROOME

170		1332 31 30 686 951	30	FREDERICK STREET	DJUGUN
171	1	1	10	FREDERICK STREET	BROOME
172		2 27	24	FREDERICK STREET	DJUGUN
173		621	502	GANTHEAUME ROAD POINT	MINYIRR
174		1195	188	GANTHEAUME ROAD POINT	CABLE BEACH
175		601		GANTHEAUME ROAD POINT	CABLE BEACH
176		389	99	GANTHEAUME ROAD POINT	MINYIRR
177		2213	8	GRAY STREET	BROOME
178		2080	6	GRAY STREET	BROOME
179		501		GUBINGE ROAD	DJUGAN
180		502	1	HAMERSLEY STREET	BROOME
181		2661		HAMERSLEY STREET	BROOME
182		99	8	HAMERSLEY STREET	BROOME
183		200	2	HAMERSLEY STREET	BROOME
184		25	6	HAMERSLEY STREET	BROOME
185		1220		HAMERSLEY STREET	BROOME
186		1324	47	HAMERSLEY STREET	BROOME
187		32	23	HAMERSLEY STREET	BROOME
188		31	25	HAMERSLEY STREET	BROOME
189		280	22	HAMERSLEY STREET	BROOME
190		682	27	HAMERSLEY STREET	BROOME
191		1	29	HAMERSLEY STREET	BROOME
192		601	31	HAMERSLEY STREET	BROOME
193		451	33	HAMERSLEY STREET	BROOME
194		620	35	HAMERSLEY STREET	BROOME
195		213	30	HAMERSLEY STREET	BROOME
196		214	32	HAMERSLEY STREET	BROOME
197		216	34	HAMERSLEY STREET	BROOME
198		546	37	HAMERSLEY STREET	BROOME
199	2	2	39	HAMERSLEY STREET	BROOME
200	4	4	39	HAMERSLEY STREET	BROOME
201	5	5	39	HAMERSLEY STREET	BROOME
202	6	6	39	HAMERSLEY STREET	BROOME
203		7	39	HAMERSLEY STREET	BROOME
204	8	8	39	HAMERSLEY STREET	BROOME
205	9	9	39	HAMERSLEY STREET	BROOME
206	10	10	39	HAMERSLEY STREET	BROOME
207	12	12	39	HAMERSLEY STREET	BROOME
208	13	13	39	HAMERSLEY STREET	BROOME
209	14	14	39	HAMERSLEY STREET	BROOME

210	15	15	39	HAMERSLEY STREET	BROOME
211	16	16	39	HAMERSLEY STREET	BROOME
212	17	17	39	HAMERSLEY STREET	BROOME
213	18	18	39	HAMERSLEY STREET	BROOME
214	19	19	39	HAMERSLEY STREET	BROOME
215		11	39	HAMERSLEY STREET	BROOME
216		266	38	HAMERSLEY STREET	BROOME
217	1	1	49	HAMERSLEY STREET	BROOME
218		101	54	HAMERSLEY STREET	BROOME
219		102	52	HAMERSLEY STREET	BROOME
220		103	50	HAMERSLEY STREET	BROOME
221		104	48	HAMERSLEY STREET	BROOME
222		2	46B	HAMERSLEY STREET	BROOME
223		340 341 342 343 344 345	111	HERBERT STREET	BROOME
224		351	126	HERBERT STREET	BROOME
225		3	3	HOPTON STREET	BROOME
226		6	2	HOPTON STREET	BROOME
227		1848		KAVITE ROAD	MINYIRR
228		700	281	KAVITE ROAD	MINYIRR
229		699	203	KAVITE ROAD	MINYIRR
230		1643	219	KAVITE ROAD	MINYIRR
231		621	401	KAVITE ROAD	MINYIRR
232		400		KAVITE ROAD	MINYIRR
233		388	200	KAVITE ROAD	MINYIRR
234		624		KAVITE ROAD	MINYIRR
235		625		KAVITE ROAD	MINYIRR
236		630		KAVITE ROAD	MINYIRR
237		401	292	KAVITE ROAD	MINYIRR
238		2	2	LOUIS STREET	BROOME
239		1	2B	MACPHERSON STREET	DJUGUN
240		1 14	4	MACPHERSON STREET	DJUGUN
241	1	1	2A	MACPHERSON STREET	DJUGUN
242		9050 9000 1648 654 1851	10	MACPHERSON STREET	DJUGUN
243		9007		MAGABALA ROAD	BILINGURR
244		5161		McGUIGAN ROAD	WATERBANK
245		985	11	MILLINGTON ROAD	CABLE BEACH
246		100	9	MILLINGTON ROAD	CABLE BEACH
247		983 684 1375	7	MILLINGTON ROAD	CABLE BEACH
248		1	4	MINILYA ROAD	BILINGURR
249		2	6	MINILYA ROAD	BILINGURR

250		3	8	MINILYA	ROAD	BILINGURR
251		4	10	MINILYA	ROAD	BILINGURR
252		5	12	MINILYA	ROAD	BILINGURR
253		6	14	MINILYA	ROAD	BILINGURR
254		7	16	MINILYA	ROAD	BILINGURR
255		8	18	MINILYA	ROAD	BILINGURR
256		38	2	MINILYA	ROAD	BILINGURR
257		3072		MINILYA	ROAD	BILINGURR
258		501	8	NAPIER	TERRACE	BROOME
259		81	7	NAPIER	TERRACE	BROOME
260		1212 2628		NAPIER	TERRACE	DJUGUN
261		1201		NAPIER	TERRACE	DJUGUN
262		22	19	NAPIER	TERRACE	BROOME
263		101	1	NAPIER	TERRACE	BROOME
264		4	3	NAPIER	TERRACE	BROOME
265		12	5	NAPIER	TERRACE	BROOME
266		70	11	NAPIER	TERRACE	BROOME
267		20	6	NAPIER	TERRACE	BROOME
268		18	13	NAPIER	TERRACE	BROOME
269		510	10	NAPIER	TERRACE	DJUGUN
270		508	12	NAPIER	TERRACE	DJUGUN
271		11	27	NAPIER	TERRACE	DJUGUN
272		629	14	NAPIER	TERRACE	DJUGUN
273		1	33	NAPIER	TERRACE	DJUGUN
274		102	35	NAPIER	TERRACE	DJUGUN
275		636	20	NAPIER	TERRACE	DJUGUN
276		627	24	NAPIER	TERRACE	DJUGUN
277		2	39	NAPIER	TERRACE	DJUGUN
278	1	1	43	NAPIER	TERRACE	DJUGUN
279		51	17	NAPIER	TERRACE	BROOME
280		52	15	NAPIER	TERRACE	BROOME
281		701	18	NAPIER	TERRACE	DJUGUN
282		50	41	NAPIER	TERRACE	DJUGUN
283		83	9	NAPIER	TERRACE	BROOME
284		505	22	NAPIER	TERRACE	DJUGUN
285		1853	27	OLD BROOME	ROAD	DJUGUN
286		2242	147	OLD BROOME	ROAD	DJUGUN
287		634	135	OLD BROOME	ROAD	DJUGUN
288		3100 556 3095 3101 3094		OLD BROOME	ROAD	DJUGUN
289		555		OLD BROOME	ROAD	DJUGUN
290	33	33	225	PORT	DRIVE	MINYIRR
291		1337	251	PORT	DRIVE	MINYIRR
292		1197	223	PORT	DRIVE	MINYIRR

293		1198 510 511	223	PORT	DRIVE	MINYIRR
294		619	401	PORT	DRIVE	MINYIRR
295	2	616 12	401	PORT	DRIVE	MINYIRR
296		603		PORT	DRIVE	MINYIRR
297		620		PORT	DRIVE	MINYIRR
298		622		PORT	DRIVE	MINYIRR
299		623		PORT	DRIVE	MINYIRR
300		450		PORT	DRIVE	MINYIRR
301		300		PORT	DRIVE	MINYIRR
302		555	93	ROBINSON	STREET	BROOME
303		4	84	ROBINSON	STREET	BROOME
304		5	86	ROBINSON	STREET	BROOME
305		215	47	ROBINSON	STREET	BROOME
306		3068	57	ROBINSON	STREET	BROOME
307		3146 3147	65	ROBINSON	STREET	BROOME
308		3	69	ROBINSON	STREET	BROOME
309		4	67	ROBINSON	STREET	BROOME
310		8	78	ROBINSON	STREET	BROOME
311		7	80	ROBINSON	STREET	BROOME
312		1327	87	ROBINSON	STREET	BROOME
313		556	83	ROBINSON	STREET	BROOME
314		1913	73A	ROBINSON	STREET	BROOME
315		21	51	ROBINSON	STREET	BROOME
316		22	53	ROBINSON	STREET	BROOME
317		1	49A	ROBINSON	STREET	BROOME
318		2	49B	ROBINSON	STREET	BROOME
319		30	88	ROBINSON	STREET	BROOME
320		31	90	ROBINSON	STREET	BROOME
321		301	63	ROBINSON	STREET	BROOME
322	1	1	99	ROBINSON	STREET	BROOME
323		240	71	ROBINSON	STREET	BROOME
324		241	73	ROBINSON	STREET	BROOME
325		106	61	ROBINSON	STREET	BROOME
326	10	10	1	SAVILLE	STREET	BROOME
327		2634	4	SCOTT	STREET	BROOME
328	7 P	1	1	SCOTT	STREET	BROOME
329		201	8	SHORT	STREET	BROOME
330		1	1	SHORT	STREET	BROOME
331		1	6	SHORT	STREET	BROOME
332		101	3	SHORT	STREET	BROOME
333		481	9	SHORT	STREET	BROOME
334		506		SHORT	STREET	BROOME
335		31	4	SHORT	STREET	BROOME
336		32	2	SHORT	STREET	BROOME

337		30	4B	SHORT	STREET	BROOME
338		73		WATTLE	DRIVE	ROEBUCK
339		1218	2	WATTLE	DRIVE	ROEBUCK
340		17	79	WATTLE	DRIVE	ROEBUCK
341		8	51	WATTLE	DRIVE	ROEBUCK
342		7	59	WATTLE	DRIVE	ROEBUCK
343		110	494	WATTLE	DRIVE	ROEBUCK
344		1047	6	WATTLE	DRIVE	ROEBUCK
345		113	43	WATTLE	DRIVE	ROEBUCK
346		114	35	WATTLE	DRIVE	ROEBUCK
347		100	69	WATTLE	DRIVE	ROEBUCK
348		101	65	WATTLE	DRIVE	ROEBUCK
349		500	14	WATTLE	DRIVE	ROEBUCK
350		355 565		WATTLE	DRIVE	ROEBUCK
351		510		WATTLE	DRIVE	ROEBUCK
352		92 1641		WATTLE	DRIVE	ROEBUCK
353		13	3	WELD	STREET	DJUGUN
354	3	3	33	WELD	STREET	BROOME



**9.2.4 COMMUNITY ENGAGEMENT PLAN - REVIEW OF MUNICIPAL INVENTORY**

<b>LOCATION/ADDRESS:</b>	Shire of Broome
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	PLA10
<b>AUTHOR:</b>	Project Officer - Development and Community
<b>CONTRIBUTOR/S:</b>	Manager Planning & Building Services
<b>RESPONSIBLE OFFICER:</b>	Director Development and Community
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	6 July 2018

**SUMMARY:** The Shire is required under the *Heritage Act of Western Australia 1990* to maintain a Municipal Inventory of Heritage Places (**Municipal Inventory**) and to review the Municipal Inventory every 4 years. The Shire's Municipal Inventory was last reviewed in 2014 and provision has been made in the 2018-19 budget to undertake a further review.

This report requests that Council consider and endorse a Community Engagement Plan for the project.

**BACKGROUND**Previous Considerations

OMC 15 October 2002	Item 9.2.1
OMC 12 August 2003	Item 9.2.2
OMC 18 December 2012	Item 9.2.1
OMC 14 August 2014	Item 10.4
OMC 27 August 2015	Item 9.2.4
OMC 25 August 2016	Item 9.2.7

**COMMENT**

A Municipal Inventory is a survey of heritage places in a local government area which identifies local heritage assets and provides the base information needed for local heritage. Municipal Inventories also are an informing document for the preparation of a Heritage List adopted under a Local Planning Scheme. In the Shire of Broome's case, under Clause 8(5) of Schedule A of Local Planning Scheme No. 6, the Municipal Inventory forms the Heritage List. This means that any development of a place on the Municipal Inventory requires planning approval from the Shire.

Every local government is required to prepare and adopt a Municipal Inventory under the provisions of the *Heritage Act of Western Australia 1990 (Act)*. Local governments are further required to undertake a review of the Municipal Inventory every 4 years and can update the document annually. The Shire last undertook a full review of its Municipal Inventory in 2014 and provision has been made in the 2018-19 budget to undertake a further review.

**Additional Nominated Places – 2014**

During the 2014 review 15 additional places were recommended for inclusion in the Municipal Inventory. These are set out in the table below.

Place	Proposed Grading
Common Gate – Old Town Broome	B - Considerable significance
Tramline formation and remnants – Town Jetty to Streeter Jetty	B - Considerable significance
McDaniels Foreshore camp area - Roebuck Bay	B - Considerable significance
Commemorative Statue - Roebuck Bay	C - Some significance
Site of Broome Tree Nursery - Scott Street	C - Some significance
Lurujarri Heritage Trail - Cable Beach	A - Considerable significance
Site of Wavesong – Cable Beach	C - Some significance
Site of Pearl Coast Zoo – Cable Beach	C - Some significance
Site of Cable Beach Crocodile Park – Cable Beach	C - Some significance
Site of Bilingurr Japanese Gardens – 3km north of Cable Beach	C - Some significance
Sisters of St John of God retreat – Kavite Road	C - Some significance
Kimberley De Gray Stock Route Including Wells	A - Considerable significance
Talgarno Military Base – Anna Plains	B - Considerable significance
Site of Streeter Station	C - Some significance
Site & Memorial of World War Two Crash – Smirnoff Beach	B - Considerable significance

At its August 2014 Ordinary Meeting, Council considered the outcomes of the Municipal Inventory and resolved the following, with respect to the additional nominated places:

*Receives Attachment 3 as a suggested list of nominated places for the purposes of consulting with the landowners prior to further consideration by Council for future inclusion on the Municipal Inventory of Heritage Places.*

Subsequent to Council's resolution, officers reviewed the list and determined that insufficient information had been provided to consider the places at that time, because:

- the majority of the places do not have adequate locational details to enable officers to investigate/locate the sites, and in some cases identify the landowners; and
- the information supplied would not meet the State Heritage Office's *Criteria for the Assessment of Local Heritage Places and Areas*.

Given this, it was determined that the places would be considered as part of the next full review of the Municipal Inventory when resources would be allocated for a professional heritage consultant to undertake further research and assessment. This work is now proposed to be undertaken.

The Project Plan for the Municipal Inventory review establishes that most of the administrative work on the project will be undertaken in-house by Shire staff. A budget allowance has been made to engage a heritage specialist to analyse and provide advice on the 15 places nominated in 2014, as well as any additional places that are nominated through Phase 1 of the proposed Community Engagement process, which is described in greater detail below.

### **Proposed Community Engagement Plan**

Officers have prepared a Community Engagement Plan (**CE Plan**) for Council's consideration setting out how the community will be involved in the Municipal Inventory review. The CE Plan is included as **Attachment 1** to this report. The CE Plan proposes a two-phase engagement process:

- Phase 1 – Informing the community that a review of the Municipal Inventory is being undertaken and calling for the public to nominate new places or request that existing places are reviewed / updated; and
- Phase 2 – Consultation with all landowners of new nominated places or any places where major modifications are recommended to the existing place records, including the 15 places nominated in the 2014 review.

It is considered that this process will enable the Shire to meet its obligations under the Act to undertake 'proper public consultation' when preparing or reviewing a Municipal Inventory. It also meets the consultation requirements for adopting a Heritage List under Clause 8(3) of the Deemed Provisions of Local Planning Scheme No. 6, which are relevant as the Municipal Inventory currently forms the Heritage List. These requirements state that the local government:

- a. *Notifies in writing each owner and occupier of the place and provides them with a written description;*
- b. *Invites the owner to make a submission on the proposal for a minimum period of 21 days;*
- c. *Carries out any other consultation the local government considers appropriate.*

Based on the above, it is recommended that Council endorse the CE Plan.

## **CONSULTATION**

The attached CE Plan sets the Level of Engagement for this project as 'Inform' and 'Consult.' The following actions are proposed to be undertaken to achieve this level of engagement:

- Phase 1 – Media Release; Public Notice in the Broome Advertiser, on the Shire website and notice board; fact sheets for the general public explaining the project; and letters to primary stakeholders advising of the review;
- Phase 2 - Letters to landowners of proposed new or amended places including clear explanatory material and site visits upon request.

## **STATUTORY ENVIRONMENT**

### ***Heritage of WA Act 1990***

#### **45. Local government to compile etc. inventory of buildings with cultural heritage significance**

- (1) *A local government shall compile and maintain an inventory of buildings within its district which in its opinion are, or may become, of cultural heritage significance.*
- (2) *The inventory required by subsection (1) shall be compiled no later than 4 years from the commencement of this Act and shall be —*

- (a) updated annually; and
  - (b) reviewed every 4 years after compilation.
- (3) A local government shall provide the Council with a copy of the inventory compiled pursuant to this section.
- (4) A local government shall ensure that the inventory required by this section is compiled with proper public consultation.

## **Local Planning Scheme No. 6 – Deemed Provisions**

### **8. Heritage list**

- (1) The local government must establish and maintain a heritage list to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation.
- (2) The heritage list —
- (a) must set out a description of each place and the reason for its entry in the heritage list; and
  - (b) must be available, with the Scheme documents, for public inspection during business hours at the offices of the local government; and
  - (c) may be published on the website of the local government.
- (3) The local government must not enter a place in, or remove a place from, the heritage list or modify the entry of a place in the heritage list unless the local government —
- (a) notifies in writing each owner and occupier of the place and provides each of them with a description of the place and the reasons for the proposed entry; and
  - (b) invites each owner and occupier to make submissions on the proposal within 21 days of the day on which the notice is served or within a longer period specified in the notice; and
  - (c) carries out any other consultation the local government considers appropriate; and (d) following any consultation and consideration of the submissions made on the proposal, resolves that the place be entered in the heritage list with or without modification, or that the place be removed from the heritage list.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

The adopted 2018-19 budget allocates \$14,400 to the Municipal Inventory and Heritage List review. This funding will be used to engage a professional heritage consultant to review the proposed new places and any amendments to existing places. Costs associated with the implementation of the CE Plan are anticipated to be minor and shall be met using the general planning advertising budget.

### **RISK**

Every local government is required under the Act to undertake a review of the Municipal Inventory every four years, and 'proper public consultation' is a legislative requirement of this review. This CE Plan ensures that the Shire will be able to meet its responsibilities under the Act.

## STRATEGIC IMPLICATIONS

**Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:**

Effective communication

**Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:**

Realistic and sustainable land use strategies for the Shire within state and national frameworks and in consultation with the community

A preserved, historical and cultural heritage of Broome

**Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:**

Effective community engagement

## VOTING REQUIREMENTS

*Simple Majority*

### **COUNCIL RESOLUTION:** **(REPORT RECOMMENDATION)**

**Moved: Cr C Mitchell**

**Seconded: Cr P Matsumoto**

***That Council:***

- 1. Endorses the Community Engagement Plan for the Municipal Inventory of Heritage Places review as set out in Attachment 1; and***
- 2. Authorises the Director Development and Community to make minor changes to the plan as required during implementation.***

**CARRIED UNANIMOUSLY 7/0**

## Attachments

1. Community Engagement Plan



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***Municipal Inventory  
of Heritage Places  
Review***

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***Community  
Engagement Plan  
(July 2018)***

Project name:	Review of Municipal Inventory of Heritage Places
Project owner:	Aletta Nugent, Director Development and Community
Project manager:	Kirsten Wood, Manager Planning and Building Services

## BACKGROUND

'Recognising history' is one of the elements incorporated into the Shire's overarching vision identified in the Strategic Community Plan. Further, the identification and preservation of the historical and cultural heritage of Broome is a Strategy within the Strategic Community Plan. Municipal Inventories form a critical function in identifying local heritage assets which can assist to promote and celebrate heritage and therefore an up-to-date Municipal Inventory is a crucial document to deliver the vision and strategy within the Strategic Community Plan. Further, Municipal Inventories provide the base information needed for local heritage planning to achieve consistency and strategic direction.

Under the provisions of the *Heritage Act of Western Australia 1990* the Shire is required to review its Municipal Inventory every four years. As the Municipal Inventory forms the basis of the preparation of the Heritage List and introduces statutory requirements in the Local Planning Scheme, it is important that the information contained in the Municipal Inventory is relevant and the categorisation of the heritage significance of places is appropriate.

The last review of the Shire's Municipal Inventory was adopted by Council in August 2014. This Community Engagement Plan will provide an overview of how the community will be engaged to participate in the next review of the Shire's Municipal Inventory.

It is important to note that as a part of the review adopted in August 2014, an additional 15 places were recommended for inclusion into the Municipal Inventory. These places were not included in the adopted Municipal Inventory as it was resolved by Council that further engagement would be required with the landowners of the nominated places. This Community Engagement Plan will establish the process for how community input will be sought to enable Council to make an informed decision on these nominations.

## ESTABLISH ENGAGEMENT PARAMETERS

**Legislative** – The *Heritage Act of Western Australia 1990* requires that 'proper public consultation' is undertaken but does not define how this is to occur.

Clause 8(3) of the Deemed Provisions establishes the level of consultation required for the adoption of a heritage list. It requires that a local government must not enter a place, or remove a place from the heritage list, unless the local government:

- a. Notifies in writing each owner and occupier of the place and provides them with a written description;
- b. Invites the owner to make a submission on the proposal for a minimum period of 21 days;
- c. Carries out any other consultation the local government considers appropriate.

**Geographic boundaries** – the Municipal Inventory and Heritage List will cover the whole Shire.

**Budget** – the engagement proposed will form part of the operational advertising budget for the planning section.

**Timeline** – two rounds of consultation will occur, Round 1 is anticipated to be August – September 2018 and Round 2 is between January – February 2018.

#### ENGAGEMENT DECISION TO BE MADE / PURPOSE AND OBJECTIVES

- To ensure the community and key stakeholders have the opportunity to view the existing Municipal Inventory place listings and make nominations for new places or recommend alterations to existing places.
- To ensure that landowners of proposed nominated new places are adequately consulted.
- To ensure that the consultation requirements of the legislation are satisfied.

Engagement will occur in a number of steps as set out below:

- For nominated places proposed in the 2014 review with incomplete information, nominated persons will be contacted to request complete information (this will be actioned by Shire staff outside the formal consultation periods);
- General consultation will occur with the community calling for nomination of new places or amendments to existing places (Phase 1).
- Consultation with landowners will occur if new places are nominated and/or any proposed modifications or alterations to the Heritage List are proposed (Phase 2).

#### IDENTIFY TARGET STAKEHOLDERS

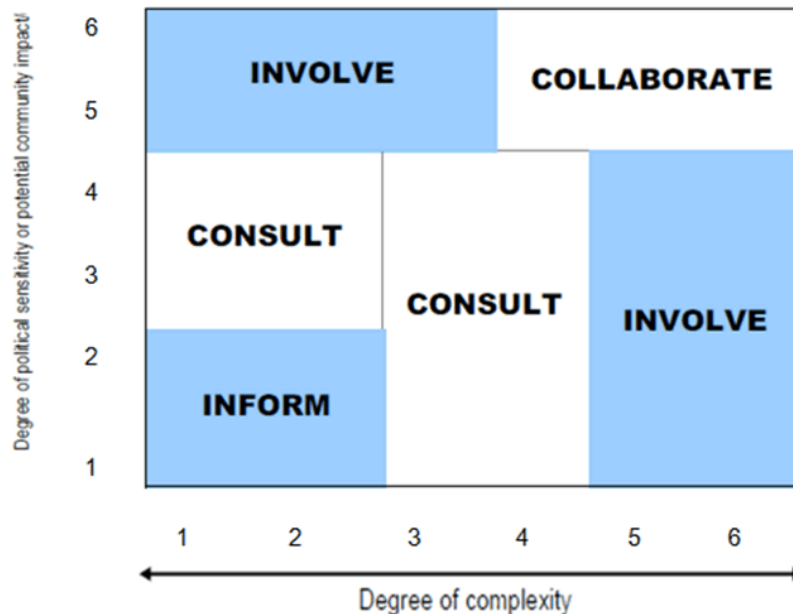
Primary Stakeholders
Council Heritage Specialists (engaged to perform the reviews of place listings and nominations) Broome Historical Society Landowners of nominated places Yawuru and other Native Title Holders
Secondary Stakeholders
Shire Staff Broome Shire Community Consultants
Tertiary Stakeholders
Media Heritage Council WA



### DETERMINE LEVEL OF ENGAGEMENT

The Community Engagement Matrix is a tool designed to assist with the selection of a level of engagement. The axis on the Matrix relate to “degree of complexity, and potential community impact /political sensitivity”. Measures on a scale of 1 - 6 are set out to provide further definition.

#### Community Engagement Matrix:



The below table will help you determine the level of engagement for this project. Consider this project and the below statements and place your response in the right hand column:

	SCORE 1 - 2	SCORE 3 - 4	SCORE 5 - 6	This Project
Degree of complexity	There is one clear issue and or problem that needs to be addressed.	There are more than one or two issues/problems that can be resolved.	There are multiple issues/problems and it is unclear how to resolve them.	1

	SCORE 1 - 2	SCORE 3 - 4	SCORE 5 - 6	This Project
Degree of potential community impact and political sensitivity	The project will have little effect on communities and they will hardly notice any changes.	The project will fix a problem that will benefit communities and the change will cause minor inconvenience.  There are groups in communities who may	The project will create a change that will have an impact on communities and the living environment and the degree of impact/outrage and acceptance will vary.	3

	The project has acceptance throughout the community.	see potential in raising the profile of a project to gain attention for their cause.	Community expectations about the project are different to those of the decision makers and there is high potential for individuals and groups to use the uncertainty to gain attention.	
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Your project score for Degree of Complexity:   1  

Your project score for Degree of Community Impact/Political Sensitivity:   3  

Using these scores on the graph above will indicate the project engagement level

**The engagement level for this project is to inform and consult.**

*The table below explains what the different levels of engagement mean:*

INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
<b>Public Participation Goal:</b>				
To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	<i>To place final decision-making in the hands of the public.</i>
<b>Promise to the Public:</b>				
We will keep you informed	We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	<i>We will implement what you decide.</i>

The Tools selected for this project are:

- Public Displays in Shire Administration Office and Library
- Website
- Mailout to owners and other key stakeholders including clear explanatory material (e.g. fact sheet)
- Fact sheet for general public
- Shire News and formal notice in the Broome Advertiser
- Site visits / meetings on request

### ENGAGEMENT ACTION PLAN

Date	Tool/Activity	Person Responsible	Budget	Status	Communication /message
July 2018	Community engagement plan adopted by Council	MPBS			Council endorses the engagement and process proposed for the review of the Municipal Inventory.
Phase 1 Consultation					
August 2018	Media Release Shire President	MPBS, MO	Nil		The Shire is undertaking a review of the Municipal Inventory and members of the public are encouraged to nominate any new places or request that existing places are reviewed/updated.
August 2018	Public Notice in newspaper, Shire website and notice board	MPBS	\$250		Opportunity to have your say in the nomination of new places or review of existing places on the Shire's Municipal Inventory.
August 2018	Letters to primary stakeholders advising of the review.	MPBS	Nil		Opportunity to have your say in the nomination of new places or review of existing places on the Shire's Municipal Inventory.
Phase 2 – Consultation					

January 2018	Letters to landowners of new places recommended to be included on the MI/Heritage List or any major modifications to place nominations. This includes the 15 places nominated as part of the 2014 MI review	MPBS	Nil		The Shire is notifying owners of nominated places and seeking their input prior to the potential inclusion of the places on the Municipal Inventory.
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## ENGAGEMENT EVALUATION

1. What needs to happen for this process to be a 'success'? (consider the perspectives of both Council and community/stakeholders)  
**Community is provided with an opportunity to nominate new places. Landowners are notified, clearly understand the implications and are provided with sufficient opportunity to provide public comment and other feedback.**
2. How will we know if this has been achieved? (i.e. visible sign of success)  
**A comprehensive Schedule of Submissions in the Council Agenda Report.**
3. What data will you need to indicate this? (what will you need to demonstrate the results)  
**A comprehensive Schedule of Submissions in the Council Agenda Report.**
4. How will you collect this data? (participant feedback, feedback forms, informal discussions etc):  
**Submissions received from the public.**
5. How will you document the learning's (both positive and negative) from this process, for future learning for yourself and other in the Shire of Broome? **Report on engagement with Schedule of Submissions will be provided to Council when the Municipal Inventory is considered for adoption.**

#### **REPORTING / FEEDBACK**

Council will be advised of the evaluation and outcomes through the Agenda report.

Stakeholders will be advised of outcome by letters once the Council has made a determination.

**9.2.5 SUBMISSION ON PLANNING REFORM GREEN PAPER**

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	PLA01
<b>AUTHOR:</b>	Strategic Planning Coordinator
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Manager Planning & Building Services
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	2 July 2018

**SUMMARY:** The Minister for Planning has commissioned an independent review of the planning system to identify ways to make it more efficient, open and understandable to everyone.

A Green Paper has been developed by the Planning Reform team proposing five key reform areas – that the planning system should be strategically-led, legible, transparent, efficient and delivering smart growth. The Green Paper is an independent discussion paper and does not represent Government policy.

The Minister has released the Green Paper for public comment. The responses received will inform Government's response and the development of a White Paper that will set out the Government's reform agenda for a modern planning system.

This report provides a review of the key proposals and recommends that Council makes a formal submission on the Green Paper to the Minister of Planning.

**BACKGROUND**Previous Considerations

Nil.

**COMMENT**

The Minister for Planning has commissioned an independent review of the planning system to identify ways to make it more efficient, open and understandable to everyone.

The Green Paper proposes ways to modernise the planning system for Western Australia to make it fairer, more open and understandable, less complicated and able to reach effective decisions quicker. It includes five key reform proposals that seek to deliver a combined total of 75 actions. A copy of the Green Paper is included in **Attachment No.1**.

Key Reform Proposals

Key Reform	Intent	Proposal
Strategically-led	Make strategic planning the cornerstone of the planning system	<ul style="list-style-type: none"> <li>Local governments to have up-to-date local planning strategies, including one for housing, through which the community has a say in how their neighbourhood will be developed.</li> </ul>

Key Reform	Intent	Proposal
		<ul style="list-style-type: none"> <li>• Make strategic planning for sustainable development the purpose of planning in Western Australia.</li> </ul>
Legible	Make the planning system easy to access and understand	<ul style="list-style-type: none"> <li>• A single concise State Planning Policy framework with common elements for State, regional and local plans and policies.</li> <li>• A comprehensive local planning scheme will be available online for each local government including a local planning strategy, the statutory scheme and local planning policies.</li> <li>• Reduce red tape by standardising commonly used zones.</li> </ul>
Transparent	Open up the planning system and increase community engagement in planning	<ul style="list-style-type: none"> <li>• A Community Engagement Charter with a focus on up-front community involvement in strategic planning.</li> <li>• Re-balance Development Assessment Panel processes including recording meetings, providing reasons for decisions, and undertaking more comprehensive investigation and consideration of complex proposals.</li> <li>• Local governments to report annually on their planning responsibilities.</li> </ul>
Efficient	Make the planning system well-organised and more efficient	<ul style="list-style-type: none"> <li>• Revise the West Australian Planning Commission (WAPC) to include 5-7 specialist members and increase their focus on strategic planning and policy development.</li> <li>• WAPC to delegate more statutory matters to the Department of Planning, Lands and Heritage and accredited local governments.</li> <li>• Rethink administrative processes that add unnecessary time and cost to approvals processes.</li> </ul>
Delivering smart growth	Refocus the planning system to deliver quality urban infill	<ul style="list-style-type: none"> <li>• The State Government, WAPC and local government to collaborate on the planning and delivery of key centres and infill locations and forward planning of infrastructure. Develop a State Planning Policy focused on delivering consolidated and connected smart growth.</li> <li>• Provide for coordinated land use and transport planning of key urban corridors.</li> </ul>

WALGA response to the Green Paper



WALGA has prepared a draft response to the Planning Reform Green Paper and has provided its members with a copy to assist with the preparation of their submissions. The draft response outlines WALGA's level of support for each proposal, including a written response to justify their position. A copy of the WALGA draft submission is included in **Attachment No. 2**.

Shire officers have reviewed the WALGA submission and are generally supportive of its initial assessment. However, it is important to note that the submission is only a draft and will continue to be refined prior to finalisation. Furthermore, it is also noted that many of the reforms relate specifically to the metropolitan area and therefore are not applicable to the Shire of Broome.

It is recommended that Council provide a response to the Minister of Planning that addresses the key issues relevant to the Shire of Broome rather than simply endorsing the extensive draft WALGA submission. It is recommended that the submission build upon the draft WALGA submission, where relevant, and provide additional comments where applicable.

A copy of the draft Shire submission is included in **Attachment No.3** and an overview of the proposed responses on some of the key issues has been provided below. Any submission by the Shire of Broome will be considered by State Government in the preparation of a Planning Reform White Paper.

Proposal	Supported	Proposed Response
Proposal 1.3.1 – Provide that every local planning strategy include a local housing strategy, except for low growth and small regional local governments which only require basic local planning scheme requirements.	In part	<p>Clarification is required under which circumstances a Local Housing Strategy (LHS) is required, including a clear definition of "low growth and small regional local governments" which would be exempt from the requirement. It is further suggested that the term "low growth" be reconsidered.</p> <p>While the value of a LHS is noted, where the Local Planning Strategy already provides for adequate growth and housing diversity, the requirement for a LHS to be prepared prior to a Local Planning Strategy could add significant cost to Local Governments and may not add value.</p>
Proposal 2.2.1 - State Planning Policies be consolidated into a single state planning policy framework with supplementary technical guidance.	Yes	<p>The Shire's support is based on the understanding that the term 'state planning policy framework' refers to a single State Planning Policy which will be based on models adopted in Queensland, the United Kingdom and Wales, which provide detailed technical guidance documents for practitioners and development proponents. It is also understood that technical guidance would be regularly updated, prepared in consultation with a range of stakeholders including Local Governments, and maintained in a soft format online, which can be more readily updated as</p>

		circumstances change.
Proposal 2.4.1 - Require that a local planning scheme be published with the inclusion of the Local Planning Strategy (in the form of a local strategic statement) and Local Planning Policies in a document to be called a "Comprehensive Local Planning Scheme".	No	<p>As per WALGA's draft position statement (<b>DPS</b>), page 29 of the Green Paper states that "The approach would also require additional process at State level as it introduces the need for local planning policies to be subject to State Level scrutiny to ensure content does not conflict with State Planning policies and use of a consistent format. This should be undertaken by the DPLH and approved by the Minister for Planning" (which is then reflected in recommendation 2.4.2).</p> <p>The Shire objects to the review of Local Planning Policies (<b>LPPs</b>) by the DPLH, WAPC and the Minister. LPPs are intended to guide development-related matters specific to local considerations and do not guide strategic decisions. To have LPPs follow this process would result in a significant administrative burden, require additional time and is likely to lead to a less responsive planning framework (due to local government reluctance to undertake the process to amend them). In accordance with one of the cornerstones of the proposed reform package, the State should direct its focus to strategic planning instruments, not LPPs.</p> <p>The implementation of a LPP template would improve consistency of planning policy across the State, however it is worth noting that many Local Governments (including the Shire of Broome) have their own policy template that is applied across internal departments. Introducing a standard State-wide template would make Local Planning Policies clearly distinct from other Shire of Broome policies.</p>
Proposal 2.4.3 - Local governments currently undertaking, or about to embark on, a substantive review of their planning frameworks delay preparation of local planning strategies and local planning schemes (and related omnibus amendments) until guidance on the format and content of local planning frameworks is	No	<p>The Shire of Broome objects to this recommendation. Reform processes generally take time and to delay preparation of Local Planning Schemes and Strategies until the reform is completed is likely to lead to an outdated planning framework and poorer outcomes.</p>

available.		
Proposal 2.5.1 - The Department of Planning, Lands and Heritage to provide guidance in the Local Planning Manual on the appropriate use of each local planning instrument.	Yes	A comprehensive review of the Local Planning Manual should be done as a priority, to ensure it is reflective of the current legislative framework and provides adequate guidance to Local Governments and development proponents.
Proposal 2.7.3 - Provide in the Local Planning Schemes Regulations that there are deemed provisions which set out standardised zones, land uses and land use permissibility which: i group like-land uses into themes for which common development standards can be prepared ii identify low risk land use proposals by including suitable parameters for which a streamlined planning process apply iii are mandatory for local government to adopt within their municipalities through the next scheme review or omnibus amendment.	In Part	While a movement towards greater uniformity in planning schemes may make navigating the planning process easier for proponents working across a number of local governments, the suggestion to make one set of zones, land uses and permissibility mandatory across the State by incorporating these elements into the Deemed Provisions is not supported. The Shire of Broome considers that this will reduce Local Government's ability to tailor their planning instruments to reflect local character and circumstances. It is preferred that the modifications, if undertaken, be contained in the Model rather than Deemed Provisions, as there needs to be an opportunity for local governments to vary them to accommodate special circumstances.
Proposal 3.6 (1-11 inclusive)- Transparency and Accountability of Development Assessment Panels ( <b>DAP</b> )	Yes	The proposed DAP reforms are considered to improve transparency, accountability and consistency of decision making.
Proposal 4.1.3 - Increase delegations from the Western Australian Planning Commission (WAPC) to the Department of Planning, Lands and Heritage and local government, for the purpose of the WAPC focussing on the State policy framework and regional strategic planning.	In Part	The Shire supports the full content of WALGA's draft Position Statement in respect to this proposal. In summary, the Green Paper proposes that accredited local governments receive delegation to determine small infill subdivision and subdivision in accordance with an approved local structure plan, and that the optional DAP Application category be removed so local government can again determine these applications. The Shire supports these proposals and considers that delegations could extend to structure plans and scheme amendments that are in accordance with an approved Local Planning Strategy.

Overall, some important reforms are proposed by the Green Paper and it is important that the Shire express its views in relation to these reforms. Therefore, it is recommended that Council make the submission in **Attachment No. 3**.

## **CONSULTATION**

Nil.

## **STATUTORY ENVIRONMENT**

*Planning and Development Act 2005*  
*Local Planning Scheme No. 6*

## **POLICY IMPLICATIONS**

The proposed reforms may impact the form and content of Local Planning Policies.

## **FINANCIAL IMPLICATIONS**

Nil.

## **RISK**

Nil.

## **STRATEGIC IMPLICATIONS**

**Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:**

Effective communication

Accessible and safe community spaces

**Our Place Goal – Help to protect the nature and built environment and cultural heritage of Broome whilst recognising the unique sense of the place:**

Realistic and sustainable land use strategies for the Shire within state and national frameworks and in consultation with the community

A built environment that reflects tropical climate design principles and

A natural environment for the benefit and enjoyment of current and future generations

A preserved, historical and cultural heritage of Broome

**Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:**

Affordable and equitable services and infrastructure

Affordable land for residential, industrial, commercial and community use

**Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:**

Sustainable and integrated strategic and operational plans

Improved systems, processes and compliance

**VOTING REQUIREMENTS**

*Simple Majority*

**COUNCIL RESOLUTION:  
(REPORT RECOMMENDATION)**

**Moved: Cr C Marriott**

**Seconded: Cr W Fryer**

**That Council:**

- 1. Notes the release of the Independent Planning Reform Green Paper and the consultation currently being undertaken in relation to the reform of the planning system.**
- 2. Endorses the submission in Attachment 3 on the Independent Planning Reform Green Paper and requests that the Chief Executive Officer forwards the submission to the Department of Planning, Lands and Heritage.**

**CARRIED UNANIMOUSLY 7/0**

**Attachments**

1. 'Modernising Western Australia's Planning System' Green Paper
2. WALGA Draft Position Statement
3. Draft Shire of Broome Submission

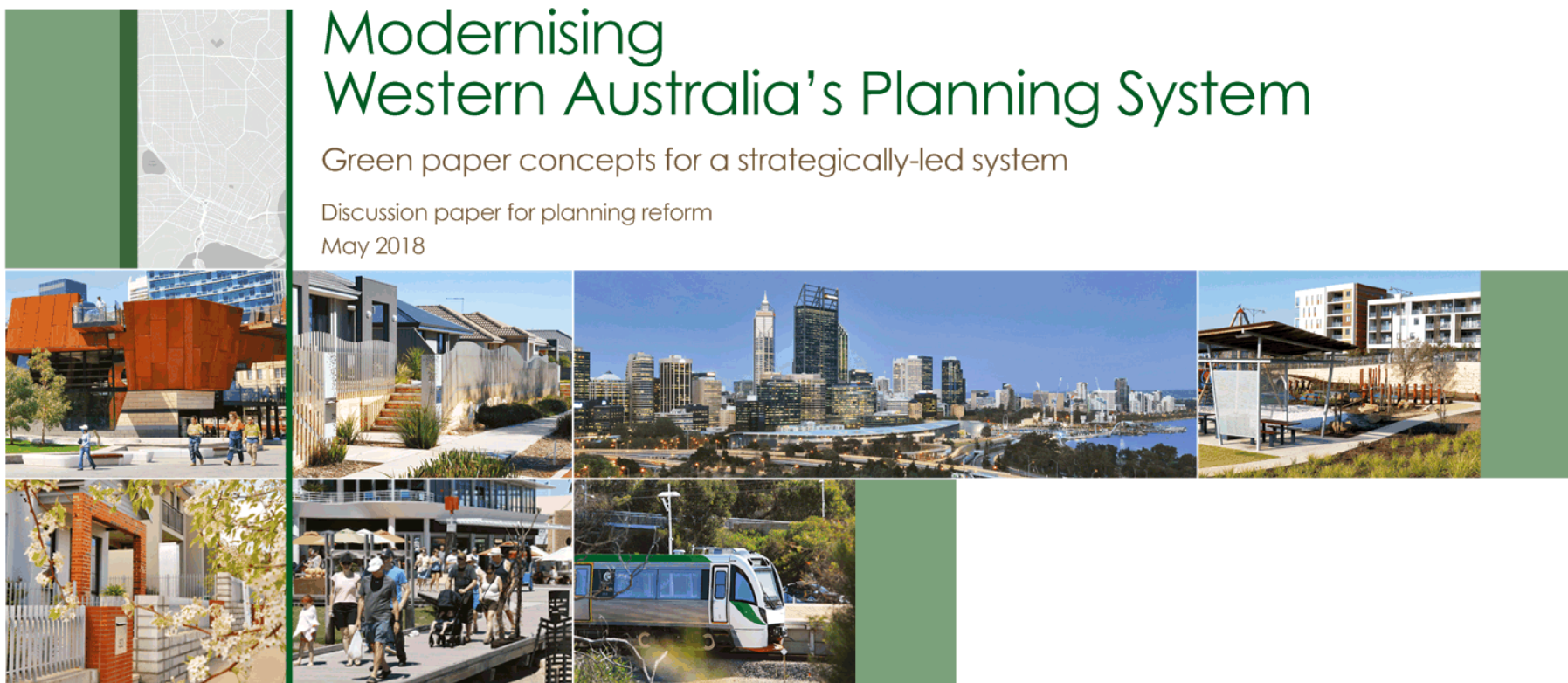


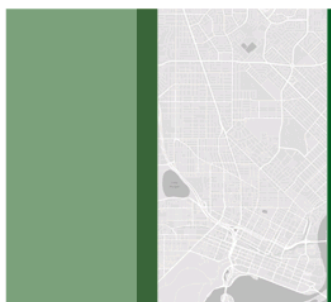
# Modernising Western Australia's Planning System

Green paper concepts for a strategically-led system

Discussion paper for planning reform

May 2018

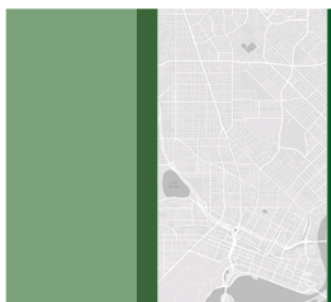




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## Minister's Foreword



In late 2017, I commissioned an independent review of the planning system. The purpose of the review was to identify ways to make the system more efficient as well as making it more open and understandable to everyone.

The review process involved consultation with a broad range of stakeholders along with consideration of the merits and challenges of planning systems in other jurisdictions. The Green Paper summarises the review findings. It outlines the challenges in the planning system and proposes five key reform areas.

The Green Paper is an independent discussion paper and does not represent Government policy. I encourage you to provide your feedback on the ideas and proposals in the Green Paper.

Your feedback on the Green Paper will inform Government's response and the development of a White Paper that will set out the Government's reform agenda for a modern planning system to enable the State's continued prosperity and liveability.

**Hon Rita Saffioti, MLA**

Minister for Transport; Planning; Lands

## Abbreviations:

DAP	– Development Assessment Panel
DAP Regulations	– Planning and Development (Development Assessment Panel) Regulations 2011
DPLH	– Department of Planning, Lands and Heritage
LPS Regulations	– Planning and Development (Local Planning Schemes) Regulations 2015
MRA	– Metropolitan Redevelopment Authority
MRS	– Metropolitan Region Scheme
PD Regulations	– Planning and Development Regulations 2009
PD Act	– <i>Planning and Development Act 2005</i>
RAR	– Responsible Authority Report
R-Codes	– <i>State Planning Policy 3.1 - Residential Design Codes</i>
SAT	– State Administrative Tribunal
WAPC	– Western Australian Planning Commission

## Have your say

The Green Paper is advertised for comment until 20<sup>th</sup> July 2018

Submissions and feedback are encouraged.

Visit [www.planning.wa.gov.au/planningreform](http://www.planning.wa.gov.au/planningreform)

Email [planningreform@dplh.wa.gov.au](mailto:planningreform@dplh.wa.gov.au)

# 1. Overview

The State Government is committed to creating a **strategic** and **streamlined** planning system that is more **open** and **understandable** to everyone.

The planning system has become complex and focusses heavily on process and not on the outcomes that users of the system are seeking to achieve. Planning efforts need to shift from development-led to a strategically-led system in which strategic planning is the centrepiece. As housing demand is turning inwards, the planning system also needs to establish a clear planning framework for intensified development.

The Green Paper proposes ways to modernise the planning system for Western Australia to make it fairer, more open and understandable, less complicated and able to reach effective decisions quicker. The Green Paper identifies four principles to underpin WA's planning system as listed below.

## Reform Principles

<b>Fairness</b> The views and interests of all stakeholders are considered and balanced	<b>Transparency</b> Users are able to understand the planning system
<b>Integrity</b> The community is meaningfully involved in strategic planning	<b>Efficiency</b> The planning system is well organised to deliver timely outcomes

## Five Key Reform Proposals

The Green Paper proposes five key reforms as listed below.

- 1. Strategically-led**  
*Make strategic planning the cornerstone of the planning system*
- 2. Legible**  
*Make the planning system easy to access and understand*
- 3. Transparent**  
*Open up the planning system and increase community engagement in planning*
- 4. Efficient**  
*Make the planning system well-organised and more efficient.*
- 5. Delivering smart growth**  
*Refocus the planning system to deliver quality urban infill*

## Key reform 1: A strategically-led system

Currently, the emphasis of the planning system is on the local planning scheme to carry State, regional and local strategies into effect as the “statutory” requirements of what can be developed.

The focus of the planning system at State and local levels should be on the development of policies and strategic plans at an early stage of the planning process to establish shared objectives and set in place a framework for future development. This will improve the timeliness of later development steps because more of the important and difficult decisions can be resolved prior to development and rezoning proposals.

To emphasise the importance of strategic planning, it is proposed to provide that strategic planning is a purpose of the *Planning and Development Act 2005* (PD Act) with a definition of strategic planning.

The sustainable use and development of land is a key purpose of the PD Act but its application is not explained. It is proposed to define sustainability in a State Planning Policy with steps on how to balance economic, social and environmental factors for land use planning.

A Local Planning Strategy is essential to establish the strategic framework for a local government, and show how State policies and regional strategies are to be implemented through Key Reform 2: A Legible Planning System.

## Key reform 2: A legible planning system

The planning framework in Western Australia follows the pattern of:

- State Planning Strategy;
- State Planning Policies;
- Regional Frameworks;
- Regional and Sub-Regional Strategies;
- a Region Scheme for some regions; and
- a local planning strategy and a local planning scheme.

While this is a logical sequence as set in the State Planning Framework, it is not possible to trace a goal, aspiration or objective of a State policy or regional plan to the local planning scheme. The State Planning Policies have developed over many years and many policies are not in a form capable of direct implementation.

For State Planning Policies to lead the WA planning system, it is proposed that they be consolidated together into a single, concise State Planning Framework, with clear implementation steps for each stage of the planning process. It is also proposed to reorganise state planning policies into common elements that are used directly for regional plans and local planning strategies. These are two fundamental steps required to organise the WA planning system. A user will then

have a line-of-sight and can trace the common elements through the hierarchy of planning instruments.

Local planning strategies and local planning policies currently sit outside local planning schemes and are often out-of-date, ambiguously drafted, inconsistent and hard to find.

It is proposed as a third fundamental step to organise the WA planning system that a “Comprehensive Local Planning Scheme” contain local planning strategies (statements), all legal provisions, maps and local planning policies and become a one-stop shop for local users of the planning system.

There is an excessive level of inconsistency across local planning schemes which creates confusion and unnecessary costs for business. It is proposed that a set of standardised zones, land uses and land use permissibility apply in Perth and major regional centres.

It is proposed that an interactive on-line planning portal be developed by the Department of Planning, Lands and Heritage (DPLH) for keeping comprehensive local planning schemes online in a legible and user-friendly format that can easily be kept up-to-date.

## Key reform 3: Transparent planning system

Integrity in the planning process requires that the community has a say in making strategies and plans, and has an understanding of why plans and decisions are made.

Following NSW and South Australia, it is proposed that a **Community Engagement Charter** be developed to establish a duty for planning authorities to engage meaningfully with the community in making and amending strategic plans.

Standards for publishing planning decisions are needed for the community to have confidence in the functioning of the planning system. It is proposed that LPS Regulations require **reasons for decisions** to be provided on planning decisions and that a guide be prepared as to the scope of reasons.

A range of proposals are provided to assist with the **transparency and accountability of DAPs**, for example that there is a longer meeting with more time for depositions if a development application proposes substantial variation to a local planning scheme, and that plans are readvertised prior to reconsideration by the DAP if they are amended through the SAT mediation process.

It is proposed that local governments be required to systematically report on planning matters and performance to provide a basis for monitoring and improvement of the WA planning system.

## Key reform 4: An efficient planning system

An efficient planning system is well organised with clear roles and responsibilities, delivering key functions in the least complex way.

The WAPC's scope has become too wide for a single board of management to undertake. It is proposed that the **WAPC membership** be revised to five to seven specialist members and the WAPC be granted the ability to establish and abolish its own committees as required.

The WAPC should **refocus its efforts** to prepare and implement regional strategic planning, effectively manage state planning policies, and collaborate with local government to prepare structure plans for key centres and urban corridors. To do so the WAPC needs to create capacity by extending its delegations. It is proposed that the DPLH should assume responsibility for advising the Minister on the operation of the planning system, and an accreditation system be implemented

for local government to receive WAPC delegations, such as determination of basic subdivision proposals.

Proposals have been developed to resolve process issues and bottlenecks that have emerged in the planning system. Proposals include:

- assisting proponents with issues arising from agency **planning referrals**;
- allowing an **applicant to seek pre-lodgement advice**;
- requiring local government advice **within 10 business days** if **additional information** is required;
- **approved structure plans** to be read as part of a local planning scheme, with the "force and effect" of the scheme;
- a fast-track **30-day planning approval process** for single house applications that require only minor variations to the R-Codes.

## Key reform 5: Planning for smart growth

To meet infill housing and employment targets, the planning system needs to be able to plan and deliver the **key urban infill** locations of activity centres, urban corridors and station precincts. It is proposed that the State Government develops **clear planning and delivery arrangements among the WAPC, MRA and local government** and sets priorities and a program for actions.

The essence of planning is the distribution of population and housing, and it is proposed that local planning strategies include **local housing strategies** (except for small regional local governments).

Urban infill is transforming selected inner and middle suburbs into higher density areas. Upgrading existing infrastructure in inner city areas to cater for planned infill is particularly complicated and expensive and requires special coordination and commitment.

It is proposed that:

1. The WAPC assist with **infrastructure coordination** for the **delivery of priority precincts** including activity centres, urban corridors and station precincts.

2. Local governments be given **timely advice** on the **forward planning of State infrastructure** to inform preparation of Local Planning Strategies and structure plans and improve the response of land use plans to infrastructure capacity constraints and plans.
3. **Local planning strategies** include a section on **infrastructure** and link priority infrastructure items to their 10-year capital expenditure plans.
4. The Metropolitan Region Scheme (MRS) be updated to **include “Urban Corridor”** as a category of roads based on *Perth and Peel @ 3.5million*.

There is still a need to accommodate at least half of Perth’s development in new greenfields development. It is proposed that:

1. An **“Industrial Deferred Zone”** is included in the MRS to provide for the staged consideration of infrastructure for new industrial areas.
2. **Liveable Neighbourhoods** is elevated to a **State Planning Policy**, maintained and refined as a best-practice approach to new greenfield development at regional, district and local level.



## 2. Need for reform

The Western Australia planning system has supported Perth's position as one of the world's top liveable cities, and helped create regional growth opportunities in balance with the environment.

The planning system involves a complex interweaving of community, business, and government regulatory relationships. Everyone – individuals, organisations and business - needs to be able to participate in planning to achieve the best possible outcomes for Western Australian communities.

Over the years the planning system has become more and more complex, increasingly legalistic and less responsive. Unnecessary regulation needs to be removed to reduce costs for businesses and new home purchasers.

Planning has also become very difficult for people to understand and participate in. The community needs to have faith that the planning system is being operated in a fair and transparent manner that properly balances the wide range of interests that make up our communities.

The Minister for Planning Hon Rita Saffioti MLA has established this review to ensure our planning system is efficient, transparent and collaborative.

The State needs a contemporary planning system that meets our future needs: supporting infill development with increasingly complex projects such as METRONET; strengthening our suburbs by increasing housing choice and boosting public transport; and, enhancing the quality of our built and natural environments.

### 1.0 Review scope

The terms of reference for this planning review are:

1. **Make strategic planning the cornerstone of all planning decisions** by shifting the emphasis of the planning system to strategic planning and land use policy so that important issues are resolved before development proposals and rezoning requests, which will improve the quality and timeliness of development assessment.
2. **Clarify State and local planning roles** by setting clear roles, responsibilities and functions of the WAPC and the DPLH in conjunction with State departments and agencies, and local government.
3. **Open up the planning system** so that it is understandable to the wider community, recognising the need for community participation.
4. **Create more certainty for industry** by clearly defining development assessment pathways.
5. **Link planning and infrastructure delivery** to strategic planning for growth.
6. **Ensure that the planning system facilitates a sustainable settlement pattern**, ensuring land use is fully integrated with transportation and infrastructure, giving priority to infill development and ensuring any new areas of growth are contiguous with existing communities.
7. **Respond to community concerns about the accountability and transparency of Development Assessment Panels** in the approvals process.
8. **Examine how the use of technology** can be used to improve the planning system.

This **Green Paper** has been prepared by a review team, led by Evan Jones in the capacity of an independent reviewer. It includes an explanation of key issues and sets out proposals for modernising the planning system which can be assessed against the fundamental planning principles of fairness, transparency, integrity and efficiency.



The Green Paper process is to allow stakeholders to consider the review team's identified issues, options and proposals and to provide the opportunity to suggest alternative solutions that address the issues raised.

The **Green Paper** is a discussion paper and it does not commit the State Government to the views expressed or to a particular direction for future action.

Submissions received on the **Green Paper** will be considered in the preparation of a **White Paper** in 2018 by the State Government that will set out its proposed reforms for planning.

## 1.1 Review process



FIGURE 1: PLANNING REVIEW AND REFORM PROCESS

## 1.2 Pre-review legislative proposals

This review coincides with proposed legislative changes to the PD Act and LPS Regulations in response to *Planning Makes it Happen Phase Two (2013)* which had been identified over several years and are understood to have broad support from local government and industry.

It is proposed to progress proposals that will reduce red tape together with amendments which arise from the proposals of this review. The proposals to amend the PD Act are set out in Part 4 Implementation.

## 2.0 Reasons to change

### 2.1 Achieving consistency

Historically, the arrangement of the WA planning system was fixed by the creation of a central authority, the Town Planning Board, in 1928 to control subdivision of new settlements and to prepare their town planning schemes, the first being for Augusta, Nyabing and Wiluna.

The first Model Scheme Text in 1976 and more recently, LPS Regulations, set model and deemed provisions for local planning schemes. However over time, local planning schemes and the ancillary documents which support them, such as local planning policies, have become more and more complex with significant variation between them.

There are 146 local planning schemes currently in operation (2018) totalling 13,091 pages with 1,065 'general' zones and 1,365 'Special Use' zones. Figure 2 shows the wide variation in the number of zones amongst metropolitan local governments with most having 10 zones and one local government having some 22 zones.

In only 20 schemes reviewed in preparation for this Green Paper, there were 278 different land uses identified and 80 of those (almost a third) are used only once.

In a review of local planning frameworks, it was difficult to locate all relevant documents, read them together, understand the relationship between them and interpret the content. Some local governments would refer to planning, building and engineering policies without making a distinction between them.

"Planning is always remaking itself as it is embedded in and responds to a world that is always in the process of being remade!"

The variation in scheme zones and land uses cannot be explained by the need for differing provisions to respond to local character.

Most planners, let alone residents, are unable to maintain a working knowledge of any particular local planning framework or how local planning schemes work across various local authorities. These results in uncertainty, delays and increased costs, and a loss of community trust.

The planning system has become complex and focusses heavily on process and not on the outcomes that users of the system are seeking to achieve. The Green Paper proposes to shift to a more streamlined planning system that facilitates development when it is in accordance with a strategic plan.

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<sup>1</sup> Perry, David C. (2003). "Making Space: Planning as a Mode of Thought". *Readings in Planning Theory, Edition 2, Campbell S. and Fainstein, S. Editors* 142-162 at 151

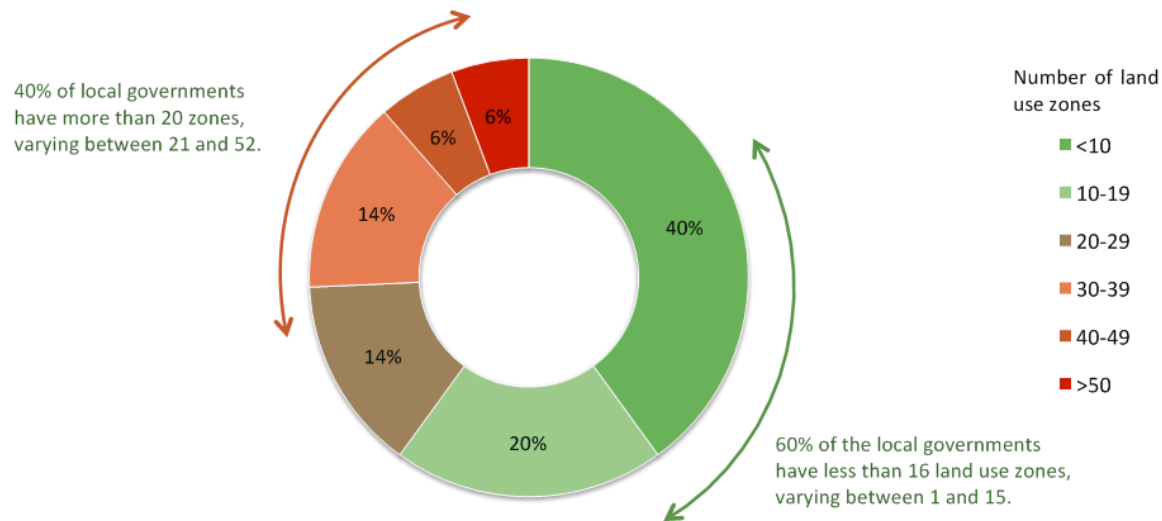


FIGURE 2: NUMBER OF ZONES IN METROPOLITAN LOCAL PLANNING SCHEMES

## 2.2 Moving to a strategic planning focus

The current operation of the planning system emphasises the local planning scheme as the focus of planning efforts with only weak links to strategic planning.

Regulation 11 of LPS Regulations provides that a local planning strategy must be developed for each local planning scheme, and include:

- long-term planning directions for the local government; and
- the rationale for any zoning or classification of land under the local planning scheme.

An audit of local planning strategies for the Green Paper indicated that the approach to local planning strategies has been highly inconsistent. Many are in draft form, some are published on a council website and others are published on the DLPH website; some councils have multiple strategies while others do not have a local planning strategy.

The Uniform Legislation and Statutes Review Committee in its 2015 Review of Development Assessment Panels found (p30):

*Finding 1: The Committee finds that the out-dated nature of some local planning schemes; their inconsistency with state planning policies and strategic planning frameworks and the inconsistencies of local planning requirements across local governments have contributed to the types of determinations being made by development assessment panels.*

Without a clear message in a plan for a desired outcome, consideration of planning proposals for use or development has become focussed on consideration of the negative impacts, not what the proposals collectively aim to achieve<sup>2</sup>.

Individual projects need to be placed in a broader strategic framework of planned urban and regional development.

The Productivity Commission reported that Australian State planning system reform efforts should be directed at focusing on the earlier stages of planning when strategic land use policy and its associated plans are put in place<sup>3</sup>. The Commission found that this is likely to improve the timeliness of development assessments because more of the important and difficult decisions have already been resolved prior to a development proposal or request for rezoning (Figure 3).

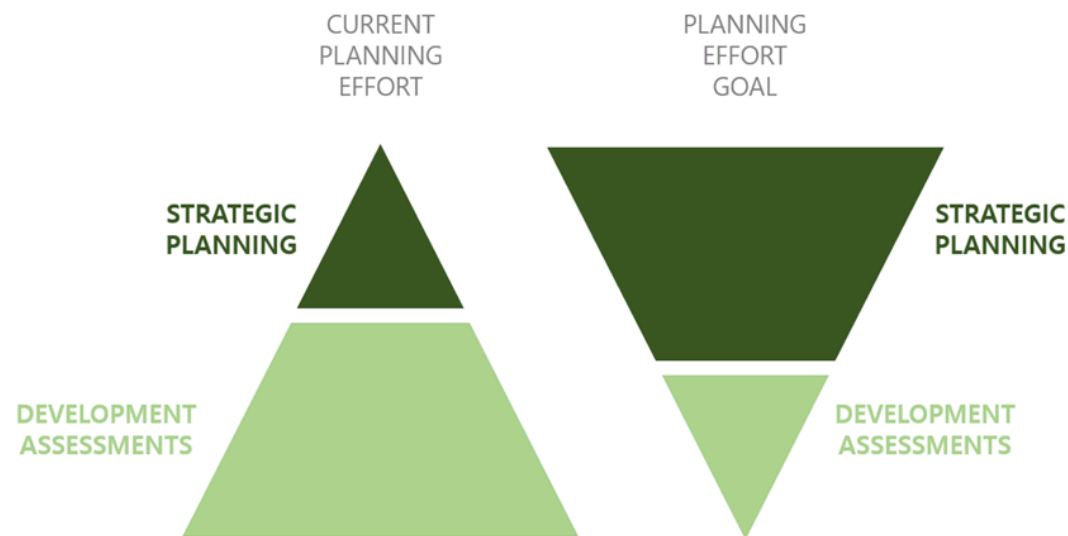


FIGURE 3: CHANGING THE FOCUS OF PLANNING EFFORTS - SOURCE: PRODUCTIVITY COMMISSION

<sup>2</sup> White, Gary. Government Planner, Queensland in presentation "Planning Culture" April 2012.

<sup>3</sup> Productivity Commission's Performance Benchmarking of Australian Business Regulation: Role of Local Authority as Regulator, July 2012

Figure 3 illustrates the current emphasis on development control under a local planning scheme instead of strategic planning being the main driver of planning decisions.

The modern idea of strategic planning is that it is an evidence-based examination of the character of the area to be planned, an analysis of the future increase in population, a collaboration with the community to identify their goals and aspirations for the future, and then a conclusion of the way in which land should be used to further the goals and aspirations.

The emphasis of modern town planning is on the strategic plan as it carries the aspirations of the community. The legal controls over the uses to which land can be put – the “planning scheme” – follows the strategic plan and implements that plan on the ground.

The strategic planning process provides an opportunity for the early involvement of the community to be part of their future. Landowners with the aid of that plan can better understand the background behind their land use options in a planning scheme.

A strategically-led system allows for a line of sight to be established through the various State and local strategies to understand how they work together and, most importantly, it will enhance the quality of decision-making.

A reversal of this emphasis is long overdue. Many of the proposals put forward in this Green Paper flow from giving precedence to strategic planning.

## 2.3 Clarify state and local planning roles

There are several different planning authorities in Western Australia, such as the WAPC, the Metropolitan Redevelopment Authority, and local government, as well as various agencies whose decisions impact on planning outcomes. It is not always clear how to navigate through the different levels of government or which is responsible for ultimate planning outcomes.

The State Government is undertaking reform of the public sector through structural changes aimed at creating collaborative departments focused on whole-of-government objectives and delivering services in a more efficient and effective way.

It is appropriate in this context for the Green Paper to examine land use planning roles of State and local government to ensure an efficient and effective planning system.

## 2.4 Adapting the planning system for urban infill

Western Australia is the most centralised planning system of all Australian States and Territories<sup>4</sup>. The State (through the WAPC) controls development for Perth and can call in major development within the Peel and Bunbury regions. It approves local structure plans for new development areas, and all subdivision.

The theory and concepts relating to urban planning have undergone major changes in the 90 years since the members of the Town Planning Association drew up the Town Planning and Development Bill in 1927.

It is essential and a key purpose of this review that the planning system now aligns with modern planning practices most particularly with an emphasis on a strategically-led system through “strategic planning”.

Since its inception, the primary purpose of the planning system has been to efficiently shape outwards suburban growth and ensure a continuous land supply pipeline for new fringe housing.

There is an agreed need in Perth and the major regional centres for a more consolidated urban form by accommodating a significant proportion of growth in existing suburbs. Urban infill development is designed to make efficient use of existing areas through close access to existing urban infrastructure, land and buildings, thereby reducing costs and having better access to existing facilities and jobs.

As housing demand is turning inwards, the planning system needs to adapt from its orientation to fringe growth in order to establish a clear planning and regulatory framework that can provide the certainty over the location, types and quality of intensified development sought by developers, the community and local governments<sup>5</sup>.

The changes also require a revision of State and local planning roles by setting clear roles, responsibilities and functions of the WAPC and the DLP, in conjunction with related State departments and agencies and local authorities.



<sup>4</sup> Williams, Peter (2012). “Statutory Planning”. Planning Australia. *An Overview of Urban and Regional Planning, Edition 2*, Thompson S. and Maginn, P. Editors 98-123 at 112.

<sup>5</sup> Buxton, Michael, Goodman, Robin and Moloney, Susie (2016). “Planning Melbourne. Lessons for a Sustainable City”. CSIRO Publishing. Page 83.

## 3. Planning reform proposals

### Reform principles

The purpose of land use planning by the public sector is to promote and protect the collective interests of the community through the planning, development and management of cities, towns and regions across the State.

Four key principles of **fairness, transparency, integrity, and efficiency** are set out in this Green Paper as the foundation premises for a capable and modernised planning system for Western Australia. The principles represent fundamental expectations of the way that planning as a governmental administrative system should be conducted.

The principles are used in this **Green Paper** as criteria against which proposals for reform can be analysed and assessed. Planning systems should not be static and they should be continually improved to maintain an effective system. New proposals should also be assessed against these principles to ensure that each proposal serves the greater community good. Application of the principles will increase the level of fairness, make the system more transparent to users, ensure that decisions have integrity, and that good practice is applied to allow the system to operate more effectively.



## Reform principles

**Fairness** ensures that the rights and expectations of all residents will be considered and balanced when planning for growth and change.

In the planning context, the principle of fairness is contained in a “strategic plan,” which sets out proposals as to the appropriate, balanced, future direction for a local or regional area. Strategic planning is therefore the backbone of planning as it is the place that all community and government expectations are formulated and explained.

Fairness is created in strategic planning where the community is involved in the making of the plan and where it is explained what plans have been made and why.

**Integrity** in planning requires that the community has a say in the making of strategies and plans, and understands therefore why decisions are made.

Integrity also expects that planning decisions as to the allocation of land uses, rezonings, and planning approvals be fully explained, justified, made available to the public, and be free of any impropriety. Research has shown that there will be respect for a decision if the decision makers are perceived as competent, honest, open, fair, reliable, reciprocating, respectful and committed.<sup>7</sup>

**Transparency** expects that users (residents, developers, and councillors) are able to understand how the planning system operates, have certainty about land use requirements and know why planning decisions are made.

Planning proposals and requirements derive their usefulness only if they are understood by the community.<sup>6</sup> The more the planning system is transparent and is able to be understood by the community, the greater is the chance of its acceptance and the promotion of better community and government relations. While all planning systems will have some complexity, it should be explained in a manner that minimises confusion.

**Efficiency** ensures that the planning system is well organised and competently managed to deliver key activities in the least complex way through well-defined and adaptable processes with the right resources and defined outcome measures.

Efficiency arises as a consideration because as the planning system evolves to deal with change and complexity, the operation of the system inevitably develops administrative bottlenecks and practices become ingrained that are no longer relevant. The purpose of this planning review is to find key ways around these barriers informed by national and international best practice.

<sup>6</sup> Weston, J. & Weston, M. (2016). “Inclusion and transparency in planning decision-making: Planning officer reports to the planning committee”. *Planning, Practice and Research*, 28(2): 186-203.

<sup>7</sup> Hoppner, C. (2009). “Trust – A monolithic panacea in land use planning?” *Land Use Policy* 26(4): 1046-1054.

## Key reform 1: A strategically-led system

### Fairness principle realised through strategic planning

The principle of fairness for land use planning is that a strategic plan for a region or local government area will consider and balance the rights and expectations of all residents when planning for growth and change.

Indicating where increased density must go, preserving the character and amenity of neighbourhoods and distributing open space are examples of planning decisions made to balance the entitlements of residents and needs of the community. Planning accomplishes this through **strategic planning**, a process that is an evidence-based analysis of the nature of the area to be planned, its future needs, and the goals and aspirations that a community collectively seeks to accomplish.

A "strategic plan" sets out considerations as to the **appropriate, balanced, future direction for a local or regional area**. Strategic planning is therefore the backbone of planning as it is the place in which all community and government expectations are formulated and explained.

Fairness is therefore found in strategic planning when the proposals of a plan are explained along with reasons for the proposals.

### 1.1 Prominence of strategic planning

There have been many strategic plans in Western Australia; most importantly, the *Stephenson-Hepburn 1955 Plan for the Metropolitan Region: Perth and Fremantle* and the 1970 *The Corridor Plan for Perth*. The WAPC has a long standing record of making planning strategies, such as the State Planning Strategy 2050 as well as Regional and Sub-Regional Strategies.

The PD Act identifies the preparation and review of planning strategies and planning policies for the State as express functions of the WAPC<sup>8</sup>. The Act provides that these documents are a basis for "coordinating and promoting land use planning, transport planning and land development", but does not provide further detail of what the strategies and policies should contain.

The PD Act is deficient in its treatment of strategic plans and does not clearly articulate the relationship between plans, policies and schemes, except that a local planning scheme must apply any State Planning Policy that is relevant to the scheme and be consistent with a region planning scheme (if applicable).

The PD Act provides only that a "planning scheme" means a local or region planning scheme and the powers to prepare these schemes are given to local government and the WAPC. These are the statutory controls that implement strategic planning, however nothing is mentioned about the role of a strategic plan, its contents and the relationship of that strategy to the scheme.

<sup>8</sup> *Planning and Development Act 2005* (WA) s14(b)

In practice strategic plans follow the pattern of:

- State Planning Strategy;
- State Planning Policies;
- Regional Frameworks;
- Region and Sub-Regional Strategies;
- a Region Scheme for some regions; and
- a local planning strategy and a local planning scheme.

This is a very long string of documents that should be followed sequentially and consistently. However this rarely happens in practice due to the time and resources required to prepare these documents. Consequently, the centre of planning is occupied by the statutory region and local planning schemes with little connectivity to the strategic plans or policies that should have informed the local or regional planning scheme in the first place.

The emphasis of the system is on the local planning scheme to carry State, regional and local strategies into effect as the “statutory” requirements of what can be developed. However, a gap has widened between State policies, regional plans and local planning schemes, leading to a proposal-driven system, rather than strategically-led.

The importance of strategic planning is not made explicit and emphasised properly in Western Australia. It exists but, as it is the key to proper planning, it should be elevated to become the core of planning activity and not remain a concept in regulations and guidelines. Accordingly, if it is accepted that strategic planning is the essence of good planning in Western Australia, then it should be made the centrepiece of the PD Act.

There are many instances of the inclusion of the nature of a strategic plan in legislation. The British Columbia *Local Government Act*, provides (section 471(1)) “An official community plan (strategic plan) is a statement of objectives and policies to guide decisions on planning and land use management, within the area covered by the plan, respecting the purposes of local authorities.” The Act then provides (section 478(2)) that once a strategic plan is effective, all actions by the council “must be consistent with the relevant plan.” As the activities including the legal controls must be consistent, it is recognition that the strategic plan is prior in time to the legal control.

### Review proposals:

- 1.1.1 Provide in the PD Act that strategic planning is a purpose of the Act and provide a definition of strategic planning.



FIGURE 2: HIERARCHY OF PLANNING ELEMENTS

### A. Strategically-led LPS reviews

The LPS Regulations require a review of a local planning scheme every five years in which a local government looks at its local planning scheme and concludes if the scheme:

1. is satisfactory in its existing form; or
2. should be amended; or
3. should be repealed and a new scheme prepared in its place.

The local government is also to determine whether the local planning strategy for the scheme:

1. is satisfactory in its existing form; or
2. should be reviewed; or
3. should be repealed and a new strategy prepared in its place.

In a strategically-led approach, the starting point should be the review of a local planning strategy, and not the local planning scheme. This will, for example, indicate if the local government is delivering sufficient housing to meet a regional target.

The Local Planning Manual 2010 indicates that a local planning strategy should provide strategic direction for land use planning and development over the ensuing 10 years or longer as the basis for the local planning scheme.

The LPS Regulations timeframe of five years is appropriate for a local planning strategy as new State Planning Policies and strategies may need to be responded to, along with any local matters.

#### Review proposals:

- 1.1.2 *Provide in the LPS Regulations that the review of a local planning scheme must be informed by, and respond to, a review of the local planning strategy.*

### B. Strategic basis for complex amendments

Regulation 11 of the LPS Regulations requires that a local planning strategy is required to be prepared for each local planning scheme. This establishes a connection between the strategic intent and the statutory scheme requirements.

“Complex Amendments” to a local planning scheme are categorised as not being consistent with a local planning strategy; the amendment proposal will either not have been contemplated or will necessitate a significant change to a local planning strategy. However, there is currently no requirement to examine the effect of a proposed complex amendment on a local planning strategy, notwithstanding there is a clear intention to institute a significant change.

#### Review proposals:

- 1.1.3 *Provide in the LPS Regulations that a complex scheme amendment must be accompanied by a proposed amendment to the Local Planning Strategy (in the form of a report).*

## 1.2 Need to explain sustainability for land use planning

The PD Act s. 3 (1) includes as a key purpose to “(c) promote the sustainable use and development of land in the State”.

The importance of sustainability is further reinforced throughout the Act. The WAPC is to advise the Minister on “the coordination and promotion of land use, transport planning and land development in the State in a sustainable manner” and to keep the State Planning Strategy and planning policies under review for this purpose (PD Act s. 14).

The Act also provides that a planning scheme can deal with “Any other matter necessary or incidental to the sustainable development or use of land (PD Act Sched. 7 Cl. 15(1)).”

The term also appears throughout the State Planning Framework, including State Planning Policy and supporting documents.

While it is therefore clear that sustainability is intended to be a core consideration in the planning system, there is no clear definition for either “sustainable” or “sustainable use and development” in the Act, or in other key documents within the planning framework, including the State Planning Strategy and State Planning Policies. Nor is there guidance as to how sustainability can be utilised as a concept in planning decision-making.

This was acknowledged by the State Administrative Tribunal in *Moore River Company Pty Ltd v Western Australian Planning Commission* [2007] WASAT 98, where it was stated [98] “The experts agreed that the principles of sustainability have yet to find expression in their full statutory form.”

The term “sustainability” is widely accepted as describing the balancing of the diverse interests of economic growth, environmental protection, and social benefit in urban planning.

The exact principles to be applied and the manner in which they are to be implemented have not yet been made clear in the Act, in the State Planning Strategy or in a State Planning Policy with the State approach to sustainability still being led by the State Sustainability Strategy of 2003.

Importantly, in the context of planning, sustainability should not be guided solely by environmental needs. The planning system equally needs to ensure that economic and social needs of the current and future society are met through the pattern and nature of development which occurs.

To be useful, the concept of sustainability as a set of principles requires a wider meaning than just the balancing of economic growth, environmental protection, and social inclusion. A good example of this wider definition can be found in the Northern Ireland Sustainable Development Implementation Plan 2011-2014:

*Sustainable development aims to bring viability, stability and opportunity to all of our social, economic and environmental activities and programmes. It does not aim to stop us from growing our economy. It does not seek to obstruct our attempts to improve our society and communities. It does not prevent us from using and capitalising on our natural resources. Rather its goal is to put in place economic, social and environmental measures to ensure that we can continue to do all of these things effectively in the years to come.*

In the now replaced UK *Planning Policy 1 – Delivering Sustainable Development*, it was provided (para. 24) that:

*Planning authorities should demonstrate how their plans are integrating various elements of sustainable development and should seek to achieve outcomes which enable social, environmental and economic objectives to be achieved together. Considering sustainable development in an integrated manner when preparing development plans, and ensuring that policies in plans reflect this integrated approach, are the key factors in delivering sustainable development through the planning system. Planning decisions should be taken in accordance with the development plan unless other material considerations indicate otherwise. Planning decisions taken in accordance with the plan are therefore key to the delivery of sustainable development.*

Including “sustainability” as a specific planning element in a State Planning Policy will turn the attention of all planning authorities to this central element of the PD Act. Inclusion of the definition in a State Planning Policy rather than the PD Act will provide for flexible guidance, with the concept being able to be expanded over time.



### Review proposals:

#### 1.2.1 An overarching State Planning Policy be developed which:

- i. *Provides a definition of sustainability for the planning system which reflects a balancing of economic development, environmental considerations, and social needs;*
- ii. *Reinforces sustainability as an essential element required to be taken into account in the making of any strategy or policy; and*
- iii. *Indicates the particular steps related to how economic, social and environmental factors are balanced.*



FIGURE5: BALANCED DECISION MAKING

## 1.3 Housing distribution

There is a need for greater housing density as the population increases in Western Australia. Areas that were previously low density or single-family housing may need to absorb medium or high density apartments and there is a very fine balance to be reached as to which areas to preserve and which to develop. This universal issue raises claims of unfairness by those seemingly disadvantaged and is a prime focus for controversy. Consequently, this issue should be given a higher priority than is currently the case.

The essence of planning is the distribution of population across a region and the need for areas to be developed for new housing or further infill. It is based on the idea that every local government accepts a fair share of housing types for different ages, incomes, family composition and increased density to support population growth. The decisions as to additional housing requirements for increased population for each area are carried out in Western Australia by the WAPC exercising its strategic planning function. To be implemented, it requires each local government to find the means to accept and accommodate the additional housing that has been ascribed to their area.

As an example, the WAPC's *Perth and Peel @ 3.5million* plan allocates additional dwellings to local governments for infill housing without explanation as to how the quantity was derived. No methodology is provided to the local government as to how to carry out an analysis of where additional housing ought to be located or how to balance the need for additional housing with protecting existing character.

Although this deficiency may appear to be a technical issue, its importance is in the context of upholding the principle of fairness for local residents. Strategic planning may show an area requiring higher density dwellings, changing the character of the area, and another may be left alone as a single family residential area. How a local government is to make these choices is among the most important of all planning issues but has been given little attention in Western Australia.

A local government, to understand where to accommodate increased density requirements and different dwelling types, must carefully analyse the current and future housing situation. In order to make an informed decision, it needs to analyse a range of factors such as an appropriate mix of tenure types (ownership, rental), the demand for each type, the median house and rental prices, the take-up rate by tenure type, the breakdown of the population by age and income, and then project this forward in terms of population growth.

**Good practice** internationally is to undertake a periodic analysis of housing needs as an essential local government duty. For example, the San Diego *Regional Housing Needs Assessment* (Policy No. 033) requires every local government to analyse how to accommodate regional growth forecasts by calculating housing needs based on demographic, housing and market factors, plus specific community needs based on hardship, vacancy rates and household size. The recognised period is to prepare the strategy every five years for a 10-year period.

Some of the larger local governments in WA have in the past prepared local housing strategies, such as the City of Wanneroo in 2005. These strategies are crucial to strategic planning and must be elevated in importance and prepared with instructions from the DPLH and, most importantly, with cooperation of DPLH and WAPC.

There is a range of local government sizes in Perth and there are formal and informal cooperative arrangements in place between local governments through which groupings of councils could undertake a joint Local Housing Strategy for particular areas.

#### *Review proposals:*

---

- 1.3.1 Provide that every local planning strategy include a local housing strategy, except for low growth and small regional local governments which only require basic local planning scheme requirements.*
  - 1.3.2 The DPLH to provide guidance for local government in the Local Planning Manual on how to prepare a Local Housing Strategy, including a methodology for local housing analysis.*
-



## Key reform 2: A legible planning system

Planning systems around the world take a similar form to Western Australia:

1. A **State strategic plan** that sets out the planning goals for the State.
2. Next are **policies** that indicate the State Government's overarching ideas of planning to be imposed on all local authorities.
3. **Regional strategies** create a framework for future development carried through **region schemes**.
4. Local authorities then have a **local planning strategy** conforming to the State policies and regional strategies.
5. There is the **planning scheme**, the legal requirements for implementation of the strategic plan at the local level.
6. Finally **local policies** that provide guidance on the content of the planning scheme.

A user of the planning system should be able to look at the goals in the local government strategic plan, understand the policies that shape those goals and see how that impacts their property through the planning scheme.

### 2.1 Key issues

The key issues that stand in the way of a legible planning system in Western Australia are:

- *Line-of-sight* failure of strategies and plans: planning strategies at the State and regional level express different aspirations and goals than local government strategies and plans. It makes it challenging to follow through one particular idea from one level to the next.
- *Complexity* of the planning process: the natural consequence of the complexity of understanding a strategic plan, policies, a planning scheme and land use decisions made under that scheme is that there are many government and consultant reports, policies, maps, final plans, draft plans, and reports and amendments in progress. It is very difficult for the community to understand how the documents, policies, and controls work together.
- *Confusion* as to the relationship of the legal instrument to the strategic plan: the historic development of planning in Western Australia has been with an emphasis on the legal controls contained within the local planning scheme, which is divorced from the strategic plan that led to the scheme. It is thus difficult to understand how a regional strategic plan and a local strategic plan have resulted in the controls in the Planning Scheme and why particular choices for zoning or permissible land uses have been made.

## 2.2 Streamlining state planning policies

State Planning Policy 1 – State Planning Framework categorises State Planning Policies, regional and sub-regional strategies and other policies and guidance, but it is still difficult for a user of the planning system to understand how the local planning strategy has been influenced by State regional and sub-regional strategies and policies. This is because the policies are inconsistent in form and many are not written in a manner that is directly capable of being implemented.

State Planning Policies have been developed over many years for a wide range of purposes and the overall policy suite has expanded significantly in length. There is little consistency of form. Many policies are lengthy and written in complex language and often are not directly capable of implementation.

Policies and strategies often overlap with no clear guidance as to how different policy strands are intended to be meshed. This gives rise to uncertainty for the translation of State Planning Policies into local planning strategies and local planning schemes and in decision making for all stakeholders and the community.

**Good practice** is for policies to be presented in a simple and consolidated form, written clearly “in plain English” without losing policy essence or clarity. Examples of reducing broad suites of state-level planning policies are the United Kingdom National Planning Framework, which is less than 100 pages, and Planning Policy Wales at around 200 pages.

The approach for Western Australia should be to craft a consolidated policy suite that sets the right balance between brevity and clarity<sup>9</sup>, aiming at 100-150 pages.

The purpose of a consolidated policy suite is to set out policy in a clear and legible manner. There is a place for supplementary technical advice and guidance to local government to ensure the effective implementation of the state planning policies. Current guidance documents should be reviewed to ensure that they explain the meaning of State Planning Policies and are operationally and technically useful for local government and other stakeholders.

Rationalisation of policies should exclude those such as the R-Codes, which are included by reference into local planning schemes or are operational policies which guide subdivision and development.

Revision of State Planning Policies will require a priority effort including finalising outstanding draft policies in this new form. Most content is already available and requires reorganisation in a logical and standardised format.

### Review proposals:

#### 2.2.1 *State Planning Policies be consolidated into a single state planning policy framework with supplementary technical guidance.*



FIGURE 6: A SINGLE STATE POLICY FRAMEWORK

<sup>9</sup> House of Commons, Communities and Local Government Committee. The National Planning Framework 21 December 2011 (p.12)

## 2.3 Line-of-sight

There is no “line-of-sight” between the levels of strategic planning documents and statutory documents which implement them on the ground. It is not possible to trace a goal, aspiration or objective of the wider strategic plan to a local government plan. This reduces the importance of State Planning Policies as the strategies are not understood at the regional and local level where they are implemented.

**Good practice** for creating a line-of-sight from a local planning strategy to State strategic planning is to:

- require that State Planning Policies be organised into common planning elements that are also used for strategic planning; and
- require that every local government, in their local planning strategy and local policy documents, reflects the common planning elements that make up the State strategic planning framework.

The California *General Plan Guidelines* are mandated by legislation and require that every strategic plan be organised into separate elements, which are required for every city and metropolitan plan. They include such elements as density, education, flooding, health, housing, land use, public holdings and recreation, and an explanation of each element is provided. It is only when these elements are not suited to a particular community can they be excluded.

The advantage of this system is it organises State Planning Policies in topics that are directly useable for regional and local strategies, which then allows every State Planning Policy and regional strategy to follow a common format. Organising policies and strategies in this form enables a user to trace the common elements through the hierarchy of strategic planning instruments.

State Planning Policies need to be consolidated and reorganised into common elements in order to provide clear arrangements for planning efforts across the planning system (refer Figure 7).

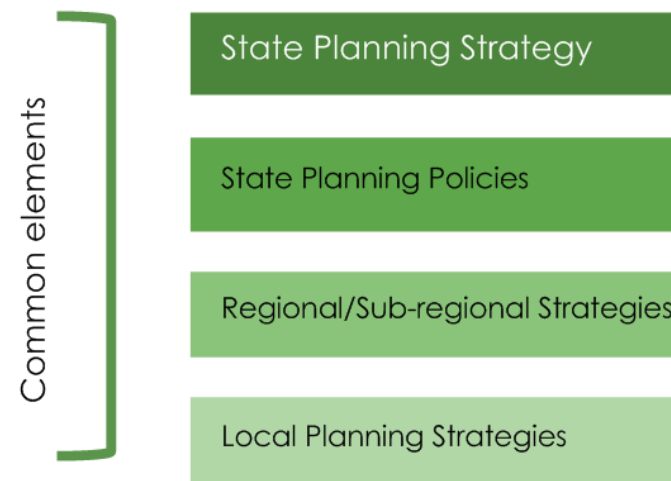


FIGURE 7: PROPOSED COMMON PLANNING ELEMENTS

### Review proposals:

2.3.1 WAPC to establish common strategic “elements” for the State Planning Framework including but **not limited to**:

- a “sustainability” element;
- a “land use element” that includes the distribution of uses of land as well as density;
- a “housing element” that includes the types of housing;
- an “environmental element”;
- an “open space element”;
- an “urban form and design element”; and
- an infrastructure element.

and prepare Technical Guidance for the details of each element to be included;

2.3.2 Provide that every State Planning Policy, regional or sub-regional plan and the local planning strategy must follow these elements, unless otherwise agreed to by the WAPC.

2.3.3 Provide that every local planning strategy must explain how it has addressed the requirements of each common strategic element against the requirements of State Strategy, Planning Policy or regional or sub-regional strategy.

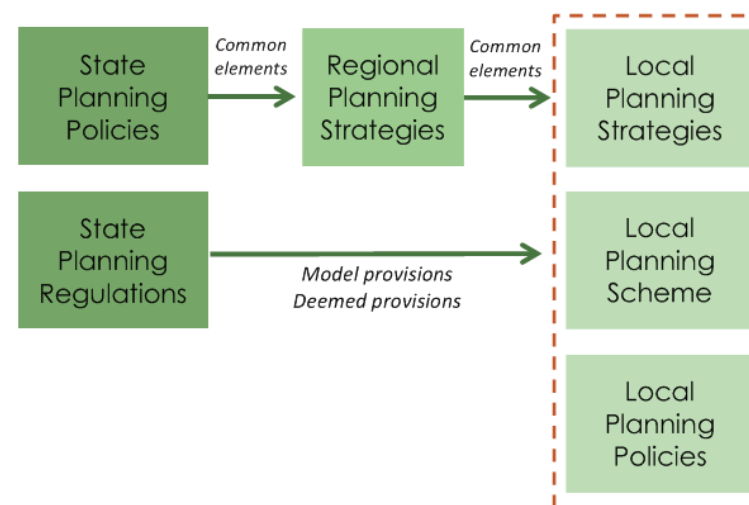


FIGURE 8: RELATIONSHIP BETWEEN STATE PLANNING DOCUMENTS AND LOCAL PLANNING SCHEME

A related issue is that the PD Act is ambiguous regarding the extent to which all public authorities (such as the MRA) are subject to State Planning Policies, or whether they apply only to local governments.

### Review proposals:

2.3.4 Provide in the PD Act that all planning decision makers are to have due regard to State Planning Policies.

2.3.5 Provide in the Metropolitan Redevelopment Authority Act 2011 that in performing functions under the Act, the MRA must have regard to State Planning Policies.

## 2.4 Planning process complexity

Local planning strategies and local planning policies sit outside local planning schemes and there is only a weak interlinking between these documents that are vital to explain the rationale for local planning scheme zones, land use permissions and development requirements.

It is a particularly difficult task for a user of the planning system to determine how the local planning framework may affect their property or proposal. It involves locating a number of documents (assuming the user knows what they are looking for), reading those documents together, understanding the relationship and precedence between the documents and interpreting the content into plain English.

**Good Practice** to enable efficient navigation and use of local planning requirements is to present the local planning framework as a coordinated framework including the strategic plan, planning scheme and policies so they can be understood as interlinked.

- There should only be *one* document that a user of the planning system needs to examine that contains local strategies, legal provisions, maps and policies.
- The legal controls that are needed to implement the strategic plan and to guide development should be in the one document. Those controls must be consistent with the strategic plan so that it is then clear to the reader why land use choices have been made.
- The single document should contain the relevant parts of all other documents that it advances as necessary to explain what is planned for the area and not require the reading of those external documents.

In addition, the documents often suffer from ambiguously drafted provisions, conflicting requirements and differing formats that make it difficult for a user to understand and translate what it means for them on the ground.

A review of local planning policies for the Green Paper had difficulty in locating the policies of many local governments, other local governments had hundreds of pages of policies, and some local planning policies were merged with building and engineering policies.

Officers from one local government advised the review team that they were not sure of the total number of their local planning policies (and structure plans). Others had their local plans and policies spread out over multiple documents, with some only available in hard copy.

### Case study 1: Local process complexity

"A new mixed commercial and residential development in the Mixed Use Commercial Zone will have to consider this new policy plus up to 15 (yes 15!) other local planning policies. If it was a heritage site, add another 5 local planning policies.

This is as well as the new overarching local planning strategy and existing local planning strategies for Activity Centres & Neighbourhoods, and for Integrated Transport. These are all separate to the Scheme, or Local Area or Structure Plans, and independent of State Policy such as R-Codes, Design SPP etc. This collection of local policy and strategy add up to in order of 730 pages!!

730 pages that don't really help you know if your DA has any chance of success. 730 pages that do very little to guide and facilitate desired or good quality outcomes".

*Email to the Review Team 13/02/18*

This is the arrangement with the *Victorian Planning Provisions*. The concept behind this system is that the user can find all of the strategic plans, policies, and planning controls that apply to their land in one place. There is no need to trace through the various documents that led to the planning scheme or the various A Local Planning Strategy which sets out the long-term directions for land use and development in the local government area and provides a rationale for the zones and particular provisions of a local planning scheme.

- Local planning policies to guide decision-making in relation to specific discretion included in a zone or scheme provision.

This arrangement applied to Western Australia would see Part 1 of the Local Planning Strategy – the strategic statement – and all local planning policies being included into a “Comprehensive Local Planning Scheme” so that all relevant strategic and policy guidance is contained in one place with the statutory scheme provisions (refer Figure 9).

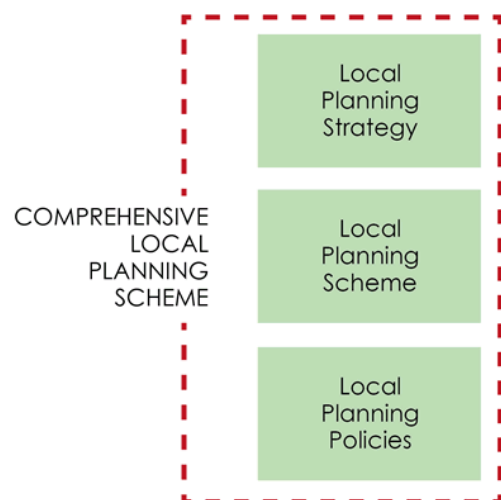


FIGURE 9: PROPOSED COMPREHENSIVE LOCAL PLANNING SCHEME

A Comprehensive Local Planning Scheme could have tailored steps for each component as follows in Figure 10.

COMPREHENSIVE LOCAL PLANNING SCHEME	Weight	Amendment / approval Process
Local planning strategy	Decision makers shall take into consideration the intent of the Local Planning Strategy	<ol style="list-style-type: none"> <li>1. Initiated and prepared by the Local Government</li> <li>2. Reviewed by DPLH for correct format and consistency with State strategic framework</li> <li>3. Endorsed by WAPC</li> <li>4. Approved by Minister</li> </ol>
Local planning scheme	Retain the “force and effect” of the Act.	As per existing scheme adoption/ amendment processes
Local planning policies	Decision makers shall take into consideration Local Planning Policies	<ol style="list-style-type: none"> <li>1. Initiated and prepared by the Local Government</li> <li>2. Reviewed by DPLH for correct format and consistency with State Planning Policies</li> <li>3. Endorsed by WAPC</li> <li>4. Approved by Minister</li> </ol>

FIGURE 10: PROPOSED COMPREHENSIVE PLANNING SCHEME COMPONENTS AND APPROVAL PROCES



This proposal is a significant change for the Western Australian planning system and the way a local planning framework is presented. A Comprehensive Local Planning Scheme is advocated as the most direct method for improving transparency and legibility in the local planning framework. Without intervention, the planning system at the local level will likely follow the current pattern and continue with a high degree of disorder and illegibility for users.

To proceed, the Comprehensive Local Planning Scheme approach would require substantial initial resources from both State and local government, and it is suggested that the WAPC provide resources to assist in the establishment of this proposal.

The approach would also require additional processing at State level as it introduces the need for local planning policies to be subject to State-level scrutiny to ensure content does not conflict with State Planning Policies and use of a consistent format. This should be undertaken by the DPLH and approved by the Minister for Planning.

#### Review proposals:

- 2.4.1 *Require that a local planning scheme be published with the inclusion of the local planning strategy (in the form of a local strategic statement) and local planning policies in a document to be called a "Comprehensive Local Planning Scheme".*
- 2.4.2 *DPLH to provide guidance for local government in the Local Planning Manual on the content and format of a local planning strategy and local planning policies.*

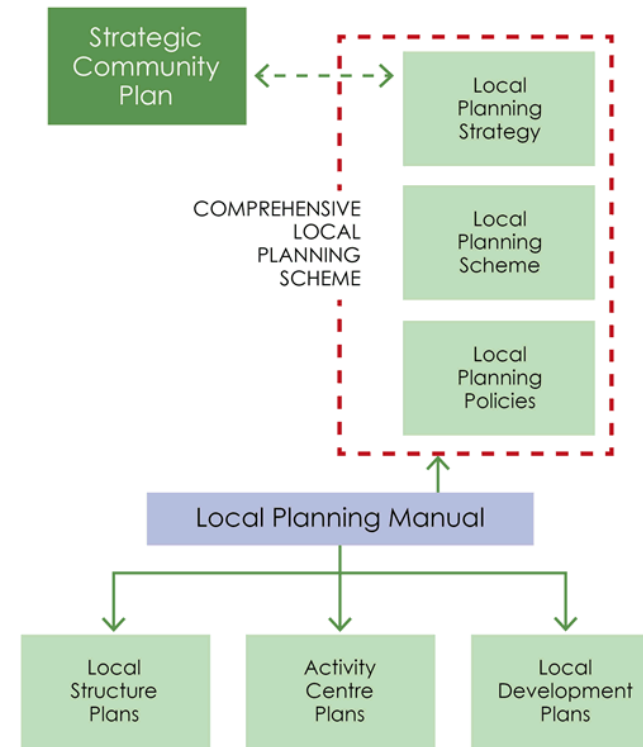


Figure 11: Local Planning Manual



### A. Local planning scheme reviews underway

The LPS Regulations provide that a local planning strategy must be prepared and reviewed concurrently with the local planning scheme to which it relates.

LPS Regulations (r.65 and 66) require local governments to review, and if necessary update any local planning strategies and local planning schemes more than five years old by April 2018, and it is unlikely that there will be full compliance.

Anticipating changes to the local planning framework arising from this review, substantive work on local planning strategies and schemes should be put on hold until there is certainty regarding the format and content of local planning strategies and schemes moving forward. Small low growth regional councils that only require basic local planning schemes should in any case be exempt.

#### Review proposals:

*2.4.3 Local governments currently undertaking, or about to embark on, a substantive review of their planning frameworks delay preparation of local planning strategies and local planning schemes (and related omnibus amendments) until guidance on the format and content of local planning frameworks is available.*

### B. Overlapping use of planning instruments.

Informal feedback received by the review team indicates that some local governments may be avoiding local and activity centre structure plans because of the cost of preparation, the time taken to bring them into effect and their scrutiny by the WAPC.

There may also be an element of “process shopping”, for example local structure plans being adopted as a local planning policy to avoid the normal process and WAPC review.

The planning system provides a range of planning instruments that have specific roles in order to maintain an orderly system and they should be used for their intended purposes.

#### Review proposals:

*2.4.4 Provide in the LPS Regulations for a clear distinction of the purposes of Local Structure Plans, Activity Centre Plans, Local Development Plans and Local Planning Policies.*

*2.4.5 The DPLH to provide guidance in the Local Planning Manual on the appropriate use of each local planning instrument.*

## 2.5 Form of a local planning strategy

The local planning manual of the WAPC sets out that local planning strategies are to be set out with a Part 1: Strategy and Part 2: Background Information and Analysis. As discussed, it is proposed that Part 1 of be included, as a succinct strategic statement, in the Comprehensive Local Planning Scheme.

The Victorian Municipal Strategic Statements is a good example that connects the local government profile and key issues to a vision and strategic plan as follows in Figure 12 (using WA terminology).

### Review proposals:

*2.5.1 The DPLH to update the Local Planning Manual with guidance on the preparation, the content and format of a Local Planning Strategy and strategic statement, in a similar form to a Victorian Municipal Strategic Statement.*

### Local planning strategy / strategic statement

INTRODUCTION
Local government profile
Key issues and influences
Vision and strategic directions
Strategic framework plans
OBJECTIVES AND STRATEGIES
Key Issues
Objectives to address issue
Land use strategies to achieve vision and objectives
IMPLEMENTATION
Policy guidelines
Scheme implementation

FIGURE 12: CONTENT OF LOCAL PLANNING STRATEGY

Case Study 2 includes an example of good practice in the way in which simple and clear objectives and strategies are included in the Municipal Strategic Statement of the Whittlesea Planning Scheme for the topic of urban infill.

### Case study 2: Whittlesea Planning, Municipal Strategic Statement extract, Victorian Planning Provisions

#### MANAGING GROWTH IN OUR ESTABLISHED SUBURBS

The City of Whittlesea is experiencing significant housing growth and change and will continue to do so in the future. Although much of this growth is directed towards the City's new growth areas, there is increasing pressure to manage housing growth within the established urban areas of the municipality.

Increasing the availability of housing options within the established suburbs of the municipality will be important to address the changing demographic profile and the general decline in household size in the city.

To accommodate the changing demographic trends and housing needs of the community, council has developed a *Housing Diversity Strategy* that provides the strategic approach to planning for residential growth and change in the established suburbs of the municipality.

The established suburbs of the municipality include Lalor, Thomastown, Bundoora, Epping, Mill Park, part of South Morang and Whittlesea Township.

More diverse housing in terms of size, type, tenure, cost and style within the established suburbs, in particular well located medium and higher density housing, will ensure greater housing choice for residents as their housing needs change and will enable residents to 'age in place' close to established social networks, family support and services. A diverse range of housing can also help to encourage greater housing affordability within the municipality.

**Objective 1: To manage housing growth and change within the established suburbs of the municipality to ensure there is a diverse mix of housing that meets the needs of the local community and reflects demographic changes and trends.**

- Strategy 1.1 Implement the Housing Diversity Strategy.
- Strategy 1.2 Provide diverse housing size, type, tenure, cost and style.
- Strategy 1.3 Provide well located medium and higher density housing.
- Strategy 1.4 Encourage developments which support "ageing in place".
- Strategy 1.5 Support housing affordability by providing a range of housing types.

## 2.6 Form of local planning policies

The deemed provisions of the LPS Regulations allow a local government to prepare a local planning policy in respect of any matter related to the planning and development of the local planning scheme area. A local planning policy must be based on sound town planning principles and may address either strategic or operational considerations in relation to the matters to which the policy applies.

There is a large range in the content and style among local governments for local planning policies that detract from their principle purpose of guiding planning discretion within local planning schemes.

A local planning policy is a policy statement of intent or expectation. It gives the local government an opportunity to state its view of a planning issue and its intentions for an area. It should state what a local government will do in specified circumstances to provide guidance to decision making on a day-to-day basis.

Local planning policies can be area-based to apply to all planning applications in a particular zone or location. They can also be theme-based for a particular land use type, for example bulky goods or for particular areas such as a local water catchment. Good practice when preparing a local planning policy is for it to:

- be written in clear, concise, plain English;
- not repeat or contradict the State Planning Framework;
- not repeat or contradict the local planning strategy;
- not contain broad strategic objectives and strategies which should be included in the local planning strategy;
- be derived from an objective or strategy found in the Local Planning Strategy;
- relate to a specific discretion provided by the scheme and assist the local government in making a decision using that discretion;
- be self-contained and not rely on external documents or guidelines unless those documents are incorporated into the scheme; and
- not contain mandatory requirements which should be included in a local planning scheme.

### Review proposals:

- 2.6.1 *The LPS Regulations be amended to provide that local planning policies are to be prepared in a manner and form approved by the WAPC.*
- 2.6.2 *The DPLH to update the Local Planning Manual to provide guidance for the form, content and writing of a local planning policy.*

## 2.7 Consistency of local planning schemes

The State Government uses three methods in providing for consistency of local planning schemes:

1. The LPS Regulations provide model provisions which must be included, unless the Minister for Planning approves a variation.
2. The LPS Regulations provide deemed provisions which apply directly to local planning schemes.
3. State planning policies such as the R-Codes are included in a local planning scheme by reference. The LPS Model Provisions include a table for other State planning policies to be read as part of scheme.

Issues arise with the deemed and model zone provisions as outlined below.

### A. Deemed provisions

The deemed provisions sit within the LPS Regulations, separate to the local planning scheme. This requires users to read separate documents together in order to understand how the scheme and deemed provisions work together. Users of the local planning scheme may not know that there are deemed provisions that supersede scheme requirements. Some local governments have prepared informal 'working copies' that combine deemed and scheme provisions for internal day-to-day use.

Local governments are meant to bring their local planning schemes into alignment with the deemed provisions over time by amending conflicting clauses and deleting obsolete ones. This will address the issue of conflicting clauses, but a user will still need to access the LPS Regulations in addition to the local planning scheme in order to read a whole document.

To meet the principle of legibility, a local planning scheme, when accessed by an end user, should also contain the deemed provisions. This will require a specific section to be allocated in a local planning scheme for the deemed provisions, so that updates to deemed provisions in the LPS Regulations are automatically reflected within a local planning scheme.

#### *Review proposals:*

*2.7.1 Provide in the PD Act that deemed provisions are to be included in a comprehensive local planning scheme.*

*2.7.2 Provide in the LPS Regulations that a comprehensive local planning scheme is to include a specific section for deemed provisions.*

### B. Model zones

The LPS Regulations model provisions set out 20 model zones and zone objectives for adoption by local governments in their planning schemes. There is no guidance with respect to land use permissibilities within zoning tables for particular zones, but the model provisions set out the symbols to be used and definitions for the land use terms.

An audit of the 146 local planning schemes found some 1,036 zones with different names and different land use permissibilities. The same land use in a similar zone, for example a grouped dwelling in a Residential zone varies in permissibility among local governments with similar characteristics. A more detailed review of 20 sample local planning schemes identified the use of 278 unique land uses within those schemes that could mostly have been defined using the model land use definitions within the model provisions.

Figure 13 shows selected land use permissibility within the commercial zone for typical local governments. In one local government a land use may be permitted in a particular zone, and in another, the same land use may be prohibited in the same zone. This extreme degree of inconsistency cannot be explained by the need for local variation and is without any real justification.

Problems arise from a user's perspective. A simple change of use from a small 'shop' to a local 'office' may require a planning approval, and may be subject to different development standards such as the number of car parking bays required, triggering a request for payment of a cash-in-lieu of car parking contribution. These requirements are unnecessary red tape for small business.

Model provisions clearly have not been effective in achieving standardisation of zoning and land uses through periodic local planning scheme reviews in Western Australia.

Levels of standardisation for zones and land use permissibility have been introduced in other jurisdictions around Australia. In Victoria, state-wide planning provisions set out which land uses are permitted, discretionary or prohibited in a particular zone. New South Wales has a similar system, with the ability for local government to determine the permissibility of uses which are not provided within the standard instrument.

Land use	Belmont	Canning	Joondalup	Mosman Park	Rockingham	Victoria Park	Vincent	Wanneroo	Busseilton
Aged persons home/dwelling	D	X	D	X		P	D	D	X
Caravan park and camping grounds	X	A	X	X	X		D	X	A
Child care centre/premises	D	A	D	D	D	P		D	A
Educational establishment	D	D	D	D	D	P	D	D	P
Grouped dwelling	D	X	D	X	D	P	D	D	D
Hazardous industry	X	X	X	X	X	X	X	X	
Hospital	X	X	D	X	X	D	D	D	D
Hotel	X	A	D	D	A	D	A	D	A
Light industry	X	IP	X	X	X	D	A	X	X
Multiple dwelling	D	X	D	X	D	P	D	D	D
Office	D	D	P	D	D	P	P	P	X
Residential building	X	X	D	X	D	D		D	X
Restaurant/café	D	D	P	D	D	P		P	P
Restricted premises	D	A	D	D	X	X/D		D	D
Service station	X	X	D	X	D	D	D	D	D
Shop	D	IP	P	D	P	D	P	P	P
Showroom	D	P	P	D	D	P	P	P	P
Single house	D	X	D	D	X	P	P	D	D
Tavern	A	A	D	D	D	D	A		A
Transport depot	X	X	X		X	X	D	X	D

FIGURE 13: SELECTED LOCAL GOVERNMENT LAND USE PERMISSIBILITY WITHIN THE COMMERCIAL ZONE

Note: In some cases, in one local government a land use may be permitted in a particular zone, and in another, the same land use may be prohibited in the same zone.



It is proposed for consistency that the most common zones be included in the deemed provisions of the LPS Regulations together with the permissibility of land uses. The zones should include residential, industrial, commercial and centre zones. A standard set of zones, land uses and permissibility would be triggered by a scheme review (and inclusion of the zoning) and henceforth be included in the local planning scheme as deemed provisions.

Many existing land uses are similar and there is an opportunity for like land uses to be grouped into themes to reduce the number of land uses, simplify land use permissibility and increase flexibility for operators. For example, land uses such as an 'amusement parlour', 'cinema/theatre', 'small bar' and 'restaurant/café' could be grouped into an entertainment theme. A single permissibility and common development standards could apply within the theme. Operators would then have flexibility to configure spaces as required, without the need to seek a change of use.

Proposals which have a very low level of planning risk are being subjected to a disproportionate level of planning assessment as they are caught up in an assessment and approval process established to deal with high-risk proposals. There is a need to refine land use definitions and their treatment in a zoning table to recognise differences in scale and potential impacts of development that falls under a single definition. For example, there is no difference in a zoning table between how a small shop or large shop, a small café or a large restaurant ought to be dealt with, although the planning considerations and potential impacts are very different. Similarly, a light industrial use located in the centre of an industrial area will be subject to the same approval requirements as a light industrial use on the perimeter of the industrial area (i.e. potentially adjoining residential uses), despite the potential for land use conflict being very different.

Other jurisdictions, including Victoria, Queensland, South Australia and Tasmania attach parameters or conditions to land use permissibility within their schemes, so that those proposals which are low risk are not subject to planning assessment or are subject to a streamlined assessment process.

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#### *Review proposals:*

- 
- 2.7.3** *Provide in the LPS Regulations that there are deemed provisions which set out standardised zones, land uses and land use permissibility which:*
- i. group like-land uses into themes for which common development standards can be prepared;*
  - ii. identify low risk land use proposals by including suitable parameters for which a streamlined planning process apply; and*
  - iii. are mandatory for local government to adopt within their municipalities through the next scheme review or omnibus amendment.*
-



### C. Guidance provided to local government

The intent of the Local Planning Manual (2010) is to provide local government with a “how to” guide to preparing local planning strategies and schemes; however it requires significant updating.

A number of proposals within this Green Paper relate directly to the local planning framework and local government will require reliable and detailed guidance on how instruments should be prepared and administered, particularly regarding the scope, content and format of instruments. These include:

- preparation of a Local Housing Strategy;
- preparation of a Local Planning Strategy and local strategic statement, including technical guidance on how to incorporate the common strategic elements set out in the State Policy Framework;
- content and form of a Comprehensive Local Planning Scheme; and
- content and form of Local Planning Policies.

The Local Planning Manual should provide all the information necessary for a local government to prepare and administer its local planning framework in a single document. In addition to the proposals above, this should also include guidance for local government and proponents on how to prepare and administer local structure plans, activity centre plans and local development plans, which currently sit in separate documents. This document must be kept up to date and be the reference point for State and local government regarding how to prepare particular instruments and their manner and form.

#### Review proposals:

- 2.7.4 The DPLH to revise and keep up-to-date the Local Planning Manual to ensure it provides local government with the guidance required to prepare and administer its local planning framework and properly reflects the expectations of DPLH and WAPC.*

## 2.8 Location of local development standards

Development standards were originally provided in local by-laws and were later transferred into planning schemes to provide certainty over requirements. In 1999 a general discretion clause was introduced into the Model Scheme Text to provide for reasonable variations to those requirements.

Mandatory development standards (where variation was not permitted) were still included in a local planning scheme via use of specific provisions to override the general discretion clause introduced through the Model Scheme Text. Other development standards were included in the local planning scheme or local planning policies, or both.

The model provisions of the LPS Regulations have removed the ability to include development standards in the General Development Requirements part of local planning schemes, except for placement in tables for “*Additional Site and Development Requirements*”, which are additional to those set out in the R-Codes, a local structure plan, activity centre plan, local development plans or State and local planning policies. The model provisions provide that decision-makers may vary any site and development requirements provided in those tables.

This arrangement is leading to community confusion and angst, particularly when planning approval is granted by a decision-maker (such as a Development Assessment Panel) for a development that includes a variation to a development standard.

A key assurance offered in the introduction of Development Assessment Panels was the ability for a local government to amend its local planning scheme to provide for appropriate development standards that would need to be followed by a DAP. The general discretion clause gives rise to the perception that there is no certainty in development standards provided through a local planning scheme.

Local planning schemes control use and development of land on the basis of a community vision established through a local planning strategy and other strategic documents incorporated into the local planning scheme. Local governments ought to have an ability to provide for certainty over key development requirements by inserting mandatory development standards in to their local planning scheme which aren’t the subject of a general discretion clause.

Situations where mandatory development standards may be appropriate are thought to be quite limited (and should not be exploited). Situations which may be considered, for example, may include building height or plot ratio controls in communities which are in transition from a single or grouped dwelling neighbourhood to include multiple dwellings. Another example may be an urban corridor where higher density development is occurring which backs on to existing single houses and may warrant a fixed minimum rear setback for new development.

Introducing certainty with regard to particular development standards will assist communities in accepting the prospect of changing land use and higher densities in their neighbourhoods by providing certainty and comfort as to the final form of new development.

#### Review proposals:

- 2.8.1 *Provide in the LPS Regulations that there be a location within the model provisions for mandatory development requirements for key sites and matters.*

## 2.9 On-line local planning schemes

Local planning schemes in Western Australia are currently located on the DPLH website and are stored and processed in a single PDF document-based format.

Other States have available or are developing 'Planning Portals' which maintain all local planning schemes in a central location. Victoria (Planning Schemes Online) and New South Wales (ePlanning and Planning Portal) have both developed a "one stop shop" for accessing schemes electronically in a 'Table of Content' format, and also allows users to search for the relevant local planning framework by using their address.

An online system will help make a Comprehensive Local Planning Scheme accessible for users. In particular, the use of interactive or 'live' documents could also allow links, notes and hints/tips to be embedded in the document to further assist users in navigation and understanding of the local planning framework.

Maintaining local planning schemes electronically will also allow deemed provisions to be amended or updated automatically as they are finalised, removing the need for individual schemes to be amended when procedural matters are refined or clarified.

#### Review proposals:

- 2.9.1 *Develop an interactive 'Planning Portal' for keeping local planning schemes online and accessing them in a legible and user-friendly format.*

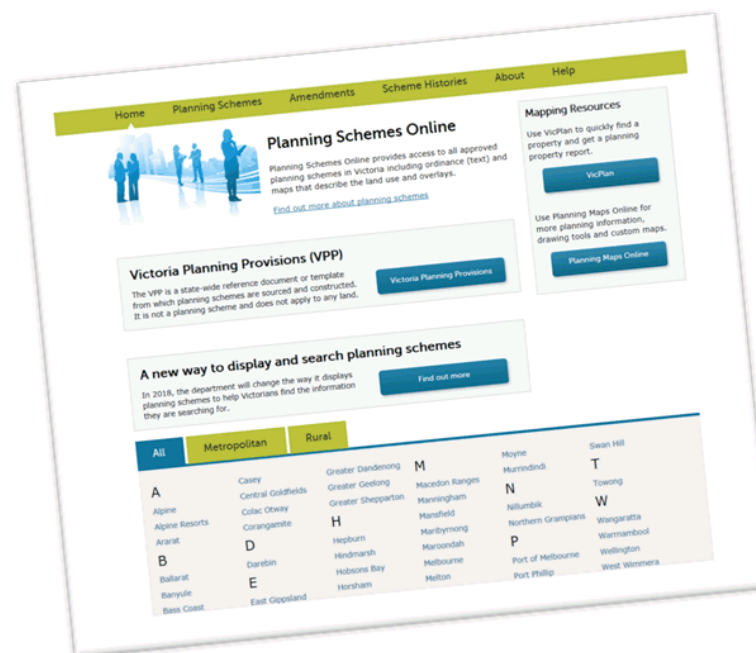


Figure 14: Victorian *Planning Schemes On-Line* Homepage

## Key reform 3: A transparent planning system

### Integrity principle carried through community engagement in strategic planning

The essence of integrity in the planning process is that **the community has a say** in the making of strategies and plans, and understands therefore why plans and decisions are made.

Integrity in respect of decision-making is a continuum, starting with the community expressing views as to the strategic plan and then being able to **assess why a decision-maker has made a decision**. It requires community engagement with the strategic planning process, understanding how decisions get made and being able to have faith that the decision-makers will act properly.

This is a sound doctrine of participatory democracy as applied to planning.

### 3.1 Key issues

The question of community engagement in strategic planning is a matter of the planning culture. In some places, such as Portland, Oregon, there is a high level of community involvement in strategic planning and planning decisions, while in Singapore there is no community engagement of relevance.

In Western Australia the level of community engagement in planning processes is mixed, largely dependent on the culture and willingness of the planning authority. Some local authorities seek detailed involvement of their communities up front in preparation of a new plan or strategy, whilst others undertake the minimum level of consultation required to comply with the PD Act and LPS Regulations by only seeking community engagement after a scheme amendment has been initiated or a development proposal received.

The natural consequence of raising the strategic plan to prominence, as outlined in Key Reform Area 1: *A Strategically Led System*, is that there must be community engagement *during* the process of its creation and not merely after the strategic plan is prepared.

If an individual has been involved in the strategic planning process and development of a local planning scheme, there is a natural belief that decisions will be made in accordance with the intention of the strategic plan and content of the scheme. In order to understand the decisions that are then made, it is important to also have knowledge of how decisions are made and also that the reasons for a decision are clear and the decision-makers are accountable.

The following issues have been identified as barriers to improving the transparency and integrity of the planning system in Western Australia:

1. Inconsistent community engagement during the strategic planning process, often with community consultation only after the strategic plan is in draft form, i.e. consultation in the form of feedback rather than true engagement;
2. Lack of understanding of the reasons for planning decisions; and
3. Concerns regarding the transparency and accountability of the DAP process.

## 3.2 Community engagement

Many global cities are fostering community engagement in the planning system by enabling residents and communities to have involvement in developing the strategic plan at the formative stages - inputting to defining visions, objectives and challenges for the community.

It is recognised that this may require a reorientation of approach in some planning authorities. A difficulty in mandating different levels of community engagement in the planning process is that the means of engagement and its scope may have to vary greatly according to the level of complexity and sensitivity of the issues, resources available and the size of the planning authority. It is not possible to develop a "one size fits all" requirement for engagement in the making of a strategic plan.

### A. Community engagement charter

Good practice identified from planning systems around the world is for community engagement in strategic planning which:

1. Give the highest visibility to the idea that every planning authority engage with their communities in the *making* of a strategic plan in such manner as it sees fit. There is thus a positive duty to engage and it makes the community aware that it is to be engaged.
2. Establish a Community Engagement Charter for the planning system that indicates the overall manner in which this is accomplished in terms of the goals of engagement, when to give notice to the community to participate, information to be provided (including the documents available to the planning authority), the methods to be used and the points of contact.

A charter or policy to guarantee participation in the strategic planning process is now common and an accepted aspect of strategic planning.

The 2017 New South Wales amendments to the *Environmental Planning and Assessment Act 1979* require planning authorities to prepare a Community Participation Plan that details how and when the community will be involved in planning matters and will give the community a right to be informed and an opportunity to participate early in respect of strategic planning.

The South Australian State Planning Commission is developing a Community Engagement Charter that provides the basic principles that:

1. Engagement is genuine;
2. Engagement is inclusive and respectful;
3. Engagement is fit for purpose;
4. Engagement is informed and transparent; and
5. Engagement is reviewed and improved.

As recognised in *Planning Makes it Happen: Phase Two*, the PD Act and LPS Regulations include some out-dated consultation requirements for planning proposals, such as requirement in the PD Act for notice of a State Planning Policy and region scheme amendments to be advertised in a daily and a Sunday newspaper. These should be reviewed and updated in conjunction with the development of the proposed community charter.

### Review proposals:

- 3.2.1 *The DPLH should develop a Community Engagement Charter for all aspects of the planning system that includes principles with regard to:*
  - i *Planning authorities having a duty to engage with the community in a manner that allows residents to contribute to the making or amending of a strategic plan; and*
  - ii *In the making or amending of a strategic plan, the community, as soon as possible, be given information as to what is proposed and any documents that the planning authority intends to examine.*
- 3.2.2 *Align engagement processes in the planning regulations to the Community Engagement Charter.*
- 3.2.3 *Revise public notification and engagement requirements for planning proposals in the PD Act and LPS Regulations to update out-dated requirements.*



## B. Local planning strategies and strategic community plans

In Western Australia there are two requirements at the local government level for the preparation of formal strategic plans; a “Strategic Community Plan” required by the *Local Government Act 1995*, and a local planning strategy under the LPS Regulations.

A Strategic Community Plan is part of a nation-wide system for integrated financial and administrative reporting. It is the highest level plan set by a local government, setting out a long-term vision, values and aspirations of an area. However it is not planning-focussed.

Where the preparation or review of a Strategic Community Plan and a local planning strategy coincide, a local government should be able to undertake community engagement on both strategic community planning and land use planning as a single process.

While the plans will be related, they should be kept separate as they are for different purposes. The Local Planning Manual (2010) blurs this distinction and provides that a local planning strategy should “incorporate the actions required to implement the strategy” including “such as infrastructure development, promotion, direct investment and other development initiatives” (p8).

Actions in a local planning strategy should be limited to such as preparing policy guidelines, applying specific provisions such as applying a special control for an environmentally significant area, or identifying where further strategic work is required. Matters such as resourcing and infrastructure should be included in the 10-year capital expenditure plan of a Strategic Community Plan.

### Review proposals:

- 3.2.4 *Make provision within the LPS Regulations that the local planning strategy must be in accordance with the Community Strategic Plan under the Local Government Act to the extent that it is relevant.*
- 3.2.5 *DPLH to revise the Local Planning Manual to clarify that:*
  - i. *actions in local planning strategies are limited to those matters that can be carried out within the local planning scheme;*
  - ii. *acknowledge a concurrent community participation process between a Strategic Community Plan and a local planning strategy.*



FIGURE 15: COMMUNITY INVOLVEMENT IN STRATEGIC PLANNING

## Reasons for decisions

Planning decisions are made by the WAPC, DPLH (under delegation from the WAPC), the MRA, DAPs, local government and the SAT (on review). All of these decisions, including subdivision approval, development approval and amendments to local planning schemes, arise in different contexts with various considerations.

It may be the case that one decision does not express fully the reasons for that decision such as pro forma reasons for refusal, while others explain it in a complicated manner.

The decisions of the SAT, being part of our judicial system, have a long history of fulsome, well-reasoned decisions. The same cannot be said for other planning decision makers, such as local government or a DAP. There is currently a lack of consistency on full disclosure of reasons for planning decisions.

The introduction of standards for decision-makers to prepare and publish planning decisions gives the community greater confidence in the functioning of the planning system. If a planning decision is negative for residents, they should be able to examine and understand the reasons for the decision.

**Good practice** in other planning jurisdictions is to establish guidelines for the publication of planning decisions.

The practice in the UK has been to allow a summary of reasons to be provided where approval is granted, but detailed reasons for a refusal. The Queensland *Planning Act 2016* provides (s. 63(5)) that in the notice for the determination of a development application, reasons must be given that include a description of the assessment benchmarks applied, a description of the matters raised in submissions and how the decision-maker dealt with those matters and the reasons for the decision.

A fact sheet "Statement of Reasons" produced by the Queensland Department of Infrastructure, Local Government and Planning to support the requirement of the Act, states the essence of the reasons (adapted to the language of the Western Australian system).

- Set out the relevant parts of the scheme and the key issues on which the conclusions depend.
- Detail the steps in the reasoning process that led to the decision that will enable the reader to understand exactly how the decision was reached.
- Set out the information, documents and other material that the decision maker found to be relevant, credible, and significant in relation to each part of the decision.
- Use plain English, avoiding vague language or technical jargon.
- Be of a length that approximately reflects the nature, importance and complexity of the decision, as well as the time available to prepare it.

### Review proposals:

- 3.3.1 *The DPLH to publish a Guide as to the Scope of Reasons by Planning Decision Makers, having regard to the Queensland model.*
- 3.3.2 *Provide in the LPS Regulations that reasons for decisions are to be provided on planning proposals.*

### 3.4 Transparency of DLPH and WAPC statutory reports

DPLH reports and recommendations to the Statutory Planning Committee and the WAPC regarding region schemes and local planning schemes are not currently made publicly available. Similarly the decisions of the Statutory Planning Committee and the WAPC are not published.

Industry and local government are particularly critical of this lack of transparency for a number of reasons:

- the content of reports and recommendations of officers of the DLPH are not able to be scrutinised and responded to;
- it is difficult to ascertain when matters will come before the Statutory Planning Committee or the WAPC for consideration and interested parties are therefore denied an opportunity to state their case through a deputation; and
- deputations are made to the WAPC and Statutory Planning Committee by proponents or submitters 'blindly', with no knowledge of the officers' advice, any issues raised or recommendation.

Making officers' reports and recommendations to the Statutory Planning Committee and the WAPC available to the public would resolve these concerns and allow stakeholders the opportunity to address any matters of concern directly, improving the deliberations of the Statutory Planning Committee and the WAPC.



#### Review proposals:

- 3.4.1 *WAPC practice be modified to publish Statutory Planning Committee and WAPC agenda items, reports and recommendations on region and local schemes and amendments.*

### 3.5 Reporting by Local and State Government on planning matters

While some local governments report voluntarily on the performance on planning matters in annual reports, this not a mandatory requirement. Monitoring of systems allows them to be scrutinised and managed; consequently, there are persistent industry calls for the collection and publication of information on local government performance in undertaking statutory planning functions.

New South Wales and Victoria have mandatory reporting systems in place for local government on a variety of planning matters.

Industry concerns have mainly focussed around timeliness. The lack of available data on planning processes is an impediment to analysing the planning regulatory system and identifying opportunities for improvement or directing efforts to address deficiencies. In addition to improving local government accountability and transparency, the provision and analysis of reporting by local government on planning matters would provide a reference for continuous improvements in local planning by:

- identifying opportunities for simpler, more consistent and innovative processes;
- identifying emerging trends or issues within the planning framework;
- informing development of policy and future planning reforms; and
- observing levels and distribution of planned development activity.

Figure 16 summarises the data which could be collected from local government on an annual basis, to align with current reporting required by the Local Government Act. Data could be published on the "My Council" website.



<b>Quantity and value</b>	Volume and value of development applications determined and the proposal type (i.e. new construction/addition/change of use).
<b>Timeliness</b>	Average net and gross development application processing times and the percentage determined within statutory timeframes.
<b>Currency</b>	Age, status and last review of the local planning scheme and local planning strategy.
<b>Development activity</b>	Details on the types of proposals, such as number of dwellings or floor space of commercial/retail/industrial proposals.
<b>Consistency</b>	Details on any variations to development standards supported (i.e. the use of discretion).
<b>Delegations</b>	The percentage of development applications determined by officers.

FIGURE 16: MEASURES OF PLANNING PERFORMANCE

Many planning decisions in WA are interconnected between local government, DLPH and the WAPC. A system of reporting on local government performance necessitates monitoring of key statutory planning items by DLPH and WAPC.

Performance indicators on consideration of subdivision, local planning schemes and scheme amendments are already provided by the WAPC and DLPH in their annual reports and should be extended in a second phase to include summary detail on assessment of local planning strategies, structure plans, and development applications.

It is proposed to introduce reporting on planning matters in two phases:

1. As a first phase to monitoring the planning system, regulations be prepared for mandatory reporting by local government on planning matters, including performance of statutory responsibilities.
2. As a second phase, performance monitoring of the WAPC/DPLH be extended to include detail on the consideration of local planning strategies, local planning scheme reviews, structure plans, and development applications.

#### *Review proposals:*

#### *3.5.1 Provide in regulations mandatory reporting by local government on planning matters.*

### 3.6 Transparency and accountability of Development Assessment Panels

DAPs were established in 2011 to determine development applications that meet set land use types and value thresholds. It was argued that DAPs would introduce more expertise into planning processes and expedite approvals. DAPs were to make their expert evaluation against local plans, and that a community through its local government, would have the ability to set the framework for DAPs to make its decisions.

A 2012 Review of DAPs in the Productivity Commission's Performance Benchmarking of Australian Business Regulation: Role of Local Government as Regulator concluded "In the Commission's view, the Western Australian Development Assessment Panel (DAP) system contains most of the features desirable in an alternative assessment pathway" (p. 431).

The idea of expert evaluation of development proposals was recommended in 2005 in *A Leading Practice Model for Development Assessment in Australia* by a national Development Assessment Forum (DAF). DAF's proposition of professional determination for most applications was to provide objective and expert evaluation of applications against known policies and objective rules and tests, and provide the efficient and transparent assessment of most applications<sup>10</sup>.

As discussed in this Green Paper, the current planning system in Western Australia is unable to provide clear guidance. Finding 1 of the 2015 Uniform Legislation and Statutes Review Committee review of DAPs was<sup>11</sup>:

*The Committee finds that the out-dated nature of some Local planning schemes; their inconsistency with state planning policies and strategic planning frameworks and the inconsistencies of local planning*

<sup>10</sup> Development Assessment Forum *A Leading Practice Model for Development Assessment in Australia*, March 2005 p22

<sup>11</sup> Uniform Legislation and Statutes Review Committee, Report 93 *Review of Planning and Development (Development Assessment Panels) Regulations 2011*, 8 September 2015 page 30

*requirements across local governments have contributed to the types of determinations being made by development assessment panels.*

This review is also concerned that State and local planning frameworks are not up-to-date or clear for proponents, decision-makers and the community. Also, model provisions in the LPS Regulations allow decision-makers to vary any site and development requirements that have been included in a local planning scheme. These factors together with other significant discretions in some local planning schemes result in inconsistent DAP decision making and unpredictable and unclear outcomes for the community.

#### A. Meeting times and frequency

The openness of DAPs would be improved if they were more accessible. Currently, DAP meetings are sporadic and held at different times of day. This requires individuals who wish to attend a DAP meeting to ensure they are aware of the meeting time, date and location and for those with work, school or family commitments, to make arrangements to ensure they can attend. To improve accessibility and familiarity of the DAP process, it is proposed that meetings be held at regular times outside of business hours.

#### Review proposals:

- 3.6.1 *Provide for DAP meetings to be held at regular times and outside of business hours.*



## B. Audio recording of DAP meetings

It is important that the meeting deliberations are open to those people present and others who may wish to review how particular decisions were made. Meeting minutes are insufficient for this purpose as they are only a very short summary of what was discussed and considered. If DAP meetings were recorded, it would be an exact record of everything that was presented and discussed and can be stored as a record of the meeting itself in accordance with the *State Records Act 2000*. Many local governments already make available recordings of their council meetings.

### *Review proposals:*

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#### *3.6.2 Provide for the recording of each meeting of a DAP and made available on the DAP website of DPLH.*

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## C. DAP deferring decisions

Two issues have arisen which require guidance as to when deferral of a DAP decision may be appropriate.

Firstly, the review team has been approached by local government concerned that after a RAR is provided for publication for an upcoming DAP meeting, a proponent may prepare new information to address any concerns raised in the RAR and provides this directly to the DAP via deputation at the meeting, bypassing the scrutiny of the responsible authority and community. Examples provided to the review team include amended plans or technical reports, such as a traffic impact assessment.

While the DAP Regulations (Reg 40(3)) contemplate further submissions at a DAP meeting, both oral and written, this should be limited to information to assist the DAP in determining the proposal presented in the RAR, rather than an opportunity to present new information for the DAPs consideration.

The DAP procedures allow for amended plans or additional information to be submitted during the assessment period. This allows the responsible authority time to digest any new information, undertake consultation (if required) and provide advice and recommendation on that information within the RAR.

If new information is provided to a DAP, which it intends to rely upon to make a determination, the item should be deferred to allow the information to be properly assessed and advice provided to the DAP by the responsible authority. It is recommended that clarification be provided in DAP practice notes on this point.

Secondly, there are time pressures on DAPs to resolve substantive issues by way of conditions, in order to make a decision as efficiently as possible, without the need for further submissions or another meeting. Examples have been provided to the review team where an ambiguous condition was imposed by the DAP to secure an approval which resulted in significant time and resources being required to determine how the condition could be satisfied, due to confusion regarding the expectation of the DAP in applying the condition, the expectations of the local government in administering the condition and the implications for the proposal as a whole, which were not understood.

While conditions of planning approval can be used to ensure proposals are acceptable, a condition should not be imposed if it is imprecise or results in a materially different proposal.

### *Review proposals*

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#### *3.6.3 Provide clarification in DAP Practice Notes:*

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- i. If new information is submitted to the DAP after an RAR, the DAP should consider whether a decision should be deferred pending further RAR advice; and*
  - ii. As to when it may be appropriate to defer a decision, such as where issues are raised which require further detailed technical consideration by responsible authorities.*
-

## D. Reasons to be provided for each decision

Regulation 44 of the DAP Regulations requires that the minutes of a DAP meeting record the reasons for a determination of the DAP. The DAP practice notes provide that in cases where the DAP adopts the responsible authority's recommendation, the minutes of the meeting can provide that the reasons for decision is per the responsible authority report.

In these cases, there is no record of the reasons for determination of a development. This can give the impression that any matters raised with the DAP during deputations were not taken into account, and that the decision was based solely on the responsible authority report. Reasons for all determinations of the DAP, whether the responsible authority's recommendation has been adopted or not, is good practice in accountable and transparent decision making.

Section 3.3 of the Green Paper proposes that the DLPH develop a Guide on the scope of reasons for decisions, having regard to the Queensland model that sets out the rationale for all decisions.

At least one panel member will be required to draft reasons and it will be appropriate that they be remunerated accordingly.

### Review proposals:

- 3.6.4 *Amend the DAP Practice Notes to require reasons for decisions to be given in all decisions made by a DAP, including where the DAP adopts the responsible authority's recommendation contained within the RAR.*



## E. Reconsidering a decision arising from a SAT review

It is open to an applicant to seek a review by the State Administrative Tribunal (SAT) of a planning decision in response to a refusal, or condition of approval which is unacceptable to the applicant.

Generally, the first step the SAT will undertake is to hold mediation between the parties. In many cases, following a SAT mediation, new information or amended plans are submitted for reconsideration by the DAP but this is not re-advertised. There is no opportunity for the community to make further submissions until the responsible authority report is published on the DAP website.

Due to the lack of further consultation an impression is gained that a DAP reconsideration of a SAT matter is a foregone conclusion.

DAP regulations and practices should be modified to ensure that new information or amended proposals submitted through the SAT process are re-advertised prior to the responsible authority preparing its report and recommendation to the DAP. The only exception to this should be where the proposal is amended in such a way that the applicant complies with all development standards and therefore does not seek approval for any variations to the planning framework. To assist an understanding of any changes, an applicant should be required to clearly highlight amendments to plans and the justification for those amendments.

### Review proposals:

- 3.6.5 *Provide for a requirement that applications amended through a SAT process are readvertised unless the amended plans comply with all development standards.*

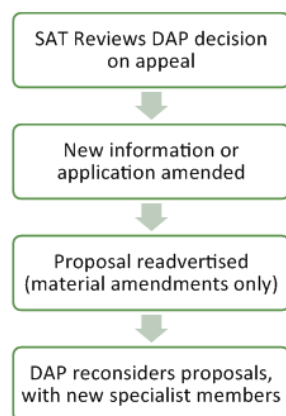


FIGURE 17: PROPOSED DAP ACTION FOLLOWING SAT PROCESSES

#### F. Constitution of a DAP responding to an invitation of the SAT to reconsider its decision

The DAP Procedures Manual provides that the appropriate person to attend SAT mediations and hearings on behalf of the DAP is the presiding member or, if they are unavailable, the deputy presiding member<sup>12</sup>. Where the matter is reconsidered, the DAP Practice Notes provide that the DAP member should publicly acknowledge if they have attended a SAT process in relation to any DAP application to be considered at that meeting, during the 'disclosure of interests' in the order of business<sup>13</sup>.

<sup>12</sup> Department of Planning, Lands and Heritage *Development Assessment Panel Procedures Manual*, November 2017 p 34

<sup>13</sup> Department of Planning, Lands and Heritage *Development Assessment Panel Practice Note 7: Tribunal, Court Reviews and Other Legal Proceedings*, November 2017 p 22

Community members and DAPs members have raised concerns with this review about this process. DAP members have suggested that where they have participated in a SAT negotiation, they are perceived to have a preconceived position on an issue where it is reconsidered by the DAP. Community members have suggested that where there is not a unanimous DAP decision, the presiding member does not necessarily reflect the majority of the DAP in negotiations at SAT.

Options that could assist in addressing the apprehension of bias are:

1. Where an amended application is reconsidered by the DAP following a SAT mediation, new specialist members and/or the presiding member could be called on to hear the amended application. This would ensure that the amended application is considered afresh. However, it may result in the raising of new issues by the DAP and need for further SAT proceedings.
2. s.242 of the PD Act provides for SAT to receive or hear submissions in respect of an application from a person who is not a party, but in the Tribunal's view has a sufficient interest in the matter. Guidance in this process should be provided with a view to allowing submissions and sometimes hearings for contentious applications.

#### Review proposals:

*3.6.6 Provide that where a DAP has been invited to reconsider its decision following a SAT mediation, new specialist members be drawn from the available pool of members.*

*3.6.7 The SAT should consider preparing a framework for allowing parties with a sufficient interest in a matter to make a submission or be heard during SAT mediation of DAP matters.*



## G. Proposals seeking significant variations

The expectation that DAP applications will be dealt with as efficiently as possible may result in DAPs feeling under pressure to resolve often complex and technically difficult issues during meetings in order to avoid the need for further submissions or meetings to determine a proposal.

There needs to be recognition in the operation of the DAP system that DAPs are often required to consider contentious proposals and there is sometimes wide discretion or little guidance provided in local planning frameworks that necessitates a broader examination of strategic intent and context than was intended under the DAF's *A Leading Practice Model for Development Assessment in Australia*.

A more accessible, inclusive and intensive DAP consideration is required where the presiding member is of the view that:

1. An application seeks substantial variations to site and development standards; or
2. A local planning scheme provides the DAP with the ability to exercise significant discretion such as a height bonus that is the subject of subjective criteria, notwithstanding that further technical advice may be given such as through a Design Advisory Committee; or
3. A proposal is of such a contentious nature that it warrants special consideration.

This may include a longer time for submitters to make deputations, the opportunity for panel members to undertake a site visit and could include meetings being held over two or more sessions for the DAP to hear presentations and then seek further advice or information from the responsible authority.

## Review proposals:

- 3.6.8 *Provide for expert DAP members to be drawn from a pool of members across the State on the basis of the type and complexity of the application being heard.*
- 3.6.9 *Provide for an expanded and flexible meeting process where the DAP Presiding member is of a view in relation to an application for development that wider community and local government viewpoints need to be examined.*

## H. DAP consideration of region scheme matters

The WAPC determines regionally significant development proposals by withdrawing its delegation to local government under region schemes. For example, under Clause 32 of the *Metropolitan Region Scheme* the WAPC will determine applications for extensions of shopping centres where there is no Activity Centre Structure Plans, new poultry farms or extensions, and constructions of buildings close to the coastline which exceed set out height limitations.

Following introduction of the DAPs, if a regionally significant proposal falls within the value and type set out by the DAP Regulations, the WAPC is required to forward the proposal to a DAP for consideration.

An applicant is also required to obtain a separate development approval under a local planning scheme which is also determined by a DAP.

The requirement for a DAP to determine regionally significant proposals is anomalous as the WAPC is already an independent technical decision-maker. The involvement of the DAP undermines the status of the WAPC as the highest order planning authority in the State. Further, a situation may result where a DAP determination gives rise to a land compensation claim with strategic and financial implications for the State.

The DAP Regulations should be amended to remove DAPs as a decision-maker for development applications of regional significance.

### Review proposals:

*3.6.10 Provide in the DAP Regulations that the WAPC retains its decision making ability with respect to development applications under region schemes.*

## I. Chief presiding member

The introduction of DAPs has required new administration arrangements in local and State government. This has caused teething problems with DAP operations which have been addressed on an ongoing basis since their introduction. DAPs continue to need refinement to improve their effectiveness and efficiency and it would be beneficial for a presiding member to also be appointed as the Chief Presiding Member with appropriate remuneration to take responsibility for the operation of key aspects of DAPs.

### Review proposals:

*3.6.11 Provide for a presiding member to be appointed also as the Chief Presiding Member to:*

- i Oversee the quality and consistency of DAP procedures and decisions (such as consistency of the use and content of conditions; the quality of RAR reports) and recommend changes to DAP procedures and Standing Orders to DPLH;*
- ii Assist in identifying panel members appropriate to sit in accordance with the basis of the type and complexity of the application being heard; and*
- iii Identify training needs for DAP members for the approval of the Director General DPLH.*

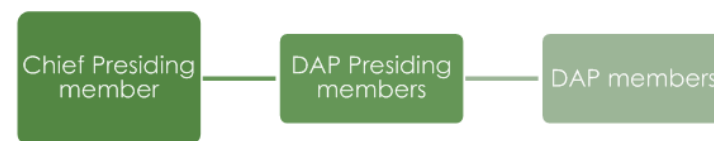


FIGURE 18: CHIEF PRESIDING MEMBER APPOINTED TO DAP



## Key reform 4: An efficient planning system

### Efficiency principle: to deliver activities in the least complex and most timely way

The **need for efficiency is clear**. The Productivity Commission's *Performance Benchmarking of Australian Business Regulation: Role of Local Government as Regulator* (2012) emphasises the need for process efficiency improvements in planning and that government should be accountable for the efficiency and effectiveness of their activities.

As used here, efficiency means that **the planning system is well organised** with clear roles and accountabilities, and is competently managed to deliver key functions in the least complex way through well-defined and adaptable processes with the right resources and defined outcome measures. It also includes the "process efficiency" – **resolving obvious bottlenecks** that have emerged by developing practical solutions.

### 4.1 Arrangement of state and local planning

#### A. Roles of WAPC, DPLH and local government

The planning system in Western Australia has been founded upon a centralised planning system with an independent, technical statutory authority<sup>14</sup>.

A Town Planning Board was established in 1929 to control subdivision and make recommendations to the Minister on local government town planning schemes<sup>15</sup>. A Metropolitan Region Planning Authority was established in 1960 to prepare and manage a statutory region scheme for the Perth Metropolitan Region. In 1995, both bodies were merged into a State Planning Commission, the functions of which were broadened to preparing a State Planning Strategy and undertaking regional planning across the State.

The current Western Australian Planning Commission was established in 2005, and replaced the State Planning Commission. The WAPC has been established under the PD Act as a board of management, and it is serviced by staff of the DPLH under a service agreement.

<sup>14</sup> Paul Maginn and Neil Foley. From a centralised to a 'diffused centralised' planning system in Western Australia. *Australian Planning*, 2014 Vol.51, No. 2, 151-162

<sup>15</sup> Foley, N. 1995. Outline of the Evolution of Town and Regional Planning Administration in Western Australia: 1927-1995. Nedlands: N. Foley.

The WAPC now has extensive responsibilities under the PD Act. These include:

- advising the Minister for Planning on the administration, revision and reform of legislation relating to land use, transport planning and land development;
- preparing a State Planning Strategy and State Planning Policies;
- preparing regional plans, administering statutory region schemes and determining or providing a Responsible Authority Report on regionally significant applications for development;
- providing recommendations to the Minister for Planning on local planning schemes and amendments;
- determining local structure plans and activity centre plans; and
- determining applications for subdivision.

The WAPC's broad range of functions makes for a substantial workload which is addressed through the use of WAPC Committees, particularly the Statutory Planning Committee and by delegating functions to the DPLH. Notwithstanding these management arrangements, the WAPC's scope has become too wide, with too many functions for a single board of management to undertake. The wide scope and large volume of matters coming before the WAPC results in inefficiencies in dealing with statutory planning matters, and a lack of focus and delays in undertaking strategic planning and policy development.

The WAPC needs to increase its capacity to effectively manage the State policy framework and prepare and implement regional and sub-regional plans. In particular, there is a need for the WAPC to strengthen its leadership role and work proactively with local governments and agencies to prepare urban corridor and activity centre plans.

Capacity needs to be created for the WAPC to undertake strategic planning by delegating statutory functions for matters that are not of regional or State strategic planning significance to the DPLH and local government.

Firstly, the roles of the WAPC and DPLH have been blurred with respect to advice on the operation of the State planning system, as a function of the WAPC is to advise the Planning Minister on "the administration, revision and reform of legislation relating to land use, transport planning and land development" (s.14(a)(ii) PD Act). Consistent with other States, the DPLH should be responsible

for the operation of the State planning system (including the PD Act and regulations), and provide leadership and guidance to local government on how to manage their local planning frameworks.

Secondly, an accreditation system is proposed for local governments to receive additional WAPC delegations for local planning matters. The accreditation system would require local governments to have up-to-date local planning strategies and schemes, and have appropriately qualified planning officers and appropriate delegations to those officers.

Accredited local governments should receive delegation from the WAPC to determine small infill subdivision within the metropolitan area and regional centres, and subdivision in accordance with an approved local structure plan. Consideration should also be given to removing the "Optional DAP applications" category specified within the DAP Regulations for accredited local governments, handing back determination of these applications to the local government.

Figure 19 shows this review's proposed shifts in delegations. The revised delegation and accreditation system should be regularly reviewed with the WAPC making adjustments over time to ensure appropriate outcomes are being delivered.

#### Review proposals:

- 4.1.1 *Provide that the PD Act be amended to delete the WAPC function s14.(a)(ii) of advising the Minister for Planning on the administration, revision and reform of legislation.*
- 4.1.2 *Provide for a local government accreditation process.*
- 4.1.3 *Increase delegations from WAPC to DPLH and local government, for the purpose of the WAPC focussing on the State policy framework and regional strategic planning.*

FUNCTION	CURRENT DELEGATION / AUTHORITY	PROPOSED DELEGATION / AUTHORITY
Region Scheme		
Major Amendment	<b>WAPC recommends</b>	
Minor Amendment	WAPC recommends	<b>Statutory Planning Committee recommends</b>
Local Planning Strategies and Schemes		
Local Planning Strategy	Statutory Planning Committee endorses	<b>Statutory Planning Committee recommends</b>
New Scheme	<b>Statutory Planning Committee recommends</b>	
Complex LPS Amendment	<b>Statutory Planning Committee recommends</b>	
Basic and Standard LPS Amendment <sup>1</sup>	Statutory Planning Committee recommends	<b>DPLH recommends</b>
Structure Plans		
Activity Centre Structure Plan	<b>Statutory Planning Committee</b>	
Complex Local Structure Plan <sup>2</sup>	<b>Statutory Planning Committee</b>	
Basic and Standard Local Structure Plan <sup>2</sup>	Statutory Planning Committee	<b>DPLH</b>
Other		
Local Development Plan	WAPC Chair authorises	<b>DPLH authorises</b>
Local Planning Policy <sup>3</sup>	Local Government	<b>DPLH recommends</b>
Subdivision		
General subdivision	<b>DPLH</b>	
Small Infill	DPLH	<b>Local Government approves</b>
In accordance with Local Structure Plan	DPLH	<b>Local Government approves</b>

Notes: 1. Numerous functions are already delegated to DPLH. It is proposed that all basic and standard amendments be delegated to DPLH.  
2. The Green paper proposes the introduction of a 'basic', 'standard' and 'complex' stream for region scheme amendments, local planning strategy amendments, local structure plans and amendments.  
3. Included within the proposed Comprehensive Local Planning Scheme.

FIGURE 19: PROPOSED FRAMEWORK FOR WAPC DELEGATIONS

## B. WAPC board and committees

As WA planning legislation has evolved, membership of the lead planning authority has expanded:

- the Town Planning Board comprised four members being a Town Planning Commissioner and three technical members;
- the Metropolitan Region Planning Authority comprised 11 members being the Chairperson, five people appointed by the Governor and five local government representatives;
- The current WAPC is established as a Board with 16 members being the Chairperson, six people appointed by the Governor including a metropolitan and a regional local government representative, and eight public sector CEOs and a regional representative.

The inclusion of the eight public sector CEOs into the WAPC board has resulted in accountability issues with respect to their obligations to Government and their input to the WAPC as an independent adviser to the Minister for Planning.

Further, public sector CEOs have extensive pressures and responsibilities related to their positions managing large agencies which means there is limited time for giving attention and effort to WAPC matters. The WAPC is now of a size that has proven to be difficult and inefficient to manage.

The common theme in each of the institutional arrangements in the evolution of WA's lead planning authority has been a specialised membership to provide expertise in the good planning methods and practices together with an independent decision-making role. It is recommended that the current WAPC Board should be reduced to a manageable size of five to seven members for these roles, with skilled members from fields relevant to sustainable land use planning, including town planning and local government.

The PD Act sets out in Schedule 2 requirements for the following committees:

- Executive, Finance and Property Committee
- Statutory Planning Committee
- Sustainable Transport Committee
- Infrastructure Coordinating Committee
- Coastal Planning and Coordination Council
- Regional planning committees; and
- District planning committees

Schedule 2 Committee appointments require the approval of the Minister for Planning, which cannot always be given priority.

Schedule 2 of the PD Act should be removed, and the WAPC provided with the ability to establish committees on a needs basis (with the approval of the Minister) to advise the Commission on any matter. This would allow the WAPC to seek specialist advice on matters as required, rather than manage an extensive list of committees and members for matters which may not be required for extended periods. Each committee should consist of at least one member of the Commission who is to be the chairperson of the committee.

Committees which carry out core functions of the WAPC, such as the Statutory Planning and Executive, Finance and Property Committee will still be required and would continue under the suggested committee system.

The Infrastructure Coordinating Committee will in large part be superseded by the recently announced Infrastructure WA, when it becomes operational. The WAPC recently established an Infrastructure Steering Group to look at the coordination of land use plans with physical and community infrastructure. The Infrastructure Steering Group would be usefully maintained as a WAPC Committee to look at key infrastructure to deliver regional and key local plans, for example to consider with a local government the timely provision of infrastructure for the development of a key centre.

It is noted that the Coastal Planning Committee has a history and role beyond the WAPC Framework and may be required to be retained. It is recommended the function and hosting and regulatory framework for this committee be reviewed.

The Sustainable Transport Committee and a range of Regional Planning Committees and District Planning Committees are not operating and can be disbanded.

#### Review proposals:

##### 4.1.4 Provide for the PD Act to be amended to:

- i *Revise the membership of the WAPC to five to seven members to have experience, skills or knowledge of any one or more of the following fields—*
  - *planning, including strategic land use planning in metropolitan or regional areas;*
  - *infrastructure planning, delivery, policy and strategy;*
  - *public administration and public policy;*
  - *property development;*
  - *housing supply;*
  - *corporate or public sector governance;*
  - *economics, finance or financial management;*
  - *management of business or commercial ventures; and*
  - *local government.*
- ii *Remove committees of the WAPC from Schedule 2, in favour of an ability for the WAPC to establish committees to advise the Commission on any matter, recognising the Statutory Planning Committee and Executive, Finance and Property Committee carry out core functions of the WAPC and will be required immediately under this new system. A committee would consist of at least one member of the Commission who is to be the chairperson of the committee.*

##### 4.1.5 *The role and purpose of a Coastal Planning Committee be reviewed, and consideration be given to the most appropriate host organisation and regulatory framework for the Committee.*

#### C. DPLH resourcing of WAPC

The DPLH provides resources and expertise to the WAPC. The arrangement between the WAPC and DPLH is formalised in a four-year Service Delivery Agreement that sets out projects and services to the WAPC, together with an Annual Scope of Services.

The agreements between the WAPC and DPLH need to be reviewed to accord with the revised roles of the WAPC and DPLH as proposed above.

In particular, the DPLH needs new positions to be created to recruit senior and experienced town planners to undertake the policy development necessary to underpin the refocussing of WAPC efforts to strategic planning.

Expertise in the private, community and academic sector should also be made more use of in the early stages of policy development to help DPLH and the WAPC scope projects.

#### Review proposals:

- 4.1.6 *Revise the Service Delivery Agreement between the WAPC and DPLH to accord with the revised roles of the WAPC and DPLH.*
- 4.1.7 *Provide for new positions to be created to enable DPLH to recruit senior and experienced town planners to undertake strategic planning and policy development for the WAPC.*
- 4.1.8 *The DPLH and WAPC establish a protocol for the engagement of non-public sector expertise in the scoping and development of policies.*



## 4.2 Process efficiency for planning proposals

Key Reform Area 2 sets out proposals to address planning complexity that has arisen over time from a lack of connectedness between State policies and strategies, and between local planning strategies, schemes and policies.

There are always efficiency and timeliness measures that can be introduced based on national and international good practice. This part includes efficiency measures to aid the efficiency of the development process in Western Australia having regard to the key principles of the Green Paper.

This work will be ongoing beyond this review and it is proposed that the DPLH retain a planning reform team for continuous improvement of the planning system.

### *Review proposals:*

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#### *4.2.1 A planning reform team be retained by the DPLH to implement proposals arising from the planning review and ongoing reforms to the Western Australian planning system.*

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### A. Planning referrals and conditions

Departments and agencies play a key role in providing specialist advice to planning decision makers on referrals for subdivisions, development applications, structure plans and scheme amendments. Referral authorities will generally advise the planning decision maker if they support or object to a proposal, any advice relating to the proposal or any conditions which ought to be applied in supporting the proposal.

How referral advice is treated by a planning decision maker has developed over time with several issues observed:

1. An industry complaint is that notwithstanding statutory time periods for referral authorities to respond to a request for advice or comment, planning proposals will often not progress until a response is received.
2. Where concerns are raised by a referral authority, a planning decision-maker will defer dealing with the proposal and expect the proponent to satisfy the concerns regardless, as a matter of course.
3. In some cases, planning proposals are reliant on further approvals being received from other agencies under separate legislation. For example, several approaches to this review were made with regard to Main Roads WA which sets its own standards and requirements outside the conditions imposed by a planning approval. This practice diminishes the value of the planning approval process and creates uncertainty and unnecessary delays for industry.
4. Examples have been provided to the review where planning proposals (particularly structure plans or activity centre plans) have been subject to duplicate referral processes, referred once by local government and again by WAPC/DPLH, adding unnecessary time and resources to consideration of a planning proposal.
5. The need for referral of planning proposals to the EPA on matters of detail (for example a structure plan or subdivision) has been raised with the review, particularly following EPA consideration of a region or local scheme amendment for the same area.

The Development Assessment Forum's *A Leading Practice Model for Development Assessment* includes Leading Practice Five: a single point of assessment as follows:

- Only one body should assess an application, using consistent policy and objective rules and tests.
- Referrals should be limited only to those agencies with a statutory role relevant to the application. Referral should be for advice only. A referral authority should only be able to give direction where this avoids the need for a separate approval process.
- Referral agencies should specify their requirements in advance and comply with clear response times.

The objective of a referrals system with a single point of assessment is to ensure the consistent application of policy, through objective rules and tests. Where referrals are required, the assessment criteria or policy are clearly expressed in advance. Applicants therefore know what is required before submitting an application.

Queensland and Victoria have developed frameworks for referrals that list the types of planning applications that are required to be referred and which agencies the applications are referred to. This reform will be valuable to pursue but will require time and dedicated resources to develop.

In the meantime, the DPLH Independent Planning Reviewer should undertake a circuit-breaker role for WAPC matters where a proponent can demonstrate that a referral authority has failed to come to a reasonable position.

#### *Review proposals:*

*4.2.2 A framework for referral of planning applications to be incorporated in regulations as appropriate.*

*4.2.3 As an interim arrangement, the DPLH Independent Planning Reviewer be available to assist on issues regarding referral for WAPC matters.*

## B. Cooperation in an application

Approaches to the review have raised concerns regarding inconsistencies in the way planning authorities process applications, with regard to undertaking referrals, requests for further information or discussion on likely outcomes. The LPS Regulations provide little guidance to planning decision-makers on how to undertake development assessment or interpretation of procedures for dealing with applications.

In one example provided to the review, two days prior to expiry of the statutory timeframe for consideration of an application, a local authority advised the applicant that further information and amended plans were required. These delays lead to a lack of trust in the development assessment process.

After a development application has been lodged, there is no formal process for further discussion and modification or, in fact, alternative ideas, as the development assessment and determination process are geared towards a yes or no final determination. This has flow on effects where appeals to the State Administrative Tribunal force both sides into an adversarial position. From this root cause, comes lack of efficiency in effectively processing an application for development or subdivision.

The UK Barker Review of Land Use Planning (2006) suggested that efficiency includes an increased use of pre-application discussions, better engagement by planning authorities with the public and developers, assistance in complying with conditions by early and speedy assessment by authorities. Although these may or may not be applicable to Western Australia, they illustrate that the most important factor is increased cooperation and not a system where discussion freezes until there is a final determination.

Figure 20 illustrates three methods that are used internationally for encouraging cooperation in the making and processing of a planning application.



Stages	Cooperation model
Pre-lodgement cooperation	Formal discussions between a potential applicant and the planning authority to identify the issues that must be addressed.
Options at application	The applicant may submit multiple options for the same use and development, addressing issues raised in the pre-lodgement phase. A planning authority then meets with the applicant and assists with the preferred option.
Mediation prior to decision	The applicant and planning authority enter into formal mediation to reach agreement on the best outcome for the land the subject of an application.

FIGURE 20: METHODS FOR COOPERATION IN MAKING AND DECIDING AN APPLICATION

**Good practice** is to improve the efficiency of the application process by providing some means for the planning authority and the landowner to resolve issues before and during the assessment process.

The New South Wales planning department has issued “Development Assessment Best Practice Guide to assist councils to improve delivery timeframes” (March 2017). The Guide suggests a pre-lodgement stage where the applicant meets with council officers to discuss lodgement requirements, optional design review according to the NSW equivalent of the R-Codes, with council providing advice on all aspects of design and planning. The applicant can also request a meeting to review the application for completeness and address any outstanding issues. This involves setting up a formal “pre-lodgement advisory service” in council.

A new procedure with a commensurate fee would be required for a pre-lodgement advice service in Western Australia.

The Queensland state planning department has published “Development Assessment Rules” which provide decision-makers detail on procedures set out in regulations and advises users of the planning system on what they can expect in the development assessment process. The rules include that a local government is to advise an applicant within 10 days of lodgement of an application whether any further information is required. Similar guidance in WA for planning decision-makers would improve efficiency and understanding of the development assessment process.

The review has also heard from local government and the development industry that onerous requirements are being imposed for the preparation of local structure plans.

The Structure Plan Framework includes a comprehensive list of matters to be considered, but not all factors need to be followed for all proposals. The rigid application of the framework leads to unnecessarily long and expensive structure plan processes. It would be helpful if, prior to the preparation of a structure plan in particular, requirements for structure planning of small regional locations in particular should be targeted for reduced requirements.

#### Review proposals:

- 4.2.4 *Provide in regulation that an applicant may seek pre-lodgement advice for development applications.*
- 4.2.5 *Development Assessment Guidance be published by the DPLH in consultation with local government and industry bodies.*
- 4.2.6 *Provide in the LPS Regulations that a local government must advise an applicant within 10 business days of receipt of a development application whether additional information is required.*
- 4.2.7 *Provide a procedure for local government and developer proponents to agree upfront the scope and content of a local structure plan with the DPLH and other agencies as appropriate.*

### C. Elevating the status of local structure plans

Prior to the introduction of the LPS Regulations, local structure plans were accepted as having the “force and effect” of a scheme, by being read as they were part of the scheme.

This was reviewed during preparation of the LPS Regulations due to a concern that there may not be power in the PD Act to give structure plans this status. As a result the LPS Regulations provided that structure plans are to be given “due regard”. Incorporation of a structure plan into a local planning scheme to provide a high level of certainty requires a separate scheme amendment process.

Industry stakeholders and local government have strongly promoted to this review the elevation of the status of structure plans to be read as part of the scheme to bring certainty to zonings, reservations, density codings and statutory development controls, and to avoid two lengthy separate processes for no real planning gain.

Options to avoid the time taken through sequential structure plan and scheme amendment processes are:

1. incorporate the Structure Planning Process as a Scheme Amendment process so that upon approval it can be incorporated into the local planning strategy and the local planning scheme; or
2. amend the PD Act to provide a head of power for structure plans, once given final approval, to be read as part of the scheme with the “force and effect” of the scheme.

#### Review proposals:

- 4.2.8 *Provide in the PD Act that the implementation section (part one) of approved structure plans and activity centre plans are to be read as part of the scheme and have the “force and effect” of the scheme.*

### D. Automatic progression of structure plan proposals

Local government has also raised concerns with the review that under the LPS Regulations, local government must progress a structure plan to advertising and assessment, even if the proposal is considered to lack planning merit. This has resulted in some poor proposals which are unlikely to be supported, unnecessarily causing community angst. It is proposed that this be addressed through an amendment to the LPS Regulations to give the power to local government to refuse to progress, but to include the right for a proponent to seek the views of the WAPC if it feels it has been dealt with unfairly.

#### Review proposals:

- 4.2.9 *Provide in the LPS Regulations that local government may refuse to progress a local structure plan or activity centre plan and amendment, if it is of the view that the proposals lacks sufficient planning merit. The amendment should also include ability for a proponent affected by such a decision to seek the views of the WAPC and the power for the WAPC to direct a local government to progress a proposal.*

## E. Development contribution plans

SPP3.6 Development Contribution Plans has been under review by the DPLH to improve the effective operation of contributions for the provision of infrastructure in new and established development areas.

This review has considered further issues raised by stakeholders and suggests proposals to improve the effectiveness of development contribution plans as follows.

1. Scope Creep: Industry has strong concerns regarding local government changing the scope of DCPs without following due process. To improve transparency, a summary of both costs and cost contributions should be included as a schedule in a local planning scheme. This would provide certainty regarding the scope of infrastructure to be delivered, along with costs and cost apportionment. Material changes to these parameters would require a scheme amendment through which owners and developers would be consulted.
2. The DPLH is required to oversee the operation of development contributions, but lacks specialist infrastructure expertise. It is proposed that a planning panel with appropriate infrastructure expertise be established to provide appropriate expertise in reviewing development contribution plans for the WAPC and the Minister for Planning. The cost of the planning panel should be included as a scheme cost.
3. The development industry has raised the concern that monies in development contribution plans in some local governments are not spent when it would be timely to do so. It would be appropriate for the Minister to be able to seek a special report from a particular local government on the operation of a development contribution plan and if necessary, instruct particular actions be taken in the administration of the Development Contribution Plans. Consideration should be given to whether s.211 of the PD Act is sufficient to consider a representation of this nature.

## Review proposals:

- 4.2.10 *Provide for development contribution plan cost and cost contributions schedules to be included as a schedule in local planning schemes.*
- 4.2.11 *Establish a Development Contributions Infrastructure Panel to review proposed local planning scheme amendments that include Development Contribution Plans, with the cost of the review to be included as a development contribution plan administration cost.*
- 4.2.12 *Provide for in the PD Act an ability for the Minister for Planning to:*
  - i require a special report from a local government on the operation of a development contribution plan; and*
  - ii instruct a local government to take particular actions for the administration of a development contribution plan.*

## F. Fast track approvals for single houses

Often the only interaction with the WA planning system for many people is through an application to a local government to construct a new home or a home addition.

A key reform introduced through the LPS Regulations in 2015 was to exempt the need for planning approval for single house proposals which meet the “deemed-to-comply” requirements of the R-Codes. Planning approval is still required for variations to the R-Codes.

Feedback from industry groups has indicated that the need for planning approval often for R-Code variation is not identified until a building licence is being assessed by a local government. This then results in an eleventh hour requirement to seek planning approval, which leads to building schedule delays, with costs and frustrations for the owner and builder.

Often the source of the confusion lies in the complexity of the regulatory framework and differences in interpretation of policies. The DPLH released a number of R-Codes practice notes to address common areas of confusion and misinterpretation in 2017 and these should be updated or new practice notes added over time to respond to common issues as they arise.

Some local governments for a fee have introduced a ‘deemed-to-comply’ check which allows applicants to submit residential building plans to the local government for assessment and formal written advice as to whether the proposal will require a development approval prior to a building licence being issued. This is helpful, but minor variations to the R-Codes still need to go through a full assessment (with a 60-day statutory timeframe) which is unnecessary where there will be little or no impact for neighbours.

A fast-track planning approval stream of 30 days is proposed for single houses that require only minor variations to the R-Codes such as front and side setbacks, the size of the site area, open space and outdoor living areas, retaining walls, and patios. A definitive list will need to be developed in consultation with local government and industry having regard to the most common minor R-Code variations currently sought.

It is proposed that a working group of DPLH, industry and local government recommend the list of minor variations to be eligible for the fast-track planning approval stream.

### Review proposals:

4.2.13 Provide in the LPS Regulations for a voluntary ‘deemed-to-comply’ check for single houses and provide in the PD Regulations a specified fee for the service.

4.2.14 Provide in the LPS Regulations and R-Codes a fast-track 30-day planning approval process for single house applications that require only minor variations to the R-Codes.



### G. Track-based approach to planning activity and proposals

Aligning all levels of the planning system with common strategic goals allows a track-based approach, based on the degree of alignment with strategic planning, to be adopted for most planning proposals.

The LPS Regulations have already introduced for local planning scheme amendments a 'Basic', 'Standard' and 'Complex' stream, which allows for more minor matters to follow a fast-track process, and those which are more complex to follow a process with higher levels of scrutiny.

The principle of track-based consideration of planning proposals should be adopted across all levels of the planning system to improve efficiency and focus resources on more complex and higher impact proposals. A track-based approach could be adopted for:

- region planning scheme amendments (as contemplated by *Planning Makes it Happen: Phase Two*);
- local planning strategies and amendments; and
- local structure plan and activity centre plans and amendments.

The basis of a track-based approach could follow:

- Basic: Consistent with strategic planning and only minor technical considerations.
- Standard: Consistent with strategic planning with some consideration of technical matters or potential impacts required.
- Complex: Not contemplated by strategic planning and/or requires detailed consideration of technical issues or impacts.

The streams, depending on the instrument or proposal involved, may include reduced information, consultation, referral and assessment requirements, as well as, future consideration of delegation of basic or standard proposals to local government.

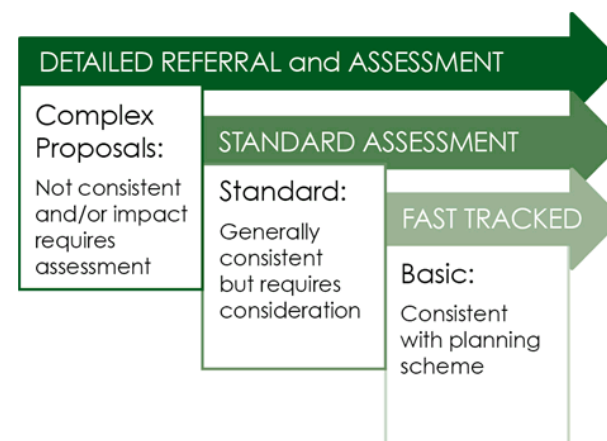


FIGURE 21: TRACK BASED APPROACH FOR PLANNING PROPOSALS

#### Review proposals:

4.2.15 A framework for "Basic", "Standard" and "Complex" streams for region scheme amendments, local planning strategies and amendments, and local structure plan/activity centre plans and amendments be developed by the DPLH for implementation through regulation.



## Key reform 5: Planning for consolidated, connected and smart growth

Policies and plans to manage the growth of urban centres are now established in every Australian State and internationally in the United States, Canada, the United Kingdom, Europe and Asia. Urban growth management controls seek to prevent sprawl and foster more compact development in accordance with widely accepted “smart growth principles”<sup>16</sup>.

The WAPC’s metropolitan strategy *Perth and Peel @ 3.5million (2018)* proposes to manage urban growth by limiting new greenfield development to 53 per cent of new dwelling growth and accommodating 47 per cent within existing urban areas through “urban infill”.

The majority of urban infill is proposed to be accommodated within urban corridors, activity centres and station precincts with the remaining portion to be located in general residential areas<sup>17</sup>. Given that earlier metropolitan plans for Perth with ambitious infill targets remain unfulfilled, meeting the current urban infill target is a major challenge.

WAPC policies for management of urban growth include State Planning Policy 3 and Development Control Policy 1.6, which both date from 2006. They require updating to reflect the State Government’s METRONET transit oriented development intentions.

<sup>16</sup> Leslie Stein. Comparative Urban Land Use Planning; Best Practice p 90

<sup>17</sup> WAPC Central Sub Regional Planning Framework of Perth and Peel at 3.5million. 2018 p.49

The role of State planning agencies also need to be clarified in response to the proposed establishment of Infrastructure WA and emerging conflicts between the coordination of State agencies and infrastructure to deliver new greenfields and infill development.

For example, *Perth and Peel @ 3.5million* proposes the transitioning of over 300 kilometres of key transport corridors into multi-functional corridors, but the plan is difficult to implement because of consistent Main Roads objections to allowing additional access and further development along major roads.

Finally, while significant attention of the planning system needs to shift to delivering infill, there is still a need to accommodate at least half of Perth’s growth in new greenfields development. Liveable Neighbourhoods remains the primary document setting standards for greenfields development in Western Australia. However the 2015 review of Liveable Neighbourhoods has failed to gain industry support for proposed amendments and remains incomplete.

The key matters requiring attention to plan for consolidated and connected smart growth are:

1. clarifying the responsibilities of local and State Government in meeting the WAPC infill development target for *Perth and Peel @ 3.5million*;
2. updating State planning policies to reflect leading practices for urban growth management;
3. clarifying the role of land use and infrastructure planning following the establishment of Infrastructure WA and ensure State infrastructure needs are considered at structure planning and rezoning;
4. revising governance arrangements of urban corridors to promote their revitalisation as proposed under *Perth and Peel @ 3.5million*; and
5. while elevating Liveable Neighbourhoods to a State Planning Policy, ensuring that its content as a best-practice content to new greenfields development at regional, district and local level is maintained with any necessary refinements.



FIGURE 22: 3.5 ADDITIONAL INFILL DWELLINGS FOR EVERY TEN EXISTING DWELLINGS

## 5.1 Planning for targeted urban infill

Key Reform Areas 1 – 4 are designed to modernise the planning system into a strategically-led system with a clear connection between State and local planning. This will facilitate incremental infill development which occurs over time as one planning step progresses to the next.

The planning system also needs an ability to be able to intervene more quickly for activity centres, urban corridors and station precincts and directly to bridge the gap<sup>18</sup> between plan-making and implementation through a development-led approach.

Victoria and New South Wales have developed arrangements for the planning and development of key locations that are relevant to Western Australia. In Victoria, “Urban Renewal Precinct Planning” for centres and station precincts is led by the Victorian Planning Authority with local government and relevant agencies. The Victorian Government’s development authority Places Victoria carries out precinct development where State assistance is required.

In New South Wales “Priority Precinct Planning” for key urban renewal corridors and centres is undertaken by the Department of Planning and Environment in consultation with local governments and relevant agencies. Urban Growth NSW Development Corporation then manages the development of “Sydney Growth Centres” where there is a State interest.

In Western Australia, a variety of structure planning approaches are undertaken for key locations of activity centres, urban corridors and station precincts. They range from developer-led, to local government-led and State-led by LandCorp, the MRA, the WAPC and recently METRONET. A chart indicating the relative approaches is shown in Figure 11.

<sup>18</sup> L. Albechts. Bridge the Gap; From Spatial Planning to Strategic Projects. European Planning Studies Vol.14 No.10 November 2006. P. 1489



Approaches to planning for urban infill precincts					
	Plan	Rezone	Coordinate infrastructure	State planning powers	State investment
Developer-led structure plans (incl Landcorp)	✓	✗	✗	✗	✗
Local government-led structure plans	✓	✓	✗	✗	✗
Joint WAPC/local government structure plans	✓	✓	✓	✗	✗
WAPC improvement plans and schemes	✓	✓	✓	✓	✓
MRA redevelopment scheme	✓	✓	✓	✓	✓

FIGURE 23: APPROACHES TO PLANNING FOR URBAN INFILL PRECINCTS

The various structure planning approaches often overlap with no clear guidance as to when or where a particular approach is appropriate. Further, there is no guidance or leadership with regard to which precincts are a priority for planning. Related issues include:

- developers may prepare structure plans for areas in which they have an interest and can progress to WAPC approval but still require a local government to initiate a local planning scheme amendment to give it effect;

- developer-led structure plans were intended for greenfields, and when carried out for infill areas may include proposals for land owned by third parties. There is contention that developers should not be able to apply to propose changes to planning controls for land outside of their control. The circumstances in which a developer-led structure plan for an infill area needs to be defined and the potential for implementation of an approved structure plan to stall due to the need to undertake a scheme amendment needs to be resolved;
- the success of regional plans requires local governments to prepare activity centre plans, and local structure plans for urban corridors, but they have little ability to influence the coordination and delivery of required State infrastructure to unlock the potential of these areas. There is a role for the WAPC to plan for key locations in partnership with local government;
- the MRA was initially focussed on complex redevelopment schemes at rail stations and over the past several years moved into a range of assorted State projects that have a variety of objectives. The WAPC has supported local governments through improvement plans and improvement schemes. Guidance is needed on the appropriate use for State-led and State-supported structure planning and implementation for key infill locations.

The range of approaches to achieving urban infill outcomes needs to be rationalised for the planning, rezoning and implementation of the key urban infill locations of activity centres, urban corridors and station precincts with clear guidance on the roles and relationships of developers, local government and State agencies.

#### Review proposals:

- 5.1.1 *That the State Government develops clear arrangements for the planning and delivery of the key urban infill locations of activity centres, urban corridors and station precincts, including prioritising of areas which require State and local government collaboration.*

## 5.2 Updating growth management policies for smart infill development

WAPC policies *SPP 3 - Urban Growth and Settlement* and *DCP 1.6 - Planning to Support Transit Use and Transit Oriented Development*, have not been updated since 2006 and require updating to guide planning for urban infill. A review of these policies presents an opportunity to express the principles that underpin METRONET for wider application.

A review of these policies should adopt as a foundation the Smart Growth principles (see Case Study 3) which provide a positive set of growth management values in straightforward language that can be adapted for Western Australia.

### Review proposals:

*5.2.1 A new Consolidated and Connected Smart Growth State Planning Policy that builds on the State Government's METRONET policy and establishes contemporary smart growth principles and practices.*

### Case study 3: Smart growth principles

1. Mix land uses.
2. Take advantage of **compact design**.
3. Create a **range of housing opportunities** and choices.
4. Create **walkable neighbourhoods**.
5. Foster distinctive, attractive communities with a **strong sense of place**.
6. Preserve open space, farmland, natural beauty, and **critical environmental areas**.
7. Direct development towards **existing communities**.
8. Provide a **variety of transportation** choices.
9. Make **development decisions predictable**, fair, and cost effective.
10. Encourage **community and stakeholder collaboration** in development decisions.

<https://smartgrowthamerica.org/>

### 5.3 Planning for land use and infrastructure coordination

A significant part of planning for the State's settlements is largely in place<sup>19</sup>. The State Planning Strategy indicates that these planning frameworks now need to be supported through the provision of infrastructure and services. For example, a local government seeking to increase density in a particular area may seek improved public transport to lessen congestion, or require upgrades to utilities such as power or water.

The State Government is establishing Infrastructure WA (IWA) to undertake long-term infrastructure planning and major project coordination for the State. IWA will perform a strategic coordination role across the State, which will both inform and be informed by the WAPC's strategic land use planning work:<sup>20</sup>

*"The WAPC will inform IWA's strategy and other work through the preparation of strategic land use plans and policies (for example Perth and Peel @ 3.5 million), which set the strategic direction for land use across the State. This will assist IWA in identifying infrastructure needs and vice-versa. For example, IWA may prepare advice on how better to utilise existing infrastructure assets, which, in turn, may inform areas more suited to urban consolidation".*

With the establishment of IWA, the role of the State Planning Strategy should transition to planning for the State's network of settlements, informing and having regard for IWA infrastructure plans and priorities as indicated in Figure 24.

Population growth in Western Australia is concentrated in and around Perth and major regional centres. Within Perth and the regional cities greenfields outer suburbs are continuing to expand and require the orderly and timely extension of infrastructure. Urban infill is transforming selected inner and middle suburbs into higher density areas. These established areas have existing infrastructure, but particular infrastructure may be aging or not fit-for-purpose and requires upgrading to service additional population. Often upgrading existing

infrastructure in inner city areas to cater for planned infill is particularly complicated and expensive and requires special coordination and commitment.

Coordinated planning for these areas by the WAPC, local government and utility providers will help ensure infrastructure such as schools, parks, community facilities, public transport and road upgrades are delivered to support community needs.

#### Review proposals:

##### 5.3.1 The WAPC to assist with land use and infrastructure coordination for the delivery of priority precincts through a renewed Committee.

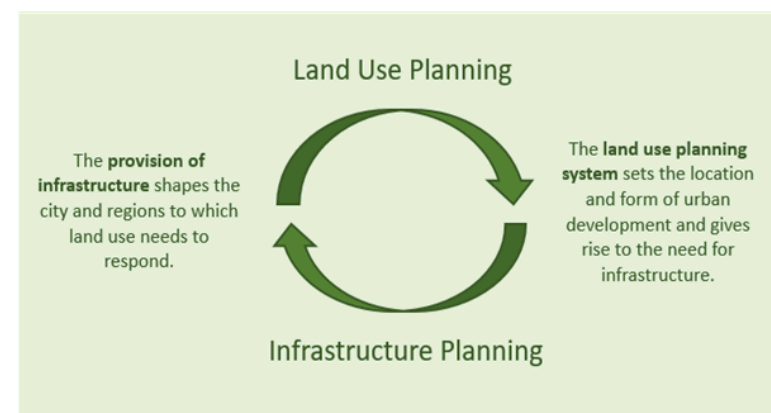


FIGURE 24: LAND USE PLANNING AND INFRASTRUCTURE PLANNING RELATIONSHIP

<sup>19</sup> WAPC State Planning Strategy p 26

<sup>20</sup> Infrastructure WA Proposal for public consultation. February 2018. Government of Western Australia p 31

## 5.4 Coordinating state infrastructure with regional rezonings

Concern has been expressed by local government to the review team that insufficient regard was being paid to the availability of State infrastructure in undertaking amendments to region schemes, particularly the lifting of Urban Deferment under the MRS and in rezoning land from Rural to Industrial.

The WAPC draft *Guidelines for Lifting of Urban Deferment 2017* provides for the transfer of land from the urban deferred zone to the urban zone to be initiated by a landowner, the local government or any public authority. Evidence is required that “the land is capable of being provided with essential services and agreement has been reached between the developers and service providers with regard to staging and financing of services”.

Developers are only responsible for standard infrastructure items that can be required directly as a condition of subdivision. There is a range of State infrastructure, such as roads, which are outside the control of a developer but may be essential for a new development area.

The WAPC should ensure that arrangements are in place for the provision of State infrastructure, concurrent to the lifting of Urban Deferment or rezoning to allow development to occur.

It is noted that the MRS does not currently include the flexibility offered by an “Industrial Deferred Zone” which is currently included in the Peel and Greater Bunbury Region Schemes.

### Review proposals:

*5.4.1 Provide in the Metropolitan Region Scheme an “Industrial Deferred Zone”.*

*5.4.2 The WAPC to ensure that any requirements for State infrastructure are in place in the lifting of Urban Deferment or Industrial Deferment, and that the draft Guidelines for Lifting of Urban Deferment 2017 be amended accordingly.*

## 5.5 Coordination of infrastructure for land development

Currently, there is limited advice on State infrastructure plans to assist local government with the preparation of local planning strategies, local structure plans and activity centre plans. As a result there are areas of Perth where “first-in” developers have utilised or exceeded existing infrastructure capacity and development has then become uneconomic for the remaining developers who cannot afford the costs of upgrading infrastructure to create additional capacity.

Preparing land use plans without guidance on infrastructure is inefficient as it gives rise to pressure for infrastructure agencies to respond to unscheduled infrastructure needs; or may result in the prolonged deferment of planned development until infrastructure can be upgraded. Both scenarios distort the programming of orderly development.

Provision should be made for advice on the forward planning of State infrastructure to local governments to inform the preparation of local planning strategies, as well as to proponents of structure plans so that land use plans are better aligned with infrastructure plans, including development contribution plans where needed.

### Review proposals:

*5.5.1 Provision be made for advice on the forward planning of State infrastructure, including utility providers, to assist local governments in the preparation of local planning strategies and structure plans.*

## 5.6 Coordination of land use and transport for urban corridor development

The importance of land use planning and transport planning integration is a key function of the WAPC in the PD Act, as set out in the State Planning Framework (Community Principal p. 4) as:

“Integrating land use and transport planning and promoting patterns of land use which reduce the need for transport, promote the use of public transport and reduce the dependence on private cars”.

*Perth and Peel @ 3.5million* includes a direct proposal for key urban corridors in the central area to transition into “locations for increased and diversified places for people to live and work”<sup>21</sup>.

The transition of over 300 kilometres of these corridors is vital to achieve infill housing and employment targets. For example the City of Stirling proposes 30,000 new dwellings along its key urban corridors.

There are numerous agency and authority interests over roads identified as urban corridors, extending to utility infrastructure, regional road functions controlled by Main Roads and public transport interests managed by Department of Transport and Public Transport Authority. Some of these are protected by other Acts outside of the planning system. Consequentially, local government has to negotiate with various interests and navigate a complex web of approvals which can be upturned at any stage by powers given under other Acts. As a result, delivery of urban corridors is occurring very slowly with little infill delivered on these corridors.

The vital transition of road corridors under *Perth and Peel @ 3.5million* into dense mixed urban corridors requires coordination and a broader transport and land use view than can be offered by a single agency or authority with a particular interest in the future of the corridor. To achieve this, the MRS should be updated to reflect planning for mixed use urban corridors via the inclusion of a new MRS reservation of ‘Urban Corridor’ which signal corridors intended to be regionally important public transport corridors, including denser land uses through redevelopment. It is proposed that the Department of Transport would coordinate a whole-of-

transport portfolio response to planning referrals within these reservations. Other governance and funding issues will also need to be resolved in the context of the vital role of these corridors for urban infill development.

A related issue arises in that road widening from plans long past remain embedded in the MRS through road reservations. These reservations are not regularly reviewed and result in the ad hoc setback of development which is disturbing coherent redevelopment plans, such as along Beaufort Street in Mount Lawley.

### Review proposals:

- 5.6.1 *The Metropolitan Region Scheme be updated to include “Urban Corridor” as a category of Reserved Roads based on Perth and Peel @ 3.5 Million, with the Department of Transport being made responsible for coordinating a whole of transport portfolio response to planning proposals along the corridor.*
- 5.6.2 *A review be undertaken of regional road reservations in place to accommodate road widenings within the Metropolitan Region Scheme for designated Urban Corridors.*

<sup>21</sup> Central Sub-regional Planning Framework of Perth and Peel @ 3.5million, March 2018 (P.32)



## 5.7 Liveable Neighbourhoods

There is still a need to accommodate at least half of Perth's development in new greenfields development. Liveable Neighbourhoods was developed to provide for a more sustainable form of development on Perth's fringes and WA's regional centres. Liveable Neighbourhoods remains nationally and internationally recognised as an influential statement of contemporary residential planning principles<sup>22</sup>.

A review of Liveable Neighbourhoods was commenced in 2015. The review has failed to gain industry support for proposed amendments and remains incomplete. This is despite direct evidence of Liveable Neighbourhood's effectiveness by the Centre for the Built Environment and Health at the University of Western Australia and two independent reviews (the Planning Group 2003 and the Centre for the Built environment and Health 2015) that any problems lay in the lack of full implementation of the policy.

Reducing the scope of Liveable Neighbourhoods to a neighbourhood design policy will compromise the intent of the document as neighbourhood design policy as well as a sub-regional and local level design policy for greenfields areas. Liveable Neighbourhoods should be elevated to a State Planning Policy and retained intact with minor refinements, with attention given to implementation rather than another review and restructure.

### Review proposals:

- 5.71 *Liveable Neighbourhoods be elevated to a State Planning Policy and maintained and refined as a best-practice approach to new greenfields development at regional, district and local level.*



<sup>22</sup> Robert Freestone. Urban Nation: Australia's Planning Heritage, 2010 (p. 67,68)

## 4. Delivery approach

### 4.1 Overview

The following provides an overview of an approach for delivery of the main recommended Green Paper proposals, should they be supported by Government following consultation and review. Detailed implementation options will be provided in the White Paper.

#### A. Modernising the WA planning system

Three essential steps are proposed to modernise the WA planning system:

1. to reorganise state planning policies into **common elements**;
2. to consolidate state planning policies into a **single, concise State Planning Framework**; and
3. to develop a **Comprehensive Local Planning Scheme** that contains local planning strategies (statements), all legal provisions, maps and local planning policies.

There are international and national precedents from which the proposed common elements, the State Planning Framework and Comprehensive Local Planning Scheme can be modelled.

It is proposed that a **single State Planning Framework** could be developed over an 18-month period by the DLPH with WAPC consideration. This will require additional expertise resourced by the WAPC.

Similarly, the legislative framework to implement the proposed **Comprehensive Local Planning Scheme** and guidance to local governments through the Local Planning Manual could be developed concurrently over the same 18-month period. This should include a pilot program of local planning schemes for three typical local governments, including an inner metropolitan, a metropolitan growth and a regional local government. This program will also require additional expertise resourced by the WAPC.

It would be timely for the proposed standardisation of key common zones, land uses and land use permissibility to also be developed for inclusion into new Comprehensive Local Planning Schemes.





Reviews of many local planning strategies and local planning schemes are currently underway as a requirement of the LPS Regulations. There are two options to achieve local government compliance with the new Comprehensive Local Planning Scheme format:

1. await the regular five-year review cycle. Any reviews currently underway which are significantly advanced should continue to finalisation. Any local government in the early stages of review or about to embark on substantive review of its frameworks should await finalisation of arrangements for the new Comprehensive Local Planning Scheme: or
2. commit to a condensed timeframe to implement the changes and provide appropriate resources and expertise from the WAPC to both DPLH and local government to implement within two years of the finalisation of arrangements for Comprehensive Local Planning Schemes.

It is recommended an interactive **online planning portal** be developed by the DPLH to keep comprehensive local planning schemes online in a legible and user-friendly format that is quick to amend. This should be scoped for implementation to coincide with the updating of local planning schemes into a Comprehensive Local Planning Scheme format.

Key steps in preparing a consolidated State Planning Framework and Comprehensive Local Planning Scheme are set out in Figure 25.

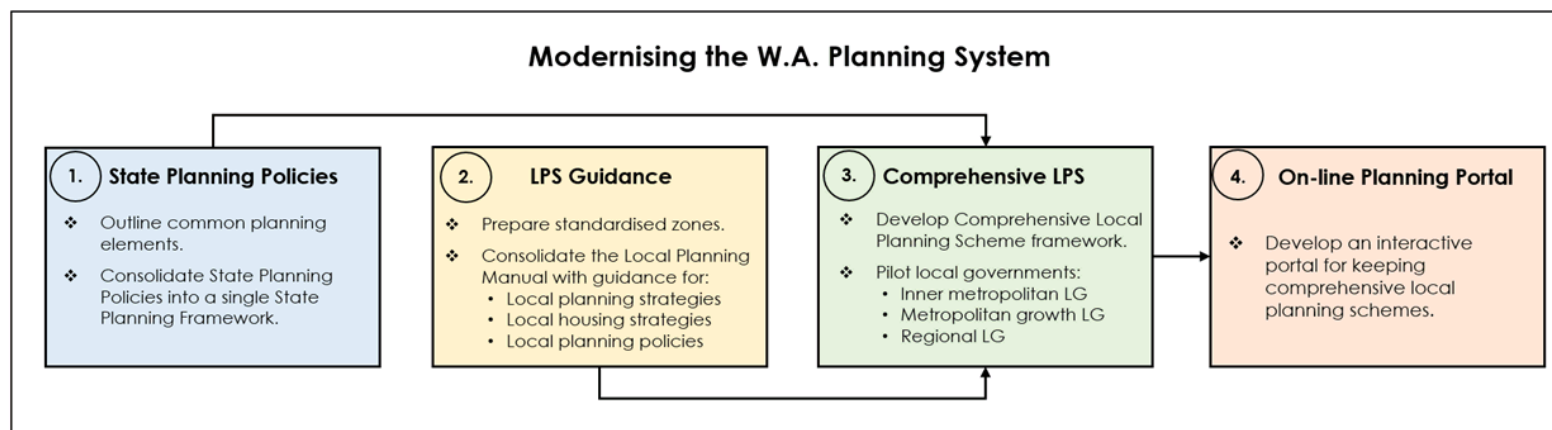


FIGURE 25: IMPLEMENTATION STEPS FOR STATE PLANNING POLICIES AND THE PROPOSED COMPREHENSIVE LOCAL PLANNING SCHEME

## B. Arrangement of state and local planning

The PD Act requires amendment to provide for the restructure of the WAPC and its committees. Concurrently, the WAPC should develop a local government accreditation criteria and system to extend delegations proposed in this review, to free the WAPC to effectively manage the State policy framework and prepare and implement regional and sub-regional plans.

It is recommended that the State Government provide for new additional positions to be created within the DPLH to recruit senior and suitably experienced town planners to expedite WAPC strategic planning and policy development.

## C. Process efficiency improvements

It is proposed that the DPLH retain a planning reform team for continuous improvement of the planning system. Priorities from this review to improve process efficiency are:

- fast-track approvals for single houses;
- DPLH Independent Planning Reviewer assistance with planning referrals for WAPC;
- approved structure plans to be able to be read as part of the scheme and have the “force and effect” of the scheme; and
- clarifications to Development Contributions Plans.

## D. Proposed PD Act amendments

Proposals within this Green Paper require amendments to the PD Act for implementation. A consolidated list of amendments arising from the Green Paper proposals and those identified within the *Planning Makes it Happen: Phase Two* reform package have been prioritised as follows:

### Essential planning system reforms:

#### Planning system framework

- Strategic planning to be made a purpose of the PD Act; (Proposal 1.1.1)
- Provide for a Comprehensive Local Planning Scheme (Proposal 2.4.1)
- Include deemed provisions in a Comprehensive Local Planning Scheme (Proposal 2.7.1)
- Provide for Region Scheme Regulations (Phase Two) to introduce risk-based amendment streams and revise public notification requirements (Proposal 3.2.3).

#### WAPC governance and functions

- Revise WAPC membership (Proposal 4.1.4)
- Remove committees from Schedule 2 (Proposal 4.1.4)
- Remove WAPC legislative advisory role (Proposal 4.1.1).

#### Other

- All planning decision-makers to have due regard to State Planning Policies to ensure that the MRA and any other authorities that may receive delegated power from the WAPC give proper consideration to their content (Proposal 2.3.4).

### Red tape reduction

- Approved structure plans to have the force and effect of a local planning scheme (Proposal 4.2.8.)
- WAPC to have the power to prepare or amend a local planning scheme to ensure consistency with a region planning scheme (Phase Two)
- Minister for Planning to have the power to be able to withdraw a proposed region scheme amendment (Phase Two)
- Minister for Planning to be able to require a report from a local government on a development contribution plan, and can make instructions (Proposal 4.2.12)

- Provide for certain classes of region and local planning scheme amendments to be exempt from referral to the EPA (subject to separate regulations under the *Environmental Protection Act 1986*) (Phase Two)
- Ability to seek two-year extension of time to lodge 'certified correct' diagram or survey of subdivision (Phase Two)
- Clarification of WAPC approval for pre-sale (Phase Two)
- Expand list of public works which are exempt from development approval under s.5 and 6 (Phase Two).

#### Administrative refinements

*The Planning Makes it Happen: Phase Two* package of planning reforms also recommended a number of administrative refinements to aid the clarity and legibility of provisions of the PD Act. These should be progressed in due course.

### E. Smart growth

Arrangements for planning and delivery of infill housing and employment should be developed among the WAPC, MRA/LandCorp and METRONET together with establishing priorities for the planning and delivery of key urban infill locations of activity centres, urban corridors and station precincts. The WAPC has a role in assisting local government in planning and infrastructure coordination for key activity centre and urban corridors.

The MRS should be amended to include "Urban Corridor" as a category of Reserved Roads based on *Perth and Peel @ 3.5million*, with the Department of Transport being made responsible for coordinating a whole of transport portfolio response to planning proposals along the corridor.

### F. Transparency and accountability of DAPs

This review includes a number of recommendations that require amendments to the DAP Regulations and others that should be implemented through DAP Standing Orders and Practice Notes as soon as practicable.

## 4.2 Further work

This review has identified further work to help streamline the WA planning system. Two priority matters are:

1. The development of a framework for the referral of planning applications, that provides the types of planning applications that are required to be referred and to which agencies the applications are referred to.

This is required to provide certainty and rigour around interactions of the planning system with specialist agencies, including the need for and timeliness of referrals and methods to resolve issues raised in advice.

2. The expansion of the track-based risk approach to planning activity and proposals which would improve efficiency and focus resources on more complex and higher risk proposals.

## 5. Schedule of proposals

<b>1.0</b>	<b>A STRATEGICALLY-LED SYSTEM</b>
<b>1.1</b>	<b>Prominence of Strategic Planning</b>
1.1.1	Provide in the PD Act that strategic planning is a purpose of the Act and provide a definition of strategic planning.
1.1.2	Provide in the LPS Regulations that the review of a local planning scheme must be informed by, and respond to, a review of the local planning strategy.
1.1.3	Provide in the LPS Regulations that a complex scheme amendment must be accompanied by a proposed amendment to the Local Planning Strategy (in the form of a report).
<b>1.2</b>	<b>Need to explain sustainability for land use planning</b>
1.2.1	An overarching State Planning Policy be developed which: <ul style="list-style-type: none"> <li>i Provides a definition of sustainability for the planning system which reflects a balancing of economic development, environmental considerations, and social needs;</li> <li>ii Reinforces sustainability as an essential element required to be taken into account in the making of any strategy or policy; and</li> <li>iii Indicates the particular steps related to how economic, social and environmental factors are balanced.</li> </ul>
<b>1.3</b>	<b>Housing distribution</b>
1.3.1	Provide that every local planning strategy include a local housing strategy, except for low growth and small regional local governments which only require basic local planning scheme requirements.
1.3.2	The DPLH to provide guidance for local government in the Local Planning Manual on how to prepare a Local Housing Strategy, including a methodology for local housing analysis.
<b>2.0</b>	<b>A LEGIBLE PLANNING SYSTEM</b>
<b>2.2</b>	<b>Arranging state planning policies for brevity and simplicity</b>
2.2.1	State Planning Policies be consolidated into a single state planning policy framework with supplementary technical guidance.

<b>2.3</b>	<b>Line of sight</b>
2.3.1	WAPC to establish common strategic “elements” for the State Planning Framework including but not limited to: <ul style="list-style-type: none"> <li>• A “sustainability” element</li> <li>• A “land use element” that includes the distribution of uses of land as well as density</li> <li>• A “housing element” that includes the types of housing</li> <li>• An “environmental element”</li> <li>• An “open space element”</li> <li>• An “urban form and design element”</li> <li>• An infrastructure element.</li> </ul> and prepare Technical Guidance for the details of each element to be included.
2.3.2	Provide that every State Planning Policy, Regional or sub-regional plan and the local planning strategy must follow these elements, unless otherwise agreed to by the WAPC.
2.3.3	Provide that every local planning strategy must explain how it has addressed the requirements of each common strategic element against the requirements of State Strategy, Planning Policy or Regional or sub-regional strategy.
2.3.4	Provide in the PD Act that all planning decision makers are to have due regard to State Planning Policies.
2.3.5	Provide in the <i>Metropolitan Redevelopment Authority Act 2011</i> that in performing functions under the Act, the MRA must have regard to State Planning Policies.
<b>2.4</b>	<b>Complexity locating and interpreting the local planning framework</b>
2.4.1	Require that a local planning scheme be published with the inclusion of the Local Planning Strategy (in the form of a local strategic statement) and Local Planning Policies in a document to be called a “Comprehensive Local Planning Scheme”.
2.4.2	DPLH to provide guidance for local government in the Local Planning Manual on the content and format of a Local Planning Strategy and Local Planning Policies.
2.4.3	Local governments currently undertaking, or about to embark on, a substantive review of their planning frameworks delay preparation of local planning strategies and local planning schemes (and related omnibus amendments) until guidance on the format and content of local planning frameworks is available.
2.4.4	Provide in the LPS Regulations for a clear distinction of the purposes of Local Structure Plans, Activity Centre Plans, Local Development Plans and Local Planning Policies.
2.4.5	The DPLH to provide guidance in the Local Planning Manual on the appropriate use of each local planning instrument.
<b>2.5</b>	<b>Form of a Local Planning Strategy</b>
2.5.1	The DPLH to update the Local Planning Manual with guidance on the preparation, content and format of a Local Planning Strategy and strategic statement, in a similar form to a Victorian Municipal Strategic Statement.
<b>2.6</b>	<b>Form of Local Planning Policies</b>
2.6.1	The LPS Regulations be amended to provide that local planning policies are to be prepared in a manner and form approved by the WAPC.
2.6.2	The DPLH to update the Local Planning Manual to provide guidance for the form, content and writing of a local planning policy.

<b>2.7</b>	<b>Consistency of Local Planning Schemes</b>
2.7.1	Provide in the PD Act that deemed provisions are to be included in a comprehensive local planning scheme.
2.7.2	Provide in the LPS Regulations that a comprehensive local planning scheme is to include a specific section for deemed provisions.
2.7.3	Provide in the LPS Regulations that there are deemed provisions which set out standardised zones, land uses and land use permissibility which: <ul style="list-style-type: none"> <li>i group like-land uses into themes for which common development standards can be prepared</li> <li>ii identify low risk land use proposals by including suitable parameters for which a streamlined planning process apply</li> <li>iii are mandatory for local government to adopt within their municipalities through the next scheme review or omnibus amendment.</li> </ul>
2.7.4	The DPLH to revise and keep up to date the Local Planning Manual to ensure it provides local government with the guidance required to prepare and administer its local planning framework and properly reflects the expectations of DPLH and WAPC.
<b>2.8</b>	<b>Location of Local Development Standards</b>
2.8.1	Provide in the LPS Regulations that there be a location within the model provisions for mandatory development requirements for key sites and matters.
<b>2.9</b>	<b>On-line Local Planning Schemes</b>
2.9.1	Develop an interactive Planning Portal for keeping local planning schemes online and accessing them in a legible and user-friendly format.
<b>3.0</b>	<b>A TRANSPARENT PLANNING SYSTEM</b>
<b>3.2</b>	<b>Community engagement</b>
3.2.1	The DPLH should develop a Community Engagement Charter for all aspects of the planning system that includes principles with regard to: <ul style="list-style-type: none"> <li>i Planning authorities having a duty to engage with the community in a manner that allows residents to contribute to the making or amending of a strategic plan; and</li> <li>ii In the making or amending of a strategic plan, the community, as soon as possible, be given information as to what is proposed and any documents that the planning authority intends to examine.</li> </ul>
3.2.2	Align engagement processes in the planning regulations to the Community Engagement Charter.
3.2.3	Revise public notification and engagement requirements for planning proposals in the PD Act and LPS Regulations to update out-dated requirements.
3.2.4	Make provision within the LPS Regulations that the local planning strategy must be in accordance with the Community Strategic Plan under the Local Government Act to the extent that it is relevant.
3.2.5	DPLH to revise the Local Planning Manual to clarify that: <ul style="list-style-type: none"> <li>i actions in local planning strategies are limited to those matters that can be carried out within the local planning scheme</li> <li>ii acknowledge a concurrent community participation process between a Strategic Community Plan and a local planning strategy.</li> </ul>
<b>3.3</b>	<b>Reasons for decisions</b>
3.3.1	The DPLH to publish a Guide as to the Scope of Reasons by Planning Decision Makers, having regard to the Queensland model.
3.3.2	Provide in the LPS Regulations that reasons for decisions are to be provided on planning proposals.
<b>3.4</b>	<b>Transparency of DPLH and WAPC statutory reports</b>
3.4.1	WAPC practice be modified to publish Statutory Planning Committee and WAPC agenda items, reports and recommendations on region and local schemes and amendments.



<b>3.5</b>	<b>Reporting by Local and State Government on planning matters</b>
3.5.1	Provide in regulations mandatory reporting by local government on planning matters.
<b>3.6</b>	<b>Transparency and accountability of Development Assessment Panels</b>
3.6.1	Provide for DAP meetings to be held at regular times and outside of business hours.
3.6.2	Provide for the recording of each meeting of a DAP and made available on the DAP website of DPLH.
3.6.3	3.6.3 Provide clarification in DAP Practice Notes: <ul style="list-style-type: none"> <li>i. If new information is submitted to the DAP after an RAR, the DAP should consider whether a decision should be deferred pending further RAR advice</li> <li>ii. As to when it may be appropriate to defer a decision, such as where issues are raised which require further detailed technical consideration by responsible authorities.</li> </ul>
3.6.4	Amend the DAP Practice Notes to require reasons for decisions to be given in all decisions made by a DAP, including where the DAP adopts the responsible authority's recommendation contained within the RAR.
3.6.5	Provide for a requirement that applications amended through a SAT process are readvertised unless the amended plans comply with all development standards.
3.6.6	Provide that where a DAP has been invited to reconsider its decision following a SAT mediation, new specialist members be drawn from the available pool of members.
3.6.7	The SAT should consider preparing a framework for allowing parties with a sufficient interest in a matter to make a submission or be heard during SAT mediation of DAP matters.
3.6.8	Provide for expert DAP members to be drawn from a pool of members across the State on the basis of the type and complexity of the application being heard.
3.6.9	Provide for an expanded and flexible meeting process where the DAP Presiding member is of a view in relation to an application for development that wider community and local government viewpoints need to be examined.
3.6.10	Provide in the DAP Regulations that the WAPC retains its decision making ability with respect to development applications under region schemes.
3.6.11	Provide for a Presiding Member to be appointed also as the Chief Presiding Member to: <ul style="list-style-type: none"> <li>i Oversee the quality and consistency of DAP procedures and decisions (such as consistency of the use and content of conditions; the quality of RAR reports) and recommend changes to DAP procedures and Standing Orders to DPLH</li> <li>ii Assist in identifying panel members appropriate to sit in accordance with the basis of the type and complexity of the application being heard</li> <li>iii Identify training needs for DAP members for the approval of the Director General DPLH.</li> </ul>
<b>4.0</b>	<b>AN EFFICIENT PLANNING SYSTEM</b>
<b>4.1</b>	<b>Arrangement of the WA planning system</b>
4.1.1	Provide that the PD Act be amended to delete the WAPC function s14.(a)(ii) of advising the Minister for Planning on the administration, revision and reform of legislation.
4.1.2	Provide for a local government accreditation process.
4.1.3	Increase delegations from WAPC to DPLH and local government, for the purpose of the WAPC focussing on the State policy framework and regional strategic planning.



4.1.4	<p>Provide for the PD Act to be amended to:</p> <ul style="list-style-type: none"> <li>i Revise the membership of the WAPC to 5-7 members to have experience, skills or knowledge of any one or more of the following fields— <ul style="list-style-type: none"> <li>• planning, including strategic land use planning in metropolitan or regional areas</li> <li>• infrastructure planning, delivery, policy and strategy</li> <li>• public administration and public policy</li> <li>• property development</li> <li>• housing supply</li> <li>• corporate or public sector governance</li> <li>• economics, finance or financial management</li> <li>• management of business or commercial ventures</li> <li>• local government.</li> </ul> </li> <li>ii Remove committees of the WAPC from Schedule 2, in favour of an ability for the WAPC to establish committees to advise the Commission on any matter, recognising the Statutory Planning Committee and Executive, Finance and Property Committee carry out core functions of the WAPC and will be required immediately under this new system. A committee would consist of at least one member of the Commission who is to be the chairperson of the committee.</li> </ul>
4.1.5	The role and purpose of a Coastal Planning Committee be reviewed, and consideration be given to the most appropriate host organisation and regulatory framework for the Committee.
4.1.6	Revise the Service Delivery Agreement between the WAPC and DPLH to accord with the revised roles of the WAPC and DPLH.
4.1.7	Provide for new positions to be created to enable DPLH to recruit senior and experienced town planners to undertake strategic planning and policy development for the WAPC.
4.1.8	The DPLH and WAPC establish a protocol for the engagement of non-public sector expertise in the scoping and development of policies.
<b>4.2</b>	<b>Process efficiency for planning proposals</b>
4.2.1	A Planning Reform Team be retained by DPLH to implement proposals arising from the planning review and ongoing reforms to the Western Australian planning system.
4.2.2	A framework for referral of planning applications, to be incorporated in regulations as appropriate.
4.2.3	As an interim arrangement, the DPLH Independent Planning Reviewer be available to assist on issues regarding referral for WAPC matters.
4.2.4	Provide in regulation that an applicant may seek pre-lodgement advice for development applications.
4.2.5	Development Assessment Guidance be published by DPLH in consultation with local government and industry bodies.
4.2.6	Provide in the LPS Regulations that a local government must advise an applicant within 10 business days of receipt of a development application whether additional information is required.
4.2.7	Provide a procedure for local government and developer proponents to agree upfront the scope and content of a local structure plan with the DPLH and other agencies as appropriate.
4.2.8	Provide in the PD Act that the implementation section (part one) of approved structure plans and activity centre plans are to be read as part of the scheme and have the “force and effect” of the scheme.
4.2.9	Provide in the LPS Regulations that local government may refuse to progress a local structure plan or activity centre plan and amendment, if it is of the view that the proposals lacks sufficient planning merit. The amendment should also include ability for a proponent affected by such a decision to seek the views of the WAPC and the power for the WAPC to direct a local government to progress a proposal.

4.2.10	Provide for development contribution plan cost and cost contributions schedules to be included as a schedule in local planning schemes.
4.2.11	Establish a Development Contributions Infrastructure Panel to review proposed local planning scheme amendments that include Development Contribution Plans, with the cost of the review to be included as a development contribution plan administration cost.
4.2.12	Provide for in the PD Act an ability for the Minister for Planning to: <ul style="list-style-type: none"> <li>i require a special report from a local government on the operation of a development contribution plan</li> <li>ii instruct a local government to take particular actions for the administration of a development contribution plan.</li> </ul>
4.2.13	Provide in the LPS Regulations for a voluntary 'deemed-to-comply' check for single houses and provide in the P&D Regulations a specified fee for the service.
4.2.14	Provide in the LPS Regulations and R-Codes a fast-track 30-day planning approval process for single house applications that require only minor variations to the R-Codes.
4.2.15	A framework for "Basic", "Standard" and "Complex" streams for region scheme amendments, local planning strategies and amendments, and local structure plan/activity centre plans and amendments be developed by DPLH for implementation through regulation.
<b>5.0</b>	<b>PLANNING FOR CONSOLIDATED AND CONNECTED SMART GROWTH</b>
<b>5.1</b>	<b>Planning for targeted urban infill</b>
5.1.1	That the State Government develops clear arrangements for the planning and delivery of the key urban infill locations of activity centres, urban corridors and station precincts, including prioritising of areas which require State and local government collaboration.
<b>5.2</b>	<b>Updating growth management policies</b>
5.2.1	A new Consolidated and Connected Smart Growth State Planning Policy that builds on the State Government's METRONET policy and establishes contemporary smart growth principles and practices.
<b>5.3</b>	<b>Planning for land use and infrastructure coordination</b>
5.3.1	The WAPC to assist with land use and infrastructure coordination for the delivery of priority precincts through a renewed Committee.
<b>5.4</b>	<b>Coordinating State infrastructure with regional rezonings</b>
5.4.1	Provide in the Metropolitan Region Scheme an "Industrial Deferred Zone".
5.4.2	The WAPC to ensure that any requirements for State infrastructure are in place in the lifting of Urban Deferment or Industrial Deferment, and that the draft Guidelines for Lifting of Urban Deferment 2017 be amended accordingly.
<b>5.5</b>	<b>Coordination of infrastructure for land development</b>
5.5.1	Provision be made for advice on the forward planning of State infrastructure, including utility providers to assist local governments in the preparation of local planning strategies and structure plans.

<b>5.6</b>	<b>Coordination of land use and transport for corridor development</b>
5.6.1	The MRS be updated to include "Urban Corridor" as a category of Reserved Roads based on Perth and Peel @ 3.5 Million, with the Department of Transport being made responsible for coordinating a whole of transport portfolio response to planning proposals along the corridor.
5.6.2	A review be undertaken of regional road reservations in place to accommodate road widenings within the Metropolitan Region Scheme for designated Urban Corridors.
<b>5.7</b>	<b>Liveable Neighbourhoods</b>
5.7.1	Liveable Neighbourhoods be elevated to a state planning policy and maintained and refined as a best-practice approach to new greenfield development at regional, district and local level, rather including it into a single Neighbourhood part of Design WA.

## Green Paper – Proposals for modernising the planning system

## Response Template

This response template is intended to assist industry groups, local governments and practitioners respond in detail to the proposals outlined in the paper. The template is structured in accordance with the reform Proposals and the subheading and recommendations within those.

Completed templates may be submitted via the online survey at [www.planning.wa.gov.au/planningreform](http://www.planning.wa.gov.au/planningreform). You will be directed to an upload page after the first two pages of identifying questions.

Submissions close on 20 July 2018.

NEW	What WALGA considers is missing in the Review	And why....
A	Clear Implementation Plan	<p>The White Paper should begin the process of outlining a clear implementation pathway for each recommendation by clarifying: who is responsible for implementing each recommendation; when the recommendation shall be implemented by; the scope of the recommendation; and, measures that enable an assessment and reporting of the success or otherwise of each recommendation, during future state planning reform processes.</p> <p>The Green Paper indicates possible responsible parties. This detail should be extended in the White Paper to cover other important elements of transition, listed above. It is our view that the proposed reforms are likely to be more broadly and strongly supported by Local Governments, and probably other stakeholders, if this detail is provided in the White Paper.</p> <p>Victoria recently prepared a Transition Plan as part of its marine and coastal planning legislative reform. The Transition Plan “sets out the functions required to achieve reform and the required actions that can be delivered without legislative change. Actions proposed after commencement of the Act are also outlined.” <a href="#">The Victorian Plan</a> clearly outlines how the proposed legislative, policy and other reforms will be implemented. This may be a useful example for the WA State Planning Reform team to consider when developing the White Paper.</p> <p>The White Paper must also clearly indicate priority recommendations.</p> <p>The Implementation Plan will require adequate resourcing from the State to ensure its successful implementation. Our understanding is that the State has significantly increased DPLH staff resources over the past two decades. There does not seem to be a need for the DPLH to substantially increase its staff resources to implement these reforms. However, we strongly believe that successful implementation will require adequate resourcing of an independent planning reform implementation team.</p>
B	Stakeholder Reference Group	<p>WALGA has previously resolved (December 2013 State Council) that a Stakeholder Reference Group should be established to guide and assist in the implementation of planning reforms. Stakeholder guidance and oversight would help to ensure that the planning reform process is all encompassing (not piecemeal or selective to suit certain agendas), reinforces the integrity and transparency of the process, and maintains focus on the process’s original intent.</p>

C	Review of Planning Fees and Charges	<p>The New South Wales, Queensland and Tasmanian State Governments have offered financial assistance to local governments to assist with recent state planning reforms (see details from <a href="#">Qld</a> and <a href="#">NSW</a>). The White Paper needs to include similar financial assistance from the State Government to support Local Governments in Western Australia to enable a faster and more seamless implementation of the reforms.</p> <p>If local governments are not provided with adequate funding assistance, the fees and charges specified within the Planning Regulations 2009 must be reviewed immediately and prior to any reforms being undertaken. The current fees have been frozen since 2013. Despite numerous advocacy approaches by the Association to the State since 2013, there is no review proposed by the State. This has resulted in an estimated loss of income for each individual Local Government, between \$5,000 per annum up to \$1.8 million per annum, which is unacceptable. The Green Paper mentions (p.58) the possible inclusion of a pre-lodgement application fee; however, there is no mention of the significant loss of income through the freezing of the State regulated fees and charges. The Review of Planning Fees and Charges must be one of the first reviews undertaken by the review team.</p>
D	Full Review of Development Assessment Panels	<p>The proposed changes to the DAPs are minor administrative improvements to a system that needs to be fully reviewed. If the Green Paper is aiming to develop a “Strategic Led system” then the entire DAPs system needs to be included in this review. As recommended for several years by the Association, only a full cost benefit analysis will be able to determine the effectiveness of the system, and what is an appropriate level of DAPs involvement within the WA Planning system.</p> <p>The subsidiarity principle should guide this review of the DAPs. This principle states that decisions should be made at the most local level possible. The idea is that all decision making responsibility should initially be vested in the hands of the most local level of government and should move outward only when that level of government is unable to carry out a particular function. Alex de Tocqueville, the highly regarded French political intellect, spoke in favour of this principle when he stated that decentralisation has not only an administrative value but also a civic dimension, since it increases the opportunities for citizens to take interest in public affairs.</p> <p>The Review Team have verbally advised that the outcome of the review is to ensure the planning preserves local planning and character. However it is not clear that this objective has been included as part of the teams review of DAPs. More emphasis should be provided in the White Paper as to how these reforms will help to ensure the preservation of local character within a reformed DAPs system.</p>
E	Review of other State Government Planning Mechanisms	<p>A comprehensive review of the State planning system should also consider:</p> <ul style="list-style-type: none"> <li>- Streamlining the State’s 26 Development Control policies, 31 Planning Bulletins, 2 Position Statements, 5 Fact Sheets, 5 Manuals, 26 Guidelines, particularly if the 26 State Planning policies are going to be incorporated into one document.</li> <li>- The results of the review of the Planning and Development Act 2005 undertaken in 2013</li> <li>- The results of the review of the Local Planning Scheme Regulations undertaken in 2015 and 2016.</li> <li>- The results of the review of the Bush Fire Planning provisions, undertaken in 2017.</li> <li>- Whether the timeframes of the new structure plan provisions in the Local Planning Scheme Regulations are being met by the Department of Planning, and whether these approvals should be returned to Local Government.</li> <li>- Use of Improvement Plans and Improvement Schemes which override Local Planning Schemes with little justification as to why they have been established.</li> </ul>

		<ul style="list-style-type: none"> <li>- The use of Section 76 Orders by the Minister under the Planning and Development Act 2005, which have predominately been used for minor R-Coding variation proposals and can be considered as “development led” interventions over a Local Planning Scheme.</li> <li>- Use of the “public works” exemptions by State Agencies. It may not be in the best interests of local communities for the State to be able to assess and approve its own developments. For example larger scale projects such as schools and hospitals have a major impact on the local neighbourhood and traffic management. Although these agencies generally do discuss the applications with a local government, it is by exception rather than a requirement, requiring negotiated outcomes.</li> <li>- The continued need and use of s.138 (3) of the Planning and Development Act 2005 in light of this Green Paper’s recommendations to delegate subdivision approval powers to Local Government.</li> </ul> <p>The White Paper should make comment on these mechanisms, which have a substantial effect on the planning system and planning outcomes.</p>
F	Expansion of MRIT to other Regions	<p>Currently the Metropolitan Region Improvement Tax can only be levied within the boundaries of the Metropolitan Region Scheme. Multiple reviews by the State of the planning system have provided recommendations for a similar mechanism to be implemented across a wider area. The Green Paper is silent on this reform.</p> <p>A proposal to extend the MRIT to the Peel and Greater Bunbury Region Scheme areas was supported by the former State Government in 2014, in response to recommendations of the <i>Planning makes it happen: Phase 2</i> reform agenda.</p> <p>The benefits, particularly financial benefits, of a hypothecated land tax for the purpose of acquiring private land for regional purposes have been clearly articulated (Foley &amp; Williams 2016). The continued limitation of the MRIT to the metropolitan region is limiting the efficient acquisition of land within the Peel and Greater Bunbury Region Scheme, while also exposing the state to additional financial costs.</p> <p>Neil Foley &amp; Peter Williams. (2016). Funding and Governance of Regional Public Land Acquisition in Perth and Sydney, Urban Policy and Research, 34:3, 199-211.</p>
G	Full Review of the Local Planning Manual	<p>The Independent review has failed to mention that one of the first steps should be the review of the requirements for a Local Planning Strategy as contained within the Local Planning Manual, as the content list is very detailed and onerous for many Local Governments. Planning consultants have also advised WALGA that providing a quote to a Local Government to undertake a Local Planning Strategy is difficult, given the large scope of the strategy, the unknown timeframes and the many complications that can arise during the process.</p> <p>A full review of what needs to be included in a Local Planning Strategy, the connection to the Integrated Planning Framework and the scalability of the content for smaller local governments, should be undertaken prior to including more layers to an already long document and time consuming process.</p>
H	Comprehensive Review of WAPC Delegations	<p>The Green paper proposes a number of changes that would significantly alter the delegation arrangements of the WAPC. It is proposed that a comprehensive review of WAPC delegations be undertaken first. Local Government members have noted that there is considerable difficulty in understanding the range of delegations within the WAPC and DPLH, including the delegation arrangements for local government. Further, many have noted that this complexity cause difficulties for internal DPLH staff.</p>



		<p>A comprehensive review of internal WAPC delegations should be undertaken; this review should be independent and involve feedback from relevant stakeholders.</p> <p>The Green Paper talks to the option of delegating additional responsibilities to Local Government. It would seem logical that in the face of such major reform that a comprehensive review of all delegations would ensure a smoother transition to the new system and ensure accountability, efficiency and legibility of the planning system.</p> <p>At the date of writing the state of delegations is as follows: 16 Instruments of Delegation; three Resolutions of Delegation; two Authorisation Instruments; and one Ministerial Delegation.</p>
I	Single House Approvals	<p>Clause 61 of the Local Planning Scheme Deemed Provisions needs to be reviewed. There are 4.5 pages of deemed provisions to exempt single houses (and other incidental structures) from Planning Approval. It is WALGA's understanding that this Clause was imposed to address only 12 Local Governments who formally ask for a planning approval for a single house. The implementation of this provision is messy and complicated, and does not factor in where Special Control Areas may exist for bush fire prone areas or coastal hazard areas, or where bushfire mapping triggers referral back to planning. Importantly, the provisions are poorly aligned with cl. 7.3 of <i>State Planning Policy 3.1 (RCodes)</i>, which clearly outlines the ability of local development controls to be established but fails to connect to these existing provisions. The State has undertaken to improve this section of the deemed provisions for several years, so far to no avail.</p>
J	Acknowledgement of Local Government Diversity	<p>The Green Paper is very focussed on improvements based on high growth areas and local governments with a large range of planning functions. The reforms need to explicitly acknowledge and be mindful of the fact that there are 139 local governments in the State, each with varying sizes and development pressures. Therefore a "one size fits all" approach is not feasible. Throughout this submission, WALGA has provided comment as to the scalability of the proposed reforms, as it should not be expected that all of the reform measures are applicable or should be applied across the state, nor implemented in the same manner, particularly where Local Governments have limited or no planning staff. A cynical local government may consider that all of the proposed reforms will merely result in employing more planning consultants to meet these new planning requirements, when the current system seems to be achieving suitable outcomes which mostly meet local community expectations.</p>
J	Rationalisation of EPA referral process for 'basic' scheme amendments	<p>Currently all amendments to Local Planning Schemes require referral to the Office of the Environmental Protection Authority in accordance with s.81 of the Planning and Development Act 2005. It was proposed as part of the Planning makes it happen Phase 2 reforms for some form of rationalisation of the EPA referral process to occur, particularly around those amendments deemed minor and in no way impacting the environment.</p> <p>Considerable time is spent by both Local Governments and the Office of the EPA is referring and reviewing Scheme Amendment documentation that will have no environmental impact. This in turn lengthens the already long Scheme Amendment process, and utilises the limited resources of the Office of the EPA unnecessarily. Most seriously, this regulatory burden likely reduces the capacity of the Office of the EPA to adequately review those applications that require closer scrutiny.</p> <p>Recommendation: That a review of the current process for EPA referrals under s.81 of the Planning and Development Act be reviewed, with the intention of reducing the regulatory burden on both the planning system and the office of the EPA, while maintaining suitable accountability in any proposed system.</p>

K	Preserving Local Character	The Green Paper consultation process has emphasised the importance of preserving local character. However the Green Paper is absent of detail which outlines how the proposed reforms will ensure the preservation of local character. Through this submission the Association has outlined some avenues which provide an opportunity to ensure the preservation of local character. Generally, the reforms are likely to be more broadly accepted and supported if this issue is clearly addressed in the White Paper.
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Proposal		Level of Support (Yes / In-Part / No, Unclear / No)	Response
1.0	A STRATEGICALLY-LED SYSTEM		
1.1	Prominence of Strategic Planning		Additional suggestions for improvement, which are not directly relevant to the Green Paper's Proposals.
1.1.1	Provide in the PD Act that strategic planning is a purpose of the Act and provide a definition of strategic planning.	Yes	Subject to the State undertaking consultation with the local government sector on the exact wording of the new definition.
1.1.2	Provide in the LPS Regulations that the review of a local planning scheme must be informed by, and respond to, a review of the Local Planning Strategy.	In-Part	<p>WALGA's understanding is that requiring a Local Planning Strategy review prior to a Local Planning Scheme will lead to a more strategic led planning system.</p> <p>This recommendation is partially supported. WALGA is unable to provide its full support until further information is provided. We suggest that the White Paper includes the following:</p> <ul style="list-style-type: none"> <li>- Recommendation for a full review of what needs to be included in a Local Planning Strategy, including connection to the Integrated Planning Framework and scalability of the content for smaller local governments. This should be undertaken prior to including more layers to an already long document and extremely time consuming process. One of the first steps before initiating this proposed reform should be the review of the requirements for a Local Planning Strategy, which are outlined within the Local Planning Manual, as the existing required content list is very detailed and onerous for many Local Governments. For example, planning consultants have also advised WALGA that providing a quote to a Local Government to undertake a Local Housing Strategy is difficult, given the unknown timeframes and complications that can arise during the process.</li> <li>- Recommendation for examples of best practice to be included in the Local Planning Manual. Local Governments have expressed concern that the State's requirements for preparing Local Planning Strategies do not readily translate into Local Planning Schemes. It would be useful for the Local Planning Manual to provide examples of best practice Local Planning Strategies which: meet State Government needs; meet community needs; and, readily translate into Local Planning Schemes.</li> <li>- A time limit for DPLH to review a Local Planning Strategy to be stipulated in the Regulations. The significant delays which have been occurring within this process are unacceptable. For example, the City of Stirling's Local Planning Strategy has been "in play" for approximately 10 years. Similarly, the Shire of Serpentine Jarrahdale's strategy was "in play" for approximately six years.</li> </ul>

1.1.3	Provide in the LPS Regulations that a complex scheme amendment must be accompanied by a proposed amendment to the Local Planning Strategy.	In-Part	<p>This recommendation is partially supported. The content of a Local Planning Strategy can be very broad and in most cases could accommodate the proposed amendment depending on how the Strategy is worded and structured.</p> <p>WALGA is unable to provide its full support until further information is provided. We suggest that the White Paper includes the following:</p> <ul style="list-style-type: none"> <li>- Recommendation that a complex scheme amendment be accompanied by a proposed amendment to the Local Planning Strategy, only if required, i.e. an amendment to the Local Planning Strategy should not be a mandatory requirement in the Regulations.</li> <li>- Details explaining how this reform would work in practice i.e. when a complex amendment is approved, will the Regulations include exact wording of how the Strategy needs to be updated?</li> </ul>
1.2	Need to Explain Sustainability for Land Use Planning		
1.2.1	<p>An overarching State Planning Policy be developed which:</p> <p>i Provides a definition of sustainability for the planning system which reflects a balancing of economic development, environmental considerations, and social needs;</p> <p>ii Reinforces sustainability as an essential element required to be taken into account in the making of any strategy or policy; and</p> <p>iii Indicates the particular steps related to how economic, social and environmental factors are balanced.</p>	In-Part	<p>WALGA's understanding is that an overarching State Planning Policy would be the first chapter of a consolidated State Planning Policy suite of documents, as outlined in 2.2.1.</p> <p>Researchers have observed that "while visions of sustainable urban settlements are included by many cities around the world in their planning strategies, none are yet able to deliver on addressing the different facets of sustainable urban development" (Davidson 2014, p.304). Reinforcing sustainability as the fundamental purpose of planning within the Western Australian planning framework, is likely to help breach the gap that currently exists between envisioning sustainability in strategy and achieving sustainability through practice.</p> <p>WALGA is unable to provide its full support until further information is provided. We suggest that the White Paper includes the following:</p> <ul style="list-style-type: none"> <li>- The notion of sustainability includes three pillars: environment, social, economic. The proposed policy should make clear that the economic and social pillars are highly dependent on the sustainability of the environmental pillar.</li> </ul> <p>Reference: Davidson, K. &amp; Arman, M. (2014) Planning for sustainability: an assessment of recent metropolitan planning strategies and urban policy in Australia, Australian Planner, 51:4, 296-306.</p>
1.3	Housing Distribution		
1.3.1	Provide that every Local Planning Strategy include a local housing strategy, except for low growth and small regional local governments which only require basic Local Planning Scheme requirements.	No, Unclear	<p>The independent planning review has failed to mention that the first step should be the review of the requirements for a Local Planning Strategy as outlined within the Local Planning Manual, as the content list is very detailed and onerous for many Local Governments. Planning consultants have also advised WALGA that providing a quote to a Local Government to undertake a Local Planning Strategy is difficult, given the large scope of the strategy, the unknown timeframes and the many complications that can arise during the process.</p>

			<p>A full review of what needs to be included in a Local Planning Strategy, the connection to the Integrated Planning Framework and the scalability of the content, should be undertaken prior to including more layers.</p> <p>It would also be beneficial if an estimate on the number of “low growth and small regional” local governments is provided, so the exact number of Local Governments requiring a local housing strategy can be effectively quantified and the exact impact for the sector can be commented on.</p> <p>Further, given the significant delays that local governments have been experiencing as a result of the DPLH’s and WAPC’s consideration of Local Planning Strategies, it is important for a clear timeframe to be imposed on the WAPC, in which to assess the Local Planning Strategy. Currently only a 60 day timeframe is allocated to the WAPC at the conclusion of the process. There is no timeframe for the WAPC to consider the Strategy. Several Local Governments have advised of waiting 12 – 18 months before being advised that their Strategy is suitable for public advertising. The 5 year review and 10 year review process for Local Planning Schemes is not realistic and will reflect poorly on the local government sector when in fact the delays may be attributable to the constraints of the DPLH.</p> <p>WALGA requires the following information to consider this proposal further:</p> <ul style="list-style-type: none"> <li>- A clear definition of “low growth and small regional local governments”, which would be exempt from the requirement to include a local housing strategy in the Local Planning Strategy. Suggest reconsideration of the term “low growth”.</li> <li>- How this requirement differs from the existing information required within the Local Planning Manual.</li> <li>- Whether the State intends to provide Local Governments with revised population and demographic forecasts for each Local Government, as have been provided in <i>Perth and Peel@3.5 Million</i>. These forecasts need to be provided at intervals of five years to ten years (maximum) and make projections for 40 to 50 years. Longer timeframes are unnecessary given that local planning frameworks have the capacity to be regularly revised.</li> <li>- Whether these forecasts, and the methods used to prepare these forecasts, will be made publicly available online, in accordance with the reform’s transparency and efficiency principals. Advances in information and data analytic technologies allow for these regular and public forecasts.</li> <li>- Confirmation that Local Governments will be the responsible authority for the making and modifying of Local Planning Strategies and Local Planning Schemes to help meet the state’s population and demographic forecasts.</li> </ul>
1.3.2	The DPLH to provide guidance for local government in the Local Planning Manual on how to prepare a Local Housing Strategy, including a methodology for local housing analysis.	In-Part	<p>A Guide for the Preparation of a Local Housing Strategy has already been completed.</p> <p>In July 2017, WALGA prepared a ‘Local Government Housing Strategy Guide’ and sent a copy to the previous Department of Planning requesting that it be adopted as a suitable best practice guide for local governments in preparing their Housing Strategies. The purpose of the guide is twofold, firstly it seeks to help Local Government better understand the housing needs of their communities and secondly help identify appropriate responses to meet these needs. Also accompanying the Guide is a Housing and Community Profile Database which contains a series of housing supply and demand data for each Local Government in WA, which</p>

			<p>if adopted as best practice, would provide consistency across all Local Governments in the preparation of their housing strategy. This guide is available upon request from <a href="#">WALGA</a>.</p> <p>There may be an opportunity to include in the Local Housing Strategy requirements for neighbourhood / district character studies or similar, which communicate tangible information regarding the built form expectations of community that can more readily inform development proposals and planning decisions. <a href="#">NSW</a> recommends that Local Housing Strategies are used for similar purposes:</p>
2.0	A LEGIBLE PLANNING SYSTEM		
2.2	Arranging State Planning Policies for Brevity and Simplicity		
2.2.1	State Planning Policies be consolidated into a single state planning policy framework with supplementary technical guidance.	In-Part	<p>WALGA's understanding of this recommendation is that: the term 'state planning policy framework' refers to a single state planning policy; the proposed state planning policy framework will be based on models adopted in Queensland, the United Kingdom and Wales, which provide detailed technical guidance documents that provide guidance to practitioners and development proponents; technical guidance will be regularly updated and prepared in consultation with a range of stakeholders, including Local Governments; the state planning policy framework will be maintained in a soft format, online, which can be more readily updated as circumstances change.</p> <p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following:</p> <ul style="list-style-type: none"> <li>- A requirement that the objectives and content of the state planning policy framework must be objective and prescriptive, not subjective, to ensure that the policy provides clear guidance to local level decision makers as well as development proponents.</li> <li>- A draft outline of the proposed state planning policy framework's form and manner.</li> </ul>
2.3	Line of Sight		
2.3.1	<p>WAPC to establish common strategic "elements" for the State Planning Framework including but not limited to:</p> <p>A "sustainability" element</p> <p>A "land use element" that includes the distribution of uses of land as well as density</p> <p>A "housing element" that includes the types of housing</p> <p>An "environmental element"</p> <p>An "open space element"</p> <p>An "urban form and design element"</p>	In-Part	<p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following:</p> <ul style="list-style-type: none"> <li>- Clarification of how the proposed strategic "elements" clearly align with the objectives of the <i>Planning and Development Act 2005</i>, those objectives being for economic development, environmental considerations, and social needs. The list provided in this recommendation does not encompass these objectives.</li> </ul>



	An infrastructure element. and prepare Technical Guidance for the details of each element to be included.		
2.3.2	Provide that every State Planning Policy, Regional or sub-regional plan and the Local Planning Strategy must follow these elements, unless otherwise agreed to by the WAPC.	In-Part	<p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following:</p> <ul style="list-style-type: none"> <li>- See 2.3.1.</li> </ul>
2.3.3	Provide that every Local Planning Strategy must explain how it has addressed the requirements of each common strategic element against the requirements of State Strategy, Planning Policy or Regional or sub-regional strategy.	No, Unclear	<p>As outlined in comments at 1.3.1, from a strategic viewpoint, the first step should be a review of the content of the requirements contained within the Local Planning Manual. It is also unclear if this recommendation will actually streamline the content of the Local Planning Strategy, each of the documents referred to (State Strategy, Planning Policy and other strategies) are incredibly long documents with many different requirements.</p> <p>WALGA requires the following information to consider this proposal further:</p> <ul style="list-style-type: none"> <li>- Provide a clear example in the White Paper explaining how this recommendation will improve the current planning system.</li> </ul>
2.3.4	Provide in the PD Act that all planning decision makers are to have due regard to State Planning Policies.	Yes	If only one State Planning Policy is going to be created, need to say Policy not policies.
2.3.5	Provide in the Metropolitan Redevelopment Authority Act 2011 that in performing functions under the Act, the MRA must have regard to State Planning Policies.	Yes	<p>WALGA's understanding of this recommendation is that currently there is ambiguity regarding the extent to which all public authorities (such as the MRA) are subject to State Planning Policies, and that this Recommendation will help to:</p> <ul style="list-style-type: none"> <li>- Ensure appropriate policy 'line-of-sight' across all decision making authorities.</li> <li>- Ensure consistent decision making across all decision making authorities.</li> <li>- Increase the accountability of decisions made by authorities such as the MRA.</li> <li>- Improve the integrity of the planning system.</li> </ul> <p>It should be noted that recommendation 2.3.4 proposes to amend the <i>Planning and Development Act 2005</i> to ensure that all decision makers are to have "due regard to State Planning Policies (SSPs)". However, this recommendation only proposes that the MRA have "regard" to SPPs. Clarification should be given as to whether this is a typographical error or not, as the current wording of recommendation 2.3.5 is incompatible with the intent of recommendation 2.3.4.</p> <p>Further, if only one State Planning Policy is going to be created, need to say Policy not policies.</p>
2.4	Complexity locating and interpreting the local planning framework		



2.4.1	Require that a Local Planning Scheme be published with the inclusion of the Local Planning Strategy (in the form of a local strategic statement) and Local Planning Policies in a document to be called a “Comprehensive Local Planning Scheme”.	No, Unclear	<p>WALGA’s understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- The diversity of the form and manner of current Local Planning Policies (LPPs) is causing confusion as to the intent of LPPs within DAPs and State Government agencies, and that making this form and manner consistent across jurisdictions will help to alleviate this confusion.</li> <li>- Approval of the form and manner of LPPs will be delegated from the Minister to officers within the DPLH.</li> <li>- Including LPPs within a “Comprehensive Local Planning Scheme” will give more weight to the standing of Local Planning Policies in development assessment processes than is the current situation.</li> <li>- That this additional weight will strengthen the capacity of Local Governments to design local planning frameworks which reflect the local character of neighbourhoods and local communities, and help to ensure development outcomes that accord with this local character.</li> <li>- The proposed local strategic statement is to be a short summary of the Local Planning Strategy, and the intention is not to include entire Local Planning Strategies into schemes.</li> </ul> <p>The Reform Team have indicated that the State will guide the form and manner of LPPs but will not control/have jurisdiction over the content of LPPs. Our understanding is that this approach is to ensure that LPPs reflect the diversity of local level values and needs (Page 33), which is supported.</p> <p>However, there remains a potential issue in application. Page 29 of the Green Paper states that “The approach would also require additional process at State level as it introduces the need for local planning policies to be subject to State Level scrutiny to ensure content does not conflict with State Planning policies and use of a consistent format. This should be undertaken by the DPLH and approved by the Minister for Planning” (which is then reflected in recommendation 2.4.2).</p> <p>Given the confusion in this paper as to what will be checked and by whom, and for what reason, and that the Green Paper does not clearly explain how this ensures that the WAPC or DPLH will refocus their energy on the Strategic and high level planning for the State, this micro management of the Local Planning Policy process is not supported in the current, and conflicting, summaries provided in the Green Paper.</p> <p>Previously local governments have expressed that too much uniformity across Local Planning Schemes would remove any local place planning preferences, so it is unclear how consolidating this actually achieves any real reform. It is also unclear if this recommendation is pursued as to how flexibility to suit local needs is maintained and incorporated.</p> <p>WALGA requires the following information to consider this proposal further:</p> <ul style="list-style-type: none"> <li>- It is recommended that the White Paper includes a mockup of a “Comprehensive Local Planning Scheme” (CLPS) so that Local Governments can review and consider what the intent and outline of this document is. The White Paper must also clearly state the process for endorsement, what is being endorsed, can the Scheme be used prior to endorsement if it is just a matter of aligning all of the information in one document, would WAPC have the power to call in CLPS’s when they don’t approve of a Local Planning Policy?</li> </ul>
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			<ul style="list-style-type: none"> <li>Although the broad concept of a CLPS is supported with the limited information provided, previous reform measures have been susceptible to “reform creep” so that the endorsement of the reform proposal is overly convoluted and / or becomes overly micromanaged, then becomes unworkable. Most stakeholders complain about the significant delays in getting strategic documents approved through the State. It is not clear how adding this additional “approval” requirement is going to streamline the system.</li> </ul>
2.4.2	DPLH to provide guidance for local government in the Local Planning Manual on the content and format of a Local Planning Strategy and Local Planning Policies.	No, Unclear	<p>WALGA’s understanding of this recommendation is that the consistency of format will also assist the State in endorsing a Local Planning Strategy and make it easier for the development industry to access Local Planning Policies.</p> <p>As stated previously, one of the first steps before initiating this proposed reform should be the review of the Local Planning Manual, as the current content list for a Local Planning Strategy is very detailed and onerous for many Local Governments, and the document is already 60 pages in length.</p> <p>WALGA requires the following information to consider this proposal further:</p> <ul style="list-style-type: none"> <li>The Manual should provide the option for scalable versions depending on the size of a Local Government, including detail of the required and optional sections of a LPS.</li> <li>Confirmation provided in the White Paper that LPP content is not a matter for the state.</li> </ul>
2.4.3	Local governments currently undertaking, or about to embark on, a substantive review of their planning frameworks delay preparation of Local Planning Strategies and Local Planning Schemes (and related omnibus amendments) until guidance on the format and content of local planning frameworks is available.	No	<p>This recommendation appears to suggest that local governments put on-hold reviews of their Local Planning Schemes and strategies until there is greater certainty over the outcome of the independent planning review, which doesn’t appear to be a practical or realistic recommendation given the unknown final scope and timeframe for the review process.</p> <p>The current process for the preparation, advertising and endorsement of Local Planning Strategies and schemes can take several years. Therefore this recommendation is not supported.</p>
2.4.4	Provide in the LPS Regulations for a clear distinction of the purposes of Local Structure Plans, Activity Centre Plans, Local Development Plans and Local Planning Policies.	Yes	Subject to the State undertaking consultation with Local Governments regarding the exact wording of the new definitions for each instrument.
2.4.5	The DPLH to provide guidance in the Local Planning Manual on the appropriate use of each local planning instrument.	In-Part	However, as mentioned previously, one of the first steps before initiating this proposed reform should be the review of the Local Planning Manual, as the content list for a Local Planning Strategy is very detailed and onerous for many Local Governments, and the document is already 60 pages long.
2.5	Form of a Local Planning Strategy		
2.5.1	The DPLH to update the Local Planning Manual with guidance on the preparation, content and	No, Unclear	The Local Planning Manual has not been updated since March 2010, and does not reflect recent changes to the local planning framework brought about through changes to the Model Scheme Text and the Planning and

	format of a Local Planning Strategy and strategic statement, in a similar form to a Victorian Municipal Strategic Statement.		<p>Development Regulations. Further to this there is considerable overlap between the Local Planning Manual and Introduction to the Western Australian Planning System document.</p> <p>One of the stated aims of the Local Planning Manual is “to explain how the local planning system works, and how it can best be used to achieve outcomes of benefit to wider community.”</p> <p>For comparison, the Introduction to the Western Australian Planning System states that: “This document is an overview of the planning system in Western Australia. It is intended to be of use to anyone with an interest in urban planning, land use or development.”</p> <p>The Victorian Government’s Practice Note 4: ‘Writing a Municipal Strategic Statement’ sets out how a Municipal Strategic Statement should be formed. The Association is unsure how the Local Planning Manual. Considering the other recommendations of this review that relate to it, can at this stage be reconfigured into a document that would facilitate something similar to a Municipal Strategic Statement.</p>
2.6	Form of Local Planning Policies		
2.6.1	The LPS Regulations be amended to provide that local planning policies are to be prepared in a manner and form approved by the WAPC.	No, Unclear	<p>As outlined in the Association’s comments for recommendation 2.4.1, there is confusion as to whether the Green Paper is recommending that the WAPC has authority over LPP “content” or only “form and manner”.</p> <p>For example, 2.4.2 mentions “content”. 2.6.1 does not mention content. WALGA does not support the State having authority over the content of a LPP.</p> <p>As discussed, Local Governments have raised significant concerns regarding the time it takes for the DPLH to consider and respond to the making of new schemes, scheme amendments and Local Planning Strategies. Given the DPLH’s recent downsizing, there is concern that establishing a requirement for the Department to review LPPs will cause significant and unnecessary delays in amending local planning frameworks.</p> <p>WALGA requires the following information to consider this proposal further:</p> <ul style="list-style-type: none"> <li>- Matters for the WAPC regarding LPPs. This issue needs to be resolved in the White Paper.</li> <li>- Implementation of this approach requires further explanation and consideration in the White Paper. For example, LPPs are usually reviewed annually. Therefore, what is the process for the LPP’s to be endorsed, i.e. when the WAPC has ‘approved’ the LPP, or when the LPP has been submitted to the WAPC? It may take several months for WAPC approval to be obtained.</li> <li>- The White Paper should also clarify how the requirement for WAPC approval of LPPs is consistent with the Green Paper’s comments that the WAPC should focus on “strategic” planning matters. If the approval of LPPs is to be delegated to the DPLH, the White Paper should clearly explain this.</li> </ul>
2.6.2	The DPLH to update the Local Planning Manual to provide guidance for the form, content and writing of a local planning policy.	No	<p>This Recommendation has substantial overlap with Recommendation 2.4.2 and seems unnecessary. For instance, 2.4.2 states: “DPLH to provide guidance for local government in the Local Planning Manual on the content and format of a Local Planning Strategy and Local Planning Policies.”</p>

2.7	Consistency of local planning schemes		
2.7.1	Provide in the PD Act that deemed provisions are to be included in a comprehensive Local Planning Scheme.	No, Unclear	<p>WALGA requires the following information to consider this proposal further:</p> <ul style="list-style-type: none"> <li>- It is recommended that the White Paper includes a mockup of a "Comprehensive Local Planning Scheme" (CLPS) so that Local Governments can review and consider what the intent and outline of this document is.</li> <li>- The White Paper should also consider regulation that ensures that the inclusion of deemed provisions in a LPS, including updating the LPS to reflect amendments to deemed provisions, is an administrative document update and does not require the full LPS review / amendment process. One option may be that deemed provision amendments to LPS by absolute majority decision of Council would form a basic amendment only.</li> </ul>
2.7.2	Provide in the LPS Regulations that a comprehensive Local Planning Scheme is to include a specific section for deemed provisions.	No, Unclear	As above.
2.7.3	<p>Provide in the LPS Regulations that there are deemed provisions which set out standardised zones, land uses and land use permissibility which:</p> <ul style="list-style-type: none"> <li>i group like-land uses into themes for which common development standards can be prepared</li> <li>ii identify low risk land use proposals by including suitable parameters for which a streamlined planning process apply</li> <li>iii are mandatory for local government to adopt within their municipalities through the next scheme review or omnibus amendment.</li> </ul>	No, Unclear	<p>This recommendation is confusing. The recommendation discusses "deemed provisions" which would automatically apply to all planning schemes when the regulations are gazetted. However part (iii) refers to it being "mandatory" for Local Governments to adopt "deemed provisions", upon the next review or amendment of their scheme.</p> <p>WALGA requires the following information to consider this proposal further:</p> <ul style="list-style-type: none"> <li>- Clarification as to when such "deemed provisions" would come into effect.</li> <li>- The groupings of land-uses adopted in other states which would be recommended for application in Western Australia.</li> <li>- It is also unclear how this aligns with maintaining and enhancing local planning and local character if all Schemes are grouped like for like.</li> </ul> <p>Note, example of best practice: The City of Greater Geraldton has grouped land uses in its Local Planning Scheme.</p>
2.7.4	The DPLH to revise and keep up to date the Local Planning Manual to ensure it provides local government with the guidance required to prepare and administer its local planning framework and properly reflects the expectations of DPLH and WAPC.	In-Part	<p>We note that this Manual is a guideline for implementing a planning system once the structure of that system is in place / reformed. Therefore the focus of these reforms should be directed to ensuring that the structure of the planning system is adequate prior to focusing efforts on the Manual.</p> <p>WALGA supports the regular revision of the Local Planning Manual, which should already be occurring (i.e. the Manual has not been reviewed in seven years). However, WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following:</p>

			<ul style="list-style-type: none"> <li>- All matters raised in this document relating to the Local Planning Manual.</li> <li>- Advice on implementation issues with the review of the Manual i.e., does it mean that if a Local Government is following the guidance, and then the WAPC changes it, the Local Government may have to start again, or add additional items? The manual is a guide, not a prescriptive set of requirements.</li> </ul>
2.8	Location of Local Development Standards		
2.8.1	Provide in the LPS Regulations that there be a location within the model provisions for mandatory development requirements for key sites and matters.	Yes	WALGA understands that this recommendation is to ensure that some local development controls can be specified within the Scheme, e.g. height, plot ratio, building setbacks, rather than the current practice that has seen many of these controls move into Local Planning Policies. Based on this understanding, WALGA supports this recommendation.
2.9	On-line Local Planning Schemes		
2.9.1	Develop an interactive Planning Portal for keeping Local Planning Schemes online and accessing them in a legible and user-friendly format.	In-Part	<p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following:</p> <ul style="list-style-type: none"> <li>- Clarification that the State will be responsible for the portal's construction and maintenance costs i.e. that Local Governments will not be responsible.</li> <li>- Clarification that Local Governments will be involved in the design of the portal, to ensure its usability for local practitioners, decision makers and residents.</li> </ul>
3.0	A TRANSPARENT PLANNING SYSTEM		
3.2	Community Engagement		
3.2.1	<p>The DPLH should develop a Community Engagement Charter for all aspects of the planning system that includes principles with regard to:</p> <p>i Planning authorities having a duty to engage with the community in a manner that allows residents to contribute to the making or amending of a strategic plan; and</p> <p>ii In the making or amending of a strategic plan, the community, as soon as possible, be given information as to what is</p>	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- A community engagement charter will extend the basic community engagement requirements of planning authorities already outlined within the <i>Planning and Development Act 2005</i> and by doing so, will improve the way in which communities are involved in strategies planning processes.</li> <li>- That this charter will oblige all planning authorities to act in accordance with the charter, including State Government agencies.</li> </ul> <p>Many Local Governments already conduct extensive community engagement processes which exceed the current basic requirements, in accordance with best practice and IAP2 guidance (e.g. <a href="#">City of Melville neighbourhood planning project</a>). There can be inconsistency across jurisdictions in how engagement processes are conducted. A community engagement charter may help to improve consistency. However this inconsistency may be related to constrained financial and staff resources in many jurisdictions. The White</p>



	proposed and any documents that the planning authority intends to examine.		<p>Paper needs to ensure that the Community Engagement Charter is mindful of this diversity in resource availability across jurisdictions.</p> <p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- Part (ii) of this recommendation is unclear – more detail should be provided in the White Paper as to what this entails.</li> <li>- Confirmation that the Community Engagement Charter will also bind state agencies.</li> <li>- Acknowledgement that, while being well intentioned, many local governments do not have access to resources which allow for extensive community engagement processes. The White Paper may include a scale outlining engagement recommendations dependent upon the variations in Local Government sizes and available resources. Also, we are advised that local governments in Queensland have been provided by the State Government with free IAP2 training. The White Paper might consider a similar program.</li> <li>- Recommendations for seeking engagement outcomes which are representative of the entire community and provide tangible / useful outputs, such as neighbourhood character studies. Technological advancements should more readily allow for approaches which achieve this. Such outcomes are more likely to provide a rigorous basis for decision making and provide clear guidance to development proponents.</li> <li>- The Local Government Act review is also looking at LG community engagement and it will be important for the State to consider and avoid recommending different approaches to community engagement.</li> </ul>
3.2.2	Align engagement processes in the planning regulations to the Community Engagement Charter.	No, Unclear	<p>Until the Community Engagement Charter is prepared it is difficult to support the inclusion of the proposed engagement processes into the planning regulations.</p> <p>WALGA requires the following information to consider this proposal further:</p> <ul style="list-style-type: none"> <li>- It is not clear whether their inclusion in the Regulations is via deemed or model provisions.</li> <li>- See 3.2.1.</li> </ul>
3.2.3	Revise public notification and engagement requirements for planning proposals in the PD Act and LPS Regulations to update out-dated requirements.	In-Part	<p>Modern technology and more interactive methods of communication allow for new approaches to making the community aware of new proposals and seeking input from the community.</p> <p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- The communication methods and required timeframes that are proposed to replace the existing requirements.</li> </ul>
3.2.4	Make provision within the LPS Regulations that the Local Planning Strategy must be in	Yes	<p>Agree with the principle that the Strategic Community Plan and Local Planning Strategy (LPS) should be harmonised and not in conflict. However, Strategic Community Plans are consulted with LG communities</p>



	accordance with the Community Strategic Plan under the Local Government Act to the extent that it is relevant.		every 4 years, which may result in substantial directional changes at each iteration. Given the length of time and volume of resources required to amend a LPS, caution is recommended, as it may not be possible to readily align these documents after each revision of the Strategic Community Plan.
3.2.5	DPLH to revise the Local Planning Manual to clarify that:  i actions in Local Planning Strategies are limited to those matters that can be carried out within the Local Planning Scheme  ii acknowledge a concurrent community participation process between a Strategic Community Plan and a Local Planning Strategy.	Yes	Suggest the inclusion of the following requirement in the White Paper:  3.2.5 (iii) – In reviewing the Local Planning Manual, the DPLH consults with Local Governments who have recently completed a Local Planning Strategy, both metropolitan and country, to assist in refining the information contained within the Manual, and to help create a scalable version of a Local Planning Strategy .  However, as mentioned previously, one of the first steps before initiating this proposed reform should be the review of the entire Local Planning Manual, as the content list for a Local Planning Strategy is very detailed and onerous for many Local Governments, and the document is already 60 pages long.
3.3	Reasons for Decisions		
3.3.1	The DPLH to publish a Guide as to the Scope of Reasons by Planning Decision Makers, having regard to the Queensland model.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- Decision summaries provided by planning authorities should cover the following matters: assessment benchmarks applied, a description of the matters raised in submissions, and how the decision maker dealt with those matters and the reasons for the decision.</li> <li>- Supporting this recommendation does not seem to create a mandatory requirement on Local Government. This recommendation is suggestive of preparing a guide only, based on the Queensland model (information on the Queensland model is available <a href="#">here</a>)</li> <li>- Recommendation 3.3.2 would elevate this recommendation to a mandatory requirement.</li> </ul> <p>Local Governments already publicly provide reasons for decisions via Council meeting minutes that contain comprehensive officer reports which inform the Council of the rationale for the officer recommendation and on which most decisions are based. Where a Council decision varies from the Officer recommendation, the Council is required under reg.11 of the Local Government (Admin) Regulations 1996, to record in the minutes the reason for variation from the recommendation. Planning decisions made under delegated authority, are perhaps an area where regulation may provide guidance on reason for decision to be included in the advice to the proponent.</p> <p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- Limited information is provided in the Green Paper as to how the information required by this recommendation differs from that already provided by Local Governments. Therefore it is unclear if the Green Paper proposes that a decision summary is prepared for every single application assessed or just those subject to public comment periods?</li> </ul>

3.3.2	Provide in the LPS Regulations that reasons for decisions are to be provided on planning proposals.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- This recommendation, to include a provision in the LPS Regulations which would require that planning authorities provide these statements, and in a particular format, aims to ensure that all planning authorities, including Local Governments, prepare decision summaries in accordance with the Guide recommended in 3.3.1.</li> <li>- This requirement could be considered as being unnecessarily arduous. However, when referring to the Qld model, the Green Paper indicates that summaries should "be of a length that approximately reflects the nature, importance and complexity of the decision, as the time available to prepare it" (p.42). This seems to be an attempt to limit the arduousness of this new requirement, if introduced.</li> </ul> <p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- The LPS Regulations include a provision, which is similar to the Qld model and mentioned in the Green Paper, that summaries should "be of a length that approximately reflects the nature, importance and complexity of the decision, as the time available to prepare it" (p.42).</li> <li>- All planning authorities will be subject to the requirement (i.e. not just Local Governments).</li> </ul>
3.4	Transparency of DLPH and WAPC Statutory Reports		
3.4.1	WAPC practice be modified to publish Statutory Planning Committee and WAPC agenda items, reports and recommendations on region and local schemes and amendments.	In-Part	<p>Local Governments have raised this issue of transparency, or lack thereof, with the WAPC and SPC numerous times. However this Green Paper recommendation only proposes the publication of agenda items, reports and recommendations on region and Local Planning Schemes and amendments.</p> <p>Local governments are required to act in accordance with requirements which improve the transparency of development application and assessment processes. However the State (WAPC and DPLH) is not subject to the same obligations. Clearly there are two sets of rules for different planning authorities which operate within the same jurisdiction / under the same legislative framework. These inconsistencies and lack of transparency potentially undermine the trust of development proponents and the broader community in these decision making processes. Implementing this recommendation promotes consistency across all planning authorities, avoids potential transparency issues, and helps to build trust in decision making.</p> <p>Given that the Green Paper promotes both transparency and places an emphasis on Local Planning Strategies and how the community should be consulted and included in their preparation, it seems fair that the determination of Local Planning Strategies should also be open to observation and understanding.</p> <p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- Confirmation in the White Paper that the scope of this recommendation is expanded to include all planning matters considered by the WAPC, including Local Planning Strategies, POS strategies, and</li> </ul>

			submissions on State Planning Policy reviews, i.e. the consideration of any planning matter that has been publicly advertised should also be publicly available including the schedule of submissions and responses to submissions.
3.5	Reporting by Local and State Government on Planning Matters		
3.5.1	Provide in regulations mandatory reporting by local government on planning matters.	In-Part	<p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- The head of power to ask for local government to report on planning matters has existed since 2009 through the Planning and Development Regulations but has never been progressed.</li> <li>- Many Local Governments have already begun to voluntarily report on planning matters through WALGA's local government performance monitoring project. The performance measures need to align with the existing Local Government Performance Monitoring Project, not the proposed data sets in the Green paper (p.44).</li> <li>- State Government must also be required to report performance in the first phase, not the second phase as recommended in the Green Paper. Requiring that Local Governments prepare mandatory reports and not requiring this of State planning authorities is unacceptable and does not align with the principles set out in the Green Paper of transparency and integrity.</li> <li>- The DPLH's last annual report, available <a href="#">here</a>, provides some existing performance measures but fails to provide any timeliness in the strategic planning process (measures for subdivision are provided). Further, the report only provides the number of documents that have been considered. The measures for State Government reporting must also be included in the White Paper.</li> <li>- Scalability of the reporting measures needs to be considered, as many local government have no planning staff and are already subject to many State Government reporting requirements. Suggestions for this may include: - <ul style="list-style-type: none"> <li>o A threshold for mandatory reporting e.g. number of annual development applications or total value of annual development applications received having to be exceeded before the mandatory reporting requirement set in.</li> <li>o Mandatory reporting should be via an online survey/form for smaller local governments that involves checking boxes and entering stats, which would be more efficient for all concerned and enable easier comparison / analysis.</li> </ul> </li> </ul> <p>Additional consultation with WALGA, and referring to the existing Local Government Performance Monitoring Project will assist in progressing this recommendation further.</p>
3.6	Transparency and Accountability of Development Assessment Panels		

	General comments on the proposed changes to DAPs	N/A	<p>It was recently recognized by researchers in Western Australia that by introducing new institutional bodies into the development assessment process, i.e. JDAPs, “the WA state government has merely created additional layers of bureaucracy and administrative procedures” (Maginn 2014, p.160) and that the purpose of establishing these bodies could have been achieved through other approaches. On numerous occasions WALGA has raised similar concerns, and is therefore encouraged by the potential for the continued revision and improvement to the current DAPs system.</p> <p>WALGA has provided a number recommendations to the State Government for improving DAPs. The most recent set of recommendations is provided in Appendix XX. Some of the recommendations provided by WALGA are covered by the recommendations in the Green Paper, as outlined in the following sections. These recommendations take positive steps to address issues related to fairness, integrity and transparency.</p> <p>However, it is the view of WALGA that the Green Paper recommendations do not adequately address a range of other issues related to DAPs. The Green Paper recommendations propose to address issues of accountability and transparency. However the Green Paper fails to adequately address issues relating to efficiency, effectiveness and value for money and has therefore failed to comprehensively review DAPs as would be expected of an independent planning review. WALGA has been advocating for several years that a full cost benefit analysis of DAPs be undertaken, as the overly administrative processes, types of applications being captured by the \$ bands and additional fees is not assisting in a streamlined planning process. WALGA will continue to advocate that such an analysis be undertaken and this should be included in the proposed White Paper if it is to adequately consider the operation of the entire planning system.</p> <p>It is also concerning that the justification for the maintenance of the WA DAPs system proposed in the Green Paper is primarily based on the 2012 Productivity Commissions review. The WA DAPs were in operation for only 12 months when this review took place. Therefore this review could not have adequately reviewed the operation and effectiveness of WA DAPs and consequently offers inadequate justification for their continuation.</p> <p>Another justification provided in the Green Paper for retaining the current DAPs system is from the 2015 Uniform Legislation and Statutes Review Committee, which relied on supposition and anecdotal evidence from industry, while the 3 year review summary (which reviewed every simple application) provided by WALGA was given limited reference.</p> <p>The Green Paper also refers to the Development Assessment Forum (DAF) best practice model. However the DAF model states the following:</p> <p>“Professional determination for most applications:</p> <p>Most development applications should be assessed and determined by professional staff or private sector experts. For those that are not, either:</p> <ul style="list-style-type: none"> <li>- Option A – Local government may delegate DA determination power while retaining the ability to call-in any application for determination by council.</li> </ul>
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			<p>- Option B – An expert panel determines the application.</p> <p>Ministers may have call-in powers for applications of state or territory significance provided criteria are documented and known in advance.”</p> <p>In regard to delegations, Local Governments advise WALGA that on average 95% of assessments are approved by local government officers, which is a substantial percentage of applications that are being assessed and determined by the existing professional staff, in line with the DAF principles above. In the 5 year review of DAP applications, many of the applications would have normally been dealt with by planning staff, rather than being dragged into the overly-administrative DAPs process.</p> <p>Many of the issues previously raised relate to the efficiency of the DAP process, and in particular, what development applications are being sent to a DAP and why. The Green Paper has missed the opportunity to review and improve this important element of the DAP process, and provides no assessment of the existing development value thresholds for optional and mandatory applications.</p> <p>WALGA’s understanding is that the proposed Local Government accreditation process (4.1.2) may allow for a reconsideration of the current development value thresholds which determine the development applications assessed by DAPs. WALGA supports the principle of this accreditation process, subject to provision of further detail as to what this process actually entails. The White Paper should provide further detail regarding this accreditation process and clarify how these accreditations are likely to affect / improve the development value threshold criteria.</p> <p>WALGA also requests that the reform team consider the recommendations made previously, which seem to have been missed in this Green Paper, in preparation of the White Paper. These are outlined in Appendix X.</p> <p>Reference: Maginn and Foley (2014) From a centralized to a ‘diffused centralised’ planning system: planning reforms in Western Australia, <i>Australian Planner</i>, 51:2, 151-162.</p>
3.6.1	Provide for DAP meetings to be held at regular times and outside of business hours.	Yes	<p>WALGA’s position (7 December 2016, State Council Full Minutes, from p.90):</p> <p>“14. Consistent, set DAP meeting dates to which applications are assigned. Applications and meeting dates published on DoP website. (51% Support, 26% Support and should be a high priority). Respondents noted that while this might not work in all DAP areas (for example regional areas), a set schedule would provide transparency and consistency to the DAP processes. A set schedule would also allow holiday periods (Christmas, Easter) to be taken into account when scheduling meetings.”</p>
3.6.2	Provide for the recording of each meeting of a DAP and made available on the DAP website of DPLH.	In-Part	<p>WALGA’s position (7 December 2016, State Council Full Minutes, from p.90):</p> <p>“3. DoP to provide a secretariat with responsibility for minute taking at DAP meetings. (48% Support, 44% Support and should be a high priority). Respondents supported this suggested amendment and comments indicate their belief that this change would ensure consistent minute taking, as Local Government personnel are often only familiar with their Council’s minute format, which is different to the DAP format. This leads to delays and inconsistency.”</p>



			<p>"6. The DoP/WAPC to manage community questions and queries about DAP process and meeting schedules. (68% Support, 28% Support and should be a high priority). Commenters expressed the view that as Local Governments do not control the DAP process, set meeting dates or act as the decision making body, it is appropriate that the DoP/WAPC manage community questions and queries."</p> <p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- Clarification as to whether the recordings are to be audio, video or writing (meeting minutes) recordings? If by way of taking minutes, that minutes will be taken by a DPLH representative and not imposed on Local Governments.</li> <li>- Include that the management of community questions and queries about DAP process and meeting schedules should be managed by the DPLH / WAPC.</li> </ul>
3.6.3	<p>3.6.3 Provide clarification in DAP Practice Notes:</p> <p>i. If new information is submitted to the DAP after an RAR, the DAP should consider whether a decision should be deferred pending further RAR advice</p> <p>ii. As to when it may be appropriate to defer a decision, such as where issues are raised which require further detailed technical consideration by responsible authorities.</p>	In-Part	<p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- Include a recommendation that DAP Practice Notes clarify rules governing conflict of interests. These rules should be the same as those for Local Government. WALGA's position (7 December 2016, State Council Full Minutes, from p.90): "7. DAP rules governing conflict of interests to be same as those for Local Government. (62% Support, 30% Support and should be a high priority). Respondents noted that as the DAP is taking the place of the Local Government as the decision maker, members should be held to the same standards as Local Government. This will provide better consistency and transparency to the DAP process. (Note, the Central JDAP panel members were required to declare conflicts of interest, so this rule may have already changed, in which case, we could remove this Recommendation)."</li> <li>- Include a recommendation that DAP Practice Notes provide clear guidance as to the role of Councils in the DAP process. WALGA's position (7 December 2016, State Council Full Minutes, from p.90): "9. Clearer guidance on 'councils' role in the DAP process. (51% Support, 31% Support and should be a high priority). Respondents noted that it is unclear if a RAR must be referred to council. Some Local Governments have sought legal advice on this matter, but that advice has not been consistent. The State needs to provide clear guidance to ensure the processes is the same across all Local Governments."</li> <li>- Include a recommendation that Local Government representatives be allowed to attend all meetings relating to a DAP application, including SAT mediation. WALGA's position (7 December 2016, State Council Full Minutes, from p.90): "10. DAP meetings cannot be closed to local government representatives. (56% Support, 28% Support and should be a high priority). Respondent's comments noted that while the DAP makes decisions on the application before it, they are doing so in place of Local Government, and it is Local Government who has to enforce the DAP's decision. As such, Local</li> </ul>



			Government representatives must be allowed to attend all meetings relating to a DAP application, including SAT mediation."
3.6.4	Amend the DAP Practice Notes to require reasons for decisions to be given in all decisions made by a DAP, including where the DAP adopts the responsible authority's recommendation contained within the RAR.	Yes	WALGA's position (7 December 2016, State Council Full Minutes, from p.90): "1. DAPs to provide detailed reasons for decisions which differ to the RAR. (53% Support, 44% Support and should be a high priority). This proposal received overwhelming support. Many of the comments noted that this change is needed in order for DAPs to provide transparency and accountability in their decision making processes. The inclusion of detailed reason for decisions which differ from the RAR will also assist Local Government as it will provide greater clarity for officers that will assist them in preparing future RARs."
3.6.5	Provide for a requirement that applications amended through a SAT process are readvertised unless the amended plans comply with all development standards.	Yes	This recommendation considers the primary issue of transparency and provides the opportunity for the community to comment on a revised proposal. The Green Paper suggests the condition that "unless the amended plans comply with all development standards". The White Paper needs to clarify the intent of this condition and who will be making the determination that the application is in compliance with the development standards.
3.6.6	Provide that where a DAP has been invited to reconsider its decision following a SAT mediation, new specialist members be drawn from the available pool of members.	No	This recommendation does not align with WALGA's position (7 December 2016, State Council Full Minutes, from p.90): "26. Ensuring consistent DAP Panel members through the lifetime of an application (DA, deferred, Form 2 & SAT appeals)." WALGA's understanding is that this recommendation is an attempt to improve the integrity of the DAP process. However the introduction of new panel members has the potential to detrimentally affect the efficiency of the process, due to the substantial resources required to ensure new panel members have adequate knowledge of the application in question. The potential gains in integrity are unlikely to outweigh the losses in efficiency.
3.6.7	The SAT should consider preparing a framework for allowing parties with a sufficient interest in a matter to make a submission or be heard during SAT mediation of DAP matters.	In-Part	<p>WALGA's current position regarding Third Party Appeal Rights is to: "Support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels."</p> <p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- This recommendation would limit third party involvement to making a submission or be heard during SAT mediation of DAP matters, to instances where the development applicant has appealed a DAP decision and only at the discretion of the SAT.</li> <li>- The logic of limiting the involvement of third parties to these instances remains unclear. For example, where a development proponent does not appeal a DAP decision, there is currently no opportunity for a third party's case against a DAP decision to be heard by the SAT.</li> <li>- The SAT would decide who the parties are that have a "sufficient interest in a matter". This would limit the ability of interested third parties to make an appeal of a DAP decision, to those decided by the SAT.</li> <li>- Fundamental issues regarding the absence of third party appeal rights in WA have not been addressed, particularly in regard to instances where a DAP decision does not align with the recommendations of another planning authority, such as a Local Government.</li> </ul>

			<ul style="list-style-type: none"> <li>- The 10th Principle of Best Practice from DAF, which is for the establishment of a genuine Third Party Appeals process, has been largely overlooked in this reform.</li> </ul> <p>Consequently, WALGA is unable to provide its full support of this recommendation.</p> <p>However, a framework which provides clarity on the method used by SAT to determine who the parties are that have a “sufficient interest in a matter” and when these decisions are made, is supported. This framework should include a set of clear and publicly available criteria, which should be outlined in the White Paper. These criteria should:</p> <ul style="list-style-type: none"> <li>- “Ensure that appeals are only made on valid planning grounds and are not made for commercial or vexatious reasons.</li> <li>- Limit Third Party Appeals Rights to those parties which previously made a submission on that development application during the advertising period.</li> <li>- Require a short window in which to appeal (for example 14 days).”</li> </ul> <p><i>(From WALGA’s Outcomes of Consultation: Third Party Appeal Rights in Planning p.4).</i></p>
3.6.8	Provide for expert DAP members to be drawn from a pool of members across the State on the basis of the type and complexity of the application being heard.	Yes	This recommendation would help to provide specific specialist advice depending on the type of application proposed, in turn providing the technical assistance that was originally promoted as part of the introduction of DAPS in 2010.
3.6.9	Provide for an expanded and flexible meeting process where the DAP Presiding member is of a view in relation to an application for development that wider community and local government viewpoints need to be examined.	No	<p>The core principles of DAPs being established was for transparent, consistent and efficient decision making. This recommendation is inconsistent with these core principles.</p> <p>For example, WALGA undertook a 5 year review of the DAP process and found that on average each meeting only dealt with one or two applications, some of which were FORM 2 minor variations. This is not an efficient system. Efficiency will be further compromised if the Presiding Member is allowed the discretion to determine if: site inspections, additional information or advice is required; submitters should be allowed longer times for deputations; and further meetings are required to consider an item. These discretions may lead to significant variations in the way DAPs are governed across DAP jurisdictions, directly conflicting with the purpose of DAPs – to improve consistency in decision making.</p>
3.6.10	Provide in the DAP regulations that the WAPC retains its decision making abilities with respect to development applications under region schemes.	No, Unclear	<p>WALGA’s position (7 December 2016, State Council Full Minutes, from p.90):</p> <p>15. The dual approval process being streamlined &amp; simplified (e.g. for applications concerning State infrastructure). (58% Support, 19% Support and should be a high priority). Respondents noted that the current system for dual approvals could be more streamlined, which would eliminate red tape for applicants.</p> <p>One of the justifications for the introduction of DAPs was to “remove the duplication between local planning and regional planning approvals that often involve separate decisions by both a local government and the</p>

			<p>WAPC. This level of duplication is costly and time consuming for Developers, the State Government and local authorities” (Minister Day’s media release, 11 Sept 2009).</p> <p>The rationale provided in the Green Paper to return to the pre-2011 (pre-DAP) process is not clear. For example, WALGA is unsure if this change is proposed because DAP panel members are questioning the RAR reports that are being submitted by DPLH officers, or because the WAPC may not want the DAP to be the arbitrator when a Local Government and DPLH officers do not agree with a proposed application. Due to ambiguity this recommendation is not supported.</p>
3.6.11	<p>Provide for a Presiding Member to be appointed also as the Chief Presiding Member to:</p> <p>i Oversee the quality and consistency of DAP procedures and decisions (such as consistency of the use and content of conditions; the quality of RAR reports) and recommend changes to DAP procedures and Standing Orders to DPLH</p> <p>ii Assist in identifying panel members appropriate to sit in accordance with the basis of the type and complexity of the application being heard</p> <p>iii Identify training needs for DAP members for the approval of the Director General DPLH.</p>	In-Part	<p>3.6.11 (i) - Generally, this recommendation aligns with WALGA’s current position (7 December 2016, State Council Full Minutes, from p.90): “13. DoP to provide a governance representative at DAP meetings to answer relevant questions &amp; ensure compliance with the DAP members Code of Conduct and DAP meeting procedures. (43% Support, 32% Support and should be a high priority). Respondents noted that having a governance representative would help clarify relevant matters of governance and provide guidance where required. Governance officers can ensure that standing orders are followed and due process adhered to. Having the DoP provide a governance officer will assist with consistency and transparency.”</p> <p>However, WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- Clarification regarding what “appropriate remuneration” means or whether additional fees will be required to support this role. As a full cost benefit analysis of the DAP system has not yet been undertaken, it is difficult to support appointing another layer of administrative oversight to an already expensive system. The fees paid to sitting members is transparent. However, the income received from DAP applications (and possible supplementary funds from the Department of Finance) is not transparent and can only be estimated, as the current annual reports do not identify the full cost of running the DAPs system in WA.</li> </ul> <p>3.6.11 (ii) – WALGA’s position (7 December 2016, State Council Full Minutes, from p.90): “5. DAP Panel Member criteria amended with stronger emphasis on specialists having planning experience. (46% Support, 42% Support and should be a high priority). While some respondents noted that a range of expertise can be beneficial, many comments expressed a concern that there was often a lack of sufficient planning knowledge and experience on DAPs. As the purpose of the DAP system is to make planning decisions, it is appropriate that there be a minimum standard of planning experience.”</p> <p>We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- Conditions of appointment to a DAP include that applicants must have substantial planning knowledge and experience, and provide advice on what constitutes substantial experience.</li> </ul> <p>3.6.11 (iii) – WALGA’s position (7 December 2016, State Council Full Minutes, from p.90): “4. Training / briefings sessions for DAP members about Local Planning Scheme provisions. (47% Support, 42% Support and should be a high priority). Many respondents indicated that DAP members needed to have a stronger</p>

			<p>understanding of the Local Planning Scheme provisions for the LG areas they administer, and that training or briefing sessions would be very beneficial.” (WALGA State Council Meeting December 2016, Page 94)</p> <p>We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- Conditions of appointment to a DAP include that applicants must be able to demonstrate a proficiency in Local Planning Schemes, particularly in the areas they administer.</li> </ul>
NEW	Form 2 applications shall be delegated to Local Government where the proposed amendments are supported by the LG.		<p>Local Governments have indicated (in 2016) strong support for the delegation of Form 2 applications from DAPs to Local Government, where the proposed amendments are supported by the LG.</p> <p>This recommendation accords with the general principle of improving the efficiency of development application processes for both proponents and planning authorities. This recommendation links with similar principals of delegation outlined in Recommendation 4.1.3, to increase delegations to planning authorities where those authorities have the required capabilities.</p> <p>WALGA’s position (7 December 2016, State Council Full Minutes, from p.90): “2. Form 2 applications be delegated to Local Government where the proposed amendments are supported by the LG. (54% Support, 41% Support and should be a high priority). Respondents were nearly unanimous in their support for this suggested amendment, noting in their comments that this would save both time and resources for all parties.”</p>
NEW	Other recommendations supported by Local Governments.		<p>WALGA’s position (7 December 2016, State Council Full Minutes, from p.90):</p> <p>“8. The DoP to share legal advice with Local Government and Local Government having access to advice from State Solicitors Office. (58% Support, 30% Support and should be a high priority). Respondents noted that this would improve transparency and consistency, and would assist Local Government in advising DAP members.”</p> <p>“11. DAP Application Fees (including Form 2 apps) being revised to operate on a full cost recovery basis, taking into consideration the costs of assessing an application, hosting meetings and managing public consultation, attending SAT etc. (46% Support, 35% Support and should be a high priority). Respondents noted that Form 2 applications often require a full assessment, and as such the same amount of work as a Form 1. The current fee structure does not account for the amount of work involved. The Minister has announced that there will be changes to the DAP fee structure, however no additional information has been provided.”</p> <p>“12. Permitting Local Governments to ‘stop the clock’ at any time. (53% Support, 30% Support and should be a high priority). Respondents were very supportive of this amendment, but noted that there would need to be clear guidelines around the use of ‘stop the clock’ by Local Governments to ensure it is used only in appropriate situations. The Minister has announce that the DAP presiding members will be able to intervene in the ‘stop-the-clock’ process if parties disagree about the level of information that has been provided for an application.”</p>
4.0	AN EFFICIENT PLANNING SYSTEM		

4.1	Arrangement of the WA Planning System		
4.1.1	Provide that the PD Act be amended to delete the WAPC function s14.(a)(ii) of advising the Minister for Planning on the administration, revision and reform of legislation.	No - Unclear	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- There is a desire to increase capacity for the WAPC to undertake strategic planning; and</li> <li>- Rationalise and make clearer the respective roles of the WAPC and DPLH.</li> </ul> <p>The justification provided for this recommendation in the Green paper is ambiguous, making it sounds like this is purely an administrative issue which should be undertaken by DPLH. The Associations queries if it would just be simpler to delegate this function to DPLH, as many of the other responsibilities under this section of the Act have already been delegated to DPLH. As the rational is not clear as to how deleting this function will improve the planning system, it is not supported.</p> <p>Should this recommendation be ultimately supported, the Association suggests that in-line with the recommendations of this Green Paper – particularly around accountability and transparency – the manner and form in which DPLH advises the Minister should be open to public scrutiny. There are clear differences in the independence of the Department when compared to the WAPC, and therefore the advice should be open to greater level of scrutiny to encourage impartial advice to the Minister.</p> <p>Based on this understanding, our position is to not support this recommendation at this time.</p>
4.1.2	Provide for a local government accreditation process.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- The proposed Local Government accreditation process will allow for a reconsideration of delegated planning responsibilities, which may include: small lot subdivisions; structure plans; and the possibly some of the current 'optional' development applications assessed by DAPs.</li> <li>- The key elements of this accreditation process will include: having an up to date Local Planning Scheme and Local Planning Strategy; appropriately qualified planning officers and appropriate delegations to those officers.</li> <li>- Further, as part of the reform teams consultation, the Association understands that a preference exists within the reform team for some form of performance monitoring system and the provision of reasons for decisions in a particular format, would also be included in an accreditation system. It is also unclear whether the fees submitted to WAPC would be automatically included as part of the Delegation.</li> </ul> <p>The Association's support is subject to full and transparent consultation with the Local Government sector on further detail as to what this accreditation entails, the process for accreditation to occur, and in particular</p>



			<p>what WAPC delegations could be provided to the sector. These matter would preferably be clearly outlined in the White Paper.</p> <p>With the establishment of a robust accreditation process and eventual growing comfort in the ability of Local Government to undertake these functions; the Association sees potential for future expansions of delegations to Local Government. The desire for the DPLH to become more strategic focuses, a headline of this Green Paper, offers an opportunity for Local Government to take a more leading role in a wider range of planning instruments such as: basic scheme amendments; structure plans; and larger subdivisions.</p> <p>Based on this understanding, our position is to support this recommendation in part. The qualification for this support is articulated in the commentary below.</p>
4.1.3	Increase delegations from WAPC to DPLH and local government, for the purpose of the WAPC focussing on the State policy framework and regional strategic planning.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- Accredited Local Governments should receive delegation from the WAPC to determine small infill subdivision within the metropolitan area and regional centres, and subdivision in accordance with an approved local structure plan.</li> <li>- The "Optional DAP applications" category specified within the DAP Regulations for accredited local governments could be removed, handing back determination of these applications to the local government.</li> </ul> <p>Based on this understanding, the recommendation is supported, subject to discussions with the local government sector on further detail as to what this accreditation entails (as outlined in 4.1.2).</p> <p>Consideration should also be given to extending these delegations to accredited local governments to include:</p> <ul style="list-style-type: none"> <li>- Structure Plans. Local Governments have indicated that there is scope for substantial improvement in planning processing times if structure plan responsibilities are returned to local government;</li> <li>- Scheme Amendments, which are in accordance with an approved Local Planning Strategy. Local Governments have indicated that the WAPC typically add an extra 6 months (minimum) onto a scheme amendment timeline. Therefore it would be of assistance to proponents and state and local government alike if the table on page 53 listed accredited local governments as the approval authority for scheme amendments that are in accordance with an approved Local Planning Strategy, and DPLH as having approval authority where the local government is not accredited.</li> </ul> <p>These delegations would not only improve the performance of the planning system but also tie in with the Green Paper's direction to give greater emphasis to the content, relevance, timeliness and consultation process associated with Local Planning Strategies as a leading planning document. Increasing delegations to local governments would help to avoid duplication and align with leading development assessment practices advocated for by the Development Assessment Australia, 2005: Principle number "5, a single point of assessment".</p>



			Reference: Development Assessment Forum (2005) <i>A Leading Practice Model for Development Assessment in Australia</i> , <a href="https://www.planning.org.au/documents/item/6876">https://www.planning.org.au/documents/item/6876</a> , p.13.
4.1.4	<p>Provide for the PD Act to be amended to:</p> <p>i Revise the membership of the WAPC to 5-7 members to have experience, skills or knowledge of any one or more of the following fields—</p> <p>planning, including strategic land use planning in metropolitan or regional areas</p> <p>infrastructure planning, delivery, policy and strategy</p> <p>public administration and public policy</p> <p>property development</p> <p>housing supply</p> <p>corporate or public sector governance</p> <p>economics, finance or financial management</p> <p>management of business or commercial ventures</p> <p>local government.</p> <p>ii Remove committees of the WAPC from Schedule 2, in favour of an ability for the WAPC to establish committees to advise the Commission on any matter, recognising the Statutory Planning Committee and Executive, Finance and Property Committee carry out core functions of the WAPC and will be required immediately under this new system. A committee would consist of at least one member of the Commission who is to be the chairperson of the committee.</p>	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- While the role and purpose of the WAPC will not change, there exist a need to reform its membership to ensure effective and efficient decisions are taken;</li> <li>- The membership of the WAPC of public sector CEOs has become problematic as the purpose of their membership being as an independent advisor to the Minister for Planning has largely been eroded;</li> <li>- The intention is for Local Government representation to be retained on the WAPC; and</li> <li>- Significant changes to the way Committees of the WAPC are formed is proposed.</li> </ul> <p>This recommendation provides a similar structure to a Management Board, however there are 9 suggested field of expertise and only 5-7 positions, therefore, therefore there may not be appropriate representation given to Local Government if the number of members is reduced under the number of 'experts' being required. This may need to be reviewed before full supported is provided.</p> <p>Based on this understanding, our position is to support this recommendation in part. The qualification for this support is articulated in the commentary below.</p> <p>As it stands the current provisions under Part 2, Division 1, Section 10, Clause 10(1) of the PD Act provide a more expanded skillset (environmental conservation, community services, heritage and indigenous interests) for membership of the WAPC. The membership of the WAPC, as proposed by this recommendation, should not be limited to those in fields only related directly to development, and should include the existing provisions to ensure a holistic approach to planning is achieved.</p> <p>White Paper, to clearly identify what the committees had been tasked with, and whether their abolition will result in a possible policy gap for the WAPC.</p> <p>The Association supports the removal of committees from Schedule 2; however, the ability to establish committees, under Part 2, Division 1, Section 10, Clause 14(K) of the PD Act, should be at the discretion of the Minister, on the advice of the WAPC. The WAPC would provide justification as to the role, objectives and membership of any Committee and then make a recommendation to the Minister for approval.</p> <p>Further, any proposal to establish a Committee should be open to a period of public comment in line with the principles of transparency and accountability weaved through this Green Paper.</p> <p>The Association supports the retention of two (2) representatives from Local Government, being made up of one (1) from within and one (1) from outside the metropolitan region.</p> <p>The Association supports the proposal to alter the membership of the WAPC by removing eight (8) public sector chief executives. The inclusion of such individuals reduces the ability of the WAPC to act in an independent manner to the Minister for Planning.</p>

			The change to the committee structures is supported as District and Regional committee have not operated for many years.
4.1.5	The role and purpose of a Coastal Planning Committee be reviewed, and consideration be given to the most appropriate host organisation and regulatory framework for the Committee.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- The Coastal Planning Coordination Council (CPCC) does not currently meet as is required by the <i>Planning and Development Act 2005</i>. However the committee's chairperson maintains their position as a commissioner on the WAPC.</li> <li>- The reform team recognises that this committee potentially has an important role and may need to be retained. However the function, hosting and regulatory framework for this committee should be reviewed.</li> <li>- Based on this understanding, our position is to support this recommendation, subject to the conditions outlined below.</li> </ul> <p>WALGA concurs that this committee has an important role within Western Australia's planning system. Coastal hazards such as storm erosion, shoreline recession and temporary coastal flooding are a significant issue for Western Australia, as noted in the <i>WA Coastal Zone Strategy</i> (2018) and <i>State Coastal Planning Policy</i> (2013). These coastal hazards will make the task of assessing development proposed in hazard areas and identifying appropriate management and planning responses, a challenging task which may be beyond the skill-set of many local governments.</p> <p>Currently, local governments can seek advice from various government departments and independent consultants to assist with these decisions. However there is potential for this advice to be inconsistent and conflicting. Most Australian states have specialist bodies who can provide multi-disciplinary advice to local governments in these situations (e.g. NSW Coastal Council, SA Coastal Protection Board, and Victorian Catchment Management Authorities).</p> <p>The former Minister stated that the function of the CPCC has been replaced by the Coastal Management Advisory Group (CMAG) (see Parliamentary Debates, Legislative Council, 15 September 2016). WALGA disagrees that the CMAG adequately replaces the CPCC. First, Local Governments cannot seek advice from the CMAG. Second, the CMAG is a body of government officers who do not necessarily have the required specialist technical expertise. For example, the equivalent bodies in other states consist of highly experienced technical experts from a variety of different fields.</p> <p>Local Governments have indicated that a multi-disciplinary referral body is likely to help improve the quality of decision making, and consistency across jurisdictions, in what will become an increasingly complex and contested planning matter given current sea level rise projections. For example, many Australian states (e.g. New South Wales, Queensland, Victoria, South Australia) and international states (UK, California, North Carolina, Texas, Hawaii, Oregon) have enacted coastal planning and management specific legislation and a governing commission to help govern coastal lands. It is likely that similar arrangements will be needed at some point in the near future in Western Australia.</p>

			<p>WALGA is unable to provide its full support of this recommendation until further information is provided. We suggest that the White Paper includes the following information:</p> <ul style="list-style-type: none"> <li>- The White Paper acknowledges that the absence of a multi-disciplinary coastal planning and management referral body is a significant gap in Western Australia, compared with other states, and that Local Governments recognise the importance of a body that can provide high level technical advice regarding development proposed in coastal hazard areas, where requested.</li> <li>- The White Paper includes a terms of reference to guide the review of this committee, including a review of the committee's functions and memberships, in consultation with Local Governments.</li> </ul>
4.1.6	Revise the Service Delivery Agreement between the WAPC and DPLH to accord with the revised roles of the WAPC and DPLH.	Yes	The Association has no further comment on this proposal.
4.1.7	Provide for new positions to be created to enable DPLH to recruit senior and experienced town planners to undertake strategic planning and policy development for the WAPC.	Yes	The Association has no further comment on this proposal.
4.1.8	The DPLH and WAPC establish a protocol for the engagement of non-public sector expertise in the scoping and development of policies.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- The DPLH and WAPC will establish a process for wider engagement with non-government sectors at the early stages of policy development.</li> </ul> <p>Based on this understanding, our position is to support this recommendation in part. This support should be read in conjunction with the commentary below.</p> <p>More detail is required before the Association is in a position to fully support this recommendation.</p> <p>The WAPC may also wish to consider developing a dedicated fund through which academic research, on topics directly related to the State Government's strategic direction, can be funded through.</p>
4.2	Process Efficiency for Planning Proposals		<i>Not a lot to offer on this section with analysis / investigation.</i>
4.2.1	A Planning Reform Team be retained by DPLH to implement proposals arising from the planning review and ongoing reforms to the Western Australian planning system.	Yes	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- The DPLH will retain a Planning Reform team within its internal structure with the aim to implement proposals arising from this and future planning reviews.</li> </ul> <p>Based on this understanding, our position is to support this recommendation. This support should be read in conjunction with the commentary below.</p> <p>A Reform team to oversee the implementation of the reforms is paramount, to ensure consistency and prioritisation of the reforms occurs, and as such this recommendation is supported by the Association.</p>

			<p>Although not mentioned in detail in the Green Paper, it would appear that previous planning reform proposals lost momentum after their initial launch. Arguably this has occurred due to the various reforms being actioned by different branches of DPLH. This has led to 'reform creep' where the original objectives or proposal seemed reasonable and were supported by many stakeholders, however, as the reform was being implemented, the goal posts shifted.</p> <p>The Association highlights the establishment of DAPs as a pertinent example. The original proposal for DAPs was similar to the NSW system (at the time), only state or strategic proposals would be considered by a DAP, but by the time the regulations were prepared, the original intent had been lost and the removal of the local government sector from the decision making process for many local projects occurred, and even subsequent reforms to DAPS have only refined the system, not reviewed the original principles of this reform measure. This example highlights the need to ensure that the reforms are undertaken in a logical and fully consultative manner will ensure the best uptake of the proposed reforms.</p> <p>Lastly, the Association sees merit in a change of language on reform; it might be the appropriate time to stop talking 'reform' as it implies the whole system needs an overhaul. Reports from around Australia have indicated that the fundamentals of the WA Planning system are sound, the system, arguably, is just in need of a few 'improvements' and 'realignments'.</p>
4.2.2	A framework for referral of planning applications, to be incorporated in regulations as appropriate.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- The DPLH will develop clear guidance, through a framework, on how, when and why referrals to State Agencies and utility providers should be undertaken.</li> </ul> <p>Based on this understanding, our position is to support this recommendation. This support should be read in conjunction with the commentary below.</p> <p>The Association strongly supports the intent of this recommendation.</p> <p>Delays in development assessment due to late or absent referral responses is a constant complaint from the Local Government sector. Unfortunately the Local Government Sector generally shoulders the blame for these kinds of delays, when a significant amount of time that is taken up is waiting for the referral agency to provide a response.</p> <p>For this recommendation to be of greatest utility it will be important to specify time frames and expectations in referral agencies as is the case in the Queensland planning system. Consideration should also be given to requiring a referral fee direct to the agencies in certain circumstances as this would likely assist in the appropriate resourcing of the agency to manage the referrals. This already occurs in South Australia.</p> <p>Lastly it should be noted that in some situations that decisions under the Planning and Development Act do not bind other state agencies, and even with the existence of a more refined and robust referral process, the determination of the planning authority can still be hampered by such actions.</p> <p>Therefore the exact detail of this recommendation should be expanded, as the wording is perhaps too vague and the justification too short to ensure that any new referral system is all encompassing. Lastly, the wording</p>

			<p>'as appropriate' requires clarification, it is unclear if this means only some timelines will be included, or only to certain agencies?</p> <p>The following information should be considered for inclusion in this recommendation as part of the White Paper:</p> <ul style="list-style-type: none"> <li>- Referral requirements for planning applications should be included in the regulations. Clear guidance on when to refer, the length of the referral period, and the purpose of the referral should be given;</li> <li>- Clear guidance in the proposed framework on what a referral agency or individual can expect; and</li> <li>- Referral timeframes should be generally consistent across all state government departments, and should be reduced to 21 days.</li> </ul>
4.2.3	As an interim arrangement, the DPLH Independent Planning Reviewer be available to assist on issues regarding referral for WAPC matters.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- This recommendation would create an interim body called the DPLH Independent Planning Review; and</li> <li>- This body would act as an intermediary where a referral agency has failed to come to a reasonable position.</li> </ul> <p>Based on this understanding, our position is to support this recommendation in part. The qualification for this support is articulated in the commentary below.</p> <p>The Association supports the principle of developing an interim body, prior to any substantive changes to the regulation occurring, to mediate disputes between an applicant and a referral body.</p> <p>However, due to the lack of detail on this proposal, and an understanding how this Reviewer would compel other State Agencies to 'come to the table', the Association is unable to offer its full support for this recommendation at this time.</p>
4.2.4	Provide in regulation that an applicant may seek pre-lodgement advice for development applications.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- A formalised process for pre-lodgement advice will be incorporated into the LPS Regulations; and</li> <li>- Local Government will be able to charge a commensurate fee for this service.</li> </ul> <p>Based on this understanding, our position is to support this recommendation in part. The qualification for this support is articulated in the commentary below.</p> <p>This proposal is generally welcomed by the Local Government sector. It is reflective of the fact that for many Local Governments this is a process that already occurs before an application is lodged. However at present time pre-lodgement advice is not a matter that the Local Government can charge a fee for service, therefore, this portion of the recommendation is welcomed.</p>



			<p>As mentioned at the beginning of this submission the fees and charges must be reviewed as a first priority due to the massive loss of income that local government has incurred since 2013, while at the same time many other State Government agencies fees and charge have risen significantly.</p> <p>For those Local Governments who have small planning teams, or no planning staff only a consultant to assist in planning matters, this recommendation may be an unrealistic expectation.</p> <p>The Association would recommend that consideration be given to Local Government capacity when considering the wording of any proposed regulation, particularly as to whether this is a 'mandatory' requirements or one in which a request from an applicant for pre-lodgement advice can 'not be refused' by the Local Government.</p> <p>There is also the potential to make exemptions for "low growth and small local governments", using the same criteria as will be required to implement Recommendation 1.3.1.]</p> <ul style="list-style-type: none"> <li>- Does this also include Design Review processes?</li> <li>- Any different pre-lodgement process as part of the DAP process?</li> <li>- Does this also include a possible pre-lodgement process for DPLH staff considering development applications? Would Local Government be then asked to pay for advice?</li> </ul> <p>Consideration should also be given for Local Government to be able to determine fees / charges under s.6.16 for provision of pre-lodgement advice.</p>
4.2.5	Development Assessment Guidance be published by DPLH in consultation with local government and industry bodies.	No, Unclear	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- It contemplates the development of a 'guide' developed by the DPLH with an aim to standardise the procedures a Local Government would follow on the lodgement of an application for development; and</li> <li>- This would be based on the Queensland's 'Development Assessment Rules' document</li> </ul> <p>Based on this understanding, our position is to not support this recommendation.</p> <p>The Green paper has not clearly articulated the purpose for such a document and as such it is unclear how this 'guidance' would differ in substance from the documents and flow charts that the WAPC/DPLH already published. The Queensland Development Assessment Rules are a document created under Part 4 s.68 of Planning Act 2016 (QLD), these rules provide the basics of the process that should occur for development approval. The Western Australia planning system provides similar uniformity through Part 7 Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015. It is hard to understand, on the evidence provided, how the publication of a standalone Development Assessment Guidance will improve the legibility of the planning system.</p>
4.2.6	Provide in the LPS Regulations that a local government must advise an applicant within 10	No, Unclear	<p>WALGA's understanding of this recommendation is that:</p>



	<p>business days of receipt of a development application whether additional information is required.</p>	<ul style="list-style-type: none"> <li>- The LPS Regulations be modified to mandate a maximum of 10 days in which a Local Government can request additional information from a proponent.</li> </ul> <p>Based on this understanding, our position is to not support this recommendation.</p> <p>The proposed ten (10) day request for further information is unrealistic and generally inconsistent with the manner in which Local Governments determine what additional information is required from a proponent post lodgement. Placing an arbitrary deadline on Local Governments will not aid in the making of effective and accurate decisions, nor give the community a level of comfort in the transparency of the planning system.</p> <p>Further to this, the Green paper has not substantiated the case for this recommendation; only 'one example' is provided and this does not form a strong enough base of evidence to implement such a major change (Page 57 of the Paper). In reality the vast majority of Development Applications are assessed and a decision made within the statutory timeframes. WALGA's Local Government Performance Monitoring project indicates that statutory timeframes were met for 96% of applications assessed by the respective Local Governments.</p> <p>It appears that the Green paper utilises the Queensland Governments 'Development Assessment Rules' document as a basis for this of this recommendation. It should be noted that this document states in part 1.2 that:</p> <p>The assessment manager must determine, within 10 days starting the day after the assessment manager receives the application (confirmation period), if the application is a properly made application.</p> <p>This 'confirmation period' as Division 5 S.51 of Planning Act 2016 (QLD) amounts to an clerical assessment of the application and ensure compliance with matter such as: payment of the appropriate fee, application on the correct form; that the owner has consented to the proposal; and that the proposal is not one that requires environmental approval. This 'confirmation period' in no way relates to the provision of additional information of the manner alluded to in the Green Paper.</p> <p>Also of importance is the need to consider the scalability of this proposal. Ten (10) days is an unfathomable timeframe for small Local Governments, who often have small planning teams or rely on external consultants for their planning advice. If this proposal goes forward into the White Paper, consideration should be given for exemptions for "low growth and small local governments", using the same criteria as will be required to implement Recommendation 1.3.1.</p> <p>There is also no mention of the introduction of similar provisions that exist within the Building for 'Stop the Clock' provisions when seeking this additional information, nor specifying a timeframe for which the applicant needs to provide the further information (28 days in the Building Act). There are many applications that are submit with missing or incomplete information and can sit for months waiting for the owner/applicant to provide the additional information, therefore the time requirements should not just be on the assessor, there should be equal responsibility being placed on lodgement of a complete application, and timeframe for the follow up information being provided in a timely manner too.</p>
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			Due to the uncertainty of this proposal the Association is not in a position to support this recommendation in its current form.
4.2.7	Provide a procedure for local government and developer proponents to agree upfront the scope and content of a local structure plan with the DPLH and other agencies as appropriate.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- Formalises pre-lodgement arrangements for Structure Plans between the Local Government and the developer; and</li> <li>- This process will culminate in the agreement of the scope and content of a Structure Plan</li> </ul> <p>Consideration should be given to guidance on the scalability of those agreed scope of works, ensuring that a full structure plan process isn't required for small sites, and/or areas with limited constraints (and not just the regional locations).</p> <p>The Association seeks clarification on whether this process is a matter that would fall under 1. Preliminaries – Schedule 4 Planning and Development Regulations 2009.</p> <p>Based on this understanding, our position is to support this recommendation in part.</p>
4.2.8	Provide in the PD Act that the implementation section (part one) of approved structure plans and activity centre plans are to be read as part of the scheme and have the "force and effect" of the scheme.	Yes	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- The P&amp;D Act will be modified in a manner that allows the implementation section (part 1) of a Structure Plan or Activity Centre Plan be read as part of a Local Planning Scheme, with the 'force and effect' of the scheme.</li> </ul> <p>The recent Planning and Development Regulations in 2015 compromised the validity of the structure planning process, to the detriment of the planning framework, therefore, this change is supported.</p> <p>Based on this understanding, our position is to support this recommendation.</p>
4.2.9	Provide in the LPS Regulations that local government may refuse to progress a local structure plan or activity centre plan and amendment, if it is of the view that the proposals lacks sufficient planning merit. The amendment should also include ability for a proponent affected by such a decision to seek the views of the WAPC and the power for the WAPC to direct a local government to progress a proposal.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- The proposal seeks to return the power of a Local Government to refuse to progress a Structure Plan that is not have adequate planning merit; and</li> <li>- The WAPC would be provided with the power to compel a Local Government to progress a Structure Plan proposal.</li> </ul> <p>Based on this understanding, our position is to support this recommendation in part. The qualification for this support is articulated in the commentary below.</p> <p>The Association supports the first part of the recommendation. The ability for Local Governments to refuse to initiate an improperly prepared or structure plans that do not facilitate the orderly and proper planning of the district is vital.</p> <p>This change would see a return to the previous manner in which Structure Plans initiations were handled by Local Governments. The advent of the current Structure Plan assessment framework, implemented as part of</p>

			<p>the Local Planning Schemes Regulations 2015 have been tumultuous for many Local Governments. The devaluing of Local Governments role in assessing and approving Structure Plans, combined with change in status of Structure Plans to 'due regard' documents, has resulted in a system that has led to poorer outcomes on the ground and an erosion of the communities faith in Structure Plans as an effective planning instrument.</p> <p>The second portion of the recommendation in relation to the powers of the WAPC to compel a Local Government to progress a Structure Plan – it is not clear how the process would be any different to the Section 76 process that currently exist for the Minister for Planning. The justification of an additional power to compel Local Government should be further justified, particularly with regard to the existing powers of the WAPC and the Minister.</p>
4.2.10	Provide for development contribution plan cost and cost contributions schedules to be included as a schedule in Local Planning Schemes.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- Concerns exist within the development industry around the accountability and due process of development contribution plans; and</li> <li>- There is a suggestion that cost of infrastructure items be included within a Local Planning Scheme.</li> </ul> <p>Based on this understanding, our position is to support this recommendation in part. The qualification for this support is articulated in the commentary below.</p> <p>Development contribution plan schedules within a Local Planning Schemes generally include costs of the items but should include:</p> <ul style="list-style-type: none"> <li>- Infrastructure and administrative items;</li> <li>- Method for calculating contributions;</li> <li>- Period of operation; and</li> <li>- Review process.</li> </ul> <p>Costs are generally reviewed by the Local Government yearly, in-line with best practice, to ensure an accurate assessment of liability can be rendered.</p> <p>Further, the Green Paper doesn't specifically make mention of any of previous suggestions for a review of the entire Development Contribution Plan framework, it only picks three possible improvements. As such it is hard to see the solutions as comprehensive.</p>
4.2.11	Establish a Development Contributions Infrastructure Panel to review proposed Local Planning Scheme amendments that include Development Contribution Plans, with the cost of the review to be included as a development contribution plan administration cost.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- There is a lack of technical understanding of the operation of development contributions plans within the DPLH;</li> <li>- Due to this dearth of skill that a Development Contribution Infrastructure Panel be established to review development contribution plans on behalf of the WAPC and Minister; and</li> <li>- The cost of operating this panel be included as a scheme cost in development contribution plans.</li> </ul>

			<p>Based on this understanding, our position is to support this recommendation in part. The qualification for this support is articulated in the commentary below.</p> <p>The Association supports the establishment of a Development Contributions Infrastructure Panel.</p> <p>The Association does not support the recommendation to add the cost of operating the Panel as additional item within the development contribution plan is not supported, as this would be more administration for a Local Government to manage within this process.</p> <p>If the DPLH needs additional expertise, then resources should be provided within the existing budgeting structures of the Department, not an additional tax placed on the DCP for local government to collate and send to the Department. The existing administrative functions required to administer, audit and acquit funding for the plans is complicated, and adding yet another fee that a Local Government collates for a State Government Department is not supported.</p>
4.2.12	<p>Provide for in the PD Act an ability for the Minister for Planning to:</p> <p>i require a special report from a local government on the operation of a development contribution plan</p> <p>ii instruct a local government to take particular actions for the administration of a development contribution plan.</p>	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- There is concerns within the development industry around the accountability of how some monies collected as part of a development contribution plan are spent;</li> <li>- It supports the amendment to the P&amp;D Act to give powers to the Minister to order a Local Government to prepare a special report on the operation of a development contribution plan; and</li> <li>- The Minister be given power to instruct a Local Government to take a particular action for the administration of a development contribution plan.</li> </ul> <p>Based on this understanding, our position is to support this recommendation in part. The qualification for this support is articulated in the commentary below.</p> <p>The Association generally supportive of the broad concept put in this Recommendation. However, no convincing argument has been articulated that explains why amending the P&amp;D Act is the most appropriate mechanism for this new requirement.</p> <p>As with other 'call in powers', the rationale around when and why the Minister can exercise this power is not clearly stated. Further, as has been seen with other similar powers, the rationale for use of said power can be expanded over time, beyond the original rationale for its implementation (see WALGA's report on section 76 call in powers for Scheme Amendments).</p>
4.2.13	<p>Provide in the LPS Regulations for a voluntary 'deemed-to-comply' check for single houses and provide in the P&amp;D Regulations a specified fee for the service.</p>	No	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- It would lead to the establishment of a 'deemed-to-comply' check for single houses</li> <li>- This check would be lodged with the Local Government for review, and that the result would be formal advice on whether a proposal for a single house requires a Development Application or not; and</li> </ul>

			<ul style="list-style-type: none"> <li>- The LPS Regulations be amended to establish a fee chargeable for this service.</li> </ul> <p>Based on this understanding, our position is to not support this recommendation.</p> <p>As stated at the beginning of this submission, the Green Paper does not review the current LPS Regulations on whether the 4 pages of single house 'exemptions' are actually appropriate. Hence, this should be checked, before any additional layer is placed over a system that has been complicated by these State introduced deemed provisions for single houses.</p> <p>Some of the assumptions in the justifications (page 61) are based on greenfields development where minor RCode variations are already being dealt with quickly through most Building Departments, the justification does not consider infill situations, where the location of windows, balconies and wall heights might be considered 'minor variations' but could have a significant impact in infill areas. 'Minor' is also not defined.</p> <p>Further consultation with both Planning and Building Departments is required before embarking on any 'deemed to comply' check, particularly in the absence of any ownership or training of the RCodes from the Department. Until a consistent training program is provided, and the Department is able to provide 'interpretation' of the RCodes, then incorporating the check into the deemed to comply regulations will only cause more confusion and variation of interpretations that Industry, State and Local Government current have.</p> <p>It is also recommend that the 'fee for service' \$value not be mandated in the PD Regs, but rather as a local government cost recovery in accordance with s.6.16 and 6.17 of the LG Act.</p>
4.2.14	Provide in the LPS Regulations and R-Codes a fast-track 30-day planning approval process for single house applications that require only minor variations to the R-Codes.	No	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- It proposes to alter the period that a Local Government has to assess a Development Application for a single house that does not meet the 'deemed-to-comply' requirements of the R-Codes;</li> <li>- It is proposes to alter the LPS Regulations to set-out what is, in the instance described above, a minor variation to the 'deemed-to-comply' requirements of the R-Codes for a single house; and</li> <li>- Modifications be undertaken to the LPS Regs to reduce the time period for making a determination for such a minor variation to 30 days.</li> </ul> <p>Based on this understanding, our position is to not support this recommendation.</p> <p>As stated in 4.2.13, a proper review needs to consider the existing mechanisms in the 'deemed provisions' where they relate to single house exemptions, and whether they are working and appropriate, prior to layering additional fast tracks into the planning framework.</p> <p>Again, without training both the Industry and Local Government, the 'minor' variations will have numerous interpretations.</p>
4.2.15	A framework for "Basic", "Standard" and "Complex" streams for region scheme	In-Part	<p>WALGA's understanding of this recommendation is that:</p>

	amendments, Local Planning Strategies and amendments, and local structure plan/activity centre plans and amendments be developed by DPLH for implementation through regulation.		<ul style="list-style-type: none"> <li>- There is a desire to create a 'track-based' approach to all strategic planning instruments;</li> <li>- This would involve three levels of 'track': Basic, Standard, and Complex; and</li> <li>- This approach has been modelled on the 'track-based' pathways that are currently used in the Scheme Amendment process.</li> </ul> <p>Based on this understanding, our position is to support this recommendation in part. The qualification for this support is articulated in the commentary below.</p> <p>It is the view of the Association that further details are needed to explain the extent of this proposal, however, the overall concept seems reasonable. The proposed basis for the three 'tracks' articulated in the Green paper are consistent with the three 'tracks' provided for in the LPS Regulations for Scheme Amendment, however, Without further detail of what types of proposals might be Basic, Standard, or complex it is difficult to provide a more informed response.</p> <p>Should this proposal progress, the White Paper should articulate the following:</p> <ul style="list-style-type: none"> <li>- The types of proposals that would fit within each 'track';</li> <li>- The timeframes for assessment, and form of consultation within each 'track' by application type; and</li> <li>- How the WAPC will delegate decision making for each 'track' by application type.</li> </ul>
5.0	PLANNING FOR CONSOLIDATED AND CONNECTED SMART GROWTH		
5.1	Planning for Targeted Urban Infill		
5.1.1	That the State Government develops clear arrangements for the planning and delivery of the key urban infill locations of activity centres, urban corridors and station precincts, including prioritising of areas which require State and local government collaboration.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- It is in response to the variety of planning mechanisms in which the planning of urban in-fill developments takes place;</li> <li>- There is a need to rationalise this system to improve its legibility and to assist in the assembly of legible and consistent planning outcomes.</li> </ul> <p>Based on this understanding, our position is to support this recommendation in part. The qualification for this support is articulated in the commentary below.</p> <p>This recommendation is generally supported; the planning framework related to the delivery of urban infill housing and has become overly complicated. While this may have facilitated Local Government in finding the 'best-fit' solution to their local area, it has arguably also hindered achievement of in-fill housing targets.</p> <p>Whilst it is appropriate to cite recent examples of precinct planning in Victoria and New South Wales as examples of more coordinated precinct planning; it is equally as important to recognise the growing disquiet in many communities around these initiatives. Experiences in New South Wales shows the potential risks of</p>



			<p>such approaches, with growing local opposition, largely centred on the 'loss of local character'. By in from the local community is vital in ensuring community acceptance and understanding of the need for such changes.</p> <p>The development of consistent planning arrangements in urban in-fill sites should be guided by overarching principles that any proponent must follow. These could speak to both the need to be consistent with the State strategic direction and the proposed Smart Growth State Planning Policy, as well as clear expectations around community engagement and protection of local character.</p> <p>The earlier recommendations in this Green Paper talk to the reinvigorated role Local Housing Strategies should play in the planning system. Tie in between Local Housing Strategies and any coordinated planning framework around urban 'in-fill' housing sites is vital in ensuring policy 'line-of-sight and the delivery of the State Governments strategic vision for Perth.</p> <p>Lastly, There may still be cases where specific 'bespoke' planning approaches are required in the planning of urban 'in-fill' sites. Any planning arrangements developed by the State Government should be developed in a manner that facilitates this where deemed necessary.</p> <p>The White Paper includes a funding program to help Local Governments undertake community engagement processes which result in outcomes that are representative of the entire community. These processes can be costly; however, are more likely to provide a rigorous basis for decision making and the identification of true community values that are representative of the entire community; and ensuring the preservation of local character.</p> <p>Secondly, the White Paper should more clearly explain how these reforms will help to ensure the preservation of local character.</p>
5.2	Updating Growth Management Policies		
5.2.1	A new Consolidated and Connected Smart Growth State Planning Policy that builds on the State Government's METRONET policy and establishes contemporary smart growth principles and practices.	In-Part	<p>Comments on this recommendation should be read in conjunction with comments on recommendations 2.2.1 and 5.7.1.</p> <p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- A review of State Planning Policy 3 – Urban Growth and Settlement, and Development Control Policy 1.6 – Planning to Support Transit Use and Transit Oriented Development be undertaken.</li> <li>- These reviews seek to incorporate the principles of METRONET, namely smart growth principles, for wider application</li> </ul> <p>Based on this understanding, our position is to support this recommendation in part. The qualification for this support is articulated in the commentary below.</p> <p>Recommendation 2.2.1 talks to the need to simplify the SPP framework into one consolidated document. Further Recommendation 5.7.1 promotes the idea that Liveable Neighbourhoods being elevated to the status of a SPP, with a more refined focus on neighbourhood design.</p>

			<p>Considering the principles of Liveable Neighbourhoods and Smart Growth are strongly aligned, the creation of a new standalone SPP related to Smart Growth seems superfluous.</p> <p>Arguable the principles of Smart Growth apply to both greenfields and urban in-fill sites. Therefore in line with the common theme of simplifying the planning system, it would seem logical for the consolidated SPP framework to have common Smart Growth principles and objectives for all urban development. Liveable Neighbourhoods and a new document focusing on the arrangements in urban in-fill sites would then form the 'technical guidance' outlined in Recommendation 2.2.1.</p>
5.3	Planning for Land Use and Infrastructure Coordination		
5.3.1	The WAPC to assist with land use and infrastructure coordination for the delivery of priority precincts through a renewed Committee.	Yes	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- The WAPC will take a more active role in the coordination of infrastructure and land-use planning, particularly in urban in-fill areas, through the renewal of the Infrastructure Coordinating Committee.</li> </ul> <p>Based on this understanding, our position is to support this recommendation. This support should be read in conjunction with the commentary below.</p> <p>The Association fundamentally supports the reinvigoration of the Infrastructure Coordinating Committee (ICC), or similar body, with a stated aim to coordinate the State's strategic infrastructure.</p> <p>As it stands the effectiveness of the ICC and the Infrastructure Steering Group (ISG) is difficult to gauge. The agendas and minutes of both the ICC and ISG do not appear to be available online; while the frequency of meeting and participation rate from members, sourced from various WAPC annual reports, indicates a lack of buy-in from the various agencies involved.</p> <p>It would also appear that the majority of the functions off the ICC related to the coordination provision of infrastructure for land development have been delegated to the ISG. With the implementation and cross government engagement of this coordination now falling to the ICC Senior Officers Group. This convoluted framework appears to be at odds with the stated aim of the WAPC to reform the structure and clarify the role of the ICC.</p> <p>The WAPC's 2015/16 Annual Report made the following statement with regard to the ICC:</p> <p><i>'During 2015/16, reforms have been underway with the role of the Infrastructure Coordination Committee (ICC). It is being made smaller and more tightly focused on infrastructure issues of strategic importance to Western Australia's economy and government.'</i></p> <p>It would appear that this streamlining has not occurred, and no significant reforms have taken place to the structure and function of the ICC in recent years. It should be noted that this information is hard to verify due to the outdated nature of the information on ICC section of the DPLH's website.</p>

			<p>It is clear that a thorough and forthright review of the ICC is required to ensure that the appropriate coordination of State significant infrastructure and land-use planning can be undertaken in an efficient and accountable manner in Western Australia.</p> <p>The Committee should include members from relevant State Government Departments related to infrastructure, and the Department of Finance, but in a number less than the current 20. It is also recommended that representatives from the Local Government sector be included on the Committee. The agendas and minutes of the ICC and any subsidiary body should be made available to the public to increase transparency, and that standard reporting regimes be created for the WAPC annual report to allow comparisons of the functions of the ICC across a longer time period.</p>
5.4	Coordinating State Infrastructure with Regional Rezonings		
5.4.1	Provide in the Metropolitan Region Scheme an "Industrial Deferred Zone".	In Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>The WAPC will by way of a modification to the Metropolitan Region Scheme create a new zone named: 'Industrial Deferred Zone', and that this zone will function in a manner similar to that of the same name in the Greater Bunbury Region Scheme.</li> </ul> <p>Based on this understanding, our position is to support this recommendation subject to modification. The suggested modification is outlined below.</p> <p>The Association supports consistency of zones across all region planning Schemes.</p> <p>It should be noted that while the Greater Bunbury Region Scheme includes an 'Industry Deferred' zone, the Peel Region Scheme does not.</p> <p>The Recommendation should be amended to support the inclusion of an 'Industrial Deferred Zone' in both the Metropolitan and Peel Region Schemes.</p>
5.4.2	The WAPC to ensure that any requirements for State infrastructure are in place in the lifting of Urban Deferment or Industrial Deferment, and that the draft Guidelines for Lifting of Urban Deferment 2017 be amended accordingly.	Yes	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>The 'Guidelines for lifting of Urban Deferment' be updated to clarify the WAPC's expectations around infrastructure arrangements being in place for State infrastructure prior to lifting any deferment.</li> </ul> <p>The Association supports the view held by many Local Governments that the current arrangements around the provision or planning for State infrastructure, in areas transitioning to Urban or Industrial, is insufficient. Based on this understanding, our position is to support this recommendation.</p>
5.5	Coordination of Infrastructure for Land Development		

5.5.1	Provision be made for advice on the forward planning of State infrastructure, including utility providers to assist local governments in the preparation of Local Planning Strategies and structure plans.	In Part	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- There is a desire for information held by utility providers to be more readily shared with Local Government where a strategic planning exercise is being undertaken.</li> <li>- That this approach to strategic planning stymies the orderly and proper programming of development.</li> </ul> <p>The timely provision of forward infrastructure planning will greatly assist Local Governments in efficiently planning for growth in their localities.</p> <p>Second to this, there must be clear communication of information back up to state utilities and infrastructure providers on where new development areas or urban in-fill areas are proposed in Local Planning Strategies and Housing Strategies. It should be recognised that where Local Governments are undertaking to open up a new urban in-fill housing precinct, that this is in response to the State Government's strategic vision. Additional buy-in from infrastructure providers should recognise this and ensure that their medium and long-term plans provide some priority to plans that further the overarching State Government vision for Perth.</p> <p>Lastly, provision should be made to allow Local Government access to the State Government's utility provider's long term infrastructure planning data sets. Access to such information will greatly facilitate planning for both urban in-fill and greenfield sites, as well as ensure efficient and effective infrastructure provision occurs at all levels of government.</p> <p>Based on this understanding, our position is to support this recommendation in part.</p>
5.6	Coordination of Land Use and Transport for Corridor Development		
5.6.1	The MRS be updated to include "Urban Corridor" as a category of Reserved Roads based on Perth and Peel @ 3.5 Million, with the Department of Transport being made responsible for coordinating a whole of transport portfolio response to planning proposals along the corridor.	Yes	<p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- For those roads identified in the Central Sub-Regional Planning Framework as 'Urban Corridors', that overarching responsibility for the transport planning of these corridors be managed by the Department of Transport. That this recommendation would see a transfer of responsibilities from both Main Roads, the WAPC, and Local Government.</li> </ul> <p>Based on this understanding, our position is to support this recommendation. This support should be read in conjunction with the commentary below.</p> <p>The planning of urban corridors has been hampered by the competing interest of Main Roads, being the need to ensure efficiency (continuous vehicle flows) in the road network, and that interest seemingly having primacy over other factor. Local Governments are invested in the development of economically and culturally successful urban corridors and activity centres. These aims can at times be in direct conflict with the stated aims of Main Roads. Under the current legislative framework matters such as: access, traffic speeds,</p>

			<p>pedestrian crossing points, and intersection treatments on may urban corridors are wholly in the purview of Main Roads.</p> <p>The proposal to allocate the planning of urban corridors to the Department of Transport has merit under the circumstances noted above. The Department of Transport, in their stated aims, takes into consideration a wider range of transport modes when determining their approach to the planning of an area. This in turn leads to a more balanced approach to the planning of activity centres and corridors, and greater consideration of matters that are generally the concern of Local Government and residents.</p> <p>Further, it should be noted that Main Roads would likely retain control over traffic light locations, line markings and other matters that would still allow them considerable control over how an urban corridor would form. This control would also extend to the road network adjoining urban corridors and activity centres. When determining to shift responsibilities in this manner, it is vital that a clear understanding of the roles and responsibilities of the varying agencies.</p> <p>Lastly, transport related matters should be resolved in overarching Activity Centre or Structure Plans, prepared by the relevant authority - in consultation with Local Governments, the community and service providers for the corridors – prior to the final determination of the corridor road reservation width. This planning should be consistent with the proposed Consolidated and Connected Smart Growth State Planning Policy and the arrangements outlined in Recommendation 5.1.1 of this Reform Paper.</p>
5.6.2	A review be undertaken of regional road reservations in place to accommodate road widenings within the Metropolitan Region Scheme for designated Urban Corridors.	In-Part	<p>WALGA's understanding of this recommendation is that:</p> <p>There has never been a comprehensive review of regional road reservations undertaken within the Metropolitan Region Scheme. While reviews have been undertaken of many Primary Regional Road Reservations, particularly within the central metropolitan planning region, there exists many inconsistencies across the Metropolitan Region Scheme.</p> <p>Based on this understanding, our position is to support this recommendation, subject to the conditions outlined below.</p> <p>Any comprehensive review of the current road reservation widths that are identified as Urban Corridors should be done in-parallel with detailed planning of the transport needs of each corridor. To set a widened road reservation without this understanding poses risks, and may lock the State Government into unsuitable transport options, or the need to acquire land unnecessarily.</p> <p>Any proposal to widen road reservations through urban corridors must take into consideration an understanding of how the corridor interacts with activity centres along its route so as not to interfere in the orderly planning of them. Movement across urban corridors within an activity centre, especially by pedestrians, as important as movement along the corridor.</p>
5.7	Liveable Neighbourhoods		

5.7.1	Liveable Neighbourhoods be elevated to a state planning policy and maintained and refined as a best-practice approach to new greenfield development at regional, district and local level, rather including it into a single Neighbourhood part of Design WA.	In-Part	<p>Comments on this recommendation should be read in conjunction with comments on recommendations 2.2.1 and 5.2.1.</p> <p>WALGA's understanding of this recommendation is that:</p> <ul style="list-style-type: none"> <li>- The current Liveable Neighbourhoods Operational Policy will be elevated to the status of a State Planning Policy and be subject to minor refinements, which give attention to implementation. Secondly, the new State Planning Policy will operate on a reduced scope so that there is a focus on neighbourhood design in greenfields areas.</li> </ul> <p>Based on this understanding, our position is to support this recommendation, subject to the conditions outlined below.</p> <p>The underlying notion that the matters dealt with in the current iteration of Liveable Neighbourhoods should be elevated to the Status of a State Planning Policy is supported. However the Association finds contradiction in this recommendation and that of recommendation 5.2.1, which seek to develop two new standalone State Planning Policies outside the single State Planning Policy proposed in recommendation 2.2.1.</p> <p>As noted above, the principles of Liveable Neighbourhoods and Smart Growth are strongly aligned Arguable the principles of Smart Growth apply to both greenfields and urban in-fill sites. Therefore in line with the common theme of simplifying the planning system, it would seem logical for the consolidated SPP framework to have common Smart Growth principles and objectives for all urban development. Liveable Neighbourhoods and a new document focusing on the arrangements in urban in-fill sites would then form the 'technical guidance' outlined in Recommendation 2.2.1.</p>
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## Green Paper – Proposals for modernising the planning system

### Response Template

This response template is intended to assist industry groups, local governments and practitioners respond in detail to the proposals outlined in the paper. The template is structured in accordance with the reform Proposals and the subheading and recommendations within those.

Completed templates may be submitted via the online survey at [www.planning.wa.gov.au/planningreform](http://www.planning.wa.gov.au/planningreform). You will be directed to an upload page after the first two pages of identifying questions. Submissions close on 20 July 2018.

PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
<b>1.0</b>	<b>A STRATEGICALLY-LED SYSTEM</b>		
<b>1.1</b>	<b>Prominence of Strategic Planning</b>		
1.1.1	Provide in the PD Act that strategic planning is a purpose of the Act and provide a definition of strategic planning.	Yes	
1.1.2	Provide in the LPS Regulations that the review of a local planning scheme must be informed by, and respond to, a review of the local planning strategy.	Yes	
1.1.3	Provide in the LPS Regulations that a complex scheme amendment must be accompanied by a proposed amendment to the Local Planning Strategy.	In Part	<p>As per WALGA's draft Position Statement (DPS), it is considered that as the content of a Local Planning Strategy is broad, in many cases a proposed scheme amendment could be accommodated without requiring formal amendment to the Strategy. It is suggested that the White Paper includes a recommendation that a complex scheme amendment be accompanied by a proposed amendment to the Local Planning Strategy only if required, i.e. an amendment to the Local Planning Strategy should not be a mandatory requirement in the Regulations.</p> <p>Additionally, further information is required to explain how this reform would work in practice. For instance, when a complex amendment is approved, will the Regulations include exact wording of how the Strategy needs to be updated? Will the two processes run concurrently? (i.e. the Commission 'certifies' the Amendment to the Strategy as per Part 3(12) of the Regulations at the same time as it determines that a complex amendment is suitable for advertising). This could lead to confusion if the two processes do not operate in tandem.</p>
<b>1.2</b>	<b>Need to Explain Sustainability for Land Use Planning</b>		

Green Paper Response Template

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PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
1.2.1	An overarching State Planning Policy be developed which: i Provides a definition of sustainability for the planning system which reflects a balancing of economic development, environmental considerations, and social needs; ii Reinforces sustainability as an essential element required to be taken into account in the making of any strategy or policy; and iii Indicates the particular steps related to how economic, social and environmental factors are balanced.	In Part	There is scope to include this within State Planning Policy 1. Support WALGA's DPS, which suggests the White Paper includes the following definition: <i>The notion of sustainability includes three pillars: environment, social, economic. The proposed policy should make clear that the economic and social pillars are highly dependent on the sustainability of the environmental pillar.</i>  Reference: Davidson, K. & Arman, M. (2014) Planning for sustainability: an assessment of recent metropolitan planning strategies and urban policy in Australia, Australian Planner, 51:4, 296-306.
<b>1.3</b>	<b>Housing Distribution</b>		
1.3.1	Provide that every local planning strategy include a local housing strategy, except for low growth and small regional local governments which only require basic local planning scheme requirements.	In part	Clarification is required under which circumstances a Local Housing Strategy (LHS) is required, including a clear definition of "low growth and small regional local governments" which would be exempt from the requirement. As per WALGA's DPS, it is further suggested that the term "low growth" be reconsidered.  While the value of a LHS is noted, where the Local Planning Strategy already provides for adequate growth and housing diversity, the requirement for a LHS to be prepared prior to a Local Planning Strategy could add significant cost to local governments and may not add value.  Clarification is also required as to how this requirement differs from the existing information contained within the Local Planning Manual.
1.3.2	The DPLH to provide guidance for local government in the Local Planning Manual on how to prepare a Local Housing Strategy, including a methodology for local housing analysis.	Yes	
<b>2.0</b>	<b>A LEGIBLE PLANNING SYSTEM</b>		
<b>2.2</b>	<b>Arranging State Planning Policies for Brevity and Simplicity</b>		
2.2.1	State Planning Policies be consolidated into a single state planning policy framework with supplementary technical guidance.	Yes	The Shire's support is based on the understanding that the term 'state planning policy framework' refers to a single State Planning Policy which will be based on models adopted in Queensland, the United Kingdom and Wales, which provide detailed technical guidance documents to practitioners and development proponents. It is also understood that technical guidance would be regularly updated, prepared in consultation with a range of stakeholders including local governments, and maintained in a soft format online, which can be more readily updated as circumstances change.

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PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
<b>2.3</b>	<b>Line of Sight</b>		
2.3.1	WAPC to establish common strategic “elements” for the State Planning Framework including but not limited to: <ul style="list-style-type: none"> <li>• A “sustainability” element</li> <li>• A “land use element” that includes the distribution of uses of land as well as density</li> <li>• A “housing element” that includes the types of housing</li> <li>• An “environmental element”</li> <li>• An “open space element”</li> <li>• An “urban form and design element”</li> <li>• An infrastructure element.</li> </ul> and prepare Technical Guidance for the details of each element to be included.	In Part	As per WALGA’s DPS, clarification is required as to how the proposed strategic “elements” clearly align with the objectives of the <i>Planning and Development Act 2005</i> , those objectives being for economic development, environmental considerations, and social needs. The list provided in this recommendation does not encompass these objectives.
2.3.2	Provide that every State Planning Policy, Regional or sub-regional plan and the local planning strategy must follow these elements, unless otherwise agreed to by the WAPC.	In Part	
2.3.3	Provide that every local planning strategy must explain how it has addressed the requirements of each common strategic element against the requirements of State Strategy, Planning Policy or Regional or sub-regional strategy.	In Part	Further clarity is required around how this is to be delivered in a Local Planning Strategy. The State Planning Framework is extensive and to have to provide an explanation for every strategic element of this framework is likely to be unnecessary. It will be impractical and overly time consuming to adequately describe how every element of a policy or strategy has been addressed.
2.3.4	Provide in the PD Act that all planning decision makers are to have due regard to State Planning Policies.	Yes	
2.3.5	Provide in the Metropolitan Redevelopment Authority Act 2011 that in performing functions under the Act, the MRA must have regard to State Planning Policies.	Yes	
<b>2.4</b>	<b>Complexity locating and interpreting the local planning framework</b>		
2.4.1	Require that a local planning scheme be published with the inclusion of the Local Planning Strategy (in the form of a local strategic statement) and Local Planning Policies in a document to be called a “Comprehensive Local Planning Scheme”.	No	As per WALGA’s DPS, Page 29 of the Green Paper states that “The approach would also require additional process at State level as it introduces the need for local planning policies to be subject to State Level scrutiny to ensure content does not conflict with State Planning policies and use of a consistent format. This should be undertaken by the DPLH and approved by the Minister for Planning” (which is then reflected in recommendation 2.4.2).

PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
			<p>The Shire objects to the review of Local Planning Policies (LPPs) by the DPLH, WAPC and the Minister. LPPs are intended to guide development-related matters specific to local considerations and do not guide strategic decisions. To have LPPs follow this process would raise significant administrative burden, require additional time and likely to lead to less responsive planning framework (due to local government reluctance to undertake the process to amend them). In accordance with one of the cornerstones of the proposed reform package, the State should direct its focus to strategic planning instruments, not LPPs.</p> <p>The implementation of a LPP template would improve consistency of planning policy across the State, however, it is worth noting that many local governments (including the Shire of Broome) have their own policy template that is applied across internal departments. This would make Local Planning Policies clearly distinct from other Shire of Broome policies.</p>
2.4.2	DPLH to provide guidance for local government in the Local Planning Manual on the content and format of a Local Planning Strategy and Local Planning Policies.	In Part	
2.4.3	Local governments currently undertaking, or about to embark on, a substantive review of their planning frameworks delay preparation of local planning strategies and local planning schemes (and related omnibus amendments) until guidance on the format and content of local planning frameworks is available.	No	The Shire of Broome objects to this recommendation. Reform processes generally take time and to delay preparation of Local Planning Schemes and Strategies until the reform is completed is likely to lead to an outdated planning framework and poorer outcomes.
2.4.4	Provide in the LPS Regulations for a clear distinction of the purposes of Local Structure Plans, Activity Centre Plans, Local Development Plans and Local Planning Policies.	Yes	Examples of these could be incorporated into the Local Planning Manual.
2.4.5	The DPLH to provide guidance in the Local Planning Manual on the appropriate use of each local planning instrument.	Yes	As is stated several times throughout the WALGA DPS, a comprehensive review of the Local Planning Manual should be done as a <u>priority</u> , to ensure it is reflective of the current legislative framework and provides adequate guidance to local governments and development proponents.
<b>2.5</b>	<b>Form of a Local Planning Strategy</b>		
2.5.1	The DPLH to update the Local Planning Manual with guidance on the preparation, content and format of a Local Planning Strategy and strategic statement, in a similar form to a Victorian Municipal Strategic Statement.	Yes	Further information required. There is confusion as to whether the Green Paper is recommending that the WAPC has authority over LPP "content" or only "form and manner". For example, 2.4.2 mentions "content". 2.6.1 does not mention content. Shire of Broome does not support the State having authority over the content of a LPP.

PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
<b>2.6</b>	<b>Form of Local Planning Policies</b>		
2.6.1	The LPS Regulations be amended to provide that local planning policies are to be prepared in a manner and form approved by the WAPC.	In Part	As discussed above, further information required. There is confusion as to whether the Green Paper is recommending that the WAPC has authority over LPP "content" or only "form and manner". For example, 2.4.2 mentions "content," but 2.6.1 does not mention content. The Shire of Broome does not support the State having authority over the content of a LPP, or the requirement for LPPs to be endorsed by the State.
2.6.2	The DPLH to update the Local Planning Manual to provide guidance for the form, content and writing of a local planning policy.	In Part	
<b>2.7</b>	<b>Consistency of local planning schemes</b>		
2.7.1	Provide in the PD Act that deemed provisions are to be included in a comprehensive local planning scheme.	Yes	The Shire of Broome has already done this to assist users of the Scheme.
2.7.2	Provide in the LPS Regulations that a comprehensive local planning scheme is to include a specific section for deemed provisions.	Yes	
2.7.3	Provide in the LPS Regulations that there are deemed provisions which set out standardised zones, land uses and land use permissibility which: <ul style="list-style-type: none"> <li>i group like-land uses into themes for which common development standards can be prepared</li> <li>ii identify low risk land use proposals by including suitable parameters for which a streamlined planning process apply</li> <li>iii are mandatory for local government to adopt within their municipalities through the next scheme review or omnibus amendment.</li> </ul>	In Part	While a movement towards greater uniformity in planning schemes may make navigating the planning process easier for proponents working across a number of local governments, the suggestion to make one set of zones, land uses and permissibility mandatory across the State by incorporating these elements into the Deemed Provisions is not supported. The Shire of Broome considers that this will reduce local Government's ability to tailor their planning instruments to reflect local character and circumstances. It is preferred that the modifications, if undertaken, be contained in the Model rather than Deemed Provisions, as there needs to be an opportunity for local governments to vary them to accommodate special circumstances.
2.7.4	The DPLH to revise and keep up to date the Local Planning Manual to ensure it provides local government with the guidance required to prepare and administer its local planning framework and properly reflects the expectations of DPLH and WAPC.	In Part	Additional information required regarding the role and status of the Local Planning Manual. There is a lot of emphasis on the Manual which suggests that it may be elevated from a guiding document, which may impact upon its implementation. For example, if a local government is following the guidance, and then the WAPC changes it, will the local government have to amend its framework, or restart a review process that is already well progressed?
<b>2.8</b>	<b>Location of Local Development Standards</b>		
2.8.1	Provide in the LPS Regulations that there be a location within the model provisions for mandatory development requirements for key sites and matters.	Yes	



PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
<b>2.9</b>	<b>On-line Local Planning Schemes</b>		
2.9.1	Develop an interactive Planning Portal for keeping local planning schemes online and accessing them in a legible and user-friendly format.	Yes	It is considered that an up-to-date mapping system should form the cornerstone of any interactive planning tool. This could potentially be linked to other State mapping systems, including DWER and State Heritage mapping.
<b>3.0</b>	<b>A TRANSPARENT PLANNING SYSTEM</b>		
<b>3.2</b>	<b>Community Engagement</b>		
3.2.1	<p>The DPLH should develop a Community Engagement Charter for all aspects of the planning system that includes principles with regard to:</p> <ul style="list-style-type: none"> <li>i Planning authorities having a duty to engage with the community in a manner that allows residents to contribute to the making or amending of a strategic plan; and</li> <li>ii In the making or amending of a strategic plan, the community, as soon as possible, be given information as to what is proposed and any documents that the planning authority intends to examine.</li> </ul>	In Part	<p>A Community Engagement Charter may help to improve consistency. However, the current inconsistencies between some local governments may be related to constrained financial and staff resources in many jurisdictions.</p> <p>Meaningful community engagement is supported but any proposal should consider some of the time and cost implications to smaller local governments, who may not be able to achieve the same outcomes as larger local governments with a dedicated Community Engagement team. There is concern that institution of a mandatory process will necessitate that smaller local governments engage external consultants to carry out community engagement. In addition to adding costs, in some circumstances such consultants may not be equipped to access and appreciate local knowledge and gain community trust, which is critical to effective community engagement. Offering free or low-cost training to local practitioners may alleviate some of this risk.</p> <p>Any review should consider the role of social media and the effectiveness of newspaper notices. It would also be beneficial to research best-practice methods for engaging with people with a disability, as the current processes typically require a high level of reading comprehension and the ability to make submissions in writing.</p>
3.2.2	Align engagement processes in the planning regulations to the Community Engagement Charter.	In Part	
3.2.3	Revise public notification and engagement requirements for planning proposals in the PD Act and LPS Regulations to update out-dated requirements.	Yes	
3.2.4	Make provision within the LPS Regulations that the local planning strategy must be in accordance with the Community Strategic Plan under the Local Government Act to the extent that it is relevant.	In Part	The wording 'to the extent it is relevant' is critical. It will be difficult to achieve total alignment in practice at the Shire of Broome as the reviews of the two documents are led by different Directorates and occur during different cycles as directed under legislation.
3.2.5	DPLH to revise the Local Planning Manual to clarify that:	In Part	

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PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
	<ul style="list-style-type: none"> <li>i actions in local planning strategies are limited to those matters that can be carried out within the local planning scheme</li> <li>ii acknowledge a concurrent community participation process between a Strategic Community Plan and a local planning strategy.</li> </ul>		
<b>3.3</b>	<b>Reasons for Decisions</b>		
3.3.1	The DLPH to publish a Guide as to the Scope of Reasons by Planning Decision Makers, having regard to the Queensland model.	In Part	The Shire supports the suggestion that if the planning system is changed to require reasons to be provided for decisions that a guide be prepared by the DLPH. This will ensure consistency across the sector. However, it should not be expected that planning decisions be accompanied by reasons to the same level set out by the State Administrative Tribunal, rather that these be simple in form and content. Given this, the Shire supports WALGA's recommendation that the LPS Regulations include a provision, which is similar to the Queensland model and mentioned in the Green Paper, that summaries should "be of a length that approximately reflects the nature, importance and complexity of the decision, as the time available to prepare it."
3.3.2	Provide in the LPS Regulations that reasons for decisions are to be provided on planning proposals.	In Part	This requirement could be considered as being unnecessarily arduous. However, when referring to the Queensland model, the Green Paper indicates that summaries should "be of a length that approximately reflects the nature, importance and complexity of the decision, as the time available to prepare it" (p.42). This seems to be an attempt to limit the arduousness of this new requirement, if introduced
<b>3.4</b>	<b>Transparency of DLPH and WAPC Statutory Reports</b>		
3.4.1	WAPC practice be modified to publish Statutory Planning Committee and WAPC agenda items, reports and recommendations on region and local schemes and amendments.	In Part	Local governments have raised this issue of transparency, or lack thereof, with the WAPC and SPC numerous times. However, this Green Paper recommendation only proposes the publication of agenda items, reports and recommendations on region and Local Planning Schemes and amendments. The Shire of Broome supports WALGA's recommendation that the scope of the practice modifications include: <i>all planning matters considered by the WAPC, including Local Planning Strategies, POS strategies, and submissions on State Planning Policy reviews, i.e. the consideration of any planning matter that has been publicly advertised should also be publicly available including the schedule of submissions and responses to submissions.</i>
<b>3.5</b>	<b>Reporting by Local and State Government on Planning Matters</b>		

PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
3.5.1	Provide in regulations mandatory reporting by local government on planning matters.	In Part	The Shire does not raise objections to mandatory reporting, however the scope and content needs to be workshopped with the sector to minimise administrative burden.
<b>3.6</b>	<b>Transparency and Accountability of Development Assessment Panels</b>		
3.6.1	Provide for DAP meetings to be held at regular times and outside of business hours.	Yes	
3.6.2	Provide for the recording of each meeting of a DAP and made available on the DAP website of DPLH.	Yes	
3.6.3	3.6.3 Provide clarification in DAP Practice Notes: i. If new information is submitted to the DAP after an RAR, the DAP should consider whether a decision should be deferred pending further RAR advice ii. As to when it may be appropriate to defer a decision, such as where issues are raised which require further detailed technical consideration by responsible authorities.	Yes	
3.6.4	Amend the DAP Practice Notes to require reasons for decisions to be given in all decisions made by a DAP, including where the DAP adopts the responsible authority's recommendation contained within the RAR.	Yes	
3.6.5	Provide for a requirement that applications amended through a SAT process are readvertised unless the amended plans comply with all development standards.	Yes	
3.6.6	Provide that where a DAP has been invited to reconsider its decision following a SAT mediation, new specialist members be drawn from the available pool of members.	Yes	
3.6.7	The SAT should consider preparing a framework for allowing parties with a sufficient interest in a matter to make a submission or be heard during SAT mediation of DAP matters.	Yes	
3.6.8	Provide for expert DAP members to be drawn from a pool of members across the State on the basis of the type and complexity of the application being heard.	Yes	
3.6.9	Provide for an expanded and flexible meeting process where the DAP Presiding member is of a view in relation to an	Yes	

PROPOSAL	SUPPORT	
	Yes/No/In Part	RESPONSE
		application for development that wider community and local government viewpoints need to be examined.
3.6.10		Provide in the DAP Regulations that the WAPC retains its decision making ability with respect to development applications under region schemes.
3.6.11	Yes	Provide for a Presiding Member to be appointed also as the Chief Presiding Member to: <ul style="list-style-type: none"> <li>i Oversee the quality and consistency of DAP procedures and decisions (such as consistency of the use and content of conditions; the quality of RAR reports) and recommend changes to DAP procedures and Standing Orders to DPLH</li> <li>ii Assist in identifying panel members appropriate to sit in accordance with the basis of the type and complexity of the application being heard</li> <li>iii Identify training needs for DAP members for the approval of the Director General DLPH.</li> </ul>
<b>4.0</b>		<b>AN EFFICIENT PLANNING SYSTEM</b>
<b>4.1</b>		<b>Arrangement of the WA Planning System</b>
4.1.1	Yes	Provide that the PD Act be amended to delete the WAPC function s14.(a)(ii) of advising the Minister for Planning on the administration, revision and reform of legislation.
4.1.2	In Part	Provide for a local government accreditation process.
4.1.3	In Part	More information is required on this subject. The issue of 'appropriately qualified planners' is likely to require an investment in time and resources to establish an accreditation system. The Royal Town Planning Institute (RTPI) in the UK requires planners to undertake an assessment of professional competence. The implementation of such an initiative would require a long-term commitment from State government.
		<p>The Shire supports the full content of WALGA's DPS with respect to this item, as set out below.</p> <p><i>WALGA's understanding of this recommendation is that:</i></p> <ul style="list-style-type: none"> <li>- Accredited Local Governments should receive delegation from the WAPC to determine small infill subdivision within the metropolitan area and regional centres, and subdivision in accordance with an approved local structure plan.</li> </ul>

PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
			<p>- The “Optional DAP applications” category specified within the DAP Regulations for accredited local governments could be removed, handing back determination of these applications to the local government.</p> <p>Based on this understanding, the recommendation is supported, subject to discussions with the local government sector on further detail as to what this accreditation entails.</p> <p>Consideration should also be given to extending these delegations to accredited local governments to include:</p> <ul style="list-style-type: none"> <li>- Structure Plans. Local Governments have indicated that there is scope for substantial improvement in planning processing times if structure plan responsibilities are returned to local government;</li> <li>- Scheme Amendments, which are in accordance with an approved Local Planning Strategy. Local Governments have indicated that the WAPC typically add an extra 6 months (minimum) onto a scheme amendment timeline. Therefore it would be of assistance to proponents and state and local government alike if the table on page 53 listed accredited local governments as the approval authority for scheme amendments that are in accordance with an approved Local Planning Strategy, and DLPH as having approval authority where the local government is not accredited.</li> </ul> <p>These delegations would not only improve the performance of the planning system but also tie in with the Green Paper’s direction to give greater emphasis to the content, relevance, timeliness and consultation process associated with Local Planning Strategies as a leading planning document. Increasing delegations to local governments would help to avoid duplication and align with leading development assessment practices advocated for by the Development Assessment Australia, 2005: Principle number “5, a single point of assessment”.</p> <p>Reference: Development Assessment Forum (2005) A Leading Practice Model for Development Assessment in Australia, <a href="https://www.planning.org.au/documents/item/6876">https://www.planning.org.au/documents/item/6876</a>, p.13.</p>
4.1.4	<p>Provide for the PD Act to be amended to:</p> <ul style="list-style-type: none"> <li>i. Revise the membership of the WAPC to 5-7 members to have experience, skills or knowledge of any one or more of the following fields— <ul style="list-style-type: none"> <li>• planning, including strategic land use planning in</li> </ul> </li> </ul>	Yes	

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PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
	<p>metropolitan or regional areas</p> <ul style="list-style-type: none"> <li>• infrastructure planning, delivery, policy and strategy</li> <li>• public administration and public policy</li> <li>• property development</li> <li>• housing supply</li> <li>• corporate or public sector governance</li> <li>• economics, finance or financial management</li> <li>• management of business or commercial ventures</li> <li>• local government.</li> </ul> <p>ii Remove committees of the WAPC from Schedule 2, in favour of an ability for the WAPC to establish committees to advise the Commission on any matter, recognising the Statutory Planning Committee and Executive, Finance and Property Committee carry out core functions of the WAPC and will be required immediately under this new system. A committee would consist of at least one member of the Commission who is to be the chairperson of the committee.</p>		
4.1.5	The role and purpose of a Coastal Planning Committee be reviewed, and consideration be given to the most appropriate host organisation and regulatory framework for the Committee.	In Part	<p>It is recommended that State government provide a greater level of guidance to local governments dealing with coastal risk hazard risk. It is an issue – similar to bushfire – that presents a long-term risk to the state, particularly coastal communities. As per WALGA's DPS:</p> <p><i>Currently, local governments can seek advice from various government departments and independent consultants to assist with these decisions. However there is potential for this advice to be inconsistent and conflicting. Most Australian states have specialist bodies who can provide multi-disciplinary advice to local governments in these situations (e.g. NSW Coastal Council, SA Coastal Protection Board, and Victorian Catchment Management Authorities).</i></p> <p>The Shire considers that a multi-disciplinary referral body with respect to coastal planning is likely to improve the quality of decision making and consistency across jurisdictions.</p>
4.1.6	Revise the Service Delivery Agreement between the WAPC and DPLH to accord with the revised roles of the WAPC and DPLH.	Yes	
4.1.7	Provide for new positions to be created to enable DPLH to recruit senior and experienced town planners to undertake strategic planning and policy development for the WAPC.	Yes	

	PROPOSAL	SUPPORT	RESPONSE
		Yes/No/In Part	
4.1.8	The DPLH and WAPC establish a protocol for the engagement of non-public sector expertise in the scoping and development of policies.	Yes	
<b>4.2</b>	<b>Process Efficiency for Planning Proposals</b>		
4.2.1	A Planning Reform Team be retained by DPLH to implement proposals arising from the planning review and ongoing reforms to the Western Australian planning system.	Yes	
4.2.2	A framework for referral of planning applications, to be incorporated in regulations as appropriate.	Yes	This recommendation is supported. The guidance should clearly establish when to refer, the length of the referral period, and the purposes of the referral. The Shire further supports WALGA's recommendation that referral times should be consistent across all State government departments.
4.2.3	As an interim arrangement, the DPLH Independent Planning Reviewer be available to assist on issues regarding referral for WAPC matters.	Yes	
4.2.4	Provide in regulation that an applicant may seek pre-lodgement advice for development applications.	In Part	This is currently undertaken by the Shire of Broome through issuing written planning advice. The fee associated with should be determined by the local government depending on the scope of advice sought.
4.2.5	Development Assessment Guidance be published by DPLH in consultation with local government and industry bodies.	Yes	
4.2.6	Provide in the LPS Regulations that a local government must advise an applicant within 10 business days of receipt of a development application whether additional information is required.	Yes	
4.2.7	Provide a procedure for local government and developer proponents to agree upfront the scope and content of a local structure plan with the DPLH and other agencies as appropriate.	Yes	Whilst this recommendation is supported it should not be assumed that no further changes may be required once referral agency responses have been provided. It is the local government's responsibility to balance any competing objectives and identify any issues once all the information has been gathered. Further correspondence with statutory authorities may be required to achieve a mediated outcome.
4.2.8	Provide in the PD Act that the implementation section (part one) of approved structure plans and activity centre plans are to be read as part of the scheme and have the "force and effect" of the scheme.	Yes	Agree that adopted Structure Plans should have the force and effect of the LPS6. The Regulations would need to be updated to be consistent as they currently set out that a local government is to have "due regard to, but is not bound by, the structure plan".
4.2.9	Provide in the LPS Regulations that local government may refuse to progress a local structure plan or activity centre plan and amendment, if it is of the view that the proposals lacks sufficient planning merit. The amendment should also	Yes	



PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
	include ability for a proponent affected by such a decision to seek the views of the WAPC and the power for the WAPC to direct a local government to progress a proposal.		
4.2.10	Provide for development contribution plan cost and cost contributions schedules to be included as a schedule in local planning schemes.	No	Further information is required in relation to what constitutes a 'material change'. For example, what would require a scheme amendment – indexation increases? Receipt of successful grant funding? A revised cost estimate being provided? More information is required before any level of support can be provided, as incorporating detailed financial information which is subject to change in the Scheme is likely to lead to a high administrative burden. It is noted that costs associated with a Development Contribution Plan are generally reviewed by the local government yearly, in-line with best practice, to ensure an accurate assessment of liability can be rendered.
4.2.11	Establish a Development Contributions Infrastructure Panel to review proposed local planning scheme amendments that include Development Contribution Plans, with the cost of the review to be included as a development contribution plan administration cost.	In Part	As per WALGA's DPS, the Shire supports the establishment of a Development Contributions Infrastructure Panel, however it:  <i>does not support the recommendation to add the cost of operating the Panel as additional item within the development contribution plan, as this would be more administration for a Local Government to manage within this process.</i>  <i>If the DPLH needs additional expertise, then resources should be provided within the existing budgeting structures of the Department, not an additional tax placed on the DCP for local government to collate and send to the Department.</i>
4.2.12	Provide for in the PD Act an ability for the Minister for Planning to: i require a special report from a local government on the operation of a development contribution plan ii instruct a local government to take particular actions for the administration of a development contribution plan.	In Part	
4.2.13	Provide in the LPS Regulations for a voluntary 'deemed-to-comply' check for single houses and provide in the P&D Regulations a specified fee for the service.	Yes	
4.2.14	Provide in the LPS Regulations and R-Codes a fast-track 30-day planning approval process for single house applications that require only minor variations to the R-Codes.	In Part	Minor variations, such as reduced building setbacks, may require consultation with adjoining properties owners, and subsequently be referred to Council for determination. Such a provision would only be workable if the provision did not affect any adjoining properties.
4.2.15	A framework for "Basic", "Standard" and "Complex" streams for region scheme amendments, local planning strategies	In Part	As per the WALGA DPS, further information is required in terms of:

PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
	and amendments, and local structure plan/activity centre plans and amendments be developed by DPLH for implementation through regulation.		<ul style="list-style-type: none"> <li>- The types of proposals that would fit within each 'track';</li> <li>- The timeframes for assessment, and form of consultation within each 'track' by application type; and</li> <li>- How the WAPC will delegate decision making for each 'track' by application type.</li> </ul>
<b>5.0</b>	<b>PLANNING FOR CONSOLIDATED AND CONNECTED SMART GROWTH</b>		
<b>5.1</b>	<b>Planning for Targeted Urban Infill</b>		
5.1.1	That the State Government develops clear arrangements for the planning and delivery of the key urban infill locations of activity centres, urban corridors and station precincts, including prioritising of areas which require State and local government collaboration.	No comment	
<b>5.2</b>	<b>Updating Growth Management Policies</b>		
5.2.1	A new Consolidated and Connected Smart Growth State Planning Policy that builds on the State Government's METRONET policy and establishes contemporary smart growth principles and practices.	No comment	
<b>5.3</b>	<b>Planning for Land Use and Infrastructure Coordination</b>		
5.3.1	The WAPC to assist with land use and infrastructure coordination for the delivery of priority precincts through a renewed Committee.	No comment	
<b>5.4</b>	<b>Coordinating State Infrastructure with Regional Rezoning</b>		
5.4.1	Provide in the Metropolitan Region Scheme an "Industrial Deferred Zone".	No comment	
5.4.2	The WAPC to ensure that any requirements for State infrastructure are in place in the lifting of Urban Deferment or Industrial Deferment, and that the draft Guidelines for Lifting of Urban Deferment 2017 be amended accordingly.	No comment	
<b>5.5</b>	<b>Coordination of Infrastructure for Land Development</b>		
5.5.1	Provision be made for advice on the forward planning of State infrastructure, including utility providers to assist local	Yes	

PROPOSAL		SUPPORT Yes/No/In Part	RESPONSE
	governments in the preparation of local planning strategies and structure plans.		
<b>5.6</b>	<b>Coordination of Land Use and Transport for Corridor Development</b>		
5.6.1	The MRS be updated to include "Urban Corridor" as a category of Reserved Roads based on Perth and Peel @ 3.5 Million, with the Department of Transport being made responsible for coordinating a whole of transport portfolio response to planning proposals along the corridor.	No comment	
5.6.2	A review be undertaken of regional road reservations in place to accommodate road widenings within the Metropolitan Region Scheme for designated Urban Corridors.	No comment	
<b>5.7</b>	<b>Liveable Neighbourhoods</b>		
5.7.1	Liveable Neighbourhoods be elevated to a state planning policy and maintained and refined as a best-practice approach to new greenfield development at regional, district and local level, rather including it into a single Neighbourhood part of Design WA.	Yes	The Shire of Broome supports the elevation of Liveable Neighbourhoods to a State Planning Policy. DPLH should as a <u>priority</u> complete its review of Liveable Neighbourhoods and review the various Development Control policies as they often conflict.

# 9.3

## OUR PROSPERITY



### ***PRIORITY STATEMENT***

Our region has grown significantly over the past years in terms of population, economy and industry – this will continue! Balancing ecological sustainability with economic growth and retaining the 'look and feel' of Broome and its environs are an ongoing challenge for the region. Encouraging appropriate investment and business development opportunities to ensure a strong, diverse economic base is essential for community prosperity and the success of our future generations.

Focusing on developing clear pathways linking education with employment for our youth and the community at large is essential as we aim to retain our local people and continue to build a skilled and highly motivated workforce.

Business and Industry partnerships must be fostered to ensure sustainable economic growth is achieved, along with the provision of affordable and equitable services and infrastructure. Ensuring development meets community needs and legislative requirements whilst creating close community relationships and enhancing our understanding of local heritage and cultural issues will continue to be a major focus. The built environment must contribute to the economy, long term viability of the region and provide a quality lifestyle for all.

There are no reports in this section.

## OUR ORGANISATION



### ***PRIORITY STATEMENT***

Council will strive to create an environment where local governance is delivered in an open and accountable manner; where we provide leadership to the region in such areas as planning and financial management; where the community has the opportunity to contribute to the Council's decision making thereby fostering ownership of strategies and initiatives.

In delivering open, accountable and inclusive governance, we will be ever mindful that we operate within a highly regulated environment that requires a high level of compliance.

Council will strive to be the conduit between the other spheres of government and the community, translating State and Federal law, policy and practice into customer focussed, on ground service delivery that support's Broome's unique lifestyle.

The Region is experiencing significant change with Council dedicated to sound governance, effective leadership and innovation, and high quality services. Building organisational capacity is a priority with a commitment to delivering services to the community in a sustainable, effective and accountable way.



**9.4.1 MONTHLY PAYMENT LISTING - JUNE 2018**

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	FRE02
<b>AUTHOR:</b>	Coordinator Financial Operations
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Manager Financial Services
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	10 July 2018

**SUMMARY:** This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report for the month of June 2018.

**BACKGROUND**Previous Considerations

Nil

**COMMENT**

The Chief Executive Officer (CEO) has delegated authority to make payments from the Municipal and Trust funds in accordance with budget allocations.

The Shire provides payments to suppliers by either Electronic Funds Transfer (EFT), cheque, credit card or direct debit.

Attached is a list of all payments processed under delegated authority during the month of June 2018.

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT****Local Government (Financial Management) Regulations 1996**

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
  - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
    - (a) *the payee's name;*
    - (b) *the amount of the payment; and*
    - (c) *the date of the payment; and*
    - (d) *sufficient information to identify the transaction.*

- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
- (i) the payee's name; and
  - (ii) the amount of the payment; and
  - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

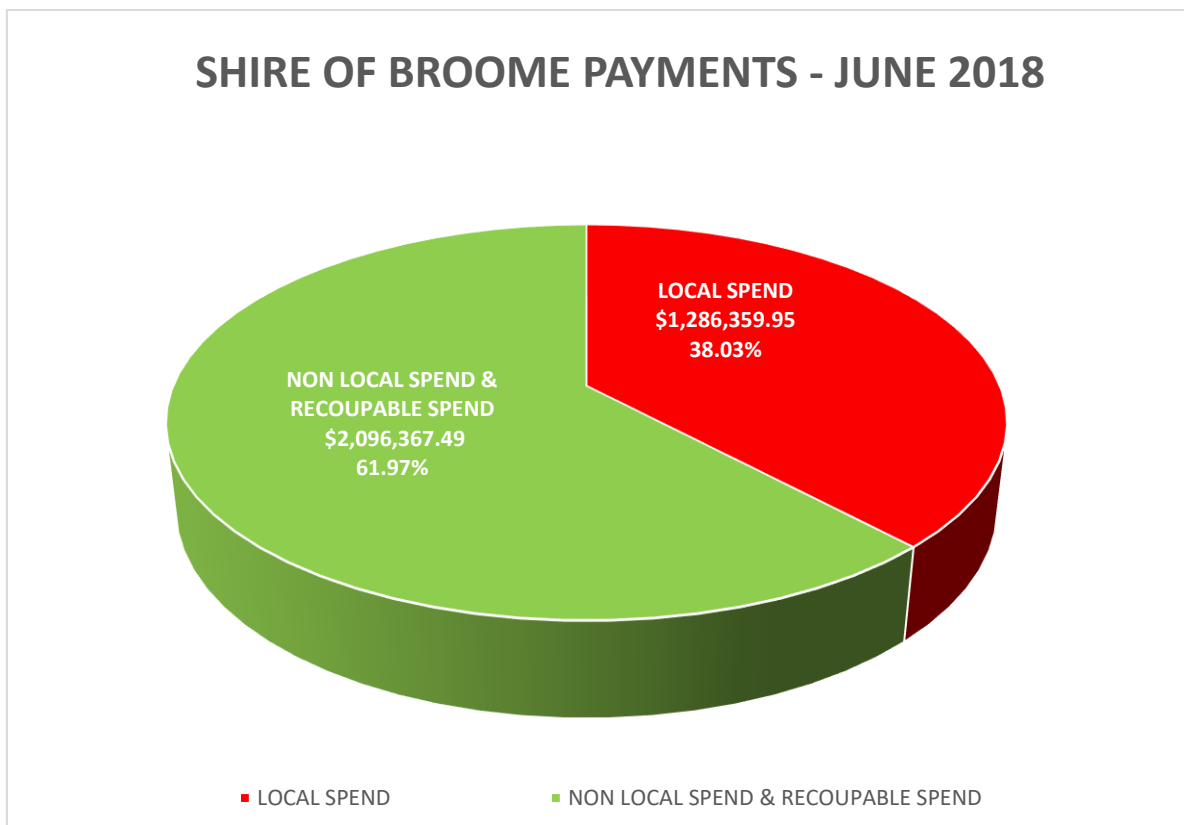
## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority.

Payments can also be analysed as follows:



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for the month of June 2018 after \$413,653.91 in personnel payments, \$140,486.34 in utilities and other non-local sole suppliers have been excluded.

## RISK

The risk of Council not adopting this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*. The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

## STRATEGIC IMPLICATIONS

**Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:**

An organisational culture that strives for service excellence

Responsible resource allocation

Effective community engagement

Improved systems, processes and compliance

## VOTING REQUIREMENTS

*Simple Majority*

### **COUNCIL RESOLUTION:** **(REPORT RECOMMENDATION)**

**Moved: Cr C Mitchell**

**Seconded: Cr M Fairborn**

**That Council:**

1. **Receives the list of payments made from the Municipal and Trust Accounts in June 2018 totalling \$3,936,867.69 (Attachment 1) in accordance with the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:**
  - a. **EFT Vouchers 45625 – 46156 totalling \$3,452,767.32;**
  - b. **Municipal Cheque Vouchers 57526 – 57531 totalling \$26,631.93;**
  - c. **Trust Cheque Voucher 3449 - 3450 totalling \$1,584.97; and**
  - d. **Credit Card Payments & Municipal Direct Debits DD24501.1– DD24724.11 totalling \$455,883.47;**
2. **Notes the local spend of \$1,286,359.95 included in the amount above, equating to 38.03% of total payments excluding personnel and utility and other external sole supplier costs.**

**CARRIED UNANIMOUSLY 7/0**

## Attachments

1. Monthly Payment Listing - June 2018
2. Local Spend Payment Listing - June 2018

Part 5. Division 4. Section 5.42 Delegation of some powers to CEO. Sub Section Finance Management Regulation 12.

Each payment must show on a list the payees name, the amount of the payment, the date of the payment and sufficient information to identify the transaction.

This report incorporates the Delegation of Authority (Administration Regulation 19)

PAYMENTS BY EFT & CHEQUE & FROM TRUST - JUNE 2018

MUNICIPAL ELECTRONIC TRANSFER - JUNE 2018					
EFT	Date	Name	Description	Amount	Del Auth
EFT45625	01/06/2018	BRUCE RUDEFORTH	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45626	01/06/2018	CATHERINE AGNES FAIRLEY	Councillor Sitting Fee- June 2018	1733.35	MFS
		MARRIOTT		1733.35	
EFT45627	01/06/2018	CHRISTOPHER RALPH MITCHELL	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45628	01/06/2018	DESIREE MALE	Councillor Sitting Fee- June 2018	2713.40	MFS
EFT45629	01/06/2018	ELSTA REGINA FOY	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45630	01/06/2018	HAROLD NORMAN TRACEY	Councillor Sitting Fee- June 2018	6143.75	MFS
EFT45631	01/06/2018	MALA PREM-OCEAN SKY FAIRBORN	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45632	01/06/2018	PHILIP FRANCIS MATSUMOTO	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45633	01/06/2018	WARREN THOMAS FRYER	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45634	06/06/2018	AST MANAGEMENT PTY LTD	Conference- Development & Community	1292.00	MFS
EFT45635	06/06/2018	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Vairous Shire Sites	40386.60	MFS
EFT45636	06/06/2018	LGIS RISK MANAGEMENT	Workshop- HR	816.45	MFS
EFT45637	06/06/2018	LIEUWE STIGTER	Reimbursement- Rangers	201.93	MFS
EFT45638	06/06/2018	PRINTING IDEAS	Banners- Civic Centre	863.17	MFS
EFT45639	06/06/2018	A PLUS EVENTS & HIRE	Chair hire- Community & Development	550.00	MFS
EFT45640	06/06/2018	AIR LIQUIDE AUSTRALIA LIMITED	Gas bottle rental- Workshop	25.22	MFS
EFT45641	06/06/2018	ALVIN SANTIAGO	Training- Finance	185.24	MFS
EFT45642	06/06/2018	AUSRECORD PTY LTD	Licence- IT	1997.60	MFS
EFT45643	06/06/2018	AVANTGARDE TECHNOLOGIES	CCTV camera- Town Beach	300.00	MFS
EFT45644	06/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning maintenance (RFQ17-84)- WMF	1892.00	MFS
EFT45645	06/06/2018	BOAB TOYS	Kids toys- Late night trading	342.65	MFS
EFT45646	06/06/2018	BROOME BOLT SUPPLIES WA PTY LTD	Consumables- Depot	62.92	MFS
EFT45647	06/06/2018	BROOME DIESEL & HYDRAULIC SERVICE	Vehicle repairs- WMF	2517.75	MFS
EFT45648	06/06/2018	BROOME SMALL MAINTENANCE SERVICES	Maintenance- KRO2	381.50	MFS
EFT45649	06/06/2018	CHRISSY LEE CARTER	Entertainment- Town Beach Project	1180.00	MFS
EFT45650	06/06/2018	FAT BIKE CHAMPIONSHIPS INC.	Grant- Community	2000.00	MFS
EFT45651	06/06/2018	FIRE & SAFETY SERVICES	Fire sprinkler testing- Civic Centre	581.17	MFS
EFT45652	06/06/2018	FORPARK AUSTRALIA	Maintenance- P&G	4309.00	MFS

EFT45653	06/06/2018	BAIRD AUSTRALIA PTY LTD	Consultant expenses- Coastal Planning Policy	3724.05	MFS
EFT45654	06/06/2018	BJ DAVIES PLUMBING	Reticulation- P&G	902.00	MFS
EFT45655	06/06/2018	BOUNCIN' IN BROOME	Entertainment- Chinatown	370.00	MFS
EFT45656	06/06/2018	BROOME CAMPUS NORTH REGIONAL TAFE	Training- HR	1367.50	MFS
EFT45657	06/06/2018	BROOME SMALL MAINTENANCE SERVICES	Maintenance- BRAC	93.50	MFS
EFT45658	06/06/2018	CABLE BEACH POLO PTY LTD	Sponsorship- Community	22000.00	MFS
EFT45659	06/06/2018	COUNTRY ARTS WA INC	Performance- Civic Centre	4081.00	MFS
EFT45660	06/06/2018	GOLDLINE DISTRIBUTORS (KIMBERLEY DISTRIBUTORS)	Kiosk stock- BRAC	817.73	MFS
EFT45661	06/06/2018	GRAYTILL	Equipment- P&G	66.00	MFS
EFT45662	06/06/2018	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Temporary staff- Finance	2494.36	MFS
EFT45663	06/06/2018	KIMBERLEY FUEL & OIL SERVICES	Oils & lubricants- Workshop	225.50	MFS
EFT45664	06/06/2018	L.P AIRCONDITIONING INSTALLATION	Maintenance- Library	6600.00	MFS
EFT45665	06/06/2018	M P ROGERS & ASSOCIATES PTY LTD	Consultant (RFT17/04)- Infrastructure	2024.00	MFS
EFT45666	06/06/2018	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Surveying- WMF	6325.55	MFS
EFT45667	06/06/2018	MOORE STEPHENS (WA) PTY LTD	Consultant expenses- Finance	214.50	MFS
EFT45668	06/06/2018	NORTH WEST LOCKSMITHS	Replace lock- Cable Beach Ablutions	275.00	MFS
EFT45669	06/06/2018	NORTH WEST MOTOR GROUP PTY LTD	Vehicle repairs- P&G	137.50	MFS
EFT45670	06/06/2018	NORTH WEST STRATA SERVICES	Levies- Staff housing	566.25	MFS
EFT45671	06/06/2018	PINDAN LABOUR SOLUTIONS PTY LTD	Temporary staff- BRAC	478.81	MFS
EFT45672	06/06/2018	PLANTAGENET MEDICAL	Recruitment expenses- HR	110.00	MFS
EFT45673	06/06/2018	POOL WISDOM	Pool chemicals- BRAC	1647.10	MFS
EFT45674	07/06/2018	360 ENVIRONMENTAL PTY LTD	Seawall approvals- Town Beach	770.00	MFS
EFT45675	07/06/2018	BROOME BOLT SUPPLIES WA PTY LTD	Consumables- Works	616.00	MFS
EFT45676	07/06/2018	BROOME DOCTORS PRACTICE PTY LTD	Recruitment expenses- HR	214.50	MFS
EFT45677	07/06/2018	BROOME SCOOTERS PTY LTD (KIMBERLEY MOWERS & SPARES)	Plant repairs- Workshop	196.60	MFS
EFT45678	07/06/2018	COAST & COUNTRY ELECTRICS	Electrical maintenance- Library	617.66	MFS
EFT45679	07/06/2018	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Vehicle maintenance- WMF	1804.55	MFS
EFT45680	07/06/2018	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Reactive maintenance- Shire Staff Housing	325.00	MFS
EFT45681	07/06/2018	KIMBERLEY BOOKSHOP	Books- Library	35.99	MFS
EFT45682	07/06/2018	KIMBERLEY FUEL & OIL SERVICES	Oil- Workshop	1127.50	MFS

EFT45683	07/06/2018	MICHAEL PETER STEPHENS	Musicians(RFQ18-32)- Late night trading	1900.00	MFS
EFT45684	07/06/2018	NORTH WEST MOTOR GROUP PTY LTD	Holden Colorado Vehicle (RFQ17-92)- Fleet	83903.10	MFS
EFT45685	07/06/2018	PMK WELDING & METAL FABRICATION	Vehicle repairs- Works	3632.26	MFS
EFT45686	07/06/2018	REDWAVE MEDIA PTY LTD	Advertising- Media	2200.00	MFS
EFT45687	07/06/2018	REPCO (EXEGO PTY LTD)	Vehicle parts- Workshop	8.47	MFS
EFT45688	07/06/2018	ROEBUCK BAY HOTEL	Refreshments- Councillors	376.93	MFS
EFT45689	07/06/2018	ROEBUCK WELDING SERVICES	Repair post- Haynes Oval	220.00	MFS
EFT45690	07/06/2018	SCOPE TRAINING & CONSULTANCY	Training- HR	21663.13	MFS
EFT45691	07/06/2018	SEASHORE ENGINEERING PTY LTD	Consultant- Infrastructure	6908.00	MFS
EFT45692	07/06/2018	SECURITY & TECHNOLOGY SERVICES - NORWEST	Maintenance- IT	1617.00	MFS
EFT45693	07/06/2018	SPORTS MEDICINE AUSTRALIA	Workshops- Club Development	500.00	MFS
EFT45694	07/06/2018	ST MARYS COLLEGE - SECONDARY	Performers- Events	600.00	MFS
EFT45695	07/06/2018	STAGECRAFT PTY LTD	Repairs- Civic Centre	275.00	MFS
EFT45696	07/06/2018	STREETER & MALE PTY LTD	Equipment- P&G	110.16	MFS
EFT45697	07/06/2018	SUNNY SIGN COMPANY PTY LTD	Signage- Infrastructure	113.30	MFS
EFT45698	07/06/2018	BOC LIMITED	CO2- Health	86.81	MFS
EFT45699	07/06/2018	KOOLJAMAN AT CAPE LEVEQUE	Health Inspections- Rangers	450.00	MFS
EFT45700	07/06/2018	SECURITY & TECHNOLOGY SERVICES - NORWEST	Training- Civic Centre	132.00	MFS
EFT45701	07/06/2018	TERRITORY RURAL BROOME	Weed control- P&G	1998.61	MFS
EFT45702	07/06/2018	THINK WATER BROOME	Reticulation parts- P&G	86.60	MFS
EFT45703	07/06/2018	TOTALLY WORKWEAR	Uniforms- HR	697.95	MFS
EFT45704	07/06/2018	TROPICAL UPHOLSTERY	Minor repairs- BRAC	55.00	MFS
EFT45705	07/06/2018	UDLA	Consultancy- Planning & Building	1188.00	MFS
EFT45706	07/06/2018	WEST COAST CONTRACTORS	Construction- Infrastructure	8737.08	MFS
EFT45707	07/06/2018	WEST COAST ON HOLD	On hold message service- Media & Promotions	69.00	MFS
EFT45708	07/06/2018	SALARY & WAGES	Payroll S & W	234.92	MFS
EFT45709	07/06/2018	AUSTRALIAN TAXATION OFFICE	Payroll S & W	116443.08	MFS
EFT45710	07/06/2018	SALARY & WAGES	Payroll S & W	600.00	MFS
EFT45711	07/06/2018	SALARY & WAGES	Payroll S & W	727.99	MFS
EFT45712	07/06/2018	SALARY & WAGES	Payroll S & W	450.00	MFS
EFT45713	07/06/2018	SALARY & WAGES	Payroll S & W	500.00	MFS
EFT45714	07/06/2018	SALARY & WAGES	Payroll S & W	152.60	MFS
EFT45715	07/06/2018	SALARY & WAGES	Payroll S & W	364.00	MFS
EFT45716	07/06/2018	SALARY & WAGES	Payroll S & W	403.64	MFS
EFT45717	07/06/2018	SALARY & WAGES	Payroll S & W	0.06	MFS
EFT45718	07/06/2018	SALARY & WAGES	Payroll S & W	125.00	MFS
EFT45719	07/06/2018	SALARY & WAGES	Payroll S & W	302.92	MFS
EFT45720	07/06/2018	SALARY & WAGES	Payroll S & W	400.00	MFS
EFT45721	07/06/2018	SALARY & WAGES	Payroll S & W	450.00	MFS
EFT45722	07/06/2018	SALARY & WAGES	Payroll S & W	625.67	MFS
EFT45723	07/06/2018	SALARY & WAGES	Payroll S & W	340.00	MFS
EFT45724	07/06/2018	SALARY & WAGES	Payroll S & W	425.00	MFS
EFT45725	07/06/2018	SALARY & WAGES	Payroll S & W	360.00	MFS



EFT45726	07/06/2018	SALARY & WAGES	Payroll S & W	624.56	MFS
EFT45727	07/06/2018	SALARY & WAGES	Payroll S & W	386.39	MFS
EFT45728	07/06/2018	SALARY & WAGES	Payroll S & W	650.00	MFS
EFT45729	07/06/2018	SALARY & WAGES	Payroll S & W	662.65	MFS
EFT45730	07/06/2018	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll deductions	1039.90	MFS
EFT45731	07/06/2018	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll deductions	660.00	MFS
EFT45732	07/06/2018	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll deductions	500.00	MFS
EFT45733	07/06/2018	CHILD SUPPORT AGENCY	Payroll deductions	646.36	MFS
EFT45734	07/06/2018	LGRCEU	Payroll deductions	19.40	MFS
EFT45735	07/06/2018	SALARY & WAGES	Payroll S & W	1095.84	MFS
EFT45736	07/06/2018	BROOME COMMONWEALTH BANK OF AUSTRALIA	Payroll S & W	328878.03	MFS
EFT45737	11/06/2018	AMPAC DEBT RECOVERY WA PTY LTD	2017/18 Debt collection service charges (RFQ17/48): Rates	522.50	MFS
EFT45738	11/06/2018	BROOME BUILDERS PTY LTD	Maintenance- Barker Street	1062.00	MFS
EFT45739	11/06/2018	DELL AUSTRALIA PTY LTD	Monitors- IT	2600.40	MFS
EFT45740	11/06/2018	JASON KNEIPP	Reimbursement- Staff	852.41	MFS
EFT45741	11/06/2018	LANDMARK OPERATIONS LTD	Chemicals- Ranger	962.50	MFS
EFT45742	11/06/2018	PINDAN LABOUR SOLUTIONS PTY LTD	Temporary staff- WMF	4177.38	MFS
EFT45743	11/06/2018	TALIS CONSULTANTS	Consultancy- Waste	7723.38	MFS
EFT45744	11/06/2018	TELSTRA	Phone charges- Shire Various sites	205.56	MFS
EFT45745	11/06/2018	THINK WATER BROOME	Reticulation- WMF	133.10	MFS
EFT45746	11/06/2018	JUSTIN WHYTE	PPE 05.06.18 - Higher duties correction	127.00	MFS
EFT45747	11/06/2018	NARELLE ELIZABETH GRAUE	PPE 05.06.18- Higher Duties correction	312.00	MFS
EFT45748	13/06/2018	A PLUS EVENTS & HIRE	Equipment hire- Chinatown late night trading	500.00	MFS
EFT45749	13/06/2018	ABLE ELECTRICAL (WA) PTY LTD	Electrical maintenance- BRAC	2398.00	MFS
EFT45750	13/06/2018	ANNETTE DAHL GREGORY	Litter control- Infrastructure	25.00	MFS
EFT45751	13/06/2018	AUSTRALIA POST	Postage- Shire	615.32	MFS
EFT45752	13/06/2018	AVERY AIRCONDITIONING PTY LTD	Plant maintenance- Civic Centre	7198.75	MFS
EFT45753	13/06/2018	BK SIGNS (HALLIDAY ENTERPRISES PTY LTD)	Banner- Library	583.00	MFS
EFT45754	13/06/2018	BP AUSTRALIA PTY LTD - FUEL	Fuel- Depot	22871.68	MFS
EFT45755	13/06/2018	BRETTS PEST MANAGEMENT	Pest control- Property	124.00	MFS
EFT45756	13/06/2018	BROOME BUILDERS PTY LTD	Upgrade (RFQ17-97)- BRAC	18467.00	MFS
EFT45757	13/06/2018	BROOME NORTH PRIMARY SCHOOL PARENTS & CITIZENS ASSOCIATION INC	Sponsorship- Community	1000.00	MFS
EFT45758	13/06/2018	BROOME WHEEL ALIGNING & SUSPENSION	Vehicle repairs- P&G	203.80	MFS
EFT45759	13/06/2018	MERCURE HOTEL - PERTH	Accommodation- Planning	444.50	MFS
EFT45760	13/06/2018	CHAITANYA DILIP OAK	Reimbursement- Finance	1090.00	MFS
EFT45761	13/06/2018	COATES HIRE OPERATIONS PTY LTD	Hire- Works	306.04	MFS

EFT45762	13/06/2018	DEAN WILSON TRANSPORT PTY LTD	Freight- P&G	78.11	MFS
EFT45763	13/06/2018	DENIS CORTESE	Reimbursement- Planning	480.00	MFS
EFT45764	13/06/2018	DORMA AUTOMATICS PTY LTD	Door repairs- Broome Visitor Centre	1265.00	MFS
EFT45765	13/06/2018	EVENTPRO SOFTWARE	Software licence & support- IT	2945.80	MFS
EFT45766	13/06/2018	EXTREME MARQUEES PTY LTD	Hire- BRAC	568.25	MFS
EFT45767	13/06/2018	FIXIT BROOME	Reactive maintenance- KRO1	126.44	MFS
EFT45768	13/06/2018	FLEET LOGISTICS PTY LTD (EZY2C)	Subscription- IT	4465.65	MFS
EFT45769	13/06/2018	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Workshop	38.67	MFS
EFT45770	13/06/2018	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Temporary staff- Finance	2494.36	MFS
EFT45771	13/06/2018	HOBBS SMITH HOLMES PTY LTD	Architectural drawings- KRO2	5940.00	MFS
EFT45772	13/06/2018	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Vairous Shire Sites	25111.32	MFS
EFT45773	13/06/2018	KIMBERLEY SIGNS & DESIGNS	Vehicle signage- Rangers	3018.95	MFS
EFT45774	13/06/2018	KIMBERLEY STRUCTURAL CONSULTING ENGINEERS	Certification- Turf Club	550.00	MFS
EFT45775	13/06/2018	LO-GO APPOINTMENTS	Temporary staff- Rangers	2852.85	MFS
EFT45776	13/06/2018	M P ROGERS & ASSOCIATES PTY LTD	Engineering services- Infrastructure	491.92	MFS
EFT45777	13/06/2018	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Surveying children's crossing- Roebuck Primary School	825.00	MFS
EFT45778	13/06/2018	METER OFFICE PRODUCTS	Equipment- BRAC	124.30	MFS
EFT45779	13/06/2018	NORTH WEST COAST SECURITY	Security- Various Shire Locations	8082.80	MFS
EFT45780	13/06/2018	PINDAN LABOUR SOLUTIONS PTY LTD	Temporary staff- HR	8367.69	MFS
EFT45781	13/06/2018	PRINTING IDEAS	Advertising- Chinatown Revitalisation	297.00	MFS
EFT45782	13/06/2018	PROGRESSIVE DIAGNOSTIC PTY LTD	Training- HR	495.00	MFS
EFT45783	13/06/2018	SALVATORE CONSTANTINO MASTROLEMBO	Reimbursement expenses- Office of the CEO	7330.69	MFS
EFT45784	13/06/2018	SCENIC HELICOPTERS	Hazard inspection- Health & Rangers	945.00	MFS
EFT45785	13/06/2018	SLATER & GARTRELL SPORTS	Equipment- BRAC	742.50	MFS
EFT45786	13/06/2018	SPORTSPOWER BROOME	Vouchers- BRAC	600.00	MFS
EFT45787	14/06/2018	ALISON LOUISE MORRIS	Reimbursement- Library	129.99	MFS
EFT45788	14/06/2018	ARH CONSTRUCTION	Maintenance (RFQ18-41)- Turf Club	19523.35	MFS
EFT45789	14/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning maintenance- Building	206.25	MFS
EFT45790	14/06/2018	BOC LIMITED	Oxygen- Workshop	279.37	MFS
EFT45791	14/06/2018	FORPARK AUSTRALIA	Maintenance- P&G (shortfall payment)	0.80	MFS
EFT45792	14/06/2018	HEAD OFFICE LANDGATE	UV- Rates	1523.56	MFS
EFT45793	14/06/2018	INFOCOUNCIL PTY LTD	IT support- IT	3745.50	MFS

EFT45794	14/06/2018	KIMBERLEY CONNECTION PTY LTD	Rates refund for assessment A200893 LOT 323 GREAT NORTHERN HIGHWAY ROEBUCK WA 6725	1862.97	MFS
EFT45795	14/06/2018	LOUISE JENKINSON	Reimbursement- Infrastructure	42.30	MFS
EFT45796	14/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Equipment hire- WMF	676.50	MFS
EFT45798	14/06/2018	NORTH WEST LOCKSMITHS	Key cut- Haynes Oval	75.00	MFS
EFT45799	14/06/2018	NORTH WEST TRIM & SHADE	Shade sails(Town Beach)- P&G	330.00	MFS
EFT45800	14/06/2018	PINDAN LABOUR SOLUTIONS PTY LTD	Temporary staff- WMF	4177.61	MFS
EFT45801	14/06/2018	SECURITY & TECHNOLOGY SERVICES - NORWEST	Maintenance- Shire office	198.00	MFS
EFT45802	14/06/2018	THINK WATER BROOME	Reticulation- WMF	15.36	MFS
EFT45803	14/06/2018	TNT AUSTRALIA PTY LTD T/AS TNT EXPRESS	Freight- Health & Depot	892.22	MFS
EFT45804	14/06/2018	TOTALLY WORKWEAR	Uniforms- Development & Community	430.37	MFS
EFT45805	14/06/2018	WATTLEUP TRACTORS	Equipment(CAPEX-RFQ18-15)- P&G	26004.00	MFS
EFT45806	14/06/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Procurement- Infrastructure	1455.30	MFS
EFT45807	14/06/2018	NYAMBA BURU YAWURU LTD	Cultural Monitors- Town Beach Jetty Stage 2	8624.00	MFS
EFT45808	14/06/2018	BUILDING COMMISSION - INC BCITF DEPARTMENT OF COMMERCE	BRB LEVY MAY 2018	2120.21	MFS
EFT45809	14/06/2018	SHIRE OF BROOME	BRB COMMISSION MAY 2018	167.75	MFS
EFT45810	15/06/2018	AMPAC DEBT RECOVERY WA PTY LTD	Debt recovery- Rates	1078.00	MFS
EFT45811	15/06/2018	AUSTRALIAN VENTURE CONSULTANTS PTY LTD	Professional services- Development & Community	3800.00	MFS
EFT45812	15/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning maintenance- Building	253.00	MFS
EFT45813	15/06/2018	BRIDGESTONE AUSTRALIA LTD	Vehicle maintenance- WMF	1281.50	MFS
EFT45814	15/06/2018	BROOME PLUMBING & GAS	Plumbing maintenance- BRAC	1170.00	MFS
EFT45815	15/06/2018	HARVEY NORMAN AV/IT SUPERSTORE BROOME	Reactive Maintenance- Property	824.00	MFS
EFT45816	15/06/2018	HEAD OFFICE LANDGATE	Land enquiry- Rates	177.10	MFS
EFT45817	15/06/2018	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Vairous Shire Sites	51839.35	MFS
EFT45818	15/06/2018	MOONLIGHT BAY APARTMENTS / KIMBERLEY ACCOMMODATION	Recruitment expenses- HR	239.00	MFS
EFT45819	15/06/2018	SECURITY & TECHNOLOGY SERVICES - NORWEST	Building maintenance- BRAC	132.00	MFS
EFT45820	15/06/2018	THINK WATER BROOME	Supplies- Works	15.90	MFS
EFT45821	15/06/2018	TOTALLY WORKWEAR	Uniform- HR	127.60	MFS
EFT45822	15/06/2018	UK SAILMAKERS	Building maintenance- Pearl Luggers	4814.28	MFS
EFT45824	18/06/2018	MICHAEL PETER STEPHENS	Performers- Community	7550.00	MFS

EFT45825	19/06/2018	12 MILE SHADE & CANVAS	Shade sales- BRAC	187.00	MFS
EFT45826	19/06/2018	BROOME CAMPUS NORTH REGIONAL TAFE	Training- HR	9121.35	MFS
EFT45827	19/06/2018	DANIEL CRAIG BOWTELL	Workshop- BRAC	260.00	MFS
EFT45828	19/06/2018	DAVID GRAY & CO PTY LTD	Bins- Depot	1996.50	MFS
EFT45829	19/06/2018	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Depot	215.37	MFS
EFT45830	19/06/2018	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Temporary staff- Finance	2494.36	MFS
EFT45831	19/06/2018	KIMBERLEY LAND COUNCIL	Sponsorship- Events	22000.00	MFS
EFT45832	19/06/2018	NORTH WEST LOCKSMITHS	Locksmith- KRO2	120.00	MFS
EFT45833	19/06/2018	POOL WISDOM	Chemicals- BRAC	2280.45	MFS
EFT45834	19/06/2018	PRINTING IDEAS	Signage- Chinatown	1400.00	MFS
EFT45835	19/06/2018	SEAT ADVISOR PTY LTD	Training- Community	324.50	MFS
EFT45836	19/06/2018	STREETER & MALE PTY LTD	Consumables- Community	84.82	MFS
EFT45837	19/06/2018	TALEI HOWELL-PRICE	Reimbursement- Office of the CEO	60.44	MFS
EFT45838	19/06/2018	TELSTRA	Phone charges- Shire Various sites	8947.74	MFS
EFT45839	19/06/2018	UPTUYU ADVENTURES	Youth visioning camp- Community	3930.00	MFS
EFT45840	19/06/2018	BRETTS PEST MANAGEMENT	Pest control- KRO1	100.00	MFS
EFT45841	19/06/2018	BROOME FIRST NATIONAL REAL ESTATE	Staff rent (Bond)	2451.43	MFS
EFT45842	19/06/2018	BROOME TREE & PALM SERVICE	Mulching- WMF	5225.00	MFS
EFT45843	19/06/2018	CITY OF SWAN	Consultant expenses (GIS)- IT	1625.06	MFS
EFT45844	19/06/2018	ENGINEERING CONSULTANTS AUSTRALIA PTY LTD	Consultant variation- Infrastructure	2453.00	MFS
EFT45845	19/06/2018	FIRE & SAFETY SERVICES	Monthly testing- Asset & Building	581.16	MFS
EFT45846	19/06/2018	LACHLAN BIRCH PAINTING SERVICES	Painting- BRAC	4620.00	MFS
EFT45847	19/06/2018	MARKETFORCE	Advertising- Infrastructure	3734.62	MFS
EFT45848	19/06/2018	MARRUGEKU INC	Performances- Civic Centre	16500.00	MFS
EFT45849	20/06/2018	BROOME FIRST NATIONAL REAL ESTATE	Staff Rent	9831.07	MFS
EFT45850	20/06/2018	CHARTER PROPERTY GROUP PTY LTD	Staff rent	2564.70	MFS
EFT45851	20/06/2018	HUTCHINSON REAL ESTATE	Staff Rent	4910.11	MFS
EFT45852	20/06/2018	KENNETH RAYMOND DONOHOE	Staff Rent	2824.40	MFS
EFT45853	20/06/2018	PRD NATIONWIDE	Staff Rent	2517.77	MFS
EFT45854	20/06/2018	RAY WHITE BROOME	Staff Rent	14166.08	MFS
EFT45855	20/06/2018	RICHARD BARTLETT & SUSAN THOMAS	Staff Rent	2607.14	MFS
EFT45856	20/06/2018	RYAN AND PAULA JACK	Staff Rent	3128.57	MFS
EFT45857	20/06/2018	AMPAC DEBT RECOVERY WA PTY LTD	Debt recovery- Rates	1833.74	MFS
EFT45858	20/06/2018	AUSTRAL POOL SOLUTIONS PTY LTD	Equipment- BRAC	1132.67	MFS
EFT45859	20/06/2018	BMT CONSTRUCTIONS	Building maintenance- BRAC	770.00	MFS
EFT45860	20/06/2018	CABLE BEACH ELECTRICAL SERVICE	Electrical maintenance- P&G	132.00	MFS

EFT45861	20/06/2018	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Nursery	396.82	MFS
EFT45862	20/06/2018	LANDMARK OPERATIONS LTD	Fertiliser- P&G	11687.08	MFS
EFT45863	20/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Hire- WMF	1210.00	MFS
EFT45864	20/06/2018	PERFEKT PTY LTD	Firewall (RFQ17-117)- IT	21902.10	MFS
EFT45865	20/06/2018	PINDAN LABOUR SOLUTIONS PTY LTD	Temporary staff- P&G	23777.19	MFS
EFT45866	20/06/2018	PRITCHARD FRANCIS PTY LTD	Consultant (RFQ18-09)- Infrastructure	1815.00	MFS
EFT45867	20/06/2018	ROEBUCK TREE SERVICE	Maintenance- P&G	220.00	MFS
EFT45868	20/06/2018	ROEBUCK WELDING SERVICES	Equipment- P&G	220.00	MFS
EFT45869	20/06/2018	STRATAGREEN (FORMERLY GREENWAY ENTERPRISES)	Material purchase- Nursery	1555.86	MFS
EFT45870	20/06/2018	TEAM TREE LOPPER PTY LTD	Tree removal- P&G	990.00	MFS
EFT45871	21/06/2018	ALL WEST BUILDING APPROVALS PTY LTD	Certificate of Design Compliance- Building	558.38	MFS
EFT45872	21/06/2018	AMPAC DEBT RECOVERY WA PTY LTD	Debt recovery(RFQ17/48)- Rates	11406.91	MFS
EFT45873	21/06/2018	AUTOPRO BROOME (Gaff Holdings Pty Ltd)	Consumables- Workshop	79.95	MFS
EFT45874	21/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning maintenance- WMF	2676.86	MFS
EFT45875	21/06/2018	BANDIT TREE EQUIPMENT	Vehicle maintenance- Workshop	96.80	MFS
EFT45876	21/06/2018	BLUE GUM JOINERY PTY LTD	Equipment- IT	1471.80	MFS
EFT45877	21/06/2018	BOAB FENCING	Fencing- BRAC	3932.50	MFS
EFT45878	21/06/2018	BP AUSTRALIA PTY LTD - FUEL	Fuel- Depot	22206.81	MFS
EFT45879	21/06/2018	BROOME BOLT SUPPLIES WA PTY LTD	Vehicle parts- Workshop	882.09	MFS
EFT45880	21/06/2018	BROOME DIESEL & HYDRAULIC SERVICE	Vehicle maintenance- Workshop	774.90	MFS
EFT45881	21/06/2018	BROOME MOTORS	Vehicle parts- Workshop	205.60	MFS
EFT45882	21/06/2018	BROOME PLUMBING & GAS	Reactive maintenance- Haas St	1556.00	MFS
EFT45883	21/06/2018	BROOME PROGRESSIVE SUPPLIES	Litter bags- Depot	2173.28	MFS
EFT45884	21/06/2018	BROOME TOWING & SALVAGE	Impounding vehicles- Rangers	176.00	MFS
EFT45885	21/06/2018	BROOME VETERINARY HOSPITAL	Boarding, veterinary & euthanasia- Rangers	5807.30	MFS
EFT45886	21/06/2018	BROOME CRETE	Works- Visitor Centre	3634.84	MFS
EFT45887	21/06/2018	CAPS HIRE (MERGING WITH KENNARDS HIRE FROM 31.07.17)	Hire- Depot	477.00	MFS
EFT45888	21/06/2018	COASTAL DISTRIBUTING & PROVEDORING ( CDP )	Kiosk stock- BRAC	88.97	MFS
EFT45889	21/06/2018	THE 360 MOVEMENT	Operating expense- Reconciliation Week Event	278.75	MFS
EFT45890	21/06/2018	BROOME NORTH PRIMARY SCHOOL PARENTS & CITIZENS ASSOCIATION INC	BOND REFUND - CIVIC CENTRE	1150.50	MFS
EFT45891	21/06/2018	KARUNJIE EVENT MANAGEMENT	BOND REFUND	1100.00	MFS
EFT45892	21/06/2018	METRIX CONSULTING PTY LTD	BOND REFUND CIVIC CENTRE	525.00	MFS

EFT45893	21/06/2018	PERFORM ACT DANCE WA (PADWA)	BOND REFUND - CIVIC CENTRE	466.00	MFS
EFT45894	21/06/2018	SHIRE OF BROOME	BOND REFUND TO PAY DR36565	4228.25	MFS
EFT45895	21/06/2018	SALARY & WAGES	Payroll S & W	234.92	MFS
EFT45896	21/06/2018	AUSTRALIAN TAXATION OFFICE	Payroll S & W	129890.06	MFS
EFT45897	21/06/2018	SALARY & WAGES	Payroll S & W	600.00	MFS
EFT45898	21/06/2018	SALARY & WAGES	Payroll S & W	406.04	MFS
EFT45899	21/06/2018	SALARY & WAGES	Payroll S & W	450.00	MFS
EFT45900	21/06/2018	SALARY & WAGES	Payroll S & W	500.00	MFS
EFT45901	21/06/2018	SALARY & WAGES	Payroll S & W	152.60	MFS
EFT45902	21/06/2018	SALARY & WAGES	Payroll S & W	364.00	MFS
EFT45903	21/06/2018	SALARY & WAGES	Payroll S & W	403.64	MFS
EFT45904	21/06/2018	SALARY & WAGES	Payroll S & W	125.00	MFS
EFT45905	21/06/2018	SALARY & WAGES	Payroll S & W	302.92	MFS
EFT45906	21/06/2018	SALARY & WAGES	Payroll S & W	400.00	MFS
EFT45907	21/06/2018	SALARY & WAGES	Payroll S & W	450.00	MFS
EFT45908	21/06/2018	SALARY & WAGES	Payroll S & W	340.00	MFS
EFT45909	21/06/2018	SALARY & WAGES	Payroll S & W	425.00	MFS
EFT45910	21/06/2018	SALARY & WAGES	Payroll S & W	624.56	MFS
EFT45911	21/06/2018	SALARY & WAGES	Payroll S & W	386.39	MFS
EFT45912	21/06/2018	SALARY & WAGES	Payroll S & W	650.00	MFS
EFT45913	21/06/2018	SALARY & WAGES	Payroll S & W	662.65	MFS
EFT45914	21/06/2018	SALARY & WAGES	Payroll S & W	1095.84	MFS
EFT45915	21/06/2018	BROOME COMMONWEALTH BANK OF AUSTRALIA	Payroll S & W	342880.99	MFS
EFT45916	21/06/2018	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll deductions	1012.45	MFS
EFT45917	21/06/2018	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll deductions	640.00	MFS
EFT45918	21/06/2018	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll deductions	500.00	MFS
EFT45919	21/06/2018	CHILD SUPPORT AGENCY	Payroll deductions	646.36	MFS
EFT45920	21/06/2018	LGRCEU	Payroll deductions	19.40	MFS
EFT45921	22/06/2018	BEST KIMBERLEY COMPUTING	Copier charges- IT	1781.87	MFS
EFT45922	22/06/2018	BROOME CLARK RUBBER	Pool maintenance- BRAC	395.70	MFS
EFT45923	22/06/2018	BROOME DIESEL & HYDRAULIC SERVICE	Vehicle maintenance- Works	136.60	MFS
EFT45924	22/06/2018	BROOME CRETE	Landscaping- Maritana Park	394.90	MFS
EFT45925	22/06/2018	BUDGET CAR & TRUCK RENTAL	Hire car- Finance	993.89	MFS
EFT45926	22/06/2018	CABLE BEACH ELECTRICAL SERVICE	Electricals maintenance- Town Beach	5340.50	MFS
EFT45927	22/06/2018	CABLE BEACH TYRE SERVICE PTY LTD	Tyres- Works	5458.50	MFS
EFT45928	22/06/2018	COAST & COUNTRY ELECTRICS	Electrical work- Property	5329.20	MFS
EFT45929	22/06/2018	COCA COLA AMATIL (HOLDINGS) LTD	kiosk stock- BRAC	1443.85	MFS
EFT45930	22/06/2018	EAST TO WEST DATA & ELECTRICAL SERVICES	Equipment- IT	4199.80	MFS
EFT45931	22/06/2018	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Vehicle parts- Workshop	2911.65	MFS



EFT45932	22/06/2018	FULTON HOGAN INDUSTRIES PTY LTD / PIONEER ROAD SERVICES	Asphalt- Works	1795.20	MFS
EFT45933	22/06/2018	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Works	348.09	MFS
EFT45934	22/06/2018	GOLDLINE DISTRIBUTORS (KIMBERLEY DISTRIBUTORS)	Kiosk stock- BRAC	379.90	MFS
EFT45935	22/06/2018	BROOME BUILDERS PTY LTD	Maintenance- Turf Club	7835.00	MFS
EFT45936	22/06/2018	BROOME TV & AUDIO SOLUTIONS	Maintenance- BRAC	128.60	MFS
EFT45937	22/06/2018	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Temporary Shire Staff- Finance	2494.36	MFS
EFT45938	22/06/2018	INDUSTRIAL RECRUITMENT PARTNERS	Temporary staff- Planning	5385.60	MFS
EFT45939	22/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Machinery hire- Works	14928.82	MFS
EFT45940	25/06/2018	ABOUT BUNTING	Material- BRAC	632.50	MFS
EFT45941	25/06/2018	ALLUVIAL CONTRACTING	Building maintenance- Broome Turf Club	4950.00	MFS
EFT45942	25/06/2018	AMPAC DEBT RECOVERY WA PTY LTD	Debt recovery- Rates	110.00	MFS
EFT45943	25/06/2018	ARTHOUSE FRAMING & ART SUPPLIES	Materials- Youth Development Programme & Working Group	265.64	MFS
EFT45944	25/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning maintenance(RFQ18-33)- Administration Building	23708.26	MFS
EFT45945	25/06/2018	BEINGTHERE SOLUTIONS PTY LTD	Video conferencing- IT	2145.00	MFS
EFT45946	25/06/2018	BETTY'S FROCK SHOP	Investment & Development Grant- Chinatown	5500.00	MFS
EFT45947	25/06/2018	BIG ISSUE IN AUSTRALIA LIMITED	Subscriptions- Library	155.00	MFS
EFT45948	25/06/2018	BITUMEN SEALING SERVICES PTY LTD (KARRATHA ASPHALT)	Seal works- Works	14835.12	MFS
EFT45949	25/06/2018	BLACK SWAN STATE THEATRE COMPANY	Performance expenses- Civic Centre	5500.00	MFS
EFT45950	25/06/2018	BOAB TOYS	Activity table- Chinatown Revitalisation Project	187.35	MFS
EFT45951	25/06/2018	BP BROOME CENTRAL & TYREPLUS BROOME	Unleaded fuel- BRAC	47.87	MFS
EFT45952	25/06/2018	BROOME BETTA HOME LIVING	Minor assets- U1/17 Honey Eater Loop	1703.00	MFS
EFT45953	25/06/2018	BROOME CIRCLE	Activities- LATE NIGHT TRADING	72.00	MFS
EFT45954	25/06/2018	BROOME DIESEL & HYDRAULIC SERVICE	Vehicle repairs- Workshop	210.20	MFS
EFT45955	25/06/2018	BROOME DOCTORS PRACTICE PTY LTD	Recruitment expenses- HR	214.50	MFS
EFT45956	25/06/2018	BROOME NORTH PRIMARY SCHOOL PARENTS & CITIZENS ASSOCIATION INC	Community sponsorship 17/18- Broome North Primary School	6000.00	MFS
EFT45957	25/06/2018	BROOME SCHOOL BUS SERVICE	Bus hire- Reconciliation Week Event	2475.00	MFS

EFT45958	25/06/2018	BROOME SMALL MAINTENANCE SERVICES	Maintenance- P&G and Administration	639.50	MFS
EFT45959	25/06/2018	BROOME CRETE	Materials- Works	3388.00	MFS
EFT45960	25/06/2018	BUFFALO TECHNOLOGY SOLUTIONS PTY LTD	iPad floor stand- Library	444.00	MFS
EFT45961	25/06/2018	AEROBIC MICROPHONES AUSTRALIA	Audio receiver- BRAC	313.50	MFS
EFT45962	25/06/2018	BROOME FIRST NATIONAL REAL ESTATE	Lease fee- Staff housing	75.00	MFS
EFT45963	25/06/2018	BROOME VETERINARY HOSPITAL	Boarding, veterinary & euthanasia- Rangers	5943.00	MFS
EFT45964	25/06/2018	CABLE BEACH ELECTRICAL SERVICE	Street Lighting- Works	4906.00	MFS
EFT45965	25/06/2018	CBCA WA BRANCH (INC) CHILDRENS BOOK COUNCIL OF AUSTRALIA	Promotional merchandise- Library	159.00	MFS
EFT45966	25/06/2018	CHRISTOPHER RALPH MITCHELL	Reimbursement of expenses- Office of the CEO	1837.86	MFS
EFT45967	25/06/2018	CITY OF SWAN	GIS Services- IT	3148.56	MFS
EFT45968	25/06/2018	CLARITY COMMUNICATIONS	News letter- Media	129.45	MFS
EFT45969	25/06/2018	COATES HIRE OPERATIONS PTY LTD	Hire- Reconciliation Week Event	214.75	MFS
EFT45970	25/06/2018	CRENDON MACHINERY	Vehicle parts- P&G	117.77	MFS
EFT45971	25/06/2018	DIRECTCOMMS PTY LTD	Operating expense- Library	69.81	MFS
EFT45972	25/06/2018	EIGHTY MILE BEACH CARAVAN PARK	Accommodation- Health	190.00	MFS
EFT45973	25/06/2018	ELGAS LTD	LPG for forklift- Workshop	135.30	MFS
EFT45974	25/06/2018	FIXIT BROOME	Building renewal- KRO1	1692.21	MFS
EFT45975	25/06/2018	FLOWERS ON SAVILLE STREET	Flower arrangement- HR	80.00	MFS
EFT45976	25/06/2018	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning services- Shire various sites	45454.30	MFS
EFT45977	25/06/2018	H & M TRACEY CONSTRUCTION PTY LTD	crossover subsidy- 1301/18 Cajuaput Cres	515.00	MFS
EFT45978	25/06/2018	HAMS HARD WALL RENDERING & TEXTURE COATING	Building renewal (CAPEX RFQ 17-79)- KRO1	9900.00	MFS
EFT45979	25/06/2018	HARVEY NORMAN AV/IT SUPERSTORE BROOME	Minor assets- Staff housing- 1/17 Honeyeater Loop	6279.00	MFS
EFT45980	25/06/2018	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Temporary staff- Finance	4489.85	MFS
EFT45981	25/06/2018	HERBERT SMITH FREEHILLS	Legal expenses- KRO	2443.14	MFS
EFT45982	25/06/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)	Vehicle maintenance- Works	4702.86	MFS
EFT45983	25/06/2018	INTEGRITY MANAGEMENT SOLUTIONS PTY LTD	Annual licences- Governance	5500.00	MFS
EFT45984	25/06/2018	JEREMY THOMAS MACMATH	Reimbursement- Chinatown	25.14	MFS
EFT45985	25/06/2018	JOANNA LOUISE BANKS	Swimming Lessons Program- BRAC	1320.00	MFS
EFT45986	25/06/2018	JOSH BYRNE & ASSOCIATES	Consultant expenses(Town Beach RFQ17-101)- Infrastructure	17748.92	MFS
EFT45987	25/06/2018	BROOME PROGRESSIVE SUPPLIES	Litter bags- Depot	325.35	MFS

EFT45988	25/06/2018	CABLE BEACH ELECTRICAL SERVICE	Building maintenance- Works	924.00	MFS
EFT45989	25/06/2018	DJUGUN FLAMES NETBALL CLUB INC.	Reimbursements- KidSport	810.00	MFS
EFT45990	25/06/2018	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Nursery & Workshop	265.05	MFS
EFT45991	25/06/2018	HEAD OFFICE LANDGATE	GRV- Rates	665.79	MFS
EFT45992	25/06/2018	KESHI STORAGE	Removalist- Property	850.00	MFS
EFT45993	25/06/2018	KIMBERLEY CAMPING & OUTBACK SUPPLIES	Staff uniform- Depot	2605.27	MFS
EFT45994	25/06/2018	KIMBERLEY FIRE SYSTEMS PTY LTD	Building maintenance- Shire various sites	2572.33	MFS
EFT45995	25/06/2018	KIMBERLEY FUEL & OIL SERVICES	Oil- Depot	115.50	MFS
EFT45996	25/06/2018	KIMBERLEY GOLD PURE DRINKING WATER	Drinking water- Depot	323.00	MFS
EFT45997	25/06/2018	KIMBERLEY KERBS	Kerbing (Chinatown)- Works	4287.80	MFS
EFT45998	25/06/2018	KIMBERLEY PLUMBING & GAS	Plumbing works- Broome Turf Club	2651.99	MFS
EFT45999	25/06/2018	KIMBERLEY QUARRY PTY LTD	Materials- P&G	24971.68	MFS
EFT46000	25/06/2018	KIMBERLEY SIGNS & DESIGNS	Event record board- BRAC	709.50	MFS
EFT46001	25/06/2018	KIMBERLEY WASHROOM SERVICES	Sanitary disposal- Various Shire sites	870.00	MFS
EFT46003	25/06/2018	LAIRD TRAN STUDIO	Consultant expenses- Depot	726.00	MFS
EFT46004	25/06/2018	LANDMARK OPERATIONS LTD	Fertilising- P&G	14872.57	MFS
EFT46005	25/06/2018	LASER TECHNOLOGY AUSTRALIA	Training- HR	3753.88	MFS
EFT46006	25/06/2018	LEADING EDGE COMPUTERS	iPhone- IT	2843.00	MFS
EFT46007	25/06/2018	LHM FABRICATION & FENCING	Fencing- BRAC	1496.00	MFS
EFT46008	25/06/2018	LIFT 'N' RIG PTY LTD	Building maintenance- Broome Turf Club	1650.00	MFS
EFT46009	25/06/2018	LIONESS CLUB OF BROOME	Catering- Community & Development	1800.00	MFS
EFT46010	25/06/2018	LO-GO APPOINTMENTS	Temporary Shire Staff- Ranger	8924.30	MFS
EFT46011	25/06/2018	RAY WHITE BROOME	Staff Rent	5552.91	MFS
EFT46012	25/06/2018	MARKETFORCE	Advertising- Planning	291.65	MFS
EFT46013	25/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Plant hire- WMF	5995.00	MFS
EFT46014	25/06/2018	MCKENO BLOCKS & PAVERS	Footpath maintenance- Works	121.00	MFS
EFT46015	25/06/2018	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Surveying- New Caravan Dumping Point	2052.60	MFS
EFT46016	25/06/2018	MINSHULL MECHANICAL REPAIRS	Impound fee- Rangers	625.00	MFS
EFT46017	25/06/2018	NEXON ASIA PACIFIC PTY LTD	Equipment- IT	42601.90	MFS
EFT46018	25/06/2018	NORTH WEST COAST SECURITY	Security services(RFT 15/05)- Shire various locations	8188.40	MFS
EFT46019	25/06/2018	NORTH WEST LOCKSMITHS	Replace lock- Civic Centre	289.00	MFS
EFT46020	25/06/2018	NORTH WEST STRATA SERVICES (NWSS)	Levies Staff Housing- 4/46 Tanami	3648.00	MFS
EFT46021	25/06/2018	OFFICE NATIONAL BROOME	Equipment- IT	9040.62	MFS
EFT46022	25/06/2018	PARKER BLACK & FORREST PTY LTD	Keys- Civic Centre	223.30	MFS

EFT46023	25/06/2018	PHONOGRAPHIC PERFORMANCE COMPANY OF AUSTRALIA LTD ( PPCA )	Subscriptions- Library	80.63	MFS
EFT46024	25/06/2018	PINDAN LABOUR SOLUTIONS PTY LTD	Temporary staff- P&G	8001.87	MFS
EFT46025	25/06/2018	PRD NATIONWIDE	Staff rent	190.56	MFS
EFT46026	25/06/2018	PRINTING IDEAS	Advertising- BRAC	1425.29	MFS
EFT46027	26/06/2018	JESSICA FRAGOMENI	STAFF HOUSING BOND REFUND	1732.06	MFS
EFT46028	26/06/2018	SHIRE OF BROOME	BOND REFUND TO BE RETAINED - RECEIPT TO AC 998	27.94	MFS
EFT46029	26/06/2018	ABLE ELECTRICAL (WA) PTY LTD	Electrical maintenance- BRAC	445.50	MFS
EFT46030	26/06/2018	BROOME DIESEL & HYDRAULIC SERVICE	Vehicle parts- WMF	159.00	MFS
EFT46031	26/06/2018	CLARK EQUIPMENT SALES PTY LTD	Vehicle parts- Works	64.96	MFS
EFT46032	26/06/2018	EAST TO WEST DATA & ELECTRICAL SERVICES	Electrical works- WMF	856.90	MFS
EFT46033	26/06/2018	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning services- Medland Pavilion	1111.00	MFS
EFT46034	26/06/2018	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Workshop	265.11	MFS
EFT46035	26/06/2018	HOLDFAST FLUID POWER NW PTY LTD	Vehicle parts Works	251.08	MFS
EFT46036	26/06/2018	KIMBERLEY QUARRY PTY LTD	Material- Crab Creek Road	54213.59	MFS
EFT46037	26/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Plant hire- Works	676.50	MFS
EFT46038	26/06/2018	MIDALIA STEEL PTY LTD	Materials- Nursery	13.20	MFS
EFT46039	26/06/2018	MUDMAP STUDIO	Materials- Reconciliation Week Event	5329.50	MFS
EFT46040	26/06/2018	NORTH WEST MOTOR GROUP PTY LTD	Holden Colorado (RFQ17/92)- Infrastructure	46662.65	MFS
EFT46041	26/06/2018	PRITCHARD BOOKBINDERS	Repairs- Library	192.50	MFS
EFT46042	26/06/2018	RAY WHITE BROOME	Rates refund for assessment A110979 18 BROLGA COURT DJUGUN WA 6725	835.38	MFS
EFT46043	26/06/2018	REDWAVE MEDIA PTY LTD	Advertising- Civic Centre	1210.00	MFS
EFT46044	26/06/2018	REGAL TRANSPORT	Freight- Property	2200.00	MFS
EFT46045	26/06/2018	ROADLINE CIVIL CONTRACTORS	Hunter St reconstruction (RFQ 18-04)- Infrastructure	309458.86	MFS
EFT46046	26/06/2018	ROEBUCK BAY HOTEL	Performance Based Rewards- HR	249.89	MFS
EFT46047	26/06/2018	ROEBUCK TREE SERVICE	Tree removal- P&G	660.00	MFS
EFT46048	26/06/2018	ROEBUCK WELDING SERVICES	Vehicle repair- Works	495.00	MFS
EFT46049	26/06/2018	ROSMECH SALES & SERVICE PTY LTD	Vehicle parts- Workshop	1199.70	MFS
EFT46050	26/06/2018	SEAT ADVISOR PTY LTD	Commission- Civic Centre	575.03	MFS
EFT46051	26/06/2018	SECUREX SECURITY PTY LTD	Security system maintenance- BRAC	947.00	MFS
EFT46052	26/06/2018	SHIRE OF EAST PILBARA	Long service leave entitlements- Finance	2029.10	MFS
EFT46053	26/06/2018	SIGNS PLUS	Business cards- HR	532.00	MFS

EFT46054	26/06/2018	SPICE FURNITURE & HOMEWARES	Minor assets- Staff housing- 1/17 Honeyeater Loop	1799.00	MFS
EFT46055	26/06/2018	STOTT & HOARE BUSINESS COMPUTERS	Minor assets- IT	5101.80	MFS
EFT46056	27/06/2018	COLES SUPERMARKETS - CHINATOWN, S324	Kiosk stock- Civic Centre	990.63	MFS
EFT46057	27/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning repairs- KRO	5376.31	MFS
EFT46058	27/06/2018	CABLE BEACH ELECTRICAL SERVICE	Reticulation repairs- Bedford Park & KRO	5412.00	MFS
EFT46059	27/06/2018	HAMS HARD WALL RENDERING & TEXTURE COATING	Maintenance- KRO1	9900.00	MFS
EFT46060	27/06/2018	HARVEY NORMAN AV/IT SUPERSTORE BROOME	Equipment- IT	2080.00	MFS
EFT46061	27/06/2018	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Vairous Shire Sites	5697.07	MFS
EFT46062	27/06/2018	M P ROGERS & ASSOCIATES PTY LTD	Engineering services- Infrastructure	818.73	MFS
EFT46063	27/06/2018	PRINTING IDEAS	Printing- Reconciliation week	436.15	MFS
EFT46064	27/06/2018	REGAL TRANSPORT	Freight- BRAC	132.00	MFS
EFT46065	27/06/2018	ROADLINE CIVIL CONTRACTORS	Culvert maintenance (RFQ18-07)- Infrastructure	24459.00	MFS
EFT46066	27/06/2018	ST JOHN AMBULANCE AUSTRALIA (WA) INC	Kit sales- Reconciliation Week Event	110.00	MFS
EFT46067	27/06/2018	TERRITORY RURAL BROOME	Reticulation repairs- BRAC Ovals	4912.30	MFS
EFT46068	27/06/2018	THINK WATER BROOME	Reticulation- P&G	19872.63	MFS
EFT46069	27/06/2018	TIM FRANKLIN ENGINEERING	Building renewal(RFQ 17-77- CAPEX)- KRO1	31845.00	MFS
EFT46070	27/06/2018	TNT AUSTRALIA PTY LTD T/AS TNT EXPRESS	Freight- Health & Depot	75.16	MFS
EFT46071	27/06/2018	TRUCK CENTRE (WA) PTY LTD	Vehicle parts- Workshop	66.37	MFS
EFT46072	27/06/2018	AARLI BAR (WENDLAND EVENTS P/L)	Catering 31/05/18- OMC	389.00	MFS
EFT46073	27/06/2018	BROOME NETBALL ASSOCIATION	Reimbursement registration fee- Community	2220.00	MFS
EFT46074	27/06/2018	BUDGET CAR & TRUCK RENTAL	Temporary Shire staff car hire- Finance	1254.02	MFS
EFT46075	27/06/2018	CHADSON ENGINEERING PTY LTD	Pool chemicals- BRAC	122.65	MFS
EFT46076	27/06/2018	COAST & COUNTRY ELECTRICS	Oval lighting- Haynes Oval	93.50	MFS
EFT46077	27/06/2018	COASTAL DISTRIBUTING & PROVEDORING ( CDP )	Kiosk stock- BRAC	607.90	MFS
EFT46078	27/06/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	4th Quarter contribution- DEFES	98259.63	MFS
EFT46079	27/06/2018	HART SPORT	Group Fitness Program- BRAC	1016.50	MFS
EFT46080	27/06/2018	OFFICE NATIONAL BROOME	Copier charges- IT	160.39	MFS
EFT46081	27/06/2018	SECUREPAY PTY LTD	Transaction fee- Civic Centre	74.71	MFS
EFT46082	27/06/2018	SECUREX SECURITY PTY LTD	Swipe cards- HR	132.00	MFS
EFT46083	27/06/2018	STAR DESIGN & DRAFTING	Drafting- KRO2	950.00	MFS
EFT46084	27/06/2018	SURF LIFE SAVING WESTERN AUSTRALIA	Lifeguard services (RFT 16/03)- BRAC	74454.54	MFS

EFT46085	27/06/2018	TERRITORY RURAL BROOME	Materials- Streetscapes Programme	1629.49	MFS
EFT46086	27/06/2018	THINK WATER BROOME	Reticulation- P&G	180.00	MFS
EFT46087	27/06/2018	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA LTD	Recruitment services- HR	12171.50	MFS
EFT46088	27/06/2018	TROPPO SOUND	Lighting (RFQ18-32)- Chinatown	4510.00	MFS
EFT46089	27/06/2018	WATERCHOICE (AUST) PTY LTD	Building maintenance- KRO	130.00	MFS
EFT46090	27/06/2018	WATTLEUP TRACTORS	Vehicle purchase(CAPEX RFQ18-14)- P&G	10978.00	MFS
EFT46091	27/06/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Building upgrade- BRAC	275.00	MFS
EFT46092	27/06/2018	BUNNINGS BROOME	Wheelbarrow- P&G	2549.36	MFS
EFT46093	27/06/2018	ACROMAT	Netball post and net- BRAC	618.20	MFS
EFT46094	27/06/2018	BROOME TOXFREE	Kerbside refuse collections- WMF	127776.48	MFS
EFT46095	27/06/2018	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Temporary staff- Finance	997.74	MFS
EFT46096	27/06/2018	IT VISION	Operating expenses- Rates	770.00	MFS
EFT46097	27/06/2018	SECURITY & TECHNOLOGY SERVICES - NORWEST	Cameras(RFQ18-16) BRAC & BVC	23366.68	MFS
EFT46098	27/06/2018	TAMMY TANSLEY CONSULTING	Consultants(RFQ18-25)- Office of the CEO	15950.00	MFS
EFT46099	27/06/2018	TANIA PARKINSON	Reimbursement- Infrastructure	1797.30	MFS
EFT46100	27/06/2018	TAPPED PLUMBING & GAS PTY LTD	Plumbing repairs- Cable Beach toilets	183.70	MFS
EFT46101	27/06/2018	TELSTRA	Phone charges- Shire Various sites	70.00	MFS
EFT46102	27/06/2018	TNT AUSTRALIA PTY LTD T/AS TNT EXPRESS	Freight- Health	57.15	MFS
EFT46103	27/06/2018	TONON LEGAL PTY LTD (T/A DANIELA TONON LEGAL	Legal services- Development & Community	1435.50	MFS
EFT46104	27/06/2018	TOTALLY WORKWEAR	Staff uniform- Depot	986.40	MFS
EFT46105	27/06/2018	TRUCK CENTRE (WA) PTY LTD	Vehicle parts- Workshop	237.77	MFS
EFT46106	27/06/2018	TYREPOWER BROOME	Tyres- Infrastructure	497.00	MFS
EFT46107	27/06/2018	UK SAILMAKERS	Building maintenance- Pearl Lugger Const Upgrade	1878.30	MFS
EFT46108	27/06/2018	UNBOUND SOUND	Lights- Civic Centre	650.00	MFS
EFT46109	27/06/2018	WASAMBA INC	Operating expense- CHINATOWN LATE NIGHT TRADING	600.00	MFS
EFT46110	27/06/2018	WEST AUSTRALIAN NEWSPAPERS	Advertising- Civic Centre	10766.00	MFS
EFT46111	27/06/2018	WILD MANGO CAFE (Green Mango Cafe)	Catering- Councillors workshop	254.90	MFS
EFT46112	27/06/2018	BOC LIMITED	Oxygen- Workshop	148.03	MFS
EFT46113	27/06/2018	BROOME CLARK RUBBER	Pool maintenance- Shire Staff housing	91.95	MFS
EFT46114	27/06/2018	BROOME TOXFREE	Skip bin empties- Haynes Oval	121.54	MFS
EFT46115	27/06/2018	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Vehicle equipment installation- Rangers	2194.60	MFS



EFT46116	27/06/2018	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Cleaning consumables (May)- Various Shire sites	3459.86	MFS
EFT46117	27/06/2018	TOTAL TASK SECURITY INTERNATIONAL	Security- Chinatown	792.00	MFS
EFT46118	27/06/2018	UK SAILMAKERS	Equipment- Pearl Luggers	824.67	MFS
EFT46119	27/06/2018	VANDERFIELD PTY LTD	Vehicle parts- P&G	515.12	MFS
EFT46120	27/06/2018	VIVA ENERGY AUSTRALIA	Fuel cards- Shire various departments	13.75	MFS
EFT46121	27/06/2018	WEST KIMBERLEY JUNIOR FOOTBALL LEAGUE	KidSport funding- Club Development	4300.00	MFS
EFT46122	27/06/2018	YANE SOTIROSKI PHOTOGRAPHY	Ladies night funding- Chinatown Revitalisation	300.00	MFS
EFT46123	29/06/2018	BMT CONSTRUCTIONS	Maintenance- Civic Centre	3630.00	MFS
EFT46124	29/06/2018	BROOME CLARK RUBBER	Cleaning- BRAC Pool	450.86	MFS
EFT46125	29/06/2018	BROOME TREE & PALM SERVICE	Landscaping- Town Beach	1540.00	MFS
EFT46127	29/06/2018	GINREAB THAI	Catering- OMC	325.00	MFS
EFT46128	29/06/2018	GOOD EARTH GARDEN PRODUCTS PTY LTD	Fertiliser- Nursery	4985.75	MFS
EFT46129	29/06/2018	HARVEY NORMAN AV/IT SUPERSTORE BROOME	Equipment- IT	1543.00	MFS
EFT46130	29/06/2018	HERBERT SMITH FREEHILLS	Legal expenses- Development Services	34384.84	MFS
EFT46131	29/06/2018	JAMES BENNETT PTY LIMITED	Books- Library	1085.61	MFS
EFT46132	29/06/2018	ROADLINE CIVIL CONTRACTORS	Reconstruction Archer Street (RFQ 16-01)- Works	25969.41	MFS
EFT46133	29/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning maintenance- WMF	3429.10	MFS
EFT46134	29/06/2018	BROOME TOXFREE	Kerbside collection(14/01)- WMF	1166.22	MFS
EFT46135	29/06/2018	BROOME TREE & PALM SERVICE	Mulching- WMF	166809.98	MFS
EFT46136	29/06/2018	INDUSTRIAL RECRUITMENT PARTNERS	Temporary staff- Planning	4506.70	MFS
EFT46137	29/06/2018	KIMBERLEY GOLD PURE DRINKING WATER	Drinking water- WMF	152.00	MFS
EFT46138	29/06/2018	KOOLIAMAN AT CAPE LEVEQUE	Travel- Office of the CEO & Council (TXBWD7)	144.00	MFS
EFT46139	29/06/2018	MARKETFORCE	Advertising- Property	515.37	MFS
EFT46140	29/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Loader hire- WMF	1353.00	MFS
EFT46141	29/06/2018	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Surveying(CAPEX)- Crab Creek Road	4149.75	MFS
EFT46142	29/06/2018	PEARL COAST INDUSTRIAL RAGS	Rags- Workshop	263.40	MFS
EFT46143	29/06/2018	PINDAN LABOUR SOLUTIONS PTY LTD	Temporary staff- P&G	11573.83	MFS
EFT46144	29/06/2018	PRD NATIONWIDE *STRATA PAYMENTS ONLY*	Levies staff housing- 8/83 Walcott St	1781.25	MFS
EFT46145	29/06/2018	STRATAGREEN (FORMERLY GREENWAY ENTERPRISES)	Barriers- P&G	401.11	MFS
EFT46146	29/06/2018	THE WORKWEAR GROUP (NNT)	Staff uniforms- HR	3.25	MFS
EFT46147	29/06/2018	TOLL IPEC PTY LTD	Freight- Library	114.99	MFS
EFT46148	29/06/2018	TOTALLY WORKWEAR	Uniform- Rangers	412.80	MFS

EFT46149	29/06/2018	UK SAILMAKERS	Maintenance- Assets	2363.39	MFS
EFT46150	29/06/2018	WANNA PLAY IND	Entertainment- Chinatown	840.00	MFS
EFT46151	29/06/2018	3E CONSULTING ENGINEERS PTY LTD (THE TRUSTEE FOR THE 3E TRUST)	Design- Hamersley Napier Black Spot Project	1320.00	MFS
EFT46152	29/06/2018	BROOME SURF LIFE SAVING CLUB INC	Reimbursement of registration fee- Broome Surf Life Saving Club	305.00	MFS
EFT46153	29/06/2018	FOOTPRINT CLEANING (FORMERLY REGIONAL ASSET MANAGEMENT SERVICES)	Weekly cleans- Haynes Oval	2662.00	MFS
EFT46154	29/06/2018	TEAM TREE LOPPER PTY LTD	Tree removal- Sector 5 Roebuck Est	2310.00	MFS
EFT46155	29/06/2018	TNT AUSTRALIA PTY LTD T/AS TNT EXPRESS	Freight- Various	448.62	MFS
EFT46156	29/06/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Tender management services- Engineering	693.00	MFS
<b>MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:</b>				<b>\$3,452,767.32</b>	

MUNICIPAL CHEQUES - JUNE 2018					
Cheque	Date	Name	Description	Amount	Del Auth
57526	07/06/2018	DEPARTMENT OF TRANSPORT (BM PLATES)	Shire of Broome plates- General Administration	200.00	MFS
57527	26/06/2018	DEPARTMENT OF TRANSPORT (REGISTRATION)	Fleet registrations- Various Shire Departments	24880.70	MFS
57528	26/06/2018	SHIRE OF BROOME	Library petty cash (04.05.18)	90.44	MFS
57529	26/06/2018	TARGET AUSTRALIA PTY LTD	Reactive maintenance- 1/17 Honeyeater Loop	1000.00	MFS
57530	26/06/2018	SHIRE OF BROOME	Petty Cash (11.05.18-13.06.18)- BRAC	154.79	MFS
57531	29/06/2018	EDUCATION AND CARE REGULATORY UNIT DEPARTMENT FOR COMMUNITIES	Licence fee- BRAC	306.00	MFS
<b>MUNICIPAL CHEQUES TOTAL:</b>				<b>\$26,631.93</b>	

TRUST CHEQUES - JUNE 2018					
Cheque	Date	Name	Description	Amount	Del Auth
3449	14/06/2018	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF LEVY MAY 2018	1059.97	MFS
3450	28/06/2018	THE FOUNDATION FOR YOUNG AUSTRALIANS	BOND REFUND - CIVIC CENTRE	525.00	MFS
<b>TRUST CHEQUES TOTAL:</b>				<b>\$1,584.97</b>	

MUNICIPAL DIRECT DEBIT/CREDIT CARD PAYMENTS - JUNE 2018					
DD#	Date	Name	Description	Amount	Del Auth
DD24501.1	05/06/2018	SUPERANNUATION	Superannuation contributions	52847.91	MFS
DD24501.2	05/06/2018	SUPERANNUATION	Superannuation contributions	242.90	MFS
DD24501.3	05/06/2018	SUPERANNUATION	Superannuation contributions	277.55	MFS
DD24501.4	05/06/2018	SUPERANNUATION	Superannuation contributions	832.45	MFS
DD24501.5	05/06/2018	SUPERANNUATION	Superannuation contributions	616.83	MFS
DD24501.6	05/06/2018	SUPERANNUATION	Superannuation contributions	293.16	MFS
DD24501.7	05/06/2018	SUPERANNUATION	Superannuation contributions	442.12	MFS
DD24501.8	05/06/2018	SUPERANNUATION	Superannuation contributions	676.64	MFS
DD24501.9	05/06/2018	SUPERANNUATION	Superannuation contributions	667.34	MFS
DD24608.1	19/06/2018	SUPERANNUATION	Superannuation contributions	52578.77	MFS
DD24608.2	19/06/2018	SUPERANNUATION	Superannuation contributions	242.90	MFS
DD24608.3	19/06/2018	SUPERANNUATION	Superannuation contributions	277.55	MFS
DD24608.4	19/06/2018	SUPERANNUATION	Superannuation contributions	832.45	MFS
DD24608.5	19/06/2018	SUPERANNUATION	Superannuation contributions	616.59	MFS
DD24608.6	19/06/2018	SUPERANNUATION	Superannuation contributions	293.16	MFS
DD24608.7	19/06/2018	SUPERANNUATION	Superannuation contributions	442.12	MFS
DD24608.8	19/06/2018	SUPERANNUATION	Superannuation contributions	625.57	MFS
DD24608.9	19/06/2018	SUPERANNUATION	Superannuation contributions	656.98	MFS
DD24613.1	08/06/2018	SUPERANNUATION	Superannuation contributions	495.47	MFS
DD24658.1	26/06/2018	SUPERANNUATION	Superannuation contributions	31850.69	MFS
DD24680.1	27/06/2018	SUPERANNUATION	Superannuation contributions	260997.67	MFS
DD24501.10	05/06/2018	SUPERANNUATION	Superannuation contributions	284.63	MFS
DD24501.11	05/06/2018	SUPERANNUATION	Superannuation contributions	588.76	MFS
DD24501.12	05/06/2018	SUPERANNUATION	Superannuation contributions	454.50	MFS
DD24501.13	05/06/2018	SUPERANNUATION	Superannuation contributions	352.48	MFS
DD24501.14	05/06/2018	SUPERANNUATION	Superannuation contributions	1088.54	MFS
DD24501.15	05/06/2018	SUPERANNUATION	Superannuation contributions	829.17	MFS
DD24501.16	05/06/2018	SUPERANNUATION	Superannuation contributions	283.67	MFS
DD24501.17	05/06/2018	SUPERANNUATION	Superannuation contributions	342.98	MFS
DD24501.18	05/06/2018	SUPERANNUATION	Superannuation contributions	894.47	MFS
DD24501.19	05/06/2018	SUPERANNUATION	Superannuation contributions	365.85	MFS
DD24501.20	05/06/2018	SUPERANNUATION	Superannuation contributions	293.87	MFS
DD24501.21	05/06/2018	SUPERANNUATION	Superannuation contributions	770.16	MFS
DD24501.22	05/06/2018	SUPERANNUATION	Superannuation contributions	66.82	MFS
DD24501.23	05/06/2018	SUPERANNUATION	Superannuation contributions	1664.28	MFS
DD24501.24	05/06/2018	SUPERANNUATION	Superannuation contributions	1645.32	MFS
DD24501.25	05/06/2018	SUPERANNUATION	Superannuation contributions	682.23	MFS
DD24501.26	05/06/2018	SUPERANNUATION	Superannuation contributions	4543.31	MFS
DD24501.27	05/06/2018	SUPERANNUATION	Superannuation contributions	311.57	MFS
DD24501.28	05/06/2018	SUPERANNUATION	Superannuation contributions	1404.51	MFS
DD24501.29	05/06/2018	SUPERANNUATION	Superannuation contributions	468.29	MFS
DD24608.10	19/06/2018	SUPERANNUATION	Superannuation contributions	283.66	MFS
DD24608.11	19/06/2018	SUPERANNUATION	Superannuation contributions	558.67	MFS
DD24608.12	19/06/2018	SUPERANNUATION	Superannuation contributions	454.50	MFS
DD24608.13	19/06/2018	SUPERANNUATION	Superannuation contributions	352.48	MFS
DD24608.14	19/06/2018	SUPERANNUATION	Superannuation contributions	1088.54	MFS
DD24608.15	19/06/2018	SUPERANNUATION	Superannuation contributions	829.17	MFS
DD24608.16	19/06/2018	SUPERANNUATION	Superannuation contributions	316.96	MFS

DD24608.17	19/06/2018	SUPERANNUATION	Superannuation contributions	342.98	MFS
DD24608.18	19/06/2018	SUPERANNUATION	Superannuation contributions	894.47	MFS
DD24608.19	19/06/2018	SUPERANNUATION	Superannuation contributions	365.85	MFS
DD24608.20	19/06/2018	SUPERANNUATION	Superannuation contributions	294.12	MFS
DD24608.21	19/06/2018	SUPERANNUATION	Superannuation contributions	855.72	MFS
DD24608.22	19/06/2018	SUPERANNUATION	Superannuation contributions	151.40	MFS
DD24608.23	19/06/2018	SUPERANNUATION	Superannuation contributions	1664.28	MFS
DD24608.24	19/06/2018	SUPERANNUATION	Superannuation contributions	682.23	MFS
DD24608.25	19/06/2018	SUPERANNUATION	Superannuation contributions	2045.40	MFS
DD24608.26	19/06/2018	SUPERANNUATION	Superannuation contributions	4974.61	MFS
DD24608.27	19/06/2018	SUPERANNUATION	Superannuation contributions	281.44	MFS
DD24608.28	19/06/2018	SUPERANNUATION	Superannuation contributions	1394.72	MFS
DD24608.29	19/06/2018	SUPERANNUATION	Superannuation contributions	236.37	MFS
DD24724.1	26/06/2018	VIRGIN AUSTRALIA	Flights- Temporary staff (Credit card payment 26.05.18)	302.89	MFS
DD24724.2	26/06/2018	AUSTRALIA POST	Training expenses- HR (Credit card payment 13.06.18)	197.95	MFS
DD24724.3	26/06/2018	QANTAS AIRWAYS LTD	Flights- Director of Development & Community (Credit card payment 12.06.18)	3085.45	MFS
DD24724.4	26/06/2018	QUALITY HOTEL FRONTIER	Accommodation- Developing Northern Australia Conference (Credit card payment 29.05.18)	377.10	MFS
DD24724.5	26/06/2018	CROWNE PLAZA, ALICE SPRINGS	Accommodation- Developing Northern Australia Conference (Credit card payment 19.06.18)	623.20	MFS
DD24724.6	26/06/2018	MINISTER FOR SPORT & RECREATION; RACING & GAMING	Liquor Licence fees- Civic Centre	111.00	MFS
DD24724.7	26/06/2018	EUROPCAR	Car hire- Library (Credit card payment 26.05.18)	114.72	MFS
DD24724.8	26/06/2018	BROOME COMMONWEALTH BANK OF AUSTRALIA	Credit card annual fee- Development & Community Directorate	40.00	MFS
DD24724.9	26/06/2018	FACEBOOK	Facebook advertising- Events (Credit card payment 31.05.18)	14.81	MFS
DD24725.1	26/06/2018	GODADDY	Certificate renewal- IT (Credit card payment 11.06.18)	1275.98	MFS
DD24725.2	26/06/2018	QANTAS AIRWAYS LTD	Flights- Finance (Credit card payment 08.06.18)	465.70	MFS
DD24725.3	26/06/2018	BROOME COMMONWEALTH BANK OF AUSTRALIA	Credit card annual fee- Corporate Services Directorate	40.00	MFS
DD24726.1	26/06/2018	QANTAS AIRWAYS LTD	Flights- State Council Blue Sky Workshop (Credit card payment 29.05.18)	1279.98	MFS
DD24726.2	26/06/2018	VIRGIN AUSTRALIA	Flights- WARCA Meeting (Credit card payment 09.06.18)	1142.91	MFS
DD24726.3	26/06/2018	RYDGES KALGOORLIE	Accommodation- Office of the CEO (Credit card payment 15.06.18)	586.26	MFS
DD24726.4	26/06/2018	SAI GLOBAL LIMITED (ASIC COMPANY SEARCHES)	Certificate- Infrastructure	10.11	MFS

DD24726.5	26/06/2018	FACEBOOK	Facebook advertising- Media (Credit card payment 31.05.18)	353.69	MFS
DD24726.6	26/06/2018	BROOME COMMONWEALTH BANK OF AUSTRALIA	Annual fee- Credit cards	40.00	MFS
DD24726.7	26/06/2018	OAKS HOTELS & RESORTS - BROOME	Accommodation- HR (Credit card payment 05.06.18)	3030.13	MFS
DD24724.10	26/06/2018	EBAY	Minor asset- Civic Centre (Credit card payment 31.05.18)	264.99	MFS
DD24724.11	26/06/2018	SAFETYCULTURE PTY LTD	Annual subscriptions- Rangers (Credit card payment 02.06.18)	316.80	MFS
<b>MUNICIPAL DIRECT DEBIT TOTAL:</b>				<b>\$455,883.47</b>	

**MUNICIPAL ELECTRONIC TRANSFER TOTAL** **\$3,452,767.32**

**MUNICIPAL CHEQUES TOTAL** **\$26,631.93**

**TRUST CHEQUE TOTAL** **\$1,584.97**

**MUNICIPAL DIRECT DEBIT/ CREDIT CARD TOTAL** **\$455,883.47**

**TOTAL PAYMENTS - JUNE 2018** **\$3,936,867.69**

**Key for Delegation of Authority:**

**CEO** Chief Executive Officer  
**MFS** Manager Financial Services  
**DCS** Director Corporate Services

LOCAL SPEND PAYMENTS BY EFT & CHEQUE & FROM TRUST - JUNE 2018					
LOCAL SPEND MUNICIPAL ELECTRONIC TRANSFER - JUNE 2018					
EFT	Date	Name	Description	Amount	Del Auth
EFT45625	01/06/2018	BRUCE RUDEFORTH	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45626	01/06/2018	CATHERINE AGNES FAIRLEY MARRIOTT	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45627	01/06/2018	CHRISTOPHER RALPH MITCHELL	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45628	01/06/2018	DESIREE MALE	Councillor Sitting Fee- June 2018	2713.40	MFS
EFT45629	01/06/2018	ELSTA REGINA FOY	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45630	01/06/2018	HAROLD NORMAN TRACEY	Councillor Sitting Fee- June 2018	6143.75	MFS
EFT45631	01/06/2018	MALA PREM-OCEAN SKY FAIRBORN	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45632	01/06/2018	PHILIP FRANCIS MATSUMOTO	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45633	01/06/2018	WARREN THOMAS FRYER	Councillor Sitting Fee- June 2018	1733.35	MFS
EFT45638	06/06/2018	PRINTING IDEAS	Banners- Civic Centre	863.17	MFS
EFT45646	06/06/2018	BROOME BOLT SUPPLIES WA PTY LTD	Consumables- Depot	62.92	MFS
EFT45647	06/06/2018	BROOME DIESEL & HYDRAULIC SERVICE	Vehicle repairs- WMF	2517.75	MFS
EFT45648	06/06/2018	BROOME SMALL MAINTENANCE SERVICES	Maintenance- KRO2	381.50	MFS
EFT45651	06/06/2018	FIRE & SAFETY SERVICES	Fire sprinkler testing- Civic Centre	581.17	MFS
EFT45654	06/06/2018	BJ DAVIES PLUMBING	Reticulation- P&G	902.00	MFS
EFT45657	06/06/2018	BROOME SMALL MAINTENANCE SERVICES	Maintenance- BRAC	93.50	MFS
EFT45660	06/06/2018	GOLDLINE DISTRIBUTORS (KIMBERLEY DISTRIBUTORS)	Kiosk stock- BRAC	817.73	MFS
EFT45668	06/06/2018	NORTH WEST LOCKSMITHS	Replace lock- Cable Beach Ablutions	275.00	MFS
EFT45669	06/06/2018	NORTH WEST MOTOR GROUP PTY LTD	Vehicle repairs- P&G	137.50	MFS
EFT45675	07/06/2018	BROOME BOLT SUPPLIES WA PTY LTD	Consumables- Works	616.00	MFS
EFT45679	07/06/2018	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Vehicle maintenance- WMF	1804.55	MFS
EFT45681	07/06/2018	KIMBERLEY BOOKSHOP	Books- Library	35.99	MFS
EFT45684	07/06/2018	NORTH WEST MOTOR GROUP PTY LTD	Holden Colorado Vehicle (RFQ17-92)- Fleet	83903.10	MFS
EFT45685	07/06/2018	PMK WELDING & METAL FABRICATION	Vehicle repairs- Works	3632.26	MFS
EFT45688	07/06/2018	ROEBUCK BAY HOTEL	Refreshments- Councillors	376.93	MFS
EFT45689	07/06/2018	ROEBUCK WELDING SERVICES	Repair post- Haynes Oval	220.00	MFS
EFT45694	07/06/2018	ST MARYS COLLEGE - SECONDARY	Performers- Events	600.00	MFS
EFT45696	07/06/2018	STREETER & MALE PTY LTD	Equipment- P&G	110.16	MFS
EFT45699	07/06/2018	KOOLJAMAN AT CAPE LEVEQUE	Health Inspections- Rangers	450.00	MFS
EFT45703	07/06/2018	TOTALLY WORKWEAR	Uniforms- HR	697.95	MFS
EFT45704	07/06/2018	TROPICAL UPHOLSTERY	Minor repairs- BRAC	55.00	MFS
EFT45705	07/06/2018	UDLA	Consultancy- Planning & Building	1188.00	MFS
EFT45731	07/06/2018	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll deductions	660.00	MFS
EFT45732	07/06/2018	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll deductions	500.00	MFS
EFT45736	07/06/2018	BROOME COMMONWEALTH BANK OF AUSTRALIA	Payroll S & W	328878.03	MFS
EFT45738	11/06/2018	BROOME BUILDERS PTY LTD	Maintenance- Barker Street	1062.00	MFS
EFT45741	11/06/2018	LANDMARK OPERATIONS LTD	Chemicals- Ranger	962.50	MFS



LOCAL SPEND MUNICIPAL ELECTRONIC TRANSFER - JUNE 2018					
EFT45749	13/06/2018	ABLE ELECTRICAL (WA) PTY LTD	Electrical maintenance- BRAC	2398.00	MFS
EFT45750	13/06/2018	ANNETTE DAHL GREGORY	Litter control- Infrastructure	25.00	MFS
EFT45752	13/06/2018	AVERY AIRCONDITIONING PTY LTD	Plant maintenance- Civic Centre		MFS
				7198.75	
EFT45755	13/06/2018	BRETTS PEST MANAGEMENT	Pest control- Property	124.00	MFS
EFT45756	13/06/2018	BROOME BUILDERS PTY LTD	Upgrade (RFQ17-97)- BRAC	18467.00	MFS
EFT45758	13/06/2018	BROOME WHEEL ALIGNING & SUSPENSION	Vehicle repairs- P&G		MFS
				203.80	
EFT45762	13/06/2018	DEAN WILSON TRANSPORT PTY LTD	Freight- P&G		MFS
				78.11	
EFT45773	13/06/2018	KIMBERLEY SIGNS & DESIGNS	Vehicle signage- Rangers	3018.95	MFS
EFT45774	13/06/2018	KIMBERLEY STRUCTURAL CONSULTING ENGINEERS	Certification- Turf Club		MFS
				550.00	
EFT45779	13/06/2018	NORTH WEST COAST SECURITY	Security- Various Shire Locations		MFS
				8082.80	
EFT45781	13/06/2018	PRINTING IDEAS	Advertising- Chinatown Revitalisation		MFS
				297.00	
EFT45786	13/06/2018	SPORTSPOWER BROOME	Vouchers- BRAC	600.00	MFS
EFT45787	14/06/2018	ALISON LOUISE MORRIS	Reimbursement- Library	129.99	MFS
EFT45789	14/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning maintenance- Building		MFS
				206.25	
EFT45796	14/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Equipment hire- WMF		MFS
				676.50	
EFT45798	14/06/2018	NORTH WEST LOCKSMITHS	Key cut- Haynes Oval	75.00	MFS
EFT45804	14/06/2018	TOTALLY WORKWEAR	Uniforms- Development & Community		MFS
				430.37	
EFT45809	14/06/2018	SHIRE OF BROOME	BRB COMMISSION MAY 2018	167.75	MFS
EFT45812	15/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning maintenance- Building		MFS
				253.00	
EFT45814	15/06/2018	BROOME PLUMBING & GAS	Plumbing maintenance- BRAC	1170.00	MFS
EFT45815	15/06/2018	HARVEY NORMAN AV/IT SUPERSTORE BROOME	Reactive Maintenance- Property		MFS
				824.00	
EFT45818	15/06/2018	MOONLIGHT BAY APARTMENTS / KIMBERLEY ACCOMMODATION	Recruitment expenses- HR		MFS
				239.00	
EFT45821	15/06/2018	TOTALLY WORKWEAR	Uniform- HR		MFS
				127.60	
EFT45831	19/06/2018	KIMBERLEY LAND COUNCIL	Sponsorship- Events	22000.00	MFS
EFT45832	19/06/2018	NORTH WEST LOCKSMITHS	Locksmith- KRO2	120.00	MFS
EFT45834	19/06/2018	PRINTING IDEAS	Signage- Chinatown	1400.00	MFS
EFT45836	19/06/2018	STREETER & MALE PTY LTD	Consumables- Community	84.82	MFS
EFT45840	19/06/2018	BRETTS PEST MANAGEMENT	Pest control- KRO1	100.00	MFS
EFT45841	19/06/2018	BROOME FIRST NATIONAL REAL ESTATE	Staff rent (Bond)		MFS
				2451.43	
EFT45845	19/06/2018	FIRE & SAFETY SERVICES	Monthly testing- Asset & Building		MFS
				581.16	
EFT45848	19/06/2018	MARRUGEKU INC	Performances- Civic Centre	16500.00	MFS
EFT45849	20/06/2018	BROOME FIRST NATIONAL REAL ESTATE	Staff Rent		MFS
				9831.07	
EFT45851	20/06/2018	HUTCHINSON REAL ESTATE	Staff Rent	4910.11	MFS
EFT45853	20/06/2018	PRD NATIONWIDE	Staff Rent	2517.77	MFS
EFT45854	20/06/2018	RAY WHITE BROOME	Staff Rent	14166.08	MFS
EFT45859	20/06/2018	BMT CONSTRUCTIONS	Building maintenance- BRAC	770.00	MFS
EFT45860	20/06/2018	CABLE BEACH ELECTRICAL SERVICE	Electrical maintenance- P&G		MFS
				132.00	
EFT45862	20/06/2018	LANDMARK OPERATIONS LTD	Fertiliser- P&G	11687.08	MFS
EFT45863	20/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Hire- WMF		MFS
				1210.00	
EFT45868	20/06/2018	ROEBUCK WELDING SERVICES	Equipment- P&G	220.00	MFS
EFT45873	21/06/2018	AUTOPRO BROOME (Gaff Holdings Pty Ltd)	Consumables- Workshop		MFS
				79.95	
EFT45874	21/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning maintenance- WMF		MFS
				2676.86	
EFT45879	21/06/2018	BROOME BOLT SUPPLIES WA PTY LTD	Vehicle parts- Workshop		MFS
				882.09	
EFT45880	21/06/2018	BROOME DIESEL & HYDRAULIC SERVICE	Vehicle maintenance- Workshop		MFS
				774.90	

LOCAL SPEND MUNICIPAL ELECTRONIC TRANSFER - JUNE 2018					
EFT45881	21/06/2018	BROOME MOTORS	Vehicle parts- Workshop	205.60	MFS
EFT45882	21/06/2018	BROOME PLUMBING & GAS	Reactive maintenance- Haas St	1556.00	MFS
EFT45883	21/06/2018	BROOME PROGRESSIVE SUPPLIES	Litter bags- Depot	2173.28	MFS
EFT45884	21/06/2018	BROOME TOWING & SALVAGE	Impounding vehicles- Rangers	176.00	MFS
EFT45885	21/06/2018	BROOME VETERINARY HOSPITAL	Boarding, veterinary & euthanasia- Rangers	5807.30	MFS
EFT45886	21/06/2018	BROOME CRETE	Works- Visitor Centre	3634.84	MFS
EFT45888	21/06/2018	COASTAL DISTRIBUTING & PROVIDORING ( CDP )	Kiosk stock- BRAC	88.97	MFS
EFT45915	21/06/2018	BROOME COMMONWEALTH BANK OF AUSTRALIA	Payroll S & W	342880.99	MFS
EFT45917	21/06/2018	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll deductions	640.00	MFS
EFT45918	21/06/2018	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll deductions	500.00	MFS
EFT45922	22/06/2018	BROOME CLARK RUBBER	Pool maintenance- BRAC	395.70	MFS
EFT45923	22/06/2018	BROOME DIESEL & HYDRAULIC SERVICE	Vehicle maintenance- Works	136.60	MFS
EFT45926	22/06/2018	CABLE BEACH ELECTRICAL SERVICE	Electricals maintenance- Town Beach	5340.50	MFS
EFT45928	22/06/2018	COAST & COUNTRY ELECTRICS	Electrical work- Property	5329.20	MFS
EFT45930	22/06/2018	EAST TO WEST DATA & ELECTRICAL SERVICES	Equipment- IT	4199.80	MFS
EFT45931	22/06/2018	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Vehicle parts- Workshop	2911.65	MFS
EFT45934	22/06/2018	GOLDLINE DISTRIBUTORS (KIMBERLEY DISTRIBUTORS)	Kiosk stock- BRAC	379.90	MFS
EFT45935	22/06/2018	BROOME BUILDERS PTY LTD	Maintenance- Turf Club	7835.00	MFS
EFT45939	22/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Machinery hire- Works	14928.82	MFS
EFT45943	25/06/2018	ARTHOUSE FRAMING & ART SUPPLIES	Materials- Youth Development Programme & Working Group	265.64	MFS
EFT45944	25/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning maintenance(RFQ18-33)- Administration Building	23708.26	MFS
EFT45951	25/06/2018	BP BROOME CENTRAL & TYREPLUS BROOME	Unleaded fuel- BRAC	47.87	MFS
EFT45952	25/06/2018	BROOME BETTA HOME LIVING	Minor assets- U1/17 Honey Eater Loop	1703.00	MFS
EFT45953	25/06/2018	BROOME CIRCLE	Activities- LATE NIGHT TRADING	72.00	MFS
EFT45955	25/06/2018	BROOME DOCTORS PRACTICE PTY LTD	Recruitment expenses- HR	214.50	MFS
EFT45957	25/06/2018	BROOME SCHOOL BUS SERVICE	Bus hire- Reconciliation Week Event	2475.00	MFS
EFT45958	25/06/2018	BROOME SMALL MAINTENANCE SERVICES	Maintenance- P&G and Administration	639.50	MFS
EFT45962	25/06/2018	BROOME FIRST NATIONAL REAL ESTATE	Lease fee- Staff housing	75.00	MFS
EFT45963	25/06/2018	BROOME VETERINARY HOSPITAL	Boarding, veterinary & euthanasia- Rangers	5943.00	MFS
EFT45964	25/06/2018	CABLE BEACH ELECTRICAL SERVICE	Street Lighting- Works	4906.00	MFS
EFT45966	25/06/2018	CHRISTOPHER RALPH MITCHELL	Reimbursement of expenses- Office of the CEO	1837.86	MFS
EFT45975	25/06/2018	FLOWERS ON SAVILLE STREET	Flower arrangement- HR	80.00	MFS
EFT45977	25/06/2018	H & M TRACEY CONSTRUCTION PTY LTD	crossover subsidy- 1301/18 Cajuaput Cres	515.00	MFS
EFT45979	25/06/2018	HARVEY NORMAN AV/IT SUPERSTORE BROOME	Minor assets- Staff housing- 1/17 Honeyeater Loop	6279.00	MFS
EFT45987	25/06/2018	BROOME PROGRESSIVE SUPPLIES	Litter bags- Depot	325.35	MFS
EFT45988	25/06/2018	CABLE BEACH ELECTRICAL SERVICE	Building maintenance- Works	924.00	MFS

LOCAL SPEND MUNICIPAL ELECTRONIC TRANSFER - JUNE 2018					
EFT45992	25/06/2018	KESHI STORAGE	Removalist- Property	850.00	MFS
EFT45993	25/06/2018	KIMBERLEY CAMPING & OUTBACK SUPPLIES	Staff uniform- Depot	2605.27	MFS
EFT45997	25/06/2018	KIMBERLEY KERBS	Kerbing (Chinatown)- Works	4287.80	MFS
EFT45998	25/06/2018	KIMBERLEY PLUMBING & GAS	Plumbing works- Broome Turf Club	2651.99	MFS
EFT46000	25/06/2018	KIMBERLEY SIGNS & DESIGNS	Event record board- BRAC	709.50	MFS
EFT46001	25/06/2018	KIMBERLEY WASHROOM SERVICES	Sanitary disposal- Various Shire sites	870.00	MFS
EFT46004	25/06/2018	LANDMARK OPERATIONS LTD	Fertilising- P&G	14872.57	MFS
EFT46006	25/06/2018	LEADING EDGE COMPUTERS	iPhone- IT	2843.00	MFS
EFT46007	25/06/2018	LHM FABRICATION & FENCING	Fencing- BRAC	1496.00	MFS
EFT46009	25/06/2018	LIONESS CLUB OF BROOME	Catering- Community & Development	1800.00	MFS
EFT46011	25/06/2018	RAY WHITE BROOME	Staff Rent	5552.91	MFS
EFT46013	25/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Plant hire- WMF	5995.00	MFS
EFT46014	25/06/2018	MCKENO BLOCKS & PAVERS	Footpath maintenance- Works	121.00	MFS
EFT46016	25/06/2018	MINSHULL MECHANICAL REPAIRS	Impound fee- Rangers	625.00	MFS
EFT46018	25/06/2018	NORTH WEST COAST SECURITY	Security services(RFT 15/05)- Shire various locations	8188.40	MFS
EFT46019	25/06/2018	NORTH WEST LOCKSMITHS	Replace lock- Civic Centre	289.00	MFS
EFT46020	25/06/2018	NORTH WEST STRATA SERVICES (NWSS)	Levies Staff Housing- 4/46 Tanami	3648.00	MFS
EFT46024	25/06/2018	PINDAN LABOUR SOLUTIONS PTY LTD	Temporary staff- P&G	8001.87	MFS
EFT46025	25/06/2018	PRD NATIONWIDE	Staff rent	190.56	MFS
EFT46026	25/06/2018	PRINTING IDEAS	Advertising- BRAC	1425.29	MFS
EFT46029	26/06/2018	ABLE ELECTRICAL (WA) PTY LTD	Electrical maintenance- BRAC	445.50	MFS
EFT46032	26/06/2018	EAST TO WEST DATA & ELECTRICAL SERVICES	Electrical works- WMF	856.90	MFS
EFT46037	26/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Plant hire- Works	676.50	MFS
EFT46038	26/06/2018	MIDALIA STEEL PTY LTD	Materials- Nursery	13.20	MFS
EFT46040	26/06/2018	NORTH WEST MOTOR GROUP PTY LTD	Holden Colorado (RFQ17/92)- Infrastructure	46662.65	MFS
EFT46042	26/06/2018	RAY WHITE BROOME	Rates refund for assessment A110979 18 BROLGA COURT DJUGUN WA 6725	835.38	MFS
EFT46046	26/06/2018	ROEBUCK BAY HOTEL	Performance Based Rewards- HR	249.89	MFS
EFT46048	26/06/2018	ROEBUCK WELDING SERVICES	Vehicle repair- Works	495.00	MFS
EFT46057	27/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning repairs- KRO	5376.31	MFS
EFT46058	27/06/2018	CABLE BEACH ELECTRICAL SERVICE	Reticulation repairs- Bedford Park & KRO	5412.00	MFS
EFT46060	27/06/2018	HARVEY NORMAN AV/IT SUPERSTORE BROOME	Equipment- IT	2080.00	MFS
EFT46063	27/06/2018	PRINTING IDEAS	Printing- Reconciliation week	436.15	MFS
EFT46065	27/06/2018	ROADLINE CIVIL CONTRACTORS	Culvert maintenance (RFQ18-07)- Infrastructure	24459.00	MFS
EFT46076	27/06/2018	COAST & COUNTRY ELECTRICS	Oval lighting- Haynes Oval	93.50	MFS
EFT46077	27/06/2018	COASTAL DISTRIBUTING & PROVEDORING ( CDP )	Kiosk stock- BRAC	607.90	MFS
EFT46083	27/06/2018	STAR DESIGN & DRAFTING	Drafting- KRO2	950.00	MFS
EFT46088	27/06/2018	TROPPO SOUND	Lighting (RFQ18-32)- Chinatown	4510.00	MFS
EFT46097	27/06/2018	SECURITY & TECHNOLOGY SERVICES - NORWEST	Cameras(RFQ18-16) BRAC & BVC	23366.68	MFS
EFT46104	27/06/2018	TOTALLY WORKWEAR	Staff uniform- Depot	986.40	MFS
EFT46108	27/06/2018	UNBOUND SOUND	Lights- Civic Centre	650.00	MFS
EFT46113	27/06/2018	BROOME CLARK RUBBER	Pool maintenance- Shire Staff housing	91.95	MFS
EFT46115	27/06/2018	FIELD AIR CONDITIONING & AUTO ELECTRICAL PTY LTD	Vehicle equipment installation- Rangers	2194.60	MFS

LOCAL SPEND MUNICIPAL ELECTRONIC TRANSFER - JUNE 2018					
EFT46117	27/06/2018	TOTAL TASK SECURITY INTERNATIONAL	Security- Chinatown	792.00	MFS
EFT46121	27/06/2018	WEST KIMBERLEY JUNIOR FOOTBALL LEAGUE	KidSport funding- Club Development	4300.00	MFS
EFT46122	27/06/2018	YANE SOTIROSKI PHOTOGRAPHY	Ladies night funding- Chinatown Revitalisation	300.00	MFS
EFT46123	29/06/2018	BMT CONSTRUCTIONS	Maintenance- Civic Centre	3630.00	MFS
EFT46124	29/06/2018	BROOME CLARK RUBBER	Cleaning- BRAC Pool	450.86	MFS
EFT46129	29/06/2018	HARVEY NORMAN AV/IT SUPERSTORE BROOME	Equipment- IT	1543.00	MFS
EFT46132	29/06/2018	ROADLINE CIVIL CONTRACTORS	Reconstruction Archer Street (RFQ 16-01)- Works	25969.41	MFS
EFT46133	29/06/2018	AVERY AIRCONDITIONING PTY LTD	Air-conditioning maintenance- WMF	3429.10	MFS
EFT46138	29/06/2018	KOOLIAMAN AT CAPE LEVEQUE	Travel- Office of the CEO & Council (TXBWD7)	144.00	MFS
EFT46140	29/06/2018	MCCORRY BROWN EARTHMOVING PTY LTD	Loader hire- WMF	1353.00	MFS
EFT46142	29/06/2018	PEARL COAST INDUSTRIAL RAGS	Rags- Workshop	263.40	MFS
EFT46143	29/06/2018	PINDAN LABOUR SOLUTIONS PTY LTD	Temporary staff- P&G	11573.83	MFS
EFT46144	29/06/2018	PRD NATIONWIDE *STRATA PAYMENTS ONLY*	Levies staff housing- 8/83 Walcott St	1781.25	MFS
EFT46148	29/06/2018	TOTALLY WORKWEAR	Uniform- Rangers	412.80	MFS
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$1,285,359.95	

MUNICIPAL CHEQUES - JUNE 2018					
Cheque	Date	Name	Description	Amount	Del Auth
57529	26/06/2018	TARGET AUSTRALIA PTY LTD	Reactive maintenance- 1/17	1000.00	MFS
MUNICIPAL CHEQUES TOTAL:				\$1,000.00	

TRUST CHEQUES - JUNE 2018					
Cheque	Date	Name	Description	Amount	Del Auth
					MFS
TRUST CHEQUES TOTAL:				\$0.00	

MUNICIPAL DIRECT DEBIT/CREDIT CARD PAYMENTS - JUNE 2018					
DD#	Date	Name	Description	Amount	Del Auth
					MFS
MUNICIPAL DIRECT DEBIT TOTAL:				\$0.00	

MUNICIPAL ELECTRONIC TRANSFER TOTAL	\$1,285,359.95
MUNICIPAL CHEQUES TOTAL	\$1,000.00
TRUST CHEQUE TOTAL	\$0.00
MUNICIPAL DIRECT DEBIT/ CREDIT CARD TOTAL	\$0.00
TOTAL PAYMENTS - JUNE 2018	\$1,286,359.95

Key for Delegation of Authority:

CEO	Chief Executive Officer
MFS	Manager Financial Services
DCS	Director Corporate Services

**9.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT JUNE 2018**

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	FRE02
<b>AUTHOR:</b>	Manager Financial Services
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Director Corporate Services
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	12 July 2018

**SUMMARY:** Council is required by legislation to consider and adopt the Monthly Statement of Financial Activity Report for the period ended 30 June 2018, as required by Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996 (FMR)*.

Council is further provided with a General Fund Summary of Financial Activity (Schedules 2 to 14) which provides comprehensive information on Council's operations by Function and Activity.

**BACKGROUND***Previous Considerations*

Council is provided with the Monthly Financial Activity Report which has been developed in line with statutory reporting standards and provides Council with a holistic overview of the operations of the Shire of Broome (the Shire).

Supplementary information has been provided in the form of Notes to the Monthly Report and a General Fund Summary of Financial Activity, which discloses Council's Revenue and Expenditure in summary form, by Programme (Function and Activity).

Disclosure and supply of appropriate explanations for variances presented in the Statement of Financial Activity, is mandatory under FMR 34(2)(b) as stated in Policy 2.2.2 Materiality in Financial Reporting.

FMR 34(5) requires a local government to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards (AAS) and Council's adopted risk management matrix thresholds, to be used in statements of financial activity for reporting material variances.

**COMMENT**

The 2017/18 Annual Budget was adopted at the Ordinary Meeting of Council (OMC) on 29 June 2017.

The following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	100%
Total Rates Raised Revenue	100% (of which 97.21% were paid)

Chairperson.....Date.....

Total Other Operating Revenue	95%
Total Operating Expenditure	82%
Total Capital Revenue	37%
Total Capital Expenditure	24%
Total Sale of Assets Revenue	93%

More detailed explanations of variances are contained in Note 2 of the Monthly Statement of Financial Activity. The commentary identifies material variations between the expected year-to-date budget position and the position at the reporting date.

The budget was adopted at the OMC on 29 June 2017. Council adopted a balanced annual budget, which included a net carried forward balance of \$1,879,323, being \$393,426 of carry-over projects, plus \$1,485,897 Financial Assistance Grants received in advance.

The final Annual Financial Report for the financial year ending 30 June 2017 was presented to the Audit Committee on 16 October 2017 before the recommendations were presented to the OMC on 19 October 2017. The final report included recommendations for the use of an additional \$1,727,141 in carried forward surplus. These recommendations were approved by Council and incorporated into the 2017-18 budget.

The 1st Quarter Finance and Costing Review (FACR) was undertaken on 25 October 2017 with the final report presented to the Audit Committee on 6 December 2017, and the Audit Committee recommendations adopted at the OMC on 14 December 2017. The net result of this meeting was a deficit position of \$43,601.

The 2nd Quarter FACR was undertaken on 24 and 25 January 2018 with the final report presented to the Audit Committee on 13 February 2018, and the Audit Committee recommendations adopted at the OMC on 22 February 2018. The net result of this meeting was a deficit position of \$113,897.

The 3rd Quarter FACR was undertaken on 19 & 23 April 2018 with the final report presented to the Audit Committee on 15 May 2018, and the Audit Committee recommendations adopted at the OMC on 22 February 2018. The net result of all amendments adopted to date is a surplus position of \$3,111.

It should be noted that the account balances reflected in this report do not represent the actual end-of-year position. Currently, the Shire is still in the process of determining the 2017/18 final end-of-year position. As these processes are underway, this report is presented as a snapshot of the Shire's position to the end of the June 2018 at the date of preparation of this report and, in no way, represents the Shire's final position as this will likely be significantly different to what is presented in this report.

The end-of-year position can only be determined upon completion of the end-of-year processes and will be presented to Council as part of the Annual Financial Statements.

## **CONSULTATION**

Nil

## **STATUTORY ENVIRONMENT**



**Local Government (Financial Management) Regulations 1996****34. Financial activity statement report — s. 6.4**

- (1A) In this regulation —  
 “committed assets” means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of the month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification;
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

**Local Government Act 1995****6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
  - (b) is authorised in advance by resolution\*; or

(c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

(1a) In subsection (1) —

**“additional purpose”** means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) Where expenditure has been incurred by a local government —

(a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

## POLICY IMPLICATIONS

### 2.2.2 Materiality in Financial Reporting

## FINANCIAL IMPLICATIONS

The adoption of the Monthly Financial Report is retrospective. Accordingly, the financial implications associated with adopting the Monthly Financial Report are nil.

## RISK

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer has implemented internal control measures such as regular Council and management reporting and the quarterly FACR process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

## STRATEGIC IMPLICATIONS

**Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:**

Affordable and equitable services and infrastructure

Affordable land for residential, industrial, commercial and community use

Key economic development strategies for the Shire which are aligned to regional outcomes working through recognised planning and development groups/committees

**Our Organisation Goal – Continually enhance the Shire’s organisational capacity to service the needs of a growing community:**

An organisational culture that strives for service excellence

Sustainable and integrated strategic and operational plans

Responsible resource allocation

Effective community engagement

Improved systems, processes and compliance

**VOTING REQUIREMENTS**

*Simple Majority*

**COUNCIL RESOLUTION:**  
**(REPORT RECOMMENDATION)**

**Moved: Cr C Marriott**

**Seconded: Cr C Mitchell**

**That Council:**

- 1. Adopts the Monthly Financial Activity Report for the period ended 30 June 2018; and**
- 2. Receives the General Fund Summary of Financial Activity (Schedules 2-14) for the period ended 30 June 2018.**

**CARRIED UNANIMOUSLY 7/0**

**Attachments**

1. Monthly Financial Activity Statement Report - June 2018
2. Schedule 2
3. Schedule 3-14

**SHIRE OF BROOME**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 30 June 2018**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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## Shire of Broome

### Compilation Report

For the Period Ended 30 June 2018

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

### Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 June 2018 of \$11,965,783.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

### Preparation

Prepared by: Alvin Santiago

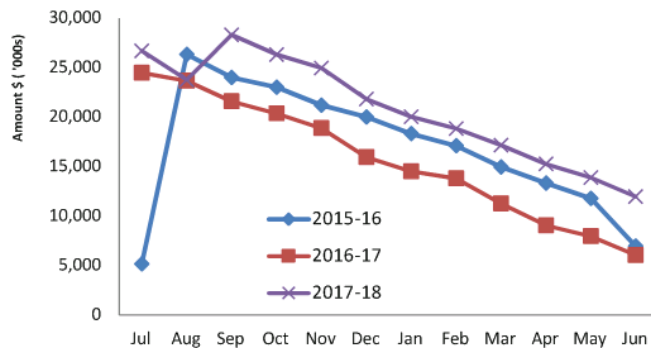
Reviewed by: James Watt

Date prepared: 11/07/2018

## Shire of Broome

Monthly Summary Information  
For the Period Ended 30 June 2018

**Liquidity Over the Year (Refer Note 3)**



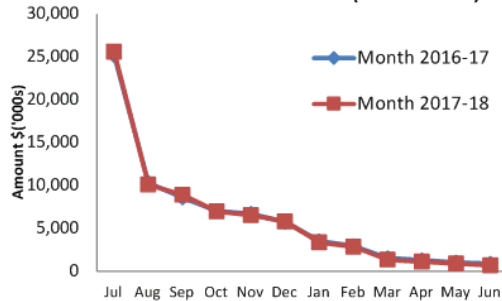
### Cash and Cash Equivalents as at period end

Unrestricted	\$ 12,713,967
Restricted	\$ 32,165,866
	<u>\$ 44,879,833</u>

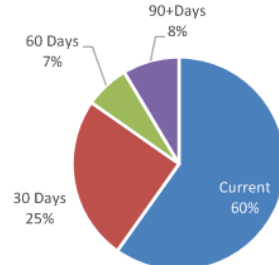
### Receivables

Rates	\$ 635,024
Other	\$ 1,179,627
	<u>\$ 1,814,651</u>

**Rates Receivable (Refer Note 6)**



Accounts Receivable Ageing (non-rates)  
(Refer Note 6)



### Comments

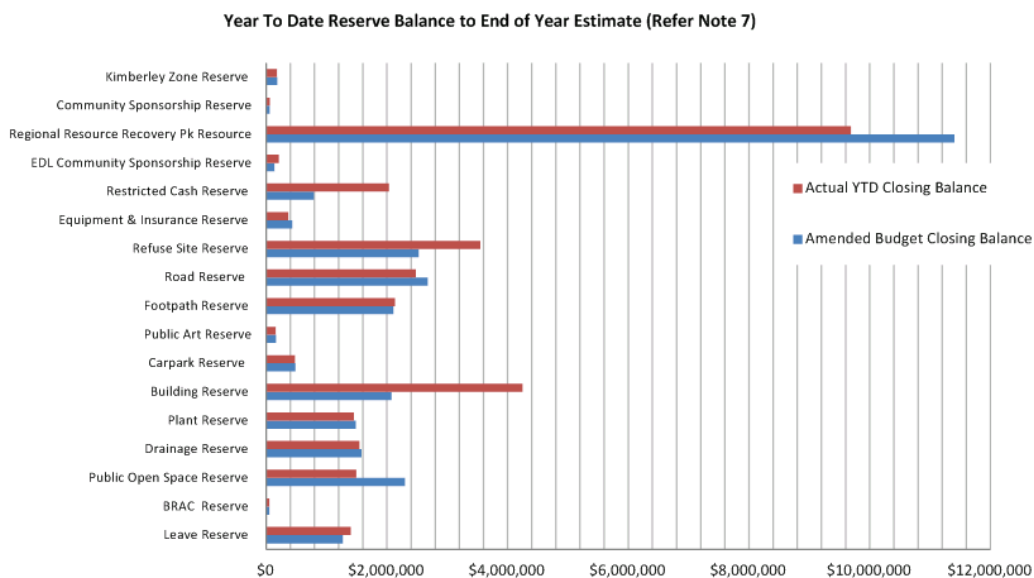
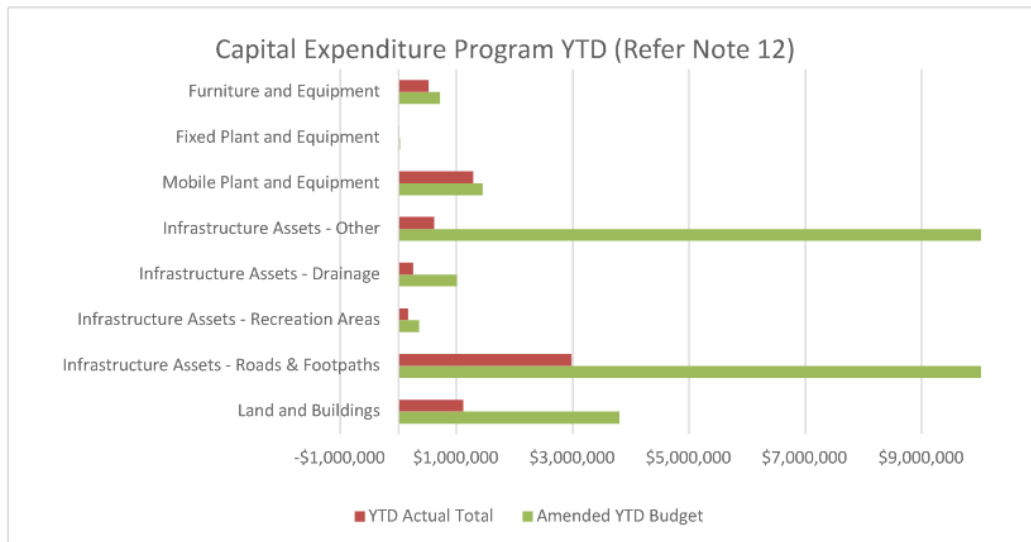
1. Liquidity refers to the Shire of Broome's ability to meet its financial obligations within the current year. Liquidity increased at the start of the financial year by \$20.628M due mainly to the issuance of rates. Liquidity is a combination of unrestricted cash, Current Debtors (including Rates), and Current Creditors. The Shire of Broome's current position (representing liquidity) can be found in Note 3.

2. Rates were raised in July with payment due 35 days after issuing. Total Rates raised for the year was \$21.93M with total outstanding rates YTD at \$0.64M.

This information is to be read in conjunction with the accompanying Financial Statements and notes.



**Shire of Broome**  
**Monthly Summary Information**  
 For the Period Ended 30 June 2018



**Comments**

\*Amended Budget Closing balance is the forecast of the closing balance after all budgeted transfers to and from reserve have been performed. At this time there have been no transactions to or from reserve other than to recognise interest earned on reserve investments. All interest earned on Reserve investments is recorded on reserve at the end of each month.

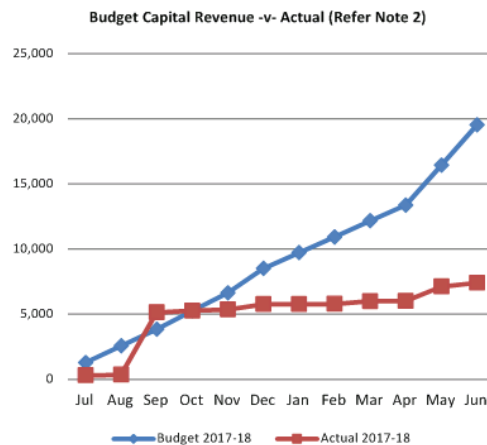
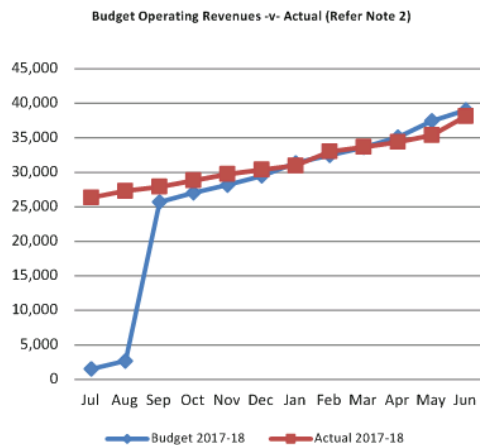
This information is to be read in conjunction with the accompanying Financial Statements and notes.

## Shire of Broome

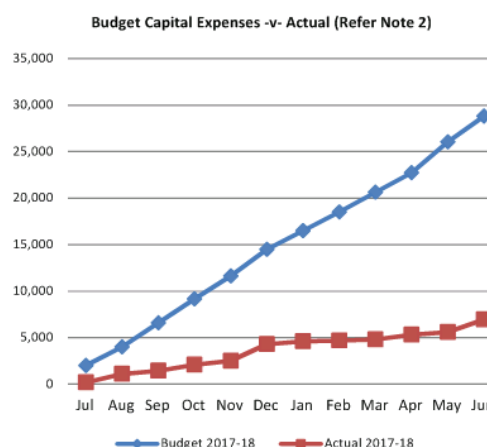
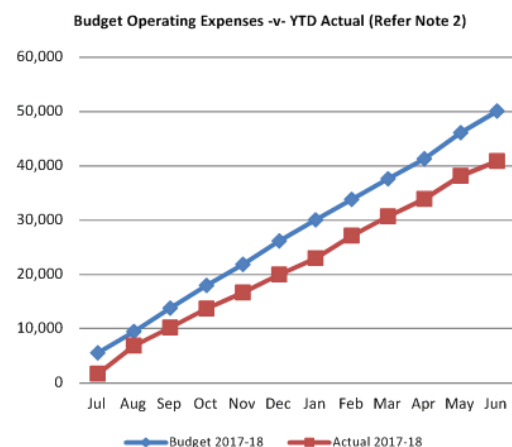
### Monthly Summary Information

For the Period Ended 30 June 2018

#### Revenues



#### Expenditure



#### Comments

Operating expense are in line with budget estimates, however it was anticipated that rates would be billed in August. Rates were raised on 19 July 2017 which represents the variance between the budget and actuals for operating revenue.

Capital revenue displays a sharp increase actuals for the month of August. This is due to a drawdown of \$4.5 million on the WATC grant held in trust for the Chinatown Revitalisation project. Capital revenue has remained flat throughout the remainder of the year due capital projects not commencing and a significant weather event taking precedence.

Capital expenses is significantly behind budget estimates however many projects have been earmarked to be carried forward into the 2018-19 budget year.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BROOME**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 June 2018**

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$		\$	%	
Governance		88,095	88,095	22,907		(65,188)	(74.00%)	▼
General Purpose Funding - Rates	9	22,353,347	22,353,347	22,380,018		26,671	0.12%	
General Purpose Funding - Other		858,080	858,080	1,837,256		979,176	114.11%	▲
Law, Order and Public Safety		434,795	434,795	186,974		(247,821)	(57.00%)	▼
Health		194,700	194,700	208,293		13,593	6.98%	
Education and Welfare		15,000	15,000	19,770		4,770	31.80%	
Housing		618,275	618,275	579,469		(38,806)	(6.28%)	
Community Amenities		7,071,710	7,071,710	7,156,812		85,102	1.20%	
Recreation and Culture		1,516,753	1,516,753	1,346,148		(170,605)	(11.25%)	▼
Transport		2,632,925	2,632,925	1,122,607		(1,510,318)	(57.36%)	▼
Economic Services		996,909	996,909	947,083		(49,826)	(5.00%)	
Other Property and Services		2,232,805	2,232,805	2,338,623		105,818	4.74%	
<b>Total Operating Revenue</b>		<b>39,013,394</b>	<b>39,013,394</b>	<b>38,145,960</b>	<b>98%</b>	<b>(867,434)</b>		
<b>Operating Expense</b>								
Governance		(2,323,420)	(2,323,420)	(1,897,026)		426,394	18.35%	▲
General Purpose Funding		(513,288)	(513,288)	(278,223)		235,065	45.80%	▲
Law, Order and Public Safety		(1,435,364)	(1,435,364)	(1,341,080)		94,284	6.57%	
Health		(798,406)	(798,406)	(713,335)		85,071	10.66%	▲
Education and Welfare		(688,533)	(688,533)	(549,415)		139,118	20.20%	▲
Housing		(796,997)	(796,997)	(728,540)		68,457	8.59%	
Community Amenities		(9,464,502)	(9,464,502)	(8,153,611)		1,310,891	13.85%	▲
Recreation and Culture		(11,396,490)	(11,396,490)	(10,152,218)		1,244,272	10.92%	▲
Transport		(14,229,305)	(14,229,305)	(11,884,211)		2,345,094	16.48%	▲
Economic Services		(5,356,316)	(5,356,316)	(2,797,754)		2,558,562	47.77%	▲
Other Property and Services		(3,052,003)	(3,052,003)	(2,366,749)		685,254	22.45%	▲
<b>Total Operating Expenditure</b>		<b>(50,054,624)</b>	<b>(50,054,624)</b>	<b>(40,862,162)</b>	<b>82%</b>	<b>9,192,462</b>		
<b>Funding Balance Adjustments</b>								
Add back Depreciation		13,766,535	13,766,535	11,870,498		(1,896,037)	(13.77%)	▲
Adjust (Profit)/Loss on Asset Disposal	8	190,276	190,276	134,285		(55,991)	(29.43%)	▼
Adjust Revaluation, Provisions and Accruals		0	0	0		0		
<b>Net Cash from Operations</b>		<b>2,915,581</b>	<b>2,915,581</b>	<b>9,288,581</b>		<b>6,373,000</b>		
<b>Capital Revenues</b>								
<b>Grants, Subsidies and Contributions</b>		19,113,419	19,113,419	7,018,995		(12,094,424)	(63.28%)	▼
Governance		0	0	0		0		
General Purpose Funding		0	0	0		0		
Rates		0	0	0		0		
Other General Purpose Funding		0	0	0		0		
Law, Order and Public Safety		1,200,000	1,200,000	0		(1,200,000)	(100.00%)	▼
Health		0	0	0		0		
Education and Welfare		0	0	0		0		
Housing		0	0	0		0		
Community Amenities		255,000	255,000	255,000		0	0.00%	
Recreation and Culture		7,525,636	7,525,636	189,933		(7,335,703)	(97.48%)	▼
Transport		2,183,701	2,183,701	1,498,892		(684,809)	(31.36%)	▼
Economic Services		7,823,912	7,823,912	4,950,000		(2,873,912)	(36.73%)	▼
Other Property and Services		125,170	125,170	125,170		0	0.00%	
Proceeds from Disposal of Assets	8	408,982	408,982	379,552	93%	(29,430)	(7.20%)	
<b>Total Capital Revenues</b>		<b>19,522,401</b>	<b>19,522,401</b>	<b>7,398,547</b>	<b>37%</b>	<b>(12,123,854)</b>		
<b>Capital Expenses</b>								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(3,801,346)	(3,801,346)	(1,113,863)		2,687,483	70.70%	▲
Works in Progress Land & Buildings	12	0	0	0		0		
Works In Progress Recreation Areas Infrastructure	12	0	0	0		0		

**SHIRE OF BROOME**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 June 2018**

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
Works in Progress - Rds, F/Paths & Bridges	12	0	0	0		0		
Works In Progress Other Infrastructure	12	0	0	0		0		
Works in Progress Drainage Infrastructure	12	0	0	0		0		
Works in Progress Plant & Equipment	12	0	0	0		0		
Infrastructure Assets - Roads & Footpaths	12	(10,449,301)	(10,449,301)	(2,976,753)		7,472,548	71.51%	▲
Infrastructure Assets - Recreation Areas	12	(357,108)	(357,108)	(167,912)		189,196	52.98%	▲
Infrastructure Assets - Drainage	12	(1,007,500)	(1,007,500)	(252,831)		754,669	74.91%	▲
Infrastructure Assets - Other	12	(10,996,398)	(10,996,398)	(615,983)		10,380,415	94.40%	▲
Mobile Plant and Equipment	12	(1,449,000)	(1,449,000)	(1,285,976)		163,024	11.25%	▲
Fixed Plant and Equipment	12	(30,355)	(30,355)	(16,804)		13,551	44.64%	▲
Furniture and Equipment	12	(716,505)	(716,505)	(521,515)		194,990	27.21%	▲
Total Capital Expenditure		(28,807,513)	(28,807,513)	(6,951,638)	24%	21,855,875		
<b>Net Cash from Capital Activities</b>		<b>(9,285,112)</b>	<b>(9,285,112)</b>	<b>446,909</b>		<b>9,732,021</b>		
<b>Financing</b>								
Proceeds from New Debentures		1,700,000	1,700,000	0		(1,700,000)	(100.00%)	▼
Proceeds from Advances		0	0	0		0		
Self-Supporting Loan Principal		0	0	0		0		
Transfer from Reserves	7	6,387,333	6,387,333	0		(6,387,333)	(100.00%)	▼
Advances to Community Groups		0	0	0		0		
Repayment of Debentures	10	(592,743)	(592,743)	(592,743)		0	0.00%	
Transfer to Reserves	7	(4,728,412)	(4,728,412)	(783,428)		3,944,984	83.43%	▲
<b>Net Cash from Financing Activities</b>		<b>2,766,178</b>	<b>2,766,178</b>	<b>(1,376,171)</b>		<b>(4,142,349)</b>		
<b>Net Operations, Capital and Financing</b>		<b>(3,603,353)</b>	<b>(3,603,353)</b>	<b>8,359,319</b>		<b>11,962,672</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>3,606,464</b>	<b>3,606,464</b>	<b>3,606,464</b>		<b>0</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>3,111</b>	<b>3,111</b>	<b>11,965,783</b>		<b>11,962,672</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BROOME**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 June 2018**

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
<b>Operating Revenues</b>								
Rates	9	\$ 21,927,252	\$ 21,927,252	\$ 21,931,644		\$ 4,392	0.02%	
Operating Grants, Subsidies and Contributions		3,950,545	3,950,545	3,373,057		(577,488)	(14.62%)	▼
Fees and Charges		10,625,277	10,625,277	10,540,808		(84,469)	(0.79%)	
Service Charges		0	0	0		0		
Interest Earnings		1,177,412	1,177,412	1,266,849		89,437	7.60%	
Other Revenue		1,331,908	1,331,908	1,020,740		(311,168)	(23.36%)	▼
Profit on Disposal of Assets	8	1,000	1,000	12,861		11,861	1186.10%	▲
<b>Total Operating Revenue</b>		<b>39,013,394</b>	<b>39,013,394</b>	<b>38,145,959</b>	<b>98%</b>	<b>(879,296)</b>		
<b>Operating Expense</b>								
Employee Costs		(15,436,188)	(15,436,188)	(13,915,110)		1,521,078	9.85%	
Materials and Contracts		(14,979,558)	(14,979,558)	(9,859,601)		5,119,957	34.18%	▲
Utility Charges		(1,950,416)	(1,950,416)	(1,805,552)		144,864	7.43%	
Depreciation on Non-Current Assets		(13,766,535)	(13,766,535)	(11,870,498)		1,896,037	13.77%	▲
Interest Expenses		(119,838)	(119,838)	(118,981)		857	0.72%	
Insurance Expenses		(631,178)	(631,178)	(630,726)		452	0.07%	
Other Expenditure		(2,979,635)	(2,979,635)	(2,514,548)		465,087	15.61%	▲
Loss on Disposal of Assets	8	(191,276)	(191,276)	(147,146)		44,130	23.07%	▲
<b>Total Operating Expenditure</b>		<b>(50,054,624)</b>	<b>(50,054,624)</b>	<b>(40,862,162)</b>	<b>82%</b>	<b>9,148,332</b>		
<b>Funding Balance Adjustments</b>								
Add back Depreciation		13,766,535	13,766,535	11,870,498		(1,896,037)	(13.77%)	▲
Adjust (Profit)/Loss on Asset Disposal	8	190,276	190,276	134,285		(55,991)	(29.43%)	▼
Adjust Revaluation, Provisions and Accruals		0	0	0		0		
<b>Net Cash from Operations</b>		<b>2,915,581</b>	<b>2,915,581</b>	<b>9,288,580</b>		<b>6,317,008</b>		
<b>Capital Revenues</b>								
Grants, Subsidies and Contributions		19,113,419	19,113,419	7,018,995		(12,094,424)	(63.28%)	▼
Proceeds from Disposal of Assets	8	408,982	408,982	379,552	93%	(29,430)	(7.20%)	
<b>Total Capital Revenues</b>		<b>19,522,401</b>	<b>19,522,401</b>	<b>7,398,547</b>	<b>37%</b>	<b>(12,123,854)</b>		
<b>Capital Expenses</b>								
Land Held for Resale	12	0	0	0		0		
Land Under Control (Crown Land)	12	0	0	0		0		
Land and Buildings	12	(3,801,346)	(3,801,346)	(1,113,863)		2,687,483	70.70%	▲
Works in Progress Land & Buildings	12	0	0	0		0		
Works In Progress Recreation Areas Infrastructure	12	0	0	0		0		
Works in Progress - Rds, F/Paths & Bridges	12	0	0	0		0		
Works In Progress Other Infrastructure	12	0	0	0		0		
Works in Progress Drainage Infrastructure	12	0	0	0		0		
Works in Progress Plant & Equipment	12	0	0	0		0		
Infrastructure Assets - Roads & Footpaths	12	(10,449,301)	(10,449,301)	(2,976,753)		7,472,548	71.51%	▲
Infrastructure Assets - Recreation Areas	12	(357,108)	(357,108)	(167,912)		189,196	52.98%	▲
Infrastructure Assets - Drainage	12	(1,007,500)	(1,007,500)	(252,831)		754,669	74.91%	▲
Infrastructure Assets - Other	12	(10,996,398)	(10,996,398)	(615,983)		10,380,415	94.40%	▲
Mobile Plant and Equipment	12	(1,449,000)	(1,449,000)	(1,285,976)		163,024	11.25%	▲
Fixed Plant and Equipment	12	(30,355)	(30,355)	(16,804)		13,551	44.64%	▲
Furniture and Equipment	12	(716,505)	(716,505)	(521,515)		194,990	27.21%	▲
<b>Total Capital Expenditure</b>		<b>(28,807,513)</b>	<b>(28,807,513)</b>	<b>(6,951,638)</b>	<b>24%</b>	<b>21,855,875</b>		
<b>Net Cash from Capital Activities</b>		<b>(9,285,112)</b>	<b>(9,285,112)</b>	<b>446,909</b>		<b>9,732,021</b>		
<b>Financing</b>								
Proceeds from New Debentures		1,700,000	1,700,000	0		(1,700,000)	(100.00%)	▼
Proceeds from Advances		0	0	0		0		
Self-Supporting Loan Principal		0	0	0		0		
Transfer from Reserves	7	6,387,333	6,387,333	0		(6,387,333)	(100.00%)	▼

SHIRE OF BROOME  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 30 June 2018

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(a)	Var.
Advances to Community Groups		0	0	0		0		
Repayment of Debentures	10	(592,743)	(592,743)	(592,743)		0	0.00%	
Transfer to Reserves	7	(4,728,412)	(4,728,412)	(783,428)		3,944,984	83.43%	▲
<b>Net Cash from Financing Activities</b>		<b>2,766,178</b>	<b>2,766,178</b>	<b>(1,376,171)</b>		<b>(4,142,349)</b>		
<b>Net Operations, Capital and Financing</b>		<b>(3,603,353)</b>	<b>(3,603,353)</b>	<b>8,359,318</b>		<b>11,906,680</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>3,606,464</b>	<b>3,606,464</b>	<b>3,606,464</b>		<b>0</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>3,111</b>	<b>3,111</b>	<b>11,965,782</b>		<b>11,906,680</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



SHIRE OF BROOME  
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING  
For the Period Ended 30 June 2018

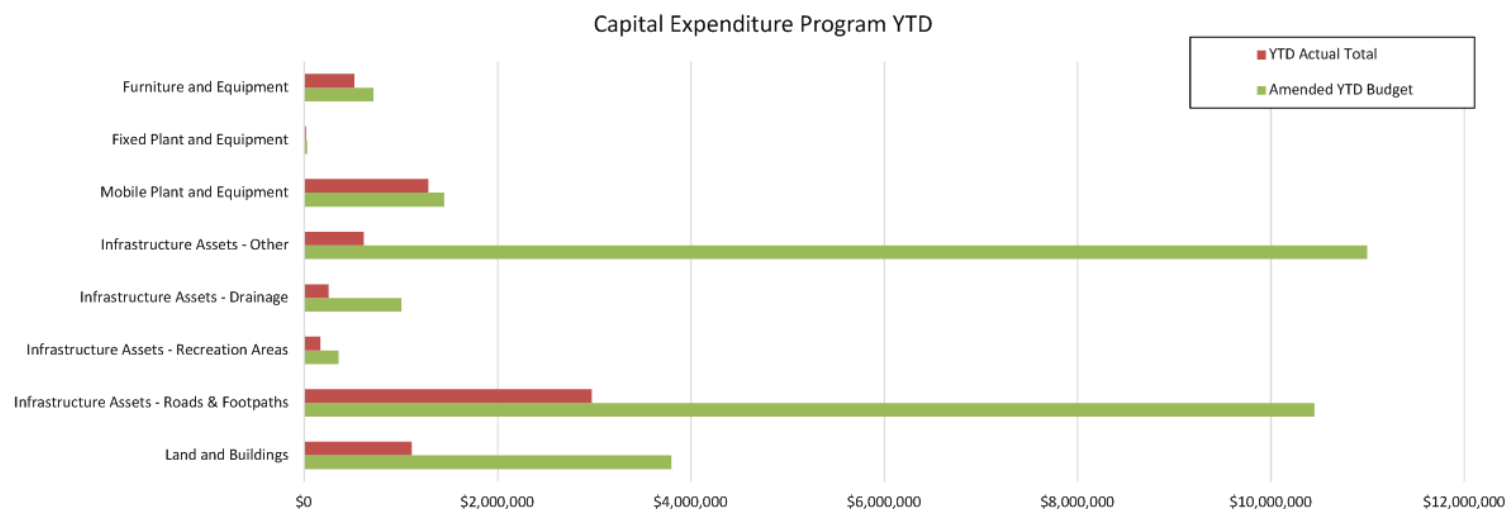
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	12	841,766	272,097	1,113,863	3,801,346	3,801,346	(2,687,483)
Infrastructure Assets - Roads & Footpaths	12	2,247,400	729,353	2,976,753	10,449,301	10,449,301	(7,472,548)
Infrastructure Assets - Recreation Areas	12	23,618	144,294	167,912	357,108	357,108	(189,196)
Infrastructure Assets - Drainage	12	230,596	22,235	252,831	1,007,500	1,007,500	(754,669)
Infrastructure Assets - Other	12	607,066	8,917	615,983	10,996,398	10,996,398	(10,380,415)
Mobile Plant and Equipment	12	21,273	1,264,703	1,285,976	1,449,000	1,449,000	(163,024)
Fixed Plant and Equipment	12	0	16,804	16,804	30,355	30,355	(13,551)
Furniture and Equipment	12	521,515	0	521,515	716,505	716,505	(194,990)
Capital Expenditure Totals		4,493,234	2,458,404	6,951,638	28,807,513	28,807,513	(21,855,875)

### Funded By:

Capital Grants and Contributions	7,018,995	19,113,419	19,113,419	12,094,424
Borrowings	0	1,700,000	1,700,000	(1,700,000)
Other (Disposals & C/Fwd)	379,552	408,982	408,982	(29,430)
Total Own Source Funding - Cash Backed Reserves	0	6,387,333	6,387,333	(6,387,333)
Own Source Funding - Operations	(446,909)	1,197,779	1,197,779	(1,644,688)
Capital Funding Total	6,951,638	28,807,513	28,807,513	(21,855,875)

**SHIRE OF BROOME**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 30 June 2018

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
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**SHIRE OF BROOME**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 June 2018**

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)	Amended YTD Budget (b)
	\$	\$	\$	\$
<b>Operating Revenues</b>				
Governance	28,450	59,645	88,095	88,095
General Purpose Funding - Rates	22,321,672	31,675	22,353,347	22,353,347
General Purpose Funding - Other	939,879	(81,799)	858,080	858,080
Law, Order and Public Safety	133,795	301,000	434,795	434,795
Health	184,700	10,000	194,700	194,700
Education and Welfare	15,000	0	15,000	15,000
Housing	628,275	(10,000)	618,275	618,275
Community Amenities	7,492,240	(420,530)	7,071,710	7,071,710
Recreation and Culture	1,361,545	155,208	1,516,753	1,516,753
Transport	1,798,076	834,849	2,632,925	2,632,925
Economic Services	881,553	115,356	996,909	996,909
Other Property and Services	1,986,836	245,969	2,232,805	2,232,805
<b>Total Operating Revenue</b>	<b>37,772,021</b>	<b>1,241,373</b>	<b>39,013,394</b>	<b>39,013,394</b>
<b>Operating Expense</b>				
Governance	(2,284,817)	(38,603)	(2,323,420)	(2,323,420)
General Purpose Funding	(647,688)	134,400	(513,288)	(513,288)
Law, Order and Public Safety	(1,084,935)	(350,429)	(1,435,364)	(1,435,364)
Health	(798,432)	26	(798,406)	(798,406)
Education and Welfare	(688,681)	148	(688,533)	(688,533)
Housing	(789,497)	(7,500)	(796,997)	(796,997)
Community Amenities	(9,492,966)	28,464	(9,464,502)	(9,464,502)
Recreation and Culture	(11,268,999)	(127,491)	(11,396,490)	(11,396,490)
Transport	(13,664,659)	(564,646)	(14,229,305)	(14,229,305)
Economic Services	(5,229,869)	(126,447)	(5,356,316)	(5,356,316)
Other Property and Services	(3,217,636)	165,633	(3,052,003)	(3,052,003)
<b>Total Operating Expenditure</b>	<b>(49,168,179)</b>	<b>(886,445)</b>	<b>(50,054,624)</b>	<b>(50,054,624)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	13,766,535	0	13,766,535	13,766,535
Adjust (Profit)/Loss on Asset Disposal	190,276	0	190,276	190,276
<b>Net Cash from Operations</b>	<b>2,560,653</b>	<b>354,928</b>	<b>2,915,581</b>	<b>2,915,581</b>
<b>Capital Revenues</b>				
Grants, Subsidies and Contributions	15,363,153	3,750,266	19,113,419	19,113,419
Proceeds from Disposal of Assets	375,000	33,982	408,982	408,982
<b>Total Capital Revenues</b>	<b>15,738,153</b>	<b>3,784,248</b>	<b>19,522,401</b>	<b>19,522,401</b>
<b>Capital Expenses</b>				
Land and Buildings	(3,581,766)	(219,580)	(3,801,346)	(3,801,346)
Infrastructure Assets - Roads & Footpaths	(9,811,779)	(637,522)	(10,449,301)	(10,449,301)
Infrastructure Assets - Recreation Areas	(286,416)	(70,692)	(357,108)	(357,108)
Infrastructure Assets - Drainage	(390,000)	(617,500)	(1,007,500)	(1,007,500)
Infrastructure Assets - Other	(9,774,666)	(1,221,732)	(10,996,398)	(10,996,398)
Mobile Plant and Equipment	(1,449,000)	0	(1,449,000)	(1,449,000)
Fixed Plant and Equipment	(26,400)	(3,955)	(30,355)	(30,355)
Furniture and Equipment	(771,414)	54,909	(716,505)	(716,505)
<b>Total Capital Expenditure</b>	<b>(26,091,441)</b>	<b>(2,716,072)</b>	<b>(28,807,513)</b>	<b>(28,807,513)</b>
<b>Net Cash from Capital Activities</b>	<b>(10,353,288)</b>	<b>1,068,176</b>	<b>(9,285,112)</b>	<b>(9,285,112)</b>
<b>Financing</b>				
Proceeds from New Debentures	3,656,053	(1,956,053)	1,700,000	1,700,000
Transfer from Reserves	6,101,682	285,651	6,387,333	6,387,333
Repayment of Debentures	(592,743)	0	(592,743)	(592,743)
Transfer to Reserves	(3,251,680)	(1,476,732)	(4,728,412)	(4,728,412)
<b>Net Cash from Financing Activities</b>	<b>5,913,312</b>	<b>(3,147,134)</b>	<b>2,766,178</b>	<b>2,766,178</b>
<b>Net Operations, Capital and Financing</b>	<b>(1,879,323)</b>	<b>(1,724,030)</b>	<b>(3,603,353)</b>	<b>(3,603,353)</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>1,879,323</b>	<b>1,727,141</b>	<b>3,606,464</b>	<b>3,606,464</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>3,111</b>	<b>3,111</b>	<b>3,111</b>

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Accounting**

This statement comprises a general purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	40 to 50 years
Construction other than Buildings (Public Facilities)	40 to 50 years
Furniture and Equipment	10 years
Plant and Equipment	4 to 15 years
Roads	15 to 100 years
Footpaths	50 years
Sewerage Piping	60 years
Water Supply Piping and Drainage Systems	60 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.



**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

*"A thriving and friendly community that recognises our history and embraces cultural diversity and economic opportunity, whilst nurturing our unique natural and built environment."*

The Strategic Community Plan defines the key objectives of the Shire as:

***"Our People Goal - Foster a community environment that is accessible, affordable, inclusive, healthy and safe.***

***Our Place Goal - Help to protect the natural and built environment and Cultural heritage of Broome whilst recognising the unique sense of place***

***Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population.***

***Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community."***

**(s) Reporting Programs**

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

**HEALTH**

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Reporting Programs (Continued)**

**HOUSING**

Provision and maintenance of rented housing accommodation for pensioners and employees.

**COMMUNITY AMENITIES**

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

**RECREATION AND CULTURE**

Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps, foreshore, public halls and Shark Bay Recreation Centre.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, community development, pest control, building services, caravan parks and private works.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials.

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 2: EXPLANATION OF MATERIAL VARIANCES**

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	(65,188)	(74.00%)	▼		Variance due to an insurance claim not yet received.
General Purpose Funding - Rates	26,671	0.12%			
General Purpose Funding - Other	979,176	114.11%	▲		Variance due to advanced receipt of FAGS grants.
					Variance is due to a claim against damage done during the recent weather event. The extent of the damage is still being determined and this figure may change.
Law, Order and Public Safety	(247,821)	(57.00%)	▼		
Health	13,593	6.98%			
Education and Welfare	4,770	31.80%			
Housing	(38,806)	(6.28%)			
Community Amenities	85,102	1.20%			
					Variance due to Haynes Oval and Broome Civic Centre user charges being less than originally anticipated.
Recreation and Culture	(170,605)	(11.25%)	▼		
Transport	(1,510,318)	(57.36%)	▼		Variance is due to natural disaster funding not yet being received.
Economic Services	(49,826)	(5.00%)			
Other Property and Services	105,818	4.74%			
<b>Operating Expense</b>					
Governance	426,394	18.35%	▲		Variance is due to numerous expense accounts being lower than year-to-date budget.
General Purpose Funding	235,065	45.80%	▲		Variance is predominantly due to GRV revaluation expenses having not yet been incurred.
Law, Order and Public Safety	94,284	6.57%			
					Variance is temporary as year end salaries and associated overhead accrual have not yet been recorded.
Health	85,071	10.66%	▲		
					Variance is predominantly due to salaries in Community Services being below budget expectations due to vacancies.
Education and Welfare	139,118	20.20%	▲		
Housing	68,457	8.59%			
					Variance is due to numerous expense accounts being lower than year-to-date budget. The most significant relating to operations at the waste site
Community Amenities	1,310,891	13.85%	▲		Variance is temporary as year end salaries and associated overhead accrual have not yet been recorded.
Recreation and Culture	1,244,272	10.92%	▲		
					Variance due to depreciation still not recognised pending completion of EOFY procedures and 16/17 WANDRRA restoration works still in progress.
Transport	2,345,094	16.48%	▲		
Economic Services	2,558,562	47.77%	▲		Variance due to incomplete works of Chinatown Revitalisation Project
Other Property and Services	685,254	22.45%	▲		Variance due to depreciation still not recognised pending completion of EOFY procedures.
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(12,094,424)	(63.28%)	▼		Chinatown Revitalisation grant not yet received.
Proceeds from Disposal of Assets	(29,430)	(7.20%)			Several plant items for replacement have yet to be auctioned.
<b>Capital Expenses</b>					
Land and Buildings	2,687,483	70.70%	▲		KRO 1&2 and VBFB Building still in progress.
Infrastructure Assets - Roads & Footpaths	7,472,548	71.51%	▲		Chinatown Revitalisation Road Upgrade and Hamersley Napier projects still in progress.

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

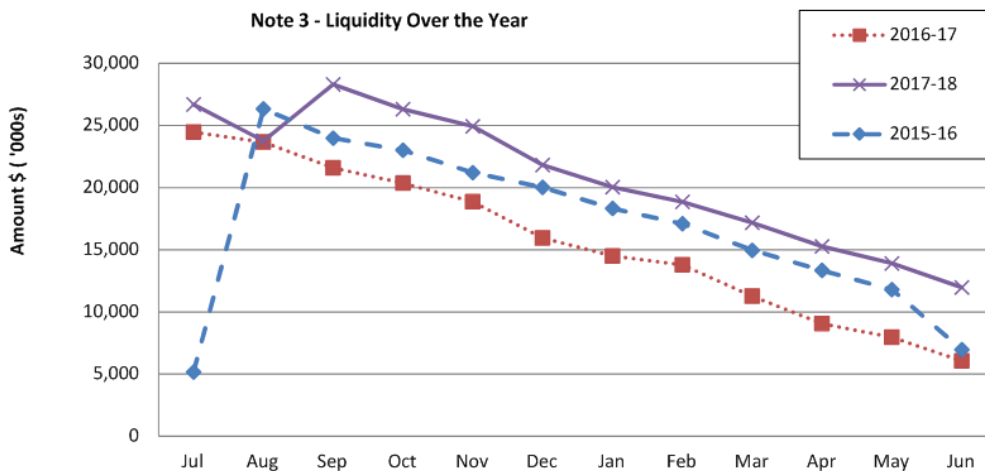
**Note 2: EXPLANATION OF MATERIAL VARIANCES**

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Infrastructure Assets - Recreation Areas	189,196	52.98%	▲		Youth Bike Precinct still in progress.
Infrastructure Assets - Drainage	754,669	74.91%	▲		Hammersley-Napier Drainage Upgrade and Short Street Drainage as part of Chinatown are still in progress.
Infrastructure Assets - Other	10,380,415	94.40%	▲		Town Beach Master Plan project still in progress.
Mobile Plant and Equipment	163,024	11.25%	▲		Several plant for replacement still uninvoiced.
Fixed Plant and Equipment	13,551	44.64%	▲		Final invoices for BRAC Aquatic Upgrade not yet received.
Furniture and Equipment	194,990	27.21%	▲		
<b>Financing</b>					
Proceeds from New Debentures	(1,700,000)	(100.00%)	▼		Chinatown project loan not yet drawn down.
Proceeds from Advances	0				
Self-Supporting Loan Principal	0				
Transfer from Reserves	(6,387,333)	(100.00%)	▼		Reserve transfers have yet to occur pending completion of EOFY procedures.
Advances to Community Groups	0				
Loan Principal	0	0.00%			
Transfer to Reserves	3,944,984	83.43%	▲		Reserve transfers have yet to occur pending completion of EOFY procedures.

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2018

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 30 Jun 2018	30 Jun 2017	YTD 30 Jun 2017
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	12,713,967	6,223,947	6,223,947
Cash Restricted	4	32,165,866	31,382,437	31,382,437
Receivables - Rates	6	635,024	850,382	850,382
Receivables - Rates Other		60,996	57,991	57,991
Receivables - Debtors	6	936,716	532,320	532,320
Receivables - Other		242,910	300,008	300,008
Sundry Provisions & Accruals		48,978	139,356	139,356
Inventories		34,437	36,645	36,645
		46,838,894	39,523,087	39,523,087
<b>Less: Current Liabilities</b>				
Payables		(2,074,292)	(3,479,565)	(3,479,565)
Provisions		(595,778)	(1,054,622)	(1,054,622)
		(2,670,070)	(4,534,187)	(4,534,187)
Less: Cash Reserves	7	(31,531,187)	(31,382,437)	(31,382,437)
Rounding and Timing Adjustment		(671,854)		
<b>Net Current Funding Position</b>		<b>11,965,783</b>	<b>3,606,462</b>	<b>3,606,462</b>

**Comments - Net Current Funding Position**

The budget was adopted at the OMC 29 June 2017. It was presented to Council with a predicted carried forward surplus of \$1,879,323. The Annual Financial Statements were presented to the Audit and Risk Committee on Monday, 16 October 2017 before being presented to the Ordinary Meeting of Council on 19 October 2017 for adoption. There were further recommendations presented to Council for adoption pertaining to the use of the remaining 16/17 surplus. The surplus was then incorporated into the budget via budget amendments. Additionally, various budget amendments have been adopted as part of the quarterly Finance and Costing Review (FACR). A full list of all budget amendments can be found Note 5.



**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	0.15%	11,612,280			11,612,280	CommBank	At Call
Business Online Saver	0.60%	1,373,327			1,373,327	CommBank	At Call
BRAC Bank Account	0.10%	35,889			35,889	CommBank	At Call
BPAY Bank Account	0.00%				0	CommBank	At Call
Reserve Bank Account	0.60%		32,165,866		32,165,866	CommBank	At Call
Trust Bank Account	0.00%			938,654	938,654	CommBank	At Call
Cash On Hand	Nil	4,400			4,400	N/A	On Hand
<b>(b) Term Deposits</b>							
Term Deposit	2.64%				0	CBA	18-Jun-18
Term Deposit	2.55%				0	BWA	12-Jun-18
Term Deposit	2.30%				0	BWA	25-Jun-18
Term Deposit	2.56%				0	NAB	07-Jun-18
Term Deposit					0		
WATC grant in Trust				4,013,173	4,013,173	WATC	
<b>Total</b>		13,025,895	32,165,866*	4,951,826‡	50,143,588		
<b>Adjustments</b>							
Payment Timing Adjustments**		311,928					
Add back Cash on Hand		4,400					
<b>Total</b>		<b>12,709,567</b>					

**Comments/Notes - Investments**

\*Note - The total of Restricted Cash balances to the reserves on Note 7

\*\*NOTE - Payment Timing adjustments indicate payments that have been recorded on the ledger but have yet to be paid out of the bank. The bank accounts are reconciled monthly to ensure no discrepancies occur.

‡Note - A discrepancy between Trust balance and the balance of Note 11 is a result of money in transit, either as a refund or a payment, or an unrepresented cheque.

SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		<b>Budget Adoption</b>		Opening Surplus	\$	\$	\$	\$
								0
		<b>Permanent Changes</b>						
		Opening surplus adjustment				1,727,141		1,727,141
		Budgeted EOY Surplus/(Deficit)					0	1,727,141
		<b>General Purpose Funding</b>						
30301		Grants Commission - Op Inc - Other General Purpose Funding		Operating Income			(81,799)	1,645,342
30146		Interest - Rates Instalments - Op Inc - Rates		Operating Income		40,000		1,685,342
30149		Legal & Rates Consulting Exp - Op Exp - Rates		Operating Expenditure		110,000		1,795,342
32481		Rates Other Fees for Service (ex GST) - Op Inc - Rates		Operating Income		4,175		1,799,517
30145		Debt Collection Recovery		Operating Expenditure			(5,600)	1,793,917
30149		Legal & Rates Consulting Exp - Op Exp - Rates		Operating Expenditure		20,000		1,813,917
30251		Rates Reduced/Written Off - Op Exp - Rates		Operating Expenditure		10,000		1,823,917
32480		Rates Enquiry Fees - Op Inc - Rates		Operating Income			(12,500)	1,811,417
		<b>Governance</b>						
22230		Legal Exps Op Exp - Other Governance		Operating Expenditure			(42,215)	1,769,202
23040		Youth Development Programme & Working Group - Op Exp - Other Governance		Operating Expenditure			(6,543)	1,762,659
22172		Community Sponsorship Program - Op Exp - Other Governance		Operating Expenditure			(4,545)	1,758,114
22172		Community Sponsorship Program - Op Exp - Other Governance		Operating Expenditure			(5,000)	1,753,114
23596		Transfer From Community Sponsorship Reserve Cap Inc - Other Gov		Capital Income		5,000		1,758,114
22124		Contribution to Kimberley Zone Secretariat		Operating Expenditure		10,000		1,768,114
23029		Community Communication Plan - Other Gov		Operating Expenditure			(50,000)	1,718,114
23451		Staff EBA Review Provision - Op Exp - Other Gov		Operating Expenditure			(15,000)	1,703,114
23040		Youth Development Programme & Working Group - Op Exp - Other Governance		Operating Expenditure		15,000		1,718,114
23050		Grant Op - Youth Coordinating Committee Op Inc. - Other Governance		Operating Income			(8,700)	1,709,414
23094		Proceeds On Sale Of Assets - Cap Inc - Other Governance		Capital Income		33,982		1,743,396
22125		WARCA (WA Regional Capitals Alliance) - Op Exp - Other Governance		Operating Expenditure		25,000		1,768,396
22230		Legal Exps Op Exp - Other Governance		Operating Expenditure			(34,800)	1,733,596

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2018

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
22117		Reimbursements & Donations No GST Op Inc - Other Governance		Operating Income		46,345		1,779,941
22129		Kimberley Zone - Zone & RCG Meeting Expenses - Op Exp		Operating Expenditure			(26,000)	1,753,941
23013		Kimberley Zone - Reimbursement Zone & RCG Meetings Expenses - Op Inc		Operating Income		26,000		1,779,941
22120		Naturalisation Ceremonies - Op Exp - Other Governance		Operating Expenditure		4,000		1,783,941
23016		Promotions Exp - Op Exp - Other Governance		Operating Expenditure		5,000		1,788,941
23029		Community Communication Plan - Other Gov		Operating Expenditure		50,000		1,838,941
23451		Staff EBA Review Provision - Op Exp - Other Gov		Operating Expenditure			(6,500)	1,832,441
22200		Audit Fees Op Exp - Other Governance		Operating Expenditure		15,000		1,847,441
23453		Review of Strategies Relating to the Community Strategic Plan - Op Exp - Other Gov		Operating Expenditure		3,000		1,850,441
24040		Election Expenses Op Exp - Members		Operating Expenditure		14,000		1,864,441
23040		Youth Development Programme & Working Group - Op Exp - Other Governance		Operating Expenditure		9,000		1,873,441
23050		Grant Op - Youth Coordinating Committee Op Inc. - Other Governance		Operating Income			(4,000)	1,869,441
23052		Volunteers Day Program Op Exp - Other Governance		Operating Expenditure		2,000		1,871,441
		<b>Law, Order and Public Safety</b>						
508216		Bush Fire Mitigation - Op Exp - Fire Prevention		Operating Expenditure			(6,535)	1,864,906
51400		Fines - Op Inc - Fire Prevention		Operating Income		5,000		1,869,906
51410		User Charges - Fire - Slashing Etc - Op Inc - Fire Prevention		Operating Income		40,000		1,909,906
508216		Bush Fire Mitigation - Op Exp - Fire Prevention		Operating Expenditure			(40,000)	1,869,906
53017		Fines Enforcement Registry Exp - Op Exp - Ranger Operations		Operating Expenditure			(4,000)	1,865,906
53174		VBFB Buildings Renewal - Cap Ex - VBFB		Capital Expenditure			(5,580)	1,860,326
51410		User Charges - Fire - Slashing Etc - Op Inc - Fire Prevention		Operating Income			(10,000)	1,850,326
52400		Animal Fines & Penalties - Op Inc - Animal Control		Operating Income		5,000		1,855,326
53060		Impounding of Vehicles Expense - Op Exp - Other Law Order & Public Safety		Operating Expenditure			(5,000)	1,850,326
508216		Bush Fire Mitigation - Op Exp - Fire Prevention		Operating Expenditure		20,000		1,870,326
53400		Sundry (ORV Etc) Fines & Penalties - Op Inc - Other Law Order & Public Safety		Operating Income		5,000		1,875,326
51051		FESA Levy Paid on Shire Land - Op Exp - Fire Prevention		Operating Expenditure			(2,000)	1,873,326
52342		Transfer From Long Service Leave Reserve - Ranger Admin		Capital Income		30,906		1,904,232

SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
52119		Emergency Management Expenses - Op Exp - Emerg & Rang Serv		Operating Expenditure			(173,000)	1,731,232
52119		Emergency Management Expenses - Op Exp - Emerg & Rang Serv		Operating Expenditure			(78,000)	1,653,232
52341		Reimb & Other Op Income - Emerg & Rang Serv		Operating Income		251,000		1,904,232
52410		Dog Impounding Fees & Sundries - Op Inc - Animal Control		Operating Income		5,000		1,909,232
53015		Relief Staff Exp - Op Exp - Ranger Operations		Operating Expenditure			(52,894)	1,856,338
53017		Fines Enforcement Registry Exp - Op Exp - Ranger Operations		Operating Expenditure			(9,000)	1,847,338
		<b>Health</b>						
75020		Mosquito Control & Pest Control - Op Exp - Preventive Service- Pest Control		Operating Expenditure		26		1,847,364
717599		Transfer From Restricted Cash Reserve - Cap Inc - Health Service - Pest Control		Capital Income		6,974		1,854,338
74490		Trading Licences - All Except Beach - Op Inc - Prevent - Inspection/Admin		Operating Income		5,000		1,859,338
74420		Health Licences - Op Inc - Preventive - Inspection/Admin		Operating Income		5,000		1,864,338
		<b>Education and Welfare</b>						
82600		Salary - Op Exp - Community Services		Operating Expenditure		2,866		1,867,204
82610		Relief Staff - Op Exp - Community Services)		Operating Expenditure			(2,866)	1,864,338
82600		Salary - Op Exp - Community Services		Operating Expenditure		5,297		1,869,635
82610		Relief Staff - Op Exp - Community Services)		Operating Expenditure			(5,149)	1,864,486
		<b>Housing</b>						
95810		Building Staff Housing - Cap Exp - New		Capital Expenditure			(179,000)	1,685,486
95910		Transfer From Building Reserve - Staff Housing - Cap Inc		Capital Income		179,000		1,864,486
95442		69 Robinson St Rent & Recoup Income - Op Inc		Operating Income			(10,000)	1,854,486
96101		Staff Housing - Reactive Maint - Op Exp		Operating Expenditure			(7,500)	1,846,986
		<b>Community Amenities</b>						
105546	105550	Project - Broome Townsite Coastal Hazard Risk Mgt & Adaptation Plan Consult -Op Exp - Prot of Envrn		Operating Expenditure		464		1,847,450
105541		Coastal Grants & Reimb Rec'd		Operating Income		5,000		1,852,450
104281		Transfer to Drainage Reserve - Cap Exp - Urban Stormwater Drainage		Capital Expenditure			(250,000)	1,602,450

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
106420		Rezoning Fees (Incl GST) - Op Inc - Town Planning/Regional Devel		Operating Income			(5,000)	1,597,450
106421		Rezoning Fees (Excl GST) - Op Inc - Town Planning		Operating Income		5,000		1,602,450
103480		Septic Tank Fees - Op Inc - Sewerage		Operating Income		2,000		1,604,450
102210		Drainage Consultant/Strategy - op Exp - Urban Stormwater Drainage		Operating Expenditure		22,000		1,626,450
104281		Transfer to Drainage Reserve - Cap Exp - Urban Stormwater Drainage		Capital Expenditure			(45,467)	1,580,983
106038		Legal Expenses - Development Services		Operating Expenditure			(20,000)	1,560,983
103480		Septic Tank Fees - Op Inc - Sewerage		Operating Income		2,000		1,562,983
104270	104299	Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp		Capital Expenditure			(400,000)	1,162,983
104480		Transfer From Drainage Reserve - Urban Stormwater Drainage - Cap Inc		Capital Income		100,801		1,263,784
101550	101552	Other Infra Renewal Rubbish Services - Cap Exp - San Gen Refuse		Capital Expenditure		150,000		1,413,784
101515		Transfer to Refuse Reserve - Cap Exp - Sanitation Gen Refuse		Capital Expenditure			(150,000)	1,263,784
103101	103102	Town Beach Sewerage - Reactive Maint - Op Exp		Operating Expenditure		2,000		1,265,784
107071	107077	Gantheaume Point Ablutions - Operating Expense - Op Exp		Operating Expenditure		5,000		1,270,784
107071	107073	Cable Beach Ablutions - Operating Expense - Op Exp		Operating Expenditure			(5,000)	1,265,784
104800	104920	Broome Townsite Drains Renewal - Cap Infra Exp - Urb Stwater		Capital Expenditure			(22,500)	1,243,284
107370		Cemetery Fees Inc GST - Op Inc - Other Community Amenities		Operating Income			(4,800)	1,238,484
107375		Cemetery related Licenses - GST Free - Op Inc - Other Community Amenities		Operating Income		5,270		1,243,754
106106	106126	Consultancy - Development Contributions Plan & Scheme Amendment		Operating Expenditure			(26,000)	1,217,754
106410		Planning Fees (GST Free) - Op Inc - Town Planning/Regional Devel		Operating Income			(30,000)	1,187,754
101028	101028	Mulching at Tip - Op Exp - Sanitation Gen Refuse		Operating Expenditure			(80,000)	1,107,754
101030	101030	Outsourced Materials & Services - Op Exp - San Gen Refuse		Operating Expenditure		50,000		1,157,754
101420		Charges Refuse Site - Op Inc - Sanitation Gen Refuse		Operating Income			(400,000)	757,754
101512		Transfer to Resource Recovery Park Reserve - Cap Exp - San Gen Refuse		Capital Expenditure		430,000		1,187,754
102210		Drainage Consultant/Strategy - op Exp - Urban Stormwater Drainage		Operating Expenditure		28,000		1,215,754
107034		Broome Cemetery Survey & Other - Op Exp - Other Comm Amen		Operating Expenditure		3,000		1,218,754
102060	102060	Orange Bag Litter Programme - CCC Maint		Operating Expenditure		7,000		1,225,754

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2018

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
107030	107030	Broome Cemetery - P&G Maint		Operating Expenditure		40,000		1,265,754
107071	107077	Gantheaume Point Ablutions - Operating Expense - Op Exp		Operating Expenditure		2,000		1,267,754
104600	104695	Hammersley St Upgrade Drainage - Infa Cap Exp		Capital Expenditure			(195,000)	1,072,754
104480		Transfer From Drainage Reserve - Urban Stormwater Drainage - Cap Inc		Capital Income		195,000		1,267,754
		<b>Recreation and Culture</b>						
117132		Plant & Equip Renewal/Replacement - Cap Exp - BRAC - Aquatic		Capital Expenditure			(5)	1,267,749
116151		Non Operating Grants Other Culture - Non Op Inc		Capital Income		66,636		1,334,385
113708		Grant Funded Operational Expense - Rec Serv		Operating Expenditure			(6,684)	1,327,701
117010	117011	Aquatic Building & Pool General Maint Exp		Operating Expenditure			(11,940)	1,315,761
117414		Grant Non Op - BRAC Aquatic - Cap Inc MUN		Capital Income			(169,717)	1,146,044
117210		BRAC Ovals Maint - Op Exp		Operating Expenditure			(15,000)	1,131,044
111989		Transfer to POS Reserve - Cap Exp - Parks & Ovals		Capital Expenditure			(377,739)	753,305
1181420	YBRA001	Youth Bike Recreation Area - New Construction - Cap Exp		Capital Expenditure			(40,130)	713,175
113403		Grants - Non Op - Cap Inc - Other Rec & Sport		Capital Income			(5,000)	708,175
117003		Relieving Staff Exp - Op Ex - BRAC Aquatic		Operating Expenditure			(6,200)	701,975
113411		Venue Hire Inc - Cable Beach & Amphitheatre - Op Inc - Other Rec & Sport		Operating Income			(6,500)	695,475
113417		Event Application Fee (No GST) Male Oval & Concourse - Op Inc - Parks & Ovals		Operating Income		5,000		700,475
113418		Event application Fee (No GST) Town Beach Hire - Op Inc - Parks & Ovals		Operating Income		1,500		701,975
116184	116196	Staircase to the Moon Event Management Op Exp - Other Cult		Operating Expenditure		3,400		705,375
113420		Sundry Contributions - Op Inc - Parks & Ovals		Operating Income		21,567		726,942
1181201		Jetty to Jetty Town Beach - Design/Plans/Feasibility - Op Exp - Other Recreation & Sport		Operating Expenditure			(21,166)	705,776
117000	117052	BRAC - Operating Expense, Security & Insurance - Op Exp		Operating Expenditure		4,844		710,620
117000	117048	BRAC Cleaning Materials & Contractor expenses		Operating Expenditure			(4,844)	705,776
117010	117012	BRAC Wet - Planned Maint & Minor Works - Op Exp		Operating Expenditure		5,670		711,446
117218	117221	Medland Pavilion - Planned Maint & Minor Works - Op Exp		Operating Expenditure			(5,670)	705,776
113704		Consultants - Op Exp - Rec Services		Operating Expenditure			(15,000)	690,776
117017		Consultants - Op Exp - BRAC - General		Operating Expenditure		15,000		705,776
117003		Relieving Staff Exp - Op Ex - BRAC Aquatic		Operating Expenditure			(15,000)	690,776
117004	117057	Salary & Related Customer Service Officer Expense		Operating Expenditure		10,000		700,776

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2018

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
117171		Salary - Op Exp - Holiday Prog Exps - BRAC Dry		Operating Expenditure		5,000		705,776
113001	113002	Haynes Oval Pavilion General Maint - Op Exp		Operating Expenditure			(3,000)	702,776
113391		Haynes Oval & Pavilion Income - Op Inc		Operating Income		5,000		707,776
117081	117082	General Building & Facility Maint - BRAC Dry - Op Exp		Operating Expenditure			(10,000)	697,776
117282		Swimming Lessons by BRAC Inc		Operating Income		20,000		717,776
113417		Event Application Fee (No GST) Male Oval & Concourse - Op Inc - Parks & Ovals		Operating Income		5,000		722,776
116071		Festival & Events Sundry Inc - Op Inc - Other Culture		Operating Income		300		723,076
116184	116199	Christmas Deco and Street Party Works - Op Exp		Operating Expenditure			(5,000)	718,076
116483		Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre		Operating Income		12,000		730,076
115286		SLWA Travel & Accommodation Op Exp - Library		Operating Expenditure		14,000		744,076
117455	117456	BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals		Capital Expenditure			(3,862)	740,214
113000	113543	Town Beach Water Park - P&G Maint		Operating Expenditure		10,000		750,214
113000	113032	Male Oval - P&G Maint		Operating Expenditure		10,000		760,214
113000	PR368	Magabala Park - P&G Maint		Operating Expenditure			(10,000)	750,214
113000	113583	Herbert St Park - P&G Maint		Operating Expenditure			(10,000)	740,214
113000	113043	Town Beach - P&G Maint		Operating Expenditure		25,000		765,214
117210	117211	BRAC Ovals - P&G Maint		Operating Expenditure			(5,000)	760,214
116175		Community Storage Shed Expenditure		Operating Expenditure			(10,000)	750,214
116125	116131	Broome Trails Signage New - Cap Exp - Other Cult		Capital Expenditure		51,700		801,914
1181420	YBRA001	Youth Bike Recreation Area - New Construction - Cap Exp		Capital Expenditure			(26,700)	775,214
113403		Grants - Non Op - Cap Inc - Other Rec & Sport		Capital Income		3,765,000		4,540,214
1181401		Town Beach Redevelopment - Other Infra New - Cap Exp		Capital Expenditure		2,482,506		7,022,720
1181405		Town Beach Redevelopment - Greenspace & Waterpark - Cap Exp		Capital Expenditure			(3,891,453)	3,131,267
113489		Transfer From POS Reserve - Other Rec & S		Capital Income			(400,000)	2,731,267
113406		Council Loans Received - Other Rec & Sport		Capital Income			(1,956,053)	775,214
116151		Non Operating Grants Other Culture - Non Op Inc		Capital Income			(25,000)	750,214
116084		Community Signage - Op Exp - Other Culture		Operating Expenditure			(27,000)	723,214
113391		Haynes Oval & Pavilion Income - Op Inc		Operating Income		24,000		747,214
117315	117316	BRAC Building Renewal - Cap Exp - BRAC Dry		Capital Expenditure			(10,000)	737,214
117003		Relieving Staff Exp - Op Ex - BRAC Aquatic		Operating Expenditure			(15,000)	722,214
117004	117057	Salary & Related Customer Service Officer Expense		Operating Expenditure		15,000		737,214
117275		Stadium Venue Hire Inc. Rec'd - Op Inc - Dry BRAC		Operating Income		10,000		747,214



**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
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**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
113411		Venue Hire Inc - Cable Beach & Amphitheatre - Op Inc - Other Rec & Sport		Operating Income		10,000		757,214
113416		Event Application Fees No GST - Cable Beach & Amphitheatre - Op Inc - Other Rec & Sport		Operating Income		3,300		760,514
116184	116201	Reconciliation Week Event - Op Exp		Operating Expenditure			(7,000)	753,514
116184	116200	Event Cluster - Broome Pride		Operating Expenditure			(5,000)	748,514
116184	116197	Australia Day Concert & Fireworks Events Op Exp - Other Cult		Operating Expenditure		17,500		766,014
1138332		Grant Income & Contributions - Op Inc - Other Culture		Operating Income			(15,000)	751,014
116470	116471	Broome Civic Centre Building General Maint Exps - Op Exp Bme Civic Centre		Operating Expenditure			(7,000)	744,014
116489		Operational Expenses - Broome Civic Centre - Production/Events		Operating Expenditure			(6,000)	738,014
116491		Minor Assets - Op Exp - Bme Civic Centre		Operating Expenditure		7,000		745,014
116493		Advertising Promotion & Printing Expenses - Broome Civic Centre - Op Exp		Operating Expenditure		3,500		748,514
116495		Performance Production Expenses - Broome Civic - Op Exp		Operating Expenditure			(9,278)	739,236
116540		Broome Civic Centre Reimbursements Received - Op Inc - Bme Civic Centre		Operating Income		7,000		746,236
116541		Broome Civic Centre Venue Income - Op Income - Bme Civic Centre		Operating Income		45,541		791,777
115280		Grant Program Expenses - Op Exp - Library (Income in 115480)		Operating Expenditure			(5,500)	786,277
115286		SLWA Travel & Accommodation Op Exp - Library		Operating Expenditure		5,000		791,277
115480		Grant Program Income - Op Inc - Library (Expense in 115280)		Operating Income		6,500		797,777
113026	113024	Skate Park Security - Op Exp		Operating Expenditure		5,200		802,977
116119	116120	Bme Civic Centre Other Infrastructure Renewal - Cap Exp		Capital Expenditure		12,200		815,177
116512		Transfer to Building Reserve - Cap Exp - Bme Civic Centre		Capital Expenditure			(12,200)	802,977
1181201		Jetty to Jetty Town Beach - Design/Plans/Feasibility - Op Exp - Other Recreation & Sport		Operating Expenditure			(12,000)	790,977
117210	117211	BRAC Ovals - P&G Maint		Operating Expenditure			(60,250)	730,727
117000	117070	Grounds Maint Exp by P & G - BRAC		Operating Expenditure		19,027		749,754
112053	112053	Gantheaume Pt. Rotunda - Operating Expense - Op Exp		Operating Expenditure		1,300		751,054
113001	113004	Haynes Oval Pavilion - Operating Expense - Op Exp		Operating Expenditure		5,000		756,054
116090	116093	Broome Museum Planned Maint & Minor Works - Op Exp		Operating Expenditure		5,000		761,054
116470	116472	Broome Civic Centre Planned Maint & Minor Works - Op Exp		Operating Expenditure		5,000		766,054
117310	117311	BRAC Building Upgrade - Cap Exp - BRAC Dry		Capital Expenditure		15,000		781,054
116175		Community Storage Shed Expenditure		Operating Expenditure			(5,400)	775,654

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2018

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
116494		Broome Civic Centre - Operating Expense - Op Exp		Operating Expenditure			(5,000)	770,654
111989		Transfer to POS Reserve - Cap Exp - Parks & Ovals		Capital Expenditure			(353,892)	416,762
		<b>Transport</b>						
121100	RU433	Hamersley Napier Black Spot Project - Cap Exp		Capital Expenditure			(73)	416,689
121501	RU12	Crab Creek Road - SLK 1.53 to 2.13 - New alignment from BR Ind. - Cap Ex - Upgrade		Capital Expenditure		84,875		501,564
121906		Transfer From Restricted Cash Reserve - Road Construction		Capital Income			(84,802)	416,762
120305		WALGGC Road Grants Untied Op Grant Rec'd		Operating Income			(103,450)	313,312
121761		Aboriginal Roads Non Op Grant from MRWA - Op Inc - Rd Const		Capital Income			(8,000)	305,312
121950		Transfer to Road Reserve - Cap Exp - Cons Streets Roads Bridges Dep		Capital Expenditure			(250,000)	55,312
125950		Transfer to Footpath Reserve		Capital Expenditure			(331,600)	(276,288)
120306		Dep't Premier & Cabint Natural Disaster Grant - Cape Leveque Rd		Operating Income		22,799		(253,489)
123000	122197	2016-2017 WANDRRA Events - Works Maint		Operating Expenditure			(22,799)	(276,288)
125960		Transfer From Footpath Reserve - Footpath Construction		Capital Income		21,630		(254,658)
125140	125192	Palmer Road - Footpath Construction		Capital Expenditure			(15,130)	(269,788)
125140	121597	Frangiapani Subdivision Footpath Construction Expense - Cap Exp		Capital Expenditure			(6,500)	(276,288)
121762		State Direct MRWA/RRG Rd Maint Op Grant Rec'd		Operating Income			(59,500)	(335,788)
121501	121540	Cape Leveque Rd Upgrade Const - Cap Exp (See 121507 for Reforms & Drainage)		Capital Expenditure			(93,667)	(429,455)
121770		Rds to Recovery Grant for Rural Rds - Non Op Inc - Rd Const		Capital Income			(122,123)	(551,578)
121776		Rds To Recovery Non Op Grant for Urban Rds - Non Op Inc		Capital Income		390,470		(161,108)
121778		Regional Rd Group (RRG) Rural Rd Const Funding -Non Op Inc-Rd Const		Capital Income			(295,000)	(456,108)
121779		Regional Rd Group (RRG) Urban Rd Const Funding - Non Op Inc - Rd Const		Capital Income		153,000		(303,108)
121101	121552	Hunter St Renewal Rd Infra Const - Capex (was Herbert st)		Capital Expenditure			(32,680)	(335,788)
122000	121011	Sector 1 Chinatown - Works Maint		Operating Expenditure		9,000		(326,788)
122000	121025	Sector 2 Cable Beach - Works Maint		Operating Expenditure		10,000		(316,788)
122000	121026	Sector 3 Old Broome - Works Maint		Operating Expenditure		10,000		(306,788)
122000	121029	Sector 6 Broome North / Blue Haze - Works Maint		Operating Expenditure		9,000		(297,788)
122000	121027	Sector 4 Sunset Park - Works Maint		Operating Expenditure		6,000		(291,788)

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
123000	123000	Mtce Streets, Rds - Rural Summary Budget Only -No Post-Op Exp		Operating Expenditure			(335,788)	
124910		Parking Fines - Op Inc - Parking Facilities		Operating Income		5,000		(330,788)
122204		Street Lighting - Mnthly Elect Accts & Insurance - Op Exp - Road Operating Exp		Operating Expenditure		70,199		(260,589)
122000	121026	Sector 3 Old Broome - Works Maint		Operating Expenditure		25,000		(235,589)
122000	121025	Sector 2 Cable Beach - Works Maint		Operating Expenditure		20,000		(215,589)
122000	121028	Sector 5 Roebuck Est - Works Maint		Operating Expenditure		10,000		(205,589)
121501	RU12	Crab Creek Road - SLK 1.53 to 2.13 - New alignment from BR Ind. - Cap Ex - Upgrade		Capital Expenditure			(150,000)	(355,589)
126000	126015	Gubinge Road - P&G Maint		Operating Expenditure		10,000		(345,589)
125200	STLN001	Sandpiper Ave New Light Construction - Cap Exp		Capital Expenditure		18,204		(327,385)
125225	125232	Street Lighting at Various Locations - Renewal		Capital Expenditure			(18,204)	(345,589)
122430		Natural Disaster Grant - Flood Damage Repairs		Operating Income		520,000		174,411
122415	122415	Flood Damage Repairs		Operating Expenditure			(520,000)	(345,589)
121101	RRU	Urban Reseals Renewal Program - Various (Sealing Contractor) - Cap Ex - Renewal		Capital Expenditure		16,000		(329,589)
121209	121209	Bus Shelters - Works Maint		Operating Expenditure		5,000		(324,589)
121990	121990	Carpark - Works Maint		Operating Expenditure		15,000		(309,589)
122000	121011	Sector 1 Chinatown - Works Maint		Operating Expenditure		15,000		(294,589)
122000	121025	Sector 2 Cable Beach - Works Maint		Operating Expenditure		15,000		(279,589)
122000	121026	Sector 3 Old Broome - Works Maint		Operating Expenditure		20,000		(259,589)
122000	121027	Sector 4 Sunset Park - Works Maint		Operating Expenditure		5,000		(254,589)
122000	121028	Sector 5 Roebuck Est - Works Maint		Operating Expenditure		10,000		(244,589)
122000	121029	Sector 6 Broome North / Blue Haze - Works Maint		Operating Expenditure		10,000		(234,589)
122000	121030	Sector 7 LIA, HIA and Port - Works Maint		Operating Expenditure		25,000		(209,589)
123000	123000	Mtce Streets, Rds - Rural Summary Budget Only -No Post-Op Exp		Operating Expenditure		196,502		(13,087)
121501	RU12	Crab Creek Road - SLK 1.53 to 2.13 - New alignment from BR Ind. - Cap Ex - Upgrade		Capital Expenditure			(300,052)	(313,139)
121550		Statutory Contrib for Crossovers - Op Exp - Crossovers & General		Operating Expenditure		10,000		(303,139)
126000	126121	Sector 4 Sunset Park - P&G Maint		Operating Expenditure			(14,750)	(317,889)
126000	126123	Sector 6 Brme North / Blue Haze - P&G Maint		Operating Expenditure			(47,398)	(365,287)
126050	126050	Drain Slashing & Maintenance - P & G		Operating Expenditure		23,600		(341,687)
126051	126059	Roundabouts - P&G Maint		Operating Expenditure		5,000		(336,687)
121100	RU433	Hamersley Napier Black Spot Project - Cap Exp		Capital Expenditure			(140,295)	(476,982)

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2018

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
121960		Transfer From Road Reserve Road Construction - Cap Inc		Capital Income		140,295		(336,687)
122415	122416	Flood Damage Repairs Consultant Expense - Op Exp		Operating Expenditure			(450,000)	(786,687)
122430		Natural Disaster Grant - Flood Damage Repairs		Operating Income		450,000		(336,687)
		<b>Economic Services</b>						
132141	132142	Pearl Luggar Const Upgrade - Cap Exp - Tourism		Capital Expenditure			(25,165)	(361,852)
1365495	136549	New Caravan Dumping Point - Other Infrastructure - Tourism & Transfer From Restricted Cash Reserve - Tourism & Area Promotion		Capital Expenditure			(23,880)	(385,732)
132938		Other Minor Charges Inc GST - Op Inc - Building Control		Capital Income		23,880		(361,852)
133480		Economic Development Program Expense - Op Exp - Other Economic Services		Operating Income		11,000		(350,852)
1367210		Salary - Op Exp - Economic Services Special Projects		Operating Expenditure			(9,091)	(359,943)
1367206		Superannuation Employee Exp - Op Exp - Economic Services Special Projects		Operating Expenditure			(31,063)	(391,006)
1367207		Chinatown Revitalisation Consultant and Other Expense		Operating Expenditure			(2,950)	(393,956)
1367211		Consultants - Op Exp - Building Control		Operating Expenditure		34,013		(359,943)
133015		Roebuck Bay CP - Planned Maint & Minor Works - Op Exp		Operating Expenditure		5,000		(354,943)
132310	132310	Phone & PC - Op Exp - Economic Services Special Projects		Operating Expenditure			(16,000)	(370,943)
1367209		Chinatown Revitalisation Consultant and Other Expense		Operating Expenditure			(1,000)	(371,943)
1367211		2018 Community Grants - Op Exp		Operating Expenditure		256,000		(115,943)
1367220	ELP2018	2017 Community Grants - OP Exp		Operating Expenditure			(95,000)	(210,943)
1367220	ELP2017	Laneway Enhancement Strategies - Op Exp		Operating Expenditure			(62,000)	(272,943)
1367220	ELP100	CIDC Activation Grants - Op Exp - Economic Services Special Projects		Operating Expenditure			(24,000)	(296,943)
1367231		Fees & Charges - Op Inc - Economic Services Special Projects		Operating Expenditure			(75,000)	(371,943)
1367302		Stat Fees & Lic - Building Permits		Operating Income		1,000		(370,943)
133410		Economic Development Program Expense - Op Exp - Other Economic Services		Operating Income			(10,000)	(380,943)
1367210		Grants & Contributions Received - Op Inc - Other Economic Services		Operating Expenditure			(100,356)	(481,299)
1367310		New Caravan Dumping Point - Other Infrastructure - Tourism & Area Promotion - Cap Exp		Operating Income		100,356		(380,943)
1365495	136549	Pearl Luggar Const Upgrade - Cap Exp - Tourism		Capital Expenditure		12,360		(368,583)
132141	132142	Roebuck Bay CP - Reactive Maint - Op Exp		Capital Expenditure		10,000		(358,583)
132310	132313			Operating Expenditure			(10,000)	(368,583)

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2018

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
132050	132051	Broome Visitor Centre - Operating Expense - Op Exp		Operating Expenditure		10,000		(358,583)
132050	132052	Broome Visitor Centre - Reactive Maint - Op Exp		Operating Expenditure			(5,000)	(363,583)
132414		Broome Visitor Centre - Rent & Recoup Income - Op Inc		Operating Income		5,000		(358,583)
134212		Cable Beach Camel Tours (Res 52985) - Rent & Recoup Income - Op Inc		Operating Income		8,000		(350,583)
		<b>Other Property and Services</b>						
142043		Organisational Training - General		Operating Expenditure		8,117		(342,466)
142232		LGIS Insurance Funded Expenses (Inc in 142393) - Op Exp - Corp Gov		Operating Expenditure		594		(341,872)
143038		Consultants Engineering Office		Operating Expenditure			(43,800)	(385,672)
143405		Grant Op - R4R KRGS - Op Inc - Eng Off		Operating Income		37,785		(347,887)
147371		Shire Office Barker St - Building Upgrade Wks - Cap Exp - Corp Gov Support		Capital Expenditure			(80,000)	(427,887)
146122		Software >\$5000 Cap Exp - IT		Capital Expenditure			(38,000)	(465,887)
143010		Salary - Op Exp - Engineering Office		Operating Expenditure		15,610		(450,277)
143027		Relieving Staff - Op Exp - Engineering		Operating Expenditure			(15,610)	(465,887)
143508		Wages & Related Sick & Holiday - P & G Ops		Operating Expenditure		32,400		(433,487)
143500		Salary - Op Exp - P & G (Management)		Operating Expenditure		35,000		(398,487)
143523		Superannuation Employee Expense - P & G Management		Operating Expenditure		5,000		(393,487)
148010		Salary - Op Exp - Works (Management)		Operating Expenditure		55,000		(338,487)
148015		Superannuation Employee Expense - Works Management		Operating Expenditure		12,000		(326,487)
143049		Relieving Staff Exp - P&G - Gen Admin		Operating Expenditure			(100,000)	(426,487)
143055		Relieving Staff Exp - Works - Gen Admin		Operating Expenditure			(60,000)	(486,487)
145104		Plant Insurance & Licences - Op Exp - Plant Operation		Operating Expenditure		54,000		(432,487)
143038		Consultants Engineering Office		Operating Expenditure		39,166		(393,321)
142006		Salary - Op Exp - Human Resources		Operating Expenditure		13,133		(380,188)
142008		Relieving Staff Exp - HR		Operating Expenditure			(13,133)	(393,321)
142015		All Employee Centrelink Paid Parental Leave - Op Exp - Gen Admin O'Heads		Operating Expenditure			(11,120)	(404,441)
142048		HRM Consultancy - Op Exp		Operating Expenditure			(20,000)	(424,441)
142395		All Employee Paid Parental Leave Reimb - Op Inc - Gen Admin O'Heads		Operating Income		11,120		(413,321)
142012		Relieving Staff Exp - DCS - Gen Admin		Operating Expenditure		30,502		(382,819)
141997		Transfer to Leave Reserve - Cap Exp - Corp Gov & Support		Capital Expenditure			(19,852)	(402,671)

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2018

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
146122		Software >\$5000 Cap Exp - IT		Capital Expenditure		50,000		(352,671)
148008		Transfer to Furniture & Equipment Reserve - Cap Exp		Capital Expenditure			(50,000)	(402,671)
142988		Transfer to Plant Reserve - Cap Exp - Engineering Office		Capital Expenditure			(33,982)	(436,653)
143010		Salary - Op Exp - Engineering Office		Operating Expenditure			(24,196)	(460,849)
143013		Superannuation Employee Expense - Engineering		Operating Expenditure			(366)	(461,215)
143029		Other Employment Costs - Engineering		Operating Expenditure			(3,000)	(464,215)
143395		Transfer From - Leave Reserve - Eng Office		Capital Income		22,555		(441,660)
143038		Consultants Engineering Office		Operating Expenditure		100,000		(341,660)
148100	148295	Depot Build & Grounds - Works Maint		Operating Expenditure		10,000		(331,660)
148060		Relief Staff Op Exp - Depot Ops		Operating Expenditure			(37,000)	(368,660)
148281	148281	Works Staff Training - Op Exp		Operating Expenditure		12,000		(356,660)
142000	142000	Haas St Office - Operating Expense - Op Exp		Operating Expenditure		20,000		(336,660)
142000	142058	Haas St Office - Planned Maint & Minor Works - Op Exp		Operating Expenditure		10,000		(326,660)
147100		Building Capital > \$5k - Cap Exp - Unclassified General		Capital Expenditure		10,000		(316,660)
147372		Shire Office Barker St - Building Renewal - Cap Exp - Corp Gov Support		Capital Expenditure		15,000		(301,660)
141790		Transfer to Building Reserve - Cap Exp - General Administration O'Heads		Capital Expenditure			(25,000)	(326,660)
142050	142051	Barker St Offices - Operating Expense - Op Exp		Operating Expenditure		10,000		(316,660)
142008		Relieving Staff Exp - HR		Operating Expenditure		4,519		(312,141)
142043		Organisational Training - General		Operating Expenditure		19,666		(292,475)
142481		HR Operating Grants Rec'd - Op Inc - Gen Admin		Operating Income		1,500		(290,975)
142231		Consultants Corp Serv - Op Exp - Corp Gov Support		Operating Expenditure		9,000		(281,975)
142004		Salary - Op Exp - Finance		Operating Expenditure		41,826		(240,149)
142005		Superannuation Employee Expense - Finance		Operating Expenditure		3,974		(236,175)
		Bank Charges with GST Only - Op Exp - General Administration O'Heads		Operating Expenditure			(5,000)	(241,175)
142120		Relief Staff - Op Exp - Finance - Corp. Gov. & Support		Operating Expenditure			(45,800)	(286,975)
142070		Printing & Stationery - Op Exp - General Admin O'Heads		Operating Expenditure		5,000		(281,975)
142090		Postage & Freight - Op Exp - General Administration O'Heads		Operating Expenditure		5,000		(276,975)
142160		Other Office Expenses - Op Exp - General Administration O'Heads		Operating Expenditure			(2,000)	(278,975)
142233		Consultants Administration Dept - Op Exp - Corp Gov Support		Operating Expenditure			(2,000)	(280,975)
142552		Shire Office Haas St Fixed Plant New -Cap Exp- Corp Gov		Capital Expenditure			(3,950)	(284,925)
142794		Transfer From Plant Reserve - Corp Gov & Support		Capital Income		3,950		(280,975)



**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2018

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
146102		License Maint and Support - IT Exp		Operating Expenditure			(10,813)	(291,788)
146109		Software<\$5000 - IT Exp		Operating Expenditure		13,200		(278,588)
146110		Minor Assets<\$5000 - IT Exp		Operating Expenditure		10,000		(268,588)
146111		IT Contract Consultants - Exp		Operating Expenditure			(31,000)	(299,588)
146120		Equip & H'Ware > \$5000 Cap Exp - IT		Capital Expenditure		11,000		(288,588)
146122		Software >\$5000 Cap Exp - IT		Capital Expenditure		31,909		(256,679)
142006		Salary - Op Exp - Human Resources		Operating Expenditure			(19,180)	(275,859)
142320		Transfer From Leave Reserve Corp Gov & Support		Capital Income		40,462		(235,397)
147100		Building Captial > \$5k - Cap Exp - Unclassified General		Capital Expenditure		15,000		(220,397)
143027		Relieving Staff - Op Exp - Engineering		Operating Expenditure			(13,000)	(233,397)
143055		Relieving Staff Exp - Works - Gen Admin		Operating Expenditure		13,687		(219,710)
148406		Reimbursements Rec'd No GST - Works Ops - Op Inc		Operating Income		5,000		(214,710)
800		Oils & Lubricants - Op Exp - Depot Operations		Operating Expenditure		5,000		(209,710)
148291		Consumables - Op Exp - Depot Operations		Operating Expenditure		5,000		(204,710)
148292		Tool Replacement - Op Exp - Depot Operations		Operating Expenditure		5,000		(199,710)
148293		Safety Equip - Op Exp - Depot Operations		Operating Expenditure			(5,000)	(204,710)
143033		Title Searches/Survey Info - Op Exp - Engineering Office		Operating Expenditure		5,000		(199,710)
143485		Subdivision Engineering Supervision Charges - Op Inc - Eng Off		Operating Income		3,500		(196,210)
145290		Plant Operation Costs Allocated - Op Exp - Plant Operation		Operating Expenditure		82,100		(114,110)
145291		Plant Dep'n Op Alloc (Credits) - Op Exp - Plant Operation		Operating Expenditure		32,250		(81,860)
142000	142054	Shire Office Haas St - P & G Maint		Operating Expenditure		23,798		(58,062)
143504	143504	P&G Staff Training - Op Exp		Operating Expenditure			(19,027)	(77,089)
114301	114302	Broome Turf Club Building Maintenance Expenses - Op Exp - Unclassified General		Operating Expenditure			(12,000)	(89,089)
147586		Reimbursements & Other Income - Op Inc - Unclassified General		Operating Income		12,000		(77,089)
142000	142058	Haas St Office - Planned Maint & Minor Works - Op Exp		Operating Expenditure		10,000		(67,089)
142050	142057	Barker St Offices - Planned Maint & Minor Works - Op Exp		Operating Expenditure		5,000		(62,089)
147270	147272	KRO1 - Reactive Maint - Op Exp		Operating Expenditure			(10,000)	(72,089)
147270	147273	KRO1 - Planned Maint & Minor Works - Op Exp		Operating Expenditure		4,000		(68,089)
147270	147275	KRO2 - Planned Maint & Minor Works - Op Exp		Operating Expenditure		3,000		(65,089)
147371		Shire Office Barker St - Building Upgrade Wks - Cap Exp - Corp Gov Support		Capital Expenditure		80,000		14,911
142557		Shire Office Build Haas St Upgrade (Inc Fixed Furn)-Cap Exp- Corp Gov		Capital Expenditure			(80,000)	(65,089)
148100	148110	Depot - Planned Maint & Minor Works - Op Exp		Operating Expenditure		4,000		(61,089)



SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

**Note 5: BUDGET AMENDMENTS**

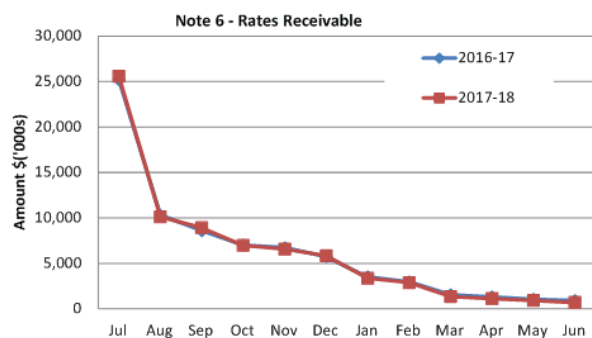
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
148100	148296	Depot - Operating Expense - Op Exp		Operating Expenditure		10,000		(51,089)
114401		Turf Club - Rent & Recoup Income - Op Inc		Operating Income		1,700		(49,389)
142050	142051	Barker St Offices - Operating Expense - Op Exp		Operating Expenditure		4,500		(44,889)
146020	141022	Mulberry Tree Child Care - Planned Maint & Minor Works - Op Exp		Operating Expenditure		4,000		(40,889)
147496		Mulberry Tree Child Care - Rent & Recoup Income - Op Inc		Operating Income			(4,000)	(44,889)
147463		Far North Community Services Tenancy 5,6,7 - KRO2 - Rent & Recoup Income - Op Inc		Operating Income		10,000		(34,889)
147467		Main Roads WA Tenancy 9 - KRO1 - Rent & Recoup Income - Op Inc		Operating Income			(5,000)	(39,889)
147484		Tenancy 1 - KRO2 - Rent & Recoup Income - Op Inc		Operating Income			(20,000)	(59,889)
147487		WA Police Tenancy 10 - KRO1 - Rent & Recoup Income - Op Inc		Operating Income		60,000		111
147489		User Charges KRO Outgoings - Op Inc - Office Properties Leased		Operating Income		10,000		10,111
141995		Transfer to Equip & Insurance Reserve IT Operations Cap Exp		Capital Expenditure			(7,000)	3,111
14295		Insurance Claimable Costs - Unclassified General		Operating Expenditure			(122,364)	(119,253)
147585		Recovery of theft loss - Op Inc - Unclassified General		Operating Income		122,364		3,111
					0	14,735,508	(14,732,397)	

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 6: RECEIVABLES**
**Receivables - Rates Receivable**

	YTD 30 Jun 2018	30 Jun 2017
	\$	\$
Opening Arrears Previous Years	850,382	819,335
Levied this year	21,931,644	21,460,516
Less Collections to date	(22,147,002)	(21,429,468)
Equals Current Outstanding	635,024	850,382
<b>Net Rates Collectable</b>	<b>635,024</b>	<b>850,382</b>
% Collected	97.21%	96.18%


**Comments/Notes - Receivables Rates**

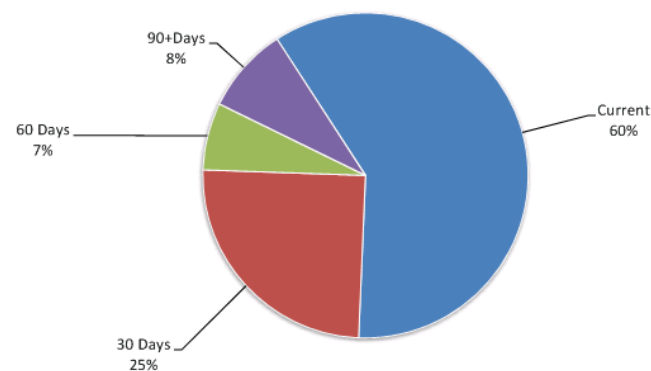
\* NOTE - Rates were raised on 19 July 2017 and are due on 23 August 2017

\*\*NOTE - The calculation of percentage of Rates collected only reports on current Rates, Arrears and Back Rates. For a full breakdown on Rates received, please see the Rates Receipt Statement in the info bulletin

**Receivables - General**

	Credit*	Current	30 Days	60 Days	90+Days
		\$	\$	\$	\$
Receivables - General	(11,134)	554,909	230,709	62,098	79,609
<b>Total Receivables General Outstanding</b>					<b>916,191</b>

Amounts shown above include GST (where applicable)

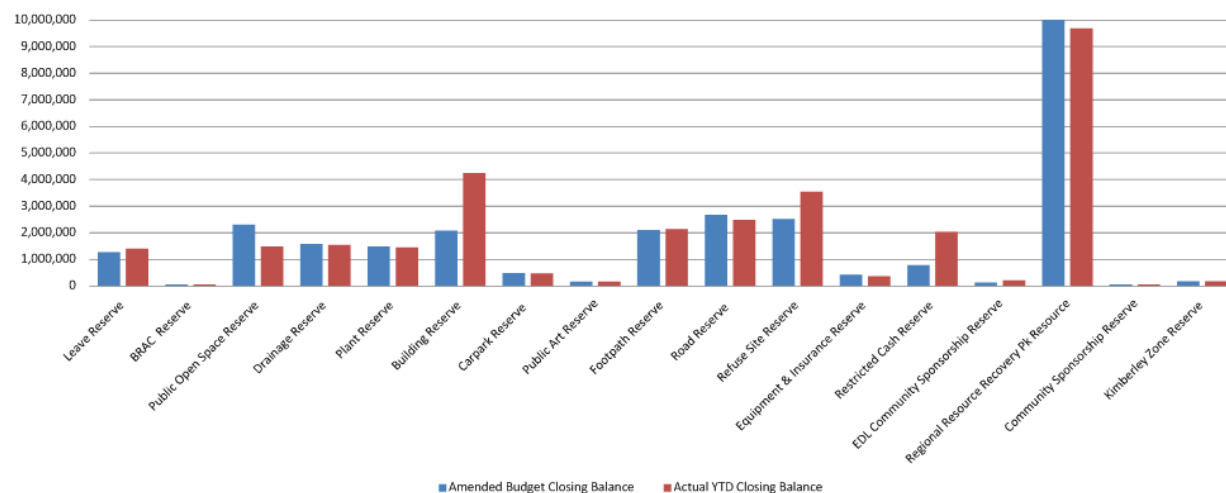
**Receivables - General**

**Comments/Notes - Receivables General**

\* Note - A credit refers to a debtor paying more than required in the current billing period. It sits as a credit against the account until the following period when it is applied

SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

Note 7: Cash Backed Reserve

2017-18		Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Name	Opening Balance									
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	1,392,788	34,700	37,179	19,852	(30,120)	(178,364)	0		1,268,976	1,399,847
BRAC Reserve	52,963	100	1,414	0	(1,146)	0	0		53,063	53,231
Public Open Space Reserve	1,484,517	40,100	39,627	776,409	(32,103)	0	0		2,301,026	1,492,041
Drainage Reserve	1,538,937	40,600	41,080	295,467	(33,280)	(295,801)	0		1,579,203	1,546,737
Plant Reserve	1,445,001	39,600	38,572	33,982	(31,248)	(32,950)	0		1,485,633	1,452,325
Building Reserve	4,225,521	94,400	112,795	77,200	(91,379)	(2,320,326)	0		2,076,795	4,246,937
Carpark Reserve	472,478	12,800	12,612	0	(10,217)	0	0		485,278	474,873
Public Art Reserve	158,517	2,300	4,231	0	(3,428)	0	0		160,817	159,320
Footpath Reserve	2,124,387	57,500	56,708	331,600	(45,941)	(406,630)	0		2,106,857	2,135,154
Road Reserve	2,466,646	60,100	65,844	337,000	(53,342)	(190,295)	0		2,673,451	2,479,148
Refuse Site Reserve	3,531,100	83,400	94,258	150,000	(76,361)	(1,236,053)	0		2,528,447	3,548,997
Equipment & Insurance Reserve	365,710	9,900	9,762	57,000	(7,908)	0	0		432,610	367,564
Restricted Cash Reserve	2,033,576	0	0	0	0	(1,241,914)	0		791,662	2,033,576
EDL Community Sponsorship Reserve	210,361	4,400	5,615	0	(4,549)	(80,000)	0		134,761	211,427
Regional Resource Recovery Pk Resource	9,637,910	259,800	257,271	1,904,202	(208,423)	(400,000)	0		11,401,912	9,686,758
Community Sponsorship Reserve	61,986	1,300	1,655	0	(1,341)	(5,000)	0		58,286	62,300
Kimberley Zone Reserve	180,039	4,700	4,806	0	(3,893)	0	0		184,739	180,952
	31,382,437	745,700	783,429	3,982,712	(634,679)	(6,387,333)	0		29,723,516	31,531,187



SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals		Amended Current Budget			Comments
						YTD 30 Jun 2018			
						Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
Cost	Accum Depr	Proceeds	Profit (Loss)						
\$	\$	\$	\$	P Number	Plant and Equipment	\$	\$	\$	
23,800	(4,949)	(15,886)	(2,965)	P113	Utility Crew Cab w Tray Isuzu D-Max SX Auto (Ranger 1) 1EHR084	(8,100)	(2,965)	5,135	
22,500	(4,353)	(15,295)	(2,852)	P213	Utility Crew Cab w Tray Isuzu D-Max SX Man (Ranger 2) 1EHR085	(7,125)	(2,852)	4,273	
23,800	(6,598)	(14,068)	(3,135)	P16512	ISUZU - D-MAX SX UTILITY - 4WD CREW - CAB (DSD - COMPLIANCE) 1EAD664	(7,200)	(3,135)	4,065	
20,700	(7,056)	(10,522)	(3,121)	P10112	Isuzu D-Max SX 4x4 Crew Cab Ute (MHS) 1DXC557	(3,850)	(3,121)	729	
21,900	(12,738)	(13,931)	4,770	P12112	Hyundai Santa Fe Wagon CRDI 4x4 (MCD) 1DWL167	(1,000)	4,770	5,770	
20,800	(7,148)	(13,931)	279	P4412	Isuzu D-Max SX 4x4 Crew Cab Ute Canopy (MBS) 1DWL170	(3,900)	279	4,179	
20,800	(7,148)	(11,204)	(2,448)	P7511	Isuzu D-Max SX Crew Cab 4WD Tray Top (Surveyor) 1DUD117	(3,900)	(2,448)	1,452	
20,800	(7,148)	(15,340)	1,689	P11312	Isuzu D-Max SX 4x4 Crew Cab Ute Canopy (D&SE) 1DWL168	(3,900)	1,689	5,589	
20,800	(7,148)	(14,159)	507	P3812	Isuzu D-Max SX 4x4 Crew Cab Ute Canopy (P&G) 1DWL184	(3,900)	507	4,407	
				O P85807	TRAILER POLMAC DUAL AXLE - P&G	0	0	0	
12,990	(5,107)	(12,500)	4,617	P6913	John Deere 1565 Front Deck Ride on Mower (P&Gs) 1ELL395	(2,267)	4,617	6,884	
12,990	(2,867)	(6,000)	(4,123)	P10513	Mower Ride on Front Deck John Deere 1565 (P&Gs) 1GCB289	0	(4,123)	(4,123)	
14,000	(6,027)	(6,000)	(1,973)	P6910	4WD Front Deck Mower John Deere 1565 BM28612	(1,495)	(1,973)	(478)	
95,500	(13,503)	(45,000)	(36,997)	P1910	Truck Tipper 8t Single Cab - P&Gs UD Nissan PK9	(40,400)	(36,997)	3,403	
25,300	(7,514)	(16,386)	(1,400)	P2713	Utility Isuzu D-Max SX Space Cab w tray (Mowing 1. P&Gs) BM25118	(8,200)	(1,400)	6,800	
24,700	(10,722)	(13,659)	(319)	P2512	Isuzu D-Max SX 4x4 Space Cab Alloy Tray (P&Gs) Retic 3 (1EAD681)	(5,850)	(319)	5,531	
24,700	(10,722)	(14,977)	999	P6812	Isuzu D-Max SX 4x4 Space Cab Alloy Tray (P&Gs) Retic 1(1EAD682)	(5,850)	999	6,849	
				O P6212	Isuzu D-Max SX 4x4 Crew Cab Steel Tray Top (P&Gs) Snr Supvr 1DWL178	(3,900)	0	0	
18,200	(4,765)	(11,659)	(1,776)	P9112	Isuzu D-Max EX 4x4 Single Cab Steel Tipper Body (P&Gs) Supvr 1DYG927	(2,600)	(1,776)	824	
				O P13611	Rota slasher Howard EHD180 (P&Gs)	0	0	0	
				O P88515	HOWARD STEALTH S2 WING TIP MOWER (REPLACES P88513) INSURANCE	(20,328)	0	0	
42,120	(11,089)	(27,273)	(3,758)	P8913	Woodchipper Bandit 1390XP (P&Gs) 1TNQ120	(14,747)	(3,758)	10,989	
45,500	(5,500)	(23,000)	(17,000)	P13209	Tractor John Deere 6430 4WD PTO 72kW - P & Gs BM21763	0	(17,000)	(17,000)	
				O P8703	Trailer Dean No 17 Flatbed Tilting (for ride-on mower) BM11268	0	0	0	
91,563	(20,105)	(33,000)	(38,458)	P83307	ROLLER VIBRATING SOIL COMPACTER HAMM 3411 - WORKS	(34,375)	(38,458)	(4,083)	
26,844	(12,687)	(10,022)	(4,135)	P1611	4WD Utility Crew Cab - Isuzu D-Max Works Team Leader - Construction 1GCB288	(6,922)	(4,135)	2,787	
				O P10605	Pump Water Robin PTG405DS - 8.5hp 4" diesel	0	0	0	
				O P2201	Generator 6KVA EH36DH/SIN6 - Signs	0	0	0	
				O P11412	Isuzu D-Max SX 4x4 Standard Cab Steel tray Top - Stores 1DWL185	(1,467)	0	0	
				O P16612	Pressure Cleaner Spitwater SW151 with attachments (Depot)	1,000	0	0	
42,193	(5,388)	(33,982)	(2,823)	P16016	Isuzu MUX LST Outback Bronze (DCEO) (1GDI704)	0	(2,823)	(2,823)	
31,240	(9,619)	(1,758)	(19,863)	P15211	Trailer - 5.5T Steel Tandem for Bobcat S630 & Small Roller (Works) 1TMN160	0	(19,863)	(19,863)	
511,900	(189,903)	(379,552)	(134,285)			(190,276)	(134,285)	31,296	
Comments - Capital Disposal/Replacements									

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

Note 9: RATING INFORMATION		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
<b>RATE TYPE</b>												
<b>Differential General Rate</b>												
Gross Rental Valuations												
GRV - Residential		9.7547	4,786	121,481,660	11,851,039	0	10,000	11,861,039	11,851,039	0	10,000	11,861,039
GRV - Residential - Vacant		15.7916	148	2,453,450	387,711			387,711	387,711			387,711
GRV - Commercial/Industrial		10.7652	582	53,984,924	5,790,824			5,790,824	5,790,824			5,790,824
GRV - Tourism		14.9725	426	16,887,828	2,528,530			2,528,530	2,528,530			2,528,530
Unimproved Value Valuations												
UV - Rural		0.6570	55	20,820,000	136,787			136,787	136,787			136,787
UV - Mining		12.3270	41	944,372	116,413			116,413	116,413			116,413
UV - Commercial Rural		3.0779	21	6,643,773	204,489			204,489	204,489			204,489
<b>Sub-Totals</b>			6,059	223,216,007	21,015,793	0	10,000	21,025,793	21,015,793	0	10,000	21,025,793
<b>Minimum Payment</b>		<b>Minimum \$</b>										
Gross Rental Valuations												
GRV - Residential		1,220	73	821,692	89,060			89,060	89,060			89,060
GRV - Residential - Vacant		1,220	216	1,269,480	263,520			263,520	263,520			263,520
GRV - Commercial/Industrial		1,220	26	194,054	31,720			31,720	31,720			31,720
GRV - Tourism		1,220	412	1,880,840	502,640			502,640	502,640			502,640
Unimproved Value Valuations												
UV - Rural		1,220	4	191,300	4,880			4,880	4,880			4,880
UV - Mining		500	31	44,610	14,500			14,500	14,500			14,500
UV - Commercial Rural		1,220	2	28,300	2,440			2,440	2,440			2,440
<b>Sub-Totals</b>			764	4,430,276	908,760	0	0	908,760	908,760	0	0	908,760
UV Concession - Coconut Well								21,934,553				21,934,553
UV Concession - Twelve Mile								(978)				(978)
UV Concession - Horticulture Land Use								(5,339)				(5,339)
<b>Amount from General Rates</b>								(984)				(984)
Ex-Gratia Rates								21,927,252				21,927,252
Specified Area Rates								0				0
<b>Totals</b>								0				0
								21,927,252				21,927,252

**Comments - Rating Information**

NOTE - This note represents the budgeted rating and back rating revenue expected for the 2017/18 financial year. The Statement of Financial Activity (by Reporting Program) examines the reporting program for rates which also includes other items, such as debt recovery and rates instalments charges, which are not represented in this table as they do not form part of ordinary rates modelling.

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**10. INFORMATION ON BORROWINGS**

## (a) Debenture Repayments

Particulars	Principal 30-Jun-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 191 - BRAC Inf & Stage 2B	171,375		57,049	57,049	114,326	114,326	7,509	7,538
Loan 193 - Civic Centre Redevelopment	2,764,382		433,508	433,508	2,330,874	2,330,874	104,099	104,286
Loan 194 - BRAC Oval Pavillion	543,115		102,186	102,186	440,929	440,929	27,068	27,707
Town Beach Redevelopment Loan	0	1,956,053	0	0	0	0	0	0
Chinatown Revitalisation Loan	0	1,700,000	0	0	0	0	0	0
	3,478,872	3,656,053	592,743	592,743	2,886,129	2,886,129	138,675	139,531

All debenture repayments were financed by general purpose revenue.

## (b) New Debentures

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 11: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 30-Jun-18
	\$	\$	\$	\$
Verge Bonds	32,276	0	0	32,276
Library Transient Borrower Deposits	70	0	0	70
Election Nomination Deposits	0	800	(800)	0
Civic Centre Event Takings	3,654	0	0	3,654
Key & Other General Purpose Deposits	8,493	0	0	8,493
BCITF Collection & Refund Deposits	6,532	42,952	(48,665)	820
Japanese Cemetery Improvements Deposits	0	0	0	0
Town Planning Related Bond Deposits	106,208	0	0	106,208
Cemetery Plot Reservation Deposits	33,596	2,198	0	35,794
Recreation Facility use Bond Deposits	32,925	143,778	(127,408)	49,294
Cash In Lieu Of Public Open Space	99,876	0	0	99,876
Parking Facilities Bond Deposits	0	0	0	0
Road & Footpath Facilities Bond Deposits	506,947	0	0	506,947
Capital Works Bond Deposits	3,060	0	0	3,060
Bank Guarantee Deposits Received	16,431	30,000	0	46,431
Contract Bonds & Retentions	0	0	0	0
Overpayments Held	0	0	0	0
Unclaimed Monies	19,523	60	0	19,583
BRB Levy	5,947	44,642	(48,902)	1,687
Staff Rental Bonds	40,113	17,460	(10,480)	47,093
Key Deposits	2,545	0	0	2,545
Chinatown Revitalisation grant	9,169,410	73,546	(5,225,000)	4,017,956
	10,087,606	355,435	(5,461,255)	4,981,786



## Level of Completion Indicators

- 0% ☐
- 20% ☐
- 40% ☐
- 60% ☐
- 80% ☐
- 100% ☐
- No Budget ☐

SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

## Note 12: CAPITAL ACQUISITIONS

YTD 30 Jun 2018										
% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
		<b>Governance</b>								
0%	<input type="radio"/>	<b>Governance Total</b>			0	0	0	0	0	
		<b>Law, Order And Public Safety</b>								
101%	<input checked="" type="radio"/>	Vehicle & Mob Plant New - Cap Exp - Ranger Ops	52548		21,000	21,000	21,273	273	0	
94%	<input checked="" type="radio"/>	Vehicle & Mob Plant Renewal(Replacement) Exp - Cap Exp - Ranger Ops	52550		120,000	120,000	0	(7,053)	112,947	
0%	<input type="radio"/>	VFBF Building New Const - Cap Exp - Volunteer Bush Fire Brigade	53172		1,200,000	1,200,000	0	(1,200,000)	0	
100%	<input checked="" type="radio"/>	VFBF Buildings Renewal - Cap Ex - VFBF	53174		5,580	5,580	0	0	5,580	
10%	<input type="radio"/>	<b>Law, Order And Public Safety Total</b>			1,346,580	1,346,580	21,273	(1,206,780)	118,527	
		<b>Education and Welfare</b>								
94%	<input checked="" type="radio"/>	Vehicle & Mob Plant Renewal (Replacement) Cap Exp - Comm Services	82605		36,000	36,000	0	(2,283)	33,717	
94%	<input checked="" type="radio"/>	<b>Education and Welfare Total</b>			36,000	36,000	0	(2,283)	33,717	
		<b>Housing</b>								
100%	<input checked="" type="radio"/>	Building Staff Housing - Cap Exp - New	95810		729,000	729,000	729,026	26	0	
100%	<input checked="" type="radio"/>	<b>Housing Total</b>			729,000	729,000	729,026	26	0	
		<b>Health</b>								
91%	<input checked="" type="radio"/>	Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Health Inspect's	74550		40,000	40,000	0	(3,796)	36,204	
91%	<input checked="" type="radio"/>	<b>Health Total</b>			40,000	40,000	0	(3,796)	36,204	
		<b>Community Amenities</b>								
22%	<input type="radio"/>	Buckleys Rd Closure Upgrade (was Opex 101302) - Cap Exp - San Gen Refuse	101545	101558	797,330	797,330	172,504	(624,826)	0	
0%	<input type="radio"/>	Other Infra Renewal Rubbish Services - Cap Exp - San Gen Refuse	101550	101552	145,723	145,723	0	(145,723)	0	
39%	<input type="radio"/>	Hammersley St Upgrade Drainage - Infa Cap Exp	104600	104695	585,000	585,000	230,596	(354,404)	0	
3%	<input type="radio"/>	Cemeteries Other Infrastructure Upgrade - Cap Exp- Oth Com A	107540	107541	56,000	56,000	1,560	(54,440)	0	
13%	<input type="radio"/>	Broome Cemetery New Infrastructure Cap Exp	107550	107556	44,000	44,000	5,614	(38,387)	0	
0%	<input type="radio"/>	Short St-Paspaley Carnarvon Street New Drainage Const - Cap Exp	104270	104299	400,000	400,000	0	(400,000)	0	
99%	<input checked="" type="radio"/>	Broome Townsite Drains Renewal - Cap Infra Exp - Urb Stwater	104800	104920	22,500	22,500	0	(265)	22,235	
21%	<input type="radio"/>	<b>Community Amenities Total</b>			2,050,553	2,050,553	410,273	(1,618,045)	22,235	
		<b>Recreation And Culture</b>								
0%	<input type="radio"/>	Herbert Park New Infra Const - Cap Exp	113550	113554	12,500	12,500	0	(12,500)	0	
86%	<input checked="" type="radio"/>	Cable Beach Reserve P & G New Infra - Cap Exp	113550	113574	10,000	10,000	8,609	(1,391)	0	
86%	<input checked="" type="radio"/>	Demco Foreshore Plan Year 1 New Infra Const - Cap Exp	113550	113963	10,000	10,000	8,609	(1,391)	0	
131%	<input checked="" type="radio"/>	Cable Beach Reserve Renewal Works - Cap Exp	113551	113674	15,519	15,519	0	4,777	20,296	
408%	<input checked="" type="radio"/>	Town Beach Renewal Works - Infa Cap Exp	113551	113677	6,000	6,000	0	18,450	24,450	
163%	<input checked="" type="radio"/>	Sunset Park Renewal Infa - Cap Exp - Parks and Ovals	113551	113765	7,003	7,003	0	4,422	11,425	
120%	<input checked="" type="radio"/>	Solway Park renewal Infa - Cap Exp - Pks & Ovals	113551	113787	6,000	6,000	0	1,200	7,200	
104%	<input checked="" type="radio"/>	Cygnest Park Infrastructure Renewal - Cap Exp	113551	113788	13,500	13,500	0	504	14,004	
32%	<input type="radio"/>	Maritana Park Infrastructure Renewal - Cap Exp	113551	113789	7,503	7,503	0	(5,101)	2,402	
157%	<input checked="" type="radio"/>	Six Seasons Parks Infrastructure Renewal - Cap Exp	113551	113790	8,516	8,516	0	4,834	13,350	
No Budget	<input checked="" type="checkbox"/>	Sibosado Park Renewal Infa - Cap Exp - Pks & Ovals	113551	113628	0	0	0	9,100	9,100	
104%	<input checked="" type="radio"/>	Tolentino Park Infrastructure Renewal - Cap Exp	113551	113791	14,009	14,009	0	498	14,507	
0%	<input type="radio"/>	Haynes Oval Other Infrastructure Renewal - Cap Exp	113553	HAYN001	41,950	41,950	0	(41,950)	0	
152%	<input checked="" type="radio"/>	Bme Civic Centre Other Infrastructure Renewal - Cap Exp	116119	116120	5,850	5,850	0	3,067	8,917	
3%	<input type="radio"/>	Broome Entry Statement Signage New Const - Cap Exp - Other Cult	116125	116126	76,439	76,439	2,350	(74,089)	0	

SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD 30 Jun 2018		Strategic Reference / Comment
									YTD Actual (Renewal Exp)		
64%	●	Plant & Equip Renewal/Replacement - Cap Exp - BRAC - Aquatic	117132		26,405	26,405	0	(9,601)	16,804		
106%	●	BRAC Building Upgrade - Cap Exp - BRAC Dry	117310	117311	106,766	106,766	112,740	5,974	0		
60%	●	BRAC Building Renewal - Cap Exp - BRAC Dry	117315	117316	35,000	35,000	0	(13,888)	21,112		
139%	●	BRAC Ovals Renewal - Infra Works - Cap Exp - BRAC Ovals	117455	117456	19,858	19,858	0	7,703	27,561		
2%	○	Town Beach Redevelopment - Other Infra New - Cap Exp	1181401		4,500,000	4,500,000	78,008	(4,421,992)	0		
2%	○	Town Beach Redevelopment - Greenspace & Waterpark - Cap Exp	1181405		3,891,453	3,891,453	63,568	(3,827,885)	0		
3%	○	Youth Bike Recreation Area - New Construction - Cap Exp	1181420	YBRA001	226,700	226,700	6,400	(220,300)	0		
							0		0		
5%	○	<b>Recreation And Culture Total</b>			<b>9,040,971</b>	<b>9,040,971</b>	<b>280,284</b>	<b>(8,569,559)</b>	<b>191,128</b>		
		<b>Transport</b>									
106%	●	Cable Beach Rd East Upgrade - Cap Exp	121100	RU223	26,000	26,000	27,644	1,644	0		
99%	●	Black Spot - Sanderling, Spoonbill, & Banu - Rd Upgrade Cap Exp	121100	RU225	102,165	102,165	100,822	(1,343)	0		
21%	○	Hammersley Napier Black Spot Project - Cap Exp	121100	RU433	1,591,234	1,591,234	340,190	(1,251,044)	0		
28%	○	Hunter St Renewal Rd Infra Const - Capex (was Herbert st)	121101	121552	818,680	818,680	0	(590,066)	228,614		
		Urban Reveals Renewal Program - Various (Sealing Contractor) - Cap Ex - Renewal									
96%	●	Cape Leveque Rd Upgrade Const - Cap Exp (See 121507 for Reforms & Drainage)	121101	RRU	219,198	219,198	0	(8,570)	210,628		
56%	○	Crab Creek Road - SLK 1.53 to 2.13 - New alignment from BR Ind. - Cap Ex - Upgrade	121501	121540	235,667	235,667	132,343	(103,324)	0		
95%	●	Broome / Cape Leveque Rd - Unsealed pindan section - Cap Ex - Renewal	121501	RU12	1,115,177	1,115,177	1,056,142	(59,035)	0		
106%	●	Car park renewals - Various	121505	RR80	132,000	132,000	0	7,717	139,717		
106%	●		124600	124611	25,000	25,000	0	1,443	26,443		
78%	●	Frangipani Subdivision Footpath Construction Expense - Cap Exp	125140	121597	21,300	21,300	16,537	(4,763)	0		
77%	●	Palmer Road - Footpath Construction	125140	125192	35,130	35,130	26,950	(8,180)	0		
		Roebuck Estate Subdivision - Various Stages									
0%	○		125140	125269	20,000	20,000	0	(20,000)	0		
24%	○	Broome North Footpath New Const - Capex	125140	125277	213,200	213,200	50,425	(162,775)	0		
0%	○	Six Seasons Estate - Januburu Subdivision - Various Stages	125140	125279	7,000	7,000	0	(7,000)	0		
0%	○	Sunset Rise Subdivision - Whole Estate - Various Paths	125140	125289	20,000	20,000	0	(20,000)	0		
		Old Broome Estate Subdivision - Whole Estate - Various Paths									
31%	○		125140	125290	10,000	10,000	3,144	(6,856)	0		
100%	●	Sandpiper Ave New Light Construction - Cap Exp	125200	STLN001	76,796	76,796	76,796	(0)	0		
0%	○	Street Lighting at Various Locations - Renewal	125225	125232	48,204	48,204	0	(48,204)	0		
95%	●	Various Footpath Renewal - Renewal Construction - Cap Exp	125300	VARPATH	130,731	130,731	0	(6,781)	123,950		
97%	●	Various FootPath Upgrade - Cap Exp	1223481	FPUP001	80,000	80,000	77,498	(2,502)	0		
							0		0		
54%	○	<b>Transport Total</b>			<b>4,927,482</b>	<b>4,927,482</b>	<b>1,908,491</b>	<b>(2,289,639)</b>	<b>729,352</b>		
		<b>Economic Services</b>									
94%	●	Pearl Luggier Const Upgrade - Cap Exp - Tourism	132141	132142	25,165	25,165	23,713	(1,452)	0		
93%	●	Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Building Control	133550		40,000	40,000	0	(2,883)	37,117		
5%	○	Dampier St Upgrade - Cap Exp	1367404	1367407	3,288,569	3,288,569	170,148	(3,118,421)	0		
10%	○	Carnarvon St Upgrade - Cap Exp	1367404	1367408	2,358,250	2,358,250	245,557	(2,112,693)	0		
22%	○	Frederick St Lookout - Other Infra New - Cap Exp	1367405	1367409	732,984	732,984	159,508	(573,476)	0		
0%	○	Tourist Rest Stop at Pearl Luggier - Other Infra New - Cap Exp	1367405	1367410	542,984	542,984	0	(542,984)	0		
		New Caravan Dumping Point - Other Infrastructure - Tourism & Area Promotion - Cap Exp									
204%	●		1365495	136549	11,520	11,520	23,446	11,926	0		
							0		0		
9%	○	<b>Economic Services Total</b>			<b>6,999,472</b>	<b>6,999,472</b>	<b>622,372</b>	<b>(6,339,983)</b>	<b>37,117</b>		
		<b>Other Property &amp; Services</b>									
89%	●	Vehicle & Mob Plant Renewal (Replacement) - Cap Exp - Gen Admin	142551		80,000	80,000	0	(8,951)	71,049		
0%	○	Shire Office Haas St Fixed Plant New -Cap Exp - Corp Gov	142552		3,950	3,950	0	(3,950)	0		
0%	○	Shire Office Build Haas St Upgrade (Inc Fixed Furn)-Cap Exp- Corp Gov	142557		80,000	80,000	0	(80,000)	0		
82%	●	Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	142558		70,000	70,000	0	(12,781)	57,219		
89%	●	Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	143610		825,000	825,000	0	(93,737)	731,263		
85%	●	Equip & H'Ware > \$5000 Cap Exp - IT	146120		452,170	452,170	385,879	(66,291)	0		

SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

Note 12: CAPITAL ACQUISITIONS

		YTD 30 Jun 2018								
	Level of Completion Indicator		Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
% of Completion		Infrastructure Assets								
51%	●	Software >\$5000 Cap Exp - IT	146122		264,335	264,335	135,637	(128,698)	0	
71%	●	Building Capital > \$5k - Cap Exp - Unclassified General	147100		75,000	75,000	0	(21,760)	53,240	
11%	○	KRO1 Building Renewal - Cap Exp - Office Prop Leased	147374		845,000	845,000	0	(754,177)	90,823	
7%	○	KRO2 Building Renewal - Cap Exp - Office Prop Leased	147375		655,000	655,000	0	(610,876)	44,124	
89%	●	Vehicle & Mobile Plant Renewal(Replacement) - Cap Exp - Depot Ops	148610		50,000	50,000	0	(5,577)	44,423	
88%	●	Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	148611		224,000	224,000	0	(26,015)	197,985	
0%	○	Vehicle & Mob Plant New - Cap Exp - Works Ops	148621		13,000	13,000	0	(13,000)	0	
							0		0	
50%	●	Other Property & Services Total			3,637,455	3,637,455	521,515	(1,825,814)	1,290,126	
24%	○	GRAND TOTAL			28,807,513	28,807,513	4,493,234	(21,855,873)	2,458,406	

SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

Note 12: CAPITAL ACQUISITIONS

YTD 30 Jun 2018										
% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
38%	○	Land & Buildings - New			1,929,000	1,929,000	729,026	(1,199,974)	0	
60%	⊙	Land & Buildings - Upgrade			186,766	186,766	112,740	(74,026)	0	
16%	○	Land & Buildings - Renewal			1,685,580	1,685,580	0	(1,685,580)	272,098	
		Works In Progress Land & Buildings			0	0	0	0	0	
29%	○	Land & Buildings - Total			3,801,346	3,801,346	841,766	(2,959,580)	272,098	
9%	○	Recreation Areas Infrastructure - New			259,200	259,200	23,618	(235,582)	0	
		Recreation Areas Infrastructure - Upgrade			0	0	0	0	0	
147%	●	Recreation Areas Infrastructure - Renewal			97,908	97,908	0	97,908	144,295	
		Works In Progress Recreation Areas Infrastructure			0	0	0	0	0	
47%	⊙	Recreation Areas Infrastructure - Total			357,108	357,108	23,618	(333,490)	144,295	
30%	○	Roads, F/Paths & Bridges Infrastructure - New			326,630	326,630	97,056	(229,574)	0	
24%	○	Roads, F/Paths & Bridges Infrastructure - Upgrade			8,797,062	8,797,062	2,150,344	(6,646,718)	0	
55%	⊙	Roads, F/Paths & Bridges Infrastructure - Renewal			1,325,609	1,325,609	0	(1,325,609)	729,352	
		Works In Progress - Rds, F/Paths & Bridges			0	0	0	0	0	
28%	○	Roads, F/Paths & Bridges Infrastructure - Total			10,449,301	10,449,301	2,247,400	(8,201,901)	729,352	
0%	○	Drainage Infrastructure - New			400,000	400,000	0	(400,000)	0	
39%	○	Drainage Infrastructure - Upgrade			585,000	585,000	230,596	(354,404)	0	
99%	●	Drainage Infrastructure - Renewal			22,500	22,500	0	(22,500)	22,235	
		Works In Progress Drainage Infrastructure			0	0	0	0	0	
25%	○	Drainage Infrastructure - Total			1,007,500	1,007,500	230,596	(776,904)	22,235	
4%	○	Other Infrastructure - New			9,876,176	9,876,176	409,289	(9,466,887)	0	
23%	○	Other Infrastructure - Upgrade			878,495	878,495	197,777	(680,718)	0	
4%	○	Other Infrastructure - Renewal			241,727	241,727	0	(241,727)	8,917	
		Works In Progress Other Infrastructure			0	0	0	0	0	
6%	○	Other Infrastructure - Total			10,996,398	10,996,398	607,066	(10,389,332)	8,917	
63%	⊙	Mobile Plant & Equip New			34,000	34,000	21,273	(12,727)	0	
		Mobile Plant & Equip Upgrade			0	0	0	0	0	
89%	⊙	Mobile Plant & Equipment Renewal (Replacement)			1,415,000	1,415,000	0	(1,415,000)	1,264,705	
89%	⊙	Mobile Plant & Equip - Total			1,449,000	1,449,000	21,273	(1,427,727)	1,264,705	
0%	○	Fixed Plant & Equipment - New			3,950	3,950	0	(3,950)	0	
		Fixed Plant & Equipment - Upgrade			0	0	0	0	0	
64%	⊙	Fixed Plant & Equipment - Renewal			26,405	26,405	0	(26,405)	16,804	
55%	⊙	Fixed Plant & Equipment - Total			30,355	30,355	0	(30,355)	16,804	
73%	⊙	Furniture & Equipment - New			716,505	716,505	521,515	(194,990)	0	
73%	⊙	Furniture & Equipment - Total			716,505	716,505	521,515	(194,990)	0	
24%	○	Capital Expenditure Total			28,807,513	28,807,513	4,493,234	(24,314,279)	2,458,406	

**SHIRE OF BROOME**  
**Monthly Statement of Financial Activity**  
**For the Period Ending 30 June 2018**

**Appendix A: SUPPLEMENTARY NOTES TO THE MONTHLY REPORT**

**NOTES TO THIS MONTH'S REPORT**

**OVERVIEW**

For the period ended 30 June 2018, the following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	100%
Total Rates Raised Revenue	100% (of which 97.21% were paid)
Total Other Operating Revenue	95%
Total Operating Expenditure	82%
Total Capital Revenue	37%
Total Capital Expenditure	24%
Total Sale of Assets Revenue	93%

The budget was adopted at the Ordinary Meeting of Council on 29 June 2017. Council adopted a balanced annual budget, which included a net carried forward balance of \$1,879,323, being \$393,426 of carry-over projects, plus \$1,485,897 Financial Assistance Grants received in advance.

The final Annual Financial Report for the financial year ending 30 June 2017 was presented to the Audit Committee on 16 October 2017 before the recommendations were presented to the Ordinary Meeting of Council on 19 October 2017. The final report included recommendations for the use of an additional \$1,727,141 in carried forward surplus. These recommendations were approved by Council and incorporated into the 2017-18 budget.

The 1<sup>st</sup> Quarter Finance and Costing Review (FACR) was undertaken on 25 October 2017 with the final report presented to the Audit Committee on 6 December 2017, with the Audit Committee recommendations adopted at the Ordinary Meeting of Council (OMC) on 14 December 2017. The net result of this meeting was a deficit position of \$43,601.

The 2<sup>nd</sup> Quarter FACR was undertaken on 24 & 25 January 2018 with the final report presented to the Audit Committee on 13 February 2018, with the Audit Committee recommendations adopted at the OMC on 22 February 2018. The net result of this meeting was a deficit position of \$113,897.

The 3<sup>rd</sup> Quarter FACR was undertaken on 19 & 23 April 2018 with the final report presented to the Audit Committee on 15 May 2018, and the Audit Committee recommendations adopted at the OMC on 22 February 2018. The net result of all amendments adopted to date is a surplus position of \$3,111.

It should be noted that the account balances reflected in this report do not represent the actual end-of-year position. Currently, the Shire of Broome is still in the process of determining the 2017/18 final end-of-year position. As these processes are underway, this report is presented as a snapshot of the Shire's position to the end of the June 2018 at the date of preparation of this report and, in no way, represents the Shire's final position as this will likely be significantly different to what is presented in this report.

The end-of-year position can only be determined upon completion of the end-of-year processes and will be presented to Council as part of the Annual Financial Statements.

More information on the Shire's current position can be found on Note 3 of these Financial Statements.

The details of all amendments year-to-date can be found on Note 5 of the Financial Report.

#### **ADJUSTMENTS TO DETERMINE THE CASH POSITION**

##### **Budget Allocations**

There have been a number of amendments to wages in this financial year to cover the cost of relief staff.

##### **CURRENT POSITION**

Currently, to the end of June, the current position stands at \$12.2M.

##### **Cash**

Total Cash Assets are now \$44.88M having decreased by \$790K.

The major revenue items this month include receipt of:

- \$1.44M of FAGS grants received in advance;
- \$660K of interest from term deposits of municipal and reserve funds;
- \$81K from Roads to Recovery for Crab Creek Road project;
- \$79K GST refund from ATO; and
- \$47K from Lotterywest for Town Beach Green Space project.

The major expenditure items this month include payments of:

- \$329K to Roadline Civil Contractors for Hunter Street Reconstruction Stage 1 (RFQ 18-04);
- \$261K to Western Australian treasury Corporation for repayment of Loan 193 – Civic Centre Redevelopment Loan;
- \$175K to Broome Tree and Palm Service for mulching at the Waste Management Facility;
- \$131K to North West Motor Group (RFQ17-92) for vehicle purchase; and
- \$98K quarterly ESL contribution to Department of Fire and Emergency Services.

##### **Receivables**

Sundry debtors including GST refundable stand at \$1.15M.

Rates and rubbish debtors stand at \$696K. Annual rates were raised on 19 July 2017 with due date of 23 August 2017. Rates & Rubbish debtors at 30 June 2018 is lower than \$832K of prior year.

##### **Other Assets**

These stand at \$83K and remained comparable to the previous month.

#### **Cash Liabilities**

These stand at nil as all loan obligations have been paid for the 17/18 financial year. However, another \$620K of the long term loan is due within the next 12 months of 30 June 2018.

#### **Creditors and Payables**

Sundry Creditors are \$1.7M, due to increased receipt of invoices to be processed for the financial year.

Other Payables comprising Tax Payable, FESA Levy Collected, Accrued Loan Interest, Prepayments Received and accruals stand at \$290K.

#### **Employee Provisions and Accruals**

In the normal course of events, these figures are adjusted in June and July each year by end of year accounting adjustments.

Currently leave provisions are \$2.026M. Accruals to reflect the year end position have been completed for the 2016-2017 year.



**SHIRE OF BROOME**  
**SCHEDULE 2**  
**GENERAL FUND SUMMARY OF FINANCIAL ACTIVITY**  
**Financial Statement For The Period Ending 30/06/2018**

			Income		Expenditure	
Particulars			Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Operating Section						
GENERAL PURPOSE FUNDING	03		\$23,211,427.00	\$24,217,273.79	\$513,288.00	\$278,222.54
GOVERNANCE	04		\$88,095.00	\$22,906.67	\$2,323,420.00	\$1,897,026.14
LAW ORDER AND PUBLIC SAFETY	05		\$434,795.00	\$186,974.38	\$1,435,364.00	\$1,341,079.84
HEALTH	07		\$194,700.00	\$208,292.54	\$798,406.00	\$713,335.31
EDUCATION AND WELFARE	08		\$15,000.00	\$19,769.78	\$688,533.00	\$549,414.62
HOUSING	09		\$618,275.00	\$579,468.99	\$796,997.00	\$728,540.00
COMMUNITY AMENITIES	10		\$7,071,710.00	\$7,156,811.59	\$9,464,502.00	\$8,153,611.40
RECREATION AND CULTURE	11		\$1,516,753.00	\$1,351,148.11	\$11,396,490.00	\$10,152,218.12
TRANSPORT	12		\$2,632,925.00	\$1,122,606.75	\$14,229,305.00	\$11,884,211.48
ECONOMIC SERVICES	13		\$996,909.00	\$947,082.73	\$5,356,316.00	\$2,797,753.84
OTHER PROPERTY AND SERVICES	14		\$2,232,805.00	\$2,338,622.99	\$3,052,003.00	\$2,366,749.11
Total Operating Section			\$39,013,394.00	\$38,150,958.32	\$50,054,624.00	\$40,862,162.40
Capital Section						
GOVERNANCE	04		\$118,982.00	\$33,981.82	\$10,400.00	\$12,075.83
LAW ORDER AND PUBLIC SAFETY	05		\$1,269,906.00	\$45,248.64	\$1,346,580.00	\$139,799.40
HEALTH	07		\$19,974.00	\$10,522.27	\$40,000.00	\$36,203.60
EDUCATION AND WELFARE	08		\$8,000.00	\$13,931.36	\$36,000.00	\$33,716.75
HOUSING	09		\$729,000.00	\$0.00	\$769,000.00	\$729,025.98
COMMUNITY AMENITIES	10		\$2,186,854.00	\$255,000.00	\$4,786,322.00	\$829,349.01
RECREATION AND CULTURE	11		\$7,540,061.00	\$184,932.63	\$10,462,523.00	\$1,105,194.71
TRANSPORT	12		\$3,316,262.00	\$1,498,892.00	\$5,726,482.00	\$2,773,007.98
ECONOMIC SERVICES	13		\$10,183,381.00	\$4,963,931.36	\$6,999,472.00	\$659,488.65
OTHER PROPERTY AND SERVICES	14		\$2,237,314.00	\$387,106.37	\$3,951,889.00	\$2,009,947.71
Total Capital Section			\$27,609,734.00	\$7,393,546.45	\$34,128,668.00	\$8,327,809.62
TOTAL INCOME AND EXPENDITURE			\$66,623,128.00	\$45,544,504.77	\$84,183,292.00	\$49,189,972.02
			\$66,623,128.00	\$45,544,504.77	\$84,183,292.00	\$49,189,972.02
Surplus / Deficit C/Fwd			\$17,560,164.00	\$3,645,467.25	\$0.00	\$0.00
			\$84,183,292.00	\$49,189,972.02	\$84,183,292.00	\$49,189,972.02

SURPLUS / DEFICIT REPRESENTED BY:

**NET CURRENT ASSETS**

SHIRE OF BROOME  
Schedule 03  
**GENERAL PURPOSE FUNDING**  
Financial Statement For The Period Ending 30/06/2018

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>FUNCTION SUMMARY</b>				
<b>Operating Expenditure</b>				
Rates			513,288.00	278,222.54
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$513,288.00</b>	<b>\$278,222.54</b>
<b>Operating Income</b>				
Rates	22,353,347.00	22,380,017.79		
Other General Purpose Funding	858,080.00	1,837,256.00		
<b>TOTAL OPERATING INCOME</b>	<b>\$23,211,427.00</b>	<b>\$24,217,273.79</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL GENERAL PURPOSE FUNDING</b>	<b>\$23,211,427.00</b>	<b>\$24,217,273.79</b>	<b>\$513,288.00</b>	<b>\$278,222.54</b>

SUB-FUNCTION DETAIL FOLLOWS.....

**SHIRE OF BROOME**  
**Schedule 03**  
**GENERAL PURPOSE FUNDING**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Rates</b>				
<b>Operating Expenditure</b>				
0030145 - Debt Collection Recovery			101,300.00	90,369.05 89%
0030149 - Legal & Rates Consulting Exp - Op Exp - Rates			45,000.00	44,794.54 100%
0030251 - Rates Reduced/Written Off - Op Exp - Rates			5,000.00	1,517.99 30%
0030530 - Admin Cost Alloc - Op Exp - Rates			150,288.00	116,474.96 78%
0032220 - Valuation Expenses - Op Exp - Rates			177,000.00	9,483.23 5%
0032230 - Rates Review Land Use Pickup - Op Exp - Rates			2,000.00	0.00 0%
0032250 - General Expenditure - Op Exp - Rates			31,500.00	15,582.77 49%
0032290 - Refunds - Over/ Prepaid Rates - Op Exp - Rates			1,000.00	0.00 0%
0032291 - Refunds/Reimbursements of Fees - Op Exp - Rates			200.00	0.00 0%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$513,288.00</b>	<b>\$278,222.54</b>
<b>Operating Income</b>				
0030105 - Rates Broome - Op Inc - Rates	21,917,252.00	21,914,194.49 100%		
0030146 - Interest - Rates Instalments - Op Inc - Rates	140,000.00	132,420.64 95%		
0030147 - Rates Admin Instalment Charge - Op Inc - Rates	40,000.00	40,978.00 102%		
0030201 - Rates Non Payment Int - Op Inc - Rates	130,000.00	150,319.87 116%		
0030203 - Interest - Deferred Rates - Op Inc - Rates	0.00	-1,208.94 100%		
0032480 - Rates Enquiry Fees - Op Inc - Rates	20,000.00	24,200.00 121%		
0032481 - Rates Other Fees for Service (ex GST)- Op Inc - Rates	6,375.00	7,370.00 116%		
0032489 - Legal Expense Recovery Inc GST - Op Inc - Rates	3,000.00	-3,911.84 -130%		
0032490 - Legal Expense Recovery No GST - Op Inc - Rates	86,220.00	98,206.26 114%		
0032491 - Other Refunds/Reimbursements - Op Inc - Rates	500.00	0.00 0%		
0032492 - Back Rates - Op Inc - Rates	10,000.00	17,449.31 174%		
Sub Total To Programme Summary	<b>\$22,353,347.00</b>	<b>\$22,380,017.79</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Rates</b>	<b>\$22,353,347.00</b>	<b>\$22,380,017.79</b>	<b>\$513,288.00</b>	<b>\$278,222.54</b>
<b>Other General Purpose Funding</b>				
<b>Operating Income</b>				
0030301 - Grants Commission - Op Inc - Other General Purpose Funding	858,080.00	1,837,256.00 214%		
Sub Total To Programme Summary	<b>\$858,080.00</b>	<b>\$1,837,256.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Other General Purpose Funding</b>	<b>\$858,080.00</b>	<b>\$1,837,256.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

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SHIRE OF BROOME  
Schedule 03  
**GENERAL PURPOSE FUNDING**  
Financial Statement For The Period Ending 30/06/2018

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>TOTAL GENERAL PURPOSE FUNDING</b>	<b>\$23,211,427.00</b>	<b>\$24,217,273.79</b>	<b>\$513,288.00</b>	<b>\$278,222.54</b>

**SHIRE OF BROOME**  
**Schedule 04**  
**GOVERNANCE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>FUNCTION SUMMARY</b>				
<b>Operating Expenditure</b>				
Council Member Activities			716,719.00	625,302.35
Other Governance Activities			1,580,701.00	1,263,986.54
Kimberley Regional Collaborative Group (Zone)			26,000.00	7,737.25
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,323,420.00</b>	<b>\$1,897,026.14</b>
<b>Operating Income</b>				
Council Member Activities	2,000.00	80.00		
Other Governance Activities	55,395.00	18,319.91		
Kimberley Regional Collaborative Group (Zone)	30,700.00	4,506.76		
<b>TOTAL OPERATING INCOME</b>	<b>\$88,095.00</b>	<b>\$22,906.67</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
Other Governance Activities			5,700.00	7,269.91
Kimberley Regional Collaborative Group (Zone)			4,700.00	4,805.92
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,400.00</b>	<b>\$12,075.83</b>
<b>Capital Income</b>				
Other Governance Activities	118,982.00	33,981.82		
Kimberley Regional Collaborative Group (Zone)				
<b>TOTAL CAPITAL INCOME</b>	<b>\$118,982.00</b>	<b>\$33,981.82</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL GOVERNANCE</b>	<b>\$207,077.00</b>	<b>\$56,888.49</b>	<b>\$2,333,820.00</b>	<b>\$1,909,101.97</b>

SUB-FUNCTION DETAIL FOLLOWS.....

**SHIRE OF BROOME**  
**Schedule 04**  
**GOVERNANCE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Council Member Activities					
Operating Expenditure					
0024010 - Conferences Travel & Accom Op Exp - Members			42,000.00	37,317.63	89%
0024020 - Shire President & CEO Special Travel - Op Exp - Members			11,000.00	2,472.51	22%
0024040 - Election Expenses Op Exp - Members			29,000.00	28,852.92	99%
0024060 - Broome Shire Council Allowances Members Op Exp - Members			251,887.00	252,211.00	100%
0024070 - Other Council Sitting Fees & Allowances Op Exp - Members					
0024160 - Subscriptions Op Exp - Members			43,000.00	44,514.65	104%
0024280 - Sundry Expenses - Op Exp - Members			4,000.00	4,195.25	105%
0024530 - Admin Costs Alloc-Op Exp - Members			262,536.00	203,462.59	77%
0403298 - IT Costs Allocated - Council Members			73,296.00	52,275.80	71%
Sub Total To Programme Summary	\$0.00	\$0.00	\$716,719.00	\$625,302.35	
Operating Income					
0024390 - Reimbursements & Sundry Income With GST - Op Inc - Members	1,000.00	0.00	0%		
0024391 - Reimbursements & Sundry Income No GST - Op Inc - Members	1,000.00	80.00	8%		
Sub Total To Programme Summary	\$2,000.00	\$80.00	\$0.00	\$0.00	
Total Council Member Activities	\$2,000.00	\$80.00	\$716,719.00	\$625,302.35	
Other Governance Activities					
Operating Expenditure					
0022110 - Refreshments & Receptions - Op Exp - Other Governance			35,000.00	25,103.63	72%
0022114 - Reimbursements (GST Free)- Op Exp - Other Governance			0.00	-179.16	100%
0022115 - Minor Asset & Equip <\$5K - Op Exp - Other Governance			1,000.00	0.00	0%
0022118 - Kullarri Patrol Support - Op Exp - Other Governance			20,000.00	20,000.00	100%
0022120 - Naturalisation Ceremonies - Op Exp - Other Governance			1,000.00	351.37	35%
0022121 - Kimberley Zone - SOB's Members Costs - Op Exp - Kimberley Zone			20,000.00	17,961.14	90%
0022124 - Contribution to Kimberley Zone Secretariat			55,000.00	55,000.00	100%
0022125 - WARCA (WA Regional Capitals Alliance) - Op Exp - Other Governance			30,000.00	19,078.58	64%
0022130 - Sundry Op Exp - Other Governance			500.00	699.78	140%
0022171 - Council Newsletter & Community Info Op Exp - Other Governance			55,000.00	40,005.31	73%
0022172 - Community Sponsorship Program - Op Exp - Other Governance			70,945.00	46,036.17	65%

**SHIRE OF BROOME**  
**Schedule 04**  
**GOVERNANCE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0022173 - EDL sponsorship programme Reserve Funded - Op Exp - Other Governance			80,000.00	14,000.00	18%
0022174 - Sundry In Kind Donations Op Exp - Other Governance			32,893.00	26,048.97	79%
0022175 - CEO Ad hoc Sponsorship Programme - Op Exp - Other Governance			10,000.00	9,158.63	92%
0022177 - LandCorp Bme North Community-Sponsorship Prog Grant Exps - Op Exp - Other Gov			5,000.00	2,000.00	40%
0022200 - Audit Fees Op Exp - Other Governance			36,000.00	31,471.19	87%
0022230 - Legal Exps Op Exp - Other Governance			102,015.00	99,546.50	98%
0022290 - Sister City Relations/Japanese Youth Ambassador - Op Exp - Other Governance			5,000.00	9,697.59	194%
0022530 - Gen Agenda Items & Councillor Support - IT Eng & Admin Costs Alloc - Op Exp			189,768.00	147,068.06	77%
0023010 - Salary - Op Exp - Other Governance			431,897.00	406,650.45	94%
0023014 - Superannuation Employee Expense- Other Governance			55,900.00	57,338.42	103%
0023015 - Executive Travel & Accom - Op Exp - Other Governance			25,000.00	22,792.79	91%
0023016 - Promotions Exp - Op Exp - Other Governance			36,178.00	13,609.17	38%
0023031 - Other Employment Costs - Other Gov			55,950.00	40,187.91	72%
0023035 - Plant & Vehicle Op Exp - Other Governance			20,400.00	7,908.61	39%
0023040 - Youth Development Programme & Working Group - Op Exp - Other Governance			18,543.00	11,013.11	59%
0023052 - Volunteers Day Program Op Exp - Other Governance					
0023096 - Loss On Sale Of Assets Op Exp - Other Governance			0.00	2,822.95	100%
0023099 - Fixed Asset Dep'n Expense - Op Exp - Other Governance					
0023450 - Consultants - Op Exp - Other Governance			100,000.00	66,725.00	67%
0023451 - Staff EBA Review Provision - Op Exp - Other Gov			41,500.00	38,928.30	94%
0023453 - Review of Strategies Relating to the Community Strategic Plan - Op Exp - Other Gov					
0404298 - IT/Records Costs Allocated - Other Governance			46,212.00	32,962.07	71%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,580,701.00</b>	<b>\$1,263,986.54</b>	
<b>Operating Income</b>					
0022116 - Reimbursements Including GST Op Inc. - Other Governance	0.00	2,363.64			100%
0022117 - Reimbursements & Donations No GST Op Inc - Other Governance	46,345.00	640.90			1%



**SHIRE OF BROOME**  
**Schedule 04**  
**GOVERNANCE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0022218 - Grants - Op Inc - Other Governance					
0022450 - User Charges - Sale of Minutes & Rolls Op Inc. - Other Governance	50.00	0.00	0%		
0023050 - Grant Op - Youth Coordinating Committee Op Inc. - Other Governance	3,300.00	8,045.46	244%		
0023093 - Profit On Sale Of Assets - Op Inc. - Other Governance					
0023530 - Interest Rec EDL Sponsorship Reserve - Op Inc. - Other Governance	4,400.00	5,615.30	128%		
0023535 - Interest Rec Community Sponsorship Reserve - Op Inc. - Other Governance	1,300.00	1,654.61	127%		
Sub Total To Programme Summary	\$55,395.00	\$18,319.91	\$0.00	\$0.00	
Capital Expenditure					
0023571 - Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Other Gov					
0023592 - Transfer to EDL Sponsorship Reserve - Cap Exp - Other Governance			4,400.00	5,615.30	128%
0023595 - Transfer to Community Sponsorship Reserve - Cap Exp - Other Governance			1,300.00	1,654.61	127%
Sub Total To Programme Summary	\$0.00	\$0.00	\$5,700.00	\$7,269.91	
Capital Income					
0023094 - Proceeds On Sale Of Assets - Cap Inc - Other Governance	33,982.00	33,981.82	100%		
0023593 - Transfer From EDL Sponsorship Reserve - Cap Inc - Other Gov	80,000.00	0.00	0%		
0023596 - Transfer From Community Sponsorship Reserve Cap Inc - Other Gov	5,000.00	0.00	0%		
Sub Total To Programme Summary	\$118,982.00	\$33,981.82	\$0.00	\$0.00	
Total Other Governance Activities	\$174,377.00	\$52,301.73	\$1,586,401.00	\$1,271,256.45	
Kimberley Regional Collaborative Group (Zone)					
Operating Expenditure					
0022129 - Kimberley Zone - Zone & RCG Meeting Expenses - Op Exp			26,000.00	7,737.25	30%
0022137 - Kimberley Zone - Sundry Expenses - Op Exp					
0022146 - Kimberley Zone - Strategic Community Plan 2012-2021 - Op Exp					
Sub Total To Programme Summary	\$0.00	\$0.00	\$26,000.00	\$7,737.25	
Operating Income					
0023013 - Kimberley Zone - Reimbursement Zone & RCG Meetings Expenses - Op Inc	26,000.00	-299.16	-1%		
0023026 - Kimberley Zone - Member Contribution Strategic Community Plant - Op Inc					
0023536 - Kimberley Zone - Interest on Reserve - Op Inc.	4,700.00	4,805.92	102%		

**SHIRE OF BROOME**  
**Schedule 04**  
**GOVERNANCE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sub Total To Programme Summary	\$30,700.00	\$4,506.76	\$0.00	\$0.00
<b>Capital Expenditure</b>				
0023597 - Kimberley Zone - Transfer to Kimberley Zone Reserve - Cap Exp -			4,700.00	4,805.92 102%
Sub Total To Programme Summary	\$0.00	\$0.00	\$4,700.00	\$4,805.92
<b>Capital Income</b>				
0023598 - Transfer From Kimberley Zone Reserve - Cap Inc - Kimberley Zone				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Kimberley Regional Collaborative Group (Zon</b>	<b>\$30,700.00</b>	<b>\$4,506.76</b>	<b>\$30,700.00</b>	<b>\$12,543.17</b>
<b>TOTAL GOVERNANCE</b>	<b>\$207,077.00</b>	<b>\$56,888.49</b>	<b>\$2,333,820.00</b>	<b>\$1,909,101.97</b>

**SHIRE OF BROOME**  
**Schedule 05**  
**LAW ORDER AND PUBLIC SAFETY**  
**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>FUNCTION SUMMARY</b>				
<b>Operating Expenditure</b>				
Emergency & Ranger Administration			253,000.00	258,551.80
Ranger Operations			618,875.00	560,892.66
Fire Prevention			148,090.00	129,361.64
Animal Control			290,321.00	258,887.14
Other Law Order & Public Safety			92,117.00	65,875.02
Volunteer Bush Fire Brigade			12,203.00	35,079.78
SES/Fire & Emergency Services			20,758.00	32,431.80
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,435,364.00</b>	<b>\$1,341,079.84</b>
<b>Operating Income</b>				
Emergency & Ranger Administration	251,000.00			
Ranger Operations				
Fire Prevention	41,000.00	35,539.53		
Animal Control	89,500.00	99,878.09		
Other Law Order & Public Safety	23,500.00	27,658.59		
Volunteer Bush Fire Brigade	9,037.00	4,419.18		
SES/Fire & Emergency Services	20,758.00	19,478.99		
<b>TOTAL OPERATING INCOME</b>	<b>\$434,795.00</b>	<b>\$186,974.38</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
Ranger Operations			141,000.00	134,219.40
Volunteer Bush Fire Brigade			1,205,580.00	5,580.00
SES/Fire & Emergency Services				
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,346,580.00</b>	<b>\$139,799.40</b>
<b>Capital Income</b>				
Emergency & Ranger Administration	30,906.00			
Ranger Operations	39,000.00	45,248.64		
Volunteer Bush Fire Brigade	1,200,000.00			
SES/Fire & Emergency Services				
<b>TOTAL CAPITAL INCOME</b>	<b>\$1,269,906.00</b>	<b>\$45,248.64</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL LAW ORDER AND PUBLIC SAFETY</b>	<b>\$1,704,701.00</b>	<b>\$232,223.02</b>	<b>\$2,781,944.00</b>	<b>\$1,480,879.24</b>

SUB-FUNCTION DETAIL FOLLOWS.....

**SHIRE OF BROOME**  
**Schedule 05**  
**LAW ORDER AND PUBLIC SAFETY**  
**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Emergency &amp; Ranger Administration</b>				
<b>Operating Expenditure</b>				
0052110 - Salary - Op Exp - Emerg & Rang Serv			0.00	492.59 100%
0052116 - Phone Expenses Op Exp - Emerg & Rang Serv			2,000.00	1,939.19 97%
0052119 - Emergency Management Expenses - Op Exp - Emerg & Rang Serv			251,000.00	252,314.20 101%
0052184 - Sundry Equip - Op Exp - Emerg & Rang Serv			0.00	3,805.82 100%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$253,000.00</b>	<b>\$258,551.80</b>
<b>Operating Income</b>				
0052341 - Reimb & Other Op Income - Emerg & Rang Serv	251,000.00	0.00 0%		
Sub Total To Programme Summary	<b>\$251,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Income</b>				
0052342 - Transfer From Long Service Leave Reserve - Ranger Admin	30,906.00	0.00 0%		
Sub Total To Programme Summary	<b>\$30,906.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Emergency &amp; Ranger Administration</b>	<b>\$281,906.00</b>	<b>\$0.00</b>	<b>\$253,000.00</b>	<b>\$258,551.80</b>
<b>Ranger Operations</b>				
<b>Operating Expenditure</b>				
0052020 - Other Employment Costs - Op Exp - Ranger Operations			7,414.00	3,132.58 42%
0052281 - Ranger Uniforms - Op Exp - Ranger Operations			2,500.00	2,011.01 80%
0052282 - Other Minor Exp - Op Exp - Ranger Operations				
0052284 - Advertising & Promotion - Op Exp - Ranger Operations			10,000.00	5,412.03 54%
0052285 - Phone Exp - Op Exp - Ranger Operations			4,400.00	5,260.92 120%
0052296 - Loss on Asset Sale - Op Exp - Ranger Operations			22,425.00	8,952.05 40%
0052530 - Admin Costs Alloc - Op Exp - Ranger Operations			99,396.00	77,035.65 78%
0052800 - Vehicle & Plant Exps - Rangers (Post Expenses to the Plant Number Only) - Op Exp - Ranger Operations			31,700.00	22,651.38 71%
0053010 - 10731800			201,804.00	222,618.28 110%
0053011 - Superannuation Employee Expense - Ranger Ops			61,542.00	56,171.24 91%
0053015 - Relief Staff Exp - Op Exp - Ranger Operations			52,894.00	70,145.07 133%
0053017 - Fines Enforcement Registry Exp - Op Exp - Ranger Operations			18,000.00	13,872.30 77%
0053018 - Rangers Equipment - Op Exp - Ranger Operations			12,500.00	5,243.88 42%
0053033 - Security Beach Patrols - Op Exp - Ranger Operations			10,000.00	8,256.22 83%

**SHIRE OF BROOME**  
**Schedule 05**  
**LAW ORDER AND PUBLIC SAFETY**  
**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0507298 - IT/Records Allocated - Ranger Operations			84,300.00	60,130.05	71%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$618,875.00</b>	<b>\$560,892.66</b>	
<b>Operating Income</b>					
0053341 - Commercial Trading Licence Fee Rec'd - Op Inc - Ranger Operations					
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>					
0052548 - Vehicle & Mob Plant New -Cap Exp -Ranger Ops			21,000.00	21,272.79	101%
0052550 - Vehicle & Mob Plant Renewal(Replacement) Exp -Cap Exp -Ranger Ops			120,000.00	112,946.61	94%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$141,000.00</b>	<b>\$134,219.40</b>	
<b>Capital Income</b>					
0052950 - Proceeds From Sale of Assets - Cap Inc- Ranger Operations	39,000.00	45,248.64			116%
<b>Sub Total To Programme Summary</b>	<b>\$39,000.00</b>	<b>\$45,248.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Ranger Operations</b>	<b>\$39,000.00</b>	<b>\$45,248.64</b>	<b>\$759,875.00</b>	<b>\$695,112.06</b>	
<b>Fire Prevention</b>					
<b>Operating Expenditure</b>					
0051010 - Salaries - Op Exp - Fire Prevention			50,450.00	55,238.52	109%
0051015 - 569300			4,062.00	198.81	5%
0051051 - FESA Levy Paid on Shire Land - Op Exp - Fire Prevention			10,500.00	10,505.67	100%
0051530 - Admin cost Alloc - Op Exp - Fire Prevention			36,144.00	28,012.96	78%
0508206 - Other Employment Costs - Op Exp - Fire Prevention			799.00	720.85	90%
0508216 - Bush Fire Mitigation - Op Exp - Fire Prevention			46,135.00	34,684.83	75%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$148,090.00</b>	<b>\$129,361.64</b>	
<b>Operating Income</b>					
0051400 - Fines - Op Inc - Fire Prevention	6,000.00	3,250.00			54%
0051410 - User Charges - Fire - Slashing Etc - Op Inc - Fire Prevention	35,000.00	32,289.53			92%
<b>Sub Total To Programme Summary</b>	<b>\$41,000.00</b>	<b>\$35,539.53</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Fire Prevention</b>	<b>\$41,000.00</b>	<b>\$35,539.53</b>	<b>\$148,090.00</b>	<b>\$129,361.64</b>	
<b>Animal Control</b>					
<b>Operating Expenditure</b>					
0052010 - Salaries - Op Exp - Animal Control			126,127.00	139,467.52	111%
0052011 - Reimbursement Exp - Op Exp - Animal Control			0.00	9.00	100%

**SHIRE OF BROOME**  
**Schedule 05**  
**LAW ORDER AND PUBLIC SAFETY**  
**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0052012 - Advertising Tags & Other Animal Control Exps - Op Exp - Animal Control			4,000.00	4,568.15 114%
0052040 - Pound Fees Animal Destruction & Disposal - Op Exp - Animal Control			80,000.00	55,507.04 69%
0052286 - Cat Sterilisation Program - Op Exps - Animal Control			2,000.00	32.50 2%
0052287 - Dog Sterilisation Program - Op Exps - Animal Control			2,000.00	0.00 0%
0057530 - Admin Costs Alloc to Animal Control - Op Exp - Animal Control			74,196.00	57,500.30 77%
0509206 - Other Employment Costs - Op Exp - Animal Control			1,998.00	1,802.63 90%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$290,321.00</b>	<b>\$258,887.14</b>
<b>Operating Income</b>				
0052335 - Reimbursements Rec'd - OP Inc - Animal Control				
0052400 - Animal Fines & Penalties - Op Inc - Animal Control	15,000.00	20,458.23 136%		
0052410 - Dog Impounding Fees & Sundries - Op Inc - Animal Control	32,500.00	38,012.95 117%		
0052411 - Dog Handling Accessories - Op Inc - Animal Control MUN	0.00	309.09 100%		
0052416 - Cat Registration - Op Inc - Animal Control	2,000.00	1,391.50 70%		
0052420 - Dog Registration - Op Inc - Animal Control	40,000.00	39,811.57 100%		
0052486 - Cat Sterilisation Program Income - Op Inc - Animal Control	0.00	-105.25 100%		
<b>Sub Total To Programme Summary</b>	<b>\$89,500.00</b>	<b>\$99,878.09</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Animal Control</b>	<b>\$89,500.00</b>	<b>\$99,878.09</b>	<b>\$290,321.00</b>	<b>\$258,887.14</b>
<b>Other Law Order &amp; Public Safety</b>				
<b>Operating Expenditure</b>				
0053034 - Surf Club Operating Exps - Op Exp - Other Law Order & Public Safety			16,403.00	17,776.98 108%
0053036 - Surf Club Building Maint - Op Exp - Other Law Order & Public Safety			2,000.00	2,265.24 113%
0053060 - Impounding of Vehicles Expense - Op Exp - Other Law Order & Public Safety			15,000.00	11,888.18 79%
0053283 - 4394200			20,000.00	23,857.17 119%
0053286 - Warning Signs Maintenance - Op Exp - Other Law Order & Public Safety			4,673.00	602.65 13%
0053288 - Local Laws Review - Op Exp - Other Law Order & Public Safety			0.00	944.22 100%
0053410 - Fixed Asset Dep'n - Op Exp - Other Law Order & Public Safety			34,041.00	8,540.58 25%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$92,117.00</b>	<b>\$65,875.02</b>
<b>Operating Income</b>				
0053340 - Surf Club - Rent & Recoup Income - Op Inc	6,000.00	3,442.79 57%		

**SHIRE OF BROOME**  
**Schedule 05**  
**LAW ORDER AND PUBLIC SAFETY**  
**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0053400 - Sundry (ORV Etc) Fines & Penalties - Op Inc - Other Law Order & Public Safety	15,000.00	23,702.80	158%		
0053405 - Vehicle Impounding Fees - Op Inc - Other Law Order & Public Safety	1,500.00	513.00	34%		
0053450 - Sale of Impounded Vehicles & Goods - Op Inc - Other Law Order & Public Safety	1,000.00	0.00	0%		
Sub Total To Programme Summary	<b>\$23,500.00</b>	<b>\$27,658.59</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Other Law Order &amp; Public Safety</b>	<b>\$23,500.00</b>	<b>\$27,658.59</b>	<b>\$92,117.00</b>	<b>\$65,875.02</b>	
<b>Volunteer Bush Fire Brigade</b>					
<b>Operating Expenditure</b>					
0051050 - Insurance Exp - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			2,137.00	2,136.82	100%
0053146 - Utilities Rates & Taxes - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			1,500.00	580.87	39%
0053198 - Dep'n Exp - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			3,166.00	30,660.60	968%
0053291 - Vehicles & Boat Maint - VBFB/FESA - Op Exp - Volunteer Bush Fire Brigade			5,400.00	1,701.49	32%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,203.00</b>	<b>\$35,079.78</b>	
<b>Operating Income</b>					
0051401 - Bush Fire Brigade FESA Operating Grant - Op Inc - Volunteer Bush Fire Brigade	9,037.00	4,419.18	49%		
Sub Total To Programme Summary	<b>\$9,037.00</b>	<b>\$4,419.18</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>					
0053172 - VBFB Building New Const - Cap Exp - Volunteer Bush Fire Brigade			1,200,000.00	0.00	0%
0053174 - VBFB Buildings Renewal - Cap Ex - VBFB			5,580.00	5,580.00	100%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,205,580.00</b>	<b>\$5,580.00</b>	
<b>Capital Income</b>					
0053390 - Capital Grant Funding For Plant/Equip/ Buildings - Cap Inc - Volunteer Bush Fire Brigade	1,200,000.00	0.00	0%		
Sub Total To Programme Summary	<b>\$1,200,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Volunteer Bush Fire Brigade</b>	<b>\$1,209,037.00</b>	<b>\$4,419.18</b>	<b>\$1,217,783.00</b>	<b>\$40,659.78</b>	
<b>SES/Fire &amp; Emergency Services</b>					
<b>Operating Expenditure</b>					
0055125 - Vehicles & Boats Maint - - Op Exp - SES/ Fire & Emergency Services			4,800.00	1,700.07	35%
0055130 - Land & Building Maint - Op Exp - SES/ Fire & Emergency Services					



**SHIRE OF BROOME**  
**Schedule 05**  
**LAW ORDER AND PUBLIC SAFETY**  
**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0055146 - Utilities Rates & Taxes - - Op Exp - SES/ Fire & Emergency Services			12,400.00	10,419.52	84%
0055150 - Other Good & Services - Op Exp - SES/ Fire & Emergency Services					
0055155 - Insurance Exp - - Op Exp - SES/ Fire & Emergency Services			3,558.00	3,557.64	100%
0055198 - Dep'n Exp - Op Exp - SES/ Fire & Emergency Services			0.00	16,754.57	100%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,758.00</b>	<b>\$32,431.80</b>	
<b>Operating Income</b>					
0055199 - Profit On Sale of Assets Exp - SES/FESA - Op Inc - SES					
0055300 - State Grants/Reimbursements - Op Inc - SES/ Fire & Emergency Services	20,758.00	19,478.99			94%
<b>Sub Total To Programme Summary</b>	<b>\$20,758.00</b>	<b>\$19,478.99</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>					
0055167 - Vehicles & Mob Plant Renewal > \$3000 - Cap Exp - SES/ FESA					
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Income</b>					
0055190 - Non Op Grant Funding for Plant/Equip/Buildings - Op Inc - SES/ Fire & Emergency Services					
0055470 - Proceeds From the Sale Of Assets (Income from the sale or trade-in of assets) > \$3000 - Cap Inc - S					
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Ses/Fire &amp; Emergency Services</b>	<b>\$20,758.00</b>	<b>\$19,478.99</b>	<b>\$20,758.00</b>	<b>\$32,431.80</b>	
<b>TOTAL LAW ORDER AND PUBLIC SAFETY</b>	<b>\$1,704,701.00</b>	<b>\$232,223.02</b>	<b>\$2,781,944.00</b>	<b>\$1,480,879.24</b>	

**SHIRE OF BROOME**  
**Schedule 07**  
**HEALTH**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>FUNCTION SUMMARY</b>				
<b>Operating Expenditure</b>				
Health Service - Inspection			758,232.00	678,387.89
Health Service - Pest Control			20,174.00	16,062.29
Health Service - Other			20,000.00	18,885.13
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$798,406.00</b>	<b>\$713,335.31</b>
<b>Operating Income</b>				
Health Service - Inspection	192,700.00	203,114.33		
Health Service - Pest Control	2,000.00	2,198.21		
Health Service - Other		2,980.00		
<b>TOTAL OPERATING INCOME</b>	<b>\$194,700.00</b>	<b>\$208,292.54</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
Health Service - Inspection			40,000.00	36,203.60
Health Service - Pest Control				
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>	<b>\$36,203.60</b>
<b>Capital Income</b>				
Health Service - Inspection	13,000.00	10,522.27		
Health Service - Pest Control	6,974.00			
<b>TOTAL CAPITAL INCOME</b>	<b>\$19,974.00</b>	<b>\$10,522.27</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL HEALTH</b>	<b>\$214,674.00</b>	<b>\$218,814.81</b>	<b>\$838,406.00</b>	<b>\$749,538.91</b>

SUB-FUNCTION DETAIL FOLLOWS.....

**SHIRE OF BROOME**  
**Schedule 07**  
**HEALTH**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Health Service - Inspection</b>				
<b>Operating Expenditure</b>				
0074010 - Salary - Op Exp - Preventive - Inspection/Admin			463,886.00	453,622.65 98%
0074012 - Superannuation Employee Expense - Health			59,566.00	47,191.32 79%
0074028 - FBT & Staff Utilities Expense - Op Exp - Preventive - Inspection/Admin			0.00	509.23 100%
0074280 - Other Minor Expenditure - Op Exp - Preventive - Inspection/Admin			7,520.00	5,677.33 75%
0074296 - Loss on Sale Of Assets - Op Exp - Preventive - Inspection/Admin			3,850.00	3,121.28 81%
0074298 - Fixed Asset Dep'n - Op Exp - Preventive - Inspection/Admin			2,567.00	1,118.24 44%
0074530 - Admin Costs Alloc - Op Exp - Preventive - Inspection/Admin			121,284.00	93,990.87 77%
0078800 - Vehicle & Plant Exps - Op Exp - Preventive - Inspection/Admin			25,300.00	21,218.99 84%
0716206 - Other Employment Costs - Op Exp - Health Services Inspection			11,079.00	6,872.65 62%
0716298 - IT/Records Costs Allocated -Health Services Inspection			63,180.00	45,065.33 71%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$758,232.00</b>	<b>\$678,387.89</b>
<b>Operating Income</b>				
0074400 - Health Fines & Penalties - Op Inc - Preventive - Inspection/Admin	100.00	0.00 0%		
0074413 - Commercial Pool Inspection Fees - Op Inc - Preventive - Inspection/Admin	85,800.00	85,926.00 100%		
0074414 - Water Sampling (Not Swimming Pools) - Op Inc - Health Service Inspect	2,860.00	958.00 33%		
0074420 - Health Licences - Op Inc - Preventive - Inspection/Admin	75,000.00	78,289.56 104%		
0074421 - Inspections and Minor Charges includes GST - Op Inc - Preventive - Inspection/Admin	500.00	812.73 163%		
0074425 - Service on Demand Fees - Op Inc - Health Service Inspection	500.00	3,441.80 688%		
0074490 - Trading Licences - All Except Beach - Op Inc - Prevent - Inspection/Admin	27,940.00	33,686.24 121%		
Sub Total To Programme Summary	<b>\$192,700.00</b>	<b>\$203,114.33</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
0074550 - Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Health Inspect's			40,000.00	36,203.60 91%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>	<b>\$36,203.60</b>
<b>Capital Income</b>				
0074950 - Proceeds from Sale of Assets - Cap Inc - Health Inspect	13,000.00	10,522.27 81%		
Sub Total To Programme Summary	<b>\$13,000.00</b>	<b>\$10,522.27</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Health Service - Inspection</b>	<b>\$205,700.00</b>	<b>\$213,636.60</b>	<b>\$798,232.00</b>	<b>\$714,591.49</b>

**SHIRE OF BROOME**  
**Schedule 07**  
**HEALTH**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Health Service - Pest Control</b>				
<b>Operating Expenditure</b>				
0075020 - Mosquito Control & Pest Control - Op Exp - Preventive Service-Pest Control			16,974.00	12,983.35 76%
0075030 - Eradication Flies/Rodents - Op Exp - Preventive Service-Pest Control			2,000.00	0.00 0%
0075800 - Vehicle & Plant Exps - Op Exp - Preventive Service-Pest Control			1,200.00	3,078.94 257%
Sub Total To Programme Summary	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,174.00</u>	<u>\$16,062.29</u>
<b>Operating Income</b>				
0075391 - Grants and Contributions Rec'd Op Inc - Prev Svcs - Pest Control	2,000.00	2,198.21 110%		
Sub Total To Programme Summary	<u>\$2,000.00</u>	<u>\$2,198.21</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Capital Expenditure</b>				
0074596 - Transfer to Restricted Cash Reserve - Cap Exp - Health				
Sub Total To Programme Summary	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Capital Income</b>				
0717599 - Transfer From Restricted Cash Reserve - Cap Inc - Health Service - Pest Control	6,974.00	0.00 0%		
Sub Total To Programme Summary	<u>\$6,974.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Health Service - Pest Control</b>	<u>\$8,974.00</u>	<u>\$2,198.21</u>	<u>\$20,174.00</u>	<u>\$16,062.29</u>
<b>Health Service - Other</b>				
<b>Operating Expenditure</b>				
0076020 - Analytical Expenses - Op Exp - Preventive Services Other			20,000.00	18,885.13 94%
Sub Total To Programme Summary	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,000.00</u>	<u>\$18,885.13</u>
<b>Operating Income</b>				
0076030 - Grants Contributions Rec'd - Op Inc - Preventive Services Other	0.00	2,980.00 100%		
Sub Total To Programme Summary	<u>\$0.00</u>	<u>\$2,980.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Health Service - Other</b>	<u>\$0.00</u>	<u>\$2,980.00</u>	<u>\$20,000.00</u>	<u>\$18,885.13</u>
<b>TOTAL HEALTH</b>	<u>\$214,674.00</u>	<u>\$218,814.81</u>	<u>\$838,406.00</u>	<u>\$749,538.91</u>

SHIRE OF BROOME  
Schedule 08  
**EDUCATION AND WELFARE**

Financial Statement For The Period Ending 30/06/2018

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>FUNCTION SUMMARY</b>				
<b>Operating Expenditure</b>				
Aged & Disabled Services			8,000.00	545.00
Community Services			680,533.00	548,869.62
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$688,533.00</b>	<b>\$549,414.62</b>
<b>Operating Income</b>				
Community Services	15,000.00	19,769.78		
<b>TOTAL OPERATING INCOME</b>	<b>\$15,000.00</b>	<b>\$19,769.78</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
Community Services			36,000.00	33,716.75
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$36,000.00</b>	<b>\$33,716.75</b>
<b>Capital Income</b>				
Community Services	8,000.00	13,931.36		
<b>TOTAL CAPITAL INCOME</b>	<b>\$8,000.00</b>	<b>\$13,931.36</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL EDUCATION AND WELFARE</b>	<b>\$23,000.00</b>	<b>\$33,701.14</b>	<b>\$724,533.00</b>	<b>\$583,131.37</b>

SUB-FUNCTION DETAIL FOLLOWS.....

**SHIRE OF BROOME**  
**Schedule 08**  
**EDUCATION AND WELFARE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
<b>Aged &amp; Disabled Services</b>					
<b>Operating Expenditure</b>					
0082034 - Disability Access and Inclusion Maint & Operating Exp - Op Exp - Aged & Disabled Services			8,000.00	545.00	7%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,000.00</b>	<b>\$545.00</b>	
<b>Total Aged &amp; Disabled Services</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,000.00</b>	<b>\$545.00</b>	
<b>Community Services</b>					
<b>Operating Expenditure</b>					
0082600 - Salary - Op Exp - Community Services			359,870.00	302,452.34	84%
0082602 - Other Employment Costs - Community Services			14,540.00	9,740.89	67%
0082603 - Legal Exp - Op Exp - Community Services			10,000.00	3,035.00	30%
0082604 - Vehicle & Plant Exps - Op Exp - Community Services			10,400.00	9,539.94	92%
0082608 - Loss On Sale Of Assets Op Exp - Community Services			1,000.00	0.00	0%
0082610 - Relief Staff - Op Exp - Community Services)			8,015.00	12,239.13	153%
0082611 - Consultants - Op Exp - Community Services					
0082612 - Function Expenses - Op Exp - Community Services					
0082613 - Advertising Promotion & Printing - Op Exp - Community Services			3,000.00	1,362.06	45%
0082616 - Superannuation Employee Expense - Community Services			46,488.00	40,242.77	87%
0082617 - Community Development Strategy - Op Exp - Community Services					
0082621 - Sundry Exp - Op Exp - Community Services			600.00	128.00	21%
0082630 - Admin Costs Alloc - Comm Serv			137,448.00	106,522.98	78%
0821298 - IT/Records Costs Alloc - Comm Serv			89,172.00	63,606.51	71%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$680,533.00</b>	<b>\$548,869.62</b>	
<b>Operating Income</b>					
0082607 - Profit On Sale Of Assets - Op Inc. - Community Services	0.00	4,769.78			100%
0082672 - Reimb & Other Income - Op Inc - Com Services					
0082675 - Grants For Community Programs - Op Inc - Community Services	15,000.00	15,000.00			100%
Sub Total To Programme Summary	<b>\$15,000.00</b>	<b>\$19,769.78</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>					
0082605 - Vehicle & Mob Plant Renewal (Replacement) Cap Exp - Comm Services			36,000.00	33,716.75	94%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$36,000.00</b>	<b>\$33,716.75</b>	

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SHIRE OF BROOME  
Schedule 08  
**EDUCATION AND WELFARE**

Financial Statement For The Period Ending 30/06/2018

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Capital Income</b>				
0082606 - Proceeds On Sale Of Assets - Cap Inc - Community Services	8,000.00	13,931.36 174%		
Sub Total To Programme Summary	<b>\$8,000.00</b>	<b>\$13,931.36</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Community Services</b>	<b>\$23,000.00</b>	<b>\$33,701.14</b>	<b>\$716,533.00</b>	<b>\$582,586.37</b>
<b>TOTAL EDUCATION AND WELFARE</b>	<b>\$23,000.00</b>	<b>\$33,701.14</b>	<b>\$724,533.00</b>	<b>\$583,131.37</b>



## SHIRE OF BROOME

## Schedule 09

## HOUSING

## Financial Statement For The Period Ending 30/06/2018

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
FUNCTION SUMMARY				
<b>Operating Expenditure</b>				
Staff Housing			656,225.00	619,436.86
Other Housing			140,772.00	109,103.14
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$796,997.00</b>	<b>\$728,540.00</b>
<b>Operating Income</b>				
Staff Housing	618,275.00	579,468.99		
<b>TOTAL OPERATING INCOME</b>	<b>\$618,275.00</b>	<b>\$579,468.99</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
Staff Housing			769,000.00	729,025.98
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$769,000.00</b>	<b>\$729,025.98</b>
<b>Capital Income</b>				
Staff Housing	729,000.00			
<b>TOTAL CAPITAL INCOME</b>	<b>\$729,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL HOUSING</b>	<b>\$1,347,275.00</b>	<b>\$579,468.99</b>	<b>\$1,565,997.00</b>	<b>\$1,457,565.98</b>

SUB-FUNCTION DETAIL FOLLOWS.....

**SHIRE OF BROOME**  
**Schedule 09**  
**HOUSING**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Staff Housing</b>				
<b>Operating Expenditure</b>				
0092299 - Fixed Asset Dep'n - Op Exp - Staff Housing			47,426.00	11,288.96 24%
0095110 - 2/10 Frederick Street (ex Manager Infra break lease)			0.00	960.72 100%
0095200 - Staff Housing Rental Costs (External Arrangement)			536,000.00	526,262.82 98%
0096100 - Staff Housing - Planned Maint & Minor Works - Op Exp			10,000.00	9,109.41 91%
0096101 - Staff Housing - Reactive Maint - Op Exp			24,000.00	23,888.51 100%
0096102 - Staff Housing - Operating Expense - Op Exp			38,799.00	47,926.44 124%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$656,225.00</b>	<b>\$619,436.86</b>
<b>Operating Income</b>				
0095400 - Rented Staff Housing Annual Operating Income - Staff housing	536,000.00	499,806.22 93%		
0095442 - 69 Robinson St Rent & Recoup Income - Op Inc	300.00	1,802.59 601%		
0096200 - 1/17 Honeyeater Loop - Rent & Recoup Income - Op Inc	11,375.00	12,100.00 106%		
0096201 - 8/83 Walcott Street - Rent & Recoup Income - Op Inc	11,375.00	8,002.86 70%		
0096202 - 8/6 Ibis Way - Rent & Recoup Income - Op Inc	5,650.00	6,744.99 119%		
0096203 - 11/6 Ibis Way - Rent & Recoup Income - Op Inc	11,375.00	14,300.00 126%		
0096204 - 2/50 Tanami Drive - Rent & Recoup Income - Op Inc	12,500.00	9,492.85 76%		
0096205 - 4/50 Tanami Drive - Rent & Recoup Income - Op Inc	12,500.00	10,319.48 83%		
0145561 - Lot 1002 Shelduck Way - Rent & Recoup Income - Op Inc	17,200.00	16,900.00 98%		
Sub Total To Programme Summary	<b>\$618,275.00</b>	<b>\$579,468.99</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
0095810 - Building Staff Housing - Cap Exp - New			729,000.00	729,025.98 100%
0095816 - Shire Staff Housing Building Renewal - Staff Housing				
0095901 - Transfer to Building Reserve - Cap Exp - Housing			40,000.00	0.00 0%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$769,000.00</b>	<b>\$729,025.98</b>
<b>Capital Income</b>				
0095910 - Transfer From Building Reserve - Staff Housing - Cap Inc	729,000.00	0.00 0%		
Sub Total To Programme Summary	<b>\$729,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Staff Housing</b>	<b>\$1,347,275.00</b>	<b>\$579,468.99</b>	<b>\$1,425,225.00</b>	<b>\$1,348,462.84</b>

**Other Housing**

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## SHIRE OF BROOME

## Schedule 09

## HOUSING

## Financial Statement For The Period Ending 30/06/2018

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Operating Expenditure</b>				
0947294 - Admin Costs Allocated Op Exp - Other Housing			140,772.00	109,103.14 78%
Sub Total To Programme Summary	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$140,772.00</u>	<u>\$109,103.14</u>
<b>Total Other Housing</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$140,772.00</u>	<u>\$109,103.14</u>
<b>TOTAL HOUSING</b>	<u>\$1,347,275.00</u>	<u>\$579,468.99</u>	<u>\$1,565,997.00</u>	<u>\$1,457,565.98</u>

**SHIRE OF BROOME**  
**Schedule 10**  
**COMMUNITY AMENITIES**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>FUNCTION SUMMARY</b>				
<b>Operating Expenditure</b>				
Regional Resource Recovery Park			400,000.00	39,978.63
Sanitation - General Refuse			4,836,798.00	4,224,233.13
Sanitation - Other			955,479.00	883,880.50
Sewerage			4,500.00	3,538.06
Storm Water Drainage			1,256,898.00	1,179,984.89
Town Planning/Regional Development			833,685.00	759,323.21
Development Services Support			740,994.00	677,698.84
Protection of Environment			76,726.00	48,507.42
Other Community Amenities			359,422.00	336,466.72
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,464,502.00</b>	<b>\$8,153,611.40</b>
<b>Operating Income</b>				
Regional Resource Recovery Park	259,800.00	257,270.87		
Sanitation - General Refuse	6,681,400.00	6,757,446.25		
Sanitation - Other	2,000.00	11,371.69		
Sewerage	5,000.00	5,192.00		
Storm Water Drainage	40,600.00	41,079.86		
Town Planning/Regional Development	52,500.00	54,818.45		
Development Services Support	5,000.00	663.50		
Protection of Environment	5,000.00	5,000.00		
Other Community Amenities	20,410.00	23,968.97		
<b>TOTAL OPERATING INCOME</b>	<b>\$7,071,710.00</b>	<b>\$7,156,811.59</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
Regional Resource Recovery Park			259,800.00	257,270.87
Sanitation - General Refuse			3,080,655.00	266,762.20
Storm Water Drainage			1,343,567.00	293,911.04
Other Community Amenities			102,300.00	11,404.90
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,786,322.00</b>	<b>\$829,349.01</b>
<b>Capital Income</b>				
Regional Resource Recovery Park	400,000.00			
Sanitation - General Refuse	1,236,053.00			
Storm Water Drainage	550,801.00	255,000.00		

SHIRE OF BROOME  
Schedule 10  
**COMMUNITY AMENITIES**

Financial Statement For The Period Ending 30/06/2018

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Development Services Support				
<b>TOTAL CAPITAL INCOME</b>	<b>\$2,186,854.00</b>	<b>\$255,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL COMMUNITY AMENITIES</b>	<b>\$9,258,564.00</b>	<b>\$7,411,811.59</b>	<b>\$14,250,824.00</b>	<b>\$8,982,960.41</b>

SUB-FUNCTION DETAIL FOLLOWS.....

**SHIRE OF BROOME**  
**Schedule 10**  
**COMMUNITY AMENITIES**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Regional Resource Recovery Park					
Operating Expenditure					
0108001 - New Refuse Site Exp - Op Exp - Regional Resource Recovery Park			400,000.00	39,978.63	10%
Sub Total To Programme Summary	\$0.00	\$0.00	\$400,000.00	\$39,978.63	
Operating Income					
0101426 - Interest - Reg Res Rec Pk Reserve - Op Inc - Reg Res Recov Pk	259,800.00	257,270.87			99%
Sub Total To Programme Summary	\$259,800.00	\$257,270.87	\$0.00	\$0.00	
Capital Expenditure					
0101895 - Transfer to Regional Resource Recovery Park Reserve - Cap Exp - Reg Res Rec Pk			259,800.00	257,270.87	99%
Sub Total To Programme Summary	\$0.00	\$0.00	\$259,800.00	\$257,270.87	
Capital Income					
0101995 - Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	400,000.00	0.00			0%
Sub Total To Programme Summary	\$400,000.00	\$0.00	\$0.00	\$0.00	
Total Regional Resource Recovery Park	\$659,800.00	\$257,270.87	\$659,800.00	\$297,249.50	
Sanitation - General Refuse					
Operating Expenditure					
0101010 - Salary & Wages Default - Op Exp - Sanitation General Refuse			101,269.00	76,881.41	76%
0101011 - Salary & Wages Workers Comp - Op Exp - Sanitation General Refuse					
0101012 - Relief Staff - Op Exp - Sanitation Gen. Refuse			0.00	28,787.94	100%
0101020 - Kerbside Refuse Collection - Op Exp - Sanitation Gen Refuse			412,000.00	425,319.93	103%
0101022 - Kerbside Recycling Collection -Op Exp - San Gen Refuse			714,000.00	609,297.57	85%
0101023 - Commercial Recycling - Op Exp - Sanitation Gen Refuse			143,000.00	0.00	0%
0101024 - Less On Cost Allocated - Op Exp - Sanitation General Refuse			-324,748.00	-354,239.99	109%
0101027 - Recycling Advertising - Op Exp - San Gen Refuse			1,000.00	0.00	0%
0101028 - 20415300			391,313.00	497,948.52	127%
0101029 - Salary - Waste Co-ordinator - Op Exp -Sanitation Gen Refuse			121,959.00	33,282.80	27%
0101030 - 23245900			1,471,103.00	1,217,257.95	83%
0101031 - Liquid Waste - Op Exp - Sanitation Gen Refuse			49,500.00	7,420.43	15%
0101032 - Other Employment Costs - Op Exp - Sanitation General Refuse			20,460.00	11,602.45	57%
0101033 - Superannuation Employee Expense - Op Exp - Sanitation General			84,989.00	86,400.61	102%

**SHIRE OF BROOME**  
**Schedule 10**  
**COMMUNITY AMENITIES**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0101036 - Mobile Phone & Sundries - Op Exp - Sanitation Gen Refuse			720.00	1,056.55	147%
0101038 - Training & Staff Meeting Expenses - Op Exp - Sanitation Gen Refuse			19,361.00	16,883.28	87%
0101040 - Consultants - Op Exp - Sanitation Gen Refuse					
0101080 - Refuse Site Building Maint & Operating - Op Exp - Sanitation Gen Refuse			50,041.00	51,427.21	103%
0101285 - Minor Assets Equipment & Consumables - Op Exps - Sanitation Gen Refuse			5,000.00	4,648.47	93%
0101295 - Dep'cn Expense Infrastructure - Op Exps - Sanitation Gen Refuse			35,405.00	42,467.12	120%
0101296 - Loss on Sale of Assets - Sanitation Gen Refuse					
0101299 - Dep'n Exp Furniture & Fittings - Sanitation Gen Refuse			0.00	185.79	100%
0101530 - Admin Costs Alloc - Op Exps - Sanitation Gen Refuse			299,148.00	231,844.14	78%
0101800 - Vehicle & Plant Exps - Op Exps - Sanitation Gen Refuse			29,100.00	34,139.55	117%
1011298 - IT/Record Costs Allocated - Op Exps - Sanitation Gen Refuse			51,444.00	36,696.06	71%
1026218 - Kerbside Collection Disposal Costs - (Internal Shire Charge) - Op Exp - San Gen Refuse			1,145,500.00	1,145,500.00	100%
1026296 - Fixed Asset Dep'n - Op Exp - Sanitation General Refuse			15,234.00	19,425.34	128%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,836,798.00</b>	<b>\$4,224,233.13</b>	
<b>Operating Income</b>					
0101410 - Refuse & Recycling Chgs - Op Inc - Sanitation Gen Refuse	3,274,000.00	3,268,211.60			100%
0101411 - Refuse & Recycling Removal Chgs - Additional & C'van Pk Services - Op Inc - Sanitation Gen Refuse	335,000.00	319,246.60			95%
0101420 - Charges Refuse Site - Op Inc - Sanitation Gen Refuse	1,800,000.00	1,842,269.90			102%
0101423 - Sundry Income (Inc. GST) - Op Inc - Sanitation Gen Refuse	6,500.00	43,547.43			670%
0101424 - EDL Lease - Op Inc - Sanitation Gen Refuse	36,000.00	36,227.70			101%
0101425 - Interest - Refuse Site Reserve - Op Inc - Sanitation Gen Refuse	83,400.00	94,258.02			113%
0101427 - Contributions Rec'd Op & Non Op - - Op Inc - Sanitation Gen Refuse	0.00	2,405.00			100%
0101480 - Refuse & Recycling Bin Sales - Op Inc - Sanitation Gen Refuse	1,000.00	5,780.00			578%
0101481 - Sundry Income (No GST) - Op Inc Sanitation Gen Refuse					
0101499 - Profit On Sale Of Assets - Op Inc - Sanitation Gen Refuse					
0102636 - Kerbside Collection Disposal Costs - Internal Shire charge - Op Inc - Sanitation Gen Refuse	1,145,500.00	1,145,500.00			100%
<b>Sub Total To Programme Summary</b>	<b>\$6,681,400.00</b>	<b>\$6,757,446.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	



**SHIRE OF BROOME**  
**Schedule 10**  
**COMMUNITY AMENITIES**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
<b>Capital Expenditure</b>					
0101510 - Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse					
0101512 - Transfer to Resource Recovery Park Reserve - Cap Exp - San Gen Refuse			1,904,202.00	0.00	0%
0101515 - Transfer to Refuse Reserve - Cap Exp - Sanitation Gen Refuse			233,400.00	94,258.02	40%
0101520 - 8000000					
0101545 - Other Infra Upgrade Const - Cap Exp - Sanitation Gen Refuse			797,330.00	172,504.18	22%
0101550 - Other Infra Renewal Const - Cap Exp - Sanitation Gen Refuse			145,723.00	0.00	0%
0101999 - Other Infrastructure Sanitation - WIP Cap Exp					
0102556 - Furniture & Equip New Cap Exp - San Gen Refuse					
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,080,655.00</b>	<b>\$266,762.20</b>	
<b>Capital Income</b>					
0101500 - Proceeds From Sale of Assets - Cap Inc - Sanitation Gen Refuse					
0101525 - Transfer From Refuse Site Reserve - Sanitation Gen Refuse	1,236,053.00	0.00			0%
<b>Sub Total To Programme Summary</b>	<b>\$1,236,053.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Sanitation - General Refuse</b>	<b>\$7,917,453.00</b>	<b>\$6,757,446.25</b>	<b>\$7,917,453.00</b>	<b>\$4,490,995.33</b>	
<b>Sanitation - Other</b>					
<b>Operating Expenditure</b>					
0102010 - 3577300			898,502.00	841,757.37	94%
0102060 - 2419000			2,910.00	25.00	1%
0102070 - Purchase of Bins- Op Exp - Sanitation Other			0.00	95.00	100%
0102530 - Admin Costs Alloc - Op Exp - Sanitation Other			53,268.00	41,282.28	77%
1027206 - Other Employment Costs - Sanitation Other			799.00	720.85	90%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$955,479.00</b>	<b>\$883,880.50</b>	
<b>Operating Income</b>					
0102390 - Litter Control Bin Hire Etc User Charges - Op Inc - Sanitation Other	0.00	9,539.49			100%
0102400 - Litter - fines & Penalties & Reimb (No GST)- Op Inc - Sanitation Other	2,000.00	1,832.20			92%
<b>Sub Total To Programme Summary</b>	<b>\$2,000.00</b>	<b>\$11,371.69</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Sanitation - Other</b>	<b>\$2,000.00</b>	<b>\$11,371.69</b>	<b>\$955,479.00</b>	<b>\$883,880.50</b>	
<b>Sewerage</b>					
<b>Operating Expenditure</b>					
0103101 - Sewerage Facility Maintenance Exps - Op Exp - Sewerage			4,500.00	3,538.06	79%

**SHIRE OF BROOME**  
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**COMMUNITY AMENITIES**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sub Total To Programme Summary	\$0.00	\$0.00	\$4,500.00	\$3,538.06
<b>Operating Income</b>				
0103480 - Septic Tank Fees - Op Inc - Sewerage	5,000.00	5,192.00 104%		
Sub Total To Programme Summary	\$5,000.00	\$5,192.00	\$0.00	\$0.00
<b>Total Sewerage</b>	\$5,000.00	\$5,192.00	\$4,500.00	\$3,538.06
<b>Storm Water Drainage</b>				
<b>Operating Expenditure</b>				
0102202 - 13884400			136,019.00	149,113.26 110%
0102210 - Drainage Consultant/Strategy - op Exp - Urban Stormwater Drainage				
0102295 - Fixed Asset Dep'n - Op Exp - Urban Stormwater Drainage			1,120,879.00	1,030,871.63 92%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,256,898.00	\$1,179,984.89
<b>Operating Income</b>				
0102983 - Interest Rec Drainage Reserve -Op IncUrban S'water Drainage	40,600.00	41,079.86 101%		
Sub Total To Programme Summary	\$40,600.00	\$41,079.86	\$0.00	\$0.00
<b>Capital Expenditure</b>				
0104270 - Drainage New Infra Const - Urban Stormwater Drainage			400,000.00	0.00 0%
0104281 - Transfer to Drainage Reserve - Cap Exp - Urban Stormwater Drainage			336,067.00	41,079.86 12%
0104600 - Drainage Upgrade Infra Const - Urban Stormwater Drainage			585,000.00	230,595.73 39%
0104800 - Drainage Renewal Infra Wks - Urban Stormwater Drainage			22,500.00	22,235.45 99%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,343,567.00	\$293,911.04
<b>Capital Income</b>				
0104480 - Transfer From Drainage Reserve - Urban Stormwater Drainage - Cap Inc	295,801.00	0.00 0%		
0104482 - Headworks Contribution - Non Op Inc - Urban Stormwater Drainage				
0104484 - Gen Non Op Grants - Cap Inc - Urban Stormwater Drainage	255,000.00	255,000.00 100%		
Sub Total To Programme Summary	\$550,801.00	\$255,000.00	\$0.00	\$0.00
<b>Total Storm Water Drainage</b>	\$591,401.00	\$296,079.86	\$2,600,465.00	\$1,473,895.93
<b>Town Planning/Regional Development</b>				
<b>Operating Expenditure</b>				
0106010 - Salary - Op Exp - Planning			480,805.00	474,125.95 99%
0106011 - Superannuation Employee Expense - Planning			49,010.00	53,811.53 110%
0106024 - Other Employment Costs - Op Exp - Planning			9,225.00	7,147.01 77%

**SHIRE OF BROOME**  
**Schedule 10**  
**COMMUNITY AMENITIES**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0106030 - Consultants & Project Employees - Op Exp - Town Planning/Reg Dev			42,261.00	33,126.44	78%
0106032 - Relief Staff - Op Exp - Town Planning/Regional Devel			0.00	8,993.00	100%
0106039 - Planning Appeals - Op Exp - Town Planning/ Regional Devel			10,000.00	0.00	0%
0106040 - Advertising - Op Exp - Town Planning/Regional Devel			5,000.00	3,448.25	69%
0106051 - Engagement Expenses - Op Exp - Town Planning/Regional Dev			3,000.00	1,707.40	57%
0106279 - Copying & Printing Expenses - Op Exp - Town Planning/Regional Devel			500.00	0.00	0%
0106280 - Sundry Expenses - Op Exp - Town Planning/Regional Devel			500.00	0.00	0%
0106290 - Reimbursement Expense Legal & Other - Town Planning			2,000.00	627.00	31%
0106530 - Admin Cost Alloc - Town Planning & Reg Dev - Op Exp			181,200.00	140,433.42	78%
0106531 - Engineering Office Staff Time - Op Exp - Town Planning & Reg Develop			0.00	108.45	100%
0106800 - Vehicle & Plant Exps - Planning 1030298 - IT/Records Costs Allocated -Town Planning & Reg Development			50,184.00	35,794.76	71%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$833,685.00</b>	<b>\$759,323.21</b>	
<b>Operating Income</b>					
0106410 - Planning Fees (GST Free) - Op Inc - Town Planning/Regional Devel	45,000.00	51,852.45	115%		
0106420 - Rezoning Fees (Incl GST) - Op Inc - Town Planning/Regional Devel					
0106421 - Rezoning Fees (Excl GST) - Op Inc - Town Planning	5,000.00	2,500.00	50%		
0106430 - Subdivision/ Strata Title Fees - Op Inc - Town Planning/Regional Devel	2,000.00	146.00	7%		
0106479 - Reimbursements Consultants etc. - Op Inc - Town Planning/Regional Devel					
0106480 - Other Minor Charges No GST - Op Inc - Town Planning/Regional Devel	500.00	320.00	64%		
0106481 - Other Minor Charges Includes GST - Op Inc - Town Planning/Regional Devel					
<b>Sub Total To Programme Summary</b>	<b>\$52,500.00</b>	<b>\$54,818.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Town Planning/Regional Development</b>	<b>\$52,500.00</b>	<b>\$54,818.45</b>	<b>\$833,685.00</b>	<b>\$759,323.21</b>	
<b>Development Services Support</b>					
<b>Operating Expenditure</b>					
0106038 - Legal Expenses - Development Services			70,000.00	89,415.27	128%
0106100 - Salary - Op Exp - Development Services			383,749.00	388,130.70	101%
0106102 - Other Employment Costs - Development Services			17,295.00	12,996.01	75%
0106104 - Vehicle & Plant Exps - Development Services			7,200.00	4,827.54	67%

**SHIRE OF BROOME**  
**Schedule 10**  
**COMMUNITY AMENITIES**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0106105 - Relief Staff - Op Exp - Development Services					
0106106 - Consultants & Project Employees - Op Exp - Development Services			41,000.00	600.00	1%
0106107 - Superannuation Employee Expense - Development Services			49,114.00	49,496.04	101%
0106120 - Conferences Travel & Accom - Development Services			0.00	1,159.32	100%
0106125 - Sundry Expenses - Development Services			1,600.00	1,794.21	112%
0106630 - Admin Costs Alloc - Dev Serv			116,520.00	90,304.96	78%
0106631 - Engineering Office Staff Time - Op Exp Dev Serv Sup			0.00	89.85	100%
1031298 - IT/Records Costs Alloc - Development Services			54,516.00	38,884.94	71%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$740,994.00</b>	<b>\$677,698.84</b>	
<b>Operating Income</b>					
0106390 - Reimbursements Received - Development Services	5,000.00	663.50			13%
<b>Sub Total To Programme Summary</b>	<b>\$5,000.00</b>	<b>\$663.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Income</b>					
0106986 - Transfer From Restricted Cash - Development Services					
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Development Services Support</b>	<b>\$5,000.00</b>	<b>\$663.50</b>	<b>\$740,994.00</b>	<b>\$677,698.84</b>	
<b>Protection of Environment</b>					
<b>Operating Expenditure</b>					
0105054 - 1231900			23,437.00	10,006.16	43%
0105295 - Motor Vehicle & Plant Running Costs - Op Exp - Minyirr Park					
0105297 - Fixed Asset Dep'n - Op Exp - Protection of Environment			5,931.00	4,032.21	68%
0105530 - Admin Costs Alloc - Op Exp - Protection of Environment			31,860.00	24,695.65	78%
0105535 - Asbestos Removal- Moonlight to Demco - Op Exp - Protection of Environment					
0105546 - Consultants - Environmental - Op Exp - Prot of Environ			7,036.00	7,500.00	107%
0105565 - Water Quality Monitoring Expenses - Op Exp (Inc in 105545) - Prot of Env					
0113300 - 2055200			8,462.00	2,273.40	27%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$76,726.00</b>	<b>\$48,507.42</b>	
<b>Operating Income</b>					
0105541 - Coastal Grants & Reimb Rec'd	5,000.00	5,000.00			100%
<b>Sub Total To Programme Summary</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Protection Of Environment</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>	<b>\$76,726.00</b>	<b>\$48,507.42</b>	

**SHIRE OF BROOME**  
**Schedule 10**  
**COMMUNITY AMENITIES**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Other Community Amenities</b>				
<b>Operating Expenditure</b>				
0107010 - Public Toilets - Building Maintenance Exps			22,000.00	12,067.73 55%
0107028 - Cemetery Operating Expenses - Other Comm Amen			35,890.00	33,931.81 95%
0107029 - 4585900			0.00	836.09 100%
0107030 - 7644000			74,717.00	82,613.22 111%
0107034 - Broome Cemetery Survey & Other - Op Exp - Other Comm Amen			5,000.00	2,476.50 50%
0107035 - Cemeteries CCTV & Wireless Network Maint - Op Exp - Other Comm Amen			2,000.00	1,839.00 92%
0107071 - 450000			147,263.00	145,699.97 99%
0107100 - Cleaning Materials Util & Sundries - Op Exp - Other Community Amenities			360.00	312.79 87%
0107530 - Admin Costs Alloc - Op Exp - Other Community Amenities			39,480.00	30,593.11 77%
1033296 - Fixed Asset Depn - Op Exp - Other Community Amenities			32,712.00	26,096.50 80%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$359,422.00</b>	<b>\$336,466.72</b>
<b>Operating Income</b>				
0107370 - Cemetery Fees Inc GST - Op Inc - Other Community Amenities	12,200.00	13,459.57 110%		
0107375 - Cemetery related Licenses - GST Free - Op Inc - Other Community Amenities	5,910.00	6,278.00 106%		
1033399 - Interest Rec - Public Art Reserve - Op Inc - Other Comm Amen	2,300.00	4,231.40 184%		
Sub Total To Programme Summary	<b>\$20,410.00</b>	<b>\$23,968.97</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
0107540 - Cemeteries Other Infrastructure Upgrade - Cap Exp - Other Com Amenit			56,000.00	1,560.00 3%
0107550 - Cemeteries Other Infrastructure New - - Cap Exp - Other Community Amenities			44,000.00	5,613.50 13%
0107580 - Cemeteries Fixed Plant & Equip (CCTV) New-Cap Exp-Other Comm Amenities				
1033499 - Transfer to Public Art Reserve - Cap Exp - Other Community Amenities			2,300.00	4,231.40 184%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$102,300.00</b>	<b>\$11,404.90</b>
<b>Total Other Community Amenities</b>	<b>\$20,410.00</b>	<b>\$23,968.97</b>	<b>\$461,722.00</b>	<b>\$347,871.62</b>
<b>TOTAL COMMUNITY AMENITIES</b>	<b>\$9,258,564.00</b>	<b>\$7,411,811.59</b>	<b>\$14,250,824.00</b>	<b>\$8,982,960.41</b>

**SHIRE OF BROOME**  
**Schedule 11**  
**RECREATION AND CULTURE**  
**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>FUNCTION SUMMARY</b>				
<b>Operating Expenditure</b>				
Public Halls & Civic Centres			218,670.00	150,480.01
Libraries			1,338,252.00	1,116,153.16
Broome Civic Centre (Was Arts Centre)			997,576.00	823,014.58
Other Culture			487,895.00	371,979.06
Recreation Services			306,778.00	237,164.74
Swimming Areas & Beaches			249,055.00	212,124.89
Other Recreation & Sport			718,402.00	597,182.36
Parks & Ovals			3,226,141.00	2,666,000.95
BRAC - General			2,014,508.00	1,834,720.91
BRAC - Aquatic			490,004.00	440,307.78
BRAC - Dry			826,724.00	1,231,043.28
BRAC - Ovals			522,485.00	472,046.40
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,396,490.00</b>	<b>\$10,152,218.12</b>
<b>Operating Income</b>				
Public Halls & Civic Centres	500.00			
Libraries	45,240.00	47,846.06		
Broome Civic Centre (Was Arts Centre)	309,041.00	249,757.59		
Other Culture	39,800.00	63,197.83		
Recreation Services	80,000.00	58,081.36		
Swimming Areas & Beaches				
Other Recreation & Sport	168,405.00	128,361.45		
Parks & Ovals	93,167.00	113,291.93		
BRAC - General	162,600.00	145,545.54		
BRAC - Aquatic	397,000.00	368,427.94		
BRAC - Dry	167,000.00	134,986.45		
BRAC - Ovals	54,000.00	41,651.96		
<b>TOTAL OPERATING INCOME</b>	<b>\$1,516,753.00</b>	<b>\$1,351,148.11</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
Libraries				
Broome Civic Centre (Was Arts Centre)			451,558.00	442,424.62
Other Culture			76,439.00	2,350.00

**SHIRE OF BROOME**  
**Schedule 11**  
**RECREATION AND CULTURE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Other Recreation & Sport			8,618,153.00	147,975.78
Parks & Ovals			969,009.00	173,578.50
BRAC - General			100.00	1,413.76
BRAC - Aquatic			26,405.00	16,804.30
BRAC - Dry			141,766.00	133,852.26
BRAC - Ovals			179,093.00	186,795.49
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,462,523.00</b>	<b>\$1,105,194.71</b>
<b>Capital Income</b>				
Libraries	4,555.00			
Other Culture	66,636.00	66,636.37		
Recreation Services				
Swimming Areas & Beaches				
Other Recreation & Sport	7,394,870.00	44,296.26		
BRAC - General				
BRAC - Aquatic				
BRAC - Dry	74,000.00	74,000.00		
<b>TOTAL CAPITAL INCOME</b>	<b>\$7,540,061.00</b>	<b>\$184,932.63</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL RECREATION AND CULTURE</b>	<b>\$9,056,814.00</b>	<b>\$1,536,080.74</b>	<b>\$21,859,013.00</b>	<b>\$11,257,412.83</b>

SUB-FUNCTION DETAIL FOLLOWS.....



**SHIRE OF BROOME**  
**Schedule 11**  
**RECREATION AND CULTURE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Public Halls &amp; Civic Centres</b>				
<b>Operating Expenditure</b>				
0111021 - 1970000			56,742.00	40,679.41 72%
0111530 - Admin Costs Alloc - Op Exp - Public Halls Civic Centres			30,444.00	23,589.87 77%
1135296 - Fixed Asset Dep'n - Op Exp - Public Halls			131,484.00	86,210.73 66%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$218,670.00</b>	<b>\$150,480.01</b>
<b>Operating Income</b>				
0111411 - Lotteries House - Rent & Recoup Income - Op Inc	500.00	0.00 0%		
Sub Total To Programme Summary	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Public Halls &amp; Civic Centres</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$218,670.00</b>	<b>\$150,480.01</b>
<b>Libraries</b>				
<b>Operating Expenditure</b>				
0115010 - Salary - Op Exp - Libraries			538,716.00	496,305.10 92%
0115011 - Superannuation Employee Expense - Libraries			62,140.00	56,385.33 91%
0115024 - Other Employment Costs - Op Exp - Library			6,074.00	3,443.46 57%
0115070 - IT Costs Alloc Lib - Op Exp - Libraries			270,240.00	192,750.91 71%
0115270 - Local History Resources - Op Exp - Library			1,800.00	1,446.13 80%
0115279 - Minor Assets Expensed - Op Exp Library			8,200.00	8,672.73 106%
0115280 - Grant Program Expenses - Op Exp - Library (Income in 115480)			11,320.00	8,392.05 74%
0115281 - 2500000			101,467.00	100,868.84 99%
0115282 - Library Office - Op Exp - Libraries			4,950.00	4,788.49 97%
0115284 - Subscriptions - Op Exp - Libraries			14,020.00	10,371.48 74%
0115285 - Freight - Op Exp - Libraries			4,000.00	1,700.81 43%
0115286 - SLWA Travel & Accommodation Op Exp - Library			5,580.00	7,475.52 134%
0115287 - Loan Reservation Service - Op Exp - Libraries			1,800.00	1,123.62 62%
0115289 - Programmes & Materials - Op Exp - Libraries			3,450.00	3,271.15 95%
0115290 - Lost/Damaged Items Exp - Library			1,700.00	1,500.00 88%
0115292 - Books & Binding - Op Exp			8,820.00	7,970.69 90%
0115293 - Office Equipment - Op Exp - Libraries			2,000.00	1,275.99 64%
0115294 - Advertising & Promotions Exp - Op Exp - Libraries			4,200.00	2,560.94 61%
0115295 - Sundry Exp - Op Exp - Libraries			350.00	339.68 97%
0115299 - Dep'n - Furniture & Fittings - Op Exp - Libraries			988.00	2,619.64 265%
0115530 - Admin Costs Alloc - Op Exp - Libraries			189,768.00	147,068.06 77%

**SHIRE OF BROOME**  
**Schedule 11**  
**RECREATION AND CULTURE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
1136206 - Other Employment Costs - Op Exp - Libraries			11,827.00	7,867.17	67%
1136296 - Fixed Asset Dep'n - Op Exp - Libraries			84,842.00	47,955.37	57%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,338,252.00</b>	<b>\$1,116,153.16</b>	
<b>Operating Income</b>					
0115380 - Grant Op - State SLWA Library Grant	24,580.00	23,030.35			94%
0115410 - Lost/Damaged Items - Op Inc - Libraries	1,500.00	1,885.19			126%
0115420 - Sundry Income & Special Op Grants - Op Inc - Libraries	2,340.00	1,981.81			85%
0115431 - Income Library (photocopier mobile and fax services) - Op Inc - Libraries	10,320.00	13,949.16			135%
0115480 - Grant Program Income - Op Inc - Library (Expense in 115280)	6,500.00	6,999.55			108%
<b>Sub Total To Programme Summary</b>	<b>\$45,240.00</b>	<b>\$47,846.06</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>					
0115511 - Transfer to Restricted Cash Reserve - Libraries - Cap Exp					
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Income</b>					
0115311 - Transfer from Restricted Cash Reserve - Libraries - Cap Inc	4,555.00	0.00			0%
<b>Sub Total To Programme Summary</b>	<b>\$4,555.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Libraries</b>	<b>\$49,795.00</b>	<b>\$47,846.06</b>	<b>\$1,338,252.00</b>	<b>\$1,116,153.16</b>	

**Broome Civic Centre (Was Arts Centre)**

**Operating Expenditure**

0116106 - Interest Expense Broome Civic Centre Loan 193 - Op Exp- Bme Civic Centre			104,286.00	104,098.75	100%
0116107 - Fixed Asset Dep'n - Op Exp - Bme Civic Centre			297,967.00	167,768.29	56%
0116470 - Broome Civic Centre Build Maint & Services Op Exp - Bme Civic Centre			44,000.00	34,283.47	78%
0116486 - Salary - Op Exp - Broome Civic Centre - Op Exp			47,556.00	62,808.33	132%
0116489 - Operational Expenses - Broome Civic Centre - Production/Events			39,000.00	47,474.07	122%
0116491 - Minor Assets - Op Exp - Bme Civic Centre			6,000.00	5,186.99	86%
0116493 - Advertising Promotion & Printing Expenses - Broome Civic Centre - Op Exp			26,500.00	19,446.31	73%
0116494 - Broome Civic Centre - Operating Expense - Op Exp			128,311.00	139,178.42	108%
0116495 - Performance Production Expenses - Broome Civic - Op Exp			63,278.00	52,681.29	83%
0116496 - Refunds Donations & Sundry Exps - Broome Civic Centre - Op Exp			0.00	3,500.00	100%

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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0116497 - Superannuation Employee Expense - Broome Civic Centre			3,780.00	5,302.47	140%
0116730 - Admin Costs Alloc - Op Exp - Bme Civic Centre			233,040.00	180,609.90	78%
1137206 - Other Employment Costs - Op Exp - Broome Civic Centre			3,858.00	676.29	18%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$997,576.00</b>	<b>\$823,014.58</b>	
<b>Operating Income</b>					
0116483 - Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre	52,000.00	51,903.50			100%
0116540 - Broome Civic Centre Reimbursements Received - Op Inc - Bme Civic Centre	52,000.00	42,572.96			82%
0116541 - Broome Civic Centre Venue Income - Op Income - Bme Civic Centre	205,041.00	155,281.13			76%
<b>Sub Total To Programme Summary</b>	<b>\$309,041.00</b>	<b>\$249,757.59</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>					
0116116 - Princ Repay Broome Civic Centre Loan 193 - Cap Exp - Bme Civic Centre			433,508.00	433,507.99	100%
0116119 - Broome Civic Centre Other Infrastructure Renewal - Cap Exp - Bme Civic Centre			5,850.00	8,916.63	152%
0116130 - Mobile Plant & Equip New - Cap Exp - Bme Civic Centre					
0116512 - Transfer to Building Reserve - Cap Exp - Bme Civic Centre			12,200.00	0.00	0%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$451,558.00</b>	<b>\$442,424.62</b>	
<b>Total Broome Civic Centre (Was Arts Centre)</b>	<b>\$309,041.00</b>	<b>\$249,757.59</b>	<b>\$1,449,134.00</b>	<b>\$1,265,439.20</b>	
<b>Other Culture</b>					
<b>Operating Expenditure</b>					
0116084 - Community Signage - Op Exp - Other Culture			40,570.00	0.00	0%
0116090 - 890000			31,049.00	20,732.85	67%
0116101 - Festival Events and Culture Promotion Program General - Op Exp - Other Culture			58,500.00	42,066.74	72%
0116122 - Community Murals - Op Ex - Other Culture					
0116175 - Community Storage Shed Expenditure			19,664.00	21,609.12	110%
0116180 - Event Sponsorship - Op Exps - Other Culture			68,000.00	68,000.00	100%
0116184 - Festivals & Events Contributions/Support Op Exp - Other Culture			183,237.00	168,083.42	92%
0116282 - Triple J Maintenance & Operating Exp - Other Culture			2,200.00	1,979.99	90%
0116283 - Public Statue & Artwork Maintenance & Operating Exp - Other Culture			4,430.00	1,150.00	26%

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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0116297 - Dep'cn - Land & Building - Op Exp - Other Culture			13,624.00	12,511.81	92%
1138296 - Fixed Asset Dep'n - Op Exp - Other Culture			66,621.00	35,845.13	54%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$487,895.00</b>	<b>\$371,979.06</b>	
<b>Operating Income</b>					
0116070 - Community Storage Facility Income - Op Inc	4,500.00	7,189.65			160%
0116071 - Festival & Events Sundry Inc - Op Inc - Other Culture	300.00	3,008.18			1003%
0116098 - Reimb & Other Income - Op Inc - Other Culture					
1138332 - Grant Income & Contributions - Op Inc - Other Culture	35,000.00	53,000.00			151%
<b>Sub Total To Programme Summary</b>	<b>\$39,800.00</b>	<b>\$63,197.83</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>					
0116111 - Community Storage Shed New Const - Cap Ex)					
0116125 - Other Infrastructure New Const - Cap Exp - Other Cult			76,439.00	2,350.00	3%
0116961 - Transfer to POS Reserve - Other Culture - Cap Exp					
0116998 - Community Storage Shed - WIP Cap Exp					
0116999 - Other Infrastructure - WIP Cap Exp - Broome Entry Signage and Jetty To Jetty					
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$76,439.00</b>	<b>\$2,350.00</b>	
<b>Capital Income</b>					
0116151 - Non Operating Grants Other Culture - Non Op Inc	66,636.00	66,636.37			100%
0116520 - Transfer From Building Reserve - Cap Inc - Other Culture					
1138501 - Transfer From Public Art Reserve - Cap Inc - Other Culture					
<b>Sub Total To Programme Summary</b>	<b>\$66,636.00</b>	<b>\$66,636.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Other Culture</b>	<b>\$106,436.00</b>	<b>\$129,834.20</b>	<b>\$564,334.00</b>	<b>\$374,329.06</b>	
<b>Recreation Services</b>					
<b>Operating Expenditure</b>					
0113697 - Superannuation Employee Expense - Recreation Services			9,854.00	9,210.22	93%
0113699 - Salary - Op Exp - Rec Services			104,670.00	98,054.84	94%
0113702 - Club Development Officer Programs Exp - Rec Services			20,300.00	8,075.44	40%
0113704 - Consultants - Op Exp - Rec Services			45,000.00	34,954.55	78%
0113708 - Grant Funded Operational Expense - Rec Serv			46,684.00	25,486.35	55%
1139206 - Other Employment Costs - Recreation Services			1,658.00	1,491.94	90%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
1139297 - Admin Costs Allocated - Op Exp - Recreation Services			61,824.00	47,916.90	78%
1139298 - IT/Records Costs Allocated -Recreation Services			16,788.00	11,974.50	71%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$306,778.00</b>	<b>\$237,164.74</b>	
<b>Operating Income</b>					
0113751 - Operating Grants & Contributions Rec'd - Recreation Services - Op Inc	80,000.00	58,081.36			73%
Sub Total To Programme Summary	<b>\$80,000.00</b>	<b>\$58,081.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Income</b>					
0113752 - Transfer From Restricted Cash Reserve - Recreation Service - Cap Inc					
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Recreation Services</b>	<b>\$80,000.00</b>	<b>\$58,081.36</b>	<b>\$306,778.00</b>	<b>\$237,164.74</b>	
<b>Swimming Areas &amp; Beaches</b>					
<b>Operating Expenditure</b>					
0112053 - 20000			319.00	319.20	100%
1140201 - Salary - Op Exp - Swim Areas & Beach Life Guard					
1140202 - Superannuation Employee Exp - Op Exp - Swim Areas & Beach Life Guard					
1140203 - Other Employee Exp - Op Exp - Swim Areas & Beach Life Guard			0.00	-423.81	100%
1140211 - General Operating Exp - Swim Areas & Beach Life Guard			240,239.00	203,315.13	85%
1140213 - Cable Beach Life Guard Office Maint - Op Exp - Swim Areas & Beach Life Guard			500.00	0.00	0%
1140291 - Vehicle and Plant Exp - Op Exp - Swim Areas & Beach Life Guard			6,100.00	7,858.91	129%
1140296 - Fixed Asset Dep'n - Op Exp - Swimming Areas & Beaches			1,897.00	1,055.46	56%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$249,055.00</b>	<b>\$212,124.89</b>	
<b>Operating Income</b>					
0112499 - Profit of Sale of Assets - Swimming Areas & Beaches					
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Income</b>					
0112500 - Proceeds From Sale of Assets Swimm Areas & Bchs					
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Swimming Areas &amp; Beaches</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$249,055.00</b>	<b>\$212,124.89</b>	

**Other Recreation & Sport**

**Operating Expenditure**

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0113001 - Haynes Oval Pavilion Maint & Operating Exp - Other Rec & Sport			23,735.00	23,690.26	100%
0113005 - Weed Control - Op Exp - Other Rec & Sport			203,232.00	177,089.89	87%
0113026 - 1152500			17,841.00	3,014.50	17%
0113060 - 1537300			10,209.00	1,457.32	14%
0113297 - Dep'cn - Land & Buildings - Op Exp - Other Recreation & Sport			0.00	688.29	100%
0113298 - Dep'cn - Plant & Equip - Op Exp - Other Recreation & Sport			0.00	1,436.71	100%
0113394 - Other Recreation Projects & Events - Op Exp - Other Rec					
0113466 - Minor Assets Expensed - Op Exp - Other Rec & Sport					
0116100 - Library Gazebo (Old Wackett Roof) Expenses - Op Exp			853.00	352.80	41%
1141296 - Fixed Asset Dep'n - Op Exp - Other Recreation & Sport			195,795.00	169,242.02	86%
1181201 - Jetty to Jetty Town Beach - Design/Plans/Feasibility - Op Exp - Other Recreation & Sport			266,737.00	220,210.57	83%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$718,402.00</b>	<b>\$597,182.36</b>	
<b>Operating Income</b>					
0113391 - Haynes Oval & Pavilion Income - Op Inc	125,078.00	74,693.00			60%
0113392 - Haynes Oval Sporting Precinct - Netball & Basketball Courts- Op Inc - Other Rec & Sport					
0113411 - Venue Hire Inc - Cable Beach & Amphitheatre - Op Inc - Other Rec & Sport	18,500.00	22,465.25			121%
0113412 - Cable Beach Club - Rent & Recoup Income - Op Inc	19,827.00	19,460.85			98%
0113415 - Contributions To Sporting Facility Const Rec'd - Op Inc - Other Rec&Sport	0.00	5,000.00			100%
0113416 - Event Application Fees No GST - Cable Beach & Amphitheatre - Op Inc - Other Rec & Sport	5,000.00	6,742.35			135%
<b>Sub Total To Programme Summary</b>	<b>\$168,405.00</b>	<b>\$128,361.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>					
0112070 - Gantheaume Point Rotunda Building Renewal - Cap Exp - Other Recreation & Sport					
1181401 - Town Beach Redevelopment -Other Infra New - Cap Exp			4,500,000.00	78,007.78	2%
1181405 - Town Beach Redevelopment - Greenspace & Waterpark - Cap Exp			3,891,453.00	63,568.00	2%
1181420 - Youth Bike Recreation New Infra Const - Cap Exp - Other Recreation & Sport			226,700.00	6,400.00	3%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,618,153.00</b>	<b>\$147,975.78</b>	
<b>Capital Income</b>					
0113403 - Grants - Non Op - Cap Inc - Other Rec & Sport	7,385,000.00	44,296.26			1%

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Particulars	Income			Expenditure		
	Current Year Estimated	Current Year Actual		Current Year Estimated	Current Year Actual	
0113406 - Council Loans Received - Other Rec & Sport						
0113409 - Transfer From Restricted Cash Reserve - Other Rec & Sport	9,870.00	0.00	0%			
0113489 - Transfer From POS Reserve - Other Rec & S						
Sub Total To Programme Summary	<b>\$7,394,870.00</b>	<b>\$44,296.26</b>		<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Other Recreation &amp; Sport</b>	<b>\$7,563,275.00</b>	<b>\$172,657.71</b>		<b>\$9,336,555.00</b>	<b>\$745,158.14</b>	
<b>Parks &amp; Ovals</b>						
<b>Operating Expenditure</b>						
0113000 - 0				3,196,931.00	2,651,899.23	83%
0113283 - 70000				3,160.00	66.54	2%
0113380 - Consultants & Concept Plan Exps - Op Exp - Parks & Ovals						
0113396 - Reticulation Control System Maint Op Exp - Parks & Ovals				11,050.00	3,118.57	28%
0113398 - Work for the Dole Turf Reduction & L/scaping Project - Op Exp - Parks & Ovals				0.00	579.16	100%
0115222 - Haynes Oval Utility Exp - OP Exp - Parks & Ovals				15,000.00	10,337.45	69%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$3,226,141.00</b>	<b>\$2,666,000.95</b>	
<b>Operating Income</b>						
0112989 - Interest Rec-REC-POS Reserve - Op Inc - Parks & Ovals	40,100.00	39,627.18	99%			
0113410 - Male Oval & Concourse - Op Inc - Parks & Ovals	15,000.00	21,541.20	144%			
0113413 - Town Beach Hire - Op Inc - Parks & Ovals	5,000.00	11,328.50	227%			
0113417 - Event Application Fee (No GST) Male Oval & Concourse - Op Inc - Parks & Ovals	10,000.00	17,056.50	171%			
0113418 - Event application Fee (No GST) Town Beach Hire - Op Inc - Parks & Ovals	1,500.00	2,172.00	145%			
0113419 - Work for the Dole Contribution - Op Inc - Parks & Ovals						
0113420 - Sundry Contributions - Op Inc - Parks & Ovals	21,567.00	21,566.55	100%			
Sub Total To Programme Summary	<b>\$93,167.00</b>	<b>\$113,291.93</b>		<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>						
0111989 - Transfer to POS Reserve - Cap Exp - Parks & Ovals				816,509.00	39,627.18	5%
0113550 - Parks - Infrastructure - New Construction - Cap Exp - Parks & Ovals				32,500.00	17,217.50	53%
0113551 - Parks - Infrastructure - Renewal - Cap Exp - Parks & Ovals				78,050.00	116,733.82	150%
0113553 - Parks - Other Infrastructure - Renewal - Cap Exp - Parks & Ovals				41,950.00	0.00	0%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$969,009.00</b>	<b>\$173,578.50</b>	



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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Total Parks &amp; Ovals</b>	<b>\$93,167.00</b>	<b>\$113,291.93</b>	<b>\$4,195,150.00</b>	<b>\$2,839,579.45</b>
<b>BRAC - General</b>				
<b>Operating Expenditure</b>				
0117000 - BRAC General Building Maint & Op Exp - BRAC Gen			457,901.00	422,379.45 92%
0117004 - Salary - Op Exp - Admin Staff - BRAC General			665,785.00	674,120.53 101%
0117005 - Superannuation Employee Expense - BRAC General Admin			84,708.00	85,133.24 101%
0117006 - Salary - Op Exp - Cleaning & Maint Exp - BRAC General			68,593.00	67,369.31 98%
0117013 - First Aid - Op Exp - BRAC - General			2,000.00	2,029.29 101%
0117017 - Consultants - Op Exp - BRAC - General			1,000.00	0.00 0%
0117022 - Uniforms BRAC			2,500.00	1,319.45 53%
0117044 - Licence Exps - BRAC			6,000.00	5,182.78 86%
0117049 - Rubbish & Recycling - Op Exp - BRAC - General			12,000.00	11,710.44 98%
0117058 - Sundry Equipment - Op Exp - BRAC - General			2,000.00	2,772.96 139%
0117080 - Marketing - BRAC			5,000.00	3,562.69 71%
0117235 - Cost of Goods Sold Goods Kiosk - Op Exp - BRAC - General MUN			60,000.00	42,932.93 72%
0117268 - Cost of Goods Equip - Op Exp - BRAC - General			6,000.00	7,235.03 121%
0117296 - Loss on Asset Disposal - BRAC General				
0117336 - Cost Of Goods Sold Direct (Consumables) Op Exp - BRAC General			29,000.00	29,729.35 103%
0117530 - Admin Costs Alloc - Op Exp - BRAC - General			598,776.00	464,056.88 78%
0117555 - Plant and Equipment Maintenance - Op Exp - BRAC General			1,000.00	412.44 41%
1143206 - Other Employment Costs - BRAC General			12,245.00	14,774.14 121%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,014,508.00</b>	<b>\$1,834,720.91</b>
<b>Operating Income</b>				
0117038 - Reimbursement Rec'd - Op Inc - BRAC - General				
0117200 - Hire of BRAC Staff Inc Recd - Op Inc - BRAC General	2,500.00	2,907.00 116%		
0117233 - Kiosk Sales - No GST	15,000.00	10,368.60 69%		
0117234 - Kiosk Sales - Op Inc - BRAC - General	75,000.00	62,121.42 83%		
0117236 - Consumables Sales	58,000.00	54,747.93 94%		
0117269 - Sales Income Equipment - Op Inc - BRAC General	12,000.00	13,986.83 117%		
0117499 - Profit on Sale of Assets - Op Inc - BRAC - General				
0117982 - Interest Rec'd; All BRAC Reserves - BRAC General	100.00	1,413.76 1414%		
<b>Sub Total To Programme Summary</b>	<b>\$162,600.00</b>	<b>\$145,545.54</b>	<b>\$0.00</b>	<b>\$0.00</b>

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Capital Expenditure</b>				
0117398 - Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- BRAC General				
0117983 - Transfer to BRAC Reserve - Cap Exp - BRAC - General			100.00	1,413.76 <sup>1414%</sup>
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$1,413.76</b>
<b>Capital Income</b>				
0117500 - Proceeds From The Sale Of Assets - BRAC General				
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Brac - General</b>	<b>\$162,600.00</b>	<b>\$145,545.54</b>	<b>\$2,014,608.00</b>	<b>\$1,836,134.67</b>
<b>BRAC - Aquatic</b>				
<b>Operating Expenditure</b>				
0112014 - Aquatic Utilities Exp - BRAC			102,000.00	99,732.89 98%
0117001 - Superannuation Employee Expense - BRAC Aquatic			25,584.00	19,369.26 76%
0117002 - Salary -Op Exp - Lifeguard - BRAC Aquatic			233,360.00	190,514.03 82%
0117003 - Relieving Staff Exp - Op Ex - BRAC Aquatic			36,200.00	42,431.06 117%
0117009 - Plant & Equip Maint - Aquatic			6,000.00	3,177.39 53%
0117010 - Aquatic Building & Pool Maint Exp			23,270.00	21,026.50 90%
0117015 - 3000000			41,500.00	37,862.77 91%
0117016 - Reimbursements/Refunds - Aquatic			500.00	1,635.44 327%
0117148 - Group Fitness Program - Op Exp - BRAC - Aquatic			8,000.00	6,475.98 81%
0117150 - Swimming Lessons Program- Op Exp - BRAC Aquatic			2,500.00	8,673.98 347%
0117182 - Salary & Related Swimming Lesson Exp - BRAC - Aquatic			0.00	47.54 100%
0117184 - BRAC Equipment - Wet Programs - Op Exp - BRAC Aquatic			1,000.00	451.00 45%
0117186 - Inflatable Operating Exp - BRAC Aquatic			1,000.00	418.82 42%
1144206 - Other Employment Costs - BRAC Aquatic			3,765.00	3,602.15 96%
1144296 - Fixed Asset Dep'n - Op Exp - BRAC Aquatic			5,325.00	4,888.97 92%
1144297 - BRAC Aquatic Centre Loan Interest & Fee Exp - Op Exp				
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$490,004.00</b>	<b>\$440,307.78</b>
<b>Operating Income</b>				
0117262 - Education Inc - Aquatic	2,000.00	1,506.82 75%		
0117280 - Group Fitness by BRAC Inc - Aquatic	40,000.00	34,701.37 87%		
0117282 - Swimming Lessons by BRAC Inc	120,000.00	121,000.67 101%		
0117285 - School Program Income - Op Inc - BRAC Aquatic	20,000.00	22,726.35 114%		

**SHIRE OF BROOME**  
**Schedule 11**  
**RECREATION AND CULTURE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0117286 - Inflatable Hire Fees - Op Inc - BRAC Aquatic	10,000.00	10,273.62		103%
0117287 - BBQ & Party Hire Fees - Op Inc - BRAC Aquatic	5,000.00	3,813.64		76%
0117410 - Entry Fees and Spectator Fees - Op Inc - BRAC Aquatic	200,000.00	174,405.47		87%
0117412 - State Swimming Pool Grant - Op Inc - BRAC - Aquatic				
<b>Sub Total To Programme Summary</b>	<b>\$397,000.00</b>	<b>\$368,427.94</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
0117132 - Plant & Equip Renewal/Replacement - Cap Exp - BRAC - Aquatic			26,405.00	16,804.30
0117136 - BRAC Aquatic Centre Loan Principal Exp				64%
0117999 - BRAC Aquatic Upgrade - Works in Progress - BRAC - Aquatic				
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26,405.00</b>	<b>\$16,804.30</b>
<b>Capital Income</b>				
0117414 - Grant Non Op - BRAC Aquatic - Cap Inc MUN				
0117719 - Transfer From Building Reserve - Cap Inc - BRAC Aquatic				
0117720 - Transfer From BRAC Reserve - Cap Inc - BRAC Aquatic				
0117722 - Transfer From Restricted Cash Reserve - BRAC Aquatic				
1144561 - Loans Received - BRAC Aquatic - Cap Inc				
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Brac - Aquatic</b>	<b>\$397,000.00</b>	<b>\$368,427.94</b>	<b>\$516,409.00</b>	<b>\$457,112.08</b>
<b>BRAC - Dry</b>				
<b>Operating Expenditure</b>				
0117081 - Building & Facility Maint Exp - BRAC Dry			60,000.00	56,685.64
0117101 - Loan 171 Interest & Fee Exp BRAC Stage1 - Op Exp - BRAC Dry				94%
0117140 - BRAC Equipment - Dry Programs - Op Exp - BRAC - Dry			8,000.00	10,205.55
0117142 - Holiday Program Op Exp - BRAC - Dry			5,500.00	2,963.24
0117146 - Netball Expenses - Op Exp - BRAC - Dry			5,000.00	6,207.09
0117152 - Volleyball Expenses - Op Exp - BRAC - Dry			1,500.00	0.00
0117156 - Program Annual Events - Op Exp - BRAC Dry			8,000.00	8,010.32
0117160 - Salary - Op Exp - BRAC Dry			15,902.00	8,513.85
0117161 - Superannuation Employee Expense - BRAC Dry			3,885.00	967.11
				25%

**SHIRE OF BROOME**  
**Schedule 11**  
**RECREATION AND CULTURE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0117170 - Creche Program Expenses - Op Exp - BRAC			0.00	5,163.92 100%
0117171 - Salary - Op Exp - Holiday Prog Exps - BRAC Dry			18,310.00	12,111.69 66%
0117173 - Grant Submission Costs - Op Exp - BRAC			0.00	588.10 100%
0117800 - Vehicle & Plant Exps - BRAC Dry - (Inc Gen Set) - Op Exp			7,600.00	9,163.02 121%
1145206 - Other Employment Costs - BRAC Dry			2,173.00	544.87 25%
1145296 - Fixed Asset Dep'n - Op Exp - BRAC Dry			690,854.00	1,109,918.88 161%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$826,724.00</b>	<b>\$1,231,043.28</b>
<b>Operating Income</b>				
0117203 - Photocopying & Public Phone Inc Rec'd - Dry BRAC				
0117205 - Reimb Rec'd inc GST Inc Rec'd - Dry BRAC	0.00	588.10 100%		
0117244 - Volleyball BRAC Program - Op Inc	0.00	363.64 100%		
0117246 - Netball BRAC Program - Op Inc - BRAC Dry	15,000.00	18,327.27 122%		
0117248 - Squash BRAC Program Inc	25,000.00	20,728.56 83%		
0117250 - Tennis BRAC Program Inc	22,000.00	19,505.88 89%		
0117251 - Outdoor Court Hire - Op Inc - BRAC Dry	15,000.00	9,000.00 60%		
0117252 - Introductory Programs - Op Inc - BRAC Dry	8,000.00	545.45 7%		
0117256 - Program Annual Events - Op Inc - BRAC Dry	12,000.00	5,898.41 49%		
0117260 - Creche User Fees Inc. Rec'd	6,000.00	2,574.55 43%		
0117261 - Term Program Enrolment Fees Rec'd	0.00	-100.00 100%		
0117266 - Multipurpose Room Hire Inc - BRAC	8,000.00	7,029.11 88%		
0117272 - Holiday Program Enrolment Fees Rec'd	25,000.00	21,218.19 85%		
0117275 - Stadium Venue Hire Inc. Rec'd - Op Inc - Dry BRAC	30,000.00	28,488.88 95%		
0117277 - Back Bar & Grassed Area Venue Hire BRAC Inc. Rec'd - Dry BRAC	1,000.00	818.41 82%		
<b>Sub Total To Programme Summary</b>	<b>\$167,000.00</b>	<b>\$134,986.45</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
0117301 - Princ Repay BRAC Stage 1 - Loan 171				
0117310 - BRAC Building Upgrade - Cap Exp - BRAC Dry			106,766.00	112,740.45 106%
0117315 - BRAC Building Renewal - Cap Exp - BRAC Dry			35,000.00	21,111.81 60%
0117998 - BRAC Building Renewal/Upgrade - WIP - BRAC Dry				
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$141,766.00</b>	<b>\$133,852.26</b>

**Capital Income**

**SHIRE OF BROOME**  
**Schedule 11**  
**RECREATION AND CULTURE**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0117294 - Grant Income - Non-Op Inc - BRAC Dry	74,000.00	74,000.00	100%		
Sub Total To Programme Summary	\$74,000.00	\$74,000.00	\$0.00	\$0.00	
Total Brac - Dry	\$241,000.00	\$208,986.45	\$968,490.00	\$1,364,895.54	
BRAC - Ovals					
Operating Expenditure					
0117102 - Interest & Fees Repayment Loan 186 BRAC Ovals Stg 2A - Op Exp					
0117105 - Interest & Fees Exp on Loan 191 BRAC Ovals Stg 2B - Op Exp			7,538.00	7,508.86	100%
0117106 - Int Repaym't Loan 194 BRAC Oval Pavilion - Op Exp			27,707.00	27,067.77	98%
0117210 - BRAC Ovals Maint - Op Exp			309,759.00	303,971.35	98%
0117212 - BRAC Ovals Utility Exp - Op Exp			108,400.00	80,924.03	75%
0117218 - Pavilion Building Maint & Operating Expenses - Op Exp - BRAC Ovals			34,370.00	33,483.51	97%
0117487 - Fixed Asset Dep'n - Op Exp - BRAC Ovals			34,711.00	19,090.88	55%
Sub Total To Programme Summary	\$0.00	\$0.00	\$522,485.00	\$472,046.40	
Operating Income					
0117289 - BRAC Field - Glenn & Pat Medlend Pavilion Fees - Op Inc - BRAC Ovals	4,000.00	6,530.52	163%		
0117291 - BRAC Fields - Electricity Reimb and Other Income - Op Inc	20,000.00	15,433.70	77%		
0117292 - BRAC Fields - Joseph Nipper Roe Playing Field Fees and Other Income - Op Inc	5,000.00	2,717.73	54%		
0117293 - BRAC Fields - Father McMahon Playing Field Fees and Other Income - Op Inc	25,000.00	16,970.01	68%		
Sub Total To Programme Summary	\$54,000.00	\$41,651.96	\$0.00	\$0.00	
Capital Expenditure					
0117303 - Princ Repay BRAC Ovals Stg 2A - Loan 186					
0117305 - Princ Repay BRAC Ovals Stg 2B - Loan 191			57,049.00	57,049.30	100%
0117306 - Princ Repay BRAC Ovals Pavilion - Loan 194			102,186.00	102,185.66	100%
0117455 - BRAC Ovals Renewal Infra Works - Cap Exp - BRAC Ovals			19,858.00	27,560.53	139%
Sub Total To Programme Summary	\$0.00	\$0.00	\$179,093.00	\$186,795.49	
Total Brac - Ovals	\$54,000.00	\$41,651.96	\$701,578.00	\$658,841.89	
TOTAL RECREATION AND CULTURE	\$9,056,814.00	\$1,536,080.74	\$21,859,013.00	\$11,257,412.83	

**SHIRE OF BROOME**  
**Schedule 12**  
**TRANSPORT**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>FUNCTION SUMMARY</b>				
<b>Operating Expenditure</b>				
Crossovers & General Expenses			8,236,037.00	7,567,896.08
Road Maintenance			3,172,185.00	1,959,720.83
Flood Damage Repairs			970,000.00	595,873.35
Road Operating Expenses			1,731,404.00	1,638,334.09
Parking Control & Management			119,679.00	122,387.13
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,229,305.00</b>	<b>\$11,884,211.48</b>
<b>Operating Income</b>				
Car Park Construction	12,800.00	12,612.17		
Footpath Construction	57,500.00	56,707.70		
Road Construction	60,100.00	65,843.83		
Crossovers & General Expenses	37,000.00	37,672.00		
Road Maintenance	1,465,525.00	924,168.00		
Flood Damage Repairs	970,000.00			
Parking Control & Management	30,000.00	25,603.05		
<b>TOTAL OPERATING INCOME</b>	<b>\$2,632,925.00</b>	<b>\$1,122,606.75</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
Bus Shelter Construction				
Car Park Construction			37,800.00	39,055.29
Footpath Construction			926,461.00	355,212.00
Road Construction			4,637,221.00	2,301,945.04
Street Lighting Construction			125,000.00	76,795.65
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,726,482.00</b>	<b>\$2,773,007.98</b>
<b>Capital Income</b>				
Footpath Construction	406,630.00			
Road Construction	2,909,632.00	1,498,892.00		
<b>TOTAL CAPITAL INCOME</b>	<b>\$3,316,262.00</b>	<b>\$1,498,892.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL TRANSPORT</b>	<b>\$5,949,187.00</b>	<b>\$2,621,498.75</b>	<b>\$19,955,787.00</b>	<b>\$14,657,219.46</b>

SUB-FUNCTION DETAIL FOLLOWS.....

## SHIRE OF BROOME

## Schedule 12

## TRANSPORT

## Financial Statement For The Period Ending 30/06/2018

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Bus Shelter Construction</b>				
<b>Capital Expenditure</b>				
0125145 - Bus Facilities Program Renewal - Cap Exp				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Bus Shelter Construction</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Car Park Construction</b>				
<b>Operating Income</b>				
0124988 - Interest Recd - Car Park Reserve - Op IncCons Sts Rds Bridges Dep	12,800.00	12,612.17 99%		
Sub Total To Programme Summary	\$12,800.00	\$12,612.17	\$0.00	\$0.00
<b>Capital Expenditure</b>				
0121390 - Transfer to Carpark Reserve - Cap Exp - Carpark Const			12,800.00	12,612.17 99%
0124600 - Car Park Renewal Wks - Cap Exp - Car Park Const			25,000.00	26,443.12 106%
0125000 - 7000000				
Sub Total To Programme Summary	\$0.00	\$0.00	\$37,800.00	\$39,055.29
<b>Total Car Park Construction</b>	<b>\$12,800.00</b>	<b>\$12,612.17</b>	<b>\$37,800.00</b>	<b>\$39,055.29</b>
<b>Footpath Construction</b>				
<b>Operating Income</b>				
0125988 - Interest Recd Footpath Reserve - Op IncCons Sts Rds Bridges Dep	57,500.00	56,707.70 99%		
Sub Total To Programme Summary	\$57,500.00	\$56,707.70	\$0.00	\$0.00
<b>Capital Expenditure</b>				
0125140 - Footpath Construction New - Cap Exp - Cons Streets Roads Bridges			326,630.00	97,055.94 30%
0125300 - Footpath Const Renewal - Cap Exp - Cons Streets Roads Bridges			130,731.00	123,950.08 95%
0125950 - Transfer to Footpath Reserve			389,100.00	56,707.70 15%
0125999 - F/Path Construction - WIP Cap Exp				
1223481 - Footpath Const Upgrade - Cap Exp - Cons Streets Roads Bridges			80,000.00	77,498.28 97%
Sub Total To Programme Summary	\$0.00	\$0.00	\$926,461.00	\$355,212.00
<b>Capital Income</b>				
0121782 - Dev Contrib - Footpaths				
0125960 - Transfer From Footpath Reserve - Footpath Construction	406,630.00	0.00 0%		
Sub Total To Programme Summary	\$406,630.00	\$0.00	\$0.00	\$0.00
<b>Total Footpath Construction</b>	<b>\$464,130.00</b>	<b>\$56,707.70</b>	<b>\$926,461.00</b>	<b>\$355,212.00</b>
<b>Road Construction</b>				



**SHIRE OF BROOME**  
**Schedule 12**  
**TRANSPORT**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Operating Income</b>				
0121985 - Interest Recd on Road Reserve - Op IncCons Sts Rds Bridges Dep	60,100.00	65,843.83 110%		
Sub Total To Programme Summary	<b>\$60,100.00</b>	<b>\$65,843.83</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
0113661 - Street & Verge Upgrade by P & G - Infra Cap Exp - Rd Const				
0121000 - Urban Road New Construction - Cap Exp - Cons Streets Roads Bridges				
0121100 - Urban Road Upgrade Const - Cap Exp			1,719,399.00	468,656.03 27%
0121101 - Urban Road Renewal Const - Cap Exp			1,037,878.00	439,242.62 42%
0121501 - Rural Road Upgrade Const - Cap Exp			1,350,844.00	1,188,485.16 88%
0121505 - Rural Road Renewal Const - Cap Exp			132,000.00	139,717.40 106%
0121950 - Transfer to Road Reserve - Cap Exp - Cons Streets Roads Bridges Dep			397,100.00	65,843.83 17%
0121951 - Transfer to Restricted Cash Reserve - Road Construction - Cap Exp				
1254499 - Road Construction - WIP Cap Exp				
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,637,221.00</b>	<b>\$2,301,945.04</b>
<b>Capital Income</b>				
0121761 - Aboriginal Roads Non Op Grant from MRWA - Op Inc - Rd Const	124,000.00	120,000.00 97%		
0121763 - Black Spot Non Op Grant (Commonwealth/Federal)	745,336.00	27,244.00 4%		
0121770 - Rds to Recovery Grant for Rural Rds - Non Op Inc - Rd Const	242,884.00	339,838.00 140%		
0121771 - Black Spot State Non Op Grant				
0121776 - Rds To Recovery Non Op Grant for Urban Rds - Non Op Inc	390,470.00	422,599.00 108%		
0121778 - Regional Rd Group (RRG) Rural Rd Const Funding - Non Op Inc - Rd Const	528,011.00	528,011.00 100%		
0121779 - Regional Rd Group (RRG) Urban Rd Const Funding - Non Op Inc - Rd Const	153,000.00	61,200.00 40%		
0121783 - Developer Contributions - Roadworks				
0121906 - Transfer From Restricted Cash Reserve - Road Construction	535,636.00	0.00 0%		
0121960 - Transfer From Road Reserve Road Construction - Cap Inc	190,295.00	0.00 0%		
Sub Total To Programme Summary	<b>\$2,909,632.00</b>	<b>\$1,498,892.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Road Construction</b>	<b>\$2,969,732.00</b>	<b>\$1,564,735.83</b>	<b>\$4,637,221.00</b>	<b>\$2,301,945.04</b>
<b>Street Lighting Construction</b>				
<b>Capital Expenditure</b>				
0125200 - Street Lighting New - Cap Exp - Cons Streets Roads Bridges			76,796.00	76,795.65 100%

**SHIRE OF BROOME**  
**Schedule 12**  
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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0125225 - Street Lighting Renewal Const - Cap Exp - St Lighting			48,204.00	0.00	0%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$125,000.00</b>	<b>\$76,795.65</b>	
<b>Total Street Lighting Construction</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$125,000.00</b>	<b>\$76,795.65</b>	
<b>Crossovers &amp; General Expenses</b>					
<b>Operating Expenditure</b>					
0121209 - 1057000			23,338.00	2,806.82	12%
0121217 - 397100			34,151.00	21,830.04	64%
0121541 - 496400			14,985.00	869.37	6%
0121550 - Statutory Contrib for Crossovers - Op Exp - Crossovers & General			10,000.00	8,240.00	82%
0121990 - 4767900			28,753.00	39,991.96	139%
0122207 - 1374700			21,070.00	0.00	0%
0122285 - 1224900			12,888.00	3,737.88	29%
0122295 - Dep'cn Infrastructure - Op Exp - Mtce Streets Roads Bridges Dep			8,090,852.00	7,490,420.01	93%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,236,037.00</b>	<b>\$7,567,896.08</b>	
<b>Operating Income</b>					
0121404 - MRWA Grant Rec'd For St Lighting Op Costs - Op Inc - Cross & Gen	37,000.00	37,672.00			102%
<b>Sub Total To Programme Summary</b>	<b>\$37,000.00</b>	<b>\$37,672.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Crossovers &amp; General Expenses</b>	<b>\$37,000.00</b>	<b>\$37,672.00</b>	<b>\$8,236,037.00</b>	<b>\$7,567,896.08</b>	
<b>Road Maintenance</b>					
<b>Operating Expenditure</b>					
0122000 - Urban Road Maintenance - Op Exp - Mtce Streets Roads Bridges			1,352,688.00	1,060,364.22	78%
0123000 - 82817600			1,819,497.00	899,356.61	49%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,172,185.00</b>	<b>\$1,959,720.83</b>	
<b>Operating Income</b>					
0120305 - WALGGC Road Grants Untied Op Grant Rec'd	344,474.00	803,682.00			233%
0120306 - Dep't Premier & Cabint Natural Disaster Grant - Cape Leveque Rd	1,000,551.00	0.00			0%
0121762 - State Direct MRWA/RRG Rd Maint Op Grant Rec'd	120,500.00	120,486.00			100%
<b>Sub Total To Programme Summary</b>	<b>\$1,465,525.00</b>	<b>\$924,168.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Road Maintenance</b>	<b>\$1,465,525.00</b>	<b>\$924,168.00</b>	<b>\$3,172,185.00</b>	<b>\$1,959,720.83</b>	
<b>Flood Damage Repairs</b>					
<b>Operating Expenditure</b>					
0122415 - Flood Damage Repairs			970,000.00	595,873.35	61%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$970,000.00</b>	<b>\$595,873.35</b>	
<b>Operating Income</b>					

**SHIRE OF BROOME**  
**Schedule 12**  
**TRANSPORT**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0122430 - Natural Disaster Grant - Flood Damage Repairs	970,000.00	0.00	0%		
Sub Total To Programme Summary	\$970,000.00	\$0.00	\$0.00	\$0.00	
Total Flood Damage Repairs	\$970,000.00	\$0.00	\$970,000.00	\$595,873.35	
Road Operating Expenses					
Operating Expenditure					
0122204 - Street Lighting - Mnthly Elect Accts & Insurance - Op Exp - Road Operating Exp			429,801.00	429,039.03	100%
0126000 - Road Operating Expenses - Op Exp - Rd Op Exps			984,312.00	925,576.19	94%
0126050 - 2547000			38,396.00	55,424.80	144%
0126051 - 1257600			278,895.00	228,294.07	82%
Sub Total To Programme Summary	\$0.00	\$0.00	\$1,731,404.00	\$1,638,334.09	
Total Road Operating Expenses	\$0.00	\$0.00	\$1,731,404.00	\$1,638,334.09	
Parking Control & Management					
Operating Expenditure					
0124010 - 9413900			75,676.00	88,132.11	116%
0124530 - Admin Cost Alloc - Op Exp - Parking Facilities			42,804.00	33,173.25	78%
1260206 - Other Employment Costs - Parking Control			1,199.00	1,081.77	90%
Sub Total To Programme Summary	\$0.00	\$0.00	\$119,679.00	\$122,387.13	
Operating Income					
0124910 - Parking Fines - Op Inc - Parking Facilities	30,000.00	25,603.05	85%		
Sub Total To Programme Summary	\$30,000.00	\$25,603.05	\$0.00	\$0.00	
Total Parking Control & Management	\$30,000.00	\$25,603.05	\$119,679.00	\$122,387.13	
TOTAL TRANSPORT	\$5,949,187.00	\$2,621,498.75	\$19,955,787.00	\$14,657,219.46	

SHIRE OF BROOME  
Schedule 13  
**ECONOMIC SERVICES**

Financial Statement For The Period Ending 30/06/2018

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>FUNCTION SUMMARY</b>				
<b>Operating Expenditure</b>				
Tourism & Area Promotion			839,201.00	641,235.00
Building Control			449,272.00	390,432.09
Economic Services Special Projects			3,367,801.00	1,234,567.66
Other Economic Services			700,042.00	531,519.09
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,356,316.00</b>	<b>\$2,797,753.84</b>
<b>Operating Income</b>				
Tourism & Area Promotion	571,965.00	590,613.38		
Building Control	180,500.00	188,386.07		
Economic Services Special Projects	144,088.00	67,727.28		
Other Economic Services	100,356.00	100,356.00		
<b>TOTAL OPERATING INCOME</b>	<b>\$996,909.00</b>	<b>\$947,082.73</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
Tourism & Area Promotion			36,685.00	47,159.08
Building Control			40,000.00	37,116.75
Economic Services Special Projects			6,922,787.00	575,212.82
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,999,472.00</b>	<b>\$659,488.65</b>
<b>Capital Income</b>				
Tourism & Area Promotion	23,880.00			
Building Control	13,000.00	13,931.36		
Economic Services Special Projects	10,146,501.00	4,950,000.00		
<b>TOTAL CAPITAL INCOME</b>	<b>\$10,183,381.00</b>	<b>\$4,963,931.36</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL ECONOMIC SERVICES</b>	<b>\$11,180,290.00</b>	<b>\$5,911,014.09</b>	<b>\$12,355,788.00</b>	<b>\$3,457,242.49</b>

SUB-FUNCTION DETAIL FOLLOWS.....

**SHIRE OF BROOME**  
**Schedule 13**  
**ECONOMIC SERVICES**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Tourism &amp; Area Promotion</b>				
<b>Operating Expenditure</b>				
0132020 - Australia's North West Tourism Contribution - Op Exp - Tourism			175,000.00	175,000.00 100%
0132044 - Visitors Centre Const Loans 185 Interest & Fee Exp - Op Exp-Tour & Area				
0132050 - Broome Visitor Centre Complex- Op Exp - Tourism & Area Promotion			179,016.00	149,281.88 83%
0132060 - Tourism Development - Op Exp - Tourism & Area Promotion			50,000.00	42,000.00 84%
0132070 - Broome Visitor Centre - Annual Subsidy - Op Exp - Tourism & Area Promot			100,000.00	100,000.00 100%
0132075 - Sundry Exp - Tourism & Area Promotion			0.00	90.00 100%
0132078 - Promotional Signage Structures Maint Exp - Tourism & Area Promotion			10,605.00	831.97 8%
0132310 - 1021000			38,564.00	8,123.90 21%
0132311 - Commercial & Tourism Consultants - Op Exp			10,000.00	9,039.82 90%
0132314 - Sanctuary Caravan Park Op Exp - Tourism & Area Promotion				
0132530 - Admin Costs Alloc - Op Exp - Tourism & Area Promotion			60,396.00	46,811.15 78%
1365296 - Fixed Asset Dep'n - Op Exp - Tourism & Area Promotion			215,620.00	110,056.28 51%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$839,201.00</b>	<b>\$641,235.00</b>
<b>Operating Income</b>				
0132380 - Promotional Banners & Sundry Income Inc GST Tourism	6,000.00	3,615.45 60%		
0132381 - Shire Directory Sales Income - Tourism	40,000.00	36,363.64 91%		
0132410 - Roebuck Bay CP - Rent & Recoup Income - Op Inc	337,500.00	351,022.51 104%		
0132411 - Stat Fees & Lic - Caravan Parks	15,000.00	14,529.00 97%		
0132414 - Broome Visitor Centre - Rent & Recoup Income - Op Inc	107,266.00	113,380.25 106%		
0132415 - Broome Visitor Centre Courthouse - Rent & Recoup Income - Op Inc	58,199.00	57,702.53 99%		
0134212 - Cable Beach Camel Tours (Res 52985) - Rent & Recoup Income - Op Inc	8,000.00	14,000.00 175%		
Sub Total To Programme Summary	<b>\$571,965.00</b>	<b>\$590,613.38</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
0132038 - Transfer to Restricted Cash Reserve - Cap Exp - Tourism & Area Promo				
0132110 - Roebuck Bay Caravan Pk Building Redevelopment Const - Cap Exp				
0132141 - Pearl Luggur Const Upgrade - Cap Exp - Tourism			25,165.00	23,712.67 94%
0132544 - Visitors Centre Const Loans 185 Principal Exp				
0132950 - Transfer to Building Reserve - Tourism & Area Promotion				

**SHIRE OF BROOME**  
**Schedule 13**  
**ECONOMIC SERVICES**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0132999 - Roebuck Bay CP - WIP Cap Exp - Tourism & Area Promotion				
1365495 - Other Infrastructure - New Const - Cap Exp			11,520.00	23,446.41 204%
1365499 - Other Infrastructure - WIP Cap Exp - Tourism & Area Promotion				
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$36,685.00</b>	<b>\$47,159.08</b>
<b>Capital Income</b>				
0132938 - Transfer From Restricted Cash Reserve - Tourism & Area Promotion	23,880.00	0.00 0%		
1365494 - Grants & Contr. Received Non Op - Cap Inc - Tourism & Area Promotion				
<b>Sub Total To Programme Summary</b>	<b>\$23,880.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Tourism &amp; Area Promotion</b>	<b>\$595,845.00</b>	<b>\$590,613.38</b>	<b>\$875,886.00</b>	<b>\$688,394.08</b>
<b>Building Control</b>				
<b>Operating Expenditure</b>				
0133010 - Salary - Op Exp - Building Control			162,955.00	161,625.87 99%
0133011 - Salary - Op Exp - Swimming Pool Inspections			44,789.00	43,430.05 97%
0133013 - Superannuation Employee Expense- Building Control			29,328.00	29,074.70 99%
0133015 - Consultants - Op Exp - Building Control			5,000.00	1,127.62 23%
0133027 - Other Employment Costs - Op Exp - Building Control			6,544.00	2,995.42 46%
0133030 - Subscriptions - Op Exp - Building Control			3,000.00	3,576.23 119%
0133283 - Sundry Expenses - Op Exp - Building Control			500.00	250.46 50%
0133284 - Reimbursements Exps - Build Control			500.00	0.00 0%
0133296 - Loss on Sale of Assets - Op Exp - Building Control			3,900.00	0.00 0%
0133800 - Vehicle & Plant Exps - Building			7,500.00	7,876.94 105%
1366217 - Legal Expenses - Building Services				
1366297 - Admin Cost Allocated - Building Control			135,072.00	104,680.04 77%
1366298 - IT/Records Costs Allocated -Building Control			50,184.00	35,794.76 71%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$449,272.00</b>	<b>\$390,432.09</b>
<b>Operating Income</b>				
0133410 - Stat Fees & Lic - Building Permits	60,000.00	61,818.95 103%		
0133411 - Building Strata Application Fees - Op Inc - Building Control	500.00	0.00 0%		
0133420 - Stat Fees & Lic - Demolition Permits	2,000.00	2,720.20 136%		
0133440 - Stat Fees & Lic - Pool Inspections	94,000.00	92,050.90 98%		
0133480 - Other Minor Charges Inc GST - Op Inc - Building Control	23,000.00	30,326.55 132%		

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**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0133485 - Other Minor Building Charges & Penalties No GST - Op Inc - Building Control	1,000.00	1,190.00 119%		
0133499 - Profit on Sale of Assets - Op Inc - Building Control	0.00	279.47 100%		
<b>Sub Total To Programme Summary</b>	<b>\$180,500.00</b>	<b>\$188,386.07</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
0133550 - Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Building Control			40,000.00	37,116.75 93%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>	<b>\$37,116.75</b>
<b>Capital Income</b>				
0133950 - Proceeds from Sale of Assets - Cap Inc - Building Control	13,000.00	13,931.36 107%		
<b>Sub Total To Programme Summary</b>	<b>\$13,000.00</b>	<b>\$13,931.36</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Building Control</b>	<b>\$193,500.00</b>	<b>\$202,317.43</b>	<b>\$489,272.00</b>	<b>\$427,548.84</b>
<b>Economic Services Special Projects</b>				
<b>Operating Expenditure</b>				
1367206 - Salary - Op Exp - Economic Services Special Projects			142,937.00	90,477.88 63%
1367207 - Superannuation Employee Exp - Op Exp - Economic Services Special Projects			20,136.00	18,893.68 94%
1367208 - Other Employment Costs - Op Exp - Economic Services Special Projects			8,097.00	5,013.28 62%
1367209 - Phone & PC - Op Exp - Economic Services Special Projects			1,360.00	3,291.15 242%
1367211 - Chinatown Revitalisation Consultant and Other Expenses			2,754,315.00	964,410.60 35%
1367212 - Chinatown Revitalisation Grant/Seed Funding for Enhanced Laneways Projects			180,000.00	75,523.23 42%
1367215 - Vehicle Lease Exps - Op Exp - Economic Services Special Projects			4,956.00	5,165.39 104%
1367220 - Chinatown Revitalisation Enhanced Laneways Project 2			181,000.00	0.00 0%
1367231 - CIDC Activation Grants - Op Exp - Economic Services Special Projects			75,000.00	71,792.45 96%
1382295 - Loss on Derecognition of WIP - Op Exp - Economic Services Special Projects				
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,367,801.00</b>	<b>\$1,234,567.66</b>
<b>Operating Income</b>				
1367301 - Grants & Contributions Received - Op Inc - Economic Services Special Projects	143,088.00	67,000.00 47%		
1367302 - Fees & Charges - Op Inc - Economic Services Special Projects	1,000.00	727.28 73%		
<b>Sub Total To Programme Summary</b>	<b>\$144,088.00</b>	<b>\$67,727.28</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				



**SHIRE OF BROOME**  
**Schedule 13**  
**ECONOMIC SERVICES**

**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
1367404 - Chinatown Revitalisation - Road Upgrade - Cap Exp			5,646,819.00	415,705.00	7%
1367405 - Chinatown Revitalisation - Other Infra New - Cap Exp			1,275,968.00	159,507.82	13%
1367451 - Chinatown Revitalisation - Other Infrastructure WIP					
1367998 - Transfer to Restricted Cash Reserve - Cap Exp - Economic Services Special Projects					
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,922,787.00</b>	<b>\$575,212.82</b>	
<b>Capital Income</b>					
1367502 - Loans Received China Town Revitalisation - Cap Inc - Economic Services Special Projects	1,700,000.00	0.00			0%
1367504 - Grants & Contr. Received Non Op - Cap Inc - Economic Services Special Projects	7,823,912.00	4,950,000.00			63%
1367505 - Transfer From Restricted Cash Reserve - Chinatown Revitalisation	622,589.00	0.00			0%
<b>Sub Total To Programme Summary</b>	<b>\$10,146,501.00</b>	<b>\$4,950,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Economic Services Special Projects</b>	<b>\$10,290,589.00</b>	<b>\$5,017,727.28</b>	<b>\$10,290,588.00</b>	<b>\$1,809,780.48</b>	
<b>Other Economic Services</b>					
<b>Operating Expenditure</b>					
1367201 - Salary - Op Exp - Economic Services			374,570.00	353,336.64	94%
1367202 - Superannuation Employee Expense - Op Exp - Economic Services			44,278.00	23,828.96	54%
1367204 - Other Employment Costs - Op Exp - Economic Services			10,695.00	9,274.76	87%
1367205 - Relieving Staff Exp - Op Exp - Oth Economic Services					
1367210 - Economic Development Program Expense - Op Exp - Other Economic Services			109,447.00	23,949.76	22%
1367213 - Event Innovation - Op Exp - Other Economic Services					
1367297 - Admin Cost Allocated - Economic Services			101,304.00	78,510.02	77%
1367298 - IT/Records Costs Allocated - Economic Services			59,748.00	42,618.95	71%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$700,042.00</b>	<b>\$531,519.09</b>	
<b>Operating Income</b>					
1367310 - Grants & Contributions Received - Op Inc - Other Economic Services	100,356.00	100,356.00			100%
<b>Sub Total To Programme Summary</b>	<b>\$100,356.00</b>	<b>\$100,356.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Other Economic Services</b>	<b>\$100,356.00</b>	<b>\$100,356.00</b>	<b>\$700,042.00</b>	<b>\$531,519.09</b>	
<b>TOTAL ECONOMIC SERVICES</b>	<b>\$11,180,290.00</b>	<b>\$5,911,014.09</b>	<b>\$12,355,788.00</b>	<b>\$3,457,242.49</b>	

**SHIRE OF BROOME**  
**Schedule 14**  
**OTHER PROPERTY AND SERVICES**  
**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>FUNCTION SUMMARY</b>				
<b>Operating Expenditure</b>				
Private Works			52,977.00	6,030.20
Engineering Office			1,155,145.00	934,533.18
Parks & Gardens Operations			-739,918.00	-757,600.06
Works Operations			-104,227.00	-153,013.04
Depot Operations			779,522.00	608,122.16
Plant Operation			-292,351.00	-392,662.42
Salaries & Wages				
Corporate Governance & Support			246,397.00	713,327.85
IT and Records Operations			28,529.00	116,350.17
Unclassified General			470,405.00	332,893.31
Other Buildings Leased - Unclassified			127,893.00	84,302.89
Community Facilities Leased - Unclassified			644,900.00	313,072.60
Office Properties Leased - Unclassified			682,731.00	561,392.27
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,052,003.00</b>	<b>\$2,366,749.11</b>
<b>Operating Income</b>				
Private Works	44,918.00	19,458.22		
Engineering Office	142,885.00	109,533.35		
Parks & Gardens Operations		26,411.62		
Works Operations	5,000.00	5,027.70		
Depot Operations	45,527.00	44,527.00		
Corporate Governance & Support	365,389.00	507,365.34		
IT and Records Operations	9,900.00	9,762.15		
Unclassified General	156,464.00	61,167.54		
Other Buildings Leased - Unclassified	223,117.00	207,687.18		
Community Facilities Leased - Unclassified	145,830.00	134,265.40		
Office Properties Leased - Unclassified	1,093,775.00	1,213,417.49		
<b>TOTAL OPERATING INCOME</b>	<b>\$2,232,805.00</b>	<b>\$2,338,622.99</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
Engineering Office			73,582.00	38,572.37
Parks & Gardens Operations			825,000.00	731,263.27
Works Operations			237,000.00	197,984.81

**SHIRE OF BROOME**  
**Schedule 14**  
**OTHER PROPERTY AND SERVICES**  
**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Depot Operations			100,000.00	44,422.65
Corporate Governance & Support			407,902.00	278,240.74
IT and Records Operations			733,405.00	531,277.32
Unclassified General			75,000.00	53,240.15
Community Facilities Leased - Unclassified				
Office Properties Leased - Unclassified			1,500,000.00	134,946.40
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,951,889.00</b>	<b>\$2,009,947.71</b>
<b>Capital Income</b>				
Private Works	25,737.00			
Engineering Office	22,555.00			
Parks & Gardens Operations	209,000.00	190,611.38		
Works Operations	82,000.00	44,780.45		
Depot Operations	26,673.00			
Corporate Governance & Support	224,853.00	26,544.54		
IT and Records Operations	125,170.00	125,170.00		
Unclassified General	21,326.00			
Office Properties Leased - Unclassified	1,500,000.00			
<b>TOTAL CAPITAL INCOME</b>	<b>\$2,237,314.00</b>	<b>\$387,106.37</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL OTHER PROPERTY AND SERVICES</b>	<b>\$4,470,119.00</b>	<b>\$2,725,729.36</b>	<b>\$7,003,892.00</b>	<b>\$4,376,696.82</b>

SUB-FUNCTION DETAIL FOLLOWS.....

**SHIRE OF BROOME**  
**Schedule 14**  
**OTHER PROPERTY AND SERVICES**  
**Financial Statement For The Period Ending 30/06/2018**

Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Private Works</b>				
<b>Operating Expenditure</b>				
0141271 - 1796200			43,822.00	5,572.55 13%
0141610 - 570800			9,155.00	457.65 5%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$52,977.00</b>	<b>\$6,030.20</b>
<b>Operating Income</b>				
0141450 - Works Private Works Income - Not Prepaid	20,502.00	2,976.12 15%		
0141451 - Works - Blue & White Directional Signs & Prepaid Private Works Income	13,430.00	16,482.10 123%		
0141600 - P & G Private Works - Fees Charged	10,986.00	0.00 0%		
Sub Total To Programme Summary	<b>\$44,918.00</b>	<b>\$19,458.22</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Income</b>				
0141960 - Transfer From Restricted Cash Reserve Private Wks Rd Const - Cap Inc	25,737.00	0.00 0%		
Sub Total To Programme Summary	<b>\$25,737.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Private Works</b>	<b>\$70,655.00</b>	<b>\$19,458.22</b>	<b>\$52,977.00</b>	<b>\$6,030.20</b>
<b>Engineering Office</b>				
<b>Operating Expenditure</b>				
0143010 - Salary - Op Exp - Engineering Office			623,333.00	423,406.58 68%
0143013 - Superannuation Employee Expense - Engineering			71,299.00	78,930.15 111%
0143020 - Reimb & Other Exp - Op Exp - Eng Office			1,000.00	25.10 3%
0143021 - Survey Consumables - Op Exp - Eng Office			1,000.00	318.88 32%
0143022 - Minor Assets Expensed - Op Exp - Eng Office			1,000.00	0.00 0%
0143025 - Safety Audit Op Exp - Eng Office			10,000.00	0.00 0%
0143027 - Relieving Staff - Op Exp - Engineering			28,610.00	15,609.31 55%
0143029 - Other Employment Costs - Engineering			33,230.00	22,963.67 69%
0143031 - Survey Equipment & Maintenance - Op Exp - Engineering Office			500.00	0.00 0%
0143032 - Minor Non IT Items Exp Engineering			3,800.00	3,920.38 103%
0143033 - Title Searches/Survey Info - Op Exp - Engineering Office			5,000.00	5,094.97 102%
0143035 - Map Printing & Photos - Op Exp - Engineering Office			300.00	0.00 0%
0143036 - Advertising - Op Exp - Engineering Office			2,500.00	280.60 11%
0143038 - Consultants Engineering Office			56,634.00	71,962.88 127%
0143102 - Less Design & Project Management Costs Alloc - Eng Office - Op Exp			-99,350.00	-198,937.20 200%

**SHIRE OF BROOME**  
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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0143110 - Office Duties & Non Productive Eng Office Staff Time - Op Exp-Eng Office			0.00	207,158.06	100%
0143295 - Stationery Exp - Op Exp - Engineering Office					
0143296 - Loss on Sale of Assets - Op Exp - Engineering Office					
0143800 - Vehicle & Plant Exps - Eng Office			40,300.00	27,301.34	68%
1471296 - Fixed Asset Dep'n - Op Exp - Engineering Office			4,769.00	1,386.29	29%
1471297 - Admin Costs Allocated - Op Exp - Engineering			167,412.00	129,744.26	77%
1471298 - IT/Records Costs Allocated - Op Exp - Engineering			203,808.00	145,367.91	71%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,155,145.00</b>	<b>\$934,533.18</b>	
<b>Operating Income</b>					
0143390 - Reimb Received No GST Incl Diesel Fuel Rebate & Insurance - Op Inc	60,000.00	63,288.26			105%
0143405 - Grant Op - R4R KRGS - Op Inc - Eng Off	37,785.00	0.00			0%
0143485 - Subdivision Engineering Supervision Charges - Op Inc - Eng Off	5,500.00	7,672.72			140%
0143499 - Profit on Sale of Assets - Op Inc - Engineering Office					
0143988 - Interest Rec Plant Reserve - Op Inc - Engineering Office	39,600.00	38,572.37			97%
<b>Sub Total To Programme Summary</b>	<b>\$142,885.00</b>	<b>\$109,533.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>					
0142988 - Transfer to Plant Reserve - Cap Exp - Engineering Office			73,582.00	38,572.37	52%
0148004 - Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office					
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$73,582.00</b>	<b>\$38,572.37</b>	
<b>Capital Income</b>					
0143395 - Transfer From - Leave Reserve - Eng Office	22,555.00	0.00			0%
0143600 - Proceeds from Sale of Assets - Cap Inc - Engineering Office					
<b>Sub Total To Programme Summary</b>	<b>\$22,555.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Engineering Office</b>	<b>\$165,440.00</b>	<b>\$109,533.35</b>	<b>\$1,228,727.00</b>	<b>\$973,105.55</b>	
<b>Parks &amp; Gardens Operations</b>					
<b>Operating Expenditure</b>					
0113048 - 1596100			23,879.00	29,168.49	122%
0143048 - Other Employment Costs - Op Exp - Parks			71,176.00	40,353.47	57%
0143049 - Relieving Staff Exp - P&G - Gen Admin			100,000.00	189,849.50	190%
0143500 - Salary - Op Exp - P & G (Management)			363,132.00	369,446.12	102%

**SHIRE OF BROOME**  
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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0143501 - Minor Tools & Equipment - Op Exp - Parks and Gardens Ops			14,000.00	14,329.63	102%
0143502 - Staff Meetings - P & G Workers			66,846.00	43,588.78	65%
0143503 - Workers Compensation - Op Exp - Parks & Gardens Operations			0.00	17,546.95	100%
0143504 - 3940900			97,722.00	94,862.41	97%
0143507 - P & G Equipment Replacement Exp - P & G Ops			25,000.00	24,801.86	99%
0143508 - Wages & Related Sick & Holiday - P & G Ops			416,880.00	402,835.13	97%
0143510 - Protective Clothing & Equip Uniforms & Boots - Op Exp - P & G Ops			22,815.00	18,321.15	80%
0143511 - General Expenses - Op Exp - Parks & Gardens Operations			4,200.00	2,392.79	57%
0143512 - Medicals - Op Exp - Parks & Gardens Operations					
0143520 - Loss on Sale of Assets - Op Exp - Parks & Gardens Operations			109,537.00	67,346.12	61%
0143521 - PWOH Parks Allocated - Op Exp - Parks & Gardens Operations			-3,145,099.00	-2,953,271.05	94%
0143523 - Superannuation Employee Expense - P & G Management			44,972.00	29,356.66	65%
0143526 - Superannuation Employee Expense - P&G Ops			245,362.00	236,653.47	96%
0143585 - Phone Exps - P & G			5,400.00	5,862.68	109%
0143801 - Vehicle & Plant Exps - P & G Ops			125,600.00	93,355.36	74%
1472296 - Fixed Asset Dep'n - Op Exp - Parks & Gardens			32,564.00	29,885.24	92%
1472297 - Admin Cost Allocated - P & G			518,400.00	401,764.89	78%
1472298 - IT/Records Costs Allocated -P & G			117,696.00	83,950.29	71%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$739,918.00</b>	<b>-\$757,600.06</b>	
<b>Operating Income</b>					
0143384 - Reimbursements - W. Comp & Sundry No GST P & G Ops - Op Inc	0.00	20,288.71	100%		
0143415 - Surplus Minor Equipment Sales - Op Inc - Parks & Gardens Operations					
0143518 - Profit on Sale of Assets - Op Inc - Parks & Gardens Operations	0.00	6,122.91	100%		
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$26,411.62</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>					
0143610 - Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations			825,000.00	731,263.27	89%
0143621 - Vehicle & Plant New - Cap Exp - P&G Operations					
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$825,000.00</b>	<b>\$731,263.27</b>	
<b>Capital Income</b>					
0143601 - Proceeds from Sale of Assets - Cap Inc - Parks & Gardens Operations	209,000.00	190,611.38	91%		
<b>Sub Total To Programme Summary</b>	<b>\$209,000.00</b>	<b>\$190,611.38</b>	<b>\$0.00</b>	<b>\$0.00</b>	

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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Total Parks &amp; Gardens Operations</b>	<b>\$209,000.00</b>	<b>\$217,023.00</b>	<b>\$85,082.00</b>	<b>-\$26,336.79</b>
<b>Works Operations</b>				
<b>Operating Expenditure</b>				
0142045 - 544400			37,730.00	18,167.60 48%
0143050 - Wages & related Sick & Annual Leave Workers Exp - Works Ops			224,438.00	194,061.35 86%
0143054 - Superannuation Employee Expense - Works Operations			144,690.00	124,197.49 86%
0143055 - Relieving Staff Exp - Works - Gen Admin			46,313.00	48,273.20 104%
0143056 - Workers Compensation - Op Ex - Works Operations			0.00	5,027.70 100%
0143080 - Works Protective Clothing - Op Exp - Works Operations			16,245.00	10,053.71 62%
0143290 - Less On Costs Alloc - Op Exp - Works Operations			-1,573,788.00	-1,452,926.97 92%
0148010 - Salary - Op Exp - Works (Management)			340,463.00	343,507.85 101%
0148015 - Superannuation Employee Expense - Works Management			57,706.00	37,584.88 65%
0148035 - Other Employment Costs - Works Ops			29,284.00	18,270.97 62%
0148281 - 4248300			38,663.00	33,900.19 88%
0148282 - 59700			0.00	105.00 100%
0148283 - Minor Equipment Replacement - Op Exp - Works Operations			6,600.00	3,909.67 59%
0148284 - Sundry Mobile & Sat Phone Exp - Works Ops			7,000.00	6,847.11 98%
0148287 - Workshop Renewal - Fabrication Area - Op Ex			2,660.00	0.00 0%
0148396 - Loss On Sale Of Assets - Op Exp - Works Operations			41,297.00	62,455.38 151%
0148800 - Vehicle & Plant Exps - Works Ops			93,600.00	101,812.48 109%
1473297 - Admin Cost Allocated - Woks Ops			302,004.00	234,055.71 78%
1473298 - IT/Records Costs Allocated -Works Ops			80,868.00	57,683.64 71%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$104,227.00</b>	<b>-\$153,013.04</b>
<b>Operating Income</b>				
0148406 - Reimbursements Rec'd No GST - Works Ops - Op Inc	5,000.00	5,027.70 101%		
0148415 - Surplus Minor Equip Sales Works Ops - OP Inc				
0148499 - Profit On Sale of Assets - Op Inc - Works Operations				
<b>Sub Total To Programme Summary</b>	<b>\$5,000.00</b>	<b>\$5,027.70</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
0148611 - Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops			224,000.00	197,984.81 88%
0148621 - Vehicle & Mob Plant New - Cap Exp - Works Ops			13,000.00	0.00 0%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$237,000.00</b>	<b>\$197,984.81</b>



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	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
<b>Capital Income</b>				
0148395 - Transfer from Plant Reserve - Works Ops	29,000.00	0.00 0%		
0148600 - Proceeds from Sale of Assets - Cap Inc - Works Operations	53,000.00	44,780.45 84%		
Sub Total To Programme Summary	<b>\$82,000.00</b>	<b>\$44,780.45</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Works Operations</b>	<b>\$87,000.00</b>	<b>\$49,808.15</b>	<b>\$132,773.00</b>	<b>\$44,971.77</b>
<b>Depot Operations</b>				
<b>Operating Expenditure</b>				
0000800 - Oils & Lubricants - Op Exp - Depot Operations			18,000.00	17,717.24 98%
0148025 - Staff Meetings & Office Duties Exp - Depot Operations			195,144.00	7,271.06 4%
0148050 - Default Wages Sick & Annual Leave Mechanics Exp - Depot			42,271.00	119,139.13 282%
0148051 - Superannuation Employee Expense - Depot Staff			24,310.00	23,795.16 98%
0148060 - Relief Staff Op Exp - Depot Ops			94,200.00	33,374.99 35%
0148070 - Salary - Op Exp - Depot (Management)			83,287.00	70,293.93 84%
0148071 - Superannuation Employee Expense - Depot			12,766.00	8,654.41 68%
0148078 - Minor Assets - Op Exp - Depot Operations			8,050.00	2,468.59 31%
0148100 - Depot Building & Grounds Op Exps - Depot Operations			190,196.00	189,753.34 100%
0148271 - Workshop Consumables Exp - Depot			11,500.00	7,086.71 62%
0148291 - Consumables - Op Exp - Depot Operations			14,200.00	11,379.55 80%
0148292 - Tool Replacement - Op Exp - Depot Operations			7,450.00	3,035.98 41%
0148293 - Safety Equip - Op Exp - Depot Operations			31,400.00	30,733.25 98%
0148297 - 1107700			17,200.00	17,324.69 101%
0148298 - 535700			8,089.00	2,093.55 26%
0148299 - Insurances - Op Exp - Depot Operations			0.00	105.39 100%
0148301 - Depot Overheads Alloc - Op Exp - Depot Operations			-276,499.00	-132,012.70 48%
0148305 - IT Costs Alloc - Depot Ops			64,080.00	45,709.12 71%
0148630 - Admin Costs Alloc - Op Exp - Depot Operations			114,624.00	88,830.59 77%
0148696 - Loss on Sale of Assets - Op Exp - Depot Operations			1,467.00	0.00 0%
0148801 - Vehicle & Plant Exps - Depot Ops			20,900.00	16,930.94 81%
0149028 - Workshop Cleaning & Other Operational Exps - Op Exp			22,955.00	7,099.82 31%
0149225 - Depot Sundry Exp - Depot Ops			1,500.00	314.20 21%
1474206 - Other Employment Costs - Depot Staff			6,684.00	6,146.06 92%
1474296 - Fixed Asset Depn - Op Exp - Depot			65,748.00	30,877.16 47%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
Sub Total To Programme Summary	\$0.00	\$0.00	\$779,522.00	\$608,122.16	
Operating Income					
0148602 - Apprentice Subsidy/Grants/Contributions - Op Inc - Depot Ops	44,527.00	44,527.00	100%		
0148605 - Reimb & Sundry Income Rec'd - Op Inc - Depot Operations					
0148606 - Reimbursements Rec'd W. Comp & Sundry No GST - Depot Ops - Op Inc					
0148699 - Profit on Sale of Assets - Op Inc - Depot Operations	1,000.00	0.00	0%		
Sub Total To Programme Summary	\$45,527.00	\$44,527.00	\$0.00	\$0.00	
Capital Expenditure					
0148008 - Transfer to Furniture & Equipment Reserve - Cap Exp			50,000.00	0.00	0%
0148230 - Transfer to Restricted Cash Reserve - Cap Exp - Depot Operations					
0148240 - Furn & Equip Over \$3000 Cap Exp - Depot					
0148242 - Depot Building Upgrade - Cap Exp - Depot Operations					
0148610 - Vehicle & Mobile Plant Renewal(Replacement) - Cap Exp - Depot Ops			50,000.00	44,422.65	89%
0148999 - Depot Building - Works in Progress - Depot Ops					
Sub Total To Programme Summary	\$0.00	\$0.00	\$100,000.00	\$44,422.65	
Capital Income					
0148601 - Proceeds From Sale of Assets - Cap Inc - Depot Operations	14,000.00	0.00	0%		
0148613 - Transfer From Restricted Cash Reserve - Cap Inc - Depot Operations	12,673.00	0.00	0%		
Sub Total To Programme Summary	\$26,673.00	\$0.00	\$0.00	\$0.00	
Total Depot Operations	\$72,200.00	\$44,527.00	\$879,522.00	\$652,544.81	
Plant Operation					
Operating Expenditure					
0145101 - Plant Repair Wages - Op Exp - Plant Operation			741,591.00	638,582.79	86%
0145102 - Plant Tyres & Tubes - Op Exp - Plant Operation			65,000.00	63,434.86	98%
0145103 - Plant Parts & Repairs - Op Exp - Plant Operation			300,000.00	304,340.33	101%
0145104 - Plant Insurance & Licences - Op Exp - Plant Operation			53,234.00	78,857.97	148%
0145105 - Plant Fuel & Oil - Op Exp - Plant Operation			280,000.00	317,367.65	113%
0145106 - Plant Depreciation - Op Exp - Plant Operation			723,363.00	519,455.56	72%
0145290 - Plant Operation Costs Allocated - Op Exp - Plant Operation			-1,846,823.00	-1,730,905.70	94%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0145291 - Plant Dep'n Op Alloc (Credits) - Op Exp - Plant Operation			-608,716.00	-583,795.88	96%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$292,351.00</b>	<b>-\$392,662.42</b>	
<b>Total Plant Operation</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$292,351.00</b>	<b>-\$392,662.42</b>	
<b>Salaries &amp; Wages</b>					
<b>Operating Expenditure</b>					
0146010 - Salaries & Wages For Year - Op Exp - Salaries & Wages			13,287,475.00	12,926,514.63	97%
0146200 - Salaries & Wages Allocated - Op Exp - Salaries & Wages			-13,287,475.00	-12,926,514.63	97%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Salaries &amp; Wages</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Corporate Governance &amp; Support</b>					
<b>Operating Expenditure</b>					
0141800 - Vehicle & Plant Exps - Gen Admin			11,300.00	6,756.07	60%
0141801 - Vehicle Running Exps - Property Management			5,100.00	4,587.66	90%
0142000 - 16630000			458,987.00	455,722.16	99%
0142002 - Salary - Op Exp - Corp Serv Directorate			149,984.00	153,570.97	102%
0142003 - Superannuation Employee Expense - Corp Service Directorate			14,248.00	22,339.81	157%
0142004 - Salary - Op Exp - Finance			827,190.00	819,956.26	99%
0142005 - Superannuation Employee Expense - Finance			101,248.00	102,741.16	101%
0142006 - Salary - Op Exp - Human Resources			301,414.00	342,681.06	114%
0142007 - Superannuation Employee Expense - HR			39,780.00	30,461.51	77%
0142008 - Relieving Staff Exp - HR			8,614.00	9,670.65	112%
0142010 - Salary - Op Exp - Gen Admin			568,032.00	564,620.31	99%
0142011 - Superannuation Employee Expense - General Admin			67,054.00	67,156.36	100%
0142012 - Relieving Staff Exp - DCS - Gen Admin			67,498.00	78,063.17	116%
0142013 - Salary - Op Exp - Property Management			276,991.00	220,171.92	79%
0142015 - All Employee Centrelink Paid Parental Leave - Op Exp - Gen Admin O'Heads			11,120.00	16,680.00	150%
0142016 - Superannuation Employee Expense - Property Management			31,694.00	26,150.86	83%
0142020 - Other Employment Costs - Corp Serv Directorate			13,614.00	14,130.49	104%
0142025 - Other Employment Costs - General Admin			12,871.00	8,829.45	69%
0142027 - Other Employment Costs - Property Management			9,854.00	7,403.01	75%
0142034 - Other Employment Costs - Finance			17,828.00	13,051.31	73%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0142037 - Other Employment Costs - Human Resources			7,002.00	4,990.81	71%
0142040 - All Ex Employee LSL & Other Exps (From any work area) - Gen Admin			0.00	2,029.10	100%
0142042 - Performance Based Rewards - Gen Admin			9,978.00	3,749.92	38%
0142043 - Organisational Training - General			246,204.00	222,833.82	91%
0142044 - Uniform - Op Exp - General Admin O'Heads			18,000.00	16,957.57	94%
0142046 - Recruitment Expenses - Op Exp - General Admin O'Heads			86,505.00	69,781.94	81%
0142048 - HRM Consultancy - Op Exp			30,000.00	21,858.32	73%
0142049 - Employee Assistance Programme - Op Exp			9,000.00	4,620.45	51%
0142050 - Shire Office Barker St - Op Exps - Corp Gov Support			115,418.00	91,912.43	80%
0142060 - IT Costs Allocated - Op Exp - General Administration O'Heads			327,816.00	233,824.75	71%
0142070 - Printing & Stationery - Op Exp - General Admin O'Heads			17,000.00	13,404.54	79%
0142090 - Postage & Freight - Op Exp - General Administration O'Heads			27,000.00	23,693.44	88%
0142100 - Advertising - Op Exp - General Administration O'Heads			3,000.00	1,370.61	46%
0142111 - Minor Asset Purchases - Op Exp - General Administration O'Heads			10,000.00	16,637.68	166%
0142112 - Sundry Exp Corp Serv - Op Exp - General Administration O'Heads			500.00	0.00	0%
0142120 - Bank Charges with GST Only - Op Exp - General Administration O'Heads			46,000.00	48,443.12	105%
0142121 - Bank Charges - No GST - Op Exp - General Administration O'Heads			100.00	441.03	441%
0142160 - Other Office Expenses - Op Exp - General Administration O'Heads			7,000.00	5,215.40	75%
0142184 - Gifts & Miscellaneous Employee Op Exp - Corp Gov			1,000.00	216.32	22%
0142191 - Relocation & Removal Costs - All Staff - Op Exp - Corp Gov			30,000.00	17,025.63	57%
0142193 - Relief Staff - Op Exp - Finance - Corp. Gov. & Support			45,800.00	25,524.93	56%
0142230 - Legal Corp Serv - Op Exp - Corp Gov & Support (legal recovery opinc see 142391)			5,000.00	3,000.00	60%
0142231 - Consultants Corp Serv - Op Exp - Corp Gov Support			29,000.00	11,350.00	39%
0142232 - LGIS Insurance Funded Expenses (Inc in 142393) - Op Exp - Corp Gov			125,015.00	71,412.42	57%
0142233 - Consultants Administration Dept - Op Exp - Corp Gov Support			6,500.00	6,300.00	97%
0142260 - Insurance - Op Exp - General Administration O'Heads			194,765.00	192,868.86	99%
0142261 - Occupation Health & Safety - Op Exp - General Admin O'Heads			11,000.00	11,083.10	101%
0142273 - HR Staff Printing & Stationery and Other Exp - Op Exp - General Admin O'Heads			1,600.00	3,464.94	217%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0142281 - Refund Overpayments - Op Exp - General Admin (Clearing)			1,000.00	0.00	0%
0142296 - Loss on Asset Disposal - Gen Admin			7,800.00	2,447.80	31%
0142298 - Dep'n Exp Plant & Equip Op Exp - Corp Gov & Support			0.00	6,875.47	100%
0142299 - Dep'cn Furniture & Fittings - Op Exp-Corp Gov & Support			0.00	6,649.86	100%
0142300 - Accrued Leave Expense			100,000.00	0.00	0%
0142305 - Doubtful Debt Expenses - Op Exp - General Administration O'Heads			4,000.00	-121.55	-3%
0142548 - Local Number Plate Purchases - Op Exp - General Administration O'Heads			2,000.00	2,890.20	145%
0142999 - Less Cost Alloc - Op Exp - General Administration O'Heads			-4,755,984.00	-3,685,916.50	78%
0144027 - Property Dept Legal Expenses - Op Exp - Property Dep't (see legal recovery opinc 142995)			20,000.00	12,375.62	62%
1441244 - Drug & Alcohol Testing - General			8,000.00	0.00	0%
1477296 - Fixed Asset Depn - Op Exp - Corporate Governance			454,957.00	279,371.63	61%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$246,397.00</b>	<b>\$713,327.85</b>	
<b>Operating Income</b>					
0142212 - Interest Rec on Muni Investment - Op Inc - General Administration O'Heads	161,712.00	201,888.87			125%
0142322 - Unpresented Cheques Cancelled Income					
0142390 - Reimb Bonuses Rebates & Sundry Income Inc GST - Op Inc - General Admin O'Heads	2,500.00	4,570.00			183%
0142392 - Reimbursement Insurance No GST - Op Inc - Corp Gov & Supp	0.00	4,637.73			100%
0142393 - LGIS Insurance Bonus & Funding (Exp in 142232) - Op Inc - Corp Gov	47,237.00	112,390.24			238%
0142394 - Legal Employee Leave & Other No GST Reimb from Others Op Inc - Corp Gov					
0142395 - All Employee Paid Parental Leave Reimb - Op Inc - Gen Admin O'Heads	11,120.00	18,128.44			163%
0142440 - Sales Information Of Records (i.e. FOI) - Op Inc - General Administration O'Heads	200.00	90.00			45%
0142441 - Photocopying & Sundries + GST - Op Inc - General Administration O'Heads	20.00	0.00			0%
0142471 - Commission - DFES / FESA ESL Levy collection	8,500.00	7,980.00			94%
0142481 - HR Operating Grants Rec'd - Op Inc - Gen Admin	1,500.00	1,363.64			91%
0142499 - Profit on Sale of Assets - Op Inc - General Administration O'Heads	0.00	1,688.56			100%
0142500 - Local Number Plate Sales Op Inc - Gen Admin	3,000.00	4,654.56			155%
0142791 - Interest Rec Building Reserve - Op Inc - General Administration O'Heads	94,400.00	112,794.70			119%

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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0142995 - Reimbursement Property Dept Legal Fee - Op Inc - Corp Gov & Supp (Legal opex refer 144027)	500.00	0.00	0%		
0142997 - Interest Rec Leave Reserve - Op Inc - General Administration O'Heads	34,700.00	37,178.60	107%		
Sub Total To Programme Summary	\$365,389.00	\$507,365.34	\$0.00	\$0.00	
Capital Expenditure					
0141790 - Transfer to Building Reserve - Cap Exp - General Administration O'Heads			119,400.00	112,794.70	94%
0141997 - Transfer to Leave Reserve - Cap Exp - Corp Gov & Support			54,552.00	37,178.60	68%
0142551 - Vehicle & Mob Plant Renewal (Replacement) - Cap Exp - Gen Admin			80,000.00	71,048.71	89%
0142552 - Shire Office Haas St Fixed Plant New -Cap Exp- Corp Gov			3,950.00	0.00	0%
0142557 - Shire Office Build Haas St Upgrade (Inc Fixed Furn)-Cap Exp- Corp Gov			80,000.00	0.00	0%
0142558 - Shire Office Build Haas St Renewal - Cap Exp - Corp Gov			70,000.00	57,218.73	82%
0147372 - Shire Office Barker St - Building Renewal - Cap Exp - Corp Gov Support					
Sub Total To Programme Summary	\$0.00	\$0.00	\$407,902.00	\$278,240.74	
Capital Income					
0142320 - Transfer From Leave Reserve Corp Gov & Support	124,903.00	0.00	0%		
0142790 - Transfer From Building Reserve Gen Admin	70,000.00	0.00	0%		
0142794 - Transfer From Plant Reserve - Corp Gov & Support	3,950.00	0.00	0%		
0142951 - Proceeds from Sale of Assets - Cap Inc - General Administration	26,000.00	26,544.54	102%		
Sub Total To Programme Summary	\$224,853.00	\$26,544.54	\$0.00	\$0.00	
Total Corporate Governance & Support	\$590,242.00	\$533,909.88	\$654,299.00	\$991,568.59	
IT and Records Operations					
Operating Expenditure					
0142075 - Records Management Exps - IT			3,500.00	3,327.48	95%
0146102 - License Maint and Support - IT Exp			430,213.00	453,052.63	105%
0146104 - Equip Maint & Supplies - IT Exp - OP Exp			88,765.00	69,048.13	78%
0146105 - Salary - Op Exp - IT			319,837.00	305,274.80	95%
0146106 - Salary - Op Exp - Records			260,018.00	238,166.67	92%
0146108 - Superannuation Employee Expense - IT			35,516.00	40,184.99	113%
0146109 - Software<\$5000 - IT Exp			9,000.00	1,234.00	14%
0146110 - Minor Assets<\$5000 - IT Exp			93,000.00	81,213.01	87%
0146111 - IT Contract Consultants - Exp			111,000.00	58,055.26	52%
0146113 - Superannuation Employee Expense - Records			28,548.00	25,408.05	89%
0146117 - Other Employment Costs - IT			8,940.00	5,398.13	60%

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**SHIRE OF BROOME**  
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Particulars	Income		Expenditure		
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual	
0146121 - Other Employment Costs - Records			6,443.00	4,461.78	69%
0146159 - Less Op Costs Alloc - IT			-1,805,160.00	-1,287,581.20	71%
0146199 - Fixed Asset Dep'n - Op Exp - IT			438,909.00	119,106.44	27%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,529.00</b>	<b>\$116,350.17</b>	
<b>Operating Income</b>					
0142996 - Interest Rec Equip & Ins Reserve - Op Inc - General Administration O'Heads	9,900.00	9,762.15			99%
Sub Total To Programme Summary	<b>\$9,900.00</b>	<b>\$9,762.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Capital Expenditure</b>					
0141995 - Transfer to Equip & Insurance Reserve IT Operations Cap Exp			16,900.00	9,762.15	58%
0146120 - Equip & H'Ware > \$5000 Cap Exp - IT			452,170.00	385,878.65	85%
0146122 - Software >\$5000 Cap Exp - IT			264,335.00	135,636.52	51%
0146126 - Furniture & Equipment - Works in Progress - IT & Records Operations					
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$733,405.00</b>	<b>\$531,277.32</b>	
<b>Capital Income</b>					
0146178 - Grants Received - Non Op Inc - IT & Records Operations	125,170.00	125,170.00			100%
Sub Total To Programme Summary	<b>\$125,170.00</b>	<b>\$125,170.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total It And Records Operations</b>	<b>\$135,070.00</b>	<b>\$134,932.15</b>	<b>\$761,934.00</b>	<b>\$647,627.49</b>	
<b>Unclassified General</b>					
<b>Operating Expenditure</b>					
0014295 - Insurance Claimable Costs - Unclassified General			122,364.00	0.00	0%
0114301 - Broome Turf Club Building Operating & Maintenance Expenses - Op Exp - Unclassified General			12,000.00	50,210.76	418%
0114310 - Broome Turf Club Recoupable Expenses (Income in 114401) - Op Exp - Unclassified General			19,233.00	28,929.56	150%
0147103 - Survey & Misc Expenses Leased Properties - Op Exp - Unclassified Gen			50,000.00	46,973.08	94%
0147104 - Consultant Expenses - Op Exp - Unclassified General					
0147287 - Recoupable Expenses (Inc in 147587 & 147588)- Op Exp - Un Clas Gen					
0147530 - Admin Costs Alloc - Op Exp - Unclassified General			266,808.00	206,779.91	78%
Sub Total To Programme Summary	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$470,405.00</b>	<b>\$332,893.31</b>	
<b>Operating Income</b>					
0114401 - Turf Club - Rent & Recoup Income - Op Inc	21,200.00	21,233.38			100%
0147493 - Turf Club - Reserve Point - Op Inc - Unclassified General					



**SHIRE OF BROOME**  
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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0147585 - Recovery of theft loss - Op Inc - Unclassified General	122,364.00	0.00 0%		
0147586 - Reimbursements & Other Income - Op Inc - Unclassified General	12,500.00	39,934.16 319%		
0147587 - Recouped Income (Exp In 147287) -Op Inc-Unclass Gen	200.00	0.00 0%		
0147588 - Recoupable Income Non-GST - Op Inc - Unclassified General	200.00	0.00 0%		
<b>Sub Total To Programme Summary</b>	<b>\$156,464.00</b>	<b>\$61,167.54</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
0147100 - Building Capital > \$5k - Cap Exp - Unclassified General			75,000.00	53,240.15 71%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>	<b>\$53,240.15</b>
<b>Capital Income</b>				
0147510 - Transfer From Building Reserve - Unclassified)	21,326.00	0.00 0%		
<b>Sub Total To Programme Summary</b>	<b>\$21,326.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Unclassified General</b>	<b>\$177,790.00</b>	<b>\$61,167.54</b>	<b>\$545,405.00</b>	<b>\$386,133.46</b>
<b>Other Buildings Leased - Unclassified</b>				
<b>Operating Expenditure</b>				
0112051 - 630800			4,966.00	5,025.77 101%
0132000 - Office Bagot St - Op Exp - Tourism & Area Promotion			8,070.00	8,758.68 109%
0147409 - Cable Beach Restaurant Facilities (Zanders) Build Maint & Operating - Op Exp-Other Build Leased			500.00	0.00 0%
0147482 - 510000			5,675.00	4,973.73 88%
0147862 - Sam Male Lugger - Op Exp- Other Build Leased			1,630.00	1,135.02 70%
1480296 - Fixed Asset Depn - Op Exp - Other Buildings Leased			107,052.00	64,409.69 60%
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$127,893.00</b>	<b>\$84,302.89</b>
<b>Operating Income</b>				
0112483 - Town Beach Cafe - Rent & Recoup Income - Op Inc	63,500.00	67,605.25 106%		
0146408 - Zanders - Rent & Recoup Income - Op Inc	38,050.00	39,614.51 104%		
0147181 - Office Bagot St (Magabala Books) - Rent & Recoup Income - Op Inc	41,770.00	42,411.10 102%		
0147491 - Old Broome Lock Up - Rent & Recoup Income - Op Inc	15,900.00	13,334.13 84%		
0147492 - Broome Last Resort Carpark (Reserve 34305) - Rent & Recoup Income - Op Inc	18,500.00	0.00 0%		
0147502 - Comms Tower Crown Castle BRAC (Reserve 39420) - Rent & Recoup Income - Op Inc	28,897.00	32,842.18 114%		
0147865 - Sam Male Lugger - Op Inc - Other Build Leased	16,500.00	11,880.01 72%		

**SHIRE OF BROOME**  
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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
Sub Total To Programme Summary	\$223,117.00	\$207,687.18	\$0.00	\$0.00
<b>Total Other Buildings Leased - Unclassified</b>	<b>\$223,117.00</b>	<b>\$207,687.18</b>	<b>\$127,893.00</b>	<b>\$84,302.89</b>
<b>Community Facilities Leased - Unclassified</b>				
<b>Operating Expenditure</b>				
0114201 - Broome Speedway Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			1,000.00	0.00 0%
0114601 - Naval Cadets Building Maint & Operating Expenses - Op Exp - Community Facilities Leased			2,200.00	453.06 21%
0146020 - Child Care Centre Cnr Guy & Herb Sts - Op Exp - Comm Fac Leased			13,686.00	9,126.63 67%
0146030 - Broome Golf Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			8,424.00	8,424.08 100%
0146040 - Broome Pistol Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			3,468.00	3,468.00 100%
0146050 - 4 Jones Place Maint & Operating Expenses - Op Exp - Comm Fac Leased			7,480.00	4,846.99 65%
0146091 - Scout & Guide Shed Maint & Operating Exps - Op Exp - Com Fac Leased			500.00	0.00 0%
0146297 - Dep'n - Land & Buildings - Community Facilities Leased			138,748.00	94,248.58 68%
0146670 - Bowling Club Maint & Operating Expenses - Op Exp - Community Facilities Leased			8,685.00	7,944.40 91%
0149420 - 930000			10,347.00	3,905.42 38%
1481296 - Fixed Asset Depn - Op Exp - Commercial Facilities Leased			450,362.00	180,655.44 40%
Sub Total To Programme Summary	\$0.00	\$0.00	\$644,900.00	\$313,072.60
<b>Operating Income</b>				
0147496 - Mulberry Tree Child Care - Rent & Recoup Income - Op Inc	84,129.00	80,247.06 95%		
0149408 - Rent & Recoup Income - Op Inc - Community Facilities Leased	22,000.00	19,676.49 89%		
0149410 - BOSCCA - Rent & Recoup Income - Op Inc	35,500.00	30,962.05 87%		
0149450 - 4 Jones Place - Reent & Recoup Income - Op Inc	4,201.00	3,379.80 80%		
Sub Total To Programme Summary	\$145,830.00	\$134,265.40	\$0.00	\$0.00
<b>Capital Expenditure</b>				
0146682 - Bowling Club Building Renewal - Cap Exp - Com Fac Leased				
Sub Total To Programme Summary	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Community Facilities Leased - Unclassified</b>	<b>\$145,830.00</b>	<b>\$134,265.40</b>	<b>\$644,900.00</b>	<b>\$313,072.60</b>
<b>Office Properties Leased - Unclassified</b>				
<b>Operating Expenditure</b>				

**SHIRE OF BROOME**  
**Schedule 14**  
**OTHER PROPERTY AND SERVICES**  
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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
0147265 - KRO Business Plan - Op Exp - Office Prop Leased				
0147270 - 21700000			454,307.00	472,501.30 104%
0147280 - Shire Office Cable Beach Rd - Op Exp - Office Properties Leased			6,302.00	2,464.10 39%
1482295 - Loss on Derecognition of WIP - Op Exp - Office Properties Leased				
1482296 - Fixed Asset Dep'n - Op Exp - Office Properties Leased			222,122.00	86,426.87 39%
1482297 - KRO Loan Interest & Fee Exp - Op Exp				
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$682,731.00</b>	<b>\$561,392.27</b>
<b>Operating Income</b>				
0147463 - Far North Community Services Tenancy 567 - KRO2 - Rent & Recoup Income - Op Inc	60,000.00	68,027.31 113%		
0147464 - Anglicare Tenancy 23 - KRO2 - Rent & Recoup Income - Op Inc	178,000.00	179,829.26 101%		
0147465 - Dept Corrective Services KRO1 Rent Rec'd - Op Inc - Office Prop Leased				
0147467 - Main Roads WA Tenancy 9 - KRO1 - Rent & Recoup Income - Op Inc	10,000.00	27,663.02 277%		
0147472 - BEC - Rent & Recoup Income - Op Inc	21,796.00	22,095.58 101%		
0147483 - Dept of Housing Tenancy 11 - KRO1 - Rent & Recoup Income - Op Inc	203,003.00	214,448.92 106%		
0147484 - Tenancy 1 - KRO2 - Rent & Recoup Income - Op Inc				
0147485 - Dep Corrective Services - KRO2 (Tenancy 4)- Rent & Recoup Income - Op Inc	131,976.00	140,874.61 107%		
0147487 - WA Police Tenancy 10 - KRO1 - Rent & Recoup Income - Op Inc	125,000.00	128,375.00 103%		
0147489 - User Charges KRO Outgoings - Op Inc - Office Properties Leased	364,000.00	432,103.79 119%		
<b>Sub Total To Programme Summary</b>	<b>\$1,093,775.00</b>	<b>\$1,213,417.49</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Expenditure</b>				
0147374 - KRO1 Building Renewal - Cap Exp - Office Prop Leased			845,000.00	90,822.62 11%
0147375 - KRO2 Building Renewal - Cap Exp - Office Prop Leased			655,000.00	44,123.78 7%
0147999 - Works in Progress - KRO2 Building Renewal & KRO3 New Building Construction				
1482298 - KRO Loan Principal Exp				
1482446 - KRO3 Building New Const - Cap Exp - Office Prop Leased				
<b>Sub Total To Programme Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500,000.00</b>	<b>\$134,946.40</b>
<b>Capital Income</b>				
0147355 - Transfer From Building Reserve Leased Offices Un Clas	1,500,000.00	0.00 0%		
0147390 - Transfer From Restricted Cash Reserve Cap Inc - Office Prop Leased				

SHIRE OF BROOME  
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Particulars	Income		Expenditure	
	Current Year Estimated	Current Year Actual	Current Year Estimated	Current Year Actual
1486561 - Loans Received KRO3 - Cap Inc - Other Property Leased				
Sub Total To Programme Summary	<b>\$1,500,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Office Properties Leased - Unclassified</b>	<b>\$2,593,775.00</b>	<b>\$1,213,417.49</b>	<b>\$2,182,731.00</b>	<b>\$696,338.67</b>
<b>TOTAL OTHER PROPERTY AND SERVICES</b>	<b>\$4,470,119.00</b>	<b>\$2,725,729.36</b>	<b>\$7,003,892.00</b>	<b>\$4,376,696.82</b>

**9.4.3 2018/2019 CHRISTMAS CLOSURE**

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	ADM01
<b>AUTHOR:</b>	Senior Administration and Governance Officer
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Director Corporate Services
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	11 July 2018

**SUMMARY:** In accordance with prior conventions the Executive Management Group (EMG) is seeking Council approval to close the Shire's operations over the Christmas/New Year period for 2018/19. This will be subject to a contingency plan identifying key staff required to ensure the ongoing delivery of core services to the community. Employees will be required to take annual or accrued leave during the period which will assist in reducing high annual leave accruals that have proven difficult for some staff to clear on an individual basis.

**BACKGROUND**Previous Considerations

OMC 2 September 2010	Item 12.1
OMC 1 September 2011	Item 9.3.3
OMC 6 September 2012	Item 9.4.3
OMC 19 September 2013	Item 9.4.4
OMC 25 September 2014	Item 9.4.3
OMC 26 November 2015	Item 9.4.4
OMC 25 August 2016	Item 9.4.5
OMC 27 July 2017	Item 9.4.3

A report was submitted to the Ordinary Meeting of Council held on 27 July 2017 for the consideration of the closure of the Shire Offices over the Christmas/New Year period. The following was resolved by Council:

**COUNCIL RESOLUTION:**  
**(REPORT RECOMMENDATION)**

**Moved: Cr P Matsumoto**

**Seconded: Cr M Fairborn**

**That Council:**

- 1. Supports the closure of the Administration Office, Broome Civic Centre Office and Depot from Monday 25 December 2017 to Monday 1 January 2018 (inclusive) as outlined in this report (Table 1);**
- 2. Supports the closure of the Broome Public Library from Saturday 23 December 2017 to Monday 1 January 2018 (inclusive) as outlined in this report (Table 2);**
- 3. Supports the closure of the Broome Recreation and Aquatic Centre on Monday 25 December 2017 (Christmas Day) and Monday 1 January 2018 (New Year's Day)**

**and supports the reduced operating hours as outlined in this report (Table 3) for the period 20 December 2017 to Monday 1 January 2018 inclusive;**

- 4. Supports the closure of the Broome Waste Management Facility on Monday 25 December 2017 (Christmas Day);**
- 5. Acknowledges that employees will utilise annual or accrued leave for the above periods which are not public holidays; and**
- 6. Notes the above closures are subject to a contingency plan outlining staff required to ensure essential services continue to be provided to the public.**

**CARRIED UNANIMOUSLY 7/0**

## **COMMENT**

The Shire does not appear to have received any negative comments resulting from the Christmas closures which have been occurring since 2010/11.

Given the success of previous Christmas closures and reduced hours of operation for the Broome Recreation and Aquatic Centre (BRAC), it is recommended that the Shire close operations or reduce opening hours over the 2018/19 Christmas/New Year period as outlined below.

To ensure essential services are still adequately delivered to the community, the EMG will develop a contingency plan outlining employees and/or departments required to continue working through the period. The contingency plan will also detail the operational management of workloads to ensure minimal disruption to service delivery over the period.

Adequate notice of the closure will be provided to the public to further minimise any disruptions.

### **Administration Office, Broome Civic Centre Office and Depot (Table 1)**

Due to the limited number of staff available during this period, it is proposed that the Civic Centre is not available for hire during the Christmas closure period. The Depot will operate on a "skeleton crew" between 27 December to 1 January.

Closures for the Administration Office, Depot and Broome Civic Centre Office are recommended as follows:

Friday 21 <sup>st</sup> December 2018	OPEN for normal business
Saturday 22 <sup>nd</sup> December 2018	CLOSED (Weekend)
Sunday 23 <sup>rd</sup> December 2018	CLOSED (Weekend)
Monday 24 <sup>th</sup> December 2018	CLOSED (Annual Leave)
Tuesday 25 <sup>th</sup> December 2018	CLOSED (Christmas Day Public Holiday)
Wednesday 26 <sup>th</sup> December 2018	CLOSED (Boxing Day Public Holiday)
Thursday 27 <sup>th</sup> December 2018	CLOSED (Annual Leave)
Friday 28 <sup>th</sup> December 2018	CLOSED (Annual Leave)

Saturday 29 <sup>th</sup> December 2018	CLOSED (Weekend)
Sunday 30 <sup>th</sup> December 2018	CLOSED (Weekend)
Monday 31 <sup>st</sup> December 2018	CLOSED (Annual Leave)
Tuesday 1 <sup>st</sup> January 2019	CLOSED (New Years Day Public Holiday)
Wednesday 2 <sup>nd</sup> January 2019	OPEN for normal business

**Broome Public Library (Table 2)**

The Library is proposed to be closed for the Christmas period from 5pm Friday 21 December 2018, re-opening for normal business from Wednesday 2 January 2019. Arrangements will be made to allow double loans to cover the closure period.

Friday 21 <sup>st</sup> December 2018	OPEN for normal business
Saturday 22 <sup>nd</sup> December 2018	CLOSED (3 Hrs Annual Leave)
Sunday 23 <sup>rd</sup> December 2018	CLOSED (Weekend)
Monday 24 <sup>th</sup> December 2018	CLOSED (Annual Leave)
Tuesday 25 <sup>th</sup> December 2018	CLOSED (Christmas Day Public Holiday)
Wednesday 26 <sup>th</sup> December 2018	CLOSED (Boxing Day Public Holiday)
Thursday 27 <sup>th</sup> December 2018	CLOSED (Annual Leave)
Friday 28 <sup>th</sup> December 2018	CLOSED (Annual Leave)
Saturday 29 <sup>th</sup> December 2018	CLOSED (3 Hrs Annual Leave)
Sunday 30 <sup>th</sup> December 2018	CLOSED Weekend
Monday 31 <sup>st</sup> December 2018	CLOSED (Annual Leave)
Tuesday 1 <sup>st</sup> January 2019	CLOSED (New Years Day Public Holiday)
Wednesday 2 <sup>nd</sup> January 2019	OPEN for normal business

**Broome Recreation and Aquatic Centre (Table 3)**

BRAC is proposed to be closed on Christmas Day and New Year's Day only. Staff advise this is generally a quiet time of the year and as such they are proposing the following opening hours during the period Thursday 20 December 2018 to Tuesday 1 January 2019.

Date	Normal Opening Hours (Centre)	Proposed Opening Hours
Thursday 20 <sup>th</sup> December 2018	5.45am - 9.00pm	5.45am – 7.30pm
Friday 21 <sup>st</sup> December 2018	5.45am - 7.30pm	5.45am - 7.30pm
Saturday 22 <sup>nd</sup> December 2018	9.00am – 5.00pm	9.00am – 5.00pm
Sunday 23 <sup>rd</sup> December 2018	9.00am – 5.00pm	9.00am – 5.00pm
Monday 24 <sup>th</sup> December 2018	7.00am – 4.00pm	7.00am – 4.00pm
Tuesday 25 <sup>th</sup> December 2018	CLOSED (Christmas Day Public Holiday)	CLOSED (Christmas Day Public Holiday)
Wednesday 26 <sup>th</sup> December 2018	10.00am – 5.00pm (public holiday)	10.00am - 5.00pm (Boxing Day Public Holiday)



Thursday 27 <sup>th</sup> December 2018	5.45am – 9.00pm	7.00am – 6.00pm
Friday 28 <sup>th</sup> December 2018	5.45am - 7.30pm	7.00am – 6.00pm
Saturday 29 <sup>th</sup> December 2018	9.00am – 5.00pm	9.00am – 5.00pm
Sunday 30 <sup>th</sup> December 2018	9.00am – 5.00pm	9.00am – 5.00pm
Monday 31 <sup>st</sup> December 2018	5.45am - 9.00pm	7.00am – 4.00pm
Tuesday 1 <sup>st</sup> January 2019	CLOSED (New Years Day Public Holiday)	CLOSED (New Years Day Public Holiday)
Wednesday 2 <sup>nd</sup> January 2019	5.45am - 9.00pm	Open for normal business 5.45am – 9.00pm

### **Broome Waste Management Facility**

The Waste Management Facility is proposed to be closed on Christmas Day only and normal hours will apply for the remainder of the Christmas closure period. The site will be open for Boxing Day and New Year's Day public holidays.

### **CONSULTATION**

The closures will be advertised in the Broome Advertiser, on the Shire of Broome website, through media releases and notices will be placed on the Administration Office, Library and BRAC noticeboards.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

### **POLICY IMPLICATIONS**

Nil.

### **FINANCIAL IMPLICATIONS**

Nil.

### **RISK**

Employees may be required to take annual or accrued leave over the closure period. This will assist in reducing leave accruals which have proven difficult for some staff to clear on an individual basis. Auditors have previously identified high leave accruals as an Organisational Risk for the Shire of Broome.

Sufficient advertising of closures as indicated above will inform the community in advance of the closures.

Staff will be rostered on to ensure essential services continue to be provided to the public during this time.

### **STRATEGIC IMPLICATIONS**

**Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:**

Responsible resource allocation

## **VOTING REQUIREMENTS**

*Simple Majority*

### **COUNCIL RESOLUTION: (REPORT RECOMMENDATION)**

**Moved: Cr D Male**

**Seconded: Cr M Fairborn**

**That Council:**

1. ***Supports the closure of the Administration Office, Broome Civic Centre Office and Depot from Monday 24 December 2018 to Tuesday 1 January 2019 (inclusive) as outlined in this report (Table 1);***
2. ***Supports the closure of the Broome Public Library from Saturday 22 December 2018 to Tuesday 1 January 2019 (inclusive) as outlined in this report (Table 2);***
3. ***Supports the closure of the Broome Recreation and Aquatic Centre on Tuesday 25 December 2018 (Christmas Day) and Tuesday 1 January 2019 (New Year's Day) and supports the reduced operating hours as outlined in this report (Table 3) for the period Thursday 20 December 2018 to Tuesday 1 January 2019 inclusive;***
4. ***Supports the closure of the Broome Waste Management Facility on Tuesday 25 December 2018 (Christmas Day);***
5. ***Acknowledges that employees will utilise annual or accrued leave for the above periods which are not public holidays; and***
6. ***Notes the above closures are subject to a contingency plan outlining staff required to ensure essential services continue to be provided to the public.***

**CARRIED UNANIMOUSLY 7/0**

## **Attachments**

There are no attachments for this report.

#### **9.4.4 MINUTES OF THE JOINT MEETING OF THE KIMBERLEY ZONE OF WALGA AND KIMBERLEY REGIONAL GROUP HELD 2 JULY 2018**

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	OGS03 & RCG01
<b>AUTHOR:</b>	Executive Assistant to the CEO
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	10 July 2018

**SUMMARY:** This report presents for Council endorsement the Minutes from the Joint Meeting of the Kimberley Zone of WALGA and Kimberley Regional Group held on 2 July 2018.

### **BACKGROUND**

#### Previous Considerations

A copy of the minutes from the meeting held 2 July 2018 between members of the Kimberley Zone of WALGA (Zone) and Kimberley Regional Group (KRG) are attached for Council consideration (Attachment 1 - Kimberley Regional Group Minutes 2 July 2018).

As a result of a past decision of the group, both the Kimberley Zone and KRG meetings are joined.

It should be remembered that the Kimberley Zone of WALGA is a group established to represent regional issues to the State Council of the Western Australian Local Government Association (WALGA). This group includes the four Kimberley Shires in addition to the Shires of Christmas Island and Cocos Keeling Islands.

The KRG is a group defined through a deed of agreement between the four Kimberley local governments with the Minister for Local Government.

The Shire of Broome accepted the Secretariat role for the Kimberley Zone / KRG late in 2017, with the formal transition to Secretariat finalised in December 2017.

### **COMMENT**

The minutes and respective background information are attached to this report and the following comments are made in relation to the resolutions passed by the Group. Additional recommendations have been made where necessary for Council's consideration.

### **8.1 STATE COUNCIL MEETING AGENDA AND PRESIDENT'S REPORT**

The State Council Agenda and President's Report for the meeting held on 4 July 2018 was received on 15 June 2018 and is attached for Council's information (Attachment 2 – Kimberley Zone Meeting Attachments - 2 July 2018). A copy of the summary minutes from

the State Council meeting held 4 July 2018 is not attached to this report as they have not yet been received.

**KIMBERLEY ZONE RESOLUTION**  
**(RECOMMENDATION):**

***That the Kimberley Zone of WALGA notes the State Council Meeting Agenda and President's Report.***

**Moved: Shire of Broome**

**Seconded: Shire of Halls Creek**

**FOR: 5**  
**AGAINST: 0**

## 9.1 KIMBERLEY REGIONAL GROUP MEETING RESOLUTION STATUS REPORT

A status report was provided from the Secretariat outlining progress on Resolutions passed by the Zone/KRG since July 2016. The status report was received and noted for finalisation under the authorisation of the Secretariat.

**KIMBERLEY REGIONAL GROUP RESOLUTION**  
**(RECOMMENDATION):**

***That the Kimberley Regional Group:***

- 1. Notes the outstanding Resolution Status Report; and***
- 2. Authorises the Secretariat to proceed with co-ordinating the finalisation of outstanding action items arising from meeting resolutions.***

**Moved: Shire of Wyndham East Kimberley Seconded: Shire of Halls Creek**

**FOR: 4**  
**AGAINST: 0**

## 9.2 KIMBERLEY REGIONAL GROUP 16/17 FINANCIAL ACTIVITY REPORT

A Financial Activity Report was presented for adoption, indicating the KRG have a surplus of \$312,863 as at end of May 2018.

**KIMBERLEY REGIONAL GROUP RESOLUTION**  
**(RECOMMENDATION):**

***That the Kimberley Regional Group adopts the Financial Activity Report for the period ended 31 May 2018.***

**Moved: Shire of Broome**

**Seconded: Shire of Halls Creek**

**FOR: 4**  
**AGAINST: 0**

## 9.3 KIMBERLEY ZONE / KIMBERLEY REGIONAL GROUP EXECUTIVE OFFICER

The Kimberley Zone of WALGA and Kimberley Regional Group (Zone / KRG) secretariat transferred from the Shire of Derby West Kimberley (SDWK) to the Shire of Broome in late 2017. The full time Project Officer resigned prior to the transition and left the employment of the group in early January 2018.

Following the Kimberley Zone Meeting held 5 March 2018, the Secretariat developed a revised and renamed Executive Officer position description in line with the requirements of the Zone / KRG Regional Business Plan and endorsed Zone / KRG projects and operational activities.

In conjunction with this review a Request for Quote (RFQ) process was also undertaken to ascertain the cost and availability of suitable consultancy service providers to undertake similar activities under the oversight of the Secretariat.

This report presented the revised Executive Officer position description along with responses to the RFQ process and provided recommendations for the group's consideration. The position description and Evaluation Report is attached for Council's information (Attachment 4 – Confidential Attachments – Kimberley Zone Meeting 2 July 2018).

RFQ documents were provided to 5 consultancy service providers having experience delivering similar services to local and State government, as well as the private sector. 2 proposals were received in response to the RFQ. RFQ responses were evaluated by the Shire of Broome's Director Corporate Services and Manager Governance.

**KIMBERLEY REGIONAL GROUP RESOLUTION**  
**(RECOMMENDATION):**

***That the Kimberley Regional Group:***

- 1. Adopts the recommendation to award a 2 year contract to ATEA Consulting to a maximum contract value of \$174,570.00 subject to any required minor variations as per the confidential evaluation report for RFQ18/40 Executive Officer Consultancy Services as contained in Attachment 2;***
- 2. Authorises the Secretariat in collaboration with the Kimberley Regional Group Chief Executive Officer's to develop and negotiate performance-based contract outcomes with the successful proponent; and***
- 3. Authorises the Secretariat to sign any documents required to enact the contract, subject to any minor variations.***

**Moved: Shire of Broome**

**Seconded: Shire of Halls Creek**

**FOR: 4**  
**AGAINST: 0**

**9.4 REGIONAL WASTE TECHNICAL ADVISORY GROUP (TAG) – MINUTES OF MEETING**

This report presented the minutes from the Regional Waste TAG meeting held on 20 June 2018 and also sought endorsement for the preferred consultant to undertake the update of the Kimberley Regional Waste Management Plan.

A copy of the minutes are attached for Council's information (Attachment 4 – Confidential Attachments - Kimberley Zone Meeting 2 July 2018).

**KIMBERLEY REGIONAL GROUP RESOLUTION**

**(RECOMMENDATION):*****That the Kimberley Regional Group:***

- 1. Receives the minutes from the Regional Waste TAG meeting held 20 June 2018; and***
- 2. Endorse ASK Waste Management as the preferred supplier to undertake a desktop review of the Kimberley Regional Waste Management Plan, as per RFQ 18-54; and***
- 3. Authorise the Secretariat to sign any documents required to enact the contract, subject to any minor variations; and***
- 4. Requests the Secretariat to prepare the 2018/19 Kimberley Regional Group Budget inclusive of a \$19,734 allocation for this budget.***

**Moved: Shire of Halls Creek****Seconded: Shire of Broome****FOR: 4****AGAINST: 0****9.5 REGIONAL APPROACH TO ALCOHOL RESTRICTIONS**

Following the Kimberley Zone Meeting held 31 April 2018, the Secretariat commenced a review of the proposed alcohol restrictions in the Pilbara. The review focused on elements of the Pilbara proposal that would be of most benefit if implemented in the Kimberley.

In completing this review, officers believe that the adoption of a clear position statement would have the following benefits:

- The Kimberley Regional Group is supportive of the implementation of consistent alcohol restrictions and strategies across the Kimberley
- Demonstrates proactive engagement with the State Government to seek the delivery of region wide alcohol restrictions
- Demonstrates support for alcohol restrictions across the Kimberley region by the KRG
- Provides the Department of Racing, Gaming and Liquor a clear demonstration of what the KRG considers to be key elements of a region-wide
- Demonstrates that the KRG wishes to continue to be engaged in the development of any future regional alcohol restrictions

A position statement was drafted for consideration of the KRG and is attached for Council's information (Attachment 4 – Confidential Attachments Kimberley Zone Meeting 2 July 2018).

**KIMBERLEY REGIONAL GROUP RESOLUTION:*****That the Kimberley Regional Group:***

- 1. Endorses in principle the Position Statement on a Regional Approach to Minimum Alcohol Restrictions in the Kimberley as detailed in Attachment 9.5 (c), and circulated out of session.***
- 2. Requests the Secretariat of the Kimberley Regional Group to liaise with the Department of Racing, Gaming and Liquor and other State Government representatives by:***

***a. Providing the Position Statement on a Regional Approach to Minimum***

**Alcohol Restrictions as per Attachment 9.5 (c).**

- b. Requesting the Department of Racing, Gaming and Liquor to undertake community and industry consultation across the Kimberley to seek feedback prior to the finalisation of any alcohol restrictions.**
  - c. Advocating for the State Government to fund appropriate support services to accompany the introduction of any alcohol restrictions.**
  - d. Requesting the State Government to fund and implement a Takeaway Alcohol Management System (TAMS) across the Kimberley region.**
- 3. Notes that endorsing the Position Statement on a Regional Approach to Minimum Alcohol Restrictions in the Kimberley as detailed in Attachment 9.5 (c) does not prevent individual towns or communities within the region from adopting a more restrictive approach to alcohol management with endorsement from the Department of Racing, Gaming and Liquor.**

**Moved: Shire of Broome****Seconded: Shire of Halls Creek****FOR: 4****AGAINST: 0****CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

While there are no direct financial implications to the Shire of Broome from any of the resolutions passed by the Kimberley Zone of WALGA/KRG, it should be noted Shire of Broome staff will be required to coordinate and finalise actions arising from resolutions.

**RISK**

There is minimal risk associated with the recommendation of this report to the Shire of Broome.

**STRATEGIC IMPLICATIONS    Our People Goal – Foster a community environment that is accessible, affordable, inclusive, healthy and safe:**

Affordable services and initiatives to satisfy community need

High level social capital that increases community capacity

**Our Prosperity Goal – Create the means to enable local jobs creation and lifestyle affordability for the current and future population:**

Affordable and equitable services and infrastructure

Key economic development strategies for the Shire which are aligned to regional outcomes working through recognised planning and development groups/committees

**Our Organisation Goal – Continually enhance the Shire's organisational capacity to service the needs of a growing community:**

An organisational culture that strives for service excellence

Sustainable and integrated strategic and operational plans

Responsible resource allocation

Effective community engagement

Retention and attraction of staff

Improved systems, processes and compliance

**VOTING REQUIREMENTS**

*Simple Majority*

**COUNCIL RESOLUTION:**  
**(REPORT RECOMMENDATION)**

**Moved: Cr C Mitchell**

**Seconded: Cr M Fairborn**

***That Council receives and endorses the resolutions of the Kimberley Zone of WALGA / Kimberley Regional Group as attached in the minutes from the Joint Meeting held 2 July 2018 en bloc.***

**CARRIED UNANIMOUSLY 7/0**

**Attachments**

1. Kimberley Zone Meeting Minutes - 2 July 2018
2. Kimberley Zone Meeting Attachments - 2 July 2018
3. Confidential Kimberley Zone Meeting Minutes - 2 July 2018 (*Confidential to Councillors and Directors Only*)

***This attachment is confidential in accordance with Section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(iii)) as it contains "a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government".***

4. Confidential Attachments - Kimberley Zone Meeting 2 July 2018 (*Confidential to Councillors and Directors Only*)

***This attachment is confidential in accordance with Section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(iii)) as it contains "a matter that if disclosed,***



***would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government”.***



## **Kimberley Regional Group Meeting**

# **MINUTES**

**1.00pm Monday 2 July 2018**

**Via Beingthere**

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## Kimberley Regional Group

### 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairperson opened the meeting at 12:58pm.

### 2. RECORD OF ATTENDANCE / APOLOGIES

#### ATTENDANCE:

Cr Chris Mitchell	Shire of Broome
Cr Harold Tracey	Shire of Broome
James Watt	Shire of Broome
Stephen Gash	Shire of Derby West Kimberley
Cr Geoff Haerewa ( <i>via telephone</i> )	Shire of Derby West Kimberley
Steven Deckert	Shire of Halls Creek
Cr Malcolm Edwards	Shire of Halls Creek
Carl Askew	Shire of Wyndham East Kimberley
Cr David Menzel	Shire of Wyndham East Kimberley
Cr Tony Chafer	Shire of Wyndham East Kimberley
Natasha Mahar	Australia's North West
Tim Bray	Kimberley Development Commission
Zac Donovan	WALGA, Executive Manager, Finance & Marketing
Evie Devitt-Rix	WALGA, Senior Community Policy Manager
Jeanette Young ( <i>via telephone</i> )	Shire of Cocos (Keeling) Islands

#### APOLOGIES:

David Price	Shire of Christmas Island
Cr Gordon Thomson	Shire of Christmas Island
Cr Kee Heng Foo	Shire of Christmas Island
Andrea Selvey	Shire of Cocos (Keeling) Islands
Cr Tony Lacy	Shire of Cocos (Keeling) Islands
Cr Seriwati Iku	Shire of Cocos (Keeling) Islands
Sam Mastrolemba	Shire of Broome
Cr Chris Loessl	Shire of Halls Creek
Greg Hayes	WALGA Roadwise
Cr Chris Kloss	Shire of Derby West Kimberley
Cr Paul White	Shire of Derby West Kimberley

### 3. DECLARATION OF INTEREST

- **Financial Interest**  
Nil.
- **Impartiality Interest**  
Nil.
- **Proximity Interest**  
Nil.

### 4. CONFIRMATION OF MINUTES

**KIMBERLEY ZONE / REGIONAL GROUP RESOLUTION  
(RECOMMENDATION):**

*That the Minutes of the combined Kimberley Regional Group Meeting held on 30 April 2018 be confirmed as a true and accurate record of that meeting.*

*Moved: Shire of Broome*

*Seconded: Shire of Halls Creek*

*For: 4*

*Against: 0*

**5. BUSINESS ARISING FROM PREVIOUS MEETING**

Nil.

**6. PRESENTATIONS FROM REPRESENTATIVES**

Nil.

**7. REPORTS FROM REPRESENTATIVES**

**7.1 WALGA ROADWISE**

Greg Hayes

Attachment 7.1

- Refer to Attachment 7.1.

**7.2 REGIONAL DEVELOPMENT AUSTRALIA**

Chris Mitchell

- The new RDA Board has commenced.
- Expecting to hear results from Building Better Regions Fund in July, no date has been confirmed yet.
- The Regional Grants Fund will be announced later in the year.
- Agricultural Show taking place in Kununurra next week.

**7.3 KIMBERLEY DEVELOPMENT COMMISSION**

Tim Bray

- New staff commencing at KDC - Glen Chidlow has left ANW and commenced as Director Regional Planning Strategic Projects at KDC. Glen will be involved in strategic projects around the region and the Dampier Peninsula strategy.
- Dylan Heath has commenced as the Local Content Advisor.
- The Regional Economic Development Grants have been announced – small grants of \$550k per annum to be awarded across regions. Guidelines on projects haven't been released however will be similar to Regional Grant Schemes. Local Governments are eligible for these Grants.
- The Kimberley Schools Program is ramping up – 10 schools in program so far with an aim to get to 22 in the region.

**7.4 AUSTRALIA'S NORTHWEST UPDATE**

Natasha Mahar

- Refer to Attachment 7.5

<b>8. REPORTS FROM KIMBERLEY COUNTRY ZONE</b>
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<b>8.1 STATE COUNCIL MEETING AGENDA AND PRESIDENTS REPORT</b>
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LOCATION/ADDRESS:	Kimberley Region
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Director Corporate Services, Shire of Broome
CONTRIBUTOR/S	Nil
RESPONSIBLE OFFICER:	Kimberley Zone Secretariat
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	18 April 2018

**SUMMARY:** The State Council Agenda and President's Report for the meeting to be held 4 July 2018 were received on 15 June 2018 and are attached for member consideration. It is important to note that member Councils should consider this item and provide instruction to the Chairperson as delegate to the State Council on matters that have regional significance.

**BACKGROUND**

Previous Considerations

Nil.

**COMMENT**

The State Council Agenda for the 4 July 2018 meeting is attached for Member consideration. The following items have been tabled:

5.1 Updated Climate Change Policy

WALGA's existing Policy Statement was endorsed by State Council in June 2009.

The revised Policy Statement reflects contemporary scientific understanding of climate change, international and national political developments, and the increasing urgency for effective climate change adaptation and mitigation action.

The revised Policy Statement has been developed after extensive consultation with the sector over the last six months, including a Climate Change discussion paper and draft policy statement provided for feedback.

The overwhelming response from Councils, Elected Members and officers was supportive of producing a stronger climate change policy statement.

The revised Policy Statement represents the consolidated view of the sector and forms the basis of WALGA's climate change advocacy. It does not bind individual Local Governments.

*Recommendation:*

*That the revised WALGA Climate Change Policy Statement be endorsed.*

5.2 Interim Submission – Model Subdivision Conditions

On 14 March 2018, the Bush Fire Policy team at the Department of Planning, Lands and Heritage (DPLH) released revised Model Subdivision Conditions for comment via an email sent to Local Government and interested stakeholders from their bushfire policy subscriber list.

The proposed changes have been developed by DPLH in conjunction with Department of Fire and Emergency Services (DFES). The review of the conditions aims to streamline current work practices and to address known inconsistencies. The model conditions are also proposed to be re-numbered to group similar issues together, being bushfire and unexploded ordnance (UXO).

*Recommendation:*

*That the interim submission to the WA Planning Commission on the Model Subdivision Conditions be endorsed.*

5.3 Interim Submission – Position Statement – Housing on lots less than 100m<sup>2</sup>

On 13 March 2018, the Western Australian Planning Commission (WAPC) released draft Position Statement – Housing on Lots less than 100m<sup>2</sup> (draft Position Statement) for public comment.

The draft Position Statement aims to provide interim guidance for the location and development of houses on lots less than 100m<sup>2</sup> and an implementation mechanism to ensure a consistent application state-wide.

The public comment period closed on the 14 May 2018, therefore an interim submission was prepared.

*Recommendation:*

*That the interim submission to the WA Planning Commission on Position Statement – Housing on lots less than 100m<sup>2</sup> be endorsed.*

5.4 Policy for Restricted Access Vehicles on Roads Not on an Approved Network During Harvest

Heavy Vehicles that exceed prescribed dimensions and mass are defined as Restricted Access Vehicles (RAV) and are provided limited access to parts of the road network under Notice or Permit.

The Harvest Mass Management Scheme, which provides additional tolerance in allowable gross vehicle mass for grain movements from paddock to receipt point was amended in 2016 to allow Restricted Access Vehicles to use roads not assessed for oversized vehicles in order to move between paddocks and the nearest RAV route.

Main Roads proposes to amend the conditions under which Restricted Access Vehicles can operate on unassessed roads for the 2018/19 harvest.

The proposed changes impose the added requirement on industry to provide an Agricultural Pilot when a RAV is using a road that has not been added to the RAV network. Main Roads have stated that the arrangements provided in the past two years cannot continue, based on advice received from the State Solicitor.

It has been suggested by some Local Governments and industry representatives that the proposed changes are impractical for grains industry participants and in the medium term may negatively impact on the capacity of Local Governments to meet industry demands for on-going paddock access.

Supporting the proposed changes will improve the safe operation of restricted access vehicles on low volume roads and enable survival of the scheme.

*Recommendation:*

*That WALGA:*

1. *That WALGA support changes to the Harvest Mass Management Scheme to enable heavy vehicles that meet the requirements of RAV 2, RAV 3 or RAV 4 to travel on roads not assessed for the RAV network between paddocks and the nearest RAV route during the harvest period.*
2. *Advocate that any roads assessed on the initiative of Main Roads that do not meet the requirements for addition to the RAV network at the level used under the Harvest Mass Management Scheme remain unassessed for the purpose of network definition.*

#### 5.5 WA State Library Strategy Implementation Plan and Consultation Report

The provision of library services in Western Australia is governed through a formal agreement between State and Local Government, governed by the Library Board Act 1951, and formalised through a Partnership Agreement in 2009.

In December 2017 the Minister for Art and Culture released the WA Public Libraries Strategy (the Strategy) to establish strategic priorities for public library development in Western Australia over the next four years.

The sector has been consulted throughout the development of the Strategy. The Public Libraries Working Group requests the endorsement of the finalised Strategy by the WALGA State Council and Western Australian Public Libraries Board before advocating through to State Government for funding to be allocated.

*Recommendation:*

*That:*

1. *The WA Public Libraries Strategy be endorsed; and,*
2. *WALGA continue to advocate with Western Australia Public Libraries and key stakeholders to Department of Local Government, Sport and Cultural Industries to prioritise funding for implementation of the strategy.*

#### 5.6 Aboriginal Heritage Act 1972 Review Submission to Stage 1

The Department of Planning, Lands and Heritage, (the Department), is conducting a review of the Aboriginal Heritage Act 1972 (AHA);

The AHA is the States' principal legislation enabling the preservation of Aboriginal cultural heritage places and objects;

The Association formed a sector reference group to guide the review process and the development of a representative sector submission.

*Recommendation:*

1. *That the submission to Stage 1 Review of the Aboriginal Heritage Act 1972 be endorsed.*

#### 5.7 Interim Submission – Review of the State Industrial Relations System

On 22 September 2017, the State Government announced the conduct of a Ministerial review into the State Industrial Relations system (Review).

WALGA put forward an initial submission to the review in December 2017 as per the State Council resolution in March 2018.

The Interim Report was published by the Review on 20 March 2018 and WALGA undertook further consultation with the Local Government sector including hosting a further Sector Reference Group consultation meeting and inviting written feedback to build on the





**9. REPORTS FROM KIMBERLEY REGIONAL GROUP**

**9.1 KIMBERLEY REGIONAL GROUP MEETING RESOLUTION STATUS REPORT**

**LOCATION/ADDRESS:** Kimberley Region  
**APPLICANT:** Nil  
**FILE:** KRG01  
**AUTHOR:** Director Corporate Services, Shire of Broome  
**CONTRIBUTOR/S:** Nil  
**RESPONSIBLE OFFICER:** Secretariat, Shire of Broome  
**DISCLOSURE OF INTEREST:** Nil  
**DATE OF REPORT:** 27 June 2018

**SUMMARY:** This report provides the outstanding resolution status report from the Kimberley Regional Group meetings held.


**BACKGROUND**





Previous Considerations



Kimberley Regional Group Meeting 24 February 2017	Item 9.1
Kimberley Regional Group Meeting 28 April 2017	Item 9.1
Kimberley Regional Group Meeting 30 June 2017	Item 9.1
Kimberley Regional Group Meeting 31 July 2017	Item 9.1
Kimberley Regional Group Meeting 1 September 2017	Item 9.1
Kimberley Regional Group Meeting 21 November 2017	Item 10.1
Kimberley Regional Group Meeting 5 March 2018	Item 9.1
Kimberley Regional Group Meeting 30 April 2018	Item 9.1

**COMMENT**

This report has been established to ensure proactive completion of meeting resolution items in a timely manner. The following meeting resolutions are outstanding:

KRG - 24 February 2017 – Halls Creek					
Item	Zone/ RCG	Title	Resolution	Action Items	Status
9.3	KRG	TAKEAWAY ALCOHOL MANAGEMENT SYSTEM UPDATE	That the Kimberley Regional Group; 1. Notes the MOU extension period regarding the Kununurra Wyndham Takeaway Alcohol Management System use, 2. Refer the matter back to the CEO group to scope up a proposal for a regional solution and seek external funding opportunities.	1. Noted. 2. Prepare a project scope for the CEO group.	Outstanding 
KRG - 30 June 2017 – Broome					
Item	Zone/ RCG	Title	Resolution	Action Items	Status

11.2	General Business	Liquid Waste	The CEO group are to investigate a liquid waste partnership with the Water Corporation.	Matter to be discussed at the next Waste TAG	In progress 
<b>KRG - 21 November 2017 – Darwin</b>					
Item	Zone/RCG	Title	Resolution	Action Items	Status
10.5	KRG	LAND TENURE BUSINESS CASE UPDATE	That the Kimberley Regional Group; 1. Receives the Final Kimberley Land Tenure Policy - Implementation Strategy Report, 2. Note Recommended Actions1, 3. Note Recommended Actions 2, 4. Take action and write to the Premier, Hon. Ben Wyatt, Hon. Rita Saffioti, Hon MacTiernan and any other relevant Members, and 5. Direct the CEO's to consider commencing work on the proposed changes.	Noted.	Outstanding 
<b>KRG – 5 March 2018 – Cocos Keeling Islands</b>					
Item	Zone/RCG	Title	Resolution	Action Items	Status
9.3	KRG	KRG TRANSFER OF SECRETARIAT	1. Undertake an RFQ process for Project Management consultancy services (two-year period) to deliver priority projects as identified in the Kimberley Regional Group's Strategic Community Plan and Regional Business Plan; 2. Concurrently review the Kimberley Regional Group Project Manager position description and detail project delivery that may be completed in-house and/or by means of external consultancy; and 3. Provide a report evaluating the two options to the July 2018 meeting for the Kimberley Regional Group's consideration.	1. RFQ complete 2. PD Reviewed 3. Report in July agenda	In progress 
9.4	KRG	KRG GOVERNANCE AGREEMENT	That the Kimberley Regional Group: 1. Endorse the Kimberley Regional Governance Agreement subject to the Kimberley Regional Group CEO's: a. Reviewing and updating the recital section; and b. Ensuring there is flexibility for additional membership of the Group without limiting any project endorsement decisions. 2. Request the Secretariat forward a copy of the Kimberley Regional Group Strategic Community Plan and Regional Business Plan to the Shire of Christmas	1. Governance Agreement amended and has been forwarded to all parties for signature. One signed page has been returned.	In progress 

			Island and the Shire of Cocos Keeling Islands; and 3. Request the Secretariat officially invite the Shire of Christmas Island and the Shire of Cocos Keeling Islands to join the Kimberley Regional Group.	2. Copies of strategic planning documents have been sent 3. Formal invites have been sent.	
<b>KRG – 30 April 2018 – Perth</b>					
<b>Item</b>	<b>Zone/ RCG</b>	<b>Title</b>	<b>Resolution</b>	<b>Action Items</b>	<b>Status</b>
9.4	KRG	REGIONAL WASTE TAG - MINUTES	That the Kimberley Regional Group: 1. Receives the minutes from the Regional Waste TAG held 6 April 2018; and 2. Requests the Secretariat to undertake a formal RFQ process for consultancy services to undertake a desktop review of the Kimberley Regional Waste Management Plan. 3. Endorse ASK as the preferred supplier to undertake a desktop review of the KRWMP as per RFQ 18-54; and 4. Authorise the secretariat to sign any documents required to enact the contract subject to any minor variations; and 5. Requests the secretariat to prepare the 2018/19 KRG budget inclusive of a \$19,734 allocation for this budget	1. RFQ process for consultancy services completed. 2. Engage preferred supplier for update of the KRWMP	In progress 
9.5	KRG	POSITION STATEMENT ON A REGIONAL APPROACH TO ALCOHOL MANAGEMENT	That the Kimberley Regional Group: 1. Endorses the Position Statement on a Regional Approach to Alcohol Management in the Kimberley as detailed in Attachment 1, including the following key principles: a. The Kimberley Regional Group will work collaboratively to minimise alcohol related harm in the region; b. The Kimberley Regional Group is supportive of the implementation of consistent alcohol restrictions and strategies across the Kimberley; c. The Kimberley Regional Group will engage proactively with the State and Federal Governments, and other key stakeholders, to seek support in delivering solutions and strategies; and d. The Kimberley Regional Group acknowledges community led alcohol management initiatives and contributes when and where appropriate.	1. Develop Draft Kimberley Region Liquor Restriction; 2. Proceeds of crime funding round closed. No indication of the release of further funding. Funding options for TAMS will be investigated through the State or KRG.	In progress 

			<p>2. Request the Kimberley CEO Group to review the proposed liquor restrictions in the Pilbara and present a proposed Kimberley wide liquor restriction (noting Fitzroy Crossing's current position) to the next Kimberley Regional Group meeting on 2 July 2018.</p> <p>3. Request the Secretariat to investigate the use of proceeds of crime funding towards implementation of Takeaway Alcohol Management Systems across the Kimberley.</p>		
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#### CONSULTATION/STAKEHOLDERS

Nil

#### STATUTORY ENVIRONMENT

Nil

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

The Resolution Status Report contains financial implications however they do not record discussion on funding applications which may lead to further financial implications in the future. Where financial implications are relevant these will be presented to the Kimberley Regional Group meetings for approval.

#### STRATEGIC IMPLICATIONS

Nil

#### VOTING REQUIREMENTS

*Simple Majority*

#### **KIMBERLEY REGIONAL GROUP RESOLUTION (RECOMMENDATION):**

*That the Kimberley Regional Group:*

- 1. Notes the outstanding Resolution Status Report;*
- 2. Authorises the Secretariat to proceed with co-ordinating the finalisation of outstanding action items arising from meeting resolutions; and*

*Moved: Shire of Wyndham East Kimberley*

*Seconded: Shire of Halls Creek*

*FOR: 4*

*AGAINST: 0*

Attachment: Nil

## 9.2 KIMBERLEY REGIONAL GROUP 17/18 FINANCIAL ACTIVITY REPORT

LOCATION/ADDRESS: Kimberley Region  
 APPLICANT: Nil  
 FILE: KRG01  
 AUTHOR: Director Corporate Services, Shire of Broome  
 CONTRIBUTOR/S: Nil  
 RESPONSIBLE OFFICER: Director Corporate Services, Shire of Broome  
 DISCLOSURE OF INTEREST: Nil  
 DATE OF REPORT: 27 June 2018

**SUMMARY:** This report recommends that the Kimberley Regional Group adopt the Financial Activity Report for the period ended 31 May 2018.

### BACKGROUND

#### Previous Considerations

Nil.

### COMMENT

As at the 31 May 2018 the Kimberley Regional Group have a surplus of \$312,863.

Kimberley Regional Group	Budget Income	Budget Expenditure	Actual Income	Actual Expenditure
Opening Surplus Carry Forward	153,109	0	153,109	0
\$55,000 contribution from each of the 4 Shires	220,000	0	240,038	0
Regional Project Manager	0	-142,000	0	-84,402
Vehicle Expenses	0	-18,244	0	-5,518
Forums & Conferences	0	-2,500	0	0
Kimberley Zone & RCG Meeting Expenses	0	-52,000	0	-17,643
Reimbursement of Kimberley Zone & RCG Meeting Expenses	48,000	0	10,276	0
Meeting Expenses	0	-7,000	0	-2,226
Reimbursement of Meetings	3,000	0	0	0
Legal advice	0	-5,000	0	0
Audit Fees	0	-5,000	0	-4,951
Office Expenses	0	-10,569	0	-4,924
IT Support	0	-1,000	0	-188
Sundry Expenses	0	-1,000	0	0
Training & Development	0	-11,700	0	-22,013
Kimberley Waste Management Plan	0	-14,710	0	0
Savannah Way Membership	0	-5,000	0	-5,000
Land Tenure Policy Implementation	0	-13,388	0	-13,388
AWARE Emergency Management Training	20,000	-36,890	20,000	-21,042
Interest on Reserve	10,000	0	5,735	0
Kimberley Volunteering Strategy Stage Two	0	0	65,000	0
<b>OPERATING TOTAL</b>	<b>301,000</b>	<b>-326,001</b>	<b>341,049</b>	<b>-181,295</b>
<b>Surplus / Deficit Carry Forward</b>		<b>-25,001</b>		<b>159,754</b>

TOTAL Surplus Carry Forward with Carryover	128,108	312,863
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## CONSULTATION/STAKEHOLDERS

Nil.

## STATUTORY ENVIRONMENT

### **Local Government (Financial Management) Regulation 1996**

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —  
*committed assets* means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

## POLICY IMPLICATIONS

Nil.

## FINANCIAL IMPLICATIONS

These are detailed above.

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

*Simple Majority*

**KIMBERLEY REGIONAL GROUP RESOLUTION**  
**(RECOMMENDATION):**

*That the Kimberley Regional Group adopts the Financial Activity Report for the period ended 31 May 2018.*

*Moved: Shire of Broome*

*Seconded: Shire of Halls Creek*

*FOR: 4*

*AGAINST: 0*

Attachment: Nil



*This item and any attachments are confidential in accordance with Section 5.23(2)(c) of the Local Government Act 1995 section 5.23(2)(b) as it contains “a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting”.*

**9.3 KIMBERLEY ZONE / KIMBERLEY REGIONAL GROUP EXECUTIVE OFFICER**

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	RK.03.08
AUTHOR:	Director Corporate Services – Shire of Broome
CONTRIBUTOR/S	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer – Shire of Broome
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	20 June 2018

**SUMMARY:** This report considers the executive and administrative resources required by the group and presents options and a recommendation to the group.

**KIMBERLEY REGIONAL GROUP RESOLUTION**

**(RECOMMENDATION):**

*That the Kimberley Regional Group:*

- 1. Adopts the recommendation to award a 2 year contract to ATEA Consulting to a maximum contract value of \$174,570.00 subject to any required minor variations as per the confidential evaluation report for RFQ18/40 Executive Officer Consultancy Services as contained in Attachment 2;*
- 2. Authorises the Secretariat in collaboration with the Kimberley Regional Group Chief Executive Officer's to develop and negotiate performance-based contract outcomes with the successful proponent; and*
- 3. Authorises the Secretariat to sign any documents required to enact the contract, subject to any minor variations.*

*Moved: Shire of Broome*

*Seconded: Shire of Halls Creek*

**FOR: 4**

**AGAINST: 0**

*This item and any attachments are confidential in accordance with Section 5.23(2)(c) of the Local Government Act 1995 as it contains “a contract entered into, or which may be entered into, by the local government”*

**9.4 REGIONAL WASTE TECHNICAL ADVISORY GROUP (TAG) – MINUTES OF MEETING**

LOCATION/ADDRESS: Kimberley Region  
APPLICANT: Nil  
FILE: KRG01  
AUTHOR: Waste Coordinator, Shire of Broome  
CONTRIBUTOR/S: Nil  
RESPONSIBLE OFFICER: Kimberley Zone Secretariat  
DISCLOSURE OF INTEREST: Nil  
DATE OF REPORT: 27 June 2018

**SUMMARY:** This agenda item presents the minutes from the Regional Waste Technical Advisory Group (TAG) meeting held 20 June 2018, seeks endorsement of the preferred consultant to undertake the update of the Kimberley Regional Waste Management Plan. It also requests the authorisation of the Secretariat to enact the contract and requests allocation of appropriate budget.

**KIMBERLEY REGIONAL GROUP RESOLUTION**  
**(RECOMMENDATION):**

*That the Kimberley Regional Group:*

- 1. Receives the minutes from the Regional Waste TAG meeting held 20 June 2018; and*
- 2. Endorse ASK Waste Management as the preferred supplier to undertake a desktop review of the Kimberley Regional Waste Management Plan, as per RFQ 18-54; and*
- 3. Authorise the Secretariat to sign any documents required to enact the contract, subject to any minor variations; and*
- 4. Requests the Secretariat to prepare the 2018/19 Kimberley Regional Group Budget inclusive of a \$19,734 allocation for this budget.*

*Moved: Shire of Halls Creek*

*Seconded: Shire of Broome*

*FOR: 4*

*AGAINST: 0*

*This item and any attachments are confidential in accordance with Section 5.23(2)(c) of the Local Government Act 1995 as it contains “a contract entered into, or which may be entered into, by the local government”*

#### **9.5 REGIONAL APPROACH TO ALCOHOL RESTRICTIONS**

<b>LOCATION/ADDRESS:</b>	Kimberley Region
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	KRG01
<b>AUTHOR:</b>	Manager Community and Economic Development, Shire of Broome
<b>CONTRIBUTOR/S</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer, Shire of Broome
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	27 June 2018

**SUMMARY:** This report requests the Kimberley Regional Group’s consideration of a position statement on key elements of regional liquor restrictions based on a proposed model for the Pilbara region.

#### **KIMBERLEY REGIONAL GROUP RESOLUTION:**

*That the Kimberley Regional Group:*

- 1. Endorses in principle the Position Statement on a Regional Approach to Minimum Alcohol Restrictions in the Kimberley as detailed in Attachment 9.5 (c), and circulated out of session.*
- 2. Requests the Secretariat of the Kimberley Regional Group to liaise with the Department of Racing, Gaming and Liquor and other State Government representatives by:*
  - a. Providing the Position Statement on a Regional Approach to Minimum Alcohol Restrictions as per Attachment 9.5 (c).*
  - b. Requesting the Department of Racing, Gaming and Liquor to undertake community and industry consultation across the Kimberley to seek feedback prior to the finalisation of any alcohol restrictions.*
  - c. Advocating for the State Government to fund appropriate support services to accompany the introduction of any alcohol restrictions.*
  - d. Requesting the State Government to fund and implement a Takeaway Alcohol Management System (TAMS) across the Kimberley region.*
- 3. Notes that endorsing the Position Statement on a Regional Approach to Minimum Alcohol Restrictions in the Kimberley as detailed in Attachment 9.5 (c) does not prevent individual towns or communities within the region from adopting a more restrictive approach to alcohol management with endorsement from the Department of Racing, Gaming and Liquor.*

*Moved: Shire of Broome*

*Seconded: Shire of Halls Creek*

*FOR: 4  
AGAINST: 0*

Reason: Cr Geoff Haerewa responded out of session seeking clarification and amendment that the proposed Confidential Attachment 9.5(c) was endorsed as a position statement on a

regional approach to minimum alcohol restrictions, seeking the inclusion of an additional point 3 in the resolution.

<b>10. CORRESPONDENCE</b>
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The following incoming and outgoing correspondence was tabled at the Meeting.

Date	Type of Correspondence	To/From	Subject Matter

<b>11. GENERAL BUSINESS</b>
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- Cr Harold Tracey requested that Gerard Neesham be invited to the 31 July Kimberley Zone Meeting held in Perth to provide an update on Clontarf Foundation.
- James Watt advised that if the KRG would like any further presentations tabled at the next Kimberley Zone Meeting to make contact with the Secretariat and we can make the arrangements.
- Stephen Gash noted that WALGA's Breakfast Forum will be specifically focused on Beneficial Enterprises (formerly known as Council Controlled Organisations) and encouraged members to attend.

<b>12. MEETING CLOSURE</b>
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The Chair closed the meeting at 1:57pm.



## Western Australian Local Government Association

### Zone Standing Orders

1. <b>INTERPRETATIONS</b>	number of voting delegates that are present.
For the purposes of these Standing Orders, if not inconsistent with the context, the following words shall have the following meanings:	
1.1 <b>"Absolute Majority"</b> means:	1.9 <b>"State Council"</b> means:
a total majority of delegates for the time being of the Zone, whether present and voting or not.	the Executive of the Western Australian Local Government Association.
1.2 <b>"Association"</b> means:	1.10 <b>"Zone"</b> means:
the Western Australian Local Government Association.	a geographically based subdivision containing Councils and incorporated within a country or metropolitan constituency as listed in Schedule three of the Constitution.
1.3 <b>"Chairman"</b> means:	1.11 <b>"Zone Secretary"</b> means:
the Chairman for the time being of the Zone.	a person or persons nominated or appointed by the Zone or the Association to undertake Zone secretarial functions as required.
1.4 <b>"Constitution"</b> means:	2. <b>ORDINARY AND SPECIAL MEETINGS</b>
the Constitution of the Western Australian Local Government Association.	Meetings of the Zone shall be of two kinds: "ordinary" and "special". No business shall be transacted at a special meeting other than for which the meeting was called.
1.5 <b>"Delegate or Deputy Delegate"</b> means:	3. <b>CONDUCT OF MEETINGS</b>
those persons duly elected, from time to time, for a fixed term to represent a Council at a Zone of the Western Australia Local Government Association.	The proceedings and business of meetings of the Zone shall be conducted according to these Standing Orders.
1.6 <b>"Deputy Chairman"</b> means:	4. <b>NOTICE OF MEETING</b>
the Deputy Chairman for the time being of the Zone.	4.1 The Zone Secretary shall give at least 7 days notice of a meeting to all delegates of the Zone unless all of the delegates have agreed in writing to shorter notice.
1.7 <b>"Meeting"</b> means:	4.2 Notice shall be given at the destinations appearing in the records of the Zone Secretary. Notice shall include the agenda for the meeting and will be deemed to have been delivered immediately if transmitted electronically or on the second working date after posting.
a meeting of a Zone of the Western Australia Local Government Association.	
1.8 <b>"Simple Majority"</b> means:	
a majority comprising enough of the delegates for the time being of the Zone for their number greater than 50% of the	

**4.3** Ordinary Meetings of the Zone shall be called by the Zone Secretary pursuant to sub-clause 4.1.

**4.4** Special Meetings of the Zone shall be called by the Zone Secretary on the written request of the Chairman or at least one quarter of the delegates.

**5. QUORUM**

**5.1** The Zone shall not conduct business at a meeting unless a quorum is present.

**5.2** At any meeting of the Zone, greater than 50% of delegates present and entitled to vote shall form a quorum.

**5.3** If a quorum has not been established within the 30 minutes after a meeting is due to begin then the meeting can be adjourned –

- (a) by the Chairman of the meeting;
- (b) if the Chairman is not present, by the Deputy Chairman of the meeting;
- (c) if the Chairman or Deputy Chairman is not present, by a majority of delegates present;
- (d) if only one delegate is present, by that delegate; or
- (e) if no delegate is present by the Zone Secretary.

The business that could have been transacted had there been a quorum at the meeting may be transacted at the resumption of the adjourned meeting.

**5.4** If at any time during a meeting a quorum is not present, the Chairman shall suspend proceedings for five (5) minutes and if a quorum is not present after that period, the meeting shall be deemed to have been adjourned and the person presiding is to reschedule it to some future time.

**5.5** Notice of a meeting adjourned because of the absence of a quorum shall be given to all delegates.

**6. MEETINGS OPEN TO THE PUBLIC**

The business of the Zone shall be open to the public except upon such occasions as the Zone may by resolution otherwise decide.

**7. ORDER OF BUSINESS**

Unless the meeting should decide otherwise, the order of business at Zone

meetings, with the exception of special meetings or an adjourned meeting, shall be as follows:

- (a) Recording of attendance and apologies;
- (b) Announcements;
- (c) Confirmation of minutes of previous meetings;
- (d) Business arising from minutes;
- (e) Deputations;
- (f) Elections of Delegates/Chair;
- (e) State Council agenda items;
- (f) Matters for decision;
- (g) Reports – Zone Representatives to State Council; and
- (h) General business.

**8. SPECIAL URGENT BUSINESS**

At any time during a meeting a delegate may, with the approval of an absolute majority, introduce a motion relating to special urgent business that calls for an expression of opinion from the meeting.

In presenting an item of special urgent business, a delegate shall have sufficient copies of the motion in writing for distribution to all delegates present at the meeting and, where practicable, give prior notice to the Chairman of such intention.

**9. CHAIRMAN**

In the construction of these Standing Orders unless the context requires otherwise, the word "*Chairman*" shall in the absence of the Chairman or include the Deputy Chairman or the delegate chosen by resolution to preside at any meeting.

**10. DELEGATE AND DEPUTY DELEGATE**

**10.1** In the construction of these Standing Orders unless the context requires otherwise, the word "delegate" shall in the absence of the delegate include the deputy delegate.

**10.2** A deputy delegate acting in the capacity of a delegate unable to attend a meeting shall exercise all rights of that delegate.

**11. CHAIRMAN TO PRESIDE**

**11.1** The Chairman shall preside at all meetings of the Zone but in absence of the Chairman, the Deputy Chair shall preside.

**11.2** In the absence of the Chairman and the Deputy Chairman, the Zone shall choose by resolution a delegate present to preside at the meeting.

**12. DEBATE PROCEDURES**

**12.1A** delegate moving a substantive motion may speak for –

- (a) 10 minutes in his or her opening address; and
- (b) 5 minutes in exercising the right to reply.

**12.2** Other speeches for or against motions are to be limited to 5 minutes.

**12.3** No delegate, except the mover of a motion in reply, is to speak more than once on the same motion except by way of personal explanation.

**12.4** As soon as the right of reply has been exercised, the motion is to be forthwith put to the vote without further comment.

**12.5** No discussion shall take place on any motion unless it is moved and seconded. Only one amendment on any one motion shall be received at a time, and such amendment shall be disposed of before any further amendment can be received. Any number of amendments may be proposed.

**12.6** The provisions of these Standing Orders applicable to motions apply mutatis mutandis to amendments, except that the mover of an amendment shall have no right of reply.

**12.7** When a motion has been moved and seconded, the person presiding shall at once proceed to take a vote thereon unless a delegate opposes it or an amendment is proposed.

**12.8** No more than two delegates shall speak in succession on one side, either for or against the question before the Zone, and if at the conclusion of the second speaker's remarks, no delegate speaks on the other side, the motion or amendment shall at once be put to the vote.

**12.9** At any time during a debate, but after the conclusion of a delegate's comments, a delegate who has not spoken during the debate may move, without discussion, "that the question be now put". If that motion is seconded and carried by a majority, the question shall be submitted at once to the Zone, after the mover has replied.

**13. QUESTIONS**

Any delegate seeking to ask a question at any meeting of the Zone shall direct the question to the Chairman.

**14. DELEGATES TO ADDRESS THE CHAIRMAN**

A delegate moving or seconding a motion or amendment or taking part in a discussion thereon shall address the Chairman.

**15. POINT OF ORDER**

A delegate who is addressing the Chairman shall not be interrupted except on a point of order, in which event the delegate shall wait until the delegate raising the point of order has been heard and the question of order has been disposed of, whereupon the delegate so interrupted may, if permitted, continue.

**16. MOTION - SUBSTANCE TO BE STATED**

A delegate seeking to propose an original motion or amendment shall state its substance before addressing the meeting thereon and, if so required by the Chairman, shall put the motion or amendment in writing.

**17. PRIORITY OF SPEAKERS**

If two or more delegates wish to speak at the same time the Chairman shall decide who is entitled to priority.

**18. CHAIRMAN TO BE HEARD**

Whenever the Chairman signifies a desire to speak during a debate, any delegate speaking or offering to speak is to be silent, so that the Chairman may be heard without interruption.

**19. CHAIRMAN MAY CALL TO ORDER**

The Chairman shall preserve order, and may call any delegate to order when holding an opinion that there shall be cause for so doing.

**20. RULING BY CHAIRMAN**

The Chairman shall decide all questions of order or practice, whose decision shall be final and be accepted by the Zone without argument or comment unless in any particular case the Zone resolves that a different ruling shall be substituted for the ruling given by the Chairman. Discussions shall be permitted on any such motion.

**21. LIMITATION OF SPEECHES**

**21.1** A delegate shall not speak upon any motion or amendment or in reply for a longer period than five (5) minutes without consent of the Zone which shall be signified without debate.

**21.2** No delegate shall speak more than once on any motion unless in exercising a right to

Speak in closing the debate on a motion which the delegate has moved.

**22. RESOLUTIONS**

**22.1** Except as otherwise provided in these Standing Orders, all motions concerning the affairs of the Zone shall be passed by a simple majority.

**22.2** Any matter considered by the Zone at a Special Meeting shall not be passed unless having received an absolute majority.

**23. NO DISCUSSION**

Where there is no discussion on a motion, the Chairman may deem the motion to be passed unless the meeting resolves otherwise.

**24. PERMISSIBLE MOTIONS DURING DEBATE**

**24.1** When a motion is under debate, no further motion shall be moved except the following:

- (a) that the motion be amended;
- (b) that the meeting be adjourned;
- (c) that the debate be adjourned;
- (d) that the question be now put;
- (e) that the meeting proceed with the next item of business;
- (f) that the meeting sits behind closed doors.

**24.2** Any delegate who has not already spoken on the subject of a motion at the close of the speech of any other delegate may move without notice any one of the motions listed in clause 24.1 (b)-(f) and, if the motion is seconded, it shall be put forthwith.

**24.3** When a debate is adjourned, the delegate who moves the adjournment shall be the first to speak on the motion when the debate is resumed unless the delegate advises of no desire to speak on the motion. Where this occurs, the Chairman shall then call for further speakers.

**25. METHOD OF TAKING VOTES**

The Chairman shall, in taking a vote on any motion or amendment, put the question first in the affirmative, and then in the negative and may do so as often as is necessary to enable formation and declaration of an opinion as to whether the affirmative or the negative has the majority on the voices or by a show of hands.

**26. DIVISION**

The result of voting openly is determined on the voices or by a show of hands and, immediately upon a vote being taken, a delegate may call for a division.

**27. WITHDRAWAL OF MOTION**

A motion or amendment may be withdrawn by the mover, with the consent of the meeting, which shall be signified without debate.

No delegate may speak upon it after the mover has asked permission for its withdrawal, unless such permission shall have been refused.

**28. ALL DELEGATES TO VOTE**

**28.1** At meetings of the Zone, a delegate present at the meeting when a question is put shall vote on the question.

**28.2** Each delegate shall be entitled to exercise one deliberative vote on any matter considered by the Zone.

**28.3** The Chairman shall exercise a deliberative vote in respect of a matter considered by the Zone. In the event of there being an equality of votes in respect of a matter, the Chairman shall exercise a second vote.

**28.4** Where the Deputy Chairman is required to preside at a meeting, the Deputy Chairman shall exercise a deliberative vote in respect of a matter considered by the Zone. In the event of there being an equality of votes in respect of a matter, the Deputy Chairman shall exercise a second vote.

**28.5** In the absence of the Chairman and Deputy Chairman, the delegate chosen by resolution to preside over the meeting shall exercise a deliberative vote in respect of a matter considered by the Zone. In the event of there being an equality of votes, the presiding delegate shall exercise a second vote.

**29. RESCISSION OF RESOLUTION**

**29.1 At the same meeting**

Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Zone may, by simple majority at the same meeting at which it is passed, rescind or alter a resolution if all the delegates who were present at the time the original resolution was passed are present in their seats when the rescission or alteration is proposed.



**29.2 At a Future Meeting**

Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Zone may rescind or alter a resolution made at an earlier meeting:

- (a) by simple majority, where the delegate intending to move the motion has, through the Zone Secretary, given written notice of the intended motion to each of the other delegates at least seven (7) days before the meeting; or
- (b) by absolute majority, in any other case.

**30. SUSPENSION OF STANDING ORDERS**

**30.1** In cases of urgent necessity or whilst the Zone is sitting behind closed doors, any of these Standing Orders may be suspended by a simple majority.

**30.2** Any delegates moving the suspension of a Standing Order shall state the object of the motion, but discussion shall not otherwise take place.

**31. NO ADVERSE REFLECTION ON ZONE**

A delegate of the Zone shall not reflect adversely upon a resolution of the Zone, except on a motion that the resolution be rescinded.

**32. NO ADVERSE REFLECTION ON DELEGATE**

A delegate of the Zone shall not reflect adversely upon the character or actions of

another delegate nor impute any motive to a delegate unless the Zone resolves, without debate, that the question then before the Zone cannot otherwise be adequately considered.

**33. MINUTES**

Minutes of meetings shall be permanently recorded and copies supplied to all delegates.

**34. CONFIRMATION OF MINUTES**

The minutes of any preceding meeting, whether ordinary or special, not previously confirmed shall be submitted at the next Ordinary Meeting of the Zone and no discussion thereon shall be permitted except as to their accuracy as a record of the proceedings.

**35. GENERAL BUSINESS**

A delegate may under general business introduce a motion relating to any item of interest to Local Government, but (except as provided for in clause 8) not otherwise.

**36. AMENDMENTS**

These Standing Orders may be altered, added to or repealed subject to a resolution passed by not less than 75% of delegates present at a meeting of the Zone. Copies of proposed alterations, additions or amendments shall be forwarded to all delegates by the Zone Executive Officer prior to the meeting.



4 July 2018

# State Council Agenda

## NOTICE OF MEETING

Meeting No.5 of 2018 of the Western Australian Local Government Association State Council to be held at WALGA, 170 Railway Parade, to commence at 4pm.

### 1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

#### 1.1 Attendance

Chair	President of WALGA	Cr Lynne Craigie
Members	Deputy President of WALGA, North Metropolitan Zone	Mayor Tracey Roberts
	Avon-Midland Country Zone	Cr Jan Court JP
	Central Country Zone	President Cr Phillip Blight
	Central Metropolitan Zone	<i>Delegate to be elected</i>
	Central Metropolitan Zone	Cr Paul Kelly
	East Metropolitan Zone	Cr Brooke O'Donnell
	East Metropolitan Zone	Cr Kate Driver
	Goldfields Esperance Country Zone	President Cr Malcolm Cullen
	Gascoyne Country Zone	President Cr Cheryl Cowell
	Great Eastern Country Zone	President Cr Stephen Strange
	Great Southern Country Zone	President Cr Keith House JP
	Kimberley Country Zone	Cr Chris Mitchell
	Murchison Country Zone	Cr Les Price
	North Metropolitan Zone	Cr Giovanni Italiano JP
	North Metropolitan Zone	Cr Russ Fishwick JP
	Northern Country Zone	President Cr Karen Chappel
	Peel Country Zone	President Cr Michelle Rich
	Pilbara Country Zone	President Cr Kerry White
	South East Metropolitan Zone	Cr Julie Brown
	South East Metropolitan Zone	Cr Brian Oliver
	South Metropolitan Zone	Cr Doug Thompson
	South Metropolitan Zone	Mayor Carol Adams
	South Metropolitan Zone	Mayor Logan Howlett JP
	South West Country Zone	President Cr Tony Dean
Ex-Officio	Local Government Professionals (WA)	Mr Ian Cowie
Secretariat	Chief Executive Officer	Ms Ricky Burges
	Deputy Chief Executive Officer	Mr Wayne Scheggia
	EM Environment & Waste	Mr Mark Batty
	EM Governance & Organisational Services	Mr Tony Brown
	EM Finance & Marketing	Mr Zac Donovan
	EM People and Place	Ms Jo Burges
	EM Infrastructure	Mr Ian Duncan
	EM Business Solutions	Mr John Filippone
	Manager Strategy & Association Governance	Mr Tim Lane
	Manager Governance	Mr James McGovern
	Executive Officer Governance	Ms Margaret Degebrodt

#### 1.2 Apologies

1.3 Announcements

2. MINUTES

**Recommendation**

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**2.1 Minutes of Ordinary meeting held 4 May 2018**

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That the Minutes of the Western Australian Local Government Association (WALGA) State Council meeting held on 4 May 2018 be confirmed as a true and correct record of proceedings.

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**2.2 Minutes of State Council Budget Meeting**

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That the Minutes of the State Council Budget meeting held 6 June 2018 be confirmed as a true and correct record of proceedings.

3. **DECLARATIONS OF INTEREST**

Pursuant to our Code of Conduct, State Councillors must declare to the President any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

4. **EMERGING ISSUES**

Notification of emerging issues must be provided to the President no later than 24 hours prior to the meeting.

5. **MATTERS FOR DECISION**

- As per matters listed
- Items Under Separate Cover to State Council only

6. **MATTERS FOR NOTING / INFORMATION**

- As per matters listed.

7. **ORGANISATIONAL REPORTS**

7.1 Key Activity Report

- 7.1.1 Environment and Waste
- 7.1.2 Governance and Organisational Services
- 7.1.3 Infrastructure
- 7.1.4 People and Place

7.2 Policy Forum Reports

- 7.2.1 Policy Forum Reports

7.3 President's Report

**Recommendation**

That the President's Report for July 2018 be received.

7.4 CEO's Report

**Recommendation**

That the CEO's Report for July 2018 be received.

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WALGA State Council Meeting July 2018

**7.5     Local Government Professional's Report**

Mr Ian Cowie, President, Local Government Professionals will provide an update on the activities of Local Government Professionals.

**8.     **ADDITIONAL ZONE RESOLUTIONS****

To be advised following Zone meetings.

**9.     **MEETING ASSESSMENT****

President Cr Tony Dean has been requested to provide feedback as to the effectiveness of the meeting.

**10.    **DATE OF NEXT MEETING****

**Recommendation**

That the next meeting of the Western Australia Local Government Association State Council be held on Friday 7 September 2018 at a location in the Northern Country Zone, to be advised.

**11.    **CLOSURE****

## Agenda Items

<b>5. MATTERS FOR DECISION .....</b>	<b>1</b>
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## 5. MATTERS FOR DECISION

### 5.1 Updated Climate Change Policy Statement (05-028-03-0011 LS)

*By Laura Simes, Environment Policy Advisor*

#### Recommendation

**That the revised WALGA Climate Change Policy Statement be endorsed.**

#### In Brief

- WALGA's existing Policy Statement was endorsed by State Council in June 2009.
- The revised Policy Statement reflects contemporary scientific understanding of climate change, international and national political developments, and the increasing urgency for effective climate change adaptation and mitigation action.
- The revised Policy Statement has been developed after extensive consultation with the sector over the last six months, including a Climate Change discussion paper and draft policy statement provided for feedback.
- The overwhelming response from Councils, Elected Members and officers was supportive of producing a stronger climate change policy statement.
- The revised Policy Statement represents the consolidated view of the sector and forms the basis of WALGA's climate change advocacy. It does not bind individual Local Governments.

#### Attachments

1. Draft Climate Change Policy Statement 2018
2. [WALGA Policy Statement on Climate Change, 2009 \(521.3/2009\)](#)
3. [WALGA Advocacy Position Statements](#) (refer paragraph 4.1)
4. [Climate Change Policy Statement Review - Discussion Paper](#)
5. [Draft revised WALGA Climate Change Policy Statement](#) (as circulated for sector comment)

#### Relevance to Strategic Plan

##### Key Strategies

##### Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments;
- Improve communication and build relationships at all levels of member Local Governments;
- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues; and
- Build a strong sense of WALGA ownership and alignment.

##### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Foster economic and regional development in Local Government.

##### Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated.

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## Policy Implications

WALGA's existing Climate Change Policy Position (the **existing Policy Statement**) was endorsed by State Council in June 2009 (521.3/2009). An extract of this statement is included at paragraph 4.1 of WALGA's Advocacy Position Statements:

### **Local Government acknowledges that:**

- *Anthropogenic climate change is occurring, and is committed to preventing it;*
- *Action should be immediate;*
- *Australia has an obligation to act. Local Government supports this by being committed to meeting obligations set by the other tiers of government;*
- *Mitigation and adaptation is interdisciplinary. Local Government will support its stakeholders (community and business) to transition towards sustainable lifestyles, but must be adequately resourced from the Australian Government to do so;*
- *Mitigation and adaptation strategies must be equitable, locally, nationally and internationally;*
- *Local Governments will individually determine their priorities and targets, but acknowledge that climate change must be addressed at all levels of their own operations, and*
- *asserts that funds from Commonwealth or State NRM programs should be made available to assist Local Government NRM activities.*

The existing Policy Statement has been the foundation for WALGA's climate change advocacy position, informing action and engagement in this area, and has been referenced in climate change submissions to State and Federal Government.

The Climate Change Policy Statement 2018 (the **revised Policy Statement**) consolidates climate change positions set out in recent submissions, and updates and strengthens the existing policy position to take account of:

- contemporary scientific understanding of the extent and impacts of climate change;
- political developments domestically and internationally since 2009;
- the current 'policy vacuum' at the State and Federal level; and
- recognition of the fact that Local Governments are already experiencing climate change, and taking mitigation and adaptation action.

The proposed 'headline' position statement is as follows:

### **Local Government acknowledges:**

- I. *The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause.*
- II. *Climate change threatens human societies and the Earth's ecosystems.*
- III. *Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable.*
- IV. *A failure to adequately address this climate change emergency places an unacceptable burden on future generations.*

**Local Government is committed** to addressing climate change.

### **Local Government is calling for:**

- I. *Strong climate change action, leadership and coordination at all levels of government.*
- II. *Effective and adequately funded Commonwealth and State Government climate change policies and programs.*

## Budgetary Implications

Nil.



## Background

Climate change is a key issue for Local Governments that impacts almost all aspects of their operations and responsibilities. As the level of government closest to the community, Local Governments manage and plan for a range of impacts of climate change, including on community assets, disruption of council services, unbudgeted financial impacts and adverse health impacts on residents.

Local Governments have been actively engaging in a wide range of climate change mitigation and adaptation actions for many years, and WALGA has had a Policy Statement on Climate Change since 2009. The existing Policy Statement forms the foundation for WALGA's climate change advocacy on behalf of the sector and has been referenced and expanded upon in submissions on climate change issues, including:

- [Submission to the Department of the Environment and Energy on its Emissions Reduction Fund: Safeguard Mechanism Consultation Paper](#) (March 2018; endorsed by State Council May 2018)
- [Submission to the Climate Change Authority's Review of the Carbon Farming Initiative legislation and Emissions Reduction Fund](#) (September 2017; endorsed by State Council December 2017);
- [Submission to the Australian Government inquiry into the impacts of climate change on housing, buildings and infrastructure](#) (August 2017; endorsed by State Council September 2017); and
- [Submission in response to the Australian Government's Review of Climate Change Policies](#) (May 2017; endorsed by State Council July 2017).

WALGA identified that the existing Policy Statement required updating to take account of significant developments in scientific understanding of the extent and impacts of climate change, as well as significant policy changes at the international and national level since 2009. In addition, as worldwide temperatures increase and greenhouse gas emissions continue to rise<sup>1</sup>, there is an increasing urgency for effective climate change adaptation and mitigation action.

A key development since 2009 is the advent of the Paris Agreement under the United Nations Framework Convention on Climate Change in 2015. The Paris Agreement expressly recognises the importance of engagement at all levels of government. As a signatory to the Paris Agreement, Australia has committed to taking action on climate change. However it is widely acknowledged that countries' existing commitments are insufficient to limit global temperature increases to 2° Celsius, let alone the 1.5° Celsius target under the Paris Agreement<sup>2</sup>. The revised Policy Statement makes express reference to this imperative, which is also consistent with the commitment and action of many Local Governments to act on climate change.

At the domestic level, since 2009 Australia has seen fluctuations in climate change policy, with the introduction and then repeal of a carbon price, and then the introduction of 'Direct Action' policies including the Emissions Reduction Fund (which at the last budget had no further funds allocated to it). In Western Australia, there have also been fluctuations with the State Government having a 'Climate Change 'Office' which was reduced over time to a 'Unit' and then just a few people. A Western Australian climate change strategy was developed in 2012, primarily dealing with adaptation, but this has not been revisited.

## Comment

### Consultation

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<sup>1</sup> See for example, Peter Hannam, "True shocker": February spike in global temperatures stuns scientists, Sydney Morning Herald, 14 March 2016. Available at <http://www.smh.com.au/environment/climate-change/true-shocker-spike-in-global-temperatures-stuns-scientists-20160313-gni10t.html>.

<sup>2</sup> See for example, the Climate Action Tracker (Climate Analytics, Ecofys & NewClimate Institute), which calculates the gap in current policies, Paris Commitments and the emissions reductions required to keep the world at 1.5°C and 2.0 °C increases. Current Paris pledges would see a global temperature rise of 3.2 °C by 2100. Available here: <https://climateactiontracker.org/global/cat-emissions-gaps/>.

The sector has been widely consulted in the process of developing the revised Policy Statement, through a discussion paper released for comment in November 2017 and a draft revised Policy Statement released for comment in March 2018. WALGA's Chief Executive Officer also wrote to all Local Government Chief Executive Officers to encourage consideration of the draft Policy Statement and the provision of Council endorsed feedback. All comments received have been considered in finalising the revised Policy Statement that has been provided for State Council's endorsement.

#### *Climate Change Discussion Paper*

WALGA released the *Climate Change Policy Statement Discussion Paper* (the **Discussion Paper**) for comment by the sector on 7 November 2017. The Discussion Paper was promoted widely on WALGA's website, through a WALGA newsletters including Local Government News, Councillor Direct and EnviroNews. It was also emailed direct to WALGA's Environment, Planning and Emergency Management Local Government contacts. Comments on the Discussion Paper closed on 16 January 2017.

The Discussion Paper outlined key developments that have occurred since the existing Policy Statement was endorsed, including contemporary scientific understanding of the extent and impacts of climate change and political developments domestically and internationally. The following questions were posed in the Discussion Paper, in order to gauge the sector's views on climate change developments, attitudes towards strengthening the statement, and key priority areas for advocacy:

#### **Climate Change Policy Statement Discussion Paper - Questions**

- Question 1:** Have you made use of the existing Climate Change Policy Statement? How?
- Question 2:** Have you used the Policy Statement *template*? How?
- Question 3:** Is it useful to make the Policy Statement available in template format (eg, to assist in developing your own Local Government Climate Change Policy)?
- Question 4:** In light of current observations of the effects of climate change, would you support the inclusion of a stronger statement, similar to that set out in the MAV climate change statement?
- Question 5:** Do you agree that the Policy Statement should emphasise the need for Commonwealth and State governments to play a stronger leadership and coordination role, and engage in long-term planning on climate change?
- Question 6:** Do you agree that Commonwealth (and State) Government climate change mitigation policy settings should include measures that can take advantage of the substantial emissions reductions that can be achieved by Local Governments?
- Question 7:** Do you have suggestions or examples of Local Government projects that could achieve significant emissions reductions?
- Question 8:** Do you agree that the existing mitigation content reflects the Local Government position on mitigation action? Are there any issues in particular you would like to see highlighted? Do you have any suggestions for other content that should be included?
- Question 9:** Do you agree that that the Policy Statement should incorporate reference to broad scale shift that is already occurring in Australia?
- Question 10:** Do you agree that the above areas are key issues for Local Government? Are there other key adaptation priorities/issues for Local Governments?
- Question 11:** Do you agree that reference to these issues should be included in the Policy Statement?
- Question 12:** Do you agree that one element of an effective approach to climate change adaptation would include a State/Local Government partnership agreement?
- Question 13:** Do you support an acknowledgment that the impacts of climate change are already being felt, and that Local Governments are currently undertaking adaptation work, as well as planning for the future?
- Question 14:** Do you support a call for effective long term policy instruments, legislation and/or policies, along with adequate resourcing for climate change adaptation and planning?
- Question 15:** Do you support inclusion in the Policy Statement of the need for emergency management and disaster relief policies to adequately incorporate climate change in their planning and implementation? Are there other related issues you would like included?
- Question 16:** Do you agree the Policy Statement should incorporate the Paris Agreement and Australia's commitment, and urge or support a more ambitious target, and effective adaptation action?

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**Question 17:** Do you agree with incorporating reference to the Sustainable Development Goals in the Policy Statement, including an express statement in support?

*Overview of input received*

WALGA received 26 responses from the WA Local Government sector, and one from a climate change advocacy group (Doctors for the Environment Australia – WA Branch). Local Government responses were almost evenly divided between input at the Local Government Council/ organisational level (14) and individual responses (10 Local Government officers, 2 Councillors). There were 21 responses from metropolitan Local Governments, and 5 from country Local Governments.

It is clear from the input received in response to the Discussion Paper that respondents are overwhelmingly supportive of strong climate change action, and advocacy by WALGA to support Local Governments in their actions. Responses were overwhelmingly supportive of producing a stronger climate change policy statement, to reflect the scientific consensus, international developments (ie, the Paris Agreement under the United Nations Framework Convention on Climate Change and the United Nations Sustainable Development Goals (SDGs)) and most importantly, to reflect the fact that Local Governments are *already* experiencing climate change, and taking mitigation and adaptation action. Local Governments supported the contention in the Discussion Paper that they are essentially operating in a policy vacuum, in the absence of a strong role by the Western Australian and Commonwealth Governments. There was one respondent that did not accept the premise of the Discussion Paper, suggesting the climate has always changed, “mainly due to solar activity”.

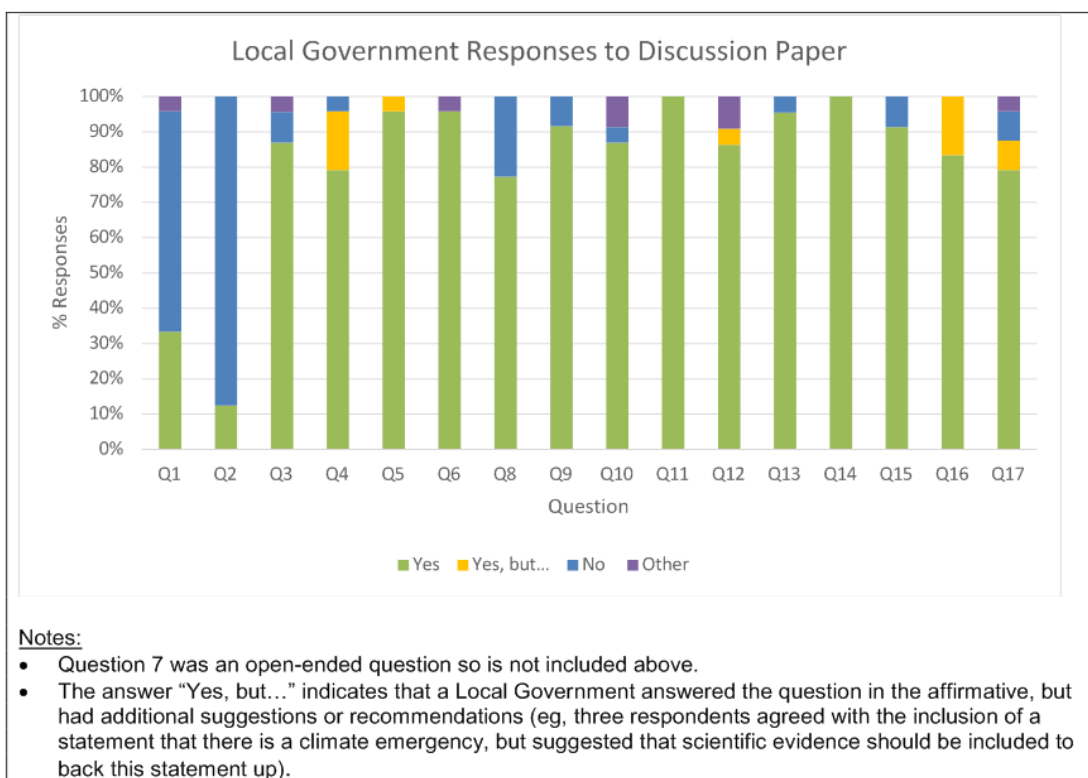
Respondents indicated strong to unanimous support for a Climate Change Policy Statement that:

- Includes a strengthened statement on the state of climate change, and emphasises the need for urgent action;
- Advocates for greater Commonwealth and State Government leadership and coordination on mitigation and adaptation action, including greater utilisation of emissions reductions that can be achieved in the Local Government sector;
- Advocates for a partnership agreement with the Commonwealth and State Governments;
- Advocates for long-term and effective planning on climate change adaptation; and
- Outlines key mitigation and adaptation priorities for Local Governments (in particular, areas where there are hurdles such as lack of funding or government regulations that continue to hinder action).

*Response data*

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Responses to questions one and two establish that most respondents have not made use of the current Climate Change Policy Statement or template version of the document. Question three responses indicate that Local Governments would value a template version of the updated Policy Statement. These responses also suggest that perhaps the Policy Statement has been underutilised by Local Governments to date, and WALGA could do more to promote the availability of this resource.

As the graph above shows, the questions relating to the suggested content for the revised Policy Statement (questions 4 – 17) all received an overwhelmingly positive response.

The Discussion Paper outlined some topics considered to be key mitigation and adaptation priorities. These were accepted by respondents, and some additional areas were also identified as priorities. These were incorporated into the revised Policy Statement.

#### Draft Revised Policy Statement

Input received from the sector in response to the Discussion Paper was incorporated into a draft revised Policy Statement that was circulated for comment in March 2018. WALGA's Chief Executive Officer wrote to all Local Government Chief Executive Officers seeking input, preferably Council endorsed. It was also promoted widely on WALGA's website, through a range of WALGA newsletters including Local Government News, Councillor Direct and EnviroNews and was emailed direct to WALGA's Environment and Planning Local Government contacts. Comments on the draft closed on 24 April 2018.

#### *Overview of responses*

WALGA received a total of 31 responses, representing 37 Local Governments (including Local Governments represented by Peron Naturaliste Partnership (PNP) and the Western Suburbs Regional Organisation of Councils (WESROC)).



Responses were evenly divided between metropolitan and country Local Governments. Input was provided in a range of capacities ranging from individual responses (Officer/s or Councillor/s), to Local Government Administration (with or without consultation with Councillors), Council endorsed, or Committee endorsed positions. In general terms, the responses provided were mostly Council or organisation level responses (21) with some responses by individual Local Government Officers or Councillors (10).

Respondents were almost unanimous in endorsing the Climate Change Policy Statement (30). One Local Government recommended that State Council not endorse the Climate Change Policy Statement. Ten respondents endorsed the Statement with no further comments, with the remaining 20 respondents providing recommended amendments to the Policy Statement.

*Input received*

As noted above, all but one respondent recommended endorsement of the Policy Statement. There was a wide range of responses in terms of the detail in each responses, ranging from a simple endorsement, through to an endorsement with a large number of suggested changes. The below table sets out the main themes identified in the responses and how they have been considered:

<b>Subject</b>	<b>Views expressed</b>
Overarching policy statement	A number of respondents indicated their express support for the overarching statement of policy (at 1.0 in the Policy Statement).
Aims and objective	Some responses suggested the need for a clear statement of what the document's aims and objectives are. WALGA has added this.
Inclusion of science of climate change	<p>There were a range of views on this. Some respondents suggested that more scientific evidence on climate change and the effects of climate change should be included. Others suggested that since the overarching Policy Statement (at 1.0) includes Local Governments' acceptance and acknowledgment of climate change, this did not need to be included at all.</p> <p>On balance, the existing overarching science has been left in, and in the interests of keeping the policy statement concise, some further detail has been added as an annexure.</p>
State-level renewable energy and/or emissions reduction target	<p>Some responses suggested that in line with the Paris Agreement and its recognition that all levels of government must be engaged, the Policy Statement should consider including a State-level renewable energy and/or emissions reduction target.</p> <p>WALGA has included this.</p>
"Demands" for action	<p>While one respondent expressly endorsed this language, there were a few responses that suggested this language was too strong and/or combative.</p> <p>There were also responses suggesting that the Policy Statement should acknowledge the productive partnerships and collaborations that Local Government has had with other levels of Government in the past.</p> <p>WALGA has softened the language, as well as adding some content acknowledging past collaborative partnerships Local Governments have had with other levels of government.</p>

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Resourcing and research	Some respondents suggested that the Policy Statement should include the value of well-resourced research and tools. WALGA has included this.
Subjects for inclusion	<p>It was suggested that energy efficiency and energy productivity should be included – this has been implemented.</p> <p>It was also suggested that biosecurity should be included – this has been implemented.</p> <p>Two respondents suggested that advocacy for a Federal legislative amendment for a “greenhouse trigger” under the <i>Environment Protection and Biodiversity Conservation Act 1999 (Cth)</i> would distract from advocacy for more direct mitigation action at the Federal level – WALGA has removed this.</p>
Actions that Local Government can take	<p>There were a range of responses that suggested the Policy Statement should provide strategies and examples of projects and areas where Local Governments can take climate action.</p> <p>WALGA’s view is that this goes beyond the aims of the Policy Statement, given that it is primarily an outward-facing advocacy document. WALGA will, however, give consideration to how it can assist with provision of this type of resource for Local Governments in the future.</p>

Local Governments and organisations that participated in the consultations

Input to the Climate Change Policy Statement Consultations		
Local Government / Organisation	Discussion Paper	Policy Statement
Augusta Margaret River		✓
Belmont	✓	✓
Beverley		✓
Bridgetown-Greenbushes	✓	✓
Bunbury		✓
Cambridge	✓	
Canning	✓	✓
Capel		✓
Carnamah		✓
Claremont		✓
Cockburn	✓	✓
Cottesloe	✓	
Dardanup		✓
Denmark		✓
Dumbleyung		✓
Eastern Metropolitan Regional Council (Comprising the Town of Bassendean, Cities of Bayswater, Belmont, Kalamunda and Swan and the Shire of Mundaring.)	✓	
Fremantle	✓	✓
Greater Geraldton	✓	✓

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<b>Input to the Climate Change Policy Statement Consultations</b>		
<b>Local Government / Organisation</b>	<b>Discussion Paper</b>	<b>Policy Statement</b>
Joondalup	✓	✓
Kwinana	✓	✓
Mandurah	✓	✓
Manjimup	✓	
Melville	✓	
Mundaring	✓	✓
Nannup	✓	
Narembeen	✓	
Peron Naturaliste Partnership (Comprising the Cities of Bunbury, Busselton, Mandurah and Rockingham and the Shires of Capel, Dardanup, Harvey, Murray and Waroona.)		✓
Perth	✓	
Port Hedland		✓
Rockingham	✓	✓
Stirling	✓	
Subiaco	✓	
Swan		✓
Toodyay	✓	✓
Victoria Park	✓	✓
Vincent	✓	✓
WA branch - Doctors for the Environment Australia	✓	
Wanneroo		✓
Western Suburbs Regional Organisation of Councils (Comprising the Cities of Nedlands and Subiaco, Towns of Cambridge, Claremont, Cottesloe and Mosman Park and the Shire of Peppermint Grove)		✓
Williams		✓

#### Next steps

If endorsed, the revised Policy Statement will form the basis for WALGA's climate change advocacy on behalf of the WA Local Government sector. WALGA will promote the revised Policy Statement and act consistently with its content. Individual Local Governments will be encouraged to support and utilise this Policy Statement in developing and implementing their own climate change strategies and programs, but would not be bound by the Policy Statement.

Actions sought in the revised Policy Statement, as well as feedback received as part of consultations (eg, suggested priority areas for action) will shape the priorities outlined in WALGA's climate advocacy plan. Where the revised Policy Statement includes a range of priorities for Local Government, the advocacy plan will include detail about how WALGA intends to promote and prosecute Local Governments' key climate change priorities over the next few years, including:

- expanding upon the issues that are summarised in the revised Policy Statement;
- detailing targets for advocacy; and
- indicating a timeframe/importance for the different priorities.

**Attachment 5.1**

**Updated Climate Change Policy Statement 2018**

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## **5.2 Interim Submission – Model Subdivision Conditions (05-047-01-0003 VJ)**

*By Vanessa Jackson, Policy Manager Planning and Improvement*

### **Recommendation**

**That the interim submission to the WA Planning Commission on the Model Subdivision Conditions be endorsed.**

### **In Brief**

- On 14 March 2018, the Bush Fire Policy team at the Department of Planning, Lands and Heritage released revised Model Subdivision Conditions for comment.
- The revised subdivision conditions were prepared in response to the recent implementation improvements as part of the ongoing review of the Guidelines for Planning in Bushfire Prone Areas. The model conditions have also been re-numbered to group similar issues together, that being the bushfire and unexploded ordnance (UXO) conditions.
- The public comment period closed on 11 May 2018, therefore an interim submission was prepared.

### **Attachment**

Interim Submission – Model Subdivision Conditions

### **Relevance to Strategic Plan**

#### **Key Strategies**

##### Sustainable Local Government

- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia.

##### Enhanced Reputation and Relationships

- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated.

### **Policy Implications**

At the 2018 March State Council meeting, a report on the significant shift in the implementation of the Bushfire Management Plans through the subdivision process was considered, and the following recommendation endorsed (RESOLUTION 11.1/2018): -

That WALGA advise the State Government the Local Government sector:

1. Will not agree to the Department of Fire and Emergency Services (DFES) transferring of responsibility to the Local Government sector for the clearance of a subdivision condition for Bushfire Management Plans, when the condition has been requested by DFES;
2. Requires adequate and effective consultation on any review of the model subdivision condition relating to clearance, including relating to Bushfire Management Plans that would result in the transfer of responsibility from any agency for the clearance of a subdivision condition, when that condition has been requested by that agency.

### **Budgetary Implications**

Nil.

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## **Background**

On 14 March 2018, the Bush Fire Policy team at the Department of Planning, Lands and Heritage (DPLH) released revised Model Subdivision Conditions for comment via an email sent to Local Government and interested stakeholders from their bushfire policy subscriber list.

The proposed changes have been developed by DPLH in conjunction with Department of Fire and Emergency Services (DFES). The review of the conditions aims to streamline current work practices and to address known inconsistencies. The model conditions are also proposed to be re-numbered to group similar issues together, being bushfire and unexploded ordnance (UXO).

## **Comment**

The interim submission focuses mainly on the changes to the Bushfire Planning subdivision conditions, as this is where the proposed changes will affect Local Government the most.

The main changes are the removal of DFES as a clearing authority for Bushfire Management Plans and other bush fire planning matters, which is not acceptable. If a Local Government does not want to clear these conditions, then the WAPC must also be the clearing agency, particularly if the involvement of DFES has now been removed. This will then align with the State Council resolution in March 2018, which does not support the change in DFES's approach to these subdivision conditions.

It has been pointed out in the interim submission that the 'consultation' via an email subscriber list does not align with the State and Local Government Partnership Agreement, as only those subscribing to the 'Bushfire Policy Subscriber' list would have received the information and invitation to comment.

Other suggestions in the submission include further clarity on how the conditions are implemented, as they are not entirely specific as to exactly how and why they are used. Without this clarity, they could be applied in circumstances that make them difficult to clear, or possibly be applied by the WAPC in inappropriate circumstances.

The public comment period closed on 11 May 2018, therefore an interim submission was prepared. Formal comments on the revised conditions were received from the City of Cockburn and Shire of Chapman Valley and this feedback was incorporated into the WALGA interim submission.

In accordance with State Council policy, the interim submission was referred to the Executive Committee for consideration. The interim submission was submitted to the WAPC to meet the public comment period deadline of 11 May 2018.

**Attachment 5.2**

**Interim Submission – Model Subdivision Conditions**

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### **5.3 Interim Submission – Position Statement – Housing on lots less than 100m<sup>2</sup> (05-306-03-0062 CH)**

*By Christopher Hossen, Senior Planner – People & Place*

#### **Recommendation**

**That the interim submission to the WA Planning Commission on Position Statement – Housing on Lots less than 100m<sup>2</sup> be endorsed.**

#### **In Brief**

- On 13 March 2018, the Western Australian Planning Commission (WAPC) released draft Position Statement – Housing on Lots less than 100m<sup>2</sup> (draft Position Statement) for public comment.
- The draft Position Statement aims to provide interim guidance for the location and development of houses on lots less than 100m<sup>2</sup> and an implementation mechanism to ensure a consistent application state-wide.
- The public comment period closed on the 14 May 2018, therefore an interim submission was prepared.

#### **Attachment**

Interim Submission – Position Statement – Housing on Lots less than 100m<sup>2</sup>

#### **Relevance to Strategic Plan**

##### **Key Strategies**

##### Sustainable Local Government

- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;

##### Enhanced Reputation and Relationships

- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated;

#### **Policy Implications**

Nil.

#### **Budgetary Implications**

Nil.

#### **Background**

The purpose of the Draft Position Statement is to provide interim guidance for houses on lots less than 100m<sup>2</sup> in development zones and an implementation mechanism to ensure a consistent application across Western Australia. The Position Statement is in response to a growth in interest in developing such housing products. In 2015, the Association and several Local Governments participated in a technical working group that worked to develop criteria and standards for consideration by the Western Australian Planning Commission (WAPC).

In response to the selective development of House and land packages on lots less than 100m<sup>2</sup> in the eastern states, a number of developers in Western Australia begun working in collaboration with Local and State Government to facilitate similar outcomes. The most prominent example being in Ellenbrook within the City of Swan.

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With the growth of this housing typology expected, the State Government saw benefit in creating guidance to ensure consistent delivery of this housing product across the state. The State Government has advised that they will monitor and review the implementation of housing on lots less than 100m<sup>2</sup>, with a view to including them in State Planning Policy 3.1 – Residential Design Codes (the R-Codes).

The draft Position Statement utilizes the following criteria to achieve its purpose:

- Establishing Location criteria;
- Establishing siting and configuration criteria; and
- Setting development standards that are consistent with the design principles of draft State Planning Policy 7 - Design of the Built Environment

### **Comment**

The release of the draft Position Statement is generally welcomed by the Association. The draft Position Statement is a culmination of considerable consultation with various members of the Technical Working Group that included the Association. The Association strongly supports similar collaborative approaches to Government Policy changes now and into the future.

To date there has been a lack of clear guidance from the State Government to Local Government, the development industry, and the community, on the provision of lots less than 100m<sup>2</sup> in the Western Australian context. This document seeks to redress this omission and provide guidance for the inclusion of this development form within new residential areas zoned under 'Development' zones.

A number of Local Governments have over the past few years been working with the Department of Planning, Lands and Heritage (DPLH) and the development industry to deliver housing on lots less than 100m<sup>2</sup>. These early attempts have been quite limited in scope and scale, and the eventual adoption of this draft Position Statement will see housing on lots less than 100m<sup>2</sup> become more ubiquitous, with the community more cognisant of their existence.

Whilst welcoming the State Government's attempt to develop an overarching guide, the Association through the Interim Submission raised concerns in relation to a number of aspects. There needs to be a better ground-truthing for the proposed framework and the proposed criteria for their development. The Association has identified a number of issues with how the structure plan process is to be used to facilitate this form of housing, as well as some concerns around the standards that are to be applied.

Importantly there appears to be a divergence from similar housing typologies that have been delivered in South Australia and Queensland; models that have been used to justify the development of this draft Position Statement. Further there is a strong reliance on deemed-to-comply standards, which is in total contradiction to the movement of the design-led outcomes as utilised in Volume 2 of draft State Planning Policy 7.3 and Design WA objectives.

With this being the first attempt to develop such a standard, the reliance on deemed-to-comply provisions is understandable. However, the combination of prescriptive standards combined with the apparent lack of ground-truthing of possible final housing products is likely to deliver either, the need to modify the Draft Position Statement in the near future, poor housing outcomes, or both.

There is a need to find a balance between not being overly prescriptive in the proposed standards so as to provide for housing design creativity, while at the same time ensuring that the rules and standards applied can result in housing that is generally acceptable to the wider population.

Comment was requested from Local Governments through the Association's Planning Improvement Portal. Feedback was received from the City of Cockburn and the City of Fremantle. The Interim Submission was presented to the Executive Committee for feedback prior to lodgement with the WAPC.

**Attachment 5.3**

**Interim Submission – Position Statement – Housing on Lots Less Than 100m<sup>2</sup>**

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#### **5.4 Policy for Restricted Access Vehicles on Roads Not on an Approved Network During Harvest (05-006-03-0004 ID)**

*By Ian Duncan, Executive Manager, Infrastructure*

##### **Recommendation**

1. That WALGA support changes to the Harvest Mass Management Scheme to enable heavy vehicles that meet the requirements of RAV 2, RAV 3 or RAV 4 to travel on roads not assessed for the RAV network between paddocks and the nearest RAV route during the harvest period.
2. Advocate that any roads assessed on the initiative of Main Roads that do not meet the requirements for addition to the RAV network at the level used under the Harvest Mass Management Scheme remain unassessed for the purpose of network definition.

##### **In Brief**

- Heavy Vehicles that exceed prescribed dimensions and mass are defined as Restricted Access Vehicles (RAV) and are provided limited access to parts of the road network under Notice or Permit.
- The Harvest Mass Management Scheme, which provides additional tolerance in allowable gross vehicle mass for grain movements from paddock to receival point was amended in 2016 to allow Restricted Access Vehicles to use roads not assessed for oversized vehicles in order to move between paddocks and the nearest RAV route.
- Main Roads proposes to amend the conditions under which Restricted Access Vehicles can operate on unassessed roads for the 2018/19 harvest.
- The proposed changes impose the added requirement on industry to provide an Agricultural Pilot when a RAV is using a road that has not been added to the RAV network. Main Roads have stated that the arrangements provided in the past two years cannot continue, based on advice received from the State Solicitor.
- It has been suggested by some Local Governments and industry representatives that the proposed changes are impractical for grains industry participants and in the medium term may negatively impact on the capacity of Local Governments to meet industry demands for on-going paddock access.
- Supporting the proposed changes will improve the safe operation of restricted access vehicles on low volume roads and enable survival of the scheme.

##### **Attachment**

Nil.

##### **Relevance to Strategic Plan**

##### **Key Strategies**

###### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;
- Foster economic and regional development in Local Government.

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#### Enhanced Reputation and Relationships

- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;

### **Policy Implications**

Previous State Council resolutions related to this matter are:

#### **Resolution 432.5/2008**

The Association support the establishment of a concessional mass loading scheme of up to 10 per cent for grain, from paddock to grain receival points, with penalties for non-compliance in order to support rural agricultural communities (became known as the Harvest Mass Management Scheme (HMMS)).

#### **Resolution 40.2/2011**

The Association supports a defined network of preferred routes for heavy vehicles.

The matter considered in this policy extends the benefits to industry of the Harvest Mass Management Scheme.

### **Budgetary Implications**

Nil.

### **Background**

Temporary special access arrangements under the Harvest Mass Management Scheme (HMMS) were introduced for the 2016/17 harvest period. These arrangements allowed Restricted Access Vehicles (RAV) participating in the Harvest Mass Management Scheme to use Local Government roads that were not part of the RAV network, provided they used the most direct route from the paddock to the nearest road approved for RAV Network access.

Several Local Governments in the eastern wheatbelt strongly advocated for these arrangements to be introduced. From a grain industry perspective the additional heavy vehicle access helped alleviate the challenges of a forecasted record harvest. From a Main Roads perspective this provided a practical response to a significant backlog of RAV route assessments in the grain producing regions. From a Local Government perspective this relieved pressure to support the addition of new roads to the Restricted Access Vehicle (RAV) network, with works potentially required to make the roads and intersections comply with the network requirements.

During 2017 a consultation process with all stakeholders was undertaken to evaluate the success of the arrangements and to identify issues that needed to be addressed. Most Local Governments who participated in the consultation were supportive of "first mile" access for RAV's being allowed on roads that are not part of the RAV network provided conditions applied to manage any adverse impacts on other road users and road infrastructure were effective. The issues needing to be addressed that were raised by Local Government included:

- Limiting access to roads not part of the RAV network to RAV 4 (and smaller) vehicles (27.5m long, 87.5 tonne Gross Vehicle Mass). Where the nearest road approved for RAV network access is a State or National highway these are typically approved for RAV 7 (36.5m long, 107.5 tonne Gross Vehicle Mass) trucks. This means that in many areas, the assessed roads that are most suited to heavy vehicles and carry the majority of the freight are limited to RAV 3 or RAV 4, while access for larger RAV 7 vehicles is permitted on less suitable roads, provided they have not been assessed.
- Limiting the distance able to be travelled as the "first and last mile", bearing in mind that conditions require the vehicles to travel at less than 40 km per hour. It was reported that some "last mile" legs were more than 30 km from the nearest road approved on the RAV network.

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Local Governments questioned whether they faced any increase in risk or liability as a result of the special access arrangements.

No changes were made to the special access arrangements under the Harvest Mass Management Scheme for the 2017/18 harvest.

Main Roads have recently advised industry and Local Government of the outcome of a review of the scheme arrangements. In responding to legal advice, Main Roads propose to amend the conditions associated with access to roads that are not included in the RAV network. The new conditions are:

- A minimum of one (1) Agricultural Pilot must accompany the RAV combination to facilitate the safe movement between the farm and the nearest RAV Network road; and
- The roads being used between the farm and the nearest RAV Network road must be listed on the Transport Operator's HMMS Approved Road List, which must be provided to the participating Grain Receiver, carried in the vehicle and produced upon request.

The other, continuing conditions are:

- must use the most direct route from the paddock to the nearest road approved for RAV Network access;
- must ensure the RAV combination departing the paddock is not a higher RAV category than the nearest RAV Network;
- must not exceed 40 km/h;
- must display an amber flashing light on the prime mover; and
- must obtain a bridge crossing permit from Main Roads WA for any bridges that are on these roads.

The Agricultural Pilot replaces the requirement for spotters which were previously required at intersections that the driver assessed as having inadequate sight distances. An Agricultural Pilot is defined in the *Heavy Vehicle Agricultural Pilot Authorisation* (November 2017). No training is required in order to be an Agricultural Pilot. However, a vehicle with suitable signage and driver is required.

### **Comment**

The proposed changes to conditions for the 2018/19 harvest have been discussed at several Regional Road Group meetings and at the Local Government Agricultural Freight Group. The concerns raised to date are:

1. that it is impractical for transport operators to ensure that an Agricultural Pilot accompanies each vehicle between the assessed RAV route and the paddock; and
2. the possible implications for Local Governments from triggering assessments of roads listed on the Transport Operators HMMS Approved Road list that are not currently on the RAV network.

Local Governments are responsible for management of roads under their control. However, responsibility for providing access for vehicles that exceed the dimensions for right of access vehicles is held by the Commissioner of Main Roads.

While Local Governments are strongly supportive of economic development within their region, it is the responsibility of the agricultural industry and Main Roads, in their regulatory capacity, to demonstrate how the risks to other road users and to road infrastructure can be managed where large vehicles are using roads that have not been assessed as suitable.

It is likely that Main Roads will review the list of roads included in the Transport Operators' HMMS Approved road list that are not on the RAV network with the view of triggering an assessment of these routes in priority order. If the road is found to meet the criteria for addition to the RAV network then the Local Government would be requested to support (or not support) the addition of the road to the RAV network.

If a road being used by Restricted Access Vehicles under these arrangements is found not to meet all of the requirements for addition to the RAV network this may trigger an expectation from the

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landholder and / or carrier that the Local Government will fund and undertake whatever work is necessary to enable the road to be added to the network. It is unknown whether this is economically achievable for the Local Government and a priority for limited resources.

One option to mitigate this risk to Local Government is that when a RAV assessment is completed and determines that the road should not be added to the network at the level currently being used, that it remain "unassessed." This could allow escorted access to continue under the HMMS.

Main Roads have made it clear that legal advice from the State Solicitor highlighted that operation of the scheme in its current form was not compatible with their obligations to operate a safe and sustainable network. Rather than removing RAV access to unassessed roads, the proposed changes have been developed to allow continuation of the scheme. The scheme provides a significant productivity benefit to the agricultural actor and it is recommended that the changes be supported because they enhance the safe operation of vehicles operating under the scheme and will increase the likelihood of the scheme continuing.

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## **5.5 WA State Library Strategy Implementation Plan and Consultation Report (05-057-02-0051 KD)**

*By Kirstie Davis, Policy Manager Community*

### **Recommendation**

**That:**

- 1. The WA Public Libraries Strategy be endorsed; and,**
- 2. WALGA continue to advocate with Western Australia Public Libraries and key stakeholders to Department of Local Government, Sport and Cultural Industries to prioritise funding for implementation of the strategy.**

### **In Brief**

- The provision of library services in Western Australia is governed through a formal agreement between State and Local Government, governed by the *Library Board Act 1951*, and formalised through a Partnership Agreement in 2009;
- In December 2017 the Minister for Art and Culture released the WA Public Libraries Strategy (the Strategy) to establish strategic priorities for public library development in Western Australia over the next four years
- The sector has been consulted throughout the development of the Strategy.; and,
- The Public Libraries Working Group requests the endorsement of the finalised Strategy by the WALGA State Council and Western Australian Public Libraries Board before advocating through to State Government for funding to be allocated.

### **Attachment**

WA Public Libraries Strategy

### **Relevance to Strategic Plan**

#### **Key Strategies**

##### Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments
- Improve communication and build relationships at all levels of member Local Governments

##### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government
- Provide support to all members, according to need
- Represent the diversity of members' aspiration in the further development of Local Government in Western Australia
- Foster economic and regional development in Local Government

##### Enhanced Reputation and Relationships

- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government

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## Policy Implications

At the meeting of May 2018 the State Council resolved, *that the Association's contribution to the consultation process for the Draft WA Public Libraries Strategy be noted.* (Resolution 52.2/2018)

### 3.25 Investing in Communities

The Association supports Local Government initiatives and infrastructure that contribute to health and wellbeing of the community.

#### 3.25.1 Community Infrastructure

The Association continues to advocate for better planning and support for community infrastructure and investment by the State, Commonwealth and private partners.

#### 3.2.6 Public Libraries

The Association supports the provision of Public Library services in Western Australia through a formal partnership between Local Government and the State Government of Western Australia, government by the Library Board Act 1951.

## Budgetary Implications

Nil.

## Background

The sector has guided the prioritisation of strategies through WALGA's Vision 2025 and Framework for Strategic Action for Public Library Services in Western Australia and via Public Libraries Western Australia (PLWA). A Public Libraries Working Group has been established, with representation from WALGA and PLWA to coordinate, drive and promote the Strategy with key stakeholders.

## Comment

The Public Libraries Taskforce conducted extensive consultation over a three month period and included workshops, meetings, forums, online survey that attracted over 1,300 responses of which 70% came from community. All results of the consultation period were in firm support of the five priority areas outlined in the Strategy.

Priorities for Elected Members highlighted the need for public library services to more closely align with the priorities of their local communities, while at the same time providing a flexible service that caters for a diverse community.

For Local Governments and library practitioners, the new Strategy and all efforts to implement it, need to demonstrate the value of public library services to the community was the outstanding priority. In doing so, 97% of respondents supported the adoption of ALIAs Guidelines, Standards and outcome Measures for Australian Public Libraries and 93% support a state wide subscription to Culture Counts.

There was unanimous agreement of the need for new models to support public library service delivery and regional and remote public libraries, with some respondents raising concerns relating to implementation that will need to be addressed in subsequent stages of the project.

Respondent Category	Number of Responses	Percentage of Responses
Local Government Elected Member	14	1.07
Local Government Officer	53	4.06
Public Library Manager	59	4.52
Public Library Staff Member	202	15.47
Community Resource Centre Representative	34	2.60
Community Member	873	66.85

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*Other	71	5.44
<b>Total</b>	<b>1306</b>	<b>100</b>

*\* Summary of responses to online survey. The consultation Report can be viewed in full in the attached.*

Some of these crucial challenges will be sourcing adequate funding and keeping up with technology. Together with responding to change, demonstrating value to decision makers, remaining relevant to community and skills and knowledge of staff, especially with technological advances, are the greatest foreseeable challenges for continued library service delivery into the future.

There are however many opportunities for innovation to manage change and drive service delivery. Many of the prospects involve collaboration and partnership opportunities for smarter and integrated service delivery together with redefining library facilities and community hubs. This together with improved training, greater access to technology and innovative services is identified as the most likely short to medium options for remaining competitive and relevant in this space.

Through the consultation there has been unanimous support for the need for new models to support public library service delivery and flexibility in the diversity to ensure the support for regional and remote services can continue to exist. Overall there is robust support for the Strategy and that funding and appropriate resources are required.

**Item 5.5**

**WA Public Libraries Strategy**

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<b>5.6     <i>Aboriginal Heritage Act 1972</i> Review Submission to Stage 1 (05-032-01-0001 KD)</b>
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*By Kirstie Davis, Policy Manager Community*

### **Recommendation**

**That the submission to Stage 1 Review of the *Aboriginal Heritage Act 1972* be endorsed.**

### **In Brief**

- The Department of Planning, Lands and Heritage, (the Department), is conducting a review of the *Aboriginal Heritage Act 1972* (AHA);
- The AHA is the States' principal legislation enabling the preservation of Aboriginal cultural heritage places and objects;
- The Association formed a sector reference group to guide the review process and the development of a representative sector submission.

### **Attachment**

Aboriginal Heritage Act 1972 Review Submission to Stage 1.

### **Relevance to Strategic Plan**

#### **Key Strategies**

##### Engagement with Members

- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues.

##### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia.

##### Enhanced Reputation and Relationships

- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated.

### **Policy Implications**

All Local Governments are bound by the *Aboriginal Heritage Act 1972*. The AHA has been reviewed previously in 2012.

The submission reflects the Association's related policy position.

#### 3.18.3 Aboriginal Heritage Act 1972 and South West Native Title Settlement

The Association acknowledges Noongar peoples as the traditional owners of the land. Local Government is supportive of conserving and protecting the State's Aboriginal heritage.

### **Budgetary Implications**

Nil.

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## Background

There have been several reviews of the AHA, with amendments gazette in 1981, 1995 and 2008.

The Hon Ben Wyatt MLA, Minister for Aboriginal Affairs, announced a review of the *Aboriginal Heritage Act 1972* (AHA), the legislation that guides the way the State Government protects Aboriginal heritage in Western Australia. The review aims to deliver a contemporary piece of legislation that:

- promotes the understanding and celebration of Aboriginal cultural heritage through the recognition of significant places and objects
- provides transparent and easy to understand processes that offer certainty and predictability for stakeholders
- provides high standards of protection for significant places and objects, while enabling land use.

The review will include three consultation phases:

**Consultation Phase One:** Release of the Consultation Paper.

Targeted questions on key aspects of the Act to help identify the main issues, any gaps in the legislation, and ideas on what modernised legislation should set out to do and how it should operate in the interests of all stakeholders.

**Consultation Phase Two:** Release of a Discussion Paper.

Feedback will be sought on a series of proposals on what new legislation should do, as well as some discussion points. This information will help with the drafting of an Exposure Draft Bill (Green Bill).

**Consultation Phase Three:** The Green Bill will be published for public consultation.

Feedback received during Consultation Phase Three will inform the preparation of a new Aboriginal Heritage Amendment Bill that will be introduced into Parliament.

## Comment

It has become clear that elements of the AHA are no longer fit for purpose. The growth of Western Australia over the last 40 years has highlighted changes are necessary to better protect Aboriginal heritage. The Department conducted 40 workshops across the State and the Association liaised directly with a Local Government Sector Reference Group to inform the submission provided.

This submission is tabled and attached for State Council endorsement.



**Item 5.6**

**Aboriginal Heritage Act 1972 Review Submission to Stage 1.**

## **5.7 Interim Submission – Review of the State Industrial Relations System (05-034-01-0001 KP)**

*By Kate Pillai, Employee Relations Service Manager*

### **Recommendation**

**That the interim supplementary submission in response to the Interim Report of the Review of the State Industrial Relations System be endorsed.**

### **In Brief**

- On 22 September 2017, the State Government announced the conduct of a Ministerial review into the State Industrial Relations system (Review).
- WALGA put forward an initial submission to the review in December 2017 as per the State Council resolution in March 2018.
- The Interim Report was published by the Review on 20 March 2018 and WALGA undertook further consultation with the Local Government sector including hosting a further Sector Reference Group consultation meeting and inviting written feedback to build on the representative sector position.
- The sector position opposed the Interim Report recommendation of the Review that Local Government be regulated by the State industrial relations system (recommendation 69).
- WALGA put forward an interim supplementary submission in response to the Interim Report in May 2018, further addressing the position of Local Government industrial relations regulation and transitional considerations for the State Government.
- WALGA now seeks State Council endorsement of the interim supplementary submission.

### **Attachment**

1. [Review Terms of Reference](#)
2. [Interim Report – Ministerial Review of the State Industrial Relations System](#)
3. WALGAs Interim Supplementary Submission to the Review of the State Industrial Relations System.

### **Relevance to Strategic Plan**

#### **Key Strategies**

##### Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments;
- Improve communication and build relationships at all levels of member Local Governments;
- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues;

##### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;

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#### Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Promote WALGA's advocacy successes with the sector and the wider community;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated;

#### **Policy Implications**

The following policy position was endorsed by State Council in December 2016 (State Council Resolution 107.6/2016):

That WALGA:

1. Provide information and advice to Local Government to support their assessment of the appropriate industrial relations jurisdiction within which to operate; and
2. Advocate for modernization of the WA industrial relations framework with a view to achieve consistency with the predominant Federal industrial relations system.

#### **Budgetary Implications**

Nil.

#### **Background**

The Western Australian State Government has undertaken a review of the Western Australian Industrial Relations System. The review was undertaken by Mr Mark Ritter SC and the Member for Forrestfield, Mr Stephen Price MP, assisted with the review.

The review considered as part of the Terms of Reference (Item 8 - ToRs) whether Local Government employers and employees in Western Australia should be regulated by the State industrial relations system.

A total of 65 submissions to the Ministerial Review were initially received, including WALGA's initial submission in December 2017 as per the State Council resolution in March 2018, and the Interim Report was published on 20 March 2018.

Chapter 9 of the Interim Report addressed the interim position of the Review on item 8 of the ToRs regarding Local Government and proposed that Local Government employers and employees be regulated by the State industrial relations system (recommendation 69), together with supplementary recommendations about how the change will be facilitated.

The proposed recommendations on item 8 of the ToR regarding Local Government contained in the Interim Report are set out below:

*69. Local government employers and employees be regulated by the State industrial relations system.*

*70. To facilitate recommendation 69 the State Government introduce legislation into the State Parliament consistent with s 14(2) of the FW Act that declares, by way of a separate declaration, that each of the bodies established for a local government purpose under the Local Government Act 1995 (WA) is not to be a national system employer for the purposes of the FW Act (the declaration).*

*71. If the declaration is passed by the State Parliament, the State expeditiously attempt to obtain an endorsement under s 14(2)(c) and s 14(4) of the FW Act by the Commonwealth Minister for Small and Family Business, the Workplace and Deregulation, to make the declaration effective (the endorsement).*

*72. As a counterpart to recommendation 70 the State enact legislation that has the effect, upon the endorsement, of deeming local government Federal industrial awards, agreements*

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or other industrial instruments to be State awards, agreements or other industrial instruments for the purposes of the 2018 IR Act.

73. If the endorsement is obtained, a taskforce be assembled and chaired by a representative of DMIRS and include a representative of the Department of Local Government, Sport and Cultural Industries, the WAIRC, the Western Australian Local Government Association, the Western Australian Municipal, Administrative, Clerical and Services Union of Employees, the Western Australian Municipal, Road Boards, Parks and Racecourse Employees' Union of Workers Perth, the State Solicitor's Office and a nominee of the President of the Law Society of Western Australia, to oversee, monitor, assist, facilitate and progress the transition of local government employers and employees between the Federal and State industrial relations systems.

## Comment

Chapter 9 of the Interim Report of the Review provides a summary of the background in relation to the status of constitutional corporations and the jurisdictional confusion for Local Government under the current dual industrial relations framework and details the reasoning behind the proposed recommendations (pp515-556).

Specifically, the Review notes that Local Government is no ordinary corporation for the purposes of the legislative definition of a constitutional corporation due to its governmental function and undertakes an assessment of the industrial cases that have considered the jurisdictional status of Local Government in Western Australia and the Federal jurisdiction. The Review summarises the two main opinions at paragraph [1483] as follows:

*Despite the fact most local councils in Western Australia are currently operating within the Federal industrial relations system, there remains, therefore, differing opinions about the constitutional status of local government. The two main opinions are:*

- (a) It is unlikely that local government authorities are constitutional corporations, due to the nature of local government as a constitutionally required tier of government, that is a government body even though it may also undertake "trade".*
- (b) Local government authorities may be constitutional corporations, depending on the nature and extent of their trading activities.*

Further, the Review comments at [1497] that '[w]ithout High Court, or even IAC authority on the issue, it is likely that there will be continuing uncertainty as to the constitutional status of local government employers in Western Australia' and expresses the preliminary opinion that the State Government ought to now make a decision to end the uncertainty of the issue [1534].

The interim position of the Review is summarised in clause 9.11 of the Interim Report (p553-556) noting that it 'considers it would be preferable to try and end the jurisdictional uncertainty by bringing all local governments within the State system to the extent possible.' The concluding comments of the Review are set out below:

*1564. The Review notes that the majority of local governments are currently operating within the Federal system. That however is based upon a particularly shaky premise; that the local governments are constitutional corporations. There is, in the absence of High Court authority, no certainty that they are. The Review considers there is strength in the collective views propounded by Mr Bennett in his High Court submission in the Work Choices case, in the reasons of Spender J in Etheridge Shire Council, the reasoning of the FWC in the Award Modernisation Case decision and the majority in the Shire of Ravensthorpe, to the collective effect that they are not constitutional corporations. In the interim position of the Review, that strongly supports the view the State should attempt to provide jurisdictional certainty, by way of a recommendation that local governments and their employees be regulated by the State system.*

WALGA's supplementary submission is intended to supplement WALGA's initial submission and addresses the points above made by the Review in Clause 5. Industrial Relations Regulation of Local Government (p7-11) in opposing recommendation 69 of the Review.

WALGA now refers State Council to this discussion for consideration.

The balance of the supplementary submission deals with transitional considerations for the State Government in legislating in accordance with proposed recommendation 69 and further transitional implications for Local Government.

The following are the recommendations provided by WALGA in the interim supplementary submission:

- A. The current dual system of industrial relations regulation of the Local Government sector remain unchanged.
- B. State Government further consult with the Local Government sector regarding the cost and impact of the jurisdictional uncertainty under the current industrial relations regime to assess the need for change.
- C. If recommendation B identifies a need for further certainty, that discussions be held between representatives of all three tiers of government and other key stakeholders in the Local Government industry regarding how industrial relations certainty is best achieved for the Local Government sector in WA.
- D. No legislation is introduced to parliament to declare that Local Government is not a national system employer.
- E. The State Employment Standards (SES) be introduced as part of the 2018 IR Act consistent with recommendations 47 and 48.
- F. That any review of the casual loading be undertaken by the Western Australian Industrial Relations Commissions (WAIRC) or included as part of the SES, following consultation from interested parties.
- G. That unpaid Family Domestic Violence (FDV) leave be included in the SES.

If the State government implements proposed recommendation 69 pursuant to recommendations 70 and 71, it is further recommended that:

- H. Local Governments, and any applicable federally registered Agreements, transfer to the State IR system following introduction of the SES and that the Agreements are amended to incorporate the SES in place of the National Employment Standards (NES).
- I. Award modernisation be undertaken prior to Local Government's transition to the State IR System.
- J. The proposed modernisation of the State Local Government awards be aligned to the modern Local Government Industry Award 2010.
- K. The three types of bargaining agreements be reviewed and replaced with a single collective enterprise bargaining agreement in which the parties are the employer and employees, with the option of the union being a party.
- L. That the better off overall test replace the no disadvantage test.

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M. The proposed taskforce composition be revised to include two Local Government Officers, to be appointed by WALGA in line with WALGA's Selection Committee process, and the CCI WA.

N. Any review of portability of entitlements between State and Local Government be considered as part of the current Local Government Act review process.

### **Summary**

As outlined in the supplementary submission, WALGA is of the view that Local Government employers and employees in Western Australia should not exclusively be regulated by the State IR system and submits the recommendations within the supplementary submission for the consideration of the Review.

**Item 5.7**

**WALGAs Interim Supplementary Submission to the Review of the State Industrial  
Relations System.**

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## 6. MATTERS FOR NOTING / INFORMATION

### 6.1 Report on Local Government Road Assets and Expenditure 2016/17 (06-007-03-0016 MB)

*By Mark Bondiotti, Policy Manager Transport and Roads*

#### Recommendation

**That State Council note the Report on Local Government Road Assets and Expenditure 2016/17.**

#### In Brief

- The Report on Local Government Road Assets and Expenditure 2016/17 has been finalised.
- This Report provides information, statistics and trends on:
  - the length and types of roads and bridges managed by Local Governments;
  - sources of funding and the use of funds in expanding, upgrading, renewing and maintaining roads, paths and bridges;
  - actual expenditure relative to that needed to sustainably maintain the road network.
- The Report is intended to underpin advocacy for continued and increased Federal and State funding for Local Government roads and to support Councils wishing to benchmark aspects of their own roads programs with similar or neighbouring areas.

#### Attachment

Report on Local Government Road Assets & Expenditure 2016/17: Conclusions and Statistics Summary. (See attached).

The complete Report is available here. <https://bit.ly/2xJTlEr>

A hard copy of the full report has been distributed to all Local Governments.

#### Relevance to Strategic / Business Plan

##### Key Strategies

##### Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments;

##### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Foster economic and regional development in Local Government.

##### Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated;

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## **Background**

The Report on Local Government Road Assets and Expenditure 2016/17 was produced by WALGA with assistance from the WA Local Government Grants Commission. The report provides information on the lengths and types of roads, paths and bridges and highlights trends in the data over the preceding five years. It includes statistics and trends on the funding sources and amount of Local Government expenditure on roads, paths and bridges. Details are provided on the allocation of expenditure between expansion, upgrade, maintenance and renewal of the network at a regional level and for individual Local Governments.

The expenditure statistics are analysed to provide comparisons of road preservation performance, net preservation needs and expenditure effort. These comparisons provide insight into the adequacy of funding and the difference between road preservation needs and current expenditure on road preservation.

## **Comment**

Local Government is responsible for 127,708kms of roads with a replacement value of over \$25 billion, which makes up 87% of the State road network (excluding Forestry and National Park roads). Only 31% of these roads are sealed with a bitumen surface, the rest being gravel or unformed roads. In 2016/17 the total expenditure on Local Government roads was \$904.3 million and 49% of this was funded by State and Federal Government grants. Total annual expenditure increased \$35.4 million (4%) compared with the previous year. Six percent of this investment in roads in 2016/17 was to repair flood damage.

Much of the Local Government road network is now approaching the end of its design life and an increasing portion of funding is being spent on maintenance and renewal (collectively termed preservation). In 2016/17 expenditure on preservation made up 69.6% of the total spend and this figure has increased by 14.8% over the past five years.

An important objective of the report is to assess if road expenditure on preservation is keeping up with road preservation needs. This is determined by comparing actual annual expenditure on road preservation with the estimated amount needed to maintain the roads in their current condition in that year. The estimated cost of maintaining the Local Government road network in its current condition in 2016/17 was \$691.8 million and Local Governments spent \$575.5 million on preservation. There was therefore a shortfall of \$116.3 million in 2016/17. The shortfall for the past five years has averaged above \$100 million annually, which indicates that the average condition of the road network is deteriorating.

A further important objective is to assess the sustainability and capacity of Local Government to fund their road preservation requirements. For regional Local Governments, 68% of road expenditure is funded by State or Federal Government grants and for the Wheatbelt, this figure rises to 75%. On average, Local Governments spend 22% of their revenue capacity on roads. This illustrates the dependence on State and Federal funding and many regional Local Governments would have to spend almost their entire income on roads if this was the only source of funding.

The statistics and analysis presented in the report provides evidence for the level of expenditure required on Local Government roads and underpins the argument for sustainable funding to maintain and improve the condition and functionality of road network.

**Item 6.1**

**Road Assets Expenditure Conclusions 2016-17 Report**

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## **6.2 ERA Draft Decision – Western Power Access Arrangement (05-049-03-0001 DM)**

*By Dana Mason, Policy Manager, Economics*

### **Recommendation**

**That State Council note WALGA's response to the ERA's draft decision on the Proposed Western Power Access Arrangement 2017 to 2022.**

### **In Brief**

- The Economic Regulation Authority has released its draft decision on Western Power's proposed Access Arrangement for the period 2017 to 2022. The Access Arrangement will impact on the charges levied to Local Governments for electricity use, as well as the service standards for key activities such as street lighting.
- WALGA made a submission to the ERA which set out key issues for Local Government in the coming regulatory period. In large part, the issues raised by WALGA are not addressed in the ERA draft decision
- WALGA has written to the ERA requesting that it considers and responds to these matters in making its final decision on the Access Arrangement. WALGA has also arranged a meeting with the ERA to further discuss these issues.

### **Attachment**

Letter to the ERA - Draft decision on proposed revisions to the Access Arrangement for the Western Power Network.

### **Relevance to Strategic Plan**

#### **Key Strategies**

##### Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments;
- Improve communication and build relationships at all levels of member Local Governments;
- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues;
- Build a strong sense of WALGA ownership and alignment.

##### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;
- Foster economic and regional development in Local Government.

##### Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Promote WALGA's advocacy successes with the sector and the wider community;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated;
- Promote WALGA's supplier agreements to assist Local Governments.

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## Background

On 2 October, Western Power lodged its proposed Access Arrangement for the period 2017 to 2022 with the ERA. The Access Arrangement, which is subject to review every five years, sets out the terms and conditions (including prices) for third parties seeking access to Western Power's network.

The Proposal will impact on the charges levied to Local Governments for electricity use, as well as the service standards for key activities such as street lighting.

As the regulator, the ERA is responsible for approving the Access Arrangement, and determining how much revenue is required to enable Western Power to operate and invest in the network during the next five years. The ERA is currently seeking feedback on the draft decision.

WALGA prepared a submission which sets out the key issues for Local Government in the coming regulatory period. In large part, the issues raised by WALGA are not addressed in the ERA draft decision.

The key issues in the draft decision were as follows.

- The ERA's draft decision sets target revenue of \$7.38 billion that Western Power can earn over the five-year period. This is 5.6 per cent below the amount requested by Western Power in its proposed access arrangement.
- The ERA report outlines 91 amendments that are required before the Access Arrangement will be approved. Key amendments required are as follows.
  - Review revenue smoothing profile to avoid price shocks now and into the future;
  - Amend the proposal to transfer revenue between transmission services and distribution services
  - Remove awards and penalties for the services standard adjustment mechanism
  - Amend the price control to remove the correction factor for over or under recovery of revenue, and ensure forecast revenue recovery is based on customer numbers and forecasts in line with the approved AA4 submission
  - Remove two projects that are not likely to proceed from projected capital expenditure (CBD new substation and Picton-Busselton 132kV line)
  - Remove \$100 million forecast asset replacement and renewal expenditure which is not justified
  - Reduce proposed distribution network capital spending by \$135.1 million due to lower forecast demand and adoption of risk based asset management approach
  - Reduce corporate capital expenditure associated with new customer relationship software
  - Reduce operating expenditure to exclude \$28.3 million for Western Power's business transformation program and address inconsistencies associated with operational and capital spending on Supervisory Control and Data Acquisition
  - Reduce the weighted average cost of capital to 6%, reflecting changes to credit rating, gearing ratio, debt raising and hedging costs
  - New time of use tariffs should not be mandatory
- A comparison of the ERA's decision versus the draft proposal is below.

	Western Power Proposal	ERA Decision
Target revenue	\$7,817 million	\$7,380 million
Weighted average cost of capital	6.09%	6.00%
Capital base at the beginning of AA4	\$8,967 million	\$8,917 million
Forecast capital base at the end of AA4	\$10,414 million	\$9,962 million

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Capital expenditure	\$3,515 million	\$3,048 million
Operating expenditure	\$1,805 million	\$1,696 million

In terms of the specific issues raised in WALGA's submission:

- The introduction of a Public Lighting Code was considered by the ERA to be outside the scope of the draft decision. The ERA did not recommend any changes to address the Association's concerns with services standards for street lighting such as light levels, spillage and contestability of public lighting maintenance.
- The ERA considered WALGA's concerns with tax liability on gifted assets, but determined that the provisions of the contributions policy that remain unchanged are still consistent with the requirements of the Access Code.
- WALGA's concerns about the treatment and recovery of tax on capital contributions were reflected in the draft decision, however the ERA deemed that there is no reason to vary its position on the treatment and recovery of tax on capital contributions when assessing Western Power's proposal for AA4.
- The ERA acknowledge the uncertainty surrounding street lighting tariffs, given that Western Power's approach is likely to change given the likelihood that failed lights will be replaced with LEDs, and also the potential for the Australian Government to ratify the Minimata Convention on mercury. The ERA expects an updated proposal from Western Power following the draft decision and it has indicated that it will consider the matters raised by WALGA in its submission in the final decision.
- The ERA has acknowledged the concerns raised by WALGA and others in relation to the the real costs and benefits from seeking to reduce peak demand needs and the responsiveness of customers to time of use tariffs. The ERA considers installing modern electronic devices with enhanced capabilities in new properties and when replacing old meters is consistent with good electricity industry practice however, expenditure for the communications network would need to be supported by a corresponding benefit to consumers to meet the requirements of the new facilities investment test. The ERA found that there were some inconsistencies in data across the information provided by Western Power on its advanced metering business case, and therefore requires the expenditure for the communication infrastructure to be removed from the forecast capital base.
- The ERA does not appear to have addressed concerns raised by WALGA in relation to the following areas.
  - Street lighting services to be examined by an independent body and benchmarked against other providers in the National Electricity Market to determine whether these are being delivered efficiently
  - Examination of the option to introduce Peer to Peer trading in the SWIS during the coming regulatory period.
  - Provision within the coming regulatory period to adopt a new metering type based on metering-grade chips within smart street lighting controllers and similar devices
  - The RAB is not adjusted to take into account changes in street lighting infrastructure when assets owned by Western Power move into Local Government possession and vice versa, which could provide an inaccurate reflection of the street lighting network.
  - Further transparency in relation to the components of asset charges for each type of luminaire.
  - Greater transparency and regulatory oversight in relation to customer-funded relocation or upgrade of Western Power assets.

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- Discounting the cost of street lighting removal and upgrades that are customer funded by the recognised depreciation of the asset.

WALGA has written to the ERA requesting that it considers and responds to these matters in making its final decision on the Access Arrangement. WALGA has also arranged a meeting with the ERA to further discuss these issues.

### **Comment**

It is disappointing that many of the issues raised by WALGA were considered outside the scope of the Access Arrangement, or were not addressed in the draft decision.

WALGA recognizes that street lighting represents only a small proportion of the Western Power network, however it accounts for a significant proportion of Local Government spending (approximately one third of energy expenditure). In this regard, a priority for the sector in the next Access Arrangement is to reduce Western Power's market power in relation to street lighting.

However, it is positive that the ERA is willing to engage with the sector particularly in relation to the transition to LED luminaires and the implications of the potential signing of the Minamata Convention.

WALGA will continue to engage with the ERA and other stakeholders on this issue and keep State Council informed on progress.

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**Item 6.2**

**Letter to the ERA**

**Draft decision on proposed revisions to the Access Arrangement  
for the Western Power Network.**

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### **6.3 2017-18 State Budget (05-088-03-0001 DM)**

*By Dana Mason, Policy Manager, Economics*

#### **Recommendation**

**That State Council note the key outcomes for Local Governments in the 2018-19 Budget.**

#### **In Brief**

- The 2018-19 Budget continued the Government's focus on fiscal repair and the implementation of initiatives announced in last year's budget. However, new measures to improve fiscal conditions were announced including household cost increases. Of particular note for Local Governments is the 10.1% increase in the Emergency Services Levy, which will be used to fund a record investment in Emergency Services including the establishment of a new rural fire service.
- The Budget notes the ongoing negotiation of a new State Road Funds to Local Government Agreement, with 20% of vehicle licencing fees shown as the funding basis in coming years. However, vehicle licence revenue across the forward estimates is now expected to be lower than previous estimates, which would impact Local Government's share of this pool in dollar terms.
- There were also some positive announcements, with a number of Local Governments receiving grants for road projects, and funding directed towards a range of infrastructure and other local community projects.

#### **Attachment**

WA State Budget Summary 2018

#### **Relevance to Strategic Plan**

##### **Key Strategies**

##### Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments;
- Improve communication and build relationships at all levels of member Local Governments;
- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues;
- Build a strong sense of WALGA ownership and alignment.

##### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;
- Foster economic and regional development in Local Government.

##### Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Promote WALGA's advocacy successes with the sector and the wider community;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated;
- Promote WALGA's supplier agreements to assist Local Governments.

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## Background

The State's financial position is expected to improve across the forward estimates, with the budget on track to return to surplus by 2020-21. However, with deficits still expected in the short term, the Government has remained firmly focused on the task of fiscal repair.

Against this backdrop, it's not surprising that there were very few new spending commitments. A summary of the requests in WALGA's Pre-Budget Submission versus funding commitments contained in the 2018-19 Budget is below.

Request	New funding sought	Met?	Budget Commitment
<p>Spending cuts to address the structural challenges facing the budget position.</p> <p>No cost shifting onto Local Government.</p> <p>Stakeholders consulted as part of any spending cut decisions.</p>	Nil.	Met.	<p>The Budget continued to implement its fiscal repair measures, which has seen spending growth contained to just 0.9% in 2018-19 and 1.2% across the forward estimates.</p> <p>On the face of it, fiscal repair measures do not appear to have shifted further costs to Local Government.</p> <p>The Government has also resorted to tax increases and fees and charges to improve the budget position.</p>
<p>Ongoing funding sources for Local Government to be maintained at current levels, specifically:</p> <ul style="list-style-type: none"> <li>• State Road Funds to Local Government Agreement</li> <li>• Road Trauma Trust Account support for RoadWise</li> <li>• Community Sport and Recreation Facilities Fund</li> <li>• Local Government Grants Scheme</li> <li>• Public Libraries</li> </ul>	Nil	Partially Met	<p>The key funding sources outlined by WALGA's submission have been retained in the 2018-19 Budget.</p> <p>Although the budget notes the ongoing negotiation of a new State Road Funds to Local Government Agreement, with 20% of vehicle licensing revenue notionally set aside in the Budget Papers, the total amount of funding is likely to be less than previously expected in dollar terms. This is because vehicle licence revenue across the forward estimates is now expected to be \$32.5 million lower than</p>

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			projected by Treasury in last year's budget – despite the decision to increase vehicle licensing charges. If these projections are to eventuate, this would mean that Local Governments' 20% share of this revenue pool would be \$7 million lower across the next three years compared with previous estimates.
<p>Funding to continue at current levels for programs that have been identified as community priorities. Specifically:</p> <ul style="list-style-type: none"> <li>• Country Local Government Fund – capacity building</li> <li>• Exploration Incentive Scheme</li> <li>• Community Resource Centres</li> <li>• Regional Visitor Centre Sustainability Grant Program</li> <li>• Regional telecommunications infrastructure</li> <li>• Community crime safety prevention initiatives</li> <li>• Community pools revitalization plan</li> <li>• Mental health</li> <li>• Ageing in place</li> <li>• Southern Inland Health initiative</li> <li>• Run off road crashes</li> <li>• Perth Bicycle Network and Regional Bicycle Network Grants programs.</li> </ul>	Nil	Partially Met	<p>While funding appears to be was unchanged for a number of these initiatives, others were adjusted in the 2018-19 Budget.</p> <ul style="list-style-type: none"> <li>• Capacity building funding will be discontinued from 2018-19 onwards.</li> <li>• The Exploration Incentive Scheme will continue, but is to be funded by an increase in rents on mining tenements over the next two years.</li> <li>• Funding for Community Resource Centres will be cut to \$8 million per annum (from \$13 million per annum) from 2018-19.</li> <li>• \$0.5m in funding for Community Pools Revitalisation Fund has been retained in 2017-18.</li> <li>• A number of new mental health initiatives were announced, including the Step up/Step down facilities in Geraldton and Kalgoorlie.</li> <li>• A further \$5.3 million has been</li> </ul>

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			allocated in 2021-22 to continue the WA Bicycle Network and Bike Boulevards grant programs.
Retargeting existing pending to deliver better value for money in key areas of spend.  <ul style="list-style-type: none"> <li>Local Government Grants Scheme</li> <li>Training for Volunteer Firefighters</li> <li>Bushfire risk management plans</li> <li>Waste Avoidance and Resource Recovery Levy</li> <li>State CCTV strategy</li> <li>Child Health Clinics</li> </ul>	Nil.	Not met.	There was no specific commitment to re-target any of the funding areas identified.
Progress the Review of the <i>Local Government Act 1995</i>	Not specified	Met.	The Budget Papers note that the Department is working to deliver on key legislative commitments including the review of the <i>Local Government Act 1995</i> .
Introduction of a Container Deposit Scheme	Not specified.	Partially met.	While the Government has held firm on its commitment to introduce a Container Deposit Scheme, the initial establishment costs do not appear to be funded by the Waste Avoidance and Resources Recovery Levy as requested in WALGA's submission.
Funding for Local Government public health plans	Not specified.	Not met	Not funded
Infrastructure plan for WA	Not specified	Met.	The Budget contained funding of \$15.3 million

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			across the forward estimates for the establishment of Infrastructure WA, which will be tasked with developing a long term infrastructure plan for the state.
Direct the Economic Regulation Authority to conduct an Inquiry into Local Government fees and charges.	Reprioritisation of funding from within the ERA's budget.	Not met.	Not funded.
Strengthen the Integrated Planning and Reporting Framework.	Not specified	Not met	Not funded.
Finalise and implement the Perth and Peel Growth Plan.	Not specified.	Not met.	In April 2018, the Government announced that it would suspend work on the Strategic Assessment of Perth and Peel until a critical review of the costs, risks and benefits is completed.
Develop measurable wellbeing outcomes for WA	Not specified.	Not met.	Not funded.

Further to these commitments, there were a number of other announcements of interest to Local Governments, as detailed in the WA Budget Summary 2018 attached.

### Comment

The expected improvement in the budget position reflects favourably on the Treasurer's commitment to budget repair and WALGA's own call for the Government to get the economic settings for WA on track. It will be important that the Government remains firm on these commitments to ensure that these outcomes are delivered.

Initiatives to improve fiscal conditions also include household cost increases and a number of these will impact Local Government.

The Budget notes the ongoing negotiation of a new State Road Funds to Local Government Agreement. Continuation of the existing 20% of vehicle licensing fees is shown as the funding basis for the out years. However, vehicle licence revenue across the forward estimates is now expected to be \$32.5 million (1.1%) lower than projected by Treasury in last year's budget – despite the decision to increase vehicle licencing charges. If these projections are to eventuate, this would mean that Local Governments' 20% share of this revenue pool would be \$7 million lower across the next three years compared with previous estimates. This doesn't meet our expectations for the sector and highlights the need for continued advocacy to the Government.

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spending contained in the budget is directed towards delivering priorities identified by local communities.

There were also some positive announcements, with a number of Local Governments receiving grants for road projects, and funding directed towards a range of infrastructure and other local community projects. It is also pleasing that the State Government is working with the Commonwealth to access additional infrastructure funding.

WALGA is working through the detail of the budget and will keep the sector informed of any implications for Local Government.

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**Item 6.3**

**WA State Budget 2018**

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## **6.4 Research on Verge Permit Fees and Bonds (05-036-03-0061 VJ)**

*By Vanessa Jackson, Policy Manager, Planning and Improvement*

### **Recommendation**

**That State Council note the review undertaken by the Growth Alliance Perth and Peel (GAPP) Local Governments in regards to verge permit fees and bonds.**

### **In Brief**

- Over the last few years, the Building Industry have complained about the multitude of different approaches from the Local Government sector in regard to verge permit fees and bonds, predominately for single residential development.
- The Growth Alliance Perth and Peel (GAPP) Local Governments initiated a review of the existing verge permit fees and bonds, to determine whether a standardised approach could be achieved.
- The GAPP Councils agreed to a standardised approach in the application of a rental charge, permit or inspection fee and/or bond for the verge area.

### **Attachment**

Attachment - Review of Fees and Bonds 2016-2017

### **Relevance to Strategic Plan**

#### **Key Strategies**

##### Sustainable Local Government

- Provide support to all members, according to need;

##### Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Develop simple and consistent messages that are effectively articulated.

### **Background**

The Growth Alliance Perth and Peel (GAPP) comprises the Chief Executive Officers (CEOs) from the ten (10) Outer Metropolitan Councils of Perth and the Peel Region experiencing rapid population growth through development of new greenfields sites for housing and industrial land. It includes the CEOs from the Cities of Armadale, Cockburn, Gosnells, Kalamunda, Kwinana, Mandurah, Rockingham, Swan, Wanneroo and Shire of Serpentine-Jarrahdale.

At its meeting held on 19 October 2017, it was agreed that a research paper be prepared to provide a common standard, or approach, to verge permit fees and bonds following complaints from the Building Industry, specifically the variability in the fees, charges and bonds being applied by different Local Governments.

The Association assisted in this research, compiling the various approaches to verge permit fees and bonds applied by 32 Local Governments across WA in the 2016-17 financial year (attachment).

This assessment shows that Local Governments are taking four broad approaches to building activities which impact on verges and public infrastructure.

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Approach
1. No charges applied
2. Rental charge applied only (sqm/month)
3. Permit or inspection fee applied
4. Both fee and bond applied

## Comment

Local Government street verges, or road verges, are often used by builders to store construction materials, equipment and waste during the construction process, often leading to damage to kerbs, drainage and street trees, or obstruction to public walkways. In other cases, heavy equipment and vehicles used during construction or demolition may damage footpaths, storm water drainage and verge infrastructure, resulting in maintenance or repair costs falling on Local Governments and ultimately, rate payers.

Local Governments have implemented various verge use permit systems and policies including differing fees and performance bonds, to ensure the cost of repairing public infrastructure is met by those causing the damage. Indeed, the underlying philosophy behind the requirement to obtain verge permits and the collection of bonds is that the cost of damage to public infrastructure should be borne by the developer who causes the damage.

An analysis of the approaches is made even more complex because some Local Governments will charge a verge rental, in conjunction with a permit or inspection fee (approaches 2 and 3), while some will charge verge rental, in conjunction with a verge permit or inspection fee and a bond (approaches 2, 3 and 4).

The GAPP considered that there are two options going forward: -

- The first would be to recommend a reduced number of approaches or to reduce the potential to combine approaches. Based on the diversity of current approaches, and the extent of change required if some approaches were recommended for abolition, this is not preferred.
- The second option would be to standardise amounts charged under the various approaches. This is the preferred approach of the GAPP members, as it should involve less change.

The current approach of some Local Governments, which involves not charging any fee or bond, would, of course, remain as is.

The GAPP Local Governments then considered the current charges under the various approaches, which are shown in the following table: -

Approach	\$ Low	\$ High	\$ Mean	\$ Mode	\$ Recommendation
Rental Charge	1	5	1.88	1	1
Permit or inspection fee	50	500	178	100 & 110	150
Bond	400	6,000	2,547	1,000	2,000

At the GAPP meeting on the 12 April 2018, the member Local Governments agreed to the recommended amounts as a standard for single residential development in the 2018/19 financial year, where a rental charge, permit or inspection fee and bond is proposed to be applied (although of course, each Local Government must consider the risk exposure for public infrastructure arising from adjacent development within their District to determine whether the GAPP Local Government's recommended standardised verge fees and bonds are suitable for their operations).

In light of the GAPP Local Government's resolution, the group of Local Governments have suggested that these recommended amounts for rental charges, permit or inspection fees and bonds should be promoted to all Local Governments as a sector standard for single residential development



(acknowledging that individual Local Governments are under no obligation to adopt the standards and, for those Local Governments with no charging regime, no changes are proposed).

This proposal may assist in standardising the approach for single residential development, and decrease criticism received from the Building Industry about inconsistencies in this aspect of development and approvals processes.

The GAPP Local Government's review of verge fees and charges for verge fees and bonds also requires consideration in light of the current review of the *Local Government Act 1995*, as the Association's endorsed policy position on Imposition of Fees and Charges [s.6.16] is as follows: -

*That a review be undertaken to remove fees and charges from legislation and Council's be empowered to set fees and charges for Local Government services.*

#### **Attachment – Review of Fees and Bonds 2016-2017**

Local government	Permit or inspection fee	Rental (\$/sq.m./mth)	Refundable bond	Bond threshold / permit conditions	Other fee or bond relevant to building application
City of Armadale	\$500 Admin fee Bond varies min \$300	Nil	\$400	Single dwelling	<ul style="list-style-type: none"> <li>Stormwater permit - \$130</li> <li>Stormwater bond - \$1000-\$2000</li> <li>Footpath and Kerbing security deposit bond \$530 (includes admin inspection fee)</li> </ul>
			\$1000	For 5 or fewer dwellings per annum.	
			\$2000	For more than 5 dwellings	
Shire of Augusta Margaret River	Nil	Nil	Nil	Nil	<ul style="list-style-type: none"> <li>Re-sited Dwellings \$6540</li> <li>Commercial and Industrial @ \$250 per metre min \$2,000.00</li> <li>Extractive Industry; Processing and Tourist Developments in Rural Areas @ 1% of project min \$2,000.00</li> </ul>
City of Bayswater	\$150	Nil	\$900	Building work >\$20,000	
City of Belmont	\$104	\$1	Nil	Nil	
City of Bunbury	\$50	Nil	If required	Damage Bond – discretionary <ul style="list-style-type: none"> <li>approximately \$1,000 may be charged for developments similar to a house construction or smaller</li> <li>\$2,000 for multiple houses or larger</li> <li>Commercial or similar construction types will be calculated upon application and assessment</li> </ul>	
City of Busselton	Nil	Nil	Nil	Nil	<ul style="list-style-type: none"> <li>Demolition Licence - Performance Bond for site clean-up and verge bond \$432</li> </ul>
City of Canning	\$220	Nil	Nil	Nil	

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<b>Town of Cambridge</b>	\$110	\$5	\$700	For \$20,000 -100,000 in works, other charges are in bands: - <ul style="list-style-type: none"> <li>\$100,001 - \$500,000 (Works Bond \$1,500.00 - Administration Fee \$220.00)</li> <li>\$500,001 - \$1,000,000 (Works Bond \$2,500.00 - Administration Fee \$220.00)</li> <li>\$1,000,001 - \$5,000,000 (Works Bond \$5,000.00 - Administration Fee \$220.00)</li> <li>\$5,000,001 - \$10,000,000 (Works Bond \$10,000.00 - Administration Fee \$220.00 )</li> <li>Greater than \$10,000,000 (Works Bond \$25,000.00 - Administration Fee \$220.00)</li> </ul>	Verge Street Tree Preservation Bond Residential Developments – for all street trees Works Bond \$1,000.00 - Administration Fee \$25.00
<b>Town of Claremont</b>	Included in building permit	Nil	\$1000	Building work <\$50,000	
			\$3000	Building work >\$50,000	
			\$5000	Lakeway area and demolition work	
<b>City of Cockburn</b>	Nil	Nil	Nil	Nil	Nil
<b>Town of Cottesloe</b>	\$90	\$1	Nil	Nil	
<b>City of Fremantle</b>	\$65	Nil	\$2000	Nil	For demolition permits \$3 000 A verge protection bond of \$2 000 may be required for obstruction permits.
<b>City of Geraldton</b>			\$52 per linear metre	Kerbing	
			\$162 per linear metre	Pathway	
<b>City of Gosnells</b>	\$260	Nil	\$2000	Single residential development	<ul style="list-style-type: none"> <li>Inspection following reconstruction \$81.50</li> <li>Permit to conduct works in or temporarily occupy a reserve \$182.70</li> </ul>
			\$5000	Any other development	
<b>City of Joondalup</b>	Nil	\$1	Nil	Nil	<ul style="list-style-type: none"> <li>Footpath deposit \$300 (if applicable)</li> </ul>
<b>Shire of Kalamunda</b>	\$115	Nil	\$2500	Single street frontage	
			\$4000	Multiple street frontage	
<b>City of Kalgoorlie Boulder</b>	Nil	Nil	Nil	Nil	<ul style="list-style-type: none"> <li>Commercial charges only for verge use</li> <li>Demolition permit</li> <li>Bond Payment – Commercial - \$150.00 per m2 to a max of 15 mtrs</li> <li>Bond Payment – Residential \$152.25per meter to a max of 10 mtrs</li> </ul>

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					Materials on Street – Licence - \$1.05 per month or part of for each m2
City of Karratha	\$80		\$500	\$100 Inspection fee < \$20,000 \$150 Inspection fee swimming pool \$200 Inspection fee single dwelling \$500 Inspection fee Commercial/Multi res	
City of Kwinana	\$164	\$1	Nil	Minimum 12 months rental	
City of Mandurah	Nil	\$1	Nil	Nil	
Town of Mosman Park	\$239	Nil	\$5000	Single street frontage	
Shire of Mundaring	\$220 Inspection \$125 Licence		\$1000		Licence to deposit building material on/or excavate near a street
Shire of Murray	Nil	Nil	Nil		
City of Nedlands	\$240	Nil	Nil	Renovations, 12 months	
	\$480	Nil	Nil	Construction, 24 months	
City of Rockingham	\$139 per day	Nil	Nil		Footpath/Kerbing Inspection Fee \$72.80
Shire of Serpentine - Jarrahdale	\$277	\$1000 + \$20	\$2000		Stormwater inspection \$154 Verge inspection \$247.50 Materials on Road Reserve \$277.20
City of South Perth	\$110	\$4	\$500	Single House - Minor Works < \$12,000	
			\$2200	Single House - Works > \$12,000	
			\$3000	Up to 3 Grouped Dwellings or Single House on Corner Lot	
			\$4400	More than 3 Grouped Dwellings or Commercial Developments	
City of Stirling (work >\$20,000)	2 x \$100	Nil	\$1500	No trees	
			\$3000	One tree up to \$6000 value	
			\$6000	One tree over \$6000 value	
			+\$1000	For each additional tree	
City of Swan	Nil	Nil	Nil	Nil	\$1000 Footpath deposit for demolition works
Town of Victoria Park	Nil	Nil	Nil		
City of Vincent	\$76			Verge Tree Preservation Bond Tree less than 5 years old \$1,500.00 Tree 5 to 10 years old \$3,000.00 Tree over 10 years old \$5,500.00 Non-refundable Administration Fee \$75.00	
	\$100	Nil	Nil	Building work <\$5000	

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City of Wanneroo			\$2000	Building work >\$5000	
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*Tree removal costs are variable – based on tree heights, removal and replacement  
calculation, or if traffic management is required*

## 6.5 Independent Planning Reform – Green Paper (05-047-02-0015 VJ)

By Vanessa Jackson, Policy Manager, Planning and Improvement

### Recommendation

**That State Council note the release of the Independent Planning Reform Green Paper and the consultation currently being undertaken with members.**

### In Brief

- In December 2017, the Minister for Planning commissioned an independent review of the planning system. On 25 May 2018, a Green paper was released to outline the proposed changes to the planning system.
- Consultation with all stakeholders, including Local Government, is being undertaken in June to assist in outlining the proposed changes in the Green paper.
- As the deadline for submissions is 20 July 2018, an interim submission will be prepared.

### Attachment

The Green Paper *Modernising WA's Planning System: Concepts for a strategically-led system* is available at <https://www.planning.wa.gov.au/Planning-reform.aspx>

### Relevance to Strategic Plan

#### Key Strategies

##### Sustainable Local Government

- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;

##### Enhanced Reputation and Relationships

- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated;

### Background

The Minister for Planning, Hon Rita Saffioti, commissioned an independent review of the planning system to identify ways to make it more efficient, open and understandable to everyone. On 25 May 2018, a Green Paper was released, developed by the Planning Reform team led by Evan Jones, proposing five key reform areas – strategically-led, legible, transparent, efficient and delivering smart growth. The key recommendations in each of these reform areas, as outlined in the Reform Team's documentation, are outlined below:

#### *Key reform 1: A Strategically-led planning system*

- Require local governments to maintain up-to-date local planning strategies in consultation with their communities, and to review the strategy prior to a scheme amendment.
- Amend the Planning and Development Act to make strategic planning for sustainable development the purpose of planning in Western Australia.
- Develop a new State Planning Policy that defines sustainable development and decision-making for sustainable outcomes.
- Require local governments to prepare a local housing strategy to show where growth will be accommodated and what types of housing are needed.

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*Key reform 2: A legible planning system*

- Consolidate State Planning Policies into a single concise framework with easy-to-understand guidance.
- The links between State Planning Strategy and State Planning Policies, and local planning strategies and schemes should be strengthened and made clear and understandable.
- Define common strategic elements for the State planning framework and require all planning documents to be organised around these elements.
- Require all local planning schemes, strategies and policies to be published in a single, easy-to-navigate, standardised format, to be known as a Comprehensive Local Planning Scheme.
- Reduce red tape for business by standardising land use permissibility for the most commonly-used zones.

*Key reform 3: A transparent planning system*

- Develop a Community Engagement Charter to require contemporary community engagement practices, with a focus on community involvement in developing the vision and strategic plans.
- Provide reasons for decisions on planning proposals and develop a guideline for planning decision-makers.
- Require local governments to report on their performance in undertaking planning responsibilities, including decision-making timeframes and outcomes, and the status of their local planning strategy and scheme.

*Changes to Development Assessment Panels (DAPs)*

- Schedule DAP meetings at regular times to improve accessibility.
- Require each DAP meeting to be recorded and made available on the DAP website.
- Require the DAP to provide reasons for all of its decisions.
- Create more flexibility in DAP processes for proposals which seek significant variations, to enable better scrutiny and to provide for advice and input from community and stakeholders.
- Require proposals amended as a result of a SAT mediation process be readvertised unless fully compliant.
- Appoint a Presiding DAP Member with responsibility for monitoring, advising and mentoring DAP members.
- Draw specialist DAP members from a state-wide pool of members based on the nature of application being heard.
- Provide that new specialist members be included when SAT invites the DAP to reconsider a decision, to ensure fresh consideration of the proposal.
- Encourage the SAT to prepare a framework that allows third parties with a strong interest to be considered during SAT mediation of DAP matters.

*Key reform 4: An efficient planning system*

- Use a track-based approach to assess regional scheme amendments, local strategies and local structure plans/activity centre plans.
- Provide a process for decision-makers and applicants to collaborate during the assessment process, including formal pre-lodgement advice.
- Create rules for efficient referral of planning matters.
- A maximum timeframe for decision-makers to request additional information from applicants.
- Provide for up-front agreement on the scope and content of Local Structure Plans.
- Require that Structure Plans and Activity Centre Plans be read as part of the scheme to provide greater certainty to the community and applicants.
- Create a maximum 30-day planning approval process for single houses proposals with only minor variations to the Residential Design Codes.
- Incorporate development contribution schedules in Comprehensive Local Planning Schemes.
- Require local government to report on administration of development contributions

*Key reform 5: Planning for connected smart growth*

- Arrangement for the planning and delivery of key infill locations in partnership with local governments and other agencies.

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- State Government to provide local governments with advice on forward planning of State infrastructure.
- WAPC to assume a leadership role and collaborate with local government for planning of priority infill areas and assist with land use and infrastructure coordination.
- WAPC to prepare a new Consolidated and Connected Smart Growth State Planning Policy to guide planning and delivery of smart growth.
- Elevate Liveable Neighbourhoods to a State Planning Policy.
- Provide for an Industrial Deferred Zone in the Metropolitan Region Scheme to plan effectively for future economic activity.
- Ensure that arrangements for provisions of State infrastructure are in place prior to permitting development in Urban or Industrial Deferment zones.
- Include Urban Corridor as a road category in the Metropolitan Region Scheme, requiring a coordinated transport response for planning proposals within urban corridors.

Comment has been invited on the Green Paper, with the feedback going to be used to inform a White Paper which will be provided to Government for formal consideration. Submissions will close on Friday July 20, 2018. The Green paper is a discussion paper and does not commit the State Government to adopt the proposals.

The release of the Independent Planning Reform Green Paper is welcomed, as several WALGA resolutions have been made over the last few years, requesting an independent review be undertaken prior to any additional reforms being initiated. An Independent Review of the Planning System was raised at the August 2016 WALGA Annual General Meeting, and further considered at the WALGA State Council meeting on the 7 December 2016 (RESOLUTION 108.6/2016): -

1. *That WALGA request that the Minister for Planning initiate an independent review of decision making within the WA planning system, including the roles and responsibilities of State and Local Government and other decision making agencies, Development Assessment Panels and the State Administrative Tribunal appeal process, that gives consideration to;*
  - a. *How the aspirations or values of the community are incorporated into the decision making framework;*
  - b. *What improvements are required to the statutory framework, including Local Planning Schemes, that would improve the transparency, certainty and consistency of the decision making process;*
  - c. *Ensuring that decision making occurs at appropriate levels that promotes good and efficient decisions for the community;*
  - d. *The erosion of the role of Local Government in planning for their communities; and*
  - e. *How the community can be better engaged in the metropolitan planning process.*
2. *That WALGA undertakes research on third party appeals around Australia and further consults with members regarding the current policy position.*

The request for an Independent Review was also considered within the review of Third Party Appeal Rights in Planning at the WALGA State Council meeting on 8 September 2017 (RESOLUTION 92.9/2017) :-

- (4) *WALGA continue to advocate that an independent review of decision making within the WA planning system is required, including the roles and responsibilities of State and Local Government and other decision making agencies, Development Assessment Panels and the State Administrative Tribunal appeal process.*

### **Comment**

The Independent Planning Reform team have advised that the Green Paper is to facilitate discussions on the problems and issues with the existing planning framework and the key areas of possible reforms, however, the list is not exhaustive. Additional commentary and recommendations are encouraged for any other possible reforms that are needed to improve the planning system.

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The Independent Planning Reform Team has requested WALGA's assistance to discuss the changes recommended in the Green Paper with the Local Government sector. The following sessions have been arranged by WALGA: -

- |         |   |
|---------|---|
| 11 June | Presentation from the Reform team via a webinar for Regional Local Government Planning Officers   |
| 12 June | Meeting with Inner Metropolitan Local Government Planning officers  |
| 12 June | Meeting with Outer Metropolitan and Peel Local Government Planning officers   |
| 29 June | Information session for Mayors, Presidents and Elected members hosted by the City of South Perth, with Webinar facilities for regional Elected Members. |

As the deadline for submissions on the Green paper is 20 July 2018, an interim submission will be prepared to meet the deadline. The draft WALGA interim submission will be prepared before the end of June and circulated via the Association's Planning Improvement Portal ([www.walgapip.ning.com](http://www.walgapip.ning.com)) seeking any additional comments and improvements.

Any feedback for inclusion in the submission on the Green paper can also be sent to [planning@walga.asn.au](mailto:planning@walga.asn.au) or by calling one of the Planning team on 9213 2000.

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<b>6.6 Update on the Noongar Standard Heritage Agreement for Local Government (05-032-01-0001 KD)</b>
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*By Kirstie Davis, Policy Manager Community*

### **Recommendation**

**That State Council notes the update on the Noongar Standard Heritage Agreement for Local Government.**

### **In Brief**

- Since June 2015, State Government departments and agencies are required to enter into a Noongar Standard Heritage Agreement (NSHA) with South West Aboriginal Land and Sea Council (SWALSC) when conducting an Aboriginal Heritage Survey in any South West Native Title Settlement (SWS) Agreement area.
- Department of Planning, Lands and Heritage (DPLH), Department of Premier and Cabinet (DPC) Land Approvals and Native Title Unit, SWALSC and WALGA are working together to develop a suitable Local Government specific Noongar Heritage Agreement template.
- WALGA procured the services of a suitably appointed supplier with specialist expertise in native title and Aboriginal heritage, planning, environment and local government law.

A final draft of the template has now been produced and is being reviewed by identified stakeholders before seeking final approvals

### **Attachment**

Nil

### **Relevance to Strategic Plan**

### **Key Strategies**

#### Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments
- Improve communication and build relationships at all levels of member Local Governments

#### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government
- Provide support to all members, according to need
- Represent the diversity of members' aspiration in the further development of Local Government in Western Australia
- Foster economic and regional development in Local Government

#### Enhanced Reputation and Relationships

- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government
- Develop simple and consistent messages that are effectively articulated

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## Background

Since 8 June 2015, State Government departments, agencies and other authorities and instrumentalities that are identified by the State Government are required to enter into a Noongar Standard Heritage Agreement (NSHA) with South West Aboriginal Land and Sea Council (SWALSC) on behalf of the relevant South West Native Title Settlement (SWS) Agreement group, when conducting an Aboriginal Heritage Survey in any SWS Agreement area.

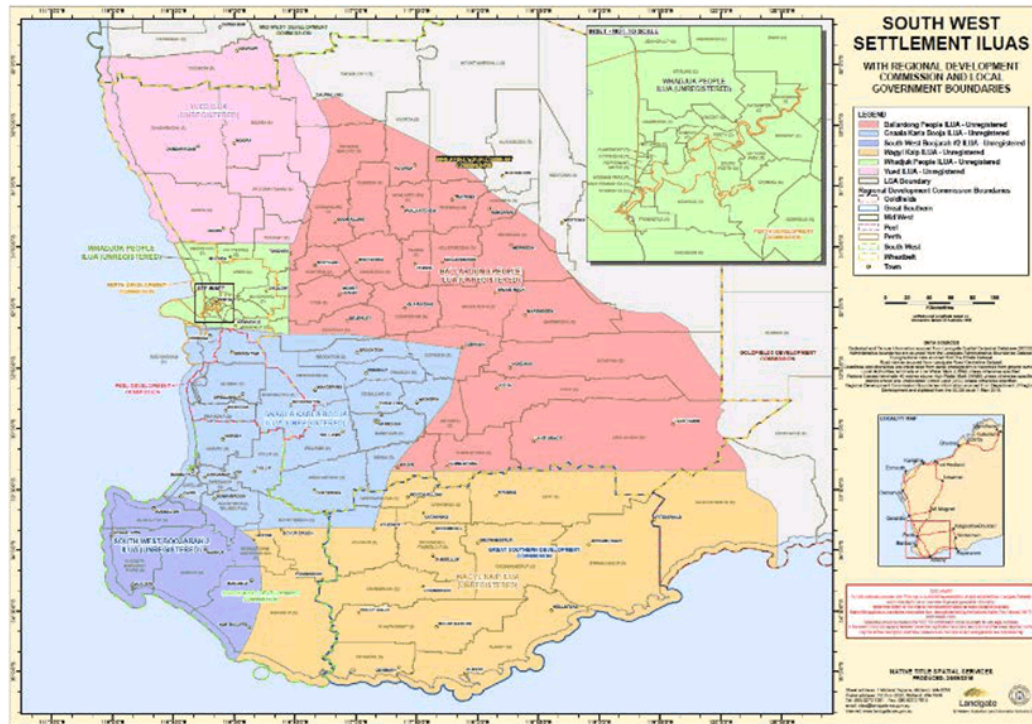


Figure 1: South West Native Settlement ILUAs <https://www.dpc.wa.gov.au/swnts/Pages/default.aspx> is the largest and most comprehensive agreement to settle Aboriginal interests over land in Australia. It involves six Noongar Native Title Agreement Groups, covers 200,000 square kilometres of land and incorporates 103 Local Governments.

At the same time, Department of Mines, Industry Regulation and Safety (DMIRS) has also implemented a heritage protocol on all new mineral and petroleum titles (including over freehold land) requiring a Heritage Agreement or NSHA before tenement holders can exercise rights in the six Indigenous Land Use Agreement (ILUA) areas.

An ILUA can be:

- over an area where a native title has, or has not yet, been determined
- entered into regardless of whether there is a native title claim over the area or not
- part to the native title determination or settled separately from a native title claim

And cover topics such as:

- native title holders agreeing to a future development
- now native title rights coexist with the rights of other people
- access to an area
- extinguishment of native title
- compensation
- employment and economic opportunities for native title groups
- cultural heritage
- mining

When registered, ILUAs bind all parties and all native title holders to the terms of the agreement.

Between June 2015 and February 2018 there have been 175 NSHAs (including 36 government) and 21 alternative Heritage Agreements executed and approximately 238 conditions currently placed on DMIRS titles.

Local Governments are currently not bound by the SWS Agreement and will need to determine if the NSHA is suitable for their needs and complies with the organisations policy and regulations. However it is the preferred position of SWALSC, for all land users to enter an NSHA prior to undertaking heritage surveys.

In the best interest of all key stakeholders DPLH, DPC, SWALSC and WALGA have been working together to develop a Local Government specific Noongar Standard Heritage Agreement template that may be applied to all applications in the SWS Agreement area.

In April 2018, WALGA procured the services of a suitably appointed supplier with specialist expertise in native title and Aboriginal heritage, planning, environment and local government law.

A final draft of the template has now been produced and is being reviewed by identified stakeholders before final approvals before seeking final approval and endorsement by State Council at the September meeting.

### **Comment**

The Association see the following benefits of a Local Government specific NSHA template for the SWS Agreement area, namely:

- facilitates the protection and preservation of Aboriginal Sites and Objects in accordance with the *Aboriginal Heritage Act 1972* (AHA) (currently under review)
- NSHAs provide a clear process for engagement with the Aboriginal community about activities that may impact Aboriginal heritage sites, and a structured framework for when and how Aboriginal Heritage surveys will be conducted across the SWS Agreement Area
- NSHAs assist in compliance with the AHA, and ensure the submission of relevant information to DPLH for potential inclusion on the Register of Aboriginal Sites, which can in turn be accessed by future land users.

It is anticipated the NSHA template will be finalised and tabled at the September meeting of the State Council.

<b>6.7 Community Resource Centre Funding and Service Model (05-018-03-0004 KD)</b>
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By Kirstie Davis, Policy Manager Community

### Recommendation

1. That State Council notes:  
WALGA has sent a letter to the Hon Alannah MacTiernan MLC, Minister for Regional Development; Agriculture and Food; Minister assisting the Minister for State Development, Jobs and Trade that proposes:
  - a. CRCs are involved in the development of service delivery models and tiered funding system
  - b. WALGA is involved in correspondence for the 12 directly affected Local Governments; and
  - c. A joint information session with industry bodies, State Government agencies and key stakeholders is convened
2. WALGA has written to the 12 directly affected Local Government CEOs to facilitate a way forward.

### In Brief

- On 10 July 2017 State Government announced the CRC contracts were to be shortened to 18 months and funding to be reduced.
- On 30 April 2018, State Government announced a 40% reduction through a new tiered funding model for CRCs, effective March 2019
- State Council endorsed at its meeting in May [Resolution 38.2/2018] that WALGA meet with the Minister and coordinate a representative paper with affected Local Governments
- The Minister has made public comment there will not be a reversal of the funding decision
- WALGA continues to work with State Government agencies, industry bodies and members to convene a joint information session; and
- WALGA has written to the 12 directly affected Local Governments to action their preferred options in moving forward.

### Attachment

Nil

### Relevance to Strategic Plan

#### Key Strategies

##### Engagement with Members

- Improve communication and build relationships at all levels of member Local Governments

##### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Foster economic and regional development in Local Government.

##### Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Promote WALGA's advocacy successes with the sector and the wider community;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated;

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- Promote WALGA's supplier agreements to assist Local Governments.

## **Background**

The State Government announced on 30 April 2018, the funding allocation for the Community Resource Centre (CRC) program will be reduced from \$13 million per annum to \$8 million per annum from 1 July 2019. The reduction in funding follows a review of all Royalties for Regions funded programs as a result of the significant budgetary pressure facing the Government.

CRCs are currently asked to deliver against three service level outcomes:

1. Government and Community Information and Access
2. Business and Workforce Development
3. Social Development and Community Capacity Building

In its review of CRCs, State Government identified duplication in service delivery with CRCs providing services in points two and three above, the areas of economic and social development, which would normally be the responsibility of Local Government.

Changes to the proposed service model is that the future functions of CRCs would be to focus solely on the delivery and facilitation of government, health and/or community information and services. Specifically through building the capacity of individuals in the use of technology, such as video conferencing.

The revised CRC Service Delivery Agreement (or Grant Agreement) will contain the minimum service requirements for DPIRD payments to be made.

## **Comment**

To date there has been correspondence between WALGA President Cr Lynne Craigie to the Minister for Regional Development the Hon Alannah MacTiernan, to outline the sector's response and a forthcoming approach. The Association continues to consult with State Government agencies and key industry bodies to strengthen collaborative approaches towards a more sustainable model through a joint information session.

Discussions are emerging about how to collectively champion for continuance of services that are adequately resourced. The Association encourages Local Governments to consider a collective approach within affected regions to further define and value add to the State Government's revised model.

Specifically the Association would like to propose a joint meeting of Local Governments and CRCs within regions to discuss:

- How to attract other funding partners to develop income generation ideas that will add to the revised funding models;
- Complete an audit of skills and facilities across all CRCs in your region to value add to proposed service delivery models; and,
- A community champion to represent innovations and collective interests and be supported by the services of the Association in communicating these changes to State Government.

## **6.8 Alternative Approaches to Volunteer Based Health Services in the Regions Survey (05-031-01-0001 EDR)**

*By Evie Devitt-Rix, Policy Officer Community*

### **Recommendation**

**That State Council note WALGA's engagement with regional WA Local Governments to determine the level of coverage of health services in each region.**

### **In Brief**

- In 2017 WALGA was approached by regional Local Governments experiencing difficulty with regard to volunteering, provision of adequate medical services and capacity of where and how to access assistance to partner in solutions.
- The March 2018 State Council Strategic Forum, requested that WALGA seek more information from members and Zones on this issue, and based on the feedback, report to State Council and/or request a meeting with the Minister for Health.
- WALGA prepared a survey to gather information from Local Governments that was open from 9 May to 1 June 2018 and received a high response rate. WALGA will collate the feedback and communicate the results to State Council for decision at the September meeting.

### **Attachment**

<https://www.walga.asn.au/getattachment/Policy-Advice-and-Advocacy/People-and-Place/Health-and-Wellbeing/WALGA-Survey-Health-Services-in-Regional-Areas.pdf.aspx?lang=en-AU>

### **Relevance to Strategic Plan**

#### Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments
- Improve communication and build relationships at all levels of member Local Governments
- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues.

#### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government
- Provide support to all members, according to need
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia
- Foster economic and regional development in Local Government.

#### Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA
- Promote WALGA's advocacy successes with the sector and the wider community;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government
- Develop simple and consistent messages that are effectively articulated.

### **Background**

In 2017 WALGA was approached by regional Local Governments to advocate for greater support for health services in their regions. Regional, rural or remote areas with small or widely-dispersed populations can lack adequate numbers of medical services to appropriately respond to health issues

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and emergencies in the community. Various factors can contribute to this situation, including the difficulty recruiting and retaining workers, a lack of funding for positions, or a lack of facilities.

As a result of communication with regional Local Governments, WALGA met with the WA Country Health Service and St John Ambulance to determine opportunities to tailor existing and future resources to the needs of these communities. These meetings were productive and provided insight into opportunities that Local Government can take up, to support their communities and provide greater health coverage in regional areas. This included telehealth, and using St John audits to determine gaps in emergency services, which can then be addressed in a range of innovative ways.

The issue was raised at the WALGA State Council Strategic Forum in March, to determine whether allocation of health services was a state-wide issue that would benefit from the Association's advocacy. As an outcome of the meeting, the Association was requested by State Council to seek more information from members and Zones on this issue. This information will be reported to State Council to determine the next steps to be taken.

To gather feedback from all Local Governments, the Association prepared a survey through WALGA's communication channels. The survey was opened on Wednesday, 9 May 2018 until Friday 1 June 2018.

### **Comment.**

The Regional Health Services Survey (the Survey), opened on Wednesday, May 9 and closed on Friday, June 1. The Survey was sent through WALGA's LG News and Councillor Direct communications channels, and was also emailed to all Elected Members on WALGA's contact list.

Over one hundred responses were received in the first two days that the Survey was open. The Survey asked for contact details and Local Government input for details of the health services currently available in the area, and information on any gaps experienced, or solutions Local Governments have used to boost the service to their community.

Respondents were predominantly from regional, rural and remote Local Governments, but some metropolitan Local Governments have responded. Some Local Governments are involved in supplementing existing health services, often through funding GPs to service the area.

WALGA will collate the information provided to create a picture of the current situation in WA Local Governments and inform further advocacy on this issue.



<b>6.9      <i>Public Health Act 2016</i> Regulation Review Program (05-031-01-0001 EDR)</b>
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By Evie Devitt-Rix, Policy Officer Community

### **Recommendation**

**That State Council note the Department of Health's regulation review program to develop regulations for the *Public Health Act 2016*.**

### **In Brief**

- *The Public Health Act 2016* is progressing through a five-stage process of implementation and is currently at Stage 4.
- All regulations from the previous *Health Act 1911* will be repealed, and replaced with new regulations at the commencement of Stage 5.
- To ensure that new regulations are appropriate for the current health risks and issues, a broad regulation review program is underway.

### **Relevance to Strategic Plan**

#### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government
- Provide support to all members, according to need
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia.

#### Enhanced Reputation and Relationships

- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government
- Develop simple and consistent messages that are effectively articulated.

### **Background**

The development and introduction of the *Public Health Act 2016* (the Act) is a major public health initiative and regulatory reform undertaking for Western Australia. WALGA State Council has consistently advocated for the introduction of the Act as a foundation for a risk management approach to public health for both State and Local Government. (Resolutions 0159.COM.6/2005, 307.6/2007, 9.1/2015).

The Act, together with the supporting *Public Health (Consequential Provisions) Act 2016* (Consequential Act), received Royal Assent on the 25th July 2016.

The Act commenced in July 2016 and is moving through a process of staged implementation. Currently the Act is in Stage 4.

**Stage 1** of implementation began on the day of Royal Assent (25 July 2016). On this day clauses 1 and 2 of the Act and the Consequential Act came into operation.

**Stage 2** occurred on the day following Royal Assent (26 July 2016). At the initiation of Stage 2 the following clauses to come into operation: Clauses 3-5 – Objects and Principles, terms used and Crown bound. Part 16 – Crown Exemptions and Part 18 – Miscellaneous Provisions and parts of Part 19 will come into operation. These 2 stages involved various technical matters required to facilitate the transition from the *Health Act 1911* to the *Public Health Act 2016*. At this stage the *Health Act 1911* and its associated regulations, by-laws and local laws will remain in force.

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**Stage 3** occurred on 24 January 2017. At the commencement of Stage 3 the *Health Act 1911* was re-named the *Health (Miscellaneous Provisions) Act 1911*.

During this stage elements of the administrative framework provided by Part 2 of the Public Health Act 2016 came into operation to replace the equivalent administrative framework provided by Part II of the *Health Act 1911*.

**Stage 4** This stage will include the commencement of provisions relating to notifiable infectious diseases and related conditions, prescribed conditions of health, serious public health incident powers and public health emergencies. Equivalent provisions in the *Health (Miscellaneous Provisions) Act 1911* and regulations made under that Act will be repealed. Local Governments are not required to take any action to prepare for this stage. The Department of Health has released the First Interim State Public Health in advance of the commencement of Stage 4, to inform Local Governments of the State's priorities as they progress with preparation of their Local Public Health Plans.

**Stage 5** will include the development of new regulations, and the commencement of the enforcement provisions for Public Health Planning, Public Health Assessments and registration and licensing. Stage 5 is a significant stage of implementation for Local Government, and the Department of Health will work closely with officers and Elected Members in the lead up to this stage, including consulting on the development of regulations. Stage 5 is expected to commence in 2019-2021.

Stage 5 will occur on a date fixed by proclamation, in approximately 2021. Provisions in the Public Health Act relating to environmental health matters will be commenced. Amongst other things, this will involve the development of new regulations for areas including the built environment, water, personal safety and pests and vectors. Equivalent provisions in the *Health (Miscellaneous Provisions) Act 1911* and regulations and by-laws made under that Act will be repealed.

The Department of Health has pledged to provide regular updates to Local Government to ensure that adequate notice is given to prepare for each stage of implementation. The Association is represented on the Department of Health's Public Health Act Reference Group. The Association also hosts a Public Health Advisory Group.

The following regulations will be retained under the *Health (Miscellaneous Provisions) Act 1911*:

- *Health (Notifications by Midwives) Regulations 1994*
- *Health (Rottnest Island) By-Laws*
- *Health (Section 335(5)(d) Abortion Notice) Regulations 1998*
- *Notification of Stillbirth and Neo-Natal Death Regulations*
- *Registration, Enforcement and Discharge of Local Authority Charges on Land, Regulations.*

The following regulations were transitioned under the Act during stage 4 of implementation:

- *Blood and Tissue (Transmissible Diseases) Regulations 1985*

The following regulations were repealed at Stage 4 of implementation and replaced by the *Public Health Regulations 2017*:

- *Health (Immunisation by Local Governments) Regulations 2000*
- *Health (Notification of Adverse Event After Immunisation) Regulations 1995*
- *Health (Venereal Diseases) Regulations 1973*
- *Health (Notification of Intussusception) Regulations 2007*

The preparatory work for the development of new regulations under the Act relating to environmental health matters has now commenced and proposes new regulations to address:

- the built environment
- water
- body art and personal appearances
- pests and vectors.

## Comment

Through the regulation review process, each regulation from the *Health (Miscellaneous Provisions) Act 1911* will be consulted on, through a working group or consultation session, and a discussion paper prepared to discuss the future options for each regulation.

These options may include

- retaining the status quo by replacing the current regulation with an equivalent regulation under the *Public Health Act 2016*
- taking no action and allowing existing regulations to be repealed without replacement, or
- updating regulations.

The discussion paper will then go through the Department of Treasury's Better Regulation Unit Regulatory Impact Assessment process, and then be circulated to Local Government for feedback to ensure thorough consultation prior to finalising the paper and drafting the regulation.

The Department has established a number of working groups to provide expert advice and direction on specific public health risk activities including the:

- Public Buildings Working Group
- Events Working Group
- Aquatic Facilities Working Group

A summary of some of the regulatory project work that continues has been outlined below:

### Public Buildings

*Review of the Health (Public Buildings) Regulations 1992* is progressing steadily, with members of the Public Buildings Working Group currently reviewing the first draft of the discussion paper, which outlines a number of options for public building management in WA. The paper is aimed for release late 2018. In the interim, the Department has been working closely with the Building Commission to reduce duplication between the Public Buildings Regulations and the Building Codes of Australia. During April 2018, the Building Commission Industry Bulletin 99 was released, which aims to raise awareness amongst building practitioners of the need to consider the requirements of the Public Buildings Regulations in design. This is an important interim measure while the Regulations are under review, and is intended to reduce the incidence of costly post-construction renovations.

### Public Events

An Events Working Group was formed in March 2018, and it is anticipated that a discussion paper will be released within the next six months. While both public buildings and events are currently regulated under the Public Buildings Regulations, it was agreed that each risk activity needed to be reviewed separately due to the potential for different regulatory approaches.

### Temporary Toilets

A discussion paper summarising the review of the *Health (Temporary Sanitary Conveniences) Regulations 1997* completed an internal review process and is now with the Better Regulation Unit for consideration. It is hoped that the paper will be released for public consultation in late 2018.

The Department has also been invited to present the findings of research associated with this paper at the 2018 Environmental Health Conference in October.

### Construction Sites

The paper summarising the review of the *Health (Construction Work) Regulations 1973* and Part 3 of the *Health (Temporary Sanitary Conveniences) Regulations 1997* and an associated guideline has completed an internal review process. It is currently being prepared for release for public consultation.

### Drinking Water

An internal working group has been created to flesh out proposed requirements of a potential water regulation. Work is progressing and the team are aiming to have a draft discussion paper ready for public consultation within the next six months.

#### **Wastewater**

Work on a paper reviewing the wastewater sections of the *Health (Miscellaneous Provisions) Act 1911* and the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974* is progressing. A draft discussion paper is planned for completion and release for public consultation by the end of 2018.

#### **Pesticides**

Drafting of a discussion paper outlining management options for pesticide management has commenced. The paper will be provided to the Department's legal team and Better Regulation Unit for consideration, prior to being released publically for comment.

#### **Aquatic facilities**

An aquatic facilities working group met throughout 2017, providing input into the drafting of a discussion paper. The paper has recently been reviewed by the Better Regulation Unit. Final changes are being made and the discussion paper is planned to be released for public consultation later in the year.

#### **Asbestos**

Amendments to the *Health (Asbestos) Regulations 1992* were proclaimed in 2017, as an interim measure to address immediate regulatory concerns. Additional work was progressed to gain approval from the Better Regulation Unit to continue the regulations under the Act, which incorporated a number of additional amendments. A Code of Practice has been drafted which is proposed to be adopted under new regulations. Concerns have now been raised regarding the potential overlapping of specific asbestos management issues with other State regulations such as WorkSafe, Department of Water and Environmental Regulation related to transport and disposal of asbestos, and Department of Mines Industry, Regulation and Safety related to asbestos in mining communities. The intention is to resolve these concerns with the various agencies to continue the progression of the regulations.

#### **Morgues**

The Morgues discussion paper was released late 2017 for public consultation. Findings of the consultation have been summarised and will be used to guide a report outlining the preferred option for managing mortuaries in WA.

#### **Skin Penetration**

A review of the *Health (Skin Penetration Procedures) Regulation 1998* was previously initiated in late 2014, with extensive feedback received by industry and government at the time. Recent advice from the Better Regulation Unit has indicated that further targeted consultation with local governments is now required to provide more specific information around how the proposed regulatory changes may be effectively implemented and operate within local government. The Department will aim to progress this work over the coming year in partnership with local government and industry.

#### **Cloth Materials**

A draft discussion paper has been completed for the *Health (Cloth Materials) Regulations 1985* and is currently with the Department's legal team for internal review. It is anticipated this discussion paper will be released for public comment in late 2018.

#### **Offensive trades**

The Department partnered with WALGA to host a workshop in February 2018 with local government representatives to discuss offensive trade issues in WA. The outcomes of this workshop are being incorporated into a draft discussion paper. The paper is planned to be submitted to the Better Regulation Unit for feedback prior to being released for public consultation.

#### **Biting insects**

A paper outlining management options for biting insects such as mosquitoes has been reviewed by the Better Regulation Unit and Department's legal team. Comments are being incorporated into the final document prior to be released for public consultation later this year.

**Legionella**

A fact finding mission has commenced for managing risks associated with air-handling and cooling tower systems. A discussion paper has been drafted and will be presented for internal review. A working group may need to be established later in the year to discuss potential approaches for management within the local government setting.

## 7. ORGANISATIONAL REPORTS

### 7.1 Key Activity Reports

#### 7.1.1 Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB)

*By Mark Batty, Executive Manager Environment & Waste*

#### Recommendation

**That the report from the Environment Unit to the July 2018 State Council meeting be noted.**

The following report outlines key activities for the Environment Policy Unit since the last State Council meeting:

#### Events and Newsletters

##### Tree Health and Resilience Forum

120 delegates attended WALGA's *Tree Health and Resilience* forum on 2 May. Speakers included renowned experts in forest pathology and restoration, Professor Kingsley Dixon and Professor Giles Hardy, who were joined by representatives from State and Local Government, WALGA Preferred Suppliers and our leading research institutions. The event focussed on the many management actions Local Government can take to improve tree health. These include minimising the use of alkaline irrigation water (> pH 5.5) around native trees to avoid chlorotic decline syndrome, and supporting the presence of digging mammals in ecosystems (such as bandicoots) to assist move beneficial soil fungi across the landscape. The Town of Claremont ended the day by encouraging participants to 'get planting and go large!'.

The presentations from the event are available on WALGA's website [here](#).

##### Future planning Perth's energy supply and targeting water audits in council facilities

WALGA held a Sustainability Officers' Network Group (SONG) meeting on 7 June, hosted by the Town of Cambridge and attended by 15 Local Government officers. The theme of the meeting was 'Future planning of Perth's energy supply and targeting water audits in council facilities'. The meeting heard how Perth is adapting to a diversifying energy market, as well as hints on effectively targeting water audits and key areas to maximise savings in a range of typical council facilities.

##### EnviroNews

The May 2018 edition of EnviroNews can be accessed electronically on the WALGA website [here](#). The June edition is scheduled for release on 27 June.

#### Policy and Advocacy

##### Environmental Planning Tool (EPT)

The Shire of Cuballing subscribed to the EPT in May, bringing the total number of subscribing Local Governments to 48.

Three new tools have been added to the EPT to facilitate bushfire risk planning and management. The tools allow quick classification of vegetation for bushfire risk assessment, mapping of bushfire hazard levels and bushfire attack level contours.

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New Urban Forest mapping layers for Perth and Peel are also now available in the EPT which allow for comparison of percentage cover for a range of vegetation layers between 2009 and 2016.

Four EPT training sessions were delivered between May and the end of June, two at WALGA and two at the Shire of Cuballing. As well as providing instruction on general use of the EPT, these sessions demonstrated the EPT analytical and reporting functions designed specifically to meet the requirements of the Department of Water and Environment Regulation for Minor Infrastructure Purpose Permits for native vegetation clearing. These permits negate the need for Local Governments to submit individual clearing permits. The new bushfire risk assessment tools were also demonstrated.

EPT presentations were also made to the MWAC Officers Advisory Group, LGIS representatives and to the State Council Environment Policy Team.

## **Climate Change**

### Policy Statement Review

After extensive consultation with the sector, WALGA has developed a revised Climate Change Policy Statement which has been submitted to State Council for endorsement.

The responses to the Climate Change Policy Statement Discussion Paper were overwhelmingly supportive of producing a stronger climate change policy statement. This feedback was incorporated into the draft Climate Change Policy Statement, which was then released to the sector for comment. Of the 31 respondents, only one Local Government recommended that State Council not endorse the Climate Change Policy Statement. Those supporting endorsement made a range of suggested changes which were reviewed and considered. Further detail is included in the State Council paper for decision on this matter.

If endorsed by State Council, the revised Policy Statement will replace the existing Policy Statement on Climate Change (2009), and will form the basis of climate change advocacy by WALGA on behalf of the sector.

WALGA will promote the revised Policy Statement and act consistently with its content. Individual Local Governments will be encouraged to support and utilise this Policy Statement in developing and implementing their own climate change strategies and programs, but would not be bound by the Policy Statement.

## **Urban Forest**

### Urban Forest Planning Guide

WALGA has been working with the Department of Planning, Lands and Heritage (DPLH) in developing guidance to support the important work that Local Governments are undertaking to address loss of trees on public and private land. The Better Urban Forest Planning Guide includes advice on how to develop urban forest strategies, planning mechanisms and tools that Local Governments can use such as planning schemes amendments, significant tree registers and tree bonds. The guide also contains Local Government case studies that highlight 'best-practice' actions. The Guide is expected to be released shortly.

### New urban forest mapping data

New Urban Forest mapping data covering the Perth and Peel regions for 2009, 2014 and 2016 is now available. These datasets have been developed by the Department of Planning, Lands and Heritage in partnership with CSIRO. They are available via the EPT (see above) and also at [www.data.wa.gov.au](http://www.data.wa.gov.au).

## **Biosecurity**

### Review of the *Biosecurity and Agriculture Management Act 2007*

The WALGA CEO has written to Mr Ralph Addis, Director General of the Department of Primary Industries and Regional Development to make him aware of the Association's policy position on

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post border biosecurity and seeking his assurance that WALGA and Local Governments will have the opportunity to provide input to the review of the *Biosecurity and Agriculture Management Act 2007* that is expected to commence in the second half of 2018.

#### Feral Cats pest declaration

WALGA provided information to the sector on the recommendation to declare the feral cat as a pest in WA. The Department of Primary Industries and Regional Development (DPIRD) has completed a technical assessment and recommended that the feral cat is declared as a pest under the *Biosecurity and Agriculture Management Act 2007*. Should the recommendation be accepted by the Minister, DPIRD will not enforce landholders to undertake management activities. Rather, the declaration is intended to support landscape scale management activities through better coordination of government and community programs. DPIRD is also developing a draft policy aimed at mitigating the risk of harm to domestic pet cats, which will be released for consultation in due course. Further information can be found via an [InfoPage](#) on WALGA's website.

WALGA staff attended a Feral Cat Symposium organised by the Peel Harvey Catchment Council in Mandurah on 1 June.

#### **Corella Coordinated Control Program**

A new contractor has been appointed to undertake corella control at three sites in metropolitan Perth until the end of June 2018.

South West Local Governments are working together to coordinate their corella control activity. The City of Bunbury, City of Busselton, Shire of Harvey, Shire of Dardanup and the Shire of Capel have engaged a contractor to undertake control until the end of June.

A corella control information and demonstration session was held in partnership with the Department of Biodiversity, Conservation and Attractions on 22 May. The session was attended by 30 people comprising of representatives from Local Government, consultants and industry. The aim of the session was to increase awareness of the standard operating protocols and practical application of the corella control method. It is hoped that the session will result in an increase in the number of contractors that are able to safely and humanely undertake this work.

The WALGA CEO wrote to Mr Mark Webb, Director General of the Department of Biodiversity, Conservation and Attractions (DBCA) in May to inform him of progress with the coordinated control program, including the significant contributions by Local Governments in metropolitan Perth and the South West. The letter requests the Department extends funding of the program for a further three years.

#### **Strategic Assessment of the Perth and Peel Regions (SAPPR)**

The State Government suspended the SAPPR in April pending the consideration of recommendations of a 'critical review of the ongoing costs, risks and benefits to Western Australia', to be completed by the end of the year. The review is being undertaken by an independent review panel comprising:

- Darren Cooper (chair) - National President of the Urban Development Institute of Australia (UDIA).
- Robyn Glindemann - is an expert in planning and environmental law.
- Ross Holt - former career public servant, including Assistant Under Treasurer and CEO of the WA Land Authority (LandCorp).
- Professor Michael Poole AM - inaugural Chair of the WA Biodiversity Science Institute (WABSI) with a history in agriculture and environmental science.

The panel will review and make recommendations for the SAPPR with specific reference to:

- The merits or otherwise to the State Government and key stakeholders of undertaking a strategic assessment to enable the Perth and Peel regions to accommodate 3.5 million people;

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- The key policy and legal risks to the State Government (and other stakeholders) from undertaking a strategic assessment as a formal environmental approval under the EPBC Act;
- The risks and benefits to private landholders from implementation of the strategic assessment;
- The likely costs of the ongoing implementation of the strategic assessment (both to the State Government and industry) and whether these costs provide value for money compared with business as usual or alternative approaches;
- The scope of the strategic assessment, including:
- Any alternatives to a formal strategic assessment or different options within a formal strategic assessment under the EPBC Act that could be considered by the State Government and associated legal risks and implications; and
- Any alternatives to approvals reform and streamlining under the Environmental Protection Act 1986 and other relevant legislation both in association with a strategic assessment and without; and
- The implications of terminating the strategic assessment for the State Government and industry.

It is understood that the panel will soon be engaging with stakeholders including industry, local governments and non-government organisations and that it is considering 'appropriate methods of wider consultation'. WALGA will be seeking to engage with the review panel as a priority and will provide further information as soon as possible about how best to input to the review.

**Environmental Measures included in 2018-19 Federal and State Budget**

The Unit provided information to the sector on the environmental measures included in the 2018-19 Federal and State budget, released on 8 May and 10 May, respectively. Natural resource management (NRM) and action on climate change were not a focus of either budgets this year, with limited new announcements to support Western Australian Local Governments.

1. The State budget allocated \$31 million for the Natural Resource Management Program, \$9.3 million for the Pilbara Environmental Offsets fund, and \$900,000 for the Swan-Canning Community Rivercare Program. The State budget also imposes greater cost recovery for water and environmental regulation, with increased fees for licences and permits.
2. The Federal budget allocated \$1 billion for the National Landcare Program - Phase 2, a reduction on the Phase 1 funding.

An InfoPage on the 2018-19 Federal and State budgets can be found [here](#).



### **7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)**

*By Tony Brown, Executive Manager Governance and Organisational Services*

#### **Recommendation**

**That the Key Activity Report from the Governance and Organisational Services Unit to the July 2018 State Council meeting be noted.**

Governance and Organisational Services comprises of the following WALGA work units:

- Governance Support for Members
- Employee Relations
- Training
- Regional Capacity Building
- Recruitment
- Strategy & Association Governance

The following provides an outline of the key activities of Governance and Organisational Services since the last State Council meeting.

#### **Governance**

##### **Local Government Act Review Update**

As the sector is aware, The Minister for Local Government announced a two-stage review of the Local Government Act and Regulations;

- Phase 1 – Modernising Local Government – aiming to introduce a Bill before the end of 2018
- Phase 2 – Services for the Community – aiming for a Bill in early 2020

##### Phase 1 – Modernising Local Government

The items to be covered in phase 1 are as follows;

- Elected Member training;
- Gifts
- Recruitment and performance review of CEOs;
- Standards of behavior, misconduct and breaches;
- Public Notices;
- Availability of information;
- Administrative Efficiencies

##### Phase 1 timeline

The Department has finalized the position papers on the above items and the Minister is looking to take policy positions to Cabinet in the near future.

The Minister plans to make public the policy positions following Cabinet endorsement, which will allow sector consultation to occur.

The following is the timeline schedule for Phase 1;

Task	Timeframe	Sector Consultation
1. Finalise policy positions <ul style="list-style-type: none"> <li>• Complete analysis</li> <li>• Finalise recommendations</li> <li>• Workshop recommendations with Reference Group</li> <li>• Prepare drafting instructions</li> <li>• Prepare Cabinet Submission</li> </ul>	Between now and 31 May 2018  2 May 2018	
1. Cabinet Submission <ul style="list-style-type: none"> <li>• Approval to draft to Minister's office</li> <li>• Cabinet approval</li> <li>• Minister makes public the States Policy Position to enable sector consultation to commence</li> <li>• Reference Group meeting – update on approved policy</li> </ul>	1 June 2018 29 June 2018 1 July 2018 Mid-July 2018	WALGA/LG Professionals Sector Consultation between July and Mid-September.  WALGA/LG Pro also involved in the Drafting work.
1. Drafting <ul style="list-style-type: none"> <li>• Request to draft to PCO</li> <li>• Drafting by PCO</li> <li>• Interactive consultation with WALGA and LG Pro on drafts</li> <li>• Finalise draft</li> </ul>	1 July 2018  Mid-September 2018	
1. Cabinet Submission <ul style="list-style-type: none"> <li>• Approval to print to Minister's office</li> <li>• Cabinet approval</li> </ul>	Mid-September 2018 Mid-October 2018	
1. Bill in Parliament	Mid-November 2018	

#### Phase 2 – Services to the Community

Phase 2 issues are likely to include the following;

- Increasing participation in Local Government Elections
- Financial Management
- Rating
- Beneficial Enterprises (Council Controlled Organisations)
- Integrated Planning & Reporting
- Community Engagement
- Local Laws
- Procurement
- Complaints Management

WALGA's advocacy will focus on the following key principles adopted by the Sector;

- Retain General Competence Principle
- Provide for a Flexible, Principles-based legislative framework
- Avoid Red Tape

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- Size and Scale compliance regime

#### Phase 2 timeline

The timeline for phase 2 will be as follows;

- Department Discussion Paper September/October 2018
- Consultation and drafting of legislation in 2019
- Introduce Bill to Parliament first session of 2020

WALGA will continue to keep the sector informed as the process progresses.

### **Puppy Farming**

The State Government is committed to introducing measures to stop Puppy Farming. The Minister for Local Government is looking to introduce the necessary legislative provisions to stop puppy farming and improve the health and wellbeing of all dogs in Western Australia.

While there are already legislative powers to investigate and prosecute those who mistreat their animals, legislation relevant to puppy farming is needed to facilitate the investigation and prosecution of puppy farming in WA.

The Department of Local Government, Sport and Cultural Industries has released a Discussion paper on the issue.

The paper is designed for Local Government to discuss the recommended actions and proposed implementation process of the stop puppy farming proposals.

The feedback provided will assist in informing the government on the role of Local Government in supporting the implementation of the stop puppy farming provisions and identify the resource requirements.

The Department is working with WALGA and Local Government Professionals to ensure the discussion paper reflects the information needed for Local Governments to make a considered response and advise on what these initiatives mean for the business of Local Government.

The review of the Cat and Dog Act is likely to commence in the next financial year, which presents an opportunity to start thinking about 'companion animals' and how they should be managed, and the process costed. Given the Stop Puppy Farming initiatives will require an amendment to the Dog Act it's timely to turn our minds to what this may look like.

As such, the Department is partnering with WALGA and Local Government Professionals to develop a cost modelling project. The purpose of this project will be to collect current information about the costs to your council to implement the Dog Act and what you believe may be the costs to implement the Stop Puppy Farming initiatives.

Responses to the Discussion Paper can be provided to WALGA by Friday, 10 August.  
For enquiries on Puppy Farming please contact James McGovern.

### **Local Government Reform / Regional Capacity Building**

#### **Beneficial Enterprises (Council Controlled Organisations)**

The Local Government Sector has been advocating for Local Governments to have the ability to create Beneficial Enterprises or Council Controlled organisations for over ten years.

WALGA adopted as policy the concept of establishing subsidiary corporate structures as vehicles for greater efficiency and improved partnering practices for Local Government involvement in a range of activities that are distinct from the commonly understood "core functions" of local government.

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Examples of such activities include affordable housing projects, urban regeneration, measures to address economic decline in regional centres, public-private partnerships to develop local government assets. Specifically the authority for Local Government to create Council controlled organisations as a means of improving Local Government efficiency.

Under such an arrangement, Councils would be able to establish arms-length entities to deliver projects and services needed by the community. The roll of Council controlled organisations, as proposed by WALGA, would be to provide services and facilities that are otherwise not attractive to private investors.

In effect such a model would enable Councils to establish organisations that operate at arm's length to the Local Government in a commercial environment with the support of the community.

The introduction of Beneficial Enterprises into WA would modernise the Local Government operations, ultimately improving the capacity of Local Government in WA to deliver on its social obligations.

A Breakfast Forum will be held on Wednesday 1 August 2018 commencing at 7am at the Perth Convention & Exhibition Centre.

This Forum, jointly hosted by WALGA and the Department of Local Government, Sport and Cultural Industries, provides an opportunity for State Government, Local Government and the business sector to hear how Local Governments in other States have successfully established and operated CCOs. Speakers will also participate in a Panel discussion and Q&A session.

### **Regional Subsidiaries**

WALGA and the Local Government sector have been advocating since 2008 for Local Governments to be able to establish regional subsidiaries in Western Australia.

The legislation was introduced in 2016 and subsequent Regulations introduced in 2017.

As part of the Local Government Act review process, WALGA has been advocating for a complete review of the *Local Government (Regional Subsidiaries) Regulations 2017* to remove the overly prescriptive compliance regulations.

A key advantage of the regional subsidiary model is the use of a charter, as opposed to legislation, as the primary governance and regulatory instrument. Accordingly, the legislative provisions governing the establishment of regional subsidiaries should be light, leaving most of the regulation to the regional subsidiary charter, which can be adapted to suit the specific circumstances of each regional subsidiary.

It is WALGA's strong view, that the Regulations should be limited to two matters. Firstly, the regulations should outline what *must* be addressed in the charter of a regional subsidiary. Secondly, the regulations should outline which sections of the *Local Government Act 1995* will apply to a regional subsidiary such as provisions relating to scrutiny of Local Government and protection from liability. It is WALGA's view that application of the *Local Government Act 1995* should be kept as minimal as possible.

The burden of accountability oversight for a Regional Subsidiary should primarily be contained in the Regional Subsidiary's charter and not in Regulations. The charter is well-placed to address accountability matters such as procurement, financial and reporting requirements and other important matters. This approach would ensure that the Regional Subsidiary model benefits – flexibility and the ability to establish a subsidiary that is fit-for-purpose – are realised.

In support of the view that the charter should be the primary governing instrument, WALGA's submission argued that there are sufficient compliance obligations inherent in the model including:

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1. The obligation of the constituent Councils to undertake their due diligence and be satisfied that entering into a regional subsidiary is in the best interests of their organisation and community;
2. Ministerial Approval of the proposed charter, which provides a significant opportunity for oversight by the regulatory body;
3. Establishment of a Board of Management that can include independent skills-based directors depending on the collaborative function of the subsidiary;
4. Reporting requirements to the board of management which will consist of members from the constituent Councils; and,
5. Reporting requirements to the constituent Councils.

The overriding requirement of a subsidiary is that the responsibility falls to the constituent councils through the Governance charter to provide accountability for the subsidiary and not the Department of Local Government through regulations.

WALGA has contracted a legal firm to prepare the legal drafting of the amendments required for the regulations, for presentation to the Minister for Local Government.

## **Employee Relations**

### **WALGA Salary and Workforce Survey 2018**

The WALGA Salary and Workforce Survey 2017/18 is a comprehensive survey of Local Government workforce, remuneration, benefits and human resource management information. The Salary and Workforce Survey provides valuable data and insights for Local Governments in workforce planning, structuring remuneration and HR management. Subscribers to the survey receive a written report and access to an online portal with more customised results and additional resources.

The survey is a valuable tool to assist with Local Government budgeting.

WALGA has published a remuneration survey for over 20 years to assist Local Governments in designing and implementing salary structures and to help guide strategic workforce planning. Following a review of the survey in 2016, in consultation with the sector, the WALGA Salary and Workforce Survey 2017/18 has been compiled in conjunction with SalaryOne, to produce an expanded data set available to subscribers in two fresh formats.

#### PDF Report

Some key features of the WALGA Salary and Workforce Survey report include:

1. Exclusive for WA and NT Local Governments.
2. Current remuneration data for 2018/19 budget planning.
3. Base salary and total remuneration data for 144 unique positions.
4. Enterprise agreement pay rises.
5. Organisation priorities for people and culture.
6. Workforce data by employment type, age, occupation, diversity and gender.
7. Industry trends for leave, superannuation, terminations and 30 types of allowances and benefits.
8. Industry trends in human resource management.
9. Increased privacy, while retaining some pay transparency.

#### Online Portal

WALGA is pleased to provide Local Governments who subscribe to the survey report, access to an online portal for full salary data and workforce resources.

The online portal has a number of features not included in the written PDF report, including:

- Salary data search of over 3000 Local Government salaries
- your survey results ranked against industry benchmarks (for survey participants)

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- position task descriptors, and
- additional data tables and charts.

*\*An online remuneration calculator is coming to the online portal soon.*

#### Executive Summary

An Executive Summary is available to Local Governments free of charge. The Summary includes a snapshot of the information that has been collected and presented in the report and the online portal.

#### Subscribing

If a Local Government wishes to purchase an annual subscription to the 2017/18 survey, please contact WALGA Employee Relations.

The 2018/19 Salary and Workforce survey will commence in August 2018.

### **Association Governance**

#### **Proposed WALGA Constitutional Amendments**

A proposal to amend the WALGA Constitution will be put forward to the 1 August 2018 WALGA Annual General Meeting.

The proposed amendments were endorsed by a special majority at the 4 May 2018 meeting of State Council and members have been emailed advice of the proposal.

The proposed amendments are as follows:

1. Amendments to ensure that the President and Deputy President are drawn from opposite constituencies as is currently convention (i.e. if the President is from the Country constituency, the Deputy President must be drawn from the metropolitan constituency, and vice versa);
2. Amendments to ensure that the Presidency will be rotated between the two constituencies (i.e. once a Country President finishes, the next President must be elected from the Metropolitan constituency, and vice versa);
3. Amendments to clarify that the qualification requirements of State Councillors are also applied to ex-officio members of State Council;
4. Amendments to clarify that State Councillors will be disqualified from office if suspended or disqualified from holding the office of Council, no matter which section of the Act is used by the Minister to effect the suspension or disqualification;
5. Amendments to clarify that the President is entitled to vote in elections for President and Deputy President;
6. Amendments to reflect the change of name of the Local Government Professionals Australia WA; and,
7. Amendments to apply the same Ministerial suspension or disqualification provisions to Zone delegates as apply to State Councillors.

Full information will be provided in the Annual General Meeting papers to be distributed in June 2018.

### 7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)

By Ian Duncan, Executive Manager Infrastructure

#### **Recommendation**

**That the Key Activity Report from the Infrastructure Unit to the July 2018 State Council meeting be noted.**

The following provides an outline of the key activities of the Infrastructure unit since the last State Council meeting.

#### **Roads**

##### **Review of the Road Classification System**

The road classification system used to determine the responsibility for roads in WA under the requirements of the *Main Roads Act 1930*, was reviewed by a working group of representatives from Local Governments, Main Roads and WALGA. The new methodology for metropolitan roads was endorsed by the WALGA State Council at the March 2018 meeting. The new system adopts a two tier process. The first tier considers the planning and statutory functions of the road and the second comprises a more detailed assessment of the road's current and future function. Testing of the revised methodology indicates that approximately 25 Metropolitan roads could qualify for redesignation as State roads.

A separate process is now being developed for consideration that will deal with non-metropolitan roads. Main Roads has been undertaking sensitivity studies to determine how any new criteria for non-metropolitan roads perform against the existing criteria. This will be applied to roads ranging from little used local roads to existing State Roads. The consultation process is still to be agreed with Main Roads WA. The aim is that this will commence in the coming quarter.

##### **Methodology for Calculating the Cost of Road Wear on Unsealed Roads**

In response to member requests, WALGA has worked closely with ARRB to develop a guide for calculating the cost of road wear on unsealed roads subject to a significant increase in heavy vehicle traffic. This builds on similar work completed for sealed roads and now adopted by many Councils.

A model has now been developed for unsealed roads that is currently being calibrated and tested in a range of situations for which the traffic data and road maintenance costs are known. The final phases of this project involve the development of a User Guide to enable the model to be applied in a practical way.

##### **Review of the Restoration and Reinstatement Specification**

WALGA has commenced a project in partnership with the Institute of Public Works Engineering Australasia (IPWEA) to review and update the *Restoration and Reinstatement Specification* and will be seeking industry experts to join the working group. This specification will be a key supporting resource to a Model Policy Guideline for Managing Third Parties Working in the Road Reserve. The Specification was published in 2002 and IPWEA has endorsed a comprehensive review to be performed by a working group of industry experts.

##### **Revised Traffic Management for Works on Roads Code of Practice**

WALGA and other stakeholders have been actively working to develop a revised Traffic Management for Works on Roads Code of Practice that has recently been published by Main Roads WA. A new section (4.5 Authorising Traffic Management Plans) was added to the Code, which impacts on Local Government. Section 4.5 states (in part) that "by signing the Road Authority Authorisation section of a Traffic Management Plan (TMP) the Road Authority (Main Roads and/or LGA) is endorsing the implementation of temporary traffic management on that road. The Road Authority is not responsible for ensuring every aspect of the TMP is compliant with AS1742.3-2009, this code and/or the Traffic Management for Events Code of Practice (Events Code)."

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### **2018 Transport and Roads Forum**

The 2018 Local Government Transport and Roads Forum will be held on Tuesday 16 October at Crown Perth. This will provide an important and timely opportunity for Local Government leaders to engage with senior officers and Ministers with responsibility for the transport related portfolios. Technical topics proposed include:

- New approaches for optimising road preservation works
- Reconstruction and recovery following natural disasters
- Traffic Management
- Unsealed and sealed roads
- Road Safety Management Systems

The program is currently being developed and more details will be released in coming months.

### **Operational Responsibility in the Road Reserve**

For many years there has been no formal agreement between Main Roads and Local Government regarding the boundaries of responsibilities in the road reserve. In response to this issue, the Operational Responsibility for Public Roads in WA (Agreement) was developed between 2005 and 2009, jointly by a Working Group comprising Main Roads WA, IPWEA and WALGA, the latest draft being version 2, December 2009. The purpose of the Agreement is to provide principles and practical guidance for determining how the responsibility for operating and maintaining the different parts or elements of highways and main roads is to be allocated between Main Roads and Local Government. Ongoing discussions between Main Roads and WALGA have identified issues that have prevented adoption of the Agreement.

The State Road Funds to Local Government Advisory Committee (SAC) at its meeting on the 6 April 2018, resolved that a Working Group be established to identify and resolve the issues that are hindering the adoption of the Agreement. It is proposed that Local Government, Main Roads, WALGA and IPWEA will be represented on the Working Group. The working group will be tasked to draft an acceptable amended Agreement and implementation recommendations for consideration by SAC.

### **Report on Local Government Road Assets and Expenditure 2016/17**

The Report on Local Government Road Assets and Expenditure 2016/17 is now available. The report was produced by WALGA with assistance from the WA Local Government Grants Commission. The report provides information on the lengths and types of roads, paths and bridges and highlights trends in the data over the preceding five years. It includes statistics and trends on the funding sources and amount of Local Government expenditure on roads, paths and bridges. Details are provided on the allocation of expenditure between expansion, upgrade, maintenance and renewal of the network at a regional level and for individual Local Governments. The expenditure statistics are analysed to provide comparisons of road preservation performance, net preservation needs and expenditure effort. These comparisons provide insight into the adequacy of funding and the difference between road preservation needs and current expenditure on road preservation.

Hard copies of the report will be posted to all Local Governments in June and further copies available via the website.

### **Funding**

#### **Proposed New State Road Funds to Local Government Agreement**

The State Road Funds to Local Government Agreement (SRFLGA) provides an allocation of funds to Local Governments in Western Australia. The amount of funding is based on a percentage of the motor vehicle license fee (MVLFF) revenue collected by the State Government. The funding arrangement provides Local Government with some surety in funding for the term of the Agreement. The current Agreement ran from 2011/12 to 2015/16 and was extended a further two years to 2017/18.

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Following a meeting between the Minister for Transport; Planning; Lands and the WALGA President and CEO on 27 August 2017, the Minister agreed to the negotiation of a new Agreement. The Minister authorised Main Roads to proceed to negotiate with WALGA to draft the New Agreement.

Based on a Local Government survey performed by WALGA in 2015 and ongoing consultation with the Regional Road Groups and Main Roads WA, WALGA drafted a proposed new Agreement in December 2017. From 2015/16 to 2017/18, the State Government decreased the MVLF portion provided under the Agreement from 27% to approximately 20%. The draft agreement is broadly the same as the current agreement but seeks to return the level of funding to 27% of VLF over the term of the Agreement.

The draft was submitted to Main Roads for consideration and they responded with several points of difference. The major difference being that the State Government is offering only 20% of MVLF over the term of the Agreement. A report summarising the proposed changes in the draft Agreement and the points of difference raised by Main Roads was submitted to State Council in March for noting. The WALGA President and CEO subsequently met with the A/Managing Director of Main Roads and Director General of the Department of Transport to seek resolution of the outstanding issues. At the meeting the Director General clearly stated that the State Government would not move from their offer of 20% MVLF over the term of the Agreement. This offer was presented to State Council in May where it was rejected and Council resolved to seek a return to 24% of MVLF by 2020/21. Further meetings between WALGA, Main Roads and the Minister has led to the position where the State Government now believes that the best option is to fund work on Local Government roads through Regional Road Groups but without an overarching agreement.

#### **Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA)**

Work is continuing with representatives from the Office of Emergency Management seeking to achieve effective implementation of new natural disaster relief and recovery funding arrangements. Current efforts are focussed on:

- Ensuring Local Governments are appropriately and directly engaged;
- Processes are developed, in consultation with Local Government, that are practical and deliver the required outcomes;
- Cashflow and other constraints facing Local Governments responding to natural disasters are addressed effectively.

Senior officers from the Office of Emergency Management have commenced engaging directly with Local Government senior officers and elected members at Regional Road Groups and in other forums. This will continue, with WALGA support, over the coming months.

The State is currently engaging with stakeholders regarding the required frequency and depth of asset condition inspections of roads and bridges required by the Commonwealth to demonstrate the pre-disaster condition of damaged or destroyed assets. There are also discussions concerning the provision of independent engineering assessment of cost estimates and the readiness of the WA Auditor General. It is possible that the start date for new arrangements may be deferred several months from the proposed 1 July commencement as the Commonwealth has not yet provided the final Determination.

#### **Street Lighting**

The Association is advocating that LED street lighting technology be available and supported to improve the quality of public area lighting, reduce costs, reduce energy consumption and reduce greenhouse gas emissions.

Western Power has concluded commercial agreements with two suppliers for provision of LED street lights. This will provide an option for developers and Local Governments wishing to take advantage of this technology and gift the assets to Western Power. As yet there is no indication of the tariffs that will be charged for each of these luminaires. The Association will shortly be engaging with Local Governments concerning preferred default arrangements for replacement of failed Western Power and Horizon Power street lights.

The Association has provided submissions to the Economic Regulation Authority and met with senior officers working on the arrangements covering Western Power pricing and investment over the coming four year period. In the short term Local Governments are seeking much greater transparency in the cost stack components (operating costs, maintenance costs, renewal costs) that comprise the Western Power tariff. We are also seeking that the ERA assess whether the current costs incurred by Western Power are efficient costs by benchmarking against comparable electricity distributors in other Australian jurisdictions.

## **Urban and Regional Transport**

### **Secondary Freight Routes in the Wheatbelt Regions**

WALGA is supporting Local Governments in the Wheatbelt North and Wheatbelt South Regional Road Groups working collectively to define freight routes in the region, identify the investment required to provide the desired levels of service and develop a business case for investment. Through RDA Wheatbelt application has been made for a \$1.25 m Leverage Fund grant from the Department of Primary Industries and Regional Development, subject to a successful funding application to the Federal Government Building Better Regions Fund.

### **Bus Stop Infrastructure Agreement**

A review of the Bus Stop Infrastructure Partnership Agreement between Local Government and the Public Transport Authority (PTA) that was endorsed by State Council in March 2016 has commenced as set out in the provisions of the agreement. The Agreement defines the roles and responsibilities for providing and maintaining bus stop infrastructure and sets out the consultation process between the PTA and Local Governments to be applied when bus routes are changed, bus stops added or removed and bus stop infrastructure upgraded.

Initial consultation with Local Governments and PTA indicates that the Agreement is working well. It has proven challenging to maintain awareness of the Agreement amongst Local Government officers and a small number of Local Governments have not been claiming bus shelter maintenance contributions to which they are entitled. Depending on further advice from members, a new agreement with minor changes is likely to be proposed for consideration.

### **Bicycle share scheme discussion paper**

Docked and dockless bike sharing schemes have been established in some Australian cities with varying degrees of success and various external impacts. These ventures usually require Local Government approval and/or support. The service provided will often extend over several Local Government jurisdictions adding a degree of complexity in supporting the opportunities and managing any adverse impacts.

With a small working group, WALGA is working to produce a discussion paper on bicycle share schemes for consideration by members and to facilitate feedback on how the Association can assist Local Governments dealing with this. This work will build on a position paper on bicycle share schemes drafted by the Department of Transport that indicates broad support for such schemes and identifies some issues and opportunities for consideration.

## **Road Safety**

### **Development of a Model Policy Template for Traffic Management on the Local Road Network**

The requirement for notifications, approval and implementation of traffic management plans on local roads is an important responsibility of Local Government. Currently these responsibilities, particularly in relation to third parties, are specified in different documents. This is causing confusion for Local Governments, utility providers and contractors. Local Government practitioners and members of the Utility Providers Services Committee have asked WALGA to develop a model policy template to assist Local Governments frame consistent and robust policy and practices to govern works in local road reserves. WALGA will consult with Local Governments and provide opportunity for input during the development process.

### **Movement of Agricultural Vehicles on the Public Road Network**

Due to a recent amendment to regulation 454 of the *Road Traffic (Vehicles) Regulations 2014* Main Roads WA is reviewing the requirements of pilots who assist in moving agricultural vehicles and implements on the public road network. This amendment and the increasing dimensions of agricultural vehicles and implements has prompted consideration of creating different classes of agricultural pilots and a short on-line course to provide practical knowledge, raise awareness of the risks associated with moving oversize and/or over-mass vehicles on public roads, and increase safety for all road users. Local Governments, as road authorities, will be provided an opportunity to comment on the proposed changes.

### **Road Safety Council Update**

Since the first meeting of the year the Road Safety Council has made recommendations to the Minister in regard to the 2018-19 Road Trauma Trust Account budget and continued to monitor 2017-18 expenditure. The Council has also commenced work on reviewing its governance framework and associated documents, starting with the Code of Conduct. Other matters considered by the Council include updates on the development of legislative reforms to address substance impaired driving and recidivist offenders and the need for a review of penalties (last reviewed in 2010), in particular for speeding and illegal use of mobile phones while driving.

Two events have been developed with the aim of transferring knowledge and building leadership for road safety. A Road Safety Research Forum, hosted by former Chief Scientist of WA Professor Lyn Beazley AO FTSE, was held on 4 May to showcase how WA research is shaping the future of road safety. The second, strongly supported by the Road Safety Council, is a three-day Road Safety Management Leadership Program to be held in June 2018. This program has been tailored especially for Western Australia by Monash University Accident Research Centre (MUARC). It is based on MUARC's internationally recognised program, designed to develop and nurture the leadership required to drive improvements in road safety performance. WALGA has liaised with the Road Safety Commission to secure places in the program for the Chairs, or another representative, from each Regional Road Group.

### **RoadWise Road Safety Newsletter**

The April 2018 and May 2018 editions of the *RoadWise Road Safety Newsletter* can be accessed electronically at <http://roadwise.asn.au/roadwise-road-safety-newsletter.aspx>. The June edition is scheduled for release on Tuesday, 19 June 2018.

New subscribers can register to receive the newsletter directly through the following link: <http://eepurl.com/PHFsr>.

The newsletter is currently distributed to almost 2000 members of the community road safety network in Western Australia. Readership of the newsletter is estimated to be significantly higher than distribution.

#### **7.1.4 Report on Key Activities, People and Place (01-006-03-0014 JB)**

*By Melissa Pexton, Acting Executive Manager People and Place*

#### **Recommendation**

**That the Key Activity Report from the People and Place Team to the July 2018 State Council meeting be noted.**

The following provides an outline of the key activities of the People and Place Team since the last State Council meeting.

#### **Changing Places**

WALGA continues to deliver the Changing Places Grant Program on behalf of State Government. Facilities to achieve final accreditation include Cunderdin, Melville, Broome, Bunbury, Gin Gin, Mandurah, Moora, Narrogin and Port Hedland. A Western Australian State Steering Committee is forming to continue advocacy and promotion of the program. WALGA continues to meet with State Government agencies and key industry bodies to ensure quality standards are maintained and delivered for continuance of the program.

#### **Homelessness**

[The State of Homelessness in Australian's Cities: Report on 12 April](#) was released by the Centre of Social Impact at the University of Western Australia (CSI UWA) in partnership with Australian Alliance to End Homelessness (AAEH) and [The Western Australian Strategy to End Homelessness: 10 Year Plan](#) on 13 April by the WA Alliance to #EndHomelessness. Shelter WA, WALGA and Local Governments are working to produce a policy statement to support members on better understanding the role of Local Government in addressing homelessness, in alignment with these key documents.

#### **Family, Sexual and Domestic Violence**

WALGA continues to work with Federal Government, Department of Social Services and local members in completing a draft toolkit and roll out a project pilot for Local Governments on Family, Sexual and Domestic Violence. Work continues to further determine action research and evaluation plans of the trial, gaining further understanding of the application and better determination around timelines for rollout of the Toolkit to trail sites.

#### **Chief Health Officer Resignation**

The WA Chief Health Officer, Professor Tarun Weeramanthri, tendered his resignation after a decade of service on 15 May 2018. Professor Weeramanthri has provided expert advice on public health matters that impact the WA community, most notably the new *Public Health Act 2016*, opening of the new Perth Children's Hospital and the State's inaugural Preventative Health Summit. WALGA thanks and recognises the Professor Weeramanthri for his expert leadership and will be welcoming his predecessor into the role in the near future.

#### **Sustainable Health Review**

WALGA continues its involvement in the Prevention, Promotion and Partnerships (PPP) Working Group providing important points of relevance for how Local Governments work around the focus areas of climate and sustainability, family and domestic violence, alcohol and other drugs, funding models for prevention and health prevention and capacity building. Five roundtables will be occurring over June and July to further inform the final report. Robyn Kruk, Independent Chair of the SHR Panel will be attending the next PPP Working Group.

#### **Department of Health to support Local Government Officers to receive Health Promotion training**

The Department of Health has worked with WALGA and Curtin University to develop a specific training course to equip Local Government officers with the skills to assist development of Local Public Health Plans in their Local Government. The Department will offer sixteen funded positions to officers

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who meet a range of criteria. The Association is assisting with development of criteria, and will circulate information on the application process to all Local Governments in the near future. This project is the result of information shared at a WALGA Public Health Advisory Group meeting. The Group brings different perspectives and ideas to the attention of the Association, and benefits to Local Government of strong collaboration between WALGA and the Department of Health.

#### **Food Borne Illness Reduction Strategy**

The Department of Health has sought WALGA's assistance in consultation and endorsement for the Draft WA Foodborne Illness Reduction Strategy (the Strategy). This Strategy is being developed concurrently with Australia's Foodborne Illness Reduction Strategy, which will be voted on by Commonwealth, State and Territory Ministers on 29 June. The Strategy and Salmonella Implementation Plan have been developed in conjunction with State and Local Government representatives.

2017 was a record year for Salmonella levels, and Campylobacter levels are too high compared to comparable countries. More than any other state or territory, the role of Local Government here is critical to the success of foodborne illness reduction. In WA, Local Governments are directly appointed by the Government, in regulation, to be the enforcement agency for 98+% of food businesses, including some farming establishments.

WALGA will circulate the Strategy for Local Government comment in the near future. The Strategy will then be included in the September State Council Agenda for endorsement.

#### **Community Safety Events**

The LGCSN will host a full-day conference at the Perth Convention and Exhibition Centre alongside the WALGA Convention on Thursday, 2 August. Keynote speakers include UWA's Dr Joe Claire, who will present on Safety and Crime, Perceptions and Reality, and Stuart Mearnes who will discuss the Mental Health Co-Response Team Trial. The conference will include information on using local data for crime prevention, and a workshop run by environmental criminologist Dr Paul Cozens.

The Local Government Community Safety Network (LGCSN) runs quarterly events to provide information on crime prevention and community safety to Local Governments, the WA Police and relevant agencies. The LGCSN is open for anyone in Local Government with an interest in community safety. The Network also hosts an online google group to enable members to ask questions or share information with others in the space. The last LGCSN meeting of the year will be hosted by the City of Stirling in October/November.

#### **National Local Government Cultural Forum and Cultural Planning**

WALGA has been actively participating in discussions with ALGA regarding the National Local Government Cultural Forum with ongoing support from the Australia Council of the Arts. WALGA attended the Forum's Network Meeting in May and continues to partner with the Chamber for Arts and Culture regarding next steps for Local Governments.

#### **Empowering Communities (formerly Supporting Communities)**

WALGA supported the Department of Communities to engage with Local Governments to review previous Community and Neighborhood Development Services and Individual and Family Support and Youth Support Services programs for the creation of a single stream Supporting Communities model.

The \$9.4 million program tenders have now been released on Tender WA renamed Empowering Communities. WALGA encourages all members to access and apply via the Tender WA website by the end of June.

#### **Smart Cities and Suburbs Program**

The Department of Infrastructure, Regional Development and Cities (Cwth) announced Smart Cities and Suburbs Program grant funding for applications by 2 July 2018. A total of \$50million with estimated grants valued between \$250 thousand and \$5 million available for applicants who can meet the criteria. The program aims to support projects that apply innovative technology based solutions

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to local challenges to achieve livability, productivity and sustainability. WALGA encourages Local Governments to apply.

**Reconciliation Week**

WALGA attended the Department of Local Government, Sport and Cultural Industries launch of Reconciliation Week, Banner project on Monday 28 May. The Minister for Aboriginal Affairs, Hon, Bew Wyatt, acknowledged the growing support of local governments, with a total of 19 Local Governments now participating in the program. In a bid to lead by example WALGA staff have also engaged in cultural awareness training as part of implementing the WALGA Reconciliation Plan.

**State Youth Strategy 2018-21**

The Department of Communities has conducted its final round of consultation on the development of a statewide Youth Strategy. WALGA and more than 40 Local Governments participated in a facilitated session on 31 May to refine the strategies and actions as outlined by State Government. WALGA continues to work with the Department to ensure the voice of its members is heard and considered and looks forward to the launch of the Strategy in late August.

**Managing Alcohol in our Communities Resource**

WALGA, in partnership with the Mental Health Commission and the Public Health Advocacy Institute, has developed an alcohol management resource which provides information and case studies to assist Local Governments in managing alcohol-related issues and includes information on identifying alcohol-related issues in the community; aligning community concerns with Local Government operations; influencing the supply of alcohol and reducing demand for alcohol. The resource will be available to Local Governments in the coming weeks.

**Off-road Vehicle Discussion Paper**

Off-road vehicles have been an issue for Local Governments for decades with members highlighting their concerns around safety, social, economic and environmental costs to their communities. WALGA has developed an Off-road Vehicle Discussion Paper which has been distributed to the sector for consultation. Feedback will be considered before its inclusion in the September State Council Agenda as an item for decision.

## **7.2 Policy Forum Reports (01-006-03-0007 TB)**

The following provides an outline of the key activities of the Association's Policy Forums since the last State Council meeting.

### **Recommendation**

**That the report on the key activities of the Association's Policy Forums to the July 2018 State Council Meeting be noted.**

#### **7.2.1 Mayors/Presidents Policy Forum**

*Tony Brown, Executive Manager Governance & Organisational Services*

*The Mayors/Presidents Policy Forum has been tasked with addressing the following key issues;*

- i. Advise the WALGA President on emerging policy issues;*
- ii. Serve as a stakeholder forum to effectively support and complement the broader work of the Western Australian Local Government Association;*
- iii. Provide a networking opportunity for all Mayors and Presidents across the State;*
- iv. Provide a forum for guest speakers to present on topical sector issues.*

#### **Comment**

A Mayors/Presidents Policy Forum has not been held since the last State Council meeting.

The next Policy Forum will be scheduled for Tuesday 31 July 2018 at 3:30pm at the Perth Convention and Exhibition Centre as part of the 2018 Local Government convention.

An agenda advising of guest speakers will be circulated to all Mayors and Presidents prior to the meeting.

#### **7.2.2 Mining Community Policy Forum**

*Wayne Scheggia, Deputy CEO*

The Mining Communities Policy Forum has been tasked with addressing the following key issues;

- v. Monitor and assess the continuing impacts of State Agreement Acts on Local Government revenue raising capacity and service delivery;
- vi. Monitor and assess the impacts of State Government legislation, regulation and policies on the capacity of Local Governments to appropriately rate mining operations.
- vii. Develop and recommend relevant advocacy strategies in relation to i & ii;
- viii. Consider and recommend relevant strategies in respect to "Fly-in, Fly-out (FIFO) and "Drive-in Drive-out" (DIDO) workforce practices with specific reference to;
  - a. The effect of a non-resident, FIFO/DIDI workforce on established communities, including community wellbeing, services and infrastructure;
  - b. The impact on communities sending large numbers of FIFO/DIDO workers to mine sites.

#### **Comment**

There has not been a meeting of the Policy Forum since the previous State Council meeting.



### **7.2.3 Container Deposit Legislation Policy Forum**

*Mark Batty, Executive Manager Waste and Environment*

*A Container Deposit Scheme (CDS) is a form of Extended Producer Responsibility which seeks to place financial/physical responsibility for a product (at end of life) on the original producer.*

*The objectives of the Container Deposit Scheme Policy Forum shall be to:*

- *Provide constructive input into the development of a CDS for WA*
- *Ensure that regional and remote communities have access to the benefits of a CDS*
- *Engage with Local Government, and collectively negotiate with the Scheme operator, to ensure the sector has the opportunities to be involved in the implementation of a CDS.*

#### **Comment**

The Policy Forum has not met since the last State Council Meeting.





## President's Report

### July 2018

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#### State / Local Government Partnership Agreement

We had the first meeting of the Partnership Executive Group (*Premier, Treasurer, Minister for Planning & Transport, Minister for Local Government, Communities and Cultural Industries, WALGA and LG Professionals*) on June 20<sup>th</sup> and;

- Established a strategic working group to underpin the executive with “arms and legs” to do the research and implementation actions that will give us outcomes and develop long term mutual agenda.
- Introduced the State to the WALGA Jobs Plan, which shows Local Governments how they can leverage off the States own jobs policy platform as part of their local economic development activity;
- Agreed on the need for implementing a major review of the planning system, which WALGA has ardently advocated for since 2016;
- Agreed on the need for a major review of local government fees and charges which are currently restricted or remain frozen due to State legislation and regulation;
- Discussed the need for relationship management in the sector at a number of levels, including elected members and CEOs;
- Agreed to explore establishing formal Partnership Agreements on Climate Change (*including Coastal Erosion*), and Procurement;
- Acknowledged the restrictions on road funding and the need for further review of this going forward.

Clearly there is value in a Partnership agenda like this and we look forward to achieving some great outcomes in the year ahead.

#### Local Government Act Review

The Local Government Act review process continues. The Department has finalized the position papers on the items listed below and the Minister is looking to take policy positions to Cabinet in the near future.

The Minister plans to make public the policy positions following Cabinet endorsement, which will allow sector consultation to occur. The Minister is aiming to introduce a bill before the end of this calendar year.

The items to be covered in phase 1 are as follows;

- Elected Member training;

- Gifts
- Recruitment and performance review of CEOs;
- Standards of behaviour, misconduct and breaches;
- Public Notices;
- Availability of information;
- Administrative Efficiencies

In respect to phase 2, the following topics are listed for consideration;

- Increasing participation in Local Government Elections
- Financial Management
- Procurement
- Rating
- Beneficial Enterprises (Council Controlled Organisations)
- Integrated Planning & Reporting
- Community Engagement
- Local Laws
- Administrative Efficiencies

The Department of Local Government, Sport and Cultural Industries are holding topic forums on the above issues and are seeking expressions of interest from Elected Members and Local Government Officers with a personal interest in contributing to these forums.

I encourage Elected Members and Officers to nominate to contribute to these forums to assist in putting forward suggested changes to the Act and Regulations.

WALGA's advocacy will focus on the following key principles adopted by the Sector;

- Retain General Competence Principle
- Provide for a Flexible, Principles-based legislative framework
- Avoid Red Tape
- Size and Scale compliance regime

#### **State of the Regions Report**

The 21st edition of the report reveals that innovation is the core driver of Australia's long-term economic growth and is typically undertaken by 'knowledge workers' who are currently concentrated in Australia's metropolitan capitals and inner cities. The research found that these workers tended to concentrate in regions where there was a wide variety of cultural and lifestyle choices.

Productivity and innovation happening in the inner cities are boosted by opportunities for human interaction, not only in offices and laboratories but also in cafes, shops, schools and recreational facilities. These interactions occur most intensively when they are within walking distance of each other and when they happen, productivity increases and this benefits the region as a whole.

Further infrastructure support, particularly telecommunications, transport, community and cultural infrastructure, will help attract knowledge workers and their families to rural and remote regions and help create the conditions that will build new economic opportunities and resilient, intelligent communities.

WALGA's Regional Economic Development Project is working to develop the capacity for WA Local Governments to understand these issues and recognise their community aspirations.

#### **Rate Capping Likely For South Australia**

The South Australian Government has introduced legislation to cap council rates in South Australia, citing its commitment to keeping down "*cost of living pressures for South Australians*", as justification.

Apparently the scheme will still enable councils to increase their rates if they can convince ratepayers and the independent regulator that the increase is necessary.

Research sponsored by the Australian Local Government Association showed that rate capping in NSW since the mid-1970s had simply led to a massive infrastructure and maintenance under spend at the local level.

The Western Australian State Government has committed on many occasions that a rate capping regime won't be implemented in WA.

Notwithstanding, the issue highlights the importance of maintaining open and robust communications with all sides of the political spectrum, along with open and accountable governance to ensure that Local Government's expenditure and service delivery is understood and in line with community expectations.

#### **PRESIDENT'S CONTACTS**

During the May - June period, contacts that have occurred or are scheduled to take place prior to the July State Council meeting will be advised at the 4 July State Council meeting.

**10.**

**REPORTS  
OF  
COMMITTEES**

There are no reports in this section.

**11. NOTICES OF MOTION**

Nil.

**12. BUSINESS OF AN URGENT NATURE**

Nil.

**13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.

**14. MATTERS BEHIND CLOSED DOORS**

Nil.

**15. MEETING CLOSURE**

There being no further business the Chairman declared the meeting closed at 5.10pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: \_\_\_\_\_  
Presiding Member

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2017