



AGENDA

FOR THE

ORDINARY MEETING OF COUNCIL

29 AUGUST 2024

NOTICE OF MEETING

Dear Council Member,

The next Ordinary Meeting of Council will be held on Thursday, 29 August 2024 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 5.00PM.

Regards,



S MASTROLEMBO
Chief Executive Officer

22/08/2024

Our Mission

"To deliver affordable and quality Local Government services."

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

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Should you require this document in an alternative format please contact us.

Councillor Attendance Register										
Councillor		C Mitchell	Cr D Male	Cr E Foy	Cr P Matsumoto	Cr B Rudeforth	Cr P Taylor	Vacant Seat	Vacant Seat	Vacant Seat
2023	31 August					E				
2023	28 September		E		LOA	E				
2023	19 October			A		E				
Post 2023 Local Government Elections										
Councillor		C Mitchell	Cr D Male	Cr S Cooper	Cr J Lewis	Cr J Mamid	Cr P Matsumoto	Cr E Smith	Cr P Taylor	Cr M Virgo
2023	16 November								LOA	
2023	14 December									
2024	29 February									
2024	28 March	E								
2024	24 April	E								
2024	30 May							LOA		
2024	27 June		LOA							
2024	25 July			LOA						

- **LOA (Leave of Absence)**
- **A (Apologies)**
- **E (Attended Electronically)**
- **NA (Non-Attendance)**
- **R (Resignation)**

2.25. Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
 - (a) a meeting that has concluded; or
 - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2-month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2-month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.

SHIRE OF BROOME
ORDINARY MEETING OF COUNCIL
THURSDAY 29 AUGUST 2024
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1. OFFICIAL OPENING

2. ATTENDANCE AND APOLOGIES

3. ANNOUNCEMENTS BY PRESIDENT

4. DECLARATIONS OF INTEREST

5. PUBLIC QUESTION TIME

6. APPLICATION FOR LEAVE OF ABSENCE
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7. CONFIRMATION OF MINUTES

8. PRESENTATIONS / PETITIONS / DEPUTATIONS

9. REPORTS FROM OFFICERS

9.1 PEOPLE

9.1.1 REQUEST TO EXTEND TERM OF APPROVAL OF THE AIRPORT DEVELOPMENT PLAN

LOCATION/ADDRESS:	Lot 9050 MacPherson Street, Djugun
APPLICANT:	Shrapnel Urban Planning
FILE:	MAC-3/10
AUTHOR:	Manager Planning and Building Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The Department of Planning Lands and Heritage (**DPLH**) have received an application from Shrapnel Urban Planning on behalf of the Broome International Airport to request a 10 year extension to the term of approval of the Broome Airport Development Plan. The Airport Development Plan is due to expire on 19 October 2025.

DPLH is seeking comment from the Shire of Broome on the request. Given the strategic implications and recommendations of the Shire of Broome Local Planning Strategy, the matter is being referred to Council for consideration.

This report recommends that Council does not support the 10 year extension to the term of approval of the Airport Development Plan and requests Broome International Airport undertake to provide further information in regards to noise and an implementation strategy regarding longer term airport relocation, to inform an appropriate planning framework for the site.

BACKGROUND

Previous Considerations

OMC 19 October 2004	Item 9.3.5
OMC 14 June 2005	Item 9.3.4
OMC 11 August 2005	Item 9.3.10
OMC 3 November 2005	Item 9.3.10
OMC 22 December 2005	Item 9.3.11
OMC 13 April 2006	Item 9.3.2
OMC 11 May 2006	Item 9.3.1
OMC 23 November 2006	Item 9.3.5
OMC 23 November 2006	Item 9.3.6
OMC 23 November 2006	Item 12.2 – withdrawn – “not accepted under Section 13.2 of the Shire of Broome Standing Orders Local law 2003”
OMC 15 March 2007	Item 9.3.3
OMC 25 October 2007	Item 9.3.2
OMC 18 December 2007	Item 9.3.1
OMC 14 February 2008	Item 9.3.12
OMC 14 February 2008	Item 9.3.13

OMC 14 February 2008	Item 9.3.14
OMC 13 March 2008	Item 9.3.3
OMC 3 July 2008	Item 9.3.2
OMC 19 March 2009	Item 9.3.1
OMC 29 October 2009	Item 9.3.3
OMC 26 November 2009	Item 9.3.1
OMC 8 July 2020	Item 9.3.1

The Airport Development Plan was originally adopted by Council at the Ordinary Meeting of Council held on 26 November 2009. At this meeting Council resolved the following:

COUNCIL RESOLUTION

Moved: Cr J Bloom

Seconded: Cr C R Mitchell

That Council:

1. ***Endorses the comments in the Schedule of Submissions as attached.***
2. ***Adopts the Airport Development Plan as attached subject to the preparation of an Australian Noise Exposure Forecast (ANEF) in accordance with the recognised Australian Standards and in addition provides forecast of noise arising from ground running, general aviation and helicopter activities.***
3. ***Authorises the Shire President and the Chief Executive Officer to engross the Airport Development Plan.***
4. ***Requests submission of the drainage methodology for consideration in accordance with Council's resolution of 19 March 2009.***
5. ***Joins with Broom International Airport to:***
 - a. ***Meet with the relevant State Government Ministers to discuss the Government's position on the status of the new Airport site.***
 - b. ***Prepare a Memorandum of Understanding between the State Government, the Shire of Broome and the BIA that will address airport related issues, including aircraft noise, community amenity, previous reports and any other factors that would precipitate the future relocation of the airport to the new site in accordance with Council's resolution of 19 March 2009.***
6. ***Initiates an amendment to Town Planning Scheme No 4 to rezone the drainage licence area from development zone to drainage reserve.***

CARRIED UNANIMOUSLY

The ANEF forecasts referenced in part 2 of the above resolution were performed and the Airport Development Plan was adopted by the Western Australian Planning Commission on 9 October 2012.

Since the adoption of the Airport Development Plan, the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) have come into effect. One of the significant changes of these Regulations was the introduction of the Deemed Provisions, whereby the administrative parts of Local Planning Schemes, including the process for adopting or amending a Structure Plan, were removed from Local Planning Scheme's and are now contained in the Regulations as Deemed Provisions.

The Regulations also confirmed change of the title of the planning instrument from 'Development Plans' to 'Structure Plans'. The Deemed Provisions also introduced 'Duration of approval' for all Structure Plans which establishes that a Structure Plan has effect for a period of 10 years, the Regulations further establish that a Structure Plan approved prior to 19 October 2015 is taken to be approved on that day. As a result, the Airport Development Plan will expire on 19 October 2025.

Proposal

Shrapnel Urban Planning acting on behalf of the Broome International Airport have submitted an application to the DPLH that requests an extension of 10 years to the duration of the approval of the Airport Development Plan, meaning that it would expire on 19 October 2035.

The following justification for the extension was provided by the proponent:

- The Structure Plan is due to expire upon the 10-year anniversary of the *Planning and Development (Local Planning Scheme) Regulations 2015* coming into force on 19 October 2015. The extension is needed to maintain the local planning framework whilst consideration is given to future planning needs and instruments required for the structure plan area.
- Consideration of future planning options for the area will require extensive consultation and collaboration with key stakeholders, which will likely take an extended period of time, possibly past the expiration date of the current structure plan.
- The current structure plan has not been implemented to its full extent, and is able to still provide planning guidance over the subject area.
- Local Planning Scheme No 7 zones the subject land 'Urban Development' which notes that the local government will have due regard to the structure plan when considering an application for development approval.
- No changes are proposed to the existing structure plan at this point in time.
- The Shire of Broome's local planning strategy notes that it is preferable for an implementation strategy (including an MoU) to be created in the short term for the future airport transition. This will likely take time, and will need to be in place before future planning instruments can be considered over the subject area.

COMMENT

The Regulations establish that the Western Australian Planning Commission (**WAPC**) may extend the approval period of a Structure Plan if there are no changes to the terms of the plan. The WAPC has adopted the WA Planning Manual – Guidance for Structure Plans (August 2023) which sets out the following relevant consideration when determining and extension to the approval period of a Structure Plan:

- the extent of subdivision and/or development uptake in the structure plan area, and whether the plan has been largely implemented;
- the plan's delivery progress based on its set purpose, vision, and objectives, and whether implementation of the plan is aligning with its set targets;

- government priorities, any applicable planning strategy and policy framework, and whether significant changes to these have occurred since the plan was approved;
- if consultation with the community and key stakeholders should be undertaken to confirm and adjust the direction and next stages of the plan; and
- whether important infrastructure has or will become available, and whether adjustments will need to be made to the plan as a result.

Each of the above relevant considerations will be addressed below in addition to an overview of the zoning background for the site and the current Airport Development Plan provisions.

Zoning Background

At the time of the adoption of the Airport Development Plan by the Shire (November 2009) the site was zoned 'Development' under Town Planning Scheme No 4. The Development zoning required the preparation and adoption of a Development Plan to guide development and subdivision.

On 30 January 2015, Local Planning Scheme No 6 was gazetted and the site zoning remained as 'Development' which required the adoption of a Structure Plan (change in title to the planning instrument).

Local Planning Scheme No 7 (**LPS7**) was gazetted on 28 September 2023 and is the current planning scheme. LPS7 zones the site 'Urban Development'. The change in the zoning title was a requirement due to the changes to the Model Provisions in the Regulations which all new Local Planning Schemes have to be consistent with.

The objectives of the Urban Development zone under LPS7 are:

- *To provide an intention of future land use and a basis for more detailed structure planning in accordance with the provisions of this Scheme.*
- *To provide for a range of residential densities to encourage a variety of residential accommodation.*
- *To provide for the progressive and planned development of future urban areas for residential purposes and for commercial and other uses normally associated with residential development.*

Schedule 4 of LPS7 establishes the site and development requirements for the zones in the Scheme. It states the following for the Urban Development zone:

20.	Urban Development Zone	<p>Structure and/or Local Development Plan</p> <p>(1) The local government is not to:</p> <p>(a) consider recommending subdivision; or</p> <p>(b) approve development of land;</p> <p>unless a structure plan in respect of the area the subject to the application, has been prepared and endorsed pursuant to Part 4 of the deemed provisions, and the application shall be generally in accordance with the structure plan.</p> <p><i>Note: Also refer to the Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 2 Deemed provisions for local planning schemes, Part 4 Structure plans.</i></p> <p>(2) Notwithstanding subclause (1) the local government may recommend subdivision or approve development without a structure plan, if in the opinion of the local government, such development is of a minor nature and will not prejudice the future structure planning of the site or zone.</p>
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LPS7 therefore requires a Structure Plan to be adopted for the Shire to be in a position to consider subdivision or approve development of land. In the event no Structure Plan is in place, the local government can recommend subdivision or approve development, if it can be demonstrated that the development is of a minor nature and will not prejudice the future structure planning of the site or the zone.

LPS7 (and both TPS4 and LPS6) also establishes a Special Control Area over the airport site and surrounding land to establish controls on surrounding development in relation to noise and height consideration to enable the airport to operate.

Airport Development Plan Provisions

A full copy of the Airport Development Plan can be accessed on the Shire's website here: <https://www.broome.wa.gov.au/Shire-Services/Planning/Structure-Plans>.

The main purpose of the Airport Development Plan is:

to provide an appropriate statutory planning framework to facilitate the effective continued operation and expansion of the Broome International Airport at its current location, until such time as aviation demand and/or airport impacts on the Broome community necessitate the airport's relocation.

The Airport Development Plan is a two-phase plan. Plan A (**Attachment 1**) is the Airport Development Plan which is intended to be used to control development within the airport area, whilst the airport is operational at its current location. Plan B (**Attachment 2**) becomes operational once the airport ceases to operate from the site. It is noted within the Airport Development Plan that Plan B (post-airport relocation) may need to be reviewed to ensure that it accords with the objectives and other requirements pertaining at the time.

Plan A is the current operational plan under the Airport Development Plan. The Plan 'zones' the different portions of the airport site and the Table then provides direction on the Land Uses that can be approved at each of the 'zones'.

Planning Strategy and Policy Framework

Local Planning Framework

Since the adoption of the Airport Development Plan in 2009, the Shire's local planning framework has changed.

The Shire's Local Planning Strategy was adopted by Council on 26 May 2022 and endorsed by the WAPC on 10 October 2023. The Airport site is identified as Planning Area B and the Strategy provides the following recommendations:

Area	Planning Direction	Actions	Rationale	Timing
B	Support long-term relocation of Broome Airport	Implementation strategy and Memorandum of Understanding (MOU) to be developed by the State Government, Shire of Broome and Broome International Airport. MOU to outline and establish common goals	Appendix 1 and the analysis in Section 4 (Part 2) suggests that there are sound planning reasons for why the airport should be relocated to an alternate site in the future. These include:	Short-term (1-5 years)

		<p>relating to the future relocation such as estimating timing and establishing a process that supports resolution of tenure for the new location.</p>	<ul style="list-style-type: none"> • The noise of operations causing disturbance to existing residents. • It is stifling redevelopment opportunities in Chinatown, due to limitations on height and noise which limits the opportunity for residential to be established in the heart. • It is resulting in continued sprawl and segregation of the Broome Townsite. <p>Establishing an MOU could help establish a preliminary agreement that outlines common goals and expectations in achieving the Shire's desired outcome, being a transition to a new airport site.</p> <p>They are appropriate where formal legal relationships are not desired; though a mutually beneficial partnership is desired to be established and the goals outlined that all parties would work towards.</p>	
		<p>Preparation of Structure Plan (in accordance with SPP7.1/SPP7.2) for the airport site that establishes long-term vision post-relocation. Structure plan would also need to consider:</p> <ul style="list-style-type: none"> • Interim planning consideration, acknowledging airport operations. • The interface with adjacent land uses. • Key movement corridors and connections that support an integrated urban structure. 	<p>The existing structure plan over the airport site is set to lapse in 2025. A new plan will need to be prepared. This plan will need to establish a clear vision and framework for the site that begins to strongly consider what happens on the airport site post relocation.</p>	<p>Medium-term (5-10 years)</p>

		<ul style="list-style-type: none"> • <i>Environmental studies and considerations to support urban development.</i> • <i>Servicing and utilities requirements.</i> 		
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Section 4.5.3 in Part 2 of the Local Planning Strategy includes further details on the airport. Some of the key analysis and findings are quoted below:

- Broome International Airport (**BIA**) is the 'gateway to Kimberley' and services a variety of markets including local residents, tourism and business travel, emergency services (e.g. Royal Flying Doctor Service Base) as well as the offshore oil and gas sector (e.g. Browse Basin with its heliport). Broome has traditionally been a tourism-based airport though it has grown rapidly in recent years through oil and gas related travel which assists in addressing some of the strong seasonality and contributes to reduced costs.
- The airport employs 90 direct staff members and generates close to 800 jobs in Broome and the Kimberly region and currently has more than 400,000 passengers a year through it.
- BIA is currently working toward establishing a permanent Singapore-Broome connection service after successful trial flights in 2018 and 2019. A direct connection with Singapore airport provides access to Europe without requiring a stop via a southern Australian airport. These European visitors represents a significant tourist market for Broome. BIA is also looking to further expand direct flights to eastern Australia in the peak and shoulder seasons. Increasing the inbound tourist market core to ensuring viability of the airport, given the low resident base in Broome.
- Further, significant infrastructure upgrades to terminals (to the tune of \$14 million) which will enable the processing of up to 1.3 million passengers per year are currently being undertaken. Given the current passenger volumes outlined above, the airport has significant capacity to continue operations in its current location, for some decades to come. Duplication of the arrivals hall to facilitate both an international and national/local flight arriving simultaneously with customs processing of the former, is currently being considered.
- It is noted that investigations and negotiations were undertaken some time ago and a future airport site identified for Broome. Located approximately 15km north of the townsite, it is reserved in the current Scheme and this will be carried forward in LPS7. The pressure/need to develop land to the immediate north of the townsite and proper and orderly planning were previous reasons cited for the relocation of the airport. Though it is noted that in intervening years the current development patterns have adapted and Broome North and other developments together with the slowed population growth trajectory and a more than adequate supply of residential zoned or capable land to house future residents.
- Therefore, the drivers for relocation of the airport currently include:
 - Aviation volumes/capacity reached;
 - Community concerns or amenity/noise impacts;

- BIA's investment in the existing airport being recouped;
 - Land tenure for the future airport site being resolved between the government and BIA; and
 - The underlying value of the land together with population growth pressures, indicating the land use would be better used/higher and better use.
- It is acknowledged that the presence of the airport has limitations on Chinatown in that it prevents development due to the Obstacle Limitation Surface (OLS) which limits the height of obstacles which may impact flight operations. The result is there is little attraction to developing residential in the town centre and these aspects are to an extent sterilising this central Broome land.
 - It is acknowledged that the development of infrastructure of this scale and importance to the Kimberley Region and appropriate transitioning to the new location and decommissioning of the current site is a long-term process. However, the partnerships and commitment to commencing this project should ideally occur during the 15 year life of this Strategy.
 - In summary, engagement undertaken for this Review established that some members of the community would like to see the airport relocated. Additionally, the Shire's Elected Members/Councillors support the long term intent for airport relocation. Future planning needs to carefully consider what happens to the land in this precinct post-relocation. This Strategy recommends future precinct structure planning be undertaken post-relocation of the airport. This could include guidance on planning considerations such as land use and movement. It is preferable that an implementation strategy (including an MOU) is created in the short term for the transition and key stakeholders committed to this process.

Frame/Surrounding Lands

- Responding to the land in the frame of the airport and planning for a post-relocation future is an underlying principle of this Strategy. To the north west of the airport (Planning Area F in this Strategy) an education/health precinct providing for student accommodation, sporting facilities and residential development and potential relocation of the hospital. The discussions regarding the more likely future health campus location being related to the Health & Wellness Precinct in Planning Area D indicate that these uses are less likely there now.
- It is essential that the frame/surrounding uses of the airport is future proofed and flexibly planned to ensure integrated development with the core. The Structure Plan for the Airport that is to be renewed in 2025 should be prepared with the position of the best outcomes for the centre of Broome's urban area, post-relocation of the airport.

The planning direction contained within the Local Planning Strategy is to support the long-term relocation of the airport and establishes short and medium term actions to deliver this objective. The short term action (1-5years) is to have an implementation strategy and an MOU to establish common goals relating to the future relocation (including estimating timing and establishing resolution of tenure). The long term (5 – 10 years) is to prepare a structure plan for the airport site that establishes long-term vision post-relocation.

It is noted that when Council adopted the Airport Development Plan in 2009, Council resolved that an MOU be prepared in relation to future relocation of the airport. There are

no records that the Shire holds that shows progress was made on this element of the 2009 resolution, either by the Shire or Broome International Airport. At this time, land tenure of the new airport site was a constraint to relocation, while the new site for the airport had been identified, Native Title over the new site was not extinguished. The State Government did issue a Notice of Intent to Take in 1999 which if progressed, would have extinguished Native Title over the new airport site, however this was subsequently withdrawn in 2002, due to the preference to see Native Title being resolved across the whole townsite of Broome. As tenure of the new airport site could not be secured, in 2005 Broome International Airport outlined its intent to prepare the Airport Development Plan to enable improvement to airport facilities and to use non-operational areas of land. Native Title for the new airport site has since been extinguished through the Rubibi Community Determination (WCD2006/001, WAD6006/1998, WAD223/2004) in 2006 and the Yawuru ILUA, which was registered in August 2010. While Native Title has since been extinguished, the tenure of the new airport site has not been resolved.

An extension to the Airport Development Plan for a term of 10 years is not deemed consistent with the strategic direction provided in the Local Planning Strategy. It is inconsistent with the Strategy which recommends in the medium term a new Structure Plan be prepared that begins to consider what happens to the site post airport relocation. This would establish a strategic planning framework that would guide development of land framing the airport. Plan B of the Airport Structure Plan is currently performing this role, however as it only covers a portion of the site (65% of the total site area), it does not adequately plan for the future transport connections to the west and lacks sufficient detail to plan for the future change to this site.

Furthermore, if a 10 year extension to the term of approval were granted, the incentive for the investigation into the MOU and implementation strategy for the relocation of the airport would be reduced, which has been a consideration raised by Council since 2009 when the Airport Development Plan was adopted.

Since the adoption of the Airport Development Plan, the Shire of Broome has also reviewed the Local Commercial Strategy. This does not have implications on Plan A of the Airport Development Plan but Plan B would be inconsistent with the recommendation of the Local Commercial Strategy as it proposed a significant expansion of the Mixed Use zone post airport relocation.

Since the adoption of the Airport Development Plan in 2009, the Shire has prepared the Corporate Business Plan, which includes the following action:

Advocate the relocation of Broome Heliport and General Aviation facility to the proposed Airport relocation site.

The above action aligns with the recommendations of the Local Planning Strategy and it is deemed that an extension of 10 years to the term of the approval of the Airport Development Plan would be inconsistent with the Corporate Business Plan.

State Planning Framework

The State Planning Framework has also been updated since the adoption of the Broome Airport Development Plan. The Kimberley Regional Planning and Infrastructure Framework (KRPIF) is a WAPC document adopted in December 2015, that defines a strategic direction for the future development of the region over the next 25 years. DPLH are currently performing a review of all the Regional Planning and Infrastructure Frameworks across the State but at this point a draft has not been released for public comment. The KRPIF established the following project in relation to aviation:

*Relocation and redevelopment of the Broome International Airport beyond 2025.*Extent of subdivision/development uptake and implementation of the ADP

The Airport Development Plan is not a conventional Structure Plan, as Structure Plan's typically guide subdivision and development of new urban areas (such as Broome North). As outlined above, the main purpose of the Airport Development Plan is to provide an appropriate statutory planning framework to facilitate the continued operation and expansion of the Broome International Airport.

A standard structure plan is considered to have achieved its purpose when the structure plan measures have been implemented, the land has been subdivided, and lot boundaries are established. It is then that the structure plan zones and reserves and planning controls applicable to lots, can be transferred into the Local Planning Scheme via the scheme amendment process. Therefore for a standard structure plan if there was limited subdivision/development uptake, it would be advisable to extend the approval term to ensure there is a continuing framework to guide subdivision and development.

The Airport Development Plan is not a standard Structure Plan and its purpose is to facilitate the expansion of land uses that the strategic planning framework recommends should be relocated. Therefore, while the level of development uptake is a relevant factor, limited uptake should not be used as a reason to extend the approval term, like in a standard Structure Plan. Instead, if the strategic framework recommends relocation of the land use, it would be more appropriate to consider not extending the term of approval or revising/amending the Airport Development Plan.

Since the Airport Development Plan was adopted by Council in November 2009 a total of 65 development applications have been approved with a total estimated development value of approximately \$40 million (note other investment has occurred on the site, such as the resurfacing of the runway which is not included in this figure due to not requiring development approval). The majority of the development occurred within the portion of the Airport Development Plan identified as Aviation Services 1 (AS1). This is the land to the immediate south of Gus Winkle Drive where the Airport Development Plan allows for the following uses:

Existing uses and any airport operation related use compatible with or complimentary to the existing uses; air traffic services; airport rescue and fire fighting service; access roads.

The aerial imagery below shows the development that has occurred in this location, with the new development being aircraft and helicopter hangers to service the light aircraft and helicopter operations. It also includes the Royal Flying Doctor Service (RFDS) base and patient transfer.



Date of image: May 2009



2024

The other area of growth has been consolidated around the airport terminal. Aerial imagery is provided below and the development that has occurred in this location is the new arrival and departure lounge (approved 2013) and extension to airport terminal (approved 2018); and other incidental improvement such as parking.

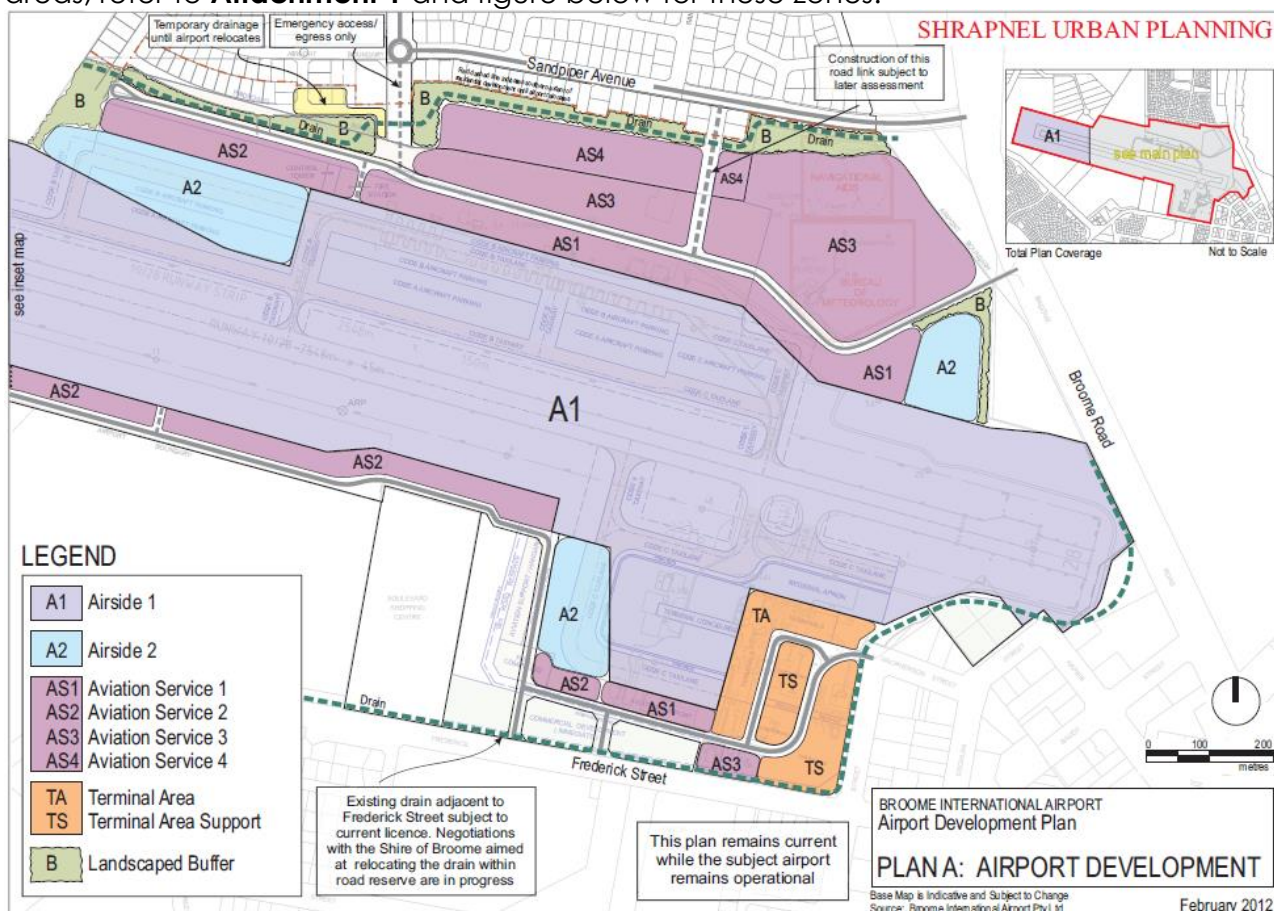


May 2009



2024

The Airport Development Plan has not been developed to its full capacity. the Airport Development Plan does provide for an increase in development in the AS2, AS3 and AS4 areas, refer to **Attachment 1** and figure below for these zones.



Plan A – Airport Development Plan

The following table shows and describes the areas that remain vacant and could be further developed under the Airport Development Plan:

Description of area	Zoning under ADP	Land Uses permissible	Land Area Not Developed/percentage of overall area zoned
Site to the immediate south of Gus Winkle Drive	AS1	Aircraft hangars and any airport operation related use compatible with or complementary to the existing uses; air traffic services; airport rescue, fire fighting services and access road	1.76ha/31%
Extension of Gus Winkle Road to the west and land along common boundary with	AS2	Aircraft hangars, airport operation related general and light industry; communication facilities; car hire	4.8ha/78%

BRAC and Broome Boulevard		and associated cleaning services; access roads and any other airport operation related uses compatible with or complementary to these uses	
Land to the immediate north of Gus Winkle Drive	AS3	Additional aircraft navigation aids; associated aviation and meteorological service facilities; car hire support facilities; airport related service and light industry	11.8ha/96%
Land to the immediate south of the northern boundary	AS4	All uses in AS3 and temporary non-aviation related warehousing and storage.	3.2ha/100% - this land has been utilised as storage/laydown area at various times.

Given the Airport Development Plan provides for further growth for a land use that should ultimately be relocated and specifically provides for expansion of heliport and general aviation, which the Shire's Corporate Business Plan advocates for relocation to the new airport site, it is recommended that a 10 year extension is not granted.

Delivery based on set purpose, vision and objectives

The principal objective of the Airport Development Plan is outlined above which is to facilitate the effective continued operation and expansion of the airport at its current location until such time as aviation demands and/or airport impacts on the Broome community necessitate the airport's relocation. The Airport Development Plan delivers on the objective of establishing a framework that provides for expansion of the airport at the current site.

Officers are not aware of any aviation demands necessitating the airport's relocation and in terms of the community impacts, this largely relates to noise, road connections and travel times, and height limits on adjacent land. Further comment on noise impact is outlined under 'noise' headings below.

Whether consultation with the community and key stakeholders should be undertaken to confirm and adjust the direction and next stages of the plan

The recommendations of the Local Planning Strategy is in the short term for development of an implementation strategy and an MOU relating to the future relocation of the airport. This was also a position of Council in 2009 at the time of adopting the Airport Development Plan. This would require key stakeholder engagement.

Furthermore, as outlined in Part 2 of the Local Planning Strategy, it is essential that the airport which is a significant land area (146ha) centrally located in the townsite, is future proofed and planned to guide framing/surrounding land uses with the core of the airport site.

The Strategy further states that the Structure Plan for the Airport that is to be renewed in 2025 should be prepared with the position of the best outcomes for the centre of Broome's urban area, post-relocation of the airport. Plan B of the current Airport Development Plan does not deliver on this direction, specifically as it only covers a portion of the airport site (Plan B covers 65% of the total airport site) and not the western extents, which is similarly zoned Urban Development to provide for further urban expansion. It is considered that further stakeholder and community engagement should occur on this element of the Airport Development Plan or commitments are provided to undertaking this body of work by the Broome International Airport.

Noise

One of the key impacts the operations of the airport at its current site has on Broome is noise. The ANEF contours that were prepared to support the current Airport Development Plan were modelled to 2025. The Airport Development Plan details that a Noise Abatement Program and ongoing monitoring of noise levels in sensitive areas will be performed, including the preparation of a Noise Management Plan.

This has been raised with Broome International Airport and it has confirmed that it would be amenable to arranging remodelling of the current ANEF contours should the Shire require it at this time. In relation to the monitoring of noise and noise management plan, Broome International Airport have advised that it has a Fly Neighbourly Program which can be accessed on its website which includes a public feedback line with limited complaints being received. In relation to noise monitoring, Broome International Airport have advised that the Air Services Australia is the body responsible for monitoring airport noise and given the size of Broome airport, no monitoring of noise has been performed.

As the current ANEF contours are modelled to 2025, extension to the term of approval for any term in the absence of update modelling is considered to be inconsistent with the principles of orderly and proper planning. Updated modelling of the ANEF contours is required to demonstrate whether noise from airport operations meets with the current Special Control Area provisions of LPS7.

It recommended that Council confirms that further information on updated ANEF modelling and noise monitoring should be performed prior to any extension to the term of the Airport Development Plan being entertained. This is pertinent given that the plan does provide for further expansion and growth of aviation activities on site, including further hangars for helicopters and light aircraft and given the age of the current modelling. As set out in the Airport Development Plan, helicopter operations, light aircraft circuits and engine run-ups are the highly variable sources of airport noise and may not consistently be accounted for in the ANEF contours.

Summary

Based on the above, it is recommended that Council advises the Department of Planning Lands and Heritage that it does not support a 10 year extension to the term of approval of the Airport Development Plan, for the following reasons:

- a. The Airport Development Plan has not been developed to its full extent and provides for expansion of land uses, particularly heliport and general aviation, that would be inconsistent with the strategic planning framework.
- b. It would be inconsistent with the planning direction in the Shire of Broome's Local Planning Strategy.

- c. Plan B of the Airport Development Plan is inconsistent with the updated planning framework, specifically the Local Planning Strategy and Local Commercial Strategy. Plan B does not provide sufficient strategic direction to inform development framing/surrounding the airport site.
- d. It would be inconsistent with the action identified in the Shire's Corporate Business Plan which is to advocate for the relocation of Broome Heliport and General Aviation facility to the proposed Airport relocation site.
- e. It would be inconsistent with the findings of the Kimberley Regional Planning and Investment Framework.
- f. Updated stakeholder and community engagement should be undertaken to confirm and adjust the next stages of the Airport Development Plan as recommended in the Shire of Broome Local Planning Strategy.
- g. The ANEF contours that support the Airport Development Plan were forecast to 2025. The Airport Development Plan also outlined a Noise Abatement Program and ongoing noise monitoring would be performed. In the absence of further information and updated ANEF modelling, extension to the term of approval is deemed inconsistent with orderly and proper planning.

If the recommendation to not extend the term of approval of the Airport Development Plan, is supported by the Western Australian Planning Commission, the following scenarios for a planning framework over the airport site, could be considered:

1. A shorter-term extension to the Airport Development Plan.
2. The Airport Development Plan is amended. Technical advice on a pathway to achieve an amendment has been provided which would include pre-lodgement discussions with the Department of Planning Lands and Heritage; renewal of the technical supporting appendices (particularly noise) and a review of the zones and additional uses currently provided for in the Airport Development Plan.
3. The Airport Development Plan lapses and a new Structure Plan is prepared.
4. The Airport Development Plan lapses and no Structure Plan is prepared. This scenario will mean that there will not be a planning instrument in place and the following must be satisfied for the Shire to be in a position to approve development:
 - Development is of minor nature; and
 - Development would not prejudice the future structure planning of the site or zone.

To be in a position to consider what an appropriate planning framework is for the airport site, firstly updated ANEF contours should be prepared to demonstrate that the Special Control Area provision in LPS7 are appropriate and the noise impacts meet acceptable planning approaches.

Secondly, commitments are required from Broome International Airport regarding the short-term recommendation in the Local Planning Strategy, which recommends that the implementation strategy and MOU to establish common goals relating to the future relocation of the airport be established.

To guide progression of an appropriate planning framework over the airport site, it is recommended that Council advise the Broome International Airport of the updated information to support further discussion with the Shire and DPLH on the most appropriate planning framework for the site.

CONSULTATION

The Shire has met with the Broome International Airport to discuss the request for extension to the term of approval. Broome International Airport have reaffirmed its reasons for seeking

the extension (as highlighted in the background section above) and have expressed a willingness to progress an implementation strategy and MOU regarding airport relocation. The view of the Broome International Airport is that the airport will remain operational from the current site regardless of the status of the Airport Development Plan and therefore to enable effective operation, the extension to the term of approval of the Airport Development Plan should be granted and the implementation strategy and MOU can be progressed separately. Broome International Airport have advised it would be amenable to arranging remodelling of the current ANEF contours, should it be required at this time.

Broome International Airport attended a Council briefing on the 23 July 2024, which was attended by Councillors Mitchell, Male, Smith, Cooper, Mamid, Lewis, Taylor and Virgo. Representatives from Broome International Airport provided a presentation on the reasons for the request to extend the term of approval and reaffirmed the above position.

STATUTORY ENVIRONMENT

Planning and Development (Local Planning Schemes) Regulations 2015

28. Duration of approval

- (1) Subject to this clause and clause 29A, the approval of a structure plan has effect for —*
- (a) the period of 10 years commencing on the day on which the Commission approves the plan; or*
 - (b) another period determined by the Commission when approving the plan.*
- (2) The Commission may extend the period for which the approval of a structure plan has effect under subclause (1) if there are no changes to the terms of the plan.*

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

The Airport is a significant employer and contributes significantly to the economy of Broome. It is important that the Airport can operate to ensure that the key economic function it performs continues. The recommendation to not support the extension to the term of approval does not put at risk the current airport operations, it will however mean that in the absence of an alternative planning framework being prepared, the Shire would only be able to approve minor development.

There is a risk that if the 10 year extension to the term of approval is granted, that there would be no compelling reason for the operator to work towards an implementation strategy and MOU for the long term relocation of the airport. Given the constraints the current airport location has on the strategic development of the Broome townsite, it is considered that the recommendation of the Local Planning Strategy that seeks the MOU as a short-term action be upheld and this request is not supported.

STRATEGIC ASPIRATIONS

Place **We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.**

Outcome 6 **Responsible growth and development with respect for Broome's natural and built heritage**

Objective 6.1 Promote sensible and sustainable growth and development.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Advise the Department of Planning Lands and Heritage that it does not support the request, submitted by Shrapnel Urban Planning on behalf of the Broome International Airport, to extend the term of approval of the Broome Airport Development Plan for 10 years, for the following reasons:
 - a. The Airport Development Plan has not been developed to its full extent and provides for expansion of land uses, particularly helicopter and general aviation, that would be inconsistent with the strategic planning framework.
 - b. It would be inconsistent with the planning direction within the Shire of Broome's Local Planning Strategy, which was adopted by the Western Australian Planning Commission on 10 October 2023.
 - c. Plan B of the Airport Development Plan is inconsistent with the updated planning framework, specifically the Shire's Local Planning Strategy and Local Commercial Strategy. Plan B does not provide sufficient strategic direction to inform development framing/surrounding the airport site.
 - d. It would be inconsistent with the action identified in the Shire's Corporate Business Plan which is to advocate for the relocation of Broome Heliport and General Aviation facility to the proposed Airport relocation site.
 - e. It would be inconsistent with the findings of the Kimberley Regional Planning and Investment Framework which includes 'relocation and redevelopment of the Broome International Airport beyond 2025' as a project.
 - f. Updated stakeholder and community engagement should be undertaken to confirm and adjust the next stages of the Airport Development Plan as recommended in the Shire of Broome Local Planning Strategy.
 - g. The ANEF contours that support the Airport Development Plan were forecasted to 2025. The Airport Development Plan also committed to a Noise Abatement Program and ongoing noise monitoring. In the absence of further information and updated ANEF modelling, extension to the term of approval is deemed inconsistent with orderly and proper planning.
2. Requests the Broome International Airport provide an update to the Shire on the following matters so options for the planning framework over the airport site can be considered:
 - a. Progress that has been made on formulation of an implementation strategy and Memorandum of Understanding regarding airport relocation that addresses the

- recommendations in the Shire's Local Planning Strategy and the Shire of Broome Corporate Business Plan. This is to include recommended pathway, timing and resource commitments to delivery of the implementation strategy and MOU.
- b. Updated ANEF contours that model noise impacts beyond 2025 and noise monitoring of current airport operations to verify the ANEF contours.
3. Advise the Broome International Airport that subject to information being provided in part 2 above, discussion on the most appropriate planning framework for the site progress with the Broome International Airport, the Shire of Broome and the Department of Planning Lands and Heritage.

Attachments

- 1. Plan A - Airport Development Plan
- 2. Plan B - Airport Development Plan

Schedule of Proposed Zones and Associated Land Uses for PLAN A: AIRPORT DEVELOPMENT

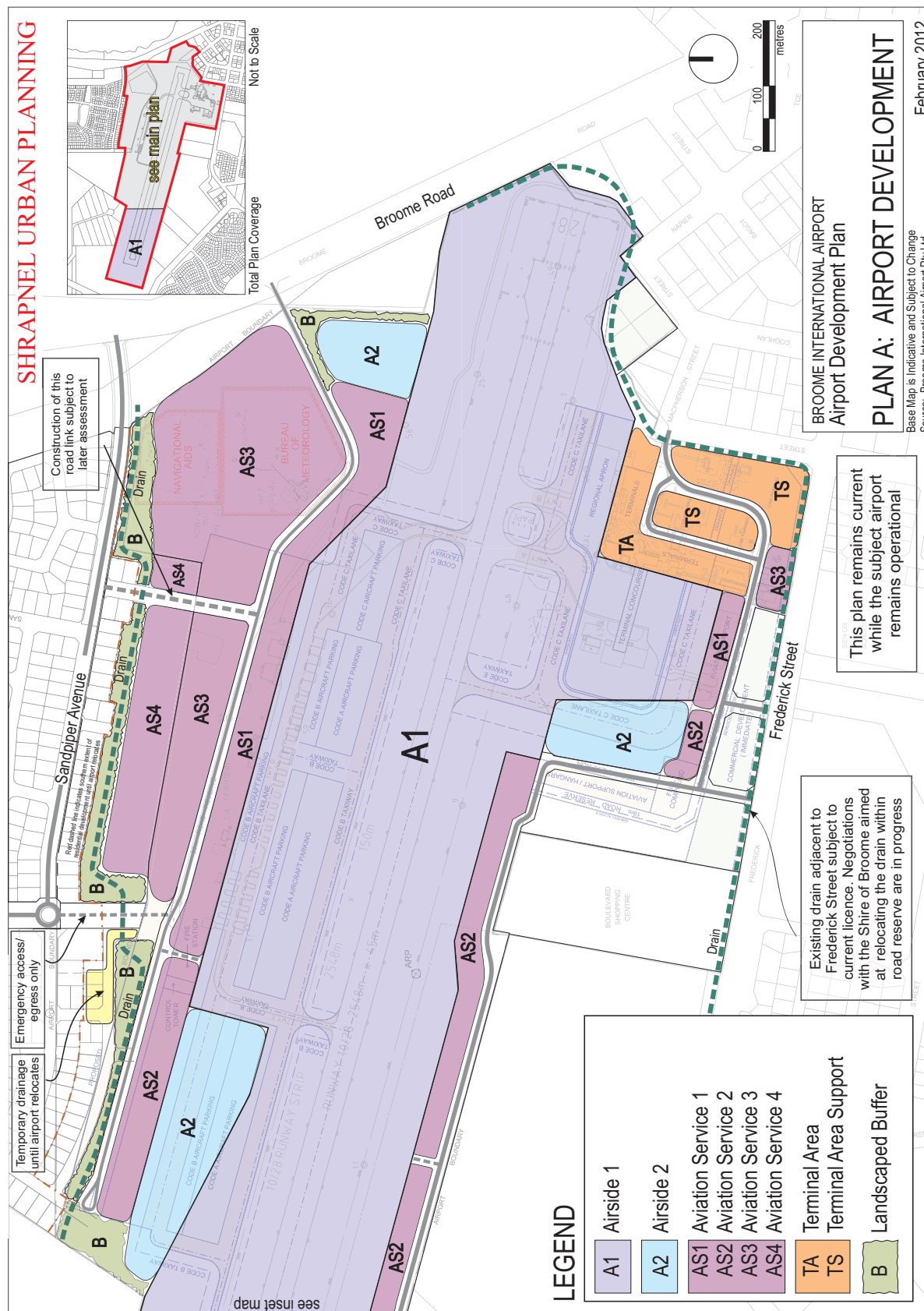
Zone	Existing Uses	General Policy	Proposed or Potential Uses
A1	Runway; taxiways; aprons; aircraft parking; safety and service/ refuelling facilities; air traffic services	Airside 1: To retain, maintain and (to the extent required to satisfy the future demand) expand the existing uses and extend the taxiways and aircraft parking areas.	Existing uses; any legally required or otherwise appropriate aviation or aviation service use.
A2	Vacant land	Airside 2: To the extent required to satisfy the future demand, extend the A1 uses into this zone.	Taxiways; aprons; aircraft parking; safety and service/ refuelling facilities; air traffic services.
AS1	Aircraft hangars; fuel storage; airport operation related general and light industry; light aircraft passenger terminal; communications facilities.	Aviation Service 1: To retain, maintain and (to the extent required to satisfy future demand) redevelop and/ or expand the existing uses.	Existing uses and any airport operation related use compatible with or complementary to the existing uses; air traffic services; airport rescue and fire fighting service; access roads.
AS2	Vacant land; fuel storage; airport rescue and fire fighting service	Aviation Service 2: To the extent required to satisfy the future demand, extend the AS1 uses into this zone.	Existing uses; aircraft hangars; airport operation related general and light industry; communications facilities; car hire & associated cleaning services; access roads and any other airport operation related uses compatible with or complementary to these uses.
AS3	Bureau of Meteorology; aircraft navigation aids; airport operation related service and light industry	Aviation Service 3: 1. To retain the existing Bureau of Meteorology and aircraft navigation aids in this zone. 2. To facilitate airport operation related service and light industrial uses.	Additional aircraft navigation aids; associated aviation and meteorological service facilities; car hire support facilities; airport related service and light Industry.

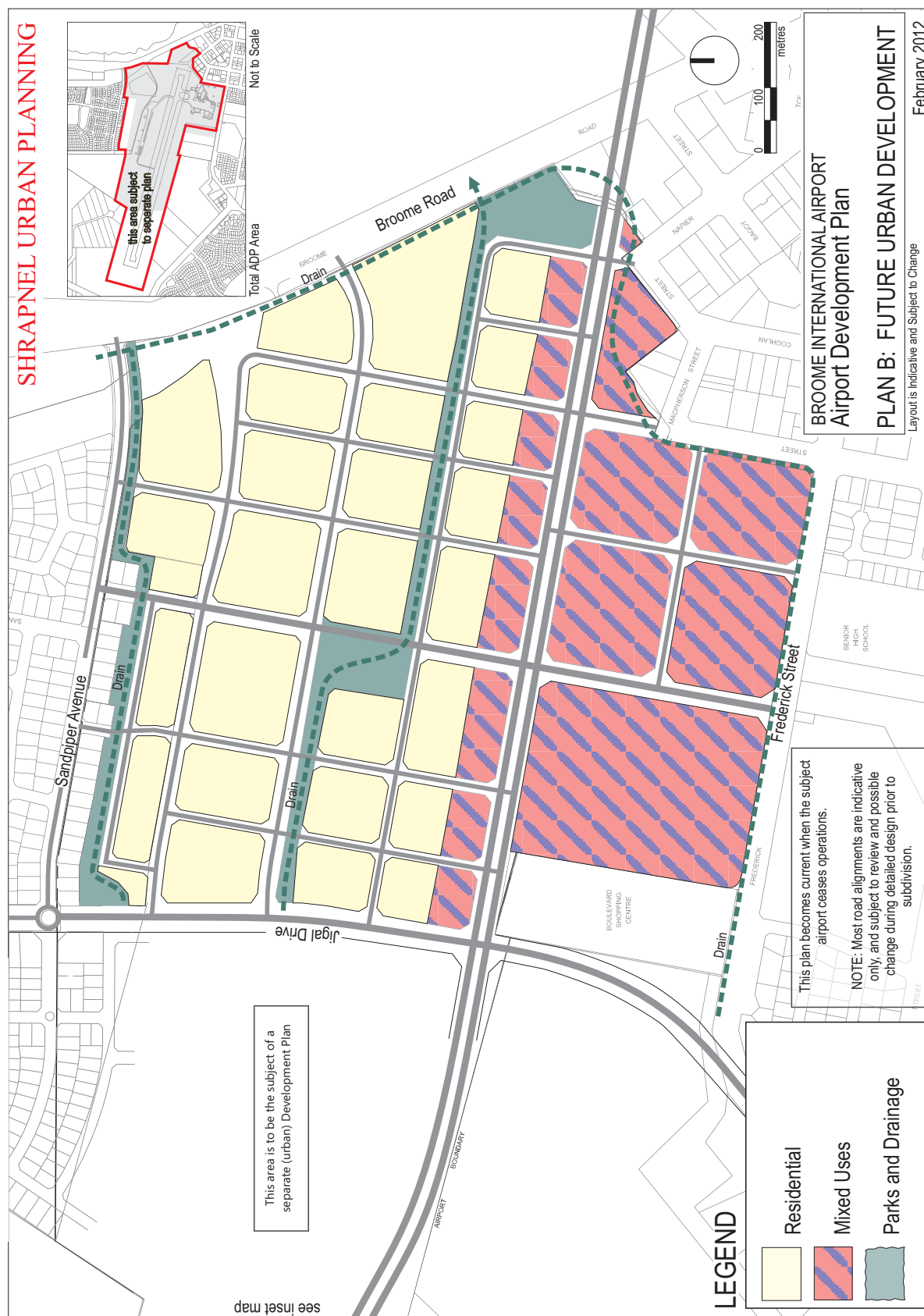
BROOME AIRPORT DEVELOPMENT PLAN
February 2012

SHRAPNEL URBAN PLANNING

Zone	Existing Uses	General Policy	Proposed or Potential Uses
AS4	Vacant Land.	Aviation Service 4: To facilitate airport operation related service and light industrial uses, as well as temporary warehousing and storage uses, which need not be aviation-related.	Aircraft navigation aids; associated aviation and meteorological service facilities; car hire support facilities; airport related service and light Industry; temporary non-aviation related warehousing and storage.
TA	Passenger terminal and related uses including customs, immigration, quarantine and other international and domestic passenger processing facilities; bar and coffee shop; offices; car hire and associated cleaning services.	Terminal Area: To retain, maintain and (to the extent required to satisfy future demand) expand and/ or redevelop existing uses and establish additional uses that are normally or reasonably associated with the terminal complex of an international airport.	Expansion of passenger terminal and related uses including customs, immigration, quarantine and other international and domestic passenger processing facilities; bar and coffee shop; offices; car hire and associated cleaning services; tourism displays and any other uses that are normally or reasonably associated with the terminal complex of an international airport.
TS	Car parking; car hire and associated cleaning services; tourism services; airport operation related light industry and offices; caretaker's house and vacant land.	Terminal Area Support: 1. While retaining the potential to develop the zone for car parking to accommodate future demand, facilitate the continuation and expansion of existing land uses, such as passenger transfer facilities.	Expansion of existing uses; car parking and drainage.
B	Vacant land	Buffer: To retain as a natural and/ or landscaped buffer between the airport and adjoining land uses.	Landscaping.

BROOME AIRPORT DEVELOPMENT PLAN
February 2012





9.2 PLACE

9.2.1 BROOME HOUSING AFFORDABILITY STRATEGY AND MASTER PLANNING

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	PLA61
AUTHOR:	Special Projects Coordinator
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The Shire has been successful in securing \$98,428 from the Australian Government's Housing Support Program. The grant submission proposes to develop a Broome Housing Affordability Strategy, in addition to offering concept master planning to help stimulate the development of undeveloped and underdeveloped serviced land across the townsite of Broome.

Council is requested to consider endorsement of the proposed project scope and budget amendment to enable expenditure of the grant funding.

BACKGROUND

Previous Considerations

OMC 19 February 2009 Item 9.3.1

The Broome Local Housing Strategy was adopted at the 19 February 2009 Ordinary Meeting of Council following extensive consultation. While elements of this document remain relevant, other elements are dated and the document itself was retired with the recent gazettal of Local Planning Scheme 7 (LPS7).

Local housing strategies can be used to identify housing issues relevant to a specific location and identify ways of addressing them. It is well known that Broome has a housing affordability crisis with a rental vacancy rate near 0% and a median average rent that reached \$1,150/week in May 2024. The development of a Broome Housing Affordability Strategy is therefore considered an important step to identify and advocate for solutions to the housing issues.

COMMENT

The Australian Government's Housing Support Program is one of a range of programs designed to help contribute to the National Housing Accord's target of building 1.2 million new, well-located homes over 5 years from 1 July 2024. The Housing Support Program is designed to support the delivery of increased housing supply.

The program has been confirmed in two parts:

- Stream 1 – Focussing on planning.
- Stream 2 – Focussing on enabling infrastructure.

The guidelines for Stream 1 were released on 27 March 2024 and closed shortly after, on the 22 April 2024.

The grant guidelines offer examples of funding for additional planning resources and tools, as well as funding for master planning and planning reform.

A review of internal Shire planning resources, tools and approval statistics, determined that these are adequately resourced, and assessment planning applications occur in a timely manner and are well within statutory timeframes. When benchmarked to other local governments, through the Western Australian Local Government - Performance Monitoring process, the Shire of Broome achieved a very high level of service on timeliness of decisions. In short, at the Shire of Broome, planning is not the limiting factor to for the delivery of increased housing supply due to the following factors:

- The Shire maintains a current planning framework;
- There is sufficient land zoned to cater for population growth; and
- Processing times for approvals occur in a timely manner.

Preliminary research identified that the Broome housing crisis is caused by a combination of:

1. High construction costs.
2. Lack of incentives to build or buy instead of rent.
3. Government policies.
4. Underdevelopment or underdevelopment of existing lots.

At a local government level, points 1 to 3 are best addressed by a strategic response. Point 4 is discussed in more detail below.

Undeveloped or underdeveloped land located within existing urban areas is a contributing factor to the lack of housing and subsequent affordability. Within Broome and particularly the area of Old Broome-Chinatown there are a number of large, well located lots with existing connections to power, water and sewer that remain undeveloped or underdeveloped despite high rent prices. The reasons for which are likely to be varied and specific to the lot owners. In some cases the lack of development maybe due to a lack of funding to carry out studies to determine the best use of the land. Additionally, there is likely to be a lack of awareness of new development options available following the adoption of LPS7 and changes in zoning proposed through Amendment No 1 to LPS7 and the Old Broome/Chinatown Precinct Structure Plan (PSP).

It was therefore decided to put together a project to develop a Broome Housing Affordability Strategy and offer concept master planning to help stimulate the development of undeveloped and underdeveloped land.

A submission entitled Broome Housing Affordability Strategy and Master Planning was made prior to the deadline on 22 April 2024 with a funding request of \$98,428 excluding GST. On 5 July 2024 it was announced that the Shire's application was successful for the full funding request of \$98,428 excluding GST.

The submitted application involves two parts and is summarised below:

Part 1

Identify the types of housing Broome needs, map out pathways to achieving this and determine the most cost effective levers to supply more housing.

Objectives:

- Deliver an update to the Shire's 2009 Local Housing Strategy 2009 which is outdated and was retired through the gazettal of Local Planning Scheme No. 7.
- Survey the community to better understand the demand for low/medium/high density housing in Broome.
- Assist to realise the potential of proposed zoning changes in the Draft Old Broome/Chinatown and Cable Beach Precinct Structure Plans.
- Look beyond the planning framework to determine what other factors are affecting the delivery of affordable housing, including:
 - Government Regional Officer Housing (GROH)
 - Stamp duty and Insurance rates
 - Fringe benefit tax (FBT) structure and rates
 - Investigate ways the Federal and State Governments could incentivise building construction.
- Map the most efficient pathways to providing these in the form of a Masterplan Strategy Report.

Part 2

Identify 'un' and 'under' developed sites suitable for medium and high density housing within the Broome townsite and consult with land owners to determine their interest. Where agreed provide concept housing development designs for up to 12 sites.

Sites are proposed to be identified by a combination of officer investigations and a public expression of interest process (EOI). The EOI will note the density changes under the draft Precinct Structure Plans, to increase public understanding of the opportunities.

The property list will be ranked and landowners progressively contacted to develop a final shortlist of 12 sites on which to undertake concept master planning.

Council is requested to consider endorsement of the aforementioned project scope.

CONSULTATION

A Community Engagement Plan will be developed by Shire Officers. Consultation is to be undertaken with the short listed landholders identified in Part 2 of the scope.

Consultation is to be undertaken with State / Federal Government Departments, business's and not for profits who provide housing in Broome and/or have experience in the sector.

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

A Broome Housing Affordability Strategy will be developed through this project.

FINANCIAL IMPLICATIONS

A new budget allocation of \$98,428 excluding GST is required to allow project expenditures. As the project will be 100% grant funded there is nil requirement for municipal funds to be allocated.

Council is requested to consider approving a budget increase of \$98,428 to Account 1367304 Economic Services Grant Revenue, and matching increase to Account 1367460 Economic Services Grant Expenditure, with no impact on municipal funding.

RISK

Reputational

The housing affordability crisis is a major issue for the community of Broome. There is however a low to moderate risk that the proposed engagement with landowners on the design of concept development plans may be seen as assertive or landowners that miss out may feel aggrieved.

This risk is proposed to be mitigated by clear communication and transparency on the project scope and an Expression of Interest (EOI) process which will provide a fair playing field for all landowners to participate.

Financial

There is a low level risk that project changes or scope creep could require additional funding. This risk will be mitigated through strict adherence to the agreed scope, timeline and budget detailed in the contract for this work.

STRATEGIC ASPIRATIONS

Place **We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.**

Outcome 6 ***Responsible growth and development with respect for Broome's natural and built heritage***

Objective 6.1 Promote sensible and sustainable growth and development.

VOTING REQUIREMENTS

Absolute Majority

REPORT RECOMMENDATION:

That Council:

1. Notes the successful outcome of application – Housing Support Program Stream 1 (**Attachment 1**);
2. Endorses the proposed scope of works to develop a Broome Housing Affordability Strategy, in addition to offering concept master planning to help stimulate the development of undeveloped and underdeveloped land across the townsite of Broome; and
3. Adopt the following budget amendments to the 2024/25 Annual Budget for the Broome Housing Affordability Strategy and Master Planning, noting a nil impact on municipal funds:
 - a) Increase expenditure account 1367460 to \$98,428; and
 - b) Increase budget account 1367304 by \$98,428.

Attachments

1. Outcome of application – Housing Support Program Stream 1

OFFICIAL



Australian Government
Department of Infrastructure, Transport,
Regional Development, Communications and the Arts

Cr Chris Mitchell
Shire of Broome
PO Box 44
BROOME WA 6725

Cc. alex.clarkhale@broome.wa.gov.au

11/07/2024

Dear Councillor

Outcome of application – Housing Support Program Stream 1

I am pleased to advise that the Minister for Infrastructure, Transport, Regional Development and Local Government, the Hon Catherine King MP, has approved the following Shire of Broome application for funding under Stream 1 of the Housing Support Program for projects that address planning capability.

Project ID	Project Name	Australian Government funding amount
HSP1-0042	Broome Housing Affordability Strategy and Master planning	\$98,428

Further details of the project are at [Attachment A](#).

Please note that that payments relating to your project will be made through the Western Australia Schedule to the *Federation Funding Agreement (FFA) on Affordable Housing, Community Services and Other*.

The transfer of funds will be managed by the state agency responsible for the FFA, once the Schedule is signed by the relevant Ministers.

You should familiarise yourself with the obligations which are set out in [Information for Successful Applicants - Housing Support Program – Stream 1 | Department of Infrastructure, Transport, Regional Development, Communications and the Arts](#).

GPO Box 594, Canberra ACT 2601, Australia
• (02) 6274 7111 • infrastructure.gov.au

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For any further information, you are welcome to contact Miranda McEwan, Director, Stakeholder Engagement of the Housing Support Program within the Department of Infrastructure, Transport, Regional Development, Communications and the Arts, via email at PPDHousingSupportBranch@infrastructure.gov.au.

If you would like to seek feedback on your application, please email us at PPDHousingSupportBranch@infrastructure.gov.au and a member of the team will be in contact.

I look forward to working with you on the project to increase the supply of safe, secure and affordable housing within your local government area.



Erin Cassie
Assistant Secretary
Housing Support Program Branch
Partnerships and Programs Division

OFFICIAL

Attachment A – Approved projects

Reference	Project name	Project scope	Aust Govt. Funding (\$) GST exclusive	Co- contribution (\$)	Total project Cost (\$)	Aust Govt. percentage of total cost (%)
Projects being delivered by Shire of Broome						
HSP1-0042	Broome Housing Affordability Strategy and Master planning	Delivery of a an affordable and diverse housing Master Plan for Broome.	98,428	0	98,428	100.00

9.2.2 AMENDMENT NO 1 TO LOCAL PLANNING SCHEME NO 7 AND PRECINCT STRUCTURE PLANS FOR CABLE BEACH AND CHINATOWN/OLD BROOME - MODIFICATIONS TO ADDRESS DEPARTMENT OF PLANNING LANDS AND HERITAGE (DPLH) AND ENVIRONMENTAL PROTECTION AUTHORITY (EPA) COMMENTS

LOCATION/ADDRESS:	Various
APPLICANT:	Shire of Broome
FILE:	PLA105 and LPS7/1
AUTHOR:	Acting Director Development Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development Services
DISCLOSURE OF INTEREST:	Financial Interest - Acting Director Development Services and Chief Executive Officer

SUMMARY:

At the Ordinary Council Meeting held 16 November 2023, Council resolved to adopt Amendment No 1 to Local Planning Scheme No 7 **(the Amendment)** and to adopt the Cable Beach and Chinatown/Old Broome Precinct Structure Plans for the purposes of seeking public comment.

In accordance with the *Planning and Development Act 2005*, an amendment to a Local Planning Scheme is required to be forwarded to the Minister for Planning and Environmental Protection Authority prior to advertising. The Amendment was forwarded to these agencies and requests have been made to change the Amendment. The changes requested are being presented to Council for consideration.

The report recommends that Council resolve to make adjustments to the Amendment to address the comments received. The report also outlines subsequent changes to the Cable Beach Precinct Structure Plan to address the comments received.

BACKGROUND

Previous Considerations

OMC 26 May 2022	Item 9.2.1
OMC 25 August 2022	Item 9.2.5
OMC 16 November 2023	Item 9.2.2

At the Ordinary Meeting of Council **(OMC)** held on 26 May 2022, Council resolved to adopt the Local Planning Strategy for final approval by the Western Australian Planning Commission **(WAPC)**. The Local Planning Strategy was endorsed by the WAPC in October 2023. The Local Planning Strategy identifies the need to review the existing Development Strategies that cover Chinatown, Old Broome and Cable Beach and to replace them with Precinct Structure Plans, to be prepared in a manner and form accepted by the WAPC.

At the OCM held on 25 August 2022, Council resolved to endorse the Communications and Stakeholder Engagement Plan to guide the preparation of Precinct Structure Plans for the Cable Beach and Chinatown/Old Broome Precincts. The initial community engagement (September and November 2022) and design engagement phases (March and April 2023)

within the Communications and Stakeholder Engagement Plan were undertaken and at the OCM held on 16 November 2023, Council resolved to adopt Amendment No 1 to Local Planning Scheme No 7 (the Amendment) and the Cable Beach and Chinatown/Old Broome Precinct Structure Plans for public comment.

Prior to commencing the next phase of public comment, the Amendment is required to be referred to the Minister of Planning (via the Department of Planning Lands and Heritage **(DPLH)** and Environmental Protection Authority **(EPA)**).

Responses have been received from DPLH and EPA which seek modifications to the Amendment. The modifications are being presented to Council for consideration and endorsement.

COMMENT

The agenda item tabled at the OMC held 16 November 2023 when Council adopted the Precinct Structure Plans and the Amendment provides a detailed background on:

- the preparation of the documents;
- the community engagement undertaken to inform preparation; and
- the key features of each of the Precinct Structure Plans and the Amendment.

This report will not repeat this information and will provide a summary of the key points raised in the response from DPLH and EPA and the subsequent proposed changes to the Amendment and Precinct Structure Plans to address them.

DPLH Comments

The Amendment to Local Planning Scheme No 7 is required to implement both precinct structure plans. DPLH provided proposed modifications to the Amendment which relate to the Cable Beach Precinct (with the exception of some minor mapping and text clarifications for Chinatown/Old Broome). A copy of the proposed modifications is outlined in **Attachment 1**.

DPLH have advised that in its current form the Amendment, as it relates to the Cable Beach Precinct, does not comply with both the *Position Statement: Planning for Tourism and Short-term Rental Accommodation* and the Planning Reform agenda for consistent local planning schemes. This is because the Amendment proposed to change the objective of the Tourism zone (sought to delete the objective “to allow limited residential uses where appropriate” and replace with “to facilitate tourism and complimentary residential development, where an approved structure plan applies”), which is a variation to the Model Provisions within the *Planning and Development (Local Planning Schemes) Regulations 2015*. Furthermore, as the Precinct Structure Plan’s propose to alter the tourist/residential split to:

- Increase the default residential development potential of tourism land to 50% (currently 40%);
- In exceptional circumstances, allow for increased residential development (70%) where it can be demonstrated that land use, urban structure and built form requirements can be met;
- For lots less than 7,500sqm in the tourism high area (generally along Sanctuary Road) development may be able to proceed that does not include Tourist Development where the development provides an active interface and provides a commercial use for the majority of the ground floor fronting the street; and

DPLH have advised that the Precinct Structure Plan and Amendment would not be consistent with the *Position Statement: Planning for Tourism and Short-term Rental Accommodation* as it outlines that residential development should be secondary to the tourism use.

DPLH have therefore suggested that instead of maintaining the 'Tourism' zoning the Cable Beach Precinct could be rezoned to 'Urban Development'. Urban Development is a Model Provision zone and has the following objectives (note: this is the same zone used over new development areas such as Broome North, before it is subdivided):

Urban Development	<ul style="list-style-type: none"> • To provide an intention of future land use and a basis for more detailed structure planning in accordance with the provisions of this Scheme. • To provide for a range of residential densities to encourage a variety of residential accommodation. • To provide for the progressive and planned development of future urban areas for residential purposes and for commercial and other uses normally associated with residential development.
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The Local Planning Scheme establishes that subdivision and development of land in the 'Urban Development' is to be in accordance with a Structure Plan. Therefore, if the land use zone was to change from 'Tourism' to 'Urban Development', the development controls (for both land use and built form) will be contained in the Precinct Structure Plan instead of the Local Planning Scheme.

While changing the zoning to 'Urban Development' for the Cable Beach Precinct is not a preferred option, given the Planning Reform and the need to have consistent local planning schemes, there are no other Model zones that could be used and achieve the intent of the Precinct Structure Plan. The Shire's Local Planning Strategy, will retain the Tourism designation over the precinct to provide the strategic direction that the area is to maintain tourism uses. To achieve the intent of the Precinct Structure Plans to retain a tourism character and land use in the precinct, changes are recommended to the Precinct Structure Plan, which is outlined in **Attachment 2**, with the key changes summarised below:

- Amend the vision of the Precinct. The vision was prepared on the premise that the 'Tourism' zone would be retained. If the zoning is changed to 'Urban Development', it is recommended that the vision for the Cable Beach Precinct Structure Plan is amended to highlight the intent to retain tourism as the primary land use in the Precinct and that the built-form of development is also a key consideration.
- Incorporation of land use permissibilities into the Precinct Structure Plan will be required as the zoning table in the Scheme will not provide direction on land use once the land is rezoned to 'Urban Development'. The land use permissibilities will reflect the existing permissibilities in the 'Tourism' zone and the recommendations of the Precinct Structure Plan.
- All references to 'Tourism' zone will need to be removed.
- Section 2.1 of the Precinct Structure Plan applies land use and zones over the precinct and uses the zoning descriptions of 'low-impact tourism'; 'tourism low'; 'tourism mid' and 'tourism high'. These descriptions are proposed to be updated to 'Low Impact Tourism Sub-Precinct', 'Cable Beach Low Sub-Precinct', 'Cable Beach

Mid Sub-Precinct' and 'Cable beach High Sub-Precinct' and is required to ensure that the precinct structure plan is consistent with *DPLH Position Statement: Planning for Tourism and Short-term Rental Accommodation*.

DWER Comments

Section 81 of the *Planning and Development Act 2005* requires that a Scheme Amendment must be referred to the Environmental Protection Authority (**EPA**). The EPA is required to make a decision on whether an environmental review of the Scheme Amendment is required. The response received from the EPA was to not assess the Local Planning Scheme (to not require an environmental review) and a copy of this response is provided in **Attachment 3**. The EPA also provide advice and recommendations which is provided in **Attachment 4**. The advice recommends that the scheme text is modified to include the following specific requirements under Table 4 for both the Chinatown/Old Broome and Cable Beach structure plan areas:

Applications for subdivision and/or development approval shall be accompanied by:

- Line of sight modelling for the proposed development, to determine from what locations direct and indirect light (including skyglow) would be visible from Cable Beach and Chinatown/Old Broome. Any portion of a building with line of sight from/to Cable Beach and Chinatown/Old Broome shall be designed to restrict artificial light emission as visible from the beach front to the satisfaction of the Department of Biodiversity, Conservation and Attractions; and
- Lighting Management Plan to be prepared to the satisfaction of the local government in consultation with the Department of Biodiversity, Conservation and Attractions in accordance with the Environmental Assessment Guideline for Protecting Marine Turtles from Light Impacts (EPA 2010) (or as updated) and the Commonwealth Light Pollution Guidelines for Wildlife – Including Marine Turtles, Seabirds and Migratory Shore birds (Department of the Environment and Energy and Department of Biodiversity, Conservation and Attractions, 2020) (or as updated) to ensure protection of marine turtle habitats.

Shire officers have discussed the EPA response with officers at the Department of Water and Environmental Regulation (**DWER**) who provide the advice and recommendations to EPA. DWER officers have advised that the advice in the EPA summary has the same status as a 'submission' received during the public comment period. The recommendation to amend the text in the above manner resulted from advice provided to DWER from the Department of Biodiversity Conservation and Attractions (**DBCA**) and was incorporated given the significance of the turtle habitat in proximity to the amendment area.

While the Scheme Amendment does not propose to expand the existing zoned areas that could potentially impact on turtle habitats, the Precinct Structure Plan for Cable Beach do incorporate changes that could result in increase in building heights, potentially leading to lighting impacts on turtle habitats on Cable Beach. The provisions proposed by the EPA are supported, however in order to not duplicate clause 67 of the Deemed Provisions (matters that must be considered in determination of a development application), the clauses proposed by the EPA are proposed to be inserted/addressed by the provisions within the Precinct Structure Plans, instead of the Scheme. This will achieve the same objective that the EPA seeks, but not duplicate provisions already contained in the Deemed Provisions. The changes to the Precinct Structure Plan in this regard are outlined in **Attachment 2**.

Summary

Given the State's Planning Reform agenda for consistent local planning schemes, the Shire is not in a position to alter the 'Tourism' zoning from the Model Provisions (or use a non-Model zone) and if the 'Tourism' zone is sought to be maintained, then the changes to the tourist/residential spilt proposed in the Precinct Structure Plan would not be supported by the DPLH/WAPC as it would be deemed inconsistent with the *Position Statement: Planning for Tourism and Short-term Rental Accommodation*. DPLH officers have advised that concern is not raised on the intent of the planning framework changes in the Precinct Structure Plan, however the Shire cannot maintain the 'Tourism' zoning to achieve this. Overall, the changes requested to the Amendment align with the intent of the changes to the planning framework adopted through the Precinct Structure Plans and it is therefore recommended that Council accept the changes recommended by DPLH.

If Council accepts the modifications requested by DPLH and EPA, the modifications to the Amendment will be performed and will need to be accepted by DPLH prior to commencing the public comment period. The changes to the Cable Beach Precinct Structure Plan will also be performed and the documents will be advertised for public comment concurrently. It is likely that the public comment period would commence in September 2024 and will be a minimum of 60 days, consistent with the resolution of Council from the November 2023 Council meeting.

CONSULTATION

Extensive consultation has occurred in the preparation of the Precinct Structure Plans, this includes the two preliminary phases of community engagement, consultation with the Department of Planning, Lands and Heritage, briefings at Council Workshops and engagement with the Design Review Panel. The engagement and consultation that occurred during this stage is summarised in the November 2023 agenda item.

Since Council adopted the Amendment and Precinct Structure Plans, officers have been consulting with DPLH and DWER.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

In the November 2023 agenda item it was identified that the Amendment's modification to the Model Provisions was a risk and that the Shire may be required to change the Amendment. This risk has eventuated, however, as set out in the comments above, the changes requested to the Amendment are supported given the need to be consistent with the State's Planning Reform agenda for consistent local planning schemes.

The change to the zoning of the Cable Beach Precinct to 'Urban Development' will mean that the Scheme will largely be silent on the site and development requirements when assessing future development applications, instead these provisions will be contained in the Precinct Structure Plan. This can present a risk, particularly in the event of review of a decision on a development application to the State Administrative Tribunal, as a Local Planning Scheme is a higher order planning instrument. In this case, it is considered as the Local Planning Strategy maintains the strategic direction of the precinct as tourism and with the changes recommended to the Precinct Structure Plan set out in **Attachment 2**, this risk would be low.

STRATEGIC ASPIRATIONS

Place **We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.**

Outcome 6 **Responsible growth and development with respect for Broome's natural and built heritage**

Objective 6.1 Promote sensible and sustainable growth and development.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Accepts the modifications proposed to Amendment No 1 to Local Planning Scheme No 1 by the Department of Planning Lands and Heritage as set out in **Attachment 1**; and
2. Endorses the modifications required to be performed to the Cable Beach Precinct Structure Plan, as set out in **Attachment 2**, to address:
 - a) the zoning changes in the Precinct; and
 - b) the advice from the Environmental Protection Authority.

Attachments

1. DPLH proposed modifications to Amendment No 1 to LPS7
2. Schedule of Modification to the Precinct Structure Plan

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Schedule of Modifications

Shire of Broome Local Planning Scheme No. 7 Amendment No. 1

No.	Section	Recommended modifications	Rationale
1.	Duplicate 2A	Delete the form 2A following the cover page	Duplicate Form 2A
2.	Form 2A	Delete "1. Amend Clause 16 Zones Table 1, Under 'Tourism' subheading deleting "To allow limited residential uses where appropriate" and replace with the following text "To facilitate tourism and complimentary residential development, where an approved structure plan applies.""	Not supported as changing model zone objectives.
3.	Form 2A.	Insert "1. Rezone Cable Beach Precinct Structure Plan Area to 'Urban Development' and update maps accordingly."	To reflect the Shire's objectives for the precinct area. This zoning will increase future flexibility, provide a key head of power to the PCP and ensure the amendment is consistent with State Planning Policy.
4	Form 2A and amendment report	Within clause 2, Table 4, No. 1, and wherever else it appears in the resolution and Scheme Amendment report, amend the name from "Chinatown and Old Broome Precinct Structure Plan (PSP)" to "Chinatown-Old Broome Precinct Structure Plan (PSP)".	Correct name usage.
5.	Form 2A	Within Table 4 No. 2, delete "(2) For land zoned Tourism, the site and development standards set out in Schedule 4 Clause 17(3) are replaced by the approved Cable Beach Precinct Structure Plan." and renumber accordingly.	Inconsistent with Planning for Tourism and Short-term Rental Accommodation Guidelines and the associated Position Statement.

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6.	Form 2A	Within clause 3, in the second line include a full stop after 'Scheme' and change 'insert' to 'Insert'.	Editing and grammar
7.	Form 2A	Within clause 3, change the references to 'Part 5' to 'Part 4'.	Correct referencing Deemed Provisions
8.	Form 2A	Modify point 4(h) to "Rezone Lot 67 (SN43) and Lot 102 (SN39) Frederick Street from Mixed Use (R40) to Mixed Use (R50) zone."	Ensure consistency with existing zoning of Lot 63.
9.	Form 2A	Modify point 4(cc) to: Rezone Lot 227 Louis Street from Public Purposes reserve to Residential (R10) zone and rezone Lot 977 Walcott Street and Lot 3151 Herbert Street from Public Purpose Reserve to Residential (R50) zone.	Correcting R-Coding
10.	Form 2A	Modify point 4(ff) to: 'Rezone Lot 1 (SN 1) Guy Street from Residential (R20) to Residential (R50); rezone Lot 2 Walcott Street from Residential (R10) to Residential (R50); Rezone Lots 30, 31, and 32 Walcott Street, Lots 266, 3068, 106, 51 Robinson Street from Mixed Use (R40) to Mixed Use (R50).	Providing clarification on changes to r-codings.
11.	Form 2A	Delete the text within clause 5 (i) and replace with 'Delete subclause (1) and the heading "Structure and / or Local Development Plan"'.	Provide improved clarity and delete redundant text.
12.	Form 2A	Modify point 5. (ii) to "(ii) Amend subclause (2) to insert ", including any approved (precinct) structure plan" after local planning framework.	Editing and grammar
13.	Form 2A	Delete the text within clause 5 (iv) and replace with 'Delete subclause (5) and accompanying table, sub-heading Subdivision and subclauses (6) and (7); and renumber accordingly'.	Provide improved clarity.
14.	Form 2A	Within clause 6 (i), amend 'Mixed Use' to 'Mixed Use zone'.	Ensure consistent approach to land use descriptions.
15.	Form 2A	Delete Point 7, "7. Amend Schedule 4: Additional site and development requirements that apply to the scheme area, No. 17, Tourism zone, as follows: (i) Amend the Description of Land Use column reference Clause 17 to state 'Tourism zone (excluding landholdings within the approved Cable Beach precinct structure	No longer needed due to proposed modification 3.

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		plan (PSP) Area'."	
16.	Section 3.2	Update reference to the Position Statement: Planning for Tourism and Short-term Rental Accommodation (2023)	Position Statement is no longer draft.
17.	Section 3.2	Include section on the Planning for Tourism and Short Term Rental Accommodation Guidelines prior to the section on the Position Statement.	Include relevant guideline background
18.	Section 3	<p>Insert a new section "Environmental Considerations" containing the following text: "</p> <p>The areas subject to this amendment are located adjacent to Roebuck Bay and the Indian Ocean. Roebuck Bay is RAMSAR and Directory of Important Wetlands Listed.</p> <p>Further, the areas subject to this amendment contain and are adjacent to priority and threatened ecological communities listed under the <i>Biodiversity Conservation Act 2016</i> (BC Act). The vegetation present includes Species-rich faunal community of the intertidal mudflats of Roebuck Bay; Kimberley Vegetation Association 73: Grasslands, short bunch grass savanna, grass; <i>Corymbia paractia</i> dominated community on dunes; and mangroves.</p> <p>It is further recognised that the areas subject to this amendment are adjacent to marine fauna habitat and nesting areas for Flatback Turtles. Flatback turtles are listed as 'Vulnerable' under both the BC Act and the <i>Environment Protection and Biodiversity Conservation Act 1999</i>. The EPA has noted that the flatback turtles that nest on Cable Beach are likely to be part of a discrete genetic stock that has a small nesting distribution; all nesting habitat should be considered significant. The area subject to this amendment also contains and is adjacent to habitat for conservation significant species of migratory shore birds.</p> <p>Flatback turtle nesting and hatchling behaviour can be affected by light spill and light glow on to nesting beaches and the adjacent sea. It is recognised that light spill and pollution will need to be considered and managed properly in accordance with the National Light Pollution Guidelines. It is considered that these potential impacts can be considered already through section 67. of the Deemed Provisions within the Planning and Development (Local Planning Schemes) Regulations 2015. However, in order to ensure that these impacts are adequately recognised at each level of the planning framework, guidance will be inserted into the Precinct Structure Plans advising of the need for line of sight modelling and a lighting management plan as per advice from the EPA."</p>	To address advice from the EPA.

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19.	Section 4.1	Update section 4.1 to reflect modifications 3, 4 and 6.	Reflecting previous modifications within Amendment Report
20.	Section 4.5	Update section 4.5 to reflect how the amendment, or subsequent planning (PSPs) will address the requirements of SPP 2.6	This is straight out of the Shire's local planning strategy. This section requires update to reflect how the amendment and subsequent planning addresses the requirements of the policy, (i.e information found in section 5.3)
21.	Section 5.2	Update table so that 'proposed Table 4' is wholly within the 'proposed amendment' column.	Reduces ambiguity in relation to 'proposed amendment' and 'planning justification' columns.
22.	Section 5.2	Modify table to reflect modifications No. 3, No. 4 and No. 6.	Reflecting previous modifications within Amendment Report
23.	Section 5.3	Modify Table to reflect modification No. 5.	Reflecting previous modifications within Amendment Report
24.	Section 5.3	Include a planning justification for 'Schedule 4: Additional site and development requirements that apply to the Scheme area, No. 13 Regional Centre zone'	No planning justification supplied
25.	Section 5.4	Delete rows 'Clause 16 Zones Table 1, Tourism' & 'Schedule 4: Additional site and development requirements that apply to the scheme area, No. 15, Tourism zone.'	Reflecting previous modifications within Amendment Report (No. 3 & No. 6)

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26.	Section 5.4	<div>Insert new row:</div> <table><tr><td>Urban Development Zone</td><td><div>1. Rezone Cable Beach Precinct Structure Plan Area to 'Urban Development' and update maps accordingly.</div><div><ul style="list-style-type: none">To implement the Shire's intent for the Precinct Structure Plan Area.In order to allow for adequate consideration of the Precinct Structure Plan through the Scheme and Urban Development zone is considered the best fit. This will allow flexibility to consider a tourism and residential mix.Once the Precinct Structure Plan area has become established, the structure plan zonings maybe be formalised into the scheme through a future amendment.</div></td></tr></table>	Urban Development Zone	<div>1. Rezone Cable Beach Precinct Structure Plan Area to 'Urban Development' and update maps accordingly.</div> <div><ul style="list-style-type: none">To implement the Shire's intent for the Precinct Structure Plan Area.In order to allow for adequate consideration of the Precinct Structure Plan through the Scheme and Urban Development zone is considered the best fit. This will allow flexibility to consider a tourism and residential mix.Once the Precinct Structure Plan area has become established, the structure plan zonings maybe be formalised into the scheme through a future amendment.</div>	Reflecting previous modifications within Amendment Report (No. 3)
Urban Development Zone	<div>1. Rezone Cable Beach Precinct Structure Plan Area to 'Urban Development' and update maps accordingly.</div> <div><ul style="list-style-type: none">To implement the Shire's intent for the Precinct Structure Plan Area.In order to allow for adequate consideration of the Precinct Structure Plan through the Scheme and Urban Development zone is considered the best fit. This will allow flexibility to consider a tourism and residential mix.Once the Precinct Structure Plan area has become established, the structure plan zonings maybe be formalised into the scheme through a future amendment.</div>				
27.	Section 5.5	<div>Modify section 5.5 in the following way:</div> <div>"This Amendment under amending clause (1) proposes to rezone the Cable Beach Precinct area to 'Urban Development'.</div> <div>The Shire considers that after the comprehensive structure planning, design review and stakeholder engagement undertaken for its major tourism precincts that this rezoning is warranted given the future intent for the area and limited contemporary development over the past decade.</div> <div>Having regard to Planning Reform intent for standardised Zone objectives, the Shire considers that rezoning to an 'Urban Development' zone is the best option to provide future flexibility in the local planning framework, whilst being consistent with State Planning Policy. The proposed amendment together with the new precinct structure plan is likely to lead to delivery of more</div>	Reflecting previous modifications within Amendment Report (No. 3)		

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		<p>housing options, activation of the precinct and improved commercial viability for new development.</p> <p>The accompanying PSP will provide the comprehensive zoning plan for the precinct, and further justification and commentary on the current provisions for tourism/residential development and implementation issues.</p> <p>A review of the tourism land use within the CBPPSP has been undertaken with consideration for the policy objectives and measures outlined in the WAPC's draft Position Statement: Planning for Tourism, ensuring the following:</p> <ul style="list-style-type: none"> o Tourism (and tourism related development) remains the primary function of the CBP and is located in areas of high amenity. o Adequate separation and/or tourism/residential interfaces are appropriately managed to protect amenity for both land uses. o Incorporate a mix of land uses appropriate to the tourism function of the precinct. o Statutory controls both in the Scheme and the CBPSP work together to appropriately guide discretion. o Ensure future capacity of tourism zoned land is maintained and able to respond to future tourism demand. <p>The tourism zone is applied to a large area of land in Cable Beach and the blanket application of development standards that require a predominate tourist land use has led to stagnated development. The Precinct Structure Plan is a contemporary planning document that proposes a performance-based approach to development in the precinct, which will facilitate tourist development (albeit in some cases it will not be the predominate land use) that would otherwise be unlikely to occur.</p> <p>It should be noted that no other LPS 7 scheme provisions related to tourism and residential development ratios are proposed to be modified as part of this amendment. “</p>	
28.	Advertise amendment resolution (page 43)	Delete this 'Advertised amendment resolution'.	This 'Advertised amendment resolution' reflects what was advertised. This only needs to be inserted into the

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			amendment report following advertising.
29.	Scheme amendment maps	Modify amendment maps to reflect modification No. 3.	Reflecting previous modifications within Amendment Report (No. 3)
30	Scheme amendment maps	On the Proposed Zoning map, modify the zoning of Lot 57, Lots 170-171 Weld Street, Lots 172, 402, 401, 3 Stewart Street and Lot 2 Robinson Street from Residential (R50) to Mixed Use (R50)	To be consistent with clause 4 (g) of the Resolution
31	Scheme amendment maps	Including an existing and proposed map for the Cable Beach area.	To reflect proposed amendments.
22.	Precinct SP Map	Modify the draft Cable Beach Precinct Structure Plan map in the following ways: 1. 'Precinct Boundary' to 'Cable Beach Precinct' 2. Amend 'Proposed Local Scheme zones' to "Preferred Land Uses"	To reflect proposed amendments.

Schedule of Modifications

Cable Beach Precinct Structure Plan

No.	Section	Current Wording	Recommended Wording	Rationale
PART ONE – IMPLEMENTATION				
1.	Executive Summary - vision	A connected, vibrant and inclusive precinct that celebrates the natural and cultural heritage of the area, and provide a range of uses and activities, which embrace all of Broome's seasons.	A connected, vibrant and inclusive precinct that celebrates the natural and cultural heritage of the area, retains and promotes tourism character and land use with complimentary residential development and provide a range of uses and activities, which embrace all of Broome's seasons.	As the Tourism zoning is not capable of being maintained, to amend the vision to articulate the position that the precinct is to deliver tourism character and land use.
2.	Executive Summary – Summary Table	N/A	Replace references to 'Tourism' zone with 'Urban Development'.	As the Tourism zoning is not capable of being maintained, it will be replaced by the 'Urban Development'.
3.	1.2.2 – Interpretations	Delete definitions of Tourism Low, Mid and High.	N/A	Will not be able to use the Tourism land use category as predominate land use would need to be tourism to satisfy WAPC position statement.
4.	1.2.2 – Interpretations	N/A	Insert definition of 'tourist oriented and tourist use'	Subsequent clauses of the PSP refers to 'tourist orientated' retail and commercial development and 'tourist uses' so a definition is recommended to capture what this means.

No.	Section	Current Wording	Recommended Wording	Rationale
5.	1.2.3 Variation to the R-Codes	To update wording and provision number to reflect new Residential Design Codes (March 2024).	Various	To ensure consistency with the new R-Codes that came into effect April 2024.
6.	1.3.5 Land use	<ul style="list-style-type: none"> Ensure the predominate use of 'Tourist' zoned land is for tourism related development. Support and prioritise commercial activation along key activity nodes and streets. Enable permanent residential development to occur in a way that does not jeopardise the primary tourist functions of the precinct. 	<ul style="list-style-type: none"> Ensure the predominate use of the precinct is for tourism related development. Support and prioritise tourism related commercial activation along key activity nodes and streets. Enable permanent residential development to occur in a way that does not jeopardise the primary tourist functions and character of the precinct. 	Inconsistent with Planning for Tourism and Short-term Rental Accommodation Guidelines and the associated WAPC Position Statement.
7.	1.3.6 – Built Form	<ul style="list-style-type: none"> Built form enhances the distinctive characteristics of a local area, contributing to sense of place. 	<ul style="list-style-type: none"> Built form enhances the distinctive characteristics of a local area, contributing to sense of place and tourism character with strong activation and surveillance of public places. 	There needs to be an objective that connects with the Tourism character of the precinct.
8.	2.1.1 Land Use Permissibility	Land Use permissibility within the CBPSP shall be determined in accordance with the Zoning Table in the Shire's Local Planning Scheme.	To incorporate land use permissibility into the PSP text. Land use permissibility to be based off identified sub-precincts.	As the land would be zoned Urban Development, the zoning table in LPS7 would not be applicable. Therefore land use controls need to be included in the PSP.
9.	2.1 Land Use Zones and Reserves	-	<p>Remove all references to 'tourism zoned land' or 'tourism zone' and to alter land use zone references in the PSP as set out below:</p> <ul style="list-style-type: none"> 'Low Impact Tourism' to 'Low Impact Tourism Sub-Precinct' 	With the underlying scheme zoning changing to 'Urban Development' land use permissibility will be proposed to be guided by the PSP.

No.	Section	Current Wording	Recommended Wording	Rationale
			<ul style="list-style-type: none"> • 'Tourism Low' to 'Cable Beach Low Sub-Precinct' • 'Tourism Mid' to 'Cable Beach Mid Sub-Precinct' • 'Tourism High' to 'Cable Beach High Sub-Precinct' 	This will include organising land use controls into different sub-precincts. This approach is consistent with the WA Planning Manual Guidance for Structure Plans Manner and Form (Appendix 1 – Section 4.1.1).
10.	2.1 (3)	Within the 'Tourism High' zone, tourist-orientated retail/commercial development may be considered without a short-stay accommodation component where: (a) A hospitality use (such as brewery, restaurant/cafe, tavern) is provided, with each tenancy limited to a maximum of 175m ² ; and (b) Each tenancy provides activation to Sanctuary Road in accordance with P1 - Table 10 and P1 - Figure 3, and is designed to meet the built form objectives of the CBPSP.	Within the 'Tourism High' Cable Beach High Sub-Precinct , tourist-orientated retail/commercial development may be considered without a short-stay accommodation component where: (a) A hospitality use (such as brewery, restaurant/cafe, tavern) is provided, with each tenancy limited to a maximum of 800m ² of gross floor area; and (b) Each tenancy provides activation to Sanctuary Road in accordance with P1 - Table 10 and P1 - Figure 3, and is designed to meet the built form objectives of the CBPSP.	The intent of this provision is to activate the broader Sanctuary Road area identified as the Cable beach High Sub-Precinct. Development like the Spinifex Brewery or the Wharf Restaurant would not meet with this provision and therefore it is recommended that the floor area is increased. Not this only controls gross floor area (internal area of the building) and alfresco dining would not be captured in this.
11.	2.1.2 – Residential Land Uses	<u>Clause 1</u> The local government may approve permanent residential development within the 'Tourism' zone provided that it complies with the following:	Remove references to the Tourism zone and where necessary replace with new sub-precinct references.	As the Tourism zoning is not capable of being maintained, to remove reference to the zone and replace with references to new sub-precincts.

No.	Section	Current Wording	Recommended Wording	Rationale
12.	2.1.2 – Residential Land Uses	P1 – Figure 1: CBPSP Structure Plan Map	Remove references to the Tourism zone and where necessary replace with new sub-precinct references.	As the Tourism zoning is not capable of being maintained, to remove reference to the zone and replace with references to new sub-precincts.
13.	2.1.2 – Residential Land Uses	P1-Table 7: CBPSP Residential Permissibility and P1 – Figure 2 _ CBPSP Density Plan.	Modify to reflect modification No 9.	As the Tourism zoning is not capable of being maintained, to remove reference to the zone and replace with references to new sub-precincts.
14.	2.2.2 – Subdivision and Amalgamation	<i>Freehold subdivision within the Tourism zone will not be supported to create lots less than 10,000m² in area.</i>	<i>Freehold subdivision within the Tourism zone Cable Beach Precinct Structure Plan area will not be supported to create lots less than 10,000m² in area.</i>	As the Tourism zoning is not capable of being maintained, to remove reference to the zone.
15.	2.2.3 Building Heights, Clause 4	<i>A maximum height of five (5) storeys may be considered on lots identified as Tourism High (at the discretion of the Shire of Broome), where it can be demonstrated that all of the following criteria can be met:</i>	Remove reference to 'Tourism High' and replace with 'Cable Beach High Sub-Precinct'.	As the Tourism zoning is not capable of being maintained, to remove reference to the zone and replace with references to new sub-precincts.
16.	2.2.6 – Built Form Character	P1- Table 9: CBPSP Built Form Character and P1-Figure 3: CBPSP Built form and Streetscape Plan	Modify to reflect modification No 9.	As the Tourism zoning is not capable of being maintained, to remove reference to the zone and replace with references to new sub-precincts.
17.	2.2.7 – Streetscape (3)	Remove reference to 'Tourist' zone	Replace with all development in the Precinct	Intent is to capture all development in the Precinct and as Tourism

No.	Section	Current Wording	Recommended Wording	Rationale
				zone no longer applies recommend to reference Precinct instead.
18.	2.2.10 Landscape, Deep Soil and Tree Canopy	P1 - Table 11: CBPSP Landscaping, Deep Soil and Tree Requirements	Remove references to 'Tourism' zone and replace with references to new sub-precincts.	As the Tourism zoning is not capable of being maintained, to remove reference to the zone and replace with references to new sub-precincts.
19.	2.2.15 Infrastructure Requirements	Legend on P1 - Figure 6: CBPSP - Infrastructure and Public Realm Upgrades	Remove references to 'Tourism' zone and replace with references to new sub-precincts.	As the Tourism zoning is not capable of being maintained, to remove reference to the zone and replace with references to new sub-precincts.
20.	2.3.2 Environmental Considerations	N/A – new point 3 inserted.	<p>Development applications in the Precinct Structure Plan area are to be accompanied by:</p> <ul style="list-style-type: none"> • Line of sight modelling, to determine from what locations direct and indirect light (including skyglow) would be visible from Cable Beach. Any portion of a building with line of sight from/to Cable Beach shall be designed to restrict artificial light emission as visible from the beach front; and • Lighting Management Plan to be prepared to the satisfaction of the local government in consultation with the Department of Biodiversity, Conservation and Attractions in accordance with the Environmental Assessment Guideline for Protecting Marine Turtles from Light Impacts (EPA 2010) (or as 	To address EPA advice requesting lighting management plans and line of sight modelling be performed for development.

No.	Section	Current Wording	Recommended Wording	Rationale
			updated) and the Commonwealth Light Pollution Guidelines for Wildlife – Including Marine Turtles, Seabirds and Migratory Shore birds (Department of the Environment and Energy and Department of Biodiversity, Conservation and Attractions, 2020) (or as updated) to ensure protection of marine turtle habitats.	
21.	3.1 Information to be submitted		Consistent with the advice provided from DWER – need for lighting management plan to be provided. Also include that Urban Water Management Plan required.	To address comments from DWER and ensure that water management requirements are communicated.
PART TWO – EXPLANATORY SECTION				
22.	1.1.1 State Planning Framework	Draft Tourism Position Statement	Amend summary to reflect final status of the tourism position statement and summarise how the CBPSP has responded.	To ensure alignment with the State Government's final Planning for Tourism and Short Term Rental Accommodation Guidelines (2023). Noting this document was released after the draft PSP was presented to Council.
23.	1.2.2 Economy, Tourism Sub-Section	N/A	Include further commentary regarding tourism accommodation supply / demand in the Broome Townsite.	Analysis to be informed by the assessment conducted by TourismWA. This will help provide justification for the land use and zoning approach proposed in the draft CBPSP.
24.	1.3.2 – Environment	The natural environment surrounding Cable Beach is also noteworthy. Marine turtles,	Insert the text from modification 18 set out in Attachment No 1 (not repeated due to length).	To update text to provide appropriate context to applicants when addressing modification 20

No.	Section	Current Wording	Recommended Wording	Rationale
	(Vegetation and Biodiversity)	predominantly the flatback turtle nest along Cable Beach between October and February.		above (lighting considerations for marine turtles)
25.	4.5 Land Use P2-Figure 31: Land Use Plan	N/A	Remove references to Tourism Zone and align with new sub-precinct approach.	As the Tourism zoning is not capable of being maintained, to remove reference to the zone and replace with references to new sub-precincts.
26.	4.5.1 Tourism Approach Sub-Section	N/A	To be modified as required to reflect the updated approach to tourism land use planning.	To provide the rationale and justification for the land use and zoning approach in Part 1 of the CBPSP.
27.	4.5.2 Land Use Distribution	N/A	To be modified as required to reflect the updated approach to tourism land use planning.	To provide the rationale and justification for the land use and zoning approach in Part 1 of the CBPSP.
28.	Section 4.5.3 Land Use Mix	N/A	To be modified as required to reflect the updated approach to tourism land use planning.	To provide the rationale and justification for the land use and zoning approach in Part 1 of the CBPSP.
29.	Section 4.5.4 Residential Densities	N/A	To be modified as required to reflect the updated approach to tourism land use planning.	To provide the rationale and justification for the land use and zoning approach in Part 1 of the CBPSP.
30.	4.6 Built Form P2-Figure 33: Built Form Plan	N/A	Remove references to Tourism Zone and align with new sub-precinct approach.	As the Tourism zoning is not capable of being maintained, to remove reference to the zone and

No.	Section	Current Wording	Recommended Wording	Rationale
				replace with references to new sub-precincts.
31.	4.6.1 Built Form Approach	N/A	Remove references to Tourism Zone and restructure where necessary to align with new sub-precinct approach.	As the Tourism zoning is not capable of being maintained, to remove reference to the zone and replace with references to new sub-precincts.
32.	4.6.2 Primary Controls	N/A	Remove references to Tourism Zone and restructure where necessary to align with new sub-precinct approach.	As the Tourism zoning is not capable of being maintained, to remove reference to the zone and replace with references to new sub-precincts.

9.2.3 WALMANYJUN CABLE BEACH FORESHORE REDEVELOPMENT - WATERPARK DESIGN SERVICES (STAGE3)

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	PLA98
AUTHOR:	Special Projects Coordinator
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is requested to consider adoption of a budget amendment to fund the remaining detailed design work required for Stage 3 of the Walmanyjun Cable Beach Foreshore Redevelopment Project. Stage 3 of the project includes a Waterpark which is fully funded through a \$5,000,000 grant secured from Lotterywest. Delays in the design of Stage 3 may result in an elongated construction program and greater disruptions to the Cable Beach Foreshore area.

BACKGROUND

Previous Considerations

OMC 27 July 2023	Item 14.3
OMC 31 August 2023	Item 14.1
SMC 21 December 2023	Item 6.1

The redevelopment of the Walmanyjun Cable Beach Foreshore is a key priority for Council and is built upon years of research, strategy development, master planning, business case development, grant applications and extensive community consultation.

The redevelopment is planned to proceed in at least 3 stages which are outlined below.

Stage 1 – Focused on the southern area of the site, to the West and East of the Surf Club and main entrance roundabout on Sanctuary Road.

Stage 2 – The reminder of the site, excluding Stage 1 & 3, extending from the southern carpark up to the northern end of the amphitheatre.

Stage 3 – A waterpark and climbing wall located in the area of the existing car park located East of the Cable Beach House Restaurant.

COMMENT

Stage 3 (Waterpark) – Detailed Design

Stage 3 of the Walmanyjun Cable Beach Foreshore redevelopment consists of a waterpark (splash pad), associated ancillaries, climbing wall, transformer enclosure and minor landscaping.

The contract for design of the Walmanyjun Cable Beach Foreshore redevelopment, RFT21-31, only completed the design of the Stage 3 area up to a concept design stage. Further work is required to finalise the concept design and produce detailed design drawings.

Lotterywest, on 22 June 2023 announced grant funding of \$5,000,000 for the design and construction of Stage 3. An internal project review determined that Stage 3 cannot be delivered until Stage 2 has been substantially completed due to it being located within the middle of the stage 2 works. At the time of the announcement of Stage 3 funding there was insufficient funding to proceed with Stage 2.

Funding applications for Stage 2 were made to the Regional Precincts and Partnership Program (rPPP) and the Hotspot Coastal Adaption Protection (H-CAP). Letters of award have confirmed that the Shire has been successful with both of these grants although a grant agreement for rPPP has not yet been received.

- Regional Precincts and Partnership Program (rPPP)
 - \$26,361,852
 - Announced - 16 May 2024.
- Hotspot Coastal Adaption Protection (H-CAP)
 - \$1,660,000
 - Announced - 2 July 2024.

The Shire's 2023/24 annual budget originally included an allocation of \$300,000 grant funding to cover the design work for Stage 3. However this was removed in the Finance and Costing Review Quarter 3 (FACR 3) on 24 April 2024 due to uncertainty in funding for Stage 2 at the time.

With funding for Stage 2 now confirmed in part, the detailed design of Stage 3 is urgently required in to allow Stage 3 to be constructed in conjunction with or immediately after Stage 2. Delays in design may result in an elongated construction program and greater disruptions to the community and stakeholders.

A budget amendment is therefore requested for \$350,000 to progress the detailed design of this area. The increased amount represents updated cost estimates and a contingency component. Any surplus funds are to be used for the construction of Stage 3.

CONSULTATION

The detailed design of the redevelopment was completed by Josh Byrne and Associates, building on the 2017 Master plan and business case. Public consultation was undertaken throughout the design development and a Community and Stakeholder Reference Group was created.

The Shire has worked with Department of Water and Environmental and Regulation (DWER) and the Department of Planning Lands and Heritage (DPLH) to obtain the necessary approvals.

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Council is requested to consider adoption of a budget amendment to expenditure account WD02 of \$350,000 excluding GST to progress Stage 3 (waterpark) detailed design and a corresponding budget amendment for grant income account WD01 of \$350,000 excluding GST; reflecting a nil municipal impact.

RISK

The delivery of the Walmanyjun Cable Beach Foreshore redevelopment - Stage 2 and 3 is a key project for the Shire. It is also a major tourist drawcard. Any works are likely to create significant disruptions to these activities and are difficult to avoid given the location and nature of the works required.

It is noted that with the completion of Stage 1 in late 2024 the community will be able to continue to access the beach via the stairs and ramp in front of the Surf Club, Commercial operators requiring access to the Beach could make temporary use of the Surf Club vehicle access ramp to allow continued trading activities.

Shire Resources

The proposed Stage 3 design works are not expected to require additional Shire resources.

STRATEGIC ASPIRATIONS

Place **We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.**

Outcome 6 ***Responsible growth and development with respect for Broome's natural and built heritage***

Objective 6.1 Promote sensible and sustainable growth and development.

Objective 6.3 Create attractive, sustainable streetscapes and green spaces.

Prosperity **Together, we will build a strong, diversified and growing economy with work opportunities for everyone.**

Outcome 9 ***A strong, diverse and inclusive economy where all can participate***

Objective 9.1 Increase Broome's domestic and international trade in tourism, agriculture, aquaculture, minerals and energy, culture and the arts, and other emerging industries.

Objective 9.2 Activate the precincts of Broome.

VOTING REQUIREMENTS*Absolute Majority***REPORT RECOMMENDATION:**

That Council adopt the following budget amendments to the 2024/25 Annual Budget for the detailed design of Stage 3 (Waterpark) of the Walmanyjun Cable Beach Foreshore redevelopment Project, noting a nil impact on municipal funds:

1. Increase expenditure account WD02 to \$350,000: and
2. Increase grant income account WD01 of \$350,000.

Attachments

Nil

9.3 PROSPERITY

There are no reports in this section.

9.4 PERFORMANCE

9.4.1 MONTHLY PAYMENT LISTING JULY 2024

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Finance Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report, for July 2024.

BACKGROUND

The Chief Executive Officer (CEO) has delegated authority via Delegation 1.2.20 Payments from the Municipal or Trust Funds, to make payments from the Municipal and Trust funds as per budget allocations and in line with applicable policies.

COMMENT

The Shire provides payments to suppliers by Electronic Funds Transfer (EFT and BPAY), cheque, credit card or direct debit. **Attachment 1** provides a list of all payments processed under delegated authority in June 2024.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

12. *Payments from municipal fund or trust fund, restrictions on making*
 - (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
 - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*

- (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
- (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

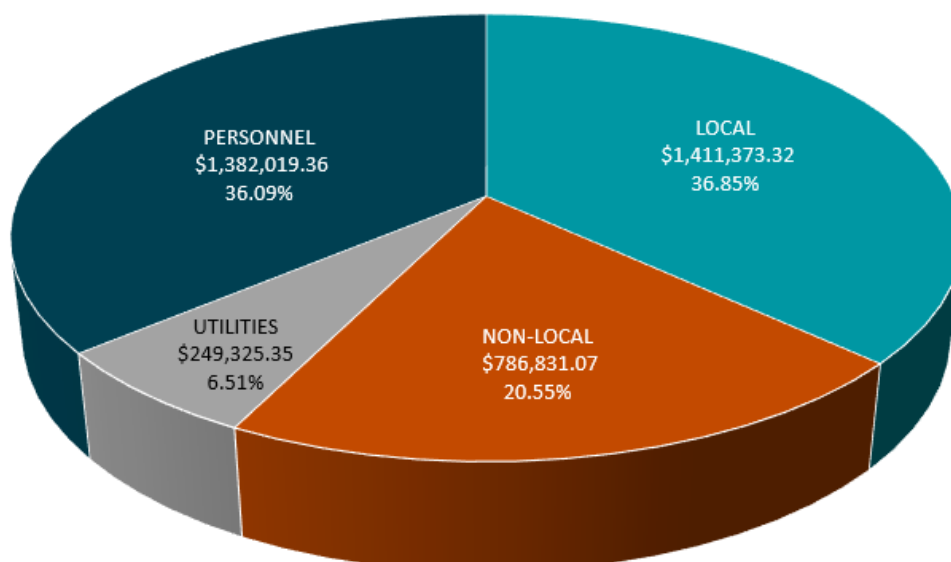
POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

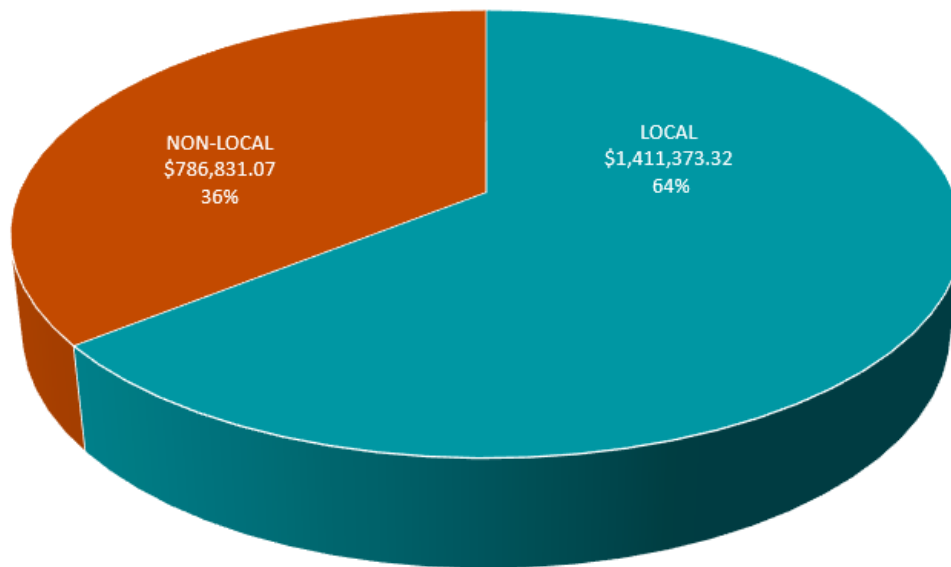
List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:

**SHIRE OF BROOME PAYMENTS
JULY 2024**



Note: Personnel payments in this analysis include payroll, superannuation (contained within Direct Debit type payments), payroll tax and other deductions (contained within the EFT Payments type payments).

LOCAL Vs NON-LOCAL PAYMENTS JULY 2024



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for July 2024 after \$1,382,019.36 in personnel payments, \$249,325.35 in utilities and other non-local sole suppliers were excluded.

YEAR TO DATE CREDITOR PAYMENTS

The below table summarises the total payments made to creditors year to date:

Month	Cheques	EFT Payments	Direct Debit	Credit Card	Trust	Payroll	Total Creditors
Jul-24	\$ 577.84	\$ 2,589,926.74	\$ 417,706.68	\$ 40,214.86		\$ 810,379.14	\$ 3,858,805.26
Aug-24							
Sep-24							
Oct-24							
Nov-24							
Dec-24							
Jan-25							
Feb-25							
Mar-25							
Apr-25							
May-25							
Jun-25							
TOTAL	\$ 577.84	\$ 2,589,926.74	\$ 417,706.68	\$ 40,214.86	\$ -	\$ 810,379.14	\$ 3,858,805.26

RISK

The risk of Council not receiving this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 13 - Value for money from rates and long term financial sustainability

Objective 13.1 Plan effectively for short- and long-term financial sustainability

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Receives the list of payments made from the Municipal and Trust Accounts in July 2024 totalling \$3,858,805.26 (**Attachment 1**) per the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:
 - a) EFT Vouchers EFT75644-EFT76052 totalling \$2,589,926.74;
 - b) Municipal Cheque Vouchers 57835-57836 totalling \$577.84;
 - c) Trust Cheque Vouchers 00000 - 00000 totalling \$0.00; and
 - d) Municipal Direct Debits DD33514-DD33585 including payroll totalling \$1,228,085.82.
2. Receives the list of payments made by credit cards in July 2024 totalling \$40,214.86 (contained within **Attachment 1**) per the requirements of Regulation 13A of the Local Government (Financial Management) Regulations 1996 covering EFT Vouchers EFT76154 – EFT76177.
3. Notes the local spend of \$1,411,373.32 included in the amount above, equating to 64% of total payments excluding personnel, utility and other external sole supplier costs.

Attachments

1. PAYMENT LISTING JULY 2024

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
EFT #	Date	Name	Description	Amount
EFT75810	04/07/2024	4C MANAGEMENT SOLUTIONS PTY LTD	Fleet Advisory Services- Depot RFQ23-25	\$ 21,829.50
EFT75915	22/07/2024	4LOGIC PTY LTD (NEW ERA TECHNOLOGY AU-06)	Patch Leads For Network And Fire Wall- IT	\$ 18.78
EFT75950	23/07/2024	ACURIX NETWORKS PTY LTD	Public Wi-Fi- Library	\$ 497.20
EFT75848	15/07/2024	ADAM WADDELL	Reimbursement- Staff Training	\$ 1,089.23
EFT75985	29/07/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Machinery Parts- Depot	\$ 13,570.10
EFT76024	30/07/2024	AIT SPECIALISTS PTY LTD	Audit Fees- Finance	\$ 1,398.21
EFT75750	10/07/2024	ALLPEST (BROOME PEST CONTROL)	Pest Removal- Administration Building	\$ 325.00
EFT75799	03/07/2024	ALLPEST (BROOME PEST CONTROL)	Possible Possum Activity Inspection- Kimberley Regional Office	\$ 330.00
EFT75800	03/07/2024	AMBER HURLEY	Battle of the Bands Competition Prize- Civic Centre	\$ 1,000.00
EFT75751	10/07/2024	ANSER GROUP PTY LTD	Assessment of Sports Field Lighting- BRAC	\$ 8,830.00
EFT75849	15/07/2024	AUSSIE BROADBAND LIMITED	NBN Monthly Charges- ICT	\$ 2,526.70
EFT75988	29/07/2024	AUSTRALIA POST	Postage & Freight- Admin	\$ 494.73
EFT75839	12/07/2024	AUSTRALIAN SERVICES UNION	Payroll Deductions/Contributions	\$ 685.00
EFT75976	26/07/2024	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 658.50
EFT75840	12/07/2024	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 128,642.00
EFT75977	26/07/2024	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 127,156.00
EFT75653	03/07/2024	AVERY AIRCONDITIONING PTY LTD	Air Conditioning Maintenance- Administration Building	\$ 524.55
EFT75850	15/07/2024	AVERY AIRCONDITIONING PTY LTD	A/C Annual Maintenance- Shire Venues	\$ 792.00
EFT75951	23/07/2024	AVERY AIRCONDITIONING PTY LTD	Air Conditioning Quarterly Maintenance- Administration Building	\$ 1,181.08
EFT75916	22/07/2024	AVIAIR	Sponsorship Contribution- Development Services	\$ 17,678.10
EFT75989	29/07/2024	BAIRD AUSTRALIA PTY LTD	Shoreline Monitoring- Planning	\$ 5,334.73
EFT75654	03/07/2024	BANZAI DESIGN PTY LTD AS TRUSTEE FOR BANZAI GROUP TRUST T/AS FUTURA PRODUCTS	Outdoor Public Gym- Cable Beach Stage 1	\$ 60,764.00
EFT75952	23/07/2024	BEACH HUT EQUIPMENT HIRE	Beach Hut Equipment Hire- School Holiday Program	\$ 900.00
EFT75851	15/07/2024	BEAU STUART MURRAY	Payment Request- Prize Money Civic	\$ 2,000.00
EFT75811	04/07/2024	BIDFOOD	Kiosk Supplies- BRAC	\$ 1,197.00
EFT76025	30/07/2024	BIDFOOD	Kiosk Stock- BRAC	\$ 1,053.50
EFT75917	22/07/2024	BLACK SWAN STATE THEATRE COMPANY	Barracking- Civic	\$ 6,050.00
EFT75953	23/07/2024	BLACK SWAN STATE THEATRE COMPANY	Royalties- Civic	\$ 413.18
EFT75752	10/07/2024	BLACKWOODS	Car Park Maintenance- BRAC	\$ 4,838.66
EFT75753	10/07/2024	BOC LIMITED	Medical Oxygen- BRAC	\$ 321.11
EFT75852	15/07/2024	BOC LIMITED	Oxygen- WMF	\$ 10.92
EFT75954	23/07/2024	BOC LIMITED	Various Gas Bottles- Depot	\$ 105.83

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
EFT75955	23/07/2024	BOY FROM BEYOND PHOTOGRAPHY (PHILIP THOMPSON)	Photographer- Family Fun Day School Holiday Program	\$ 1,750.00
EFT75990	29/07/2024	BP AUSTRALIA PTY LTD - FUEL	Fuel- Depot	\$ 14,483.83
EFT75754	10/07/2024	BRENNAN IT PTY LTD	Windows Licensing- Information Technology	\$ 3,880.69
EFT75991	29/07/2024	BRENNAN IT PTY LTD	Microsoft Annual Server Licensing- IT	\$ 3,880.69
EFT75906	15/07/2024	BROOKS HIRE	Machinery Hire- WMF	\$ 2,494.50
EFT75956	23/07/2024	BROOME BOWLING CLUB	Catering Staff Away Day- People & Culture	\$ 2,118.00
EFT75755	10/07/2024	BROOME BRICKLAYERS	Demolition- Infrastructure	\$ 11,825.00
EFT75992	29/07/2024	BROOME CATTLE VETS	Vet Hire- Broome Microchipping Course	\$ 500.00
EFT75756	10/07/2024	BROOME CLEANAWAY	Waste Collection- Kimberley Regional Offices	\$ 4,141.70
EFT75957	23/07/2024	BROOME CLEANAWAY	Kerbside Recycling Collection	\$ 138,783.54
EFT75993	29/07/2024	BROOME DOCTORS PRACTICE PTY LTD	Pre Employment Medicals- People& Culture	\$ 1,397.00
EFT75655	03/07/2024	BROOME LOTTERIES HOUSE INC	Electricity Usage	\$ 11.28
EFT75812	04/07/2024	BROOME PLUMBING & GAS	Replacement Toilet- BRAC	\$ 1,840.00
EFT75918	22/07/2024	BROOME PLUMBING & GAS	Repair Water Leak- Broome Visitor Centre	\$ 782.00
EFT75994	29/07/2024	BROOME PLUMBING & GAS	Repairs Ablution- BRAC	\$ 511.00
EFT76026	30/07/2024	BROOME PLUMBING & GAS	Plumbing Maintenance- Broome Visitors Centre	\$ 364.00
EFT75757	10/07/2024	BROOME PROGRESSIVE SUPPLIES	Milk Supply - Shire Administration	\$ 52.26
EFT75813	04/07/2024	BROOME PROGRESSIVE SUPPLIES	Milk- Administration Building	\$ 69.44
EFT75958	23/07/2024	BROOME PROGRESSIVE SUPPLIES	Consumables- Depot	\$ 319.84
EFT76027	30/07/2024	BROOME PROGRESSIVE SUPPLIES	Kiosk Stock- BRAC	\$ 959.16
EFT75853	15/07/2024	BROOME REAL ESTATE - COMMERCIAL TRUST	Rates refund for assessment A108515	\$ 3,762.60
EFT75943	23/07/2024	BROOME REAL ESTATE - COMMERCIAL TRUST	Shire Storage Rent- JULY 2024	\$ 300.00
EFT76028	30/07/2024	BROOME SCOOTERS PTY LTD (KIMBERLEY MOWERS & SPARES)	Machinery Fault Investigation- Infrastructure	\$ 297.00
EFT75841	12/07/2024	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 720.00
EFT75978	26/07/2024	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 680.00
EFT75842	12/07/2024	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 900.00
EFT75979	26/07/2024	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 930.00
EFT75995	29/07/2024	BROOME SMALL ENGINE SERVICES	Footpath Repairs- Various	\$ 163.51
EFT75854	15/07/2024	BROOME TOWING & SALVAGE	Vehicle Towing- Rangers	\$ 150.00
EFT75996	29/07/2024	BROOME TOYOTA	Fleet Maintenance- Depot	\$ 267.28
EFT75758	10/07/2024	BROOME TREE & PALM SERVICE	Machinery Hire- Waste Management Facility	\$ 4,048.00
EFT75657	03/07/2024	BROOME TV PTY LTD	Big Screen & Racing Simulator Hire- A Sporting Chance	\$ 1,100.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
EFT75658	03/07/2024	BROOME CRETE	Concrete- Depot	\$ 742.94
EFT75759	10/07/2024	BROOME CRETE	Concrete- Cable Beach Stage 1	\$ 3,783.67
EFT75855	15/07/2024	BROOME CRETE	Concrete- Works	\$ 449.90
EFT75919	22/07/2024	BROOME CRETE	Materials For Footpath Maintenance- Cable Beach Stage 1	\$ 2,200.00
EFT75997	29/07/2024	BROOME CRETE	Concrete- Works & Maintenance	\$ 1,435.50
EFT75659	03/07/2024	BT EQUIPMENT PTY LTD (TUTT BRYANT)	Machinery Parts & Maintenance- Depot	\$ 1,057.35
EFT75814	04/07/2024	BUSHFIRE PRONE PLANNING	Bushfire Review And Management Planning	\$ 5,148.00
EFT75801	03/07/2024	BWS LIQUOUR (ENDEAVOUR GROUP)	Refund Of Credit Notes That Were Already Refunded	\$ 100.00
EFT75959	23/07/2024	BWS LIQUOUR (ENDEAVOUR GROUP)	Refund Double Credit Note- Finance	\$ 100.00
EFT75815	04/07/2024	CABLE BEACH PAINTING SERVICES PTY LTD	Patch & Painting Works- Library	\$ 5,653.00
EFT75660	03/07/2024	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Truck Tyre Puncture Repair- Depot	\$ 665.00
EFT75920	22/07/2024	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Fleet Maintenance	\$ 2,132.00
EFT75998	29/07/2024	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Machinery Parts- Depot	\$ 2,501.00
EFT75856	15/07/2024	CAPE TO CAPE ACCOUNTING SOLUTIONS	Financial Consultation End Of Year Audit	\$ 1,050.10
EFT75907	15/07/2024	CAPE TO CAPE ACCOUNTING SOLUTIONS	Financial Consultation- Finance	\$ 14,815.10
EFT75760	10/07/2024	CARPET PAINT & TILE CENTRE	Consumables- Parks & Gardens	\$ 882.00
EFT75761	10/07/2024	CATALYSE RESEARCH & STRATEGY	Community Scorecard Research	\$ 7,260.00
EFT75816	04/07/2024	CATALYSE RESEARCH & STRATEGY	Animal Management Plan Development	\$ 15,840.00
EFT75858	15/07/2024	CATALYSE RESEARCH & STRATEGY	Community Scorecard- Marketing	\$ 21,450.00
EFT75921	22/07/2024	CATALYSE RESEARCH & STRATEGY	Community Scorecard Printing And Postage- Marketing	\$ 7,623.00
EFT75859	15/07/2024	CENTRAL REGIONAL TAFE	TAFE Training- People & Culture	\$ 7,951.20
EFT75944	23/07/2024	CHARTER PROPERTY GROUP PTY LTD	Staff Rent- JULY 2024	\$ 3,693.45
EFT75843	12/07/2024	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 1,129.96
EFT75980	26/07/2024	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 1,129.96
EFT75860	15/07/2024	CHOCOLATE & CHARDONNAY PTY LTD (CABLE BEACH GENERAL STORE)	Free Mini Golf Day- School Holiday Program	\$ 750.00
EFT75861	15/07/2024	CHRIS WEBB	Payment Request- Prize Money Civic Centre	\$ 1,000.00
EFT75644	01/07/2024	CHRISTOPHER MITCHELL	Monthly Councillor Sitting Fee and Allowances	\$ 8,493.75
EFT75762	10/07/2024	CIRCUITWEST INC	Presenter Fee- Civic Centre	\$ 2,750.00
EFT75817	04/07/2024	CLARK POOLS & SPAS BROOME	Pool Servicing- Shire Housing	\$ 1,003.95
EFT75763	10/07/2024	CMA CONTRACTING PTY LTD	Contracting- Cable Beach Foreshore Redevelopment	\$ 158,256.01

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
EFT75661	03/07/2024	COAST & COUNTRY ELECTRICS	Faulty Fan Repairs- Shire Administration	\$ 121.00
EFT75764	10/07/2024	COAST & COUNTRY ELECTRICS	Maintenance- Waste Management Facility	\$ 4,908.93
EFT75818	04/07/2024	COAST & COUNTRY ELECTRICS	Emergency and Exit Light Replacements- Shire Venues	\$ 10,187.52
EFT75999	29/07/2024	COAST & COUNTRY ELECTRICS	Electrical Maintenance- Civic Centre	\$ 287.35
EFT76000	29/07/2024	COATES HIRE OPERATIONS PTY LTD	Drill- Works	\$ 177.64
EFT75765	10/07/2024	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Stock- BRAC	\$ 600.77
EFT75802	03/07/2024	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Stock- BRAC	\$ 650.41
EFT75862	15/07/2024	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Stock- BRAC	\$ 4,671.66
EFT75863	15/07/2024	COLLEAGUESNAGELS	Infringement Rolls- Ranger Services	\$ 3,070.28
EFT75803	03/07/2024	COLLEEN BENNETT	Bond Refund	\$ 1,050.00
EFT75864	15/07/2024	CORNERSTONE LEGAL	Legal Services- Rangers	\$ 616.00
EFT75766	10/07/2024	CS LEGAL	Debt Collection Fees	\$ 1,531.06
EFT75819	04/07/2024	DAVID GRAY & CO PTY LTD	Bin Servicing Materials- P&G Maintenance	\$ 510.51
EFT75941	23/07/2024	DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY (PREVIOUSLY BUILDING COMMISSION)	BSL JUNE 2024	\$ 7,084.82
EFT75645	01/07/2024	DESIREE MALE	Monthly Councillor Sitting Fee and Allowances	\$ 3,687.40
EFT75922	22/07/2024	DESIREE MALE	Reimbursement- Councillor	\$ 627.54
EFT75844	12/07/2024	EASISALARY PTY LTD T/A EASI	GST claimable for employee benefits for the period 01/06/2024 to 30/06/2024	\$ 6,988.82
EFT75981	26/07/2024	EASISALARY PTY LTD T/A EASI	Payroll Deductions/Contributions	\$ 6,325.11
EFT75767	10/07/2024	ECLIPSE KIMBERLEY PTY LTD	Computer Equipment- Information Technology	\$ 442.00
EFT75923	22/07/2024	EIGHTY MILE BEACH CARAVAN PARK	Food & Accommodation for Road Maintenance- Eighty Mile Beach	\$ 2,610.00
EFT76001	29/07/2024	ELGAS LTD	Gas Bottles- BRAC	\$ 613.78
EFT75768	10/07/2024	ELITE POOL COVERS PTY LTD	Pool Blanket- BRAC	\$ 26,847.70
EFT76002	29/07/2024	ELIZABETH PENDLEBURY	Reimbursement- Survey Monkey Subscriptions	\$ 417.44
EFT75662	03/07/2024	ELIZABETH RICHARDS SCHOOL SUPPLIES PTY LTD	Book Storage- Library	\$ 72.91
EFT75646	01/07/2024	ELLEN SMITH	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT75960	23/07/2024	EMMA HALLEN	Reimbursement Work Boots- WMF	\$ 165.00
EFT75663	03/07/2024	ENVIRONMENTAL HEALTH AUSTRALIA (WA) INCORPORATED	Membership Renewals- Annual Corporate Membership	\$ 1,275.00
EFT75865	15/07/2024	ENVIRONMENTAL HEALTH AUSTRALIA (WA) INCORPORATED	World Congress Environmental Health Attendance	\$ 503.00
EFT75664	03/07/2024	FIRE & SAFETY SERVICES COMPANY	Fire Extinguisher Replacements- WMF	\$ 725.45

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
EFT75769	10/07/2024	FIRE & SAFETY SERVICES COMPANY	Routine Fire Equipment Servicing- BRAC	\$ 267.30
EFT75804	03/07/2024	FIRE & SAFETY SERVICES COMPANY	Fire Equipment Servicing- WMF & BRAC	\$ 168.30
EFT75820	04/07/2024	FIRE & SAFETY SERVICES COMPANY	Water Tank Parts Replacement- BRAC	\$ 848.10
EFT76003	29/07/2024	FIRE & SAFETY SERVICES COMPANY	Water Cart Nozzle- Depot	\$ 575.30
EFT75945	23/07/2024	FIRST NATIONAL REAL ESTATE BROOME	Staff Rent- JULY 2024	\$ 10,080.95
EFT75866	15/07/2024	FIT2WORK	Police Clearance Checks- People And Culture	\$ 704.00
EFT75845	12/07/2024	FLEET NETWORK	Payroll Deductions/Contributions	\$ 631.65
EFT75982	26/07/2024	FLEET NETWORK	Payroll Deductions/Contributions	\$ 631.65
EFT75867	15/07/2024	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Roadside Bin Bags- Parks & Gardens	\$ 12,172.19
EFT75821	04/07/2024	FORMS EXPRESS PTY LTD	Stationery- Finance	\$ 352.00
EFT75868	15/07/2024	FORMS EXPRESS PTY LTD	Annual Licence- Rates	\$ 5,929.00
EFT75770	10/07/2024	FUNERGY (DIX INITIATIVES PTY LTD)	Equipment Hire- School Holiday Program	\$ 3,206.50
EFT75961	23/07/2024	FUNERGY (DIX INITIATIVES PTY LTD)	Children's Entertainment- School Holiday Program	\$ 649.00
EFT75924	22/07/2024	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight	\$ 3,679.57
EFT75946	23/07/2024	GARRY & JACQUELINE KING	Staff Rent- JULY 2024	\$ 3,764.33
EFT75771	10/07/2024	GLASS CO KIMBERLEY (FORMALLY KIMBERLEY GLASS SERVICE)	Door Upgrades- Kimberley Regional Offices	\$ 52,697.59
EFT75772	10/07/2024	GO GO MEDIA	Radio Service- BRAC	\$ 198.00
EFT76005	29/07/2024	GOOD EARTH GARDEN PRODUCTS PTY LTD	Potting Mix- Nursery	\$ 644.99
EFT75666	03/07/2024	GREEN EARTH ENTERPRISES PTY LTD	Consumables- Cable Beach Stage 1	\$ 11,035.23
EFT75908	15/07/2024	GREEN EARTH ENTERPRISES PTY LTD	Consumables- Cable Beach Stage 1	\$ 11,035.23
EFT75773	10/07/2024	HAMES SHARLEY	Community Engagement Plan- McMahon Estate	\$ 11,558.25
EFT75962	23/07/2024	HARMONY HORTICULTURE	Weed Spraying- WMF	\$ 2,002.00
EFT75822	04/07/2024	HART SPORT	Tennis Court Lighting Renewal- BRAC	\$ 1,065.00
EFT75869	15/07/2024	HEALINGTHRUTHEARTS	Bush Barber Program- School Holidays Activities	\$ 1,826.00
EFT75870	15/07/2024	HERBERT SMITH FREEHILLS	Legal Advice- Rates	\$ 2,041.60
EFT75667	03/07/2024	HOLDFAST FLUID POWER NW PTY LTD	Consumables- Depot	\$ 1,794.87
EFT75774	10/07/2024	HOLDFAST FLUID POWER NW PTY LTD	Consumables- Depot	\$ 617.10
EFT75871	15/07/2024	HOLDFAST FLUID POWER NW PTY LTD	Consumables and Labour- Depot	\$ 702.55
EFT76006	29/07/2024	HOLDFAST FLUID POWER NW PTY LTD	Hose Assembly- Depot	\$ 942.59
EFT76007	29/07/2024	HORIZON POWER (ELECTRICITY USAGE)	Street Lighting- Various	\$ 107,771.24
EFT75668	03/07/2024	HSR SOUTHERN CROSS PTY LTD	Mobile Plant & Equipment Renewal- Hook Lift Truck	\$ 292,396.28
EFT75669	03/07/2024	HT CLEANING SERVICES PTY LTD	Cleaning Services- Consumables	\$ 5,128.96
EFT75775	10/07/2024	HT CLEANING SERVICES PTY LTD	Cleaning- Library	\$ 735.90

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
EFT75925	22/07/2024	HT CLEANING SERVICES PTY LTD	Consumables- Cables Beach Ablutions	\$ 1,277.69
EFT76008	29/07/2024	HT CLEANING SERVICES PTY LTD	Cleaning- BRAC	\$ 2,765.20
EFT76031	30/07/2024	HT CLEANING SERVICES PTY LTD	Cleaning- Civic Centre	\$ 660.00
EFT75947	23/07/2024	HUTCHINSON REAL ESTATE	Staff Rent- JULY 2024	\$ 11,107.51
EFT75823	04/07/2024	IANNELLO DESIGN	Graphic Design- Marketing	\$ 924.00
EFT75872	15/07/2024	INFOCOUNCIL PTY LTD	Infocouncil Annual License, Helpdesk Fee & Web Hosting Renewal- IT	\$ 16,596.14
EFT76032	30/07/2024	INNOVA GROUP	Trestle Tables- Civic Centre	\$ 5,940.00
EFT76033	30/07/2024	IP & ST ELSON PTY LTD	Crossover Subsidy- Infrastructure	\$ 1,000.00
EFT75873	15/07/2024	JADEN HOWARD- KING OF HEARTS	Payment Request- Prize Money Civic	\$ 1,000.00
EFT75670	03/07/2024	JAIMEE-LEE WRIGHT	Working With Children's Check Renewal	\$ 87.00
EFT75647	01/07/2024	JANET LEWIS	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT75926	22/07/2024	JOEL RANDELL	Timber Boat Sculpture- Short St	\$ 660.00
EFT75648	01/07/2024	JOHANI MAMID	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT75874	15/07/2024	KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES PTY LTD)	Carpark Maintenance (RFT 22-03)- Works Maintenance	\$ 20,543.61
EFT75776	10/07/2024	KENNARDS HIRE	Machinery Hire- Cable Beach Carpark Works	\$ 873.01
EFT75875	15/07/2024	KENNARDS HIRE	Excavator Hire- Infrastructure	\$ 1,757.38
EFT75963	23/07/2024	KENNARDS HIRE	Excavator Hire- Works	\$ 2,732.85
EFT76034	30/07/2024	KENNARDS HIRE	Machinery Hire- Works & Maintenance	\$ 232.37
EFT75671	03/07/2024	KIMBERLEY ARTS NETWORK INC	Broome Fringe Festival- Indigenous Community Engagement Program	\$ 5,041.25
EFT75927	22/07/2024	KIMBERLEY AUTO CARE	Fleet Maintenance	\$ 770.00
EFT75876	15/07/2024	KIMBERLEY CONTRACTING	Posi Shell Daily Application- Waste Management Facility	\$ 36,300.00
EFT76035	30/07/2024	KIMBERLEY FUEL & OIL SERVICES	Engine Oil- Depot	\$ 2,413.39
EFT76036	30/07/2024	KIMBERLEY KERBS (ROADLINE CIVIL CONTRACTORS)	Kerbing- Works	\$ 10,561.60
EFT75877	15/07/2024	KIMBERLEY QUARRY PTY LTD	Consumables- Depot	\$ 827.26
EFT76037	30/07/2024	KIMBERLEY QUARRY PTY LTD	Gravel- Works (RFT 23/14)	\$ 30,801.00
EFT75777	10/07/2024	KIMBERLEY TRAFFIC MANAGEMENT	Traffic Management- Infrastructure	\$ 550.00
EFT75778	10/07/2024	KIMBERLEY TREE CARE	Vegetation Slashing- P & G	\$ 3,404.50
EFT76038	30/07/2024	KIMBERLEY TREE CARE	Removal of Gum Tree- P&G	\$ 4,532.00
EFT75779	10/07/2024	KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD)	Consumables- Parks and Gardens	\$ 478.25
EFT76039	30/07/2024	KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD)	Personal Protective Equipment- P & G	\$ 283.32
EFT75805	03/07/2024	KIMBERLEY WASHROOM SERVICES	Sanitary, Sharps and Nappy Disposal- Shire Venues	\$ 2,965.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
EFT75878	15/07/2024	KIMBERLEY WASHROOM SERVICES	Cleaning And Sanitary Bins- Shire Buildings	\$ 1,850.00
EFT76040	30/07/2024	KO CONTRACTING PTY LTD	Line Marking- Administration Carpark	\$ 2,290.20
EFT75879	15/07/2024	KOLORS PTY LTD (PINDAN PRINTING)	Printing- Economic Development	\$ 834.35
EFT75673	03/07/2024	KULD CREAMERY	Ice Cream- Kids Fishing Day	\$ 510.00
EFT75928	22/07/2024	LACHLAN FRASER	Works on Lugger Sam Male- Infrastructure	\$ 13,695.00
EFT76009	29/07/2024	LACHLAN FRASER	Sam Male Lugger Restoration Works- Infrastructure	\$ 13,695.00
EFT75880	15/07/2024	LANDGATE	Rural UV General Revaluation 2023/2024- Rates	\$ 2,806.65
EFT75674	03/07/2024	LANDMARK PRODUCTS PTY LTD	Male Oval Ablution Facility	\$ 48,112.63
EFT75780	10/07/2024	LANDMARK PRODUCTS PTY LTD	New Ablutions- Male Oval	\$ 1,938.75
EFT75881	15/07/2024	LG BEST PRACTICES	Relief Staff Assistance- Finance	\$ 176.00
EFT75675	03/07/2024	LGIS INSURANCE BROKING	Purchase Exemption- Motor Vehicle Claim	\$ 500.00
EFT75846	12/07/2024	LGRCEU	Payroll Deductions/Contributions	\$ 66.00
EFT75983	26/07/2024	LGRCEU	Payroll Deductions/Contributions	\$ 66.00
EFT75781	10/07/2024	LINMAC BEARING EQUIPMENT	Consumables- Depot	\$ 118.80
EFT76041	30/07/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Annual LG Professionals Membership- Finance	\$ 560.00
EFT75676	03/07/2024	LOCK & LOAD LASER TAG	Racing Car Activities- A Sporting Chance	\$ 1,045.00
EFT75782	10/07/2024	LOCK & LOAD LASER TAG	Laser Tag- A Sporting Chance	\$ 1,375.00
EFT76042	30/07/2024	LOCK & LOAD LASER TAG	Civic Centre- Laser Tag	\$ 4,455.00
EFT75882	15/07/2024	LO-GO APPOINTMENTS	Staff Contracting Services- Corporate Services	\$ 5,866.62
EFT75883	15/07/2024	LORITZ CIRCUS PTY LTD T/AS THE GREAT MOSCOW CIRCUS	Refund Bond	\$ 2,000.00
EFT76043	30/07/2024	MALCOLM THOMPSON PUMPS PTY LTD	Plant Equipment- BRAC	\$ 9,539.20
EFT75929	22/07/2024	MAPA STUDIO AFT SESMA FAMILY TRUST	Design Work- Infrastructure	\$ 4,620.00
EFT75783	10/07/2024	MARKETFORCE(OMNICOM)	Auction Advertisement- Depot	\$ 3,582.17
EFT76044	30/07/2024	MARKETFORCE(OMNICOM)	Advertising- Broome Advertiser (RFT24/02)	\$ 561.76
EFT75930	22/07/2024	MCCORRY BROWN EARTHMOVING PTY LTD	Footpath Demolition- Works & Maintenance	\$ 39,930.74
EFT75931	22/07/2024	MCINTOSH & SON	Tool Parts- Depot	\$ 94.30
EFT75824	04/07/2024	MCMULLEN NOLAN GROUP PTY LTD	Mark Out Location Of Proposed Kerbs- Cable Beach	\$ 599.50
EFT75884	15/07/2024	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Survey- Telstra Pit	\$ 958.87
EFT75649	01/07/2024	MELANIE VIRGO	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT75932	22/07/2024	MELANIE VIRGO	Reimbursement- Councillor	\$ 248.28
EFT75964	23/07/2024	MERVYN MULARDY	Entertainment- Reconciliation Week	\$ 4,200.00
EFT75784	10/07/2024	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Stationary- Administration Building	\$ 134.80

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
EFT75825	04/07/2024	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Paper Order For May- Administration Building	\$ 1,147.50
EFT75909	15/07/2024	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Paper Order- Administration Building	\$ 573.75
EFT75933	22/07/2024	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Printing- IT	\$ 724.91
EFT75677	03/07/2024	MONIQUE LE LIEVRE	Sound Healing Class- Town Beach	\$ 1,000.00
EFT75785	10/07/2024	MONSTERBALL AMUSEMENTS & HIRE	Inflatable Slide- School Holiday Program	\$ 845.00
EFT75885	15/07/2024	MYLES MITCHELL	Reimbursement Staff Meeting- WMF	\$ 376.57
EFT75678	03/07/2024	MYSTIQUE DIA	Grant Program Expenses- Library	\$ 5,000.00
EFT75786	10/07/2024	NEIL MANSELL TRANSPORT PTY LTD	Sea Container Freight- Waste Management Facility	\$ 2,149.99
EFT75934	22/07/2024	NEIL MANSELL TRANSPORT PTY LTD	Dome Shelter Transport- WMF	\$ 1,540.00
EFT76045	30/07/2024	NGALGUN CIVIL	Slashing Drains- P & G	\$ 4,353.25
EFT75787	10/07/2024	NORTH WEST COAST SECURITY	Security- Shire Venues RFT 22-06	\$ 4,560.92
EFT75806	03/07/2024	NORTH WEST COAST SECURITY	Security Services- Cable Beach Access Ramp	\$ 1,991.00
EFT75826	04/07/2024	NORTH WEST COAST SECURITY	Security Services Cash Runs- Shire Administration	\$ 66.00
EFT75886	15/07/2024	NORTH WEST COAST SECURITY	Security Services- BRAC	\$ 132.00
EFT75965	23/07/2024	NORTH WEST COAST SECURITY	Security Lock Up of Medland Pavilion- BRAC	\$ 258.50
EFT76046	30/07/2024	NORTH WEST COAST SECURITY	Security- Library	\$ 2,420.00
EFT75827	04/07/2024	NORTH WEST LOCKSMITHS	Padlocks- P & G	\$ 1,750.00
EFT75828	04/07/2024	NORTHWEST SHEDMASTERS GARAGE DOORS PTY LTD	Shed Roller Door Works Maintenance- Depot	\$ 4,665.00
EFT75887	15/07/2024	NUTRIEN AG SOLUTIONS	Herbicide- P&G	\$ 437.78
EFT75888	15/07/2024	NYAMBA BURU YAWURU LTD	Cultural Monitors- Cable Beach Redevelopment	\$ 1,399.20
EFT75889	15/07/2024	OBJECTIVE CORPORATION LIMITED	Annual Software Maintenance- IT	\$ 3,398.07
EFT75788	10/07/2024	OHM ELECTRONICS	UHF Radio and Antenna- Depot	\$ 1,953.25
EFT75910	15/07/2024	OHM ELECTRONICS	Radio Repair- Depot	\$ 284.50
EFT75911	15/07/2024	OPTIC SECURITY GROUP- NORWEST	Electrical Maintenance- Chinatown	\$ 2,464.00
EFT75829	04/07/2024	OPTIMISE HR CONSULTING	Onsite Services- HR Support	\$ 7,700.00
EFT75912	15/07/2024	OPTIMISE HR CONSULTING	HR Consulting- People & Culture	\$ 3,850.00
EFT75948	23/07/2024	P RULAND AND S LLOYD-MOSTYN	Staff Rent- JULY 2024	\$ 2,607.14
EFT75830	04/07/2024	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 1,001.61
EFT76048	30/07/2024	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 2,084.66
EFT75890	15/07/2024	PEEL RESOURCE RECOVERY PTY LTD	Concrete Crushing (RFT 24/01) - WMF	\$ 312,675.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
EFT75891	15/07/2024	PERTH DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	Repayment of Grant- BRAC Tennis Court Upgrade	\$ 1,946.96
EFT75650	01/07/2024	PETER TAYLOR	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT75966	23/07/2024	PHIL DOCHERTY	Signage- Cable Beach Foreshore Upgrade	\$ 1,375.00
EFT75651	01/07/2024	PHILLIP MATSUMOTO	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT75789	10/07/2024	POOL WISDOM	Pool Chemicals- BRAC	\$ 1,508.13
EFT75831	04/07/2024	POOL WISDOM	Pool Chemicals- Town Beach Water Park	\$ 278.30
EFT76049	30/07/2024	POOL WISDOM	Pool Chemicals- Town Beach Water Park	\$ 4,012.26
EFT75790	10/07/2024	PRINTING IDEAS	Graphic Design- Marketing	\$ 1,483.90
EFT76010	29/07/2024	PRINTING IDEAS	Printing- P & G	\$ 314.80
EFT75791	10/07/2024	QUEEN TIDE CREATIVE	Photography- Community Development	\$ 3,190.00
EFT76011	29/07/2024	QUEEN TIDE CREATIVE	Event Photography- Civic Centre	\$ 990.00
EFT75832	04/07/2024	R WOODWARD CONSTRUCTIONS PTY LTD	Cable Beach House- Works	\$ 3,121.80
EFT75857	15/07/2024	RATES REFUND	Rates refund for assessment A114900	\$ 828.72
EFT75901	15/07/2024	RATES REFUND	Rates refund for assessment A106512	\$ 1,000.00
EFT75986	29/07/2024	RATES REFUND	Rates refund for assessment A111022	\$ 567.90
EFT75987	29/07/2024	RATES REFUND	Rates refund for assessment A306336	\$ 151.18
EFT76004	29/07/2024	RATES REFUND	Rates refund for assessment A304756	\$ 695.46
EFT76015	29/07/2024	RATES REFUND	Rates refund for assessment A110741	\$ 836.00
EFT76030	30/07/2024	RATES REFUND	Rates refund for assessment A303670	\$ 1,349.00
EFT75949	23/07/2024	RAY WHITE BROOME	Staff Rent- JULY 2024	\$ 2,389.88
EFT75892	15/07/2024	RED DIRT AUTO ELECTRICAL PTY LTD	Electrical Maintenance for Bobcat- Depot	\$ 1,050.70
EFT75935	22/07/2024	RED DIRT AUTO ELECTRICAL PTY LTD	Consumables- Depot	\$ 398.50
EFT76012	29/07/2024	RED DIRT AUTO ELECTRICAL PTY LTD	Air Conditioning Check- Depot	\$ 362.95
EFT75967	23/07/2024	REDFISH TECHNOLOGIES PTY LTD	License Maintenance & Support - IT	\$ 7,348.00
EFT75893	15/07/2024	REGIONAL CAPITALS AUSTRALIA	Annual Membership Regional Capitals Australia	\$ 11,000.00
EFT76014	29/07/2024	RM SURVEYS PTY LTD	Shoreline Monitoring	\$ 4,196.50
EFT75833	04/07/2024	ROADLINE CIVIL CONTRACTORS	Reversal of Liquidated Damages- Cable Beach Stage A1	\$ 23,100.00
EFT75680	03/07/2024	ROEBUCK TREE SERVICE	Tree Removal & Mulching- P&G Maintenance	\$ 2,420.00
EFT75792	10/07/2024	ROEBUCK TREE SERVICE	Tree Works- Shire Properties	\$ 1,100.00
EFT75793	10/07/2024	SALVATORE MASTROLEMBO	Reimbursement Staff Utilities And Travel	\$ 3,786.16
EFT76050	30/07/2024	SAMANTHA NOBLE	Refund Request Cancelled Tickets- Civic	\$ 95.80
EFT75652	01/07/2024	SEAN COOPER	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT75834	04/07/2024	SEASHORE ENGINEERING PTY LTD	Technical Advice- Cable Beach Redevelopment Ref # SE076_05	\$ 1,320.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
EFT75894	15/07/2024	SECUREPAY PTY LTD	Security For Ticket Sales- Civic Centre	\$ 38.12
EFT75895	15/07/2024	SEEK LIMITED	Job Advertising- HR	\$ 401.50
EFT76016	29/07/2024	SEEK LIMITED	Vacancy Advertisement- People And Culture	\$ 737.00
EFT76017	29/07/2024	SERIOUS AIR	Compressor- Depot	\$ 1,981.00
EFT75936	22/07/2024	SHIRE OF AUGUSTA-MARGARET RIVER	Long Service Leave- Payroll	\$ 9,761.76
EFT75942	23/07/2024	SHIRE OF BROOME	June BSL 2024	\$ 135.00
EFT75896	15/07/2024	SHIRE OF TOODYAY	Long Service Leave- Payroll	\$ 13,515.73
EFT75897	15/07/2024	SHIRE OF WYNDHAM EAST KIMBERLEY	Interest- Kimberley Regional Group	\$ 499.06
EFT75794	10/07/2024	SLATER & GARTRELL SPORTS	Sports Equipment- BRAC	\$ 3,789.20
EFT75807	03/07/2024	SOUTHERN CROSS AUSTERO (SCA)	Council Newsletter & Community Info- Radio Advertising	\$ 1,545.50
EFT75898	15/07/2024	SOUTHERN CROSS AUSTERO (SCA)	Radio Advertising- Civic	\$ 3,363.80
EFT75937	22/07/2024	SOUTHERN CROSS AUSTERO (SCA)	Radio Advertising- Marketing & Communication	\$ 3,338.50
EFT75847	12/07/2024	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 2,802.62
EFT75984	26/07/2024	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 2,802.62
EFT75968	23/07/2024	SPACETOCO PTY LTD	Spacetoco Annual Fee- IT	\$ 1,980.00
EFT75808	03/07/2024	SPOTLIGHT CINEMA ADVERTISING	Advertising Campaign- Marketing	\$ 6,239.20
EFT75899	15/07/2024	STANTEC AUSTRALIA PTY LTD	Design of Frederick Street Intersection RFQ24-03	\$ 34,100.00
EFT75795	10/07/2024	STRATCO WA PTY LTD	Consumables- P & G	\$ 179.04
EFT75900	15/07/2024	STREETER & MALE PTY MITRE 10	West Australian Newspapers- Library	\$ 114.90
EFT75796	10/07/2024	T - QUIP	Parts- Depot	\$ 4,737.94
EFT75969	23/07/2024	TALIS CONSULTANTS	Consultancy Services- Regional Resource Recovery Park	\$ 4,493.50
EFT75970	23/07/2024	TASK EXCHANGE PTY LIMITED	Annual LG Hub License- IT	\$ 9,583.00
EFT75971	23/07/2024	TAYLAH O'BRIEN (SUNDAY STUDIO BY TAYLAH)	Promotional Posters- School Holiday Program	\$ 625.00
EFT75681	03/07/2024	TELSTRA	Service & Equipment Rental- IT	\$ 2,656.73
EFT75972	23/07/2024	TELSTRA	Telstra Services And Equipment Rental- IT	\$ 5,240.99
EFT76018	29/07/2024	TELSTRA	Telstra Services- IT	\$ 110.00
EFT75835	04/07/2024	THE AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	Organisational Training- Western Australia Chapter Conference	\$ 1,720.00
EFT75682	03/07/2024	THE GELATO CART BROOME	Ice-creams- Cable Beach Family Fun Day School Holiday Program	\$ 1,900.00
EFT75973	23/07/2024	THE GREEN FAIRY CRAFT & ENTERTAINMENT	Face Painting & Glitter Tattoos- School Holiday Event	\$ 700.00
EFT75938	22/07/2024	THINK WATER BROOME	Reticulation Parts- P & G	\$ 144.76
EFT76019	29/07/2024	THINK WATER BROOME	Reticulation Parts- P & G	\$ 871.37
EFT75683	03/07/2024	THINKON AUSTRALIA	Storage- IT	\$ 2,013.25
EFT75836	04/07/2024	TNT AUSTRALIA PTY LTD	Freight- Health	\$ 922.71
EFT75939	22/07/2024	TNT AUSTRALIA PTY LTD	Freight- Health	\$ 463.19

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
EFT76020	29/07/2024	TNT AUSTRALIA PTY LTD	Freight Machinery Parts- Depot	\$ 64.38
EFT75797	10/07/2024	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air Conditioning & Refrigeration Maintenance & Repair- Cable Beach House	\$ 19,373.07
EFT75940	22/07/2024	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Airconditioning Maintenance- Staff Housing	\$ 776.29
EFT75974	23/07/2024	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air Conditioning Quarterly Service June- Property	\$ 396.00
EFT75902	15/07/2024	TOTALLY WORKWEAR	Uniforms- Staff	\$ 399.20
EFT76021	29/07/2024	TOTALLY WORKWEAR	Staff Uniforms- People & Culture	\$ 609.70
EFT75913	15/07/2024	VERAISON TRAINING & DEVELOPMENT	Leadership Training- Corporate Services	\$ 847.00
EFT76051	30/07/2024	VERDANT HOLDINGS PTY LTD (PRD REAL ESTATE)	Rates refund for assessment A117911	\$ 717.45
EFT75809	03/07/2024	VESTONE CAPITAL PTY LIMITED	Equipment Quarterly Rental- IT	\$ 40,442.56
EFT76052	30/07/2024	VOCUS COMMUNICATIONS	Phone Provider Charges- IT	\$ 1,002.71
EFT75837	04/07/2024	VORGEE PTY LTD	Pool Equipment- BRAC	\$ 457.60
EFT75798	10/07/2024	WATER CORPORATION	Water Usage Charges	\$ 4,861.08
EFT75903	15/07/2024	WEST AUSTRALIAN NEWSPAPERS	Fortnightly Newspaper Advertisement	\$ 2,719.20
EFT75914	15/07/2024	WEST COAST WATER SAFETY	Ocean Lifeguard Services- Rangers	\$ 52,769.90
EFT76022	29/07/2024	WEST COAST WATER SAFETY	Lifeguard Training Course- BRAC	\$ 1,320.00
EFT75838	04/07/2024	WESTBOOKS	Book Supply- Library	\$ 53.92
EFT75904	15/07/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Staff Procurement Training- Community Engagement	\$ 1,276.00
EFT75975	23/07/2024	WESTERN DIAGNOSTIC PATHOLOGY	Drug And Alcohol Testing- People And Culture	\$ 622.93
EFT76023	29/07/2024	WURTH AUSTRALIA PTY LTD	Graffiti Remover- Depot	\$ 1,002.03
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$ 2,589,926.74

MUNICIPAL CHEQUES - JULY 2024				
Cheque #	Date	Name	Description	Amount
57835	02/07/2024	SHIRE OF BROOME	Petty Cash- Administration	\$ 474.49
57836	02/07/2024	SHIRE OF BROOME	Petty Cash- BRAC	\$ 103.35
MUNICIPAL CHEQUES TOTAL:				\$ 577.84

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
TRUST CHEQUES - JULY 2024				
Cheque #	Date	Name	Description	Amount
TRUST CHEQUES TOTAL:				\$ -

PAYROLL - JULY 2024				
DD #	Date	Name	Description	Amount
EFT	25/07/2024	Payroll	Payroll Fortnight Ending 09/07/2024	\$ 405,948.19
EFT	11/07/2024	Payroll	Payroll Fortnight Ending 23/07/2024	\$ 404,430.95
PAYROLL TOTAL:				\$ 810,379.14

MUNICIPAL CREDIT CARD PAYMENTS - JULY 2024				
EFT #	Date	Card	Description	Amount
EFT76154	19/07/2024	Administration Officer Environmental Health and Events	PAYMENT	189.00
X0000000000000004568	18/07/2024	DEPARTMENT OF JUSTICE	Court Hearing Notice	189.00
EFT76155	19/07/2024	BRAC Facility Liaison Officer	PAYMENT	331.56
X0000000000000004453	27/06/2024	Office National Broome	Stationery	184.80
X0000000000000004448	28/06/2024	WOOLWORTHS	BRAC School Holiday Program	101.91
X0000000000000004454	28/06/2024	KMART	BRAC Kiosk Salt Shaker for Chips	4.50
X0000000000000004499	03/07/2024	WOOLWORTHS	Shopping for School Holiday Program	34.50
X0000000000000004500	08/07/2024	WOOLWORTHS	School Holiday Program	5.85
EFT76156	19/07/2024	BRAC Operations Supervisor	PAYMENT	243.71
X0000000000000004406	25/06/2024	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	5.94
X0000000000000004462	25/06/2024	ZOOMSHIFT SUBSCRIPTION	Rostering Program for BRAC and Civic Centre	237.77
EFT76157	19/07/2024	Chief Executive Officer	PAYMENT	510.81
X0000000000000004384	19/06/2024	GM TAXIPAY	Travel	20.16
X0000000000000004386	19/06/2024	SWAN TAXIS PTY LTD	Travel	47.25
X0000000000000004382	20/06/2024	Live Payments	RCAWA travel	21.00
X0000000000000004383	20/06/2024	Live Payments	Meetings in Perth	31.76
X0000000000000004385	20/06/2024	SWAN TAXIS PTY LTD	Travel	30.87

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
X0000000000000004381	21/06/2024	CabFare Payments	Meetings in Perth	17.85
X0000000000000004683	21/06/2024	Live Payments	Travel	23.68
X0000000000000004390	21/06/2024	GM TAXIPAY	Travel	20.90
X0000000000000004391	21/06/2024	Oxford Yard Cafe	Coffee	10.92
X0000000000000004392	21/06/2024	Oxford Yard Cafe	Coffee	12.74
X0000000000000004394	21/06/2024	SWAN TAXIS PTY LTD	Travel	24.56
X0000000000000004588	13/07/2024	BP SHINJU	Fuel CEO Vehicle	249.12
EFT76158	19/07/2024	Civic Centre Coordinator	PAYMENT	290.31
X0000000000000004490	19/06/2024	DEPARTMENT OF RACING AND GAMING	Occasional Liquor Licence	58.50
X0000000000000004491	24/06/2024	YouTube Premium	You Tube Premium for Creating Marketing Material	16.99
X0000000000000004489	26/06/2024	FACEBOOK	Social Media Advertising	32.15
X0000000000000004488	01/07/2024	DEPARTMENT OF RACING AND GAMING	Occasional Liquor Licence	58.50
X0000000000000004569	15/07/2024	COLES	Vinegar	24.35
X0000000000000004572	15/07/2024	Spotify	Music Streaming Service	13.99
X0000000000000004570	17/07/2024	OASIS EATERY	Emma Donovan Rider- Sandwiches	27.00
X0000000000000004571	17/07/2024	COLES	Bags and Glad Wrap	58.83
EFT76159	19/07/2024	Director Corporate Services	PAYMENT	743.54
X0000000000000004696	09/07/2024	Microsoft	Microsoft Azure Standard- IT Usage Charges	743.54
EFT76160	19/07/2024	Executive Assistant to the Chief Executive Officer	PAYMENT	14622.02
X0000000000000004315	18/06/2024	Tenderspot	Men's Health Week Catering 18.6.24	310.89
X0000000000000004423	19/06/2024	Subway Broome	Men's Health Week Catering June 2024	408.00
X0000000000000004424	19/06/2024	COLES	Men's Health Week Catering June 2024	158.00
X0000000000000004359	20/06/2024	DWER - WATER	DWER - Clearing Permit Application	50.00
X0000000000000004426	20/06/2024	CORPORATE TRAVEL MANAGEMENT	CTM FEE B13144283 J Matthews	11.02
X0000000000000004427	20/06/2024	CORPORATE TRAVEL MANAGEMENT	CTM J Matthews hotel 19.11.23 B13144283	260.00
X0000000000000004428	20/06/2024	CORPORATE TRAVEL MANAGEMENT	CTM fee B13144283 J Matthews 15.11.23	3.32
X0000000000000004425	21/06/2024	CHI MAYI KITCHEN	Catering June Council Meeting	409.50
X0000000000000004429	21/06/2024	CORPORATE TRAVEL MANAGEMENT	CTM FEE S Tweedie B 14026631	5.46
X0000000000000004615	03/07/2024	BROOME BOWLING CLUB	Staff Away Day Venue Hire	660.00
X0000000000000004619	03/07/2024	QANTAS AIRWAYS LIMITED	President Flight Path State Council 9-11 July 2024	1175.40
X0000000000000004660	03/07/2024	OASIS EATERY	Catering Shire Meeting 3 July 2024	87.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
X000000000000004620	04/07/2024	CORPORATE TRAVEL MANAGEMENT	President State Council CTM Fee B14072621	5.46
X000000000000004668	04/07/2024	COLES	Catering CEO - All Staff Meeting 4 July 2024	242.07
X000000000000004606	05/07/2024	VIRGIN AU	T Kress Training V Flight CTM	490.34
X000000000000004609	05/07/2024	CORPORATE TRAVEL MANAGEMENT	D Male Minister Meeting June Accommodation	199.00
X000000000000004610	05/07/2024	CORPORATE TRAVEL MANAGEMENT	D Male Minister Meeting June CTM FeeB13980501	2.54
X000000000000004611	05/07/2024	CORPORATE TRAVEL MANAGEMENT	B13980501 CTM Fee D Male	11.02
X000000000000004612	05/07/2024	CORPORATE TRAVEL MANAGEMENT	CEO Perth Meetings June Accommodation	398.00
X000000000000004613	05/07/2024	CORPORATE TRAVEL MANAGEMENT	CEO Perth Meetings June Accommodation	5.08
X000000000000004614	05/07/2024	CORPORATE TRAVEL MANAGEMENT	CEO Perth Meetings June Accommodation	11.02
X000000000000004617	05/07/2024	CORPORATE TRAVEL MANAGEMENT	CTM Fee B13981308	11.02
X000000000000004618	05/07/2024	CORPORATE TRAVEL MANAGEMENT	CTM Fee B13981308	8.40
X000000000000004713	05/07/2024	CORPORATE TRAVEL MANAGEMENT	Chris Mitchell Accommodation 18-21 June 24 KRG/zone meeting	659.00
X000000000000004607	08/07/2024	QANTAS AIRWAYS LIMITED	T Kress Training Flight CTM	482.02
X000000000000004608	08/07/2024	CORPORATE TRAVEL MANAGEMENT	CTM Fee T Kress B14089348	5.96
X000000000000004665	08/07/2024	VIRGIN AU	Ian Chester Flights Training 14-18 Perth B14099140	795.20
X000000000000004663	09/07/2024	VIRGIN AU	CEO Flights	365.60
X000000000000004664	09/07/2024	CORPORATE TRAVEL MANAGEMENT	CEO CTM Fee B14104739	5.96
X000000000000004603	10/07/2024	CORPORATE TRAVEL MANAGEMENT	J Healy Training 23-29 June 24 Accommodation	894.00
X000000000000004604	10/07/2024	CORPORATE TRAVEL MANAGEMENT	J Healy Training 23-29 June 24 Accommodation	12.05
X000000000000004605	10/07/2024	CORPORATE TRAVEL MANAGEMENT	CTM Fee B1385038 J Healy	11.41
X000000000000004616	10/07/2024	QANTAS AIRWAYS LIMITED	President Accommodation RCAWCA Zone Meetings	681.92
X000000000000004625	10/07/2024	QANTAS AIRWAYS LIMITED	CEO Canberra Flight 11.8.24 WARCA/Zone Mtg	1453.20
X000000000000004626	10/07/2024	CORPORATE TRAVEL MANAGEMENT	CEO Canberra Flight 11.8.24 WARCA/Zone Mtg CTM Fee	5.96
X000000000000004627	10/07/2024	QANTAS AIRWAYS LIMITED	Pres Canberra Flight 11.8.24 WARCA/Zone Mtg	1453.20
X000000000000004628	10/07/2024	CORPORATE TRAVEL MANAGEMENT	Pres Canberra Flight 11.8.24 WARCA/Zone Mtg CTM fee	5.96
X000000000000004666	10/07/2024	CROWN PLAZA HOTEL	Accommodation - CEO Canberra August	274.11
X000000000000004667	10/07/2024	CROWN PLAZA HOTEL	Accommodation - CEO Canberra August	274.11
X000000000000004669	10/07/2024	CORPORATE TRAVEL MANAGEMENT	CTM Fee training I Chester	5.96
X000000000000004600	15/07/2024	CORPORATE TRAVEL MANAGEMENT	Chris Mitchell State Council Accommodation	385.00
X000000000000004601	15/07/2024	CORPORATE TRAVEL MANAGEMENT	Chris Mitchell State Council Accommodation CTM fee BB14072	12.05
X000000000000004602	15/07/2024	CORPORATE TRAVEL MANAGEMENT	B14072621 CTM Fee C Mitchell	4.92

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
X000000000000004621	16/07/2024	QANTAS AIRWAYS LIMITED	Flight C Burne - Library Event	1599.96
X000000000000004622	16/07/2024	CORPORATE TRAVEL MANAGEMENT	CTM Fee B14127117 C Burne	5.96
X000000000000004597	17/07/2024	CORPORATE TRAVEL MANAGEMENT	Tony Kress CTM Training Accommodation	290.00
X000000000000004598	17/07/2024	CORPORATE TRAVEL MANAGEMENT	Tony Kress CTM Fee B14089348	12.05
X000000000000004599	17/07/2024	CORPORATE TRAVEL MANAGEMENT	CTM Fee B14089348 T Kress	3.92
EFT76161	19/07/2024	Library Coordinator	PAYMENT	1104.02
X000000000000004358	18/06/2024	AMAZON	Purchase Two Books for the Library Collection	66.18
X000000000000004365	19/06/2024	HESPERIAN PRESS	Purchase Books for the Library Collection	84.50
X000000000000004357	19/06/2024	SPOTLIGHT PTY LTD	Calico Bags for Potential Library Bags	22.99
X000000000000004360	19/06/2024	ILF INDIGENOUSLITER	Purchased 4 Books for the Library Collection	109.96
X000000000000004430	27/06/2024	My Post Business	Interlibrary Loans for Broome Public Library	59.55
X000000000000004466	01/07/2024	STREETER & MALE	Elastic Cord for School Holiday Program	49.73
X000000000000004467	02/07/2024	DYMOCKS ONLINE	Books for Collection- Upcoming Author Event	228.92
X000000000000004482	04/07/2024	CDU BOOKSHOP	Purchase Two Books for the Library Collection	214.30
X000000000000004483	05/07/2024	BIRDLIFE AUSTRALIA	Annual Birdlife Magazine Subscription Renewal	79.00
X000000000000004539	10/07/2024	AUS COPYRIGHT COUNCIL	Book for the Library Collection	70.00
X000000000000004538	11/07/2024	CBCA MERCHANDISE	Promotional Materials for Children's Book Week	118.89
EFT76162	19/07/2024	Manager Community Facilities	PAYMENT	273.71
X000000000000004680	21/06/2024	WOOLWORTHS	Kiosk Supplies- Kimberley Cup	81.51
X000000000000004481	23/06/2024	THE HOME DEPOT	Reported Transaction- Reimbursed to 117058	1871.73
X000000000000004395	23/06/2024	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	46.79
X000000000000004461	28/06/2024	INTERNATIONAL TRANS FEE REFUND	International Transaction Fee	-46.79
X000000000000004463	28/06/2024	MISCELLANEOUS CREDIT	Refund of Reported Transaction	-1871.73
X000000000000004629	05/07/2024	BP SHINJU	Milk for BRAC Kiosk	9.00
X000000000000004630	08/07/2024	BP SHINJU	Milk for BRAC Kiosk	9.00
X000000000000004631	15/07/2024	WOOLWORTHS	BRAC Cleaning Supplies	30.10
X000000000000004632	16/07/2024	BUNNINGS	BRAC Pool Deck and Sundry Items	144.10
EFT76163	19/07/2024	Manager Engineering	PAYMENT	571.83
X000000000000004407	18/06/2024	BUNNINGS	SOLAR LIGHTS FOR TEMPORARY ACCESS ROUTE TO BSLSC	101.88
X000000000000004540	12/07/2024	Teds Camera Stores	TIME LAPSE CAMERA FOR CAPTURING PROGRESS OF WORKS	469.95
EFT76164	19/07/2024	Marketing & Communications Coordinator	PAYMENT	1394.83

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
X0000000000000004378	20/06/2024	PRINTING IDEAS	Printing Ideas: Sporting Chance posters	45.38
X0000000000000004456	22/06/2024	FACEBOOK	FACEBOOK (META) ADVERTISING	88.16
X0000000000000004464	27/06/2024	MONSTERBALL	ACTIVITIES FOR FAMILY FUN DAY	859.37
X0000000000000004457	28/06/2024	CAMPAIGN MONITOR	CAMPAIGN MONITOR	218.90
X0000000000000004458	28/06/2024	NEWS PTY LIMITED	The Australian Digital Subscription	40.00
X0000000000000004465	02/07/2024	Google ADS	Google (YouTube) advertising	94.03
X0000000000000004549	04/07/2024	Canva	CANVA SUBSCRIPTION	20.99
X0000000000000004548	11/07/2024	WANEWSDTI	WEST AUSTRALIAN NEWSPAPERS DIGITAL SUBSCRIPTION	28.00
EFT76165	19/07/2024	Operations Coordinator	PAYMENT	1659.77
X0000000000000004509	18/06/2024	BUNNINGS	Small Hand Tools	81.94
X0000000000000004343	18/06/2024	BUNNINGS	White Washed Sand for Depot	63.00
X0000000000000004387	19/06/2024	BROOME BOLT SUPPLIES	Bolts for Toro Mini Loader	12.38
X0000000000000004388	20/06/2024	STREETER & MALE	Paint for Manari Road Sign	31.00
X0000000000000004439	21/06/2024	BROOME BOLT SUPPLIES	Screws and Socket	49.50
X0000000000000004440	21/06/2024	BROOME BOLT SUPPLIES	Screws Depot Consumables	5.06
X0000000000000004441	24/06/2024	BUNNINGS	Plants for Nursery	330.00
X0000000000000004510	28/06/2024	DEPARTMENT OF TRANSPORT	Vehicle License Renewals	690.95
X0000000000000004511	01/07/2024	BROOME BOLT SUPPLIES	Auger Brill Bit	59.18
X0000000000000004512	04/07/2024	BUNNINGS	Potholes Cold Mix	47.61
X0000000000000004513	04/07/2024	GERALDINE NOMINEES PL	Hub Seal	3.56
X0000000000000004561	11/07/2024	BROOME BOLT SUPPLIES	Screws for Grab Rails	165.00
X0000000000000004562	11/07/2024	BUNNINGS	Anchor Screws	72.62
X0000000000000004636	11/07/2024	BUNNINGS	Refund for Return of Screws	-72.62
X0000000000000004563	12/07/2024	BUNNINGS	Masonry Drill Bit	14.90
X0000000000000004564	15/07/2024	NWH Solution Pty Ltd	Nozzle for Sprayer on Works Watercart	71.39
X0000000000000004565	16/07/2024	BROOME BOAT SHOP	Replacement Winch Handle for Tarp on Super Lift	26.30
X0000000000000004566	16/07/2024	REPCO	2x Reflectors for Volvo Loader	8.00
EFT76166	19/07/2024	Parks Supervisor	PAYMENT	1731.89
X0000000000000004366	19/06/2024	Office National Broome	New Cork Pin Board for the P+G Office	103.00
X0000000000000004367	19/06/2024	NORTHERN RURAL SUPPLIES	Bifenthrin for Bugs in Trees	49.14
X0000000000000004396	20/06/2024	GERALDINE NOMINEES PL	Fuel Hose for 2-Stroke Fuel Drum in Shed	60.32

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
X0000000000000004410	26/06/2024	STREETER & MALE	Hand Weeding Forks for P+G Teams	57.20
X0000000000000004411	26/06/2024	BUNNINGS	Makita Cordless Grinder Skin + 2 x 6AH Batteries	598.00
X0000000000000004412	27/06/2024	BROOME CRETE	River-sand for Topdressing Town Beach Turf	275.00
X0000000000000004501	08/07/2024	BROOME BOLT SUPPLIES	Nuts and Bolts for Nipper Roe Pitch Cover	37.57
X0000000000000004517	10/07/2024	BUNNINGS	Grinder Cutting Discs	69.80
X0000000000000004518	10/07/2024	J BLACKWOOD & SON P/L	9V Batteries for Roundabout Controllers	131.86
X0000000000000004516	11/07/2024	TYREPOWER BROOME	2 x Trailer Tyre Strip and Fits Including Disposal	100.00
X0000000000000004543	15/07/2024	TYREPOWER BROOME	Tyre Strip and Fit Including Disposal	140.00
X0000000000000004560	15/07/2024	BROOME BOLT SUPPLIES	Screws to Fix Post and Rails at Cable Beach.	110.00
EFT76167	19/07/2024	Place Activation & Engagement Coordinator	PAYMENT	1459.32
X0000000000000004544	01/07/2024	COLES	Remote Chance Food	427.26
X0000000000000004545	01/07/2024	COLES	Remote Chance Food	249.15
X0000000000000004546	08/07/2024	COLES	Remote Chance Food	262.91
X0000000000000004550	09/07/2024	LOMBADINA ABORIGINAL	Remote Chance - Accommodation	520.00
EFT76168	19/07/2024	Place Activation & Engagement Officer	PAYMENT	1888.55
X0000000000000004551	27/06/2024	BUNNINGS	Equipment for YAC Rock Scavenger Hunt	117.18
X0000000000000004576	27/06/2024	SHIRE OF BROOME	Vehicle Access Permit Cable Beach Events 1&2.7.24	56.00
X0000000000000004552	28/06/2024	KMART	Prizes - YAC Rock Scavenger Hunt	20.00
X0000000000000004553	28/06/2024	ZOOKEEPERS BROOME	Coffee for x150 People Cable Beach Family Fun Day	750.00
X0000000000000004554	28/06/2024	DUNCANS AUST PTY LTD	Prizes YAC Rock Scavenger Hunt 7.7.24	151.95
X0000000000000004555	28/06/2024	BUNNINGS	Equipment for YAC Rock Scavenger Hunt 7.7.24	20.94
X0000000000000004556	28/06/2024	Sportspower Broome	Prize for YAC Scavenger Hunt 7.7.24	50.00
X0000000000000004557	28/06/2024	KMART	5 Prizes YAC Scavenger Hunt 7.7.24	50.00
X0000000000000004577	28/06/2024	Sportspower Broome	Prize Rock Scavenger Hunt 7.7.24	50.00
X0000000000000004578	28/06/2024	Sportspower Broome	Prize Rock Scavenger Hunt 7.7.24	50.00
X0000000000000004579	28/06/2024	KMART	Prizes Rock Scavenger Hunt 7.7.24	50.00
X0000000000000004580	28/06/2024	KMART	Prizes Rock Scavenger Hunt 7.7.24	50.00
X0000000000000004558	30/06/2024	Barrells Surf Pty Ltd	Prizes for Sand Sculptures Competition 1.7.24	81.12
X0000000000000004559	30/06/2024	WOOLWORTHS	Refreshments for School Holiday Lazer Tag 3.7.24	55.79
X0000000000000004584	30/06/2024	SEASCAPES	Prizes for Sand Sculpture Competition 1.7.24	126.00
X0000000000000004581	07/07/2024	WOOLWORTHS	Incidentals for Fishing Competition Event 7.7.24	15.60

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
X0000000000000004582	11/07/2024	WOOLWORTHS	Sausage Sizzle Food & Equipment- Our Block Rocks	187.10
X0000000000000004583	12/07/2024	UNITED BROOME	Sauces for Sausage Sizzle Our Block Rocks 11.7.24	6.87
EFT76169	19/07/2024	Place Activation & Engagement Officer (Events)	PAYMENT	1345.49
X0000000000000004397	24/06/2024	DIVERSE WATER SPORTS	Kids Fishing Day Prizes (July 7,2024)	165.85
X0000000000000004398	24/06/2024	DIVERSE WATER SPORTS	Kids Fishing Day 1st Prize - July 7	50.00
X0000000000000004399	24/06/2024	DIVERSE WATER SPORTS	Kids Fishing Day 2nd Prize - July 7	25.00
X0000000000000004400	24/06/2024	BROOME LOTTERY CENTRE	Kids Fishing Day Food Tokens - July 7	11.98
X0000000000000004401	24/06/2024	KMART	Kids Fishing Day (July 7) - Prize bags	5.25
X0000000000000004402	24/06/2024	BROOME PHARMACY	Spot Prizes for Kids Fishing Day (July 7)	74.97
X0000000000000004442	28/06/2024	WOOLWORTHS	School Holiday Program Incidentals	62.80
X0000000000000004443	28/06/2024	HARVEY NORMAN AV/IT	July School Holidays Program - Prizes	178.00
X0000000000000004444	28/06/2024	WOOLWORTHS	July School Holidays Program- Prizes	319.55
X0000000000000004445	28/06/2024	KMART	Prizes for July School Holidays	44.00
X0000000000000004446	28/06/2024	ZOOKEEPERS BROOME	July School Holidays Program - Family Prize	150.00
X0000000000000004468	01/07/2024	WOOLWORTHS	Incidentals for July School Holiday Program	46.98
X0000000000000004469	02/07/2024	EG GROUP	Ice for July School Holiday Program	5.00
X0000000000000004492	05/07/2024	WOOLWORTHS	Fishing Competition Incidentals	40.20
X0000000000000004493	06/07/2024	EG GROUP	Ice for July School Holiday Program	5.00
X0000000000000004494	06/07/2024	BUNNINGS	Incidentals for July School Holiday Program	43.82
X0000000000000004495	06/07/2024	BUNNINGS	Bait Buckets for Fishing Comp	73.44
X0000000000000004541	06/07/2024	KIMBERLEY CAMPING	July School Holiday Fishing Competition -Incidentals	43.65
EFT76170	19/07/2024	Program Coordinator A Sporting Chance	PAYMENT	1896.97
X0000000000000004431	14/06/2024	COLES	Food for ASC on 14/06	124.02
X0000000000000004433	14/06/2024	COLES	Platter Food for ASC 14/06	165.00
X0000000000000004361	18/06/2024	BUNNINGS	Cable Ties for ASC program	13.07
X0000000000000004434	21/06/2024	COLES	Food for ASC on the 21 June	263.49
X0000000000000004436	21/06/2024	Tenderspot	Meat for a Stew	42.59
X0000000000000004437	21/06/2024	COLES	Vegetables and Seasoning A Sporting Chance	47.29
X0000000000000004438	21/06/2024	COLES EXPRESS	A Bag of Ice for A Sporting Chance	4.95
X0000000000000004432	25/06/2024	COLES	Snacks for a Stakeholder Meeting for A Sporting Chance	6.30
X0000000000000004435	25/06/2024	OASIS EATERY	Platters for a Stakeholders Meeting	61.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
X0000000000000004470	28/06/2024	Macas Takeaway	Fish and Chips for ASC Program at Town Beach	111.21
X0000000000000004472	01/07/2024	KMART	Art and Craft Activities for the Remote Sporting Chance	322.90
X0000000000000004473	02/07/2024	BUNNINGS	Craft Paint and Tie Down Straps	93.87
X0000000000000004474	02/07/2024	Tenderspot	Meat for Dinner for Remote Sporting Chance	83.45
X0000000000000004478	02/07/2024	COLES EXPRESS	Ice Bags for Remote Sporting Chance	12.00
X0000000000000004479	02/07/2024	COLES	Food for One Arm Point Remote Sporting Chance	249.75
X0000000000000004475	03/07/2024	DJARINDJIN ROADHOUSE	Damper Brought From the Roadhouse for Dinner	22.20
X0000000000000004476	03/07/2024	DJARINDJIN COMMUNITY STORE	Colouring Books and Paper Plates	14.10
X0000000000000004477	04/07/2024	BEAGLE BAY COMMUNITY STORE	Sunlight Liquid for Bubble Machine	9.18
X0000000000000004520	04/07/2024	Djarindjin Aboriginal	Fuel in the Peninsula	80.00
X0000000000000004521	05/07/2024	KMART	Art Products and Bubbles for Bidyadanga Community	124.50
X0000000000000004522	05/07/2024	COLES EXPRESS	Bag of Ice	4.95
X0000000000000004523	08/07/2024	COLES	Extra Eggs for Staff Lunch	10.00
X0000000000000004524	09/07/2024	BP ROEBUCK	Food and Drink for Staff	31.15
EFT76171	19/07/2024	Property Maintenance Officer	PAYMENT	3089.79
X0000000000000004369	19/06/2024	BUNNINGS	Tanami - Tools for Maintenance	107.38
X0000000000000004368	20/06/2024	BUNNINGS	Key Safe and Padlocks for Shire Houses	191.90
X0000000000000004418	21/06/2024	STREETER & MALE	Blower for Shire Houses	333.00
X0000000000000004419	21/06/2024	BUNNINGS	Honeyeater - Maintenance	114.08
X0000000000000004420	21/06/2024	STREETER & MALE	Tanami - Maintenance	94.81
X0000000000000004421	24/06/2024	BUNNINGS	Tanami - Maintenance	31.47
X0000000000000004422	24/06/2024	BUNNINGS	BRAC Oval Fence Repairs	19.14
X0000000000000004417	25/06/2024	HARVEY NORMAN	Admin - Replace Old Toaster	218.00
X0000000000000004535	26/06/2024	ADVANCED ELECTRICAL	KRO 2 - Replace Damaged Light From Possum	64.90
X0000000000000004416	27/06/2024	BUNNINGS	BRAC Paving Repairs	130.89
X0000000000000004525	28/06/2024	BROOME PROGRESSIVE	Administration Building - Co2 for Sparkling	49.23
X0000000000000004527	02/07/2024	NWH Solution Pty Ltd	11/6 Ibis - Retic repairs	57.42
X0000000000000004528	02/07/2024	NORTH WEST LOCKSMITH	Lotteries House - Entry Lock Repairs	25.00
X0000000000000004529	03/07/2024	BUNNINGS	Library - Retic Repairs	11.90
X0000000000000004536	04/07/2024	BUNNINGS	4/46 Tanami - Outdoor Setting	274.58
X0000000000000004530	09/07/2024	FIRE AND SAFETY SERVICES	Lotteries House - Replace Extinguisher	264.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
X0000000000000004531	10/07/2024	BUNNINGS	4/46 Tanami - Maintenance	44.71
X0000000000000004532	10/07/2024	Office National Broome	Library - Maintenance	37.20
X0000000000000004533	11/07/2024	BUNNINGS	Library - Maintenance	19.73
X0000000000000004534	11/07/2024	BUNNINGS	Library - Maintenance	15.60
X0000000000000004642	12/07/2024	BUNNINGS	4/46 Tanami - Maintenance	30.31
X0000000000000004659	12/07/2024	HARVEY NORMAN	4/46 Tanami - Replace Damaged Cooktop	949.00
X0000000000000004643	16/07/2024	BROOME BOLT SUPPLIES	Library - RFID	5.54
EFT76172	19/07/2024	Senior Administration & Governance Officer	PAYMENT	737.50
X0000000000000004526	02/07/2024	CHI MAYI KITCHEN	Catering - Elected Member Workshop - July 2024	737.50
EFT76173	19/07/2024	Senior Customer Service Officer	PAYMENT	1463.47
X0000000000000004371	19/06/2024	RIMPA	Receipt Recordkeeping Privacy Training	56.21
X0000000000000004496	24/06/2024	COLES	KITCHEN SUPPLIES	156.64
X0000000000000004497	25/06/2024	COLES	Morning Tea- Ranger Microchip Course	72.33
X0000000000000004498	08/07/2024	DEPARTMENT OF TRANSPORT	Shire of Broome Logo Number Plates	400.00
X0000000000000004542	11/07/2024	COLES	Milk for Kitchen	15.50
X0000000000000004547	12/07/2024	BROOME BOULEVARD CAFÉ	Citizenship Ceremony Morning tea 12.7.24	762.79
EFT76174	19/07/2024	Senior Property & Leasing Officer	PAYMENT	1293.50
X0000000000000004413	14/06/2024	KMART	4/46 Tanami Fit Out	147.00
X0000000000000004364	19/06/2024	KMART	1/17 Honey Eater Fit Out	267.00
X0000000000000004363	19/06/2024	KMART	1/17 Honey Eater Fit Out	256.50
X0000000000000004414	20/06/2024	KMART	1/17 Honey Eater Fit Out	164.50
X0000000000000004415	21/06/2024	KMART	1/17 Honey Eater Fit Out	168.50
X0000000000000004480	28/06/2024	KMART	1/17 Honey Eater Fit Out	290.00
EFT76175	19/07/2024	Sport & Recreation Facility Coordinator	PAYMENT	1250.81
X0000000000000004405	20/06/2024	WOOLWORTHS	Milk	6.20
X0000000000000004404	24/06/2024	Office National Broome	Receipt Printer Rolls	95.70
X0000000000000004514	26/06/2024	WOOLWORTHS	Milk and Sandwich Supplies	33.26
X0000000000000004515	27/06/2024	WOOLWORTHS	Milk	16.80
X0000000000000004519	04/07/2024	CHS HEALTHCARE PTY LTD	New Controller for Disabled Hoist at BRAC	756.00
X0000000000000004589	08/07/2024	Autopro Broome	Battery Terminals	19.00
X0000000000000004590	08/07/2024	ALLVOLTS POWER SOLUTIONS	Car Battery	265.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
X0000000000000004537	11/07/2024	WOOLWORTHS	Milk and Fruit for BRAC Consumables.	46.60
X0000000000000004573	12/07/2024	J BLACKWOOD & SON P/L	Four-way Aluminium Key	12.25
EFT76176	19/07/2024	Waste Supervisor	PAYMENT	266.24
X0000000000000004355	18/06/2024	AMPOL BROOME	Fuel for High Pressure Water Pump	39.41
X0000000000000004389	20/06/2024	J BLACKWOOD & SON P/L	No Smoking Signs	82.50
X0000000000000004591	17/07/2024	KMART	Replace Toaster in Crib Room	35.00
X0000000000000004592	17/07/2024	NWH Solution Pty Ltd	Water Fittings for the Fire Bore	39.33
X0000000000000004593	17/07/2024	NORTH WEST LOCKSMITH	New Padlocks for Lot 400	70.00
EFT76177	19/07/2024	Works Supervisor	PAYMENT	1856.22
X0000000000000004379	18/06/2024	TOTALLY WORKWEAR	3 Work Shirts	119.70
X0000000000000004380	18/06/2024	PRINTING IDEAS	New Sticker for Sign at the Start of Cape Road	55.00
X0000000000000004408	21/06/2024	BROOME BOLT SUPPLIES	2x Measuring Wheels	445.06
X0000000000000004409	21/06/2024	BISHOPS TRANSPORT	Transport of Workshop Items to Perth	279.97
X0000000000000004484	27/06/2024	BROOME BOLT SUPPLIES	Set Square	25.30
X0000000000000004507	01/07/2024	BUNNINGS	Asphalt for Potholes	63.48
X0000000000000004508	01/07/2024	BUNNINGS	Grinding Discs	75.00
X0000000000000004486	02/07/2024	KENNARDS HIRE PTY LTD	Concrete Saw	252.37
X0000000000000004485	03/07/2024	RED DIRT AUTO ELECTRIC	Pioneer Compact Reverse Camera	115.50
X0000000000000004487	03/07/2024	BUNNINGS	Bollard Paint	40.00
X0000000000000004503	03/07/2024	RED DIRT AUTO ELECTRIC	Battery	277.20
X0000000000000004502	09/07/2024	DEPARTMENT OF TRANSPORT	Temporary Movement Permit	25.60
X0000000000000004504	10/07/2024	J BLACKWOOD & SON P/L	Cables	33.04
X0000000000000004505	10/07/2024	ALLVOLTS POWER SOLUTIONS	Battery	19.00
X0000000000000004506	10/07/2024	REPCO	Barricade for Footpaths	30.00
MUNICIPAL CREDIT CARD TOTAL:				\$ 40,214.86

MUNICIPAL DIRECT DEBIT - JULY 2024				
DD #	Date	Name	Description	Amount
DD33514.1	01/07/2024	SUPER EMPLOYEE PAYMENT DEFINITIV	SUPER FE 25.06.2024	\$ 82,996.32
DD33514.2	12/07/2024	SUPER EMPLOYEE PAYMENT DEFINITIV	SUPER FE 09.07.2024	\$ 89,322.90
DD33534.1	30/07/2024	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Supplies- BRAC	\$ 2,780.88

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				
DD33558.1	26/07/2024	SUPER EMPLOYEE PAYMENT DEFINITIV	SUPER FE 26/07/2024	\$ 88,310.96
DD33562.1	01/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 782.69
DD33562.10	23/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 12,833.52
DD33562.11	24/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 2,052.77
DD33562.12	25/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 3,722.85
DD33562.13	26/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 21,181.48
DD33562.14	04/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 3,615.29
DD33562.15	30/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 7,224.85
DD33562.16	31/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 1,838.63
DD33562.17	08/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 605.36
DD33562.2	09/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 10,910.75
DD33562.3	10/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 2,750.58
DD33562.4	02/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 19,713.60
DD33562.5	11/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 11,313.17
DD33562.6	12/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 3,196.71
DD33562.7	15/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 14,999.66
DD33562.8	17/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 10,364.20
DD33562.9	22/07/2024	WATER CORPORATION	Water Use & Service Charge	\$ 576.49
DD33566.1	17/07/2024	INLOGIK PTY LTD	INLOGIK MONTHLY FEE JULY 2024	\$ 435.49
DD33585.1	23/07/2024	WESTERN AUSTRALIAN TREASURY CORPORATION	BROOME GOLF CLUB LOAN 197 FEES	\$ 26,177.53
MUNICIPAL DIRECT DEBIT TOTAL:				\$ 417,706.68

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JULY 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JULY 2024				

MUNICIPAL ELECTRONIC TRANSFER TOTAL \$	2,589,926.74
MUNICIPAL CHEQUES TOTAL \$	577.84
PAYROLL TOTAL \$	810,379.14
TRUST CHEQUE TOTAL \$	-
MUNICIPAL CREDIT CARD TOTAL \$	40,214.86
MUNICIPAL DIRECT DEBIT TOTAL \$	417,706.68
TOTAL PAYMENTS JULY 2024 \$	3,858,805.26

10. REPORTS OF COMMITTEES

There are no reports in this section.

11. NOTICES OF MOTION WITH NOTICE

11.1 AMENDMENT TO TRADING IN PUBLIC PLACES POLICY

The following Notice of Motion was submitted by Cr Ellen Smith with Officer comment by Kirsten Wood.

That Council amends the Trading in Public Places Policy, to remove the following trading zones from part 5 of the Policy and renumbers the trading zones accordingly:

- 4 – Cygnet Park;
- 8 – Tanami Park;
- 9 – Solway Park;
- 10 – Six Seasons Park; and
- 13 – Woods Park Reserve.

COUNCILLOR COMMENT

A petition has been prepared by local residents relating to the Trading in Public Places Policy, with a request to have Solway Park removed as a trading zone in the Policy. Rather than having the petition presented to the next Council meeting and then proceeding through the associated administrative processes for it to then be brought back to Council for a decision at a later date, I proposed to move a Motion with Notice to give effect to the community's request at the August Council meeting.

As discussed with the Director of Development Services, there has been little uptake by vendors to utilise the space within community parks and therefore the impact is likely to be very minimal. In addition to Solway Park, for consistency Council could also consider the removal of other residential parks from the Policy, including:

- Cygnet Park
- Tanami Park
- Six Seasons Park
- Woods Park

BACKGROUND

OMC 31 May 2018	Item 9.3.1
OMC 30 June 2022	Item 9.3.2
OMC 25 August 2022	Item 9.3.1
OMC 29 June 2023	Item 9.1.3
OMC 27 June 2024	Item 9.3.1

The Trading in Public Places Policy (Policy) facilitates the assessment and approval of Trading Licences in accordance with the *Trading, Outdoor Dining and Street Entertainment Local Law 2003* (Local Law).

In June 2022, Council reviewed the Policy to increase the number of trading nodes from 5 to 12 locations and provide specific guidance on where a trader may set up including site

specific conditions such as permitted hours and days for trading. The revised Policy was also intended to encourage the use of parks and reserves for appropriate trading activities as a means of enhancing community activity and recreation. The additional nodes (or “trading zones”) included in this review were:

- Six Seasons Park
- Cygnet Park
- Demco Beach Carpark
- Peter Haynes Reserve
- Solway Park
- Turf Club Carpark
- Woods Park Reserve

The outcomes of the trial period were presented back to the June 2024 Council Meeting where Council resolved to endorse the amended Trading in Public Places Policy, as set out in **Attachment 1**.

OFFICER COMMENT

In accordance with the Council resolution of 30 June 2022, a review of the policy was undertaken within a two year period and was adopted by Council at its Ordinary Meeting on the 27 June 2024. The two-year comment period was informed by feedback provided by current traders, permanent businesses located within 300m of trading zones and complaints received.

During the two year trial period no complaints were received regarding the use of the local parks, the subject of this notice of motion, however this is likely because these parks were not actively utilised by traders during the trial period.

Concerns have since been raised by members of the community about the prospect of trading occurring within the local parks, particularly Solway Park, which has resulted in this notice of motion being prepared.

Officers have reviewed the request and in light of the minimal use of these local parks as trading nodes, it is not considered that removal of the trading zones from the Policy would impact upon traders who are currently operating in the Shire of Broome. If there was an operator who wished to trade from these locations, in the event the trading zones are removed from the Policy, they could still lodge an application with the Shire, however it would have to be presented to Council for determination, rather than being processed administratively unless the applicant is exempt as per the Policy.

Adoption of this notice of motion to amend the Policy would not have a financial impact on the Shire and the Policy would still be compliant with the provisions of the Local Law and the *Local Government Act 1995*.

VOTING REQUIREMENTS

Simple Majority

COUNCILLOR/OFFICER RECOMMENDATION:

That Council amends the Trading in Public Places Policy, to remove the following trading zones from part 5 of the Policy and rennumbers the trading zones accordingly:

- 4 – Cygnet Park;
- 8 – Tanami Park;
- 9 – Solway Park;
- 10 – Six Seasons Park; and
- 13 – Woods Park Reserve.

Attachments

1. Amended Policy Adopted June 24 (Showing tracked changes)

COUNCIL POLICY



Trading in Public Places

Policy Objective

1. To facilitate the assessment and approval of Trading Licences in accordance with the Trading, Outdoor Dining and Street Entertainment Local Law 2003 (**Local Law**).
2. To provide guidance and direction on the location and management of traders in the district.
3. To encourage the use of parks and reserves for appropriate trading activities as a means of enhancing community activity and recreation, in such a manner that they do not conflict with amenity, usability and public safety.
4. To protect Cable Beach and other parks and reserves within the Shire as highly valued environmental, cultural and social assets enjoyed by visitors and residents alike.

Policy Statement

1. The Local Law allows a person to apply for a licence to undertake a range of activities to trade to the public in a public place. This Policy is made under the Local Law and provides additional information not outlined in the Local Law that applies specifically to trading licences.
2. A person is exempt from being required to hold a valid trading licence when carrying out trading in a public place if:
 - 2.1 The trading is undertaken as part of an event or function approved in accordance with the *Local Government Property and Public Places Local Law 2016*;
 - 2.2 The trading is in accordance with an approval granted by the Shire under another written law;
 - 2.3 The activity is the training or instruction of fitness classes or the like; or
 - 2.4 The activity is a group walking tour.

1. Approval of Applications

- 1.1 A trading licence may be issued by the Shire for a trading activity where the following criteria are met:
 - 1.1.1 The proposed trading activity occurs within an approved trading zone;
 - 1.1.2 The trading activity will not have an unreasonable impact on safety, other users of the space, traffic flow, pedestrians or the public's use of a public place;

- 1.1.3 The trading activity is well presented and does not detract from the visual or general amenity of the area;
- 1.1.4 The trading activity will support the vibrancy and/or enhance the use of an area by persons visiting the trading zone;
- 1.1.5 A complete application has been submitted in the approved form and applicable fee has been paid;
- 1.1.6 A statement has been prepared detailing management measures to ensure safe entry and exit from the trading zones;
- 1.1.7 The trader has other statutory approvals and accreditations applicable to the operation of the commercial activity, where required;
- 1.1.8 The trading activity does not incorporate or comprise a bar or the sale of alcohol.
- 1.2 Where the land is not under the care, control and management of the local government, the written consent of the Crown via the Department of Lands or vesting Authority or Management Authority is required prior to processing the application.
- 1.3 Additional information may be sought from an applicant for a trading licence to facilitate the assessment of an application for a trading licence.
- 1.4 Applications which do not meet the criteria specified in 1.1 may be considered by Council. Council may seek to engage with the community and seek public comment in relation to an application for a Trading Licence if Council considers that it is desirable to do so in the circumstances. Any submissions received by Council during the public comment period may be taken into account by Council in deciding whether to grant the trading licence applied for.

2. ~~Licence~~Permit Approval

- 2.1 ~~Licences~~Permits within approved zones are to be approved by the Shire's Development Control Unit. Permits falling outside of these zones may be approved by Council.
- 2.2 An approved trading ~~licence~~permit must be displayed in a conspicuous position while the trading activity is occurring so that it is easily legible to any person or authorised officer at all times.
- 2.3 A trading ~~licence~~permit is not a lease over the land and the trader and patrons do not have exclusive occupancy or possession of the area. Trading zones remain public space. A trader cannot move members of the public on from the trading zone.
- 2.4 The Shire reserves the right to vary licence conditions at any time as required, or to cancel the licence.
- 2.5 The failure of a ~~licence~~permit holder to undertake an activity approved by a trading licence in a trading zone for a period of 3 months is considered a ground upon which a trading licence may be cancelled.
- 2.5 The Shire is unable to be involved in disputes between traders.

- 2.6 If the trader is to operate within a bookable space advertised on the Shire's website (as amended), the trader may not trade unless they have booked the applicable space.
- 2.7 The trader must display respectful and reasonable behaviour towards members of the public, other traders and authorised officers at all times.
- 2.8 Background music may only be played if the noise levels comply with the Assigned Levels prescribed in the *Environmental Protection (Noise) Regulations 1997*. Should justified complaints be received regarding amplified music from the trading activity, the Shire reserves the right to prohibit the emission of music at the site.
- 2.9 The trading activity will not generate noise or disturbance that is likely to cause a nuisance to any person in the vicinity of the trader.
- 2.10 No waste or litter may be disposed of in public space rubbish or recycling bins. Traders must ensure that they have sufficient bins available for collection and storage of waste generated by their business. Traders must ensure that the area around their position is kept clear of rubbish and refuse at all times and all waste generated/collected by the trader is removed from site by the trader.
- 2.11 The licence holder is to take full responsibility for the care, appearance, maintenance and operation of their activity area and the effect on other street life.
- 2.12 The trading activity must not obstruct, cover, remove, relocate or modify trees, public art, benches, bins, bus shelters or other Shire owned infrastructure.
- 2.13 Permanent fixtures and elements are not permitted. Following trade, all related equipment and fixtures must be removed completely from the site.
- 2.14 The licensee must at the conclusion of each day the trading activity occurs, remove all and any refuse and litter associated with the operation of the trading activity and ensure the area in which the trading is undertaken is left in a clean and safe condition.
- 2.15 A trader must have a valid vehicle access permit issued by the Shire's Chief Executive Officer in accordance with the *Control of Vehicles (Off Road Areas) Act 1960*. The licensee must at all times comply with the requirements of that Act.
- 2.16 Parking for towing vehicles is not permitted at the same site as the trader. The trailer or equipment must be dropped off at the location and a legitimate carpark found for the towing vehicle.
- 2.17 A towing vehicle may only enter a reserve for the purpose of dropping off or picking up a trailer or the like. Towing vehicles may therefore not enter or exit a beach, park or reserve on more than two occasions on any day, unless a case of emergency or otherwise approved.
- 2.18 Traders must not arrive to the trading site more than one hour before trading commences and must not remain on site for more than one hour after trading ceases.
- 2.19 When a community event approved by the Shire is being held within the Trading Area (for example, Town Beach Night Markets, Shinju Events), any Licence Holders allocated to that area will be rendered void for the duration of that Event.
- 2.20 The licensee is responsible for the repair, restoration or reinstatement of any damage to Shire property arising from the trading activity or caused by the customers of the

trading activity. Such repair, restoration or reinstatement of damage must be carried out as directed by the Shire and to the Shire's satisfaction.

- 2.21 The licensee obtains public liability insurance in accordance with subclause 8.6.1 of the Local Law, except that the value of the public liability insurance must be \$10,000,000.
- 2.22 The placing of signs occurs only within the area approved for the trading activity and consistent with the requirements of Part 9 of the *Local Government Property and Public Places Local Law 2016*, unless otherwise approved by Council.
- 2.23 A trading activity must not involve the sale of offensive, illegal, prohibited, counterfeit or unauthorised goods, including goods bearing trademarks for which the person does not have a licence to sell.
- 2.24 The trading activity must not prevent access to a footpath or adversely impact on traffic movement, traffic safety, traffic flow, or cause a traffic hazard.
- 2.25 The trading activity must not involve the connection to or utilisation of any Shire utilities without prior approval, unless otherwise approved as a condition of the trading licence.
- 2.26 An authorised person may direct the holder of a trading licence to stop doing anything which is contrary to the Local Laws or a condition of the trading licence. A person who is given such a direction by an authorised person must comply with that direction.
- 2.27 The trader must allow Shire officers to, upon request, inspect and verify that the plans, procedures, policies, licences and accreditation are current and are being complied with.
- 2.28 Mobile food ~~traders~~~~vendors~~ must be takeaway only. Table and seating arrangements are not permitted at the trading site. A limited period exemption applies to Town Beach South trading only. This exemption exists as follows:
 - a) For the period from adoption of this policy until demolition of the café building commences;
 - b) Each approved trader (max. 4 at any time) can place a maximum of six chairs or stools in close proximity to their food van utilising available shade;
 - c) The placement will not obstruct pathways or car park bays;
 - d) Once demolition of the café building begins, two car parks will remain in the trading zone.
 - e) At that time placement of seats, stools or tables will not be permitted.
 - f) This arrangement will be in place until a new café or other permanent food business is operating in the Town Beach South trading zone.
- 2.29 Additional provisions that apply to itinerant traders, trading activities undertaken on Cable Beach, camel operators and activities not conducted from a vehicle or trailer are listed in Schedules 1, 2, 3, & 4 respectively.

2.30 A ten (10) metre exclusion zone is to be maintained around marked and unmarked turtle nests, turtles and hatchlings. Traders are to ensure that staff and customers do not encroach on the exclusion zone.

2.31 Trading activities must not alter the sand dunes or vegetation in any manner and must not approach within 5m of the sand dunes. No equipment may be stored on the sand dunes at any time.

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2.329 The trading activity will be categorized by intensity, in accordance with Schedule 6 of this policy. Schedule 6 is a guide only.

2.334 A person must not hold more than one trading licence for a trading activity under this Policy.

2.342 The Shire may impose additional operational conditions on a [licencepermit](#) as required.

2.353 All applicants for Trading Licences are advised of their right to object a decision made by the Shire. In accordance with section 9.4 of the Local Government Act 1995, an affected person may object to a decision of local government and lodge an appeal to the decision by lodging an objection to the Shire within 28 days of the decision.

3. [LicencePermit](#) Renewal

3.1. All trading in public places licences expire at the end of the financial year, unless otherwise approved.

3.2. All trading in public places licences are to be renewed before 30 June. There is to be no expectation of continuation of a licence.

3.3. The licence renewals are to be processed by authorised officers and approved by the Development Control Unit.

3.4. Payment of the annual licensing fee prescribed under the financial budget of that year must be paid prior to a new licence being issued.

4. [LicencePermit](#) Monitoring and Cancellation

4.1. The Shire's Authorised Officers may conduct unannounced inspections to check compliance with the conditions of the trading [licencepermit](#), *Local Government Act 1995*, *Trading in Public Places Local Law 2008*, *Shire of Broome Health Local Law 2006*, *Environmental Protection (Noise) Regulations 1997*, *Environmental Protection (Unauthorised Discharge) Regulations 2004*, *Food Act 2008* and *FSANZ Food Safety Standards*.

4.2. A trading [licencepermit](#) may be cancelled or amended at any time, in accordance with Part 2, 2.7 of the Local Law, however the following procedure is to apply following justified complaints or non-compliances:

4.2.1 A verbal warning will be issued, indicating the nature of the non-compliance. The date, time and nature of the warning and reasons given should be documented;

4.2.2 A written warning will be issued, setting out reasons for the warning being issued and any actions required to comply; and

4.2.3 The licence may be revoked, or proceedings initiated, in accordance with Part 2, Section 2.7 of the Local Law. Reasonable opportunities must be provided between each step in the process, to permit the trader(s) to comply.

4.2.4 Following three non-compliances, the [licencepermit](#) will be revoked. The trader may apply for a new trading licence in next financial year.

5. Trading Zones

Trading activities may be established within the following trading zones and subject to the site specific conditions listed. Trading zones are outlined in blue. Yellow arrows indicate points of access and egress:

1. Broome Recreation & Aquatic Centre (Reserve 42502)
 - 1.1 Skate Park



1.2 Glenn & Pat Medlend Pavilion and Pump Track



1.3 BRAC Outdoor Basketball Courts



2. Cable Beach Foreshore (Reserve 36477 and adjacent Cable Beach Road West Road Reserve)

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2.1 Surf Life Saving Club

SUFFICIENT NOTIFICATION MUST BE PROVIDED TO THE BROOME
SURF LIFE SAVING CLUB TO ACCESS THIS LOCATION



2.2 Corner Cable Beach Road West & Sanctuary Road Carpark



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3. Chinatown

TRADING LICENCES WILL ONLY BE ISSUED FOR TRADING ACTIVITIES IN CHINATOWN FOLLOWING AN EXPRESSIONS OF INTEREST PROCESS, WHEREBY COUNCIL INVITES APPLICATIONS FOR TRADING ACTIVITIES IN CHINATOWN.

4. Cygnet Park

THIS LOCATION CAN ONLY BE USED BETWEEN 7AM AND 57PM

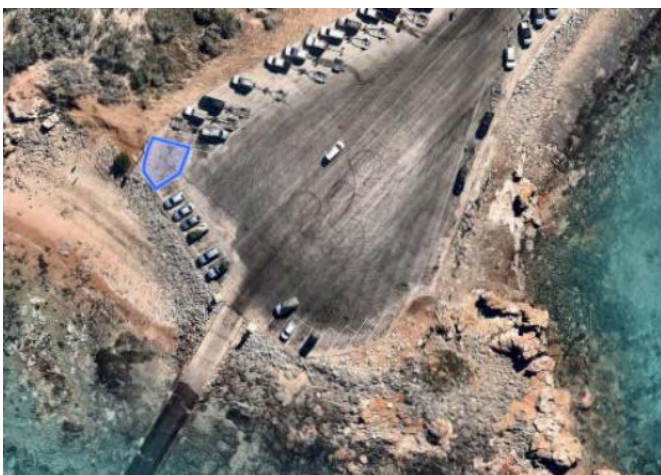


5. Demco Beach Carpark



6. Entrance Point Carpark

**PERMISSION MUST BE GRANTED BY THE KIMBERLEY PORTS
AUTHORITY TO TRADE AT THIS LOCATION.**



7. Peter Haynes Reserve

7.1 Car Park

THIS LOCATION CANNOT BE USED DURING SCHOOL HOURS, UNLESS PERMISSION HAS BEEN GRANTED BY BROOME SENIOR HIGH SCHOOL



7.2 Oval Unsealed Carpark

THIS LOCATION CANNOT BE USED DURING SCHOOL HOURS, UNLESS PERMISSION HAS BEEN GRANTED BY BROOME SENIOR HIGH SCHOOL



8. Tanami Park (Reserve 51243 and adjacent road reserve)

THIS LOCATION CAN ONLY BE USED BETWEEN 7AM AND ~~5~~7PM



9. Solway Park

THIS LOCATION CAN ONLY BE USED BETWEEN 7AM AND ~~5~~7PM



10. Six Seasons Park

THIS LOCATION CAN ONLY BE USED BETWEEN 7AM AND 5~~7~~PM

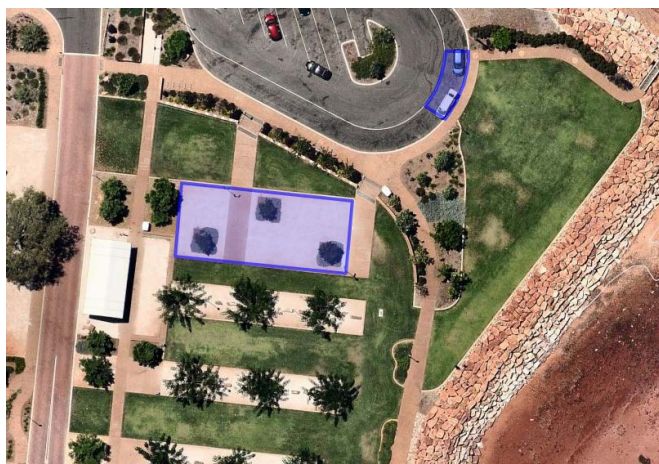


11. Turf Club Carpark

TRADING CANNOT OCCUR THE DAY BEFORE, DURING OR AFTER A TURF CLUB RACE EVENT, UNLESS PERMISSION HAS BEEN GRANTED BY THE BROOME TURF CLUB

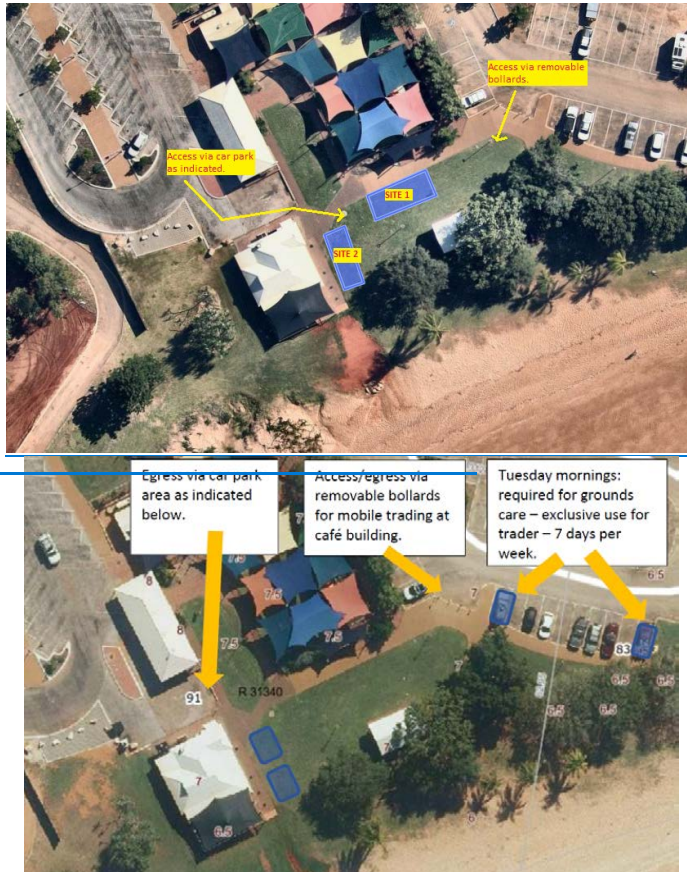


12. Town Beach (Reserve 31340)
12.1 Town Beach Reserve North

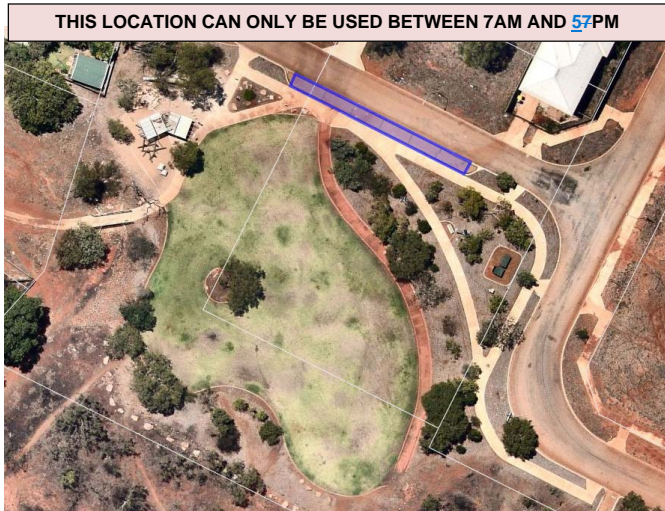


12.2 Town Beach Reserve South

NOTE: EXCLUSIVE TRADING ZONE. AREA ONLY OPEN TO TRADERS WITH PRIOR APPROVAL GRANTED BY THE SHIRE OF BROOME. TIMES, DAYS AND TRADERS PERMITTED IN THIS ZONE ARE DETERMINED BY THE SHIRE. TRADERS MIGHT CHANGE FROM TIME TO TIME SUBJECT TO APPROVAL BY THE SHIRE OF BROOME. ADDITIONAL CONDITIONS APPLY AS DETAILED IN APPROVAL OFFER.
[Site 1 – Window must face the bay](#)
[Site 2 – Window must face the grassed reserve](#)



13. Woods Park Reserve



SCHEDULE 1

Additional Provisions for Itinerant Traders

Itinerant ~~Vendors~~ Traders that stop for customers on public property when hailed by a customer, are permitted to trade outside of Trading Zones under the following conditions:

1. Hold a valid Trading in Public Places Licence~~Permit~~;
2. Comply with the overall provisions and intent of this Policy;
3. Serve food and drinks which requires minimal onsite preparation only;
4. Must only trade between the hours of 7am to 7pm, Monday to Sunday;
5. Must not trade within 300 metres of a directly competing business;
6. Only remain at a particular location for as long as there is a customer making a purchase. If there is no customer making a purchase, the trader must move on from that location within a reasonable time of the last purchase having been made;
7. May only stop in legitimate car parks, car bays or 50km/hr zones; and
7. Music, or any other forms of noise to attract customers, is not permitted to be played whilst the van is parked.

SCHEDULE 2

Additional Provisions for Trading on Cable Beach

1. Trading activities proposed to take place on Cable Beach are to be approved by Council.
2. A maximum of six trading licences will be granted for trading activities on Cable Beach.
3. Trading licences, except for commercial camel activities, will only be issued for:
 - 3.1 Trading activities which support and are directly related to the recreational use and enjoyment of Cable Beach and its adjacent waters; and
 - 3.2 The section of Cable Beach:
 - (a) between a point formed by the westerly prolongation of Murray Road to the low water mark and a point located 500 metres north of the vehicle entry ramp adjacent to the Broome Surf Club; and
 - b) between the high and low water mark.
4. Council may decide to grant a trading licence for an activity even though it does not meet the provisions of this Schedule if Council decides there is sufficient merit in the proposed trading activity to justify its approval.
5. The Shire may close Cable Beach to all activities, including trading activities, at any time.
6. Consistent with a resolution of the Yawuru Park Council passed on 20 November 2019, the Shire of Broome Council will not approve commercial trading licences for quad bikes or all-terrain vehicles (ATV) in the Yawuru Conservation Estate, as these activities are not considered consistent with the cultural and environmental significance of the areas.

Advice notes for Cable Beach operators

- A. It is recommended that traders hold current tourism accreditation to support a high standard of trading on Cable Beach.

SCHEDULE 3

Additional Provisions for Commercial Camel Activities on Cable Beach

1. A maximum of three trading licences will be granted for commercial camel activities on Cable Beach.
2. A person must not hold more than one trading licence for a commercial camel activity at any time, and must not have a Related Entity Interest in respect of the holder of another trading licence for a commercial camel activity.
3. Each camel operator must operate independently, unless otherwise approved as part of an event or function approval issued in accordance with the Local Government Property and Public Places Local Law 2012.
4. Each trading licence will allow a maximum of 18 camels per operator on Cable Beach at any time, unless otherwise approved by the Shire for extraordinary circumstances, eg. cruise ships and corporate/conference functions.
5. Trading licences for commercial camel activities on Cable Beach will be approved for ten years.
6. The conditions of a trading licence issued for a commercial camel activity will be consistent with the provisions in Part 4 in Schedule 2 of the Local Government Property and Public Places Local Law 2012.
7. Commercial camel activities may be conducted on Cable Beach:
 - 7.1 between:
 - (a) a point formed by the westerly prolongation to the low water mark of the northern boundary of Reserve 36477;
 - (b) a point formed by the westerly prolongation to the low water mark of the Northern Boundary of Lot 405 Lullfittz Drive; and
 - (c) the high and low water mark, and
 - 7.2 within the set down/pick up area allocated or approved by Council, including land required to traverse from the area identified in subclause 7.1 to this allocated or approved set down/pick up area.
8. Camel operators must only set down/pick up customers for their camel train at the set down/pick up area allocated to the operator in the operator's trading licence, except where otherwise approved by the Shire due to adverse environmental or other conditions making the designated set down area unsuitable. A portable sign may be placed in the set down/pick up area allocated in the operator's trading licence as follows:
 - 8.1 the sign must not exceed one metre in height;
 - 8.2 each advertising panel on the sign must not exceed 0.8 square metres;
 - 8.3 the sign must only contain details relevant to the commercial camel activity;
 - 8.4 the sign must not be placed in a way that causes interference or is hazardous to vehicular traffic or pedestrians;
 - 8.5 the sign must be of sound construction and maintained in good condition; and

8.6 the sign must be removed at the end of each trading session.

9. No commercial camel activities can be undertaken on Cable Beach between 10am and 2.30pm, unless otherwise approved by the Shire for extraordinary circumstances e.g. cruise ships and corporate/conference functions. Any request to conduct commercial camel activities in between 10am and 2.30pm must be made in writing, and if approved will be for a maximum period of two hours between 10am and 2.30pm.
10. A camel operator must hold current approval from the Shire to keep a large animal in accordance with the Health Local Laws 2006.
11. A single temporary shade structure can be erected for each commercial camel activity, no more than 3 metres by 3 metres in size and erected soundly and securely so as not to cause a hazard.
12. All camels must be fitted with manure collection devices. Any manure that escapes a manure collection device must be collected immediately.
13. Camel operators must ensure that there is at least 30 metres between each camel train at all times.
15. The following activities may be undertaken in accordance with a trading licence issued for a commercial camel activity:
 - 15.1 camel tours;
 - 15.2 the taking and sale of photographs and camel memorabilia associated with the commercial camel activity to customers undertaking camel tours; and
 - 15.3 the sale of bottled water.
16. A camel operator must not facilitate the provision by any other business of any goods or services (eg. provision of food or drinks) to the operator's customers on Cable Beach or any other public place, except for:
 - 16.1 to facilitate the provision of medical or other emergency services to customers where required; and
 - 16.2 as part of an event or function approved as in accordance with the Local Government Property and Public Places Local Law 2012.
17. Council may, at any time, direct that access to Cable Beach be obtained from an alternative location to that approved in the trading licence, subject to a permit being obtained to take a vehicle in the vehicle prohibited area of Cable Beach.

Advice notes for camel operators

The following advice notes are provided as recommendations to assist camel operators in providing for a safe and professional service to customers. It should be noted that in providing this advice, the Shire accepts no responsibility for non-compliance of any occupational health and safety requirements or any other legislation.

- B. Informative introductory talks should be provided to customers covering all aspects of safety prior to clients commencing a camel ride.
- C. Camel operators should have a maintenance schedule to ensure all equipment used in association with the riding of camels is kept at a high standard.
- D. Camel operators should have a system for the recording of any incidents or accidents that may occur in operation of the commercial camel activities.
- E. An employee induction process should be introduced for all employees.
- F. It is recommended that first aid training be provided to employees and that first aid kits are carried on the camel tours.

- G. A mobile phone should be carried on all camel tours to ensure communication in the event of an accident, or contact with Shire Officers if necessary.
- H. It is recommended that camel operators hold current tourism accreditation to support a high standard of practice within the camel industry in Broome.
- I. Camel operators should endeavor to meet with Shire Officers prior to each new tourist season to discuss both the previous and upcoming season's activities and other matters relevant to the operation of camel tours.

DISCLAIMER: The above information provides readers with advice, guidance and/or recommendations regarding specific operational conduct. The advice, guidance and/or recommendations contained herein do not constitute legal advice, and are not intended as an exhaustive statement of measures that should be undertaken to discharge the operator's duty of care to clients and the public.

SCHEDULE 4

Additional provisions for not operating from a vehicle or trailer

Trading activities which do not operate from a vehicle or trailer, may be issued a trading licence under the following conditions:

1. The trading activity occurs within one of the following bookable spaces advertised on the Shire website (as amended):
 - 2.1 Cable Beach Amphitheatre;
 - 2.2 Cable Beach Foreshore;
 - 2.3 Cable Beach South of Surf Club;
 - 2.4 Cable Beach South of Ramp;
 - 2.5 Cygnet Park;
 - 2.5 Ibasco Park
 - 2.6 Tanami Park Reserve;
 - 2.6 Town Beach Reserve;
 - 2.7 Solway Park.
2. A maximum of 20 customers are permitted at any one time;
3. Area to be used is no larger than 15m x 15m;
4. The activity may only be set up for a maximum of 4 hours, including bump-in and bump out requirements and it is not to be sectioned off from use by the public.

SCHEDULE 5

Definition of Related Entity Interest

A person has a Related Entity Interest in relation to another commercial camel activity if any of the following applies:

Where both parties are natural persons	Where both parties are corporations	Where one party is a natural person and the other is a corporation
(a) Partnership or joint venture. (b) Trustee/beneficiary. (c) Trustee/potential object of a discretionary trust. (d) Spouses or de facto partners living together. (e) Parent/child living together. (f) A person's spouse, de facto partner or child living with the person, has a relationship of any of categories (a) - (c) to the other party.	(a) Related corporations including parent/subsidiary companies and companies in the same corporate group. (b) Corporations in partnership or joint venture. (c) Except in the case of a publicly-listed company, corporations (other than community associations or clubs) with any degree of common membership. Membership means: (i) Directors; (ii) Shareholders; (iii) Unit holders; (iv) Beneficiaries of trusts administered by unit holders; (v) Potential objects of such trusts. (vi) Spouse, de facto partner or child of any of categories (i) - (v). Persons need not be members of the two corporations in the same capacity.	(a) Partnership or joint venture. (b) Trustee/beneficiary. (c) Trustee/potential object of a discretionary trust. (d) Directorship. (e) Shareholding. (f) Unit holding. (g) Spouse, de facto partner or child living with the natural person party is in any of relationships (a) - (f) with the corporate party.

SCHEDULE 6

Trading Intensity Matrix

The following matrix is intended as a guide only. Categorization of traders remains at the discretion of the Shire.

Section 1 – Customer Base		
30 or less customers per day	10	
31 – 100 customers per day	20	
Over 100 customers per day	30	
	Score	
Section 2 - Activity		
Educational, community, fitness/exercise	-10	
Other	10	
	Score	
Section 3 - Location		
Less than 25sqm	10	
26-100sqm	15	
More than 100sqm	30	
	Score	
Score		
High	56-80	
Medium	31-55	
Low	0-30	
	TOTAL	

Definitions

Cable Beach means the section of beach as defined in Schedule 2, Part 3, subclause 3.2 of this policy.

camel operators means those persons associated with commercial camel activities, either as the owner, the licensee or an employee.

commercial camel activities means those activities associated with camel tours/rides on Cable Beach.

Council means the Council of the Shire of Broome

directly competing with means that both the proposed trading activity and the permanent business offer a type or category of good or service that is directly comparable, for example:

- an ice cream van would be directly competing with an ice cream parlour;
- a mobile food van selling coffee, cake and sandwiches would be directly competing with a café which sells coffee, cake and sandwiches;
- a mobile food van selling pizza would be directly competing with a pizza or Italian take away store, restaurant or cafe;
- a stall offering massages would be directly competing with a massage parlour.

Event has the definition given in the Shire of Broome Events Policy (as amended)

Itinerant Vendor-Trader means a person who travels along a road looking for customers and who sells, hires or provides a product or service from a vehicle which is parked temporarily to

customers who stop the [trader/vendor](#) or come to the [trader/vendor](#) while the vehicle is so parked.

permanent business means a business that operates from private property.

private property means any real property, parcel of land or lot that has a separate certificate of title, which is in private ownership or the subject of a lease or agreement with a person or the local government enabling its use for private purposes and includes any building or structure thereon.

'public place' means any thoroughfare or place which the public are allowed to use, whether the thoroughfare or place is or is not on private property and includes parklands, squares, reserves, beaches and other lands set apart for the use and enjoyment of the public, including all land which belongs to or of which the local government is the management body under the Land Administration Act 1997 or which is an "otherwise unvested facility" within section 3.53 of the Local Government Act 1995;

Related Entity Interest is defined in Schedule 1 of this Policy.

Shire means the Shire of Broome.

'trading zone' means an area where trading activities can be undertaken in accordance with clause 5 and Schedule 4, Part 1 of this Policy.

All other words and expressions used in this Policy have the meaning as defined in the Local Law.

Document Control Box						
Document Responsibilities:						
Owner:	Director Development Services		Owner Business Unit:	Development Services		
Reviewer:	Manager Health, Emergency and Ranger Services		Decision Maker:	Council		
Compliance Requirements:						
Legislation:						
Industry:						
Organisational:	Trading, Outdoor Dining and Street Entertainment Local Law 2016 Property and Public Places Local Law 2016 Local Planning Policy - Outdoor Dining					
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1.	15 December 2016	OMC – Initial adoption				
2.	12 December 2019	Review and converted to new Policy Template				
3.	18 November 2021	OMC Review and minor updates to reflect new Local Laws				
4.	30 June 2022	OMC Review Minute No. C/0622/053				

12. NOTICES OF MOTION WITHOUT NOTICE

13. BUSINESS OF AN URGENT NATURE

14. MEETING CLOSED TO PUBLIC

15. MEETING CLOSURE
