



# **AGENDA**

**BUSINESS OF AN URGENT NATURE**

**FOR THE**

**ORDINARY MEETING OF COUNCIL**

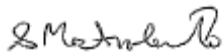
**1 MAY 2025**

# NOTICE OF MEETING

Dear Council Member,

The next Ordinary Meeting of Council will be held on Thursday, 1 May 2025 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 5:00PM.

Regards,



S MASTROLEMBO  
**Chief Executive Officer**

30/04/2025

## Our Mission

*"To deliver affordable and quality Local Government services."*

### DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions in section 5.25 of the *Local Government Act 1995* establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

*Should you require this document in an alternative format please contact us.*

**SHIRE OF BROOME**  
**ORDINARY MEETING OF COUNCIL**  
**THURSDAY 1 MAY 2025**  
**INDEX – BUSINESS OF AN URGENT NATURE**

13.	BUSINESS OF AN URGENT NATURE .....	4
	13.1 COUNCIL CHAMBER AUDIO VIDEO REPLACEMENT .....	4

### 13. BUSINESS OF AN URGENT NATURE

#### 13.1 COUNCIL CHAMBER AUDIO VIDEO REPLACEMENT

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	IFT001
<b>AUTHOR:</b>	Manager Information Services
<b>CONTRIBUTOR/S:</b>	Manager Governance, Strategy And Risk
<b>RESPONSIBLE OFFICER:</b>	Director Corporate Services
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### SUMMARY:

To seek urgent approval for the replacement of failed Audio Video (AV) system components in Council Chambers to allow efficient and effective Council Meetings, public transparency and effective communication.

#### BACKGROUND

The current AV system has experienced performance issues, including audio dropouts, visual display failures and limited functionality for electronic attendance and mandatory live streaming as required under the Local Government Act 1995.

More recently a core component of the AV system has failed and been assessed as irreparable. Replacements have been sought locally, nationally and even internationally without success.

Due to the age of the AV system replacement options are non-existent and a new system is required. No funding is available in the 2024/25 Budget so funding is required prior to a procurement process commencing.

As an immediate mitigation measure, the Shire has purchased additional handheld microphones to be used during the 1 May Ordinary Council Meeting and for subsequent meetings until the AV upgrade is completed. Additionally officers have arranged the loan of a compatible portable system from the Shire of Ashburton, noting that this system is only available until 13 June 2025.

#### COMMENT

Council's current support provider for the Council Chambers AV system has provided an indicative quote for a full replacement of the failed components including the Control Unit/Wireless Access Point, Wireless Extender Device, Long Stem Microphones and Space Manager Interface.

Officers are now seeking support from Council through the allocation of funds to enable a procurement process to be undertaken to rectify the situation. Funding will allow for the provision of a modern, fit-for-purpose AV setup designed to meet current livestreaming and electronic meeting requirements. The estimated procurement and installation timeframe is a minimum of six weeks, subject to equipment availability and final approvals.

Funds are available in the Equipment and IT Reserve and officers recommend that funds from this reserve are used to offset replacement costs. Alternately Council could approve allocation of funds and seek to offset costs through identified savings to the end of the financial year. The later approach presents some risk given the limited time remaining in the financial year and the proposal in item 9.4.4 of the 1 May 2025 Ordinary Council Meeting to allocate over \$416,000 of organisational savings against the proposed loan for Cable Beach Stage A1.

## **CONSULTATION**

Redfish Technologies  
Shire of Ashburton

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Officers are requesting that \$75,000 is transferred from Account 101486070 Transfer From Furniture & Equipment Reserve to account 101461200 Equip & Hardware > \$5000 Cap Exp – IT.

The Furniture & Equipment Reserve currently has a balance of \$1,209,183 with a projected closing balance at 30 June 2025 of \$1,449,473.

## **RISK**

Delays in addressing the AV system failures will continue to compromise the integrity and accessibility of Council meetings, and may result in non-compliance with transparency and accessibility obligations, particularly in light of livestreaming requirements.

Should Council decide not to support the officer recommendation in relation to utilising reserve funds, there are risks given the limited time remaining in the financial year and the proposal in item 9.4.4 of the 1 May 2025 Ordinary Council Meeting to allocate over \$416,000 of organisational savings against the proposed loan for Cable Beach Stage A1.

These risks are mitigated should Council support the officer recommendation

## **STRATEGIC ASPIRATIONS**

**Performance - We will deliver excellent governance, service & value for everyone.**

**Outcome 14 - Excellence in organisational performance and service delivery**

**Objective** 14.2 Deliver fit for purpose facilities and equipment.

## **VOTING REQUIREMENTS**

*Absolute Majority*

**REPORT RECOMMENDATION:**

*That Council:*

- 1. Note the urgent requirement to replace the Audio Visual equipment in Council Chambers to ensure the integrity and accessibility of Council meetings;*
- 2. Approves the allocation of \$75,000 excluding GST from Account 101486070 Transfer From Furniture & Equipment Reserve to Account 101461200 Equip & Hardware > \$5000 Cap Exp – IT.*

**Attachments**

There are no attachments for this report.