



AGENDA

FOR THE

ORDINARY MEETING OF COUNCIL

19 SEPTEMBER 2024

NOTICE OF MEETING

Dear Council Member,

The next Ordinary Meeting of Council will be held on Thursday, 19 September 2024 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 5.00PM.

Regards,



S MASTROLEMBO
Chief Executive Officer

12/09/2024

Our Mission

"To deliver affordable and quality Local Government services."

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

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Should you require this document in an alternative format please contact us.

Councillor Attendance Register										
Councillor		Cr C Mitchell	Cr D Male	Cr E Foy	Cr P Matsumoto	Cr B Rudeforth	Cr P Taylor	Vacant Seat	Vacant Seat	Vacant Seat
2023	28 September		E		LOA	E				
2023	19 October			A		E				
Post 2023 Local Government Elections										
Councillor		Cr C Mitchell	Cr D Male	Cr S Cooper	Cr J Lewis	Cr J Mamid	Cr P Matsumoto	Cr E Smith	Cr P Taylor	Cr M Virgo
2023	16 November								LOA	
2023	14 December									
2024	29 February									
2024	28 March	E								
2024	24 April	E								
2024	30 May							LOA		
2024	27 June		LOA							
2024	25 July			LOA						
2024	29 August									

- **LOA (Leave of Absence)**
- **A (Apologies)**
- **E (Attended Electronically)**
- **NA (Non-Attendance)**
- **R (Resignation)**

2.25. Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
 - (a) a meeting that has concluded; or
 - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2-month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2-month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.

SHIRE OF BROOME
ORDINARY MEETING OF COUNCIL
THURSDAY 19 SEPTEMBER 2024
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1. OFFICIAL OPENING

2. ATTENDANCE AND APOLOGIES

3. ANNOUNCEMENTS BY PRESIDENT

4. DECLARATIONS OF INTEREST

5. PUBLIC QUESTION TIME

6. APPLICATION FOR LEAVE OF ABSENCE
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7. CONFIRMATION OF MINUTES

8. PRESENTATIONS / PETITIONS / DEPUTATIONS

9. REPORTS FROM OFFICERS

9.1 PEOPLE

9.1.1 ANIMAL MANAGEMENT PLAN

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	LAW002
AUTHOR:	Manager Community Engagement and Projects
CONTRIBUTOR/S:	Manager Health, Emergency and Rangers
RESPONSIBLE OFFICER:	Director Development Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The draft Animal Management Plan was endorsed for a four-week public comment period at the 25 July 2024 Council meeting. This report presents feedback and proposed amendments for Council's consideration and adoption of the final plan. Specific recommendations formalise required actions under relevant legislation.

BACKGROUND

Previous Considerations

OMC 25 July 2024

Item 9.1.1

The Shire of Broome's (Shire) Corporate Business Plan 2023 – 2027 seeks to encourage responsible animal management and includes an action to:

Facilitate development of an Animal Management Plan that responds to the State Government's statutory review of the Cat Act 2011 and the Dog Amendment Act 2013 and addresses dog exercise areas, strays and feral animal management, off-leash pets, dog attacks, de-sexing and animal welfare.

In November 2023 the Shire engaged Catalyse Pty Ltd (Catalyse) to develop an Animal Management Plan. The Animal Management Plan focuses on pet ownership of dogs and cats in Broome, with considerations for interactions with people, horses and wildlife.

The Animal Management Plan seeks to achieve seven objectives:

1. Improve awareness and understanding of responsible and caring behaviour toward animals.
2. Increase adoption of responsible pet owner behaviours, related to registrations, microchipping, desexing, obedience training, excessive barking, and animal excreta.
3. Review animal access on local beaches to improve community safety and animal welfare.
4. Review dog access in local reserves, parks, playgrounds and outdoor sports facilities.
5. Improve the management of lost, stray and feral dogs and cats.
6. Minimise domestic animal impact on local wildlife.
7. Strengthen governance and enforcement.

There are a number of actions proposed in the Animal Management Plan relating to each of the objectives above. The Animal Management Plan proposes to implement these over a 5 year period.

At the 25 July 2024 Ordinary Council Meeting (OMC), Council endorsed advertising the draft Animal Management Plan for a four-week public comment period.

COUNCIL RESOLUTION:

(REPORT RECOMMEDATION)

Minute No. C/0724/082

Moved: Cr E Smith

Seconded: Cr J Lewis

That Council:

That Council adopts the Draft Animal Management Plan as set out in Attachment No 3 for the purposes of seeking public comment for a four (4) week period.

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr P Matsumoto, Cr M Virgo, Cr P Taylor, Cr E Smith, Cr J Mamid.

Carried Unanimously 8/0

The public comment period was advertised from 1 to 30 August 2024, with an extension to 6 September 2024 after officers discovered an earlier version of the document had been uploaded, which was promptly corrected. During this period, officers undertook the following activities to promote the draft Animal Management Plan and gather feedback:

- Emailed to all primary stakeholders
- Social media (9 and 27 August 2024)
- News story on website (1 August 2024)
- Public notice on website (1 August and 6 September 2024)
- Shire News - Broome Advertiser (15 August 2024).

COMMENT

Ten submissions were received during the public comment period. Submissions were reviewed by officers and Catalyse. A copy of the public submissions and responses are attached to this report (**Attachment 1**).

After reviewing submissions, officers recommend the following changes to the Animal Management Plan:

- Remove the 10 metre exclusion zone from playgrounds. Restrict the dog prohibited area to the playground area only. This change is recommended as many of the seated areas in Shire parks are located directly adjacent to the playground space.
- Change the word on page 30 from 'forever' to 'adoptive' as requested by SAFE.
- Increase the dog on leash area south of the Surf Club ramp from 200 metres to 450 metres. This will ensure that the dog exercise area commences in line with the trail adjacent to the Diver's Tavern carpark and will help to prevent conflict between dog walkers and the swimming area at Cable Beach.

A complete copy of the Animal Management Plan is available in **Attachment 2**, with key components summarised below.

Dog Exercise Areas

The Animal Management Plan has reviewed the dog exercise areas across the Broome townsite. It is important to note that most of Broome's beaches remain dog off-leash exercise areas. The following table details the current status and proposed changes to the dog exercise areas on beaches:

Area	Current Status	Proposed Changes
Gantheaume Point	Dogs are currently permitted to exercise off-leash at Gantheaume Point but must be on-leash in the Horse Exercise Area between 5.30am and 10am during the horseracing season.	Dogs to be on leash in the vehicle access area at Gantheaume Point at all times.
Gantheaume Point, north of vehicle access area.	Dogs allowed off-leash.	Dogs allowed off-leash however must be on leash in the Horse Exercise Area when being used by horses.
450 metres south of Surf Life Saving Club access stairs (Divers access path)	Dog on leash 200 metres south.	Dog on leash 450 metres south.
In front of Surf Club	Dogs prohibited.	No changes.
Cable Beach north of vehicle access ramp (amphitheatre) – 'Camel Zone'	Dogs are prohibited for the first 1km unless transiting in a vehicle.	An extension of the dog prohibited zone to 2 kilometres north of the rocks to cover the full camel tours zone. Dogs permitted to be off-leash between 5am and 8am.

The Shire currently lacks designated dog exercise areas outside of beaches, requiring dogs to be leashed in all Shire managed reserves and parks. The Animal Management Plan proposes a twelve-month trial to designate the following parks as dog exercise areas:

- Hin Park
- Tanami Park
- Tomarito Park
- Cygnet Park
- Sugar Glider Park
- Maritana Park
- Kapang Park
- Sunset Park
- Manggala Park
- Sibosado Park
- Solway Reserve
- Pelcan Gardens Park
- Tolentino Park.

It is also proposed to trial Broome Recreation and Aquatic Centre Ovals and Haynes Oval as dog exercise areas when they are not being used for organised sport or events. While these sporting fields are being used, dogs will be required to be on leash. It should be noted, that in all dog exercise areas and other parks, dogs will not be permitted inside the playground area and must be on a leash in the following circumstances:

- around horses, camels and turtles;
- on footpaths, jetties, and boat ramps; and
- when a boat is being launched or retrieved on a beach.

The figure below visually displays the dog exercise areas and is included in **Attachment 3**.



Attachment 4 displays dog prohibited areas in parks. **Attachment 5** displays dog prohibited, on-leash and exercise areas at beaches.

Minyirr Buru and Guniyan Bimba are jointly managed between the Shire of Broome, Nyamba Buru Yawuru and DBCA, with various management orders covering different parts of this extensive park. Management Plans for these parks require dogs to be on leash.

In public spaces, dogs are required to be on a leash at all times, except within a designated off leash dog exercise area. All dog owners must adhere to the following points in dog off leash areas:

- A person must be capable of controlling their dog and must be near the dog at all times.
- Carry a leash so it can be quickly attached to gain control of the dog.
- Remove any faeces (poo) left by the dog.
- The dog must not chase or harass any other person, animal or bird.
- Remember even if your dog is being playful, others may feel uneasy with its behaviour. Some people do not like to be approached by dogs.

Other key recommendations

Other key features of the Animal Management Plan include:

- Improve public awareness by implementing an awareness campaign on animal ownership responsibilities, improving signage, website updates and collaborating with key partners to educate the public on interaction with camels and horses.
- Prepare a business case to introduce a Pet Free Registration Program for up to a year.
- Review and update the Horses on Cable Beach Policy to provide clarity on which horses, the location and times beach access is permitted.
- Source funding and construct a dedicated regional animal management facility (pound).
- Advocate for the RSPCA to support the region with sufficient inspectors to address animal welfare issues.
- Introduce a new Cat Local Law to provide for cat containment and maximum number of cats per property.

Summary

The Animal Management Plan has been prepared with extensive community input and is considered to provide a comprehensive framework for addressing animal management issues for the Shire of Broome. As such it is recommended that Council endorse the Animal Management Plan (**Attachment 2**).

Once endorsed the Animal Management Plan will be graphically designed to include local images and assist with raising awareness locally of responsible pet ownership.

CONSULTATION

Extensive benchmarking, literature reviews, research and consultation have been completed in the development of the draft plan. Please see **Attachment 6** for a copy of the Community Engagement Plan.

In December 2023 Catalyse visited Broome to meet one-on-one with key stakeholders including:

- Department of Biodiversity, Conservation and Attractions (DBCA)
- SAFE Broome
- Broome Veterinary Hospital
- Broome Turf Club
- Broome Horse Riders Club Inc.
- Red Sun Camels

- Broome Camel Safaris
- Cable Beach Camels
- Paws and Effect Dog Training
- Broome Bird Observatory.

Information from the interviews was used to inform questions asked in the Animal Management Survey. The survey was open for four weeks from 29 January 2024 and received 1,002 responses.

This information was used to guide the development of the draft Animal Management Plan. Recommendations proposed in the draft Animal Management Plan were then workshopped with the community on the 4 and 5 June 2024. In these 90 minute workshops attendees were given time to respond to the pre-prepared questions and indicate whether they supported, opposed or were unsure. The questions were under the Animal Management objectives as listed below:

- Improve awareness and understanding of responsible and caring behaviour towards animals where there was an overwhelming support.
- Increase the adoption of responsible pet owner behaviours related to registrations, microchipping, desexing, obedience training, excessive barking and animal excreta which was strongly supported.
- Improve the management of lost, stray and feral dogs and cats. Development of a business case for a dedicated regional animal management facility was strongly supported.
- Review dog access in local reserves, parks, playgrounds and outdoor sports facilities where they supported a 12 month trial of sporting reserves and ovals being dog exercise areas when not in use for sporting events or training. They also supported prohibiting dogs from playgrounds. They also supported rolling out a 12 month trial of dog exercise areas in designated local parks.
- Review animal access on local beaches to improve community and animal safety where they supported Gantheaume Point vehicle access area reverting from dog exercise area to dog on leash and beyond the vehicle access area retain as dog exercise area with requirement for dogs to be on leash in the Horse Exercise Area when used by horses from 7am-10am. There was almost an equal split when the question on prohibiting dogs in Camel Zone during tour operating hours.
- Minimise domestic animals impact on local wildlife. There was a proposal to introduce Cat Local Laws as well as employing other strategies to deal with this.

Focused consultation undertaken with key stakeholders like SAFE Broome, Broome Veterinary Hospital and Kimberley Ports Authority (KPA).

Following these workshops the draft Animal Management Plan was shared to stakeholders and the community for feedback.

Additionally, Workshops were held with Councillors on the following dates and the elected members in attendance:

- 28 November 2023 – Cr Mitchell, Male, Lewis, Matsumoto, Smith and Virgo
- 9 April 2024 – Cr Mitchell, Male, Lweis, Matsumoto, Smith, Virgo, Taylor and Cooper
- 14 May 2024 – Cr Male, Lweis, Matsumoto, Smith, Virgo, Mamid and Cooper
- 9 July 2024 – Cr Male, Cooper, Lweis, Matsumoto, Virgo, Mamid and Taylor.

The Animal Management Plan was presented to the July 2024 OMC for a 4 week public comment period. The 10 submissions received during this period are included in **Attachment 1**.

STATUTORY ENVIRONMENT

Administration of animal management within Western Australia is set out in legislation, the *Dog Act 1976* and the *Cat Act 2011*. This legislation authorises the Shire to enforce compliance and respond to or act on animal complaints and incidents, in a manner that is consistent with its powers as granted in legislation. This legislation also provides the mechanism for the Shire to recover costs through fee-based services such as animal registration and impounding.

Animal welfare is also a key concern for the community. In WA, animal welfare is legislated by the *Animal Welfare Act 2002* and administered by the Royal Society for the Prevention of Cruelty to Animals (RSPCA) through its Inspectors.

All horse owners in Broome must submit an Application for Approval to Keep a Large Animal Within the Townsite, in accordance with the Shire of Broome *Health Local Law 2006*, Part 5, Division 3.

Camel owners must complete an Application for Approval to Walk, Lead, Ride, Herd or Drive a Large Animal on Local Government Property and on Public Places issued pursuant to *Local Government Property and Public Places Local Law 2016* Clause 3.2(g).

POLICY IMPLICATIONS

The Shire governs responsible horse ownership through the Horses on Cable Beach Council Policy, Local Laws and State legislations. The Horses on Cable Beach Policy will be reviewed and updated to provide clarity when all types of horses are permitted at the beach and provide guidance on the mixed use of the beach to minimise conflict between horses and dogs.

The Shire's Compliance and Enforcement and Trading in Public Places Policy was also considered in the preparation of the draft Plan.

FINANCIAL IMPLICATIONS

\$45,000 excluding GST was allocated in the 2023/24 budget for the development of the Animal Management Plan. These funds were utilised by a consultant to prepare the draft Animal Management Plan. There was a \$15,000 carry over for this project to finalise the development of the plan.

While the Animal Management Plan has been developed to be implemented within current Shire staff resources, it is recommended that additional financial support is considered to deliver certain elements of the action plan. Implementation of all actions included in the plan are estimated at \$100,000, noting this includes the development of a business case for the pound. Implementation of year 1 action (24/25) are estimated at \$50,000 and include:

- Action 1.1 \$10,000
Create and implement a public education program to improve responsible pet ownership.
- Action 1.4 \$20,000
Review and update signage in public places to ensure clear, consistent messaging about where animals are permitted.

- Action 3.1 \$5,000
Change dog access on Cable Beach north to meet diverse community needs, including an area of beach where dogs are prohibited and an area where dog owners can continue to exercise early morning.
- Action 3.3 \$5,000
Revise dog access at Gantheaume Point for improved community and animal safety, with supporting signage and communications.
- Action 4.5 \$5,000
Host community events in sporting reserves and local parks to launch and enforce the change in use to 'dog exercise area' with educational talks and demonstrations on responsible dog ownership.
- Action 6.1 \$5,000
Collaborate with key partners to jointly provide new turtle signage and communication materials.
- Total \$50,000.

Funding is not included in the 24/25 budget for the actions outlined above. This report recommends Council consider funding through the Quarter 1 Finance and Costings Review, noting that this process will also need to consider other Shire priorities.

RISK

The following risks have been considered in the development of the Animal Management Plan:

Risk	Type (Health, Financial Impact, Service Interruption, Compliance, Reputational, Property Environment)	Rank (based on measures of consequence and likelihood)	Mitigation
Final Animal Management Plan not endorsed	Reputational	Medium	Extensive consultation has been completed in the development of the draft plan with Council and the community. Expectations have now been raised and once endorsed Officers will be able to commence implementing.
Recommendations in the Animal Management Plan not supported by the community	Reputational	Medium	Extensive consultation and benchmarking have been completed in the development of this plan to help ensure support of the final document. There may be some elements of the plan that are not supported by all members of the

			community and will require education / awareness and enforcement by Shire officers.
Funding / internal resources to implement actions in the Animal Management Plan	Financial Reputational	Medium	<p>The Animal Management Plan was developed to be delivered with current staff resources.</p> <p>Additional funding will be requested to implement elements of the plan through the Corporate Business Plan and the Shire's Long Term Financial Plan (LTFP).</p>

STRATEGIC ASPIRATIONS

People **We will continue to enjoy Broome-time, our special way of life. It's bursting with energy, inclusive, safe and healthy, for everyone**

Outcome 1 **A Safe Community**

Objective 1.4 Encourage responsible animal management.

VOTING REQUIREMENTS

Absolute Majority

REPORT RECOMMENDATION:

That Council:

1. Notes the feedback on the Animal Management Plan received through the public comment period (**Attachment 1**).
2. Adopts the Animal Management Plan (**Attachment 2**), noting the plan will be graphically designed post adoption.
3. Consider allocating \$50,000 excluding GST through the Finance and Costings Review (FACR) Quarter One 2024, with consideration of potential savings to cover the costs for the implementation of actions outlined in the Animal Management Plan (**Attachment 2**).
4. Designates the following parks as Dog Exercise Areas under Section 31(3A) of the Dog Act 1976, as marked in **Attachment 3** for a twelve month trial period from 3 February 2025 designating:
 - a. Hin Park;
 - b. Tanami Park;
 - c. Tomarito Park;

- d. Cygnet Park;
 - e. Sugar Glider Park;
 - f. Maritana Park;
 - g. Kapang Park;
 - h. Sunset Park;
 - i. Manggala Park;
 - j. Sibosado Park;
 - k. Solway Reserve;
 - l. Pelcan Gardens Park; and
 - m. Tolentino Park.
5. Designates Broome Recreation and Aquatic Centre Ovals and Haynes Oval as Dog Exercise Areas under Section 31(3A) of the Dog Act 1976, when the sporting fields are not in use for school or organised sport for a twelve month period from 3 February 2025 as a trial.
 6. Designates all playgrounds in the Shire of Broome as Prohibited Areas under Section 31(2B) of the Dog Act 1976 as marked in **Attachment 4**.
 7. Designates a Portion of Cable Beach, Reddell Beach, Simpsons Beach, Entrance Point and Town Beach as Dog Exercise Areas under Section 31(3A) of the Dog Act 1976 as marked in **Attachment 5**.
 8. Designates Cable Beach north of the Rocks for two kilometres as a Dog Prohibited Area between 8am and 5am daily under Section 31(2B) of the Dog Act 1976 as marked in **Attachment 5**.
 9. Designates Portion of Cable Beach for two kilometres north of the rocks as Dog Exercise Area between the hours of 5am and 8am daily under Section 31(3A) of the Dog Act 1976 as marked in **Attachment 5**.
 10. Commences development of a Cat Local Law in accordance with the process under the Section 3.12 of the Local Government Act 1995 and Section 79 of the Cat Act 2011.
 11. Undertakes a communications strategy to inform the community of the outcomes and actions of the Animal Management Plan with a focus on the following:
 - a. Change in designation of Gantheaume Beach from Dog Exercise Area.
 - b. Change in designation of Cable Beach north of the rocks.
 - c. Change in designation of parks identified in **Attachment 5**.
 - d. Change in designation of all playgrounds across the Broome Townsite **Attachment 4**.
 12. Requests a report at the conclusion of the twelve month trials outlined in recommendations 4 and 5 including an assessment of the trails.

Attachments

1. Attachment 1 - Public Submissions
2. Attachment 2 - Animal Management Plan
3. Attachment 3 - Dog Exercise Areas Map
4. Attachment 4 - Dog Prohibited Areas Map
5. Attachment 5 - Dog beach areas
6. Attachment 6 - Community Engagement Plan

Attachment 1 – Animal Management Plan Submissions and Responses

Name	Submission	Shire of Broome Response
Scott Banfield	<p>I think the proposed 2024 Draft Shire-of-Broome-Animal-Management-Plan-2024 forces unnecessary further restriction for a large portion of our Shire community.</p> <p>In the 2024 MARKY* Community Scorecard, 62% of community members are estimated of having a dog. As opposed to 1% horse owners and three camel tour operators, each permitted to have a maximum of 18 camels on Cable Beach at any time. Combined, a tiny portion of the community.</p> <p>Therefore, may I suggest that favour dog walking be a priority (the majority) or at least not further restricted/regulated over Camels, Horses and other minority users. This is to ensure that 62% of the local community are able to socialise, exercise, share and enjoy Broome Beaches without prejudice.</p> <p>A large focus of the Draft Management Plan appears to be placed on dogs on the beach around the Surf Club/North of the Rocks. I would like to question is this where the undesirable dog, behaviour/attacks are really happening with owners present or are they unsupervised strays within problem streets or areas?</p> <p>I think you will find that most of the North Rocks/Surf Club dog walkers live locally and are very responsible dog walkers unlike the Gantheaume end (where I will no longer walk my small dog due to the irresponsible dog owners and reckless traffic)</p> <p>In the 2024 Animal Management Survey, community members are most concerned with efforts to reduce stray and feral animal populations and actions taken against pet owners who do not follow rules and regulations, with both receiving a negative rating from 74% of respondents and a performance index score of 25 and 26 points, respectively. Restricting</p>	<p>Thank you for your submission and your comments.</p> <p>When deciding on beach uses, Council considered the needs of all users, including:</p> <ul style="list-style-type: none"> • Dog, camel and horse owners • Non-dog owners (estimated to be around 38% of the community) • Beach users who expressed a preference to visit a dog-free beach due to health reasons, a previous dog attack or a dog-phobia <p>Council considered several other factors, including the growing number of beach users, conflicting beach uses and the incidence of dog attacks. It was noted that severe dog attacks have involved dogs on-leash that were not sufficiently restrained.</p> <p>Council must strive for solutions that consider, and are in the best interests overall, of all community members and visitors.</p> <p>The <i>Dog Act</i> requires that dogs be on-leash in public places, unless signage indicates otherwise. Broome currently has a generous</p>

	<p>dog walkers North of the Rocks is hardly addressing stray and feral animal populations or irresponsible owners!</p> <p>My experience as a dally dog walker is that strays or unsecured dogs in certain areas of the town or irresponsible owners are the issue. So I ask if imposing further restrictions on 62% of the community that are responsible dog owners is the answer but rather My wife and i both work full time and therefore the hours you proposed make it non optional for us to walk our dog on this beach area unless the tides are perfect for driving north or the rocks. Aso this is restricted during turtle nesting season as well.</p> <p>Your reconsideration of the draft management plan would be muchly appreciated.</p>	<p>allowance for off-leash dog exercise areas. Nearly all of Broome's beaches are currently designated as off leash dog exercise spaces. Only a very small area of the coast is designated as dogs prohibited. In response to community needs, the Animal Management Plan proposes for a small extension of the dog prohibited area.</p> <p>Currently dogs are prohibited from the vehicle access ramp to 1km north of the rocks at all times. The Animal Management Plan proposes to extend the restriction to 2km in line with the camel zone and allow dogs off lead from 5.00am – 8.00am. People who work full-time (standard hours) would have access to walk their dog/s on Cable Beach north of the rocks before work.</p> <p>Changes proposed in the Animal Management Plan also attempt to address some of the conflicting uses at Gantheaume Point.</p>
Aly Gale	<ol style="list-style-type: none"> 1. Too many park options for off-leash dogs. This excludes people from ever walking their dog at a park, due to the need for them to be on a lead and they being responsible owners. Reduce the number of off lead parks so it is fair for those owners who walk their dog ON a lead. 2. As it is, the parks are overcrowded with dogs, the beach is crowded. I have my dog on a lead majority of times, and only let him off when no other dogs are around. This can only be done at the beach. This will soon be never. 3. Having him on the lead whilst around him are mobs of dogs running amuck, racing at him, charging at him, harassing, snapping, growling, 	<p>Thank you for your submission and comments.</p> <p>The Animal Management Plan proposes a selection of 13 parks be trialled as dog exercise areas where dogs may be exercised off-leash. When using these areas, dog owners are required to comply with the <i>Dog Act 1976</i>. This includes always keeping their</p>

	<p>tormenting because they are allowed to run free and harass whilst I keep him on lead, and whilst the owners are not responsible enough to see that their dogs are harassing.</p> <p>4. It is penalising people who do need to be responsible and keep their dog on a lead. What park can they go to? What area can they go to other than the beach, where they can walk ON a lead WITHOUT every other dog racing at them, barking, etc. It is too confusing, oh no can't go to that park because dogs are off, or wait is that an off park or on leash park, not sure, so everyone will just keep them off anyway and letting their dogs go crazy.</p> <p>So other than the beach, where can I walk my dog ON a lead where ALL other dogs will also be ON a lead. Away from cars, kids, boats. Ive had my dog attacked at the beach many times by dogs with owners who let them race up to you and your dog, when they can see he is on a lead.</p> <p>I have also tried walking on a lead through Minyirr park. This also is a bad experience, bad for me and my dog. Each time I have been there, my dog is on a lead, and dogs come charging through the bush at speed, off the lead, to attack me and my dog, again, owners don't care and continue on their merry way, in the meantime leaving my dog heightened in protecting me, and me with a heart attack.</p> <p>I tried to walk him at entrance during the week just been, only to be harassed by 'many' small dogs charging at him running down the beach and owners not doing a thing, thinking its funny. If I let him off, they would soon not think it was funny. Just because their dogs are off, doesn't mean they can allow them to harass other dogs. They don't call them back etc. They don't try. I have every right to walk my dog in peace on a lead there as much as they have a right to be there.</p> <p>There needs to be a safe place that ALL dogs MUST be on a lead, and this to me would be some of the parks. Everyone is even, everyone the same. Not some off some on. It doesn't work.</p>	<p>dog under effective control when in a public place.</p> <p>In all other parks, dog owners must abide by the <i>Dog Act 1976</i> and always keep their dog on-leash, unless posted signs indicate otherwise.</p> <p>In the draft Animal Management Plan it is proposed that the Shire of Broome will implement actions to 1) improve awareness and understanding of responsible pet ownership and 2) strengthen governance and enforcement.</p> <p>The majority of Broome's coastline will remain dog off leash areas. There are changes only proposed to Gantheaume Point and north of the rocks at Cable Beach.</p> <p>We will be trialling the proposed changes to parks over a 12-month period from 3 February 2025 and will reassess at the end of this period.</p>
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	<p>The only place for me with my dog on a lead, then walk far enough away from people and let him off, is north the rocks where it is not so crowded. But I need to be able to walk him down from the car park, as I don't have the vehicle to get down there. He is on the lead until we are way up the beach and no camels are around. New rules would not permit me to walk him north. So now I have nowhere.</p> <p>I think the plan is very 'one sided' to particular dog owners who want their dogs to run amuck and they think they don't need to control them and don't care about other people or dogs around them.</p>	
Kevin Emery	<p>Thank you for the opportunity to provide feedback on the DRAFT-Shire-of-Broome-Animal-Management-Plan.</p> <p>As a full-time professional lifeguard and head lifeguard at Cable Beach, I have made the following points/requests for your consideration.</p> <ol style="list-style-type: none"> 1. Dogs should be banned completely from the vehicle access ramp south all the way to the current northern border of the dog beach (located 200 meters south of the surf lifesaving club). This would include the rebuilt surf club access ramp and all access paths from the Cable Beach House. 2. Dogs should be banned completely from the vehicle access ramp north for 2km. <p>The reasons for this are:</p> <ol style="list-style-type: none"> 1. Dog owners regularly enter the swimming beach from the surf club car park with their dogs off-leash and not under control. This causes dog excrement on the beach access path and the swimming beach area where all the surf club members, their children, tourists & their families have to see it, and many step in it. Kids also dig it up with their bare hands as the owners bury it on the beach rather than carry it away with them, which is disgusting. The dogs run excitedly onto the beach and straight into the umbrella area, where families and 	<p>Thank you for your submission and comments provided.</p> <p>We understand that some users do not adhere to current rules in the area in front of the Surf Club. The Animal Management Plan aims to raise awareness and educate residents as to where you can and can't take your dog off lead. There will be new signage and an educational campaign rolled out once the Plan is endorsed.</p> <p>There are diverse views in the community regarding the items raised in your submission.</p> <p>Currently dogs must be on leash 200 metres south of the Surf Club ramp. The Animal Management Plan will increase this distance to 450 metres in line with the trail entry further south.</p>

	<p>children are playing and consuming food and drink. This is undesirable and unacceptable for one of the world's top ten-rated tourist beaches, and it is certainly not health- and safety-compliant. It further causes action to be undertaken by the Lifeguards & Lifesavers to remove the dogs from the area. This takes their attention off the safety of the swimmers, potentially putting lives at risk. This is an altogether undesirable outcome. While the redevelopment work has been underway and the surf club ramp closed, there have been no issues at all. It has been heaven for our Lifeguards and Lifesavers. A sign of what could be with common sense planning and action. Now is the time for the Shire to make it so permanently. There are five other access points between the Surf Club and Ganth Point. Dog owners do not need to access the dog beach via the Surf Club access ramp, only to walk through the swimming area (dog prohibited). They should use these other five access paths and enter directly onto the dog beach.</p> <p>2. A significant number of dog owners pay no regard to the on-leash requirements and signage. They let their dogs run down the vehicle access ramp in and out of vehicles and pedestrians, causing a risk to the health and safety of all. The dogs race uncontrolled in and out of the camel trains and south onto the swimming beach. This is simply not good enough. It has and will cause more injuries.</p> <p>Laws should be binary. You either can or you cannot. This is the simplest way to keep and enforce them. There is no margin for "misunderstanding" or "incorrect signage". Or "Ohh, I forgot the time."</p> <p>Dogs must enter and exit directly to and from dog beaches and be prohibited from transit via dog-prohibited areas unless secured in a vehicle.</p>	<p>We will continue to assess. Once the Animal Management Plan is endorsed our Ranger team is committed to patrolling the ramp at the Surf Club to ensure dogs remain on lead until they enter the off lead dog exercise area to the south.</p>
Nikki Sarginson	<p>Thank you for the opportunity to provide comment on the Shire of Broome Draft Animal Management Plan and Dog Exercise Area Map.</p>	<p>Thank you for your submission and comments.</p>

	<ol style="list-style-type: none"> 1. While I support prohibiting dogs from playgrounds, I do not think it is necessary to prohibit them from within 10 metres of a playground. It is nice to be able to go to the playground as a family, let the kids play, take the dog for a little walk, then sit at the edge of the playground with dog on-lead while supervising the kids. I'm not going to sit with the dog 10 metres away, this is an unnecessary and impractical restriction. 2. Regarding Cable Beach North, I do not support prohibiting dogs between the rocks north to 2km (the Camel Zone) at all times other than between 5 and 8am. I believe a more balanced outcome would be to maintain the existing restriction from the rocks north to 1km, then from 1km to 2km in the remaining area of the Camel Zone change this from off-leash to on-leash. This position reflects the communities preference for this area (as per pg 23, nearly 60% of the community support this view!). Locals could then enjoy observing the camels at sunset on the beach while maintaining control of their dog. There just needs to be some spatial separation between camels and dogs, which can be achieved if dogs are on-leash. At least give the locals an opportunity to do the right thing and keep their dogs on a leash before a complete closure is introduced. Sure, if non-compliance is found to be high then that would be fair to take action to close the area. 3. I strongly support Action 2.9 - the current situation with the lack of dog bag dispensers, particularly in the suburbs, is unacceptable. 4. I have recently noticed a significant increase in stray or unrestrained big dogs wandering around Dakas St in Old Cable Beach area. This is a significant community safety issue, particularly being adjacent to schools and a childcare centre. This needs much better management. 5. I believe the Shire needs to take a much stronger stance on roaming cats, knowing the impacts to local native wildlife. I strongly support cat containment. 	<p>Several submissions have proposed the 10-metre exclusion zone around playgrounds be reconsidered.</p> <p>In response, the 10-metre exclusion zone around playgrounds will be removed. The dog prohibited zone will be restricted to the playground area only.</p> <p>There have been several dog attacks in the area north of the rocks at Cable Beach, some of these involving dogs who have been on a lead and then broken away.</p> <p>Currently, dogs are prohibited from the vehicle access ramp to 1 km north of the rocks. The Animal Management Plan proposed to extend this to 2km to match the camel zone. Early morning dog walkers will be able to access this space from 5.00am – 8.00am.</p> <p>We received several submissions in the survey and community workshops from residents requesting some of Broome's beaches be designated dog-prohibited.</p> <p>The Animal Management Plan attempts to balance out the requirements of the whole community.</p> <p>Comments regarding Dakas Street have been noted and forwarded onto our Ranger team.</p>
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		The Animal Management Plan includes strategies for addressing feral cats within the Broome townsite.
Jenna Hampton	<p>I write to provide a submission in relation to the refer to the Draft Animal Management Plan 2024.</p> <p>Like many other Broome residents, I work full-time and I like to take my dog to the beach after work or on weekends for exercise off the lead. Due to work commitments, I often do not have the option to take my dog to the beach in the mornings.</p> <p>The Draft Animal Management Plan 2024 states that the plan has been prepared to facilitate responsible animal management. It is submitted that the Draft Animal Management Plan 2024 is too restrictive. The current local laws and regulations and the Dog Act 1976 (WA) offer adequate rules to ensure responsible pet ownership and consequences for non-compliance.</p> <p>The Broome Shire should focus on educating the public on the current laws and regulations, improving signage and increasing ranger presence at the beaches, which may also address issues other than animal control that are occurring on our beaches.</p> <p>If this is not accepted, I seek to make the below submissions:</p> <p>Dog Access on Cable Beach North</p> <p>With respect to the proposed change to dog access on Cable Beach North, I note that the Dog Exercise Areas Map indicates that it is proposed that dogs be permitted off-leash in the Camel Zone on Cable Beach between 5am-8am and otherwise prohibited all other times. It appears from Objective 3 Action 3.1 of the Draft Animal Management Plan 2024 that the reason for this is to meet diverse community needs.</p>	<p>Thank you for your submission and comments.</p> <p>The Animal Management Plan attempts to balance out the needs of the whole community, noting that these vary for all residents.</p> <p>The <i>Dog Act</i> requires that dogs be on-leash in public places, unless signage indicates otherwise. Broome currently has a generous allowance for off-leash dog exercise areas. Nearly all of Broome's beaches are currently designated as off leash dog exercise spaces. Only a very small area of the coast is designated as dogs prohibited. In response to community needs, the Animal Management Plan proposes for a small extension of the dog prohibited area.</p> <p>To improve access to off-leash dog exercise areas within the township, in particular for dog owners who are unable to access the coastline to exercise their dog, we will trail designating 13 parks across the Broome townsite as off leash areas.</p> <p>The area from the vehicle access ramp to 1 km north of the rocks at Cable Beach is currently a dog prohibited space. The plan proposed to extend this to 2km, with an</p>

	<p>I note that the proposed time-period that dogs will be allowed off-leash in the Camel Zone on Cable Beach is during the camel tour operating hours which, in my view, is inconsistent with the purpose of the plan to facilitate responsible animal management.</p> <p>Restricting the time-period that dogs are allowed in the Camel Zone on Cable Beach to three hours in the morning may also cause overcrowding during this time-period or overcrowding in the dog exercise area past the Camel Zone, which may lead to a risk of further incidents involving dogs. Further, the path north of the rocks is often not passable due to the tide therefore there will be days where people will not be able to access the beach during the specified-time period to be able to exercise their dogs which, in my view, means that diverse community needs are not being met.</p> <p>It is submitted that dogs should be permitted off the lead in the Camel Zone on Cable Beach at all times when camels are not operating. This will also allow for diverse community needs to be met, as people who are seeking access to dog-prohibited areas along the coast will be able to visit the beach during camel operating hours when dogs are prohibited. Dog Access at Gantheaume Point Objective 3 Action 3.3 of the Draft Animal Management Plan 2024 states that it is proposed that dog access at Gantheaume Point be revised for improved community and animal safety and that the vehicle access area be reverted from a dog exercise area to a dog on-leash area.</p> <p>It is submitted that this action should be further revised to allow for an area at Gantheaume Point where people can exercise their dogs off the lead whilst still having access to their vehicles in order to meet diverse community needs.</p> <p>Thank you for considering these submissions. If you have any questions, please do not hesitate to contact me.</p>	<p>allowance for early morning dog walkers to access the space from 5.00am – 8.00am.</p> <p>There are diverse and conflicting uses at both Gantheaume Point and north of the rocks at Cable Beach. The Animal Management Plan attempts to address diverse and conflicting uses to create a safer space for all residents and users.</p> <p>We heard from many community members during the surveys and workshops for the need for some of Broome's beaches to be dog prohibited areas, similar to many other townsites across Western Australia.</p> <p>Regarding overuse of the north of the rocks Cable Beach site, we will monitor and continue to assess.</p>
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<p>Elaine Hallam</p>	<p>This is a good outcome. The only suggestion I would make is regarding dogs not allowed within 10 metres of a playground. I'm not familiar with a lot of the recommended leash free parks in Broome and whether there are playgrounds in them. If so the playgrounds should be fenced to stop dogs running into them or children running out into the leash free parks towards the dogs.</p> <p>Some feedback I've had is from parents who take their children and dogs to the playgrounds and are not very happy they won't be able to do this. Maybe in these instances dogs must be on leash within 10 metres of a playground.</p>	<p>Thank you for your submission and comments.</p> <p>Several submissions have proposed the 10-metre exclusion zone around playgrounds be reconsidered. In response, the 10-metre exclusion zone around playgrounds will be removed. The dog prohibited zone will be restricted to the playground area only.</p>
<p>Nazelle Duzevich</p>	<p>I do not understand the outrageous decision made to ban dogs from walking along Cable Beach between Zanders and the Surf Club. We are responsible dog owners who have been walking our dog for the past few years every morning along this beach and always carry dog bags to pick up poop when needed. Our access was always from the surf club where there were plenty of bins with poop bags attached, and then left until we reached the off lead area for the dog to have a run. Why can we not walk the dog on a lead down the ramp at Zanders to the left until we reach the off lead area??? This is a public space and this town just seems to be making decisions that are not justified which make living here become more difficult everyday. Most people that walk their dogs every morning along this route are responsible and in fact even Ellen Smith would walk this route most mornings with her dogs too. It is not safe to walk my dog north of the rocks because of the cars. In fact there were two 4WD vehicles yesterday that came hooning from over the dunes at such an unsafe speed they had no respect for anyone on the beach or the dogs. I was lucky my dog wasn't hit because of the speed they were travelling and it is not the first time idiots have been speeding along this stretch. I know it happens most days but yet these idiots are still allowed to drive onto the beach. I also can't use the path access opposite the Cable Beach general store due to the grade of the sand dunes once you arrive at the beach. This is extremely difficult to walk up and down. I choose not to visit Gantheaume point because dog owners at this part of the beach</p>	<p>Thank you for your submission and comments.</p> <p>When deciding on beach uses, Council considered the needs of all stakeholders, including Surf Life Saving Australia, dog and non-dog owners and/or beach users who prefer to visit a dog-free beach.</p> <p>Dogs are not permitted between Surf Life Saving Australia flags on beaches around Australia.</p> <p>Council must strive for solutions that consider, and are in the best interests overall, of all stakeholders.</p> <p>The Animal Management Plan does not propose any changes to the current restrictions between Cable Beach House</p>

	<p>are not responsible and let their dogs run loose without control and there are so many dog fights there. I have a SAFE dog that I rescued for a better life and his enjoyment was the beach every morning and now someone's ridiculous decision has changed everything for us and so many other people. There is absolutely no sane reason that all the responsible dogs owners can't continue to walk dogs on leads south of Zanders until the off lead area. There are so many people affected by this. I would like to know when someone with common sense is going to change this back to the way it has been for years??</p>	<p>(formally Zanders) and the Surf Club. This area will remain dog prohibited.</p> <p>With the redevelopment of Cable Beach there have been some short-term changes to access to this space for users. The Shire is working towards completing this work by the end of 2024 and users again will be able to access the beach via the Surf Club.</p> <p>We apologise for the inconvenience caused during the construction period.</p> <p>We understand there are several conflicting uses at Gantheaume Point and north of the rocks at Cable Beach. We are attempting to address these issues through changes proposed in the Animal Management Plan.</p>
SAFE Broome	<p>Could you please change the word 'forever' (as in forever home) on page 30. Can we please change it to 'adoptive home'?</p>	<p>Thank you for your submission.</p> <p>Wording has been changed in the final Animal Management Plan.</p>
Ann Comino	<p>When is the shire going to spell out what is expected of dog owners on beaches or public places before a tragic accident happens and someone is killed ?The Broome Advertiser would be an ideal place to write down the rules so owners know .</p> <p>We are constantly trying to avoid contact with dogs on the various beaches here whose owners let their pets run wild while they are on their phones gossiping or drinking coffee</p> <p>Their owners are usually young women who walk on ahead of their dogs and let them off in the carparks off lead regardless of who is coming up the path back to carpark Quite often they have no lead with them anyway .</p>	<p>Thank you for your comments and submission.</p> <p>In accordance with the <i>Dog Act 1976</i>, dog owners must keep their dog on-leash, unless posted signs indicate otherwise.</p> <p>In the draft Animal Management Plan it is proposed that the Shire of Broome will implement actions to 1) improve awareness and understanding of responsible pet ownership and 2) strengthen governance and enforcement.</p>

	<p>I regard a dog as threatening if it runs at you or your pets while out walking so I take a stick to defend myself and have had to use it several times .The owner if in sight also is always asked to call their dog.</p> <p><u>Section removed.</u></p> <p>Today on contrast I saw a man with 2 large dogs and a medium size dog at Riddell but as soon as he saw us I the leads went on as ours were too while coming down to beach and not off until he was well past us by . 50 m .He was the exception to the selfish behaviour we experience</p> <p>There should be a rule -two dogs max per person unless on leads (as dogs could work in a pack under some circumstances if one is attacked or attacks)</p> <p>The second rule - all dogs should be on a lead going down the path to the beach as the beach is not always visible and if there are small children or fragile older people on the path or beach nearby they can be knocked over easily so they must stay on the lead until well away</p> <p><u>Section removed.</u></p> <p>I know you have a very difficult job and there's not enough staff to do your jobs properly especially at tourist time but the shire has to fix this by hiring more staff and not just take the easy way out as it always does .</p> <p>.The shire also has to make the rules on dogs clear as I certainly don't want my dogs put down in an imaginary dog attack where some bird brain half wit can't/won't control their dog/s and it /they attacks mine on a lead so all dogs get punished if they react in defence or get killed by not fighting back .I also can't afford hospital or vet bills for myself and dog Going to the beach with a dog is no longer a joyful task .</p>	<p>Your comments on the recent dog attack is noted. Please note we have removed sections from your submission relating to individual cases and have reviewed internally.</p>
Josephine Emery	<p>I submit that dogs should not be allowed to use access path/stairs from Broome Surf club onto the beach.</p>	<p>Thank you for your comments and submission.</p>

	<ul style="list-style-type: none"> Dogs proceeding down the Surf club beach accessway will need to pass through the beach activities of Surf club, as they are held north and south of the accessway. <p>They will be passing by small children, who may not be near an adult to protect them from animated animals. If a dog is not permitted within 10m of a playground, why would they be permitted to pass through an area where children are playing/surf clubbing on the beach?</p> <ul style="list-style-type: none"> The lifeguard flags may be up in this area, as lifeguards must choose the safest part of the beach for the flagged area. So now there are people lying on the sand, children playing and running around, expecting the sand and water to be safe. Yet this proposal introduces danger to people who are not on their guard, and potentially within biting reach of dogs. <p>Many surf club members are nippers - small children who will be going up and down those stairs by themselves. They are not strong or wise enough to fend off an animated dog.</p> <ul style="list-style-type: none"> Busy parents carting all the beach gear they need, along with carrying their little ones do not also need the tripping hazard that animals could present on the accessways. Elderly and frail likewise. The Council has a duty to consider their duty of care and assess hazards and risks to the safety of all beachgoers. As a rate payer I would remind the Council of the duty of care to plan appropriately and use whatever means practicable to ensure safety. Dog owners do not always pick up faecal matter. This can introduce zoonotic hookworms in the sand. That's a sure way to lose Cable Beach worldwide accolades that we currently enjoy. 	<p>We understand that some users do not adhere to current rules in the area in front of the Surf Club, which is currently a dog prohibited area.</p> <p>Once endorsed we will commence an educational campaign to raise awareness and educate residents of where you can and can't take your dog off lead. This will include more signage.</p> <p>The Rangers will also be enforcing requirements set out in the Animal Management Plan across the Broome townsite, this will include increased patrolling of the Surf Club ramp.</p>
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	<ul style="list-style-type: none">• There is a huge opportunity for a dog owner's social hub at any of the entry points directly onto the dog exercise areas of the beach, for example opposite Divers Tavern. You could have improved lighting and widened access path, dog shower areas, a spot for popup dog groomers, place for pop up coffee van, pet grassed area with fencing to keep them from the road, barbecues, seats, tables & shelters. Surely you should put together a committee to research & produce a plan for a brilliant dedicated dog area.• I am not against dogs, but I think they should be separated from human-only areas, which would mitigate any potential risks to humans, old or young, frail or strong.	
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Shire of Broome Animal Management Plan

DRAFT VERSION | 26 August 2024



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Introduction

The Shire of Broome's Animal Management Plan has been prepared to facilitate responsible animal management and improved community safety.

It supports achievement of the following outcome, objective and action in the Shire of Broome's Corporate Business Plan 2023-2027:

Outcome 1	A safe community
Objective 1.4	Encourage responsible animal management
Action 1.4.3	Facilitate development of an Animal Management Plan that responds to the State Government's statutory review of the <i>Cat Act 2011</i> and the <i>Dog Amendment Act 2013</i> and addresses dog exercise areas, strays and feral animal management, off-leash pets, dog attacks, de-sexing and animal welfare.

This plan focuses on pet ownership of dogs and cats in Broome, with consideration for interactions with people, camels, horses, and wildlife. It seeks to achieve seven objectives:

1. Raise awareness and understanding of responsible and caring behaviour toward animals.
2. Increase adoption of responsible pet owner behaviours, related to registrations, microchipping, desexing, obedience training, excessive barking, and animal excreta.
3. Review animal access on local beaches to improve community safety and animal welfare.
4. Review dog access in local reserves, parks, playgrounds and outdoor sports facilities.
5. Improve the management of lost, stray and feral dogs and cats.
6. Minimise domestic animal impact on local wildlife.
7. Strengthen governance and enforcement.

The Shire would like to thank community members for their support and assistance to create this plan:

- Expert interviews were facilitated with representatives from the Department of Biodiversity, Conservation and Attractions (DBCA), SAFE Broome, Broome Veterinary Hospital, Broome Turf Club, Broome Horse Riders Club Inc., Red Sun Camels, Broome Camel Safaris, Cable Beach Camels, Paws and Effect Dog Training, and Broome Bird Observatory.
- 1,020 community members completed a 2024 MARKYT® Community Scorecard
- 1,002 community members completed the 2024 Animal Management Survey
- 40 community members attended a community workshop
- 10 submissions during the Public Comment period

Animal ownership in Broome

Dog and cat ownership

There are around 8,399 pet dogs and 2,106 pet cats in the Shire of Broome, based on estimated calculations from the ABS Census, Shire of Broome's Animal Management Survey and 2024 MARKYT® Community Scorecard.

Dog estimates are based on 62% of community members having a dog in the 2024 MARKYT® Community Scorecard and reported dog ownership in the Shire of Broome's Animal Management Survey where 61% of dog owners have 1 dog, 34% have 2 dogs, 4% have 3 dogs and 1% have 4 or more dogs. Cat estimates are based on 14% of community members having a cat in the 2024 MARKYT® Community Scorecard and reported cat ownership in the Animal Management Survey where 63% of cat owners have 1 cat, 22% have 2 cats, 6% have 3 cats and 9% have 4 or more cats.

Nationally, the RSPCA estimates that 48% of households have a dog and 33% have a cat. While dog ownership in Broome is higher than the national average, cat ownership is lower. Contributing factors for lower levels of cat ownership may relate to the climate, higher numbers of stray and feral animals and the associated risks for cat safety and welfare, and a growing understanding that cats can be detrimental to wildlife. In the Animal Management Survey, only 18% of cat owners reported that they allow their cats to roam freely outdoors.

Shire statistics	2019	2020	2021	2022	2023
Dog registrations per year	203	215	204	330	359
Cat registrations per year	28	30	23	26	21
Applications for a horse to be walked, led, ridden on Local Government Property per year	20	6	87	30	7
Applications for a camel to be walked, led, ridden on Local Government Property per year	54	54	54	54	54

Horse ownership

People own horses or visit Broome with horses for various reasons, including recreation, farming, horseracing, and major events. Polo matches were a popular annual event prior to COVID-19 and are expected to return in 2025. It is estimated that there could be around 93 horses in Broome, based on 1% of survey respondents reporting horse ownership in the Shire of Broome's Animal Management Survey. Around 4% of respondents reported riding a horse over the past 12 months. During the horse-racing season from June to August, the horse population is thought to double with around 100 thoroughbred racehorses visiting Broome. To ride on public land, horse owners must submit an *Application to Walk, Lead, Ride, Drive or Herd a Large Animal on Local Government Property*. In 2023, the Shire of Broome received an application for 7 horses. Collectively, over the past five years, the Shire has received applications for 150 horses.

Camel ownership

There are three camel tour operators in Broome. Each operator is permitted to have a maximum of 18 camels on Cable Beach at any time, unless otherwise approved by the Shire for extraordinary circumstances. Operators may have additional camels on their farms.

Legal requirements of animal ownership

Administration of animal management within Western Australia is set out in legislation, predominantly the *Dog Act 1976* and the *Cat Act 2011*. This legislation authorises the Shire to enforce compliance and respond to or act on animal complaints and incidents, in a manner that is consistent with its powers as granted in legislation. This legislation also directs Council to collect revenue through fee-based services such as animal registration and impounding.

Animal welfare is also a key concern for the community. In WA, animal welfare is legislated by the *Animal Welfare Act 2002* and administered by the Royal Society for the Prevention of Cruelty to Animals (RSPCA) through its Inspectors.

Responsible dog ownership

Dog owners are required to comply with the *Dog Act 1976*.

To meet legislative requirements, dog owners must:

- Ensure their dog has a current registration from three months of age.
- Not keep more than two dogs on their property (unless approved).
- Ensure their dog wears a collar with a registration tag at all times.
- Ensure their dog has a microchip.
- Observe special conditions for owning a greyhound or declared dangerous and restricted breed dog.
- Ensure their dog is securely confined within their property.
- Keep their dog under effective control at all times when in a public place.
- Keep their dog on-leash at all times in public places, unless posted signs indicate otherwise.
- Pick up and correctly dispose of all animal waste.

To be a responsible dog owner, it is recommended that dog owners:

- Keep vaccinations and treatments for parasites, fleas, ticks etc up to date.
- Take their dog to puppy school or dog obedience training.
- Socialise their dog with positive and varied experiences, including different sights, sounds, surfaces, smells and skills, from an early age.
- Manage excessive barking to reduce noise impacts on neighbours.

If the Dog Amendment (Stop Puppy Farming) Bill 2021 is passed, there will be a requirement for:

- Dog owners to ensure their dog is desexed by the age of two years, with limited exemptions, to prevent unplanned breeding or over breeding.
- Information on dogs to be held in a centralised registration system to allow information to be shared across the State.
- People who wish to breed their dog to get approval to breed, enabling breeders to be traced.
- Pet shops that sell dogs to transition to become adoption centres for unwanted dogs.

Dog owners are asked to follow regulations and responsible practices when using off-leash dog exercise areas:

- Have your dog on a leash when travelling to or from a dog off-leash exercise area
- Have your dog under effective control (hand or voice command) at ALL times
- Have your leash ready so you can react quickly if there is a problem
- Follow any direction from an authorised Council officer regarding your dog
- Pick up dog waste and dispose of it responsibly

Dogs that have been declared dangerous or menacing are not allowed in dog exercise areas.

Dogs are not permitted in national parks, with exceptions for assistance animals

Responsible cat ownership

Cat owners are required to comply with the Cat Act 2011.

To meet legislative requirements, cat owners must:

- Ensure their cat has a current registration from six months of age.
- Ensure their cat wears a collar with a registration tag at all times.
- Ensure their cat is microchipped from six months of age (some exemptions apply).
- Ensure their cat is sterilised from six months of age (some exemptions apply).
- Apply for a permit from their local council (Shire of Broome) if they wish to become a breeder.
- Ensure all cats from six months are microchipped and sterilised prior to being sold, gifted or transferred to a new owner.
- Ensure kittens under six months are microchipped prior to being sold, gifted or transferred to a new owner. If a kitten cannot be sterilised due to its young age, the original owner must provide a prepaid sterilisation voucher to the new owner.

To be a responsible cat owner, it is recommended that cat owners:

- Avoid their cat being a nuisance in the community by keeping their cat indoors or exercising outdoors responsibly in a cat enclosure or on a leash.
- Put a bell on their cat's collar.
- Contact their local council to find out if a local law has been introduced to limit the numbers of cats that can be owned.

Responsible horse ownership

The State Government, through the Department of Primary Industries and Regional Development (DPIRD), is responsible for the governance of horse registrations. Identification of livestock in Western Australia is required under the *Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013* [BAM (IMSA) regulations].

Horse owners and riders must adhere to the following State Government regulations:

- All horses must have a registered identifier (brand) or an approved identifier (e.g. microchip) or breed society identifier. This assists the State Government to trace horses during disease outbreaks and assists in the recovery of animals in cases of theft.
- In accordance with the *Road Traffic Code 2000*, horse riders and carriage drivers are permitted to travel on roads, unless a Road Access Sign says otherwise, or if the road is a designated freeway. Animals and animal drawn vehicles, including horses, are treated in the same way as other vehicles, which means that almost all road rules that apply to cars or bicycles will also apply to horse riders and carriage drivers. People riding animals are also permitted to use footpaths and nature strips provided they give way to pedestrians.

Horse owners must adhere to the following Local Government regulations:

- All horse owners in Broome must submit an *Application for Approval to Keep a Large Animal Within the Townsite*, in accordance with the *Health Local Law 2006, Part 5, Division 3*.

The Shire governs responsible horse ownership through the *Horses on Cable Beach Council Policy*. Horses are permitted in two areas along the coast:

- Gantheaume Point Horse Exercise Area and Horse Swimming Area
- Cable Beach foreshore north of the rocks from Cable Beach Reserve to Coconut Wells

To access designated horse areas at Gantheaume Point, Cable Beach, Coconut Wells and other public places, horse owners and riders must complete an *Application for Approval to Walk, Lead, Ride, Herd or Drive a Large Animal on Local Government Property and on Public Places* issued pursuant to *Local Government Property and Public Places Local Law 2016* Clause 3.2(g). Any persons who may be authorised to be in control of the animal must be named in this application, and they must adhere to the conditions in this form. Please refer to the application form for a full list of compliance requirements.

Safety tips for horse riders

- Always wear a helmet when riding.
- Ride on the nature strip as a first option. While you can legally ride on the road or road shoulder, the nature strip is safest if there is one available, and in turn, road shoulders are safer than riding on the road.
- Listen and pay attention to your animal. Don't ride in public places if your horse is unsettled.
- If you see a camel while riding, keep your horse at a safe distance from the camel and never pass a camel from behind.
- Do not walk or ride your horse above the high tide mark on Cable Beach during the turtle nesting and hatching season.
- Wear light coloured clothing during the day, or reflective clothing at night, to help make you visible to other road users.
- Avoid riding at night, if possible, but if the need arises, wear a reflective vest and attach reflective bands such as leg bands to your animal.

Responsible camel ownership

Camels are prescribed stock under the Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013 [BAM (IMSA) regulations]. Camel owners must be registered as owners of stock and have a current property identification code (PIC) for the property/s where their animals are kept. There is no prescribed identification for camels. It is up to the individual to identify their animals if they wish to claim ownership or distinguish them from feral populations or camels owned by another party.

RSPCA Policy

Section C of the *RSPCA Policy* covers Animals in Sport, Entertainment, Performance, Recreation and Work. The following sections address responsible ownership and care for camels:

- C01 Animals in sport, entertainment, performance, recreation and work – general principles
- C02 Performing Animals
- C07 Training behaviour modification and invasive procedures

Local Government Policy

Camel owners must complete an *Application for Approval to Walk, Lead, Ride, Herd or Drive a Large Animal on Local Government Property and on Public Places* issued pursuant to *Local Government Property and Public Places Local Law 2016* Clause 3.2(g). Any persons who may be authorised to be in control of the animal must be named in this application, and they must adhere to the conditions in this form. Please refer to the application form for a full list of compliance requirements.

Responsible ownership of other animals

The Shire of Broome's *Health Local Laws 2006* outlines additional requirements for people who wish to keep animals within the townsite, including:

- | | | |
|----------|--------------------------------------|---|
| • Horses | • Deer | • Geese |
| • Camels | • Rabbits | • Turkeys |
| • Cows | • Ferrets | • Peafowl's |
| • Pigs | • Birds, including pigeons and doves | • Gamebirds, including emus and ostriches |
| • Sheep | • Poultry | • Bees |
| • Goats | • Roosters | |

Please refer to the Shire of Broome's *Health Local Laws 2006* and *Local Government Property and Public Places Local Law 2016* for further information.

Current performance

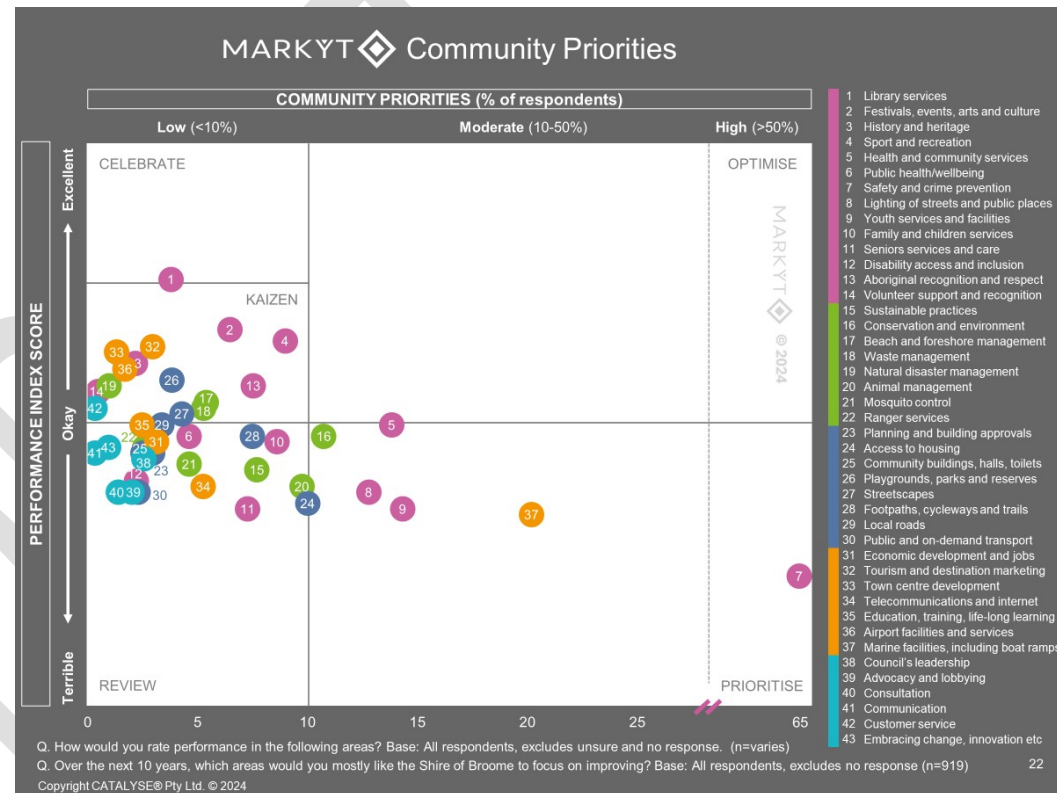
Overall performance

Between 2020 and 2024, the Shire of Broome participated in the MARKYT® Benchmarking Excellence Program on a two-yearly basis to evaluate and report on service levels.

In 2024, animal management received a performance score of 39 points out of 100, with an average rating below okay.

While performance increased by 2 points between 2020 and 2022, between 2022 and 2024, performance fell 7 points and is now 14 points below the industry average.

Community members positioned animal management as an area to REVIEW/PRIORITISE in the MARKYT® Community Priorities chart with performance sitting below an average rating of okay and around 10% of respondents selecting animal management as one of the top three areas for Council to address. This has been a key driver in the Council's decision to develop an Animal Management Plan.

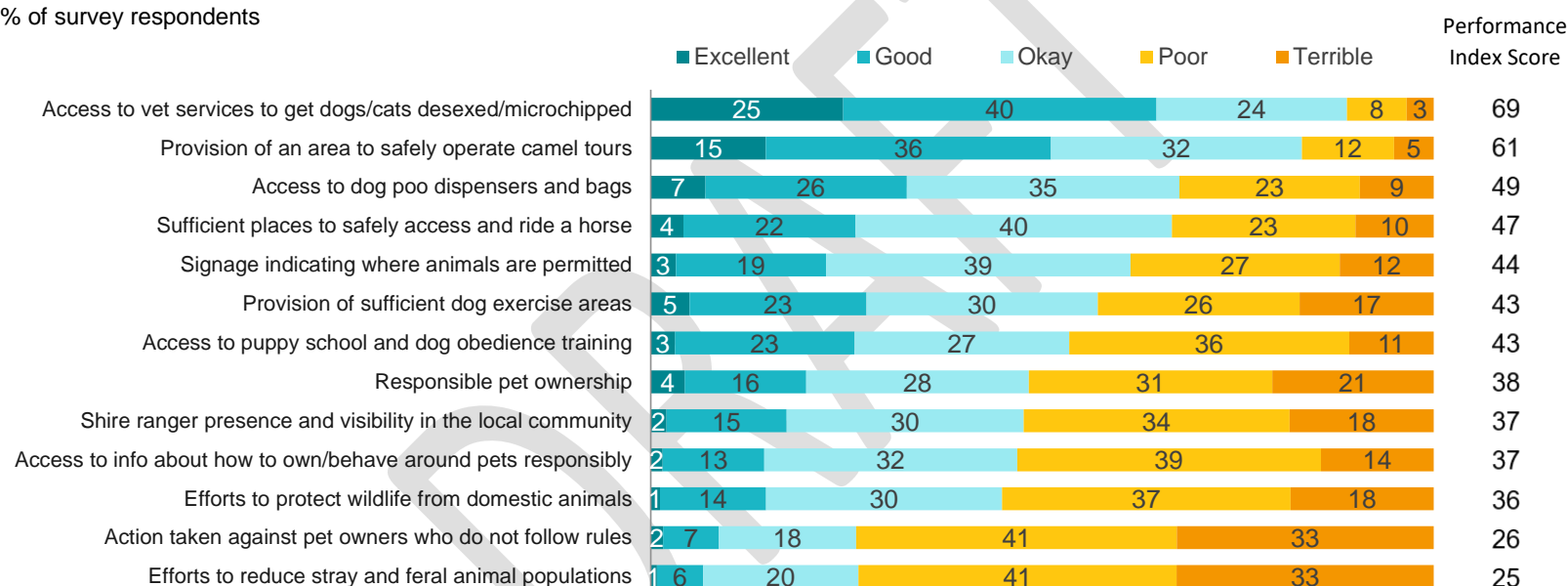


Community perceptions of animal management

In the 2024 Animal Management Survey, the Council invited community members to rate factors that contribute to overall ratings of animal management. The results show that community members are happiest with the ease of accessing vet services to get dogs and cats desexed or microchipped (89% positive rating and a performance index score of 69 out of 100) and providing a safe area to operate camel tours (83% positive rating and a performance index score of 61 out of 100). They are most concerned with efforts to reduce stray and feral animal populations and actions taken against pet owners who do not follow rules and regulations, with both receiving a negative rating from 74% of respondents and a performance index score of 25 and 26 points, respectively.

Responsible animal management performance levels

% of survey respondents



Performance ratings vary across the community. Key variances include:

- People with disability rate performance lower across most areas.
- Non-dog owners rate performance lower than dog owners across most measures.
- Recreational horse owners and riders provide lower ratings for having sufficient places to safely access and ride a horse.
- Aboriginal and Torres Strait Islander peoples are more concerned with access to dog exercise areas and protecting wildlife from domestic animals.
- Key stakeholders and conservation volunteers express higher levels of concern about protecting wildlife from domestic animals.

In relation to responsible pet ownership, the community was mostly concerned with:

- Ensuring dogs are securely confined in their property (selected by 63% of respondents)
- Keeping dogs under effective control when off-leash (62%)

Other concerns were keeping dogs on-leash in public places (selected by 49% of respondents), nuisance cats (42%), taking responsibility for animal excreta in public places (37%), keeping vaccinations and worming treatments up to date (25%) and managing excessive barking (23%).

Generally, non-dog owners were more concerned with dog related matters, and non-cat owners were more concerned with cat related matters.

Shire statistics

In 2023, the Shire of Broome received 168 complaints about dog attacks and 111 complaints about excessive barking, it conducted 15 investigations and provided 80 referrals to the Royal Society for the Prevention of Cruelty to Animals (RSPCA). In Western Australia, animal welfare is legislated by the Animal Welfare Act 2002 and administered by the RSPCA through its inspectors.

In 2023, 297 dogs and 366 cats were found or collected by rangers or volunteered to the pound. Among these animals, rangers were able to locate and return 46% of dogs but just 1% of cats to their owners. Working together, local rangers, vets, SAFE Broome and a team of dedicated volunteers and foster carers were able to care for and rehome 45% of dogs and 51% of cats, with some of these animals transferred to animal shelters to be rehomed. Despite best efforts, 22 dogs and 165 cats had to be euthanised. Many cats euthanised were feral cats.

Complaints and investigations	2019	2020	2021	2022	2023
Dog attack complaints	170	175	124	140	168
Barking complaints	82	81	90	148	111
Shire of Broome investigations	13	13	11	7	15
RSPCA referrals	49	51	44	61	80

Pound statistics: Dogs	2019	2020	2021	2022	2023
Dogs found or volunteered (lost, wandering, strays, feral)	400	245	270	301	297
Dogs returned to owners	119	81	128	126	137
Dogs rehomed or given to animal rescue shelter	247	132	125	142	133
Dogs euthanised	29	26	13	24	22

Pound statistics: Cats	2019	2020	2021	2022	2023
Cats found or volunteered (lost, wandering, strays, feral)	298	367	452	493	366
Cats returned to owners	4	2	5	8	3
Cats rehomed or given to animal rescue shelter	201	203	277	307	188
Cats euthanised	92	158	165	171	165

Current behaviours and concerns

Dog and cat registrations

All dogs and cats must be registered with the Shire of Broome to comply with the *Dog Act 1976* and *Cat Act 2011*.

The dog and cat registration year runs from November 1 to October 31 and is transferable between local Governments within WA at no cost.

Registration fees for dogs and cats are set and regulated by the State Government as per the schedule of fees shown to the right. Pet owners may register their dog or cat for 1 year, 3 years or the lifetime of the pet. A one-year registration paid after May 31, until October 31 that year, is half price.

Pet registration fees	1 year	3 years	Lifetime
Unsterilised dog	\$50	\$120	\$250
Sterilised dog	\$20	\$42.50	\$100
Sterilised cat	\$20	\$42.50	\$100

Discounts apply for pensioners.

2,786 dogs have been registered with the Shire of Broome over the past 12 years, and 324 cats have been registered over the past 10 years. Based on estimated pet dog and cat populations, this represents around 33% of dogs and 15% of cats, assuming all registered dogs and cats are still alive and residing in the Shire of Broome.

Pet registrations	2019	2020	2021	2022	2023
Dog registrations per year	203	215	204	330	359
Cat registrations per year	28	30	23	26	21

A difficulty in counting dog and cat registrations cumulatively over the years, is that dog and cat owners may apply for a 1-year, 3-year or lifetime registration with the Shire of Broome but once registered, they may not report a transfer in ownership or death of a pet dog or cat to the Shire of Broome.

Another challenge is that Shire records of dog and cat registrations do not align with community reported registrations. In the Animal Management Survey, 88% of dog owners reported that all their dogs were registered with the Shire of Broome. A further 3% of dog owners said that some of their dogs had a current registration. 64% of cat owners reported that all their cats were registered with the Shire of Broome. A further 2% of cat owners said that some of their cats had a current registration. There may be some confusion among pet owners as dogs and cats are registered when they are microchipped, but this registration is not with the Shire of Broome and does not cover a pet owners' legal responsibility for their dog or cat to be registered with their local council.

There is an urgent need to improve dog and cat registration compliance in the Shire of Broome.

Sterilisation and population management

All cats must be sterilised in the Shire of Broome. Dog sterilisation is optional, with mandatory desexing being considered through the *Dog Amendment (Stop Puppy Farming) Bill 2021*).

Pensioners can access discounts to have their pet sterilised. Pet owners who are economically or otherwise disadvantaged may also apply for financial assistance when the Shire has been successful in obtaining grants. Recently, the Shire of Broome was successful in obtaining a grant through the Department of Primary Industries and Regional Development's Animal Welfare Grant Program to provide free or low-cost veterinary services to have pet dogs and cats sterilised. Conditions apply. Please contact the Shire of Broome for further details.

While 83% of dog owners and 93% of cat owners in the Animal Management Survey reported that all their dogs or cats are sterilised, this may reflect sterilisation rates among companion pets and may be positively skewed towards responsible pet owners. A local animal expert who cares for companion dogs, as well as dogs that are lost, stray or abandoned estimates that only 40% of dogs are desexed in Broome.

To manage population growth and unwanted dogs, an animal expert suggested the sterilisation rate needs to be at least 70% across the total population. The community could move towards this target with greater awareness and understanding about the benefits of sterilisation, improved awareness and ease of applying for discounts and subsidies, and with improved transport options to get pets to and from the vet.

Stakeholders suggested an intensive 4-week dog sterilisation program in partnership with other key stakeholders (such as Murdoch University, Australian Army, SAFE Broome, local vets and NGOs) to strive for at least 70% of dogs in Broome to be desexed.

With cats, it is more difficult to estimate actual cat sterilisation rates. Three types of cats were described in Broome:

- **Pet cats** are privately owned companion animals that are socialised to people. They are attached to one permanent dwelling or family and tend to be kept indoors. These cats are more likely to be registered.
- **Urban, community or stray cats** are unowned cats that mainly live outdoors. Their care may be shared by people in one or more dwellings. These cats have been socialised to people, but have left or lost their permanent home, or may have been abandoned. Urban and community cats may be registered to a previous owner; however, it is likely that many urban and community do not have a current registration.
- **Feral cats** are unowned cats that are not socialised to people. They live independently. Very few, if any, feral cats will have a current registration.

Animal experts discussed how wandering and stray cats may not be reported or volunteered to rangers for fear these cats will be euthanised. Instead, they may feed and care for them on a shared or temporary basis, contributing to the number of cats that are free roaming on the streets. Animal experts are concerned that this presents an animal welfare issue for the cat, contributes to a growing population of feral cats, and poses greater risks for wildlife. As cats are territorial, it was questioned if it is better to catch, desex and release stray cats so they continue to control their area, rather than euthanise them.

Vaccinations

An important part of being a responsible pet owner is to have dogs or cats vaccinated against preventable diseases by a qualified veterinarian. This is a simple and effective way to keep pets protected against certain serious diseases.

In Broome, animal experts are mainly concerned with parvo, short for canine parvovirus. This is a highly contagious and deadly disease that primarily affects puppies. It doesn't take much for the virus to spread. It can be carried into backyards by stray dogs, on shoes, or even by flies, and once in the environment, the virus can survive for years. Parvo causes severe gastrointestinal distress, leading to dehydration, vomiting, and devastating diarrhoea.

There are concerns that many puppies and dogs are not being vaccinated in Broome, especially stray dogs that may have litters with 8 or 9 unhealthy puppies affected by parvo and ticks. To increase vaccinations, animal experts suggest more communication and financial support is needed.

Dog training

In the Animal Management Survey, around 55% of dog owners said they have taken their dog or dogs to puppy school or dog obedience training.

Access to training appears to be a significant barrier, with the community giving ease of accessing puppy school and dog obedience training a performance score of 43 points out of 100, with an average rating below okay, in the Animal Management Survey.

Dog experts say the best time to commence puppy training is for dogs between the ages of 8-12 weeks. As puppies are not fully vaccinated by this age, trainers require an undercover location, with a 20m x 20m concrete square that is easy to disinfect before each use. Local dog trainers have experienced difficulties securing suitable space in Broome. If more suitable space was available, more classes could be provided.

Dog attacks

In 2023, the Shire of Broome received 168 dog attack complaints.

In a study by Briotti, Cransberg, Chidambaram and Nasim (2024)¹, looking at dog bite presentations at Broome Regional Hospital emergency department from 1 July 2021 to 30 June 2023, they found that on average, 4 dog-bite injuries presented to Broome Regional Hospital emergency department each week. The median age of patients was 32 years.

75% of patients were bitten by their own dog or a dog familiar to them, while 25% were bitten by a dog that was not known to them. The most common injuries were to the lower limb below the knee (42%), followed by the distal upper limb (31%) and then face (13%). The researchers queried if a higher rate of bites to the lower limb from unknown dogs may be associated with a significant number of stray dogs in Broome.

¹ Joshua Briotti, Jamie Cransberg, Rama Chidambaram, Sana Nasim, A two-year retrospective cohort study investigating the occurrence and short-term outcomes of dog-bite injuries in regional Western Australia., Injury (2024), doi: <https://doi.org/10.1016/j.injury.2024.111588>

Around 22% of dog bite victims were non-residents in the Kimberley region, likely to be visiting the area for work, to visit family or friends, or as tourists.

83% of patients were discharged on the day of presentation, 23% of patients required repair in the emergency department or operating theatre, 16% of patients were admitted to Broome Regional Hospital and 3% of patients (around six patients) were required to transfer for subspecialty tertiary level care. The researchers reported that nationally, according to the Australian Institute of Health and Welfare, the prevalence of dog bites that present at a hospital and require admission is 20 per 100,000 while in Broome the incidence is seven times higher at 142 bites per 100,000.

Briotti, Cransberg, Chidambaram and Nasim (2024) concluded that the large number of dog bites in Broome and the need for hospital admission, and in severe cases hospital transfer, highlighted a challenge that regional hospitals are facing. They recommended *“more education, engineering, and enforcement to prevent dog bite injuries, and improve the management of a significant and preventable public health issue”*.

Management of lost pets, strays and animal rescue

In 2023, there were 297 dogs and 366 cats found or volunteered in the Shire of Broome. This included lost, wandering, stray and feral animals.

The Shire of Broome has an arrangement with the Broome Veterinary Hospital to hold and care for pets that have been taken into the Shire's care. While every attempt is made to locate their owners. Unidentified dogs and cats impounded for more than 72 hours may be re-homed or euthanised.

The Shire works closely with SAFE Broome, a volunteer-run organisation that exists to save companion animals from unnecessary euthanasia through community education, fostering, de-sexing and placing them in suitable homes. There is a keen interest in rescuing and caring for animals in Broome. 19% of survey respondents said they had provided foster-care for a domestic animal in 2023.

In 2023², SAFE Broome received 463 animals: 262 dogs and 201 cats. Most of these animals were collected by Shire rangers. Remaining animals were relinquished by private owners, strays, part of the desexing program, or born to pregnant animals in care. SAFE Broome was able to rehome 189 dogs (73% of all dogs received) and 62 cats (31% of all cats received). 47 dogs and 130 cats were transferred to animal rescues with capacity to care for these animals or returned to Shire rangers.

Most pet owners have had their dog or cat microchipped, which has helped in returning lost or wandering pets to their owners. In the Animal Management Survey, around 95% of dog owners and 90% of cat owners reported that their pet had been microchipped.

Key challenges SAFE Broome experienced when trying to rehome dogs and cats in 2023 were:

- Qantas started enforcing its animal transport rules more strictly, where the airline is unable to transport animals when the temperature exceeds 35 degrees. According to the Bureau of Meteorology³, Broome has 85 days per year with temperatures of 35 degrees or higher⁴. Stronger rule enforcement directly impacts SAFE Broome's ability to fly rescue animals out of Broome.

² From 1 January to 17 December 2023

³ www.bom.gov.au/climate/averages/tables/cw_003003_All.shtml

⁴ Based on records between 1991 and 2020

- Western Australia's largest animal rescue shelters have been inundated with surrendered pets due to the housing crisis and a shortage of affordable rental properties that accept one or multiple pets.
- Current animal holding facilities in Broome were felt to be insufficient to meet local demand. Consequently, SAFE Broome has had three days to process unwanted pets. This includes meeting a ranger to assess the suitability of the animal, treating the animal for health issues, taking photos, and rehoming the animal (including arranging flights, if needed) or finding a foster carer. SAFE supports the construction of a new dog pound and shelter in Broome.

To improve management of lost, stray and abandoned animals, key stakeholders would like the Shire of Broome to review, document and formally endorse a new Memorandum of Understanding (MoU). The MOU would provide:

- Clear roles and responsibilities for the Shire of Broome, Broome Veterinary Hospital and SAFE Broome.
- Systems mapping and process documentation of new and improved systems and processes (for example, stakeholders would like flexibility for SAFE Broome to inspect animals and take photos when the animal is first brought into the holding facility, and for Broome Veterinary Hospital to be allowed to receive an animal on behalf of SAFE Broome).
- A commitment by the Shire of Broome to build and operate its own, independent pound facility.
- An agreed budget and funding model.

Stakeholders would like better communication on what happens to lost, stray and abandoned animals with a) an improved website and social media presence to promote lost pets, and b) reliable, public reporting on performance, including the number of animals volunteered, microchipped, desexed, treated for health issues, rehomed, transferred, and euthanised.

There is also a need to encourage dog and cat owners to comply with the requirement for pets to wear a collar with a registration tag. Only 69% of dog owners and 34% of cat owners report full compliance in the Animal Management Survey.

Missing pets	Lost and strays animals	Animal rescue
If your pet is lost or missing, please contact Shire rangers. They run the Shire pound and pick up animals that have been found wandering or receive animals that have been found by community members and handed in.	If you have found a lost or stray animal, please report or hand it over to a Shire ranger who will check for a microchip and hold onto the animal until it can be returned to an owner.	Saving Animals from Euthanasia Inc, known as SAFE Broome, works closely with local rangers, vets and other rescue groups throughout the state to help care for and rehome homeless, neglected and unwanted animals.
To report missing, lost or stray animals, contact: Shire of Broome Rangers Phone: 08 9191 3456		To volunteer, foster or provide an adoptive home, contact: SAFE Broome Email: broome@safe.org.au

Roaming cats

Stray and wandering cats are a significant concern in the local community. 74% of respondents who participated in the Animal Management Survey rated management of stray and feral animals as poor or terrible.

Community suggestions include a requirement for *“all cats to be indoors, as per many other local authorities”*. It's felt that *“there are far too many domestic cats roaming, especially at night”*.

In the Animal Management Survey, only 18% of cat owners answered that they allow their cat to roam freely outdoors.

A majority of cat owners reported that they behave responsibly by keeping their cat contained. This may be for the health and safety of their cat or to protect wildlife. 75% of cat owners keep their cat contained indoors, 25% use an outdoor catio or cat enclosure (25%), and 6% walk their cat on a leash outdoors.

Another 4% of cat owners do none of these, maybe allowing their cat to exercise freely outdoors within the confines of their private property.

RSPCA's position on roaming cats

The RSPCA encourages the containment of cats within the boundaries of the owner's property in a way that safeguards cat welfare and reduces associated risks with cats that have uncontrolled outdoor access. Associated risks include:

- Increased risk to cats of infectious disease, parasite infestation, trauma, predation, fighting and poisoning.
- Increased risk that cats will become lost, trapped, or impounded by the local council.
- The risk of transmitting diseases to other domestic animals, wildlife, and humans.
- Detrimental effects on wildlife numbers and welfare through predation and other mechanisms such as disturbance, fear, competition.
- The potential for negative community impacts such as digging, defecation and urination on private property, excessive vocalisations, and fighting.
- Adding to unowned and semi-owned cat populations, through breeding or becoming lost (or leaving their home), or not returning home.

<http://www.rspcapetinsurance.org.au/pet-care/cat-care/why-keep-your-cat-indoors>

Source: RSPCA Cat Containment Policy PPA08

Exercising horses on public land

Horse riders may ride a horse on public land on roads, paths, trails and nature strips, unless otherwise signed.

There are two designated horse exercise areas on public land in Broome:

- Gantheaume Point Horse Exercise Area and Horse Swimming Area.
- Cable Beach foreshore, north of the rocks from Cable Beach Reserve to Coconut Wells.

Please refer to the *Horses on Cable Beach Council Policy* for full details on beach access.

In the Animal Management Survey, the most popular places to ride a horse for recreational purposes were Cable Beach (54% of respondents), followed by Coconut Wells (25%) and Gantheaume Point (20%).

Community members generally feel that recreational horse riders behave responsibly, however, there is some concern with compliance among younger or inexperienced riders. Concerns include:

- Wearing a helmet while riding. According to the Western Australian Road Traffic Code 2000 it is not compulsory for riders of horses to wear helmets, although it is advisable to do so.
- Getting Council permission to access designated horse exercise areas on Cable Beach by completing an *Application for Approval to Walk, Lead, Ride, Herd or Drive a Large Animal on Local Government Property and on Public Places*.
- Accessing and using Cable Beach responsibly, including using approved beach entry and exit points. If access to Gantheaume Point Horse Exercise Area is restricted to racehorses, this needs to be clearly specified. It was also mentioned that Gantheaume Point Horse Exercise Area is the only horse exercise area on Cable Beach that can be accessed with a horse float making it an attractive location for recreational riders.
- The requirement to collect horse excreta when on rides in public places.
- Keeping a safe distance from camels and not approaching camels from behind. Advice from a camel expert is that horses should not come within 50 metres of camels, and horses should never approach a camel at a gallop. Camels have the flight response when they hear galloping horses. Even when walking, the noise and smell of a horse can unsettle a camel. Advice from a horse expert is that horses should not be anywhere near camels. While some horses can tolerate camels, many horses are unsettled by the presence of a camel.

When dogs are exercised off-leash around horses, this can present a significant risk for rider safety and animal welfare. Around 32% of respondents in the Animal Management Survey were unaware that dogs are required to be on-leash in the Gantheaume Point Horse Exercise Area between 5.30am and 10am. While 90% of dog owners say they put their dog on-leash if they see a horse, 9% of dog owners leave their dog off-leash and another 1% were unsure what they would do.

Community suggestions to improve animal welfare and safety around horses include:

- Educate dog owners about the requirement to put dogs on leash around horses.
- Develop communications to improve rider awareness and adoption of responsible behaviours.
- Provide a dedicated page on the Shire of Broome's website that discusses horse ownership and responsible behaviours, with links to key documents (legislation, council policies, etc.).

- Introduce and enforce a permit system for horse-riders to access Cable Beach.
- Enforce speed limits for vehicles driving on Cable Beach to improve safety for horses and their riders.

Gantheaume Point Horse Exercise Area and Horse Swimming Area is a desirable place to take thoroughbred racehorses and other horses to wade in the water to cool off and exercise. The growing number of beach users and conflicting uses poses increasing health and safety risks for horses, trainers and riders. Risks include the growing presence of people, cars, boats, and jet skis, plus dog owners who do not keep their dogs on-leash in the horse exercise area between 5.30am and 10am in the horseracing season.

There are requests for the Shire of Broome to review and improve beach safety for horses and riders. Suggestions include:

- Clarify permitted uses in the Gantheaume Point Horse Exercise Area and Horse Swimming Area. Currently, it is unclear if the Horse Exercise Area is reserved for the exclusive use of racehorses between 5.30am and 10am, or if recreational horse riders may access this area at all times of day.
- Better signage to raise awareness about the where and when horses may be exercised.
- More education to improve understanding about why it is important to keep dogs on-leash around horses, along with the risks and consequences of non-compliance.
- Increase ranger presence at Gantheaume Point and north of the rocks on Cable Beach for improved public education and enforcement.
- Define the area where jet skis are permitted and prohibit their use in the Gantheaume Point Horse Swimming Area.
- Address safety concerns with the Horses Only Access Track between the Broome Turf Club stables and Gantheaume Point Horse Exercise Area⁵.

⁵ Talyor Burrell Barnett, Broome Turf Club Masterplan Report, June 2023

Preferred dog access in Broome township

At the time of preparing this plan dogs were permitted on-leash in public places across Broome, unless posted signs indicate otherwise. There were no designated dog exercise areas in parks or reserves across the Broome township.

In the Animal management Survey, dog owners and non-dog owners expressed a preference for:

- Sporting reserves and ovals to be dog exercise areas when not in use for organised sport and on-leash when in use for organised sport.
- Outdoor sporting facilities, including the skate park, pump track and courts, to be dog on-leash. Dogs to be permitted to exercise off-leash in selected parks.

In the Animal Management Survey, there was net support for the following parks to become dog exercise areas:

Broome	Cable Beach	Sunset Park	Djugun	Bilingurr
<ul style="list-style-type: none"> • Pelcan Gardens Park 	<ul style="list-style-type: none"> • Manggala Park • Sibosado Park • Solway Reserve 	<ul style="list-style-type: none"> • Maritana Park 	<ul style="list-style-type: none"> • Cygnet Park • Sugar Glider Park 	<ul style="list-style-type: none"> • Tanami Park

Support for providing a dog exercise area in these parks was greater among dog owners than non-dog owners, as shown in the table overleaf.

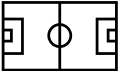






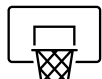





In response to overall support for dog exercise parks, the Shire of Broome has considered trialling dog exercise areas in five more parks: Tolentino Park, Hin Park, Tomarito Park, Sunset Park and Kapang Park.

The main concerns with introducing dog exercise areas in local parks were:

- Irresponsible owners, including concerns with poorly trained dogs, a lack of supervision, control or recall, and nuisance dogs.
- Increased risk of dog attacks on people.
- A need to keep dogs separate from children and playgrounds.
- Lack of fencing in these parks.
- Poor hygiene, with concerns that owners do not collect dog waste.

While many councils rely on clear signage and responsible dog ownership to manage risk, it is becoming best practice in local government areas to separate dogs from children's playgrounds, sometimes by fencing playgrounds or with fenced dog exercise areas.

In Broome, community views on separating dogs from children's playgrounds were mixed. While a majority of dog owners wanted dogs to be permitted on-leash in children's playgrounds, non-dog owners wanted dogs to be prohibited in children's playgrounds.

Preferred dog access in parks and reserves (% of respondents)		All respondents ⁶	Dog owners	Non-dog owners
Sporting reserves and ovals when NOT in use by organised sport, including training, games and events				
	 Dog exercise area	62%	72%	46%
	 Dog on-leash	23%	20%	29%
	 No dogs allowed	10%	5%	19%
Sporting reserves and ovals when used for organised sport, including training, games and events				
	 Dog on-leash	72%	81%	56%
	 No dogs allowed	24%	14%	40%
Outdoor sporting facilities, such as the skate park, pump track and courts				
	 Dog on-leash	66%	75%	52%
	 No dogs allowed	29%	20%	44%
Children's playgrounds				
	 Dog on-leash	58%	66%	45%
	 No dogs allowed	37%	28%	52%

⁶ Overall responses were weighted by dog ownership as reported in the Shire of Broome's 2024 MARKYT® Community Scorecard.

Support for changing selected parks to dog exercise areas (% of respondents)		All respondents ⁷			Dog owners			Non-dog owners		
		Support	Unsure/ no opinion	Oppose	Support	Unsure/ no opinion	Oppose	Support	Unsure/ no opinion	Oppose
Bilingurr	Tanami Park	47%	41%	12%	57%	37%	6%	31%	46%	22%
Broome	Pelcan Gardens Park	49%	40%	11%	60%	35%	5%	31%	48%	21%
Cable Beach	Manggala Park	49%	38%	13%	59%	35%	6%	32%	42%	25%
	Sibosado Park	50%	39%	12%	58%	37%	5%	36%	41%	23%
	Solway Reserve	56%	32%	12%	69%	26%	5%	35%	40%	25%
Djugun	Cygnat Park	49%	35%	16%	62%	30%	7%	27%	42%	31%
	Sugar Glider Park	49%	37%	14%	61%	33%	6%	29%	43%	28%
Sunset Park	Maritana Park	50%	37%	13%	61%	35%	4%	32%	41%	27%

⁷ Overall responses were weighted by dog ownership as reported in the Shire of Broome's 2024 MARKYT® Community Scorecard.

Preferred dog access on local beaches

At the time of preparing this plan, the following special conditions applied for local beaches:

Dog exercise areas	Dog prohibited areas
<ul style="list-style-type: none"> • Cable Beach north from 1km north of the rocks to Coconut Wells • Cable Beach south from 200m south of the Broome Surf Life Saving Club to Gantheaume Point (except in the Horse Exercise Area from 1 May to 31 August, 5.30am-10am when thoroughbred racehorses are permitted to gallop, and dogs must be on-leash) • Town Beach on the small strip of beach • Reddell Beach • Entrance Point • Simpsons Beach • Demco Beach 	<ul style="list-style-type: none"> • Cable Beach between the Surf Club and 1km north of the rocks • Cable Beach Reserve

In the Animal Management Survey, dog owners indicated a preference to exercise dogs at the beach (82% of survey respondents).

The most popular beach to visit with a dog is Gantheaume Point, followed by Entrance Point / Simpson Beach, Cable Beach North, Reddell Beach, Cable Beach South, then Town Beach.

The next most popular place to exercise dogs is to walk around the neighbourhood or to local destinations, mentioned by 59% of dog owners. Other places where dogs are being exercised in Broome include local parks (37%), walking trails in nature or along the coast (26%), school ovals (12%), and sports reserves (11%). Around 11% of dog owners say they only exercise their dog at home or in their garden or yard.

Dog owners prefer to exercise dogs off-leash. 7% of survey respondents only exercise their dog off-leash, 25% mainly exercise their dog off-leash, and 50% will exercise their dog with a mix of on- or off-leash. Around 9% of dog owners will only exercise their dog on-leash and another 9% mainly exercise their dog on-leash.

Community concerns

Concerns with current dog exercise areas included:

- Uncertainty about where dogs are permitted to be on-lead and off-lead. Signage and geographical markers are unclear.
- Lack of owner control over their dogs.
- Risks from dogs being around increasing numbers of vehicles and boats on local beaches.

- Dogs being permitted to access the Cable Beach South dog exercise area via the Surf Club access ramp, a high-traffic area with many children, and owners not following the rules to keep their dog on a leash.
- Irresponsible drivers, including drivers who speed or consume alcohol and drive on local beaches.
- Campfires, and dogs getting their feet burned.
- Limited access to dog prohibited areas along the coast for people who have a dog phobia or fear, health issues (i.e. dog allergies) or a personal preference to be in a dog-free area.

In response, the community requested that that Shire review permitted beach uses and improve signage and community education.

Dog exercise area preferences

While dog access must be reviewed across the entirety of the Shire of Broome, this section discusses dog access in higher priority areas based on areas being raised and discussed with greater frequency by the community with consideration for interactions with people, horses, camels, turtles, vehicles and boats.

Preferred dog access at Gantheaume Point

Dogs are currently permitted to exercise off-leash at Gantheaume Point but must be on-leash in the Horse Exercise Area between 5.30am and 10am during the horseracing season. Most dog owners do the right thing around horses with 90% reporting that they put their dog on-leash if they see a horse while with their dog. Unfortunately, 9% of dog owners leave their dog off-leash and another 1% were unsure what they would do.










On balance, the preference is for Gantheaume Point to meet mixed user needs, with the Vehicle Access Area becoming a dog on-leash area for improved community safety and animal welfare around vehicles and boats, and the area beyond the Vehicle Access Area to remain a dog exercise area with a stricter requirement for dogs to be on-leash in the Horse Exercise Area when being used by horses.

In the Animal Management Survey, when results were weighted by dog ownership to provide a representative result for the overall community, 27% of community members wanted the Gantheaume Point Vehicle Access Area to be a dog on-leash area, 23% of community members wanted it to be a dog exercise area, and another 25% of community members wanted this area split into a dog exercise section and a dog on-leash section.














As shown in the tables to follows, 31% of dog owners wanted the Gantheaume Point Vehicle Access Area to be a dog exercise area, 24% of dog owners wanted it to be a dog on-leash area, and another 28% of dog owners wanted this area split into a dog exercise section and a dog on-leash section.

Views differed among non-dog owners where 33% of non-dog owners wanted the Gantheaume Point Vehicle Access Area to be a dog on-leash area, and 19% of non-dog owners wanted this area split into a dog exercise section and a dog on-leash section.

Dog owners and non-dog owners had similar preferences for the 2km stretch of beach beyond the Vehicle Access Area with both groups expressing a preference for dogs to be on-leash around horses, and allowed to exercise off-leash when horses are not present. It is noted that these preferences were higher among dog owners.

Preferred dog access (% of respondents)		All respondents ⁸	Dog owners	Non-dog owners
Gantheaume Point Vehicle Access Area				
  	 No dogs allowed for 2km	8%	2%	17%
	 Dog on-leash for 2km	27%	24%	33%
	 Dog exercise area (off-leash) for 2km	23%	31%	10%
	 Split into two sections: no dogs allowed + dog on-leash	8%	6%	11%
	 Split into two sections: no dogs allowed + dog exercise area (off-leash)	6%	6%	7%
	 Split into two sections: dog on-leash + dog exercise area (off-leash)	25%	28%	19%

⁸ Overall responses were weighted by dog ownership as reported in the Shire of Broome's 2024 MARKYT® Community Scorecard.

Preferred dog access (% of respondents)		All respondents ⁹	Dog owners	Non-dog owners
Gantheaume Point Horse Exercise Area (during horseracing season, 5.30am – 10am)				
	 Dog on-leash	70%	80%	54%
	 No dogs allowed	25%	15%	42%
2km beyond Gantheaume Point Vehicle Access Area (outside of horseracing season)				
	 No dogs allowed for 2km	5%	1%	11%
	 Dog on-leash for 2km	19%	16%	25%
	 Dog exercise area (off-leash) for 2km	53%	64%	36%
	  Split into two sections: no dogs allowed + dog on-leash	3%	2%	5%
	  Split into two sections: no dogs allowed + dog exercise area (off-leash)	2%	1%	3%
	  Split into two sections: dog on-leash + dog exercise area (off-leash)	13%	13%	12%

⁹ Overall responses were weighted by dog ownership as reported in the Shire of Broome's 2024 MARKYT® Community Scorecard.





Preferred dog access on Cable Beach north of the rocks

At the time of preparing this plan:

- Dogs were not permitted from the vehicle access ramp for the first 1km north of the rocks, unless they are secured in a vehicle.
- Dogs were permitted to exercise off-leash on Cable Beach beyond 1km north of the rocks.
- Camel tours were permitted on Cable Beach from the vehicle access ramp to 2km north of the rocks, before 10am and after 2.30pm.

Cable Beach camel rides are an iconic experience, drawing visitors from around the world. Camels are generally friendly and gentle but may bite, kick in all directions, or throw a rider if they are spooked by sudden movements or loud noises or feel threatened by other animals. Camel operators are responsible for risk mitigation to manage camel welfare and rider safety.

In the Animal Management Survey, community members expressed a preference for the Camel Zone, from the vehicle access ramp to 2km north of the rocks, to become a dog on-leash area.

Preferred dog access (% of respondents)		All respondents ¹⁰	Dog owners	Non-dog owners
Camel zone, from the vehicle access ramp to 2km north of the rocks				
	 Dog exercise area (off-leash)	15%	18%	9%
	 Dog on-leash	58%	63%	49%
	 No dogs allowed	23%	15%	37%

Most dog owners do the right thing around camels with 89% of survey respondents saying they put their dog on-leash if they see a camel. Unfortunately, 10% of dog owners would leave their dog off-leash and another 1% were unsure. Sadly, camel riders and camels have sustained severe injuries when off-leash dogs or on-leash dogs that were not restrained have charged camels in Broome. The risk and consequence of dogs charging camels is deemed to be high.

To improve community safety and animal welfare, suggestions include:

- Improved communications to help people to understand how to behave responsibly around camels, including supervising children and restraining dogs at all times when around a camel.
- An extension of the dog prohibited zone to 2km north of the rocks to cover the full camel zone.
- Clearer signage about dog access in the camel zone.
- Improved signage along the camel route and the camel zone to prevent vehicles parking in this space.
- Greater ranger presence north of the rocks in the camel zone.
- Advocacy for greater Police presence and stricter enforcement to govern illegal drinking and speeding on the beach.
- Consideration of an alternative camel route going south of the surf club.

¹⁰ Overall responses were weighted by dog ownership as reported in the Shire of Broome's 2024 MARKYT® Community Scorecard.

Preferred dog access in the Turtle Nesting Zone





Flatback turtles are native to Broome. They are a threatened and vulnerable species and are legally protected. Cable Beach is a popular nesting area from October to March, with most nesting tending to occur from 2km south of the rocks to 4km north of the rocks. The designated Turtle Nesting Zone is the section of Cable Beach that is regularly monitored by volunteers as it is reported to have the highest density of nesting turtles. However, turtles may nest in other areas along the Kimberley coastline, including the coastline from Gantheaume Point to Coconut Wells, Reddell Beach and Roebuck Bay.

The Department of Biodiversity Conservation and Attractions' Turtle Watching Code of Conduct specifies "no dogs on turtle nesting beaches". While dogs are not permitted between the Surf Club and 1km north of the rocks, dogs are permitted to exercise off-leash beyond the 1km marker north of the rocks. This is currently in conflict with the Code of Conduct.

Experts recommend taking a long-term and balanced focus where wildlife conservation efforts are balanced with preserving and celebrating Broome's unique lifestyle. In place of bans and restrictions on dog access, it is hoped that the Shire can make better use of public education to raise awareness and adoption of responsible behaviors where people and animals, including dogs, horses and camels, avoid being in proximity to nesting turtles and hatchlings.

Most dog owners do the right thing around turtles with 87% putting their dog on-leash if they saw a turtle while with their dog. Unfortunately, 9% of dog owners would leave their dog off-leash and another 4% were unsure.

In the Animal Management Survey, community members expressed mixed views about dog access in the Turtle Zone. While 50% of non-dog owners prefer dogs to be prohibited in the Turtle Zone, 44% of dog owners and 40% of non-dog owners expressed a preference for this area to be on-leash. They feel it is acceptable to have dogs on-leash as owners tend walk dogs along the water's edge away from the high-tide mark and soft sandy areas where turtles nest. There is also concern that the Shire has insufficient resources to enforce compliance with 'dogs prohibited' or 'dogs on-leash' requirements.

Preferred dog access (% of respondents)		All respondents ¹¹	Dog owners	Non-dog owners
Turtle zone, from the vehicle access ramp to 4km north of the rocks (during nesting season)				
	 Dog exercise area (off-leash)	18%	28%	7%
	 Dog on-leash	42%	44%	40%
	 No dogs allowed	36%	23%	50%

Overall, stakeholders applaud turtle conservation groups for doing an excellent job in marking nests and the Shire of Broome for closing the beach to vehicles during nesting season.

¹¹ Overall responses were weighted by dog ownership as reported in the Shire of Broome's 2024 MARKYT® Community Scorecard.

Preferred dog access in Yawuru Nagulagun Marine Park to help conserve shorebirds

Yawuru Nagulagun Marine Park supports at least 122 waterbird species including 14 resident shorebird species, 38 migratory shorebird species, 11 species of gulls and terns and 19 waterfowl species. All birds are protected under the Wildlife Conservation Act, with some of the waterbirds protected under the Commonwealth EPBC Act or part of international treaties with Japan, China and South Korea.

The *Yawuru Nagulagun / Roebuck Bay Marine Park Joint Management Plan 2016* reports that a number of migratory shore bird populations at Roebuck Bay have been declining. Identified threats include physical disturbances by vehicles, people, dogs, helicopters and other craft. Although shorebirds are present in highest numbers between late October and early March, physical disturbance can be a year-round issue because many young birds remain in Roebuck Bay during winter when visitor numbers are highest.

Suggested strategies for improved dog management in the *Yawuru Nagulagun / Roebuck Bay Marine Park Joint Management Plan 2016* include:

- Restrict access for dogs in the Marine Park to designated areas and on vessels only (consistent with Parks and Wildlife Policy Statement No. 18).
- Ensure the education and interpretation program increases awareness of the national and international significance of waterbird populations in and adjacent to the marine park, informs visitors about impacts some human activities can have on waterbirds and steps they can take to minimise these, and informs users that vehicles and dogs are only permitted in designated areas of the marine park.

Be dingo aware

Dingoes are occasionally sighted in Broome.

For personal safety and dingo welfare:

- NEVER offer food or water to dingoes, even indirectly.
- DO NOT approach dingoes or attempt to lure them closer.
- Secure your food, food scraps and rubbish.
- Supervise children always, including teenagers.
- If walking alone, carry a long stick or similar.

What to do if a dingo threatens you:

- Stay calm.
- Stand to your full height.
- Face the dingo and maintain eye contact.
- If you are with others, stand back-to-back.
- If you have children, gather them to you and remain calm.
- Loudly and confidently call for help.
- DO NOT RUN – running incites a chase response from the dingo.
- DO NOT move suddenly or wave your arms and feet – this will excite the dingo.
- If you can, back away to a safe area, preferably a vehicle, or until the dingo gets bored and moves away.

Who is responsible for managing dingoes?

The Department of Biodiversity, Conservation and Attractions, Parks and Wildlife Service is responsible for managing dingoes.

If you have a negative dingo encounter, report it to the Department of Biodiversity, Conservation and Attractions by phoning 08 9195 5500.

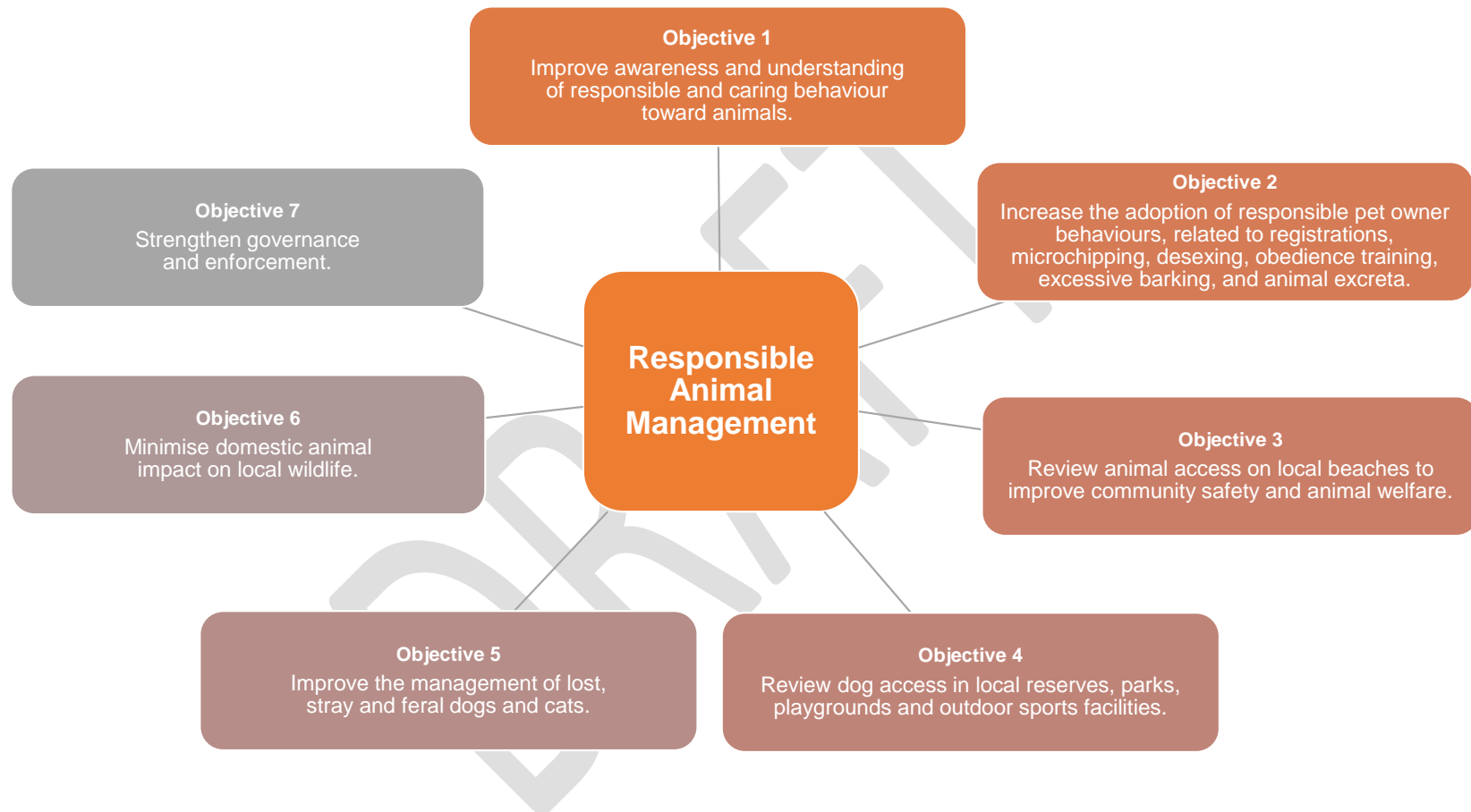
In an emergency call 000.

Our plan for responsible animal management

To encourage responsible animal management, the Shire of Broome will continue to promote, deliver and improve existing animal management services:

Animal welfare advocacy	Responsible pet owner education and communications	Pet registration services	Enforcement of legislation
Ranger patrols	After hours emergency service	Management of lost and found animals	Feral animal management, including cat and dog trap hire
Respond to community complaints (nuisance animals, excessive barking, etc.)	Dog attack investigations	Management of dog poo bags and bins	Review and issue permits

In addition, the Shire will focus on delivering new and improved services to address seven core objectives:



Objective 1. Improve awareness and understanding of responsible and caring behaviour toward animals.

Action	Who	Timing					Budget
		24/25	25/26	26/27	28/29	Future	
1.1 Create and implement a public education program to improve responsible pet ownership. The Shire will draw on educational resources from trusted sources (State Government, RSPCA etc.), create new materials to close gaps, and collaborate with key partners to effectively communicate key messages: <ul style="list-style-type: none"> - Ensure your dog or cat is securely contained in your home or yard for improved community safety and animal welfare. - Register and microchip your dog or cat to help rangers and vets to return lost pets. - De-sex your dog or cat for better health outcomes and to help manage animal populations. - Know the risks of Parvo & Ehrlichiosis (brown tick disease) and how to keep your puppy or dog safe. - Keep your dog on leash in public places, unless signage says otherwise. - Pick up and dispose of dog waste responsibly. - Know what to do if you see a stray animal. - Keep riders' and animals safe - always put dogs on-leash around horses and camels. 	Ranger Coordinator; Marketing and Communications Coordinator	o	o	o	o		Additional operating budget (\$10k in year 1 and 5k onwards).
1.2 Review pet registration and renewal forms to clearly communicate responsible pet ownership requirements and infringements for non-compliance.	Ranger Administration Officer	●					Existing
1.3 Review and update Council's website to effectively communicate: <ul style="list-style-type: none"> - Legal requirements of animal ownership and how to comply (with links to local laws, policies and registration forms). - Responsible behaviours. - Where animals are permitted across the Shire of Broome. - How to report lost and stray animals, dog attacks and bites, excessive barking, nuisance cats and other animal welfare concerns. - Animal rescue and rehoming services. - After-hours services and contact details. 	Ranger Coordinator; Marketing and Communications Coordinator	●	●				Existing

● Covered by existing resources o requires additional resources

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Action	Who	Timing					Budget
		24/25	25/26	26/27	28/29	Future	
1.4 Review and update signage in public places to ensure clear, consistent messaging about where animals are permitted.	Ranger Coordinator	o	o				Additional operating budget (c.\$15k - \$20k)
1.5 Facilitate the introduction of the RSPCA's AWARE Program in local schools. The Animal Wellbeing: Awareness, Responsibility and Education program provides free teaching and learning resources aligned with the Australian Curriculum to fit easily into classroom programs. Find out more at www.kids.rspca.org.au	Ranger Coordinator		●				Existing
1.6 Facilitate discussions with Camel Operators to agree on an approach to mark the Camel Route and Camel Zone to improve community safety and reduce the incidence of parked vehicles along the route and in the zone.	Ranger Coordinator	o	o				Additional operating budget (to be confirmed)
1.7 Partner with Camel Operators to develop a public education campaign to inform community members and visitors about how to behave responsibly around camels . Key messages may include: <ul style="list-style-type: none"> - Stay 3 metres away from camels, unless invited to approach by a camel's handler. Camels can kick up to 3 metres in all directions. - Supervise children around camels at all times. - Avoid making sudden, jerky movements and loud noises around camels. - Never approach a camel from behind. - Dogs must be on-leash when a camel is in-sight. - Vehicle traffic must slow down when approaching or passing a camel train on roads and the beach. - Observe no parking signs on the camel route. 	Ranger Coordinator; Marketing and Communications Coordinator; Independent Camel Operators	●	●				Additional operating budget (accommodated in Action 1.4)
1.8 Collaborate with key partners such as Broome Turf Club and the Broome Horse Riders' Club to develop and deliver key messages to improve responsible horse-riding behaviours , such as: <ul style="list-style-type: none"> - Know the rules for riding a horse in Broome - Places where you can and cannot ride a horse in Broome - How to approach or pass a camel safely on a horse - Be safe – choose to wear a helmet 	Ranger Coordinator; Marketing and Communications Coordinator			●	●		Existing

● Covered by existing resources o requires additional resources

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Objective 2. Increase the adoption of responsible pet owner behaviours related to registrations, microchipping, desexing, obedience training, excessive barking, and animal excreta.

Action	Who	Timing					Budget
		24/25	25/26	26/27	28/29	Future	
2.1 Provide a business case for Council to introduce a Free Pet Registration Program for up to 1 year. The program would aim for all dogs and cats to be registered with the Shire of Broome. In support of this program: <ul style="list-style-type: none"> - Rangers would do on-the-spot checks and registrations in the community. - When registering for Free Pet Registration, pet owners would be encouraged to pay lifetime registration fees, currently discounted to \$100 for sterilised dogs and cats. - The Shire will communicate that there are no costs to transfer an existing dog registration in another local government area to the Shire of Broome. 	Ranger Coordinator	●	●				Existing
2.2 Provide a business case for Council to consider extending pet registration discounts currently available for pensioners to include concession card holders. After a Free Pet Registration for up to 1 year, concession card holders would be required to pay for a 1-year, 3-year or lifetime pet registration.	Ranger Coordinator		●				Existing
2.3 Trial the use of email notifications and reminders for the renewal of 1-year and 3-year animal registrations.	Ranger Administration Officer		●				Existing
2.4 Provide an option to sign up for automatic renewals and payments for 1-year and 3-year animal registrations.	Ranger Coordinator			o	o		Additional operating budget (to be confirmed)
2.5 Write to registered dog and cat owners to request up-to-date information on pet ownership and contact information to update Shire records on live, deceased and rehomed pets.	Ranger Administration Officer			●			Existing
2.6 Review and update communications to improve awareness and take-up of available grants and subsidies for discounted desexing and microchipping services .	Ranger Coordinator; Marketing and Communications Coordinator		●				Existing
2.7 Advocate for DLGSC, WA Rangers Association and the Veterinary Practice Board WA to explore options to introduce a ranger training program to provide microchipping and for Local Government Authorities to be recognised as approved microchip providers.	Manager Health, Emergency & Rangers	●	●	●	●		Existing (if successful, budget may be required for training)

● Covered by existing resources o requires additional resources

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Action	Who	Timing					Budget
		24/25	25/26	26/27	28/29	Future	
2.8 Seek grant funding to facilitate access to free or subsidised places for puppy school and dog obedience training for pensioners and concession card holders.	Manager Health, Emergency & Rangers		●		●		Existing
2.9 Install additional dog bag dispensers and bins in priority locations.	Parks and Gardens	○					Additional operating budget (to be confirmed)
2.10 Develop a business case for Council to introduce innovative noise monitoring technology to support investigations of nuisance barking.	Manager Health, Emergency & Rangers			●	●		Existing

● Covered by existing resources ○ requires additional resources

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Objective 3. Review animal access on local beaches to improve community safety and animal welfare.

Action	Who	Timing					Budget
		24/25	25/26	26/27	28/29	Future	
3.1 Change dog access on Cable Beach North to meet diverse community needs, including an area of beach where dogs are prohibited and an area where dog owners can continue to exercise early morning. <ul style="list-style-type: none"> - Between the rocks and 2km north of the rocks, dogs will be permitted off-leash between 5am and 8am. This area will be known as "Cable Beach North Dog Exercise Area". See Map 1, page 41. - At all other times, dogs will be prohibited between the rocks and 2km north of the rocks. - To access Cable Beach North Dog Exercise Area between 5am and 8am, dog owners will be permitted to walk their dog on-leash using a designated route. - In support of this change, the Shire will provide new signage and community education. 	Manager Health, Emergency & Rangers	o	o				Additional operating budget (c.\$5k in total)
3.2 Revise dog access on Cable Beach South and provide signage and communications to improve awareness about how to access "Cable Beach South Dog Exercise Area" responsibly from the Broome Surf Life Saving Club carpark, through Minyirr Reserve, or at Gantheaume Point. <ul style="list-style-type: none"> - Revise the northern boundary of Cable Beach South Dog Exercise Area to commence 450m south of Cable Beach Surf Club access ramp and retain the southern boundary where Gantheaume Point Vehicle Access Area commences. - To enter and exit Cable Beach South Dog Exercise Area, dogs must be on-leash from all entry and exit points. For example, if approaching from the Broome Surf Life Saving Club carpark, dogs must be on-leash in the carpark, down the Surf Club access ramp, and on the beach for 450m until they reach the Cable Beach South Dog Exercise Area. 	Manager Health, Emergency & Rangers	o					Additional operating budget (accommodated in Action 1.4)

Action	Who	Timing					Budget
3.3 Revise dog access at Gantheaume Point for improved community and animal safety, with supporting signage and communications: <ul style="list-style-type: none"> - Vehicle Access Area: revert from dog exercise area to dog on-leash. See Map 1, page 41). - Beyond the Vehicle Access Area: retain as off-leash dog exercise area, with a requirement for dogs to be on-leash in the Gantheaume Point Horse Exercise Area when being used by horses from 7am to 10am. 	Manager Health, Emergency & Rangers	o					Additional operating budget (c. \$5k)
3.4 Review and update the Horses on Cable Beach Policy and <i>Application for Approval: To Walk, Lead Ride, Drive or Herd A Large Animal on Local Government Property</i> to: <ul style="list-style-type: none"> - Clarify when thoroughbred racehorses and non-racehorses are permitted to use the Gantheaume Point Horse Exercise Area and Horse Swimming Area. - Clarify exclusions in the Gantheaume Point Horse Swimming Area (boats, jet skis, windsurfers, etc.) - Clarify when non-racehorses are permitted to access Cable Beach Reserve to Coconut Wells and the permitted beach access points. - Clarify that dogs must be on-leash when a horse is on the beach. 	Manager Health, Emergency & Rangers	●	●				Existing

Objective 4. Review dog access in local reserves, parks, playgrounds and outdoor sports facilities.

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● Covered by existing resources ○ requires additional resources 39

Action	Who	Timing					Budget												
		24/25	25/26	26/27	28/29	Future													
4.1 Collaborate with local sporting groups and the community to conduct a 12-month trial of sporting reserves and ovals being dog exercise areas when not in use for active sporting events or training. Dogs to be permitted on leash at all other times. In support, the Shire will provide new signage, supporting communications, ranger surveillance and community engagement.	Ranger Coordinator	o					Additional operating budget (accommodated in Action 1.4)												
4.2 Provide improved signage and communications to increase community awareness that dogs must be on-leash when visiting outdoor sporting facilities , such as the skate park, pump track and outdoor sports courts.	Ranger Coordinator	o					Additional operating budget (accommodated in Action 1.4)												
4.3 Prohibit dogs from playgrounds to improve health and safety for children. In support of this change, provide new signage and community education, and consider the need to fence selected children's playgrounds where viable.	Ranger Coordinator	o					Additional operating budget (c.\$5k)												
4.4 Roll out a 12-month trial of dog exercise areas in 13 local parks , supported with new signage, supporting communications, ranger surveillance and community engagement. See Map 1, page 41.	Ranger Coordinator		o	o			Additional operating budget (accommodated in action 1.4)												
<table><tr><th>Locality</th><th>Park name</th></tr><tr><td>Bilingurr</td><td>1. Hin Park 2. Tanami Park 3. Tomarito Park</td></tr><tr><td>Djugun</td><td>4. Cygnet Park 5. Sugar Glider Park</td></tr><tr><td>Sunset Park</td><td>6. Maritana Park 7. Kapang Park 8. Sunset Park</td></tr><tr><td>Cable Beach</td><td>9. Manggala Park 10. Sibosado Park 11. Solway Reserve</td></tr><tr><td>Old Broome</td><td>12. Pelcan Gardens Park 13. Tolentino Park</td></tr></table>								Locality	Park name	Bilingurr	1. Hin Park 2. Tanami Park 3. Tomarito Park	Djugun	4. Cygnet Park 5. Sugar Glider Park	Sunset Park	6. Maritana Park 7. Kapang Park 8. Sunset Park	Cable Beach	9. Manggala Park 10. Sibosado Park 11. Solway Reserve	Old Broome	12. Pelcan Gardens Park 13. Tolentino Park
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Cable Beach								9. Manggala Park 10. Sibosado Park 11. Solway Reserve											
Old Broome	12. Pelcan Gardens Park 13. Tolentino Park																		
4.5 Host community events in sporting reserves and local parks to launch and enforce the change in use to 'dog exercise area' with educational talks and demonstrations on responsible dog ownership.	Place Activation and Engagement	o	●	●			Additional operational budget (c.\$5k in year 1)												

● Covered by existing resources o requires additional resources

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Map 1: Dog access in Broome



● Covered by existing resources ○ requires additional resources

Objective 5. Improve the management of lost, stray and feral dogs and cats.

Action	Who	Timing					Budget
		24/25	25/26	26/27	28/29	Future	
5.1 Collaborate with SAFE Broome and Broome Veterinary Hospital to review and document clear roles, responsibilities and the process map for delivering care, shelter and rehoming services for lost, stray and feral dogs and cats, during working-hours and after-hours.	Manager Health, Emergency & Rangers	●					Existing
5.2 Facilitate bimonthly meetings between Shire rangers, Broome Veterinary Hospital and SAFE Broome to review service delivery .	Manager Health, Emergency & Rangers	●	●	●	●		Existing
5.3 Engage with Broome Veterinary Hospital and SAFE Broome to develop a business case and implementation plan for a dedicated regional animal management facility (pound) to provide care and rehoming services for lost, stray and feral dogs and cats.	Manager Health, Emergency & Rangers	o	o				Additional operating budget: total c.\$30k–40k
5.4 Source funding and construct a dedicated regional animal management facility (pound).	Manager Health, Emergency & Rangers			o	o		Costs to be confirmed
5.5 Partner with key stakeholders (including universities, rescue organisations and veterinarians) to develop and trial new and innovative approaches to manage feral and stray animal populations, with consideration for an intensive sterilisation blitz program on an annual or as needed basis, to capture, desex and rehome stray and feral dogs and cats in the Broome township.	Manager Health, Emergency & Rangers	●	●	●	●		Existing
5.6 Advocate for Department of Communities to ensure properties have adequate fencing if a tenant is permitted to have a dog.	Manager Health, Emergency & Rangers	●	●				Existing
5.7 Develop an education campaign to inform the community about the responsible management of nuisance, stray and feral dogs and cats, focusing on key messages: <ul style="list-style-type: none"> - Report nuisance, stray and feral dogs and cats to Shire rangers to assist with animal welfare and community safety. - Do not feed stray or feral dogs and cats. - Approved cages are available from the Shire of Broome to assist with the capture and care of stray and feral dogs and cats. - Who to call for afterhours assistance with nuisance, stray and feral dogs and cats. 	Ranger Coordinator; Marketing and Communications Coordinator	●	●				Existing

● Covered by existing resources o requires additional resources

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5.8	Procure extra feral cat traps to loan to community members to expand the Shire's existing feral cat trapping program.	Ranger Coordinator				o		Additional operating budget (c.\$5k)
5.9	Review procedures and fees for processing feral cats captured in privately owned traps on private property.	Ranger Coordinator		●				Additional operating budget

Objective 6. Minimise domestic animal impact on local wildlife.

Action	Who	Timing					Budget
		24/25	25/26	26/27	28/29	Future	
6.1 Collaborate with key partners to jointly provide new turtle signage and communication materials to a) raise awareness about where turtles nest along the Broome coastline, b) increase compliance with the Turtle Watching Code of Conduct, and c) minimise the disturbance of endangered turtles and hatchlings by humans and domestic animals.	Ranger Coordinator	o	o	o			Additional operating budget (c.\$5k contribution)
6.2 Facilitate delivery of Broome Bird Observatory and Clive Minton Discovery Centre's marketing materials and key messages to increase knowledge and understanding about the value of migratory shorebirds and the importance of responsible animal management to assist with conservation efforts.	Marketing and Communications Coordinator; Broome Visitor Centre	●	●	●	●		Existing

● Covered by existing resources o requires additional resources

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Objective 7. Strengthen governance and enforcement.

Action	Who	Timing					Budget
		24/25	25/26	26/27	28/29	Future	
7.1 Review ranger service levels in line with annual service delivery reviews.	CEO	●	●	●	●		Existing
7.2 Review the process for lodging, managing and reporting on animal complaints , related to animal welfare, stray animals, dog attacks, nuisance cats, etc. during working hours and after-hours.	Ranger Coordinator	●	●				Existing
7.3 Advocate for the RSPCA to support the region with sufficient inspectors to address local concerns with animal abuse.	Manager Health, Emergency & Rangers	●	●	●	●		Existing
7.4 Advocate for local Police to increase surveillance and prosecution of irresponsible beach users to improve community safety and animal welfare, targeting drivers on local beaches who consume drugs or excessive alcohol and/or exceed speed limits.	Manager Health, Emergency & Rangers	●	●	●	●		Existing
7.5 Introduce a new Cat Local Law to provide for cat containment and maximum number of cats per household.	Manager Health, Emergency & Rangers		o	o			Additional operating budget (c.\$10k)
7.6 In conjunction with new State health-related regulations (if and when introduced), consider amending local laws for the control of large animals, birds, chickens and bees.	Manager Health, Emergency & Rangers			●	●		Existing

● Covered by existing resources o requires additional resources

44

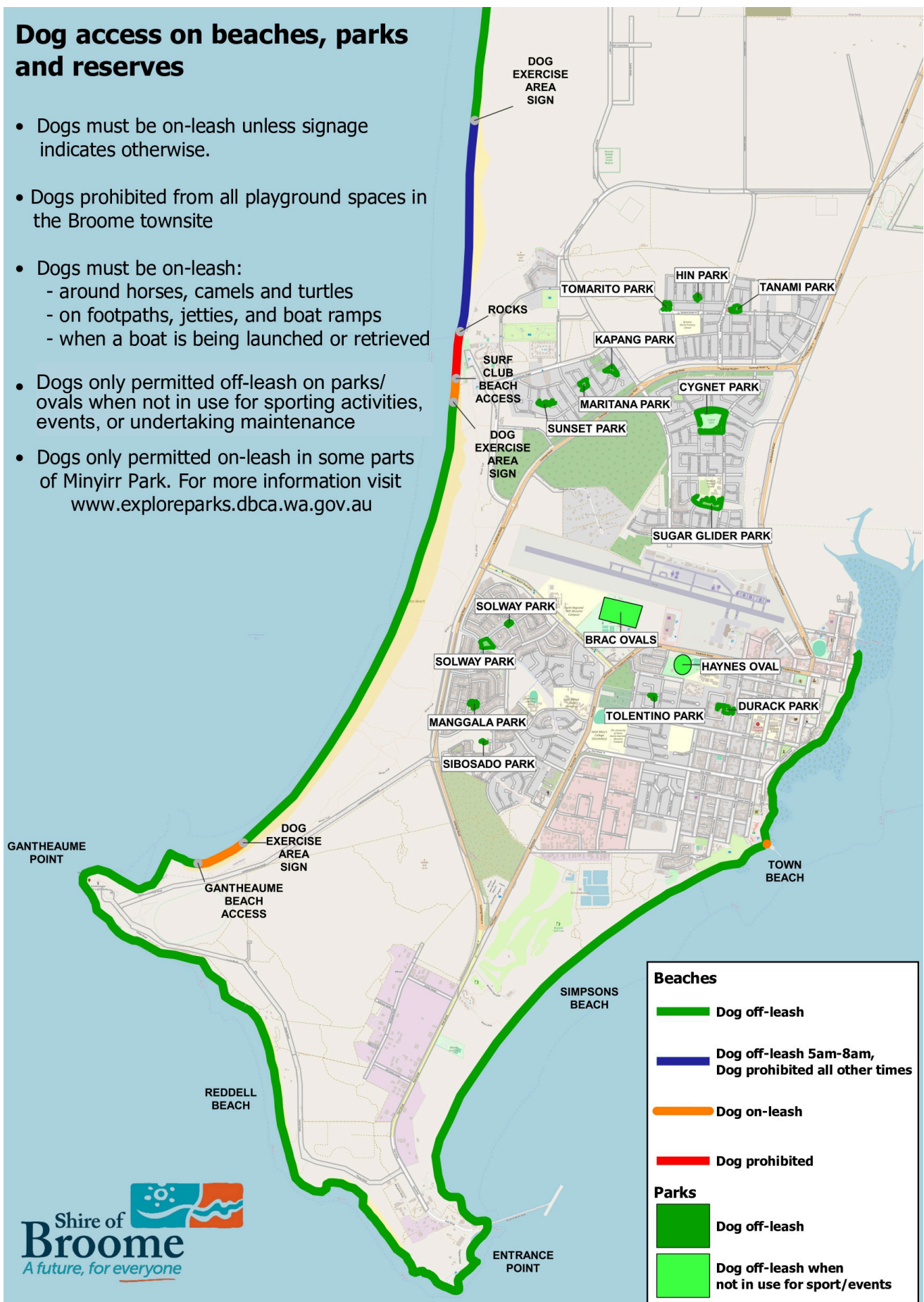
Measuring and reporting on our success

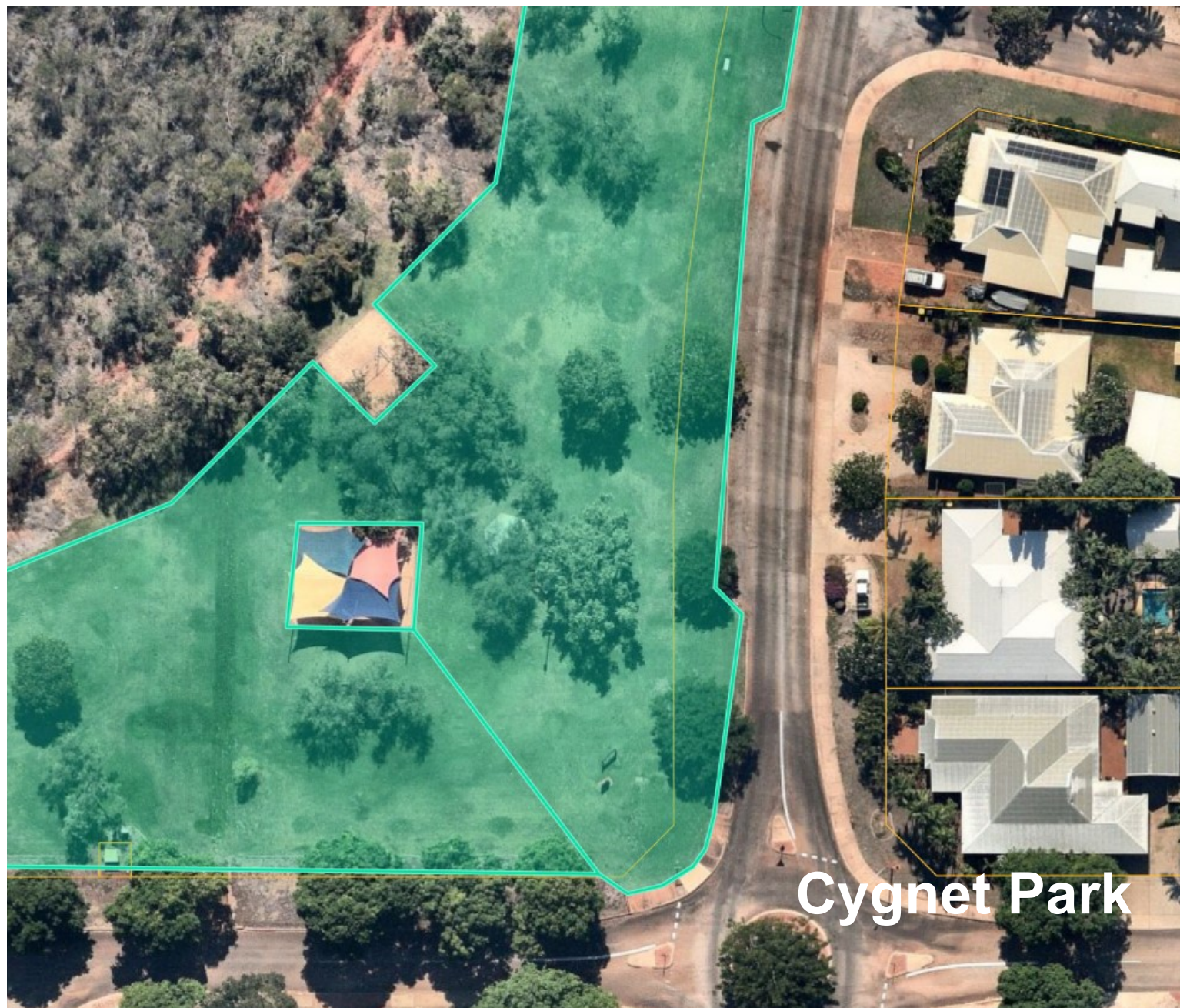
Key performance indicators	Source	Current	Target
Community perceptions of animal management (performance score out of 100)			
 Overall score in the general population	2024 MARKYT® Community Scorecard	39	53 - 67 between industry average and high score
 Dog owners		37	
 Non-dog owners		41	
 Cat owners		29	
 Non-cat owners		40	
Dog registrations - % of all pet dogs that are registered with the Shire	Based on estimated dog and cat populations, estimated pet life expectancy, and pet registrations	33%	60%+
Cat registrations - % of all pet cats that are registered with the Shire		15%	60%+
% of dogs found or volunteered that were returned to owner	Shire of Broome, 2023	46%	90%+ combined
% of dogs found or volunteered that were rehomed		45%	
% of cats found or volunteered that were returned to owner	Shire of Broome, 2023	1%	90%+ combined
% of cats found or volunteered that were rehomed		51%	
Dog bite injuries presenting to Broome Regional Hospital emergency department	Broome Regional Hospital ¹² , 1 July 2022 to 30 June 23	208	Decrease

¹² Joshua Briotti, Jamie Cransberg, Rama Chidambaram, and Sana Nasim, A two-year retrospective cohort study investigating the occurrence and short-term outcomes of dog-bite injuries in regional Western Australia., Injury (2024), doi: <https://doi.org/10.1016/j.injury.2024.111588>. The researchers found that between 1 July 2021 to 30 June 2023, an average of 4 dog-bite injuries presented to Broome Regional Hospital emergency department each week.

Dog access on beaches, parks and reserves

- Dogs must be on-leash unless signage indicates otherwise.
- Dogs prohibited from all playground spaces in the Broome townsite
- Dogs must be on-leash:
 - around horses, camels and turtles
 - on footpaths, jetties, and boat ramps
 - when a boat is being launched or retrieved
- Dogs only permitted off-leash on parks/ovals when not in use for sporting activities, events, or undertaking maintenance
- Dogs only permitted on-leash in some parts of Minyirr Park. For more information visit www.exploreparks.dbca.wa.gov.au









Hin Park





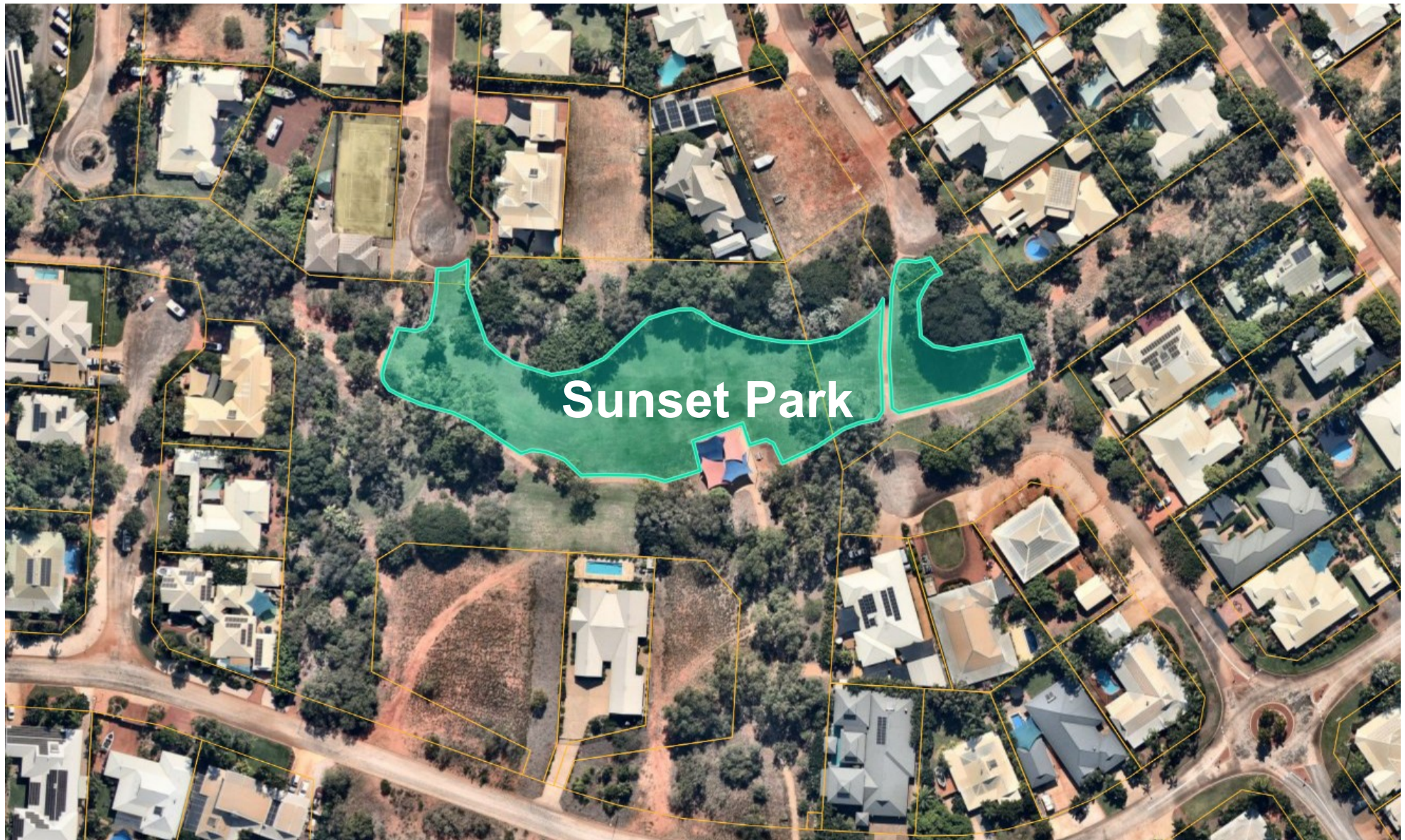












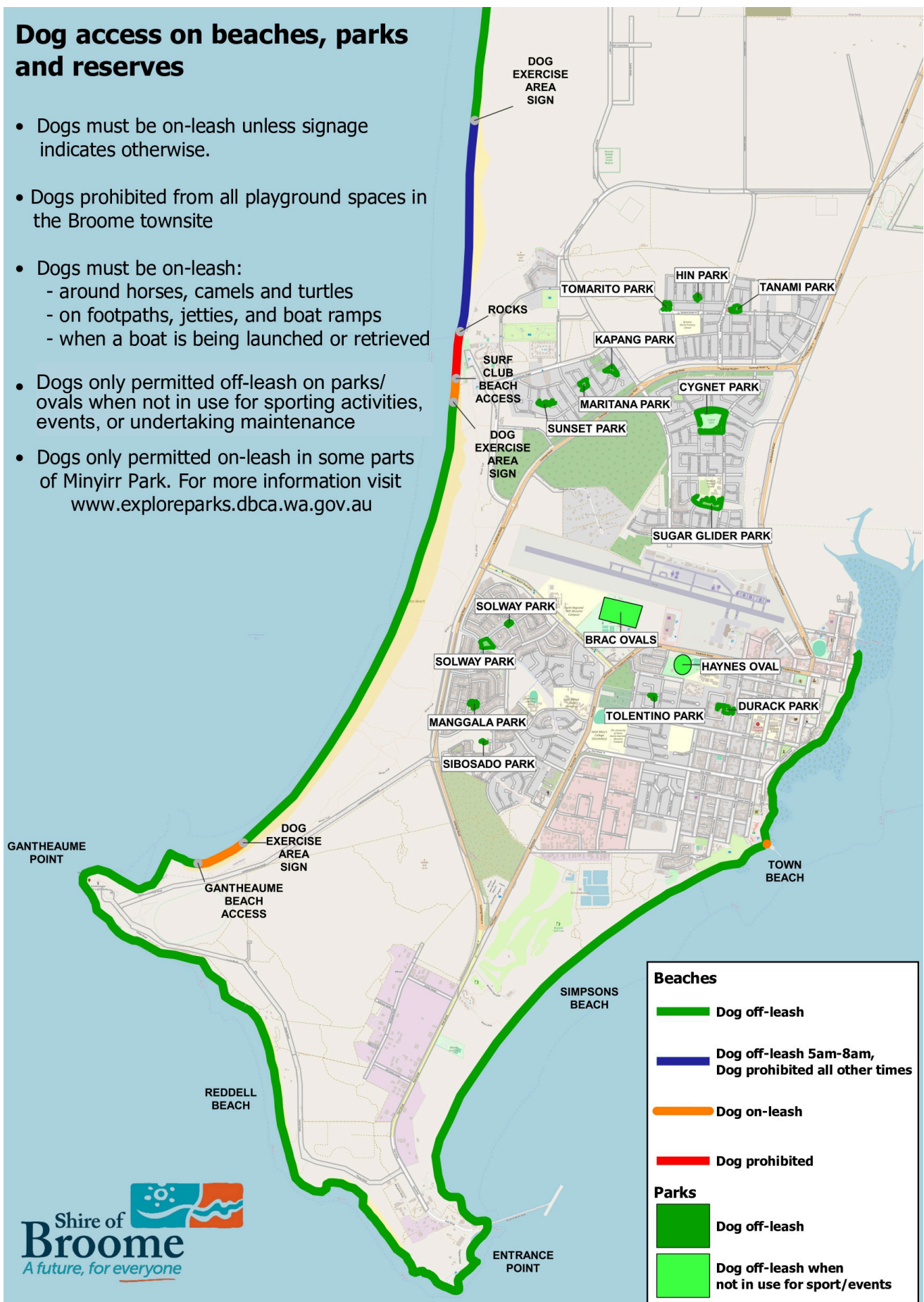






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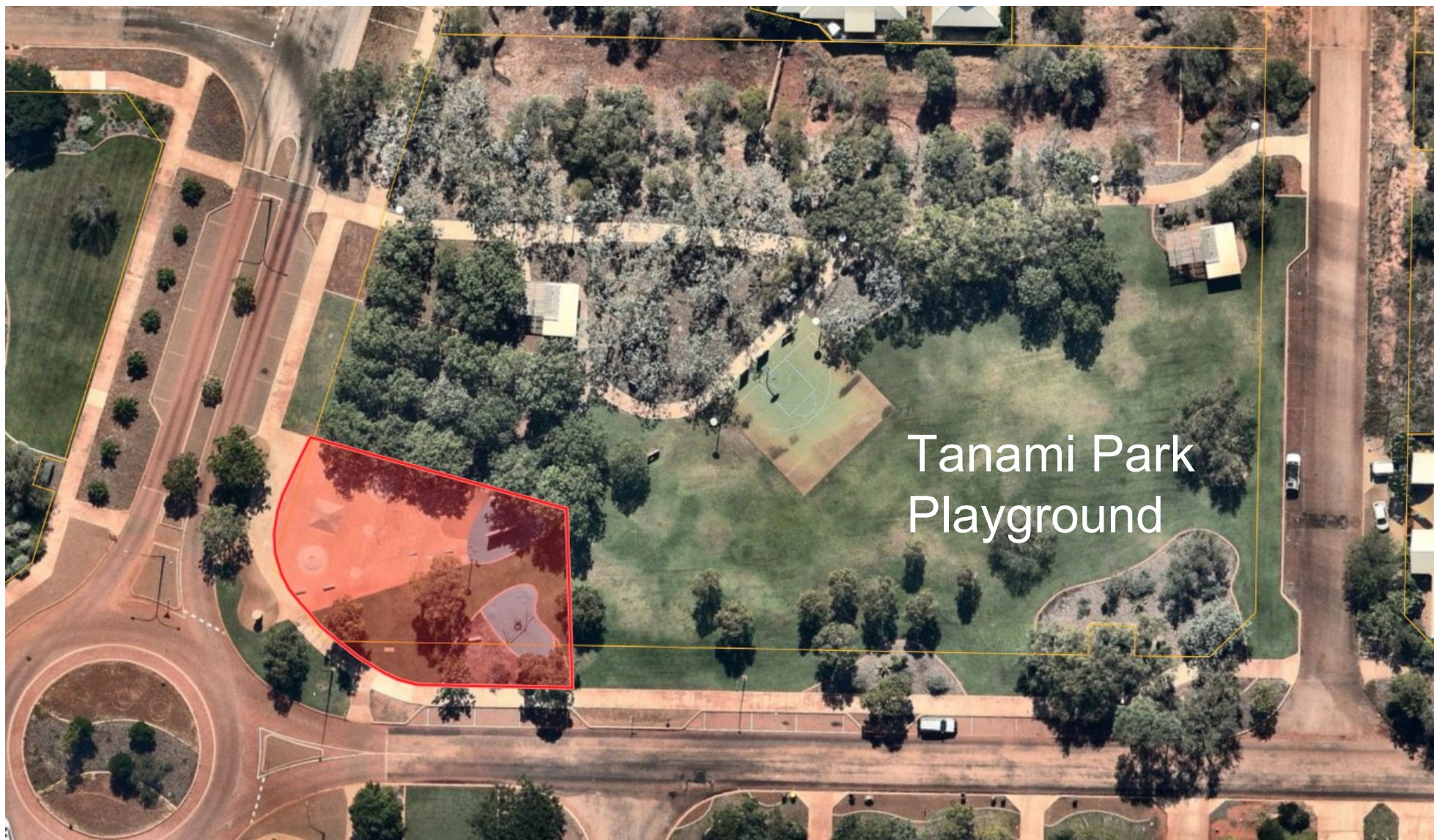






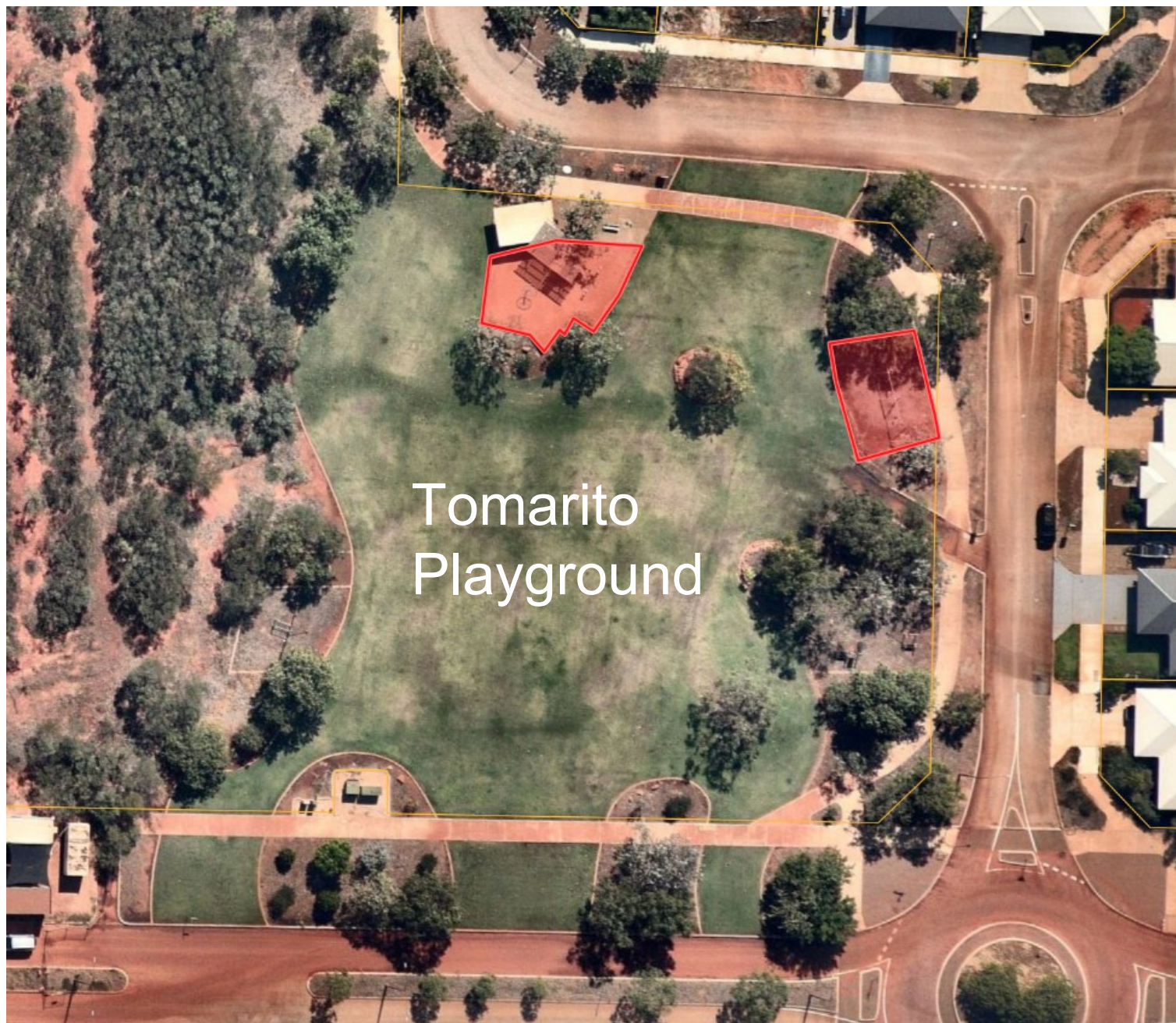


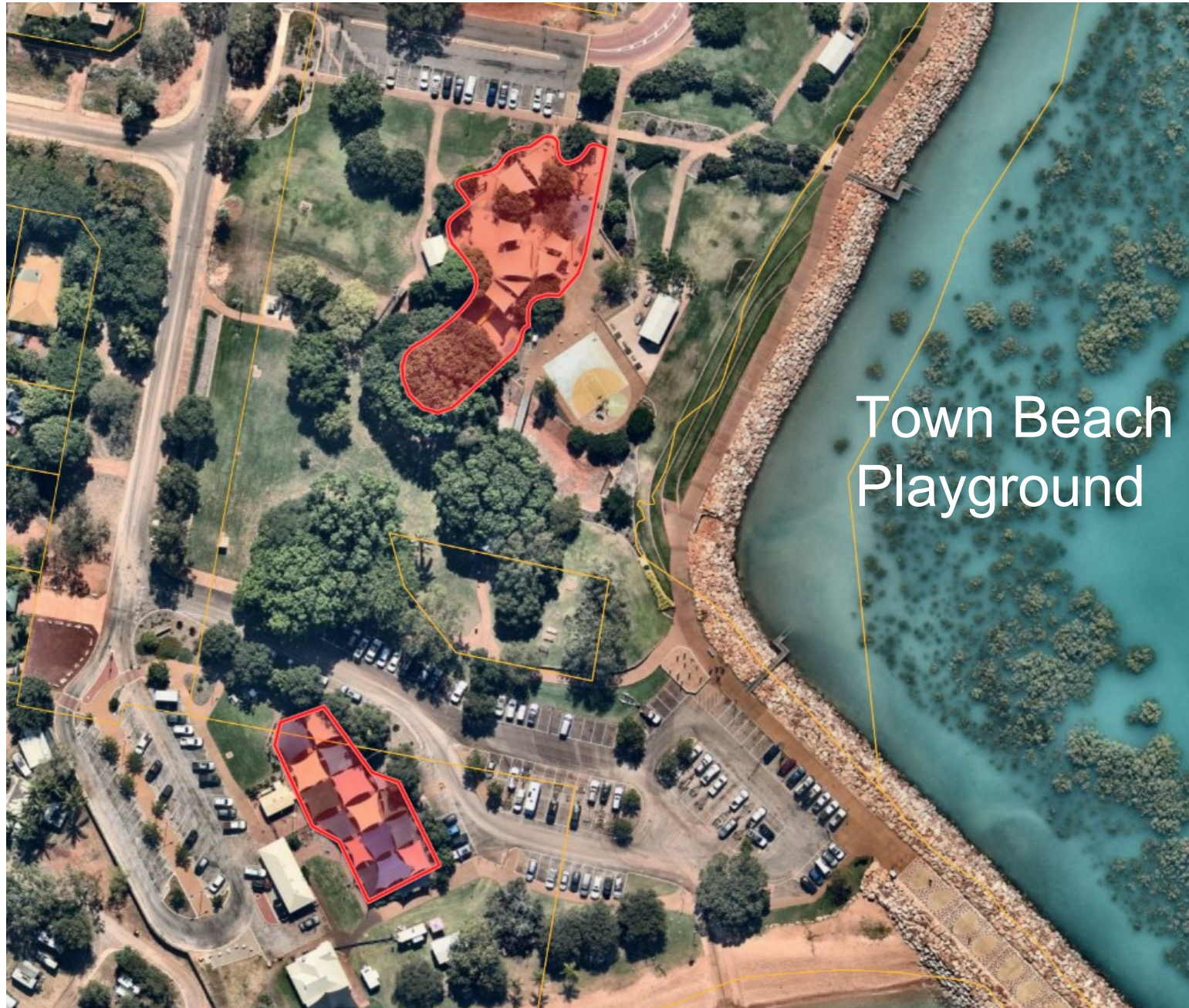










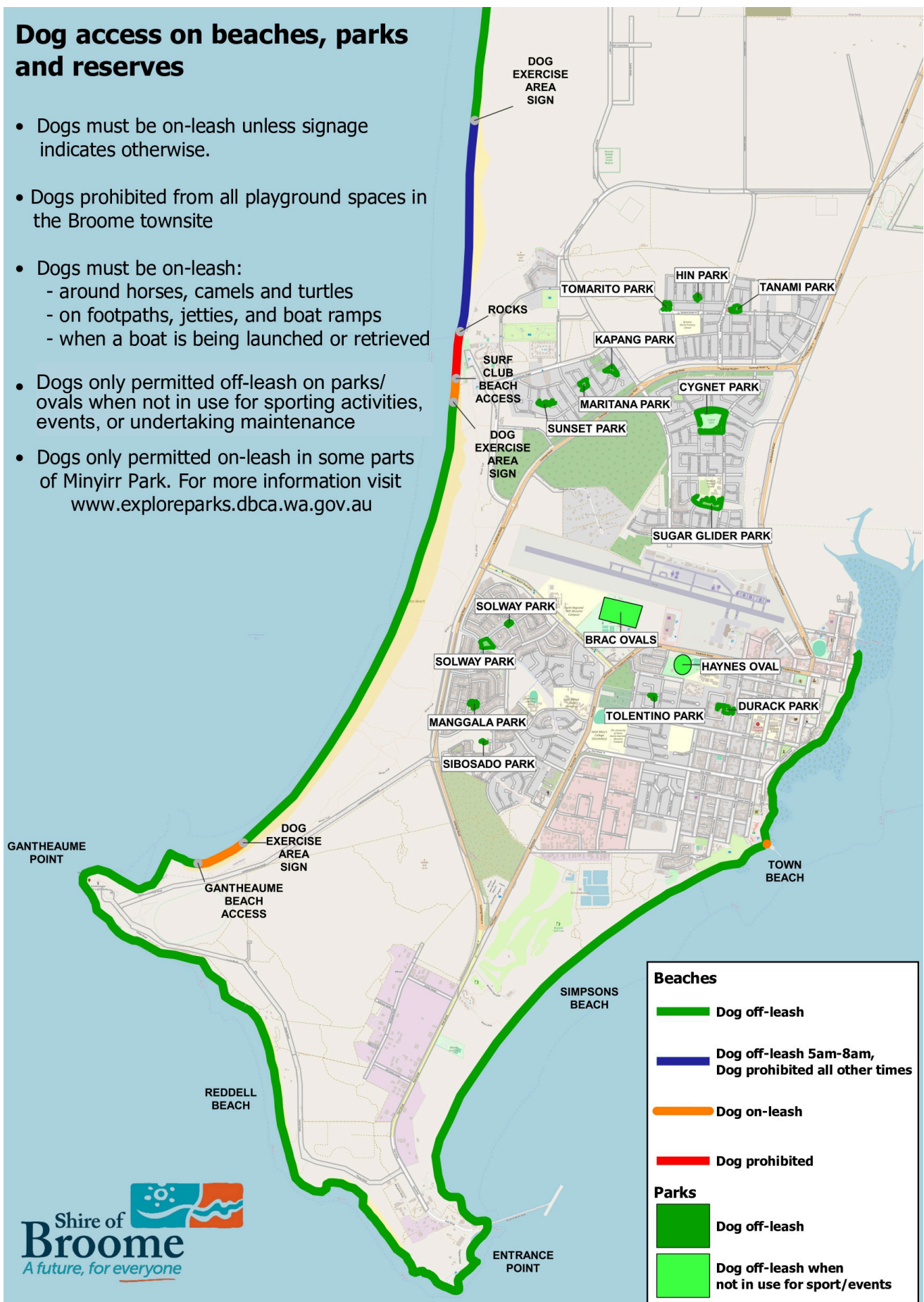


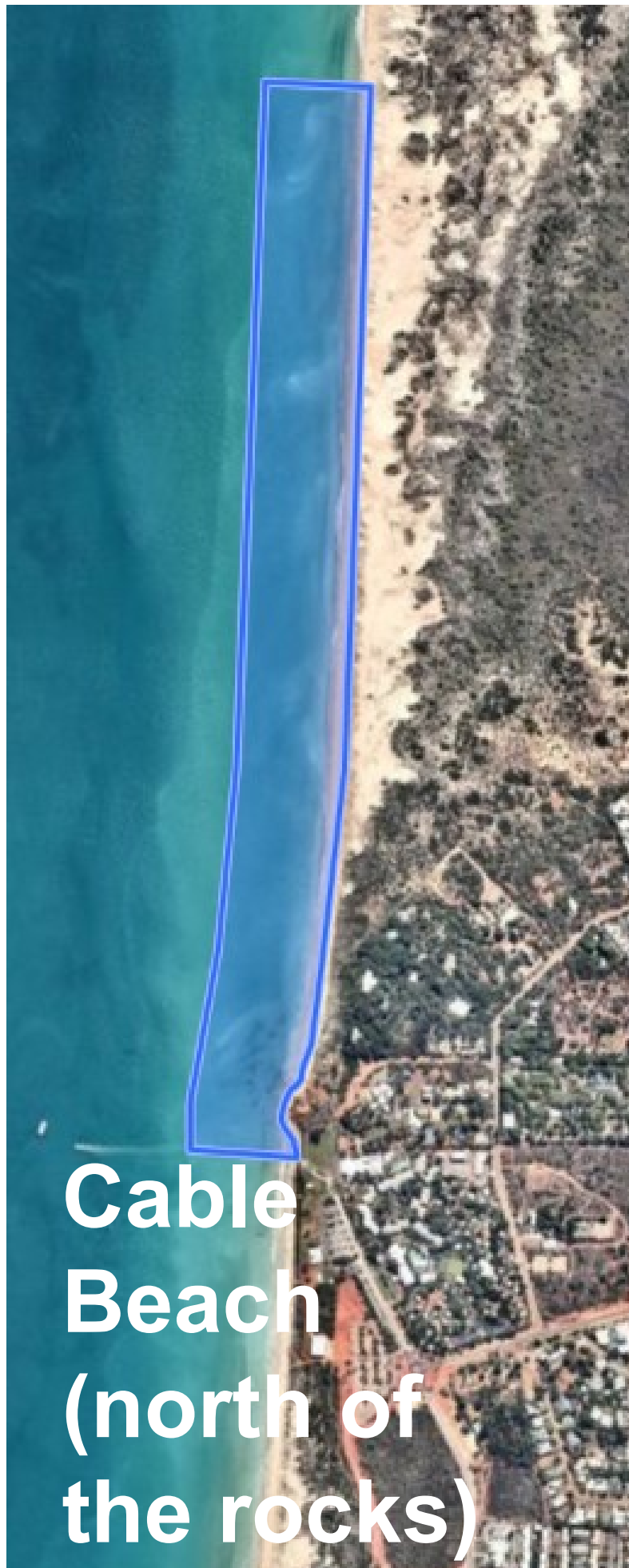




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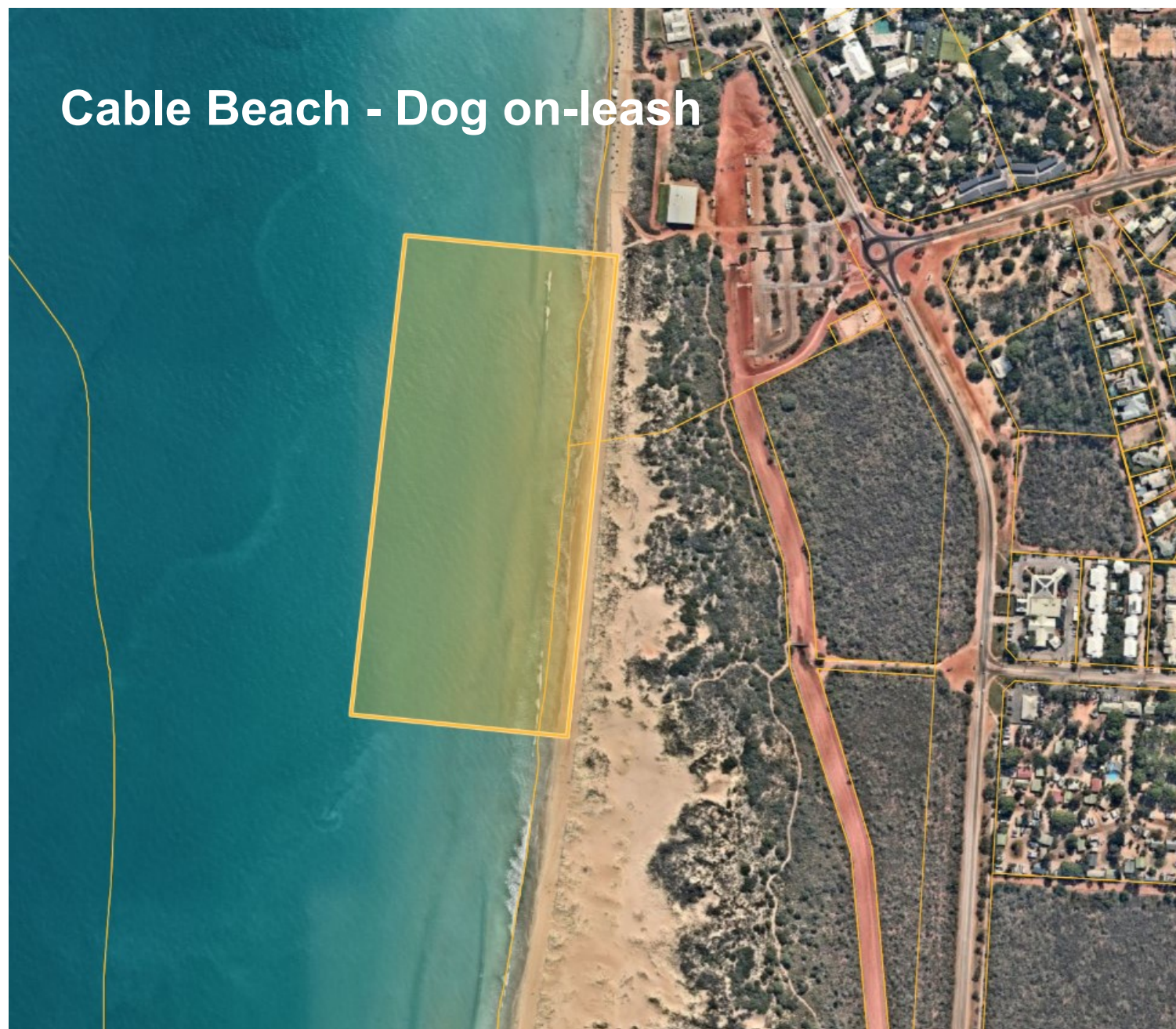


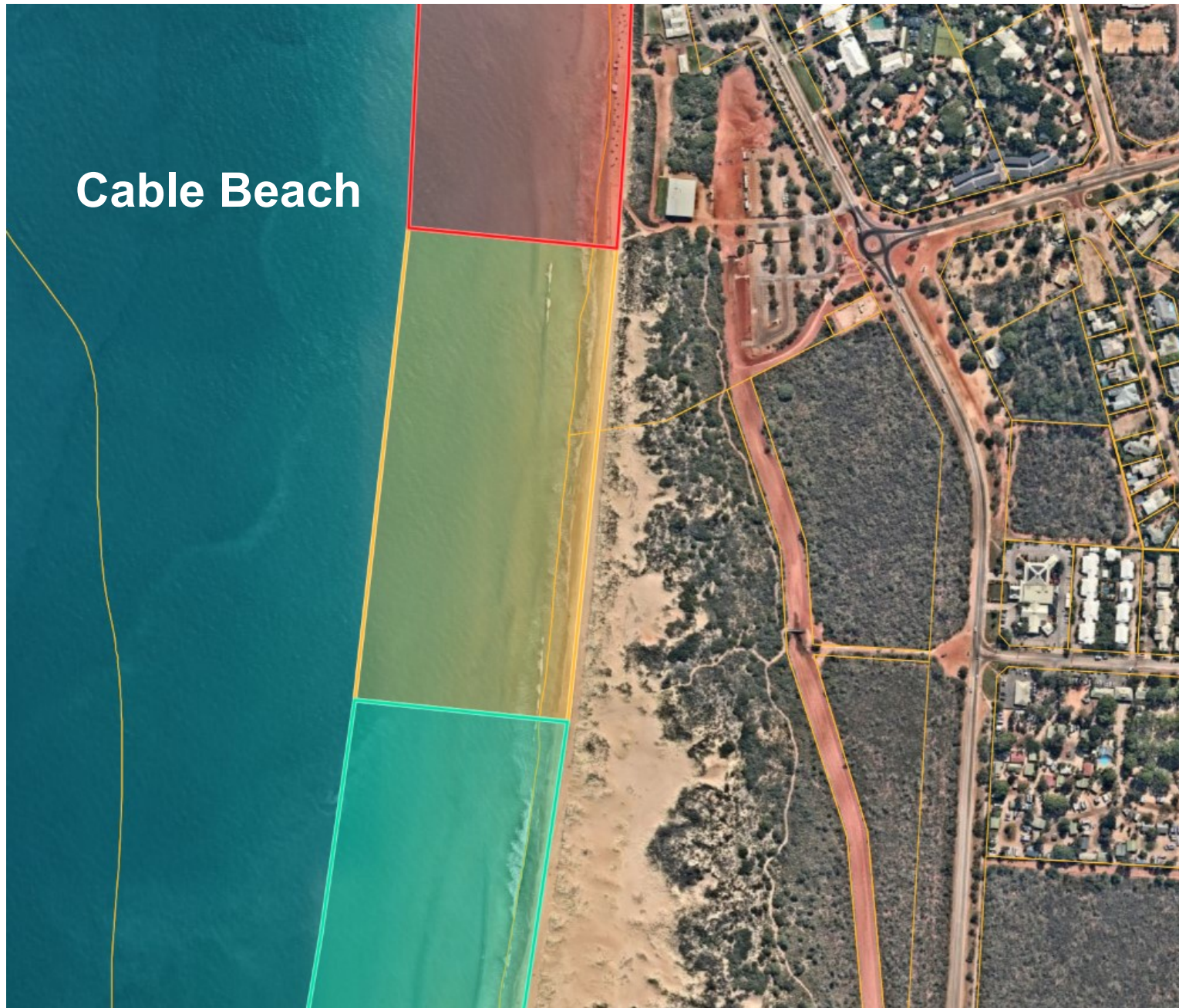


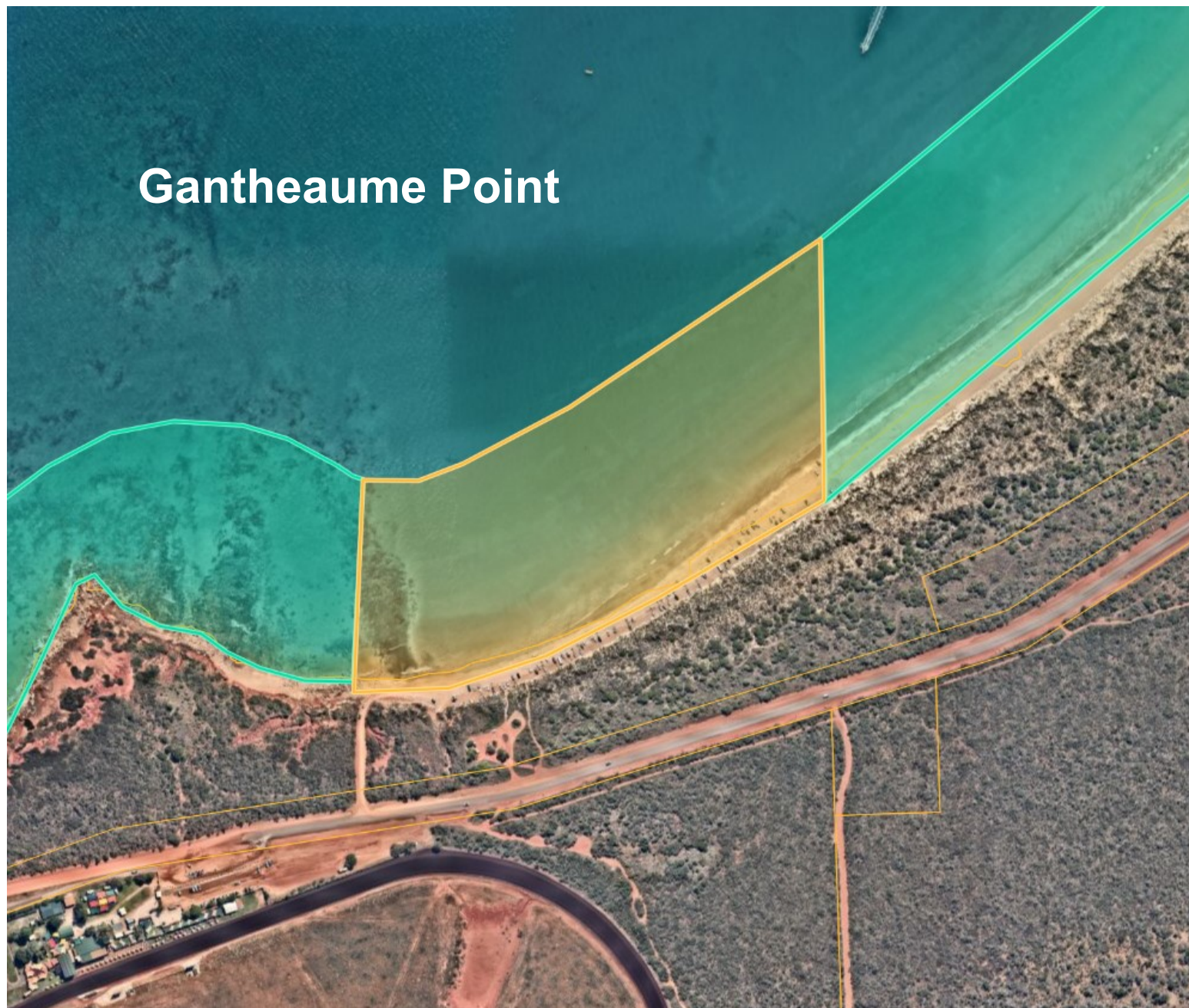
**Cable
Beach
(north of
the rocks)**



**Cable Beach -
dog prohibited**













Town Beach

Community Engagement Plan

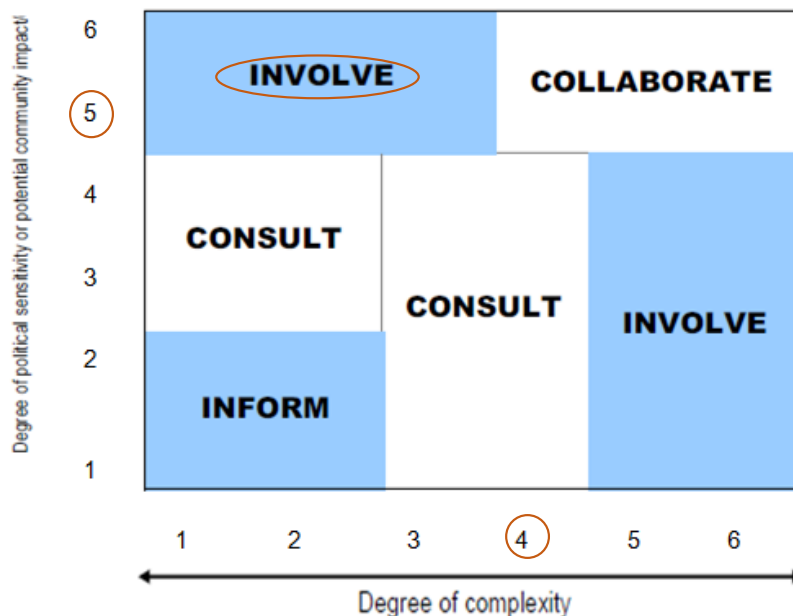
Project name:	Animal Management Plan
Project owner:	Keith Williams, Director, Development Services
Project manager:	Nicole Roukens, Manager Community Engagement and Projects

Identify Target Stakeholders

Primary Stakeholders
<ul style="list-style-type: none"> • Shire of Broome (project team and Executive) • Shire of Broome Elected Members • Animal Welfare Groups (SAFE, RSPCA) • Local Vets • Camel operators • Equine groups including Broome Turf Club • Department Biodiversity Conservation and Attractions • Kimberley Port Authority • Yawuru Park Council • Nyamba Buru Yawuru • Community/industry experts (Local dog trainers)
Secondary stakeholders
<ul style="list-style-type: none"> • Native Animal Rescue Broome • Nirrumbuk Aboriginal Corporation • Facebook Resident Groups • Paw Paw Pet Store • Surf Life Saving Club • Beach business operators (e.g., Beach Huts) • Event users (Shinju Matsuri) • Cable Beach Life Saving • Sporting Groups accessing BRAC / Haynes • Reserve hirers (Fitness instructors etc.) • Wider Broome community
Tertiary stakeholders
<ul style="list-style-type: none"> • Other State and Federal agencies • Potential funding bodies • Media agencies such as West Australian, GWN, Broome Advertiser, ABC Kimberley, Triple M Broome and Goolarri Media.

DETERMINE LEVEL OF ENGAGEMENT

Community Engagement Matrix:



The Shire's Community Engagement Matrix is a tool designed to assist with the selection of a level of engagement. The axes on the Matrix relate to "degree of complexity, and potential community impact /political sensitivity". Measures on a scale of 1 - 6 are set out to provide further definition.

	SCORE 1 – 2	SCORE 3 – 4	SCORE 5 – 6	This Project
Degree of complexity	There is one clear issue and or problem that needs to be addressed.	There are more than one or two issues/problems that can be resolved.	There are multiple issues/problems and it is unclear how to resolve them.	4

	SCORE 1 – 2	SCORE 3 – 4	SCORE 5 – 6	This Project
Degree of potential community impact and political sensitivity	<p>The project will have little effect on communities and they will hardly notice any changes.</p> <p>The project has acceptance throughout the community.</p>	<p>The project will fix a problem that will benefit communities and the change will cause minor inconvenience.</p> <p>There are groups in communities who may see potential in raising the profile of a project to gain attention for their cause.</p>	<p>The project will create a change that will have an impact on communities and the living environment and the degree of impact/outrage and acceptance will vary.</p> <p>Community expectations about the project are different to those of the decision makers and there is high potential for individuals and groups to use the uncertainty to gain attention.</p>	5

Project score for Degree of Complexity: **Four**

The Animal Management Plan looks to set priorities for Animal Management in the Shire.

The focus of the Animal Management Plan public consultation will aim to:

- Engage and educate the community about animal ownership microchipping and registration within the Shire of Broome.
- Promote “responsible pet ownership” to further enhance the community’s attitude towards animal care and ownership.
- Minimise the potential for dogs/cats/animals to negatively impact the safety and amenity of our community.
- Develop innovative and proactive approaches to manage feral/stray cats and wandering dogs.
- Engage the community to develop dog exercise areas within the Broome townsite.

Your project score for Degree of Community Impact/Political Sensitivity: **Five**

The Shire has not had an Animal Management Plan before. The Animal Management Plan will be used to encourage responsible animal management.

Since an Animal Management Plan is a new initiative for the Shire, there is a potential for resistance from the community if they are not consulted and brought along so that their voices and inputs can be considered. This will also be helpful for the Plan to get the resident’s ‘buy in’. Public consultation is one of the key regulatory tools employed to improve transparency, efficiency, and effectiveness of the Plan.

Engagement Level for the Project

According to the Community Engagement Matrix the level of community engagement for the proposed Animal Management Plan is **INVOLVE**, however it is proposed to vary in line with the level of stakeholder:

For **primary and secondary stakeholders**, the level of engagement for the project will be “**Involve**”, based on the importance of this plan for the community. There are advantages in involving all interested stakeholders in the development and finalisation of the plan.

For **tertiary stakeholders**, the level of engagement for the project will be “**Inform**”, to distribute information and retain a transparent process of project development. Goals and promises to public for both engagement levels can be seen below.

INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
Public Participation Goal:				
To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	<i>To place final decision-making in the hands of the public.</i>
Promise to the Public:				
We will keep you informed	We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	<i>We will implement what you decide.</i>

ENGAGEMENT TOOLS AND ACTIVITIES

Based on the Shire's endorsed Community Engagement Framework and successful methods used in recent engagement processes for other Shire projects, the following engagement tools are relevant.

One on One Meetings

- Individual meetings will be booked with primary stakeholders (these will be conducted by the consultant or Shire of Broome staff):
 - Shire of Broome (project team and Executive)
 - Shire Elected Members
 - Animal Welfare Groups (SAFE, RSPCA)
 - Local Vets
 - Camel operators
 - Broome Turf Club
 - Department of Biodiversity Conservation and Attractions
 - Kimberley Port Authority
 - Yawuru Park Council
 - Community/industry experts (local dog trainers) – Paws and Effect

Workshops

- Workshops will be held with Shire of Broome's Elected Members
- Targeted workshops will be held with primary stakeholders and secondary stakeholders
- Workshops will be held with the broader Broome Community

Community Stalls

- Community engagement activities will be planned in the development phase of the plan and once a draft document is developed

Online Survey

- Survey will be created for completion by all primary, secondary and tertiary stakeholders.

Media releases and media engagement

- To be issued on a regular basis to help foster media interest in the project and to provide updates on project milestones.
- Shire of Broome's Communication and Marketing team will be involved to help with project promotion on social and mainstream media.

Social media strategy

- With a growing number of people getting their news/information from social media, the Shire's Facebook, Twitter and Instagram channels will be used.
- Social media is another way to answer questions related to the project.
- 'Boost' Facebook posts to a targeted local audience.

Electronic and printed newsletters

- E-newsletters can be compiled and provided to the Shire's database.

Stakeholder Consultation Data

- Stakeholder Consultation data captured will be included in as an attachment in the Animal Management Plan

ENGAGEMENT ACTION PLAN

Tool/ Activity	Stakeholders involved	Purpose	Communication/ message	Feedback/ Follow up
One on One Meetings	Primary	Involve	Meetings held with individuals and groups to gain feedback and provide information.	Meeting minutes and notes included in consultation report
Workshops	All	Involve	Seek feedback from stakeholders and the community on the draft Animal Management Plan in the development phase and again with draft recommendations. Workshops held with consultants.	Feedback considered in development of the plan.
Community Stalls	All	Involve	Seek feedback from stakeholders and the community in the development of the plan and on the draft version	Feedback considered in the development of the plan.
Online Surveys	All	Consult	Information captured from all stakeholders in the development of the plan and final outcomes.	Feedback considered in the development of the plan.
Media releases	All	Inform	Provision of information and promotion of project through the media.	All feedback captured in the final consultation report.
Social media strategy	All	Inform	Provision of information and promotion of project through social media. Avenue for public inquiries.	All feedback captured in the final consultation report.
Newsletters	All	Inform	Provision of information and promotion of project through Shire mailing list. Quarterly.	All feedback captured in the final consultation report.
Advertising	All	Inform	Provision of information and promotion of project through various advertising channels.	All feedback captured in the final consultation report.
Bulletin / Noticeboards	All	Inform	Provision of information and promotion of project events through use of public noticeboards.	Ensure latest relevant information displayed at public locations.
Stakeholder Consultation Data	All	Information	All feedback captured during the development of the plan documented in the final strategy.	Information captured clearly documented.

9.1.2 REQUEST TO EXTEND TERM OF APPROVAL OF THE AIRPORT DEVELOPMENT PLAN

LOCATION/ADDRESS:	Lot 9050 MacPherson Street, Djugun
APPLICANT:	Shrapnel Urban Planning
FILE:	MAC-3/10
AUTHOR:	Acting Director Development Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The Department of Planning Lands and Heritage (**DPLH**) have received an application from Shrapnel Urban Planning on behalf of the Broome International Airport to request a 10 year extension to the term of approval of the Broome Airport Development Plan. The Airport Development Plan is due to expire on 19 October 2025.

DPLH is seeking comment from the Shire of Broome on the request. Given the strategic implications and recommendations of the Shire of Broome Local Planning Strategy, the matter is being referred to Council for consideration.

This report recommends that Council does not support the 10 year extension to the term of approval of the Airport Development Plan and requests Broome International Airport undertake to provide further information in regards to noise and an implementation strategy regarding longer term airport relocation, to inform an appropriate planning framework for the site.

BACKGROUNDPrevious Considerations

OMC 19 October 2004	Item 9.3.5
OMC 14 June 2005	Item 9.3.4
OMC 11 August 2005	Item 9.3.10
OMC 3 November 2005	Item 9.3.10
OMC 22 December 2005	Item 9.3.11
OMC 13 April 2006	Item 9.3.2
OMC 11 May 2006	Item 9.3.1
OMC 23 November 2006	Item 9.3.5
OMC 23 November 2006	Item 9.3.6
OMC 23 November 2006	Item 12.2 – withdrawn – “not accepted under Section 13.2 of the Shire of Broome Standing Orders Local law 2003”
OMC 15 March 2007	Item 9.3.3
OMC 25 October 2007	Item 9.3.2
OMC 18 December 2007	Item 9.3.1
OMC 14 February 2008	Item 9.3.12
OMC 14 February 2008	Item 9.3.13
OMC 14 February 2008	Item 9.3.14
OMC 13 March 2008	Item 9.3.3
OMC 3 July 2008	Item 9.3.2
OMC 19 March 2009	Item 9.3.1

OMC 29 October 2009	Item 9.3.3
OMC 26 November 2009	Item 9.3.1
OMC 8 July 2020	Item 9.3.1
OMC 29 August 2024	Item 9.1.1

The Airport Development Plan was originally adopted by Council at the Ordinary Meeting of Council held on 26 November 2009. At this meeting Council resolved the following:

COUNCIL RESOLUTION

Moved: Cr J Bloom

Seconded: Cr C R Mitchell

That Council:

1. ***Endorses the comments in the Schedule of Submissions as attached.***
2. ***Adopts the Airport Development Plan as attached subject to the preparation of an Australian Noise Exposure Forecast (ANEF) in accordance with the recognised Australian Standards and in addition provides forecast of noise arising from ground running, general aviation and helicopter activities.***
3. ***Authorises the Shire President and the Chief Executive Officer to engross the Airport Development Plan.***
4. ***Requests submission of the drainage methodology for consideration in accordance with Council's resolution of 19 March 2009.***
5. ***Joins with Broom International Airport to:***
 - a. ***Meet with the relevant State Government Ministers to discuss the Government's position on the status of the new Airport site.***
 - b. ***Prepare a Memorandum of Understanding between the State Government, the Shire of Broome and the BIA that will address airport related issues, including aircraft noise, community amenity, previous reports and any other factors that would precipitate the future relocation of the airport to the new site in accordance with Council's resolution of 19 March 2009.***
6. ***Initiates an amendment to Town Planning Scheme No 4 to rezone the drainage licence area from development zone to drainage reserve.***

CARRIED UNANIMOUSLY

The ANEF forecasts referenced in part 2 of the above resolution were performed and the Airport Development Plan was adopted by the Western Australian Planning Commission on 9 October 2012.

Since the adoption of the Airport Development Plan, the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) have come into effect. One of the significant changes of these Regulations was the introduction of the Deemed Provisions, whereby the administrative parts of Local Planning Schemes, including the process for adopting or amending a Structure Plan, were removed from Local Planning Scheme's and are now contained in the Regulations as Deemed Provisions.

The Regulations also confirmed change of the title of the planning instrument from 'Development Plans' to 'Structure Plans'. The Deemed Provisions also introduced 'Duration

of approval' for all Structure Plans which establishes that a Structure Plan has effect for a period of 10 years, the Regulations further establish that a Structure Plan approved prior to 19 October 2015 is taken to be approved on that day. As a result, the Airport Development Plan will expire on 19 October 2025.

Proposal

Shrapnel Urban Planning acting on behalf of the Broome International Airport have submitted an application to the DPLH that requests an extension of 10 years to the duration of the approval of the Airport Development Plan, meaning that it would expire on 19 October 2035.

The following justification for the extension was provided by the proponent:

- The Structure Plan is due to expire upon the 10-year anniversary of the *Planning and Development (Local Planning Scheme) Regulations 2015* coming into force on 19 October 2015. The extension is needed to maintain the local planning framework whilst consideration is given to future planning needs and instruments required for the structure plan area.
- Consideration of future planning options for the area will require extensive consultation and collaboration with key stakeholders, which will likely take an extended period of time, possibly past the expiration date of the current structure plan.
- The current structure plan has not been implemented to its full extent, and is able to still provide planning guidance over the subject area.
- Local Planning Scheme No 7 zones the subject land 'Urban Development' which notes that the local government will have due regard to the structure plan when considering an application for development approval.
- No changes are proposed to the existing structure plan at this point in time.
- The Shire of Broome's local planning strategy notes that it is preferable for an implementation strategy (including an MoU) to be created in the short term for the future airport transition. This will likely take time, and will need to be in place before future planning instruments can be considered over the subject area.

COMMENT

The Regulations establish that the Western Australian Planning Commission (**WAPC**) may extend the approval period of a Structure Plan if there are no changes to the terms of the plan. The WAPC has adopted the WA Planning Manual – Guidance for Structure Plans (August 2023) which sets out the following relevant consideration when determining and extension to the approval period of a Structure Plan:

- the extent of subdivision and/or development uptake in the structure plan area, and whether the plan has been largely implemented;
- the plan's delivery progress based on its set purpose, vision, and objectives, and whether implementation of the plan is aligning with its set targets;
- government priorities, any applicable planning strategy and policy framework, and whether significant changes to these have occurred since the plan was approved;
- if consultation with the community and key stakeholders should be undertaken to confirm and adjust the direction and next stages of the plan; and

- whether important infrastructure has or will become available, and whether adjustments will need to be made to the plan as a result.

Each of the above relevant considerations will be addressed below in addition to an overview of the zoning background for the site and the current Airport Development Plan provisions.

Zoning Background

At the time of the adoption of the Airport Development Plan by the Shire (November 2009) the site was zoned 'Development' under Town Planning Scheme No 4. The Development zoning required the preparation and adoption of a Development Plan to guide development and subdivision.

On 30 January 2015, Local Planning Scheme No 6 was gazetted and the site zoning remained as 'Development' which required the adoption of a Structure Plan (change in title to the planning instrument).

Local Planning Scheme No 7 (**LPS7**) was gazetted on 28 September 2023 and is the current planning scheme. LPS7 zones the site 'Urban Development'. The change in the zoning title was a requirement due to the changes to the Model Provisions in the Regulations which all new Local Planning Schemes have to be consistent with.

The objectives of the Urban Development zone under LPS7 are:

- *To provide an intention of future land use and a basis for more detailed structure planning in accordance with the provisions of this Scheme.*
- *To provide for a range of residential densities to encourage a variety of residential accommodation.*
- *To provide for the progressive and planned development of future urban areas for residential purposes and for commercial and other uses normally associated with residential development.*

Schedule 4 of LPS7 establishes the site and development requirements for the zones in the Scheme. It states the following for the Urban Development zone:

20.	Urban Development Zone	<p>Structure and/or Local Development Plan</p> <p>(1) The local government is not to:</p> <p style="padding-left: 40px;">(a) consider recommending subdivision; or</p> <p style="padding-left: 40px;">(b) approve development of land;</p> <p>unless a structure plan in respect of the area the subject to the application, has been prepared and endorsed pursuant to Part 4 of the deemed provisions, and the application shall be generally in accordance with the structure plan.</p> <p><i>Note: Also refer to the Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 2 Deemed provisions for local planning schemes, Part 4 Structure plans.</i></p> <p>(2) Notwithstanding subclause (1) the local government may recommend subdivision or approve development without a structure plan, if in the opinion of the local government, such development is of a minor nature and will not prejudice the future structure planning of the site or zone.</p>
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LPS7 therefore requires a Structure Plan to be adopted for the Shire to be in a position to consider subdivision or approve development of land. In the event no Structure Plan is in place, the local government can recommend subdivision or approve development, if it can be demonstrated that the development is of a minor nature and will not prejudice the future structure planning of the site or the zone.

LPS7 (and both TPS4 and LPS6) also establishes a Special Control Area over the airport site and surrounding land to establish controls on surrounding development in relation to noise and height consideration to enable the airport to operate.

Airport Development Plan Provisions

A full copy of the Airport Development Plan can be accessed on the Shire's website here: <https://www.broome.wa.gov.au/Shire-Services/Planning/Structure-Plans>.

The main purpose of the Airport Development Plan is:

to provide an appropriate statutory planning framework to facilitate the effective continued operation and expansion of the Broome International Airport at its current location, until such time as aviation demand and/or airport impacts on the Broome community necessitate the airport's relocation.

The Airport Development Plan is a two-phase plan. Plan A (**Attachment 1**) is the Airport Development Plan which is intended to be used to control development within the airport area, whilst the airport is operational at its current location. Plan B (**Attachment 2**) becomes operational once the airport ceases to operate from the site. It is noted within the Airport Development Plan that Plan B (post-airport relocation) may need to be reviewed to ensure that it accords with the objectives and other requirements pertaining at the time.

Plan A is the current operational plan under the Airport Development Plan. The Plan 'zones' the different portions of the airport site and the Table then provides direction on the Land Uses that can be approved at each of the 'zones'.

Planning Strategy and Policy Framework

Local Planning Framework

Since the adoption of the Airport Development Plan in 2009, the Shire's local planning framework has changed.

The Shire's Local Planning Strategy was adopted by Council on 26 May 2022 and endorsed by the WAPC on 10 October 2023. The Airport site is identified as Planning Area B and the Strategy provides the following recommendations:

Area	Planning Direction	Actions	Rationale	Timing
B	Support long-term relocation of Broome Airport	Implementation strategy and Memorandum of Understanding (MOU) to be developed by the State Government, Shire of Broome and Broome International Airport. MOU to outline and establish common goals relating to the future relocation such as estimating timing and establishing a process that supports resolution of	Appendix 1 and the analysis in Section 4 (Part 2) suggests that there are sound planning reasons for why the airport should be relocated to an alternate site in the future. These include: <ul style="list-style-type: none"> The noise of operations causing disturbance to existing residents. It is stifling redevelopment opportunities in Chinatown, due to 	Short-term (1-5 years)

		<p>tenure for the new location.</p>	<p>limitations on height and noise which limits the opportunity for residential to be established in the heart.</p> <ul style="list-style-type: none"> • It is resulting in continued sprawl and segregation of the Broome Townsite. <p>Establishing an MOU could help establish a preliminary agreement that outlines common goals and expectations in achieving the Shire's desired outcome, being a transition to a new airport site.</p> <p>They are appropriate where formal legal relationships are not desired; though a mutually beneficial partnership is desired to be established and the goals outlined that all parties would work towards.</p>	
		<p>Preparation of Structure Plan (in accordance with SPP7.1/SPP7.2) for the airport site that establishes long-term vision post-relocation. Structure plan would also need to consider:</p> <ul style="list-style-type: none"> • Interim planning consideration, acknowledging airport operations. • The interface with adjacent land uses. • Key movement corridors and connections that support an integrated urban structure. • Environmental studies and considerations to support urban development. • Servicing and utilities requirements. 	<p>The existing structure plan over the airport site is set to lapse in 2025. A new plan will need to be prepared. This plan will need to establish a clear vision and framework for the site that begins to strongly consider what happens on the airport site post relocation.</p>	<p>Medium-term (5-10 years)</p>

Section 4.5.3 in Part 2 of the Local Planning Strategy includes further details on the airport. Some of the key analysis and findings are quoted below:

- Broome International Airport (**BIA**) is the 'gateway to Kimberley' and services a variety of markets including local residents, tourism and business travel, emergency services (e.g. Royal Flying Doctor Service Base) as well as the offshore oil and gas sector (e.g. Browse Basin with its heliport). Broome has traditionally been a tourism-based airport though it has grown rapidly in recent years through oil and gas related travel which assists in addressing some of the strong seasonality and contributes to reduced costs.
- The airport employs 90 direct staff members and generates close to 800 jobs in Broome and the Kimberly region and currently has more than 400,000 passengers a year through it.
- BIA is currently working toward establishing a permanent Singapore-Broome connection service after successful trial flights in 2018 and 2019. A direct connection with Singapore airport provides access to Europe without requiring a stop via a southern Australian airport. These European visitors represents a significant tourist market for Broome. BIA is also looking to further expand direct flights to eastern Australia in the peak and shoulder seasons. Increasing the inbound tourist market core to ensuring viability of the airport, given the low resident base in Broome.
- Further, significant infrastructure upgrades to terminals (to the tune of \$14 million) which will enable the processing of up to 1.3 million passengers per year are currently being undertaken. Given the current passenger volumes outlined above, the airport has significant capacity to continue operations in its current location, for some decades to come. Duplication of the arrivals hall to facilitate both an international and national/local flight arriving simultaneously with customs processing of the former, is currently being considered.
- It is noted that investigations and negotiations were undertaken some time ago and a future airport site identified for Broome. Located approximately 15km north of the townsite, it is reserved in the current Scheme and this will be carried forward in LPS7. The pressure/need to develop land to the immediate north of the townsite and proper and orderly planning were previous reasons cited for the relocation of the airport. Though it is noted that in intervening years the current development patterns have adapted and Broome North and other developments together with the slowed population growth trajectory and a more than adequate supply of residential zoned or capable land to house future residents.
- Therefore, the drivers for relocation of the airport currently include:
 - Aviation volumes/capacity reached;
 - Community concerns or amenity/noise impacts;
 - BIA's investment in the existing airport being recouped;
 - Land tenure for the future airport site being resolved between the government and BIA; and
 - The underlying value of the land together with population growth pressures, indicating the land use would be better used/higher and better use.
- It is acknowledged that the presence of the airport has limitations on Chinatown in that it prevents development due to the Obstacle Limitation Surface (OLS) which limits the height of obstacles which may impact flight operations. The result is there is little attraction to developing residential in the town centre and these aspects are to an extent sterilising this central Broome land.
- It is acknowledged that the development of infrastructure of this scale and importance to the Kimberley Region and appropriate transitioning to the new

location and decommissioning of the current site is a long-term process. However, the partnerships and commitment to commencing this project should ideally occur during the 15 year life of this Strategy.

- In summary, engagement undertaken for this Review established that some members of the community would like to see the airport relocated. Additionally, the Shire's Elected Members/Councillors support the long term intent for airport relocation. Future planning needs to carefully consider what happens to the land in this precinct post-relocation. This Strategy recommends future precinct structure planning be undertaken post-relocation of the airport. This could include guidance on planning considerations such as land use and movement. It is preferable that an implementation strategy (including an MOU) is created in the short term for the transition and key stakeholders committed to this process.

Frame/Surrounding Lands

- Responding to the land in the frame of the airport and planning for a post-relocation future is an underlying principle of this Strategy. To the north west of the airport (Planning Area F in this Strategy) an education/health precinct providing for student accommodation, sporting facilities and residential development and potential relocation of the hospital. The discussions regarding the more likely future health campus location being related to the Health & Wellness Precinct in Planning Area D indicate that these uses are less likely there now.
- It is essential that the frame/surrounding uses of the airport is future proofed and flexibly planned to ensure integrated development with the core. The Structure Plan for the Airport that is to be renewed in 2025 should be prepared with the position of the best outcomes for the centre of Broome's urban area, post-relocation of the airport.

The planning direction contained within the Local Planning Strategy is to support the long-term relocation of the airport and establishes short and medium term actions to deliver this objective. The short term action (1-5years) is to have an implementation strategy and an MOU to establish common goals relating to the future relocation (including estimating timing and establishing resolution of tenure). The long term (5 – 10 years) is to prepare a structure plan for the airport site that establishes long-term vision post-relocation.

It is noted that when Council adopted the Airport Development Plan in 2009, Council resolved that an MOU be prepared in relation to future relocation of the airport. There are no records that the Shire holds that shows progress was made on this element of the 2009 resolution, either by the Shire or Broome International Airport. At this time, land tenure of the new airport site was a constraint to relocation, while the new site for the airport had been identified, Native Title over the new site was not extinguished. The State Government did issue a Notice of Intent to Take in 1999 which if progressed, would have extinguished Native Title over the new airport site, however this was subsequently withdrawn in 2002, due to the preference to see Native Title being resolved across the whole townsite of Broome. As tenure of the new airport site could not be secured, in 2005 Broome International Airport outlined its intent to prepare the Airport Development Plan to enable improvement to airport facilities and to use non-operational areas of land. Native Title for the new airport site has since been extinguished through the Rubibi Community Determination (WCD2006/001, WAD6006/1998, WAD223/2004) in 2006 and the Yawuru ILUA, which was registered in August

2010. While Native Title has since been extinguished, the tenure of the new airport site has not been resolved.

An extension to the Airport Development Plan for a term of 10 years is not deemed consistent with the strategic direction provided in the Local Planning Strategy. The direction in the Local Planning Strategy is to 'support the long-term relocation of the Broome Airport' and the extension of the Airport Development Plan which purpose is to facilitate the effective continued operation and expansion of the Airport at its current location, is contrary to this direction.

Furthermore, if a 10 year extension to the term of approval were granted, the incentive for the investigation into the MOU and implementation strategy for the relocation of the airport would be reduced. This is a short-term action (1 to 5 years) in the Local Planning Strategy and, has been a consideration raised by Council since 2009 when the Airport Development Plan was adopted. The Local Planning Strategy outlines that the MOU/Implementation Strategy should establish:

- Stakeholder commitment to the process;
- Establishment of common goals including estimated timing for relocation and establishing a process that supports resolution of tenure for the new location.

Discussions with the Shire on the MOU and implementation strategy have not commenced and it is recommended that Broome International Airport provide an update on progress that has been made in this regard. This information would assist to inform what is an appropriate planning framework over the airport while it remains operational at the current site.

Since the adoption of the Airport Development Plan in 2009, the Shire has prepared the Corporate Business Plan, which includes the following action:

Advocate the relocation of Broome Heliport and General Aviation facility to the proposed Airport relocation site.

The above action aligns with the recommendations of the Local Planning Strategy and it is deemed that an extension of 10 years to the term of the approval of the Airport Development Plan would be inconsistent with the Corporate Business Plan.

State Planning Framework

The State Planning Framework has also been updated since the adoption of the Broome Airport Development Plan. The Kimberley Regional Planning and Infrastructure Framework (KRPIF) is a WAPC document adopted in December 2015, that defines a strategic direction for the future development of the region over the next 25 years. DPLH are currently performing a review of all the Regional Planning and Infrastructure Frameworks across the State but at this point a draft has not been released for public comment. The KRPIF established the following project in relation to aviation:

Relocation and redevelopment of the Broome International Airport beyond 2025.

Extent of subdivision/development uptake and implementation of the ADP

The Airport Development Plan is not a conventional Structure Plan, as Structure Plan's typically guide subdivision and development of new urban areas (such as Broome North). As outlined above, the main purpose of the Airport Development Plan is to provide an

appropriate statutory planning framework to facilitate the continued operation and expansion of the Broome International Airport.

A standard structure plan is considered to have achieved its purpose when the structure plan measures have been implemented, the land has been subdivided, and lot boundaries are established. It is then that the structure plan zones and reserves and planning controls applicable to lots, can be transferred into the Local Planning Scheme via the scheme amendment process. Therefore for a standard structure plan if there was limited subdivision/development uptake, it would be advisable to extend the approval term to ensure there is a continuing framework to guide subdivision and development.

The Airport Development Plan is not a standard Structure Plan and its purpose is to facilitate the expansion of land uses that the strategic planning framework recommends should be relocated. Therefore, while the level of development uptake is a relevant factor, limited uptake should not be used as a reason to extend the approval term, like in a standard Structure Plan. Instead, if the strategic framework recommends relocation of the land use, it would be more appropriate to consider not extending the term of approval or revising/amending the Airport Development Plan.

Since the Airport Development Plan was adopted by Council in November 2009 a total of 65 development applications have been approved with a total estimated development value of approximately \$40 million (note other investment has occurred on the site, such as the resurfacing of the runway which is not included in this figure due to not requiring development approval). The majority of the development occurred within the portion of the Airport Development Plan identified as Aviation Services 1 (AS1). This is the land to the immediate south of Gus Winkel Drive where the Airport Development Plan allows for the following uses:

Existing uses and any airport operation related use compatible with or complimentary to the existing uses; air traffic services; airport rescue and fire fighting service; access roads.

The aerial imagery below shows the development that has occurred in this location, with the new development being aircraft and helicopter hangers to service the light aircraft and helicopter operations. It also includes the Royal Flying Doctor Service (RFDS) base and patient transfer.



Date of image: May 2009



2024

The other area of growth has been consolidated around the airport terminal. Aerial imagery is provided below and the development that has occurred in this location is the new arrival and departure lounge (approved 2013) and extension to airport terminal (approved 2018); and other incidental improvement such as parking.



May 2009



2024

The Airport Development Plan has not been developed to its full capacity. the Airport Development Plan does provide for an increase in development in the AS2, AS3 and AS4 areas, refer to **(Attachment 1)** and figure below for these zones.



Description of area	Zoning under ADP	Land Uses permissible	Land Area Not Developed/percentage of overall area zoned
Site to the immediate south of Gus Winkle Drive	AS1	Aircraft hangars and any airport operation related use compatible with or complementary to the existing uses; air traffic services; airport rescue, fire fighting services and access road	1.76ha/31%
Extension of Gus Winkle Road to the west and land along common boundary with BRAC and Broome Boulevard	AS2	Aircraft hangars, airport operation related general and light industry; communication facilities; car hire and associated cleaning services; access roads and	4.8ha/78%

		any other airport operation related uses compatible with or complementary to these uses	
Land to the immediate north of Gus Winkle Drive	AS3	Additional aircraft navigation aids; associated aviation and meteorological service facilities; car hire support facilities; airport related service and light industry	11.8ha/96%
Land to the immediate south of the northern boundary	AS4	All uses in AS3 and temporary non-aviation related warehousing and storage.	3.2ha/100% - this land has been utilised as storage/laydown area at various times.

Given the Airport Development Plan provides for further growth for a land use that should ultimately be relocated and specifically provides for expansion of heliport and general aviation, which the Shire's Corporate Business Plan advocates for relocation to the new airport site, it is recommended that a 10 year extension is not granted.

Delivery based on set purpose, vision and objectives

The principal objective of the Airport Development Plan is outlined above which is to facilitate the effective continued operation and expansion of the airport at its current location until such time as aviation demands and/or airport impacts on the Broome community necessitate the airport's relocation. The Airport Development Plan delivers on the objective of establishing a framework that provides for expansion of the airport at the current site.

Officers are not aware of any aviation demands necessitating the airport's relocation and in terms of the community impacts, this largely relates to noise, road connections and travel times, and height limits on adjacent land. Further comment on noise impact is outlined under 'noise' headings below.

Whether consultation with the community and key stakeholders should be undertaken to confirm and adjust the direction and next stages of the plan

The recommendations of the Local Planning Strategy is in the short term for development of an implementation strategy and an MOU relating to the future relocation of the airport. This was also a position of Council in 2009 at the time of adopting the Airport Development Plan. This would require key stakeholder engagement.

Furthermore, as outlined in Part 2 of the Local Planning Strategy, it is essential that the airport which is a significant land area (146ha) centrally located in the townsite, is future proofed and planned to guide framing/surrounding land uses with the core of the airport site.

The Strategy further states that the Structure Plan for the Airport that is to be renewed in 2025 should be prepared with the position of the best outcomes for the centre of Broome's urban area, post-relocation of the airport. The Airport Development Plan does include Plan B, which becomes operational once airport operations cease on site. However Plan B is inadequate as it only covers a portion of the airport site (Plan B covers 65% of the total airport site) and not the western extents, which is similarly zoned Urban Development to provide for further urban expansion.

Furthermore, Plan B is 15 years old and should be reviewed in line with the updated strategic planning framework (specifically the Local Commercial Strategy) and contemporary planning practices.

It is considered that further stakeholder and community engagement should occur on this element of the Airport Development Plan or commitments are provided to undertaking this body of work by the Broome International Airport.

Noise

One of the key impacts the operations of the airport at its current site has on Broome is noise. The ANEF contours that were prepared to support the current Airport Development Plan were modelled to 2025. The Airport Development Plan details that a Noise Abatement Program and ongoing monitoring of noise levels in sensitive areas will be performed, including the preparation of a Noise Management Plan.

This has been raised with Broome International Airport and it has confirmed that it would be amenable to arranging remodelling of the current ANEF contours should the Shire require it at this time. In relation to the monitoring of noise and noise management plan, Broome International Airport have advised that it has a Fly Neighbourly Program which can be accessed on its website which includes a public feedback line with limited complaints being received. In relation to noise monitoring, Broome International Airport have advised that the Air Services Australia is the body responsible for monitoring airport noise and given the size of Broome airport, no monitoring of noise has been performed.

As the current ANEF contours are modelled to 2025, extension to the term of approval for any term in the absence of update modelling is considered to be inconsistent with the principles of orderly and proper planning. Updated modelling of the ANEF contours is required to demonstrate whether noise from airport operations meets with the current Special Control Area provisions of LPS7.

It recommended that Council confirms that further information on updated ANEF modelling and noise monitoring should be performed prior to any extension to the term of the Airport Development Plan being entertained. This is pertinent given that the plan does provide for further expansion and growth of aviation activities on site, including further hangars for helicopters and light aircraft and given the age of the current modelling. As set out in the Airport Development Plan, helicopter operations, light aircraft circuits and engine run-ups are the highly variable sources of airport noise and may not consistently be accounted for in the ANEF contours.

Summary

Based on the above, it is recommended that Council advises the Department of Planning Lands and Heritage that it does not support a 10 year extension to the term of approval of the Airport Development Plan, for the following reasons:

- a. The Airport Development Plan has not been developed to its full extent and provides for expansion of land uses, particularly helicopter and general aviation, that would be inconsistent with the strategic planning framework.
- b. It would be inconsistent with the planning direction in the Shire of Broome's Local Planning Strategy.
- c. Plan B of the Airport Development Plan is inconsistent with the updated planning framework, specifically the Local Planning Strategy and Local Commercial Strategy. Plan B does not provide sufficient strategic direction to inform development framing/surrounding the airport site.
- d. It would be inconsistent with the action identified in the Shire's Corporate Business Plan which is to advocate for the relocation of Broome Heliport and General Aviation facility to the proposed Airport relocation site.
- e. It would be inconsistent with the findings of the Kimberley Regional Planning and Investment Framework.
- f. Updated stakeholder and community engagement should be undertaken to confirm and adjust the next stages of the Airport Development Plan as recommended in the Shire of Broome Local Planning Strategy.
- g. The ANEF contours that support the Airport Development Plan were forecast to 2025. The Airport Development Plan also outlined a Noise Abatement Program and ongoing noise monitoring would be performed. In the absence of further information and updated ANEF modelling, extension to the term of approval is deemed inconsistent with orderly and proper planning.

If the recommendation to not extend the term of approval of the Airport Development Plan, is supported by the Western Australian Planning Commission, the following scenarios for a planning framework over the airport site, could be considered:

1. A shorter-term extension to the Airport Development Plan;
2. The Airport Development Plan is amended. Technical advice on a pathway to achieve an amendment has been provided which would include pre-lodgement discussions with the Department of Planning Lands and Heritage; renewal of the technical supporting appendices (particularly noise) and a review of the zones and additional uses currently provided for in the Airport Development Plan.
3. The Airport Development Plan lapses and a new Structure Plan is prepared.
4. The Airport Development Plan lapses and no Structure Plan is prepared. This scenario will mean that there will not be a planning instrument in place and the following must be satisfied for the Shire to be in a position to approve development:
 - Development is of minor nature; and
 - Development would not prejudice the future structure planning of the site or zone.

To be in a position to consider what an appropriate planning framework is for the airport site, firstly updated ANEF contours should be prepared to demonstrate that the Special Control Area provision in LPS7 are appropriate and the noise impacts meet acceptable planning approaches.

Secondly, commitments are required from Broome International Airport regarding the short-term recommendation in the Local Planning Strategy, which recommends that the implementation strategy and MOU to establish common goals relating to the future relocation of the airport be established.

To guide progression of an appropriate planning framework over the airport site, it is recommended that Council advise the Broome International Airport of the updated information to support further discussion with the Shire and DPLH on the most appropriate planning framework for the site.

CONSULTATION

The Shire has met with the Broome International Airport to discuss the request for extension to the term of approval. Broome International Airport have reaffirmed its reasons for seeking the extension (as highlighted in the background section above) and have expressed a willingness to progress an implementation strategy and MOU regarding airport relocation. The view of the Broome International Airport is that the airport will remain operational from the current site regardless of the status of the Airport Development Plan and therefore to enable effective operation, the extension to the term of approval of the Airport Development Plan should be granted and the implementation strategy and MOU can be progressed separately. Broome International Airport have advised it would be amenable to arranging remodelling of the current ANEF contours, should it be required at this time.

Broome International Airport attended a Council briefing on the 23 July 2024, which was attended by Councillors Mitchell, Male, Smith, Cooper, Mamid, Lewis, Taylor and Virgo. Representatives from Broome International Airport provided a presentation on the reasons for the request to extend the term of approval and reaffirmed the above position.

A further Council briefing was held on 10 September 2024 which was attended by Councillors Mitchell, Male, Smith, Cooper, Mamid, Lewis, Taylor, Virgo and Matsumoto.

STATUTORY ENVIRONMENT

Planning and Development (Local Planning Schemes) Regulations 2015

28. *Duration of approval*

(1) *Subject to this clause and clause 29A, the approval of a structure plan has effect for —*

- (a) the period of 10 years commencing on the day on which the Commission approves the plan; or*
- (b) another period determined by the Commission when approving the plan.*

(2) *The Commission may extend the period for which the approval of a structure plan has effect under subclause (1) if there are no changes to the terms of the plan.*

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

The Airport is a significant employer and contributes significantly to the economy of Broome. It is important that the Airport can operate to ensure that the key economic function it performs continues. The recommendation to not support the extension to the term of approval does not put at risk the current airport operations, it will however mean that in the absence of an alternative planning framework being prepared, the Shire would only be able to approve minor development.

There is a risk that if the 10 year extension to the term of approval is granted, that there would be no compelling reason for the operator to work towards an implementation

strategy and MOU for the long term relocation of the airport. Given the constraints the current airport location has on the strategic development of the Broome townsite, it is considered that the recommendation of the Local Planning Strategy that seeks the MOU as a short-term action be upheld and this request is not supported.

STRATEGIC ASPIRATIONS

Place	We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.
Outcome 6	Responsible growth and development with respect for Broome's natural and built heritage.
Objective	6.1 Promote sensible and sustainable growth and development.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Advise the Department of Planning Lands and Heritage that it does not support the request, submitted by Shrapnel Urban Planning on behalf of the Broome International Airport, to extend the term of approval of the Broome Airport Development Plan for 10 years, for the following reasons:
 - a. The Airport Development Plan has not been developed to its full extent and provides for expansion of land uses, particularly helicopter and general aviation, that would be inconsistent with the strategic planning framework.
 - b. It would be inconsistent with the planning direction within the Shire of Broome's Local Planning Strategy, which was adopted by the Western Australian Planning Commission on 10 October 2023.
 - c. Plan B of the Airport Development Plan is inconsistent with the updated planning framework, specifically the Shire's Local Planning Strategy and Local Commercial Strategy. Plan B does not provide sufficient strategic direction to inform development framing/surrounding the airport site.
 - d. It would be inconsistent with the action identified in the Shire's Corporate Business Plan which is to advocate for the relocation of Broome Heliport and General Aviation facility to the proposed Airport relocation site.
 - e. It would be inconsistent with the findings of the Kimberley Regional Planning and Investment Framework which includes 'relocation and redevelopment of the Broome International Airport beyond 2025' as a project.
 - f. Updated stakeholder and community engagement should be undertaken to confirm and adjust the next stages of the Airport Development Plan as recommended in the Shire of Broome Local Planning Strategy.
 - g. The ANEF contours that support the Airport Development Plan were forecasted to 2025. The Airport Development Plan also committed to a Noise Abatement Program and ongoing noise monitoring. In the absence of further information and updated ANEF modelling, extension to the term of approval is deemed inconsistent with orderly and proper planning.

2. *Requests the Broome International Airport provide an update to the Shire on the following matters so options for the planning framework over the airport site can be considered:*
 - a. *Progress that has been made on formulation of an implementation strategy and Memorandum of Understanding regarding airport relocation that addresses the recommendations in the Shire's Local Planning Strategy and the Shire of Broome Corporate Business Plan. This is to include recommended pathway, timing and resource commitments to delivery of the implementation strategy and MOU.*
 - b. *Updated ANEF contours that model noise impacts beyond 2025 and noise monitoring of current airport operations to verify the ANEF contours.*
3. *Advise the Broome International Airport that subject to information being provided in part 2 above, discussion on the most appropriate planning framework for the site progress with the Broome International Airport, the Shire of Broome and the Department of Planning Lands and Heritage.*

Attachments

1. Plan A - Airport Development Plan
2. Plan B - Airport Development Plan

Schedule of Proposed Zones and Associated Land Uses for PLAN A: AIRPORT DEVELOPMENT

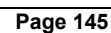
Zone	Existing Uses	General Policy	Proposed or Potential Uses
A1	Runway; taxiways; aprons; aircraft parking; safety and service/ refuelling facilities; air traffic services	Airside 1: To retain, maintain and (to the extent required to satisfy the future demand) expand the existing uses and extend the taxiways and aircraft parking areas.	Existing uses; any legally required or otherwise appropriate aviation or aviation service use.
A2	Vacant land	Airside 2: To the extent required to satisfy the future demand, extend the A1 uses into this zone.	Taxiways; aprons; aircraft parking; safety and service/ refuelling facilities; air traffic services.
AS1	Aircraft hangars; fuel storage; airport operation related general and light industry; light aircraft passenger terminal; communications facilities.	Aviation Service 1: To retain, maintain and (to the extent required to satisfy future demand) redevelop and/ or expand the existing uses.	Existing uses and any airport operation related use compatible with or complementary to the existing uses; air traffic services; airport rescue and fire fighting service; access roads.
AS2	Vacant land; fuel storage; airport rescue and fire fighting service	Aviation Service 2: To the extent required to satisfy the future demand, extend the AS1 uses into this zone.	Existing uses; aircraft hangars; airport operation related general and light industry; communications facilities; car hire & associated cleaning services; access roads and any other airport operation related uses compatible with or complementary to these uses.
AS3	Bureau of Meteorology; aircraft navigation aids; airport operation related service and light industry	Aviation Service 3: 1. To retain the existing Bureau of Meteorology and aircraft navigation aids in this zone. 2. To facilitate airport operation related service and light industrial uses.	Additional aircraft navigation aids; associated aviation and meteorological service facilities; car hire support facilities; airport related service and light Industry.

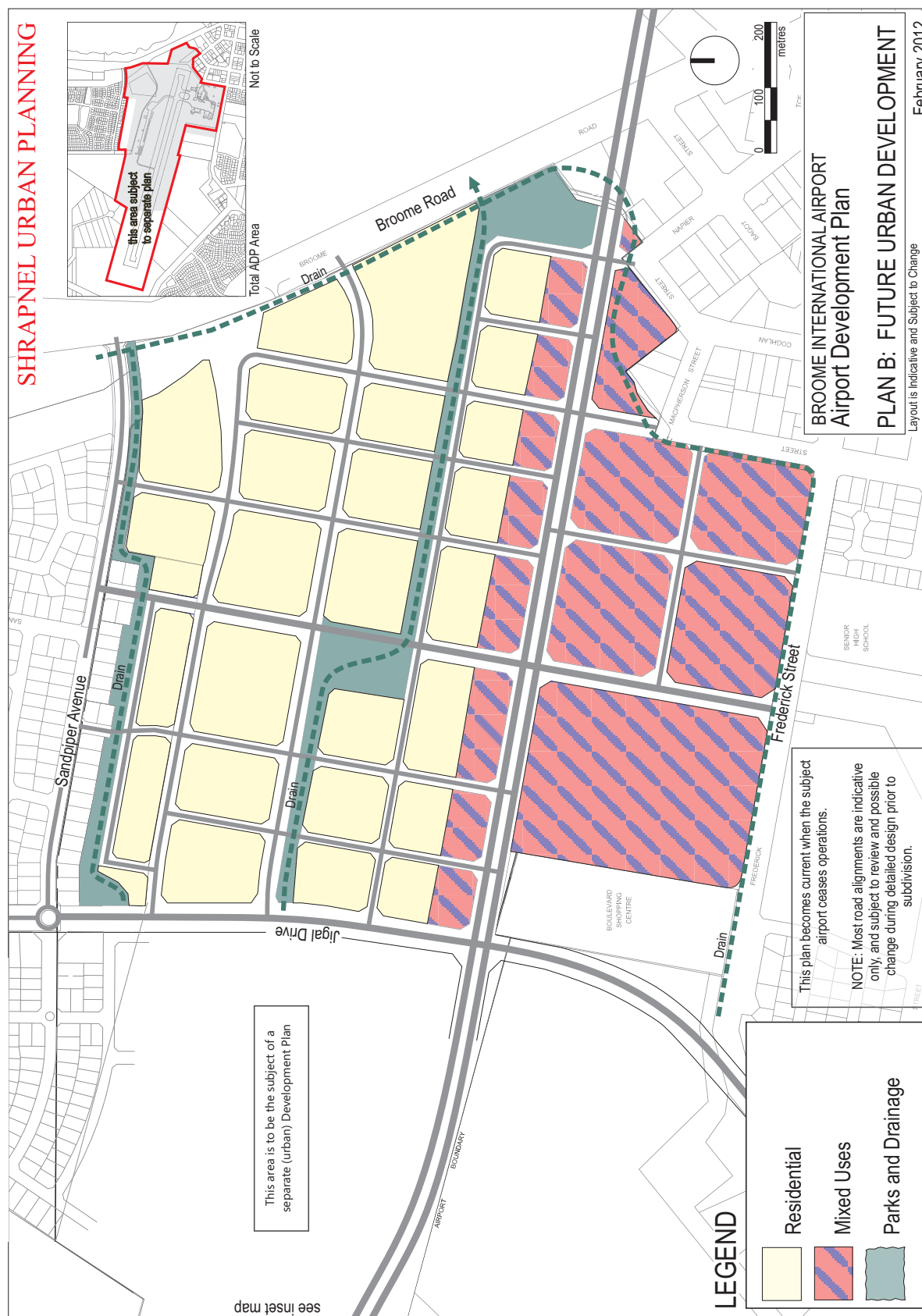
BROOME AIRPORT DEVELOPMENT PLAN
February 2012

SHRAPNEL URBAN PLANNING

Zone	Existing Uses	General Policy	Proposed or Potential Uses
AS4	Vacant Land.	Aviation Service 4: To facilitate airport operation related service and light industrial uses, as well as temporary warehousing and storage uses, which need not be aviation-related.	Aircraft navigation aids; associated aviation and meteorological service facilities; car hire support facilities; airport related service and light Industry; temporary non-aviation related warehousing and storage.
TA	Passenger terminal and related uses including customs, immigration, quarantine and other international and domestic passenger processing facilities; bar and coffee shop; offices; car hire and associated cleaning services.	Terminal Area: To retain, maintain and (to the extent required to satisfy future demand) expand and/ or redevelop existing uses and establish additional uses that are normally or reasonably associated with the terminal complex of an international airport.	Expansion of passenger terminal and related uses including customs, immigration, quarantine and other international and domestic passenger processing facilities; bar and coffee shop; offices; car hire and associated cleaning services; tourism displays and any other uses that are normally or reasonably associated with the terminal complex of an international airport.
TS	Car parking; car hire and associated cleaning services; tourism services; airport operation related light industry and offices; caretaker's house and vacant land.	Terminal Area Support: 1. While retaining the potential to develop the zone for car parking to accommodate future demand, facilitate the continuation and expansion of existing land uses, such as passenger transfer facilities.	Expansion of existing uses; car parking and drainage.
B	Vacant land	Buffer: To retain as a natural and/ or landscaped buffer between the airport and adjoining land uses.	Landscaping.

BROOME AIRPORT DEVELOPMENT PLAN
February 2012





9.2 PLACE

9.2.1 EXTENSION OF CABLE BEACH VEHICLE ACCESS RAMP CLOSURE TO INCLUDE FEBRUARY ANNUALLY

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	RES 36477; NAT55.1; NAT55.3
AUTHOR:	Director Development Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Development Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report provides a summary of the Yawuru Park Council (**YPC**) recommendation of June 2024 and the results of community consultation regarding the potential extensions of vehicle ramp closure of the Cable Beach vehicle Access Ramp to include February on top of existing December and January annual closures.

This report recommends that Council, in accordance with the provisions of Section 3.50(4) of the Local Government Act 1995, closes the Cable Beach Vehicle Access Ramp from 1 December to 28 February on an annual basis in addition to existing annual seasonal overnight and high tide closures in October and November.

BACKGROUND

Previous Considerations

OMC 19 March 2009	Item 9.5.2
OMC 30 September 2010	Item 9.4.2
OMC 24 June 2021	Item 9.2.4
OMC 18 November 2021	Item 9.2.3
OMC 28 July 2022	Item 9.2.1
OMC 25 August 2022	Item 9.2.1
OMC 27 October 2022	Item 9.2.1
OMC 25 July 2024	Item 9.2.1

OMC 19 March 2009

At the Ordinary Meeting of Council (**OMC**) held on 19 March 2009, Council considered a number of strategies for limiting the impact of vehicles on nesting marine turtles along Cable Beach.

Council resolved to implement temporary beach access ramp closures at Cable Beach during turtle nesting season. A boom gate was installed at the top of the access ramp for the purpose of this closure.

OMC 30 September 2010

At the OMC held on 30 September 2010, Council unanimously resolved to continue ramp closures during the turtle season with ramp closures coming into effect each year on 1

October through to 28 February, closures occurring overnight between 8pm and 6am, as well as 2 hours either side of a tide higher than nine metres. These closures continue on an annual basis.

OMC 24 June 2021

At the OMC held on 24 June 2021, Council received a petition requesting the Shire of Broome to workshop with the Department of Biodiversity, Conservation and Attractions's (DBCA) registered Turtle Monitoring Volunteers and other experts the best management options for protecting nesting turtles and hatchlings on Cable Beach.

The petition detailed at the workshop was important for the following reasons:

- Flatback turtles are a threatened species listed under the *Environmental Protection Biodiversity Conservation Act 1999 (EPBC Act)* and are therefore legally protected;
- The current system of vehicle registrations is not working as vehicles continue to be driven over nesting sites and create ruts in which hatchlings get stuck and die;
- The Shire has the authority to control vehicles on the beach; and
- The presence and protection of marine turtles on Cable Beach create an important tourist asset that is driving economic benefit for the community.

Council resolved:

**COUNCIL RESOLUTION:
(REPORT RECOMMENDATION)**

Moved: Cr C Mitchell Seconded: Cr N Wevers

That Council:

- 1. Notes the Yawuru Park Council Working Group, in collaboration with Department of Biodiversity, Conservation and Attractions turtle experts and the Cable Beach Community Turtle Monitoring volunteers, will make a recommendation to the Yawuru Park Council on potential options to limit the impact of vehicular traffic on turtles during the nesting season on Cable Beach.**
- 2. Notes the Chief Executive Officer will prepare a report for Council's consideration following the receipt of the Yawuru Park Council recommendation.**
- 3. Requests the Chief Executive Officer to urgently upgrade the signage at the entrance of the Cable Beach vehicle ramp so that it is legible, any unauthorised signs be removed and that this be done for the current tourist season.**

CARRIED UNANIMOUSLY 9/0

OMC 18 November 2021

At the OMC of 18 November 2021, Council considered the YPC recommendation of 10 June 2021 and the YPC Working Group (in collaboration with DBCA turtle scientist and Cable Beach Turtle Monitoring Volunteers), Turtle Review paper.

The YPC resolved to instruct the YPC Working Group to amend the briefing note to:

- ensure that it provides a comprehensive reference in support of a review of management arrangements for effective conservation of nesting marine turtles on Cable Beach; and

- ensure that it presents findings and evidence, including available data, linked explicitly to proposed management options (including changes to opening times for Cable Beach vehicle access ramp) to be considered at the next YPC meeting.

Following the 10 June 2021 YPC meeting, the YPC Working Group undertook further research, including engaging a DBCA turtle scientist, review of international research and engagement with YPC membership, including the Shire of Broome (**Shire**) and Yawuru Prescribed Body Corporate (**Yawuru**).

As a result of the review, additional information was tabled at the YPC meeting on the 23 September 2021. The recommendation made to the YPC included closure of the ramp completely from 1 December 2021 to 31 January 2022. However, the YPC did not support the YPC Working Group recommendation and made the following resolution instead:

To support, in principal, the recommendation by the Yawuru Park Council Working Group to request the Shire of Broome:

- 1. Implement a new and complete access ramp closure from 1 December to 30 January, commencing 2022, subject to, the implementation of the risk management strategy as set out in section 10 of the report, to the satisfaction of the YPC, to be determined at the YPC meeting to be held in June 2022.**
- 2. Maintain the existing access ramp closures (overnight from 8.00pm to 6.00am and 2 hours either side of a tide higher than 9 metres) from October 1 to February 28, not including the December and January full closures.**

The recommendation from the YPC meeting on the 23 September 2021 was considered at the Ordinary Meeting of Council on the 18 November 2021, where it was resolved as follows:

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Moved: Cr C Mitchell Seconded: Cr B Rudeforth

That Council:

- 1. Supports the recommendation of the Yawuru Park Council**
- 2. Continues with the current closure of the Cable Beach access ramp, located on Reserve 36477, for vehicles (other than essential Council services, licensed businesses and emergency vehicles) during the turtle nesting season 1 October to 28 February between 2000 hours and 0600 hours each day and two (2) hours both side of high tide where the tide is 9.0 metres (Admiralty Datum) or higher.**
- 3. Notes the Yawuru Park Council in Principal Support to implement full ramp closure for all vehicles (other than essential Council services, licensed businesses and emergency vehicles), from 1 December to 31 January 2023, with closure between 2000 hours and 0600 hours each day between 1 October and 30 November 2022 and 1 February and 28 February 2023 between 2000 hours and 0600 hours each day and**
Minutes – Ordinary Council Meeting 18 November 2021 Page 120 of 398 two (2) hours both side of high tide where the tide is 9.0 metres (Admiralty Datum) or higher.
- 4. Notes the draft communication strategy and implementation of tasks leading to the 2022/2023 closure.**
- 5. Invites the Yawuru Park Council Working Group to submit any recommendations from the engagement strategy and data collection once considered.**

CARRIED UNANIMOUSLY 7/0

Consequently, ramp closures for the 2021/22 turtle nesting season occurred in accordance with the decision of 30 September 2010, with the vehicle access ramp closed from 1

October and 28 February between 8pm and 6am and for two hours either side of any tide above 9.0 metres, and no full ramp closure.

Turtle monitoring continued over the 2021/22 turtle nesting season, with additional data collected on tyre ruts during the hatchling season. Data collected during the 2021/22 nesting season was included in a report on monitoring results..

At the YPC meeting of 22 June 2022, the YPC considered further recommendations of the YPC Working Group, including additional data collected during monitoring, including mortalities from tyre ruts. The YPC Working Group recommended to the YPC a two-month full closure of the Cable Beach vehicle ramp, to coincide with the peak turtle hatching months of December and January, each year, commencing 1 December 2022.

The two-month full closure was proposed in addition to the then existing Cable Beach vehicle access closures during turtle nesting season which provides closure of the vehicle access ramp from 1 October to 28 February between 8:00pm and 6:00am each day and two hours both sides of the high tide where the tide is 9.0 metres or higher. The YPC agenda item also provided an update on implementation of the Risk Management Strategies as set out in the report of 23 September 2021.

The YPC recommendations from this meeting were considered by Council at the 28 July 2022 OMC and the following resolution was moved and passed:

COUNCIL RESOLUTION:

Moved: Cr B Rudeforth

Minute No. C/0722/083

Seconded: Cr N Wevers

That Council defer consideration of this item until Council has been briefed by the Department of Biodiversity, Conservation and Attractions (DBCA) regarding their Cable Beach Turtle Monitoring Program report in addition to receiving a presentation from DBCA and the Yawuru Park Council on proposed plans at Gantheaume Point, preferably within 30 days.

CARRIED UNANIMOUSLY 8/0

A briefing was subsequently presented to Council by representatives of DBCA and YPC at a workshop on 16 August 2022.. Key issues raised by DBCA during the briefing to Council included:

- Flatback Turtles are protected by State and Federal legislation (see legislation section of this report)
- Current beach access closures are sufficient to protect nesting turtles
- Tyre ruts are having a direct impact on turtle hatchlings
- Along with current ramp closures, a total ramp closure for December and January annually will protect both nesting turtles and turtle hatchlings
- Vehicle traffic counts indicate capacity for vehicles to shift from Cable Beach to Gantheaume Point to access Cable Beach without significant disruption
- Cable Beach flatback turtles nest only on Cable Beach
- Impacts on turtle hatchlings directly impacts on adult turtle numbers returning to Cable Beach
- The proposed closure recognises the need to balance protecting ecological values and recreational values of Cable beach

Following the briefing, Council considered this matter at the OMC held on 25 August 2022 and resolved as follows:

COUNCIL RESOLUTION:**Minute No. C/0822/101****Moved: Cr N Wevers****Seconded: Cr B Rudeforth****That Council:**

- 1. Pursuant to section 3.50(1a) of the Local Government Act 1995 advertises for public submission for a period of 28 days the potential full closure of the Cable Beach vehicle access ramp, located on Reserve 36477, for vehicles (other than essential Council services, licensed businesses and emergency vehicles or any vehicles authorised by the Shire of Broome Chief Executive Officer) during the turtle nesting season from 1 December to 31 January;**
- 2. Requests the Chief Executive Officer prepare for Council consideration a report on the outcomes of the advertising of the potential vehicle ramp closure at the October Ordinary Meeting of Council; and**
- 3. Continue with part closure of the vehicle access ramp commencing 1 October 2022 until 28 February 2023 between 2000 hrs and 0600 hrs each day and during two (2) hours both sides of a high tide where the tide is 9.0m Australian Height Datum.**

CARRIED UNANIMOUSLY 8/0

In accordance with Council's decision on 25 August 2022 and the provisions of Local Government Act, the proposed road closure was advertised seeking public comment. The closure was advertised in relevant newspapers, on the Shire's website and on social media. The comment period ran from 1 September to 28 September.

Total valid submissions received was 737. This was considered a statistically relevant response. 92% of valid responses supported ramp closure, with 5% of responses objecting to closure, broken down as follows:

Form	Support	Object	Dismissed	Invalidated
Written Submissions	413	11		2
Web Submissions	269	24	20	10
TOTAL	682	35	20	12
% RESULT	92%	5%	3%	

Council considered the results of this community engagement and reconsidered the requested closure at the OMC held on 27 October 2022, where the following was resolved:

COUNCIL RESOLUTION:**(REPORT RECOMMENDATION)****Minute No. C/1022/001****Moved: Cr N Wevers****Seconded: Cr C Mitchell****That Council:**

- 1. Supports the 22 June 2022 recommendation of the Yawuru Park Council;**
- 2. Pursuant to section 3.50(1a) of the Local Government Act 1995 closes the Cable Beach vehicle access ramp located on Reserve 36477 for the purposes of protecting nesting and hatching turtles from 1 December to 31 January the following year,**

annually for all vehicles other than essential Council services, DBCA and Yawuru Rangers, licensed businesses and emergency vehicles or any vehicles authorised by the Shire of Broome Chief Executive Officer;

- 3. Pursuant to section 3.50(1a) provides public notice of the closure as per point 2 above, annually;**
- 4. Continue with part closure of the vehicle access ramp between 1 October until 30 November annually and from 1 February until 28 February annually between 2000 hrs and 0600 hrs each day and during two (2) hours both sides of a high tide where the tide is 9.0m Australian Height Datum for all vehicles other than essential Council services, licensed businesses, vehicles permitted under events and booking permits, emergency vehicles or any vehicles authorised by the Shire of Broome Chief Executive Officer; and**
- 5. Pursuant to Section 3.50(5) of the Local Government Act 1995 advise the Commissioner of Main Roads of the closure of the thoroughfare for December and January; annually.**

CARRIED UNANIMOUSLY 7/0

Implementation of closures occurred in accordance with Council's decision. Closures for the 2022/2023 were impacted by closure of the ramp for an extended period due to weather conditions that resulted in the ramp remaining closed until 7 April 2023.

The closure occurred as scheduled for the 2023/2024 turtle nesting season, with the ramp open from on 1 February 2024 in accordance with the 27 October 2022 resolution of Council.

The YPC Working Group discussed options around extending the vehicle ramp closure to include February based on concerns raised by the community directly to members of the YPC. It is noted that public Questions were also raised at Council meetings in February and March, as well as motions moved at the Annual Electors meeting calling for an extension of the vehicle ramp closure for full February on top of the December and January ramp closures.

Further to the concerns raised by the community, the YPC Working Group considered several new items of data presented by DBCA. This data consisted of a Briefing paper presented to YPC (**Attachment 1**) as well as a DBCA summary report assessing six years of turtle nesting data (**Attachment 2**).

Consideration of the community comment and the data presented by DBCA resulted in a recommendation from the YPC Working Group being presented to the Yawuru Parks Council at the 19 June 2024 meeting of the YPC. At this meeting the YPC resolved as follows:

The Yawuru Park Council supports the recommendations of the YPC Working Group to:

- Request the Shire of Broome to extend the complete access ramp closure of December and January annually to include the month of February on an annual basis.**
- Request the Shire of Broome to maintain the existing October 1 to November 30 access ramp closures (Overnight from 8pm-6am and 2 hours either side of a tide higher than 9 metres), in addition to the December 1 - February 28 full closure.**

Council considered this request in the context of the above information and on 25 July 2024 resolved to undertake community engagement in accordance with Section of the Local Government Act:

COUNCIL RESOLUTION:
(REPORT RECOMMENDATION)

Minute No. C/0724/002

Moved: Cr J Mamid

Seconded: Cr J Lewis

That Council:

- 1. Notes the 19 June 2024 recommendation of the Yawuru Park Council;***
- 2. Pursuant to Section 3.50(1a) of the Local Government Act 1995, advertises for public submission for a period of 28 days, the intention to introduce a full closure of the Cable Beach vehicle access ramp, located on Reserve 36477, for vehicles (other than essential Council services, licensed businesses and emergency vehicles or any vehicles authorised by the Shire of Broome Chief Executive Officer) during the turtle nesting and hatching season from 1 December to 28 February on an annual basis; and***
- 3. Requests the Chief Executive Officer prepare for Council consideration a report on the outcomes of the advertising of the potential vehicle ramp closure at the September Ordinary Meeting of Council.***

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr P Matsumoto, Cr M Virgo, Cr P Taylor, , Cr E Smith, Cr J Mamid.

CARRIED UNANIMOUSLY 8/0

As per Council's decision above and the provisions of the Local Government Act, the proposed road closure was advertised seeking public comment. The closure was advertised in relevant newspapers, on the Shire's website and on social media. The comment period ran from 1 August to 30 August 2024.

COMMENT

There are a number of factors that have resulted in the current schedule of vehicle ramp closures, based on assessments of impacts on nesting turtles and impacts on turtle hatchling mortality rates from vehicles, particularly tyre ruts. The current closures were developed to minimise these potential impacts. Assessment of these current closures included communications and engagement and analysis of turtle monitoring data.

Recent years have seen ramp closures extended due to weather impacts on the vehicle ramp, however, at the start of 2024 the ramp condition allowed opening on 1 February 2024 in accordance with Council resolution.

During the 2023/2024 turtle breeding season a number of impacts were identified consistent with previous data analysis, including turtle hatchlings caught in tyre ruts. Numerous community members contacted Council and the Shire to confirm these impacts, with public questions as well as a Motion related to this matter being raised at the Annual Electors Meeting held 15 February 2024 as well as the OMC held 29 February 2024.

In addition to previous analysis and data that concluded that nesting and hatching turtles require protection from vehicles, aggregation and compilation of monitoring data for the

period 2017 to 2023 has been prepared by DBCA to allow for identification of trends and potential risks to turtle breeding, which is provided in **Attachment No 2**.

This data provides a summary of the 2023/2024 monitoring program and also tracks nesting and hatching across multiple years and includes total numbers of nests from 2017 to 2023.

It is noted that monitoring now uses modelling and extrapolation from data over the total monitoring program, and consequently only requires physical monitoring over a seven week period. The monitoring program has been modified to ensure that adequate data is collected with resources available, while still ensuring useable data for continued analysis.

Importantly, while the monitoring program has been modified, the monitoring program still covers the totality of the turtle nesting period (as opposed to the nesting and hatching period previously monitored) and by application and extrapolation of the aggregated data, turtle hatching for any season can be analysed. For example, using the data and applying the analysis has determined that 14 nests would have hatched during February in 2024.

Data from the monitoring period between 2017 and 2023 shows that roughly 20% of turtle nests are hatching during the month of February each year (See Table 7 in **Attachment No 2**). The length of period that data has been collected at Cable Beach, as well as the use of data extrapolation from other turtle monitoring programs, provides some surety that this is an accurate figure.

Twenty percent of the turtle population that nests at Cable Beach is considered significant. For this reason the YPC considers that there is sufficient evidence that the current closures should be reviewed to allow for increased protection of turtle hatchlings.

Public advertising of the road closure resulted in a statistically relevant number of submissions, with a total of 929 submissions received, with 64% of submissions supporting closure in February in addition to current closures. When considering the need for additional closures, the following factors lead to the conclusion that Council should support closure during February, on top of existing closures:

- The protected status of Flatback turtles in both State and Federal legislation
- The data from six years of monitoring confirming that twenty percent of turtle hatching occurs in February;
- Inclusion of conservation of turtle breeding areas of Cable Beach as a specific action in Council's Corporate Business Plan (**CBP**);
- Scientific evidence that turtles nesting on Cable Beach are part of a distinct genetic cohort that does not breed at other locations;
- Clear majority of community members support closure during February; and

As a result of the public comment received, the objectives of Council's CBP and State and Federal legislation requiring protection of flatback turtles, a recommendation is made to include closure of the Ramp in February in the current regime of ramp closures.

CONSULTATION

As per Council's decision July 2024 and consistent with the provisions Section 3.50(4) of the Local Government Act, the proposed road closure was advertised seeking public comment. The closure was advertised in relevant newspapers, on the Shire's website and on social media. The comment period ran from 1 August to 30 August 2024.

The following results were received during public advertising of the potential closure of the thoroughfare, summarised in **Attachment 3**:

- 925 submissions through Shire website public notices portal
- Three written (emailed) submissions.

The 928 submissions received during public advertising resulted in the following:

- 593 submissions in favour of closure during February
- 332 submissions in favour of current closure periods during February
- 3 Written submissions emailed direct to the Shire
- 3 submissions were assessed as being submitted incorrectly, though their inclusion has no substantive impact
- 2 submission removed as they were duplicates.

This equates to 64 percent of the 925 submissions expressing support for closure and 36 percent of the 925 submission objecting to closure of the vehicle ramp in February.

85.5 percent of submissions in support of closure (524) were from people that listed a local postcode. 85.9 percent of submissions in favour of retaining access during February (297) were from people that listed a local postcode.

Two of the emailed submissions support closure of the vehicle ramp during February, while one, received from Recfishwest, does not support closure. Protection of turtle hatchlings was noted in the written submissions supporting closure, while the Recfishwest submission recommended no closure of the vehicle ramp in February due to potential impact on access to fishing opportunities. It is noted however that only one submission mentioned this as a reason for objecting to the closure, and access is only closed to vehicles on the beach. Consultation included discussion with:

- Yawuru / Nyamba Buru Yawuru through the Yawuru Park Council and YPC Working Group
- Department of Biodiversity, Conservation and Attractions through the Yawuru Park Council and YPC Working Group
- Shire of Broome through the Yawuru Park Council and YPC Working Group.

The Cable Beach Club and Department of Education's Cable Beach Camp School were consulted as part of the previous closure process as the only landowners with direct frontage to the Vehicle Ramp.

A written response confirming support for the closure of the ramp for December and January was received from Cable Beach Club, subject to confirmation that permit holders, events and other permitted uses would not be adversely affected.

A written response was received from the Camp School with no comment on the closure. Clear feedback from the Shire of Broome Community Scorecard 2024 and the draft Animal Management Plan May 2024 community engagement processes supports protection of nesting turtles, nests, and hatchlings.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 3.50 of the Local Government Act contains provisions for the closure of roads and includes explicit powers for closure of a thoroughfare for more than four weeks under Section 3.50(1a). Section 3.50(4)(a) requires a public comment period where a Local Government intends to close a road for a period greater than four weeks.

3.50. Closing certain thoroughfares to vehicles

1. (1) A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.
2. (1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.
3. (2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.
- (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to —
 4. (a) give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission; and
 5. (b) give written notice to each person who —
 6. (i) is prescribed for the purposes of this section; or
 7. (ii) owns land that is prescribed for the purposes of this section;
 8. and
 9. (c) allow a reasonable time for submissions to be made and consider any submissions made.
10. (5) The local government is to send to the Commissioner of Main Roads appointed under the Main Roads Act 1930 a copy of the contents of the notice required by subsection (4)(a).
11. (6) An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which local public notice is given.

The definition of a thoroughfare as per the Local Government Act is as follows:

thoroughfare means a road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end;

Environmental Protection Biodiversity Conservation Act 1999

Flatback turtles are a threatened species listed as 'vulnerable' under Section 178 of the EPBC Act 1999 and are legally protected.

Biodiversity Conservation Act (WA) 2016

Flatback turtles are listed as 'rare or likely to become extinct' under the WA State Government Biodiversity Conservation Act. All marine turtles that occur in Western Australia

are protected under the Biodiversity Conservation Act 2016. Under this legislation, a person must not disturb fauna unless that person has lawful authority to disturb it.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The cost of locking the gates at Cable Beach during the nesting and hatching season is contained within the existing Shire operating budget.

RISK

There is strong community support for the conservation of turtle breeding sites, and this has been reflected in the Shire's Corporate Business Plan 2023-2027. Failing to close access increases the risk of a negative community reaction due to potential turtle fatalities

There is also frequent vehicular access to Cable Beach for recreational and cultural purposes. Closing this access risks a negative community reaction due to dissatisfaction from the lack of access.

STRATEGIC ASPIRATIONS

Place **We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.**

Outcome 5 **Responsible management of natural resources**

Objective 5.2 Manage and conserve the natural environment, lands and water.

Actions 5.2.4 **Facilitate** conservation of turtle breeding sites through managing vehicle access to Cable Beach during the wet season and community education.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Supports the Yawuru Park Council recommendation dated 19 June 2024 that requests the Shire of Broome to:
 - a. Extend the complete access ramp closure of December and January annually to include the month of February on an annual basis.
 - b. Maintain the existing October 1 to November 30 access ramp closures (Overnight from 8pm-6am and 2 hours either side of a tide higher than 9 metres), in addition to the December 1 - February 28 full closure.
2. Pursuant to section 3.50(1a) of the Local Government Act 1995 closes the Cable Beach vehicle access ramp located on Reserve 36477 for the purposes of protecting nesting and hatching turtles from 1 December to 28 February the

following year, annually for all vehicles other than essential Council services, DBCA and Yawuru Rangers, licensed businesses and emergency vehicles or any vehicles authorised by the Shire of Broome Chief Executive Officer.

3. *Pursuant to section 3.50(1a) provides public notice of the closure as per point 2 above, annually.*
4. *In accordance with the request from the Yawuru Parks Council, continues with annual part closure of the Cable Beach vehicle access ramp located on Reserve 36477 for the purposes of protecting nesting and hatching turtles from 1 October to 30 November annually between 2000 hrs and 0600 hrs each day and during two (2) hours both sides of a high tide where the tide is 9.0m Australian Height Datum for all vehicles other than essential Council services, licensed businesses, vehicles permitted under events and booking permits, emergency vehicles or any vehicles authorised by the Shire of Broome Chief Executive Officer.*
5. *Pursuant to Section 3.50(5) of the Local Government Act 1995 advise the Commissioner of Main Roads of the closure of the thoroughfare for December, January and February, annually.*

Attachments

1. Attachment 1 - YPC Working Group Briefing Note
2. Attachment 2 - Summary of Monitoring Data 2017 to 2023
3. Attachment 3 - Community Engagement Outcomes Summary

YAWURU PARK COUNCIL

AGENDA ITEM BRIEFING NOTE

AGENDA ITEM	Cable Beach annual vehicle access closures – proposed full February closure
MEETING NUMBER	62
LOCATION:	Shire reserve access to Guniyan Binba and Yawuru Minyirr Buru Conservation Parks
AUTHOR and ORGANISATION:	Wil Bennett Yawuru Parks Coordinator, DBCA
RESPONSIBLE OFFICER:	Wil Bennett
DATE OF REPORT:	13/6/2024
SUMMARY:	Extension of the current annual vehicle access ramp closures to include a full closure throughout February is recommended.

BACKGROUND

In 2021 the YPC accepted a detailed working group report on the 'Cable Beach turtle nesting season vehicle access review'. This report recommended a two-month total vehicle access closure for December and January annually, in addition to existing overnight closures from November 1 to February 28, aligning with the peak months for turtle hatching events.

The 2021 report noted that best practice conservation for turtles nesting on Cable Beach would include a full (24-hour) closure of the vehicle access ramp from December to the end of February to align closures with the long-term nesting and hatching trends identified through the Cable Beach Community Turtle Monitoring Program. A longer total closure was deemed to represent an interruption to established beach access, and was not recommended at that time.

The working group also recommended the implementation of a risk management strategy prior to the commencement of the two-month closure, including to address the risk of 'Community resistance to change'. A targeted communications strategy was recommended and subsequently adopted to raise the profile of turtles on Cable Beach. The report included the position for access restrictions to be revisited as needed to address the risk of continued unacceptable levels of impact to turtles.

On receipt of the report the Shire of Broome advertised the proposed closure to the community as per the provisions of the Local Government Act 1995, as the gate is located on a public road and would constitute the closure of a thoroughfare. Closure of a thoroughfare for a period exceeding 4 weeks requires public consultation through a public notice. In October 2022 the Shire of Broome considered public comments received and resolved to close the gate providing access to the vehicle ramp for all of December and January.

In the 2021/22 wet season the vehicle access ramp was closed for several months due to storm damage. In 2022/23 the ramp was again closed for several months, including the new December and January closure adopted unanimously by the Shire in 2022 and a longer subsequent closure throughout February and March due to storm damage.

In 2023/24 the ramp was closed in December and January as per Council decision and reopened on February 1 (notwithstanding existing overnight and spring tide closures). Numerous reports of hatchlings trapped in tyre ruts were received by YPC member organisations during February.

In early 2024 the YPC Working Group reviewed the management recommendations for protecting turtles on Cable Beach, including data analyses in the attached Summary of Turtle Monitoring Data 2017 to 2023 (Attachment 1), noting the following:

- The December and January closure of the vehicle access ramp has once again provided strong protections for nesting and hatching turtles. As indicated in the Yawuru Park Council report from 2021 (Attachment 2) this period is likely every year to include more than 80% of nest hatching occurrences.

Closure to vehicles maximises the chances of hatchling survival by removing the impact of tyre ruts, resulting in a decreased risk of predation, exhaustion and dehydration due to decreased exposure time for hatchlings on the beach.

- Overnight and big tide closures have provided protection to nesting turtles and nests in November, and reduced the risk of sand compaction above the spring tide mark affecting nesting success. Nesting turtles are at less risk from vehicles than hatching turtles, though these closures also reduced the risk of vehicle collision with hatchlings emerging overnight in February when nests continue to hatch.
- In the 2023/24 season the program was conducted over a shorter monitoring window for various reasons (see Attachment 1).
- 69 nests were recorded from Nov 1st to Dec 20th indicating an above average season for successful nests on Cable Beach.
- Table 7 in Attachment 1 provides data that shows that the average number of nests that hatch in February is approximately 20% of nests. With hatching events taking place outside of the December and January closure in any given year based on long

term trends there is evidence that a large number of hatchlings will be exposed to risk during February. This would equate to 14 nests in February 2024.

- Although the number of nests in 2024 was larger than average, the potential impacts to nesting and hatching success remains significant in any given year.
- Existing night-time closures in February provide some protection but do not address the impact on turtle hatchlings that are impacted by tyre ruts and exposed during day time.
- Given the threatened species status of flatback turtles, the continuing risk of tyre rut impacts to hatchlings in February, and the data evidencing that approximately 20% of nests are available for hatching in February, this is deemed an unacceptable level of impact not addressed by the current overnight closures.

A full (24-hour) closure of the vehicle access ramp to the end of February would align the closures with the long-term nesting and hatching trends identified through the CBCTMP, and supported by CBCTMP and Summary of Cable Beach Monitoring Data 2017 to 2023 (Attachment 1), as well as public reports recorded in the 23/24 season.

Extended annual closure to include the month of February is consistent with best practice conservation for this threatened species.

RECOMMENDATION TO YPC

The Yawuru Park Council supports the recommendations of the YPC Working Group to:

- ***Request the Shire of Broome to extend the complete access ramp closure of December and January annually to include the month of February on an annual basis.***
- ***Request the Shire of Broome to maintain the existing October 1 to November 30 access ramp closures (Overnight from 8pm-6am and 2 hours either side of a tide higher than 9 metres), in addition to the December 1 - February 28 full closure.***



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Summary of Cable Beach Community Turtle Monitoring data 2017 to 2023

This information has been provided by DBCA Marine Science as a brief overview of the turtle nesting and hatching data from the Cable Beach Community Turtle Monitoring program between 2017 and 2023. These are preliminary analyses and further filtering of the data might slightly change the numbers, but the trends will remain the same.

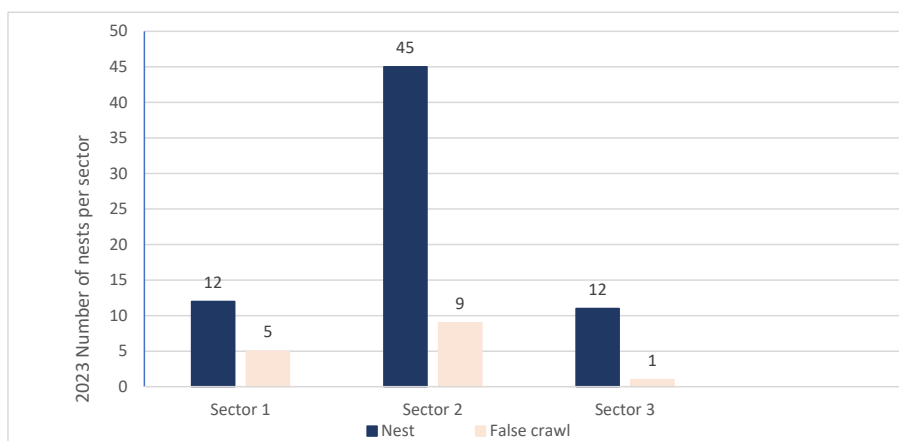
For context the Cable Beach Community Turtle Monitoring program has been run in various forms since 2006. The monitoring timeframes were recently reviewed to a 7-week monitoring period to reflect the average peak nesting period from 1 November to 20 December for 2023.

This decision was made due to:

- The program involving significant resourcing and requiring a review to ensure its effectiveness and sustainability.
- An analysis of turtle nesting data since 2017.
- Recent advances in population modelling methods allowing for science-based abundance estimates to be made using a limited data set.

In 2023 turtle monitoring season, the total number of nests was 69 and the total number of false crawls and unsure tracks was 15 between 1 November – 20 December (table 1). The majority of nests were recorded in sector 2.

Blue = total nests



Pink = false crawls

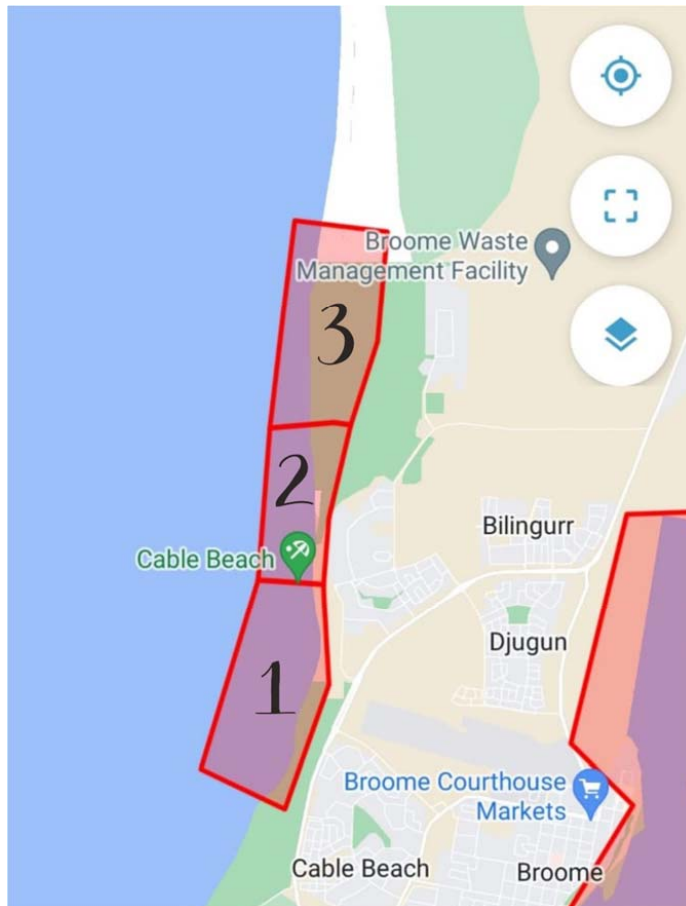
Table 1: Recorded nests and false crawls, 2023



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Map: Cable Beach Monitoring Sectors

Between 1 November and 20 December, the average number of nests since 2017 was 56 ± 12 nests.

The number of recorded nests in 2023 was 69, and 15 false crawls. This is the highest recorded from 2017 and it is comparable to previous years. See Table 2.



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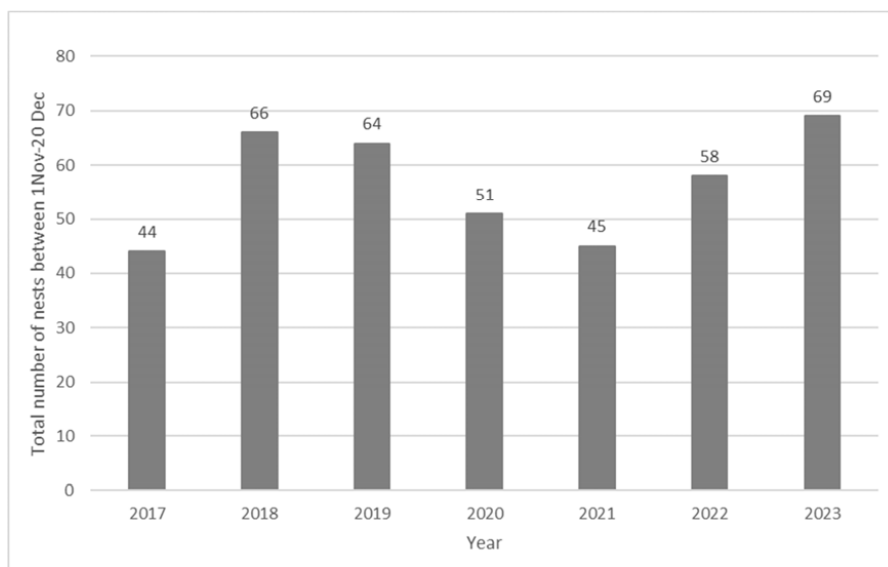


Table 2: Total recorded nests 1 Nov – 20 Dec 2017 to 2023

Using all data available since 2017, we can model what an average nesting season looks like in terms of mean number of tracks per day or mean number of nests per day between 15 October and 27 February each year, see graphs below. These figures suggest that there is a peak period of nesting activity in mid-November to early December. This period was captured when the turtle monitoring program collected data in 2023 (i.e. 7 weeks including the peak nesting period; orange box on Table 3 and dark blue line on Table 4). The figures also suggest a trend of minimal nesting activity during most of January and February.

The minimum requirement for a successful monitoring program is to collect data for 2-4 weeks over the peak of the nesting season every year, for several years. (i.e. DBCA can model turtle populations throughout a season based on a minimum of just 14 days of monitoring).



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Orange line is mean turtle movements per day

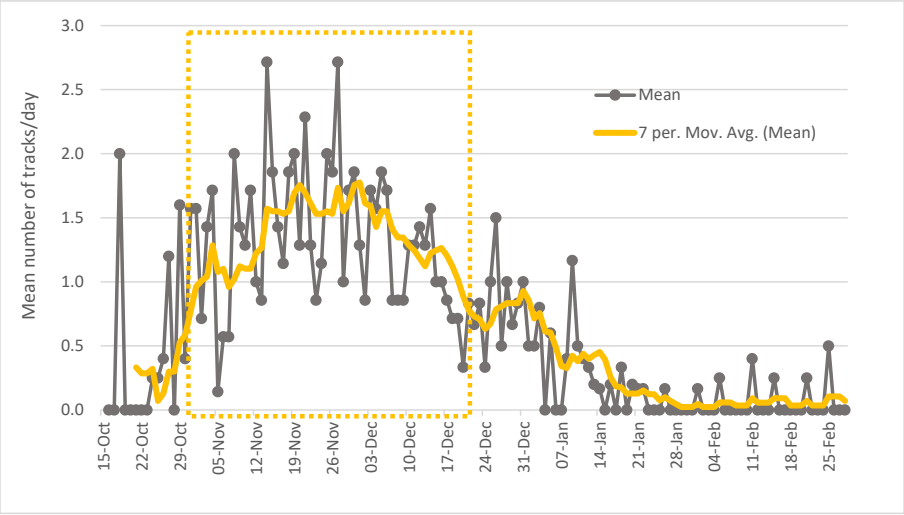


Table 3: Peak number of tracks per day

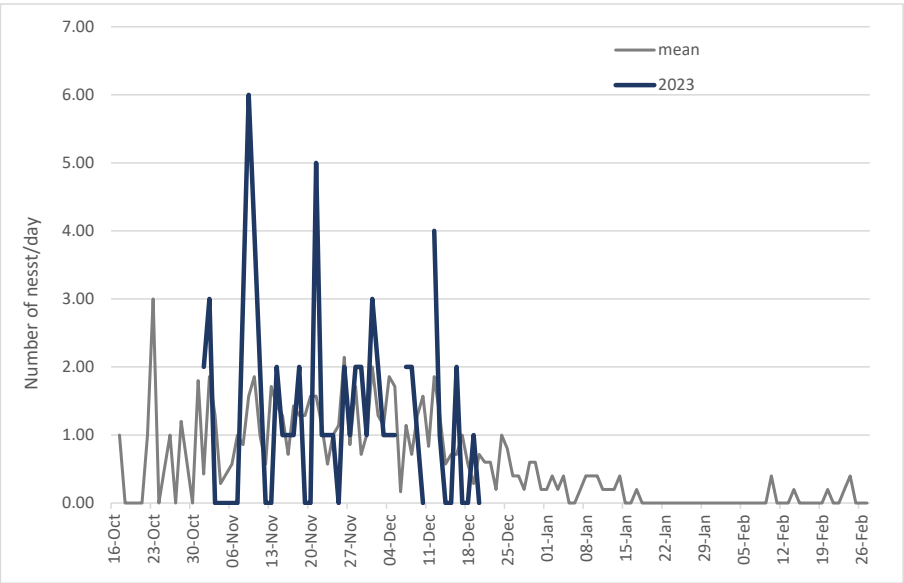


Table 4: Mean nests per day (2023 compared to average) .



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Table 5 below shows the mean number of nests recorded throughout the season across the last 7 years. In 2023, the last recorded successful nest was on 19 December 2023 with hatching around the 6-7 February 2024.

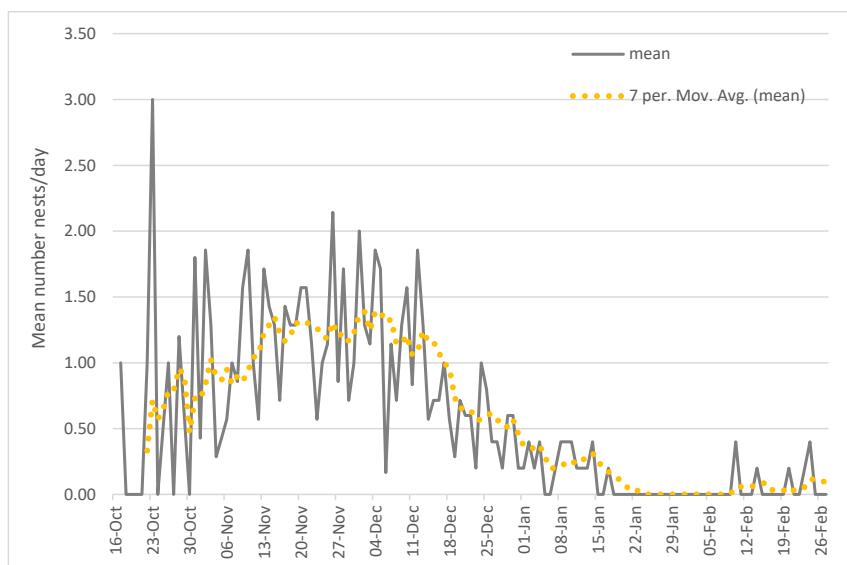


Table 5: Mean number of nests over seven-year monitoring period

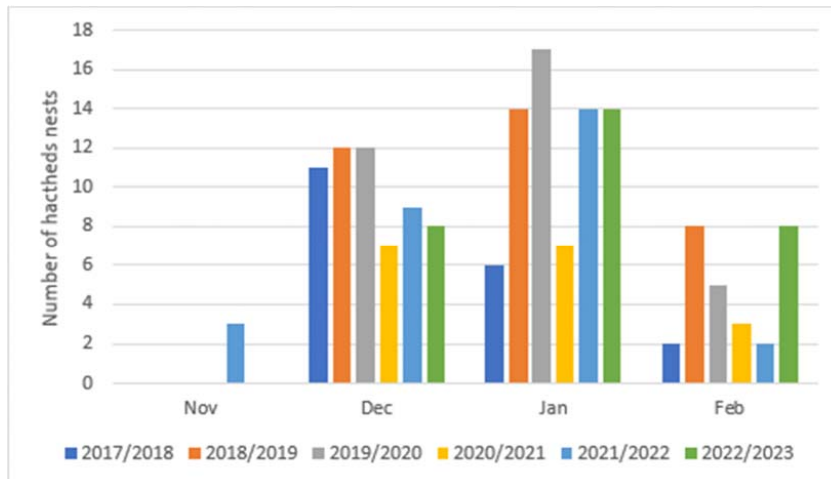


Table 6: Hatched nests over six years



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Earliest hatched nests have been recorded the first week of December with one nest in 2019 recorded on the 13 November, suggesting some turtles nest successfully on Cable Beach within the monitoring area as early as the first week of October. Tracks have also been opportunistically sighted in September.

According to previous monitored years, hatched nests have been recorded until the last week of February with **an average of 3.4 ± 2.5 nests hatching in February compared to 11.8 ± 5 in January** (see Table 7). Turtle nests are predicted to hatch between 55-65 days after being laid (roughly 7 weeks). Accordingly, the nests recorded the last week of the 2023 monitoring period (14-20 Dec) would have hatched early February 2024. Nests laid after this time will hatch after this.

Informal community citizen science reports from beach-walkers during December-February 2024 correlate with these long-term trends, indicating that nests were laid in late December and early January which hatched during February.

Table 7 shows the percentage of hatched nests throughout the season.

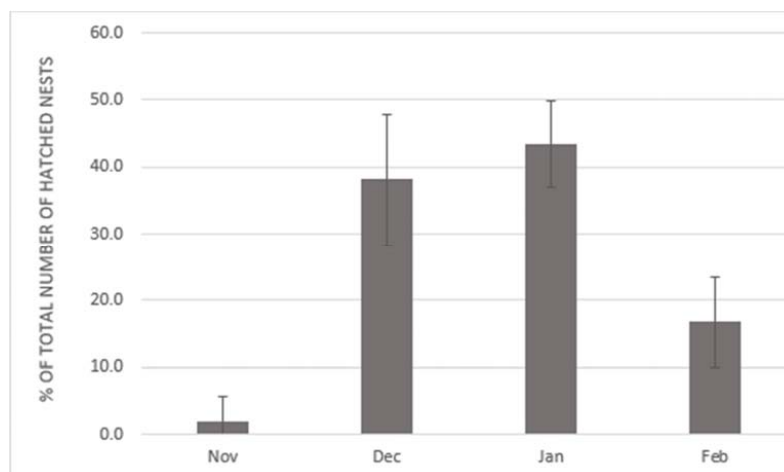


Table 7: Percentage of hatched nests by month.

Data analysis shows that on average, approx. 20% of nests hatch in February within the monitoring sectors of Cable Beach.

The Department of Biodiversity, Conservation, and Attractions (DBCA) acknowledges the proactive measures undertaken by the Shire of Broome in implementing ramp closures during peak nesting periods and hatching events. Analysis of gathered data indicates that these closures contribute significantly to the protection of approximately 80% of successfully hatched turtle offspring. Best practice conservation practice to ensure the safeguarding of



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the entirety of the turtle population during their nesting and hatching phases would include an extended closure period to the end of the hatching season.

COMMUNITY ENGAGEMENT OUTCOMES - EXTENSION OF VEHICL ACCESS RAMP CLOSURE - CABLE BEACH

POST CODE	VOTE	NO VOTES	YES VOTES	COMMENTS (optional)
6725	NO		1	
6725	NO		1	
6725	NO		1	
6725	NO		1	
6725	NO		1	They only found a very small number of baby turtles effected. There is hundreds of kilometres free for turtle nesting. No need to stop something if it is not effecting other things. Where will the cars park if not on the beach? In the dunes doing more damage, learn from past failures like when ganthiume was closed
6725	NO		1	
6725	NO		1	
6725	NO		1	
6725	NO		1	I'd be happy to see vehicle ramp closed between 6pm and 6am for the entire season. Even 6pm to 8am would suffice
6726	NO		1	
725	NO		1	Driving on the beach is part of the Broome culture. The community/ town just is not the same when the beach is closed. There needs to be safety protocols put in place like 1. no driving up near the dunes, 2. you are to keep vehicles down on the sand where the tide has been on, 3.Maybe a more obvious marking for the turtle nests such as instead of just one pole do 4 interconnected poles with reflective flags so when headlight shine on them you can see so no one can miss them. I feel as though there just needs to be attention drawn to this topic there is no need to shut the beach an extra month a lot of locals will be disappointed if it comes to being closed for an extra month. 5. Extra patrols, lifeguards or rangers on beach to enforce safety of turtles.
6725	NO		1	
6725	NO		1	This is terrible for the local residents. The time of year when it is really hot and we need to get down to the beach with our family to enjoy without all the tourist.....
6725	NO		1	I do not think the reason for closing the beach for an extended period is warranted. Maybe simply more awareness to drivers going onto the beach by way of signage.
6725	NO		1	Don't take away our Broome lifestyle, it isn't fair.
6725	NO		1	
6725	NO		1	
6726	NO		1	
6726	NO		1	Modify rules with driving based on tides or harshest penalties for those who access the dunes . Need more rangers to enforce all fines.
6726	NO		1	A town known for its amazing beach shouldn't close it. Affects tourism. Nowadays very hard to maintain businesses without tourists.
6725	NO		1	
6726	NO		1	Small percentage of turtles survive to adulthood anyway. Cable beach nesting ground would have little impact on turtle survival rates. There are thousands of nesting sites and islands throughout the Kimberley. Keep vehicle access open all year round.
2099	NO		1	
6725	NO		1	There is not much to do in Broome in wet season but the best thing about Broome in the wet season is being able to drive down along the beach to take the kids and the dogs for a swim & a play after work or on the weekend. its not hard to not drive in the soft sand and leave deep ruts, the whole community shouldn't be punished for some idiots & at the same time the whole community shouldn't have to have their freedoms removed just to suit a small group of individuals idea of an ideal Broome. The Shire and The State should be unlocking more of the Kimberley coast for kids & parents to enjoy the outdoors, not locking us out of more.
6726	NO		1	It is the only time of the year when locals can enjoy the beach without hordes of tourists. I don't believe that vehicles on the beach significantly impacts the turtles survival.
6726	NO		1	I object to any further closure of beach access. The tourist seasons are getting bigger which is great for the Broome economy but it also means beach access is very busy. As a long term local and rate payer our family really loves the quieter time of the year for beach usage. We access the beach minimum twice a week. Now shire is also proposing further restrictions for dog owners to walk their dogs. This means loading up the dog and driving further down the beach for them to exercise. We purchased our house purposely close to cable beach (Koolama Dr) to enjoy the magnificent cable beach. How does the shire propose advertise the wider Australian public Broome may be open for business but it's not open for investors wanting to buy houses here to enjoy the coastal beach access . Further more voting should only be open for rate payers ONLY.
2429	NO		1	
6725	NO		1	I suggest a trial on beach closure between 8 am and 6pm
6726	NO		1	There are still a lot of tourists/family get togethers enjoying our beach over Christmas and school summer holidays
6726	NO		1	
6726	NO		1	It's a beach for everyone. The shire needs to stop there hare brained ideas and stop the redevelopment also. You can't improve on perfection
6726	NO		1	
6725	NO		1	
6725	NO		1	
6726	NO		1	
6725	NO		1	

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6725	NO	1	No, more closures aren't the answer in this town. So many of us live here because we love the freedom and space, yet year by year so many more closures of public land/ areas are being snuck in. This is a great place to get out of the house in summer, when there are no tourists around to enjoy some fresh air and quiet, with the car handy for drinks and shade. Keep it open so the locals can enjoy their town all year round, not just when it suits the tourists
6725	NO	1	Safety of kids - too many cars at Ganths and north of the rocks is good for my mental health in the hot time
6725	NO	1	Please allow people to have vehicle access to the beach
6725	NO	1	
6725	NO	1	Keep it open all year round
6725	NO	1	
6725	NO	1	Open all the time 🙏
6726	NO	1	Nope
6725	NO	1	40 years enjoying the beach when it's not peak season. It's a special thing about living up here.
6725	NO	1	We need this as relief from the heat with our kids and to get us all as a family outside. I have been driving North of the rocks for years a never seen a turtle death because of vehicles
6725	NO	1	
6725	NO	1	
6726	NO	1	As a resident and business owner on Murray Rd we would like to see the shire work towards increasing tourism during the off peak season. Rather than further restricting an iconic Broome experience deterring visitors at a time of year when we need more tourists, maybe the shire needs to promote the unique experience.
6726	NO	1	
6725	NO	1	
6725	NO	1	Let the cars stay on the beach
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	Turtles have done fine the last 50 years we have been driving on the beach. Thriving you could say.
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	I don't support it being closed at al.
6725	NO	1	I don't support the closure at all.
6726	NO	1	Leave it alone . Stop bowing to the minority with the loudest voice.
6725	NO	1	
6726	NO	1	
6725	NO	1	
6725	NO	1	
725	NO	1	Accessing the beach is the only option to escape the heat in the wet season. Town beach is rife with drinking and anti social behaviour we can't go there in the evenings. It's only locals on the beach in Feb the tourists have gone so there are not many cars. We love nature and we are respectful of the turtles. This town has little respect for the locals we are constantly paying more and more and getting less and less. What was once a great place to live is becoming awful. I do not want you to continue wasting my rates!!!!
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6726	NO	1	
6725	NO	1	
6726	NO	1	
6026	NO	1	
6726	NO	1	
6726	NO	1	
6725	NO	1	As a rate payer and having lived in Broome for over 30 years; I wait for all the tourists to leave so my family can enjoy the peace of Cable Beach once again. We dont hoon, we dont leave trash. I have never run over a turtle. Focus on the idiots who pollute our beautiful beach and dunes with their illegal camping and rave parties, during tourist season!
6714	NO	1	
6725	NO	1	

6726	NO	1	<p>I would like to express my support for keeping access open to the areas north of the rocks. As a cautious and aware driver, I often enjoy exploring these areas, especially during the wet season, to find outgoing tributaries where my family and I can cool down. This experience is one of the main reasons we chose to live in Broome.</p> <p>It would be a great loss to the community and to families like mine if access to these beautiful and vital natural areas were restricted.</p> <p>Thank you for considering my input.</p>
6726	NO	1	
6726	NO	1	<p>Unnecessary to close the beach at all, flag the nests so people don't park on them and be done with it, we're talking about a very small number of turtles nesting on a huge beach, some beaches to the north and south of cable beach host dozens of nesting turtles and there often a few hundred meters long!</p>
6726	NO	1	
6725	NO	1	
6726	NO	1	
6725	NO	1	
6726	NO	1	
6726	NO	1	
6725	NO	1	
6725	NO	1	<p>Accessing north of the rocks during wet season is what we love the most about Broome. We have a reactive dog, so this gives us a safe space for him to be off leash and run, away from others. We would access this at least 3 x per week.</p>
6725	NO	1	<p>Accessing the beach is one that we stay in Broome for. Turtle eggs are located high in dune areas and much further up the beach in my understanding. Allowing at least day access would be fair and reasonable.</p> <p>We have a child with a disability and closure would isolate our family further and restrict our community inclusion significantly.</p> <p>North of rocks allows safety, space, simple approach with minimal anxiety and stresses from our own parts- an aspect most parents don't have to worry about.</p>
6728	NO	1	<p>It starts with a short tem ban then it becomes extended and then it will become a full closure. Broome is beautiful and has a lot to offer but north of the rocks is the only escape from the crime and anti social behaviour for some of us. I also ask what to turtles do in the wild when they come across an obstacle in the way? What about the amount of natural wild life decimate the hatchlings whisky attempting to reach the water? Will the shore put up bird nets? This is just the beginning and it will be the demise of an already failing tourist town in our great North West.</p>
6725	NO	1	Don't close it at all
2987	NO	1	
675	NO	1	
6726	NO	1	
6725	NO	1	
6726	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	I hope to be able to enjoy the beach during my first wet season as a resident to Broome.
6726	NO	1	
6725	NO	1	
6726	NO	1	I see more turtles (adult breeding turtles) at the boat ramp heading for freezers around town than vehicles will ever harm on Cable Beach.
6726	NO	1	
6725	NO	1	
6725	NO	1	

6726	NO	1	<p>KEEP THE BEACH OPEN NORTH OF THE ROCKS</p> <p>NO to the vehicle ramp closure through February.</p> <p>I LOVE Cable Beach, especially Cable Beach North Of the Rocks! Over 20 years visiting and living in Broome, I rate it as the number 1 place to relax ALL year round. Especially in the wet season!</p> <p>During the Wet Season is the best time though, from October to March. Since our kids were babies, we would get them out of the air conditioned house, and let them play in the sand & water.</p> <p>For me it is great having the car for shade, water, drinks, and all baby necessities. As parents, it was our most joyful years, sitting on the beach playing with our children and watching the sunset.</p> <p>Over the years our kids have grown up with a passion for the water. They love to swim, surf & body board in the waves. They run, throw frisbee, play cricket, soccer, football, and still just play in the sand. All year round, and again the wet season was the best, the longer days, the quieter beaches, the north westly winds cooling us down, instead of watching a screen at home in the suburbs.</p> <p>I love nature, and I love the enjoyment of our landscapes. I've seen things change over the years, for good and for bad. What I have seen in over 20 years of Broome driving North Of the Rocks, is an increase to turtle nesting. The increase has been whilst the beach has been open to vehicles. I'm perplexed why there is an argument that we now have to close the beach to save the turtles, yet the population has increased when it was open?</p> <p>As an avid beach user, it saddens me that the beach has been closed from December to January in recent years. I'm sad as it is such a qualitative experience to enjoy nature on our doorstep, that we are now barred to use it in a practical way with vehicle assistance.</p> <p>Shire Minutes from previous years record that 15 turtles over December to January were found to have possible casualties from vehicle related reasons. The argument to close the beach during February is that 20% of turtles are still in the area. In my opinion using the Shire Minutes recordings equate to a possible 3 extra casualties for the month of February based on the data provided.</p>
6725	NO	1	
6725	NO	1	It is a ridiculous idea
6726	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	I would like to ramp to stay open so we can all enjoy the beach
6725	NO	1	
6726	NO	1	My family love it and it allows us to spend time in a more isolated area. Something we love as a local Broome family
6726	NO	1	
3162	NO	1	Cable beach is the biggest tourist attraction like what
6725	NO	1	
6725	NO	1	
6726	NO	1	
6726	NO	1	
6726	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	Completely unnecessary
6725	NO	1	The town is dull enough around this time of year without cutting out one of the few things to do
6725	NO	1	
6726	NO	1	No closure at all would b good
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	It's a very boring and depressing town with out its beach
6725	NO	1	
6726	NO	1	As a local I feel we have too many restrictions put on us during wet season as opposed to when tourists are here, even then with some restrictions the tourists are entitled to more than locals.

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6725	NO	1		
6725	NO	1		
6725	NO	1		I do not support the permanent closure of beach access during those months, for turtle species that have an incredibly large recorded nesting area along the greater WA coastline. The incursion of amenity for visitors and residents and the unique experience of Cable Beach in this area is of greater consequence than the species impact that has a nesting coastline range in excess of 1000km.
6725	NO	1		Broome locals actually appreciate the beach and take care of it. It seems to be the backpackers and tourists that don't care
672	NO	1		As an avid fisherman I'm always on the water and there is no shortage of turtles. Shark and crocodiles do more damage to turtle numbers
6725	NO	1		I already struggle with not being permitted on the beach in December and January but understand the reason for it. I do not feel it is necessary to close for February also in the slight chance a turtle may be harmed. Perhaps close the ramp from 8pm again
6725	NO	1		
6725	NO	1		
672	NO	1		
6725	NO	1		Turtle nest on high tide. On that particular tide you can't drive on the beach so no issue.
6725	NO	1		
6725	NO	1		
6725	NO	1		We don't feel it's necessary to extend the closure into February.
6726	NO	1		We never drive in soft sand up where the nests are. The tides come in and out and smooth car tracks.
6726	NO	1		
6725	NO	1		North of the Rocks is an important area in Wet Season for locals to carry out recreational activities including fishing. Restricting access by vehicle will take away a large area of popular beach fishing area. There will be little to no benefit to turtles in the area, the main protection mechanism should be to limit hunting or at least set some sustainable limits on the take of turtles.
6725	NO	1		
6725	NO	1		You're locking up all the Dampier Peninsula for fishing from us Broome locals- how about you don't stop us fishing here as well. February is a dreadful time for heat and the afternoon drive up Cable Beach to escape the heat stops us all from going mad.
6725	NO	1		As a Broome resident, that has lived here for over 39 years.I think it is not needed as I personally haven't seen many turtles caught in tyre tracks or run over. But I have seen many little ones taken by sea birds
6725	NO	1		
6726	NO	1		
3934	NO	1		
6725	NO	1		
6725	NO	1		
6725	NO	1		
6726	NO	1		
6725	NO	1		This is the biggest memory of my childhood growing up in broome.
6725	NO	1		
6725	NO	1		
6725	NO	1		It's my hometown and a place I always go to it shouldn't be closed off to vehicles.
6725	NO	1		
6725	NO	1		
6726	NO	1		
6726	NO	1		This problem can be solved for everyone. The problem is not vehicles driving there, the problem is tyre ruts being there when turtles hatch. Turtle volunteers can rake the area in front of nests flat every night until they hatch. Problem solved.
6725	NO	1		
6725	NO	1		
6726	NO	1		Insignificant impact. No tyre tracks are made when driving below the high tide mark.
6725	NO	1		Ridiculous to close it at all in the off season. 10 kms of beach on this large coast is not endangering the turtles. Rationality needs to prevail. There is little reason to be living in remote and isolated Broome as it is. This is tough country to live in especially at this time of year. Please people take a piece of sensible pie. Too many dramatic people making decisions.
6725	NO	1		Taking a volunteer run survey, conducted by interested parties, as scientific fact is ridiculous. I was against the first closure and believe that education rather than bans are a better method to protect the nests and create a sense of responsibility. Outdoor activities in Broome are limited enough during that time of year, hence so many residence going elsewhere, this ban will only exacerbate that problem. There is also the issue of people that try to do the right thing with dogs that aren't dog friendly having no where to take them, increasing the number of issues at places like Ganth or parks. This shire keeps restricting the rate payers for the benefit of anyone or anything else. Please start working for the benefit of the actual rate payer.
6826	NO	1		
6725	NO	1		Locals know the way to access it safely without leaving ruts. We have a turtle monitoring programme which clearly marks nests and know what to look for. I think good signage on how to safely access the beach without detriment to the turtles and even monitoring of peoples access would be enough as it has been in the past.

6725	NO	1		
6725	NO	1		I don't believe it is necessary. There are many hatching areas along the coast and despite heavy traffic for decades, nests are still thriving on Cable Beach.
6728	NO	1		
6725	NO	1		It's a false argument to protect the turtles. there is no statistical evidence to back it having any measurable effect on the population.. with approximately another 995years of beach closures required to save the equivalent of one adult turtle. yet every year hundreds of adults are hunted by traditional hunters in ali boats, with outboard motors, chasing them down until out of breath, before killing them with a spear. Thats not traditional... and is equivalent to 1,000 dead hatchlings on the beach. a hundred adults a year speared is the same as 100,000 hatchlings dead on the beach. This is not about saving the turtle.. this is simply a "cars off the beach" campaign using the turtles as a mascot. Education is far more effective and does not affect the character and recreation of the town. It's si,ply a matter of education... STAY OFF THE SOFT SAND.
6726	NO	1		
6066	NO	1		
7109	NO	1		
6725	NO	1		I am happy to support two months but not three. The reason I live in Broome and tolerate the wet season is because I can go down the beach and catch the breeze by Feb I am hanging out for it. If it did come in you would need to extend the Gantheaume Point space to accommodate more cars
6725	NO	1		Shire you need to patrol beaches more often. Been saying this for years. We see hoons , backpacker camping , but nothing happens. Indigenous ppl are allowed to still kill these animals and eat them absolute joke in this day and age. So no I do not agree closing the beach longer is going to do anything. I can honestly say if it was tourist season you would not even think about closing the beach ! I love these turtles , I do not kill and eat them, I am not a hoon and I don't free camp and leave litter on our beach ! On the subject I totally oppose to the new destruction you are doing to the dunes. It's all the rich in Broome that are agreeing to this. It looks horrible just leave things alone. Really disappointed with Chris thought he would be against this monstrosity on our beautiful beach. Town beach I understand it needed work but not cable !
6725	NO	1		The reason I live in Broome is so as I can enjoy the beach from the comfort of a car without having to carry esky chairs etc down. I don't believe Will rats slow the turtles down too much as they need to dig out of the ground to start off with Maybe an idea to stop people from driving up. High is to have a flagged area Off where the turtles are nesting. If the closure does go ahead then Gant should be extended so as it's not a full on car park at that end of the beach.
6726	NO	1		
6726	NO	1		I believe if we close cable beach, we need to make the car boundaries on Gantheaume point bigger
6726	NO	1		The turtles are very special and need protection but the people of Broome also need access to the beach for their health and well being in an area where some form of beach relaxation is very important to help overcome mental stress
6725	NO	1		Promotion & awareness by sign posting above the high tide line will do more for nesting on all beaches than simply closing off the most popular spot. When the tide allows access through the rocks there is no need to drive up high. Wheel ruts below high tide get washed flat in 6 hrs. Hatchlings contend with much bigger issues on their journey, ie trevally, packed out tourist season, light pollution, traditional hunting, cyclone surge
6726	NO	1		January- Yes February No Night closures No One of the pastimes that makes Broome unique, enjoying a drive up Cable Beach, let's preserve that.
6725	NO	1		
6725	NO	1		Its already restricting so much...
6725	NO	1		
6726	NO	1		There is so much coastline north and south of Broome already where access is not permitted or hard to get to that turtle hatch on. In relation to that huge coast line Cable Beach is not a large area and is one of the only recreational activities we have to do during the wet season. As a family of 4 we regularly go down the beach to escape the heat and meet up with friends and walk our dogs. Gantheaume is getting more and more crowded due to the restrictions and is not safe for dogs and little kids. One of the main reasons we chose Broome to come to is the outdoors lifestyle that gets ours kids off iPads and outside. We are also trying to encourage tourists all year round but what is there for them to do if no beach? We don't have any shire provided lagoons or water slides etc like Darwin does nor are there multiple carpark and stair accesses along the coast like Margaret River. If the beach is shut it is effectively shutting us off so we vote no. If it became an all year round ban like some community groups are proposing we would leave town.
6725	NO	1		
6725	NO	1		
6725	NO	1		
6726	NO	1		
6725	NO	1		It's a free public area and a great tourist attraction 99% of people do the right thing by taking rubbish away and looking after the area
6725	NO	1		It's great access for all the family including young children & the elderly. Parking isn't great behind the Beach House. Plus it's away from pedestrians & doesn't create any safety issues with speeding.
6726	NO	1		
6725	NO	1		
6726	NO	1		
6726	NO	1		
6725	NO	1		Why can't the ramp be open only when low to high tide happens as the tides are getting bigger. Then the tracks would be washed away with the next high tide. It would limit access but keep beach goers happy and heavily reduce if not eliminate turtles getting stuck in tyre ruts.

Item 9.2.1 - EXTENSION OF CABLE BEACH VEHICLE ACCESS RAMP CLOSURE TO INCLUDE FEBRUARY ANNUALLY

6725	NO	1		
6725	NO	1		
6725	NO	1		<p>It is possible to manage vehicle access during the wet season in broome, so adding another month is completely unnecessary and adds to the restrictions limiting of access to north of the rocks, this is one of the most enjoyable activities to enjoy broome lifestyle where you can positional yourself away from others to give yourself and others space to relax unwind and help manage mental health,</p> <p>There are a number of ways that could be looked at to do this to have people understand to not drive on the soft sand part of beach and stay down on the packed sand when on the beach,</p> <p>Closure of beach access for period tide are over 8 meters where it encourages encourages driving higher,</p> <p>Possibility of turtle season permit system where local users of the beach could pay for access pass where users could be educated, money then used to assist in managing turtle preservation and managing beach users better,</p> <p>Options for beach combing to flatten ruts if left by inconsiderate users</p> <p>To remove beach access for vehicles for the entire summer season which is already challenging is another loss for locals who pay rates and contribute to the town and also care about turtle preservation,</p>
6725	NO	1		
6725	NO	1		
6725	NO	1		
6725	NO	1		
6726	NO	1		
6725	NO	1		Overnight & High tide closure is a great idea but extending day light closure is unnecessary. Introduce more patrols instead to minimise bad driving behaviour.
6726	NO	1		Enough is enough! We 'can't walk our dogs' from ramp north, so we need to 'drive' from ramp north. Why doesn't the shire 'move' the beach access up north a little to access beach there through a made track. It's a joke that we can't freely access the beach with a vehicle when there is 'no other way' and we have a right to access open space. You'd be basically hindering any access at all not to mention the already overcrowded ganth point! That is ridiculously overcrowded with dogs cars campers boats etc. how is that enjoyable. Guess where more people will be pushed if they can't go north. If north is stopped south must be opened further.
6725	NO	1		Being able to drive north of the rocks, and not to be squeezed onto Gantheume or the patrolled beach, is an absolutely integral part of the enjoyment of living, paying rates, and creating memories in Broome. It is even more enjoyable when responsible locals are able to enjoy the wide open spaces north of the rocks for as many months as possible outside of the tourist season.
6725	NO	1		
6726	NO	1		Cable Beach access should be available to all
6726	NO	1		This beach is iconic and should remain for all
6726	NO	1		
6725	NO	1		
6726	NO	1		
4870	NO	1		
6233	NO	1		
6725	NO	1		Not at all. Will be detrimental to all aspects of broome life, financial security of local tourism jobs, as well as quality of life for local residents
6714	NO	1		
6726	NO	1		
551	NO	1		
6725	NO	1		I would like to remain anonymous.
6233	NO	1		But also having beach access is great for my children to experience as well as finding your own unique spot to spend the day with family.
6725	NO	1		
6725	NO	1		Such a great asset for locals to enjoy over the wet season. Please keep open.
6725	NO	1		
6725	NO	1		February is a tough time to be in Broome. Having some space to be on the beach with a cooling westerly wind is one of the few options for people to escape some of the humid weather. It is an historically important place for families and people to spend time managing their wellbeing.
6725	NO	1		The area being considered for closure represents an extremely small area of available nesting habitat and the time of year has fewer numbers of hatching turtles.
6725	NO	1		Other mitigation measures should be implemented before a complete ban is considered.
6725	NO	1		Not a necessary extension to the closure period in my opinion.
6021	NO	1		
6280	NO	1		Continue to keep community access to this beautiful natural resource, enjoyed by many families, including mine while we loved in Broome for many years.
6726	NO	1		
6726	NO	1		
6725	NO	1		Wet season is the only time my family and I use the beach as it is not over crowded
6280	NO	1		

6019	NO	1	We lived in Broome for 21 years. Vehicle access to North of the Rocks is apart of our most cherished memories. Please don't take another fun & free activity away from the community.
6725	NO	1	
6226	NO	1	
6726	NO	1	
6285	NO	1	I live in Broome for 13 years, it would be such a shame for families not to be able to drive onto the beach, it's a Broome tradition
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	I live here because of Cable Beach. It is hard enough already with 2 months closure Another month? No No No. And Gantheaume Point is ridiculous with offenders of every type. Being able to drive a little way up the beach to avoid idiots is what I love. I have respect for turtles and would never drive up near dunes or soft sand anyway.
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
4312	NO	1	I loved our time living in Broome and one of the massive highlights was driving on the beach for the sunsets!! It is an iconic part of Broome- so many tourists love this!
6725	NO	1	
6725	NO	1	
672	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6330	NO	1	For us this is our highlight when visiting Broome. I dare say a major draw card to any tourist. If the closure happens be prepared to lose a lot of tourist revenue in Broome.
6725	NO	1	
6725	NO	1	The reason why people love Broome is Cable Beach
6726	NO	1	
6154	NO	1	
6726	NO	1	Being wet season and mostly locals at such time who really do care, love and appreciate turtle season I feel it is an absolute shame to take away our beautiful Cable Beach use and access from us when the majority of people are doing the right thing and trying to embrace our quality beach, friends and family time while escaping the heat and without millions of tourists
633	NO	1	
6725	NO	1	
6450	NO	1	
6725	NO	1	
6725	NO	1	Waste of time for so few turtles. It would be smarter to be collecting the eggs, incubating them, and then having mass release days with the public involved. It would become another calendar event for Broome in what would otherwise be the quiet time of year in terms of tourists. This would also generate further interest in turtle conservation etc. Win Win.
6725	NO	1	
6714	NO	1	
6211	NO	1	
6725	NO	1	
6725	NO	1	The ramp should never be closed. The beach belongs to the people of Broome, to enjoy what the Kimberley has to offer and for the pleasure of a refreshing and socialising afternoon with friends and families after a long hot wet season day. Gantheaume Point is extremely over crowded. Nothing is done in Broome for the locals, but the shire bends over backwards to please the tourist. Stop!! It was what lured us to Broome 25years ago.
623	NO	1	Please don't close the beach!!!
6725	NO	1	I have unfriendly dogs and it's the only place I feel comfortable exercising them away from other dogs
6009	NO	1	
6725	NO	1	
6330	NO	1	

6725	NO	1	
2444	NO	1	I grew up in Broome and it is one of my most treasured memories is the access to the beautiful beach and spending family afternoons down there. Everyone I know and who is local respects the beach with their vehicle, and especially the wildlife. Closure would be such a shame -
6726	NO	1	
6330	NO	1	
6330	NO	1	
6725	NO	1	
6725	NO	1	
6011	NO	1	
6742	NO	1	
6330	NO	1	
6726	NO	1	
6725	NO	1	
6330	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	
6006	NO	1	Keep it open please
6330	NO	1	
6725	NO	1	
6285	NO	1	
6725	NO	1	
6233	NO	1	
6725	NO	1	Being a local driving down to the beach for sunset is part of why we choose live here and we love to do it often and as a family.
6726	NO	1	
6530	NO	1	
6726	NO	1	I love cable beach north of the rocks, its the best place ever!!!!
6726	NO	1	I love the beach north of the rocks!!
6725	NO	1	
6725	NO	1	I am more than happy to support closure during turtle breeding season, but our family are respectful users of our beautiful beach, and love to go for a drive/ picnic on the weekends, it is great therapy for our mental well-being, having our own little section of beach to ourselves without overcrowding is what we enjoy!
6725	NO	1	
6725	NO	1	
6330	NO	1	I lived in Broome for three years and never once saw any turtles onshore - either grown or babies. And we traveled to the beach three or more times a week at all hours.
6725	NO	1	
6725	NO	1	
6725	NO	1	
6725	NO	1	It needs more monitoring and evidence to justify it. We love our beach access and we would like to keep it as it is.
6725	NO	1	Thank you
6341	NO	1	
6725	NO	1	Please keep the beach open
6208	NO	1	
30	NO	1	
2450	NO	1	
633	NO	1	Access to Cable Beach is a huge tourist and local draw card. Sunsets, get togethers Strolls along the beach is part of Broome. Not everyone is able to walk it. Don't stop such a unique experience
6725	YES	1	
6725	YES	1	
6725	YES	1	
6725	YES	1	Yes please!!
6726	YES	1	
6726	YES	1	
6725	YES	1	

Item 9.2.1 - EXTENSION OF CABLE BEACH VEHICLE ACCESS RAMP CLOSURE TO INCLUDE FEBRUARY ANNUALLY

6725	YES		1	I consider that I have read all the different arguments pretty carefully, and I support the closure.
6726	YES		1	Yes, I absolutely support this proposal. Having seen the number of vehicles driving too close to the nest sites throughout February, and the deep tracks creating challenges for hatchlings to reach the ocean, I feel it is necessary to keep the ramp closed as the general public do not all understand the delicate nature of the turtles hatching season. Keeping vehicles off the beach is the best way to ensure they remain protected.
6725	YES		1	
6726	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	
6726	YES		1	Anything to protect the wildlife !!! People don't drive with care at the best of times.
6725	YES		1	I volunteered with the turtle monitoring program in 2023 and we all felt the beach should be closed longer with what we were seeing.
6726	YES		1	Only leave behind footprints - ban all vehicles all the time - Life be in it - Obesity is not a disease
672	YES		1	
6725	YES		1	
6726	YES		1	
6726	YES		1	
6726	YES		1	
6725	YES		1	
6725	YES		1	
6726	YES		1	
6725	YES		1	What ever is required for nature
6725	YES		1	I hope this extended closure of the ramp is implemented and if so that the shire polices it to make sure no vehicles do access the beach
6725	YES		1	Give them lil cuties a chance, also compel the port authority to restore the jetty walk way god damn it
6725	YES		1	
6725	YES		1	
6725	YES		1	100 percent support this keep it closed as long as possible
6725	YES		1	There are many turtle hatching in February please give these little creatures a chance their chances of survival are already stacked against them let's help them as much as we can and give the beach a well earned rest from vehicles PLEASE
6725	YES		1	
6726	YES		1	
6725	YES		1	It should be closed in March also.
6725	YES		1	
6726	YES		1	Easy decision, follow the science.
726	YES		1	Small inconvenience for a few for a huge benefit for all
6725	YES		1	Protecting the baby turtles must be seen as essential.
6726	YES		1	Considering the hazard of swimming in the ocean during the wet season, locals should be able to accept losing access 'North of the Rocks' until March. Vehicle access to the beach is a privilege not a right or an essential part of life, whereas safe passage to the ocean is critical for turtles.
6725	YES		1	I strongly support the extension of the closure of cable beach during February to protect the endangered species of sea turtles that hatch during that time. As the cable beach population has a genetically distinct grouping, it's incredibly important to do everything we can to protect these unique and threatened animals.
6276	YES		1	
6725	YES		1	
6064	YES		1	Turtles need the beaches/oceans - 4WDs don't!!
6726	YES		1	There are so many nests still to hatch in February and the ruts are very deep. We monitor the turtles nesting, very disappointing to know that the hatchlings are unlikely to survive.
6072	YES		1	Tyre tracks pose a hazard to hatchlings and 4WDs pose a hazard to turtles and their nests
6725	YES		1	
6725	YES		1	Keep it closed, protect the turtles, don't make it complicated, do the right thing.
6023	YES		1	Turtle hatchings are better for the environment and ecosystem than 4wds
6728	YES		1	I believe it should be closed permanently to help protect our precious beach and marine life.
6726	YES		1	I strongly support this. Protect wildlife. We are so privileged to have wild animals nesting on our doorstep. So many threats to turtles let us help them
6725	YES		1	
6725	YES		1	
6058	YES		1	The environment needs protection now more than ever
6726	YES		1	
6725	YES		1	Can we at least try and protect something that's helping the flora and fauna of Broome. It's bad enough that we have people coming into our town wanting to change it into the Gold Coast. Look at the shit show at Cable Beach now. - protecting our dunes - yeah right but hey that's progress so I'm told.
6726	YES		1	Why are you still asking, this comes up every year, how about listening the 1st time you asked years ago.

6725	YES		1	Stop asking and act
6726	YES		1	
6725	YES		1	Closing the beach off to respect the nesting and hatching turtles is a fantastic acknowledgement that the Broome community values the environment. A great example of The Shire of Broome upholding their values and respecting the natural environment.
6725	YES		1	
6725	YES		1	
6725	YES		1	Let's give the hatchlings a fighting chance.
6725	YES		1	
6726	YES		1	It's an obligation to nature to not impact their survival
6726	YES		1	Turtle access more important than Vehicle
6725	YES		1	Protection of this endangered species and their nests is important for the continuation of the Cable Beach population of Flatback turtles.
6725	YES		1	
6725	YES		1	
6025	YES		1	
6725	YES		1	
6725	YES		1	Stop dogs on Cable Beach too all year round.
6725	YES		1	I would be happy with it closed indefinitely...
6725	YES		1	
6725	YES		1	
6725	YES		1	The natural environment is more important than recreational driving. People can walk if they need to fish, it won't kill them...
6725	YES		1	Absolute necessity
6726	YES		1	
6726	YES		1	Please also do something to remove the the cars at Ganthume point!
6726	YES		1	Please keep it closed. A beautiful creature and a beautiful beach, let's keep it safe. Such a unique and special phenomenon on our doorstep, worth protecting.
6726	YES		1	
6725	YES		1	
6726	YES		1	And start the closure earlier in November
6625	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	100% yes! When it's such a low number of hatchlings that survive to adulthood we should be doing more to help protect them! Having the beach closed means less tyre ruts for the hatchlings to climb through giving them more chance to make the water
6725	YES		1	
6725	YES		1	Protect country and our precious wildlife. No cars on the beach ever
6725	YES		1	Be better if the beaches near town were closed to cars year round
6725	YES		1	I'm very happy to hear the Shire is considering extending the closure through this important turtle hatching time. The closure of the ramp north has not impacted recreational users, who can simply choose one of our other beautiful beaches to visit at that uncrowded time of year.
6725	YES		1	
6725	YES		1	It would make a difference extending the timeframe
6725	YES		1	
6725	YES		1	Great idea to save more hatchlings
6725	YES		1	Please do this
6726	YES		1	
6726	YES		1	There are many other beaches that people could drive on but so few turtle nesting beaches close to towns
6726	YES		1	Why not even longer. For the whole turtle nesting season !!
6725	YES		1	The natural environment is such an important part of the Broome community. Safe guarding hatchling turtles is important to the maintenance of healthy Yaruwu country
2731	YES		1	As eggs are still hatching in February it is critical that they have smooth run to the water.
2607	YES		1	We love visiting your region to experience wildlife of all kinds. The whole beaches of the Kimberly need protection and vehicles should be banned altogether. Regards Becky
6725	YES		1	
6726	YES		1	
6725	YES		1	The Shire should also restrict cars to not more than 1 kilometre north of the rocks at all times to reduce impacts on the environment and cultural heritage.
6725	YES		1	Protecting the turtles is more important, there's still gantheaume for sunset in February and it's not busy that time of year! Please extend til end of February
6726	YES		1	

[illegible]

Item 9.2.1 - EXTENSION OF CABLE BEACH VEHICLE ACCESS RAMP CLOSURE TO INCLUDE FEBRUARY ANNUALLY

6725	YES			1	Please exclude all vehicles from the beach year-round. It is a beach, a natural asset and habitat. It is not a car park. Disability access alone could be provided for. It is a revolting sight to see polluting, destructive vehicles driven onto the beach by people too lazy to park and walk. In 2024 this is an increasingly anachronistic behaviour and grossly out of step with conservation and cultural heritage values in Broome and across Australia.
6725	YES			1	
6725	YES			1	
6725	YES			1	
6726	YES			1	So important to protect the hatchlings
6725	YES			1	
6726	YES			1	
3224	YES			1	I encourage Broome to support turtle hatchings and have seen for myself the devastating effect cars had on them last summer
6725	YES			1	This should not even be a question. Absolute no-brainer. Please do it. Thanks
2611	YES			1	I dont get why vehicles need to drive on a beach at all actually. Ban vehicles on beaches at all times.
6726	YES			1	
6725	YES			1	I strongly support extending the exclusion of vehicles from the beach to protect turtle hatchlings and other wildlife.
6725	YES			1	
6725	YES			1	I have participated in past turtle monitoring events and can confirm turtles do indeed nest during February.
6725	YES			1	Absolutely support this, no brainer. No one needs to drive down there at that time of the year.
6725	YES			1	I believe the extension is an necessity to avoid any high ridges from vehicles preventing the last of the turtles heading to sea. The Beach is already corrugated due to weather and further vehicle usage after the high tides makes it worse
6725	YES			1	The closure needs to be extended, from the beginning of turtle nesting until the final nests have safely hatched.
6726	YES			1	
6725	YES			1	In my opinion it is essential to provide protection for as many of the hatchlings as possible. There are enough other beaches around Broome for driving on and to teach children about nature.
6725	YES			1	
6726	YES			1	
6736	YES			1	I strongly support the closer extension. We have an obligation to do what we can to assist this Vulnerable and iconic species - what a privilege it is to have them nesting on our beaches. The vehicle impacts are well documented and are easily mitigated by extending the closure.
6726	YES			1	
6726	YES			1	No brainer.
6725	YES			1	It's would be good for the closure to extend at least another month in order to fully protect as many nests/hatchings as possible rather that just some :) Please consider shutting the beach off for the full season. We are locals and do like to head up the beach, but not at the expense of the nesting turtles!
6726	YES			1	
6725	YES			1	No question, the science has spoken. Let's look after our turtles!
6726	YES			1	The vehicle ramp closure during turtle nesting season not only needs to be extended to February but also from November, if not October, to encompass the complete turtle laying and hatching season ... thus the ramp needs to be closed from October to February as the first preference or from November to February as the second preference. Thank you.
6725	YES			1	Should absolutely be extended! People can access Gathueme is they need to drive in the beach.
6725	YES			1	The turtles need the best opportunity to make it to the water, vehicles on the beach make it a lot more challenging for them.
6726	YES			1	I think it is a positive thing to close the ramp for the entire nesting season.
4122	YES			1	I'm an interstate visitor to Broome. I come for its natural beauty and its nature. Thank you for caring for the nesting turtles.
6725	YES			1	Based on the scientific evidence and the request by Yawuru Parks Council I support closing the ramp until the end of February to facilitate the conservation of turtle breeding sites on Cable Beach
6725	YES			1	Extend for as long as necessary
6726	YES			1	
726	YES			1	I urge the Broome Shire Council to extend the closure from OCTOBER through to MARCH as a complete closure of the ramp during the WHOLE of turtle nesting season. These precious creatures must be protected at all costs!
6726	YES			1	Wholeheartedly support protection of turtles along Cable Beach during nesting time
6726	YES			1	
6725	YES			1	
6725	YES			1	
6726	YES			1	February is a busy time for Turtles
6726	YES			1	Absolutely necessary for the safety of the turtles
6725	YES			1	I am calling for a permanent closure of the Cable Beach vehicle ramp to protect the Goolibel (turtles) during their nesting season. Research clearly shows that Cable Beach is the only place where these turtles lay their eggs. Vehicles driving on the beach are compacting the sand, severely limiting the survival rate of turtle hatchlings. We must act now to protect and preserve this environment for future generations of Goolibel. Let's put an end to vehicles on Cable Beach and ensure these turtles have a safe place to thrive.

Item 9.2.1 - EXTENSION OF CABLE BEACH VEHICLE ACCESS RAMP CLOSURE TO INCLUDE FEBRUARY ANNUALLY

672	YES			1	Also enforce cars driving 1km or 500m away from north of the rocks before parking up. No longer allowing 30 cars to park up right by the entrance where the camels set up.
6726	YES			1	Please keep the gate closed for the entire reproduction season - October to April. What's the point of Broome, if not the beautiful, natural environment and all those that call it home?
6725	YES			1	
6725	YES			1	November to March is my instruction, seen many nests in between these times over 20 years.
6726	YES			1	It's needed to protect hatchlings during February. I'm so glad that the Shire is looking at the data and acting on it.
6725	YES			1	I think that turtle interactions are a much more interesting tourist opportunity than parking your car on the sand. I hope the Cable Beach turtles will flourish with this greater protection.
6725	YES			1	Close the ramp for the entire nesting season please, not just February.
6725	YES			1	
6725	YES			1	
6725	YES			1	I would like the ramp closed at all times except special permissions (sticker or card) given for people with disabilities
6725	YES			1	Broome Shire and community must be proactive in protecting turtle breeding areas.
6725	YES			1	
6726	YES			1	As it appears scientific data has proven the need for vehicle ramp closure, believe this action is definitely necessary. I would also support extended closures for whatever period necessary to protect all Cable Beach turtle nests and subsequent hatching based on observation and documentation of the first appearance of nesting turtles to the hatching of the last nest.
6725	YES			1	Thank you.
6725	YES			1	I agree that the vehicle ramp should be closed through the whole breeding season. October to March
6726	YES			1	
6726	YES			1	
6726	YES			1	The turtles & their habitat is so much more important than vehicle access! Stop the cars during their breeding season & their migration
6726	YES			1	The science is clear, it's time for the Shire of Broome to do the right thing.
6726	YES			1	As young people, in 50 years we won't remember not being allowed to drive our Toyotas down the beach for a short period of the year. But we sure will feel sad for our damaged turtle population.
6725	YES			1	
6725	YES			1	Yes please close the vehicle ramp during turtle hatching season.
6725	YES			1	The later at the beginning of the year to help save these precious turtles is the least we can do for them. Let the 4 wheel drive vehicles go to other non turtle hatching areas, the owners need to be educated on where these places are
6725	YES			1	
6726	YES			1	I support it being closed all breeding season
6725	YES			1	If required extend it further
6725	YES			1	Don't allow cars on the beach year round.
6725	YES			1	
6725	YES			1	
6725	YES			1	
6725	YES			1	
6725	YES			1	
6725	YES			1	
6725	YES			1	We should do everything within our power to preserve our beautiful environment we are blessed with. There are plenty of other beaches we can enjoy whilst they are nesting. Let Broome be known for its proud conservation of its natural assets!
6725	YES			1	I was at Cable Beach in mid February this year when we rescued a baby turtle near the dunes caught in a tyre track. 2 were rescued that morning and unfortunately 2 baby turtle found dead. They get trapped and its cruel when the solution is so simple. Not rocket science!
6725	YES			1	Keep the gate closed and educate yourselves and the public. THE WORLD IS WATCHING ☹️
6725	YES			1	As a local resident I greatly appreciate the proposal of this critical and urgently need action. The tiny turtle hatchlings need all the help they can get. Driving 4WDs through their hatching ground is the most callous, uncaring action. It's just a benefit for the few, over protection of the natural environment. It's been heartbreaking to see the hatchlings struggle and die in the deep tyre tracks, or actually being squashed by 4WD drivers. Please, for the sake of these endangered creatures close the gate. Please catch up with the world, and stop this damaging human interference. Thank you.
6725	YES			1	I would like banning of vehicles altogether north of rocks
6725	YES			1	Let's do whatever we can to preserve the turtles. Conserving our natural environment and wildlife will ensure tourism will continue and beautiful Broome can expand its Eco tourism credentials.

2444	YES		1	Having visited Broome and seen the popularity of 4wd's on Cable Beach I can fully understand the dangers to the baby turtles and feel it's not much to ask for us humans to refrain for the month of February and give those beautiful little creatures a fighting chance.
4163	YES		1	
6726	YES		1	People don't need to drive on the beach whereas the turtles need the beach to continue breeding. It is our responsibility to ensure that the public's 'need' to drive on the beach do not impact the nesting turtles. I'm a little surprised that it is even a question
2251	YES		1	Please help save our endangered species and make it safer for our animals
2539	YES		1	Close the ramps and let the turtle hatchlings get to the water to survive! It's a no-brainer. Vehicles should not be allowed on beaches full stop.
6726	YES		1	Ideally no vehicles on the beach ever, but a longer extension would also be good.
5290	YES		1	The hatching grounds are more important to protect - we don't need vehicles on the beach when it's breeding season! Respect the natural environment or it will be gone forever!
2444	YES		1	The town I live in also has 4WD accessible beaches. Council does not have the resources to monitor people driving dangerously and irresponsibly on the beach. These people drive above the high tide mark (not allowed) and through seasonal and signed bird nesting areas - often taking down the protective fences. It is not appropriate to rely on a quasi self regulation for these issues. As many a responsible four wheel driver will say - it's the actions of a few that result in restrictions for all. These people who think regulations do not apply to them only have themselves to blame if they are "locked out". And that is exactly what is needed. Be brave and stand up to the noisy minority on this issue. The earth will not stop spinning if they cannot use a beach for burnouts.
6725	YES		1	
6725	YES		1	Support proposed change.
3011	YES		1	
6725	YES		1	I participated in the turtle monitoring program last year and believe we as a community must do everything we can to give them the turtles their best fighting chance. Their survival rates are already so incredibly low without the additional obstacles created by deep tire tracks during their vital hatching period.
3172	YES		1	It's the right thing to do!
6726	YES		1	
6726	YES		1	
2444	YES		1	I have a 4WD drive myself but if this closure is going to protect the turtle hatchlings to survive and make it to the ocean for everyone's future, please keep it closed. Thanks I will be coming up to Broome real soon!
244	YES		1	I live a few kilometres north of Port Macquarie NSW, on a isolated beach where 4wd vehicles are allowed. We also have turtle nesting areas and I understand the problems you are facing. Please put nature first before vehicles which don't need to be on the beach. Beaches are not roads!
2025	YES		1	
6725	YES		1	I went onto the Beach into February and there were still lots of baby turtles trying to get over tyre tracks. The cars on the beach zoom past and most likely killed a few. there are other beaches people can go on and some people don't mind walking that part of the beach so it's not a huge issue I don't think.
6725	YES		1	Respect for the sea turtle populations and environment conducive to breeding without disturbances.
6726	YES		1	I fully support all efforts to preserve our natural environment from any further degradation. It is non sensical and negligent, knowing now of the impact, to continue to allow destructive vehicle access to a critical nesting area. There is nothing important to lose by closure; and everything important to lose (including tourism, if that is of concern to some).
6725	YES		1	
6725	YES		1	Should be closed from 01 November to February 28 to also stop disturbance to nesting turtles. Also need patrols and enforcement for people driving around barriers.
6725	YES		1	
6725	YES		1	I would prefer the Cable Beach vehicle access closed permanently.
0873	YES		1	We need to protect beaches and the natural species that inhabit them, including these special turtles
6726	YES		1	It's a no-brainer!!
2354	YES		1	
6725	YES		1	
6101	YES		1	
6725	YES		1	The few people who feel the need to take their car on to the beach at this time have the opportunity to do so at Gantheaume Point. We should make every effort to protect the turtles who nest north of the rocks from the depredations of vehicles. The percentage of nests is immaterial, even if it was only 5% remaining nests the closure should happen.
6725	YES		1	
6725	YES		1	No cars should be driving on beaches. They are moving ecosystems. It's insane. Look at Costa Rica as an example. No cars allowed on beaches

6726	YES		1	
6725	YES		1	If there's NO OTHER OPTION ...however each afternoon before beach closure a cple of runs up and down the beach with a simple drag bar to flatten ruts overnight between a temporary signposted track could work easilycable beach is also a big part of our environment...maybe get the locals a bit more excited about the successful survival of the baby turtles and what can be achieved ..I think the locals do care and would be happy to work and drive within a designated track for the first 500 mtrs if necessary
6726	YES		1	It must be kept close to protect the turtles It would be selfish to keep it open. People who wish to use the beach at this time have many other locations and legs!
6726	YES		1	
6726	YES		1	
6725	YES		1	Any deaths of turtles in Feb will impact hugely over time to these long live animals, as Cable Beach turtles only nest on Cable Beach.
6725	YES		1	Save the turtles, I'm happy to walk until it's open and safe for the turtles again
6726	YES		1	I support the closure North of the rocks. However Gantheume Beach access area should to be expanded a few hundred metres to allow for the high volume of cars going there all year round.
6725	YES		1	Keep it closed, protect the turtles.
6725	YES		1	It's our duty as human beings to protect the turtles.
6726	YES		1	During my turtle monitoring work with dbca I would often find hatchings stuck in tyre track ruts. Particularly on big tides. Close the beach in jan and Feb to limit this
6726	YES		1	Great idea. Makes no difference to humans breeding. But to extend lifespan and give baby turtles a chance, why not!!!!
6726	YES		1	
6725	YES		1	
6725	YES		1	
6726	YES		1	
6725	YES		1	
6725	YES		1	Any turtle casualties due to vehicles are too many!
6725	YES		1	
6725	YES		1	
6725	YES		1	
728	YES		1	
6726	YES		1	
6726	YES		1	I support closing it all year around .The tourist season it looks like a car park not a beach. Don't wait until someone gets run over ...same goes for Ganth.
6726	YES		1	
6725	YES		1	
6725	YES		1	Please save the turtles! ♡♡♡ Broome have other beautiful beaches to relax and drive on all year.
6726	YES		1	People can use other beaches during this time, we have enough to choose from.
6726	YES		1	Save the turtles.
6726	YES		1	
6725	YES		1	Please close the beach to cars till the end of February
6725	YES		1	Give the sea turtles a chance, give the beach a break. Too many cars.
6725	YES		1	
6725	YES		1	Absolutely nature needs humans to take to break and allow them to be protected from vehicles during nesting hatching season
6725	YES		1	Protect the nesting and hatching turtles thanks for allowing us to have our say
6725	YES		1	
6725	YES		1	
6725	YES		1	Protect the turtles !
6725	YES		1	We only have one chance to protect these turtles and if limiting access to the beach during February will help that then I am all for it. There are still many, many beaches in the broome area that people can drive on during this time if they feel the need to drive on the beach
6726	YES		1	
6726	YES		1	
6725	YES		1	
6725	YES		1	
6726	YES		1	
6725	YES		1	
6725	YES		1	Turtles been nesting here for years Use another beach and protect our wildlife Keep it closed
6725	YES		1	

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6726	YES		1	
6725	YES		1	
6726	YES		1	Please look after the turtles
6726	YES		1	Save the turtles
6726	YES		1	
6725	YES		1	Think of the baby turtles!!
6726	YES		1	
6726	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	
6726	YES		1	
6728	YES		1	
6725	YES		1	
6725	YES		1	
6726	YES		1	I think it's a great thing to do to protect nesting turtles. It's only an extra month closure during the wet. Plenty of other beaches to go to round town during that time.
6725	YES		1	The more chance for the baby turtles to make it to the water the better!
6725	YES		1	I think the lives of our wildlife should take precedence over the short term happiness and greed of humans, turtles are beautiful and imperative creatures to our environment and we should try to preserve not only those alive now but also those who are yet to be born. So I implore who ever is reading this to extend the beach closure date, as it's both the right thing to do and the smart thing to do.
6725	YES		1	
2038	YES		1	
6726	YES		1	
6726	YES		1	
6725	YES		1	I am pleased that the Shire has taken on board the scientific evidence to support the extended closure.
6725	YES		1	
6725	YES		1	Given that you can't really swim there during February it makes sense to keep it closed.
6725	YES		1	
6725	YES		1	
6726	YES		1	Listen to Yawuru and Parks and keep the turtles protected. There is plenty of space elsewhere for people to drive on the beach.
6725	YES		1	
6726	YES		1	
6725	YES		1	
6725	YES		1	Do what Yawuru rangers tell you to do
6725	YES		1	
2026	YES		1	
6726	YES		1	Plenty of the year to go NOR with a car, let nature do it's thing with minimal disruption from humans
6725	YES		1	Please protect the baby turtles!
6725	YES		1	I support and encourage the Shire to enforce total closure of vehicles access to Cable Beach from October to February. The best way to protect the nesting turtles is to close all vehicle access for the entire turtle nesting season.
6726	YES		1	I think it's weird that we let people drive on the beach at all, let alone when the turtles are still hatching. Night time closures are not enough.
6726	YES		1	
6725	YES		1	Can we please start using our legs again?
6726	YES		1	
6104	YES		1	Grew up in Broome and frequently travel home throughout the year. As much as many of us enjoy driving our cars down onto the beach, it is more important to protect our vulnerable wildlife, and forego a few simple pleasures in the process.
6725	YES		1	Even better would be to close it year round to protect the beach, turtles, birds and cultural sights.
6725	YES		1	
6726	YES		1	
6726	YES		1	
6530	YES		1	It would be great to help the turtle survival rate which are of great importance to the kimberley eco system
6726	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	

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6726	YES		1	
6725	YES		1	
6725	YES		1	An education campaign to encourage people to drive below the high tide mark during the rest of the turtle season would also be beneficial for turtles.
6726	YES		1	
6725	YES		1	
6726	YES		1	
6725	YES		1	
6725	YES		1	Please save our beautiful nature and turtles
6007	YES		1	Turtles need this more than humans in their 4WD's.....
3918	YES		1	We visit Broome for its remarkable wildlife and natural scenery - not to see 4wds on the beach. Please extend the ramp closure season to give these beautiful turtles a better chance of survival
				Thanks
3926	YES		1	There is no need for vehicles on beaches anywhere in Australia. A greedy entitled indulgence on our part. Especially Cable Beach where endangered dk aback turtles nest.
				Here's a comment you could submit:
6023	YES		1	---
				I strongly support the closure of the Cable Beach vehicle ramp during February. This decision reflects the Shire of Broome's commitment to environmental stewardship and sets a positive example for the community. Protecting vulnerable turtle nests during their critical hatching period is a responsibility we all share, and the council's proactive approach in extending the closure demonstrates leadership in safeguarding our natural heritage. By prioritizing the environment, the council encourages us all to take part in preserving the beauty and biodiversity of Cable Beach for future generations.
3030	YES		1	
6725	YES		1	Flatback turtles are a threatened species The Flatbacks at Cable Beach hatched there, and feed in Roebuck Bay We have a great opportunity to provide more protection by keeping cars off the beach during nesting and hatching times There should be a ban on vehicles during nesting and hatching time, from October to April – including all of February According to the Shire of Broome's website, data from Department of Biodiversity Conservation and Attractions compiled from six years of its turtle monitoring program at Cable Beach showed that: "on average, 20 per cent of turtle nests hatch in February and that Cable Beach turtles only nest at Cable Beach. The Council accepted this compiled data as valid scientific evidence to justify extending ramp closures through February until March 1 to protect the unhatched turtle nests after January." Also according to the Shire of Broome's website, "... the Yawuru Parks Council has requested that the Shire of Broome consider extending the existing December and January closures to include all of February to ensure that the 20 per cent of nests that remain unhatched in February remain protected from vehicles and ruts caused by vehicle tyres." The Shire takes serious reputational risks if it supports vehicles on the beach rather than a threatened species
0812	YES		1	
6076	YES		1	My family are long term Broome residents, over 20 years and I lived in FX 15 years, I spend a lot of time in Broome with my grandchildren. I originally went to FX in 1979 and have many Kimberley connections. I have watched the increasing number of vehicles along Cable Beach over the years and am very pleased finally Broome residents are requesting more protection for the turtles.
6725	YES		1	For the turtles to help them populate again Heaps of other beaches for people to go to
6725	YES		1	It would be good to give Nature a rest from all the polluted cars that hammer the beach!!
6725	YES		1	
2320	YES		1	Supporting the vehicle ramp closure is a very small step we must take in helping to save our flatback turtles.
6725	YES		1	I did turtle monitoring one season and it was a real eye opener. They are so fragile when they first hatch. Please give them the best chance of survival by closing the ramp for longer. Actually I'm appalled that anyone feels the need to drive on the beach. It's 2024 and we should go better, all of us. Just walk!
601	YES		1	

6159	YES			<p>Flatback turtles are a threatened species</p> <p>The Flatbacks at Cable Beach hatched there, and feed in Roebuck Bay</p> <p>We have a great opportunity to provide more protection by keeping cars off the beach during nesting and hatching times</p> <p>There should be a ban on vehicles during nesting and hatching time, from October to April – including all of February</p> <p>According to the Shire of Broome's website, data from Department of Biodiversity Conservation and Attractions compiled from six years of its turtle monitoring program at Cable Beach showed that: "on average, 20 per cent of turtle nests hatch in February and that Cable Beach turtles only nest at Cable Beach. The Council accepted this compiled data as valid scientific evidence to justify extending ramp closures through February until March 1 to protect the unhatched turtle nests after January."</p> <p>Also according to the Shire of Broome's website, "... the Yawuru Parks Council has requested that the Shire of Broome consider extending the existing December and January closures to include all of February to ensure that the 20 per cent of nests that remain unhatched in February remain protected from vehicles and ruts caused by vehicle tyres."</p> <p>The Shire takes serious reputational risks if it supports vehicles on the beach rather than a threatened species</p>
6726	YES			1 Please protect the turtles from cars
2615	YES			1
6726	YES			1
6725	YES			1 Considering the turtles are a threatened species, our family supports Cable Beach being closed to vehicles during the whole nesting and hatching season from October to April. The option to expand vehicle restrictions into the month of February is a good step forward, well done.
465	YES			1
6725	YES			1 I absolutely support the closure of the ramp during the proposed times. There are many other places along the coast for residents to enjoy the beach and sunset during these months. The turtles return to nest where they hatched, they cannot go somewhere else and if we continue to damage their nesting habitat by allowing cars to drive on the beach there will eventually not be turtles nesting on Cable Beach. We must protect these creatures and their future.
6725	YES			1 Turtles need protection
6430	YES			1
633	YES			1 I support putting the safety of the turtles before the use of cars on the beach. Protect the environment for all our futures
6725	YES			1
6011	YES			1
6050	YES			1
7000	YES			1 Surely this is a no-brainer?
6330	YES			1 The Shire should put wildlife requirements first. Cars kill underground creatures by compacting the beach, disturb birds from nesting and damage sand dunes. They can hit baby turtles or leave impassable ruts.
6726	YES			1
4870	YES			1
6066	YES			1
6725	YES			1 Please do everything you can to safeguard the turtles during the breeding season. Extending the vehicle ramp closure will really help with this.
6725	YES			1 <p>1. Flatback turtles are a threatened species</p> <p>2. The Flatbacks at Cable Beach hatched there, and feed in Roebuck Bay</p> <p>3. We have a great opportunity to provide more protection by keeping cars off the beach during nesting and hatching times</p> <p>4. There should be a ban on vehicles during nesting and hatching time, from October to April – including all of February</p>
6726	YES			1 There are multiple other beaches that members of the public can easily access instead during this time. Easy decision to prioritise NOR for wildlife conservation.
6725	YES			1 There should be a ban on vehicles during nesting and hatching time, from October to April – including all of February . Yes I live here and pay rates. Please make the right decision.
6726	YES			1 Ideally I think vehicles should be banned completely from Cable Beach however at least the vehicle ramp should be closed until April each year.
6725	YES			1
5041	YES			1
6726	YES			1 Its a small sacrifice for the community but could have a massive impact on contributing to the survival of an endangered species of turtle.
6726	YES			1 I'd love to see it permanently closed. Cars do so much damage to the beach environment.
6726	YES			1 These turtles need all the help they can get.
6003	YES			1
6726	YES			1
6726	YES			1 <p>For many years I was a volunteer monitoring turtle activity in the areas north of the rocks. The deep tyre tracks confused the hatchlings and caused many not to make it to the water</p> <p>I am not sure why this survey has come out again there was one done previously about this matter</p>
6725	YES			1
6728	YES			1
4869	YES			1 This is crucial to the survival of Kimberley's turtles to keep vehicles off the beach at hatching time. I would not visit Broome if not for the nature and wildlife.
6725	YES			1

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6725	YES		1	Help the turtles and give the rocks sometime to get a bit of sand back over them
6701	YES		1	
6725	YES		1	
6725	YES		1	A small change to help protect a threatened species for future generations.
6725	YES		1	
6725	YES		1	
6725	YES		1	
3228	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	I believe the Cable Beach closure should be longer to increase the number of hatchings to survive given they are a threatened species. Vehicles on the beach are not required for any species to survive. Our community & our visitors are privileged to drive on Cable Beach.
6726	YES		1	
6725	YES		1	ABSOLUTELY! FINES SHOULD BE IMPOSED IF CAUGHT DRIVING DURING THE FORBIDDEN PERIOD
6725	YES		1	
6752	YES		1	Think of the animals!!!
6725	YES		1	I have volunteered during turtle season and have seen the chaos that the tyre ruts cause many casualties and also a lot of the nests hatch in February so the closure makes sense we need to protect our wildlife 🐢
6725	YES		1	I strongly support closure through into February.
6725	YES		1	
6765	YES		1	Please do this
6725	YES		1	Stop eroding the environment. Roads are for cars
6166	YES		1	
6725	YES		1	
6725	YES		1	
6726	YES		1	Our natural world in Broome is what makes us unique - please help preserve this for the future generations. Visitors to Broome do not know the impact of driving on the beach, it is up to us to manage it properly for all for the future.
6726	YES		1	
6726	YES		1	Flatback Turtles only nest on northern Australian beaches and are listed as a threatened species. Only 1 in 1000 hatchlings survive to adulthood. The Cable Beach turtles face threats such as animals digging up nests and eating the eggs and young - but in addition they also face the threat of vehicles being driven over nests, and tyre-ruts blocking access to the ocean for hatchlings.
6725	YES		1	
6725	YES		1	
6725	YES		1	
6726	YES		1	
6725	YES		1	
6726	YES		1	Love being able to drive on the beach and we are able to do that most of the year. Losing out on a months driving is a small price to pay when protecting our turtles.
6726	YES		1	
6725	YES		1	It's not going to hurt anyone to Lee the ramp closed longer to help the Flatback turtles who are an endangered species.
6726	YES		1	It's a choice to make; pander to the squeaky wheels or assist to preserve the natural eco system which is fragile and most special in our part of the world.
6725	YES		1	Any help for the turtle hatchings is important to ensure their successful survival to enable the population of turtles to grow. Young turtles already face many manmade hazards, we owe it to them to reduce these by such a small selfless act of one month beach clodure
6726	YES		1	
6725	YES		1	Wholeheartedly support!
6725	YES		1	
6725	YES		1	One out of five turtles hatches after end of january
6028	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	Protect our vulnerable turtle hatchlings. It's the obvious thing to do in such serious times of climate change
6725	YES		1	It should be closed permanently. It's a beach, natural beauty, not a car park!

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6726	YES		1	Save our endangered wildlife
4569	YES		1	Turtle research by Dr Col Limpus has determined that nesting turtles and turtle nest protection is crucial from November until March. And Flatbacks are only nest on Australian beaches and islands. So protection of these critical nesting sites is a priority for the long term survival of Flatbacks. Tourists want to see Marine Turtles not impact them. Educate and Protect so both Turtle conservation and tourism can work together.
3996	YES		1	
6725	YES		1	To ensure the turtles have a chance to breed, & make it back to the ocean!
6726	YES		1	
6726	YES		1	As long as is needed
6726	YES		1	Without turtles and the other natural wonders of Broome the all important economy boosts the tourist and local alike bring would be lost. Turtles need protecting in order to protect the Broome economy.
2095	YES		1	Please close the ramp till Feb to protect the hatchlings
6726	YES		1	
6726	YES		1	
4551	YES		1	A no brainer to me.
6725	YES		1	I'd like to see the total closure go even further and be total closure October to February (even all year). Whatever it takes to protect Wildlife. People can walk to the beach. The cars spoil the aesthetics and environment.
6725	YES		1	If people need to access the beach during this period what's wrong with a little walking exercise. Otherwise there are plenty more beautiful beaches to choose.
6725	YES		1	Please help the turtles survive
6725	YES		1	I would like driving on the beach banned totally
672	YES		1	
6725	YES		1	
6726	YES		1	It's deeply important to me as a Broome resident and member of the community that the Turtle nests and hatchings are protected from car use during the nesting and hatching season.
6726	YES		1	
6035	YES		1	
2040	YES		1	
6725	YES		1	It is a very small concession to make in order to protect the fragile turtles.
6725	YES		1	
6726	YES		1	
6725	YES		1	
6725	YES		1	Yes, definitely need cars off the beach during turtle nesting season. I'd support a longer period of closure.
6725	YES		1	I think the closure should be year round. There are very few beaches in Australia that permit driving when there are Dreaming sites and important wildlife breeding there.
6725	YES		1	Close it all year round please. Consider the environment instead of the bogans.
6725	YES		1	
6726	YES		1	
6726	YES		1	
3058	YES		1	This is an essential measure to protect young turtles, far more important than vehicle access to the beach. Broome's ecosystem is a huge draw for tourism, protect it at all costs.
6725	YES		1	Our turtles and other wildlife are so precious.
6725	YES		1	
4217	YES		1	Please help to save the flatback turtles.
6725	YES		1	
6725	YES		1	Please close the beaches to vehicle traffic permanently or is an eyesore, and a disruption to nature, the environment, and the people respectfully and peacefully enjoying the beaches.
6725	YES		1	
6726	YES		1	I support total beach closure to vehicles from 1st October through to the end of February.
6725	YES		1	
6725	YES		1	
6725	YES		1	It's a no brainer! Especially if this is a modern day "intelligent" Shire! You'd progressively make the changes that are going to support a healthy environment for nature and your future children!
6726	YES		1	Fully support
6726	YES		1	
6725	YES		1	I believe we really need to look after our turtles but also the other creatures like crabs and other sea/sand dwellers. Where else in the world can you drive on a pristine beach just cos you are too lazy to walk, there is a sense of entitlement from those who drive on the beach. whether its turtles or the beach we should not drive on it.

Item 9.2.1 - EXTENSION OF CABLE BEACH VEHICLE ACCESS RAMP CLOSURE TO INCLUDE FEBRUARY ANNUALLY

6726	YES		1	Thank you
6726	YES		1	
6725	YES		1	
6726	YES		1	
6726	YES		1	I am all for allowing access to the beach at suitable times, but I see no reason not shut the beach seasonally to allow for turtle breeding. I also wonder as more and more people are using the beach if there should be a beach permit as there is in other areas. This could even just be applied to non residents and the proceeds could pay for addition monitoring, management repair to beach infrastructure etc. Areas like ganthueme and north of the rocks are becoming increasingly crowded and could do with attention to ensure these areas are not being loved to death
6725	YES		1	
6024	YES		1	These turtles need all the protection we can provide. 4WD beach access I'd like to see banned all year round!
6725	YES		1	The turtles need the beach throughout Feb as well
6725	YES		1	
3316	YES		1	This closure must happen.
6725	YES		1	
3193	YES		1	
6726	YES		1	
6725	YES		1	
6725	YES		1	Please extend the ramp closure to enable the turtle hatchlings to safely reach the ocean.
621	YES		1	
6725	YES		1	
6725	YES		1	
6111	YES		1	
6033	YES		1	
6725	YES		1	This obsession with controlling our environment is so egoistical and disgusting, just let nature flourish and we get to enjoy more turtles. There is no real reason not to close the ramp to February. I support the closure
6725	YES		1	
6725	YES		1	
6725	YES		1	Please let us look after our creatures who can't advocate for themselves
6284	YES		1	Please extend the vehicle ramp closure until the end of February to maximise turtle hatchling survival rates. We lived in Broome for 8 years and only recently left. Vehicles can drive onto the beach at Gantheaume for this period instead of north of the rocks.
6725	YES		1	
6157	YES		1	The pressures of climate change have created inertia to weather and seasonal patterns Extending the ramp closure will allow for these seasonal fluctuations in turtle breeding seasons. Adults will always return to the same location to lay eggs
6725	YES		1	It's a great time to let the beach rest and turtles thrive
6163	YES		1	Vehicle beach access is not a necessity. Marine life is
6725	YES		1	Depending on the season and when the turtles nest each year, it should extend to March when appropriate. Vulnerable Flatback turtles are first priority. Car traffic has no place in nature and should be considered as a last priority.
6725	YES		1	
6725	YES		1	
6726	YES		1	
6725	YES		1	I ask the Shire to please Make the installation of a Sea Level Rise Measurement for our Broome and Dampier Peninsulas. Sea Rise has been measured in Darwin over the past decade, with alarming results. We need to gather our measurement data, consider our risks, our town development, and especially, the turtles losing their beach nurseries in the short future, unless we make an informed plan. The present Avian Flu prevalence may present real death numbers for a plethora of bird species. Now more than EVER, WE NEED TO PROTECT ENVIRONMENT.
6726	YES		1	
6726	YES		1	
6725	YES		1	It is very important to keep the ramp closed until the end of turtle nesting season to ensure the survival of theses nestling. They have enough obstacles to deal with. Let's make it 1 less.
6725	YES		1	
6726	YES		1	
6725	YES		1	
6019	YES		1	
6726	YES		1	
6725	YES		1	
6280	YES		1	
6725	YES		1	Its about time we do the right thing
6743	YES		1	As an ex-resident of Broome, I would love to see the Shire promoting nature-based, eco-freindly pedestrian tourism and conservation

Item 9.2.1 - EXTENSION OF CABLE BEACH VEHICLE ACCESS RAMP CLOSURE TO INCLUDE FEBRUARY ANNUALLY

5581	YES		1	
6725	YES		1	
6726	YES		1	Conserve our wildlife and beaches.
6725	YES		1	
6725	YES		1	Due to the Turtles egg hatching still occurring in February, I support the closure of the Cable Beach Vehicle ramp during the month of February.
6725	YES		1	
6725	YES		1	The Turtles need all the support possible. Walking on the beach is healthy for the community!
6725	YES		1	Taking vehicles into the turtle habitat makes no sense at all.
6725	YES		1	
6726	YES		1	
6725	YES		1	
0839	YES		1	The turtles are an important part of the Kimberley coast and should be protected. People really don't need to drive on the beach and kill them.
6726	YES		1	Wildlife is under enough pressure from human activity. Another month is small price to pay to support local hatcheries.
6725	YES		1	The priority is the natural environment. Not the people who think they're locals. Humans should not be allowed to destroy this environment.
6725	YES		1	
3450	YES		1	I first lived in Broome in 1992 and witnessed cable Beach becoming an overcrowded fast road and car park over the past 30 years. Flatback turtles deserve humans to protect their birthing place. Cable Beach has become a dangerous place for kids playing and running to the water. The drunken Booroorban deserve to have their sacred place Billigooroo respected and protected. People say that they always drove on cable Beach but life is different now with 300,000 visiting Broome each year. I have also noticed that cars have made a negative impact on the small sand bubbler crabs and where once little ball patters from the crabs sifting food creating great patchwork of patterns has dismissed significant. Every species has its work to do that contributes to other species in a give n take cycle - protect all species in Broomes beautiful powerful environment : please, out of respect - ban cars from cable beach
6725	YES		1	We need to protect the turtles. Beach driving can be done elsewhere.
6023	YES		1	
6725	YES		1	
6725	YES		1	
6725	YES		1	We are lucky to live in one of the most pristine environments in Australia and should do everything we can to protect the biodiversity that makes it so. This includes but is not limited to the threatened flatback turtle population that nests on Cable beach. Yawuru traditional owners have asked for this closure and their knowledge and custodianship should be acknowledged. There are plenty of places to access the beach without driving on it, and cars can still access the beach at gantheaume point if they must.
6725	YES		1	Vehicles on Cable Beach are a threat not only to turtles but also to beach-nesting birds such as plovers and some terns. It's a wicked problem, because the alternative is more bush clearing for hot car parks, but left alone it will only get worse.
6725	YES		1	Turtles are still hatching A small sacrifice for the safety of baby turtles
6285	YES		1	
6726	YES		1	
6725	YES		1	
6725	YES		1	Not only do I support the extension but I support an earlier start, from 1st November at the latest. Turtles start laying on Cable Beach in October and to avoid them abandoning the nesting when disturbed no vehicles would make a huge difference. Thank you.
6725	YES		1	
6725	YES		1	I truly believe it should remain closed until Easter, to allow the area to thrive and the turtles a chance to nest & hatch. After all it's a beach not a car park as it's become.
6725	YES		1	
6271	YES		1	
6713	YES		1	
6725	NO	Incorrectly Submitted	1	Happy to extend periodic ramp closure, but not convinced this doesn't mean permanent ramp closure at some point.
6725	NO	Incorrectly Submitted	1	I support permanent closure of vehicles to the beach.
6725	NO	Incorrectly Submitted	1	Save the turtles. sorry I made one before not realizing the season
TOTAL		NO	YES	
		332	593	
TOTAL VOTES			925	
Percentage		35.9	64.1	

9.3 PROSPERITY

There are no reports in this section.

9.4 PERFORMANCE

9.4.1 MONTHLY PAYMENT LISTING - AUGUST 2024

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Finance Officer
CONTRIBUTOR/S:	Manager Financial Services
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report, for August 2024.

BACKGROUND

The Chief Executive Officer (**CEO**) has delegated authority via Delegation 1.2.20 Payments from the Municipal or Trust Funds, to make payments from the Municipal and Trust funds as per budget allocations and in line with applicable policies.

COMMENT

The Shire provides payments to suppliers by Electronic Funds Transfer (**EFT and BPAY**), cheque, credit card or direct debit. Attachment 1 provides a list of all payments processed under delegated authority in August 2024.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

12. *Payments from municipal fund or trust fund, restrictions on making*
 - (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
 - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*

- (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
 - (a) *presented to the Council at the next ordinary meeting of the Council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

13A. Payments by employees via purchasing cards

- (1) *If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —*
 - (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment;*
 - (d) *sufficient information to identify the payment.*
- (2) *A list prepared under sub regulation (1) must be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

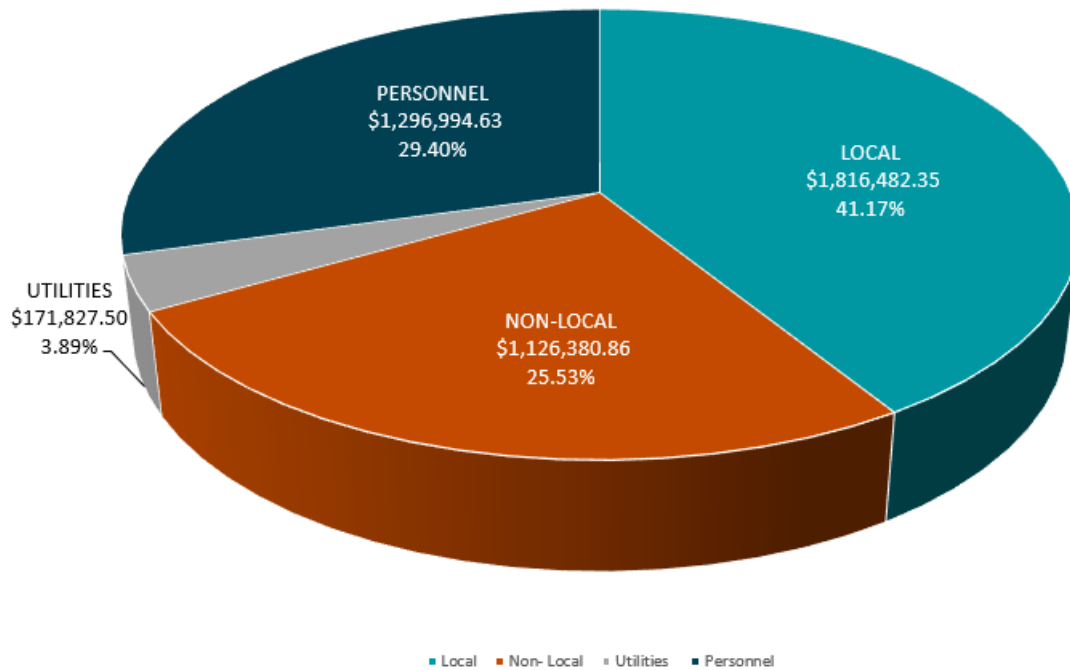
POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

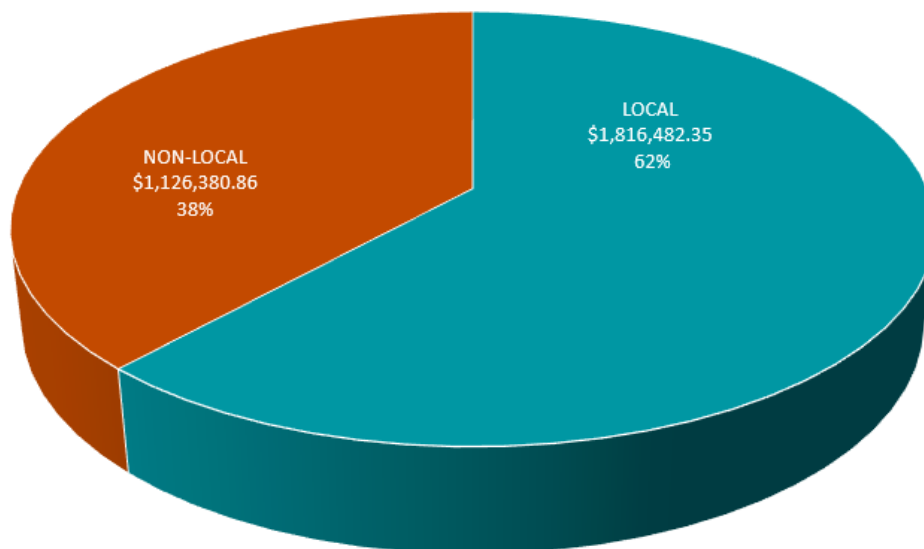
List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:

SHIRE OF BROOME PAYMENTS AUGUST 2024



Note: Personnel payments in this analysis include payroll, superannuation (contained within Direct Debit type payments), payroll tax and other deductions (contained within the EFT Payments type payments).

LOCAL Vs NON-LOCAL PAYMENTS AUGUST 2024



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for August 2024 after \$1,296,994.63 in personnel payments, \$171,827.50 in utilities and other non-local sole suppliers were excluded.

YEAR TO DATE CREDITOR PAYMENTS

The below table summarises the total payments made to creditors year to date:

Month	Cheques	EFT Payments	Direct Debit	Credit Card	Trust	Payroll	Total Creditors
Jul-24	\$ 577.84	\$ 2,589,926.74	\$ 417,706.68	\$ 40,214.86	\$ -	\$ 810,379.14	\$ 3,858,805.26
Aug-24	\$ -	\$ 3,339,215.48	\$ 216,884.00	\$ 44,550.61	\$ -	\$ 811,035.25	\$ 4,411,685.34
Sep-24							
Oct-24							
Nov-24							
Dec-24							
Jan-25							
Feb-25							
Mar-25							
Apr-25							
May-25							
Jun-25							
TOTAL	\$ 577.84	\$ 5,929,142.22	\$ 634,590.68	\$ 84,765.47	\$ -	\$ 1,621,414.39	\$ 8,270,490.60

RISK

The risk of Council not receiving this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC ASPIRATIONS

Performance We will deliver excellent governance, service & value for everyone.

Outcome 13 Value for money from rates and long term financial sustainability

Objective 13.1 Plan effectively for short- and long-term financial sustainability

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. Receives the list of payments made from the Municipal and Trust Accounts in August 2024 totalling \$4,411,685.34 (Attachment 1) per the requirements of Regulation 12 of the *Local Government (Financial Management) Regulations 1996* covering:
 - a) EFT Vouchers EFT76053-EFT76491 totalling \$3,339,215.48;
 - b) Municipal Cheque Vouchers 00000 - 00000 totalling \$0;
 - c) Trust Cheque Vouchers 00000 - 00000 totalling \$0.00; and
 - d) Municipal Direct Debits DD33614-DD33683 including payroll totalling \$1,027,919.25.
2. Receives the list of payments made by credit cards in August 2024 totalling \$44,550.61 (contained within Attachment 1) per the requirements of Regulation 13A of the *Local*

Government (Financial Management) Regulations 1996 covering EFT Vouchers EFT76565 – EFT76591.

3. *Notes the local spend of \$1,816,482.35 included in the amount above, equating to 62% of total payments excluding personnel, utility and other external sole supplier costs.*

Attachments

1. MONTHLY PAYMENT LISTING - AUGUST 2024

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
EFT #	Date	Name	Description	Amount
EFT76250	14/08/2024	ABLE ELECTRICAL (WA) PTY LTD	Relocation Of UV Disinfection System- BRAC	\$ 5,115.00
EFT76110	07/08/2024	ACOR CONSULTANTS (WA) PTY LIMITED	Consultancy Services- Town Beach Café RFQ 23-27	\$ 14,754.30
EFT76409	26/08/2024	ACURIX NETWORKS PTY LTD	Wi-Fi- Library	\$ 497.20
EFT76062	05/08/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Mower- Infrastructure (RFQ 22-30)	\$ 79,277.00
EFT76313	21/08/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Machinery Parts- Operations	\$ 3,394.13
EFT76251	14/08/2024	AGENT SALES & SERVICES PTY LTD	Water Testing Equipment- Environmental Health	\$ 823.90
EFT76314	21/08/2024	ALI RAZA	Relocation Expenditure- People & Culture	\$ 3,282.00
EFT76219	09/08/2024	ALL CREATURES VETERINARY CLINIC	Dog Sterilisation Subsidy- Rangers	\$ 210.00
EFT76446	28/08/2024	ALLOY & STAINLESS PRODUCTS	Machinery Parts- P & G	\$ 1,285.89
EFT76063	05/08/2024	ANTHONY KRESS	Staff Training- People & Culture	\$ 295.44
EFT76252	14/08/2024	ANTHONY WHITE	Staff Vaccination- People & Culture	\$ 84.00
EFT76289	15/08/2024	ASHLEY ROWLEY	Water Sampling Equipment- Environmental Health	\$ 75.00
EFT76064	05/08/2024	ASSORTED SIGNS	Update Signage- BRAC	\$ 211.32
EFT76220	09/08/2024	AUSSIE TELECOM	Cloud Subscription- IT	\$ 794.00
EFT76111	07/08/2024	AUSTRALIA POST	Postage- Administration	\$ 588.95
EFT76210	09/08/2024	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 658.50
EFT76400	23/08/2024	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 658.50
EFT76211	09/08/2024	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 126,260.00
EFT76401	23/08/2024	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 122,309.00
EFT76356	22/08/2024	AUST-WEIGH PTY LTD	Weighbridge Testing- WMF	\$ 4,730.00
EFT76253	14/08/2024	AUTOPRO BROOME (GAFF HOLDINGS PTY LTD)	Vehicle Parts- Depot	\$ 172.00
EFT76447	28/08/2024	AVERY AIRCONDITIONING PTY LTD	Air-conditioner Renewal - KRO1 AC2	\$ 51,477.77
EFT76221	09/08/2024	AVIAIR	Inter Regional Flight Network Sponsorship (invoiced monthly)- As per Ordinary Meeting of Council 30 March 2023 Confidential Adgenda Item 14.2	\$ 17,678.10
EFT76315	21/08/2024	BANZAI DESIGN PTY LTD AS TRUSTEE FOR BANZAI GROUP TRUST T/AS FUTURA PRODUCTS	Exercise Equipment- Cable Beach Redevelopment	\$ 3,564.00
EFT76065	05/08/2024	BEST IT & BUSINESS SOLUTIONS PTY LTD	Monthly Printer Copies- IT	\$ 210.10
EFT76448	28/08/2024	BEST IT & BUSINESS SOLUTIONS PTY LTD	Printing- IT	\$ 220.60
EFT76316	21/08/2024	BIDFOOD	Kiosk Stock- BRAC	\$ 1,454.06
EFT76357	22/08/2024	BIDFOOD	Kiosk Stock- BRAC	\$ 1,078.20
EFT76112	07/08/2024	BJ DAVIES PLUMBING	Camera Pipework Investigation- Infrastructure	\$ 330.00
EFT76358	22/08/2024	BK SIGNS (HALLIDAY ENTERPRISES PTY LTD)	Marketing Signage- BRAC	\$ 500.01
EFT76254	14/08/2024	BLACKWOODS	Storage Trolley- Depot	\$ 2,524.22
EFT76222	09/08/2024	BOC LIMITED	Oxygen Supply- Depot	\$ 11.28
EFT76113	07/08/2024	BP AUSTRALIA PTY LTD - FUEL	Fuel- Depot	\$ 17,736.98
EFT76255	14/08/2024	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 14,162.02
EFT76359	22/08/2024	BP AUSTRALIA PTY LTD - FUEL	Fuel- Works	\$ 12,244.14
EFT76449	28/08/2024	BRENNAN IT PTY LTD	Microsoft Annual Server Licensing- IT	\$ 3,880.69
EFT76223	09/08/2024	BROOKS HIRE	Machinery Hire- Infrastructure	\$ 16,630.02
EFT76178	08/08/2024	BROOME BARRACUDAS SWIMMING CLUB	Grant- Barracudas Swimming Club	\$ 1,000.00
EFT76450	28/08/2024	BROOME BRICKLAYERS	Retaining Wall Demolition- Works	\$ 22,275.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
EFT76179	08/08/2024	BROOME CLEANAWAY	Weekly Bin Lift- BRAC	\$ 610.30
EFT76224	09/08/2024	BROOME CLEANAWAY	Recycling Removal- WMF	\$ 1,769.90
EFT76256	14/08/2024	BROOME CLEANAWAY	Waste Collection- Shire Nursery	\$ 122.06
EFT76317	21/08/2024	BROOME CLEANAWAY	Waste Removal- Depot	\$ 1,171.28
EFT76410	26/08/2024	BROOME DOCTORS PRACTICE PTY LTD	Pre Employment Medicals- People & Culture	\$ 555.50
EFT76225	09/08/2024	BROOME FISHING CLUB	Volunteer Support- Place Activation	\$ 1,000.00
EFT76451	28/08/2024	BROOME HISTORICAL SOCIETY & MUSEUM	Interpretive Services- Cable Beach Foreshore Development	\$ 3,162.50
EFT76257	14/08/2024	BROOME LOCKSMITHS	Lock Maintenance- BRAC	\$ 352.00
EFT76114	07/08/2024	BROOME PLUMBING & GAS	Plumbing Maintenance- BRAC	\$ 1,980.00
EFT76180	08/08/2024	BROOME PLUMBING & GAS	Plumbing Maintenance- Chinatown	\$ 628.00
EFT76258	14/08/2024	BROOME PLUMBING & GAS	Plumbing Maintenance- BRAC	\$ 217.00
EFT76318	21/08/2024	BROOME PLUMBING & GAS	Plumbing Maintenance- BRAC	\$ 357.00
EFT76452	28/08/2024	BROOME PLUMBING & GAS	Plumbing Maintenance- Shire Housing	\$ 2,052.00
EFT76066	05/08/2024	BROOME PROGRESSIVE SUPPLIES	Milk- Depot	\$ 51.54
EFT76181	08/08/2024	BROOME PROGRESSIVE SUPPLIES	Milk Supply & Delivery- Administration Building	\$ 52.26
EFT76259	14/08/2024	BROOME PROGRESSIVE SUPPLIES	Cleaning Product- Depot	\$ 474.12
EFT76360	22/08/2024	BROOME PROGRESSIVE SUPPLIES	Kiosk Stock- BRAC	\$ 850.45
EFT76411	26/08/2024	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Admin	\$ 150.48
EFT76453	28/08/2024	BROOME PROGRESSIVE SUPPLIES	Milk- Administration	\$ 191.11
EFT76392	22/08/2024	BROOME REAL ESTATE - COMMERCIAL TRUST	Shire Storage Rent- SEPTEMBER 2024	\$ 300.00
EFT76212	09/08/2024	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 620.00
EFT76402	23/08/2024	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 660.00
EFT76213	09/08/2024	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 1,050.00
EFT76403	23/08/2024	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 1,050.00
EFT76319	21/08/2024	BROOME SMALL ENGINE SERVICES	Vehicle Parts- P & G	\$ 517.57
EFT76454	28/08/2024	BROOME SMALL ENGINE SERVICES	Small Tools Replacement- P & G	\$ 4,394.32
EFT76361	22/08/2024	BROOME TOWING & SALVAGE	Vehicle Towing- Rangers	\$ 150.00
EFT76260	14/08/2024	BROOME TOWNS SPORT CLUB	Quick Response Grant- Marketing & Communications	\$ 1,000.00
EFT76067	05/08/2024	BROOME VETERINARY HOSPITAL	Monthly Pound Rental- Rangers	\$ 5,654.00
EFT76104	06/08/2024	BROOME VETERINARY HOSPITAL	Animal Desexing- Grant Funded	\$ 13,200.00
EFT76362	22/08/2024	BROOME VETERINARY HOSPITAL	Animal Desexing- Grant Funded	\$ 13,349.75
EFT76455	28/08/2024	BROOME WHEEL ALIGNING & SUSPENSION	Vehicle Maintenance- P & G	\$ 300.00
EFT76068	05/08/2024	BROOME CRETE	Concrete Male Oval- P & G	\$ 437.80
EFT76115	07/08/2024	BROOME CRETE	Footpath Repairs- Works	\$ 449.90
EFT76226	09/08/2024	BROOME CRETE	Sand- Infrastructure (RFT-22/08)	\$ 18,546.00
EFT76290	15/08/2024	BROOME CRETE	Pindan- Infrastructure	\$ 2,238.50
EFT76320	21/08/2024	BROOME CRETE	Footpath Repairs- Works Maintenance	\$ 581.02
EFT76182	08/08/2024	CABLE BEACH ELECTRICAL SERVICE	Electrical Maintenance- Depot	\$ 286.00
EFT76456	28/08/2024	CABLE BEACH ELECTRICAL SERVICE	Electrical Maintenance- P & G	\$ 1,089.00
EFT76363	22/08/2024	CABLE BEACH PAINTING SERVICES PTY LTD	Wall repairs- Library	\$ 2,058.10
EFT76069	05/08/2024	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Vehicle Parts- Depot	\$ 1,047.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
EFT76183	08/08/2024	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Vehicle Parts & Maintenance- Community Facilities	\$ 1,820.00
EFT76261	14/08/2024	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	ATV Tyres- Depot	\$ 305.00
EFT76291	15/08/2024	CABLE BEACH TYRE SERVICE PTY LTD (GOODYEAR AUTOCARE BROOME)	Vehicle Parts- P & G	\$ 899.00
EFT76457	28/08/2024	CEMETERIES & CREMATORIA ASSOCIATION OF WA INCORPORATED	CCAWA Ordinary Membership- Governance	\$ 130.00
EFT76184	08/08/2024	CHADSON ENGINEERING PTY LTD	Plant Equipment- BRAC	\$ 454.85
EFT76393	22/08/2024	CHARTER PROPERTY GROUP PTY LTD	Staff Rent- SEPTEMBER 2024	\$ 3,693.45
EFT76458	28/08/2024	CHC HELICOPTER AUSTRALIA PTY LTD	Refund- Debtors	\$ 94.80
EFT76214	09/08/2024	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 1,129.96
EFT76404	23/08/2024	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 1,129.96
EFT76053	01/08/2024	CHRISTOPHER MITCHELL	Monthly Councillor Sitting Fee and Allowances	\$ 8,493.75
EFT76185	08/08/2024	CIRCUITWEST INC	Presenters Fee- Civic	\$ 3,300.00
EFT76070	05/08/2024	CLARK POOLS & SPAS BROOME (NEW)	Pool Materials & Chemicals- Staff Housing	\$ 1,027.08
EFT76292	15/08/2024	CLARK POOLS & SPAS BROOME (NEW)	Pool Service & Chemicals- Shire Housing	\$ 98.43
EFT76321	21/08/2024	CLOBBER & STITCH	Lifeguard Shirts- BRAC	\$ 1,852.95
EFT76116	07/08/2024	CMA CONTRACTING PTY LTD	Contract- Cable Beach Redevelopment (RFT 23/12)	\$ 614,450.48
EFT76071	05/08/2024	COAST & COUNTRY ELECTRICS	Electrical Maintenance- Shire Buildings	\$ 3,487.75
EFT76117	07/08/2024	COAST & COUNTRY ELECTRICS	Electrical Maintenance- Male Oval	\$ 147.05
EFT76227	09/08/2024	COAST & COUNTRY ELECTRICS	Electrical Maintenance- WMF	\$ 220.64
EFT76293	15/08/2024	COASTMAC PTY LTD	Strap Kits- P&G	\$ 1,220.00
EFT76262	14/08/2024	COATES HIRE OPERATIONS PTY LTD	Trailer Hire- BRAC	\$ 52.70
EFT76322	21/08/2024	CONNECT CALL CENTRE SERVICES	Annual Fee Connect Call Centre- Corporate Services	\$ 549.80
EFT76364	22/08/2024	CONNECT CALL CENTRE SERVICES	Call Connect Annual Fees- Corporate Services	\$ 464.77
EFT76072	05/08/2024	CORNERSTONE LEGAL	Advice- Ranger Services	\$ 4,400.00
EFT76412	26/08/2024	CORSIGN WA PTY LTD	Signage- Infrastructure	\$ 246.51
EFT76073	05/08/2024	COSSEYS EARTHWORKS	Bobcat-Slasher Truck Hire- Works	\$ 8,316.00
EFT76074	05/08/2024	CS LEGAL	Withdrawal of Caveat- Finance	\$ 741.16
EFT76323	21/08/2024	CS LEGAL	Debt Collection Fees- Finance	\$ 22.00
EFT76459	28/08/2024	CUTTING EDGES EQUIPMENT PARTS PTY LTD	Machinery Parts- P & G	\$ 3,159.20
EFT76105	06/08/2024	DAWSON MOVING & STORAGE PTY LTD	Relocation Costs- People & Culture	\$ 6,718.00
EFT76460	28/08/2024	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESLB Contribution- Emergency Services Levy	\$ 408,440.40
EFT76311	20/08/2024	DEPARTMENT OF MINES, INDUSTRY AND SAFETY - BUILDING & ENERGY (PREVIOUSLY BUILDING COMMISSION)	Building Services Levy JULY 2024	\$ 32,587.46
EFT76228	09/08/2024	DEPARTMENT OF TRANSPORT (VEHICLE SEARCH FEES)	Department Of Transport Vehicle Search- Ranger Services	\$ 396.00
EFT76054	01/08/2024	DESIREE MALE	Monthly Councillor Sitting Fee and Allowances	\$ 3,687.40
EFT76324	21/08/2024	DMK - THE KITCHEN	Catering- Councillor Meeting	\$ 198.00
EFT76215	09/08/2024	EASISALARY PTY LTD T/A EASI	Payroll Deductions/Contributions	\$ 5,423.96
EFT76405	23/08/2024	EASISALARY PTY LTD T/A EASI	Payroll Deductions/Contributions	\$ 5,494.41
EFT76075	05/08/2024	EIGHTY MILE BEACH CARAVAN PARK	Hire of Equipment for Road Maintenance- Eighty Mile Beach	\$ 3,610.00
EFT76461	28/08/2024	ELAN ENERGY MATRIX	Vehicle Disposal- Infrastructure	\$ 3,418.75

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
EFT76413	26/08/2024	ELECO SERVICES	Light Repairs- Visitors Centre	\$ 5,607.65
EFT76325	21/08/2024	ELENA MARIAN	Reimbursement- Wellness Program	\$ 85.00
EFT76055	01/08/2024	ELLEN SMITH	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT76119	07/08/2024	EQUAL ACCESS GROUP PTY LTD	ACROD Bollards- Works	\$ 1,690.00
EFT76294	15/08/2024	EURO DIESEL SERVICES PTY LTD	Engine Rebuild- WMF	\$ 60,781.77
EFT76462	28/08/2024	FE TECHNOLOGIES	Electronic Goods- Library	\$ 433.40
EFT76120	07/08/2024	FIRE & SAFETY SERVICES COMPANY	Fire Extinguisher Installation- BRAC	\$ 101.75
EFT76295	15/08/2024	FIRE & SAFETY SERVICES COMPANY	Routine Fire Equipment Testing- Civic Centre	\$ 849.20
EFT76296	15/08/2024	FIRST NATIONAL REAL ESTATE BROOME	Rent- Staff Housing	\$ 1,800.00
EFT76394	22/08/2024	FIRST NATIONAL REAL ESTATE BROOME	Staff Rent- SEPTEMBER 2024	\$ 17,033.33
EFT76186	08/08/2024	FIT2WORK	Police Checks- People & Culture	\$ 968.00
EFT76216	09/08/2024	FLEET NETWORK	Payroll Deductions/Contributions	\$ 631.65
EFT76406	23/08/2024	FLEET NETWORK	Payroll Deductions/Contributions	\$ 631.65
EFT76326	21/08/2024	FLUIDRA COMMERCIAL	Poll Equipment- BRAC	\$ 2,160.51
EFT76121	07/08/2024	FOCUS NETWORKS (PROGRESSIVE CREATIVE SOLUTIONS)	Focus Network Service- IT	\$ 2,376.00
EFT76187	08/08/2024	FOCUS NETWORKS (PROGRESSIVE CREATIVE SOLUTIONS)	Service Provision- IT	\$ 17,583.50
EFT76122	07/08/2024	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Cleaning- Staff Housing	\$ 181.50
EFT76188	08/08/2024	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Cleaning- Broome Small Business Centre	\$ 217.80
EFT76297	15/08/2024	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Footpath Clean and Seal - Chinatown RFQ24-04	\$ 15,180.00
EFT76327	21/08/2024	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Cleaning- P & G	\$ 1,126.40
EFT76414	26/08/2024	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Cleaning and Sealing Footpath- Works Maintenance	\$ 5,054.94
EFT76365	22/08/2024	FORCH WA PTY LTD	Consumables- Depot	\$ 189.00
EFT76463	28/08/2024	FORMS EXPRESS PTY LTD	Brochure Printing- Finance	\$ 1,611.50
EFT76123	07/08/2024	FULTON HOGAN INDUSTRIES PTY LTD / PIONEER ROAD SERVICES	Pot Hole Repair Materials- Works	\$ 1,795.20
EFT76076	05/08/2024	FUNERGY (DIX INITIATIVES PTY LTD)	School Holiday Program Activities- BRAC	\$ 503.80
EFT76229	09/08/2024	FUSION FOODS BY LENNY TANG WEI	Catering- Taiji Sister Event	\$ 1,200.00
EFT76415	26/08/2024	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Various	\$ 1,564.68
EFT76263	14/08/2024	GARDEN CITY PLASTICS	Fertilizer- Cable Beach Stage 1	\$ 2,397.08
EFT76395	22/08/2024	GARRY & JACQUELINE KING	Staff Rent- SEPTEMBER 2024	\$ 3,764.33
EFT76124	07/08/2024	GLEN FLOOD GROUP PTY LTD TRADING AS GFG CONSULTING	Coastal Hazard Review- Planning & Building	\$ 10,835.00
EFT76264	14/08/2024	GO GO MEDIA	Radio Coasts- BRAC	\$ 198.00
EFT76265	14/08/2024	GRESLEY ABAS PTY LTD	Concept Design- BRAC (RFT 23/01)	\$ 70,536.21
EFT76230	09/08/2024	HAMES SHARLEY	Hydraulic Modelling- Special Projects (RFQ 23-15)	\$ 27,798.38
EFT76464	28/08/2024	HAMES SHARLEY	Planning Consultants- Development Services	\$ 2,112.00
EFT76416	26/08/2024	HARVEY NORMAN AV/IT SUPERSTORE BROOME	IT Equipment- Operations	\$ 776.95
EFT76465	28/08/2024	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Recruitment- Environmental Health	\$ 4,670.45
EFT76125	07/08/2024	HEAD OFFICE DEPARTMENT OF FIRE & EMERGENCY SERVICES	DFES Annual Monitoring- Civic	\$ 1,881.00
EFT76266	14/08/2024	HEALINGTHRUTHEARTS	Entertainment- FUSION Moonrise	\$ 200.00
EFT76328	21/08/2024	HEALINGTHRUTHEARTS	DJ Music- A sporting Chance	\$ 330.00
EFT76267	14/08/2024	HERBERT SMITH FREEHILLS	Legal Advice- Broome Visitor Centre	\$ 866.72

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
EFT76466	28/08/2024	HERBERT SMITH FREEHILLS	Legal Fees- Rates	\$ 3,300.00
EFT76126	07/08/2024	HOLDFAST FLUID POWER NW PTY LTD	Consumables- Depot	\$ 967.61
EFT76231	09/08/2024	HOLDFAST FLUID POWER NW PTY LTD	Hose Assembly- WMF	\$ 197.98
EFT76268	14/08/2024	HOLDFAST FLUID POWER NW PTY LTD	Vehicle Maintenance- Depot	\$ 2,584.05
EFT76366	22/08/2024	HOLDFAST FLUID POWER NW PTY LTD	Hose Assembly- Depot	\$ 665.59
EFT76467	28/08/2024	HOLDFAST FLUID POWER NW PTY LTD	Hose Assembly- Depot	\$ 2,837.31
EFT76077	05/08/2024	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- BRAC	\$ 7,617.76
EFT76127	07/08/2024	HORIZON POWER (ELECTRICITY USAGE)	Street Lighting- Works	\$ 85,013.04
EFT76189	08/08/2024	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- KRO	\$ 24,050.34
EFT76232	09/08/2024	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- WMF	\$ 1,050.75
EFT76269	14/08/2024	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- Park Lighting	\$ 11,704.69
EFT76468	28/08/2024	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- SES Building	\$ 491.97
EFT76270	14/08/2024	HT CLEANING SERVICES PTY LTD	Cleaning- Civic	\$ 340.89
EFT76298	15/08/2024	HT CLEANING SERVICES PTY LTD	BBQ Cleaning- Greenspace	\$ 126.35
EFT76329	21/08/2024	HT CLEANING SERVICES PTY LTD	Cleaning Consumables- Infrastructure	\$ 2,385.75
EFT76367	22/08/2024	HT CLEANING SERVICES PTY LTD	Cleaning- Medlend Pavilion RFT23/04	\$ 1,921.72
EFT76417	26/08/2024	HT CLEANING SERVICES PTY LTD	Cleaning Consumables- Shire Administration	\$ 19.06
EFT76469	28/08/2024	HT CLEANING SERVICES PTY LTD	Cleaning- Male Oval Ablutions	\$ 131.72
EFT76396	22/08/2024	HUTCHINSON REAL ESTATE	Staff Rent- SEPTEMBER 2024	\$ 11,107.51
EFT76190	08/08/2024	IANNELLO DESIGN	Graphic Design- Marketing & Communications	\$ 495.00
EFT76233	09/08/2024	IANNELLO DESIGN	Graphic Design Work- Corporate Services	\$ 2,112.00
EFT76470	28/08/2024	INLOGIK PTY LTD	Software Monthly Fees- Finance	\$ 825.69
EFT76330	21/08/2024	INTEGRITY MANAGEMENT SOLUTIONS PTY LTD	Software Annual Subscription- Governance	\$ 9,900.00
EFT76191	08/08/2024	INTELLIHR SYSTEMS PTY LTD	Intelli HR Annual License- IT	\$ 40,803.84
EFT76128	07/08/2024	INTERTEK INFORM (PREVIOUSLY SAI GLOBAL LIMITED)	Standards Subscription Renewal- Infrastructure	\$ 4,994.64
EFT76271	14/08/2024	IP & ST ELSON PTY LTD	Cross Over Subsidy	\$ 1,000.00
EFT76331	21/08/2024	IP & ST ELSON PTY LTD	Reimbursement- Cross Over Subsidy	\$ 1,000.00
EFT76078	05/08/2024	IPAR REHABILITATION	Fitness to Work Assessment- People & Culture	\$ 440.00
EFT76471	28/08/2024	IPAR REHABILITATION	Job Analysis Report- HR	\$ 690.84
EFT76129	07/08/2024	IPROPERTY EXPRESS PTY LTD	Annual Subscription to iProperty Express- Property	\$ 1,491.60
EFT76332	21/08/2024	JADE HEARSCH	Rent Reimbursement- Property	\$ 1,457.07
EFT76397	22/08/2024	JADE HEARSCH	Staff Rent- SEPTEMBER 2024	\$ 2,607.14
EFT76056	01/08/2024	JANET LEWIS	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT76418	26/08/2024	JANI MURPHY & ASSOCIATES	Staff Training- People & Culture	\$ 10,334.00
EFT76472	28/08/2024	JD RETIC AND GARDEN CARE	Paving- Chinese Cemetery	\$ 3,140.50
EFT76057	01/08/2024	JOHANI MAMID	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT76079	05/08/2024	KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES PTY LTD)	Reseal Cable Beach- Works & Maintenance	\$ 7,661.13
EFT76080	05/08/2024	KENNARDS HIRE	Machinery Hire- Works	\$ 902.77
EFT76106	06/08/2024	KENNARDS HIRE	Machinery Hire- Works	\$ 6,146.10
EFT76333	21/08/2024	KENNARDS HIRE	Machinery Hire- Depot	\$ 252.37
EFT76299	15/08/2024	KIMBERLEY ARTS NETWORK INC	Quick Response Grant	\$ 1,100.00
EFT76473	28/08/2024	KIMBERLEY AUTO CARE	Vehicle Maintenance- P & G	\$ 1,045.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
EFT76081	05/08/2024	KIMBERLEY CONTRACTING	RFT23-07 - Posi-shell Daily Cover - WMF	\$ 37,510.00
EFT76082	05/08/2024	KIMBERLEY FITNESS & SUPPORT SERVICES	Group Fitness- BRAC	\$ 1,584.00
EFT76334	21/08/2024	KIMBERLEY FITNESS & SUPPORT SERVICES	Group Fitness Classes- BRAC	\$ 2,046.00
EFT76083	05/08/2024	KIMBERLEY FUEL & OIL SERVICES	Consumables- Depot	\$ 4,414.78
EFT76272	14/08/2024	KIMBERLEY FUEL & OIL SERVICES	Filter- Depot	\$ 291.69
EFT76335	21/08/2024	KIMBERLEY FUEL & OIL SERVICES	Machinery Parts- Depot	\$ 24.73
EFT76419	26/08/2024	KIMBERLEY FUEL & OIL SERVICES	Consumables- Depot	\$ 1,637.76
EFT76368	22/08/2024	KIMBERLEY GOLD PURE DRINKING WATER	Water Refill- Waste	\$ 72.00
EFT76234	09/08/2024	KIMBERLEY QUARRY PTY LTD	Gravel- Works (RFT 23/14)	\$ 18,170.77
EFT76369	22/08/2024	KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD)	Bus Shelter Timber- Works Maintenance	\$ 702.44
EFT76420	26/08/2024	KLEENHEAT GAS	Gas Bottle Service- Administration Building	\$ 100.10
EFT76235	09/08/2024	KO CONTRACTING PTY LTD	Crossover Installation- Curlew St	\$ 3,938.00
EFT76300	15/08/2024	KO CONTRACTING PTY LTD	Kerbing- Works Maintenance	\$ 4,950.00
EFT76084	05/08/2024	KOLORS PTY LTD (PINDAN PRINTING)	Infringement Notice Books- Rangers	\$ 618.75
EFT76370	22/08/2024	KOLORS PTY LTD (PINDAN PRINTING)	Advertising- Depot	\$ 110.00
EFT76301	15/08/2024	KULD CREAMERY	Taiji Town Beach Lunch 2024	\$ 247.50
EFT76107	06/08/2024	LACHLAN STUART FRASER	Restoration Works- Infrastructure	\$ 17,744.72
EFT76192	08/08/2024	LAIRD TRAN STUDIO	Consulting Construction Documentation- Cable Beach Foreshore Upgrade (RFQ 23/06)	\$ 5,973.00
EFT76236	09/08/2024	LAIRD TRAN STUDIO	Planning & Consultation- Special Projects (RFQ 23/06)	\$ 3,982.00
EFT76237	09/08/2024	LANDGATE	Management Order- Property & Leasing	\$ 31.60
EFT76336	21/08/2024	LANDMARK PRODUCTS PTY LTD	Ablution Facility- Male Oval (RFQ23-29)	\$ 74,703.75
EFT76474	28/08/2024	LEAH RAKABUNDEL - HEART SEED DREAMS	Design Work- Cable Beach Redevelopment	\$ 5,616.00
EFT76238	09/08/2024	LEAH RAKABUNDEL - HEART SEED DREAMS	Public Mural- Cable Beach Foreshore Redevelopment	\$ 3,690.00
EFT76085	05/08/2024	LEISURE INSTITUTE OF WA AQUATICS (INC) LIWA	Staff Training- BRAC	\$ 560.00
EFT76337	21/08/2024	LEISURE MANAGEMENT SERVICES (LINKS MODULAR SOLUTIONS)	Annual Software Subscription- BRAC & Civic	\$ 30,318.75
EFT76217	09/08/2024	LGRCEU	Payroll Deductions/Contributions	\$ 66.00
EFT76407	23/08/2024	LGRCEU	Payroll Deductions/Contributions	\$ 66.00
EFT76086	05/08/2024	LHM FABRICATION & FENCING	Replacement Fencing- P & G	\$ 58,162.50
EFT76087	05/08/2024	LIFT 'N' RIG PTY LTD	Crane Hire- Infrastructure	\$ 1,705.28
EFT76088	05/08/2024	LINMAC BEARING EQUIPMENT	Vehicle Parts- Depot	\$ 118.80
EFT76338	21/08/2024	LINMAC BEARING EQUIPMENT	Vehicle Parts- Depot	\$ 56.08
EFT76132	07/08/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Inhouse Training- People & Culture	\$ 945.00
EFT76422	26/08/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Local Government Membership- People & Culture	\$ 1,100.00
EFT76476	28/08/2024	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	Annual Analytical Services- Environmental Health	\$ 4,376.85
EFT76090	05/08/2024	LOCK & LOAD LASER TAG	School Holiday Program Activities- BRAC	\$ 660.00
EFT76133	07/08/2024	LOCK & LOAD LASER TAG	Laser Tag- A Sporting Chance	\$ 1,375.00
EFT76089	05/08/2024	LO-GO APPOINTMENTS	Contracting Services- People & Culture	\$ 21,648.50
EFT76131	07/08/2024	LO-GO APPOINTMENTS	Relief Director- Corporate Services	\$ 5,413.00
EFT76421	26/08/2024	LO-GO APPOINTMENTS	Contractor- Corporate Services	\$ 10,106.56
EFT76475	28/08/2024	LO-GO APPOINTMENTS	Staff Relief- Corporate Services	\$ 5,858.38
EFT76193	08/08/2024	MAGIQ SOFTWARE PTY LTD	Software- IT	\$ 2,310.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
EFT76273	14/08/2024	MALCOLM THOMPSON PUMPS PTY LTD	Plant Equipment- BRAC	\$ 4,065.60
EFT76302	15/08/2024	MAMMOTH SECURITY PTY LTD	Annual Alarm Monitoring- Infrastructure	\$ 1,202.76
EFT76091	05/08/2024	MARKETFORCE(OMNICOM)	Newspaper Advertisement- Finance	\$ 818.17
EFT76194	08/08/2024	MARKETFORCE(OMNICOM)	Public Notice Advertising- Marketing & Communications	\$ 651.66
EFT76239	09/08/2024	MARKETFORCE(OMNICOM)	Advertising- Sanctuary Rd	\$ 1,181.07
EFT76134	07/08/2024	MCCORRY BROWN EARTHMOVING PTY LTD	Footpaths (RFT 21-01)- Crocker Way	\$ 7,390.59
EFT76195	08/08/2024	MCCORRY BROWN EARTHMOVING PTY LTD	Footpath Installations- Broome North, Blue Haze, Roebuck Estate (RFT 21-01)	\$ 4,301.43
EFT76371	22/08/2024	MCCORRY BROWN EARTHMOVING PTY LTD	Footpath Installation- Infrastructure (RFT 21-01)	\$ 22,990.48
EFT76423	26/08/2024	MCCORRY BROWN EARTHMOVING PTY LTD	Footpath Installation- Infrastructure (RFT 21-01)	\$ 24,355.43
EFT76339	21/08/2024	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Survey Of Landfill- WMF RFT 20/02	\$ 4,684.75
EFT76424	26/08/2024	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Cemetery Burial & Monument Plot Pegging	\$ 1,546.11
EFT76058	01/08/2024	MELANIE VIRGO	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT76274	14/08/2024	MINETRANS PTY LTD	Vehicle Parts- Depot	\$ 328.90
EFT76240	09/08/2024	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Printing- IT	\$ 841.39
EFT76275	14/08/2024	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Stationery- Administration Building	\$ 7.30
EFT76372	22/08/2024	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Office Stationery- Administration	\$ 283.65
EFT76477	28/08/2024	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Stationery- Administration	\$ 302.46
EFT76092	05/08/2024	MORNING LEE	Membership Refund- BRAC	\$ 51.30
EFT76425	26/08/2024	MUDMAP STUDIO	Concept Design- Cable Beach Redevelopment (RFQ23/06)	\$ 7,550.40
EFT76241	09/08/2024	NEIL MANSELL TRANSPORT PTY LTD	E-waste Transport- WMF	\$ 3,000.00
EFT76426	26/08/2024	NICHOLAS CLARK MANAGEMENT PTY LTD	Performance Fee- Civic	\$ 3,162.50
EFT76093	05/08/2024	NORTH WEST COAST SECURITY	Security- Library	\$ 2,288.00
EFT76136	07/08/2024	NORTH WEST COAST SECURITY	Security- Civic	\$ 572.00
EFT76196	08/08/2024	NORTH WEST COAST SECURITY	Security Callouts- Shire Venues	\$ 638.00
EFT76276	14/08/2024	NORTH WEST COAST SECURITY	Security- Civic	\$ 930.88
EFT76303	15/08/2024	NORTH WEST COAST SECURITY	Call Outs- Various Shire Buildings	\$ 418.00
EFT76340	21/08/2024	NORTH WEST COAST SECURITY	Security- Various Shire Buildings (RFT 22-06)	\$ 19,258.20
EFT76427	26/08/2024	NORTH WEST COAST SECURITY	Security Services- Library	\$ 2,706.00
EFT76478	28/08/2024	NORTH WEST COAST SECURITY	Security- BRAC	\$ 66.00
EFT76197	08/08/2024	NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA	Hilux (RFQ22-34)- Fleet	\$ 83,011.54
EFT76242	09/08/2024	NORTH WEST STRATA SERVICES	Strata Levies- Staff Housing	\$ 1,427.90
EFT76341	21/08/2024	NORTH WESTERN DRAINAGE AND CIVIL	Storm Water Grates- Infrastructure	\$ 5,494.50
EFT76304	15/08/2024	NORTHERN RURAL SUPPLIES PTY LTD	Herbicide- Parks and Garden	\$ 935.00
EFT76373	22/08/2024	NORWEST PEST MANAGEMENT	Termite Management- Parks and Gardens	\$ 1,018.05
EFT76198	08/08/2024	NUTRIEN AG SOLUTIONS	Herbicide- P & G	\$ 2,010.85
EFT76479	28/08/2024	NYAMBA BURU YAWURU LTD	Welcome to Country- Marketing Communications	\$ 687.50
EFT76094	05/08/2024	ONEMUSIC AUSTRALIA	Annual Music License- BRAC	\$ 2,763.37
EFT76342	21/08/2024	OPTEON PROPERTY GROUP PTY LTD	Property Valuation- Infrastructure	\$ 2,750.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
EFT76374	22/08/2024	OPTEON PROPERTY GROUP PTY LTD	Property Valuations- Infrastructure	\$ 2,200.00
EFT76305	15/08/2024	OPTIC SECURITY GROUP- NORWEST	Electrical Maintenance- KRO	\$ 852.50
EFT76375	22/08/2024	OPTIC SECURITY GROUP- NORWEST	Security- BRAC	\$ 159.50
EFT76480	28/08/2024	OPTIC SECURITY GROUP- NORWEST	CCTV Equipment Replacement- Male Oval	\$ 14,933.71
EFT76243	09/08/2024	OPTIMISE HR CONSULTING	HR Support- People & Culture	\$ 22,000.00
EFT76376	22/08/2024	OPTIMISE HR CONSULTING	HR Support- People & Culture	\$ 2,750.00
EFT76199	08/08/2024	P & M AUTOMOTIVE EQUIPMENT	Compliance Inspection- Depot	\$ 407.00
EFT76137	07/08/2024	PEARL COAST DISTRIBUTORS	Catering Staff Away Day- People & Culture	\$ 831.28
EFT76200	08/08/2024	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 251.45
EFT76377	22/08/2024	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 1,257.99
EFT76343	21/08/2024	PEARL SEA LAUNDRY SERVICES	Cleaning- Events	\$ 123.20
EFT76378	22/08/2024	PERFORMANCE TINTING	Vehicle Maintenance- P & G	\$ 600.00
EFT76059	01/08/2024	PETER TAYLOR	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT76398	22/08/2024	PETERRULAND AND SARAH LLOYD-MOSTYN	Staff Rent- SEPTEMBER 2024	\$ 2,607.14
EFT76060	01/08/2024	PHILLIP MATSUMOTO	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT76306	15/08/2024	PMK WELDING & METAL FABRICATION	Vehicle Maintenance- Works	\$ 418.00
EFT76481	28/08/2024	PMK WELDING & METAL FABRICATION	Drain Gate- Infrastructure	\$ 6,330.50
EFT76138	07/08/2024	POOL WISDOM	Water Quality Testing- Town Beach Water Park	\$ 275.00
EFT76201	08/08/2024	POOL WISDOM	Pool Chemicals- BRAC	\$ 5,686.34
EFT76244	09/08/2024	POOL WISDOM	Pool Chemicals- BRAC	\$ 1,454.20
EFT76277	14/08/2024	POOL WISDOM	Water Quality Testing- Town Beach Water Park	\$ 550.00
EFT76379	22/08/2024	POOL WISDOM	Pool Chemicals- Town Beach Water Park	\$ 713.30
EFT76482	28/08/2024	PORTER EQUIPMENT AUSTRALIA PTY LTD	Digital Equipment- Depot	\$ 1,016.32
EFT76428	26/08/2024	PRD NATIONWIDE	Water Usage- Shire Housing	\$ 261.69
EFT76202	08/08/2024	PRINTING IDEAS	Printing- Marketing & Communications	\$ 252.90
EFT76380	22/08/2024	PRINTING IDEAS	Temporary Parking Signs- Cable Beach Redevelopment	\$ 1,146.20
EFT76483	28/08/2024	PRINTING IDEAS	Corflute- Marketing	\$ 1,059.30
EFT76139	07/08/2024	PUSH MY BUTTONS AUSTRALIA LIMITED	Happy or Not Push Button Satisfaction Ratings- BRAC	\$ 1,842.50
EFT76484	28/08/2024	QUEEN TIDE CREATIVE	Event Photography- Marketing & Communications	\$ 330.00
EFT76118	07/08/2024	RATES REFUND	Rates Refund	\$ 707.02
EFT76130	07/08/2024	RATES REFUND	Rates Refund	\$ 1,500.00
EFT76135	07/08/2024	RATES REFUND	Rates Refund	\$ 603.14
EFT76399	22/08/2024	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Staff Rent- SEPTEMBER 2024	\$ 2,389.88
EFT76381	22/08/2024	READYTECH USER GROUP WA INC. (FORMER IT VISION USER GROUP)	ReadyTech User Group Membership Fees	\$ 847.00
EFT76108	06/08/2024	RED DIRT AUTO ELECTRICAL PTY LTD	Vehicle Parts- Depot	\$ 929.05
EFT76140	07/08/2024	RED DIRT AUTO ELECTRICAL PTY LTD	Fit & Wire Electric Brake Controller- Workshop	\$ 2,978.47
EFT76278	14/08/2024	RED DIRT AUTO ELECTRICAL PTY LTD	Vehicle Parts- Depot	\$ 158.90
EFT76344	21/08/2024	RED DIRT AUTO ELECTRICAL PTY LTD	Air Conditioning Maintenance- Depot	\$ 1,446.10
EFT76095	05/08/2024	RENAE DOYLE	Relocation Cost- People & Culture	\$ 3,042.69
EFT76096	05/08/2024	ROADLINE CIVIL CONTRACTORS	Machinery Hire- Depot	\$ 1,169.12
EFT76141	07/08/2024	ROADLINE CIVIL CONTRACTORS	Wheel Loader- WMF (RFT 20/10)	\$ 22,345.66
EFT76307	15/08/2024	ROADLINE CIVIL CONTRACTORS	Wet Hire Semi Watercart- Works Maintenance RFT20/10	\$ 8,525.06

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
EFT76142	07/08/2024	ROEBUCK BAY HOTEL	Alcohol Stock- Civic	\$ 1,355.38
EFT76429	26/08/2024	ROEBUCK BAY HOTEL	Alcohol Stock- Civic	\$ 1,465.46
EFT76430	26/08/2024	ROSMECH SALES & SERVICE PTY	Water Pump- P & G	\$ 160.22
EFT76485	28/08/2024	ROYAL ROBOTICS	Drone Session- Library	\$ 3,150.00
EFT76109	06/08/2024	SALERNO LAW	Peppercorn Lease- Property	\$ 2,891.00
EFT76061	01/08/2024	SEAN COOPER	Monthly Councillor Sitting Fee and Allowances	\$ 2,314.17
EFT76279	14/08/2024	SECUREPAY PTY LTD	Ticket Sale Online Security- Civic	\$ 26.95
EFT76345	21/08/2024	SEEK LIMITED	Job Advertisement- People & Culture	\$ 1,204.50
EFT76431	26/08/2024	SEEK LIMITED	Job Advertisement- People & Culture	\$ 401.50
EFT76382	22/08/2024	SERLING CONSULTING (AUSTRALIA) PTY LTD	Waste Water Fees- Engineering	\$ 186.00
EFT76097	05/08/2024	SHANE IRVINE	Reimbursement Staff Uniform- People & Culture	\$ 160.00
EFT76312	20/08/2024	SHIRE OF BROOME	JULY Building Services Levy 2024	\$ 255.00
EFT76143	07/08/2024	SLATER & GARTRELL SPORTS	Sports Equipment- BRAC	\$ 947.10
EFT76203	08/08/2024	SOURCE BUSINESS PARTNERS PTY LTD (KELLI SMALL)	Accounting Support- Finance	\$ 2,037.75
EFT76280	14/08/2024	SOURCE BUSINESS PARTNERS PTY LTD (KELLI SMALL)	Accounting Support- Finance	\$ 6,804.34
EFT76432	26/08/2024	SOURCE BUSINESS PARTNERS PTY LTD (KELLI SMALL)	Accounting Services Support- Finance	\$ 14,253.80
EFT76433	26/08/2024	SOUTH METROPOLITAN TAFE	Organisational Training- Parks and Gardens	\$ 314.75
EFT76218	09/08/2024	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 2,802.62
EFT76408	23/08/2024	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 2,802.62
EFT76098	05/08/2024	SPAGHETTI CONFETTI MUSIC	Performance Fee- Civic	\$ 400.00
EFT76099	05/08/2024	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Training- People & Culture	\$ 144.00
EFT76346	21/08/2024	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Supplies- Administration	\$ 6,057.23
EFT76383	22/08/2024	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid- Training	\$ 144.00
EFT76144	07/08/2024	STANTEC AUSTRALIA PTY LTD	Project Design- Infrastructure	\$ 8,481.00
EFT76434	26/08/2024	STEVEN TWEEDIE	Provision of Elected Member Training	\$ 5,225.00
EFT76281	14/08/2024	STRATAGREEN (FORMERLY GREENWAY ENTERPRISES)	Consumables- P & G	\$ 1,088.85
EFT76145	07/08/2024	STREETER & MALE PTY MITRE 10	Newspapers- Library	\$ 111.90
EFT76486	28/08/2024	T - QUIP	Vehicle Parts- Depot	\$ 767.85
EFT76347	21/08/2024	TALIS CONSULTANTS	Detailed Design- Community Recycling Centre	\$ 1,650.00
EFT76146	07/08/2024	TAPPED PLUMBING & GAS PTY LTD	Plumbing Maintenance- Male Oval	\$ 569.36
EFT76308	15/08/2024	TAPPED PLUMBING & GAS PTY LTD	Plumbing Maintenance- Town Beach	\$ 2,541.00
EFT76147	07/08/2024	TECHNOLOGY ONE LTD	Annual Service Software- IT	\$ 23,650.00
EFT76282	14/08/2024	TENDERSPOT MEAT COMPANY	Catering- ASC Program	\$ 316.37
EFT76204	08/08/2024	THE MAKERS	Quick Response Grant- YOH Fest	\$ 1,100.00
EFT76348	21/08/2024	THE MANGROVE RESORT HOTEL (GARRETT HOSPITALITY PTY LTD)	Venue Hire- Governance	\$ 450.00
EFT76205	08/08/2024	THINK WATER BROOME	Reticulation Parts- P & G	\$ 6,416.43
EFT76283	14/08/2024	THINK WATER BROOME	Cleaning Bore- WMF	\$ 2,347.00
EFT76309	15/08/2024	THINK WATER BROOME	Reticulation Parts- P&G	\$ 1,954.60
EFT76349	21/08/2024	THINK WATER BROOME	Reticulation Parts- P & G	\$ 1,748.86
EFT76384	22/08/2024	THINK WATER BROOME	Reticulation Parts- P & G	\$ 2,016.78
EFT76487	28/08/2024	THINK WATER BROOME	Reticulations Parts- P & G	\$ 2,130.80
EFT76245	09/08/2024	THINKON AUSTRALIA	Cloud Storage- IT	\$ 2,013.25

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
EFT76488	28/08/2024	THINKON AUSTRALIA	Cloud Storage- IT	\$ 2,013.25
EFT76148	07/08/2024	THINKPROJECT AUSTRALIA PTY LTD	Asset Manager Annual License- Infrastructure	\$ 20,488.94
EFT76206	08/08/2024	TNT AUSTRALIA PTY LTD	Freight- Health	\$ 101.74
EFT76246	09/08/2024	TNT AUSTRALIA PTY LTD	Freight- Health	\$ 486.49
EFT76284	14/08/2024	TNT AUSTRALIA PTY LTD	Freight- Health	\$ 245.32
EFT76385	22/08/2024	TOTAL PACKAGING (WA) PTY LTD	Doggy Bags- P & G	\$ 1,584.00
EFT76285	14/08/2024	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Fridge Maintenance- Haynes Oval Pavilion	\$ 646.80
EFT76310	15/08/2024	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Airconditioning Maintenance- KRO	\$ 264.00
EFT76350	21/08/2024	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Airconditioning Maintenance- Library	\$ 3,463.55
EFT76386	22/08/2024	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air-Conditioning- Maintenance (RFT 21/13)	\$ 11,665.21
EFT76489	28/08/2024	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Airconditioning Maintenance- BRAC	\$ 524.55
EFT76247	09/08/2024	TOTALLY WORKWEAR	Staff Uniforms- People & Culture	\$ 564.40
EFT76387	22/08/2024	TOTALLY WORKWEAR	Embroidery- Depot	\$ 349.60
EFT76490	28/08/2024	TOTALLY WORKWEAR	Staff Uniforms- Depot	\$ 115.00
EFT76149	07/08/2024	TRADELINK PLUMBING SUPPLIES	Pipes- Depot	\$ 449.78
EFT76150	07/08/2024	VETO SPORTS	Promotional Goods- Remote Sporting Chance	\$ 7,356.90
EFT76207	08/08/2024	VIAJE STRATEGIC	Preparation & Delivery of the 2024/25 Annual Budget- Finance	\$ 10,083.34
EFT76286	14/08/2024	VIAJE STRATEGIC	Budget Preparation- Finance	\$ 10,083.32
EFT76100	05/08/2024	VOCUS COMMUNICATIONS	Monthly Phone Provider Charges- It	\$ 1,006.94
EFT76248	09/08/2024	VOCUS COMMUNICATIONS	Phone Charges- IT	\$ 1,008.10
EFT76351	21/08/2024	VORGEE PTY LTD	Swim Shop Stock- BRAC	\$ 2,209.19
EFT76208	08/08/2024	VOYA GROUP	Web Design- Civic	\$ 1,650.00
EFT76101	05/08/2024	WA CONTRACT RANGER SERVICES PTY LTD	Contract Ranger- Ranger	\$ 19,470.00
EFT76287	14/08/2024	WA CONTRACT RANGER SERVICES PTY LTD	Contract Ranger- Development Services	\$ 7,040.00
EFT76491	28/08/2024	WA HINO	Vehicle Parts- P & G	\$ 246.89
EFT76435	26/08/2024	WATER CORPORATION	Trade Waste Permit- Building & Assets	\$ 252.32
EFT76388	22/08/2024	WATERTORQUE	Water Tank Replacement (RFQ24-05)- BRAC	\$ 2,933.74
EFT76102	05/08/2024	WEI SU	Group Fitness- BRAC	\$ 1,320.00
EFT76389	22/08/2024	WEI SU	Group Fitness- BRAC	\$ 1,080.00
EFT76151	07/08/2024	WEST COAST ON HOLD (ON HOLD ONLINE)	On Hold Messages Subscription- Marketing & Communications	\$ 77.00
EFT76390	22/08/2024	WEST COAST ON HOLD (ON HOLD ONLINE)	On Hold Messages Charges- IT	\$ 77.00
EFT76288	14/08/2024	WEST COAST WATER SAFETY	Ocean Lifeguard Service- Development Services (RTF 21-07)	\$ 48,081.50
EFT76436	26/08/2024	WEST COAST WATER SAFETY	Ramp Security- Emergency Services	\$ 8,525.00
EFT76152	07/08/2024	WEST END FLEET SERVICES	Machinery Service- Depot	\$ 4,862.00
EFT76352	21/08/2024	WESTERN AUSTRALIAN ELECTORAL COMMISSION	Extraordinary Election- Corporate Services	\$ 30,219.00
EFT76249	09/08/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA Annual Membership- Office of the CEO	\$ 53,055.37
EFT76353	21/08/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LG Convention Registration- CEO & Councillors	\$ 12,721.10
EFT76153	07/08/2024	WESTERN DIAGNOSTIC PATHOLOGY	Random Drug And Alcohol Testing- People And Culture	\$ 552.86
EFT76354	21/08/2024	WESTERN DIAGNOSTIC PATHOLOGY	Drug & Alcohol Testing- People & Culture	\$ 579.04
EFT76391	22/08/2024	WESTERN IRRIGATION PTY LTD	Annual TeamViewer Subscription- P & G	\$ 3,355.00
EFT76209	08/08/2024	YOGAMON (MONIQUE ELLIS)	Yoga Instructor- BRAC	\$ 1,050.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
EFT76355	21/08/2024	YOGAMON (MONIQUE ELLIS)	Yoga Instructor- BRAC	\$ 975.00
EFT76103	05/08/2024	ZOOM CAPITAL PTY LTD T/A BROOME AND AROUND BUS CHARTERS	Bus Service- BRAC School Holiday Program	\$ 290.00
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$ 3,339,215.48

MUNICIPAL CHEQUES - AUGUST 2024				
Cheque #	Date	Name	Description	Amount
MUNICIPAL CHEQUES TOTAL:				\$ -

TRUST CHEQUES - AUGUST 2024				
Cheque #	Date	Name	Description	Amount
TRUST CHEQUES TOTAL:				\$ -

PAYROLL - AUGUST 2024				
DD #	Date	Name	Description	Amount
EFT	08/08/2024	Payroll	Payroll Fortnight Ending 07/08/2024	\$ 401,068.97
EFT	22/08/2024	Payroll	Payroll Fortnight Ending 20/08/2024	\$ 404,430.95
EFT	27/08/2024	Payroll	Payroll - Offcycle 27/08/2025	\$ 5,535.33
PAYROLL TOTAL:				\$ 811,035.25

MUNICIPAL CREDIT CARD PAYMENTS - AUGUST 2024				
EFT #	Date	Card	Description	Amount
EFT76565	20/08/2024	Asset and Building Coordinator	PAYMENT	456.06
X0000000000000004754	05/08/2024	ALLVOLTS POWER SOLUTIONS	12v 55aH Battery for speed signs	399.00
X0000000000000004755	06/08/2024	BUNNINGS	Security chain	57.06
EFT76566	20/08/2024	BRAC Operations Supervisor	PAYMENT	290.24
X0000000000000004639	25/07/2024	INTNL TRANSACTION FEE	International Transaction Fee	5.98
X0000000000000004815	25/07/2024	ZOOMSHIFT SUBSCRIPTION	BRAC & Civic Centre Zoom Shift Online Rostering	239.33
X0000000000000004816	12/08/2024	BUNNINGS	BRAC Safety - Bunting for area isolation	44.93
EFT76567	20/08/2024	Business Support Officer	PAYMENT	967.76
X0000000000000004705	26/07/2024	DOT - LICENSING	Trailer License	54.85
X0000000000000004706	29/07/2024	KIMBERLEY TRAILER PART	Jockey Wheel	185.00
X0000000000000004711	29/07/2024	NWH Solution Pty Ltd	TPR per meter	13.20
X0000000000000004707	31/07/2024	J BLACKWOOD & SON P/L	Welding PPE	121.43
X0000000000000004708	31/07/2024	CLARK RUBBER BROOME	rubber for toolbox	12.99
X0000000000000004709	31/07/2024	STREETER & MALE HARDWARE	Bin for workshop	32.95

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
X0000000000000004710	31/07/2024	BROOME BOLT SUPPLIES	Washers, Nuts & Bolts	5.17
X0000000000000004712	31/07/2024	BDH	Mud Flap	12.64
X0000000000000004817	01/08/2024	WOOLWORTHS	Depot Kitchen Supplies	23.35
X0000000000000004820	06/08/2024	COLES	Pino clean wipes	8.40
X0000000000000004821	06/08/2024	NWH Solution Pty Ltd	Fire Nozzle 20mm Lever	52.11
X0000000000000004822	06/08/2024	MEDIPRO SPORTS TAPE	Squinked Qwik Sticks	207.50
X0000000000000004823	06/08/2024	BROOME BOLT SUPPLIES	Ali Stilton 350mm & 450mm	82.72
X0000000000000004819	08/08/2024	CARPET PAINT AND TILE	4L Weather shield	142.50
X0000000000000004818	12/08/2024	CLARK RUBBER BROOME	Self Adhesive	12.95
EFT76568	20/08/2024	Chief Executive Officer	PAYMENT	314.53
X0000000000000004813	11/08/2024	ACT CABS	Travel expense Canberra	33.02
X0000000000000004810	12/08/2024	ACT CABS	Travel expense Canberra	18.22
X0000000000000004811	12/08/2024	AERIAL CG	Travel expense Canberra	18.32
X0000000000000004812	12/08/2024	DEPT. OF PARLIAMENTA	Lunch Canberra	48.40
X0000000000000004807	13/08/2024	ACT CABS	Taxi- Conference	17.06
X0000000000000004808	13/08/2024	AERIAL CG	Taxi- Conference	25.25
X0000000000000004809	13/08/2024	DEPT. OF PARLIAMENTA	Lunch- Conference	60.70
X0000000000000004804	14/08/2024	ACT CABS	Taxi- Conference	18.43
X0000000000000004805	14/08/2024	ACT CABS	Taxi- Conference	20.53
X0000000000000004806	14/08/2024	ACT CABS	Taxi- Conference	22.84
X0000000000000004947	16/08/2024	GM TAXIPAY	Travel Expense Canberra	31.76
EFT76569	20/08/2024	Civic Centre Coordinator	PAYMENT	1224.90
X0000000000000004640	19/07/2024	DEPT OF RACING GAMING	Occasional liquor Licence -Bogan	123.00
X0000000000000004641	22/07/2024	BROOME COURT-DOJ	Occasional Liquor licenses KPUC & Towns	117.00
X0000000000000004647	24/07/2024	eBay	Reusable cable ties	12.98
X0000000000000004648	24/07/2024	Google YouTube Premium	Marketing tool	16.99
X0000000000000004671	26/07/2024	COLES	Refunded incorrect stock	-11.50
X0000000000000004672	26/07/2024	COLES	Kiosk stock and bar tools	115.29
X0000000000000004675	27/07/2024	COLES	lemons	4.90
X0000000000000004673	29/07/2024	eBay	RGB and white Lights	236.60
X0000000000000004674	29/07/2024	eBay	Retractable Key holders	32.95
X0000000000000004714	30/07/2024	DEPT OF RACING GAMING	Occasional Liquor Licence	58.50
X0000000000000004740	05/08/2024	eBay	5V Transformer power supply for light	11.99
X0000000000000004848	10/08/2024	COLES	lemons	8.30
X0000000000000004850	11/08/2024	FACEBOOK	Social media advertising and promotion	99.91
X0000000000000004851	15/08/2024	SPOTIFY	Music Streaming Service	13.99
X0000000000000004852	18/08/2024	SURVEYMONK	Customer satisfaction and evaluation tool	384.00
EFT76570	20/08/2024	Director Corporate Services	PAYMENT	1061.13
X0000000000000004939	08/08/2024	AMPOL BROOME	Ampol Fuel Purchase	302.24
X0000000000000004938	09/08/2024	Microsoft	Microsoft Azure Monthly ICT Licensing	758.89
EFT76571	20/08/2024	Director Infrastructure	PAYMENT	605.16
X0000000000000004717	23/07/2024	BUNNINGS	Employee PPE - Hats	35.00
X0000000000000004800	11/08/2024	BP PORT HEDLAND	Fuel for work vehicle	150.16

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
X0000000000000004876	16/08/2024	CABLE BEACH TYRE SERVICE	Replacement tyre for work vehicle	420.00
EFT76572	20/08/2024	Executive Assistant to the Chief Executive Officer	PAYMENT	21509.67
X0000000000000004623	18/07/2024	COLES	gift card - staff away day appreciation	25.00
X0000000000000004624	18/07/2024	COLES	gift card - staff away day appreciation	125.00
X0000000000000004594	23/07/2024	CORPORATE TRAVEL MANAGER	Staff CTM Accommodation 7/6/24 recruitment	260.00
X0000000000000004595	23/07/2024	CORPORATE TRAVEL MANAGER	CTM Fee- Staff	3.51
X0000000000000004596	23/07/2024	CORPORATE TRAVEL MANAGER	CTM Fee Staff	12.05
X0000000000000004684	24/07/2024	DEWAS MOBILE KITCHEN	Council Meeting Dinner 25 July 2024	269.00
X0000000000000004689	24/07/2024	KMART	Council catering items	175.00
X0000000000000004661	25/07/2024	QANTAS AIRWAYS LIMITED	Cr. Mitchell flight Canberra - Perth 15 Aug 24	796.50
X0000000000000004662	25/07/2024	CORPORATE TRAVEL MANAGER	Staff CTM Fee	5.96
X0000000000000004688	25/07/2024	Office National Broome	stationery supplies	56.84
X0000000000000004687	26/07/2024	POST BROOME POST SHOP	Employee gratuity payment - Staff	125.95
X0000000000000004896	29/07/2024	COLES	CEO 60 catering 29 July 2024	214.15
X0000000000000004686	29/07/2024	OASIS EATERY	Catering Housing Roundtable 29 July 2024	460.00
X0000000000000004690	29/07/2024	MONSOONAL BLUES	Council catering supplies mugs	95.40
X0000000000000004691	29/07/2024	COLES	Council supplies misc coffee etc	49.50
X0000000000000004763	30/07/2024	CORPORATE TRAVEL MANAGER	CTM Service fee July 24	5.96
X0000000000000004764	30/07/2024	VIRGIN AU	Staff Flight Grant - Library July	385.75
X0000000000000004766	30/07/2024	CORPORATE TRAVEL MANAGER	CTM FEE Grant - Library July B1419159	5.96
X0000000000000004779	30/07/2024	QANTAS AIRWAYS LIMITED	Staff Flights - Library	903.17
X0000000000000004685	30/07/2024	DEWAS MOBILE KITCHEN	Catering - housing roundtable 29 July 2024	750.00
X0000000000000004765	31/07/2024	QANTAS AIRWAYS LIMITED	Flight Grant - Library July	432.12
X0000000000000004767	31/07/2024	QANTAS AIRWAYS LIMITED	Cr. Male Flight Conference	318.19
X0000000000000004768	31/07/2024	QANTAS AIRWAYS LIMITED	Cr. Male Flight Conference	494.80
X0000000000000004769	31/07/2024	CORPORATE TRAVEL MANAGER	Cr. Male Flight Conference	5.96
X0000000000000004770	31/07/2024	QANTAS AIRWAYS LIMITED	Cr. Taylor Conference	318.19
X0000000000000004771	31/07/2024	QANTAS AIRWAYS LIMITED	Cr. Taylor Conference	494.80
X0000000000000004772	31/07/2024	CORPORATE TRAVEL MANAGER	Cr. Taylor Conference	5.96
X0000000000000004780	31/07/2024	CORPORATE TRAVEL MANAGER	Staff Flights - Library	5.96
X0000000000000004762	01/08/2024	VIRGIN AU	Virgin Flight Amendment	99.00
X0000000000000004897	01/08/2024	QANTAS AIRWAYS LIMITED	Cr. Cooper flights WALGA conference October	812.89
X0000000000000004899	01/08/2024	QANTAS AIRWAYS LIMITED	Cr. Matsumoto WALGA Conference October	812.89
X0000000000000004901	01/08/2024	QANTAS AIRWAYS LIMITED	Cr. Mitchell WALGA Conf October	812.89
X0000000000000004903	01/08/2024	QANTAS AIRWAYS LIMITED	Cr. Virgo WALA Conf October	812.89
X0000000000000004914	01/08/2024	COLES	CEO60 Catering August 2024	196.17
X0000000000000004774	02/08/2024	CORPORATE TRAVEL MANAGER	Staff Flights 14-16 Aug Rio Workshop Perth	5.96
X0000000000000004776	02/08/2024	CORPORATE TRAVEL MANAGER	Staff Flights 14-16 Aug Rio Workshop Perth	5.96
X0000000000000004789	02/08/2024	CORPORATE TRAVEL MANAGER	CTM fee Cr Mitchell	5.96
X0000000000000004898	02/08/2024	CORPORATE TRAVEL MANAGER	Cr. Cooper WALGA conference booking fee	5.96
X0000000000000004773	05/08/2024	QANTAS AIRWAYS LIMITED	Flights 14-16 Aug Rio Workshop Perth	926.82
X0000000000000004775	05/08/2024	QANTAS AIRWAYS LIMITED	Flights 14-16 Aug Rio Workshop Perth	926.82
X0000000000000004777	05/08/2024	QANTAS AIRWAYS LIMITED	Staff Flights- Library Grant	1336.26

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
X0000000000000004778	05/08/2024	CORPORATE TRAVEL MANAGER	Staff Flights- Library Grant	5.96
X0000000000000004782	05/08/2024	CORPORATE TRAVEL MANAGER	Flight- Relief EHO	5.96
X0000000000000004900	05/08/2024	CORPORATE TRAVEL MANAGER	Cr. Matsu WALGA Conference Booking fee	5.96
X0000000000000004781	06/08/2024	QANTAS AIRWAYS LIMITED	Flight- Relief EHO	730.86
X0000000000000004783	07/08/2024	CORPORATE TRAVEL MANAGER	Accommodation - Library Grant	230.00
X0000000000000004919	07/08/2024	CORPORATE TRAVEL MANAGER	CTM Booking Fee	12.05
X0000000000000004920	07/08/2024	CORPORATE TRAVEL MANAGER	CTM Booking Fee- Library	3.10
X0000000000000004784	08/08/2024	CORPORATE TRAVEL MANAGER	Flight- Relief EHO	349.00
X0000000000000004785	08/08/2024	CORPORATE TRAVEL MANAGER	Flight- Relief EHO	12.05
X0000000000000004786	08/08/2024	CORPORATE TRAVEL MANAGER	Flight- Relief EHO	4.71
X0000000000000004787	12/08/2024	QANTAS AIRWAYS LIMITED	President Flights Pth Bme 17 Aug Canberra	432.12
X0000000000000004788	12/08/2024	CORPORATE TRAVEL MANAGER	President Flights Pth Bme 17 Aug Canberra	5.96
X0000000000000004794	12/08/2024	CORPORATE TRAVEL MANAGER	CTM Fee- Process Refund- Library	13.24
X0000000000000004902	12/08/2024	CORPORATE TRAVEL MANAGER	WALGA Conference Booking Fee	5.96
X0000000000000004918	12/08/2024	QANTAS AIRWAYS LIMITED	Flight Credit - Library Trip	-1490.76
X0000000000000004792	13/08/2024	QANTAS AIRWAYS LIMITED	Library Flights	864.14
X0000000000000004793	13/08/2024	CORPORATE TRAVEL MANAGER	CTM FEE	5.96
X0000000000000004906	13/08/2024	Crowne Plaza Hotel Canberra	President - Canberra trip accommodation August	610.38
X0000000000000004907	13/08/2024	Crowne Plaza Hotel Canberra	CEO - Canberra trip accommodation August	610.38
X0000000000000004790	14/08/2024	QANTAS AIRWAYS LIMITED	EHO Flight Bme - Pth Bme	926.82
X0000000000000004791	14/08/2024	CORPORATE TRAVEL MANAGER	EHO Flight Bme - Pth Bme	5.96
X0000000000000004908	14/08/2024	NOVOTEL PERTH	Perth training August	748.00
X0000000000000004909	15/08/2024	BOOKING.COM	Accommodation - Training Perth	2210.00
X0000000000000004910	15/08/2024	Crowne Plaza Hotel Canberra	President - Canberra trip accommodation August	605.29
X0000000000000004905	16/08/2024	Crowne Plaza Hotel Canberra	CEO - Canberra trip accommodation August	585.42
X0000000000000004904	19/08/2024	CORPORATE TRAVEL MANAGER	Cr Virgo WALGA Conf Booking fee	5.96
X0000000000000004911	19/08/2024	QANTAS AIRWAYS LIMITED	President - Canberra Trip return flight	432.12
X0000000000000004912	19/08/2024	CORPORATE TRAVEL MANAGER	Booking Fee - President	5.96
X0000000000000004917	19/08/2024	CORPORATE TRAVEL MANAGER	Booking Fee	5.96
EFT76573	20/08/2024	Horticulture Supervisor	PAYMENT	195.00
X0000000000000004827	16/08/2024	TOTALLY WORKWEAR BROOME	Steel cap work boot - PPE	195.00
EFT76574	20/08/2024	Library Coordinator	PAYMENT	518.22
X0000000000000004587	18/07/2024	CRICUT	Annual subscription for online content for machine	139.99
X0000000000000004670	29/07/2024	KMART	Headphones for sale at library	40.00
X0000000000000004692	30/07/2024	ARE YA RIGHT MATE	Purchase a book for the collection	29.99
X0000000000000004693	30/07/2024	DYMOCKS ONLINE	Book for the non-fiction collection	45.98
X0000000000000004694	30/07/2024	DYMOCKS ONLINE	Freight for books	152.91
X0000000000000004844	16/08/2024	My Post Business	Interlibrary loans postal charges for library	109.35
EFT76575	20/08/2024	Manager - Community Facilities	PAYMENT	221.09
X0000000000000004633	18/07/2024	BUNNINGS	Straps for pool blankets	47.20

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
X0000000000000004634	22/07/2024	BP SHINJU	Milk for kiosk	9.00
X0000000000000004635	23/07/2024	BROOME BOLT SUPPLIES	Clips for netball rings	8.80
X0000000000000004681	26/07/2024	BP SHINJU	Milk for BRAC kiosk	9.00
X0000000000000004682	29/07/2024	BP SHINJU	Milk for kiosk	18.00
X0000000000000004745	05/08/2024	BUNNINGS	Chains for locking gates - Haynes Oval	57.06
X0000000000000004829	15/08/2024	COLES	Milk for kiosk	12.00
X0000000000000004830	16/08/2024	BUNNINGS	Gas bottle - Haynes Pavilion	31.50
X0000000000000004831	16/08/2024	BUNNINGS	Chain for securing gates at Haynes Oval	28.53
EFT76576	20/08/2024	Manager Engineering	PAYMENT	242.85
X0000000000000004874	16/08/2024	NUTRIEN AG SOLUTIONS	FENCE DROPPERS FOR SIGNAGE - CABLE BEACH REDEV	242.85
EFT76577	20/08/2024	Manager Waste Services	PAYMENT	173.65
X0000000000000004575	22/07/2024	BROOME SHIRE COUNCIL	Building services levy	173.65
EFT76578	20/08/2024	Marketing & Communications Coordinator	PAYMENT	1684.16
X0000000000000004795	19/07/2024	SQSP	CHINATOWN WEBSITE HOSTING	411.14
X0000000000000004796	19/07/2024	Google ADS	GOOGLE ADS - FOR EVERYONE VIDEO	100.00
X0000000000000004574	19/07/2024	INTNL TRANSACTION FEE	International Transaction Fee	10.28
X0000000000000004753	22/07/2024	FACEBOOK	FACEBOOK ADS FOR SAND SCULPTURE COMPITITION	50.00
X0000000000000004760	24/07/2024	COLES ONLINE	TAIJI VISIT TO BROOME GIFT BAG TREATS	254.45
X0000000000000004761	24/07/2024	KMART	TAIJI CIVIC RECEPTION TREATS	43.50
X0000000000000004752	26/07/2024	NEWS PTY LIMITED	THE AUSTRALIAN DIGITAL SUBSCRIPTION	40.00
X0000000000000004751	28/07/2024	CAMPAIGN MONITOR	CAMPAIGN MONITOR SUBSCRIPTION	218.90
X0000000000000004750	02/08/2024	MARKET CREATIONS AGENC	CIVIC CENTRE WEBSITE HOSTING	165.00
X0000000000000004731	02/08/2024	Google ADS	GOOGLE ADS	80.80
X0000000000000004749	04/08/2024	Canva	CANVA SUBSCRIPTION	20.99
X0000000000000004802	06/08/2024	FACEBOOK	FACEBOOK BOOST FOR E-SCOOTER SURVEY	150.00
X0000000000000004748	08/08/2024	WA NEWS	WEST AUSTRALIAN NEWS MONTHLY DIGITAL SUBSCRIPTION	28.00
X0000000000000004931	15/08/2024	WORDPRESS	BROOME BOATING FACILITY WEBSITE DOMAIN HOSTING	18.00
X0000000000000004826	17/08/2024	INTNL TRANSACTION FEE	International Transaction Fee	2.27
X0000000000000004932	17/08/2024	GRAMMARLY	3 MONTH GRAMMARLY SUBSCRIPTION	90.83
EFT76579	20/08/2024	Operations Coordinator	PAYMENT	532.67
X0000000000000004637	22/07/2024	J BLACKWOOD & SON P/L	Screwdriver set for workshop Ute	89.75
X0000000000000004638	22/07/2024	J BLACKWOOD & SON P/L	Drink bottle for new starter	31.17
X0000000000000004650	22/07/2024	BDH	Anti Sail brackets for mudflaps	38.48
X0000000000000004798	09/08/2024	BUNNINGS	Fixings for bus shelters	80.96
X0000000000000004799	12/08/2024	BUNNINGS	Oil/bolts for timber seating in bus shelters	242.36
X0000000000000004857	16/08/2024	HARVEY NORMAN	Screen protector for iPad	49.95
EFT76580	20/08/2024	Parks and Gardens Supervisor	PAYMENT	1624.94
X0000000000000004695	30/07/2024	REPCO	Tyre repair plugs	10.40
X0000000000000004727	31/07/2024	RS Components	Replacement keys for public bin surrounds.	155.54

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
X0000000000000004744	05/08/2024	Tyroola	Replacement tyres for trailers when they wear out.	1185.00
X0000000000000004726	05/08/2024	TYREPOWER BROOME	Strip and fit of a new trailer tyre on rim.	50.00
X0000000000000004741	06/08/2024	TYREPOWER BROOME	Strip and fit of a new tyre onto a trailer rim.	50.00
X0000000000000004742	07/08/2024	BUNNINGS	Screws and brackets to build makeshift ramp	15.44
X0000000000000004743	07/08/2024	NORTRUSS BUILDING	Form ply to build makeshift ramp	103.00
X0000000000000004797	13/08/2024	Office National Broome	2 x boxes of A4 protective sleeves.	13.60
X0000000000000004803	14/08/2024	BUNNINGS	Files for scoring seeds prior to propagation.	41.96
EFT76581	20/08/2024	Place Activation & Engagement Officer	PAYMENT	163.42
X0000000000000004941	30/07/2024	WOOLWORTHS	YAC Meeting Refreshments	13.00
X0000000000000004942	13/08/2024	WOOLWORTHS	YAC meeting refreshments	29.25
X0000000000000004943	14/08/2024	CabFare Payments	Taxi from airport to hotel Rio Tinto Workshop Perth	48.82
X0000000000000004944	16/08/2024	GM TAXIPAY	Taxi from hotel to airport Rio Tinto Workshop Perth	72.35
EFT76582	20/08/2024	Place Activation & Engagement Officer (Events)	PAYMENT	1144.37
X0000000000000004700	29/07/2024	KIMBERLEY CAMP/OUTBACK	Fishing reels for Taiji visit	59.50
X0000000000000004758	05/08/2024	AIRNORTH	Air North Darwin - Broome Flights	892.71
X0000000000000004737	07/08/2024	WOOLWORTHS	Taiji Civic Reception Kids Snacks	19.78
X0000000000000004738	07/08/2024	BP BROOME	Ice for Taiji Activation	13.00
X0000000000000004735	07/08/2024	KMART	Soccer Ball for Taiji Lunch	20.00
X0000000000000004736	07/08/2024	WOOLWORTHS	Taiji Civic Reception Kids Snacks	32.30
X0000000000000004759	12/08/2024	BROOME FURNISHINGS	Chinatown Bean bag refill	60.00
X0000000000000004858	16/08/2024	BUNNINGS	Incidentals for Fusion Moonrise	47.08
EFT76583	20/08/2024	Program Coordinator - A Sporting Chance	PAYMENT	1661.77
X0000000000000004585	19/07/2024	COLES	Food for ASC - 19th July program	220.43
X0000000000000004586	19/07/2024	Sportspower Broome	Yahtzee dice for outdoor activities	30.00
X0000000000000004678	26/07/2024	TENDERSPOT	Meat for ASC program	138.66
X0000000000000004679	26/07/2024	COLES	Food for ASC	133.10
X0000000000000004729	02/08/2024	KMART	Sensory Activities	46.50
X0000000000000004730	02/08/2024	TENDERSPOT	Meat for a Sausage sizzle	78.08
X0000000000000004728	05/08/2024	MySideline Registration	Receipt for registration for ASC	120.00
X0000000000000004739	07/08/2024	MySideline Registration	Broome Jets Rugby league	240.00
X0000000000000004747	08/08/2024	LENNY TANG	Fish and Chips for Taiji	435.00
X0000000000000004746	09/08/2024	SUSHI ICHIBAN WA	Workshop meeting for ASC	220.00
EFT76584	20/08/2024	Property Maintenance Officer	PAYMENT	3151.14
X0000000000000004567	18/07/2024	BUNNINGS	Lugger - materials for deck	515.28
X0000000000000004644	18/07/2024	BUNNINGS	Honeyeater - shower repairs	48.05
X0000000000000004645	18/07/2024	STREETER & MALE HARDWARE	BRAC - Aqua repairs	42.15
X0000000000000004940	18/07/2024	BP SHINJU	Refunded Purchase	9.50
X0000000000000004948	01/08/2024	PAYMENT	Refund Payment	-9.50
X0000000000000004651	22/07/2024	PAYPAL	library - replace damaged ablution signs	155.95

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
X0000000000000004646	23/07/2024	BUNNINGS	Civic - oven RO install	92.77
X0000000000000004652	23/07/2024	NWH Solution Pty Ltd	Civic - oven RO fittings	31.40
X0000000000000004653	24/07/2024	KEELERHARDWARE.COM.AU	Cemetery - replace damaged soft door closers	479.90
X0000000000000004654	25/07/2024	NWH Solution Pty Ltd	Civic - Oven RO fittings	8.93
X0000000000000004832	29/07/2024	STREETER & MALE HARDWARE	Library - noticeboard install	258.37
X0000000000000004833	30/07/2024	BUNNINGS	Ibis way - exhaust fan	78.38
X0000000000000004834	30/07/2024	BUNNINGS	Male oval - ablution repairs	31.63
X0000000000000004835	30/07/2024	KIMBERLEY WEST ENTERPR	8/6 Ibis - replacement washing machine	478.00
X0000000000000004836	01/08/2024	ADVANCED ELECTRICAL	Honeyeater - exhaust fan	48.95
X0000000000000004837	01/08/2024	BUNNINGS	8/6 Ibis - install lock box	63.95
X0000000000000004838	01/08/2024	HARVEY NORMAN	Admin - front deck & kitchen milk fridges	570.00
X0000000000000004839	08/08/2024	BUNNINGS	BRAC Aqua - repairs to bench seat	83.67
X0000000000000004840	08/08/2024	STREETER & MALE HARDWARE	Admin - pest control for function room kitchen	18.00
X0000000000000004841	12/08/2024	BUNNINGS	Library - wall repairs	50.38
X0000000000000004842	13/08/2024	BUNNINGS	Jetty - life ring mounts	15.00
X0000000000000004843	15/08/2024	TRADELINK	Library - toilet seat replacement	80.38
EFT76585	20/08/2024	Senior Administration & Governance Officer	PAYMENT	1886.39
X0000000000000004697	19/07/2024	COLES ONLINE	Council Catering - July 2024	113.14
X0000000000000004698	01/08/2024	QANTAS AIRWAYS LIMITED	LG Convention - Perth	812.89
X0000000000000004699	02/08/2024	CORPORATE TRAVEL MANAGER	M Virgo - LG Convention Perth 2024 - Service Fee	5.96
X0000000000000004853	12/08/2024	OFFICE NATIONAL BROOME	Council Chambers - Microphone Stand	132.00
X0000000000000004854	12/08/2024	CHI MAYI KITCHEN	Council Chambers - Workshop Catering	738.50
X0000000000000004855	12/08/2024	Harvey Norman Online	Council Chambers Microphone	83.90
EFT76586	20/08/2024	Senior Customer Service Officer	PAYMENT	766.63
X0000000000000004655	18/07/2024	COLES	Staff away day catering	282.72
X0000000000000004656	18/07/2024	COLES	Staff away day refreshments	14.14
X0000000000000004657	24/07/2024	OASIS EATERY	Catering for Djarindjin shire visit	56.00
X0000000000000004658	24/07/2024	OASIS EATERY	Catering for Djarindjin Shire visit	38.50
X0000000000000004756	07/08/2024	CORPORATE TRAVEL MANAGER	Service fee for EHO	30.06
X0000000000000004757	07/08/2024	CORPORATE TRAVEL MANAGER	CC fee EHO Flight	5.96
X0000000000000004814	12/08/2024	CYGNET BAY SALES PTY LTD	Cygnnet Bay Accommodation - Library	339.25
EFT76587	20/08/2024	Senior Customer Service Specialist	PAYMENT	230.80
X0000000000000004949	12/08/2024	DEPARTMENT OF TRANSPORT	SHIRE OF BROOME PLATES	200.00
X0000000000000004950	12/08/2024	Office National Broome	OFFICE SUPPLIES- ADMIN	30.80
EFT76588	20/08/2024	Senior Property & Leasing Officer	PAYMENT	1060.75
X0000000000000004702	19/07/2024	KMART	8/6 Ibis - fit out	289.75
X0000000000000004703	19/07/2024	KMART	8/6 Ibis - fit out	541.00
X0000000000000004704	01/08/2024	KMART	6/8 Ibis linen	230.00
EFT76589	20/08/2024	Sport & Recreation Facility Coordinator	PAYMENT	396.62

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
X0000000000000004721	23/07/2024	ADVANCED ELECTRICAL	Four way cabinet key	28.05
X0000000000000004722	23/07/2024	BUNNINGS	Cable ties, quick link clips and door wedges	79.77
X0000000000000004723	24/07/2024	WOOLWORTHS	Milk	6.20
X0000000000000004720	25/07/2024	BUNNINGS	Builders line, string.	6.50
X0000000000000004718	26/07/2024	BUNNINGS	Double sided tape	9.50
X0000000000000004724	26/07/2024	ST JOHN AMBULANCE AUST	Enrolment for Staff 'Workplace first aid'	170.00
X0000000000000004725	30/07/2024	NORTH WEST LOCKSMITH	Netball keys	15.00
X0000000000000004719	01/08/2024	WOOLWORTHS	BRAC Consumables	46.45
X0000000000000004862	05/08/2024	WOOLWORTHS	Milk	6.20
X0000000000000004861	07/08/2024	WOOLWORTHS	Milk, ice and bags for ice packs	19.40
X0000000000000004860	09/08/2024	WOOLWORTHS	Milk and carry bag	9.55
EFT76590	20/08/2024	Waste Supervisor	PAYMENT	1107.20
X0000000000000004716	25/07/2024	J BLACKWOOD & SON P/L	PPE stock	401.52
X0000000000000004715	26/07/2024	BUNNINGS	Batteries for the weigh bridge blower + tape	262.68
X0000000000000004824	12/08/2024	BROOME BOLT SUPPLIES	Cable cutters for processing e-waste	267.96
X0000000000000004825	12/08/2024	J BLACKWOOD & SON P/L	Consumables for waste facility	87.04
X0000000000000004882	14/08/2024	ADVANCED ELECTRICAL	Wire cutters/strippers for cable recovery	88.00
EFT76591	20/08/2024	Works Supervisor	PAYMENT	1359.49
X0000000000000004649	25/07/2024	BUNNINGS	Tex screws - Sign maintenance	23.09
X0000000000000004676	26/07/2024	BK SIGNS	Sign maintenance Chinatown	362.86
X0000000000000004677	26/07/2024	J BLACKWOOD & SON P/L	Speed hump for BRAC	230.92
X0000000000000004701	30/07/2024	OHM ELECTRONICS PTY LT	UHF repair	128.50
X0000000000000004732	05/08/2024	BUNNINGS	Silicone for bus shelter maintenance	12.64
X0000000000000004733	05/08/2024	BUNNINGS	Silicone for bus shelter maintenance	20.97
X0000000000000004734	07/08/2024	CARPET PAINT AND TILE	Items for bus shelter maintenance	176.50
X0000000000000004801	13/08/2024	BUNNINGS	Items for bus shelter maintenance	79.51
X0000000000000004828	19/08/2024	CARPET PAINT AND TILE	Items for bus shelter maintenance	324.50
MUNICIPAL CREDIT CARD TOTAL:				\$ 44,550.61

MUNICIPAL DIRECT DEBIT - AUGUST 2024				
DD #	Date	Name	Description	Amount
DD33614.1	09/08/2024	SUPER EMPLOYEE PAYMENT DEFINITIV	SUPER FE 09.08.24	\$ 87,534.68
DD33657.1	23/08/2024	SUPER EMPLOYEE PAYMENT DEFINITIV	SUPER FE 23.08.24	\$ 88,977.99
DD33660.1	22/08/2024	INLOGIK PTY LTD	INLOGIK FEES- AUGUST	\$ 390.20
DD33677.1	29/08/2024	SUPER EMPLOYEE PAYMENT DEFINITIV	SUPER- One-off Pay	\$ 349.54
DD33683.1	26/08/2024	WATER CORPORATION	Water Use & Service Charge	\$ 2,763.79
DD33683.2	22/08/2024	WATER CORPORATION	Water Use & Service Charge	\$ 20,742.09
DD33683.3	21/08/2024	WATER CORPORATION	Water Use & Service Charge	\$ 4,008.07
DD33683.4	20/08/2024	WATER CORPORATION	Water Use & Service Charge	\$ 3,566.55

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				
DD33683.5	15/08/2024	WATER CORPORATION	Water Use & Service Charge	\$ 353.13
DD33683.6	14/08/2024	WATER CORPORATION	Water Use & Service Charge	\$ 1,465.04
DD33683.7	01/08/2024	WATER CORPORATION	Water Use & Service Charge	\$ 1,827.57
DD33683.8	23/08/2024	WATER CORPORATION	Water Use & Service Charge	\$ 4,905.35
MUNICIPAL DIRECT DEBIT TOTAL:				\$ 216,884.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - AUGUST 2024				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - AUGUST 2024				

MUNICIPAL ELECTRONIC TRANSFER TOTAL \$	3,339,215.48
MUNICIPAL CHEQUES TOTAL \$	-
PAYROLL TOTAL \$	811,035.25
TRUST CHEQUE TOTAL \$	-
MUNICIPAL CREDIT CARD TOTAL \$	44,550.61
MUNICIPAL DIRECT DEBIT TOTAL \$	216,884.00
TOTAL PAYMENTS JULY 2024 \$	4,411,685.34

9.4.2 MONTHLY FINANCIAL REPORT - JULY 2024

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Manager Financial Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is required under Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996 (FMR)* to consider and receive the Monthly Financial Report for the period ended 31 July 2024.

BACKGROUND

Council is provided with the Monthly Financial Report, which has been prepared in line with statutory reporting obligations and includes the:

- Statement of Financial Activity by nature classifications (satisfying Regulation 34 of the *FMR*);
- Statement of Financial Position (satisfying Regulation 35 of the *FMR*);
- Basis of Preparation;
- Statement of Financial Activity Information - the adjustments to the Statement of Financial Activity and Net Current Assets Position which agree to the surplus/deficit position (satisfying Regulation 32 of the *FMR*); and
- Explanation of material variances to year-to-date budget (satisfying Regulation 34 of the *FMR*).

Supplementary information has been provided per Regulation 34(2) of the *FMR* to provide Council with a holistic overview of the operations of the Shire of Broome. The Supplementary Information notes include:

- Cash and financial assets;
- Reserve accounts;
- Capital acquisitions – summarised by asset class, detailed to project, plant disposals;
- Aged payables;
- Borrowings;
- Detailed list of Council adopted Budget amendments – by nature classification.

COMMENT

The July 2024 Monthly Financial Report provides an update on operating and capital project progress. Post-year-end accruals and non-cash adjustments are still being processed, impacting the final position as of 30 June 2024. The audited annual financial report will present the final figures.

Many variances in the July snapshot stem from year-end accruals. Invoices for the 2023/24 financial year were posted back to June 2024, and some July expenditures were processed

in August, affecting their recording and payment timing. Further details on variances are provided in Note 3 of the Monthly Financial Report, which outlines differences between the year-to-date budget and actuals, including:

- Rates were processed in August after the budget adoption, creating a timing variance from the budgeted July levies.
- Non-cash items including depreciation, profit and loss will be actioned after the financial audit, and are excluded from year-to-date operating expenditure.
- The financial assistance grant received in June was budgeted to be received in 2024/25.
- Two operating and two capital grants were received earlier than expected.
- The key worker housing project has been awarded, with capital expenditure anticipated to start soon.

The 2024/25 Annual Budget, approved on 22 August 2024, shows a balanced budget for the period ending 30 June 2025. Key indicators of the year-to-date budget position are as follows:

• Budget Year Elapsed	• 8%
• Total Operating Revenue (excluding Rates and Profit on asset disposals)	• 6%
• Total Operating Expenditure (excluding Depreciation and Loss on asset disposals)	• 6%
• Total Capital Revenue	• 9%
• Total Capital Expenditure	• 3%
• Total Sale of Assets Revenue	• 0%

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

The *Local Government (Financial Management) Regulations 1996* were amended (SL2023/106) and published on 30 June 2023. The changes, effective from 1 July 2023, have an impact on the reporting of the financial activity statement required each month (Section 34). The below outlines the new reporting requirement under Section 34:

- 34(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for the previous month (the “relevant month”) in the following detail:
- annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - budget estimates to the end of the relevant month; and
 - actual amounts of expenditure, revenue and income to the end of the relevant month; and
 - material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.

- 34(1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- 34(1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- 34(2) Each statement of financial activity is to be accompanied by documents containing-
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- 34(3) The information in a statement of financial activity may be shown according to nature classification.
- 34(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- 34(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

An amendment to the *Local Government (Financial Management) Regulations 1996*, effective from 1 August 2023, is the addition of Regulation 35, with Local Governments now required to report a financial position statement each month. The additional Regulation 35 is as follows:

- 35(1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —
- (a) the financial position of the local government as at the last day of the previous financial year; or
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- 35(2) A statement of financial position must be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

Local Government Act 1995

Section 6.4 – Financial report

Section 6.8 – Expenditure from municipal fund not included in the budget.

The attached report aligns to the statutory requirements of monthly reporting to Council, including the presentation of the statement of financial position.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The attached financial statements summarize the transactions for the 2024/25 financial year. The closing position as of 30 June 2024 may change due to year-end accruals and non-cash adjustments. The final closing position and statements will be provided in the audited annual financial report.

RISK

The Monthly Financial Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996 Regulation 5*, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC ASPIRATIONS

Performance **We will deliver excellent governance, service & value for everyone.**

Outcome 11 ***Effective leadership, advocacy and governance***

Objective 11.2 Deliver best practice governance and risk management.

Outcome 12 ***A well informed and engaged community***

Objective 12.1 Provide the community with relevant, timely information and effective engagement.

Outcome 13 ***Value for money from rates and long term financial sustainability***

Objective 13.1 Plan effectively for short- and long-term financial sustainability

Objective 13.2 Improve real and perceived value for money from rates.

Outcome 14 ***Excellence in organisational performance and service delivery***

Objective 14.3 Monitor and continuously improve performance levels.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council receives the Monthly Financial Report for the period ended 31 July 2024 as attached.

Attachments

1. Monthly Financial Report - July 2024



MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 July 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

	Supplementary	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Information		(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		28,649,409	28,458,762	0	(28,458,762)	(100.00%)	▼
Grants, subsidies and contributions		2,483,917	11,383	98,460	87,077	764.97%	▲
Fees and charges		11,400,517	4,789,132	615,838	(4,173,294)	(87.14%)	▼
Interest revenue		1,781,275	35,870	4,024	(31,846)	(88.78%)	▼
Other revenue		1,316,967	98,355	249,929	151,574	154.11%	▲
Profit on asset disposals		248,908	0	0	0	0.00%	
		45,880,993	33,393,502	968,251	(32,425,251)	(97.10%)	
Expenditure from operating activities							
Employee costs		(19,696,237)	(1,454,916)	(1,153,222)	301,694	20.74%	▲
Materials and contracts		(13,704,706)	(1,024,003)	(911,683)	112,320	10.97%	▲
Utility charges		(2,652,461)	(123,044)	(68,369)	54,675	44.44%	▲
Depreciation		(16,009,575)	(1,334,136)	0	1,334,136	100.00%	▲
Finance costs		(450,931)	(826)	4,859	5,685	688.26%	
Insurance		(867,944)	0	0	0	0.00%	
Other expenditure		(1,586,394)	(428,866)	(39,682)	389,184	90.75%	▲
Loss on asset disposals		(211,375)	0	0	0	0.00%	
		(55,179,623)	(4,365,791)	(2,168,097)	2,197,694	50.34%	
Non-cash amounts excluded from operating activities	Note 2(b)	15,972,042	1,334,136	0	(1,334,136)	(100.00%)	▼
Amount attributable to operating activities		6,673,412	30,361,847	(1,199,846)	(31,561,693)	(103.95%)	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		10,794,394	37,949	944,184	906,235	2388.03%	▲
Proceeds from disposal of assets		729,394	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans		96,154	0	0	0	0.00%	
		11,619,942	37,949	944,184	906,235	2388.03%	
Outflows from investing activities							
Payments for property, plant and equipment	5	(8,280,556)	(793,471)	(154,257)	639,214	80.56%	▲
Payments for construction of infrastructure	5	(18,344,169)	(285,984)	(609,847)	(323,863)	(113.25%)	▼
		(26,624,725)	(1,079,455)	(764,104)	315,351	29.21%	
Amount attributable to investing activities		(15,004,783)	(1,041,506)	180,080	1,221,586	117.29%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new debentures	8	3,963,081	2,965,364	0	(2,965,364)	(100.00%)	▼
Transfer from reserves	4	5,567,720	30,500	0	(30,500)	(100.00%)	▼
		9,530,801	2,995,864	0	(2,995,864)	(100.00%)	
Outflows from financing activities							
Repayment of borrowings	8	(955,389)	0	0	0	0.00%	
Payments for principal portion of lease liabilities		(137,144)	(11,429)	0	11,429	100.00%	▲
Transfer to reserves	4	(4,234,917)	0	0	0	0.00%	
		(5,327,450)	(11,429)	0	11,429	100.00%	
Amount attributable to financing activities		4,203,351	2,984,435	0	(2,984,435)	(100.00%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		4,128,020	4,128,020	7,748,082	3,620,062	87.69%	▲
Amount attributable to operating activities		6,673,412	30,361,847	(1,199,846)	(31,561,693)	(103.95%)	▼
Amount attributable to investing activities		(15,004,783)	(1,041,506)	180,080	1,221,586	117.29%	▲
Amount attributable to financing activities		4,203,351	2,984,435	0	(2,984,435)	(100.00%)	▼
Surplus or deficit after imposition of general rates		0	36,432,796	6,728,316	(29,704,480)	(81.53%)	▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF BROOME
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2024**

	Supplementary Information	30 June 2024	31 July 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	53,317,842	51,709,153
Trade and other receivables		2,648,320	2,430,739
Other financial assets		96,154	96,154
Inventories		27,879	34,540
Other assets		576,111	36,766
TOTAL CURRENT ASSETS		56,666,306	54,307,352
NON-CURRENT ASSETS			
Trade and other receivables		134,560	134,560
Other financial assets		1,161,656	1,161,656
Property, plant and equipment		87,675,604	87,829,861
Infrastructure		324,647,383	325,257,231
Right-of-use assets		356,399	356,399
TOTAL NON-CURRENT ASSETS		413,975,602	414,739,707
TOTAL ASSETS		470,641,908	469,047,059
CURRENT LIABILITIES			
Trade and other payables	7	4,157,663	2,818,477
Other liabilities		6,934,991	6,934,991
Lease liabilities		132,032	132,032
Borrowings	8	608,967	608,967
Employee related provisions		2,016,446	2,016,446
Other provisions		103,000	103,000
TOTAL CURRENT LIABILITIES		13,953,099	12,613,913
NON-CURRENT LIABILITIES			
Lease liabilities		235,554	235,554
Borrowings	8	6,626,745	6,626,745
Employee related provisions		352,567	352,567
Other provisions		2,994,943	2,994,943
TOTAL NON-CURRENT LIABILITIES		10,209,809	10,209,809
TOTAL LIABILITIES		24,162,908	22,823,722
NET ASSETS		446,479,000	446,223,337
EQUITY			
Retained surplus		154,173,584	153,917,921
Reserve accounts	4	38,787,299	38,787,299
Revaluation surplus		253,518,117	253,518,117
TOTAL EQUITY		446,479,000	446,223,337

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 September 2024

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 01 July 2024	Last Year Closing 30 June 2024	Year to Date 31 July 2024
(a) Net current assets used in the Statement of Financial Activity	Supplementary Information			
Current assets		\$	\$	\$
Cash and cash equivalents	3	50,164,617	53,317,842	51,709,153
Trade and other receivables		1,926,721	2,648,320	2,430,739
Other financial assets		96,154	96,154	96,154
Inventories		30,354	27,879	34,540
Other assets		160,912	576,111	36,766
		52,378,758	56,666,306	54,307,352
Less: current liabilities				
Trade and other payables	7	(3,264,285)	(4,157,663)	(2,818,477)
Other liabilities		(5,961,265)	(6,934,991)	(6,934,991)
Lease liabilities		(137,144)	(132,032)	(132,032)
Borrowings	8	(955,389)	(608,967)	(608,967)
Employee related provisions		(1,772,619)	(2,016,446)	(2,016,446)
Other provisions		(234,420)	(103,000)	(103,000)
		(12,325,122)	(13,953,099)	(12,613,913)
Net current assets		40,053,636	42,713,207	41,693,439
Less: Total adjustments to net current assets	Note 2(c)	(35,925,616)	(34,965,125)	(34,965,123)
Closing funding surplus / (deficit)		4,128,020	7,748,082	6,728,316

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(248,908)	0	0
Add: Loss on asset disposals	211,375	0	0
Add: Depreciation	16,009,575	1,334,136	0
Total non-cash amounts excluded from operating activities	15,972,042	1,334,136	0

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 01 July 2024	Last Year Closing 30 June 2024	Year to Date 31 July 2024
		\$	\$	\$
Adjustments to net current assets				
Less: Reserve accounts	4	(39,990,484)	(38,787,299)	(38,787,299)
Less: Financial assets at amortised cost - self supporting loans		(96,154)	(96,154)	(96,154)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	8	955,389	608,967	608,967
- Current portion of lease liabilities		137,144	132,032	132,032
- Current portion of contract liability held in reserve		1,701,173	1,773,050	1,773,052
- Current portion of employee benefit provisions held in reserve		1,367,316	1,404,279	1,404,279
Total adjustments to net current assets	Note 2(a)	(35,925,616)	(34,965,125)	(34,965,123)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
General rates	(28,458,762)	(100.00%)	▼
Rates were processed in August, following the adoption of the 2024/25 Annual Budget at the Special Council Meeting on 22 August 2024. Rates were initially budgeted to be levied in July, resulting in a timing variance.		Timing	
Grants, subsidies and contributions	87,077	764.97%	▲
Two operating grants have been received in July, See you at Civic \$70,000 and A Remote Chance \$23,600. These were budgeted to be received later in the year.		Timing	
Fees and charges	(4,173,294)	(87.14%)	▼
Kerbside Collection Levies totalling \$4.11M were processed in August along with the rate levies. These were originally budgeted for July, leading to a timing variance.		Timing	
Interest revenue	(31,846)	(88.78%)	▼
Interest revenue is under budget, with interest received in July accrued back to the 2023/24 period when it was earned.		Timing	
Other revenue	151,574	154.11%	▲
Commercial rental revenue is over budget due to the timing of invoicing, with both July and August posted in July. A reimbursement of \$30,000 was received for a 2023/24 insurance claim.		Timing	
Expenditure from operating activities			
Employee costs	301,694	20.74%	▲
Several departments currently have staff vacancies. Also, the employee costs for June, which were paid in July, were recorded in the 2023/24 accounts as part of the year-end process.		Permanent	
Materials and contracts	112,320	10.97%	▲
The charges for July's kerbside collection were posted and paid in August.		Timing	
Utility charges	54,675	44.44%	▲
The charges for street lighting in July were recorded and paid in August.		Timing	
Depreciation	1,334,136	100.00%	▲
July's depreciation expense will be processed after the audit is completed.		Timing	
Other expenditure	389,184	90.75%	▲
Rate levies, including those for the Kimberley Regional Offices, have not been issued yet. The Broome Visitor Centre Subsidy for the first half of the financial year was scheduled for July but is not expected to be paid until November.		Timing	

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 and 10.00% whichever is the greater.

Description

Non-cash amounts excluded from operating activities

July's depreciation expense, along with profit and loss adjustments, will be processed after the audit is completed.

Inflows from investing activities

Proceeds from capital grants, subsidies and contributions

Milestone payments for Cable Beach Stage 1 grants, totaling \$944,184, were received in July.

Outflows from investing activities

Payments for property, plant and equipment

The Key worker housing project tender was awarded in July, but no funds have been spent yet, leading to a budget timing difference.

Payments for construction of infrastructure

The variances in the Cable Beach Stage 1 project are due to timing differences and do not affect the project's overall outcome. The payment for the trim mower, which was budgeted for the previous financial year, was paid in July.

Inflows from financing activities

Proceeds from new debentures

The loan for the Key Worker Housing project was budgeted to be drawn down within this period, but is likely to be accessed in the coming months.

Transfer from reserves

The reserve transfers were budgeted to occur within this period but are expected to be completed in the coming months to align with the relevant expenditure.

Outflows from financing activities

Payments for principal portion of lease liabilities

Lease liabilities are settled quarterly, with the next payment scheduled for September. This creates a timing variance from the budget, which was set on a monthly basis.

Surplus or deficit at the start of the financial year

The variance between the budgeted and actual opening position is mainly due to the Financial Assistance grant being paid in advance in June.

Surplus or deficit after imposition of general rates

Due to variances described above.

Var. \$	Var. %	
\$	%	
(1,334,136)	(100.00%) Timing	▼
906,235	2388.03% Timing	▲
639,214	80.56% Timing	▲
(323,863)	(113.25%) Timing	▼
(2,965,364)	(100.00%) Timing	▼
(30,500)	(100.00%) Timing	▼
11,429	100.00% Timing	▲
3,620,062	87.69% Permanent	▲
(29,704,480)	(81.53%) Timing	▼



SUPPLEMENTARY INFORMATION

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7	Payables	18
8	Borrowings	19

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.13 M	\$4.13 M	\$7.75 M	\$3.62 M
Closing	\$0.00 M	\$36.43 M	\$6.73 M	(\$29.70 M)
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$51.71 M	% of total
Unrestricted Cash	\$12.92 M	25.0%
Restricted Cash	\$38.79 M	75.0%
Refer to 3 - Cash and Financial Assets		

Payables		
	\$2.82 M	% Outstanding
Trade Payables	\$1.51 M	
0 to 30 Days		80.0%
Over 30 Days		20.0%
Over 90 Days		0.9%
Refer to 7 - Payables		

Receivables		
	\$1.51 M	% Collected
Rates Receivable	\$0.92 M	(4.7%)
Trade Receivable	\$1.51 M	% Outstanding
Over 30 Days		72.5%
Over 90 Days		54.3%
Refer to 6 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$6.67 M	\$30.36 M	(\$1.20 M)	(\$31.56 M)
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$0.00 M	% Variance
YTD Budget	\$28.46 M	(100.0%)

Grants and Contributions		
YTD Actual	\$0.10 M	% Variance
YTD Budget	\$0.01 M	765.0%

Fees and Charges		
YTD Actual	\$0.62 M	% Variance
YTD Budget	\$4.79 M	(87.1%)
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$15.00 M)	(\$1.04 M)	\$0.18 M	\$1.22 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.73 M	(100.0%)

Asset Acquisition		
YTD Actual	\$0.61 M	% Spent
Adopted Budget	\$18.34 M	(96.7%)
Refer to 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$0.94 M	% Received
Adopted Budget	\$10.79 M	(91.3%)
Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$4.20 M	\$2.98 M	\$0.00 M	(\$2.98 M)
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$7.24 M
Refer to 8 - Borrowings	

Reserves	
Reserves balance	\$38.79 M
Interest earned	\$0.00 M
Refer to 4 - Cash Reserves	

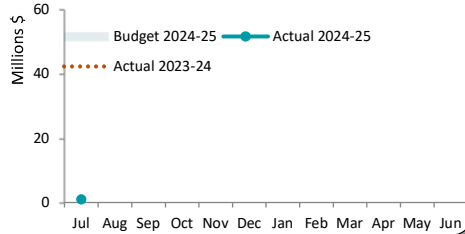
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

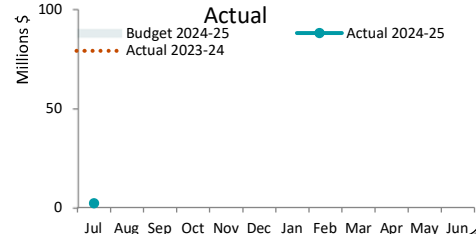
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

Budget Operating Revenues -v- Actual

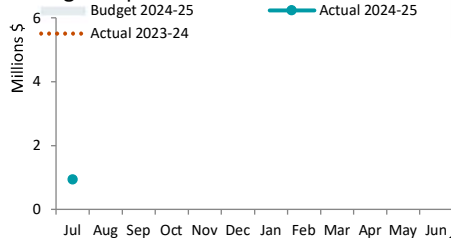


Budget Operating Expenses -v-YTD

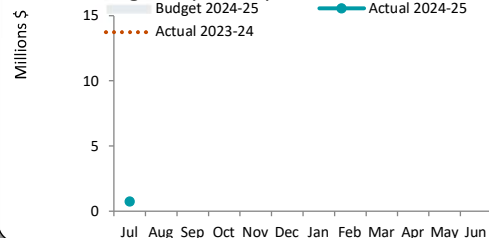


INVESTING ACTIVITIES

Budget Capital Revenue -v- Actual

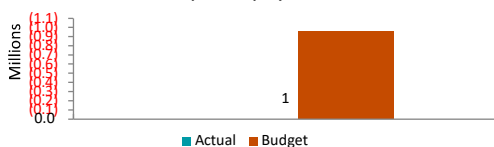


Budget Capital Expenses -v- Actual

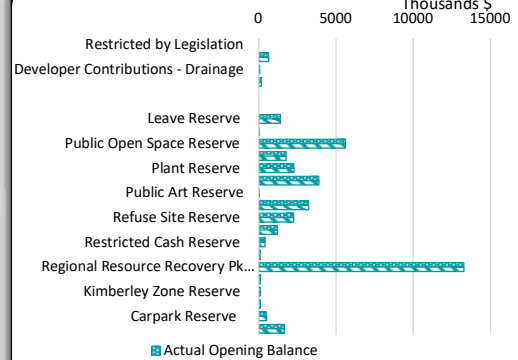
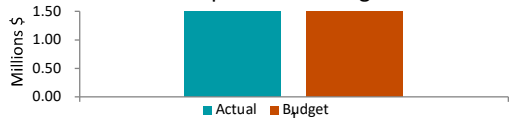


FINANCING ACTIVITIES

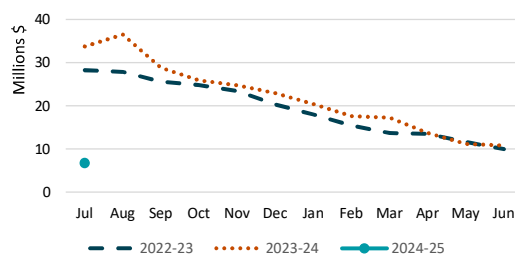
Principal Repayments



Principal Outstanding



Closing funding surplus / (deficit)

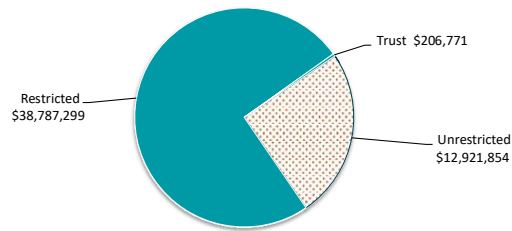


This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank Account	Cash and cash equivalents	3,396,428		3,396,427		CommBank	3.85%	At Call
Business Online Saver	Cash and cash equivalents	8,999,702		8,999,702		CommBank	4.35%	At Call
Reserve Bank Account	Cash and cash equivalents	0	38,787,299	38,787,299		CommBank	4.35%	At Call
Trust Bank Account	Cash and cash equivalents	0			206,771	CommBank	0.00%	At Call
Grants Bank Account	Cash and cash equivalents	521,524		521,524		CommBank	4.35%	At Call
Cash On Hand	Cash and cash equivalents	4,200		4,200		N/A	Nil	On Hand
Total		12,921,854	38,787,299	51,709,153	206,771			
Comprising								
Cash and cash equivalents		12,921,854	38,787,299	51,709,153	206,771			
		12,921,854	38,787,299	51,709,153	206,771			



Term deposit information

Investment Type	Institution	Rating	Interest rate	Deposit Date	Maturity	Investment Term (days)	Invested through the F.Y.	Expected Interest Through the F.Y.
Reserve	WBC	AAA	5.22%	25/07/2024	25/11/2024	120	\$24,000,000	
Average Interest rate			5.22%			Total	\$24,000,000	\$0

Comments/Notes - Investments

*Note - The total percentage exposure of the total portfolio is 100% in AAA, the Shire of Broome only invests in AAA rated institutions

Credit Rating	Maximum % in credit rating category	Maximum % in authorised institute	Shire of Broome allocation
Short term AAA	100%	100%	100%
Short term AA+	50%	50%	0%
Short term AA	25%	25%	0%
Long Term Government Guaranteed Bonds	100%	100%	0%

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation										
Developer Contributions - Footpaths	604,206	0	0	(182,364)	421,842	646,787	0	0	0	646,787
Developer Contributions - Drainage	91,243	0	0	0	91,243	61,424	0	0	0	61,424
Cash-in-lieu of Public Open Space	180,587	0	0	0	180,587	180,587	0	0	0	180,587
Restricted by Council										
Leave Reserve	1,403,925	25,266	0	0	1,429,191	1,404,279	0	0	0	1,404,279
BRAC Reserve	22,092	1,119	0	0	23,211	22,107	0	0	0	22,107
Public Open Space Reserve	6,959,279	94,739	994,701	(2,797,472)	5,251,247	5,607,811	0	0	0	5,607,811
Drainage Reserve	1,720,683	30,663	23,592	0	1,774,938	1,755,533	0	0	0	1,755,533
Plant Reserve	2,279,786	26,721	287,750	(55,747)	2,538,510	2,280,160	0	0	0	2,280,160
Building Reserve	4,002,171	65,722	933,735	(878,163)	4,123,465	3,901,844	0	0	0	3,901,844
Public Art Reserve	6,711	119	0	0	6,830	6,712	0	0	0	6,712
Road Reserve	3,233,510	45,307	240,416	(151,981)	3,367,252	3,234,530	0	0	0	3,234,530
Refuse Site Reserve	2,162,463	43,748	0	(698,050)	1,508,161	2,261,492	0	0	0	2,261,492
Equipment & Insurance Reserve	1,209,183	19,215	221,075	0	1,449,473	1,209,451	0	0	0	1,209,451
Restricted Cash Reserve	445,042	0	0	(445,042)	0	406,946	0	0	0	406,946
EDL Community Sponsorship Reserve	29,371	520	0	0	29,891	79,379	0	0	0	79,379
Regional Resource Recovery Pk Resource	13,239,766	246,015	333,564	(32,175)	13,787,170	13,281,953	0	0	0	13,281,953
Community Sponsorship Reserve	87,999	1,558	0	0	89,557	88,021	0	0	0	88,021
Kimberley Zone Reserve	110,746	1,960	0	(112,706)	0	110,773	0	0	0	110,773
Resilience Reserve	96,465	0	100,000	0	196,465	96,465	0	0	0	96,465
Carpark Reserve	499,597	7,848	295,339	(105,188)	697,596	499,707	0	0	0	499,707
Footpath Reserve	1,605,659	37,559	156,666	(108,832)	1,691,052	1,651,338	0	0	0	1,651,338
	39,990,484	648,079	3,586,838	(5,567,720)	38,657,681	38,787,299	0	0	0	38,787,299

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

	Adopted			
	Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Capital acquisitions				
Buildings - non-specialised	5,563,259	787,310	81,737	(705,573)
Furniture and equipment	73,926	6,161	0	(6,161)
Mobile Plant and Equipment	2,643,371	0	72,520	72,520
Disposal Of Assets	(729,394)	0	0	0
Acquisition of property, plant and equipment	8,280,556	793,471	154,257	(639,214)
Infrastructure - Roads	3,279,030	55,832	0	(55,832)
Infrastructure - Footpaths, carparks & bridges	426,591	38,803	0	(38,803)
Infrastructure - Drainage	10,000	10,000	5,800	(4,200)
Infrastructure - Recreation areas	13,969,955	147,161	602,497	455,336
Infrastructure - Others	658,593	34,188	1,550	(32,638)
Acquisition of infrastructure	18,344,169	285,984	609,847	323,863
Total capital acquisitions	26,624,725	1,079,455	764,104	(315,351)
Capital Acquisitions Funded By:				
Capital grants and contributions	10,794,394	37,949	944,184	906,235
Borrowings	3,963,081	2,965,364	0	(2,965,364)
Other (disposals & C/Fwd)	729,394	0	0	0
Reserve accounts				
Developer Contributions - Footpaths	182,364	0	0	0
Public Open Space Reserve	2,797,472	0	0	0
Plant Reserve	55,747	0	0	0
Building Reserve	878,163	0	0	0
Road Reserve	151,981	0	0	0
Refuse Site Reserve	698,050	0	0	0
Restricted Cash Reserve	445,042	0	0	0
Regional Resource Recovery Pk Resource	32,175	0	0	0
Kimberley Zone Reserve	112,706	0	0	0
Carpark Reserve	105,188	0	0	0
Footpath Reserve	108,832	(4,250)	0	4,250
Contribution - operations	5,570,136	(1,919,608)	(180,080)	1,739,528
Capital funding total	26,624,725	1,079,455	764,104	(315,351)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

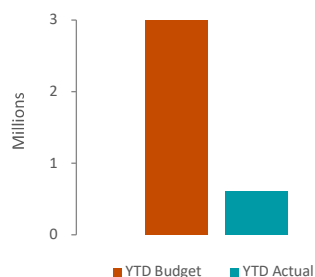
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



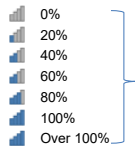
SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		YTD Actual	Variance (Under)/Over
Account	Job	Account Description	Budget	YTD Budget		
			\$	\$	\$	\$
Land and Buildings						
0095810	095812	Shire Key Worker Housing - Capex New 2023/24	2,965,364	494,227	0	494,227
0101896	101897	Community Recycling Centre - RRP - Cap Exp	32,175	32,175	4,200	27,975
0112057	112057	Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea	72,715	24,238	13,413	10,825
0117024	117025	BRAC Gym and Fitness Facility - Detailed Design / Tender Package- Cap Ex	406,107	135,369	64,124	71,245
0117400	117337	Pavillion Build New Const Stg 2 - BRAC Ovals - Cap Exp	13,200	0	0	-
0117400	FC02	Western Australian Football Commission Grant Expenditure - Medland	60,000	5,000	0	5,000
0107675	107676	Male Oval Toilets Renewal Cap Exp	200,000	16,667	0	16,667
0113755		Civic Centre Building Renewal (Inc Plant & Furn) - Cap Exp - Public Halls	62,095	0	0	-
0115461		Library Building Renewal (Inc Plant & Furn) - Cap Exp - Libraries	17,500	0	0	-
0116201	116202	Building AMP - Museum Capital Works	5,000	0	0	-
0116201	116203	Museum Precinct Master Plan	72,500	24,167	0	24,167
0117315	117316	BRAC Building Renewal - Cap Exp - BRAC Dry	210,900	55,467	0	55,467
0146662		BOSCCA Building Renewal (Inc Plant & Furn) - Cap Exp - Com Fac Leased	22,000	0	0	-
0147057		Town Beach Cafe Redevelopment - Cap Exp	590,163	0	0	-
0147100	147100	Admin Building - Packaged Plant- Cap Ex	365,140	0	0	-
0147372		Shire Office Barker St - Building Renewal - Cap Exp - Corp Gov Support	11,000	0	0	-
0147374		KRO1 Building Renewal - Cap Exp - Office Prop Leased	98,600	0	0	-
0147375		KRO2 Building Renewal - Cap Exp - Office Prop Leased	110,000	0	0	-
0148003	148007	Depot Building Const Renewal - Cap Exp - Depot Operations	28,800	0	0	-
0117310	117311	BRAC Building Upgrade - Cap Exp - BRAC Dry	220,000	0	0	-
Infrastructure Assets - Roads & Footpaths						
0125000	125045	State Blackspot - Frederick Street off-street carpark Cap (Broome SHS) Exp	250,000	0	0	-
0125140	125172	Footpaths - Various	150,788	0	0	-
0125140	125277	Broome North Subdivision - New Footpath construction	31,576	31,576	0	31,576
0121101	121549	Urban Maint Reseals Renewal Works Cap Exp	965,619	31,667	0	31,667
0124600	124611	Carpark Annual Reseals as per AMP - Various	12,841	0	0	-
0125300	VARPATH	Various Footpath Renewals - Cap Exp	86,727	7,227	0	7,227
0125300	125922	Frederick St Footpath Construction - Jewell to the Boulevard	157,500	0	0	-
0121100	121717	Black Spot - Fairway Drive Traffic Calming Device	84,623	0	0	-
0121100	121718	Frederick St Roundabout - BRAC Entry	1,512,126	0	0	-
Infrastructure Assets - Recreation Areas						
0113131	CB02	Cable Beach Stage 1 - Other	477,224	37,256	18,892	18,364
0113131	CB03	Cable Beach Stage 1 PACP Grant Expenditure	3,210,000	0	279,296	(279,296)
0113131	CB04	Cable Beach Stage 1 BBRF Grant Expenditure	2,938,744	0	0	-
0113131	CB06	Cable Beach Stage 1 Lotterywest Grant Expenditure	961,324	0	13,605	(13,605)
0113131	CB07	Cable Beach Stage 1 PACP 2 Grant Expenditure	750,000	0	0	-
0113131	CB08	Cable Beach Stage 1 Loan Expenditure	2,350,507	0	3,458	(3,458)
0113131	CB09	Cable Beach Stage 1 Reserve Expenditure	1,752,851	0	279,388	(279,388)
0113131	CB10	Cable Beach Stage 1 LRCI Grant Expenditure Phase 4	608,942	0	0	-
0113603		Reticulation Control System New Exp - Cap Exp Parks & Ovals	9,948	0	0	-
0117450	117452	BRAC Oval Upgrade of Infra - Cap Exp	450,010	60,667	511	60,156
01181425	1181426	Cable Beach Foreshore Upgrade	205,430	34,238	7,347	26,891
01181425	1181428	MOLA Mapping	50,000	0	0	-
0113551	113679	Chippindale Park Renewal Infra - Cap Exp - Parks & Ovals	53,293	0	0	-
0113551	113763	Male Oval Renewal Infra - Cap Exp - Parks & Ovals	30,816	0	0	-
0113551	113791	Tolentino Park Infrastructure Renewal - Cap Exp	72,126	0	0	-
0113552	113617	Haynes Oval Infra Upgrade Const by P&G - Cap Exp - Pks & Ovl	48,740	15,000	0	15,000
Infrastructure Assets - Drainage						
0104600	104796	Drainage Gate Improvements	10,000	10,000	5,800	4,200
Infrastructure Assets - Other						
0107550	107550	Japanese Cemetery New Infra by P & G - Cap Exp	12,500	0	0	-
0116125	116132	Cape Leveque Tourist Bay and Signage	32,757	0	0	-
0148016	148018	Depot Security Gates Upgrade	62,000	0	0	-
0132315	SRIDF01	Sanctuary Road - IDF - 01 CAP Ex Grant Exp	213,934	17,828	0	17,828
0125225	125232	Street Lighting at Various Locations - Renewal	177,000	0	0	-
0132142	132143	Sam Male Lugger Restoration- Cap EX	49,080	16,360	1,550	14,810
0148012	148013	Depot Other Infra Renewal Const - Cap Exp - Depot Ops	111,322	0	0	-

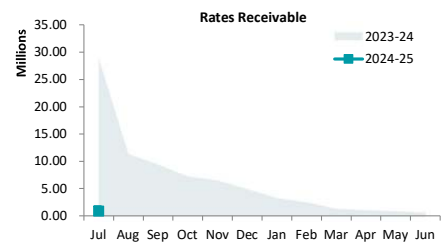
**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

6 RECEIVABLES

Rates receivable

Opening arrears previous years	
Levied this year	
Less - collections to date	
Gross rates collectable	
Allowance for impairment of rates receivable	
Net rates collectable	
% Collected	

30 Jun 2024	31 Jul 2024
\$	\$
1,227,911	882,382
26,565,004	0
(26,740,903)	41,736
1,052,012	924,118
(169,630)	0
882,382	924,118
96.2%	(4.7%)



Receivables - general

Receivables - general	
Percentage	

Balance per trial balance

Trade receivables	
GST receivable	

Receivables for employee related provisions	
Allowance for credit losses of trade receivables	
Allowance for credit losses of other receivables	

Total receivables general outstanding

Amounts shown above include GST (where applicable)

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(100,028)	544,489	257,822	35,823	877,112	1,615,218
Percentage	(6.2%)	33.7%	16.0%	2.2%	54.3%	
Trade receivables						1,615,218
GST receivable						67,718
Receivables for employee related provisions						49,347
Allowance for credit losses of trade receivables						(244,274)
Allowance for credit losses of other receivables						18,612
Total receivables general outstanding						1,506,621

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

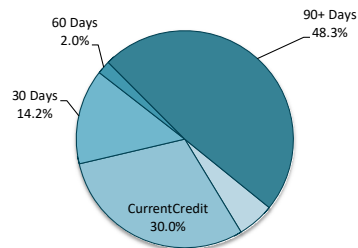
Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)

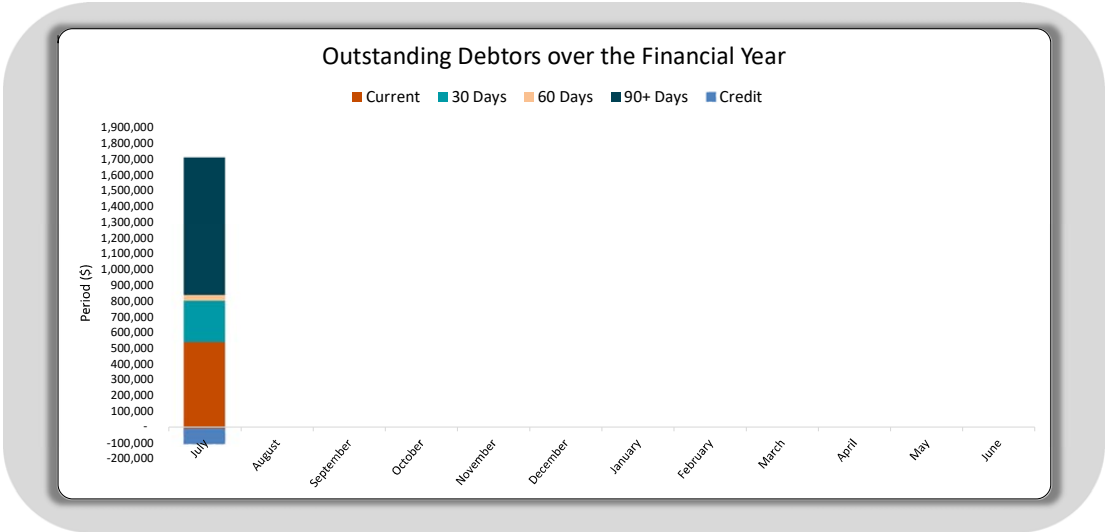
- Credit
- 30 Days
- 60 Days
- 90+ Days



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

6 RECEIVABLES

Outstanding Debtors Comparison over the Financial Year



**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

OPERATING ACTIVITIES

7 PAYABLES

Payables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	1,164,827	184,033	94,706	12,395	1,455,960
Percentage	0.0%	80.0%	12.6%	6.5%	0.9%	

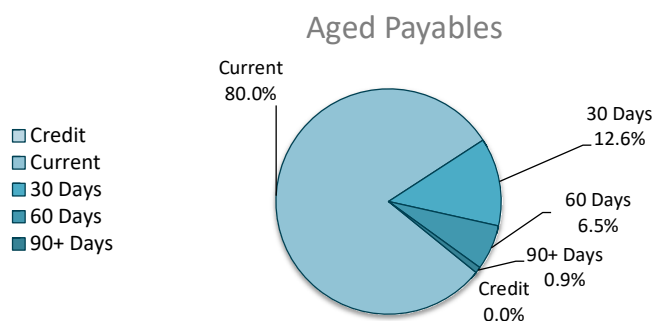
Balance per trial balance

Sundry creditors						1,514,081
Bonds and deposits held						639,369
Accrued liabilities						5,495
Prepaid rates						659,532
Total payables general outstanding						2,818,477

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

FINANCING ACTIVITIES

8 BORROWINGS

Repayments - borrowings

Information on borrowings

		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Town Beach Redevelopment	197	1,096,897			0	(91,886)	1,096,897	1,005,011	775	(17,362)
Chinatown Revitalisation Loan	196	889,945			0	(171,356)	889,945	718,589	506	(16,014)
Chinatown Revitalisation Stage 2	198	1,468,313			0	(109,726)	1,468,313	1,358,587	235	(28,100)
China Town Contingency	201	1,626,712			0	(92,946)	1,626,712	1,533,766	2,113	(76,252)
Cable Beach Stage 1	TBA	0		997,717	0	(49,887)	0	947,830	0	(34,122)
Broome Surf Life Saving Club	200	1,000,000			0	(46,898)	1,000,000	953,102	1,046	(47,289)
Staff Housing	TBA	0		2,965,364	0	(296,536)	0	2,668,828	0	(135,221)
		6,081,867	0	3,963,081	0	(859,235)	6,081,867	9,185,713	4,674	(354,360)
Self supporting loans										
Broome Golf Club	199	1,153,846	0	0	0	(96,154)	1,153,846	1,057,692	185	(22,076)
		1,153,846	0	0	0	(96,154)	1,153,846	1,057,692	185	(22,076)
Total		7,235,713	0	3,963,081	0	(955,389)	7,235,713	10,243,405	4,859	(376,436)
Current borrowings		955,389					608,967			
Non-current borrowings		6,280,324					6,626,746			
		7,235,713					7,235,713			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2024-25

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
								Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Cable Beach Stage 1	0	997,717	WATC	Debenture	30	835,017	4.5600	0	0	0
Staff Housing	0	2,965,364	WATC	Debenture	20	1,560,204	4.5600	0	0	0
	0	3,963,081				2,395,221		0	0	0

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

9.4.3 MONTHLY FINANCIAL REPORT - AUGUST 2024

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Manager Financial Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is required under Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996 (FMR)* to consider and receive the Monthly Financial Report for the period ended 31 August 2024.

BACKGROUND

Council is provided with the Monthly Financial Report, which has been prepared in line with statutory reporting obligations and includes the:

- Statement of Financial Activity by nature classifications (satisfying Regulation 34 of the *FMR*);
- Statement of Financial Position (satisfying Regulation 35 of the *FMR*);
- Basis of Preparation;
- Statement of Financial Activity Information - the adjustments to the Statement of Financial Activity and Net Current Assets Position which agree to the surplus/deficit position (satisfying Regulation 32 of the *FMR*); and
- Explanation of material variances to year-to-date budget (satisfying Regulation 34 of the *FMR*).

Supplementary information has been provided per Regulation 34(2) of the *FMR* to provide Council with a holistic overview of the operations of the Shire of Broome. The Supplementary Information notes include:

- Cash and financial assets;
- Reserve accounts;
- Capital acquisitions – summarised by asset class, detailed to project, plant disposals;
- Aged payables;
- Borrowings;
- Grants – detailed listing of operating grants, capital grants and contributions; and
- Detailed list of Council adopted Budget amendments – by nature classification.

COMMENT

The August 2024 Monthly Financial Report provides an update on operating and capital project progress.

Many of the variances in the August report are timing variances resulting from year-to-date posting delays. Details of major variances (Actual to Budget) are provided in Note 3 of the Monthly Financial Report. A few key variances being:

- The financial assistance grant received in June 2024 was initially budgeted for 2024/25 – permanent variance.
- Some utility charges and kerbside collection invoices for August 2024 have been posted to September due to timing issues.
- The first insurance instalment was paid earlier than estimated.
- The key worker housing project has been awarded, with capital expenditure anticipated to commence soon.
- Non-cash items, such as depreciation and profit or loss from asset disposals, are not included in the attached financial statements. These figures come from the asset system and will be processed into the 2024/25 financials once the 2023/24 annual financial report has been finalised.

Key indicators of the 2024/25 year-to-date budget position are as follows:

• Budget Year Elapsed	• 17%
• Total Rates levied	• 99%
• Total Operating Revenue (excluding Rates and Profit on asset disposals)	• 38%
• Total Operating Expenditure (excluding Depreciation and Loss on asset disposals)	• 14%
• Total Capital Revenue	• 8%
• Total Capital Expenditure	• 9%

Budget Amendments

All budget amendments require an Absolute Majority decision of Council, including transfers in and out of the Shire's cash Reserves.

At the Special Council Meeting on 6 June 2024, the Council approved funding allocations to successful applicants for the 2024/25 Community Development Fund, Streams 1, 2 and 3. The Officer's report noted that \$26,500 for successful Stream 1 applicants would be funded through the Energy Developments Limited—West Kimberley Community Fund (EDL) grant, which is held in the Shire's reserves. This decision was made after the 2024/25 Annual Budget was finalised. Budget amendments are recommended to implement this Council decision.

- Budget increase of \$26,500 for Account 100235930 **Transfer from EDL Sponsorship Reserve** (cash inflow from reserve),
- Budget increase of \$26,500 for Account 100221730 **EDL Sponsorship Programme** (other operating expenditure),
- Budget increase of \$19,500 for Account 100221720 **Community Development Fund Stream 1 and Quick Response Grants** (other operating expenditure), and
- Budget decrease of \$19,500 for Account 100221740 **Community Development Fund Stream 2 and 3** (other operating expenditure),

to satisfy the prior resolution of Council, Minute No. C/0624/066, approving the allocations for the 2024/25 Community Development Fund program, for Stream 1, 2 and 3 applications and utilising funding through the Energy Development Limited grant. This has no impact on municipal funds.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

The *Local Government (Financial Management) Regulations 1996* were amended (SL2023/106) and published on 30 June 2023. The changes, effective from 1 July 2023, have an impact on the reporting of the financial activity statement required each month (Section 34). The below outlines the new reporting requirement under Section 34:

- 34(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for the previous month (the “relevant month”) in the following detail:
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the relevant month; and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- 34(1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- 34(1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- 34(2) Each statement of financial activity is to be accompanied by documents containing-
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- 34(3) The information in a statement of financial activity may be shown according to nature classification.
- 34(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- 34(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

An amendment to the *Local Government (Financial Management) Regulations 1996*, effective from 1 August 2023, is the addition of Regulation 35, with Local Governments now required to report a financial position statement each month. The additional Regulation 35 is as follows:

- 35(1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —
- (a) the financial position of the local government as at the last day of the previous financial year; or
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- 35(2) A statement of financial position must be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

Local Government Act 1995

Section 6.4 – Financial report

Section 6.8 – Expenditure from municipal fund not included in the budget.

The attached report aligns to the statutory requirements of monthly reporting to Council, including the presentation of the statement of financial position.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The attached financial statements summarize the transactions for the 2024/25 financial year. The closing position as of 30 June 2024 may change due to year-end accruals and non-cash adjustments. The final closing position and statements will be provided in the audited annual financial report, expected to be adopted at the December Ordinary Council Meeting.

All budget amendments must be approved by an absolute majority of Council. The proposed changes will increase transfers from reserves (bringing in cash from financing activities) and increase other operating expenses.

RISK

The Monthly Financial Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* Regulation 5, seek to mitigate the possibility of this occurring. These

controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC ASPIRATIONS

Performance **We will deliver excellent governance, service & value for everyone.**

Outcome 11 **Effective leadership, advocacy and governance**

Objective 11.2 Deliver best practice governance and risk management.

Outcome 12 **A well informed and engaged community**

Objective 12.1 Provide the community with relevant, timely information and effective engagement.

Outcome 13 **Value for money from rates and long term financial sustainability**

Objective 13.1 Plan effectively for short- and long-term financial sustainability

Objective 13.2 Improve real and perceived value for money from rates.

Outcome 14 **Excellence in organisational performance and service delivery**

Objective 14.3 Monitor and continuously improve performance levels.

VOTING REQUIREMENTS

Absolute Majority

REPORT RECOMMENDATION:

That Council:

1. Receives the Monthly Financial Report for the period ended 31 August 2024 as attached.
2. Approves the following 2024/25 budget amendments to implement Council's previous resolution, Minute No. C/0624/066, regarding the allocation of the 2024/25 Community Development Fund program and Energy Development Limited grant funding:
 - a. Budget increase of \$26,500 for Account 100235930 **Transfer from EDL Sponsorship Reserve;**
 - b. Budget increase of \$26,500 for Account 100221730 **EDL Sponsorship Programme;**
 - c. Budget increase of \$19,500 for Account 100221720 **Community Development Fund Stream 1 and Quick Response Grants;** and
 - d. Budget decrease of \$19,500 for Account 100221740 **Community Development Fund Stream 2 and 3.**

Attachments

1. Monthly Financial Report - August 2024



MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 August 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

	Supplementary	Amended Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
	Information	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	8	28,649,409	28,476,094	28,492,927	16,833	0.06%	
Grants, subsidies and contributions		2,483,917	743,946	327,835	(416,111)	(55.93%)	▼
Fees and charges		11,400,517	5,419,472	5,677,947	258,475	4.77%	
Interest revenue		1,781,275	167,653	62,817	(104,836)	(62.53%)	▼
Other revenue		1,316,967	191,710	433,344	241,634	126.04%	▲
Profit on asset disposals		248,908	0	0	0	0.00%	
		45,880,993	34,998,875	34,994,870	(4,005)	(0.01%)	
Expenditure from operating activities							
Employee costs		(19,696,237)	(2,909,832)	(2,525,149)	384,683	13.22%	▲
Materials and contracts		(13,704,706)	(2,178,458)	(1,834,659)	343,799	15.78%	▲
Utility charges		(2,652,461)	(442,090)	(224,992)	217,098	49.11%	▲
Depreciation		(16,009,575)	(2,668,272)	0	2,668,272	100.00%	▲
Finance costs		(450,931)	(1,652)	4,859	6,511	394.13%	
Insurance		(867,944)	0	(552,433)	(552,433)	0.00%	
Other expenditure		(1,586,394)	(517,732)	(157,886)	359,846	69.50%	▲
Loss on asset disposals		(211,375)	0	0	0	0.00%	
		(55,179,623)	(8,718,036)	(5,290,260)	3,427,776	39.32%	
Non-cash amounts excluded from operating activities	Note 2(b)	15,972,042	2,668,272	0	(2,668,272)	(100.00%)	▼
Amount attributable to operating activities		6,673,412	28,949,111	29,704,610	755,499	2.61%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		10,794,394	845,808	890,439	44,631	5.28%	
Proceeds from disposal of assets		729,394	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans		96,154	0	0	0	0.00%	
		11,619,942	845,808	890,439	44,631	5.28%	
Outflows from investing activities							
Payments for property, plant and equipment	5	(8,280,556)	(1,606,862)	(356,328)	1,250,534	77.82%	▲
Payments for construction of infrastructure	5	(18,344,169)	(1,721,226)	(2,076,932)	(355,706)	(20.67%)	▼
		(26,624,725)	(3,328,088)	(2,433,260)	894,828	26.89%	
Amount attributable to investing activities		(15,004,783)	(2,482,280)	(1,542,821)	939,459	37.85%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new debentures	9	3,963,081	3,963,081	0	(3,963,081)	(100.00%)	▼
Transfer from reserves	4	5,567,720	61,000	0	(61,000)	(100.00%)	▼
		9,530,801	4,024,081	0	(4,024,081)	(100.00%)	
Outflows from financing activities							
Repayment of borrowings	9	(955,389)	0	0	0	0.00%	
Payments for principal portion of lease liabilities		(137,144)	(22,858)	0	22,858	100.00%	▲
Transfer to reserves	4	(4,234,917)	0	0	0	0.00%	
		(5,327,450)	(22,858)	0	22,858	100.00%	
Amount attributable to financing activities		4,203,351	4,001,223	0	(4,001,223)	(100.00%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		4,128,020	4,128,020	7,748,082	3,620,062	87.69%	▲
Amount attributable to operating activities		6,673,412	28,949,111	29,704,610	755,499	2.61%	
Amount attributable to investing activities		(15,004,783)	(2,482,280)	(1,542,821)	939,459	37.85%	▲
Amount attributable to financing activities		4,203,351	4,001,223	0	(4,001,223)	(100.00%)	▼
Surplus or deficit after imposition of general rates		0	34,596,074	35,909,871	1,313,797	3.80%	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF BROOME
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2024**

	Supplementary Information	30 June 2024	31 August 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	53,317,842	49,165,970
Trade and other receivables		2,648,320	35,677,640
Other financial assets		96,154	96,154
Inventories		27,879	69,675
Other assets		576,111	36,766
TOTAL CURRENT ASSETS		56,666,306	85,046,205
NON-CURRENT ASSETS			
Trade and other receivables		134,560	134,560
Other financial assets		1,161,656	1,161,656
Property, plant and equipment		87,675,604	88,031,932
Infrastructure		324,647,383	326,724,315
Right-of-use assets		356,399	356,399
TOTAL NON-CURRENT ASSETS		413,975,602	416,408,862
TOTAL ASSETS		470,641,908	501,455,067
CURRENT LIABILITIES			
Trade and other payables	7	4,157,663	4,375,773
Other liabilities		6,934,991	6,934,991
Lease liabilities		132,032	132,032
Borrowings	9	608,967	608,967
Employee related provisions		2,016,446	2,016,446
Other provisions		103,000	103,000
TOTAL CURRENT LIABILITIES		13,953,099	14,171,209
NON-CURRENT LIABILITIES			
Lease liabilities		235,554	235,554
Borrowings	9	6,626,745	6,626,745
Employee related provisions		352,567	352,567
Other provisions		2,994,943	2,994,943
TOTAL NON-CURRENT LIABILITIES		10,209,809	10,209,809
TOTAL LIABILITIES		24,162,908	24,381,018
NET ASSETS		446,479,000	477,074,049
EQUITY			
Retained surplus		154,173,584	184,768,633
Reserve accounts	4	38,787,299	38,787,299
Revaluation surplus		253,518,117	253,518,117
TOTAL EQUITY		446,479,000	477,074,049

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 September 2024

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Amended Budget Opening 01 July 2024	Last Year Closing 30 June 2024	Year to Date 31 August 2024
(a) Net current assets used in the Statement of Financial Activity	Supplementary Information			
Current assets		\$	\$	\$
Cash and cash equivalents	3	50,164,617	53,317,842	49,165,970
Trade and other receivables		1,926,721	2,648,320	35,677,640
Other financial assets		96,154	96,154	96,154
Inventories		30,354	27,879	69,675
Other assets		160,912	576,111	36,766
		52,378,758	56,666,306	85,046,205
Less: current liabilities				
Trade and other payables	7	(3,264,285)	(4,157,663)	(4,375,773)
Other liabilities		(5,961,265)	(6,934,991)	(6,934,991)
Lease liabilities		(137,144)	(132,032)	(132,032)
Borrowings	9	(955,389)	(608,967)	(608,967)
Employee related provisions		(1,772,619)	(2,016,446)	(2,016,446)
Other provisions		(234,420)	(103,000)	(103,000)
		(12,325,122)	(13,953,099)	(14,171,209)
Net current assets		40,053,636	42,713,207	70,874,996
Less: Total adjustments to net current assets	Note 2(c)	(35,925,616)	(34,965,125)	(34,965,125)
Closing funding surplus / (deficit)		4,128,020	7,748,082	35,909,871

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(248,908)	0	0
Add: Loss on asset disposals	211,375	0	0
Add: Depreciation	16,009,575	2,668,272	0
Total non-cash amounts excluded from operating activities	15,972,042	2,668,272	0

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 01 July 2024	Last Year Closing 30 June 2024	Year to Date 31 August 2024
		\$	\$	\$
Adjustments to net current assets				
Less: Reserve accounts	4	(39,990,484)	(38,787,299)	(38,787,299)
Less: Financial assets at amortised cost - self supporting loans		(96,154)	(96,154)	(96,154)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	9	955,389	608,967	608,967
- Current portion of lease liabilities		137,144	132,032	132,032
- Current portion of contract liability held in reserve		1,701,173	1,773,050	1,773,050
- Current portion of employee benefit provisions held in reserve		1,367,316	1,404,279	1,404,279
Total adjustments to net current assets	Note 2(a)	(35,925,616)	(34,965,125)	(34,965,125)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF BROOME NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	(416,111)	(55.93%) Timing	▼
Several operating grants were budgeted for receipt by the end of August that have not yet been received. These include a Community Services grant of \$63,000, and the Financial Assistance grant which was paid in advance in June 2024. \$70,000 for See you at Civic was received earlier than budgeted.			
Interest revenue	(104,836)	(62.53%) Timing	▼
Interest revenue is under budget, with interest received in July accrued back to the 2023/24 period when it was earned.			
Other revenue	241,634	126.04% Timing	▲
Commercial rental revenue is over budget due to the timing of invoicing, with July to September being invoiced before the end of August. A reimbursement of \$57,000 was received for a 2023/24 insurance claim.			
Expenditure from operating activities			
Employee costs	384,683	13.22% Timing	▲
Several departments are currently facing staff shortages. Additionally, June employee costs paid in July were accrued back to 2023/24 as part of the year-end accounting process.			
Materials and contracts	343,799	15.78% Timing	▲
The charges for August's kerbside collection were posted and paid in September.			
Utility charges	217,098	49.11% Timing	▲
Charges for street lighting in August were recorded and paid in September, while the August utilities for parks and ovals have not yet been received.			
Depreciation	2,668,272	100.00% Timing	▲
Depreciation expense for July and August will be processed at the completion of the audit.			
Other expenditure	359,846	69.50% Timing	▲
Rate levies, including those for the Kimberley Regional Offices, have not been issued yet. The Broome Visitor Centre Subsidy for the first half of the financial year was scheduled for July but is not expected to be paid until November.			
Non-cash amounts excluded from operating activities	(2,668,272)	(100.00%) Timing	▼
July and August depreciation expense, along with profit and loss adjustments, will be processed after the audit is completed.			

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Outflows from investing activities			
Payments for property, plant and equipment	1,250,534	77.82%	▲
The Key worker housing project tender was awarded in July, but no funds have been spent yet, leading to a budget timing difference.			
Payments for construction of infrastructure	(355,706)	(20.67%)	▼
The variances in the Cable Beach Stage 1 project are due to timing differences and do not affect the project's overall outcome. The payment for the trim mower, which was budgeted for the previous financial year, was paid in July.			
Inflows from financing activities			
Proceeds from new debentures	(3,963,081)	(100.00%)	▼
The loans for the Key Worker Housing and Cable Beach Stage 1 projects were budgeted to be drawn down within this period, but are likely to be accessed in the coming months.			
Transfer from reserves	(61,000)	(100.00%)	▼
The reserve transfers were budgeted to occur within this period but are expected to be completed in the coming months to align with the relevant expenditure.			
Outflows from financing activities			
Payments for principal portion of lease liabilities	22,858	100.00%	▲
Lease liabilities are settled quarterly, with the next payment scheduled for September. This creates a timing variance from the budget, which was set on a monthly basis.			
Surplus or deficit at the start of the financial year	3,620,062	87.69%	▲
The variance between the budgeted and actual opening position is mainly due to the Financial Assistance grant being paid in advance in June.			



SUPPLEMENTARY INFORMATION

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**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.13 M	\$4.13 M	\$7.75 M	\$3.62 M
Closing	\$0.00 M	\$34.60 M	\$35.91 M	\$1.31 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$49.17 M	% of total
Unrestricted Cash	\$10.38 M	21.1%
Restricted Cash	\$38.79 M	78.9%
Refer to 3 - Cash and Financial Assets		

Payables		% Outstanding
	\$4.38 M	
Trade Payables	\$2.73 M	
0 to 30 Days		74.0%
Over 30 Days		26.0%
Over 90 Days		0.6%
Refer to 7 - Payables		

Receivables		
	\$1.32 M	% Collected
Rates Receivable	\$34.36 M	(17.0%)
Trade Receivable	\$1.32 M	% Outstanding
Over 30 Days		61.3%
Over 90 Days		22.4%
Refer to 6 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$6.67 M	\$28.95 M	\$29.70 M	\$0.76 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$28.49 M	% Variance
YTD Budget	\$28.48 M	0.1%
Refer to 8 - Rate Revenue		

Grants and Contributions		
YTD Actual	\$0.33 M	% Variance
YTD Budget	\$0.74 M	(55.9%)

Fees and Charges		
YTD Actual	\$5.68 M	% Variance
YTD Budget	\$5.42 M	4.8%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$15.00 M)	(\$2.48 M)	(\$1.54 M)	\$0.94 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.00 M	%
Amended Budget	\$0.73 M	(100.0%)

Asset Acquisition		
YTD Actual	\$2.08 M	% Spent
Amended Budget	\$18.34 M	(88.7%)
Refer to 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$0.89 M	% Received
Amended Budget	\$10.79 M	(91.8%)
Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$4.20 M	\$4.00 M	\$0.00 M	(\$4.00 M)
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$7.24 M
Refer to 9 - Borrowings	

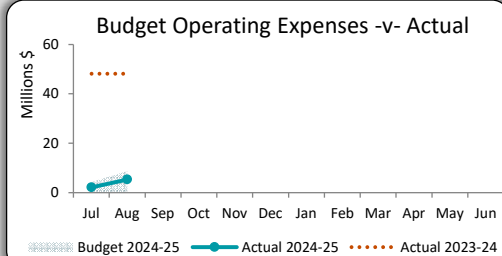
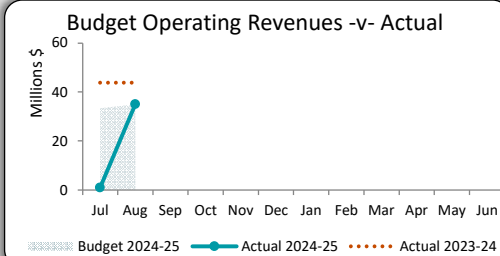
Reserves	
Reserves balance	\$38.79 M
Interest earned	\$0.00 M
Refer to 4 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

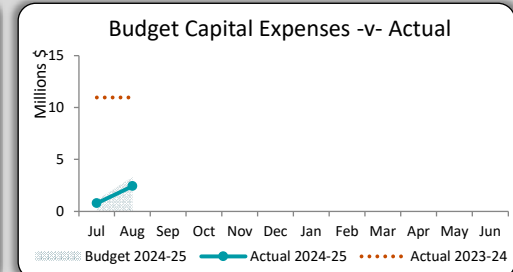
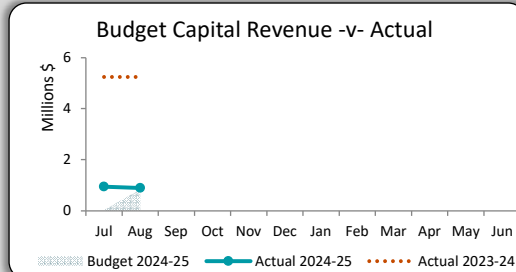
SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

2 KEY INFORMATION - GRAPHICAL

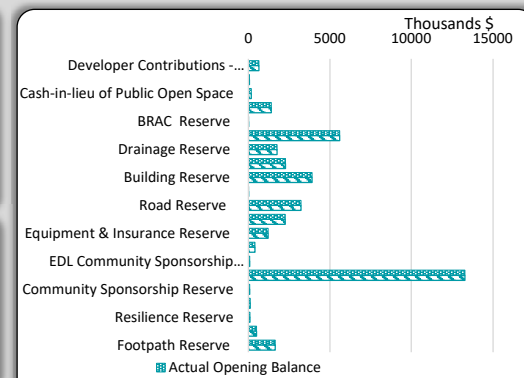
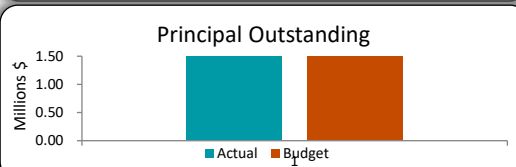
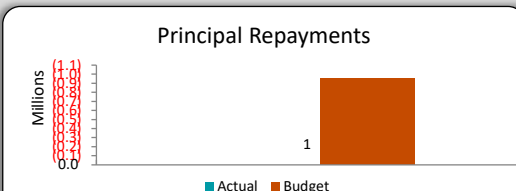
OPERATING ACTIVITIES



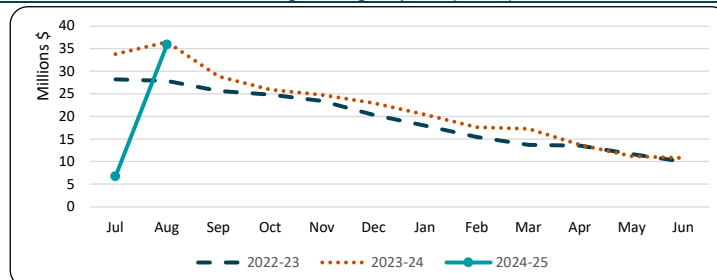
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024**

3 CASH AND FINANCIAL ASSETS

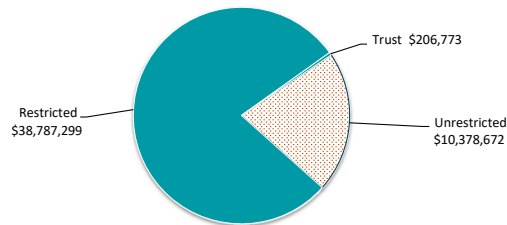
Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank Account	Cash and cash equivalents	821,048		821,048		CommBank	3.85%	At Call
Business Online Saver	Cash and cash equivalents	9,029,972		9,029,972		CommBank	4.35%	At Call
Reserve Bank Account	Cash and cash equivalents	0	38,787,299	38,787,299		CommBank	4.35%	At Call
Trust Bank Account	Cash and cash equivalents	0		0	206,773	CommBank	0.00%	At Call
Grants Bank Account	Cash and cash equivalents	523,451		523,451		CommBank	4.35%	At Call
Cash On Hand	Cash and cash equivalents	4,200		4,200		N/A	Nil	On Hand
Total		10,378,672	38,787,299	49,165,970	206,773			
Comprising								
Cash and cash equivalents		10,378,672	38,787,299	49,165,970	206,773			
		10,378,672	38,787,299	49,165,970	206,773			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



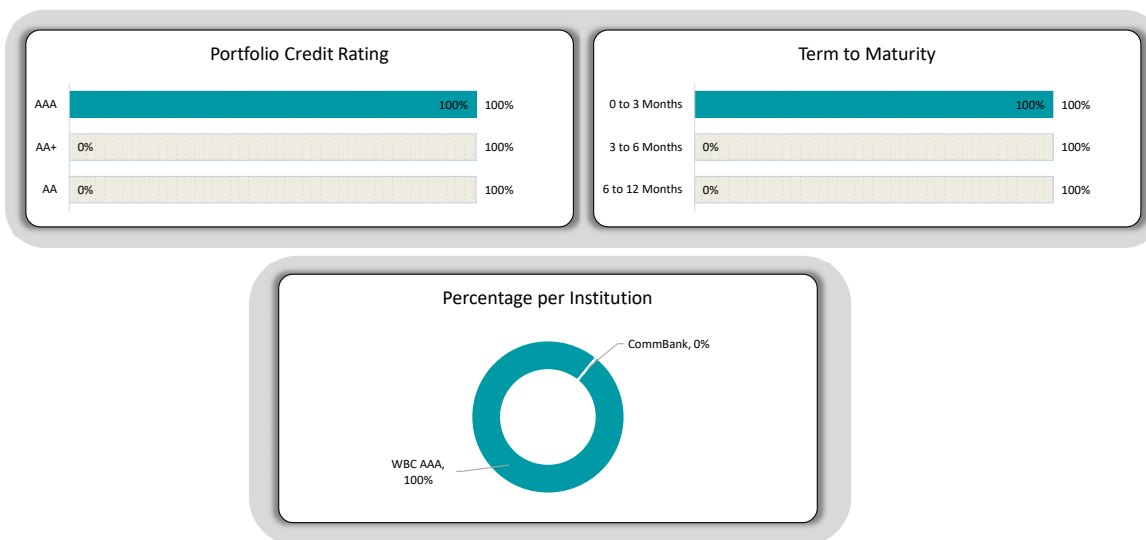
SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

3 CASH AND FINANCIAL ASSETS

Term deposit information

Investment Type	Institution	Rating	Interest rate	Deposit Date	Maturity	Investment Term (days)	Invested through the F.Y.	Expected Interest Through the F.Y.
Reserve	WBC	AAA	5.22%	25/07/2024	25/11/2024	120	\$24,000,000	
Average Interest rate			5.22%			Total	\$24,000,000	\$0

Note: The information below shows how the Shire has invested over the financial year



Comments/Notes - Investments

*Note - The total percentage exposure of the total portfolio is 100% in AAA, the Shire of Broome only invests in AAA rated institutions

Credit Rating	Maximum % in credit rating category	Maximum % in authorised institute	Shire of Broome allocation
Short term AAA	100%	100%	100%
Short term AA+	50%	50%	0%
Short term AA	25%	25%	0%
Long Term Government Guaranteed Bonds	100%	100%	0%

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation										
Developer Contributions - Footpaths	604,206	0	0	(182,364)	421,842	646,787	0	0	0	646,787
Developer Contributions - Drainage	91,243	0	0	0	91,243	61,424	0	0	0	61,424
Cash-in-lieu of Public Open Space	180,587	0	0	0	180,587	180,587	0	0	0	180,587
Restricted by Council										
Leave Reserve	1,403,925	25,266	0	0	1,429,191	1,404,279	0	0	0	1,404,279
BRAC Reserve	22,092	1,119	0	0	23,211	22,107	0	0	0	22,107
Public Open Space Reserve	6,959,279	94,739	994,701	(2,797,472)	5,251,247	5,607,811	0	0	0	5,607,811
Drainage Reserve	1,720,683	30,663	23,592	0	1,774,938	1,755,533	0	0	0	1,755,533
Plant Reserve	2,279,786	26,721	287,750	(55,747)	2,538,510	2,280,160	0	0	0	2,280,160
Building Reserve	4,002,171	65,722	933,735	(878,163)	4,123,465	3,901,844	0	0	0	3,901,844
Public Art Reserve	6,711	119	0	0	6,830	6,712	0	0	0	6,712
Road Reserve	3,233,510	45,307	240,416	(151,981)	3,367,252	3,234,530	0	0	0	3,234,530
Refuse Site Reserve	2,162,463	43,748	0	(698,050)	1,508,161	2,261,492	0	0	0	2,261,492
Equipment & Insurance Reserve	1,209,183	19,215	221,075	0	1,449,473	1,209,451	0	0	0	1,209,451
Restricted Cash Reserve	445,042	0	0	(445,042)	0	406,946	0	0	0	406,946
EDL Community Sponsorship Reserve	29,371	520	0	0	29,891	79,379	0	0	0	79,379
Regional Resource Recovery Pk Resource	13,239,766	246,015	333,564	(32,175)	13,787,170	13,281,953	0	0	0	13,281,953
Community Sponsorship Reserve	87,999	1,558	0	0	89,557	88,021	0	0	0	88,021
Kimberley Zone Reserve	110,746	1,960	0	(112,706)	0	110,773	0	0	0	110,773
Resilience Reserve	96,465	0	100,000	0	196,465	96,465	0	0	0	96,465
Carpark Reserve	499,597	7,848	295,339	(105,188)	697,596	499,707	0	0	0	499,707
Footpath Reserve	1,605,659	37,559	156,666	(108,832)	1,691,052	1,651,338	0	0	0	1,651,338
	39,990,484	648,079	3,586,838	(5,567,720)	38,657,681	38,787,299	0	0	0	38,787,299

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Capital acquisitions				
Buildings - non-specialised	5,563,259	1,594,540	283,808	(1,310,732)
Furniture and equipment	73,926	12,322	0	(12,322)
Mobile Plant and Equipment	2,643,371	0	72,520	72,520
Disposal Of Assets	(729,394)	0	0	0
Acquisition of property, plant and equipment	8,280,556	1,606,862	356,328	(1,250,534)
Infrastructure - Roads	3,279,030	111,664	0	(111,664)
Infrastructure - Footpaths, carparks & bridges	426,591	46,030	33,414	(12,616)
Infrastructure - Drainage	10,000	10,000	5,800	(4,200)
Infrastructure - Recreation areas	13,969,955	1,452,399	2,010,071	557,672
Infrastructure - Others	658,593	101,133	27,647	(73,486)
Acquisition of infrastructure	18,344,169	1,721,226	2,076,932	355,706
Total capital acquisitions	26,624,725	3,328,088	2,433,260	(894,828)
Capital Acquisitions Funded By:				
Capital grants and contributions	10,794,394	845,808	890,439	44,631
Borrowings	3,963,081	3,963,081	0	(3,963,081)
Other (disposals & C/Fwd)	729,394	0	0	0
Reserve accounts				
Developer Contributions - Footpaths	182,364	0	0	0
Public Open Space Reserve	2,797,472	0	0	0
Plant Reserve	55,747	0	0	0
Building Reserve	878,163	0	0	0
Road Reserve	151,981	0	0	0
Refuse Site Reserve	698,050	0	0	0
Restricted Cash Reserve	445,042	0	0	0
Regional Resource Recovery Pk Resource	32,175	0	0	0
Kimberley Zone Reserve	112,706	0	0	0
Carpark Reserve	105,188	0	0	0
Footpath Reserve	108,832	(8,500)	0	8,500
Contribution - operations	5,570,136	(1,472,301)	1,542,821	3,015,122
Capital funding total	26,624,725	3,328,088	2,433,260	(894,828)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

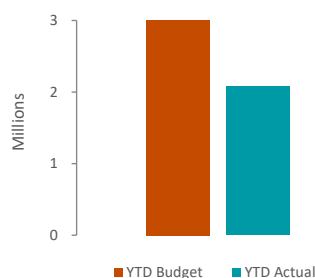
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



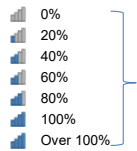
**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Level of completion indicator, please see table at the end of this note for further detail.				Amended			Variance
	Account	Job	Account Description	Budget	YTD Budget	YTD Actual	(Under)/Over
				\$	\$	\$	\$
	Land and Buildings						-
	0095810	095812	Shire Key Worker Housing - Capex New 2023/24	2,965,364	988,454	0	988,454
	0101896	101897	Community Recycling Centre - RRP - Cap Exp	32,175	32,175	5,886	26,289
	0112057	112057	Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea	72,715	48,476	15,780	32,696
	0117024	117025	BRAC Gym and Fitness Facility - Detailed Design / Tender Package- Cap Ex	406,107	270,738	103,699	167,039
	0117400	117337	Pavillion Build New Const Stg 2 - BRAC Ovals - Cap Exp	13,200	0	0	-
	0117400	FC02	Western Australian Football Commission Grant Expenditure - Medland	60,000	10,000	0	10,000
	0107675	107676	Male Oval Toilets Renewal Cap Exp	200,000	33,334	111,645	(78,311)
	0113755		Civic Centre Building Renewal (Inc Plant & Furn) - Cap Exp - Public Halls	62,095	52,095	0	52,095
	0115461		Library Building Renewal (Inc Plant & Furn) - Cap Exp - Libraries	17,500	0	0	-
	0116201	116202	Building AMP - Museum Capital Works	5,000	0	0	-
	0116201	116203	Museum Precinct Master Plan	72,500	48,334	0	48,334
	0117315	117316	BRAC Building Renewal - Cap Exp - BRAC Dry	210,900	110,934	0	110,934
	0146662		BOSCCA Building Renewal (Inc Plant & Furn) - Cap Exp - Com Fac Leased	22,000	0	0	-
	0147057		Town Beach Cafe Redevelopment - Cap Exp	590,163	0	0	-
	0147100	147100	Admin Building - Packaged Plant- Cap Ex	365,140	0	0	-
	0147372		Shire Office Barker St - Building Renewal - Cap Exp - Corp Gov Support	11,000	0	0	-
	0147374		KRO1 Building Renewal - Cap Exp - Office Prop Leased	98,600	0	46,798	(46,798)
	0147375		KRO2 Building Renewal - Cap Exp - Office Prop Leased	110,000	0	0	-
	0148003	148007	Depot Building Const Renewal - Cap Exp - Depot Operations	28,800	0	0	(0)
	0117310	117311	BRAC Building Upgrade - Cap Exp - BRAC Dry	220,000	0	0	-
							-
							-
	Infrastructure Assets - Roads & Footpaths						-
	0125000	125045	State Blackspot - Frederick Street off-street carpark Cap (Broome SHS) Exp	250,000	0	0	-
	0125140	125172	Footpaths - Various	150,788	0	32,539	(32,539)
	0125140	125277	Broome North Subdivision - New Footpath construction	31,576	31,576	0	31,576
	0121101	121549	Urban Maint Reseals Renewal Works Cap Exp	965,619	63,334	0	63,334
	0124600	124611	Carpark Annual Reseals as per AMP - Various	12,841	0	0	-
	0125300	VARPATH	Various Footpath Renewals - Cap Exp	86,727	14,454	875	13,579
	0125300	125922	Frederick St Footpath Construction - Jewell to the Boulevard	157,500	0	0	-
	0121100	121717	Black Spot - Fairway Drive Traffic Calming Device	84,623	0	0	-
	0121100	121718	Frederick St Roundabout - BRAC Entry	1,512,126	0	0	-
							-
							-
	Infrastructure Assets - Recreation Areas						-
	0113131	CB02	Cable Beach Stage 1 - Other	477,224	104,647	38,483	66,164
	0113131	CB03	Cable Beach Stage 1 PACP Grant Expenditure	3,210,000	291,818	965,763	(673,945)
	0113131	CB04	Cable Beach Stage 1 BBRF Grant Expenditure	2,938,744	267,159	3,240	263,919
	0113131	CB06	Cable Beach Stage 1 Lotterywest Grant Expenditure	961,324	87,393	9,306	78,087
	0113131	CB07	Cable Beach Stage 1 PACP 2 Grant Expenditure	750,000	68,182	0	68,182
	0113131	CB08	Cable Beach Stage 1 Loan Expenditure	2,350,507	213,682	5,131	208,551
	0113131	CB09	Cable Beach Stage 1 Reserve Expenditure	1,752,851	159,350	965,856	(806,506)
	0113131	CB10	Cable Beach Stage 1 LRCI Grant Expenditure Phase 4	608,942	55,358	0	55,358
	0113603		Reticulation Control System New Exp - Cap Exp Parks & Ovals	9,948	0	0	-
	0117450	117452	BRAC Oval Upgrade of Infra - Cap Exp	450,010	121,334	511	120,823
	1181425	1181426	Cable Beach Foreshore Upgrade	205,430	68,476	21,479	46,997
	1181425	1181428	MOLA Mapping	50,000	0	0	-
	0113551	113679	Chippindale Park Renewal Infra - Cap Exp - Parks & Ovals	53,293	0	0	-
	0113551	113763	Male Oval Renewal Infra - Cap Exp - Parks & Ovals	30,816	0	0	-
	0113551	113791	Tolentino Park Infrastructure Renewal - Cap Exp	72,126	0	0	-
	0113552	113617	Haynes Oval Infra Upgrade Const by P&G - Cap Exp - Pks & Ovl	48,740	15,000	0	15,000
							-
							-
	Infrastructure Assets - Drainage						-
	0104600	104796	Drainage Grate Improvements	10,000	10,000	5,800	4,200
							-
	Infrastructure Assets - Other						-
	0107550	107550	Japanese Cemetery New Infra by P & G - Cap Exp	12,500	0	0	-
	0116125	116132	Cape Leveque Tourist Bay and Signage	32,757	32,757	0	32,757
	0148016	148018	Depot Security Gates Upgrade	62,000	0	0	-
	0132315	SRIDF01	Sanctuary Road - IDF - 01 CAP Ex Grant Exp	213,934	35,656	0	35,656
	0125225	125232	Street Lighting at Various Locations - Renewal	177,000	0	0	-
	0132142	132143	Sam Male Lugger Restoration- Cap EX	49,080	32,720	17,682	15,038
	0148012	148013	Depot Other Infra Renewal Const - Cap Exp - Depot Ops	111,322	0	0	-
							-
							-
	Mobile Plant and Equipment						-
	0146127		Vehicle & Mobile Plant New - Cap Exp- IT	30,000	0	0	-
	0082615		Vehicle & Mob Plant New Cap Exp - Comm Services	58,000	0	0	-

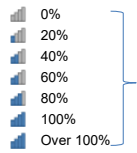
SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

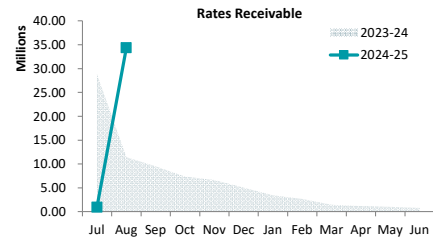
Account	Job	Account Description	Amended		YTD Actual	Variance (Under)/Over
			Budget	YTD Budget		
			\$	\$	\$	\$
0101508		Vehicles & Mobile Plant New - Cap Exp- Sanit Gen Refuse	60,000	0	0	-
0148021		Vehicle & Mobile Plant New - Cap Exp - Depot Ops	68,000	0	0	-
0148621		Vehicle & Mob Plant New - Cap Exp - Works Ops	62,000	0	0	-
0101510		Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	385,615	0	0	-
0106184		Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services	60,277	0	0	-
0106311		Vehicles & Mobile Plant Renewal(Replacement) - Cap Exp - Town Plann	58,000	0	0	-
0112397		Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Bear	25,000	0	0	-
0143610		Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	793,545	0	72,070	(72,070)
0148611		Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	890,891	0	0	-
1042510		Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation O	70,043	0	450	(450)
<u>Fixed Plant and Equipment</u>					0	-
					0	-
<u>Furniture and Equipment</u>					0	-
0146122		Software Cap Exp - IT	73,926	12,322	0	12,322
			26,624,725	3,328,088	2,422,992	905,096

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024**

6 RECEIVABLES

Rates receivable

	30 Jun 2024	31 Aug 2024
Opening arrears previous years	\$ 1,227,911	\$ 882,382
Levied this year	26,565,004	28,492,926
Less - collections to date	(26,740,903)	4,986,993
Gross rates collectable	1,052,012	34,362,301
Allowance for impairment of rates receivable	(169,630)	0
Net rates collectable	882,382	34,362,301
% Collected	96.2%	(17.0%)



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(112,472)	603,831	239,443	253,826	284,947	1,269,575
Percentage	(8.9%)	47.6%	18.9%	20.0%	22.4%	
Balance per trial balance						
Trade receivables						1,269,575
GST receivable						240,290
Receivables for employee related provisions						49,347
Allowance for credit losses of trade receivables						(244,274)
Allowance for credit losses of other receivables						401
Total receivables general outstanding						1,315,339

Amounts shown above include GST (where applicable)

KEY INFORMATION

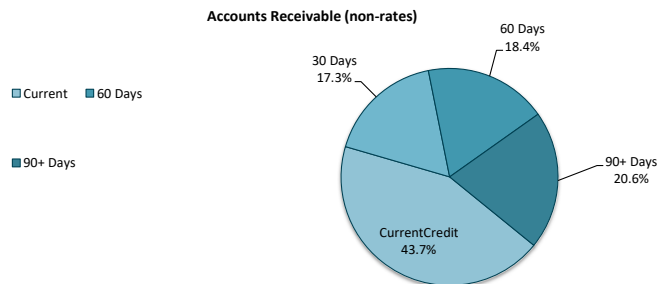
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

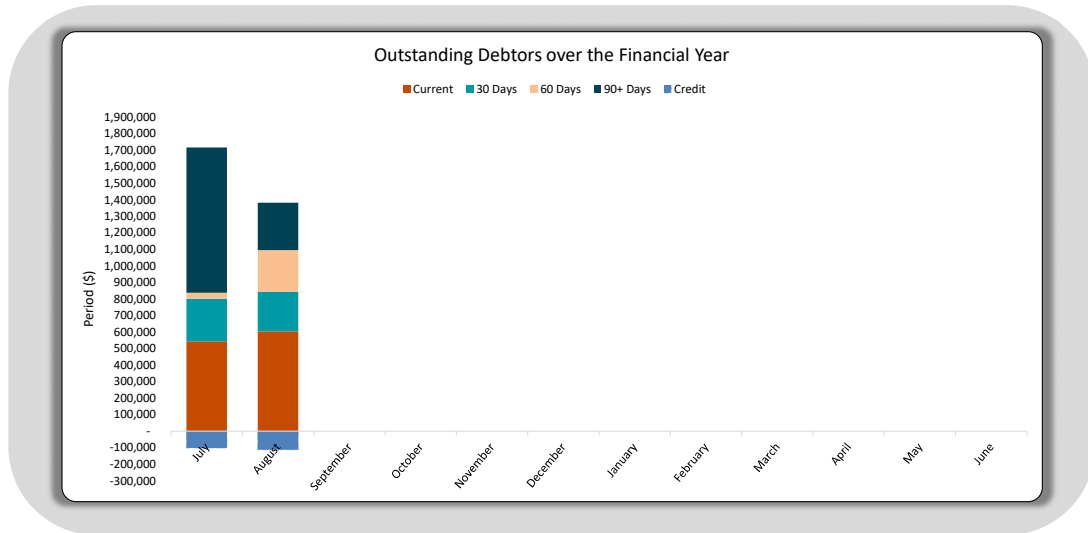
Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

6 RECEIVABLES

Outstanding Debtors Comparison over the Financial Year



**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024**

OPERATING ACTIVITIES

7 PAYABLES

Payables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	1,996,850	690,824	(5,579)	15,065	2,697,160
Percentage	0.0%	74.0%	25.6%	-0.2%	0.6%	

Balance per trial balance

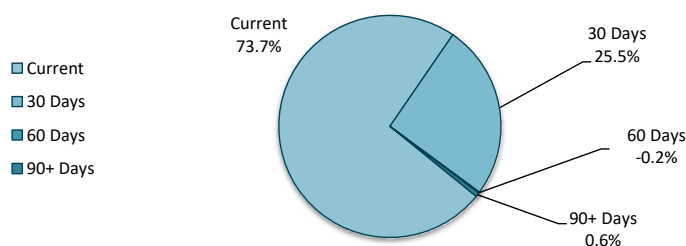
Sundry creditors						2,733,952
Bonds and deposits held						638,338
Accrued liabilities						951,699
Prepaid rates						51,784
Total payables general outstanding						4,375,773

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Aged Payables



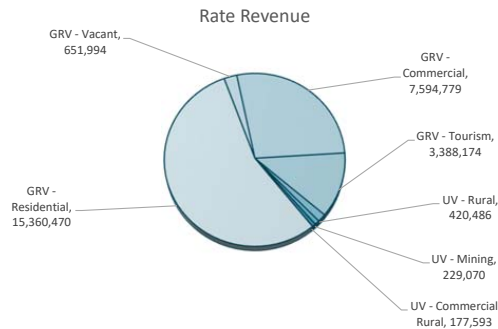
SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

OPERATING ACTIVITIES

8 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Budget Reassessed Rate Revenue \$	Total Revenue \$	Rate Revenue \$	YTD Actual Reassessed Rate Revenue \$	Total Revenue \$
Gross rental value									
GRV - Residential	9.2478	5,118	166,098,639	15,360,470	207,979	15,568,449	15,360,470	0	15,360,470
GRV - Vacant	20.0813	173	3,246,770	651,994	0	651,994	651,994	0	651,994
GRV - Commercial	12.6712	558	59,937,332	7,594,779	0	7,594,779	7,594,779	0	7,594,779
GRV - Tourism	14.9846	605	22,611,039	3,388,174	0	3,388,174	3,388,174	0	3,388,174
Unimproved value									
UV - Rural	3.7704	22	11,152,293	420,486	0	420,486	420,486	0	420,486
UV - Mining	15.2538	29	1,501,724	229,070	0	229,070	229,070	0	229,070
UV - Commercial Rural	0.9019	54	19,691,000	177,593	0	177,593	177,593	0	177,593
						0			0
						0			0
Sub-Total		6,559	284,238,797	27,822,566	207,979	28,030,545	27,822,566	0	27,822,566
Minimum payment									
Gross rental value									
GRV - Residential	1,344	44	578,580	59,136	0	59,136	59,136	0	59,136
GRV - Vacant	1,264	171	795,308	216,144	0	216,144	216,144	0	216,144
GRV - Commercial	1,344	22	153,862	29,568	0	29,568	29,568	0	29,568
GRV - Tourism	1,344	247	782,931	331,968	0	331,968	331,968	0	331,968
Unimproved value									
UV - Rural	1,344	4	196,300	5,376	0	5,376	5,376	0	5,376
UV - Mining	958	28	79,959	26,824	0	26,824	26,824	0	26,824
UV - Commercial Rural	1,344	1	3,300	1,344	0	1,344	1,344	0	1,344
Sub-total		517	2,590,240	670,360	0	670,360	670,360	0	670,360
Concession						(51,496)			0
Total general rates						28,649,409			28,492,926



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

FINANCING ACTIVITIES

9 BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Town Beach Redevelopment	197	1,096,897			0	(91,886)	1,096,897	1,005,011	775	(17,362)
Chinatown Revitalisation Loan	196	889,945			0	(171,356)	889,945	718,589	506	(16,014)
Chinatown Revitalisation Stage 2	198	1,468,313			0	(109,726)	1,468,313	1,358,587	235	(28,100)
China Town Contingency	201	1,626,712			0	(92,946)	1,626,712	1,533,766	2,113	(76,252)
Cable Beach Stage 1	TBA	0		997,717	0	(49,887)	0	947,830	0	(34,122)
Broome Surf Life Saving Club	200	1,000,000			0	(46,898)	1,000,000	953,102	1,046	(47,289)
Staff Housing	TBA	0		2,965,364	0	(296,536)	0	2,668,828	0	(135,221)
		6,081,867	0	3,963,081	0	(859,235)	6,081,867	9,185,713	4,674	(354,360)
Self supporting loans										
Broome Golf Club	199	1,153,846	0	0	0	(96,154)	1,153,846	1,057,692	185	(22,076)
		1,153,846	0	0	0	(96,154)	1,153,846	1,057,692	185	(22,076)
Total		7,235,713	0	3,963,081	0	(955,389)	7,235,713	10,243,405	4,859	(376,436)
Current borrowings		955,389					608,967			
Non-current borrowings		6,280,324					6,626,746			
		7,235,713					7,235,713			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2024-25

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Cable Beach Stage 1	0	997,717	WATC	Debenture	30	835,017	4.5600	0	0	0
Staff Housing	0	2,965,364	WATC	Debenture	20	1,560,204	4.5600	0	0	0
	0	3,963,081				2,395,221		0	0	0

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

9.4.4 MINUTES AND RECOMMENDATIONS FROM AUDIT AND RISK COMMITTEE MEETING HELD ON 28 AUGUST 2024

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	COA01
AUTHOR:	Manager Financial Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is requested to consider the recommendations of the Audit and Risk Committee, to receive the three audit reports related to:

1. Performance Audit - Physical Security Of Server Room Assets 2024,
2. Interim Audit Management Report for year ended 30 June 2024, and a
3. Progress update of the findings identified in the:
 - a) 2022/2023 Final Audit Management Report;
 - b) Interim Audit Management Report for year ended 30 June 2024; and
 - c) Performance Audit 2024 – Local Government Physical Security Server Room Assets (Emerging Findings).

BACKGROUND

Item 5.1 Performance Audit - Physical Security Of Server Room Assets 2024

Previous Considerations

Nil.

The Office of the Auditor General (OAG) conduct performance audits to assess the efficiency and effectiveness of public sector activities, services and programs. These audits highlight issues surrounding regulatory, financial and administrative processes and can also highlight best practice approaches for all entities to consider implementing.

Topics for audit are selected by the Auditor General, and may include request for audit from Parliament, the government or broader community.

Results of the audit are tabled in Parliament and published on the OAG website.

Item 5.2 Interim Audit 2023/2024

Previous Considerations

Nil.

Under section 7.9 of the *Local Government Act 1995* (the Act), an Auditor is required to examine the accounts and annual financial report submitted by a local government for

audit. The Auditor is required to prepare a report by 31 December following the financial year to which the accounts and report relate and forward a copy of that report to:

- (a) The Mayor or President;
- (b) The Chief Executive Officer (CEO); and
- (c) The Minister.

Furthermore, under Regulation 10(4) of the *Local Government (Audit) Regulations 1996* (Audit Regulations), where it is considered appropriate to do so, the Auditor may prepare a Management Report to accompany the Auditor's Report, which is also to be forwarded to the persons specified in section 7.9 of the Act.

The Auditors may in accordance with their audit plan prepare an interim audit to consider relevant components of the annual financial report.

In accordance with section 7.12A (3) of the Act, the Audit and Risk Committee (the Committee) is required to examine the reports of the Auditor after receiving a report from the CEO on the matters reported and:

- Determine if any matters raised require action to be taken by the local government; and
- Ensure that appropriate action is taken in respect of those matters.

Item 5.3 Progress Update - Audit Reports

2022/2023 Final Audit Management Report

SMC 21 December 2023

Item 5.4.1

ARC 22 April 2024

Item 6.2

The Shire's Final Audit Management Report for the 2022/2023 financial year was received by Council at the SMC 21 December 2023, in Confidential Attachment 3 of the Audit and Risk Committee Minutes of 19 December 2023.

An update of the progress of audit findings contained in the Shire's 2023 Final Audit Management Report was received by the Audit and Risk Committee at ARC 22 April 2024 and the following was resolved:

COMMITTEE RESOLUTION: (REPORT RECOMMENDATION)

Minute No. AR/0424/003

Moved: Shire President C Mitchell Seconded: Cr M Virgo That the Audit and Risk Committee recommends that Council:

- 1. Receive the progress update of findings as per Confidential Attachment 1; and**
- 2. Requests the Chief Executive Officer to progress the finalisation of all outstanding findings as soon as practicable.**

CARRIED UNANIMOUSLY 3/0

2023/2024 Interim Audit Management Report

The Shire's Interim Audit was conducted by RSM Australia (RSM) on behalf of the Office of the Auditor General (OAG) on 15-19 April 2024. A copy of the Interim Audit Management Report has been tabled in a separate item of this Audit Risk Committee meeting.

2024 Performance Audit – Local Government Physical Security of Server Room Assets (Emerging Findings)

A Performance Audit of 16 non-metropolitan local government entities was undertaken by the OAG to assess whether each local government effectively managed their physical server assets to protect them from physical and environmental hazards. Each local government received an Emerging Findings Letter which contained specific findings to the local government and a Summary of Findings Report which was tabled in State Parliament under sections 24 and 25 of the *Auditor General Act 2006*.

A copy of the Emerging Findings Letter and Summary of Findings Report has been tabled in a separate item of this Audit Risk Committee meeting.

COMMENT**Item 5.1 Performance Audit - Physical Security Of Server Room Assets 2024**

A Performance Audit of 16 non-metropolitan local government entities was undertaken by the OAG to assess whether each local government effectively managed their server assets to protect them from physical and environmental hazards.

OAG officers attended the Shire of Broome on 23 April 2024 to inspect the Shire's physical server room assets. Each local government received an Emerging Findings Letter which contained specific findings to the local government and a draft of the Summary of Findings Report summarising all of the 16 local government findings.

A copy of the Emerging Findings Letter and draft Summary of Findings Report delivered to the Shire of Broome is presented in Confidential Attachment 1 for the Audit and Risk Committee to examine. Details contained within the Emerging Findings Letter are considered confidential as releasing them publicly would increase the likelihood that identified risks could be the target of fraudulent or illegal activities.

The Summary of Findings Report was tabled in State Parliament under sections 24 and 25 of the *Auditor General Act 2006* and a copy of the final OAG Performance Audit Report - Local Government Physical Security of Server Assets is presented in Attachment 1 of this report.

Item 5.2 Interim Audit 2023/2024

The Shire's Interim Audit was conducted by RSM Australia (RSM) on behalf of the Office of the Auditor General (OAG) on 15 - 19 April 2024 and duplicate copies of the Interim Management Letter and Interim Audit Management Report were forwarded to the Chief Executive Officer and Shire President on the 23 July 2024.

A copy of the transmittal letter to the Chief Executive Officer is presented and included as Attachment 1 to this report.

The interim audit focus for the OAG was to primarily evaluate the Shire's financial control environment, and to obtain an understanding of the key business processes, risks and control relevant to the audit of the annual financial report.

The Interim Management Report for the year ending 30 June 2024 is presented and included as Confidential Attachment 1 to this report. The Interim Report details risks relating to operational controls within the Shire and includes comments from management on each issue, inclusive of details on how these matters will be mitigated. Details contained within the report are considered confidential as releasing them publicly would increase the likelihood that identified risks could be the target of fraudulent or illegal activities.

The final audit for the 2023/2024 financial year is due to commence in October, and the Auditors will issue a final year Management Report in due course. This report will reflect the status of the existing findings list as well as any newly identified findings.

Item 5.3 Progress Update - Audit Reports

A progress update of audit findings identified in:

- a) 2022/2023 Final Audit Management Report;
- b) 2023/2024 Interim Audit Management Report; and
- c) 2024 Performance Audit – Local Government Physical Security Server Room Assets (Emerging Findings),

is presented in **Confidential Attachment 1** for the Audit and Risk Committee to receive. Details contained within the report are considered confidential as releasing them publicly would increase the likelihood that identified risks could be the target of fraudulent or illegal activities.

Officers are actively addressing the issues highlighted in external audits. Each finding is categorised as completed, in progress, or overdue. Each audit finding is assigned a risk rating, facilitating the administration in prioritising and scheduling tasks for completion.

Efforts to manage overdue actions have been undertaken. Accountable Officers have provided updates regarding the tasks and progress to bring the actions to completion. In cases where feasible and reasonably foreseeable, new target completion dates are to be presented to OAG for mutual agreement.

A summary of the status of agreed management actions is found in the tables below:

OAG Audit Findings

Audit Type	Completed	In Progress – Not Due	Overdue	Total Findings
Final Audit 23/24	7	1	6	14
Interim Audit 23/24	2	4		6
2024 Performance Audit – Server Rooms	1	1		2
	10	6	6	22

CONSULTATION

Item 5.1 Performance Audit - Physical Security Of Server Room Assets 2024

Office of the Auditor General

Item 5.2 Interim Audit 2023/2024

Office of the Auditor General

RSM Australia

Item 5.3 Progress Update - Audit Reports

Office of the Auditor General
RSM Australia

STATUTORY ENVIRONMENT

Item 5.1 Performance Audit - Physical Security Of Server Room Assets 2024

Local Government Act 1995

7.12A (3) Duties of local government with respect to audits

- (3) A local government must —
- (aa) examine an audit report received by the local government; and
 - (a) determine if any matters raised by the audit report, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters

Item 5.2 Interim Audit 2023/2024

Local Government Act 1995

7.9 Audit to be conducted

In accordance with section 7.9 of the *Local Government Act 1995 (the Act)*, an Auditor is required to examine the accounts and annual financial report submitted by a local government for audit. The Auditor is required to prepare a report by 31 December following the relevant financial year and send a copy of that report to:

- (a) The Mayor or President;
- (b) The Chief Executive Officer (CEO); and
- (c) The Minister.

Additionally, under Regulation 10(4) of the *Local Government (Audit) Regulations 1996 (Audit Regulations)*, the Auditor may, when deemed appropriate, prepare a Management Report to accompany the Auditor's Report. This Management Report is also to be forwarded to the individuals specified in section 7.9 of the Act.

7.12A (3) Duties of local government with respect to audits

- (3) A local government must —
- (aa) examine an audit report received by the local government; and
 - (a) determine if any matters raised by the audit report, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters

Local Government (Audit) Regulations 1996

10 (4) Report by Auditor

- (4) Where it is considered by the auditor to be appropriate to do so, the auditor is to prepare a management report to accompany the auditor's report and to forward a copy of the management report to the persons specified in section 7.9(1) with the auditor's report.

Local Government (Financial Management) Regulations 1996**Item 5.3 Progress Update - Audit Reports****Local Government Act 1995****7.12A (3) Duties of local government with respect to audits**

- (3) A local government must —
- (aa) examine an audit report received by the local government; and
 - (a) determine if any matters raised by the audit report, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters

POLICY IMPLICATIONS**Item 5.1 Performance Audit - Physical Security Of Server Room Assets 2024**

Nil.

Item 5.2 Interim Audit 2023/2024

Nil.

Item 5.3 Progress Update - Audit Reports

Nil.

FINANCIAL IMPLICATIONS**Item 5.1 Performance Audit - Physical Security Of Server Room Assets 2024**

No Audit fees were payable to the OAG for the audit. Unlike financial audits, performance audits are funded by the OAG via parliamentary appropriation.

Remediation of issues raised within the report may require budget allocations to resolve. Where this requires funding outside of the existing 2024/2025 adopted annual budget, Responsible officers would request budget allocations either through the Shire's Finance and Costing Review process, or as part of the 2025/2026 annual budget process.

Item 5.2 Interim Audit 2023/2024

Remediation of any of the issues raised within the Audit Management Report may require budget allocations to resolve. Where this requires funding outside of the existing 2024/2025 adopted annual budget, Responsible Officers would request budget allocations either through the Shire's Finance and Costing Review process, or as part of the 2025/2026 annual budget process.

Interim audit fees form part of the annual (lump sum) audit fee issued by the OAG. The Shire CEO received notice from the OAG via Letter dated 9 July 2024 (presented in Attachment 1 of this report) of an estimated increase in Audit fees for the 2023-2024 financial year to \$150,200 (exclusive of GST) this is an increase of \$8,160 from the prior year fees of \$142,040.

A summary of the indicative median fee increases from the OAG across all local governments is also presented to the Audit and Risk Committee for its reference in Attachment 1 of this report, the Shire of Broome being a Band 2 local government has been allocated at the top end of that band. Responsible Officers will request budget allocations through the Shire's Finance and Costing Review process.

Item 5.3 Progress Update - Audit Reports

No specific financial implications are associated with this item. Remediation of any of the issues raised within the Audit Management Reports or Emerging Finding Letter may require budget allocations to resolve. Where this requires funding outside of the existing 2024/2025 adopted annual budget, Responsible Officers would request budget allocations either through the Shire's Finance and Costing Review process, or as part of the 2025/2026 annual budget process.

RISK

Item 5.1 Performance Audit - Physical Security Of Server Room Assets 2024

The audit findings provide management with recommendations particularly to strengthen internal controls and reduce the likelihood of certain risks. Delays in progressing and completing the audit findings can be unfavourable to the organisation, but are also weighed against other demands on Shire resources, and the costs to the community.

Item 5.2 Interim Audit 2023/2024

The audit findings provide management with recommendations particularly to strengthen internal controls and reduce the likelihood of certain risks. Delays in progressing and completing the audit findings can be unfavourable to the organisation, but are also weighed against other demands on Shire resources, and the costs to the community.

Item 5.3 Progress Update - Audit Reports

The audit findings provide management with recommendations particularly to strengthen internal controls and reduce the likelihood of certain risks. Delays in progressing and completing the audit findings can be unfavourable to the organisation, but are also weighed against other demands on Shire resources, and the costs to the community.

STRATEGIC ASPIRATIONS

Performance **We will deliver excellent governance, service & value for everyone.**

Outcome 14 **Excellence in organisational performance and service delivery**

- Objective** 14.1 Embrace best practice approaches and new innovations to improve business efficiencies and the customer experience.
- Objective** 14.2 Deliver fit for purpose facilities and equipment.
- Objective** 14.3 Monitor and continuously improve performance levels.
- Outcome 13** **Value for money from rates and long term financial sustainability**
- Objective** 13.1 Plan effectively for short- and long-term financial sustainability

VOTING REQUIREMENTS

Simple Majority

Simple Majority

OFFICERS RECOMMENDATION 1:

*That Council receives the Unconfirmed Minutes of the Audit and Risk Committee Meeting held 25 August 2024 as per **Attachment 2**.*

Simple Majority

AUDIT AND RISK COMMITTEE RECOMMENDATION 2:

That Council:

1. *Receives the 2024 Performance Audit – Local Government Physical Security Server Room Assets Emerging Findings Letter as per **Confidential Attachment 1**.*
2. *Receives the Office of Auditor General - Local Government Physical Security of Assets Performance Audit Report.*
3. *Requests the Chief Executive Officer to progress the finalisation of outstanding Emerging Findings as soon as practicable.*

Simple Majority

AUDIT AND RISK COMMITTEE RECOMMENDATION 3:

That Council:

1. *Receive the Interim Audit Management Report for year ended 30 June 2024 as per **Confidential Attachment 1**.*
2. *Requests the Chief Executive Officer to progress the finalisation of all outstanding findings as soon as practicable.*

Simple Majority

AUDIT AND RISK COMMITTEE RECOMMENDATION 4:

That Council:

1. *Receive the progress update of audit findings as per **Confidential Attachment 1**.*

2. *Requests the Chief Executive Officer to progress the finalisation of all outstanding findings as soon as practicable.*

Attachments

1. Unconfirmed Confidential Minutes of the Audit and Risk Committee held 28 August 2024 (*Confidential to Councillors and Directors Only*)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)((f)(ii)) as it contains “a matter that if disclosed, could be reasonably expected to endanger the security of the local governments property”.
2. Unconfirmed Minutes of the Audit and Risk Committee Meeting held 28 August 2024



UNCONFIRMED MINUTES

OF THE

AUDIT AND RISK COMMITTEE MEETING

28 AUGUST 2024

These minutes were confirmed at a meeting held and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

SHIRE OF BROOME
AUDIT AND RISK COMMITTEE MEETING
WEDNESDAY 28 AUGUST 2024
INDEX – MINUTES

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**MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING OF THE SHIRE OF BROOME,
HELD IN THE COUNCIL CHAMBERS, CORNER WELD AND HAAS STREETS, BROOME,
ON WEDNESDAY 28 AUGUST 2024, COMMENCING AT 9.30AM.**

1. OFFICIAL OPENING

The Chairman welcomed Councillors and Officers and declared the meeting open at 9.39 am.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Members:	Cr. D Male C Mitchell Cr M Virgo	Chair, Deputy Shire President Shire President Councillor
Apologies:	Nil.	
Leave of Absence:	Nil.	
Officers:	Mr S Mastrolembo Mr. J Hall Ms. K MacClure Ms. K Wood Ms. R Doyle Ms. E French Ms. M Martin	Chief Executive Officer Director Corporate Services Director Infrastructure Acting Director Corporate Services Manager Information Services Manager Financial Services Senior Administration Governance Officer
Office of Auditor General (9.39am – 9.58am)	Ms. Aloha Morrissey Mr. Paul Tilbrook	Assistant Auditor General Associate Director

3. DECLARATIONS OF FINANCIAL INTEREST / IMPARTIALITY

Nil.

4. CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION:

Minute No. AR/0824/001

Moved: Shire President C Mitchell

Seconded: Cr M Virgo

That the Minutes of the Audit and Risk Committee held on 22 April 2024, as published and circulated, be confirmed as a true and accurate record of that meeting.

For: Shire President C Mitchell, Cr. D Male, Cr. M Virgo.

CARRIED UNANIMOUSLY 3/0

5. REPORTS OF OFFICERS**5.1 PERFORMANCE AUDIT - PHYSICAL SECURITY OF SERVER ROOM ASSETS 2024**

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	COA01
AUTHOR:	Project Officer
CONTRIBUTOR/S:	Manager Information Services
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The Audit and Risk Committee is presented to examine the:

- a) 2024 Performance Audit – Local Government Physical Security of Server Room Assets Emerging Findings Letter; and
- b) Office of Auditor General Local Government Physical Security of Server Assets Performance Audit Report.

BACKGROUNDPrevious Considerations

Nil.

The Office of the Auditor General (OAG) conduct performance audits to assess the efficiency and effectiveness of public sector activities, services and programs. These audits highlight issues surrounding regulatory, financial and administrative processes and can also highlight best practice approaches for all entities to consider implementing.

Topics for audit are selected by the Auditor General, and may include request for audit from Parliament, the government or broader community.

Results of the audit are tabled in Parliament and published on the OAG website.

COMMENT

A Performance Audit of 16 non-metropolitan local government entities was undertaken by the OAG to assess whether each local government effectively managed their server assets to protect them from physical and environmental hazards.

OAG officers attended the Shire of Broome on 23 April 2024 to inspect the Shire's physical server room assets. Each local government received an Emerging Findings Letter which contained specific findings to the local government and a draft of the Summary of Findings Report summarising all of the 16 local government findings.

A copy of the Emerging Findings Letter and draft Summary of Findings Report delivered to the Shire of Broome is presented in Confidential Attachment 1 for the Audit and Risk Committee to examine. Details contained within the Emerging Findings Letter are considered confidential as releasing them publicly would increase the likelihood that identified risks could be the target of fraudulent or illegal activities.

The Summary of Findings Report was tabled in State Parliament under sections 24 and 25 of the *Auditor General Act 2006* and a copy of the final OAG Performance Audit Report - Local Government Physical Security of Server Assets is presented in Attachment 2 of this report.

CONSULTATION

Office of the Auditor General

STATUTORY ENVIRONMENT

Local Government Act 1995

7.12A (3) Duties of local government with respect to audits

- (3) A local government must —
- (aa) examine an audit report received by the local government; and
 - (a) determine if any matters raised by the audit report, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

No Audit fees were payable to the OAG for the audit. Unlike financial audits, performance audits are funded by the OAG via parliamentary appropriation.

Remediation of issues raised within the report may require budget allocations to resolve. Where this requires funding outside of the existing 2024/2025 adopted annual budget, Responsible officers would request budget allocations either through the Shire's Finance and Costing Review process, or as part of the 2025/2026 annual budget process.

RISK

The audit findings provide management with recommendations particularly to strengthen internal controls and reduce the likelihood of certain risks. Delays in progressing and completing the audit findings can be unfavourable to the organisation, but are also weighed against other demands on Shire resources, and the costs to the community.

STRATEGIC ASPIRATIONS

Performance We will deliver excellent governance, service & value for everyone.

Outcome 14 Excellence in organisational performance and service delivery

Objective 14.1 Embrace best practice approaches and new innovations to improve business efficiencies and the customer experience.

Objective 14.2 Deliver fit for purpose facilities and equipment.

Objective 14.3 Monitor and continuously improve performance levels.

VOTING REQUIREMENTS

Simple Majority

COMMITTEE RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. AR/0824/002

Moved: Cr D Male

Seconded: Cr M Virgo

That the Audit and Risk Committee recommends that Council:

- 1. Receive the 2024 Performance Audit – Local Government Physical Security Server Room Assets Emerging Findings Letter as per Confidential Attachment 1;**
- 2. Receive the Office of Auditor General - Local Government Physical Security of Assets Performance Audit Report; and**
- 3. Requests the Chief Executive Officer to progress the finalisation of outstanding Emerging Findings as soon as practicable.**

For: Shire President C Mitchell, Cr. D Male, Cr. M Virgo.

CARRIED UNANIMOUSLY 3/0

Attachments

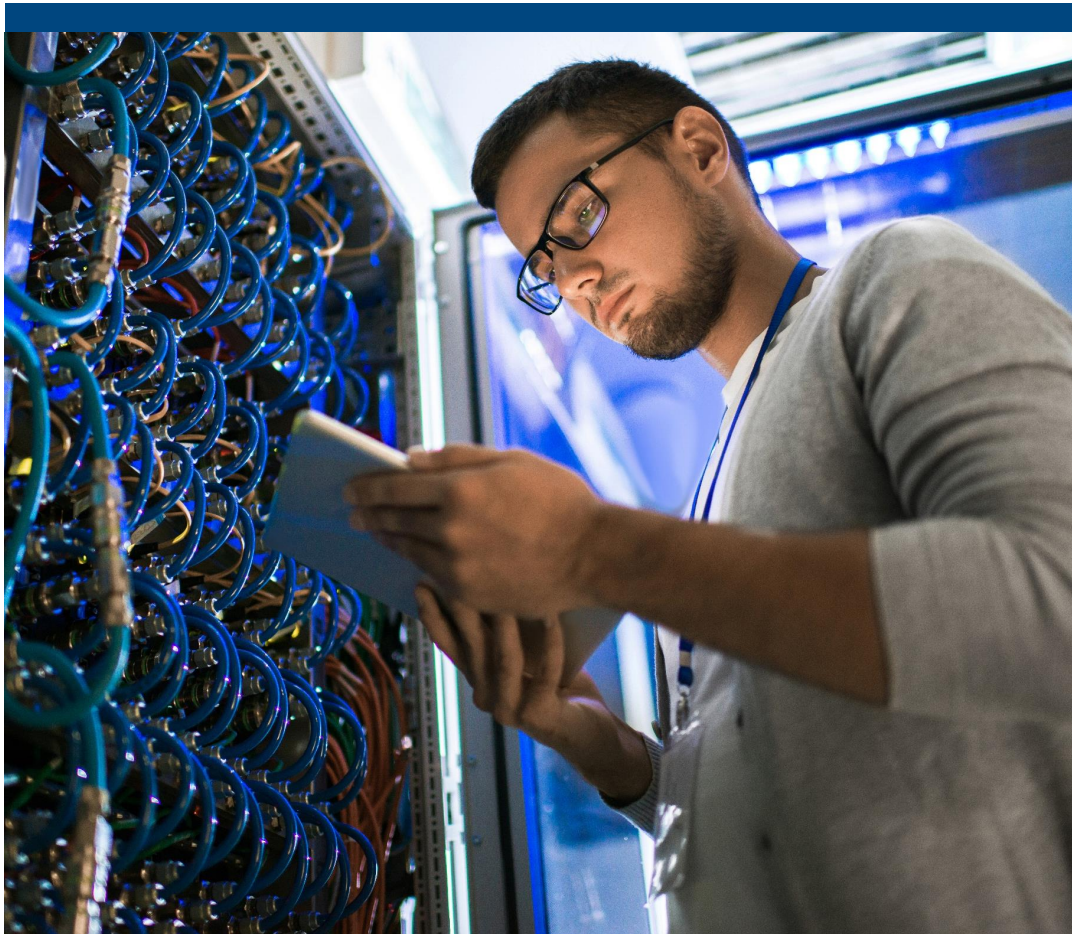
1. 2024 Performance Audit Local Government Physical Server Room Assets (Emerging Findings Letter and Summary of Findings Report) *(Confidential to Councillors and Directors Only)*
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(f)(ii) as it contains “a matter that if disclosed, could be reasonably expected to endanger the security of the local governments property”.
2. OAG Performance Audit Report - Local Government Physical Security of Server Assets



Report 20: 2023-24 | 24 June 2024

PERFORMANCE AUDIT

Local Government Physical Security of Server Assets



Item 5.1 - PERFORMANCE AUDIT - PHYSICAL SECURITY OF SERVER ROOM ASSETS 2024

Office of the Auditor General
Western Australia

Audit team:

Aloha Morrissey
Adam Dias
Paul Tilbrook
Talia Channer
Lyndsay Fairclough
Information Systems Audit team

National Relay Service TTY: 133 677
(to assist people with hearing and voice impairment)

We can deliver this report in an alternative format for
those with visual impairment.

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***The Office of the Auditor General acknowledges the traditional custodians throughout
Western Australia and their continuing connection to the land, waters and community. We
pay our respects to all members of the Aboriginal communities and their cultures, and to
Elders both past and present.***

Image credit: shutterstock.com/SeventyFour

WESTERN AUSTRALIAN AUDITOR GENERAL'S REPORT

**Local Government Physical Security
of Server Assets**

Report 20: 2023-24
24 June 2024

Item 5.1 - PERFORMANCE AUDIT - PHYSICAL SECURITY OF SERVER ROOM ASSETS 2024

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THE PRESIDENT
LEGISLATIVE COUNCIL

THE SPEAKER
LEGISLATIVE ASSEMBLY

LOCAL GOVERNMENT PHYSICAL SECURITY OF SERVER ASSETS

This report has been prepared for submission to Parliament under the provisions of sections 24 and 25 of the *Auditor General Act 2006*.

Performance audits are an integral part of my Office's overall program of audit and assurance for Parliament. They seek to provide Parliament and the people of WA with assessments of the effectiveness and efficiency of public sector programs and activities, and identify opportunities for improved performance.

This audit assessed whether 16 non-metropolitan local government entities of varying sizes effectively manage access to server assets and protect them from environmental hazards.

I wish to acknowledge the entities' staff for their cooperation with this audit.

A handwritten signature in black ink, appearing to read 'C Spencer'.

Caroline Spencer
Auditor General
24 June 2024

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Item 5.1 - PERFORMANCE AUDIT - PHYSICAL SECURITY OF SERVER ROOM ASSETS 2024

Auditor General's overview

Many local government entities rely on server assets to run their information technology (IT) systems and applications that are integral to their operations. These server assets need to be protected against physical and environmental hazards that can disrupt continuous IT service and the delivery of services to the community.



All 16 local government entities in this audit had physical server assets located onsite, but each had their own unique IT needs, risks and resources. It was encouraging to find that all the audited local government entities had some protections in place to restrict physical access to their server assets and reduce the risk of accidental or malicious damage. They had also taken steps to reduce the impact of environmental hazards such as high temperatures and humidity on these assets. However, we found many audited local government entities could better use and maintain the protections they have and improve their monitoring of hazards.

We have raised similar issues in our previous information systems audits of local government entities. Most recently, our 2022-23 information systems audits found 45% of the local government entities we tested needed to improve the physical security of their server assets.¹

This report includes recommendations and better practice principles that local government entities of all sizes can use to protect their server assets against damage.

¹ Office of the Auditor General, [Local Government 2022-23 – Information Systems Audit Results](#), OAG, 27 May 2024.

Executive summary

Introduction

This audit assessed whether 16 non-metropolitan local government entities (entities) of varying sizes effectively manage access to server assets and protect them from environmental hazards. The entities were from the Gascoyne, Goldfields, Great Southern, Kimberley, Pilbara and Wheatbelt regions.

Detailed findings were provided to each entity. However, we have anonymised findings throughout this report to not compromise the security and continuity of their systems and information.

Background

Entities rely on server assets to run key IT systems and applications. Our 2022-23 local government information systems audits found a substantial proportion (45%) of the entities we tested needed to improve the physical security of these assets.² Inadequate protections can lead to accidental or malicious damage; compromising the security of an entity's information and its ability to maintain continuous IT service.

Server assets include the entities' servers, as well as storage devices and network equipment. These assets provide shared access to applications, such as web pages, email and back office systems that are integral to the delivery of services to the community. In this report we have used the term server room to describe where the server assets are housed, whether this is in a dedicated server room or a shared space.

There are several actions entities can take to protect their server assets (Appendix 1). Server assets should be mounted in specialised enclosures called a rack. These racks protect the assets, channel airflow, and include cable management systems. Some racks can also include power distribution and protection, cooling fans and sensors for monitoring temperature and humidity.

It is good practice to house racks in a dedicated server room. However, when this is not possible, and server assets are housed in shared spaces, they require additional controls such as cages to prevent unauthorised access.

To protect server assets, the rooms and racks should have the following:

- access controls to prevent malicious or accidental damage
- fire detection and suppression to limit fire damage
- power filtering and redundancy through uninterruptible power supplies (UPS³). This may be augmented with a generator
- room or rack-based cooling to remove heat generated by the server assets
- environmental sensors throughout the room to measure temperature and humidity and issue alerts when these vary beyond acceptable limits
- cable management systems to improve access, workplace safety, fault detection and airflow within a rack.

² Office of the Auditor General, [Local Government 2022-23 – Information Systems Audit Results](#), OAG, 27 May 2024.

³ A UPS is a device containing batteries that provides backup power and protection to server assets when the mains power fails or fluctuates.

Conclusion

All 16 audited entities had controls to partly protect their server assets from unauthorised access and environmental hazards. Despite the audited entities' different IT requirements and facilities, most need to better protect their server assets.

Half the audited entities need to improve their storage and tracking of the keys that give access to server assets. While all entities used racks, only four made appropriate use of them. Twelve entities had racks that were missing panels or had unlocked doors unnecessarily exposing the server assets to damage from anyone passing through the server room.

All audited entities had some environmental controls in place to cool their server assets, extinguish a fire and manage power interruptions. However, most did not service or test all their controls to ensure they worked as expected. Concerningly, nine did not have adequate systems to alert them of a fire in the server room, or in some cases, anywhere in the building. Only three entities appropriately monitored their server room environment for high temperature and humidity.

Item 5.1 - PERFORMANCE AUDIT - PHYSICAL SECURITY OF SERVER ROOM ASSETS 2024

Key findings

The entities we visited had varying approaches to storing and securing their server assets, reflecting the different IT needs and the available facilities. Five entities had dedicated server rooms, only accessible by selected staff. Eight entities kept their server assets in multipurpose rooms accessible to all staff with no public access. The other three entities stored their server assets in areas that were accessible by the public.

Entities can better control access to their server assets

While most entities had taken steps to protect server assets, more can be done to tighten access and reduce the risk of both accidental and malicious damage.

Keys are not always well managed

Half of the audited entities need to improve how they store and track the keys that grant access to server rooms and racks. While all had installed locks to help secure their server assets, including some with electronic systems (Case study 1), common issues we found included:

- Physical keys kept in easily accessed areas such as office drawers, in the rack door lock, or on pegs next to the server rack.
- A record of who used physical keys to access server assets was not maintained. Without this kind of record, entities cannot easily track when physical keys are used and returned.
- A lack of policy or procedure to help guide staff on key allocation and usage.

Locks on server rooms and racks are effective ways to control access, but their success depends on proper key management.

Case study 1: Electronic locks

Electronic access locks offer advantages over traditional, physical keys. As they grant access using a code or swipe card instead of a physical key, entities can quickly and easily allocate and revoke access. Further, as these systems keep an entry log, entities can easily track who has unlocked the room.

Four of the entities had installed these systems.



Source: OAG

Figure 1: Photo of electronic lock

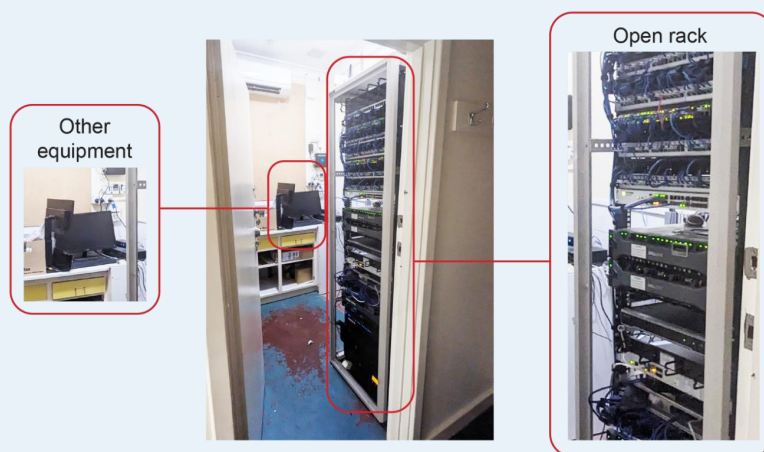
Servers, network devices and cabling were exposed

All entities used server racks, but only four made appropriate use of them. Twelve entities had racks with missing panels or unlocked doors (Case study 2). One of these entities had installed a rack that was too small for their server and as the asset extended beyond the frame, the door could not be attached. In some cases, we observed the missing panels being stored nearby. If the server assets are not enclosed, they are exposed to unauthorised

Item 5.1 - PERFORMANCE AUDIT - PHYSICAL SECURITY OF SERVER ROOM ASSETS 2024

access that can lead to accidental or malicious damage from anyone passing through the area.

Case study 2: Open rack risks damage



Source: OAG

Figure 2: Photo of rack with no panels

One entity had not enclosed its server assets at all.

While the rack was kept in a locked room, the room was also used to store other equipment. This meant staff accessed the room for various reasons, exposing the server to increased traffic and risk of accidental damage.

Server assets could be better protected against heat, moisture, fire and other environmental hazards

All entities' server rooms had some environmental controls in place to cool their server assets, extinguish a fire and manage power interruptions. More can be done to monitor emerging hazards and service environmental controls.

Detection of environmental hazards could be improved

Nine entities did not have adequate fire alert systems. This included not having smoke detectors in their server room or anywhere in the building, and smoke detectors that were not monitored externally. A lack of warning systems delays response and places server assets and office staff at increased risk.

Only three entities monitored the temperature and humidity of their server rooms. Monitoring room conditions is important as inappropriate temperatures or excessive humidity can lead to poor performance and damage to server assets. We note that 10 entities did monitor the internal temperature of their server assets.

While all the entities had a UPS, four were not monitoring the unit to be warned of power irregularities. Failure to monitor may not give the entity enough time to gracefully shut down

Item 5.1 - PERFORMANCE AUDIT - PHYSICAL SECURITY OF SERVER ROOM ASSETS 2024

its server assets prior to losing power which may result in information loss or equipment damage.

Environmental controls were not regularly serviced

Entities did not adequately service and test their environmental controls to ensure they would work when needed (Case study 3). We found:

- only one entity regularly serviced their UPS. At three other entities the UPS or its batteries had reached the end of useful life and needed replacing
- three entities had not regularly serviced the air conditioners that kept their server assets cool
- fire extinguishers at four entities were not inspected every six months, as recommended by the Australian Standards⁴.

Case study 3: Failure of power backups

During a recent power outage an entity's backup power systems failed. This damaged a critical storage device and required data and systems to be restored from backups. It took the entity three weeks to fully recover its IT systems.

While this entity had both a UPS and a generator in place to protect its server assets, these had not been adequately tested.

When the mains failed, the UPS operated as expected and supplied emergency power for a short period of time. However, the generator failed to start and once the UPS battery ran flat the server assets stopped operating.

Network and power cabling could be improved

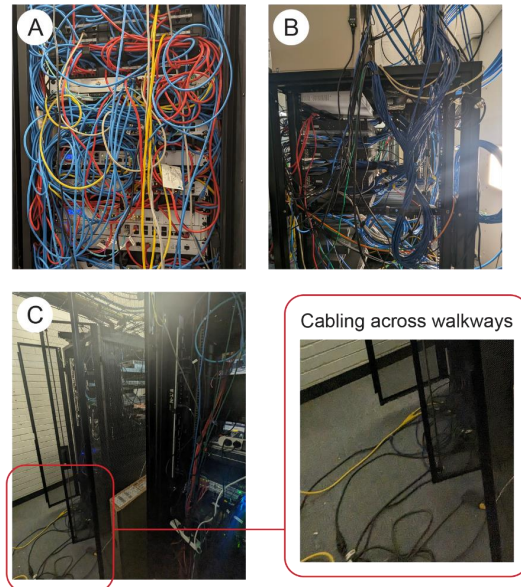
Fourteen entities did not have structured cable management or had not used this effectively. Structured cabling is a system of cable ties and supports that minimise the risk of hazards posed by uncontrolled cables. We observed:

- excessive cabling within the racks, which may restrict airflow to cool the server assets and increase time to diagnose issues (Figure 3, A)
- unsupported cables which may wear electrical connectors and cause failures (Figure 3, B)
- cabling across walkways which create tripping hazards and may result in outages (Figure 3, C).

Disorganised cabling can cause accidents, outages or additional wear and tear on the server assets.

⁴ AS1851-2012 Routine service of fire protection systems and equipment.

Item 5.1 - PERFORMANCE AUDIT - PHYSICAL SECURITY OF SERVER ROOM ASSETS 2024



Source: OAG

Figure 3: Photos of poor cabling

Server rooms are not kept clear of other hazards

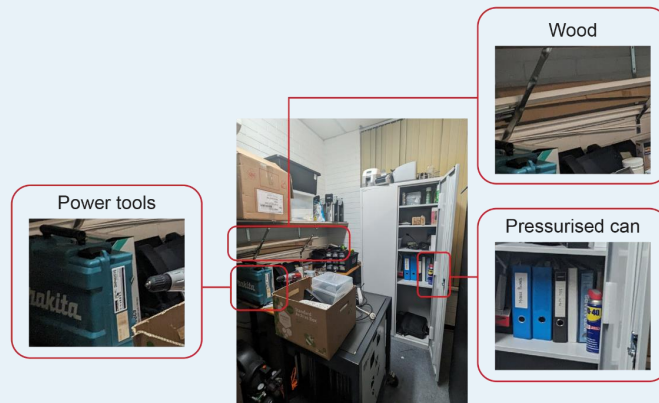
Seven entities have not appropriately managed risks when storing other items in their server rooms or near their server assets when these are housed in a multipurpose room (Case study 4). We observed:

- flammable or explosive items, such as cardboard and pressurised containers, stored close to and between racks
- boxes blocking the air conditioner
- dust building up on server assets which can cause overheating, static electricity and damage the assets.

Other items should be kept to a minimum and stored appropriately, and the room kept clean to reduce the likelihood of damage from fire, pests, overheating and electrical issues.

Item 5.1 - PERFORMANCE AUDIT - PHYSICAL SECURITY OF SERVER ROOM ASSETS 2024

Case study 4: Excess items stored in the room could increase the risk and extent of a fire



Source: OAG

Figure 4: Photo of high risks items stored in the server room

One entity stored an excessive amount of non-server related items including wood and cardboard in the server room. Better practice would be to minimise storage in the server room to reduce the likelihood and extent of a fire.

Recommendations

The 16 audited entities should consider the key elements outlined in Appendix 1 to manage access and protect the physical security of their server assets. In particular:

1. Improve their physical security access controls to prevent accidental and malicious damage to their server assets. Consideration should be given to:
 - a. management of keys to ensure only approved staff can access the server assets and access is logged and monitored
 - b. use of racks to fully enclose server assets
 - c. additional physical controls where racks are accessible to the public.
2. Improve their environmental controls to protect server assets by:
 - a. implementing and monitoring environmental changes such as fire, temperature and humidity
 - b. regularly servicing all environmental controls
 - c. implementing structured cable management
 - d. minimising or better managing the storage of other items around or near their server assets.

In accordance with section 7.12A of the *Local Government Act 1995*, the 16 audited local government entities should prepare a report on any matters identified as significant to them for submission to the Minister for Local Government within three months of this report being tabled in Parliament, and within 14 days of submission publish it on their website.

Response from the audited entities

Audited entities generally accepted the recommendations and confirmed that where relevant, they will improve their controls to better protect their server assets against unauthorised access and environmental hazards.

Audit focus and scope

This audit assessed whether 16 non-metropolitan local government entities effectively manage access to server room assets and protect them from environmental hazards. The entities were from the Gascoyne, Goldfields, Great Southern, Kimberley, Pilbara and Wheatbelt regions.

Our criteria were:

- Are server room assets protected from unauthorised access?
- Are appropriate environmental controls in place to protect server rooms?

We visited each entity and:

- reviewed policies and procedures
- conducted interviews with key staff
- carried out physical inspection of server rooms and environmental controls
- examined relevant documents and records.

This was an independent performance audit, conducted under section 18 of the *Auditor General Act 2006*, in accordance with Australian Standard on Assurance Engagements ASAE 3500 *Performance Engagements*. We complied with the independence and other ethical requirements related to assurance engagements. Performance audits focus primarily on the effective management and operations of entity programs and activities. The approximate cost of undertaking the audit and reporting was \$288,500.

Appendix 1: Better practice principles – key elements of physical security of server assets

The table below shows key elements to help manage access and protect the physical security of server assets. These elements are not exhaustive and entities should assess their own physical security needs.

Key elements	Description
Policies and procedures	<p>Policies and procedures identify the server assets that need protection and how the risk of damage, compromise or loss will be minimised. Areas to consider include:</p> <ul style="list-style-type: none"> • access to server rooms and racks • environmental controls including their servicing and monitoring • server room upkeep. <p>Policies should be easily accessible by staff, clearly outline roles and responsibilities and detail appropriate record keeping.</p>
Access controls	<p>Only authorised staff should have access to server assets. Access controls restrict and manage who can access server assets and include:</p> <ul style="list-style-type: none"> • physical barriers to entry to the server racks and room. Server assets should be suitably secured and enclosed • user access management. Allocated keys, cards and fobs should be stored securely and tracked. Access should be removed when an individual's employment or engagement ends or they have a change in role • routinely checking access to identify instances of unauthorised entry.
Environmental controls	<p>Environmental controls protect server assets from environmental hazards and can include:</p> <ul style="list-style-type: none"> • UPS and backup generators to provide emergency power in the event of a power failure • rack based cooling (fans) or room air conditioning to prevent overheating • fire detection and suppression to limit fire damage <ul style="list-style-type: none"> ○ fire detection can include smoke detectors and very early smoke detection apparatus (VESDA) ○ fire suppression can include fire extinguishers, dry pipe sprinkler systems and gas suppression systems • room sensors to detect water and measure if temperature and humidity vary beyond acceptable limits. <p>Environmental controls should be regularly serviced and tested to ensure they will work when needed.</p>
Server racks	<p>Server racks provide a framework to protect and organise server assets. Entities should install racks that meet their individual needs including the type of facility, available space and the size, power, cooling and cabling requirements of server assets. Server racks should be kept locked to prevent unauthorised access.</p> <p>Racks can come preconfigured with power protection and distribution, cooling, cable management and environmental monitoring.</p>
Cable management	<p>Cable management systems improve access to server assets and fault detection and airflow within a rack. Cables should be appropriately labelled, colour coded and secured using structured cabling.</p>

Source: OAG

Auditor General's 2023-24 reports

Number	Title	Date tabled
20	Local Government Physical Security of Server Room Assets	24 June 2024
19	Local Government Management of Purchasing Cards	12 June 2024
18	Local Government 2022-23 Financial Audit Results	6 June 2024
17	Local Government IT Disaster Recovery Planning	31 May 2024
16	Local Government 2022-23 – Information Systems Audit Results	27 May 2024
15	Government Campaign Advertising	15 May 2024
14	State Government 2022-23 – Information Systems Audit	12 April 2024
13	Provision of Supplementary Information to the Standing Committee on Estimates and Financial Operations – Opinions on Ministerial Notifications	5 April 2024
12	Digital Identity and Access Management – Better Practice Guide	28 March 2024
11	Funding for Community Sport and Recreation	21 March 2024
10	State Government 2022-23 – Financial Audit Results	20 December 2023
9	Implementation of the Essential Eight Cyber Security Controls	6 December 2023
8	Electricity Generation and Retail Corporation (Synergy)	8 November 2023
7	Management of the Road Trauma Trust Account	17 October 2023
6	2023 Transparency Report: Major Projects	2 October 2023
5	Triple Zero	22 September 2023
4	Staff Exit Controls for Government Trading Enterprises	13 September 2023
3	Local Government 2021-22 – Financial Audit Results	23 August 2023
2	Electricity Generation and Retail Corporation (Synergy)	9 August 2023
1	Requisitioning of COVID-19 Hotels	9 August 2023

Item 5.1 - PERFORMANCE AUDIT - PHYSICAL SECURITY OF SERVER ROOM ASSETS 2024

Item 5.1 - PERFORMANCE AUDIT - PHYSICAL SECURITY OF SERVER ROOM ASSETS 2024

**Office of the Auditor General
Western Australia**

7th Floor Albert Facey House
469 Wellington Street, Perth

T: 08 6557 7500
E: info@audit.wa.gov.au

www.audit.wa.gov.au



@OAG_WA



Office of the Auditor General
for Western Australia

5.2 INTERIM AUDIT 2023/2024

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	COA01
AUTHOR:	Project Officer
CONTRIBUTOR/S:	Manager Financial Services
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The Audit and Risk Committee is presented the Interim Audit Management Report for year ended 30 June 2024.

BACKGROUNDPrevious Considerations

Nil.

Under section 7.9 of the *Local Government Act 1995* (the Act), an Auditor is required to examine the accounts and annual financial report submitted by a local government for audit. The Auditor is required to prepare a report by 31 December following the financial year to which the accounts and report relate and forward a copy of that report to:

- (a) The Mayor or President;
- (b) The Chief Executive Officer (CEO); and
- (c) The Minister.

Furthermore, under Regulation 10(4) of the *Local Government (Audit) Regulations 1996* (Audit Regulations), where it is considered appropriate to do so, the Auditor may prepare a Management Report to accompany the Auditor's Report, which is also to be forwarded to the persons specified in section 7.9 of the Act.

The Auditors may in accordance with their audit plan prepare an interim audit to consider relevant components of the annual financial report.

In accordance with section 7.12A (3) of the Act, the Audit and Risk Committee (the Committee) is required to examine the reports of the Auditor after receiving a report from the CEO on the matters reported and:

- Determine if any matters raised require action to be taken by the local government; and
- Ensure that appropriate action is taken in respect of those matters.

COMMENT

The Shire's Interim Audit was conducted by RSM Australia (RSM) on behalf of the Office of the Auditor General (OAG) on 15 - 19 April 2024 and duplicate copies of the Interim

Management Letter and Interim Audit Management Report were forwarded to the Chief Executive Officer and Shire President on the 23 July 2024.

A copy of the transmittal letter to the Chief Executive Officer is presented and included as Attachment 1 to this report.

The interim audit focus for the OAG was to primarily evaluate the Shire's financial control environment, and to obtain an understanding of the key business processes, risks and control relevant to the audit of the annual financial report.

The Interim Management Report for the year ending 30 June 2024 is presented and included as Confidential Attachment 2 to this report. The Interim Report details risks relating to operational controls within the Shire and includes comments from management on each issue, inclusive of details on how these matters will be mitigated. Details contained within the report are considered confidential as releasing them publicly would increase the likelihood that identified risks could be the target of fraudulent or illegal activities.

The final audit for the 2023/2024 financial year is due to commence in October, and the Auditors will issue a final year Management Report in due course. This report will reflect the status of the existing findings list as well as any newly identified findings.

CONSULTATION

Office of the Auditor General
RSM Australia

STATUTORY ENVIRONMENT

Local Government Act 1995

7.9 Audit to be conducted

In accordance with section 7.9 of the *Local Government Act 1995 (the Act)*, an Auditor is required to examine the accounts and annual financial report submitted by a local government for audit. The Auditor is required to prepare a report by 31 December following the relevant financial year and send a copy of that report to:

- (a) The Mayor or President;
- (b) The Chief Executive Officer (CEO); and
- (c) The Minister.

Additionally, under Regulation 10(4) of the *Local Government (Audit) Regulations 1996 (Audit Regulations)*, the Auditor may, when deemed appropriate, prepare a Management Report to accompany the Auditor's Report. This Management Report is also to be forwarded to the individuals specified in section 7.9 of the Act.

7.12A (3) Duties of local government with respect to audits

- (3) A local government must —
 - (aa) examine an audit report received by the local government; and
 - (a) determine if any matters raised by the audit report, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters

Local Government (Audit) Regulations 1996**10 (4) Report by Auditor**

- (4) Where it is considered by the auditor to be appropriate to do so, the auditor is to prepare a management report to accompany the auditor's report and to forward a copy of the management report to the persons specified in section 7.9(1) with the auditor's report.

Local Government (Financial Management) Regulations 1996**POLICY IMPLICATIONS**

Nil.

FINANCIAL IMPLICATIONS

Remediation of any of the issues raised within the Audit Management Report may require budget allocations to resolve. Where this requires funding outside of the existing 2024/2025 adopted annual budget, Responsible Officers would request budget allocations either through the Shire's Finance and Costing Review process, or as part of the 2025/2026 annual budget process.

Interim audit fees form part of the annual (lump sum) audit fee issued by the OAG. The Shire CEO received notice from the OAG via Letter dated 9 July 2024 (presented in Attachment 3 of this report) of an estimated increase in Audit fees for the 2023-2024 financial year to \$150,200 (exclusive of GST) this is an increase of \$8,160 from the prior year fees of \$142,040.

A summary of the indicative median fee increases from the OAG across all local governments is also presented to the Audit and Risk Committee for its reference in Attachment 4 of this report, the Shire of Broome being a Band 2 local government has been allocated at the top end of that band. Responsible Officers will request budget allocations through the Shire's Finance and Costing Review process.

RISK

The audit findings provide management with recommendations particularly to strengthen internal controls and reduce the likelihood of certain risks. Delays in progressing and completing the audit findings can be unfavourable to the organisation, but are also weighed against other demands on Shire resources, and the costs to the community.

STRATEGIC ASPIRATIONS

Performance We will deliver excellent governance, service & value for everyone.

Outcome 13 Value for money from rates and long term financial sustainability

Objective 13.1 Plan effectively for short- and long-term financial sustainability

Outcome 14 Excellence in organisational performance and service delivery

Objective 14.3 Monitor and continuously improve performance levels.

VOTING REQUIREMENTS

Simple Majority

COMMITTEE RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. AR/0824/003

Moved: Shire President C Mitchell

Seconded: Cr M Virgo

That the Audit and Risk Committee recommends that Council:

- 1. Receive the Interim Audit Management Report for year ended 30 June 2024 as per Confidential Attachment 2; and**
- 2. Requests the Chief Executive Officer to progress the finalisation of all outstanding findings as soon as practicable.**

For: Shire President C Mitchell, Cr. D Male, Cr. M Virgo.

CARRIED UNANIMOUSLY 3/0

Attachments

1. Letter from OAG to Chief Executive Officer regarding 2023-2024 Interim Audit
2. Letter from OAG to CEO Attachment - Interim Audit 2023-2024 Management Report (Confidential to Councillors and Directors Only)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(f)(ii) as it contains "a matter that if disclosed, could be reasonably expected to endanger the security of the local governments property".
3. Letter to Chief Executive Officer regarding OAG Audit Fee Changes 9 July 2024
4. Summary of OAG Amended Fee Increases Opinion Delivery Year 2024/2025

Item 5.2 - INTERIM AUDIT 2023/2024



Our Ref: 8250

7th Floor, Albert Facey House
469 Wellington Street, Perth

Mr Sam Mastrolembro
Chief Executive Officer
Shire of Broome
PO Box 44
BROOME WA 6725

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: 08 6557 7500
Email: info@audit.wa.gov.au

Email: Sam.Mastrolembro@broome.wa.gov.au

Dear Mr Mastrolembro

**ANNUAL FINANCIAL REPORT
INTERIM AUDIT RESULTS FOR THE YEAR ENDED 30 JUNE 2024**

We have completed the interim audit for the year ended 30 June 2024. We performed this phase of the audit in accordance with our audit plan. The focus of our interim audit was to primarily evaluate your financial control environment, and to obtain an understanding of the key business processes, risks and internal controls relevant to our audit of the annual financial report.

Management control issues

We would like to draw your attention to the attached listing of deficiencies in internal control and other matters that were identified during the course of the interim audit. These matters have been discussed with management and their comments have been included on the attachment. The matters reported are limited to those deficiencies that were identified during the interim audit that we have concluded are of sufficient importance to merit being reported to management.

This letter has been provided for the purposes of your local government and may not be suitable for other purposes.

We have forwarded a copy of this letter to the Shire President. A copy will also be forwarded to the Minister for Local Government when we forward our auditor's report on the annual financial report to the Minister on completion of the audit.

Feel free to contact me on 6557 7674 if you would like to discuss these matters further.

Yours faithfully

Aram Madnack
Acting Senior Director
Financial Audit
23 July 2024

Attach

Item 5.2 - INTERIM AUDIT 2023/2024



Our Ref: 8251

Mr Sam Mastrolembro
Chief Executive Officer
Shire of Broome
27 Weld Street
BROOME WA 6725



7th Floor, Albert Facey House
469 Wellington Street, Perth

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: 08 6557 7500
Email: info@audit.wa.gov.au

Email: sam.mastrolembro@broome.wa.gov.au

Dear Mr Mastrolembro

AUDIT FEE 2024

Our indicative fee for the audit of your 2023-24 financial report is \$150,200 (excl. GST). The indicative fee represents an increase compared to the prior year invoiced audit fee (2022-23: \$142,040).

This fee has been calculated to cost-recover the OAG's expenses to deliver the audit work program, plus any directly related costs such as contract fees and travel expenses, as applicable.

In addition to giving assurance on your entity's annual financial report, the audit will also provide transparency surrounding relevant legislative compliance, financial controls, probity, and governance matters, and enables our whole-of-sector parliamentary reporting and stakeholder liaison across the sector.

To uphold our auditor obligations, we are aiming to issue all financial audit opinions for the 2024 reporting period by no later than 6 December 2024. This will enable you to discharge your statutory financial reporting responsibility to ratepayers in a timely manner (i.e., by no later than 31 December 2024).

Increase in audit effort

In recent years there has been an increase in audit effort due to:

- changing systems or processes at entities
- staff shortages at entities resulting in poorer financial management, reporting and audit preparedness
- complexities and prior year issues which have resulted in an increase in management letter findings (financial audit and information systems audit), with some entities receiving modified opinions (qualifications and disclaimers)
- implementation of revised or new auditing/accounting standards.

As a result, our audit teams and senior staff are required to apply additional scrutiny to maintain audit quality and consistently report issues across the sector.

Item 5.2 - INTERIM AUDIT 2023/2024

Increase in professional salaries and contract audit firm fees

Public sector salary adjustments are one factor affecting fee increases, but salaries paid by our approved contract audit firms to retain professional staff also play a significant role in increasing costs. Our approved contract audit firms have significantly increased their audit fees (average of 38% for local government entities). This is consistent with the prior year and reflective of the market, specifically for the auditing profession who, as with the OAG, are experiencing significant labour constraints and wage inflation. It also reflects the firms allowing enough hours to properly address the issues being encountered in many public sector finance functions.

The average fee increase across our audit portfolio of local government sector is 21%.

The specific reasons for the fee increase for your entity are:

- a large number of issues (i.e., management letter findings or technical issues) have previously been identified at the entity
- we have not been fully recovering our contract audit firm fee in recent years – in such instances we have adjusted to fully recover such and a reasonable proportion of our own time and costs.

How we can work together to minimise audit fees

We request that you submit certified financial report to our audit team at the commencement of the final visit. You will also need to provide key information and have staff available during the audit process. Being better prepared and audit ready should mean fewer queries from the audit team, which contributes to timely completion of the audit and potentially reduced costs.

We encourage your finance team to use the [Audit Readiness - Better Practice Guide](#). This will help you maintain a sound control environment and provide timely and well-prepared financial report, working papers etc to our audit team. By being better prepared and audit-ready, our audit team is likely to have fewer queries, which contributes to timely completion and potentially reduced costs.

We will re-assess the costs for your audit closer to audit completion and inform you if a fee revision is necessary. A fee revision will only occur after we consult with you.

We look forward to working with you to promote accountability and transparency in the local government sector for the benefit of the community we jointly serve.

Please contact your Engagement Leader Aram Madnack on 6557 7674 if you require further information.

Yours sincerely



Aram Madnack
Acting Senior Director
Financial Audit
9 July 2024

YOUR AUDIT FEE - LOCAL GOVERNMENT							
Opinion delivery year 2024-25							
Band	Average fee	Median fee	Average increase	Average increase	Median increase	Median increase	Range
1	\$116,690	\$108,600	\$14,290	15%	\$12,910	10%	\$79,000 - \$198,702
2	\$85,276	\$94,600	\$9,571	15%	\$9,500	10%	\$40,500 - \$150,200
3	\$56,890	\$48,000	\$8,935	21%	\$8,410	21%	\$29,000 - \$108,350
4	\$41,962	\$39,500	\$8,247	26%	\$8,385	25%	\$29,600 - \$75,300
Regional Councils	\$48,275	\$32,850	\$4,731	14%	\$3,775	10%	\$26,200 - \$137,500
Cost to deliver opinions per LG opinion							
Year	WA average			National average			
2022-23	\$62,750			\$69,619			
2023-24	\$71,240			\$91,252			

5.3 PROGRESS UPDATE - AUDIT REPORTS

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	COA01
AUTHOR:	Project Officer
CONTRIBUTOR/S:	Manager Financial Services
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The Audit and Risk Committee are presented a progress update of the findings identified in the:

- a) 2022/2023 Final Audit Management Report;
- b) Interim Audit Management Report for year ended 30 June 2024; and
- c) Performance Audit 2024 – Local Government Physical Security Server Room Assets (Emerging Findings).

BACKGROUND**2022/2023 Final Audit Management Report**

SMC 21 December 2023	Item 5.4.1
ARC 22 April 2024	Item 6.2

The Shire's Final Audit Management Report for the 2022/2023 financial year was received by Council at the SMC 21 December 2023, in Confidential Attachment 3 of the Audit and Risk Committee Minutes of 19 December 2023.

An update of the progress of audit findings contained in the Shire's 2023 Final Audit Management Report was received by the Audit and Risk Committee at ARC 22 April 2024 and the following was resolved:

COMMITTEE RESOLUTION:**(REPORT RECOMMENDATION)****Minute No. AR/0424/003**

Moved: Shire President C Mitchell Seconded: Cr M Virgo That the Audit and Risk Committee recommends that Council:

- 1. Receive the progress update of findings as per Confidential Attachment 1; and**
- 2. Requests the Chief Executive Officer to progress the finalisation of all outstanding findings as soon as practicable.**

CARRIED UNANIMOUSLY 3/0

2023/2024 Interim Audit Management Report

The Shire's Interim Audit was conducted by RSM Australia (RSM) on behalf of the Office of the Auditor General (OAG) on 15-19 April 2024. A copy of the Interim Audit Management Report has been tabled in a separate item of this Audit Risk Committee meeting.

2024 Performance Audit – Local Government Physical Security of Server Room Assets (Emerging Findings)

A Performance Audit of 16 non-metropolitan local government entities was undertaken by the OAG to assess whether each local government effectively managed their physical server assets to protect them from physical and environmental hazards. Each local government received an Emerging Findings Letter which contained specific findings to the local government and a Summary of Findings Report which was tabled in State Parliament under sections 24 and 25 of the *Auditor General Act 2006*.

A copy of the Emerging Findings Letter and Summary of Findings Report has been tabled in a separate item of this Audit Risk Committee meeting.

COMMENT

A progress update of audit findings identified in:

- a) 2022/2023 Final Audit Management Report;
- b) 2023/2024 Interim Audit Management Report; and
- c) 2024 Performance Audit – Local Government Physical Security Server Room Assets (Emerging Findings),

is presented in **Confidential Attachment 1** for the Audit and Risk Committee to receive. Details contained within the report are considered confidential as releasing them publicly would increase the likelihood that identified risks could be the target of fraudulent or illegal activities.

Officers are actively addressing the issues highlighted in external audits. Each finding is categorised as completed, in progress, or overdue. Each audit finding is assigned a risk rating, facilitating the administration in prioritising and scheduling tasks for completion.

Efforts to manage overdue actions have been undertaken. Accountable Officers have provided updates regarding the tasks and progress to bring the actions to completion. In cases where feasible and reasonably foreseeable, new target completion dates are to be presented to OAG for mutual agreement.

A summary of the status of agreed management actions is found in the tables below:

OAG Audit Findings

Audit Type	Completed	In Progress – Not Due	Overdue	Total Findings
Final Audit 23/24	7	1	6	14
Interim Audit 23/24	2	4		6
2024 Performance Audit – Server Rooms	1	1		2
	10	6	6	22

CONSULTATION

Office of the Auditor General
RSM Australia

STATUTORY ENVIRONMENT

Local Government Act 1995

7.12A (3) Duties of local government with respect to audits

- (3) A local government must —
- (aa) examine an audit report received by the local government; and
 - (a) determine if any matters raised by the audit report, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

No specific financial implications are associated with this item. Remediation of any of the issues raised within the Audit Management Reports or Emerging Finding Letter may require budget allocations to resolve. Where this requires funding outside of the existing 2024/2025 adopted annual budget, Responsible Officers would request budget allocations either through the Shire's Finance and Costing Review process, or as part of the 2025/2026 annual budget process.

RISK

The audit findings provide management with recommendations particularly to strengthen internal controls and reduce the likelihood of certain risks. Delays in progressing and completing the audit findings can be unfavourable to the organisation, but are also weighed against other demands on Shire resources, and the costs to the community.

STRATEGIC ASPIRATIONS

Performance **We will deliver excellent governance, service & value for everyone.**

Outcome 13 **Value for money from rates and long term financial sustainability**

Objective 13.1 Plan effectively for short- and long-term financial sustainability

Outcome 14 **Excellence in organisational performance and service delivery**

Objective 14.3 Monitor and continuously improve performance levels.

VOTING REQUIREMENTS

Simple Majority

COMMITTEE RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. AR/0824/004

Moved: Cr D Male

Seconded: Shire President C Mitchell

That the Audit and Risk Committee recommends that Council:

- 1. Receive the progress update of findings as per Confidential Attachment 1; and**
- 2. Requests the Chief Executive Officer to progress the finalisation of all outstanding findings as soon as practicable.**

For: Shire President C Mitchell, Cr. D Male, Cr. M Virgo.

CARRIED UNANIMOUSLY 3/0

Attachments

1. Audit Progress Review Update (*Confidential to Councillors and Directors Only*)
This attachment is confidential in accordance with section 5.23(2) of the Local Government Act 1995 section 5.23(2)(f)(ii) as it contains “a matter that if disclosed, could be reasonably expected to endanger the security of the local governments property”.

6. MATTERS BEHIND CLOSED DOORS

Nil.

7. MEETING CLOSURE

There being no further business the Chairman declared the meeting closed at 10:10am.

9.4.5 MINUTES AND RECOMMENDATIONS FROM THE KIMBERLEY ZONE AND KIMBERLEY GROUP MEETING HELD 23 AUGUST 2024 UPDATED

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Executive Assistant to Chief Executive Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report presents for Council endorsement the Minutes from the joint meeting of the Kimberley Zone of the Western Australian Local Government Association (**WALGA**) and Kimberley Regional Group held on 23 August 2024.

BACKGROUND

A copy of the minutes from the Kimberley Zone of WALGA (**Kimberley Zone**) and the Kimberley Regional Group (**KRG**) meeting held 23 August 2024 are attached for Council consideration (**Attachments 1 and 2**).

As a result of a past decision of the group, both the Kimberley Zone and KRG meetings occur consecutively.

It should be remembered that the Kimberley Zone is a group established to represent regional issues to the State Council of WALGA. This group includes the four Kimberley Shires in addition to the Shires of Christmas Island and Cocos Keeling Islands.

The KRG is a group defined through a deed of agreement between the four Kimberley local governments with the Minister for Local Government.

The Shire of Wyndham East Kimberley accepted the Secretariat role for the Kimberley Zone / KRG late in 2021.

COMMENT

The minutes and respective background information are attached to this report and the following comments are made in relation to the resolutions passed by the Group. Additional recommendations have been made where necessary for Council's consideration.

Kimberley Zone Meeting Minutes – 23 August 2024

Reports from Representatives

- WALGA –
 - Karen Chappel, President,
 - Daniel Thompson, Manager Economics Policy
 - Jame McGovern, Manager Governance and Procurement

- Lisa Harwood, Principal Policy Advisor Economic Development
- Department of Communities, Renee Gioffre, Kimberley Executive Director
- Regional Development Australia Kimberley – Janine Hatch, Director
- Australia's North West Tourism – Bill Tatchell, CEO
- Department of Local Government, Sport and Cultural Industries – Tom Chapman, Regional Manager Kimberley (Written report included in Attachment 1)
- Kimberley Development Commission - Chuck Berger, CEO

Reports from Kimberley Country Zone

The following table provides a summary of Matters for Decision that were to be considered at the WALGA State Meeting on 4 September 2024, and provides an update on Matters for Noting.

	Matters for Decision	WALGA Recommendation
8.1	Local Government Elections Analysis 2015-2023	<p>That WALGA advocate to the State Government:</p> <ol style="list-style-type: none"> 1. For an independent Local Government election audit, focusing on the Western Australia Electoral Commission's (WAEC) cost allocation methods and costing applications used, to confirm that marginal cost recovery principles are applied and that the costing program is being effectively managed. 2. For the requirement for the WAEC to develop and implement Service Level Agreements with Local Governments, similar to those agreements currently used in New South Wales and Victorian Local Government elections and that includes: <ol style="list-style-type: none"> a. transparency of costing methodology, b. direct engagement with Local Governments pre and post elections, and c. the roles and responsibilities of the WAEC and Local Governments in the conduct of elections. 3. For the introduction of a provision for private service providers to enter the market for the conduct of Local Government elections. 4. For a mandated WAEC Report to Parliament specific to Local Government elections post each election cycle, outlining costs, results, voter turnout and matters for improvement both in the conduct of elections and the legislation, if relevant. <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • This report presents the findings of a comprehensive review and analysis of five election cycles up to and including the 2023 Local Government election against the backdrop of legislative reforms to the Local Government electoral process in Western Australia. • With a focus on postal elections conducted exclusively by the Western Australian Electoral Commission (WAEC), the analysis has found

		<p>evidence of the rising cost of conducting Local Government elections in Western Australia.</p> <ul style="list-style-type: none"> • Elected Member feedback, costs vs service comparisons and engagement by the sector with WALGA's governance services over the 2023 Local Government election period, are the basis for the recommendations as outlined above. • The Governance Policy Team considered this item at its meeting of 7 August and endorsed the position for consideration by State Council
8.2	Energy Transport Engagement and Community Benefit Framework Advocacy Position	<p>That State Council endorse a new Energy Transition Engagement and Community Benefit Framework Advocacy Position as follows:</p> <p>It is essential that the energy transition currently underway delivers economic opportunities, ensures reliable and affordable electricity, and the greatest possible benefits for the community.</p> <p>WALGA calls on the State Government to develop a comprehensive framework to manage the impact of the energy transition that includes local engagement and the realisation of community benefits from energy transition projects as a priority.</p> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • Western Australia's energy industry is transforming to achieve the goal of net zero emissions by 2050. • In Western Australia there is no framework that provides a consistent approach to how proponents of major energy projects consult with local communities and how they can share in the benefits. • WALGA will advocate for the State Government to develop a framework to guide consultation and benefit sharing with local communities during the energy transition. • A joint meeting of the Environment Policy Team and Infrastructure Policy Team held on 10 July endorsed the position for consideration by State Council. • This draft advocacy position should be considered in conjunction with the accompanying draft WALGA advocacy positions Renewable Energy Facilities (Item 8.3) and Priority Agriculture (Item 8.4). <p>POLICY IMPLICATIONS</p> <p>Related current Advocacy Position:</p> <p>4.1 Climate Change</p> <p>Local Government acknowledges:</p> <ol style="list-style-type: none"> 1. The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause.

		<ol style="list-style-type: none"> 2. Climate change threatens human societies and the Earth's ecosystems. 3. Urgent action is required to reduce emissions and to adapt to the impacts from climate change that are now unavoidable. 4. A failure to adequately address this climate change emergency places an unacceptable burden on future generations. <p>Local Government is committed to addressing climate change. Local Government is calling for:</p> <ol style="list-style-type: none"> 1. Strong climate change action, leadership and coordination at all levels of government. 2. Effective and adequately funded Commonwealth and State Government climate change policies and programs
8.3	Renewable Energy Facilities Advocacy Position	<p>That State Council endorse a new Renewable Energy Facilities Advocacy Position as follows:</p> <p>The growth in the number, size, and complexity of renewable energy facilities across Western Australia is expected to continue as energy generation and other traditional industries de-carbonise their facilities and operations. The renewable energy state planning framework requires changes to ensure it is fit for purpose to guide the ongoing development of this sector.</p> <p>WALGA calls on the State Government to:</p> <ol style="list-style-type: none"> 1. Adopt a new State Planning Policy for renewable energy facilities, to replace the existing Position Statement: Renewable energy facilities, that: <ol style="list-style-type: none"> a. Facilitates the orderly development of renewable energy facilities across Western Australia; b. Outlines the key planning and environmental considerations, for the location, siting, design and operation of renewable energy facilities and their associated infrastructure; c. Provides a framework that clearly stipulates the minimum required documentation and technical reports that need to be submitted with proposals for renewable energy facilities; d. Supports the development of Local Planning Policies by Local Governments to further guide locally appropriate planning consideration of renewable energy facilities; e. Provides a clear relationship with: <ol style="list-style-type: none"> i. State Planning Policy 2.5 - Rural planning and Development Control Policy 3.4 - Subdivision of rural land, to ensure planning decisions adequately balance the need to protect and preserve rural land for rural purposes;

		<p>ii. State Planning Policy 2.4 - Planning for Basic Raw Materials to ensure proposals for renewable energy facilities consider their impact on basic raw material supply at the earliest stage of the planning process; and</p> <p>iii. State Planning Policy 2.9 - Planning for Water to ensure water resources impacted by renewable energy facilities are identified and adequately managed.</p> <p>f. Includes policy measures to address:</p> <p>i. concerns relating to the location of these facilities and their associated infrastructure on agricultural land, their proximity to lot boundaries, town sites and sensitive land uses, and potential impact on airport operations and rural activities;</p> <p>ii. planning for renewable energy facilities in industrial areas in relation to the coordination of these facilities, their appropriateness in the 'General Industry' zone and impacts and suitable location on heavy industry sites;</p> <p>iii. the need for local engagement and the realisation of community benefits from the development of renewable energy facilities.</p> <p>2. Review the definition of 'renewable energy facility' considering the increasing size and scope of facilities and consider creating definitions based on the scale of the facility (Utility-scale and other), and the form of facility (solar energy and wind energy).</p> <p>3. Provide guidance to Local Governments on the consideration of green hydrogen production facilities on rural land where it is an incidental use to a renewable energy facility.</p> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • A 2023 WALGA Annual General Meeting resolution and subsequent resolution by the Great Eastern Country Zone requested WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land. • The Central Country Zone resolved to request WALGA to advocate to the State Government to develop a more comprehensive and effective approach to guide the management and placement of renewable energy facilities; including but not limited to wind, solar, battery renewable diesel and associated infrastructure. • The existing State Government Position Statement: Renewable energy facilities does not adequately
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		<p>address these concerns, leading to inconsistent application and approvals of renewable energy facilities across the State.</p> <ul style="list-style-type: none"> • WALGA will advocate for the existing Position Statement: Renewable energy facilities to be amended and elevated to a State Planning Policy, including more nuanced provisions which provide greater guidance to Local Governments and applicants, and allow for renewable energy land uses to be classified as either small or large facilities. • A joint meeting of the Environment Policy Team and Infrastructure Policy Team on 10 July endorsed the position for consideration by State Council. • This draft advocacy position should be considered in conjunction with accompanying draft WALGA advocacy positions Energy Transition Engagement and Community Benefit Framework (Item 8.2) and Priority Agriculture (Item 8.4). <p>POLICY IMPLICATIONS Related current Advocacy Positions:</p> <p>4.1 Climate Change Local Government acknowledges:</p> <ol style="list-style-type: none"> 1. The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause. 2. Climate change threatens human societies and the Earth's ecosystems. 3. Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable. 4. A failure to adequately address this climate change emergency places an unacceptable burden on future generations. <p>Local Government is committed to addressing climate change. Local Government is calling for:</p> <ol style="list-style-type: none"> 1. Strong climate change action, leadership and coordination at all levels of government. 2. Effective and adequately funded Commonwealth and State Government climate change policies and programs. <p>6.1 Planning Principles All legislation and policy which deals with planning and development must:</p> <ul style="list-style-type: none"> • ensure role clarity and consistency across all legislation controlling development, to avoid confusion of powers and responsibilities; • be easily interpreted by, understood by and accessible to all sections of the community; • be amended only with WALGA involvement and/or consultation/involvement with Local Government.
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		<p>6.2 Planning Reform</p> <p>The Local Government sector supports the underlying principles of planning reform and the continuing focus of streamlining the planning system while ensuring Local Government retains the ability to respond to local context and characteristics through Local Planning Frameworks.</p>
8.4	Priority Agriculture Advocacy Position	<p>That State Council endorse a new Priority Agriculture Advocacy Position as follows:</p> <p>The state planning framework should provide sufficient statutory protections for areas identified as high quality agricultural land.</p> <p>WALGA calls on the State Government to:</p> <ol style="list-style-type: none"> 1. Amend the Planning and Development (Local Planning Schemes) Regulations 2015 to: a. Create a new model zone under Schedule 1, Part 3, Clause 16 for land identified as high quality agricultural land known as the 'Priority Agriculture' zone, with the following objectives: <ol style="list-style-type: none"> i. to retain priority agricultural land for agricultural purposes; and ii. limit the introduction of sensitive land uses which may compromise existing, future and potential agricultural production. b. Define 'Priority Agriculture' zone under Schedule 2, Part 1, Clause 1 to align with the definition provided in State Planning Policy 2.5 - Rural planning. 2. Review the areas which have been identified by the Department of Primary Industries and Regional Development as high quality agricultural land and expand the extent of mapping to address the whole of Western Australia. 3. Undertake a 'health check' of State Planning Policy 2.5 - Rural planning and Development Control Policy 3.4 - Subdivision of rural land, in consultation with relevant stakeholders. <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • A 2023 WALGA Annual General Meeting resolution and subsequent resolution by the Great Eastern Country Zone have requested that WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land. • WALGA prepared a Research Paper: Protection of Productive Agricultural Land that provides policy context, previous WALGA advocacy and analysis of

		<p>State and Local Government approaches to agricultural land use protections.</p> <ul style="list-style-type: none"> • This work identified that a lack of consistency between the sub-regional planning strategies across the different regions of WA has impeded the implementation of best practice planning controls into local planning frameworks, and thus inconsistent application across the State. • This advocacy position recommends statutory protections of areas that have been identified as high-quality agricultural land, through amending the Planning and Development (Local Planning Schemes) Regulations 2015 to include a model zone for 'Priority Agriculture'. This will provide the ability for Local Governments to adopt the model zone into their local planning schemes. • A joint meeting of the Environment Policy Team and Infrastructure Policy Team endorsed the position for consideration by State Council on 10 July 2024 • This draft advocacy position should be considered in conjunction with accompanying draft WALGA advocacy positions Energy Transition Engagement and Community Benefit Framework (Item 8.2) and Renewable Energy Facilities (Item 8.3). <p>POLICY IMPLICATIONS Current related Advocacy Positions:</p> <p>6.1 Planning Principles All legislation and policy which deals with planning and development must:</p> <ul style="list-style-type: none"> • ensure role clarity and consistency across all legislation controlling development, to avoid confusion of powers and responsibilities; • be easily interpreted by, understood by and accessible to all sections of the community; • be amended only with WALGA involvement and/or consultation/involvement with Local Government. <p>6.2 Planning Reform The Local Government sector supports the underlying principles of planning reform and the continuing focus of streamlining the planning system while ensuring Local Government retains the ability to respond to local context and characteristics through Local Planning Frameworks.</p>
8.5	Planning Principles and Reform Advocacy Position	<p>That State Council:</p> <ol style="list-style-type: none"> 1. Retire Advocacy Position 6.2 Planning Reform; and 2. Replace Advocacy Position 6.1 Planning Principles with the following: <p><i>6.1 Planning Principles and Reform</i></p>

		<ol style="list-style-type: none"> 1. The Local Government sector supports an efficient and effective planning system guided by legislation, policy, and processes that: <ol style="list-style-type: none"> a. facilitates the creation of sustainable and liveable communities and places; b. has a focus on strategic planning that delivers on long-term objectives and outcomes that balance social, environmental, cultural, and economic interests; c. is easy to understand, accessible and transparent; d. recognises the diversity of Western Australia and ensures that local environment, context, communities and character are appropriately reflected in planning frameworks and decision making; e. ensures decisions are made by the level of government closest to and most impacted by a planning proposal; and f. establishes consistent planning frameworks and streamlines planning processes where there is a demonstrated benefit in doing so. 2. Reforms to the planning system should: <ol style="list-style-type: none"> a. be guided by the above principles; b. deliver community benefit; c. promote system efficiency, including through the use of technology; d. be evidence-based and informed by robust, transparent data; e. proceed at an appropriate pace to enable effective implementation; f. be informed by engagement with the community; and g. be amended only with WALGA involvement and/or consultation/involvement with Local Government. <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • It is proposed that the Advocacy Positions 6.1 Planning Principles and 6.2 Planning Reform be replaced with a new contemporary combined position that reflects the current planning system and planning reform agenda. • The updated position identifies key elements that would create an effective and efficient planning system and how planning reform can be developed, prioritised, and implemented to achieve this. • The updated position has been informed by feedback from Local Government officers, including WALGA's Planning Advisory Group and previous WALGA submissions on State Government planning reform initiatives.
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		<ul style="list-style-type: none"> The Environment Policy Team endorsed the advocacy position at their meeting on 29 July. <p>POLICY IMPLICATIONS</p> <ol style="list-style-type: none"> Retire Advocacy Position 6.2 Planning Reform; and Replace Advocacy Position 6.1 Planning Principles with a new 6.1 Planning Principles and Reform.
8.6	Product Stewardship Policy Statement and Advocacy Position	<p>That State Council:</p> <ol style="list-style-type: none"> Rescind the existing Extended Producer Responsibility Policy Statement and Advocacy Position 7.5 Extended Producer Responsibility. Endorse a new Product Stewardship Advocacy Position as follows: <ol style="list-style-type: none"> Industry should take responsibility (physical and/or financial) for the waste that it generates through the entire life cycle of the products it produces through the implementation of effective product stewardship. Without effective Product Stewardship, there will be increasing costs for the community, resource recovery targets will be difficult to reach and a transition to a circular economy is unlikely. Effective Product Stewardship is characterised by: <ol style="list-style-type: none"> Producers and importers taking responsibility for post consumption product impacts. Schemes covering the entire cost of product recycling or recovery, including transport. Leveraging existing Schemes and collection locations. Being easy and convenient for the community to access. Having equitable national coverage and access for all, including regional and remote locations. Being evidence based. Consistent regulation and implementation across Australia using national Product Stewardship legislation. Timely action and industry cooperation during Scheme development and implementation. Being demand based and aiming to recover the maximum amount of material, rather than being limited by targets. No additional cost to consumers when the product is disposed of post consumption. Local Government calls on the Commonwealth Government to implement effective Product Stewardship schemes for all products that drive environmentally and socially sustainable

outcomes through the design, manufacture and distribution of products that can be more easily reused, repaired, recovered or recycled.

4. If national action is not progressed within a reasonable timeframe, or in a way that meets the needs of the Western Australian community, then Local Government supports a State based approach to Product Stewardship.

EXECUTIVE SUMMARY

- The Extended Producer Responsibility (EPR) Policy Statement was first endorsed in 2004 and reviewed and amended in 2008.
- The Statement outlines the rationale for Local Government support for EPR, as a way of ensuring producers take responsibility for their products at the end of life, and some of the key elements of successful Schemes.
- WALGA's Local Government Principles for Product Stewardship was endorsed in 2022. The Principles provided more detail on key design elements for Schemes and have been used to inform advocacy.
- Following discussion at the April Municipal Waste Advisory Council (MWAC) and Officers Advisory Group meetings it was agreed to review the EPR Policy Statement and incorporate the Local Government Principles into a new Product Stewardship Policy Statement and Advocacy Position.
- The Product Stewardship Policy Statement and Advocacy Position has been updated to:
 - Include a greater focus on the potential for Product Stewardship to influence the design of products, as well as their post consumption disposal.
 - Identifying the increasing cost burden on Local Government and the community of increasing complex products.
 - Focus on ensuring all products have a clear and funded end of life pathway.
- The MWAC endorsed the new Policy Statement and Advocacy Position in June.

POLICY IMPLICATIONS

This item rescinds the existing Policy Statement and Advocacy Position:

7.5 Extended Producer Responsibility

Local Government supports the concept of Extended Producer Responsibility, as a mechanism for ensuring manufacturers of products take responsibility (be that physical or financial) for the entire lifecycle impact of their products.

		<p>By placing greater responsibility on producers, Extended Producer Responsibility can potentially improve valuation, pricing and incentive mechanisms, as well as encourage greater investment in infrastructure, research and development.</p> <p>A new Advocacy Position and Policy Statement for Product Stewardship are proposed:</p> <p>Product Stewardship</p> <ol style="list-style-type: none"> 1. Industry should take responsibility (physical and/or financial) for the waste that it generates through the entire life cycle of the products it produces through the implementation of effective product stewardship. Without effective Product Stewardship, there will be increasing costs for the community, resource recovery targets will be difficult to reach and a transition to a circular economy is unlikely. 2. Effective Product Stewardship is characterised by: <ol style="list-style-type: none"> a. Producers and importers taking responsibility for post consumption product impacts. b. Schemes covering the entire cost of product recycling or recovery, including transport. c. Leveraging existing Schemes and collection locations. d. Being easy and convenient for the community to access. e. Having equitable national coverage and access for all, including regional and remote locations. f. Being evidence based. g. Consistent regulation and implementation across Australia using national Product Stewardship legislation. h. Timely action and industry cooperation during Scheme development and implementation. i. Being demand based and aiming to recover the maximum amount of material, rather than being limited by targets. j. No additional cost to consumers when the product is disposed of post consumption. 3. Local Government calls on the Commonwealth Government to implement effective Product Stewardship schemes for all products that drive environmentally and socially sustainable outcomes through the design, manufacture and distribution of products that can be more easily reused, repaired, recovered or recycled. 4. If national action is not progressed within a reasonable timeframe, or in a way that meets the needs of the Western Australian community, then
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		Local Government supports a State based approach to Product Stewardship.
8.7	Submission on the Draft State Waste Strategy	<p>That State Council endorse the Draft State Waste Strategy Submission.</p> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • The Draft State Waste Strategy (Draft Strategy) and State Waste Infrastructure Plan were released on 29 May. This follows the release of the Strategy Directions Paper in May 2023. WALGA provided a comprehensive Submission on the Directions Paper. • Given the significant impact of the Strategy on Local Government, WALGA was granted an extension to the deadline to allow the draft submission to be considered by WALGA Zones and State Council. • The focus of the Draft Strategy is: • Better outcomes for regional and Aboriginal communities • Increasing our focus on waste avoidance • Better management of priority materials • Realising the economic potential of recycling • Contingency planning and climate resilience. • New Targets are also proposed for each of the Avoid, Recover and Protect areas. • WALGA's draft submission on the Draft Strategy was informed by Local Government written feedback and feedback received at a webinar held on 19 July. • This Municipal Waste Advisory Council (MWAC) endorsed the draft submission on 31 July 2024. <p>POLICY IMPLICATIONS</p> <p>The Submission aligns with existing Advocacy Position 7.2 State Waste Strategy and previous Submissions.</p> <p>7.2 State Waste Strategy</p> <p>Local Government requires leadership and clear direction from the State Government in relation to waste management. As such, Local Government supports the development and implementation of a comprehensive State Waste Strategy which:</p> <ol style="list-style-type: none"> 1. Is consistent with the content, purpose and objective of existing legislation and policy at both a state and national level; 2. Clearly identifies the roles and responsibilities of the Waste Authority in regard to the development and implementation of the Strategy, as outlined in the Waste Avoidance and Resource Recovery Act 2007; 3. Is reviewed, with Stakeholder input, within 2 years of implementation; and

		Includes achievable targets for all waste streams and focuses on waste reduction, resource recovery and the diversion of waste from landfill. Targets should be based on accurate baseline data and clearly identify roles, responsibilities and funding for each target area.
9.1	Environment Policy Team Report	<p>That State Council note the report from the Environment Policy Team to the 4 September 2024 meeting.</p> <p>1. MATTERS FOR STATE COUNCIL DECISION</p> <p>Advocacy Position Review</p> <p>The 2023 WALGA Annual General Meeting resolved that WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land. This was followed by similar resolutions from the Great Eastern Country and Central Country Zones as well as an increasing level of concern from the sector regarding these issues.</p> <p>A joint Environment and Infrastructure Policy Team meeting was held on 10 July to consider new draft Advocacy Positions. The joint meeting endorsed the recommendations that State Council adopt the Advocacy Positions related to Renewable Energy Legislation.</p> <p>Agenda items 8.2, 8.3 and 8.4 of the State Council Agenda relate to this matter.</p> <p>Planning Principles and Reform</p> <p>The Policy Team considered the review of Advocacy Positions and recommended Advocacy Positions 6.1 Planning Principles and 6.2 Planning Reform be replaced with a new contemporary combined position that reflects the current planning system and planning reform agenda.</p> <p>Agenda item 8.5 of the State Council Agenda relates to this matter.</p> <p>2. MATTER FOR STATE COUNCIL NOTING</p> <p>The Policy Team discussed the following items for noting included in the July State Council Agenda:</p> <ul style="list-style-type: none"> • Item 8.1 Caravan Park and Camping Grounds Regulations • Item 9.1 Environment Policy Team Report • Item 10.3 Perth and Peel Urban Greening Strategy • Item 10.4 Polyphagous Shot-Hole Borer Update • Item 11.1.4 Report on Key Activities, Policy Portfolio

		<p>3. PORTFOLIO UPDATES</p> <p>The Policy Team was provided with a Polyphagous Shot-Hole Borer update at their meeting on 29 July.</p>
9.2	Governance Policy Team Report	<p>That State Council note the report from the Governance Policy Team meeting for the 4 September 2024 meeting.</p> <p>1. MATTERS FOR STATE COUNCIL DECISION</p> <p>Local Government Elections Analysis 2015-2023 The Policy Team considered a report which presented the findings of a review and analysis of five election cycles up to and including the 2023 local government, against a backdrop of legislative reforms to the Local Government electoral process in WA.</p> <p>Agenda item 8.1 of the State Council Agenda relates to this matter.</p> <p>2. MATTERS FOR STATE COUNCIL NOTING</p> <p>Local Government Elections Advocacy Positions Review A report on the current Local Government Elections advocacy positions was considered and the Policy Team requested a review of these advocacy positions including sector consultation on advocacy positions relating to Local Government elections, including the following:</p> <ol style="list-style-type: none"> 1. Voting at Local Government elections: Compulsory or voluntary voting; 2. Four year terms with a two year spill as opposed to 'all in all out'; 3. The "proportional" part of the formula to count votes be removed to fully align with the State and Federal Government preferential voting system; 4. The First Past the Post voting method to be used by all Local Governments for nonpublic internal elections, thereby replacing the Optional Preferential Voting requirement for these types of elections; and 5. The method of electing the Mayor/President.
9.3	Infrastructure Policy Team Report	<p>That State Council:</p> <ol style="list-style-type: none"> 1. Note the report from the Infrastructure Policy Team to the 4 September 2024 meeting. 2. Determine to retire the following Advocacy Positions: <ol style="list-style-type: none"> a. 5.2.4 Seat Belt Legislation b. 5.8 Ports c. 5.12 Infrastructure WA 1. <p>1. MATTERS FOR STATE COUNCIL DECISION</p>

		<p>The basis for proposing each of the following advocacy positions be retired is summarised below:</p> <p>5.2.4 Seat Belt Legislation This Advocacy Position was endorsed in 2008 in response to proposed changes to seat belt legislation that places an additional responsibility on vehicle drivers to ensure passengers 16 years of age or older are restrained, similarly to the driver's responsibility to ensure passengers under 16 years of age are restrained. Seat belt legislation has since been amended in accordance with this advocacy position and changes to Australian Road Rules implemented in other jurisdictions.</p> <p>5.8 Ports This Advocacy Position was developed in 2010 in response to the draft National Ports Strategy. This strategy has since been superseded by the National Freight and Supply Chain Strategy, which was reviewed in 2023.</p> <p>5.12 Infrastructure WA Apart from supporting the establishment of Infrastructure WA, this 2018 advocacy position outlines recommendations related to scope of work (project value), board representation, transparent processes, strategic asset maintenance and infrastructure renewal costs. Infrastructure WA was established in July 2019 although the proposed representation, scope and some other matters were not achieved in the Infrastructure Western Australia Act 2019.</p> <p>The Joint Environment and Infrastructure Policy Team meeting discussed and endorsed proposed advocacy positions that are listed for consideration by State Council in September 2024:</p> <ul style="list-style-type: none"> • Energy Transition Engagement and Community Benefit Framework • Renewable Energy Facilities, and • Priority Agriculture. Agenda items 8.2, 8.3 and 8.4 of the State Council Agenda relate to this matter. <p>2. MATTERS FOR STATE COUNCIL NOTING</p> <p>A submission to Main Roads WA draft Traffic Signals Approval Policy and Process was reviewed, amended and endorsed for consideration by State Council by Flying Agenda.</p> <p>Development of a Partnership Agreement between WALGA and the Public Transport Authority (PTA) Defining Roles and Responsibilities for Planning, Installation and Maintenance of Bus Stop Infrastructure is being developed and requires conclusion of further discussions</p>
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		<p>with the PTA before being presented to State Council for consideration.</p> <p>Further engagement to define the expectations and scope of a report on implications to Local Governments of the new vehicle emissions standards is required.</p> <p>Work is progressing on a green and active travel discussion paper that will help inform the scope of a potential active transport working group or policy forum.</p>
9.4	People and Place Policy Team Report	<p>That State Council:</p> <ol style="list-style-type: none"> 1. Note the report from the People and Place Policy Team to the 4 September 2024 meeting. 2. 2. Determine to: <ol style="list-style-type: none"> a. retain the following Advocacy Positions with amendment: <ol style="list-style-type: none"> i. Local Public Health Plans b. rescind the following Advocacy Position: <ol style="list-style-type: none"> i. Crime Prevention 1. <p>1. MATTERS FOR STATE COUNCIL DECISION</p> <p>Advocacy Position Review</p> <p>The People and Place Policy Team provides recommendations regarding WALGA community and emergency management advocacy positions for State Council's decision. Advocacy positions may be reviewed in the WALGA Advocacy Position Manual.</p> <p>Public Health Act 2016 (Advocacy Position 3.2.1) The Policy Team recommends that Local Public Health Plans Advocacy Position 3.2.1 be amended to reflect the commencement of Stage 5 of the Public Health Act 2016 on 4 June 2024 and provide the framework for WALGA's ongoing advocacy.</p> <p>WALGA's current Public Health Act Advocacy Position:</p> <p>3.2.1 Public Health Act 2016</p> <p>The Local Government sector supports the introduction of the Public Health Act 2016 and:</p> <ol style="list-style-type: none"> 1. Development of a clear implementation plan and timelines for the staged implementation of the Act and subsidiary legislation; 2. Engagement of Local Government in the development of any supporting regulations; 3. The provision of funding to support smaller rural and regional councils with the development of local Public Health Plans; and 4. The development of tools and resources to support the introduction of requirements for Public Health Plans.

		<p>It is proposed to amend the position as follows:</p> <p>3.2.1 Local Public Health Plans</p> <p>WALGA supports the objects and principles of the Public Health Act 2016.</p> <p>The State Government must ensure that:</p> <ol style="list-style-type: none"> 1. Guidance, tools and resources are developed to support the development of Local Public Health Plans; and 2. 2. Funding is provided for: <ol style="list-style-type: none"> a. Smaller rural and regional councils are provided with funding to support the development of Local Public Health Plans; and b. Local Governments receive ongoing funding for the implementation of actions under Local Public Health Plans. <p>Crime Prevention (Advocacy Position 3.5) The Policy Team recommends that the Crime Prevention Advocacy Position 3.5 be rescinded.</p> <p>This advocacy position relates to the specific strategies and plans that have since been superseded by the Graffiti Vandalism Strategy Western Australian 2022-2023, which encompasses the Graffiti Management Toolkit and Graffiti Management Plan, and the Crime Prevention Community Liaison Unit, both of which WALGA supports.</p> <p>WALGA will continue to support Members in the community safety space, including through the Local Government Community Safety Network. There are no foreseen consequences of the advocacy position being rescinded.</p> <p>Family and Domestic Violence (Advocacy Position 3.10.1) The Policy Team note that the Advocacy Position 3.10.1 Family and Domestic Violence will be reviewed for its consideration in September 2024. 2.</p> <p>2. MATTERS FOR STATE COUNCIL NOTING</p> <p>The Policy Team discussed the following item for noting on the July State Council Agenda:</p> <ul style="list-style-type: none"> • Item 10.2 Submission to the Commissioner for Children and Young People WA Priority Area Discussion Paper
9.5	Municipal Waste Advisory Council (MWAC) Report	That State Council note the report from the Municipal Waste Advisory Council to the 4 September 2024 meeting.

		<p>1. MATTERS FOR STATE COUNCIL DECISION</p> <ul style="list-style-type: none"> Item 8.6 Product Stewardship Policy Statement and Advocacy Position Update Item 8.7 Submission on Draft State Waste Strategy <p>2. MATTERS FOR STATE COUNCIL NOTING</p> <p>MWAC considered the following matters:</p> <ul style="list-style-type: none"> Waste to Energy – Consistent Communication: Local Government and Regional Councils are collaborating with the Department of Water and Environmental Regulation, WALGA and the Waste to Energy providers to ensure public communication on Waste to Energy supports existing waste avoidance and source separation behaviours. E-Waste Landfill Ban/National Product Stewardship: The Council expressed disappointment regarding delays to the National Product Stewardship Scheme for all electronic waste and encouraged WALGA to continue to advocate for funding for the State Government for e-waste recycling. A webinar will be held on the E-Waste Landfill Ban to ensure Local Government is well informed on this issue. <p>3. UPDATES</p> <p>MWAC noted the following updates:</p> <ul style="list-style-type: none"> Policy Statement Review Update, Waste and Environment Summit held in Northam (30-31 May) was a success with over 75 delegates gathering to discuss waste management, biodiversity and biosecurity, WALGA has successfully advocated for Compostable Barrier Bags to be allowed under the Single Use Plastic Bans, National Asbestos Strategy Plan, Potential impact of the Landfill Gas ACCU Method Review on Local Government/Regional Council Landfills, and E-Cigarette Collection Study Update.
10.1	Local Government Legislative Reform	<p>That State Council note the update on the Local Government Legislative Reform update.</p> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> The Minister for Local Government has been carrying out a legislative reform program. The program has been separated into two tranches. The Local Government Amendment Act 2023, containing the first tranche of reforms, was passed on 11 May 2023.

		<ul style="list-style-type: none"> • There are a number of items from the Tranche 1 reforms still requiring regulations to be prepared. • The Minister for Local Government is progressing with Tranche 2 of the Local Government legislative reform program and will look to introduce a further Local Government Amendment Bill 2024 in August 2024. • The Tranche 2 reforms include the Office of the Inspector, Elected Member Superannuation, clarity around roles and responsibilities of the Council and CEOs, together with other reforms listed in this report. <p>POLICY IMPLICATIONS Please refer to the current WALGA Advocacy Positions Manual.</p>
10.2	Report on Local Government Road Assets and Expenditure 2022/23	<p>That State Council note the Report on Local Government Road Assets and Expenditure 2022/23.</p> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • The Report on Local Government Road Assets and Expenditure 2022/23 has been finalised. • This Report provides information, statistics and trends on: <ul style="list-style-type: none"> ◦ the length and types of roads and bridges managed by Local Governments; ◦ sources of funding and the use of funds in expanding, upgrading, renewing and maintaining roads, paths and bridges; ◦ actual expenditure relative to that needed to sustainably maintain the road network. • The Report is intended to underpin advocacy for continued and increased Federal and State funding for Local Government roads and to support Councils wishing to benchmark aspects of their own roads programs with similar or neighbouring areas.
11.1.1	Report on Key Activities, Advocacy Portfolio	<p>That State Council note the Key Activity Report from the Advocacy Portfolio to the 4 September 2024 State Council meeting.</p> <p>Activities:</p> <p>Advocacy: Significant progress has been made with the State Election campaign, with the 2025 State Election Priorities document finalised, microsite built and public campaign planned.</p> <p>Marketing</p> <ul style="list-style-type: none"> • Brand <ul style="list-style-type: none"> ◦ RoadWise logo updated in line with the new WALGA Branding ◦ Fresh identity developed to launch 2024 Showcase in Pixels program

		<ul style="list-style-type: none"> Website: The first baseline, quarterly analytics report since the website launched is encouraging with 45,140 total users visiting the website, 90% of which were new users. Campaigns <ul style="list-style-type: none"> 16 Training short course campaigns June to July 50% Cert III July intake resulted from marketing campaign Graphic device developed for the new People & Culture Performance, Achievement, Capability Excellence (PACE) program <p>Communication and Media</p> <ul style="list-style-type: none"> Media Coverage: WALGA president mentioned 79 times primarily on ABC Regional Radio, in the West Australian, the Albany Advertiser and the North West Telegraph WALGA mentioned 332 times in the WA mainstream media (topics covered were the Polyphagous Shot Hole Borer (PSHB) and the CFMEU demarcation hearing in the Industrial Relations Commission) Advocacy around the PSHB was significant between 19 July to 25 July, including a double page spread in the Sunday Times, TV coverage with President Chappel on the ABC, Channels 7, 9 and 10, and an Opinion Editorial (op-ed) in Monday's West Australian. Media Releases Social Media; LinkedIn, Facebook and Instagram <p>Events</p> <ul style="list-style-type: none"> 2024 WALGA Local Government Convention and Exhibition Local Government Awards Mayors and Presidents Forum Virtual Graduation
11.1.2	Report on Key Activities, Infrastructure Portfolio	<p>That State Council note the Key Activity Report from the Infrastructure Portfolio for September 2024.</p> <p>Activities:</p> <p>Roads</p> <ul style="list-style-type: none"> Local Government Transport and Roads Research and Innovation Program (LGTRRIP) Condition Assessment of Roads of Regional Significance Road Rail Interface Agreements Update of User Guides for calculating the cost of road wear for defined freight tasks

		<p>Funding</p> <ul style="list-style-type: none"> • State Road Funds to Local Government Agreement 2023/24 – 2027/28 • Achievements of the State Road Funds to Local Government Agreement • GIS Mapping of the Rural Road Safety Business Case Alignments • Multi-Criteria Assessment (MCA) Model Revisions <p>Transport</p> <ul style="list-style-type: none"> • Regional Freight Strategy • Bus Stop Infrastructure • Active/Green Transport Discussion Paper <p>Utilities</p> <ul style="list-style-type: none"> • Underground Power • Streetlighting <p>Road Safety</p> <ul style="list-style-type: none"> • RoadWise Councils • RoadWise Recognised • RoadWise Council Road Safety Awards <p>Asset Management</p> <ul style="list-style-type: none"> • Road Assets and Expenditure Report Update Project
11.1.3	Report on Key Activities, Member Services Portfolio	<p>That State Council note the Key Activity Report from the Member Services Portfolio to the 4 September 2024 State Council meeting.</p> <p>Activities:</p> <p>Association and Corporate Governance</p> <ul style="list-style-type: none"> • Local Government Honours Program 2024 <p>Commercial</p> <ul style="list-style-type: none"> • Preferred Supplier Program (PSP) Development • Sustainable Energy Project • ARENA Future Fuels Grant Project • WALGA Tax <p>Employee Relations</p> <ul style="list-style-type: none"> • WA Industrial Relations Commission applications • WALGA Salary and Workforce Survey • People and Culture Seminar • Long Service Leave – new regulations <p>Governance and Procurement</p> <ul style="list-style-type: none"> • Audit Fees Training • Elected Member <p>Training</p> <ul style="list-style-type: none"> • Diploma of Local Government – Elected Members • LGA30120 Certificate III in Local Government

11.1.4	Report on Key Activities, Policy Portfolio	<p>That State Council note the Key Activity Report from the Policy Portfolio to the September 2024 State Council meeting.</p> <p>Activities:</p> <p>Economics</p> <ul style="list-style-type: none"> • Energy Transition (Agenda item, item 8.2, 8.3 and 8.4) • Economic Briefing <p>Environment & Waste</p> <ul style="list-style-type: none"> • Local Biodiversity and Native Vegetation Management Project • Electronic Waste (E-Waste) Landfill Ban <p>Planning & Building</p> <ul style="list-style-type: none"> • Urban Greening Grants • Polyphagous Shothole Borer Advocacy • Training Workshop for Local Government Officers <p>Emergency Management</p> <ul style="list-style-type: none"> • Local Emergency Management Arrangements (LEMA) Improvement Project • Draft State Support Plan – Animal Welfare in Emergencies • State Recovery Arrangements • State Hazard Plan – Fire • Australian Warning System <p>Community</p> <ul style="list-style-type: none"> • Aboriginal Affairs • Commencement of Stage 5A of the Public Health Act 2016 • Housing • Regional Education
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Conclusion

The Kimberley Zone noted the report from the WALGA President and the circulated State Council Agenda Items and supported the recommendations in the Matters for Decision contained with the State Council Agenda and acknowledged the items for noting above and the Status Report on State Council Resolutions.

Kimberley Regional Group Meeting Minutes – 23 August 2024

The following items from the Kimberley Regional Group Meeting held 23 August 2024 should be noted by Council:

Correspondence

The KRG noted that the correspondence was received and noted that the Chief Executive Officer could be directed on a response if required.

Correspondence in:

Date: 4 July 2024

From: The Hon Clare O'Neil, Minister for Home Affairs; Minister for Cyber Security

Topic: Boarder security

Date: 17 July 2024

From: Office of Dr Helen Haines MP, Standing Committee on Regional Development, Infrastructure and Transport

Topic: RCAWA and KRG Canberra Meeting Request

Date: 29 July 2024

From: Richard Davies, Senior Policy & Project Officer, Department of Transport

Topic: Regional Freight Strategy Discussion

Date: 30 July 2024

From: Office of Minister Kristy McBain

Topic: RCAWA and KRG Canberra Meeting Request

Date: 2 August 2024

From: Luke Bo'sher – Housing Australia

Topic: Roundtable next steps

Date: 9 August 2024

From: Ray Christophers –Nirimbuk Environmental Health Services

Topic: Invitation to a briefing on the Kimberley Remote Aboriginal Community Leader's Network (KRACLN or the Network) online briefing 4th September

Correspondence out:

Date: 24 June 2024

From: Paul Rosair, Executive Officer

To: Office of Senator Bridget McKenzie, Shadow Minister for Infrastructure, Transport and Regional Development

Topic: RCAWA and KRG Canberra Meeting Request.

Date: 18 June 2024

From: Paul Rosair, Executive Officer

To: Office of Senator David Pocock

Topic: RCAWA and KRG Canberra Meeting Request.

Date: 18 July 2024

From: Paul Rosair, Executive Officer

To: Office of the Hon Patrick Gorman MP

Topic: RCAWA and KRG Canberra Meeting Request.

Date: 24 July 2024

From: Paul Rosair, Executive Officer

To: Office of Minister Kristy McBain

Topic: RCAWA and KRG Canberra Meeting Request.

Date: 24 July 2024

From: Paul Rosair, Executive Officer

To: Office of Senator Anthony Chisholm, Assistant Minister for Regional Development

Topic: RCAWA and KRG Canberra Meeting Request.

Date: 8 August 2024
From: Paul Rosair, Executive Officer
To: Warren Mundine, Nyungga Black Group Pty Ltd
Topic: Assist with meeting with Senator Jacinta Price.

Financial Report

The KRG noted:

1. the interim Financial Report to 30 June 2024
2. the \$67,513 year to date budget surplus
3. no member contributions are outstanding for the 2023/24 financial year ; and
4. the total members interest of \$329,878 as at 30 June 2024 represented by cash held in Reserves.

Kimberley Regional Group Annual Budget 2024/2025

The Kimberley Regional Group endorsed the 2024/2025 Annual Budget, as shown in Attached in attachment.

Presentations

The following presentations were received from key stakeholders:

- Peter Webster, Binarri Binyja Yarrawoo (BBY)

The Executive Officer has reached out to Hon Melissa Price MP Federal Member for Durack, Shane Love MLA Leader of the Nationals WA and Divina D'Anna MLA, Member for the Kimberley with an invitation to attend at the October 2024 meeting.

The Executive Officer will also keep KRG members informed about any upcoming meetings with politicians, and members to respond if they wish to attend according.

KRG Executive Services – Contract Renewal 2024/2025

KRG members endorsed the NAJA Business Consulting Service's (**NAJA**) Proposal for an Extension of Contract to provide Executive Services for the KRG from 8 September 2024 until 7 September 2025 with an option for a further one year extension.

The KRG endorsed the Service Level Agreement performance review between KRG and NAJA with a 4.9% CPI increase for the period 8 September 2024 to 7 September 2025 as recommended by the Secretariat.

Election Package and Strategy Update

The KRG noted the implementation of the 2024/2025 election strategy. Also, noting to progress a round of KRG meetings in Canberra with key stakeholders on the 18 and 19 November 2024.

Kimberley Housing Roundtable 2024

The KRG discussed the Housing Roundtable and the next steps and how they would like to be involved in the development of a Kimberley Housing Strategic Investment Package.

The KRG resolved that the next steps from the Roundtable are:

- The Department of Communities and the Housing Supply Unit, WA Department of Treasury, engage with the KRG regarding the State's 5-year capital works program for social and affordable housing in the Kimberley.
- The KRG resolved to progress a housing investment plan and housing pipeline, including the phasing of immediate projects and projects over the next five years, with Housing Australia and key government and non-government agencies.
- Housing Australia team to engage the HA Board and socialise the Kimberley pipeline as a pilot opportunity to consider how the agency can work differently in regional/remote areas.
- Housing Australia to provide the KRG with information about the home ownership support programs that they offer and data on the uptake in the region.

The Executive Team will progress the next steps from the Roundtable with each Shire in partnership with Housing Australia, the Department of Communities, Development WA and the Housing Supply Unit, WA Department of Treasury and non-government agencies.

Kimberley Regional Group Priority Action List

The KRG noted the progress of the action items and notes this priority action list will be reviewed as part of the strategic planning workshop in October.

These actions were brought to attention by members and the Executive Officer at the recent Canberra Regions Rising National Summit (RAI) and visit, as well as at the Kimberley Housing Roundtable, and will continue to be highlighted as part of our election strategy.

Financial Assistance Grants Review Project

KRG noted the progress of the Financial Assistance Grant Review Project.

Community Safety and Crime Prevention Investment Project

The Group noted the progress of the Community Safety and Crime Prevention Project.

Executive Officer Report

The Executive Officer Report was received and endorsed 23 August 2024.

General Business

CEO's and Executive Officer to progress a Canberra trip in November for the 18, 19 and 20. KRG Members are requested to forward their priority meeting requests to the Executive Team as soon as possible.

CONSULTATION

WALGA
Kimberley Development Commission
Kimberley Regional Development Australia

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

Nil.

STRATEGIC ASPIRATIONS

Performance **We will deliver excellent governance, service & value for everyone.**

Outcome 11 ***Effective leadership, advocacy and governance***

Objective 11.1 Strengthen leadership, advocacy and governance capabilities.

Prosperity **Together, we will build a strong, diversified and growing economy with work opportunities for everyone.**

Outcome 9 ***A strong, diverse and inclusive economy where all can participate***

Objective 9.5 Grow the size and depth of Broome's labour market with improved access to training and development opportunities.

Place **We will grow and develop responsibly, caring for our natural, cultural and built heritage, for everyone.**

Outcome 7 ***Safe, well connected, affordable transport options***

Objective 7.1 Provide safe and efficient roads and parking.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council receives and endorses the resolutions of the Kimberley Zone of Western Australia Local Government Association (WALGA) and the Kimberley Regional Group as attached in the Kimberley Zone of WALGA and Kimberley Regional Group Joint Meeting Minutes of 23 August 2024 en bloc.

Attachments

1. KIMBERLEY ZONE MINUTES - 23 AUGUST 2024
2. KIMBERLEY REGIONAL GROUP MINUTES - 23 AUGUST 2024



Meeting Minutes

23 August 2024

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1. Kimberley Country Zone Meeting Open: 9:04am

Chair acknowledged the Traditional Custodians of the different lands on which people met today, and paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr David Menzel	Zone Chair, and President, Shire of Wyndham East Kimberley	Zoom
Cr Peter McCumstie	President, Shire of Derby West Kimberley	Zoom
Cr Chris Mitchell	President, Shire of Broome	Zoom
Observers		
Sam Mastrolembro	CEO, Shire of Broome	Zoom
Tamara Clarkson	Acting CEO, Shire of Derby West Kimberley	Zoom
Susan Leonard	CEO, Shire of Halls Creek	Zoom
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	Zoom
Executive Support Team		
Paul Rosair	Principal NAJA Business Consulting	Zoom
Michelle Mackenzie	Principal Mira Consulting	Zoom
Jane Lewis	Principal Redit Research	Zoom
Rebecca Billing	Administrative Assistant, NAJA Business Consulting	Zoom
Apologies		
Gordon Thomson	President, Shire of Christmas Island	
David Price	CEO, Shire of Christmas Island	
Aindil Minkom	President, Cocos (Keeling) Islands	
Frank Mills	CEO, Cocos (Keeling) Islands	

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Name	Shire / Council / Organisation	Method
Tony Lacy	Cocos (Keeling) Islands	
Cr Azah Badlu	Cocos (Keeling) Islands	
Cr Malcolm Edwards	President, Shire of Halls Creek	
Amanda Dexter	CEO, Shire of Derby West Kimberley	
Cr Tony Chafer	Deputy Shire President, Shire of Wyndham East Kimberley	
Geoff Haerewa	Zone Deputy & Deputy President, Shire of Derby West Kimberley	
Tom Chapman	Regional Manager, DLGSCI	
Guests		
Cr Karen Chappel	President, WALGA	Zoom
Lisa Harwood	Principle Policy Advisor Economic Development, WALGA	Zoom
Daniel Thompson	Manager Economics Policy, WALGA	Zoom
James McGovern	Manager Governance and Procurement, WALGA	Zoom
Renee Gioffre	Kimberley Executive Director, Department of Communities	Zoom
Janine Hatch	Director, Regional Development Australia - Kimberley	Zoom
Bill Tatchell	CEO Australia's Northwest	Zoom
Chuck Berger	CEO Kimberley Development Commission	Zoom

3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest
Nil			

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4. Kimberley Country Zone State Council Agenda:

Attachments:

1 President's Report

2 WALGA State Council Agenda and Report on State Council Actions (Separately Attached)

1.1 Presidents Report – Attachment 1



President's Report September 2024

Introduction

The months of July and August have been extremely busy for the Local Government sector.

I have been strongly advocating on behalf of all Local Governments on key issues, including Polyphagous shot-hole borer (PSHB), Urban Greening, Energy Transition, Aboriginal Heritage, and Regional Education. In addition, WA was well represented at ALGA's National General Assembly and the Commonwealth Governments Australian Council of Local Governments (ACLG) forum. I outline these issues in further detail in this report.

State Election Campaign

The State Election campaign is well underway with a State Election Priorities document prepared, dedicated microsite built, and public media campaign planned to support our advocacy and increase visibility in the run up to the election. WALGA will share assets that each Local Government can personalise to fit their local challenges and priorities, as well as liaise with Councils to capture stories that can support each key advocacy area.

WALGA has prepared a comprehensive political engagement strategy to be implemented in the lead up to the 2025 Election. The objectives of the strategy are:

- Influence election policy development and commitments from all parties
- Maintaining relationships with key decision makers and Members of Parliament
- Educating current and future members of Parliament about WALGA and the Local Government sector

Polyphagous shot-hole borer

WALGA and Local Governments continue focusing on the impact of Polyphagous shot-hole borer (PSHB) in meetings with the State Government and in the media.

In early July, WALGA met with the Minister responsible for the PSHB response Hon Jackie Jarvis MLC, to discuss Local Governments' concerns and the need to escalate and commit additional funding for the response and to rebuild lost canopy.

WALGA, the City of Perth and the City of Vincent also presented to the Consultative Committee on Emergency Plant Pests (CCEPP), Australia's key technical body for coordinating the national response to the PSHB incursion. The Committee met in Perth on 16-18 July to inspect infested sites and see the extent of response activities being implemented by the Department of Primary Industries and Regional Development (DPIRD) and Local Government and deliberate on whether it is still technically feasible to eradicate PSHB.

Urban Greening Grants

The Urban Greening Grant Program provides \$3.75 million (ex GST) to support additional tree and understorey planting for the 33 Local Governments located in the Boorloo (Perth) and Bindjareb (Peel) regions. Round 1 awarded \$591,839 to 12 Local Governments. \$2.8m

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was available for Round 2, to support planting in the winter of 2025. Round 2 opened in early May and closed on 28 June. Round 2 funding will be awarded in early August.

Energy Transition

There is growing concern that the State Government does not have a framework for how the energy transition that is currently underway will benefit the impacted communities, and that the state planning framework is not fit to manage this growing and rapidly challenging area of policy.

These discussions and concerns have been brought forward to WALGA through a number of zones and are reflected in the draft Energy Transition Engagement and Community Benefit Framework Advocacy Position, Renewable Energy Facilities Advocacy Position, and the draft Priority Agriculture Position Statement items for decision in the September State Council Agenda.

Aboriginal Heritage legislation

WALGA continues to support members to navigate their responsibilities under the amended *Aboriginal Heritage Act 1972*. Since we last met, WALGA has attended a Native Title and Aboriginal Cultural Heritage Roundtable with the Goldfields-Esperance Country Zone, Goldfields Esperance Development Commission and other representatives.

WALGA is continuing to foster the working relationships between Local Governments and regional representatives of DPLH through these roundtable discussions. Planning for future sessions is underway for the South West and the Great Eastern country zones.

Regional Education Strategy

On 22 July, the Department of Education released a draft Regional Education Strategy. The Strategy aims to provide a framework to guide more effective delivery of regional education, focusing on improved education and wellbeing. This provides an excellent opportunity to provide direct feedback and comment to the Department on the issues have raised through recent Zone motions. To support members, WALGA has partnered with the Department of Education to facilitate an information and feedback session on the Strategy priority pillars. The session will be held online on Wednesday, 21 August 2:30pm - 3:30pm. A registration link will be sent via LG Direct.

ALGA National General Assembly

From 2 to 4 July, WALGA joined 134 WA delegates from 45 Local Governments at the Australian Local Government Association's (ALGA) National General Assembly (NGA) in Canberra.

Hosted at the National Convention Centre in Canberra, the event provided opportunities for Local Governments to advocate on behalf of their communities on a national platform.

Eight WA Local Governments (Shire of Ashburton, Town of Bassendean, City of Bayswater, City of Cockburn, Shire of Dundas, City of Kalgoorlie-Boulder, City of Melville, and City of Stirling) passed 10 successful motions at the NGA including regional health services, arts and culture, Closing the Gap, sustainability, emergency management and climate resilience.

I was proud to support and advocate on behalf of our 139 Member Local Governments in Canberra and advocate in key areas including climate resilience, emergency management, connected communities, infrastructure, and the future of Local Government.

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The attendance of Members from across WA and the presentation of 10 successful motions conveys the important role of Local Government in identifying and addressing key issues as the tier of Government closest to their community. WALGA was pleased to host a WA delegates function on the night before the NGA, where it was great for WA delegates to network together.

The Department of Infrastructure, Transport, Regional Development, Communications, and the Arts *National Awards for Local Government* were also hosted at the culmination of the week.

The National Awards highlight initiatives implemented by Local Governments that are innovative, make a difference to their local communities, display excellence, and have outcomes that are replicable across the country.

WALGA extends its congratulations to the Shire of Chittering, City of Gosnells, City of Greater Geraldton, and City of Stirling who were all awarded National Awards for Local Government for their work with women in Local Government, addressing violence against women and their children, disaster readiness, and recovery and productivity through infrastructure.

In addition, the Commonwealth Government hosted the Australian Council of Local Governments (ACLG) forum on Friday 5 July, and this was a wonderful opportunity for delegates to discuss issues and ask questions of Federal Cabinet Ministers.

2024 Local Government Awards

The Local Government Awards was held on 2 August at Winthrop Hall, UWA. 280 guests attended the first stand-alone event to celebrate individuals and teams who exemplify the ethos of and display excellence in Local Government. It was a fantastic evening recognising those that go above and beyond for their community and I congratulate the winners again for their achievements.

Local Government House Trust – 100% Owners of ONE70 (170) Railway Parade West Leederville

On 1 July, the Local Government House Trust ('The House Trust'), which has provided building accommodation to WALGA and its predecessors since 1980, became 100% owners of ONE70 (170) Railway Parade. For WALGA, this secures a permanent home for the Association and enables WALGA to future-proof its support and service offerings for our valued Members.

With the 10-year Joint Venture arrangement with Qube Property coming to an end, exercising our option to purchase Qube's 40 per cent share of this 5-star Naber-rated building was a natural progression, closing the loop from construction to full ownership.

Taking full ownership of ONE70 allows WALGA to plan for the future. Ownership provides the stability and capital to focus on increasing and enhancing our service offerings, so that we can continue to advocate, support and provide expertise to our valued Member Councils and the sector well into the future.

The buyout allows the House Trust to realise the strategic and financial benefits of full ownership. This means that WALGA should never need to move premises in the future, as additional space will provide long-term scalability if required.

Purchasing the building also means that WALGA can provide its Members with a dedicated Hub. Recognising that many Members travel great distances when visiting Perth, there will now always be a home away from home for Members to work from, network and connect at WALGA.

President Cr Karen Chappel AM JP
WALGA President

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President's Contacts

The President's contacts since 10 July 2024 and scheduled before 4 September 2024 are as follows:

State and Commonwealth Government Relations

- Joint Select Committee on Northern Australia - Inquiry into Workforce Development
- Hon Hannah Beazley MLA, Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development
- Hon David Michael MLA, Minister for Mines and Petroleum; Ports; Road Safety; Minister Assisting the Minister for Transport
- Premier Hon Roger Cook MLA, Premier of Western Australia
- Hon Sue Ellery BA MLC, Minister for Finance and the Leader in the Legislative Council
- National Tree Day event at City of Bayswater with Hon Reece Whitby MLA, Minister for Energy; Environment; Climate Action and Mayor Filomena Piffaretti

Zone Meetings

- Kimberley Country Zone Meeting
- Northern Country Zone meeting

Local Government Relations

- **State Council Meetings**
 - State Council Meeting, 10 July 2024
 - Finance and Services Committee Meeting
 - State Council Information Forum
- **ALGA**
 - ALGA Board post NGA teleconference
 - ALGA Housing Summit, 16 August 2024
- **LGIS**
 - Board Meeting, 12 July 2024
 - Board Meeting, 23 August 2024
- St John Safe Streets meeting
- Pathways to Politics for Women Advisory Committee Meeting
- Lord Mayor's Distress Relief Fund Board Meeting
- Morawa Art Show
- State Road Funds to Local Government Advisory Committee Meeting

Conferences, Workshops, Public Relations

- RAC Breakfast with Scott Bales
- WALGA Local Government Awards
- RCA Meeting
- National Housing Summit, Adelaide

Member Visits:

- Shire of Dandaragan,
- Shire of Wongan-Ballidu
- Shire of Victoria Plains
- Shire of Upper Gascoyne
- Shire of Carnarvon
- Shire of Exmouth
- Town of Cambridge
- City of Fremantle

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1.2 Reports from Representatives

WALGA –

- Cr Karen Chappel, President
- Daniel Thompson, Manager Economics Policy
- Jame McGovern, Manager Governance and Procurement
- Lisa Harwood, Principle Policy Advisor Economic Development

Department of Communities, Renee Gioffre, Kimberley Executive Director

RDA Kimberley – Janine Hatch, Director


Australia's North West Tourism – Bill Tatchell, CEO

Department of Local Government, Sport and Cultural Industries – Tom Chapman, Regional Manager

Kimberley. (Written report attached)

Kimberley Development Commission - Chuck Berger, CEO

5.2.1 Reports from Department of Local Government, Sport and Cultural Industries Report



Department of
Local Government, Sport
and Cultural Industries

Department of Local Government, Sport and Cultural Industries Report

August 2024

Local Government Act Reform

Tranche 1

- The *Local Government Amendment Act 2023*, containing the first tranche of reforms, was passed on 11 May 2023 and included priority reforms to election and council representation ahead of the October 2023 Local Government Elections.
- The electoral reforms included the introduction of optional preferential voting, changes to council member representation based on population, and abolishing the use of wards for smaller local governments.
- Tranche one reforms that were implemented without the need for further regulations included:
 - changes to special electors' meetings
 - compliance exemptions (due to emergency or unusual circumstances)
 - parental leave for council members
 - recording individual votes in minutes of council meetings.
- Three regulation amendments and 63 Governor's Orders were made in 2023 to prescribe detail related to reforms. These included:
 - model financial statements
 - constitutional reforms such as the introduction of class groupings and the alignment of council sizes to population size
 - electoral reforms such as optional preferential voting, backfilling and the public election of mayors and presidents
 - remuneration for independent committee members
 - broadcasting and recording of council meetings
 - owners and occupiers' enrolments
 - payment for council professional development and training.
- Various other regulations projects are currently in development or being drafted. These include:
 - standardised meeting procedures
 - council plans
 - community engagement charters
 - community surveys
 - online registers
 - publication of CEO key performance indicators
 - communications agreements
 - standardisation of crossovers and obstruction of public thoroughfares.

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- The DLGSC provides regular updates to the local government sector on the progress of reforms via DLGSC's Reform webinar series, revisions to the DLGSC website and LG alerts.
- A three-month consultation process was recently undertaken to inform the drafting of standardised meeting procedures in regulations.
- The consultation opened on 28 February 2024 and finished on 7 June 2024.
- In total, DLGSC received 139 responses.
- All local governments, council members, local government CEOs, local government employees and community members were encouraged to make a submission.

Tranche 2

- It is intended to introduce a Bill to Parliament this year for tranche two reforms.
- Tranche two reforms include:
 - the new Local Government Inspector
 - introduction of monitors for early intervention
 - council member superannuation
 - increasing penalties
 - enabling resource sharing
 - streamlining processes for model local laws
 - greater role clarity for council members and CEOs
 - introduction of a rates and revenue policy for local governments
 - changes to audit committees
 - providing greater flexibility for regional subsidiaries
 - building upgrade finance.
- Information about tranche two reforms will be provided to the sector as soon as appropriate via webinars, LG alerts and other opportunities as they arise.

Long Service Leave Regulations

- The Local Government (Long Service Leave) Regulations 2024 were published on Wednesday 17 April 2024 and will come into effect on 1 September 2024.
- The Regulations have been made to modernise long service leave arrangements for employees working in the local government sector.
- The previous Regulations and corresponding industrial relations scheme had not been substantially updated since their introduction in the 1970s.
- The new Regulations will improve the operation of the local government long service leave portability scheme, which is an integral part of local government employment conditions. This means that when staff change employment from one local government to another, all their service in the local government sector counts towards their accrual of long service leave.
- The new Regulations introduce changes intended to strengthen the system of long service leave entitlements for local government employees, including:
 - a longer permitted period of break between local government sector employers that maintain continuity of service.
 - period of parental leave where the employee is being paid by the Commonwealth will count towards long service leave accrual.
 - employees can negotiate taking advanced long service leave and cashing out of long service leave with their employer.

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- The DLGSC held a webinar on 30 April 2024 to explain the changes and answer questions.
- The webinar recording is available on DLGSC's website.
- More information about the Regulations are available on DLGSC's website.

Model Financial Statements (MFS) and Financial

- Updated Model Financial Statements (MFS) guidelines and templates for Class 1 and 2, plus a reduced version for smaller local governments (Class 3 and 4) were published on the DLGSC website on 25 June 2024 and apply to 2023-24 annual financial statements.
- Amendments to the Local Government (Financial Management) Regulations 1996 published on 18 October 2023 prescribed that non-financial assets only need to be valued every five years, and in the intervening years it was not necessary to review whether a revaluation was necessary.
- The new asset valuation requirements apply from the 2023-24 financial year onwards. Non-financial asset valuation guidelines are currently being prepared. A draft was presented to a sector body workshop held on 22 March 2024, and feedback is being addressed with a view to finalise and publish it by the end of July 2024.

Contact LG Accounting for queries – Lg.accounting@dlgsc.wa.gov.au

Local Government Grants Commission

- The WA Local Government Grants Commission (the Commission) has multiple member and deputy positions with terms that end on 31 August 2024. The Chair is also vacant due to the resignation of Cr Dan Bull after his preselection as the WA Labor Candidate for Maylands. Work has progressed for multiple nominations for vacancies.
- The Commonwealth Minister for Local Government, the Hon Kristy McBain MP approved a bring forward payment, based on an advance pool equivalent to approximately 85 per cent of the total 2024-25 funding pool.
- This provided a payment of \$339,416,207 to be allocated to 137 WA local governments, with \$208,757,650 for General Purpose funds and \$130,658,557 for Local Roads.
- The Commonwealth advised that the advance of 85 per cent was being made on the 28 June 2024 to '[help councils facing immediate cash flow pressures, ensuring they can continue to delivery for their communities](#)'.
- Local Governments were advised that the advance payment meant remaining payments during 2024-25 would be limited and that they needed to ensure they have sufficient funds for 2023-24 to complete their planned programs and activities.
- Due to the 100 per cent advance from the prior year (2023-24 FA Grants), all WA local governments were either over or underpaid. The Commission had intended to recoup the variances from the 2024-25 funding, however with the large advance payment being made again, this may not be able to be finalised in the one financial year as expected.

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- The Commission is currently working on finalising the allocations for the 2024-25 Financial Assistance Grants (FA Grants), with a meeting held on 22 July 2024 to finalise recommendations to the Commonwealth Minister.
- The remaining 15 per cent of 2024-25 FA Grants totals \$60,616,774 (being \$36,799,358 General Purpose and \$23,817,416 Local Roads) and will be distributed quarterly on 15 August 2024, 15 November 2024, 17 February 2025, and 15 May 2025.
- The Commission completed a visiting program to the Pilbara to conduct public hearings in October 2023, further visited nine local governments in the Upper Great Southern and Eastern Goldfields-South regions in April 2024 and recently visited four local governments in the Kimberley region in May 2024.

Stop Puppy Farming

- The State Government is delivering on its commitment to stop and prevent puppy farming. These reforms have overwhelming community support.
- The *Dog Amendment (Stop Puppy Farming) Act 2021* requires the design and development of a centralised registration system (CRS) for dogs and cats.
- The CRS will also assist with the registration of cats under the *Cat Act 2011*, and the development of regulations, in consultation with stakeholders.
- The DLGSC concluded a Design and Discovery phase for the CRS on 18 March 2024.
- DLGSC is continuing to engage local governments and other key stakeholders across the State to prepare for CRS implementation.
- Public consultation on the proposed regulations closed late last year, and the final regulations are in development.
- The Department of Local Government, Sport and Cultural Industries has undertaken targeted consultation with local governments about the implementation of the stop puppy farming legislation.

PetsWA

- Funding has been approved for PetsWA, the centralised registration system for dogs and cats through Digital Capability Fund.
- The contract has been awarded as per the Minister for Local Government's Media Statement on 2 August 2024.
- Onboarding of the project team commences on 5 August 2024.
- There will be a local government sector webinar on the PetsWA update scheduled for the week commencing 19 August 2024.

Off Road Vehicles

- ORV committee are continuing to meet regularly.
- A private proponent is currently investigating the potential of an ORV area south of Perth.
- The government has invested \$100,000 to improve the ORV areas, specifically in York and Ledge Point.

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- Upgrades at other sites are in the pipeline, as the search continues to expand Western Australia's ORV network.
- The future of Pinjar's ORV site was assured when the government decided to end pine harvesting in the Gnangara State Forest, to preserve the roosting habitat of the endangered black cockatoo and support the recreational use of the area.
- A safety assessment has been conducted at the Lancelin ORV area, within the Shire of Gingin with the final report to be delivered before the end of the financial year.

Local Government Election Commitments

- The City of Bayswater's Riverside Gardens Urban Development project is on track. Detailed design is expected to be completed in June 2024, with an estimated project cost to be known at this time.
- The City of Gosnells' Sutherlands Park Youth (Skate) Plaza is on track. Detailed design is complete, and a contractor appointed for design and construction. Civil works are underway with main works commencing in August 2024 with expected completion in January 2025.
- The City of Joondalup's Greenwood Scout and Guide Hall Refurbishment project is on track with construction underway and due for completion in November 2024
- The City of Swan's Ellenbrook Community Hub project has completed community consultation and a detailed needs analysis. The City is currently finalising the detailed design to a 50 per cent brief by August 2024.

Ratability of Miscellaneous Licences

- The State Administrative Tribunal (SAT) has recently determined that land subject to a Miscellaneous Licence is not subject to local government rates under any circumstances,
- The DLGSC has already issued an LG alert to warn regional local governments of this issue.
- The DLGSC is also preparing to consult with regional areas to identify whether any local governments have been charging rates over miscellaneous licences or intended to do so.
- The intention of the consultation is to quantify the potential financial impact that this SAT decision has had on the sector.
- The DLGSC has been advised that the local government involved in the SAT decision is intending to appeal that decision, on the grounds that it contains errors of law.
- In the meantime, the DLGSC is continuing to process "change in method of valuation" applications, on the grounds that a change in method of valuation has no impact on a land's ratability or non-ratability.
- However, all approvals for these applications are being issued with provisos, reiterating that a change in method of valuation does not impact ratability.

Local Government Partnerships and Sponsorships

- To support the local government sector, the DLGSC provides various sponsorship or partnerships with key sector bodies. Over 2023/24, DLGSC provided sponsorships or partnerships to:

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- WALGA
- LG Professionals WA
- Reconciliation WA
- Telethon
- Town Team Movement
- For 2024/25 so far, DLGSC has committed to providing sponsorships to:
 - WALGA for their annual convention and Awards evening in August.
 - LG Professionals WA – being finalised
 - Town Team Movement for the Minister's Place Innovation Awards 2024 and the Town Teams Conference in Northam.

Placemaking Training Initiative

- In 2023/24 DLGSC engaged Town Team Movement to deliver 12 months of free online placemaking training to the WA local government sector.
- Placemaking helps build community connections by bringing together planners, community members, architects, local government, business and other groups, working collaboratively to activate local spaces.
- Hundreds of local government staff from councils across WA accessed the free training in its first year.
- Due to strong interest from the sector, DLGSC has extended the Placemaking training partnership with Town Team Movement for 12 months.
- Local government staff and elected officials have another year to access the training, with funding for the program extended until July 2025 in response to strong interest from the sector.

DLGSC Contacts

LG Support and Engagement	lghotline@dlgsc.wa.gov.au
LG Policy and Legislation	legislation@dlgsc.wa.gov.au
CRS – Stop Puppy Farming	puppyfarming@dlgsc.wa.gov.au
Grants Commission – Financial Assistance Grants	Grants.commission@dlgsc.wa.gov.au
LG accounting enquiries	L.G.accounting@dlgsc.wa.gov.au
LG Act Reform	actreview@dlgsc.wa.gov.au
LG Advisory Board	advisoryboard@dlgsc.wa.gov.au

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5.3 Reports from Kimberley Country Zone

The following table provides a summary of Matters for Decision that will be considered at the WALGA State Meeting on 4 September 2024, and provides an update on Matters for Noting. For full details of items, including background material and discussions, please see separately attached WALGA State Council Agenda (Attachment 2).

5.3.1 Item/Matters for Decision

Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
8.1 Local Government Elections Analysis 2015-2023	<p>That WALGA advocate to the State Government:</p> <ol style="list-style-type: none"> 1. For an independent Local Government election audit, focusing on the Western Australia Electoral Commission's (WAEC) cost allocation methods and costing applications used, to confirm that marginal cost recovery principles are applied and that the costing program is being effectively managed. 2. For the requirement for the WAEC to develop and implement Service Level Agreements with Local Governments, similar to those agreements currently used in New South Wales and Victorian Local Government elections and that includes: <ol style="list-style-type: none"> a. transparency of costing methodology, b. direct engagement with Local Governments pre and post elections, and c. the roles and responsibilities of the WAEC and Local Governments in the conduct of elections. 3. For the introduction of a provision for private service providers to enter the market for the conduct of Local Government elections. 4. For a mandated WAEC Report to Parliament specific to Local Government elections post each election cycle, outlining costs, results, voter turnout and matters for improvement both in the conduct of elections and the legislation, if relevant. <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • This report presents the findings of a comprehensive review and analysis of five election cycles up to and including the 2023 Local Government election against the backdrop of legislative reforms to the Local Government electoral process in Western Australia. • With a focus on postal elections conducted exclusively by the Western Australian Electoral Commission (WAEC), the analysis has found evidence of the rising cost of conducting Local Government elections in Western Australia. • Elected Member feedback, costs vs service comparisons and engagement by the sector with WALGA's governance services over the 2023 Local Government election period, are the basis for the recommendations as outlined above. • The Governance Policy Team considered this item at its meeting of 7 August and endorsed the position for consideration by State Council



Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
<p>8.2 Energy Transport Engagement and Community Benefit Framework Advocacy Position</p>	<p>That State Council endorse a new Energy Transition Engagement and Community Benefit Framework Advocacy Position as follows:</p> <p>It is essential that the energy transition currently underway delivers economic opportunities, ensures reliable and affordable electricity, and the greatest possible benefits for the community.</p> <p>WALGA calls on the State Government to develop a comprehensive framework to manage the impact of the energy transition that includes local engagement and the realisation of community benefits from energy transition projects as a priority.</p> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • Western Australia's energy industry is transforming to achieve the goal of net zero emissions by 2050. • In Western Australia there is no framework that provides a consistent approach to how proponents of major energy projects consult with local communities and how they can share in the benefits. • WALGA will advocate for the State Government to develop a framework to guide consultation and benefit sharing with local communities during the energy transition. • A joint meeting of the Environment Policy Team and Infrastructure Policy Team held on 10 July endorsed the position for consideration by State Council. • This draft advocacy position should be considered in conjunction with the accompanying draft WALGA advocacy positions Renewable Energy Facilities (Item 8.3) and Priority Agriculture (Item 8.4). <p>ATTACHMENT</p> <ul style="list-style-type: none"> • Attachment A: WALGA 2023 Annual General Meeting Agenda (Item 5.2 – Land Use Policy) • Attachment B: National Energy Transformation Partnership • Attachment C: NSW Draft Energy Policy Framework • Attachment D: NSW Draft Benefit Sharing Guideline • Attachment E: QLD Ministerial Announcement - Code of Conduct • Attachment F: Powering WA FAQs <p>POLICY IMPLICATIONS</p> <p>Related current Advocacy Position:</p> <p>4.1 Climate Change</p> <p><i>Local Government acknowledges:</i></p>

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Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
	<ol style="list-style-type: none"> 1. The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause. 2. Climate change threatens human societies and the Earth's ecosystems. 3. Urgent action is required to reduce emissions and to adapt to the impacts from climate change that are now unavoidable. 4. A failure to adequately address this climate change emergency places an unacceptable burden on future generations. <p><i>Local Government is committed to addressing climate change. Local Government is calling for:</i></p> <ol style="list-style-type: none"> 1. Strong climate change action, leadership and coordination at all levels of government. 2. Effective and adequately funded Commonwealth and State Government climate change policies and programs.
8.3 Renewable Energy Facilities Advocacy Position	<p>That State Council endorse a new Renewable Energy Facilities Advocacy Position as follows:</p> <p>The growth in the number, size, and complexity of renewable energy facilities across Western Australia is expected to continue as energy generation and other traditional industries de-carbonise their facilities and operations. The renewable energy state planning framework requires changes to ensure it is fit for purpose to guide the ongoing development of this sector.</p> <p>WALGA calls on the State Government to:</p> <ol style="list-style-type: none"> 1. Adopt a new State Planning Policy for renewable energy facilities, to replace the existing Position Statement: Renewable energy facilities, that: <ol style="list-style-type: none"> a. Facilitates the orderly development of renewable energy facilities across Western Australia; b. Outlines the key planning and environmental considerations, for the location, siting, design and operation of renewable energy facilities and their associated infrastructure; c. Provides a framework that clearly stipulates the minimum required documentation and technical reports that need to be submitted with proposals for renewable energy facilities; d. Supports the development of Local Planning Policies by Local Governments to further guide locally appropriate planning consideration of renewable energy facilities; e. Provides a clear relationship with: <ol style="list-style-type: none"> i. State Planning Policy 2.5 - Rural planning and Development Control Policy 3.4 - Subdivision of rural land, to ensure planning decisions

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Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
	<p>adequately balance the need to protect and preserve rural land for rural purposes;</p> <ul style="list-style-type: none"> ii. State Planning Policy 2.4 - Planning for Basic Raw Materials to ensure proposals for renewable energy facilities consider their impact on basic raw material supply at the earliest stage of the planning process; and iii. State Planning Policy 2.9 - Planning for Water to ensure water resources impacted by renewable energy facilities are identified and adequately managed. <p>f. Includes policy measures to address:</p> <ul style="list-style-type: none"> i. concerns relating to the location of these facilities and their associated infrastructure on agricultural land, their proximity to lot boundaries, town sites and sensitive land uses, and potential impact on airport operations and rural activities; ii. planning for renewable energy facilities in industrial areas in relation to the coordination of these facilities, their appropriateness in the 'General Industry' zone and impacts and suitable location on heavy industry sites; iii. the need for local engagement and the realisation of community benefits from the development of renewable energy facilities. <p>2. Review the definition of 'renewable energy facility' considering the increasing size and scope of facilities and consider creating definitions based on the scale of the facility (Utility-scale and other), and the form of facility (solar energy and wind energy).</p> <p>3. Provide guidance to Local Governments on the consideration of green hydrogen production facilities on rural land where it is an incidental use to a renewable energy facility.</p> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • A 2023 WALGA Annual General Meeting resolution and subsequent resolution by the Great Eastern Country Zone requested WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land. • The Central Country Zone resolved to request WALGA to advocate to the State Government to develop a more comprehensive and effective approach to guide the management and placement of renewable energy facilities; including but not limited to wind, solar, battery renewable diesel and associated infrastructure. • The existing State Government <i>Position Statement: Renewable energy facilities</i> does not adequately address these concerns, leading to inconsistent application and approvals of renewable energy facilities across the State.

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Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
	<ul style="list-style-type: none"> WALGA will advocate for the existing <i>Position Statement: Renewable energy facilities</i> to be amended and elevated to a State Planning Policy, including more nuanced provisions which provide greater guidance to Local Governments and applicants, and allow for renewable energy land uses to be classified as either small or large facilities. A joint meeting of the Environment Policy Team and Infrastructure Policy Team on 10 July endorsed the position for consideration by State Council. This draft advocacy position should be considered in conjunction with accompanying draft WALGA advocacy positions Energy Transition Engagement and Community Benefit Framework (Item 8.2) and Priority Agriculture (Item 8.4). <p>ATTACHMENT</p> <ul style="list-style-type: none"> Attachment A: WALGA 2023 Annual General Meeting (Item 5.2 – Land Use Policy) Attachment B: Great Eastern Country Zone Minutes – 11 April 2024 (Item 9.2 – Agricultural Land Use) Attachment C: Central Country Zone Minutes – 12 April 2024 (Item 9.3 – Wind Energy Facilities) Attachment D: Position Statement: Renewable energy facilities Attachment E: State Planning Policy 2.5 - Rural planning Attachment F: Development Control Policy 3.4 - Subdivision of rural land Attachment G: State Planning Policy 2.4 - Planning for Basic Raw Materials Attachment H: State Planning Policy 2.9 - Planning for Water <p>POLICY IMPLICATIONS</p> <p>Related current Advocacy Positions:</p> <p><i>4.1 Climate Change</i></p> <p><i>Local Government acknowledges:</i></p> <ol style="list-style-type: none"> The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause. Climate change threatens human societies and the Earth's ecosystems. Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable. A failure to adequately address this climate change emergency places an unacceptable burden on future generations. <p><i>Local Government is committed to addressing climate change. Local Government is calling for:</i></p>



Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
	<ol style="list-style-type: none"> 1. Strong climate change action, leadership and coordination at all levels of government. 2. Effective and adequately funded Commonwealth and State Government climate change policies and programs. <p>6.1 Planning Principles <i>All legislation and policy which deals with planning and development must:</i></p> <ul style="list-style-type: none"> • ensure role clarity and consistency across all legislation controlling development, to avoid confusion of powers and responsibilities; • be easily interpreted by, understood by and accessible to all sections of the community; • be amended only with WALGA involvement and/or consultation/involvement with Local Government. <p>6.2 Planning Reform <i>The Local Government sector supports the underlying principles of planning reform and the continuing focus of streamlining the planning system while ensuring Local Government retains the ability to respond to local context and characteristics through Local Planning Frameworks.</i></p>
<p>8.4 Priority Agriculture Advocacy Position</p>	<p>That State Council endorse a new Priority Agriculture Advocacy Position as follows:</p> <p>The state planning framework should provide sufficient statutory protections for areas identified as high quality agricultural land.</p> <p>WALGA calls on the State Government to:</p> <ol style="list-style-type: none"> 1. Amend the Planning and Development (Local Planning Schemes) Regulations 2015 to: <ol style="list-style-type: none"> a. Create a new model zone under Schedule 1, Part 3, Clause 16 for land identified as high quality agricultural land known as the 'Priority Agriculture' zone, with the following objectives: <ol style="list-style-type: none"> i. to retain priority agricultural land for agricultural purposes; and ii. limit the introduction of sensitive land uses which may compromise existing, future and potential agricultural production. b. Define 'Priority Agriculture' zone under Schedule 2, Part 1, Clause 1 to align with the definition provided in State Planning Policy 2.5 - Rural planning.



Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
	<ol style="list-style-type: none"> 2. Review the areas which have been identified by the Department of Primary Industries and Regional Development as high quality agricultural land and expand the extent of mapping to address the whole of Western Australia. 3. Undertake a 'health check' of State Planning Policy 2.5 - Rural planning and Development Control Policy 3.4 - Subdivision of rural land, in consultation with relevant stakeholders. <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • A 2023 WALGA Annual General Meeting resolution and subsequent resolution by the Great Eastern Country Zone have requested that WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land. • WALGA prepared a <i>Research Paper: Protection of Productive Agricultural Land</i> that provides policy context, previous WALGA advocacy and analysis of State and Local Government approaches to agricultural land use protections. • This work identified that a lack of consistency between the sub-regional planning strategies across the different regions of WA has impeded the implementation of best practice planning controls into local planning frameworks, and thus inconsistent application across the State. • This advocacy position recommends statutory protections of areas that have been identified as high-quality agricultural land, through amending the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> to include a model zone for 'Priority Agriculture'. This will provide the ability for Local Governments to adopt the model zone into their local planning schemes. • A joint meeting of the Environment Policy Team and Infrastructure Policy Team endorsed the position for consideration by State Council on 10 July 2024. • This draft advocacy position should be considered in conjunction with accompanying draft WALGA advocacy positions Energy Transition Engagement and Community Benefit Framework (Item 8.2) and Renewable Energy Facilities (Item 8.3). <p>ATTACHMENT</p> <ul style="list-style-type: none"> • Attachment A: WALGA 2023 Annual General Meeting (Item 5.2 – Land Use Policy) • Attachment B: Great Eastern Country Zone Minutes – 11 April 2024 (Item 9.2 – Agricultural Land Use) • Attachment C: Research Paper: Protection of Productive Agricultural Land • Attachment D: State Planning Policy 2.5 - Rural planning • Attachment E: Development Control Policy 3.4 - Subdivision of rural land



Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
	<p>POLICY IMPLICATIONS Current related Advocacy Positions:</p> <p><i>6.1 Planning Principles</i> <i>All legislation and policy which deals with planning and development must:</i></p> <ul style="list-style-type: none"> • ensure role clarity and consistency across all legislation controlling development, to avoid confusion of powers and responsibilities; • be easily interpreted by, understood by and accessible to all sections of the community; • be amended only with WALGA involvement and/or consultation/involvement with Local Government. <p><i>6.2 Planning Reform</i> <i>The Local Government sector supports the underlying principles of planning reform and the continuing focus of streamlining the planning system while ensuring Local Government retains the ability to respond to local context and characteristics through Local Planning Frameworks.</i></p>
<p>8.5 Planning Principles and Reform Advocacy Position</p>	<p>That State Council:</p> <ol style="list-style-type: none"> 1. Retire Advocacy Position 6.2 Planning Reform; and 2. Replace Advocacy Position 6.1 Planning Principles with the following: <p><i>6.1 Planning Principles and Reform</i></p> <ol style="list-style-type: none"> 1. <i>The Local Government sector supports an efficient and effective planning system guided by legislation, policy, and processes that:</i> <ol style="list-style-type: none"> a. <i>facilitates the creation of sustainable and liveable communities and places;</i> b. <i>has a focus on strategic planning that delivers on long-term objectives and outcomes that balance social, environmental, cultural, and economic interests;</i> c. <i>is easy to understand, accessible and transparent;</i> d. <i>recognises the diversity of Western Australia and ensures that local environment, context, communities and character are appropriately reflected in planning frameworks and decision making;</i> e. <i>ensures decisions are made by the level of government closest to and most impacted by a planning proposal; and</i> f. <i>establishes consistent planning frameworks and streamlines planning processes where there is a demonstrated benefit in doing so.</i>



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	<p>2. Reforms to the planning system should:</p> <ol style="list-style-type: none"> <i>be guided by the above principles;</i> <i>deliver community benefit;</i> <i>promote system efficiency, including through the use of technology;</i> <i>be evidence-based and informed by robust, transparent data;</i> <i>proceed at an appropriate pace to enable effective implementation;</i> <i>be informed by engagement with the community; and</i> <i>be amended only with WALGA involvement and/or consultation/involvement with Local Government.</i> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> It is proposed that the Advocacy Positions 6.1 Planning Principles and 6.2 Planning Reform be replaced with a new contemporary combined position that reflects the current planning system and planning reform agenda. The updated position identifies key elements that would create an effective and efficient planning system and how planning reform can be developed, prioritised, and implemented to achieve this. The updated position has been informed by feedback from Local Government officers, including WALGA's Planning Advisory Group and previous WALGA submissions on State Government planning reform initiatives. The Environment Policy Team endorsed the advocacy position at their meeting on 29 July. <p>POLICY IMPLICATIONS</p> <ol style="list-style-type: none"> Retire Advocacy Position 6.2 Planning Reform; and Replace Advocacy Position 6.1 Planning Principles with a new 6.1 Planning Principles and Reform.
<p>8.6 Product Stewardship Policy Statement and Advocacy Position</p>	<p>That State Council:</p> <ol style="list-style-type: none"> Rescind the existing Extended Producer Responsibility Policy Statement and Advocacy Position 7.5 Extended Producer Responsibility. Endorse a new Product Stewardship Advocacy Position as follows: <ol style="list-style-type: none"> Industry should take responsibility (physical and/or financial) for the waste that it generates through the entire life cycle of the products it produces through the implementation of effective product stewardship. Without effective Product Stewardship, there will be increasing costs for the community, resource recovery targets will be difficult to reach and a transition to a circular economy is unlikely. Effective Product Stewardship is characterised by:



Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
	<ol style="list-style-type: none"> a. Producers and importers taking responsibility for post consumption product impacts b. Schemes covering the entire cost of product recycling or recovery, including transport. c. Leveraging existing Schemes and collection locations. d. Being easy and convenient for the community to access. e. Having equitable national coverage and access for all, including regional and remote locations. f. Being evidence based. g. Consistent regulation and implementation across Australia using national Product Stewardship legislation. h. Timely action and industry cooperation during Scheme development and implementation. i. Being demand based and aiming to recover the maximum amount of material, rather than being limited by targets. j. No additional cost to consumers when the product is disposed of post consumption. <ol style="list-style-type: none"> 3. Local Government calls on the Commonwealth Government to implement effective Product Stewardship schemes for all products that drive environmentally and socially sustainable outcomes through the design, manufacture and distribution of products that can be more easily reused, repaired, recovered or recycled. 4. If national action is not progressed within a reasonable timeframe, or in a way that meets the needs of the Western Australian community, then Local Government supports a State based approach to Product Stewardship. <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • The Extended Producer Responsibility (EPR) Policy Statement was first endorsed in 2004 and reviewed and amended in 2008. • The Statement outlines the rationale for Local Government support for EPR, as a way of ensuring producers take responsibility for their products at the end of life, and some of the key elements of successful Schemes. • WALGA's Local Government Principles for Product Stewardship was endorsed in 2022. The Principles provided more detail on key design elements for Schemes and have been used to inform advocacy. • Following discussion at the April Municipal Waste Advisory Council (MWAC) and Officers Advisory Group meetings it was agreed to review the EPR Policy Statement and incorporate the Local Government Principles into a new Product Stewardship Policy Statement and Advocacy Position. • The Product Stewardship Policy Statement and Advocacy Position has been updated to:



Item / Matters for Decision As per State Council Agenda	WALGA Recommendations
	<ul style="list-style-type: none"> ○ Include a greater focus on the potential for Product Stewardship to influence the design of products, as well as their post consumption disposal. ○ Identifying the increasing cost burden on Local Government and the community of increasing complex products. ○ Focus on ensuring all products have a clear and funded end of life pathway. <ul style="list-style-type: none"> • The MWAC endorsed the new Policy Statement and Advocacy Position in June. <p>ATTACHMENT</p> <ul style="list-style-type: none"> • Draft Product Stewardship Policy Statement <p>POLICY IMPLICATIONS</p> <p>This item rescinds the existing Policy Statement and Advocacy Position:</p> <p>7.5 Extended Producer Responsibility</p> <p><i>Local Government supports the concept of Extended Producer Responsibility, as a mechanism for ensuring manufacturers of products take responsibility (be that physical or financial) for the entire lifecycle impact of their products.</i></p> <p><i>By placing greater responsibility on producers, Extended Producer Responsibility can potentially improve valuation, pricing and incentive mechanisms, as well as encourage greater investment in infrastructure, research and development.</i></p> <p>A new Advocacy Position and Policy Statement for Product Stewardship are proposed:</p> <p>Product Stewardship</p> <ol style="list-style-type: none"> 1. Industry should take responsibility (physical and/or financial) for the waste that it generates through the entire life cycle of the products it produces through the implementation of effective product stewardship. Without effective Product Stewardship, there will be increasing costs for the community, resource recovery targets will be difficult to reach and a transition to a circular economy is unlikely. 2. Effective Product Stewardship is characterised by: <ol style="list-style-type: none"> a. <i>Producers and importers taking responsibility for post consumption product impacts.</i> b. <i>Schemes covering the entire cost of product recycling or recovery, including transport.</i> c. <i>Leveraging existing Schemes and collection locations.</i> d. <i>Being easy and convenient for the community to access.</i> e. <i>Having equitable national coverage and access for all, including regional and remote locations.</i> f. <i>Being evidence based.</i> g. <i>Consistent regulation and implementation across Australia using national Product Stewardship legislation.</i>



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	<p>h. <i>Timely action and industry cooperation during Scheme development and implementation.</i></p> <p>i. <i>Being demand based and aiming to recover the maximum amount of material, rather than being limited by targets.</i></p> <p>j. <i>No additional cost to consumers when the product is disposed of post consumption.</i></p> <p>3. Local Government calls on the Commonwealth Government to implement effective Product Stewardship schemes for all products that drive environmentally and socially sustainable outcomes through the design, manufacture and distribution of products that can be more easily reused, repaired, recovered or recycled.</p> <p>4. If national action is not progressed within a reasonable timeframe, or in a way that meets the needs of the Western Australian community, then Local Government supports a State based approach to Product Stewardship.</p>
<p>8.7 Submission on the Draft State Waste Strategy</p>	<p>That State Council endorse the Draft State Waste Strategy Submission.</p> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> The Draft State Waste Strategy (Draft Strategy) and State Waste Infrastructure Plan were released on 29 May. This follows the release of the Strategy Directions Paper in May 2023. WALGA provided a comprehensive Submission on the Directions Paper. Given the significant impact of the Strategy on Local Government, WALGA was granted an extension to the deadline to allow the draft submission to be considered by WALGA Zones and State Council. The focus of the Draft Strategy is: <ul style="list-style-type: none"> Better outcomes for regional and Aboriginal communities Increasing our focus on waste avoidance Better management of priority materials Realising the economic potential of recycling Contingency planning and climate resilience. New Targets are also proposed for each of the Avoid, Recover and Protect areas. WALGA's draft submission on the Draft Strategy was informed by Local Government written feedback and feedback received at a webinar held on 19 July. This Municipal Waste Advisory Council (MWAC) endorsed the draft submission on 31 July 2024. <p>ATTACHMENT</p> <ul style="list-style-type: none"> Draft State Waste Strategy Submission

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	<p>POLICY IMPLICATIONS</p> <p>The Submission aligns with existing Advocacy Position 7.2 State Waste Strategy and previous Submissions.</p> <p>7.2 State Waste Strategy</p> <p><i>Local Government requires leadership and clear direction from the State Government in relation to waste management. As such, Local Government supports the development and implementation of a comprehensive State Waste Strategy which:</i></p> <ol style="list-style-type: none"> 1. Is consistent with the content, purpose and objective of existing legislation and policy at both a state and national level; 2. Clearly identifies the roles and responsibilities of the Waste Authority in regard to the development and implementation of the Strategy, as outlined in the Waste Avoidance and Resource Recovery Act 2007; 3. Is reviewed, with Stakeholder input, within 2 years of implementation; and <i>Includes achievable targets for all waste streams and focuses on waste reduction, resource recovery and the diversion of waste from landfill. Targets should be based on accurate baseline data and clearly identify roles, responsibilities and funding for each target area.</i>

4.3.2 Policy Team and Committee Reports and Matters for Noting

Item / Matters for Noting / Information	WALGA Recommendations
9.1 Environment Policy Team Report	<p>That State Council note the report from the Environment Policy Team to the 4 September 2024 meeting.</p> <p>1. MATTERS FOR STATE COUNCIL DECISION</p> <p>Advocacy Position Review</p> <p>The 2023 WALGA Annual General Meeting resolved that WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land. This was followed by similar resolutions from the Great Eastern Country and Central Country Zones as well as an increasing level of concern from the sector regarding these issues.</p>

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	<p>A joint Environment and Infrastructure Policy Team meeting was held on 10 July to consider new draft Advocacy Positions. The joint meeting endorsed the recommendations that State Council adopt the Advocacy Positions related to Renewable Energy Legislation.</p> <p>Agenda items 8.2, 8.3 and 8.4 of the State Council Agenda relate to this matter.</p> <p>Planning Principles and Reform The Policy Team considered the review of Advocacy Positions and recommended Advocacy Positions 6.1 Planning Principles and 6.2 Planning Reform be replaced with a new contemporary combined position that reflects the current planning system and planning reform agenda.</p> <p>Agenda item 8.5 of the State Council Agenda relates to this matter.</p> <p>2. MATTER FOR STATE COUNCIL NOTING</p> <p>The Policy Team discussed the following items for noting included in the July State Council Agenda:</p> <ul style="list-style-type: none"> • Item 8.1 Caravan Park and Camping Grounds Regulations • Item 9.1 Environment Policy Team Report • Item 10.3 Perth and Peel Urban Greening Strategy • Item 10.4 Polyphagous Shot-Hole Borer Update • Item 11.1.4 Report on Key Activities, Policy Portfolio <p>3. Portfolio Updates The Policy Team was provided with a Polyphagous Shot-Hole Borer update at their meeting on 29 July.</p>
<p>9.2 Governance Policy Team Report</p>	<p>That State Council note the report from the Governance Policy Team meeting for the 4 September 2024 meeting.</p> <p>1. MATTERS FOR STATE COUNCIL DECISION</p> <p>Local Government Elections Analysis 2015-2023 The Policy Team considered a report which presented the findings of a review and analysis of five election cycles up to and including the 2023 local government, against a backdrop of legislative reforms to the Local Government electoral process in WA.</p> <p>Agenda item 8.1 of the State Council Agenda relates to this matter.</p> <p>2. MATTERS FOR STATE COUNCIL NOTING</p>



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	<p>Local Government Elections Advocacy Positions Review</p> <p>A report on the current Local Government Elections advocacy positions was considered and the Policy Team requested a review of these advocacy positions including sector consultation on advocacy positions relating to Local Government elections, including the following:</p> <ol style="list-style-type: none"> 1. Voting at Local Government elections: Compulsory or voluntary voting; 2. Four year terms with a two year spill as opposed to 'all in all out'; 3. The "proportional" part of the formula to count votes be removed to fully align with the State and Federal Government preferential voting system; 4. The First Past the Post voting method to be used by all Local Governments for non-public internal elections, thereby replacing the Optional Preferential Voting requirement for these types of elections; and 5. The method of electing the Mayor/President.
<p>9.3 Infrastructure Policy Team Report</p>	<p>That State Council:</p> <ol style="list-style-type: none"> 1. Note the report from the Infrastructure Policy Team to the 4 September 2024 meeting. 2. Determine to retire the following Advocacy Positions: <ol style="list-style-type: none"> a. 5.2.4 Seat Belt Legislation b. 5.8 Ports c. 5.12 Infrastructure WA <p>1. MATTERS FOR STATE COUNCIL DECISION</p> <p>The basis for proposing each of the following advocacy positions be retired is summarised below:</p> <p>5.2.4 Seat Belt Legislation</p> <p>This Advocacy Position was endorsed in 2008 in response to proposed changes to seat belt legislation that places an additional responsibility on vehicle drivers to ensure passengers 16 years of age or older are restrained, similarly to the driver's responsibility to ensure passengers under 16 years of age are restrained. Seat belt legislation has since been amended in accordance with this advocacy position and changes to Australian Road Rules implemented in other jurisdictions.</p> <p>5.8 Ports</p> <p>This Advocacy Position was developed in 2010 in response to the draft National Ports Strategy. This strategy has since been superseded by the National Freight and Supply Chain Strategy, which was reviewed in 2023.</p> <p>5.12 Infrastructure WA</p> <p>Apart from supporting the establishment of Infrastructure WA, this 2018 advocacy position outlines recommendations related to scope of work (project value), board representation,</p>

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	<p>transparent processes, strategic asset maintenance and infrastructure renewal costs. Infrastructure WA was established in July 2019 although the proposed representation, scope and some other matters were not achieved in the <i>Infrastructure Western Australia Act 2019</i>.</p> <p>The Joint Environment and Infrastructure Policy Team meeting discussed and endorsed proposed advocacy positions that are listed for consideration by State Council in September 2024:</p> <ul style="list-style-type: none"> • Energy Transition Engagement and Community Benefit Framework • Renewable Energy Facilities, and • Priority Agriculture. <p>Agenda items 8.2, 8.3 and 8.4 of the State Council Agenda relate to this matter.</p> <p>2. MATTERS FOR STATE COUNCIL NOTING</p> <p>A submission to Main Roads WA draft Traffic Signals Approval Policy and Process was reviewed, amended and endorsed for consideration by State Council by Flying Agenda.</p> <p>Development of a Partnership Agreement between WALGA and the Public Transport Authority (PTA) Defining Roles and Responsibilities for Planning, Installation and Maintenance of Bus Stop Infrastructure is being developed and requires conclusion of further discussions with the PTA before being presented to State Council for consideration.</p> <p>Further engagement to define the expectations and scope of a report on implications to Local Governments of the new vehicle emissions standards is required.</p> <p>Work is progressing on a green and active travel discussion paper that will help inform the scope of a potential active transport working group or policy forum.</p>
<p>9.4 People and Place Policy Team Report</p>	<p>That State Council:</p> <ol style="list-style-type: none"> 1. Note the report from the People and Place Policy Team to the 4 September 2024 meeting. 2. Determine to: <ol style="list-style-type: none"> a. retain the following Advocacy Positions with amendment: <ol style="list-style-type: none"> i. 3.2.1 Local Public Health Plans b. rescind the following Advocacy Position: <ol style="list-style-type: none"> i. 3.5 Crime Prevention <p>1. MATTERS FOR STATE COUNCIL DECISION</p> <p>Advocacy Position Review</p>

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	<p>The People and Place Policy Team provides recommendations regarding WALGA community and emergency management advocacy positions for State Council's decision. Advocacy positions may be reviewed in the WALGA Advocacy Position Manual.</p> <p>Public Health Act 2016 (Advocacy Position 3.2.1) The Policy Team recommends that Local Public Health Plans Advocacy Position 3.2.1 be amended to reflect the commencement of Stage 5 of the <i>Public Health Act 2016</i> on 4 June 2024 and provide the framework for WALGA's ongoing advocacy.</p> <p>WALGA's current Public Health Act Advocacy Position:</p> <p>3.2.1 <i>Public Health Act 2016</i></p> <p><i>The Local Government sector supports the introduction of the Public Health Act 2016 and:</i></p> <ol style="list-style-type: none"> 1. Development of a clear implementation plan and timelines for the staged implementation of the Act and subsidiary legislation; 2. Engagement of Local Government in the development of any supporting regulations; 3. The provision of funding to support smaller rural and regional councils with the development of local Public Health Plans; and 4. The development of tools and resources to support the introduction of requirements for Public Health Plans. <p>It is proposed to amend the position as follows:</p> <p>3.2.1 Local Public Health Plans</p> <p><i>WALGA supports the objects and principles of the Public Health Act 2016.</i></p> <p><i>The State Government must ensure that:</i></p> <ol style="list-style-type: none"> 1. Guidance, tools and resources are developed to support the development of Local Public Health Plans; and 2. Funding is provided for: <ol style="list-style-type: none"> a) Smaller rural and regional councils are provided with funding to support the development of Local Public Health Plans; and b) Local Governments receive ongoing funding for the implementation of actions under Local Public Health Plans. <p>Crime Prevention (Advocacy Position 3.5) The Policy Team recommends that the Crime Prevention Advocacy Position 3.5 be rescinded.</p> <p>This advocacy position relates to the specific strategies and plans that have since been superseded by the <i>Graffiti Vandalism Strategy Western Australian 2022-2023</i>, which</p>

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	<p>encompasses the <i>Graffiti Management Toolkit</i> and <i>Graffiti Management Plan</i>, and the Crime Prevention Community Liaison Unit, both of which WALGA supports.</p> <p>WALGA will continue to support Members in the community safety space, including through the Local Government Community Safety Network. There are no foreseen consequences of the advocacy position being rescinded.</p> <p>Family and Domestic Violence (Advocacy Position 3.10.1) The Policy Team note that the Advocacy Position 3.10.1 Family and Domestic Violence will be reviewed for its consideration in September 2024.</p> <p>2. MATTERS FOR STATE COUNCIL NOTING</p> <p>The Policy Team discussed the following item for noting on the July State Council Agenda:</p> <ul style="list-style-type: none"> Item 10.2 Submission to the Commissioner for Children and Young People WA Priority Area Discussion Paper
<p>9.5 Municipal Waste Advisory Council (MWAC) Report</p>	<p>That State Council note the report from the Municipal Waste Advisory Council to the 4 September 2024 meeting.</p> <p>1. MATTERS FOR STATE COUNCIL DECISION</p> <p>Item 8.6 Product Stewardship Policy Statement and Advocacy Position Update Item 8.7 Submission on Draft State Waste Strategy</p> <p>2. MATTERS FOR STATE COUNCIL NOTING</p> <p>MWAC considered the following matters:</p> <ul style="list-style-type: none"> Waste to Energy – Consistent Communication: Local Government and Regional Councils are collaborating with the Department of Water and Environmental Regulation, WALGA and the Waste to Energy providers to ensure public communication on Waste to Energy supports existing waste avoidance and source separation behaviours. E-Waste Landfill Ban/National Product Stewardship: The Council expressed disappointment regarding delays to the National Product Stewardship Scheme for all electronic waste and encouraged WALGA to continue to advocate for funding for the State Government for e-waste recycling. A webinar will be held on the E-Waste Landfill Ban to ensure Local Government is well informed on this issue. <p>3. UPDATES</p> <p>MWAC noted the following updates:</p> <ul style="list-style-type: none"> Policy Statement Review Update,

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	<ul style="list-style-type: none"> • Waste and Environment Summit held in Northam (30-31 May) was a success with over 75 delegates gathering to discuss waste management, biodiversity and biosecurity, • WALGA has successfully advocated for Compostable Barrier Bags to be allowed under the Single Use Plastic Bans, • National Asbestos Strategy Plan, • Potential impact of the Landfill Gas ACCU Method Review on Local Government/Regional Council Landfills, and • E-Cigarette Collection Study Update.
<p>10.1 Local Government Legislative Reform</p>	<p>That State Council note the update on the Local Government Legislative Reform update.</p> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • The Minister for Local Government has been carrying out a legislative reform program. The program has been separated into two tranches. • The <i>Local Government Amendment Act 2023</i>, containing the first tranche of reforms, was passed on 11 May 2023. • There are a number of items from the Tranche 1 reforms still requiring regulations to be prepared. • The Minister for Local Government is progressing with Tranche 2 of the Local Government legislative reform program and will look to introduce a further Local Government Amendment Bill 2024 in August 2024. • The Tranche 2 reforms include the Office of the Inspector, Elected Member Superannuation, clarity around roles and responsibilities of the Council and CEOs, together with other reforms listed in this report. <p>POLICY IMPLICATIONS</p> <p>Please refer to the current WALGA Advocacy Positions Manual.</p>
<p>10.2 Report on Local Government Road Assets and Expenditure 2022/23</p>	<p>That State Council note the Report on Local Government Road Assets and Expenditure 2022/23.</p> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> • The Report on Local Government Road Assets and Expenditure 2022/23 has been finalised. • This Report provides information, statistics and trends on: <ul style="list-style-type: none"> ○ the length and types of roads and bridges managed by Local Governments; ○ sources of funding and the use of funds in expanding, upgrading, renewing and maintaining roads, paths and bridges; ○ actual expenditure relative to that needed to sustainably maintain the road network.

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	<ul style="list-style-type: none"> The Report is intended to underpin advocacy for continued and increased Federal and State funding for Local Government roads and to support Councils wishing to benchmark aspects of their own roads programs with similar or neighbouring areas. <p>ATTACHMENT</p> <ul style="list-style-type: none"> Report on Local Government Road Assets and Expenditure 2022/23
<p>11.1.1 Report on Key Activities, Advocacy Portfolio</p>	<p>That State Council note the Key Activity Report from the Advocacy Portfolio to the 4 September 2024 State Council meeting.</p> <p>Activities:</p> <p>Advocacy: Significant progress has been made with the State Election campaign, with the 2025 State Election Priorities document finalised, microsite built and public campaign planned.</p> <p>Marketing</p> <ul style="list-style-type: none"> Brand <ul style="list-style-type: none"> RoadWise logo updated in line with the new WALGA Branding Fresh identity developed to launch 2024 Showcase in Pixels program Website: The first baseline, quarterly analytics report since the website launched is encouraging with 45,140 total users visiting the website, 90% of which were new users. Campaigns <ul style="list-style-type: none"> 16 Training short course campaigns June to July 50% Cert III July intake resulted from marketing campaign Graphic device developed for the new People & Culture Performance, Achievement, Capability Excellence (PACE) program <p>Communication and Media</p> <ul style="list-style-type: none"> Media Coverage: WALGA president mentioned 79 times primarily on ABC Regional Radio, in the West Australian, the Albany Advertiser and the North West Telegraph WALGA mentioned 332 times in the WA mainstream media (topics covered were the Polyphagous Shot Hole Borer (PSHB) and the CFMEU demarcation hearing in the Industrial Relations Commission) Advocacy around the PSHB was significant between 19 July to 25 July, including a double page spread in the Sunday Times, TV coverage with President Chappel on the ABC, Channels 7, 9 and 10, and an Opinion Editorial (op-ed) in Monday's West Australian. Media Releases Social Media; LinkedIn, Facebook and Instagram <p>Events</p> <ul style="list-style-type: none"> 2024 WALGA Local Government Convention and Exhibition Local Government Awards

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	<ul style="list-style-type: none"> • Mayors and Presidents Forum • Virtual Graduation
11.1.2 Report on Key Activities, Infrastructure Portfolio	<p>That State Council note the Key Activity Report from the Infrastructure Portfolio for September 2024.</p> <p>Activities:</p> <p>Roads</p> <ul style="list-style-type: none"> • Local Government Transport and Roads Research and Innovation Program (LGTRRIP) • Condition Assessment of Roads of Regional Significance • Road Rail Interface Agreements • Update of User Guides for calculating the cost of road wear for defined freight tasks <p>Funding</p> <ul style="list-style-type: none"> • State Road Funds to Local Government Agreement 2023/24 – 2027/28 • Achievements of the State Road Funds to Local Government Agreement • GIS Mapping of the Rural Road Safety Business Case Alignments • Multi-Criteria Assessment (MCA) Model Revisions <p>Transport</p> <ul style="list-style-type: none"> • Regional Freight Strategy • Bus Stop Infrastructure • Active/Green Transport Discussion Paper <p>Utilities</p> <ul style="list-style-type: none"> • Underground Power • Streetlighting <p>Road Safety</p> <ul style="list-style-type: none"> • RoadWise Councils • RoadWise Recognised • RoadWise Council Road Safety Awards <p>Asset Management</p> <ul style="list-style-type: none"> • Road Assets and Expenditure Report Update Project
11.1.3 Report on Key Activities, Member Services Portfolio	<p>That State Council note the Key Activity Report from the Member Services Portfolio to the 4 September 2024 State Council meeting.</p> <p>Activities:</p>

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	<p>Association and Corporate Governance</p> <ul style="list-style-type: none"> Local Government Honours Program 2024 <p>Commercial</p> <ul style="list-style-type: none"> Preferred Supplier Program (PSP) Development Sustainable Energy Project ARENA Future Fuels Grant Project WALGA Tax <p>Employee Relations</p> <ul style="list-style-type: none"> WA Industrial Relations Commission applications WALGA Salary and Workforce Survey People and Culture Seminar Long Service Leave – new regulations <p>Governance and Procurement</p> <ul style="list-style-type: none"> Audit Fees <p>Training</p> <ul style="list-style-type: none"> Elected Member Training Diploma of Local Government – Elected Members LGA30120 Certificate III in Local Government
<p>11.1.4 Report on Key Activities, Policy Portfolio</p>	<p>That State Council note the Key Activity Report from the Policy Portfolio to the September 2024 State Council meeting.</p> <p>Activities:</p> <p>Economics</p> <ul style="list-style-type: none"> Energy Transition (Agenda item item 8.2, 8.3 and 8.4) Economic Briefing <p>Environment & Waste</p> <ul style="list-style-type: none"> Local Biodiversity and Native Vegetation Management Project Electronic Waste (E-Waste) Landfill Ban <p>Planning & Building</p> <ul style="list-style-type: none"> Urban Greening Grants Polyphagous Shothole Borer Advocacy Training Workshop for Local Government Officers <p>Emergency Management</p> <ul style="list-style-type: none"> Local Emergency Management Arrangements (LEMA) Improvement Project

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	<ul style="list-style-type: none">• Draft State Support Plan – Animal Welfare in Emergencies• State Recovery Arrangements• State Hazard Plan – Fire• Australian Warning System <p>Community</p> <ul style="list-style-type: none">• Aboriginal Affairs• Commencement of Stage 5A of the <i>Public Health Act</i> 2016• Housing• Regional Education

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5.4 Status Report on State Council Resolutions

10 July 2024 Item 7.1 Officer of the Auditor General Increased Costs	That State Council: 1. Objects to the Office of the Auditor General's audit fees increases for the 2023-24 audits of accounts and annual financial report of Local Governments; and 2. Requests the Legislative Council's Standing Committee on Estimates and Financial Operations to conduct an Inquiry into the OAG's performance of audits and increased audit fees to Local Governments. RESOLUTION 045.3/2024	WALGA wrote to the Standing Committee on 22 July advising of the State Council Resolution and requesting a meeting – no response received as at 31 July. WALGA also wrote to the Auditor General on 22 July advising of the State Council Resolution – response received 24 July.	July 2024	Tony Brown Executive Director Member Services
10 July 2024 Item 8.1 Caravan Park and Camping Ground Regulations	That State Council endorse a new Caravan Park and Camping Grounds Regulations Advocacy Position: Part 2 of the <i>Caravan Parks and Camping Grounds Regulations 1997</i> should be amended to allow Local Governments to: 1. Consider camping on private property for a period of greater of three months. 2. Establish policy to guide approvals beyond 3 months to ensure that camping is locally appropriate and provide for circumstances where caravans, predominantly in the form of tiny homes on wheels, can be occupied on a more permanent basis. RESOLUTION 046.3/2024	The Advocacy Positions Manual has been updated.	July 2024	Nicole Matthews Executive Manager Policy
10 July 2024 Item 8.2 2024 Audit Experience Survey Results and Advocacy Position	That State Council: 1. Note the Audit Experience Survey Results Summary <u>2022-23</u> ; and 2. Amend Advocacy Position 2.2.2 Local Government Audit Process to remove point 7 as it has been achieved. RESOLUTION 047.3/2024	The Advocacy Positions Manual has been updated.	July 2024	Tony Brown Executive Director Member Services
10 July 2024 Item 8.3 Finance and Services Committee Minutes (incorporating the	That State Council: 1. Endorse the Minutes of the Finance and Services Committee meeting held on 19 June 2024. 2. Endorse: a. the WALGA Budget 2024-25, being for the full year ending 30 June 2025,	The actions from the Finance & Services Committee meeting have been actioned including the implementation of the WALGA 2024/25 budget.		Tony Brown Executive Director Member Services



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WALGA Budget 2024-25 and WALGA Reserves Amendments) – 19 June 2024	<ul style="list-style-type: none"> b. Renaming the Strategic Reserve as the Sector Strategic Reserve. c. Creation of a new Reserve called the Organisation Strategic Initiatives Reserve d. That each reserve is to be used for the purpose presented within this report. e. Establishing the Organisation Strategic Initiatives Reserve with \$600,000 from the 2023-24 Non-Grant Surplus, to be applied to funding Strategic Projects in the Budget 2024-25. as recommended by the Finance and Services Committee. 			
	RESOLUTION 048.3/2024			
10 July 2024 Item 8.6 Appointments to State Council Policy Teams	<p>That State Council:</p> <ol style="list-style-type: none"> 1. Appoint Mayor Teresa Lynes, the State Council representative from the South East Metropolitan Zone to the Environment Policy Team, and 2. Appoint Cr Aaron Bowman, the State Council representative from the East Metropolitan Zone to the People and Place Policy Team. 	Members appointed to Policy Teams	July 2024	Tony Brown Executive Director Member Services
	RESOLUTION 051.3/2024			
10 July 2024 Item 8.7 Selection Committee Minutes – 16 April 2024 and 17 April 2024	<p>That State Council:</p> <ol style="list-style-type: none"> 1. Note the resolutions contained in the 24 June 2024 Selection Committee Minutes; and 2. Endorse the recommendations contained in the 24 June 2024 Selection Committee Minutes. 	Selection Committee items have been actioned.	July 2024	Tony Brown Executive Director Member Services
	RESOLUTION 052.3/2024			



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10 July 2024 Item 8.9 LGIS Fees and Board Minutes	That State Council: 1. Approve the annual LGISWA Scheme Management fee payable to JLT is increased by 3.9% for the 2024-25 year as recommended by the LGISWA Board. 2. Approve a 3.9% increase to the WALGA Trustee fee from the Scheme. 3. Note the minutes of the LGISWA Board meeting held on 24 May 2024 and that at this meeting the Board adopted the 2024-25 Scheme Budget that incorporates in-housing of Management Liability cover for Members. RESOLUTION 054.3/2024	No action required.	Complete	Tony Brown Executive Director Member Services
10 July 2024 Item 8.11 CEO Performance Review Report 2023-2024	That State Council: 1. Note the appraisal of Mr Nick Sloan, Chief Executive Officer has been completed for the period of July 2023 to June 2024. 2. Endorse the findings of the 2023-24 Annual Performance Review Report as presented by Price Consulting and thank Mr Sloan for his efforts. 3. Endorse the recommendations on Page 3 of the Summary Report to State Council on Employment Contract Terms. 4. Endorse the proposed CEO's Performance Criteria for the 2023-2024 period, as per Attachment 1 within the Summary Report to State Council. RESOLUTION 055.3/2024	Actions completed as per State Council resolution.	July 2024	Lauren Mathison Manager People and Culture



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10 July 2024 Item 9.4 People and Place Policy Team Report	That State Council: 1. Note the matters considered by the People and Place Policy Team at its meeting on 30 April 2024. 2. Determine to retire Advocacy Position 3.12.1 State Trail Bike Strategy. RESOLUTION 059.3/2024	The Advocacy Positions Manual has been updated.	July 2024	Nicole Matthews Executive Manager Policy
6 December 2023 Item 7.1 2023 Annual General Meeting Resolutions	That the following resolutions from the 2023 WALGA Annual General Meeting be referred to the appropriate Policy Team for further work to be undertaken ... 5.2 Land Use Policy <i>That WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land.</i> RESOLUTION 501.5/2023	Following the Environment Policy Team's consideration of WALGA's Research Paper at its February meeting, WALGA met with the Department of Planning, Lands and Heritage (DPLH) and the Department of Primary Industries and Regional Development (DPIRD) to discuss progress with the various initiatives being undertaken at a State level to prioritise agricultural land. A Joint meeting of the Environment Policy Team and Infrastructure Policy Team considered three draft advocacy positions at its meeting held on 10 July. These positions are included in the September State Council agenda for consideration.		Nicole Matthews Executive Manager Policy
6 December 2023 Item 7.1	That the following resolutions from the 2023 WALGA Annual General Meeting be referred to the appropriate Policy Team for further work to be undertaken.	The Deputy Director General, Housing and Assets presented at the 10 July State Council Strategic Forum. The presentation included an	Ongoing	Nicole Matthews Executive Manager Policy



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2023 Annual General Meeting Resolutions	<p>5.4 Regional and Remote Housing</p> <p><i>That WALGA advocates to the WA State and Commonwealth Governments to address the dire shortage of affordable key worker family housing options in regional and remote towns to encourage families to live and work in regional and remote towns. Social housing is addressed at both the State and Federal levels.</i></p> <p>RESOLUTION 501.5/2023</p>	<p>offer to Local Governments to submit expressions of interest for partnership on social and affordable housing as well the Government Regional Officer Housing program, including those that request variations to the current program parameters – such as rent returns or interest free loans.</p> <p>WALGA continues to advocate for State Government to optimise partnership opportunities with Local Government that make capital investment in housing supply viable.</p>		
<p>1 March 2023</p> <p>Item 7.4</p> <p>Submission on Draft Guideline Minimising Noise Impact from Outdoor Community Basketball Facilities</p>	<p>That WALGA:</p> <ol style="list-style-type: none"> Note that the Environment Minister has withdrawn the Draft Guideline: Minimising noise impact from outdoor community basketball. Write to the Ministers for Environment, Local Government, Sport and Planning requesting the formation of a cross Government working group, including relevant representative bodies, to consider and develop solutions to balance urban density and infill, public recreation and noise management. <p>RESOLUTION 422.1/2023</p>	Update sought from the Minister's office on 29 July.	Ongoing	Nicole Matthews Executive Manager Policy
<p>7 December 2022</p> <p>Item 5.1</p> <p>2022 Annual General Meeting Resolutions</p>	<p>The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken:</p> <p>...</p> <p>3.1 Road Traffic Issues</p> <p><i>That WALGA advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance</i></p>	<p>The Infrastructure Policy Team resolved:</p> <p><i>That efforts to increase the importance given to Local Government knowledge regarding traffic issues be deferred for consideration in mid-2023 after a clear Local Government</i></p>	Ongoing	Ian Duncan Executive Manager Infrastructure



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	<p><i>and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures.</i></p> <p>RESOLUTION 394.8/2022</p>	<p><i>advocacy position on speed management is developed and endorsed.</i></p> <p>This matter is central to the new Speed Management Policy adopted by State Council in May 2023. Implementation strategy being considered.</p>		
<p>7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions</p>	<p>The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: ...</p> <p>3.2 Car Parking and Traffic Congestion Around Schools <i>That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:</i></p> <ol style="list-style-type: none"> 1. <i>Reviewing car parking standards for schools;</i> 2. <i>Ensuring sufficient land is set aside for the provision of parking on school sites;</i> 3. <i>Reviewing the co-location of schools to avoid issues being exacerbated;</i> 4. <i>Restricting school access from major roads;</i> 5. <i>Developing plans to enable schools to manage school traffic;</i> 6. <i>Develop programs to educate drivers; and</i> 7. <i>Develop options and implement initiatives to encourage alternative modes of transport to school.</i> 	<p>The Infrastructure Policy Team resolved:</p> <p><i>That WALGA uses its role at the Safe Active Travel to School Working Group to advocate for these outcomes and provide advice back to the Local Government sector.</i></p>	Ongoing	Ian Duncan Executive Manager Infrastructure



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	RESOLUTION 394.8/2022			
7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions	The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: 3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA <i>That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.</i> RESOLUTION 394.8/2022	The Infrastructure Policy Team resolved: <i>That the opportunities and interest in contracting Local Governments to undertake maintenance and minor works on the State road network be explored in discussion with Main Roads WA.</i>	Ongoing	Ian Duncan Executive Manager Infrastructure
7 December 2022 Item 5.1 2022 Annual General Meeting Resolutions	The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: ... 3.4 Northern Australia Beef Roads Program <i>That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south, or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.</i>		Ongoing	Ian Duncan Executive Manager Infrastructure



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	RESOLUTION 394.8/2022			
1 December 2021 Item 5.3 2021 Annual General Meeting	That the following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action: Cost of Regional Development <i>That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns.</i> ... RESOLUTION 294.7/2021	In March the State Government announced the establishment of a new Infrastructure Development Fund that includes a stream to support the delivery of regional worker accommodation with applications open until September. This is an infrastructure investment program to address infrastructure constraints in the water, wastewater and electricity network at a precinct or strategic site scale impacting the delivery of regional worker accommodation. Full details can be found here .	Ongoing	Ian Duncan Executive Manager Infrastructure



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5.5 COMPLETE ZONE STATUS REPORT –

Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
19 April 2022 Zone Agenda Item 9.7 Underground Power	That the Kimberley Regional Group requests that WALGA enter into discussions with Horizon Power in relation to programs and funding to transition overhead wires to underground power.	WALGA staff met with Juliane Bush (Community Engagement Manager) and Robin John (Government Relations and Stakeholder Engagement Manager) from Horizon Power during October and raised the opportunities from underground power in Pilbara and Kimberley towns. This is now listed for discussion at the next meeting.	Ongoing	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
19 April 2024 Zone Agenda Item 8 Enhanced and Alternative Education Opportunities for Regional WA	That the Kimberley Country Zone: 1. Support the call to action to reduce regional disadvantage in educational opportunities. 2. Request the WALGA Secretariat to advocate to State Government on this matter	WALGA notes that the Kimberley Country Zone supports the call to action raised by the Great Southern Zone to reduce regional disadvantage in educational opportunities and that the Zone will write to the Minister for Education on the matter. WALGA understands that the Great Southern Zone received a response to their letter to the Minister of Education on this issue on 24 April 2024. The letter references a number of initiatives including a \$7.1 million funding boost for the School of Isolated and Distance Education, a proposed expansion of VET certificates in the coming years, Education and Training Participation Plans, the support provided by the School of Special Educational Needs: Behaviour and Engagement located in Albany, the recently announced federally funded two new Regional University Study Hubs, further financial investment in the attraction and retention payments/packages, and a developing Regional Education Strategy.	August 2024	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039



Kimberley Country Zone: Minutes August 2024

		<p>WALGA is also aware that the Great Southern Zone has raised these issues directly with Department of Education representatives at recent Zone meetings.</p> <p>WALGA notes that 2024-25 State Budget included an additional \$10 million for the School of Isolated and Distance Education.</p> <p>WALGA is continuing to advocate broadly on issues that intersect with regional education such as Government Regional Officer Housing (GROH). WALGA has written to the Department of Communities Deputy Director General, Housing and Assets on this matter. Department of Communities officials will present on the GROH program at the July Strategic Forum.</p> <p>On the 22 July, the Department of Education released a draft <u>Regional Education Strategy</u>. The Strategy aims to provide a framework to guide more effective delivery of regional education, focusing on improved educational and wellbeing opportunities across four pillars:</p> <p>Pillar 1: Build the capability of our regional workforce Pillar 2: Expand curriculum delivery Pillar 3: Strengthen support for student wellbeing Pillar 4: Develop partnerships to create opportunity</p> <p>Country zones and Local Governments are strongly encouraged to provide feedback on the strategy, particularly given the relevance of the Strategy to matters raised by the Great Southern Zone with support from other country zones.</p>		
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Kimberley Country Zone: Minutes August 2024

		<p>The consultation period closes on Friday 20 September 2024. More information is available here.</p> <p>WALGA has partnered with the Department of Education to facilitate an information and feedback session on the Strategy priority pillars. The session will be held online on Wednesday 21 August 2:30 -3.:30pm. A registration link will be sent via LG Direct.</p>		
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Kimberley Country Zone: Minutes August 2024



Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> </div>	<div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div>	Nil	
Resolution/s		Action(s)	
<p>That the Kimberley Country Zone:</p> <ol style="list-style-type: none"> Notes the report from the WALGA President Notes the State Council Agenda Items as circulated Supports the recommendations in the Matters for Decision contained within the State Council Agenda Acknowledges the Items for noting Acknowledges the Status Report on State Council Resolutions Notes the Kimberley Zone Status Report 		<p>Executive Officer to follow up on:</p> <ol style="list-style-type: none"> Item 8.4 – Priority Agriculture - Chris Hossen, Manager Planning and Building Item 10.1 – Local Government Reform - Tony Brown / James McGovern Item 10.2 – Local Government Road Report - Dana Mason, Manager External Affairs (advocacy agenda) or Mark Bondietti, Manager Infrastructure (technical questions) 	
Moved:	Shire of Broome	Responsible:	Executive Officer & as per noted above
Seconded:	Shire of Derby West Kimberley	Due date:	As appropriate
Carried:	3/0		

5. Conclusion of Zone Matters: 10:16am



THE
KIMBERLEY
REGIONAL GROUP

Meeting Minutes

23 August 2024

Kimberley Regional Group: Minutes 23 August 2024



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1. Meeting Open: 10:32am

Chair acknowledged the Traditional Custodians of the different lands on which people met today, and paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr David Menzel (Chair)	President, Shire of Wyndham East Kimberley	Zoom
Cr Peter McCumstie	President, Shire of Derby West Kimberley	Zoom
Cr Chris Mitchell	President, Shire of Broome	Zoom
Observers		
Sam Mastrolembo	CEO, Shire of Broome	Zoom
Tamara Clarkson	Acting CEO, Shire of Derby West Kimberley	Zoom
Susan Leonard	CEO, Shire of Halls Creek	Zoom
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	Zoom
Executive Support Team		
Paul Rosair	Principal, NAJA Business Consulting Services	Zoom
Michelle Mackenzie	Principal, Mira Consulting	Zoom
Jane Lewis	Principal, Redit Research	Zoom
Rebecca Billing	Administrative Assistant, NAJA Business Consulting Services	Zoom
Presentations		
Peter Webster	CEO, BBY	Zoom
Apologies		
Cr Malcolm Edwards	President, Shire of Halls Creek	
Cr Geoff Haerewa (Deputy)	Deputy President, Shire of Derby West Kimberley	
Cr Tony Chafer	Deputy Shire President, SWEK	
Amanda Dexter	CEO, Shire of Derby West Kimberley	

Note: Formal delegation from presidents to CEOs will be implemented and carried out in accordance with the model rules for all future meetings.

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3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest
Executive Team	9	KRG Executive Services Contract Renewal 2024-25	Perceived declaration of interest

4. Minutes of the last meeting

Item for Decision

Submitted by: Secretariat

Attachment 1: Matters Arising and Outstanding Business

Confirmation of Previous Minutes

Resolution/s		Action(s) / Budget Implications	
That the Minutes of the Kimberley Regional Group held on 20 June 2024, as published and circulated, be confirmed as a true and accurate record of that meeting.		See Attachment 1 – Matters Arising and Outstanding Business Shire of Broome CEO raised an action regarding a piece of work to look at FBT and other tax implications for home ownership from the April 2024 meeting that needed to be captured and progressed.	
Moved:	Shire of Derby West Kimberley	Responsible:	See Attachment
Seconded:	Shire of Broome	Due date:	As appropriate
Carried: 3/0			

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Attachment 1 Matters Arising and Outstanding Business

Date / Item	Action / Progress	Responsible
Resilience and Recovery		
15/06/2023	Action: 1. The Executive Team will seek to engage with the WALGA Working Group on behalf of the KRG Status / Progress: 1. In Progress. Information sought from WALGA on how local governments can have input into the Disaster Recovery Funding Arrangements (DRFA) Review.	Executive Officer
Priority Action List		
15/6/2023	Action: 1. EO to commence preparations for a strategic workshop to be held later in the year which will also refresh the priority action list as a result. Status / Progress: 1. See item 12. Note an updated on the Priority Action List is a standing item on the KRG agenda.	Executive Team
Administrative Matters		
21/02/2024	Action: 1. Executive Officer to work with Dr Allan Dale regarding CRCNA. 2. Executive Officer to invite Grey Mackay from the Land Alliance to the October KRG meeting to present on bushfire issues in the Kimberley. 3. EO to work with Secretariat on 2024-25 Budget Status / Progress: 1. In Progress. 2. In Progress. 3. Complete. See item 6.	Executive Team
State and Federal Government Election Strategy		
4/10/2023	Action: 1. 20/06/2024 – Executive Team to execute election advocacy, communications & engagement plan for 2025 State and Federal elections	Executive Team

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Date / Item	Action / Progress	Responsible
	Status / Progress: 1. In Progress. See item 9.	
Advocacy Strategy Management & Maintenance of Social Housing		
16/02/2024	Action 1. Executive Officer to develop a template for members to populate to support the advocacy strategy. Status / Progress: 1. In Progress. 2. This matter was raised consistently during the August 2024 Canberra visit with relevant stakeholders.	Executive Team
Review of Financial Assistance Grants		
23/11/2023	Action: 1. SWEK to run a procurement process and issue a RFQ Status / Progress: 1. In Progress. See item 13. NAJA undertaking preliminary research and meeting with SWEK CEO was held on the 19 th of June to scope out next stages of the work. Early research material presented in the KRG Submission into Local Government Sustainability. 2. On the 30 th July CEOs were provided a briefing and an update of the project.	Vernon Lawrence
Community Safety and Crime Prevention Investment Package		
23/11/2023	Action: 1. SWEK to run a procurement process and issue a RFQ Status / Progress: 1. In Progress. See item XX. Preliminary research being undertaken. 2. On the 30 th July CEOs were provided a briefing and an update of the project.	Vernon Lawrence
Benchmarking		
23/11/2023	Action: 1. Executive Team to email CEO's requesting a contact to send the spreadsheet to start collecting the information. 2. Spreadsheet to be sent for 2023/24 Actuals and 2024/25 Budget. Status / Progress: 1. Complete.	Executive Team / Members

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Date / Item	Action / Progress	Responsible
	2. In Progress. Spreadsheets have been sent out, and the report will be tabled at the December meeting, depending on when the information is returned to the Executive Team.	
Inquiry into Local Government Sustainability		
19/04/2024	<p>Action</p> <p>1. Executive Officer to try and seek a hearing if possible.</p> <p>Status / Progress:</p> <p>1. The KRG is invited to a public hearing on Wednesday, 28 August 2024 in Perth or via Teams. The first part of the Public Hearing will focus on Kimberley Regional matters and have presentations from the Kimberley Regional Group (KRG) represented by Paul Rosair as Executive Officer, followed by individual presentations from the Shire of Wyndham East Kimberley (SWEK) and the Shire of Derby West Kimberley (SDWK) who made separate submissions to the inquiry.</p>	Executive Officer
Shared Services		
20/06/2024	<p>Action</p> <p>1. Executive Officer and CEO's to discuss next steps out of session and to report back to the KRG.</p> <p>Status / Progress:</p> <p>1. The 4 CEOs met on the 30th July in person in Broome. The discussion focussed on staffing challenges opportunities to explore together finance and enterprise platforms. The key action from the meeting is a stocktake of current state / any planned enterprise initiatives across the four shires as a prelude to determining opportunities for collaboration. The CEOs would like to meet quarterly to progress discussions and this will be discussed at the Strategy Workshop.</p>	Executive Officer / CEO's

Watching Brief
Aboriginal Heritage Act: Now pending Department updates on rescinded legislation. On 15 November 2023, the <i>Aboriginal Heritage Act 1972</i> was restored as the legislation that manages Aboriginal heritage in Western Australia some amendments drawn from feedback from consultation. Approval is only required where there is potential for any harm to an Aboriginal site.
WA Development Index – response received from the Department of Local Government, Sport and Cultural Industries. To be raised with the new Minister for Local Government.
Banned Drinkers Register – Legislation passed. KRG media release issued and picked up in local papers. Implementation and outcomes will be monitored.
State government funding to support young people in the Kimberley. Cr McCumstie is the KRG observer member on the Aboriginal Youth Wellbeing Steering Committee (AYWSC) and will provide updates as required. Note the Aboriginal Regional Governance Group (ARRG) has been

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undertaking media expressing disappointment at the lack of government commitment to implement recommendations of reports into youth suicide in the Kimberley. New \$4M community-led Immediate Response Night Space (IRNS) service for young people in Broome. There is no overarching youth justice strategy for the region.
Tanami Road funding – Letter sent to Minister Catherine King on 28/05/23. Response received. Commonwealth confirmation that the project would proceed and an additional \$200M funding announced 16/11/2023. KRG media release issues and picked up in local papers. Shire of Halls Creek leading work on a Tanami Activation Strategy.
First Point of Entry (FPOE) Wyndham and Broome - Minister King announced in February 2024 that work will be undertaken for the enhanced FPOE status for Broome. This includes working with Border Force and the Department of Agriculture, Fisheries and Forestry. A letter will be sent to the new Minister for Home Affairs raising this issue. This particular issue was raised on many occasions during the August 2024 Canberra visit with relevant stakeholders.
North West Defence and Border Security – April 2024 letter sent to State and Federal Government expressing concern. Response received from the Minister for Home Affairs on the 7 th July.
Planning Reform: EO monitoring reform status and will advise accordingly as issues arise
Alcohol Restrictions: EO monitoring changes in alcohol restrictions and will advise accordingly
Relationship with Kimberley Development Commission

Resolved
Media and Communications Policy and Stakeholder Engagement Plan
Letters of congratulations to new State Ministers
Audited statements circulated
KRG meeting dates set and circulated
Service Level Agreement
Policy Position Papers
Investment Prospectus 2023/24
Lord Mayors Distress Relief Funding
MOU finalised and signed
Insurance Costs relief as a result of flood impacts
Potential tourism opportunities for total eclipse events, provided by Kym Francesconi
Regional Road Group: Shire allocations
KRG Website and LinkedIn profile - operational
BBY and WKFEC invitation to present to KRG
National Housing and Homelessness Plan submitted 20/10/2023. Published DSS Engage Website
Service Level Agreement Assessment – 5% increase endorsed 23/11/2023
July – September quarterly report – 23 November 2023 meeting.
Simplified Governance Compliance Papers – endorsed 23 November 2023 meeting
Regional Road Group Road Projects Funding Allocation – wrote to WALGA outlining KRG's position
Emergency Management Policy Position – Wrote to Matt Reimer DFES
Members advised Cr Mitchell of their response to the Regional Road Group Project grant funding
Ministerial notes 15/02/24 – Minister Papalia, Minister Beazley, Premier. Sent to members 26/02/24
Requirements for the Deputy Chair position clarified and stands endorsed as per November 2023
Submissions to the Independent Review of Commonwealth Disaster Funding & the Senate Inquiry.
WA LEMA Review endorsed by SEMC August 2023 – uploaded on SEMC website
Emergency Services position paper endorsed 23 November 2023 meeting

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Resolved
Priority Action List – feedback provided by members, E.T allocate resources from contract hours
SDWK & SoHC provided bridge issues to EO. KRG wrote to State and Federal Government
State and Federal Government Election Strategy, RAI Summit 2024, position papers on website
Kimberley Housing Roundtable – Broome 29 July 2024
Advocacy Strategy Management & Maintenance of Social Housing - endorsed April 2024 meeting
SDWK provided Infill Housing and Investigations Report
Regional Volunteering Strategy 2020 endorsed at individual council meetings. EO actioned
RCAWA approved KRG to use the benchmarking template.
Inquiry into Local Government Sustainability submitted 30 May 2024

5. Correspondence

Item for Noting

Submitted by: Secretariat

Attachment 3: Correspondence In:	Hon Claire O'Neil, Minister for Housing, Minister for Home Affairs, Minister for Cyber Security
Attachment 5: Correspondence In:	Office of Dr Helen Haines MP, Standing Committee on Regional Development, Infrastructure and Transport
Attachment 7: Correspondence In:	Richard Davies, Senior Policy & Project Officer, Department of Transport
Attachment 8: Correspondence In:	Office of Minister Kristy McBain, Minister for Regional Development, Local Government and the Territories
Attachment 10: Correspondence In:	Luke Bo'sher, Housing Australia
Attachment 13: Correspondence In:	Ray Christopher, Nirrimbuk Environmental Health Services
Attachment 16: Correspondence Out:	Office of Senator Bridget McKenzie, Shadow Minister for Infrastructure, Transport and Regional Development
Attachment 17: Correspondence Out:	Office of Senator David Pocock, Independent ACT Whip
Attachment 18: Correspondence Out:	Office of the Hon Patrick Gorman MP, Assistant Minister to the Prime Minister, Assistant Minister for the Public Service
Attachment 19: Correspondence Out:	Office of Minister Kristy McBain, Minister for Regional Development, Local Government and the Territories
Attachment 20: Correspondence Out:	Office of Senator Anthony Chisholm, Assistant Minister for Regional Development

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Attachment 22: Correspondence Out:	Warren Mundine, Nyungga Black Group Pty Ltd
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Note: Correspondence considered of an administrative nature, such as meeting invites etcetera, will not be tabled.

Correspondence In	
Date	04/07/2024
From	The Hon Clare O'Neil, Minister for Home Affairs; Minister for Cyber Security
Topic	Border security
Attachment	3
Date	17/07/2024
From	Office of Dr Helen Haines MP, Standing Committee on Regional Development, Infrastructure and Transport
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	4
Date	29/07/2024
From	Richard Davies, Senior Policy & Project Officer, Department of Transport
Topic	Regional Freight Strategy Discussion
Attachment	5
Date	30/07/2024
From	Office of Minister Kristy McBain
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	6
Date	02/08/2024
From	Luke Bo'sher – Housing Australia
Topic	Roundtable next steps
Attachment	7
Date	09/08/2024
From	Ray Christophers –Nirimbuk Environmental Health Services
Topic	Invitation to a briefing on the Kimberley Remote Aboriginal Community Leader's Network (KRACLN or the Network) online briefing 4 th September
Attachment	8
Correspondence Out	
Date	24/07/2024
From	Paul Rosair, Executive Officer
To	Office of Senator Bridget McKenzie, Shadow Minister for Infrastructure, Transport and Regional Development
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	9

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Date	18/06/2024
From	Paul Rosair, Executive Officer
To	Office of Senator David Pocock
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	10
Date	18/07/2024
From	Paul Rosair, Executive Officer
To	Office of the Hon Patrick Gorman MP
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	11
Date	24/07/2024
From	Paul Rosair, Executive Officer
To	Office of Minister Kristy McBain
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	12
Date	24/07/2024
From	Paul Rosair, Executive Officer
To	Office of Senator Anthony Chisholm, Assistant Minister for Regional Development
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	13
Date	08/08/2024
From	Paul Rosair, Executive Officer
To	Warren Mundine, Nyungga Black Group Pty Ltd
Topic	Assist with meeting with Senator Jacinta Price
Attachment	14

Resolution/s		Action(s) / Budget Implications	
That the Correspondence be received and noted, and that the Executive Officer be directed on a response, if required.		Nil	
Moved:	Shire of Broome	Responsible:	-
Seconded:	Shire of Derby West Kimberley	Due date:	-
Carried:	3/0		

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Attachment 3 Correspondence In: Border Security



The Hon Clare O'Neil MP
Minister for Home Affairs
Minister for Cyber Security

Ref No: MC24-010132

Mr David Menzel
Chair
Kimberley Regional Group
459 Albany Highway
VICTORIA PARK WA 6100

Dear Mr Menzel

Thank you for your representation of 10 April 2024 on behalf of Kimberley Regional Group concerning the maritime arrival of irregular immigrants in the Kimberley, Western Australia. I appreciate the time you have taken to bring this matter to my attention.

It is inherently challenging to protect Australia's remote northern coastline and vast maritime domain from all civil maritime threats. To manage risk, targeted response options are always under development by the Maritime Border Command, which utilises both Australian Border Force (ABF) and Australian Defence Force (ADF) across Australia's maritime domain through intelligence and risk informed planning. The ABF is currently prioritising resourcing within the North West region of Australia, including the Kimberley Marine Park (KMP), to protect our northern border from a number of different threats, including those identified in your correspondence.

From February 2024, the ABF has surged additional resources into North West Australia, including the deployment of an ABF Commander to Broome to coordinate uplift efforts across the region. This complements the ABF response uplift under Operation LEEDSTRUM, initiated in December 2023 to combat civil maritime security threats within the KMP region through the targeted application of ADF and ABF resources. Among the actions included in this response is increased engagement and cooperation with the Department of Agriculture, Fisheries and Forestry (DAFF) to proactively manage the biosecurity risk associated with foreign fishing activities and people smuggling incursions, and to prevent the introduction of exotic pests and diseases as per the Australian Government's strict biosecurity requirements. The ABF also works alongside DAFF Indigenous Rangers in the KMP as part of our enhanced measures in the region.

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The operational uplift I have described has been implemented concurrent to Operation PALISADE 2, also initiated in December 2023, which injects ABF and ADF maritime assets into the KMP region to deter and detect maritime threats. The continued uplift efforts of Operations LEEDSTRUM and PALISADE 2 provide a comprehensive response to border threats and will continue to demonstrate a strong visible presence in the KMP. The contact details of Mr Paul Rosair have been passed on to the Commander of Operation LEEDSTRUM.

The Government will provide an additional \$123.8 million over two years from 2023–24 to maintain and enhance Australia's civil maritime security capabilities, which includes \$71.2 million to increase the Australian Border Force's on-water response and aerial surveillance capabilities and \$52.6 million to address the border and biosecurity threat from illegal fishing activities in Australia's northern waters.

Thank you for raising these matters.

Yours sincerely

CLARE O'NEIL

4/8/2024

Kimberley Regional Group: Minutes 23 August 2024



Attachment 4 Correspondence In: KRG & RCAWA Canberra Meeting Request
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From: Jill Smith <jill.smith@helenhainesmp.org>
Date: 17 July 2024 at 7:59:34 AM GMT+8
To: paul@naja.com.au
Subject: Fwd: Request to meet from Kimberley Regional Group & Regional Capitals Alliance WA (Case Ref: HH457609)

Dear Paul,

Thank you for your time on the phone just now.

I am confirming that I have moved your meeting time with Helen Haines MP to 9.30am on 13 August 2024. Once you have confirmed other attendees, can you please let me know their names and job titles.

Helen is on the Standing Committee on Regional Development, Infrastructure and Transport:
https://www.aph.gov.au/Parliamentary_Business/Committees/House/Regional_Development_Infrastructure_and_Transport

Australian Parliament House (APH) opens at 9.00am. The following information is helpful to ensure you arrive in time for your meeting:

- Security can be busy and I would recommend parking and getting to security for when it opens at 9am. The following may be helpful information to you for visiting APH)– it contains information about parking at APH: https://www.aph.gov.au/Visit_Parliament/Plan_your_Visit
- Once you come through security you will arrive into the Marble Foyer. On arrival in the Marble Foyer, please call Helen's APH suite number 6277 4182 to advise that you have arrived. A staff member will come down to arrange security sign in (you must bring photo ID). The staff member will then escort you to Helen's APH suite.

Please let me know if you have any questions.

Kind regards,

Jill Smith
Office of Dr Helen Haines MP
Independent Federal Member for Indi

117 Murphy St Wangaratta VIC 3677
P: 03 5721 7077
E: jill.smith@aph.gov.au

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Attachment 5 Correspondence In: Regional Freight Strategy Discussion

From: "Davies, Richard" <Richard.Davies@transport.wa.gov.au>
Date: 29 July 2024 at 8:00:24 AM GMT+8
To: Paul Rosair <paul@naja.com.au>
Subject: RE: Regional Freight Strategy discussion

Hi Paul

Good to speak to you the other day and providing some helpful advice.

I would like to check if I could get a time slot to present about the Regional Freight Strategy for:

- Kimberley zone meeting – I understand it's a zoom meeting on 15th August.
- The 22 August RCAWA meeting. As you mentioned, it would be a great opportunity to present the RFS project at this forum. Is there a timeslot available?

In terms of presenting, we could need about 15-20 mins to present and allow some time for Q&As.

Thanks

Richard

Richard Davies

**Senior Policy and Project
Officer**

**| Freight, Ports, Aviation and
Reform**

| Department of Transport

GPO Box C102, Perth WA 6839

Tel: (08) 9216 8947

Email: Richard.Davies@transport.wa.gov.au | Web: www.transport.wa.gov.au



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Attachment 6 Correspondence In: KRG & RCAWA Canberra Meeting Request
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From: "Minister.Mcbain.MO" <Minister.Mcbain@mo.regional.gov.au>
Date: 30 July 2024 at 12:15:24 PM GMT+8
To: paul@naja.com.au, Laureta.Wallace@regionalaustralia.org.au
Subject: RE: Request to meet from Kimberley Regional Group & Regional Capitals Alliance WA
[SEC=OFFICIAL]

OFFICIAL

Dear Paul and Laureta,

Thank you for expressing an interest in meeting with the Hon Kristy McBain, Minister for Regional Development, Local Government and Territories.

Minister McBain would welcome a meeting with the delegates. She has availability on **Wednesday 14 August at 4-4:30pm** for the Regional Capitals Alliance WA, and **at 4:30-5pm** for the Kimberley Regional Group of Councils.

Please let me know if these allocations are suitable, and I am happy to discuss if you have any questions.

Kind regards,

Sophie Enno (she/her)

a/g Office Manager • Minister Kristy McBain's Office

sophie.enno@infrastructure.gov.au

P 02 6277 7060 (Office)

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Attachment 7 Correspondence In: Roundtable next steps

Subject: Kimberley Roundtable follow up

Hi, Paul, Michelle and KRG CEOs,

Thank you again on behalf of Housing Australia for the opportunity to be a part of the Roundtable earlier this week. Laura and I really appreciated the opportunity to hear first hand about the pipeline of social and affordable housing opportunities in the Kimberley. We came away with a high level of confidence that there are a range of high quality and deliverable projects across the Kimberley that would be within scope for Housing Australia to support.

At the follow up discussion on Tuesday morning, we discussed a few next steps:

- The KRG to prepare an overall pipeline of social and affordable development opportunities in the region, including potential phasing of immediate projects, and then projects over the next 2-5 years. As part of this, it would be helpful for the group to consider how the social housing and cohort specific housing might fit in this, for example redevelopment of family violence accommodation or a Broome youth foyer. We would be comfortable with either the pipeline you're developing including or cross referencing these, or alternative to not include any reference and just be explicit about that.
- Housing Australia and the KRG to meet virtually to discuss this pipeline, potentially in September or whenever the pipeline is ready for discussion. Housing Australia would include both our Strategy team (Laura) along with our Origination team who can provide a commercial perspective on the loans, upfront grants and ongoing availability payments that could match these projects.
- Housing Australia will engage their Board on this pipeline as a pilot opportunity to consider how Housing Australia can work differently in regional/remote areas. We will also engage WA Government about their contribution to social and affordable housing in the Kimberley.
- Separate to the above, Laura is also coming back to you with the home ownership support programs we offer and data on the uptake in the region.

This week is my time at Housing Australia before I return back to the Victorian Government. I was really pleased to have had the opportunity to meet with you all at the Roundtable and move this conversation forward towards a way that Housing Australia can consider these projects for funding. I think we made good progress and this has progressed another step forward from a Housing Australia perspective.

Jane Homewood (CC'd) is taking on the role I've had within Housing Australia. Jane and I started in Housing Australia at the same time at the end of last year, and has been spending the last 3 months leading the evaluation of the projects received in Round One. Jane has a really strong understanding of the market dynamics around social and affordable housing, and has a deep background in urban planning and project delivery (including in both local government senior executive roles as well as in Victorian Government heading up planning facilitation). Jane shares a passion for working with local governments in the program, and has a connection with the Kimberley and knows the region. Jane will be a great partner for you to have in Housing Australia.

Thanks again for having us up in the region earlier this week, and best of luck with this work going forward.

Thanks,
-Luke

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Attachment 8 Correspondence In: Invite September KRACLN Briefing

INVITE September KRACLN briefing

Ray Christophers <rchristophers@nirrumbuk.org.au>

9 Aug
2024

Good Afternoon

The Kimberley Remote Aboriginal Community Leader's Network (KRACLN or the Network) is a unique initiative to foster cross-collaboration among the 19 largest Kimberley Aboriginal communities (Tier1). The Network's purpose for communities is to support and empower each other, develop collective solutions, advocate with a unified voice, contribute to policy development, and optimise resource utilisation while avoiding duplication across communities. Additionally, the Network will provide a direct and consistent channel for Government and service providers to engage with the communities.

In early 2023, leaders from 19 Tier1 communities endorsed Nirrumbuk Environmental Health and Services (NEHS), a community-controlled service organisation, as the host organisation for the Network through a Memorandum of Understanding (MoU). NEHS played a pivotal role in coordinating the October 2023 Leaders' Forum—a three-day event held in Broome—and committed significant resources to the network development.

Nirrumbuk is dedicated to advancing this grassroots community-led initiative. With stakeholder support, our goal is to transition the project from planning to full implementation.

In April 2024, the NIAA provided funding to develop a Strategic Business Plan for the Network's establishment and operations for an initial 3-5 period.

The Strategic Business Plan has been finalised which is a significant milestone. I am pleased to invite you as a potential supporter and funding agency to attend a briefing session.

Briefing Details:

Date: Wednesday 4th September 2024,
10.30 to 12.00.

Location: In person: Department of Communities - Conference room, 19 Coghlan Street Broome,
or via Teams (see link below)

Registration : Please RSVP using voting buttons, if you are attending in person, Via teams or unable to attend

The information session will focus on the directions established in this Strategic Business Plan, and cover foundation, governance, operational aspects, outcomes, and funding. It will be followed by a time for questions and exchange.

Finally, I want to acknowledge the partner agencies, including the National Indigenous Australian Agency (NIAA), Lotterywest, and the State Departments of Communities (DoC) and Premier and Cabinet (DPC), who have provided ongoing support for the network's development since 2021, including all other sponsors.

In order for the network to be operational and show its true value in bolstering the growth of remote communities, promoting sustainability, and generally improving the quality of life for community member, we are seeking financial support.

I look forward to your participation in this briefing, and please don't hesitate to contact Christine Hoy on 0408 300 788 if you require additional information.

Sincerely

Ray Christophers

CEO

Nirrumbuk Environmental Health and Services

Rchristophers@nirrumbuk.org.au

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Attachment 9 Correspondence Out: KRG & RCAWA Canberra Meeting Request

From: Paul Rosair <paul@naja.com.au>
Sent: Wednesday, July 24, 2024 4:53 PM
To: McManus, Gerard (Sen B. McKenzie) <Gerard.McManus@aph.gov.au>; Laureta Wallace <Laureta.Wallace@regionalaustralia.org.au>
Cc: Golden, Lindy (Sen B. McKenzie) <Lindy.M.Golden@aph.gov.au>; Alan Ferris <aferris@bunbury.wa.gov.au>; Jane Lewis <jane@reditresearch.com.au>; Vernon Lawrence <Vernon.Lawrence@swk.wa.gov.au>; Michelle McKenzie <michelle@mira-consulting.com.au>
Subject: RE: Request to meet from Kimberley Regional Group & Regional Capitals Alliance WA
Importance: High

Hi Gerard,

Just seeing if this has progressed any further. We have up to 20 delegates (Mayors, Presidents, CEO's and Elected Members) coming to Canberra for the RAI summit.

We can organise delegations to suit. Members are from across our entire State (including the Kimberley)

We will have an election strategy package(s) containing a prospectus, policy papers and other materials, which we would like to formally present to you, which may be of use to you in formulating your election policy, priorities and strategies. We could arrange two meetings (or one if not possible) specially around our Regional Capitals Alliance WA (11 Regional Local Governments) and our Kimberley Regional Group (Of 4 Kimberley Shires) of Councils

Our preferred days (times) in order of preference are as follows:

Any time Tuesday 13th August 2024 at either the WA Hub or Parliament House
Alternatively, any time Wednesday or Thursday the 14th and 15th August 2024
Some delegates may also be in Canberra Monday and Friday of that week.

Your consideration of the request would be most appreciated

Kind Regards,
Paul

Paul Rosair
Principal,
NAJA Business Consulting Services



Executive Officer,
Regional Capitals Alliance Western Australia (RCAWA)

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Attachment 10 Correspondence Out: KRG & RCAWA Canberra Meeting Request

Senator David Pocock - Meeting with the RCAWA and KRG visiting - Canberra Hub 12th to 16th August 2024 External For Bec - Accounts/Action RCAWA x

Paul Rosair <paul@naja.com.au>
to diarydpocock, me, Jane, Michelle, Vernon, aferris
Hi Linda,

18 Jun 2024, 13:41 ☆ ↶ ⋮

I spoke earlier with Rory from your Office and he suggested I email our request to you directly.

As discussed with Rory, a number of our Regional Capitals Alliance WA (RCAWA)

- <https://waregionalcapitals.com.au>

and Kimberley Regional Group (KRG) - <https://kimberleyrg.com.au/>

members will be travelling to Canberra to attend the Regional Australia Institute (RAI) summit from the 13th to the 15th of August 2024 and visiting Parliament House for additional meetings during that week.

Currently we expect to have between 15-20 in our visiting party (broken up equally into the two groups).

As Executive Officer for both groups, I am hoping to arrange a meeting with the Senator whilst we are there. The afternoon of Tuesday the 13th of August is our preference, either at the Western Australian Canberra Hub, or alternatively the Senators Office or Parliament House.

Whilst we understand that the senator is a senator for the ACT we feel it is important for him to understand the needs and aspirations of Western Australian Regional Communities. Given the pivotal role he plays, role in framing federal legislation and voting on various matters pertaining to our communities, we feel it is prudent that he understands their needs.

We would also like to hold our KRG bi monthly meeting on Thursday the 15th (time TBC) day. The Senator is also welcome to attend that meeting.

I have CC'd Bec from our office.

Please advise of the Senator's availability and we will share additional details as they come to hand

Kind Regards
Paul

Kimberley Regional Group: Minutes 23 August 2024



Attachment 11 Correspondence Out: KRG & RCAWA Canberra Meeting Request
--

Good morning, Patrick

Thank you again for attending the Kimberley Regional Group and Regional Capitals Alliance joint forum in Perth recently. I would like to personally thank you for your contribution which was very much appreciated by everyone in attendance – we would like to lock you in (as our star presenter) again for next year if possible.

I remember you saying at last year's Forum that Ministers were constantly meeting with Mayors and Presidents from the Eastern States, and there is a need for more representation in Canberra. We have taken up your recommendation to come to Canberra!

The Kimberley Regional Group and the Regional Capitals Alliance WA. are attending the [Regional Australia Institute's Regions Rising National Summit, 14-15 August.](#), and would welcome the opportunity to meet with your Ministerial

colleagues whilst we are in Canberra. It would be greatly appreciated if you could assist us in securing some meetings.

We have availability to meet on Tuesday 13th August and in the afternoon of Thursday 15th (or possibly Wednesday of the summit itself). We can meet at Parliament House or the WA Canberra Hub, where we will be based.

I hope that you are able to assist us with this request.

All the best and kind regards

Paul

Paul Rosair

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Attachment 12 Correspondence Out: KRG & RCAWA Canberra Meeting Request
--

Hi Bec and Gabby,

Just seeing if this has progressed any further. We have up to 20 delegates (Mayors, Presidents, CEO's and Elected Members) coming to Canberra for the RAI summit.

We can organise delegations to suit. Members are from across our entire State (including the Kimberley)

We will have an election strategy package(s) containing a prospectus, policy papers and other materials, which we would like to formally present to you, which may be of use to you in formulating

your election policy, priorities and strategies. We could arrange two meetings (or one if not possible) specially around our Regional Capitals Alliance WA (11 Regional Local Governments) and our Kimberley Regional Group (Of 4 Kimberley Shires) of Councils

Our preferred days (times) in order of preference are as follows:

Any time Tuesday 13th August 2024 at either the WA Hub or Parliament House

Alternatively, any time Wednesday or Thursday the 14th and 15th August 2024

Some delegates may also be in Canberra Monday and Friday of that week.

Your consideration of the request would be most appreciated

Kind Regards,

Paul

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Attachment 13 Correspondence Out: KRG & RCAWA Canberra Meeting Request

Subject: RE: Request to meet from Kimberley Regional Group & Regional Capitals Alliance WA

Hi Nikki

Just seeing if this has progressed any further. We have up to 20 delegates (Mayors, Presidents, CEO's and Elected Members) coming to Canberra for the RAI summit.

We can organise delegations to suit. Members are from across our entire State (including the Kimberley)

We will have an election strategy package(s) containing a prospectus, policy papers and other materials, which we would like to formally present to you, which may be of use to you in formulating your election policy, priorities and strategies. We could arrange two meetings (or one if not possible) specially around our Regional Capitals Alliance WA (11 Regional Local Governments) and our Kimberley Regional Group (Of 4 Kimberley Shires) of Councils

Our preferred days (times) in order of preference are as follows:

Any time Tuesday 13th August 2024 at either the WA Hub or Parliament House

Alternatively, any time Wednesday or Thursday the 14th and 15th August 2024

Some delegates may also be in Canberra Monday and Friday of that week.

Your consideration of the request would be most appreciated

Kind Regards,

Paul

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Attachment 14 Correspondence Out: KRG & RCAWA Canberra Meeting Request

Request to meet from Kimberley Regional Group & Regional Capitals Alliance WA



NAJA Administration <info@naja.com.au>
to nyunggai@nyunggablack.com ▼

8 Aug 2024, 15:03 (7 days ago) ☆ ↶ ⋮

Good afternoon Warren,

Following up on your conversation with Paul this morning regarding your assistance in securing a meeting with Senator Price while the Kimberley Regional Group and the Regional Capitals Alliance WA are in Canberra for the Regional Australia Institute's Regions Rising National Summit on August 14-15.

They are available to meet on Tuesday, August 13th, between 10:00 AM and 11:30 AM or 1:30 PM and 4:30 PM, or on the afternoon of Thursday, August 15th. We could also consider meeting on Wednesday during the summit if that works better. We're flexible on the location and can meet either at Parliament House or the WA Canberra Hub, where we will be based.

Your assistance with this request would be greatly appreciated.

All the best and kind regards

Bec Billing

Finance Officer: NAJA Business Consulting Services
Administrative Officer: Regional Capitals Alliance WA (RCAWA)
Administrative Officer: Kimberley Regional Group (KRG)



6. Financial Report

Item for Noting

Submitted by: Vernon Lawrence, KRG Secretariat

Attachment 15: Kimberley Regional Group Interim Financial Report to 30 June 2024

Purpose

To update the KRG members on the financial position of the Group.

Summary

This report presents the Kimberley Regional Group Interim Financial Activity Statement for the period ended 30 June 2024. The report recommends that the Kimberley Regional Group (KRG) receives the Financial Activity Statement.

Background

Previous Considerations

The KRG adopted its annual budget for the 2023/24 Financial year at the meeting on 13 April 2023. At this meeting a report relating to the finances for the financial year to 30 June 2023 was approved by the KRG. This report is for the financial activity for Quarter 4 of the 2023/24 financial year. Quarterly reports will be tabled at meetings as soon after the end of each quarter as is practical.

Discussion

The Financial Activity Statement presents a current surplus position of \$329,989 which is represented by a cash balance held in a Reserve with the Shire of Wyndham East Kimberley. All outstanding members contribution amounts have been paid by members.

The operating expenses of \$161,556 were adequately covered by the members contributions of \$180,000. The estimated interest income, refund of reimbursable expenses and the collection of an outstanding members contribution resulted in an estimated cash surplus of \$67,513 for the 2023/24 financial year.

Adjustments arising from the approval of the 2023/24 Annual Budget were included at the last KRG meeting. It was agreed the contributions were maintained at \$45,000. The surplus cash was allocated to a line item "Kimberley Regional Group – Projects" in the amount of \$20,000 in order to maintain parity between income and expenditure. Four projects were considered and approved. The first two projects below were subject to a procurement process and were awarded to NAJA Business Consulting Services as providing the best value for money. The remaining two were approved for the Secretariat to conduct the work. The projects are:

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- Review of Financial Assistance Grants – estimated \$24,500
- KRG Community Safety and Crime Prevention Investment Package – estimated \$18,000
- Benchmarking – estimated \$15,000
- Pre State and Federal Government Election Strategy – estimated \$7,600

The total of these projects is \$65,100 against a budget of \$20,000. It was proposed that the projects budget be increased by \$45,000 to \$65,000 and funded from cash reserves. Expenses of \$14,371 were recorded against the projects at the reporting date. The unexpended funds will be carried forward to the next financial year.

As reported previously, Members will note that there still remains an amount of \$10,000 for the North West Defence Alliance (NWDA). This was not expended during the financial year and so a reduction to the amount will be included for the 2024/25 financial year for members should the KRG require any budget for activity related to this initiative.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

Financial Implications

As at the 30 June 2023 the Kimberley Regional Group cash balance \$262,476 and outstanding contributions of \$45,000 carried forward to the 2023/24 financial year giving a total opening surplus position of 307,476.

For the period ending 30 June 2024 Expenses of \$161,556 were paid against a year to date budget of \$230,000. No disbursements have been made against NDWA (\$10,000) so far. Only \$14,371 has been disbursed for Projects as at 30 June 2024 against a year to date budget of \$65,000. The unspent amount will be provided for in the new financial year. A Canberra trip has been planned for August 2024. The costs incurred to date are \$9,000 against a budget of \$7,000. The additional costs incurred relate to members Regional Australia Institute conference expenses being funded by the KRG. Some further expenses are expected to fall in the next financial year.

The year to date budget income was \$230,000 while the actual income is \$229,069. An estimate for reimbursements has been included which will related to the recovery of some of the Canberra delegation costs to ensure equity between the members. An estimate of interest has been included and will be adjusted at final audit.

The year to date actual budget surplus is \$67,513.

The total Kimberley Regional Group cash balance at 30 June 2024 is \$329,989 which represents the total of the Members interests at that date.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:

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Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> People Place Prosperity Performance </div>	<div> Advocate Partner Promote </div> <div> Facilitate Fund Monitor </div>		
Resolution/s		Action(s)	
<p><i>That the Kimberley Regional Group notes:</i></p> <ol style="list-style-type: none"> <i>1. the Interim Financial Report to 30 June 2024;</i> <i>2. the \$67,513 year to date budget surplus;</i> <i>3. no members contributions are outstanding for the 2023/24 financial year; and</i> <i>4. the total members interests of \$329,989 at 30 June 2024 represented by cash held in Reserves.</i> 			
Moved:	Shire of Broome	Responsible:	
Seconded:	Shire of Derby West Kimberley	Due date:	As appropriate
Carried:	3/0		

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Attachment 15: Kimberley Regional Group Interim Financial Report to 30 June 2024

Kimberley Regional Group - Year to date Income and expenditure for the period ended 30 June 2024	Annual Budget 2023/24	Adjusted Annual Budget 2023/24	Budget Year to Date	Actual Year to Date
Expenditure				
Kimberley Regional Group - Zone & RCG Meeting Expenses	6,000	6,000	6,000	1,102
Kimberley Regional Group - Canberra Delegation Expenses	7,000	7,000	7,000	9,000
Kimberley Regional Group - Annual Financial Audit	6,000	6,000	6,000	5,000
Kimberley Regional Group - IT Support	1,000	1,000	1,000	-
Kimberley Regional Group - Sundry Expenses	1,000	1,000	1,000	-
Kimberley Regional Group - Policy creation	4,000	4,000	4,000	-
Kimberley Regional Group - Website upgrade	2,000	2,000	2,000	2,178
Kimberley Regional Group - Projects	20,000	65,000	65,000	14,371
Kimberley Regional Group - Executive Consultancy	120,000	120,000	120,000	125,873
Kimberley Regional Group - Executive Consultancy - reimbursable costs	8,000	8,000	8,000	4,031
Kimberley Regional Group - North West Defence Alliance	10,000	10,000	10,000	-
	<u>185,000</u>	<u>230,000</u>	<u>230,000</u>	<u>161,556</u>
Income				
Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc	- 2,000	- 2,000	- 2,000	- 1,000
Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc	- 180,000	- 180,000	- 180,000	- 225,000
Kimberley Regional Group - Disbursement from Reserve	-	- 45,000	- 45,000	-
Kimberley Regional Group - Interest on Reserve - Op Inc.	- 3,000	- 3,000	- 3,000	- 3,069
	<u>- 185,000</u>	<u>- 230,000</u>	<u>- 230,000</u>	<u>- 229,069</u>
Net Operating Result	<u>-</u>	<u>-</u>	<u>-</u>	<u>67,513</u>
Opening Cash Balance	262,476	262,476	262,476	262,476
Outstanding Contributions	45,000	45,000	45,000	-
Appropriation from Reserve		- 45,000	- 45,000	-
Closing Surplus Balance	<u>307,476</u>	<u>262,476</u>	<u>262,476</u>	<u>329,989</u>

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7. Kimberley Regional Group Annual Budget 2024/25

Item for Endorsement

Submitted by: Vernon Lawrence, KRG Secretariat

Attachment 16: Kimberley Regional Group Annual Budget 2024/25

Purpose

To advise the members of the proposed 2024/25 Annual Budget

Summary

This report presents the proposed 2024/25 Kimberley Zone of WALGA and Kimberley Regional Group Annual Budget for approval.

Background

Previous Considerations

At the 4 October 2023 KRG meeting the following motion was passed.

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG 102023/007

Moved: Shire of Wyndham East Kimberley

Seconded: Shire of Broome

1. That the Kimberley Regional Group endorse the 2023/24 Kimberley Regional Group Annual Budget as attached with the following amendments:

- a) members contributions to remain at \$45,000 per annum to allow for future project work.**
- b) the amount allocated for the North West Defence Alliance to be considered in light of funding from other Alliance member contributions. That the Kimberley Regional Group endorse the 2023/24 Kimberley Regional Group Annual Budget as attached.**

CARRIED: 3/0

The Secretariat has prepared a Draft Kimberley Regional Group (KRG) 2024/25 Annual Budget which outlined proposed income and expenditure and indicated a balanced budget for the year ending June 30 2025.

In considering the Draft KRG 2024/25 Annual Budget members noted the estimated budgeted \$298,453 overall surplus from the 2023/24 financial year. It is for members consideration to allocate the surplus funds to projects and / or reduce the required member contribution in 2024/25.

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Discussion

The Draft 2024/25 Annual Budget (Attachment 16) has been developed with regard to historical expenditure while also considering changes in KRG priorities, projects in process, service delivery methods and increases in local government CPI. The budget is a balanced one with member contributions covering the ordinary operations of the KRG and an allocation from the retained funds is provided for project being undertaken on behalf of the KRG.

The estimated carry forward KRG funds amounts to \$329,989 comprising entirely of Cash It must be noted that these are interim amounts but are considered to be materially correct. The main adjustments will be an allocation of interest due on the cash balance invested and adjustment for project work expenses to be accrued. Should project expenditure need to be accrued then there will be a corresponding reduction in the 2024/25 budget allocation for project expenditure.

The budget takes into account the appointment of NAJA who will undertake the administrative functions of the Kimberley Regional Group and the Zone. The contract was awarded for two years and it is assumed that an extension under the contract will be approved by members and accepted by NAJA. As the contract term does not coincide with the financial year the budget covers the contract terms for part of the second year of their contract and the remainder of the financial year the terms agreed for the third year. The costs for a full financial year were estimated in 2023/24 to be \$116,147 excluding GST annually to provide approximately 864 hours of service. There was an increase to the contract amount for the second year of operation by an amount of 5%. While there is no provision for CPI increase in the contract, upon review of the contract performance for the second year of operation an increase of a further 5% to the contract amount was appropriate and budgeted for subject to the budget being agreed. The budget has been increased to \$139,500 to cater for this.

Meeting expenses and corresponding income have been estimated to be in line with previous years adjusted for CPI where appropriate. These costs include the hire of meeting space where necessary, catering and other incidental costs. A separate line item has been created for the Canberra Delegation trips to provide added transparency.

A review of the priorities of the KRG is due performed during the financial year and should the budget need to be adjusted it will be presented for approval at that time. Currently most items are advocacy based and do not require funding beyond the resourcing of the Executive Officer position other than projects that have been approved and allocated a budget. An amount of \$4,000 has been allocated for further policy development.

A further contribution to the North West Defence Alliance Incorporated (NDWA) has been reduced to the amount of \$5,000. This amount is essentially a contingency amount in the event the KRG wishes to contribute financially to an initiative that is for the benefit of the Members.

Operating expenditure for the 2023/24 Draft Annual Budget totals \$178,500 (2023/24 - \$165,000) and project expenditure is budgeted to be \$50,000 (2023/24 - \$65,000). Member contributions total \$180,000 which is the same as 2023/24. Member contributions have been maintained at to \$45,000 to cover all operating costs.

CONSULTATION

Nil.

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STATUTORY ENVIRONMENT
Local Government Act 1995

Financial Implications

The budget is the primary financial plan for the 2024/25 financial year. The intention is that the budget will be balanced such that all expenditures are matched by revenues. The budget is presented as a balanced budget.

A WALGA preferred auditor will be engaged to prepare the independent Annual Audit for the Kimberley Zone Secretariat and Kimberley Regional Group for the year ending 30 June 2025.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Recognition of Kimberley Local Government issues and opportunities

Alignment and integration of regional and local priorities for member Councils

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> </div>	<div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div>		
Resolution/s		Action(s)	
<p><i>That the Kimberley Regional Group endorse the 2024/25 Kimberley Regional Group Annual Budget as attached.</i></p>			
Moved:	Shire of Broome	Responsible:	
Seconded:	Shire of Derby West Kimberley	Due date:	As appropriate
Carried:	3/0		

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Attachment 16: Kimberley Regional Group Annual Budget 2024/25

Kimberley Regional Group - Proposed Annual Budget for the period ending 30 June 2025	Annual Budget 2023/24	Estimated Actual 2022/23	Annual Budget 2024/25
Expenditure			
Kimberley Regional Group - Zone & RCG Meeting Expenses	6,000	1,102	6,000
Kimberley Regional Group - Canberra Delegation Expenses	7,000	9,000	10,000
Kimberley Regional Group - Annual Financial Audit	6,000	5,000	5,000
Kimberley Regional Group - IT Support	1,000	-	1,000
Kimberley Regional Group - Sundry Expenses	1,000	-	1,000
Kimberley Regional Group - Policy creation	4,000	-	4,000
Kimberley Regional Group - Website upgrade	2,000	2,178	2,000
Kimberley Regional Group - Projects	65,000	14,371	50,000
Kimberley Regional Group - Executive Consultancy	120,000	125,873	139,500
Kimberley Regional Group - Executive Consultancy - reimbursable costs	8,000	4,031	5,000
Kimberley Regional Group - North West Defence Alliance	10,000	-	5,000
	<u>230,000</u>	<u>161,556</u>	<u>228,500</u>
Income			
Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc	- 2,000	- 1,000	- 2,000
Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc	- 180,000	- 225,000	- 180,000
Kimberley Regional Group - Disbursement from Reserve	- 45,000	-	- 43,500
Kimberley Regional Group - Interest on Reserve - Op Inc.	- 3,000	- 3,069	- 3,000
	<u>- 230,000</u>	<u>- 229,069</u>	<u>- 228,500</u>
Net Operating Result	<u>- -</u>	<u>67,513</u>	<u>-</u>
Opening Cash Balance	262,476	262,476	329,989
Outstanding Contributions	45,000	-	-
Appropriation from Reserve	- 45,000	-	- 43,500
Closing Cash Balance	<u>262,476</u>	<u>329,989</u>	<u>286,489</u>

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8. Formal Presentations

Item for Discussion

Submitted by: Executive Team

Purpose

To provide a forum for guests to address the KRG on relevant topics.

Attendees

Time	Name	Position	Organisation
11:00 - 11:15am	Peter Webster	CEO	BBY

Link to Key Pillar/s and Strategies:		Budget Implications
<div> People Place Prosperity Performance </div>	<div> Advocate Partner Promote </div> <div> Facilitate Fund Monitor </div>	Nil
Resolution/s		Action(s)
For noting		<ol style="list-style-type: none"> 1. Executive Officer to reach out to the Hon Melissa Price MP, Shane Love MLA and Divina D'Anna MLA with an invitation to the October meeting. 2. Executive Officer to keep KRG members informed about any upcoming meetings with politicians. Members to notify the Executive Officer if they wish to attend accordingly.



9. KRG Executive Services – Contract Renewal 2024/25

Item for Decision

Submitted by: KRG Secretariat

Attachment 17: Service Level Agreement – Review 2023/2024

Purpose

- To advise the members of the upcoming contract end-term date for NAJA Business Consulting Services and to offer an extension of contract for the role of Executive Services for the KRG.
- To update the KRG on the Service Level Agreement performance outcomes between the KRG (Principal) and NAJA Business Consulting Services (Consultant)
- To endorse a CPI increase of 4.9% (Per Annum) for services provided commencing 8th September 2024 as recommended by the Secretariat. This reflects the average of a 6% 2022/23 and 3.8% 2023/2024 CPI increase.

Background

NAJA Business Consulting Services was engaged to deliver Executive Services for the Kimberley Regional Group and Kimberley Country Zone commencing September 8, 2022. The initial contract covered a period of 24 months, with the possibility of two additional one-year extensions. The initial 24-month term concludes on September 7, 2024.

Under the terms of the contract, a service level agreement was established, requiring a performance review to be conducted annually. Initially planned for November 17, 2024 to align with last year's timing, the review has been moved forward to July 30, 2024, due to the need for contract extension.

Additionally, Section 38.2 of the contract specifies that on each Review Date, the consultant shall be entitled to adjust the rates listed in the Schedule of Rates based on the percentage change as published in the Consumer Price Index since the last Review Date.

Details

The NAJA team are dedicated to supporting the KRG in enhancing the rich diversity and liveability of the Kimberley region, with a focus on improving social, economic, and cultural outcomes for its residents. Mr Rosair, NAJA Principal, would be delighted to have the opportunity to continue his role as Executive Officer for an additional one-year term starting from September 8, 2024, to advance these objectives further.

This extension would enable the NAJA team to maintain momentum on crucial projects, execute ongoing initiatives, and bring to fruition other projects where the team has played a significant role.

The secretariat, Vernon Lawrence, CEO of SWEK, conducted an in-person service level review on July 30, 2024, in Broome. The outcomes of the review were as follows:

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Risk

- **Operational:** A change in Executive Support will impact on project delivery.
- **Financial:** Risk is managed as this increase has been built into the budget.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div>	<div>Advocate</div> <div>Partner</div> <div>Promote</div>	<div>Facilitate</div> <div>Fund</div> <div>Monitor</div>	A 4.9% increase for Executive Services to NAJA Business Consulting Services. This is covered in the 2024/25 budget.
Resolution/s		Action(s)	
<p>KRG members endorse the NAJA Business Consulting Services's Proposal for an Extension of Contract to provide Executive Services for the KRG from 8th September 2024 until 7th September 2025 with an option for a further one year extension.</p> <p>That the Service Level Agreement performance review between the KRG (Principal) and NAJA Business Consulting Services (Consultant) be endorsed</p> <p>That a 4.9% CPI increase for Executive services provided by NAJA be endorsed for services provided for the period from 8th September 2024 until 7th September 2025 as recommended by the Secretariat</p>		<ol style="list-style-type: none"> 1. NAJA Business Consulting Services Administrative Officer liaise with SWEK Finance Officer to implement the new arrangements. 2. Secretariat to discuss feedback on the contract renewal with the Executive Officer offline 	
Moved:	Shire of Broome	Responsible:	<ol style="list-style-type: none"> 1. SWEK Finance Officer & NAJA Administrative Officer 2. Secretariat & Executive Officer
Seconded:	Shire of Wyndham East Kimberley	Due date:	As appropriate
Carried:	3/0		

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Attachment 17 Service Level Agreement – Review 2023/2024

Service Level Agreement

Between:

**the Kimberley Zone / Kimberley Regional Group (Principal) and
NAJA Business Consulting Services (Consultant)**

The SLA will be reviewed at regular intervals to ensure that the Consultant is meeting the standards set out within the SLA. Where the Principal determines that the Consultant is at risk of breaching or has already breached the SLA the Principal will provide the Consultant written notice. The Consultant must remedy the issues within at least 7 days, from the date the notice was delivered, or as otherwise agreed to by the Principal in writing.

The Principal will conduct a major review of the SLA annually. The Contractor must ensure that they participate in the review without inhibiting the process.

Date	KPI	Meeting Standards	At risk of breach	Breaching standards	Action required
	Meet general conditions as agreed to in the Contract				
	MEETING COORDINATION: a) Prepare the KRG meeting agenda items and business papers in consultation with the Chair, KRG Members and WALGA. b) Provide all KRG agenda items to WALGA for inclusion in the agenda within the specified timeframes; c) Liaise with WALGA in relation to meeting arrangements including guest speakers; and d) Attend a minimum of 6 meetings per year. e) Ensure KRG meeting resolutions are captured and actioned appropriately.	✓ ✓ ✓ ✓ ✓			

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Date	KPI	Meeting Standards	At risk of breach	Breaching standards	Action required
	<p>MEMBER SUPPORT</p> <ul style="list-style-type: none"> a) Provide support on KRG business matters to KRG members, member Councils and other stakeholders. ✓ b) Deliver projects identified in the Strategic Community Plan, Regional Business Plan and other strategic documents. ✓ c) Coordinate meeting arrangements. ✓ d) Provide strategic advice to the KRG as required. ✓ e) Develop and maintain effective relationships across the KRG network. ✓ 				
	<p>ADVOCACY AND POLICY INFLUENCE</p> <p>The Consultant will provide support to enable the KRG to:</p> <ul style="list-style-type: none"> a) Meaningfully influence the policy agendas of the State and Federal governments to gain recognition of Kimberley local government issues and opportunities at a regional, state and national level. ✓ b) Advocate on behalf of the KRG to State and Federal governments, industry bodies and communities across the region for outcomes based on the KRG Strategic Community Plan, Regional Business Plan and other strategic documentation. ✓ c) Engage and collaborate with local and regional stakeholders to champion the interests of the KRG and the region. ✓ d) Develop and update advocacy documentation including the Advocacy Agenda, Infrastructure Prospectus and other documents as required. ✓ e) Prepare reports, speeches, presentations, briefings, correspondence and other documents as required to progress the strategic vision of the KRG. ✓ f) Liaise with media on agreed policy positions, noting the Chair of the KRG is the spokesperson. ✓ g) Provide advice and information that will facilitate the KRG vision. ✓ h) Where not undertaken by WALGA for the Zone, facilitate meetings with Ministers, Director Generals, external agencies, elected representatives and other stakeholders. ✓ 				

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Date	KPI	Meeting Standards	At risk of breach	Breaching standards	Action required
	i) Plan and organise approved KRG events, conferences and meetings to promote the advocacy agenda.	✓			
	<p>GOVERNANCE</p> <p>The KRG operates under a Memorandum of Understanding between the four member Shires. The Consultant will:</p> <ul style="list-style-type: none"> a) Ensure compliance against the KRG MOU and any supporting documentation, including the KRG Governance Manual. ✓ b) Preparation and updating of KRG governance and corporate documentation including the KRG Annual Performance Report, Strategic Community Plan and the Strategic Business Plan and other governance and corporate documents as required. ✓ c) Assist the Secretariat with the treasury function through the identification and costing of budget items such as estimated approved project delivery costs. ✓ 				
	<p>PROJECT FACILITATION</p> <p>The Consultant will be required to undertake the following duties:</p> <ul style="list-style-type: none"> a) Project management and related contract supervision, including oversight of procurement documentation, finances, consultants and other resources, in conjunction with specialised Shire officers as nominated by their CEOs. ✓ b) Identification of funding opportunities, preparation and acquittal of funding submissions and liaison with funding bodies. ✓ c) Deliver prioritised outcomes derived from the KRG Strategic Community Plan, Regional Business Plan and agreed scope of work. ✓ 				
	<p>REPORT PREPARATION</p> <p>Reports that are requested by the KRG may be undertaken within the scope of this Contract or, for larger projects outsourced where the role of the Consultant provides project management. ✓</p>				

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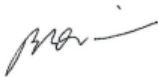


The KRG and NAJA Business Consulting Services agree to abide by this Service Level Agreement. Dated this 27th January 2023. *30th July 2024*



Vernon Lawrence

Secretariate of the Kimberley Regional Group



Paul Rosair

Principal NAJA Business Consulting Services



10. Election Package and Strategy Update

Item for Discussion

Submitted by: Executive Team

Purpose

To provide an update on the Kimberley Regional Group State and Federal government election strategy.

In summary

- The KRG endorsed an election strategy in November 2023 meeting with the aim of election commitments for investment in Kimberley infrastructure and services.
- Up to \$7,600 was allocated by the KRG towards this strategy.
- An Election Advocacy, Communications and Engagement Plan was endorsed in June 2024
- This paper provides an opportunity for the KRG to discuss the election strategy implementation plan.
- The State Election will be held on the 8th March 2025. The date of the Federal election is not yet decided.
- The KRG need to determine if they would like another visit to Canberra to meet with stakeholders.

Background

- As above

Details

Collateral for the Election Strategy

A KRG folder has been produced that includes a Kimberley statistical snapshot and includes:

- A summary document with KRG advocacy positions and investment projects
- 2024/25 Investment Prospectus
- Refreshed Policy Papers

Advocacy, Communications and Engagement Plan

The following strategy was endorsed by the KRG. The is presented to enable the KRG to monitor and review the actions to ensure that they will drive the strategy forward.

Action	By When	Channel/ Tool	Status
Position papers onto website	7 June 2024	Linked in Post	Complete
Prospectus onto website	20 June 2024	Linked in Post	Complete

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Formally Launch Prospectus	29 August 2024	Kimberley Economic Forum <ul style="list-style-type: none"> Overview by KRG Chair Media release Linked in Post 	On track
Meet with key stakeholders in Canberra	August 2024	Meetings in Canberra at RAI National Summit and parliamentarians	Complete
Distribution of Prospectus and Position Papers to key stakeholders Invite Prime Minister, LOOP & Premier and LOOP and invite them to visit Kimberley	Sept 2024	Letter to key stakeholders with copy / link to documents	On track
		Link to documents on Council websites	On track
		CEO emails to Council staff	On track
		Information in Council newsletters / Social media	On track
Meet with key stakeholders in Perth	Ongoing	Executive officer / Members	On track
Opinion Piece for West Australian and The Australian	Sept 2024	Opinion Piece under Chair's name	On track
Host journalist tour of Kimberley	Oct / Nov 2024		On track
Meetings in Canberra	Oct /Nov	Meet with Federal parliamentarians	TBD
Highlight projects on Linked-In	Oct – March 2024		On track
Host Election forum/s - Kimberley State Candidates & Federal Candidates (noting maybe additional cost)	Feb 2025	Shires to host forum	On track

Risk

- **Operational and Reputational:** without the execution of a pre-election strategy, opportunities to drive the KRG's policy and advocacy agenda may be missed.

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Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People Place Prosperity Performance</div> <div> <div>Advocate Partner Promote</div> <div>Facilitate Fund Monitor</div> </div> </div>		Up to \$7,600 plus GST allocated towards election strategy documents. Due to time required on the Investment Prospectus with members a variation is being negotiated with the secretariat to cover this additional time.	
Resolution/s		Action(s)	
That the KRG notes the implementation of the 2024-25 election strategy.		Progress a round of KRG meetings in Canberra with key stakeholders on the 18 th and 19 th of November.	
Moved:	Shire of Wyndham East Kimberley	Responsible:	Executive officer
Seconded:	Shire of Broome	Due date:	As appropriate
Carried:	3/0		



11. Kimberley Housing Roundtable 2024

Item for Discussion

Submitted by: Executive Team

Attachment 18: Draft Kimberley Housing Roundtable Report

Purpose

To provide an update on the outcomes of the Kimberley Housing Roundtable and discuss how the Kimberley Regional Group would like to be involved in progressing a Kimberley Strategic Housing Investment Package.

In summary

- The Kimberley Housing Roundtable was held on the 29th July 2024 in Broome.
- 52 people attended the Roundtable from local, State and Federal government, the non-government sector and industry.
- Feedback forms were sent to attendees and the feedback has been overwhelmingly positive.
- The Roundtable's aim was to understand constraints to delivering housing in the Kimberley from different perspectives, and to discuss the development of a collective project pipeline of housing for consideration of investment by Housing Australia.
- In preparation for the Roundtable case studies of potential housing projects were collected per Shire, indicating that a housing pipeline is viable.
- Housing Australia reconfirmed their interest in a supporting a pipeline of around 150 social and affordable homes across the region, including potential phasing of immediate projects, and then projects over the next 2-5 years.
- The KRG needs to consider how it would like to be involved in driving the development of a Strategic Housing Investment Package – a number of options are presented for consideration.

Background

- As above

Details

Discussions at the Roundtable indicated the following:

- There is a thin housing market across the Kimberley – in general the cost to construct a home is more than the value of the housing asset.
- That the Department of Communities was not able to share insights on how they were focussed and facilitating solutions to address the housing shortage in the Kimberley
- DevelopmentWA is focussed on land release to address market failure in all towns except Derby
- The Housing Supply Unit in the Department of Treasury plans to develop a pipeline of housing projects, and are keen to work with the Kimberley on this initiative. The Kimberley would need to drive and co-ordinate this.
- Foundation Housing is very keen to increase social and affordable housing in major Kimberley towns – they need economies of scale and the transfer of housing stock (asset or long term

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management) from the WA Government would facilitate this by enabling them to leverage their balance sheet and seek funding from Housing Australia.

- The Northern Australia Infrastructure Facility (NAIFF) is interested in working with Housing Australia to see how they can increase investment at scale in housing
- Housing Australia is committed to doing business in a new way in the Kimberley through investment in a strategic long term housing package.

Housing Australia met with the four Kimberley Shire CEOs after the Roundtable to discuss next steps. The following is what they put forward for progression -

- The KRG to prepare an overall pipeline of social and affordable development opportunities in the region, including potential phasing of immediate projects, and then projects over the next 2-5 years. As part of this, it would be helpful for the group to consider how the social housing and cohort specific housing might fit in this, for example redevelopment of family violence accommodation or a Broome youth foyer. We would be comfortable with either the pipeline you're developing including or cross referencing these, or alternative to not include any reference and just be explicit about that.
- Housing Australia and the KRG to meet virtually to discuss this pipeline, potentially in September or whenever the pipeline is ready for discussion. Housing Australia would include their Strategy team along with our Origination team who can provide a commercial perspective on the loans, upfront grants and ongoing availability payments that could match these projects.
- Housing Australia will engage their Board on this pipeline as a pilot opportunity to consider how Housing Australia can work differently in regional/remote areas. We will also engage WA Government about their contribution to social and affordable housing in the Kimberley.
- Separate to the above, Laura is also coming back to you with the home ownership support programs we offer and data on the uptake in the region.

Apart from Council's planning and building functions, the facilitation of housing is generally not a core role of local government. In regional WA to address market failure, and as a staff attraction and retention strategy, have had long involvement in the provision and management of staff housing. Given the critical housing pressures across Western Australia, a number of local governments are involved in the provision of land and or facilitating or funding the construction of affordable housing supply, with a focus on housing for key workers.

Housing Roundtable Next steps

Housing Australia have stated that they would welcome receiving the Strategic Housing Investment Package in September / October this year.

The following options have been developed for consideration by the KRG to determine the level of the involvement that the KRG would like in driving forward the next steps of the Housing Roundtable. The way that the KRG would like to drive this initiative will inform the next steps that will be included in the Report of the Roundtable.

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Options to progress the Roundtable outcomes

Options		Strengths	Weaknesses
1.	Hand over responsibility for driving housing roundtable outcomes to the Kimberley Development Commission, Department of Communities or WA Department of Treasury Housing Supply Unit.	KRG will not have responsibility for this issue	Housing Australia keen to partner with KRG The WA Government may not progress this work
2	Ask the KDC to establish a joint taskforce with the KRG to drive the Housing Roundtable outcomes with representatives from <ul style="list-style-type: none"> • Each Shire • Development WA • Department of Treasury Housing Supply Unit • Department of Communities 	KRG members are engaged but not responsible for driving this piece of work	State Government will drive the initiative Potential loss of urgency to act Other government priorities may delay progression
3	KRG to seek funding from the KDC / other WA government agency or Housing Australia to drive the outcomes	KRG members drive this piece of work with support from Government Additional resource to support delivery	Government may not provide funding
4	KRG members self-fund this initiative. A project plan is developed with a budget for endorsement by the KRG.	KRG members drive and own this piece of work. Additional resources available to support delivery of the package Housing Australia keen to partner with KRG. Reinforces KRG's leadership role	Loss of own source funds.
5	A KRG member co-ordinates and drives this project within their staff resources.	Competing workload pressures. Workload on individual Councils	No additional resources to support delivery

Next steps for the Roundtable Report

The Roundtable report needs to identify the next steps from the forum. These will be shaped by the way in which the KRG would like to be engaged in driving this work. The following are put forward for discussion:

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- The Department of Communities and the Housing Supply Unit, WA Department of Treasury, engage with the KRG regarding the State's 5-year capital works program for social and affordable housing in the Kimberley.
- Options:
 - 1 The KRG liaise with the WA Government on a mechanism to progress a collective Kimberley staged investment plan outlining immediate housing projects, and then projects over the next two to five years; or
 - 2 The KRG progress a housing investment plan and housing pipeline with Housing Australia for investment over the next three months.
- Housing Australia team to engage the HA Board and socialise the Kimberley pipeline as a pilot opportunity to consider how the agency can work differently in regional/remote areas.
- Housing Australia to provide the KRG with information about the home ownership support programs that they offer and data on the uptake in the region.

Risk

- **Reputational:** if there are no outcomes from the Kimberley Housing Roundtable

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Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People Place Prosperity Performance</div> <div> <div>Advocate Partner Promote</div> <div>Facilitate Fund Monitor</div> </div> </div>		To be determined based on the option chosen.	
Resolution/s		Action(s)	
<p>That the KRG discuss the Housing Roundtable next steps and how they would like to be involved in the development of a Kimberley Housing Strategic Investment Package.</p> <p>The KRG resolved that the next steps from the Roundtable are:</p> <ul style="list-style-type: none"> • The Department of Communities and the Housing Supply Unit, WA Department of Treasury, engage with the KRG regarding the State's 5-year capital works program for social and affordable housing in the Kimberley. • The KRG resolved to progress a housing investment plan and housing pipeline, including the phasing of immediate projects and projects over the next five years, with Housing Australia and key government and non-government agencies. • Housing Australia team to engage the HA Board and socialise the Kimberley pipeline as a pilot opportunity to consider how the agency can work differently in regional/remote areas. • Housing Australia to provide the KRG with information about the home ownership support programs that they offer and data on the uptake in the region. 		Executive Team to progress the next steps from the Roundtable with each Shire in partnership with Housing Australia, the Department of Communities, Development WA and the Housing Supply Unit, WA Department of Treasury, and non-government agencies.	
Moved:	Shire of Derby West Kimberley	Responsible:	Executive Team
Seconded:	Shire of Broome	Due date:	As appropriate
Carried:	3/0		



12. Around the Grounds

Item for Discussion

Submitted by: Executive Team

Purpose

This session provides an opportunity for members to share information of a local or regional nature that may provide opportunities for collaboration or may serve the purposes of sharing a learning that could impact the region as a whole.

In summary

- Since the inception of this agenda item in February 2023, two events were deemed major enough to steer discussion: the floods and the Canberra visit.
- For this meeting, it has been left to each Shire to introduce a topic/s of their choice that they deem relevant for the group. It is the intention that each Shire can hold the floor for up to 5 minutes, after which the item can either be followed up out of session or raised as an agenda item for the next meeting.

Background

As above.

Risk

Operational and reputational: if key issues facing KRG members are not understood by the KRG.

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity Performance	<div> <div>Advocate</div> <div>Facilitate</div> <div>Partner</div> <div>Fund</div> <div>Promote</div> <div>Monitor</div> </div>	
Resolution/s		Action(s)
For information only		TBD



13. Kimberley Regional Group Priority Action List

Item for Discussion

Submitted by: Executive Team

Attachment 19 Status Report, KRG Prioritised Action List

Purpose

To provide a status update on the progression of action items.

In summary

- The Priority Action List for 2023/24 was developed from a November 2022 workshop, and presented to members for feedback and become a standing item on the agenda
- The Executive Team is allocating resources to drive actions, and scoping out project costings for additional consultancy work as required.
- This paper provides a status update on priority actions.
- It must be noted that the priority actions do not preclude other activities from occurring, in particular seizing opportunities as they arise.
- This Action List will be reviewed at the October 2024 KRG workshops

Background

As above

Details

As above

Risk

Operational: Without agreement on the priority work to be progressed by KRG members and the Executive Team opportunities may be missed

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Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People Place Prosperity Performance</div> <div> <div>Advocate Partner Promote</div> <div>Facilitate Fund Monitor</div> </div> </div>		Additional consultancy money to progress some actions to be considered after a scope of works has been presented for endorsement	
Resolution/s		Action(s)	
That the KRG notes the progress of the action items and notes that this priority action list will be reviewed as part of the strategic planning workshop in October.		These actions were brought to attention by Members and the Executive Officer at the recent Canberra RAI Summit and visit, as well as at the Kimberley Housing Roundtable, and will continued to be highlighted as part of our election strategy.	
Moved:	Shire of Broome	Responsible:	Executive Team
Seconded:	Shire of Derby West Kimberley	Due date:	As appropriate
Carried:	3/0		

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Attachment 19 KRG Prioritised Action List Status August 2024

Legend

Ongoing		Complete	On track	Pending	Behind
Type of Activity	Actions		Within contract scope	Status Update	
Facilitate and partner	Develop a collective Kimberley Housing Investment Strategy and pitch that outlines what's been done to date and future opportunities including: <ul style="list-style-type: none">List of priority projectsCost to deliver these homes and partnership opportunities.Funding strategy to implement identified projects.		No	<ul style="list-style-type: none">Housing Advocacy Strategy endorsed at November 2023 meeting.The outcomes of the Housing Roundtable a key step in progressing this strategy in partnership with Housing Australia.	
Advocate	<ul style="list-style-type: none">Housing Maintenance Advocacy Strategy		Yes	<ul style="list-style-type: none">Strategy to be developed for KRG endorsement	
Advocate	<ul style="list-style-type: none">Tanami Activation Strategy		No	<ul style="list-style-type: none">KDC is leading this work - a funding application lodged for a precinct planKRG to liaise with KDC and Shire of Halls Creek on the status of the funding application.Activation strategy is included in the Investment Prospectus and Election Strategy	
Advocate	<ul style="list-style-type: none">Review the KRG land policy and strategyAdvocate for policy changes to the transfer of Crown land to freehold for the provision of housing, with savings allocated for headworks or other activities to facilitate development.		Yes	<ul style="list-style-type: none">Adopted paper to be updated	
Partner	<ul style="list-style-type: none">Develop a joint project to quantify shire expenditure on vandalism/property crime.Develop a Local Government community safety package for Ministers Winton, Carey and Papalia – i.e., Street lighting (LED), CCTV, infrastructure, policing, child centred – preventative services and wrap around services.		No	<ul style="list-style-type: none">Scope of works endorsed at November 2023 meeting.RFQ released by SWEK for consultantsNAJA engaged to undertake this project and start date TBC.	
Improve performance	<ul style="list-style-type: none">Improving performance by learning from others (Benchmarking Project)All services provided to improve efficiencies and learning from others		No	<ul style="list-style-type: none">Benchmarking project endorsed at November 2023 meeting.Work progressing on this project.	

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Monitor and Advocate	<ul style="list-style-type: none"> Develop scope of works and commission research to understand the funding shortfall facing Kimberley Councils to inform an advocacy strategy for increased financial assistance (FAGS) from state and federal government. 	No	<ul style="list-style-type: none"> Scope of works endorsed at November 2023 meeting. RFQ released by SWEK for consultants. NAJA engaged to undertake this project and start date TBC. Project progressing
Advocate	Execute Pre-election strategy		
	Launch Pre-election document	Yes	<ul style="list-style-type: none"> Formal launch planned for the Kimberley economic Forum.
	Undertake advocacy	Yes	<ul style="list-style-type: none"> Ongoing
Performance	<ul style="list-style-type: none"> Explore Shared Services Opportunities 	Yes	<ul style="list-style-type: none"> CEOs met 30th July to discuss and progress opportunities
Advocate	<ul style="list-style-type: none"> Expansion of mental health services. Expansion of family and domestic violence services. Expansion of aged care services. Health facilities that are fit for purpose in Aboriginal communities. 	Yes	<ul style="list-style-type: none"> Data needed – an opportunity to lead joint advocacy with NGOs
Advocate	<ul style="list-style-type: none"> Advocate for whole of family approach and wrap around services to be located in the Kimberley. 	Yes	<ul style="list-style-type: none"> Roll into pre-election strategy. Benchmarking exercise to assist with this.
Advocate	<ul style="list-style-type: none"> Develop a stakeholder engagement, communications and advocacy strategy in line with the Policy Papers 	Yes	<ul style="list-style-type: none"> Roll into pre-election strategy.
Advocate	<ul style="list-style-type: none"> Develop advocacy strategies to encourage economic diversification including mining; tourism; agriculture; defence; creative Industries; small business; Indigenous business growth 	Yes	<ul style="list-style-type: none"> Ongoing advocacy and engagement
Advocate	<ul style="list-style-type: none"> Advocate for MOG initiatives around better place based regional service delivery to be progressed. 	Yes	<ul style="list-style-type: none"> Ongoing advocacy and engagement.
Advocate	<ul style="list-style-type: none"> Submission to the Federal Inquiry into Local Government Sustainability. 	Yes	<ul style="list-style-type: none"> Submission Framework on the April 2024 agenda for discussion and input. Submissions due 3rd May 2024. Submission lodged 30th May 2024 Invited to public hearing in August 2024.
Advocate Facilitate	<ul style="list-style-type: none"> Gather government election priorities 	Yes	<ul style="list-style-type: none"> Review government commitments

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Advocate Facilitate	<ul style="list-style-type: none"> Create Investment Prospectus 2024 	No	<ul style="list-style-type: none"> Funding allocated by KRG. Information sought from Councils. Item of April 2024 agenda. for endorsement
Advocate Facilitate	<ul style="list-style-type: none"> Update KRG Investment Prospectus 	90%	<ul style="list-style-type: none"> Complete
Advocate	<ul style="list-style-type: none"> Develop pre-election summary document 	No	<ul style="list-style-type: none"> Complete
Advocate Facilitate	<ul style="list-style-type: none"> Develop communication and advocacy plan 	Yes	<ul style="list-style-type: none"> Key messages / key stakeholders
Advocate	<ul style="list-style-type: none"> Develop White Paper with clear positions 	Yes	<p>Complete – Instead of White Paper individual Position Papers Developed-</p> <ul style="list-style-type: none"> Prosperous and Diverse Economy Housing Management of Alcohol and Other Drugs Juvenile Justice Community Safety and Crime Prevention Provision of Government Services Emergency Management
Advocate	<ul style="list-style-type: none"> Increase support for mitigation measures, infrastructure replacement to be more resilient. Removal of the distinction between ordinary and additional costs in NDR payments. Streamlined contracting and procurement processes, surety to payments, and immediate access to NDR funds. 	Yes	<ul style="list-style-type: none"> Independent Review of Commonwealth Disaster Funding Submission endorsed and submitted. Senate Inquiry submission endorsed and submitted. EM Policy Paper endorsed and submitted. These points included in submissions and EM Policy Paper.
Facilitate and Partner	<ul style="list-style-type: none"> Develop strong relationships with NHFIC (National Housing Finance Investment Corporation), Development WA and the Department of Communities – invite CEOs to KRG meeting to discuss partnership opportunities. 	Yes	<ul style="list-style-type: none"> NHFIC, now Housing Australia, attended November 2023 meeting. Will be engaged through Housing Advocacy Strategy.
Advocate	<p>Develop a stakeholder engagement and communications plan, and advocacy strategy, to drive the actions identified in the Housing Policy Position, i.e.:</p> <ul style="list-style-type: none"> State and federal social and affordable housing investment programs target the Kimberley Community housing partnerships. The DPLH support Shires to review housing needs in each town. 	Yes	<ul style="list-style-type: none"> Endorsed November 2023 meeting

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	<ul style="list-style-type: none"> Changes to Government Regional Officer Housing and Home Ownership Subsidy Scheme policies Government incentives for new supply Changes to finance lending practices for home purchase 		
Advocate	<ul style="list-style-type: none"> Submission to Aviation Green Paper 	Yes	<ul style="list-style-type: none"> Submission endorsed at November 2023 meeting and submitted
Performance	<ul style="list-style-type: none"> Review KRG Governance Documents 	Yes	<ul style="list-style-type: none"> Governance documents endorsed at November 2023 meeting.
Advocate	<ul style="list-style-type: none"> Submission to National Housing and Homelessness Plan 	Yes	<ul style="list-style-type: none"> Submission lodged based on Housing Policy Position
Advocate	<ul style="list-style-type: none"> First Port of Entry Status 	Yes	<ul style="list-style-type: none"> Letters sent to State and Federal Government Ministers – continued to be raised in meetings with government. Expanded FPOE status being progressed for Broome
Advocate	Potential summit with Regional Australia Institute, 14-15 August, Canberra	Yes	<ul style="list-style-type: none"> NAJA negotiated reduced conference package and opportunities KRG sponsor of National Summit recognised through branding and dedicated session.
Facilitate and Partner	Host a Kimberley Housing Roundtable	No	<ul style="list-style-type: none"> Held in Broome Monday 29th July 2024.



14. Financial Assistance Grants Review Project

Item for Noting

Submitted by: Executive Team

Purpose

To provide an update on the KRGs Financial Assistance Grant (FA Grant) Review for the Kimberley local government areas.

In summary

- A RFQ was issued by the Shire of Wyndham East Kimberley on behalf of the KRG to undertake this piece of work, which was awarded to NAJA Business Consulting.
- This work will deliver a set of recommendations to government to improve and enhance the model to make it more equitable.
- It is anticipated that a draft report will be completed by the end of September and information will inform the election strategy.

Background

- Whilst the roles and responsibilities of local government have grown significantly over time, its revenue base has not. A number of councils, particularly in the Perth Metro region, have the means to recover sufficient revenue from their communities to cover their expenses without relying on grants. However, like a number of other remote areas in Western Australia, the Kimberley councils have limited revenue-raising capacity to maintain or upgrade infrastructure or provide the level of services required and therefore remain dependent on grant funding.
- The current methodology delivers funding results that tend to favour higher population centres with a greater ability to raise funds as opposed to regional areas with limited ability to raise funds.
- The project will seek to identify recommendations for both the Australian government and the State Grants Commission to consider to make the allocation of funds more equitable.

Details

The project is examining four key areas of the FA Grants:

1. The overall size of the National FA Grant pool, with efforts to increase it from the current 0.5% back to 1%.
2. The distribution of funding to each state, which is currently determined by population.
3. The national principles that the WA Grants Commission must adhere to, including the minimum grant allocation of 30%.
4. The WA Grants Commission's methodology for calculating the gap between assessed revenue and assessed expenditure, which is used to determine the grant allocation for each local government.

The Australian Local Government Association (ALGA) is advocating for the Australian Government to restore the Financial Assistance (FA) Grants to at least one percent of Commonwealth Tax Revenue

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(CTR). Over the past thirty years, the value of these grants as a percentage of CTR has been reduced by half.

The Western Australian Local Government Association (WALGA) is also advocating for the restoration of the FA Grants to at least one percent of CTR. It is understood that this is the only change to the FA Grant methodology that WALGA is supporting, as they represent all WA local government areas and must maintain neutrality.

The WA Grants Commission has stated that they will not consider any changes to the methodology that would favour one particular local government over another. Any proposed changes must show how they would affect all WA local governments and justify their rationale.

An analysis of the current methodology has begun, and a detailed spreadsheet has been created to facilitate "what-if" analysis of potential variations to the model. This tool will allow any proposed changes to be modelled, showing their impact on funding allocations. It will also be used to demonstrate inequalities in the current methodology.

Risk

- **Financial:** Without an increase in FAGs it will become increasingly difficult for Councils to undertake core operational functions
- **Reputational:** A review of FAGs may make State Governments consider other ways to deliver operational and service delivery efficiencies of local government.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People</div> <div>Place</div> <div>Prosperity</div> <div>Performance</div> </div>	<div> <div>Advocate</div> <div>Partner</div> <div>Promote</div> </div> <div> <div>Facilitate</div> <div>Fund</div> <div>Monitor</div> </div>	\$32,250 plus GST has been allocated by the KRG for this project	
Resolution/s		Action(s)	
That the KRG notes the progress of the Financial Assistance Grant Review Project.			
Moved:	Shire of Broome	Responsible:	
Seconded:	Shire of Derby West Kimberley	Due date:	
Carried:	3/0		



15. Community Safety and Crime Prevention Investment Project

Item for Noting

Submitted by: Executive Team

Purpose

To provide an update on the KRGs Kimberley local government community safety and crime prevention investment package.

In summary

- A RFQ was issued by the Shire of Wyndham East Kimberley on behalf of the KRG to undertake this piece of work, which was awarded to NAJA Business Consulting.
- This work will deliver a Kimberley Community Safety and Crime Prevention Strategy
- Information will be sought from KRG members to inform the package
- It is anticipated that this project will be completed by the end of September and information will inform the election strategy.

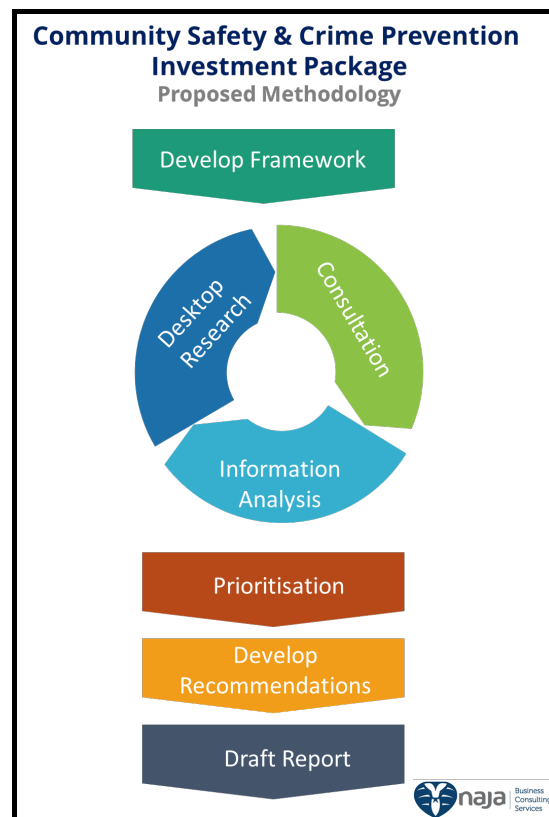
Background

- The Kimberley region has seen a rise in crime over the past few years, which has resulted in a surge in expenditure for local governments. In response to this, many local authorities have implemented crime prevention strategies and replace stolen or damaged assets and infrastructure, placing pressure on already stretched budgets.
- The project will research and analyse data relating to vandalism/property crime (including the current actual operational costs associated); review the local government crime prevention strategies and the cost to deliver these strategies; identify major government and non-government strategies – i.e. Regional Shield, Bright Lights Program, and crime perception and reality; and make recommendations to address any issues/shortfalls.

Details:

The following methodology has been developed for this project

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A template is being developed by the Shire of Wyndham East Kimberley for Shires to populate for this project.

It is anticipated that the Project Report will be outlined as follows:

1. Executive summary
2. Project Background and Context
3. Project Purpose
4. Community Safety and Crime Prevention
 - a. Conceptual frameworks
 - b. Framework for this work
5. Strategic Context – Kimberley
6. Funded and Unfunded Initiatives
 - a. Analytical framework, definitions and assumptions (i.e. core role / non-core role of local government)
 - b. Local Government analysis – expenditure / income received / unfunded initiatives
 - c. State Government key initiatives
 - d. NGO initiatives
7. Case Studies
8. Engagement Insights
9. Recommendations

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Risk

- **Reputational:** Ongoing damage caused by vandalism/property crime, impact on the reputation of Shires and communities as safe and attractive places to live, work and invest
- **Financial:** Without additional funding, Shires will continue to be out of pocket for crime prevention strategies.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	Funding allocated for this project
Resolution/s		Action(s)	
That the KRG notes the progress of the Community Safety and Crime Prevention Project.			
Moved:	Shire of Derby West Kimberley	Responsible:	
Seconded:	Shire of Broome	Due date:	
Carried:	3/0		



16. Executive Officer Report

Item for Noting

Submitted by: Executive Officer

Attachment 20: EO Report July 2024

Purpose

To update the KRG on the Executive Officer services provided for the period July 2024 inclusive.

Background

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

Details

As in included attachment.

Risk

Nil

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	
Resolution/s		Action(s)	
That the Executive Officers Report be received and endorsed		As per Outstanding Actions	
Moved:	Shire of Broome	Responsible:	
Seconded:	Shire of Derby West Kimberley	Due date:	
Carried:	3/0		

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Attachment 20: EO Report – July 2024

Project Work / Activity

Refer to business arising and KRG action lists for all activities the Executive is working on.

Project / Activity	Status	Item
Administrative Matters and Meetings	Ongoing	-
Website and social media	LinkedIn posts continuing	-
State and Federal Government Election Strategy	Implementing Strategy	9
Strategic Planning	Implementation of the KRG Prioritised Action List and Strategic Workshop	12
Advocacy Strategy Management of Social Housing	Implementing Strategy	-
Kimberley Housing Roundtable	Roundtable completed	10
General Stakeholder Engagement	Ongoing – see Stakeholder list	15

Stakeholders

Stakeholders	Purpose
Liz Ritchie, CEO, Regional Australia Institute	Regions Rising 2024 National Summit Canberra 13th-15th August
Office of Dr Helen Haines MP, Independent Federal Member for Indi	Policy Officer Discussion regarding Canberra Meeting
Office of Hon Josh Wilson MP, Federal Member for Fremantle, Assistant Minister for Climate Change and Energy	Policy Officer Discussion regarding Canberra Meeting
Office of Hon Claire O'Neil MP, Minister for Housing	Policy Officer Discussion regarding Canberra Meeting
Office of Hon Kristy McBain MP, Minister for Regional Development, Local Government and the Territories	Policy Officer Discussion regarding Canberra Meeting
Office of Hon Patrick Gorman MP, Assistant Minister to the Prime Minister, Assistant Minister for the Public Service	Policy Officer Discussion regarding Canberra Meeting
Office of Senator Bridget McKenzie, Shadow Minister for Infrastructure, Transport and Regional Development	Policy Officer Discussion regarding Canberra Meeting
Office of Senator Anthony Chisholm	Policy Officer Discussion regarding Canberra Meeting

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Stakeholders	Purpose
Office of Senator David Pocock, Independent Senator for the Act	Policy Officer Discussion regarding Canberra Meeting
Office of Hon Madeleine King MP, Minister for Resources	Policy Officer Discussion regarding Canberra Meeting
Warren Mundine, Nyungga Black Group Pty Ltd	KRG Meeting with Senator Jacinta Price
Shane Love MLA, Leader of the Opposition and Leader of The Nationals WA	Policy Officer Discussion regarding Canberra Meeting
Office of Senator McCarthy, Minister for Indigenous Australians	Policy Officer Discussion regarding Canberra Meeting
Luke Bo'sher, Head of Program Strategy & Impact and Laura Royce, Senior Advisor Sector Partnership & Engagement, Housing Australia	Housing Roundtable Invitation and logistics
Various Departments, NGOs, Industry & Peak Bodies as per Housing Roundtable Attendee List. (Distributed with Invitation)	Housing Roundtable Invitation
KRG CEO's	Housing Roundtable outcomes, Shared Services, action list, Community Safety and Crime Prevention project and Financial Assistance Grants project
KRG members	Investment Prospectus, Housing Australia Meeting, Regional Precinct Funding, RAI Summit
KRG Secretariat	Agenda items, advocacy discussions, finance administrative matters, Contract renewal, Service Level Agreement

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Time Allocation September 2022 – July 2024

Total 2-Yearly Contract: 1,728 Hours: Monthly from 8th of the month to 7th of the next month

	Paul Rosair		Michelle Mackenzie		Jane Lewis		Support	
	Contract	Actual	Contract	Actual	Contract	Actual	Contract	Actual
Sep 22	32	34	20	18	23	29	4	2
Oct 22	32	22	20	8	23	24	4	1
Nov 22	32	40	20	36	23	28	4	0
Dec 22	15	12.5	10	26.25	10	1.5	2	0
Jan 23	15	19	10	11	10	36	2	0
Feb 23	32	15.5	20	9	23	25.5	4	0
Mar 23	32	34	20	9.25	23	14.5	4	0
Apr 23	32	19	20	9.5	23	24	4	0
May 23	32	35	20	23.5	23	18.5	4	0
June 23	32	37.5	20	21.25	23	27	4	0
July 23	32	46	20	14.25	23	45	4	0
Aug 23	32	54.5	20	35	23	58	4	6
Sep 23	29	34.5	22	21.25	26	13	4	0
Oct 23	29	30	22	27.5	26	25	4	8
Nov 23	29	26	22	14.75	26	41.5	4	4
Dec 23	15	18	11	12.50	14	6.5	2	10
Jan 24	15	12	11	12	14	5	2	13.5
Feb 24	29	35.5	22	22.75	26	17	4	11.5
29 Feb 24	-	-29	-	-1	-	-31	-	8
Mar 24	29	28	22	22.25	26	9	4	12
Apr 24	29	24	22	24.50	26	6	4	7
May 24	29	38	22	24	26	15	4	8
June 24	29	29	22	9	26	39.5	4	15
July 24	29	18	22	11	26	16.5	4	15
TOTALS	641	633	440	420.75	512	494	84	121
OVERALL CONTRACT: 1677 ACTUALS: 1668.75								

Note: A one off payment was made by the KRG to reconcile outstanding hours to the 29th of February 2024.

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17. General Business

Item	Responsible	Comments /Actions Arising
Upcoming Economic Forum	Executive Officer	Strategy to ensure that the KRG's priorities are incorporated
October Meeting & Strategic Workshop	Executive Officer	KRG Meeting to be held on Thursday, 10 th October and strategic workshop to be held on the 11 th October 2024 in Perth. Priority Action list will also be refreshed as a result.
Inquiry into local government sustainability	Executive Officer	Public Hearing Wednesday, 28 August 2024
Canberra Trip	CEOs and Executive Officer	<ol style="list-style-type: none"> 1. CEOs & Executive Officer to progress a Canberra trip in November for the 18th, 19th & 20th. 2. Members to forward their priority meeting requests to the Executive Team as soon as possible.

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Attachment 21 2024 Meeting dates

CEO Ringaround	In Person Meetings	Zoom meetings	State Council
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Month	Meeting	Date	Time	Location	Notes
June	CEO Ringaround	13/6/24	8.30am – 9.00am	Zoom	
	KRG	20/6/24	9-10.30am	City of Vincent	
	Kimberley Zone		10.30am-12.00		
June	Government Forum	20/6/24	12 – 2pm	City of Vincent	
	Dinner		6.30-9.30pm	Le Vivant or similar	
July	State Council meeting	3/7/24	-	WALGA	
August	CEO Ringaround	8/8/24	8.30am – 9.00am	Zoom	
	Kimberley Zone	15/8/24	1pm - 2.30am	Zoom	
	KRG		2.30pm – 4.30pm		
September	State Council meeting	5-6/9/24	-	South West Country Zone	

CEO Ringaround	In Person Meetings	Zoom meetings	State Council
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Month	Meeting	Date	Time	Location	Notes
October	CEO Ringaround	3/10/24	8.30am – 9.00am	Zoom	
	KRG	9/10/24	9am - 5pm	Perth	Travel
		10/10/24	9 – 11.00am		Strategic Planning
			11.30-3pm		Meeting and lunch
			3-5pm		Tour
			6-10pm		Dinner
		11/11/24	9am - 5pm		Travel
November	Kimberley Zone	15/11/24	1-3.30pm	Zoom	
December	State Council meeting	4/12/24	-	WALGA	

Meeting Closure: 12:46PM

10. REPORTS OF COMMITTEES

There are no reports in this section.

11. NOTICES OF MOTION WITH NOTICE
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12. NOTICES OF MOTION WITHOUT NOTICE

13. BUSINESS OF AN URGENT NATURE

14. MEETING CLOSED TO PUBLIC

15. MEETING CLOSURE
