



UNCONFIRMED MINUTES

OF THE

ORDINARY COUNCIL MEETING

28 MARCH 2024

These minutes were confirmed at a meeting held and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

SHIRE OF BROOME
ORDINARY COUNCIL MEETING
THURSDAY 28 MARCH 2024
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**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF BROOME,
HELD IN THE COUNCIL CHAMBERS, CORNER WELD AND HAAS STREETS, BROOME,
ON THURSDAY 28 MARCH 2024, COMMENCING AT 5.00PM.**

1. OFFICIAL OPENING

The Chairperson welcomed Councillors, officers and members of the public and declared the meeting open at 5:00pm.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Councillors:	Shire President C Mitchell Cr D Male Cr P Matsumoto Cr P Taylor Cr M Virgo Cr E Smith Cr J Mamid Cr J Lewis Cr S Cooper	Via Teams 5.03pm
Apologies:	Nil	
Leave of Absence:	Nil	
Officers:	Mr S Mastrolembo Mr J Watt Mr K Williams Mrs M Martin Miss E Hallen	Chief Executive Officer Director Corporate Services Director Development Services Senior Administration & Governance Officer Executive Support Officer – Infrastructure
Media:	Nil	
Public Gallery:	A Clarke-Hale T Pomery D Oliver V Clifton B Pennicuik C Spicer L Spicer K Simpson Cabdy Mascall Cheryl Mascall A Chambers L Cochrane C Leahy	Shire Officer Shire Officer

D Bennett
C Heitman
M Bell
V Conner

3. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION

Cr Male welcomed newly Elected Member Cr Sean Cooper.

Cr Male attended an event at Broome International Airport – flights to and from Singapore commencing June 2024.

4. DECLARATIONS OF INTEREST

FINANCIAL INTERESTS (s5.60A)			
Councillor	Item No	Item	Nature of Interest
Cr Ellen Smith	9.2.1	Laneways And Drainage Network Review - Update and Outcome of Community Engagement	Political donation received from one of the landowners potentially affected by the proposal.

IMPARTIALITY			
Councillor	Item No	Item	Nature of Interest
Cr Chris Mitchell	9.4.3	Annual Electors Meeting – 15 February 2024 (Elector Motion 3)	Coordinates a volunteer wildlife rehab group involved in rescuing marine turtles.

5. PUBLIC QUESTION TIME

The following question was submitted by Kathleen Simpson regarding cat curfew and gated dog exercise park.

Question One (1)

Are there any plans to impose a cat curfew and a gated/fenced dog exercise area?

Answer provided by Director Development Services

The Shire of Broome does not presently have any plan to introduce a cat curfew or to develop a gated dog exercise area. However, the Shire is currently developing an Animal Management Plan that will likely consider both of these issues. The draft plan should be released for public comment in June 2024 and we encourage members of the community to make comments during this process.

The Cat Act 2011 and Dog Act 1976 both require responsible animal management for all animal owners, regardless of these matters.

The following questions were submitted by Andrew Chambers regarding item 9.3.1 Events Policy – Operational and Strategic Review.

Question One (1)

Will the Shire ensure that its own staff comply with the conditions of the Event Application process when delivering Shire public events?

Answer provided by Director Development Services

Shire run and managed events are assessed as per any event, with an application submitted and assessed, including submission, assessment and approval of any traffic management and risk management plans that are required.

Question Two (2)

Can the Shire demonstrate how it is committed to delivering any event that is based on "circular economy principles" with zero waste as a goal when it gives away bottled water and fruit juices at its events?

Answer provided by Chief Executive Officer

The Shire is dedicated to embracing waste-conscious practices during its events. We frequently opt for large water containers and disposable paper cups instead of water bottles. Our goal is to maintain a balance between recycling efforts and meeting community expectations. Additionally, we aim to enhance the overall experience of attendees by offering complimentary beverages for children at our events.

Question Three (3)

Can the Shire please reveal how much has been spent (YTD) on training, as in apprenticeships, training support for local candidates to meet employment requirements versus the amount spent on recruitment and temporary agencies?

Answer provided by Chief Executive Officer

This question will be taken on notice.

The following questions were submitted by Valerie Clifton regarding redirecting costs of cat euthanasia.

Question One (1)

How much does it cost to euthanize an adult cat, a teenage cat and a kitten?

Answer provided by Director Development Services

Fees charged by veterinary service providers are as follows:

Euthanasia of a 'pound' cat and kitten is \$62.00. This is for a feral or domestic cat trapped by the Shire or a cat surrendered to the Shire and impounded. This fee has been negotiated with the service provider.

Euthanasia of 'non-pound' cat and kittens is \$160.00. This is for cats and kittens surrendered directly to the vet. The fee is the same regardless of the age of the animal.

Question Two (2)

Is it possible to redirect a portion of the euthanising budget to airfreight costs, for cats able to be rehomed to be flown directly to Perth?

Answer provided by Director Development Services

Feral cats are typically unable to be rehomed. When surrendered, trapped or owner unidentified cats are impounded, initial assessment of cats is undertaken by Rangers to determine suitability for rehoming. This assessment includes health and wellbeing of the animal, domesticity and appropriateness. Vet advice is also provided.

Once confirmed as suitable for rehoming all cats (and dogs) are offered to rehoming agencies for rehoming. The decision as to whether to proceed with rehoming is then made by the rehoming agency based on capacity of the agency, availability of adopters, and demand. Rehoming may occur in Broome or other locations. Unfortunately, despite this collaboration, in many cases cats are identified as unsuitable for rehoming either initially by Shire Rangers or by the rehoming agency. These animals are humanely euthanised.

Given the procedures above, there is little capacity to divert funding from euthanasia to relocation, as the assessment process already identifies and allows rehoming of all suitable cats, however, we are open to discussion with any agency to achieve a reduction in euthanasia outcomes. Director of Development Services will be in touch to discuss outcomes.

The following question was submitted by Cheryl Mascall regarding weed and verge maintenance.

Question One (1)

Why does the whole Shire look in such a mess weeds and verges in a terrible state?

Please stop messing around replanting roundabouts and clean the verges and drains up. This is the first thing people coming in by car and boat see, it is the worst it's been in 20 years.

Answer provided by Director Infrastructure

In the Shire's Community Scorecard 2022 the Shire's Playgrounds, Parks and Reserves scored a 92% positive rating with a performance index score of 70/100. This score has trended up from 68 in the 2020 scorecard and from 58 in 2015 scorecard. The Shire of Broome score is above the local government industry's average performance index score. Additionally, the Shire's Streetscapes scored an 82% positive rating with a performance index score of 60/100, also above the local government industry's average performance index score.

The Shire is not simply focussed on a single area of responsibility and must balance the needs of all areas carefully to ensure we effectively manage both the natural and built environment. Recently the Shire has renovated several roundabouts within the townsite in line with our annual budget and work programming. During this renovation the Shire has been mindful of the growing demand for Shire resources and has actively taken a balanced approach to ensure that the level of landscaping is attractive however modest in the amount of ongoing maintenance required.

The Shire operations teams are programmed to slash the verges and drains within the townsite commencing 2 April 2024.

The following questions were submitted by Carmel Leahy regarding item 9.4.3 Annual Elector's Meeting – Elector Motion 17 and Elector Motion 18

Question One (1)

About twenty-five years ago Homeswest had an arrangement that helped tenants purchase the property they were living in. There are four of these residents who have become stable, functional households in the Anne Street Precinct where I live.

Could Broome Shire lead our State Government's response to the Urban Renewal process and rather than the cosmetic fix, upgrading public space, currently proposed ask the State to spend this money promoting home ownership and the stability it brings, in the areas of concern?

Answer provided by Director Development Services

Among many other factors, home ownership is an important aspect of addressing social issues, and the Shire of Broome supports home ownership Schemes for social housing tenants (as well as for government employees), Shire advocacy will continue as the Broome Urban Renewal Strategy is a high priority, creating a greater connection to place.

Home ownership is an important part of the Broome Urban Renewal Strategy, and the Shire continues to advocate for funding for its implementation. The Shire has taken the lead for an Urban Renewal process, making a submission to the Department of Communities for a pilot project in the FY2/25 State budget.

Currently the State Government appears reluctant to either fund or undertake a significant Urban Renewal Project that includes the sale of existing social houses. Council is definitely in agreeance, continuing to push.

Question Two (2)

Are councillors aware the Anne Street security cameras have not worked at all this year and were out of order for much of last year ?

Answer provided by Director Corporate Services

We've been experiencing issues across all of our CCTV assets mainly due to issues stemming from the original installations coupled with aging communications equipment and the harsh environment we operate in. We have recently sourced funding through our mid-year budget review to replace key components across the entire CCTV network and to undertake a detailed review of the network with a view to identifying issues and developing and costing solutions.

The Anne Street CCTV system has 2 pan tilt zoom cameras and 1 fixed point to point camera covering the Anne and Matsumoto Street Intersection. Original install costs totalled \$117,000 with \$85,000 for the CCTV system and \$32,000 for the unmetered power supply. These costs were primarily associated with communication links as the Shire had no power or communications infrastructure in the vicinity.

There have been several issues with the Anne Street CCTV system over a number of years including equipment failure, vandalism and communications issues. These have been rectified as quickly as possible within budget constraints and contractor availability. In 2019 the system was significantly damaged by vandalism and repaired under insurance at a cost of \$89,000.

The current issue with connectivity is related to communications components which have been damaged by lightning. We have engaged an external contractor to replace and reconfigure the equipment however we are yet to receive confirmation on the timing of those works. We will advise as soon as we have that information however we expect to have the system rectified in the coming weeks.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

7. CONFIRMATION OF MINUTES

COUNCIL RESOLUTION:

Minute No. C/0324/003

Moved: Cr M Virgo

Seconded: Cr P Matsumoto

That the Minutes of the Ordinary Meeting of Council held on 29 February 2024, as published and circulated, be confirmed as a true and accurate record of that meeting.

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

8. PRESENTATIONS / PETITIONS / DEPUTATIONS

Craig Spicer made a deputation to Council regarding item 9.4.3 Annual Elector's Meeting 15 February 2024, specifically relating to Elector Motion 3 Proposed Closure of Cable Beach Access Ramp through to February annually.

Ladies and gentlemen of the Council,

Today, I request to address the motion that seeks to extend the closure of the ramp access to North of the Rocks, Cable Beach through to February annually.

As I deliver this deputation today, I acknowledge that we've been on this journey for quite some time. We appreciate the commitment you've shown in listening to all members of our community thus far. We are mindful of the complexities surrounding the ramp closure, with the decision resting in the hands of the three parties, being Shire of Broome, Department of Biodiversity and Attractions and the Yawuru Park Council Working Group.

I stand here in the hope that you can recognise the benefits of keeping our beach accessible, particularly during the hottest times of the year. December through January coincides with school holidays, providing families with invaluable opportunities for outdoor

enjoyment. This has already been denied based on previous studies and consultation. Now, this extension to close the ramp for February has heightened the awareness of local electors to act in support of preventing further closure of the access ramp that prevents enjoyment to this part of Cable Beach, being North of the Rocks.

By allowing beach access North of the Rocks, we encourage healthy outdoor activities, fostering a deeper connection among nature with our children. How can we teach responsibility to look after and work with the cycles of nature if we deny them the chance to learn through tangible experience? I wish to emphasise the critical importance of mental health, particularly among our children, teens, and adults in the Broome community.

Beach access is more than a mere privilege; it's a vital freedom that significantly enhances our residents' quality of life. The beach serves as a refuge, providing physical and mental relief from the stresses of daily life. Research consistently demonstrates the positive effects of coastal environments on mental health.

Broome holds a unique position as a town on the coast between Exmouth & Darwin that has beaches with vehicle access stretching 22 kilometres. Right on our doorstep, North of the Rocks offers diverse terrain and ample space for families to enjoy, along with designated areas for dog control, providing peace of mind to parents with toddlers and young children. Recreational activities include, but are not limited to fishing, kite surfing, surfing, swimming, walking, sports and nudity - if you are up for it?

It would be remiss of me to speak to you today without the mention of our beloved Flatback Turtles. Under the Environmental Protection and Biodiversity Act 1999 they are listed as VULNERABLE. Not critically endangered, not endangered - but vulnerable. Along with 214 other reptiles, birds, animals, frogs and fishes.

I find it perplexing that ALL nesting signs marking the nesting areas, having been meticulously placed since November 2023, were ALL removed simultaneously in the first days of March 2024. Was this action taken because all hatchlings miraculously emerged before or on the last day of February 2024?

I urge you as Councillors of our Shire representing our community, to consider the allocation of resources going forward. While the protection of wildlife is important, could the Shire of Broome resources be focussed to address more pressing and prevalent community issues and needs?

As residents and responsible citizens, my family and I have cherished our time on the beach for nearly two decades. We've raised our children on these shores, instilling in them a deep respect for nature and community.

Our businesses and community involvement reflect our commitment to the Kimberley region and its people. Escaping to the beach, especially during the wet season, serves as a reminder of the unparalleled beauty of our surroundings and the freedom we enjoy as citizens.

In conclusion, I implore the council to weigh these considerations thoughtfully. Let us strive to find a balanced approach that allows us to enjoy the beach, safeguard our wildlife and preserve the fundamental privileges and freedoms of our community. Together, we can ensure the thriving and sustainable future of our beloved Broome.

Thank you.
Craig Spicer

9. REPORTS FROM OFFICERS

COUNCIL RESOLUTION:

Minute No. C/0324/004

Moved: Cr J Mamid

Seconded: Cr S Cooper

That Council move item 9.4.3 Annual Electors Meeting – 15 February 2024 to the first item of business to improve continuity of the meeting proceedings.

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

Shire President Cr Mitchell declared an Impartiality Interest in Item 9.4.3 – Annual Electors Meeting – Elector Motion 3, reason being “I coordinate a volunteer wildlife rehab group involved in rescuing marine turtles”.

9.4.3 ANNUAL ELECTORS MEETING - 15 FEBRUARY 2024

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	AME02
AUTHOR:	Senior Administration & Governance Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The purpose of this report is to present to Council the Minutes of the Annual Electors Meeting held 15 February 2024 and to seek Council consideration of Elector Motions made at this meeting.

BACKGROUND

Previous Considerations

Pursuant to section 5.27 of the Local Government Act 1995, the Shire held their Annual Electors Meeting on Thursday, 15 February 2024. Thirty eight (38) Electors were in attendance and Minutes from the meeting can be sourced from the Shire website: [Minutes and Agendas Shire of Broome](#)

The Shire President's Report and the Annual Report for the previous financial year, 1 July 2022 to 30 June 2023, was received as per Regulation 15 of the *Local Government (Administration) Regulations 1996*.

During General Business, a number of Elector Motions were raised. Shire officers have investigated each of these motions and have provided Council with recommendations for consideration as detailed below.

COMMENT

ELECTOR MOTION 1: Kylie Brockenshire**ELECTOR MOTION 1:****Minute No. /0224/003****Moved: K Brockenshire****Seconded: L Batt**

That Council actively advocate for Tanami Drive to be pushed through to Sanctuary Road ASAP. The road is planned for stage 13 but with the KMS trucks coming through on Gubinge, it is going to be difficult and dangerous turning right coming out of the estate.

CARRIED UNANIMOUSLY**COMMENT**

Council has actively advocated for Tanami Drive to be extended to Sanctuary Road with both DevelopmentWA and Main Roads WA, and will continue to do so. It is understood that Development WA has also continued to advocate for this outcome and has listed this project as a priority for consideration in the 2024/2025 State Government budget for construction in 2025.

Written advice to Main Roads WA from the Shire regarding a recent traffic audit included a recommendation that this road is prioritised for implementation for the reasons identified in the motion, though the Shire has yet to receive a response to this correspondence from MRWA.

OFFICER RECOMMENDATION:

That Council:

- 1. Notes the Elector Motion; and*
- 2. Notes that the Chief Executive Officer will continue to advocate for the extension of Tanami Drive to Sanctuary Road.*

ELECTOR MOTION 2: Kylie Brockenshire**ELECTOR MOTION 2:****Minute No. /0224/004****Moved: K Brockenshire****Seconded: Cr Male**

That Council actively as a state of urgency, advocate state and federal governments for funds to erect and run CCTV cameras in all key thoroughfares throughout Broome townsite to assist police in investigating crime. This is a band aid in the long term of crime fighting in our town.

CARRIED UNANIMOUSLY**COMMENT**

Council's Corporate Business Plan contains Action 1.2.1 "Facilitate the expansion of CCTV across the Shire, including crime hot spots and new developments, to support WA Police to deliver responsive and effective law enforcement"

The Shire is committed to advocating for and actively pursuing grant funding for potential CCTV infrastructure installations typically in major precincts or areas identified by WA Police "crime hot spot" data. The Shire proactively pursues various grant opportunities and regularly holds discussions with WA Police to identify and address crime hotspots in our

community. Shire officers are also working with WA Police to enact a Memorandum of Understanding to clarify roles and responsibilities in relation to the existing CCTV network expansion, use and maintenance.

It is important to note that there are ongoing operational costs associated with maintaining existing CCTV installations across the Shire. Although grant funding may cover new capital costs of CCTV installations, all ongoing maintenance costs will be the responsibility of the Shire and funded through rates. With over 140 cameras in the current CCTV network and limited qualified local maintenance support, costs are significant. To ensure that operational costs of CCTV do not become excessive it is imperative that there is a balanced consideration of costs and outcomes when contemplating the introduction of CCTV as a tool to improve law enforcement.

It is worth noting that the Shire pursues grant funding to facilitate a rebate program for household security which encapsulates CCTV. The program has been very well received and has been oversubscribed on each occasion it has been run. Officers continue to pursue grant funding to fund the continuation of the rebate program.

OFFICER RECOMMENDATION:

That Council:

1. *Notes the Elector Motion;*
2. *Notes Action 1.2.1 contained within Council's Corporate Business Plan: "Facilitate the expansion of CCTV across the Shire, including crime hot spots and new developments, to support WA Police to deliver responsive and effective law enforcement";*
3. *Notes the ongoing operational maintenance costs of over 140 existing CCTV installations within the Shire and the need for a balanced approach to the use of CCTV as an effective tool for law enforcement;*
4. *Notes that a Memorandum of Understanding between the Shire of Broome and Broome Police is under development.*

ELECTOR MOTION 3: Christopher Maher

ELECTOR MOTION 1:

Minute No. /0224/005

Moved: C Maher

Seconded: Cr Mamid

To further enhance the Shire's commendable efforts in turtle conservation, initiated in 2009 with the installation of a boom gate at Cable Beach and the implementation of vehicle restrictions during high tides, and significantly advanced in 2022 with the decision to close the beach to vehicles during the critical nesting period of endangered marine turtles from December to January. Extend the annual closure of the Cable Beach vehicle access ramp through to the end of the critical month of February when hundreds of hatchlings make their way from nests to water's edge. This extension aims to provide an uninterrupted and safe nesting and hatching environment for the turtles during their entire nesting season, reinforcing the Shire's commitment to environmental stewardship and sustainable local tourism.

CARRIED UNANIMOUSLY

COMMENT

Council was requested in 2022 by the Yawuru Park Council (YPC) to close the ramp providing access to Cable Beach. This request was based on advice in a report prepared

by the Department of Biodiversity Conservation and Attractions (DBCA) and was based on technical analysis of the impact on turtle nests and hatchlings from vehicles, lights and vehicle tracks.

The report prepared by the DBCA supported closure of vehicles access, and the report to the YPC from the YPC Working Group (YPCWG) recommended closure for December and January. The YPC subsequently resolved to request Council close the ramp for all of December and January, with existing partial closures remaining in place for October, November and February.

Technical advice from DBCA included in the request confirms that turtle hatching events occur at night, and night time and high tide vehicle prohibition was established to minimise impacts on nesting and hatching turtles from vehicles and headlight disturbance. The analyses from DBCA confirmed that these existing partial closures of the ramp overnight between 8pm and 6am as well as two hours either side of all tides over 9 metres result in further protection of nests and hatchlings. The request from the YPC was based on balancing recreational use with conservation and took into account the additional protections from night time and high tide closures.

Council considered this request at the 27 October 2022 Ordinary Meeting of Council. A copy of the report and supporting documents is available here: https://broome.infocouncil.biz/Open/2022/10/CO_27102022_MIN_3778_AT_WEB.htm

As stated in the report to Council, closure of a thoroughfare occurs under Section 3.50 of the Local Government Act 1995 and Section 3.50(1a) of the Act requires that closure of a thoroughfare for a period greater than four weeks requires public advertising. The vehicle access ramp is considered to be a thoroughfare. Community engagement was undertaken in accordance with the Act to determine the impact of ramp closures, and the outcomes of advertising the requested closures were included on the report.

As referred to in the elector motion, Council resolved to proceed with the closures as per the YPC request, and closure for December and January has occurred for the 2022/2023 and 2023/2024 turtle nesting seasons, and are assumed to offer best practice protection in accordance with the advice from DBCA.

As the Elector Motion suggests closure of the thoroughfare for all of February, this would trigger public advertising under the Act, as the cumulative period of thoroughfare closure exceeds 4 weeks. Additional closures would need to consider the outcomes of this advertising.

Additional closures also need to consider the outcomes of updated monitoring and assessment undertaken by the DBCA, as well as engagement with impacted land owners and land managers. This will require updates to the reports previously prepared to assess impacts, and will need to include analyses of the 2023/2024 nesting and hatching season.

To date no formal request has been made by DBCA requesting additional vehicle ramp closures to those already implemented, although a commitment has been made to provide updated data to assist in further consideration of this issue by the YPC and Council.

It is therefore proposed to request the YPC to provide updated advice, including any analyses and assessment undertaken by the DBCA, and then give further consideration to the Elector Motion, which may include public advertising of additional closure/s.

<u>OFFICER RECOMMENDATION:</u>

That Council:

1. Notes the Elector Motion;
2. Requests the Department of Biodiversity, Conservation and Attractions provide updated technical assessment, data and analyses on turtle nesting and hatching on Cable Beach for the 2023/2024 nesting and hatching season, to the Yawuru Parks Council, including assessment of the impact of current vehicle ramp closures on turtle nesting and hatchlings, no later than end of April 2024;
3. Requests the Yawuru Park Council provide advice to Council no later than the end of July 2024 to allow Council to consider whether further protections for turtles are required;
4. Requests the Chief Executive Officer undertake a public consultation process in accordance with Section 3.50(1a) the Local Government Act 1995 during August 2024; and
5. Requests the Chief Executive Officer provide a report to Council at the September 2024 meeting of Council to consider advice from the Yawuru Parks Council and community consultation.

ELECTOR MOTION 4: Virginia Westwood**ELECTOR MOTION 1:****Minute No. /0224/006****Moved: V Westwood****Seconded: Cr Lewis**

To ensure that Council meets the terms of its clearing permit, revegetation and mulching to stabilise the sides of the swale south of Cable Beach with species that were present before the area was cleared, should be completed in the next month ie. by 30 April 2024.

CARRIED UNANIMOUSLY**COMMENT**

The cleared swale is still an active construction site which is being monitored and maintained, including weed management, through the summer period and any high rainfall events.

The revegetation will involve the spreading native mulch and native seeds. The timing of these works is dependent on weather conditions and will likely occur in April 2024. Revegetation will occur in any areas where **temporary works** were required to undertake widening of the swale.

In the Clearing Permit, **Temporary works**, is defined as access tracks, spoil areas, side tracks, site offices, storage areas, laydown areas, extraction sites, camps, project surveys, pre-construction activities, and similar works associated with a project activity that are temporary in nature.

Revegetation will not occur in areas which will be needed to allow access for maintenance and maintain the function of the swale. It is expected that over time vegetation will establish in the drainage swale and ongoing maintenance will be required to ensure the design function of the swale is maintained i.e. volume and flow rate.

OFFICER RECOMMENDATION:

That Council:

1. Notes the Elector Motion;
2. Notes that the Shire will fulfill the requirements of the Clearing Permit for the drainage works at the Cable Beach Foreshore Redevelopment.

ELECTOR MOTION 5: Michelle Teoh

ELECTOR MOTION 1:

Minute No. /0224/007

Moved: M Teoh

Seconded: K Simpson

The Shire Council recognises the library needs to be upgraded and that this is considered a priority project In 2025- 2026 Business Plan set out the following timeframe and activities.

2025-2026

1. **Assess the building's condition, limitations, and shortcomings. Consider factors such as space, accessibility, technology, and community needs (ask the community who use it).**
2. **Conduct a feasibility study to explore the practicality and financial viability of replacing the library. This should include budgetary requirements, potential funding sources, community support, and the overall impact on the community.**
3. **When completed the Replacement of the Broome Public Library be included in the Shire of Broome 'Shovel Ready' projects.**

2026 - 2027

1. **Develop a conceptual plan for the new library. Determine the size, layout, and functionality of the new facility. Architectural design, sustainability, technological infrastructure, and compatibility with the community's vision.**
2. **Identify potential funding sources. Maybe seek government grants, partner with private organizations or foundations, or exploring fundraising options within the community. Prepare a detailed budget for the construction, furnishings, and ongoing operational costs.**

2027 - 2028

1. **Engage with the community and stakeholders to ensure their needs are reflected in the new library design. Conduct public consultations, surveys, and meetings to gather feedback and build community support.**
2. **Identify potential sites for the new library. Consider factors such as accessibility, visibility, proximity to the community, parking, and future expansion possibilities. Conduct feasibility studies for the selected sites to assess suitability.**

2028 - 2029

1. **Work with architects, engineers, and contractors to develop a detailed design and construction plans for the new library. Obtain the necessary permits and approvals.**

2029 - 2030

1. **If necessary, work out how to relocate the library services during the construction phase. Consider temporary library spaces or alternative service options to ensure continued access to library resources for the community.**

2. Begin the construction monitor and address any issues that arise. Once construction is complete, organize a grand opening community event to celebrate the new library.

CARRIED UNANIMOUSLY

COMMENT

The Shire recognises that the Broome Public Library plays an important role in our community in providing a welcoming and safe place for people of all ages, cultures and beliefs. The library is a trusted and much-loved community asset.

Public libraries in WA are delivered through a partnership between the State Government and Local Governments (LG's). LG's provide library infrastructure, including buildings and technology, staff, and operating costs. The Library Board, through the State Government, allocates funds for public library stock such as books and e-resources.

The exploration of an alternate library site is identified as Action 4.1.2 in the Shire's Corporate Business Plan 2023 – 2027. Funding will be considered in the annual budget process to undertake a feasibility study for the relocation of the Broome Public Library with other priorities. The study will identify community needs and expectations for library services and programs in Broome, including compatible services and co-location opportunities, by consulting with the community, key industry stakeholders, potential users and Shire library staff. The design will apply the principles of shared use, multi-purpose, and flexibility. This process will create a sense of ownership and result in a building that is functional and fit for purpose in a location that is welcomed by the community.

The proposed stages of the Feasibility Study are:

- a) Needs Assessment
- b) Feasibility and Options Analysis
- c) Site Plan, Concept and Costs

Once complete, the Feasibility Study will provide a guide for the operation, design, estimated cost, and location of a new library. This will form the basis for developing a business case to include a 10 year business plan, an economic and social impact assessment, and a cost benefit analysis to determine the viability of the project. The next stage, if approved, will be detailed design and costings.

From a scheduling perspective, detailed design and development of a tender package is budgeted in the Shire's long term financial plan for the 2026/27 financial year. And when funding becomes available, construction of the new library building is currently shown in the long term financial plan in 2032/33.

OFFICER RECOMMENDATION:

That Council:

1. *Notes the Elector Motion;*
2. *Notes Action 4.1.2 of Council's Corporate Business Plan to undertake a feasibility study for the relocation of the Broome Public Library; and*
3. *Considers allocating funds through the 2024/25 budget to undertake the Broome Public Library Feasibility Study.*

ELECTOR MOTION 6: Garry Smith**ELECTOR MOTION 1:****Minute No. /0224/008****Moved: G Smith****Seconded: B Borwick*****That the Shire of Broome investigate the viability of provision of a bus service for Senior residents of Broome.*****CARRIED UNANIMOUSLY****COMMENT**

In Western Australia public transport services are the responsibility of the State Government.

Some Local Governments in Western Australia provide bus services for seniors. Shire officers have consulted with both the City of Joondalup and City of Bassendean who either operate or have previously operated a community bus service. Both local governments indicated that this service was funded internally and not supported by any external grants. Furthermore, City of Joondalup estimated that this service cost approximately \$250,000 to operate per annum and currently runs at a loss.

School buses in Broome are provided by the State Government at no cost to the ratepayer. Other transport services in Broome include the Explore Broome bus service and local taxis. These are all private companies and not supported by the State Government.

Officers understand that the Department of Transport ran public transport trials in 2014 and 2016. These services didn't continue following both trials as they were reported not to get sufficient support / usage from the community.

The Shire can recommence advocating to the Public Transport Authority for a public service to be recommenced however, there may be limited support from the State Government due to the failed trials in both 2014 and 2016.

The Shire will be running the biannual Community Scorecard Survey in April this year and has added an additional question relating to public transport. This data will provide a current understanding of community need. In late 2024 the Shire will also be reviewing the Strategic Community Plan and Corporate Business Plan. Data collected may result in adding actions related to public transport and advocacy work the Shire may be able to undertake.

The Department of Communities State Seniors Strategy 2023 – 2033 includes a focus on creating accessible, appropriate and affordable transport options in Western Australia.

OFFICER RECOMMENDATION:

That Council:

- 1. Notes the Elector Motion;*
- 2. Notes the challenges faced by senior residents when accessing public transport;*
- 3. Notes the Department of Communities State Seniors Strategy 2023-2033, specifically its focus on creating accessible, appropriate and affordable transport options;*
- 4. Requests the Chief Executive Officer to consider data collected in the Community Scorecard 2024 relating to public transport and consider future actions in the review of the Strategic Community Plan and Corporate Business Plan.*

ELECTOR MOTION 7: Andrew Chambers**ELECTOR MOTION 1:****Minute No. /0224/009****Moved: A Chambers****Seconded: D Bennett**

That the Shire, in light of the many serious issues, devote both capital and attention to the task of building a fit for purpose venue or modifying the existing Civic Centre such that it:

- ***Meets the basic needs of this Shire's schools and local performing arts companies.***
- ***Is a fit and proper venue to stage productions by touring national and international companies.***
- ***Has an auditorium that is safe, comfortable and has decent sight lines to the performance stage.***
- ***Incorporates a front of house and reception area that is safe, comfortable and usable year round.***
- ***Is built around Backstage facilities that can, safely, hold the hundreds of participants involved while allowing safe storage and passage of sets, props and other critical theatrical infrastructure.***
- ***Has a holding and reception facility for the care of children and handover to and from parents.***

CARRIED UNANIMOUSLY**COMMENT**

The Broome Civic Centre was refurbished in 2012 after extensive community and stakeholder consultation, and was designed to be a multi-use space that caters for a diverse range of events.

The Jimmy Chi Hall has 350 theatre seats available to safely hold a capacity of 400 people. The capacity limit of the building is set by the Environmental Health unit based on public building standards. The Broome Civic Centre usually accommodates one event per year that exceeds the capacity of its backstage areas. In such cases, the junior participants are allocated space in the Pigram Garden Theatre, with the option to utilise the Sammy Room if required. The backstage area consists of a side holding area, back dock and green room. The Broome Civic Centre undergoes regular Occupational Health and Safety checks which encompasses all areas, and performs regular scheduled maintenance. Large events are often approved in conjunction with the Shire's Environmental Health team and the building department are consulted if concerns are raised.

The Broome Civic Centre utilises the box office, Pigram Garden Theatre bar area and the Sammy Room as its front of house/reception area. Although it is secure, safe, and comfortable with all new furniture, it is acknowledged that can be warm in the wet season. Outdoor fans are installed, with plans to upgrade to larger fans that will cover a larger area.

In recent years, officers and venue management have focussed on the asset renewal aspect of the building and equipment, as a number of items approached end of life. Examples of these include the renewal of the rigging and light bar system in the Pigram Garden Theatre, update of the Building Management System, refurbishment and resealing of the timber floors throughout the building, upgrade of the projector, microphone set ups, new speakers and cabling upgrades to lighting, and are in the process of a upgrading a

significant portion of the show lighting. There are also plans in place to update aspects of the venue kitchen to make it more suitable to cater for events.

As a result of the endorsement of the Shire of Broome's Arts and Culture Strategy 2023 - 2028, officers will recommend that Council consider including a new item in the Shire's corporate business plan in line with Action 5.11 from the Arts and Culture Strategy:

"Provide investigation into the feasibility of short/medium term infrastructure improvements including raked seating and aerial compliant rigging points in the Broome Civic Centre and seek funding if viable."

The resulting feasibility report is anticipated to serve as a guiding document, offering strategic insights and recommendations to inform the Shire's decision making process regarding future developments of the Broome Civic Centre.

Furthermore, the Arts and Culture Strategy 2023 – 2028 commits the Shire to look further into the provision of cultural infrastructure, through Action 5.12:

1. "Fund a feasibility study for purpose – built cultural infrastructure including performance, exhibition, rehearsal, studio and meeting space."

OFFICER RECOMMENDATION:

That Council:

- 1. Notes the Elector Motion;*
- 2. Notes Action 5.11 within the Shire's Arts and Culture Strategy (2023 – 2028) in relation to providing investigation into the feasibility of short term infrastructure improvements including raked seating and aerial – compliant rigging points in the Broome Civic Centre and seek funding if viable; and*
- 3. Notes Action 5.12 within the Shire's Arts and Culture Strategy (2023 – 2028) in relation to funding a feasibility study for purpose – built cultural infrastructure including performance, exhibition, studio and meeting space.*

ELECTOR MOTION 8: Andrew Chambers

ELECTOR MOTION 2:

Minute No. /0224/010

Moved: A Chambers

Seconded: R Harris

That the Shire reviews its Standards document 5.22 to ensure that new footpaths, particularly those used by school children and tourists, are built to at least comply with recommended minimal widths and, ideally, to desirable widths.

CARRIED UNANIMOUSLY

COMMENT

Local Planning Policy (LPP) 5.22 is due for review and update in 2024 and will involve a review of all legislative requirements and best practice. It is important to note however that any changes to LPP 5.22 will apply to new subdivisions and any update to LPP 5.22 will not trigger the upgrade of existing paths. Renewal and upgrade of paths is based on the age and condition of the path asset and the level of funding available for assets renewal.

Shire officers will continue to review the path asset conditions and prioritise renewal based on risk as well as continue to look for capital grants to improve the path network.

OFFICER RECOMMENDATION:

That Council:

1. Notes the Elector Motion;
2. Notes that Local Planning Policy 5.22 Shire of Broome Structure Plan and Subdivision Standards is due for review in 2024.

ELECTOR MOTION 9: Andrew Chambers

ELECTOR MOTION 3:

Minute No. /0224/011

Moved: A Chambers

Seconded: M Chi

That the issue of pedestrian safety is referred to Broome's Road Safety Working Group (of which the Shire is a member) with a request that a community education campaign is developed and implemented which raises awareness about the laws around cycling or scootering on footpaths and the need for motorists to give way to any traffic on a footpath when they are crossing over a footpath. There also needs to be an awareness campaign to alert pedestrians to the dangers of using headphones while on shared paths as they are unable to hear warning bells, anything, other than what they are listening to. This is a danger to themselves and other users. The campaign should involve children, their parents and the general community with the aim of improving pedestrian, cyclist and scooter user safety on public footpaths.

CARRIED UNANIMOUSLY

COMMENT

The WALGA – Roadwise Committee encourages collaboration and supports agencies and key stakeholders to address road safety issues, which includes cycle related issues.

The Shire of Broome will refer the elector motion to the next meeting of the Roadwise Committee.

OFFICER RECOMMENDATION:

That Council:

1. Notes the Elector Motion;
2. Refers the issue of pedestrian safety on footpaths to the next Broome Roadwise Committee meeting.

ELECTOR MOTION 10: Andrew Chambers

ELECTOR MOTION 4:

Minute No. /0224/012

Moved: A Chambers

Seconded: G Smith

That the Shire utilises a clause in the 2016 cyclist legislation which allows Local Government to prohibit bicycles from being ridden on certain sections of a footpath, such as past an alfresco dining area. As there are places in town where it is too crowded for cyclists to ride whilst keeping pedestrians safe, for example the footpaths on both sides

of Carnarvon Street from the Roebuck Hotel to the Post Office, a list of possible locations where cyclist prohibitions should be implemented is developed for Council consideration.

CARRIED UNANIMOUSLY

COMMENT

The Shire have considered the elector motion and are not supportive of the recommendation to prohibit bicycles from part or all of Chinatown. The Shire encourages the use of bicycles as a genuine method of transportation and would not seek to limit this in any way.

Where the Shire is made aware of specific issues we can assess the location and consider if any adjustments or engineering controls are required.

OFFICER RECOMMENDATION:

That Council:

1. Notes the Elector Motion;
2. Continues to allow bicycles to use the entire path network in Broome, including Chinatown.

ELECTOR MOTION 11: Andrew Chambers

ELECTOR MOTION 5:

Minute No. /0224/013

Moved: A Chambers

Seconded: K Brockenshire

That the Shire, to improve user safety, particularly at night, data is gathered on traffic on the footpath from Cable Beach into town along Cable Beach Roads West and East so that an informed decision can be made about when the path must be widened to 3 metres and formally designated as a shared path and consideration be given to improving the lighting on this important arterial path.

CARRIED UNANIMOUSLY

COMMENT

The Shire's Broome Recreation Trails Masterplan prepared in 2016 identifies Cable Beach Road East, between Gubinge Road and the Broome Recreation and Aquatic Centre, for future upgrade to a dual use path with asphalt surfacing and pathway lighting. The priority was medium, 5-10 years and the estimated cost was \$637,000. Cable Beach West was not listed in Broome Recreation Trails Masterplan.

A data collection program shall be considered at this location and other identified for upgrade to dual use paths to inform the ongoing footpath prioritisation process.

OFFICER RECOMMENDATION:

That Council:

1. Notes the Elector Motion;
2. Requests the Chief Executive Officer collect usage data from Cable Beach Road West and Cable Beach Road East and other high volume footpaths to confirm the priorities for path capital work projects.

ELECTOR MOTION 12: Andrew Chambers**ELECTOR MOTION 6:****Minute No. /0224/014****Moved: A Chambers****Seconded: G Smith**

That the Shire carry through on the twice promised reinstatement of Give Way signs and painted lines at ALL the crossovers over the footpath at the Broome Senior High School parking area (Frederick St.) and access drives.

CARRIED UNANIMOUSLY**COMMENT**

The Shire have assessed the pre upgrade layout of the entry and exit to the Frederick Street / Broome Senior High School carpark and can confirm that no give way signs were present prior to the upgrade. The Shire will review the appropriate Australian Standards and Guidelines to ensure the two pedestrian crossing points are to best practice, specifically for signage and linemarking.

OFFICER RECOMMENDATION:

That Council:

- 1. Notes the Elector Motion;*
- 2. Requests the Chief Executive Officer to review the signage and line marking at the Frederick Street / Broome Senior High School carpark against the appropriate Australian Standards and guidelines.*

ELECTOR MOTION 13: Elizabeth Cochrane**ELECTOR MOTION 1:****Minute No. /0224/015****Moved: E Cochrane****Seconded: G Smith**

That the Shire acts as facilitator to:

- Work with seniors to identify ideal characteristics of a retirement village development in Broome eg location, ambience, security, flexibility etc.***
- Identify land which would be suitable for the development of a retirement village – including re-assessing the Uniting Church land proposal and ensuring any suitable land identified is correctly zoned.***
- Advocate, advertise for and identify developers who might be interested in building a retirement village in Broome.***
- Work with the developer and the community of seniors to ensure the project to build a retirement village is completed by mid-2027.***

CARRIED UNANIMOUSLY**COMMENT**

The Shire's Corporate Business Plan 2023 – 2028 (CBP) includes the action:

2.1.3 Advocate for housing diversity to meet community needs (retirement village, aged care facilities, accommodation for seasonal workers etc.).

The Shire has been progressing with two housing projects also included in the CBP:

- Sanctuary Road Caravan Park, Key Worker's Accommodation and Over 55's Retirement Village;
- McMahon Estate Development.

Each of these housing projects includes opportunities for the inclusion on an Over 55's Retirement Village and recognises the importance and current undersupply of this housing type in Broome.

The Shire recently received a grant for \$7.6 million from the State Government's Infrastructure Development Fund for the key worker accommodation included in the Sanctuary Road project. This requires that all of the long stay accommodation on this site remains key worker accommodation for a minimum of 10 years. There will be opportunities to review this in the future and the possible transition to an Over 55's Retirement Village.

The Shire has recently awarded the contract for the McMahon Estate Local Structure Plan to Hames Sharley. This plan will review the inclusion of land for an Over 55's Retirement Village on this site. Noting that for this project to proceed funding will need to be secured from the State or Federal Government for the headworks and forward works. The project planning for the delivery of the Over 55's Retirement Village is yet to be considered.

In 2017 enquiries were made about potential aged persons development on the United Church land. Planning advice has been provided however no application has been lodged. The current planning framework allows this land use from the site and Amendment No 1 to Local Planning Scheme No 7 and the Precinct Structure Plan for Chinatown/Old Broome proposes an increase in density over the United Church land holdings, which should increase feasibility of aged persons development at this site.

OFFICER RECOMMENDATION:

That Council:

1. *Notes the Elector Motion;*
2. *Notes Corporate Business Plan action 2.1.3 Advocate for housing diversity to meet community needs (retirement village, aged care facilities, accommodation for seasonal workers etc.);*
3. *Continues to advocate for funding for the McMahon Estate headworks and forward works;*
4. *Considers the inclusion of land in the McMahon Estate site for an Over 55's Retirement Village;*
5. *Continues to seek opportunities within the Broome townsite for an Over 55's Retirement Village.*

ELECTOR MOTION 14: Diana Oliver

ELECTOR MOTION 1:

Minute No. /0224/016

Moved: D Oliver

Seconded: D Bennett

That the Shire table the response to the letter from the Shire to Main Roads WA ,written on 19th September, at the next Council Meeting.

CARRIED UNANIMOUSLY

COMMENT

After a Council agenda item at the 31 August 2023 Ordinary Meeting of Council considering Kimberley Mineral Sands approval of use of 60 metre quad road trains on Main Roads Western Australia roads failed to reach quorum, the Shire administratively wrote to the Director Kimberley Region, Network Manager and Strategic Asset Manager at Main Roads WA on 19 September 2023, with recommendations related to traffic safety associated with the Road Safety Audit that Main Roads prepared.

Separate letters were also sent to Kimberley Mineral Sands and Kimberley Ports Authority requesting the separate identified issues be addressed, with recommendations consistent with those included in the agenda item to Council that failed to reach quorum.

The original agenda item considering these issues (item 9.2.1) is available here: https://broome.infocouncil.biz/Open/2023/08/CO_31082023_MIN_3840_AT_WEB.htm

Written replies were received from Kimberley Mineral Sands and Kimberley Ports Authority less than ten days from the correspondence being sent. These replies confirmed agreement to these recommendations.

Kimberley Mineral Sands confirmed that it has a complaints management system, approvals from Main Roads would consider data about scheduling, and that the logger location has been shifted in the vehicle management system.

Kimberley Ports Authority confirmed that any traffic management approvals would be obtained if required, and that a comprehensive assessment was being undertaken to ensure traffic conflicts are managed – this is required to manage access to the wharf.

These responses are considered appropriate as they specifically addressed the recommendations in the agenda item.

While an initial meeting was held where Main Roads confirmed receipt of the correspondence, no written reply was received by Main Roads WA until recently. This advice addressed the matters raised by Council regarding KMS operations, however, the road safety matters raised in the correspondence were not addressed.

Further requests for a response by Shire staff resulted in a relatively brief response from Main Roads WA that is not considered commensurate to the time taken to respond or to the nature of the questions raised by Council.

Further requests will be made for Main Roads to provide a more comprehensive response to the matters raised by the Shire on behalf of the community.

OFFICER RECOMMENDATION:

That Council:

- 1. Notes the Elector Motion;*
- 2. Notes that the Chief Executive Officer will be requesting a more detail response from Main Roads WA in a more timely manner than has been provided to date.*
- 3. Requests the Chief Executive Officer makes a copy of the response available.*

ELECTOR MOTION 2:**Minute No. /0224/017****Moved: D Oliver****Seconded: M Teoh**

That the Shire contact Main Roads again to ensure that all the issues raised in the letter dated 19th September, have been or will be addressed and table Main Road's response at a future Council meeting.

CARRIED UNANIMOUSLY**COMMENT**

Shire officers will continue to advocate for the matters raised in the agenda item and subsequent advice to Main Roads to be completed. It should be noted that Council can only advocate to have these matters addressed, and implementation will be dependent on MRWA approval and funding allocations.

A response has now been provided by Main Roads WA and will be made available.

See also response for Elector Motion 14.

OFFICER RECOMMENDATION:

That Council:

- 1. Notes the Elector Motion;*
- 2. Notes that the Chief Executive Officer will be requesting a more detail response from Main Roads WA in a more timely manner than has been provided to date.*
- 3. Requests the Chief Executive Officer makes a copy of the responses available.*

ELECTOR MOTION 16: Carmel Leahy**ELECTOR MOTION 1:****Minute No. /0224/018****Moved: C Leahy****Seconded: M Teoh**

That the Urban Renewal Strategy be made the top priority of the Shire and that staffing and resources reflect this commitment.

CARRIED UNANIMOUSLY**COMMENT**

The Shire's Corporate Business Plan 2023 – 2028 (CBP) includes the action:

2.1.4 Advocate for the State Government to finalise the Broome Urban Renewal Strategy and commit funding for implementation.

The Department of Communities and Shire of Broome worked collaboratively in 2016-2017 to develop the Broome Urban Renewal Strategy (BURS). The BURS identifies three residential precincts around Anne Street, Dora Street and Woods Drive, which combined contain over 70% of the town's social rental housing dwellings. The BURS was adopted by the State in 2019 however no funds were allocated to its delivery. The Shire understands that the BURS is now being used as an informing document by the Department of Communities.

The Broome Urban Renewal Strategy (BURS) provides a framework for addressing issues in these residential areas. However this Strategy has not been adopted by Council because

the Shire is waiting for a financial commitment from the State Government to progress the BURS.

More recently, the Shire worked with the Department of Communities to submit a Urban Renewal pilot project proposal for consideration in the 2024/2025 State Government budget process. The proposal requests significant funding from State and included a funding commitment from the Shire to upgrade public open space amenities and provide in-kind support to assist with project management support. We are actively awaiting the outcome of this submission.

OFFICER RECOMMENDATION:

That Council:

1. *Notes the Elector Motion;*
2. *Continues to advocate to the State Government for implementation of the Broome Urban Renewal Strategy.*

ELECTOR MOTION 17: Carmel Leahy

ELECTOR MOTION 2:

Minute No. /0224/019

Moved: C Leahy

Seconded: M Teoh

That a level of funding be allocated to the Woods Drive, Dora St and Anne Street Precincts equal to that allocated to the Cable Beach Tourist Precinct and that Precinct Structure Plans are developed for these three Precincts of concern.

CARRIED UNANIMOUSLY

COMMENT

Precinct Structure Plans (PSP) are a new planning instrument introduced to the State Planning Framework as a way to deliver changes to increase densities and mixed use development, by guiding subdivision and establishment of built form outcomes. Addressing social issues would not be an outcome of Precinct Structure Planning and therefore would not be the appropriate instrument to address issues within the Urban Renewal areas.

Social issues are related to land ownership and concentrations of social housing, and PSP's do not have provisions that would address this. However, the Shire of Broome has participated in the development of an Urban Renewal Strategy in 2016/2017 with the Department of Communities that aims to address these issues.

The Broome Urban Renewal Strategy (BURS) provides a framework for addressing issues in these residential areas. However this Strategy has not been adopted by Council as the Shire is waiting for a financial commitment from the State Government to progress the BURS.

The BURS identifies three residential precincts around Anne Street, Dora Street and Woods Drive, which combined contain over 70% of the town's social housing dwellings.

Recognising the importance of progressing this project the Shire worked with the Department of Communities to submit a pilot project proposal for consideration in the 2024/2025 State Government budget process. The proposal requests significant funding from the State and includes a funding commitment from the Shire to upgrade public open

space amenity and provide in-kind project management support. We are actively awaiting the outcome of this submission.

The Shire currently maintains the Shire assets within the Woods Drive, Dora St and Anne Street Precincts. The allocation of operating funds to these areas is consistent with the approach taken across all Shire assets. Further to operational funding the Shire recognises that these precincts require renewal as identified in the BURS and will continue to work with Department of Communities and the West Australian Government to secure funding towards the Urban Renewal of these precincts.

OFFICER RECOMMENDATION:

That Council:

1. *Notes the Elector Motion;*
2. *Continues to advocate to the State Government for funding for the Urban Renewal Strategy.*

ELECTOR MOTION 18: Carmel Leahy

ELECTOR MOTION 3:

Minute No. /0224/020

Moved: C Leahy

Seconded: M Teoh

That the Shire send one councillor to Japan and use the funds saved to audit, repair and maintain Shire security cameras, particularly in trouble spots.

CARRIED UNANIMOUSLY

COMMENT

The Shire has a Sister City Policy which applies to the current Sister City Relationship with the Taiji, Wakayama Prefecture, Japan. The policy includes that a delegation should be considered every two years comprising of a maximum of three Councillors.

The Shire also has an Asset Management Plan which includes allocations for annual maintenance costs for CCTV assets within the Shire. A budget amendment of \$50,000 for CCTV camera maintenance was also recently approved by Council through its statutory mid-year budget review. This additional funding will be used to:

- fund investigation and repair works at Male Oval, Town Beach and Anne / Matsumoto Street CCTV installations.
- Review current CCTV infrastructure and propose future strategies to meet operational needs while ensuring management and maintenance implications remain cost effective for Council.

OFFICER RECOMMENDATION:

That Council:

1. *Notes the Elector Motion;*
2. *Notes the Item 9.1.1 Sister City Relationship and Taiji Delegation from the 14 December 2023 Ordinary Council Meeting where the Council endorsed to send three delegates to Taiji;*

3. *Continues to consider the allocation of funding for the repair and maintenance of CCTV cameras across Broome in annual budget development processes.*

STATUTORY ENVIRONMENT

Local Government Act 1995

Subdivision 4 — Electors' meetings

5.26. Term used: electors

In this Subdivision —
electors include ratepayers.

5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
 - (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
 - (3) The matters to be discussed at general electors' meetings are to be those prescribed.
2. *[Section 5.27 modified: SL 2020/57 ^{1M}.]*

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 11 - Effective leadership, advocacy and governance

Objective 11.1 Strengthen leadership, advocacy and governance capabilities.

Outcome 12 - A well informed and engaged community

Objective 12.1 Provide the community with relevant, timely information and effective engagement.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/010

Moved: Cr P Matsumoto

Seconded: Shire President C Mitchell

That Council:

- 1. Notes the Elector Motion;**
- 2. Notes that the Chief Executive Officer will continue to advocate for the extension of Tanami Drive to Sanctuary Road.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:**(REPORT RECOMMENDATION)****Minute No. C/0324/011****Moved: Cr E Smith****Seconded: Cr J Mamid****That Council:**

- 1. Notes the Elector Motion;**
- 2. Notes Action 1.2.1 contained within Council's Corporate Business Plan: "Facilitate the expansion of CCTV across the Shire, including crime hot spots and new developments, to support WA Police to deliver responsive and effective law enforcement";**
- 3. Notes the ongoing operational maintenance costs of over 140 existing CCTV installations within the Shire and the need for a balanced approach to the use of CCTV as an effective tool for law enforcement;**
- 4. Notes that a Memorandum of Understanding between the Shire of Broome and Broome Police is under development.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

Cr J Lewis proposed the following Alternate Motion.

Cr Mamid seconded the motion.

Debate ensued.

ALTERNATE MOTION**Minute No. C/0324/013****Moved: Cr J Lewis****Seconded: Cr J Mamid****The alternate motion is:****That Council:**

- 1. Notes the elector motion;**
- 2. Pursuant to section 3.50(1a) of the Local Government Act 1995 closes the Cable Beach vehicle access ramp located on Reserve 36477 for the purposes of protecting nesting and hatching turtles from 1 December to the end of February the following year, annually for all vehicles other than essential Council services, DBCA and Yawuru Rangers, licensed businesses and emergency vehicles or any vehicles authorised by the Shire of Broome Chief Executive Officer;**
- 3. Pursuant to section 3.50(1a) provides public notice of the closure as per point 2 above, annually;**
- 4. Continue with part closure of the vehicle access ramp between 1 October until 30 November annually between 2000 hrs and 0600 hrs each day and during two (2) hours both sides of a high tide where the tide is 9.0m Australian Height Datum for all vehicles other than essential Council services, licensed businesses, vehicles permitted under events and booking permits, emergency vehicles or any vehicles authorised by the Shire of Broome Chief Executive Officer; and**

- 5. Pursuant to Section 3.50(5) of the Local Government Act 1995 advise the Commissioner of Main Roads of the closure of the thoroughfare for December and February annually.**

Voting

For the Motion: Cr P Matsumoto, Cr J Mamid and Cr J Lewis.

Against the Motion: Shire President C Mitchell, Councillor D Male, Councillor P Taylor, Cr M Virgo, Cr E Smith and Cr S Cooper.

LOST 3/6

Reason: In light of data from the Dept of Biodiversity, Conservation and Attractions indicating that 20% of turtle hatchlings make their way to the sea in February, the high level of community support for beach closure expressed in 2022 and again at the 2024 Elector's Meeting. I observed at yesterday's Yawuru Park Council meeting that the other 2 group members (DBCA and Yawuru PBC) are supportive of this closure.

The motion was lost and the original Report Recommendation was moved by Cr Virgo.

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/012

Moved: Cr M Virgo

Seconded: Cr J Lewis

That Council:

- 1. Notes the Elector Motion;**
- 2. Requests the Department of Biodiversity, Conservation and Attractions provide updated technical assessment, data and analyses on turtle nesting and hatching on Cable Beach for the 2023/2024 nesting and hatching season, to the Yawuru Parks Council, including assessment of the impact of current vehicle ramp closures on turtle nesting and hatchlings, no later than end of April 2024;**
- 3. Requests the Yawuru Park Council provide advice to Council no later than the end of July 2024 to allow Council to consider whether further protections for turtles are required;**
- 4. Requests the Chief Executive Officer undertake a public consultation process in accordance with Section 3.50(1a) the Local Government Act 1995 during August 2024; and**
- 5. Requests the Chief Executive Officer provide a report to Council at the September 2024 meeting of Council to consider advice from the Yawuru Parks Council and community consultation.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/014

Moved: Cr E Smith

Seconded: Shire President C Mitchell

That Council:

- 1. Notes the Elector Motion;**
- 2. Notes that the Shire will fulfill the requirements of the Clearing Permit for the drainage works at the Cable Beach Foreshore Redevelopment Upgrade.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/015

Moved: Cr E Smith

Seconded: Cr M Virgo

That Council:

- 1. Notes the Elector Motion;**
- 2. Notes Action 4.1.2 of Council's Corporate Business Plan to undertake a feasibility study for the relocation of the Broome Public Library;**
- 3. Considers allocating funds through the 2024/25 budget to undertake the Broome Public Library Feasibility Study.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/016

Moved: Cr J Lewis

Seconded: Cr E Smith

That Council:

- 1. Notes the Elector Motion;**
- 2. Notes the challenges faced by senior residents when accessing public transport;**
- 3. Notes the Department of Communities State Seniors Strategy 2023-2033, specifically its focus on creating Accessible appropriate and affordable transport options;**
- 4. Requests the Chief Executive Officer to consider data collected in the Community Scorecard 2024 relating to public transport and consider future actions in the review of the Strategic Community Plan and Corporate Business Plan.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/017

Moved: Cr J Lewis

Seconded: Cr P Matsumoto

That Council:

- 1. Notes the Elector Motion;**
- 2. Notes Action 5.11 within the Shire's Arts and Culture Strategy (2023 – 2028) in relation to providing investigation into the feasibility of short term infrastructure improvements including raked seating and aerial – compliant rigging points in the Broome Civic Centre and seek funding if viable; and**
- 3. Notes Action 5.12 within the Shire's Arts and Culture Strategy (2023 – 2028) in relation to funding a feasibility study for purpose – built cultural infrastructure including performance, exhibition, studio and meeting space.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/018

Moved: Cr D Male

Seconded: Cr M Virgo

That Council:

- 1. Notes the Elector Motion;**
- 2. Notes that Local Planning Policy 5.22 Shire of Broome Structure Plan and Subdivision Standards is due for review in 2024.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/019

Moved: Cr M Virgo

Seconded: Shire President C Mitchell

That Council:

- 1. Notes the Elector Motion;**
- 2. Refers the issue of pedestrian safety on footpaths to the next Broome Roadwise Committee meeting.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

REPORT RECOMMENDATION:

That Council:

- 1. Notes the Elector Motion;**
- 2. Continues to allow bicycles to use the entire path network in Broome, including Chinatown.**

Cr J Lewis proposed the following Alternate Motion.
 Cr Mamid seconded the motion.
 Debate ensued.

ALTERNATE RESOLUTION

Minute No. C/0324/020

Moved: Cr J Lewis

Seconded: Cr J Mamid

That Council

- 1. Notes a clause in the 2016 cyclist legislation which allows Local Government to prohibit bicycles from being ridden on certain sections of a footpath, such as past an alfresco dining area.**
- 2. Notes concerns about the safety of pedestrians on the busy footpath on both sides of Carnarvon Street from the Roebuck Hotel to the Post Office where dangers include pedestrian/cyclist crash injuries, bag snatching and negative tourist perceptions about safety when walking in town.**
- 3. Requests the CEO to consult with local business owners and the community to identify if these concerns are widespread and report back to Council at the July 2024 Council meeting, with a recommendation on whether there is a need to prohibit cycling on Carnarvon Street footpaths and a list of other possible locations where cyclist prohibitions could be implemented.**

Voting

For the Motion: Shire President C Mitchell, Cr P Matsumoto, Councillor P Taylor, Cr M Virgo, Cr E Smith, Cr J Mamid, Cr J Lewis and Cr S Cooper.

Against the Motion: Councillor D Male.

CARRIED 8/1

Reason: It is not clear in the Officers Recommendation that affected members of the community have been consulted about the need for the action it contains – prohibiting cyclists from riding in certain sections of footpaths.

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/021

Moved: Cr E Smith

Seconded: Shire President C Mitchell

That Council:

- 1. Notes the Elector Motion;**
- 2. Requests the Chief Executive Officer collect usage data from Cable Beach Road West and Cable Beach Road East and other high volume footpaths to confirm the priorities for path capital work projects.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:**(REPORT RECOMMENDATION)****Minute No. C/0324/022****Moved: Cr J Lewis****Seconded: Cr S Cooper****That Council:**

- 1. Notes the Elector Motion;**
- 2. Requests the Chief Executive Officer to review the signage and line marking at the Frederick Street / Broome Senior High School carpark against the appropriate Australian Standards and guidelines.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0**REPORT RECOMMENDATION:****That Council:**

- 1. Notes the Elector Motion;**
- 2. Notes Corporate Business Plan action 2.1.3 Advocate for housing diversity to meet community needs (retirement village, aged care facilities, accommodation for seasonal workers etc.);**
- 3. Continues to advocate for funding for the McMahon Estate headworks and forward works;**
- 4. Considers the inclusion of land in the McMahon Estate site for an Over 55's Retirement Village;**
- 5. Continues to seek opportunities within the Broome townsite for an Over 55's Retirement Village.**

Cr J Lewis proposed the following Alternate Motion.

Cr Mamid seconded the motion.

Debate ensued.

ALTERNATE MOTION**Minute No. C/0324/023****Moved: Cr J Lewis****Seconded: Cr J Mamid****That Council:**

- 1. Notes the Elector Motion tabled on behalf of an existing group of Broome stakeholder retirees who are members of Prime Timers.**
- 2. Notes Corporate Business Plan action 2.1.3 Advocate for housing diversity to meet community needs (retirement village, aged care facilities, accommodation for seasonal workers etc.).**
- 3. Continues to seek opportunities within the Broome townsite for the development of a Retirement Village – a commercially operated place to live for Broome seniors who have retired from work, specifically designed to offer safe and secure accommodation,**

assisted living options for residents who need extra help with daily activities and a range of amenities like swimming pools and recreational activities.

4. Asks the CEO to investigate options on how Council can best support the stakeholder group to facilitate the development of a retirement village and to present his recommendations at the May 2024 Council meeting. Matters for which Council support is sought include:

- *Advertising the opportunity for interested Broome seniors to join the stakeholder group.*
- *Identifying land which would be suitable for the development of a retirement village, ensuring any suitable land identified is, or could be, correctly zoned.*
- *Researching, advertising for and identifying developers who might be interested in building a retirement village in Broome which meets stakeholder expectations.*
- *Ensuring all contract negotiations are informed and best practice.*
- *Working with the chosen developer and the stakeholder group to ensure the retirement village is completed by 2027.*

Voting

For the Motion: Cr J Mamid and Cr J Lewis.

Against the Motion: Shire President C Mitchell, Councillor D Male, Cr P Matsumoto, Councillor P Taylor, Cr M Virgo, Cr E Smith and Cr S Cooper.

LOST 2/7

Reason: The elector's motion specifically refers to a Retirement Village (not a Sanctuary Rd type development) and requests the Shire provides practical assistance in addition to the advocacy role suggested in the Officer's Recommendation. Points 3 and 4 in the recommended motion are not relevant to the Elector's motion.

The motion was lost.

Shire President Cr Mitchell proposed the following Alternate Motion.

Cr Male seconded the motion.

Debate ensued.

ALTERNATE RESOLUTION:

Minute No. C/0324/024

Moved: Shire President C Mitchell

Seconded: Cr D Male

That Council defer Elector Motion 13 due to ability to hold a meeting with Prime Timers and other stakeholders in order to discuss a pathway forward on a retirement village.

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/025

Moved: Cr J Lewis

Seconded: Cr E Smith

That Council:

1. **Notes the Elector Motion;**
2. **Notes that the Chief Executive Officer will be requesting a more detail response from Main Roads WA in a more timely manner than has been provided to date.**
3. **Requests the Chief Executive Officer makes a copy of the response available.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/026

Moved: Cr J Lewis

Seconded: Cr S Cooper

That Council:

1. **Notes the Elector Motion;**
2. **Notes that the Chief Executive Officer will be requesting a more detail response from Main Roads WA in a more timely manner than has been provided to date.**
3. **Requests the Chief Executive Officer makes a copy of the responses available.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/027

Moved: Cr D Male

Seconded: Cr M Virgo

That Council:

1. **Notes the Elector Motion;**
2. **Continues to advocate to the State Government for implementation of the Broome Urban Renewal Strategy.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/028

Moved: Cr J Mamid

Seconded: Cr D Male

That Council:

1. **Notes the Elector Motion;**

2. ***Continues to advocate to the State Government for funding for the Urban Renewal Strategy.***

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/029

Moved: Cr M Virgo

Seconded: Cr S Cooper

That Council:

1. ***Notes the Elector Motion;***
2. ***Notes the Item 9.1.1 Sister City Relationship and Taiji Delegation from the 14 December 2023 Ordinary Council Meeting where the Council endorsed to send three delegates to Taiji;***
3. ***Continues to consider the allocation of funding for the repair and maintenance of CCTV cameras across Broome in annual budget development processes.***

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 9/0

Attachments

1. Confirmed Minutes - Annual Electors Meeting - February 2024



CONFIRMED MINUTES

OF THE

ANNUAL ELECTORS MEETING

15 FEBRUARY 2024

These minutes were confirmed at a meeting held and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

A handwritten signature in black ink, appearing to be 'A. Lee', is written over a horizontal line.

SHIRE OF BROOME
ANNUAL ELECTORS MEETING
THURSDAY 15 FEBRUARY 2024
INDEX – MINUTES

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1. OFFICIAL OPENING

The Chairperson outlined the process for the Annual Electors Meeting and welcomed members, electors and staff and declared the meeting open at 4:00PM.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Members:

Cr D Male
Cr J Lewis
Cr J Mamid
Cr P Matsumoto
Cr E Smith
Cr P Taylor
Cr M Virgo

Deputy Shire President

Arrived 4:54pm

Apologies:

Cr C Mitchell
Mr J Hall

Shire President
Acting Chief Executive Officer

Leave of Absence:

Nil

Officers:

Mr J Watt
Mr K Williams
Mr D Bonnici

Mr L McKenzie
Mrs M Martin

Mr A Waters
Ms E Hallen
Ms T Pomery
Ms R Donovan

Director Corporate Services
Director Development Services
Marketing & Communications
Coordinator
Acting Director Infrastructure
Senior Administration Governance
Officer
Coordinator Environmental Health
Executive Support Officer - Infrastructure
Marketing & Communications Officer
Environmental Health Officer

Electors:

G Allan
L Batt
D Bennett
T Bonomelli
B Borwick
K Brockenshire
J Buist
J Carpenter
A Chambers
M Chi
E Cochrane
P Cole
I Dean
C Greenhalgh
M Greenhalgh
C Grohmann
R Grohmann

[illegible]

R Harris	Elector
M Kordic	Elector
T Lee	Elector
P Lowe	Elector
C Maher	Elector
R Marley	Elector
C Mazier	Elector
J McDiarmid	Elector
A McInerney	Elector
B Nelson	Elector
R Nelson	Elector
D Oliver	Elector
B Pennicuik	Elector
C Phillips	Elector
M Prichard	Elector
D Richards	Elector
K Simpson	Elector
G Smith	Elector
M Teoh	Elector
A Vanston	Elector
D Vomiero	Elector
G Waldron	Elector

3. SHIRE PRESIDENT REPORT

The Shire President's report is contained on page 10 of the Shire's [Annual Report 2022/23](#).

RESOLUTION:**Minute No. /0224/001****Moved: Cr Smith****Seconded: Cr Matsumoto*****That the 2022/23 Shire President's report be received.*****CARRIED UNANIMOUSLY****4. ANNUAL REPORT****Annual Report 2022 - 23**

The Shire of Broome Annual Report for the financial year 2022/23 is available on the Shire of Broome website via this link: [Annual Report 2022/23](#).

Supplementary Information

Minutes from the 2021/22 Annual Electors Meeting held 25 May 2023, are available via this link: [Minutes of Annual Electors Meeting](#). These minutes were received by Council at the Ordinary Council Meeting held 29 June 2023.

RESOLUTION:**Minute No. /0224/002****Moved: Cr Virgo****Seconded: Cr Male*****That the Shire of Broome Annual Report for the financial year ended 30 June 2023 be received.*****CARRIED UNANIMOUSLY**

5. GENERAL BUSINESS

Elector Motions:

Kylie Brockenshire submitted an Elector Motion prior to the meeting:

ELECTOR MOTION 1:

Minute No. /0224/003

Moved: K Brockenshire

Seconded: L Batt

That Council actively advocate for Tanami Drive to be pushed through to Sanctuary Road ASAP. The road is planned for stage 13 but with the KMS trucks coming through on Gubinge, it is going to be difficult and dangerous turning right coming out of the estate.

CARRIED UNANIMOUSLY

ELECTOR MOTION 2:

Minute No. /0224/004

Moved: K Brockenshire

Seconded: Cr Male

That Council actively as a state of urgency, advocate state and federal governments for funds to erect and run CCTV cameras in all key thoroughfares throughout Broome townsite to assist police in investigating crime. This is a band aid in the long term of crime fighting in our town.

CARRIED UNANIMOUSLY

Christopher Maher Submitted an Elector Motion prior to the meeting:

ELECTOR MOTION 1:

Minute No. /0224/005

Moved: C Maher

Seconded: Cr Mamid

To further enhance the Shire's commendable efforts in turtle conservation, initiated in 2009 with the installation of a boom gate at Cable Beach and the implementation of vehicle restrictions during high tides, and significantly advanced in 2022 with the decision to close the beach to vehicles during the critical nesting period of endangered marine turtles from December to January. Extend the annual closure of the Cable Beach vehicle access ramp through to the end of the critical month of February when hundreds of hatchlings make their way from nests to water's edge. This extension aims to provide an uninterrupted and safe nesting and hatching environment for the turtles during their entire nesting season, reinforcing the Shire's commitment to environmental stewardship and sustainable local tourism.

CARRIED UNANIMOUSLY

Virginia Westwood submitted an Elector Motion prior to the meeting. Virginia Westwood could not attend the meeting, however the motion was read aloud by Pat Lowe on Virginia's behalf.

ELECTOR MOTION 1:**Minute No. /0224/006****Moved: V Westwood****Seconded: Cr Lewis**

To ensure that Council meets the terms of its clearing permit, revegetation and mulching to stabilise the sides of the swale south of Cable Beach with species that were present before the area was cleared, should be completed in the next month ie. by 30 April 2024.

CARRIED UNANIMOUSLY

Michelle Teoh submitted an Elector Motion prior to the meeting:

ELECTOR MOTION 1:**Minute No. /0224/007****Moved: M Teoh****Seconded: K Simpson**

The Shire Council recognises the library needs to be upgraded and that this is considered a priority project In 2025- 2026 Business Plan set out the following timeframe and activities.

2025-2026

- 1. Assess the building's condition, limitations, and shortcomings. Consider factors such as space, accessibility, technology, and community needs (ask the community who use it).*
- 2. Conduct a feasibility study to explore the practicality and financial viability of replacing the library. This should include budgetary requirements, potential funding sources, community support, and the overall impact on the community.*
- 3. When completed the Replacement of the Broome Public Library be included in the Shire of Broome 'Shovel Ready' projects.*

2026 -2027

- 1. Develop a conceptual plan for the new library. Determine the size, layout, and functionality of the new facility. Architectural design, sustainability, technological infrastructure, and compatibility with the community's vision.*
- 2. Identify potential funding sources. Maybe seek government grants, partner with private organizations or foundations, or exploring fundraising options within the community. Prepare a detailed budget for the construction, furnishings, and ongoing operational costs.*

2027 - 2028

- 1. Engage with the community and stakeholders to ensure their needs are reflected in the new library design. Conduct public consultations, surveys, and meetings to gather feedback and build community support.*
- 2. Identify potential sites for the new library. Consider factors such as accessibility, visibility, proximity to the community, parking, and future expansion possibilities. Conduct feasibility studies for the selected sites to assess suitability.*

2028 - 2029

- 1. Work with architects, engineers, and contractors to develop a detailed design and construction plans for the new library. Obtain the necessary permits and approvals.*

2029 - 2030

- 1. If necessary, work out how to relocate the library services during the construction phase. Consider temporary library spaces or alternative service options to ensure*

continued access to library resources for the community.

2. *Begin the construction monitor and address any issues that arise. Once construction is complete, organize a grand opening community event to celebrate the new library.*

CARRIED UNANIMOUSLY

Garry Smith Submitted an Elector Motion prior to the meeting:

ELECTOR MOTION 1:

Minute No. /0224/008

Moved: G Smith

Seconded: B Borwick

That the Shire of Broome investigate the viability of provision of a bus service for Senior residents of Broome.

CARRIED UNANIMOUSLY

Andrew Chambers submitted an Elector Motion prior to the meeting:

ELECTOR MOTION 1:

Minute No. /0224/009

Moved: A Chambers

Seconded: D Bennett

That the Shire, in light of the many serious issues, devote both capital and attention to the task of building a fit for purpose venue or modifying the existing Civic Centre such that it:

- *Meets the basic needs of this Shire's schools and local performing arts companies.*
- *Is a fit and proper venue to stage productions by touring national and international companies.*
- *Has an auditorium that is safe, comfortable and has decent sight lines to the performance stage.*
- *Incorporates a front of house and reception area that is safe, comfortable and usable year round.*
- *Is built around Backstage facilities that can, safely, hold the hundreds of participants involved while allowing safe storage and passage of sets, props and other critical theatrical infrastructure.*
- *Has a holding and reception facility for the care of children and handover to and from parents.*

CARRIED UNANIMOUSLY

ELECTOR MOTION 2:

Minute No. /0224/010

Moved: A Chambers

Seconded: R Harris

That the Shire reviews its Standards document 5.22 to ensure that new footpaths, particularly those used by school children and tourists, are built to at least comply with recommended minimal widths and, ideally, to desirable widths.

CARRIED UNANIMOUSLY

ELECTOR MOTION 3:

Minute No. /0224/011

Moved: A Chambers

Seconded: M Chi

That the issue of pedestrian safety is referred to Broome's Road Safety Working Group (of which the Shire is a member) with a request that a community education campaign is developed and implemented which raises awareness about the laws around cycling or scootering on footpaths and the need for motorists to give way to any traffic on a footpath when they are crossing over a footpath. There also needs to be an awareness campaign to alert pedestrians to the dangers of using headphones while on shared paths as they are unable to hear warning bells, anything, other than what they are listening to. This is a danger to themselves and other users. The campaign should involve children, their parents and the general community with the aim of improving pedestrian, cyclist and scooter user safety on public footpaths.

CARRIED UNANIMOUSLY**ELECTOR MOTION 4:**

Minute No. /0224/012

Moved: A Chambers

Seconded: G Smith

That the Shire utilises a clause in the 2016 cyclist legislation which allows Local Government to prohibit bicycles from being ridden on certain sections of a footpath, such as past an alfresco dining area. As there are places in town where it is too crowded for cyclists to ride whilst keeping pedestrians safe, for example the footpaths on both sides of Carnarvon Street from the Roebuck Hotel to the Post Office, a list of possible locations where cyclist prohibitions should be implemented is developed for Council consideration.

CARRIED UNANIMOUSLY**ELECTOR MOTION 5:**

Minute No. /0224/013

Moved: A Chambers

Seconded: K Brockenshire

That the Shire, to improve user safety, particularly at night, data is gathered on traffic on the footpath from Cable Beach into town along Cable Beach Roads West and East so that an informed decision can be made about when the path must be widened to 3 metres and formally designated as a shared path and consideration be given to improving the lighting on this important arterial path.

CARRIED UNANIMOUSLY**ELECTOR MOTION 6:**

Minute No. /0224/014

Moved: A Chambers

Seconded: G Smith

That the Shire carry through on the twice promised reinstatement of Give Way signs and painted lines at ALL the crossovers over the footpath at the Broome Senior High School parking area (Frederick St.) and access drives.

CARRIED UNANIMOUSLY

Elizabeth Cochrane Submitted an Elector Motion prior to the meeting:

ELECTOR MOTION 1:**Minute No. /0224/015****Moved: E Cochrane****Seconded: G Smith****That the Shire acts as facilitator to:**

- **Work with seniors to identify ideal characteristics of a retirement village development in Broome eg location, ambience, security, flexibility etc.**
- **Identify land which would be suitable for the development of a retirement village – including re-assessing the Uniting Church land proposal and ensuring any suitable land identified is correctly zoned.**
- **Advocate, advertise for and identify developers who might be interested in building a retirement village in Broome.**
- **Work with the developer and the community of seniors to ensure the project to build a retirement village is completed by mid 2027.**

CARRIED UNANIMOUSLY

Diana Oliver Submitted an Elector Motion prior to the meeting:

ELECTOR MOTION 1:**Minute No. /0224/016****Moved: D Oliver****Seconded: D Bennett****That the Shire table the response to the letter from the Shire to Main Roads WA ,written on 19th September, at the next Council Meeting.****CARRIED UNANIMOUSLY****ELECTOR MOTION 2:****Minute No. /0224/017****Moved: D Oliver****Seconded: M Teoh****That the Shire contact Main Roads again to ensure that all the issues raised in the letter dated 19th September, have been or will be addressed and table Main Road's response at a future Council meeting.****CARRIED UNANIMOUSLY**

Carmel Leahy submitted an Elector Motion prior to the meeting. Carmel Leahy could not attend the meeting, however the motion was read aloud by Michelle Teoh on Carmel's behalf.

ELECTOR MOTION 1:**Minute No. /0224/018****Moved: C Leahy****Seconded: M Teoh****That the Urban Renewal Strategy be made the top priority of the Shire and that staffing and resources reflect this commitment.****CARRIED UNANIMOUSLY****ELECTOR MOTION 2:****Minute No. /0224/019****Moved: C Leahy****Seconded: M Teoh****That a level of funding be allocated to the Woods Drive, Dora St and Anne Street Precincts equal to that allocated to the Cable Beach Tourist Precinct and that Precinct Structure**

Plans are developed for these three Precincts of concern.

CARRIED UNANIMOUSLY

ELECTOR MOTION 3:

Minute No. /0224/020

Moved: C Leahy

Seconded: M Teoh

That the Shire send one councillor to Japan and use the funds saved to audit, repair and maintain Shire security cameras, particularly in trouble spots.

CARRIED UNANIMOUSLY

Public Questions

Bruce Pennicuik submitted the following questions prior to the meeting:

Question One (1)

What benefit does the Shire of Broome see in opening Cable Beach to vehicles during turtle nesting/hatching season and does this perceived benefit outweigh the damage to the shire's reputation caused by the avoidable, negative impact on turtle hatchlings?

Answer provided by Deputy Shire President.

Council was requested in 2022 by the Yawuru Parks Council (YPC) to close the ramp providing vehicle access to Cable Beach. This request was based on advice from the Department of Biodiversity Conservation and Attractions (DBCA) and was based on technical analysis of the impact on turtle nests and hatchlings from vehicles, lights and vehicle tracks. Reports prepared by DBCA supported the closure of vehicle access, and the report to the Yawuru Parks Council (YPC) recommended closure for December and January.

The request received by Council from the subsequent YPC decision was to close the ramp for all of December and January, with existing partial closures remaining in place for October, November and February. These existing partial closures of the ramp overnight between 8pm and 6am as well as two hours either side of all tides over 9 metres result in further protection of nests and hatchlings. Advice from DBCA confirms that turtle hatching events occur at night, and night time and high tide vehicle prohibition was established to minimise impacts on nesting and hatching turtles from vehicles and headlight disturbance.

A copy of the report and supporting documents is available on the Shire website. The link to that information will be published in the minutes:

https://broome.infocouncil.biz/Open/2022/10/CO_27102022_MIN_3778_AT_WEB.htm

Current ramp closures are therefore in accordance with the request and advice from YPC and DBCA.

The Shire has requested data from the 2023/2024 Turtle Monitoring Program from DBCA that will be considered by the Yawuru Parks Council and subsequently presented to Council for further consideration in due course.

Question Two (2)

Is there an opportunity to present my data which is for the entire turtle nesting/hatching season as opposed to the 2023/24 DBCA data, which only relates to six weeks of the season for consideration with regard to the beach closure by the Shire?

Answer provided by Deputy Shire President.

It's advised to contact the DBCA to discuss further. It has been reiterated, the Shire do not have the authority to make the decision to close Cable Beach, it is a joint decision between Yawuru, DBCA and the Shire of Broome.

Cr Mamid asked the following question:

The joint managed area, North of the rocks, are decisions made by these groups or is one of them an operating entity and the other two make decisions?

Answer provided by Director Development Services.

It is managed by DBCA, they have the operational management responsibilities. There is three vestees, which consists of DBCA, NBY and the Shire of Broome.

The following question was received from Diana Oliver.

Question One (1)

Regarding the minutes of the September 2023 Council meeting, on 19th September 2023, the Shire wrote to the Regional Manager of Main Roads WA detailing community views regarding Kimberley Mineral Sands plan to use 60 metre quad trucks to transport mineral sands to Broome Port.

Was a reply to this letter received from Main Roads WA ? If yes:

- Was the Shire satisfied with this response?
- How were the 3 specific conditions, specified in the letter (a change to a Logger location, scheduling of trucks, and development of a complaints management system) addressed?

Answer provided by Director Development Services

Separate letters were sent to Main Roads WA, Kimberley Mineral Sands and Kimberley Ports Authority requesting separate issues be addressed, I note there were 13 individual things that were requested of Main Roads on top of the three that you are referring to, those recommendations consistent with those included in the agenda item to Council that failed to reach quorum. Written replies were received from Kimberley Mineral Sands and Kimberley Ports Authority. These replies confirmed agreement to the these recommendations. Kimberley Mineral Sands confirmed that it has a complaints management system, approvals from Main Roads would consider data about scheduling around school hours, and that the logger location has been shifted in the vehicle management system. Kimberley Ports Authority confirmed that any traffic management approvals would be obtained if required, and that a comprehensive assessment was being undertaken to ensure traffic conflicts in the Port are managed – this is required to manage access to the wharf.

These responses are considered appropriate.

While an initial meeting was held where Main Roads confirmed receipt of the correspondence, no written reply has been received by Main Roads WA committing to any of the recommended outcomes, though officers have followed this up and a commitment has been made to provide a written response. A follow up request has been submitted.

The following question was received from Amanda McInerney.

Will the Shire adopt new policies to ensure footpath safety?

Answer provided by Director Corporate Services

The Shire has engineering standards relating to the installation of footpaths. There is nothing in the program of works to update those standards. A motion has been put forward by A Chambers at this afternoon's meeting in regards to reviewing the existing planning policy 5.22 which will encapsulate a review of the relevant standards. A response will be drafted for this motion at the next Council Meeting to be held 28 March and a decision will be made regarding any policies that may be required.

The following question was received from Garry Waldron.

Now that paid parking has been introduced for all airport users the questions I put to the current Council are.

Question One (1)

Given the Shire have made some \$800000 dollars available to NW Tourism over the years (the Airport would have benefited from this investment along with other operators) it is reasonable to ask what value ratepayers are we getting from paid parking. It is now an embarrassment to pick up and attempt a reasonable goodbye to visitors. A long-term parking charge is reasonable but giving such a short window of "free" parking is doing Broome and the wider Kimberley a dis-service. The airport has a constant struggle with baggage handling.

Has the Shire of Broome approved the charge of paid parking at the Broome airport? If so, have those details been passed onto the Valuers Generals Officer?

Answer provided by Director Development Services

The airport submitted and received approval for a carparking redevelopment. The Shire was notified that paid parking would be implemented, although this does not form a part of the assessment process for issuing planning approval. Paid parking is at the discretion of the land owner.

Notifications are not sent for every development, and Gross Rental Values for townsites are reviewed by the Valuer Generals Office every three years. A review of all GRV properties is due next year.

However, the shire can request an interim valuation and this will be based on the date of issuing the Certificate of Occupancy, so can be back dated. The Shire intends to request the Valuer Generals Office undertakes a revaluation of this and several other properties

that have been significantly developed or redeveloped over the past 12 months in time for the 2024/2025 budget process.

Financial support provided to Australia's North West is provided through rates raised from Tourism Differential Rate and is provided to promote visitation to Broome to benefit all local businesses, although it is acknowledged that destination marketing may have benefitted the airport with landing fees or other revenue generation mechanisms.

The commercial activities of the airport are, however, the business of the airport, and while the Deed provides for the application of the Local Law powers to impose a fee, the application of fees is not covered by the Deed.

It is recommended that any dissatisfaction with the airport parking arrangements is discussed with the airport directly.

Virginia Westwood submitted the following questions before the meeting, Virginia Westwood could not attend the meeting and nominated Dianne Bennett to read her questions aloud.

Question One (1)

What is the status of the Weed Management Action Plan? Why has it taken 2+ years to develop and finalise this document?

Answer provided by Director Infrastructure

The Shire's Weed Management Plan is outstanding and will be brought to Council for consideration once completed.

The Shire acknowledges that the Weed Management Action Plan has been outstanding for some time and that our current approach to deliver the plan internally has not resulted in an endorsed Weed Management Action Plan. It is still the Shire's intention to present a Weed Management Action Plan to Council.

Question Two (2)

Does the Shire acknowledge their responsibility to stop weeds spreading into Minyirr Park via drains managed by the Shire?

Answer provided by Director Infrastructure

Yes we do acknowledge responsibility and actively treat weeds in the upstream areas which may flow through to Minyirr Park during our weed management programs each year.

Christopher Mahar asked the following question

Question One (1)

Three groups manage Cable Beach, North of the rocks. Can you please confirm who Controls the boom gate?

Answered by Director Development Services

The Shire are the owner of the boom gate.

A Chambers asked the following question

Question One (1)

What are the Shire doing in objection to the proposed development of the police support facility on the PCYC oval, contrary to the intent of the planning scheme of the area. I support the development of the facility, however the location is completely inappropriate.

Answered by Deputy Shire President and Director Development Services

Council completely agree. The Shire and Elected Members have been fighting this specific item for some time.

The Shire have written to Minister Papalia, requesting reconsideration of the decision making of the selection of that site and outlining our concerns and community concerns.

The Shire President, Cr Mitchell and Acting CEO Jeremy Hall are currently in Perth and are scheduled to meet with Premier Cook. The suitability of the proposed location for the Police Support Facility is one of the items on the agenda for discussion.

M Chi asked the following question

Question One (1)

Can a speaker be placed in Council Chambers for the public gallery.

Answered by Deputy Shire President

Shire officers will investigate installing a speaker.

Virginia Westwood submitted the following questions before the meeting, Virginia Westwood could not attend the meeting and nominated Dianne Bennett to read her questions aloud.

Question Three (3)

Despite the lack of rain, 15mm was enough to germinate a huge flush of weeds in the town site.

What specific actions have Shire staff taken in January 2024 to address the flush of new weed growth?

Answer provided by Director Infrastructure

The Shire of Broome is monitoring and treating weeds across the Broome townsite on a daily basis and during all months of the year. Specifically weed treatment has occurred in all public open space reserves, drainage reserves, road reserves and other Council premises.

Question Four (4)

Is it correct that the Shire Weed Officer resigned before Xmas and the contract weed operator is not currently working for the Shire?

Answer provided by Director Infrastructure

This is not accurate. Yes, the Shire are currently recruiting for a Weed Officer but this does not result in the Shire ceasing weed management.

The Shire employs a significant number of operational employees across its Parks, Works and Waste Operations. As a part of this operational workforce the Shire has one full time employee dedicated to weed management. In addition, all gardener operators and horticulture employees are trained to undertake weed management for the areas they manage i.e. parks and reserves, roundabouts, streetscapes etc. The Shire will allocate the resources available at any time and engage experienced contractors according to the priorities at any time while aiming to maintain its level of service to the community in a consistent manner.

As mentioned, the Shire is currently finalising recruitment for the vacant full time Weed Officer role. As such a local contractor has been engaged by the Shire to assist during this period of vacancy while other Parks team members have also undertaken weed management activities during this period.

Question Five (5)

Many ratepayers think that the town looks scruffy. Verges are not mowed frequently enough, there are weeds through vacant bushland and growing out of pavements and curbs, there is even a Neem tree in the centre of Chinatown. Yet one of the Shire's supporting aspirations in their Corporate Plan 2023-27 is Place. The Plan states "we will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone". What then is the Shire's vision for what the natural heritage of Broome (rather than manicured patches such as Chinatown) should look like?

Answer provided by Director Infrastructure

The Shire's Vision is "Broome - a future for everyone." and the Shire aspires to "grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone."

The Shire is proud of what we deliver across the townsite in the key precincts of Chinatown, Town Beach and Cable Beach plus the remaining Shire managed reserves. We have a challenging role across a broad area and we embrace that challenge.

In the Shire's Community Scorecard 2022 the Shire's Playgrounds, Parks and Reserves scored a 92% positive rating with a performance index score of 70/100. This has trended up from 68 in the 2000 scorecard and from 58 in 2015 scorecard. The Shire of Broome score is above the local government industry's average performance index score.

6. MEETING CLOSURE

There being no further business the Chairman declared the meeting closed at 5.24pm.

9.1 PEOPLE

9.1.1 CLUB NIGHT LIGHT PROGRAM - SMALL GRANTS 2024/25 - BROOME MOTOCROSS CLUB

LOCATION/ADDRESS:	Lot 199, Cape Leveque Road, Broome WA 6725
APPLICANT:	Broome Motorcross Club
FILE:	GPC08
AUTHOR:	Manager Community Facilities
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The Club Night Light Program and the Community Sport and Recreation Facilities Fund, provided by the Department of Local Government Sport and Cultural Industries require Local Governments to endorse and rank applications received from within the municipality. There has been one application submitted from within the Shire of Broome for Council to consider.

BACKGROUND

Previous Considerations

Nil.

The Community Sport and Recreation Facilities Fund (**CSRFF**) is a State Government funding program that provides financial assistance to community groups and local government authorities to develop sport and recreation infrastructure.

The Country Night Light program (**CNLP**) is an extension of the CSRFF with the purpose of the program being to provide financial assistance to community groups and local governments with a specific focus on developing sport and recreation lighting infrastructure.

Both programs aim to maintain or increase participation in sport and recreation with an emphasis on physical activity. The CSRFF and CNLP require all projects from within a local government area to be assessed and ranked in order of priority for the municipality. The assessment and ranking of projects are required to be endorsed by Council.

One project has been submitted from within the Shire of Broome. This project is from the Broome Motocross Club to undertake stage 1 of their track lighting installation, and aligns within the criteria for the CNLP.

COMMENT

The Broome Motocross Club relocated to its current site on Cape Leveque Road in 2020. Prior to this the club shared a facility with Broome Speedway on Wattle Drive. The relocation of the Motorcross Club was funded by Landcorp (now Development WA), due to noise

restrictions that would need to be adhered to with the expansion of residential lots in the Broome North development.

The relocation was based on a motorsports masterplan, but essentially ensured that the Motocross Club was able to achieve 'like for like' from the facility they had departed from.

Lighting of the track was not included within the scope of the relocation, but conduit was installed to enable it to occur in the future without disrupting the track or surrounding areas. Since relocation, the Motocross Club has been active in seeking donations of light poles that are considered suitable for the needs of lighting the track, and are now seeking a grant through the Club Night Light Program to install the lighting to the 250 lux standard required.

Due to rising costs, the club has separated the project into two stages to assist in making it more affordable. Stage 1 includes the installation of 19 poles and associated lights to illuminate a portion of the track that can be used for night competition and events. Stage 2 is to illuminate the remainder of the track at a later date.

The Club is relying heavily on in kind supply of materials and labour to quantify their commitment to the project, as well as a cash contribution that enables the club to be able to continue regular operations while the works take place. A \$40,000 shortfall in matching funding for the 50% of project costs required has been requested from the Shire of Broome. This request will be tabled for consideration at Council's April 2024 Ordinary Meeting.

While the club has been working over a number of years to plan the project and prepare this application for funding, the recent need to revise costs and consequently include the staging of the project, meant the application was submitted to the Shire after the usual deadline for the close of the monthly Council meeting agenda.

This meaning that the request for a Shire contribution to the project was submitted without sufficient time for officers to review and prepare a report for the March Ordinary Meeting. As such, it is proposed that Council consider the application on merit of the need for the project and alignment with existing planning, and advise DLGSC of the level of support for the project in principle.

Council can then consider the capacity and appetite to contribute funding at the next ordinary meeting of Council in April 2024. This will enable the Club's funding application to be submitted prior to the 28th March 2024 deadline, and allow Council sufficient time to consider whether a financial contribution will be committed to. Departmental assessment of CNLP applications is likely to commence post the April OMC.

The Shire of Broome's Sport and Recreation Plan 2021 – 2031 was developed following significant stakeholder and community consultation. The plan identified four key priority areas which included relevant actions and recommendations. The four priority areas are noted below:

- **Priority Area 1 – Clubs and Associations** – The focus of the priority is to build capacity within Broome Associations and Clubs who are volunteer based and provide a vital role in delivery of sport in Broome.
- **Priority Area 2 – Shire Facilities** – The focus of this priority is upgrades and additions to the Shire owned and operated facilities such as BRAC.
- **Priority Area 3 – Club Facilities** – The focus of this priority is upgrades and additions to Shire owned and Club operated facilities.
- **Priority Area 4 – Events and Carnivals** – The focus of this priority is attracting sporting events and carnivals to Broome.

Each of the priority areas were arranged to identify the actions required, responsibility for delivery, estimated costs and support for the action. Each action was also prioritised for scheduling on the following basis:

- **High priority** – Considered a very important strategic or operational priority to be delivered in the period 2022/23 to 2024/25.
- **Medium priority** - Considered an important strategic or operational priority to be delivered in the period 2025/26 to 2027/28.
- **Low priority** - Considered a strategic or operational priority to be delivered in the period 2028/29 to 2030/31.

The Broome Motocross Club hold a lease over the facility at which they operate, and were considered under Priority Area 3 – Club Facilities.

The comment from the Sport and Recreation Plan attributed to the Broome Motocross Club and associated facility is noted as shown below. This demonstrates that the lighting project had been identified within the plan as a club need, but in regard to timing is considered to be of lower priority:

Priority	Actions	Identified requirement
Low	Support the Broome Motocross Club with the provision of lighting for the track, upgrading of the facility amenity through the planting of trees and extension of pit area.	<p>The Motocross Club have recently located to a new facility located away from future residential areas. The facilities currently onsite are excellent. Motocross is well organised with the key priorities for the Club being to light the track to assist in being able to operate at night.</p> <p>When the track was developed, conduits were installed to future proof for lighting and the club has secured poles for usage through car park poles no longer required at a local shopping centre.</p> <p>The Club delivers a number of race meets that attract visitors to Broome.</p>

CONSULTATION

Officers have consulted with the Kimberley Region representative from the Department of Local Government, Sport and Cultural Industries in regard to the timing of the application and Council's delayed consideration of whether a funding contribution is supported.

The advice received is that the club can nominate the Shire as an unsecured funding source, and the application can proceed through to the assessment process. When a decision is made upon whether the Shire is able to contribute (or otherwise) then the minutes of the Council decision can be submitted to formally advise.

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The Broome Motocross Club are applying for the maximum 50% of project funding available through the CNLP. The Club has strong community and business support and so is also able to rely heavily on in kind contributions for labour and materials.

Due to cost escalation since the previous project estimate was received, the club has revised the scope of the project and separated it into two stages, and has still noted a shortfall in the confirmed funding sources for the project.

This has now translated into a request for a contribution from the Shire to enable the project to proceed as the club has proposed. The funding strategy for the project has been prepared as per below:

Expense		Income	
Item	Value (ex GST)	Source	Value (ex GST)
Pole install	\$8,000	Local Govt (requested)	\$40,000
Concrete foundations and reinforcements	\$26,000	Applicant cash	\$55,000
Equipment hire	\$2,000	Volunteer labour	\$7,000
Trenching	\$22,000	Donated materials	\$88,000
Electrical switchboards/ commissioning	\$60,000	CNLP funding (requested)	\$190,000
Lighting fixtures	\$167,000		
Poles/generator (donated)	\$88,000		
In kind labour	\$7,000		
Total	\$380,000	Total	\$380,000

Due to the short period of time that has passed between the funding request to officers and the timeframe required to have the funding submission considered by Council and submitted to DLGSC, officers propose that the \$40,000 contribution requested by the club be presented at the 24 April 2024 Ordinary Meeting.

RISK

The Club has nominated the Shire as key contributor to the project without having requested a contribution and as such does not have the contribution committed or secured. There is a risk that if the Shire is not able, or chooses not to contribute to the project at this time, that the project will not be able to proceed due to a large funding gap. If this occurs, the Club will be able to look to secure additional funds from other sources and resubmit an application to the CNLP small grants round that is scheduled to occur later in the calendar year.

STRATEGIC ASPIRATIONS

People - We will continue to enjoy Broome-time, our special way of life. It's bursting with energy, inclusive, safe and healthy, for everyone

Outcome 3 - A healthy, active community

Objective 3.2 Improve access to sport, leisure and recreation facilities, services and programs.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/005

Moved: Shire President C Mitchell

Seconded: Cr P Matsumoto

That Council:

1. **Recommends the following application to the Department of Local Government, Sport and Cultural Industries Country Night Light Program 2024-25 for funding as follows:**

Applicant	Project	Project assessment	Priority
Broome Moto Track Lighting Project Stage 1	Track Lighting Install	C (Needed by Municipality, more planning required)	One

2. **Requests the Chief Executive Officer to inform the Department of Local Government and Cultural Industries of Council's decision in accordance with recommendation 1 above.**
3. **Request the Chief Executive Officer to review the request submitted by the Broome Motocross Club for a Shire contribution towards the Motocross Lighting Project, and present Council with a recommendation at the 24 April 2024 Ordinary Meeting of Council.**

Voting

For the Motion: Shire President C Mitchell, Councillor D Male, Cr P Matsumoto, Councillor P Taylor, Cr M Virgo, Cr E Smith, Cr J Mamid and Cr S Cooper.

Against the Motion: Cr J Lewis.

CARRIED 8/1

Attachments

Nil

9.2 PLACE

The Director Development Services advised there was a typographical error in Attachment 2, Schedule of Submissions. This correction was actioned administratively and reflected in the minutes.

Cr E Smith declared a financial interest in item 9.2.1 – Laneways and Drainage Network Review – Update and Outcome of Community Engagement, the reason being "Political donation received from one of the Landowners potentially affected by the proposal."

Cr E Smith left the Chambers at 6:47 pm.

9.2.1 LANEWAYS AND DRAINAGE NETWORK REVIEW - UPDATE AND OUTCOME OF COMMUNITY ENGAGEMENT

LOCATION/ADDRESS:	N/A
APPLICANT:	Nil
FILE:	COM15
AUTHOR:	Land Tenure Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report provides an update on the recommendations within the Laneways and Drainage Network review and the outcomes of the community consultation that was undertaken in respect of the access ways at Placanica Place, Puertollano Place, Martin Court, Cox Place, Nightingall Drive, Crawford Close, and Howard Place.

This report recommends that the Shire does not proceed with any changes to the access ways.

BACKGROUND

Previous Considerations

OMC 15 December 2016	Item 9.2.6
OMC 30 March 2017	Item 9.2.8
OMC 25 March 2021	Item 9.1.1
OMC 16 November 2023	Item 9.2.1

The Community Safety Plan 2021-2025 was endorsed by Council at the Ordinary Meeting of Council (OMC) held on 25 March 2021. One of the deliverables of the Plan is for Shire officers to facilitate a strategic review of the laneway and drainage network.

This review has been undertaken and the assessment of the laneways and drainage network was presented at the 16 November 2023 OMC.

COUNCIL RESOLUTION:**Minute No. C/1123/013****Moved: Cr J Lewis****Seconded: Cr D Male****That Council:**

- 1. Adopts the laneway review set out in Attachment No 1 and requests the Chief Executive Officer to implement the actions as detailed above and in the review, including lobbying the State Government to provide the necessary funding to implement the recommendations for the State and the Shire as outlined in the Broome Urban Renewal Strategy ensuring that the Shire of Broome component of work in Yu Court, Roe Place, Manado Court and Sahanna Place is completed before the Christmas break 2023.**
- 2. Adopts the community engagement plan (Attachment 2) and requests the Chief Executive Officer to report back to Council on the responses received and make recommendations on the accessways at Placanica Place; Puertollano Place; Martin Court; Cox Place; Nightingall Drive; Crawford Close; and Howard Place.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo.

CARRIED UNANIMOUSLY 7/0**COMMENT****Updates on Shire actions from the laneway review adopted 16 November 2023 OMC**

The laneway review established recommended actions to be implemented by the Shire. **Attachment 1** provides an overview of the actions taken. In summary:

- The Parks and Gardens team have completed a general tidy-up of all high priority locations adopted in the November 2023 Laneway Review.
- Shire officers have written to the Department of Communities on 22 November 2023 and again on 8 January 2024 regarding the fencing at 8A Sahanna Place, however have not received a response and no action have been taken by the Department as at the time of this report being prepared.

The only outstanding action is to finalise the installation, repair and replacement of bollards and installation of vehicle obstruction devices throughout the ends of the cul-de-sac's and entrances to the Woods Park reserve which is programmed for delivery by the end of March 2024/early April 2024.

Community Engagement outcomes

The adopted 2023 Laneway Review recommended that community engagement be undertaken to seek input on the following proposals:

1. To close off the drainage reserves at the end of Puertollano Place and Placanica Place to pedestrian movement;
2. To remove the fences and open each of the cul-de-sacs at Cox Place and Martin Court to allow for pedestrians to move from these streets to Matsumoto Street; and

3. To remove the fences and open each of the cul-de-sacs at Nightingall Drive, Crawford Close and Howard Place to allow for pedestrians to move from these streets through to Port Drive.

Community and stakeholder consultation was carried out in accordance with the Community Engagement Plan which included a 71 day consultation period that begun on 7 December and concluded on 16 February 2024. At the close of the consultation period 25 submissions were received (**refer Attachment 2: Schedule of Submissions**).

Closure of the drainage reserves at the end of Puertollano Place and Placanica Place

8 submissions were received in regards to the proposal to close off pedestrian access through the ends of Puertollano Place and Placanica Place. 3 of these submitters were supportive of the proposal and 5 were not.

Of the comments received by the submitters who were not supportive of the closure, it was highlighted that the local residents have concerns that closing off the cul-de-sac's to pedestrians would likely cause similar damage to the surrounding fences that Cox Place and Martin Court have experienced and it was noted that there are pedestrians that access the drainage reserve at the end of the cul-de-sac's daily to traverse through the informal pedestrian network of the drainage reserve.

Based on the feedback received from the community engagement it is not recommended that these drainage reserves are closed because:

- There are well established east-west pedestrian connections between Puertollano and Placanica Streets which connect to a broader north-south pedestrian connection between Anne Street and Frederick Street.
- Local residents have spent time within the drainage reserve undertaking planting and maintenance to improve amenity for pedestrians traversing through the access ways.

Removal of the fences to open each of the cul-de-sacs at Cox Place and Martin Court

7 submissions were received in regards to the proposal to remove the fences from the end of Cox Place and Martin Court to allow pedestrians to move freely through the ends of the streets.

There were 4 submissions received that do not support the removal of the fences. The submitters were of the opinion that since the installation of the fences there had been a reduction in people using these access ways and they correlated this with a greater feeling of overall safety for their particular street. It was also noted that the access ways lead to a drainage reserve and not a designated public open space.

3 submissions received supported the removal of the fences and were of the opinion that it would improve pedestrian connectivity for residents in the area, resulting in shorter distances to walk in a hot climate.

Shire officers do not recommend that the fences are removed from these cul-de-sac's because:

- the majority of the submissions received during the community engagement expressed they wish to maintain the current closures for the following reasons;
 - They perceive a level of safety for their street with a reduction in the number of pedestrians that traverse through the street due to the access ways being closed.

- The residents of the streets raised concerns related to noise and property damage if the fences were to be removed.
- These streets are short in length reducing benefits of establishing east-west pedestrian movement, there is no formal pedestrian network through the stormwater drain and there was not a strong interest from the community engagement to see pedestrian connections re-established.

Removal of the fences at each of the cul-de-sacs at Nightingall Drive, Crawford Close and Howard Place

10 submissions were received in regards to the proposal to remove the fences from each of the cul-de-sacs at Nightingall Drive, Crawford Close and Howard Place.

All of the submissions received did not support the proposal to remove the fences from the end of the cul-de-sacs. The submitters expressed an opinion that since the installation of the fences there had been an reduction in people using these access ways and that this correlated with a reduction in anti-social behaviour and a greater feeling of overall safety for their particular street. It was also noted that the access ways lead to a drainage reserve and not a designated public open space or footpath network.

Shire officers do not recommend that the fences are removed from these cul-de-sac's because the respondents to the community engagement expressed they wish to maintain the current closures because;

- They perceive a level of safety for their street with a reduction in the number of pedestrians that traverse through the street due to the access ways being closed.
- There is a concern that if the fences were to be removed instances of anti-social behaviour would increase.
- There is no formal pedestrian network through the stormwater drain and there was not a strong request from the community engagement to see pedestrian network established.

West Australian Police were also contacted for comment on each of these proposals and provided the below comments;

1. To close off the drainage reserves at the end of Puertollano Place and Placanica Place to pedestrian movement;
Police comment: No issues from a policing perspective to close the drainage reserves.
2. To remove the fences and open each of the cul-de-sacs at Cox Place and Martin Court to allow for pedestrians to move from these streets to Matsumoto Street; and
Police comment: Opening of these fences may cause issues with the use offenders using stolen mopeds, e-scooters and bikes to escape from incident scenes or Police. This has been occurring in the surrounding streets, particularly with a recent increase in mopeds being stolen.
3. To remove the fences and open each of the cul-de-sacs at Nightingall Drive, Crawford Close and Howard Place to allow for pedestrians to move from these streets through to Port Drive.
Police comment: No issues to remove the fences to access Port Drive.

CONSULTATION

Community and stakeholder consultation was carried out in accordance with the Community Engagement Plan which included a 71 day consultation period that begun on 7 December and concluded on 16 February 2024.

Advertising included:

- Advertisements in the Broome Advertiser;
- A notice placed at the locations of each of the proposed changes;
- A letter drop to all primary stakeholders, which included all residents of affected streets; and
- Advertisements on the Shire of Broome website.

A summary of the submissions received is outlined above and also supplied in **Attachment 2 – Schedule of Submissions**.

STATUTORY ENVIRONMENT

Land Administration Act 1997
Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK

Nil

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.

Outcome 7 - Safe, well connected, affordable transport options

Objective 7.2 Provide safe, well connected paths and trails to encourage greater use of active transport.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/006

Moved: Shire President C Mitchell

Seconded: Cr M Virgo

That Council:

- 1. Acknowledges all submissions received during the Community Engagement period.**
- 2. Acknowledges the work that the Parks and Gardens department have undertaken to date with respect to the actions that were detailed in the report to Council at the 16 November 2023 Ordinary Meeting of Council.**

- 3. Does not proceed with any of the changes to the accessways at Placanica Place, Puertollano Place, Martin Court, Cox Place, Nightingall Drive. Crawford Close; and Howard Place.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 8/0

Attachments

1. Actions from 16 Nov 2023 OMC Update
2. Schedule of Submissions - Laneway Item March 2024 OMC

Cr E Smith returned to the Chambers at 6:51 pm.

Cr C Mitchell left the Chambers at 6:51 pm.

Updates on Shire actions from the laneway review adopted 16 November 2023 OMC

Yu Court, Roe Place, Manado Court, Sahanna Place

The Shire's Parks and Gardens team have undertaken a general clean-up of the Woods Park reserve, work is currently being undertaken to install, repair and replace bollards throughout the ends of the cul-de-sac's and entrances to the reserve.

Shire officers have written to the Department of Communities twice regarding the fencing at 8A Sahanna Place, however have not received a response and no action have been taken by the Department as at the time of this report being prepared.

Sam Su Lane

The Shire's Clean up Crew undertake regular patrols and clean up rubbish from Sam Su Lane. This will continue as part of the teams regular schedule of works.

Jones Place

The Shire's Parks and Gardens team have undertaken a general clean-up of the area and have installed rocks as bollards to restrict vehicles from driving through the reserve.

Norman Street & Owens Street

The Shire's Parks and Gardens team have undertaken a general clean-up of the area and have installed, repair and replace bollards to continue to restrict vehicles from driving through the access ways.

Cotter Court

The Shire's Parks and Gardens team have undertaken a general clean-up of the area and have replaced bollards to continue to restrict vehicles from driving through the access way.

Sasakawa Close & Seko Place

The Shire's Parks and Gardens team have undertaken a general clean-up of the area.

McKenna Court & Rubin Court

The Shire's Parks and Gardens team have undertaken a general clean-up of the area, however work still needs to be undertaken to address the missing kerbing.

Nagula Court

The Shire's Parks and Gardens team have undertaken a general clean-up of the area including the drain infrastructure

NIGHTINGALL DRIVE, CRAWFORD CLOSE & HOWARD PLACE

Proposal: To remove the fences and open each of the cul-de-sacs at Nightingall Drive, Crawford Close and Howard Place to allow for pedestrians to move from these streets through to Port Drive.

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
1.	Claudio and Leonie Zenari, (Nightingall Drive, Cable Beach)	<p>We think it is not a good idea.</p> <p>We bought our house in 2021 and we know that Nightingall dr is quite a rough road, but luckily the cul the sac is a peaceful place.</p> <p>The most of the neighborhood has been living here for 30+ years and there is a very good connection/friendship between us.</p> <p>They also told us that when the walkway was open in the past, the situation was unbearable: crime, violence, night noises, damage to properties, houses value depreciation etc. etc. etc.</p> <p>Since we live here only 2 persons tried to jump the fences, but our 2 dogs made them changing their mind.</p> <p>we had a talk with the neighborhood and there was an unanimous answer to the proposal: NO!!!! You'll probably receive their email as well soon.</p> <p>For all of the above reasons, we would appreciate if you leave the fence where it is.</p>	Resident opposes the removal of the fences because of past issues with crime, violence, noise, and property damage that occurred when the access ways were open.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed due to the overwhelming support of the respondents to the community engagement for them to remain.
2.	David Leslie	In regards to the opening up of the Pedestrian Access for Nightingale Street, Crawford Close and Howard Place from Port Drive I am against opening this access up, because a few years ago when it was open a lot more foot traffic came through this way, which lead to greater theft and vandalism in this street (particularly Crawford Close). As a house owner in Crawford Close I would like to see the fence remain to restrict the access from Port Drive and thus reduce theft and vandalism in this area.	Resident opposes the removal of the fences because they recall that when the access was open in the past there was increased foot traffic that they believe resulted in greater theft and vandalism.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed due to the overwhelming support of the respondents to the community engagement for them to remain.

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
	David Leslie - second email	To whom it may concern I a Have been in the area when it was opened many years ago. The street became much safer for our children after it was blocked off. For safety reasons, I would not want to see the access reopened.	As above	As above	As above
3.	Craig Heitman - sent two emails and a letter (Crawford Close, Cable Beach)	I am not in favour of removing the fence at end of Crawford close. Doing this will increase passing anti social behaviour ,theft,more smashed alcohol bottles on the road and my front yard becoming a place to throw rubbish.. I understand the residents of the street 12 years ago presented a petition to the shire to close off the access before ..after this was done residents noticed a 90 % decrease in anti social behaviour. [OMC 25 May 2004] i am one of 4 people who have recently purchased a property as owner occupiers in this street because of the fence being closed to pedstrian traffic and the security and peace and harmony it provides to all residents of Crawford Close. So a big no to potential opening of pedestrian access in Crawford Close..	Resident opposes the removal of the fences because they had previously petitioned to close off access, resulting in a significant decrease in anti-social behaviour and note that the believe properties had recently been purchased in the street due to the secure and peaceful environment.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed due to the overwhelming support of the respondents to the community engagement for them to remain.
		Craig Heitman ■ Crawford Close A big NO to opening up of the fence in Crawford Close.. 12 years ago residents presented a petition to the council to close the access due to anti social activity,,when it was closed they had a 90% reduction in anti social activity. I am one of 4 people who have purchased a property recently as owner occupiers because of the access being closed in the belief we wouldnt have any potential problems with pedestrian access bringing with it,,,theft,,harassment,,anti social behaviour,,,sea of smashed alcohol bottles on	As above	As above	As above

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
		the road,,unlicenced motor bikes and vehicles using the access as a short cut to port road... As it is now kids can play in the street with out fear of being run over or harassed by anti social behaviour.. so to keep the fence means a harmonious peaceful close for all residents..			
4.	J Williams , (Crawford Close, Cable Beach)	I purchased a property just short of a year ago at ■ Crawford Close and am against any proposal to open access to scooters, bicycles, motorcycles and pedestrian traffic to and from the Cul-de-sac. Reasons: 1/ Why was it closed in the first place? 2/ An article in the Broome Advertiser September 29, 2023 A petition to fence off Manado Court due to antisocial behaviour written by Cain Andrews. 3/ Introduction of above mentioned modes of traffic to new roundabout designed to fix black spot.	Resident opposes the removal of the fences because of an anticipated increase in traffic and antisocial behaviour.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed due to the overwhelming support of the respondents to the community engagement for them to remain.
	J Williams - second email	A further observation regards opening Cul De Sac. I don't recall seeing in the proposal, considerations to safety or infrastructure. With the increase of traffic shouldn't footpaths be installed C/W crossover upgrades. An introduction of animal control. And a management plan for litter and maintenance of the council verge.	As above	As above	As above

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
5.	Brenton McKenna, (Nightingall Drive, Cabe Beach)	<p>My family and I live in Nightingall but I grew up in ■ Nightingall. This is entire street has been home to me and my kids. We know just about everyone particularly in the cul-de-sac. My neighbours in ■ have been here even longer. We are all home owners and we all look out for each other and although we some crime e.g. occasional stolen bike, kids loitering it will be nothing compared to the crime rate if yo[u] open up the cup-de-sacs.</p> <p>As long as I have lived on Nightingall, it has been an escape route for anyone causing trouble, stealing and eluding the police: kids from the cable beach side could evade police by simply running our street slipping through the drain way and vice versa if they were being pursued on guy street and industrial area. We saw this time and time again. We even had people run and hide in our front and backyard because they knew the police wouldn't pursue them from the Guy street side. The worse period of crime we saw was the late 90's/early 2000's where every house on this street was effected by crime repeatedly, sometimes on a daily basis.</p> <p>This all changed... when the shire cut off the pedestrian access to the drain way. Today, we finally have home owners and welcoming community of neighbours on this end of Nightingall which was the once the most dreaded part of the street.</p> <p>As a local and not just a Broome local, as a Nightingall local I can say that opening up the drain way on all 3 streets (Nightingall/Crawford/Howard) IS A VERY BAD IDEA!!!! I'm not sure what the reasoning behind this was but I feel the only people</p>	Resident opposes the removal of the fences because they believe opening the cul-de-sacs will exacerbate the crime rate. The resident has experienced a reduction in crime following the installation of the fences.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed due to the overwhelming support of the respondents to the community engagement for them to remain.

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		<p>who will benefit from this change will be anyone trying to elude the police from either side of the street. I guarantee the crime rate will spike even higher then what it is now if the shire go through with these changes. My family are happy and safe here because I do whatever I can to keep them safe but I rememebred what this street used to be like.</p> <p>Please don't force residents to take matters into their own hands as we once did when we felt like the police couldn't do anything.</p> <p>All I can sincerely hope is that you listen to all the opinions on this matter from the residents that live on this street.</p>			
6.	Unknown, (Nightingall Drive, Cable Beach)	<p>(hand written note on copy of correspondence)</p> <p>WE REFUSE TO GO BACK TO THE TROUBLE WE HAD YEARS AGO. IF YOU TAKE IT DOWN I WILL PUT IT BACK UP AND WELD IT SHUT, PLUS ITS NOT A PEDESTRIAN ACCESS, IT'S A DRAIN!!!</p>	Resident opposes the removal of the fences because they believe opening the cul-de-sacs will exacerbate the crime rate. The resident has experienced a reduction in crime following the installation of the fences.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed due to the overwhelming support of the respondents to the community engagement for them to remain.

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
7.	Erina Tanaka, (Crawford Close)	<p>I, as a homeowner on Crawford Close, feel that this will become a constant thoroughfare of pedestrians, which will mean more traffic on our streets and danger to our children who play on our street. This will mean more people accessing the area walking or riding. We have approximately 20+ homes occupied on our street and the majority are families with children. Our street currently has been quiet and safe for our children and opening the gates will make this quite unsafe with more people accessing our street more often than usual. At the moment, there is only one way into our street and one way out and this is a comfort that I feel as Rahman Way is enough of a massive access point for pedestrian access.</p> <p>I am against the fence at the end of Crawford Close to be taken down.</p>	Resident opposes the removal of the fences because there are other routes for pedestrian to use and since the installation of the fences the resident has experienced a feeling of safety for their children and families in the street.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed due to the overwhelming support of the respondents to the community engagement for them to remain.
8.	Veronica Connery, (Nightingall Drive, Cable Beach)	<p>I am a resident at [REDACTED] Nightingall Drive, (that is at the Cul- De sac end of the street) and wish to object strongly to the re-opening of these PAWs.</p> <p>Having lived here before the drains were closed off, I personally witnessed and suffered due to the constant stream of people traffic. Not only did myself and young children have to endure drunken and anti-social behaviour at all times of the night and day, we also had to witness domestic violence.</p> <p>Thefts were a common occurrence and I have lived with bars in my windows and double locked doors since this time. People still wander down into the Cul- De – Sac from Dakas street and cause problems, entering properties and helping them selves to anything that isn't tied down.</p> <p>May I suggest that you spend the money on</p>	Resident opposes the removal of the fences because they recall the negative experiences they faced when the drains were previously open, including constant streams of people and instances of anti-social behavior, domestic violence, and theft.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed due to the overwhelming support of the respondents to the community engagement for them to remain.

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
		<p>re-instating the cyclone clean-up, as the Homeswest occupants in our street alone are creating dangerous piles of domestic waste on their verges which is not only unsightly but hazardous should we have a cyclone. The disrespect for these properties has added to a market value decrease for home owners in our area. Opening the PAWs with only add to this decrease.</p> <p>Please follow up on finding out why the fences were put up in the first place. I can remember there being up to 300 young people in the area at night. The park that runs from Dakas St thru to Nightingall was beautifully kept and maintained with Play Gyms for the children, Basketball hoops, and reticulated lawns. This was all destroyed by these young people and people who live close to the park were scared to come outside at night. They burnt trees that the Shire gardeners had planted to beautify the area. After the 3rd play gym and lots of retic was destroyed they decided not to bother with fixing it up anymore.</p> <p>We have already lost so much, please don't take away the relative peace we have. Thankyou for taking the time to ask us our opinions, it is greatly appreciated.</p>			

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
9.	Tania McKenna, (Nightingall Drive, Cable Beach)	<p>I would like it noted that as a resident at ■ NIGHTINGALL DR that</p> <p>I 100% DO NOT SUPPORT THE REMOVAL OF ANY FENCING TO CREATE PEDESTRIAN ACCESS.</p> <p>As a resident of Broome for almost 15 years and a home owner in Nightingall dr for 13years, there has been a significant decrease in crime and unruly behaviour since the fencing was installed. I urge you to check these statistics with the Broome police. We have family affiliations also in Nightingall dr and have witnessed the differences over for 22 years in this area.</p> <p>We have a very tight knit neighbourhood and I understand that this is not an option that anyone in the vicinity of the NIGHTINGALL DR fencing would support.</p> <p>We anticipate your response and decision to keep the access closed.</p>	Resident opposes the removal of the fences because they have experienced a reduction in crime following the installation of the fences.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed due to the overwhelming support of the respondents to the community engagement for them to remain.
10.	David Caldwell, (Crawford Close, Cable Beach)	<p>I lived at ■ Crawford Close from 1997 to 2012 and from 2021 to present, at ■ Crawford Close. (next to drain) The closed drain was one of the main reasons I bought this property.</p> <p>This is a definite NO for the following reasons: During the early 2000's there was a lot of antisocial behaviour in this area so we all as combined private owners including the police rallied to have these drains closed to eliminate this. It worked.</p> <p>There is no lighting or safe walking paths for pedestrians through drainage systems especially during heavy rain.</p> <p>The current street dogs would increase as we still can't ride a bike in Crawford Close without been bitten. Shire rangers haven't</p>	Resident opposes the removal of the fences because they believe that opening the drains would exacerbate the existing antisocial behaviour problem in Broome and leave private homeowners vulnerable to crime.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed due to the overwhelming support of the respondents to the community engagement for them to remain.

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
		<p>completed this on going issue. These drain ways currently don't get cleaned. Your comments in the review stated that people were already using this drain as an access point. This is incorrect as they climb over my fence. See attached photo. If anything my and the shared shire fence line height should be increased to prevent further criminal behaviour such as trespassing and antisocial behaviour. We currently have a worse antisocial behaviour in Broome than ever before. This decision would extenuate the problem.</p> <p>It leaves private home owners open to antisocial behaviour, criminal activity ect along these streets. We have been the victims of crime for long enough. WE ALL SAY NO TO THIS PROPOSAL.</p>			

PUERTOLLANO PLACE, PLACANICA PLACE

Proposal: To close off the drainage reserves at the end of Puertollano Place and Placanica Place to pedestrian movement

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
1.	Trevor Loersch on behalf of Juscam Pty Ltd.	Please note we are in favour of option 1 – closing off drainage reserves at the end of Puertollano Place to reduce pedestrian movement. With crime becoming an increasingly detrimental issue, reducing the pedestrian access rather than opening it up further will at least assist in eliminating further crime and deter higher foot traffic. Were in favour of all drainage reserves not being pedestrianised regardless.	Submitter is in favour of the proposal because of their concerns of crime and foot traffic through the area.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not installed to restrict pedestrian access because it has been identified that there are surrounding residents that use them frequently as part of the informal pedestrian network and the majority understand that restricting access could have negative impacts on surrounding properties.
2.	Trevor Loersch on behalf of Wisestar Pty Ltd.	Please note we are in favour of option 1 – closing off drainage reserves at the end of Puertollano Place to reduce pedestrian movement. With crime becoming an increasingly detrimental issue, reducing the pedestrian access rather than opening it up further will at least assist in eliminating further crime and deter higher foot traffic. Were in favour of all drainage reserves not being pedestrianised regardless.	Submitter is in favour of the proposal because of their concerns of crime and foot traffic through the area.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not installed to restrict pedestrian access because it has been identified that there are surrounding residents that use them frequently as part of the informal pedestrian network and the majority understand that restricting access could have negative impacts on surrounding properties.
3.	Alison Paice, local resident of Anne Street area	I have read the proposed changes on the shire website, to the PAW's , in particular the above , near Anne St where I have been a land-owning resident for 12 years. We are disturbed every single day/night by passing people who live in the streets Puertollano , Placanica, Cox and Martin Place, however I do not think closing any further short cuts off the drain will change the anti social behaviour, the littering of rubbish and glass being smashed, the yelling and screaming and other anti social behaviours that goes on.	Resident opposes the installation of fencing at the end of these cul-de-sac's because they believe that restricting further access will not have a real impact on crime levels in the surrounding areas.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not installed to restrict pedestrian access because it has been identified that there are surrounding residents that use them frequently as part of the informal pedestrian network and the majority understand that restricting access could have negative impacts on surrounding properties.

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
		<p>Changes need to bring ease of living to those walking with little children, and all those without cars or bikes or any form of transport, and any short cut thru cul de sac's will help, in this extreme climate: the other issues need other solutions.</p> <p>So I would ask you to reconsider closing off the drainage to limit pedestrians, and I agree with the opening of the Cox place and Martin Court cul de sacs as people will always find the shortest way to get home.</p> <p>A suggestion- that shire assist home owners who live close to these walk thru areas to have much higher secure fencing to their properties, with a rebate or long term loan, (with very low interest). Maybe a special shire meeting could be held with people who live in these areas, at a place of their choosing, to come up with some solutions to the anti social behaviour themselves.</p> <p>And Shire could monitor walk thru areas with CCTV with support from the WA Police.</p> <p>Thank you for asking for public comment</p>			

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
4.	John Hill, (Placanica Place, Broome)	<p>As the owner of ■ Placanica Place Broome</p> <p>I wish to state my objection in the strongest way possible to the proposal to close off the drainage reserves at the end of Puertollano Place and Placanica Place. The reason for this is contained in your other proposal, that is to open the end of the cul-de-sacs at Cox Place and Martin Court. The photos on Page 13 of the Shire's "LANEWAY AND DRAINAGE NETWORK REVIEW" show graphically what happened when the shire fenced off that access. People still used that route and just tore holes in adjacent fences to get around the shire fence. THIS IS EXACTLY WHAT WILL HAPPEN IF ACCESS AT THE END OF PUERTOLLANO AND PLACANICA IS CUT OFF. My property abuts the drainage reserve at Placanica Place and as the photos of Cox Place and Martin Court amply demonstrate it is indisputable that people will still use the access and will utilise my property to do so, going through my yard and doing things such as tearing down part of my fence. This is a retrograde and foolish proposal from the Shire. Currently people access this route as a short-cut to Anne Street, and this does not impact on my property at all. Closing this access has the potential to cause untold problems at my property.</p> <p>I respectfully request that the Shire ENSURES ALL SHIRE OF BROOME COUNCILLORS ARE MADE AWARE OF MY STRONG OBJECTION TO THIS PROPOSAL.</p>	Resident opposes the installation of fencing at the end of these cul-de-sac's because they believe that by installing fences their property will be directly affected and subject to trespassers who still wish to access the drainage reserve.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not installed to restrict pedestrian access because it has been identified that there are surrounding residents that use them frequently as part of the informal pedestrian network and the majority understand that restricting access could have negative impacts on surrounding properties.

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
5.	Carmel Leahy, (Placanica Place, Broome)	<p>I agree with the recommendation to remove the fences and open each of the cul-de-sacs at Cox Place and Martin Court to allow for pedestrians to move from these streets to Matsumoto Street.</p> <p>I do not agree that the same barriers be erected at the ends of Puertollano Place and Placanica Place.</p> <p>The Laneway and Drainage Network Review states: Cox Place and Martin Court have been closed following the Council decision to do so on 30 March 2017. However, the successfulness of these closures would need to be reviewed further given the pedestrian traffic that continues to flow from those cul-de-sacs. This is largely due to the make and material of the fencing on either side of the PAW. This fencing now has holes in it and does not effectively restrict pedestrian access.</p> <p>I do not think it is the material of the fence that has led to continued pedestrian access. My own fence is made of the same material and has been standing since 1983. Many people in our streets do not have vehicles. A pedestrian barrier adding an extra distance to a hot walk angers people. Their reaction is to recreate the historical right of way. My own fence at ■ Placanica Place will suffer the same fate if the Shire tries to stop pedestrian access to the adjacent walkway.</p> <p>Public open space in the Anne Street precinct is primarily internal linear drainage corridors which also function as pedestrian access ways. (Urban Renewal Strategy:</p>	Resident opposes the installation of fencing at the end of these cul-de-sac's because resident believes that reducing pedestrian traffic won't enhance safety and that adding a barrier would incite people to recreate historical rights of way, potentially damaging adjacent properties like theirs.	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not installed to restrict pedestrian access because it has been identified that there are surrounding residents that use them frequently as part of the informal pedestrian network and the majority understand that restricting access could have negative impacts on surrounding properties.

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
		<p>p.35) For twenty years I have been working with Shire Parks and Gardens planting out the drain behind Puertollano and Placanica Place. Two years ago, after a request from Shire Parks and Gardens and as recommended in the Urban Renewal Strategy, I began planting out the remainder of the stretch up to Anne Street. No mention of these plantings is made in the Laneway and Drainage Network Review.</p> <p>The area is well maintained. Police and service vehicles can drive through when necessary. Fencing along the Puertollano and Placanica Place properties allow for passive surveillance of the drain and walkway. The high level of pedestrian and bicycle traffic adds safety to the area and reduces antisocial behaviour. Regular rubbish collection, weed control and garden maintenance adds a further presence.</p> <p>Reducing pedestrian traffic will not make homes in the vicinity safer. Easy access will still be available from Anne, Matsumoto and Frederick Streets. My neighbours and I have worked to reduce crime and antisocial behaviour by making it a pleasant experience to walk through and hang out in this area. We do not allow drinking or camping. To deny this green space to Placanica and Puertollano residents will make us feel marginalised from the more privileged residents on the other side of what was once called 'The Common Gate'. To truly design out crime and antisocial behaviour and create a more cohesive town I suggest the Shire avoid ad hoc consultations for our precinct and follow recommendation 17 of the Urban Renewal</p>			

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
		Strategy: Appoint and fund a Community Development Officer/Professional to develop a community development strategy to facilitate community based initiatives and support existing organisations to deliver positive change in the precincts. (URS: p73)			
6.	Xavier Dhalluin, (Placanica Place, Broome)	<p>As a long-term resident of Placanica Place I unequivocally oppose the Shire's renewed push to cut off pedestrian access at the end of my street and Puertollano Street to the drainage reserve which runs between Anne and Frederick Streets.</p> <p>This reserve is accessed by pedestrians, cyclists and dog walkers from Anne Street, Frederick Street, the end of Matsumoto Street, and the terminations of Placanica and Puertollano Place(s).</p> <p>The reasons given for the pedestrian access closures are that they "only lead to a drain." Community safety is also cited as concern, given the "minimal public surveillance due to the solid fencing on either side".</p> <p>In fact there is only high (corrugated sheeting) fencing on the Old Broome Estate (East, Durack Cres) side of the drain. The fencing on the other side of the reserve (the Bronx side where you want to shut off access) is actually quite low.</p> <p>I know this reserve well. I've walked my dogs down there. I used it to take my daughter to Broome Primary School. I see shoppers and cyclists and families using it, and school children. I see locals who have taken ownership of and nurtured parts of this reserve to the extent it should be an environmental management showcase for the Shire.</p> <p>The Shire concedes that similar fencing at</p>	<p>The resident opposes the installation of fencing at the end of these cul-de-sac's because their experience is that the drainage reserve serves as a crucial informal pathway for pedestrians, cyclists, and dog walkers from various streets in the area and has been utilized for years extensive usage of the reserve by locals for various purposes, including commuting to schools. The resident also believes that the installation of fencing would actual lead to an increase in trespassing, vandalism, and reduced public visibility.</p> <p>The resident advocates for preserving the open spaces and pathways for community use and enjoyment.</p>	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not installed to restrict pedestrian access because it has been identified that there are surrounding residents that use them frequently as part of the informal pedestrian network and the majority understand that restricting access could have negative impacts on surrounding properties.

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
		<p>the other end of Placanica and Puertollano Places on Martin Court and Cox Place has not worked, and has been a major problem for adjoining land holders "as they are seemingly ineffective at stopping pedestrian access and there is strong desire lines for these cul-de-sacs to be open to pedestrians."</p> <p>Why would you expect things to be any different for land owners on Placanica and Puertollano Place? The fencing is even lower here. People will just hop over or damage the adjoining fences.</p> <p>The proposed closures will also encourage people to take short cuts through properties on the northern side of Placanica Place to and from the drainage reserve, because another branch of the drainage reserve bends around and follows the entire North side of Placanica Place up to Matsumoto Street. It will prove a bigger problem than this fencing did on Cox and Martin Courts, where you are taking it out.</p> <p>In the attached picture of the drainage reserve you can clearly see the reserve's multiple access points. It's huge. It runs from Anne Street to Frederick Street, with access next to Broome Senior High School and at the end of Matsumoto, where there is a bridge. Vacant blocks adjoin the network and also allow access.</p> <p>None of this is mentioned in your recommendations. Are all these other access points also being gated?</p> <p>You say the desire for pedestrian access is clear to be seen on Cox and Martin, so these fences should be removed. I ask whether the writer of this report has bothered to examine the drainage reserve in question. The "Line of Desire" and evidence of heavy traffic is obvious and</p>			

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
		<p>clear. It is a long standing and well beaten pathway, accessed by all sorts of people, and has been for a long time. Some years ago the route was identified as having potential for a pathway in the Shire's Recreational Trails Masterplan! The pedestrian use is clear, and has obviously not been measured in any meaningful way. Your report states that the laneways in question do not "connect through to the streets or the wider formal footpath network." Well, they do, but through an informal footpath network, which is used a lot and has been used a long time, by people who have grown up in Broome and to whom pedestrian movement is more important than that of vehicles.</p> <p>Here's some history. When I moved in to my house on Placanica Place 20-odd years ago the drainage system you are seeking to cut off from public access adjoined a massive bush block, criss-crossed with trails used by locals. When the Shire approved the clearing and development of this native bushland it committed to continuing the pedestrian access.</p> <p>Of course, soon after the Old Broome Estate was finished and houses were built there, all pedestrian access was gated off and padlocked. Sheeting went up along the fences running along the reserve to block the Bronx out, leaving only the drainage reserve for people to use to go to Chinatown, Broome Primary, Fongs Store, Broome High School, Town Beach, The Boulevard, the drop-in-centre, Haynes Oval... Now you want to cut even that access and force people to use the streets. This whole proposal was initially sparked some years ago as a way of addressing crime. Well, cutting access to the drainage</p>			

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		<p>reserve will not allay crime. Other attempted pedestrian closures have consistently failed. Either neighbouring properties are damaged, or people just use a chair or tree branch or whatever to get over the gate or the fencing of neighbouring properties. These access closures can only assist people with criminal intentions by removing public visibility and providing a private haven for their activities. Fencing it off will reduce public visibility provided by the many law-abiding users I've mentioned, and allow uninterrupted and exclusive access to people who are up to no good.</p> <p>Assuming Shire attempts to fence off every access point to this reserve, please keep in mind (have another look at the picture) it is a vast area, very wide and long and which travels past the houses of thousands of people right along Placanica, Puertollano, beside half of the high school, along the boarding school, half of the perimeter of the Old Broome Estate, and the lengths of Leichardt Place and Boab Court. Criminals will always get in despite any stop gap attempts at fencing and will feel even safer once inside.</p> <p>If you want to address crime this is not the way, it is indeed counter-productive as far as trespassing, vandalism and reducing public visibility.</p> <p>The only place I've seen a similar closure work is the access way between Anne Street and Lawrence Park, which has stopped children from 'The Bronx' from easily enjoying a well-maintained public park.</p> <p>Council has not stated if or how they intend to seal off the far more difficult access points into the drainage reserve at the termination of Matsumoto, where there is a</p>			

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
		<p>bridge to contend with and the reserve is very wide between the boarding school and housing running down Placanica Place. There is a major, wide access at Frederick St beside the high school and difficult to seal access at Anne Street.</p> <p>Obviously any gating of these access zones could cause some serious reduction of the reserve's actual function...to drain off the torrential wet season down pours. I assure you this reserve turns into quite a torrent during downpours.</p> <p>Additionally your community engagement is woefully flawed. "Email in your written submission", in an area of over 75% state housing with little internet access and poor social economic population, many of whom have no email?</p> <p>Those I talk to in my street suspect this move to cut pedestrian access is because people in Old Broome Estate backing on to the drainage reserve don't want people walking past their back fences.</p> <p>I was bitterly disappointed when I attended the Shire's "crime forum" where people could not speak and could only ask a question of the Shire's 'expert panel'. The very first question was "what are you doing about the ghetto that's been formed in the Old Broome area?" The answer was "Yes, the housing is of a third world standard." That was and is not the point: The point is that the precinct has more than 75% state housing. In that situation, "normality" is being unemployed, welfare, substance abuse and poverty. "Normality" is people yelling in the street, loud music, drug dealing and kids that don't go to school. Trying to fence it all in won't help.</p> <p>I urge anyone with a voice on the issue to walk down the drainage system in question,</p>			

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
		from Anne Street to Frederick Street. It's cared for and has some community ownership. It's a lot of land. It could be a feature walk or cycle between Anne and Frederick Streets. We should enjoy our open spaces instead of fencing ourselves or others into cages.			
7.	Bruce, local resident	1. To close off the drainage reserves at the end of Puertollano Place and Placanica Place to pedestrian movement; I support this. 2. To remove the fences and open each of the cul-de-sacs at Cox Place and Martin Court to allow for pedestrians to move from these streets to Matsumoto Street. I don't support this. The drainage reserves should remain closed.	Resident is in favour of the proposal	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not installed to restrict pedestrian access because it has been identified that there are surrounding residents that use them frequently as part of the informal pedestrian network and the majority understand that restricting access could have negative impacts on surrounding properties.
8.	Pat Lowe, local resident	I welcome the proposal to remove the fences and open each of the culs-de-sac at Cox Place and Martin Court to give access to Matsumoto Street. I object most strongly to the proposal to close off access to the drainage reserves at the end of Puertollano Place and Placanica Place to pedestrians. Residents and visitors to the area evidently wish to use the drainage reserve as a short-cut between Anne Street and Puertollano Place and Placanica Place, as the amount of foot traffic shows. I have used that route myself. It is much shorter and cooler, even safer, than trekking around to Matsumoto Street and entering from that end.	The resident opposes the installation of fencing at the end of these cul-de-sac's because of the number of pedestrians that use the access ways to utilise the drainage reserve indicating the popularity of using the drainage reserve as a shortcut between Anne Street and Puertollano Place and Placanica Place. The resident also mentions that one of the residents has spent considerable	Acknowledges the concerns that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not installed to restrict pedestrian access because it has been identified that there are surrounding residents that use them frequently as part of the informal pedestrian network and the majority understand that restricting access could have negative impacts on surrounding properties.

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
		<p>As the Shire knows, that particular reserve has been vegetated and managed by a resident of Placanica Place, who has spent a great many hours over many years planting and cultivating trees, and generally beautifying the surroundings.</p> <p>I understand that some people have used the drainage reserve to enter premises adjacent to the fence, and that complaints have been made. This is unfortunate, and does need to be managed — but not by closing off access to all comers, most of whose reasons for being there are perfectly legitimate. The use of surveillance cameras is one possible if partial solution. Furthermore, if the Shire represents the whole population, not just the few who complain, then it must consider the needs of the majority.</p> <p>People who are in the habit of using a short-cut, such as the drainage reserve under discussion, tend to become incensed when deprived of it. Determined to continue using their familiar and convenient route, they will make efforts to regain it. I understand this has become obvious in areas such as Cox Place and Martin Court, where pedestrians have broken through residents' fences to get through to Matsumoto Street. Exactly the same thing can be expected to occur in Puertollano and Placanica Places: people will enter the yards closest to the drainage ditch and break through the fences to regain access to it.</p> <p>Closing off popular routes is a simplistic</p>	<p>time beautifying the surroundings of the drainage reserve. The resident also notes their concerns that adding a barrier would incite people to recreate historical rights of way, potentially damaging adjacent properties.</p>		

No.	Name	Feedback	Summary of Submission	Officer Comment	Officer Recommendation
		response to a complex social problem, and would be poor policy for the Shire of Broome.			

COX PLACE AND MARTIN CLOSE

Proposal: To remove the fences and open each of the cul-de-sacs at Cox Place and Martin Court to allow for pedestrians to move from these streets to Matsumoto Street

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
1.	Erlinda Taylor, (Cox Place, Broome)	<p>As a resident and rate payer residing at Cox Place, I strongly oppose on the removal of these fences. For the reasons outlined below:</p> <p>1) traffics and anti social behaviour has reduced since the installation of the fence in our street.</p> <p>2) as residents, we felt safe and secure, knowing that there are less pedestrians accessing through this street to move across to another street. Compared many years ago, so many groups of pedestrians coming and going through the drain, and majority were contributing to anti social behaviours along the streets.</p> <p>3) kids with motorbikes driving through this streets through the drain and into the other streets almost every night, I as a resident don't want for this to occur again, it is nuisance/disturbance particularly at night, when we need a good night sleep.</p> <p>4) the shire should take into the consideration the safety of the residents residing on these streets as a priority and not think of the convenience of access of pedestrians from one street to another.</p> <p>5) the shire should prioritise clean up of streets, collaborate with housing authorities to ensure the appearances of homewest houses are free from hazards, garbage, rubbish piled up in front of driveways, rather than proposing of removal of these fences.</p> <p>As rate payers we should have a say on this and we should be heard. Over the time rates has gone up, but services</p>	The resident opposes the proposal to remove the fences from Cox Place and Martin Court because the resident reports a feeling of safety and more secure with fewer pedestrians traversing the street.	Acknowledges the concerns and suggestions that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed because the majority of respondents to the community engagement would like for them to remain

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
		provided by the shire for the communities has reduced significantly. The area here should be revitalised, and being in the centre of the town, it should look pleasing, clean and most importantly free from anti social behaviour so it is safe for residents to live.			
2.	Pam Farrell, (Martin Court, Broome)	<p>As a landholder in the vicinity of the streets where changes are being considered, I want to comment/feedback on the POTENTIAL CHANGES TO PEDESTRIAN ACCESS IN MARTIN COURT in particular i.e. To remove the fences and open the cul-de-sac at Martin Court to allow for pedestrians to move from Martin Court to Matsumoto Street.</p> <p>I live at ■ Martin Court. I lived here before the cul-de-sac was closed off. Once it was closed off the street was much better in terms of unwanted behaviour and incidents. Before it was closed off there was a constant pedestrian traffic with many of them intoxicated, loud and offensive. There were often gangs of young people fighting and just passing through. These were greatly reduced once it was closed off.</p> <p>Please, please, please, please DON'T OPEN the cul-de-sac from Martin Court to Matsumoto Street.</p> <p>It is often a challenge living in this area and security is always a major concern. Opening up the cul-de-sac will make it even more difficult to live here – I don't have an option to leave and live in other areas; my age and finances make that impossible.</p>	The resident opposes the proposal to remove the fences from Cox Place and Martin Court because the resident reports a feeling of safety and more secure with fewer pedestrians traversing the street.	Acknowledges the concerns and suggestions that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed because the majority of respondents to the community engagement would like for them to remain.

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
		So... a heartfelt plea from someone who has to live here: PLEASE DON'T OPEN UP THE CUL-DE-SAC FROM MARTIN COURT TO MATSUMOTO STREET. Leave it closed.			
3.	Carmel Leahy, (Placanica Place, Broome)	<p>I agree with the recommendation to remove the fences and open each of the cul-de-sacs at Cox Place and Martin Court to allow for pedestrians to move from these streets to Matsumoto Street.</p> <p>I do not agree that the same barriers be erected at the ends of Puertollano Place and Placanica Place.</p> <p>The Laneway and Drainage Network Review states: Cox Place and Martin Court have been closed following the Council decision to do so on 30 March 2017. However, the successfulness of these closures would need to be reviewed further given the pedestrian traffic that continues to flow from those cul-de-sacs. This is largely due to the make and material of the fencing on either side of the PAW. This fencing now has holes in it and does not effectively restrict pedestrian access.</p> <p>I do not think it is the material of the fence that has led to continued pedestrian access. My own fence is made of the same material and has been standing since 1983. Many people in our streets do not have vehicles. A pedestrian barrier adding an extra distance to a hot walk angers people. Their reaction is to recreate the historical right of way. My own fence at ■ Placanica Place will suffer the same fate if the Shire tries to stop pedestrian access to the adjacent walkway.</p>	The resident supports the removal of the fences from the Cox Place and Martin Court cul-de-sacs.	Acknowledges the concerns and suggestions that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed because the majority of respondents to the community engagement would like for them to remain.

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
		<p>Public open space in the Anne Street precinct is primarily internal linear drainage corridors which also function as pedestrian access ways. (Urban Renewal Strategy: p.35) For twenty years I have been working with Shire Parks and Gardens planting out the drain behind Puertollano and Placanica Place. Two years ago, after a request from Shire Parks and Gardens and as recommended in the Urban Renewal Strategy, I began planting out the remainder of the stretch up to Anne Street. No mention of these plantings is made in the Laneway and Drainage Network Review.</p> <p>The area is well maintained. Police and service vehicles can drive through when necessary. Fencing along the Puertollano and Placanica Place properties allow for passive surveillance of the drain and walkway. The high level of pedestrian and bicycle traffic adds safety to the area and reduces antisocial behaviour. Regular rubbish collection, weed control and garden maintenance adds a further presence.</p> <p>Reducing pedestrian traffic will not make homes in the vicinity safer. Easy access will still be available from Anne, Matsumoto and Frederick Streets. My neighbours and I have worked to reduce crime and antisocial behaviour by making it a pleasant experience to walk through and hang out in this area. We do not allow drinking or camping. To deny this green space to Placanica and Puertollano residents will make us feel marginalised from the more privileged residents on the other side of what was once called 'The Common Gate'.</p>			

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
		To truly design out crime and antisocial behaviour and create a more cohesive town I suggest the Shire avoid ad hoc consultations for our precinct and follow recommendation 17 of the Urban Renewal Strategy: Appoint and fund a Community Development Officer/Professional to develop a community development strategy to facilitate community based initiatives and support existing organisations to deliver positive change in the precincts. (URS: p73)			
4.	Bruce	1. To close off the drainage reserves at the end of Puertollano Place and Placanica Place to pedestrian movement; I support this. 2. To remove the fences and open each of the cul-de-sacs at Cox Place and Martin Court to allow for pedestrians to move from these streets to Matsumoto Street. I don't support this. The drainage reserves should remain closed.	The resident opposes the proposal to remove the fences from Cox Place and Martin Court	Acknowledges the concerns and suggestions that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed because the majority of respondents to the community engagement would like for them to remain.
5.	Pat Lowe, local resident	I welcome the proposal to remove the fences and open each of the culs-de-sac at Cox Place and Martin Court to give access to Matsumoto Street. I object most strongly to the proposal to close off access to the drainage reserves at the end of Puertollano Place and Placanica Place to pedestrians. Residents and visitors to the area evidently wish to use the drainage reserve as a short-cut between Anne Street and Puertollano Place and Placanica Place, as the amount of foot traffic shows. I have used that route myself. It is much shorter and cooler, even safer, than trekking around to Matsumoto Street and entering from that	The resident supports the removal of the fences from the Cox Place and Martin Court cul-de-sacs.	Acknowledges the concerns and suggestions that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed because the majority of respondents to the community engagement would like for them to remain.

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
		<p>end.</p> <p>As the Shire knows, that particular reserve has been vegetated and managed by a resident of Placanica Place, who has spent a great many hours over many years planting and cultivating trees, and generally beautifying the surroundings.</p> <p>I understand that some people have used the drainage reserve to enter premises adjacent to the fence, and that complaints have been made. This is unfortunate, and does need to be managed — but not by closing off access to all comers, most of whose reasons for being there are perfectly legitimate. The use of surveillance cameras is one possible if partial solution. Furthermore, if the Shire represents the whole population, not just the few who complain, then it must consider the needs of the majority.</p> <p>People who are in the habit of using a short-cut, such as the drainage reserve under discussion, tend to become incensed when deprived of it. Determined to continue using their familiar and convenient route, they will make efforts to regain it. I understand this has become obvious in areas such as Cox Place and Martin Court, where pedestrians have broken through residents' fences to get through to Matsumoto Street. Exactly the same thing can be expected to occur in Puertollano and Placanica Places: people will enter the yards closest to the drainage ditch and break through the fences to regain access to it.</p> <p>Closing off popular routes is a simplistic response to a complex social problem,</p>			

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
		and would be poor policy for the Shire of Broome.			
6.	Nat Taylor, Cox Place	As a resident on Cox place, I would like the laneway pedestrian to remain close[d], as we live right on that Pedestrian path, we have dogs and they bark at everything going pass, I wish to not hear my dogs barking through all hours of the day and especially through the evenings and early mornings, our neighbours across the road always get the fence banged in from people not willing to walk around. They don't want people trampling through there front yard, it's not hard to walk around it's just a little bit longer, so I do hope the pedestrian access remains close. Thankyou	The resident opposes the proposal to remove the fences from Cox Place and Martin Court due to their concerns related to noise and property damage if they were to be removed.	Acknowledges the concerns and suggestions that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed because the majority of respondents to the community engagement would like for them to remain.
7.	Alison Paice, local resident of Anne Street area	<p>I have read the proposed changes on the shire website, to the PAW's , in particular the above , near Anne St where I have been a land-owning resident for 12 years.</p> <p>We are disturbed every single day/night by passing people who live in the streets Puertollano , Placanica, Cox and Martin Place, however I do not think closing any further short cuts off the drain will change the anti social behaviour, the littering of rubbish and glass being smashed, the yelling and screaming and other anti social behaviours that goes on.</p> <p>Changes need to bring ease of living to those walking with little children, and all those without cars or bikes or any form of transport, and any short cut thru cul de sac's will help, in this extreme climate: the other issues need other solutions.</p> <p>So I would ask you to reconsider closing off the drainage to limit pedestrians, and I</p>	The resident supports the removal of the fences from the Cox Place and Martin Court cul-de-sacs.	Acknowledges the concerns and suggestions that the residents raised and thank them for taking the time to respond to our community engagement.	Officers recommend that the fences are not removed because the majority of respondents to the community engagement would like for them to remain.

No.	Name	Submission	Summary of Submission	Officer Comment	Officer Recommendation
		<p>agree with the opening of the Cox place and Martin Court cul de sacs as people will always find the shortest way to get home.</p> <p>A suggestion- that shire assist home owners who live close to these walk thru areas to have much higher secure fencing to their properties, with a rebate or long term loan, (with very low interest). Maybe a special shire meeting could be held with people who live in these areas, at a place of their choosing, to come up with some solutions to the anti social behaviour themselves. And Shire could monitor walk thru areas with CCTV with support from the WA Police.</p> <p>Thank you for asking for public comment</p>			

9.3 PROSPERITY

9.3.1 EVENTS POLICY- OPERATIONAL AND STRATEGIC REVIEW

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	LAW023
AUTHOR:	Manager Health, Emergency and Rangers
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is requested to adopt the Shire of Broome Events Policy and Events Guidelines.

BACKGROUND

Previous Considerations

OMC 21 November 2013 Item 9.1.1

OMC 27 February 2014 Item 9.1.3

The Shire of Broome manages and coordinates events held in public places within the Shire, ensuring that events provide a wide variety of community and economic benefits for residents, as well as additional attractions for visitors.

A report tabled at the Ordinary Meeting of Council on 21 November 2013 outlined how the nature and scale of events had increased in Broome, necessitating a review of Council's policies and procedures regarding events. It was recommended that a Working Group be established to undertake a comprehensive review of all aspects of events:

COUNCIL RESOLUTION

Moved: Cr J Bloom Seconded: Cr C Mitchell

That Council:

1. Notes the increase in the number, type, size and risk associated with events in Broome during the last five years which provides an opportunity to review policies and procedures;
2. Establishes an Events Review Working Group of Council to review events policies and processes for Council's consideration at the Ordinary Meeting of Council February 2014;
3. Appoints Councillor J Bloom and Councillor C Mitchell to the Events Review Working Group and appoints Councillor D Male and Councillor A Poelina as respective deputies and;
4. Endorses the Terms of Reference for the Events Review Working Group

Council considered the recommendations of the Working Group at the 27 February 2014 Ordinary Meeting of Council.

The report provided an update to Council on the progress of the Events Review process and the work that had been undertaken. The report sought Council endorsement of the proposed Categories of Events and their approval, and proposed revisions to the Shire of Broome Events Policy.

COUNCIL RESOLUTION

Moved: Cr J Bloom

Seconded Cr C Mitchell

That Council:

5. *Notes the progress of the Events Review Working Group and the work still to be undertaken to complete the review process.*
6. *Endorses the proposed categories of events and their approval process as attached to the report.*
7. *Adopts the Events Policy attached to this report and rescinds the following policies;*
 - (a) *2.3.4 Parks & Reserves, Venue Hire Charges and Conditions and;*
 - (b) *5.1.7 Events Held on Local Government Property & Public Places.*
8. *Requests the Events Review Working Group to report back to Council as soon as is practicable regarding the aspects still to be reviewed as outlined in this report*

A minor review of this policy was undertaken and it was converted to the new Policy Template on 12 December 2019.

COMMENT

The Shire seeks to ensure that events are undertaken in a manner that complies with regulatory requirements and standards, protects the health and safety of people attending the event and minimises any adverse impacts which may be associated with the event. It endeavours to provide an application and approval process for events that is clear, efficient, consistent and timely.

Recognising the contribution that events make to the culture and economy of Broome, in 2017, the Shire engaged a consulting firm to review events in Broome to identify any barriers to running events in Broome, including an assessment of the way events are approved and run at the Shire of Broome. The independent report - *Identifying Opportunities for Events in Broome* by Metrix (**Metrix Report**) in 2017 identified the barriers to event management and organization in Broome, as well as areas for improvement. Positives and strengths were also highlighted.

While this review focused on Events Attraction, it recognized gaps in event organiser capability. As well as recognising the gaps, it also identified further improvement opportunities in the Shire's Events management and processes. Shire staff reviewed the Events, Economic and Tourism Development Fund (**EETDF**) Guidelines that resulted in designation of Pearl events, a streamlined process and multiyear agreements.

Further review simplified the Event Development Fund (**EDF**) guidelines, and eventually these were incorporated into the Community Development Fund (**CDF**) as Stream 2 and Stream 3 to provide a clear and easier to navigate funding framework for all Shire grants.

In late 2022, the Shire was successful in a competitive process and was awarded a Small Businesses Development Corporation (**SBDC**) grant to undertake an 'Approvals Masterclass' (**Masterclass**). This Masterclass was run to upskill relevant Shire Officers and build a user-friendly approval process. The process also looked at the approval process from the eyes of a customer. Any approval process could be the focus of public building, planning, traffic, food, health permits, parks etc. Coincidentally, Council's *Event Policy* was due for review, so the Shire used the events approval process as the focus of the Masterclass.

Shire officers from every department actively participated in the two-day SBDC Masterclass program, listening to each other, and sharing experiences and ideas. Participants used a scenario grounded in actual events to provide the basis for journey mapping the approvals process. At the Approvals Masterclass, over 110 ideas were generated, that resulted in key reforms being identified.

Learning from the SBDC Masterclass and Metrix Report, to provide a more consistent, accessible, legible and logical event approvals process, a comprehensive review of the Event Policy has now been undertaken by the Shire's staff.

The review has the dual objectives of providing a clear framework for Users (customers) and Assessors (Shire staff)

Shire staff reviewed the existing Events Policy, created new Event Guidelines (**Guidelines**), and updated a newly created Business Operating Procedure (**BOP**) to provide a clear framework for event applications and approvals. The revised Events Policy is attached as **Attachment 1**, while the New Event Guidelines are attached as **Attachment 2**.

The review is important for applicants as well as staff as this sets:

- Clear expectations
 - Regulations
 - Categories of events - reduced from 7 to 5
 - Costs for venue hire, damage and other Shire services
- Clear timelines
 - Lead and approval times
 - Staged approval to ensure venue availability
- Clear process and information up front

The new Policy provides clear support for events and recognizes them as a significant contributor to culture and economy, as well as a clear strategy and intent for events. The policy also builds clear expectations about the role of the Local Government and Event Organisers.

The Events Policy applies to all events held in public places within the Shire of Broome, with the exception of those held in:

- Educational premises including primary, secondary and tertiary educational facilities;
- Religious centres including churches and worship centres;
- Private property; provided that there is no variation to existing approvals including but not limited to;

- Parks and reserves that are being used for general recreation, where the proposed activity;
- Does not involve a ceremony; or
- Is not open to the public.
- Applications for events on land that is managed by an entity other than the Shire, including but not limited to the Yawuru Registered Native Title Body Corporate and the Kimberley Ports Authority, require a further approval from that entity before the Shire can issue an event permit for the event.

To provide a clear process for applicants with clear expectations, Shire staff re-developed the Event Guidelines to better inform prospective event applicants. It includes:

- An event visual flow diagram and supporting information table to provide clarity on the process
- An event self-assessment tool
- Maps showing locations for events based on attendance numbers and event suitability
- A range of event-related templates and checklists

The BOP is a guidance document for staff with roles in event coordination and approval. The BOP sits underneath the Guidelines and provides management guidance to staff. As a management tool it does not require Council approval.

The BOP provides consistency and certainty for staff – for example, the BOP includes a process for when an event application is non-compliant and an event should not be approved. It will also provide clarity between the Shire's own internal Business Units on what their responsibilities are in an Event approval process.

To further streamline events application processes, Shire staff have committed to, and are in the process of:

- Revising the event-related pages on the Shire website to simplify the language and ensure consistency.
- Reviewing the Shire booking service "SpacetoCo" to ensure it has all the required information.
- Change the language across the Shire's documents to sound more encouraging
- Review the sites hosted with Yawuru Parks Council (YPC).

In addition to the Policy review, in the last six months the Shire has made improvements to ensure that event approvals process is simplified by doing the following:

- Changed the Environmental Health and Event administration officer position by reallocating all the Ranger administration tasks
- Reviewed and simplified Fees and Charges
- Removed the requirement to have a Bond
- Created and amended the BOP to clarify roles, responsibilities and timelines
- Reduced the number of event categories from 7 to 5; and
- simplified the language.

CONSULTATION

SBDC consultants conducted interviews with customers who had been through our event approval process. Shire staff reviewed their feedback to learn how they can improve.

The process to develop the Event Policy, Guidelines and BOP was comprehensive and included engagement to develop a user-friendly document, including:

- Review of the Metrix Report assessment and recommendations
- Review of the SBDC Masterclass recommendations
- Engagement with event and venue managers and organisers
- Engagement with shire staff across all departments and aspects of events processes from start to finish
- Assessment of event policies and guidelines from comparative Local Governments.

STATUTORY ENVIRONMENT

Property and Public Places Local Law 2016

Trading, Outdoor Dining and Street Entertainment Local Law 2016

Health Local Law 2006

Local Government Act 1995

Health (Public Building) Regulations 1992

Liquor Control Act 1988

Work Health and Safety Act 2020

Environmental Protection (Noise) Regulations 1997

POLICY IMPLICATIONS

The new Policy has been prepared under the Property and Public Places Local Law in accordance with the provisions of the Local Government Act.

The Policy is required to be adopted by Council, and should be reviewed after 12 months to ensure that it is achieving the desired objectives and outcomes.

FINANCIAL IMPLICATIONS

Fees and charges relating to events are reviewed annually by Officers prior to adoption by Council through the annual budget. However, with the increase in requests for larger events, there has been inconsistency regarding fees charged across event applications and venues.

A more consistent approach to fees and charges for events was recommended by Shire staff as part of the SBDC workshop, and during development of the guidelines Fees and Charges were reviewed. New and revised Fees and Charges consistent with the Guidelines will be considered as part of the budget.

These new fees and charges will ensure appropriate cost recovery, as well as streamlining processes while conforming to the new policy and guidelines. The proposed fees and charges are designed to ensure that appropriate cost recovery occurs while improving consistency and legibility.

RISK

There are several risks that the Shire might face if an Events Policy is not in place. Broome is a very popular tourist's destination and lack of a clear policy and guidelines for the Event Operators might lead to the Shire failing to secure particular big events that would otherwise boost tourism and trade. Event Policy, Guidelines and Business Operating Procedure will give Council the confidence to know that the Events are approved and run in accordance with the law and also gives the Event organisers clear responsibilities and expectations from the Shire.

The Business Operating Procedure will give the Shire's internal staff the clarity and confidence when assessing and approving an Event. Without this clarity, it may lead to heightened tension between the Shire staff and the Event organisers which may in turn lead to the Shire suffering a reputational risk.

STRATEGIC ASPIRATIONS

Prosperity - Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome 9 - A strong, diverse and inclusive economy where all can participate

Objective 9.1 Increase Broome's domestic and international trade in tourism, agriculture, aquaculture, minerals and energy, culture and the arts, and other emerging industries.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/007

Moved: Cr J Lewis

Seconded: Cr S Cooper

That Council:

- 1. Adopt the Shire of Broome's revised Events Policy and Shire of Broome Events Guidelines as attached;**
- 2. Delegates to the Chief Executive Officer the power to make amendments to the Event Guidelines from time to time to ensure the guidelines are operating effectively; and**
- 3. Notes that an internal review will be undertaken after twelve months of operation of the new Event Policy and Event Guidelines.**

For: Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 8/0

Attachments

1. Attachment 1 - Events Policy 2024
2. Attachment 2 - Events Guidelines 2024



COUNCIL POLICY

Events

Policy Objective

The Shire of Broome manages and coordinates events held in public places, ensuring that events provide a wide variety of community and economic benefits for residents, as well as additional attractions for visitors. Further, the Shire is governed by a range of legislation and regulations which it must comply with when managing and coordinating events held in public places.

This policy further sets out the principles and rules that must be followed by the Shire to ensure that events comply with regulatory requirements and standards, protect the health and safety of people attending events and minimise any adverse impacts which may be associated with the event.

With this policy, the Shire aims to provide an application and approval process for events that is clear, efficient, consistent and timely. The Shire also acknowledges the significant social, economic and community capacity building benefits of events.

Policy Scope

This policy applies to all events held in public places within the Shire of Broome, with the exception of those held in:

- a. Educational premises including primary, secondary and tertiary educational facilities, where the event is hosted by the educational facility;
- b. Religious centres including churches and worship centres, where the event is hosted by the religious facility;
- c. A public park or reserve and is an activity considered to be general recreation, such as a private family gathering or social gathering.
- d. Private property; provided that there is no variation to existing approvals including but not limited to;
 - Conditions associated with a Development Approval under the Shire of Broome Local Planning Scheme No. 7 (Planning Scheme); and
 - Event Approvals required in accordance with the *Health (Miscellaneous Provisions) Act 1911* and associated regulations.

An event permit application in the prescribed form is required for all events other than those outlined in the exceptions above.

In order to be considered an 'event' for the purposes of this Policy, the occurrence must take place on a single, non-recurring basis. Activities which do not meet this requirement include:

- Commercial activities which takes place in the same or in multiple locations within a public place, on multiple occasions, and involves no permanent infrastructure. This type of activity would require a Trading Licence.

- Commercial activities in the form of a market, which means a collection of stalls set up or conducted for the purposes of trading. This type of activity would require a Market Licence.
- Commercial activities which takes place in the same location within a public place on multiple occasions, or for one occurrence lasting more than 120 continuous hours (5 days) in duration, and/or involves the erection of permanent or semi-permanent infrastructure, and/or the establishment of an exclusive area that cannot be accessed by the general public.

These types of activities would require a Development Approval under the Planning Scheme and potentially a lease or licence to secure land tenure under the *Land Administration Act 1997*.

Definitions

For the purposes of this Policy and associated Management Procedures the following definitions apply:

'Beach' means the coastal area located between the high-water mark and the low water mark.

'Event Applicant' means the person, company or organisation who is responsible for organising an event and who makes application to the Shire of Broome for approval to stage an event.

'Public Place' means:

- any thoroughfare or local government property; or
- any place which the public is allowed to use, whether the place is or is not on private land, including park lands, squares, reserves, beaches, the intertidal zone and other land designated as being for the use and enjoyment of the public.

Policy Statement

Classification of Events

Events shall be classified into one of five categories for assessment purposes. Further detail on each category is in the Event Impact Classification Matrix (**Appendix 1**).

In order to be considered a 'Social Gathering' event, an event must not include any of the following elements:

- a) Changes to Shire infrastructure over and above any services that are available to the general public (e.g. utilisation of power or water supply beyond the use of a public water tap);
- b) Erection of any structures that exceed 5m x 5m, unless the structure is hired from an operator that holds a valid Trading Licence and the structure is erected or used in accordance with the Trading Licence;
- c) Supply or installation of electrical equipment including generators, cabling, extension cords, switches, fuses, AV equipment, etc;
- d) Temporary road closure or suspension of ordinary traffic movement;
- e) Fireworks or the use of laser lights;
- f) Sale or consumption of alcohol;
- g) Use of amplified sound equipment or extraordinary vehicle noise;
- h) Preparation or sale of food to the public;
- i) Selling or hiring of goods, wares or merchandise;
- j) Large animals (e.g. camels);

- k) Erection of event signage;
- l) Additional toilet facilities;
- m) Crowd control or other measures to ensure public safety or security; or
- n) For events that occur on private property, attendance in excess of any established accommodation numbers or activities which differ in nature to any approvals already in place.

Events which propose any elements from the list above shall be classified as 'Low to Major Impact,' depending upon the number of patrons and other factors, as set out in the Event Impact Classification Matrix.

Risk Management

Considering and managing risk is an integral part of planning for any event. Event Applicants proposing 'Low to Major Impact' events are required to assess the potential level of risk as part of their event permit application.

Event organisers are to ensure that they hold the required level of Public liability insurance as determined by the Shire's Event Impact Classification Matrix.

Referral to Other Authorities

Where the proposed event is to take place on land that is jointly or solely managed by authorities other than the Shire of Broome, approval from such authorities is required before the Shire can determine the event permit application.

Assessment of Applications

Applications for 'Social Gathering' events shall be assessed by officers and approved under Delegated Authority, subject to any relevant conditions.

Applications for 'Low to Major Impact' events shall be referred to the Development Control Unit (DCU) for assessment.

If the proposed event is considered to present a sufficient level of risk to the Shire, either reputational or to property and public safety, it shall be referred to Council for decision.

Timeframe for Assessment of Applications

The assessment of an event permit application begins upon receipt of a complete application and payment of the event permit fee.

The Shire shall determine event permit applications within the timeframes established in the Event Impact Classification Matrix.

Event Fees

Fees are payable upon application as per the Shire of Broome's Schedule of Fees and Charges.

Venue hire fees may be discounted for eligible organisations such as charitable and not for profit organisations, in accordance with Councils' endorsed Fees and Charges schedule.

Damages and Non-Compliance with Permit Conditions

The event organiser is responsible for the costs of repairs, restoration or reinstatement of any damage to Shire property arising from the event activities or caused by event attendees.

Such repair, restoration and reinstatement of damage must be carried out as directed by the Shire and to the Shire's satisfaction. Alternatively, the Shire will seek quotations to repair damages and an invoice will be sent to the organiser as per the Schedule of Fees and Charges.

Non-compliance with any condition of an event permit will incur a penalty fee and an invoice will be sent to the organiser post event, as per the Schedule of Fees and Charges.

Annual Major Events

Events that have been endorsed by the Shire in advance through a Memorandum of Understanding (**MOU**) or Council resolution are entitled to reserve dates and / or Shire venues or reserves for future events. Approved annual major events are entitled to get multi-year event permit approval.

Special Locations

Broome has locations that are not ordinarily event locations, or may be reserved for limited use due to their sensitive nature or public access requirements. Therefore, up to four events may be approved to be held on the Town Beach Groyne per calendar year. Events held on the Town Beach Groyne shall comply with *Health (Public Building) Regulations 1992*.

Gantheaume Point and Reddell Beach shall only be used for social gatherings.

Traffic Management

A Traffic Management Plan (**TMP**) is required to be submitted when road closures or modified road arrangements are part of the event.

Other Approvals to Use Road Reserve

The Event Applicant is responsible for obtaining all necessary approvals for use of a road reserve from the Shire and/or Main Roads and the WA Police. Adherence with the conditions of any and all such approvals is a condition of event approval.

Signage

The Shire has set out signage requirements beyond what is legislated to ensure that signage is erected in a safe manner that does not impact amenity or cause damage to the environment.

Document Control Box			
Document Responsibilities:			
Owner:	Director Development Services	Owner Business Unit:	Development Services
Reviewer:	Manager Health, Emergency & Rangers	Decision Maker:	Council
Compliance Requirements:			
Legislation:	Property and Public Places Local Law 2016 Trading, Outdoor Dining and Street Entertainment Local Law 2016 Health Local Law 2006 Local Government Act 1995 <i>Health (Public Building) Regulations 1992</i>		

	<ul style="list-style-type: none"> - Liquor licensing - Occupational safety and health regulations 1996 - Environmental Protection (Noise) regulations 1997 - Health Public Building Code - Traffic management 						
Industry:							
Organisational:							
Document Management:							
Risk Rating:	High	Review Frequency:	Annual	Next Due:	12/2022	Records Ref:	
Version #	Decision Reference:		Synopsis:				
1.	27 February 2014		OMC initial adoption				
2.	12 December 2019		Review and converted to new Policy Template				

APPENDIX 1 Event Impact Classification Matrix

	Social gathering	Low impact	Medium	High	Major
Number of attendees	<100	<100	100 - 1000	1001-5000	5000+
Notification period	5 days	30 days	90 days	120 days	120 days
Application process	Space booking only	Event application and space booking	Event application and space booking	Event application and space	Event application and space booking
Noise/amplified sound	Low levels of noise, must comply with noise regulations and not impact amenity of surrounding area	Low levels of noise, must comply with noise regulations and not impact amenity of surrounding area	Low levels of noise, must comply with noise regulations and not impact amenity of surrounding area	May have noise outside of noise regulations (noise management applicable for Reg 13, 16 or 18)	May have noise outside of noise regulations (noise management applicable for Reg 13, 16 or 18)
Temporary Structures	Limited to ground level infrastructure, such as tables, chairs small marquee less than 5x5m	Low level infrastructure	Medium level infrastructure requiring certification and installion sign-off	High level infrastructure requiring certification and installion sign-off	High level infrastructure requiring certification and installion sign-off
Alcohol sale or supply	Not supported	Discretionary with licensing requirements and Alcohol Management Policy	Discretionary with licensing requirements and Alcohol Management Policy	Discretionary with licensing requirements and Alcohol Management Policy	Discretionary with licensing requirements and Alcohol Management Policy
Type of Event	Private only, non commercial, must be limited to a gathering of associated, known or related people	Private or public event	Private or public event	Private or public event	Private or public event
Location ownership	Shire of Broome Public venues	Private or Shire managed land. Seek landowners permission/approvals first	Private or Shire managed land. Seek landowners permission/approvals first	Private or Shire managed land. Seek landowners permission/approvals first	Private or Shire managed land. Seek landowners permission/approvals first
Duration of Event	1 calendar day event max	Discretionary	Discretionary	Discretionary	Discretionary
Public building (enclosed event area such as fences or structures)	No public building	No public building (only low, lightweight fencing approved)	Public building as part of the event, building approvals and certification req	Public building as part of the event, building approvals and certification req	Public building as part of the event, building approvals and certification req
Food vendors	No mobile food vendors or sale of food permitted	Food sale or supply permitted. Food vendors must comply with licensing	Food sale or supply permitted. Food vendors must comply with licensing	Food sale or supply permitted. Food vendors must comply with licensing	Food sale or supply permitted. Food vendors must comply with licensing
Waste Management	Use of area bins or remove rubbish	Use of area bins or remove rubbish	Additional bins required. Can be hired from the Shire or privately.	Additional bins required. Waste mangement plan to be provided	Additional bins required. Waste mangement plan to be provided
Vehicle access	No vehicle access at any time.	Vehicle access for bump-in/bump out only. Vehicle access permit required.	Managed vehicle access during the event. Vehicle access permit required and risk mangement plan	Managed vehicle access during the event. Vehicle access permit required and risk mangement plan	Managed vehicle access during the event. Vehicle access permit required and risk mangement plan
Road Closures or changes to traffic movement	No road closures as part of the event	No road closures as part of the event	Low impact on road network, minor closures	High impact on road network and/or multiple road closures	High impact on road network and/or multiple road closures
Camping	No camping	Discretionary, subject to application	Discretionary, subject to application	Discretionary, subject to application	Discretionary, subject to application
Impact on residences and businesses	No impact on residences and businesses	Low/No impact on residences and businesses	Medium impact on residences and businesses requiring some notifications	High impact on residences and businesses with early notification required	High impact on residences and businesses with communication plan required
Utility needs	No shire power can be used	Low level power can be used or a small generator	Shire power can be used or generator use	Shire power can be used or generator use. Electrical sign off	Shire power can be used or generator use. Electrical sign off
Exclusive use	Exclusive use not permitted	Exclusive use not permitted	Exclusive use of event area permitted	Exclusive use of event area permitted	Exclusive use of event area permitted
On approval	Confirmation email	Event approval permit with terms and conditions	Event approval permit with terms and conditions	Event approval permit with terms and conditions. May require a deed of agreement	Event approval permit with terms and conditions. May require a deed of agreement
Examples	Family picnic, staff gathering, birthday parties or celebrations	Corporate events, promotional marketing, open day, sundowner, community events	Community concerts, school holiday activities, corporate functions, large rallies	Festivals, sporting events, multi day community events, large rallies	Festivals, sporting events, multi day community events

This is a guide and the Shire reserves the right to adjust the risk category.

Broome Event Guidelines

Message from the Shire President

Broome's climate, culture, and lifestyle make it an ideal event location. Events of all sizes go hand in hand with the town's world-class tourism facilities and natural attractions, which are the envy of other regional centres across Australia.

Events offer communities the chance to have enjoyable and significant experiences. Broome hosts a diverse range of cultural, economic, sporting, and artistic events, which enriches the lives of locals and enhances the experiences of visitors.

Broome hosts a vast range of events and activities, ranging from intimate private functions to multi-day festivals, and few places as remote as our town can boast as many international performances, cultural celebrations, and sporting fixtures.

The Shire of Broome is committed to ensuring all events adhere to relevant regulations, maintain community safety, and minimise the impacts on our pristine environment.

We welcome all events to our beautiful town and extend our collaborative services to ensure their success.

SHIRE PRESIDENT CHRIS MITCHELL

PHOTO OF CHRIS MITCHELL

Acknowledgement of Country

The Shire of Broome acknowledges the Yawuru people as the native title holders of the lands and waters in and around Rubibi (the town of Broome) together with all native title holders throughout the Shire.

We pay respect to the Elders, past, present, and emerging, of the Yawuru people and extend that respect to all Aboriginal Australians living within the Shire of Broome.

Welcome to the Shire of Broome events guideline

What is this guide about?

The Shire of Broome attracts significant and varying styles of events, of diverse size, which have different impacts to the Shire environment and community. The Shire understands the positive impact a successful event has on our community, creating sustained tourism and economic growth. We aim to attract and retain events that bring visitors to Broome, enrich the experience of those already visiting in Broome, and connect with the community creating a vibrant atmosphere.

Whether you are planning your first event or are a seasoned professional, this guide will provide an understanding of the Shire's approval process and your obligations.

Disclaimer

While we have taken every precaution to ensure that the content of this guideline is both current and accurate, errors can occur. The information provided does not supersede any Local, State, Commonwealth or other Authorities', regulations, Legislation, or Acts. It is the responsibility of the user to determine best practice in all circumstances.

Public event spaces for hire

Beaches, Parks, Gardens and Open Spaces

Broome has many beautiful locations from red cliffs and white sandy beaches to grassed areas with stunning sea views. Shire-managed public venue spaces can be booked via [SpacetoCo](#), which provides a geographical overview of the venue locations.

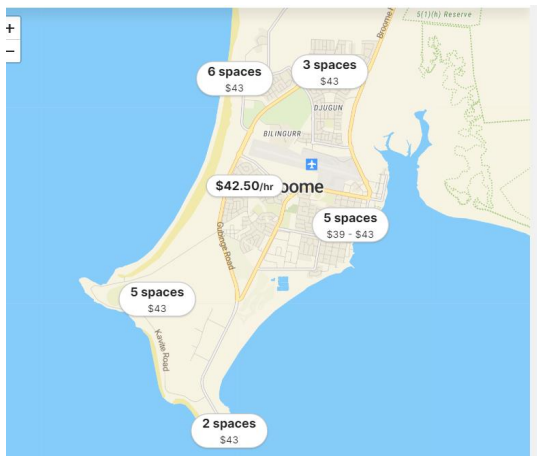
Insert photo of Chinatown

Some public spaces in Broome are jointly managed by both the Shire and the Yawuru people, while certain beaches are under the care and control of the Kimberley Ports Authority. When using SpacetoCo, carefully read the instructions to know from which authority approvals are needed. If you would like to hold an event in a location that is jointly or solely managed by an authority that is not the Shire, you will need approval from that authority as well as from the Shire.

- Kimberley Ports Authority (KPA): The KPA has its own Event Permit [application form](#). Once you have received a decision from the KPA, please forward it to the Shire.
- Yawuru Registered Native Title Body Corporate (Yawuru RNTBC): Shire officers will refer the Event Permit Application to the Yawuru RNTBC.

If your desired event location is not listed in SpacetoCo, submit an event application as early as possible. Other locations may be approved on a case-by-case basis – in some cases the application may be referred to Council for approval.

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Roads and footpaths

Footpaths and roads are sometimes used as an extension to an existing venue or are closed off as part of the event. To ensure the safety of patrons, footpaths and roads may be closed to ensure the safety of patrons, for example fun runs and parades. fun runs or parades. or may be closed around events on parks and reserves to ensure the safety of patrons. Footpaths

Further detail on road closures and the requirements for road and footpath usage and closures is provided on [page X](#).

STRUTT / SKUTTA PHOTO

SHOREBIRDS PHOTO

Indoor Functions and Events (Shire owned and managed)

Broome Recreation and Aquatic Centre

The Broome Recreation and Aquatic Centre (BRAC) holds a diverse range of annual events such as Sandfly Circus performances and the Kimberley Cup regional sports carnival. With two ovals and a large undercover pavilion, it is an ideal venue for large events such as concerts, exhibitions, conferences.

BRAC features landscaped, shaded entertainment areas, toilets, disability access, kiosk facilities, ample parking and the option to hire whole or half a stadium.

INCLUDE PHOTO OF MIDNIGHT OIL

[Broome Civic Centre](#)

From conferences to community meetings and fundraisers to performances, the Broome Civic Centre has a space to suit events of all sizes. This iconic Broome landmark has been cleverly refurbished and includes electronic presentation equipment, technical support staff, catering facilities, a fully operational bar and great air-conditioning.

RARANGA PHOTOS

Private venues within the Shire

There are plenty of bookable spaces in Broome to hold private events.

Depending on the type and size of your event, a permit with both the Shire and the owner or land manager of the space might be required. Further details about private property event spaces in Broome can be found on the [Visit Broome](#) website.

BROOME CHINATOWN CONVENTION CENTRE PHOTO

Event promotion

Events Calendar

All events coming up in Broome can be listed on the [Visit Broome Events Calendar](#).

Event organisers can create and maintain their own event listings. Your event can be submitted for free to gain exposure to a sizeable, engaged audience

Not for profit community events can also be listed on the Shire of Broome Events Calendar, subject to guidelines.

The event permit application

Why an event permit is required

A permit ensures the event is held in accordance with State Legislation and the Shire's Local Laws. A permit is required if you are holding an event in a public place. A public place includes Shire reserves, beaches, parks, roads, road reserves and other areas generally open for use by the public. A public place can also be privately owned land, if the public is allowed to use the land for the event.

It is an offence to operate an event without a valid approval and a valid permit, and the Shire can take enforcement action should this occur. Any conditions applicable to your event will be outlined in your Event Permit issued by the Shire.

When an event permit is not required

Your event will not require a permit if it is held:

- at an educational premises, including primary, secondary, and tertiary educational facilities, where hosted by the educational facility;

- at a religious centre, including a church and worship centre, where the event is hosted by the religious facility; or
- in a public park or reserve and is an activity considered to be general recreation, such as a private family gathering and party.

You may find that your event does not require an event permit, but you may still decide to apply for one.

Permit Process

The event permit process is dependent on the impact your event has on the venue and the community.

Organisers can access a detailed [Event Impact Classification Matrix](#) to determine what category their event falls under. The EICM stipulates how many days prior you need to submit a complete application. For example, a complete application for a Medium Impact event must be submitted three months before the event.

When assessing an event permit application, the Shire will consider the likely impact on residents and the wider community, taking into account the nature or purpose of the event, noise or nuisance, alcohol consumption, number of patrons, required or requested infrastructure and any additional factors, in accordance with any relevant legislation, regulations, Local Laws and Shire policies.

If the proposed event is considered to present a sufficient level of risk to the Shire, either reputational or to property and public safety, it may be referred to Council for consideration.

When the Shire requests more information, the application is considered incomplete until that additional information is received. If the requested information is not received by the Shire within the requested timeframe, a decision will be made based on the information provided. [Separate Box](#)

EVENT IMPACT CLASSIFICATION MATRIX – [this will be designed properly](#)

	Social gathering	Low impact	Medium	High	Major
Number of attendees	<100	<100	100 - 1000	1001-5000	5000+
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Food vendors	No mobile food vendors or sale of food permitted	Food sale or supply permitted. Food vendors must comply with licensing	Food sale or supply permitted. Food vendors must comply with licensing	Food sale or supply permitted. Food vendors must comply with licensing	Food sale or supply permitted. Food vendors must comply with licensing
Waste Management	Use of area bins or remove rubbish	Use of area bins or remove rubbish	Additional bins required. Can be hired from the Shire or privately.	Additional bins required. Waste management plan to be provided	Additional bins required. Waste management plan to be provided
Vehicle access	No vehicle access at any time.	Vehicle access for bump-in/bump out only. Vehicle access permit required.	Managed vehicle access during the event. Vehicle access permit required and risk management plan	Managed vehicle access during the event. Vehicle access permit required and risk management plan	Managed vehicle access during the event. Vehicle access permit required and risk management plan
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Utility needs	No shire power can be used	Low level power can be used or a small generator	Shire power can be used or generator use	Shire power can be used or generator use. Electrical sign	Shire power can be used or generator use. Electrical sign off
Exclusive use	Exclusive use not permitted	Exclusive use not permitted	Exclusive use of event area permitted	Exclusive use of event area permitted	Exclusive use of event area permitted
On approval	Confirmation email	Event approval permit with terms and conditions	Event approval permit with terms and conditions	Event approval permit with terms and conditions. May require a deed of agreement	Event approval permit with terms and conditions. May require a deed of agreement
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This is a guide and the Shire reserves the right to adjust the risk category.

Late application fee

If an event permit application is submitted after more than half of the approval timeframe has elapsed (for instance, 14 days before an event with a 30-day approval process) a late application fee equal to the full application fee will apply.

How to apply

Broome has an [online application service](#). Before submitting your application, please make sure you have read this guide, then call the Customer Service Team or check [SpaceToGo](#) to find out if the event space is available. Remember to include the total time that you will need the space in your calculation, including the set up and pack down time.

You can assess your event against the Event Impact Classification Matrix to determine what the requirements for your event will be, and when you need to have a complete application. However, your event may be reclassified to a different category by the Shire based on the information available.

All applications will incur a non-refundable processing fee.

Once the event application (or booking) is received and has been paid, your application will be further assessed by Shire officers against the [Event Impact Classification Matrix](#). Within ten business days you will receive an introductory email with information regarding what will be done to progress your application.

At this stage, your requested venue will be held for you. The venue will be held as long as you keep to the timeframes as outlined in the introductory email and the checklist.

The introductory email includes requests and deadlines for detailed information. If information requested is late or not sufficient, then delays may occur and in some cases events may need to be cancelled.

Cancellations or changes

Event applications and approvals are not transferable. If you need to change the event organiser, venue, date, time, or other details, you must formally request a variation to the approval in writing, and additional fees may be applicable. While some changes or cancellations are allowed under certain circumstances, the event permit application fees are non-refundable.

Event fees and charges

The Shire's Fees and Charges are reviewed and updated every financial year. The Shire's fees and charges are available here: [hyperlink](#).

Additional fees may be required for your event such as inspection fees, assessment of traffic management plan, and marking of reticulation and electricity. You will be provided with an estimate of these costs once your event application has been received.

Venue hire fees may be discounted for eligible organisations such as charitable and not for profit organisations, in accordance with the fees and charges. Different venue hire fees may apply dependent on whether your event is ticketed or a free event.

The request for a discount may be made at the time of the lodgement of the event permit application. Event applicants must submit evidence of incorporation and proof of Broome residence with their request.

Damages and Non-Compliance with Event Permit

The event organiser is responsible for the costs of repairs, restoration or reinstatement of any damage to Shire property arising from the event. This includes damage caused by attendees. Fees for damages will be charged as per the schedule of Fees and Charges.

The organizer must also comply with any condition of an event permit, or risks incurring a fee.

Exclusive Use of Reserves

It is important to note that there is no exclusive use of any area for bookings considered social gatherings under the Event Impact Classification Matrix. If exclusive use of the area is desired by the event organiser, then a full Event Application (for a low to major impact event – depending on the elements of the event) must be submitted and the associated fees paid.

Even with an event application, it is still the responsibility of the event organiser to ensure that the area is designated and separated for exclusive use, either through temporary fencing, security or other forms of barrier. The Shire of Broome is not responsible for ensuring an event organiser has exclusive use of an area. Please be aware that where your event includes sale or supply of alcohol, exclusive use will be required by the Shire.

POP OUT IN A BOX

Sponsorship and Grants

The Shire supports events that deliver long term social or economic benefits to the local community.

The **Community Development Fund (CDF)**. Funding is available for organisations that meet CDF objectives and have secured 50 per cent of the project costs from other sources.

The **Quick Response Grants Program** supports small community opportunities or projects that arise at short notice with up to \$1,000 in funding. The program supports immediate needs that arise where the activity is unable to be planned for or supported as part of the annual Community Development Fund (CDF). Applications for Shire of Broome Quick Response Grants are accepted all year round. It is recommended that applications be submitted at least four weeks prior to the commencement of the project.

Applicants are strongly encouraged to contact the Shire to discuss their project prior to submitting an application on 9191 3456.

Further information on the Shire funding programs can be found on the [Community Funding Program](#) page on the Shire website.

Approval for Shire funding does not guarantee event approval. The event organiser still needs to get a permit well in advance of the event.

[Community Funding Programs Shire of Broome](#)

Section 2 Planning your event

As the event organiser you are responsible for providing all relevant and up-to-date information regarding your event. Every event is different, and the quality of planning and delivery must be consistent according to the event's Impact Classification. Low-impact events generally require little detailed information, while high and major-impact events require extensive professional documentation.

Professional event organisers

Should you need additional support to meet your event requirements, it may be worth enlisting the help of a professional event planner. Engaging an organisation with experienced staff can help streamline and coordinate the process whilst minimising your liability.

Event Management Plan

Your Event Management Plan (EMP) is an overview and summary of the event and operations. The greater the risk and impact, the greater the detail that will need to be provided.

The plan should include:

- Event name, key personnel and contact numbers (Event Contact List).
- Event locations – site location or route.

- A description of your event – what your event is about and what types of activities you will have at your event.
- Event times and dates – including bump-in and bump-out.
- The purpose of your event (eg. a music festival engaging local musician and targeted at musicians and enthusiasts, or a community event celebrating the diverse cultures of WA).
- Nature of attendance and reasonable expected or estimated attendance figures (eg. public or private event, ticketed or non-ticketed).
- An overview of your event's key entertainment and activities (eg. runsheet with key timings of performances).
- Target demographic audience (eg. families, all ages).
- How the event is being promoted (eg. mainstream media social media, Radio, TV, Flyers).
- A description of event operations and logistics.
- Event cancellation procedures.

The Shire may make an adjustment to the expected number of attendees if the assessing officers have a reasonable expectation that attendance numbers may have been underestimated at previous similar events.

Annexures or references to other management plans within the EMP can be included as well. This includes (where required) your risk management plan, noise management plan, waste management plan, medical and emergency management plan, disability access and inclusion plan, security and evacuation plans as well as your bump-in and bump-out time, or production schedules.

Site layout plan

A crucial item in your event application is a detailed site plan. The Shire has an online mapping tool which might be useful: [Online Mapping \(Intramaps\) Shire of Broome](#)

A draft site plan is acceptable during the early planning stages of the event. The site plan should be clear, drawn to scale with the scale noted, and should contain a legend to identify all structures and components of the event.

This includes, but is not limited to, items such as;

- Entries and exits (with dimensions in meters)
- Nearest road or landmark
- Emergency exit sign locations
- Toilets
- Generators and cable tray runs
- Stages, stage barriers, dancefloors, mixing desks, speaker locations
- Marquees and structures
- Shipping containers
- Front of house and back of house areas
- Fencing (including height and type)
- Fire safety equipment locations
- Amusement rides
- Food stalls
- Bars and licensed areas
- First aid posts
- Lighting
- Site Offices
- VIP areas

You may also be asked to provide a separate evacuation plan that highlight the safest and shortest pedestrian evacuation routes. This plan should also outline the muster points outside of the event space.

Public Liability Insurance

The Event Impact Classification Matrix will determine the level of public liability insurance you require for an event. The Public liability insurance certificate must have valid dates for the event.

Social gatherings on Shire reserves and parks do not require public liability insurance.

A minimum of \$10 million public liability cover is required for low and medium impact events. \$20 million is required for high and major-impact events.

Risk Management Plan

A Risk Management Plan (RMP) should outline how risks, that are specific to your type of event, will be assessed and controlled. Further information about risk management is available from Tourism WA [An Introduction to Risk Management For Event Holders in Western Australia](#).

If your event is classified as medium, high or major impact, or for events of more than 1,000 persons, your risk management plan is required to be developed in accordance with AS/NZS 31000. The AS/NZS 31000 is a generic guide to establish and implement a risk management plan. It outlines steps which, when taken in sequence, will enable continual improvement in decision make.

WA Police Force, Department of Fire and Emergency Services (DFES), St John Ambulance and Broome Hospital should be notified of the event and provided the most up-to-date version of the RMP and allowed to provide feedback.

Emergency Management Plan

An Emergency Management Plan is required to address any unforeseen occurrences leading to injuries, death, damage to physical facilities or the environment.

Unforeseen events include but are not limited to the following:

- Fire
- Cyclones and flash flooding
- Severe weather such as risk of thunderstorm
- Crowd dynamics
- Effects of extreme heat (and cold)
- Terror or criminal events
- Structural failure (temporary or permanent as applicable)
- Electrical failure
- Pandemics and health emergencies

Emergency plans are a risk-based process designed to reduce loss of life and damage to physical facilities. It needs to be action-based, and all applicable staff should be familiar with the emergency processes.

Emergency evacuation plans

You should be able to demonstrate appropriate responses to different scenarios according to how the site needs to be evacuated. This would include preparation of full evacuation, partial evacuation, phased evacuation or invacuation (lockdown of the site).

An evacuation plan and muster point map will need to be provided as part of the emergency plans.

For larger events or those in isolated areas, it is essential to have wardens present with assigned roles. They are there to help emergency services vehicles and personnel safely and promptly access the event location in case of an emergency.

Safety, Security and crowd management

One of the Shire's top priorities is the safety of patrons, visitors and the general public. You will need to consider and address security, crowded places, hostility and counter-terrorism issues to ensure your site is well-protected and as safe as possible for your staff and your event attendees.

Australian National Security has helpful resources for event organisers to use; for example the [Hostile Vehicle Guidelines for Crowded Places](#) and the crowded places [self-assessment tool](#).

Security

Depending on the size of your event, security can be provided by a licensed security company or qualified volunteers. Security personnel may be responsible for crowd management and the protection of property and infrastructure.

Where alcohol is being served or consumed you will be required to adhere to the conditions on your liquor licence regarding crowd control ratios.

**** Please note:** Liquor restrictions apply in the Kimberley region.

To check current purchase limits please visit the Department of Local Government, Sport and Cultural Industries website via the link below:

[Liquor restrictions | DLGSC](#)

Please see below an outline of the process to purchase liquor over the restricted limits:

- Visit a liquor store in Broome and request a bulk purchase exemption, 72 hours' notice is required for bulk purchases.
- The liquor store will complete a form that outlines the amount/type of liquor to be purchased, the date/time, and for what reason.
- The liquor store will then send the form to the Broome Police Station who will review and sign off on the purchase
- You will then be able to collect your bulk purchase on the date/time specified

If you have any questions, please contact the Broome WA Police on (08) 9194 0200

Crowd Management

Under the *Security and Related Activities (Control) Act 1996* crowd controllers employed by an event organiser must be provided by a licensed crowd control agent. Crowd controllers may screen people seeking entry to a venue, monitor and control behaviour and remove people where necessary.

Crowd Management Plan

The event organiser should have a basic understanding of crowd management and crowd dynamics. Failure to do so may result in serious injuries or incidents crushing, overcrowding and unruly behaviour. Patron safety is the event organiser's responsibility. A Crowd Management Plan (CMP) addresses issues such as crowd control, entry to and exit from an event, undesirable conduct, crowd density and flow rates, and prevention of death and injuries.

CMPs are often written and produced by the security company appointed to manage crowd and asset protection for your event.

Medical plans

The Shire recommends that all events have first aid. Events with more than 1,000 attendees may be required to submit a medical plan as part of the event application. A medical plan can be supplied to you by your First Aid provider.

On event day please make sure of the following for first aid:

- First Aid Officers are not to hold dual roles e.g. crowd controller and first aid provider.
- All dedicated first aid posts must be clearly signed and enable patients to be treated in privacy.
- Emergency services pathways should be clear for all first aid vehicles.

- First aid should be available to patrons prior to the event (during queueing etc), during the event and post event until patrons have left the venue.

Noise management

If your event will have speakers, live bands, loud machinery, out-of-hours set up/pack down activities (i.e. before 7am or after 7pm), you will be required to submit a noise management plan. A noise management plan will ensure that noise sensitive premises such as residential properties, hospitals and school will not be exposed to unreasonable and excessive levels of noise. You may be required to seek further approval if your event will generate noise that does not comply with the requirements of *Environmental Protection)(Noise) Regulations 1997*. Fees apply.

A Noise Management Plan must include the following:

- Name and contact details of the person responsible for noise control during the event
- Nature of noise (e.g. DJ/acoustic/dance music)
- A site plan outlining the location of any equipment/ structures that are associated with noise e.g. stage, speakers, audio systems
- Bump in and bump out (i.e set up/take down) times for the event
- List of performances and time schedule
- Steps that will be taken to minimise the impact of noise on surrounding residences
- How noise will be monitored during the event
- Complaint response process
- Details of how the affected surrounding community will be notified of the event (e.g. letter drop to include complaint line number, start/finish times, venue, etc).

Stakeholder notifications for noise

If your event is exceeding the noise regulations, then notification to noise sensitive premises must be undertaken.

A minimum notification period of seven days is required prior to the noisy event taking place. A formal notification must be sent to all stakeholders. The notification must outline all key factors to help minimise any impact on the surrounding stakeholders.

The notification must include the following items:

- Event name.
- Event dates and timings.
- Bump-in and bump out timings.
- Schedule of all noise, including soundchecks and any other related noise.
- Event complaint hotline for pre-and during event.

Camping

If your event will include camping, please indicate this on the Event Permit Application form. Additional information should be provided regarding the camping duration, the anticipated number of campers, and how they will be accommodated in terms of ablution facilities and waste disposal.

Request to drive on Shire Property

Only authorised Shire of Broome vehicles or emergency services vehicles are permitted to drive on Shire parks and reserves. Should you need to drive a vehicle onto Shire property as part of your event, this information should be included in your Event Permit Application form. If approved, vehicle access will be subject to conditions like maintaining a speed limit of 15 kilometres per hour and avoiding reticulation infrastructure.

There are sections of Cable Beach where vehicles are prohibited. If you wish to take a vehicle on these parts of Cable Beach you will need to obtain an additional permit for this purpose.

More information and the application form can be found here:

<https://www.broome.wa.gov.au/Community/Ranger-Services/Vehicles-Illegal-Camping>

Beach Access and Boat Ramps

Events located at the Cable Beach Foreshore Reserve, Gantheaume Point Beach or Town Beach Reserve may require boat ramp or beach access closure to ensure public safety in these areas. Closure of the Cable Beach Access Ramp and Town Beach boat ramp will not occur as part of the hire of these venues. However, if their closure is requested, the request will be assessed based on the nature of the event. If a boat ramp or beach access closure is required and approved for your event, it may be a condition of approval in your Event Permit that the public be notified of the closure, including by signage, on social media and/or a public notice in the *Broome Advertiser*.

Waste management and sustainability

The event organiser is responsible for all cleaning arrangements during and after the event. All areas used for the event and areas outside of your event perimeter are to be left completely free of rubbish and debris, and be left in the same condition in which the venue was found. The event organiser is responsible for ensuring that there are sufficient waste receptacles provided to ensure all waste generated by the event is disposed of properly. Public space rubbish and recycling bins should not be used.

The Shire is committed to implementing circular economy principles, delivering zero waste events, and eliminating the use of single-use plastics.

Event organisers can request the Shire to arrange and provide extra bins for a fee. Bins are only dropped off and collected on weekdays.

Container Deposit Scheme

The Shire is involved in the container deposit scheme, Containers for Change.

More information of the scheme can be found at the [Containers for Change](#) website.

Sustainable / Plastic free events

The Council is supportive of initiatives that contribute to the sustainable future of the Shire of Broome. Things to consider at your event, which contribute towards sustainable initiatives and waste reduction, include:

- Food vendors avoiding the use of single-use plastics including straws, cutlery, cups, bottles, plates, and cling wrap.
- Providing reusable cutlery, cups, napkins and plates or products that are made from 100% plant material or are biodegradable.
- Excluding/prohibiting/discouraging the distribution or sale of balloons and confetti (unless biodegradable) - confetti is forbidden at any of our Parks and Reserves.
- Providing clearly labelled bin stations with recycling and landfill bins.
- Minimising printed promotional material in favour of digital marketing.
- Providing and promoting alternative transport options to driving to the event, such as walking, buses, bicycles, and carpooling.

Toilet facilities

Include Table On Toilets from Health

The adequacy of toilets at an event is a critical factor that all event organisers must address in their application. The number of toilets at your event will need to be included on your event management plan and your site plan. More information is available with the [Department of Health Event Guidelines](#).

Toilet facilities must be kept clean and in good condition, easily accessible and internally illuminated from sunset. They should be well lit to avoid security and safety hazards. Toilet facilities also need to be provided with toilet paper, soap and hand drying equipment and must be cleaned and re-stocked regularly. Bins must be provided for nappies and feminine hygiene products. Toilets must be located away from food storage and food services areas

Most of the Shire's public toilets close at 7pm. If you wish to use public toilets after this time, you must contact the cleaning contractor and security and arrange this themselves at your own cost. There is no exclusive use of the amenities.

There are a limited number of suppliers providing temporary toilets in Broome. It is highly recommended that you book temporary toilets well in advance.

Care of public space

Event organisers must take care that all activity on public space does not have a disruptive or damaging effect on a venue. The following best practice conditions must be adhered to:

- Unless otherwise agreed to by the Shire, all structures are to be stabilised by weights and not staked
- All fencing must be erected a minimum of 700mm from the kerb
- No infrastructure is to be tied to, or attached to any part of a tree, or existing Shire infrastructure
- No trees, gardens or flowers shall be cut, damaged, or used
- Structures must not be installed within the dripline of any tree canopy.

If damage occurs, the event organiser will be charged for remediation to return the infrastructure to its former condition as quickly as possible. Remediation works can include soft landscape items such as plants, turf, ground surface levels, etc. or infrastructure items such as reticulation, garden edging, playground equipment, shade structures, table and seats/benches, bins, water fountains, etc.

Some sites have a higher expectation for the quality of the turf and environment therefore, additional charges may be expected on these sites.

To minimise remediation costs to event organisers, rest and remediation periods will be programmed for the parks and reserves in the event booking schedule.

Temporary Infrastructure

If your event includes the erection of any temporary structures, such as staging and marquees of more than 25 square metres, temporary toilets, bouncy castles, etc, you will need to provide Engineering Structural Certification for the structure as erected.

If this is not available, a [Certificate of Temporary Structure](#) form downloaded from here must be provided, indemnifying the Shire from any claims arising out of injuries from inadequate construction and confirming that the structures will be erected in a safe manner.

Public Building Approval and Events

There are a range of public health requirements for concerts and events. Under the *Health (Public Building) Regulations 1992*, outdoor events are considered public buildings. The following are required under the above regulations:

- Toilet facilities relevant to the expected attendance;
- Provisions for universal access (disabled access, for both the event grounds in general and toilet facilities);
- Evacuation plan, emergency lighting and exit signs are to be provided;
- General lighting for evening and night events;

- All electrical equipment, switches, meters are to be protected from the public and a certificate of electrical compliance (Form 5) must be completed and lodged with the Shire prior to commencement of the event;
- Fire-fighting equipment and adequate communications are to be supplied;
- Waste disposal;
- Noise levels required to comply with the *Environmental Protection (Noise) Regulations 1997*;
- Food all preparation and sales are required to comply with the *Food Act 2008* and be registered with the Shire Temporary Food Permit for more information please see our food safety section.

Event approval must be obtained from the Shire for events held on public land, or on private land where the event purpose is not the primary/approved land use.

Electrical

Some venues have mains power available for use during events. SpacetoCo will detail whether a venue has power and how it is accessed (e.g. by key).

All electrical appliances including extension leads must be Tested and Tagged less than 12 months prior to the event.

If modifications to or direct wiring into a power source of electrical equipment is being undertaken, all temporary electrical installations must be certified by a licensed electrical contractor.

A Form 5 - Certification of Electrical Compliance will need to be completed by a certified electrician following the inspection of the electrical installation.

All electrical installations must comply with the Supply Authority or Office of Energy Safety requirements AS 3000, AS 3002 plus any specific requirements of the *Health (Public Buildings) Regulations 1992*:

- All electrical outlets must be protected by a residual current device.
- All power leads and extension cords must be tested and tagged within the past six months in accordance with AS 3760
- Temporary electrical leads must be flexible cables, Thermoplastic-Sheathed (TPS) cables are not permitted.
- Leads must not be placed on the ground in trafficable areas, without appropriate covers
- Cord junctions shall not be exposed to the weather or placed in damp situations.

Food Vendors

The Shire requires information on all food that will be supplied to event attendees. This includes food stalls, food trucks, or when food or drink samples are provided to event attendees or provided free of charge.

You will need to ensure all vendors:

- Hold a current Food Act Registration Certificate with the Shire of Broome (in accordance with the *Food Act 2008*).
- Lodge a [Temporary Food Vendor Permit](#) form, with a site plan to demonstrate the layout of your equipment and pay the applicable fee.
- Comply with the Environmental Health Guideline Temporary Food Business.

The Shire may conduct an inspection of your food stall or vehicle prior to the event or on the day of the event. The Temporary Food Vendor Permit must be submitted at least three weeks prior to your event.

Road closures

If your event is going to take place on a road or requires a portion of a road to be closed for any reason you will need to get approval from the WA Police as well as the Shire and adjacent landowners. If the road involved is under the care and control of Main Roads WA, you will also require approval from them. In Broome, Port Drive (portion only), Gubinge Road and Broome Road are under the care and control of Main Roads WA.

If your event will include a procession on a road of three or more persons, you will need to get approval from the WA Police. To obtain approval from WA Police, you need to complete several forms, which may be subject to change at any time.

- To close a road: Application for an Order for a Road Closure
- If you need to suspend traffic regulations to hold your event: Application for Temporary Suspension of the Road Traffic Act/Regulations
- If you are holding a procession: Notice Applying for a Permit to Hold a Public Meeting and/or Conduct a Procession.

You must complete the relevant form and submit it to the Shire for approval before the WA Police will consider your application. Please be aware that the Police have prescribed time periods varying from one to six months to assess your application, depending on the nature of the event. A copy of the approval from the WA Police will be required as a condition of your Event Permit.

Stakeholder notifications for traffic

Communication and notification of road closures is a requirement from the Shire, Main Roads WA, and WA Police Force.

Formal notification must be sent to all stakeholders a minimum seven days prior to the road closures being put in place. The notification must outline all key factors to help minimise any impact on the surrounding stakeholders.

The notification must include the following items:

- Event name
- Event dates and timings
- Bump-in and out timings
- Map with road closures and timings
- Event hotline pre-and during event.

Traffic Management Plan

A Traffic Management Plan (TMP) must be submitted when you intend to have road closures or modified road arrangements at your event. TMPs are also required for events over 1,000 people, which may generate significantly increased pedestrians and vehicles in a particular location. All companies engaged in traffic management on Shire roads must have current registration in Main Roads WA's State Road Traffic Management Company Registration Scheme.

The Shire, Main Roads WA and the WA Police Force are your key stakeholders who should be involved in all stages of planning and implementing road closures. Fees and charges will apply.

Events that require a TMP generally require longer processing times, which can be up to six to 12 months.

Main Roads WA has created a [Traffic Management for Events Code of Practice](#), which is a helpful resource for information.

There are a limited number of companies providing traffic management services in Broome. It is highly recommended that you book traffic management well in advance of your event.

BOX: The Shire has an inventory of traffic signs available for not-for-profit event organizers in Broome to use to build an appropriate and approved Traffic Management Plan. Once the TMP is approved, the Shire will lend the signs for free for a set period of time. Speak to an officer about using our signage when you submit an application form. Signs are limited and not guaranteed especially during busy event periods.

Chinatown / Public Access / Footpath Closures/Parking Space Closures

The Event Applicant is responsible for obtaining all necessary approvals for use of a road reserve from the Shire and/or Main Roads and the WA Police. These may include an Order for a Road Closure, Approval for Temporary Suspension of the Road Traffic Act/Regulations and/or a Permit to Hold a Public Meeting and/or Conduct a Procession.

Event Applicants seeking to close a road must obtain the written consent of not less than two thirds of adjacent landowners prior to submitting the Application for an Order for a Road Closure to the Shire of Broome.

The Shire CEO is authorised to approve (subject to conditions) or refuse any event on a local road in the Shire of Broome and is authorised to facilitate and liaise with community groups, organisations, individuals, or businesses who wish to hold an event on a local road in the Shire.

Should a temporary road closure be approved by all relevant parties, it is required to be advertised in a newspaper circulating in the local Broome area two weeks prior to the event, or as otherwise approved by the CEO. The Shire of Broome will advertise the proposed closure at the expense of the Event Applicant.

Commercial Filming in a Public Place

If you are planning to film as part of your event, this information needs to be included on your Event Permit Application form. The Shire does not require a specific filming permit. However, if the filming process will include staging or other equipment, then additional information will be required, and additional fees may apply for venue hire.

Depending on where the filming is taking place, a permit may be required by Nyamba Buru Yaruwu and/or the Kimberley Ports Authority.

If the filming includes the use of an Unmanned Aerial Vehicle (Drone/ UAS) additional approvals will apply from Airservices Australia and/or the Civil Aviation Safety Authority, and evidence that these approvals have been obtained will be required including the license to operate. Please contact Air Service Australia for further information on gaining approval.

Fire safety

If you intend to light a fire at your event you must have permission from [the Shire](#). If you wish to have fire dancing, open fire pits, pyrotechnics or other fire-related activities at your event please consult the Department of Fire and Emergency Services for any approvals.

Conditions will be applied to suit your circumstances.

Accessible events

Whether your event is specifically targeted at a section of the population or is designed for the whole community, the likelihood of people with disabilities attending your event is high. The [Department of Communities accessible events checklist](#) can be used by applicants to measure and improve the accessibility of their events.

Major impact events will be required to provide a Disability, Access and Inclusion Plan as part of the event documentation.

Amusement rides, inflatables, water slides, petting zoos and circuses

If you are having amusement rides, water slides, bouncy castles or inflatables at your event, you need to ensure the safety of the attendees and ride users.

The following documentation should be submitted to the Shire:

- Annual Certificate of Inspection of the amusement structure by a competent person
- Copy of the Work Safe plant registration

- Copy of Public Liability Insurance
- If applicable, for Class 1 amusement structures, an assessment or certification letter from a competent person

Safe Work Australia provides helpful guidelines.

Some water slides or inflatables may be classed as an aquatic facility, which may need to be approved by the Department of Health. You can find more information about aquatic facilities at the Department of Health.

Animals and petting zoos

If you are planning to have animals or a petting zoo at your event, you will need to adhere to the Shire's Local Laws, which include supervision of the animals at all times, cleaning up after the animals, and ensuring no waste is left behind.

Please consider good hygiene practices by implementing measures such as hand washing facilities on entrance to the animal area and hand sanitising stations. In addition, animals should be kept away from areas where food is being prepared, stored, or sold. These mitigation tools can be detailed to in your Risk or Event Management Plan.

For further information regarding animals and petting zoos please refer to the petting zoo guidelines at the Department of Health.

Circuses and the Use of Performing Animals:

The Shire may approve the use of performing animals subject to:

- The use of non-wild domestic animals with a good working relationship with humans.
- The circus complying with the relevant Animal Welfare Act - Code of Practice.

The use of wild or non-domestic animals such as the big cats (e.g. tigers, lions, leopards, pumas, cougars), bears, buffalo, elephants, hippopotamus, and primates will not be permitted.

Other Permits, Bookings and Licences

The Shire manages and issues a broad range of permits. There are some activities that you may not be aware require a permit. The information below will help you navigate your way to accessing the appropriate permits.

Marches and rallies

If you are hosting a march or a rally, you must fill out an Event application form, including details of any traffic management requirements.

Non-Shire issued permits

Liquor Licence

For the sale or supply of liquor a licence is to be obtained from the Department of Local Government, Sport and Cultural Industries (Racing, Gaming and Liquor). The sale of alcohol to patrons of the event is to be carried out strictly in accordance with conditions detailed on your Liquor Licence.

The Licensee is to ensure that sufficient facilities and expertise are available during the event to enable the License to be operated in a proper manner.

Fireworks & Light Shows

If you intend to conduct fireworks at your event, you will need to complete an additional application form from the Department of [Energy, Mines, Industry Regulation and Safety](#).

A completed firework permit application form must be received by Resources Safety no less than 14 days before the display date.

For any events that will be held within the vicinity of the airstrip that may affect their operations (e.g. a live concert with lighting show, or a drone show) approval from Broome International Airport may be required.

One Music

If you are putting on a concert, festival or other event with live music or sound recordings, you will likely require a music licence from OneMusic, which is a joint initiative to ensure artists receive royalties when their music is played.

Further information can be found at One Music.

Signs

The Shire has set out several requirements to ensure that signage is erected in a safe manner that does not impact local amenity or cause damage to the environment. The requirements include:

- Signs cannot involve any advertising devices which are inflatable, or illuminated with pulsating, flashing, or moveable electronic writing or animation.
- Signs must not pose threat to public safety or health, obstruct sightlines of vehicles, cyclists or pedestrians and must not obstruct pedestrian movement. This includes placing signs on footpaths, median strips and roundabouts.
- Signs erected in areas immediately abutting schools, aged care facilities and hospitals should not be placed in such a way or be of such a size to be a safety risk.
- Signs must not be placed over any footpath where the resulting vertical clearance between the sign and the footpath is less than 2.7m.
- Signs must be placed more than 0.5m from the kerb.
- Signs must not be placed on any natural feature, (including a rock or tree), walls, buildings, on a thoroughfare, or on any bridge or the structural approaches to a bridge.
- Signs must not be installed in a way that may damage irrigation or turf within parks and reserves.
- Signs must only relate to the activity described on the Event Permit Application form.

Banner Hire

The Shire of Broome overhead banner frame on Hamersley Street and various smaller pole banner sites are available for hire to publicise events considered appropriate by the Shire. Not for profit community organisations are able to access a reduced fee for banner hire.

Events should promote Broome or the Broome lifestyle and be a significant sporting, cultural, recreational, educational, community or tourism-related activity.

The form [Section 9 - Banner Hire](#) needs to be completed to hire a banner site.

Issuing of Event Permit

On completion of the Event Permit Application process, the Shire will decide whether or not to issue the Event Permit to the Applicant. If an Event Permit is issued for the event, it is the Applicant's responsibility to be aware of the conditions of the Permit and ensure they are adhered to at all times.

Event day requirements

A final inspection of the site may be booked in prior to the commencement of the event, with relevant stakeholders and event staff to complete the approval. Some certificates, such as the Electrical Form 5 and the certificate of structures form may be required to be completed on the day and given to a Shire officer. It is important to understand that your Event Permit is only valid if all Certificates and Approvals have been obtained by the Shire, and that all conditions on your permit are always adhered to.

You have held the event

Congratulations

Debrief analysis

An essential part of event planning is the reconciliation and debrief after your event. This is the time to reflect on what worked well, what didn't and what was missing from your planning.

Useful Contacts and Links

This is a list of potential stakeholders to contact regarding your event, as well as useful links to external websites, and Shire guides.

Shire of Broome - (08) 9191 3456 | shire@broome.wa.gov.au | www.broome.a.gov.au

- Environmental Health Guideline Temporary Food Business
- *Thoroughfares and Public Places Local Law 2017*
- *Public Trading Local Law 2005*
- *Special Events Local Law 2007*

Department of Fire and Emergency Services (DFES) - 13 3337 | dfes.wa.gov.au

Department of Health, Environmental Health Directorate - (08) 9222 2000 | public.events@health.wa.gov.au | healthywa.wa.gov.au/Contact-us

Broome Hospital - broome.executiveassistant@health.wa.gov.au

Broome Police - broome.police.station@police.wa.gov.au

WA Department of Health - Events registration (health.wa.gov.au)

Broome International Airport

AS ISO 31000:2018 Risk Management Principles and Guidelines

Security and Related Activities (Control) Regulations 1997 *Working with Children Act 2004*

Glossary

Activation refers to a small activity usually run to promote or market a company, organisation, group or product. It also refers to small performances, installations or displays.

Activity refers to anything that a person, or group does in the Shire of Broome that is outside the normal day-to-day operations of the Shire. Activities include; personal training, promotions, filming, public trading, casual or seasonal sports, charity collection, weddings, private functions, marches, protests, gatherings and events.

AS refers to 'Australian Standards' documents setting out specifications and procedures to establish a minimum set of requirements which define quality and safety criteria. It is usually the prefix to a title for example AS ISO 31000:2018 Risk Management Guidelines.

Beach means the coastal area located between the high-water mark and the low water mark.

Bump-in refers to the process of setting up prior to any activities starting. This may include site marking, deliveries of equipment/stock, setting up any infrastructure and vehicle access to event venue.

Bump-out refers to the process of removal of all elements after your activity has finished.

Busker/Busking refers to a person or persons performing; with an instrument or multiple instruments, live performance including but not limited to- singing, dancing, mime, clowning, juggling, puppetry, comedy, magic or living statue act, performing a Circle Act and creating visual art (excluding aerosol art).

Certificate of Currency is a document confirming that an insurance policy is current and includes details of the sums insured, the policy type as well as the policy expiry date.

Shire (upper case) refers to the Shire of Broome organisation, or its employees.

shire (lower case) refers to the local government area of the Shire of Broome.

Drone is a remote-controlled pilotless aircraft used for aerial photography or filming. Permits are required for use of drones and are available by submitting an online application.

Event means an occurrence held within the Shire of Broome by a person(s)/group/organisation, where people assemble at a given time for entertainment, recreation or community purposes, and shall include but is not limited to:

- a) Concerts and events run as a commercial activity;
- b) Ceremonies and processions;
- c) Sporting and competitor events – marathons, triathlons, organised swims, and other similar events;
- d) Shows and fairs including circuses, carnivals, and other customised venue-based events;
- e) Festivals, exhibitions and expos; and
- f) Community events and fundraisers.

This does not include an occurrence which is held over multiple times and in multiple venues.

Event Applicant means the person, company or organisation, excluding the Shire of Broome, who is responsible for organising an event and who makes application to the Shire of Broome for approval to stage an event.

‘Exclusive Use’ means an event / occurrence held within the Shire of Broome on public land where the area to be used for the event is unavailable to all other activities for the duration of the event.

‘Non-Exclusive Use’ means an event / occurrence held within the Shire of Broome on private or public land, where the area is available to be used for other activities for the duration of the event.

Filming refers to the recording of images, including but not limited to; film, video, digital or electronically for the purposes of exhibition and/or broadcast (television, cinema, internet, etc) and includes photography and photo shoots. Permits are required for film crews of over 4 persons, please see Obstruction Permits for how to apply.

Fundraising activity refers to any activity which aims to collect money for, or on behalf of a Registered Charity Organisation.

Green Room refers to a space away from public access, specifically set aside for organisers and/or performers to store equipment, prepare, change and shower.

Infrastructure refers to any object that is installed, erected, or otherwise; in relation to an approved activity in the Shire of Broome. Infrastructure may include, but is not limited to – marquees, scaffold, fence, lighting, stage, PA, tables, seating (tiered or otherwise), umbrellas, signage, amusement rides or inflatables.

Impact refers to the amount in which an event or activity affects the surrounds in which it is in. This includes; environmental, social and physical context.

Legislation refers to laws and rules made by the government. It may refer to either State (WA), or Federal (Australia) laws and rules.

Liability refers to a thing for which someone is legally responsible.

Licensee refers to the holder of a licence, particularly to sell alcoholic drinks.

Local Law refers to governance of activities on land that is owned or managed by the Shire of Broome, as well as certain activities conducted on private land within the Shire. These local laws have the status of legislation and are enforceable by the Shire. The Shire may authorise Officers to enforce the local laws on its behalf. The Shire is required to review its local laws once every eight years.

Marquee refers to a large tent or canopy structure, installed temporarily at an event or gathering.

Muster point refers to a place or gathering point where everyone is ordered to go when there is an emergency. May also be referred to as 'evacuation point'.

Pax refers to a figurative amount of people or occupants.

Policies refers to Shire of Broome, or other entities, guidelines over a range of issues. Policies are not binding but provide a basis for the Shire in determining individual applications or requests. Policies also enable the community to be aware of the reasoning behind decisions. Please refer to the Shire of Broome website for further details.

Public place/realm refers to any space that is free and open to everyone, and any thoroughfare or local government property. This guide generally refers to the public realm as an outdoor space; including streets, squares, parks, reserves, beaches, the intertidal zone and open spaces. However, it can also include space within buildings that is publicly accessible.

Trading Licence is a licence to trade in a public place issued by the Shire of Broome in accordance with the Shire's Trading, Outdoor Dining and Street Entertainment Local Law 2016.

Regulations refers to rules made by a government or other authority to control the way something is done, or the way people behave.

Risk refers to the probability and consequences of occurrence of injury or illness and the likelihood that a person may be harmed or suffers adverse health effects if exposed to a hazard.

Stakeholders refers to any person, organisation, group, or society at large that has an interest in the activity taking place. Stakeholders can be internal or external to a company or place.

9.4 PERFORMANCE

9.4.1 MONTHLY PAYMENT LISTING - FEBRUARY 2024

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Coordinator Financial Operations
CONTRIBUTOR/S:	Manager Financial Services
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report, for February 2024.

BACKGROUND

The Chief Executive Officer (CEO) has delegated authority to make payments from the Municipal and Trust funds as per the budget allocations.

COMMENT

The Shire provides payments to suppliers by either Electronic Funds Transfer (EFT & BPAY), cheque, credit card or direct debit. Attached is a list of all payments processed under delegated authority during February 2024.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
 - (a) *presented to the Council at the next ordinary meeting of the Council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

13A. Payments by employees via purchasing cards

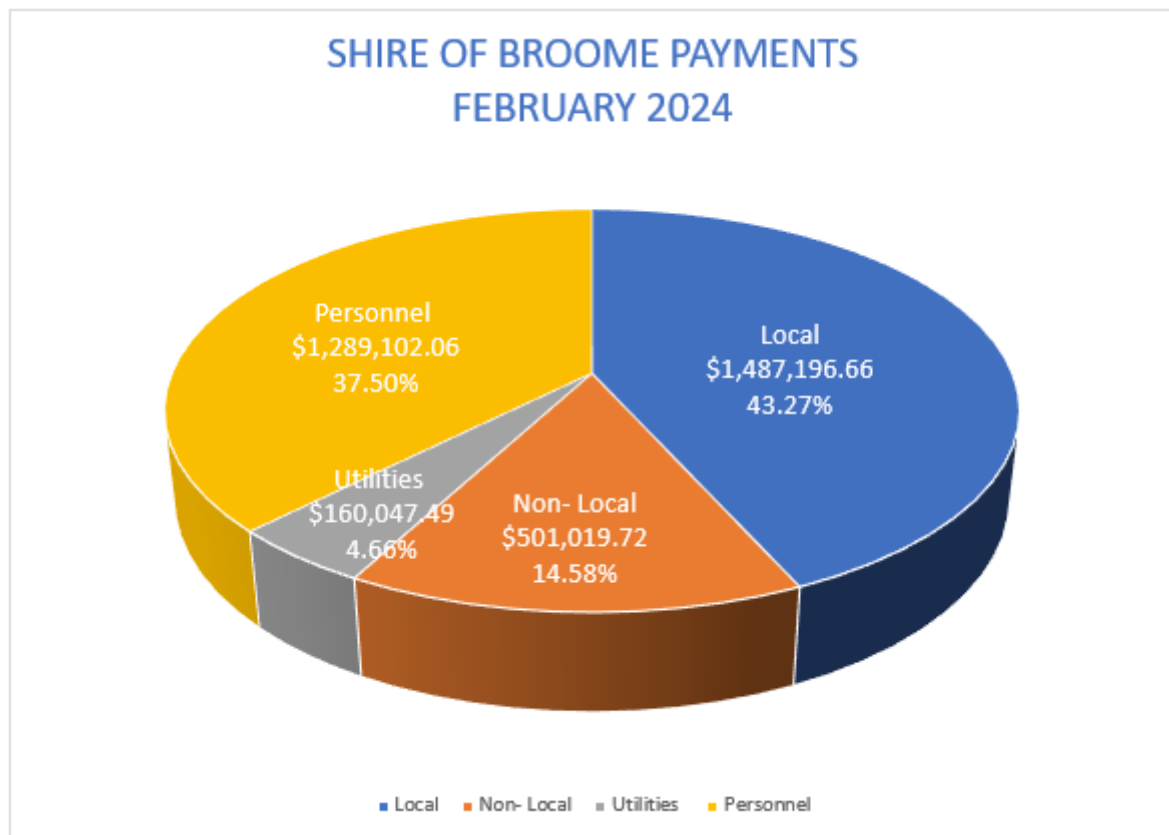
- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

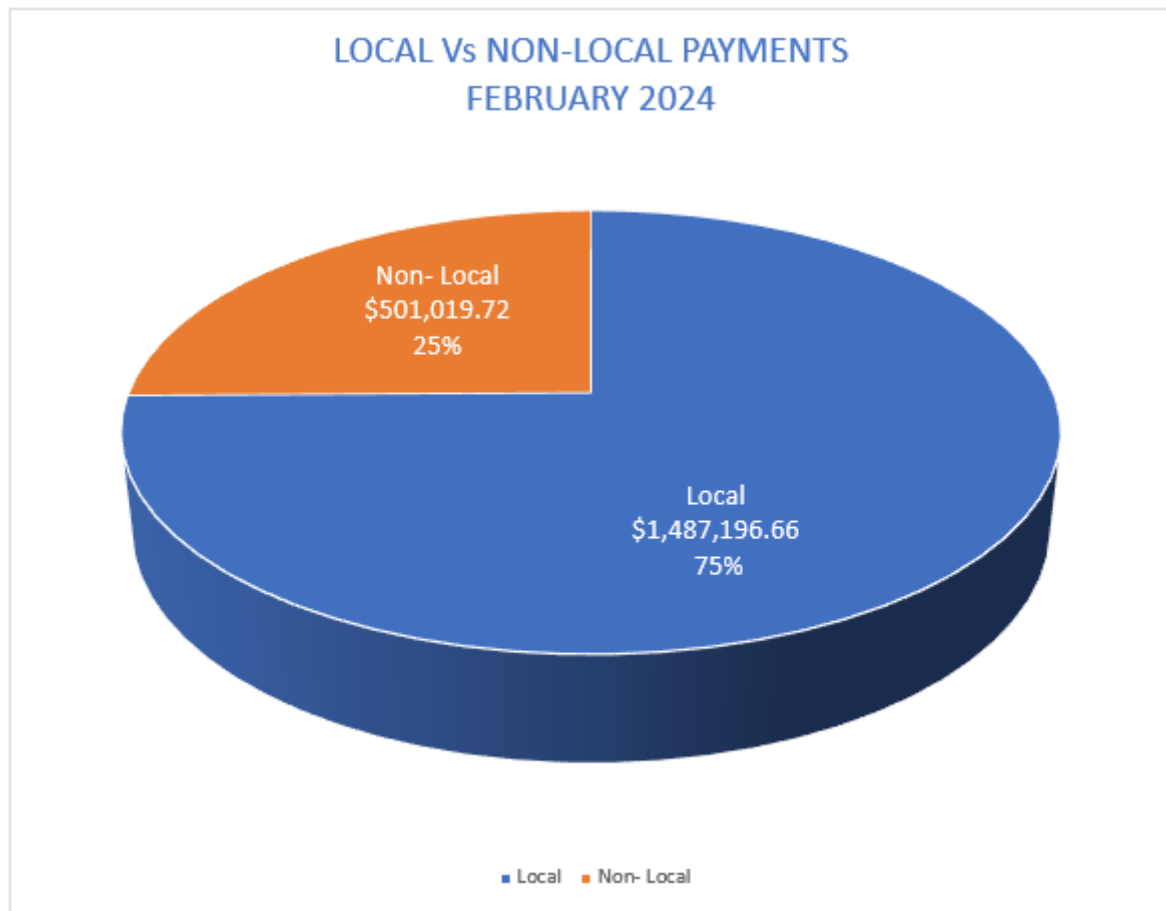
Nil.

FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:



Note: Personnel payments in this analysis include payroll, superannuation (contained within Direct Debit type payments), payroll tax and other deductions (contained within the EFT Payments type payments).



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for February 2024 after \$1,289,102.06 in personnel payments, \$160,047.49 in utilities and other non-local sole suppliers were excluded.

YEAR TO DATE CREDITOR PAYMENTS

The below table summarises the total payments made to creditors year to date:

Month	Cheques	EFT Payments	Direct Debit	Credit Card	Trust	Payroll	Total Creditors
Jul-23	\$ 1,441.39	\$ 2,026,138.15	\$ 157,064.40	\$ 31,160.48	\$ -	\$ 749,538.21	\$ 2,965,342.63
Aug-23	\$ -	\$ 3,636,229.61	\$ 458,162.41	\$ 36,953.74	\$ -	\$ 745,258.30	\$ 4,876,604.06
Sep-23	\$ 2,180.90	\$ 2,958,635.14	\$ 156,890.04	\$ 34,952.54	\$ -	\$ 728,212.05	\$ 3,880,870.67
Oct-23	\$ 2,500.00	\$ 3,614,698.05	\$ 243,802.39	\$ 33,365.63	\$ -	\$ 772,473.06	\$ 4,666,839.13
Nov-23	\$ 631.40	\$ 3,793,083.11	\$ 268,860.67	\$ 45,962.05	\$ -	\$1,164,818.38	\$ 5,273,355.61
Dec-23	\$ 50.00	\$ 3,002,660.80	\$ 324,868.44	\$ 39,840.31	\$ -	\$ 765,510.89	\$ 4,132,930.44
Jan-24	\$ -	\$ 3,563,736.38	\$ 352,800.17	\$ 23,895.33	\$ -	\$ 755,908.70	\$ 4,696,340.58
Feb-24	\$ 523.23	\$ 2,425,258.66	\$ 195,833.62	\$ 33,882.74	\$ -	\$ 781,867.68	\$ 3,437,365.93
TOTAL	\$ 7,326.92	\$ 25,020,439.90	\$ 2,158,282.14	\$ 280,012.82	\$ -	\$6,463,587.27	\$ 33,929,649.05

RISK

The risk of Council not adopting this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as

Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 12 - A well informed and engaged community

Objective 12.1 Provide the community with relevant, timely information and effective engagement.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/008

Moved: Cr M Virgo

Seconded: Cr D Male

That Council:

- 1. Receives the list of payments made from the Municipal and Trust Accounts in February 2024 totalling in \$3,437,365,.93 (Attachment 1) per the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:**
 - a) EFT Vouchers EFT73357 – EFT73820 totalling \$2,425,258.66;**
 - b) Municipal Cheque Vouchers 57826 – 57826 totalling \$523.23;**
 - c) Trust Cheque Vouchers 00000 - 00000 totalling \$0.00; and**
 - d) Municipal Direct Debits DD33041 – DD33095 including payroll totalling \$977,701.30.**
- 2. Receives the list of payments made by credit cards in February 2024 totalling \$33,882.74 (contained within Attachment 1) per the requirements of Regulation 13A of the Local Government (Financial Management) Regulations 1996 covering EFT Vouchers EFT73938 – EFT73963.**
- 3. Notes the local spend of \$1,487,196.66 included in the amount above, equating to 75% of total payments excluding personnel, utility and other external sole supplier costs.**

For: Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 8/0

Attachments

1. Monthly Payment Listing - February 2024

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2024				
EFT #	Date	Name	Description	Amount
EFT73538	16/02/2024	A2K TECHNOLOGIES PTY LTD	Subscription Renewal - IT	\$ 5,709.00
EFT73366	06/02/2024	ACOR CONSULTANTS (WA) PTY LIMITED	Consultancy Services- Town Beach Café Redevelopment (RFQ 23-27)	\$ 16,274.50
EFT73491	14/02/2024	ACURIX NETWORKS PTY LTD	Wi-Fi Services- Library	\$ 490.60
EFT73419	07/02/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Equipment/Machinery Parts & Maintenance Depot	\$ 885.10
EFT73539	16/02/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Machinery Parts & Maintenance- Depot	\$ 1,447.73
EFT73585	21/02/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Filter Kit- Depot	\$ 850.96
EFT73754	23/02/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Rear Window for JD Ride on Mower- P&G	\$ 1,383.91
EFT73755	23/02/2024	AGENT SALES & SERVICES PTY LTD	Consumables- Health	\$ 823.90
EFT73586	21/02/2024	AMCAP AUTOMOTIVE PARTS	Vehicle Parts & Maintenance- Depot	\$ 1,178.58
EFT73367	06/02/2024	AUSSIE BROADBAND LIMITED	Internet Charges- BRAC and Depot	\$ 1,867.80
EFT73368	06/02/2024	AUSTRALIA POST	Administration Expenses- Postage & Freight	\$ 1,950.53
EFT73587	21/02/2024	AUSTRALIAN PACIFIC TOURING PTY LTD	Bond Refunds- Civic Centre	\$ 200.00
EFT73459	09/02/2024	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 636.00
EFT73812	28/02/2024	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 609.50
EFT73460	09/02/2024	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 142,872.00
EFT73813	28/02/2024	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 141,391.00
EFT73540	16/02/2024	AVERY AIRCONDITIONING PTY LTD	Ice Machine Repairs- Depot	\$ 616.00
EFT73756	23/02/2024	AVERY AIRCONDITIONING PTY LTD	Server Room Water Leak Repairs- Kimberley Regional Office	\$ 132.00
EFT73369	06/02/2024	AVIAIR	Sponsorship Contribution- Inter-Regional Regular Public Transport Air Services	\$ 17,678.10
EFT73588	21/02/2024	BARNATO FABRICATION PTY LTD	Supply Steel & Cut Out Washers For Waste Bin Repairs- WMF	\$ 800.70
EFT73492	14/02/2024	BEHIND PTY LTD	Deposit for Fleetwood Mac Show- Civic Centre	\$ 6,875.00
EFT73493	14/02/2024	BEST IT & BUSINESS SOLUTIONS PTY LTD	Printer Maintenance & Copy Costs- IT	\$ 665.11
EFT73370	06/02/2024	BIDFOOD	Kiosk Stock- BRAC	\$ 903.05
EFT73589	21/02/2024	BIDFOOD	Kiosk Stock- BRAC	\$ 2,389.69
EFT73420	07/02/2024	BLACKWOODS	Protective Clothing & Equip- Uniforms	\$ 2,175.69
EFT73541	16/02/2024	BLACKWOODS	Protective Clothing & Equip- Uniforms	\$ 3,050.54
EFT73590	21/02/2024	BLACKWOODS	Protective Clothing & Equip- Uniforms	\$ 1,491.24
EFT73757	23/02/2024	BLACKWOODS	Equipment Replacement- P&G	\$ 1,606.61
EFT73542	16/02/2024	BOAB HEALTH AND COMMUNITY SERVICES	Wellness Presentation- Occupation Health & Safety	\$ 415.80
EFT73371	06/02/2024	BOC LIMITED	Oxygen Cylinder Hire- BRAC	\$ 185.81
EFT73421	07/02/2024	BOC LIMITED	Oxygen Supply- Depot	\$ 20.68
EFT73543	16/02/2024	BOC LIMITED	Workshop Consumables- Depot	\$ 953.13
EFT73758	23/02/2024	BOC LIMITED	CO2 Gas- Mosquito Trapping	\$ 25.84
EFT73494	14/02/2024	BOLINDA PUBLISHING PTY LTD	Large Print Books- Library	\$ 3,850.00
EFT73544	16/02/2024	BOYA EQUIPMENT	Vehicle Parts- Depot	\$ 120.40

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
EFT73422	07/02/2024	BP AUSTRALIA PTY LTD - FUEL	Diesel Supply- Depot	\$ 21,818.56
EFT73545	16/02/2024	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 13,111.18
EFT73591	21/02/2024	BROOME ALI WORX	Stainless Steel Locks- Bin Maintenance	\$ 1,302.40
EFT73592	21/02/2024	BROOME BOULEVARD CAFE	Catering- Council Workshop	\$ 542.60
EFT73546	16/02/2024	BROOME CHAMBER OF COMMERCE & INDUSTRY (INC) - BCCI	BCCI- Women's Leadership Forum	\$ 1,760.00
EFT73495	14/02/2024	BROOME CLEANAWAY	Waste Collection Services- Kimberley Regional Offices	\$ 3,112.30
EFT73759	23/02/2024	BROOME CLEANAWAY	Waste Collection Services- Kerbside Recycling	\$ 129,073.45
EFT73423	07/02/2024	BROOME DIESEL & HYDRAULIC SERVICE	Parts- Depot	\$ 556.26
EFT73593	21/02/2024	BROOME DIESEL & HYDRAULIC SERVICE	Parts- Depot	\$ 46.11
EFT73372	06/02/2024	BROOME PLUMBING & GAS	Supply & Install Grease Trap Lids- BRAC	\$ 2,700.00
EFT73424	07/02/2024	BROOME PLUMBING & GAS	Toilet Repairs- Depot	\$ 147.00
EFT73373	06/02/2024	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Administration	\$ 74.31
EFT73425	07/02/2024	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Administration	\$ 74.31
EFT73547	16/02/2024	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Administration	\$ 74.31
EFT73594	21/02/2024	BROOME PROGRESSIVE SUPPLIES	Kiosk Stock- BRAC	\$ 741.33
EFT73461	09/02/2024	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 660.00
EFT73814	28/02/2024	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 660.00
EFT73462	09/02/2024	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 930.00
EFT73815	28/02/2024	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 919.29
EFT73426	07/02/2024	BROOME STATE EMERGENCY SERVICES	First Aid Tent- Christmas Party	\$ 300.00
EFT73427	07/02/2024	BROOME TOWING & SALVAGE	Expenses- Vehicle Impounding	\$ 585.00
EFT73374	06/02/2024	BROOME CRETE	Concrete Supply- Cable Beach Redevelopment (RFT22-02)	\$ 1,381.38
EFT73496	14/02/2024	BROOME CRETE	Concrete- Cable Beach Redevelopment (RFT22-02)	\$ 10,569.02
EFT73548	16/02/2024	BROOME CRETE	Cable Beach Redevelopment- Concrete Works (RFT22-02)	\$ 4,698.54
EFT73595	21/02/2024	BROOME CRETE	Concrete- Cable Beach Redevelopment (RFT22-02)	\$ 14,492.50
EFT73760	23/02/2024	BROOME CRETE	Concrete- Cable Beach Redevelopment (RFT22-02)	\$ 11,456.39
EFT73497	14/02/2024	CABLE BEACH ELECTRICAL SERVICE	Herbert St Park Old Tank - P&G Maintenance	\$ 935.00
EFT73596	21/02/2024	CABLE BEACH ELECTRICAL SERVICE	Toilet Automatic Flush System Replacement- Depot	\$ 825.00
EFT73761	23/02/2024	CABLE BEACH PAINTING SERVICES PTY LTD	Painting Works- Foundations Care	\$ 1,000.00
EFT73375	06/02/2024	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Vehicle Maintenance- Tyre Fitting & Disposal- Depot	\$ 2,305.50
EFT73597	21/02/2024	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Vehicle Tyre Fitting, Disposal & Alignment- Depot	\$ 3,577.00
EFT73762	23/02/2024	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Earthmover Tyre Replacement- WMF	\$ 3,655.00
EFT73498	14/02/2024	CALNAN PROPERTY PTY LTD	Property Inspections- Property & Assets	\$ 4,537.50
EFT73598	21/02/2024	CAPITAL DIVISON	Chemical Shed Repair Works- Depot	\$ 20,004.82
EFT73763	23/02/2024	CARE PROPERTY WA STRATA MANAGEMENT	Strata Levies- Staff Housing	\$ 3,183.31

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
EFT73499	14/02/2024	CHARTER PROPERTY GROUP PTY LTD	Rates Refund- A120976	\$ 4,365.45
EFT73804	23/02/2024	CHARTER PROPERTY GROUP PTY LTD	Staff Rent- March 2024	\$ 3,693.45
EFT73463	09/02/2024	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 1,129.96
EFT73816	28/02/2024	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 1,129.96
EFT73357	02/02/2024	CHRISTOPHER MITCHELL	Monthly Councillor Sitting Fee & Allowances	\$ 8,493.75
EFT73549	16/02/2024	CIRCUITWEST INC	Performance Production Expenses- Civic Centre	\$ 3,300.00
EFT73376	06/02/2024	CJD EQUIPMENT PTY LTD	Equipment Maintenance & Supplies- Depot	\$ 1,480.26
EFT73550	16/02/2024	CJD EQUIPMENT PTY LTD	Equipment Maintenance & Supplies- Depot	\$ 8,509.65
EFT73365	05/02/2024	CLAIRE GULMAN	Refund- Plot Reservation	\$ 661.00
EFT73599	21/02/2024	CLARK EQUIPMENT SALES PTY LTD	Machinery Parts & Maintenance- Depot	\$ 1,221.54
EFT73377	06/02/2024	CLARK POOLS & SPAS BROOME (NEW)	Pool Servicing- Staff Housing	\$ 104.54
EFT73764	23/02/2024	CLARK POOLS & SPAS BROOME (NEW)	Pool Servicing- Property & Assets	\$ 327.20
EFT73378	06/02/2024	COAST & COUNTRY ELECTRICS	Light Repairs- Administration	\$ 415.70
EFT73600	21/02/2024	COAST & COUNTRY ELECTRICS	Float Switch Repairs- WMF	\$ 502.62
EFT73765	23/02/2024	COAST & COUNTRY ELECTRICS	Town Beach Waterpark Maintenance- P&G	\$ 2,517.29
EFT73500	14/02/2024	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Stock- BRAC	\$ 1,448.42
EFT73601	21/02/2024	CONNECT CALL CENTRE SERVICES	Call Centre- License Maintenance & Support- IT	\$ 277.88
EFT73501	14/02/2024	CORAL PRINCESS CRUISES (NQ) PTY LTD	Bond Refunds- Civic Centre	\$ 736.30
EFT73428	07/02/2024	CORPUS CONTRACTING	Foot Bridge Repairs- Cable Beach	\$ 10,342.00
EFT73429	07/02/2024	CORSIGN WA PTY LTD	Blue & White Directional Signs- Supply & Installation- Depot	\$ 247.72
EFT73379	06/02/2024	CS LEGAL	Debt Collection Fees 2023/2024 (RFQ19-37)	\$ 15,155.55
EFT73766	23/02/2024	CS LEGAL	Debt Collection Fees 2023/2024 (RFQ19-37)	\$ 2,528.90
EFT73380	06/02/2024	DAN GUIDERA	Live Music Performance- Australia Day Event	\$ 500.00
EFT73381	06/02/2024	DEAN TRAILERS AUSTRALIA	Trailer Delivery Costs- Depot	\$ 7,425.00
EFT73536	15/02/2024	DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY (PREVIOUSLY BUILDING COMMISSION)	Building & Services Levy- January 2024	\$ 4,678.97
EFT73602	21/02/2024	DEPARTMENT OF TRANSPORT (VEHICLE SEARCH FEES)	Bond Refunds- Civic Centre	\$ 200.00
EFT73767	23/02/2024	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	Annual Licence Fee- Regional Resource Recovery Park	\$ 13,252.25
EFT73358	02/02/2024	DESIREE MALE	Monthly Councillor Sitting Fee & Allowances	\$ 3,687.40
EFT73382	06/02/2024	DOVEN BRICKLAYING & CONTRACTORS	Herbert St Park Wall Repairs - P&G Maintenance	\$ 2,090.00
EFT73502	14/02/2024	E & M J ROSHER PTY LTD	Equipment Parts & Maintenance- Depot	\$ 1,183.80
EFT73464	09/02/2024	EASISALARY PTY LTD T/A EASI	Payroll Deductions/Contributions	\$ 7,568.31
EFT73817	28/02/2024	EASISALARY PTY LTD T/A EASI	Payroll Deductions/Contributions	\$ 7,568.31
EFT73551	16/02/2024	ELECO SERVICES	Outdoor Fan Replacements- Staff Housing	\$ 641.30
EFT73359	02/02/2024	ELLEN SMITH	Monthly Councillor Sitting Fee & Allowances	\$ 2,314.17
EFT73552	16/02/2024	EURO DIESEL SERVICES PTY LTD	Machinery Parts & Maintenance- Depot	\$ 1,042.69
EFT73383	06/02/2024	FIRE & SAFETY SERVICES COMPANY	Fire Alarm Maintenance- Broome Shire	\$ 628.10

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
EFT73503	14/02/2024	FIRE & SAFETY SERVICES COMPANY	Fire Equipment Servicing- Civic Centre	\$ 751.30
EFT73768	23/02/2024	FIRE & SAFETY SERVICES COMPANY	Routine Fire Equipment Servicing- BRAC	\$ 135.30
EFT73769	23/02/2024	FIRST NATIONAL REAL ESTATE BROOME	Electricity Charges- Staff Housing	\$ 195.34
EFT73805	23/02/2024	FIRST NATIONAL REAL ESTATE BROOME	Staff Rent- March 2024	\$ 7,727.00
EFT73806	23/02/2024	FIRST NATIONAL REAL ESTATE BROOME - COMMERCIAL TRUST	Shire Storage Rent- March 2024	\$ 300.00
EFT73430	07/02/2024	FIT2WORK	Recruitment Expenses- Police Clearance Checks	\$ 352.00
EFT73465	09/02/2024	FLEET NETWORK	Payroll Deductions/Contributions	\$ 601.56
EFT73818	28/02/2024	FLEET NETWORK	Payroll Deductions/Contributions	\$ 601.56
EFT73504	14/02/2024	FOCUS NETWORKS (PROGRESSIVE CREATIVE SOLUTIONS)	Remote Support Consultants- IT	\$ 20,377.50
EFT73553	16/02/2024	FOCUS NETWORKS (PROGRESSIVE CREATIVE SOLUTIONS)	Support Services- IT	\$ 885.50
EFT73384	06/02/2024	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Consumables- Cleaning Services	\$ 10,005.60
EFT73431	07/02/2024	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Cleaning Services- Staff Housing	\$ 627.00
EFT73505	14/02/2024	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Cleaning Services- Staff Housing	\$ 412.50
EFT73554	16/02/2024	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Supply & Deliver Compost Eco bins- Administration & Depot	\$ 2,408.20
EFT73770	23/02/2024	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Toilet Cleaning- Australia Day	\$ 308.00
EFT73432	07/02/2024	FORCH WA PTY LTD	Workshop Consumables- Depot	\$ 781.02
EFT73385	06/02/2024	FORMS EXPRESS PTY LTD	Notice & Instalment Notice Printing- Rates	\$ 1,224.73
EFT73386	06/02/2024	FORPARK AUSTRALIA	Play Equipment- Palmer Road Park Maintenance	\$ 6,272.64
EFT73433	07/02/2024	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight Charges- Depot	\$ 1,487.88
EFT73771	23/02/2024	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Vehicle, Plant, Machinery & Equip Maintenance & Repair	\$ 125.72
EFT73807	23/02/2024	GARRY & JACQUELINE KING	Staff Rent- March 2024	\$ 3,764.33
EFT73772	23/02/2024	GLASS CO KIMBERLEY (FORMALLY KIMBERLEY GLASS SERVICE)	Window Reglaze Due To Vandalism- Library	\$ 699.60
EFT73387	06/02/2024	GO GO MEDIA	FM Radio Service- BRAC	\$ 198.00
EFT73555	16/02/2024	GPC ASIA PACIFIC PTY LTD T/AS REPCO	Consumables- Depot	\$ 210.94
EFT73506	14/02/2024	GRACE REMOVALS GROUP	Relocation Costs- New Employee	\$ 10,000.00
EFT73773	23/02/2024	GRANICUS AUSTRALIA PTY LTD	Subsite Licence Fee- Civic Centre	\$ 1,456.37
EFT73388	06/02/2024	GRESLEY ABAS PTY LTD	Gym & Fitness Facility Design Development- BRAC (RFT23/01)	\$ 11,242.00
EFT73556	16/02/2024	GROENEVELD-BEKA PTY LTD	Equipment Parts- Depot	\$ 1,111.65
EFT73603	21/02/2024	HANG ME U.P. BROOME	Macrame Workshop- Holiday Program BRAC	\$ 278.00
EFT73389	06/02/2024	HARMONY HORTICULTURE	Weed Spraying Services- Wattle Drive Remediation Site (RFQ23-01)	\$ 5,720.00
EFT73557	16/02/2024	HARMONY HORTICULTURE	Weed Spraying- P&G	\$ 2,860.00
EFT73390	06/02/2024	HART SPORT	Netball Expenses- BRAC	\$ 1,195.01
EFT73507	14/02/2024	HARVEY NORMAN AV/IT SUPERSTORE BROOME	DJO Mini 3 Pro- Library	\$ 1,107.00
EFT73604	21/02/2024	HARVEY NORMAN AV/IT SUPERSTORE BROOME	Wi-Fi Hotspot- IT	\$ 79.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
EFT73605	21/02/2024	HEAD OFFICE DEPARTMENT OF FIRE & EMERGENCY SERVICES	False Fire Alarm Attendance Fee- Civic Centre	\$ 1,337.00
EFT73391	06/02/2024	HEALINGTHRUTHEARTS	DJ at The Pools & Pod Casting- A Sporting Chance	\$ 300.00
EFT73558	16/02/2024	HEALINGTHRUTHEARTS	Music- A Sporting Chance	\$ 300.00
EFT73508	14/02/2024	HERBERT SMITH FREEHILLS	Legal Advice- Consultant Expenses (RFQ 23-16)	\$ 3,300.00
EFT73434	07/02/2024	HOLDFAST FLUID POWER NW PTY LTD	Parts & Maintenance- P&G	\$ 602.25
EFT73606	21/02/2024	HOLDFAST FLUID POWER NW PTY LTD	Consumables- Waste	\$ 300.05
EFT73775	23/02/2024	HOLDFAST FLUID POWER NW PTY LTD	Truck Parts & Maintenance- Depot	\$ 432.88
EFT73392	06/02/2024	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- BRAC Aquatic	\$ 10,152.31
EFT73435	07/02/2024	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Kimberley Regional Office	\$ 15,918.54
EFT73509	14/02/2024	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage- Haynes Oval	\$ 1,743.32
EFT73776	23/02/2024	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage- Street Lighting	\$ 97,396.30
EFT73559	16/02/2024	HT CLEANING SERVICES PTY LTD	Consumables- Cleaning Services	\$ 2,251.88
EFT73607	21/02/2024	HT CLEANING SERVICES PTY LTD	Pressure Cleaning- Town Beach Water Park	\$ 1,402.50
EFT73777	23/02/2024	HT CLEANING SERVICES PTY LTD	Regular Cleaning Services- Shire Facilities	\$ 48,379.11
EFT73808	23/02/2024	HUTCHINSON REAL ESTATE	Staff Rent- March 2024	\$ 5,837.49
EFT73778	23/02/2024	INDUSTRIAL AUTOMATION GROUP	Father McMahon Oval Lighting Works- BRAC	\$ 275.25
EFT73393	06/02/2024	INTERNATIONAL QUADRATICS PTY LTD	Swimming Program- BRAC	\$ 2,147.16
EFT73360	02/02/2024	JANET LEWIS	Monthly Councillor Sitting Fee & Allowances	\$ 2,314.17
EFT73608	21/02/2024	JAPANESE TRUCK AND BUS SPARES PTY LTD	Truck Parts & Maintenance- Depot	\$ 148.35
EFT73779	23/02/2024	JAPANESE TRUCK AND BUS SPARES PTY LTD	Truck Parts- Depot	\$ 49.50
EFT73394	06/02/2024	JAYE SMOKER (UNBOUND SOUND)	Audio Visual Stage Sound & Equipment- Australia Day Event	\$ 3,245.00
EFT73780	23/02/2024	JAYE SMOKER (UNBOUND SOUND)	Sorry Day Purple Lighting- Civic Centre	\$ 616.00
EFT73781	23/02/2024	JCD MOBILE FABRICATION	Damaged Hooklift Bin Repairs- WMF	\$ 605.00
EFT73560	16/02/2024	JD RETIC AND GARDEN CARE	Installation Of Copper Log Bollards- Broome Senior High School	\$ 1,687.40
EFT73561	16/02/2024	JENNIFER BROWN	A Sporting Chance Activity- Back To School Program	\$ 325.00
EFT73609	21/02/2024	JENNIFER BROWN	Cleaning- A Sporting Chance	\$ 600.00
EFT73361	02/02/2024	JOHANI MAMID	Monthly Councillor Sitting Fee & Allowances	\$ 2,314.17
EFT73610	21/02/2024	JOHN ALBERT GILBERT	Reimbursements- Materials	\$ 491.50
EFT73395	06/02/2024	KABOOM TOONS PTY LTD	Kaboom Toons Activity- A Sporting Chance	\$ 1,320.00
EFT73510	14/02/2024	KAON SECURITY (Custom House Financial (UK) Ltd)	Subscriptions- IT	\$ 7,955.00
EFT73436	07/02/2024	KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES PTY LTD)	Bituminous Sealing Works- Various Urban Maintenance (CON 22-03)	\$ 7,150.00
EFT73511	14/02/2024	KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES PTY LTD)	Bituminous Sealing Works- Chinatown & Catalina Boat Ramp (CON 22-03)	\$ 17,172.63
EFT73782	23/02/2024	KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES PTY LTD)	Bituminous Sealing Works- Various Urban Maintenance (CON 22-03)	\$ 150,671.17
EFT73396	06/02/2024	KENNARDS HIRE	Equipment Hire- Works Maintenance	\$ 1,692.30

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
EFT73562	16/02/2024	KIMBERLEY CONTRACTING	Supply & Application Posi Shell Daily Landfill Cover- WMF (RFT 23-07)	\$ 37,510.00
EFT73611	21/02/2024	KIMBERLEY FITNESS & SUPPORT SERVICES	Group Fitness Classes- BRAC	\$ 1,452.00
EFT73397	06/02/2024	KIMBERLEY FUEL & OIL SERVICES	Air Regulator Filter & Lubricator Combination- Depot	\$ 1,806.67
EFT73437	07/02/2024	KIMBERLEY FUEL & OIL SERVICES	Battery Replacement- Depot	\$ 1,327.15
EFT73563	16/02/2024	KIMBERLEY FUEL & OIL SERVICES	Workshop Consumables- Depot	\$ 757.39
EFT73783	23/02/2024	KIMBERLEY FUEL & OIL SERVICES	Plant Fuel & Oil- Depot	\$ 5,844.00
EFT73512	14/02/2024	KIMBERLEY GOLD PURE DRINKING WATER	Drinking Water- WMF	\$ 90.00
EFT73398	06/02/2024	KIMBERLEY QUARRY PTY LTD	Gantheaume Point & Crab Creek Road- Works Maintenance (RFT23/14)	\$ 42,973.03
EFT73784	23/02/2024	KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD)	Machinery & Equipment Repairs- Depot	\$ 2,293.17
EFT73399	06/02/2024	KIMBERLEY WASHROOM SERVICES	Cleaning Services- Shire Facilities	\$ 1,183.00
EFT73785	23/02/2024	KIMBERLEY WASHROOM SERVICES	Sanitary Waste Disposal- Shire Facilities	\$ 1,860.00
EFT73400	06/02/2024	KO CONTRACTING PTY LTD	Kerbing Maintenance/Replacement- Works	\$ 825.00
EFT73513	14/02/2024	KO CONTRACTING PTY LTD	Kerb Repairs- Works	\$ 1,375.00
EFT73564	16/02/2024	LANDGATE	Valuation Expenses- Rates	\$ 2,939.36
EFT73438	07/02/2024	LG BEST PRACTICES	Relief Staff- Finance	\$ 4,991.25
EFT73466	09/02/2024	LGRCEU	Payroll Deductions/Contributions	\$ 88.00
EFT73819	28/02/2024	LGRCEU	Payroll Deductions/Contributions	\$ 88.00
EFT73439	07/02/2024	LHM FABRICATION & FENCING	Fencing Renewals- BRAC (RFQ23-21)	\$ 25,767.50
EFT73786	23/02/2024	LHM FABRICATION & FENCING	Garrison Fencing Supply And Installation- BRAC (RFQ23-21)	\$ 51,535.00
EFT73787	23/02/2024	LIFE & SOUL HEALTH & FITNESS CLUB	Cross Over Subsidy- Iona Link	\$ 1,000.00
EFT73401	06/02/2024	LOCK & LOAD LASER TAG	Laser Tag- Civic Centre	\$ 2,662.00
EFT73788	23/02/2024	LOCK & LOAD LASER TAG	Laser Tag- A Sporting Chance	\$ 1,375.00
EFT73440	07/02/2024	LO-GO APPOINTMENTS	Contracting Services- Rangers	\$ 19,197.53
EFT73514	14/02/2024	LO-GO APPOINTMENTS	Contracting Services- Rangers	\$ 7,179.92
EFT73612	21/02/2024	LO-GO APPOINTMENTS	Contracting Services- Rangers	\$ 6,917.24
EFT73402	06/02/2024	LYRICAL INSTINCT	Performance & Assisting Musical Workshops- A Sporting Chance	\$ 500.00
EFT73515	14/02/2024	MANDALAY TECHNOLOGIES PTY LTD	Licence & Operations Expense- IT	\$ 1,265.00
EFT73403	06/02/2024	MARKETFORCE(OMNICOM)	Advertising- West Australian (RFT 23/17)	\$ 928.44
EFT73404	06/02/2024	MARRUGEKU INC	Delivery of Burrbgaja Yalirra- Civic Centre	\$ 5,500.00
EFT73405	06/02/2024	MCCORRY BROWN EARTHMOVING PTY LTD	Various Subdivisional Footpath Installations- Works (RFT 21-01)	\$ 94,745.15
EFT73613	21/02/2024	MCINTOSH & SON	Machinery Parts & Maintenance- Depot	\$ 135.26
EFT73516	14/02/2024	MCMULLEN NOLAN GROUP PTY LTD (MNG)	New Pavement Areas- Cable Beach Redevelopment	\$ 8,085.77
EFT73614	21/02/2024	MCMULLEN NOLAN GROUP PTY LTD (MNG)	New Entry & Exit Frederick Street- BRAC	\$ 5,813.50
EFT73789	23/02/2024	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Cemetery Plots- Infrastructure	\$ 429.88
EFT73362	02/02/2024	MELANIE VIRGO	Monthly Councillor Sitting Fee & Allowances	\$ 2,314.17
EFT73565	16/02/2024	MINETRANS PTY LTD	Vehicle Parts- Depot	\$ 1,854.60
EFT73615	21/02/2024	MINETRANS PTY LTD	Vehicle Parts & Maintenance- Depot	\$ 1,854.60

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
EFT73616	21/02/2024	MOORE AUSTRALIA AUDIT (WA)	Accounting Support Services- Annual Financial Report	\$ 5,115.00
EFT73790	23/02/2024	MOORE AUSTRALIA AUDIT (WA)	Audit of Project Financials- BRAC Outdoor Upgrade	\$ 2,200.00
EFT73517	14/02/2024	NEIL MANSELL TRANSPORT PTY LTD	eWaste Containers Pick Up & Delivery- WMF	\$ 2,640.00
EFT73566	16/02/2024	NEIL MANSELL TRANSPORT PTY LTD	Tyre Haulage to Perth- WMF	\$ 3,410.00
EFT73617	21/02/2024	NEXT LEVEL DIRTWORKS	Machinery Supply to Clear Path for Service Survey Works- Recycling Centre	\$ 990.00
EFT73406	06/02/2024	NORTH WEST COAST SECURITY	Security Services- Library (RFT 22-06)	\$ 2,706.00
EFT73441	07/02/2024	NORTH WEST COAST SECURITY	Security Services- Callouts Multiple Facilities	\$ 363.00
EFT73567	16/02/2024	NORTH WEST COAST SECURITY	Security Services- Shire Facilities	\$ 7,130.12
EFT73618	21/02/2024	NORTH WEST COAST SECURITY	Security Services- Shire Administration	\$ 66.00
EFT73791	23/02/2024	NORTH WEST COAST SECURITY	Security Services- Various Shire Facilities	\$ 4,951.42
EFT73619	21/02/2024	NORTH WEST LOCKSMITHS	New Locks- WMF	\$ 1,428.00
EFT73442	07/02/2024	NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA	Vehicle & Plant Renewal/Replacement- Depot	\$ 62,142.89
EFT73568	16/02/2024	NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA	Purchase of Hilux 4x4- Depot (RFQ22-34)	\$ 60,960.14
EFT73792	23/02/2024	NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA	Vehicle- Depot	\$ 75,115.12
EFT73443	07/02/2024	NORTH WEST STRATA SERVICES	Strata Fees- Staff Housing	\$ 1,343.10
EFT73569	16/02/2024	NORTH WEST STRATA SERVICES	Strata Levies- Staff Housing	\$ 1,343.10
EFT73518	14/02/2024	NORTHERN RURAL SUPPLIES PTY LTD	Weed & Herbicide Spraying Chemicals- P&G Maintenance	\$ 494.70
EFT73620	21/02/2024	NORTHWEST SHEDMASTERS GARAGE DOORS PTY LTD	Roller Door Replacement- Community Storage Shed	\$ 5,170.00
EFT73407	06/02/2024	OFFICE NATIONAL BROOME	School Starter Packs- A Sporting Chance	\$ 1,488.99
EFT73519	14/02/2024	OFFICE NATIONAL BROOME	Printer Copy costs- IT	\$ 1,018.61
EFT73570	16/02/2024	OHM ELECTRONICS	UHF Radio Checks - Depot	\$ 517.25
EFT73621	21/02/2024	OPTEON PROPERTY GROUP PTY LTD	Rental Valuations- Broome Enterprise Centre	\$ 1,980.00
EFT73793	23/02/2024	ORD AGRICULTURAL EQUIPMENT	Vehicle Parts & Maintenance- Depot	\$ 107.78
EFT73520	14/02/2024	PATRICIA LOWE	Rates Refund- A108220	\$ 289.99
EFT73521	14/02/2024	PAUL MAMID	Rates Refund- A117510	\$ 1,453.74
EFT73408	06/02/2024	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 1,470.90
EFT73622	21/02/2024	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 2,414.06
EFT73363	02/02/2024	PETER TAYLOR	Monthly Councillor Sitting Fee & Allowances	\$ 2,314.17
EFT73571	16/02/2024	PETER WILLIAM RULAND AND SARAH MAY LLOYD-MOSTYN	Rent Payment- Staff Housing	\$ 1,028.55
EFT73809	23/02/2024	PETER WILLIAM RULAND AND SARAH MAY LLOYD-MOSTYN	Staff Rent- March 2025	\$ 2,607.14
EFT73364	02/02/2024	PHILLIP MATSUMOTO	Monthly Councillor Sitting Fee & Allowances	\$ 2,314.17
EFT73409	06/02/2024	PMK WELDING & METAL FABRICATION	Consumables- Depot	\$ 66.00
EFT73623	21/02/2024	PMK WELDING & METAL FABRICATION	Tipper Truck Maintenance & Repairs- Depot	\$ 1,566.95

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
EFT73410	06/02/2024	POOL WISDOM	Pool Chemicals- BRAC	\$ 1,995.64
EFT73522	14/02/2024	POOL WISDOM	Pool Chemicals- BRAC	\$ 2,308.04
EFT73572	16/02/2024	POOL WISDOM	Water Testing- Town Beach Water Park	\$ 550.00
EFT73794	23/02/2024	POOL WISDOM	Pool Chemicals- Town Beach Water Park	\$ 707.58
EFT73523	14/02/2024	PORT SMITH CARAVAN PARK	Port Smith Accommodation- Sweeping Works	\$ 190.00
EFT73810	23/02/2024	PRD NATIONWIDE	Staff Rent- March 2024	\$ 5,174.11
EFT73573	16/02/2024	PRINTING IDEAS	Animal Management Plan Community Consultation- Advertising	\$ 460.90
EFT73624	21/02/2024	PRINTING IDEAS	Reserve Parking Signs- Administration	\$ 902.00
EFT73524	14/02/2024	QUEEN TIDE CREATIVE	Still Photos- Promotional Video	\$ 3,465.00
EFT73811	23/02/2024	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Staff Rent- March 2024	\$ 3,823.81
EFT73444	07/02/2024	RED DIRT AUTO ELECTRICAL PTY LTD	Machinery/Equipment Repairs- Depot	\$ 1,375.00
EFT73525	14/02/2024	RED DIRT AUTO ELECTRICAL PTY LTD	Truck Lamp Licence Plate- Depot	\$ 124.80
EFT73575	16/02/2024	RED DIRT AUTO ELECTRICAL PTY LTD	Truck Headlight Replacement- Depot	\$ 643.97
EFT73625	21/02/2024	RED DIRT AUTO ELECTRICAL PTY LTD	Isuzu Parts- Depot	\$ 602.70
EFT73445	07/02/2024	ROADLINE CIVIL CONTRACTORS	Equipment Hire Buckle's Rd- Work Maintenance (RFT 20-10)	\$ 5,775.00
EFT73526	14/02/2024	ROADLINE CIVIL CONTRACTORS	Vehicle Hire- WMF (RFT 20-10)	\$ 21,965.30
EFT73576	16/02/2024	ROADLINE CIVIL CONTRACTORS	Construction- Cable Beach Stage A1 (RFT23-06)	\$ 362,391.24
EFT73795	23/02/2024	ROCHELLE MAREE PIGGIN	Crossover Subsidy- Gwendoline Crossing	\$ 1,000.00
EFT73446	07/02/2024	ROEBUCK TREE SERVICE	Old Broome- P&G Maintenance	\$ 220.00
EFT73411	06/02/2024	ROSMECH SALES & SERVICE PTY	Consumables- Depot	\$ 3,096.57
EFT73627	21/02/2024	ROYAL LIFE SAVING SOCIETY - WA	Lifeguard Requalification Fee- BRAC	\$ 169.00
EFT73796	23/02/2024	RSM AUSTRALIA PTY LTD	Grant Acquittals- Audit Fees- Roads to Recovery, LRCI Phase 2 & 3, Pensioner Deferred Rates	\$ 13,255.00
EFT73412	06/02/2024	SEAT ADVISOR PTY LTD	Ticketing Fees- Civic Centre	\$ 60.78
EFT73413	06/02/2024	SECUREPAY PTY LTD	Security For Ticket Sales- Civic Centre	\$ 18.10
EFT73447	07/02/2024	SECUREX SECURITY PTY LTD	Security Swipe Cards & Programming- Administration	\$ 77.00
EFT73527	14/02/2024	SEEK LIMITED	Recruitment Expenses- Advertising	\$ 1,958.00
EFT73628	21/02/2024	SEEK LIMITED	Recruitment Expenses- Advertising	\$ 368.50
EFT73577	16/02/2024	SHENTON ENTERPRISES PTY LTD T/A JOHN SHENTON PUMPS	Replacement Parts- BRAC	\$ 55.64
EFT73537	15/02/2024	SHIRE OF BROOME	Building Services Levy Commission- January 2024	\$ 5.00
EFT73414	06/02/2024	SLATER & GARTRELL SPORTS	Pickleball Equipment- BRAC	\$ 3,396.00
EFT73448	07/02/2024	SOUTHERN CROSS AUSTEREIO (SCA)	Radio Advertising- Governance	\$ 1,743.50
EFT73629	21/02/2024	SOUTHERN CROSS AUSTEREIO (SCA)	Radio Advertising - Fight the Bite Campaign	\$ 1,556.50
EFT73467	09/02/2024	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 581.42
EFT73820	28/02/2024	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 581.42
EFT73578	16/02/2024	SPOKE TO A BLOKE	Quick Response Grant 2024- Spoke To A Bloke Walk For A Bloke	\$ 950.00
EFT73579	16/02/2024	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Kits- Occupation Health & Safety	\$ 686.66
EFT73415	06/02/2024	STREETER & MALE PTY MITRE 10	Provide Daily West Australian Newspapers- Library	\$ 80.10

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
EFT73449	07/02/2024	STREETER & MALE PTY MITRE 10	Grinder For Footpath Works- Works Maintenance	\$ 550.00
EFT73580	16/02/2024	SUNDRY CREDITOR- CIVIC CENTRE- BANGARRA DANCE THEATRE	Bond Refunds- Civic Centre	\$ 882.02
EFT73450	07/02/2024	T - QUIP	Tensioner- Depot	\$ 1,451.95
EFT73528	14/02/2024	T - QUIP	Consumables- Parks	\$ 1,101.40
EFT73581	16/02/2024	T - QUIP	New Centre Deck Ride On Mower- P&G	\$ 77,975.65
EFT73797	23/02/2024	TAPPED PLUMBING & GAS PTY LTD	Air-Conditioning Maintenance & Repairs- Kimberley Regional Office	\$ 264.00
EFT73798	23/02/2024	TEAM GLOBAL EXPRESS PTY LTD (TOLL PRIORITY)	Freight Workshop Consumables- Depot	\$ 457.71
EFT73582	16/02/2024	TELSTRA	Service & Equipment Rental- IT	\$ 6,454.42
EFT73799	23/02/2024	TELSTRA	Satellite Phones- Rangers	\$ 125.86
EFT73630	21/02/2024	TENDERSPOT MEAT COMPANY	Catering- Depot	\$ 291.74
EFT73416	06/02/2024	THINK WATER BROOME	Reticulation Parts Sunset Park- P&G Maintenance	\$ 226.15
EFT73451	07/02/2024	THINK WATER BROOME	Reticulation Parts- Nursery	\$ 426.05
EFT73529	14/02/2024	THINK WATER BROOME	Maintenance & Parts- Town Beach Water Park	\$ 2,870.06
EFT73631	21/02/2024	THINK WATER BROOME	Reticulation Maintenance- BRAC, Chinatown & Herbert St	\$ 3,755.83
EFT73800	23/02/2024	THINK WATER BROOME	Reticulation Parts Various Parks- P&G Maintenance	\$ 2,200.10
EFT73530	14/02/2024	THINKON AUSTRALIA	License Maintenance and Support - IT	\$ 1,936.25
EFT73417	06/02/2024	TNT AUSTRALIA PTY LTD	Freight- Health	\$ 595.50
EFT73632	21/02/2024	TNT AUSTRALIA PTY LTD	Freight- Health	\$ 122.72
EFT73452	07/02/2024	TOTALLY WORKWEAR	New Staff- Uniforms	\$ 419.60
EFT73531	14/02/2024	TOTALLY WORKWEAR	Protective Clothing & Equipment- Uniforms	\$ 639.90
EFT73633	21/02/2024	TOTALLY WORKWEAR	Uniform- Rangers	\$ 1,296.90
EFT73801	23/02/2024	TOTALLY WORKWEAR	Uniform- Rangers	\$ 1,529.64
EFT73532	14/02/2024	TYRECYCLE PTY LTD	Tyre Disposal Gate Fees - WMF (RFT 19/04)	\$ 5,818.38
EFT73453	07/02/2024	UNIVERSITY OF NOTRE DAME AUSTRALIA	Refund Creditor	\$ 21,342.07
EFT73533	14/02/2024	VICTORIA SMART-BATTY	Rates Refund- A305899	\$ 1,429.70
EFT73418	06/02/2024	VOCUS COMMUNICATIONS	Phone Provider Charges- IT	\$ 991.93
EFT73534	14/02/2024	VOCUS COMMUNICATIONS	Phone Provider Charges- IT	\$ 1,005.79
EFT73454	07/02/2024	WA HINO	Equipment Parts & Maintenance- Depot	\$ 372.79
EFT73634	21/02/2024	WEI SU	Group Fitness Classes - BRAC	\$ 1,100.00
EFT73455	07/02/2024	WEST AUSTRALIAN NEWSPAPERS	Advertising- Newspaper	\$ 1,359.60
EFT73456	07/02/2024	WEST COAST ON HOLD (ON HOLD ONLINE)	Messages Subscription- Governance	\$ 77.00
EFT73535	14/02/2024	WESTBOOKS	Miscellaneous Books- Library	\$ 314.48
EFT73457	07/02/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Local Government- Organisational Training	\$ 638.00
EFT73583	16/02/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Local Government- Organisational Training	\$ 1,914.00
EFT73458	07/02/2024	WESTERN DIAGNOSTIC PATHOLOGY	Instant Drug & Alcohol Testing- New & Existing Staff	\$ 622.93

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024

PAYMENT #	Date	Name	Description	Amount
EFT73584	16/02/2024	WORK METRICS PTY LTD	Subscriptions- Incident Reporting	\$ 110.00
EFT73802	23/02/2024	WORKPLACE TRAINING & ADVISORY AUST P/L	Organisational Training Expenses- Leadership Training	\$ 2,189.00
EFT73635	21/02/2024	YOGAMON (MONIQUE ELLIS)	Group Fitness Program Yoga classes- BRAC	\$ 900.00
EFT73803	23/02/2024	ZANZARA	Mosquito Traps- Health	\$ 874.00
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$ 2,425,258.66

MUNICIPAL CHEQUES - FEBRUARY 2024

Cheque #	Date	Name	Description	Amount
57826	14/02/2024	SHIRE OF BROOME	Petty Cash- Administration	\$ 523.23
MUNICIPAL CHEQUES TOTAL:				\$ 523.23

TRUST CHEQUES - FEBRUARY 2024

Cheque #	Date	Name	Description	Amount
				\$ -
TRUST CHEQUES TOTAL:				\$ -

PAYROLL - FEBRUARY 2024

DD #	Date	Name	Description	Amount
	08/02/2024	Shire of Broome Payroll	Payroll Fortnight Ending 06/02/2024	\$ 390,522.47
	16/01/2024	Shire of Broome Payroll	Payroll Fortnight Ending 20/02/2024	\$ 391,345.21
PAYROLL TOTAL:				\$ 781,867.68

MUNICIPAL CREDIT CARD PAYMENTS - FEBRUARY 2024

EFT #	Date	Card	Description	Amount
EFT73938	19/02/2024	BRAC Operations Supervisor	PAYMENT	\$ 1,346.09
X00000000000000003443	17/01/2024	WOOLWORTHS	Kiosk Supplies- BRAC	\$ 40.00
X00000000000000003321	17/01/2024	WOOLWORTHS	Kiosk Consumables- BRAC	\$ 29.60
X00000000000000003331	17/01/2024	FINISAUSTRALIA	Adult swim group equipment- BRAC	\$ 283.00
X00000000000000003444	18/01/2024	BUNNINGS	Hose fittings- BRAC	\$ 29.22
X00000000000000003469	21/01/2024	BUNNINGS	Pool acid- BRAC	\$ 304.90
X00000000000000003470	24/01/2024	Sportspower Broome	Lifeguard whistles- BRAC	\$ 54.00
X00000000000000003372	25/01/2024	INTNL TRANSACTION FEE	International Transaction Fee	\$ 6.01
X00000000000000003471	25/01/2024	ZOOMSHIFT SUBSCRIPTION	Online Rostering Platform- BRAC & Civic Centre	\$ 240.49
X00000000000000003472	02/02/2024	BUNNINGS	Outdoor Fogger- Medlend Pavilion	\$ 8.49

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
X0000000000000003473	03/02/2024	WOOLWORTHS	Swim Nappies- BRAC	\$ 102.50
X0000000000000003475	06/02/2024	STREETER & MALE HARD	Inline Valve- BRAC	\$ 12.25
X0000000000000003474	07/02/2024	BUNNINGS	Pool Gate Latch- BRAC	\$ 84.97
X0000000000000003544	15/02/2024	WOOLWORTHS	Milk for Kiosk- BRAC	\$ 30.10
X0000000000000003545	15/02/2024	BUNNINGS	Pool stones- BRAC	\$ 120.56
EFT73939	19/02/2024	Business Support Officer	PAYMENT	\$ 1,986.08
X0000000000000003346	18/01/2024	BUNNINGS	Straw Hats- Depot	\$ 42.00
X0000000000000003350	18/01/2024	SQ *NORTH WEST LOCKSMI	Padlock Replacement- Depot	\$ 55.00
X0000000000000003352	22/01/2024	BROOME BOLT SUPPLIES	P419 Parts & Repairs	\$ 17.60
X0000000000000003344	23/01/2024	CLARK RUBBER BROOME	Pinch weld 13x10.5MM- Depot	\$ 11.95
X0000000000000003345	23/01/2024	WOOLWORTHS	Sugar for Concrete	\$ 24.00
X0000000000000003347	23/01/2024	REPCO	Workshop Consumables	\$ 218.48
X0000000000000003351	23/01/2024	BROOME BOLT SUPPLIES	Nuts & Bolts	\$ 6.40
X0000000000000003353	23/01/2024	RED DIRT AUTO ELECTRIC	6 Way Deutsch Connector	\$ 62.60
X0000000000000003355	24/01/2024	Kimberley Fuel Oil	P513 Parts & Repairs	\$ 238.22
X0000000000000003354	25/01/2024	RED DIRT AUTO ELECTRIC	P8822 Parts & Repairs	\$ 259.20
X0000000000000003419	25/01/2024	BUNNINGS	P83085 Parts & Repairs	\$ 10.16
X0000000000000003420	25/01/2024	BUNNINGS	Nursery Tub	\$ 32.40
X0000000000000003421	29/01/2024	J BLACKWOOD & SON P/L	Gloves	\$ 66.26
X0000000000000003423	29/01/2024	GERALDINE NOMINEES PL	P83085 Parts & Repairs	\$ 82.03
X0000000000000003424	31/01/2024	J BLACKWOOD & SON P/L	Consumables	\$ 219.47
X0000000000000003425	31/01/2024	Autopro Broome	Joint Boot Kit	\$ 25.30
X0000000000000003426	01/02/2024	BROOME 4X4 RECYCLERS	P4418 Parts & Repairs	\$ 257.90
X0000000000000003463	07/02/2024	AMAZON	Plant Number Stickers	\$ 283.42
X0000000000000003524	12/02/2024	CLARK RUBBER BROOME	Workshop Consumables	\$ 25.60
X0000000000000003525	13/02/2024	BROOME PROGRESSIVE SU	Bags for uniforms	\$ 35.55
X0000000000000003523	15/02/2024	BROOME BOLT SUPPLIES	Bolts	\$ 12.54
EFT73940	19/02/2024	Chief Executive Officer	PAYMENT	\$ 460.10
X0000000000000003343	25/01/2024	AMPOL BUSSELTON	CEO Fuel Expense	\$ 205.21
X0000000000000003553	09/02/2024	AMPOL MORLEY	CEO Travel Expense	\$ 254.89
EFT73941	19/02/2024	Civic Centre Coordinator	PAYMENT	\$ 3,674.70
X0000000000000003338	22/01/2024	BUNNINGS	Hooks, Gloves, Floor Protectors- Civic Centre	\$ 34.54
X0000000000000003339	22/01/2024	COLES	Kiosk Stock- Civic Centre	\$ 106.44
X0000000000000003465	25/01/2024	NISBETS AUSTRALIA	Glassware- Civic Centre	\$ 180.17
X0000000000000003466	25/01/2024	NISBETS AUSTRALIA	Glassware- Civic Centre	\$ 55.00
X0000000000000003433	30/01/2024	INNOVA GROUP PTY LTD	Chair feet & freight- Civic Centre	\$ 852.50
X0000000000000003464	31/01/2024	NISBETS AUSTRALIA	Glassware- Civic Centre	\$ 186.78
X0000000000000003467	06/02/2024	HARVEY NORMAN AV/IT	Urn- Civic Centre	\$ 419.00
X0000000000000003480	06/02/2024	NISBETS AUSTRALIA	Glassware- Civic Centre	\$ 747.12

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
X0000000000000003483	11/02/2024	FACEBOOK	Advertising & promotion	\$ 20.00
X0000000000000003481	12/02/2024	BUNNINGS	Floor Cleaner	\$ 15.49
X0000000000000003487	14/02/2024	HOST	Equipment- Car & Kitchen Civic Centre	\$ 1,044.67
X0000000000000003509	15/02/2024	Spotify	Music Streaming Service	\$ 12.99
EFT73942	19/02/2024	Director Corporate Services	PAYMENT	\$ 1,093.55
X0000000000000003513	23/01/2024	AMPOL CARNARVON	DCS Fuel Expense	\$ 188.89
X0000000000000003388	29/01/2024	AMPOL SOUTH HEDLAND	DCS Fuel Expense	\$ 76.31
X0000000000000003512	29/01/2024	COLES EXPRESS	DCS Fuel Expense	\$ 201.48
X0000000000000003514	09/02/2024	MICROSOFT	Microsoft Azure Licensing- subscription	\$ 626.87
EFT73943	19/02/2024	Director Infrastructure	PAYMENT	\$ 236.28
X0000000000000003479	02/02/2024	The Aarli Bar	Recruitment Expense	\$ 137.00
X0000000000000003572	14/02/2024	CADDYCABBY	Travel Expense	\$ 65.00
X0000000000000003570	15/02/2024	BWC	Travel Expense	\$ 14.28
X0000000000000003571	15/02/2024	CADDYCABBY	Travel Expense	\$ 20.00
EFT73944	19/02/2024	Executive Assistant to the Chief Executive Officer	PAYMENT	\$ 10,830.78
X0000000000000003400	18/01/2024	INSTANT WINDSCREENS	P16323- Windscreen Replacement	\$ 2,514.96
X0000000000000003389	23/01/2024	QANTAS AIRWAYS LIMITED	CTM Qantas flights Acting CEO J Hall	\$ 1,058.92
X0000000000000003390	23/01/2024	CORPORATE TRAVEL MANAGEMENT	CTM Service Fee Acting CEO J Hall	\$ 5.46
X0000000000000003396	25/01/2024	QANTAS AIRWAYS LIMITED	CTM FLIGHTS - Cr E GREAVES	\$ 1,335.38
X0000000000000003397	25/01/2024	CORPORATE TRAVEL MANAGEMENT	CTM FLIGHTS - Cr E GREAVES	\$ 5.46
X0000000000000003460	02/02/2024	QANTAS AIRWAYS LIMITED	CTM Flights Manager Information Services	\$ 469.86
X0000000000000003461	02/02/2024	CORPORATE TRAVEL MANAGEMENT	CTM Service Fee Manager Information Services	\$ 5.46
X0000000000000003457	06/02/2024	CORPORATE TRAVEL MANAGEMENT	CTM Accommodation PNR GPNHLC Recruitment	\$ 195.80
X0000000000000003458	06/02/2024	CORPORATE TRAVEL MANAGEMENT	CTM Service Fee	\$ 11.02
X0000000000000003459	06/02/2024	CORPORATE TRAVEL MANAGEMENT	CTM Service Fee	\$ 2.50
X0000000000000003455	07/02/2024	QANTAS AIRWAYS LIMITED	CTM Qantas flights Cr C Mitchell RCAWA	\$ 1,087.16
X0000000000000003456	07/02/2024	CORPORATE TRAVEL MANAGEMENT	CTM Booking fee Cr C Mitchell	\$ 5.46
X0000000000000003601	09/02/2024	VIRGIN	Staff Training Perth Senior Administration & Governance Officer	\$ 315.55
X0000000000000003478	09/02/2024	THE BROOME FLORIST	Congratulation Flowers Staff Maternity Leave	\$ 100.00
X0000000000000003579	12/02/2024	VIRGIN	CTM Virgin Flight Cr C Mitchell KRG Zone Meeting	\$ 485.49
X0000000000000003580	12/02/2024	CORPORATE TRAVEL MANAGEMENT	CTM Service Fee Cr C Mitchell KRG Zone Meeting	\$ 5.46
X0000000000000003581	12/02/2024	VIRGIN	CTM Virgin Flight Acting CEO J Hall KRG Zone Meeting	\$ 485.49
X0000000000000003602	12/02/2024	QANTAS AIRWAYS LIMITED	Staff Training Perth Senior Administration & Governance Officer	\$ 716.98
X0000000000000003582	13/02/2024	CORPORATE TRAVEL MANAGEMENT	CTM Service Fee Acting CEO J Hall KRG Zone Meeting	\$ 5.46
X0000000000000003596	13/02/2024	COLES	CEO of the Office- Refreshments & Receptions	\$ 19.86
X0000000000000003603	13/02/2024	CORPORATE TRAVEL MANAGEMENT	CTM Service Fee Perth Senior Administration & Governance Officer	\$ 5.46
X0000000000000003598	14/02/2024	AP BROOME POST SHOP	Parks Supervisor- Years of Service	\$ 1,517.85
X0000000000000003585	15/02/2024	QANTAS AIRWAYS LIMITED	Qantas Additional Luggage Ranger Services	\$ 100.00
X0000000000000003586	15/02/2024	QANTAS AIRWAYS LIMITED	CTM Service Fee Qantas Flight Ranger Services	\$ 370.28

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
X0000000000000003587	15/02/2024	CORPORATE TRAVEL MANAGEMENT	CTM Service Fee Ranger Services	\$ 5.46
EFT73945	19/02/2024	Executive Support Officer - Infrastructure	PAYMENT	\$ 1,208.47
X0000000000000003318	17/01/2024	KMART	Staff Housing- Linen	\$ 155.00
X0000000000000003336	18/01/2024	HARVEY NORMAN AV/IT	Staff Housing- Replacement TV	\$ 795.00
X0000000000000003408	01/02/2024	COLES	Catering- CEO60	\$ 179.47
X0000000000000003434	02/02/2024	KMART	Staff Housing- Vacuum Cleaner	\$ 79.00
EFT73946	19/02/2024	Fleet Administration Officer	PAYMENT	\$ 39.52
X0000000000000003422	17/01/2024	CLARK RUBBER BROOME	Strip Insert- Depot Workshop	\$ 39.52
EFT73947	19/02/2024	Library Coordinator	PAYMENT	\$ 405.30
X0000000000000003342	18/01/2024	COLES	Handwash pump & refill- Library	\$ 13.70
X0000000000000003382	29/01/2024	COLES	Cleaning wipes- Library	\$ 12.00
X0000000000000003482	06/02/2024	BROOME POST SHOP	USB devices for sale- Broome Public Library	\$ 120.00
X0000000000000003484	12/02/2024	BROOME ENGRAVING	Name badges- Broome Public Library	\$ 125.00
X0000000000000003507	13/02/2024	COLES	Zip lock bags- Broome Public Library	\$ 2.50
X0000000000000003508	13/02/2024	DJI TECHNOLOGY AUSTRALIA	Replacement battery- Grant Funded Drone	\$ 119.75
X0000000000000003510	13/02/2024	COLES	Catering- Broome Public Library	\$ 12.35
EFT73948	19/02/2024	Manager - Community Facilities	PAYMENT	\$ 540.25
X0000000000000003445	05/02/2024	BUNNINGS	Cleaning pool stones- BRAC	\$ 120.56
X0000000000000003446	05/02/2024	TRADELINK	Replacement tap- BRAC	\$ 20.48
X0000000000000003496	09/02/2024	COLES	Milk- BRAC Kiosk	\$ 6.20
X0000000000000003497	12/02/2024	Office National Broome	Till rolls- BRAC Kiosk	\$ 105.60
X0000000000000003498	12/02/2024	STREETER & MALE HARD	Bins- BRAC Kiosk	\$ 36.00
X0000000000000003499	12/02/2024	COLES	Sundry items- BRAC	\$ 57.27
X0000000000000003500	12/02/2024	BUNNINGS	Squeegee- BRAC Court Maintenance	\$ 76.39
X0000000000000003501	12/02/2024	BUNNINGS	Laundry basket- BRAC	\$ 5.96
X0000000000000003502	12/02/2024	EG GROUP	First Aid- Ice	\$ 5.00
X0000000000000003503	13/02/2024	BUNNINGS	Waterpark UV clean- Parts	\$ 5.45
X0000000000000003504	13/02/2024	CLARK RUBBER BROOME	Waterpark UV- Cleaner	\$ 40.95
X0000000000000003505	13/02/2024	CLARK RUBBER BROOME	Tile cleaner- BRAC	\$ 29.95
X0000000000000003506	14/02/2024	BUNNINGS	Waterpark- Maintenance items	\$ 30.44
EFT73949	19/02/2024	Manager People & Culture	PAYMENT	\$ 724.90
X0000000000000003335	18/01/2024	Badge World	Staff Name Badges	\$ 378.40
X0000000000000003515	25/01/2024	PATHOLOGY	Pre-employment Drug & Alcohol Screen	\$ 126.50
X0000000000000003516	01/02/2024	BREATHALYSER SALES	Bi-Annual Recalibration of Breathalyser	\$ 220.00
EFT73950	19/02/2024	Marketing & Communications Coordinator	PAYMENT	\$ 810.03
X0000000000000003358	22/01/2024	CAMPAIGNMONITOR	Campaign Monitor	\$ 66.00
X0000000000000003359	23/01/2024	FACEBOOK	Facebook and Instagram- Meta Boost	\$ 50.00
X0000000000000003392	25/01/2024	WANEWSDTI	Digital subscription- West Australian Newspapers	\$ 28.00
X0000000000000003394	28/01/2024	CAMPAIGNMONITOR	CAMPAIGN MONITOR SUBSCRIPTION	\$ 218.90

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
X0000000000000003435	04/02/2024	Canva	CANVA GRAPHIC DESIGN SUBSCRIPTION	\$ 20.99
X0000000000000003436	05/02/2024	HARBY ENTERPRISES	Cable Beach Redevelopment- Website Hosting	\$ 386.14
X0000000000000003476	09/02/2024	NEWS PTY LIMITED	The Australian Digital Subscription	\$ 40.00
EFT73951	19/02/2024	Operations Coordinator	PAYMENT	\$ 285.87
X0000000000000003381	24/01/2024	BROOME BOLT SUPPLIES	Bolts & Anti-seize	\$ 55.39
X0000000000000003398	31/01/2024	REPCO	CV Joint	\$ 287.10
X0000000000000003399	31/01/2024	BROOME BOLT SUPPLIES	Bolts	\$ 80.08
X0000000000000003454	09/02/2024	RED DIRT AUTO ELECTRIC	Solenoid- Maintenance Truck	\$ 97.40
X0000000000000003537	13/02/2024	REPCO	TRAILER SOCKETS	\$ 31.00
X0000000000000003539	13/02/2024	REPCO	Refund CV Joint- Incorrect Parts Provided	\$ 265.10
EFT73952	19/02/2024	Parks Supervisor	PAYMENT	\$ 795.14
X0000000000000003337	22/01/2024	Office National Broome	Sheet Protectors	\$ 16.40
X0000000000000003401	25/01/2024	BUNNINGS	General Purpose Concrete	\$ 38.35
X0000000000000003402	25/01/2024	BROOME BOLT SUPPLIES	Eye Bolt & Shackles	\$ 31.74
X0000000000000003441	06/02/2024	A.R.T. LANDSCAPE	Replacement Trimmer Rack Springs	\$ 69.95
X0000000000000003442	06/02/2024	Office National Broome	Stationary Supplies	\$ 53.90
X0000000000000003468	08/02/2024	STREETER & MALE HARDWARE	Mattock Handles & Wedge.	\$ 92.30
X0000000000000003493	13/02/2024	TYREPOWER BROOME	Strip & Fit New Tyres on Rims	\$ 100.00
X0000000000000003488	14/02/2024	INTNL TRANSACTION FEE	International Transaction Fee	\$ 1.28
X0000000000000003491	14/02/2024	FS Windy	Windy weather app subscription renewal	\$ 51.22
X0000000000000003489	15/02/2024	TYREPOWER BROOME	P6622- Fit Tyres on Rims	\$ 100.00
X0000000000000003492	15/02/2024	CABLE BEACH TYRE SERVICE	P19020- Replacement Tyre for Trailer	\$ 240.00
EFT73953	19/02/2024	Place Activation & Engagement Coordinator	PAYMENT	\$ 690.27
X0000000000000003327	18/01/2024	KMART	Activities- A Sporting Chance	\$ 176.50
X0000000000000003328	18/01/2024	COLES	Activities- A Sporting Chance	\$ 80.75
X0000000000000003329	18/01/2024	COLES	Catering- A Sporting Chance	\$ 169.57
X0000000000000003379	25/01/2024	BUNNINGS	Australia Day Event Supplies	\$ 24.13
X0000000000000003380	29/01/2024	THE PROFESSORS	Easter Eggs- A Sporting Chance	\$ 239.32
EFT73954	19/02/2024	Place Activation & Engagement Officer	PAYMENT	\$ 25.74
X0000000000000003391	24/01/2024	Australia Post	Postage	\$ 25.74
EFT73955	19/02/2024	Place Activation And Engagement Officer (Youth)	PAYMENT	\$ 26.57
X0000000000000003356	24/01/2024	WOOLWORTHS	Catering- Youth Workshop	\$ 7.87
X0000000000000003357	24/01/2024	WOOLWORTHS	Catering- Youth Workshop	\$ 18.70
EFT73956	19/02/2024	Program Coordinator - A Sporting Chance	PAYMENT	\$ 333.50
X0000000000000003366	19/01/2024	BP SHINJU 6738	Ice- A Sporting Chance	\$ 6.50
X0000000000000003367	22/01/2024	KMART	School Bags & Resources- A Sporting Chance	\$ 327.00
EFT73957	19/02/2024	Program Coordinator - A Sporting Chance	PAYMENT	\$ 1,266.54
X0000000000000003413	25/01/2024	COLES	Catering- A Sporting Chance	\$ 195.00
X0000000000000003414	25/01/2024	COLES EXPRESS	Ice- A Sporting Chance	\$ 4.95

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
X0000000000000003415	25/01/2024	COLES	Catering- A Sporting Chance	\$ 63.80
X0000000000000003416	25/01/2024	Office National Broome	Back to School Activities- A Sporting Chance	\$ 16.25
X0000000000000003411	29/01/2024	WOOLWORTHS	Back to School Resources- A Sporting Chance	\$ 69.20
X0000000000000003410	30/01/2024	KMART	School Shoes- A Sporting Chance	\$ 50.00
X0000000000000003412	30/01/2024	KMART	Water Bottles- A Sporting Chance	\$ 90.00
X0000000000000003404	31/01/2024	COLES	Catering- A Sporting Chance	\$ 6.00
X0000000000000003409	01/02/2024	BUNNINGS	Gas Bottle- A Sporting Chance	\$ 29.85
X0000000000000003403	01/02/2024	COLES	Back to School Program Activities- A Sporting Chance	\$ 259.53
X0000000000000003431	02/02/2024	COLES	Catering- A Sporting Chance	\$ 209.27
X0000000000000003432	02/02/2024	COLES EXPRESS	Ice- A Sporting Chance	\$ 9.90
X0000000000000003486	09/02/2024	COLES	Catering- A Sporting Chance	\$ 252.89
X0000000000000003490	09/02/2024	COLES EXPRESS	Ice- A Sporting Chance	\$ 9.90
EFT73958	19/02/2024	Property Maintenance Officer	PAYMENT	\$ 2,145.57
X0000000000000003375	25/01/2024	BUNNINGS	Repairs to leaking air-conditioning drain in roof- KRO2	\$ 61.63
X0000000000000003376	25/01/2024	BUNNINGS	Repairs to Emergency pool access gate- BRAC	\$ 218.10
X0000000000000003377	25/01/2024	STREETER & MALE HARD	Repairs to office door- Administration Building	\$ 12.45
X0000000000000003418	29/01/2024	STREETER & MALE HARD	Repairs to damaged gate- Lotteries House	\$ 55.98
X0000000000000003437	30/01/2024	BUNNINGS	Light globe replace- Hay road	\$ 11.90
X0000000000000003427	01/02/2024	Wavecom Instruments Pt	Test & Tag Subscription.	\$ 107.80
X0000000000000003438	05/02/2024	BUNNINGS	Key box & Gate Padlocks- Staff Housing	\$ 85.83
X0000000000000003439	05/02/2024	BUNNINGS	Tap repairs- BRAC	\$ 11.85
X0000000000000003440	05/02/2024	TRADELINK	Tap repairs- Staff Housing	\$ 13.20
X0000000000000003448	07/02/2024	BUNNINGS	Temp fence cable ties- BVC	\$ 32.91
X0000000000000003462	09/02/2024	GALVINS PLUMBING SUPPLIES	Hot water urn filter - KRO2	\$ 127.82
X0000000000000003565	13/02/2024	THE BLINDMAN BROOME	Replace old door blinds- Staff Housing	\$ 1,388.99
X0000000000000003532	14/02/2024	NORTRUSS BUILDING SUPPLIES	Replace rusted indicator lock- Cable Beach Ablution	\$ 17.11
EFT73959	19/02/2024	Senior Administration & Governance Officer	PAYMENT	\$ 274.00
X0000000000000003322	18/01/2024	Peters of Kensington	Function & Meeting Room Kitchenware	\$ 249.00
X0000000000000003511	13/02/2024	LS LAL CHAND PTY LTD	Catering- Council Workshop	\$ 25.00
EFT73960	19/02/2024	Senior Customer Service Officer	PAYMENT	\$ 691.20
X0000000000000003405	29/01/2024	DEPARTMENT OF TRANSPORT	Shire of Broome Number plate	\$ 200.00
X0000000000000003477	09/02/2024	DEPARTMENT OF TRANSPORT	Shire of Broome Number plate	\$ 400.00
X0000000000000003485	12/02/2024	Office National Broome	Tissues- Administration office	\$ 91.20
EFT73961	19/02/2024	Sport & Recreation Facility Coordinator	PAYMENT	\$ 211.75
X0000000000000003365	22/01/2024	WOOLWORTHS	Milk- BRAC Kiosk	\$ 6.20
X0000000000000003364	23/01/2024	WOOLWORTHS	Fruit- BRAC Kiosk	\$ 24.97
X0000000000000003362	24/01/2024	BUNNINGS	Barbecue gas- BRAC	\$ 29.89
X0000000000000003383	25/01/2024	COLES	Barbecue Utensils- BRAC	\$ 20.40
X0000000000000003385	25/01/2024	WOOLWORTHS	Coke- BRAC Kiosk	\$ 80.70

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2024				
PAYMENT #	Date	Name	Description	Amount
X0000000000000003387	27/01/2024	SHIRE OF BROOME	Water for event staff- BRAC	\$ 17.20
X0000000000000003386	29/01/2024	WOOLWORTHS	Milk- BRAC Kiosk	\$ 6.20
X0000000000000003575	02/02/2024	BUNNINGS	Dust pan & broom- Water Park Plant Room	\$ 19.99
X0000000000000003576	02/02/2024	WOOLWORTHS	Milk- BRAC Kiosk	\$ 6.20
EFT73962	19/02/2024	Waste Supervisor	PAYMENT	\$ 1,970.46
X0000000000000003371	23/01/2024	GRAINTEC SCIENTFC	Air Filter Cleaner- WMF	\$ 908.60
X0000000000000003368	24/01/2024	J BLACKWOOD & SON	Hydrolyte- WMF	\$ 150.88
X0000000000000003369	24/01/2024	PRINTING IDEAS	Sign Maintenance	\$ 132.00
X0000000000000003370	24/01/2024	TOTALLY WORKWEAR BROOME	Protective Equipment- Hat	\$ 54.90
X0000000000000003406	25/01/2024	FIRE AND SAFETY SERVIC	Replacement fire extinguisher & bracket- WMF	\$ 374.00
X0000000000000003407	25/01/2024	Kimberley Fuel Oil	Fuel Tank Meter- WMF	\$ 350.08
EFT73963	19/02/2024	Works Supervisor	PAYMENT	\$ 1,810.08
X0000000000000003320	17/01/2024	REPCO	Consumables- Wet Season Preparation	\$ 181.00
X0000000000000003319	18/01/2024	BROOMECRETE	Sign Maintenance- Rapid Set	\$ 264.00
X0000000000000003323	18/01/2024	PINDAN PRINTING KOLORS	Parking Sign Maintenance	\$ 157.81
X0000000000000003324	18/01/2024	STREETER & MALE HARD	12V Battery Charger - Works Grader Fuel Ute	\$ 169.00
X0000000000000003325	18/01/2024	BROOME BOLT SUPPLIES	Sign Maintenance- Bolts	\$ 10.30
X0000000000000003340	22/01/2024	BUNNINGS	Lights- Events Sea Container	\$ 17.00
X0000000000000003341	23/01/2024	BUNNINGS	Concrete items- Footpaths Construction	\$ 180.25
X0000000000000003453	24/01/2024	BUNNINGS	Refund- Incorrect Parts	\$ 21.20
X0000000000000003451	30/01/2024	CLARK RUBBER BROOME	Chlorine to clean truck Water Tank	\$ 34.95
X0000000000000003452	30/01/2024	BUNNINGS	Form work- Pram Ramps	\$ 397.24
X0000000000000003449	31/01/2024	TRADELINK	Form work- Front of Pram Ramps	\$ 53.72
X0000000000000003450	01/02/2024	J BLACKWOOD & SON P/L	Staff Water bottle & Marker pens	\$ 34.08
X0000000000000003495	14/02/2024	PINDAN PRINTING KOLORS	House Numbers	\$ 111.93
X0000000000000003494	15/02/2024	Autopro Broome	P1424 & P1624- Dash mat for Fuel Pod Vehicles	\$ 220.00
MUNICIPAL CREDIT CARD TOTAL:				\$ 33,882.74

MUNICIPAL DIRECT DEBIT - FEBRUARY 2024				
DD #	Date	Name	Description	Amount
DD33041.1	08/02/2024	SUPER EMPLOYEE PAYMENT DEFINITIV	SUPER FE 08.02.24	\$ 85,358.51
DD33095.1	23/02/2024	SUPER EMPLOYEE PAYMENT DEFINITIV	SUPER FE 23.02.24	\$ 84,216.09
DD33093.1	09/02/2024	WATER CORPORATION	Water Use And Service Charges- Various	\$ 200.69
DD33093.2	29/02/2024	WATER CORPORATION	Water Use And Service Charges- Various	\$ 22,979.00
DD33093.3	06/02/2024	WATER CORPORATION	Water Use And Service Charges- Various	\$ 96.20
DD33093.4	05/02/2024	WATER CORPORATION	Water Use And Service Charges- Various	\$ 2,352.38
DD33093.5	28/02/2024	WATER CORPORATION	Water Use And Service Charges- Various	\$ 630.75
MUNICIPAL DIRECT DEBIT TOTAL:				\$ 195,833.62

MUNICIPAL ELECTRONIC TRANSFER TOTAL \$	2,425,258.66
MUNICIPAL CHEQUES TOTAL \$	523.23
PAYROLL TOTAL \$	781,867.68
TRUST CHEQUE TOTAL \$	-
MUNICIPAL CREDIT CARD TOTAL \$	33,882.74
MUNICIPAL DIRECT DEBIT TOTAL \$	195,833.62
TOTAL PAYMENTS FEBRUARY 2024 \$	3,437,365.93

Key for Delegation of Authority:	CEO- Chief Executive Officer
	DCS- Director Corporate Services
	MFS- Manager Financial Services

Local Government (Financial Management) Regulations 13 & 13A.

Each payment must show on a list the payees name, the amount of the payment, the date of the payment & sufficient information to identify the transaction.

This report incorporates the Delegation of Authority Local Government (Administration) Regulations 19.

9.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY REPORT - FEBRUARY 2024

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Senior Finance Officer
CONTRIBUTOR/S:	Manager Financial Services
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is required under Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996 (FMR)* to consider and adopt the Monthly Statement of Financial Activity Report for the period ended 29 February 2024.

BACKGROUND

Council is provided with the Monthly Financial Activity Report which has been developed in line with statutory reporting standards and provides Council with a holistic overview of the operations of the Shire of Broome.

Supplementary information has been provided in the form of Notes to the Monthly Report and a General Fund Summary of Financial Activity, which discloses Council's Revenue and Expenditure in summary form, by Nature and Type.

Disclosure and supply of appropriate explanations for variances presented in the Statement of Financial Activity, is mandatory under FMR 34(2)(b).

FMR 34(5) requires a local government to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards (AAS) and Council's adopted risk management matrix thresholds, to be used in statements of financial activity for reporting material variances.

COMMENT

The 2023/24 Annual Budget was adopted at the Special Meeting of Council on 11 July 2023. The following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	66.67%
Total Rates Raised Revenue	100% (of which 90.47% has been collected)
Total Other Operating Revenue	68%
Total Operating Expenditure	60%
Total Capital Revenue	20%
Total Capital Expenditure	27%
Total Sale of Assets Revenue	36%

More detailed explanations of variances are contained in Note 2 of the Monthly Statement of Financial Activity. The commentary identifies material variations between the expected year-to-date budget position and the position at the reporting date.

Based on the 2023/24 Annual Budget presented at the Special Meeting of Council on 11 July 2023, Council adopted a balanced budget to 30 June 2024. The 2022/23 final end-of-year position was adopted by Council at the SMC on 21 December 2023, through the 2022/23 Annual Financial Statements.

The Amended Annual Budget reflects all Council adopted budget amendments to date, including quarter 1 and quarter 2 reviews, and budget amendments adopted by Council through individual agenda items. The amended budget forecasts a deficit position at 30 June 2023 of \$317,795 as presented through the quarter 2 Finance and Costing Review (the Statutory Budget Review). Reducing this forecast deficit will be a focus of the quarter 3 review process (31 March 2024), but noting that this is a forecast, and the true final closing position for 2023/24 will be arrived at following end of year adjustments and the conclusion of the external audit process.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4 – Financial report

Section 6.8 – Expenditure from municipal fund not included in the budget.

Local Government (Financial Management) Regulations 1996

Reg 34. Financial activity statement report — s. 6.4

Reg 35. Financial position statement required each month

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Monthly Financial Report is a retrospective summary of the Shire's operations to the end of the preceding month, presenting the current budget adopted by Council and actual results. The financial implications associated with adopting the Monthly Financial Report are therefore nil.

All budget amendments are approved through Council by absolute majority, and the full list of adopted budget amendments for the financial year are contained within Note 5 of the Monthly Statement of Activity.

The audited opening position for the 2023/24 financial year is presented in the attachment as adopted by Council at the SMC on 21 December 2023.

RISK

The Financial Activity Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 11 - Effective leadership, advocacy and governance

Objective 11.2 Deliver best practice governance and risk management.

Outcome 12 - A well informed and engaged community

Objective 12.1 Provide the community with relevant, timely information and effective engagement.

Outcome 13 - Value for money from rates and long term financial sustainability

Objective 13.1 Plan effectively for short- and long-term financial sustainability

Objective 13.2 Improve real and perceived value for money from rates.

Outcome 14 - Excellence in organisational performance and service delivery

Objective 14.3 Monitor and continuously improve performance levels.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/009

Moved: Cr E Smith

Seconded: Cr P Taylor

That Council receives the Monthly Financial Activity Statement Report for the period ended 29 February 2024 as attached.

For: Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 8/0

Attachments

1. Monthly Statement of Activity February 2024

SHIRE OF BROOME
MONTHLY FINANCIAL REPORT
For the Period Ended 29 February 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Broome

Compilation Report

For the Period Ended 29 February 2024

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34.

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 29 February 2024 of \$17,451,353.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: S Santoro

Reviewed by: E French

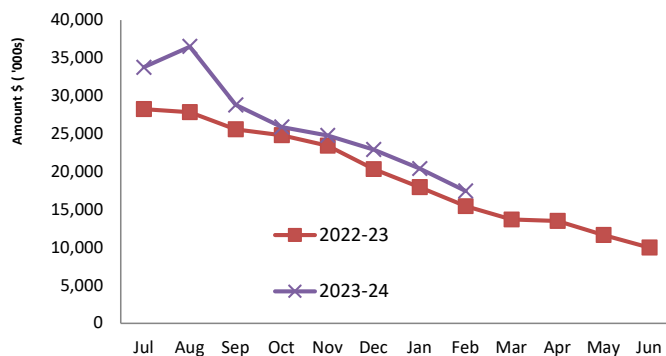
Date prepared: 13/03/2024

Summary by date

Monthly Summary Information

For the Period Ended 29 February 2024

Liquidity Over the Year (Refer Note 3)

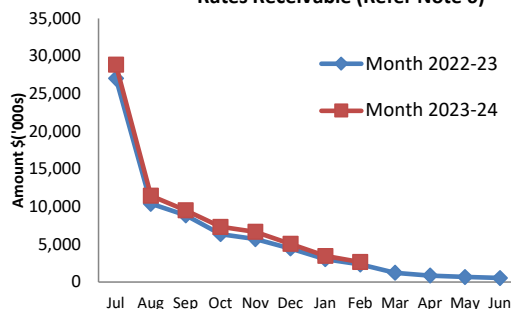
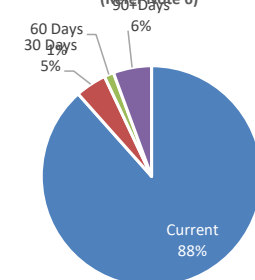
**Cash and Cash Equivalents****as at period end**

Unrestricted	\$ 22,710,957
Restricted	\$ 35,739,457
	<u>\$ 58,450,414</u>

Receivables

Rates	\$ 2,593,670
Other	\$ 419,544
	<u>\$ 3,013,214</u>

Rates Receivable (Refer Note 6)

Accounts Receivable Ageing (non-rates)
(Refer Note 6)**Comments**

1. Liquidity refers to the Shire of Broome's ability to meet its financial obligations within the current year. Liquidity increased at the start of the financial year by \$23.785M due mainly to the issuance of rates. Liquidity is a combination of unrestricted cash, Current Debtors (including Rates), and Current Creditors. The Shire of Broome's current position (representing liquidity) can be found in Note 3.

2. Rates were raised in July with payment due 35 days after issuing. Total Rates raised for the year was \$26.57M with total outstanding rates YTD at \$2.59M.

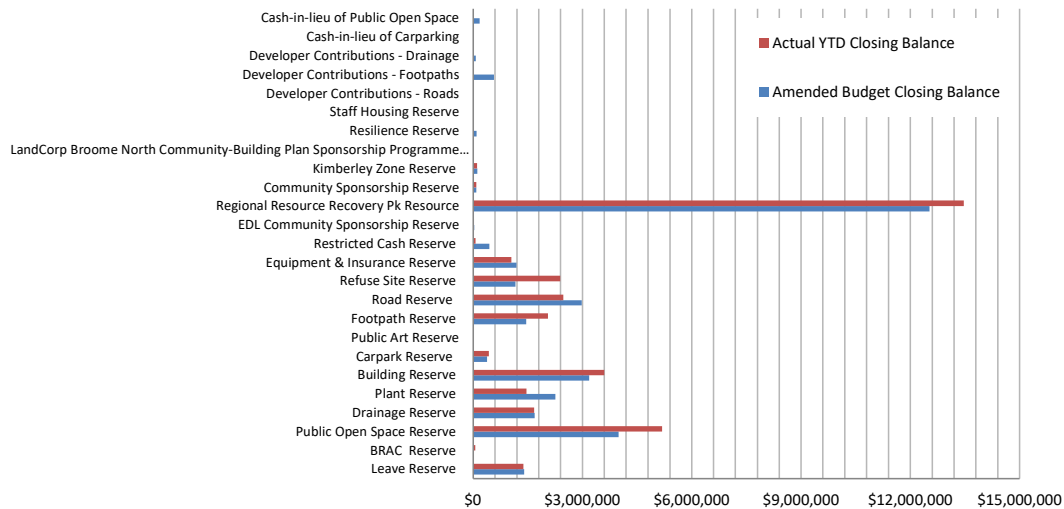
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Broome
Monthly Summary Information
For the Period Ended 29 February 2024

Capital Expenditure Program YTD (Refer Note 12)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



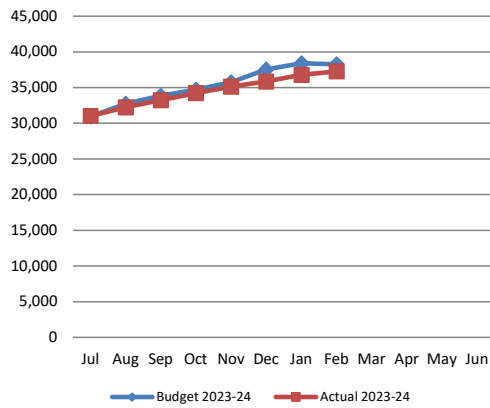
Comments

*Amended Budget Closing balance is the forecast of the closing balance after all budgeted transfers to and from reserve have been performed. At this time there have been no transactions to or from reserve other than to recognise interest earned on reserve investments. All interest earned on Reserve investments is recorded on reserve at the end of each month.

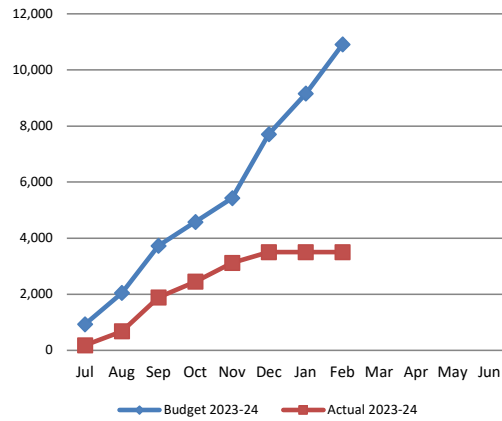
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Broome
Monthly Summary Information
 For the Period Ended 29 February 2024

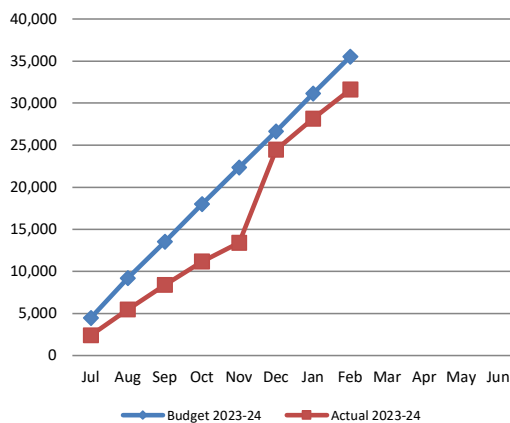
Budget Operating Revenues -v- Actual (Refer Note 2)



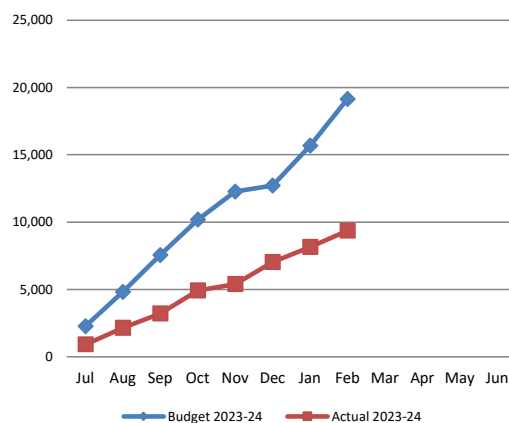
Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

Explanation on material variances are presented in note 2.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 29 February 2024

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Governance		24,241	(118,642)	9,429		128,071	(107.95%)	
General Purpose Funding - Rates	9	27,001,788	26,845,462	26,948,026		102,564	0.38%	
General Purpose Funding - Other		82,975	41,488	62,231		20,743	50.00%	▲
Law, Order and Public Safety		216,873	143,201	73,829		(69,372)	(48.44%)	▼
Health		205,650	176,728	192,324		15,596	8.82%	
Education and Welfare		65,000	65,000	70,000		5,000	7.69%	
Housing		611,013	407,272	359,386		(47,886)	(11.76%)	▼
Community Amenities		6,793,598	5,714,135	5,423,611		(290,524)	(5.08%)	
Recreation and Culture		1,713,639	1,176,865	971,729		(205,136)	(17.43%)	▼
Transport		704,466	590,433	269,636		(320,797)	(54.33%)	▼
Economic Services		1,753,152	1,171,883	632,450		(539,433)	(46.03%)	▼
Other Property and Services		2,971,234	2,045,220	2,261,446		216,226	10.57%	▲
Total Operating Revenue		42,143,629	38,259,045	37,274,097	68%	(984,948)		
Operating Expense								
Governance		(2,512,021)	(1,763,484)	(1,472,518)		290,966	16.50%	▲
General Purpose Funding		(530,092)	(353,240)	(220,772)		132,468	37.50%	▲
Law, Order and Public Safety		(1,757,769)	(1,164,023)	(1,207,969)		(43,946)	(3.78%)	
Health		(702,714)	(475,247)	(507,840)		(32,593)	(6.86%)	
Education and Welfare		(860,522)	(573,416)	(579,746)		(6,330)	(1.10%)	
Housing		(816,762)	(544,264)	(622,707)		(78,443)	(14.41%)	▼
Community Amenities		(10,210,876)	(6,797,831)	(6,064,723)		733,108	10.78%	▲
Recreation and Culture		(15,982,748)	(10,636,836)	(9,732,329)		904,507	8.50%	
Transport		(10,946,698)	(7,294,352)	(6,301,083)		993,269	13.62%	▲
Economic Services		(3,159,747)	(2,056,242)	(1,682,986)		373,256	18.15%	▲
Other Property and Services		(5,491,278)	(3,875,795)	(3,231,369)		644,426	16.63%	▲
Total Operating Expenditure		(52,971,227)	(35,534,730)	(31,624,041)	60%	3,910,688		
Non-cash amounts excluded from operating activities		15,464,253	10,305,248	10,503,692				
Adjust Provisions and Accruals		33,708	33,708			(33,708)	100.00%	
Net Cash from Operations		4,670,363	13,029,563	16,153,748		2,892,032		
Capital Revenues								
Grants, Subsidies and Contributions								
Community Amenities		15,839,003	10,327,793	3,208,165		(7,119,628)	(68.94%)	▼
Recreation and Culture		96,664	96,664	96,664		0	0.00%	
Transport		13,466,974	8,267,902	1,884,587		(6,383,315)	(77.21%)	▼
Economic Services		2,275,365	1,963,227	1,226,914		(736,313)	(37.51%)	▼
Other Property and Services		0	0	0		0		
Proceeds from Disposal of Assets	8	822,144	582,356	296,109	36%	(286,247)	(49.15%)	▼
Total Capital Revenues		16,661,147	10,910,149	3,504,274	20%	(7,405,875)		

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 29 February 2024

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Capital Expenses								
Land and Buildings	12	(6,956,151)	(2,533,923)	(1,499,722)		1,034,201	40.81%	▲
Infrastructure Assets - Roads & Footpaths	12	(4,004,483)	(2,973,260)	(2,420,117)		553,143	18.60%	▲
Infrastructure Assets - Recreation Areas	12	(19,611,381)	(10,983,052)	(3,641,837)		7,341,215	66.84%	▲
Infrastructure Assets - Drainage	12	(25,000)	0	0		0		
Infrastructure Assets - Other	12	(470,695)	(335,872)	(196,448)		139,424	41.51%	▲
Mobile Plant and Equipment	12	(3,361,194)	(1,979,505)	(1,379,540)		599,965	30.31%	▲
Fixed Plant and Equipment	12	(49,525)	(35,164)	(6,445)		28,719	81.67%	▲
Furniture and Equipment	12	(353,151)	(312,491)	(224,547)		87,944	28.14%	▲
Total Capital Expenditure		(34,831,580)	(19,153,267)	(9,368,657)	27%	9,784,610		
Net Cash from Capital Activities		(18,170,433)	(8,243,118)	(5,864,383)		2,378,735		
Financing								
Proceeds from New Borrowings		4,433,072	0	0		0		
Payments for financial assets at amortised cost - self supporting loans			0	0		0		
Self-Supporting Loan Principal		96,154	48,077	48,077		0	0.00%	
Transfer from Reserves	7	7,042,855	5,029,340	0		(5,029,340)	100.00%	▲
Advances to Community Groups		0	0	0		0		
Repayment of Borrowings	10	(454,874)	(227,438)	(226,080)		1,358	0.60%	
Repayment of Self Supporting Loan		(96,154)	(48,054)	(48,077)		(23)	(0.05%)	
Transfer to Reserves	7	(5,623,886)	(3,440,305)	(397,043)		3,043,262	88.46%	▲
Net Cash from Financing Activities		5,397,167	1,361,620	(623,123)		(1,984,743)		
Net Operations, Capital and Financing		(8,102,903)	6,148,065	9,666,244		3,286,024		
Opening Funding Surplus(Deficit)	3	7,785,108	7,785,108	7,785,108		0		
Closing Funding Surplus(Deficit)	3	(317,795)	13,933,173	17,451,353		3,286,024		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 29 February 2024

	Note	Amended Annual Budget (a)	Amended YTD Budget (b)	YTD Actual (c)	%	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var.
Operating Revenues		\$	\$	\$		\$	%	
Rates	9	26,563,238	26,513,197	26,566,895		53,698	0.20%	
Grants, Subsidies and Contributions		1,661,806	1,072,715	551,179		(521,536)	(48.62%)	▼
Fees and Charges		10,830,809	8,479,767	7,971,785		(507,982)	(5.99%)	
Service Charges		0	0	0		0		
Interest Earnings		1,444,768	994,897	1,117,523		122,626	12.33%	▲
Other Revenue		1,539,276	1,129,364	1,013,285		(116,079)	(10.28%)	▼
Profit on Disposal of Assets	8	103,734	69,104	53,427		(15,677)	(22.69%)	▼
Total Operating Revenue		42,143,631	38,259,045	37,274,094	69%	(984,950)		
Operating Expense								
Employee Costs		(17,482,921)	(11,570,818)	(11,388,490)		182,328	1.58%	
Materials and Contracts		(14,750,468)	(10,048,639)	(6,317,995)		3,730,644	37.13%	▲
Utility Charges		(2,231,419)	(1,486,560)	(1,457,586)		28,974	1.95%	
Depreciation on Non-Current Assets		(15,510,953)	(10,336,352)	(10,469,480)		(133,128)	(1.29%)	
Finance Costs		(279,008)	(168,727)	(158,580)		10,147	6.01%	
Insurance Expenses		(879,464)	(683,064)	(807,532)		(124,468)	(18.22%)	▼
Other Expenditure		(1,779,961)	(1,202,570)	(936,739)		265,831	22.11%	▲
Loss on Disposal of Assets	8	(57,034)	(38,000)	(87,639)		(49,639)	(130.63%)	▼
Total Operating Expenditure		(52,971,228)	(35,534,730)	(31,624,041)	60%	3,910,689		
Non-cash amounts excluded from operating activities		15,464,253	10,305,248	10,503,692			1.93%	
Adjust Provisions and Accruals		33,708	33,708			(33,708)	(100.00%)	▲
Net Cash from Operations		4,670,364	13,029,563	16,153,745		2,892,031		
Capital Revenues								
Grants, Subsidies and Contributions		15,839,003	10,327,793	3,208,165		(7,119,628)	(68.94%)	▼
Proceeds from Disposal of Assets		822,144	582,356	296,109	36%	(286,247)	(49.15%)	▼
Total Capital Revenues		16,661,147	10,910,149	3,504,274	20%	(7,405,875)		
Capital Expenses								
Land and Buildings	12	(6,956,151)	(2,533,923)	(1,499,722)		1,034,201	40.81%	▲
Infrastructure Assets - Roads & Footpaths	12	(4,004,483)	(2,973,260)	(2,420,117)		553,143	18.60%	▲
Infrastructure Assets - Recreation Areas	12	(19,611,381)	(10,983,052)	(3,641,837)		7,341,215	66.84%	▲
Infrastructure Assets - Drainage	12	(25,000)	0	0		0	100.00%	
Infrastructure Assets - Other	12	(470,695)	(335,872)	(196,448)		139,424	41.51%	▲
Mobile Plant and Equipment	12	(3,361,194)	(1,979,505)	(1,379,540)		599,965	30.31%	▲
Fixed Plant and Equipment	12	(49,525)	(35,164)	(6,445)		28,719	81.67%	▲
Furniture and Equipment	12	(353,151)	(312,491)	(224,547)		87,944	28.14%	▲
Total Capital Expenditure		(34,831,580)	(19,153,267)	(9,368,657)	27%	9,784,610		
Net Cash from Capital Activities		(18,170,433)	(8,243,118)	(5,864,383)		2,378,735		
Financing								
Proceeds from New Borrowings		4,433,072	0	0		0		
Self-Supporting Loan Principal		96,154	48,077	48,077		0	0.00%	
Transfer from Reserves	7	7,042,855	5,029,340	0		(5,029,340)	(100.00%)	▼
Repayment of Borrowings	10	(454,874)	(227,438)	(226,080)		1,358	0.60%	
Repayment of Self Supporting Loan		(96,154)	(48,054)	(48,077)		(23)	(0.05%)	
Transfer to Reserves	7	(5,623,886)	(3,440,305)	(397,043)		3,043,262	(88.46%)	▼
Net Cash from Financing Activities		5,397,167	1,361,620	(623,123)		(1,984,743)		
Net Operations, Capital and Financing		(8,102,903)	6,148,065	9,666,244		3,286,023		
Opening Funding Surplus(Deficit)	3	7,785,108	7,785,108	7,785,108		0		
Closing Funding Surplus(Deficit)	3	(317,795)	13,933,173	17,451,353		3,286,023		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 29 February 2024

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	12	1,374,653	125,069	1,499,722	2,533,923	6,956,151	(1,034,201)
Infrastructure Assets - Roads & Footpaths	12	2,269,310	150,807	2,420,117	2,973,260	4,004,483	(553,143)
Infrastructure Assets - Recreation Areas	12	3,507,638	134,199	3,641,837	10,983,052	19,611,381	(7,341,215)
Infrastructure Assets - Drainage	12	0	0	0	0	25,000	0
Infrastructure Assets - Other	12	90,450	105,998	196,448	335,872	470,695	(139,424)
Mobile Plant and Equipment	12	123,773	1,255,767	1,379,540	1,979,505	3,361,194	(599,965)
Fixed Plant and Equipment	12	6,445	0	6,445	35,164	49,525	(28,719)
Furniture and Equipment	12	224,547	0	224,547	312,491	353,151	(87,944)
Other Non Current Liabilities	12	0	0	0	0	0	0
Capital Expenditure Totals		7,596,816	1,771,841	9,368,657	19,153,267	34,831,580	(9,784,610)

Funded By:

Capital Grants and Contributions	3,208,165	10,327,793	15,839,003	(7,119,628)
Borrowings	0	0	4,433,072	0
Other (Disposals & C/Fwd)	296,109	582,356	822,144	(286,247)
Total Own Source Funding - Reserve Accounts	0	5,029,340	6,918,855	(5,029,340)
Own Source Funding - Operations	5,864,383	3,213,778	6,818,506	2,650,605
Capital Funding Total	9,368,657	19,153,267	34,831,580	(9,784,610)

SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 29 February 2024

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)
Operating Revenues	\$	\$	\$
Governance	228,739	(204,498)	24,241
General Purpose Funding - Rates	26,999,750	2,038	27,001,788
General Purpose Funding - Other	1,859,543	(1,776,568)	82,975
Law, Order and Public Safety	154,693	62,180	216,873
Health	190,650	15,000	205,650
Education and Welfare	83,000	(18,000)	65,000
Housing	706,013	(95,000)	611,013
Community Amenities	6,710,467	83,131	6,793,598
Recreation and Culture	1,625,445	88,194	1,713,639
Transport	995,367	(290,901)	704,466
Economic Services	1,999,840	(246,688)	1,753,152
Other Property and Services	2,606,056	365,178	2,971,234
Total Operating Revenue	44,159,563	(2,015,934)	42,143,629
Operating Expense			
Governance	(2,864,553)	352,532	(2,512,021)
General Purpose Funding	(530,092)	0	(530,092)
Law, Order and Public Safety	(1,658,589)	(99,180)	(1,757,769)
Health	(672,714)	(30,000)	(702,714)
Education and Welfare	(860,522)	0	(860,522)
Housing	(816,762)	0	(816,762)
Community Amenities	(10,152,163)	(58,713)	(10,210,876)
Recreation and Culture	(15,475,832)	(506,916)	(15,982,748)
Transport	(11,011,698)	65,000	(10,946,698)
Economic Services	(3,329,155)	169,408	(3,159,747)
Other Property and Services	(5,234,355)	(256,923)	(5,491,278)
Total Operating Expenditure	(52,606,435)	(364,792)	(52,971,227)
Funding Balance Adjustments			
Non-cash amounts excluded from operating activities	15,464,253	0	15,464,253
Adjust Provisions and Accruals	33,708	0	33,708
Net Cash from Operations	7,051,089	(2,380,726)	4,670,363
Capital Revenues			
Grants, Subsidies and Contributions	10,650,596	5,188,407	15,839,003
Proceeds from Disposal of Assets	718,644	103,500	822,144
Proceeds from Sale of Investments	0		0
Total Capital Revenues	11,369,240	5,291,907	16,661,147

SHIRE OF BROOME
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 29 February 2024

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget (a)
Capital Expenses			
Land Held for Resale	0	0	0
Land Under Control (Crown Land)	0	0	0
Land and Buildings	(3,041,208)	(3,914,944)	(6,956,152)
Works in Progress Land & Buildings	0	0	0
Works In Progress Recreation Areas			
Infrastructure	0	0	0
Works in Progress - Rds, F/Paths & Bridges	0	0	0
Works In Progress Other Infrastructure	0	0	0
Works in Progress Plant & Equipment	0	0	0
Infrastructure Assets - Roads & Footpaths	(4,057,625)	53,142	(4,004,483)
Infrastructure Assets - Recreation Areas	(16,348,298)	(3,263,083)	(19,611,381)
Infrastructure Assets - Drainage	(25,000)	0	(25,000)
Infrastructure Assets - Other	(540,695)	70,000	(470,695)
Mobile Plant and Equipment	(3,318,921)	(42,273)	(3,361,194)
Fixed Plant and Equipment	(43,025)	(6,500)	(49,525)
Furniture and Equipment	(273,599)	(79,552)	(353,151)
Total Capital Expenditure	(27,648,371)	(7,183,210)	(34,831,581)
Net Cash from Capital Activities	(16,279,131)	(1,891,303)	(18,170,434)
Financing			
Proceeds from New Borrowings	2,350,507	2,082,565	4,433,072
Payments for financial assets at amortised cost - self supporting loans	0	0	0
Self-Supporting Loan Principal	96,154	0	96,154
Transfer from Reserves	6,130,711	912,144	7,042,855
Purchase of Investments	0	0	0
Advances to Community Groups	0	0	0
Repayment of Borrowings	(551,028)	0	(551,028)
Transfer to Reserves	(4,445,042)	(1,178,844)	(5,623,886)
Net Cash from Financing Activities	3,581,302	1,815,865	5,397,167
Net Operations, Capital and Financing	(5,646,738)	(2,456,164)	(8,102,904)
Opening Funding Surplus(Deficit)	5,646,738	2,138,370	7,785,108
Closing Funding Surplus(Deficit)	0	(317,795)	(317,795)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting By Nature or Type	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Rates	53,698	0.20%			
Grants, Subsidies and Contributions	(521,536)	(48.62%)	▼	Permanent/ Timing	Financial Assistant Grants are less than budgeted, no grant received for the following Sanctuary Road detailed design, DRFWA Natural Disaster & Cable Beach Waterpark Detailed Design. McMahon Estate Business Case was received previous financial year
Fees and Charges	(507,982)	(5.99%)			
Interest Earnings	122,626	12.33%	▲	Permanent	Interest on Muni funds more than anticipated due to higher than expected interest rates
Other Revenue	(116,079)	(10.28%)	▼	Timing	Broome Visitor Centre rent subsidized, reimbursement for tenancy 10B and 11 less than budgeted.
Profit on Disposal of Assets	(15,677)	(22.69%)	▼	Timing	Sale of assets to continue throughout the year
Operating Expense					
Employee Costs	182,328	1.58%			
Materials and Contracts	3,730,644	37.13%	▲	Timing	Contaminated site remediation, refuse and recycling, kerbside collection less than budgeted. Parks and reserves under spent compared to budget. Detailed design for Sanctuary Road Caravan Park is ongoing, road maintenance is ongoing, no works have started for the McMahon Local Structure Plan
Utility Charges	28,974	1.95%			
Depreciation on Non-Current Assets	(133,128)	(1.29%)			
Finance Costs	10,147	6.01%			
Insurance Expenses	(124,468)	(18.22%)	▼	Timing	Miss alignment of phasing for LGIS invoices
Other Expenditure	265,831	22.11%	▲	Permanent/ Timing	Broome Visitor Centre in kind donations for the year not occurred yet. Contribution for Kimberley Zone not yet expensed
Loss on Disposal of Assets	(49,639)	(130.63%)	▼	Permanent	More assets disposed than budgeted
Non-cash amounts excluded from operating activities	0	1.93%			
Adjust Provisions and Accruals	(33,708)	(100.00%)	▲	Permanent	Contract liabilities
Capital Revenues					
Grants, Subsidies and Contributions	(7,119,628)	(68.94%)	▼	Timing	Not all grant funding has been received for Cable Beach Stage 1. Contribution from Broome Senior High Schools not yet received. BARC tennis court surface renewal income not yet received
Proceeds from Disposal of Assets	(286,247)	(49.15%)	▼	Timing	Disposals to be carried out throughout the year as per the asset replacement plan
Capital Expenses					
Land and Buildings	1,034,201	40.81%	▲	Timing	Town Beach Café Redevelopment has only utilised a small portion of the budget to date. BRAC design works are continuing. Kimberley Regional Office 1, capital works have not yet commenced as per the asset management plan. Male Oval toilet renewal hasn't started
Infrastructure Assets - Roads & Footpaths	553,143	18.60%	▲	Timing	Roads and Footpaths to be completed throughout the financial year
Infrastructure Assets - Recreation Areas	7,341,215	66.84%	▲	Timing	Cable Beach Stage 1 works are continuing throughout the year, BARC renewal have only spent a small portion of allocated budget
Infrastructure Assets - Drainage	0	100.00%			
Infrastructure Assets - Other	139,424	41.51%	▲	Timing	Works on Sam Male Luggier not yet started, tourist bay signage on Cape Leveque Road not complete. Under budget for mobile bin replacement
Mobile Plant and Equipment	599,965	30.31%	▲	Timing	Plant replacement occurs throughout the year
Fixed Plant and Equipment	28,719	81.67%	▲	Timing	Kimberley Regional Office 1 & 2 plant & equipment replacement and upgrades have not yet commenced
Furniture and Equipment	87,944	28.14%	▲	Timing	Reviewing the finalisation of implementation for the Altus payroll system and final payment.
Financing					
Self-Supporting Loan Principal	0	0.00%			

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

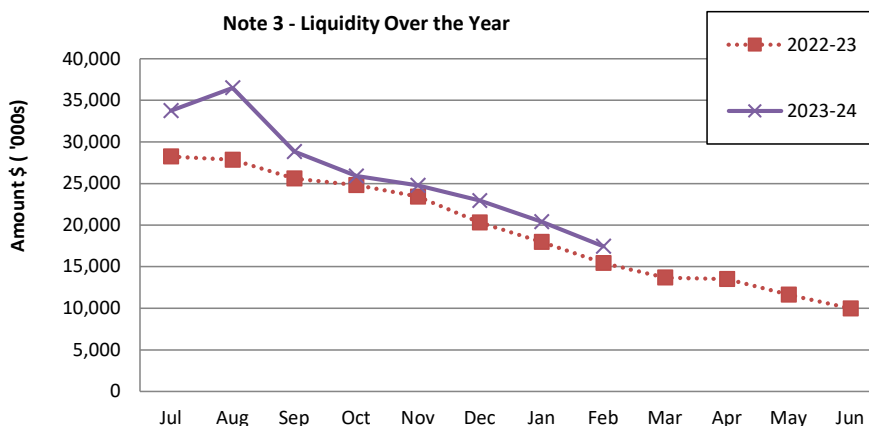
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting By Nature or Type	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Transfer from Reserves	(5,029,340)	(100.00%)	▼	Timing	Transfer to be done at the end of the financial year
Advances to Community Groups	0				
Repayment of Borrowings	1,358	0.60%			
Repayment of Self Supporting Loan	(23)	(0.05%)			
Transfer to Reserves	3,043,262	(88.46%)	▼	Timing	Transfer to be done at the end of the financial year

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)				
	Note	YTD 29 Feb 2024	30 Jun 2023	YTD 28 Feb 2023
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	22,710,957	15,340,088	4,716,513
Cash Restricted	4	35,739,457	35,137,161	33,345,048
Receivables - Rates	6	2,593,670	651,003	1,308,872
Receivables - Rates Other		80,505	(45,974)	(57,408)
Receivables - Debtors	6	248,818	567,983	1,001,282
Receivables - Other		158,225	502,696	105,684
Other Assets		9,469	248,304	184,192
Inventories		30,514	30,355	30,947
		61,571,615	52,431,615	40,635,130
Less:				
Current Liabilities		(3,006,097)	(3,872,030)	(3,502,612)
Borrowings		(324,952)	(551,033)	(223,518)
		(3,331,049)	(4,423,063)	(3,726,130)
Less: Reserve Accounts	7	(35,534,203)	(35,137,161)	(33,345,048)
Adjustments to net current assets		(5,255,010)	(1,046,185)	
Net Current Funding Position		17,451,353	11,825,207	3,563,952

**Comments - Net Current Funding Position**

The budget was adopted at the Special Meeting held on 11 July 2023. It was presented to Council with a predicted carried forward surplus of \$5,646,738.

The Rounding and Timing Adjustment is calculated by subtracting the sum of current assets less current liabilities and cash reserves from the YTD funding surplus (see page 7).

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date	Investment Terms (Days)
(a) Cash Deposits								
Municipal Bank Account	3.85%	2,424,554			4,510,765	CommBank	At Call	
Business Online Saver	4.35%	5,374,052			5,365,669	CommBank	At Call	
Reserve Bank Account	4.35%		5,160,855		5,141,859	CommBank	At Call	
Trust Bank Account	0.00%			206,771	206,771	CommBank	At Call	
Grants Bank Account	4.35%		205,253			CommBank	At Call	
ESCROW - Trust	0.00%		3,373,348		3,373,348	Perpetual	At Call	
Cash On Hand	Nil	4,200			4,200	N/A	On Hand	
(b) Term Deposits								
Term Deposit	5.25%	9,500,000			9,500,000	WBC	19-Mar-23	180
Term Deposit	5.25%		27,000,000		27,000,000	WBC	19-Mar-23	180
Term Deposit	5.13%	5,000,000			5,000,000	WBC	24-Apr-24	90
Total		22,302,806	35,739,457*	206,771±	60,102,612			
Adjustments								
Payment Timing Adjustments**			(408,151)					
Total		22,710,957	35,534,203					

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 4: CASH AND INVESTMENTS

Comments/Notes - Investments

*Note - The total of Restricted Cash balances to the reserves on Note 7.

**NOTE - Payment Timing adjustments indicate payments that have been recorded on the ledger but have yet to be paid out of the bank. The bank accounts are reconciled monthly to ensure no discrepancies occur.

‡Note - A discrepancy between Trust balance and the balance of Note 11 is a result of money in transit, either as a refund or a payment, or an unrepresented cheque.

***Note - The total percentage exposure of the total portfolio is 100% in AAA, the Shire of Broome only invests in AAA rated institutions

Credit Rating	Maximum % in credit rating category	Maximum % in one authorised institute	Shire of Broome % allocation
Short term AAA	100%	100%	100%
Short term AA+	50%	50%	0%
Short term AA	25%	50%	0%
Long term - Government Guaranteed Bonds	100%	100%	0%

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$
		Budget Adoption					0
111989		Transfer to P.O.S Reserve	SMC 21/12/23	Capital Expenses		(397,211)	(397,211)
1486562		Reduction in planned borrowing for Cable Beach Redevelopment	SMC 21/12/23	Capital Revenue		(883,435)	(1,280,646)
							(1,280,646)
		General Purpose Funding					(1,280,646)
30107		Rates Concessions - Op Inc - Rates	OMC 29/02/24 FACR 2	Operating Income		(10,732)	(1,291,378)
32492		Back Rates - Op Inc - Rates	OMC 29/02/24 FACR 2	Operating Income	12,770		(1,278,608)
30301		Grants Commission - Op Inc - Other General Purpose Funding	OMC 29/02/24	Operating Income		(1,776,568)	(3,055,176)
							(3,055,176)
		Governance					(3,055,176)
022290		Sister City Relations/Japanese Youth Ambassador - Op Exp - Other Governance	OMC - 14/12/23	Operating Expenditure		(5,000)	(3,060,176)
024040		Election Expenses Op Exp - Members	OMC - 14/12/23	Operating Expenditure		(31,909)	(3,092,085)
022171		Council Newsletter & Community Info Op Exp - Other Governance	OMC - 14/12/23 FACR 1	Operating Expenditure		(7,000)	(3,099,085)
023450		Consultants - Op Exp - Other Governance	OMC - 14/12/23 FACR 1	Operating Expenditure	95,000		(3,004,085)
023449	ME02	McMahon Estate Business Case Grant Expenditure	OMC - 14/12/23 FACR 1	Operating Expenditure		(50,000)	(3,054,085)
0023040		Youth Development Programme & Working Group - Op Exp - Other Governance	OMC - 14/12/23 FACR 1	Operating Expenditure		(5,000)	(3,059,085)
024010		Conferences Travel & Accom Op Exp - Members	OMC - 14/12/23 FACR 1	Operating Expenditure		(10,000)	(3,069,085)
23450		Consultants - Op Exp - Other Governance	SMC 21/12/23 - C/Fwd	Operating Expenditure	2,195		(3,066,890)
22200		Audit Fees Op Exp - Other Governance	SMC 21/12/23 - C/Fwd	Operating Expenditure	120,000		(2,946,890)
23010		Salary - Op Exp - Other Governance	OMC 29/02/24 FACR 2	Operating Expenditure	101,181		(2,845,709)
23010		Salary - Op Exp - Other Governance	OMC 29/02/24 FACR 2	Operating Expenditure	11,130		(2,834,579)
23015		Executive Travel & Accom - Op Exp - Other Governance	OMC 29/02/24 FACR 2	Operating Expenditure	10,000		(2,824,579)
11709		Quarterly Marketing Campaigns - CEO202209 - Op Ex	OMC 29/02/24 FACR 2	Operating Expenditure	30,000		(2,794,579)
22218	ME01	McMahon Estate Business Case Grant Income	OMC 29/02/24 FACR 2	Operating Income		(4,498)	(2,799,077)
22172		Community Sponsorship Program (Community Development Fund Stream 1, QRG) - Op Exp - Other Governance	OMC 29/02/24 FACR 2	Operating Expenditure	102,010		(2,697,067)
22124		Contribution to Kimberley Zone Secretariat	OMC 29/02/24 FACR 2	Operating Expenditure	5,000		(2,692,067)
22174		Event Development Fund (EDF) (Stream 2 and 3 Community Development Fund) Op Exp - Other Governance	OMC 29/02/24 FACR 2	Operating Expenditure		(15,075)	(2,707,142)
22218	ME01	McMahon Estate Business Case Grant Income	OMC 29/02/24	Operating Income		(200,000)	(2,907,142)
23696		Transfer to Restricted Cash Reserve - Cap Exp - Other Governance	OMC 29/02/24	Capital Expenditure		(341,946)	(3,249,088)
							(3,249,088)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Law, Order and Public Safety					(3,249,088)
509215		Consultants - Op Exp - Animal Control	OMC - 14/12/23 FACR 1	Operating Expenditure		(45,000)	(3,294,088)
051010		Salaries - Op Exp - Fire Prevention	OMC - 14/12/23 FACR 1	Operating Expenditure	136,000		(3,158,088)
051010		Salaries - Op Exp - Fire Prevention	OMC - 14/12/23 FACR 1	Operating Expenditure	15,000		(3,143,088)
053015		Relief Staff Exp - Op Exp - Ranger Operations	OMC - 14/12/23 FACR 1	Operating Expenditure		(173,000)	(3,316,088)
052010		Salaries - Op Exp - Animal Control	OMC - 14/12/23 FACR 1	Operating Expenditure		(38,000)	(3,354,088)
052010		Salaries - Op Exp - Animal Control	OMC - 14/12/23 FACR 1	Operating Expenditure		(4,180)	(3,358,268)
053400		Sundry (ORV Etc) Fines & Penalties - Op Inc - Other Law Order & Public Safety	OMC - 14/12/23 FACR 1	Operating Income	42,180		(3,316,088)
53239		Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS	SMC 21/12/23 - C/Fwd	Capital Expenditure	100,049		(3,216,039)
51010		Salaries - Op Exp - Fire Prevention	OMC 29/02/24 FACR 2	Operating Expenditure	30,000		(3,186,039)
53015		Relief Staff Exp - Op Exp - Ranger Operations	OMC 29/02/24 FACR 2	Operating Expenditure		(15,000)	(3,201,039)
53033		Security Beach Patrols - Op Exp - Ranger Operations	OMC 29/02/24 FACR 2	Operating Expenditure		(5,000)	(3,206,039)
52442		Revenue Share - E-Scooters - Op Inc - Ranger Operations	OMC 29/02/24 FACR 2	Operating Income	20,000		(3,186,039)
							(3,186,039)
		Health					(3,186,039)
74420		Health Licences - Op Inc - Preventive - Inspection/Admin	OMC 29/02/24 FACR 2	Operating Income	15,000		(3,171,039)
74011		Relief Staff Expenses - Op Exp - Preventive - Inspection/Admin	OMC 29/02/24 FACR 2	Operating Expenditure		(30,000)	(3,201,039)
							(3,201,039)
		Education and Welfare					(3,201,039)
0082675		Grants For Community Programs - Op Inc - Community Services	OMC - 14/12/23 FACR 1	Operating Income	5,000		(3,196,039)
82670		Grant Income - Comm Services	SMC 21/12/23 - C/Fwd	Operating Income		(23,000)	(3,219,039)
							(3,219,039)
		Housing					(3,219,039)
95900		Loan Received - Cap Inc - Staff Housing	OMC 31/08/2023	Capital Income	2,966,000		(253,039)
95810	095812	Shire Key Worker Housing - Capex New 2023/24	OMC 31/08/2023	Capital Expenditure		(2,966,000)	(3,219,039)
95400		Rented Staff Housing Annual Operating Income - Staff housing	OMC 29/02/24 FACR 2	Operating Income		(50,000)	(3,269,039)
96203		11/6 Ibis Way - Rent & Recoup Income - Op Inc	OMC 29/02/24 FACR 2	Operating Income		(10,000)	(3,279,039)
96204		2/46 Tanami Drive - Rent & Recoup Income - Op Inc	OMC 29/02/24 FACR 2	Operating Income		(10,000)	(3,289,039)
96205		4/46 Tanami Drive - Rent & Recoup Income - Op Inc	OMC 29/02/24 FACR 2	Operating Income		(25,000)	(3,314,039)
							(3,314,039)
							(3,314,039)

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 29 February 2024

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Community Amenities					(3,314,039)
101896	101897	Community Recycling Centre - RRP - Cap Exp	OMC - 14/12/23	Capital Expenditure		(770,000)	(4,084,039)
101995		Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	OMC - 14/12/23	Capital Income	770,000		(3,314,039)
101535	101536	Fixed Plant & Equip New Cap Exp - San Gen Refuse	OMC - 14/12/23 FACR 1	Capital Expenditure		(6,500)	(3,320,539)
107071	107024	Town Beach Ablutions (New) - Operating Expense - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure	8,000		(3,312,539)
107071	107071	Male Oval Ablutions - Operating Expense - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure	15,000		(3,297,539)
107071	107073	Cable Beach Ablutions - Operating Expense - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure	8,000		(3,289,539)
107071	107077	Gantheaume Point Ablutions - Operating Expense - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure		(5,000)	(3,294,539)
107010	107011	Male Oval Ablutions - Reactive Maint - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure		(6,000)	(3,300,539)
107666	107765	Town Beach Toilet Block Renewal Inc Furn & Services - Build Cap Exp	OMC - 14/12/23 FACR 1	Capital Expenditure		(8,000)	(3,308,539)
101034		Home composting / Waste Education - Op Exp	SMC 21/12/23 - C/Fwd	Operating Expenditure	95		(3,308,444)
104282		Transfer to Developer Contributions Drainage Reserve - Cap Exp	SMC 21/12/23 - C/Fwd	Capital Expenditure		(41,820)	(3,350,264)
101896	101897	Community Recycling Centre - RRP - Cap Exp	SMC 21/12/23 - C/Fwd	Capital Expenditure	10,816		(3,339,448)
101410		Kerbside collection - Op Inc - Sanitation Gen Refuse	OMC 29/02/24 FACR 2	Operating Income	17,287		(3,322,161)
101411		C'van Pk & Additional Services - Op Inc - Sanitation Gen Refuse	OMC 29/02/24 FACR 2	Operating Income	10,264		(3,311,897)
101424		EDL Lease - Op Inc - Sanitation Gen Refuse	OMC 29/02/24 FACR 2	Operating Income	5,580		(3,306,317)
107035		General CCTV & Wireless Network Maint - Op Exp - Other Comm Amen	OMC 29/02/24 FACR 2	Operating Expenditure		(65,000)	(3,371,317)
105546	105550	Town Beach Foreshore Management and Implementation Plan	OMC 29/02/24 FACR 2	Operating Expenditure		(13,808)	(3,385,125)
101516		Building New Const - Cap Exp - Sanitation Gen Refuse	OMC 29/02/24 FACR 2	Capital Expenditure		(81,664)	(3,466,789)
102556		Furniture & Equip New Cap Exp - San Gen Refuse	OMC 29/02/24 FACR 2	Capital Expenditure		(28,000)	(3,494,789)
107675	107676	Male Oval Toilets Renewal Cap Exp	OMC 29/02/24 FACR 2	Capital Expenditure		(225,000)	(3,719,789)
101642		Non-Operating Grant - Sanitation - General Refuse	OMC 29/02/24 FACR 2	Capital Income	81,664		(3,638,125)
104482		Headworks Contribution - Non Op Inc - Urban Stormwater Drainage	OMC 29/02/24 FACR 2	Capital Income	15,000		(3,623,125)
101423		Sundry Income (Inc. GST) - Op Inc - Sanitation Gen Refuse	OMC 29/02/24 FACR 2	Operating Income	50,000		(3,573,125)
101515		Transfer to Refuse Reserve - Cap Exp - Sanitation Gen Refuse	OMC 29/02/24 FACR 2	Capital Expenditure		(49,551)	(3,622,676)
							(3,622,676)

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 29 February 2024

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
							(3,622,676)
		Recreation and Culture					(3,622,676)
0117186	117186	Inflatable Expenses - AQUATIC	OMC 19/10/23	Operating Expenditure		(17,000)	(3,639,676)
117002	117002	Salary - Lifeguard - Op Exp - BRAC Aquatic	OMC - 14/12/23 FACR 1	Operating Expenditure	15,000		(3,624,676)
117003		Relieving Staff Exp - Op Exp - BRAC Aquatic	OMC - 14/12/23 FACR 1	Operating Expenditure		(15,000)	(3,639,676)
116119	116120	Bme Civic Centre Other Infrastructure Renewal - Cap Exp	OMC - 14/12/23 FACR 1	Capital Expenditure	35,000		(3,604,676)
116495		Performance Production Expenses - Broome Civic - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure		(10,000)	(3,614,676)
116541		Broome Civic Centre Venue Income - Op Income - Bme Civic Centre	OMC - 14/12/23 FACR 1	Operating Income	10,000		(3,604,676)
115480		Grant Program Income - Op Inc - Library (Expense in 115280)	OMC - 14/12/23 FACR 1	Operating Income	7,500		(3,597,176)
115280		Grant Program Expenses - Op Exp - Library (Income in 115480)	OMC - 14/12/23 FACR 1	Operating Expenditure		(7,500)	(3,604,676)
113131	CB04	Cable Beach Stage 1 BBRF Grant Expenditure	OMC - 14/12/23 FACR 1	Capital Expenditure	333,496		(3,271,180)
113131	CB02	Cable Beach Stage 1 - Other	OMC - 14/12/23 FACR 1	Capital Expenditure		(300,000)	(3,571,180)
1181427		Cable Beach Redevelopment (Construction) - Cap Exp	OMC - 14/12/23 FACR 1	Capital Expenditure		(33,496)	(3,604,676)
116175		Community Storage Shed Expenditure	OMC - 14/12/23 FACR 1	Operating Expenditure		(9,700)	(3,614,376)
113000	113052	Public BBQs Cleaning - OP Ex	OMC - 14/12/23 FACR 1	Operating Expenditure		(8,744)	(3,623,120)
113000	113053	Pressure washing of public Infrastructure - OP Ex	OMC - 14/12/23 FACR 1	Operating Expenditure		(35,361)	(3,658,481)
113000	113544	Water Park Cleaning - OP Ex	OMC - 14/12/23 FACR 1	Operating Expenditure		(15,404)	(3,673,885)
115281	115320	Library - Operating Expense - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure	10,000		(3,663,885)
116494		Broome Civic Centre - Operating Expense - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure	10,000		(3,653,885)
116489		Operational Expenses - Broome Civic Centre - Production/Events	OMC - 14/12/23 FACR 1	Operating Expenditure		(16,000)	(3,669,885)
117000	117052	BRAC - Operating Expense, Security & Insurance - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure	5,000		(3,664,885)
113061		Townbeach Coastal Infrastructure Maint - Op Exp - Other Rec & Sport	OMC - 14/12/23 FACR 1	Operating Expenditure		(11,320)	(3,676,205)
117218	117219	Medland Pavilion - Operating Expense - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure		(3,000)	(3,679,205)
117156		Program Annual Events - Op Exp - BRAC Dry	OMC - 14/12/23 FACR 1	Operating Expenditure	3,000		(3,676,205)
113001	113003	Haynes Oval Pavilion - Planned Maint & Minor Works - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure		(5,000)	(3,681,205)
116480	116481	Equipment Renewal - Op Exp - Bme Civic Centre	OMC - 14/12/23 FACR 1	Operating Expenditure		(55,000)	(3,736,205)
117024	117025	BRAC Gym and Fitness Facility - Detailed Design / Tender Package- Cap Ex	SMC 21/12/23 - C/Fwd	Capital Expenditure	66,269		(3,669,936)
1181427		Cable Beach Redevelopment (Construction) - Cap Exp	SMC 21/12/23 - C/Fwd	Capital Expenditure		(40,802)	(3,710,738)
116491		Minor Assets - Op Exp - Bme Civic Centre	SMC 21/12/23 - C/Fwd	Operating Expenditure	1,350		(3,709,388)
116491		Minor Assets - Op Exp - Bme Civic Centre	SMC 21/12/23 - C/Fwd	Operating Expenditure		(30,000)	(3,739,388)
116491		Minor Assets - Op Exp - Bme Civic Centre	SMC 21/12/23 - C/Fwd	Operating Expenditure		(12,500)	(3,751,888)
115280		Grant Program Expenses - Op Exp - Library (Income in 115480)	SMC 21/12/23 - C/Fwd	Operating Expenditure		(4,000)	(3,755,888)
016120		Public Art Masterplan- Op Exp - Other Culture	SMC 21/12/23 - C/Fwd	Operating Expenditure		(9,043)	(3,764,931)
1181425	1181426	Cable Beach Foreshore Upgrade	SMC 21/12/23 - C/Fwd	Capital Expenditure	50,000		(3,714,931)
113027	113029	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	SMC 21/12/23 - C/Fwd	Capital Expenditure	10,000		(3,704,931)
113128		Cable Beach - Non Op Grant - Other Recreation & Sport - CAP INC	SMC 21/12/23 - C/Fwd	Capital Income	228,809		(3,476,122)
113128		Cable Beach - Non Op Grant - Other Recreation & Sport - CAP INC	SMC 21/12/23 - C/Fwd	Capital Income	316,412		(3,159,710)
113132	CB101	Cable Beach Stage 1 RTR/RPG Grant Income - Cable Beach Road West	SMC 21/12/23	Capital Income	80,000		(3,079,710)

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 29 February 2024

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
113131	CB01	Cable Beach Stage 1 RTR/RPG Grant Expenditure - Cable Beach Road West	SMC 21/12/23	Capital Expenditure		(80,000)	(3,159,710)
113132	CB103	Cable Beach Stage 1 PACP Grant Income	SMC 21/12/23	Capital Income	2,100,000		(1,059,710)
113131	CB03	Cable Beach Stage 1 PACP Grant Expenditure	SMC 21/12/23	Capital Expenditure		(2,100,000)	(3,159,710)
113132	CB110	Cable Beach Stage 1 LRCI Grant Income Phase 4	SMC 21/12/23	Capital Income	966,491		(2,193,219)
113131	CB10	Cable Beach Stage 1 LRCI Grant Expenditure Phase 4	SMC 21/12/23	Capital Expenditure		(966,491)	(3,159,710)
116125	116132	Cape Leveque Tourist Bay and Signage	SMC 21/12/23 - C/Fwd	Capital Expenditure	35,000		(3,124,710)
113702		Club Development Officer Programs Exp - Rec Services	SMC 21/12/23 - C/Fwd	Operating Expenditure	22,500		(3,102,210)
116486		Salary - Op Exp - Broome Civic Centre - Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(32,000)	(3,134,210)
117266		Multipurpose Room Hire Inc - BRAC	OMC 29/02/24 FACR 2	Operating Income		(18,000)	(3,152,210)
117286		Inflatable Hire Fees - Op Inc - BRAC Aquatic	OMC 29/02/24 FACR 2	Operating Income		(5,000)	(3,157,210)
117410		Entry Fees and Spectator Fees - Op Inc - BRAC Aquatic	OMC 29/02/24 FACR 2	Operating Income	40,000		(3,117,210)
116541		Broome Civic Centre Venue Income - Op Income - Bme Civic Centre	OMC 29/02/24 FACR 2	Operating Income	10,000		(3,107,210)
117326		Transfer From Building Reserve - Cap Inc - BRAC Dry	OMC 29/02/24 FACR 2	Capital Income	62,000		(3,045,210)
113704	113707	Public Open Space Strategy	OMC 29/02/24 FACR 2	Operating Expenditure		(43,000)	(3,088,210)
1181425	1181426	Cable Beach Foreshore Upgrade	OMC 29/02/24 FACR 2	Capital Expenditure		(83,738)	(3,171,948)
117010	117011	Aquatic Building & Pool General Maint Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(10,000)	(3,181,948)
117081	117082	General Building & Facility Maint - BRAC Dry - Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(25,000)	(3,206,948)
117148		Group Fitness Program - Op Exp - BRAC - Aquatic	OMC 29/02/24 FACR 2	Operating Expenditure		(15,000)	(3,221,948)
117397	TC01	Tennis Court Surface Renewal Expenditure	OMC 29/02/24 FACR 2	Capital Expenditure	49,684		(3,172,264)
117399	117422	BRAC Outdoor Court Scoreboard - Cap Ex	OMC 29/02/24 FACR 2	Capital Expenditure		(14,820)	(3,187,084)
116470	116471	Broome Civic Centre Building General Maint Exps - Op Exp Bme Civic Centre	OMC 29/02/24 FACR 2	Operating Expenditure		(36,000)	(3,223,084)
113755		Civic Centre Building Renewal (Inc Plant & Furn) - Cap Exp - Public Halls	OMC 29/02/24 FACR 2	Capital Expenditure	20,000		(3,203,084)
116491		Minor Assets - Op Exp - Bme Civic Centre	OMC 29/02/24 FACR 2	Operating Expenditure	50,000		(3,153,084)
116495		Performance Production Expenses - Broome Civic - Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(28,000)	(3,181,084)
113001	113002	Haynes Oval Pavilion General Maint - Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(15,000)	(3,196,084)
117210	117213	Father McMahon Oval Lighting - Reactive Maint - Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(134,000)	(3,330,084)
115280		Grant Program Expenses - Op Exp - Library (Income in 115480)	OMC 29/02/24 FACR 2	Operating Expenditure		(13,694)	(3,343,778)
115281	115291	Library Reactive Maint - Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(7,500)	(3,351,278)
113027	113029	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	OMC 29/02/24 FACR 2	Capital Expenditure	8,264		(3,343,014)
113131	CB03	Cable Beach Stage 1 PACP Grant Expenditure	OMC 29/02/24 FACR 2	Capital Expenditure		(110,000)	(3,453,014)
117315	117316	BRAC Building Renewal - Cap Exp - BRAC Dry	OMC 29/02/24 FACR 2	Capital Expenditure		(62,000)	(3,515,014)
117399	117420	BRAC Grid Solar Connection	OMC 29/02/24 FACR 2	Capital Expenditure	22,500		(3,492,514)
117339	TC02	Tennis Court Surface Renewal Income	OMC 29/02/24 FACR 2	Capital Income		(49,684)	(3,542,198)
113132	CB103	Cable Beach Stage 1 PACP Grant Income	OMC 29/02/24 FACR 2	Capital Income	110,000		(3,432,198)
116483		Broome Civic Centre Operational Grants & Contributions - Op Inc - Bme Civic Centre	OMC 29/02/24 FACR 2	Operating Income	30,000		(3,402,198)
115480		Grant Program Income - Op Inc - Library (Expense in 115280)	OMC 29/02/24 FACR 2	Operating Income	13,694		(3,388,504)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
							(3,388,504)
		Transport					(3,388,504)
121100	121716	Port Drive – Guy Street Intersection Upgrade	OMC - 14/12/23 FACR 1	Capital Expenditure		(10,184)	(3,398,688)
129411		Capital Works Program Projects - Upgrade (Stewart St) Non Op Grant	OMC - 14/12/23 FACR 1	Capital Income	80,188		(3,318,500)
121950		Transfer to Road Reserve - Cap Exp - Cons Streets Roads Bridges Dep	OMC - 14/12/23 FACR 1	Capital Expenditure		(80,000)	(3,398,500)
121762		State Direct MRWA/RRG Rd Maint Op Grant Rec'd	OMC - 14/12/23 FACR 1	Operating Income		(18,834)	(3,417,334)
121782		Dev Contrib - Footpaths	OMC - 14/12/23 FACR 1	Capital Income	30,018		(3,387,316)
125141		Transfer to Developer Contributions Footpaths Reserve - Cap Exp	OMC - 14/12/23 FACR 1	Capital Expenditure		(30,018)	(3,417,334)
125141		Transfer to Developer Contributions Footpaths Reserve - Cap Exp	SMC 21/12/23 - C/Fwd	Capital Expenditure		(81,951)	(3,499,285)
125140	125277	Broome North Subdivision - New Footpath construction	SMC 21/12/23 - C/Fwd	Capital Expenditure	7,298		(3,491,987)
125140	125172	Footpaths - Various	SMC 21/12/23 - C/Fwd	Capital Expenditure	52,464		(3,439,523)
121100	121716	Port Drive – Guy Street Intersection Upgrade	SMC 21/12/23 - C/Fwd	Capital Expenditure	3,564		(3,435,959)
121771		Black Spot State Non Op Grant	SMC 21/12/23 - C/Fwd	Capital Income		(2,667)	(3,438,626)
129411		Capital Works Program Projects - Upgrade (Stewart St) Non Op Grant	SMC 21/12/23 - C/Fwd	Capital Income	219,211		(3,219,415)
121771		Black Spot State Non Op Grant	SMC 21/12/23 - C/Fwd	Capital Income	384,000		(2,835,415)
120306		DRFAWA Natural Disaster Grant - Op Grants	SMC 21/12/23 - C/Fwd	Operating Income	309,897		(2,525,518)
125253		Contribution Non Op - Broome SHS Carparking	SMC 21/12/23 - C/Fwd	Capital Income	510,000		(2,015,518)
121100	RU229	De Marchi Road Black Spot - Cap Exp	OMC 29/02/24 FACR 2	Capital Expenditure		(11,228)	(2,026,746)
121100	121716	Port Drive – Guy Street Intersection Upgrade	OMC 29/02/24 FACR 2	Capital Expenditure	11,228		(2,015,518)
0125141		Transfer to Developer Contributions Footpaths Reserve - Cap Exp	OMC 29/02/24 FACR 2	Capital Expenditure		(118,965)	(2,134,483)
121782		Dev Contrib - Footpaths	OMC 29/02/24 FACR 2	Capital Income	118,965		(2,015,518)
122000	121011	Sector 1 Chinatown - Works Maint	OMC 29/02/24 FACR 2	Operating Expenditure	30,000		(1,985,518)
123000	123000	Mtce Strees, Rds - Rural Summary Budget Only -No Post-Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure	75,000		(1,910,518)
121990	121990	Carpark - Works Maint	OMC 29/02/24 FACR 2	Operating Expenditure	10,000		(1,900,518)
122000	121011	Sector 1 Chinatown - Works Maint	OMC 29/02/24 FACR 2	Operating Expenditure		(30,000)	(1,930,518)
122000	121029	Sector 6 Broome North / Blue Haze - Works Maint	OMC 29/02/24 FACR 2	Operating Expenditure	15,000		(1,915,518)
122000	121030	Sector 7 LIA, HIA and Port - Works Maint	OMC 29/02/24 FACR 2	Operating Expenditure	15,000		(1,900,518)
122000	121025	Sector 2 Cable Beach - Works Maint	OMC 29/02/24 FACR 2	Operating Expenditure	25,000		(1,875,518)
123000	123000	Mtce Strees, Rds - Rural Summary Budget Only -No Post-Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(75,000)	(1,950,518)
120305		WALGGC Road Grants Untied Op Grant Rec'd	OMC 29/02/24	Operating Income		(581,964)	(2,532,482)
							(2,532,482)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Economic Services					(2,532,482)
1367301		A Sporting Chance Grants - Op Inc - Economic Services Special Projects	OMC - 14/12/23 FACR 1	Operating Income	29,378		(2,532,482)
1367301		A Sporting Chance Grants - Op Inc - Economic Services Special Projects	OMC - 14/12/23 FACR 1	Operating Income		(100,000)	(2,503,104)
1367459		A Sporting Chance - Op Exp - Economic Services Special Projects	OMC - 14/12/23 FACR 1	Operating Expenditure	88,004		(2,515,100)
1367459		A Sporting Chance - Op Exp - Economic Services Special Projects	OMC - 14/12/23 FACR 1	Operating Expenditure	17,458		(2,497,642)
1367459		A Sporting Chance - Op Exp - Economic Services Special Projects	OMC - 14/12/23 FACR 1	Operating Expenditure	1,920		(2,495,722)
1367459		A Sporting Chance - Op Exp - Economic Services Special Projects	OMC - 14/12/23 FACR 1	Operating Expenditure	622		(2,495,100)
1367998		Transfer to Restricted Cash Reserve - Cap Exp - Economic Services Special Projects	OMC - 14/12/23 FACR 1				
1367457		Place Activation Plan	OMC - 14/12/23 FACR 1	Capital Expenditure		(37,382)	(2,532,482)
1367304	PA01	Place Activation Income	OMC - 14/12/23 FACR 1	Operating Expenditure		(10,000)	(2,542,482)
132060		Tourism Development - Op Exp - Tourism & Area Promotion	OMC - 14/12/23 FACR 1	Operating Income	10,000		(2,532,482)
1367210		Economic Development Program Expense - Op Exp - Other Economic Services	OMC - 14/12/23 FACR 1	Operating Expenditure	40,000		(2,492,482)
132050	132052	Broome Visitor Centre - Reactive Maint - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure		(10,000)	(2,502,482)
132960		Transfer From Building Reserve - Tourism & Area Pro	OMC - 14/12/23 FACR 1	Operating Expenditure		(10,000)	(2,512,482)
1367459		A Sporting Chance - Op Exp - Economic Services Special Projects	OMC - 14/12/23 FACR 1	Capital Income	10,000		(2,502,482)
1367457		Place Activation Plan	SMC 21/12/23 - C/Fwd	Operating Expenditure	28,495		(2,473,987)
132314		Sanctuary Caravan Park Op Exp - Tourism & Area Promotion	SMC 21/12/23 - C/Fwd	Operating Expenditure	12,726		(2,461,261)
1367457		Place Activation Plan	OMC 29/02/24 FACR 2	Operating Expenditure	78,066		(2,383,195)
1367460	RC02	Remote Chance Project - Grant Expenditure	OMC 29/02/24 FACR 2	Operating Expenditure		(10,000)	(2,393,195)
132050	132051	Broome Visitor Centre - Operating Expense - Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(70,000)	(2,463,195)
132410		Roebuck Bay CP - Rent & Recoup Income - Op Inc	OMC 29/02/24 FACR 2	Operating Expenditure	12,117		(2,451,078)
132383	SR01	Sanctuary Road Detailed Design 23-24 Income	OMC 29/02/24 FACR 2	Operating Income		(150,000)	(2,601,078)
1367304	PA01	Place Activation Income	OMC 29/02/24 FACR 2	Operating Income		(116,066)	(2,717,144)
1367304	RC01	Remote Chance Project - Grant Income	OMC 29/02/24 FACR 2	Operating Income	10,000		(2,707,144)
					70,000		(2,637,144)
							(2,637,144)
							(2,637,144)

SHIRE OF BROOME

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 29 February 2024

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Other Property and Services					(2,637,144)
142212		Interest Rec on Muni Investment - Op Inc - General Administration O'Heads	OMC - 14/12/23 FACR 1	Operating Income	121,566		(2,515,578)
142231		Consultants Corp Serv - Op Exp - Corp Gov Support	OMC - 14/12/23 FACR 1	Operating Expenditure		(85,000)	(2,600,578)
142122		Statutory fees and taxes - Op Exp - General Administration O'Heads	OMC - 14/12/23 FACR 1	Operating Expenditure		(43,594)	(2,644,172)
146105		Salary - Op Exp - IT	OMC - 14/12/23 FACR 1	Operating Expenditure	195,072		(2,449,100)
146105		Salary - Op Exp - IT	OMC - 14/12/23 FACR 1	Operating Expenditure	44,928		(2,404,172)
146111		IT Contract Consultants - Exp	OMC - 14/12/23 FACR 1	Operating Expenditure		(240,000)	(2,644,172)
146120		Equip & H'Ware > \$5000 Cap Exp - IT	OMC - 14/12/23 FACR 1	Capital Expenditure		(15,500)	(2,659,672)
142796		Transfer From Equipment & Insurance Reserve	OMC - 14/12/23 FACR 1	Capital Income	15,500		(2,644,172)
		Reimbursement of Insurable Claimable Costs - Op Inc - Unclassified General	OMC - 14/12/23 FACR 1				
147585				Operating Income	17,000		(2,627,172)
142000	142000	Haas St Office - Operating Expense - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure	15,000		(2,612,172)
147270	147270	KRO - Operating Expense - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure	5,000		(2,607,172)
148100	148296	Depot - Operating Expense - Op Exp	OMC - 14/12/23 FACR 1	Operating Expenditure	22,500		(2,584,672)
0148611		Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	SMC 21/12/23 - C/Fwd	Capital Expenditure		(42,273)	(2,626,945)
147100	147100	Admin Building - Packaged Plant- Cap Ex	SMC 21/12/23 - C/Fwd	Capital Expenditure	586		(2,626,359)
0112054		Town Beach Café preliminary site investigation - Op Exp	SMC 21/12/23 - C/Fwd	Operating Expenditure	4,500		(2,621,859)
146122		Software Cap Exp - IT (dont use)	SMC 21/12/23 - C/Fwd	Capital Expenditure		(17,732)	(2,639,591)
146555		Transfer From Building Reserve Leased Comm Facilities - Un Clas	SMC 21/12/23 - C/Fwd	Capital Income		(170,356)	(2,809,947)
143601		Proceeds from Sale of Assets - Cap Inc - Parks & Gardens Operations	SMC 21/12/23 - C/Fwd	Capital Income	33,500		(2,776,447)
148600		Proceeds from Sale of Assets - Cap Inc - Works Operations	SMC 21/12/23 - C/Fwd	Capital Income	70,000		(2,706,447)
146120		Equip & H'Ware > \$5000 Cap Exp - IT	OMC 29/02/24 FACR 2	Capital Expenditure		(26,000)	(2,732,447)
147589		Transfer From Building Reserve - Cap Inc - Other Buildings Leased	OMC 29/02/24 FACR 2	Capital Income	225,000		(2,507,447)
142006		Salary - Op Exp - Human Resources	OMC 29/02/24 FACR 2	Operating Expenditure		(11,130)	(2,518,577)
142006		Salary - Op Exp - Human Resources	OMC 29/02/24 FACR 2	Operating Expenditure		(101,181)	(2,619,758)
142004		Salary - Op Exp - Finance	OMC 29/02/24 FACR 2	Operating Expenditure	13,000		(2,606,758)
142004		Salary - Op Exp - Finance	OMC 29/02/24 FACR 2	Operating Expenditure	5,000		(2,601,758)
142010		Salary - Op Exp - Gen Admin	OMC 29/02/24 FACR 2	Operating Expenditure	40,000		(2,561,758)
146105		Salary - Op Exp - IT	OMC 29/02/24 FACR 2	Operating Expenditure	3,428		(2,558,330)
146105		Salary - Op Exp - IT	OMC 29/02/24 FACR 2	Operating Expenditure	24,909		(2,533,421)
146106		Salary - Op Exp - Records	OMC 29/02/24 FACR 2	Operating Expenditure	17,920		(2,515,501)
146106		Salary - Op Exp - Records	OMC 29/02/24 FACR 2	Operating Expenditure	2,185		(2,513,316)
142193		Relief Staff - Op Exp - Finance - Corp. Gov. & Support	OMC 29/02/24 FACR 2	Operating Expenditure		(18,000)	(2,531,316)
142233		Consultants Administration Dept - Op Exp - Corp Gov Support	OMC 29/02/24 FACR 2	Operating Expenditure		(40,000)	(2,571,316)
143080		Works Protective Clothing - Op Exp - Works Operations	OMC 29/02/24 FACR 2	Operating Expenditure	10,000		(2,561,316)
148271		Workshop Consumables Exp - Depot	OMC 29/02/24 FACR 2	Operating Expenditure		(19,000)	(2,580,316)
143038		Consultants Engineering Office	OMC 29/02/24 FACR 2	Operating Expenditure		(20,000)	(2,600,316)
142000	142056	Haas St Office - Reactive Maint - Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(21,500)	(2,621,816)
147270	147274	3KRO2 - Reactive Maint - Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(8,500)	(2,630,316)
149420	149421	BOSCCA - Reactive Maint - Op Exp	OMC 29/02/24 FACR 2	Operating Expenditure		(16,000)	(2,646,316)
142122		Statutory fees and taxes - Op Exp - General Administration O'Heads	OMC 29/02/24 FACR 2	Operating Expenditure		(16,460)	(2,662,776)
148019		Fees & Commission on Plant Sales - Depot Operations	OMC 29/02/24 FACR 2	Operating Expenditure		(20,000)	(2,682,776)
142212		Interest Rec on Muni Investment - Op Inc - General Administration O'Heads	OMC 29/02/24 FACR 2	Operating Income	50,000		(2,632,776)
		Reimbursement of Insurable Claimable Costs - Op Inc - Unclassified General					
147585			OMC 29/02/24 FACR 2	Operating Income	178,612		(2,454,164)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

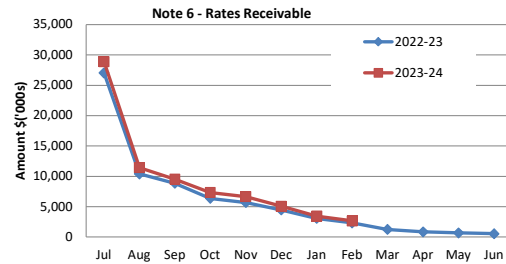
Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Job Number	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
142995		Reimbursement Property Dept Legal Fee - Op Inc - Corp Gov & Supp (Legal opex refer 144027)	OMC 29/02/24 FACR 2	Operating Income		(10,000)	(2,464,164)
149410		BOSCCA - Rent & Recoup Income - Op Inc	OMC 29/02/24 FACR 2	Operating Income	8,000		(2,456,164)
							(2,456,164)
					12,961,015	(15,417,179)	(2,456,164)

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 6: RECEIVABLES

Receivables - Rates Receivable	YTD 29 Feb 2024	30 Jun 2023
	\$	\$
Opening Arrears Previous Years	651,003	755,425
Levied this year	26,566,895	24,990,045
Less Collections to date	(24,624,227)	(25,094,468)
Equals Current Outstanding	2,593,670	651,003
Net Rates Collectable	2,593,670	651,003
% Collected	90.47%	97.47%



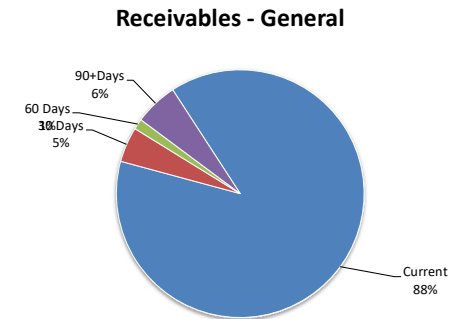
Comments/Notes - Receivables Rates

* NOTE - Rates were raised on 18 July 2023 and are due on 24 August 2023.

**NOTE - The calculation of percentage of Rates collected only reports on current Rates, Arrears and Back Rates. For a full breakdown on Rates received, please see the Rates Receipt Statement in the info bulletin.

Receivables - General	Credit*	Current	30 Days	60 Days	90+Days
Receivables - General	(120,911)	340,714	17,645	5,339	21,760
Total Receivables General Outstanding					264,546

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

* Note - A credit refers to a debtor paying more than required in the current billing period. It sits as a credit against the account until the following period when it is applied

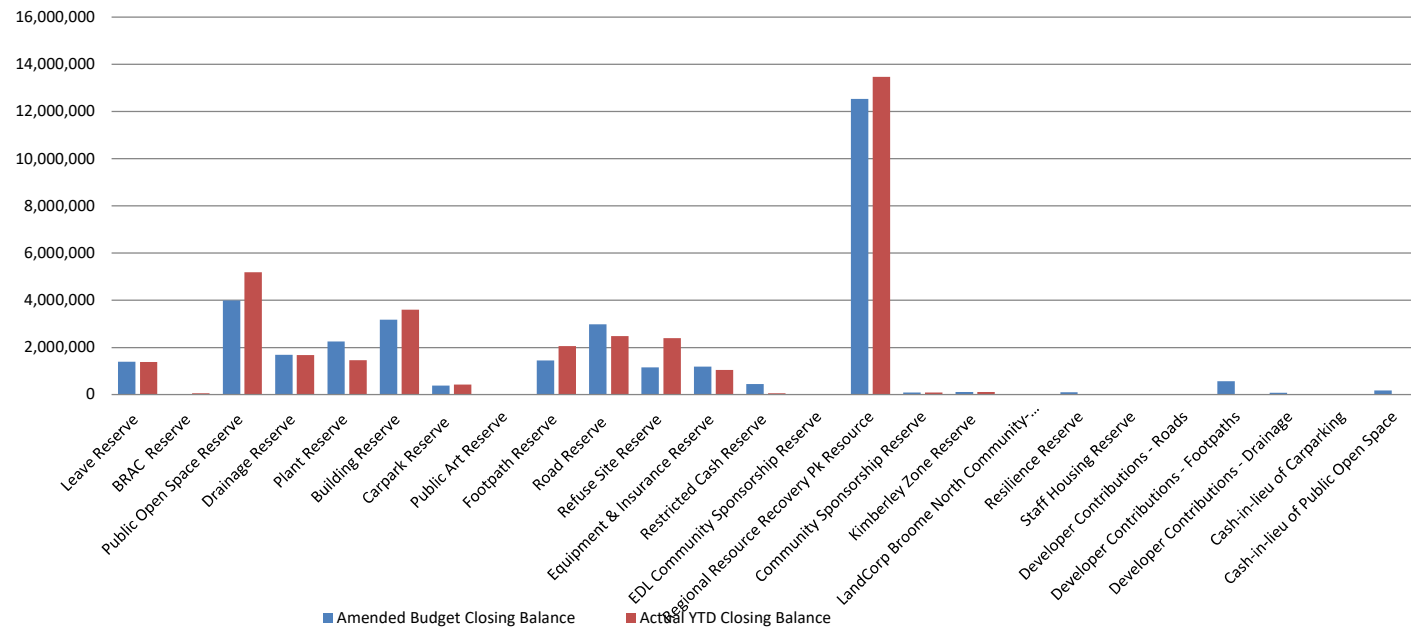
SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 7: Reserve Accounts

2023-24									
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	1,367,316	33,708	15,479	0	0	0	0	1,401,024	1,382,795
BRAC Reserve	60,541	1,494	685	0	0	41,114	0	20,921	61,226
Public Open Space Reserve	5,126,978	96,451	58,041	397,211	0	1,629,053	0	3,991,587	5,185,019
Drainage Reserve	1,659,384	41,411	18,785	22,692	0	34,423	0	1,689,064	1,678,169
Plant Reserve	1,446,090	36,730	16,371	1,123,338	(0)	353,284	0	2,252,874	1,462,461
Building Reserve	3,556,699	83,720	40,264	572,010	0	1,027,463	0	3,184,966	3,596,963
Carpark Reserve	424,719	9,960	4,808	56,187	0	105,188	0	385,678	429,527
Public Art Reserve	6,428	159	73	0	(0)	0	0	6,587	6,500
Footpath Reserve	2,032,606	47,184	23,011	135,294	(0)	760,528	0	1,454,556	2,055,617
Road Reserve	2,451,865	48,153	27,757	712,384	0	231,981	0	2,980,421	2,479,622
Refuse Site Reserve	2,367,508	65,521	26,802	49,551	(0)	1,321,141	0	1,161,439	2,394,310
Equipment & Insurance Reserve	1,039,887	23,834	11,772	139,000	0	15,500	0	1,187,221	1,051,659
Restricted Cash Reserve	65,000	0	0	379,328	0	0	0	444,328	65,000
EDL Community Sponsorship Reserve	28,133	1,584	318	0	0	0	0	29,717	28,452
Regional Resource Recovery Pk Resource	13,313,641	198,903	150,720	200,000	0	1,189,180	0	12,523,364	13,464,361
Community Sponsorship Reserve	84,289	2,080	954	0	0	0	0	86,369	85,244
Kimberley Zone Reserve	106,077	10,075	1,201	0	0	0	0	116,152	107,278
LandCorp Broome North Community-Building Plan Spon	0	0	0	0	0	0	0	0	0
Resilience Reserve	0	0	0	96,465	0	0	0	96,465	0
Staff Housing Reserve	0	0	0	0	0	0	0	0	0
Developer Contributions - Roads	0	0	0	0	0	0	0	0	0
Developer Contributions - Footpaths	0	0	0	782,630	0	210,000	0	572,630	0
Developer Contributions - Drainage	0	0	0	76,243	0	0	0	76,243	0
Cash-in-lieu of Carparking	0	0	0	0	0	0	0	0	0
Cash-in-lieu of Public Open Space	0	0	0	180,587	0	0	0	180,587	0
	35,137,161	700,967	397,040	4,922,919	3	6,918,855	0	33,842,192	35,534,203

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 7: Reserve Accounts



SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Annual Budget Profit/(Loss)	YTD Actual Profit/(Loss)	Variance
Cost	Accum Depr	Proceeds	Profit (Loss)				
\$	\$	\$	\$		\$	\$	\$
				P Number Plant and Equipment			
				0 P9914 ALL TERRAIN VEHICLE 4WD - BEACH AREA (REPLACES P9911) - Used by CCC and Weed Control	(1,580)	0	0
32,257	(23,327)	11,818	2,888	P11116 Mitsubishi Triton - Health (BM29322)	0	2,888	2,888
58,996	(35,398)	10,364	(13,234)	P118 Holden Colorado Rangers- (1GND061)	(11,786)	(13,234)	(1,448)
				0 P817 Mitsubishi Triton - BRAC Manager (Replaces Toyota Hilux P810) BM29323	(3,405)	0	0
				0 P16212 Trailer - SES Incident Support Trailer (Boxtop) 1TJA451	0	0	0
147,000	(65,000)	123,182	41,182	P4614 HINO 3 WAY SIDE TIPPER (1EUUV239)	(25,707)	41,182	66,889
				0 P10518 John Deere Ride on Mower 1585 with Cab - 1GOK099	(8,409)	0	0
				0 P3818 Holden Colorado Parks Supervisor - 1GND051	(1,524)	0	0
				0 P2718 Holden Colorado - Depot - 1GNC990	(1,167)	0	0
				0 P13616 Hino 300 Series 921 XXlong Auto Truck Crew Cab Caged Tipper (CFC) (1GEU286) (Replaced	(14,184)	0	0
				0 P7419 Toyota Prado T/D 5 Door WGN A/T GXL	(8,856)	0	0
50,872	(15,684)	36,364	1,175	P16319 Toyota Prado GX 2019	12,559	1,175	(11,384)
33,717	(19,932)	5,364	(8,421)	P12118 Holden Colorado (MC&ED) 1GNC999	6,279	(8,421)	(14,700)
				0 P4418 Holden Colorado 4x4 Crew Cab Ute (MPB5)	1,759	0	0
				0 P10118 Holden Colorado 4x4 Crew Cab Ute (CHS)	2,615	0	0
				0 P7518 Holden Colorado Crew Cab 4WD Tray Top (Manager P&C)	2,987	0	0
				0 P11318 Holden Colorado 4x4 Crew Cab Ute (ME)	2,035	0	0
				0 P2817 Utility Isuzu D-Max LSM Crew cab 4wd (Mgr Ops)	3,944	0	0
				0 P82813 PaveLine Versapatch Asphalt Maintenance unit / Hino 300 series 816	20,652	0	0
				0 P12808 Pump Water 4" Diesel PTG405DS (Works)	1,000	0	0
92,625	(26,408)	37,500	(28,717)	P7216 Skidsteer Loader Bobcat T650	(38,119)	(28,717)	9,402
12,000	(12,000)	3,182	3,182	P15511 Bobcat Planer (Profiler) Attachment40inch (Refer to Bobcat P7216)	5,991	3,182	(2,809)
				0 P2301 Trailer Polmac 8x4 Single Axle white cage - Signs 1TDC203	1,000	0	0
				0 P1416 Isuzu D-Max Dual Cab (with Fuel Pod)	(38)	0	0
				0 P1616 Isuzu D-Max SX Ute Crew Cab 4WD (with Fuel Pod)	7,693	0	0
				0 New Vacuum Excavation Mobile Plant	0	0	0
0	0	5,000	5,000	P14410 Forklift 2.5T 2WD 4.3mtr 3 stage mast. Toyota model 42-7FG25	4,000	5,000	1,000
				0 P3017 Isuzu D-Max SX Extra Cab 4WD Tray Top (Workshop)	7,203	0	0
				0 P83705 Dean tipping trailer	3,764	0	0
				0 P6918 John Deere 1585 Front Deck 4WD-Enclosed cab	(217)	0	0
				0 P2916 Isuzu D-Max Extra Cab -Spray Ute	12,670	0	0
				0 P9016 Turf Renovator Amazone GHS210	(25,637)	0	0
6,227	(2,724)	232	(3,271)	P11615 900LT Silvan Tractor Mounted Fertilizer Spreader	(698)	(3,271)	(2,573)
				0 P17218 Toro Groundmaster 360 4WD-Team 1	4,795	0	0
				0 P2620 Toro 3100D Ride-On Cylinder Mower	(29,591)	0	0
				0 P6818 Holden Colorado Space Cab Alloy Tray - Retic 3	(531)	0	0
				0 P18118 Holden Colorado Ute Crew Cab 4WD Community Clean Up Crew	4,120	0	0
				0 P16108 Generator (standby) mega - gen DVAS 165E	15,000	0	0
				0 P11419 Isuzu DMax 4x4 SX Single Bed with Dog Pod - Rangers	6,566	0	0
				0 P7620 Prado GX Toyota - Director Infrastructure	50,000	0	0
114,834	(80,383)	34,091	(360)	P8202 Scraper CAT 613B 8.4m3 (Purchased second hand (1992)) BM9112	7,061	(360)	(7,421)
				0 P83085 Trailer Howard Porter Supalift (refer 8812 for P-mover) 6RN827	0	0	0
				0 P81579 Trailer Bosich Low Loader (refer 8803 for P-mover) 6TP829	0	0	0
				0 P1719 Isuzu D-MAX 4x4 SX Crew Cab Utility	6,638	0	0
				0 P11418 Holden Colorado - Planning Coordinator	125	0	0
				0 P1917 UD Nissan 8T Tipper Truck	(13,989)	0	0
				0 P16713 Ransome MTD5 5 Gang Reel Mower (Tractor Mounted) (P&Gs)	10,000	0	0
				0 P88518 Trimax Stealth 340 Series 3 Mower	(4,475)	0	0
				0 P7901 Aerator Tractor Mounted	3,000	0	0

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Annual Budget Profit/(Loss)	YTD Actual Profit/(Loss)	Variance
Cost	Accum Depr	Proceeds	Profit (Loss)				
\$	\$	\$	\$		\$	\$	\$
			0	P1016 Hardi NK600 Spray Unit	(157)	0	0
			0	P218 Holden Colorado Retic 3 1GLT640	5,343	0	0
			0	P12616 Hino 2630 500 series Truck with OHR IT20 Hooklift	(38,413)	0	0
124,500	(74,500)	16,364	(33,636)	P8412 Water Truck Hino 500 Series 1628 Auto (P&Gs) 1EAR805 (see P4712 for tank)	0	(33,636)	(33,636)
						0	0
673,028	(355,356)	283,459	(34,213)		(19,684)	(34,213)	6,208

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 9: RATING INFORMATION		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Total Revenue \$
RATE TYPE										
Differential General Rate										
Gross Rental Valuations										
GRV -	Residential	8.7268	5,095	165,274,307	14,423,585	150,000	14,573,585	14,573,585		14,573,585
GRV -	Residential - Vacant	18.4795	161	2,895,550	535,082		535,082	535,082		535,082
GRV -	Commercial/Industrial	11.8501	558	59,709,080	7,075,589		7,075,589	7,075,589		7,075,589
GRV -	Tourism	14.1405	577	21,759,799	3,076,935		3,076,935	3,076,935		3,076,935
Unimproved Value Valuations										
UV -	Rural	0.8510	54	17,809,000	151,563		151,563	151,563		151,563
UV -	Mining	14.3945	39	1,400,067	201,532		201,532	201,532		201,532
UV -	Commercial Rural	3.5580	22	10,810,860	384,653		384,653	384,653		384,653
Sub-Totals			6,506	279,658,663	25,848,939	150,000	25,998,938	25,998,939	0	25,998,939
Minimum Payment		Minimum \$								
Gross Rental Valuations										
GRV -	Residential	1,268	45	588,460	57,060		57,060	57,060		57,060
GRV -	Residential - Vacant	1,268	154	701,738	195,272		195,272	195,272		195,272
GRV -	Commercial/Industrial	1,268	22	153,862	27,896		27,896	27,896		27,896
GRV -	Tourism	1,268	247	782,931	313,196		313,196	313,196		313,196
Unimproved Value Valuations										
UV -	Rural	1,268	4	191,300	5,072		5,072	5,072		5,072
UV -	Mining	520	20	37,669	10,400		10,400	10,400		10,400
UV -	Commercial Rural	1,268	1	3,300	1,268		1,268	1,268		1,268
Sub-Totals			493	2,459,260	610,164	0	610,164	610,164	0	610,164
Charitable Concessions							26,609,103			26,609,103
Totals							(47,903)			(47,903)
							26,561,200			26,561,200

Comments - Rating Information

NOTE - This note represents the budgeted rating and back rating revenue expected for the 2023/24 financial year. The Statement of Financial Activity (by Reporting Program) examines the reporting program for rates which also includes other items, such as debt recovery and rates instalments charges, which are not represented in this table as they do not form part of ordinary rates modelling.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

10. INFORMATION ON BORROWINGS

(a) Borrowing Repayments

Particulars	Principal 01-Jul-23	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Loan 197 - Town Beach Redevelopment	1,276,291		45,027	90,419	1,231,264	1,185,872	8,757	18,829
Loan 196 - Chinatown Revitalisation Loan	1,223,136		83,686	168,163	1,139,450	1,054,973	9,398	19,207
Loan 198 - Chinatown Revitalisation Stage 2	1,681,479		53,548	107,618	1,627,931	1,573,861	15,113	30,209
Loan 201- China Town Contingency	1,800,000		43,819	88,674	1,756,181	1,711,326	38,552	80,524
Loan 200 - Cable Beach Stage 1	0	2,350,507	0	0	0	0	0	0
Self Supporting Loans								
Loan 199 - Broome Golf Club	1,250,000		48,077	96,154	1,201,923	1,153,846	12,012	23,955
Broome Surf Life Saving Club	1,000,000		0	0	1,000,000	1,000,000	22,876	47,843
	8,230,907	2,350,507	274,157	551,028	7,956,750	7,679,879	106,709	220,567

All borrowing repayments were financed by general purpose revenue.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 23	Amount Received	Amount Paid	Closing Balance 29-Feb-24
	\$	\$	\$	\$
Town Planning Related Bond Deposits	106,562	0	0	106,562
Cash In Lieu Of Public Open Space	100,209	0	0	100,209
	206,771	0	0	206,771

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 29 Feb 2024				
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Project Variance Under/(Over)	YTD Actual (Renewal Exp)
		Governance							
121%	●	Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Other Gov	0023571		60,000	39,984	0	(12,817)	72,817
121%	●	Governance Total			60,000	39,984	0	(12,817)	72,817
		Law, Order And Public Safety							
103%	●	Surf Club Building Upgrade (Inc Plant & Furniture) Cap Exp-Law Ord & PS	53239		155,720	155,720	160,623	(4,903)	0
		Housing							
55%	●	Staff housing 8 & 11/ 6 Ibis Way - fit out- Cap Ex	0095810	095810	22,919	15,280	12,540	10,379	0
48%	●	Staff housing - 96 Robinson Street - Cap Ex	0095810	095811	4,400	2,200	2,115	2,285	0
0%	○	Shire Key Worker Housing - Capex New 2023/24	0095810	095812	2,966,000	0	0	2,966,000	0
		Community Amenities							
99%	●	Fixed Plant & Equip New Cap Exp - San Gen Refuse	101535	101536	6,500	6,500	6,445	55	0
34%	○	Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse	101550	101552	207,011	137,944	0	137,620	69,391
0%	○	WMF - Sea Container & Dome Work Area Shade	101555	101559	33,968	22,632	0	33,968	0
80%	●	Community Recycling Centre - RRP - Cap Exp	101896	101897	897,738	338,198	714,541	183,197	0
No Budget	☒	RRRP Waste Facility - Yr 1 CRC	101896	101898	0	0	133,514	(133,514)	0
100%	●	Furniture & Equip New Cap Exp - San Gen Refuse	102556		125,500	125,500	125,500	0	0
0%	○	Drainage Grate Improvements	104600	104796	25,000	0	0	25,000	0
0%	○	Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services	106184		242,698	161,720	0	242,698	0
40%	●	Japanese Cemetery New Infra by P & G - Cap Exp	107550	107550	49,768	33,160	20,060	29,708	0
0%	○	Town Beach Toilet Block Renewal Inc Furn & Services - Build Cap Exp	107666	107765	8,000	2,666	0	8,000	0
0%	○	Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation Other	1042510		448,000	298,544	0	448,000	0
80%	●	Building New Const - Cap Exp - Sanitation Gen Refuse	101516		81,664	16,333	65,335	16,329	0
		Male Oval Toilets Renewal Cap Exp	107675	107676	225,000	225,000	0	225,000	0
53%	●	Community Amenities Total			2,125,847	1,143,197	1,065,396	991,061	69,391

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 29 Feb 2024				
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Project Variance Under/(Over)	YTD Actual (Renewal Exp)
		Recreation And Culture							
28%	○	BRAC Gym and Fitness Facility - Detailed Design / Tender Package- Cap Ex	0117024	117025	852,438	568,296	240,996	611,442	0
0%	○	BRAC Building Renewal - Cap Exp - BRAC Dry	0117315	117316	166,400	166,400	0	166,400	0
55%	●	Civic Centre Building Renewal (Inc Plant & Furn) - Cap Exp - Public Halls	0113755		135,000	90,000	0	61,235	73,765
1%	○	Town Beach Redevelopment - Catalina Boat Ramp - Cap Exp	1181403		182,500	121,616	2,023	180,477	0
83%	●	Cable Beach Stage 1 - Other	0113131	CB02	1,112,270	641,512	922,584	189,687	0
		Bme Civic Centre Other Infrastructure Renewal - Cap Exp	0116119	116120	0	0	0	0	0
6%	○	Tennis Court Surface Renewal Expenditure	0117397	TC01	248,537	165,688	0	233,032	15,505
40%	●	Parks & Gardens Works Renewal Infra - Cap Exp	0113551	113795	261,065	173,968	0	156,218	104,847
0%	○	Haynes Oval Infra Upgrade Const by P&G - Cap Exp - Pks & Ovl	0113552	113617	15,000	9,992	0	15,000	0
0%	○	BRAC Oval Upgrade of Infra - Cap Exp	0117450	117452	339,565	226,280	0	339,565	0
0%	○	RUBBERISED MATS - Cap Exp	0113551	133796	117,300	78,168	0	117,300	0
		Cable Beach Stage 1 RTR/RPG Grant Expenditure - Cable Beach Road West	0113131	CB01	1,356,000	725,666	930,326	425,674	0
69%	●								
26%	○	Cable Beach Foreshore Upgrade	1181425	1181426	312,547	208,368	80,736	231,811	0
0%	○	MOLA Mapping	1181425	1181428	50,000	33,320	0	50,000	0
0%	○	Cable Beach Waterpark Detailed Design 23-24 Expenditure	1181425	WD02	300,000	150,000	0	300,000	0
100%	●	BRAC Outdoor Court Scoreboard - Cap Ex	117399	117422	55,934	55,934	55,934	(0)	0
31%	○	Tennis Court Lighting Renewal- Cap Ex	114105	114105	44,659	29,760	0	30,812	13,847
6%	○	Cape Leveque Tourist Bay and Signage	116125	116132	35,000	23,336	2,243	32,757	0
100%	●	Cable Beach Redevelopment (Construction) - Cap Exp	1181427		349,908	349,908	349,908	0	0
100%	●	Skatepark New Infrs Const - Cap Exp - Other Rec & Sport	113027	113029	(2,370)	(2,370)	(2,370)	0	0
305%	●	BRAC Grid Solar Connection	117399	117420	2,726	2,726	8,303	(5,577)	0
105%	●	Broome Public Library - Kitchen Fit Out- Cap Ex	115460	115460	20,000	13,328	21,064	(1,064)	0
0%	○	Cable Beach Stage 1 PACP Grant Expenditure	113131	CB03	3,210,000	1,142,920	0	3,210,000	0
32%	○	Cable Beach Stage 1 BBRF Grant Expenditure	113131	CB04	3,849,307	2,007,102	1,226,455	2,622,852	0
0%	○	Cable Beach Stage 1 LRCI Grant Expenditure Phase 3	113131	CB05	1,225,872	817,248	0	1,225,872	0
0%	○	Cable Beach Stage 1 Lotterywest Grant Expenditure	113131	CB06	1,000,000	666,664	0	1,000,000	0
0%	○	Cable Beach Stage 1 "TBC" Grant Expenditure	113131	CB07	750,000	500,000	0	750,000	0

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 29 Feb 2024				
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Project Variance Under/(Over)	YTD Actual (Renewal Exp)
0%	<input type="radio"/>	Cable Beach Stage 1 Loan Expenditure	113131	CB08	2,350,507	1,567,008	0	2,350,507	0
0%	<input type="radio"/>	Cable Beach Stage 1 Reserve Expenditure	113131	CB09	1,754,722	1,169,816	0	1,754,722	0
No Budget	<input checked="" type="checkbox"/>	Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- BRAC General	117398		0	0	0	(61,735)	61,735
0%	<input type="radio"/>	Cable Beach Stage 1 LRCI Grant Expenditure Phase 4	113131	CB10	966,491	322,034	0	966,491	0
		Building AMP - Museum Capital Works	116201	116202	17,600	10,560	0	3,018	14,582
		Museum Precinct Master Plan	116201	116203	75,000	45,000	0	72,500	2,500
19%	<input type="radio"/>	Recreation And Culture Total			21,153,979	12,080,248	3,838,200	17,028,998	286,781
Transport									
111%	<input checked="" type="radio"/>	Port Drive – Guy Street Intersection Upgrade	121100	121716	914,122	914,122	1,012,218	(98,096)	0
26%	<input type="radio"/>	De Marchi Road Black Spot - Cap Exp	121100	RU229	350,993	233,992	92,424	258,569	0
17%	<input type="radio"/>	Urban Maint Reseals Renewal Works Cap Exp	121101	121549	834,414	556,048	0	692,231	142,183
No Budget	<input checked="" type="checkbox"/>	Capital Works Program Projects - Upgrade (stewart St)- Cap Ex	121101	121562	0	0	0	(8,624)	8,624
No Budget	<input checked="" type="checkbox"/>	Lawrence Road Upgrade	121501	121587	0	0	2,867	(2,867)	0
81%	<input checked="" type="radio"/>	State Blackspot - Frederick Street off-street carpark Cap (Broome SHS) Exp	125000	125045	1,284,915	856,264	1,041,293	243,622	0
-160%	<input checked="" type="checkbox"/>	Footpaths - Various	125140	125172	6,236	6,236	(9,969)	16,205	0
53%	<input checked="" type="radio"/>	Broome North Subdivision - New Footpath construction	125140	125277	244,576	160,550	128,455	116,121	0
61%	<input checked="" type="radio"/>	Street Lighting at Various Locations - Renewal	125225	125232	57,140	38,072	0	22,133	35,007
0%	<input type="radio"/>	Various Footpath Renewals - Cap Exp .	125300	VARPATH	186,727	124,432	0	186,727	0
No Budget	<input checked="" type="checkbox"/>	Broome Streets General Purpose Street Lighting Upgrades-CapE	125215	125033	0	0	1,571	(1,571)	0
63%	<input checked="" type="radio"/>	Transport Total			3,879,123	2,889,716	2,268,858	1,424,451	185,814
Economic Services									
0%	<input type="radio"/>	Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp	0132129		110,000	73,304	0	110,000	0
3%	<input type="radio"/>	Sam Male Luggier Restoration- Cap EX	0132142	132143	55,200	36,784	0	53,600	1,600
100%	<input checked="" type="radio"/>	Broome Visitor Centre - Packaged Plant Cap Ex	132029	132040	66,576	66,576	66,576	(0)	0
29%	<input type="radio"/>	Economic Services Total			231,776	176,664	66,576	163,600	1,600

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 29 Feb 2024				
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Project Variance Under/(Over)	YTD Actual (Renewal Exp)
		Other Property & Services							
0%	○	Town Beach Cafe Redevelopment - Cap Exp	0147057		590,163	393,280	0	590,163	0
63%	●	BOSCCA Building Renewal (Inc Plant & Furn) - Cap Exp - Com Fac Leased	0146662		4,400	2,928	0	1,648	2,752
0%	○	KRO1 Building Renewal - Cap Exp - Office Prop Leased	0147374		98,600	65,704	0	98,600	0
71%	●	Depot Building Const Renewal - Cap Exp - Depot Operations	0148003	148007	42,000	27,984	0	12,199	29,801
		KRO2 Fixed Plant & Equip Upgrade - Cap Exp - Office Properties Leased	0147376		40,000	26,656	0	40,000	0
0%	○	Mobile Plant & Equipment New - Eng Office - Cap Exp	0148108		16,500	10,992	0	16,500	0
26%	○	Equip & H'Ware > \$5000 Cap Exp - IT	0146120		59,500	37,594	15,469	44,031	0
24%	○	Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea	112057	112057	100,000	66,640	23,925	76,075	0
-17%	🔧🔧🔧	Software Cap Exp - IT (dont use)	0146122		73,926	55,172	(12,832)	86,758	0
56%	●	Vehicle & Mobile Plant New -Cap Exp- Corp Gov	0142550		122,642	81,720	68,310	54,332	0
25%	○	Vehicle & Mobile Plant New - Cap Exp - Depot Ops	0148021		220,000	146,608	55,463	164,537	0
55%	●	Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	0143610		961,985	641,064	0	428,855	533,130
29%	○	Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office	0148004		235,000	156,600	0	167,838	67,162
49%	●	Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	0148611		1,054,369	442,273	0	533,446	520,923
0%	○	Admin Building - Packaged Plant- Cap Ex	147100	147100	349,141	232,470	0	347,472	1,669
90%	●	KRO 1 & 2 Security Screens- Cap Exp	147354		35,565	35,565	32,172	3,393	0
0%	○	KRO 2 - air-conditioning units- Cap Ex	147350	1482447	3,025	2,008	0	3,025	0
33%	○	Other Property & Services Total			4,006,816	2,425,258	182,507	2,668,872	1,155,437
27%	○	GRAND TOTAL			34,831,580	19,153,267	7,596,816	25,462,924	1,771,840

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2024

Note 12: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	Acct	Job	YTD 29 Feb 2024				
					Amended Annual Budget	Amended YTD Budget	YTD Actual	Project Variance Under/(Over)	YTD Actual (Renewal Exp)
24%	○	Land & Buildings - New			4,925,159	1,006,947	1,192,966	3,732,193	0
87%	●	Land & Buildings - Upgrade			209,688	191,680	181,687	28,001	0
7%	○	Land & Buildings - Renewal			1,821,304	1,335,296	0	1,696,235	125,069
		Works in Progress Land & Buildings			0	0	0	0	0
22%	○	Land & Buildings - Total			6,956,151	2,533,923	1,374,653	5,456,429	125,069
19%	○	Recreation Areas Infrastructure - New			18,924,820	10,525,476	3,507,638	15,417,182	0
0%	○	Recreation Areas Infrastructure - Upgrade			15,000	9,992	0	15,000	0
20%	○	Recreation Areas Infrastructure - Renewal			671,561	447,584	0	537,362	134,199
		Works In Progress Recreation Areas Infrastructure			0	0	0	0	0
19%	○	Recreation Areas Infrastructure - Total			19,611,381	10,983,052	3,507,638	15,969,544	134,199
68%	◎	Roads, F/Paths & Bridges Infrastructure - New			1,718,227	1,144,666	1,161,801	556,426	0
88%	●	Roads, F/Paths & Bridges Infrastructure - Upgrade			1,265,115	1,148,114	1,107,509	157,606	0
15%	○	Roads, F/Paths & Bridges Infrastructure - Renewal			1,021,141	680,480	0	870,334	150,807
		Works in Progress - Rds, F/Paths & Bridges			0	0	0	0	0
60%	◎	Roads, F/Paths & Bridges Infrastructure - Total			4,004,483	2,973,260	2,269,310	1,584,366	150,807
		Drainage Infrastructure - New			0	0	0	0	0
0%	○	Drainage Infrastructure - Upgrade			25,000	0	0	25,000	0
		Drainage Infrastructure - Renewal			0	0	0	0	0
		Works in Progress Drainage Infrastructure			0	0	0	0	0
0%	○	Drainage Infrastructure - Total			25,000	0	0	25,000	0
59%	●	Other Infrastructure - New			151,344	123,072	88,879	62,465	0
No Budget	☒	Other Infrastructure - Upgrade			0	0	1,571	(1,571)	0
33%	○	Other Infrastructure - Renewal			319,351	212,800	0	213,353	105,998
		Works In Progress Other Infrastructure			0	0	0	0	0
42%	●	Other Infrastructure - Total			470,695	335,872	90,450	274,247	105,998
34%	○	Mobile Plant & Equip New			359,142	239,320	123,773	235,369	0
		Mobile Plant & Equip Upgrade			0	0	0	0	0
42%	●	Mobile Plant & Equipment Renewal (Replacement)			3,002,052	1,740,185	0	1,746,285	1,255,767
41%	●	Mobile Plant & Equip - Total			3,361,194	1,979,505	123,773	1,981,654	1,255,767
99%	●	Fixed Plant & Equipment - New			6,500	6,500	6,445	55	0

SHIRE OF BROOME**Monthly Statement of Financial Activity
For the Period Ending 29 February 2024****Appendix A: SUPPLEMENTARY NOTES TO THE MONTHLY REPORT****NOTES TO THIS MONTH'S REPORT****OVERVIEW**

For the period ended 29 February 2024, the following are key indicators supporting the year to-date budget position with respect to the Annual Forecast Budget:

Budget Year elapsed	66.67%
Total Rates Raised Revenue	100% (of which 90.47% were collected)
Total Other Operating Revenue	68%
Total Operating Expenditure	60%
Total Capital Revenue	20%
Total Capital Expenditure	27%
Total Sale of Assets Revenue	36%

The budget was adopted at the Special Meeting on 11 August 2023. Council adopted a balanced annual budget, which included net carried over projects totalling \$8.38M and are funded by \$2.73M from various funding sources, plus \$2,643,234 Financial Assistance Grants received in advance.

More information on the Shire's current position can be found on Note 3 of these Financial Statements.

ADJUSTMENTS TO DETERMINE THE CASH POSITION**CURRENT POSITION**

Currently, to the end of February 2024, the current position stands at \$17.4M

Cash

Total Cash Assets are now \$58.4M being \$2.2M decrease from prior month.

The major collections this month include receipt of:

- \$910K Various rates
- \$90K Broome Cleanaway
- \$81K Rent payment

The major expenditure items this month include payments of:

- \$390K Construction Cable Beach Stage 1 (RFT 23-06) – Roadline Civil Contractors
- \$284K Payroll – Australian Taxation Office
- \$198K Multiple vehicles (RFQ 22-34, RFQ 22-27) – Northwest Motor Group Pty Ltd

Receivables

Sundry debtors including GST refundable stand at \$531K

Rates and rubbish debtors stand at \$2.6M. Annual rates were raised on 18th August 2023 with due date of 24 August 2023. Rates & Rubbish debtors will continue to reduce throughout the year as ratepayers on instalment and payment plans continue to pay their rates.

Other Assets

These stand at \$39K having a \$13K increase since the previous month.

Cash Liabilities

These stand at \$276K. This represents our obligation on our outstanding loans in 23/24.

Creditors and Payables

Sundry Creditors are \$1.7M, due to continued major infrastructure works in progress.

Other Payables comprising Tax Payable, FESA Levy Collected, Accrued Loan Interest, Prepayments Received and accruals stand at \$672K.

Employee Provisions and Accruals

In the normal course of events, these figures are adjusted in June and August each year by end of year accounting adjustments.

Current leave provisions are \$0.00 (non-current leave provisions are \$278K). Accruals to reflect the year end position will be completed in the coming months for the 2023-2024 year.

10. REPORTS OF COMMITTEES

10.1 MINUTES AND RECOMMENDATIONS FROM THE KIMBERLEY REGIONAL GROUP & KIMBERLEY ZONE MEETING HELD ON 16 FEBRUARY 2024

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Executive Assistant to Chief Executive Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report presents for Council endorsement the Minutes from the joint meeting of the Kimberley Zone of the Western Australian Local Government Association (WALGA) and Kimberley Regional Group held on 16 February 2024.

BACKGROUND

A copy of the minutes from the Kimberley Zone of WALGA (Kimberley Zone) and the Kimberley Regional Group (KRG) meeting held 16 February 2024 are attached for Council consideration (**Attachments 1 and 2**).

As a result of a past decision of the group, both the Kimberley Zone and KRG meetings occur consecutively.

It should be remembered that the Kimberley Zone is a group established to represent regional issues to the State Council of WALGA. This group includes the four Kimberley Shires in addition to the Shires of Christmas Island and Cocos Keeling Islands.

The KRG is a group defined through a deed of agreement between the four Kimberley local governments with the Minister for Local Government.

The Shire of Wyndham East Kimberley accepted the Secretariat role for the Kimberley Zone / KRG late in 2021.

COMMENT

The minutes and respective background information are attached to this report and the following comments are made in relation to the resolutions passed by the Group. Additional recommendations have been made where necessary for Council's consideration.

Kimberley Zone Meeting Minutes – 16 February 2024

The Kimberley Zone also noted the report from the WALGA President as circulated.

Reports from Representatives

WALGA –

- Karen Chappel, President,

- Nick Sloan, CEO

RDA Kimberley – Janine Hatch, Director

Australia's North West Tourism – Bill Tatchell, CEO

Department of Local Government, Sport and Cultural Industries – Tom Chapman, Regional Manager Kimberley. (Written report attached)

Kimberley Development Commission - Chuck Berger, CEO

The Kimberley Zone considered and supported the recommendations on Matters for Decision that were contained within the 6 December 2023 WALGA State Council agenda [State Council Meetings Agenda and Minutes | WALGA | WALGA](#) as summarised below:

	Matters for Decision	WALGA Recommendation
8.1	Separation (Centre) and Edge Line Markings by Local Government on Low Volume Rural Roads	<p>That WALGA endorse the below Advocacy Position:</p> <ol style="list-style-type: none"> 1. Main Roads Western Australia allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume. 2. For this exemption, Local Governments must adhere to the following conditions: <ol style="list-style-type: none"> a) The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria. b) The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs. c) Local Government undertake spotting/surveying. d) Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database. e) Main Roads approve the final layout prior to line marking occurring. f) Local Government undertake the works. g) Local Government maintain the works in accordance with Main Roads WA standards. h) Local Government remove the lines if maintenance works are not performed to the standard. <p>Executive Summary</p> <ul style="list-style-type: none"> • The Main Roads WA warrant does not currently allow edge line or separation

		<p>(centre) line markings on Local Government roads that carry less than certain traffic volume thresholds.</p> <ul style="list-style-type: none"> • Local Governments would like to enhance the safety of their roads by installing line markings in instances where only the traffic volume criterion under the warrant is not met. • A process is proposed in this item whereby Local Governments would pay for the installation and maintenance and Main Roads would perform the necessary inspections to ensure that the markings adhere to the applicable standard. • Local Governments would not be required to undertake these works, but rather would have the option to install line markings on qualifying roads that do not meet the traffic volume criterion at their own cost.
8.2	Recovered Materials Framework Advocacy Position	<p>That WALGA:</p> <ol style="list-style-type: none"> 1. Rescind the existing WALGA Standards for Recycled Organics Applied to Land Policy Statement 2007 and Advocacy Position 7.9: <p>Local Government:</p> <ol style="list-style-type: none"> 1. Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and, 2. Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed. <p>2. Endorse a new Recovered Materials Framework Advocacy Position as follows:</p> <p>The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.</p> <p>The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material by:</p> <ol style="list-style-type: none"> 1. Developing a regulatory framework which: <ol style="list-style-type: none"> a. Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow

		<p>for site-specific assessment.</p> <p>b. Minimises risk to human health and the environment from the use of recovered material.</p> <p>c. Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.</p> <p>2. Providing guidance and support mechanisms for the successful implementation of the framework.</p> <p>3. Supporting the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> • The Standards for Recycled Organics Applied to Land Policy Statement 2007 was developed at a time when the main option for landfill diversion of organic material in Western Australia was through mixed waste Alternative Waste Treatment (AWT) facilities. • The Policy Statement provides principles for the development of standards for recycled organics applied to land, however these principles are potentially broadly applicable to any recovered material applied to land. • The approach taken is that the principles/approach in the Policy Statement have been reviewed and used inform the development of the Recovered Materials Framework Advocacy Position. • The Department of Water and Environmental Regulation is developing a Recovered Materials Framework to cover the application of recovered materials to land. • The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in December 2023.
8.3	Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper	<p>That WALGA:</p> <p>1. Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices; and</p> <p>2. Advocates that Local Government cemetery managers retain the capacity to</p>

		<p>impose cemetery fees and charges under Part 6 of the Local Government Act.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> • The Department of Local Government, Sport and Cultural Industries released the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper in November 2023 for public submission. • WALGA was granted an extension to the submission closing period of 16 February 2024 to permit sector involvement in providing feedback from the Zone process and State Council consideration. <p>Attachment</p> <p>i • Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper</p>
9.1	Environment Policy Team Report	<p>That State Council:</p> <ul style="list-style-type: none"> • Note the election of to the position of Chair of the Environment Policy Team, and • Note the Environment Policy Team Report for the 16 February 2024 meeting. <p>The Environment Policy Team will be conducting its first meeting on 16 February 2024.</p> <p>Therefore, a verbal report will be provided at the March State Council meeting.</p> <p>The name of the Policy Team Chair will be provided following the 16 February 2024 meeting, for noting.</p>
9.2	Governance Policy Team Report	<p>That State Council:</p> <ol style="list-style-type: none"> 1. Note the election of Mayor Patrick Hall as the Chair of the Governance Policy Team. 2. Note the matters considered by the Governance Policy Team at its meeting held on 6 February 2024. 3. Determine to: <ol style="list-style-type: none"> a. retain the following Advocacy Positions unchanged: <ol style="list-style-type: none"> i. 2.1.8 Differential Rates ii. 2.1.16 Recovery of Mining Tenement Rates b. retire the following WALGA Advocacy Position: <ol style="list-style-type: none"> i. 2.5.1 Public Notices ii. 2.5.21 Recordings and Live Streaming of Council Meetings <p>1. Matters for State Council Decision</p> <p>Advocacy Position Review</p> <p>The Governance Policy Team provides recommendations regarding WALGA Advocacy Positions for State Council's decision. Advocacy Positions may be reviewed in the WALGA Advocacy Position Manual.</p> <p>The Secretariat advised that the format of the Association's Advocacy Position Manual will be revised, so that achieved Advocacy Positions will be included in a separate section of the</p>

		<p>Manual for future reference purposes. Advocacy Position recommended for retention;</p> <ul style="list-style-type: none"> • 2.1.8 Differential Rates as the advocacy position has not yet been addressed through the Local Government Act reform. • 2.1.6 Recovery of Mining Tenement Rates as amendment of the Mining Act 1978 to this effect has not yet been achieved. <p>Advocacy Positions recommended for retirement as they have been achieved:</p> <ul style="list-style-type: none"> • 2.5.1 Public Notices • 2.5.2 Recordings and Live-Streaming of Council Meetings <p>2. Matters for State Council Noting Election of Chair Mayor Patrick Hall was elected as Chair.</p>
9.3	Infrastructure Policy Team Report	<p>That State Council:</p> <ol style="list-style-type: none"> 1. Note the election of Cr Stephen Strange to the position of Chair of the Infrastructure Policy Team. 2. Note the matters considered by the Infrastructure Policy Team meeting held on 20 December 2023. <p>1. Matters for State Council Decision The Policy Team considered and recommended an item concerning Separation (Centre) and Edge Line Marking by Local Government on Low Volume Rural Roads be considered by State Council (State Council Item 8.1)</p> <p>2. Matters for State Council Noting The Policy Team progressed actions and advocacy in relation to:</p> <ul style="list-style-type: none"> • extended lead time for quotes from Western Power for Headworks; • changes to the Main Roads WA Traffic Management Company Registration Scheme; <p>and</p> <ul style="list-style-type: none"> • required changes to the Disaster Recovery Funding Arrangements (DRFAWA). <p>The Policy Team noted progress in changes sought to regulations governing undertaking roadworks on Total Fire Ban days.</p>
9.4	People and Place Policy Team Report	<p>That State Council</p> <ol style="list-style-type: none"> 1. Note the election of President Cr Phillip Blight to the position of Chair of the People and Policy Team, and 2. Note the People and Place Policy Team Report for the 7 February 2024 meeting. <p>The People and Place Policy Team conducted its first meeting on 7 February 2024. President Cr Phillip Blight was elected as Chair. A full report was not available for inclusion in the March State Council agenda. Therefore, a</p>

		verbal report will be provided to the meeting.
9.5	Municipal Waste Advisory Council (MWAC) Report	<p>That State Council note the resolutions of the 13 December 2023 Municipal Waste Advisory Council Meeting.</p> <p>Matters for Decision</p> <ul style="list-style-type: none"> • New Recovery Material Framework Advocacy Position and rescind Recycled Organics Applied to Land Policy Statement (State Council Item 8.2). <p>Matters for Discussion</p> <p>MWAC considered the following matters:</p> <ul style="list-style-type: none"> • Soft Plastics collective advocacy: WALGA, with the other Local Government Associations, is advocating nationally against the proposed inclusion of soft plastics in kerbside recycling collections (by the Australian Food and Grocery Council). Trials of kerbside soft plastic collection in NSW and SA have yielded high participation rates, however, have identified significant issues with resourcing and infrastructure at the participating Material Recovery Facilities (MRF). WALGA and MRF operators recently met with a soft plastics processor intending to establish a recycling plant in Perth and expressed support for a non-kerbside collection option. Collection of soft plastics through kerbside is not supported in WA because: <ul style="list-style-type: none"> o Soft plastic is a significant contaminant in the paper stream and is likely to become a greater issue with the upcoming paper export bans. o Consistent messaging across WA is not to place anything in bags in the Recycling bin – mixed messaging will be very difficult to overcome. Bagged material is 6% of contamination by weight in kerbside recycling. o MRF resourcing and infrastructure is not adequate to accommodate additional separating and sorting of bags. o Product stewardship should be in place for all packaging to ensure schemes have longevity before committing to collection options. • Waste Levy Policy Statement: MWAC discussed the review of the Policy Statement, which is scheduled for early 2024. There was strong support from members for continued advocacy to hypothecate the full Levy to achieving strategic waste management outcomes. The WALGA Budget Submission includes the detail of how the full Levy allocation could be expended to support Local Government and the community to achieve State Waste Strategy Targets

		<ul style="list-style-type: none"> • Plan for Plastics – Compostable Produce Bags: Following submissions from WALGA, and the retail sector, the Minister for Environment will amend the regulations implementing Western Australia's Plan for Plastics to allow for produce bags that are certified as compostable and can be used as caddy liners for food organics garden organics (FOGO) systems. The Department of Water and Environmental Regulation will consult with impacted industries on these issues to determine whether the ban on non-compostable produce bags should be extended to include barrier bags for meat and dairy products, and the need for a design standard. To ensure industry has sufficient time to prepare for this change, and to align with a similar change coming into effect in South Australia, the implementation date will be moved from 1 March 2024 to 1 September 2024.
10.1	2024-25 Federal Budget Submission	<p>That State Council note WALGA's 2024-25 Federal Budget Submission.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> • The WALGA President has written to the Federal Assistant Treasurer to support the initiatives identified in ALGA's 2024-24 Federal Budget Submission. • The submission also highlights additional areas that are a priority for WA Local Governments in the 2024-25 Budget, including: <ul style="list-style-type: none"> o Funding to improve safety on high-speed roads in regional and peri-urban areas. o Addressing gaps on the long-term cycle network o Addressing systemic issues in the provision of health services in the regions and compensating Local Governments for the costs they are incurring to support the provision of primary health services in their communities. o Funding for a dedicated training program for key areas of skills shortages in Local Government, including town planners, building surveyors and Environmental Health Officers (EHOs). o Funding support for programs to manage the impacts of climate change and build resilience. • The submission was provided to Commonwealth Treasury and the Assistant Treasurer in January 2024, and will be sent to all WA Members of Federal Parliament in coming weeks. <p>Attachment</p>

		<ul style="list-style-type: none"> • WALGA 2024 Federal Budget Submission letter (See full State Council Agenda) • ALGA 2024 Federal Budget Submission
10.2	Emergency Management Sector Adaptation Plan (EM-SAP) Local Government Consultation Project	<p>That State Council note the update on the Emergency Management Sector Adaptation Plan Local Government Consultation project. Executive Summary</p> <ul style="list-style-type: none"> • In October 2022, a SEMC Climate Change Subcommittee (CCSC) was established to provide leadership and guidance in the development of an Emergency Management Sector Adaptation Plan (EM-SAP). • The EM-SAP is being developed through the Department of Fire and Emergency Service's (DFES') Climate Change Adaptation Program (CCAP). • WALGA has been engaged to obtain input from the Local Government sector on an EMSAP Discussion Paper to inform the development of the final EM-SAP that will be submitted for endorsement by the SEMC in mid-2024. • WALGA's consultation with the Local Government sector on the EM-SAP will be delivered during February and March 2024 and will include an EM-SAP Information Webinar on 14 February and several interactive workshops delivered on the 20, 21 and 26 February. • Registration to participate in WALGA's EM-SAP webinar and workshops is via the WALGA website. <p>A draft WALGA submission that includes the consultation summary and EM-SAP recommendations will be submitted to State Council via the Flying Minute process for endorsement at the end of March, to meet the SEMC's consultation timeframes.</p>
11.1	Key Activity Reports, Advocacy Portfolio	<p>That State Council note the Key Activity Report from the Advocacy Portfolio for March 2024.</p> <p>Activities:</p> <p>Marketing</p> <p>Communications and Media – tv, print, radio, social media</p> <p>Government Relations – 2024-25 Budget distributed to State Ministers and Directors General</p> <p>Events – WALGA Wrap, MACWA Awards, Virtual Graduation</p>
11.2	Report on Key Activities, Infrastructure Portfolio	<p>That State Council note the Key Activity Report from the Infrastructure Portfolio for March 2024.</p> <p>Activities:</p> <p>Roads:</p> <ul style="list-style-type: none"> • Local Government Transport and Roads Research and Innovation Program

		<p>(LGTRRIP)</p> <ul style="list-style-type: none"> • Condition Assessment of Roads of Regional Significance • Road Rail Interface Agreements <p>Funding:</p> <ul style="list-style-type: none"> • State Road Funds to Local Government Agreement 2023/24 – 2027/28 • Roads to Recovery and other Federal Funding Programs • Multi-Criteria Assessment (MCA) Model Revisions • Business Case for Safety Improvement to High Speed Sealed Local Government Roads <p>Utilities:</p> <ul style="list-style-type: none"> • Underground Power • Streetlighting • Bus Stop Infrastructure • Active Transport Reference Group <p>Road Safety:</p> <ul style="list-style-type: none"> • Road Safety Council Update • RoadWise Councils
11.1.3	Report on Key Activities, Member Services Portfolio	<p>That State Council note the Key Activity Report from the Member Services Portfolio for March 2024.</p> <p>Activities</p> <p>Association and Corporate Governance:</p> <ul style="list-style-type: none"> • WALGA Strategic Planning • Zone Chair Induction • Local Government Honours Program 2024 <p>Commercial:</p> <ul style="list-style-type: none"> • Preferred Supplier Program (PSP) Development • Sustainable Energy Project <p>Employee Relations:</p> <ul style="list-style-type: none"> • WA Industrial Relations Commission application • Application to intervene in union demarcation dispute • WALGA Salary and Workforce Survey 2023 • Webinar – Sexual harassment <p>Governance and Procurement:</p> <ul style="list-style-type: none"> • Local Government Act Amendments – Fees for Independent Committee Members and Caretaker period • Local Government Elections Review <p>Training:</p> <ul style="list-style-type: none"> • 25 workshops booked and confirmed for February
11.1.4	Report on Key Activities, Policy Portfolio	<p>That State Council note the Key Activity Report from the Policy Portfolio to the March 2024 State Council meeting.</p> <p>Activities</p> <p>Economics</p> <ul style="list-style-type: none"> • December Economic Briefing <p>Environment and Waste</p> <ul style="list-style-type: none"> • Polyphagous Shot-Hole Borer (PSHB) • Natural Resource Management Grants

		<p>Planning and Building</p> <ul style="list-style-type: none"> • Urban Greening Grants • WA Tree Festival 2024 • Local Government Planning Fees and Charges • Medium Density Codes and Planning Reform • Building Reform <p>Resilient Communities</p> <p>Emergency Management</p> <ul style="list-style-type: none"> • Power and Telecommunication Outages • Local Emergency Management Arrangements (LEMA) Improvement Program • Emergency Management Survey • State Emergency Management Committee <p>The State Emergency Management Committee (SEMC) met on 6 December attended by WALGA CEO Nick Sloan. SEMC Communiques are available here.</p> <p>SEMC is currently consulting on two policy documents:</p> <ul style="list-style-type: none"> • A WA Emergency Management Sector Adaptation Plan Discussion Paper. SEMC has engaged WALGA to coordinate consultation with Local Governments. Further information is available here. <p>In January, WALGA provided officer level feedback on two consultations:</p> <ul style="list-style-type: none"> • State Hazards Plan Energy Supply Disruption. Feedback aimed to ensure that the traffic management responsibilities of Local Governments in an Energy Supply Disruption emergency are aligned to recent changes to the State Emergency Management Policy Section 5.12 – Funding for Emergency Responses. The feedback was aligned to feedback provided by President Chappel in a letter to the SEMC Chair on the State Hazard Plan Crash Emergency, in November 2023. • State Hazard Plan HAZMAT. Feedback aimed to ensure the response responsibilities identified for Local Governments are practically achievable and was aligned to WALGA's advocacy positions 8.2 State Emergency Management Framework and 2.5.10 Control of Certain Unvested Facilities: Section 3.53. <p>Community</p> <ul style="list-style-type: none"> • WALGA's Aboriginal Engagement Forum • Local Government Reconciliation Resource • Aboriginal Cultural Heritage
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Status Report on State Council Resolutions

The Kimberley Regional Group noted the report from the WALGA President and the State Council Agenda items as circulated. They supported the recommendations in the Matters

for Decision contained within the State Council Agenda, acknowledged the items for noting and acknowledged the Status Report on State Council Resolutions, while noting the Kimberley Zone Status Report.

A number of Actions are noted in the Minutes including inviting Renee Gioffre (Regional Executive Director, Department of Communities to the April meeting.

Items for Noting:

2024 Local Government Honours Program

The Kimberley Country Zone noted the Local Government Honours Program.

State Council Flying Agenda Process

The Kimberley Country Zone noted the State Council Flying Agenda process.

Kimberley Regional Group Meeting Minutes – 16 February 2024

The following items from the Kimberley Regional Group Meeting held 16 February 2024 should be noted by Council:

Correspondence

The KRG noted that the correspondence was received and noted that the Chief Executive Officer could be directed on a response if required.

Correspondence in:

Date: 18 December 2023

From: Mr Mike Rowe, Director General Department of Communities

Topic: WA Government Staff Housing Policies

Date: 20 January 2024

From: Mr Tony Weir, Senior Policy Advisor, Office of the Hon. Jackie Jarvis MLC

Topic: First Port of Entry – Wyndham and Broome

Date: 12 January 2024

From: Dean Haynes, Assistant Director Engagement, Office of Northern Australia

Topic: The omission of Halls Creek on the Office of Northern Australia map

Date: 1 February 2024

From: Hon. Roger Cook MLA, Premier; Minister for State and Industry Development, Jobs and Trade; Public Sector Management; Federal-State Relations

Topic: Meeting with the KRG – 15th or 16th February 2024

Correspondence out:

Date: 3 January 2024

From: President David Menzel, Chair

To: Hon. Hannah Beazley MLA, Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development

Topic: Congratulations on your appointment as Minister

Date: 9 January 2024

From: Paul Rosair, Executive Officer Kimberley Regional Group

To: Hon. Hannah Beazley MLA, Minister for Local Government; Youth; Minister
Assisting the Minister for Training and Workforce Development

Topic: Invitation to attend the KRG Meeting and Government Forum

Date: 5 January 2024

To: Bradley Wood and Neil Randy, Australian Hotels Association Western Australia

From: Paul Rosair, Executive Officer Kimberley Regional Group

Topic: Invitation to attend meeting and venue

Date: 19 January 2024

From: Michelle Mackenzie, Executive Support, Kimberley Regional Group

To: Hon. Roger Cook MLA, Premier; Minister for State and Industry Development,
Jobs and Trade; Public Sector Management; Federal-State Relations

Topic: Meeting with the KRG – 15th or 16th February 2024

Financial Report

That the Kimberley Regional Group notes the Interim Financial Report to 31 December 2023, the adjusted Annual Budget comprising of a budget amendment of \$45,000 to fund projects which will be funded from cash reserves.

KRG also, notes;

- The \$119,046 year to date budget surplus,
- The \$45,000 in members contributions outstanding for the 2023/2024 financial year;
- The \$381,522 cash surplus position; and
- The total members interest of \$426,522 at 31 December 2023.

Presentations

The following presentations were received from key stakeholders:

- Christy Hawker, CEO Binarri Binyja Yarrowoo (BBY)
- Mala Haji-Ali, CEO West Kimberley Futures – Empowered Communities

- Kimberley Housing Roundtable

-

- The KRG endorsed the hosting of a Kimberley Housing Roundtable subject to funding support from the Kimberley Development Commission and Regional Development Australia Kimberley. They also discussed and confirm the agenda and stakeholders for the Housing Roundtable if endorsed.

-

- The KRG will write to the Kimberley Development Commission seeking \$10k towards the cost of the Roundtable and seeking \$5k from Regional Development Commission towards the costs which will be assisted with up to \$5k being allocated towards the costs to support attendance by the KRG secretariat and other associated costs.

-

State and Federal Government Election Strategy

The KRG noted the progress of the pre-election strategy and discussed if additional Position Papers were required. The Shire projects for the refreshed Investment Prospectus was also discussed and questioned if there are big bold projects or initiatives to champion as part of the pre-election environment.

The Executive Team will follow up with the Shire of Derby regarding projects for the Investment Prospectus, and agreed that the Kimberley Disaster Resilience will be used as the flag ship project on the front of the Prospectus.

Management of Social Housing

The Shire of Broome have requested a paper to facilitate discussion on the current status of Government owned social housing particularly around inspections and maintenance.

The KRG discussed an advocacy strategy to support the better management and maintenance of social housing in the Kimberley.

The Executive Officer will develop a strategy and discuss at the April 2024 meeting.

Alcohol Restrictions

The KRG discussed the impact of the lack of uniformity of alcohol restrictions on Kimberley towns.

The Executive team will work with RCAWA and the Hotels Association (AHA) on advocacy and a submission letter.

Kimberley Regional Group Priority Action List

KRG provided an update on the progression of action items, as listed in the minutes.

Kimberley Crime Statistics

The KRG reviewed the regional crime statistic trends to use as a tool to assist with advocacy. The statistics included, the Shire of Broome, Derby, Fitzroy Crossing, Halls Creek, Wyndham and Kununurra which are included in the Minutes attached.

Kimberley Volunteer Resource Centre

The KRG noted the Regional Volunteering Strategy 2020 and noted the action for Members to take the strategy to their individual council meetings for endorsement and to report back to Executive Officer to action a whole of KRG.

Executive Officer Report

The Executive Officer Report was received and endorsed.

General Business

KRG discussed the following items as part of the general business.

Canberra Visit 2024 – general discussions, no further update.

Benchmarking – RCAWA have approved the use of the template and emails have been sent out to the CEO's requesting a contact.

Guest/representatives to be invited to the Zone or KRG Meetings in 2024 – the Executive Team requested by the CEO group to bring this topic up for discussion. They agreed to have reports from the following on a regular basis at Zone meetings;

- WALGA
- Regional Development Australia
- Kimberley Development Commission
- Australia's Northwest
- DLGSCI
- Roads

Tanami Road Activation – please see the Election Strategy item.

Review of Financial Assistance Grant – SWEK is running a procurement process and has issued a RFQ.

Community Safety and Crime Prevention Investment Package – SWEK is running a procurement process and has issued a RFQ.

CONSULTATION

WALGA
Kimberley Development Commission
Kimberley Regional Development Australia

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK

Nil

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.

Outcome 7 - Safe, well connected, affordable transport options

Objective 7.1 Provide safe and efficient roads and parking.

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 11 - Effective leadership, advocacy and governance

Objective 11.1 Strengthen leadership, advocacy and governance capabilities.

Prosperity - Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome 9 - A strong, diverse and inclusive economy where all can participate

Objective 9.5 Grow the size and depth of Broome's labour market with improved access to training and development opportunities.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/030

Moved: Cr P Taylor

Seconded: Cr S Cooper

That Council receives and endorses the resolutions of the Kimberley Zone of WALGA and the Kimberley Regional Group as attached in the Kimberley Zone of WALGA and Kimberley Regional Group Joint Meeting Minutes of 16 February 2024 en bloc.

For: Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 8/0

Attachments

1. KRG Minutes February 2024
2. KIMBERLEY ZONE Minutes February 2024



THE
KIMBERLEY
REGIONAL GROUP

Meeting Minutes

16 February 2024

Kimberley Regional Group: Minutes 16 February 2024



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Kimberley Regional Group: Minutes 16 February 2024



1. Meeting Open: 10:32am

Chair acknowledged the Traditional Custodians of the different lands on which people meet today, and pay respect to all the Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr Peter McCumstie	President, Shire of Derby West Kimberley	In Person
Cr Malcolm Edwards	President, Shire of Halls Creek	Zoom
Cr Chris Mitchell	President, Shire of Broome	In Person
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	In Person
Observers		
Jeremey Hall	Acting CEO, Shire of Broome	In Person
Cr Geoff Haerewa	Deputy President, Shire of Derby West Kimberley	In Person
Amanda Dexter	CEO, Shire of Derby West Kimberley	In Person
Musa Mono	Director Health & Regulatory Services, Shire of Halls Creek	Video
Executive Support Team		
Paul Rosair	Principal, NAJA Business Consulting Services	In Person
Michelle Mackenzie	Principal, Mira Consulting	In Person
Jane Lewis	Principal, Redit Research	In Person
Rebecca Billing	Administrative Assistant, NAJA Business Consulting Services	In Person
Presentations		
BBY	CEO, Christy Hawker	Video
West Kimberley Empowered Communities	COO, Mala Haji-Ali	Video
Apologies		
Cr David Menzel (Chair)	President, Shire of Wyndham East Kimberley	
Cr Tony Chafer	Deputy Shire President, SWEK	
Sam Mastrolembo	CEO, Shire of Broome	
Cr Desiree Male	Deputy Shire President, Shire of Broome	

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Kimberley Regional Group: Minutes 16 February 2024



Cr Trish McKay	Deputy Shire President, Shire of Halls Creek	
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3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest

4. Minutes of the last meeting

Item for Decision

Submitted by: Secretariat

Attachment 1: Matters Arising and Outstanding Business

Confirmation of Previous Minutes

Resolution/s		Action(s) / Budget Implications	
That the Minutes of the Kimberley Regional Group held on 23 November 2023, as published and circulated, be confirmed as a true and accurate record of that meeting.		See Attachment 1 – Matters Arising and Outstanding Business	
Moved:	Shire of Wyndham East Kimberley	Responsible:	See Attachment
Seconded:	Shire of Broome	Due date:	As appropriate
Carried: 4/0			

Kimberley Regional Group: Minutes 16 February 2024



Attachment 1 Matters Arising and Outstanding Business

Date / Item	Action / Progress	Responsible
Resilience and Recovery		
15/06/2023	<p>Action:</p> <ol style="list-style-type: none"> The Executive Team will seek to engage with the WALGA Working Group on behalf of the KRG Members note that the KRG will make a written submission to the two inquiries taking into consideration the State Emergency Services Minister's advice Members approve the drafting of an Emergency Services position paper <p>Status / Progress:</p> <ol style="list-style-type: none"> In progress: Information sought from WALGA on how local governments can have input into the Disaster Recovery Funding Arrangements (DRFA) Review. 2a. Complete: A submission to the Independent Review of Commonwealth Disaster Funding was lodged to the Review team and a submission lodged with the Senate Inquiry. 2b. Complete: The WA LEMA Review, progressed by the WA Local Government Association and the Department of Fire and Emergency Services, was endorsed by SEMC in August. The plan has been uploaded to the SEMC website - https://www.wa.gov.au/government/announcements/lema-review-project-outcomes 3. Complete: The Position Paper was endorsed 23/11/2023 	Executive Officer and CEO SDWK
Governance		
15/6/2023	<p>Action:</p> <p>Executive Team to simplify governance compliance papers.</p> <p>Status / Progress:</p> <p>Complete: endorsed 23/11/2023</p>	Executive Team
Regional Road Group Road Projects Funding Allocation		
15/06/2023	<p>Action:</p> <p>Executive Team to write to WALGA outlining the KRG's position: The preference is for the Funding Split to remain the same as it is now, however of the options presented, Option 4 is the most suitable.</p> <p>Status / Progress:</p> <p>Complete</p>	Executive Team

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Kimberley Regional Group: Minutes 16 February 2024



Date / Item	Action / Progress	Responsible
Priority Action List		
15/6/2023	<p>Action:</p> <ol style="list-style-type: none"> 1. KRG members to provide any feedback to the Executive Team before 7/7/2023. 2. Executive Team allocates resources from contract hours to implement. 3. Executive Team scope out project costings for additional consultancy work as required <p>Status / Progress:</p> <ol style="list-style-type: none"> 1. Complete 2. Complete 3. In progress <p>Note an updated on the Priority Action List is a standing item on the KRG agenda. See Item 13.</p>	Executive Team
Administrative Matters		
21/02/2024	<p>Action:</p> <ol style="list-style-type: none"> 1. Executive Team to write to Matt Reimer, DFES regarding the Emergency Management Policy Position 2. Members to advise Councillor Mitchell of their response to the Regional Road Group proposed road project grant funding. 3. Executive Team to send an invitation for the June Forum to the Premier. 4. Executive Team to send through Ministerial notes from the meetings on the 15th of February with Minister Papalia, Minister Beazley and the Premier to members. 5. Executive Officer to work with Alan Dale regarding CRCNA <p>Status / Progress:</p> <ol style="list-style-type: none"> 1. Complete 2. Complete 3. In Progress 4. Complete 5. In Progress 	Executive Team
State and Federal Government Election Strategy		
4/10/2023	<p>Action:</p> <ol style="list-style-type: none"> 1. Executive Team to work on providing materials and methodology for the election strategy. 2. Executive Team to proceed on developing the election strategy in accordance with the proposal tabled 23/11/2023 <p>Status / Progress:</p>	

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Date / Item	Action / Progress	Responsible
	<ol style="list-style-type: none"> Complete In Progress. See Item 10 	
Kimberley Development Commission Funding Proposal		
4/10/2023	<p>Action:</p> <ol style="list-style-type: none"> Further research is to be conducted into the KDC data funding proposal before a decision is made Letter to be sent to the KDC requesting a meeting to discuss the outcomes of the research and other regional issues A copy of the letter sent to KBC to be sent to Cr Geoff Haerewa to follow up. <p>Status / Progress:</p> <ol style="list-style-type: none"> In Progress Letter sent. No response received as yet Letter sent to Cr Geoff Haerewa 26/06/2024. 	
National Housing and Homelessness Plan Issue Papers		
21/02/2024	<p>Action:</p> <p>The Executive Team will draft a response and will circulate to members for approval before submission.</p> <p>Status / Progress:</p> <p>Complete: submitted 20/10/2023 Submission acknowledged 23/01/2024. A summary report on the key themes has been published on the DSS Engage website.</p>	Executive Team
Requirements For the Deputy Chair Position		
23/11/2023	<p>Item:</p> <p>At the November 2023 meeting the KRG endorsed Cr David Menzel as the KRG Chair and Cr Geoff Haerewa as the Deputy Chair.</p> <p>After the meeting, clarification was sought from the Shire of Broome on the requirements for the Deputy role. The KRG Governance Manual states - <i>The KRG Management Committee must elect a Chair and Deputy Chair (Office Bearer Positions). The Chair is responsible for ensuring good governance of the KRG.</i> It does not stipulate the delegate. There has been precedence with a Shire of Broome Councillor undertaking the role of KRG Chair. Based on the Governance Manual and precedence the deputy role can be filled by a Councillor from a member Council as endorsed by the KRG.</p> <p>Status</p> <p>The Deputy Chair role is as endorsed by the KRG.</p>	

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Watching Brief
Aboriginal Heritage Act: Now pending Department updates on rescinded legislation. On 15 November 2023, the <i>Aboriginal Heritage Act 1972</i> was restored as the legislation that manages Aboriginal heritage in Western Australia some amendments drawn from feedback from consultation. Approval is only required where there is potential for any harm to an Aboriginal site.
WA Development Index – response received from the Department of Local Government, Sport and Cultural Industries. To be raised with the new Minister for Local Government.
Banned Drinkers Register – Legislation passed. KRG media release issued and picked up in local papers. Implementation and outcomes.
State government funding to support young people in the Kimberley. Cr McCumstie is the KRG observer member on the Aboriginal Youth Wellbeing Steering Committee (AYWSC) and will provide updates as required. Note the Aboriginal Regional Governance Group (ARRG) has been undertaking media expressing disappointment at the lack of government commitment to implement recommendations of reports into youth suicide in the Kimberley. New \$4M community-led Immediate Response Night Space (IRNS) service for young people in Broome. There is no overarching youth justice strategy for the region.
Tanami Road funding – Letter sent to Minister Catherine King on 28/05/23. Response received. Commonwealth confirmation that the project would proceed and an additional \$200M funding announced 16/11/2023. KRG media release issues and picked up in local papers. Opportunity for KRG to work with government on a Tanami activation/implementation plan to drive regional economic development.
First point of entry Wyndham and Broome.

Resolved
Media and Communications Policy and Stakeholder Engagement Plan
Letters of congratulations to new State Ministers
Audited statements circulated
KRG meeting dates set and circulated
Service Level Agreement
Policy Position Papers
Investment Prospectus 2023/24
Lord Mayors Distress Relief Funding
MOU finalised and signed
Insurance Costs relief as a result of flood impacts
Potential tourism opportunities for total eclipse events, provided by Kym Francesconi
Regional Road Group: Shire allocations
KRG Website and LinkedIn profile - operational
BBY and WKFEC invitation to present to KRG
National Housing and Homelessness Plan submitted 20/10/2023
Service Level Agreement Assessment – 5% increase endorsed 23/11/2023
July – September quarterly report – 23 November 2023 meeting.

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5. Correspondence

Item for Noting

Submitted by: Secretariat

- Attachment 2: Correspondence In:** Mr Mike Rowe, Director General Department of Communities
- Attachment 3: Correspondence In:** Mr Tony Weir, Senior Policy Advisor Communities
- Attachment 4: Correspondence In:** Dean Haynes, Assistant Director Engagement, Office of Northern Australia
- Attachment 5: Correspondence In:** Hon Roger Cook MLA, Premier
- Attachment 6: Correspondence Out:** Hon Hannah Beazley MLA, Minister for Local Government
- Attachment 7: Correspondence Out:** Hon Hannah Beazley MLA, Minister for Local Government
- Attachment 8: Correspondence Out:** Bradley and Neil, Australian Hotels Association Western Australia
- Attachment 9: Correspondence Out:** Hon Roger Cook MLA, Premier

Note: Correspondence considered of an administrative nature, such as meeting invites etcetera, will not be tabled.

Correspondence In	
Date	18/12/2023
From	Mr Mike Rowe, Director General Department of Communities
Topic	WA Government Staff Housing Policies
Attachment	2
Date	30/01/2024
From	Mr Tony Weir, Senior Policy Advisor, Office of the Hon. Jackie Jarvis MLC
Topic	First Port of Entry – Wyndham and Broome
Attachment	3
Date	12/01/2024
From	Dean Haynes, Assistant Director Engagement, Office of Northern Australia
Topic	The omission of Halls Creek on the Office of Northern Australia map
Attachment	4
Date	01/02/2024
From	Hon. Roger Cook MLA, Premier; Minister for State and Industry Development, Jobs and Trade; Public Sector Management; Federal-State Relations

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Topic	Meeting with the KRG – 15 th or 16 th February 2024
Attachment	5
Correspondence Out	
Date	03/01/2024
From	President David Menzel, Chair
To	Hon. Hannah Beazley MLA, Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development
Topic	Congratulations on your appointment as Minister
Attachment	6
Date	09/01/2024
From	Paul Rosair, Executive Officer, Kimberley Regional Group
To	Hon. Hannah Beazley MLA, Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development
Topic	Invitation to attend the KRG Meeting and Government Forum
Attachment	7
Date	05/01/2024
From	Paul Rosair, Executive Officer, Kimberley Regional Group
To	Bradley Wood and Neil Randy, Australian Hotels Association Western Australia
Topic	Invitation to attend meeting and venue
Attachment	8
Date	19/01/2024
From	Michelle Mackenzie, Executive Support, Kimberley Regional Group
To	Hon. Roger Cook MLA, Premier; Minister for State and Industry Development, Jobs and Trade; Public Sector Management; Federal-State Relations
Topic	Meeting with the KRG – 15 th or 16 th February 2024
Attachment	9

Resolution/s		Action(s) / Budget Implications	
That the Correspondence be received and noted, and that the Executive Officer be directed on a response, if required.		Nil	
Moved:	Shire of Broome	Responsible:	
Seconded:	Shire of Wyndham East Kimberley	Due date:	
Carried: 4/0			

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Attachment 2 Correspondence In: WA Government Staff Housing Policies



Government of Western Australia
Department of Communities

Our ref: 2023/44555

Mr Paul Rosair
Executive Officer
Kimberley Regional Group

Via Email: info@naja.com.au

Dear Mr Rosair

WA GOVERNMENT STAFF HOUSING POLICIES

Thank you for your letter dated 1 November 2023 querying policy work being undertaken by Department of Communities (Communities) on the Government Regional Officer (GROH) Program and the Home Ownership Subsidy Scheme (HOSS). I apologise for the delay in providing a response.

The GROH Program is currently working with Treasury to undertake a review of the Tenant Rent Setting Framework (TRSF), Home Ownership Subsidy Scheme (HOSS) and other rental subsidies as means of attraction and retention of regional staff.

Communities will engage with relevant stakeholders once initial stages of this work has been completed.

If you have any further queries, please contact Andrew Sutton, GROH Program Manager at the Department of Communities on 0432 830 941 or at andrew.sutton@communities.wa.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Mike Rowe'.

Mike Rowe
Director General

18 December 2023

Locked Bag 5000, Fremantle WA 6959
Telephone: 08 9222 2555 | communities.wa.gov.au

Kimberley Regional Group: Minutes 16 February 2024



Attachment 3 Correspondence In: First Port of Entry – Wyndham and Broome

From: "Weir, Tory" <Tory.Weir@dpc.wa.gov.au>
Date: 30 January 2024 at 12:11:47 GMT+8
To: michelle@mira-consulting.com
Cc: paul@naja.com.au
Subject: First Port of Entry - Wyndham and Broome

OFFICIAL

Hi Michelle and Paul

Thank you for providing information on the biosecurity issues at the Wyndham and Broome Ports. I have provided this information to the Minister for Ports office, who is lead on this issue.

I will continue to liaise with the Minister for Ports office and should I require any further information, I will be in touch.

Thanks Tory



TORY WEIR Senior Policy Adviser

Office of the **Hon. Jackie Jarvis MLC**
Minister for Agriculture and Food; Forestry; Small Business

+61 8 6552 6200 | 0436 617 161
7th Floor, Dumas House; 2 Havelock Street WEST PERTH WA 6005 Australia
wa.gov.au

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Attachment 4 Correspondence In: Office of Northern Australia

From: Haynes, Dean <Dean.HAYNES@infrastructure.gov.au>
Sent: Friday, January 12, 2024 12:30 PM
To: Michelle Mackenzie <michelle@mira-consulting.com.au>
Cc: Janine Hatch <j.hatch@rdakimberley.com.au>; GREENTREE, Casey <Casey.Greentree@infrastructure.gov.au>; dhhs@hcshire.wa.gov.au; credwards@hcshire.wa.gov.au; HALL, Julia <Julia.HALL@infrastructure.gov.au>; FINITSIS, Damian <Damian.FINITISIS@infrastructure.gov.au>
Subject: Office of Northern Australia map on their website does not have Halls Creek - but does have Wyndham and Fitzroy Crossing [SEC=OFFICIAL]

OFFICIAL

Good Afternoon Michelle.

Thank you drawing the omission of the Halls Creek location to our attention via Regional Development Australia Kimberley.

A revised map has been created to include the Halls Creek and will be uploaded to the Office of Northern Australia website at the next opportunity.

Thank you for your time.

Dean Haynes

Assistant Director - Engagement - Office of Northern Australia - Partnerships and Projects Division

Dean.Haynes@infrastructure.gov.au • M +61 4983 82 333 • Cairns, Gimuy Walubara Yidinji Country
Department of Infrastructure, Transport, Regional Development, Communications and the Arts
CONNECTING AUSTRALIANS • ENRICHING COMMUNITIES • EMPOWERING REGIONS

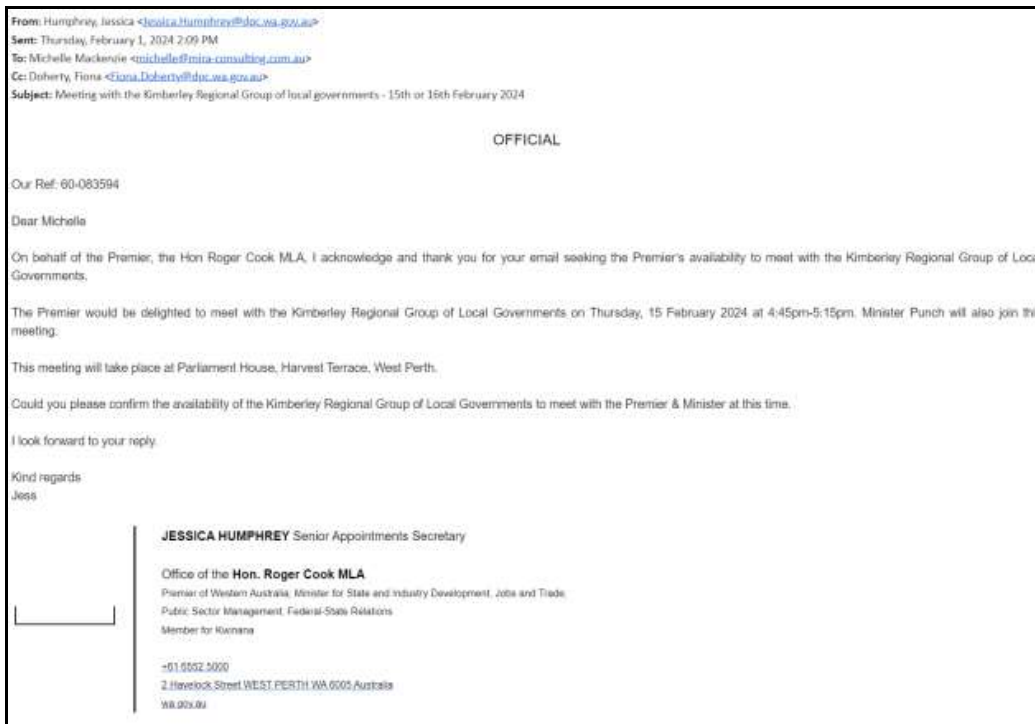


I would like to acknowledge the traditional custodians of this land on which we meet, work and live. I recognise and respect their continuing connection to the land, waters and communities. I pay my respects to Elders past and present and to all Aboriginal and Torres Strait Islanders.

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Attachment 5 Correspondence In: Hon Roger Cook Premier – Meeting



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Attachment 6 Correspondence Out: Congratulations on your appointment as Minister



The Hon Hannah Beazley MLA
Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development
Dumas House
2 Havelock Street
West Perth 6005

Via email –Minister.Beazley@dpc.wa.gov.au

3rd January 2024

Dear Minister

Congratulations on your appointment

On behalf of the Kimberley Regional Group of Local Governments, I would like to congratulate you on your appointment as Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development

The Kimberley Regional Group (KRG) is an alliance of the four Shires in the Kimberley, being the Shires of Broome, Derby West-Kimberley, Halls Creek, and Wyndham East-Kimberley. Our vision is to maintain and enhance the rich diversity and liveability of the Kimberley for its people and the world. Collectively we support positive outcomes across the Kimberley through improved social and economic opportunities for all.

The KRG can only achieve our vision through strong partnerships. The WA Government is a key partner in driving our vision, and this partnership is a critical if we are to harness and to build on the social economic development opportunities across the Kimberley region.

The Kimberley Regional Group would welcome the opportunity to meet with you, to discuss your policy priorities and how we can work in partnership with your office to deliver great outcomes across the Kimberley region. Paul Rosair, our Executive Officer, will be in touch to progress a time for us to meet.

Congratulations again on your appointment. We look forward to working with you.

Your sincerely



Cr David Menzel
Chair
Kimberley Regional Group

Kimberley Regional Group and Kimberley Zone
459 Albany Hwy Victoria Park | 0419 930 467 | info@naja.com.au

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Attachment 7 Correspondence Out: Invitation to attend the KRG Meeting and Government Forum



The Hon Hannah Beazley MLA
Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development
Dumas House
2 Havelock Street
West Perth 6005

Via email - Minister.Beazley@dpc.wa.gov.au

9th January 2024

Dear Minister

Invitation to attend the Kimberley Regional Group Meeting and Government Forum

Further to our LinkedIn exchanges and conversations at the recent LBR function in December, as the Executive Officer of the Kimberley Regional Group (KRG), I would like to formally invite you to attend the joint meeting of the KRG and Kimberley Zone on Friday, the 16th of February, to be held in Perth from 9am to 12.30pm, as well as the Government Forum on Thursday, the 20th of June 2024, to be held at the City of Vincent from 12pm to 2pm.

The Kimberley Regional Group (KRG) is an alliance of the four Shires in the Kimberley, being the Shire of Broome, the Shire of Derby West Kimberley, the Shire of Halls Creek, and the Shire of Wyndham East-Kimberley. Members of the KRG are also part of the Kimberley Zone of WALGA which includes the Cocos Keeling Islands and Christmas Island.

Working collaboratively, the KRG's vision is to maintain and enhance the Kimberley's rich diversity and liveability; focusing on an inclusive community free of disadvantage and placed to effectively engage in economic opportunity whilst respecting the history, heritage and environment.

Our office will be in touch shortly to confirm your availability and provide further details regarding the agendas and attendees. Alternatively, please contact Paul Rosair, the Executive Officer for KRG or Jane Lewis, Executive Assistant to confirm details.

Contact details are:

Paul: PH 0419 930 467, email: paul@naja.com.au
Jane: PH 0419 322 779, email: jane@reditresearch.com.au

Your sincerely



Paul Rosair
Executive Officer
Kimberley Regional Group (KRG)
paul@naja.com.au



Kimberley Regional Group and Kimberley Zone
459 Albany Hwy Victoria Park | 0419 930 467 | info@naja.com.au

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Attachment 8 Correspondence Out: Invitation to attend the KRG Meeting and Venue

From: Paul Rosair <paul@naja.com.au>
Date: 5 January 2024 at 7:51:03 am AWST
To: exec@ahawa.asn.au
Subject: RCAWA and KRG meeting requests

Dear Bradley and Neil,

I'll try calling you later today

Trust you had a happy and safe festive season.

As you may know I'm the Executive Officer for the Regional Capitals Alliance WA (RCAWA) - comprising the 10 regional capitals local governments and also the Kimberley Regional Group (KRG) comprising the 4 Kimberley Local Governments.

We are meeting in Perth on the 16th and 21st of February and are wondering whether we can meet with you - there are a few topics of interest such as Banned Drinkers legislation, Tourism and Airbnb that we have in common

We are also looking for a venue close to Parliament House to hold our meetings

Please give me a ring or I will follow up later today

Kind Regards
Paul

Paul Rosair

Principal
NAJA Business Consulting Service

Executive Officer
Regional Capitals Alliance
Western Australia RCAWA

Executive Officer
Kimberley Regional Group KRG

Mob: 0419930467
www.naja.com.au
paul@naja.com.au
ABN 42 759 221 541

459 Albany Highway,
Victoria Park, WA, 6100

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Attachment 9 Correspondence Out: Invitation to meet with KRG 15th or 16th Feb

Michelle Mackenzie

to WA-Government, Paul, jane@reditresearch.com.au, me, Divina.DAnna ▾

Dear Premier

I hope things are going well and you had a lovely Christmas and New Year.

Members of the Kimberley Regional Group of local governments will be in Perth on the 15th and 16th February.

The Presidents and CEOs of the Shires of Broome, Derby West Kimberley, Wyndham East Kimberley and Halls Creek would welcome the opportunity to meet with you to discuss areas of common interest.

Can you advise if you are available to meet

- Anytime on the 15th February
- The morning of the 16th February

Also, we would love to invite you to attend our dinner on the evening of the 15th February in Perth.

We look forward to hearing of your availability to meet with us.

Further information on the Kimberley Regional Group can be found at <https://kimberleyrg.com.au>.

All the best and kind regards

Michelle

Michelle Mackenzie

Principal, Mira Consulting

Associate, NAJA Business Consulting

Executive Support, Kimberley Regional Group

ABN: 43 324 130 482

M: 0419 931 819

E: michelle@mira-consulting.com.au

W: mira-consulting.com.au

**A: PO Box 621 Halls Creek WA 6770
Jaru and Gija Country**



6. Financial Report

Item for Noting

Submitted by: Vernon Lawrence, KRG Secretariat

Attachment 10: Kimberley Regional Group Interim Financial Report to 31 December 2023

Purpose

To update the KRG members on the financial position of the Group.

Summary

This report presents the Kimberley Regional Group Interim Financial Activity Statement for the period ended 31 December 2023. The report recommends that the Kimberley Regional Group (KRG) receives the Financial Activity Statement.

Background

The KRG adopted its annual budget for the 2023/24 Financial year at the meeting on 13 April 2023. At this meeting a report relating to the finances for the financial year to 30 June 2023 was approved by the KRG. This report is for the financial activity for Quarter 2 of the 2023/24 financial year. Quarterly reports will be tabled at meetings as soon after the end of each quarter as is practical.

Discussion

The Financial Activity Statement presents a current surplus position of \$426,522 comprising of a Cash balance of \$381,522 and an outstanding contribution of \$45,000. Invoices in the amount of \$180,000 for the 2023/24 financial year were sent out to the members of the KRG before the Christmas close. One contribution for the 2023/24 financial year is yet to be received.

Adjustments arising from the approval of the 2023/24 Annual Budget were included at the last KRG meeting. It was agreed the contributions were maintained at \$45,000. The surplus cash was allocated to a line item "Kimberley Regional Group – Projects" in the amount of \$20,000 in order to maintain parity between income and expenditure. Four projects were considered and approved. The first two projects below are out for procurement and will be reported at the next KRG meeting. The remaining two were approved for the Secretariat to conduct the work. The projects are:

- Review of Financial Assistance Grants – estimated \$24,500
- KRG Community Safety and Crime Prevention Investment Package – estimated \$18,000
- Benchmarking – estimated \$15,000
- Pre State and Federal Government Election Strategy – estimated \$7,600



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The total of these projects is \$65,100 against a budget of \$20,000. It is therefore proposed that the projects budget be increased by \$45,000 to \$65,000 and funded from cash reserves.

As reported previously, Members will note that there remains an amount of \$10,000 for the North West Defence Alliance (NWDA). This is retained for members should the KRG require any budget for activity related to this initiative. This matter was discussed at the previous meetings and members felt that a further contribution of \$40,000 by the KRG was not appropriate on top of individual Shire contributions. In effect each Shire of the KRG would contribute \$15,000 against other contributions of \$5,000. The preferred method would be for the NWDA to determine an equitable contribution amount across all the Shires participating. At the time of writing this report there was no further detail from the NWDA noting however a meeting is scheduled for 13 February 2024.

Financial Implications

As at the 30 June 2023 the Kimberley Regional Group cash balance \$262,476 and outstanding contributions of \$45,000 carried forward to the 2023/24 financial year giving a total surplus position of 307,476.

For the period ending 31 December 2023 Expenses of \$65,108 were paid against a year-to-date budget of \$115,000. The year-to-date budget income was \$182,500 while the actual income was \$184,155. There is one member contribution outstanding from the 2023/24 financial year of \$45,000. The year-to-date actual budget surplus is \$119,046.

The total Kimberley Regional Group cash balance at 31 December 2023 is \$381,522 with an amount of receivables of \$45,000. Total funds due to the KRG amount to \$426,522 at 31 December 2023.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Link to Key Pillar/s and Strategies:		Budget Implications
<div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div>	<div>Advocate</div> <div>Partner</div> <div>Promote</div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div>	
Resolution/s		Action(s)
<i>That the Kimberley Regional Group notes:</i>		

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<ol style="list-style-type: none"> 1. <i>the Interim Financial Report to 31 December 2023;</i> 2. <i>the Adjusted Annual Budget comprising a budget adjustment of \$45,000 to fund projects which will be funded from cash reserves;</i> 3. <i>the \$119,046 year to date budget surplus;</i> 4. <i>the \$45,000 in members contributions outstanding for the 2023/24 financial year;</i> 5. <i>the \$381,522 cash surplus position; and</i> 6. <i>the total members interest of \$426,522 at 31 December 2023.</i> 			
Moved:	Shire of Wyndham East Kimberley	Responsible:	
Seconded:	Shire of Broome	Due date:	
Carried:	4/0		

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Attachment 10 Kimberley Regional Group Interim Financial Report to 31 December 2023

Kimberley Regional Group - Year to date Income and Expenditure for the period ended 31 December 2023	Annual Budget 2023/24	Adjusted Annual Budget 2023/24	Budget Year to Date	Actual Year to Date
Expenditure				
Kimberley Regional Group - Zone & RCG Meeting Expenses	6,000	6,000	3,000	1,240
Kimberley Regional Group - Canberra Delegation Expenses	7,000	7,000	3,500	-
Kimberley Regional Group - Annual Financial Audit	6,000	6,000	3,000	-
Kimberley Regional Group - IT Support	1,000	1,000	500	-
Kimberley Regional Group - Sundry Expenses	1,000	1,000	500	-
Kimberley Regional Group - Policy creation	4,000	4,000	2,000	-
Kimberley Regional Group - Website upgrade	2,000	2,000	1,000	1,833
Kimberley Regional Group - Projects	20,000	65,000	32,500	-
Kimberley Regional Group - Executive Consultancy	120,000	120,000	60,000	59,824
Kimberley Regional Group - Executive Consultancy - reimbursable costs	8,000	8,000	4,000	2,211
Kimberley Regional Group - North West Defence Alliance	10,000	10,000	5,000	-
	<u>185,000</u>	<u>230,000</u>	<u>115,000</u>	<u>65,108</u>
Income				
Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc	- 2,000	- 2,000	- 1,000	-
Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc	- 180,000	- 180,000	- 180,000	- 180,000
Kimberley Regional Group - Disbursement from Reserve	-	- 45,000	-	-
Kimberley Regional Group - Interest on Reserve - Op Inc.	- 3,000	- 3,000	- 1,500	- 4,155
	<u>- 185,000</u>	<u>- 230,000</u>	<u>- 182,500</u>	<u>- 184,155</u>
Net Operating Result	<u>-</u>	<u>-</u>	<u>67,500</u>	<u>119,046</u>
Opening Cash Balance	262,476	262,476	262,476	262,476
Outstanding Contributions	45,000	45,000	45,000	45,000
Appropriation from Reserve	-	- 45,000	-	-
Closing Cash Balance	<u>307,476</u>	<u>262,476</u>	<u>374,976</u>	<u>426,522</u>

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7. Formal Presentations

Item for Discussion

Submitted by: Executive Team

Purpose

To provide a forum for guests to address the KRG on relevant topics.

Attendees

Time	Name	Position	Organisation
11.00 – 11.15	Christy Hawker	CEO	BBY
11.00 – 11.15	Mala Haji-Ali	CEO	West Kimberley Futures–Empowered Communities

Link to Key Pillar/s and Strategies:		Budget Implications
<div> People Place Prosperity Performance </div>	<div> Advocate Partner Promote </div> <div> Facilitate Fund Monitor </div>	Nil
Resolution/s		Action(s)
For noting		TBD



8. Kimberley Housing Roundtable

Item for Decision

Submitted by: Executive Team

Attachment 11: Scope of works and agenda for a Kimberley Housing Roundtable

Purpose

To endorse the hosting of a Kimberley Housing Roundtable to implement the KRG Housing Advocacy Strategy.

In summary

- The KRG endorsed a Housing Advocacy Strategy at the November 2023 meeting with the recommendation that:
 - *Budget to be determined depending on the scope of works to progress actions in the strategy. Additional budget may be needed for hosting a roundtable, brokering projects, and supporting the activities of the housing alliance. Also travel.*
- State and Commonwealth funding is available for social and affordable housing projects, with targeted funds for the community housing sector, older people and women fleeing family and domestic violence. A key focus is shovel-ready projects and leveraging funds.
- It is proposed that the KRG host a Kimberley Housing Roundtable to progress the Housing Advocacy Strategy – a scope of works for this is attached, including agencies to be invited to the roundtable.
- Discussions with the Kimberley Development Commission (KDC) and Regional Development Australia (RDA) Kimberley indicate strong support for the housing advocacy strategy and a Kimberley Housing Roundtable.
- The KDC advised that the WA Minister for Housing would be supportive of a Kimberley Housing Alliance, as it shows coordinated and aligned effort.
- RDA Kimberley and Development WA have advised that a strategic approach to seeking new investment that involves a regional bid to Housing Australia would set the Kimberley apart and could be looked on favorably by Government.

Background

The KRG Housing Advocacy Strategy is built on:

- Aligning with government investment, policy and pressure points
- Building evidence on what needs to change and how that change can happen
- Facilitating solutions for new investment
- Developing strong local partnerships and an alliance for collective action
- Giving voice to those impacted by lack of housing supply
- Being positive – selling the benefits to government and stakeholders
- Providing confidence for those in power to take action and invest new resources



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- Linking into pre-election strategy seeking government commitments

The tactics to drive the strategy are:

- Developing the housing evidence base
- Understanding local building capacity
- Engaging with key stakeholders to understand their perspective
- Hosting a roundtable to discuss housing supply pipelines, joint solutions and to develop a project list and clear ask of government.
- Understanding the appetite to forming a Kimberley Housing Alliance
- Brokering new opportunities for developments that can be pitched to government for investment
- Advocating for key policy changes
- Developing a story bank of people / organizations impacted by housing
- Developing a Housing Project Prospectus
- Schedule priority meetings
- Social / media strategy

The lack of social and affordable housing is impeding economic and social development across the region. A number of NGOs are involved in housing development and management. The North West Aboriginal Housing Fund is supporting Aboriginal community organizations to develop new housing.

There is an opportunity for the KRG to take a housing leadership role working with government and the NGO sector to better understand projects in development, and seeing if there are economies of scale to progress by bringing agencies together .

To drive the Housing Advocacy Strategy, it is proposed that the Kimberley Regional Group host a Kimberley Housing Roundtable. Attached is a scope of works and agenda for the Kimberley Roundtable. The notional cost is \$16,940.

Discussions with the KDC indicated that they may provide up to \$10K towards the Roundtable, and RDA Kimberley up to \$5K. Based on this, it is recommended that the KRG seek funding from these agencies. Also, it is recommended that the KDC allocate up to \$5K towards the cost of the Roundtable to support attendance by the KRG secretariat and other associated costs.

An outcome of the Roundtable may be the formation of a Kimberley Housing Alliance to drive new housing supply across the Kimberley. The notional cost for this is included in the Scope of Works. The KDC have advised that the WA Minister for Housing is supportive of this initiative. If this is progressed, funding to cover the cost of this could be sought from the government and participating organizations.

Details

As above.

Risk

- **Reputational:** if the Kimberley Housing Roundtable is not a success

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Link to Key Pillar/s and Strategies:		Budget Implications	
<div>People Place Prosperity Performance</div>	<div>Advocate Partner Promote</div> <div>Facilitate Fund Monitor</div>	Up to \$5,000	
Resolution/s		Action(s)	
<p>That the KRG</p> <ol style="list-style-type: none"> 1. Endorse hosting a Kimberley Housing Roundtable subject to funding support from the Kimberley Development Commission and Regional Development Australia Kimberley. 2. Discuss and confirm the agenda and stakeholders for the Housing Roundtable if endorsed. 3. Write to the Kimberley Development Commission seeking \$10K towards the cost of the Kimberley Housing Roundtable 4. Write to Regional Development Australia Kimberley seeking up to \$5K toward the cost of the Kimberley Housing Roundtable 5. Allocate up to \$5K towards the cost of the Housing Roundtable to support attendance by the KRG secretariat and other associated costs. 		<ol style="list-style-type: none"> 1. Executive Team to write to the Kimberley Development Commission seeking \$10,000 towards the cost of the Kimberley Housing Roundtable 2. Executive Team to write to Regional Development Australia Kimberley seeking up to \$5,000 towards the cost of the Kimberley Housing Roundtable 	
Moved:	Shire of Wyndham East Kimberley	Responsible:	Executive Team
Seconded:	Shire of Broome	Due date:	As appropriate
Carried:	4/0		

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Attachment 11 Housing Roundtable Scope of Works

Scope of Works Kimberley Regional Group Housing Advocacy Strategy Kimberley Housing Roundtable

Context

The Kimberley Regional Group (KRG) endorsed a Housing Advocacy Strategy at the November 2023 meeting with the recommendation that the *Budget be determined depending on the scope of works to progress actions in the strategy. Additional budget may be needed for hosting a roundtable, brokering projects, and supporting the activities of the housing alliance. Also travel.*

This Scope of Works outlines two activities and their notional costs to progress a key component of the Kimberley Regional Group Housing Advocacy Strategy, a Kimberley Housing Roundtable and progression of a Kimberley Housing Alliance, if this is an outcome supported by the Roundtable.

Part One - Kimberley Housing Roundtable

The aim of the roundtable is to bring government and non-government agencies together to understand funding opportunities, the constraints to delivering new social and affordable housing, to identify current and potential housing projects and to determine synergies to deliver new supply. The Roundtable will discuss the value of forming a Kimberley Housing Alliance to align effort and to facilitate economies of scale and will discuss the potential benefits of a Regional Kimberley Housing Submission to the Housing Australia Future Fund Round Two. The key stakeholders to be invited to the Roundtable are at the end of this paper.

Work to be undertaken prior to the roundtable

Actions	Assumptions /comments	Cost
Understand the housing evidence base to understand demand	KDC Residential Land and Housing Snapshot will form the evidence base, supplemented by new information from local government	Nil
Understand funding opportunities to increase social and affordable housing supply	Pull together slides for the roundtable	3 hours \$480
The role of the community housing sector	Laise with community housing organisations in the Kimberley Pull together slides	3 hours \$480
Understand local building capacity	Local governments to provide a list of companies that build homes. Contact builders to understand current / future capacity.	3 hours \$480

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Current and future pipelines of housing work	Local governments to provide development approval information and local intelligence	3 hours \$480
Engage with stakeholders on what is needed for the roundtable attendees	Stakeholder list is in place. Engagement via email	5 hours \$800
Administration - book venue, invitations/RSVPs, catering etc.	A Council may be able to provide a venue in kind?	10 hours - \$1,600
Prepare background documents to distribute to attendees.		10 hours - \$1,600
Notional cost		\$5,920

Proposed Roundtable Agenda

Agenda	Assumptions /comments	Cost
Part A – background and context <ul style="list-style-type: none"> Data and housing pressures - KDC Overview funding opportunities – RDA Kimberley Role of the community housing sector – Foundation / CHL Roles of different government / non-government agencies – Communities & DWA Understand constraints to supply in Kimberley towns – DWA / Local Governments 	Independent facilitator Attendees pay for their own travel and accommodation. Key agencies with an interest in land, housing development and property and tenancy management invited. Potential for venue to be provided in-kind If local facilitator available travel and accommodation costs reduced.	Welcome to Country \$500 Venue hire – \$500 Catering - \$30x 50 = \$1,500 Workshop Facilitator – preparation, facilitation, report 4 days \$4,000 Facilitator travel and accommodation \$2,000 KRG secretariat travel/accom - \$2,520
Part B - workshop <ul style="list-style-type: none"> Current projects Developments in the pipeline Opportunities for collaboration and to deliver economies of scale 		
Part C – Next steps <ul style="list-style-type: none"> Establishment of a Kimberley Housing Alliance to align effort and initiatives? Development of a Regional Bid to Housing Australia Future Fund - Round Two? 		
Notional Cost		\$11,020

NOTIONAL ROUNDTABLE COST - \$16,940

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Agencies invited to be invited to the roundtable.

Geographic Footprint	Organisation	Contact	Link
Kimberley Wide	Kimberley Regional Group Members	KRG Secretariat	Host of the event – Land, Planning and development approval, advocacy, development
	Housing Australia	TBC	Funding
	Northern Australia Infrastructure Fund (NAIF)	TBC	Funding
	Kimberley Land Council	Tyrone Garston, CEO	Advocacy, representation, links to PBCs
	Kimberley Community Legal Service	Christine Robinson, CEO	Data / advocacy / representation / TO links
	Nirumbuk	Joe Grande, CEO	Housing & Health
	Foundation Housing	Chris Smith, CEO	Affordable housing/key worker housing - Property development, management
	Community Housing Ltd	Jill Keefe, State Operations Manager	Social and affordable housing, Property development, management- RSP,
	Juniper	Angela Slater, Director of Home Care and Retirement Living	Seniors and Aged care Housing
	Department of Communities	Renee Gioffre Jane Murphy – Kimberley Regional staff Melanie Jones (North-West Aboriginal Housing Fund)	Data, land, investment, tenancy management
	Kimberley Development Commission	Chuck Berger, CEO Michelle Pucci, Director People and Place	Data, policy
	NIAA	Bec Smith, Regional Manager	Federal links and funding



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	Regional Development Australia Kimberley	Janine Hatch, Director	Federal links – policy and advocacy
	Development WA	Paul Ferrente, Manager Northern and Goldfields Regions	Land, investment, large developments
	Shelter WA	Kath Snell, CEO	Housing policy and advocacy
East Kimberley	Binarri-binyja yarrowoo (BBY)	Christy Hawker, CEO	Advocacy, member representation
	Wunan	Prue Jenkins, CEO	Housing developments, housing management
	East Kimberley CCI	Keda Bond, CEO	Advocacy, representation, small business
	MG Corp	TBA	PBC
	Balangarra	TBA	PBC
West Kimberley	West Kimberley Empowered Futures (WKEF)	Mala Haji-Ali, COO	Advocacy, member representation
	Broome CCI	Sharni Foulkes, CEO	Advocacy, representation, small business
	Emama Ngudu	Ben Burton, CEO	Property management, RSP
	Marra Worra Worra	Clinton Wolf, CEO	Property management, RSP
	Mowanjum	Jenni Gould, CEO	Regional Service Provider - RSP
	Nyamba Buru Yawuru (NBY)	Nini Mills, CEO	PBC – Housing developments
	Bidjadanga Aboriginal Community	Jordan Alai, Senior Project Manage	Bidjadanga Land Activation Pilot Project

Part two – Kimberley Housing Alliance (to be determined)

The Housing Roundtable will determine what needs to be done to drive new housing supply. The value of a Kimberley Housing Alliance will be discussed at the roundtable, The potential role for the Alliance could include:

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- Develop a list of shovel ready housing projects
- Facilitate economies of scale to support developments – i.e. cross agency collaboration
- Facilitate a regional bid to Housing Australia Future Fund Round Two
- Develop an advocacy and engagement plan to align effort.



9. State and Federal Government Election Strategy

Item for Discussion

Submitted by: Executive Team

Attachment 12: 2023/24 State and Federal Government Budgets Kimberley Initiatives

Attachment 13: WALGA submission in advance of the 2024/25 State Government Budget

Purpose

To provide an update on the Kimberley Regional Group State and Federal government election strategy. Also to determine if members would like additional Position Papers developed for the election strategy.

In summary

- The KRG endorsed an election strategy at the November 2023 meeting - the outcome sought is pre-election commitments for new investment in Kimberley infrastructure and services
- Up to \$7600 (plus GST) was allocated for research, graphic design and printing costs.
- This paper provides a progress update of the strategy with three discussion points:
 1. Are additional Position Paper are needed for the strategy
 2. Confirmation of Shire projects for an updated Investment Prospectus
 3. If there are there big, bold projects or initiatives the KRG would like to champion in a pre-election environment
- The State and Federal Government 2024/25 budgets will be announced in May 2024. These budgets will inform the KRG election requests.

Background

As above.

Details

1. KRG Position Papers – Would members like any additional papers?

The KRG has a Position Paper on the following topics which are being refreshed as part of the pre-election strategy:

1. Provision of government services
2. Management of alcohol and other drugs
3. Juvenile Justice
4. Prosperous diverse economy
5. Community safety and crime prevention
6. Housing



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7. Emergency management.

Key issues raised during the year by the KRG that do not have a Position Paper include childcare, aged care, aviation, land tenure and regional investment. Is there a need for additional Position Papers as part of the pre-election strategy.

Discussion Point One - Are additional position papers are required for the election strategy?

2. Investment Prospectus – Shire Projects

An email was sent to CEOs / ACEOs on the 27th of December and 31 January asking for

- Confirmation on projects for inclusion in the refreshed prospectus– what projects stay, if project info needs updating, what projects are removed, new projects to be included.
- A contact person in each Shire to work with on the project information.

Probably due to the holiday period, nor response has been received to date

Investment Prospectus – current and proposed projects

Shire	Project in current Prospectus	Projects for refreshed Prospectus
SOHC	Tanami Road Upgrade	Tanami Activation Plan
SOHC	Blueberry Hill Housing Project	Social Housing Project
SOHC	Nil	Cultural and recreation precinct
SWEK	East Kimberley Regional Airport and Business Precinct	Yes - Modified
SWEK	Kununurra key worker housing and accommodation	Yes - Modified
SWKE	Wyndham Boat Ramp Foreshore Redevelopment Facility	Yes - Modified
SDWK	Derby Wharf Precinct Masterplan and Redevelopment	TBC
SDWK	Fitzroy Crossing Multipurpose Complex Masterplan and Redevelopment	TBC
SDWK	Great Northern Highway to Looma Road reconstruction and reseal	TBC
Broome	Cable Beach Foreshore Redevelopment	Yes- modified
Broome	Broome Boating Facility	Yes - modified
Broome	Broome Recreation and Aquatic Centre Redevelopment	Yes - modified
Broome	Nil	Regional Resource Recovery Park

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Discussion Point Two - What are each Shire's projects for the refreshed Investment Prospectus?

3. Big, bold projects or initiatives to champion in a pre-election environment

A pre-election provides an opportunity to put forward cases for new projects or initiatives - something that politicians of all persuasions would feel confident promising to deliver in a pre-election environment.

The KRG Position Papers call for a range of new investment into infrastructure and services across the Kimberley region. As a policy positions the requests in these documents are broad and not specific project requests.

Attachment one, tabled at the June 2023 KRG meeting is a summary of initiatives from the 2023/24 State and Federal Government Budgets. The State and Federal Government budgets for 2024/25, noting that this is a per-election year, will be released in May 2024. These budgets will inform the KRG pre-election requests. Attachment two outlines the WALGA submission in advance of the 2024/25 State Government budget. Along with new funding for local governments, requests were made for additional funds for some State agencies to support the work of local government. This information is provided as a context for understanding the key issues WALGA has identified facing the local government sector

To understand government thinking on Kimberley investment, an email was sent to State and Federal Government agencies asking if they could share their initiatives for the 2024/25 state budget and key projects in development within their agency. BBY and West Kimberley Empowered Futures were approached seeking information on what they were championing for the Kimberley on behalf of their members.

The following is the response received to date:

Kimberley Development Commission

Key focuses include childcare, Aboriginal employment and economic development and housing.

A project for consideration is a Tanami Activation Strategy, modelled on the activation strategy developed when the Dampier Peninsula road was sealed. The strategy could include a suite of economic investment initiatives across the Shire of Halls Creek and other Shires. The KRG expressed a strong desire to work with the KRG.

Main Roads WA

Main Roads WA has submitted a pipeline of projects to Infrastructure Australia to upgrade the Great Northern Highway between Broome and Kununurra. Major Projects included in the list still not funded which may be of interest to the KRG include:

- GNH Logue River Section – reconstruct highway to upgrade pavements and widen seal
- GNH Erskine Blina Section – reconstruct highway to upgrade pavements, widen seal and improve level of serviceability



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- GNH Willare Crossing Section – upgrade 2 single lane bridges
- GNH Fitzroy Crossing – Gogo Section – reconstruct road to upgrade pavements, widen seal and improve level of serviceability, as well as upgrade 3 single lane bridges
- GNH Ord River to Bow River Section - reconstruct road to upgrade pavements, widen seal and improve level of serviceability, as well as upgrade 3 single lane bridges
- Victoria Highway – Kununurra Heavy Vehicle Route Stage 1 – construct new road to bypass Kununurra Diversion Dam, includes a new bridge over the Ord River

The Department of Justice

- The Department of Justice is unable to disclose its budget bids. The Department notes however that the Kimberley Regional Group of Local Governments are able to prepare its budget bids to send to the appropriate Minister.

Regional Development Australia Kimberley

- I'm sure the LGs will have a good list of priorities that RDA Kimberley can help jointly support (housing, road upgrades, precinct revitalisation, boat ramps etc). Often the KRG has focused on infrastructure projects but I'm not sure if it is worth discussing First Port of Entry (FPOE) status for both Broome and Wyndham Ports?

Discussion Point Three - Are there big, bold projects or initiatives that the KRG would like to champion in an election environment?

4. Pre-election actions and timetable status update

The following is a status update of the pre-election strategy

Action	When	Material Required / comments	Status update
Gather federal and state priorities for the Kimberley	January 2024	Research undertaken A request from Kimberley State and Federal government agencies for information on their key projects for 2024/25 budget.	Complete
Update Investment Prospectus	March 2024	A request in December 2023 for a contact person liaise with to update the investment prospectus	Behind
Refresh Position Papers	March 2024	KRG asked for advice for additional Position Papers.	On track
Develop a Pre-Election Summary document to front the election pack	April / May 2024	2-4 page document summarising Kimberley statistics and compelling election asks from the prospectus and position paper. To be finalised after State and Federal Government budgets are handed down.	Warning
Develop key messages and a	May /June 2024	Under current contract	On track

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Action	When	Material Required / comments	Status update
communication plan			
Develop an advocacy and engagement plan	May / June 2024	Under current contract	On track
Launch Pre-Election document	June 2024	Potential to launch at the Forum meeting	On track
Undertake advocacy and engagement	July 2024 – March 2025	Need to link this with KRG Canberra visit	TBD

Risk

- Operational and Reputational:** Without a pre-election strategy, opportunities to drive the KRG's policy and advocacy agenda may be missed.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> People Place Prosperity Performance </div>	<div> Advocate Partner Promote </div> <div> Facilitate Fund Monitor </div>	Up to \$7,600 plus GST of funds, plus additional printing costs, were approved at the November 2023 meeting.	
Resolution/s		Action(s)	
1. That the KRG discuss and resolve: <ul style="list-style-type: none"> If additional Position Papers are required for the pre-election strategy Shire projects for the refreshed Investment Prospectus If there are big bold projects or initiatives to champion as part of the pre-election environment. 2. That the KRG note the progress of the pre-election strategy		1. Executive Team to follow up with the Shire of Derby regarding projects for the Investment Prospectus 2. Kimberley Disaster Resilience to be used as the flag ship project on the front of the Prospectus	
Moved:	Shire of Broome	Responsible:	Executive Team / Shire of Derby
Seconded:	Shire of Wyndham East Kimberley	Due date:	As appropriate
Carried:	4/0		



Attachment 12 2023/24 State and Federal Budget Initiatives

Federal Budget 2023 - 2024

The Federal Budget 2023/24, Stronger foundations for a better future, was handed down in May 2023. A key part of this budget was preparing to respond to structural shifts shaping the economy including the growing care and support economy, expanding use of data and digital technology, and climate change and the net-zero transformation.

The Australian Local Government Association (ALGA) welcomed the Federal Budget as a solid investment in local government, with councils receiving \$3.1 billion in Financial Assistance Grants over the next 12 months. However, ALGA stated that it is disappointing that another Federal Budget has passed without the Government delivering on their pre-election promise of 'fair increases' to these grants. ALGA commented that Councils would miss the Local Roads and Community Infrastructure (LRCI) Program, which was not extended in the Budget¹. ALGA noted that the LRCI Program will be partially offset by two new urban funding programs – a \$200 million Thriving Suburbs Program and a \$150 million Urban Precincts and Partnerships Program, alongside the Growing Regions and Regional Precinct Funds.

WALGA stated that, *"It is disappointing the Government did not deliver on its commitment to a fair and reasonable increase in Financial Assistance Grants. This year, \$3.1 billion has been provided for Financial Assistance Grants funding, with WA to receive \$376.9 million. Financial Assistance Grants now represent 0.5% of total Commonwealth Tax revenue, down from 0.52% in 2022-23."*

The information presented below outlines budget highlights for regional WA². These initiatives include funding over the forward estimates.

- Establish a **Regional Investment Framework** (People; Places; Services and Industry) and restore the **'State of the Regions'** reporting.
- \$600 million **Growing Regions** Program for community and economic infrastructure projects.
- \$200M **Disaster Ready Fund** continues.
- \$236.0 million over 10 years to remediate **flood warning infrastructure**.
- \$10 million National **Waste Education Campaign**.
- \$1.7 million to update **'Our North, Our Future: White Paper on Developing Northern Australia**.
- \$43.6 million to **establish the National Road Safety Action Grants Program**.
- \$8.5 million to increase funding for the **Regional Arts Fund**.
- \$13.5 million for **an additional round of the Remote Airstrip Upgrade Program**.
- \$83.2 million over 4 years to **establish a national Net Zero Authority**
- \$1 billion to **strengthen Australia's biosecurity system**.
- \$5.6 million to **phase out of live sheep exports**.
- \$5 million to develop a renewed Australian **Animal Welfare Strategy**

¹ <https://alga.com.au/solid-budget-for-local-government-council-funding-tops-3-billion/>

² This is taken from the Regional Ministerial Budget Statement 2023–24 Working Together To Build Strong And Sustainable Regions, A Statement by The Hon Catherine King MP Minister for Infrastructure, Transport, Regional Development and Local Government and The Hon Kristy McBain MP Minister for Regional Development, Local Government and Territories, 9th May 2023



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- 199.8 million **to address entrenched community disadvantage**, which includes \$100 million to establish a **social impact investment Outcomes Fund**.

Housing

- Tax deductions to encourage investment and construction in **build-to-rent**.
- \$2 billion increase to **NHFIC Government-guaranteed liability cap** to enable more low-cost loans to Community Housing Providers
- Amending NHFIC's Investment mandate to allocate a **minimum of 1,200 homes to be** in each state and territory.
- \$2.7 billion **to increase the maximum rates of the Commonwealth Rent Assistance (CRA)** allowances by 15 per cent.
- \$1 billion **Household Energy Upgrades Fund** to improve energy performance.
- \$300 million **energy performance upgrades in 60,000 social housing properties**.
- \$36.7 million to modernise **and expand energy efficiency standards**, includes expanding Nationwide House Energy Rating Scheme

WA Government Budget 2023 / 24

The WA 2023-24 Budget, handed down in May 2023, aims to deliver cost of living support for all Western Australians. It provides further investment in health, housing supply, and WA's transition to clean energy³. Budget papers indicate;

- A \$3.3 billion **net operating surplus** forecast for 2023-24 as a result of strong increase in royalty income, Commonwealth Grants, and property tax revenues. Surpluses in excess of \$2 billion are expected to be maintained across the forward estimates.
- **Net Debt** \$27.9 billion at 30 June 2023.
- An ongoing funding commitment to the **State Road Funds to Local Government**.

The information below is taken from the budget papers, WA government media releases⁴ and WALGA's budget analysis⁵. **Kimberley specific initiatives highlighted in red.**

General interest

- \$1.25 million **Urban Greening Grants** in partnership with WALGA.
- \$40 million to **accelerate critical minerals discoveries**.
- \$7.3 million **New Industries Fund**.
- \$3 billion to **decarbonise electricity production**.
- \$2.75 million **Aboriginal Tourism Fund**.
- \$3.6 million to assist with **mid-tier transport planning**.
- \$5.5m to DPLH to integrate climate adaption into policy and planning frameworks.
- Additional \$15 million to the **Community Sport and Recreation Facilities Fund**.

³ <https://www.ourstatebudget.wa.gov.au/2023-24/budget-papers/2023-24-wa-state-budget-overview.pdf>

⁴ <https://www.mediastatements.wa.gov.au/Pages/McGowan/2023/05/McGowan-Government-delivering-strong-future-for-the-Kimberley.aspx#:~:text=%22Our%20significant%20regional%20investment%20continues,improve%20lives%20across%20the%20State.%22>

⁵ <https://walga.asn.au/policy-advocacy/our-advocacy-positions/state-and-federal-budgets/state-budget-2023-24-highlights/state-budget-analysis>.

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- Additional \$1.1 million to Department of Fire and Emergency for a new **Emergency Services Act**.
- \$81.7 million to upgrade and maintain the State's **emergency radio network**.
- \$24.4 million to appoint 29 dedicated **disaster recovery officers**.
- Additional \$52.5 million for **Family and Domestic Violence services**.
- \$24.4 million to implement initiatives in **Planning Reform Phase Two**. This includes the establishment of a determination pathway for State and regionally significant developments.
- \$77 million to manage and protect **Aboriginal cultural heritage** including support for new Local Aboriginal Cultural Heritage Services.

Regional – generic

- \$2.7 billion to **subsidise the cost of water and electricity to regional residents**.
- \$20.7 million boost for **Regional Airfare Zone Cap**.
- \$29.9 million for regional **ports** upgrades.
- \$750,000 for a study into **Remote Aboriginal Community Airstrips**.
- \$6.5 million to **Implement the Aquaculture Development Plan for WA**
- Additional \$12 million for the **Regional Development Assistance Program** for residential, industrial, commercial and tourism-related land and infrastructure projects.
- \$13.6 million **Aboriginal Ranger Program**.
- \$3.7 million **Climate resilience in Aboriginal communities**.
- \$3.13 million **Rural Water Planning Program**.
- \$2.2 million **EV Smart Charger and Vehicle-to-Grid trial through Horizon Power**.
- \$2 million from the New Industries Fund to **support regional entrepreneurs** in the innovation sector.
- \$2.5 million to increase the travel accommodation allowance for **regional TAFE students**.
- \$2.9 million weekly allowance for **regional students studying a Diploma of Nursing**.

Regional health and mental health

- Over \$2.2 billion per annum on **regional health and mental health services**.
- \$28.5 million for initiatives **to attract and retain key health and mental health professionals**, primarily to work in regional WA, with **priority given to hard-to-staff sites**.
- \$24.4 million to extend the 24/7 **Mental Health Emergency Telehealth Service**.
- **\$5.4 million to continue the delivery of psychiatric services in the East Kimberley.**
- **\$8.2 million to upgrade WA Country Health Service staff housing, including safety and security upgrades in the Kimberley.**
- \$6.3 million to extend **regional cancer services**.
- Additional \$6.7 million towards **Regional Renal Support Teams**.

Housing

- \$48 million in training initiatives to **expand the residential construction workforce**.
- Additional \$61.6 million for **Government Regional Officer Housing (GROH)**.
- \$49 million to partner with community housing providers to provide **100 social homes across regional WA** in a supported landlord model for rough sleepers.
- \$450 million into the **Social Housing Investment Fund**.
- **Additional \$1.3 million through the North-West Aboriginal Health Fund to deliver more affordable accommodation for medical service employees in Halls Creek.**



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Roads, ports and airports

- Additional \$407 million on regional road projects and initiatives.
- \$175 million boost to the Commonwealth-State funded Regional Road Safety Program.
- \$15 million for **upgrades at the Port of Broome**, including a new concrete deck.
- \$1.8 million for electrical upgrades at the **ports of Wyndham and Derby**.
- \$800,000 to lock in a permanent **third weekly return air service between Kununurra, Halls Creek and Balgo**.
- \$2.3 million to **seal Warmun airstrip**.

Key Kimberley initiatives include:

- \$3.1 million to expand the **Heavy Vehicle Driver Training Program** to Kimberley and Pilbara.
- \$8.7 million to facilitate **agricultural development in the Ord River Irrigation Area** through managing environmental obligations.
- \$3 million to extend the **Affordable Airfares program** for a further twelve months, subsidising over 34,000 airfares from Perth to Broome and Kununurra.

Building safe, strong and fair regional communities, with initiatives in the Kimberley including:

- \$11.7 million to **extend Operation Regional Shield**, to deliver police into regional communities experiencing youth crime issues.
- \$11.8 million towards the **Kimberley Juvenile Justice Strategy**, including continuing successful night patrols and structured activities for young people.
- \$11.7 million to continue the **Target 120 rollout** across the regions.
- \$16.3 million to establish a one-stop **family and domestic violence hub in Broome**.
- \$1.1 million to continue the **Respectful Relationships Teaching Support Program** and the provision of culturally appropriate services for victims of family and domestic violence.
- \$10.4 million to enhance **the Banned Drinkers Register**, including across Kimberley.
- \$9.5 million to **consolidate accommodation in Kununurra** for WA Police and Departments of Communities and Justice.
- \$5.8 million to extend the successful **Driving Access and Equity program** to deliver driver training to disadvantaged young people.
- \$4.9 million to continue the **Regional Athlete Support Program**.
- an additional \$42.6 million for **upgrades to water and wastewater systems** in remote communities.

Tackling climate change through a \$3 billion package and protecting the environment. Kimberley initiatives include:

- \$31.3 million for an **Industry Support and Transition Package** and to support management of **the Buccaneer Archipelago Marine Parks**.
- \$2.2 million to deliver an Electric Vehicle Smart Charger and Vehicle-to-Grid trial through Horizon Power.

Flood Relief

- \$13.4 million to fund a taskforce to manage and support recovery - building on the multi-million-dollar support packages secured under joint Commonwealth-State Disaster Recovery Funding Arrangements, including funding temporary residential accommodation and a freight assistance scheme to support Kimberley businesses.

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Ongoing commitments that build on the projects and programs already underway in the Kimberley, including:

- \$4.4 million for canteen upgrades and **new STEM classroom at Broome Senior High School.**
- \$10 million for a new classroom block and upgrades at **Halls Creek District High School.**
- \$51 million to **upgrade Duncan Road and Gordon Downs Road** in the Browns Range.
- \$113 million for **the Ord River North, Great Northern Highway upgrades.**
- \$110 million over the next four years for **upgrades to Tanami Road**, near Sturt Creek.
- \$15 million to deliver the **Marlamanu on-country diversionary program.**
- \$6 million towards the **redevelopment of the Kununurra Aquatic and Leisure Centre.**
- \$2.3 million for upgrades to the **Warmun Community sporting facility.**

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Attachment 13 WALGA Submission in advance of the 2024-25 State Budget

Area	Project	Amount
Safer roads	Regional Road Network Safety Improvements on high-speed Local Government Roads	\$110M over 5 years - 20% co-contribution towards the total program cost of \$552 million
	Incorporate cost-effective road safety enhancements into rural road preservation projects.	\$2M per year over 4 years
	Safer Student Crossings	\$5M over 4 years
Community Infrastructure that meets the needs of a changing population	Implement key connecting projects on the State Government's Long-Term Cycle Network	\$10 million over 4 years to support competitive grant allocations totalling up to \$2 million per year
	Increase the Community Sport and Recreation Facilities Fund to \$25 million per annum	Increase of \$5M per year over 4 years
	Establish a Community Arts and Culture Facilities Fund	\$25 million per year from 2024-25
	Funding to improve the physical accessibility of community facilities and infrastructure.	\$10 million per year
Climate Action	Additional funding to complete and implement coastal hazard risk assessment and adaptation plans to address coastal erosion and inundation.	\$28 million over 4 years to increase funding for CoastWA
	Expand the Urban Greening Grant Program to plant 100,000 trees and develop a State Urban Forest Strategy	\$20 million over 4 years \$1million for the strategy Forest Strategy
	Expand the Regional Climate Alliance Program.	\$3 million per year to fund a Climate Alliance program
Accelerate the transition to a circular economy	Full hypothecation of the Waste Avoidance and Resource Recovery Levy to waste initiatives focusing on waste avoidance and maximising resource recovery	80 million per annum f-25 from the WARR Levy be directed to waste initiatives \$68 million per year from consolidated revenue for operational costs for the Department of Water and Environmental Regulation (DWER) to cover the Levy reallocation waste initiatives
Disaster resilient communities	Increase Local Government Grant Scheme (LGGs) funding to meet the current and future needs of Local Government volunteer Bush Fire Brigades and State Emergency Service	\$2.8 million in the annual LGGs operating grant budget for Bush Fire Brigades
		\$5 million to fund an audit of assets for Local Government Bush Fire Brigades, the preparation of a Comprehensive Asset Management Plan and a strategic redesign of the LGGs to meet the future emergency services needs \$45.5 million to clear the backlog of

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		<p>unsuccessful 2023-24 Capital Grants requests for Bush Fire Brigades</p> <p>Increased funding from the Emergency Services Levy (ESL) allocated for LGGS capital grants to meet the future emergency response capability needs of Bush Fire Brigades: It is estimated that at least \$66.7 million per annum will be required from 2025-26.</p>
	Expand the Community Emergency Services Manager to all Local Governments	\$2.7 million per annum to fully fund the cost of existing Local Government employed CESMs
	Increase funding and expand the scope of the Mitigation Activity Fund Grants Program to include all bushfire risk reduction activities	\$15 million per annum
	Implement the Local Emergency Management Arrangements (LEMA) Improvement Plan and provide funding to Local Governments for emergency management planning to build community disaster resilience	<p>\$1 million per annum to fund implementation of the Local Emergency Management Arrangements (LEMA) Improvement Plan</p> <p>\$9 million per annum to replace the AWARE Competitive Grants Program with an enhanced program</p>
	Create a reserve fund for disaster resilient reconstruction of essential public assets following a natural disaster	\$10 million per annum
	Address existing high-risk road access in bush fire prone areas	10 million to establish an open funding pool to improve road access arrangements in bushfire prone areas
Address gaps in community services	Ensure the sustainable funding of public libraries	<p>\$34 million</p> <ul style="list-style-type: none"> • \$30 million over four years • \$4 million in 2024-25 to implement the WA Public Library Strategy 2022-26
	Local Government Primary Healthcare funding program	\$5 million per annum
	dedicated training program for 110 town planning, building surveyor and environmental health officers	\$12.3 million to support education, training and professional development for key areas of skills shortage in Local Governments
Better governance and oversight	Fund the establishment of a Chief Inspector of Local Government and Office of the Local Government Inspector	\$3.5 million per year to create an office of approximately 14 FTE staff, including accommodation and travel costs



10. Management of Social Housing

Item for Discussion

Submitted by: Shire of Broome

Attachment 14: WA Map of Department of Communities Property and Tenancy Management (attached separately)

Attachment 15: maintenance and property management process

Purpose

The Shire of Broome have requested a paper to facilitate discussion on the current status of Government owned social housing particularly around inspections and maintenance.

In summary

- Housing is a social determinant of health impacting on people's physical and mental health. The adverse health impacts of living in poorly maintained and overcrowded homes have been well documented⁶.
- Local government has powers under the Public Health Act WA 2016, Health Local Laws, the Local Government Act and the Emergency Management Act in relation to serious and material public health risks, and habitable homes.
- From a Shire of Broome perspective, there are issues around cyclone clean-up for social housing due to the amount of accumulated rubbish, and the state of disrepair and lack of maintenance of homes.
- Property and tenancy management (i.e. collecting or rent / housing inspections) is separated from maintenance within the Department of Communities.
 - Property and tenancy management is undertaken directly by the Department or for Aboriginal communities and town camps outsourced to non-government agencies who are known as regional service providers (RSPs) – See attachment one
 - The management of social housing maintenance is outsourced by the Department of Communities via a head maintenance contract.
 - Attachment two shows the interaction between these two systems along with the support for social housing tenants.
- The Department of Communities has the capacity to inspect social and government Regional Officer housing (GROH) properties up to four times a year. Advice from the Department is that most tenancies are inspected annually.

⁶ Recent research includes Stuck in the Heat: Lived Experience of Public Housing Tenants in the Kimberley, 2023, Kimberley Community Legal Service; Reimagining Indigenous Housing, Health and Wealth, (2021) Kerry Arabena, Chris Holland and Shane Hamilton.

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- To support tenants who find it difficult to maintain and sustain their tenancies, the Department of Communities funds the THRIVE program. Nirrumbuk Aboriginal Corporation has the contract for THRIVE across the Kimberley.
- Public housing tenants who are evicted as they are not able to maintain their home often end up homeless or living with relatives, and / or children taken into care.
- Housing advocates have long raised concerns to the Department of Communities regarding the efficiency and effectiveness of the head maintenance contract, and the level of investment in the THRIVE program to deliver positive outcomes
- There is an opportunity for the KRG to develop an advocacy strategy to support better housing outcomes for tenants and communities in the Kimberley.

Background

As above.

Details

Andrew Waters, the Co-Ordinator of Environmental Health + Health Approval at the Shire of Broome has advised that local government has powers which are authorised under the following:

1. Health Miscellaneous Provisions Act 1911 – Houses unfit for habitation. (However, the crown is not bound by the Health (MP) Act) so crown agencies and activities (e.g. Dept Communities) are not bound by orders

2. Health Local Laws (these might vary across the local government authorities). Disease risk, harbourage of pests, waste and rubbish. **Provisions for containing food and wastes, measures to eradicate cockroaches, cleanliness, rats and other vectors of disease.**

3. Public Health Act 2016 – General public health duty. The Crown is bound by this legislation, but it is not fully enacted as yet. 'A person must take all reasonable and practicable steps to prevent or minimise any harm to public health that might foreseeably result from anything done or omitted to be done by the person'.

4. Local Government Act 1995. (The Crown is generally NOT bound - **Unightly properties provisions** (see below)

5. Emergency Management Act 2005. This act binds the crown but at least in Shire of Broome, Environmental Health Officers are **NOT** authorised under this Act. Some provisions apply to cyclone areas. **Local government has power to destroy dangerous vegetation or premises in a cyclone area (under certain conditions).** Not all Kimberley local governments might be deemed cyclone risk.

The Department of Communities has hybrid maintenance and property and tenancy management models for social housing across the Kimberley. For Aboriginal communities the responsibility for property and tenancy management and maintenance depends on whether a Housing Management Agreement is in place. If a Housing Management Agreement is in place, the tenancy is regulated by the Residential Tenancies Act and the Department has a role.



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The lack of social homes, and poor housing design for the Kimberley climate and cultural and family ways of living, has led to chronically overcrowded homes. This has a detrimental economic and social impact on the Kimberley and contributes to anti-social behaviour.

The lack of investment in social housing and preventive and reactive maintenance by the State and Federal governments places the health and safety of social housing tenants at risk with many people living in squalor and extremely poor health conditions. This has led to increases of Rheumatic Heart Disease with currently over 800 cases in the Kimberley, over half the State's reported numbers. Poor living conditions is reflected by the number of people with glaucoma and hearing issues such as 'Glue ear'.

Community housing organisations provide an alternative to government property and tenancy management and maintenance responsibility for social housing. They take an integrated approach and research by the Productivity Commission shows they deliver better outcomes for tenants and communities.

Department of Communities Model of Public Housing Maintenance

Maintenance is undertaken via a head contractor model. Social housing tenants contact the Department's housing direct team to log a maintenance issue. Maintenance is issued to a head contractor, who may utilise sub-contractors to undertake the maintenance. Maintenance is undertaken on a priority basis, and often job lotted delaying the time for works to occur. Research by the Centre for Aboriginal Economic Policy Research (CAEPR) at Fitzroy Crossing has shown this maintenance model to be inefficient and detrimental to economic and social outcomes⁷.

Feedback from non-government agencies is that the head maintenance contractor model is not efficient or effective, in particular in remote Aboriginal communities, where contractors can only undertake approved work – ie they go to a community to fix one tap and can't fix other taps that are broken without a job order. Also, if the tenant is not home, they can't enter the house to do the approved work.

Repairs and maintenance jobs for WA Housing Authority managed properties are given an urgency rating: all the urgent jobs are classed as P2 (within 24 hours)¹⁴; P3 (48 hours or up to 10 days); or P4 (within 28 days). These urgency ratings are determined by the WA Housing Authority and generally relate to the level of risks and dangers to tenants.

The following is a snapshot of issues raised to Shelter WA from their members in 2023 in relation to the head maintenance contract:

- No relationship / accountability to the tenant – many times contractors do not inform tenants of arrival, and if tenants are not home work is delayed
- No complaints process for tenants
- No transparency for tenants when a job is logged
- Jobs are stockpiled – The time frame for job completion impacts on tenants and the situation often deteriorates

⁷ 'Normalising' Aboriginal housing in the Kimberley: challenges at the interface of new public management approaches J Hunt CAEPR WORKING PAPER NO. 123/2018 caepr.cass.anu.edu.au.



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- Scope issues: the contract states the contractor only works on the specific work order, nothing else related - The process to get something out of scope approved is long-winded
- No transparency if there are audit of jobs and work done
- Concern there are no consequences for maintenance providers if jobs are not fixed
- No one accountable for maintenance time frame of completion
- Travel expenses and payment per trade / priority category is very high and not efficient
- All maintenance has to go through housing direct
- Helpline access is poor
- Gaps between who's responsible for maintenance reporting
- Continual changing of department staff and contract managers
- Lack of communication and collaboration between property manager/maintenance contractor/ Department
- Excessive charge for maintenance to tenants
- Impact on Regional Service Providers of maintenance process
- Negative Impact of the health, wellbeing, education and employment aspects of tenants of living in poorly maintained homes

Social housing tenants pay rent, and the government as landlord has an obligation to provide a home that is fit for purpose under the Act. Tenants too have obligations under the Act.

The Santa Theresa Aboriginal Community in the Northern Territory won a legal case against the Northern Territory Government as the government was not complying with their Residential Tenancies Act, by providing substandard homes.

In 2023 Slater and Gordon announced a class action investigation into housing justice for Aboriginal tenants living in remote communities in Western Australia⁸.

The Department's head maintenance model is under review. Aboriginal organizations want a return to the previous model where property and tenancy management and maintenance are managed at a local level. There is a precedence for this in WA. The Ngaanyatjarra Council developed a new model of maintenance for housing on their communities, and now directly manage housing maintenance.

Department of Communities Public Housing Property and Tenancy Management

Property and tenancy management, i.e. collecting rent and undertaking property inspections, is separate from housing maintenance. Attachment One outlines who undertakes property and tenancy management services in towns and remote communities across WA.

A key issue raised by Regional Service Providers is that the separation of property and tenancy management from maintenance is ineffective and inefficient. They have a relationship with the tenants, yet can't progress maintenance issues when they inspect properties, having to report to the head maintenance contractor.

⁸ https://www.slatergordon.com.au/class-actions/current-class-actions/wa-housing-class-action?utm_source=vanity&utm_medium=redirect&utm_campaign=wa-housing-ca&utm_id=vanity.



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Department of Communities support for social housing tenants.

The Department of Communities THRIVE program for Aboriginal housing and public housing tenants aims to assist tenant to improve their life skills, increase their ability to manage their household independently and participate in their community.

Nirrumbuk Environmental Health and Services co-ordinate a consortium of THRIVE providers across the Kimberley. Consortium providers include

- Winun Ngari's in Derby
- Marra Worra Worra Aboriginal Corporation in Fitzroy Crossing
- Jungarni Jutiya in Halls Creek
- Waringarri Aboriginal Corporation in Kununurra and surrounds.

The key services THRIVE providers offer include

- Tailored case coordination and management that addresses the wider needs of client
- Culturally and linguistically appropriate support
- Direct support provision
- Regular home visits
- Support service navigation and referral facilitation assistance. Potentially providing the opportunity for the greater community services sector to play its part.

Managing severely overcrowded housing is difficult. Also, many of the tenants who are supported have underlying challenges including a disability, mental health challenges, domestic violence, intergenerational trauma and grief.

Community Housing Organizations use a supportive landlord model approach to support their tenants. The WA Government has invested \$49 million for a Regional Supportive Landlord Model, largely funded from a \$46 million draw down from the Social Housing Investment Fund.

Evicting tenants is often a last resort taken by the Department given the dire impact on tenants. It is interesting to note that the majority of evictions are due to unpaid rent and bills, followed by poor property standards and disruptive behaviour⁹.

Some Councils have initiatives to support housing tenants such as bulk rubbish collections. The Shire of Halls Creek undertakes a twice weekly rubbish collection for all houses to assist facilitate waste management in overcrowded homes.

Department of Health Aboriginal Environmental Health program

The Department of Health has funded environmental health activities in remote Aboriginal communities for many years. The program was reviewed in 2022 with the recommendation that WA Health commits to sustained investment for ongoing funding of the AEH Program. The Department has advised that it will work closely with the Aboriginal health sector and environmental health service

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[https://www.parliament.wa.gov.au/C8257837002F0BA9/\(Report+Lookup+by+Com+ID\)/C8AF9D47E61BB69E482589D60008A3B0/\\$file/ef.fah.230622.rpf.088.xx+Web+ready.pdf](https://www.parliament.wa.gov.au/C8257837002F0BA9/(Report+Lookup+by+Com+ID)/C8AF9D47E61BB69E482589D60008A3B0/$file/ef.fah.230622.rpf.088.xx+Web+ready.pdf)



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providers to co-design the program moving forward, including its focus, expectations, outcomes and reporting requirements – all of which will be reflected in future contract tenders and terms.

Local Government Powers

Local government has powers under the Public Health Act 2016 and Public Health Local Laws, Local Government Act 1995 and the Emergency Management Act 2005 in relation to public health, fit and habitable homes and the management of risk in emergency management preparation, response and recovery. The following is a summary of powers provided by the Shire of Broome environmental health staff:

Health (Miscellaneous Provisions) Act 1911 (for social housing this Act is limited in that it does not bind the crown and Department of Communities is a crown entity), the following provisions are relevant:

Part V — Dwellings Division 1 — Houses unfit for occupation

- 135. Dwellings unfit for habitation
- 136. Such house not to be let or occupied
- 137. Condemned building to be amended or removed
- 138. Land to be cleaned up after removal of house or building therefrom
- 139. Owner may be required to clean or repair house
- 140. Local government may act in default of owner

Health Local Laws (these might not be uniform across the 4 local governments)

6.3.3 Food and Wastes to be kept in rodent proof Receptacles

6.3.3 A person shall not place or cause to be placed in or on any premises, and an owner or occupier of premises shall not permit to remain in or on the premises -

- (a) any stored food, refuse, or other waste matter which might attract rodents to the premises or which might afford harbourage for rodents; or
- (b) any stored food intended for birds or other animals, unless it is contained in a rodent proof receptacle or a compartment which is kept effectively protected against access by rodents.

6.4.2 Measures to be taken to eradicate Cockroaches

6.4.2

- (1) An owner or occupier of premises shall take effective measures to eradicate any cockroaches in or on the premises.
- (2) An Environmental Health Officer may direct, orally or in writing, an owner or occupier of premises to take whatever action that, in the opinion of the Environmental Health Officer, is necessary or desirable to prevent or deter the presence of cockroaches in or on the premises.
- (3) An owner or occupier shall within the time specified comply with any direction given by an Environmental Health Officer under this Section.

9.2.2 Cleanliness

9.2.2 The occupier shall -

- (a) keep or cause to be kept in a clean and sanitary condition and in a state of good repair the floors, walls and ceilings and all other portions of the premises;
- (b) keep or cause to be kept in a clean and sanitary condition and in a state of good repair all fittings, fixtures, appliances, machinery, implements, shelves, counters, tables, benches, bins, cabinets, sinks, drain boards, drains, grease traps, tubs, vessels and other things used on or in connection with the premises;
- (c) keep the premises free from any unwholesome or offensive odour arising from the premises;

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- (d) maintain in a clean and tidy condition all yards, footpaths, passage ways, paved areas, stores or outbuildings used in connection with the premises; and
- (e) clean daily and at all times keep and maintain all sanitary conveniences and all sanitary fittings and grease traps on the premises in a clean and sanitary condition.

9.2.3 Rats and Other Vectors of Disease

9.2.3 The occupier shall -

- (a) ensure that the premises are kept free from rodents, cockroaches, flies and other vectors of disease; and
- (b) provide in and on the premises all effective means and methods for the eradication and prevention of rodents, cockroaches, flies and other vectors of disease.

General public health duty of occupiers/owners

Public Health Act 2016 (general provisions) The *Public Health Act* does bind the crown but is not fully enacted yet (for example, reference to 'regulations' is moot as the regulations have not been drafted yet).

Part 3 — General public health duty

34. General public health duty

- (1) A person must take all reasonable and practicable steps to prevent or minimise any harm to public health that might foreseeably result from anything done or omitted to be done by the person.
- (2) In determining what is reasonable and practicable for the purposes of subsection (1), regard must be had, amongst other things, to the objects of this Act, and to the following —
 - (a) the potential impact of a failure to comply with the duty;
 - (b) any environmental, social, economic or practical implications;
 - (c) any degrees of risk that may be involved;
 - (d) the nature, extent and duration of any harm;
 - (e) any matter prescribed by the regulations.
- (3) A person will be taken not to be in breach of subsection (1) if the person is acting
 - (a) in a manner or in circumstances that accord with generally accepted practices taking into account community expectations and prevailing environmental, social and economic practices and standards; or
 - (b) in circumstances prescribed by the regulations.

35. Consequences of failure to comply with general public health duty

- (1) A failure to comply with the general public health duty does not of itself —
 - (a) give rise to any right or remedy; or
 - (b) constitute an offence.
- (2) However, a failure to comply with the general public health duty may constitute grounds for action to be taken under this Act, including the issue of an improvement notice or enforcement order

Removal of cyclone hazards

Emergency Management Act 2005 This Act binds the crown but in Shire of Broome environmental health officers have not been authorised under this Act. Note that Section 16 describes Designation of cyclone areas. Shires of Halls Creek and Wyndham East Kimberley might not be included. I don't know if Shire Derby West Kimberley is captured.



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45. Exercise of powers under this Division The powers given to a local government by this Division can only be exercised on behalf of the local government by a person expressly authorised by it to exercise those powers.

46. Power of local government to destroy dangerous vegetation or premises in cyclone area If a local government is of the opinion that any vegetation or premises on land in a cyclone area in the district of the local government may, as a result of the cyclonic activity —

(a) cause loss of life, prejudice to the safety, or harm to the health, of persons or animals; or

(b) destroy or damage property or any part of the environment, the local government may remove or destroy the vegetation or remove, dismantle or destroy the premises.

47. Local government may require owner or occupier of land to take action

(1) If a local government is of the opinion that any vegetation or premises on land in a cyclone area in the district of the local government may, as a result of the cyclonic activity —

(a) cause loss of life, prejudice to the safety, or harm to the health, of persons or animals; or

(b) destroy or damage property or any part of the environment, the local government may give a person who is the owner or the occupier of the land a direction in writing requiring the person to take measures specified in the direction to prevent or minimise the loss, prejudice, harm, destruction or damage.

(2) A person who is given a direction under subsection (1) is not prevented from complying with it because of the terms on which the land is held.

Unsightly properties

Local Government Act 1995. (1.6. Crown not generally bound: This Act does not bind the Crown except to the extent expressly stated in this Act)

Schedule 3.1 — Powers under notices to owners or occupiers of land [Section 3.25(1)] Division 1 — Things a notice may require to be done

1. Prevent water from dripping or running from a building on the land onto any other land.

2. Place in a prominent position on the land a number to indicate the address.

3. Modify or repair, in the interests of the convenience or safety of the public, anything constructed as mentioned in Schedule 9.1, clause 8, or repair any damage caused to the public thoroughfare or other public place mentioned in that clause.

4. (1) Ensure that land that adjoins a public thoroughfare or other public place that is specified for the purposes of this item by a local law —

(a) is suitably enclosed to separate it from the public place; and

(b) where applicable, is enclosed with a close fence, to the satisfaction of the local government, suitable to prevent sand or other matter coming from the land onto the public place.

(2) The notice cannot be given to an occupier who is not an owner.

5. (1) Ensure that unsightly land is enclosed, to the satisfaction of the local government, with a fence or other means suitable to prevent the land, so far as is practicable, from being unsightly.

(2) In this item — unsightly, in relation to land, means having an appearance that, because of the way in which the land is used, does not conform with the general appearance of other land in the locality.

(3) The notice cannot be given to an occupier who is not an owner.

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5A. (1) Ensure that overgrown vegetation, rubbish, or disused material, as specified, is removed from land that the local government considers to be untidy.

(2) In this item — disused material includes disused motor vehicles, old motor vehicle bodies and old machinery.

Points for Discussion

There is an opportunity for the KRG to develop and advocacy strategy in partnership with other organisations such as Shelter WA and the Kimberley Aboriginal Medical Service for better health outcomes for tenants through the management of maintenance, property and tenancy management, tenant support and social housing supply. Based on this the following points are put forward for discussion:

- The use of local government's powers in relation to housing under the Public Health Act 2016, Public Health Local Laws, Local Government Act 1995 and the Emergency Management Act 2005.
- Working in partnership with Nirumbuk to for increased investment for social housing tenancy support programmes, including funding for practical activities such as support to clean homes and yards.
- Working with the Kimberley Regional Service Providers for a new Kimberley place-based model of social housing maintenance
- Advocating for increased investment for the Department of Health Aboriginal Environmental Health Program
- Support Shire of Broome discussions with Edith Cowen University CU regarding their diploma in Env Health program and the possibility of engaging Aboriginal Environmental Health Workers, who are not generally employed in local government, in that course and identifying qualified EHOs in local government to mentor them.
- Advocating for appropriate social housing design to increase liveability and energy efficiency
- Advocacy for increased investment into social housing to reduce overcrowding
- Engaging with community housing providers regarding their management of public housing in the Kimberley.

Community Housing is demonstrated as a good alternative to the management of social housing tenants by the WA Department of Communities. Community housing does not have a large presence in the Kimberley compared to other regions which have regionally based Aboriginal and non-Aboriginal community housing providers. There is an opportunity for the KRG to facilitate discussions with government and NGOs to drive the growth of the community housing sector in the Kimberley.

Risk

- **Reputational:** With an agreed strategy and tactics advocacy effort may be unaligned and opportunities to drive change lost.

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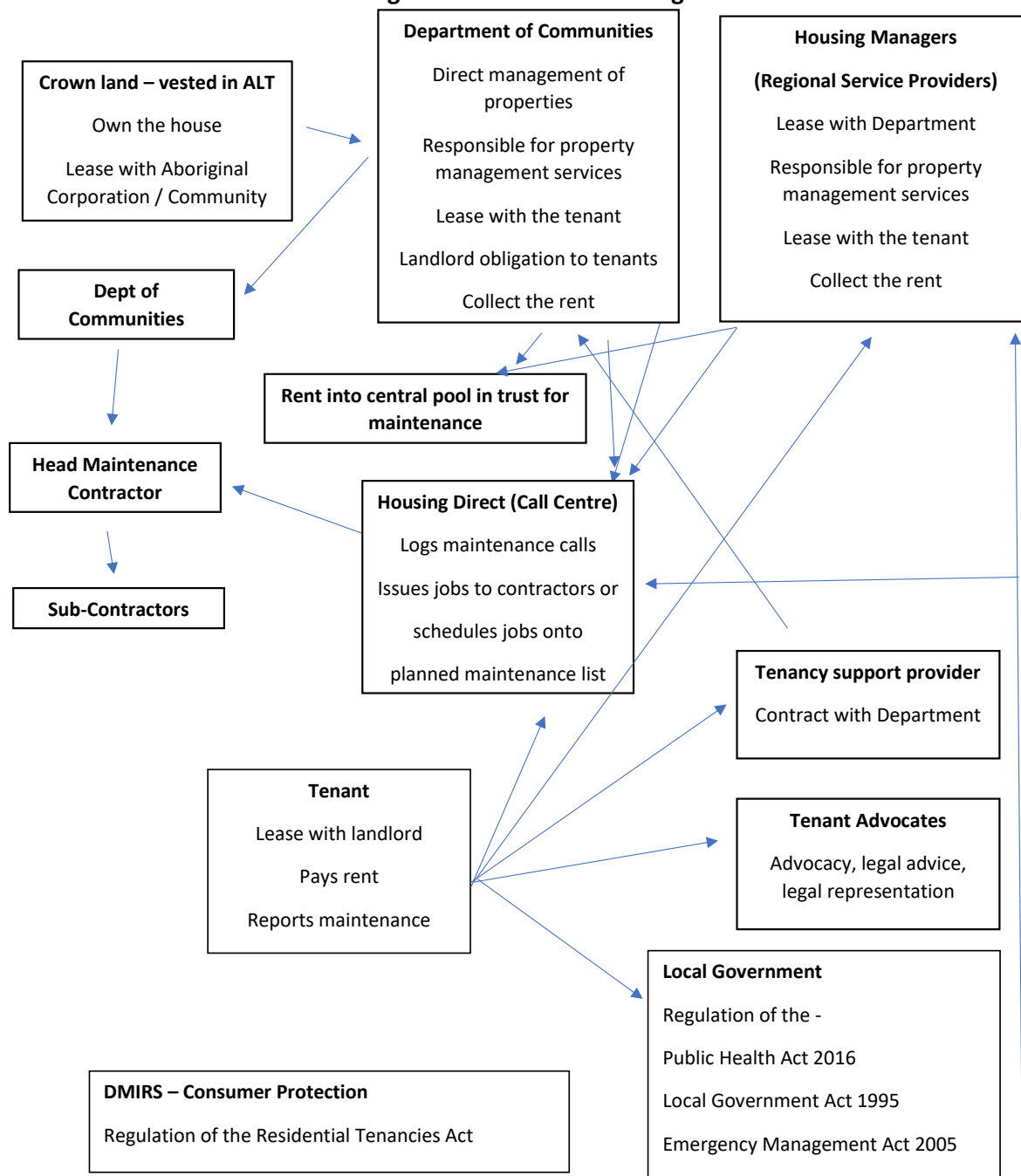


Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> </div>	<div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div>		
Resolution/s		Action(s)	
That the KRG discuss an advocacy strategy to support the better management and maintenance of social housing in the Kimberley.		Executive Officer to develop a strategy and discuss at the April 2024 meeting.	
Moved:	Shire of Wyndham East Kimberley	Responsible:	Executive Team
Seconded:	Shire of Halls Creek	Due date:	19/04/2024
Carried: 4/0			



Attachment 15 Maintenance and property management process

Public Housing Maintenance and Management Model





11. Alcohol Restrictions

Item for Discussion

Submitted by: Executive Team

Purpose

To provide an opportunity to discuss the lack of uniformity of liquor sale restrictions across Kimberley and implementation of Liquor Control Amendment (Banned Drinkers Register) Act.

In summary

- On 8 January 2024, the Director of Liquor Licensing (DLL) issued 'show-cause' notices to licensees in respect of 37 licensed premises in the Kimberley towns of Broome and Derby outlining proposed liquor sales restrictions under Section 64 of the Liquor Control Act 1988 (the Act). Separate notices proposed different restrictions for the two towns.
- The licensees have until 23 February 2024 in which to respond to the proposed restrictions and provide reasons why they should not be imposed, before a final decision is made.
- Concerns have been raised about the impact of different liquor restrictions in Derby and Broome and their impact on sly grogging and people travelling to access alcohol.
- Access to drug and alcohol services remains a key issue across the Kimberley with most towns not having a drug and alcohol rehabilitation service.
- The Liquor Control Amendment (Banned Drinkers Register) Act was passed in December 2023.
- The Banned Drinkers Register (BDR) is a register of people prohibited from purchasing and possessing packaged (takeaway) liquor in Western Australia
- Key advocacy positions of the KRG have been introduced in the legislation such as:
 - Medical practitioners and others can apply to the Director to put someone on the BDR.
 - A Police officer above the rank of sergeant can put someone on the BDR
 - Provision to allow the Police to provide the details of a banned person to the liquor outlets.
 - The offences outlined for placing someone on the BDR.
 - The periods for which someone can be put on the BDR are specified.
 - The BDR order must be revoked if the charge is withdrawn, the person is found not guilty, a restraining order is removed, or no sentence is imposed by the judge.

Background

As above.

Details

As above.

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Risk

- That advocacy is not informed or consistent

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> </div>	<div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div>		
Resolution/s		Action(s)	
<p>That the KRG:</p> <p>1. Discuss the impact of the lack of uniformity of alcohol restrictions on Kimberley towns; and</p>		Executive Team to work with RCAWA and Hotels Association (AHA) on advocacy and submission letter.	
Moved:	Shire of Halls Creek	Responsible:	Executive Team
Seconded:	Shire of Wyndham East Kimberley	Due date:	23/02/2024
Carried:	4/0		



12. Kimberley Regional Group Priority Action List

Item for Discussion

Submitted by: Executive Team

Attachment 16 Status Report, KRG Prioritised Action List

Purpose

To provide a status update on the progression of action items.

In summary

- The Priority Action List for 2023/24 was developed from a November 2022 workshop, and presented to members for feedback and become a standing item on the agenda
- The Executive Team is allocating resources to drive actions, and scoping out project costings for additional consultancy work as required.
- This paper provides a status update on priority actions.
- It must be noted that the priority actions do not preclude other activities from occurring, in particular seizing opportunities as they arise.

Background

As above

Details

As above.

Risk

- **Operational:** Without agreement on the priority work to be progressed by KRG members and the Executive Team opportunities may be missed

Link to Key Pillar/s and Strategies:		Budget Implications
<div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div>	<div>Advocate</div> <div>Partner</div> <div>Promote</div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div>	Additional consultancy money to progress some actions to be considered after a scope of works has been presented for endorsement

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Resolution/s		Action(s)	
1. That the KRG notes the progress of the action items			
Moved:	Shire of Broome	Responsible:	Executive Team
Seconded:	Shire of Wyndham East Kimberley	Due date:	As appropriate
Carried:	4/0		

Attachment 16 KRG Prioritised Action List Status February 2024

Legend

Ongoing		Complete	On track	Pending	Behind
Type of Activity	Actions		Within contract scope	Status Update	
Facilitate and partner	Develop a collective Kimberley Housing Investment Strategy and pitch that outlines what's been done to date and future opportunities including: <ul style="list-style-type: none"> List of priority projects Cost to deliver these homes and partnership opportunities. Funding strategy to implement identified projects. 		60%	<ul style="list-style-type: none"> Strategy endorsed at November 2023 meeting. Item on February 2024 Agenda 	
Advocate	<ul style="list-style-type: none"> Review the KRG land policy and strategy Advocate for policy changes to the transfer of Crown land to freehold for the provision of housing, with savings allocated for headworks or other activities to facilitate development. 		Yes	<ul style="list-style-type: none"> Adopted paper to be updated 	
Partner	<ul style="list-style-type: none"> Develop a joint project to quantify shire expenditure on vandalism/property crime. Develop a Local Government community safety package for Ministers Winton, Carey and Papalia – i.e., Street lighting (LED), CCTV, infrastructure, policing, child centred – preventative services and wrap around services. 		No	<ul style="list-style-type: none"> Scope of works endorsed at November 2023 meeting. RFQ released by SWEK for consultants 	
Improve performance	<ul style="list-style-type: none"> Improving performance by learning from others (Benchmarking Project) All services provided to improve efficiencies and learning from others 		No	<ul style="list-style-type: none"> Benchmarking project endorsed at November 2023 meeting. 	
Monitor and Advocate	<ul style="list-style-type: none"> Develop scope of works and commission research to understand the funding shortfall facing Kimberley Councils to inform an advocacy strategy for increased financial assistance (FAGS) from state and federal government. 		No	<ul style="list-style-type: none"> Scope of works endorsed at November 2023 meeting RFQ released by SWEK for consultants 	
Advocate	Execute Pre-election strategy				

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	<ul style="list-style-type: none"> Gather government election priorities 	Yes	<ul style="list-style-type: none"> Complete
	<ul style="list-style-type: none"> Create Investment Prospectus 2024 	No	<ul style="list-style-type: none"> Information sought from Councils for updated projects.
	<ul style="list-style-type: none"> Develop pre-election summary document 	No	<ul style="list-style-type: none"> Develop pitch and layout
	<ul style="list-style-type: none"> Develop communication and advocacy plan 	Yes	<ul style="list-style-type: none"> Key messages / key stakeholders
	<ul style="list-style-type: none"> Launch Pre-election document 	Yes	<ul style="list-style-type: none"> Joint meeting in Perth
	<ul style="list-style-type: none"> Undertake advocacy 	Some	<ul style="list-style-type: none"> Meetings in Perth and Canberra
Advocate	<ul style="list-style-type: none"> Expansion of mental health services. Expansion of family and domestic violence services. Expansion of aged care services. Health facilities that are fit for purpose in Aboriginal communities. 	Yes	<ul style="list-style-type: none"> Data needed – an opportunity to lead joint advocacy with NGOs
Advocate	<ul style="list-style-type: none"> Advocate for whole of family approach and wrap around services to be located in the Kimberley. 	Yes	<ul style="list-style-type: none"> Roll into pre-election strategy. Benchmarking exercise to assist with this.
Advocate	<ul style="list-style-type: none"> Develop a stakeholder engagement, communications and advocacy strategy in line with the Policy Papers 	Yes	<ul style="list-style-type: none"> Roll into pre-election strategy.
Advocate	<ul style="list-style-type: none"> Develop advocacy strategies to encourage economic diversification including mining; tourism; agriculture; defence; creative Industries; small business; Indigenous business growth 	Yes	<ul style="list-style-type: none"> Ongoing advocacy and engagement
Advocate	<ul style="list-style-type: none"> Advocate for MOG initiatives around better place based regional service delivery to be progressed. 	Yes	<ul style="list-style-type: none"> Ongoing advocacy and engagement.
Advocate Facilitate	<ul style="list-style-type: none"> Update KRG Investment Prospectus 	90%	<ul style="list-style-type: none"> Complete
Advocate	<ul style="list-style-type: none"> Develop White Paper with clear positions 	Yes	<p>Complete – Instead of White Paper individual Position Papers Developed-</p> <ul style="list-style-type: none"> Prosperous and Diverse Economy Housing Management of Alcohol and Other Drugs Juvenile Justice Community Safety and Crime Prevention Provision of Government Services Emergency Management
Advocate	<ul style="list-style-type: none"> Increase support for mitigation measures, infrastructure replacement to be more resilient. Removal of the distinction between ordinary and additional costs in NDR payments. 	Yes	<ul style="list-style-type: none"> Independent Review of Commonwealth Disaster Funding Submission endorsed and submitted. Senate Inquiry submission endorsed and submitted. EM Policy Paper endorsed and submitted.

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	<ul style="list-style-type: none"> Streamlined contracting and procurement processes, surety to payments, and immediate access to NDR funds. 		<ul style="list-style-type: none"> These points included in submissions and EM Policy Paper.
Facilitate and Partner	<ul style="list-style-type: none"> Develop strong relationships with NHFIC (National Housing Finance Investment Corporation), Development WA and the Department of Communities – invite CEOs to KRG meeting to discuss partnership opportunities. 	Yes	<ul style="list-style-type: none"> NHFIC, now Housing Australia, attended November 2023 meeting. Will be engaged through Housing Advocacy Strategy.
Advocate	<p>Develop a stakeholder engagement and communications plan, and advocacy strategy, to drive the actions identified in the Housing Policy Position, i.e.:</p> <ul style="list-style-type: none"> State and federal social and affordable housing investment programs target the Kimberley Community housing partnerships. The DPLH support Shires to review housing needs in each town. Changes to Government Regional Officer Housing and Home Ownership Subsidy Scheme policies Government incentives for new supply Changes to finance lending practices for home purchase 	Yes	<ul style="list-style-type: none"> Item for November 2023 meeting
Advocate	<ul style="list-style-type: none"> Submission to Aviation Green Paper 	Yes	<ul style="list-style-type: none"> Submission endorsed at November 2023 meeting and submitted
Performance	<ul style="list-style-type: none"> Review KRG Governance Documents 	Yes	<ul style="list-style-type: none"> Governance documents endorsed at November 2023 meeting.
Advocate	<ul style="list-style-type: none"> Submission to National Housing and Homelessness Plan 	Yes	<ul style="list-style-type: none"> Submission lodged based on Housing Policy Position
Advocate	<ul style="list-style-type: none"> First Port of Entry Status 	Yes	<ul style="list-style-type: none"> Letters sent to State and Federal Government Ministers – continued to be raised in meetings with government.

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13. Around the Grounds

Item for Discussion

Submitted by: Executive Team

Purpose

This session provides an opportunity for members to share information of a local or regional nature that may provide opportunities for collaboration or may serve the purposes of sharing a learning that could impact the region as a whole.

In summary

- Since the inception of this agenda item in February 2023, two events were deemed major enough to steer discussion: the floods and the Canberra visit.
- For this meeting, it has been left to each Shire to introduce a topic/s of their choice that they deem relevant for the group. It is the intention that each Shire can hold the floor for up to 5 minutes, after which the item can either be followed up out of session or raised as an agenda item for the next meeting.

Background

As above.

Risk

Operational and reputational: if key issues facing KRG members are not understood by the KRG.

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity Performance	Advocate Partner Promote Facilitate Fund Monitor	
Resolution/s		Action(s)
For information only		TBD



14. Kimberley Crime Statistics

Item for Noting

Submitted by: Secretariat

Attachment 17: 2023 crime data for each Kimberley town and annual trend data for Regional WA.

Purpose

To provide regional crime trend data to inform advocacy.

In summary

- The KRG Priority Action Plan lists community safety and crime prevention and juvenile justice as a priority action area, with the presentation of regional crime statistics and trends at each KRG meeting.
- There are no Kimberley regional statistics on the WA Police website.
- 2023 data is presented for Kimberley towns including the type of crime per month and the
- Crime Statistics for Regional WA is presented as a benchmark comparison.
- These statistics are raw data with no data analysis.

Background

- WA Police Crime statistics are updated onto the WA Police website on a quarterly basis in the last week of January, April, July and October, noting that offence count data is subject to revision as police investigations may not be finalised at the time the data is published.
- The crime statistics are reported based on the location the offence occurred.
- It must be noted that crime statistics may be influenced by a wide range of factors; including, but not limited to, population size, infrastructure (such as shopping centres and entertainment precincts), seasonal trends, and the extent to which crime is reported to or detected by police. Consideration should be given to factors influencing crime when interpreting statistics.

Details

The trend data shows a significant increase in crime in Broome, Derby and Kununurra over the last three years.

Data indicates that the major offence across the Kimberley is Assault (Family), as is the case for regional WA. Other key offences include stealing, property damage, dwelling burglary and breaches of violence restraining orders. Broome has fraud and related offenses that are not seen in other towns, apart from Kununurra which is at a lower percentage. The key difference between the Kimberley and the regional statistics relates to graffiti and drug offences.

As reported by the ABC, the statistics reveal family violence in the Kimberley has escalated in the past two months. While arson and burglary were down, police recorded a surge in family violence in

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December. Officers recorded 453 family assaults in the final month of 2023. Instances of threatening behaviour and property damage rose, and breaches of restraining orders also hit a year high.

Risk

- **Reputational:** Advocacy may not be credible if not informed by an evidence base.

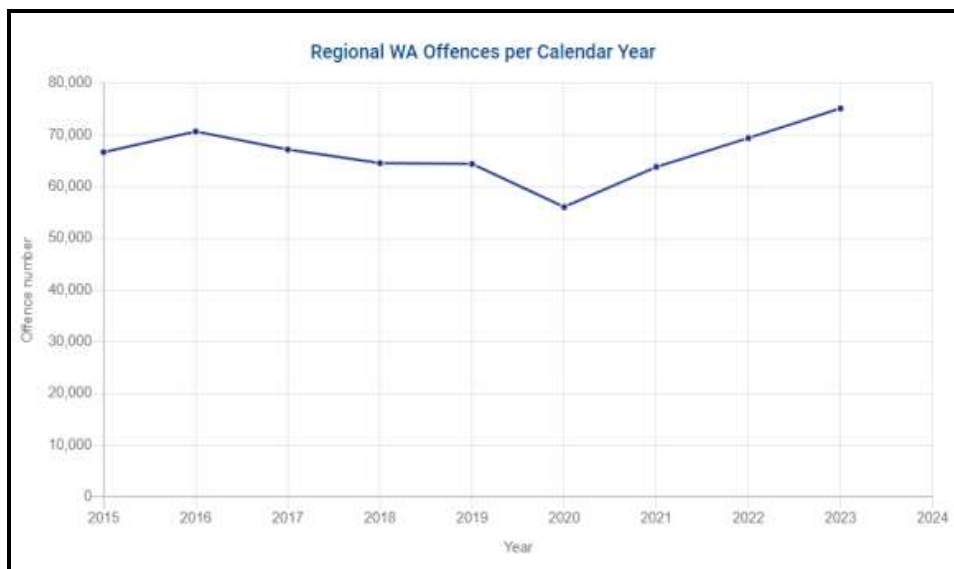
Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> </div>	<div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div>		
Resolution/s		Action(s)	
That Members note the regional crime statistics as presented.			
Moved:	Shire of Wyndham East Kimberley	Responsible:	
Seconded:	Shire of Broome	Due date:	
Carried:	4/0		

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Attachment 17 2023 crime data for Kimberley towns and WA regional trend data

WA REGIONAL CRIME STATISTICS



Regional crime statistics by offence 2023

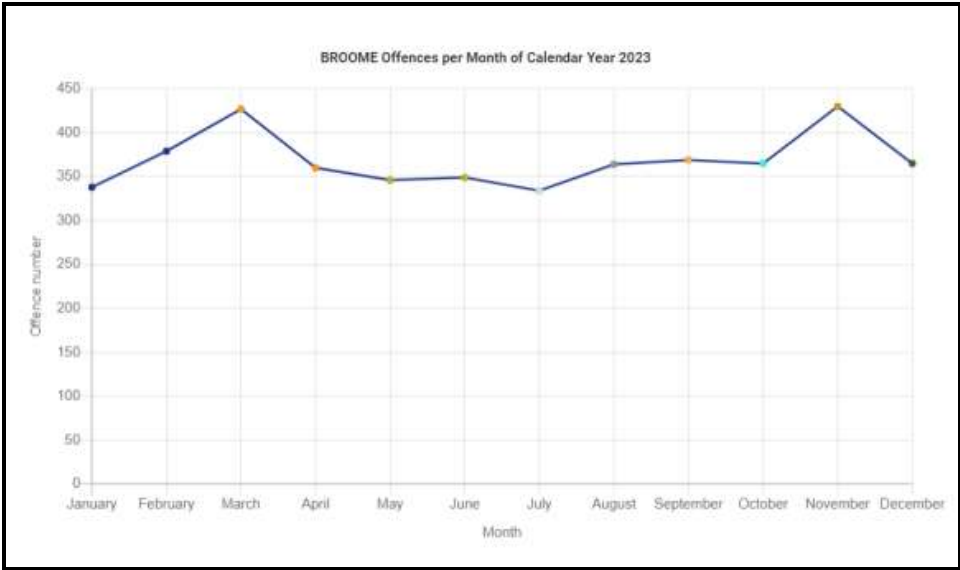
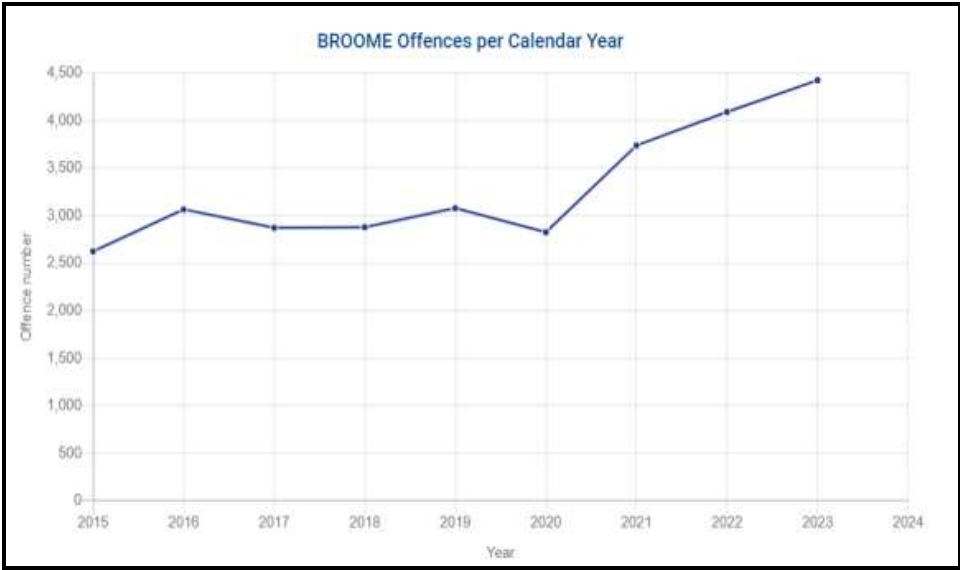
Type of Offence	January	February	March	April	May	June	July	August	September	October	November	December
Homicide		1	3			2	1	2	8	5	2	2
Sexual Offences	175	178	144	142	179	125	147	168	138	122	152	111
Assault (Family)	1,136	1,036	1,142	1,091	1,040	956	1,038	1,114	1,132	1,105	1,238	1,390
Assault (Non-Family)	448	408	472	426	457	390	391	444	473	478	443	540
Threatening Behaviour (Family)	253	239	249	243	261	263	259	250	298	294	297	381
Threatening Behaviour (Non-Family)	101	141	153	121	148	124	113	137	153	182	163	158
Deprivation of Liberty	4	5	9	3	4	12	1	6	16	7	15	6
Robbery	30	19	23	24	20	21	18	20	22	17	27	15
Dwelling Burglary	473	403	385	391	402	329	259	276	293	345	345	343
Non-Dwelling Burglary	250	250	221	226	186	170	116	152	207	227	242	193
Stealing of Motor Vehicle	204	173	180	189	160	129	113	148	137	172	162	151
Stealing	1,150	1,048	1,143	1,153	1,133	1,012	900	996	1,118	1,132	1,220	1,092
Property Damage	852	738	815	820	788	751	749	746	788	807	868	835
Arson	45	42	33	35	52	31	34	47	34	29	41	55
Drug Offences	604	702	667	717	780	603	765	857	608	543	547	671
Graffiti	35	42	59	36	55	32	31	29	22	30	41	39
Fraud & Related Offences	353	322	351	348	169	179	204	217	300	165	383	255
Breach of Violence Restraint Order	420	390	455	389	413	412	507	471	493	524	612	598
Total of Selected Offences	6,535	6,147	6,504	6,354	6,247	5,541	5,646	6,080	6,240	6,194	6,798	6,835

BROOME

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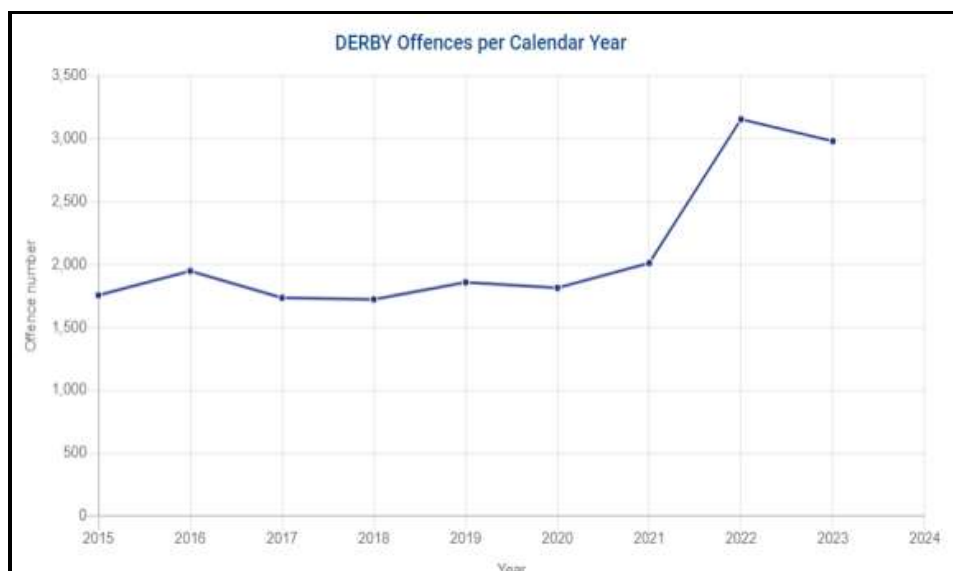


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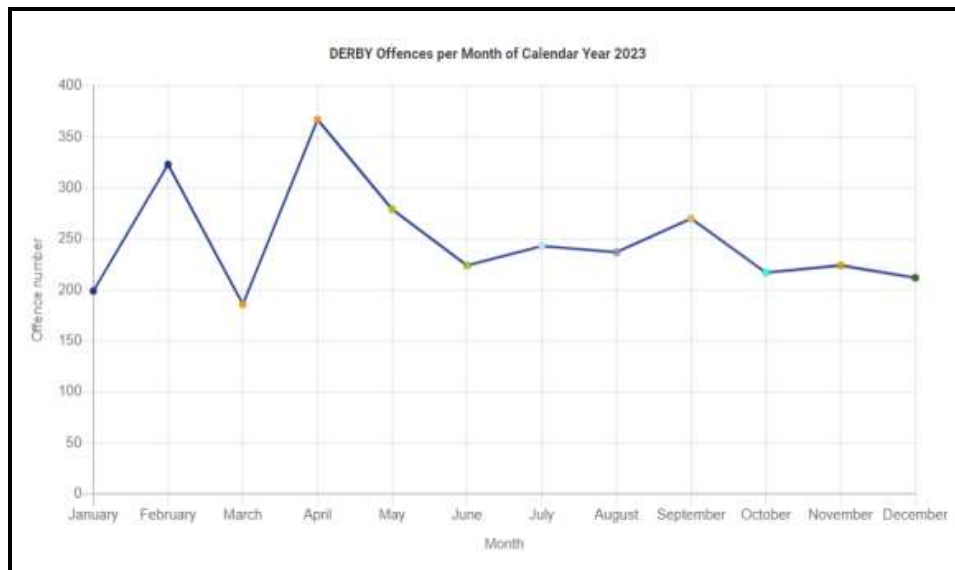
Broome crime statistics by offence 2023

Type of Offence	January	February	March	April	May	June	July	August	September	October	November	December
Homicide	-	-	-	-	-	-	-	-	-	-	-	-
Sexual Offences	4	2	10	7	6	11	6	6	5	2	13	1
Assault (Family)	76	108	113	75	78	79	77	74	65	65	96	92
Assault (Non-Family)	32	30	32	20	35	20	26	32	28	32	30	30
Threatening Behaviour (Family)	24	34	25	24	26	32	30	10	20	23	30	17
Threatening Behaviour (Non-Family)	3	6	6	7	10	10	6	11	10	6	13	8
Deprivation of Liberty	-	-	-	-	1	-	-	-	2	-	2	-
Robbery	1	2	1	1	1	-	1	-	1	1	1	-
Dwelling Burglary	40	36	38	23	19	26	18	24	37	33	24	26
Non-Dwelling Burglary	25	22	17	17	16	14	6	16	15	10	18	22
Stealing of Motor Vehicle	7	10	20	9	8	6	3	7	9	9	10	8
Stealing	36	29	46	57	47	64	49	41	73	57	66	45
Property Damage	30	37	31	35	28	30	25	36	31	56	32	41
Arson	-	1	2	2	2	1	1	3	1	5	4	-
Drug Offences	11	24	13	33	34	20	29	46	16	32	18	27
Graffiti	1	1	1	2	3	-	1	1	2	-	-	3
Fraud & Related Offences	27	8	32	21	5	3	11	9	17	4	47	10
Breach of Violence Restraint Order	21	29	40	27	27	33	45	48	37	30	26	45
Total of Selected Offences	338	379	427	360	346	349	334	364	369	365	430	365

DERBY



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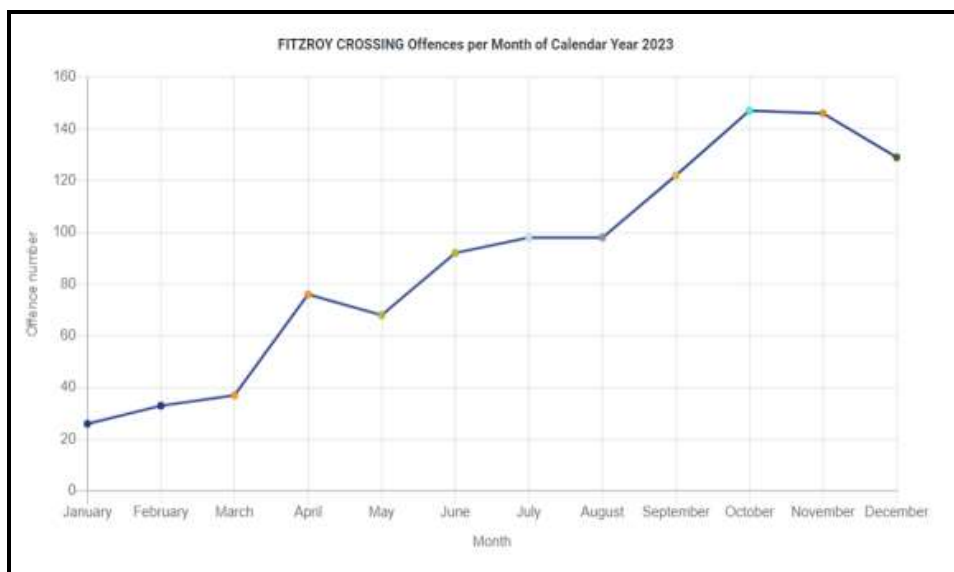
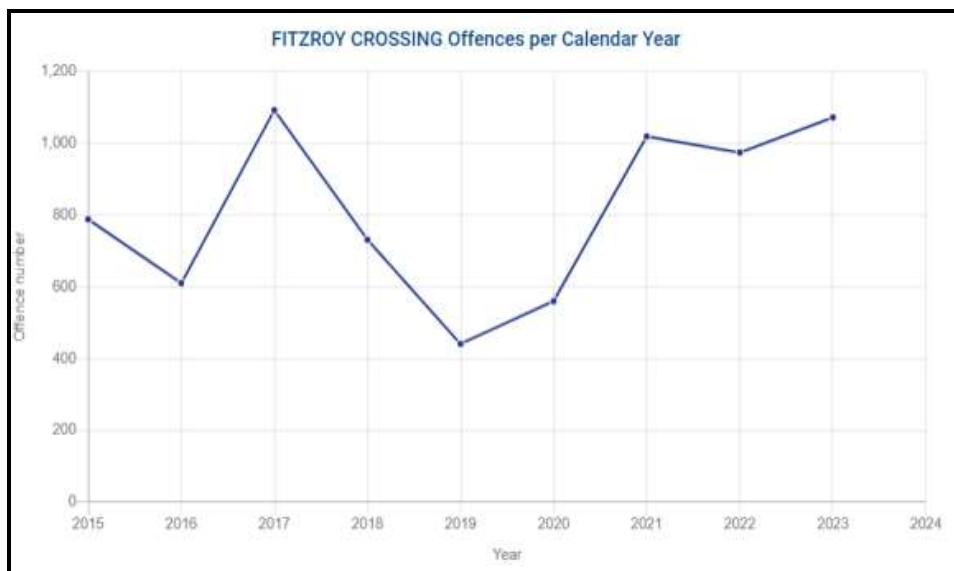
Derby crime statistics by offence 2023

Type of Offence	January	February	March	April	May	June	July	August	September	October	November	December
Homicide	-	-	-	-	-	-	-	-	-	-	-	-
Sexual Offences	3	5	4	8	4	3	6	-	3	-	4	3
Assault (Family)	47	53	59	95	78	61	89	94	98	73	79	82
Assault (Non-Family)	17	8	18	27	20	15	25	8	15	15	15	15
Threatening Behaviour (Family)	30	29	17	28	32	26	18	20	27	19	19	23
Threatening Behaviour (Non-Family)	3	12	1	2	-	4	2	2	2	6	2	-
Deprivation of Liberty	-	-	-	-	-	-	1	1	1	-	-	-
Robbery	-	1	-	-	-	2	1	-	1	-	-	-
Dwelling Burglary	15	28	25	43	56	27	14	10	17	18	15	10
Non-Dwelling Burglary	6	13	1	5	6	7	3	6	8	7	4	5
Stealing of Motor Vehicle	7	3	5	10	5	4	14	6	3	7	2	4
Stealing	11	12	12	15	24	9	11	11	15	13	5	5
Property Damage	16	16	16	21	19	23	21	23	23	15	28	22
Arson	-	-	-	-	2	1	-	2	-	-	-	-
Drug Offences	20	120	9	79	5	8	7	19	14	10	14	-
Graffiti	-	-	-	-	2	-	1	1	-	3	-	2
Fraud & Related Offences	-	-	-	-	2	-	-	1	2	-	5	3
Breach of Violence Restraint Order	24	23	19	34	24	34	30	33	41	31	32	38
Total of Selected Offences	199	323	186	367	279	224	243	237	270	217	224	212



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FITZROY CROSSING



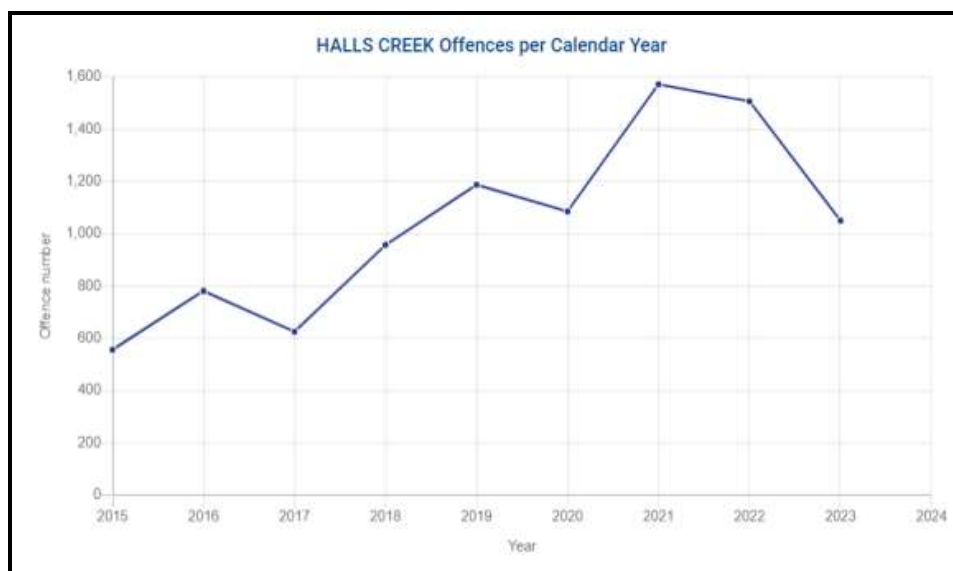


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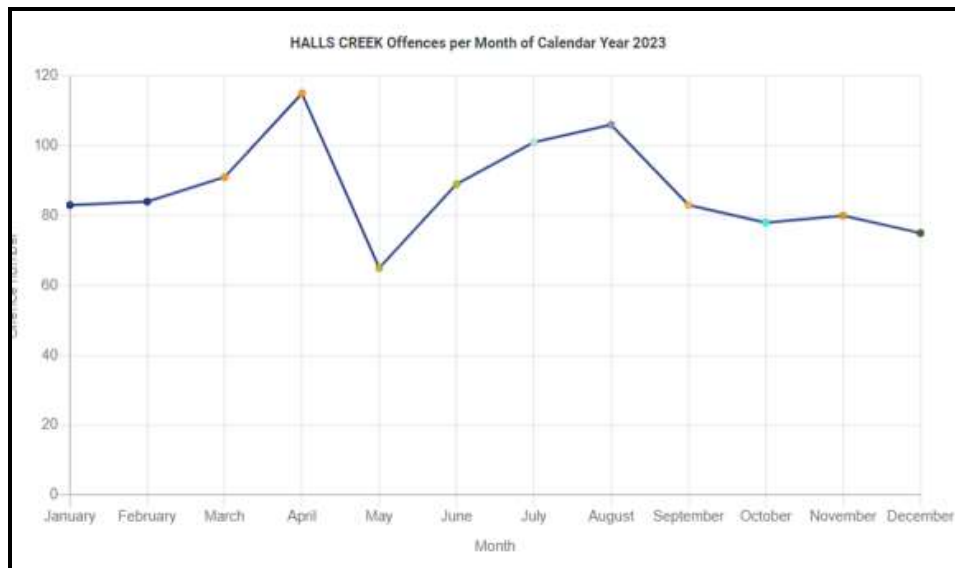
Fitzroy Crossing crime statistics by offence 2023

Type of Offence	January	February	March	April	May	June	July	August	September	October	November	December
Homicide	-	-	-	-	-	-	-	1	-	-	-	-
Sexual Offences	-	-	-	2	7	1	1	-	-	1	-	-
Assault (Family)	6	16	14	19	18	31	34	40	49	41	41	45
Assault (Non-Family)	1	1	2	4	4	19	12	8	10	9	15	18
Threatening Behaviour (Family)	3	3	2	9	6	8	11	7	11	15	8	18
Threatening Behaviour (Non-Family)	-	1	-	-	1	-	1	-	3	5	3	1
Deprivation of Liberty	-	-	-	-	-	-	-	-	2	-	-	-
Robbery	-	-	-	-	-	-	-	-	1	-	-	-
Dwelling Burglary	3	1	-	9	6	3	5	9	4	9	14	3
Non-Dwelling Burglary	5	1	-	4	-	-	1	2	7	4	9	1
Stealing of Motor Vehicle	1	1	1	4	2	1	2	4	6	11	6	3
Stealing	2	1	4	6	3	10	2	5	1	14	6	4
Property Damage	4	2	5	8	11	17	16	8	12	14	25	19
Arson	-	-	1	-	-	-	-	-	-	-	1	1
Drug Offences	-	-	4	-	2	-	5	4	1	3	4	3
Graffiti	-	1	-	-	-	-	2	1	-	1	1	1
Fraud & Related Offences	-	-	-	2	-	-	-	-	-	-	-	-
Breach of Violence Restraint Order	1	5	4	9	8	2	6	9	15	20	13	12
Total of Selected Offences	26	33	37	76	68	92	98	98	122	147	146	129

HALLS CREEK



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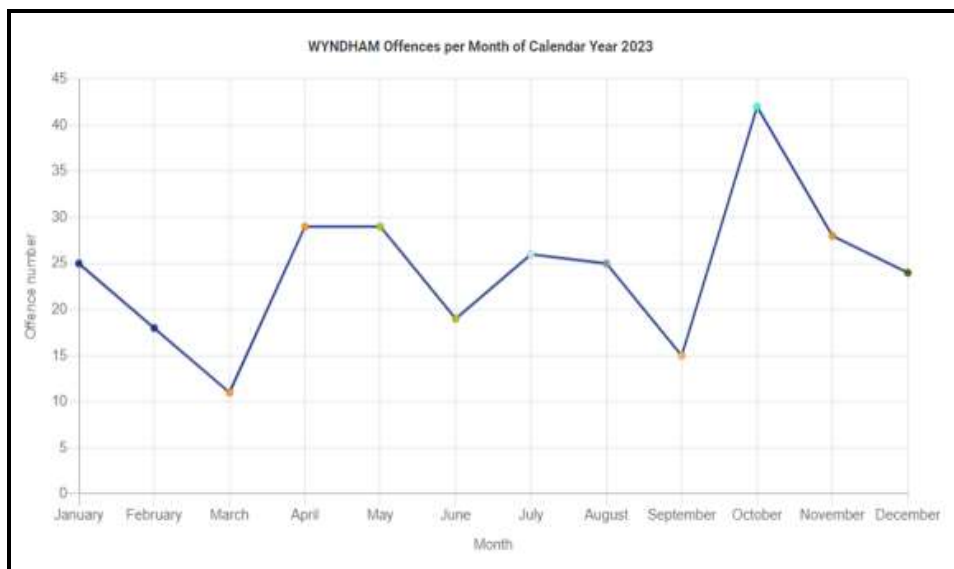
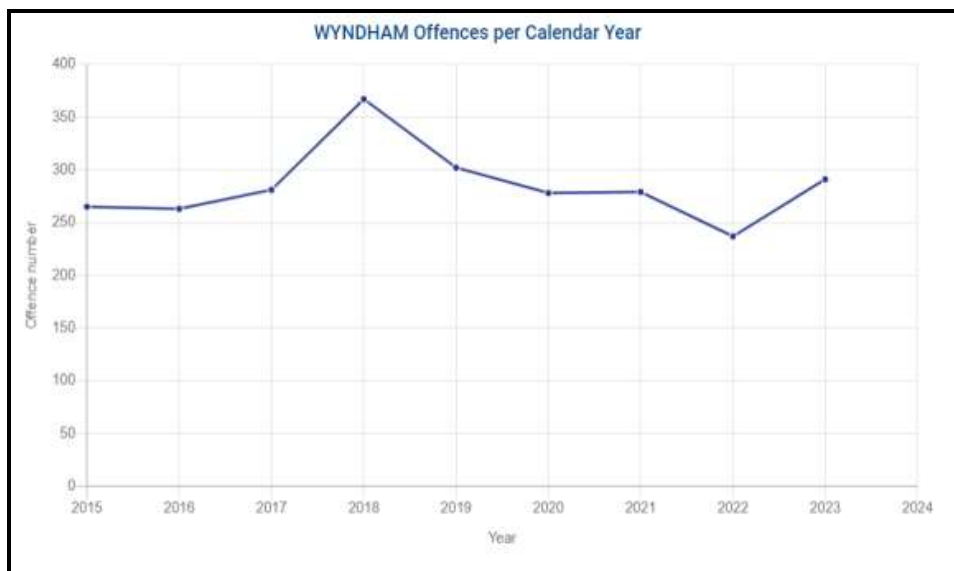
Halls Creek crime statistics by offence 2023

Type of Offence	January	February	March	April	May	June	July	August	September	October	November	December
Homicide	-	-	-	-	-	-	-	-	-	-	-	-
Sexual Offences	-	1	2	-	2	3	2	2	2	1	2	-
Assault (Family)	20	21	18	25	22	27	24	23	22	90	28	35
Assault (Non-Family)	9	5	8	14	10	12	10	21	14	8	6	6
Threatening Behaviour (Family)	4	2	3	2	3	5	3	4	2	2	4	6
Threatening Behaviour (Non-Family)	1	1	2	-	1	4	2	-	2	2	2	1
Deprivation of Liberty	-	1	-	-	-	1	-	-	1	1	-	-
Robbery	-	1	1	2	1	-	1	-	1	-	-	-
Dwelling Burglary	12	9	7	16	9	1	10	12	5	8	14	5
Non-Dwelling Burglary	9	7	6	2	1	-	1	1	-	-	2	2
Stealing of Motor Vehicle	4	4	7	4	-	-	5	1	2	4	-	-
Stealing	5	5	10	13	6	3	13	7	6	1	4	3
Property Damage	9	11	23	26	2	22	19	21	14	14	12	8
Arson	1	-	-	-	2	-	-	-	2	1	-	1
Drug Offences	1	1	-	-	2	3	5	6	2	1	1	2
Graffiti	-	-	-	-	-	-	2	1	1	-	-	-
Fraud & Related Offences	-	12	3	8	1	-	-	-	-	-	-	-
Breach of Violence Restraint Order	8	3	1	3	3	8	4	7	7	5	5	6
Total of Selected Offences	83	84	91	115	65	89	101	106	83	78	80	75



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WYNDHAM



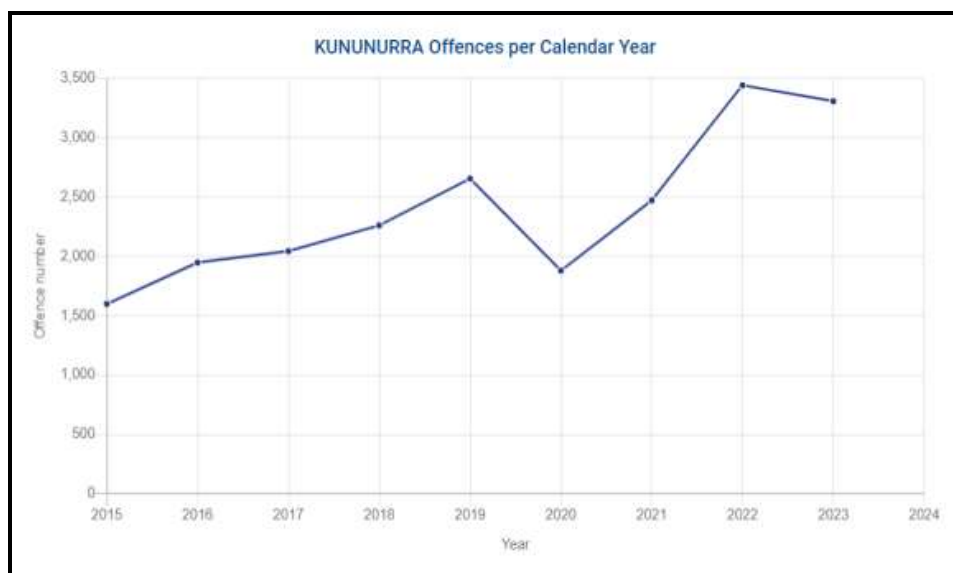


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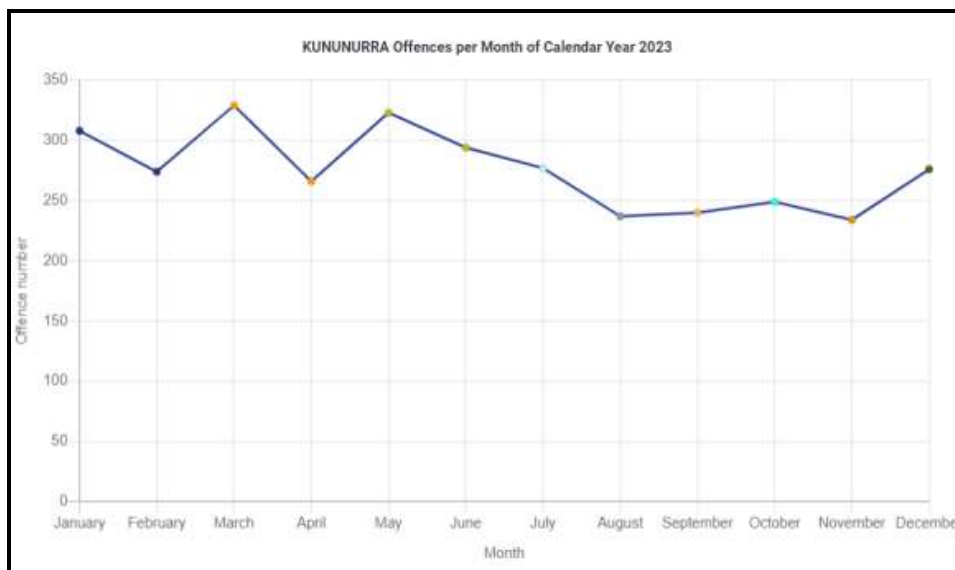
Wyndham crime statistics by offence 2023

Type of Offence	January	February	March	April	May	June	July	August	September	October	November	December
Homicide	-	-	-	-	-	-	-	-	-	-	-	-
Sexual Offences	1	-	-	1	-	1	-	-	-	-	1	-
Assault (Family)	6	6	6	5	9	6	6	8	4	13	9	4
Assault (Non-Family)	1	-	-	5	-	1	1	4	1	3	4	5
Threatening Behaviour (Family)	-	-	-	5	2	-	3	3	-	6	-	3
Threatening Behaviour (Non-Family)	-	-	-	-	-	-	-	-	-	5	-	2
Deprivation of Liberty	-	-	-	-	-	-	-	-	-	-	-	-
Robbery	-	-	-	-	-	-	-	-	-	-	-	-
Dwelling Burglary	3	4	-	4	2	1	2	3	1	1	1	-
Non-Dwelling Burglary	6	-	1	-	2	-	1	2	-	4	1	-
Stealing of Motor Vehicle	-	-	-	-	-	1	1	-	-	1	-	-
Stealing	2	-	-	2	-	1	1	-	2	1	1	-
Property Damage	3	4	2	4	9	4	5	2	4	3	6	3
Arson	-	-	-	-	-	1	-	2	-	-	-	-
Drug Offences	-	-	-	1	1	-	-	-	-	-	-	1
Graffiti	-	-	-	-	-	-	-	-	1	-	1	-
Fraud & Related Offences	-	-	-	-	-	-	2	-	1	-	-	-
Breach of Violence Restraint Order	3	4	2	2	4	3	4	1	1	5	4	6
Total of Selected Offences	25	18	11	29	29	19	26	25	15	42	28	24

KUNUNURRA



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Kununurra crime statistics by offence 2023

Type of Offence	January	February	March	April	May	June	July	August	September	October	November	December
Homicide	-	-	-	-	-	-	1	-	-	-	-	-
Sexual Offences	2	1	4	5	9	6	4	3	4	2	2	3
Assault (Family)	83	71	93	76	81	82	87	58	74	62	79	67
Assault (Non-Family)	14	19	29	22	40	18	22	22	13	18	19	23
Threatening Behaviour (Family)	17	17	13	11	10	11	16	10	19	17	22	17
Threatening Behaviour (Non-Family)	3	5	5	4	5	11	5	2	5	7	5	17
Deprivation of Liberty	-	-	-	-	-	-	-	-	-	-	-	-
Robbery	-	-	-	-	2	-	-	1	-	2	-	1
Dwelling Burglary	47	17	27	16	27	25	8	18	13	19	5	12
Non-Dwelling Burglary	10	4	6	10	6	4	5	7	7	12	3	11
Stealing of Motor Vehicle	8	11	14	17	18	7	7	10	5	16	4	5
Stealing	25	26	41	29	34	27	31	27	19	20	10	15
Property Damage	51	37	40	37	48	47	38	24	23	35	37	36
Arson	-	-	-	-	2	1	3	2	-	1	1	-
Drug Offences	2	9	16	4	7	14	13	18	6	2	11	16
Graffiti	2	2	1	4	1	8	1	4	1	3	10	8
Fraud & Related Offences	9	20	4	9	5	6	3	2	21	18	7	1
Breach of Violence Restraint Order	35	35	36	22	28	27	33	29	30	15	19	24
Total of Selected Offences	308	274	329	266	323	294	277	237	240	249	234	276



15. Kimberley Volunteer Resource Centre

Item for Noting

Submitted by: Executive Team

Attachment 18 Kimberley Zone and Kimberley Regional Group Volunteering Strategy 2020 (attached separately)

Purpose

To discuss how the Broome Circle Volunteer Resource Centre can best link with any Kimberley local government volunteering initiatives to enable them to leverage and to optimise state government funding to support and implement volunteering across the region.

In summary

- The Kimberley Zone and Kimberley Regional Group developed the Volunteering Strategy 2020.
- The aim of this initiative is to establish a framework for Local Government involvement in volunteering services that guides a consistent, coordinated approach while allowing for the different operating contexts and delivery methods of each Shire in the Kimberley Zone.
- Page 2 of the Strategy provides the overview and key initiatives identified by each Shire to support local volunteering.
- The Strategy outlines initiatives to facilitate more integrated regional volunteering and collaboration and how this could be supported by Shires.
- Broome CIRCLE has operated the only Volunteer Resource Service (funded by the Department of Communities in the Kimberley since 2009)
- Broome Circle have negotiated a significant increase in funding that will potentially include outreach support across the Kimberley shires.
- They are keen to learn how they can best link in with Kimberley local governments' volunteering initiatives to leverage and optimise state government funding to support and implement volunteering across the region.

Background

As above

Details

The localised initiatives outlined for each Shire in the strategy are:

- For Halls Creek, implement the Olabud Doogethu Project to build local community cohesion, capacity, leadership and infrastructure.
- For Derby, consolidate events and events volunteering.
- For Broome, expand the reach and scope of volunteering.



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- For Fitzroy Crossing, explore and support more flexible volunteering opportunities.
- For Kununurra and Wyndham, improve the resourcing for volunteers.

Risk

- Reputational – the Regional Development Minister is the Minister for Volunteering.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> </div>	<div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div>		
Resolution/s		Action(s)	
That the KRG note the Regional Volunteering Strategy 2020.		Members to take strategy to their individual council meetings for endorsement and to report back to Executive Officer to action a whole of KRG endorsement.	
Moved:	Shire of Wyndham East Kimberley	Responsible:	Members
Seconded:	Shire of Halls Creek	Due date:	As appropriate
Carried:	4/0		

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16. Executive Officer Report

Item for Noting

Submitted by: Executive Officer

Attachment 19: EO Report January 2024

Purpose

To update the KRG on the Executive Officer services provided for the period January 2024 inclusive.

Background

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

Details

As in included attachment.

Risk

Nil

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	
Resolution/s		Action(s)	
That the Executive Officers Report be received and endorsed		As per Outstanding Actions	
Moved:	Shire of Broome	Responsible:	
Seconded:	Shire of Halls Creek	Due date:	
Carried:	4/0		

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Attachment 19: EO Report – January 2024

Project Work / Activity

Refer to business arising and KRG action lists for all activities the Executive is working on.

Project / Activity	Status	Item
Administrative Matters and Meetings	Ongoing	-
Website and social media	LinkedIn posts continuing	-
State and Federal Government Election Strategy	Implementing Strategy	9
Strategic Planning	Implementation of the KRG Prioritized Action List	12
Housing Advocacy Strategy	Implementing Strategy	
Kimberley Housing Roundtable	For decision	8
General Stakeholder Engagement	Ongoing – see Stakeholder list	16
Benchmarking	Preparation of material	-

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Stakeholders

Stakeholders	Purpose
Office of the Premier	KRG meeting
Office of the Minister for Local Government and Youth	KRG meeting
Office of the Minister for Police' Corrective Services; Racing and Gaming; Defence Industry; Veterans Issues	KRG meeting
Office of the Minister for Regional Development	KRG meeting
Office of the Minister for Emergency Services	KRG meeting
Sybille Rodgers, Strategy Officer Department of Local Government, Sport and Cultural Industries	KRG meeting agenda with the Minister for Local Government
Michele Pucci, Director People and Place, KDC	Housing advocacy strategy, Kimberley priority projects
Chuck Berger, CEO KDC	Election Strategy, priority projects
Janine Hatch, Director, RDA Kimberley	Housing advocacy strategy Putting Halls Creek on the Office of Northern Australia Map
Dean Haynes - Assistant Director – Engagement, Office of Northern Australia Partnerships and Projects Division	Putting Halls Creek on the Office of Northern Australia Map
KRG members	Investment Prospectus, banned drinkers register updates, finance and budget
Sarah Crawford - Journalist - The Kimberley Echo	Overview of KRG and current priorities
Mike Rowe, Director General Department of Communities	KRG Update
Amy Noon, Ethan Redshaw, Leah Horton - Department of Local Government, Sport and Cultural Industries	Local government, legislative update, benchmarking tool, FAG
KRG Secretariat	Agenda items, advocacy discussions, finance administrative matters

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Time Allocation September 2022 – January 2024

Total 2-Yearly Contract: 1,728 Hours: Monthly from 8th of the month to 7th of the next month

	Paul Rosair		Michelle Mackenzie		Jane Lewis		Support	
	Contract	Actual	Contract	Actual	Contract	Actual	Contract	Actual
Sept 22	32	34	20	18	23	29	4	2
Oct 22	32	22	20	8	23	24	4	1
Nov 22	32	40	20	36	23	28	4	0
Dec 22	15	12.5	10	26.25	10	1.5	2	0
Jan 23	15	19	10	11	10	36	2	0
Feb 23	32	15.5	20	9	23	25.5	4	0
Mar 23	32	34	20	9.25	23	14.5	4	0
Apr 23	32	19	20	9.5	23	24	4	0
May 23	32	35	20	23.5	23	18.5	4	0
June 23	32	37.5	20	21.25	23	27	4	0
July 23	32	46	20	14.25	23	45	4	0
Aug 23	32	54.5	20	35	23	58	4	6
Sept 23	29	34.5	22	21.25	26	13	4	0
Oct 23	29	30	22	27.5	26	25	4	8
Nov 23	29	26	22	14.75	26	41.5	4	4
Dec 23	15	18	11	12.50	14	6.5	2	10
Jan 24	15	12	11	12	14	5	2	13.5
TOTALS	467	489.5	308	309	356	422	60	44.5
OVERALL CONTRACT: 1191 ACTUALS: 1265								

Note: as can be seen from the hours above, there has been a lot of time invested in determining the KRG strategic agenda, getting a prospectus in place, organising the governance documents, producing policy papers, writing submissions, organising and attending external meetings as well as the general running of the KRG and Zone meetings. With 63 hours over budgeted time, the Executive Team have now laid the foundations for future work, which will entail some core hours, and some hours that will be deemed as project work outside of core hours. It is hoped that the members acknowledge that some project work (whether completed by NAJA as extra work or by an external supplier) cannot be accommodated within budgeted Executive Officer hours.

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17. General Business

Item	Responsible	Comments /Actions Arising
Canberra Visit 2024	Vernon Lawrence	To be discussed
Benchmarking	Executive Team	RCAWA have approved the use of the template and emails have been sent out to the CEO'S requesting a contact.
Guests / representatives to be invited to the Zone or KRG meetings in 2024		Executive Team requested by CEO group to bring this topic up for discussion. Who the members would like to have reports from on a regular basis at the Zone meetings. Currently: <ul style="list-style-type: none"> • WALGA • Regional Development Australia • Kimberley Development Commission • Australia's Northwest • DLGSCI • Roads – position currently vacant
Tanami Road Activation Plan		See Election Strategy Item
Review of Financial Assistance Grant (FAG)	Vernon Lawrence	SWEK is running a procurement process and has issued a RFQ
Community Safety and Crime Prevention Investment Package	Vernon Lawrence	SWEK is running a procurement process and has issued a RFQ

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Attachment 20 2024 Meeting dates

CEO Ringaround	In Person Meetings	Zoom meetings	State Council
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Month	Meeting	Date	Time	Location	Notes
February	CEO Ringaround	9/2/24	8.30am - 9.00am	Zoom	
	Dinner	15/2/24	6.30-9.30pm	Perth - TBD	Parliament sitting 13-15 Meetings to be organised
	Kimberley Zone	16/2/24	9-10.30am		
	KRG		10.30am-12.30pm		
March	State Council meeting	6/3/24	-	WALGA	
April	CEO Ringaround	12/4/24	8.30am - 9.00am	Zoom	
	Kimberley Zone	19/4/24	1-2.30pm	Zoom	
	KRG		2.30am-4.30pm		
May	State Council meeting	1/5/24	-	North Metropolitan Zone	

CEO Ringaround	In Person Meetings	Zoom meetings	State Council
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Month	Meeting	Date	Time	Location	Notes
June	CEO Ringaround	13/6/24	8.30am - 9.00am	Zoom	
	KRG	20/6/24	9-10.30am	City of Vincent	
	Kimberley Zone		10.30am-12.00		
June	Government Forum	20/6/24	12 - 2pm	City of Vincent	
	Dinner		6.30-9.30pm	Le Vivant or similar	
July	State Council meeting	3/7/24	-	WALGA	
August	CEO Ringaround	8/8/24	8.30am - 9.00am	Zoom	
	Kimberley Zone	15/8/24	1pm - 2.30am	Zoom	
	KRG		2.30pm - 4.30pm		
September	State Council meeting	5-6/9/24	-	South West Country Zone	

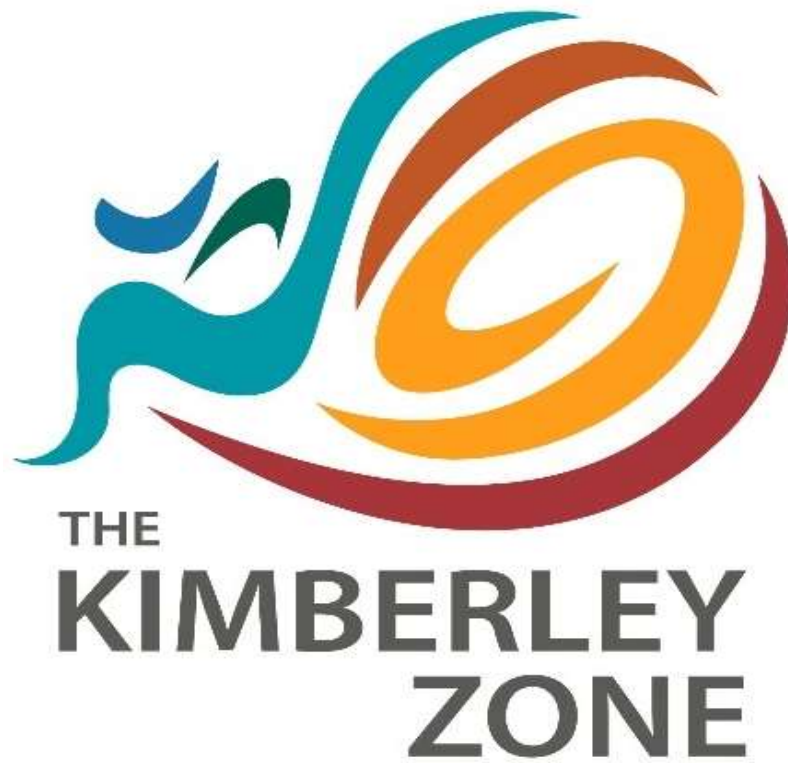


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CEO Ringaround	In Person Meetings	Zoom meetings	State Council
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Month	Meeting	Date	Time	Location	Notes
October	CEO Ringaround	3/10/24	8.30am – 9.00am	Zoom	
	KRG	9/10/24	9am - 5pm	Shire of Halls Creek	Travel
		10/10/24	9 – 11.00am		Strategic Planning
			11.30-3pm		Meeting and lunch
			3-5pm		Tour
			6-10pm		Dinner
		11/11/24	9am - 5pm		Travel
November	Kimberley Zone	15/11/24	1-3.30pm	Zoom	
December	State Council meeting	4/12/24	-	WALGA	

Meeting Closure: 12:28pm



Meeting Minutes

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1. Kimberley Country Zone Meeting Open: 9:05am

Chair acknowledged the Traditional Custodians of the different lands on which people are meeting today, and to pay respect to all the Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr Chris Mitchell	Zone Delegate, and President Shire of Broome	In Person
Cr Malcolm Edwards	President, Shire of Halls Creek	Video
Cr Peter McCumstie	President, Shire of Derby West Kimberley	In Person
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	In Person
Observers		
Jeremey Hall	Acting CEO, Shire of Broome	In Person
Geoff Haerewa (Chair)	Deputy President, Shire of Derby West Kimberley	In Person
Amanda Dexter	CEO, Shire of Derby West Kimberley – Arrived 9:54am	In Person
Musa Mono	Director Health & Regulatory Services, Shire of Halls Creek	Video
Executive Support Team		
Paul Rosair	Principal NAJA Business Consulting	In Person
Michelle Mackenzie	Principal Mira Consulting	In Person
Jane Lewis	Principal Redit Research	In Person
Rebecca Billing	Administrative Assistant, NAJA Business Consulting	In Person
Apologies		
Cr David Menzel	Zone Chair, and President, Shire of Wyndham East Kimberley	
Cr Tony Chafer	Deputy Shire President, Shire of Wyndham East Kimberley	

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Name	Shire / Council / Organisation	Method
Sam Mastrolembo	CEO, Shire of Broome	
Gordon Thomson	President, Shire of Christmas Island	
David Price	CEO, Shire of Christmas Island	
Aindil Minkom	President, Cocos (Keeling) Islands	
Frank Mills	CEO, Cocos (Keeling) Islands	
Tony Lacy	Cocos (Keeling) Islands	
Cr Azah Badlu	Cocos (Keeling) Islands	
Guests		
Cr Karen Chappel	CEO WALGA	In Person
Nick Sloan	CEO WALGA – Left 9:55am	Video
Janine Hatch	Director, Regional Development Australia - Kimberley	Video
Bill Tatchell	CEO Australia's Northwest	Video
Tom Chapman	Regional Manager, DLGSCI	Video
Chuck Berger	CEO Kimberley Development Commission	Video

3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest
Nil			

4. Kimberley Country Zone State Council Agenda:

Attachments:

1 President's Report

2 WALGA State Council Agenda and Report on State Council Actions (Separately Attached)



1.1 Presidents Report – Attachment 1

President's Report March 2024

Introduction
Activity in the Local Government sector has commenced at a hectic pace in 2024, with Power and Telecommunication Outages, Bushfires emergencies, State and Federal Budget submissions and not forgetting of course our Local Government operational matters. I will outline these items in this report. I would like to acknowledge the efforts of WALGA's State Councillors who have been at the forefront of supporting their regions during a challenging emergency season.

Power and Telecommunications Outages
Local Governments in large parts of the Wheatbelt region, Goldfields and parts of peri-urban Perth stood tall to support their communities following the storms on 16 January. At the peak, 34,000 homes and businesses were without power with around 1000 premises still without power a week later. I was pleased to host along with Cr Kelly and Nick Sloan a webinar involving representatives from impacted Local Governments and the Regional Development Commissions to understand the local impacts more fully and further develop our advocacy for resilient power, telecommunications and water services.

Advocacy Win – Urban Greening Strategy
The State Government has announced it will work with Western Australia Local Government Association to develop an Urban Greening Strategy for Perth and Peel. WALGA has long advocated for a strategy to address the loss of tree canopy in urban areas across the State, including in our State Budget Submission, which also calls for \$20 million to expand the Local Government Urban Greening Grant Program. In responding to the Government's announcement, I have stressed the need for the strategy to include effective regulations and incentives to reduce tree loss on private land as well as to increase community awareness and behaviour change.

State Budget Submission
Over the November to January period our Executive and Management teams have been undertaking extensive engagement across the political spectrum and with key stakeholders to promote WALGA's State Budget Submission. We have been enacting our Communications Plan for the State Budget Submission through social media and mainstream interviews, enlisting stakeholder and community support where appropriate. It is pleasing that we have been successful in generating media interest in a number of submission proposals, including funding for libraries and urban forests.

I remain very hopeful that our ongoing relationship with the State Government will see some of our budget requests met and funding will be available in the sector for the issues we have identified.

Federal Budget Submission
We have also provided our Federal Budget Submission to the Government which supports the ALGA submission but highlights issues of importance to Western Australian Local Governments. The Deputy President and I will be endeavouring to advocate on these issues when we are in Canberra for the ALGA Board meeting in late February.

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Planning

On the planning front, the Minister announced a revised Medium Density Code in January. WALGA will continue to advocate for good planning and design outcomes and the important role of Local Government and Elected Councillors to represent the interests of their constituents and the broader community in the planning process.

Certificate III in Local Government – Virtual graduation

Nick Sloan and I were delighted to host the inaugural graduating class for the Certificate III in Local Government and present their certificates.

The graduation was held virtually on Wednesday, 7 February 2024, celebrating the hard work, dedication and commitment of the first 12 Graduates and to thank their supervisors and friends for their support.

We were fortunate to have the Hon Hannah Beazley MLA, Minister for Local Government; Youth; and Minister Assisting the Minister for Training and Workforce Development address the Graduates.

WALGA's focus is to continue building this highly specialised foundation program through 2024, with the aim to develop new talent and to build future capacity for the sector. Work has commenced on developing the Diploma of Local Government for Officers and hope that delivery of the Diploma will commence in 2025.

Media Activity

Our presence in the mainstream media was significant since December, having been invited to carry out interviews in all formats on proposed state government changes on Short Term Rental Accommodation, funding for local roads, regional recycling and on planning issues.

As was the case last year, the issue of the date of Australia Day citizenship ceremonies and events saw significant media interest during January.

WALGA and Local Government was mentioned over 400 times in the West Australian mainstream media over the least three months.

Australian Council of Local Government

The Commonwealth Government has announced that the 2024 Australian Council of Local Government (ACLG) will be held in Canberra on Friday 5 July following the ALGA National General Assembly (NGA).

The ACLG will provide Western Australian delegates with the opportunity to directly engage with Federal Ministers from across portfolios and last year attracted around 600 local government representatives from across Australia. I would strongly encourage zones to consider the value of Members attending the NGA and ACLG to ensure Western Australian issues are front of mind for the Federal Cabinet.


2023 WALGA Wrap

I was very pleased to see over 150 of our stakeholders and suppliers attend the revamped WALGA Wrap in December. It was a positive end to the 2023 working year.

Cr Karen Chappel AM JP
WALGA President

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President's Contacts

The President's contacts since 6 December 2024 and scheduled before 6 March 2024 are as follows:

State and Commonwealth Government Relations

- Hon Darren Chester MP, Member for Gippsland
- Hon Hannah Beazley MLA, Minister for Local Government; Youth
- Hon Sue Ellery MLC, Minister for Finance; Commerce; Women's Interests x2
- Hon Sandra Carr MLC
- Hon Shane Love MLA, Leader of the Opposition
- Department of Local Government, Sports and Cultural Industries, Director General, Lanie Chopping
- Department of Infrastructure, Assistant Secretary, Meghan Hibbert
- Australian Government Black Spot – WA Consultative Panel Meeting

Zone Meetings

- Goldfields Esperance Country Zone Meeting
- East Metropolitan Zone Meeting
- Kimberley Country Zone Meeting
- South-East Metropolitan Zone Meeting
- Pilbara Country Zone Meeting
- North Metropolitan Zone Meeting
- Avon Midland Zone Meeting
- Northern Country Zone Meeting
- South Metropolitan Zone Meeting

Local Government Relations

- State Council Meetings:
 - State Council Meeting, 6 December
 - State Councillor Induction
 - State Council Information Forum
 - Finance and Services Committee
 - Local Government House Trust
 - State Council Agenda Briefing x2
- LGIS
 - LGIS Board Meeting
 - Risk and Compliance Committee
- ALGA
 - Board Meeting
 - ALGA Briefing – Pre-Budget Submission
 - Risk Meeting with ALGA Board Executive
 - Meeting with ALGA CEO
- Lord Mayors Distress Relief Fund
 - Board Meeting x2
 - Annual General Meeting
 - Constitution Review
- Meeting with Shire of Capel President and CEO
- RCAWA Meeting
- Certificate 3 Local Government Diploma Ceremony

Conferences, Workshops, Public Relations

- Role of Mayors and Presidents Forum
- WALGA Wrap 2023
- Auspire Australia Day Launch
- Pathway to Politics for Women Program – University of WA
- WALGA Power and Telecommunications Round Table
- State Council End of Year Function

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1.2 Reports from Representatives

WALGA –

- Karen Chappel, President,
- Nick Sloan, CEO

RDA Kimberley – Janine Hatch, Director


Australia's North West Tourism – Bill Tatchell, CEO

Department of Local Government, Sport and Cultural Industries – Tom Chapman, Regional Manager
Kimberley. (Written report attached)

Kimberley Development Commission - Chuck Berger, CEO



5.2.1 Reports from Department of Local Government, Sport and Cultural Industries Report



Department of
Local Government, Sport
and Cultural Industries

Department of Local Government, Sport and Cultural Industries Report

February 2024

Local Government Act Reform

- In May 2023, the Local Government Amendment Bill 2023 was passed and the *Local Government Amendment Act 2023* was assented.
- The *Local Government Amendment Act 2023* introduced key reforms related to elections and other priority matters based on 6 key themes:
 - Earlier intervention, effective regulation and stronger penalties
 - Reducing red tape, increasing consistency and simplicity
 - Greater transparency and accountability
 - Stronger local democracy and community engagement
 - Clearer roles and responsibilities
 - Improved financial management and reporting.
- The local government reforms were divided into two tranches to ensure that the election related reforms were in place in time for the October 2023 elections.
- The electoral reforms, including optional preferential voting and backfilling extraordinary vacancies, took effect at the October 2023 elections.
- Since the October 2023 elections there have been a number of extraordinary vacancies filled through the process of backfilling as a result of the reforms.
- In October 2023, a third set of local government regulation amendments were made that relate to the implementation of tranche one reforms.
- These regulations relate to broadcasting and recording council meetings, owners and occupiers' enrolment eligibility, and payments for the training and professional development of elected members.
- Regulations to support the implementation of other tranche one reforms continue to be developed by the Regulatory Reform team.
- On 3 November 2023, the Salaries and Allowances Tribunal (SAT) made a variation to the *Local Government Chief Executive Officers and Elected Members Determination*, issued on 6 April 2023.
- As a result, the reform to enable the payment of fees to independent committee members commenced on 1 January 2024.



- The variation by the SAT sets the thresholds for the payment of meeting fees to independent committee members.
- The enrolment changes to the owner occupiers roll took effect on 1 January 2024 and a training workshop was conducted by the DLGSC to explain these changes on Friday, 15 December 2023.
- The DLGSC continues to provide ongoing updates to the sector in relation to these reforms as part of LG Alerts and monthly reform webinars.
- Other regulations reforms are being rolled out in 2024, including integrated planning and reporting, standardised meeting procedures, online registers and local government CEO KPIs and reporting.
- Further information in relation to these reforms are on the DLGSC website:
 - o <https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/local-government-act-reform>
- The DLGSC is running a series of monthly webinars and deep dives into specific topics regarding the reforms – look out for LG Alerts for more details. If you would like a link to recordings of previous webinars, this is available on the DLGSC website:
 - o <https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/local-government-act-reform/local-government-reform-webinars>
- The DLGSC has also teamed up with LG Pro to deliver a series of monthly capacity-building webinars.

Model Financial Statements (MFS) and Financial

- Model Financial Statements (MFS) for Class 1 and 2, plus a reduced version for smaller local governments (Class 3 and 4) and guidelines published on the DLGSC website that apply to 2022-23 annual financial statements.
- A first tranche of regulatory amendments for the MFS commenced on 1 July 2022.
- A second tranche of regulatory amendments for the MFS commenced on 1 July 2023.
- The 1 September 2023 version of the Local government (Financial Management) Regulations 1996 includes the new credit card regulation 13A.
- An LG Alert was issued on 9 January 2024 seeking feedback on the MFS used for 2022-23 annual financial statements report.
- Deadline for feedback is 9 February 2024.
- The updated MFS for 2023-24 annual financial statements report will be published April 2024.

Contact LG Accounting for queries – Lg_accounting@dlgsc.wa.gov.au



Local Government (Functions and General) Amendment Regulations 1996

- The *Local Government (Functions and General) Amendment Regulations 1996* were gazetted on Friday 19 May 2023. These amendments do the following:

Rural GP and Dentists tender exemption

- Recognising the importance of maintaining medical and dental services in our regions, a tender exemption for renewing or extending a contract with a medical or dental service is being provided to regional local governments.
- This exemption means those local governments will be able to maintain the services of an existing doctor or dentist without needing to call for public tenders.
- This exemption is only available to local governments outside the Perth Metropolitan Area and City of Mandurah.

Novation of Contracts

- An additional tender exemption is provided for where a local government novates a contract.
- As an example in the context of a dental service, this means where the dental practice is sold to another dentist, the local government can novate the existing contract with the old dentist to the new dentist.
- This improves local government contract management, allowing novation of contracts to occur, local governments should however make sure it is in their interest to novate the contract.
- This exemption is available to all local government.

Dental leasing exemption

- An exemption from the property disposal requirements has been provided for the leasing of land for dental services.
- This is to align with the new exemption provided for regional medical and dental services.
- This exemption is however available to all local governments, like the existing medical services exemption is.

Further queries can be directed – actreview@dlqsc.wa.gov.au



Local Government Grants Commission

- The WA Local Government Grants Commission (the Commission) has a full composition of members with the 2023 appointments of the Chairperson (Councillor Daniel Bull), Country Urban Member (Dr Wendy Giles) and Deputy Urban Member (Ms. Virginia Miltrup). Only the deputy position of Deputy to the Deputy Chairperson remains vacant and will be filled in 2024.
- An advance payment of the 2023-24 Financial Assistance Grants (FA Grants), based on a funding pool equivalent to approximately 100% of the total 2023-24 funding pool, was made to local governments on the 30 June 2023.
- The advance payments were calculated by the Commonwealth using the relativities established under the Commission's calculations for 2022-23 and was required to be recognised as revenue for 2022-23.
- Local Governments were advised that the advance payment meant remaining payments during 2023-24 would be limited and that they needed to ensure they have sufficient funds for 2023-24 to complete their planned programs.
- Due to the 100% advance, all WA local governments were either over or under paid, with the difference to be recouped from their future 2024-25 funding. All local governments with a variance of \$50,000, or greater than 2% of rates revenue, have been advised of the implications to next year's allocations.
- The Commission completed a visiting program to the Pilbara in order to conduct public hearings in late 2023, and is finalising plans for 2024 to visit; the Upper Great Southern, the South West and the Eastern Goldfields regions.

Stop Puppy Farming

- The State Government is delivering on its commitment to stop and prevent puppy farming. These reforms have overwhelming community support.
- The Dog Amendment (Stop Puppy Farming) Act 2021 requires the design and development of a centralised registration system (CRS) for dogs.
- The CRS will also assist with the registration of cats under the *Cat Act 2011*, and the development of regulations, in consultation with stakeholders.
- A Request for Tender for the implementation of the CRS was released to the market on 24 January 2023 and closed on 8 March 2023. Responses to the Request for Tender have been evaluated and the evaluation report was endorsed by the State Tender Review Committee on 13 July 2023.
- The Discovery and Design phase for the CRS is currently underway and is due to be completed in March 2024. DLGSC is working towards contract award at the end of March 2024.
- DLGSC is continuing to engage local governments and other key stakeholders across the State to prepare for CRS implementation.
- A consultation paper sought further feedback from stakeholders and interested members of the community to assist in developing workable regulations. A second

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consultation paper on new and existing fees and charges is expected to be released in early 2024.

- DLGSC is working to have the regulations gazette and CRS implemented and operational by mid to late 2024.

DLGSC Contacts

LG Support and Engagement	lghotline@dlgsc.wa.gov.au
LG Policy and Legislation	legislation@dlgsc.wa.gov.au
CRS – Stop Puppy Farming	puppyfarming@dlgsc.wa.gov.au
Grants Commission – Financial Assistance Grants	Grants.commission@dlgsc.wa.gov.au
LG accounting enquiries	LG.accounting@dlgsc.wa.gov.au
LG Act Reform	actreview@dlgsc.wa.gov.au



5.3 Reports from Kimberley Country Zone

ELECTION OF WALGA PRESIDENT AND DEPUTY PRESIDENT

An election for the position of WALGA President and Deputy President will be conducted in accordance with clauses 16 and 16A of the Association Constitution. The Chief Executive Officer, Mr Nick Sloan, shall act as returning officer. Nominations opened on 1 February 2024 and close at 5.00pm on Tuesday, 27 February 2024. The term of office of both the President and Deputy President is for a two (2) year period from 6 March 2024 and expires at the first ordinary meeting of State Council in 2026.

The following table provides a summary of Matters for Decision that will be considered at the WALGA State Meeting on 6 March 2024, and provides an update on Matters for Noting. For full details of items, including background material and discussions, please see separately attached WALGA State Council Agenda (Attachment 2).

5.3.1 Item/Matters for Decision

Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
8.1 Separation (Centre) and Edge Line Markings by Local Government on Low Volume Rural Roads	<p>That WALGA endorse the below Advocacy Position:</p> <ol style="list-style-type: none"> 1. Main Roads Western Australia allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume. 2. For this exemption, Local Governments must adhere to the following conditions: <ol style="list-style-type: none"> a) The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria. b) The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs. c) Local Government undertake spotting/surveying. d) Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database. e) Main Roads approve the final layout prior to line marking occurring. f) Local Government undertake the works. g) Local Government maintain the works in accordance with Main Roads WA standards. h) Local Government remove the lines if maintenance works are not performed to the standard.



Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
	<p>Executive Summary</p> <ul style="list-style-type: none"> The Main Roads WA warrant does not currently allow edge line or separation (centre) line markings on Local Government roads that carry less than certain traffic volume thresholds. Local Governments would like to enhance the safety of their roads by installing line markings in instances where only the traffic volume criterion under the warrant is not met. A process is proposed in this item whereby Local Governments would pay for the installation and maintenance and Main Roads would perform the necessary inspections to ensure that the markings adhere to the applicable standard. Local Governments would not be required to undertake these works, but rather would have the option to install line markings on qualifying roads that do not meet the traffic volume criterion at their own cost.
<p>8.2 Recovered Materials Framework Advocacy Position</p>	<p>That WALGA:</p> <ol style="list-style-type: none"> Rescind the existing <i>WALGA Standards for Recycled Organics Applied to Land Policy Statement 2007</i> and Advocacy Position 7.9: <p>Local Government:</p> <ol style="list-style-type: none"> Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and, Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed. <ol style="list-style-type: none"> Endorse a new <i>Recovered Materials Framework Advocacy Position</i> as follows: <p>The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.</p> <p>The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material by:</p> <ol style="list-style-type: none"> Developing a regulatory framework which: <ol style="list-style-type: none"> Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment. Minimises risk to human health and the environment from the use of recovered material. Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.

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Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
	<ol style="list-style-type: none"> 2. Providing guidance and support mechanisms for the successful implementation of the framework. 3. Supporting the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects. <p>Executive Summary</p> <ul style="list-style-type: none"> • The Standards for Recycled Organics Applied to Land Policy Statement 2007 was developed at a time when the main option for landfill diversion of organic material in Western Australia was through mixed waste Alternative Waste Treatment (AWT) facilities. • The Policy Statement provides principles for the development of standards for recycled organics applied to land, however these principles are potentially broadly applicable to any recovered material applied to land. • The approach taken is that the principles/approach in the Policy Statement have been reviewed and used inform the development of the Recovered Materials Framework Advocacy Position. • The Department of Water and Environmental Regulation is developing a Recovered Materials Framework to cover the application of recovered materials to land. • The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in December 2023.
<p>8.3 Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper</p>	<p>That WALGA:</p> <ol style="list-style-type: none"> 1. Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices; and 2. Advocates that Local Government cemetery managers retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act. <p>Executive Summary</p> <ul style="list-style-type: none"> • The Department of Local Government, Sport and Cultural Industries released the Review of <i>Cemeteries Act 1986</i> and <i>Cremation Act 1929</i> Discussion Paper in November 2023 for public submission. • WALGA was granted an extension to the submission closing period of 16 February 2024 to permit sector involvement in providing feedback from the Zone process and State Council consideration. <p>Attachment</p> <ul style="list-style-type: none"> • Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper

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4.3.2 Policy Team and Committee Reports and Matters for Noting

Item / Matters for Noting / Information	WALGA Recommendations
9.1 Environment Policy Team Report	<p>That State Council:</p> <ul style="list-style-type: none"> Note the election of _____ to the position of Chair of the Environment Policy Team, and Note the Environment Policy Team Report for the 16 February 2024 meeting. <p>The Environment Policy Team will be conducting its first meeting on 16 February 2024. Therefore, a verbal report will be provided at the March State Council meeting.</p> <p>The name of the Policy Team Chair will be provided following the 16 February 2024 meeting, for noting.</p>
9.2 Governance Policy Team Report	<p>That State Council:</p> <ol style="list-style-type: none"> Note the election of Mayor Patrick Hall as the Chair of the Governance Policy Team. Note the matters considered by the Governance Policy Team at its meeting held on 6 February 2024. Determine to: <ul style="list-style-type: none"> ain the following Advocacy Positions unchanged: <ol style="list-style-type: none"> 2.1.8 Differential Rates 2.1.16 Recovery of Mining Tenement Rates ire the following WALGA Advocacy Position: <ol style="list-style-type: none"> 2.5.1 Public Notices 2.5.21 Recordings and Live Streaming of Council Meetings <p>1. Matters for State Council Decision</p> <p>Advocacy Position Review</p> <p>The Governance Policy Team provides recommendations regarding WALGA Advocacy Positions for State Council's decision. Advocacy Positions may be reviewed in the WALGA Advocacy Position Manual.</p> <p>The Secretariat advised that the format of the Association's Advocacy Position Manual will be revised, so that achieved Advocacy Positions will be included in a separate section of the Manual for future reference purposes.</p> <p>Advocacy Position recommended for retention;</p> <ul style="list-style-type: none"> 2.1.8 Differential Rates as the advocacy position has not yet been addressed through the Local Government Act reform. 2.1.6 Recovery of Mining Tenement Rates as amendment of the <i>Mining Act 1978</i> to this effect has not yet been achieved.

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Item / Matters for Noting / Information	WALGA Recommendations
	<p>Advocacy Positions recommended for retirement as they have been achieved:</p> <ul style="list-style-type: none"> • 2.5.1 Public Notices • 2.5.2 Recordings and Live-Streaming of Council Meetings <p>2. Matters for State Council Noting Election of Chair Mayor Patrick Hall was elected as Chair.</p>
<p>9.3 Infrastructure Policy Team Report</p>	<p>That State Council:</p> <ol style="list-style-type: none"> 1. Note the election of Cr Stephen Strange to the position of Chair of the Infrastructure Policy Team. 2. Note the matters considered by the Infrastructure Policy Team meeting held on 20 December 2023. <p>1. Matters for State Council Decision The Policy Team considered and recommended an item concerning Separation (Centre) and Edge Line Marking by Local Government on Low Volume Rural Roads be considered by State Council (State Council Item 8.1)</p> <p>2. Matters for State Council Noting The Policy Team progressed actions and advocacy in relation to:</p> <ul style="list-style-type: none"> • extended lead time for quotes from Western Power for Headworks; • changes to the Main Roads WA Traffic Management Company Registration Scheme; and • required changes to the Disaster Recovery Funding Arrangements (DRFAWA). <p>The Policy Team noted progress in changes sought to regulations governing undertaking roadworks on Total Fire Ban days.</p>
<p>9.4 People and Place Policy Team Report</p>	<p>That State Council</p> <ol style="list-style-type: none"> 1. Note the election of President Cr Phillip Blight to the position of Chair of the People and Policy Team, and 2. Note the People and Place Policy Team Report for the 7 February 2024 meeting. <p>The People and Place Policy Team conducted its first meeting on 7 February 2024.</p> <p>President Cr Phillip Blight was elected as Chair.</p> <p>A full report was not available for inclusion in the March State Council agenda. Therefore, a verbal report will be provided to the meeting.</p>



Item / Matters for Noting / Information	WALGA Recommendations
<p>9.5 Municipal Waste Advisory Council (MWAC) Report</p>	<p>That State Council note the resolutions of the 13 December 2023 Municipal Waste Advisory Council Meeting.</p> <p>Matters for Decision</p> <ul style="list-style-type: none"> New Recovery Material Framework Advocacy Position and rescind Recycled Organics Applied to Land Policy Statement (State Council Item 8.2). <p>Matters for Discussion</p> <p>MWAC considered the following matters:</p> <ul style="list-style-type: none"> <i>Soft Plastics collective advocacy:</i> WALGA, with the other Local Government Associations, is advocating nationally against the proposed inclusion of soft plastics in kerbside recycling collections (by the Australian Food and Grocery Council). Trials of kerbside soft plastic collection in NSW and SA have yielded high participation rates, however, have identified significant issues with resourcing and infrastructure at the participating Material Recovery Facilities (MRF). WALGA and MRF operators recently met with a soft plastics processor intending to establish a recycling plant in Perth and expressed support for a non-kerbside collection option. Collection of soft plastics through kerbside is not supported in WA because: <ul style="list-style-type: none"> Soft plastic is a significant contaminant in the paper stream and is likely to become a greater issue with the upcoming paper export bans. Consistent messaging across WA is not to place anything in bags in the Recycling bin – mixed messaging will be very difficult to overcome. Bagged material is 6% of contamination by weight in kerbside recycling. MRF resourcing and infrastructure is not adequate to accommodate additional separating and sorting of bags. Product stewardship should be in place for all packaging to ensure schemes have longevity before committing to collection options. <i>Waste Levy Policy Statement:</i> MWAC discussed the review of the Policy Statement, which is scheduled for early 2024. There was strong support from members for continued advocacy to hypothecate the full Levy to achieving strategic waste management outcomes. The WALGA Budget Submission includes the detail of how the full Levy allocation could be expended to support Local Government and the community to achieve State Waste Strategy Targets <i>Plan for Plastics – Compostable Produce Bags:</i> Following submissions from WALGA, and the retail sector, the Minister for Environment will amend the regulations implementing Western Australia's Plan for Plastics to allow for produce bags that are certified as compostable and can be used as caddy liners for food organics garden organics (FOGO) systems. The Department of Water and Environmental Regulation will consult with impacted industries on these issues to determine whether the ban on non-compostable produce bags should be extended to include barrier bags for meat and dairy products, and the need for a design standard. To ensure industry has sufficient time to prepare for this change, and to align with a similar change coming into effect in South Australia, the implementation date will be moved from 1 March 2024 to 1 September 2024.



Item / Matters for Noting / Information	WALGA Recommendations
<p>10.1 2024-25 Federal Budget Submission</p>	<p>That State Council note WALGA's 2024-25 Federal Budget Submission.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> The WALGA President has written to the Federal Assistant Treasurer to support the initiatives identified in ALGA's 2024-24 Federal Budget Submission. The submission also highlights additional areas that are a priority for WA Local Governments in the 2024-25 Budget, including: <ul style="list-style-type: none"> Funding to improve safety on high-speed roads in regional and peri-urban areas. Addressing gaps on the long-term cycle network Addressing systemic issues in the provision of health services in the regions and compensating Local Governments for the costs they are incurring to support the provision of primary health services in their communities. Funding for a dedicated training program for key areas of skills shortages in Local Government, including town planners, building surveyors and Environmental Health Officers (EHOs). Funding support for programs to manage the impacts of climate change and build resilience. The submission was provided to Commonwealth Treasury and the Assistant Treasurer in January 2024, and will be sent to all WA Members of Federal Parliament in coming weeks. <p>Attachment</p> <ul style="list-style-type: none"> WALGA 2024 Federal Budget Submission letter (See full State Council Agenda) ALGA 2024 Federal Budget Submission
<p>10.2 Emergency Management Sector Adaptation Plan (EM-SAP) Local Government Consultation Project</p>	<p>That State Council note the update on the Emergency Management Sector Adaptation Plan Local Government Consultation project.</p> <p>Executive Summary</p> <ul style="list-style-type: none"> In October 2022, a SEMC Climate Change Subcommittee (CCSC) was established to provide leadership and guidance in the development of an Emergency Management Sector Adaptation Plan (EM-SAP). The EM-SAP is being developed through the Department of Fire and Emergency Service's (DFES') Climate Change Adaptation Program (CCAP). WALGA has been engaged to obtain input from the Local Government sector on an EM-SAP Discussion Paper to inform the development of the final EM-SAP that will be submitted for endorsement by the SEMC in mid-2024. WALGA's consultation with the Local Government sector on the EM-SAP will be delivered during February and March 2024 and will include an EM-SAP Information Webinar on 14 February and several interactive workshops delivered on the 20, 21 and 26 February. Registration to participate in WALGA's EM-SAP webinar and workshops is via the WALGA website.

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Item / Matters for Noting / Information	WALGA Recommendations
	<ul style="list-style-type: none"> A draft WALGA submission that includes the consultation summary and EM-SAP recommendations will be submitted to State Council via the Flying Minute process for endorsement at the end of March, to meet the SEMC's consultation timeframes. <p>Attachment Western Australian Sector Adaptation Plan (EM-SAP) Discussion Paper (December 2023) State Emergency Management Committee</p>
<p>11.1.1 Key Activity Reports, Advocacy Portfolio</p>	<p>That State Council note the Key Activity Report from the Advocacy Portfolio for March 2024.</p> <p>Activities:</p> <p>Marketing Communications and Media – tv, print, radio, social media Government Relations – 2024-25 Budget distributed to State Ministers and Directors General Events – WALGA Wrap, MACWA Awards, Virtual Graduation</p>
<p>11.1.2 Report on Key Activities, Infrastructure Portfolio</p>	<p>That State Council note the Key Activity Report from the Infrastructure Portfolio for March 2024.</p> <p>Activities:</p> <p>Roads:</p> <ul style="list-style-type: none"> Local Government Transport and Roads Research and Innovation Program (LGTRRIP) Condition Assessment of Roads of Regional Significance Road Rail Interface Agreements <p>Funding:</p> <ul style="list-style-type: none"> State Road Funds to Local Government Agreement 2023/24 – 2027/28 Roads to Recovery and other Federal Funding Programs Multi-Criteria Assessment (MCA) Model Revisions Business Case for Safety Improvement to High Speed Sealed Local Government Roads <p>Utilities:</p> <ul style="list-style-type: none"> Underground Power Streetlighting Bus Stop Infrastructure Active Transport Reference Group

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Item / Matters for Noting / Information	WALGA Recommendations
	<p>Road Safety:</p> <ul style="list-style-type: none"> • Road Safety Council Update • RoadWise Councils
<p>11.1.3 Report on Key Activities, Member Services Portfolio</p>	<p>That State Council note the Key Activity Report from the Member Services Portfolio for March 2024.</p> <p>Activities</p> <p>Association and Corporate Governance:</p> <ul style="list-style-type: none"> • WALGA Strategic Planning • Zone Chair Induction • Local Government Honours Program 2024 <p>Commercial:</p> <ul style="list-style-type: none"> • Preferred Supplier Program (PSP) Development • Sustainable Energy Project <p>Employee Relations:</p> <ul style="list-style-type: none"> • WA Industrial Relations Commission application • Application to intervene in union demarcation dispute • WALGA Salary and Workforce Survey 2023 • Webinar – Sexual harassment <p>Governance and Procurement:</p> <ul style="list-style-type: none"> • Local Government Act Amendments – Fees for Independent Committee Members and Caretaker period • Local Government Elections Review <p>Training:</p> <ul style="list-style-type: none"> • 25 workshops booked and confirmed for February
<p>11.1.4 Report on Key Activities, Policy Portfolio</p>	<p>That State Council note the Key Activity Report from the Policy Portfolio to the March 2024 State Council meeting.</p> <p>Activities</p> <p>Economics</p> <ul style="list-style-type: none"> • December Economic Briefing

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Item / Matters for Noting / Information	WALGA Recommendations
	<p>Environment and Waste</p> <ul style="list-style-type: none"> • Polyphagous Shot-Hole Borer (PSHB) • Natural Resource Management Grants <p>Planning and Building</p> <ul style="list-style-type: none"> • Urban Greening Grants • WA Tree Festival 2024 • Local Government Planning Fees and Charges • Medium Density Codes and Planning Reform • Building Reform <p>Resilient Communities</p> <p>Emergency Management</p> <ul style="list-style-type: none"> • Power and Telecommunication Outages • Local Emergency Management Arrangements (LEMA) Improvement Program • Emergency Management Survey • State Emergency Management Committee <p>The State Emergency Management Committee (SEMC) met on 6 December attended by WALGA CEO Nick Sloan. SEMC Communiques are available here.</p> <p>SEMC is currently consulting on two policy documents:</p> <ul style="list-style-type: none"> • A WA Emergency Management Sector Adaptation Plan Discussion Paper. SEMC has engaged WALGA to coordinate consultation with Local Governments. Further information is available here. <p>In January, WALGA provided officer level feedback on two consultations:</p> <ul style="list-style-type: none"> • State Hazards Plan Energy Supply Disruption. Feedback aimed to ensure that the traffic management responsibilities of Local Governments in an Energy Supply Disruption emergency are aligned to recent changes to the State Emergency Management Policy Section 5.12 – Funding for Emergency Responses. The feedback was aligned to feedback provided by President Chappel in a letter to the SEMC Chair on the State Hazard Plan Crash Emergency, in November 2023. • State Hazard Plan HAZMAT. Feedback aimed to ensure the response responsibilities identified for Local Governments are practically achievable and was aligned to WALGA's advocacy positions 8.2 State Emergency Management Framework and 2.5.10 Control of Certain Unvested Facilities: Section 3.53. <p>Community</p> <ul style="list-style-type: none"> • WALGA's Aboriginal Engagement Forum • Local Government Reconciliation Resource • Aboriginal Cultural Heritage

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5.4 Status Report on State Council Resolutions

Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
6 December 2023 Item 7.1 2023 Annual General Meeting Resolutions	That the following resolutions from the 2023 WALGA Annual General Meeting be referred to the appropriate Policy Team for further work to be undertaken ... 5.1 Local Governments' representation at the State Administrative Tribunal relating to planning matters within its district <i>That WALGA lobby the State Government for legislative reform to enable Local Governments the automatic right to be a represented party at all State Administrative Tribunal hearings related to planning matters within its district.</i> RESOLUTION 501.5/2023	This matter will be considered by the Environment Policy Team at its meeting on 16 February 2024. The WALGA Secretariat supports in principle the motion and recommended to the Policy Team that WALGA's DAP Advocacy Position be updated to reflect the intent of the AGM Motion. As the Policy Team meeting occurs after the distribution of the Agenda for the March State Council, the Policy Team will be considered by State Council at its May 2024 meeting.		Nicole Matthews Executive Manager Policy
6 December 2023 Item 7.1 2023 Annual General Meeting Resolutions	That the following resolutions from the 2023 WALGA Annual General Meeting be referred to the appropriate Policy Team for further work to be undertaken ... 5.2 Land Use Policy <i>That WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land.</i> RESOLUTION 501.5/2023	This matter will be considered by the Environment Policy Team at its meeting on 16 February 2024.		Nicole Matthews Executive Manager Policy
6 December 2023 Item 7.1 2023 Annual General Meeting Resolutions	That the following resolutions from the 2023 WALGA Annual General Meeting be referred to the appropriate Policy Team for further work to be undertaken ... 5.4 Regional and Remote Housing <i>That WALGA advocates to the WA State and Commonwealth Governments to address the dire shortage of affordable key worker family housing options in regional and remote towns to encourage families to live and work in regional and remote towns. Social housing is addressed at both the State and Federal levels.</i> RESOLUTION 501.5/2023	WALGA housing advocacy ongoing.		Nicole Matthews Executive Manager Policy



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
6 December 2023 Item 7.2 Advocacy Position – Crown Land and Management Order Administration – Land Administration Act 1997	That WALGA endorse the below Advocacy Position: <i>Crown Land and Management Order Administration - Land Administration Act 1997</i> WALGA advocates to the Department of Planning, Lands and Heritage (DPLH) to: <ol style="list-style-type: none"> 1. Apply the following principles when dealing with matters affecting Local Government's role in managing Crown land: <ol style="list-style-type: none"> a. Local Government is an equal partner with State Government in managing, developing and administration of Crown land for community benefit. b. Local Government should be provided timely advice and consulted where State Government proposals impact management of or investment in Crown land. c. Ensure timely communication with Local Government where DPLH intends to challenge an intention to levy leasing or land use revenues under a power to lease arrangement. d. Decision-making criteria, policy and procedure transparency contributes to whole of government efficiency, effectiveness and accountability. 2. Publish the policies and procedures that underpin decision making regarding: <ol style="list-style-type: none"> a. Establishing, varying or revoking management orders. b. Leasing Crown land or facilities, subject to a management order. c. Decision review where a management body or proponent lessee is dissatisfied with a decision or process. RESOLUTION 502.5/2023	This item was the subject of a resolution from the 2023 Annual General Meeting (which was noted by State Council in item 7.1 of the December 2023 Agenda). The Advocacy Positions Manual has been updated. Correspondence has been sent to the Director General of the Department of Planning, Lands and Heritage advising of State Council's resolution.	January 2024	Tony Brown Executive Director Member Services



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
6 December 2023 Item 7.3 Review of Public Open Space Advocacy Positions	That WALGA endorse: 1. the deletion of Advocacy Position 4.3 Water Management; 2. the deletion of Advocacy Position 4.4 Public Open Space; and 3. new Advocacy Position 6.11 Public Open Space as follows: <i>6.11 Public Open Space</i> <i>New subdivisions and developments should provide appropriate Public Open Space (POS) or POS contributions to provide environmental benefits and meet the needs of the community.</i> <i>The State Government should take a leadership role in the strategic planning of POS, in consultation with Local Government, including:</i> 1. <i>Reviewing the requirement for a minimum 10 per cent of all new residential land to be provided as POS to determine if this metric is still appropriate.</i> 2. <i>Developing a 10+ year regional level sporting facilities plan to identify and prioritise gaps in regional sporting facilities and acquire and fund regional open spaces, specifically sporting facilities, in a timely manner to align with population growth.</i> 3. <i>Developing contemporary legislative and policy mechanisms to ensure that:</i> a. <i>POS design and delivery:</i> i. <i>appropriately allocates different POS uses and purposes, balancing environmental, recreational, sporting and community needs.</i> ii. <i>does not have its use impeded by drainage and utilities facilities.</i> iii. <i>is accessible and appropriately distributed.</i> iv. <i>is cost effective to enable sustainable maintenance and replacement by Local Government.</i> v. <i>is responsive to urban ecology, regional climatic conditions, and climate change.</i>	The Advocacy Positions Manual has been updated.	January 2024	Nicole Matthews Executive Manager Policy



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	<p>vi. considers water requirements and availability as a priority, includes water sensitive urban design principles, and prioritises water allocations for the irrigation and maintenance of functional active recreational and sport facilities.</p> <p>b. POS cash in lieu contributions are equitable, transparent, and simplified by:</p> <p>i. streamlining the process to collect and expend cash in lieu contributions by delegating functions to Local Government.</p> <p>ii. broadening how cash in lieu funds can be spent to include works beyond the current scope.</p> <p>iii. allowing for the collection of cash in lieu contributions at development application stage and for all forms of subdivision, including two lot subdivisions or developments.</p> <p>iv. investigating the option of a standard fixed rate contribution fee per lot or dwelling when contributions are intended for public open space upgrades.</p> <p>4. Providing guidance documents and support to assist Local Governments with their strategic POS planning.</p> <p>RESOLUTION 503.5/2023</p>			



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
6 December 2023 Item 7.4 2024 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members	That WALGA endorse the submission to the 2024 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members. RESOLUTION 504.5/2023	WALGA's submission was provided to the Salaries and Allowances Tribunal (SAT) on 11 December 2023. Submissions to SAT close on 9 February 2024. SAT will likely publish its 2024-2025 determination in April 2024.	Complete	Tony Brown Executive Director Member Services
6 December 2023 Item 7.5 Household Hazardous Waste Policy Statement and Advocacy Position	That WALGA: 1. Rescind the 2003 WALGA <i>Household Hazardous Waste Policy Statement</i> and Advocacy Position 7.10 Household Hazardous Waste; and 2. Endorse a new Household Hazardous Waste Policy Statement and Advocacy Position as follows: <i>7.10 Household Hazardous Waste</i> 1. <i>Household Hazardous Waste (HHW) is a small but significant component of the waste stream which requires specialised management strategies to protect human health, property and the environment.</i> 2. <i>This requires:</i> a. <i>Effective Product Stewardship for all HHW; and</i>	The Advocacy Positions Manual has been updated.	January 2024	Nicole Matthews Executive Manager Policy



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	<p><i>b. The maintenance and expansion of the HHW Program, funded by the State Government and Product Stewardship Schemes, to provide for the management of HHW collected from the community by Local Government.</i></p> <p>RESOLUTION 505.5/2023</p>			
<p>6 December 2023 Item 7.6 Waste Education Policy Statement and Advocacy Position</p>	<p>That WALGA:</p> <ol style="list-style-type: none"> 1. Rescind the existing WALGA <i>Waste Management Education Policy Statement 2008</i> and Advocacy Position 7.8 <i>Waste Management Education</i>; and 2. Endorse a revised WALGA <i>Waste Education Policy Statement 2023</i> and Advocacy Position as follows: <ol style="list-style-type: none"> 1. <i>Waste education is essential part of waste management that empowers the community to engage in waste avoidance, reuse and recovery, and to use services correctly.</i> 2. <i>Effective waste education requires:</i> <ol style="list-style-type: none"> a. <i>Consistent communications by all stakeholders to ensure messages are clear and the community has confidence in the information provided.</i> b. <i>A strategic and long-term investment from the State Government, with funding mechanisms in place to support and enable collaboration between Local Governments and Regional Councils.</i> 	<p>The Advocacy Positions Manual has been updated.</p>	January 2024	Nicole Matthews Executive Manager Policy



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	<p>c. Recognition of waste education in the definition of 'waste service' in the Waste Avoidance and Resource Recovery Act 2007, in order to allow a charge for waste education as part of the waste service charge.</p> <p>d. Identification of priority problematic materials within the waste stream and ongoing advocacy for evidence based alternative approaches.</p> <p>RESOLUTION 506.5/2023</p>			
<p>6 December 2023 Item 7.7 Submission E- Waste Landfill Ban Regulations</p>	<p>That WALGA endorse the Submission on the <i>Waste Avoidance and Resource Recovery (e-waste) Regulations 2023</i>.</p> <p>RESOLUTION 507.5/2023</p>	<p>WALGA submission lodged on 6 December 2023.</p>	<p>December 2023</p>	<p>Nicole Matthews Executive Manager Policy</p>



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
6 December 2023 Item 7.8 Submission on Philanthropic Engagement Framework for Emergency Management	That WALGA endorse the submission to the State Emergency Management Committee on the Draft Philanthropic Engagement Framework for Emergency Management. RESOLUTION 508.5/2023	WALGA submission was provided to the State Emergency Management Committee (SEMC) on 8 December 2023.	December 2023	Nicole Matthews Executive Manager Policy
6 December 2023 Item 7.9 Submission to the WA Action Plan for Young People Consultation Paper	That WALGA endorse the submission to the <i>WA Action Plan for Young People Consultation Paper</i> . RESOLUTION 509.5/2023	WALGA submission was provided to the Department of Communities on 8 December 2023.	December 2023	Nicole Matthews Executive Manager Policy



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
6 December 2023 Item 7.10 Appointments to State Council Policy Teams and Committees	That the appointments of State Councillors to Policy Teams, the Finance and Services Committee and Committees as outlined in the Minutes be endorsed. RESOLUTION 510.5/2023	The appointments as endorsed have been actioned. A full list of State Council membership on Policy Teams and Committees can be found on the WALGA website here .	December 2023	Tony Brown Executive Director Member Services
6 December 2023 Item 7.11 Finance and Services Committee Minutes – 29 November 2023	That the Minutes of the Finance and Services Committee meeting held on 29 November 2023 be endorsed. RESOLUTION 511.5/2023	Action has been taken to implement the revised 2023-24 Budget.	December 2023	Tony Brown Executive Director Member Services



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
6 December 2023 Item 7.12 Selection Committee Flying Minute – 11 November 2023	That the resolutions contained in the 11 November 2023 Selection Committee Flying Minute be endorsed. RESOLUTION 512.5/2023	The appointments have been actioned.	Complete	Tony Brown Executive Director Member Services
6 December 2023 Item 8.2 Governance and Organisational Services Policy Team Report	That State Council: 1. Retain Advocacy Position “2.5.22 Re-counts”, with the following amendment: <i>The Local Government sector supports the introduction of standard processes for vote re-counts if there is a very small margin (e.g., 10 or fewer votes) between candidates, inclusive of Regulations that specify the circumstances in which the Returning Officer must arrange for some or all of the votes to be re-counted.</i> 2. Delete Advocacy Positions: (a) 2.5.2 No Wards for Band 3 and 4 Councils (b) 2.5.5 Tiered Limits on the Number of Councillors (c) 2.5.14 Tender Exemption General Practitioner Services (d) 2.5.21 Candidate Profiles (e) 2.5.23 Electoral Rolls (f) 2.5.24 Standardised Election Caretaker Period (g) 2.5.27 Recording Votes in Council Minutes (h) 2.5.31 Special Electors’ Meeting	The Advocacy Positions Manual has been updated.	January 2024	Tony Brown Executive Director Member Services



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	<p>3. Notes the Governance and Organisational Services Policy Team's consideration of the following:</p> <p>(a) Performance of the Auditor General – Audit Experience Survey Results</p> <p>(b) Optional Preferential Voting – Cost to Local Government</p> <p>RESOLUTION 516.5/2023</p>			
<p>6 December 2023 Item 8.4 People and Place Policy Team Report</p>	<p>That State Council:</p> <p>1. note the matters considered by the Policy Team; and</p> <p>2. rescind Advocacy Positions:</p> <p>a. 6.10 Town Planning and Alcohol Outlets;</p> <p>b. 6.12 Affordable Housing;</p> <p>c. 6.13 Senior Housing Strategy;</p> <p>d. 6.14 Capital City Planning Framework; and</p> <p>e. 6.15 Built Heritage.</p> <p>RESOLUTION 518.5/2023</p>	<p>The Advocacy Positions Manual has been updated.</p>	January 2024	Nicole Matthews Executive Manager Policy



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
16 October 2023 Flying Minute 2024-25 State Budget Submission	That WALGA's 2024-25 State Budget Submission be endorsed. RESOLUTION 237.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting. WALGA submission sent to Ministers, Opposition, Government Agencies and key stakeholders. Advocacy on budget initiatives ongoing.	Completed	Nicole Matthews Executive Manager Policy
12 October 2023 Flying Minute Submission on Asbestos National Strategic Plan	That the Asbestos National Strategic Plan: Phase Three 2024-2030 submission be endorsed. RESOLUTION 236.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting. WALGA submission lodged 13 October 2023.	October 2023	Nicole Matthews Executive Manager Policy



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
12 October 2023 Flying Minute Draft Code of Practice for Onsite Wastewater Disposal	That the Draft Code of Practice for On-site Wastewater Disposal in Western Australia 2023 submission be endorsed. RESOLUTION 235.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting. WALGA submission lodged 16 October 2023.	October 2023	Nicole Matthews Executive Manager Policy
26 September 2023 Flying Minute Aboriginal Heritage Legislation Amendment and Repeal Bill, Regulations, Consultation Policy and Section 18 Guideline – Submission to the Department	That State Council: 1. Endorse the draft submission to the Department of Planning, Lands and Heritage; and 2. Note that WALGA is seeking legal advice on amendments to the Fees Regulations required to give effect to an exemption for Local Government from per site investigation fees, and that this will be included as a recommendation in the submission. RESOLUTION 234.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting. WALGA submission sent to the Department for Planning, Lands and Heritage on 26 September 2023.	September 2023	Nicole Matthews Executive Manager Policy



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
of Planning, Lands and Heritage				
21 September 2023 Flying Minute Submission on the Exposure Draft of the Recycling and Waste Reduction (Export – Paper and Cardboard) Rules 2023	That the Submission on the Department of Climate Change, Energy, the Environment and Water (DCCEEW)'s Exposure Draft of the Recycling and Waste Reduction (Export - Paper and Cardboard) Rules 2023 be endorsed. RESOLUTION 233.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting. Submission lodged 22 September 2023.	September 2023	Nicole Matthews Executive Manager Policy



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
21 August 2023 Flying Minute Draft Operational Policy 2.3 Planning for Public Open Space	That the submission on Draft Operation Policy 2.3 Planning for Public Open Space to Department of Planning, Lands and Heritage be endorsed. RESOLUTION 232.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting. WALGA submission sent to the Department for Planning, Lands and Heritage on 23 August 2023	August 2023	Nicole Matthews Executive Manager Policy
17 August 2023 Flying Minute Independent Review of Commonwealth Disaster Funding	That WALGA's submission to the Independent Review of Commonwealth Disaster Funding be endorsed. RESOLUTION 231.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting. Submission lodged on 18 August 2023.	August 2023	Nicole Matthews Executive Manager Policy



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
16 August 2023 Flying Minute Objection to the 2023 WA Electoral Distribution Commission Proposed Boundaries	That the objection to the 2023 Western Australian Distribution Commission's proposed boundaries be endorsed. RESOLUTION 230.FM/2023	<p>WALGA's objection to the proposed State election boundaries was submitted to the WA Electoral Commission on 21 August.</p> <p>The final boundaries were published by the Commission in December 2023. In the report, the Commissioners acknowledged the concerns raised in many of the submission received (including that of WALGA) as to the impacts of abolishing a non-metropolitan electoral district. Nevertheless, the final boundaries include an amalgamation of two non-metropolitan districts (North West Central and Moore) into a single district (Mid-West), to enable the creation of a new metropolitan district in Perth's outer metropolitan growth area.</p> <p>The Final Report can be found here.</p> <p>Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting.</p>	Complete	Tony Brown Executive Director Member Services



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
11 August 2023 Flying Minute Submission to the Review of the Main Roads Pedestrian Crossing Facilities Guidelines	That State Council note: 1. the new Advocacy Position regarding the design and implementation of pedestrian crossings; and 2. the submission to Main Roads WA on the draft Pedestrian Crossing Facilities Guidelines as endorsed by State Council via Flying Minute. RESOLUTION 229.FM/2023	The Advocacy Positions Manual has been updated. Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting.	January 2024	Ian Duncan Executive Manager Infrastructure
13 September 2023 Item 7.2 Advocacy Position on Road Works during Total Fire Ban	That WALGA endorse the following principles in relation to the exemptions and conditions under which road works may be undertaken during a Total Fire Ban: 1. Road Activity Tiers: That there be a tiered risk approach for road work activities and associated controls, based on the proposed activities and fire danger forecast. 2. Local Government operations: That any controls specified in regulations to provide effective risk mitigation and response be able to be implemented within the works crew deployed for the task. 3. Reduce Red Tape: That the processes where repeated notification to DFES for the same task at the same location is required be streamlined. RESOLUTION 485.4/2023	The Advocacy Positions Manual has been updated to insert new advocacy position 5.2.12 Road Works during Total Fire Ban. Feedback is now being sought from stakeholders on a proposal to remove most of the regulations concerning roadworks during Total Fire Bans, retaining: 1. 'road work' as a prescribed activity (r.24Y) meaning that Local Governments can do work during a Total Fire Ban; 2. Requirement to stop all road works if there is both a Total Fire Ban and Catastrophic Fire Danger Rating (r.24ZA); and 3. Notify DFES of the work (r.24ZB)	June 2024	Ian Duncan Executive Manager Infrastructure



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
		<p>The onus falls on the Local Government to ensure fire safety provisions based on the work area and work activities are sufficient to prevent a fire during a Total Fire Ban.</p> <p>The Association is investigating templates or better practice models in Local Governments that could be shared to support decision making by Local Government officers.</p> <p>It is likely that the existing regulations remain in place for the 2023/24 fire season.</p>		
1 March 2023 Item 7.4 Submission on Draft Guideline Minimising Noise Impact from Outdoor Community Basketball Facilities	That WALGA: 1. Note that the Environment Minister has withdrawn the Draft Guideline: Minimising noise impact from outdoor community basketball. 2. Write to the Ministers for Environment, Local Government, Sport and Planning requesting the formation of a cross Government working group, including relevant representative bodies, to consider and develop solutions to balance urban density and infill, public recreation and noise management. RESOLUTION 422.1/2023	Correspondence sent and issue raised with the Minister's office on multiple occasions. WALGA will continue to pursue a response.	Ongoing	Nicole Matthews Executive Manager Policy



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions	The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: ... 3.1 Road Traffic Issues <i>That WALGA advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures.</i> RESOLUTION 394.8/2022	The Infrastructure Policy Team resolved: <i>That efforts to increase the importance given to Local Government knowledge regarding traffic issues be deferred for consideration in mid-2023 after a clear Local Government advocacy position on speed management is developed and endorsed.</i> This matter is central to the new Speed Management Policy adopted by State Council in May 2023. Implementation strategy being considered.	Ongoing	Ian Duncan Executive Manager Infrastructure
7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions	The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: ... 3.2 Car Parking and Traffic Congestion Around Schools <i>That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:</i> <ol style="list-style-type: none"> 1. Reviewing car parking standards for schools; 2. Ensuring sufficient land is set aside for the provision of parking on school sites; 3. Reviewing the co-location of schools to avoid issues being exacerbated; 4. Restricting school access from major roads; 5. Developing plans to enable schools to manage school traffic; 6. Develop programs to educate drivers; and 	The Infrastructure Policy Team resolved: <i>That WALGA uses its role at the Safe Active Travel to School Working Group to advocate for these outcomes and provide advice back to the Local Government sector.</i>	Ongoing	Ian Duncan Executive Manager Infrastructure



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
	<p>7. <i>Develop options and implement initiatives to encourage alternative modes of transport to school.</i></p> <p>RESOLUTION 394.8/2022</p>			
<p>7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions</p>	<p>The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken:</p> <p>3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA <i>That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.</i></p> <p>RESOLUTION 394.8/2022</p>	<p>The Infrastructure Policy Team resolved: <i>That the opportunities and interest in contracting Local Governments to undertake maintenance and minor works on the State road network be explored in discussion with Main Roads WA.</i></p>	Ongoing	Ian Duncan Executive Manager Infrastructure



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions	The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: ... 3.4 Northern Australia Beef Roads Program <i>That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south, or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.</i> RESOLUTION 394.8/2022		Ongoing	Ian Duncan Executive Manager Infrastructure
1 December 2021 Item 5.3 2021 Annual General Meeting	That the following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action: <ul style="list-style-type: none"> Cost of Regional Development That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns. ... RESOLUTION 294.7/2021	In March the State Government announced the establishment of a new Infrastructure Development Fund that includes a stream to support the delivery of regional worker accommodation with applications open until September 2024. This is an infrastructure investment program to address infrastructure constraints in the water, wastewater and electricity network at a precinct or strategic site scale impacting the delivery of regional worker accommodation. Full details can be found here .	Ongoing	Ian Duncan Executive Manager Infrastructure



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
3 September 2021 Item 6.1 Stop Puppy Farming Legislation	1. That the update on the Dog Amendment (Stop Puppy Farming) Bill 2021 be noted. 2. That: a. any additional costs incurred by a Local Government in administering the Dog Act be paid by the State Government; and b. the Fees and Charges set in Regulations are reviewed bi-annually and at minimum, be adjusted by the Local Government Cost Index. RESOLUTION 275.5/2021	<p>The Department of Local Government, Sport and Cultural Industries recently released a consultation paper in August 2023, seeking Local Government feedback on the formulation of regulations relating to the Stop Puppy Farming amendments to the Dog Act 1976.</p> <p>The feedback from Local Government will inform:</p> <ul style="list-style-type: none"> • Development of draft regulations; • Specifications and functionality of the centralised dog and cat registration system (CRS); and • Resources needed by local government to implement and enforce the legislative requirements of the Stop Puppy Farming legislations. <p>The Department of Local Government, Sport and Cultural Industries has also engaged consultants to review the fees and charges that Local Governments can apply.</p> <p>Consultation is about to commence with the sector and the public on the following;</p> <ul style="list-style-type: none"> • seek input on whether full cost recovery of the cost of the new Centralised Registration 	Ongoing	Tony Brown Executive Director Member Services



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Meeting	Zone Resolution	Comment	Completion Date	Officer Responsible
		<p>System (CRS) would have undesirable impacts</p> <ul style="list-style-type: none"> • confirm or refine time and cost estimates, and • identify if there are specific groups in the community or circumstances that would justify lower fees. <p>This stakeholder consultation period will run for a period of five weeks will close on Friday, 8 March 2024.</p> <p>When this work is complete a further update will be provided.</p>		



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5.5 COMPLETE ZONE STATUS REPORT –

Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
24 August 2023 Zone Agenda Item 7 Funding Support for Arts in Regional Western Australia	That the Kimberley Country Zone of WALGA request the WALGA State Council to lobby the State Government to: 1. Fund Regional Arts WA for the employment of Regional Arts Hub Coordinators to be based across regional WA; and 2. Extend the KidSport program to include arts activities.	<p>WALGA is focusing current efforts in the Cultural and Arts portfolio on engaging with the Department of Local Government, Sports and Cultural Industries on the development of the state's 10 year Vision for Culture and the Arts.</p> <p>WALGA continues to facilitate Local Government engagement in the development of State policy and funding into the Arts.</p> <p>In response to the two specific initiatives raised for potential WALGA advocacy:</p> <ol style="list-style-type: none"> As part of the WALGA State Budget Submission, WALGA has requested the creation of a Community Arts and Culture Facilities Fund. The Fund asks for \$25 million per annum from 2024/25. The proposed fund would be similar to the Community Sports and Recreation Facilities Fund (CSRFF) and provide the capital funding commitment to underpin the ambition of the Cultural Infrastructure Framework 2030+ and support Local Government arts and culture policies and strategies. A copy of the WALGA State Budget Submission is provided in the State Council Papers. In addition to this capital funding ask, WALGA understands that Regional Art WA are developing a proposal for the creation, and state funding, of regional arts hub coordinators. WALGA is supportive of this proposal. WALGA would recommend the Shire 	November 2023	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039



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		<p>of Broome connect with Regional Arts WA to support their proposals.</p> <p>2. WALGA acknowledges that funding and support for arts and cultural activities is significantly less than that available for sports through the KidSport program. WALGA's understanding is that a trial to expand the KidSport program to art activities was undertaken in 2012 and highlighted some challenges. Regional Arts WA are currently scoping an initiative in this space.</p>		
<p>19 April 2022 Zone Agenda Item 9.7 Underground Power</p>	<p>That the Kimberley Regional Group requests that WALGA enter into discussions with Horizon Power in relation to programs and funding to transition overhead wires to underground power.</p>	<p>WALGA staff met with Juliane Bush (Community Engagement Manager) and Robin John (Government Relations and Stakeholder Engagement Manager) from Horizon Power during October and raised the opportunities from underground power in Pilbara and Kimberley towns. This is now listed for discussion at the next meeting.</p>	<p>Ongoing</p>	<p>Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031</p>
<p>2021 20 April Zone Agenda Item 11.1 Disaster Relief and Recovery Funding Arrangements</p>	<p>That the Kimberley Zone:</p> <ol style="list-style-type: none"> Express dissatisfaction with current disaster relief and recovery funding arrangements and call for urgent action from the State Government to investigate and address these shortcomings. Seek WALGA advocacy to support the motion. 	<p>In response to requests from WALGA, DFES staff undertook a series of consultation meetings with Regional Road Groups and on-line webinars to hear issues being experienced by Local Governments dealing with the Disaster Recovery Funding Arrangements.</p> <p>WALGA has continued to highlight that there are more than 30 claims in process, some dating back to 2021 that need to be resolved and progressed. During February DFES officers met with officers from many of</p>	<p>February 2024</p>	<p>Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031</p>



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		<p>the impacted Local Governments to progress the claims. Finding acceptable evidence of previous condition, maintenance and impact of the event is challenging.</p> <p>There is a commitment from DFES to finalise the legacy claims by the end of the current financial year.</p>		
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Link to Key Pillar/s and Strategies:		Budget Implications
<div> <div>People Place Prosperity Performance</div> <div> <div>Advocate Partner Promote</div> <div>Facilitate Fund Monitor</div> </div> </div>		Nil
Recommendation/s		Action(s)
<p>That the Kimberley Regional Group:</p> <ol style="list-style-type: none"> 1. Notes the report from the WALGA President 2. Notes the State Council Agenda Items as circulated 3. Supports the recommendations in the Matters for Decision contained within the State Council Agenda 4. Acknowledges the Items for noting 5. Acknowledges the Status Report on State Council Resolutions 6. Notes the Kimberley Zone Status Report 		<ol style="list-style-type: none"> 1. Tom Chapman (Regional Manager DLGSCI) to provide feedback about additional costs of Local Government due to new legislation eg: Puppy Farming and Loss of Revenue for non for profits not having to pay rates 2. Executive Team to invite Robert Taylor (CEO WAITOC) to the April meeting. 3. Executive Team to send housing projects once completed to Chuck Berger (CEO KDC) for input. 4. Executive Officer to liase with WALGA (Nick Sloan, Tony Brown, Nicole Matthews and Ian Duncan) on matters raised in 3.1, 7.1, 7.2 and 10.2. 5. Executive Team to forward the KRG submission to the enquiry into Natural Disaster Relief Funding Arrangements to Nick Sloan (CEO WALGA) and Tom Chapman (Regional Manager DLGSCI) 6. Executive Team to invite Renee Gioffre (Regional Executive Director; Kimberley Community Services

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		Department of Communities) to the April meeting	
Moved:	Shire of Broome	Responsible:	Executive Team / Tom Chapman (Regional Manager, DLGSCI)
Seconded:	Shire of Wyndham East Kimberley	Due date:	As appropriate
Carried:	4/0		

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5. 2024 Local Government Honours Program

Item For Noting

Submitted by: Meghan Dwyer, Executive Officer Governance

The annual Local Government Honours Program affords public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and Local Government officers to their respective Councils, the WA Local Government sector and the wider community. There are six awards in the 2024 Program:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award
6. Young Achievers Award

Nominations will open on **Friday, 8 March 2024** and close at **5:00pm on Friday, 31 May 2024**.

Details on the 2024 Honours Program and Nomination Forms will be available from Friday, 8 March 2024 on the [WALGA website](https://www.walga.wa.gov.au). For more information contact Meghan Dwyer, Executive Officer Governance, on 9213 2050 or via email at honours@walga.asn.au.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	Nil
Recommendation(s)		Action(s)	
That the Kimberley Country Zone note Local Government Honours Program		Nil	
Moved:	Shire of Wyndham East Kimberley	Responsible:	
Seconded:	Shire of Broome	Due date:	
Carried:	4/0		



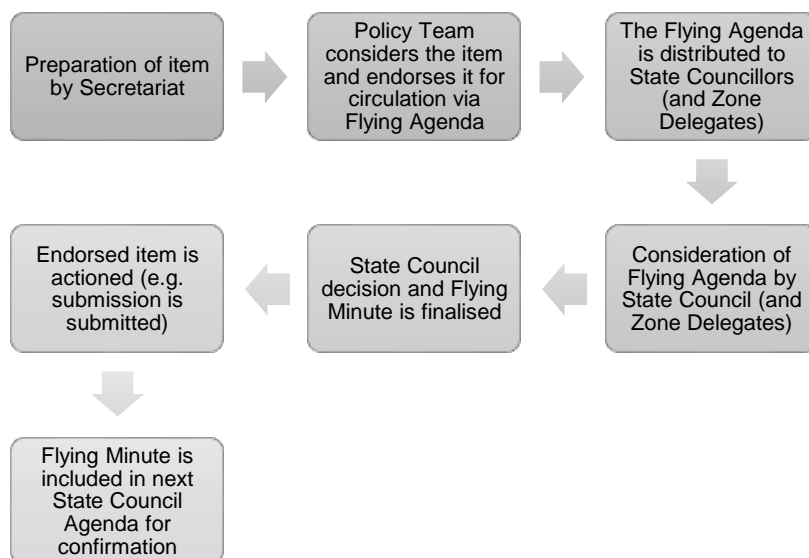
6. State Council Flying Agenda Process

Item For Noting

Submitted by: Kathy Robertson, Manager Corporate and Association Governance

State Council has five ordinary meetings per year. As a result, there are occasions when decisions need to be made or submissions need to be endorsed to meet external deadlines which do not fit within the existing State Council meeting schedule.

The first preference is always to seek an extension of time to enable the item to be considered by Zones and State Council through the usual Agenda process. However, if an extension of time is not granted, the item will need to be endorsed by State Council by way of a Flying Agenda. The process for a Flying Agenda is summarised below:



Flying Agendas are generally open to responses for 7 days.

At the request of State Council, the Flying Agenda process has recently been amended to better include Zone Delegates in the decision-making process. The Zone Executive Officer will alert

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Delegates via email when a Flying Agenda is out for consideration by State Council and request that any comments or feedback be directed to the Zone's State Council representative(s). State Councillors are then able to consider the feedback of Zone Delegates when making their final decision.

Please note that any comments or feedback sent directly to WALGA, rather than the Zone's State Council representative(s), will not go towards the Flying Agenda. There is no requirement to respond to an email circulating a Flying Agenda, however if you would like to contribute this should be directed to your State Council representative(s).

All completed Flying Minutes are available to view on the WALGA website [here](#), and are included in the subsequent State Council Agenda as both previous Minutes (for confirmation) and as an Item for Noting.

For any questions about the State Council Flying Agenda process, please contact Kathy Robertson, Manager Association and Corporate Governance on krobertson@walga.asn.au or (08) 9213 2036.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People Place Prosperity Performance</div> <div> <div>Advocate Partner Promote</div> <div>Facilitate Fund Monitor</div> </div> </div>		Nil	
Recommendation(s)		Action(s)	
That the Kimberley Country Zone note the State Council Flying Agenda process.		Nil	
Moved:	Shire of Wyndham East Kimberley	Responsible:	
Seconded:	Shire of Broome	Due date:	
Carried:	4/0		

7. Conclusion of Zone Matters: 10:11am

11. NOTICES OF MOTION WITH NOTICE
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Nil.

12. NOTICE OF MOTION WITHOUT NOTICE
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Nil.

13. BUSINESS OF AN URGENT NATURE

Nil.

14. MEETING CLOSED TO PUBLIC**COUNCIL RESOLUTION:**

Minute No. C/0324/031

Moved: Cr J Lewis

Seconded: Cr M Virgo

That the meeting be closed to the public at 6:53pm.

For: Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 8/0

This item and any attachments are confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((e)(i)) as it contains “a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government”, and section 5.23(2)((e)(ii)) as it contains “a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government”.

14.1 BEAM TRADING PERMIT REVIEW AND EXTENSION

LOCATION/ADDRESS:	Nil
APPLICANT:	Beam Mobility Australia Pty. Ltd.
FILE:	HE05
AUTHOR:	Manager Health, Emergency and Rangers
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is requested to consider issuing a Trading Permit for an eight month period to Beam Mobility Australia Pty. Ltd to allow continuation of the e-scooter 'shared micro-mobility service' in Broome.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0324/032

Moved: Cr E Smith

Seconded: Cr P Matsumoto

That Council:

- 1. Authorises the Chief Executive Officer to issue a new trading permit to Beam Mobility Australia Pty. Ltd. to operate from 12 May 2024 until 31 December 2024 with relevant conditions to ensure compliance with matters such as but not limited to parking, usage areas, landing pads (parking), abandoned scooters and helmets and speed zones;**
- 2. Request that Beam Mobility Australia Pty. Ltd. agrees to fund the community engagement activities associated with assessment of the trial up to \$5,000 excluding GST;**
- 3. Delegates to the Chief Executive Officer power to make any amendments to the conditions as required, at any time throughout the duration of the trial;**
- 4. Requests the Chief Executive Officer undertakes an engagement process to gauge community, business and key stakeholder perceptions on the merit of an e-scooter scheme in Broome; and**
- 5. Requests the Chief Executive Officer to report back to Council no later than the October 2024 Ordinary meeting of Council with the findings of the community engagement undertaken as per point 2 above including an assessment of the Beam micro mobility trial and recommendations on an e-scooter scheme in Broome.**

For: Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.

CARRIED UNANIMOUSLY 8/0

COUNCIL RESOLUTION:**Minute No. C/0324/033****Moved: Cr J Mamid****Seconded: Cr M Virgo*****That the Meeting again be open to the public at 6:55pm.******For: Cr D Male, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr M Virgo, Cr P Taylor, Cr S Cooper.*****CARRIED UNANIMOUSLY 8/0**

The Council chambers were opened and it was noted that one member of the public returned to the Chambers.

The Chair read aloud the resolution that was carried behind closed doors.

15. MEETING CLOSURE

There being no further business the Chairperson declared the meeting closed at 6:57pm.