



AGENDA

FOR THE

ORDINARY MEETING OF COUNCIL

16 OCTOBER 2025

NOTICE OF MEETING

Dear Council Member,

The next Ordinary Meeting of Council will be held on Thursday, 16 October 2025 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 5:00PM.

Regards,



J HALL
Acting Chief Executive Officer

09/10/2025

Our Mission

"To deliver affordable and quality Local Government services."

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions in section 5.25 of the *Local Government Act 1995* establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Should you require this document in an alternative format please contact us.

Councillor Attendance Register										
Councillor		Cr C Mitchell	Cr D Male	Cr S Cooper	Cr J Lewis	Cr J Mamid	Cr P Matsumoto	Cr E Smith	Cr P Taylor	Cr M Virgo
2024	29 August									
2024	19 September									
2024	31 October					LOA				
2024	21 November (Meeting Cancelled)									
2024	12 December				LOA				A	
2025	27 February							LOA	LOA	
2025	27 March					E				
2025	1 May					LOA				
2025	22 May									
2025	26 June			E						
2025	31 July							E	E	
2025	28 August		E					LOA		
2025	18 September				LOA		LOA			

- **LOA (Leave of Absence)**
- **A (Apologies)**
- **E (Attended Electronically)**
- **NA (Non-Attendance)**
- **R (Resignation)**

2.25. Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
 - (a) a meeting that has concluded; or
 - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2-month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2-month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.

SHIRE OF BROOME
ORDINARY MEETING OF COUNCIL
THURSDAY 16 OCTOBER 2025

INDEX – AGENDA

1.	OFFICIAL OPENING	6
2.	ATTENDANCE AND APOLOGIES.....	6
3.	ANNOUNCEMENTS BY PRESIDENT	6
4.	DECLARATIONS OF INTEREST	6
5.	PUBLIC QUESTION TIME	6
6.	APPLICATION FOR LEAVE OF ABSENCE	6
7.	CONFIRMATION OF MINUTES	6
8.	PRESENTATIONS / PETITIONS / DEPUTATIONS.....	6
9.	REPORTS FROM OFFICERS.....	7
9.1	PEOPLE.....	7
9.2	PLACE	8
9.2.1	DEVELOPMENT APPLICATION - DEMOLITION OF EXISTING STRUCTURES AND PARKING WITHIN THE VERGE - 11 AND 15 COGHLAN STREET.....	8
9.3	PROSPERITY	22
9.4	PERFORMANCE	23
9.4.1	MINUTES AND RECOMMENDATIONS FROM THE KIMBERLEY ZONE MEETING HELD ON 15 AUGUST 2025 AND THE KIMBERLEY REGIONAL GROUP (KRG) MEETING HELD ON 25 SEPTEMBER 2025	23
9.4.2	MONTHLY FINANCIAL REPORT AUGUST - 2025.....	160
9.4.3	MONTHLY PAYMENT LISTING - SEPTEMBER 2025.....	184
9.4.4	MINUTES AND RECOMMENDATIONS FROM THE AUDIT AND RISK COMMITTEE MEETING HELD 7 OCTOBER 2025	209
10.	REPORTS OF COMMITTEES	230
11.	NOTICES OF MOTION WITH NOTICE.....	231
12.	NOTICES OF MOTION WITHOUT NOTICE.....	231
13.	BUSINESS OF AN URGENT NATURE.....	231
14.	MEETING CLOSED TO PUBLIC	231

15.	MEETING CLOSURE.....	231
-----	----------------------	-----

1. OFFICIAL OPENING**2. ATTENDANCE AND APOLOGIES****3. ANNOUNCEMENTS BY PRESIDENT****4. DECLARATIONS OF INTEREST****5. PUBLIC QUESTION TIME****6. APPLICATION FOR LEAVE OF ABSENCE****7. CONFIRMATION OF MINUTES**RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on 18 September 2025, as published and circulated, be confirmed as a true and accurate record of that meeting.

8. PRESENTATIONS / PETITIONS / DEPUTATIONS

9. REPORTS FROM OFFICERS

9.1 PEOPLE

There are no reports in this section.

9.2 PLACE

9.2.1 DEVELOPMENT APPLICATION - DEMOLITION OF EXISTING STRUCTURES AND PARKING WITHIN THE VERGE - 11 AND 15 COGHLAN STREET

LOCATION/ADDRESS:	1 COGHLAN STREET DJUGUN WA 6725
APPLICANT:	DAVID TURCATO
FILE:	COG-1/11
AUTHOR:	Planning Officer
CONTRIBUTOR/S:	Coordinator Planning Services
RESPONSIBLE OFFICER:	Director Development and Community
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

An application has been received for development approval to construct parking within the adjacent road reserve of No. 11 and 15 Coghlan Street, reconfigure the existing parking layout to align with the proposed verge parking, and incorporate additional landscaping to offset the increased hardstand area.

The application has been assessed against the Shire's Local Planning Scheme No 7 (LPS7) and Local Planning Policy 5.6 – Parking (LPP 5.6). The application is being referred to Council as LPP 5.6 outlines Council consent is required to consider whether parking can be installed within the abutting road reserve.

This report recommends that the application be approved, subject to conditions.

BACKGROUND

Previous Considerations

OCM 06 September 2012 Item 9.2.2

1 Coghlan Street (Broome Toyota)

In 2012 Council resolved to approve Development Application (DA) 2012/68 for 'Motor Vehicle Sales' on the north-western corner of the Frederick/Coghlan Street intersection on part of Lots 3,4 and 108 (No 1,3 and 7) Coghlan Street Broome subject to conditions. The approval required 52 parking bays to be delivered for the proposal (33 bays on site + 19 bays within the Coghlan Street Road Reserve). When this approval was issued, the current Broome Toyota site comprised three individual lots—Nos. 1, 3, and 7 Coghlan Street—which have since been amalgamated into a single lot.

In October 2012 a variation to the above approval was sought and approved. The variation proposed a minor design change which included a vehicle drop-off/pick-up covered area at the front of the sales building.

In February 2014, a further variation was submitted and approved. This variation resulted in a reduction in the number of service bays and vehicle sales and customer service area (was reduced from 1600sqm to 1400sqm) and reduction in customer service area for the vehicle sales from 180sqm to 150sqm. The fire tanks were also removed from the proposal as the building floor area had been reduced and they were no longer required.

In August 2014 a further variation was sought and approved for the development to proceed generally in accordance with the October 2012 approval with a slight modification in the location of a power transformed and landscaping. This approval also sought an extension to the term of approval as it was due to expire. This application was approved and the planning approval 2012/182 was extended until 28 August 2016.

In August 2015 an amended application was submitted proposing a variation to all the referenced approvals above, this was approved. This application modified the main showroom design, the footprint of the showroom, adjustments to the internal floor area of office space, manoeuvrability improvements to the workshop space area and its overall footprint and finished floor level modification. Parking bays required for this DA as part of the amendments were altered to 45 bays at which 52 bays were proposed in the amended plans (33 bays on site + 19 bays within the Coghlan Street Road Reserve).

Site and Surrounds

The proposed development is located over two properties - No. 11 Coghlan street and No. 15 Coghlan street. 11 Coghlan Street has a legal area of 1215.62m² and contains existing approved development for a carport and a mixed-use development/building which was historically utilised for an office and short stay use. 15 Coghlan Street has a legal area of 1215.61m² and contains existing approved development for a vehicle sales, car hire office and a detailing shed.

The subject properties are zoned Regional Centre under Local Planning Scheme No. 7 with 15 Coghlan Street having an Additional Use - Motor Vehicle, Boat or Caravan Sales 'D' use. The lots are adjoined by four properties which are also zoned Regional Centre. Please refer to the image below for the location of the subject site.



Figure 1 – Aerial of the site

Proposed Development

This application is seeking approval to construct parking within the adjacent road reserve of No. 11 and 15 Coghlan Street, reconfigure the existing parking layout to align with the proposed verge parking, and incorporate additional landscaping to offset the increased hardstand area.

The applicant has advised that Broome Toyota purchased No. 11 and 15 Coghlan Street late 2024 to accommodate Broome Toyota's increased need for parking in association with their operations during peak periods. As part of this expansion, 11 Coghlan Street will be utilised for additional office space and the existing outbuilding on 15 Coghlan Street will be utilised for their parts and storage.

The development is located over three adjoining lots, amalgamation is required, as the additional office space and storage are incidental to the Toyota dealership's operations, and keeping the parking separate provides for safer and convenient vehicle movement on site.

To deliver the new parking layout the existing building on 15 Coghlan Street is to be demolished (Refer **Attachment 1** - Red hatched area). The demolition of this structure does not require planning approval.

COMMENT

An assessment of the application has been assessed against the Shire of Broome's Planning Framework and is set out below.

Local Planning Scheme No.7

The applicant is seeking to utilise the existing office building on 11 Coghlan Street to address the operational constraints, the building will be repurposed to provide for additional office space. The existing shed on 15 Coghlan Street will be used for their parts storage. Given an 'office' use and a 'motor vehicle, boat or caravan sales' use is being proposed, the following parking numbers are required:

11 Coghlan Street

Use	Minimum Parking bays	Required	Provided
Office	1 bay per 30 m2 of Net Lettable Area.	Existing building footprint – 208.5m2 Bays required – 7	Bays - 26

15 Coghlan Street

Use	Minimum Parking bays	Required	Provided
Motor vehicle, boat or caravan sales	1 bay per 150m2 of site area allocated to vehicle display, 1 bay per 30m2 of sales/customer service area and office space, plus 2 bays per service bay, plus an additional	Existing building footprint – 262.4m2 Sales/Customer service area – 45m2 (2 bays)	Bays – 34

	4 drop off bays if vehicle hire is provided.	Motor vehicle & Parts display area – 215m ² (2 bays) Vehicle display – 244m ² (2 bays) Bays required – 6	
--	--	--	--

The parking will result in the following:

- A total of 26 bays in Lot 11 (16 bays on site and 10 bays within the verge).
- A total of 34 bays in Lot 12 (30 bays on site and 4 bays within the verge).

The proposed development complies with the parking standards in Local Planning Scheme No. 7 (LPS7) Schedule 5.

The applicant has expressed a desire to amalgamate the lots and as such an amalgamation condition is to be placed as condition of approval. As the Lots are being amalgamated the parking from the previous application (DA2015/98) needs to be calculated to include the current proposal.

Development Application 2015/98 was approved with a parking shortfall. While 45 bays were required, only 33 were provided on site. To compensate, approval was granted for 19 additional bays within the verge, resulting in a total of 52 approved parking bays (33 on-site and 19 in the verge). The current proposal seeks approval for a total of 60 parking bays (46 bays within the site boundary and 14 within the verge) which exceeds the minimum requirements under Local Planning Scheme No. 7 (LPS7).

Local Planning Policy 5.6 – Parking, allows verge parking to be considered only where the required parking cannot be accommodated on-site. While this is typically the case-specific to a single lot, in this instance, the amalgamation of lots must also be considered. The original approval created an on-site parking shortfall that has contributed to ongoing parking constraints. The additional bays proposed on the newly developed site aim to alleviate these constraints and better accommodate current and future parking needs. As such the proposed verge parking is incidental to the overall use associated with all lots and is deemed sufficient.

Local Planning Policy 5.6 – Parking

Local Planning Policy 5.6 - Parking, seeks to establish minimum parking standards, ensure parking is provided which is safe, convenient and practical for the operation of the site and the community, while also outlining criteria for onsite parking and within the adjacent road reserve. Please refer to the Table below for an overview of this application against the Policy.

Clause No.	Clause	Development Assessment
Clause 2.2	All parking areas must be landscaped. As a minimum landscaping of parking areas is to include shade trees at the rate of 1 tree every 4 consecutive bays or 12 metres, whichever is the lesser.	The proposed parking facilitates landscaping within all parking areas on site and the verge, the plan outlines 1 tree for every four consecutive bays achieving compliance with the Policy.
Clause 2.3	The location of parking areas is not to detract from the visual amenity of the	The location of all parking areas does not detract from the visual

	proposed development, adjoining lots or streetscape of the locality. Parking areas must facilitate safe, easy and convenient vehicular (including motorcycle) bicycle and pedestrian movements.	amenity of the existing and proposed development, adjoining lots, streetscape or locality. The parking proposed has been reviewed by the Shire's Engineering Department who are satisfied with the design subject to a Design Stage Road Safety Audit being produced as a condition of development approval.
Clause 3.2	Off-site parking can be considered in the following circumstances: a) The parking for the land use cannot be accommodated on-site. b) The location of off-site parking is to be in the immediate road verge directly adjoining the subject property and will not in any way obstruct pedestrian movements on an existing or proposed footpath. c) The proposed marking must meet minimum parking bay size, be hard-sealed standard and shall not be detrimental to the visual amenity of the streetscape or impact upon traffic safety.	The development meets clause 3.2, in that: a) All required parking for the development cannot be accommodated on-site, as parking on site is at capacity. The parking for the land use cannot be accommodated on-site. b) The location of off-site parking is in the immediate road verge along Coghlan Street, directly adjoining the subject property and will not obstruct pedestrian movements for any future footpaths. c) The proposed parking meets the minimum parking bay size and will be conditioned to be hard-sealed standard and shall not be detrimental to the visual amenity of the streetscape or impact upon traffic safety.
Clause 3.3	When considering car parking bays within the road reserve, up to 50 per cent of bays can be provided for within the adjacent road verge.	The development provides for a total of 14 Bays within the verge (10 adjacent to 11 Coghlan Street + 4 adjacent to 15 Coghlan Street) The 50% requirements has been met.
Clause 3.4	Any parking bays which are required as a condition of development approval and cannot be provided for on-site may, at Council's discretion, be developed in a portion of the abutting road verge or a nearby property. It further notes that it is an applicant's responsibility to design and construct the parking bays in accordance with the Shire's standards.	A condition will be placed on the approval outlining all bays must be constructed to the specified standards and be maintained by the owner.

Clause 3.5	In order for Council to consider exercising its discretion to allow off-site parking, the application will be required to prove that: a) The location of the off-site parking is conveniently located to the subject development; b) A safe and well-lit pedestrian access can be provided between the off-site parking and the development; c) The customers and patrons of the proposed development can be reasonably expected to use the off-site parking area; and d) Any other relevant matters and items set out under clause 2.3 have been addressed.	The proposed development meets clause 3.5 as outlined below: a) The verge parking is within proximity to the development on site. 1. 2. The parking proposed has been reviewed by the Shire's Engineering Department who are satisfied with the design subject to a Design Stage Road Safety Audit being produced as a condition of development approval. 3. b) The customers and patrons of the site can be reasonably expected to use the off-site parking. c) All matters set out in clause 2.3 have been addressed above.
--------------------------	--	---

It is noted that the application is being presented to Council as it proposes parking in the road verge, which under Local Planning Policy 5.6 is to be referred to Council for determination. All other development proposed meets the development requirements of Schedule 4 and 5 of LPS 7.

Internal Referral

The Shires engineering team have reviewed the plans and identified the following:

1. The proposed development includes the continuation of the existing pedestrian pathway currently located within the verge area in front of 1 Coghlan Street. The existing path has a width of approximately 1.5 metres, and the development seeks to continue this path but extend the width to 2 metres (in front of No. 11 and 15 Coghlan Street). While this represents an improvement on the current conditions, the proposed width does not fully comply with the design standards set out by the Department of Transport (DoT) in its guideline document *Planning and Designing for Bike Riding in Western Australia – Shared and Separated Paths* (See **Attachment 2**).

The applicant has advised they cannot increase the pathway width to 2.5m. It is not achievable due to insufficient space within the verge to accommodate all required safety standards as well as the parallel bays and vertical bays.

- 4.
2. Coughlan street is identified in the Kimberley 2050 Cycling Strategy and designated as a local bicycle path (See **Attachment 3**).
- 5.
3. Given the bicycle network path and the interaction between pedestrian cyclist and e-bikes under the Department of Transport (DoT) document *Planning and Designing for Bike Riding in Western Australia within "Shared and Separated Paths"* it is not uncommon for bicycles to in shared location and achieve a speed of 20Km/h (See **Attachment 4**). Given the level of interaction occurring within the verge and the traffic that flows on Coghlan Street there may be limited reaction times for vehicles

and cyclists to observe each other given the parallel parking proposed and how they may obstruct sight lines.

In consideration of the matters outlined above, it is recommended that a Road Safety Audit be required as a condition of development approval. This audit will evaluate the safety implications associated with the proposed parking design and, pending review by a qualified engineer, will address any identified safety concerns. On this basis, the proposed verge parking can be considered acceptable, subject to appropriate conditions (requirement for a Road Safety Audit) being imposed.

In light of the above information, approval is recommended subject to conditions, these are outlined below in the report recommendation.

Discussion

The proposed parking exceeds the minimum requirements, when consideration is applied to the uses on an individual lot basis. However, given the current and proposed broader function of the business, across the whole site, parking is insufficient. Applying minimum car parking standards to individual lots does not recognise the parking needs of the current and proposed use. The applicant intends to amalgamate the lots, meaning the site will operate as an integrated site. Given this, officers have assessed the car parking provisions, having regard to all uses on an amalgamated site.

As such, the verge car parking will support the broader operations of Broome Toyota. When considering parking in the verge, the proposal represents an opportunity to complete the missing link on the western side of the Coghlan St footpath network. This foot path network connects to the Broome Airport. Given design constraints, the footpath can only be designed to 2m wide as opposed to the 2.5m standard. Even so, it is important to note that this will be an improvement on the existing path network which is currently 1.5m along the existing Broome Toyota frontage.

Councils engineering department have accepted the 2m wide footpath, however recommend that a Road Safety Audit be a condition of approval to ensure the proposed design of the parallel parking does not impact the footpath network.

CONSULTATION

In accordance with Local Planning Policy 5.14 – Public Consultation, the application does not require public consultation as the structures proposed as part of the application are deemed to be Level A under the policy, which establishes that no consultation is required.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local Planning Scheme No. 7

POLICY IMPLICATIONS

LPP 5.6 – Parking applies to the assessment of this application. The proposal is consistent with the Policy provisions.

FINANCIAL IMPLICATIONS

There will be no financial impact on the Shire, as the ongoing maintenance and renewal of the bays within the verge will be the responsibility of the property owner. This arrangement will be formalised through a Deed of Agreement, as outlined in the recommendation section of the report below.

RISK

If we refuse the application, the applicant has the right to seek a review by the State Administrative Tribunal under Part 14 of the *Planning and Development Act 2005*. Granting approval would address the existing parking congestion at 1 Coghlan Street, with the development to be managed in accordance with the conditions of approval.

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.

Outcome 6 - Responsible growth and development with respect for Broome's natural and built heritage

Objective 6.1 Promote sensible and sustainable growth and development.

Outcome 5 - Responsible management of natural resources

Objective 5.1 Manage and conserve the natural environment, lands and water.

Outcome 7 - Safe, well connected, affordable transport options

Objective 7.1 Provide safe and efficient roads and parking.

CARETAKER PERIOD STATEMENT

The recommended decision is not a 'Major Policy Decision' within the context of Council Policy 'Elections - Caretaker Policy'.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council Grant development approval (Application No. 2025/88) for Parking within the verge, reconfigure the existing parking layout and landscaping at Lots 11 & 12 Coghlan Street. The approval is subject to the following conditions:

1. The development plans, as date marked and stamped 'Approved', together with any requirements and annotations detailed thereon by the Shire of Broome, are the plans approved as part of this application and shall form part of the development approval issued, except where amended by other condition of this approval.
2. Prior to the commencement of works the applicant is to provide a updated site plan connecting the existing footpath within the verge in front of 19 Coghlan Street to the proposed footpath. The updated works will be at the owners' costs and to the satisfaction of the Shire.

3. Prior to the commencement of site works a stormwater drainage system is to designed by the Developer in accordance with the Shire's Local Planning Policy 5.7 and 5.22. The system shall be designed and documented by a practicing Civil Engineer to the satisfaction of the Shire prior to the commencement of site works.

The stormwater drainage system must be constructed in accordance with the approved stormwater drainage system prior to the a certificate of occupation being issued for the development. The stormwater drainage system shall be maintained at the owners' costs to the satisfaction of the Shire.

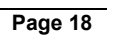
No stormwater is to be discharged onto other private property.
4. Prior to the occupation of the development, areas set aside for parked vehicles and access lanes, as shown on the approved plans, must be:
 - i. Finished to a sealed standard (either asphalt, two-coat bitumen seal or concrete), drained and kerbed in accordance with the approved plan
 - ii. Fully drained in accordance with the Shire of Broome's guidelines and specifications.
 - iii. Line marked and signed in accordance with AS 2890 (off street parking) and disabled bays to be in accordance with AS/NZS2890.6:2009
 - iv. Maintained by the owner and kept available for these purposes.
5. A deed of agreement is to be prepared and executed at the owners cost between the owner and the Shire prior to the commencement of site works, under which the owner agrees and acknowledges the following:
 - i. The owner agrees to maintain the car parking, landscaping and any construction within the road verge; and
 - ii. The owner agrees to indemnify the Shire over any claim arising from the improvements in the road verge and agrees to take out and maintain public liability insurance for a minimum amount of \$10 million for any one claim.
The deed of agreement is to permit the Shire to lodge a caveat against the Certificate of Title to the land to secure the performance of the obligations of the Deed.
6. Prior to any construction or works starting onsite, a Landscaping Plan must be submitted to and approved by the Shire. It is highly desirable that mature trees already on site are incorporated into the development if feasible and practicable. For the purpose of this condition, a detailed Landscaping Plan must be drawn to an appropriate scale and show the following:
 - a) The location and type of existing trees including girth sizes (to be measured around the width circumference); and how they interact with the proposed development.
 - b) The location and type of new trees and shrubs including an estimate of ultimate girth sizes that are proposed to be installed as part of the landscaping.
 - c) Any lawns to be established.
 - d) Any natural landscape areas to be retained.
 - e) Those areas to be reticulated or irrigated.
 - f) Please note, to allow establishment of landscaping a minimum area of landscaping 1 metre wide shall be installed and a minimum area of 1sqm

minimum, should be kept clear of all impervious materials around existing and proposed tree trunks.

- 7. Landscaping of the site and adjacent road verge must be in accordance with the approved Landscaping Plan and must be completed prior to occupation of the development and therein maintained to the satisfaction of the Shire.*
- 8. Lot 1, Lot 11 and Lot 12 Coghlan Street must be amalgamated into a single lot on a Certificate of Title. Amalgamation must occur prior to commencement of site works for the development, unless a legal agreement (including the placement of an absolute caveat on the relevant title) is achieved in accordance with the requirements of the Shire's solicitors to allow the amalgamation to occur at a later time.*
- 9. Prior to the commencement of site works, a Design Stage Road Safety Audit prepared in accordance with the Road Safety Audit Guidelines for Western Australia and registered on the Road Safety Audit WA portal shall be submitted to the satisfaction of the Shire. The audit must be undertaken by an accredited Road Safety Auditor appropriate to the stage of the development. A Road Safety Audit Response Report addressing each finding shall also be provided prior to the commencement of works.*

Attachments

1. Site Plan - 11 Coghlan & 15 Coghlan Street
2. DOT Bicycle Path Standards
3. Kimberley 2050 Cycling Strategy
4. DOT Bicycle Path Design Speeds



3. GEOMETRIC DESIGN

This section provides geometric design guidance for shared and separated paths, to ensure adequate space and visibility is provided for all users.

3.1 Operating envelope for bike riders

The operating envelope for bike riders in Figure 3.1 depicts the standard operating space required to accommodate a rider and should be used to design the appropriate path widths to allow for adequate clearance from fixed objects and potential hazards. The envelope is the minimum requirement and only provides for a small deviation for the rider's stability while travelling in a straight line. Path designs need to cater for riders of all ages and abilities and practitioners need to ensure that adequate width is provided for those riders that do not maintain a consistent straight line, particular when travelling uphill.

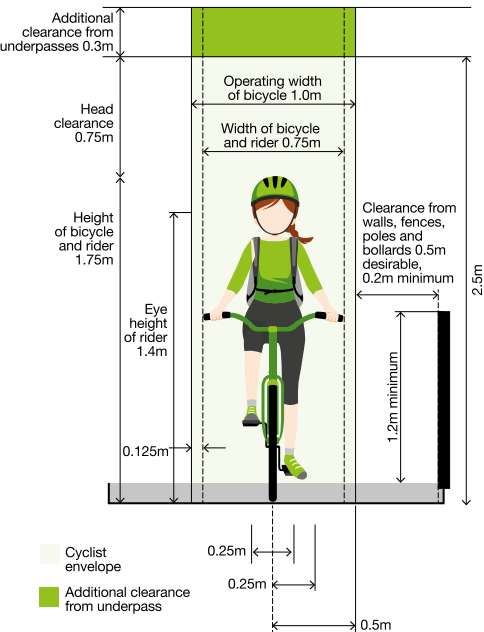


Figure 3.1 A typical bike rider requires a 1.0m x 2.5m operating envelope.

3.2 Path widths

The width of a path should correspond with its desired function, reflected by the route's classification in accordance with the *Western Australian Cycling Network Hierarchy* (refer to Section 1.2) as well as the expected number of people riding and walking on the path. Other factors to consider include the types of users and trip types (refer to Section 2.1 and Section 2.2) and catering for current needs and future growth.

Table 3.1 outlines the minimum and desirable (bi-directional) widths for all new shared and separated paths in WA. It should be noted that the widths stated below refer to the "usable path width" – i.e. the area of path which is free from obstructions.

Shared paths	
Minimum width	Desirable width
2.5m (local and secondary routes)	3.0m (local and secondary routes)
3.0m (primary route)	4.0m (primary route)
Separated paths	
Minimum width	Desirable width
4.0m*, where: 2.2m is provided for bike riders; and 1.8m is provided for pedestrians	4.5m*+, where: 2.5m+ is provided for bike riders; and 2.0m+ is provided for pedestrians

* Width does not include separation element (refer to Section 2.6)

Table 3.1 Minimum and desirable path widths for shared and separated paths (Information sourced from Austroads Guide to Road Design: Part 6A and AS1428).

Kimberley 2050 Cycling Strategy

- **Cable Beach:** To the north, new paths and improvements to existing paths along Sanctuary Road, between Broome Highway and Cable Beach Road West. To the south, improvements to existing east-west paths such as Cable Beach Road East.
- **Improve access for the northern residential catchment,** including the Broome North industrial precinct: New paths around Mavis Road and Tanami Drive linking to and through the industrial precinct. New paths connecting to Old Broome Road along Bowerbird Loop and Swift Way to provide residents with direct access to the primary riding route.
- **Port Drive industrial precincts:** Complete gaps in the network and improve existing pathways along Port Drive/Frederick Street between Cable Beach Road East and Broome Port as well as completing gaps along Gubinge Road and Pembroke Road.
- **Improve east-west connectivity:** While the location of Broome Airport limits east-west connectivity, improvements to the existing path on Anne Street to connect into Dakas Street and the existing pathway which traverses Solway Park has potential to deliver a low-stress east-west riding connection between Town Beach and Minyirr Park and supports access to Broome Hospital.

Map 1. Broome 2050 LTCN



3.4 Design speeds

When designing shared and bicycle-only paths, it is important to recognise that many bike riders can maintain a relatively consistent speed over long distances. Speeds in excess of 35 km/h are not uncommon on flat paths, while speeds of over 50 km/h can be attained when travelling downhill. For this reason, it is recommended that all shared and bicycle-only paths are designed for a speed of at least 30 km/h. A higher or lower design speed may be adopted depending on the purpose and location of the path and other site-specific circumstances.

In constrained locations where sight visibility is reduced, such as approaches to underpasses, footbridges and shared zones, a lower design speed of 20 km/h should be adopted.

In these situations, it is important to utilise measures such as advisory pavement markings and contrasting surface materials to alert users to potential hazards. For further guidance refer to Section 9 pavement markings and Section 10 managing conflict and transition zones.



Figure 3.2 Where space constraints result in substandard geometry, advisory measures are recommended to encourage appropriate behaviour by path users.



Figure 3.3 Entry point to shared zones, advisory measures are required to highlight the change of use/priority.

**For more information on bicycle operating speeds, practitioners should refer to Main Roads WA Supplement to Austroads Guide to Road Design: Part 6A Paths for Walking and Cycling (Section 5.2); and
Austroads Guide to Road Design: Part 6A Paths for Walking and Cycling (Section 5.2)**

9.3	PROSPERITY
------------	-------------------

There are no reports in this section.

9.4 PERFORMANCE

9.4.1 MINUTES AND RECOMMENDATIONS FROM THE KIMBERLEY ZONE MEETING HELD ON 15 AUGUST 2025 AND THE KIMBERLEY REGIONAL GROUP (KRG) MEETING HELD ON 25 SEPTEMBER 2025

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	KRG01
AUTHOR:	Executive Assistant to Chief Executive Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Infrastructure
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report presents for Council endorsement the Minutes from the meeting of the Kimberley Zone of the Western Australian Local Government Association (WALGA) held on 15 August 2025 and the Kimberley Regional Group meeting held on 25 September 2025.

BACKGROUND

A copy of the minutes from the Kimberley Zone of WALGA (Kimberley Zone) meeting held 15 August 2025 and the Kimberley Regional Group (KRG) meeting held on 25 September 2025 are attached for Council consideration (**Attachments 1 and 2**).

As a result of a past decision of the group, both the Kimberley Zone and KRG meetings occur consecutively.

It should be noted that the Kimberley Zone is a group established to represent regional issues to the State Council of WALGA. This group includes the four Kimberley Shires in addition to the Shires of Christmas Island and Cocos Keeling Islands.

The KRG is a group defined through a deed of agreement between the four Kimberley local governments with the Minister for Local Government.

The Shire of Wyndham East Kimberley accepted the Secretariat role for the Kimberley Zone / KRG late in 2021.

COMMENT

The minutes and respective background information are attached to this report and the following comments are made in relation to the resolutions passed. Additional recommendations have been made where necessary for Council's consideration.

Kimberley Zone Meeting Minutes – 15 August 2025

Reports from Representatives

- WALGA -
 - Cr Karen Chappel, President

- Cr Paul Kelly, Deputy President
- Nick Sloan, CEO
- Tony Brown, Executive Director Member Services

	Matters for Decision	WALGA Recommendation
8.1	Rating of Renewable Energy Facilities	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.1 as contained in the State Council Agenda and as provided below. WALGA RECOMMENDATION That WALGA advocate to the State Government for: 1. Legislative amendments to enable WA Local Governments to rate large-scale renewable energy facilities using current rating mechanisms (differential rating based on UV, differential rating based on GRV, or GRV alone) with certainty. 2. A commitment to implement a Payment in Lieu of Rates (PiLoR) framework in Western Australia. EXECUTIVE SUMMARY • WALGA Members have expressed uncertainty in the rating of large-scale renewable energy facilities across the State which was confirmed through a resolution of the Peel Country Zone Meeting in April 2025. • In response to the uncertainty, WALGA engaged Paxon Consulting Group to review the rating mechanisms available for Local Governments to recover costs associated with large scale renewable energy projects. • The purpose of the review was to examine the current legislative framework, undertake a review across other Australian jurisdictions in respect to who rating for such facilities is managed, and provide recommendations for the rating of these facilities in Western Australia, including any required amendments to legislation. • The Final Report outlined seven Key Findings which confirmed that legislative change would be required to enable Local Governments to rate renewable energy facilities with certainty. ATTACHMENT • <u>Local Government Rating of Renewable Energy Facilities Report</u> STRATEGIC PLAN IMPLICATIONS This item relates to WALGA's Strategic Pillars of Influence, Support and Expertise. POLICY IMPLICATIONS

	Matters for Decision	WALGA Recommendation
		There is no current advocacy position for the rating of large-scale renewable energy facilities. Endorsement of this item will enable the establishment of a position.
8.2	Rating of Miscellaneous Licences	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.2 as contained in the State Council Agenda and as provided below. WALGA RECOMMENDATION That WALGA: 1. Advocate for Local Governments to continue to have the ability to rate miscellaneous licences under the <i>Mining Act 1978</i>; and 2. Oppose legislative amendments that seek to exempt occupied miscellaneous licence land from rating. 3. Continue to advocate for a broad review to be conducted into the justification and fairness of all rating exemption categories currently prescribed under section 6.26 of the <i>Local Government Act 1995</i>. EXECUTIVE SUMMARY • Under section 6.26 of the <i>Local Government Act 1995</i>, all land is rateable unless specifically exempted. • In a State Administrative Tribunal decision of 2024, it was determined that Crown land the subject of an occupied miscellaneous licence was non-rateable. • Subsequently, the Shire of Mt Magnet appealed this decision to the Supreme Court. The Supreme Court ruled that Crown land subject to a miscellaneous licence and occupied is rateable, overturning the State Administrative Tribunal decision. • This ruling affirmed the principle that Local Governments may levy rates on such land, recognising the significant infrastructure and occupation associated with these licences. • On 2 August 2025, the WA State Government announced its intention to legislate amendments to the <i>Local Government Act 1995</i> to exempt land under miscellaneous licences from rating. • WALGA has been advocating for Local Governments to have the ability to rate these licences and a formal advocacy position is required. • WALGA is seeking support from the WA Parliament for the appropriate committee to review the justification and fairness of all rating exemption categories currently prescribed under section 6.26 of the <i>Local Government Act 1995</i>.

	Matters for Decision	WALGA Recommendation
		ATTACHMENT - Supreme Court decision, <u>Shire of Mt Magnet v Atlantic Vanadium Pty Ltd [2025] WASC 274</u> <u>Ministers media release</u> <u>WALGA's media release</u> STRATEGIC PLAN IMPLICATIONS This item relates to WALGA's Strategic Pillars: Influence, Support and Expertise. POLICY IMPLICATIONS There is no specific advocacy position relating to miscellaneous licences. Endorsement of this item will enable the establishment of a position. Current advocacy position 2.1.1 relates generally to Rating Exemptions Review: Position Statement <i>A broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under section 6.26 of the Local Government Act 1995.</i>
8.3	Community Infrastructure and Community Sporting and Recreation Facilities Fund Advocacy Positions	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.3 as contained in the State Council Agenda and as provided below. WALGA RECOMMENDATION <i>That WALGA:</i> - Replace Advocacy Position 3.7.1 Community Infrastructure with the following: <i>Local Governments own, lease, and maintain vital community infrastructure across Western Australia that delivers essential benefits to local communities. Local Governments face significant funding pressures to ensure this infrastructure is effectively planned, developed, maintained, and enhanced to meet evolving community needs and population growth.</i> - WALGA calls on the Australian Government to provide \$500 million per annum for community infrastructure through a national formula based, targeted Local Government funding program. - WALGA calls on the State Government to: - Provide \$30 million per annum for the Community Sporting and Recreation Facilities Fund,

	Matters for Decision	WALGA Recommendation
		<i>b. Provide \$30 million per annum for community arts and cultural infrastructure,</i> <i>c. Provide funding for retrofitting accessible design features to community infrastructure,</i> <i>d. Align all community infrastructure funding with existing State cocontribution of at least two-thirds.</i> 2. Retire Advocacy Position 3.7.2 Community Sporting and Recreation Facilities Fund. EXECUTIVE SUMMARY - Following a review of WALGA's Investing in Communities advocacy positions it is proposed that Advocacy Position 3.7.1 Community Infrastructure be updated, and that Advocacy Position 3.7.2 Community Sporting and Recreation Facilities Fund be retired. - The proposed revisions intend to align the positions with current advocacy approaches and combine them into one position. - The proposed changes were noted by the Infrastructure Policy Team and endorsed by the People and Place Policy Team in July 2025. STRATEGIC PLAN IMPLICATIONS Endorsing the advocacy position updates and retirement aligns with the WALGA 2025-2029 Strategic Plan, in particular: - Influence – Lead advocacy on issues important to Local Government. - Influence – Empower the Local Government sector to build communities equipped for the future. - Support – Anticipate, understand and respond to Member needs. POLICY IMPLICATIONS - The replacement of Advocacy Position 3.7.1 Community Infrastructure with an updated position. - The retirement of Advocacy Position 3.7.2 Community Sporting and Recreation Facilities Fund.
8.4	Rural and Remote Health Services Advocacy Position	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.4 as contained in the State Council Agenda and as provided below. WALGA RECOMMENDATION That WALGA replace Advocacy Position 3.2.2 Regional Health Services with the following:

	Matters for Decision	WALGA Recommendation
		<i>The Western Australian and Australian Governments are responsible for ensuring that all West Australians have equitable access to primary healthcare services, regardless of their location. Local Governments should not have to step in to support the provision of these services for their communities.</i> 1. <i>WALGA calls on the Western Australian and Australian Governments to address the systemic failures in the provision of rural and remote primary healthcare services, including through:</i> a. <i>the development and implementation of adequate, appropriate and sustainable funding models</i> b. <i>incentivising rural and remote healthcare workforce recruitment and retention.</i> 2. <i>Local Governments should be reimbursed for costs incurred to support the provision of primary healthcare services until sustainable funding and workforce models are in place.</i> EXECUTIVE SUMMARY • The provision of healthcare services is both an Australian and State responsibility. • The WALGA Local Government Primary Healthcare Services Survey provides a comprehensive dataset of the cost, nature and geographical location of Local Government support predominantly focused on General Practice services. • The recommended revisions update the Advocacy Position to align with the data and recommendations of the Survey Report and provide a framework for further advocacy. • The People and Place Policy Team considered and endorsed the proposed changes at its meeting on 9 July. ATTACHMENT • <u>Local Government Primary Healthcare Services Survey</u> STRATEGIC PLAN IMPLICATIONS Revising Advocacy Position 3.2.2 aligns to the WALGA 2025-2029 Strategic Plan, in particular: • Influence – Lead advocacy on issues important to Local Government. • Support – Provide practical sector-wide solutions based on research and evidence.

	Matters for Decision	WALGA Recommendation
		Expertise - Foster relationships between our subject matter experts and stakeholders. POLICY IMPLICATIONS The replacement and renaming of Advocacy Position 3.2.2 Regional Health Services with an updated position titled Rural and Remote Health Services.
8.5	Health Advocacy Position	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.5 as contained in the State Council Agenda and as provided below. WALGA RECOMMENDATION That WALGA retire Advocacy Position 3.2 Health. EXECUTIVE SUMMARY - Advocacy Position 3.2 relates to public health and predates the <i>Public Health Act 2016</i> and the commencement of Stage 5 of the Act in June 2024. - The position is superseded by Advocacy Position 3.2.1 <i>Local Public Health Plans</i>, which was revised in September 2024 to align to the 2016 Act and specifically the implementation of Local Public Health Plans. - The People and Place Policy Team considered and endorsed the retirement of Advocacy Position 3.2 Health at its meeting on 9 July. STRATEGIC PLAN IMPLICATIONS Retiring Advocacy Position 3.2 aligns to the WALGA 2025-2029 Strategic Plan, in particular: - Influence – Lead policy development for the Local Government sector. - Expertise – Optimise organisational capability to service members' needs. POLICY IMPLICATIONS The retirement of Advocacy Position 3.2.1 Health.
8.6	Advocacy Positions for Active Transport and Micromobility	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.6 as contained in the State Council Agenda and as provided below. WALGA RECOMMENDATION That WALGA endorse the proposed advocacy positions on Active Transport and micromobility.

	Matters for Decision	WALGA Recommendation
		EXECUTIVE SUMMARY • Six new advocacy positions are proposed, with the aim of providing a clear and unified framework to support Local Governments in planning, delivering, and advocating for walking, cycling, and other forms of Active Transport (AT). • The new advocacy positions are intended to strengthen WALGA's voice in state and national forums, guide responses to legislative or policy changes, and ensure the sector is well-represented in cross-government initiatives related to AT. • These positions reflect the growing role of AT in addressing key policy areas including health, sustainability, road safety, and urban liveability. The policy statements cover six key areas: ○ Active Transport Vision and Strategy ○ Funding ○ Safety ○ Education, Encouragement, and Community Engagement ○ eRideables ○ Active Travel to School • The Infrastructure Policy Team considered and recommended the proposed AT advocacy positions for endorsement by State Council at its meeting on 4 August. ATTACHMENT • <u>Summary of Issues, Challenges for Active Transport in WA</u> STRATEGIC PLAN IMPLICATIONS The new advocacy positions align to the WALGA 2025-2029 Strategic Plan, in particular: • Influence – Lead policy development for the Local Government sector. • Support – Provide practical sector-wide solutions based on research and evidence. • Expertise – Promote a dynamic, agile, high-performance culture. POLICY IMPLICATIONS The new advocacy positions will complement existing Advocacy Positions: • 5.2.5 The Role of Local Government in the Future Management of Warden Controlled Children's Crossings

	Matters for Decision	WALGA Recommendation
		• 5.2.7 Driving Change - Road Safety Strategy 2020-2030 • 5.3.3 Cycling on Footpaths • 5.3.4 Licencing cyclists and registering bicycles • 5.3.5 Active Travel to Schools • 5.3.6 Pedestrian Crossings

Conclusion

The Kimberley Zone noted the report from the WALGA President and the circulated State Council Agenda Items and supported the recommendations in the Matters for Decision contained with the State Council Agenda and acknowledged the items for noting above and the Status Report on State Council Resolutions.

Kimberley Regional Group Meeting Minutes – 25 September 2025

The following items from the KRG meeting held 25 September 2025 should be noted by Council:

Financial Report

To update the KRG members on the financial position of the Group.

This report presents the KRG Financial Activity Statement for the period ended 30 June 2025. The report recommends that the KRG receives the Financial Activity Statement.

Resolution:

The KRG noted:

1. the Financial Activity Statement for the period ending 30 June 2025;
2. the \$38,404 budget deficit and the reasons for the deficit; and
3. the total member interest of \$261,374 at 30 June 2025 is represented by cash held in Reserves.

KRG Annual Budget 2025/26

Members were advised of the proposed 2025/26 Annual Budget.

This report presents the proposed 2025/26 Kimberley Zone and KRG Annual Budget for approval.

Resolution:

The KRG endorsed the 2025/26 KRG Annual Budget (Refer attached).

Formal Presentations

Presentations were presented by:

1. Shane Love MLA, Leader of the Nationals WA; Shadow Minister for Regional Development; Mines and Petroleum; Electoral Affairs.
2. Keith Williams, A/CEO Kimberley Development Commission
3. Hon Neil Thomson MLC; Shadow Minister for Planning and Lands; Aboriginal Affairs; Seniors

4. Hon Melissa Price MP; Liberal Federal Member for Durack; Shadow Minister for Cyber Security; Shadow Minister for Science
5. Basil Zempilas MLA; Leader of the Opposition; Leader of the WA Liberal Party; Shadow Minister for State Development; Trade and Investment; Citizenship and Multicultural Interests; and
6. Hon Michelle Boylan MLC; Member for Western Australia; Liberal Party

Developing Northern Australia Conference

To provide an opportunity to discuss the Developing Northern Australia Conference (DNAC) and whether a similar arrangement for KRG attendance should be progressed for the 2026 DNAC in Alice Springs.

In summary:

- The Developing Northern Australia Conference was held in Cairns 22-24 July
- The KRG Executive Officer, in partnership with Regional Capitals Alliance WA, brokered a proposal with the Conference organisers which saw KRG delegates registration fees reduced, the KRG logo on the conference website and the KRG promoted in the conference handbook. (total free value \$4K)
- The KRG Executive Officer (EO) chaired a Plenary Session – Governing Differently for Different Results, and the EO and CEO Shire of Wyndham East Kimberley gave a presentation on Regional Cooperation: The Kimberley Regional Group of Councils at this session.
- Attached is the Final Wrap from DNAC 2025 outlining the higher points, key themes and closing reflections from the Conference Organisers.
- Discussion is sought on whether the conference was of value and whether a similar approach should be considered for the 2026 Conference which will be held in August 2026 in Alice Springs.

Resolutions:

- The KRG discussed the value of the Developing Northern Australia Conference 2025 and attendance at the 2026 Developing Northern Australia Conference in Alice Springs.
- The Executive Officer to explore early bird pricing and confirm member attendance post local governments elections.

Action:

- The Executive Officer to negotiate early bird pricing with Developing Northern Australia and consult members post local government elections on attendance at the 2026 Conference.

KRG September 2025 Canberra Meetings

To provide an opportunity to discuss the outcome of the KRG meetings in Canberra and whether another visit to Canberra should be scheduled, and if so when.

In summary:

- KRG delegates attended a series of meetings in Canberra on the 1st and 2nd of September with members of the government, the opposition and government agencies.

- The purpose of the meetings was to advocate for increased focus and investment in the Kimberley
- Attached is the schedule of meetings that were held
- This item provides the opportunity to reflect on the value of the meetings in Canberra and whether another visit to Canberra should be scheduled, and if so when.

Resolution:

- The KRG discussed the value of the meetings in Canberra and agreed a further visit should be scheduled for 2026.
- The Executive Officer to review and refine the Kimberley Housing Pipeline to create a more robust and visual document in preparation for the budget cycle and the 2026 Canberra visit.
- The Executive Officer to progress actions arising from the Canberra meetings.

Actions:

- The Secretariat and Executive Officer to explore possible dates and report back to the members.
- The Executive Officer to review and refine the Kimberley Housing Pipeline to create a more robust and visual document in preparation for the budget cycle and 2026 Canberra visit.
- Meeting with Darren Skuse; Senior Advisor to Senator the Hon Malarndirri McCarthy: The Executive Officer to liaise with NBY regarding access/applicability on funding opportunities.
- Meeting with Hon Clare O'Neil MP: The Executive Officer to research federal housing grant opportunities for all KRG projects e.g. McMahon Estate.
- Meeting with Senator Susan McDonald: The Executive Officer to write to the ACCC to monitor airline charges on the Kimberley/NT route (Nexus/Air North).
- The Executive Officer to review the Timber Creek Native Title decision and its relevance to the Kimberley and the effect on the KRG members.

KRG Planning Workshop – November 2025

To note the progress of the November 2025 workshop to develop a new KRG Business Plan.

In summary:

- CEOs to provide additional items for inclusion in the planning workshop to the Executive Team by 16 October.
- The Executive Officer to include an item on the possibility of holding a Government Forum in Canberra with key ministers, departments and members.
- The Executive Officer to include an item on the possibility of joint meetings with the Kimberley and Pilbara Shires' CEOs.

Resolution:

- The KRG noted the progress of the November planning workshop.

Action:

- CEOs to provide additional items for inclusion in the planning workshop to the Executive Team by 16 October.
- The Executive Officer to include an item on the possibility of holding a Government Forum in Canberra with key ministers, departments and members.
- The Executive Officer to include an item on the possibility of joint meetings with the Kimberley and Pilbara Shires' CEOs.

KRG CEO Meeting August 2025

To provide KRG members the notes of the KRG August CEO meeting.

In summary:

- KRG CEOs met on the 15th of August 2025
- A number of operational issues that impact all Shires were raised
- CEOs raised a number of strategic issues, which will be added to the agenda for the November 2025 KRG priority planning session.
- Operational issues will be progressed by the CEOs
- The KRG noted the outcome and actions of the KRG CEO Meeting August 2025.

Resolution:

- The KRG noted the outcome and actions of the KRG CEO Meeting August 2025.

Action:

- The Secretariat and Members to progress actions arising from the KRG CEO meeting.

Kimberley Housing Pipeline

To provide an update on the Kimberley Housing Pipeline Project.

In summary:

- The Kimberley Housing Pipeline, a co-ordinated package of new housing projects across the Kimberley, is an outcome of the Housing Roundtable held in Broome on the 29th July 2024.
- Housing Australia requested an indicative list of shovel ready Kimberley projects which was provided to them in September 2024.
- The project pipeline continues to be updated as projects are funded.
- Since the Housing Roundtable, there have been a number of changes of senior staff at Housing Australia, and the operational commitment to the pipeline is difficult to gauge.
- The KRG met with the Federal Minister for Housing in September 2025. The Minister indicated that priorities include - A new Home Buyer initiative - 100,000 homes for first homebuyers over 8 years, with grants to be administered by the State and Territory governments.
- Increasing social Housing for Housing Australia through the community housing sector.
- The pipeline will be updated based on these opportunities
- Additional work required to finalise this work includes housing demand data for each Shire, a project schedule and cashflow, project governance and risk management. Also, an advocacy strategy.

Resolution:

- The KRG noted progress of the Kimberley Housing Pipeline Project.

Action:

- The Executive Officer to provide a completion date of the project to members to align with a submission to the State
- The Executive Officer to note Sanctuary Road, Broome, as a priority regional housing project.
- The Executive Officer to organise a meeting with the Four Shire Presidents and Leon Mclvor (Director General, Department of Housing and Works WA) to discuss the Housing Pipeline.

Government Forum and EA Development and Networking Workshop

To analyse some metrics of the Government forum and EA development and networking workshop and gather member feedback on both events.

In summary:

- The KRG and RCAWA co-hosted the 2025 Government Forum, themed "Growing the Regions – the role of Local Government", with speakers from Federal and State Government, WALGA, and the KRG. Analysis of the forum metrics indicate that: Ministerial representation was supported by senior advisors, providing policy-level engagement.
- Departmental representation was strong, with either DG or senior executive presence from most agencies.
- Organisational CEO attendance was lower than invitations issued but balanced by other high-level executive attendees.
- The EA workshop was attended by 14 participants (2 late apologies from Shire of Broome and Shire of Halls Creek). Feedback was very positive, and the group continue to communicate via TEAMS Chat.

Resolution:

For Noting

Action:

The Executive Officer to explore the possibility of holding a Government Forum in Canberra with key ministers, departments and members. on the November Planning Workshop agenda.

Around the Grounds

This session provides an opportunity for members to share information of a local or regional nature that may provide opportunities for collaboration or may serve the purposes of sharing a learning that could impact the region as a whole.

In summary:

- Since the inception of this agenda item in February 2023, two events were deemed major enough to steer discussion: the Kimberley floods and the Canberra visit.
- Local Government elections 2025 – overview from each Shire

- Shires to introduce a topic/s of their choice that they deem relevant for the group. It is the intention that each Shire can hold the floor for up to 5 minutes, after which the item can either be followed up out of session or raised as an agenda item for the next meeting.

Resolution:

For Information Only

Action:

TBD

Kimberley Regional Group Priority Action List

Provided a status update on action items.

In summary:

- The Priority Action List 2023/24, developed November 2022, is a standing agenda item.
- Priority Actions do not preclude other activities or seizing opportunities as they arise.
- This list will be updated after the November 2025 planning workshop.

Resolution:

The KRG noted the priority action list progress.

Executive Officer Report

KRG were updated on the Executive Officer services provided for the period June 2025 inclusive.

The report provided information about the services provided, activities undertaken and time allocation over the past two months.

Resolution:

The Executive Officers Report was received and endorsed.

Action:

Executive Officer to work with the Secretariat to develop a 12-month action plan following the November workshop, ensuring alignment with agreed priority actions.

General Business

a) Shared Services - Executive Officer

Action: Refer Item 12. KRG CEO Meeting August 2025

b) Outcome of meeting with Sara Peacock, Senior Policy and Project Officer Freight, Ports, Aviation and Reform, Department of Transport - Executive Officer

Action:

- The Executive Officer met with Peter Ryan, Director of Aviation, and Sarah Peacock on 11 August 2025 to discuss both opportunities and challenges faced when it comes to regional aviation and how it can support economic development in the regions.
- The Executive Officer to provide an update accordingly.

- c) Outcome of meeting with Hon Don Punch MLA; Minister for Aboriginal Affairs; Water; Climate Resilience; South West; Member for Bunbury - Executive Officer

Action:

- Executive Officer met with Minister Punch on 27 August 2025 to discuss Kununurra and Ord Irrigation District water issues.

- d) 2026 Meeting dates – Executive Officer

Action:

- The Executive Officer to provide an update accordingly.
- The Executive Team to liaise with members to determine suitable dates for 2026 meetings.
- A draft calendar of 2026 meeting dates to be presented at the meeting on 14 November.

CONSULTATION

WALGA

Kimberley Development Commission

Kimberley Regional Development Australia.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK

Nil

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 9 - Effective leadership, advocacy and governance

Objective 9.1 Strengthen leadership, advocacy and governance capabilities.

Outcome 11 - An engaged and effective workforce that strives for excellence

Objective 11.1 Support employee wellness and foster a positive workplace culture.

Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.

Outcome 7 - Safe, well connected, affordable transport options

Objective 7.1 Provide safe and efficient roads and parking.

CARETAKER PERIOD STATEMENT

The recommended decision is not a 'Major Policy Decision' within the context of Council Policy 'Elections - Caretaker Policy'.

VOTING REQUIREMENTS

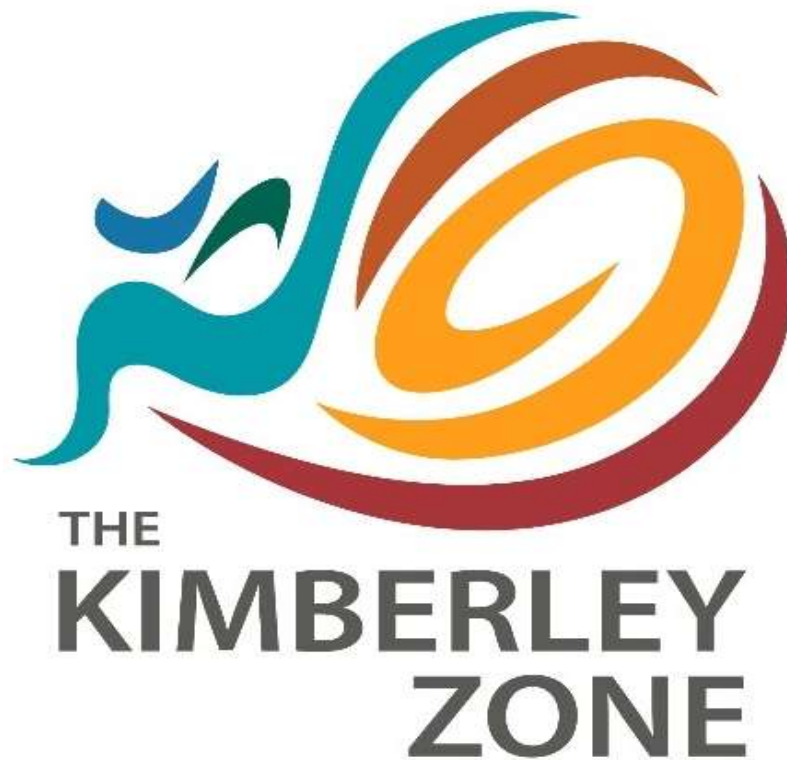
Simple Majority

REPORT RECOMMENDATION:

That Council receives and endorses the resolutions of the Kimberley Zone of Western Australia Local Government Association (WALGA) Meeting Minutes of 15 August 2025 and the Kimberley Regional Group Meeting Minutes of 25 September 2025 en bloc.

Attachments

1. KIMBERLEY ZONE MEETING MINUTES 15 AUGUST 2025
2. KIMBERLEY REGIONAL GROUP MEETING MINUTES 25 SEPTEMBER 2025



Meeting Minutes

15 August 2025
9:30am – 10:30am

Join Zoom Meeting

<https://us02web.zoom.us/j/84813608004?pwd=AjEdQtMCwabwsbPBIzrz1jJukCp553.1>

Meeting ID: 848 1360 8004

Passcode: 177406

Kimberley Country Zone: Minutes August 2025



Table of Content

1. KIMBERLEY COUNTRY ZONE MEETING OPEN:	3
2. ATTENDANCE AND APOLOGIES	3
3. DISCLOSURES, CONFLICTS AND DECLARATIONS OF INTEREST:	4
4. KIMBERLEY COUNTRY ZONE STATE COUNCIL AGENDA:	5
5. CONCLUSION OF ZONE MATTERS:.....	36
6. 2025 WALGA HONOURS RECIPIENTS	37

Kimberley Country Zone: Minutes August 2025



1. Kimberley Country Zone Meeting Open: 9:36

Chair acknowledged the Traditional Custodians of the different lands on which people are meeting today, and paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr David Menzel	Zone Chair, and President, Shire of Wyndham East Kimberley	Zoom
Cr Chris Mitchell	President, Shire of Broome	Zoom
Jeff Gooding	Commissioner, Shire of Derby West Kimberley	Zoom
Observers		
James Watt	Acting CEO, Shire of Broome	Zoom
Wayne Neate	Acting CEO, Shire of Derby West Kimberley	Zoom
Susan Leonard	CEO, Shire of Halls Creek	Zoom
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	Zoom
Executive Support Team		
Michelle Mackenzie	Principal Mira Consulting	Zoom
Paul Rosair	Principal NAJA Business Consulting	Zoom
Jane Lewis	Principal Redit Research	Zoom
Apologies		
Gordon Thomson	President, Shire of Christmas Island	
David Price	CEO, Shire of Christmas Island	
Aindil Minkom	President, Cocos (Keeling) Islands	
Frank Mills	CEO, Cocos (Keeling) Islands	
Tony Lacy	Cocos (Keeling) Islands	
Cr Malcolm Edwards	President, Shire of Halls Creek	
Cr Azah Badlu	Cocos (Keeling) Islands	

Kimberley Country Zone: Minutes August 2025



Name	Shire / Council / Organisation	Method
Rebecca Billing	Administrative Assistant, NAJA Business Consulting	
Sam Mastrolembro	CEO, Shire of Broome	
Tamara Clarkson	CEO, Shire of Derby West Kimberley	
Cr Karen Chappel	President, WALGA	
Cr Tony Chafer	Deputy Shire President, Shire of Wyndham East Kimberley	
Guests		
Cr Paul Kelly	Deputy President, WALGA	Zoom
Nick Sloan	CEO, WALGA	Zoom
Tony Brown	Executive Director Member Services, WALGA	Zoom

3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest
Jeff Gooding	8.4	Rural and Remote Health Services Advocacy Position	Minor perceived impartiality conflict as a Director of Wunan

Kimberley Country Zone: Minutes August 2025



4. Kimberley Country Zone State Council Agenda:

Attachments:

1 President's Report

2 WALGA State Council Agenda and Report on State Council Actions (Separately Attached)

1.1 Presidents Report – Attachment 1



President's Report

September 2025

Introduction

It has been a busy few months for the Local Government sector, with several issues getting substantial public attention.

Across these past few months, we've responded to more than 40 media queries and in some instances, I have been disappointed with the representation of the sector and have responded accordingly – noting the clear policy positions of WALGA.

Please be assured, WALGA will continue to take every opportunity to champion the incredible efforts of WA Local Governments.

The WALGA Local Government Awards, held at the WA Museum on 19 July celebrated the outstanding achievements and contributions of individuals and Councils across the State. Feedback continues to support the decision to host the Awards as a stand-alone event, allowing adequate time to appropriately acknowledge award recipients.

Rating of Miscellaneous Licences

WALGA strongly supports the Supreme Court's interpretation on the ability for local Governments to rate miscellaneous licences and opposes the State Government's proposed amendments to provide an exemption for these licences.

The Association maintains that:

- Legislative changes should not override judicial decisions that promote equity and sustainability.
- Occupied land under miscellaneous licences should be rateable.
- The resource sector should contribute to local communities through rates, just as other property owners do.

WALGA has advocated strongly on this issue following the State Governments announcement to legislate for a rating exemption for miscellaneous licences as follows:

Thursday, 10 July 2025

- WALGA media statement – [Supreme Court decision supports critical role of Local Government](#)
- ABC Drive, [interview with Geraldine Mellet](#)

Saturday, 2 August 2025

- WALGA media statement - [WALGA condemns State Government move to legislate against Supreme Court decision](#)
- The West Australian, Rebecca Le May - [WA Local Government Association hits back as State Government shields miners from land rates](#)

Sunday, 3 August 2025

- The Sunday Times (pg. 5), Rebecca Le May – "Councils' fury over mining land rates"

Kimberley Country Zone: Minutes August 2025



Monday, 4 August

- ABC News online, Chloe Henville - ["Move to exempt miners from paying rates on miscellaneous licenses 'concerning'"](#)
- ABC Mornings with Nadia Mitsopoulos - ["WALGA president Karen Chappel and AMEC CEO Warren Pearce discuss the State Government plan to prevent councils levying rates on miscellaneous licences"](#)
- 7 Regional News, Brandon Demura - ["State Government accused of re-writing rulebook for WA Councils"](#)
- ABC News Perth, Blake Kagi - ["Local Governments condemn State Government move"](#)

Local Government Elections

Work has commenced on preparing for the October 2025 Local Government Elections. In addition to the New Councillor Webinar hosted by WALGA and joined by the Minister, LGIRS and WAEC, a statewide media campaign has been developed to launch in August to both encourage diversity of candidate nominations and voter participation.

Further details on Statewide Candidate Information Webinar

Upcoming Election Candidate Information webinar ahead of the opening of nominations for the 2025 Local Government Elections.

Monday, 18 August

6:00pm to 7:30pm

Online via Zoom

This session is designed to support individuals considering nomination and will provide a clear overview of:

- the election process
- the responsibilities of Council Members and Local Governments
- the regulatory role of LGIRS in Western Australia

The Webinar will include presentations from Hon. Hannah Beazley MLA - Minister for Local Government; Disability Services; Volunteering; Youth; Gascoyne, Dennis O'Reilly - Acting WA Electoral Commissioner, Erin Gauntlett - LGIRS Deputy Director General.

Local Governments are encouraged to share details of the webinar through their networks and host a group viewing for community members who may be interested in nominating for the upcoming elections.

The webinar will be recorded and will be available online after the event.

Local Candidate Information Forums

If your Local Government is interested in inviting WALGA to provide a presentation at your local candidate briefing, please register your interest as soon as possible, by providing your requested date and time to governance@walga.asn.au.



Kimberley Country Zone: Minutes August 2025

WALGA will prioritise local candidate briefings jointly hosted by several Local Governments, and depending upon our capacity, will then consider individual briefings for a single Local Government.

In addition, WALGA is also developing training for Independent Audit, Risk and Improvement Committee members, particularly around chairing meetings.

WALGA's Members Hub

The Member Hub is now open on level 3 at WALGA's office, 170 Railway Parade, West Leederville. Our Member Hub is a new service offering, providing bookable meeting rooms and shared and private working spaces, available to all Member Local Governments. I encourage all Members to contact [WALGA's reception](#) for bookings.

Political Engagement

WALGA's political engagement has continued, with a range of meetings held with State Ministers, Shadow Ministers and other Members of Parliament following the Election. This engagement has been critical in re-establishing the sector's priorities with our State policy makers.

Importantly, I met with Premier Roger Cook on 9 July. This was a positive engagement that reaffirmed the Government's commitment to working with the sector through WALGA on important issues for Western Australia.

Emergency Management

I strongly urge all Local Governments to complete the WALGA 2025 Local Government Emergency Management Survey that will be sent to all Members in September. The Survey is an important tool that enables WALGA to understand and quantify the sector's concerns and needs in meeting its emergency management responsibilities. Focus areas for the 2025 Survey include: Bushfire Brigade management, Aboriginal cultural heritage considerations, and reform of the Local Government Grants Scheme. The 2025 survey findings will be presented to Zones and State Council – an important opportunity to share your views and perspectives. The Survey will be open for 4 weeks.

I'd also like to take this opportunity to acknowledge the 2025 Local Government Emergency Management Forum hosted by WALGA on 17 June 2025 at the City of Stirling. The Forum, themed *Local Government Future Proof: Preparing today for tomorrow's challenges*, provided a fantastic opportunity for 150 attendees from over 41 Local Governments to enhance their capabilities, build insights, and share strategies in undertaking their critical emergency management responsibilities.

Polyphagous shot-hole borer

The Government announced on 19 June that it had been decided it was longer feasible to eradicate PSHB and that a National Transition to Management Plan will be developed. This decision is deeply disappointing and will have significant implications for Local Government. As I indicated in [WALGA's statement](#), the decision to move from eradication to a management phase for PSHB is a result of the inadequacy of the State Government's early response to PSHB.

On 29 July 2025 I met with the Hon Jackie Jarvis, Minister for Agriculture and Food; Fisheries; Forestry; Small Business to express WALGA's concerns. I have sought assurance

Kimberley Country Zone: Minutes August 2025



that Local Government, and other key stakeholders will be meaningfully engaged in the development of the management arrangements. WALGA is also advocating for long-term funding support for the sector.

Tree Protection on Private Land

The recent State Administrative Tribunal (SAT) decision *Zorzi and Town of Cambridge [2025] WASAT 77*, held that the removal of a single existing tree can constitute development and therefore requires development approval. This marks the first instance where SAT has classified the removal of a single tree in an urban context as development.

This decision vindicates the work WALGA has undertaken to support Local Governments in their endeavours to protect large canopy trees on private land and highlights the importance of having a clear local planning framework, such as WALGA's Tree Retention Model LPP, in outlining when approval is necessary for tree removal.

Attacks on Local Government Planning Functions

You will be aware of recent media coverage of comments made by the Minister for Planning, John Carey MLA in relation to the performance of Local Government planning and building regulatory functions and claims that our sector is purposely holding up and delaying housing approvals.

WALGA strongly refutes the Minister's claims and I have made several media appearances to defend the sector's planning performance. These claims are baseless and are not representative of the critical role and that Local Government planning plays in delivering sustainable and liveable communities and places.

In fact, WALGA's Local Government Performance Monitoring Project shows that 99% of all development applications across Western Australia were approved by Local Governments in 2023-24, a level of performance consistent over the past eight years.

Local Government is and has always been the backbone of the planning system, determining more than 20,000 proposals each year. WALGA will continue to stand up to these unjustified attacks.

President Cr Karen Chappel AM JP
WALGA President



President's Contacts

The President's contacts since 2 July and scheduled before 5 September are as follows:

State and Commonwealth Government Relations

- Hon Roger Cook BA GradDipBus (PR) MBA MLA, Premier; Minister for State Development; Trade and Investment; Economic Diversification
- National Emergency Management Ministers Meeting Dinner with Hon Kristy McBain MP
- National Emergency Management Minister Meeting
- WA Police
- Office of the Auditor General
 - Nayna Raniga
 - Jason Beeley
- Hon Matthew Swinbourn BA LLB MLC, Minister for the Environment; Community Services; Homelessness
- Hon Don Punch BPsych BSocwk MBA MLA, Minister for Aboriginal Affairs; Water; Climate Resilience; South West
- Hon Dr Tony Buti BPE DipEd MIR LLB DPhil MLA, Attorney General; Minister for Commerce; Tertiary and International Education; Multicultural Interests
- Hon Jackie Jarvis MLC. Minister for Agriculture and Food; Fisheries; Forestry; Small Business; Mid West
- Hon Hannah Beazley BA MLA, Minister for Local Government; Disability Services; Volunteering; Youth; Gascoyne
- Ms Kirrilee Warr MLA, Shadow Minister for Local Government; Fisheries
- Hon Sabine Winton BA BPS MLA, Minister for Education; Early Childhood; Preventative Health; Wheatbelt

Zone Meetings

- Northern Country Zone
- North Metropolitan Zone
- Kimberley Zone Meeting

Local Government Relations

- **State Council Meetings**
 - Strategic Forum, 2 July
 - State Council Meeting, 2 July
 - Information Forum, 6 August
 - Finance & Services Committee
 - Local Government House Trust
- **ALGA**
 - Executive Meeting x3
 - Board Meeting (Post NGA Conference)
- **LGIS**
 - Board Meeting
 - 11 July
 - 22 August
 - Risk and Compliance Committee Meeting

Kimberley Country Zone: Minutes August 2025



- Town Team Movement
- 2025 WALGA Local Government Awards
- Shire of Morawa Midwest NAIDOC Ceremony
- Lord Mayors Distress Relief Fund Board Meeting
- WALGA Certificate III Virtual Graduation
- Shire of Jerramungup, Deputy President Cr Julie Leenhouders & CEO, Martin Cuthbert
- Shire of Ravensthorpe, President Cr Tom Major & CEO, Matthew Bird
- State Council Agenda Briefing for Zone Chairs
- WALGA Transport and Roads Forum
- Regional Capital Alliances WA Meeting
- State Road Funds to Local Government Advisory Committee Meeting

Conferences, Workshops, Public Relations

- Kimberley Regional Group and Regional Capital Alliances WA Government Forum
- Bringing Dowerin Downtown Lunch
- NGAA 2025 Congress Sunset Dinner & Drinks
- Shire of Perenjori Official Supermarket Opening
- Regional Road Group Chairs Workshop
- Statewide Candidate Briefing Webinar
- Pathways to Politics for Women

Kimberley Country Zone: Minutes August 2025



1.2 Reports from Representatives

WALGA –

- Cr Paul Kelly, Deputy President
- Nick Sloan, CEO
- Tony Brown, Executive Director Member Services

5.2.1 Reports from Department of Local Government, Sport and Cultural Industries Report

Report will be provided by WALGA once available.



5.3 Reports from Kimberley Country Zone

Zone Delegates are invited to read and consider the WALGA State Council Agenda, which has been provided as an attachment with this Agenda and can be found via the link [here](#).

The Zone can provide comment or submit an alternative recommendation on any of the items, including the items for noting.

The Zone comment will then be presented to the State Council for consideration at the meeting on 5 September 2025. The State Council Agenda items requiring a decision of State Council are extracted for Zone consideration below.

5.3.1 Item/Matters for Decision

Item / Matters for Decision As per State Council Agenda	Recommendations
8.1 Rating of Renewable Energy Facilities	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.1 as contained in the State Council Agenda and as provided below. WALGA RECOMMENDATION That WALGA advocate to the State Government for: 1. Legislative amendments to enable WA Local Governments to rate large-scale renewable energy facilities using current rating mechanisms (differential rating based on UV, differential rating based on GRV, or GRV alone) with certainty. 2. A commitment to implement a Payment in Lieu of Rates (PiLoR) framework in Western Australia. EXECUTIVE SUMMARY • WALGA Members have expressed uncertainty in the rating of large-scale renewable energy facilities across the State which was confirmed through a resolution of the Peel Country Zone Meeting in April 2025. • In response to the uncertainty, WALGA engaged Paxon Consulting Group to review the rating mechanisms available for Local Governments to recover costs associated with large scale renewable energy projects. • The purpose of the review was to examine the current legislative framework, undertake a review across other Australian jurisdictions in respect to who rating for such facilities is managed, and provide recommendations for the rating of these facilities in Western Australia, including any required amendments to legislation. • The Final Report outlined seven Key Findings which confirmed that legislative change would be required to enable Local Governments to rate renewable energy facilities with certainty.

Kimberley Country Zone: Minutes August 2025



Item / Matters for Decision As per State Council Agenda	Recommendations
	ATTACHMENT • Local Government Rating of Renewable Energy Facilities Report STRATEGIC PLAN IMPLICATIONS This item relates to WALGA's Strategic Pillars of Influence, Support and Expertise. POLICY IMPLICATIONS There is no current advocacy position for the rating of large-scale renewable energy facilities. Endorsement of this item will enable the establishment of a position.
8.2 Rating of Miscellaneous Licences	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.2 as contained in the State Council Agenda and as provided below. WALGA RECOMMENDATION That WALGA: 1. Advocate for Local Governments to continue to have the ability to rate miscellaneous licences under the <i>Mining Act 1978</i>; and 2. Oppose legislative amendments that seek to exempt occupied miscellaneous licence land from rating. 3. Continue to advocate for a broad review to be conducted into the justification and fairness of all rating exemption categories currently prescribed under section 6.26 of the <i>Local Government Act 1995</i>. EXECUTIVE SUMMARY • Under section 6.26 of the <i>Local Government Act 1995</i>, all land is rateable unless specifically exempted. • In a State Administrative Tribunal decision of 2024, it was determined that Crown land the subject of an occupied miscellaneous licence was non-rateable. • Subsequently, the Shire of Mt Magnet appealed this decision to the Supreme Court. The Supreme Court ruled that Crown land subject to a miscellaneous licence and occupied is rateable, overturning the State Administrative Tribunal decision. • This ruling affirmed the principle that Local Governments may levy rates on such land, recognising the significant infrastructure and occupation associated with these licences. • On 2 August 2025, the WA State Government announced its intention to legislate amendments to the <i>Local Government Act 1995</i> to exempt land under miscellaneous licences from rating. • WALGA has been advocating for Local Governments to have the ability to rate these licences and a formal advocacy position is required.



Item / Matters for Decision As per State Council Agenda	Recommendations
	- WALGA is seeking support from the WA Parliament for the appropriate committee to review the justification and fairness of all rating exemption categories currently prescribed under section 6.26 of the Local Government Act 1995. ATTACHMENT - Supreme Court decision, Shire of Mt Magnet v Atlantic Vanadium Pty Ltd [2025] WASC 274 Ministers media release WALGA's media release STRATEGIC PLAN IMPLICATIONS This item relates to WALGA's Strategic Pillars: Influence, Support and Expertise. POLICY IMPLICATIONS There is no specific advocacy position relating to miscellaneous licences. Endorsement of this item will enable the establishment of a position. Current advocacy position 2.1.1 relates generally to Rating Exemptions Review: Position Statement <i>A broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under section 6.26 of the Local Government Act 1995.</i>
8.3 Community Infrastructure and Community Sporting and Recreation Facilities Fund Advocacy Positions	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.3 as contained in the State Council Agenda and as provided below. WALGA RECOMMENDATION That WALGA: Replace Advocacy Position 3.7.1 Community Infrastructure with the following: <i>Local Governments own, lease, and maintain vital community infrastructure across Western Australia that delivers essential benefits to local communities. Local Governments face significant funding pressures to ensure this infrastructure is effectively planned, developed, maintained, and enhanced to meet evolving community needs and population growth.</i>



Item / Matters for Decision As per State Council Agenda	Recommendations
	1. WALGA calls on the Australian Government to provide \$500 million per annum for community infrastructure through a national formula based, targeted Local Government funding program. 2. WALGA calls on the State Government to: a. Provide \$30 million per annum for the Community Sporting and Recreation Facilities Fund, b. Provide \$30 million per annum for community arts and cultural infrastructure, c. Provide funding for retrofitting accessible design features to community infrastructure, d. Align all community infrastructure funding with existing State co-contribution of at least two-thirds. 2. Retire Advocacy Position 3.7.2 Community Sporting and Recreation Facilities Fund. EXECUTIVE SUMMARY • Following a review of WALGA's Investing in Communities advocacy positions it is proposed that Advocacy Position 3.7.1 Community Infrastructure be updated, and that Advocacy Position 3.7.2 Community Sporting and Recreation Facilities Fund be retired. • The proposed revisions intend to align the positions with current advocacy approaches and combine them into one position. • The proposed changes were noted by the Infrastructure Policy Team and endorsed by the People and Place Policy Team in July 2025. STRATEGIC PLAN IMPLICATIONS Endorsing the advocacy position updates and retirement aligns with the WALGA 2025-2029 Strategic Plan, in particular: • Influence – Lead advocacy on issues important to Local Government. • Influence – Empower the Local Government sector to build communities equipped for the future. • Support – Anticipate, understand and respond to Member needs. POLICY IMPLICATIONS • The replacement of Advocacy Position 3.7.1 Community Infrastructure with an updated position. • The retirement of Advocacy Position 3.7.2 Community Sporting and Recreation Facilities Fund.
8.4 Rural and Remote Health Services Advocacy Position	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.4 as contained in the State Council Agenda and as provided below.



Item / Matters for Decision As per State Council Agenda	Recommendations
	WALGA RECOMMENDATION That WALGA replace Advocacy Position 3.2.2 Regional Health Services with the following: <i>The Western Australian and Australian Governments are responsible for ensuring that all West Australians have equitable access to primary healthcare services, regardless of their location. Local Governments should not have to step in to support the provision of these services for their communities.</i> 1. WALGA calls on the Western Australian and Australian Governments to address the systemic failures in the provision of rural and remote primary healthcare services, including through: a. the development and implementation of adequate, appropriate and sustainable funding models b. incentivising rural and remote healthcare workforce recruitment and retention. 2. Local Governments should be reimbursed for costs incurred to support the provision of primary healthcare services until sustainable funding and workforce models are in place. EXECUTIVE SUMMARY • The provision of healthcare services is both an Australian and State responsibility. • The WALGA Local Government Primary Healthcare Services Survey provides a comprehensive dataset of the cost, nature and geographical location of Local Government support predominantly focused on General Practice services. • The recommended revisions update the Advocacy Position to align with the data and recommendations of the Survey Report and provide a framework for further advocacy. • The People and Place Policy Team considered and endorsed the proposed changes at its meeting on 9 July. ATTACHMENT • Local Government Primary Healthcare Services Survey STRATEGIC PLAN IMPLICATIONS Revising Advocacy Position 3.2.2 aligns to the WALGA 2025-2029 Strategic Plan, in particular: • Influence – Lead advocacy on issues important to Local Government. • Support – Provide practical sector-wide solutions based on research and evidence. • Expertise - Foster relationships between our subject matter experts and stakeholders.



Item / Matters for Decision As per State Council Agenda	Recommendations
	POLICY IMPLICATIONS The replacement and renaming of Advocacy Position 3.2.2 Regional Health Services with an updated position titled Rural and Remote Health Services.
8.5 Health Advocacy Position	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.5 as contained in the State Council Agenda and as provided below. WALGA RECOMMENDATION That WALGA retire Advocacy Position 3.2 Health. EXECUTIVE SUMMARY - Advocacy Position 3.2 relates to public health and predates the <i>Public Health Act 2016</i> and the commencement of Stage 5 of the Act in June 2024. - The position is superseded by Advocacy Position 3.2.1 <i>Local Public Health Plans</i>, which was revised in September 2024 to align to the 2016 Act and specifically the implementation of Local Public Health Plans. - The People and Place Policy Team considered and endorsed the retirement of Advocacy Position 3.2 Health at its meeting on 9 July. STRATEGIC PLAN IMPLICATIONS Retiring Advocacy Position 3.2 aligns to the WALGA 2025-2029 Strategic Plan, in particular: - Influence – Lead policy development for the Local Government sector. - Expertise – Optimise organisational capability to service members' needs. POLICY IMPLICATIONS The retirement of Advocacy Position 3.2.1 Health.
8.6 Advocacy Positions for Active Transport and Micromobility	RECOMMENDATION That the Zone support the WALGA recommendation for State Council Agenda item 8.6 as contained in the State Council Agenda and as provided below. WALGA RECOMMENDATION That WALGA endorse the proposed advocacy positions on Active Transport and micromobility.



Item / Matters for Decision As per State Council Agenda	Recommendations
	EXECUTIVE SUMMARY - Six new advocacy positions are proposed, with the aim of providing a clear and unified framework to support Local Governments in planning, delivering, and advocating for walking, cycling, and other forms of Active Transport (AT). - The new advocacy positions are intended to strengthen WALGA's voice in state and national forums, guide responses to legislative or policy changes, and ensure the sector is well-represented in cross-government initiatives related to AT. - These positions reflect the growing role of AT in addressing key policy areas including health, sustainability, road safety, and urban liveability. The policy statements cover six key areas: - Active Transport Vision and Strategy - Funding - Safety - Education, Encouragement, and Community Engagement - eRideables - Active Travel to School - The Infrastructure Policy Team considered and recommended the proposed AT advocacy positions for endorsement by State Council at its meeting on 4 August. ATTACHMENT Summary of Issues, Challenges for Active Transport in WA STRATEGIC PLAN IMPLICATIONS The new advocacy positions align to the WALGA 2025-2029 Strategic Plan, in particular: - Influence – Lead policy development for the Local Government sector. - Support – Provide practical sector-wide solutions based on research and evidence. - Expertise – Promote a dynamic, agile, high-performance culture. POLICY IMPLICATIONS The new advocacy positions will complement existing Advocacy Positions: 5.2.5 The Role of Local Government in the Future Management of Warden Controlled Children's Crossings 5.2.7 Driving Change - Road Safety Strategy 2020-2030 5.3.3 Cycling on Footpaths 5.3.4 Licencing cyclists and registering bicycles 5.3.5 Active Travel to Schools 5.3.6 Pedestrian Crossings

Kimberley Country Zone: Minutes August 2025



1.6 Other State Council Agenda Items

Zone Delegates are invited to raise for discussion, questions or decision any of the items in the State Council Agenda, including the items for noting, Policy Team and Committee Reports or the Key Activity Reports.

Kimberley Country Zone: Agenda June 2025



1.4 Status Report on State Council Resolutions

Meeting	Resolution	Comment	Completion Date	Officer Responsible
2 July 2025 Item 8.1 Suspension and Disqualification for Offences Advocacy Position	That WALGA defers consideration of this matter for further work, including: a. defining appropriately serious offences for intervention; and b. addressing the role of the Local Government Inspector. c. evaluating whether advocacy for disqualification based on convictions under the Planning and Development Act 2005 and Building Act 2011 should be retained. RESOLUTION 037.3/2025	Work has commenced on defining appropriately serious offences for intervention. Consideration of how the Office of the Inspector affects this position is awaiting the release of regulations pertaining to the office.	Ongoing	Tony Brown Executive Director Member Services
2 July 2025 Item 8.2 State Development Applications and Decision Making Advocacy Position	That WALGA: 1. Replace Advocacy Position 6.4 Development Assessment Panels with the following: <i>WALGA calls on the State Government to:</i> 1. <i>Ensure that decision making on development applications (DAs) is:</i> a. <i>consistent and accountable</i> b. <i>accessible to local communities</i> c. <i>respectful of, and appropriately applies, local planning frameworks in line with their statutory weight, as informed by objective, professional planning reports.</i> 2. <i>Reform the Development Assessment Panel (DAP) system to:</i> a. <i>raise the DAP threshold from the current \$2 million to \$5 million and mandate periodic reviews of the threshold</i> b. <i>modify the composition of DAPs to provide equal representation of Specialist Members and Local Government Members</i> c. <i>review DAP processes to ensure proponents provide necessary information in a timely manner</i>	The Advocacy Positions Manual has been updated.	July 2025	Nicole Matthews Executive Manager Policy

Kimberley Country Zone: Agenda June 2025



	d. <i>provide clear procedural guidance on the roles and functions of Local Government officers and Council, including clarification on the ability for the Administration to provide advice to Council Members</i> e. <i>allow access to the State Referral Coordination Unit for DAP applications to ensure timely and adequate referral responses from State Government agencies are provided to Local Governments</i> f. <i>where appropriate, require meetings to be held within the relevant Local Government</i> g. <i>reinstate the ability for Council to consider and provide a recommendation for a Responsible Authority Report.</i> 3. <i>Abolish the state significant development assessment pathway (Part 11B of the Planning and Development Act 2005).</i> 4. <i>If the significant development assessment pathway is retained, implement the following reforms:</i> a. <i>raise the cost threshold to \$50 million and mandate periodic reviews of the threshold</i> b. <i>align statutory timeframes with DAP and Local Government determined DAs</i> c. <i>ensure all developments are consistent with applicable local planning instruments and provide comprehensive guidelines for discretionary decision making, including applying extraordinary discretion</i> d. <i>delete references to 'mandatory significant development' to ensure the pathway remains entirely opt-in</i>			
--	--	--	--	--

Kimberley Country Zone: Agenda June 2025



	e. undertake periodic reviews of its operation and effectiveness. 5. Include in any planning report to a decision making: a. the value of any direct financial benefit received by the applicant associated with the granting of development bonuses through a performance-based assessment. b. the value of any community benefit proposed in exchange for consideration of development bonus. 2. Notes the Development Assessment Panel 2011 – 2024 Review and State Development Pathway 2020 – 2025 Review reports. RESOLUTION 039.3/2025			
2 July 2025 Item 8.3 Public Library Agreement	That State Council endorse the <i>State and Local Level Agreement for the Provision of Public Library Services in Western Australia</i>. RESOLUTION 040.3/2025	This has been actioned.	July 2025	Nicole Matthews Executive Manager Policy
2 July 2025 Item 8.4 Finance and Services Committee Minutes – 18 June 2025 CONFIDENTIAL	That State Council: 1. Endorse the Minutes of the Finance and Services Committee meeting held on 18 June 2025. 2. Endorse the WALGA Budget 2025-26, being for the full year ending 30 June 2026 as recommended by the Finance and Services Committee. RESOLUTION 041.3/2025 CARRIED UNANIMOUSLY	Budget has been implemented.	July 2025	Tony Brown Executive Director Member Services
2 July 2025 Item 8.5 Appointment to Finance and Services Committee	That State Council appoint President Cr Elizabeth Sudlow, the State Council representative from the Northern Country Zone to the Finance and Services Committee. RESOLUTION 042.3/2025	This has been actioned.	July 2025	Tony Brown Executive Director Member Services

Kimberley Country Zone: Agenda June 2025



2 July 2025 Item 8.6 Selection Committee Minutes – 17 June 2025 – CONFIDENTIAL	That State Council: 1. Notes the resolution contained in the 17 June 2025 Selection Committee Minutes. 2. Endorse the Selection Committee recommendations contained in the 17 June 2025 Selection Committee Minutes. RESOLUTION 043.3/2025	This has been actioned.	July 2025	Tony Brown Executive Director Member Services
2 July 2025 Item 8.7 LGISWA Board Minutes including Annual Adjustments to Scheme Manager Remuneration and Trustee Fees – CONFIDENTIAL	That State Council: 1. Note the minutes of the LGISWA Board meeting held on 23 May 2025; 2. Notes the 2025-26 LGISWA Scheme Budget; 3. REDACTED 4. REDACTED 5. Notes the special request in relation to WorkCare is being considered further by WALGA as a contract management matter; and 6. Notes the establishment of a LGISWA Product Disclosure Statement (PDS) and related matters. RESOLUTION 044.3/2025	This has been actioned	July 2025	Tony Brown Executive Director Member Services
2 July 2025 Item 8.9 Use of the Association's Common Seal	That State Council notes and endorses the use of Common Seal being affixed to the Perth and Peel Urban Greening Strategy Financial Assistance Agreement for 2025 between the Western Australian Planning Commission (WAPC) and WALGA. RESOLUTION 045.3/2025	This has been actioned	July 2025	Tony Brown Executive Director Member Services
5 March 2025 Item 9.1 Infrastructure Policy Team Report	That State Council: 1. Note the report from the Infrastructure Policy Team for the 5 March 2025 meeting. 2. Determine to: a. Delete Advocacy Position 5.2.8 (Towards Zero Road Safety Strategy 2008 – 2020).	The Advocacy Positions Manual has been updated. The Infrastructure Policy Team resolved to recommend WALGA engage an independent specialist to develop a	Ongoing	Ian Duncan Executive Manager Infrastructure

Kimberley Country Zone: Agenda June 2025



	b. Amend the title of Advocacy Position 5.2.7 from Road Safety Strategy (Imagine Zero) to Driving Change Road Safety Strategy 2020-2030. 3. Undertake further policy development and consultation with Members regarding the default open road speed limit in Western Australia. RESOLUTION 013.1/2025	framework to support the Local Government sector in decision making and advocacy relating to speed limits.		
6 December 2024 Item 8.1 2024 Annual General Meeting Resolutions	That: 1. the item 7.1 Amendments to <i>Cat Act 2011</i> - Allow Local Governments to Make Local Laws to Contain Cats to the Owner's Property be endorsed. ... 3. the following resolutions from the 2024 WALGA Annual General Meeting be referred to the Governance Policy Team for further work to be undertaken: 7.2 Advocacy for Legislative Reforms to Counter Land-Banking 7.3 Advocacy for Expansion of Differential Rating to Include Long Term Unoccupied Commercial Buildings (Property Activation Levy). RESOLUTION 089.5/2024	The Advocacy Positions Manual has been updated. Correspondence has been sent to the Minister for Local Government requesting the <i>Cat Act 2011</i> be reviewed to provide Local Governments with the ability to contain cats on an owner's property. In addition, work has commenced on developing a template Cat Local Law to assist Local Government to make local laws to the extent of the current local law-making powers. WALGA is continuing to support Local Governments to consider how they would implement cat containment in practice, including hosting a webinar and in person event Work on items 7.2 and Item 7.3 is continuing.	Ongoing	Tony Brown Executive Director Member Services

Kimberley Country Zone: Agenda June 2025



		A legal consultant has been contracted to review the legislation and suggest ways to address these recommendations. A combined meeting of the Governance and Environment Policy teams has been scheduled for 12 September with a view to prepare a State Council Agenda item for the December 2025 meeting.		
6 December 2024 Item 8.1 2024 Annual General Meeting Resolutions	That: ... 2. the following resolutions from the 2024 WALGA Annual General Meeting be referred to the Environment Policy Team for further work to be undertaken: 7.2 Advocacy for Legislative Reforms to Counter Land-Banking 7.4 Action on Asbestos for Western Australia 7.6 Advocacy for Accessibility. ... RESOLUTION 089.5/2024	Resolution 7.2 (regarding the planning related items within this resolution): The demolition of single houses is generally a form of development exempt from requiring development approval, and only a demolition permit is required for the complete or partial demolition, dismantling or removal of a building or an incidental structure. The current planning and building legislation do not allow the conditioning of approval or refusal of a building permit in a manner proposed by the AGM resolution. A joint meeting of the Environment and Governance Policy Teams has been scheduled for 12 September to consider this item.	Ongoing	Nicole Matthews Executive Manager Policy

Kimberley Country Zone: Agenda June 2025



		Resolution 7.4: WALGA is engaging at the State and National level on this issue, including through membership of the WA Interagency Asbestos Group and nationally the Asbestos Safety Eradication Agency reference group and has raised the issues impacting Local Governments in relation to safe removal and disposal, including ensuring statewide options. WALGA continues to progress asbestos advocacy and will undertake a survey of Local Governments to determine key needs in the coming months. Resolution 7.6: Liveable Housing Design Standard as part of the National Construction Code (NCC) provides a set of technical provisions that if complied with enable dwellings to better meet the needs of the community, including older people and people with mobility limitations. The code specifies seven minimum standards to ensure all new homes are accessible with modifications including step-free entrances and showers and wider doors and corridors		
--	--	---	--	--

Kimberley Country Zone: Agenda June 2025



		that can accommodate wheelchairs and walking aids. All states enact the NCC through state legislation and regulation. A range of states are taking different approaches in terms of adopting the liveable housing requirements, but at time of writing all states except NSW and Western Australia have adopted the liveable housing provisions. The NCC 2022 only became operational in WA on 1 May. The appointment of a new Commerce Minister following the 2025 State Election provides an opportunity to engage on this matter. WALGA raised the prospects of WA adopting the standard at its meeting with the Minister in July 2025.		
6 December 2024 Item 8.2 Local Government Elections Advocacy Positions	That item 1 be deferred, and the Secretariat further investigate implications of compulsory and voluntary participation in Local Government elections and report back to State Council. RESOLUTION 090.5/2024 That WALGA adopt the following Elections Advocacy Positions: <i>The Local Government sector supports:</i>	The Advocacy Positions Manual has been updated. Preparation of a report on implications of compulsory and voluntary participation in Local Government elections is in progress.	Scheduled to be completed by December 2025	Tony Brown Executive Director Member Services

Kimberley Country Zone: Agenda June 2025



	1. Councillors serve four-year terms with elections every two years and half of the Council positions spilled at each election. 2. First-Past-The-Post (FPTP) voting system for Local Government elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections. 3. First-Past-The-Post (FPTP) voting system for internal Council elections. 4. Councils holding elections by means of in-person, postal and/or electronic voting. 5. Current legislative provisions of Mayor/President of Class 1 and Class 2 Local Governments being directly elected by the community and Class 3 and Class 4 Local Governments determining whether its Mayor or President is elected by the Council or by the community. RESOLUTION 091.5/2024	Correspondence has been sent to the Minister for Local Government advising on the five advocacy positions endorsed.		
6 December 2024 Item 8.6 Bus Stop Infrastructure Agreement	That State Council: 1. Provides in principle support for the proposed Bus Stop Infrastructure Partnership Agreement between WALGA and the Public Transport Authority 2024/25 to 2028/29. 2. Request the WALGA Secretariat negotiate with the Public Transport Authority seeking: a. Deletion of the word "typically" from Clauses 6.2, 8.1 (ii) and 8.6 (i) b. Indexation of funding provided under the Bus Shelter Subsidy Program (BSSP) and Bus Shelter Maintenance Assistance Scheme (BSMAS) during or at the end of the Agreement 3. Authorise the WALGA President to sign the Bus Stop Infrastructure Partnership Agreement, on the completion	Following conclusions of discussions with the PTA, a revised agreement incorporating, to the extent possible the matters raised by State Council, was presented to the WALGA President and CEO for consideration. The agreement has now been signed and provided to all Local Government with PTA bus services. A copy of the final agreement is available from the WALGA website here.	June 2025	Ian Duncan Executive Manager Infrastructure

Kimberley Country Zone: Agenda June 2025



	of best endeavours to negotiate with the Public Transport Authority. 4. Refer the request for WALGA develop an advocacy position that Commonwealth Disability Standards have a provision for minimum standards of public transport shelter to the Infrastructure Policy Team. RESOLUTION 095.5/2024			
--	--	--	--	--

Kimberley Country Zone: Agenda June 2025



1.5 COMPLETE ZONE STATUS REPORT

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Kimberley C	7 May State Council Agenda Item 8.3 Native Vegetation Clearing Regulations Advocacy Position	Supports the WALGA recommendation on item 8.3 Native Vegetation Clearing regulations advocacy position and provides an additional Zone resolution to be added to the recommendation as per the following That the Kimberley Regional Group of Councils resolves and submits to State Council: In accordance with its submission "Clearing Legislation Review" to WALGA on 18 December 2024, that the State Government: Provides Legislative Clarity and Consistency: The Western Australian Government undertake a review to resolve the current inconsistencies and overlaps between the <i>Land Administration Act 1997</i>, <i>Environmental Protection Act 1986</i>, and the <i>Local Government Act 1995</i>, particularly where these relate to the clearing of native vegetation and the delivery of public works by Local Governments.	SECRETARIAT COMMENT The Kimberley Country Zone prepared a paper, which informed its recommendation and that was considered by WALGA in developing the Advocacy Position. Point 1 - The proposed Advocacy Position includes 'WALGA calls on the Western Australian Government, in consultation with Local Government, to undertake legislative and policy reform to improve the effectiveness, efficiency and transparency of the regulatory system for clearing native vegetation in Western Australia. This aligns with the Kimberley Zone recommendation in relation to having clarity and consistency of regulation. WALGA sought clarification from the Department of Water and Environmental Regulation (DWER) regarding whether Local Governments require a clearing permit if extracting gravel under the provisions of the Land Administration or Local Government Act. The Department confirmed that Local Government do need to apply for a clearing permit and the two pieces of legislation give the Local Government the ability to access the gravel but not authorisation to clear native vegetation in order to access it. There is no exemption	June 2025	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039

Kimberley Country Zone: Agenda June 2025



		2. Enables Streamlined Gravel Extraction for Public Works: The Environmental Protection (Clearing of Native Vegetation) Regulations 2004 be amended to include an explicit exemption from the requirement for a clearing permit for the extraction of gravel and other basic raw materials from Crown and private land (including in environmentally sensitive areas – in accordance with standard remediation practices), where such materials are required for public works purposes -including road construction, repair, and maintenance - aligning this exemption with the intent and powers already granted under "written law" in the <i>Land Administration Act 1997</i> and the <i>Local Government Act 1995</i>. 3. Provides for Safety Exemptions in Environmentally Sensitive Areas (ESAs): That the existing clearing permit exemptions under the <i>Environmental Protection Act 1986</i> for safety-related activities - such as emergency access, hazard reduction, and bushfire management - be clarified and extended to apply within Environmentally Sensitive Areas	under Schedule 6 or the Clearing Regulations for the purpose of gravel extraction. No change to the draft Advocacy Position has been made. Point 2 – For Local Government approximately 2% of Referrals and 5% of Clearing Permits relate to extractive activities, such as gravel pits. In the metropolitan and peri-urban areas, gravel requirements are frequently met by purchasing material from commercial suppliers, rather than the Local Governments own gravel pits. However, in regional areas Local Governments generally source gravel and manage pits and so have to be cognisant of a range of legislation and approvals process including both Environmental (State and Commonwealth) and Aboriginal Heritage. As noted, the provisions in the Local Government Act 1995 and Land Administration Act 1997 do not overrule other legislative requirements and it is not the intent for these Acts to do so. No change has been made to the Draft Advocacy Position. Point 3 - Environmentally sensitive areas (ESAs) are classes or areas of native vegetation where the exemptions for clearing vegetation under the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 do not apply. However, for clearing assessed and authorised under other statutory processes set out in Schedule 6 of the EP Act a clearing permit is not required, even if it is within an		
--	--	---	--	--	--

Kimberley Country Zone: Agenda June 2025



		(ESAs), ensuring that essential public safety and emergency response actions are not impeded by regulatory constraints.	ESA. This exemption includes clearing required under other laws (such as the Land Administration Act 1997, Bush Fires Act 1954 and Fire Brigades Act 1942). It also includes clearing for fire prevention and control on Crown land. As this issue is covered by current exemptions, no change has been made to the Draft Advocacy Position. STATE COUNCIL RESOLUTION That WALGA replace the following Advocacy Positions: 5.2.1 Environmental Protection Act 5.2.2 Land Clearing in Road Reserves with an updated Native Vegetation Clearing Regulations Advocacy Position as follows: <i>WALGA calls on the Western Australian Government, in consultation with Local Government, to undertake legislative and policy reform to improve the effectiveness, efficiency and transparency of the regulatory system for clearing native vegetation in Western Australia, including:</i> 1. <i>Amending the Environmental Protection Act 1986 and associated regulations to remove unnecessary process, complexity and improve timeframes, including:</i>		
--	--	--	--	--	--

Kimberley Country Zone: Agenda June 2025



			a. introducing statutory timeframes for the determination of referrals, permit applications and appeals b. increasing the default duration of Area and Purpose Permits to 10 years c. providing a permanent exemption for clearing of previously legally cleared transport corridors, <u>including allowing Local Governments to clear for safety reasons.</u> d. strengthening environmental data sharing requirements to ensure proponents cannot opt-out of sharing data collected for environmental assessment and monitoring purposes.		
			2. Ensuring the regulatory system is adequately resourced to: a. implement an expedited process for clearing permits for projects that prevent death and serious injury (road safety), and state and federally funded or co-funded projects b. establish a dedicated Local Government Unit within the Department of Water and Environmental Regulation to: i. case manage Local Government referrals and clearing permit applications ii. provide guidance and training for Local Governments, particularly in relation to roadside vegetation management iii. support partnerships with Local Governments in strategic environmental offsets		

Kimberley Country Zone: Agenda June 2025



			c. <i>enable timely investigation and enforcement action for illegal clearing</i> d. <i>increase investment in the collection and provision of statewide biodiversity data, including:</i> i. <i>funding and coordinating a state-wide biodiversity survey program to standardise habitat and vegetation mapping</i> ii. <i>making biodiversity data more discoverable, accessible and useable</i> iii. <i><u>ensuring survey data relied upon for decision making is contemporary and accurate, particularly if there has been a change in environmental condition.</u></i> 3. <i>Undertaking bioregional planning for native vegetation management, with a focus on highly cleared areas and implementing strategic solutions for environmental offsets that can be utilised by Local Government.</i> 4. <i><u>Ensuring that environmental offsets are relevant and proportionate, including:</u></i> a. <i><u>proximity to the area impacted</u></i> b. <i><u>the environmental value being impacted.</u></i> 5. <i>Working with the Australian Government to reduce duplication between the Environmental Protection Act 1986 and the Environment Protection and Biodiversity Conservation Act 1999.</i>		
			RESOLUTION 029.2/2025 CARRIED		

Kimberley Country Zone: Agenda June 2025



Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote Facilitate Fund Monitor	Nil	
Recommendation/s		Action(s)	
That the Kimberley Country Zone: 1. Notes the report from the WALGA President 2. Notes the State Council Agenda Items as circulated 3. Supports the recommendations in the Matters for Decision contained within the State Council Agenda 4. Acknowledges the Items for noting 5. Acknowledges the Status Report on State Council Resolutions 6. Notes the Kimberley Zone Status Report		Nil	
Moved:	Shire of Broome	Responsible:	
Seconded:	Shire of Derby West Kimberley	Due date:	
Carried:	3/0		

5. Conclusion of Zone Matters: 10:15

Kimberley Country Zone: Agenda June 2025



6. 2025 WALGA Honours Recipients

For Noting

Submitted by: Chantelle O'Brien, WALGA Governance Support Officer

Background

WALGA celebrated their 2025 Honours awards recipients at an event on Saturday, 19 July at the WA Museum Boola Bardip. Following the success of the inaugural standalone event last year, the awards night was held solely to acknowledge and appreciate the extraordinary efforts of Elected Members and Local Government Officers in service of their Local Government, the sector and the community.

There were 44 recipients of Honours awards in the 2025 program. Two new WALGA Life Members were also inducted.

2 Honours recipients were from the Kimberley Country Zone:

Eminent Service Award

- **Sam Mastrolembo**
Chief Executive Officer, Shire of Broome
- **Cr Desiree Magdolna Male**
Deputy President, Shire of Broome

Congratulations to all Honours recipients!

Nominations for the 2026 Honours Program will open early next year.

Recommendation/s	Action(s)
For Noting	



THE
KIMBERLEY
REGIONAL GROUP

Meeting Minutes

25 September 2025

Kimberley Regional Group: Minutes 25 September 2025



Table of Contents

1. MEETING OPEN: 9.00AM.....	3
2. ATTENDANCE AND APOLOGIES	3
3. DISCLOSURES, CONFLICTS AND DECLARATIONS OF INTEREST:	4
4. MINUTES OF THE LAST MEETING	4
5. CORRESPONDENCE	13
6. FINANCIAL REPORT.....	29
7. KIMBERLEY REGIONAL GROUP ANNUAL BUDGET 2025/26	33
8. FORMAL PRESENTATIONS	37
9. DEVELOPING NORTHERN AUSTRALIA CONFERENCE	39
10. KRG SEPTEMBER 2025 CANBERRA MEETINGS	43
11. KRG PLANNING WORKSHOP – NOVEMBER 2025.....	52
12. KRG CEO MEETING AUGUST 2025	55
13. KIMBERLEY HOUSING PIPELINE	64
14. GOVERNMENT FORUM AND EA DEVELOPMENT AND NETWORKING WORKSHOP ..	67
15. AROUND THE GROUNDS	70
16. KIMBERLEY REGIONAL GROUP PRIORITY ACTION LIST	71
17. EXECUTIVE OFFICER REPORT	77
18. GENERAL BUSINESS	83
19. MEETING CLOSURE: 11.59AM.....	84

Kimberley Regional Group: Minutes 25 September 2025



1. Meeting Open: 9.00am

Chair acknowledged the Traditional Custodians of the different lands on which people met today, and paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr David Menzel (Chair)	President, Shire of Wyndham East Kimberley	In Person
Cr Malcolm Edwards	President, Shire of Halls Creek	In Person
Jeff Gooding	Commissioner, Shire of Derby West Kimberley	In Person
Cr Desiree Male	Deputy Shire President, Shire of Broome	In Person
Observers		
Sam Mastrolembro	CEO, Shire of Broome	In Person
Cr Melanie Virgo	Councillor, Shire of Broome	In Person
Tamara Clarkson	CEO, Shire of Derby West Kimberley	In Person
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	In Person
Susan Leonard	CEO, Shire of Halls Creek	In Person
Executive Support Team		
Paul Rosair	Principal, NAJA Business Consulting Services	In Person
Michelle Mackenzie	Principal, Mira Consulting	Teams
Jane Lewis	Principal, Redit Research	In Person
Rebecca Billing	Administrative Assistant, NAJA	In Person
Presentations		
Shane Love MLA	Leader of the Nationals WA; Shadow Minister for Regional Development; Mines and Petroleum; Electoral Affairs	In Person
Hon Neil Thomson MLC	Shadow Minister for Planning and Lands; Aboriginal Affairs; Seniors	Teams
Hon Melissa Price MP	Liberal Federal Member for Durack; Shadow Minister for Cyber Security; Shadow Minister for Science	Teams
Basil Zempilas MLA	Leader of the Opposition; Leader of the WA Liberal Party; Shadow Minister for State Development; Trade and Investment; Citizenship and Multicultural Interests	Teams
Hon Michelle Boylan MLC	Member for Western Australia; Liberal Party	Teams

3 | Page

Kimberley Regional Group: Minutes 25 September 2025



Keith Williams	A/CEO Kimberley Development Commission	Teams
Apologies		
Cr Chris Mitchell	President, Shire of Broome	
Cr Tony Chafer	Deputy Shire President, SWEK	

3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest

4. Minutes of the last meeting

Item for Decision

Submitted by: Secretariat

Attachment 1: Matters Arising and Outstanding Business

Confirmation of Previous Minutes

Resolution/s		Action(s) / Budget Implications	
The Minutes of the Kimberley Regional Group held on 3 July 2025, as published and circulated, were confirmed as a true and accurate record of that meeting.		See Attachment 1 – Matters Arising and Outstanding Business	
Moved:	Shire of Derby West Kimberley	Responsible:	See Attachment
Seconded:	Shire of Halls Creek	Due date:	As appropriate
Carried:	4/0		

Kimberley Regional Group: Minutes 25 September 2025



Attachment 1 Matters Arising and Outstanding Business

Date / Item	Action / Progress	Responsible
Administrative Matters		
11/10/2024	Review of KRG Strategic Documents Action 1. Develop a framework and consolidate the KRG strategic documents 2. Executive Team to schedule a workshop to develop a new KRG Business Plan in 2025 Status/Progress 1. In Progress. 2. In Progress. Scheduled for the November 2025 meeting	Executive Team
03/07/2025	Confirmation of Previous Minutes Action 1. Executive Officer to arrange a meeting with Hon Reece Whitby MLA, Minister for Police; Road Safety; Tourism; and the Great Southern and notify members once confirmed. Status/Progress 1. In Progress. Meeting scheduled for Monday 20 October 2025	Executive Team
03/07/2025	Financial Report: Action 1. KRG Secretariat to prepare the draft 2025/26 budget for presentation at the August meeting. Status/Progress 1. Complete. Refer Item 6	KRG Secretariat
21/02/2024 & 23/08/2024 & 03/07/2025	Action: 1. Developing Northern Australia: Executive Officer to work with Dr Allan Dale regarding CRCNA. 2. Executive Officer to invite Grey Mackay from the Land Alliance to the October KRG meeting to present on bushfire issues in the Kimberley. 3. The Executive Officer and KRG Secretariat to finalise the KRG Presentation for the Developing Northern Australia Conference. Status / Progress: 1. In Progress. 2. In Progress. 3. Complete.	Executive Team / KRG Secretariat

Kimberley Regional Group: Minutes 25 September 2025



10/04/2025	Canberra Trip: Refer Item 9 Action 1. The Executive Officer to work with the Secretariat to identify potential dates for Canberra trip(s) in 2025 and to canvas availability with members following initial discussions. 2. KRG members to advise the key stakeholders they would like meetings with in Canberra. Status/Progress 1. Complete. 9 members visited Canberra 1 & 2 September 2025 2. Complete.	Executive Team / KRG Secretariat / Members
10/04/2025	North West Defence Alliance – KRG Representative Action 1. KRG Secretariat to advise North West Defence Alliance that Geoff Haerewa is no longer a Councillor and that the KRG is working through a process for a replacement representative, and that the Alliance will be advised of the KRG representative in due course Status/Progress 1. In Progress.	KRG Secretariat
10/04/2025 & 03/07/2025	Formal Presentations: Action 1. Shires to circulate ABS job roles when advertised through networks. 2. The Executive Officer to liaise with RDA Kimberley and the DPIRD Deputy Director General, Industry and Economic Development to understand progress of a potential WA government partnership with NAIF and/or the establishment a small loans scheme similar to the Northern Territory. 3. The Executive Officer to draft an insurance position paper for KRG, in light of the RDA Kimberley Insurance Review Report 4. The Executive Officer to write to the Australian Bureau of Statistics reinforcing the importance of the Kimberley Census of Population and Housing pilot and the KRG's support for this new approach. Status/Progress 1. Ongoing: Note RDA Kimberley circulated Broome based 2026 Census Operational Support Centre Engagement Manager role which closed 15 June for Councils to circulate 2. In Progress. 3. Pending release of the RDA Kimberley Insurance Review Report 4. Complete.	Executive Officer

Kimberley Regional Group: Minutes 25 September 2025



03/07/2025	Formal Presentations: KDC Action 1. The Executive Officer to liaise with the Acting CEO of KDC to discuss progression of the demand data, and their view on the next steps to progress the Kimberley Housing Pipeline in partnership with the WA Government. Status/Progress 1. Complete. It is our understanding that the KDC is not progressing the Housing Demand data work at this time. The KDC A/CEO is attending the September 2025 meeting and has been asked to provide an update.	Executive Officer
03/07/2025	Around the Grounds Action 1. The Executive Officer to place Regional Waste Management on the August KRG agenda with the focus - What aspect of Waste Management does it make sense for the 4 Kimberley Shires to cooperate on. Status/Progress 1. This item was deferred to the November planning workshop.	Executive Officer
WALGA Position – Native Clearing Regulations Advocacy Position		
03/07/2025	Action: 1. The Executive Officer to contact the State Government to confirm if the submission timeframe is still open. 2. The Executive Officer to explore the possibility of making a direct submission to the State's Native Clearing Regulations Review Status / Progress: 1. In Progress. 2. Subject to outcome of Action 1.	Executive Officer
GrantGuru Proposal		
03/07/2025	Action: 1. The Executive Officer to discuss with GrantGuru the possibility of a subscription (\$2,200) for the KRG, and the KRG adding a link on the KRG website for use by community groups. 2. Individual Shires to progress discussions with GrantGuru independently. Status / Progress: 1. Complete. Grant Guru will not progress this approach 2. Complete. Shires have been advised of this approach	Executive Officer / Individual Shires

Kimberley Regional Group: Minutes 25 September 2025



Position Papers		
10/04/2025 & 03/07/2025	Action - Executive Team to draft a Land Tenure Reform Position Paper, July 2025, with the Executive Officer to conduct a further review to ensure that the rights and opportunities of Native Title holders are reflected and that the position put forward is legally robust and practical. - The Executive Officer to send the full Land Tenure Reform report to the Commissioner for the Shire of Derby West Kimberley. - The Executive Officer to seek an update from the Kimberley Development Commission on the status of the PBC Capability Building project. Status / Progress: - In Progress. - Complete. - In Progress.	Executive Officer
Advocacy Strategy Management & Maintenance of Social Housing		
16/02/2024 & 10/04/2025	Action - Executive Officer to develop a template for members to populate to support the advocacy strategy. Status / Progress: - Paused.	Executive Officer
2028 Eclipse Strategic Planning Working Group – KRG Representative		
10/04/2025	Action - Executive Officer and KRG Members to develop a list of priority projects for consideration by the Eclipse Working Group. Status / Progress: - The Secretariat is the KRG representative on the Eclipse Working Group - It was agreed that Shires would send their project ideas to the Secretariat / the Working Group for consideration.	Executive Officer / Members
Benchmarking		
23/11/2023	Action: - Spreadsheet to be sent for 2023/24 Actuals and 2024/25 Budget. Status / Progress: - On Hold. Discussed at the Feb 2025 meeting & project paused in order to incorporate data from the 2024/25 financial year. - Requests will be issued to individual councils following the close of the 2024/2025 financial year.	Executive Team / Members

Kimberley Regional Group: Minutes 25 September 2025



Kimberley Housing Roundtable and Housing		
23/08/2024 & 11/10/2024 & 10/04/2025 & 03/07/2025	Action 1. Executive Team to progress next steps from the Roundtable with each Shire, in partnership with Housing Australia, the Department of Communities, Development WA, the Housing Supply Unit, WA Department of Treasury, and non-government agencies. 2. That the Executive Team a. Develop a brief scope of works for KDC for funding (20K) to progress the Kimberley Housing pipeline. b. Work with the KDC to explore innovative solutions for the Kimberley that may attract government investment interest. 3. The Executive Officer to brief the Commissioner Shire of Derby West Kimberley on the work done to date on housing. 4. The Executive Officer provide information on the level of government subsidy required to unlock housing investment in the Kimberley 5. Councils to provide their project timeframes and cashflow requirements to the Executive Officer. 6. The Executive Officer to liaise with the Acting CEO of KDC to discuss progression of the demand data, and their view on the next steps to progress the Kimberley Housing Pipeline in partnership with the WA Government. Status / Progress: 1. In Progress. Shires have been asked for project timeframes with a response from one Shire received. A submission under development which brings together information requested by government including population projections, housing demand data, pipeline schedule, project governance and investment request. 2. A Draft Scope of Works was provided to the KDC and RDA Kimberley for input. Advice from the KDC is that they will progress this project, rolling it into a larger piece of work that includes updating their Residential Housing and Land Snapshot 2023. Further information will be provided by the A/CEO of KDC in her presentation. 3. Complete. See Briefing Note in Correspondence 4. Advice from a large WA community housing provider with a footprint in the Kimberley is that the level of subsidy required, is based on the total project cost, the estimated annual income, who retains ownership, how much debt is required and who would provide that finance. Housing Australia provides a 25 year Availability Payment (AP) as part of the Housing Australia Future Fund Facility (HAFFF). In essence this is rental "top up" subsidy like payment of circa \$15K per annum in addition to the annual rent receive to support provides in servicing their debt / financing commitments.	Executive Team / Members

Kimberley Regional Group: Minutes 25 September 2025



	The AP is made available conditional upon a whole range of covenants being met such a debt service coverage ratio, loan to valuation ratio and equity contributions. If we assume the cost of a property in the Kimberley (Kununurra and Broome) is circa \$700,000, the subsidy required would be circa half or \$350,000. The Community Housing Provider could then borrow the balance against the value of the property (50% LVR) and could service the debt based on an interest rate of 5%, or \$20,000 per annum, assuming the annual rent is approximately \$26,000 or \$500 per week. The simplest way to model the subsidy is to determine the net surplus from the rent proceeds and assess what level of debt that income can afford to fund (as per above). Based on this the simplest model would involve the state funding the subsidy (~\$350,000 to \$400,000) and the CHP could then leverage HAFF to fund the gap. 5. Pending. 6. The A/CEO of the KDC has been asked to speak on this topic at the September 2025 meeting.	
Review of Financial Assistance Grants		
23/11/2023	Action: - Executive Officer to meet with the Grants Commission to discuss submission. Status / Progress: - In Progress. Advocacy continuing.	Executive Officer
Shared Services		
20/06/2024 & 10/04/2025	Action - Executive Officer to action a stocktake of current state / any planned enterprise initiatives across the 4 shires as a prelude to determining opportunities for collaboration. - Executive Officer to organise a quarterly meeting with CEOs to progress workshop. Status / Progress: - In Progress. This was discussed at the Strategy Workshop. - Complete. Meeting held 3rd July 2025. Refer Item 11	Executive Officer / CEO's

Kimberley Regional Group: Minutes 25 September 2025



Watching Brief
Aboriginal Heritage Act: Now pending Department updates on rescinded legislation. On 15 November 2023, the <i>Aboriginal Heritage Act 1972</i> was restored as the legislation that manages Aboriginal heritage in Western Australia some amendments drawn from feedback from consultation. Approval is only required where there is potential for any harm to an Aboriginal site. The Executive Officer met with the Minister for Aboriginal Affairs and the Director General Department of Planning Lands and Heritage on this issue and is undertaking advocacy to ensure that there is clarity for local governments working with this legislation.
State government funding to support young people in the Kimberley. New \$4M community-led Immediate Response Night Space (IRNS) service for young people in Broome and Fitzroy Crossing. Funding for new services in Derby and Halls Creek. There remains no overarching State or Federal Government youth justice strategy for the region.
First Point of Entry (FPOE) Broome – Federal Government announced February 2024 that work will be undertaken for the enhanced FPOE status for Broome. Funding allocated in the WA State Budget. January 2025 First Point of Entry Status granted by Federal Government for Wyndham. The State Labor election commitment to invest \$15.5M to upgrade facilities at the Kimberley ports is allocated in the WA budget. The members discussed the slow roll-out and lack of urgency regarding the implementation of First Point of Entry status in Wyndham. It was agreed that this item be carried forward under Matters Arising.
North West Defence and Border Security – April 2024 letter sent to State and Federal Government expressing concern. Response received from the Minister for Home Affairs on the 7th July.
Planning Reform: EO monitoring reform status and will advise accordingly as issues arise
Local Government Elected Members Association with Tranche 2 Reforms: EO to monitor and advise accordingly
Aviation White Paper initiatives – the Aviation White Paper includes 56 policy settings for the direction of the Industry. The centrepiece is an independent Aviation Industry Ombuds Scheme and a new Charter of Customer Rights. Other initiatives include airlines having to show cause when flights delayed, disability standards and workforce and climate change initiatives. In relation to regional aviation – the government is responding to Rex Airlines voluntary administration and funding programs for remote airstrip upgrades and regional airports extended. The Productivity Commission will hold a review into regional airfares.

Kimberley Regional Group: Minutes 25 September 2025



Resolved
Media and Communications Policy and Stakeholder Engagement Plan
Lord Mayors Distress Relief Funding
Insurance Costs relief as a result of flood impacts
Potential tourism opportunities for total eclipse events, provided by Kym Francesconi
Regional Road Group: Shire allocations
Regional Road Group Road Projects Funding Allocation – wrote to WALGA outlining KRG’s position
Emergency Management Policy Position – Wrote to Matt Reimer DFES
Members advised Cr Mitchell of their response to the Regional Road Group Project grant funding
Ministerial notes 15/02/24 – Minister Papalia, Minister Beazley, Premier. Sent to members 26/02/24
Requirements for the Deputy Chair position clarified and stands endorsed as per November 2023
Submissions to the Independent Review of Commonwealth Disaster Funding & the Senate Inquiry.
WA LEMA Review endorsed by SEMC August 2023 – uploaded on SEMC website
Emergency Services position paper endorsed 23 November 2023 meeting
Priority Action List – feedback provided by members, E.T allocate resources from contract hours
SDWK & SoHC provided bridge issues to EO. KRG wrote to State and Federal Government
State and Federal Government Election Strategy, RAI Summit 2024, position papers on website
Kimberley Housing Roundtable – Broome 29 July 2024
Advocacy Strategy Management & Maintenance of Social Housing - endorsed April 2024 meeting: issues raised with Minister Dawson 2025.
SDWK provided Infill Housing and Investigations Report
Regional Volunteering Strategy 2020 endorsed at individual council meetings. EO actioned
RCAWA approved KRG to use the benchmarking template.
Inquiry into Local Government Sustainability submitted 30 May 2024
Tanami Road Funding – KRG Media release issued, SoHC leading work on a Activation Strategy
Relationship with Kimberley Development Commission – resolved
Alcohol Restrictions: EO monitored changes in alcohol restrictions and advised accordingly
Inquiry into Local Government Sustainability - EO presented at the Public Hearing 28 August 2024
EO Contract Renewal – Feedback discussed with Secretariat & new arrangements implemented
FBT Housing – A position paper developed, and advocacy being undertaken on this issue
Submission to Clearing Legislative Reform submitted 22 nd December 2024
State & Federal Government Election Strategy – Canberra meetings Nov 2024 & 50 packs reprinted
Review of Strategic documents - status update on actions in the Business Plan at Feb 2025 meeting
Meeting held in Sydney with the CEO of Housing Australia as part of the visit to Canberra 2024
Financial Assistance Grants Position Paper developed based on the review and used for advocacy: distributed to key stakeholders, uploaded to KRG website, media release, and LinkedIn post.
Community Safety and Crime Prevention Investment Package endorsed at February 2025 meeting: Executive Summary prepared: issues raised with Minister Stojkovski 25/06/25: full report provided
Shared Services meeting held with CEOs to discuss next steps 30/07/24. Discussion focussed on staffing challenges opportunities to explore together finance and enterprise platforms
Meeting held with Karen Wheatland, Labor candidate for Durack and KRG Chair and Secretariat
Shire of Carnarvon – Vote of no confidence; Executive Officer met Minister Stojkovski on 25/06/25 re Kimberley matters.
Election advocacy, communications & engagement plan for 2025 State and Federal elections
Rates Exemptions Position Paper designed and printed as per meeting July 2025
2028 Eclipse Strategic Planning Working Group: correspondence to KDC re Tanami Rd opportunities

Kimberley Regional Group: Minutes 25 September 2025



5. Correspondence

Item for Noting

Submitted by: Secretariat

- Attachment 2** Ben Cave; CEO; RSPCA Western Australia
- Attachment 3** Refer below for full recipient list
- Attachment 4** Hon Patrick Gorman MP; Assistant Minister to the Prime Minister; Assistant Minister for the Public Service; Assistant Minister for Employment and Workplace Relations
- Attachment 5** Michael Campbell; Housing Australia
- Attachment 6** Jeff Gooding PSM, JP; Commissioner; Shire of Derby West Kimberley
- Attachment 7** Jenny Telford; General Manager; Census and Population Division Australian Bureau of Statistics
- Attachment 8** Divina D'Anna MLA; Parliamentary Secretary to the Premier; Minister for State Development; Trade and Investment; Economic Diversification; Member for the Kimberley
- Attachment 9** Hon. Stephen Dawson MLC; Minister for Regional Development; Ports; Science and Innovation; Medical Research; Kimberley

Note: Correspondence considered of an administrative nature, such as meeting invites etc, will not be tabled unless they contain important information

Correspondence In	
Date	14/08/2025
From	Ben Cave; CEO; RSPCA Western Australia
Topic	Information about the RSPCA WA's Kimberley wide opportunity for the KRG CEO meeting 15 August 2025
Attachment	2
Correspondence Out	
Date	04/08/2025
From	Paul Rosair; Executive Officer KRG
To	• Patrick Gorman MP (Attached) • Hon Dr Jim Chalmers • Senator Hon Don Farrell • Hon Catherine King MP • Hon Julie Collins MP • Hon Clare O'Neil MP • Hon Madeleine King MP • Senator Hon Murray Watt • Senator Hon Malarndirri McCarthy • Hon Kristy McBain MP • Senator Hon Anthony Chisholm

13 | Page

Kimberley Regional Group: Minutes 25 September 2025



	• Hon Josh Wilson MP • Senator Hon Nita Green • Hon David Littleproud MP • Senator Susan McDonald • Senator Jacinta Nampijinpa Price • Senator Dean Smith • Kate Chaney MP • Brendan Moon; NEMA • Melissa Price MP • Hon Dr Anne Aly MP • Hon Anika Wells MP • Senator Hon Bridget McKenzie • Dr Anne Webster MP • Senator Glenn Sterle • Senator Ellie Whiteaker • Senator Varun Ghosh • Senator Matt O'Sullivan
Topic	Meeting Request with Kimberley Regional Group – 1–2 September in Canberra
Attachment	3
Date	01/08/2025
From	Paul Rosair; Executive Officer KRG
To	Hon Patrick Gorman MP; Assistant Minister to the Prime Minister; Assistant Minister for the Public Service; Assistant Minister for Employment and Workplace Relations
Topic	Assistance with securing meetings in Canberra
Attachment	4
Date	04/08/2025
From	Michelle Mackenzie; Executive Support KRG
To	Michael Campbell; Housing Australia
Topic	Meeting opportunity
Attachment	5
Date	04/08/2025
From	Paul Rosair; Executive Officer KRG
To	Jeff Gooding PSM, JP; Commissioner; Shire of Derby West Kimberley
Topic	KRG – Housing Briefing Note
Attachment	6
Date	10/09/2025
From	Paul Rosair; Executive Officer KRG
To	Jenny Telford, General Manager, Census and Population Division
Topic	ABS Census 2026 Kimberley
Attachment	7
Date	22/08/2025
From	David Menzel; Chair KRG

Kimberley Regional Group: Minutes 25 September 2025



To	Divina D'Anna MLA; Parliamentary Secretary to the Premier; Minister for State Development; Trade and Investment; Economic Diversification; Member for the Kimberley
Topic	Local government rate exemptions
Attachment	8
Date	18/08/2025
From	David Menzel; Chair KRG
To	Hon. Stephen Dawson MLC; Minister for Regional Development; Ports; Science and Innovation; Medical Research; Kimberley
Topic	Local government rate exemptions
Attachment	9

Resolution/s		Action(s) / Budget Implications	
The Correspondence was received and noted, and the Executive Officer was directed on a response, if required.		Nil	
Moved:	Shire of Broome	Responsible:	-
Seconded:	Shire of Halls Creek	Due date:	-
Carried:	4/0		

Kimberley Regional Group: Minutes 25 September 2025



Attachment 2 Correspondence In: Ben Cavers; CEO; RSPCA WA; Information about the RSPCA WA's Kimberley wide opportunity for the KRG CEO meeting 15 August 2025

Ben Cave <BCave@rspcawa.org.au>

to Michelle, Paul, me 14 August 2025 16:53

Hi Michelle,

It was lovely to catch up on Tuesday and thank you for taking my call!

I'm really keen to share our service model for the Kimberly (and regions generally) and seek engagement on how we can best work with each Shire and local police to achieve the right outcomes for animal welfare. We also want to reassure the Shires that despite not having 'boots on the ground' we are active in the region. For example:

- We were in Broome and Port Hedland in March
- We were back in Broome in April
- In May we were in Broome, Derby, & surrounding areas alongside AMRRIC
- We are in Derby today/tomorrow
- We are in Carnarvon in September
- We have a Community Action Day (CAD) in Port Hedland in October
- We are finalising plans for CADs in Broome & Karratha

Ultimately, the best outcomes will be achieved where RSPCA WA, the Shires, and WAPOL can work closely together and we're keen to explore opportunities to discuss this with the Shires.

Cheers
Ben

Ben Cave

Chief Executive Officer

RSPCA Western Australia

D 08 9209 9314 | **P** 08 9209 9300 | **W** rspcawa.org.au | **M** 0439 350 817

108 Malaga Drive, Malaga WA 6090 | PO Box 3147, Malaga WA 6944

Kimberley Regional Group: Minutes 25 September 2025



Attachment 3 Correspondence Out: Refer above for recipient list; Meeting Request with KRG in Canberra

Meeting Request with Kimberley Regional Group – 1–2 September in Canberra

Dear Minister,

I hope this message finds you well.

I'm writing in my capacity as Executive Officer for the Kimberley Regional Group (KRG), an alliance of the four Shires in the Kimberley region of Western Australia: Broome, Derby West-Kimberley, Halls Creek, and Wyndham East-Kimberley. The KRG's vision is to maintain and enhance the Kimberley's rich diversity and liveability—for its people and for the world. Together, we work to support positive outcomes across the region by improving social and economic opportunities for all.

I, along with a delegation of Shire Presidents, CEOs, and elected members, will be in Canberra on the 1st and 2nd of September 2025, and would welcome the opportunity to meet with you during this time.

We would value the chance to hear about your ministerial portfolio priorities. In addition, we plan to raise several matters relating to key issues affecting the Kimberley region. Some of these may not fall directly within your portfolio, but we believe it is important to provide a broader context and understanding of the region's challenges and immense opportunities to drive productivity and economic growth. These include:

- Financial assistance grants and local government sustainability
- FBT housing exemptions
- Tourism with a focus on the 2028 Eclipse opportunities
- Community safety and crime prevention
- Housing
- Transport with a focus on aviation and ports
- Clean energy
- Update on the Tanami Road and associated economic and social opportunities
- Emergency management and disaster resilience

We are available on either day and are happy to accommodate your schedule.

For scheduling purposes, please liaise with **Rebecca Billing** via email at info@naja.com.au. Should you require anything further or wish to speak with me directly, I can be contacted directly on **0419 930 467**.

Further information about the Kimberley Regional Group is available on our website: [Kimberley Regional Group](#)

Thank you for considering this request. We look forward to the opportunity to meet with you to discuss matters of mutual interest.

Kind regards,

Paul Rosair
Executive Officer
Kimberley Regional Group (KRG)

Kimberley Regional Group: Minutes 25 September 2025



Attachment 4 Correspondence Out: Hon Patrick Gorman MP; Assistant Minister to the Prime Minister; Assistant Minister for the Public Service; Assistant Minister for Employment and Workplace Relations; Assistance with securing meetings in Canberra

Dear Patrick,

I hope this message finds you well.

Following my recent conversation with you at the Government Forum and discussions with your Electorate Officer, Harry Saunders, I would like to formally take up your kind offer to assist in arranging meetings with Ministers during our visit to Canberra on Monday 1st and Tuesday 2nd of September 2025.

We would greatly value the opportunity to meet with you and would also appreciate your assistance in facilitating meetings with the following members:

- Dr Jim Chalmers MP
- Senator Don Farrell
- The Hon Catherine King MP
- The Hon Julie Collins MP
- The Hon Clare O'Neil MP
- The Hon Madeleine King MP
- Senator Murray Watt
- Senator Malarndirri McCarthy
- The Hon Kristy McBain MP
- Senator Anthony Chisholm
- The Hon Josh Wilson MP
- Senator Nita Green

During our visit, we intend to raise several matters relating to key issues affecting the Kimberley region. We believe it is important to provide a broader context and understanding of the region's challenges and immense opportunities to drive productivity and economic growth. The topics we plan to discuss include:

- Financial assistance grants and local government sustainability
- FBT housing exemptions
- Tourism with a focus on the 2028 Eclipse opportunities
- Community safety and crime prevention
- Housing
- Transport with a focus on aviation and ports
- Clean energy
- Update on the Tanami Road and associated economic and social opportunities
- Total Eclipse 2028 opportunities
- Emergency management and disaster resilience

Should you require any further information to assist with coordination, please liaise with Rebecca Billing at info@naja.com.au. I am also available directly on **0419 930 467**.

Thank you again for your ongoing support of the Kimberley region. We look forward to continuing the conversation in Canberra.

Kind regards,

Paul Rosair
Executive Officer
Kimberley Regional Group (KRG)

Kimberley Regional Group: Minutes 25 September 2025



Attachment 5 Correspondence Out: Michael Campbell; Housing Australia; Meeting opportunity

Michelle Mackenzie <michelle@mira-consulting.com.au>

to michael.campbell@housingaustralia.gov.au, mike.campbell@housingaustralia.gov.au, Pa

4 August 2025 11:44

Hi Michael

Thanks so much for the voicemail message it was greatly appreciated.

It would be great to catch up with you to progress a couple of issues that the Kimberley Regional Group of local governments we were discussing with Luke Bo'sher then with Jane Homewood, in particular the Kimberley Housing Pipeline projects that were put together at the request of Housing Australia.

It would be great to touch base to provide an update on this work, and to get your views on the best way forward.

All the best and kind regards

Michelle

Michelle Mackenzie

Principal, Mira Consulting

Associate, NAJA Business Consulting

Executive Support, Kimberley Regional Group

ABN: 43 324 130 482

M: 0419 931 819

E: michelle@mira-consulting.com.au

W: mira-consulting.com.au

**A: PO Box 621 Halls Creek
WA 6770**

Jaru and Gija Country

Kimberley Regional Group: Minutes 25 September 2025



Attachment 6 Correspondence Out: Jeff Gooding PSM, JP; Commissioner; Shire of Derby West Kimberley; KRG Housing Briefing Note



Kimberley Regional Group - Briefing Note

From: Paul Rosair, Executive Officer Kimberley Regional Group

Date: 4 August 2025

Topic: Kimberley Regional Group Housing Work

To: Commissioner, Shire of Derby West Kimberley

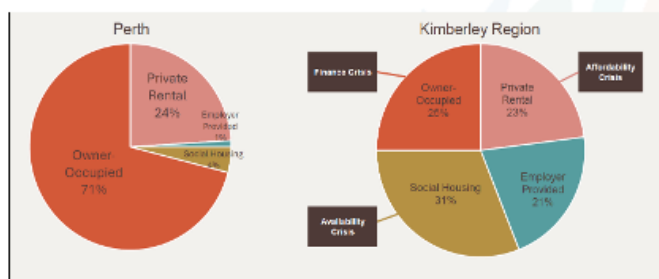
Introduction

At the July 2025 Kimberley Regional Group (KRG) meeting there was an action to provide the Commissioner Shire of Derby West Kimberley with information on what has been done by the KRG in relation to housing. The purpose of this briefing note is to provide this information.

Context

Work undertaken by the Kimberley Development Commission (KDC) corroborates issues identified by the Kimberley Regional Group in relation to Kimberley housing challenges¹. KDC research identified that the Kimberley housing market faces significant affordability and availability challenges, limiting options for residents and workers. The current housing landscape is shaped by a shrinking pipeline of new housing, rising rental costs outpacing modest growth in home values, as well as broader economic and social pressures. Lack of affordable finance and supply constraints, combined with a limited supply of private rentals, continue to place pressure on the housing market with negative social and economic outcomes.

Compared to Perth, Kimberley home ownership rates are markedly lower, with a greater reliance on social and employer-provided housing. This is outlined in the following table². Housing challenges vary across each Shire including the level of owner occupied homes and access to developable land. For example, in the Shire of Halls Creek there is no functioning housing market with 80% of homes owned by the WA government and limited land availability.



¹ Kimberley Residential Housing and Land Snapshot 2023, Kimberley Development Commission, 2023.

² Kimberley Development Commission Housing Snapshot, February 2025.

20 | Page

Kimberley Regional Group: Minutes 25 September 2025



The Kimberley Regional Group has developed a number of strategies to raise awareness, foster collaboration and increase investment into land and new homes in the Kimberley. Strategies include -

- Access to contemporary data to inform evidence-based decisions
- Advocacy for policy reform to remove disincentives to housing investment
- Development of a viable pipeline of housing projects in partnership with government and the NGO sector, utilising identified land assets, to leverage investment into new supply
- Advocacy for increased access to and availability of funding and finance including -
 - increased government investment in social, GROH and affordable housing
 - increased investment in land release and enabling infrastructure (i.e. water, power)
 - increased investment in social housing maintenance and refurbishments
- Streamlining planning and regulation
- Advocacy for culturally and climate appropriate housing design and construction
- Advocacy for increased workforce capacity
- Understand the community housing sector as a vehicle for the financing, delivery, and management of housing projects

There has been third party buy-in and advocacy of KRG policy positions by the Broome and East Kimberley Chambers of Commerce and Industry and Regional Development Australia Kimberley. It must be noted that the 2025 State and Federal government elections, along with senior staff changes at Housing Australia, impacted on the progression of work.

Work undertaken to date

Informed evidence base	
Actions	Outcomes to date
Advocacy for the Kimberley Development Commission to • produce a Kimberley Regional Housing and Land Snapshot, similar to the long standing document produced by the Pilbara Development Commission • to provide ongoing housing data snapshots • support housing demand data per Shire	• KDC Residential Housing and Land Snapshot 2023 produced • Ongoing Shire snapshots produced and published on the KDC website • Updated KDC Residential Housing and Land Snapshot in development • Preliminary commitment from the KDC to fund housing demand data per Shire
Advocacy for updated data from the Department of Communities	• Data provided on request
Advocacy for the Kimberley Regional Housing Plan to be available in draft for comment	• Confirmation of the opportunity to review and provide feedback on the draft Plans in 2026

Kimberley Regional Group: Minutes 25 September 2025



Housing Policy Reform	
KRG Housing Position Paper (March 2023 updated July 2024) and ongoing advocacy for policy reform.	Dept of Communities and Treasury review of GROH policy along with review of TRSF (Tenant Rent Setting Framework) and HOSS (Home Ownership Subsidy Scheme)
Research commissioned on FBT housing impacts in the Kimberley	- Research document produced - Position paper developed
KRG FBT Housing Position Paper April 2025 and ongoing advocacy	Awareness raising of this issue across government and the community
Meetings with Ministers and staff at the Office of Northern Australia, advocacy for our policy positions and input into their Housing Report for the Ministerial Advisory Council (also relates to increased access to funding and finance)	Awaiting report release – expected October 2025
Input into the RDA Kimberley Insurance Review	Awaiting report release – expected August 2025
Increased access to and availability of funding and finance	
Federal advocacy for a dedicated regional funding stream through Housing Australia	Commitment from Federal Minister for Housing and Housing Australia to consider targeted regional funding stream
Understand the growth of the community housing sector in the Kimberley as a vehicle for the financing, delivery, and management of housing projects	- Understanding the rating impact and mitigation options - Understanding the level of subsidy required by the sector to build / operate in the Kimberley
Host a Kimberley Housing Roundtable, July 2024	- Obtained funding from the KDC and RDA Kimberley to host the Roundtable. - Agreement from Housing Australia to consider a dedicated regional funding stream and to consider a Kimberley Regional Housing Pipeline.
Development of a Kimberley Regional Housing Pipeline for investment	Housing pipeline in development along with supporting documents
Advocacy for a small loans scheme via NAIF review	NAIF Review Report pending

Kimberley Regional Group: Minutes 25 September 2025



Advocacy for increased government investment in land and housing	
Meetings with State and Federal Housing, Treasury and Land Ministers and Shadow Ministers and senior bureaucrats Pre-budget submissions for increased housing investment	Building trusted relationships and exploring housing partnership opportunities.
Advocacy for more purpose built GROH housing	- Increase of 44 GROH homes between 31/12/2023 and 30/4/2025 - Commitment for 20 new GROH homes across the Kimberley (2025/26 State Budget)
Advocacy for more social housing	Increase of 147 social homes between 31/12/2023 and 30/4/2025
Advocacy for increased investment in social housing maintenance	- Data obtained - Advocacy document in development
Advocacy for more affordable housing	- Keystart loan changes \$5 million for Kununurra Water Lily Place Housing (2025/26 State budget)
Advocacy for increased enabling infrastructure	\$5.3 million from the Housing Enabling Infrastructure Fund for wastewater infrastructure to enable up to 550 residential lots in Kununurra (2025/26 State budget)

Attachments to this Briefing Note

The following documents accompany this Briefing Note as context for this work

- Kimberley Housing Roundtable Report, July 2024
- KRG Housing Position Paper
- KRG Housing FBT Position Paper
- Kimberley Housing Pipeline (project list – noting a supporting document is in development)
- Builder Fact Sheet Kimberley Region

Kimberley Regional Group: Minutes 25 September 2025



Attachment 7 Correspondence Out: Jenny Telford; General Manager; Census and Population Division; ABS Census 2026 Kimberley



Ms. Jenny Telford
General Manager, Census and Population Division
Australian Bureau of Statistics

Via Email - Jenny.Telford@abs.gov.au

10 September 2025

Dear Jenny

2026 Census – Planning for the Kimberley

The Kimberley Regional Group is an alliance of the four Kimberley local governments. We are pleased that the ABS identified the issues that faced the Kimberley during the 2021 Census, including the centralized field operations management. This impacted on the ABS's ability to recruit staff, manage logistics, undertake community engagement, and enable people to participate in the Census. The Census is important as it has a direct impact on all Kimberley local government's financial ability to provide the amenities and services needed by residents.

We would like to thank your team for their consultation and engagement with the region and strongly support your new approach for the 2026 Census. The establishment of operational support centres in the Kimberley, and the recruitment of staff who have local knowledge and relationships across the region, should address a number of issues identified with the operation of the 2021 Census.

Given the importance of the Census, the Kimberley Regional Group would welcome an update on the planning for the 2026 Census in the Kimberley and to discuss possible avenues of collaboration.

If you have any queries regarding this request, please contact me on mobile 0419 930467 or via email at paul@naja.com.au. The Kimberley Regional Group looks forward to hearing from you and how we can work together to deliver Census 2026 in the Kimberley.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul Rosair'.

Paul Rosair
Executive Officer

c Josh Lowrie, Assistant Director Census Enumeration Approach

24 | Page

Kimberley Regional Group: Minutes 25 September 2025



Attachment 8 Correspondence Out: Divina D'Anna MLA; Parliamentary Secretary to the Premier; Minister for State Development; Trade and Investment; Economic Diversification; Member for the Kimberley; Local government rate exemptions



Ms Divina D'Anna MLA
Member for the Kimberley
PO Box 3643
Broome WA 6725

Via email – Divina.DAnna@mp.wa.gov.au

22 August 2025

Dear Divina

Local government rate exemptions

I trust you are well, it was great to see you at the recent Cotton Gin opening in Kununurra. The Kimberley Regional Group writes to express its concern at proposed legislative changes regarding the rating of miscellaneous licences under the *Mining Act 1978*.

Rates contribute to the delivery of important local government services including roads, waste management, libraries, recreational and sporting facilities and public health. When properties are exempt from rates, the shortfall in revenue must be made up by other ratepayers, or by cutting back on important Council services.

The WA Supreme Court has ruled that Crown land subject to a miscellaneous licence and occupied is rateable, affirming the principle that local governments may levy rates on such properties recognising the significant infrastructure and occupation associated with these licences.

On the 2nd of August 2025, the WA State Government announced its intention to legislate amendments to the *Local Government Act 1995* to exempt land under miscellaneous licences from rating land.

We write to seek your support for an appropriate committee to undertake a broad review into the justification and fairness of all rating exemption categories currently prescribed under section 6.26 of the *Local Government Act 1995*. This review would include the impact of rate exemptions for miscellaneous licenses, charitable organisations and for government trading enterprises, who instead of paying rates to local government, make a rate equivalent payment to the WA Treasury.

Rate exemptions go to the heart of the financial sustainability of local governments. The impact of rate exemptions is more keenly felt in regional Councils like the Kimberley due to our remote location and our size which requires services to be delivered across large distances.

Kimberley Regional Group and Kimberley Zone
459 Albany Hwy Victoria Park | 0419 930 467 | info@naja.com.au

25 | Page

Kimberley Regional Group: Minutes 25 September 2025



The Kimberley Regional Group can only achieve our vision to enhance the rich diversity and liveability of the Kimberley if we receive appropriate income, including rate payments, to enable our communities to flourish. We hope that you will advocate for our request for a broad review into the fairness of local government rate exemptions. If you have any queries on this request, please contact Mr Paul Rosair, our Executive Officer on mobile 0419930467 or email paul@naja.com.au.

Your sincerely

A handwritten signature in black ink that reads 'David Menzel'.

Cr David Menzel
Chair
Kimberley Regional Group

Attach – KRG Position Paper Rate Exemptions

Kimberley Regional Group: Minutes 25 September 2025



Attachment 9 Correspondence Out: Hon. Stephen Dawson MLC; Minister for Regional Development; Ports; Science and Innovation; Medical Research; Kimberley; Local government rate exemptions



Hon Stephen Dawson MLC
Minister for Regional Development; Ports; Science and Innovation; Medical Research; Kimberley

Via email – Minister.Dawson@dpc.wa.gov.au

18 August 2025

Dear Minister Dawson

Local government rate exemptions

I trust you are well; it was great to see you at the recent Developing Northern Australia Conference in Cairns.

The Kimberley Regional Group writes to express its concern at proposed legislative changes regarding the rating of miscellaneous licences under the *Mining Act 1978*.

Rates contribute to the delivery of important local government services including roads, waste management, libraries, recreational and sporting facilities and public health. When properties are exempt from rates, the shortfall in revenue must be made up by other ratepayers, or by cutting back on important Council services.

The WA Supreme Court has ruled that Crown land subject to a miscellaneous licence and occupied is rateable, affirming the principle that local governments may levy rates on such properties recognising the significant infrastructure and occupation associated with these licences.

On the 2nd of August 2025, the WA State Government announced its intention to legislate amendments to the *Local Government Act 1995* to exempt land under miscellaneous licences from rating land.

We write to seek your support for an appropriate committee to undertake a broad review into the justification and fairness of all rating exemption categories currently prescribed under section 6.26 of the *Local Government Act 1995*. This review would include the impact of rate exemptions for miscellaneous licenses, charitable organisations and for government trading enterprises, who instead of paying rates to local government, make a rate equivalent payment to the WA Treasury.

Rate exemptions go to the heart of the financial sustainability of local governments. The impact of rate exemptions is more keenly felt in regional Councils like the Kimberley due to our remote location and our size which requires services to be delivered across large distances.

Kimberley Regional Group and Kimberley Zone
459 Albany Hwy Victoria Park | 0419 930 467 | info@naja.com.au

27 | Page

Kimberley Regional Group: Minutes 25 September 2025



The Kimberley Regional Group can only achieve our vision to enhance the rich diversity and liveability of the Kimberley if we receive appropriate income, including rate payments, to enable our communities to flourish. We hope that you will advocate for our request for a broad review into the fairness of local government rate exemptions. If you have any queries on this request, please contact Mr Paul Rosair, our Executive Officer on mobile 0419930467 or email paul@naja.com.au.

Your sincerely

A handwritten signature in black ink that reads "David Menzel".

Cr David Menzel
Chair
Kimberley Regional Group

Attach – KRG Position Paper Rate Exemptions



6. Financial Report

Item for Noting

Submitted by: **Vernon Lawrence, KRG Secretariat**

Attachment 10: Kimberley Regional Group Financial Report to 30 June 2025

Purpose

To update the KRG members on the financial position of the Group.

In summary

This report presents the Kimberley Regional Group Financial Activity Statement for the period ended 30 June 2025. The report recommends that the Kimberley Regional Group (KRG) receives the Financial Activity Statement.

Background

Previous Considerations

The KRG adopted its annual budget for the 2024/25 Financial year at the meeting on 23 August 2024. At this meeting an interim report relating to the finances for the financial year to 30 June 2024 was approved by the KRG. A revised opening cash position was presented to the KRG at its meeting on 21 February 2025 where the surplus was revised up from \$67,513 to \$80,802 and a cash balance up from \$329,989 to \$343,278 due to increased interest income.

This report is for the financial activity to 30 June 2025.

Comment

The Financial Activity Statement presents a current estimated surplus position of \$261,374 which is represented by a cash balance held in a Reserve with the Shire of Wyndham East Kimberley. This amount takes into account all costs paid to 30 June 2025 and accrued expenses, members contributions received and an estimate of interest income amounting to \$11,586.

Operating expenses for the year to date total \$273,490. This includes project work of \$100,845, executive fees of \$133,098 and trip expenses of \$31,594. The Canberra trip expenses includes a contribution by the KRG for members to attend the Regional Australia Institute Conference and associated expenses for the secretariat to attend meetings. It also includes an amount of \$10,490 for members to attend the Developing Northern Australia Conference which will be held in July 2025 in Cairns.

Project expenses for the year to date total \$100,845 and comprise the following:

Rate Exemptions	\$ 235
Benchmarking report	\$ 5,945
Budget Document to Federal Treasury	\$ 1,900
Election Document & Strategy	\$17,009

Kimberley Regional Group: Minutes 25 September 2025



FA Grants	\$24,188
Fringe Benefits Tax policy paper	\$ 2,000
Community safety	\$32,068
Housing Roundtable	\$17,500

The budget for the financial year for projects was \$50,000. This was determined by estimating the original budget approved for project work of \$65,000 less expenses during the 2023/24 financial year of \$14,371. The \$65,000 was comprised of \$20,000 from the original 2023/24 budget plus an amount of \$45,000 from reserves.

It is clear that the amounts budgeted for project work was not adequate. Four significant projects have been undertaken during the year. The election documentation and strategy for both State and Federal elections, the Housing Roundtable, the Community Safety Project and the FA Grants Project which all total to approximately \$90k. The Community Safety project and the FA Grants projects were subject to a procurement process and awarded to NAJA. Both projects have come in at the quoted amounts.

An additional disbursement from reserves is necessary to fully fund the project work. Total project costs are underfunded by \$50,845 for the financial year relative to the budget provided. The final transfer from the reserve has been determined to be \$81,904 which is \$38,404 more than the amount budgeted.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

Financial Implications

As at the 30 June 2025 the Kimberley Regional Group cash balance is \$261,374 which represents the total of the Members interests at this date.

For the period ending 30 June 2025 Expenses of \$273,490 were paid against a year to date budget of \$228,500. No disbursements have been made against a number of expense items. An amount of \$100,845 has been disbursed for Projects against a budget of \$50,000. The reasons for the difference have been detailed above. Two projects undertaken did not have a budget allocation but were undertaken with the consent of the members totalling \$19,500.

The budget income is \$185,000 against actuals of \$191,586. An appropriation of \$81,904 was made from the reserve against a budgeted amount of \$43,500. This was to fund the deficit of \$38,404. The deficit comprises an overspend on project funds of \$50,845, an underspend on other operational items of \$5,855 and additional income of \$6,586.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Kimberley Regional Group: Minutes 25 September 2025



Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance Advocate Facilitate Partner Fund Promote Monitor			
Resolution/s		Action(s)	
The Kimberley Regional Group noted: 1. the Financial Activity Statement for the period ending 30 June 2025; 2. the \$38,404 budget deficit and the reasons for the deficit; and 3. the total member interest of \$261,374 at 30 June 2025 is represented by cash held in Reserves.			
Moved:	Shire of Halls Creek	Responsible:	-
Seconded:	Shire of Broome	Due date:	-
Carried:	4/0		

Kimberley Regional Group: Minutes 25 September 2025



Attachment 10: Kimberley Regional Group Financial Report to 30 June 2025

Kimberley Regional Group - Financial Activity Statement for the period ending 30 June 2025	Adjusted Annual Budget 2024/25	Budget Year to Date	Actual Year to Date
Expenditure			
Kimberley Regional Group - Zone & RCG Meeting Expenses	6,000	6,000	6,252
Kimberley Regional Group - Canberra Delegation Expenses	10,000	10,000	31,594
Kimberley Regional Group - Annual Financial Audit	5,000	5,000	-
Kimberley Regional Group - IT Support	1,000	1,000	-
Kimberley Regional Group - Sundry Expenses	1,000	1,000	463
Kimberley Regional Group - Policy creation	4,000	4,000	-
Kimberley Regional Group - Website upgrade	2,000	2,000	1,238
Kimberley Regional Group - Projects	50,000	50,000	100,845
Kimberley Regional Group - Executive Consultancy	139,500	139,500	133,098
Kimberley Regional Group - Executive Consultancy - reimbursable costs	5,000	5,000	-
Kimberley Regional Group - North West Defence Alliance	5,000	5,000	-
	228,500	228,500	273,490
Income			
Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc	- 2,000	- 2,000	-
Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc	- 180,000	- 180,000	- 180,000
Kimberley Regional Group - Disbursement from Reserve.	- 43,500	- 43,500	- 43,500
Kimberley Regional Group - Interest on Reserve - Op Inc.	- 3,000	- 3,000	- 11,586
	- 228,500	- 228,500	- 235,086
Net Operating Result	-	-	38,404
Opening Cash Balance	343,278	343,278	343,278
Outstanding Contributions			
Appropriation from Reserve	- 43,500	- 43,500	- 81,904
Closing Cash Balance	299,778	299,778	261,374
<u>Kimberley Regional Group - Projects</u>			
Rate Exemptions			235
Benchmarking report			5,945
Budget submission to Federal Treasury			1,900
Election Document			17,009
FA Grants			24,188
Fringe Benefits Tax policy paper			2,000
Community safety			32,068
Housing Roundtable			17,500
			100,845



7. Kimberley Regional Group Annual Budget 2025/26

Item for Endorsement

Submitted by: Vernon Lawrence, KRG Secretariat

Attachment 11: Kimberley Regional Group Proposed Annual Budget 2025/26

Purpose

To advise the members of the proposed 2025/26 Annual Budget

In summary

This report presents the proposed 2025/26 Kimberley Zone of WALGA and Kimberley Regional Group Annual Budget for approval.

Background

Previous Considerations

At the 23 August 2024 KRG meeting the following motion was passed.

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG 082024/007

Moved: Shire of Broome

Seconded: Shire of Derby West Kimberley

That the Kimberley Regional Group endorse the 2024/25 Kimberley Regional Group Annual Budget as attached.

CARRIED: 3/0

The Secretariat has prepared a Draft Kimberley Regional Group (KRG) 2025/26 Annual Budget which outlined proposed income and expenditure and indicated a balanced budget for the year ending 30 June 2026.

In considering the Draft KRG 2025/26 Annual Budget members noted the estimated budgeted \$261,374 overall surplus from the 2024/25 financial year. No provision has been made for project work as this needs to be determined after a strategic planning session scheduled for November. Members contributions have been kept at the same level as in previous years.

Comment

The Draft 2024/25 Annual Budget (Attachment 1) was developed with regard to historical expenditure while also considering projects in process, service delivery methods and increases in local government CPI. The current budget has not considered any project work due to the fact that the KRG may have two new Shire Presidents who may want input into priorities for the KRG. These priorities and potential projects will be determined at the November strategic planning session.

Kimberley Regional Group: Minutes 25 September 2025



The budget is a balanced one with member contributions covering the ordinary operations of the KRG and a conservative estimate for interest earned on invested funds. No funds have been budgeted to be taken out of the reserve.

The budget takes into account the appointment of NAJA who will undertake the administrative functions of the Kimberley Regional Group and the Zone for the 2025/26 financial year. The contract was awarded initially for two years and provided for two extensions of one year. It is assumed that an extension under the contract will be approved by members and accepted by NAJA. As the contract term does not coincide with the financial year the budget covers the contract terms for part of the second year of their contract and the remainder of the financial year the terms agreed for the third year. The Executive Officers Fee has been estimated at \$150k which is approximately 7.5% more than 2024/25 budget. The exact increase will be determined after a review of the current year services has been undertaken.

No amounts for project work have been allocated pending the outcome of the strategic planning session. Funding for Canberra have increased by \$2k over the previous year budget. No provision has been made for the North West Defence Alliance.

The estimated carry forward KRG funds amounts to \$261,374 comprises entirely of cash and has taken into account accruals paid after the financial year end.

Operating expenditure for the 2025/26 Draft Annual Budget totals \$183,000 (2024/25 - \$228,500 including project expenditure of \$50,000). Member contributions have been included at \$45,000 each to cover operating costs which is the same as 2024/25.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

Financial Implications

The budget is the primary financial plan for the 2025/26 financial year. The intention is that the budget will be balanced such that all expenditures are matched by revenues. The budget is presented as a balanced budget.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Recognition of Kimberley Local Government issues and opportunities

Alignment and integration of regional and local priorities for member Councils

VOTING REQUIREMENTS

Absolute Majority

Kimberley Regional Group: Minutes 25 September 2025



Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote Facilitate Fund Monitor		
Resolution/s		Action(s)	
The Kimberley Regional Group endorsed the 2025/26 Kimberley Regional Group Annual Budget as attached.			
Moved:	Shire of Broome	Responsible:	-
Seconded:	Shire of Halls Creek	Due date:	-
Carried:	4/0		

Kimberley Regional Group: Minutes 25 September 2025



Attachment 11: Kimberley Regional Group Proposed Annual Budget 2025/26

Kimberley Regional Group - Proposed Annual Budget for the period ending 30 June 2026	Annual Budget 2024/25	Interim Actual 2024/25	Annual Budget 2025/26
Expenditure			
Kimberley Regional Group - Zone & RCG Meeting Expenses	6,000	6,252	6,000
Kimberley Regional Group - Canberra Delegation Expenses	10,000	31,594	12,000
Kimberley Regional Group - Annual Financial Audit	5,000	0	5,000
Kimberley Regional Group - IT Support	1,000	0	1,000
Kimberley Regional Group - Sundry Expenses	1,000	463.45	1,000
Kimberley Regional Group - Policy creation and review	4,000	0	3,000
Kimberley Regional Group - Website	2,000	1,238	2,000
Kimberley Regional Group - Projects	50,000	100,845	-
Kimberley Regional Group - Executive Consultancy	139,500	133,098	150,000
Kimberley Regional Group - Executive Consultancy - reimbursable costs	5,000	0	3,000
Kimberley Regional Group - North West Defence Alliance	5,000	0	-
	<u>228,500</u>	<u>273,490</u>	<u>183,000</u>
Income			
Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc	-2,000	0	-
Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc	-180,000	-180,000	-180,000
Kimberley Regional Group - Disbursement from Reserve.	-43,500	-81,904	
Kimberley Regional Group - Interest on Reserve - Op Inc.	-3,000	-11,586	-3,000
	<u>-228,500</u>	<u>-273,490</u>	<u>-183,000</u>
Net Operating Result	-	-	-
Opening Cash Balance	343,278	343,278	261,374
Outstanding Contributions		-	
Appropriation from Reserve	-43,500	-81904	
Closing Cash Balance	<u>299,778</u>	<u>261,374</u>	<u>261,374</u>

Kimberley Regional Group: Minutes 25 September 2025



8. Formal Presentations

Item for Discussion

Submitted by: Executive Team

Purpose

To provide a forum for guests to address the KRG on relevant topics.

Attendees

Time	Name	Position
9:15am – 9:45am	Shane Love MLA	Leader of the Nationals WA; Shadow Minister for Regional Development; Mines and Petroleum; Electoral Affairs
10:30am – 10:45am	Keith Williams	A/CEO Kimberley Development Commission
11:30am – 12:00pm	Hon Neil Thomson MLC; Shadow Minister for Planning and Lands; Aboriginal Affairs; Seniors Hon Melissa Price MP; Liberal Federal Member for Durack; Shadow Minister for Cyber Security; Shadow Minister for Science Basil Zempilas MLA; Leader of the Opposition; Leader of the WA Liberal Party; Shadow Minister for State Development; Trade and Investment; Citizenship and Multicultural Interests Hon Michelle Boylan MLC; Member for Western Australia; Liberal Party	

Kimberley Regional Group: Minutes 25 September 2025



Key Issues Discussed

1. Water Infrastructure
 - Concerns were raised regarding the lack of planning for water infrastructure to support new housing and infrastructure developments.
2. Royalties for Regions Program
 - Concerns were expressed that the program is being used to fund core government services in regional areas.
 - A lack of transparency and accountability in the allocation of funding was noted.
3. Regional Housing Supply
 - Discussion on the impact of housing supply shortages across the region. Key points included:
 - The need to establish housing targets and implement mechanisms to drive new housing supply.
 - The Kimberley Development Commission (KDC) is engaging with the Minister for Regional Development regarding the critical need to update the 2023 Residential Housing and Land Snapshot.
 - If the Minister does not approve an update, KDC will liaise with the Kimberley Regional Group (KRG) on next steps.
 - Consideration is being given to whether KDC should appoint a dedicated project coordinator to support housing supply efforts.
4. Eclipse Tender
 - KDC advised that the Eclipse tender has been awarded to ARUP.
5. Regional Investment Pipeline
 - KDC is progressing a Regional Investment Pipeline.
 - Work is also underway on an Investment Tool designed to understand the flow from projects, such as housing and childcare

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity Performance	Advocate Partner Promote Facilitate Fund Monitor	Nil
Resolution/s		Action(s)
For noting		EO to keep KRG members informed about any upcoming meetings with politicians. Members to notify the EO if they wish to attend accordingly.

9. Developing Northern Australia Conference

Item for Discussion

Submitted by: Executive Team

Attachment 12 Final Wrap DNAC 2025

Purpose

To provide an opportunity to discuss the Developing Northern Australia Conference (DNAC) and whether a similar arrangement for KRG attendance should be progressed for the 2026 DNAC in Alice Springs.

In summary

- The Developing Northern Australia Conference was held in Cairns 22-24 July
- The KRG Executive Officer, in partnership with Regional Capitals Alliance WA, brokered a proposal with the Conference organisers which saw KRG delegates registration fees reduced, the KRG logo on the conference website and the KRG promoted in the conference handbook. (total free value \$4K)
- The KRG Executive Officer (EO) chaired a Plenary Session – Governing Differently for Different Results, and the EO and CEO Shire of Wyndham East Kimberley gave a presentation on Regional Cooperation: The Kimberley Regional Group of Councils at this session.
- Attached is the Final Wrap from DNAC 2025 outlining the higher points, key themes and closing reflections from the Conference Organisers.
- Discussion is sought on whether the conference was of value and whether a similar approach should be considered for the 2026 Conference which will be held in August 2026 in Alice Springs.

Background

- As above.

Details

The following are some of the higher points identified by the conference organisers;

- Opportunity with stable Federal, State and Territory governance for coming years.
- Real time for us all to focus on Implementation of Northern Australian Action Plan/NAIF Review.
- Imminent decline in Northern-focused R&D could make a break in the investment pipeline.
- Chance for the new IRG to build on the legacy of previous IRGs and the Accord.
- Strong support from State/NT Ministers on east-west connection in our economies, and foundations in infrastructure, housing & livability.
- Strong interest from Infrastructure Australia to support a greater northern focus.
- Maintain alliances, collaboration and momentum

The following are the emerging post conference themes for action

- Early action needed to ensure foundations maintained for place-based R&D, capacity and partnership building.

Kimberley Regional Group: Minutes 25 September 2025



- Need to move quickly on NAIF Review response, a create the long term institutional architecture to build the investment pipeline.
- Indigenous economic self-determination requires a focus on supporting governance, country-plans and tenure resolution.
- Move towards an Indo-Pacific-Northern Aus Roadmap and capacity to align the north with the Indo-Pacific in biosecurity, climate defence and economic cooperation.
- Real opportunity to integrate sustainable energy and water development opportunities for real economic change.
- Real opportunity for a Northern Australian Universities Compact and Northern Workforce Roadmap.
- Time to action a major enabling Infrastructure vision and agenda to better connect our northern economies.
- Climate and biodiversity risks are existential for us, but there are pathways forward.
- A productivity focus is needed on normalizing place-based approaches to solving complex problems.
- Ensuring the pre-conditions are in place for a successful 2026 northern census

Risk

Reputational: If the KRG does not take the opportunity to promote its agenda at a significant regional conference

Financial: If the conference does not provide good value for money

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote Facilitate Fund Monitor	TBC	
Resolution/s		Action(s)	
The KRG discussed the value of the Developing Northern Australia Conference 2025 and attendance at the 2026 Developing Northern Australia Conference in Alice Springs. The Executive Officer to explore early bird pricing and confirm member attendance post local governments elections.		The Executive Officer to negotiate early bird pricing with Developing Northern Australia and consult members post local government elections on attendance at the 2026 Conference.	
Moved:	Shire of Wyndham East Kimberley	Responsible:	Executive Officer
Seconded:	Shire of Broome	Due date:	As appropriate
Carried:	4/0		

Attachment 12: Final Wrap DNAC 2025



Cairns 2025

Theme - Securing Australia's Future Through Northern Development

Some Higher Points:

- Opportunity with stable Federal, State and Territory governance for coming years.
- Real time for us all to focus on Implementation of Northern Australian Action Plan/NAIF Review.
- Imminent decline in Northern-focused R&D could make a break in the investment pipeline.
- Chance for the new IRG to build on the legacy of previous IRGs and the Accord.
- Strong support from State/NT Ministers on east-west connection in our economies, and foundations in infrastructure, housing & livability.
- Strong interest from Infrastructure Australia to support a greater northern focus.
- Maintain alliances, collaboration and momentum.



Emerging Post Conference Themes 2025 for Action

- Early action needed to ensure foundations maintained for place-based R&D, capacity and partnership building.
- Need to move quickly on NAIF Review response, a create the long term institutional architecture to build the investment pipeline.
- Indigenous economic self determination requires a focus on supporting governance, country-plans and tenure resolution.
- Move towards an Indo-Pacific-Northern Aus Roadmap and capacity to align the north with the Indo-Pacific in biosecurity, climate defence and economic cooperation.
- Real opportunity to integrate sustainable energy and water development opportunities for real economic change.
- Real opportunity for a Northern Australian Universities Compact and Northern Workforce Roadmap.
- Time to action a major enabling Infrastructure vision and agenda to better connect our northern economies.
- Climate and biodiversity risks are existential for us, but there are pathways forward.
- A productivity focus is needed on normalizing place-based approaches to solving complex problems.
- Ensuring the pre-conditions are in place for a successful 2026 northern census.

Kimberley Regional Group: Minutes 25 September 2025



Some Closing Reflections for DNAC's Future

- DNAC remains a place where complex ideas can be safely contested/resolved.
- Chance to celebrate 11 years/importance of DNAC in keeping a focus on the north.
- Real opportunity to step back and consider the model/models for the longer term.
- While a strong and growing model, more needed to continue to widen representation and review price-point affordability.
- Could consider growing a DNAC family of events in local communities (e.g. Western Cape, NA R&D Conf., Canberra Forum, etc.
- New gen of support on strategy/delivery via key drivers (CRC/NAUA/RDAs/NAIF/ONA).
- Might consider localized *and* regular chair.



10. KRG September 2025 Canberra Meetings

Item for Discussion

Submitted by: Executive Team

Attachment 13 Canberra Itinerary 1-2 September

Attachment 14 Canberra LinkedIn Post

Purpose

To provide an opportunity to discuss the outcome of the KRG meetings in Canberra and whether another visit to Canberra should be scheduled, and if so when.

In summary

- KRG delegates attended a series of meetings in Canberra on the 1st and 2nd of September with members of the government, the opposition and government agencies.
- The purpose of the meetings was to advocate for increased focus and investment in the Kimberley
- Attached is the schedule of meetings that were held
- This item provides the opportunity to reflect on the value of the meetings in Canberra and whether another visit to Canberra should be scheduled, and if so when.

Background

The KRG has decided to schedule meetings in Canberra with members of parliament and government agencies. KRG delegates who attended the meetings in September 2025 were CEO and President Shire of Broome, CEO and President Shire of Wyndham East Kimberley, President Shire of Halls Creek, CEO Shire of Derby West Kimberley. The KRG Executive Officer attended the meetings.

Details

Attached is the itinerary of the two days of meetings.

Key outcomes from the Canberra meetings include:

Senator Glenn Sterle; Senator for WA; Chair of Rural and Regional Affairs & Transport Legislation Committee; Deputy Chair of Rural and Regional Affairs and Transport References Committee

- East Kimberley Runway Project update noted.
- Progress on Tanami Road (28kms completed, NT border expected by 2031); highlighted Aboriginal employment outcomes and need for supporting infrastructure (light industrial area and housing).
- Senator Sterle to progress discussions with Shelly Archer and Minister Madeleine King regarding a joint Kimberley visit/tour, with potential involvement from Senator Malarndirri McCarthy and Minister Tanya Plibersek, Minister for Social Services.
- Discussion on Cashless Debit Card and recognition of the importance of the East Kimberley MOU between three tiers of government.
- Concern raised regarding cessation of Nexus flights to Darwin.
- Acknowledgement of urgent funding needs for the 2028 Eclipse and Sanctuary Village Project.

Kimberley Regional Group: Minutes 25 September 2025



- Interest from Premier Roger Cook in modular housing solutions noted.
- Overview provided on Financial Assistance Grants (FAGs).

Brendan Moon; CEO | Dr Jill Charker; Deputy Coordinator-General, Disaster Resilience and Recovery Group | Joe Buffone; Deputy Coordinator-General, Emergency Management and Response Group; National Emergency Management Agency (NEMA)

- Overview of the Kununurra funded project provided.
- Disaster Recovery Funding (DRF) Round 3:
 - Shire of Broome noted pending BRAC application.
 - Discussion of lateral roads safety on the Dampier Peninsula.
 - Brendan suggested engagement with DFES in WA for joint submission (Shire of Broome/WA State Government) to support evacuation planning and test system regarding land tenure.
- Emergency management and cyclone risk discussed; NAFI funding queried.
- Recommendation to prioritise sealing of Dampier Peninsula roads.
- Shire of Derby-West Kimberley (SDWK):
 - Recovery challenges outlined.
 - Funding for waste facility delayed due to EPA approvals; issues with Eastern Hub facility in Fitzroy.
 - Dr Charker suggested SDWK seek an extension through DRFWA.
- Betterment and payment timing:
 - Noted that SWEK reimbursed \$800k, with \$400k outstanding.
- Tanami Road update provided.
- Mitigation in Aboriginal communities:
 - Shire of Wyndham East Kimberley (SWEK) requested that NEMA advocate to State Government or consider funding.
- Insurance premiums: Discussion; Dr Charker suggested raising with Senator Dean Smith.

Senator The Hon Anthony Chisholm; Senator for Queensland; Assistant Minister for Regional Development; Assistant Minister for Agriculture, Fisheries and Forestry; Assistant Minister for Resources

- Overview provided on the KRG Housing Pipeline and Sanctuary Village Project.
- Discussion on KRG Community Safety Package.
- Local Government sustainability raised, including Financial Assistance Grants (FAGs).
- Update on Tanami Road progress, with emphasis on Aboriginal employment outcomes.
- Overview of the resource sector and mining activity across the Kimberley.
- Concern raised regarding fuel prices in the West Kimberley.

Darren Skuse; Senior Advisor to Senator the Hon Malarndirri McCarthy; Minister for Indigenous Australians

- Discussion on East Kimberley Partnership Agreement, with focus on early years and a place-based response.
- Overview of KRG Community Safety Package.
- Darren Skuse advised his primary focuses on environmental matters.
- Minister has announced funding opportunities:
 - Work with Kimberley Land Council (KLC) to support Prescribed Body Corporates (PBCs).
 - Approx. \$200k available through NIAA to build capacity and assist in decreasing approval delays.
 - **Action: Executive Officer to liaise with NBY regarding access/applicability.**
- Discussion on Clean Energy First Nations Strategy.
- Highlighted NIAA Local Investment Fund as a potential grant opportunity.
- Update on Tanami Road upgrade.
- Shire of Broome Shire President raised concerns regarding:



Kimberley Regional Group: Minutes 25 September 2025

- Standard and maintenance of social housing.
- Links to rheumatic heart disease.
- Interest in a potential Ministerial trip to the Kimberley.

Senator Varun Ghosh; Senator for Western Australia; Chair of Environment and Communications Legislation Committee; Deputy Chair of Environment and Communications References Committee; Deputy Chair Select Committee on PFAS (per and polyfluoroalkyl substances)

- KRG position papers and general overview provided.
- Discussion on East Kimberley signing event, with focus on place-based initiatives and early years.

Dr Anne Webster MP; Shadow Minister for Regional Development, Local Government and Territories

- Tanami Road Project update provided.
- Discussion on First Point of Entry at Wyndham and Broome.
- Concerns raised regarding:
 - Royalties for Regions not being rolled out as legislated in WA.
 - Local Government rate exemptions and Community Housing Provider (CHP) rate risks linked to current housing grants.
- Financial Assistance Grants (FAGs):
 - Dr Anne noted the overall funding pool is sufficient, but concerns lie with how State Governments allocate the funds.
 - Federal Government is considering implications under section 96.
 - **Action: Executive Officer to provide Dr Anne with the Financial Assistance Grants full report. Complete.**
- General Purpose Grants: raised issue that roads currently do not have a minimum grant criteria.
- Further discussion on housing matters, including:
 - Fringe Benefits Tax (FBT).
 - KRG Housing Pipeline.
 - Government Regional Officer Housing (GROH) and broader social housing needs.

Alice Gralton; Adviser, Office of the Hon Madeleine King MP; Minister for Resources; Minister for Northern Australia

- KRG position papers and general overview provided.
- Discussion on Fringe Benefits Tax (FBT).
- Discussion on Financial Assistance Grants (FAGs) and broader Local Government sustainability issues.
- **Action: Executive Officer to provide Alice Gralton with the Financial Assistance Grants full report. Complete.**
- Tanami Road update noted.

Senator Dean Smith; Senator for Western Australia; Chair of Standing Committee for the Scrutiny of Bills; Deputy Chair of Joint Standing Committee on Foreign Affairs, Defence and Trade; Deputy Chair of Joint Standing Committee on Implementation of the National Redress Scheme

- Discussion on KRG Community Safety Package.
- First Point of Entry opportunities at Kimberley ports.
- Northern Australia Committee inquiries noted:
 - Ports.
 - Airlines and cabotage review.
- **Senator Smith advised of a contact: Kelvin Ryan, Housing Australia.**



Kimberley Regional Group: Minutes 25 September 2025

- Overview provided on:
 - KRG Housing Pipeline.
 - Sanctuary Village Project update.
 - Tanami Road business case.
- Discussion on Disaster Resilience.
- Local Government financial sustainability raised.
- Overview provided on Financial Assistance Grants (FAGs).
- Senator Smith queried whether the Kimberley is receiving benefit from the WA GST windfall.
 - Executive Officer also raised Royalties for Regions.
 - Premier had noted reductions in health and aged care funding.
- Fringe Benefits Tax (FBT):
 - Senator Smith previously published an opinion piece.
- Senator Smith suggested a media and advocacy strategy:
 - Pitch to Basil Zempilas (GST transparency, FBT reform, FAGs).
 - Position the Kimberley within a broader “Regional Cities” framework to advocate to the Labor Government.
- Concerns raised on:
 - Quality of health care in the region.
 - Social housing maintenance issues.

Hon Clare O’Neil MP; Minister for Housing; Minister for Homelessness; Minister for Cities | Kareem El-ansary, Policy Adviser

- Minister indicated she can raise matters directly with the Federal Treasurer.
- Discussion on KRG Housing Pipeline.
- Concerns highlighted regarding maintenance of social housing.
- Minister outlined Federal Government initiative: 100,000 homes for first homebuyers over 8 years.
 - Grants to be administered through State Governments.
 - **Action:** Executive Officer to research this grant opportunity for all KRG projects e.g. McMahon Estate.
- Discussion on Housing Australia programs:
 - Current focus on social housing delivered via Community Housing Providers (CHPs).

Senator Susan McDonald; National Senator for Queensland; Deputy Leader of the Nationals in the Senate

- Discussion on housing issues, including:
 - Fringe Benefits Tax (FBT) on mortgage interest.
 - Housing Australia concerns with on CHPs and associated rate exemptions.
 - KRG Housing Pipeline overview.
- Senator McDonald noted Angus Taylor (Shadow Treasurer) is supportive of FBT reform.
- Shire of Wyndham East Kimberley (SWEK) building 12 modular staff houses – linked to a State election promise.
- Discussion on Financial Assistance Grants (FAGs).
- **Action:** Senator McDonald requested KRG write to the ACCC to monitor airline charges on the Kimberley/NT route (Nexus/Air North).
- **Action:** Executive Officer to review the Timber Creek Native Title decision and its relevance to the Kimberley and the effect on the KRG members.
- Mention of Broome–Singapore (BME) flights.
- Update on Tanami Road project.

Kimberley Regional Group: Minutes 25 September 2025



Senator the Hon Nita Green; Labor Senator from Queensland; Assistant Minister for Northern Australia; Assistant Minister for Tourism; Assistant Minister for Pacific Island Affairs

- Discussion on KRG Community Safety Package.
- Overview of the KRG Housing Pipeline.
- Issues raised regarding Fringe Benefits Tax (FBT) on housing and Financial Assistance Grants (FAGs).
- Senator advised efforts are underway to elevate housing issues through the Northern Australia portfolio.
- Update on Tanami Road project.
- Discussion on tourism opportunities in the Kimberley.

Zackary Drury; Senior Advisor | Nick Green; Senior Advisor to the Hon Dr Jim Chalmers MP; Treasurer

- Discussion on Local Government sustainability and Financial Assistance Grants (FAGs).
- Nick Green noted the need for LGs to present financials for grant funding, including depreciation schedules, and asked about limitations on revenue-raising.
- Update that the Treasurer is liaising with the Australian Accounting Standards Board (AASB) regarding depreciation.
- **Action: Executive Officer to provide Zackary Drury and Nick Green with the Financial Assistance Grants full report. Complete.**
- Federal Government indicated a continued focus on Local Government sustainability.
- Discussion on relaxing FBT exemptions, including extending housing exemptions to mortgage holders (100% exemption).

Hon Kristy McBain MP; Minister for Emergency Management; Minister for Regional Development, Local Government and Territories

- Discussion on Financial Assistance Grants (FAGs) and Local Government sustainability, with emphasis on reviewing how funds are distributed.
- Raised issue of General Purpose Grant minimum criteria: current 30% minimum requested to be adjusted by Federal Government to a range of 10–30% at each State's discretion.
 - Minister noted Queensland Grants Commission had successfully adjusted criteria; suggested review.
- Update that a Local Government expert is now in Treasury.
- Noted finalisation of a Local Government enquiry within this term of government.
- Discussion on Emergency Evacuation and Resilience funding (DRF Round 3); Minister expressed interest in funding hard infrastructure.

Risk

- **Reputational:** If there are no outcomes from the Kimberley Housing Roundtable
- **Financial:** If opportunity to capitalize on government housing investment is not realized

Kimberley Regional Group: Minutes 25 September 2025



Attachment 13: Canberra Itinerary 1-2 September

Meetings Schedule – 1 & 2 September

Monday, 1 September

Parliament House Security: Opens at 9am. Ring Suite Number from Marble Foyer Photo ID required for Parliament House Security

Time	Attendee(s)	Position	Location / Contact
9:30am – 10:00am	Senator Glenn Sterle Labor WA	- Senator for WA - Chair of Rural and Regional Affairs & Transport Legislation Committee - Deputy Chair of Rural and Regional Affairs and Transport References Committee	Suite S1.40 Fiona: (02) 6277 3615
10:30am – 11:30am <i>10 min drive from Parliament House</i>	National Emergency Management Agency (NEMA) - Brenan Moon - Dr Jill Chalker - Joe Buffone	- CEO - Deputy Coordinator-General, Disaster Resilience and Recovery Group - Deputy Coordinator-General, Emergency Management and Response Group	70 Northbourne Ave, Canberra ACT 2601 Please arrive 5 minutes early for visitor sign-in. Upon arrival in the lobby, please call Kylie Travers on 0409 688 431 to arrange an escort through the building. As per our Security Protocols, all visitors will need to sign in upon arrival and be escorted through the building.
12:30pm – 1:00pm	Senator the Hon Anthony Chisholm Labor QLD	- Senator for Queensland - Assistant Minister for Regional Development; - Assistant Minister for Agriculture, Fisheries and Forestry; - Assistant Minister for Resources	Suite SG.31 Megan Kay: 0439 056 040 or (02) 6277 3103
1:30pm – 2:00pm <i>15-20 min walk from Parliament House</i>	CANBERRA HUB	- Open 9am – 5pm Monday – Wednesday - Provide name, company & time of arrival on the sign in sheet	Level 3, 26 Brisbane Avenue, Barton (02) 6108 3002 Receptionist will assist in locating a desk
2:30pm – 3:00pm	Darren Skuse	Senior Advisor to Senator the Hon Malarndirri McCarthy; Minister for Indigenous Australians	Suite: TBA Preferred: (02) 6277 7780 Daren Skuse: 0476 033 286
3:30pm – 4:00pm	Senator Varun Ghosh Labor WA	- Senator for WA - Chair of Environment and Communications Legislation Committee - Deputy Chair of Environment and Communications References Committee - Deputy Chair of Select Committee on PFAS (per and polyfluoroalkyl substances)	Suite S1.51 Matt Kavanagh: 0497 931 182 or (02) 6277 3356

Kimberley Regional Group: Minutes 25 September 2025



Tuesday, 2 September

Time	Attendee(s)	Position	Location / Contact
8:30am – 8:50am	Dr Anne Webster MP The Nationals Vic	Shadow Minister for Regional Development, Local Government and Territories	Suite RG.90 Arrive 10 min early. (02) 6277 4027
9:15am – 10:00am	Alice Gralton	Adviser, Office of the Hon Madeleine King MP, Minister for Resources; Minister for Northern Australia	Queens Terrace Café Alice Gralton: 0499 825 487
10:30am – 11:00am	Senator Dean Smith Liberal WA	- Chair of Standing Committee for the Scrutiny of Bills - Deputy Chair of Joint Standing Committee on Foreign Affairs, Defence and Trade - Deputy Chair of Joint Standing Committee on Implementation of the National Redress Scheme	Suite: TBA Dean Smith: 0402 992 227 (02) 6277 3442
12:10pm – 12:40pm	Hon Clare O'Neil MP Labor	- Minister for Housing - Minister for Homelessness - Minister for Cities	Suite M127 Marie: 0417 552 287
1:00pm – 1:20pm	Senator Susan McDonald Liberal QLD	- National Senator for Queensland - Deputy Leader of the Nationals in the Senate	Suite SG.37 Arrive 15 min prior. (02) 6277 3635
3:15pm – 3:45pm	Senator the Hon Nita Green Labor QLD	- Labor Senator from Queensland - Assistant Minister for Northern Australia; - Assistant Minister for Tourism; - Assistant Minister for Pacific Island Affairs	Suite S1.104 (02) 6277 3580
4:00pm – 4:30pm	- Zackary Drury - Nick Green	Senior Advisors to the Hon Dr Jim Chalmers MP; Treasurer	Suite: MG47 (02) 6277 7340
5:15pm – 5:35pm	Hon Kirsty McBain MP Labor NSW	- Minister for Emergency Management; - Minister for Regional Development, Local Government and Territories	Suite M1.23 Dorothee Steinbach: 0438 719 772 or (02) 6277 7060
7:30pm – Late DINNER	Attendees: Melissa Price MP, Senator Dean Smith, Senator Matt O'Sullivan Location: Molto Italian, Element Building, Unit 155/43 Eastlake Parade, Kingston Time Booked: 7:30pm Note: Matt O'Sullivan will join late (from 8:00 pm) due to Senate duties		

Kimberley Regional Group: Minutes 25 September 2025



Attachment 14: Canberra LinkedIn Post



Kimberley Regional Group of Local Governments

728 followers

4d • Edited •

Back from Canberra — and Backing the Kimberley

We have just returned from a productive and energising visit to Canberra with the Kimberley Regional Group (KRG), representing the four Kimberley Local Governments.

We had the opportunity to meet with a wide range of ministers, shadow ministers, senior advisors, and departmental officials to advocate for the needs and aspirations of our communities in the Kimberley. We were warmly received, and we're encouraged by the level of interest and engagement in the issues we face and the opportunities ahead.

Our discussions focused on several key priorities that are critical to the Kimberley's social and economic future, including:

- 🏠 Increasing housing supply and affordability
- 💰 Reforming Financial Assistance Grants to reflect regional realities
- 🗺️ Unlocking land for development and investment
- 💰 FBT exemptions to support home ownership in northern Australia
- 👮 Community safety and crime prevention
- 🚒 Emergency and disaster preparedness and response
- 🚚 Transport and logistics infrastructure — particularly roads, ports, and aviation
- 📊 The impact of rate exemptions on local government sustainability
- 🛣️ Progress on the Tanami Road and the significant economic opportunities it unlocks

This trip reinforced the value of strong regional collaboration through KRG — allowing us to present a united voice on shared challenges and priorities, and to engage with decision-makers at the highest levels.

We return to the Kimberley with renewed momentum and commitment to progress these priorities in partnership with our communities, governments, and stakeholders. [Stephen Dawson](#) [Kristy McBain MP](#) [Clare O'Neil](#) [Shire of Wyndham East Kimberley](#) [Shire of Derby](#) [West Kimberley](#) [Shire of Broome](#) [Shire of Halls Creek](#) [Paul Rosair](#) [Michelle Mackenzie](#) [Jane Lewis](#) [Vernon Lawrence](#) [David Menzel](#) [Tamara Clarkson MBA](#) [Jeff Gooding](#) [Sam Mastrolembos](#) [Chris Mitchell](#) [Kimberley Development Commission](#) [Melissa Price](#) [Dean Smith](#)

[#KimberleyStrong](#) [#RegionalDevelopment](#) [#LocalGovernment](#)
[#NorthernAustralia](#) [#Transport](#) [#Ports](#) [#Aviation](#) [#DisasterPreparedness](#)
[#CommunitySafety](#) [#Housing](#) [#Infrastructure](#) [#Advocacy](#) [#CanberraMeetings](#)



Kimberley Regional Group: Minutes 25 September 2025



Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	TBC
Resolution/s		Action(s)	
The KRG discussed the value of the meetings in Canberra and agreed a further visit should be scheduled for 2026. The Executive Officer to review and refine the Kimberley Housing Pipeline to create a more robust and visual document in preparation for the budget cycle and the 2026 Canberra visit. The Executive Officer to progress actions arising from the Canberra meetings.		The Secretariat and Executive Officer to explore possible dates and report back to the members. The Executive Officer to review and refine the Kimberley Housing Pipeline to create a more robust and visual document in preparation for the budget cycle and 2026 Canberra visit. Meeting with Darren Skuse; Senior Advisor to Senator the Hon Malarndirri McCarthy: The Executive Officer to liaise with NBY regarding access/applicability on funding opportunities. Meeting with Hon Clare O'Neil MP: The Executive Officer to research federal housing grant opportunities for all KRG projects e.g. McMahon Estate. Meeting with Senator Susan McDonald: The Executive Officer to write to the ACCC to monitor airline charges on the Kimberley/NT route (Nexus/Air North). The Executive Officer to review the Timber Creek Native Title decision and its relevance to the Kimberley and the effect on the KRG members.	
Moved:	Shire of Halls Creek	Responsible:	Executive Officer / Secretariat
Seconded:	Shire of Broome	Due date:	As appropriate
Carried:	4/0		

11. KRG Planning Workshop – November 2025

Item for Discussion

Submitted by: Executive Team

Purpose

To note the progress of the November 2025 workshop to develop a new KRG Business Plan

In summary

- The KRG has a business planning priorities workshop in Broome on the 14th November 2025
- The purpose of the workshop is to review the KRG's strategy, the status of agreed actions and to set priorities for the KRG's work over the next five years.
- The KRG resolved to develop a framework and consolidate the KRG strategic documents. This workshop is a component of this piece of work.

Background

The actions outlined in the Kimberley Regional Group Business Plan 2021-2025 were reviewed at a workshop held at the Shire of Wyndham East Kimberley on the 21st November 2022. This workshop prioritised actions from the Business Plan 2026-2031 for the Secretariat to progress. The status of these actions outlined have reported at each KRG meeting in the Prioritised Action List.

A workshop was held in October 2024 at the City of Vincent to review and update the priority action list. At this workshop members discussed on the merits of having a ten year community plan, a 5 year business plan, a communications and media plan and stakeholder engagement strategy, and how contemporary they are. Members expressed an interest in understanding progress of the complete Business Plan 2026-2031. It was agreed to rationalise and update the documents with Executive Team to develop a framework and consolidate the KRG Strategic Documents

The secretariat is recommending that the KRG have one document five-year document 2026-2031 that contains the following -

- Overview of the KRG
- Vision
- Mission
- Key strategic pillars
- Key strategies to deliver on each of the pillars
- A separate rolling 12 month action plan outlining the specific actions to deliver the strategies

Details

The workshop program is in development. It is likely that the workshop will include Part A – Strategy Review

- Review of the Vision
- Review of the Mission
- Review of the key strategic pillars



Kimberley Regional Group: Minutes 25 September 2025

Part B – Project and Actions Review

- What we have done last 5 years (Business plan status update)

Part C – Priority setting under each strategic pillar

- Agreed priority projects –
 - current / in abeyance / new projects
- A short online survey to capture other projects / information

For reference, a number of projects have been captured through CEO and KRG meetings for consideration at the workshop. These include -

- Regional Youth Strategy
- Regional Resource Sharing
- Regional Economic Development Strategy
- 2026/27 State Budget Submission
- Bushfire management on Aboriginal communities
- Regional Waste Management Opportunities
- Water Access

It would be useful prior to the workshop if KRG members could reflect on what strategies, projects and actions that it would like the KRG to undertake to support a regional local government agenda.

Risk

Reputational: If work does not deliver value for members and for the region

Financial: If investment is not optimised into priority pieces of work

Kimberley Regional Group: Minutes 25 September 2025



Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote Facilitate Fund Monitor	Nil	
Resolution/s		Action(s)	
The KRG noted the progress of the November planning workshop.		CEOs to provide additional items for inclusion in the planning workshop to the Executive Team by 16 October. The Executive Officer to include an item on the possibility of holding a Government Forum in Canberra with key ministers, departments and members. The Executive Officer to include an item on the possibility of joint meetings with the Kimberley and Pilbara Shires' CEOs.	
Moved:	Shire of Wyndham East Kimberley	Responsible:	Executive Officer / CEOs
Seconded:	Shire of Halls Creek	Due date:	16 October 2025
Carried:	4/0		

12. KRG CEO Meeting August 2025

Item for Noting

Submitted by: Executive Team

Attachment 15 Minutes of the August 2025 CEO Meeting
Attachment 16 CEO Meeting Action List

Purpose

To provide KRG members the notes of the KRG August CEO meeting`

In summary

- KRG CEOs met on the 15th of August 2025
- A number of operational issues that impact all Shires were raised
- CEOs raised a number of strategic issues, which will be added to the agenda for the November 2025 KRG priority planning session.
- Operational issues will be progressed by the CEOs

Background

- As above

Details

The key issues discussed by the CEO were as follows -

- Resource sharing opportunities
- Development of a Kimberley Regional Economic Development Strategy
- Community Safety and Crime Prevention advocacy
- Youth Strategy
- Bushfire management on Aboriginal communities
- Regional Waste Management
- Kimberley Housing
- Water Access
- Legislative changes to rating of miscellaneous licenses on Crown Land
- Animal management and RSPCA partnerships

Risk

Financial – if opportunities to develop operational economies of scale aren't understood or realised.

Kimberley Regional Group: Minutes 25 September 2025



Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote Facilitate Fund Monitor	Nil	
Resolution/s		Action(s)	
The KRG noted the outcome and actions of the KRG CEO Meeting August 2025		The Secretariat and Members to progress actions arising from the KRG CEO meeting.	
Moved:	Shire of Halls Creek	Responsible:	Secretariat / Members
Seconded:	Shire of Broome	Due date:	As appropriate
Carried:	4/0		

Kimberley Regional Group: Minutes 25 September 2025



Attachment 15: Minutes of the August 2025 CEO Meeting

CEO Meeting Notes



Date: Friday 15th August 2025

10.30am – 12.30pm

Venue: Via Zoom

Kimberley Regional Group: Minutes 25 September 2025



1. Meeting open

2. Attendance and apologies

2.1 Attendance

- Vernon Lawrence, CEO, Shire of Wyndham East Kimberley
- Sue Leonard, CEO, Shire of Halls Creek
- Wayne Neate, A/CEO, Shire of Derby West Kimberley
- Paul Rosair, Executive Officer, KRG
- Michelle Mackenzie, Executive Support, KRG

2.2 Apologies

- Tamara Clarkson, CEO Shire of Derby West Kimberley
- Sam Matrolembo, CEO Shire of Broome
- James Watt, A/CEO Shire of Broome

3. Review of Actions

4. Resource Sharing

Discussion Points

- Agreement on the value of having key professional people that are difficult to recruit shared across the Shires
- Positions discussed included building surveyors, planning staff, HR
- Different models of delivery might work across a range of services
- Potential opportunity for joint procurement and to let a one as the Kimberley zone and negotiate rates with benefits of economies of scale
- Enterprise services, payroll - Benefits of aligned enterprise services across region
 - Ie SoHC progressing Office 365 / SharePoint (Consultant Daniel Seville)
- Benchmarking template – should capture status quo re enterprise systems
- Would like more details about Shire of Irwin project
- Discussion on need for AI information / training – how it can assist productivity

Actions

Secretariat to:

1. **Seek information from Shires on difficult to recruit roles**
2. **Collate and determine areas of joint need; Determine options and best methods of delivery; and draft an EOI**
3. **Talk to SoHC re their enterprise solution**
4. **Obtain Shire of Irwin project information**
5. **Source information on AI training**

Kimberley Regional Group: Minutes 25 September 2025



5. Regional Economic Development Strategy

Discussion points

- Agreement on the value of a cohesive regional economic development strategy to underpin advocacy for critical transformative infrastructure investment
- A lot of material available – i.e., individual Council ED Strategies
- Discussion on Royalties for Regional program and investment – timing good for this discussion if framed correctly

Actions

Secretariat to:

1. **Develop a Scope of Works for a Regional Economic Development Strategy**
2. **Progress discussion paper on Royalties for Regions opportunities**

6. Community Safety and Crime Prevention

Discussion points

- Need to progress advocacy around the Community Safety and Crime Prevention Package - ie Police requesting SWEK increase investment in CCTV as no police funding
- Need to reframe on the benefits / positive – shift perception around community safety and crime prevention issues
- Positive campaigns – i.e., SoHC focusing on Why do you live here? SWEK produced 4/5 videos with staff on the positive experiences of living in Kimberley for a previous recruitment drive – cost around \$10-\$15K

Actions

Secretariat to

1. **Capture current advocacy on community safety and crime prevention package and develop an advocacy strategy**
2. **Include this investment in the KRG bid in advance of the 2026/27 State Budget**

7. Youth Strategy

Discussion points

1. Core state responsibility
2. A Shift since it was written – focus on ACCOs,

Action - Secretariat to add to November planning meeting

8. Bushfire Management - Aboriginal Communities

Discussion points

- Shires are responsibility under MOU with DFES for volunteers
- Concern DFES may not have paperwork up to date re inductions, training etc. – potential liability for local government

Kimberley Regional Group: Minutes 25 September 2025



- SWEK seeking to amend the MOU with DFES and have written to the Commissioner
- Discussion on roles and responsibilities of bushfire management on Aboriginal communities,
- No funding for brigades to mitigate risk – i.e., preventive actions and for community education

Actions

1. **SWEK to share their letter to the Commission outlining current issues**
2. **Secretariat to add to November planning meeting**

9. Regional Waste Management Opportunities

- Discussion deferred

Action - Secretariat to add to November planning meeting

10. Kimberley Housing Pipeline and Minister Carey Meeting Update

- Secretariat met with Minister Carey - Minister advised if blockages with the Department progress projects to his office
- KDC advised
 - Residential Housing and Land Snapshot, and KRG request for demand data, will be delayed
 - They are advocating with DevelopmentWA for land releases
 - They have met with Keystart and DevelopmentWA to advocate for a joint project in Halls Creek
 - They have met with DevelopmentWA and Water Corporation to advocate for Sewer Pump Station for Lakeside Estate in Kununurra
 - Have put forward projects eligible for HEIF support for water corporation headworks

Actions

1. **Secretariat to seek population projections from members**
2. **Members to work with secretariat to schedule project pipeline**

11. Other business

11.1 Water access

Action – Secretariat to add to November planning meeting

11.2 Legislative changes to rating of miscellaneous licenses on Crown Land

- WALGA advised the best way to progress this issue is through local members
- KRG to tie issue in with the broader impact of rate exemptions on local governments

Action – Secretariat to write to Divina D'Anna MLA outlining Kimberley Council's concerns

Kimberley Regional Group: Minutes 25 September 2025



11.3 Developing Northern Australia Conference Debrief

- Discussion on 2 speed development – Queensland and the NT / WA
- Need to address NT / WA issues urgently
- Agreement that the conference was of value, and the collective discount rate positive

Action – KRG to schedule attendance at DNAC 2026 Alice Springs with KRG meeting in Halls Creek, then travel to DNAC 2026 down the Tanami Road.

11.4 RSPCA WA

- Ben Cave, RSPCA WA CEO, approached the Secretariat advising that they are keen to share their service model for the Kimberly (and regions generally), and to seek engagement on how they can best work with each Shire and local police to achieve the right outcomes for animal welfare.
- SWEK advised the value of the CEO visiting SWEK to discuss issues

Action – Secretariat to invite RSPCA WA CEO to a KRG CEO meeting

11.5 KRG Logo and link on KRG Member websites

- Thanks to Halls Creek for including the KRG logo on their website

Action – Members to put the KRG logo on their websites with a link to KRG website

11.6 rPPP funding

- Congratulations to Derby for obtaining rPPP in the August 2025 round for their Derby Recreation Precinct Masterplan - Funding will support the delivery of plans for an integrated precinct supporting youth programs, community activities, recreation, and art and cultural activities
- SWEK advised on relationship with MRWA for the rPPP funds is a good model and can share this

Meeting closed – 12.26

Kimberley Regional Group: Minutes 25 September 2025



Attachment 16: CEO Meeting Action List

CEO Meetings – Action List as at Sept 2025

No	Meeting raised	Item	Status
1	30/07/24	Provide a housing pipeline list to Housing Australia	Complete
2	30/07/24	Shires to advised of current IT /finance / enterprise platforms used and any planned initiatives	Pending
3	30/07/24	Financial Assistance Grants Review – Shires to advise if they would like financial model to review	Complete
4	30/07/24	Follow up with Cocos and Christmas Island regarding their attendance	Complete
5	30/07/24	Scope of Housing Tax Reform FBT Options – engage tax expert	Complete
6	3/07/25	Shared services PowerPoint to be circulated EO to arrange for presentation / demonstration of Shire of Irwin Local Government Shared services product	Pending
7	3/07/25	SDWK CEO to inform EMRC that KRG may be interested in their office space	Pending
8	3/07/25	SWEK CEO to inspect the EMRC office	Pending
9	3/07/2025	CEOs to revisit the KRC Youth Strategy (Strategy circulated with the minutes)	Pending
10	3/07/2025	If appropriate, EO to bring together relevant Shire staff to understand common youth issues to inform advocacy.	Pending
11.	15/08/25	Secretariat to: 1. Seek information from Shires on difficult to recruit roles 2. Collate and determine areas of joint need; Determine options and best methods of delivery; and draft an EOI 3. Talk to SoHC re their enterprise solution 4. Obtain Shire of Irwin project information 5. Source information on AI training	Underway

62 | Page

Kimberley Regional Group: Minutes 25 September 2025



12	15/08/25	Secretariat to: 1. Develop a Scope of Works for a Regional Economic Development Strategy 2. Progress discussion paper on Royalties for Regions opportunities	Underway
13	15/08/25	Secretariat to 1. Capture current advocacy on community safety and crime prevention package and develop an advocacy strategy 2. Include this investment in the KRG bid in advance of the 2026/27 State Budget	Underway
14	15/08/25	Secretariat to add Youth Strategy to the November 2025 planning meeting	Underway
15	15/08/25	Bushfire management on Aboriginal communities 1. SWEK to share their letter to the Commission outlining current issues 2. Secretariat to add to November 2025 planning meeting	Underway
16	15/08/2025	Secretariat to add Regional Waste Management Opportunities to the November 2025 Planning Meeting	Underway
17	15/08/25	Housing Pipeline - 1. Secretariat to seek population projections from members 2. Members to work with secretariat to schedule project pipeline	Underway
18	15/08/25	Secretariat to add water access to the November 2025 planning meeting	Underway
19	15/08/25	Legislative changes to rating of miscellaneous licenses on Crown Land Secretariat to write to Divina D'Anna MLA outlining Kimberley Council's concerns	Complete
20	15/08/25	KRG to schedule attendance at DNAC 2026 Alice Springs with KRG meeting in Halls Creek, then travel to DNAC 2026 down the Tanami Road	Underway
21	15/08/25	Secretariat to invite RSPCA WA CEO to a KRG CEO meeting	Pending
22	15/08/25	Members to put the KRG logo on their websites with a link to KRG website	Pending

13. Kimberley Housing Pipeline

Item for Noting

Submitted by: Executive Team

Purpose

To provide an update on the Kimberley Housing Pipeline Project.

In summary

provide an update on the Kimberley Housing Pipeline Project.

In summary

- The Kimberley Housing Pipeline, a co-ordinated package of new housing projects across the Kimberley, is an outcome of the Housing Roundtable held in Broome on the 29th July 2024.
- Housing Australia requested an indicative list of shovel ready Kimberley projects which was provided to them in September 2024.
- The project pipeline continues to be updated as projects are funded.
- Since the Housing Roundtable, there have been a number of changes of senior staff at Housing Australia, and the operational commitment to the pipeline is difficult to gauge.
- The KRG met with the Federal Minister for Housing in September 2025. The Minister indicated that priorities include -
 - A new Home Buyer initiative - 100,000 homes for first homebuyers over 8 years, with grants to be administered by the State and Territory governments.
 - Increasing social Housing for Housing Australia through the community housing sector.
- The pipeline will be updated based on these opportunities
- Additional work required to finalise this work includes housing demand data for each Shire, a project schedule and cashflow, project governance and risk management. Also, an advocacy strategy.

Background

- As above

Details

The Federal government is expanding the Home Guarantee Scheme from October 2025 along with investment in a new 100,000 Home Buyer Initiative.

Home Guarantee Scheme - From 1 October 2025, the federal government is expanding the Home Guarantee Scheme to include unlimited places, no income caps, and higher property price limits, allowing first home buyers to purchase a home with just a 5% deposit. The Property Price Cap effective 1 October 2025 for a property in Regional WA is \$600K¹.

¹ <https://www.housingaustralia.gov.au/media/unlimited-places-higher-property-price-caps-first-home-buyers-1-october-2025>

Kimberley Regional Group: Minutes 25 September 2025



100,000 Home Buyer Initiative - from 1 July 2025 for program commencement, which includes the following:

- Shared housing investment: \$10 billion, including \$2 billion in grants and \$8 billion in zero-interest loans or equity investments.
- State and territory co-investment: States and territories must match the \$2 billion federal grant contribution.
- Target: To build up to 100,000 new homes for sale only to first homebuyers.
- Construction timeline: Construction on the first projects is expected to start in 2026-27².

Western Australia generally gets around 10-11% of Federal funding which would equate to 11,000 homes. The Kimberley has 1.34% of the WA population. This would equate to around 134 homes across the Kimberley.

Community Housing

State and Federal Housing policy and investment is supporting the growth of social and affordable housing in partnership with the community housing sector. Federal investment is progressed through initiatives like the Social Housing Accelerator and the Housing Australia Future Fund, which provide funding and concessional loans to increase the stock of social and affordable housing nationwide. State policies support these goals by funding community housing projects, and providing grants and developing partnerships with community housing providers for new social and affordable housing including new build-to-rent initiatives.

There are two large community housing providers with a footprint in the Kimberley – Foundation Housing and Aboriginal Community Housing Limited. The benefits Community Housing have been identified as following;

- Expertise as community housing providers bring specific skills, knowledge and experience in property and tenancy management.
- Expertise in new housing developments, including brokering partnerships between government, and the private sector to drive new supply.
- Development of mixed tenure developments – i.e. social, affordable and homes for purchase, enabling cross subsidisation across different housing tenures.
- Partnerships with non-government agencies for targeted tenancy support services.
- Professional standards - Community housing providers are registered under the WA Regulatory System for Community Housing (NRSCH).
- From a State government perspective, tenant's access to Commonwealth Rent Assistance, which tenants in public housing are not eligible to receive.

²<https://www.pbo.gov.au/sites/default/files/2025-05/PBO-ECR-2025-1344-Delivering%20100%20C000%20homes%20and%205%20percent%20deposits%20for%20all%20first%20home%20buyers.pdf>

Kimberley Regional Group: Minutes 25 September 2025



A key issue for local governments is that community housing providers who are charities, receive rate exemptions, although some providers have negotiated MOUs with local governments to address this.

Risk

Reputational: That the KRG is not engaged in the reform agenda to unlock the economic potential of land in the Kimberley.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote Facilitate Fund Monitor	Approximately \$500 to design and print the position paper.	
Resolution/s		Action(s)	
The KRG noted progress of the Kimberley Housing Pipeline Project.		The Executive Officer to provide a completion date of the project to members to align with a submission to the State The Executive Officer to note Sanctuary Road, Broome, as a priority regional housing project. The Executive Officer to organise a meeting with the Four Shire Presidents and Leon McIvor (Director General, Department of Housing and Works WA) to discuss the Housing Pipeline	
Moved:	Shire of Broome	Responsible:	Executive Officer
Seconded:	Shire of Wyndham East Kimberley	Due date:	As appropriate
Carried:	4/0		

14. Government Forum and EA Development and Networking Workshop

Item for Noting

Submitted by: Executive Team

Purpose

To analyse some metrics of the Government forum and EA development and networking workshop and gather member feedback on both events.

In summary

- The KRG and RCAWA co-hosted the 2025 Government Forum, themed “*Growing the Regions – the role of Local Government*”, with speakers from Federal and State Government, WALGA, and the KRG. Analysis of the forum metrics indicate that:
 - Ministerial representation was supported by senior advisors, providing policy-level engagement.
 - Departmental representation was strong, with either DG or senior executive presence from most agencies.
 - Organisational CEO attendance was lower than invitations issued but balanced by other high-level executive attendees.
- The EA workshop was attended by 14 participants (2 late apologies from Shire of Broome and Shire of Halls Creek). Feedback was very positive, and the group continue to communicate via TEAMS Chat.

Background

The KRG has partnered with the Regional Capitals Alliance of WA (RCAWA) over the past two years to deliver a Government Forum, attracting high-level participation from Federal, State, and Local Government, including Ministers, Director Generals, Executive Directors, and agency representatives. Following the 2024 Forum, it was agreed to continue the event in 2025 with a revised structure: reducing the number of speakers to allow more depth of discussion and moving the networking component to follow the formal presentations—enabling more time for engagement and questions.

The EA workshop, held at WALGA on the same day as the forum was agreed to earlier in the year. It was designed to offer information sessions and networking opportunities on the day and for the future.

Details

Government Forum:

Invitations for the forum were targeted at Ministers, Directors General, CEOs, and Chairs of organisations to ensure a high-level audience and networking opportunities. The table below outlines invitees, attendance, and relevant observations, excluding RCAWA and KRG members, Executive team, and event helpers.

Kimberley Regional Group: Minutes 25 September 2025



Invitees	Attendees	Comments
Ministers: 12	2 Ministers, 4 Senior Policy Advisors	1 late apology, 1 no response
Parliamentary Secretaries: 1	0	Accepted, but late apology
Auditor General: 1	0	No response
Directors General: 10	4 DGs, 7 Deputy or Executive Directors	Most Departments had representation
CEOs: 19	6 CEOs, 3 Senior Executives	
President/Chair: 4	4	
Regional Manager: 3	2	

Key takeaways:

- Ministerial representation was supported by senior advisors, providing policy-level engagement.
- Departmental representation was strong, with either DG or senior executive presence from most agencies.
- Organisational CEO attendance was lower than invitations issued but balanced by other high-level executive attendees.
- Email invitations were sent 8 weeks before the event, with follow-up emails sent 4 weeks later for non-repliers. In some cases, the Executive Officer rang non-responders directly and discovered that the new RCAWA email address had caused some invitations to be diverted to spam email. Once acceptance had been established via email or phone call, a calendar invite was sent which allowed for secondary confirmation.

Financial analysis: Venue Hire: \$0, catering for networking event: \$1543.78 (KRG paid pro rata portion of this total).

Follow up: letters of thanks were sent accordingly, Linked In Post issued

Executive Assistant development and networking workshop

Invitees	Attendees	Comments
EAs from the RCAWA and KRG – initially the CEO and Mayor/President EAs; but extended to Director's EAs at the request of some Councils	14 EAs	2 late apologies

A participant survey was conducted to gauge the usefulness/success of the workshop:

- Overall workshop experience was reported very positively, with many participants enjoying learning from others about their systems and processes and about their resolutions to many common challenges. Also learning that they have a broad spectrum of duties and differing responsibilities. All enjoyed the chance to network.
- Everyone took away some key insight that will help them with their work
- 33% rated the workshop as **extremely valuable**, 67% rated it as **very valuable**
- Of the sessions within the workshop, the ones rated most useful by participants were:
 - the EA Iceberg Session (in which participants highlighted their achievements and challenges and subsequently shared resolutions and suggestions for challenges)
 - Executive communication and decoding executive speak
 - Prioritisation and email management
 - AI and other technology
- All participants indicated that would like to continue connecting with each other – via a TEAMS chat, quarterly virtual catchups and an annual in-person workshop
- 100% reported that they feel better equipped or more inspired to support their Executive as a result of the workshop

Kimberley Regional Group: Minutes 25 September 2025



Financial analysis: Total cost for catering, external consultant and Rejoov session: \$2,006.84 (KRG paid pro rata of this total)

Follow-up: a TEAMS chat group was established and has been used by the EAs to share knowledge and ask questions of each other. A TEAMS meeting is being organised for early October – this will be structured and will include items put forward by the EAs for discussion.

Risk

Reputational: Ability to hold a forum/workshop with meaningful outcomes, attended by high profile, key stakeholders

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance Advocate Partner Promote Facilitate Fund Monitor		KRG portion \$1,173	
Resolution/s		Action(s)	
For noting		The Executive Officer to explore the possibility of holding a Government Forum in Canberra with key ministers, departments and members. on the November Planning Workshop agenda.	
Moved:	Shire of Halls Creek	Responsible:	Executive Officer
Seconded:	Shire of Derby West Kimberley	Due date:	As appropriate
Carried:	4/0		



15. Around the Grounds

Item for Discussion

Submitted by: Executive Team

Purpose

This session provides an opportunity for members to share information of a local or regional nature that may provide opportunities for collaboration or may serve the purposes of sharing a learning that could impact the region as a whole.

In summary

- Since the inception of this agenda item in February 2023, two events were deemed major enough to steer discussion: the Kimberley floods and the Canberra visit.
- Local Government elections 2025 – overview from each Shire
- Shires to introduce a topic/s of their choice that they deem relevant for the group. It is the intention that each Shire can hold the floor for up to 5 minutes, after which the item can either be followed up out of session or raised as an agenda item for the next meeting.

Potential Topics

- Discussion on upcoming local government elections

Risk

Operational and reputational: if key issues facing KRG members are not understood by the KRG.

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity Performance	Advocate Partner Promote Facilitate Fund Monitor	
Resolution/s		Action(s)
For information only		TBD

Kimberley Regional Group: Minutes 25 September 2025



16. Kimberley Regional Group Priority Action List

Item for Noting

Submitted by: Executive Team

Attachment 17: Status Report, KRG Prioritised Action List

Purpose

To provide a status update on action items.

In summary

- The Priority Action List 2023/24, developed November 2022, is a standing agenda item.
- Priority Actions do not preclude other activities or seizing opportunities as they arise.
- This list will be updated after the November 2025 planning workshop

Background

- As above

Details

- As per the attached action list

Risk

Operational: Without agreement on the priority work opportunities may be missed.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote Facilitate Fund Monitor	Additional funding to progress agreed after a scope of works is presented for endorsement	
Resolution/s		Action(s)	
The KRG noted the priority action list progress.			
Moved:	Shire of Halls Creek	Responsible:	Executive Team
Seconded:	Shire of Wyndham East Kimberley	Due date:	As appropriate
Carried:	4/0		

Kimberley Regional Group: Minutes 25 September 2025



Attachment 17: KRG Prioritised Action List Status September 2025

Note: These actions will be reviewed in November

Legend

Ongoing		Complete	On track	Pending	Behind
Type of Activity	Actions		Within contract scope	Status Update	
Performance	Secretariat to source information on AI training		Yes	Information being sourced	
Advocate Facilitate	Develop a Scope of Works for a Regional Economic Development Strategy		Yes	Pending	
Advocate Facilitate	Progress a Discussion Paper on Royalties for Regions Opportunities		Yes	Pending	
Facilitate and partner	Develop a collective Kimberley Housing Investment Strategy		No	- Housing Advocacy Strategy endorsed November 2023 - Discussion with Housing Australia to develop of a 5-year Kimberley Housing Pipeline - Discussion with the WA Treasury Housing Supply Unit who support the pipeline approach - Pipeline projects identified by each Shire. - Submission in development which incorporates information requested by government including population projections, demand data, the pipeline and investment schedule, project governance and risk. - Scope of Works written for housing demand data for KDC review of the Residential Housing and Land Snapshot 2023. Advice that this review may not be progressing.	
Advocate	Capture current advocacy for community safety and crime prevention package				

Kimberley Regional Group: Minutes 25 September 2025



Advocate	Develop 2026/27 bid in advance of the WA Government State Budget (include community safety and crime prevention)		Pending
Advocate	KRG members to put a link to the KRG Website from their websites		Pending
Advocate	Housing Maintenance Advocacy Strategy	Yes	- Letter written to Minister Dawson outlining key issues - Strategy to be developed for KRG endorsement
Advocate	- Review KRG land policy and strategy - Advocate for policy changes to the transfer of Crown land to freehold for the provision of housing, with savings allocated for headworks or other activities to facilitate development.	Yes	Paper in July 2025 meeting for endorsement
Performance	Improving performance by learning from others (Benchmarking Project)	No	- Benchmarking project endorsed November 2023 meeting. - Templates provided to Councils for input and awaiting a response - This project was paused at the February 2025 meeting to incorporate 2024/25 Shire data.
Performance	- Explore Shared Services Opportunities - CEOs to identify difficult to recruit roles - Executive to collate and determine areas of joint need, the best options and methods of delivery and to draft and EOI	No	CEOs identifying difficult to recruit roles
Advocate	- Expansion of mental health services. - Expansion of family and domestic violence services. - Expansion of aged care services. - Health facilities that are fit for purpose in Aboriginal communities.	Yes	An opportunity to lead joint advocacy with NGO sector
Advocate	Advocate for whole of family approach and wrap around services to be located in the Kimberley.	Yes	- Rolled into election strategy. - Benchmarking exercise to assist with this.
Advocate	Develop advocacy strategies to encourage economic diversification including mining; tourism; agriculture; defence; creative Industries; small business; Indigenous business growth	Yes	Ongoing advocacy and engagement
Advocate	Advocate for MOG initiatives around better place based regional service delivery to be progressed.	Yes	- Ongoing advocacy and engagement. - MOG reform in WA underway post 2025 Election.
Advocate	Submission to the Federal Inquiry into Local Government Sustainability.	Yes	- Submission Framework on the April 2024 agenda for discussion and input. - Submission lodged 30th May 2024 - Attended public hearing August 2024.
Advocate Facilitate	Gather government election priorities	Yes	Reviewed government commitments

Kimberley Regional Group: Minutes 25 September 2025



Advocate Facilitate	Create Investment Prospectus 2023		Complete
Advocate Facilitate	Create Investment Prospectus 2024	No	Complete
Advocate	Develop pre-election summary document	No	Complete
Advocate Facilitate	Develop communication and advocacy plan	Yes	Key messages / key stakeholders
Advocate	Develop White Paper with clear positions	Yes	- Complete – Instead of White Paper Position Papers developed on the following issues - 1. Prosperous and Diverse Economy 2. Housing 3. Management of Alcohol and Other Drugs 4. Juvenile Justice 5. Community Safety and Crime Prevention 6. Provision of Government Services 7. Emergency Management 8. Financial Assistance Grants 9. Fringe Benefits Tax Housing 10. Rates Exemptions
Advocate	- Increase support for mitigation measures, infrastructure replacement to be more resilient. - Removal of the distinction between ordinary and additional costs in NDR payments. - Streamlined contracting and procurement processes, surety to payments, and immediate access to NDR funds.	Yes	- Independent Review of Commonwealth Disaster Funding Submission endorsed and submitted. - Senate Inquiry submission submitted. - EM Policy Paper submitted. - These points included in submissions and EM Policy Paper.
Facilitate and Partner	Develop strong relationships with NHFIC (National Housing Finance Investment Corporation), Development WA and the Department of Communities – invite CEOs to KRG meeting to discuss partnership opportunities.	Yes	- NHFIC, now Housing Australia, attended November 2023 meeting. - Are engaged through Housing Advocacy Strategy and the Kimberley Housing Pipeline.

Kimberley Regional Group: Minutes 25 September 2025



Advocate	Develop a stakeholder engagement and communications plan, and advocacy strategy, to drive the actions identified in the Housing Policy Position, i.e.: - State and federal social and affordable housing investment programs target the Kimberley - Community housing partnerships. - The DPLH support Shires to review housing needs in each town. - Changes to Government Regional Officer Housing and Home Ownership Subsidy Scheme policies - Government incentives for new supply - Changes to finance lending practices for home purchase	Yes	Endorsed November 2023 meeting
Advocate	Submission to Aviation Green Paper	Yes	Submission endorsed at November 2023 meeting and submitted
Performance	Review KRG Governance Documents	Yes	Governance documents endorsed at November 2023 meeting.
Advocate	Submission to National Housing and Homelessness Plan	Yes	Submission lodged based on Housing Policy Position
Advocate	First Port of Entry Status	Yes	- Letters sent to State and Federal Government Ministers – continued to be raised in meetings with government. - Expanded FPOE status progressed for Broome - Wyndham First Port of Entry Status Federally approved 17 January 2025 - Funding allocated in the 2025 WA Budget
Advocate	Defence and Border Security		- Letters to Ministers - Support for North West Defence Alliance
Advocate	Alcohol Management – Letters and submissions on the Banned Drinkers Register	Yes	Submissions made on proposed changes to the Banned Drinkers Register
Advocate	Potential summit with Regional Australia Institute, 14-15 August, Canberra	Yes	- NAJA negotiated reduced conference package and opportunities - KRG sponsor of National Summit recognised through branding and dedicated session.
Facilitate and Partner	Host a Kimberley Housing Roundtable	No	Held in Broome July 2024.
Advocate	Launch Pre-election document	Yes	Formal launch at August 2024 Kimberley Economic Forum.

Kimberley Regional Group: Minutes 25 September 2025



Advocate	Tanami Activation Strategy	No	- Application lodged by KDC for precinct funding under rPPP was not successful - Activation strategy is included in the Investment Prospectus and Election Strategy - Correspondence to the KDC requesting whole of government governance arrangements to facilitate project devleoment
Advocate	Financial Assistance Grants	No	- Research report endorsed Feb 2025 - Report provided to key stakeholders - Submission lodged with the WA Grants Commission 21 May 2025
Partner	Develop a joint project to quantify shire expenditure on vandalism/property crime.	No	Community Safety and Crime Prevention Package complete
Monitor and Advocate	Research on the Financial Assistance Grants (FA Grants) methodology with recommendations for changes to the funding allocation.	No	- Scope of works endorsed at November 2023 meeting. - Review completed - Review circulated to key stakeholders - Submission made to WA Grant Commission May 2025
Advocate	Develop a stakeholder engagement, communications and advocacy strategy in line with the Policy Papers	Yes	Complete
Advocate	Undertake Pre-election Advocacy	Yes (unless Canberra)	Complete

Kimberley Regional Group: Minutes 25 September 2025



17. Executive Officer Report

Item for Noting

Submitted by: Executive Officer

Attachment 18: EO Report August 2025

Purpose

To update the KRG on the Executive Officer services provided for the period June 2025 inclusive.

Background

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

Details

As in included attachment.

Risk

Nil

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	
Resolution/s		Action(s)	
The Executive Officers Report was received and endorsed		Executive Officer to work with the Secretariat to develop a 12-month action plan following the November workshop, ensuring alignment with agreed priority actions.	
Moved:	Shire of Halls Creek	Responsible:	Executive Officer / Secretariat
Seconded:	Shire of Broome	Due date:	As appropriate
Carried:	4/0		

Kimberley Regional Group: Minutes 25 September 2025



Attachment 18: EO Report August 2025

Project Work / Activity

Refer to business arising and KRG action lists for all activities the Executive is working on.

Project / Activity	Status	Item
Administrative Matters and Meetings	Ongoing	-
Website and social media	LinkedIn posts continuing	-
Strategic Planning	Implementation of the KRG Prioritised Action List. Workshop to review plan scheduled for November 2025.	16
Advocacy Strategy Management of Social Housing	Paused	-
Kimberley Housing Pipeline	In Progress	13
General Stakeholder Engagement	Ongoing – see Stakeholder list	17
KRG September 2025 Canberra Meetings	Complete	10
Developing Northern Australia Conference	Complete	9
KRG CEO Meeting August 2025	Complete	12
Strategic Planning Workshop	In Progress - Workshop scheduled for November 2025.	11

Stakeholders

Stakeholders	Purpose
KRG members	Developing Northern Australia Conference 22-24 July 2025 Cairns, KRG Canberra visit, Minister Meetings
KRG Secretariat	Agenda items, advocacy discussions, finance administrative matters
Executive Team	Workshop to review the priority action list, organise meetings in Canberra, Developing Northern Australia Conference logistics
Michael Campbell; Housing Australia	Meeting request
Ben Cave; Chief Executive Officer; RSPCA WA	Information about the RSPCA WA's Kimberley wide opportunity
Harry Saunders; Electorate Officer; Hon. Stephen Dawson MLC; Minister for Regional Development; Ports; Science and Innovation; Medical Research; Kimberley	Assistance with securing meetings in Canberra

78 | Page

Kimberley Regional Group: Minutes 25 September 2025



Stakeholders	Purpose
Carolyn Correll; Diary Manager; Hon Melissa Price MP	Dinner invitation with members in Canberra
Jennyfer Schulz; Executive Assistant / Office Manager; Senator Dean Smith	Dinner invitation with members in Canberra
Senator Matt O'Sullivan; Deputy Chair of Joint Committee of Public Accounts and Audit; Deputy Chair of Standing Committee for the Scrutiny of Delegated Legislation	Dinner invitation with members in Canberra
- Patrick Gorman MP - Hon Dr Jim Chalmers - Senator Hon Don Farrell - Hon Catherine King MP - Hon Julie Collins MP - Hon Clare O'Neil MP - Hon Madeleine King MP - Senator Hon Murray Watt - Senator Hon Malarndirri McCarthy - Hon Kristy McBain MP - Senator Hon Anthony Chisholm - Hon Josh Wilson MP - Senator Hon Nita Green - Hon David Littleproud MP - Senator Susan McDonald - Senator Jacinta Nampijinpa Price - Senator Dean Smith - Kate Chaney MP - Brendan Moon; CEO; NEMA - Dr Jill Charker; Deputy Coordinator-General, Disaster Resilience and Recovery Group; NEMA - Joe Buffone; Deputy Coordinator-General, Emergency Management and Response Group; NEMA - Melissa Price MP - Hon Dr Anne Aly MP - Hon Anika Wells MP - Senator Hon Bridget McKenzie - Dr Anne Webster MP - Senator Glenn Sterle - Senator Ellie Whiteaker - Senator Varun Ghosh - Senator Matt O'Sullivan	Meeting Request with Kimberley Regional Group – 1–2 September in Canberra
Kareem El-ansary; Advisory Min Clare O'Neil, Housing, homelessness, Cities	Meeting with Kimberley Regional Group – 1–2 September in Canberra
Darren Skuse; Senior Advisor Senator Malarndirri McCarthy	Meeting with Kimberley Regional Group – 1–2 September in Canberra

Kimberley Regional Group: Minutes 25 September 2025



Stakeholders	Purpose
Alice Gralton; Adviser, Office of the Hon Madeleine King MP, Minister for Resources; Minister for Northern Australia	Meeting with Kimberley Regional Group – 1–2 September in Canberra
Zackary Drury and Nick Green; Senior Advisors to the Hon Dr Jim Chalmers MP; Treasurer	Meeting with Kimberley Regional Group – 1–2 September in Canberra
Janine Hatch; Director; RDA Kimberley	Assistance with securing meetings in Canberra
Ruth Webber and Fiona Sterle; Advisors; Senator Glenn Sterle	Assistance with securing meetings in Canberra
WA Canberra Hub Reception	KRG visit - Western Australian Canberra Hub 1st and 2nd September 2025
Justine White; Conference Manager; 2025 DNA Conference	Developing Northern Australia Conference logistics
Amy Bracegirdle; Acting Chief of Staff and Cassandra Maney; Senior Policy Adviser for Hon. Amber Jade Sanderson MLA; Minister for Energy and Decarbonisation; Manufacturing; Skills and TAFE; Pilbara	KRG matters. Meeting held 1 August 2025
Hon John Carey MLA; Minister for Planning and Lands; Housing and Works; Health Infrastructure	KRG matters. Meeting held 5 August 2025.
Anthony Kannis; Director General; Department of Planning, Lands and Heritage	Meeting request. Meeting held 19 August 2025
Hon Don Punch MLA; Minister for Aboriginal Affairs; Water; Climate Resilience; South West; Member for Bunbury	Meeting request. Meeting held 27 August 2025
Hon Dr Tony Buti MLA; At Attorney General; Minister for Commerce; Tertiary and International Education; Multicultural Interests	Meeting request
John Hutchison; Superintendent Kimberley Police	Community Safety and Crime Prevention. Meeting held 19 August 2025
Shane Love MLA; Leader of the Nationals WA; Shadow Minister for Regional Development; Mines and Petroleum; Electoral Affairs, Kirrilee Warr MLA; Shadow Minister for Local Government, Julie Freeman MLC; Leader of the Nationals WA in the Legislative Council; Shadow Minister for Road Safety; Creative Industries; Assisting the Shadow Minister for Regional Development	Meeting request. Meeting held 11 August 2025

Kimberley Regional Group: Minutes 25 September 2025



Stakeholders	Purpose
Shane Love MLA; Leader of the Nationals WA; Shadow Minister for Regional Development; Mines and Petroleum; Electoral Affairs	Attend September KRG Meeting
Hon Neil Thomson MLC; Shadow Minister for Planning and Lands; Aboriginal Affairs; Seniors	Attend September KRG Meeting
Hon Melissa Price MP; Liberal Federal Member for Durack; Shadow Minister for Cyber Security; Shadow Minister for Science	Attend September KRG Meeting
Basil Zempilas MLA; Leader of the Opposition; Leader of the WA Liberal Party; Shadow Minister for State Development; Trade and Investment; Citizenship and Multicultural Interests	Attend September KRG Meeting
Sara Peacock, Senior Policy and Project Officer Freight, Ports, Aviation and Reform, Department of Transport and Peter Ryan, Director of Aviation will also join the meeting	Meeting to discuss both opportunities and challenges faced when it comes to regional aviation and how it can support economic development in the regions. Meeting held 11 August 2025. Updated to be provided in General Business

Kimberley Regional Group: Minutes 25 September 2025



Time Allocation

Historic Contract: September 2022 – August 2024

Name	Contract Hrs.	Actual Hrs.
Paul Rosair	670	663.5
Michelle Mackenzie	462	441.25
Jane Lewis	564	499
Support	92	131

Current Contract: September 2024 – August 2025

Total 1-Year Contract: 864 Hours: Monthly from 8th of the month to 7th of the next month

	Paul Rosair		Michelle Mackenzie		Jane Lewis		Support	
	Contract	Actual	Contract	Actual	Contract	Actual	Contract	Actual
Sep 24	25	32	22	23	26	7	5	8
Oct 24	25	37.5	22	24.75	26	46	5	10
Nov 24	25	36.5	22	9.5	26	10	5	12
Dec 24	15	15.5	11	11	14	3	2	3
Jan 25	15	19.5	11	47.50	14	49.5	2	3
Feb 25	25	24.5	22	19.25	26	3	5	10
Mar 25	25	25	22	18.25	26	4	5	11
Apr 25	25	40	22	18.50	26	13	5	6
May 25	25	15	22	21.75	26	10	5	10
June 25	25	24	22	27.50	26	26	5	17
July 25	25	46.5	22	16.25	26	36	5	20
Aug 25	25	12	22	17.50	26	4	5	12
TOTALS	280	328	242	254.75	288	211.5	54	122
OVERALL CONTRACT: 864 ACTUALS: 916.25								

Note: A one-off payment was made by the KRG to reconcile outstanding hours to the 29th of February 2024.



18. General Business

Item	Responsible	Comments /Actions Arising
Shared Services	Executive Officer	Refer Item 12.
Outcome of meeting with Sara Peacock, Senior Policy and Project Officer Freight, Ports, Aviation and Reform, Department of Transport	Executive Officer	The Executive Officer met with Peter Ryan, Director of Aviation, and Sarah Peacock on 11 August 2025 to discuss both opportunities and challenges faced when it comes to regional aviation and how it can support economic development in the regions. The Executive Officer to provide an update accordingly.
Outcome of meeting with Hon Don Punch MLA; Minister for Aboriginal Affairs; Water; Climate Resilience; South West; Member for Bunbury	Executive Officer	Executive Officer met with Minister Punch on 27 August 2025 to discuss Kununurra and Ord Irrigation District water issues. The Executive Officer to provide an update accordingly.
2026 Meeting dates	Executive Officer	The Executive Officer to provide an update accordingly. The Executive Team to liaise with members to determine suitable dates for 2026 meetings. A draft calendar of 2026 meeting dates to be presented at the meeting on 14 November.

Kimberley Regional Group: Minutes 25 September 2025



Attachment 19: 2025 Meeting dates

CEO Ringaround	In Person Meetings	Zoom meetings	State Council
----------------	--------------------	---------------	---------------

Month	Meeting	Date	Time	Location
November	CEO Ringaround	7/11/25	8:30am – 9:00am	Zoom
	Strategic Planning Session	14/11/25	9:00am – 12:00pm	Shire of Broome
	KRG only meeting		1:00pm – 3:00pm	
	Zone only meeting	21/11/25	9:00am – 9:45am	Zoom

Meeting Closure: 11.59am

9.4.2 MONTHLY FINANCIAL REPORT AUGUST - 2025

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Accountant
CONTRIBUTOR/S:	Manager Financial Services
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is required under Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* (FMR) to consider and receive the Monthly Financial Report for the period ended 31 August 2025.

BACKGROUND

Council is provided with the Monthly Financial Report, which has been prepared in line with statutory reporting obligations and includes the:

- Statement of Financial Activity by nature classifications (satisfying Regulation 34 of the FMR)
- Statement of Financial Position (satisfying Regulation 35 of the FMR)
- Basis of Preparation
- Statement of Financial Activity Information - the adjustments to the Statement of Financial Activity and Net Current Assets Position which agree to the surplus/deficit position (satisfying Regulation 32 of the FMR)
- Explanation of material variances to year-to-date budget (satisfying Regulation 34 of the FMR).

Supplementary information has been provided per Regulation 34(2) of the FMR to provide Council with a holistic overview of the operations of the Shire of Broome. The Supplementary Information notes include:

- Cash and financial assets;
- Reserve accounts;
- Capital acquisitions – summarised by asset class, detailed to project, plant disposals;
- Aged payables;
- Borrowings;
- Grants – detailed listing of operating grants, capital grants and contributions; and
- Detailed list of Council adopted Budget amendments – by nature classification.

COMMENT

The August 2025 Monthly Financial Report provides an overview of operating and capital project progress.

It should be noted that the Attachments may refer to or require final figures from 2024/2025 that are still to be finalised and subject to Audit. When reading the Attachment, particularly the Statement of Financial Position and Net Current Assets, Councillors should be aware that that these numbers will be subject to change.

Below are the key indicators of the 2025/26 final budget position:

Budget Year Elapsed	17%
Total Rates levied	100%
Total Operating Revenue (excluding Rates and Profit on asset disposals)	38%
Total Operating Expenditure (excluding Loss on asset disposals)	10%
Total Capital Revenue	26%
Total Capital Expenditure	4%

For activity categories where progress notably differs from the 17% budget year elapsed, high-level explanations for the variances are provided.

Operating Revenue

Grants Subsidies and Contributions

The Shire received Financial Assistance Grant funding of \$215,000 in August, while \$362,000 had been budgeted. A shortfall in Grants Commission funding is forecast and an amendment to the budget will be made through the first quarter Finance and Costing Review. Expected Permanent Variance.

Operating Expenditure

Materials and Contracts

Timing of invoices received for Kerbside Rubbish has resulted in a variance. There are variances across most business units which will be monitored for the December FACR 2.

Utilities

Timing of invoices received for utility costs for has resulted in a variance. Water usage seems lower than budgeted and will be monitored. Smaller variances exist in relation to electricity usage.

Finance Costs

Variance relates to fees on WA Treasury Corporation loans which will be accrued into the previous financial year once all year end reconciliations are completed.

Capital Revenue

Proceeds from capital grants, subsidies and contributions

Revenue relating to the Cable Beach Walmanyjun Stage 2 Foreshore development has been received in advance of budgeted timeframes. Recognition of revenue for this project will be reviewed subsequently, in line with construction milestones and relevant accounting standards.

Capital Expenditure

Payments for construction of Property, Plant and Infrastructure

Variance relates to timing of purchases and invoices yet to be received. A number of purchase orders have been raised committing funds but good /services are yet to be received.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

- 34(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for the previous month (the “relevant month”) in the following detail:
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the relevant month; and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- 34(1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- 34(1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- 34(2) Each statement of financial activity is to be accompanied by documents containing-
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- 34(3) The information in a statement of financial activity may be shown according to nature classification.
- 34(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- 34(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

- 35(1) *A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —*
- (a) the financial position of the local government as at the last day of the previous financial year; or*
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.*
- 35(2) *A statement of financial position must be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and*
 - (b) recorded in the minutes of the meeting at which it is presented.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The attached financial statements summarise the transactions for the 2025/2026 financial year. These statements are impacted by the estimated closing position as of 30 June 2025, that may change due to year-end accruals and non-cash adjustments. The final closing position and statements for 2024/2025 will be provided in the audited annual financial report.

All budget amendments must be approved by an absolute majority of Council.

RISK

The Monthly Financial Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996 Regulation 5*, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 10 - A well-informed and engaged community.

Objective 10.1. Provide community with excellent customer service, relevant, timely information and effective engagement.

CARETAKER PERIOD STATEMENT

The recommended decision is not a 'Major Policy Decision' within the context of Council Policy 'Elections - Caretaker Policy'.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council adopts the Monthly Financial Activity Statement Report for the period ended 31 August 2025 as attached.

Attachments

1. Monthly Financial Statements as at 31 August 2025



SHIRE OF BROOME

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 August 2025**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1 Basis of Preparation	4
Note 2 Net Current Assets Information	5
Note 3 Explanation of Material Variances	6
Supplementary Information	8

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

Note	Original Adopted Budget	Amended Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
	\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	30,427,031	30,427,031	30,227,031	30,326,175	99,144	0.33%	
Grants, subsidies and contributions	2,979,405	2,979,405	915,498	593,677	(321,821)	(35.15%)	▼
Fees and charges	12,596,615	12,596,615	5,813,271	6,125,198	311,927	5.37%	
Interest revenue	2,582,313	2,582,313	339,518	343,848	4,330	1.28%	
Other revenue	1,142,115	1,142,115	202,381	206,531	4,150	2.05%	
Profit on asset disposals	214,410	214,410	0	0	0	0.00%	
	49,941,889	49,941,889	37,497,699	37,595,429	97,730	0.26%	
Expenditure from operating activities							
Employee costs	(21,194,246)	(21,194,246)	(3,537,747)	(3,227,052)	310,695	8.78%	
Materials and contracts	(14,370,581)	(14,483,085)	(1,977,348)	(1,771,530)	205,818	10.41%	▲
Utility charges	(2,652,516)	(2,652,516)	(287,086)	(250,196)	36,890	12.85%	▲
Depreciation	(15,833,748)	(15,833,748)	(2,638,958)	0	2,638,958	100.00%	▲
Finance costs	(440,171)	(440,171)	(2,956)	(24,483)	(21,527)	(728.25%)	▼
Insurance	(898,526)	(898,526)	(449,263)	(426,450)	22,813	5.08%	
Other expenditure	(1,707,894)	(1,595,394)	(248,982)	(229,648)	19,334	7.77%	
Loss on asset disposals	(262,363)	(262,363)	0	0	0	0.00%	
	(57,360,045)	(57,360,049)	(9,142,340)	(5,929,359)	3,212,981	35.14%	
Non cash amounts excluded from operating activities	2(c) 15,881,701	15,881,701	2,638,958	0	(2,638,958)	(100.00%)	▼
Amount attributable to operating activities	8,463,545	8,463,541	30,994,317	31,666,070	671,753	2.17%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	48,251,874	48,251,874	13,334	14,627,267	14,613,933	109599.02%	▲
Proceeds from disposal of assets	1,014,638	1,014,638	0	0	0	0.00%	
Proceeds from self supporting loans	145,323	145,323	0	0	0	0.00%	
	49,411,835	49,411,835	13,334	14,627,267	14,613,933	109599.02%	
Outflows from investing activities							
Right of use assets recognised	(27,882)	(27,882)	0	0	0	0.00%	
Payments for property, plant and equipment	(7,730,280)	(7,754,780)	(4,858,317)	(496,677)	4,361,640	89.78%	▲
Payments for construction of infrastructure	(55,426,943)	(55,402,442)	(9,816,775)	(1,896,906)	7,919,869	80.68%	▲
	(63,185,105)	(63,185,104)	(14,675,092)	(2,393,583)	12,281,509	83.69%	
Non-cash amounts excluded from investing activities	2(d) 0	0	0	5,205	5,205	0.00%	
Amount attributable to investing activities	(13,773,270)	(13,773,269)	(14,661,758)	12,238,889	26,900,647	183.47%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Leases liabilities recognised	27,882	27,882	0	0	0	0.00%	
Proceeds from new borrowings	2,234,782	2,234,782	0	0	0	0.00%	
Transfer from reserves	4,814,943	4,814,943	0	0	0	0.00%	
	7,077,607	7,077,607	0	0	0	0.00%	
Outflows from financing activities							
Payments for principal portion of lease liabilities	(162,848)	(162,848)	(41,299)	(41,299)	0	0.00%	
Repayment of borrowings	(910,108)	(910,108)	0	0	0	0.00%	
Transfer to reserves	(3,567,276)	(3,567,276)	0	(142,706)	(142,706)	0.00%	
	(4,640,232)	(4,640,232)	(41,299)	(184,006)	(142,706)	(345.54%)	
Amount attributable to financing activities	2,437,375	2,437,375	(41,299)	(184,006)	(142,706)	(345.54%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a) 2,872,350	2,872,350	2,872,350	11,204,177	8,331,827	290.07%	▲
Amount attributable to operating activities	8,463,545	8,463,541	30,994,317	31,666,070	671,753	2.17%	
Amount attributable to investing activities	(13,773,270)	(13,773,269)	(14,661,758)	12,238,889	26,900,647	183.47%	▲
Amount attributable to financing activities	2,437,375	2,437,375	(41,299)	(184,006)	(142,706)	(345.54%)	▼
Surplus or deficit after imposition of general rates	0	1	19,163,610	54,925,131	35,761,521	186.61%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOME
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2025**

	Actual 30 June 2025	Actual as at 31 August 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	59,765,655	86,621,661
Trade and other receivables	3,275,507	18,292,987
Other financial assets	(46,898)	(46,898)
Inventories	37,732	31,198
Other assets	303,322	675,668
TOTAL CURRENT ASSETS	63,335,318	105,574,616
NON-CURRENT ASSETS		
Trade and other receivables	134,560	134,560
Other financial assets	1,999,256	1,999,256
Property, plant and equipment	87,025,697	87,522,375
Infrastructure	332,304,401	334,201,305
Right-of-use assets	224,113	224,113
TOTAL NON-CURRENT ASSETS	421,688,027	424,081,609
TOTAL ASSETS	485,023,345	529,656,225
CURRENT LIABILITIES		
Trade and other payables	3,903,098	2,283,939
Other liabilities	6,934,991	6,934,991
Lease liabilities	6,819	(34,480)
Employee related provisions	2,006,753	2,006,753
Other provisions	103,000	103,000
TOTAL CURRENT LIABILITIES	12,954,661	11,294,203
NON-CURRENT LIABILITIES		
Lease liabilities	288,194	288,194
Borrowings	10,067,498	10,067,498
Employee related provisions	352,567	352,567
Other provisions	4,190,943	4,190,943
TOTAL NON-CURRENT LIABILITIES	14,899,202	14,899,202
TOTAL LIABILITIES	27,853,863	26,193,405
NET ASSETS	457,169,482	503,462,820
EQUITY		
Retained surplus	162,935,462	209,086,092
Reserve accounts	40,715,903	40,858,610
Revaluation surplus	253,518,117	253,518,117
TOTAL EQUITY	457,169,482	503,462,819

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 September 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Amended Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 August 2025
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	59,765,655	59,765,655	86,621,661
Trade and other receivables	3,275,507	3,275,507	18,292,987
Other financial assets	(46,898)	(46,898)	(46,898)
Inventories	37,732	37,732	31,198
Other assets	303,322	303,322	675,668
	63,335,318	63,335,318	105,574,616
Less: current liabilities			
Trade and other payables	(3,903,098)	(3,903,098)	(2,283,939)
Other liabilities	(6,934,991)	(6,934,991)	(6,934,991)
Lease liabilities	(6,819)	(6,819)	34,480
Employee related provisions	(2,006,753)	(2,006,753)	(2,006,753)
Other provisions	(103,000)	(103,000)	(103,000)
	(12,954,661)	(12,954,661)	(11,294,203)
Net current assets	50,380,657	50,380,657	94,280,413
Less: Total adjustments to net current assets	2(b) (41,728,505)	(39,176,480)	(39,355,282)
Closing funding surplus / (deficit)	8,652,152	11,204,177	54,925,131

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(43,267,928)	(40,715,903)	(40,858,611)
Less: Financial assets at amortised cost - self supporting loans	46,898	46,898	46,898
Less: Current assets not expected to be received at end of year			
- Receivables for employee related provisions	15,566	15,566	15,566
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	6,819	6,819	(34,480)
- Current portion of employee benefit provisions held in reserve	1,470,140	1,470,140	1,475,345
Total adjustments to net current assets	2(a) (41,728,505)	(39,176,480)	(39,355,282)

(c) Non-cash amounts excluded from operating activities

	Amended Budget Estimates 30 June 2026	YTD Budget Estimates 31 August 2025	YTD Actual 31 August 2025
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(214,410)	0	0
Add: Loss on asset disposals	262,363	0	0
Add: Depreciation	15,833,748	2,638,958	0
Total non-cash amounts excluded from operating activities	15,881,701	2,638,958	0

(d) Non-cash amounts excluded from investing activities

Adjustments to investing activities			
Right of use assets received	27,882		
Adjustment to self supporting loan receipts to be corrected	0	0	
Movement in current other provision associated with restricted cash	0	0	5,205
Total non-cash amounts excluded from investing activities	27,882	0	5,205

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$10,000 for operating, \$20,000 for capital and 10.00%, whichever is the greater.

Description

Revenue from operating activities

Grants, subsidies and contributions

The Shire received Financial Assistance Grant funding of \$215,000 in August, while \$362,000 had been budgeted. A shortfall in Grants Commission funding is forecast and an amendment to the budget will be made through Finance and Costing Review 2 as at December.

Var. \$	Var. %
\$	%
(321,821)	(35.15%) ▼
	Permanent

Expenditure from operating activities

Materials and contracts

Timing of invoices received for Kerbside Rubbish for has resulted in a variance. There are variances across most business units which will be monitored for the December FACR 2.

205,818	10.41% ▲
	Timing

Utility charges

Timing of invoices received for utility costs for has resulted in a variance. Water usage seems lower than budgeted and will be monitored. Smaller variances exist in relation to electricity usage.

36,890	12.85% ▲
	Timing

Depreciation

Depreciation expense for the financial year to date will be posted at the completion of the audit of the 2024-25 Annual Report.

2,638,958	100.00% ▲
	Timing

Finance costs

Variance relates to fees on WA Treasury Corporation loans which will be accrued into the previous financial year once all year end reconciliations are completed.

(21,527)	(728.25%) ▼
	Timing

Non cash amounts excluded from operating activities

5,205	0.00% ▼
-------	---------

Inflows from investing activities

Proceeds from capital grants, subsidies and contributions

Revenue relating to the Cable Beach Walmanyjun Stage 2 Foreshore development has been received in advance of budgeted timeframes. Recognition of revenue for this project will be reviewed subsequently, in line with construction milestones and relevant accounting standards.

14,613,933	109599.02% ▲
	Timing

Outflows from investing activities

Payments for property, plant and equipment

Renewal and replacement of mobile plant and equipment is behind schedule. Major works have been scheduled to limit disruptions with some of these works occurring later in the year.

4,361,640	89.78% ▲
	Timing

Payments for construction of infrastructure

Variance relates to timing of invoices received from key contractor in the Cable Beach Walmanyjun Stage 2 Foreshore redevelopment. A detailed breakdown of capital purchases can be found at Supplementary Note 5.

7,919,869	80.68% ▲
	Timing

Surplus or deficit at the start of the financial year

Surplus or deficit after imposition of general rates

8,331,827	290.07% ▲
35,761,521	186.61% ▲

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
TABLE OF CONTENTS

1	Key Information	9
2	Key Information - Graphical	10
3	Cash and Financial Assets	11
4	Reserve Accounts	12
5	Capital Acquisitions	13
6	Receivables	16
7	Payables	17
8	Borrowings	18
9	Rate Revenue	19
10	Grants, Subsidies & Contributions	20
11	Capital Grants, Subsidies & Contributions	21
12	Budget Amendments	22

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

	Funding surplus / (deficit)			
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.87 M	\$2.87 M	\$11.20 M	\$8.33 M
Closing	\$0.00 M	\$19.16 M	\$54.93 M	\$35.76 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$86.62 M	% of total		\$2.28 M	% Outstanding		\$2.16 M	% Collected
Unrestricted Cash	\$45.76 M	52.8%	Trade Payables	\$1.39 M		Rates Receivable	\$16.13 M	49.1%
Restricted Cash	\$40.86 M	47.2%	0 to 30 Days		72.5%	Trade Receivable	\$2.16 M	% Outstanding
			Over 30 Days		27.5%	Over 30 Days		24.0%
			Over 90 Days		1.9%	Over 90 Days		4.9%
Refer to 3 - Cash and Financial Assets			Refer to 7 - Payables			Refer to 6 - Receivables		

Refer to 3 - Cash and Financial Assets

Refer to 7 - Payables

Refer to 6 - Receivables

Key Operating Activities

Amount attributable to operating activities						
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
\$8.46 M	\$30.99 M	\$31.67 M	\$0.67 M			

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$30.33 M	% Variance	YTD Actual	\$0.59 M	% Variance	YTD Actual	\$6.13 M	% Variance
YTD Budget	\$30.23 M	0.3%	YTD Budget	\$0.92 M	(35.2%)	YTD Budget	\$5.81 M	5.4%

Refer to 10 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities						
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
(\$13.77 M)	(\$14.66 M)	\$12.24 M	\$26.90 M			

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.00 M	%	YTD Actual	\$1.90 M	% Spent	YTD Actual	\$14.63 M	% Received
Amended Budget	\$0.53 M	(100.0%)	Amended Budget	\$55.43 M	(96.6%)	Amended Budget	\$48.17 M	(69.6%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities						
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
\$2.44 M	(\$0.04 M)	(\$0.18 M)	(\$0.14 M)			

Refer to Statement of Financial Activity

Borrowings		Reserves		Lease Liability	
Principal repayments	\$0.00 M	Reserves balance	\$40.86 M	Principal repayments	(\$0.04 M)
Interest expense	(\$0.02 M)	Net Movement	\$0.14 M	Interest expense	\$0.00 M
Principal due	\$10.07 M			Principal due	\$0.34 M

Refer to 8 - Borrowings

Refer to 4 - Cash Reserves

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

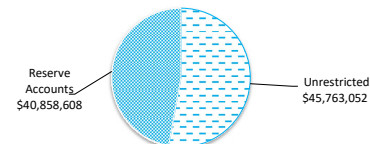
3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand	Cash and cash equivalents	4,050	0	4,050	0	On Hand	Nil	On Hand
Municipal Bank Account	Cash and cash equivalents	7,364,175	0	7,364,175	0	CommBank	3.10%	At Call
Business Online Saver	Cash and cash equivalents	10,861,101	0	10,861,101	0	CommBank	3.50%	At Call
Reserve Bank Account	Cash and cash equivalents	0	6,858,608	6,858,608	0	CommBank	3.50%	At Call
Trust Bank Account	Cash and cash equivalents	200,339	0	200,339	0	CommBank	0.00%	At Call
Grants Bank Account	Cash and cash equivalents	333,387	0	333,387	0	CommBank	3.50%	At Call
Term Deposit	Cash and cash equivalents	0	34,000,000	34,000,000	0	Westpac	4.27%	23/01/2026
Term Deposit	Cash and cash equivalents	6,000,000	0	6,000,000	0	Westpac	4.39%	01/11/2025
Term Deposit	Cash and cash equivalents	6,000,000	0	6,000,000	0	Westpac	4.36%	01/12/2025
Term Deposit	Cash and cash equivalents	5,000,000	0	5,000,000	0	CommBank	4.12%	10/10/2025
Term Deposit	Cash and cash equivalents	5,000,000	0	5,000,000	0	Westpac	4.26%	11/01/2026
Term Deposit	Cash and cash equivalents	5,000,000	0	5,000,000	0	Westpac	4.25%	11/02/2026
Total		45,763,052	40,858,608	86,621,661	0			
Comprising								
Cash and cash equivalents (including Financial Assets - Term Deposits)		45,763,052	40,858,608	86,621,661	0			
		45,763,052	40,858,608	86,621,661	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



Term deposit information

Investment Type	Institution	Rating	Interest rate	Deposit Date	Maturity	Investment Term (days)	Investment \$	Forecast interest \$
Reserve Funds	WBC	AAA	4.27%	23/07/2025	23/01/2026	184	34,000,000	731,866
Municipal Funds	WBC	AAA	4.39%	01/08/2025	01/11/2025	92	6,000,000	66,391
Municipal Funds	WBC	AAA	4.36%	01/08/2025	01/12/2025	122	6,000,000	87,439
Municipal Funds	WBC	AAA	4.12%	11/08/2025	10/10/2025	60	5,000,000	33,863
Municipal Funds	WBC	AAA	4.26%	11/08/2025	11/01/2026	153	5,000,000	89,285
Municipal Funds	CBA	AAA	4.25%	11/08/2025	11/02/2026	184	5,000,000	107,123
Weighted average Interest rate			4.28%	Total			61,000,000	1,115,968

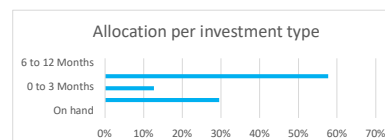
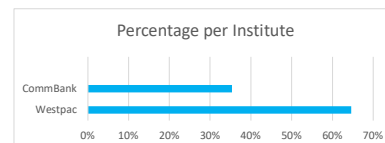
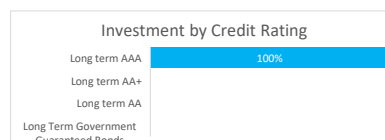
Investment Policy Reporting

Note: A review of the credit ratings held in the Investment Policy is required to ensure consistency with the Standard & Poors credit ratings for short and long term ratings.

Credit Rating	Maximum % in credit rating category	Shire of Broome allocation
Long term AAA	100%	100%
Long term AA+	50%	0%
Long term AA	25%	0%
Guaranteed Bonds	100%	0%

Institution	Maximum % in authorised institute	Shire of Broome allocation
Westpac	100%	65%
CommBank	100%	35%

Institution	Allocation per investment type
On hand	0.00%
At call	29.57%
0 to 3 Months	12.70%
3 to 6 Months	57.72%
6 to 12 Months	0.00%



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

4 RESERVE ACCOUNTS

Reserve account name	Original Budget				Amended Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation												
Cash-in-lieu of Public Open Space	188,086	6,321	0	194,407	188,086	6,321	0	194,407	189,057	669	0	189,726
Reserve accounts restricted by Council												
Leave reserve	1,387,341	47,401	0	1,434,742	1,387,341	47,401	0	1,434,742	1,470,140	5,205	0	1,475,345
Restricted cash	31,500	421,122	(31,500)	421,122	31,500	421,122	(31,500)	421,122	406,946	0	0	406,946
Community sponsorship	91,675	3,135	0	94,810	91,675	3,135	0	94,810	92,149	326	0	92,475
EDL sponsorship	56,174	1,869	(25,000)	33,043	56,174	1,869	(25,000)	33,043	83,102	294	0	83,396
Developer Contributions - Footpaths	557,065	66,730	(260,777)	363,018	557,065	66,730	(260,777)	363,018	677,122	2,397	0	679,519
Developer Contributions - Drainage	93,975	32,150	0	126,125	93,975	32,150	0	126,125	64,305	228	0	64,533
Road reserve	3,457,260	506,658	(182,987)	3,780,931	3,457,260	506,658	(182,987)	3,780,931	3,386,231	11,988	0	3,398,219
Public Art Reserve	6,991	239	0	7,230	6,991	239	0	7,230	7,027	25	0	7,052
BRAC (Leisure Centre) Reserve	23,025	812	0	23,837	23,025	812	0	23,837	23,144	82	0	23,226
Public Open Space	5,474,894	1,074,689	(417,253)	6,132,330	5,474,894	1,074,689	(417,253)	6,132,330	5,870,820	20,785	0	5,891,605
Drainage reserve	1,852,014	63,343	(4,434)	1,910,923	1,852,014	63,343	(4,434)	1,910,923	1,837,868	6,507	0	1,844,375
Plant reserve	2,592,590	88,861	(55,747)	2,625,704	2,592,590	88,861	(55,747)	2,625,704	2,387,101	8,451	0	2,395,552
Buildings reserve	4,818,853	328,299	(2,220,810)	2,926,342	4,818,853	328,299	(2,220,810)	2,926,342	4,084,843	14,462	0	4,099,305
Refuse site reserve	2,355,388	45,547	(1,367,135)	1,033,800	2,355,388	45,547	(1,367,135)	1,033,800	2,367,557	8,382	0	2,375,939
Regional resource recovery park reserve	16,167,085	516,319	(87,500)	16,595,904	16,167,085	516,319	(87,500)	16,595,904	14,033,428	49,683	0	14,083,111
IT & equipment reserve	1,480,741	245,811	(82,800)	1,643,752	1,480,741	245,811	(82,800)	1,643,752	1,266,175	4,483	0	1,270,658
Kimberley zone reserve	0	0	0	0	0	0	0	0	115,968	411	0	116,379
Resilience Reserve	200,471	6,876	0	207,347	200,471	6,876	0	207,347	100,989	358	0	101,347
Carpark reserve	710,606	51,902	0	762,508	710,606	51,902	0	762,508	523,144	1,852	0	524,996
Footpath reserve	1,722,194	59,192	(79,000)	1,702,386	1,722,194	59,192	(79,000)	1,702,386	1,728,787	6,120	0	1,734,907
	43,267,928	3,567,276	(4,814,943)	42,020,261	43,267,928	3,567,276	(4,814,943)	42,020,261	40,715,903	142,706	0	40,858,611

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Original Budget	Amended		YTD Actual \$	YTD Variance \$
	Budget \$	Budget \$	YTD Budget \$		
Buildings - non-specialised	3,878,793	3,878,793	3,027,543	31,800	(2,995,743)
Furniture and equipment	174,187	174,187	70,687	69,782	(905)
Plant and equipment	3,701,800	3,701,800	1,519,546	385,937	(1,133,609)
Acquisition of property, plant and equipment	7,754,780	7,754,780	4,617,776	487,519	(4,130,257)
Infrastructure - roads	7,360,802	7,360,802	1,433,606	193,329	(1,240,277)
Infrastructure - recreation areas	47,409,078	47,409,078	8,160,075	1,703,578	(6,456,497)
Infrastructure - other	632,562	632,562	248,594	9,158	(239,436)
Acquisition of infrastructure	55,402,442	55,402,442	9,842,275	1,906,065	(7,936,210)
Total of PPE and Infrastructure.	63,157,222	63,157,222	14,460,051	2,393,583	(12,066,468)
Total capital acquisitions	63,157,222	63,157,222	14,460,051	2,393,583	(12,066,468)
Capital Acquisitions Funded By:					
Capital grants and contributions	48,171,874	48,171,874	13,334	14,627,267	14,613,933
Borrowings	2,234,782	2,234,782	0	0	0
Other (disposals & C/Fwd)	1,014,638	1,014,638	0	0	0
Reserve accounts	4,534,954	4,534,954	0	0	0
Developer Contributions - Footpaths	80,000	80,000	0	0	0
Contribution - operations	7,120,974	7,120,974	14,446,717	(12,233,684)	(26,680,401)
Capital funding total	63,157,222	63,157,222	14,460,051	2,393,583	(12,066,468)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

	Account Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		\$	\$	\$	\$	\$
	Buildings - non-specialised					
	Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea	22,945	22,945	22,945	0	22,945
	Brac Gym And Fitness Facility - Detailed Design / Tender Package- Cap Ex	0	0	0	0	0
	Pavillion Build New Const Stg 2 - Brac Ovals - Cap Exp	13,200	13,200	13,200	0	13,200
	Toilet Block Renewal Town Beach Inc Furn & Services - Build Cap Exp	15,000	15,000	0	0	0
	Building Renewal - Cap Exp - Brac Aquatic	234,250	234,250	0	9,350	(9,350)
	Shire Staff Housing Building Renewal - Staff Housing	20,000	20,000	0	0	0
	Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp	60,000	60,000	0	0	0
	Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	90,000	90,000	15,000	0	15,000
	Cable Beach Restaurant Facilities Building Renewal (Inc Plant & Furn)-Cap Exp	350,000	350,000	0	889	(889)
	Museum Precinct Master Plan	68,430	68,430	68,430	6,700	61,730
	Brac Building Renewal - Cap Exp - Brac Dry	10,000	10,000	10,000	9,000	1,000
	Admin Building - Packaged Plant- Cap Ex	1,946,260	1,946,260	1,946,260	0	1,946,260
	Depot Building Const Renewal - Cap Exp - Depot Operations	35,000	35,000	0	5,862	(5,862)
	Brac Building Upgrade - Cap Exp - Brac Dry	320,000	320,000	320,000	0	320,000
	Library Fixed Plant & Equipment New - Cap Exp - Libraries	10,213	10,213	10,213	0	10,213
	KRO2 Building Renewal - Cap Exp - Office Prop Leased	31,512	31,512	31,512	0	31,512
	Town Beach Cafe Redevelopment - Cap Exp	589,983	589,983	589,983	0	589,983
	#N/A	0	0	0	0	0
	Depot Security Gates Upgrade	62,000	62,000	0	0	0
	Total Buildings - non-specialised	3,878,793	3,878,793	3,027,543	31,800	2,995,743
	Furniture and equipment					
	Exhibition Infrastructure For Kimberley Artwork Grant - Cap Exp	70,687	70,687	70,687	65,545	5,142
	Equip & H'Ware > \$5000 Cap Exp - IT	53,500	53,500	0	4,237	(4,237)
	Mola Mapping	50,000	50,000	0	0	0
	Total Furniture and equipment	174,187	174,187	70,687	69,782	905
	Plant and equipment					
	Vehicle & Mob Plant New Cap Exp - Comm Services	58,000	58,000	58,000	0	58,000
	Vehicle & Mobile Plant Renewal (Replace) Cap Exp- Emerg & Rang Serv	83,000	83,000	0	0	0
	Vehicle & Mobile Plant New - Cap Exp- IT	30,000	30,000	30,000	28,665	1,335
	Vehicle & Mobile Plant New - Cap Exp - Depot Ops	219,534	219,534	219,534	0	219,534
	Vehicle & Mob Plant New - Cap Exp - Works Ops	57,460	57,460	57,460	0	57,460
	Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	296,890	296,890	296,890	0	296,890
	Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services	0	0	0	7,803	(7,803)
	Vehicles & Mobile Plant Renewal(Replacement) - Cap Exp - Town Plann	58,000	58,000	58,000	0	58,000
	Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Beaches	25,000	25,000	25,000	30,792	(5,792)
	Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	950,662	950,662	342,662	0	342,662
	Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office	140,000	140,000	82,000	0	82,000
	Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	923,254	923,254	350,000	318,677	31,324
	Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation Other	860,000	860,000	0	0	0
	BRAC Booster Pump	0	0	0	0	0
	Total Plant and equipment	3,701,800	3,701,800	1,519,546	385,937	1,133,609
	Infrastructure - roads, footpaths & bridges					
	Urban Maint Reseals Renewal Works Cap Exp	1,392,364	1,392,364	630,165	0	630,165
	Road Upgrade - Cb East Intersection (Brac) (Cap Ex)	517,500	517,500	0	0	0
	Drainage Renewals Per Amp - Grate Replacement (Cap Ex)	34,000	34,000	0	0	0
	Road Safety - Streets Alive - Robinson And Weld Street (Cap Ex)	98,750	98,750	0	2,373	(2,373)
	Brac Parking Improvements/Sealing (Cap Ex)	504,033	504,033	29,668	0	29,668
	Footpath Network Expansion - Dakas (Cap Ex)	15,600	15,600	0	0	0
	Town Beach To Demco Pathway (Cap Ex)	35,174	35,174	4,000	1,318	2,682
	Frederick St Footpath Construction - Jewell To The Boulevard	300,000	300,000	50,000	97,887	(47,887)
	Various Footpath Renewals - Cap Exp .	410,233	410,233	68,372	0	68,372
	Black Spot - Fairway Drive Traffic Calming Device	35,939	35,940	5,990	1,845	4,145
	Frederick St Roundabout - Brac Entry	90,152	90,152	15,026	73,931	(58,905)
	Old Broome Road	3,140,140	3,140,140	90,140	11,732	78,408
	De Marchi Road Black Spot - Cap Exp	30,000	30,000	30,000	3,203	26,797
	State Blackspot - Frederick Street Off-Street Carpark Cap (Broome Shs) Exp	243,640	243,640	243,640	0	243,640
	Footpaths - Various	246,672	246,672	0	1,041	(1,041)
	Broome North Subdivision - New Footpath Construction	14,105	14,105	14,105	0	14,105
	Sanctuary Road - Idf - 01 Cap Ex Grant Exp	240,000	240,000	240,000	0	240,000
	Japanese Cemetery New Infra By P & G - Cap Exp	12,500	12,500	12,500	0	12,500
	Total Infrastructure - roads, footpaths & bridges	7,360,802	7,360,803	1,433,606	193,329	1,240,277
	Infrastructure - recreation areas					

15

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

	Account Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
#DIV/0!	Cable Beach Stage 1 - Other	0	0	0	1,480	(1,480)
	Cable Beach Stage 1 Bbrf Grant Expenditure	250,000	250,000	250,000	0	250,000
	Cable Beach Stage 1 Lotterywest Grant Expenditure	30,000	30,000	30,000	0	30,000
	Cable Beach Stage 1 Loan Expenditure	150,000	150,000	150,000	32,152	117,848
	Cable Beach Stage 2 - Head Contract	40,534,156	40,534,156	6,755,692	1,415,896	5,339,796
	Cable Beach Stage 2 - Cultural Monitor & Specialist Consulamts	250,000	250,000	35,450	31,212	4,238
	Cable Beach Stage 2 - Shire Landscaping And Misc Items	391,388	391,388	31,896	98,104	(66,208)
	Cable Beach Stage 2 - Art And Interpretation	935,000	935,000	155,834	12,235	143,599
	Cable Beach Stage 2 - Marketing, Community Engagement, Place Activation And Events	325,000	325,000	54,012	19,529	34,483
	Cable Beach Stage 2 - Threatened Ecological Community Boardwalk And Path	200,000	200,000	33,334	0	33,334
	Cable Beach Stage 2 - Commercial Spaces	100,000	100,000	0	0	0
	Cable Beach Stage 2 - Foreshore Access Path	376,938	376,938	4,126	3,427	699
	Cable Beach Stage 2 - Cctv & Smart Vehicle Monitoring	300,000	300,000	0	0	0
	Cable Beach Stage 2 - Contingency And Misc Costs	2,181,602	2,181,602	0	49,892	(49,892)
	Town Beach Renewal Works - Infra Cap Exp	5,750	5,750	0	0	0
	Haynes Oval Reserve Renewal Of Infrastructure- Cap Exp	14,950	14,950	0	0	0
	Sunset Park Renewal Infra - Cap Exp - Parks And Ovals	26,763	26,763	0	0	0
	Brolga Park Renewal Infra - Cap Exp - Parks & Ovals	14,030	14,030	0	0	0
	Solway Park Renewal Infra - Cap Exp - Pks & Ovals	38,088	38,088	0	0	0
	Cygnat Park Infrastructure Renewal - Cap Exp	85,445	85,445	0	0	0
	25-26 Amp Pos Renewal- Brac (Cap Ex)	399,395	399,395	0	0	0
	Sugar Glider Park Renewal Infra - Cap Exp - Parks & Ovals (Cap Ex)	7,130	7,130	0	0	0
	25-26 Amp Pos Renewal - Herbert St Reserve (Cap Ex)	7,130	7,130	0	0	0
	25-26 Amp Pos Renewal - Januburu Park (Cap Ex)	8,280	8,280	0	0	0
	25-26 Amp Pos Renewal - Koel Park (Cap Ex)	7,130	7,130	0	0	0
	25-26 Amp Pos Renewal - Sibosado Park (Cap Ex)	7,015	7,015	0	0	0
	Brac Oval Upgrade Of Infra - Cap Exp	322,286	322,286	181,929	0	181,929
	Cable Beach Foreshore Upgrade	190,080	190,080	190,080	14,949	175,131
	Cable Beach Waterpark Detailed Design 23-24 Expenditure	36,250	36,250	36,250	3,100	33,150
	Haynes Oval Infra Upgrade Const By P&G - Cap Exp - Pks & Ovl	30,000	30,000	30,000	3,600	26,400
	Chippindale Park Renewal Infra - Cap Exp - Parks & Ovals	21,167	21,167	21,167	0	21,167
	Male Oval Renewal Infra - Cap Exp - Parks & Ovals	113,800	113,800	100,000	0	100,000
	Tolentino Park Infrastructure Renewal - Cap Exp	33,305	33,305	33,305	0	33,305
	Depot Other Infra Renewal Const - Cap Exp - Depot Ops	17,000	17,000	17,000	18,000	(1,000)
	Total Infrastructure - recreation areas	47,409,078	47,409,078	8,160,075	1,703,577	6,456,498
	Infrastructure - other					
	Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse	216,562	216,562	36,094	0	36,094
	Street Lighting At Various Locations - Renewal	228,500	228,500	125,000	0	125,000
	Sam Male Lugger Restoration- Cap Ex	100,000	100,000	0	0	0
	Community Recycling Centre - Rrp - Cap Exp	87,500	87,500	87,500	9,158	78,342
	Total Infrastructure - other	632,562	632,562	248,594	9,158	239,436
	Capital expenditure total	63,157,222	63,157,223	14,460,051	2,393,582	24,132,937

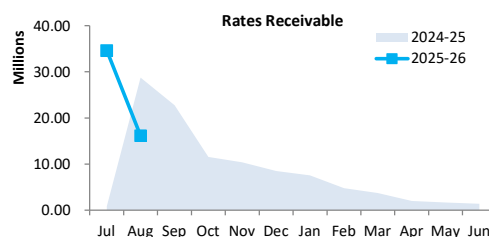
**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025**

OPERATING ACTIVITIES

6 RECEIVABLES

Rates receivable

	30 Jun 2025	31 Aug 2025
	\$	\$
Opening arrears previous year	1,052,012	1,382,568
Levied this year	28,795,118	30,326,175
Less - collections to date	(28,464,562)	(15,576,694)
Net rates collectable	1,382,568	16,132,049
% Collected	95.4%	49.1%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Trade receivables	(104,290)	1,440,461	161,385	173,655	85,795	1,757,006
Percentage	(5.9%)	82.0%	9.2%	9.9%	4.9%	
Balance per trial balance						
Trade receivables						1,757,006
Infringement Debtors						292,654
GST receivable						307,587
Receivables for employee related provisions						49,347
Allowance for credit losses of other receivables						(244,274)
Total receivables general outstanding						2,162,320

Amounts shown above include GST (where applicable)

Note: two key receivables - capital grant funding for the Walmanyjun Cable Beach Stage two project totalling approximately \$13.2m was received in early August.

KEY INFORMATION

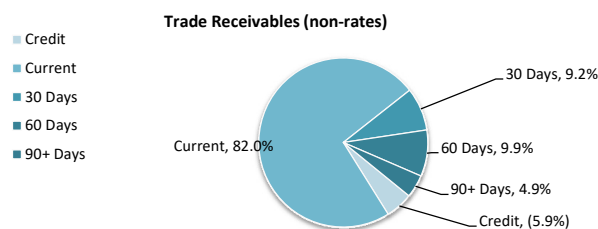
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025**

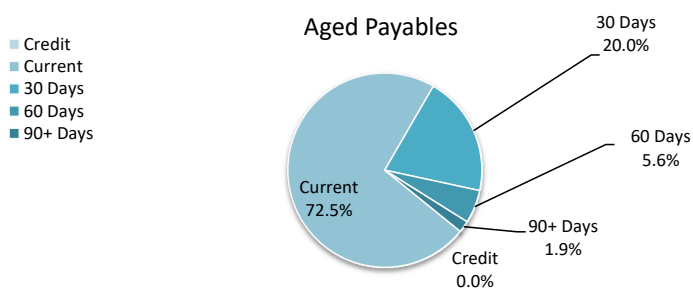
OPERATING ACTIVITIES

7 PAYABLES

Sundry creditors	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Sundry creditors	0	1,009,421	278,459	77,719	26,385	1,391,984
Percentage	0.0%	72.5%	20.0%	5.6%	1.9%	
Balance per trial balance						
Sundry creditors						1,391,984
Building Services Levy						47,199
Prepaid rates						149,252
Accrued payroll liabilities						(58)
ATO liabilities						175,684
Bonds and deposits held						851,998
Accrued liabilities						(332,937)
Total payables general outstanding						2,283,939
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



FINANCING ACTIVITIES

Repayments - borrowings

All debenture repayments were financed by general purpose revenue. Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025**

OPERATING ACTIVITIES

9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$	Number of Properties	Rateable Value	Budget			YTD Actual		Total Revenue \$
				Rate Revenue \$	Reassessed Rate Revenue \$	Total Revenue \$	Rate Revenue \$	Reassessed Rate Revenue \$	
Gross rental value									
GRV - Residential	0.068550	5,127	236,192,152	16,190,972	200,000	16,390,972	16,113,705	99,143	16,212,848
GRV - Vacant	0.186300	180	4,166,568	776,232	0	776,232	776,232	0	776,232
GRV - Commercial	0.122890	567	66,843,411	8,214,387	0	8,214,387	8,214,387	0	8,214,387
GRV - Tourism	0.139510	623	25,615,781	3,573,657	0	3,573,657	3,573,657	0	3,573,657
Unimproved value									
UV - Rural	0.009050	54	20,530,000	185,797	0	185,797	185,797	0	185,797
UV - Mining	0.171740	30	1,366,168	234,626	0	234,626	234,626	0	234,626
UV - Commercial Rural	0.047960	22	8,674,826	416,045	0	416,045	416,045	0	416,045
Sub-Total		6,603	363,388,906	29,591,716	200,000	29,791,716	29,514,449	99,143	29,613,592

Minimum payment

				Minimum Payment \$					
Gross rental value									
GRV - Residential	1,401	82	1,344,480	114,882	0	114,882	114,882	0	114,882
GRV - Vacant	1,318	168	903,948	221,424	0	221,424	221,424	0	221,424
GRV - Commercial	1,401	18	126,571	25,218	0	25,218	25,218	0	25,218
GRV - Tourism	1,401	227	729,998	318,027	0	318,027	318,027	0	318,027
Unimproved value									
UV - Rural	1,401	5	246,300	7,005	0	7,005	7,005	0	7,005
UV - Mining	929	25	66,255	23,225	0	23,225	23,225	0	23,225
UV - Commercial Rural	1,401	2	28,300	2,802	0	2,802	2,802	0	2,802
Sub-total		527	3,445,852	712,583	0	712,583	712,583	0	712,583
Concession						(77,267)			(77,267)
Total general rates		7,130	366,834,758	30,304,299	200,000	30,504,299	30,227,032	99,143	30,326,175

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

OPERATING ACTIVITIES

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grant	Grants, subsidies and contributions revenue					YTD Revenue Actual
		Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	
		\$	\$	\$	\$	\$	
Grants and subsidies							
WA Grants Commission	Financial Assistance Grant - General Purpose	1,449,096	362,274	1,449,096	0	1,449,096	215,388
WA Grants Commission	Financial Assistance Grant - Roads	726,700	181,675	726,700	0	726,700	90,930
Department of Health	Broome CLAG Funding	11,600	1,934	11,600	0	11,600	0
Rio Tinto - Pilbara Iron Company Pty Ltd	Youth Partnership Agreement 2022-2025	80,000	21,666	80,000	0	80,000	0
Department of Local Government, Sport and Cultural Industries	In the House	70,000	11,666	70,000	0	70,000	0
Main Roads WA	Street Lighting Subsidy	48,000	0	48,000	0	48,000	0
Main Roads WA	Direct Grant	202,110	202,110	202,110	0	202,110	199,932
Department Of Justice	A Sporting Chance	45,000	20,000	45,000	0	45,000	0
Library Various grants		38,994	21,244	38,994	0	38,994	15,720
Department of Planning, Lands and Heritage	Coastal Management Plan Assistance Program 2024-25	107,500	0	107,500	0	107,500	0
Department of Planning, Lands and Heritage	Inclusion Development Fund	1,000	166	1,000	0	1,000	0
Department of Primary Industries and Regional Development	Animal Welfare Program	23,798	23,798	23,798	0	23,798	0
Waste Management Grant	Waste Management	14,500	2,416	14,500	0	14,500	4,154
Mental Health Commission	Installation of needle disposal units	112,458	44,984	112,458	0	112,458	0
Various	Cable Beach Waterpark Detailed Design Income	46,149	21,149	46,149	0	46,149	62,727
TOTALS		2,979,405	915,498	2,979,405	0	2,979,405	593,677

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

INVESTING ACTIVITIES

11 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grant	Capital grants, subsidies and contributions revenue					YTD Revenue
		Amended Budget	YTD	Annual	Budget		
		Revenue	Budget	Budget	Variations	Expected	
		\$	\$	\$	\$	\$	\$
Main Roads	Black Spot Frederick Street Carpark	30,000	0	30,000	0	30,000	0
Main Roads	RPG Stewart St, Port Guy intersection	2,164,035	0	2,164,035	0	2,164,035	0
Main Roads	RTR/RPG Cable Beach Stage 1 - Cable Beach Road West	775,979	0	775,979	0	775,979	50,000
Lotterywest	Cable Beach Stage 1 Cable Beach Stage 1	1,532,000	0	1,532,000	0	1,532,000	1,372,686
Community Sporting & Recreation Facilities	BRAC Tennis Court Surface Renewal	110,000	0	110,000	0	110,000	0
Various	Cable Beach (Walmayjun) Foreshore	42,175,321	0	42,175,321	0	42,175,321	12,907,761
Roebuck Estate Development Pty Ltd	Drainage Headworks WAPC 155527 STAGE 11C 2022	30,000	5,000	30,000	0	30,000	0
Roebuck Estate Development Pty Ltd	Footpath Contribution WAPC 155527 STAGE 11C 2022	50,000	8,334	50,000	0	50,000	0
Regional Bikeways Grant- Non Op Inc - Footpaths		661,657	0	661,657	0	661,657	278,070
Department of Planning, Lands, and Heritage	Sanctuary Road Detailed Design	240,000	0	240,000	0	240,000	0
Broome Civic Centre Capital Grants - Cap Inc - Bme Civic Centre		34,132	0	34,132	0	34,132	0
Town Team Movement Ltd	Streets Alive Grant	98,750	0	98,750	0	98,750	18,750
Lotterywest	Cable Beach Waterpark Detailed Design	350,000	0	350,000	0	350,000	0
TOTALS		48,251,874	13,334	48,251,874	0	48,251,874	14,627,267

9.4.3 MONTHLY PAYMENT LISTING - SEPTEMBER 2025

LOCATION/ADDRESS: Nil
APPLICANT: Nil
FILE: FRE02
AUTHOR: Finance Officer
CONTRIBUTOR/S: Nil
RESPONSIBLE OFFICER: Director Corporate Services
DISCLOSURE OF INTEREST: Nil

21

SUMMARY:

This report recommends that Council receives the list of payments made under delegated authority, as per the attachment to this report, for September 2025.

BACKGROUND

The Chief Executive Officer (CEO) has delegated authority via Delegation 1.2.20 Payments from the Municipal or Trust Funds, to make payments from the Municipal and Trust funds as per budget allocations and in line with applicable policies.

COMMENT

The Shire provides payments to suppliers by Electronic Funds Transfer (EFT and BPAY), cheque, credit card or direct debit. Attachment 1 provides a list of all payments processed under delegated authority in September 2025.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

12. *Payments from municipal fund or trust fund, restrictions on making*
- (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
 - (3) *A list prepared under sub regulation (1) or (2) is to be —*
 - (a) *presented to the Council at the next ordinary meeting of the Council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*
- 13A. *Payments by employees via purchasing cards*
- (1) *If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —*
 - (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment;*
 - (d) *sufficient information to identify the payment.*
 - (2) *A list prepared under sub regulation (1) must be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

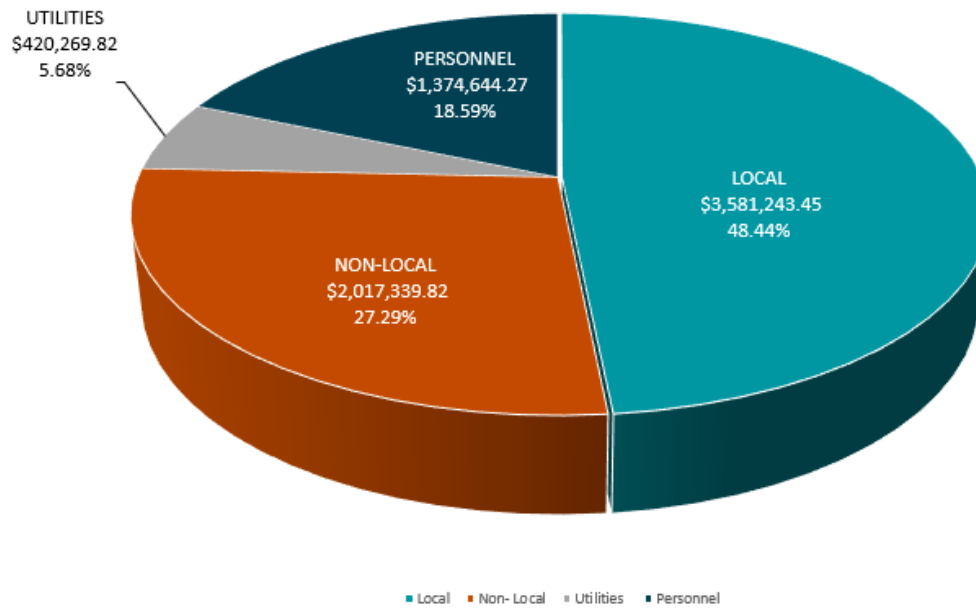
POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

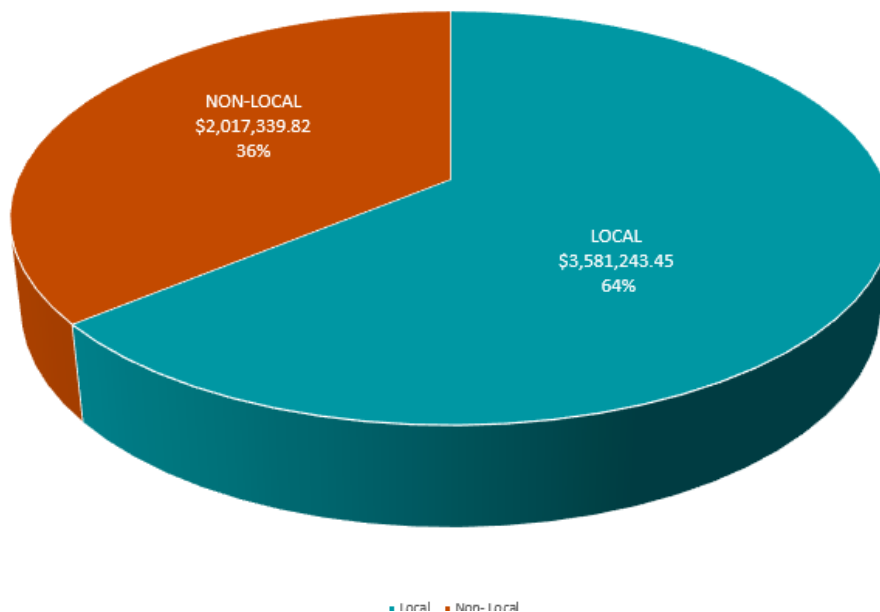
List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:

SHIRE OF BROOME PAYMENTS SEPTEMBER 2025



Note: Personnel payments in this analysis include payroll, superannuation (contained within Direct Debit type payments), payroll tax and other deductions (contained within the EFT Payments type payments).

LOCAL Vs NON-LOCAL PAYMENTS SEPTEMBER 2025



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for September 2025 after \$1,374,644.27 in personnel payments, \$420,269.82 in utilities, and other non-local sole suppliers were excluded.

YEAR TO DATE CREDITOR PAYMENTS

The table below summarises the total payments made to creditors year to date:

Month	Cheques	EFT Payments	Direct Debit	Credit Card	Trust	Payroll	Total Creditors
Jul-25	\$ 4,895.35	\$ 4,634,889.06	\$ 528,035.87	\$ 40,093.25	\$ -	\$ 877,394.96	\$ 6,085,308.49
Aug-25	\$ -	\$ 5,504,680.41	\$ 365,632.93	\$ 45,381.35	\$ -	\$ 853,707.24	\$ 6,769,401.93
Sep-25	\$ 3,500.00	\$ 6,108,370.52	\$ 402,977.55	\$ 44,223.11	\$ -	\$ 834,426.18	\$ 7,393,497.36
Oct-25							
Nov-25							
Dec-25							
Jan-26							
Feb-26							
Mar-26							
Apr-26							
May-26							
Jun-26							
TOTAL	\$ 8,395.35	\$ 16,247,939.99	\$ 1,296,646.35	\$ 129,697.71	\$ -	\$ 2,565,528.38	\$ 20,248,207.78

RISK

The risk of Council not receiving this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 9 - Effective leadership, advocacy and governance

Objective 9.2 Deliver cost effective, fit-for-purpose assets, facilities and equipment.

CARETAKER PERIOD STATEMENT

The recommended decision is not a 'Major Policy Decision' within the context of Council Policy 'Elections - Caretaker Policy'.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Receives the list of payments made from the Municipal and Trust Accounts in September 2025, totalling \$7,393,497.36 (Attachment 1) per the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:*
 - a) *EFT Vouchers EFT81145 - EFT81566 totalling \$6,108,370.52;*
 - b) *Municipal Cheque Vouchers 57867 - 57871 totalling \$3,500.00;*
 - c) *Trust Cheque Vouchers 00000 - 00000 totalling \$0.00; and*
 - d) *Municipal Direct Debits DD34714.2 - DD34805.9 including payroll totalling \$1,237,403.73*
2. *Receives the list of payments made by credit cards in September 2025, totalling \$44,223.11 (contained within Attachment 1) per the requirements of Regulation 13A*

of the Local Government (Financial Management) Regulations 1996 covering Direct Debits Vouchers DD34795.1 – DD34795.27.

- 3. Notes the local spend of \$3,581,243.45 included in the amount above, equating to 64% of total payments excluding personnel, utility, and other external sole supplier costs.*

Attachments

1. Payment Listing- September 2025

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
EFT #	Date	Name	Description	Amount
EFT81393	23/09/2025	4LOGIC PTY LTD (NEW ERA TECHNOLOGY AU-06)	Backup Microsoft 365 Annual Renewal- ICT	\$ 12,537.51
EFT81154	02/09/2025	AARON BASS	Poster Design- Kids Wardrobe Swap	\$ 462.00
EFT81210	10/09/2025	AARON BASS	Poster Design- Meet The Machines Day	\$ 539.00
EFT81274	11/09/2025	AARON MANSON (POOL WISDOM)	Pool Chemicals- BRAC	\$ 1,505.58
EFT81296	17/09/2025	AARON MANSON (POOL WISDOM)	Pool Chemicals- Town Beach Water Park	\$ 2,162.86
EFT81394	23/09/2025	AARON MANSON (POOL WISDOM)	Pool Chemicals- BRAC	\$ 1,797.08
EFT81484	26/09/2025	AARON MANSON (POOL WISDOM)	Pool Chemicals- Town Beach Water Park	\$ 2,078.48
EFT81297	17/09/2025	ABLE ELECTRICAL (WA) PTY LTD	Lighting Repair Works- Nipper Roe Oval	\$ 858.00
EFT81211	10/09/2025	ACOR CONSULTANTS (WA) PTY LIMITED	Redesign Works- Cable Beach Stage 2 RFQ 23-27	\$ 17,723.48
EFT81298	17/09/2025	ACURIX NETWORKS PTY LTD	Wi-Fi Services- Library	\$ 497.20
EFT81212	10/09/2025	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Mower Parts, Oil Filter, Screws, Washers, Windscreen Freight- Parks & Garde	\$ 7,139.11
EFT81485	26/09/2025	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Roof Seal- Depot	\$ 780.95
EFT81395	23/09/2025	AGENT SALES & SERVICES PTY LTD	Chlorine Test- Health	\$ 1,157.20
EFT81299	17/09/2025	AIT SPECIALISTS PTY LTD	Fuel Tax Credit Review- September 2025	\$ 800.69
EFT81396	23/09/2025	AIT SPECIALISTS PTY LTD	Fuel Tax Credit Review- August 2025	\$ 680.57
EFT81155	02/09/2025	ALISTAIR STANLEY PHARO	Cross Over Subsidy- Infrastructure	\$ 1,000.00
EFT81213	10/09/2025	ALL ACTION ELECTRICAL	Inspect & Fix Oven- Haynes Oval Pavilion Kiosk	\$ 660.00
EFT81486	26/09/2025	ALLPEST (BROOME PEST CONTROL)	Pest Control- Civic Centre	\$ 190.00
EFT81552	30/09/2025	ALLPEST (BROOME PEST CONTROL)	Termite Bait Stations & Termiticide- BRAC	\$ 655.00
EFT81156	02/09/2025	AMBER HURLEY	Battle of The Bands Winner- Civic Centre	\$ 1,000.00
EFT81300	17/09/2025	ANNA HASTIE	Healing Meditation- Cable Beach Community Engagement	\$ 275.00
EFT81214	10/09/2025	A. FORD	Rates Refund- A304163	\$ 5,136.87
EFT81215	10/09/2025	ART HANGING SYSTEMS	Exhibit Panels- Civic Centre RFQ2432	\$ 71,470.58
EFT81397	23/09/2025	ARTBEAT PUBLISHERS	Author Presenter Full Day Fees- Library	\$ 3,462.14
EFT81157	02/09/2025	ARTISTRALIA	Licensing & DVD Hire For Halloween Movie Night- Cygnet Park	\$ 495.00
EFT81158	02/09/2025	ASSORTED SIGNS	Outdoor Court Signage- BRAC	\$ 499.75
EFT81159	02/09/2025	AUSCO MODULAR PTY LTD	Monthly Hire of Toilet- Cable Beach Stage 2	\$ 3,396.33
EFT81301	17/09/2025	AUSCO MODULAR PTY LTD	Monthly Hire of Toilet- Cable Beach Stage 2	\$ 3,396.33
EFT81302	17/09/2025	AUSSIE BROADBAND LIMITED	Internet Links- BRAC, Administration Building & Depot	\$ 2,526.70
EFT81398	23/09/2025	AUSSIE TELECOM	Deep Freeze Premium Subscription- Library	\$ 1,429.80
EFT81216	10/09/2025	AUSTRALIA POST	Postage- Administration Office	\$ 1,157.61
EFT81201	05/09/2025	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 634.00
EFT81385	19/09/2025	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 634.00
EFT81202	05/09/2025	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 130,284.00
EFT81386	19/09/2025	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 132,333.00
EFT81160	02/09/2025	AVIAIR	Inter Regional Flight Network Sponsorship Contribution	\$ 17,678.10
EFT81487	26/09/2025	BARNATO FABRICATION PTY LTD	Repair Hook Lift Bins- WMF	\$ 841.94
EFT81303	17/09/2025	BAWX PTY LTD	Powder Coated Doors & Install Locks- Works & Operations	\$ 610.50
EFT81488	26/09/2025	BIDYADANGA ABORIGINAL COMMUNITY - LA GRANGE INC	Community Development Fund- Desert To The Sea Music Festival C/0525/026	\$ 8,250.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
EFT81399	23/09/2025	BIG SPOON ART SERVICES PTY LTD	Concept Development- Cable Beach Stage 2 Art & Interpretation RFT25/01	\$ 26,950.00
EFT81161	02/09/2025	BLACKWOODS	Staff Uniforms RFT 23/17	\$ 984.46
EFT81275	11/09/2025	BLACKWOODS	Heavy Duty Roller Stand- Depot	\$ 335.89
EFT81304	17/09/2025	BLACKWOODS	Outdoor PPE- People & Culture RFT 23/17	\$ 1,599.88
EFT81400	23/09/2025	BLACKWOODS	Staff Uniforms- WMF	\$ 1,451.76
EFT81489	26/09/2025	BLACKWOODS	Staff Uniforms- WMF	\$ 2,223.29
EFT81305	17/09/2025	BOC LIMITED	Gas Bottle Hire- Depot	\$ 249.08
EFT81306	17/09/2025	BOKASHI COMPOSTING AUSTRALIA	Composting Bin- Recycling & Education	\$ 3,431.38
EFT81401	23/09/2025	BOLINDA PUBLISHING PTY LTD	Books- Library	\$ 3,300.00
EFT81217	10/09/2025	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 13,469.52
EFT81307	17/09/2025	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 16,918.20
EFT81490	26/09/2025	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 17,038.62
EFT81402	23/09/2025	BRENNAN IT PTY LTD	Microsoft Server Licensing 06/07/2025-05/08/2025- ICT	\$ 3,664.32
EFT81308	17/09/2025	BROOKS HIRE	Dry Hire of Loader- WMF	\$ 266.33
EFT81491	26/09/2025	BROOME ABORIGINAL MEDIA ASSOCIATION	Community Development Fund- Kullari Naidoc Festival C/0525/026	\$ 8,250.00
EFT81492	26/09/2025	BROOME BOWLING CLUB	Community Development Fund- Broome Bowling Event C/0525/026	\$ 8,250.00
EFT81163	02/09/2025	BROOME BUILDERS PTY LTD	Crossover Subsidy- Infrastructure	\$ 3,000.00
EFT81403	23/09/2025	BROOME HISTORICAL SOCIETY & MUSEUM	Photographs- Cable Beach Foreshore	\$ 2,200.00
EFT81164	02/09/2025	BROOME PLUMBING & GAS	Backflow Testing- Civic Centre	\$ 1,578.00
EFT81218	10/09/2025	BROOME PLUMBING & GAS	Back Flow Testing- Infrastructure	\$ 400.00
EFT81276	11/09/2025	BROOME PLUMBING & GAS	Water Fountain Installation- Library	\$ 3,871.00
EFT81309	17/09/2025	BROOME PLUMBING & GAS	Pump Track Drinking Fountain Installation- BRAC	\$ 19,140.00
EFT81404	23/09/2025	BROOME PLUMBING & GAS	Backflow Device Repairs- Infrastructure	\$ 2,293.00
EFT81493	26/09/2025	BROOME PLUMBING & GAS	Plumbing Maintenance- Town Beach Ablutions	\$ 7,565.50
EFT81165	02/09/2025	BROOME PROGRESSIVE SUPPLIES	Milk- Administration Office	\$ 52.25
EFT81219	10/09/2025	BROOME PROGRESSIVE SUPPLIES	Promotional Supplies- Shinju Float Parade	\$ 339.46
EFT81310	17/09/2025	BROOME PROGRESSIVE SUPPLIES	Stationery- Administration Office	\$ 69.43
EFT81405	23/09/2025	BROOME PROGRESSIVE SUPPLIES	Kiosk Stock- BRAC	\$ 1,240.21
EFT81494	26/09/2025	BROOME PROGRESSIVE SUPPLIES	Cleaning Consumables- BRAC	\$ 1,383.32
EFT81472	24/09/2025	BROOME PROPERTY PEOPLE	Staff Rent- October 2025	\$ 2,389.89
EFT81473	24/09/2025	BROOME REAL ESTATE PTY LTD (FIRST NATIONAL REAL ESTATE	Staff Rent- October 2025	\$ 7,873.21
EFT81311	17/09/2025	BROOME SCOOTERS PTY LTD (KIMBERLEY MOWERS & SPARES)	Brush Cutter & Parts- Parks & Gardens	\$ 7,128.00
EFT81203	05/09/2025	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 580.00
EFT81387	19/09/2025	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 620.00
EFT81204	05/09/2025	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 1,110.00
EFT81388	19/09/2025	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 1,110.00
EFT81166	02/09/2025	BROOME SMALL ENGINE SERVICES	Diamond Edge Trimmer- Parks & Gardens	\$ 275.73
EFT81220	10/09/2025	BROOME SMALL ENGINE SERVICES	Pole Saw Bushranger Telescopic- Parks & Gardens	\$ 4,701.00
EFT81553	30/09/2025	BROOME SMALL ENGINE SERVICES	Emulsion Mixing Trash Pump- Depot	\$ 1,683.00
EFT81167	02/09/2025	BROOME TOWING & SALVAGE	Abandoned Vehicle Towing & Impound- Rangers	\$ 2,495.00
EFT81221	10/09/2025	BROOME TOWING & SALVAGE	Abandoned Vehicle Towing & Impound- Rangers	\$ 2,315.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
EFT81222	10/09/2025	BROOME VETERINARY HOSPITAL	Pound Fees- Rangers	\$ 7,249.00
EFT81406	23/09/2025	BROOME VETERINARY HOSPITAL	Veterinary Services- Rangers	\$ 1,546.00
EFT81554	30/09/2025	BROOME YOUTH AND FAMILIES HUB INCORPORATED	School Holiday Program- Sporting Chance Grant Variation	\$ 13,951.73
EFT81223	10/09/2025	BUNNINGS BROOME	Leaf Blowers Batteries- Operations	\$ 379.28
EFT81495	26/09/2025	BUSINESS BASE (Office EASY PTY LTD)	Visitor Chairs- Library	\$ 4,520.00
EFT81312	17/09/2025	BWS LIQUOUR (ENDEAVOUR GROUP)	Kiosk Stock- Civic Centre	\$ 900.00
EFT81313	17/09/2025	CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE	Replacement Loader Tyre- WMF	\$ 6,269.50
EFT81407	23/09/2025	CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE	Tract Mower & Grader Earth Mover- Depot	\$ 12,165.00
EFT81496	26/09/2025	CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE	New Rear Tyres- Depot	\$ 5,282.50
EFT81408	23/09/2025	CARE PROPERTY WA STRATA MANAGEMENT	Quarterly Admin Reserve Levy- Staff Housing	\$ 1,348.72
EFT81168	02/09/2025	CARPET PAINT & TILE CENTRE	Marking Paint- Works & Operations	\$ 1,683.00
EFT81314	17/09/2025	CARPET PAINT & TILE CENTRE	Marking Paint- Works & Operations	\$ 3,366.00
EFT81169	02/09/2025	CATHOLIC CHURCH BROOME - OUR LADY QUEEN OF PEACE CATHEDRAL	Christmas Nativity Play- Community Development Funding 2025-26 C/0525/025	\$ 1,600.00
EFT81409	23/09/2025	CEMETERIES & CREMATORIA ASSOCIATION OF WA	Annual Membership 25/26- CCAWA	\$ 130.00
EFT81474	24/09/2025	CHARTER PROPERTY GROUP PTY LTD	Staff Rent- October 2025	\$ 3,910.67
EFT81205	05/09/2025	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 1,149.48
EFT81389	19/09/2025	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 1,366.81
EFT81145	02/09/2025	CR. C MITCHELL	Monthly Councillor Sitting Fee & Allowances	\$ 9,120.08
EFT81224	10/09/2025	CIRCUITWEST INC	Presenter Fee- Civic Centre	\$ 1,650.00
EFT81410	23/09/2025	CIRCUITWEST INC	Annual Membership Ordinary Member- Civic Centre	\$ 660.00
EFT81497	26/09/2025	CIRCUITWEST INC	Presenter Fee- Civic Centre	\$ 1,650.00
EFT81225	10/09/2025	CLARK EQUIPMENT SALES PTY LTD	Bobcat Rear Camera Kit- Works & Operations	\$ 3,322.77
EFT81498	26/09/2025	CLARK EQUIPMENT SALES PTY LTD	Bobcat Rear Idler- Works & Operations	\$ 3,081.35
EFT81226	10/09/2025	CLARK POOLS & SPAS BROOME (NEW)	Monthly Pool Servicing & Chemicals- Shire Housing	\$ 130.95
EFT81277	11/09/2025	CLARK POOLS & SPAS BROOME (NEW)	Monthly Pool Servicing & Chemicals- Shire Housing	\$ 109.00
EFT81555	30/09/2025	CLARK POOLS & SPAS BROOME (NEW)	Monthly Pool Servicing & Chemicals- Shire Housing	\$ 1,530.24
EFT81170	02/09/2025	CLEANAWAY CO PTY LTD	Residential Two Bin Service RFQ 23-16	\$ 239,102.54
EFT81278	11/09/2025	CLEANAWAY CO PTY LTD	General Waste Removal- BRAC	\$ 1,395.15
EFT81315	17/09/2025	CLEANAWAY CO PTY LTD	Recycling Removal- BRAC	\$ 468.06
EFT81411	23/09/2025	CLEANAWAY CO PTY LTD	Kerbside Recycling Collection- RFQ 23-16	\$ 236,080.66
EFT81499	26/09/2025	CLEANAWAY CO PTY LTD	Waste Skip Empty- Kimberley Regional Offices RFT 23-16	\$ 2,240.23
EFT81556	30/09/2025	CLEAVE CONSOLIDATED PTY LTD T/A GRATEFUL GARDENS	Garden Maintenance- Shire Housing	\$ 594.00
EFT81279	11/09/2025	CMA CONTRACTING PTY LTD	Construction Head Contract- Cable Beach Foreshore Redevelopment Stage 2 RFT 24/10	\$ 1,936,974.69
EFT81227	10/09/2025	COAST & COUNTRY ELECTRICS	Street Lighting Repairs- Chinatown	\$ 143.00
EFT81316	17/09/2025	COAST & COUNTRY ELECTRICS	UV Lamp Installation- BRAC	\$ 143.00
EFT81500	26/09/2025	COAST & COUNTRY ELECTRICS	Hydro Pump- BRAC	\$ 6,985.00
EFT81557	30/09/2025	COAST & COUNTRY ELECTRICS	Electrical Maintenance- Library	\$ 657.76
EFT81412	23/09/2025	COLOURS STUDIO BROOME	Sympathy Bouquet- Infrastructure	\$ 115.00
EFT81413	23/09/2025	CONNECT CALL CENTRE SERVICES	After Hours Call Centre Charges August 2025- Shire Administration	\$ 440.15

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
EFT81171	02/09/2025	CONNOLLY HOMES PTY LTD	Crossover Subsidy- Infrastructure	\$ 1,000.00
EFT81228	10/09/2025	CORNERSTONE LEGAL	Legal Representation- Ranger Services	\$ 5,280.00
EFT81317	17/09/2025	CORNERSTONE LEGAL	Legal Representation- Ranger Services	\$ 1,265.00
EFT81229	10/09/2025	CORSIGN WA PTY LTD	Blue & White Directional Sign- BRAC	\$ 94.05
EFT81280	11/09/2025	CRUISE BROOME INCORPORATED	Tourism Administration Policy Funding- Coordinator Services	\$ 25,000.00
EFT81501	26/09/2025	CYGNET WEST PTY LTD	CHRMAP Advertising- Planning & Building	\$ 319.00
EFT81414	23/09/2025	DAIMLER TRUCKS BROOME	Investigate Truck Fault Codes- Shire Fleet	\$ 467.50
EFT81230	10/09/2025	DAN GUIDERA	Entertainment Charge- Civic Centre	\$ 200.00
EFT81318	17/09/2025	DATA#3 LIMITED	Adobe Software- Planning & Building	\$ 337.26
EFT81231	10/09/2025	DAVID LAURENCE BULLOCK	Textile Mats Installation- Library	\$ 1,695.00
EFT81172	02/09/2025	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Male Oval Power Outlets Maintenance (Shinju)- Parks & Gardens	\$ 220.00
EFT81232	10/09/2025	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Fuel Pump Maintenance- Depot	\$ 528.00
EFT81415	23/09/2025	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Investigate Vandalised Light Fittings- Bedford Park	\$ 2,607.00
EFT81502	26/09/2025	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Rectify Power Outage- Parks & Gardens Shed	\$ 412.50
EFT81416	23/09/2025	DEKK RTP PTY LTD	Bobcat Rubber Tracks- Works & Operations	\$ 4,124.04
EFT81173	02/09/2025	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Emergency Service Levy- 1st Quarter Contribution	\$ 476,552.58
EFT81319	17/09/2025	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Emergency Services Levy Adjustment- 2024/25	\$ 7,691.67
EFT81174	02/09/2025	DEPARTMENT OF TREASURY	Historical Unclaimed Bonds- Finance	\$ 570.24
EFT81209	10/09/2025	DEPARTMENT OF TREASURY	Historical Unclaimed Bonds- Finance	\$ 35,078.53
EFT81146	02/09/2025	CR. D. MALE	Monthly Councillor Sitting Fee & Allowances	\$ 3,946.50
EFT81417	23/09/2025	DONALD KNOX SERVICES PTY LTD TA KIMBERLEY SECURITY	Relocate Existing Intercom System- WMF	\$ 308.00
EFT81206	05/09/2025	EASISALARY PTY LTD T/A EASI	Payroll Deductions/Contributions	\$ 10,711.88
EFT81390	19/09/2025	EASISALARY PTY LTD T/A EASI	Payroll Deductions/Contributions	\$ 9,471.91
EFT81320	17/09/2025	E. MARIAN	Staff Accommodation Reimbursement- Waste Conference	\$ 285.00
EFT81175	02/09/2025	ELITE POOL COVERS PTY LTD	Thermal Pool Blanket- BRAC	\$ 10,285.00
EFT81147	02/09/2025	CR. E. SMITH	Monthly Councillor Sitting Fee & Allowances	\$ 2,468.33
EFT81321	17/09/2025	E. HALLEN	Staff Training Reimbursement- Food & Travel	\$ 188.48
EFT81418	23/09/2025	ETC SOLUTIONS	Electrical Reticulation Redesign- Cable Beach Stage 2	\$ 1,677.50
EFT81419	23/09/2025	FERRANTE ADVISORY	Funding Strategy, Business Case & Advocacy- McMahon Oval	\$ 1,650.00
EFT81281	11/09/2025	FIRE & SAFETY SERVICES COMPANY	Routine Fire Equipment Servicing- Civic Centre	\$ 1,251.80
EFT81503	26/09/2025	FIRE & SAFETY SERVICES COMPANY	12VDC Batteries- Civic Centre	\$ 191.95
EFT81558	30/09/2025	FIRE & SAFETY SERVICES COMPANY	Routine Fire Equipment Testing- Civic Centre	\$ 4,606.80
EFT81233	10/09/2025	FIXIT BROOME	Replace Bifold Doors- Haynes Oval Pavilion	\$ 2,843.37
EFT81234	10/09/2025	FOCUSED VISION CONSULTING	Project Management & Meetings- Special Projects	\$ 5,439.50
EFT81420	23/09/2025	FOCUSED VISION CONSULTING	Project Management & Meetings- Cable Beach Foreshore Upgrade	\$ 12,375.00
EFT81235	10/09/2025	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Stainless Steel Tissue Dispensers- Cable Beach & Town Beach Ablutions	\$ 2,565.20
EFT81322	17/09/2025	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Vacate Clean- Staff Housing	\$ 1,468.50
EFT81421	23/09/2025	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Vacate Clean- Staff Housing	\$ 558.25
EFT81236	10/09/2025	FORMS EXPRESS PTY LTD	Brochure Design- Annual Rates 2025/26	\$ 1,660.45
EFT81504	26/09/2025	FORMS EXPRESS PTY LTD	Data Processing- Annual Rates 2025/26	\$ 1,929.16
EFT81422	23/09/2025	FUEL TRANS AUSTRALIA PTY LTD TA RECHARGE PETROLEUM (BP	Petrol- Depot	\$ 1,322.20

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
EFT81237	10/09/2025	FULTON HOGAN INDUSTRIES PTY LTD (PIONEER ROAD SERVICES)	Pothole Repair Material- Works & Operations	\$ 1,900.80
EFT81323	17/09/2025	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- WMF, Depot, & ICT	\$ 4,096.59
EFT81282	11/09/2025	GKM CABINETS	Vanity Doors- Shire Housing	\$ 198.00
EFT81283	11/09/2025	GLASS CO KIMBERLEY	Replace Auto Door- Administration Office	\$ 12,823.25
EFT81238	10/09/2025	GO GO MEDIA	On-Hold Messages- Various Shire Facilities	\$ 3,960.00
EFT81324	17/09/2025	GO GO MEDIA	Monthly In-Facility Radio Service- BRAC	\$ 198.00
EFT81239	10/09/2025	GOOD EARTH GARDEN PRODUCTS PTY LTD	Potting Mix- Parks & Gardens	\$ 643.50
EFT81240	10/09/2025	GOOLARABOOLOO MILLIBINYARRI INDIGENOUS CORPORATION	Cultural Monitors- Cable Beach Redevelopment Stage 2	\$ 10,111.04
EFT81505	26/09/2025	GOOLARRI MEDIA ENTERPRISES PTY LTD	Community Development Fund- 6725 Postcode Event C/0525/026	\$ 8,250.00
EFT81506	26/09/2025	GREAT NORTHERN LOGISTICS PTY LTD	Grease Trap Collection & Disposal- BRAC	\$ 1,408.00
EFT81176	02/09/2025	GRESLEY ABAS PTY LTD	Concept Study Variation - BRAC Redevelopment	\$ 6,960.25
EFT81423	23/09/2025	GRESLEY ABAS PTY LTD	Concept Study Variation - BRAC Redevelopment	\$ 8,695.50
EFT81507	26/09/2025	GYPSYLYN LINE DANCING	Community Line Dancing Performance- Cable Beach Opening	\$ 200.00
EFT81424	23/09/2025	HAMES SHARLEY	Design Testing & Site Costing- Housing Support Program Grant Expenditure RFQ22/20	\$ 26,705.80
EFT81508	26/09/2025	HANG ME U.P. BROOME	Macrame Workshop- BRAC School Holiday Program	\$ 676.00
EFT81325	17/09/2025	HARBY ENTERPRISES PTY LTD TA HARBY STUDIOS	Marketing & Communications- Cable Beach Stage 2 (RFQ 25/08)	\$ 8,493.65
EFT81509	26/09/2025	HARBY ENTERPRISES PTY LTD TA HARBY STUDIOS	Contract Variation- Walmanyun Cable Beach Redevelopment RFQ25-08	\$ 7,865.00
EFT81284	11/09/2025	HARROLD CONSTRUCTION PTY LTD	Repair Handrail- Civic Centre	\$ 1,815.00
EFT81559	30/09/2025	HARROLD CONSTRUCTION PTY LTD	Repair Damaged Door- Staff Housing	\$ 3,135.00
EFT81326	17/09/2025	HARVEY NORMAN AV IT SUPERSTORE BROOME	iPad- BRAC Swimming Lessons	\$ 1,034.00
EFT81510	26/09/2025	HEART KIDS	2025/26 Quick Response Grant	\$ 964.00
EFT81425	23/09/2025	HESPERIAN PRESS	Books- Library	\$ 207.25
EFT81511	26/09/2025	HITECH SPORTS PTY LTD	Height Adjustor Rebuild Kit- BRAC	\$ 902.00
EFT81241	10/09/2025	HOIST SALES & HYDRAULIC REPAIRS PTY LTD	Truck Limit Switch- Depot	\$ 462.00
EFT81242	10/09/2025	HOLDFAST FLUID POWER NW PTY LTD	Replacement Bitumen Hose- Depot	\$ 327.07
EFT81327	17/09/2025	HOLDFAST FLUID POWER NW PTY LTD	Case Loader Hose Assembly- Depot	\$ 811.33
EFT81426	23/09/2025	HORIZON POWER (ELECTRICITY USAGE)	Street Lighting- Various Locations	\$ 25,519.46
EFT81427	23/09/2025	HORIZON POWER (SERVICE WORKS)	Capital Contribution- Streetlight Supply Sahanna & Chippindall Streets	\$ 208,807.17
EFT81177	02/09/2025	HT CLEANING SERVICES PTY LTD	Ad-Hoc Cleaning- Civic Centre	\$ 1,234.82
EFT81243	10/09/2025	HT CLEANING SERVICES PTY LTD	Regular Cleaning Services- Various Shire Facilities RFT 23-04	\$ 58,063.67
EFT81328	17/09/2025	HT CLEANING SERVICES PTY LTD	Ad-Hoc Cleaning- Civic Centre	\$ 5,150.06
EFT81512	26/09/2025	HT CLEANING SERVICES PTY LTD	Regular Cleaning Services- Various Shire Facilities RFT 23-04	\$ 61,656.83
EFT81475	24/09/2025	HUTCHINSON REAL ESTATE	Staff Rent- October 2025	\$ 2,824.40
EFT81560	30/09/2025	IANNELLO DESIGN	Graphic Design- Expression of Interest Commercial Spaces	\$ 550.00
EFT81428	23/09/2025	ILLUMINART PRODUCTIONS PTY LTD TA ILLUMINART STORIES IN	Projection & Sound Artwork- Cable Beach Foreshore Stage 2	\$ 1,650.00
EFT81513	26/09/2025	INFOCOUNCIL PTY LTD	Annual Fee Web Searching Index- Governance	\$ 1,826.00
EFT81429	23/09/2025	INNOVIV PTY LTD ATF CHAPMAN FAMILY TRUST	Sanctuary Holiday & Key Worker Village Masterplan & Draft Report	\$ 10,098.00
EFT81476	24/09/2025	J. HEARSCH	Staff Rent- October 2025	\$ 2,607.14
EFT81329	17/09/2025	J. WATT	Staff Flight & Utility Reimbursement- Director Corporate Services	\$ 1,597.11
EFT81148	02/09/2025	CR. J. LEWIS	Monthly Councillor Sitting Fee & Allowances	\$ 2,468.33

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
EFT81244	10/09/2025	JAPANESE TRUCK AND BUS SPARES PTY LTD	Exhaust Brake & Gasket- WMF	\$ 1,672.70
EFT81330	17/09/2025	JAPANESE TRUCK AND BUS SPARES PTY LTD	Exhaust Brake Assy & Gasket Exhaust Flange- Depot	\$ 3,187.30
EFT81514	26/09/2025	JAPANESE TRUCK AND BUS SPARES PTY LTD	Freight- Exhaust Brake & Gasket	\$ 96.40
EFT81430	23/09/2025	JENS ALTHEIMER	Whale Bone Event- Civic Centre	\$ 4,510.00
EFT81477	24/09/2025	JOCAPH SUPER FUND	Staff Rent- October 2025	\$ 3,693.45
EFT81149	02/09/2025	CR. J. MAMID	Monthly Councillor Sitting Fee & Allowances	\$ 2,468.33
EFT81431	23/09/2025	JOSH BYRNE & ASSOCIATES	Design Revisions- Cable Beach Stage 2	\$ 2,054.80
EFT81561	30/09/2025	KAYNAR GROUP	Investigate Sweeper Truck Air-Conditioning- Depot	\$ 1,773.95
EFT81331	17/09/2025	KENNARDS HIRE	Hire Skid Steer Loader- Drain Slashing & Maintenance	\$ 1,996.60
EFT81245	10/09/2025	K. HALL	Rates Refund- A302944	\$ 4,994.29
EFT81332	17/09/2025	KIMBERLEY ACCOMMODATION (WEST) PTY LTD (TA CABLE BEACH HOUSE)	Appreciation Coffee Vouchers- Cable Beach Stage 1	\$ 860.00
EFT81515	26/09/2025	KIMBERLEY ARTS NETWORK INC	Quick Response Grant	\$ 1,100.00
EFT81246	10/09/2025	KIMBERLEY BRANDED	Caps & Buckets- Cable Beach Marketing	\$ 957.00
EFT81333	17/09/2025	KIMBERLEY CONTRACTING	Posi Shell Daily Application- WMF	\$ 37,510.00
EFT81432	23/09/2025	KIMBERLEY FITNESS & SUPPORT SERVICES	Group Fitness Instructor- BRAC	\$ 2,262.00
EFT81516	26/09/2025	KIMBERLEY FITNESS & SUPPORT SERVICES	Group Fitness Instructor- BRAC	\$ 1,971.00
EFT81247	10/09/2025	KIMBERLEY FUEL & OIL SERVICES	Loader Filter Kit- Works & Operations	\$ 1,799.56
EFT81334	17/09/2025	KIMBERLEY FUEL & OIL SERVICES	Cleaning Rags- Depot	\$ 378.97
EFT81433	23/09/2025	KIMBERLEY FUEL & OIL SERVICES	Grease 180Kg- Depot	\$ 5,183.73
EFT81517	26/09/2025	KIMBERLEY FUEL & OIL SERVICES	Fuel Filter- Shire Fleet	\$ 777.90
EFT81335	17/09/2025	KIMBERLEY GOLD PURE DRINKING WATER	Water Filter Bottles- WMF	\$ 108.00
EFT81178	02/09/2025	KIMBERLEY TREE CARE	Tree Pruning & Removal- Parks & Gardens	\$ 2,420.00
EFT81336	17/09/2025	KIMBERLEY TREE CARE	Tree Pruning & Removal- Parks & Gardens	\$ 6,930.00
EFT81434	23/09/2025	KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD)	Chainsaw- Parks & Gardens	\$ 4,502.37
EFT81518	26/09/2025	KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD)	Personal Protective Equipment- Parks	\$ 1,023.29
EFT81248	10/09/2025	KIMBERLEY WASHROOM SERVICES	Sanitary Waste Disposal- Various Shire Venues	\$ 1,938.00
EFT81478	24/09/2025	K. MENHAM	Staff Rent- October 2025	\$ 2,933.04
EFT81337	17/09/2025	KO CONTRACTING PTY LTD	Line Marking- BRAC	\$ 4,823.50
EFT81435	23/09/2025	KO CONTRACTING PTY LTD	Dig Up & Remove Road Base- Chinatown	\$ 6,917.90
EFT81436	23/09/2025	KOLORS PTY LTD (PINDAN PRINTING)	Street Sign Replacement- Flying Fox Avenue & Bandicoot Loop	\$ 1,024.10
EFT81437	23/09/2025	K. KNIGHT	Cross Over Subsidy- Infrastructure	\$ 1,000.00
EFT81338	17/09/2025	LANDGATE	Landgate GRV & UV Interim Schedules- Rates	\$ 731.58
EFT81438	23/09/2025	LANDGATE	Landgate GRV & UV Interim Schedules- Rates	\$ 439.28
EFT81562	30/09/2025	LANDGATE	Landgate GRV & UV Interim Schedules- Rates	\$ 77.52
EFT81439	23/09/2025	LEISURE INSTITUTE OF WA AQUATICS (INC) LIWA	Annual Membership Renewal- BRAC	\$ 594.00
EFT81207	05/09/2025	LGRCEU	Payroll Deductions/Contributions	\$ 48.00
EFT81391	19/09/2025	LGRCEU	Payroll Deductions/Contributions	\$ 24.00
EFT81249	10/09/2025	LIFT 'N' RIG PTY LTD	Tyre Container Re-Positioning- Depot	\$ 935.00
EFT81440	23/09/2025	LINMAC BEARING EQUIPMENT	Electrical Coil- Depot	\$ 260.08
EFT81519	26/09/2025	LINMAC BEARING EQUIPMENT	Hydraulic Oil Tank- Depot	\$ 848.65

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
EFT81339	17/09/2025	LITTLE RIPPERS TECHNOLOGY	Dog Waste Bags- Ranger Services	\$ 1,564.20
EFT81521	26/09/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Lift-off Mentoring Program Fee- Shire Administration	\$ 850.00
EFT81250	10/09/2025	LO-GO APPOINTMENTS	Relief Business Support Officer- Depot	\$ 11,126.28
EFT81340	17/09/2025	LO-GO APPOINTMENTS	Relief Business Support Officer- Depot	\$ 7,203.72
EFT81520	26/09/2025	LO-GO APPOINTMENTS	Relief Business Support Officer- Depot	\$ 3,725.21
EFT81441	23/09/2025	LYRICAL INSTINCT	Musical Performance- Cable Beach Opening Event	\$ 500.00
EFT81179	02/09/2025	MAGABALA BOOKS ABORIGINAL CORPORATION	Local Studies Book Collection- Library	\$ 619.75
EFT81341	17/09/2025	MAJOR MOTORS PTY LTD	Vehicle Headlight- Depot	\$ 234.81
EFT81251	10/09/2025	MALCOLM THOMPSON PUMPS PTY LTD	UV Lamp- Town Beach Water Park	\$ 3,951.20
EFT81342	17/09/2025	MALCOLM THOMPSON PUMPS PTY LTD	Supply Service Kit- Town Beach Water Park	\$ 3,674.00
EFT81522	26/09/2025	MALCOLM THOMPSON PUMPS PTY LTD	Function Valve- BRAC	\$ 754.60
EFT81523	26/09/2025	MANDALAY TECHNOLOGIES PTY LTD	Point of Sale Training- WMF	\$ 1,960.75
EFT81343	17/09/2025	M.CECCONATO	Rates Refund- A110660	\$ 4,004.51
EFT81442	23/09/2025	MARKETFORCE(OMNICON)	Public Notice- Communications	\$ 511.15
EFT81524	26/09/2025	MARRUGERU INC	Community Development Funding- Ngurragabu C/0525/026	\$ 16,500.00
EFT81180	02/09/2025	MCCORRY BROWN EARTHMOVING PTY LTD	Construction of BRAC / Frederick St Road RFT24/09	\$ 18,585.49
EFT81443	23/09/2025	MCCORRY BROWN EARTHMOVING PTY LTD	25/26 Subdivisional Footpaths- RFT25/02	\$ 35,665.26
EFT81181	02/09/2025	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Mulch Stockpile- WMF	\$ 1,375.00
EFT81344	17/09/2025	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Feature & Level Survey/Underground Mapping - Cable Beach Rd East & BRAC Urban Road Upgrade	\$ 26,400.00
EFT81444	23/09/2025	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Survey- Pump Track	\$ 473.00
EFT81150	02/09/2025	CR. M. VIRGO	Monthly Councillor Sitting Fee & Allowances	\$ 2,468.33
EFT81345	17/09/2025	METZ SPECIALTY MATERIALS PTY LTD	Edge Tiles- BRAC	\$ 936.49
EFT81525	26/09/2025	MILLS OAKLEY LAWYERS	Review of Director Employment Contract Template- People & Culture	\$ 1,903.00
EFT81445	23/09/2025	MINETRANS PTY LTD	Vehicle Seat Cover- Depot	\$ 970.75
EFT81182	02/09/2025	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Stationery- Shire Administration	\$ 1,383.65
EFT81252	10/09/2025	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Printer Copy Charges- ICT	\$ 195.33
EFT81346	17/09/2025	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Printer Copy Charges- ICT	\$ 1,001.77
EFT81446	23/09/2025	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Monthly Paper Delivery- Administration Building	\$ 758.50
EFT81526	26/09/2025	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Stationery- Shire Administration	\$ 24.12
EFT81347	17/09/2025	M. MITCHELL	Staff Reimbursement- Waste Conference Expenses	\$ 77.60
EFT81183	02/09/2025	NAJA BUSINESS CONSULTING SERVICES	Airport Relocation Workshop- Planning & Development	\$ 2,921.60
EFT81285	11/09/2025	NINTEX PTY LTD	Nintex Training- People & Culture	\$ 7,722.00
EFT81253	10/09/2025	NORTH AUSSIE ICE	Rates Refund- A100631	\$ 11,527.06
EFT81447	23/09/2025	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD -	Vehicle Servicing- Depot	\$ 686.55
EFT81527	26/09/2025	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD -	Vehicle Servicing- Depot	\$ 683.93
EFT81254	10/09/2025	NORTH WEST AUTO ELECTRICAL	Compressor- Depot	\$ 2,833.75
EFT81528	26/09/2025	NORTH WEST AUTO ELECTRICAL	Airconditioning System Repairs- Depot	\$ 3,964.53
EFT81184	02/09/2025	NORTH WEST COAST SECURITY	Security- Moon Fusion Event	\$ 858.00
EFT81255	10/09/2025	NORTH WEST COAST SECURITY	Event Security Services- Civic Centre RFT 22-06	\$ 365.75
EFT81286	11/09/2025	NORTH WEST COAST SECURITY	Regular Security Services- Various Shire Facilities RFT 22-06	\$ 4,525.42

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
EFT81348	17/09/2025	NORTH WEST COAST SECURITY	Security Services- Library RFT 22-06	\$ 13,246.07
EFT81448	23/09/2025	NORTH WEST COAST SECURITY	Security Services- Library RFT 22-06	\$ 6,457.69
EFT81563	30/09/2025	NORTH WEST COAST SECURITY	Security Services- Various Shire Facilities RFT 22-06	\$ 5,894.92
EFT81256	10/09/2025	NORTH WEST LOCKSMITHS	Padlock Refurbishment- Parks & Gardens	\$ 340.00
EFT81564	30/09/2025	NORTH WEST TRIM & SHADE (RED HILL MOTOR TRIMMING)	Replace Damaged Shade Post- Shire Housing	\$ 2,255.00
EFT81349	17/09/2025	NORTHERN RURAL SUPPLIES PTY LTD	Weed Control- Parks & Gardens	\$ 3,425.30
EFT81287	11/09/2025	NORTHLINE WALL & CEILING CONTRACTORS PTY LTD	Ceiling Tiles- Kimberley Regional Offices RFQ 24-24	\$ 74,800.00
EFT81185	02/09/2025	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER	Reticulation Parts- Parks & Gardens	\$ 4,534.47
EFT81257	10/09/2025	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER	Reticulation Parts- Parks & Gardens	\$ 2,309.27
EFT81350	17/09/2025	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER	Reticulation Parts- Parks & Gardens	\$ 5,647.70
EFT81449	23/09/2025	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER	Reticulation Parts- Parks & Gardens	\$ 744.28
EFT81530	26/09/2025	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER	Reticulation Parts- Parks & Gardens	\$ 5,645.44
EFT81258	10/09/2025	NVMS - NOISE & VIBRATION MEASUREMENT SYSTEMS PTY LTD	Noise Measuring Machine Calibration- Environmental Health	\$ 1,232.00
EFT81259	10/09/2025	NYAMBA BURU YAWURU LTD	Cultural Monitoring- Cable Beach Redevelopment	\$ 25,654.20
EFT81450	23/09/2025	OASIS EATERY	Catering- Council Workshop	\$ 356.00
EFT81451	23/09/2025	OHM ELECTRONICS	Supply, Programme & Install UHF Radio- Shire Fleet	\$ 1,382.74
EFT81351	17/09/2025	OPTEON PROPERTY GROUP PTY LTD	Market Rental Valuation- Leased Properties	\$ 5,940.00
EFT81260	10/09/2025	OPTIC SECURITY GROUP NORWEST	Wireless Link Repairs- ICT	\$ 9,179.95
EFT81352	17/09/2025	OPTIC SECURITY GROUP NORWEST	Repair CCTV Cameras- Town Beach	\$ 1,089.00
EFT81452	23/09/2025	OPTIC SECURITY GROUP NORWEST	Light Pole Electrical Repairs- Short Street	\$ 1,161.77
EFT81453	23/09/2025	OTIUM PLANNING GROUP PTY LTD	Inception Meeting/Strategy Development- BRAC Redevelopment	\$ 9,504.00
EFT81454	23/09/2025	P & M AUTOMOTIVE EQUIPMENT	Workshop Hoist Annual Inspection- Depot	\$ 445.50
EFT81455	23/09/2025	PALADIN RISK MANAGEMENT SERVICES	Risk Management Framework Documentation- Corporate Services	\$ 8,525.00
EFT81353	17/09/2025	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 910.00
EFT81456	23/09/2025	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 2,165.86
EFT81531	26/09/2025	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 1,124.51
EFT81354	17/09/2025	PERFORMANCE TINTING	Mower Windscreen Replacement- Parks & Gardens	\$ 1,650.00
EFT81355	17/09/2025	PERKINS INDIGENOUS PAINTING PTY LTD FOR PERKINS PAINTING	Painting 15 Lamp Posts- Infrastructure	\$ 8,250.00
EFT81151	02/09/2025	CR. P. TAYLOR	Monthly Councillor Sitting Fee & Allowances	\$ 2,468.33
EFT81479	24/09/2025	PETER WILLIAM RULAND AND SARAH MAY LLOYD-MOSTYN	Staff Rent- October 2025	\$ 2,824.40
EFT81356	17/09/2025	PGM CONSTRUCTIONS	Crossover Subsidy- Infrastructure	\$ 1,000.00
EFT81565	30/09/2025	RATE PAYER 2	25/26 Rates Prize Draw- 2nd Place Winner A107750	\$ 1,000.00
EFT81152	02/09/2025	CR. P. MATSUMOTO	Monthly Councillor Sitting Fee & Allowances	\$ 2,468.33
EFT81261	10/09/2025	PMK WELDING & METAL FABRICATION	Truck Headboard Guard- Depot	\$ 1,861.75
EFT81357	17/09/2025	POWDERBARK ENVIRONMENTAL CONSULTING	Weed Mapping- Parks & Gardens	\$ 10,284.65
EFT81457	23/09/2025	PRD BROOME	Quarterly Admin Levy- Shire Housing	\$ 2,250.00
EFT81480	24/09/2025	PRD BROOME	Staff Rent- October 2025	\$ 9,776.79
EFT81186	02/09/2025	PRINTING IDEAS	Trifold Brochure- Library Trifold Brochure	\$ 665.79
EFT81262	10/09/2025	PRINTING IDEAS	Printing Shire Logo Stickers- Depot	\$ 671.82
EFT81358	17/09/2025	PRINTING IDEAS	Public Toilet Sign Printing- Cable Beach Foreshore Redevelopment	\$ 238.70
EFT81532	26/09/2025	PRINTING IDEAS	Playground Closed Sign- Town Beach	\$ 158.40

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
EFT81263	10/09/2025	PUBLIC LIBRARIES WESTERN AUSTRALIA INC.	Annual Institutional Membership- Library	\$ 300.00
EFT81533	26/09/2025	PURPLE HANDS FOUNDATION LTD	Community Development Fund- Kimberley 9S Carnival C/0525/026	\$ 7,425.00
EFT81264	10/09/2025	QUIK CORP	Spray Reel Antenna- Parks & Gardens	\$ 21.34
EFT81534	26/09/2025	RAMU PRODUCTIONS PTY LTD	Community Development Fund- Cinefest Oz Event C/0525/026	\$ 16,500.00
EFT81481	24/09/2025	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Staff Rent- October 2025	\$ 2,607.14
EFT81265	10/09/2025	RCM SYSTEMS PTY LTD	Annual Hosting Fee- Outdoor Court Scoreboards	\$ 1,687.40
EFT81458	23/09/2025	RDS GROUP WA PTY LTD TA KIMBERLEY AGRICULTURAL SUPPLIES	Beford Park BRAC, Haynes, &, Male Oval Turf - Parks & Gardens	\$ 10,912.00
EFT81288	11/09/2025	RED DIRT AUTO ELECTRICAL PTY LTD	Batteries- Depot	\$ 483.75
EFT81535	26/09/2025	RED DIRT AUTO ELECTRICAL PTY LTD	Batteries- Depot	\$ 964.05
EFT81187	02/09/2025	REECE PTY LTD	Backstroke Posts- BRAC	\$ 1,040.75
EFT81359	17/09/2025	RIMPA (RECORDS AND INFORMATION MANAGEMENT	AI Policy Creation Webinar- Staff Training	\$ 500.00
EFT81459	23/09/2025	RM SURVEYS PTY LTD	Progress Aerial Photos- Cable Beach Redevelopment	\$ 742.50
EFT81188	02/09/2025	ROEBUCK BAY HOTEL	Alcohol Restock- Civic Centre	\$ 1,758.56
EFT81289	11/09/2025	ROEBUCK BAY HOTEL	Alcohol Restock- Civic Centre	\$ 43.18
EFT81460	23/09/2025	ROEBUCK BAY HOTEL	Alcohol Restock- Civic Centre	\$ 1,529.16
EFT81360	17/09/2025	ROEBUCK TREE SERVICE	Grind Down Stumps- Parks & Gardens	\$ 770.00
EFT81266	10/09/2025	ROSMECH SALES & SERVICE PTY	Solenoid Coil & Intercooler Hose- Depot	\$ 501.94
EFT81361	17/09/2025	SALTY SOCIAL CONSULTING	Line Dancing Promotional Poster- Community Development	\$ 220.00
EFT81566	30/09/2025	S. MASTROLEMBO	Staff Reimbursement CEO Contract Allowance Claim	\$ 7,358.78
EFT81536	26/09/2025	S. SANTORO	Staff Reimbursement- 2025 Wellness Program	\$ 150.00
EFT81461	23/09/2025	SCAVENGER SUPPLIES PTY LTD	Structural Design- Cable Beach Foreshore Redevelopment Stage 2	\$ 10,205.80
EFT81153	02/09/2025	CR. S. COOPER	Monthly Councillor Sitting Fee & Allowances	\$ 2,468.33
EFT81462	23/09/2025	SEASHORE ENGINEERING PTY LTD	Coastal Engineering Services- Cable Beach Redevelopment	\$ 32,318.00
EFT81189	02/09/2025	SEAT ADVISOR PTY LTD	Ticket Sales Cost- Civic Centre	\$ 360.69
EFT81362	17/09/2025	SEAT ADVISOR PTY LTD	Ticket Sales Cost- Civic Centre	\$ 117.81
EFT81267	10/09/2025	SECUREPAY PTY LTD	Secure Web Payments- Civic Centre	\$ 24.20
EFT81537	26/09/2025	SECUREPAY PTY LTD	Secure Web Payments- Civic Centre	\$ 44.88
EFT81290	11/09/2025	SECUREX SECURITY PTY LTD	Security Swipe Card- Administration Office	\$ 516.00
EFT81190	02/09/2025	SEEK LIMITED	Recruitment Expenses- People & Culture	\$ 2,623.50
EFT81363	17/09/2025	SEEK LIMITED	Recruitment Expenses- People & Culture	\$ 1,430.00
EFT81364	17/09/2025	SHENTON ENTERPRISES PTY LTD T/A JOHN SHENTON PUMPS	Robotic Pool Cleaner Repairs- BRAC	\$ 755.24
EFT81463	23/09/2025	SHINJU MATSURI INC COMMITTEE	Community Development Fund Grant 2025-26 C/0525/026	\$ 82,500.00
EFT81365	17/09/2025	SHOWTOOLS INTERNATIONAL PTY LIMITED	Lighting Repairs- Civic Centre	\$ 286.00
EFT81191	02/09/2025	SITE ENVIRONMENTAL & REMEDIATION SERVICES PTY LTD (SERS)	July Groundwater Monitoring- WMF	\$ 8,250.00
EFT81366	17/09/2025	SITE ENVIRONMENTAL & REMEDIATION SERVICES PTY LTD (SERS)	BRAC Reserve Remediation- RFT24-08	\$ 733,041.09
EFT81291	11/09/2025	SLATER & GARTRELL SPORTS	Netball Pole Pads- BRAC	\$ 1,568.60
EFT81367	17/09/2025	SOURCE BUSINESS PARTNERS PTY LTD (KELLI SMALL)	Annual Waste Services Financial Model- WMF	\$ 862.13
EFT81192	02/09/2025	SOUTHERN CROSS AUSTereo (SCA)	Radio Advertisement- Community Development	\$ 1,265.00
EFT81268	10/09/2025	SOUTHERN CROSS AUSTereo (SCA)	Radio Advertisement- BRAC	\$ 440.00
EFT81368	17/09/2025	SOUTHERN CROSS AUSTereo (SCA)	Art Above The 26Th- Radio Advertising	\$ 880.00
EFT81539	26/09/2025	SOUTHERN CROSS AUSTereo (SCA)	Radio Advertisement- Community Development	\$ 3,924.80

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
EFT81193	02/09/2025	SOUTHERN MERIDAN CONSULTING PTY LTD (TA LG PROJECT AND	Project Manager- Infrastructure	\$ 32,860.00
EFT81208	05/09/2025	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 665.18
EFT81392	19/09/2025	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 665.18
EFT81464	23/09/2025	SPORT & RECREATION SURFACES PTY LTD	Floor Cleaning Solution- BRAC	\$ 2,016.00
EFT81369	17/09/2025	SPORTSPOWER BROOME	Badminton Shuttlecocks- BRAC	\$ 176.00
EFT81194	02/09/2025	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Kit Servicing & Replacement- People & Culture	\$ 228.01
EFT81370	17/09/2025	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Kit Servicing & Replacement- People & Culture	\$ 307.00
EFT81465	23/09/2025	ST JOHN AMBULANCE AUSTRALIA (WA) INC	Provide First Aid Course- Staff Training	\$ 153.00
EFT81482	24/09/2025	STELLA LUMINOSA HOLDINGS PTY LTD	Staff Rent- October 2025	\$ 7,821.43
EFT81483	24/09/2025	S.MORGAN & D. BURR	Staff Rent- October 2025	\$ 2,607.14
EFT81371	17/09/2025	STRATAGREEN (FORMERLY GREENWAY ENTERPRISES)	Weed Control- Parks & Gardens	\$ 2,479.27
EFT81372	17/09/2025	STREETER & MALE PTY MITRE 10	Newspapers- Library	\$ 97.50
EFT81540	26/09/2025	SWIMMING WA	Community Development Fund- Big Ocean Swim C/0525/026	\$ 8,250.00
EFT81541	26/09/2025	TASK EXCHANGE PTY LIMITED	Help Desk Support & Data Storage- ICT	\$ 10,510.73
EFT81292	11/09/2025	TECHNOLOGY ONE	Ams Program- ICT	\$ 38,554.69
EFT81195	02/09/2025	THE BINOCULAR AND TELESCOPE SHOP PTY LTD	Science Kits- Library	\$ 1,159.33
EFT81542	26/09/2025	THE GREEN FAIRY CRAFT & ENTERTAINMENT	Facepainting & Glitter Painting- Meet Machines Day	\$ 350.00
EFT81373	17/09/2025	THE MAKERS COMMUNITY DEVELOPMENT INC	2025/26 Quick Response Grants Program	\$ 1,100.00
EFT81374	17/09/2025	THE TRUSTEE FOR DAR STUDIO TRUST	Broome Museum Complex Masterplan (RFQ24/15)	\$ 11,110.00
EFT81269	10/09/2025	THE TRUSTEE FOR HUGHES FAMILY TRUST (LHM FABRICATION &	Fence Repairs- Broome Visitor Centre	\$ 2,750.00
EFT81375	17/09/2025	THE TRUSTEE FOR HUGHES FAMILY TRUST (LHM FABRICATION &	Fencing Repairs- Civic Centre	\$ 5,417.50
EFT81543	26/09/2025	THEATRE KIMBERLEY INC (WORN ART)	Community Development Fund- Act Belong Commit Circus C/0525/026	\$ 12,375.00
EFT81376	17/09/2025	T.HOANG	Rates Refund- A119633	\$ 1,004.73
EFT81544	26/09/2025	TIDAL CONTRACTING	Crossover Subsidy- Infrastructure	\$ 1,000.00
EFT81378	17/09/2025	TNT AUSTRALIA PTY LTD	Freight- Environmental Health	\$ 2,935.11
EFT81545	26/09/2025	TNT AUSTRALIA PTY LTD	Freight- Environmental Health	\$ 626.46
EFT81196	02/09/2025	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Degassing of Fridges & Air-Conditioning Units- WMF RFT24/17	\$ 2,270.40
EFT81293	11/09/2025	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Routine Maintenance- Administration Office RFT24/17	\$ 11,731.63
EFT81379	17/09/2025	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air-Conditioner Repairs Function Room- Administration Office	\$ 198.00
EFT81466	23/09/2025	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Degassing of Fridges & Air-Conditioning Units- WMF RFT24/17	\$ 1,668.70
EFT81546	26/09/2025	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Replacement Cassette- Library RFT24/17	\$ 21,365.60
EFT81380	17/09/2025	TOTALLY WORKWEAR	Staff Uniforms- WMF	\$ 479.50
EFT81381	17/09/2025	TOWN OF CAMBRIDGE	Long Service Leave Entitlements	\$ 8,015.43
EFT81467	23/09/2025	TROPPO SOUND	Asset Register Diagnosis & Disposal- Civic Centre	\$ 440.00
EFT81547	26/09/2025	TROPPO SOUND	Audio Visual Technician & Hire- Civic Centre	\$ 2,805.00
EFT81468	23/09/2025	TRUCK CENTRE (WA) PTY LTD	Actuator & Roof Marker Lamp- Depot	\$ 478.99
EFT81197	02/09/2025	UNBOUND HOLDINGS (WA) PTY LTD	Sound Engineering- Taiji Civic Reception	\$ 1,067.00
EFT81270	10/09/2025	VANESSA MARGETTS (MUDMAP STUDIO)	Art Design Concept- Cable Beach Foreshore Redevelopment	\$ 5,365.93
EFT81271	10/09/2025	VOCUS COMMUNICATIONS	Phone Charges- ICT	\$ 3,006.62
EFT81382	17/09/2025	VOCUS COMMUNICATIONS	Phone Charges- ICT	\$ 1,001.57
EFT81198	02/09/2025	WA CONTRACT RANGER SERVICES PTY LTD	Relief Staff Labour Hire- Ranger Services	\$ 23,320.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
EFT81469	23/09/2025	WA CONTRACT RANGER SERVICES PTY LTD	Relief Staff Labour Hire- Ranger Services	\$ 17,710.00
EFT81272	10/09/2025	WATER CORPORATION	Water Use & Service Charge- Dotterel St	\$ 5.88
EFT81383	17/09/2025	WATERTORQUE	Pump & Motor Repairs- Male Oval	\$ 2,277.83
EFT81470	23/09/2025	WEAVING FUTURES	Artist In Residence Program 2025- Community Development	\$ 1,650.00
EFT81294	11/09/2025	WEST AUSTRALIAN NEWSPAPERS	Shire News & Quarterly Ad Space- Community Development	\$ 2,719.20
EFT81273	10/09/2025	WEST COAST WATER SAFETY	Pool Lifeguard Course- BRAC	\$ 1,560.00
EFT81295	11/09/2025	WEST COAST WATER SAFETY	Beach Life Guard- Cable Beach Lifeguards RFT 24-11	\$ 70,529.80
EFT81384	17/09/2025	WESTBOOKS	Books- Library	\$ 744.06
EFT81548	26/09/2025	WESTERN AUSTRALIAN GENEALOGICAL SOCIETY INC OPERATING	Annual Institutional Membership- Library	\$ 110.00
EFT81199	02/09/2025	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (	People & Culture Seminar July 2025	\$ 600.00
EFT81549	26/09/2025	WESTERN AUSTRALIAN REGIONAL CAPITALS ALLIANCE INC	WACRA Membership Fee 2025/26	\$ 16,500.00
EFT81200	02/09/2025	WORDSWORTH PRODUCTIONS	Event Dave O'Neil Overweight Lightweight- Civic Centre	\$ 5,362.50
EFT81471	23/09/2025	WORK HEALTH PROFESSIONALS PTY LTD	Audiometric Testing- People & Culture	\$ 1,749.00
EFT81550	26/09/2025	YOGAMON (MONIQUE ELLIS)	Group Fitness- BRAC	\$ 1,125.00
EFT81551	26/09/2025	ZIPFORM PTY LTD	Envelopes- Administration Building	\$ 556.44
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$ 6,108,370.52
MUNICIPAL CHEQUES - SEPTEMBER 2025				
Cheque #	Date	Name	Description	Amount
57867	30/09/2025	RATE PAYER 5	25/26 Rates Prize Draw - 5th Place Winner A305220	\$ 250.00
57868	30/09/2025	RATE PAYER 6	25/26 Rates Prize Draw - 6th Place Winner A303917	\$ 250.00
57869	30/09/2025	RATE PAYER 1	25/26 Rates Prize Draw - 1st Place Winner A106603	\$ 2,000.00
57870	30/09/2025	RATE PAYER 4	25/26 Rates Prize Draw - 4th Place Winner A306361	\$ 500.00
57871	30/09/2025	RATE PAYER 3	25/26 Rates Prize Draw - 3rd Place Winner A140064	\$ 500.00
MUNICIPAL CHEQUES TOTAL:				\$ 3,500.00
TRUST CHEQUES - SEPTEMBER 2025				
Cheque #	Date	Name	Description	Amount
				\$ -
TRUST CHEQUES TOTAL:				\$ -
PAYROLL - SEPTEMBER 2025				
DD #	Date	Name	Description	Amount
	04/09/2025	Payroll	Payroll Fortnight Ending 02/09/2025	\$ 412,927.08
	18/09/2025	Payroll	Payroll Fortnight Ending 16/09/2025	\$ 420,251.10
	19/09/2025	Payroll	Off-Cycle Pay	\$ 1,248.00
PAYROLL TOTAL:				\$ 834,426.18
MUNICIPAL CREDIT CARD PAYMENTS - SEPTEMBER 2025				
EFT #	Date	Card	Description	Amount
DD34795.1	17/09/2025	PARKS AND GARDENS SUPERVISOR	PAYMENT	\$ 719.45

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
X0000000000000007501	18/08/2025	BUNNINGS	Line Marking Paint- Reticulation	\$ 74.40
X0000000000000007680	05/09/2025	CABLE BEACH TYRE SERVICE PTY LTD	Tyre Puncture Repair	\$ 55.00
X0000000000000007681	02/09/2025	EBAY	Chainsaw Chain Joiners	\$ 26.10
X0000000000000007526	20/08/2025	REPCO	Trailer Plug	\$ 19.00
X0000000000000007502	18/08/2025	BUNNINGS	Backpack Sprayers Harnesses	\$ 101.64
X0000000000000007553	18/08/2025	STREETER & MALE HARDWARE	Ladder	\$ 369.00
X0000000000000007556	25/08/2025	BUNNINGS	Concrete- Reinstall Sign	\$ 17.76
X0000000000000007563	28/08/2025	OFFICE NATIONAL BROOME	Stationary, Office Items & Folders- Shire Vehicles	\$ 56.55
DD34795.2	17/09/2025	PLACE ACTIVATION & ENGAGEMENT COORDINATOR	PAYMENT	\$ 1,451.84
X0000000000000007520	18/08/2025	COLES	Supplies- Footpath Opening Event	\$ 29.52
X0000000000000007655	03/09/2025	PEARLER'S DELI	Catering- Dalip Meeting	\$ 111.60
X0000000000000007661	04/09/2025	AUSTRALIA DAY COUNCIL SA	Australia Day Merchandise	\$ 630.00
X0000000000000007662	04/09/2025	SPOTLIGHT PTY LTD	School Holiday Program Material	\$ 252.00
X0000000000000007524	21/08/2025	TEMU.COM	Halloween Merchandise	\$ 234.06
X0000000000000007525	19/08/2025	BP SHINJU BROOME	Catering- Footpath Opening Event	\$ 14.00
X0000000000000007704	10/09/2025	KMART	R U Ok Youth Activity Supplies	\$ 100.75
X0000000000000007705	10/09/2025	WOOLWORTHS	R U Ok Youth Activity Supplies	\$ 43.50
X0000000000000007706	11/09/2025	COLES	R U Ok Youth Activity Supplies	\$ 36.41
DD34795.3	17/09/2025	EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER	PAYMENT	\$ 13,900.15
X0000000000000007616	29/08/2025	QANTAS AIRWAYS LIMITED	Canberra Minister Meeting Cr. C Mitchell- Flight Change	\$ 142.64
X0000000000000007617	29/08/2025	QANTAS AIRWAYS LIMITED	Canberra Minister Meeting CEO S. Mastrolembro- Flight Change	\$ 110.00
X0000000000000007618	29/08/2025	QANTAS AIRWAYS LIMITED	Canberra Minister Meeting Cr. C Mitchell- Flight Change	\$ 110.00
X0000000000000007630	20/08/2025	BROOME POST SHOP	USB- CEO	\$ 15.00
X0000000000000007631	27/08/2025	COLES	Catering- Nyamba Buru Yawuru & Shire of Broome Executive Meeting	\$ 27.02
X0000000000000007632	22/08/2025	NOVOTEL PERTH MURRAY STREET	RCAWA CEO S. Mastrolembro- Accommodation	\$ 432.00
X0000000000000007633	29/08/2025	QANTAS AIRWAYS LIMITED	Canberra Minister Meeting CEO S. Mastrolembro- Flight Change	\$ 285.71
X0000000000000007634	01/09/2025	CORPORATE TRAVEL MANAGER	Service Fee Canberra Minister Meeting CEO S. Mastrolembro- Flight Change	\$ 6.13
X0000000000000007649	02/09/2025	QANTAS AIRWAYS LIMITED	LG Week Cr. Virgo- Flights	\$ 851.22
X0000000000000007650	02/09/2025	CORPORATE TRAVEL MANAGER	CTM Service Fee LG Week Cr. Virgo- Flights	\$ 6.13
X0000000000000007651	01/09/2025	COLES	Consulate General of Japan Visit- Catering	\$ 21.69
X0000000000000007652	28/08/2025	CORPORATE TRAVEL MANAGER	CTM Service Fee WALGA CEO S. Mastrolembro- Accommodation	\$ 6.13
X0000000000000007657	28/08/2025	CORPORATE TRAVEL MANAGER	RCAWA Management Cr. C Mitchell- Accommodation	\$ 457.75
X0000000000000007658	28/08/2025	CORPORATE TRAVEL MANAGER	Service Fee RCAWA Management Cr. C Mitchell- Accommodation	\$ 6.18
X0000000000000007659	28/08/2025	CORPORATE TRAVEL MANAGER	Service Fee RCAWA Management Cr. C Mitchell- Accommodation	\$ 12.39
X0000000000000007660	28/08/2025	CORPORATE TRAVEL MANAGER	Service Fee Tafe Horticulturist- Accommodation	\$ 31.16
X0000000000000007743	03/09/2025	VIRGIN	WALGA Cr. Matsumoto- Flights	\$ 320.10
X0000000000000007744	03/09/2025	QANTAS AIRWAYS LIMITED	WALGA Cr. Male- Flights	\$ 989.37
X0000000000000007745	03/09/2025	CORPORATE TRAVEL MANAGER	Service Fee WALGA Cr. Male- Flights	\$ 6.13
X0000000000000007746	04/09/2025	QANTAS AIRWAYS LIMITED	WALGA Cr. Matsumoto- Flights	\$ 901.69
X0000000000000007747	04/09/2025	CORPORATE TRAVEL MANAGER	Service Fee WALGA Cr. Matsumoto- Flights	\$ 6.13

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
X0000000000000007748	05/09/2025	CORPORATE TRAVEL MANAGER	WALGA State Council Cr. Mitchell- Accommodation	\$ 200.00
X0000000000000007749	05/09/2025	CORPORATE TRAVEL MANAGER	Service Fee WALGA State Council Cr. Mitchell- Accommodation	\$ 12.39
X0000000000000007750	05/09/2025	CORPORATE TRAVEL MANAGER	Service Fee WALGA State Council Cr. Mitchell- Accommodation	\$ 2.70
X0000000000000007751	05/09/2025	CORPORATE TRAVEL MANAGER	KRG Canberra Cr. Mitchell- Accommodation	\$ 868.00
X0000000000000007752	05/09/2025	CORPORATE TRAVEL MANAGER	Service Fee KRG Canberra Cr. Mithcell- Accommodation	\$ 11.72
X0000000000000007753	05/09/2025	CORPORATE TRAVEL MANAGER	Service Fee KRG Canberra Cr. Mithcell- Accommodation	\$ 12.39
X0000000000000007754	10/09/2025	QANTAS AIRWAYS LIMITED	Service Fee Parliament Inquiry E- Rideable Manager Environmental Health, Emergency and Rangers- Flights	\$ 1,250.78
X0000000000000007755	10/09/2025	CORPORATE TRAVEL MANAGER	Parliament Inquiry E- Rideable Manager Environmental Health, Emergency and Rangers- Flights	\$ 6.13
X0000000000000007756	11/09/2025	CORPORATE TRAVEL MANAGER	WALGA State Council Cr. Mitchell- Accommodation	\$ 220.00
X0000000000000007757	11/09/2025	CORPORATE TRAVEL MANAGER	Service Fee WALGA State Council Cr. Mitchell- Accommodation	\$ 2.97
X0000000000000007758	11/09/2025	CORPORATE TRAVEL MANAGER	Service Fee WALGA State Council Cr. Mitchell- Accommodation	\$ 12.39
X0000000000000007759	16/09/2025	CORPORATE TRAVEL MANAGER	KRG Canberra CEO S. Mastrolembro- Accommodation	\$ 844.50
X0000000000000007760	16/09/2025	CORPORATE TRAVEL MANAGER	Service Fee KRG Canberra CEO S. Mastrolembro- Accommodation	\$ 12.39
X0000000000000007761	16/09/2025	CORPORATE TRAVEL MANAGER	Service Fee KRG Canberra CEO S. Mastrolembro- Accommodation	\$ 11.40
X0000000000000007762	16/09/2025	HILTON GARDEN INN ALBANY	RCA CEO S. Mastrolembro- Accommodation	\$ 840.00
X0000000000000007763	16/09/2025	HILTON GARDEN INN ALBANY	RCA Cr. C Mitchell- Accommodation	\$ 840.00
X0000000000000007764	28/08/2025	CORPORATE TRAVEL MANAGER	Service Fee WALGA CEO S. Mastrolembro- Accommodation	\$ 6.13
X0000000000000007765	02/09/2025	CORPORATE TRAVEL MANAGER	Service Fee- WALGA State Council Cr. C. Mitchell- Accommodation	\$ 12.39
X0000000000000007766	02/09/2025	CORPORATE TRAVEL MANAGER	WALGA State Council Cr. Mitchell Service Fee Accommodation	\$ 2.70
X0000000000000007767	04/09/2025	CORPORATE TRAVEL MANAGER	WALGA Cr. Male Service Fee Flight Fee	\$ 6.13
X0000000000000007596	20/08/2025	QANTAS AIRWAYS LIMITED	Library Childs Week F. Lessack Visiting Author- Flights	\$ 1,189.15
X0000000000000007598	20/08/2025	QANTAS AIRWAYS LIMITED	Library Childs Week M. Greenwood Visiting Author- Flights	\$ 1,189.15
X0000000000000007601	20/08/2025	CORPORATE TRAVEL MANAGER	Service Fee Library Childs Week F. Lessack Visiting Author	\$ 30.91
X0000000000000007602	20/08/2025	CORPORATE TRAVEL MANAGER	Service Fee Library Childs Week F. Lessack Visiting Author	\$ 6.13
X0000000000000007604	20/08/2025	CORPORATE TRAVEL MANAGER	Service Fee Library Childs Week M. Greenwood Visiting Author	\$ 6.13
X0000000000000007606	20/08/2025	CORPORATE TRAVEL MANAGER	Service Fee Library Childs Week M. Greenwood Visiting Author	\$ 30.91
X0000000000000007610	26/08/2025	OASIS EATERY	Catering N.B.Y. & S.O.B. Executive Meeting	\$ 61.00
X0000000000000007611	26/08/2025	TRYBOOKING	Shinju Matsuri Dragon Boat Registration	\$ 720.50
X0000000000000007612	27/08/2025	CORPORATE TRAVEL MANAGER	Contract Management Workshop Senior Procurement & Risk Officer- Staff Accommodation	\$ 594.20
X0000000000000007613	28/08/2025	CORPORATE TRAVEL MANAGER	Service Fee Tafe Horticulturist- Accommodation	\$ 12.39
X0000000000000007615	29/08/2025	WALGA	WALGA Planning Showcase CEO Registration	\$ 140.00
DD34795.4	17/09/2025	PROPERTY MAINTENANCE OFFICER	PAYMENT	\$ 3,258.34
X0000000000000007620	21/08/2025	BUNNINGS	Civic Centre- Maintenance Materials	\$ 100.19
X0000000000000007621	28/08/2025	OFFICE NATIONAL BROOME	Depot- Kitchen Whiteboard	\$ 65.35
X0000000000000007622	25/08/2025	NORTH WEST LOCKSMITH	Padlock Repairs- Administration Office	\$ 60.00
X0000000000000007623	28/08/2025	BUNNINGS	Toilet Roll Holder Fixings- Cable Beach Ablutions	\$ 77.19
X0000000000000007624	27/08/2025	J BLACKWOOD & SON P/L	Art Panels Installation Ladder- Civic Centre	\$ 638.40
X0000000000000007625	26/08/2025	BUNNINGS	Maintenance Materials- Shire Housing	\$ 106.41
X0000000000000007627	25/08/2025	STREETER & MALE HARDWARE	Materials Art Hanging- Shire Housing	\$ 37.70

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
X0000000000000007628	25/08/2025	OFFICE NATIONAL BROOME	Kitchen White Board- Depot	\$ 124.44
X0000000000000007733	15/09/2025	HARVEY NORMAN	Test & Tag- Replace Tablet	\$ 303.95
X0000000000000007734	15/09/2025	TRADELINK	Replace Damaged Shower Taps- BRAC	\$ 578.16
X0000000000000007735	15/09/2025	TRADELINK	Update Disabled Toilet Hardware- Administration Office	\$ 285.55
X0000000000000007736	09/09/2025	BUNNINGS	Repair Fence- Shire Housing	\$ 78.32
X0000000000000007737	09/09/2025	BUNNINGS	Repair Damaged Gate- Broome Visitors Centre	\$ 12.10
X0000000000000007738	04/09/2025	BUNNINGS	Repair Outdoor Tap- Shire Housing	\$ 74.78
X0000000000000007739	03/09/2025	NORTH WEST LOCKSMITH	Replace Hallway Mortice Lock- Administration Office	\$ 195.00
X0000000000000007794	01/09/2025	BUNNINGS	Bathroom Repairs- Administration Office	\$ 39.95
X0000000000000007795	16/09/2025	BROOME PROGRESSIVE SUPPLIES	CO2 Gas Replacement- Administration Office Kitchen	\$ 49.97
X0000000000000007796	17/09/2025	NORTRUSS BUILDERS SUPPLIES	Repair Door Indicators- Administration Office	\$ 110.81
X0000000000000007815	16/09/2025	STREETER & MALE HARDWARE	Gas Bottle Swap	\$ 65.90
X0000000000000007511	19/08/2025	WAVECOM AUSTRALIA	Annual Test & Tag Subscription	\$ 107.80
X0000000000000007519	19/08/2025	STRATCO BROOME	Replace Rock Damaged Veranda Sheets- Medland Pavillion	\$ 146.37
DD34795.5	17/09/2025	SENIOR CUSTOMER SERVICE OFFICER	PAYMENT	\$ 1,312.42
X0000000000000007521	20/08/2025	DEPARTMENT OF TRANSPORT	Shire of Broome Licence Plate	\$ 225.00
X0000000000000007668	01/09/2025	COLES	Catering- Nintex Workshop	\$ 51.95
X0000000000000007669	02/09/2025	WOOLWORTHS	Batteries	\$ 19.00
X0000000000000007670	02/09/2025	DEPARTMENT OF TRANSPORT	Shire of Broome Number Plates	\$ 450.00
X0000000000000007699	08/09/2025	WOOLWORTHS	Catering- Nintex Workshop	\$ 39.75
X0000000000000007700	10/09/2025	COLES	Catering- Corporate Services Directorate Meeting	\$ 126.87
X0000000000000007768	15/09/2025	WOOLWORTHS	Coffee Pods- Function Room	\$ 15.00
X0000000000000007507	18/08/2025	WOOLWORTHS	Catering- Election Candidate Function	\$ 14.43
X0000000000000007565	22/08/2025	WOOLWORTHS	Catering- Councillor Workshops	\$ 50.60
X0000000000000007566	25/08/2025	DEPARTMENT OF TRANSPORT	Shire of Broome Licence Plate	\$ 225.00
X0000000000000007583	22/08/2025	WOOLWORTHS	Catering- Nintex Workshop	\$ 26.00
X0000000000000007584	25/08/2025	WOOLWORTHS	Catering- Nintex Workshop	\$ 68.82
DD34795.6	17/09/2025	MANAGER OF INFORMATION SERVICES	PAYMENT	\$ 1,766.40
X0000000000000007629	22/08/2025	EXCLAIMER	Exclaimer Annual Software Subscription	\$ 1,766.40
DD34795.7	17/09/2025	BRAC OPERATIONS SUPERVISOR	PAYMENT	\$ 1,664.74
X0000000000000007635	28/08/2025	BUNNINGS	Taps- BRAC	\$ 55.12
X0000000000000007636	21/08/2025	KIMBERLEY WEST ENTERPRISES	Catering- Nintex Workshop	\$ 7.00
X0000000000000007637	21/08/2025	BUNNINGS	Grout Brush- BRAC	\$ 10.98
X0000000000000007638	21/08/2025	HARVEY NORMAN	Wireless Microphones- BRAC	\$ 175.00
X0000000000000007639	21/08/2025	SMS BROADCAST PTY LTD	Bulk SMS Credit- BRAC	\$ 666.60
X0000000000000007640	22/08/2025	BUNNINGS	Torch & Moving Dolly- BRAC	\$ 128.00
X0000000000000007641	25/08/2025	ZOOMSHIFT	Online Roster Platform- BRAC & Civic Centre	\$ 253.43
X0000000000000007642	27/08/2025	WOOLWORTHS	Milk & Table Salt- Kiosk BRAC	\$ 15.25
X0000000000000007643	01/09/2025	BUNNINGS	Pool Supplies- BRAC	\$ 168.44
X0000000000000007715	01/09/2025	STUDIO PROPER	iPad Desk Mount- BRAC	\$ 99.00
X0000000000000007716	03/09/2025	WOOLWORTHS	Cutlery- BRAC	\$ 26.60

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
X0000000000000007717	08/09/2025	BUNNINGS	Needle Nose Adjustable Spanner- BRAC	\$ 24.98
X0000000000000007718	10/09/2025	WOOLWORTHS	Milk- Kiosk BRAC	\$ 13.65
X0000000000000007719	15/09/2025	WOOLWORTHS	Milk- Kiosk BRAC	\$ 14.35
X0000000000000007554	25/08/2025	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 6.34
DD34795.8	17/09/2025	MANAGER - COMMUNITY FACILITIES	PAYMENT	\$ 437.97
X0000000000000007522	20/08/2025	BUNNINGS	BBQ Gas Bottles- BRAC	\$ 72.60
X0000000000000007527	21/08/2025	BUNNINGS	Extension Cord- BRAC	\$ 39.66
X0000000000000007557	25/08/2025	BUNNINGS	Cable Ties- BRAC	\$ 25.98
X0000000000000007514	15/08/2025	BROOME BOLT SUPPLIES	BRAC- Netball Ring Bolts	\$ 38.50
X0000000000000007515	19/08/2025	EG GROUP	Fuel- BRAC Equipment	\$ 62.23
X0000000000000007614	29/08/2025	BUNNINGS	Equipment- Civic Centre Panelling Set Up	\$ 199.00
DD34795.9	17/09/2025	WASTE SUPERVISOR	PAYMENT	\$ 314.56
X0000000000000007644	28/08/2025	OFFICE NATIONAL BROOME	Till Rolls- WMF	\$ 128.04
X0000000000000007645	28/08/2025	PEARL COAST DISTRIBUTORS	Crib Room Supplies- WMF	\$ 186.52
DD34795.10	17/09/2025	WASTE EDUCATION OFFICER	PAYMENT	\$ 1,554.82
X0000000000000007523	20/08/2025	BUNNINGS	Material- WMF	\$ 65.62
X0000000000000007665	04/09/2025	AUSTRALIA DAY COUNCIL SA	Australia Day- New Citizens Gifts	\$ 659.00
X0000000000000007666	03/09/2025	AUSTRALIAN RED CROSS	Materials- Sustainable Wrapping Workshop	\$ 3.00
X0000000000000007667	02/09/2025	INKSTATION	Weigh Scales- Wardrobe Swap Event	\$ 59.95
X0000000000000007687	09/09/2025	STEVES	Meal Expenses- Waste Conference	\$ 45.74
X0000000000000007688	09/09/2025	AUZI VAB SERVICES	Perth Airport Staff Taxi Ride- Waste Conference	\$ 104.26
X0000000000000007689	10/09/2025	CLAREMONT HOTEL	Meal Expenses- Waste Conference	\$ 35.42
X0000000000000007690	11/09/2025	FRENCH RESISTANCE NEDLANDS	Meal Expenses- Waste Conference	\$ 18.00
X0000000000000007708	12/09/2025	KITH EATERY	Meal Expenses- Waste Conference	\$ 32.53
X0000000000000007710	13/09/2025	CABFARE PAYMENTS	Travel Expenses Taxi- Waste Conference	\$ 71.40
X0000000000000007740	15/09/2025	SUBWAY BROOME	Waste Education Games- Student Food Order	\$ 262.60
X0000000000000007741	16/09/2025	WOOLWORTHS	Catering- Staff Clean Up Morning	\$ 177.80
X0000000000000007742	09/09/2025	COMMON BAKERY	Meal Expenses- Waste Conference	\$ 9.00
X0000000000000007564	25/08/2025	COLES	Catering- Waste Education Games	\$ 10.50
DD34795.11	17/09/2025	SENIOR ADMINISTRATION & GOVERNANCE OFFICER	PAYMENT	\$ 1,076.00
X0000000000000007654	01/09/2025	INFOCOUNCIL	Library Officer- Training	\$ 730.00
X0000000000000007567	28/08/2025	GINREAB THAI	Catering- Ordinary Meeting of Council 28 August 2025	\$ 346.00
DD34795.12	17/09/2025	LIBRARY COORDINATOR	PAYMENT	\$ 1,252.98
X0000000000000007663	02/09/2025	SHELL REDDY EXPRESS BROOME	Car Hire Fuel- Grant Funded Trip With Author	\$ 84.53
X0000000000000007664	02/09/2025	BUDGET RENT A CAR	Car Hire- One Arm Point Trip	\$ 207.26
X0000000000000007686	05/09/2025	MY POST BUSINESS	Interlibrary Loan Postal Charges	\$ 31.77
X0000000000000007701	11/09/2025	BACKROOM PRESS INC	Library Books for Collection	\$ 89.85
X0000000000000007528	19/08/2025	COLLINS BOOKSELLERS THIRROUL	Non-Fiction Books for Collection	\$ 29.94
X0000000000000007529	19/08/2025	BOOKTOPIA	Library Books for Collection	\$ 126.64
X0000000000000007530	19/08/2025	BOOKTOPIA	Local Studies Collection Books	\$ 313.94
X0000000000000007531	20/08/2025	BOFFINS BOOKSHOP PTY LTD	Non-Fiction Books for Collection	\$ 207.90

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
X0000000000000007533	20/08/2025	CSIRO PUBLISHING	Library Book for Collection	\$ 58.95
X0000000000000007558	27/08/2025	OH CLOCKS	Analogue Wall Clock	\$ 102.20
DD34795.13	17/09/2025	CIVIL OPERATIONS SUPERVISOR	PAYMENT	\$ 1,204.98
X0000000000000007671	28/08/2025	BROOME BOLT SUPPLIES	Flagging- Carpark Cable Beach	\$ 74.80
X0000000000000007672	03/09/2025	BUNNINGS	Door Hinge- Depot	\$ 25.00
X0000000000000007720	09/09/2025	BUNNINGS	Work Ute Toolbox	\$ 399.00
X0000000000000007721	11/09/2025	GERALDINE NOMINEES PL	Sign Maintenance Nickel Plate	\$ 75.42
X0000000000000007722	09/09/2025	BUNNINGS	Temporary Carpark Cable Beach Bunting	\$ 44.93
X0000000000000007534	20/08/2025	OFFICE NATIONAL BROOME	Printer Paper	\$ 49.25
X0000000000000007775	09/09/2025	BUNNINGS	Pothole Patching Sand	\$ 13.08
X0000000000000007509	20/08/2025	J BLACKWOOD & SON P/L	Star Picket Remover	\$ 184.80
X0000000000000007572	21/08/2025	BROOME BOLT SUPPLIES	Sign Maintenance Concrete Drill Bit	\$ 24.20
X0000000000000007573	22/08/2025	BUNNINGS	Sign Maintenance Plastic Packers	\$ 25.95
X0000000000000007574	22/08/2025	BROOME BOLT SUPPLIES	Temporary Carpark Cable Beach Bunting	\$ 74.25
X0000000000000007575	25/08/2025	OFFICE NATIONAL BROOME	Printer Toner	\$ 214.30
DD34795.14	17/09/2025	SENIOR PROPERTY & LEASING OFFICER	PAYMENT	\$ 900.05
X0000000000000007673	22/08/2025	KMART	Shire Housing- Fittings	\$ 145.00
X0000000000000007535	20/08/2025	KMART	Shire Housing- Fittings	\$ 321.50
X0000000000000007536	20/08/2025	KMART	Shire Housing- Fittings	\$ 248.50
X0000000000000007537	20/08/2025	KMART	Shire Housing- Fittings	\$ 47.00
X0000000000000007538	20/08/2025	KMART	Shire Housing- Fittings	\$ 20.00
X0000000000000007539	20/08/2025	KMART	Shire Housing- Fittings	\$ 28.00
X0000000000000007540	20/08/2025	WOOLWORTHS	Shire Housing- Amenities	\$ 90.05
DD34795.15	17/09/2025	FLEET/STORE ADMINISTRATOR	PAYMENT	\$ 4,843.48
X0000000000000007674	01/09/2025	LINMAC BEARING EQUIPMENT BROOME	Pintle Hook & Ball	\$ 293.45
X0000000000000007675	02/09/2025	LINMAC BEARING EQUIPMENT BROOME	Workshop Hose Reel Parts	\$ 215.83
X0000000000000007676	02/09/2025	LINMAC BEARING EQUIPMENT BROOME	Kubota Tractor Parts	\$ 161.62
X0000000000000007677	03/09/2025	BUNNINGS	Window Cleaner & Auto Protectant	\$ 96.89
X0000000000000007678	03/09/2025	HOLDFAST FLUID POWER	Grease Nozzle	\$ 9.69
X0000000000000007693	09/09/2025	J BLACKWOOD & SON P/L	Depot Safety Equipment	\$ 810.98
X0000000000000007694	10/09/2025	BUNNINGS	Painting Equipment	\$ 15.39
X0000000000000007695	10/09/2025	J BLACKWOOD & SON P/L	Welding Gloves	\$ 11.43
X0000000000000007697	11/09/2025	NWH SOLUTION PTY LTD	Reducing Nipple	\$ 4.51
X0000000000000007698	12/09/2025	J BLACKWOOD & SON P/L	Safety Equipment	\$ 312.07
X0000000000000007711	10/09/2025	BROOME TOYOTA	Dash Mat	\$ 100.00
X0000000000000007712	12/09/2025	BUNNINGS	Safety Gloves	\$ 42.00
X0000000000000007713	12/09/2025	BUNNINGS	Cable Ties	\$ 87.44
X0000000000000007714	12/09/2025	OFFICE NATIONAL BROOME	Box of Pens	\$ 19.55
X0000000000000007726	15/09/2025	BUNNINGS	2X Hammers	\$ 29.96
X0000000000000007727	16/09/2025	RED DIRT AUTO ELECTRICAL	Anderson Plug Connector	\$ 59.80
X0000000000000007728	16/09/2025	J BLACKWOOD & SON P/L	Easy Reach Grab Handles	\$ 515.86

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
X0000000000000007770	16/09/2025	KIMBERLEY FUEL & OIL SERVICES	Matson 240V Charger	\$ 53.86
X0000000000000007772	09/09/2025	FUEL TEST AUSTRALIA	Cab Pressurizing System Filter	\$ 500.97
X0000000000000007541	18/08/2025	BUNNINGS	Lanolin Spray Lubricant	\$ 125.15
X0000000000000007542	19/08/2025	J BLACKWOOD & SON P/L	Truck Wash	\$ 292.01
X0000000000000007543	19/08/2025	BUNNINGS	Glass Cleaner & Paper Towel	\$ 16.98
X0000000000000007544	19/08/2025	BUNNINGS	Drill Bits & Paper Towel	\$ 16.68
X0000000000000007545	21/08/2025	BUNNINGS	Auger Bits & Impact Driver Bits	\$ 90.78
X0000000000000007588	21/08/2025	BROOME BOLT SUPPLIES	Bolts	\$ 6.60
X0000000000000007590	25/08/2025	REPCO	Degreaser Spray Cans	\$ 57.02
X0000000000000007592	26/08/2025	BROOME TOYOTA	Fuse	\$ 59.54
X0000000000000007594	26/08/2025	REPCO	Headlight Globes & Flex Funnel	\$ 94.00
X0000000000000007595	27/08/2025	J BLACKWOOD & SON P/L	Sharps Stickers	\$ 90.17
X0000000000000007597	27/08/2025	J BLACKWOOD & SON P/L	Safety Items & PPE- Depot	\$ 396.48
X0000000000000007599	27/08/2025	BUNNINGS	Safety Gloves	\$ 22.50
X0000000000000007600	28/08/2025	BROOME BOLT SUPPLIES	Bolts	\$ 49.50
X0000000000000007603	28/08/2025	BROOME BOLT SUPPLIES	Wire Brushes	\$ 45.06
X0000000000000007607	29/08/2025	REPCO	Plasma Cutter Cutting Guide	\$ 49.40
X0000000000000007608	29/08/2025	TOTALLY WORKWEAR BROOME	Over-Boot Covers	\$ 20.00
X0000000000000007609	29/08/2025	J BLACKWOOD & SON P/L	Grinding Disc & Flap Discs	\$ 70.31
DD34795.16	17/09/2025	MANAGER PEOPLE AND CULTURE	PAYMENT	\$ 838.33
X0000000000000007679	04/09/2025	COLES	Refreshments- CEO60	\$ 180.45
X0000000000000007691	11/09/2025	MASTO'S BROOME BREWERY	Refreshments - Directorate Meeting	\$ 144.55
X0000000000000007692	12/09/2025	W AND V FONG PTY LTD	Refreshments- Staff Training	\$ 32.34
X0000000000000007546	19/08/2025	BROOME POST SHOP	Staff Gratuity Gift Cards- August 2025	\$ 291.90
X0000000000000007568	29/08/2025	W AND V FONG PTY LTD	Catering- Aggressive Customer Training	\$ 33.14
X0000000000000007605	01/09/2025	BROOME POST SHOP	Reward & Recognition Gift Voucher Quarter 3	\$ 155.95
DD34795.17	17/09/2025	WORK HEALTH, SAFETY AND WELLBEING OFFICER	PAYMENT	\$ 375.10
X0000000000000007682	02/09/2025	R U OK LIMITED	Merchandise-Staff R U Okay Day	\$ 197.78
X0000000000000007774	16/09/2025	WOOLWORTHS	Catering- Staff R U Okay Day	\$ 105.35
X0000000000000007562	26/08/2025	VISTAPRINT AUSTRALIA	Staff Business Cards	\$ 71.97
DD34795.18	17/09/2025	ADMINISTRATION OFFICER- ENVIRONMENTAL HEALTH & EVENTS	PAYMENT	\$ 199.90
X0000000000000007683	19/08/2025	VISION IDZ	Blank ID Cards & Card Printer Ink	\$ 185.90
X0000000000000007504	19/08/2025	BROOME POST SHOP	Freight Water Samples	\$ 14.00
DD34795.19	17/09/2025	EXECUTIVE SUPPORT OFFICER- INFRASTRUCTURE	PAYMENT	\$ 799.03
X0000000000000007684	09/09/2025	BROOME CHAMBER OF COMMERCE & INDUSTRY	Green Horizons Staff Registration	\$ 381.00
X0000000000000007685	28/08/2025	KMART	Storage Tubs- Administration Office	\$ 20.00
X0000000000000007702	11/09/2025	COLES	Refreshments- Directorate Meeting	\$ 154.53
X0000000000000007703	11/09/2025	COLES	Refreshments- Directorate Meeting	\$ 8.70
X0000000000000007780	17/09/2025	SARAHS FLOWERS PTY LTD	Sympathy Flowers- Shire Staff	\$ 157.90
X0000000000000007559	22/08/2025	COLES	Catering- Needle Handling Training	\$ 76.90
DD34795.20	17/09/2025	CIVIC CENTRE COORDINATOR	PAYMENT	\$ 494.87

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
X0000000000000007696	29/08/2025	STREETER & MALE HARDWARE	Rags & Methylated Spirits	\$ 22.99
X0000000000000007731	29/08/2025	COLES	Bar Confectionery & Cleaning Products	\$ 44.07
X0000000000000007732	15/09/2025	SPOTIFY	Streaming Music Service- Monthly Charges	\$ 15.99
X0000000000000007576	30/08/2025	FACEBOOK	Social Media Advertising	\$ 2.82
X0000000000000007577	22/08/2025	FACEBOOK	Social Media Advertising	\$ 41.00
X0000000000000007578	18/08/2025	FACEBOOK	Social Media Advertising	\$ 37.00
X0000000000000007579	29/08/2025	BUNNINGS	Extension Leads	\$ 19.60
X0000000000000007580	22/08/2025	BROOME PROGRESSIVE SUPPLIES	Bar Stock- Confectionery	\$ 209.61
X0000000000000007581	21/08/2025	EBAY	Keys	\$ 38.94
X0000000000000007582	27/08/2025	BUNNINGS	Blanket- Panel Setup	\$ 62.85
DD34795.21	17/09/2025	HORTICULTURE SUPERVISOR	PAYMENT	\$ 240.46
X0000000000000007707	11/09/2025	BUNNINGS	Various Hand Tools- Parks & Gardens	\$ 97.42
X0000000000000007709	15/09/2025	J BLACKWOOD & SON P/L	Hand Tool- Multi Grips	\$ 75.68
X0000000000000007730	15/09/2025	BUNNINGS	Blades- Weed Trimmer	\$ 67.36
DD34795.22	17/09/2025	EXECUTIVE SUPPORT OFFICER- DEVELOPMENT SERVICES	PAYMENT	\$ 807.95
X0000000000000007723	15/09/2025	COLES	Directorate Meeting Catering	\$ 72.13
X0000000000000007724	15/09/2025	MR SIAGON	Directorate Meeting Catering	\$ 40.66
X0000000000000007725	15/09/2025	SWEETS&KOH	Directorate Meeting Catering	\$ 52.86
X0000000000000007532	20/08/2025	THE BIDYADANGA GENERAL STORE PTY LTD	Catering- Broome Council Meeting	\$ 642.30
DD34795.23	17/09/2025	DIRECTOR CORPORATE SERVICES	PAYMENT	\$ 703.97
X0000000000000007729	09/09/2025	MICROSOFT	Microsoft Azure Licensing- Store Network Secure	\$ 703.97
DD34795.24	17/09/2025	MARKETING AND COMMUNICATIONS OFFICER	PAYMENT	\$ 1,389.36
X0000000000000007778	04/09/2025	CANVA	Monthly Charges	\$ 20.99
X0000000000000007547	22/08/2025	MACAS TAKEAWAY	Catering- Sister City Relationship	\$ 603.33
X0000000000000007548	22/08/2025	W AND V FONG PTY LTD	Supplies- Sister City Relationship	\$ 23.49
X0000000000000007549	21/08/2025	COLES	Catering- Sister City Relationship	\$ 83.06
X0000000000000007550	21/08/2025	STREETER & MALE HARDWARE	Cart- Event Coordination Supplies	\$ 135.00
X0000000000000007551	18/08/2025	BUNNINGS	Small Trestle Table- Event Coordination Supplies	\$ 29.00
X0000000000000007552	22/08/2025	FACEBOOK	Facebook Meta- Be Part of the Picture Campaign	\$ 30.39
X0000000000000007569	22/08/2025	BP BROOME CENTRAL	Ice- Taiji Event	\$ 13.00
X0000000000000007570	28/08/2025	CAMPAIGN MONITOR	Monthly Subscription Fee- August 2025	\$ 419.10
X0000000000000007571	28/08/2025	NEWS PTY LIMITED	Monthly The Australian Newspaper Fee - August 2025	\$ 32.00
DD34795.25	17/09/2025	BRAC FACILITY LIAISON OFFICER	PAYMENT	\$ 86.00
X0000000000000007782	15/09/2025	SPORTSPOWER BROOME	Badminton Shuttlecocks- BRAC	\$ 86.00
DD34795.26	17/09/2025	DIRECTOR INFRASTRUCTURE	PAYMENT	\$ 229.96
X0000000000000007555	24/08/2025	AMPOL PORT HEDLAND	Fuel Expense- Work Vehicle	\$ 146.84

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				
X0000000000000007561	21/08/2025	CABLE BEACH HOUSE	Catering- Cable Beach Stakeholder Meeting	\$ 83.12
DD34795.27	17/09/2025	MANAGER ENGINEERING	PAYMENT	\$ 2,400.00
X0000000000000007560	26/08/2025	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	Clearing Permit Application	\$ 2,400.00
MUNICIPAL CREDIT CARD TOTAL:				\$44,223.11

MUNICIPAL DIRECT DEBIT - SEPTEMBER 2025				
DD #	Date	Name	Description	Amount
DD34714.2	29/09/2025	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Stock- BRAC	\$ 798.41
DD34714.3	28/09/2025	INLOGIK PTY LTD	Credit Card Platform- Essential User Fees	\$ 474.49
DD34725.1	02/09/2025	SUPER EMPLOYEE PAYMENT DEFINITIV	Super Fortnight Ending 02.09.2025	\$ 6,114.38
DD34737.1	05/09/2025	FORMS EXPRESS PTY LTD	Payment Gateway Fees August - Rates	\$ 7,778.52
DD34774.1	19/09/2025	SUPER EMPLOYEE PAYMENT DEFINITIV	Super Fortnight Ending 19.09.2025	\$ 99,703.47
DD34774.2	08/09/2025	SUPER EMPLOYEE PAYMENT DEFINITIV	Super Fortnight Ending 08.09.2025	\$ 103,725.29
DD34777.1	12/09/2025	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Stock- BRAC	\$ 503.48
DD34779.1	22/09/2025	INLOGIK PTY LTD	Credit Card Platform- Essential User Fees	\$ 486.97
DD34786.1	09/09/2025	TELSTRA LIMITED	Service & Equipment Rental- ICT	\$ 2,768.18
DD34786.2	02/09/2025	TELSTRA LIMITED	Satellite Phones- Rangers	\$ 76.34
DD34799.1	26/09/2025	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Stock- BRAC	\$ 1,463.42
DD34801.1	30/09/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 290.22
DD34801.2	18/09/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 67,720.97
DD34801.3	15/09/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 24,486.37
DD34801.4	10/09/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 205.87
DD34801.5	24/09/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 864.18
DD34801.6	22/09/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 12,712.93
DD34804.1	12/09/2025	TELSTRA LIMITED	Service & Equipment Rental- ICT	\$ 3,372.36
DD34805.1	30/09/2025	WATER CORPORATION	Water Use & Service Charge	\$ 7,987.04
DD34805.10	05/09/2025	WATER CORPORATION	Water Use & Service Charge	\$ 931.48
DD34805.2	26/09/2025	WATER CORPORATION	Water Use & Service Charge	\$ 368.87
DD34805.3	23/09/2025	WATER CORPORATION	Water Use & Service Charge	\$ 3,880.72
DD34805.4	16/09/2025	WATER CORPORATION	Water Use & Service Charge	\$ 626.50
DD34805.5	12/09/2025	WATER CORPORATION	Water Use & Service Charge	\$ 7,914.73
DD34805.6	11/09/2025	WATER CORPORATION	Water Use & Service Charge	\$ 21,842.65
DD34805.7	10/09/2025	WATER CORPORATION	Water Use & Service Charge	\$ 15,802.70
DD34805.8	09/09/2025	WATER CORPORATION	Water Use & Service Charge	\$ 8,265.74
DD34805.9	08/09/2025	WATER CORPORATION	Water Use & Service Charge	\$ 1,811.27
MUNICIPAL DIRECT DEBIT TOTAL:				\$ 402,977.55

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - SEPTEMBER 2025				
PAYMENT #	Date	Name	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - SEPTEMBER 2025				

MUNICIPAL ELECTRONIC TRANSFER TOTAL \$	6,108,370.52
MUNICIPAL CHEQUES TOTAL \$	3,500.00
PAYROLL TOTAL \$	834,426.18
TRUST CHEQUE TOTAL \$	-
MUNICIPAL CREDIT CARD TOTAL \$	44,223.11
MUNICIPAL DIRECT DEBIT TOTAL \$	402,977.55
TOTAL PAYMENTS JUNE 2025 \$	7,393,497.36

Key for Delegation OF Authority:

CEO- Chief Executive officer
DCS- Director Corporate Services
MFS- Manager Financial Services

Local Government (Financial Management) Regulations 13 & 13A.
Each payment must show on a list the payees name, the amount of the payment, the date of the payment & sufficient information to identify the transaction.
This report incorporates the Delegation of Authority Local Government (Administration) Regulations 19.

9.4.4 MINUTES AND RECOMMENDATIONS FROM THE AUDIT AND RISK COMMITTEE MEETING HELD 7 OCTOBER 2025

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Manager Financial Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is requested to consider the recommendations of the Audit and Risk Committee to adopt the budget amendments proposed through the 1st Quarter Finance and Costing Review (FACR) of the Shire's budget for the period ended 30 September 2025.

BACKGROUND

Item 5.1 1st Quarter Finance And Costing Review 2025-26

Previous Considerations

OMC 26 June 2025 Item 9.4.2 Adoption of the 2025-2026 Annual Budget

Quarter 1 Finance and Costing Review

The Shire of Broome has completed its First Quarter Finance and Costing Review (FACR) for the 2025/26 financial year. This review evaluates the 2025/26 Annual Budget by comparing actual income and expenses, as well as commitments, from 1 July 2025 to 30 September 2025, while also providing updated forecasts for the remainder of the financial year.

The primary goal of this review is to identify any over or under expenditure and to assess whether income targets are being met. This information supports Executive and Responsible Officers in ensuring effective financial management of their projects and programs.

Following the review, a report is prepared detailing any necessary budget amendments that require approval by an absolute majority of the Council. Additionally, a summary is provided to outline the overall financial impact of the proposed changes on the Shire of Broome's projected end-of-year financial position, helping Council make informed and responsible decisions.

It is important to note that the 2025/26 Annual Budget, adopted at the Ordinary Meeting of Council on 26 June 2025, was a balanced budget, meaning that projected income matched projected expenditures.

COMMENT

Item 5.1 1st Quarter Finance And Costing Review 2025-26

Responsible officers completed their first quarter review on 18 September 2025. The executive team thoroughly reviewed and considered the budget requests, carefully weighing the impacts on service levels and potential delays to projects, against the overall annual budget.

The results project a **deficit** of **\$422,183** by 30 June 2026 if the proposed budget amendments are approved by Council. These figures represent a budget forecast based on expected income and spending. They do not reflect the actual financial position at the end of the year, which will be determined through the regular annual financial processes.

A summary of the findings is as follows:

SHIRE OF BROOME SUMMARY REPORT						
BUDGET IMPACT						
	2025/26 Adopted Budget (Income)/ Expense	YTD Adopted Budget Amendments (Income)/ Expense	FACR Q1 Overall (Income) /Expense (Org Savings not subtracted)	FACR Q1 Org Expenses / (Savings)	YTD Impact (Org Savings Subtracted)	YTD Overall Position
Office of the CEO	\$0	\$0	\$13,864	\$0	\$13,864	\$13,864
Corporate Services	\$0	\$0	\$350,319	\$318,081	\$32,238	\$350,319
Development Services	\$0	\$0	\$21,000	\$0	\$21,000	\$21,000
Infrastructure Services	\$0	\$0	\$37,000	\$0	\$37,000	\$37,000
Council approved budget amendments	\$0	\$0	\$0	\$0	\$0	\$0
	\$0*	\$0	\$422,183	\$318,081	\$104,102	\$422,183

***Council adopted the annual budget with a predicted end-of-year balanced budget, which included previous year carried forward surplus. The carried forward surplus position is subject to change and may increase or decrease dependant on the findings of the annual audit due to commence 6 October 2025.**

While officers aim to minimise budget impacts and balance savings with expenditures in their respective areas, this is not always fully achievable. A detailed list of accounts and explanations, organised by Directorate, has been provided for the committee's review (see Attachment 1), ensuring transparency and tracking of financial management across various departments.

It is important to note that financial management involves more than just balancing savings and expenses. The approach taken reflects prudent financial planning, combined with flexibility in using reserves to address financial challenges.

Use of Reserves:

Where feasible, reserve funds are utilised to cover unforeseen expenses. In quarter 1, the Building Reserve is being used to offset costs associated with renewal of a failed air conditioning system in the library. This strategy leverages existing reserves appropriately, rather than seeking new funding. Similarly, the Refuse Site Reserve is being used to offset the cost of a fencing realignment which will allow the contingency area to be used for landfill.

Additional Income:

Any additional income streams that qualify for Council reserve funds are proposed to be transferred to the relevant reserve. In quarter 1, the net savings from the Waste business unit are proposed for allocation to the *Regional Resource Recovery Park Reserve* to fund future development of the Regional Resource Recovery Park. Further, the Town Beach Café Redevelopment project is on hold and budgeted funds have been transferred to the Building Reserve until such a time as the project can recommence.

Quarter 1 amendments:

The first quarter review examined how the proposed changes influence the overall budget and includes the following suggested amendments:

- **Financial Assistance Grant Reduction (expense):** A reduction of \$330,671 in General Purpose Grant funding was offset by an increase of \$36,900 in untied Local Roads grant funding. These movements are dictated by the Grants Commission, and reflect the ongoing decline in overall funding distributed to WA Local Governments.
- **Administrative Support (expense):** An outlay of \$33,520 is required for temporary contract cover for the critical position of Executive Assistant to the CEO, due to an upcoming vacancy. This is offset by salary savings of \$19,656 to arrive at a nett increase in expenditure of \$13,864.
- **Revenue Share – E-Scooters (saving):** The revised agreement with e-scooter provider 'Beam' increased the revenue received from \$0.20 to \$0.40 per trip. This is forecast to generate an additional \$15,000 in revenue in the 2025/26 financial year.
- **Staff Housing – Furnishings (expense):** An amount of \$25,000 is required to furnish one of the newly built staff houses. This will allow the Shire to offer furnished or unfurnished options to prospective employment candidates which will assist in attracting and retaining talented staff.
- **BRAC Reactive Maintenance (expense):** An amount of \$24,310 is required for replacement of ground level control gear to return Father McMahon Sports Field lighting to higher capacity.
- **Development of Public Health Plan (expense):** The responses received to the Request for Quotation to facilitate the Public Health Plan have indicated that additional funding of \$25,000 will be required to progress the project.

Since the adoption of the 2025/26 annual budget, there have been no requests to Council for budget amendments outside of this FACR process.

Whilst the proposed deficit is projected to be \$422,183, it should be noted that it is a forecast and that the reduction primarily relates to reduced grant funding. The proposed deficit is within the 1% materiality threshold adopted by Council, as part of the annual budget and as this has been identified early in the new financial year, it is anticipated that the executive management team will take measures attempting to reduce this deficit as part of Finance and Costing Review (FACR) 2.

CONSULTATION***Item 5.1 1st Quarter Finance And Costing Review 2025-26***

All amendments have been proposed after consultation with Executive and Responsible Officers at the Shire.

STATUTORY ENVIRONMENT***Item 5.1 1st Quarter Finance And Costing Review 2025-26***

Local Government Act 1995**6.8. Expenditure from municipal fund not included in annual budget**

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government;
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.
- (1a) In subsection (1) —

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget

POLICY IMPLICATIONS**Item 5.1 1st Quarter Finance And Costing Review 2025-26**

Nil.

It should be noted that according to the materiality threshold set at the budget adoption, should a deficit achieve 1% of Shire’s operating revenue (\$497,043) the Shire must formulate an action plan to remedy the over expenditure.

FINANCIAL IMPLICATIONS**Item 5.1 1st Quarter Finance And Costing Review 2025-26**

The **net result** of the Quarter 1 FACR estimates is a budget deficit position of **\$422,183** to 30 June 2026.

This net result includes \$104,102 of additional expenditure requirements across directorates, and a decrease in organisational income of \$318,081.

RISK**Item 5.1 1st Quarter Finance And Costing Review 2025-26**

The Finance and Costing Review (FACR) seeks to provide a best estimate of the end-of-year position for the Shire of Broome at 30 June 2026. Contained within the report are recommendations of amendments to budgets which have financial implications on the estimate of the end-of-year position.

The review does not, however, seek to make amendments below the materiality threshold unless strictly necessary. The materiality thresholds are set at \$10,000 for operating budgets and \$20,000 for capital budgets. Should a number of accounts exceed their budget within these thresholds, it poses a risk that the predicted final end-of-year position may be understated.

In order to mitigate this risk, the CEO enacted the FACRs to run quarterly and Executive examine each job and account to ensure compliance. In addition, the monthly report provides variance reporting highlighting any discrepancies against budget.

It should also be noted that should Council decide not to adopt the recommendations, it could lead to some initiatives being delayed or cancelled in order to offset the additional expenditure associated with running the Shire's operations.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 9 - Effective leadership, advocacy and governance

Objective 9.1 Strengthen leadership, advocacy and governance capabilities.

CARETAKER PERIOD STATEMENT

The recommended decision is not a 'Major Policy Decision' within the context of Council Policy 'Elections - Caretaker Policy'.

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE RECOMMENDATION:

That Council:

- 1. Receives the Quarter 1 Finance and Costing Review Report for the period ended 30 September 2025;*
- 2. Adopts the operating and capital budget amendment recommendations for the year ended 30 June 2026 as attached;*
- 3. Notes a forecast net end-of-year deficit position to 30 June 2026 of **\$422,183** including previously adopted budget amendments.*

Attachments

1. Audit and Risk Committee Meeting Minutes - 7 October 2025



UNCONFIRMED MINUTES

OF THE

AUDIT AND RISK COMMITTEE MEETING

7 OCTOBER 2025

These minutes were confirmed at a meeting held and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

SHIRE OF BROOME
AUDIT AND RISK COMMITTEE MEETING
TUESDAY 7 OCTOBER 2025
INDEX – MINUTES

1.	OFFICIAL OPENING	3
2.	ATTENDANCE AND APOLOGIES	3
3.	DECLARATIONS OF FINANCIAL INTEREST / IMPARTIALITY	3
4.	CONFIRMATION OF MINUTES	3
5.	REPORTS OF OFFICERS	4
	5.1 1ST QUARTER FINANCE AND COSTING REVIEW 2025-26	4
6.	MATTERS BEHIND CLOSED DOORS	16
7.	MEETING CLOSURE	16

**MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING OF THE SHIRE OF BROOME,
HELD IN THE COUNCIL CHAMBERS, CORNER WELD AND HAAS STREETS, BROOME,
ON TUESDAY 7 OCTOBER 2025, COMMENCING AT 9.00 AM.**

1. OFFICIAL OPENING

The Chair welcomed Councillors and officers and declared the meeting open at 9:00 AM.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Members:

Cr D Male	Councillor
Cr P Taylor	Councillor
Cr M Virgo	Councillor

Apologies: Nil

Leave of Absence: Shire President
C Mitchell

Officers:

Mr J Hall	Acting Chief Executive Officer
Mr J Watt	Director Corporate Services
Ms S Becker	Director Development and Community
Mr M Mitchell	Acting Director Infrastructure
Mr F Mammone	Manager Financial Services
Ms E Kerr	Creditors Officer

3. DECLARATIONS OF FINANCIAL INTEREST / IMPARTIALITY

Committee Member	Item No	Item	Nature of Interest
Nil.			

4. CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION:

Minute No. AR/1025/001

Moved: Cr D Male

Seconded: Cr M Virgo

That the Minutes of the Audit and Risk Committee held on 8 April 2025, as published and circulated, be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY 3/0

5. REPORTS OF OFFICERS

5.1 1ST QUARTER FINANCE AND COSTING REVIEW 2025-26

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Manager Financial Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The Audit and Risk Committee is requested to consider results of the Quarter 1 Finance and Costing Review (FACR) of the Shire's budget for the period ended 30 September 2025, including forecast estimates and budget recommendations to 30 June 2026.

BACKGROUND

Previous Considerations

OMC 26 June 2025 Item 9.4.2 Adoption of the 2025/26 Annual Budget

Quarter 1 Finance and Costing Review

The Shire of Broome has completed its First Quarter Finance and Costing Review (FACR) for the 2025/26 financial year. This review evaluates the 2025/26 Annual Budget by comparing actual income and expenses, as well as commitments, from 1 July 2025 to 30 September 2025, while also providing updated forecasts for the remainder of the financial year.

The primary goal of this review is to identify any over or under expenditure and to assess whether income targets are being met. This information supports Executive and Responsible Officers in ensuring effective financial management of their projects and programs.

Following the review, a report is prepared detailing any necessary budget amendments that require approval by an absolute majority of the Council. Additionally, a summary is provided to outline the overall financial impact of the proposed changes on the Shire of Broome's projected end-of-year financial position, helping Council make informed and responsible decisions.

It is important to note that the 2025/26 Annual Budget, adopted at the Ordinary Meeting of Council on 26 June 2025, was a balanced budget, meaning that projected income matched projected expenditures.

COMMENT

Responsible officers completed their first quarter review on 18 September 2025. The executive team thoroughly reviewed and considered the budget requests, carefully weighing the impacts on service levels and potential delays to projects, against the overall annual budget.

The results project a **deficit** of **\$422,183** by 30 June 2026 if the proposed budget amendments are approved by Council. These figures represent a budget forecast based on expected income and spending. They do not reflect the actual financial position at the end of the year, which will be determined through the regular annual financial processes.

A summary of the findings is as follows:

SHIRE OF BROOME SUMMARY REPORT						
BUDGET IMPACT						
	2025/26 Adopted Budget (Income)/ Expense	YTD Adopted Budget Amendments (Income)/ Expense	FACR Q1 Overall (Income) /Expense (Org Savings not subtracted)	FACR Q1 Org Expenses / (Savings)	YTD Impact (Org Savings Subtracted)	YTD Overall Position
Office of the CEO	\$0	\$0	\$13,864	\$0	\$13,864	\$13,864
Corporate Services	\$0	\$0	\$350,319	\$318,081	\$32,238	\$350,319
Development Services	\$0	\$0	\$21,000	\$0	\$21,000	\$21,000
Infrastructure Services	\$0	\$0	\$37,000	\$0	\$37,000	\$37,000
Council approved budget amendments	\$0	\$0	\$0	\$0	\$0	\$0
	\$0*	\$0	\$422,183	\$318,081	\$104,102	\$422,183

***Council adopted the annual budget with a predicted end-of-year balanced budget, which included previous year carried forward surplus. The carried forward surplus position is subject to change and may increase or decrease dependant on the findings of the annual audit due to commence 6 October 2025.**

While officers aim to minimise budget impacts and balance savings with expenditures in their respective areas, this is not always fully achievable. A detailed list of accounts and explanations, organised by Directorate, has been provided for the committee's review (see Attachment 1), ensuring transparency and tracking of financial management across various departments.

It is important to note that financial management involves more than just balancing savings and expenses. The approach taken reflects prudent financial planning, combined with flexibility in using reserves to address financial challenges.

Use of Reserves:

Where feasible, reserve funds are utilised to cover unforeseen expenses. In quarter 1, the Building Reserve is being used to offset costs associated with renewal of a failed air conditioning system in the library. This strategy leverages existing reserves appropriately, rather than seeking new funding. Similarly, the Refuse Site Reserve is being used to offset the cost of a fencing realignment which will allow the contingency area to be used for landfill.

Additional Income:

Any additional income streams that qualify for Council reserve funds are proposed to be transferred to the relevant reserve. In quarter 1, the net savings from the Waste business unit are proposed for allocation to the *Regional Resource Recovery Park Reserve* to fund future development of the Regional Resource Recovery Park. Further, the Town Beach Café

Redevelopment project is on hold and budgeted funds have been transferred to the Building Reserve until such a time as the project can recommence.

Quarter 1 amendments:

The first quarter review examined how the proposed changes influence the overall budget and includes the following suggested amendments:

- **Financial Assistance Grant Reduction (expense):** A reduction of \$330,671 in General Purpose Grant funding was offset by an increase of \$36,900 in untied Local Roads grant funding. These movements are dictated by the Grants Commission, and reflect the ongoing decline in overall funding distributed to WA Local Governments.
- **Administrative Support (expense):** An outlay of \$33,520 is required for temporary contract cover for the critical position of Executive Assistant to the CEO, due to an upcoming vacancy. This is offset by salary savings of \$19,656 to arrive at a nett increase in expenditure of \$13,864.
- **Revenue Share – E-Scooters (saving):** The revised agreement with e-scooter provider 'Beam' increased the revenue received from \$0.20 to \$0.40 per trip. This is forecast to generate an additional \$15,000 in revenue in the 2025/26 financial year.
- **Staff Housing – Furnishings (expense):** An amount of \$25,000 is required to furnish one of the newly built staff houses. This will allow the Shire to offer furnished or unfurnished options to prospective employment candidates which will assist in attracting and retaining talented staff.
- **BRAC Reactive Maintenance (expense):** An amount of \$24,310 is required for replacement of ground level control gear to return Father McMahon Sports Field lighting to higher capacity.
- **Development of Public Health Plan (expense):** The responses received to the Request for Quotation to facilitate the Public Health Plan have indicated that additional funding of \$25,000 will be required to progress the project.

Since the adoption of the 2025/26 annual budget, there have been no requests to Council for budget amendments outside of this FACR process.

Whilst the proposed deficit is projected to be \$422,183, it should be noted that it is a forecast and that the reduction primarily relates to reduced grant funding. The proposed deficit is within the 1% materiality threshold adopted by Council, as part of the annual budget and as this has been identified early in the new financial year, it is anticipated that the executive management team will take measures attempting to reduce this deficit as part of FACR 2.

CONSULTATION

All amendments have been proposed after consultation with Executive and Responsible Officers at the Shire.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 1996

r33A. Review of Budget

- (1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —

- (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget; and
 - (d) include the following —
 - (i) the annual budget adopted by the local government;
 - (ii) an update of each of the estimates included in the annual budget;
 - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
 - (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- *Absolute majority required.
- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

[Regulation 33A inserted: Gazette 31 Mar 2005 p. 1048-9; amended: Gazette 20 Jun 2008 p. 2723-4; SL 2023/106 r. 18.]

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.
- (1a) In subsection (1) —
- "additional purpose" means a purpose for which no expenditure estimate is included in the local government's annual budget.

POLICY IMPLICATIONS

Nil.

It should be noted that according to the materiality threshold set at the budget adoption, should a deficit achieve 1% of Shire's operating revenue (\$497,043) the Shire must formulate an action plan to remedy the over expenditure.

FINANCIAL IMPLICATIONS

The **net result** of the Quarter 1 FACR estimates is a budget deficit position of **\$422,183** to 30 June 2026.

This net result includes \$104,102 of additional expenditure requirements across directorates, and a decrease in organisational income of \$318,081.

RISK

The Finance and Costing Review (FACR) seeks to provide a best estimate of the end-of-year position for the Shire of Broome at 30 June 2026. Contained within the report are recommendations of amendments to budgets which have financial implications on the estimate of the end-of-year position.

The review does not, however, seek to make amendments below the materiality threshold unless strictly necessary. The materiality thresholds are set at \$10,000 for operating budgets and \$20,000 for capital budgets. Should a number of accounts exceed their budget within these thresholds, it poses a risk that the predicted final end-of-year position may be understated.

In order to mitigate this risk, the CEO enacted the FACRs to run quarterly and Executive examine each job and account to ensure compliance. In addition, the monthly report provides variance reporting highlighting any discrepancies against budget.

It should also be noted that should Council decide not to adopt the recommendations, it could lead to some initiatives being delayed or cancelled in order to offset the additional expenditure associated with running the Shire's operations.

STRATEGIC ASPIRATIONS

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Nine – Effective leadership, advocacy and governance:

Manage Council's finances comprising financial planning, investments, accounting, rates, debtors, creditors and payroll.

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. AR/1025/002

Moved: Cr M Virgo

Seconded: Cr P Taylor

That the Audit and Risk Committee recommends that Council:

- 1. Receives the Quarter 1 Finance and Costing Review Report for the period ended 30 September 2025;**
- 2. Adopts the operating and capital budget amendment recommendations for the year ended 30 June 2026 as attached;**

- | |
|---|
| <p>3. Notes a forecast net end-of-year deficit position to 30 June 2026 of \$422,183 including previously adopted budget amendments.</p> |
|---|

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 3/0
--

Attachments

1. Schedule of Proposed Changes for FACR1

Item 5.1 - 1ST QUARTER FINANCE AND COSTING REVIEW 2025-26

	SHIRE OF BROOME SUMMARY REPORT						
	BUDGET IMPACT						
	2025/26 Adopted Budget (Inc) / Exp	YTD Adopted Budget Amendments (Inc) / Exp	FACR Q1 Overall (Inc) / Exp	FACR Q1 Org Expenses / (Savings)	FACR Q1 Impact (Inc) / Exp (Org Savings subtracted)	YTD Impact (Org Savings Subtracted)	YTD Overall Position
Office of the CEO	\$0	\$0	\$13,864	\$0	\$13,864	\$13,864	\$13,864
Corporate Services	\$0	\$0	\$350,319	\$318,081	\$32,238	\$32,238	\$350,319
Development Services	\$0	\$0	\$21,000	\$0	\$21,000	\$21,000	\$21,000
Infrastructure Services	\$0	\$0	\$37,000	\$0	\$37,000	\$37,000	\$37,000
Council approved budget amendments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	0,000*	\$0	\$422,183	\$318,081	\$104,102	\$104,102	\$422,183

Item 5.1 - 1ST QUARTER FINANCE AND COSTING REVIEW 2025-26

SHIRE OF BROOME FINANCE & COSTING REVIEW QUARTER 2025-26										
COA Code	Job Number	IE Code	Account / Job Description	2025/26 Full Year Current Budget	2025/26 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movements	Amendment Description	Org Savings
Office of the CEO										
ADMIN1 - Chief Executive Officer - S Mastrolembo										
23010		61	Salary - Op Exp - Other Governance	\$470,760	\$105,320	-\$19,656	\$451,104		Reduction in salaries due to vacancy in CEO Executive Assistant position. Savings allocated to IE 342 - 'Labour Hire and Relief Services' to part cover labour hire costs.	
23010		342	Salary - Op Exp - Other Governance	\$0	\$0	\$33,520	\$33,520		Temporary contract cover for CEO Executive Assistant position due to vacancy. Partly offset with salary savings from account 23010.	
						\$13,864		\$0		\$0
			Office of the CEO Directorate (Savings)/Expense			\$13,864		\$0		\$0
Corporate Services										
BRAC1 - Manager Community Facilities - C Zepnick										
117210	117213	34	Father McMahon Oval Lighting - Reactive Maint - Op Exp	\$15,000	\$1,000	\$24,310	\$39,310		Replacement Of Lighting Controls To Return To Higher Capacity	\$24,310
						\$24,310		\$0		\$24,310
CS4 - Manager Governance, Strategy & Risk - R Doyle										
142010		61	Salary - Op Exp - Gen Admin	\$719,292	\$159,701	-\$10,000	\$709,292		Propose Use of Salary Savings From Governance Role To Partially Offset Business Continuity Plan Costs	
142233		34	Consultants Administration Dept - Op Exp - Corp Gov Support	\$49,000	\$392	\$25,000	\$74,000		Additional funds required to finalise Business Continuity Plan review (following RFQ response). Salary Savings from Account 142010 Used To Partially Cover Additional Costs	
						\$15,000		\$0		\$0
LS1 - Library Coordinator - A Morris										
115281	115321	34	Provision of Security Services to Broome Public Library	\$127,304	\$26,041	\$17,238	\$144,542		Costs Of Security Contract Increasing From 1 November (Not Allowed For In Project Brief) And Format Error In Initial Saturday Hour Calculations	
						\$17,238		\$0		\$0
CS2 - Manager Financial Services - Francis Mammone										
30301		11	Grants Commission - Op Inc - Other General Purpose Funding	-\$1,449,096	-\$215,388	\$330,671	-\$1,118,425		Financial Assistance Grants "General Purpose Grant" reduction due to increased minimum grant allocations	\$330,671

Item 5.1 - 1ST QUARTER FINANCE AND COSTING REVIEW 2025-26

COA Code	Job Number	IE Code	Account / Job Description	2025/26 Full Year Current Budget	2025/26 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movements	Amendment Description	Org Savings
120305		11	WALGGC Road Grants Untied Op Grant	-\$726,700	-\$90,930	-\$36,900	-\$763,600		Financial Assistance Grants "Local Roads Grant" Slightly Higher Than Budget Estimation	-\$36,900
						\$293,771		\$0		\$293,771
			Corporate Services Directorate (Saving)/Expense			\$350,319		\$0		\$318,081
Development Services										
BC - Marketing & Communications Coordinator - T Pomery										
22171		34	Advertising General - Op Exp - Other Governance	\$100,000	\$8,948	-\$20,000	\$80,000		Nil budget impact. Request to reduce account by \$20,000 and allocate to a new GL account 22178 to allow for easier budget tracking. This \$20,000 was allocated in the 25/26 budget from approved Project Briefs for development of videos as included in the Council Plan.	
22178		34	Promotional Video Production - Op Exp - Other Governance	\$0	\$450	\$20,000	\$20,000		Nil budget impact. Request to create a new GL account and increase by \$20,000 from GL 22178 to allow for easier budget tracking for the development of videos as per the Council Plan	
						\$0		\$0		\$0
HS1 - Manager Environmental Health Emergency and Ranger Services - A Ahtong										
52422		18	Revenue Share - E-Scooters - Op Inc	-\$20,000	-\$25,666	-\$15,000	-\$35,000		Revised Beam agreement increased revenue from \$0.2c to \$0.4c per trip	
74280		34	Other Minor Expenditure - Op Ex - Preventative - Inspection / Admin	\$8,000	\$8,790	\$11,000	\$19,000		Account under-budgeted. \$11,000 amendment required through to end of financial year. Total amended budget aligns with historical actuals.	
76025		34	Development of Public Health Plan - Op Ex	\$50,350	\$0	\$25,000	\$75,350		RFQ responses above budget. Additional funds required.	
						\$21,000		\$0		\$0
			Development Services Directorate (Saving)/Expense			\$21,000		\$0		\$0
Infrastructure Services										
ES5 - Operations Coordinator - L Eglin										
102202	102202	61	Drainage - Works Maint	\$28,560	\$0	-\$15,000	\$13,560		Nil Impact - Works Planned Prior To Wet Season. Will Provide Update In Facr2. Note: Potential To Leverage Contract Support, Pending Internal Capacity / Vacancies.	
102202	102202	34	Drainage - Works Maint	\$4,520	\$0	\$15,000	\$19,520		Nil Impact - Works Planned Prior To Wet Season. Will Provide Update In Facr2. Note: Potential To Leverage Contract Support, Pending Internal Capacity / Vacancies.	
123000	122073	34	Yamashita Street - Works Maint	\$31,050	\$0	-\$6,000	\$25,050		Internal Teams Used Reducing Requirement for IE34 Materials and Contracts Budget	

Item 5.1 - 1ST QUARTER FINANCE AND COSTING REVIEW 2025-26

COA Code	Job Number	IE Code	Account / Job Description	2025/26 Full Year Current Budget	2025/26 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movements	Amendment Description	Org Savings
123000	122119	34	Lawrence Road - Works Maint	\$0	\$5,733	\$6,000	\$6,000		Additional Gravel Fill Required - IE34 Materials and Contracts Savings Yrom Yamashits Street To Be Used To Cover Additional Costs.	
						\$0		\$0		\$0
E58 - Manager Waste Services - M Mitchell										
101411		2	Caravan Pk & Additional Services - Op Inc - Sanitation Gen Refuse	\$0	\$0	-\$26,000	-\$26,000		Additional Income	
101545	101546		Other Infra Upgrade Const - Cap Exp - San Gen Refuse	\$0	\$0	\$42,000	\$42,000		Fence Realignment To Allow For The Contingency Area To Be Used For Landfill	
1015250		26	Transfer From Refuse Site Reserve - Sanitation Gen Refuse MUN	-\$1,367,135	\$0	-\$16,000	-\$1,383,135	-\$16,000	Fence Realignment funding to be funded from the Refuse reserve	
						\$0		-\$16,000		\$0
E59 - Manager Engineering - L McKenzie										
147057		34	Town Beach Cafe Redevelopment - Cap Exp	\$589,983	\$0	-\$539,983	\$50,000		Reserve Transfer - Project Is On Hold. To Be Allocated As Stand Alone Project Budget In Reserves. Noted Amount Based On Correct Amount Post Resulution Of Carryovers.	
147457			Transfer to Building Reserve - Cap Exp Unclassified General	\$328,299	\$14,462	\$539,983	\$868,282	\$539,983	Reserve Transfer - Project Is On Hold. To Be Allocated As Stand Alone Project Budget In Reserves. Noted Amount Based On Correct Amount Post Resulution Of Carryovers.	
146110		34	Minor Assets > \$5,000 - IT Exp	\$25,659	\$659	\$12,000	\$37,659		Purchase 3 high specification computers required to ensure engineering software operates efficiently [CS6 146110]	
						\$12,000		\$539,983		\$0
PK3 - Parks & Gardens Coordinator - A Batt										
113005	113010	34	Weed Control - P&G Maint	\$15,000	\$4,335	\$20,000	\$35,000		Overall Nil Impact - Reallocating Funds From Internal To External As We Are Seeking To Engage Contract Support With The Awarded Tender Leading In To Wet Season To Support Our Weed Management Efforts	
113005	113010	61	Weed Control - P&G Maint	\$52,212	\$16,542	-\$10,000	\$42,212		Overall Nil Impact - Reallocating Funds From Internal To External As We Are Seeking To Engage Contract Support With The Awarded Tender Leading In To Wet Season To Support Our Weed Management Efforts	
113005	113010	69	Weed Control - P&G Maint	\$86,652	\$27,486	-\$10,000	\$76,652		Overall Nil Impact - Reallocating Funds From Internal To External As We Are Seeking To Engage Contract Support With The Awarded Tender Leading In To Wet Season To Support Our Weed Management Efforts	

Item 5.1 - 1ST QUARTER FINANCE AND COSTING REVIEW 2025-26

COA Code	Job Number	IE Code	Account / Job Description	2025/26 Full Year Current Budget	2025/26 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movements	Amendment Description	Org Savings
107030	107030	61	Broome Cemetery - P&G Maint	\$16,260	\$3,339	-\$10,000			Salary savings due to vacancies to be transferred to IE34 Materials and Contractors to engage contractors as part of outsourcing of routine maintenance work packages.	
107030	107030	34	Broome Cemetery - P&G Maint	\$2,200	\$0	\$10,000			Salary savings due to vacancies transferred to IE34 to be used to engage contractors to undertake routine maintenance works	
						\$0		\$0		\$0
PM2 - Asset and Building Coordinator (Civil)										
117450	117452	34	BRAC Oval Upgrade of Infra - Cap Exp	\$322,286	\$0	-\$181,713	\$140,573		Reallocation Of Funding For Haynes Oval Pump And Movement Of Other Asset Renewal Sub Projects To Correct Accounts	
113552	113617	34	Haynes Oval Infra Upgrade Const by P&G - Cap Exp - Pks & Ovl	\$30,000	\$3,600	\$30,000	\$60,000		Transfer Of Funds From Account 117450 Job 117452 To Fund Cost Of Pump Which Exceeded Budget.	
125145	125113	34	Bus Shelters - renewal - Various	\$1	\$0	\$13,800	\$13,801		Transfer Of Funds From Account 117450 Job 117452 To Correct Subproject Accounts	
125225	125232	34	Street Lighting at Various Locations - Renewal	\$228,500	\$0	\$68,140	\$296,640		Transfer Of Funds From Account 117450 Job 117452 To Correct Subproject Accounts	
125300	125921	34	Various Footbridge Renewals - Cap Exp	\$1	\$0	\$69,773	\$69,774		Transfer Of Funds From Account 117450 Job 117452 To Correct Subproject Accounts	
						\$0		\$0		\$0
PM3 - Senior Property and Leasing Officer - L Blunt										
96102		58	Staff Housing - Operating Expense - Op Exp	\$36,295	\$1,601	\$25,000	\$61,295		Request to Furnish Existing New Staff House	
						\$25,000		\$0		\$0
REQ27 - Project Engineer - L Taylor										
121100	121718	34	Frederick St Roundabout - BRAC Entry	\$20,000	\$70,786	\$12,936	\$32,936		Project Complete - Overspent By \$12,936. Transfer funds from Account 125300 Job 125922.	
125300	125922	34	Frederick St Footpath Construction - Jewell to the Boulevard	\$300,000	\$103,687	-\$12,936	\$287,064		Transfer To Account 121718 to address shortfall in project costs.	
121776		10	Rds To Recovery Non Op Grant for Urban Rds - Non Op Inc	-\$775,977	-\$50,000	\$775,977	\$0		Budget Reallocated To New Jobs 121720A and 125922A To Simplify Management Of Sub-Projects. Nil impact.	
121776	121720A	10	RTR - Road Upgrade - CB East Intersection (BRAC) - Cap Inc	\$0	\$0	-\$517,500	-\$517,500		Creation Of New Account To Simplify Management Of Sub-Project. Nil impact.	
121785	125922A	10	WABN Frederick St Footpath Construction - Jewell To The Boulevard - Cap Inc	\$0	\$0	-\$238,477	-\$238,477		Creation Of New Account To Simplify Management Of Sub-Project. Nil Impact	
121779	121718A	10	RPG - Frederick St Roundabout - BRAC Entry - Cap Inc	\$0	\$0	-\$20,000	-\$20,000		Creation Of New Account To Simplify Management Of Sub-Project. Nil Impact	

Item 5.1 - 1ST QUARTER FINANCE AND COSTING REVIEW 2025-26

COA Code	Job Number	IE Code	Account / Job Description	2025/26 Full Year Current Budget	2025/26 YTD Actuals	Proposed Budget Amendment	Proposed Budget	Reserve Movements	Amendment Description	Org Savings
121779		10	Regional Rd Group (RRG) Urban Rd Const Funding - Non Op Inc - Rd Const	-\$2,164,033	\$0	\$2,164,033	\$0		Budget Reallocated To New Jobs 121719A and 121719B To Simplify Management Of Sub-Projects. Nil impact.	
121776	121719A	10	RTR - Old Broome Road (RTR) - Non Op Inc - Cap Inc	\$0	\$0	-\$206,186	-\$206,186		Creation Of New Account To Simplify Management Of Sub-Project. Nil impact	
121779	121719B	10	RPG - Old Broome Road - Cap Inc	\$0	\$0	-\$1,957,847	-\$1,957,847		Creation Of New Account To Simplify Management Of Sub-Project. Nil impact	
121785		10	Regional Bikeways Grant- Non Op Inc - Footpaths	-\$661,654	-\$278,070	\$661,657	\$3		Budget Reallocated To New Jobs 125294A and 121719C To Simplify Management Of Sub-Projects. Nil impact.	
121785	125294A	10	WABN - Town Beach to Demco Pathway - Cap Inc	\$0	\$0	-\$17,587	-\$17,587		Creation Of New Account To Simplify Management Of Sub-Project. Nil impact	
121785	121719C	10	WABN - Old Broome Road - Cap Inc	\$0	\$0	-\$644,070	-\$644,070		Creation Of New Account To Simplify Management Of Sub-Project. Nil impact	
						\$0		\$0		\$0
REQ3 - Asset Coordinator - Building Infrastructure Property & Assets - A Perry										
115461	105462		Library Building Renewal	\$0	\$0	\$7,169	\$7,169		Air Conditioner Failed - Asset Renewal Due 26/27. Funding To Be Brought Forward Through Amp Reserve	
146555			Transfer From Building Reserve Leased Comm Facilities - Un Clas MUN	-\$2,220,810	\$0	-\$7,169	-\$2,227,979	-\$7,169	Air Conditioner Failed - Asset Renewal Due 26/27. Funding To Be Brought Forward Through Amp Reserve	
						\$0		-\$7,169		\$0
			Infrastructure Services Directorate (Saving)/Expense			\$37,000		\$516,814		\$0
						\$422,183				

6. MATTERS BEHIND CLOSED DOORS

Nil

7. MEETING CLOSURE

There being no further business the Chair declared the meeting closed at 9.30 AM.

10. REPORTS OF COMMITTEES

There are no reports in this section.

11. NOTICES OF MOTION WITH NOTICE

12. NOTICES OF MOTION WITHOUT NOTICE

13. BUSINESS OF AN URGENT NATURE

14. MEETING CLOSED TO PUBLIC

15. MEETING CLOSURE