



WALMANYJUN CABLE BEACH FORESHORE REDEVELOPMENT

STEERING COMMITTEE - Terms of Reference

WALMANYJUN CABLE BEACH FORESHORE REDEVELOPMENT – STEERING COMMITTEE (SC)

FUNCTIONS:

1.0 VISION / PURPOSE

The Steering Committee has been formed to provide oversight, guidance and engagement through construction of the Walmanyjun Cable Beach Foreshore Redevelopment.

2.0 BACKGROUND

Walmanyjun Cable Beach and Foreshore is an extremely significant Local, State and Federal asset and has been voted third Best Beach in the world. The redevelopment of the foreshore, which links to and services the beach is key to enhancing community and visitor experiences.

The redevelopment of the foreshore has been a long held aspiration of the Shire of Broome, with initial attempts going back to 2009. Recent work has involved the: 2016 Development Strategy, 2017 Master Plan, 2020 Business Case and 2022-2023 Detailed Design.

The Shire of Broome, Kimberley Development Commission and Development WA (formerly LandCorp) have previously entered into Memorandum of Understandings (MOUs) to undertake joint projects together including the Chinatown Revitalisation Project Stage One and Stage Two. Expanding on the previous partnership; Nyamba Buru Yawuru (NBY) and Regional Development Australia - Kimberley (RDA) have been invited to join the Steering Committee for the Walmanyjun Cable Beach Foreshore Redevelopment.

The Steering Committee approach helped bring about the successful delivery of the Chinatown Revitalisation as it allowed for the input of a variety of unique domain knowledge.

Nyamba Buru Yawuru is the recognised corporate arm of the Native Title Holders for the project area, providing important aboriginal cultural context and perspective.

DevelopmentWA were involved in the delivery of the Scarborough Beach Foreshore Redevelopment and locally with the Chinatown Revitalisation.

Kimberley Development Commission is a statutory authority of the WA government, their role is to promote the economic and social development of the Kimberley region.

Regional Development Australia – Kimberley, is a federally funded body focused on growing a strong and confident regional economy.

3.0 INTRODUCTION

This document outlines the agreed governance model for this project and the terms of reference for the Steering Committee.

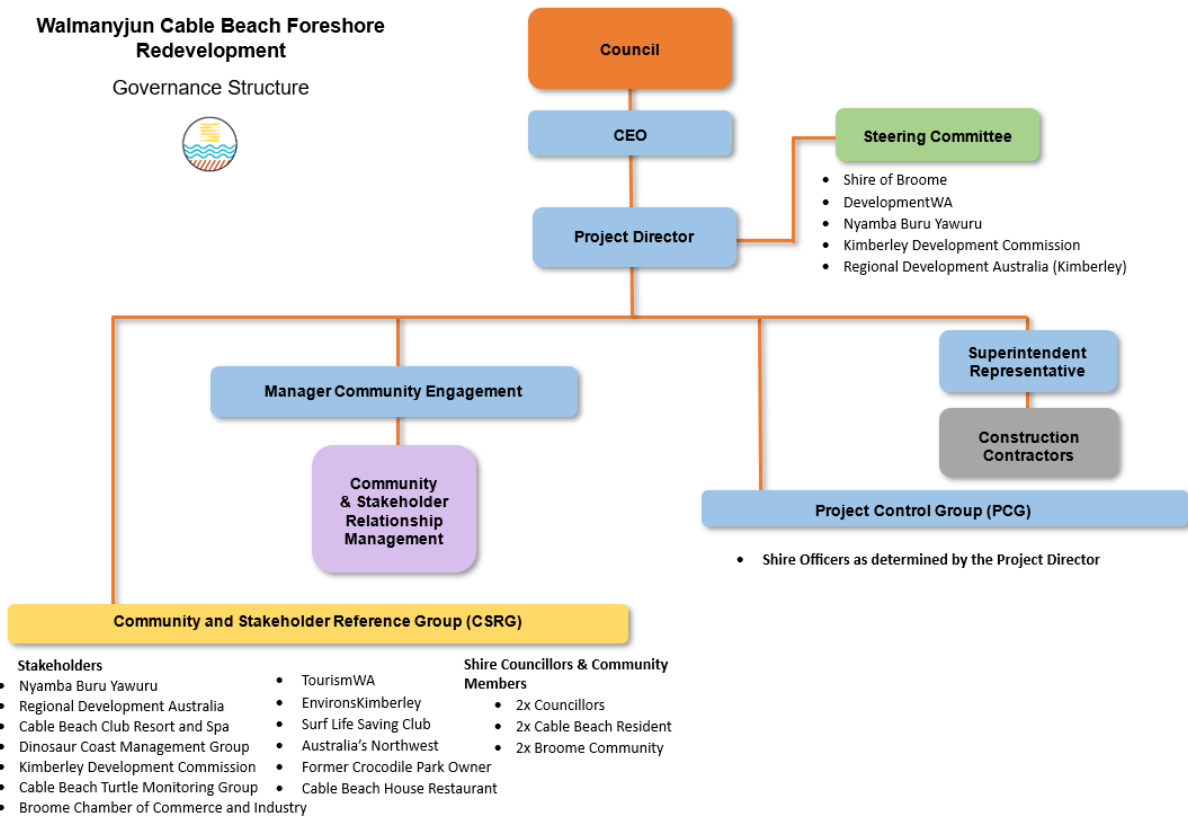
4.0 GOVERNANCE MODEL

The governance structure for the Walmanyjun Cable Beach Foreshore Redevelopment is presented below.

- The Shire of Broome Council, consisting of all the elected Members is shown in Orange.
- The Steering Committee consist of 5 organisations indicated by the green box.
- The Project Director will is responsible for the overall coordination of all elements of the project, including management of key roles - Manager Community Engagement and the Superintendent Representative. They are also responsible for the preparation of agendas for the; Steering Committee, CSRG and PCG, although they may delegate their preparation.
- The extent and membership of the Community and Stakeholder Reference Group (CSRG) is shown in yellow. It consists of a variety of individuals, businesses and organisations with an interest in the Project.
- Community and Stakeholders which sit outside of the CSRG are indicated by the purple box.
- Shire officer roles and the Project Control Group (PCG) are shown in light blue.
- The PCG is an internal Shire group convened to harness the expertise within the separate departments of the Shire and with responsibility to deliver the project.
- External Contractors utilised for the design and construction of the Project are shown in Grey and are not defined further.

Walmanyjun Cable Beach Foreshore Redevelopment

Governance Structure



5.0 Steering Committee

Membership	Shire of Broome	Shire President
		CEO
	Nyamba Buru Yawuru	CEO
	Kimberley Development Commission	CEO
	DevelopmentWA	Manager Regional North
	Regional Development Australia	Kimberley Director
Proxies	Each member may delegate a proxy to attend in their place providing the Chairperson is advised in writing or by email.	
Chairperson	<p>The Chairperson is the: Shire of Broome - President</p> <p>The President may delegate the role of the Chairperson to another Councillor or a Shire of Broome Officer.</p> <p>The responsibilities of the Chairperson include:</p> <ul style="list-style-type: none"> Ensure the meeting is run on time and in accordance with the agenda Strictly upholding the Shire's Code of Conduct to ensure equity and respect at all times Encourage feedback and response by members 	

	<ul style="list-style-type: none"> • Summarise actions and responsibilities at the conclusion of the meeting • Review and distribute minutes to Committee members < 5 working days
Shire of Broome CEO	<ul style="list-style-type: none"> • Compile the Agenda and distribute to members > 5 working days prior to meeting • The CEO may delegate these responsibilities to another Shire Officer.
Meeting Schedule	Quarterly or as required by the Chairperson.
Meeting Location	Meetings will normally be held at the Shire of Broome offices Members may participate in person or by tele or video conference.
Secretariat	The Secretariat functions will be provided by the Shire of Broome.
Quorum	Three Voting Members
Purpose	The Steering Committee's role and responsibility is: <ol style="list-style-type: none"> 1. Provide general project oversight and guidance 2. Act as the advisory committee to the Council on the redistribution of funds between project elements; 3. Actively foster the involvement of other leveraged funds and private investment into the Project; 4. Assist in the Shire of Broome's efforts to ensure that the Community and Key Stakeholders of the Walmanyjun Cable Beach Foreshore Redevelopment are informed of the Project progress and engage them in its economic and social activation.
Delegated Authority	Walmanyjun Cable Beach Foreshore Redevelopment – Steering Committee has no delegated authority under the meaning of the Local Government Act (WA) 1995.