

SHIRE OF BROOME SUMMARY REPORT							
BUDGET IMPACT							
	2024/25 Adopted Budget (Income)/ Expense	YTD Adopted Budget Amendments (Income)/ Expense	FACR Q3 Overall (Income)/ Expense	FACR Q3 Org (Savings) / Expenses	FACR Q3 Impact (Inc) / Exp (Org Savings subtracted)	YTD Impact (Org Savings Subtracted)	YTD Overall Position
Office of the CEO	\$0	\$45,732	-\$35,000	-\$35,000	\$0	\$45,732	\$10,732
Corporate Services	\$0	\$8,811	-\$108,249	-\$152,863	\$44,614	\$53,425	-\$99,438
Development Services	\$0	-\$56,251	-\$42,434	-\$49,434	\$7,000	-\$49,251	-\$98,685
Infrastructure Services	\$0	\$126,588	-\$124,718	-\$178,767	\$54,049	\$180,637	\$1,870
Change in b/fwd surplus	\$0	-\$37,261	\$0	\$0	\$0	-\$37,261	-\$37,261
	0,000*	\$87,619	-\$310,401	-\$416,064	\$105,663	\$193,282	-\$222,782

*Council adopted the annual budget with a predicted end-of-year balanced budget, which included previous year carried forward surplus

**Please note that should the Forecast budget predict a deficit greater than 1% of budgeted operating revenue excluding grants and contributions for assets, and profit on sale of assets (\$458,810), an action plan to remedy the situation will be prepared in accordance with Item 5.4.1 of August SMC on Materiality Threshold.

† Includes all additional Council adopted budget amendments year-to-date, including any previous FACRs

SHIRE OF BROOME FINANCE & COSTING REVIEW QUARTER 3 2024/25										
COA Code	Job Number	IE Code	Job Description	2024/25 Full Year Current Budget	2024/25 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movement	Amendment Description	Org (Savings) / Expenses
Office of the CEO										
ADMIN1 - Chief Executive Officer - S Mastrolembo										
22230		341	Legal Expenses - Op Exp - Other Governance	\$15,000	\$0	\$30,000	\$45,000		Additional expenditure for Industrial Relations matters.	\$30,000
						\$30,000		\$0		\$30,000
CS3 - Manager People and Culture - C Tribble										
142043		77	Organisation Training - General	\$252,000	\$129,481	-\$40,000	\$212,000		Staff turnover in management impacted the ability to deliver planned training and attendance at conferences did not occur as a result.	-\$40,000
142044		79	Uniforms - Op Exp - General Admin O'Heads	\$91,000	\$42,190	-\$25,000	\$66,000		Issues with contract and turnover reduced expenditure.	-\$25,000
						-\$65,000		\$0		-\$65,000
			<i>Office of the CEO Directorate (Saving)/Expense</i>			-\$35,000		\$0		-\$35,000
Corporate Services										
BRAC1 - Manager Community Facilities - C Zepnick										
117010	117011	34	Aquatic Building & Pool General Maint Exp	\$35,000	\$28,068	\$5,000	\$40,000		Insurance claim for a storm-damaged shade pole was denied. Repair funded through municipal budget.	\$5,000
117015	117015	34	Chemical related expenses Aquatic	\$50,000	\$66,507	\$20,000	\$70,000		Increased attendance and weather conditions have necessitated increased chemical treatment. Increased chemical costs.	
117156		34	Program Annual Events - Op Exp - BRAC Dry	\$8,000	\$116	-\$6,886	\$1,114		Events have not occurred due to staffing shortages.	
117256		02	Program Annual Events - Op Inc - BRAC Dry	-\$8,000	\$0	\$7,000	-\$1,000		Events have not occurred due to staffing shortages.	
117275		02	Stadium Venue Hire Income Rec'd - Op Inc - BRAC Dry	-\$30,000	-\$11,823	-\$10,000	-\$40,000		Income tracking ahead of budget.	-\$10,000
117218	117220	34	Medland Pavilion - Reactive Maint - Op Exp	\$21,000	\$19,852	\$7,000	\$28,000		Flooring replacement in kiosk area to maintain safety standards.	\$7,000
						\$22,114		\$0		\$2,000
CMS4 - Coordinator Civic Centre - S Bowra										

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116145	KA01	11	Exhibition Infrastructure for Kimberley Artwork Grant - Cap Exp	\$69,788	\$0	-\$69,788	\$0		Original budget allocated to incorrect expense type.	
116145	KA01	34	Exhibition Infrastructure for Kimberley Artwork Grant - Cap Exp	\$0	\$0	\$128,288	\$128,288		Original budget of \$69788 allocated to inappropriate expense type. Shire required to fund a portion of this project. Saving in Job 116481 to offset.	
116480	116481	34	Equipment Renewal - Op Exp - Bme Civic Centre	\$61,466	\$11,329	-\$34,000	\$27,466		Saving in account used to fund exhibit panels in KA01.	
						\$24,500		\$0		\$0
CS2 - Manager Financial Services - F Mammone										
30145		34	Debt Collection Recovery	\$30,000	\$13,679	-\$20,000	\$10,000		Tracking below budget due to delay in issuing notices following August Budget adoption. Shortened window for debt recovery has resulted in a permanent variance.	-\$20,000
32490		14	Legal Expense Recovery No GST - Op Inc - Rates	-\$30,000	-\$2,866	\$20,000	-\$10,000		Tracking below budget due to delay in issuing notices following August Budget adoption. Shortened window for debt recovery has resulted in a permanent variance.	\$20,000
30106		01	Interim Rates Broome - Op Inc - Rates	-\$285,000	-\$356,007	-\$70,000	-\$355,000		Interim rates receipts exceed budget forecast.	-\$70,000
30201		23	Rates Non Payment Int - Op Inc - Rates	-\$130,000	-\$201,683	-\$70,000	-\$200,000		Interest receipts exceed budget forecast.	-\$70,000
142120		58	Bank Charges with GST Only - Op Exp - Gen Admin	\$55,000	\$65,112	\$10,000	\$65,000		Increased merchant fees from CBA. Increased ProMaster fees.	\$10,000
142193		34	Consultants & Relief Staff	\$302,053	\$176,397	\$25,000	\$327,053		Additional consultant support required due to extended vacancy. Salary savings used to offset costs.	
146106		61	Salary - Op Ex - Records	\$317,726	\$193,505	-\$25,000	\$292,726		Salary savings used to offset accountant consultancy	
						-\$130,000		\$0		-\$130,000
CS4 - Manager Governance, Strategy & Risk - R Doyle										
24390		14	Reimbursements & Sundry Income with GST - Op Inc - Members	\$0	-\$8,623	-\$8,263	-\$8,263		Reimbursements from WALGA for Shire President Travel in 23/24.	-\$8,263
113416	113410	02	Male Oval Hire - Op Inc - Parks & Ovals	-\$7,000	-\$10,600	-\$3,600	-\$10,600		Additional one-off fees received for circus.	-\$3,600

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147585		14	Reimbursement of Insurable Claimable Costs - Op Inc - Unclassified General MUN	-\$102,437	-\$135,468	-\$35,200	-\$137,637		Reimbursement of insurance claim for Magurr Park (Banu Avenue) fencing	
122000	121025	34	Sector 2 Cable Beach - Works Maintenance	\$80,024	\$138,161	\$35,200	\$115,224		Damaged fencing at Magurr Park (Banu Avenue). Income from insurance claim from fire event to follow.	
						-\$47,063		\$0		-\$11,863
BA - Accountant - J Dodds										
95301		55	Key Worker Accommodation Loan (NEW) Fees & Interest Exp - Staff Housing	\$67,256	\$0	-\$30,000	\$37,256		Loan is yet to be drawn down, actual interest will be lower than forecast.	-\$30,000
142212		20	Interest Rec on Muni Investment - Op Inc - General Administration O'Heads	-\$723,000	-\$359,652	\$17,000	-\$706,000		Lower carrying balance of municipal funds due primarily to delay in rates receipts.	\$17,000
						-\$13,000		\$0		-\$13,000
			Corporate Services Directorate (Saving)/Expense			-\$108,249		\$0		-\$152,863
Development Services										
DS1 - Director Development Services - S Becker										
106100		61	Salary - Op Exp - Development Services	\$321,502	\$189,320	-\$40,000	\$281,502		Salary savings due to vacancy in Director and Executive Assitant roles	-\$40,000
106100		76	Salary - Op Exp - Development Services	\$36,972	\$17,581	-\$5,000	\$31,972		Superannuation savings due to vacancy in Director and Executive Assitant roles	-\$5,000
						-\$45,000		\$0		-\$45,000
BS1 - Manager Planning & Building - K Wood										
106430		04	Subdivision / Strata Title Fees - Op Inc - Town Planning / Red Dev	-\$1,500	-\$5,221	-\$3,500	-\$5,000		Subdivision clearance fees ahead of budget.	-\$3,500
						-\$3,500		\$0		-\$3,500
REQ4 - Special Projects Coordinator - H Toikander										
117024	117025	34	BRAC Gym & Fitness Facility - Detailed Design / Tender Pkg - Cap Exp	\$424,926	\$180,733	-\$208,084	\$216,842		Remaining budget funds to be allocated into POS (BRAC) Reserve as per Council Resolution Minute No. C/0423/029 Item 2.	

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117321			Transfer to BRAC Reserve - Cap Exp - BRAC Dry Areas MUN	\$0	\$0	\$208,084	\$208,084	\$208,084	Transfer of surplus funds to POS (BRAC) Reserve per Council Resolution Minute No. C/0423/029.2	
						\$0		\$208,084		\$0
CMS2 - Manager Community Engagement and Projects - N Roukens										
82600		61	Salary - Op Exp - Community Services	\$803,115	\$498,413	-\$90,000	\$713,115		Salary savings due to Economic Development Coordinator vacancy in Department.	-\$90,000
CMS3 - Economic Development Coordinator - E Pendlebury										
82689		14	Reimbursements & Other Income - Op Inc - Economic Services	\$0	-\$22,727	-\$22,727	-\$22,727		Reimbursement of unspent funding received from West Kimberley Alliance.	-\$22,727
						-\$22,727		\$0		-\$22,727
HS1 - Manager Environmental Health, Emergency & Ranger Services - A Ahtong										
507218		34	Consultants - Op Exp - Ranger Operations	\$10,000	\$1,161	-\$6,000	\$4,000		Savings identified in account.	-\$6,000
52400		03	Animal Fines & Penalties - Op Inc - Animal Control	-\$40,000	-\$5,358	\$30,000	-\$10,000		Income associated with Animal Fines has not been realised for 24/25. Business Case presented previously which saw income totals in this account increased from previous financial years. The proposed amendments are in line with the income received in previous financial years.	\$30,000
53400		03	Sundry (ORV Etc) Fines & Penalties - Op Inc - Other Law Order & Public Safety MUN	-\$75,000	-\$9,500	\$50,000	-\$25,000		Income associated with Fines has not been realised for 24/25. Business Case presented previously which saw income totals in this account increased from previous financial years. The proposed amendments are in line with the income received in previous financial years.	\$50,000
74010		61	Salary - Op Exp - Preventative - Inspection / Admin	\$509,826	\$397,329	-\$16,000	\$493,826		Staff vacancies throughout they year resulting in lower than forecast salary expense.	-\$16,000
74011		34	Relief Staff Expenses - Op Exp - Preventative - Inspection / Admin	\$20,000	\$37,949	\$18,793	\$38,793		Staff vacancies throughout they year resulting in higher than forecast relief cover.	\$18,793

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74280		34	Other Minor Expenditure - Op Exp - Preventative - Inspection / Admin	\$5,000	\$11,315	\$7,000	\$12,000		An additional budget is required to cover costs for the remainder of the 24/25 financial year. This account includes all freight associated with pool sampling.	
74420		04	Health Licences - Op Inc - Preventative - Inspection / Admin	-\$90,000	-\$94,675	-\$10,000	-\$100,000		Income has been revised to \$100,000 for 24/25 noting the additional income received to date.	-\$10,000
74490		04	Trading Licences - All Except Beach - Op Inc - Prevent - Inspection / Admin	-\$25,000	-\$34,850	-\$10,000	-\$35,000		Income has been revised to \$35,000 for 24/25 noting the additional income received to date.	-\$10,000
124910		03	Parking Fines - Op Inc - Parking Facilities	-\$75,000	-\$2,585	\$55,000	-\$20,000		Income associated with Fines has not been realised for 24/25. Business Case presented previously which saw income totals in this account increased from previous financial years. The proposed amendments are in line with the income received in previous financial years.	\$55,000
53015		61	Relief Staff Exp - Op Exp - Ranger Operations	\$270,000	\$231,855	\$35,000	\$305,000		Contract Ranger services required through to EOFY due to extended vacancies. Offset by salary savings.	
51010		61	Salaries - Op Exp - Fire Prevention	\$426,840	\$291,531	-\$35,000	\$391,840		Reducing salary costs to fund external support due to extended vacancies.	
						\$118,793		\$0		\$111,793
			Development Services Directorate (Saving)/Expense			-\$42,434		\$208,084		-\$49,434
			Infrastructure Services							
			ES3 - Manager Works - K Hill							
141450		02	Works Private Works Income - Not Prepaid	\$0	-\$19,367	-\$19,367	-\$19,367		Private works income received that was not forecasted.	-\$19,367
148293		34	Safety Equip - Op Exp - Depot Operations	\$26,000	\$4,685	-\$10,000	\$16,000		Savings. Repairs and materials tracking lower versus budget.	-\$10,000
145102		34	Plant Tyres & Tubes - Op Exp - Plant Operation	\$90,000	\$37,188	-\$20,000	\$70,000		Savings. Repairs and materials tracking lower versus budget.	-\$20,000
148070		61	Salary - Op Exp - Depot (Support Officer)	\$119,340	\$45,266	-\$45,000	\$74,340		Salary savings due to vacancy in Business Support Officer role	-\$45,000
148070		76	Salary - Op Exp - Depot (Support Officer)	\$13,762	\$0	-\$5,000	\$8,762		Salary savings due to vacancy in Business Support Officer role	-\$5,000
						-\$99,367		\$0		-\$99,367

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ES5 - Operations Coordinator - L Eglin										
142001		61	Prestarts - Works	\$86,072	\$10,060	-\$55,000	\$31,072		Pre-starts allocated incorrectly leading to savings in this account. Overarching salary savings through OEBA offset via this account.	-\$55,000
						-\$55,000		\$0		-\$55,000
ES8 - Manager Waste- M Mitchell										
101555	101557	34	Building Upgrade - Crib Room & Office Space - San Gen Refuse	\$0	\$21,140	\$21,140	\$21,140		Replacement of intercom system that failed due to harsh operating environment.	
101410		02	Kerbside Collection - Op Inc - Sanitation Gen Refuse	-\$4,155,894	-\$4,189,999	-\$34,000	-\$4,189,894		Additional income received from interim rates notices.	
101411		02	Caravan Pk & Additional Services - Op Inc - Sanitation Gen Refuse	-\$80,000	-\$94,665	-\$15,000	-\$95,000		Actual income receipted greater than forecast.	
101423		18	Sundry Income - Op Inc - Sanitation Gen Refuse	-\$280,910	-\$293,796	-\$12,000	-\$292,910		Additional fees received from battery and mixed metal collection.	
101895		43	Transfer to Regional Resource Recovery Park Reserve - Cap Exp - Reg Res Rec Pk	\$1,672,579	\$267,756	\$39,860	\$1,712,439	\$39,860	Transfer to Regional Resource Recovery Park Reserve.	
						\$0		\$39,860		\$0
ES9 - Manager Engineering - L McKenzie										
143025		34	Safety Audit Op Exp - Eng Office	\$12,000	\$600	-\$11,400	\$600		Necessary Road Safety Audits this year are in hand through project funds.	-\$11,400
143485		02	Subdivision Engineering Supervision Charges - Op Inc - Eng Office	-\$130,000	-\$88,768	\$40,000	-\$90,000		Timing of current subdivision works are not expected to see any further contributions this year.	\$40,000
147100	147100	34	Admin Building - Packaged Plant - Cap Exp	\$365,140	\$17,980	\$1,600,000	\$1,965,140		The budget for the 2025-26 Asset Management Plan renewal project for Administration Building air conditioning system (which is funded from reserves) is to be brought forward into 24/25 to facilitate timing of tender process and meet Local Government Act procurement requirements to facilitate delivery of the works in 2025-26.	
142790		26	Transfer from Building Reserve - Gen Admin MUN	\$0	\$0	-\$1,600,000	-\$1,600,000	-\$1,600,000	Reserve transfer to facilitate the air conditioning renewal project for the Administration Building being brought forward.	

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148012	148013	34	Depot Other Infra Renewal Const - Cap Exp - Depot Ops	\$111,322	\$0	-\$60,000	\$51,322		Asset renewal project relating to the nursery shade house is to be deferred pending outcome of the 25/26 Depot Relocation Feasibility Study. Funds to be allocated to Reserves to fund nursery infrastructure at the new / relocated Depot.	
148009		43	Transfer to Building Reserve - Cap Exp - Depot MUN	\$0	\$0	\$60,000	\$60,000	\$60,000	Transfer to Building Reserve for funds reallocated away from Nursery Shade House.	
						\$28,600		-\$1,540,000		\$28,600
ES5 - Operations Coordinator - L Eglin										
123000	123000	34	Mtce Streets, Rds - Rural	\$429,665	\$0	-\$40,000	\$389,665		Savings. All materials required to 30 June have been ordered.	-\$40,000
						-\$40,000		\$0		-\$40,000
PK3 - Parks and Gardens Coordinator - A Batt										
113000	113033	34	Haynes Oval - P&G Maintenance	\$31,615	\$12,502	-\$10,000	\$21,615		Savings. Repairs and materials tracking lower versus budget.	-\$10,000
113000	113043	34	Town Beach - P&G Maintenance	\$76,570	\$25,732	-\$10,000	\$66,570		Savings. Repairs and materials tracking lower versus budget. Remaining budget sufficient to carry out maintenance and cleaning to year end.	-\$10,000
113000	113046	34	Nursery - Operating Exp	\$17,490	\$22,026	\$10,000	\$27,490		Additional soil and pots required for native propagation. Safety improvements to trolley and paths.	\$10,000
148070		61	Salary - Op Exp - Depot (Support Officer)	\$135,394	\$45,105	-\$45,000	\$90,394		Transfer of Salary Savings to Consultant account to engage specialist support for Parks auditing and programming recommendations.	
113380		34	Consultants & Concept Plan Exps - Op Exp - Parks & Ovals MUN	\$29,000	\$0	\$45,000	\$74,000		Transfer of Salary Savings to Consultant account to engage specialist support for Parks auditing and programming recommendations.	
113396	113397	34	Reticulation Control Systems - P&G Maintenance	\$26,256	\$6,899	-\$10,000	\$16,256		Savings. Lower than expected replacement of components in 2025.	-\$10,000
117210	117211	34	BRAC Ovals - P&G Maintenance	\$62,832	\$58,534	\$10,000	\$72,832		Higher than expected reticulation repairs.	
126050	126050	34	Drain Slashing & Maintenance - P&G	\$120	\$10,835	\$10,000	\$10,120		Contractor slashing services required.	\$10,000
						\$0		\$0		-\$10,000

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PM3 - Senior Property & Leasing Officer - L Blunt										
96102		34	Staff Housing - Operating Expense MUN	\$6,000	\$8,390	\$25,000	\$31,000		Additional expense required to furnish one staff house.	\$25,000
96101		34	Staff Housing - Reactive Maintenance - Op Exp	\$27,200	\$23,954	\$7,500	\$34,700		Air Conditioner failed at 4/46 Tanami requiring replacement.	\$7,500
142995		14	Reimbursement Property Dept Legal Fee - Op Inc - Corp Gov & Supp	-\$40,000	\$0	\$38,000	-\$2,000		Reduction proposed in budgeted income as eligible reimbursement is low this financial year.	
147464		028	Anglicare Tenancy 2,3 - KRO2 - Rent & Recoup - Op Inc	-\$180,000	-\$167,333	-\$43,000	-\$223,000		Income increase following rent review in May 2024.	-\$43,000
						\$27,500		\$0		-\$10,500
PM2 - Asset & Building Coordinator - Civil - A Waddell										
117450	117452	34	BRAC Oval Upgrade of Infrastructure - Cap Exp	\$429,095	\$190,463	-\$65,049	\$364,046		Funding reallocated to A/C 113763 for renewal of Male Oval tank.	
113551	113763	34	Male Oval Renewal Infrastructure - Cap Exp - Parks & Ovals	\$30,816	\$15,866	\$95,049	\$125,865		Amendment for renewal of Male Oval tank in addition to planned liner replacement following accelerated failure. Funding reallocated from A/C #113017 and #117452	
113989		26	Transfer from POS Reserve - Parks & Ovals	-\$1,444,682	\$0	-\$30,000	-\$1,474,682	-\$30,000	Transfer from Public Open Space Reserve to part-fund renewal of Male Oval tank.	
125300	VARPATH	34	Various Footpath Renewals - Cap Exp	\$132,268	\$122,335	-\$9,933	\$122,335		Recognition of underspend in project budget. No further costs anticipated.	
122000	121031	34	Lighting - Works Maintenance	\$83,326	\$97,016	\$20,000	\$103,326		Amendment required to account for insurance claims and additional repairs following various failures.	
132142	132143	34	Sam Male Lugger Restoration - Cap Exp	\$28,700	\$43,929	\$15,229	\$43,929		Budget error in prior year has resulted in expenditure overrun in current year.	
						\$25,296		-\$30,000		\$0
REQ3 - Asset Coordinator - Building Infrastructure Property & Assets - A Perry										
113755		34	Civic Centre Building Renewal (Incl Plant & Furniture) - Cap Exp - Public Halls	\$64,470	\$40,223	-\$24,247	\$40,223		Underspend on renewal project realised.	
116100	116102	34	Library Gazebo (Old Wackett Roof) Sec Ins & Other Exp	\$3,000	\$0	\$20,000	\$23,000		Removal of Library Gazebo due to corrosion and engineering report. Safety risk.	\$20,000
146662		34	BOSCCA Building Renewal (Incl Plant & Furn) - Cap Exp - Com Fac Leased	\$22,000	\$9,325	-\$12,500	\$9,500		Underspend on renewal project realised.	-\$12,500

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149420	149421	34	BOSCCA - Reactive Maintenance - Op Exp	\$1,300	\$4,880	\$5,000	\$6,300		Costs associated with an insurance claim.	
						-\$11,747		\$0		\$7,500
			<i>Infrastructure Services Directorate (Saving)/Expense</i>			-\$124,718		-\$1,530,140		-\$178,767
						-\$310,401		-\$1,322,056		-\$416,064