



AGENDA

FOR THE

ORDINARY MEETING OF COUNCIL

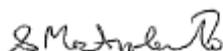
26 FEBRUARY 2026

NOTICE OF MEETING

Dear Council Member,

The next Ordinary Meeting of Council will be held on Thursday, 26 February 2026 in the Council Chambers, Corner Weld and Haas Streets, Broome, commencing at 5.00 pm.

Regards,



S MASTROLEMBO
Chief Executive Officer

19/02/2026

Our Mission

"To deliver affordable and quality Local Government services."

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions in section 5.25 of the *Local Government Act 1995* establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Broome expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

Should you require this document in an alternative format please contact us.

Councillor Attendance Register										
Councillor		Cr C Mitchell	Cr D Male	Cr S Cooper	Cr J Lewis	Cr J Marnid	Cr P Matsumoto	Cr E Smith	Cr P Taylor	Cr M Virgo
2025	27 February							LOA	LOA	
2025	27 March					E				
2025	1 May					LOA				
2025	22 May									
2025	26 June			E						
2025	31 July							E	E	
2025	28 August		E					LOA		
2025	18 September				LOA		LOA	E		
2025	16 October				LOA					
2025	20 November									
2025	11 December					A		E		

- **LOA (Leave of Absence)**
- **A (Apologies)**
- **E (Attended Electronically)**
- **NA (Non-Attendance)**
- **R (Resignation)**

2.25. Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
 - (a) a meeting that has concluded; or
 - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2-month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2-month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.

SHIRE OF BROOME
ORDINARY MEETING OF COUNCIL
THURSDAY 26 FEBRUARY 2026

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1. OFFICIAL OPENING

2. ATTENDANCE AND APOLOGIES

Leave of absence Cr E Smith.

3. ANNOUNCEMENTS BY PRESIDENT

4. DECLARATIONS OF INTEREST

5. PUBLIC QUESTION TIME

6. APPLICATION FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on 11 December 2025, as published and circulated, be confirmed as a true and accurate record of that meeting.

RECOMMENDATION:

That the Minutes of the Annual Electors Meeting of Council held on 5 February 2026, as published and circulated, be confirmed as a true and accurate record of that meeting.

8. PRESENTATIONS / PETITIONS / DEPUTATIONS

9. REPORTS FROM OFFICERS

9.1 PEOPLE

There are no reports in this section.

9.2 PLACE

9.2.1 PETITION - PESTICIDE FREE BROOME

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	GOC33
AUTHOR:	Manager Operations
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Infrastructure
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

A petition was presented at the Ordinary Meeting of Council held 11 December 2025 for the "Shire of Broome to review and implement changes to Glyphosate and other toxic non-selective herbicide usage in Broome".

This report provides comment on the petition and contents and recommends Council continue with our current weed management practices, as per the recently adopted Weed Management Strategy and Action Plan (2026-2029).

BACKGROUND

Previous Considerations

Nil

Local community group, 'Pesticide-Free Broome' submitted a petition on 5 December 2025 with 117 signatures requesting the Shire of Broome to review and implement changes to Glyphosate and other toxic non-selective herbicide usage in Broome. The petition cover letter is included in **Attachment 1** (signatures in Attachment 2).

The petition specifically requested the Shire to review and implement changes to its glyphosate and other toxic nonselective herbicide usage including:

1. NO usage in areas frequented by children including parks, playgrounds, skatepark and around schools.
2. Trial alternatives to chemical weed control.
3. Have a public spraying schedule so that community members are aware of any public spaces being sprayed and can avoid these places. We want to have the choice to avoid these areas.
4. Use marker dyes so that the residents of Broome can choose to avoid areas that have recently been sprayed.
5. Leave signage in place for a minimum of 48 hours.
6. Give Shire of Broome residents the option to 'opt-out' of spraying on verges.

The petition was presented at the Ordinary Meeting of Council held 11 December 2025, with a response to be provided at the next Ordinary Meeting of Council in February 2026.

COMMENT

The Shire supports measures that enhance community safety; however, several of the requested actions are not supported due to inconsistencies with relevant legislation, limited

effectiveness, or identified operational risks. The Shire's current Integrated Weed Management (IWM) approach is implemented in accordance with the Health (Pesticides) Regulations 2011 (WA) and Australian Pesticides and Veterinary Medicines Authority (APVMA) safety assessments, and is considered the safest and most responsible method for managing vegetation within Broome's tropical environment.

The Weed Management Strategy and Action Plan (2026-2029) (the Strategy) was adopted at the Ordinary Meeting of Council held 20 November 2025.

The Strategy's vision is "to protect the environmental, cultural, social and economic assets of Broome from the impacts of invasive weeds" with three goals:

1. **Prevent:** Prevent new weed problems from establishing.
2. **Understand:** Understand the occurrence and extent of priority weed species and
 1. their context in the Broome townsite.
3. **Limit Impacts:** Limit the impact of priority weed species on biodiversity and amenity
 2. values.

There is an ongoing action within the Strategy's action plan committed to reviewing chemical use and exploring opportunities to implement non-chemical methods.

Strategy & action	Target	Year				Responsible Department
		2026	2027	2028	2029	
Practice Improvement						
Review chemical use and seek opportunities to explore non chemical weed control methods.	1 review to determine if current practices align with widely accepted best practice methodology. Undertake trials of non chemical methods.	●	●	●	●	Operations

There are also a number of actions in the Strategy to 'Engage and educate' our community.

The Weed Management Strategy and Action Plan (2026-2029) can be found on the Shire website <https://www.broome.wa.gov.au/Council/Publications-and-Reports/Strategic-and-Corporate-Reports>

Officers have provided comments to each request made within the petition.

1. NO usage in areas frequented by children including parks, playgrounds, skatepark and around schools.

The Shire already applies strict controls for weed management in designated sensitive areas, as outlined in the Strategy. Spraying in high-use areas such as playgrounds, skate parks, and schools is restricted to periods when these sites are not in use, including early mornings or school holiday periods. This ensures treated areas are dry and therefore safe prior to re-entry.

In close proximity to play equipment (e.g. sandpits and play structures), mechanical methods such as hand weeding or brush-cutting are prioritised over chemical treatment to minimise exposure risk.

2. Trial Alternatives to Chemical Control

The Shire continually reviews and trials alternative weed control methods. There is an ongoing action in the Strategy to review chemical use and seek opportunities to explore non-chemical methods.

Methods such as steam or organic acids typically damage foliage only and do not kill root systems. In Broome's climate, this results in rapid regrowth, requiring frequent repeat treatments and significantly greater use of water, fuel, and labour than a single targeted herbicide application.

3. Have a public spraying schedule so that community members are aware of any public spaces being sprayed and can avoid these places. We want to have the choice to avoid these areas.

Publishing a fixed public spraying schedule is not operationally feasible for a number of reasons:

- Weed spraying is highly dependent on daily weather conditions, particularly wind and rainfall. Teams must frequently adjust locations at short notice to ensure safe and effective application.
- Rapid growth cycles - as noted in the Strategy, weeds in Broome can germinate, mature, and set seed within 2–6 weeks. Operational flexibility is required to treat weeds at optimal times to prevent spread, rather than adhering to a fixed calendar.

4. Use marker dyes so that the residents of Broome can choose to avoid areas that have recently been sprayed

While the Shire remains open to options that improve public awareness, mandatory use of marker dyes presents practical concerns due to the staining risk. Agricultural dyes are persistent and pose a high risk of permanently staining concrete, pavements, walls, and private property in an urban environment. Highly visible dyes can create the appearance of a chemical spill, potentially increasing public concern and anxiety rather than providing reassurance.

5. Leave signage in place for a minimum of 48 hours

A mandatory 48-hour signage requirement is not supported by legislation or scientific evidence. The Health (Pesticides) Regulations 2011 (WA) requires signage to remain in place until the pesticide has dried, which is the legal safety standard. The Australian Pesticides and Veterinary Medicines Authority (APVMA) advises that treated areas are safe for re-entry once dry. In Broome's conditions, drying typically occurs within 30–60 minutes. Extended signage on dry, safe areas risks creating "sign fatigue," reducing the effectiveness of warnings when they are genuinely required.

6. Give residents the option to opt out of spraying on verges

Existing Shire policies already provide a mechanism for residents to effectively opt out of chemical verge treatment. Under the Verge Maintenance Policy the adjacent landowner is responsible for verge maintenance. Where a verge is actively maintained through mechanical methods, the Shire does not apply herbicides.

Community members can leverage the volunteer Memorandum of Understanding (MOU) process to allow residents to formally register an opt-out preference, subject to an agreement to maintain the verge or any designated location to an acceptable standard.

As detailed above the Shire believes that the current approach and actions in the Strategy, combined with the associated mechanisms within the Verge Policy and the Shire's volunteering process is the best approach at this time. It is recommended that Council do not implement any of the requests in the petition submitted by Pesticide Free Broome.

CONSULTATION

The Strategy was open to public comment from 18 August 2025 – 15 September 2025.

Three pop-up stalls were held during to promote engagement and invite feedback.

Furthermore, a dedicated stakeholder engagement was held with representatives from Department of Communities: Housing, Nyamba Buru Yawuru; Environs Kimberley & Society for Kimberley Indigenous Plants and Animals (SKIPPA) and the Department of Biodiversity, Conservation and Attractions.

No consultation has been carried out with regards to this petition.

STATUTORY ENVIRONMENT

The petition submission aligns to the *Shire of Broome Meeting Procedures Local Law 2020*, Clause 6.10 – Petitions.

With regards to glyphosate and other toxic nonselective herbicide usage the Shire is required to align to the *Biosecurity and Agricultural Management Act 2007 (WA)* which provides the legal framework for managing pests, diseases, and declared weeds across Western Australia. The Act aims to protect agriculture, the environment, and public spaces from harmful invasive species by requiring declared weeds to be controlled or eradicated.

Under the *Biosecurity and Agricultural Management Act 2007 (WA)*, local governments are responsible for managing declared weeds on public land, such as roadsides and reserves, and enforcing weed control requirements on private properties, and working with landholders and state agencies to coordinate management programs.

In addition, in Western Australia, Local Government's use of herbicides is governed by industry regulators including the Australian Pesticides and Veterinary Medicines Authority (APVMA) and the Western Australian Department of Health (DoH).

The Health (Pesticides) Regulations 2011, details the safe use of pesticides, ensuring that chemicals used in pest and weed management do not pose a threat to human health or the environment. It includes licensing, safe application procedures, and restrictions on certain types of pesticides.

The Weed Management Strategy and Action Plan (2026-2029) ensures that the Shire of Broome is compliant to the *Biosecurity and Agriculture Management Act 2007 (WA)*, and operationally the Shire of Broome remain compliant to the chemical use legislative requirements.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

There is an operational risk that the Shire may not adhere to the adopted Strategy. This risk is mitigated through a number of administrative controls including;

- employee training,
- inclusion of legislative requirements within the Workplace Health and Safety documentation that is reviewed and implemented by the operations team,
- monthly administrative reporting, and
- a progress report for the Weed Management Strategy and Action Plan (2026-2029) to be presented to Council annually commencing in early 2027.

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.

Outcome 5 - Responsible management of natural resources

Objective 5.1 Manage and conserve the natural environment, lands and water.

Objective 5.2 Adopt and encourage sustainable practices.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Acknowledges receipt of the petition from 'Pesticide-Free Broome'.*
2. *Notes the concerns raised in the petition, however, continues with its current integrated weed management practices as per the recently adopted Weed Management Strategy and Action Plan (2026-2029).*
3. *Notes that the Shire's weed management practices will continue to comply with the relevant statutory requirements.*

Attachments

1. I251205_274126: Glyphosate Petition Cover Letter
2. I251205_274126: Glyphosate Petition Signatures

5/12/2025

Shire President Chris Mitchel
Shire of Broome
27 Weld Street Broome WA 6725
PO Box 44 Broome Wa 6725
shire@broome.wa.gov.au

Pesticide-Free Broome Petition for Shire of Broome to Review and Implement Changes to Glyphosate and Other Toxic Non-Selective Herbicide Usage in Broome

Dear President Mitchell,

Please find attached a Petition with 117 signatures.

We 'Pesticide-Free Broome' request the Shire of Broome to:

Review and implement changes to its glyphosate and other toxic nonselective herbicide usage including:

1. NO usage in areas frequented by children including parks, playgrounds, skatepark and around schools.
2. Trial alternatives to chemical weed control
3. Have a public spraying schedule so that community members are aware of any public spaces being sprayed and can avoid these places. We want to have the choice to avoid these areas.
4. Use marker dyes so that the residents of Broome can choose to avoid areas that have recently been sprayed
5. Leave signage in place for a minimum of 48 hours
6. Give Shire of Broome residents the option to 'opt-out' of spraying on verges

For the following reasons:

Growing evidence links glyphosate exposure to a range of cancers, liver and kidney damage, endocrine disruption, and is neurotoxic. Councils around Australia have been reviewing its usage and implementing changes and we would love to see the Shire of Broome take action and make our health a priority.

Some of the stories we heard from concerned residents over the past couple of years include people who experience very uncomfortable symptoms. This happens when exposed to glyphosate being sprayed close by, including burning in the throat, burning in the eyes, rashes on skin, headaches and overall unwell feelings.

We heard from ex Shire workers who claimed that glyphosate has been sprayed in the sand pits in playgrounds in Broome to control weeds or grass growing. This has absolutely shocked many parents whose kids play in the sand and babies who put sand in their mouths.

We heard from an ex-Shire worker who became seriously unwell after having to use glyphosate in their role in the parks and gardens team and are still experiencing symptoms 10 years later.

We heard from people who have Cancer or whose loved ones have had or currently experiencing a cancer diagnosis and they want to avoid glyphosate and toxic pesticide chemicals at all costs with the mounting scientific evidence showing the link between glyphosate and cancer.

Just in the last couple of months I have had all along my outside yard fence line sprayed, my fence is low level metal fully exposed where the glyphosate would spray straight into my backyard where my vegetable patch grows alongside the weeds that were sprayed. The side of my house is adjacent to Solway Park so there are no neighbours, and I really wonder why there was a need to come and spray poison next to my vegetable garden as you can see right into my backyard.

So many residents of Broome have had enough, we do not want to be frequently exposed to these chemicals, we want the Shire to act and take this issue seriously. For it affects us all, we all live in this beautiful community, and we are all being exposed far too much. We see the signs up and the workers spraying far too often all over town. For many of us it impacts our physical health, mental and emotional health and makes us very uncomfortable within our hometown.

Several Local Governments in Western Australia restrict the use of glyphosate to specific areas, including the Town of Bassendean, Shire of Denmark, Town of Mosman Park, City of Joondalup and City of Subiaco. There are many more around Australia and globally.

We greatly appreciate your time and consideration with this significant matter and are happy to discuss further.

With kindness

Pesticide-Free Broome

Leah Rakabundel

leraka@protonmail.com

Sally Wilkinson

Sally.j.wilkinson@gmail.com

Nicoletta Cerato

nicolettacerato@gmail.com

Further Links

International Study Reveals Glyphosate Weed Killers Cause Multiple Types of Cancer – June 20, 2025

[International Study Reveals Glyphosate Weed Killers Cause Multiple Types of Cancer | College of Public Health](#)

Alternatives to chemical weed control

https://gwap.org.au/wp-content/uploads/2015/11/Alternatives-to-chemical-weed-control_info-for-field-day.pdf

Roundup Settlement Cases Paid Out by Bayer

[Roundup Settlement: 2025 Weed Killer Settlement Updates](#)

Shire President
 Shire of Broome
 27 Weld Street
 BROOME WA 6725

PO Box 44
 BROOME WA 6725

We Pesticide-free Broome (insert relevant group, organisation, residents, electors) request the Shire of Broome (state request/preferred course of action) Review and implement changes to its glyphosate and other toxic non selective herbicide usage including: 1. NO usage in areas frequented by children including parks, playgrounds and around schools. 2. Trial alternative weed control (steam). 3. Public spraying schedule 4. Use marker dyes 5. Leave signage in place for minimum 48 hours. 6. Residents have option to opt-out of spraying on verges.

for the following reasons (state summary of reasons). Growing evidence links glyphosate exposure to a range of cancers, liver and kidney damage, endocrine disruption, and is neurotoxic. Councils around Australia have been reviewing its usage and implementing changes and we would love to see Shire of Broome take action and make our health a priority.

(insert petition contact name) Leah Rakabundel can be contacted at (insert address, email address and telephone numbers)

leraka@protonmail.com 0405020409

for further information relating to this matter and is responsible for advising petitioners of the outcome of the petition. **PLEASE PRINT CLEARLY as illegible entries are invalid.**

First Name	Surname	Street Address (NOT Postal)	Suburb	Signature	Date
RIN	BANKS	21 MARUL	C BEACH	[Signature]	17/7/25
Heath	Somtag	" "	"	[Signature]	11/7/25
Ann	Timperley	Mojon Loop	Djugun	[Signature]	25/8/25
Holly	Timperley	11 MINICIA RD.	BILINGUEL	[Signature]	25-8-25
[Name]	[Name]	[Address]	Broome	[Signature]	26/8/25
Sam	Klynder	37 Shearwater.	Djugun	[Signature]	27/8/25
Kobe	Melnyak	23 Celtic Loop	Cable Beach	[Signature]	28/8/25
Sally	Deere	37 Demco Dr	Old broome	[Signature]	28/08/25.
Nancy	Kennedy	20 Louis St.	Broome	[Signature]	28/8/25
[Name]	O'Garra	20 Louis St	BROOME	[Signature]	28/8/25
DIANE	NICOL	2 JIMMANY WAY CABLE BEACH	BROOME	[Signature]	29/8/25
Sally	Wilkinson	4A Rhatigan Pl. Cable Beach	Cable Beach	[Signature]	29/8/25.
Poppy	JACK	42c South Terrace	Fremantle	[Signature]	29/8/25
Maya	Duriant	42c South Terrace	fremantle	[Signature]	29/8/25
Mia	Gould		Old	[Signature]	30/8
Chussy	Goldsmith	3 Mauritang Way	WTA	[Signature]	30/8
Lucy	Anderson	26 Kapang Dr. Broome	Cable Beach	[Signature]	01/09/25
Jacinta	Monck	19 Piggott Way	Broome	[Signature]	01/09/25.
James	Anderson	26 KAPANG DR	CABLE BEACH	[Signature]	01/09/25
Bridget	Lidell	21 Frangipani	Cable Beach	[Signature]	01/09/25.
Indie	O'Brien	22/1 Charles Rd. Broome	Cable Beach	[Signature]	1/09/25
HUDSON	GORDON	46 DUNACK CR	BROOME	[Signature]	2/09/25
Hamersley	Rosemary	47 SPRINGS RD	Perth	[Signature]	2.09.25

No. of petitioners per page 22

Shire President
 Shire of Broome
 27 Weld Street
 BROOME WA 6725

PO Box 44
 BROOME WA 6725

We Pesticide-free Broome (insert relevant group, organisation, residents, electors) request the Shire of Broome (state request/preferred course of action)

Review and implement changes to its glyphosate and other toxic non selective herbicide usage including
 1. NO usage in areas frequented by children including parks, playgrounds and around schools
 2. Trial alternative weed control (steam)
 3. Public spraying schedule
 4 use marker dyes
 5 leave signage in place for minimum 48 hours for the following reasons (state summary of reasons).
 6 Residents have an option to opt-out of spraying on verges.
 growing evidence links glyphosate exposure to a range of cancers, liver and kidney damage, endocrine disruption, and is neurotoxic. Councils around Australia have been reviewing its usage and implementing changes and we would love to see Shire of Broome take action and make our health a priority.

(insert petition contact name) Leah Rakabunde can be contacted at (insert address, email address and telephone numbers)

leraka@protonmail.com 0405020404

for further information relating to this matter and is responsible for advising petitioners of the outcome of the petition. **PLEASE PRINT CLEARLY as illegible entries are invalid.**

First Name	Surname	Street Address (NOT Postal)	Suburb	Signature	Date
Brian	HAMERSLEY	47 Spring Road	Kakawanda	[Signature]	2/8/25
Avril	Ayling	20 Railway Ave.	Hydaway B	[Signature]	2/9/25
Michelle	Ashworth	11 KOA WA	BROOME	[Signature]	2/9/25
Jer	Taylor	5 Celtic loop	CARSE BEACH	[Signature]	2.9.25
Sian	[Signature]	173 TOMARITO CRESCENT	BROOME	[Signature]	2.9.25
Sam	Entwistle	11 Paddy Court	Broome	[Signature]	4.9.25
LOUISE	LARRIERU	24 Fraser Ave	Eldkhvale	[Signature]	5/9/25
CAROLINE	CIBSON	6 Nakamuna Ave	Broome	[Signature]	5/9/25
ANNETTE	PICKLES	16 ROBERT ST	BROOME	[Signature]	8/9/25
Lia	de Noronha	34 howe Drive	Broome	[Signature]	8/9/2025
luke	Sanches	34 howe Drive	Broome	[Signature]	8/9/2025
Rachel	de Noronha	34 howe Drive	Broome	[Signature]	8/9/2025
Fannie	GRAFFION	15 Louis street	Broome	[Signature]	08/09/25
VAL	CLIFTON	28 BARRAGANA Rd	C. Beach	[Signature]	11/9/25
KRISTM	MILNE	7 Plover Way	Broome	[Signature]	11/9/25
Belinda	Tewes	2 Mary St Broome	Broome	[Signature]	11/9/25
Tom	Olin	15 Roubie W	Broome	[Signature]	12/9/25
Christina	Scelto	2 Plover Way	Broome	[Signature]	12/9/25
Cath	Berthwick	18 Bonds Court	Broome	[Signature]	12/9/25
Sue	Taylor	5 Reid Road	Broome	[Signature]	13/9/25
SCOTT	TAYLOR	5 Reid Road	Broome	[Signature]	13/9/25
Mary	Jarzakbek	9A Djigwanda	broome	[Signature]	13/9/25
Leaton	Hammond	35 Santa Monica	Berth	[Signature]	11/11

No of petitioners per page 23

Shire President
Shire of Broome
27 Weld Street
BROOME WA 6725

PO Box 44
BROOME WA 6725

We Pesticide-free Broome (insert relevant group, organisation, residents,

electors) request the Shire of Broome (state request/preferred course of action)

Review and implement changes to its glyphosate and other toxic non-selective herbicide usage including:
1. NO usage in areas frequented by children including parks, playgrounds and around schools. 2. Trial alternative weed control (steam) 3. Public spraying schedule 4 use marker dyes 5 leave signage in place for minimum 48 hours for the following reasons (state summary of reasons). 6 Residents have an option to opt-out of spraying on verges.

Growing evidence links glyphosate exposure to a range of cancers, liver and kidney damage, endocrine disruption, and is neurotoxic. Councils around Australia have been reviewing its usage and implementing changes and we would love to see Shire of Broome take action and make our health a priority.

(insert petition contact name) Leah Rakabunde can be contacted at (insert address, email address and telephone numbers)

leraka@protonmail.com 0405020409

for further information relating to this matter and is responsible for advising petitioners of the outcome of the petition. **PLEASE PRINT CLEARLY as illegible entries are invalid.**

First Name	Surname	Street Address (NOT Postal)	Suburb	Signature	Date
JORDAN	WERNER	5 DE PLEDGE WAY	CABLE BEACH	<i>[Signature]</i>	15/9
SHEILA	COOKE	7 GORGON PL	CABLE BEACH	<i>[Signature]</i>	15/9
KAREN	LI	2/8 SEKO PLACE	CABLE BEACH	<i>[Signature]</i>	20/9
MELISSA	Oleynik	528 Broome Rd	Roebuck	<i>[Signature]</i>	22/9
Laura	Johnston	14 Anne St Broome		<i>[Signature]</i>	22/9
Damian	Paganelli	46 Djugun Loopwing	Roebuck	<i>[Signature]</i>	22/9
Anna	Methley	9550 Queenstreet	Brisbane	<i>[Signature]</i>	23/9
Julie	Perejmbida	216 Glenister Loop CB	Cable Beach	<i>[Signature]</i>	23/9/25
Carol	Combro	8/7 Bazot St Djugun	Djugun	<i>[Signature]</i>	23/9/25
Kerry	Hadley	Broome	12 Mile	<i>[Signature]</i>	24/9/25
DARNAE	MCEWAN	BROOME	ROEBUCK	<i>[Signature]</i>	25/9/25
ANNA	HASTIE	BROOME	CABLE BEACH	<i>[Signature]</i>	26/9/25
Ingrid	Elmitt	Broome	Broom	<i>[Signature]</i>	26/9/25
Julie	Lunn	10/10 6152	Perth	<i>[Signature]</i>	30/9/25
KIRI	GOODWIN	BROOME WA	DJUGUN	<i>[Signature]</i>	30/9/25
IRENE	MENDEZ	20 ROBINSON ST	BROOME	<i>[Signature]</i>	3/10/25
CRISTAL	OMER	BROOME WA	DJUGUN	<i>[Signature]</i>	6/10/25
-ll-	-ll-	6/11 SUNGLARK LOOP	-ll-	-ll-	-
Abigail	Poherty	14 brassy st	PERTH	<i>[Signature]</i>	6.10/25
Shantall	Lanliffe	Honeyeater Loop	Broome	<i>[Signature]</i>	6.10.25
Kelly	Chadbourne	17 Peppermint DR	DUNSBOROUGH	<i>[Signature]</i>	7/10/25
Ellie	Conroy	37 wildflower way	Leschenault	<i>[Signature]</i>	7/10/25
Manya	leloh	28 Taylor Rd	Cable Beach	<i>[Signature]</i>	7/10/25

No. of petitioners per page 22

Shire President
Shire of Broome
27 Weld Street
BROOME WA 6725

PO Box 44
BROOME WA 6725

We Pesticide-free Broome (insert relevant group, organisation, residents, electors) request the Shire of Broome (state request/preferred course of action)

Review and implement changes to its glyphosate and other toxic non selective herbicide usage including
 1. NO usage in areas frequented by children including parks, playgrounds and around schools. 2. Trial alternative weed control (steam) 3. Public spraying schedule 4 use marker dyes 5 leave signage in place for minimum 48 hours for the following reasons (state summary of reasons). 6 Residents have an option to opt-out of spraying on verges.
 growing evidence links glyphosate exposure to a range of cancers, liver and kidney damage, endocrine disruption, and is neurotoxic. Councils around Australia have been reviewing its usage and implementing changes and we would love to see Shire of Broome take action and make our health a priority.

(insert petition contact name) Leah Rakabundel can be contacted at (insert address, email address and telephone numbers)

leraka@protonmail.com 0405020409

for further information relating to this matter and is responsible for advising petitioners of the outcome of the petition. **PLEASE PRINT CLEARLY as illegible entries are invalid.**

First Name	Surname	Street Address (NOT Postal)	Suburb	Signature	Date
Alison	Southern	2 Harriet Rd	Bilinguir	[Signature]	13-8-25
Kath	White	6 Rauble Rd	BME	[Signature]	13/8/25
Rebecca	Jennings	rebecca.joyce.jennings@gmail.com	Wanneroo	[Signature]	13-8-25
Mary	O'Brien	mary.obrien.050@gmail.com	Perth	[Signature]	13-8-25
Katharine	Johnston	shirosaki Biale.	Bilinguir	[Signature]	14/8/25
Rachel	Taylor	Slater road	Cable Beach	[Signature]	14/8/25
Fabio	Armani	Slater road	Cable beach	[Signature]	14/8/25
Mania	PIETRUSZEWSKI	WOLLONGONG	WOLLONGONG	[Signature]	14/8/25
LILLIE	MCCREER	37 THAIS ROAD	CABLE BEACH	[Signature]	23/8/25
Ether	Taru	6 Cayuput Cres	Djugun	[Signature]	23/8/25
Vicki	McCorriston	Village ^{Broome} caravan PK		[Signature]	27/8
Kaery	Geere	" "		[Signature]	27/8
Nancy	Lilac	9 Maguigan Rd	Broome	[Signature]	28/8
Tahl	Dobson	" "		[Signature]	28/8
Dee	Robert	SA		[Signature]	30/8
KARYN	BOYD	3 Dolby Rd	Broome	[Signature]	2/9/25
Rose	Howlett	45 Melachlan St	Townsville	[Signature]	5/9/25
Judy Stricker	Stricker	Curraiong, Qld 7 Pacific St	Wallabi, Qld	[Signature]	5/9/25
Alison	Tunstead	40 Robinson St	Broome	[Signature]	5-9-25
Kirrah	Manning	Port Rd	Perth	[Signature]	8/9/25
Chris	Malcolm	160 Streeter Ave	Broome	[Signature]	10-9-25
Jess	Richardson	7 Solway loop	Cable beach	[Signature]	23/9/25

No. of petitioners per page 22

9.2.2 RECONSIDERATION OF DEVELOPMENT APPLICATION 2025/41 - EQUINE ASSISTED LEARNING FACILITY AND CONSTRUCTION OF HORSE STABLES

LOCATION/ADDRESS:	281 Kavite Road Minyirr WA 6725
APPLICANT:	Land Planning Consultants
FILE:	KAV-1281
AUTHOR:	Acting Manager Planning and Building
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Development and Community
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

At the Ordinary Meeting of Council (OMC) held on 18 September 2025, Council resolved to approve Development Application 2025/41 for an Equine Assisted Learning Facility and the construction of horse stables, subject to 12 conditions.

In accordance with Part 14 of the *Planning and Development Act 2005*, an applicant or owner who is aggrieved by a determination has the right to seek a review by the State Administrative Tribunal, (the Tribunal) within 28 days of the decision. The applicant subsequently exercised this right and lodged an application for review with the Tribunal.

A mediation session was held between the parties where the Tribunal invited the Shire to reconsider the decision.

The purpose of this report is to present to Council the amendments to conditions proposed by the applicant for reconsideration, as per the invitation of the Tribunal that followed mediation. It is recommended that Council support the proposed changes to Conditions 2, 4 and 7.

BACKGROUND

OMC 18 September 2025 Item 9.1.1

At the Ordinary Meeting of Council held on 18 September 2025, Council resolved to:

- Conditionally approve Development Application 2025/41 for an Equine Assisted Learning Facility and Construction of Horse Stables, (refer to **Attachment 1** for conditions of approval).
- Advise the applicant that the conditions of approval must be complied with and in the event this is not satisfied, request the Chief Executive Officer to commence formal legal action for breach of the *Planning and Development Act 2005*.

Since this time, construction of the horse stables has commenced in line with the approval issued. The condition of approval requiring that stocking of horses not occur between 1 November and 31 March each year was not satisfied. The horses remained on site after 1 November 2025 and were removed by 6 November 2025, which is the date an inspection was performed that confirmed the horses had been removed. Formal legal action was not commenced for this breach, given the horses were removed shortly after the 1 November and as the applicant had lodged a review with the Tribunal which included this specific condition.

There has also been ongoing complaints received about horses being ridden through the adjacent conservation estate, which is a breach of a condition of development approval.

While regular inspections were undertaken, authorised officers of the Shire did not encounter or witness any breach and following the removal of horses from the property in November, the Shire has not received any further complaints.

Proposed Review

As part of the Tribunal review process, the applicant has requested amendments to Conditions 2, 4 and 7 of the approval to address matters in dispute (refer to **Attachment 2**). All other conditions are not contested.

Section 31(1) of the State Administrative Tribunal Act 2004 (SAT Act) enables the Tribunal to invite the original decision maker (i.e. the Shire) to reconsider the decision that is the subject of review proceedings. Section 31 invitations usually arise following mediation, where amendments to proposals have occurred or additional information has been submitted.

Under section 31 of the SAT Act when a decision maker is invited to reconsider its decision, the decision maker can:

- a. Affirm the decision;
- b. Vary the decision; or
- c. Set aside the decision and substitute a new decision.

If the original decision-maker varies or substitutes the decision, then the next step depends on the applicant. If the applicant is happy with the varied or substituted decision, they can withdraw the proceedings, and the new decision comes into effect.

If the applicant is not happy with the new decision, the proceedings are resolved before SAT and the new version of the decision is reviewed. This would usually involve the matter proceeding to a final hearing.

COMMENT

The proposed rewording of Conditions 2, 4, and 7, along with the reasoning for each change, is outlined below.

Condition 2:

The condition of approval currently reads:

*This approval is granted for a period of **two (2) years**. If no further development approval relating to the development and/or land use approved at No. 281, Lot 700 Kavite Road are obtained, or the triggers under condition 10 are reached, the subject site shall be rehabilitated to its predevelopment condition, to the satisfaction of the Shire of Broome, and at the developers costs.*

The applicant is requesting it be replaced with the following:

*This approval is granted for a period of **five (5) years**. If no further development approval relating to the development and/or land use approved at No. 281, Lot 700 Kavite Road are obtained, or the triggers under condition 10 are reached, the subject site shall be rehabilitated to its predevelopment condition, to the satisfaction of the Shire of Broome, and at the developers costs.*

Officer recommendation:

Support the proposed amendment to Condition 2. Extending the approval period from two (2) years to five (5) years would maintain Council's ability to assess the ongoing suitability and performance of the development and associated land use within an appropriate and responsive timeframe. The extended approval period will also allow for continued monitoring of site impacts and any emerging amenity or environmental issues.

Condition 4:

The condition currently reads:

*At all times, no more than (8) eight horses are permitted on site and the land use and stocking of horses on site must not occur between **1 November and 31 March** each year.*

The applicant has requested it to be replaced with the following:

*At all times, no more than (8) eight horses are permitted on site and the land use and stocking of horses on site must not occur between **15 December and 15 February** each year.*

The dates of operation were incorporated as a condition of approval as this aligned with proposed operating times submitted by the applicant. Prior to finalising the recommendation on the development application, officers supplied draft conditions of approval for the applicant to review where this condition was agreed to. The applicant is now seeking review of this condition to adjust the dates horses can be stocked on site and is seeking this change to provide additional flexibility in managing seasonal variations that may affect the timing of operations and stocking of horses. To support their request, the applicant has submitted a memorandum, including an analysis of nutrient load impacts associated with horse stocking at Lot 700, No. 281 Kavite Road (refer to **Attachment 3**).

Officer Recommendation:

Support the proposed amendment to Condition 4, as this is based on updated advice indicating that the revised dates are unlikely to result in any detrimental environmental impact to the site. The adjustment to the restricted period is considered minor and introduces operational flexibility for the applicant in responding to seasonal and climatic variations, while still maintaining appropriate controls over horse levels and land management practices.

Condition 7:

The condition currently reads:

*All services and operations, including the exercising of horses, must occur within the boundaries of No. 281, Lot 700 Kavite Road, **any operations outside of the property boundaries on public spaces will require further consultation and approval from the Shire of Broome.***

The applicant is requesting it to be replaced with the following:

All services and operations, including the exercising of horses, must occur within the boundaries of No. 281, Lot 700 Kavite Road.

Officer Recommendation:

Support the proposed amendment to Condition 7, as this is a requirement under the Shire's Local Government Property & Public Places Local Law 2017, and approval to operate outside of the boundaries in public places is required, regardless of it being incorporated as a condition of development approval. The applicant has been made aware they will need to apply for a permit for the riding of each large animal, including horses, to access or be exercised on local government property, including Gantheaume Point Road, Kavite Road and Gantheaume Beach. To date no application has been made.

Accordingly, modification of the condition would not remove the Shire's ability to take action in the event of a breach.

Summary

Based on additional information, it is recommended that the original decision be varied by amending Conditions 2, 4 and 7. Condition 4 is amended to adjust the restricted horse-stocking period from 1 November – 31 March to 15 December – 15 February, providing operational flexibility without environmental risk. Condition 7 is amended to remove reference to operations on public land, noting that any activities outside the property remain subject to separate approvals under the Shire's Local Government Property and Public Places Local Law 2017. Condition 2 is amended to extend the term of approval to five years, as this will still enable for review of the ongoing suitability and performance of the land use on site.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local Planning Scheme No. 7

State Administrative Tribunal Act 2004

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

A consultant has been engaged by the Shire to represent the Shire in the SAT review. To date this has incurred an expense of \$5000.00. If the matter is not resolved through a mediated outcome and proceeds to a final hearing additional expenses would be incurred. A estimate for further costs to the Shire should the matter proceed to a final hearing would be \$15,000 - \$20,000 for representation and expert evidence, the final figure will ultimately depend on the location of the hearing (the Tribunal usually wishes to visit the site) and the number of witnesses who will be giving evidence.

RISK

If the applicant is not happy with the new decision, the matter would usually proceed to a final hearing. If this occurs, the Tribunal may:

1. Vary Conditions – SAT may modify the conditions of approval if it considers the requested changes reasonable.
2. Set Aside the Decision – SAT may overturn Council's decision entirely, which could result in the imposition of alternative conditions or a different decision.

The determination of SAT is binding on the parties, and any further appeal can only be made on a point of law to a higher court.

If the matter does proceed to a final hearing, it will incur additional costs and would usually involve calling of expert witnesses, which may also require outsourcing.

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.

Outcome 5 - Responsible management of natural resources

Objective 5.1 Manage and conserve the natural environment, lands and water.

Objective 5.2 Adopt and encourage sustainable practices.

Outcome 6 - Responsible growth and development with respect for Broome's natural and built heritage

Objective 6.1 Promote sensible and sustainable growth and development.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council in accordance with Section 31 of the State Administrative Tribunal Act 2004, VARIES its decision dated 19 September 2025 for Development Application 2025/41 for the Equine Assisted Learning Facility and construction of horse stables at No. 281, Lot 700 Kavite Road, in the following manner:

- 1. Amending Condition No 2 to read 'This approval is granted for a period of five (5) years. If no further development approval relating to the development and/or land use approved at No. 281, Lot 700 Kavite Road are obtained, or the triggers under condition 10 are reached, the subject site shall be rehabilitated to its predevelopment condition, to the satisfaction of the Shire of Broome, and at the developers costs'.*
- 2. Amending Condition No 4 to read 'At all times, no more than eight (8) horses are permitted on site, and the land use and stocking of horses on site must not occur between 15 December and 15 February each year'.*
- 3. Amending Condition No 7 to read: 'All services and operations, including the exercising of horses, must occur within the boundaries of No. 281, Lot 700 Kavite Road'.*

Attachments

1. Attachment 1 - DA2025/41 Decision Notice and Approved Plans
2. Attachment 2 - Amended Planning Conditions List
3. Attachment 3 - Memorandum - Analysis of Nutrient Load Impacts



Our Ref: KAV-1/281 : 2025/41
Enquiries: Jacinda Perkins Coordinator Planning Services
Jacinda.Perkins@broome.wa.gov.au

ABN 94 526 654 007

27 Weld Street
PO Box 44, Broome
Western Australia 6725

(08) 9191 3456

shire@broome.wa.gov.au

broome.wa.gov.au

19 September 2025

David Congdon
121B Angove St,
North Perth WA 6006

Dear Sir/Madam

APPLICATION FOR DEVELOPMENT APPROVAL - EQUINE ASSISTED LEARNING FACILITY AND STABLES - 281 KAVITE ROAD MINYIRR WA 6725

I refer to your application for development approval received on 01/05/2025. The application was considered at the Ordinary Meeting of Council on the 18 September 2025. Council resolved the following:

1. Grant development approval (Application No. 2025/41) for the Equine Assisted Learning Facility and construction of horse stables at No. 281, Lot 700 Kavite Road. The approval is subject to conditions which are detailed below.
2. Advises the applicant that the conditions of approval must be complied with and in the event this is not satisfied request the Chief Executive Officer to commence formal legal action for breach of the Planning and Development Act 2005.

Enclosed is the Notice of Determination on Application for Development Approval, which includes conditions that must be complied with. Some of which may require you to liaise with the Shire of Broome and submit additional information.

Should any of these conditions be unacceptable, you have a right to apply to the State Administrative Tribunal for a review of this decision and your attention is drawn to the need to make such an application within 28 days of the date on which this decision is given to you. The State Administrative Tribunal may be contacted for more information on phone 08 9219 3111.

If you wish to discuss any aspects of the Development Approval and attached conditions, please contact Jacinda Perkins Coordinator Planning Services on 9191 3456.

Yours faithfully

Jacinda Perkins
Coordinator Planning Services

Planning and Development Act 2005

SHIRE OF BROOME

**NOTICE OF DETERMINATION ON APPLICATION FOR DEVELOPMENT
APPROVAL NO: 2025/41**

PROPERTY: Lot 700, No. 281 KAVITE ROAD MINYIRR WA 6725

OWNERS ROMAN CATHOLIC **OWNERS** PO BOX 76
NAME: BISHOP OF BROOME **ADDRESS:** BROOME WA 6725

APPLICATION RECEIVED ON: 01/05/2025

DESCRIPTION OF PROPOSED DEVELOPMENT: **EQUINE ASSISTED LEARNING FACILITY AND STABLES**

That the application for development approval for EQUINE ASSISTED LEARNING FACILITY AND STABLES at Lot 700, No. 281 KAVITE ROAD MINYIRR WA 6725 is APPROVED, subject to compliance with the following conditions:

CONDITIONS

1. The development plans, as date marked and stamped 'Approved', together with any requirements and annotations detailed thereon by the Shire of Broome, are the plans approved as part of this application and shall form part of the development approval issued, except where amended by other conditions of this approval.
2. This approval is granted for a period of two (2) years. If no further development approval relating to the development and/or land use approved at No. 281, Lot 700 Kavite Road are obtained, or the triggers under condition 10 are reached, the subject site shall be rehabilitated to its predevelopment condition, to the satisfaction of the Shire of Broome, and at the developers costs.
3. The stables proposed must be setback a minimum of 35m from the Horizontal Shoreline Datum and updated site plan must be supplied prior to the commencement of site works.
4. At all times, no more than (8) eight horses are permitted on site and the land use and stocking of horses on site must not occur between 1 November and 31 March each year.
5. At all times, the measures set out in the Environmental Management Plan prepared by Moorditj Industries and Technology and dated 2 September 2025 must be implemented by the owner at their cost to the satisfaction of the Shire of Broome.

6. Prior to the 1 May of each year, the applicant must supply a report detailing the following information referenced in the Environmental Management Plan prepared by Moorditj Industries and Technology and dated 2 September 2025:
 - a) Drone survey referenced in section 3.1.2.
 - b) Photo monitoring and documentation of the visual inspection of existing coastal environment immediately adjacent to the site and vegetation stability and identified gully formations on site.
 - c) Documentation confirming that management actions and monitoring measures identified in the Environmental Management Plan have been implemented.
7. All services and operations, including the exercising of horses, must occur within the boundaries of No. 281, Lot 700 Kavite Road, any operations outside of the property boundaries on public spaces will require further consultation and approval from the Shire of Boome.
8. Prior to the occupation of the development a notification, pursuant to Section 70A of the Transfer of Land Act 1893, is to be placed on the Certificate of Title of the subject site. The notification is to state as follows:

VULNERABLE COASTAL AREA: this lot is located within an area likely to be subject to coastal erosion and/or inundation over the next 100 years.
9. Prior to the commencement of site works, the owner must prepare and enter into a written agreement with the Shire of Broome whereby the owner and any successors in title indemnify the Shire of Broome against any future claims if the proposed development is impacted by coastal processes.
10. All proposed buildings and structures shown on the approved plans must be removed at the cost of the developer if the following triggers are achieved:
 - a. Within 6 months of the expiry of the development approval unless a new development approval has been issued or an application to the Shire of Broome seeking to extend the timeframes of this approval has been lodged and approved.
 - b. When the most landward part of the Horizontal Shoreline Datum (HSD) is within 25 meters of the most seaward part of the stable structures.
11. The natural vegetation shall be retained within all setback areas and maintained throughout the life of the development, excluding areas subject to the Asset Protection Zone identified in the Bushfire Management Plan or identified for development as shown on the approved plans.
12. Prior to the commencement of site works, an updated Environmental Management Plan must be supplied that amends point 2 of section 3.1.3 to be 20m not 30m.

ADVICE NOTES

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in this approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.
- Note 4: This is a Development Approval of the Shire under its Local Planning Scheme No. 7. It is not a Building Permit or an approval to commence or carry out development under any other law. It is the responsibility of the owner to obtain any other necessary approvals, consents and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
- Note 5: The granting of this development approval is not a clearance that there are no Aboriginal Heritage Sites on the land nor is it an approval under Section 18 of the Aboriginal Heritage Act 1972. The owner will need to make enquiry and application to the Department of Planning, Lands and Heritage in order to ensure compliance with the Aboriginal Heritage Act.
- Note 6: In relation to condition No 2, the following will be considered if an application to extend the term of approval is submitted:
- a. whether the management measures detailed in the Environmental Management Plan and the reporting required by condition no 5 and 6 demonstrates that the development does not have a negative impact on the immediately adjacent coastline or the adjacent conservation estate.
- Note 7: The applicant is advised that the Horizontal Shoreline Datum means the active limit of the shoreline under storm activity, as defined in State Planning Policy 2.6 – State Coastal Planning Policy.

Signed: _____

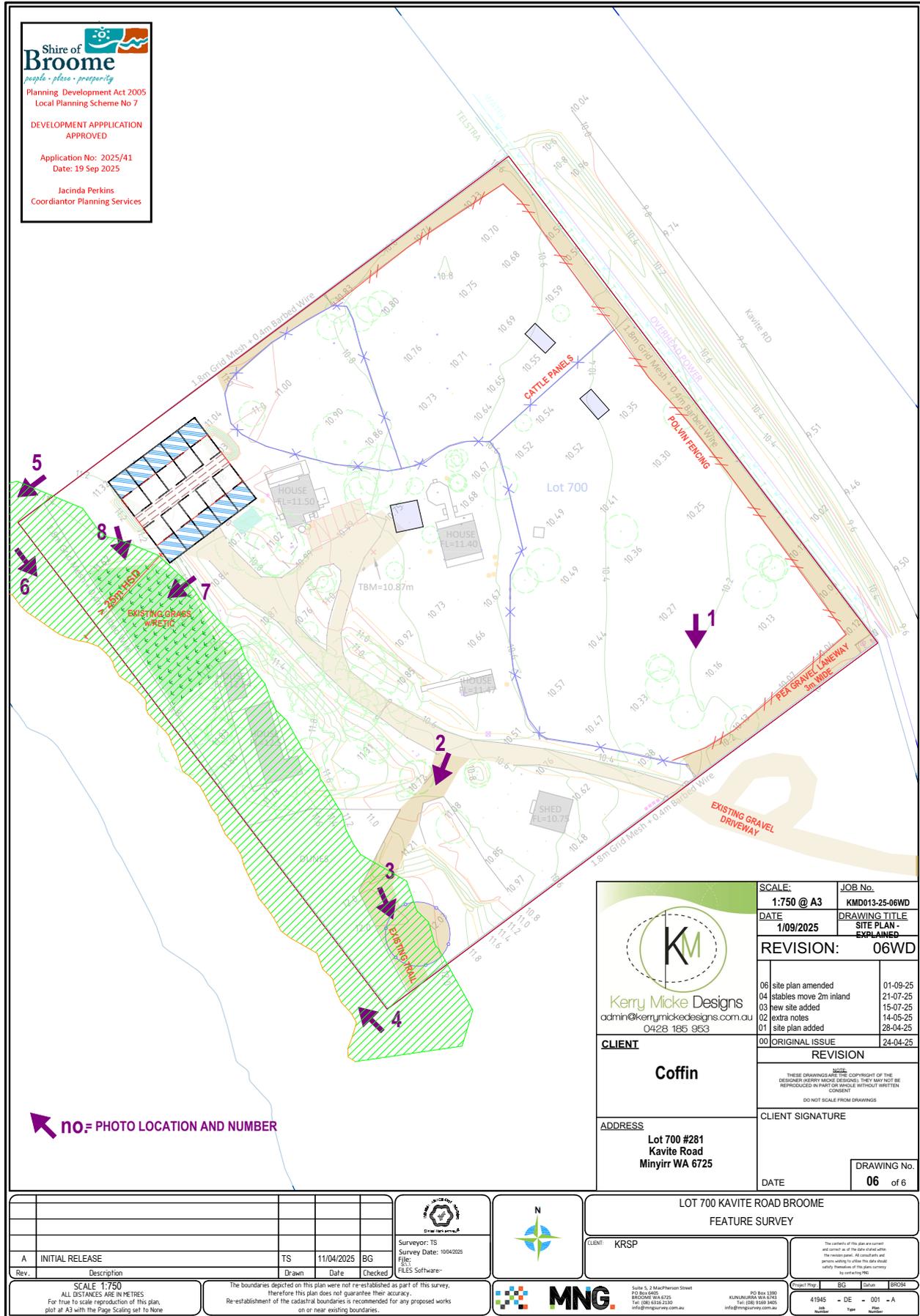


Dated: 19/09/2025

Jacinda Perkins
Coordinator Planning Services

For and on behalf of the Shire of Broome

Item 9.2.2 - RECONSIDERATION OF DEVELOPMENT APPLICATION 2025/41 - EQUINE ASSISTED LEARNING FACILITY AND CONSTRUCTION OF HORSE STABLES

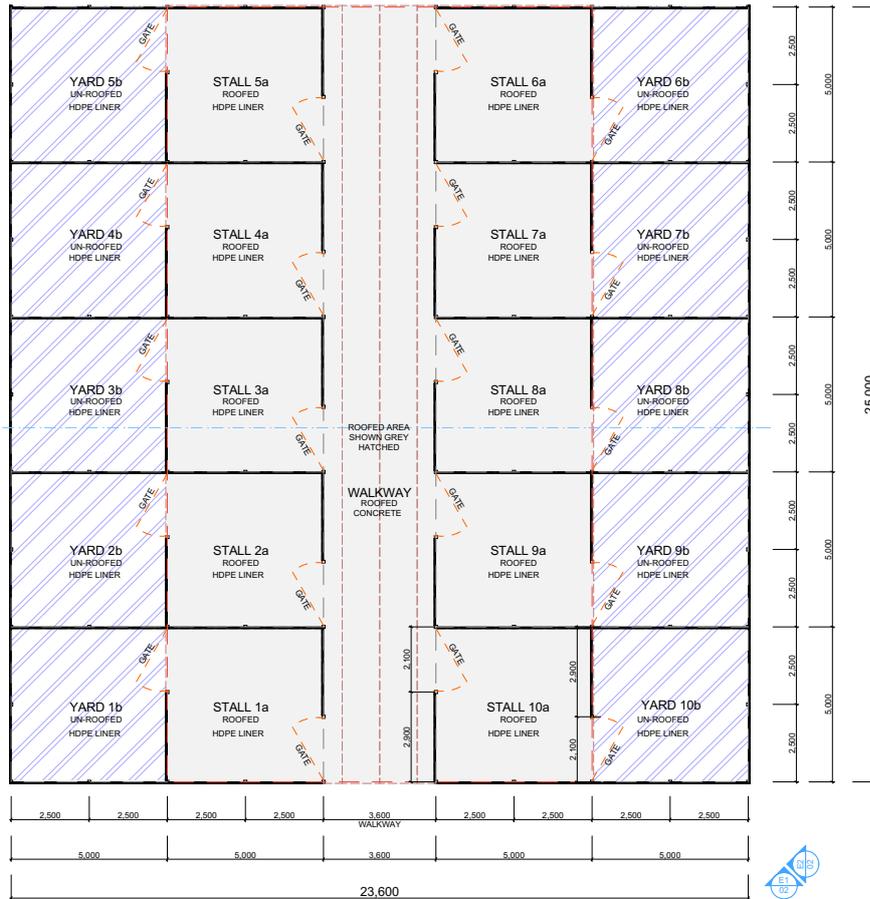


Shire of Broome
people · place · prosperity
 Planning Development Act 2005
 Local Planning Scheme No 7
DEVELOPMENT APPLICATION APPROVED
 Application No: 2025/41
 Date: 19 Sep 2025
 Jacinda Perkins
 Coordinator Planning Services

 Kerry Mcke Designs admin@kerrymckedesigns.com.au 0428 185 953	SCALE: 1:750 @ A3	JOB No. KMD013-25-06WD
	DATE 1/09/2025	DRAWING TITLE SITE PLAN - EXPLAINED
	REVISION: 06WD	
	06 site plan amended 04 stables move 2m inland 03 new site added 02 extra notes 01 site plan added	01-09-25 21-07-25 15-07-25 14-05-25 28-04-25
CLIENT Coffin	00 ORIGINAL ISSUE	24-04-25
ADDRESS Lot 700 #281 Kavite Road Minyirr WA 6725	REVISION NOTE: THESE DRAWINGS ARE THE COPYRIGHT OF THE DESIGNER (KERRY MCKE DESIGNS). THEY MAY NOT BE REPRODUCED IN PART OR WHOLE WITHOUT WRITTEN CONSENT. DO NOT SCALE FROM DRAWINGS.	
	CLIENT SIGNATURE	DRAWING No. 06 of 6
	DATE	

SCALE 1:750 ALL DISTANCES ARE IN METRES For true to scale reproduction of this plan plot at A3 with the Page Scaling set to None.			The boundaries depicted on this plan were not re-established as part of this survey, therefore this plan does not guarantee their accuracy. Re-establishment of the cadastral boundaries is recommended for any proposed works on or near existing boundaries.						LOT 700 KAVITE ROAD BROOME FEATURE SURVEY		
Rev.	Description	TS	Drawn	Date	Checked	Surveyor: TS Survey Date: 10/04/2025 File: FILES Software:			CLIENT: KRSP		
Scale: C. 24 Main Street PG Box 6405 BROOME WA 6725 Tel: (08) 9339 2330 info@mng.com.au						PG Box 2390 KALBARURWA WA 6743 Tel: (08) 9399 9405 info@kerrymckedesigns.com.au					
Project No: BG Date: B004						41945 - DE - 001 - A Job Title:					

Item 9.2.2 - RECONSIDERATION OF DEVELOPMENT APPLICATION 2025/41 - EQUINE ASSISTED LEARNING FACILITY AND CONSTRUCTION OF HORSE STABLES



Roof: 343.87 m²



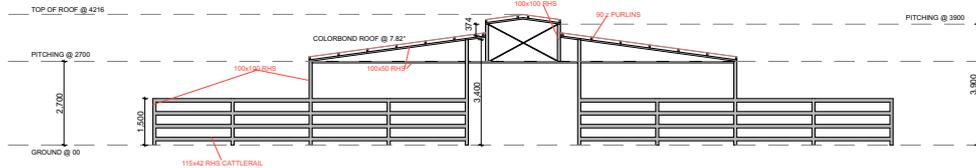
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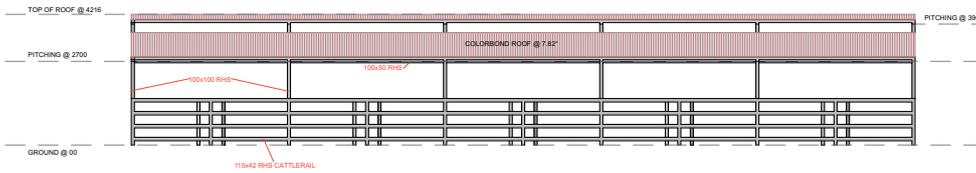
= ROOFED STABLE STALLS

<p>Kerry Mike Designs admin@kerry-mike-designs.com.au (08)924 1894 (land)</p>	REVISION: 06WD	CLIENT
	06 site plan amended 05 amendment for planning 04 stables move 2m inland 03 final site added 02 permit notes 01 site plan added 00 ORIGINAL ISSUE	Coffin ADDRESS Lot 700 #281 Kavite Road Minyir WA 6725
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	KMD013-25-06WD	DRAWING No. 01 of 6

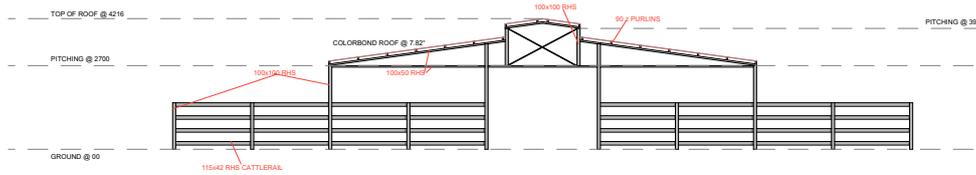
Item 9.2.2 - RECONSIDERATION OF DEVELOPMENT APPLICATION 2025/41 - EQUINE ASSISTED LEARNING FACILITY AND CONSTRUCTION OF HORSE STABLES



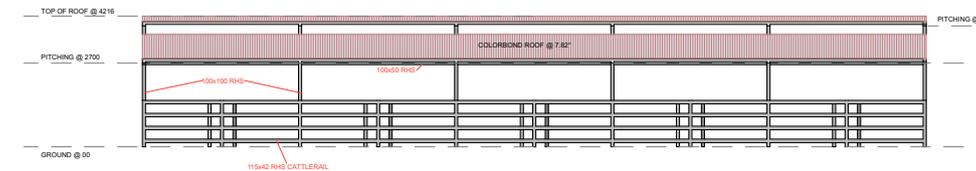
ELEVATION 1



ELEVATION 2



ELEVATION 3



ELEVATION 4

Shire of Broome
 people · places · prosperity
 Planning Development Act 2005
 Local Planning Scheme No 7
 DEVELOPMENT APPLICATION
 APPROVED
 Application No: 2025/41
 Date: 19 Sep 2025
 Jacinda Perkins
 Coordinator Planning Services

 Kerry Mike Designs kdm@kerry.mikedesigns.com.au (08) 954 1894	REVISION: 06WD	CLIENT
		Coffin
		ADDRESS
		Lot 700 #281 Kavite Road Minyir WA 6725
	00 ORIGINAL ISSUE	24-04-25
	KMD015-25-06WD	CLIENT SIGNATURE
	DATE: 1/09/2025	SCALE: 1:100 @ A2
	DRAWING TITLE: ELEVATIONS	DATE: _____
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 Shire of Broome

people place progress

 Planning Development Act 2005

 Local Planning Scheme No 7

 DEVELOPMENT APPLICATION

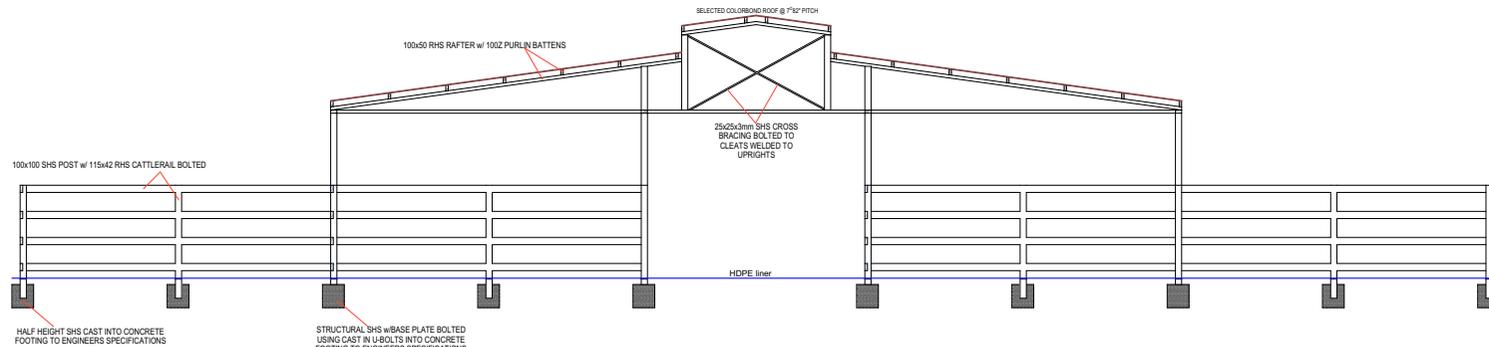
 APPROVED

 Application No: 2025/41

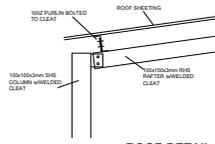
 Date: 19 Sep 2025

 Jacinda Perkins

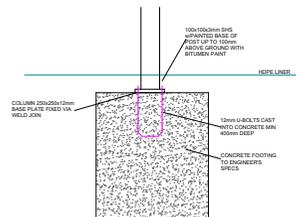
 Coordinator Planning Services



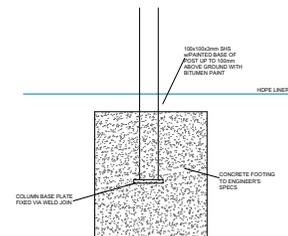
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ROOF DETAIL
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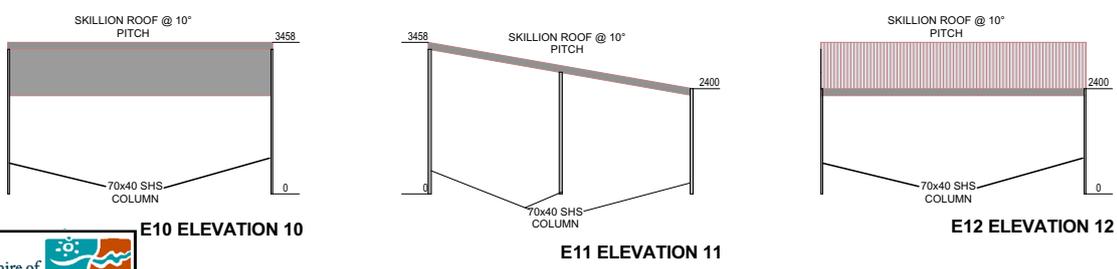
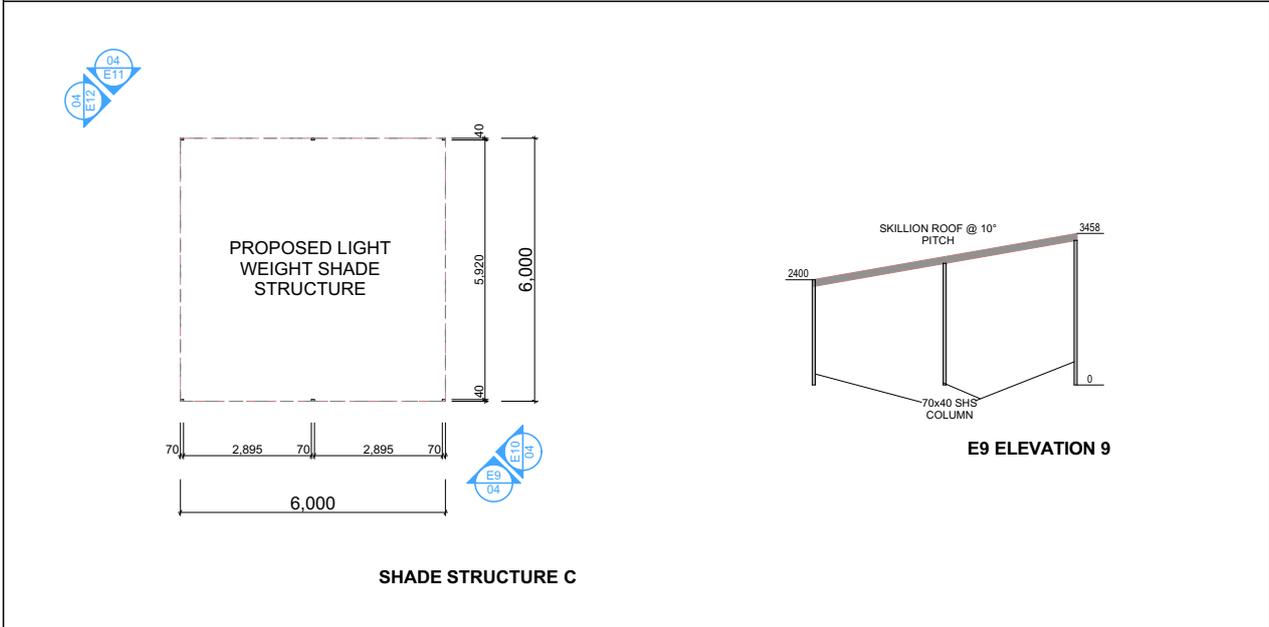
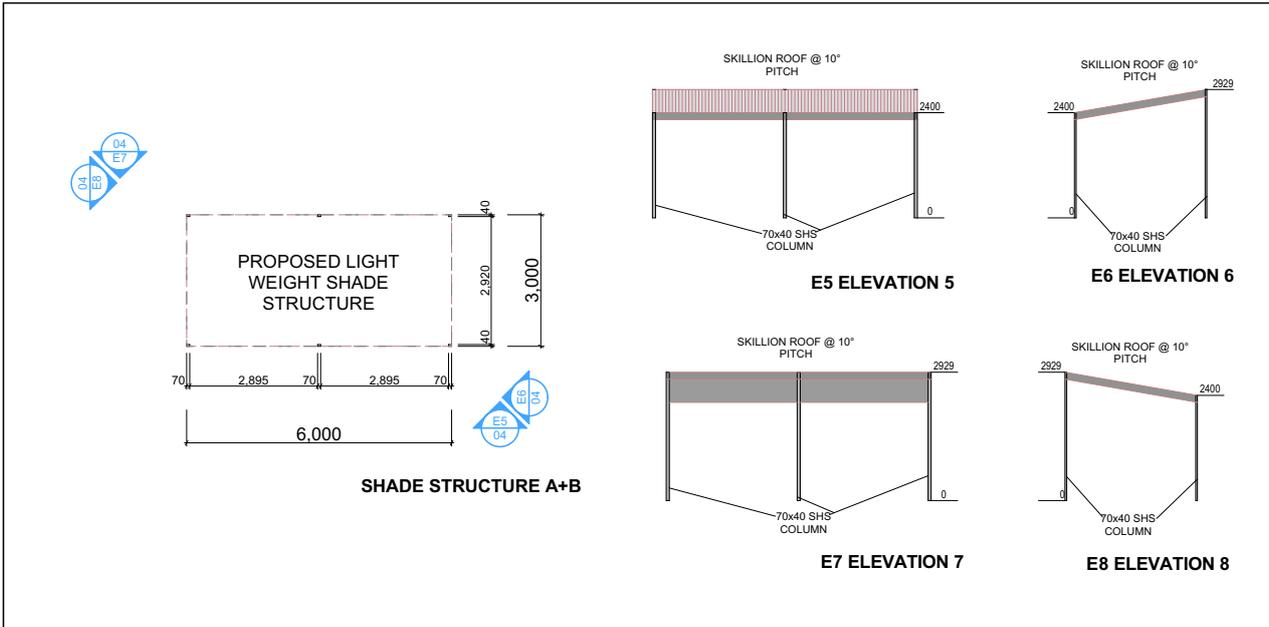


STRUCTURAL SHS FOOTING DETAIL
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HALF HEIGHT SHS FOOTING DETAIL
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 Kerry Mcke Designs <small>admin@kerry.mckedesigns.com.au</small> <small>0826 1987 5193</small>	REVISION: 06WD	CLIENT
		Coffin
		ADDRESS
		Lot 700 #281 Kevine Road Minyir WA 8725
	DATE: 1/09/2025	CLIENT SIGNATURE
	SCALE: AS SHOWN @ A2	DATE
	DRAWING TITLE: SECTIONS DETAILS	DRAWING No. 03 of 6



Shire of Broome
people · place · prosperity
 Planning Development Act 2005
 Local Planning Scheme No 7

DEVELOPMENT APPLICATION APPROVED

Application No: 2025/41
 Date: 19 Sep 2025

Jacinda Perkins
 Coordinator Planning Services



REVISIONS		06WD
RevID	Change Name	Date
00	ORIGINAL ISSUE	24-04-25

CLIENT	Coffin
ADDRESS	Lot 700 #281 Kavite Road Minyirr WA 6725
JOB No.	KMD013-25-06WD
DATE	1/09/2025
DRAWING TITLE	SHADE STRUCTURE PLAN
SCALE	1:100 @ A3

CLIENT SIGNATURE	
DRAWING No.	04 of 6

 **LAND PLANNING CONSULTANTS**
Town Planning and Project Management

E: david@landplanning.com.au

P: 0423 426 798

20 January 2026

State Administrative Tribunal
Via: SAT portal

Dear Member Charmian Barton,

DR 153/2025 | KERRY MICKE DESIGNS v SHIRE OF BROOME

Further to the above matter, please find attached additional information in respect to the conditions that are the subject of the application for review.

1. **Condition 2** – to be replaced with the following:

*This approval is granted for a period of **five (5) years**. If no further development approval relating to the development and/or land use approved at No. 281, Lot700 Kavite Road are obtained, or the triggers under condition 10 are reached, the subject site shall be rehabilitated to its predevelopment condition, to the satisfaction of the Shire of Broome, and at the developers costs.*

2. **Condition 4** - Memorandum prepared by independent environmental consultant relating to the analysis of nutrient load impacts from the stocking of horses at Lot 700 Kavite Road Minyirr. Key points of the analysis include:

- a. *The necessity for the temporal restriction of the site operations stipulated in this condition is the subject of this memorandum. It is assumed that this seasonal restriction relates to the potential risk of nutrient mobilisation to sensitive receiving environments, particularly during periods of high rainfall intensity. Therefore, a conservative risk assessment of nutrients produced from up to 8 horses impacting nearby receiving environments has been conducted to understand the necessity of this condition.*

- b. The estimates are utilised in three scenarios, simulating:

1. **No Mitigations Scenario** - whereby no mitigations are applied (maximum nutrient load produced on site)

2. **Mitigations with No Horse Removal Scenario** - whereby all mitigations described in the EMP are applied, with the exception of the removal of horses from the site for 5 months of the year

3. **Mitigations with Horse Removal Scenario** - where all mitigations, including horse removal from site, are applied.

- c. *The proximity of the site to the Indian Ocean suggests it is unlikely for there to be groundwater receptors, given the hydraulic gradient will favour seaward movement. Any shallow groundwater beneath the site is therefore expected to discharge directly to the adjacent ocean rather than flow inland or accumulate in a confined aquifer. Ultimately, the only receiving waters, and therefore receptor, of nutrient exports from the site is the open Indian Ocean.*

Lot 700 Kavite Road, Minyirr | SAT additional information summary & proposed conditions

- d. *Across both Summer and Autumn (which may be considered as the 'wet' season), no exceedance of DGVs are expected, with the exception of Scenario 1 (i.e. no mitigations applied) during Summer for TN only. Across all other scenarios, no exceedance would be expected.*
- e. *While it is worthwhile implementing the controls of the EMP, the effects of removing horses from the site for the entirety of the wet season (Scenario 3) does not look to generate a substantial difference in the potential for water quality impacts to any receiving environments in the area, when compared to Scenario 2.*

3. Condition 4 to be replaced with the following condition:

*At all times, no more than (8) eight horses are permitted on site and the land use and stocking of horses on site must not occur between **15 December** and **15 February** each year.*

4. **Condition 7** to be deleted in part and replaced with the following condition:

All services and operations, including the exercising of horses, must occur within the boundaries of No. 281, Lot 700 Kavite Road.

Kind regards,



David Congdon B. Com (Property & Finance) Post Grad Dip. (Urban & Regional Planning)
Director

LAND PLANNING CONSULTANTS

Enc: Hydrobiology Memorandum

MEMORANDUM



TO: Chris White

SENDER: Claire Fitzpatrick

DATE: 15/12/2025

ANALYSIS OF NUTRIENT LOAD IMPACTS FROM THE STOCKING OF HORSES AT LOT 700, NO. 281 KAVITE RD MINYIRR

PURPOSE OF MEMO

To evaluate necessity of Shire conditions for horse nutrient management at Lot 700, No. 281 Kavite Rd, Minyirr WA 6725.

BACKGROUND AND STUDY AREA

Lot 700, No. 281 Kavite Rd, Minyirr ('the site') is the subject of a proposed development to support equine-assisted learning programs by Yawardani Jan-ga. The site currently hosts a number of structures, including septic systems, the historic chapel and residences, and other basic infrastructure. The proposed development will construct a new, lightweight horse stable, with capacity to host up to eight (8) horses on site. Figure 1 below presents the site and its relative location to Broome.

 STREET
1/71 Troy Terrace
Jolimont 6010
WESTERN AUSTRALIA

ABN 68 120 964 650

 POSTAL
PO Box 1034
West Leederville 6901
WESTERN AUSTRALIA

 CONTACT
+61 (0)8 6218 0900 P
infowa@hydrobiology.com

www.hydrobiology.com

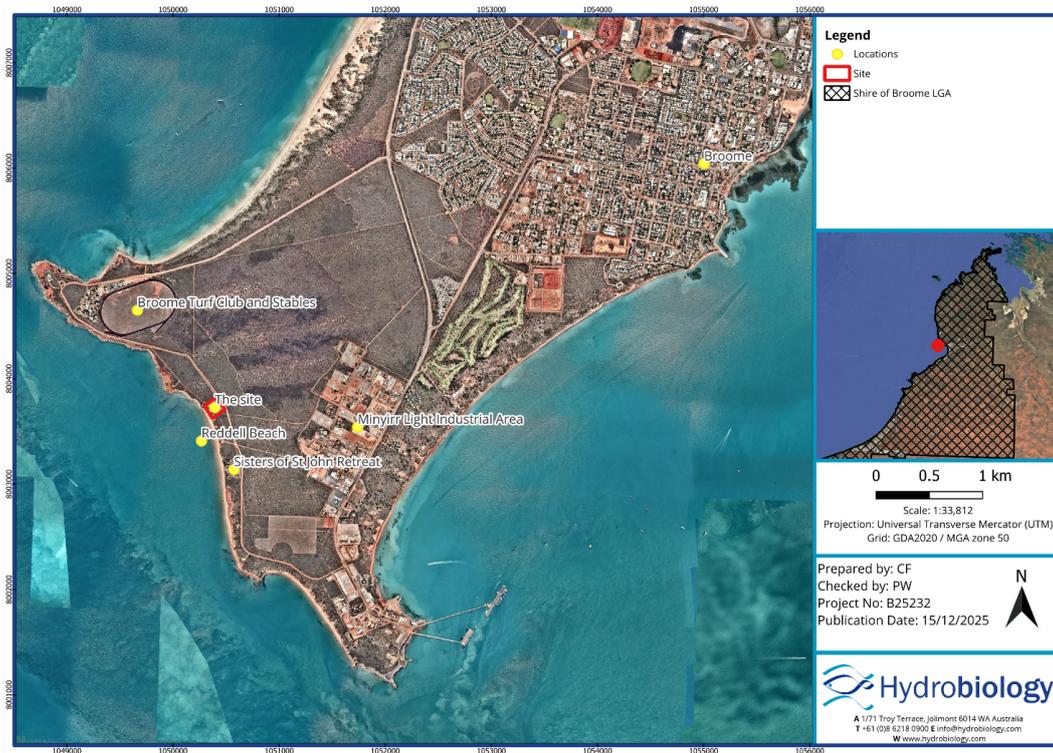


Figure 1 Map of site relative to Shire of Broome Local Government Area

The stabling of horses on the site is necessary for the sustainable operation of the equine-assisted learning programs. In doing so, there are a number of environmental management considerations for the site, particularly relating to nutrient management in the vicinity of sensitive coastal environments. An Environmental Management Plan (EMP) has been generated to demonstrate how the proposed development and future site operations will limit its impact on the environment. It is aligned with the relevant legislative and policy frameworks for the site context and identifies mitigation and monitoring actions to ensure cultural and ecological values are protected, and management is adaptive to future changes.

This EMP has been referenced as part of the conditions of approval for the proposed development (Approval No. 2025/41). This includes a condition that greatly restricts the operation of the proposed equine-assisted learning program, which is as follows:

“At all times, no more than eight (8) horses and permitted on site and the land use and stocking of horses must not occur between 1 November and 31 March each year.”

The necessity for the temporal restriction of the site operations stipulated in this condition is the subject of this memorandum. It is assumed that this seasonal restriction relates to the potential risk of nutrient mobilisation to sensitive receiving environments, particularly during periods of high rainfall intensity. Therefore, a conservative risk assessment of nutrients produced from up to 8 horses impacting nearby receiving environments has been conducted to understand the necessity of this condition.

METHODOLOGY

A quantitative approach was taken to estimate the impacts of nutrient loads from up to 8 horses being kept on site. This entailed an estimate of the total volume of nutrients as total nitrogen (TN) and total phosphorus (TP) produced per horse, based on values derived from a literature search. While the term manure is used, both manure and urine is accounted for in these values.

These estimates are then utilised in three scenarios, simulating:

1. **No Mitigations Scenario** - whereby no mitigations are applied (maximum nutrient load produced on site)
2. **Mitigations with No Horse Removal Scenario** - whereby all mitigations described in the EMP are applied, with the exception of the removal of horses from the site for 5 months of the year
3. **Mitigations with Horse Removal Scenario** - where all mitigations, including horse removal from site, are applied.

Mitigations described in the EMP include the hosting of horses in fully covered, fully lined stables, with limited, supervised access to yard areas outside of the stables. From a nutrient management perspective, it is assumed that the only time nutrient inputs to the site may occur are when the horses are outside of the stables. An estimate of 8 hours per day of horses being exercised in the yard areas has been opted for (i.e. 33% of the time). Note this is likely a conservative value, in that all 8 horses are unlikely to be used for such an extended period of every day. Furthermore, manure is likely to be collected across the site each day, further mitigating nutrient inputs during this time.

Where horses are removed from the site between 1 November and 31 March each year, this additionally removes the opportunity for nutrient inputs to the site by 42%, i.e. horses are on the site 58% of the year.

The formulas therefore applied to the total estimated nutrient inputs from up to 8 horses at the site are:

$$\text{Scenario 1} = 8 \times x$$

$$\text{Scenario 2} = 0.33 \times \text{Scenario 1}$$

$$\text{Scenario 3} = (1 - 0.42) \times \text{Scenario 2}$$

Where x is the total nutrients in kg/yr (either TN or TP).

With this understanding of total nutrient inputs, an evaluation of the receptors (receiving waters) for these inputs was undertaken. A conceptual model to understand the volumes of these receiving waters was generated. This enabled the application of the relevant water quality guidelines for the receiving waters, to determine whether the nutrient exports under the different scenarios from the site would have a significant impact on the water quality of the receptor.

The intention of this exercise is to demonstrate the effectiveness of the mitigation measures relative to the impact of nutrients to the receiving environments.



ESTIMATION OF ANNUAL NUTRIENT LOAD

A brief literature search identified a number of estimates for nutrients in horse manure and how much is produced per year. These are summarised below in Table 1 below:

Table 1 Results of literature search for nutrient outputs from horse manure

Source	TN kg/horse/year	TP kg/horse/year
Environmental Management Guidelines for Horse Facilities and Activities Water and Rivers Commission, et. al., 2002. Australia	62	5.5
A Risk of Environmental N Load of Horses Saastamoinen, Särkijärvi, & Suomala, 2021. Finland	35-55	-
Managing and Composting Horse Manure Wieland, 2024. USA	33	9
Cooperative Extension Fact Sheet FS036 – Horses and Manure Westendorf & Krogmann, 2013. USA	46	8
Average	46.5	7.5

While the Australian source (Water and Rivers Commission, et. al) would be the ideal estimate to use, it presented the highest TN value and lowest TP value compared to the other studies, presenting a risk of overestimating TN inputs and underestimating TP inputs. Therefore, an average of all estimates was opted for use in the analysis.

Using these estimates, the different scenarios described in the methodology above were applied. Figure 2 below presents the findings of these estimates.

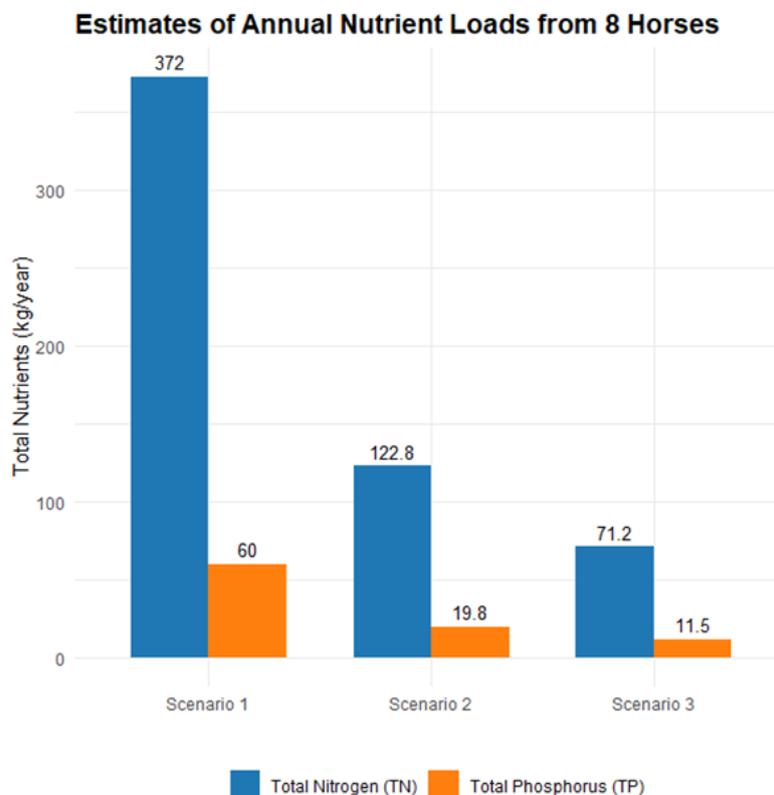


Figure 2 Annual Nutrient Load Estimates generated by 8 horses under the different mitigation scenarios described in the methodology section.

RISK ASSESSMENT OF WATER QUALITY IMPACTS

The receptors for this assessment are identified to be any receiving waters to which nutrients may be exported from the site.

The site is relatively flat, with gently undulating terrain sloping down in an easterly direction, away from coastal cliffs overlooking Reddell Beach (see Appendix A for site survey). No waterways are in the vicinity of the site. The proximity of the site to the Indian Ocean suggests it is unlikely for there to be groundwater receptors, given the hydraulic gradient will favour seaward movement. Any shallow groundwater beneath the site is therefore expected to discharge directly to the adjacent ocean rather than flow inland or accumulate in a confined aquifer. Ultimately, the only receiving waters, and therefore receptor, of nutrient exports from the site is the open Indian Ocean.

A conceptual model to understand the potential volume of water expected to be impacted was generated. This made a number of assumptions:

- A 'zone of influence' in the marine waters encompasses an area 50 m out from the tide line and the length of the site along the coastline (approximately 150 m), with an overall average depth of 2 m. This generates an estimated volume of 15,000 m³ that may receive nutrient inputs (see Figure 3 below).



- An extremely conservative estimate of residence time based on a current of 0.01 m/s for a tidally-influenced, nearshore environment. Therefore, the above volume is estimated to be flushed out of the zone of influence (150m) every 10,000 s or 5.76 times per day.
- The annual nutrient load estimates are regular throughout each season (i.e. divided by 4).

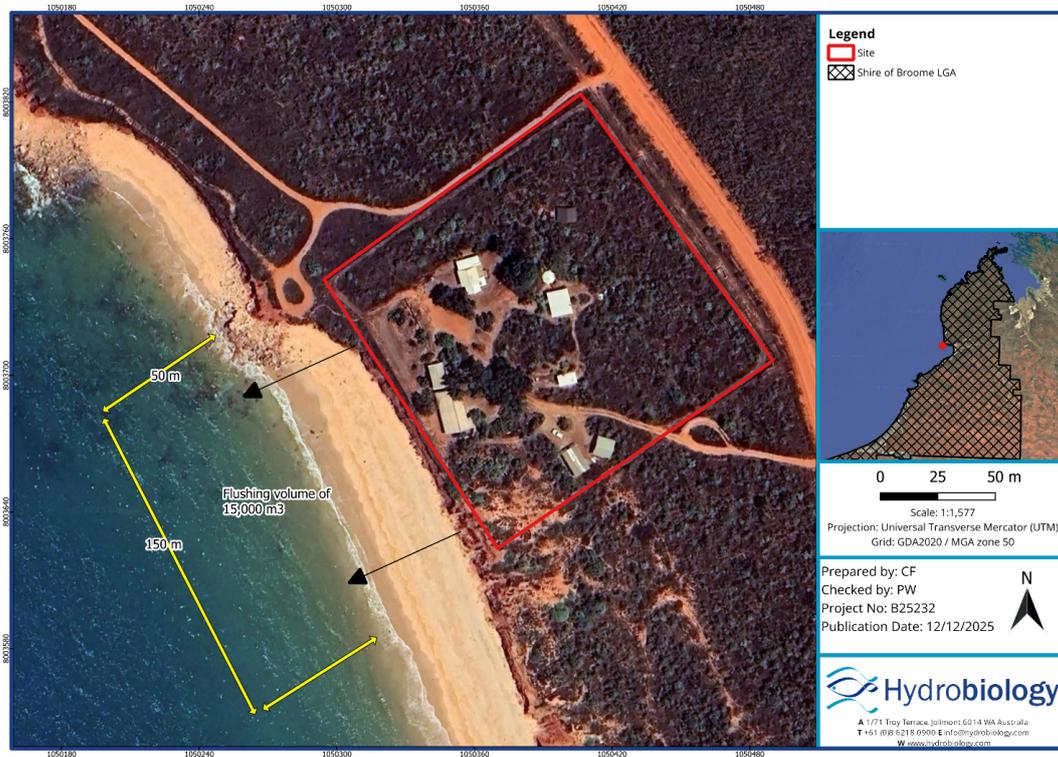


Figure 3 Conceptual map of 'zone of influence' in marine waters near the site

The default water quality guideline values (DGVs) for marine water in the Kimberly are presented in Table 2 below:

Table 2 Default water quality guideline values for marine water (surface water) in the Canning IMCRA mesoscale bioregion, as provided by ANZ Guidelines for Fresh and Marine Water Quality (Commonwealth of Australia, 2025).

Analyte	Phosphate as PO ⁴ -P (mg/L)	Nitrate as NO ₃ ⁻ N (mg/L)
Summer	0.00607	0.00833
Autumn	0.00675	0.01849
Winter	0.00598	0.00898
Spring	0.00774	0.00505

It should be noted that orthophosphate (PO⁴-P) is the soluble form of TP, and nitrate (NO₃⁻ N) the soluble form of TN. Generally, these are the fractions of the total nutrients that can impact on environmental values. In keeping with the conservative approach, all estimates of TP and TN are assumed to be entirely of these forms.

Analysis of Nutrient Load impacts from the Stocking of Horses at Lot 700, No. 281 Kavite Rd Minyirr

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Given the DGVs above are presented as seasonal values, and the subject of this study is to examine the effects of seasonal mitigation actions, the estimated nutrient exports into the receiving waters (Indian Ocean) have been analysed using these temporal boundaries. Given horse waste is unlikely to greatly change over the seasons, the estimated water quality changes were calculated by dividing the nutrient loads and diluent volume by 4 (to match the four seasons identified in the DGVs). These results together with the seasonal DGVs are presented for each analyte and scenario below in Figure 4.

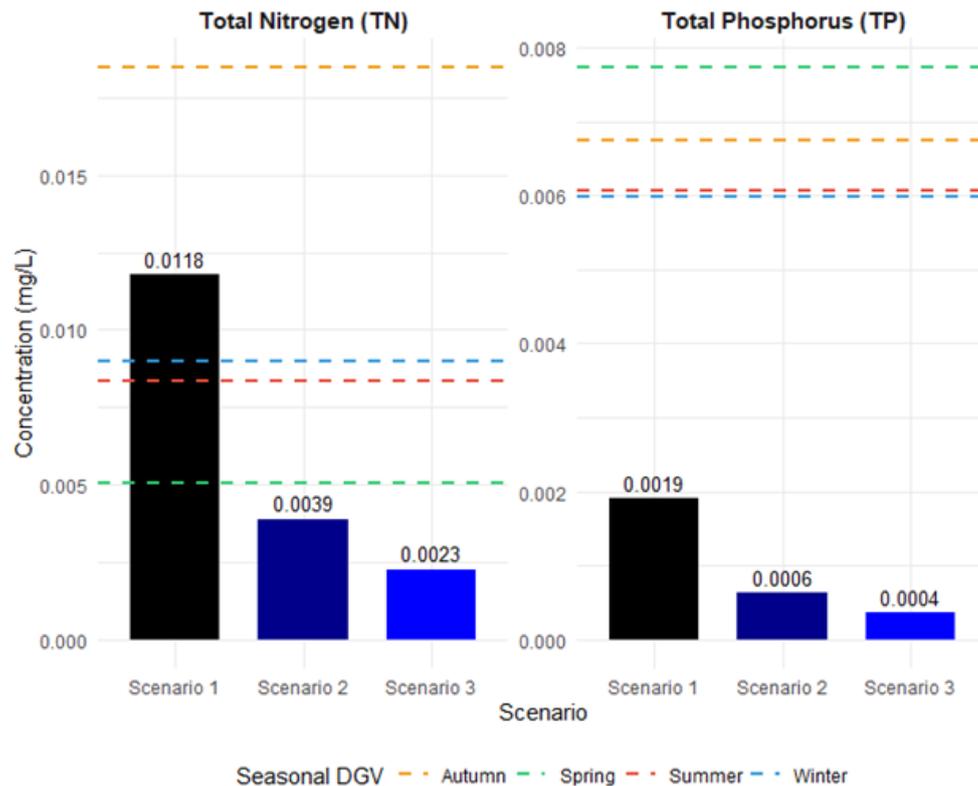


Figure 4 Conservative estimates of the water quality impacts of nutrient export by 8 horses under the different mitigation scenarios against the seasonal default water quality guideline values.

Across both Summer and Autumn (which may be considered as the 'wet' season), no exceedance of DGVs are expected, with the exception of Scenario 1 (i.e. no mitigations applied) during Summer for TN only. Across all other scenarios, no exceedance would be expected.

It should be noted that this estimate is based on a number of highly conservative assumptions. The following table outlines how less conservative estimates would affect concentration values:

Table 3: A description of the effect of conservative assumptions made throughout the analysis

Conservative assumptions	Comment on likelihood	Effect on calculations
All 8 horses out of stable for 8 hours of every day	This is a long amount of time for the horses to be effectively working each day. Furthermore, while the development application is for up to 8 horses, the actual number of horses to be hosted on the site may be lower.	Affects mitigation effectiveness, e.g. if only 6 horses are exercised, then a 25% decrease to nutrient exports would occur, if horses generally exercised for 6 hours, then a 25% decrease would occur, if horses are not exercised on weekends, then 29% decrease would occur.
All nutrients produced by these horses outside of the stables will enter the ocean.	The aspect of the slight slope on the site is easterly, suggesting overland flow is unlikely to carry nutrients towards the ocean.	The majority of the nutrients are unlikely to be carried into the ocean (reducing nutrient export by up to 100%).
Nutrient speciation means that only a fraction of the total nutrients will have an impact on marine water quality.	TN can speciate to volatilize as ammonia, denitrify to become N ₂ gas, or become fixated or immobilised by plants and microorganisms. Generally, only leached nitrate dissolved in water will affect water quality, which is estimated as approximately 30% of TN (Wang, et. al., 2019). TP binds strongly to sediments, with estimates of between 35 – 67% being bioavailable and therefore impacting water quality (Yutao et. al., 2022). The iron content of the site's pindan soils are known to strongly bind phosphorus.	Nitrate concentrations reduced by 70%. Phosphate concentrations reduced between 65 – 33%.
Current of 0.01 m/s applied for flushing period	In a tidal area such as the Indian Ocean at Reddal beach, this is an extremely low current speed to be applied. A typical rule of thumb is 0.1-0.3 m/s.	An order of magnitude (factor of 10) would be applied to flushing rate, which would make concentration an order of magnitude lower.

CONCLUSION

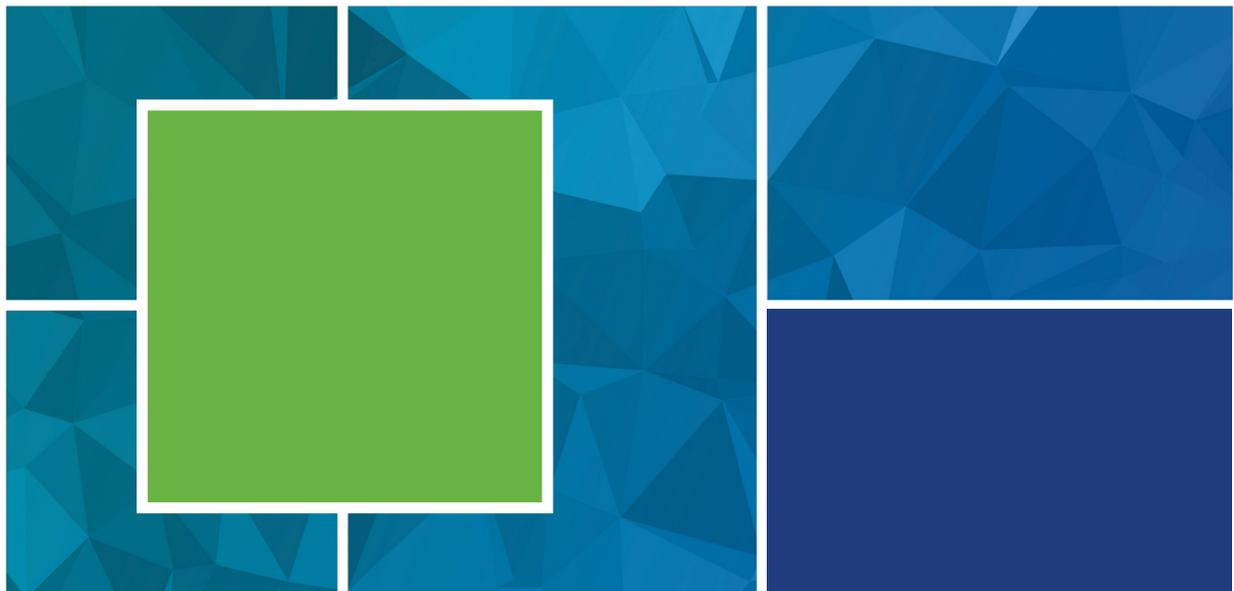
Only one of the scenarios produced an estimate that would see an exceedance of the DGVs. This was for TN in Scenario 1, where no mitigation actions are applied. This demonstrates that it is worthwhile implementing the mitigation actions of the EMP (i.e. Scenario 2 and 3). It should be noted that this exceedance would be unlikely were a less conservative (and more accurate) evaluation be made, as presented in Table 3.

While it is worthwhile implementing the controls of the EMP, the effects of removing horses from the site for the entirety of the wet season (Scenario 3) does not look to generate a substantial difference in the potential for water quality impacts to any receiving environments in the area, when compared to Scenario 2. A more reasonable approach to managing the risk of excess runoff of nutrients occurring during high rainfall events (such as cyclones) would be to apply a trigger-based management action plan.

REFERENCES

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APPENDIX A. SITE SURVEY



Analysis of Nutrient Load impacts from the Stocking of Horses at Lot 700,
No. 281 Kavite Rd Minyirr

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9.2.3 PROPOSED PERMANENT CLOSURE OF THE CHARLES ROAD/MCKENZIE ROAD PEDESTRIAN ACCESS WAY

LOCATION/ADDRESS:	4L Charles Road, Cable Beach (Lot 2206 on DP 216953 and Lot 2254 on DP188554 of Reserve 41257)
APPLICANT:	Sarah West - Adjoining Resident
FILE:	MCK-2/12A
AUTHOR:	Land Tenure Officer
CONTRIBUTOR/S:	Acting Manager Planning and Building
RESPONSIBLE OFFICER:	Acting Director Development and Community
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

The Applicant has lodged an enquiry with the Department of Planning, Lands and Heritage (DPLH) requesting to purchase the portion of Lot 2254 that adjoins their property 12A Mckenzie Road. Lot 2254 is part of Reserve 41257 currently vested with the Shire of Broome for the purpose of Pedestrian Access Way (the PAW).

DPLH has advised the Applicant that as the PAW is currently vested with the Shire there is a formal process that the Shire must undertake before DPLH can consider the request for the Applicant to complete the purchase of land from the State.

The Applicant, who is one of the adjoining property owners to the PAW, has contacted the Shire to complete the required process to allow for the purchase of the PAW to take place.

This report recommends that Council proceed with referring the Closure Report to all relevant infrastructure providers and undertaking consultation with the community likely to be impacted by the proposed permanent closure.

BACKGROUND

Previous Considerations

OMC 15 Dec 2016

Item 9.2.6

At the Ordinary Meeting of Council (OMC) held on 15 December 2016, Council resolved the following:

Council Resolution:

(Report Recommendation)

Moved: Cr C Mitchell

Seconded: Cr M Fairborn

That Council:

1. **Endorses in principal the following laneway closures by erecting fencing subject to outcomes of the community consultation:**
 - a) **Puertollano Place;**
 - b) **Plancania Place;**
 - c) **Martin Court;**
 - d) **Cox Place;**
 - e) **Wing Place;**

- f) *Ellies Court;*
 - g) *McKenzie Road; and*
 - h) *Pryor Drive.*
2. ***Endorses the Community Engagement Plan, with submission period of 22 December 2016 to 17 February 2017, and submission form for the proposed laneway closures.***
 3. ***Notes that the responses of the community engagement process and amended proposed lane closures will be presented to Council.***
- CARRIED UNANIMOUSLY 7/0***

Following this resolution of Council, fencing was installed at each end of the PAW that runs between McKenzie Road and Charles Road and the PAW has not been re-opened to the public since.

The PAW is located between 10 and 12 McKenzie Road through to between 6 and 4 Charles Road. The location of the PAW is shown below in Figure 1 and Figure 2.

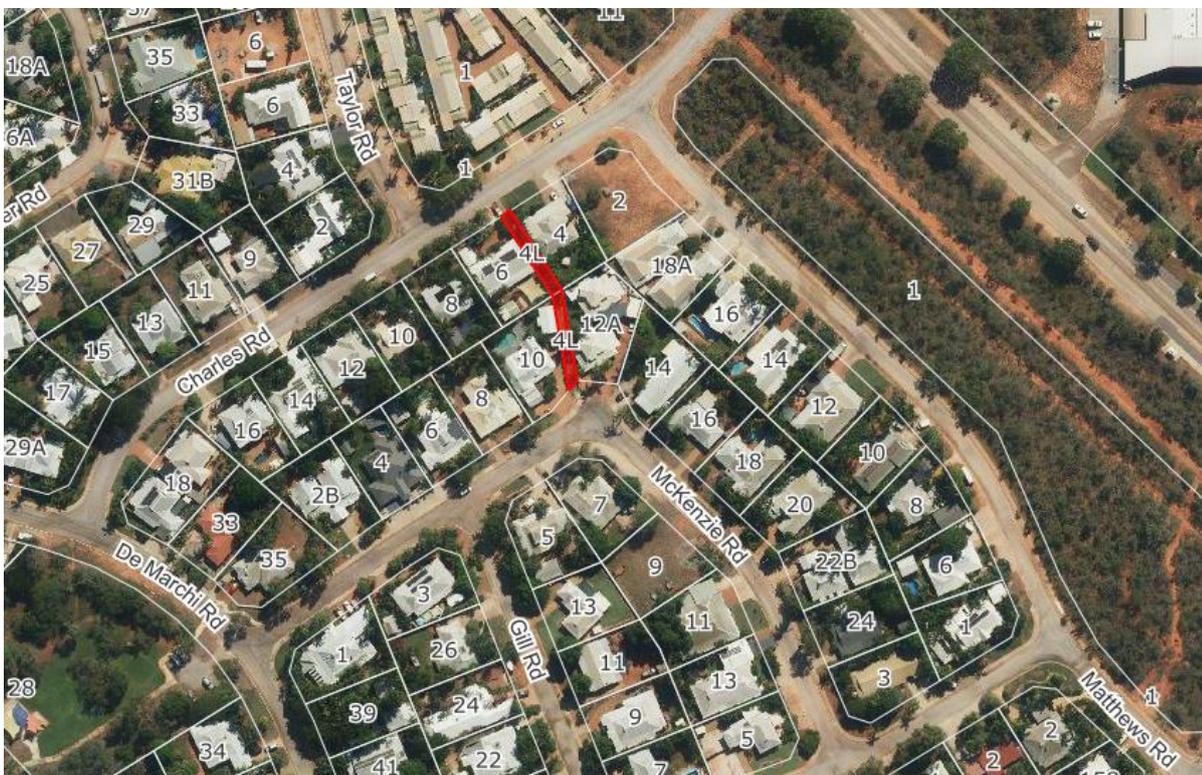


Figure 1 – Aerial of the Site (full street context)



figure 2 – Ariel image of PAW

COMMENT

One of the actions in the Community Safety Plan 2021 – 2025 was for Shire officers to undertake a strategic review of the laneway and drainage network. Shire officers undertook this review, and it was concluded that this PAW has not contributed to the pedestrian network since its closure and there is no reason for the Shire to retain the Reserve or seek to re-open it.

Further, since the closure of this PAW the Shire has not received any complaints from the community to indicate that the closure has adversely affected the wider pedestrian network or the pedestrian permeability of the area.

DPLH PAW Closure Process – Procedure for the Closure of Pedestrian Access Way Planning Guidelines – October 2009 Western Australian Planning Commission (WAPC)

DPLH requires the Shire to complete a total of 8 steps before it will consider the adjoining landowner's request to purchase and amalgamate the land with their property.

The 8 steps include consulting with affected community members, obtaining written support from adjoining landowners, and the Council referring the proposal to the WAPC for assessment. If the WAPC endorses the proposal, it will then be processed through Landgate. The results of the community consultation, along with the final determination, will be reported back to Council for a decision on whether to close or retain the pedestrian access way.

For the purposes of this report Shire officers are recommending to undertake Steps One, Two and Three out of the Eight. These initial steps are outlined below. See the full procedure contained within the guide which can be found in **Attachment 1 – Procedure for the Closure of pedestrian Access Ways Planning Guidelines**.

Step 1. The Shire must prepare a Closure Report, being this agenda item.

Step 2. The Closure Report must then be referred to all relevant infrastructure providers and any other agencies that may have an interest in the PAW and request any comments in writing.

Step 3. The Shire must consult with anyone in the community likely to be affected by the permanent closure using two methods and seek comments in writing.

This report recommends that Council resolve to refer this Closure Report to all relevant infrastructure providers and consult with anyone in the community likely to be affected by the permanent closure. The community consultation will include written notification to all adjoining landowners, all landowners within 100m of the PAW, publication of a notice in the *Broome Advertiser* newspaper, and the placement of signage at the entrances and exits of the pedestrian access way on Charles and McKenzie Roads advising of the proposal.

Following the completion of the three step, Shire officers will return the matter to Council to review any comments received and determine whether to proceed with the full closure.

If Council resolve to proceed following this consultation process, it will then seek written agreement from all the adjoining landowners of Reserve 41257 on how the land is going to be divided and that those wishing to purchase a portion of the PAW will be prepared to meet all costs associated with the closure including the possible relocation of infrastructure and registration of easements, removal of improvements from the PAW and the cost of reinstatement of any kerbing (as applicable).

In order for the Department of Planning Lands and Heritage to proceed to the end of this process the entire Reserve 41257 must be sold and amalgamated with adjoining properties. It is a requirement that all 5 adjoining landowners agree and are prepared to take on any associated costs that the State and the Shire requires.

CONSULTATION

Since contacting Shire officers, the Applicant has undertaken consultation with all adjoining landowners who have provided their support for the proposal and have informally agreed to purchase part of the PAW that adjoins their property.

Shire officers have had preliminary correspondence with service providers including Horizon Power, Telstra and Water Corporation who have confirmed that there is either no infrastructure within the PAW or they are willing to agree to an easement being placed over the area where infrastructure does exist.

STATUTORY ENVIRONMENT

Land Administration Act 1997

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Option 1 – No Action

The Shire would continue to maintain the reserve under the existing operational budget, with no additional costs incurred.

Option 2 – Permanently Close the Laneway for Purchase by Adjoining Landowners

Closure of the reserve would relieve the Shire of ongoing maintenance responsibilities, resulting in savings to the operational budget. Should the sale proceed, adjoining landowners would assume all costs associated with maintenance and fencing.

RISK

Nil.

STRATEGIC ASPIRATIONS

Prosperity - Together, we will build a strong, diversified and growing economy with work opportunities for everyone.

Outcome 8 - A strong, diverse and inclusive economy where all can participate.

Objective 8.1 Facilitate economic growth, training and employment opportunities in traditional and emerging industries, including agriculture, aquaculture, minerals, energy, tourism, art and culture.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Requests the Chief Executive Officer to undertake Step 2 and Step 3 as outlined in the Procedure for the Closure of Pedestrian Access Way Planning Guidelines, and seek public comment on the proposed closure of the Pedestrian Access Way (located at 4L Charles Road, Cable Beach, within Reserve 4125 being Lot 2206 on DP216953 and Lot 2254 on DP188554); and*
2. *Requests the Chief Executive Officer to provide an update to Council once the above steps have been undertaken for Council to assess any comments received and make a final determination on the closure of the Pedestrian Access Way.*

Attachments

1. Attachment 1 - Procedure for the Closure of Pedestrian Access Ways



October 2009

Procedure for the Closure of Pedestrian Access Ways Planning Guidelines



October 2009

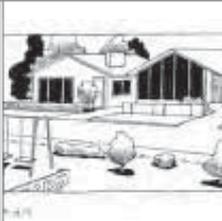
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Published by



Albert Facey House
469 Wellington Street
Perth Western Australia 6000



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Planning Guidelines

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Purpose of the guidelines

These planning guidelines:

- Set out a new, simplified procedure for the closure of pedestrian access ways following a review of current processes and procedures and the associated enabling legislation.
- Explain the role of the Department of Planning (DoP) (Statutory Area Teams), the Department of Regional Development and Land (RDL) (State Land Services) and the Western Australian Planning Commission (WAPC) in the new procedure.
- Outline the issues associated with pedestrian access ways closure and the information required to accompany an application for closure.
- Explain the procedure to close pedestrian access ways on a temporary basis where permanent closure is not desirable.

The guidelines supersede *Planning Bulletin 57 Closure of Pedestrian Access Ways - Planning Considerations* which was released in May 2003.

Background

Pedestrian access ways were originally established as part of land subdivision in accordance with section 20A of the, then, *Town Planning and Development Act 1928*. They were seen as a means of providing for the unimpeded movement of pedestrians and cyclists in and around residential neighbourhoods following the change from traditional grid pattern road layouts to designs based on culs-de-sac and loop roads. Pedestrian access ways are also often used to locate public infrastructure such as water, sewer and gas pipes, and electrical cables.

There has been much concern expressed by the community about property damage, anti-social behaviour, drug abuse and burglaries associated with pedestrian access ways. This is because they are often narrow and have poor surveillance therefore providing opportunities for people to gather in an enclosed environment and can facilitate easy access into properties, with little or no passive surveillance. The problem is compounded where pedestrian access ways are poorly maintained and poorly lit, have inadequate paving and signage, and the associated fear of crime discourages legitimate use.

Pedestrian access ways are a part of an historical subdivision design practice. Contemporary urban design principles encourage the creation of permeable, accessible and sustainable street networks, with the aim of reducing car dependence by promoting non-car-based transport modes like walking, cycling and public transport. The principles also recognise the links between the increase in car use, obesity due to inactivity, and global climate change as a result of vehicle emissions.

Despite this, there are ongoing requests for the closure of pedestrian access ways on security and amenity grounds. However, existing pedestrian access ways provide access to essential services; and provide pedestrian and cycle access both in neighbourhoods and to local and district facilities including public transport, schools, shops, parks and community facilities. In considering closure requests a balance needs to be found between resident access to facilities and public transport, and concerns regarding security and amenity.

New, simplified procedure for the closure of pedestrian access ways

The new, simplified procedure for dealing with the closure of pedestrian access ways is based on section 87 of the *Land Administration Act 1997* which sets out a self-contained process by which an amalgamation of remnant Crown land may be achieved.

Amalgamation of Crown land under section 87 of the *Land Administration Act 1997* is not considered a subdivision. For the purposes of section 87, deposited plans do not require the consent of the WAPC because they are not created for the purpose of satisfying the requirements of the *Planning and Development Act 2005*.

The new closure procedure is based on the concept of a pedestrian and cycle access plan.

More information on pedestrian and cycle access plans, including a suggested preparation methodology is set out in appendix 1.

Prior to considering a pedestrian access way closure, a local government may request the submission of information from a landowner to determine the level of support for the closure from all adjoining landowners (similar to the information outlined in option A, step 3 and option B, step 5). Support for the closure from adjoining landowners of the pedestrian access way is essential for a local government to formally investigate the closure. Landowners should contact their local government to discuss the pedestrian access way closure process, including possible application and advertising fees.

Local governments may also consider imposing a three year limit on the reconsideration of an individual pedestrian access way closure, unless significant new information is presented.

Option A: Pedestrian access ways closure request is in accordance with a WAPC-endorsed pedestrian and cycle access plans

Step 1: The local government receives a request for closure of a pedestrian access way and, after exploring all reasonable management options¹, resolves to progress the request by preparing a closure report which justifies the closure by referencing a WAPC-endorsed pedestrian and cycle access plan.

Step 2: The local government refers the closure report to all infrastructure providers that have an interest in the pedestrian access way, and requests their comments and advice in writing.

¹ See the related planning guidelines *Reducing Crime and Anti-Social Behaviour in Pedestrian Access Ways* for a range of designing out crime strategies.

The infrastructure providers should be asked:

- to confirm that they have infrastructure located in the pedestrian access way;
- whether that infrastructure is proposed to be relocated at some stage in the future or will remain in situ;
- whether they have any objection to the closure; and
- if they have no objection to the closure, what their requirements are in relation to service relocation and easements.

Note: Infrastructure providers that have an interest in the pedestrian access way will have been identified in step 6 of the pedestrian and cycle access plan preparation process set out in appendix 1.

Step 3: The local government refers the request for closure, together with the closure report, to all abutting landowners seeking:

- written support for the closure;
- written agreement as to how the land is to be divided; and
- written agreement from those wishing to purchase a portion of the pedestrian access way that they are prepared to meet all costs associated with the closure including the possible relocation of infrastructure and registration of easements, removal of improvements from the pedestrian access way, and cost of reinstatement of kerbing.

Step 4: The local government submits the closure report, together with a written request for confirmation that the proposed closure is in accordance with a WAPC-endorsed pedestrian and cycle access plan, to the DoP Statutory Area Teams.

Step 5: The DoP Statutory Area Teams receives the local government's request and confirms, in writing, that the proposed closure is in accordance with a WAPC-endorsed pedestrian and cycle access plan.

Step 6: The local government formally resolves to proceed with the closure, and refers the request, together with:

- the closure report (amended to include an assessment of the responses received from the DoP Statutory Area Teams, infrastructure providers and abutting landowners);
- a copy of the letter received from the DoP Statutory Planning Division confirming that the proposed closure is in accordance with a WAPC-endorsed pedestrian and cycle access plan;

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- copies of all letters received from infrastructure providers;
- copies of all letters received from abutting landowners; and
- a sketch showing the proposed disposition of the closed pedestrian access way among adjacent properties

to RDL State Land Services for processing under section 87 of the *Land Administration Act 1987*.

Option B: Pedestrian access way closure without a pedestrian and cycle access plan

Step 1: The local government receives a request for closure of a pedestrian access way and, after exploring all reasonable management options², prepares a closure report which addresses the range of matters set out in steps 3-9 of appendix 1, with appropriate amendments made to the methodology in recognition of the fact that a single pedestrian access way is involved.

Step 2: The local government refers the closure report to all relevant infrastructure providers and any other agencies that may have an interest in the pedestrian access way, and requests their comments and advice, in writing.

The infrastructure providers, in particular, should be asked:

- whether there is any infrastructure located in the pedestrian access way;
- whether that infrastructure is proposed to be relocated at some stage in the future or will remain in situ;
- whether they have any objection to the closure; and
- if they have no objection to the closure, what their requirements are in relation to service relocation and easements.

Note: Infrastructure providers and agencies that may have an interest in the pedestrian access way are identified in steps 6 and 10 of the pedestrian and cycle access plan preparation process set out in appendix 1. The comments of the infrastructure providers and agencies are essential in determining each provider's and agency's willingness to alter existing arrangements in the case of a pedestrian access way proposed to be closed. There is little point in pursuing a closure where infrastructure providers or agencies are unwilling to support the closure.

² See the related planning guidelines *Reducing Crime and Anti-Social Behaviour in Pedestrian Access Ways* for a range of designing out crime strategies.

Step 3: The local government consults the community likely to be affected by the proposed closure (including all abutting landowners) using two or more of the following methods, and seeks their comments in writing:

- placement of signs at either end of the pedestrian access way advising of the proposal to close the pedestrian access way;
- press release and advertisement in the local newspaper and other media;
- direct mail out to households likely to be affected by the closure;
- liaison with local community groups;
- stakeholder workshops;
- information sessions and discussion groups;
- questionnaire surveys;
- public displays.

Step 4: The local government assesses any comments and advice received from infrastructure providers, agencies and the community and determines whether to close the pedestrian access way, or retain it and keep it open.

Step 5: If the local government resolves to close the pedestrian access way, it advises all abutting landowners of its decision and seeks:

- written support for the closure;
- written agreement as to how the land is to be divided; and
- written agreement from those wishing to purchase a portion of the pedestrian access way that they are prepared to meet all costs associated with the closure including the possible relocation of infrastructure and registration of easements, removal of improvements from the pedestrian access way, and cost of reinstatement of kerbing.

Step 6: The local government submits a written request to close the pedestrian access way to the WAPC together with:

- the closure report (amended to include an assessment of the responses received from the infrastructure providers, agencies, abutting landowners and other members of the community);
- copies of all letters received from infrastructure providers; and
- copies of all letters received from abutting landowners.

Note: The local government is not required to supply the WAPC with copies of all letters received from other members of the community. These will be summarised in the closure report.

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Step 7: The WAPC assesses the proposal taking into account the:

- range of matters set out in steps 3-9 of appendix 1; and
- comments of infrastructure providers, agencies, abutting landowners and other members of the community and makes a decision to either endorse or not endorse the proposal, and communicates its decision to the local government.

Note: There is no right of review available in relation to a WAPC refusal to endorse a proposal for a pedestrian access way closure. Despite this, and depending on the particular circumstances, the WAPC may be asked to reconsider its decision.

Step 8: On receipt of the WAPC's endorsement, the local government proceeds with the closure, and refers the request, together with:

- the closure report (amended to include an assessment of the responses received from the WAPC, infrastructure providers, agencies, abutting landowners and other members of the community);
- a copy of the letter of endorsement received from the WAPC;
- copies of all letters received from infrastructure providers;
- copies of all letters received from abutting landowners; and
- a sketch showing the proposed disposition of the closed pedestrian access way among adjacent properties;

to RDL State Land Services for processing under section 87 of the *Land Administration Act 1987*.

Timeframes for the consideration of closure

The DoP will endeavour to provide comments to a local government regarding a pedestrian access way closure request within:

- 90 days - assessment of a pedestrian and cycle plan;
- 30 days - assessment of a pedestrian access way closure through option A (where a pedestrian and cycle plan has been endorsed); and
- 60 days - assessment of a pedestrian access way closure through option B (without a pedestrian and cycle plan).

The role of RDL State Land Services

The role of RDL State Land Services is to give effect to the request for closure of the pedestrian access way under section 87 of the *Land Administration Act 1987*, and undertake formal sale and conveyancing of the subject land.

State Land Services has developed more detailed procedural guidelines to outline the process involved in the closure of a PAW and should be referred to for more advice on the closure process through the *Land Administration Act 1997*.

Information required at lodgement

As a general rule, the local government should ensure that all issues associated with the closure of a pedestrian access way are resolved between the various parties involved before the request for closure is lodged with State Land Services. In this regard, at the time the request for closure is lodged, the local government will need to:

- provide evidence that the WAPC or DoP Statutory Area Teams, infrastructure providers, other agencies, and abutting landowners who have agreed to purchase a portion of the pedestrian access way support the closure in the manner proposed; and
- ensure that all infrastructure provider comments have been provided, including details as to service relocation costs or requirements for easements.

Prior to commencing the formal process of preparing an application for closure, State Land Services will, where asked to do so by the local government, provide the local government with the purchase price of the pedestrian access way (both the conditional up-front price, and later final price).

If State Land Services needs clarification on any matter related to the closure, it will contact the local government for information and advice.

The local government will be responsible for liaising with abutting landowners regarding advising likely costs, and reaching agreement on the proposed disposition of the pedestrian access way after it has been closed. Final formal sales agreement, liaison with landowners associated with final settlement, and conveyancing, will be attended to by State Land Services.

Administrative actions

State Land Services will then:

- assess the application to determine whether closure and disposal, or any alternative arrangement, can proceed;
- arrange the offer and acceptance documentation³;
- provide information regarding the requirements for the survey and plan preparation (in limited circumstances State Land Services will arrange for the preparation of survey and graphic); and
- close the pedestrian access way and effect disposal of the subject land.

³ In the event of a strata company's involvement, the strata company's agreement (form 13) will be obtained as part of the offer and acceptance process.

Alternatives to permanent pedestrian access way closure

The *Reducing Crime and Anti-Social Behaviour in Pedestrian Access Ways* guidelines include a range of designing out crime strategies and a number of alternatives to permanent pedestrian access way closure, based on improvements to safety and security within the pedestrian access way.

Longer term redevelopment opportunities may also be worth exploring in some situations. Appendix 2 provides an example of the possible redevelopment of lots adjoining an essential pedestrian access way. In this example, the adjoining land is up-coded, the pedestrian access way is widened and dedicated as a public road and a pedestrian island provided to prevent through traffic. The benefit of this option include maintaining pedestrian access and increasing surveillance of the pedestrian thoroughfare, which could assist in reducing antisocial behaviour.

Temporary pedestrian access way closure

The temporary closure of a pedestrian access way may be considered as an alternative to permanent closure where:

- other methods of dealing with safety, crime and anti-social behaviour have proven to be unsuccessful; and
- permanent closure is not desirable due to the possible need for future access.

The procedure set out in option A or B (whichever is relevant) should also be followed for temporary pedestrian access way closures, with appropriate amendments to reflect the temporary nature of the proposed closure.

Should the WAPC or DoP Statutory Area Teams agree to the temporary closure, such closure shall be valid for a period agreed between the WAPC, DoP (Statutory Area Teams) or RDL (State Land Services) and the local government.

In some cases the subject land can retain its existing tenure as freehold in the name of the State (where the land is vested in the Crown under section 20A of the former *Town Planning and Development Act 1928*) or reserved without a management order (where the land is vested under section 152 of the *Planning and Development Act 2005*), and simply be fenced provided that the local government agrees to continue managing the pedestrian access way or right of way as 'an otherwise unvested facility' in accordance with section 3.53 of the *Local Government Act 1995*.

However, where the local government prefers formal management, or wishes to lease the subject land to adjoining landholders for management purposes, State Land Services will arrange the issue of a management order, with power to lease. Alternative agreed management arrangements can also be established.

The responsible local government or other management body such as an infrastructure provider can then:

- arrange for the temporary closure of the pedestrian access way by means of fencing, gates or such other temporary means considered appropriate by the local government;
- ensure the pedestrian access way is maintained;
- ensure infrastructure providers retain access to any services in the pedestrian access way.

Subject to the agreement of State Land Services, the pedestrian access way may be leased to the adjoining owners for the agreed period subject to the same conditions as mentioned above in the dot points.

Once a temporary closure period has expired, the pedestrian access way must be reopened or a request submitted to WAPC to consider a further temporary closure in accordance with option A or B.

Appendix 1

Preparation of a pedestrian and cycle access plan

Introduction

A pedestrian and cycle access plan, as the name suggests, is a comprehensive strategic and action plan that identifies existing and future pedestrian and cycle access ways, and includes a classification system to identify the relative importance of each access way in the local movement system.

Pedestrian and cycle access plans provide a framework to assist decision-making, including:

- Determining the impact on access if a particular pedestrian access way is closed, which should negate the need to do a complete assessment for each individual pedestrian access way closure application.
- Determining which pedestrian access ways need to be upgraded and improved which, in turn, can assist in prioritisation of capital and maintenance expenditures and works programming.
- Determining where additional public access is needed which can assist in identifying land that may need to be acquired for public purposes.

The preparation of pedestrian and cycle access plans requires community consultation to ensure the needs of the community are reflected in the plan ultimately adopted by the local government. Such community involvement should ensure more representative decision-making – particularly decisions involving the closure of pedestrian access ways where the biased views created by localised issues can be balanced with broader community views and needs.

Preparation of a pedestrian and cycle access plan

The work involved in the preparation of a pedestrian and cycle access plan can be quite extensive – both in terms of gathering and analysing information and in facilitating community participation.

Local governments may choose to use an external consultant to prepare a pedestrian and cycle access plan or, alternatively, use their own in-house resources. In either case, the following methodology is suggested as the generic basis for the preparation of such plans.

Step 1: Define the plan area

Local governments vary in size, and it may not be reasonable to cover the whole local government area in a single plan.

The area of coverage of a pedestrian and cycle access plan could be:

- the whole local government area
- the central business district
- a selection of centres/townships (particularly in the case of rural local governments)
- a district within the local government area
- a neighbourhood within the local government area.

The definition of the plan area will be guided by the available resources and the project's budget.

Successive pedestrian and cycle access plan projects may need to be undertaken on a staged basis to have complete coverage of the local government.

Step 2: Research and review

A literature review should be undertaken. This should include an examination and analysis of:

- relevant State and Federal government planning documents (eg designing out crime planning guidelines);
- relevant local government planning documents (eg local planning scheme, local planning strategy, structure plans, detailed area plans, local access plans, local planning policies);
- local government disability and access policies and reports;
- relevant design standards;
- previous submissions to the local government seeking closure of pedestrian access ways in the plan area;
- future infrastructure needs in the plan area;
- new subdivisions in and abutting the plan area;
- existing cycling networks and safe route to schools plans.

Step 3: Pedestrian access way mapping

All existing pedestrian access ways in the plan area should be identified, coded to a common legend or classification system, and plotted on maps.

Note: The Office of Crime Prevention has had a large number of pedestrian access ways throughout Western Australia mapped and added to Landgate's Shared Land Information Platform's WA Atlas map viewer as a WMS layer (see "Public Access Ways" in the "Administrative and Political Boundaries" category)⁴.

⁴ Landgate's Shared Land Information Platform's WA Atlas map viewer can be accessed at: <https://www2.landgate.wa.gov.au/idelve/bmvt/app/waatlas/>.

Step 4: Community facility mapping

All relevant community facilities in the plan area should be plotted on maps. Community facilities include:

- schools and other educational establishments
- shops
- parks and recreation facilities
- community facilities (eg libraries)
- employment nodes
- public transport services, including bus stops and train stations
- aged person facilities
- other land uses or facilities likely to generate pedestrian or cycle traffic.

Step 5: Connectivity assessment

An assessment of the connectivity of areas around each community facility should be carried out based on a walkable catchment with a radius of 400 metres. This radius should be increased to 800 metres in the case of large-scale community facilities such as town centres, train stations, bus stations, schools, district open space or other facilities likely to attract large numbers of people.

The walkable catchment (ped shed) technique is explained fully in appendix 3 of the WAPC's *Liveable Neighbourhoods*.

Step 6: Infrastructure provider identification

Pedestrian access ways are often used to locate private and public infrastructure such as water, sewer and gas pipes or electrical cables.

Infrastructure providers that may have an interest in a particular pedestrian access way should be identified using the *Dial Before You Dig Services* website⁵ and recorded.

Step 7: Pedestrian access way inspection and assessment

Each pedestrian access way should be visited and an assessment of the following matters carried out:

⁵ The Dial Before You Dig Services website is available at: <http://www.dialbeforeyoudig.com.au/>.

Physical assessment

- location
- design characteristics (width, length, geometry, topography, presence of bollards)
- level of casual surveillance from adjacent properties along its length, at its entrance and at its exit
- condition
- fencing attributes
- paving
- landscape/vegetation
- lighting
- presence of infrastructure (to visually confirm the information obtained from step 6)
- connectivity (to identify the role the pedestrian access way plays in the local movement system and the likely impact of its closure, and to verify the results of the assessment carried out in step 5)
- appropriateness of alternative routes available (assessment of resulting travel paths if the pedestrian access way is closed).

Usage assessment

- main uses of the pedestrian access way (pedestrians, cyclists or other)
- main groups using the pedestrian access way (local neighbourhood users or users from outside the neighbourhood or both)
- level, and distribution, of use.

Step 8: Connectivity assessment

Each pedestrian access way should be visited and an assessment of its safety and security carried out using the situational crime prevention assessment methodology for pedestrian access ways that is set out in the planning guidelines *Reducing Crime and Anti-Social Behaviour in Pedestrian Access Ways*.

Note: Steps 7 and 8 could be carried out concurrently.

Step 9: Preparation of assessment report and draft pedestrian and cycle access plan

The information obtained from steps 1-8 should be assembled and analysed in an assessment report and a draft pedestrian and cycle access plan prepared in response. The plan should, at the very least, identify all existing pedestrian access ways and classify the role of each in terms of its functionality, using the following criteria:

Essential (E) - the pedestrian access way should be retained and kept open because it plays an essential role in the local movement network.

Non-essential (NE) - the pedestrian access way could be closed without causing significant disadvantage to local residents because it is not essential to the local movement network.

The draft pedestrian and cycle access plan may also:

- identify which pedestrian access ways need to be upgraded and improved; and
- identify where additional public access is needed in terms of the local movement system.

NB: If a pedestrian access way is identified as 'essential' it does not mean that the access way must be upgraded in accordance with the *Reducing Crime and Anti-Social Behaviour in Pedestrian Access Ways* guidelines.

Step 10: Consultation with other agencies

Other agencies that may have an interest in the movement network in the plan area should be contacted for their comments on the assessment report and draft pedestrian and cycle access plan.

Agencies that may have an interest will include, but not be limited to, the DoP Statutory Area Teams, Public Transport Authority, the Office of Crime Prevention, the Department of Education and Training, and the Disability Services Commission.

Step 11: Consultation with the community

The community likely to be affected by the draft pedestrian and cycle access plan should be consulted using one or more of the following methods:

- press release and advertisement in the local newspaper and other media;
- direct mail out to households in the plan area;

- stakeholder workshops;
- information sessions and discussion groups;
- questionnaire surveys; and
- public displays.

Step 12: Review of draft pedestrian and cycle access plan in response to agency and community consultation

Any comments received from agencies and the community should be assessed and, if needs be, the assessment report and draft pedestrian and cycle access plan modified in response.

Step 13: Finalisation of pedestrian and cycle access plan and adoption by local government

The completed assessment report and pedestrian and cycle access plan should be submitted to Council, and the plan formally adopted.

Step 14: Submission of pedestrian and cycle access plan to WAPC for endorsement

The formally adopted pedestrian and cycle access plan should be submitted to the WAPC for endorsement.

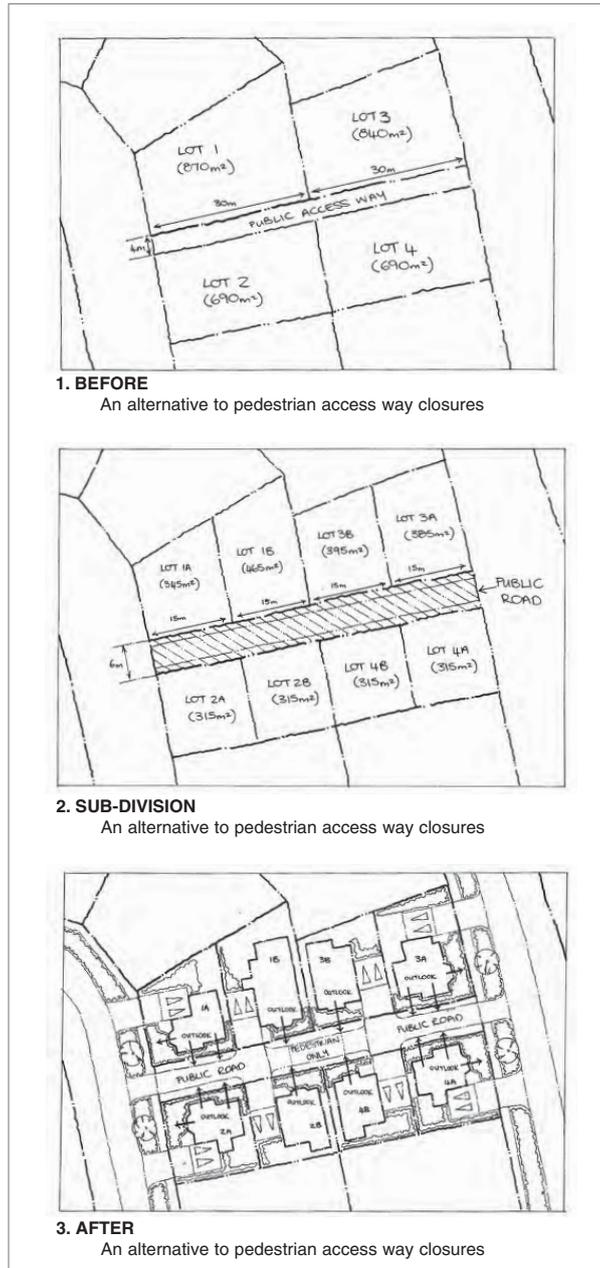
The adopted pedestrian and cycle access plan should be accompanied by:

- the assessment report; and
- copies of all submissions received from infrastructure providers, agencies and the community during steps 10 and 11, together with the local government's analysis and final decision in respect of each submission.

Note: There is no right of review available in relation to a WAPC decision to refuse to endorse a pedestrian and cycle access plan. Despite this, and depending on the particular circumstances, the WAPC may be asked to reconsider its decision.

Appendix 2

Redevelopment opportunity as an alternative to pedestrian access way closure



9.2.4 BROOME TURF CLUB - WASTE FEE CONCESSION REQUEST

LOCATION/ADDRESS:	Lot 1848 Kavite Road Minyirr Reserve 22648
APPLICANT:	Broome Turf Club
FILE:	RES 22648; LSS005
AUTHOR:	Manager Waste Services
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Infrastructure
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report considers a request from the Broome Turf Club to waive all waste disposal charges for the current Broome Turf Club site clean-up works.

The report recommends Council approve the request and waive the waste disposal charges.

BACKGROUND*Previous Considerations*

Nil.

The Shire of Broome (Shire) has the Management Order over Reserve 22648 for the purpose of Recreation, Racecourse, Aged Care Facility and Short-Term Accommodation. The Management Order permits the Shire, subject to Ministerial approval, to lease the reserve for a period up to a maximum of 21 years.

The Broome Turf Club leases the reserve from the Shire with the current lease in place through to November 2027.

Under the lease the Broome Turf Club's obligations in relation to the premises are;

- maintain the premises in good order and condition, including fair wear and tear. For the avoidance of doubt this includes all capital and structural works to all buildings and structures constructed on the premises.
- maintain the Tenant's property and the Landlord's property in clean and good order and condition.
- keep the premises free from dirt and rubbish.

COMMENT

The Broome Turf Club is currently undertaking works within the stable area to address safety, operational efficiency and amenity issues. These works have already commenced due to identified risks and the need to avoid further delay in essential infrastructure improvements.

As part of the clean-up works, the Broome Turf Club will be required to remove a substantial quantity of debris, derelict equipment and inert material that has accumulated on site over many years. The Broome Turf Club has formally requested (**Attachment 1**) the waiver of all

fees associated with the site clean-up scope of works and for any fees already incurred to be retrospectively reimbursed.

The following transactions have been received to date in relation to the site clean-up works at the Broome Turf Club.

Waste Product	Weight (t)	Quantity	Total Cost (inc GST)
Commercial Industrial Inert Waste	4.86	-	\$637.20
Commercial Large/Bulky or Non Compactable Waste	0.98	-	\$343.00
Commercial Steel	14.32	-	\$106.80
Commercial Timber	1.96	-	\$115.52
Tyre Car		26	\$403.00
Tyre Truck		8	\$624.00
Tyre Light Truck, 4WD and SUV		58	\$1,798.00
Tyre on rims		23	\$253.00
Total	11.46	115	\$4,828.02

Further waste material on site has been consolidated and stockpiled for transport including a decommissioned shed and mixed waste, its anticipated this will be between 5-7 tonne of scrap metal and commercial inert material.

Additionally the site clean up works will allow the Broome Turf Club to progress one of the special conditions within the lease to *“remove any structures outside the lease area and into the abutting Lot 602 reserve and remediate the area”*.

The Shire's adopted 2025/26 fees and charges allow for a 50% fee concession for eligible organisations at the Waste Management Facility. Eligible organisations include charity organisations, registered not-for-profit community organisations, community sporting groups, Indigenous community groups, and other community groups. State Government departments, other Government agencies, NGOs and businesses do not qualify as eligible organisations.

The Broome Turf Club is an eligible organisation and would qualify for a 50% fee concession.

Taking into account the volume of material to be disposed of, the likely total cost of disposal, the origin and legacy nature of the waste and the alignment with the special condition within the lease for remediate Lot 602 Reserve, officers recommend Council approve the waiving of fees and charges associated with the disposal of waste material for the Broome Turf Club site clean-up works.

CONSULTATION

The Shire has consulted with the Broome Turf Club, including a site visit with club representatives and the Shire's Manager Waste Services. Facilitating the one-off site clean-up works will enable the Broome Turf Club to be compliant with the lease conditions and consolidate the infrastructure into the reserve boundary.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.

* Absolute majority required.

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

[Section 6.12 amended by No. 64 of 1998 s. 39.]

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All operational income from the Sanitation – General Refuse fees and charges is captured in account 101014200 Charges Refuse Site - Op Inc - Sanitation Gen Refuse MUN. The budgeted amount for 2025/2026 is \$2,900,000. The current operational income to 31 January 2026 is \$1,631,720.

The current accumulated charges for the site clean-up works are \$4,828.02 and officers forecast that the total charges would be in the order of \$6,000 (including GST).

The annual rent payable by the lessee to the lessor under the lease is \$2,000 plus GST per annum.

The Broome Turf Clubs Financial Report for the Year Ended 31 August 2025 indicates a surplus for the year of \$372,488 and retained cash and cash equivalents of \$1,203,646.

The Broome Turf Club is progressing with the delivery of the Broome Turf Club Masterplan which has been estimated at \$88.2 million.

The State Government has committed \$2.6 million in upgrades to stable, jockey accommodation and other facilities through the Royalties to Regions Racing Fund.

It should be noted racing in the Kimberley region contributes an estimated \$22.9 million per year to the Western Australian Economy, this is reflected by direct and indirect economic activity in the region.

RISK

Formal applications for fee concessions of this nature are considered 'Rare' and the impact of granting the fee waiver to the Shire's finances and reputation is considered low. However, approving the full fee waiver sets a precedence for additional applications from other

charity organisations, registered not-for-profit community organisations, community sporting groups, Indigenous community groups, and other community groups which may result in future loss of revenue.

In this instance officer believe this is mitigated due to the existence of a lease and due to the special conditions within the lease as well as the Broome Turf Club Masterplan 2023 prioritising the redevelopment of this area at the Broome Turf Club reserve.

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.

Outcome 5 - Responsible management of natural resources

Objective 5.2 Adopt and encourage sustainable practices.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council authorises a 100% fee concession for waste disposal charges related to the one-off Broome Turf Club site clean-up works, in support of the Clubs long term development as outlined in the Broome Turf Club Masterplan.

Attachments

1. Letter to CEO re waiving of tip fees



29/01/2026

To the Chief Executive Officer
Shire of Broome

For consideration by the Elected Council- Refuse Centre Fee Amnesty and Retrospective Reimbursement (Broome Turf Club)

Dear Sam,

On behalf of the Broome Turf Club (the Club), I write to formally request that Shire management place before Council, for consideration at the next Ordinary Council Meeting, a request for approval of a refuse centre fee amnesty and associated retrospective reimbursement relating to site clean-up works at the Broome Turf Club.

The Club is currently undertaking works within the stable area to address safety, operational efficiency and amenity issues. These works have already commenced due to identified risks and the need to avoid further delay to essential infrastructure improvements.

As part of these works, the Club has been required to remove a substantial quantity of debris, derelict equipment and general refuse that has accumulated on site over many years. A significant proportion of this material has not been generated by the Club, but is the result of third-party dumping on the site over an extended period.

The volume of waste involved has resulted in material refuse centre disposal costs being incurred by the Club. In this context, the Club respectfully seeks Council approval for:

1. A temporary amnesty or waiver of refuse centre disposal fees for waste removed from the Broome Turf Club site as part of the stable area clean-up; and
2. Retrospective reimbursement of refuse centre fees already paid in connection with disposal undertaken since the commencement of the works.

Council support in this matter would materially assist the Club in completing the clean-up in a lawful and timely manner, restoring the site to an appropriate standard, and ensuring that

504 Gantheaume Point Road, Minyirr WA - PO Box 330, Broome WA 6725



critical infrastructure works can proceed without undue financial burden resulting from historical third-party dumping.

The Broome Turf Club is a long-standing community facility and an important contributor to Broome's sporting, social and economic landscape. The Club remains committed to improving its facilities and managing the site in a manner consistent with community expectations and regulatory requirements.

Thank you for your consideration.

Yours sincerely,

Derek (Jig) Albert
Chairperson
Broome Turf Club
m- 0497 447 857
e- chairperson@broometurfclub.com.au

504 Gantheaume Point Road, Minyirr WA - PO Box 330, Broome WA 6725

9.2.5 REVIEW OF LOCAL PLANNING POLICY 5.25 - HOLIDAY HOUSE

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	PLA22.1
AUTHOR:	Acting Manager Planning and Building
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Acting Director Development and Community
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Local Planning Policy 5.25 – Holiday House (LPP 5.25) came into effect on the 28 September 2023, the date of gazettal of Local Planning Scheme No 7. When Council adopted the Policy in June 2022, Council requested that the policy be comprehensively reviewed two (2) years after the gazettal of the Scheme. That two-year period has now elapsed, and an amended version of LPP 5.25 is being presented to Council for consideration.

This report recommends that Council adopt the proposed amendments to Local Planning Policy (LPP) 5.25 – *Holiday House* in accordance with Clause 4 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, to reflect the revised Short-Term Rental Accommodation (STRA) definitions and recent regulation changes.

BACKGROUND*Previous Considerations*

OMC 30 June 2022	Item 9.2.1
OMC 30 May 2023	Item 9.1.1

At the Ordinary Meeting of Council held on 30 June 2022, Council resolved to adopt Local Planning Policy 5.25 – Holiday House (**Attachment 1**). The provisions of the policy came into effect upon the gazettal of LPS7 on 28 September 2023 where the 'Holiday House' land use become a discretionary land use where previously it was prohibited under Local Planning Scheme No 6.

Upon Council adoption of LPP5.25 in June 2022 it was requested that a full review be undertaken two years after the gazettal of Local Planning Scheme No 7. This review was to ensure the policy remained relevant and up to date. Since September 2023, significant regulatory changes have occurred these are explored further below.

COMMENT

The two years have passed since the gazettal of LPS7 which has triggered a review of the policy. During the two years a number of regulatory changes occurred impacting Short Term Rental Accommodation (**STRA**). The changes are as follows:

- a) Short-Term Rental Accommodation Act 2024 came into effect 1 January 2025 making it mandatory for all Short Term Rental Accommodation to be registered on the Department of Local Government, Industry Regulation and Safety (DMIRS) State register.
- b) *Planning & Development (Local Planning Schemes) Regulations 2015* were amended to facilitate planning changes for STRA. These changes introduced new land use definitions for STRA removing the 'Holiday House' definition from the Regulations and replacing it with "Unhosted Short Term Rental Accommodation". Under the *Planning & Development (Local Planning Schemes) Regulations 2015* "Unhosted Short-Term Rental Accommodation" means:

"short-term rental accommodation that —

 - (a) is not hosted short-term rental accommodation; and
 - (b) accommodates a maximum of 12 people per night."

As a result of the Regulatory changes outlined above and the outcomes of the 24-month trial, the following amendments to LPP 5.25 are proposed:

1. Modifications are required to LPP 5.25 for the policy to be in line with the land use definitions prescribed in *Planning & Development (Local Planning Schemes) Regulations 2015*. Currently the Policy refers to the discretionary land use as "Holiday Home". This is to be removed and replaced with "Unhosted Short-Term Rental Accommodation" and/or the abbreviated version "Unhosted STRA".
2. In light of the State Government's introduction of a mandatory State Register for all STRA's, effective 1 January 2025, it is proposed that clauses 6 and 6.1 of the LPP be removed. Maintaining a local register is no longer necessary, as it would duplicate the services provided by the State Register.
3. Clause 2.2 of LPP 5.25 required that a sign be erected on site for all approved Holiday Houses, the clause states:

"A sign must be erected on-site and clearly visible from the street that has the current manager's name and contact details."

Given the low amount of complaints received/reported to the Shire regarding the operation of approved Holiday Houses, it is proposed that this clause be deleted.

4. Clause 5.1 of LPP 5.25 termed all approved Holiday Houses Development Applications for 24 months. Clause 5.1 states:

"Development approvals for a Holiday House shall be limited to a maximum period of 24 months, after which the further renewal of the approval by the local government is required. This is the responsibility of the applicant and the local government will not automatically re-issue approvals."

It was foreshadowed that the termed approval would be removed when the LPP was presented to Council at OMC 30 June 2022. The rationale behind the termed approval was to test the appropriateness of the new Policy over the operation of two tourists seasons and to enable adjustments to existing approval should the policy

framework need change. Given the Policy has been in effect for two years and the Shire has not received complaints over the approvals issued, it is proposed that clause 5.1 be removed.

5. Minor administration changes that include numbering of clause provisions and update to Associated Legislation and Reviewed sections in the report.

The proposed amendments to LPP 5.25 are outlined in **Attachment 2**.

CONSULTATION

Amendments proposed to LPP 5.25 – Holiday House were workshopped with Council on 2 December 2025. This workshop was attended by Cr S Cooper, Cr P Matsumoto, Cr E Smith, Cr P Taylor and Cr M Virgo. Officer's presented the draft modifications to the Policy (as set out in the officers comments section of this report) and general guidance was provided that the Policy modifications proposed were appropriate.

In accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*, The amendments proposed to the Policy are deemed minor, and therefore do not need to be advertised for public comment.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Local Planning Scheme No. 7

Short-Term Rental Accommodation Act 2024

Planning and Development (Local Planning Schemes) Regulations 2015

Clause 5 of the Deemed Provisions in Western Australia's Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations) sets out the mandatory process for amending a Local Planning Scheme (LPS) itself as detailed below.

"5. Procedure for amending local planning policy

- (1) Clause 4, with any necessary changes, applies to the amendment to a local planning policy.
- (2) Despite subclause (1), the local government may make an amendment to a local planning policy without advertising the amendment if, in the opinion of the local government, the amendment is a minor amendment."

POLICY IMPLICATIONS

Local Planning Policy 5.25 Holiday House

FINANCIAL IMPLICATIONS

Nil.

RISK

Nil.

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.

Outcome 6 - Responsible growth and development with respect for Broome's natural and built heritage

Objective 6.1 Promote sensible and sustainable growth and development.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

*That Council pursuant to Clause 5 (2) of the Deemed Provisions in the Planning and Development (Local Planning Schemes) Regulations 2015 adopts the amendments to Local Planning Policy 5.25 – Holiday House as per **Attachment No 2**.*

Attachments

1. Attachment 1 - Local Planning Policy 5.25 Holiday House
2. Attachment 2 - Amended Local Planning Policy 5.25 - Unhosted Short-Term Rental Accommodation

LOCAL PLANNING POLICY 5.25

TITLE:	HOLIDAY HOUSE
ADOPTED:	28 September 2023
REVIEWED:	OMC 30 May 2024 – Pages 10 –16
ASSOCIATED LEGISLATION:	Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015 Local Planning Scheme No7 (LPS7)
ASSOCIATED DOCUMENTS:	
REVIEW	Director Development Services
RESPONSIBILITY:	
DELEGATION:	Delegations are exercised in accordance with delegation granted in terms of Section 5.42 of the Local Government Act 1995 as amended or other statutes as applicable to specified officers.
APPLICATION:	This policy applies to the LPS7 area.

Objectives:

1. To support Holiday House land uses while managing the social impacts of this use.
2. To establish development standards for Holiday House land uses to avoid off-site impacts and maintain the desired amenity of the zone.
3. To provide for the safety of users who may be less familiar with the dwelling and surrounding environment.
4. To establish minimum management obligations for the operation of Holiday House's to ensure their compatibility with the desired amenity and objectives of the zone.

Definitions:

“Holiday House Standard” means a single dwelling on one lot used to provide short term accommodation for no more than six people but does not include a bed and breakfast.

“Holiday House Large” means a single dwelling on one lot used to provide short-term accommodation for more than six people but less than twelve people accommodation at any one time and does not include a bed and breakfast.

“Residential built-out area’ a lot that has access to reticulated water and is within or contiguous with, an urban area or town (or similar).

Policy:

1 Dwelling Requirements

1.1 The Holiday House is within an existing lawful dwelling and has:

a. Legal access to a public road.

1.2 For a Holiday House, within a Grouped or Multiple Dwelling, written support has been received by the local government from the majority of owners of properties in the complex or development within which the Holiday House is to be located (excluding the owner of the site subject of the application, unless the applicant owns all of the properties in the complex or development).

1.3 Bedrooms and car parking in a Holiday House are provided in accordance with the following rates:

Number of Occupants	Minimum Number of Bedrooms	Number of Car Parking Bays
1-2	1 bedroom or studio room	2
3-4	2	2
5-8	3	3
9-12	4	4

Note: the Local Planning Scheme establishes that the maximum number of occupants in a Holiday House, regardless of the number or size of bedrooms, is 12. The Shire has no discretion to approve Holiday Houses with maximum occupant numbers higher than those limits.

2 Management of Holiday Houses

2.1 Every application for a Holiday House land use must be accompanied by a Management Plan which as a minimum, incorporates the following:

- a. Nomination of a manager of the Holiday House and their contact details. The approved manager must reside or have their office within 15 minutes driving distance of the Holiday House.
- b. The hours the manager can be contacted which as a minimum must be between 9am and 5pm Monday to Saturday (excluding public holidays) and 9am to 12pm on Sunday and public holidays.
- c. Details on how the premises will be managed on a day-to-day basis (including how keys are easily available for late entry, providing on-site assistance to occupiers of the Holiday House and confirming arrangements for cleaning (including garden/waste management).
- d. Control of noise and other disturbances;
- e. Control of anti-social behaviour;
- f. A complaints procedure which as a minimum establishes that any complaints from adjacent residents are responded to as soon as reasonable and practicable and within a maximum of 12 hours;
- g. A code of conduct for guests, which must be displayed within the Holiday House, and as a minimum incorporates the following:
 - i. Maximum number of guests permitted to stay in the Holiday House;
 - ii. Rules for use of outdoor areas to minimise noise and amenity impacts on adjacent properties;
 - iii. Management of visitors to the site;
 - iv. Parking controls, including that guests and any visitors must park on site; and
 - v. The use of amplified music.

It will be a condition of development approval that the owner/operator must comply with the management plan at all times.

- 2.2 A sign must be erected on-site and clearly visible from the street that has the current manager's name and contact details (Standards pertaining to sign dimension are as per the Local Planning Policy 5.10).

3 Public Consultation

- 3.1 An application for a Holiday House land use will be advertised for public comment for a minimum comment period of 21 days. The owners of properties adjoining the application site and those on the other side of any street immediately opposite will be consulted in writing.

4 Holiday House in Bushfire Prone Areas

- 4.1 Where a holiday house is proposed in a bushfire prone area and is in a residential built-out area, it will be deemed minor development under State

Planning Policy 3.7 – Planning in Bushfire Prone Areas, subject to the submission of an acceptable:

- 4.1.1 Simplified Emergency Evacuation Plan; and
- 4.1.2 Simplified Bushfire Management Plan.

Note: a template for the preparation of the above, can be [accessed here](#).

- 4.2 Where a holiday house is proposed in a bushfire prone area and is not a residential built-out area, it must satisfy State Planning Policy 3.7 – Planning for Bushfire Prone Areas.

5 Term of Approval

- 5.1 Development approvals for a Holiday House shall be limited to a maximum period of 24 months, after which the further renewal of the approval by the local government is required. **This is the responsibility of the applicant and the local government will not automatically re-issue approvals.**

6 Shire Register of Approved Holiday Houses

- 6.1 The Shire will maintain a register of approved holiday houses which will be made available on the Shire’s website and will include the following information:
 - a) Property address;
 - b) Approved Manager and contact details;
 - c) Maximum number of guests approved;
 - d) Approval term.

SHIRE OF BROOME LOCAL PLANNING SCHEME No. 7 (LPS7) – LOCAL PLANNING POLICIES

This Policy is a Local Planning Policy adopted pursuant to Part 2 clause 4 of the deemed provisions of LPS7. LPS7 is administered by the Shire of Broome as the responsible authority under the Scheme. LPS7 was gazetted and came into operation on the 28 September 2023.

Planning policies adopted under LPS7 may be amended or rescinded after the procedures set out in Part 2 of the deemed provisions of LPS7 have been completed.

LOCAL PLANNING POLICY

5.25

TITLE:	HOLIDAY HOUSE HOLIDAY HOUSE UNHOSTED SHORT-TERM-RENTAL-ACCOMODATION (UNHOSTED STRA)
ADOPTED:	28 September 2023
REVIEWED:	OMC 30 May 2024 – Page 10 – 16
ASSOCIATED LEGISLATION:	Planning and Development Act 2005 Local Planning Scheme No7 (LPS7) Short-Term Rental Accommodation Act 2024
ASSOCIATED DOCUMENTS:	
REVIEW RESPONSIBILITY:	Director Development Services
DELEGATION:	Delegations are exercised in accordance with delegation granted in terms of Section 5.42 of the Local Government Act 1995 as amended or other statutes as applicable to specified officers.
APPLICATION:	This policy applies to the LPS7 area.

Previous Policy Number N/A

Objectives:

1. To support ~~Holiday House~~ Unhosted STRA land uses while managing the social impacts of this use.
2. To establish development standards for ~~Holiday House~~ Unhosted STRA land uses to avoid off-site impacts and maintain the desired amenity of the zone.
3. To provide for the safety of users who may be less familiar with the dwelling and surrounding environment.
4. To establish minimum management obligations for the operation of ~~Holiday House~~ Unhosted STRA to ensure their compatibility with the desired amenity and objectives of the zone.

Definitions:

~~“Holiday House Standard” means a single dwelling on one lot used to provide short term accommodation for no more than six people but does not include a bed and breakfast.~~

~~“Holiday House Large” means a single dwelling on one lot used to provide short term accommodation for more than six people but less than twelve people accommodation at any one time and does not include a bed and breakfast.~~

“Unhosted short-term rental accommodation” or “Unhosted STRA” means short-term rental accommodation that —

- a) is not hosted short-term rental accommodation; and
- ~~b) accommodates a maximum of 12 people per night; “Holiday House Large” means a single dwelling on one lot used to provide short term accommodation for more than six people but less than twelve people accommodation at any one time and does not include a bed and breakfast.~~

“Short-term rental accommodation” —

- a) means a dwelling provided, on a commercial basis, for occupation under a short-term rental arrangement; but
- b) does not include a dwelling that is, or is part of, any of the following —
 - (i) an aged care facility as defined in the Land Tax Assessment Act 2002 section 38A(1);
 - (ii) a caravan park;
 - (iii) a lodging-house as defined in the Health (Miscellaneous Provisions) Act 1911 section 3(1);
 - (iv) a park home park;
 - (v) a retirement village as defined in the Retirement Villages Act 1992 section 3(1);
 - (vi) workforce accommodation;

“Short-term rental arrangement” means an arrangement under which —

- a) a dwelling, or part of a dwelling, is provided for occupation by a person; and
- b) the person occupies the dwelling, or part of the dwelling, for a period or periods not exceeding a total of 3 months in any 12-month period;

“Residential built-out area” a lot that has access to reticulated water and is within or contiguous with, an urban area or town (or similar).

Policy:

1.0 Dwelling Requirements

1.1 The Unhosted STRA is within an existing lawful dwelling and has:

- a. Legal access to a public road.

- 1.2 For ~~a Holiday House~~ Unhosted STRA, within a Grouped or Multiple Dwelling, written support has been received by the local government from the majority of owners of properties in the complex or development within which the Holiday House is to be located (excluding the owner of the site subject of the application, unless the applicant owns all of the properties in the complex or development).
- 1.3 Bedrooms and car parking ~~in a Holiday House~~ for Unhosted STRA are provided in accordance with the following rates:

Number of Occupants	Minimum Number of Bedrooms	Number of Car Parking Bas
1-2	1 bedroom or studio room	2
3-4	2	2
5-8	3	3
9-12	4	4

~~Note: the Local Planning Scheme establishes that the maximum number of occupants in a Holiday House, regardless of the number or size of bedrooms, is 12. The Shire has no discretion to approve Holiday Houses with maximum occupant numbers higher than those limits.~~

Note: the Planning and Development (Local Planning Schemes) Regulations 2015 establishes that the maximum number of occupants in an Unhosted STRA, regardless of the number or size of bedrooms, is 12. The Shire has no discretion to approve Unhosted STRA with maximum occupant numbers higher than those limits.

- 2.0 Management of ~~Holiday Houses~~ Unhosted STRA
- 2.1 Every application for ~~a Holiday House~~ Unhosted STRA land use must be accompanied by a Management Plan which as a minimum, incorporates the following:
- a. Nomination of a manager of the ~~Holiday House~~ Unhosted STRA and their contact details. The approved manager must reside or have their office within 15 minutes driving distance of the Holiday House.
 - b. The hours the manager can be contacted which as a minimum must be between 9am and 5pm Monday to Saturday (excluding public holidays) and 9am to 12pm on Sunday and public holidays.
 - c. Details on how the premises will be managed on a day-to-day basis (including how keys are easily available for late entry, providing on-site assistance to occupiers of the ~~Holiday House~~ Unhosted STRA and confirming arrangements for cleaning.
 - d. Control of noise and other disturbances;
 - e. Control of anti-social behaviour;

- f. A complaints procedure which as a minimum establishes that any complaints from adjacent residents are responded to as soon as reasonable and practicable and within a maximum of 12 hours;
- g. A code of conduct for guests, which must be displayed within the ~~Holiday House~~ Unhosted STRA , and as a minimum incorporates the following:
 - i. Maximum number of guests permitted to stay in the Holiday House;
 - ii. Rules for use of outdoor areas to minimise noise and amenity impacts on adjacent properties;
 - iii. Management of visitors to the site;
 - iv. Parking controls, including that guests and any visitors must park on site; and
 - v. The use of amplified music.

It will be a condition of development approval that the owner/operator must comply with the management plan at all times.

~~2.2 A sign must be erected on-site and clearly visible from the street that has the current manager's name and contact details (Standards pertaining to sign dimension are as per the Local Planning Policy 5.10).~~

3.0 Public Consultation

3.1 An application for a ~~Holiday House~~ Unhosted STRA land use will be advertised for public comment for a minimum comment period of 21 days. The owners of of properties adjoining the application site and those on the other side of any street immediately opposite will be consulted in writing.

4.0 ~~Holiday House~~ Unhosted STRA in Bushfire Prone Areas

4.1 Where a ~~holiday house~~ Unhosted STRA is proposed in a bushfire prone area and is in a residential built-out area, it will be deemed minor development under State Planning Policy 3.7 – Planning in Bushfire Prone Areas, subject to the submission of an acceptable:

- a. Simplified Emergency Evacuation Plan; and
- b. Simplified Bushfire Management Plan.

Note: a template for the preparation of the above can be [accessed here](#).

4.2 Where a holiday house is proposed in a bushfire prone area and is not a residential built-out area, it must satisfy State Planning Policy 3.7 – Planning for Bushfire Prone Areas.

~~5.0~~ Term of Approval

~~5.1 Development approvals for a Holiday House shall be limited to a maximum period of 24 months, after which the further renewal of the approval by the local government is required. **This is the responsibility of the applicant and the local government will not automatically re-issue approvals.**~~

~~6.0 — Shire Register of Approved Holiday Houses~~

~~6.1 — The Shire will maintain a register of approved holiday houses which will be made available on the Shire's website and will include the following information:~~

- ~~a. Property address;~~
- ~~b. Approved Manager and contact details;~~
- ~~c. Maximum number of guests approved;~~
- ~~d. Approval term.~~

SHIRE OF BROOME LOCAL PLANNING SCHEME No. 7 (LPS7) – LOCAL PLANNING POLICIES

This Policy is a Local Planning Policy adopted pursuant to Part 2 clause 4 of the deemed provisions of LPS7. LPS7 is administered by the Shire of Broome as the responsible authority under the Scheme.

LPS7 was gazetted and came into operation on the 28 September 2023. Planning policies adopted under LPS7 may be amended or rescinded after the procedures set out in Part 2 of the deemed provisions of LPS7 have been completed.

9.3 PROSPERITY

There are no reports in this section.

9.4 PERFORMANCE

9.4.1 ORDINARY MEETING OF COUNCIL MAY 2026

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	AME01
AUTHOR:	Manager Governance, Strategy and Risk
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report seeks Council's consideration to bring forward the May 2026 Ordinary Meeting of Council to Thursday, 21 May 2026, due to the Kimberley Economic Forum being held from Wednesday 27 May 2026 to Friday 29 May 2026.

BACKGROUND

Previous Considerations

OMC 20 November 2025 Item 9.4.5

Each year Council is required to determine the Ordinary Meeting of Council (OMC) dates for the following year. This enables the Chief Executive Officer (CEO) to publish these on the Shire's website in accordance with section 5.25(1)(g) of the *Local Government Act 1995* and Regulation 12(2)(a) of the *Local Government (Administration) Regulations 1996*.

At its OMC held on Thursday 20 November 2025, Council endorsed the 2026 meeting schedule. This included the date for the May OMC to be held on Thursday 28 May 2026.

COMMENT

The 2026 Kimberley Economic Forum was previously scheduled to occur on earlier dates in May 2026 but has since been rescheduled to take place from Wednesday 27 May 2026 to Friday 29 May 2026.

The Shire of Broome May 2026 OMC was originally scheduled for Thursday 28 May 2026, which now coincides with the Kimberley Economic Forum.

To ensure Elected Members are able to attend the Kimberley Economic Forum, Shire officers recommend bringing forward the May 2026 OMC to Thursday 21 May 2026.

It is noted that rescheduling the May OMC will impact the typical timeline for Council's Annual Budget, specifically the consideration of public submissions on Council's intent to impose differential rates. It is anticipated that 2026/27 Differential Rates will be advertised following the April 30 OMC with a statutory minimum advertising period of 21 days. At the earliest the advertising period will conclude on the 21 May 2026. As such officers will not be in a position to table the required rate submission agenda item for Council consideration at the rescheduled May OMC.

Following the review of submissions Council is required to seek Ministerial endorsement of the proposed Differential Rate model which can take up to 4 weeks. To ensure that Council is in a position to consider and adopt the 2026-27 Annual Budget at its June OMC a Special Meeting of Council (SMC) will be required prior to the 27 May 2026. Officers are aware of the implications of adjusting the May OMC date and will monitor the Annual Budget and 2026/27 Differential Rating timeline to ensure that statutory and budget deadlines are not impacted, noting the requirement for a SMC prior to 27 May 2026.

CONSULTATION

Consultation has occurred with other Kimberley local governments and relevant stakeholders attending the Kimberley Economic Forum to confirm attendance arrangements and understand the approaches being taken by other local governments.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 5.25

Regulations about council and committee meetings and committees

- (1) (g) the giving of public notice of the date and agenda for council or committee meetings

Regulation 12 (2)(a) Local Government (Administration) Regulations 1996

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Budget allocations have been made to facilitate the meeting schedule proposed. There will be some minor costs associated with advertising a Special Meeting however the impact on the budget will be minimal.

RISK

There is a minor compliance risk should Council's statutory requirements not be met. There is also a minor reputational risk associated with non-attendance at the Kimberley Economic Forum. This item mitigates both risks.

There is a risk associated with the consideration of public submissions on Council's intent to impose differential rates as part of the 2026/27 Annual Budget process. A SMC will be required prior to 27 May 2026 to mitigate this risk, ensuring that Annual Budget timelines are met.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 9 - Effective leadership, advocacy and governance

Objective 9.1 Strengthen leadership, advocacy and governance capabilities.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council: :

- 1. Approves the change to the Ordinary Meeting of Council for May 2026 from 28 May 2026 to 21 May 2026; and*
- 2. Requests the Chief Executive Officer to publish the amended meeting date of 21 May 2026 on the Shire of Broome website in accordance with regulation 12(2)(a) of the Local Government (Administration) Regulations 1996.*

Attachments

There are no attachments for this report.

9.4.2 WALGA DRAFT - DISCUSSION PAPER - ELECTORAL REFORM

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	ADC08
AUTHOR:	Manager Governance, Strategy and Risk
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

To consider the Shire of Broome's (the Shire) submission to the Western Australian Local Government Association (WALGA) to assist in the composition of a sector-wide response to the Department of Local Government, Industry Regulation and Safety (the Department) request for consultation on proposed regulations and Ministerial order to give effect to the Compulsory or Voluntary Voting and Election Frequency in Western Australia.

BACKGROUND

WALGA has long-standing advocacy positions in support of voluntary voting and elections of half the Council every two years. In late 2024 WALGA conducted a review of its Elections Advocacy Positions (Advocacy Position 2.5.15 Elections) to ensure they reflected the sector's contemporary view.

A total of 92 Local Governments participated in the sector-wide consultation. The results informed a report to the State Council meeting in December 2024. The strong (98%) support for half spills every two years was reflected in the adopted advocacy position.

While voluntary voting was supported by an overall majority of responses (74%), compulsory voting was supported by a majority (64%) of metropolitan respondents and a majority (61%) of Class 1 and 2 respondents.

State Council requested that the WALGA secretariat undertake further investigation of the implications of compulsory and voluntary participation in Local Government elections before reporting back to State Council.

This investigation was ongoing when the Minister for Local Government raised the prospect of further Local Government election reform.

2025 Ministerial statements and response

In June 2025, Hon Hannah Beazley MLA, Minister for Local Government, stated her support for a four-year election cycle, citing concerns about voter fatigue and the rising costs of conducting biennial elections. These messages were repeated in Minister Beazley's address to WALGA's 2025 Local Government Convention, which also raised the possibility of compulsory voting.

In response to Minister's Beazley's comments, several Zones considered motions relating to four yearly, all-in/all-out elections.

COMMENT

WALGA has prepared a WALGA Draft - Discussion Paper - Electoral Reform (**Discussion Paper**) (**Attachment 1**) has invited local governments and Council Members of the community to provide feedback of the proposed advocacy position to be presented to State Council. Responses are due by 27 March 2026.

The discussion paper in **Attachment 1** outlines the current situation, considerations, re-election rates and costs.

Election Frequency

Western Australia holds biennial elections, with half of the offices on Council elected every two years for four-year terms. All other Australian jurisdictions hold full spill elections every four years (four-year terms).

Considerations include:

- Voter participation and fatigue
- Continuity, knowledge retention and mentorship for new Council Members
- Stable whole-of-Council mandate and collective accountability
- Capacity for candidate recruitment
- Administrative requirements.

The Shire of Broome currently has nine elected members representing one ward. Councillors old office for a four-year term with ordinary local government elections being held on the third Saturday in October every two years, with at least half the Councillors' terms finishing at each election.

The last Shire of Broome election was held on Saturday 18 October 2025 for four vacancies with an expiry term of 20 October 2029.

The Shire of Broome has indicated it's support for retaining half spill elections every two years.

Compulsory or Voluntary Voting

Voting in Local Government elections is voluntary in Western Australia and South Australia. All other Australian jurisdictions have compulsory voting.

Considerations include:

- Voter participation and democratic legitimacy
- Voter engagement, awareness and/or fatigue
- Administrative and enforcement requirements
- Application to owner and occupier rolls.

At the Shire of Broome election held on Saturday 18 October 2025 had a turnout rate of 11.28% and 1093 ballots received.

The Shire of Broome would support voluntary voting (retaining the current WA approach), with targeted measures to increase participation.

In the event, that elections were held every four years, the Shire of Broome would support non-compulsory voting.

CONSULTATION

Administration has circulated the discussion paper in **Attachment 1** to Elected Members and which allowed the opportunity for the submission of individual feedback on the discussion paper. The questions being asked in **Attachment 2** were presented at the Council Workshop held on Tuesday 10 February 2026 and was in attendance by Cr D Male, Cr S Cooper, Cr J Lewis, Cr E Smith, Cr P Taylor and Cr M Virgo. Council feedback has been consolidated in **Attachment 2**.

Council provided further commentary in relation to the questions asked to include commentary that the Shire of Broome acknowledges if a four year spill election model was adopted, consideration could be given to the Shire President being directly elected by the community, with voting made compulsory.

STATUTORY ENVIRONMENT

Division 5, Section 1.4A of the Local Government Act 1995.

POLICY IMPLICATIONS

Nil at the time of this report.

Future implications could affect Shire of Broome Council Policy Election Caretaker.

FINANCIAL IMPLICATIONS

Nil at this time of this report.

Future implications may impact the Shire of Broome's election costs and would need to be factored into the budget process.

RISK

There is a potential reputational risk if Council does not respond during the consultation period; however, this risk is mitigated through the submission of feedback to WALGA as outlined in this report. Providing feedback ensures the Shire's position is considered and helps mitigate reputational risk associated with non-participation in the consultation process.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 9 - Effective leadership, advocacy and governance

Objective 9.1 Strengthen leadership, advocacy and governance capabilities.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council:

1. *Notes the feedback received from Council Members as shown in **Attachment 2**.*
2. *Authorises the Chief Executive Officer to lodge a submission to the Western Australia Local Government Association reflecting the position endorsed by Council in **Attachment 2**.*

Attachments

1. WALGA Draft - Discussion Paper - Electoral Reform
2. Shire of Broome Response to WALGA Draft - Discussion Paper - Electoral Reform



Electoral Reform Discussion Paper

1. Background

1.1. Purpose

The purpose of this discussion paper is to request Council-endorsed Local Government feedback to inform WALGA's advocacy on Local Government electoral reforms expected to be proposed by the State Government, specifically:

- full spill elections every 4 years; and
- compulsory voting at Local Government elections

These options have been raised in statements by the Minister for Local Government, Hon Hannah Beazley MLA, but no formal proposals have yet been provided for consultation. While WALGA has relevant advocacy positions (discussed further below), the purpose of this discussion paper is to undertake early sector engagement to ensure WALGA's positions reflect the sector's current views and enable timely, well-informed and effective engagement with the anticipated State Government reform proposals.

1.2. WALGA existing advocacy positions

1.2.1. Elections

WALGA has established advocacy positions reflecting the sector's support of voluntary voting and elections of half the offices on Council every two years. These advocacy positions are provided in Appendix 1.

In late 2024 WALGA conducted a review of its Elections Advocacy Positions to ensure they reflected the sector's contemporary view.

Local Government responses at that time indicated strong (98%) support for half spills every two years, which was reflected in the adopted Advocacy Position [2.5.16 Elections](#).

While voluntary voting was supported by an overall majority of responses (74%), compulsory voting was supported by a majority (64%) of metropolitan respondents and a majority (61%) of Class 1 and 2 respondents.

State Council requested that the WALGA secretariat undertake further investigation of the implications of compulsory and voluntary participation in Local Government elections before reporting back to State Council.

In the interim, Advocacy Position [2.5.15 Participation in Local Government Elections](#) was retained, expressing support for voluntary voting with a note that further work was being undertaken.

This investigation was ongoing when the Minister for Local Government raised the prospect of further Local Government election reform.

A State by State comparison of electoral statistics is provided in Appendix 2.



1.2.2. Election costs

In 2024, WALGA conducted a review of five Local Government biennial election cycles up to and including the 2023 Local Government elections. The review demonstrated significant cost increases and concerns about the lack of transparency in costings provided by the Western Australian Electoral Commission (WAEC).

In September 2024, State Council adopted Advocacy Position [2.5.18 Local Government Elections Analysis 2015-2023](#), calling for an independent audit of the WAEC's cost allocation methods and the introduction of Service Level Agreements to ensure transparency of costing methodology.

Cost implications are a relevant consideration in assessing the appropriateness of any proposed electoral reform. However, the current lack of transparency in costing methodology makes it impossible to confidently forecast cost impacts.

This discussion paper seeks to identify the factors associated with each reform proposal that may affect election costs. This is further complicated by the interaction of possible reform options and external economic factors.

WALGA has requested that the Department of Local Government, Regulation and Industry Safety (LGIRS) and the Western Australian Electoral Commission, undertake modelling to identify the cost implications of any proposed reforms.

A comparison of available electoral costs data, State by State, is included as Table 4 in Appendix 2.

WALGA has contacted other Local Government associations to ask if they have experienced changes in costs associated with compulsory four-year, all-in all-out, local government elections. As this has been the approach in most jurisdictions for some time, responses were largely unable to address changes in cost.

2. Election Frequency

Current situation

Western Australia holds biennial elections, with half of the offices on Council elected every two years for four-year terms. All other Australian jurisdictions hold full spill elections every four years (four-year terms).

Considerations

Considerations include:

- Voter participation and fatigue
- Continuity, knowledge retention and mentorship for new Council Members
- Stable whole-of-Council mandate and collective accountability
- Capacity for candidate recruitment
- Administrative requirements
- Extraordinary vacancies and backfilling
- Timing and transitional arrangements

Re-election rates



WALGA has analysed the composition of Councils following the last two Local Government elections in other Australian jurisdictions, all of which have full spill elections. A comparison of available data on re-election rates is included as Table 2 in Appendix 2.

This data suggests that on average, re-elected Council Members make up between 47% and 57% of Council following full spill elections.

By comparing over 700 consecutive ordinary election results, the review identified nine occasions when the membership of Council following an ordinary election was 100% different from the Council following the previous ordinary election. However, four of these local governments held mid-term extraordinary elections, meaning the changes in membership occurred over two or more elections within a four-year period.

Costs

In one respect, a change to a four-year cycle would reduce costs by reducing the number of elections. However, the cost of each election may increase. The WAEC uses the number of vacancies to inform quotations for the conduct of elections. Full spill elections would double the number of vacancies, with possible increased costs associated with printing and postage and increased staffing for the count.

WALGA cannot definitively determine an overall cost impact to Local Government without the requisite cost-modelling from the WAEC. WALGA has requested that the WAEC provide this modelling to LGIRS. The cost impact of a change in election frequency may also vary between Local Governments.

Questions

1. Does your Local Government support half spill elections every two years or full spill elections every four years?
2. What are the key considerations informing this view?
3. If full spill elections every four years were introduced, what transitional arrangements and consequential amendments may be required?
4. Any other comments?

3. Compulsory or Voluntary Voting

Current situation

Voting in Local Government elections is voluntary in Western Australia and South Australia. All other Australian jurisdictions have compulsory voting.

Considerations

Considerations include:

- Voter participation and democratic legitimacy
- Voter engagement, awareness and/or fatigue
- Administrative and enforcement requirements
- Application to owner and occupier rolls

Participation rates

A comparison of available participation data is included as Table 3 in Appendix 1.

Costs



The WAEC uses expected participation rates to inform quotations for the conduct of elections. It is likely that an increased participation rate would increase election costs through higher reply-paid charges and increased staffing for the count. However, in-person elections become more cost effective than postal elections at higher participation rates.

WALGA cannot definitively determine an overall cost impact to Local Government without the requisite cost-modelling from the WAEC. WALGA has requested that the WAEC provide this modelling to LGIRS. The cost impact of compulsory voting may also be different for each Local Government depending on their current participation rates and methods for holding elections, and whether these would change significantly.

Tasmania implemented compulsory voting in Local Government elections in 2022. Local Government Association Tasmania (LGAT) advised that this resulted in reasonably significant cost increases. The Tasmanian Electoral Commission reported a \$9.32 per elector cost for the first compulsory Local Government elections in 2022, a 35% increase from \$6.92 in 2018. An analysis of the factors contributing to this increase is not available and it may be challenging to draw direct comparisons between Tasmania and WA.

It is likely that the cost impact of compulsory voting would be moderated if elections also transition to a 4 yearly cycle.

DRAFT



Questions

5. Does your Local Government support compulsory voting or voluntary voting in Local Government elections?
6. If the frequency of Local Government elections were changed to every 4 years, would your Local Government support compulsory or voluntary voting?
7. What are the key considerations informing this view?
8. Any other comments?

DRAFT



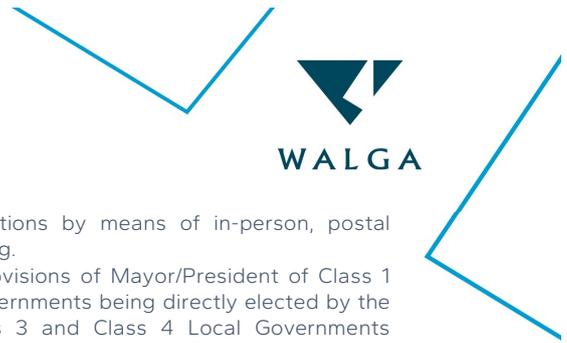
Appendix 1- WALGA Elections Advocacy Positions

2.5.15 Participation in Local Government Elections

Position Statement	<p>The Local Government sector supports voluntary participation in Local Government elections.</p> <p><i>Noting that State Council at its 6 December 2024 State Council meeting resolved that the WALGA Secretariat further investigate implications of compulsory and voluntary participation in Local Government elections and report back to State Council.</i></p>
Background	<p>Voluntary participation in Local Government elections is a long-established position of the Local Government sector, and was confirmed as a result of sector feedback received during the Local Government reform process.</p>
State Council Resolution	<p>December 2024 - 090.5/2024</p> <p>February 2022 – 312.1/2022</p> <p>December 2020 – 142.6/2020</p> <p>March 2019 – 06.3/2019</p> <p>December 2017 – 121.6/2017</p> <p>October 2008 – 427.5/2008</p>
Supporting Documents	<p>Advocacy Positions for a New Local Government Act</p> <p>WALGA submission: Local Government Reform Proposal (February 2022)</p>

2.5.16 Elections

Position Statement	<p>The Local Government sector supports:</p> <ol style="list-style-type: none">1. Councillors serve four-year terms with elections every two years and half of the Council positions spilled at each election.2. First-Past-The-Post (FPTP) voting system for Local Government elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections.3. First-Past-The-Post (FPTP) voting system for internal Council elections.
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4. Councils holding elections by means of in-person, postal and/or electronic voting.
5. Current legislative provisions of Mayor/President of Class 1 and Class 2 Local Governments being directly elected by the community and Class 3 and Class 4 Local Governments determining whether its Mayor or President is elected by the Council or by the community.

Background

The sector positions on Local Government elections have been long-established. This was confirmed as a result of sector feedback received during the Local Government reform process.

Following the 2023 Local Government Elections where legislative reforms to Local Government elections processes were first implemented, sector wide consultation was conducted on key elements of the elections advocacy positions to determine if they accurately reflected the sector's contemporary view.

State Council Resolution

- December 2024 - 091.5/2024
- February 2022 – 312.1/2022
- December 2020 – 142.6/2020
- March 2019 – 06.3/2019
- December 2017 – 121.6/2017
- October 2008 – 427.5/2008

2.5.18 Local Government Elections Analysis 2015-2023

Position Statement

That WALGA advocate to the State Government:

1. For an independent Local Government election audit, focusing on the Western Australia Electoral Commission's (WAEC) service delivery and cost allocation methods and costing applications used, to confirm that marginal cost recovery principles are applied and that the costing program is being effectively managed.
2. For the requirement for the WAEC to develop and implement Service Level Agreements with Local Governments, similar to those agreements currently used in New South Wales and Victorian Local Government elections and that includes:
 - a. transparency of costing methodology,
 - b. direct engagement with Local Governments pre and post elections, and
 - c. the roles and responsibilities of the WAEC and Local Governments in the conduct of elections.



3. For a review of the legislative framework that would allow for more than one election services provider to conduct Local Government elections.
4. For a mandated WAEC Report to Parliament specific to Local Government elections post each election cycle, outlining costs, results, voter turnout and matters for improvement both in the conduct of elections and the legislation, if relevant.

Background

A comprehensive review and analysis of five election cycles up to and including the 2023 Local Government election against the backdrop of legislative reforms to the Local Government electoral process in Western Australia was carried out by WALGA.

With a focus on postal elections conducted exclusively by the Western Australian Electoral Commission (WAEC), the analysis has found evidence of the rising cost and reduced service level of conducting Local Government elections in Western Australia.

Elected Member feedback, costs vs service comparisons and engagement by the sector with WALGA's governance services over the 2023 Local Government election period, are the basis for the position outlined above.

State Council Resolution September 2024 - 065.4/2024



Appendix 2 - Election Statistics

The data in the following tables is derived from publicly available reports issued by the respective State Electoral Commissions for the elections they conducted. The different content and format of reporting in each jurisdiction can make direct comparisons challenging.

Table 1: Comparative overview

Jurisdiction	Compulsory/optional voting	Frequency	Postal/In Person
Western Australia	Optional	Half spill every 2 years	Postal or in person
South Australia	Optional	Full spill every 4 years.	Postal.
Northern Territory	Compulsory	Full spill every 4 years	Postal or in person.
Queensland	Compulsory	Full spill every 4 years.	Postal or in person.
New South Wales	Compulsory	Full spill every 4 years.	In person.
Victoria	Compulsory	Full spill every 4 years.	Postal
Tasmania	Compulsory	Full spill every 4 years.	Postal

Table 2: Average percentage of returning Council Members (at individual Council level)

States with full spills only. Calculated using publicly reported ordinary election results including elections conducted by private providers.

State	Most recent election year Average % of Council Members who were Council Members the previous term	Previous election year Average % of Council Members who were Council Members the previous term
Queensland	2024 47%	2021 49%
New South Wales	2024 54%	2021 49%
Victoria	2024 46%	2020 47%
South Australia	2022 57%	2018 48%
Tasmania	2022 53%	2018 54%



Table 3: Percentage of all elected candidates who were returning Council Members (at State level)

States with full spills only. Official state level percentage reported by electoral commissions for elections they conducted.

State	Most recent election year % of returning Council Members	Previous election year % of returning Council Members
Queensland	2024 43.2%	2021 46.0%
New South Wales	2021 56.8%	2016/17 (amalgamations) 60.6%
Victoria	2024 43.0%	2020 51.9%
South Australia	2022 50.0%	2018 55.3%
Tasmania	2022 46.0%	2018 48.0%

Table 4: Election participation rates

State	Election Year	Election Year	Election Year
WA	2023 31.2%	2021 30.2%	2019 29.1%
NSW	2024 84.54%	2021 (2020 postponed) 83.56%	2016/2017 (amalgamations) 2017: 79.58% 2016: 79.27%
NT	2025 Official report not yet available.	2021 61.3%	2017 58.5%
QLD	2024 82.31%	2020 (COVID impacted) 77.71%	2016 83.04%
SA	2022 32.9%	2018 31.6%	2014 31.99%
TAS	2022 (First election with compulsory voting) 84.79%	2018 58.72%	2014 54.58%
VIC	2024 81.46%	2020 81.47%	2016 72.15%



Table 5: Election costs

Election costs invoiced to Local Governments.

State	Election Year	Election Year	Election Year
WA	2023 <i>postal elections only</i> \$5.17 per elector 1,763,392 electors (115 districts)	2021 <i>postal elections only</i> \$4.06 per elector 1,727,712 electors (92 districts)	2019 <i>postal elections only</i> \$3.70 per elector 1,619,431 electors (86 districts)
NSW	2024 \$55.67million 5,242,086 electors (125 councils)	2021 \$46million (<i>budgeted</i>) 4,838,137 electors (122 councils)	2016/2017 2017 \$19.17 million 2.73 million electors (45 councils) 2016 \$14.11 million 1.97million electors (76 councils)
NT	2025 NA	2021 \$1,864,193 142,546 electors	2017 \$1,593,775 133,927 electors
SA	2022 \$8.93million (ex GST) \$6.93 per elector (ex GST)	2018 \$6.57million (ex GST) \$5.41 per elector (ex GST)	2014 \$4.36million (ex GST) \$3.77 per elector (ex GST)
TAS	2022 <i>voting became compulsory</i> \$9.32 per elector 410,975 electors	2018 \$6.92 per elector 356,810 electors	2014 <i>first all-in all-out</i> \$5.59 per elector 375,355 electors

Note: Data in this table is taken from reports published by the relevant Electoral Commissions. Due to differences in the ways electoral costs are apportioned, a per elector cost is only provided if it was reported. Data for QLD and VIC is not clearly discernible in Election Reports, and therefore not presented in this table.

SHIRE OF BROOME

Response to WALGA Draft - Discussion Paper - Electoral Reform

Does your Local Government support half spill elections every two years or full spill elections every four years?

Question 1
Does your Local Government support half spill elections every two years or full spill elections every four years?
The Shire of Broome supports retaining half spill elections every two years.
What are the key considerations informing this view:
<p>Continuity and corporate knowledge: Half spills preserve institutional knowledge and continuity, supporting stable governance, committee function, and mentoring of new councillors (noting the paper flags continuity/knowledge retention as a central consideration).</p> <p>Risk management and organisational stability: A full spill can increase the risk of major governance disruption (especially during reform periods), and increases reliance on staff capacity to induct an entirely new Council at once.</p> <p>Candidate recruitment and capability: In regional areas, candidate pools can be smaller; half-spills reduce the chance of a sudden capability “cliff” and supports progressive leadership development.</p> <p>Cost uncertainty and WAEC pricing transparency: The paper notes WALGA’s concerns about rising costs and lack of transparency in WAEC costings, making it difficult to forecast impacts. Moving to full spills could increase per-election costs due to more vacancies and greater ballot/processing requirements.</p> <p>Community engagement and accountability cadence: A two-year cadence creates a more frequent accountability checkpoint for the community, without risking total turnover.</p>

Question 2

Does your Local Government support compulsory voting or voluntary voting in Local Government elections?

The Shire of Broome supports voluntary voting (retaining the current WA approach), with targeted measures to increase participation.

Question 3

If elections were held every four years, would your Local Government support compulsory or voluntary voting?

The Shire of Broome supports non compulsory voting.

Any Other Comments

The Shire of Broome acknowledges if a four-year full spill election model was adopted, consideration could also be given to the Shire President being directly elected by the community, with voting made compulsory.

9.4.3 ENDORSEMENT OF COMMUNITY REPRESENTATION ON THE ARTS AND CULTURE REFERENCE GROUP AND THE COMMUNITY SAFETY WORKING GROUP

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	CDE42, COM18, CEN04
AUTHOR:	Place Activation & Engagement Coordinator
CONTRIBUTOR/S:	Manager of Community Engagement and Projects
RESPONSIBLE OFFICER:	Acting Director Development and Community
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Expressions of Interest for the nomination of community representatives for the Arts and Culture Reference Group and the Community Safety Working Group were open for a period of four weeks.

This report consolidates the received nominations and recommends that Council appoint representatives in accordance with the Terms of Reference for each Working Group.

BACKGROUND

Previous Considerations

OMC 29 February 2024 Item 9.4.6
 OMC 20 November 2025 Item 9.4.3

Following the Ordinary Local Government Election held on 18 October 2025, Council reviewed its representation across various committees and working groups. To support this process, a review of the Terms of Reference (TOR) for all Committees and Working Groups was undertaken.

Council considered and endorsed the revised TOR for Shire committees and working groups at the Ordinary Meeting of Council on 20 November 2025. At this meeting, Council representatives were also appointed to the respective groups.

In accordance with the TOR for the Arts and Culture Reference Group (**Attachment 1**) and the Community Safety Working Group (**Attachment 2**), community representative membership is renewed biennially through an Expression of Interest (EOI) process.

Following the TOR review, Shire officers contacted current community representatives in December 2025 to advise that their positions would be reopened for nomination. Representatives were invited to reapply should they wish to continue their involvement. The EOI period for community representative nominations was open from 12 January to 5 February 2026.

COMMENT

This report provides an overview of the Arts and Culture Reference Group and the Community Safety Working Group, outlines the community representative nominations

received through the EOI process, and requests that Council appoint community representatives to both working groups.

Arts and Culture Reference Group

The purpose of the Arts and Culture Reference Group is as follows:

- Oversee the implementation of the Shire of Broome Arts and Culture Strategy and Action Plan (2023 – 2028) by receiving updates and providing feedback.
 - 1.
- Work in a collaborative manner with a common goal of ensuring the delivery of Arts and Culture initiatives.
 - 2.
- Act as a conduit between the Shire of Broome, Council, and the community.

As per the TOR, there are three community representative positions on the Arts and Culture Reference Group.

The following table outlines the nominations for community representative participation in the Arts and Culture Reference Group. Applicants' experience and qualifications are listed in **Attachment 3**. Council are requested to appoint three representatives.

	Nominee	Previous representative	Officer's comments
1	Monique Le Lieve	No	The nominee is qualified and experienced in working across multiple arts platforms, including music, visual arts, sound healing, and arts teaching and workshops.
2	Phoebe Solon	No	The nominee has extensive experience in the film and journalism industries.
3	Anna Spencer	No	The nominee is a professional artist with a Bachelor of Fine Arts and strong experience working within the Aboriginal arts and cultural sectors.
4	Jennifer Alba	No	The nominee is the President of the Filipino Community in Broome, with extensive experience in multicultural events and community engagement.
5	Chrissy Carter	No	The nominee is a professional artist with strong experience contributing to the local arts sector.
6	Rika Hamaguchi	No	The nominee holds a Diploma in Professional Dance Performance and has a strong background in both performance and design.

7	Michael Torres	No	The nominee is a professional photographer and artist.
8	Geoff Buchan	No	The nominee is aligned with the Chamber of Arts and Culture WA Board and has a strong background in the local music scene.

Community Safety Working Group

The purpose of the Community Safety Working Group is as follows:

- To oversee the implementation of the Shire of Broome Community Safety Plan 2025 - 2029, endorsed by the Council at the Ordinary Meeting of Council (OMC) on 28 August 2025.
- To work in a collaborative manner with a common goal of ensuring the delivery of key Community Safety Plan initiatives.
- To act as champions of the Community Safety Plan within the general community.
- To receive updates and provide feedback on Shire community safety initiatives; and identify opportunities and trends in the community.

As per the TOR, there are a minimum of three community representative positions on the Community Safety Working Group.

The following table outlines the nominations for participation in the Community Safety Working Group. Applicants' experience and qualifications are listed in **Attachment 4**. Council are requested to appoint a minimum of three representatives, with officers recommending that the number be capped at five.

	Nominee	Previous representative	Officer's Comments
1	Ronaldo Saraza	No	The nominee is a local business owner with 27 years of hospitality experience.
2	Thomas Worrigal	No	The nominee has strong advocacy experience as the owner of an Aboriginal consultancy business and possesses extensive knowledge of Aboriginal lore and culture.
3	Jane Meade	No	The nominee is a local tour guide.
4	Kathryn Morris	No	The nominee has extensive experience in the disability sector, has served on local committees, and is passionate about programs supporting disengaged youth.

5	Timothy Phillips	No	The nominee holds a tertiary qualification in Work Health and Safety and is currently employed with the Kimberley Aboriginal Medical Service.
6	Andrew Gatt	No	The nominee has experience in state government and actively volunteers with the Broome Bush Fire Brigade and Navy Cadets.
7	Patrick Greechan	No	The nominee has experience with the Department of Child Protection and as a Thrive Program Case Worker. They are passionate about youth diversion, mentoring, and supporting vulnerable community members.
8	Maureen Chepngetich	No	The nominee holds a Master's Degree in Project Management, has successfully delivered a research project focused on community empowerment, and is passionate about service to humanity.
9	Christopher Smyth	No	The nominee is a Proprietor of Harvey Norman Broome Technology and Entertainment, and actively supports local youth and sporting organisations.
10	Nicolas Jaramillo	No	The nominee holds a Bachelor of Accounting and Finance from Swinburne University and has a strong interest in accountability and community safety.
11	Shane Ringin	No	The nominee is the current CFO of Kaynar Group in Broome, who holds an MBA, a BA in Criminal Justice Administration, and multiple professional qualifications in fraud, security, and cybersecurity.
12	Michael Gilmour	No	The nominee is the College Manager at Broome Residential College and has significant experience working with First Nations students, families, and communities.
13	Joanna Churnside	No	The nominee has six years of experience as a Security Screening Supervisor at Broome International Airport and is developing a business venture to provide security training for community members.
14	Stacey Marley	No	The nominee is a Broome resident and passionate about positive change.
15	Koos	No	The nominee is a local parent / Broome resident.

CONSULTATION

The EOI nomination period was advertised via the following methods:

- Emails to existing community representatives
- Shire Media Release
- Hardcopy Poster placed on local noticeboards
- Shire Facebook Page
- Shire Website: Public Notices
- Shire News: Broome Advertiser
- Shire E-newsletter

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

Nil.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 10 - A well-informed and engaged community.

Objective 10.1. Provide community with excellent customer service, relevant, timely information and effective engagement.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

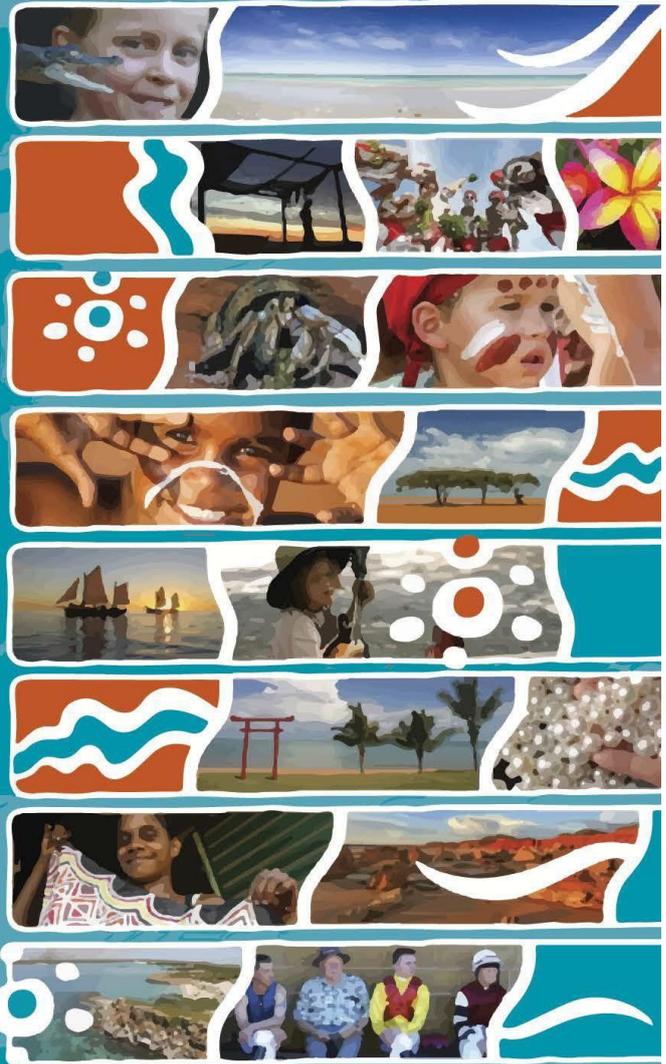
That Council:

1. *Appoints the following Community Representatives as members of the Arts and Culture Reference Group:*
 - *Community Representative 1 _____*
 - *Community Representative 2 _____*
 - *Community Representative 3 _____*
2. *Appoints the following Community Representatives as members of the Community Safety Working Group:*

- *Community Representative 1 _____*
- *Community Representative 2 _____*
- *Community Representative 3 _____*
- 3. *Considers appointing an additional two positions to the Community Safety Working Group, in line with the Terms of Reference, which outline a minimum of three positions.*
- *Community Representative 4 _____*
- *Community Representative 5 _____*

Attachments

1. Arts and Culture Reference Group TOR
2. Community Safety Working Group TOR
3. Arts and Culture Reference Group Nominations
4. Community Safety Working Group Nominations



Terms of Reference

Arts and Culture Reference Group

Arts and Culture Reference Group Terms of Reference

1.0 Members

Chairperson	Councillor of the Shire of Broome
Secretariat	Manager Community Engagement and Projects
Deputy Chairperson	Councillor of the Shire of Broome
Representative from Kimberley Arts Network	One (1) Member
Representative from Theatre Kimberley	One (1) Member
Representative of the Magabala Books	One (1) Member
Representative from Shinju Matsuri	One (1) Member
Representative from Marrugeku	One (1) Member
Representative from Goolarri Media	One (1) Member
Representative from Nagula Jarndu	One (1) Member
Representative from Broome Historical Society	One (1) Member
Representative from Nyamba Buru Yawuru	One (1) Member
Representative from North Regional TAFE	One (1) Member
Representative from Broome CIRCLE	One (1) Member
Community Representatives	Three (3) Members
Proxies	Each member may delegate a proxy to attend in their place providing it is done in writing to the Secretariat prior to the meeting.
Meeting Schedule	Two Meetings held annually.
Meeting Location	Shire of Broome Administration Building
Quorum	Five members (including one Shire of Broome Councillor)
Delegated Authority	Nil

2.0 Name

The name of the group is **Arts and Culture Reference Group**.

3.0 District / Control Area

Local Government boundaries of the Shire of Broome.

4.0 Vision / Purpose

The purpose of the Arts and Culture Reference Group is as follows:

- Oversee the implementation of the Shire of Broome Arts and Culture Strategy and Action Plan (2023 – 2028) by receiving updates and providing feedback.
- Work in a collaborative manner with a common goal of ensuring the delivery of Arts and Culture initiatives
- Act as a conduit between the Shire of Broome, Council and the community

5.0 Establishment

Last reviewed 20 November 2025.

6.0 Membership

Council will appoint members to the Group in accordance with the terms of reference.

Community representative membership is to be renewed biennially through an EOI process.

Staff will be invited to participate in the Group by the Director of Development and

Community as required.

Council will appoint one elected member as a delegate and one elected member as a deputy to the Group.

7.0 Delegated Authority

The Group has no delegated authority.

8. Committee

8.1 Chairperson

A Councillor of the Shire of Broome will be the Chairperson. The role of Chairperson is to be vacated following biennial Council elections in October and reappointed by Council.

8.2 Secretariat

This role is to be fulfilled by Shire Officers.

8.3 Standing Ex-Officio Members

Chief Executive Officer, Director of Development and Community, Manager of Community Engagement and Projects, or their delegate.

9.0 Meetings

9.1 Group Meetings

The Chairperson will call meetings as required.

9.2 Quorum

Quorum shall be five (5) members, including one Shire of Broome Councillor.

9.3 Voting

Voting shall be by consensus or by a show of hands as directed by the Chairperson.

9.4 Agendas and Minutes of Meetings

The Secretariat is responsible for preparing the Agenda and Minutes using the InfoCouncil system.

The Agenda will be provided via the Outlook calendar invitation at least two working days prior to the scheduled meeting.

The person presiding is responsible for ensuring that Notes of the Meeting accurately reflect the proceedings.

Draft Meeting Minutes will be distributed:

1. By email to the working group distribution list within five days of the meeting;
2. In the next monthly Councillor Information Bulletin (CIB) following the meeting; and
3. Attached to the Outlook invitation for the next scheduled meeting.

Meeting Minutes will be confirmed by a majority of members at the following meeting.

If draft minutes include changes beyond minor administrative corrections, these changes will be reflected in the next monthly CIB.

Any recommendations requiring Council action arising from the Minutes will be presented at the next Ordinary Meeting of Council (OMC) or, if not possible, at the earliest available Council meeting.

The Meeting Minutes will be a reflection of the Arts and Culture Strategy progress update provided at the meeting and may be confirmed by members present at the following meeting.

Once Meeting Minutes Notes have been confirmed by members, they are to be submitted for inclusion in the Councillor Information Bulletin.

Recommendations requiring Council action arising from the Meeting Minutes shall be presented to Council at the next OMC or the earliest available Council meeting if it is not possible to present the Minutes to the next OMC.

9.5 Members Interests to be Disclosed

Members are required to disclose their financial interests and complete a Declaration form where relevant, using the principles detailed in the Local Government Act Section 5.65-5.71 with respect to disclosure of financial, indirect financial, or proximity interests.

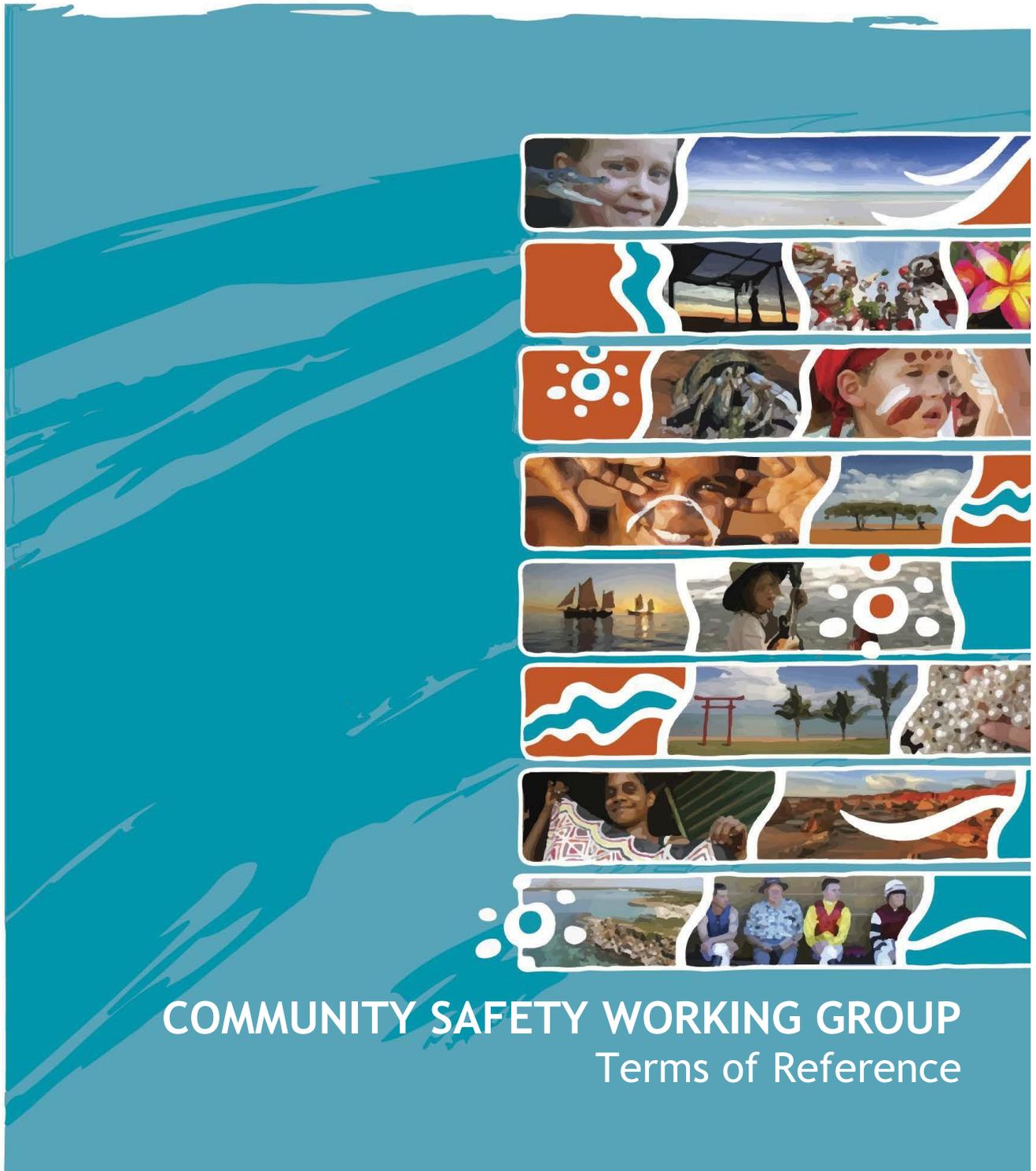
Declarations under Section 5.65 – 5.71 require members to be excluded from participation in the discussions subject to the declaration.

Impartiality interests means:

- (a) means an interest that could, or could reasonable be perceived to, adversely affect the impartiality of the persons having the interest; and
- (b) includes an interest arising from kinship, friendship or membership of an association.

A member who has an impartiality interest in any matter to be discussed at a meeting must disclose the nature of the interest to the Presiding Member in writing prior to the meeting or at the meeting immediately before the matter is discussed.

Document Control Box							
Document Responsibilities:							
Owner:	Manager Community Engagement & Projects			Owner Business Unit:	Development and Community		
Reviewer:	Manager Community Engagement & Projects			Decision Maker:	Council		
Compliance Requirements:							
Legislation:	Local Government Act 1995						
Industry:							
Organisational:							
Document Management:							
Risk Rating:	Low	Review Frequency:	Biennial	Next Due:	9/2027	Records Ref:	
Version #	Decision Reference:		Synopsis:				
1.	24 October 2023		Reactivation and adoption of TOR's				
2.	20 November 2025		Changes made to document. Minute No C/1125/029.				



COMMUNITY SAFETY WORKING GROUP

Terms of Reference

Community Safety Working Group

1.0 MEMBERS

Chairperson	Councillor of the Shire of Broome
Deputy Chairperson	Councillor of the Shire of Broome
Broome Chamber of Commerce and Industry	One (1) Member
WA Police	One (1) Member
Liquor Accord	One (1) Member
Kullarri Patrol	One (1) Member
Broome Youth and Families Hub	One (1) Member
PCYC	One (1) Member
Department of Communities	One (1) Member
Department of Justice	One (1) Member
Nyamba Buru Yawuru	One (1) Member
Djarindjin Community	One (1) Member
Ngurra Buru/Kullarri Regional Communities Indigenous Corporation	One (1) Member
Kimberley Community Alcohol and Drug Service	One (1) Member
Men's Outreach Service (Family Outreach Service)	
Empowered Youth Leaders	Up to three (3) Members
Aboriginal Community Controlled Organisations	Up to five (5) Members
Kimberley Aboriginal Women's Council	One (1) Member
Broome Community of Elders	One (1) Member
Security Service	One (1) Member
General Community	Minimum of Three (3) Members

Proxies	Each member may delegate a proxy to attend in their place provided it is done in writing to and approved by the Chairperson before the meeting.
Secretariat	Manager of Community Engagement and Projects
Meeting Schedule	Quarterly.
Meeting Location	Administration Building, Shire of Broome
Secretariat	Provided by the Shire of Broome
Quorum	Six (6) Members, including one Councillor of the Shire of Broome
Delegated Authority	Nil

2.0 NAME

The name of the Group is the **Community Safety Working Group (CSWG)**

3.0 DISTRICT/AREA OF CONTROL

Local Government boundaries of the Shire of Broome.

4.0 VISION / PURPOSE

The purpose of the Community Safety Working Group is as follows:

1. To oversee the implementation of the Shire of Broome Community Safety Plan– 2025 - 2029 , endorsed by Council at the Ordinary Meeting of Council (**OMC**) 28 August 2025
2. To work in a collaborative manner with a common goal of ensuring the delivery of key Community Safety Plan initiatives
3. To act as champions of the Community Safety Plan within the general community
4. To receive updates and provide feedback on Shire community safety initiatives; and identify opportunities and trends in the community.

5.0 ESTABLISHMENT

Working Group established by a resolution of Council [C/0721/024] – 29 July 2021.

6.0 MEMBERSHIP

Council will appoint members to the Group in accordance with the terms of reference. Staff will be invited to participate in the Group by the Director of Development and Community as required. Community representative membership to be renewed biennially through an EOI process.

Council will appoint one elected member as a delegate and one elected member as a deputy to the Group.

7.0 DELEGATED AUTHORITY

The group has no delegated authority.

8.0 COMMITTEE

8.1 Chairperson

A Councillor of the Shire of Broome will be the Chairperson.

A Councillor of the Shire of Broome will be the Deputy Chairperson.

The role of Chairperson and Deputy Chairperson are to be vacated following biennial Council elections in October and reappointed by Council.

8.2 Secretariat

This role is to be fulfilled by Shire officers.

8.3 Standing Ex-Officio Members

The Chief Executive Officer, Director of Development and Community, Manager of Community Engagement and Projects, and the Community Engagement team will be standing ex-officio members. Other officers or community members may be invited to attend meetings as required and to be determined by the Director of Development and Community.

9.0 MEETINGS

9.1 Meetings

Meetings will be conducted twice a month at the Shire of Broome Administration Offices or as otherwise determined by group consensus.

9.2 Quorum

Quorum shall be six (6) members, including one elected member.

9.3 Voting

Voting shall be by consensus or by a show of hands as directed by the Chairperson.

9.4 Agendas and Minutes of Meetings

The Secretariat is responsible for preparing the Agenda and Minutes using the InfoCouncil system.

The Agenda will be provided via the Outlook calendar invitation at least two working days prior to the scheduled meeting.

The person presiding is responsible for ensuring that Notes of the Meeting accurately reflect the proceedings.

Draft Meeting Minutes will be distributed:

1. By email to the working group distribution list within five days of the meeting;
2. In the next monthly Councillor Information Bulletin (CIB) following the meeting; and
3. Attached to the Outlook invitation for the next scheduled meeting.

Meeting Minutes will be confirmed by a majority of members at the following meeting.

If draft minutes include changes beyond minor administrative corrections, these changes will be reflected in the next monthly CIB.

Any recommendations requiring Council action arising from the Minutes will be presented at the next Ordinary Meeting of Council (OMC) or, if not possible, at the earliest available Council meeting.

9.5 Who Acts if No Presiding Member

If, in relation to the presiding member of the Working Group:

- (a) the office of presiding member and the office of deputy presiding member are vacant; or
- (b) the presiding member and the deputy presiding member, if any, are not available or are unable or unwilling to perform the functions of the presiding member then the Working Group members present at the meeting are to choose one of themselves to preside at the meeting.

9.6 Members Interests to be Disclosed

Members of the **CSWG** are required to disclose their financial interests and complete a Declaration form where relevant, using the principles detailed in the Local Government Act Section 5.65-5.71 with respect to disclosure of financial, indirect financial, or proximity interests.

Declarations under Section 5.65 – 5.71 require members to be excluded from participation in the discussions subject to the declaration.

Impartiality interests means:

- (a) means an interest that could, or could reasonable be perceived to, adversely affect the impartiality of the persons having the interest; and
- (b) includes an interest arising from kinship, friendship or membership of an association.

A member of the **CSWG** who has an impartiality interest in any matter to be discussed at a **CSWG** meeting must disclose the nature of the interest to the Presiding Member in writing prior to the meeting or at the meeting immediately before the matter is discussed.

Document Control Box							
Document Responsibilities:							
Owner:	Manager Community Engagement and Projects		Owner Business Unit:	Development and Community			
Reviewer:	Manager Community Engagement and Projects		Decision Maker:	Council			
Compliance Requirements:							
Legislation:	Local Government Act 1995						
Industry:							
Organisational:							
Document Management:							
Risk Rating:	Medium	Review Frequency:	Biennial	Next Due:	09/2027	Records Ref:	
Version #	Decision Reference:		Synopsis:				
1.	29 July 2021		OMC – New Working Group Established – Res [C/0721/024].				
2.	16 November 2023		Minor amendments to the Terms of Reference.				
3.	20 November 2025		Amendments to the document. OMC Minute No C/1125/031.				

Nominee	Experience and Qualifications
Monique Le Lieve	Working musician, Recorded Singer - Songwriter, Music & Drama Teacher, Mentor / Life Coach, Multi-Instrumental, Visual Artist, Studio Owner, Workshop Facilitator, Sound Healer.
Phoebe Solon	<p>I have over six years' experience working in the Australian film industry and a genuine love for storytelling and media and its importance in community. In my current role as a journalist in Broome, I spend a lot of time meeting people in the community, sharing local stories, and celebrating the incredible talent and creativity in Broome. I'm passionate about Australian stories and voices, especially those that reflect and celebrate connection to Country and place. Being part of this reference group would allow me to contribute my experience, organisational skills and community connections to help support arts and culture initiatives that truly reflect Broome, the Kimberley and its people.</p>
Anna Spencer	<p>I am a professional artist and arts worker, holding a Bachelor of Fine Arts and Arts from UNSW Art & Design (2015). I have worked in the arts sector for nine years, with extensive experience across Western Australia and the Northern Territory. I am currently the Art Centre Manager at Bidyadanga Artists and have previously worked at Martumili Artists and Warnayaka Art Centre.</p> <p>My professional background includes long-term work with and for Aboriginal artists and communities within the Aboriginal art industry. As both a practising regional artist and an arts worker, I have a strong understanding of the needs, capacities, and challenges within regional arts and cultural sectors.</p> <p>I have lived in Broome for the past three years after relocating from the Pilbara and am deeply invested in the growth of the local arts community. I am particularly interested in strengthening the regional arts and cultural sector, supporting artists' creative careers, and exploring opportunities to connect the arts with the tourism industry to grow the local cultural economy. I am committed to helping position Broome not only as a destination known for its natural beauty, but also for its diverse and vibrant creative community.</p>

<p>Jennifer Alba</p>	<p>President, Filipino Community in Broome – leadership role representing one of Broome’s largest and most active multicultural communities</p> <p>Relevant Experience</p> <ul style="list-style-type: none"> • Led and produced major cultural events such as Sinulog celebrations, church-based cultural programs, youth performances, and heritage presentations that are open to the wider Broome community • Bridged cultures by translating Filipino traditions into accessible, respectful, and engaging experiences for non-Filipino audiences • Worked closely with community groups, artists, churches, and families, ensuring cultural activities are inclusive, respectful, and well-organised • Advocated for cultural representation of migrants and multicultural voices in local events, storytelling, and creative spaces <p>Interest in the Arts & Culture Reference Group</p> <ul style="list-style-type: none"> • A strong commitment to preserving, celebrating, and evolving cultural identity within Broome’s diverse arts landscape • A desire to amplify migrant, multicultural, and intergenerational voices in local arts and cultural planning • Passion for arts as connection — using music, dance, storytelling, and visual culture to build understanding, belonging, and pride • Interest in supporting youth engagement, cultural education, and community-led creative initiatives aligned with the Shire’s vision
<p>Chrissy Carter</p>	<p>Founder of KAN founder of art above the 26th Founder of KAN snapshot auction Owner operator and Broome Art Club and Faerie Face face painting and body art 25 years Broome resident Winner shinju art awards mixed media Art facilitator in the Kimberley for over 15 years from Broome to halls creek. Owner operator at Rockpool Broome (gallery, now closed)</p>
<p>Rika Hamaguchi</p>	<p>Diploma in Profession Dance Performance - NAISDA Dance College 2011-2014 Senior Artist - Bangarra Dance Theatre 2015-2022 Freelance Artist - 2022-present Dance Teacher - 2015 - Present Costume Designer - WA Ballet, GOAT Short Film 2025-Present Working Group/Stage Manager/Event Coordinator - KAFTA (Kimberley Aboriginal Fashion Textiles & Art) 2024-Present MC - Shinju Matsuri 2025 Executive Assistant/Production Coordinator - Goolarri Media Enterprises 2024-Present</p>

Micheal Torres	Full time photographer and artist
Geoff Buchan	<p>With five decades of dense arts and culture connection, I'm spending more and more of my time in Broome working with Stephen Pigram (in town and across the country) on the visual storytelling side of creating meaningful music picture shows influenced by our mutual friend Jimmy Chi.</p> <p>Strategically, I am applying to better integrate my Chamber of Arts and Culture WA board advocacy role with the aspirations of Broome Shire Arts and Culture Reference Group.</p>

Nominee	Qualifications / Experience
Ronaldo Saraza	Hospitality work for 27 years Business owner operator.
Thomas Worrigal	Local Kimberley Aboriginal man, speaks and understands Kimberley's different languages, holds a high status in Lore and Culture- lived experiences in the Kimberley, Ex Police Officer 11 years - A Sergeant in the Army Reserves Norforce - Owns own Aboriginal Consultancy Business - worked and did advocacy work with the Federal, State and local Government. Grassroots person and now living in Broome.
Jane Meade	Tour Guide
Kathryn Morris	Extensive work in the disabilities sector as an employment specialist consultant. Extensive work managing green army conservation and land management training programs with 9 participants in each team - disengaged youth program through the PCYC, volunteering for local sporting groups. Have sat on various committees in Broome. Wanting to establish programs for disengaged youth - look at grant funding and government initiatives to get new working programs and projects established.
Timothy Phillips	Tertiary qualification in Work Health and Safety. Current WHS advisor for Kimberley Aboriginal Medical Services (KAMS), Community member of Broome since 1989.
Andrew Gatt	Work in compliance with the state government. Lived in Broome for 14 years Volunteer in the Broome Bush Fire Brigade and Navy Cadets. Interested in making Broome a safer place for young and old people to live actively.
Patrick Greechan	Born here and related to most. Department of Child Protection, Nirrumbuk Environmental Health Services Thrive Program Case Worker in the most troubled houses Marine Master 40yrs. Pearling/Super Yachts worldwide Engineer Local local. Yawuru / Baard INTERESTS Youths off the streets Creating an area for itinerants. Remote community individuals Programs to entice young people Mentoring and Role Modelling Speaking the hard truths

<p>Maureen Chepnetich</p>	<p>Master's Degree in Project Management Successful delivery of a research project on community empowerment Passionate about service to humanity.</p>
<p>Christopher Smyth</p>	<p>As a Broome resident since 2019, a homeowner, and a father, I am deeply committed to the security and prosperity of our town. Professional Background & Perspective As the Proprietor of Harvey Norman Broome Technology and Entertainment, I interact with a wide cross-section of the community daily. I bring a strong business perspective to the group, understanding intimately how community safety directly correlates with economic stimulation and business confidence. I am an advocate for practical solutions that protect local commerce while fostering a welcoming environment for residents and tourists. Community Involvement My commitment to Broome extends well beyond business hours. I believe that a safe community is built on strong social networks and opportunities for our youth. To that end, I am an active financial supporter of several key local organizations, including: Broome Youth and Families Hub: Supporting vulnerable youth and family services. Sporting Clubs: Broome Towns Football Club, Barracudas Swimming, and Broome Floorball. These associations have given me valuable insight into the importance of engagement and activity as tools for community cohesion. Why I am Applying I see this role as an opportunity to bridge the gap between the business sector, community groups, and the Council. I am forward-thinking—advocating for both economic growth and renewable sustainability—and I want to ensure that Broome remains a safe, vibrant place for families to raise their children, just as I am raising mine. I am eager to contribute my time, business acumen, and community networks to help oversee the Community Safety Plan.</p>
<p>Nicolas Jaramillo</p>	<p>I have been self employed in Broome Since 2018. Bachelor of accounting and finance from Swinburne University. Currently a business owner in Broome WA. I've had to deal with a lot of break ins in the past. I'd like to be able to make a difference in Broome's crime rate. Help and check that the shire is doing what they say they're doing. I'm about to be a father. I'd like to make sure is as safe as it can for my future kids.</p>

Shane Ringin	<p>Current CFO for Kaynar Group (located in Broome). Experienced security and risk management professional with more than 20 years in law enforcement and over a decade advising organisations on fraud control, investigations, and physical security risk management. I specialise in developing and implementing practical solutions that help organisations strengthen resilience, prevent losses, and meet compliance obligations.</p> <p>Core Capabilities</p> <ul style="list-style-type: none">• Fraud & Corruption Control – Prevention, detection, and investigation of corporate fraud and misconduct.• Physical Security Risk Management – Assessment and design of security frameworks, infrastructure, and operational practices.• Security Risk Assessments – Analysis of current and proposed control measures to mitigate security risks.• Investigations & Forensics – Complex corporate investigations, forensic interviewing, and evidence management.• Training & Awareness – Delivery of tailored training programs and workshops to build organisational capability. <p>Qualifications & Fellowships</p> <ul style="list-style-type: none">• MBA, Latrobe University• BA, Criminal Justice Administration• Diploma of Accounting• Diploma, Commercial Crime & Terrorism Control (University of Exeter, UK)• Certificate in Fraud Investigation (Latrobe University)• Certificate in Cybersecurity (Latrobe University)• Churchill Fellow – International study on identity theft (Asia, Europe, UK, USA)• British Chevening Fellow – Commercial Crime & Terrorism Control (Cambridge & Exeter Universities)• Certified Fraud Investigator licensed by the Victoria, Northern Territory and New South Wales Police
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<p>Michael Gilmour</p>	<p>Expression of Interest – Community Safety Working Group 2026 I am writing to submit my Expression of Interest to join the Shire of Broome Community Safety Working Group 2026. As the College Manager at Broome Residential College with the Department of Education, I bring extensive leadership and management experience across education, residential care, and community services. I hold a Diploma of Leadership and Management and am currently studying towards a Diploma in Business Management, which supports my strong focus on governance, strategic planning, financial management, and continuous improvement. A significant part of my work is building strong, respectful partnerships with First Nations families, communities, schools, and service providers. I work closely with Aboriginal students and their families to ensure culturally safe, supportive environments that respond to community needs. This has given me a deep appreciation of the challenges and opportunities within Broome and the importance of collaboration, trust, and locally-led solutions to improve community safety and wellbeing. I am passionate about contributing to a safer, more connected Broome and would welcome the opportunity to work alongside the Shire, local service providers, and community members to oversee the delivery of the Community Safety Plan. I am particularly interested in supporting the implementation of key strategic actions, strengthening partnerships across sectors, and acting as a community champion to help raise awareness and support for initiatives that respond to the real needs of our community. Through my leadership roles in residential education, emergency housing, and youth and community services, I have developed strong skills in governance, strategic planning, community engagement, and collaborative problem-solving. I bring a practical, solutions-focused approach, strong communication skills, and a genuine commitment to improving safety, inclusion, and wellbeing for all who live in and visit Broome. Thank you for considering my application. I would be honoured to contribute my experience, energy, and commitment to the Community Safety Working Group and welcome the opportunity to discuss this further.</p>
<p>Joanna Churnside</p>	<p>Qualifications and Experiences: * Previously employed with Broome International Airport as Security Screening Supervisor for 6 years, * Currently employed with Alpha Division Security Services as Security Officer, * Currently in the process of under-taking a business venture into Security Training Services for Community members. Interests: * Passionate and committed in 'making a change on community safety and protection'.</p>

Stacey Marley	Resident of Broome for 16years. Seen a lot, still do unfortunately. Would like a change
Koos	Local dad/father plus school of hard knocks... And common sense

9.4.4 MONTHLY PAYMENT LISTING - DECEMBER 2025

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Finance Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report recommends that Council receive the list of payments made under delegated authority, as per the attachment to this report, for December 2025.

BACKGROUND

The Chief Executive Officer (CEO) has delegated authority via Delegation 1.2.20 Payments from the Municipal or Trust Funds, to make payments from the Municipal and Trust funds as per budget allocations and in line with applicable policies.

COMMENT

The Shire provides payments to suppliers by Electronic Funds Transfer (EFT and BPAY), cheque, credit card or direct debit. Attachment 1 provides a list of all payments processed under delegated authority in December 2025.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT***Local Government (Financial Management) Regulations 1996***

12. *Payments from municipal fund or trust fund, restrictions on making*
 - (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
 - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*

- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

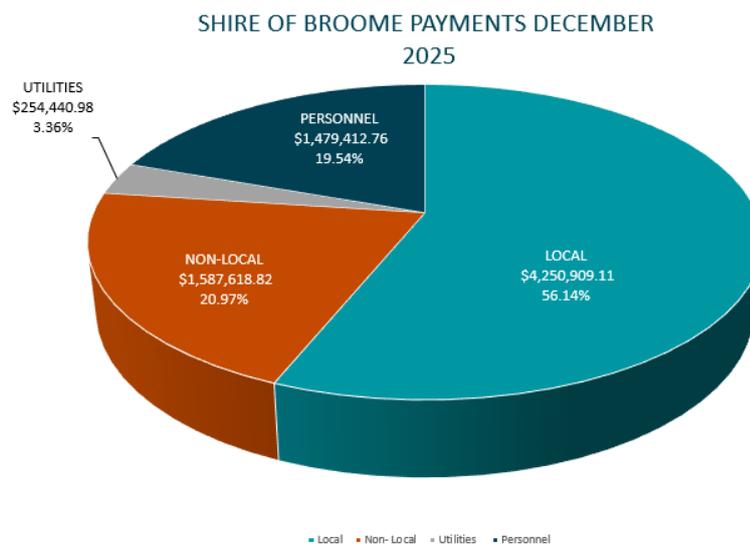
- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

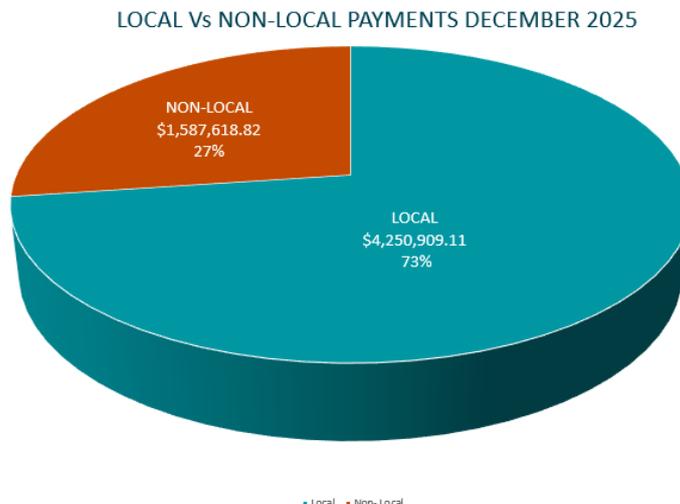
Nil.

FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:



Note: Personnel payments in this analysis include payroll, superannuation (contained within Direct Debit type payments), payroll tax and other deductions (contained within the EFT Payments type payments).



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for December 2025, after \$1,479,412.76 in personnel payments, \$254,440.98 in utilities, and other non-local sole suppliers were excluded.

YEAR TO DATE CREDITOR PAYMENTS

The table below summarises the total payments made to creditors year to date:

Month	Cheques	EFT Payments	Direct Debit	Credit Card	Trust	Payroll	Total Creditors
Jul-25	\$ 4,895.35	\$ 4,634,889.06	\$ 528,035.87	\$ 40,093.25	\$ -	\$ 877,394.96	\$ 6,085,308.49
Aug-25	\$ -	\$ 5,504,680.41	\$ 365,632.93	\$ 45,381.35	\$ -	\$ 853,707.24	\$ 6,769,401.93
Sep-25	\$ 3,500.00	\$ 6,108,370.52	\$ 402,977.55	\$ 44,223.11	\$ -	\$ 834,426.18	\$ 7,393,497.36
Oct-25	\$ -	\$ 6,082,061.10	\$ 557,648.24	\$ 34,571.75	\$ -	\$ 1,393,817.93	\$ 8,068,099.02
Nov-25	\$ -	\$ 4,053,227.00	\$ 444,421.59	\$ 34,486.06	\$ -	\$ 949,687.30	\$ 5,481,821.95
Dec-25	\$ 610.40	\$ 6,161,207.00	\$ 443,797.27	\$ 32,929.74	\$ -	\$ 933,837.26	\$ 7,572,381.67
Jan-26							
Feb-26							
Mar-26							
Apr-26							
May-26							
Jun-26							
TOTAL	\$ 9,005.75	\$ 32,544,435.09	\$ 2,742,513.45	\$ 231,685.26	\$ -	\$ 5,842,870.87	\$ 41,370,510.42

RISK

The risk of Council not receiving this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.**Outcome 9 - Effective leadership, advocacy and governance****Objective** 9.2 Deliver cost effective, fit-for-purpose assets, facilities and equipment.**VOTING REQUIREMENTS***Simple Majority***REPORT RECOMMENDATION:***That Council:*

1. *Receives the list of payments made from the Municipal and Trust Accounts in December 2025, totalling \$7,572,381.67 (Attachment 1) per the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:*
 - a) *EFT Vouchers EFT82259 - EFT82587 totalling \$6,161,207.00;*
 - b) *Municipal Cheque Vouchers 57872 – 57873 totalling \$610.40;*
 - c) *Trust Cheque Vouchers 00000 - 00000 totalling \$0.00; and*
 - d) *Municipal Direct Debits, DD35007.1 - DD35075.10 including payroll totalling \$1,377,634.53*
2. *Receives the list of payments made by credit cards in December 2025, totalling \$32,929.74 (contained within Attachment 1) per the requirements of Regulation 13A of the Local Government (Financial Management) Regulations 1996 covering Municipal Direct Debits DD34986.26 - DD35116.19 and EFT Vouchers EFT82708 - EFT82731.*
3. *Notes the local spend of \$4,250,909.11 included in the amount above, equating to 73% of total payments excluding personnel, utility, and other external sole supplier costs.*

Attachments

1. Payment Listing - December 2025

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
EFT #	Date	NAME	Description	Amount
EFT82259	05/12/2025	A & M MEDICAL SERVICES PTY LTD	First Aid- Annual Service Oxygen Regulators- BRAC	\$ 326.21
EFT82510	19/12/2025	A PLUS EVENTS & HIRE	Hire Pallet Lounge- Shire Christmas Party	\$ 528.00
EFT82322	09/12/2025	A. AHTONG	Staff Travel Reimbursement	\$ 990.20
EFT82456	17/12/2025	A. COLLINS	Umpire Payments- BRAC	\$ 70.00
EFT82458	17/12/2025	A. LOVETT	Umpire Payments- BRAC	\$ 105.00
EFT82457	17/12/2025	A. RANN	Umpire Payments- BRAC	\$ 35.00
EFT82262	05/12/2025	A. VALENTI	Water Park Feature Repair- Town Beach	\$ 1,100.00
EFT82376	15/12/2025	AARON MANSON (POOL WISDOM)	Pool Chemicals- Town Beach Water Park RFQ 24/33	\$ 2,879.12
EFT82260	05/12/2025	AARON MANSON (POOL WISDOM)	Pool Chemicals- BRAC RFQ 24/33	\$ 2,421.68
EFT82453	17/12/2025	AARON MANSON (POOL WISDOM)	Pool Chemicals- Town Beach Water Park RFQ 24/33	\$ 431.66
EFT82511	19/12/2025	AARON MANSON (POOL WISDOM)	Water Quality Testing- Town Beach Water Park RFQ 24/33	\$ 291.50
EFT82454	17/12/2025	ABL LANDSCAPING CONTRACTING PTY LTD	Gardening- Shire Administration RFT25/06	\$ 8,904.50
EFT82455	17/12/2025	ABLE ELECTRICAL (WA) PTY LTD	Solenoid Voltage Check- BRAC	\$ 132.00
EFT82323	09/12/2025	ACOR CONSULTANTS (WA) PTY LIMITED	Cable Beach Redevelopment Stage 2- Construction Support	\$ 4,953.30
EFT82512	19/12/2025	ACOR CONSULTANTS (WA) PTY LIMITED	Water Main Relocation- Cable Beach Redevelopment	\$ 1,622.50
EFT82261	05/12/2025	ACT INDUSTRIAL	Fork Lift Tipping Bins- WMF	\$ 7,200.60
EFT82324	09/12/2025	ACURIX NETWORKS PTY LTD	Public Wi-Fi- Library	\$ 497.20
EFT82513	19/12/2025	AIT SPECIALISTS PTY LTD	Fuel Tax Credit Review- November 2025	\$ 631.40
EFT82377	15/12/2025	ALLPEST (BROOME PEST CONTROL)	Tick Treatment- Library Garden Beds	\$ 500.00
EFT82378	15/12/2025	ALTUS PLANNING PTY LTD	Representation SAT Matter DR153/2025- Planning Appeals	\$ 5,500.00
EFT82263	05/12/2025	ANIMAL CARE EQUIPMENT & SERVICES AUSTRALIA PL	Cat Traps- Ranger Services	\$ 1,950.00
EFT82379	15/12/2025	ARTISTRALIA	Halloween Movie Night- Freight	\$ 27.50
EFT82380	15/12/2025	ASK WASTE MANAGEMENT PTY LTD	Waste & Resource Recovery Strategy- RFQ25-31	\$ 11,173.25
EFT82381	15/12/2025	AUSTRALIA POST	Postage- Shire Administration	\$ 4,556.27
EFT82264	05/12/2025	AUSTRALIAN PERFORMING ARTS CENTRES ASS.	2026 PAC Australia Membership Fee- Civic Centre	\$ 1,120.00
EFT82368	12/12/2025	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 581.00
EFT82580	22/12/2025	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 581.00
EFT82581	22/12/2025	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 144,220.00
EFT82369	12/12/2025	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 143,308.00
EFT82514	19/12/2025	AUSTRALIAN TAXATION OFFICE - ACTIVITY STATEMENT	Business Activity Statement- November 2025	\$ 68,098.00
EFT82459	17/12/2025	AVIAIR	Sponsorship- Inter-Regional Regular Public Transport Air Services C/1222/026	\$ 17,678.10
EFT82272	05/12/2025	B. HART	Rates Refund- A110800	\$ 578.22
EFT82460	17/12/2025	BAIRD AUSTRALIA PTY LTD	Coastal Hazard Risk Management & Adaption Plan Review- RFQ24/26	\$ 19,250.00
EFT82265	05/12/2025	BAIRD AUSTRALIA PTY LTD	Coastal Hazard Risk Management & Adaption Plan Review- RFQ24/26	\$ 18,645.00
EFT82266	05/12/2025	BCA CONSULTANTS PTY LTD	Air Conditioning Replacement- Shire Administration	\$ 2,750.00
EFT82267	05/12/2025	BIG SPOON ART SERVICES PTY LTD	Concept Development- RFT25/01	\$ 26,950.00
EFT82268	05/12/2025	BLACKWOODS	New Starter Uniforms- People & Culture RFT 23/17	\$ 3,104.14
EFT82515	19/12/2025	BLACKWOODS	New Starter Uniforms- People & Culture RFT 23/17	\$ 2,003.25
EFT82461	17/12/2025	BLACKWOODS	Harness, Lanyards & Strap Poll- Works & Operations	\$ 1,914.95

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
EFT82382	15/12/2025	BLACKWOODS	Staff Uniforms- Parks & Gardens	\$ 595.56
EFT82325	09/12/2025	BLACKWOODS	Staff Uniforms- Parks & Gardens	\$ 137.94
EFT82269	05/12/2025	BLUE SEAS RESORT	Environmental Health Officer- Accommodation	\$ 8,580.00
EFT82270	05/12/2025	BOC LIMITED	Gas Bottle- Various Shire Facilities	\$ 244.20
EFT82326	09/12/2025	BOC LIMITED	Gas Bottles- Depot	\$ 126.95
EFT82462	17/12/2025	BOC LIMITED	Mosquito Trapping Gas- Environmental Health	\$ 60.91
EFT82271	05/12/2025	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 26,009.84
EFT82516	19/12/2025	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 16,923.96
EFT82327	09/12/2025	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 10,698.66
EFT82273	05/12/2025	BROOKS HIRE	Dry Hire Loader Bucket- WMF	\$ 4,247.40
EFT82383	15/12/2025	BROOKS HIRE	Skidsteer Loader Hire- Works & Operations RFT24/14	\$ 4,224.92
EFT82463	17/12/2025	BROOKS HIRE	Skidsteer Loader Hire- Works & Operations	\$ 2,709.24
EFT82517	19/12/2025	BROOKS HIRE	Skidsteer Loader Hire- Works & Operations	\$ 277.17
EFT82328	09/12/2025	BROOME BOLT SUPPLIES WA PTY LTD	Slings 10T- Works & Operations	\$ 660.00
EFT82329	09/12/2025	BROOME CAMPUS NORTH REGIONAL TAFE	Forklift Training- Works & Operations	\$ 255.20
EFT82464	17/12/2025	BROOME FISHING CLUB	Beverages- Staff Christmas Party 2025	\$ 3,315.00
EFT82331	09/12/2025	BROOME HISTORICAL SOCIETY & MUSEUM	Books for the Collection- Library	\$ 80.00
EFT82332	09/12/2025	BROOME PERFORMING ARTS CO INC	Event Development Fund- Milestone Payment One 2025/26	\$ 4,950.00
EFT82274	05/12/2025	BROOME PERFORMING ARTS CO INC	Extension Performance- Civic Centre	\$ 300.00
EFT82384	15/12/2025	BROOME PHYSIO	Pre-Employment Assessment- Ranger Services	\$ 269.50
EFT82518	19/12/2025	BROOME PLUMBING & GAS	Replace Outside Shower- Town Beach Water Park	\$ 9,844.00
EFT82333	09/12/2025	BROOME PLUMBING & GAS	Fire Tank Pipework Re-Location- BRAC	\$ 1,386.00
EFT82385	15/12/2025	BROOME PROGRESSIVE SUPPLIES	Kiosk Stock- BRAC	\$ 462.46
EFT82275	05/12/2025	BROOME PROGRESSIVE SUPPLIES	Kiosk Stock- BRAC	\$ 237.24
EFT82465	17/12/2025	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Administration	\$ 75.16
EFT82334	09/12/2025	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Administration	\$ 69.43
EFT82519	19/12/2025	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Administration	\$ 69.43
EFT82440	15/12/2025	BROOME PROPERTY PEOPLE	Staff Rent- January 2026	\$ 2,389.89
EFT82386	15/12/2025	BROOME SCOOTERS PTY LTD (KIMBERLEY MOWERS & SPARES)	Whisper Twist- Parks & Gardens	\$ 440.00
EFT82387	15/12/2025	BROOME SENIOR HIGH SCHOOL	Performance- Shire Christmas Party	\$ 500.00
EFT82370	12/12/2025	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 560.00
EFT82582	22/12/2025	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 560.00
EFT82371	12/12/2025	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 990.00
EFT82583	22/12/2025	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 990.00
EFT82520	19/12/2025	BROOME SMALL ENGINE SERVICES	Speed Feed Cutting Head- Parks & Gardens	\$ 310.64
EFT82388	15/12/2025	BROOME SURF LIFE SAVING CLUB INC	Venue Hire- Thank A Volunteer Day 2025	\$ 1,100.00
EFT82521	19/12/2025	BROOME TOURIST BUREAU INC	The Multiyear Funding Agreement C/0323/026	\$ 137,500.00
EFT82389	15/12/2025	BROOME TRANSIT- BROOME TAXIS	Kimberley Regional Group Tour- Bus	\$ 450.00
EFT82390	15/12/2025	BROOME VETERINARY HOSPITAL	Pound Facility Rent- Rangers Services	\$ 7,177.80
EFT82335	09/12/2025	BROOME YOUTH AND FAMILIES HUB INCORPORATED	Quick Response Grant- Community Development	\$ 990.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
EFT82524	19/12/2025	C. CHAPMAN	Home Composting & Dual Bin Rebate	\$ 110.00
EFT82522	19/12/2025	CABLE BEACH PAINTING SERVICES PTY LTD	Interior Painting- Administration Building	\$ 4,961.00
EFT82336	09/12/2025	CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOM	Tyres- Depot	\$ 2,154.00
EFT82276	05/12/2025	CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOM	Tyres- Depot	\$ 1,825.00
EFT82466	17/12/2025	CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOM	Truck Tyres- Depot	\$ 1,790.00
EFT82523	19/12/2025	CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE	Tyres- Depot	\$ 1,011.50
EFT82277	05/12/2025	CARE PROPERTY WA STRATA MANAGEMENT	Strata Fees- Shire Housing	\$ 1,348.72
EFT82278	05/12/2025	CARPET PAINT & TILE CENTRE	Supply & Install New Synthetic Turf- Nipper Roe Sports Field	\$ 10,615.00
EFT82279	05/12/2025	CENTRAL REGIONAL TAFE	Staff Training- Ranger Services	\$ 1,258.11
EFT82441	15/12/2025	CHARTER PROPERTY GROUP PTY LTD	Staff Rent- January 2026	\$ 4,127.85
EFT82525	19/12/2025	CHARTER PROPERTY GROUP PTY LTD	Staff Rent- November 2025	\$ 217.18
EFT82372	12/12/2025	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 528.41
EFT82584	22/12/2025	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 528.41
EFT82526	19/12/2025	CJD EQUIPMENT PTY LTD	Filter & Parts- Loader	\$ 725.68
EFT82467	17/12/2025	CLARK EQUIPMENT SALES PTY LTD	Idler Track- Depot	\$ 3,709.94
EFT82527	19/12/2025	CLARK POOLS & SPAS BROOME (NEW)	Pool Servicing- Shire Housing	\$ 469.57
EFT82468	17/12/2025	CLEANAWAY CO PTY LTD	Kerbside Recycling & Waste- RFQ 23 - 16	\$ 281,380.01
EFT82391	15/12/2025	CLEANAWAY CO PTY LTD	Residential/ Commercial Two Bin Service & Kerbside Replacements RFQ 23 - 16	\$ 208,492.17
EFT82528	19/12/2025	CLEAVE CONSOLIDATED PTY LTD TA GRATEFUL GARDENS	Garden Maintenance September 2025- Shire Housing	\$ 330.00
EFT82337	09/12/2025	CMA CONTRACTING PTY LTD	Cable Beach Foreshore Redevelopment (Head Contract Claim 7) RFT 24/10	\$ 2,917,948.85
EFT82280	05/12/2025	COAST & COUNTRY ELECTRICS	Replace LED Lights- Shire Housing	\$ 11,036.93
EFT82338	09/12/2025	COAST & COUNTRY ELECTRICS	Install Switchboard Contacts & Timers- Male Oval & Dampier Terrace	\$ 6,855.20
EFT82339	09/12/2025	COATES HIRE OPERATIONS PTY LTD	Hire Knuckle Boome- Works & Operations	\$ 1,170.11
EFT82281	05/12/2025	COLLIERS INTERNATIONAL ENGINEERING & DESIGN (WA) PTY	Carpark Formalisation Detailed Designs- BRAC RFQ25-25	\$ 28,061.55
EFT82529	19/12/2025	CONNECT CALL CENTRE SERVICES	After Hours Call Centre Charges- Shire Administration	\$ 611.82
EFT82392	15/12/2025	CORSIGN WA PTY LTD	Traffic Cones- Works & Operations	\$ 2,134.00
EFT82393	15/12/2025	CRESCITA SMSF PTY LTD	Rates Refund- A303498	\$ 758.14
EFT82282	05/12/2025	CS LEGAL	Debt Collection- Finance	\$ 231.00
EFT82470	17/12/2025	D. RANN	Umpire Payments- BRAC	\$ 140.00
EFT82394	15/12/2025	DATA#3 LIMITED	Adobe Yearly Subscription- ICT	\$ 40,229.11
EFT82283	05/12/2025	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Check & Test Reticulation Pumps- BRAC	\$ 286.00
EFT82469	17/12/2025	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Chemical Eye Wash Station Repair- Parks & Gardens	\$ 154.00
EFT82340	09/12/2025	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Emergency Service Levy Qtr. 2- Rates	\$ 476,552.58
EFT82438	15/12/2025	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION	Building Service Levy- November 2025	\$ 9,727.90
EFT82530	19/12/2025	DEPARTMENT OF TREASURY AND FINANCE	Pensioner Rebate Claim- Refund Rates Portion	\$ 100.00
EFT82395	15/12/2025	DIVERS TAVERN	Alcohol Stock- Civic Centre	\$ 3,617.00
EFT82284	05/12/2025	DIVERS TAVERN	Alcohol Stock- Civic Centre	\$ 1,928.00
EFT82471	17/12/2025	E. KERR	Staff Reimbursement- Wellness Callender	\$ 85.00
EFT82585	22/12/2025	EASISALARY PTY LTD TA EASI	Payroll Deductions/Contributions	\$ 7,865.97
EFT82373	12/12/2025	EASISALARY PTY LTD TA EASI	Payroll Deductions/Contributions	\$ 6,339.83

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
EFT82285	05/12/2025	ECOSCAPE AUSTRALIA PTY LTD	Broome Playground Strategy- Final Strategy Development	\$ 1,567.50
EFT82396	15/12/2025	ELGAS LTD	Gas- Shire Housing	\$ 64.90
EFT82442	15/12/2025	ERIC & SUE ROWE	Staff Rent- January 2026	\$ 1,260.12
EFT82341	09/12/2025	ETC SOLUTIONS	Electrical Works- Cable Beach Redevelopment	\$ 3,635.50
EFT82531	19/12/2025	FERRANTE ADVISORY	Consultant Expense- McMahan Oval	\$ 756.25
EFT82397	15/12/2025	FIRE & SAFETY SERVICES COMPANY	Fire Equipment Reprogramming- Civic Centre	\$ 2,754.40
EFT82532	19/12/2025	FIRE & SAFETY SERVICES COMPANY	Water Tank Maintenance- BRAC	\$ 2,296.80
EFT82472	17/12/2025	FIRE & SAFETY SERVICES COMPANY	Replace Extinguishers- Depot	\$ 1,485.00
EFT82286	05/12/2025	FOCUS NETWORKS (PROGRESSIVE CREATIVE SOLUTIONS)	Synergy Upgrade- ICT	\$ 7,584.50
EFT82533	19/12/2025	FOCUSED VISION CONSULTING	NVCP Application- Cable Beach Foreshore Upgrade	\$ 4,482.50
EFT82473	17/12/2025	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Cleaning Toilets- Broome Surf Lifesaving Club	\$ 7,259.68
EFT82534	19/12/2025	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Pressure Cleaning- Various Shire Facilities	\$ 1,331.00
EFT82287	05/12/2025	FORCH WA PTY LTD	Workshop Consumables- Depot	\$ 447.14
EFT82474	17/12/2025	FORMS EXPRESS PTY LTD	Data Processing- Rates Instalment Notices	\$ 1,449.67
EFT82535	19/12/2025	GINA NICOLE HAILES	Aqua Aerobics Instructor- BRAC	\$ 300.00
EFT82288	05/12/2025	GO GO MEDIA	Marketing- BRAC	\$ 198.00
EFT82289	05/12/2025	GOOLARRI MEDIA ENTERPRISES PTY LTD	Radio Advertising- Community Engagement	\$ 6,094.00
EFT82342	09/12/2025	HAMES SHARLEY	Broome Precinct Structure Plans- RFQ22-20	\$ 6,319.50
EFT82290	05/12/2025	HARBY ENTERPRISES PTY LTD TA HARBY STUDIOS	Marketing & Communications Cable Beach Redevelopment- RFQ 25/08	\$ 8,493.65
EFT82343	09/12/2025	HOLDFAST FLUID POWER NW PTY LTD	Wire Hose Assembly- WMF	\$ 341.47
EFT82398	15/12/2025	HOLDFAST FLUID POWER NW PTY LTD	Hydraulic Hoses- Shire Fleet	\$ 281.22
EFT82291	05/12/2025	HOLDFAST FLUID POWER NW PTY LTD	Replace Case Hydraulic Brake Line & Clamps- WMF	\$ 279.97
EFT82536	19/12/2025	HOLDFAST FLUID POWER NW PTY LTD	Hose Assembly- Depot	\$ 185.43
EFT82475	17/12/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage- Street Lighting	\$ 14,558.58
EFT82476	17/12/2025	HORIZON POWER (SERVICE WORKS)	Environmental & Heritage Approval For Clearances- Western Side Cape Leveque Rd	\$ 41,800.00
EFT82344	09/12/2025	HT CLEANING SERVICES PTY LTD	Manual Litter Collection- Operations	\$ 9,976.58
EFT82537	19/12/2025	HT CLEANING SERVICES PTY LTD	Cleaning Consumables- Various Shire Facilities RFT 23-04	\$ 7,580.64
EFT82443	15/12/2025	HUTCHINSON REAL ESTATE	Staff Rent- January 2026	\$ 4,345.24
EFT82292	05/12/2025	IANNELLO DESIGN	Youth Plan- Graphic Design	\$ 3,519.50
EFT82477	17/12/2025	IANNELLO DESIGN	Annual Report 24/25 Graphic Design	\$ 2,942.50
EFT82367	09/12/2025	ISUBSCRIBE	Annual Periodicals Subscription- Library	\$ 3,579.32
EFT82346	09/12/2025	J. DODDS	Staff Reimbursement- Training	\$ 642.02
EFT82480	17/12/2025	J. HALL	Staff Utility Reimbursement- As Per Contract	\$ 3,711.46
EFT82444	15/12/2025	J. HEARSCH	Staff Rent- January 2026	\$ 2,607.14
EFT82479	17/12/2025	J. WATT	Staff Flight Reimbursement- As Per Contract	\$ 602.88
EFT82345	09/12/2025	J. WATT	Staff Uniform Reimbursement	\$ 203.00
EFT82478	17/12/2025	J.CARPENTER	Refund Nomination Fee- 2023 Election	\$ 100.00
EFT82399	15/12/2025	JAPANESE TRUCK AND BUS SPARES PTY LTD	Relay Assembly Glow Plug- Depot	\$ 84.65
EFT82293	05/12/2025	JOSH BYRNE & ASSOCIATES	Design Variations- Cable Beach Redevelopment	\$ 6,883.58
EFT82485	17/12/2025	K. BECKINGHAM	Umpire Payments- BRAC	\$ 140.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
EFT82483	17/12/2025	K. JOL	Umpire Payments- BRAC	\$ 140.00
EFT82445	15/12/2025	K. MENHAM	Staff Rent- January 2026	\$ 1,157.14
EFT82347	09/12/2025	KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES	Emulsion & Cold Mix- Works & Operations RFT 22-03	\$ 32,127.26
EFT82481	17/12/2025	KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES	Emulsion & Cold Mix- Works & Operations RFT 22-03	\$ 18,204.67
EFT82538	19/12/2025	KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES	Emulsion & Cold Mix- Works & Operations RFT 22-03	\$ 4,791.60
EFT82482	17/12/2025	KENNARDS HIRE	Excavator Hire- Works & Operations	\$ 414.60
EFT82539	19/12/2025	KENNARDS HIRE	Chlorine Line- BRAC	\$ 55.00
EFT82540	19/12/2025	KIMBERLEY ACCOMMODATION (WEST) PTY LTD (TA CABLE BEACH	Councillor Christmas Dinner- Governance	\$ 1,234.00
EFT82541	19/12/2025	KIMBERLEY BOOKSHOP	Books- Library	\$ 75.57
EFT82400	15/12/2025	KIMBERLEY CONTRACTING	Posi Shell Daily Application- RFT 23-07	\$ 36,300.00
EFT82542	19/12/2025	KIMBERLEY FITNESS & SUPPORT SERVICES	Aqua Instructor- BRAC	\$ 2,178.00
EFT82401	15/12/2025	KIMBERLEY FUEL & OIL SERVICES	Filter- Depot	\$ 2,468.56
EFT82294	05/12/2025	KIMBERLEY FUEL & OIL SERVICES	Air Hose Reel- WMF	\$ 773.12
EFT82543	19/12/2025	KIMBERLEY FUEL & OIL SERVICES	Hydraulic Oil- Depot	\$ 397.37
EFT82544	19/12/2025	KIMBERLEY GOLD PURE DRINKING WATER	Drinking Water- WMF	\$ 108.00
EFT82295	05/12/2025	KIMBERLEY PROPERTY SETTLEMENTS	Rates Refund- A101722	\$ 135.31
EFT82348	09/12/2025	KIMBERLEY TREE CARE	Tree Pruning- Parks & Gardens	\$ 1,980.00
EFT82545	19/12/2025	KIMBERLEY TREE CARE	Stump Removal- RFT 25/07	\$ 825.00
EFT82296	05/12/2025	KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD)	Hard Hats- Parks & Gardens	\$ 274.96
EFT82546	19/12/2025	KIMBERLEY WASHROOM SERVICES	Supply & Service Sanitary Disposal Units- Various Shire Facilities	\$ 3,496.00
EFT82402	15/12/2025	KO CONTRACTING PTY LTD	Reinstatement of Line Marking Post- Reseal Renewal Works	\$ 22,078.01
EFT82547	19/12/2025	KO CONTRACTING PTY LTD	Concrete Retic Box Lid Install- Works & Operations	\$ 1,969.00
EFT82403	15/12/2025	KOLORS PTY LTD (PINDAN PRINTING)	Replacement Signs- Japanese Cemetery	\$ 3,080.00
EFT82484	17/12/2025	KOLORS PTY LTD (PINDAN PRINTING)	Councillor Parking Signage- Shire Administration	\$ 590.70
EFT82486	17/12/2025	KS MEDIA	Photography Thank A Volunteer Day- Community Development	\$ 525.00
EFT82405	15/12/2025	L. MCKENZIE	Staff Travel Reimbursement- As Per Contact	\$ 2,500.00
EFT82548	19/12/2025	LAMOTTE PACIFIC PTY LTD	Spin Touch Gasket Maintenance & Freight- Environmental Health	\$ 293.70
EFT82297	05/12/2025	LANDGATE	Landgate GRV & UV Interim Schedules- Rates	\$ 290.99
EFT82487	17/12/2025	LANDGATE	Landgate UV Interim Valuation- Rates	\$ 48.48
EFT82404	15/12/2025	LEISURE INSTITUTE OF WA AQUATICS (INC) LIWA	LIWA Annual Membership Renewal- BRAC	\$ 150.00
EFT82374	12/12/2025	LGRCEU	Payroll Deductions/Contributions	\$ 24.00
EFT82586	22/12/2025	LGRCEU	Payroll Deductions/Contributions	\$ 24.00
EFT82298	05/12/2025	LINMAC BEARING EQUIPMENT	Bobcat Hydraulic Hoses, Fittings & Seals- Depot	\$ 318.28
EFT82549	19/12/2025	LIONS CLUB OF BROOME	Lions Train- Town Beach Christmas Event	\$ 300.00
EFT82349	09/12/2025	LOCK & LOAD LASER TAG	Laser Tag- Town Beach Christmas Event	\$ 1,650.00
EFT82488	17/12/2025	LO-GO APPOINTMENTS	Temporary Agency Staff- CEO EA Replacement	\$ 3,749.88
EFT82299	05/12/2025	LO-GO APPOINTMENTS	Temporary Agency Staff- CEO EA Replacement	\$ 3,157.79
EFT82550	19/12/2025	LRL BROOME MEDICAL CLINIC	Pre Employment Medical- People & Culture	\$ 1,261.50
EFT82489	17/12/2025	M P ROGERS & ASSOCIATES PTY LTD	Coastal Asset Inspection- Infrastructure	\$ 27,696.90
EFT82551	19/12/2025	M P ROGERS & ASSOCIATES PTY LTD	Marine Structures Condition Assessment	\$ 1,798.50

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
EFT82552	19/12/2025	M. FRANCIS	Professional MC Services- Town Beach Christmas Event	\$ 1,200.00
EFT82410	15/12/2025	M. STEPHENS	Sip & Shop Event- Civic Centre	\$ 1,500.00
EFT82300	05/12/2025	MAGABALA BOOKS ABORIGINAL CORPORATION	Books for the Collection- Library	\$ 565.73
EFT82301	05/12/2025	MARKETFORCE(OMNICOM)	Advertisement- RFT25/04	\$ 446.59
EFT82350	09/12/2025	MARKETFORCE(OMNICOM)	Advertisement- RFT25-10	\$ 420.23
EFT82406	15/12/2025	MCCORRY BROWN EARTHMOVING PTY LTD	Dakas Path Construction RFT 25/02	\$ 15,887.42
EFT82553	19/12/2025	MCINTOSH & SON	Headlamp & Indicator Unit- Depot	\$ 703.25
EFT82407	15/12/2025	MCINTOSH & SON	Fuel Injection Lines- Case Loader	\$ 344.89
EFT82408	15/12/2025	MCLEODS LAWYERS	Legal Advice- Planning	\$ 1,541.76
EFT82409	15/12/2025	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Survey Stockpile Sand- BRAC Ovals	\$ 512.49
EFT82302	05/12/2025	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Topdressing Machine Control Data- BRAC Ovals	\$ 440.00
EFT82411	15/12/2025	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Diary & Wall Planner Order- Administration Building	\$ 1,666.60
EFT82554	19/12/2025	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Round Table Disc Base- Administration Building	\$ 974.84
EFT82303	05/12/2025	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Printing- ICT	\$ 879.58
EFT82490	17/12/2025	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Brochure Holder- BRAC	\$ 136.50
EFT82351	09/12/2025	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Stationary- Broome Public Library	\$ 123.64
EFT82555	19/12/2025	MONSTERBALL AMUSEMENTS & HIRE	Water Slide Hire- Shire Christmas Event	\$ 1,507.00
EFT82556	19/12/2025	MONTY COMPOST CO	Monty Probe Subscription- WMF	\$ 3,960.00
EFT82412	15/12/2025	MOORE AUSTRALIA AUDIT (WA)	Long Term Financial Plan Provision- Finance	\$ 4,950.00
EFT82491	17/12/2025	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD -	Capped Price Service- Shire Fleet	\$ 290.00
EFT82557	19/12/2025	NORTH WEST AUTO ELECTRICAL	Air Conditioning Repairs- Shire Fleet	\$ 1,551.83
EFT82492	17/12/2025	NORTH WEST AUTO ELECTRICAL	Hock Truck Repairs- WMF	\$ 1,514.90
EFT82493	17/12/2025	NORTH WEST COAST SECURITY	Security Service- WMF RFT22/06	\$ 25,619.33
EFT82304	05/12/2025	NORTH WEST COAST SECURITY	Security Service- WMF RFT22/06	\$ 16,869.22
EFT82352	09/12/2025	NORTH WEST COAST SECURITY	Security Patrols- Various Shire Facilities	\$ 8,481.28
EFT82413	15/12/2025	NORTH WEST COAST SECURITY	Security Service- Library RFT 22-06	\$ 231.00
EFT82558	19/12/2025	NORTH WEST LOCKSMITHS	Padlocks- WMF	\$ 1,130.00
EFT82414	15/12/2025	NORTH WEST LOCKSMITHS	Rekeyed Cabinet Locks- Father McMahon Oval	\$ 130.00
EFT82494	17/12/2025	NORTH WEST TRIM & SHADE (RED HILL MOTOR TRIMMING)	Shade Sale Replacement-	\$ 368.50
EFT82415	15/12/2025	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER	Reticulation Parts- RFT24/16	\$ 4,881.34
EFT82305	05/12/2025	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER	Reticulation Parts- RFT24/16	\$ 4,622.28
EFT82495	17/12/2025	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME	Reticulation Parts- Nursery RFT24/16	\$ 3,490.98
EFT82306	05/12/2025	NYAMBA BURU YAWURU LTD	Cultural Monitoring- Cable Beach Redevelopment	\$ 37,778.40
EFT82496	17/12/2025	OASIS EATERY	Catering- Kimberley Regional Group	\$ 539.50
EFT82307	05/12/2025	OASIS EATERY	Catering- Council Workshop	\$ 381.50
EFT82416	15/12/2025	OFFICE OF THE AUDITOR GENERAL	Audit 2024-2025- Annual Financial Report	\$ 171,752.90
EFT82308	05/12/2025	OPTEON PROPERTY GROUP PTY LTD	Market Rental Valuation- Kimberley Regional Offices	\$ 2,000.00
EFT82309	05/12/2025	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 2,035.67
EFT82497	17/12/2025	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 1,073.36
EFT82417	15/12/2025	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 910.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
EFT82559	19/12/2025	PERFORMANCE TINTING	Windscreen Replacement & Camera Recalibration- Depot	\$ 1,400.00
EFT82446	15/12/2025	PETER WILLIAM RULAND AND SARAH MAY LLOYD-MOSTYN	Staff Rent- January 2026	\$ 2,824.40
EFT82560	19/12/2025	PORTER EQUIPMENT AUSTRALIA PTY LTD	Tyres- Roller	\$ 2,992.00
EFT82561	19/12/2025	PRC BUILDING SERVICES PTY LTD	Cable Beach Roof Sheeting Replacement- RFT25/09	\$ 2,374.59
EFT82447	15/12/2025	PRD BROOME	Staff Rent- January 2026	\$ 18,771.43
EFT82562	19/12/2025	PRD BROOME	Quarterly Admin Levy 01/01/2026 - 31/03/2026	\$ 2,250.00
EFT82448	15/12/2025	PRD FAMILY TRUST	Staff Rent- January 2026	\$ 4,779.76
EFT82353	09/12/2025	PRD FAMILY TRUST	Staff Rent- January 2026	\$ 2,121.43
EFT82354	09/12/2025	PRINTING IDEAS	Signs- BRAC Ovals	\$ 1,074.70
EFT82418	15/12/2025	PRINTING IDEAS	Printing- Public Health Promotion	\$ 576.44
EFT82498	17/12/2025	PRINTING IDEAS	Informational Signs - Father McMahon Oval	\$ 237.60
EFT82499	17/12/2025	RAE AND JAYDE	Advertising & Promotion- Civic Centre	\$ 750.00
EFT82449	15/12/2025	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Staff Rent- January 2026	\$ 2,607.14
EFT82563	19/12/2025	RED DIRT AUTO ELECTRICAL PTY LTD	Battery- Depot	\$ 203.95
EFT82564	19/12/2025	RIDER LEVETT BUCKKNALL WA PTY LTD	Broome North (Sanctuary)- Caravan Park Masterplan	\$ 4,400.00
EFT82419	15/12/2025	ROBERT PASCOE (R.B PASCOE & A.C RAMSAY)	Market Stage AV Coordination- Shire Christmas Party	\$ 1,350.00
EFT82310	05/12/2025	ROEBUCK BAY HOTEL	Alcohol Stock- Civic Centre	\$ 680.66
EFT82420	15/12/2025	ROEBUCK BAY HOTEL	Councillor Refreshments- Governance	\$ 385.70
EFT82421	15/12/2025	ROSMECH SALES & SERVICE PTY	Screws & Eyelets- Works & Operations	\$ 431.13
EFT82422	15/12/2025	ROYAL LIFE SAVING SOCIETY - WA	Aquatic Rescue Training- BRAC	\$ 337.50
EFT82355	09/12/2025	ROYAL LIFE SAVING SOCIETY - WA	Swim Teacher Courses- BRAC	\$ 149.00
EFT82425	15/12/2025	S. CRADDOCK	Desing Party Map & Program- Town Beach Christmas	\$ 690.00
EFT82568	19/12/2025	S. CRADDOCK	State of The Environment Report- Public Comment Advertising	\$ 300.00
EFT82357	09/12/2025	S. FRONDA	Staff Reimbursement- Wellness Program	\$ 75.00
EFT82565	19/12/2025	S. MASTROLEMBO	Staff Contract Reimbursements & Travel Expenses	\$ 8,668.07
EFT82423	15/12/2025	S.CONNELLY	Rates Refund- A306722	\$ 400.00
EFT82500	17/12/2025	S.MASTROLEMBO	Staff Contract Reimbursement	\$ 1,789.79
EFT82569	19/12/2025	S.NOBLE	Staff Reimbursement- Study Fees	\$ 875.00
EFT82356	09/12/2025	SAFEROADS	Speed Cushion Including Fasteners- Works Maintenance	\$ 6,499.35
EFT82566	19/12/2025	SEASHORE ENGINEERING PTY LTD	Coastal Engineering Services- Cable Beach Rock Revetment WALGA PSP002	\$ 14,245.00
EFT82424	15/12/2025	SEAT ADVISOR PTY LTD	Ticket Sales- Civic Centre	\$ 126.89
EFT82567	19/12/2025	SEEK LIMITED	Job Advertisement- People & Culture	\$ 489.50
EFT82358	09/12/2025	SHENTON ENTERPRISES PTY LTD TA JOHN SHENTON PUMPS	Chlorine Sensor Cap & Gel- BRAC	\$ 917.40
EFT82311	05/12/2025	SHIRE OF BROOME	Retaining Partial Bond- Roebuck Estate Development Foot Path Constructions T2641	\$ 42,772.85
EFT82439	15/12/2025	SHIRE OF BROOME	Building Service Levy- November 2025	\$ 105.00
EFT82359	09/12/2025	SHIRE OF SERPENTINE-JARRAHDALE	Long Service Leave Liability- Ex Staff	\$ 2,094.60
EFT82312	05/12/2025	SITE ENVIRONMENTAL & REMEDIATION SERVICES PTY LTD (SERS)	Reserve Remediation- BRAC RFT24-08	\$ 291,780.27
EFT82360	09/12/2025	SOURCE BUSINESS PARTNERS PTY LTD (KELLI SMALL)	Monthly Fixed Fee- 2026/27 Budget Preparation	\$ 15,256.99
EFT82501	17/12/2025	SOURCE BUSINESS PARTNERS PTY LTD (KELLI SMALL)	Update Waste Services Financial Model- WMF	\$ 2,310.00
EFT82502	17/12/2025	SOUTHERN CROSS AUSTEREO (SCA)	Radio Advertisement- Marketing & Communications	\$ 3,099.80

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
EFT82426	15/12/2025	SOUTHERN MERIDAN CONSULTING PTY LTD (TA LG PROJECT AND RISK SOLUTIONS)	Consultants- Cable Beach Independent Investigation	\$ 39,248.53
EFT82375	12/12/2025	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 665.18
EFT82587	22/12/2025	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 665.18
EFT82570	19/12/2025	SPORTSTG PTY LIMITED	Annual Membership- BRAC	\$ 2,304.50
EFT82313	05/12/2025	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Training- People & Culture	\$ 1,250.00
EFT82503	17/12/2025	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Training- People & Culture	\$ 500.00
EFT82427	15/12/2025	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Supplies- BRAC	\$ 99.09
EFT82450	15/12/2025	STELLA LUMINOSA HOLDINGS PTY LTD	Staff Rent- January 2026	\$ 7,821.43
EFT82451	15/12/2025	STEPHEN MORGAN AND DEBORAH ELAINE BURR	Staff Rent- January 2026	\$ 2,607.14
EFT82428	15/12/2025	STEVEN TWEEDIE	Delivery of Accountable & Ethical Decision Making- Staff Training	\$ 3,210.43
EFT82361	09/12/2025	STREETER & MALE PTY MITRE 10	West Australian Newspapers- Library	\$ 110.00
EFT82429	15/12/2025	SUNSET PARK ESTATE PTY LTD	Rates Refund- A305888	\$ 3,101.82
EFT82571	19/12/2025	T - QUIP	Track Wide- Depot	\$ 3,027.18
EFT82315	05/12/2025	T - QUIP	Mower- Depot	\$ 358.22
EFT82575	19/12/2025	T. WILLIE	Staff Reimbursement- Wellness Package	\$ 75.00
EFT82316	05/12/2025	TABEC PTY LTD	Opinion of Probable Costs- Civil Engineering Works	\$ 11,000.00
EFT82504	17/12/2025	TARA GOWER - DANCE (BURRB WANGGARAJU NURLU)	Performance- Town Beach Christmas Event	\$ 880.00
EFT82505	17/12/2025	TARYN YEATES PHOTOGRAPHY	Drone Photography & Videography- Sanctuary Road	\$ 660.00
EFT82430	15/12/2025	THE GREEN FAIRY CRAFT & ENTERTAINMENT	Fairy Hire, Glitter Tattoos & Facepainting- Shire of Broome Christmas Event	\$ 750.00
EFT82506	17/12/2025	THE YOUTH IMPACT FOUNDATION LTD	Youth Forum Leadership Workshop- Community Development	\$ 5,681.50
EFT82431	15/12/2025	TIALE FAMILY TRUST (BROOME ACADEMY OF MUSIC)	Carols By Candlelight Event	\$ 10,000.00
EFT82432	15/12/2025	TNT AUSTRALIA PTY LTD	Freight- Environmental Health	\$ 649.91
EFT82572	19/12/2025	TNT AUSTRALIA PTY LTD	Freight- Environmental Health	\$ 487.76
EFT82317	05/12/2025	TNT AUSTRALIA PTY LTD	Freight- Environmental Health	\$ 300.85
EFT82318	05/12/2025	TOOMEBRIDGE PTY LTD	Rates Refund- A102350	\$ 6,248.56
EFT82319	05/12/2025	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Investigate & Repair AHU Units- Civic Centre	\$ 4,038.52
EFT82573	19/12/2025	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Server Room Air-Conditioning Maintenance- Kimberley Regional Offices	\$ 3,789.14
EFT82433	15/12/2025	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air-Conditioning- Civic Centre	\$ 3,355.03
EFT82362	09/12/2025	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air-Conditioning Maintenance- Shire Administration	\$ 1,569.52
EFT82434	15/12/2025	TOTALLY WORKWEAR	Staff Uniforms- Ranger Services	\$ 22.40
EFT82574	19/12/2025	TOTALLY WORKWEAR	Library Bags- Embroidery	\$ 9.90
EFT82576	19/12/2025	UNBOUND HOLDINGS (WA) PTY LTD	Staging AV Hire- Shire Christmas Party	\$ 14,707.00
EFT82452	15/12/2025	V. BARRETT	Staff Rent- January 2026	\$ 1,846.73
EFT82508	17/12/2025	V. WESTWOOD	Rates Refund- A303269	\$ 843.50
EFT82435	15/12/2025	VAN RYT INDUSTRIES	Jarrah Hard Posts- Town Beach	\$ 12,245.20
EFT82436	15/12/2025	VOCUS COMMUNICATIONS	Monthly Phone Charges- ICT	\$ 1,006.18
EFT82320	05/12/2025	WALCOTT GROUP PTY LTD	Air Conditioning Renewal- Shire Administration RFT25/04	\$ 33,000.00
EFT82363	09/12/2025	WATER CORPORATION	Water Usage- Tanami Reserve	\$ 11,629.33
EFT82364	09/12/2025	WATERTORQUE	Relining Fire Tank & Gate Valve Installation- BRAC	\$ 7,750.09

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
EFT82365	09/12/2025	WEST AUSTRALIAN NEWSPAPERS	Fortnightly Advertisement- Marketing & Communications	\$ 2,719.20
EFT82577	19/12/2025	WESTBOOKS	Books- Library	\$ 2,001.23
EFT82578	19/12/2025	WESTCOAST SITEFAB PTY LTD	Foot Bridge Refurbishment- Town Beach	\$ 47,998.50
EFT82366	09/12/2025	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (Cocktail Gala- Partner Ticket Reimbursement by Staff Member	\$ 209.00
EFT82509	17/12/2025	WESTERN DIAGNOSTIC PATHOLOGY	Drug & Alcohol Screening- People & Culture	\$ 1,026.03
EFT82321	05/12/2025	WORK METRICS PTY LTD	Contractor Online Induction- Yearly Subscription Fee	\$ 1,452.00
EFT82579	19/12/2025	YOGAMON (MONIQUE ELLIS)	Group Fitness Yoga Instructor- BRAC	\$ 900.00
EFT82437	15/12/2025	ZIGGY DE BRUYN	Performance- Shire Christmas Event	\$ 200.00
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$ 3,787.03
MUNICIPAL CHEQUES - DECEMBER 2025				
Cheque #	Date	NAME	Description	Amount
57872	11/12/2025	SHIRE OF BROOME	Administration- Petty Cash	\$ 610.40
MUNICIPAL CHEQUES TOTAL:				\$ 610.40
TRUST CHEQUES - DECEMBER 2025				
Cheque #	Date	NAME	Description	Amount
TRUST CHEQUES TOTAL:				\$ -
PAYROLL - DECEMBER 2025				
DD #	Date	NAME	Description	Amount
	01/12/2025	PAYROLL	Off Cycle Pay	\$ 30,344.89
	11/12/2025	PAYROLL	Payroll Fortnight Ending 11/11/2025	\$ 454,100.58
	23/12/2025	PAYROLL	Payroll Fortnight Ending 22/12/2025	\$ 449,391.79
PAYROLL TOTAL:				\$ 933,837.26
MUNICIPAL CREDIT CARD PAYMENTS - DECEMBER 2025				
EFT #	Date	CARD	Description	Amount
EFT82708	16/12/2025	BRAC OPERATIONS SUPERVISOR	PAYMENT	\$ 25.66
X0000000000000008182	18/11/2025	BUNNINGS	Thermometer- BRAC	\$ 8.69
X0000000000000008318	04/12/2025	BUNNINGS	Screws- Town Beach Water Park	\$ 4.97
X0000000000000008377	15/12/2025	WOOLWORTHS	Dishwashing Liquid- BRAC	\$ 12.00
EFT82709	16/12/2025	CHIEF EXECUTIVE OFFICER	PAYMENT	\$ 270.99
X0000000000000008447	29/11/2025	BP SHINJU BROOME	FuelExpenses- CEO Vehicle	\$ 223.35
X0000000000000008446	15/12/2025	CABLE BEACH HOUSE	Refreshments- Cable Beach Project Team	\$ 47.64
EFT82710	16/12/2025	CIVIC CENTRE COORDINATOR	PAYMENT	\$ 1,520.91
X0000000000000008185	19/11/2025	BUNNINGS	Thermometers	\$ 43.56
X0000000000000008200	20/11/2025	FACEBOOK	Social Media Advertising & Promotion	\$ 32.00
X0000000000000008197	22/11/2025	COLES	Lemons	\$ 3.60

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
X000000000000008334	24/11/2025	AMAZON PRIME VIDEO	Movie Streaming for Event- Die Hard	\$ 14.99
X000000000000008335	27/11/2025	BK SIGNS	Corflute Signs	\$ 167.48
X000000000000008337	29/11/2025	FACEBOOK	Social Media Advertising	\$ 20.91
X000000000000008355	05/12/2025	COLES	Lemons	\$ 7.90
X000000000000008356	05/12/2025	COLES	Lime Juice & Lemons	\$ 155.88
X000000000000008357	10/12/2025	JB HI FI	USB Adaptor & Blue Tooth Receiver	\$ 119.29
X000000000000008333	11/12/2025	SPOTIFY	Music Streaming	\$ 22.99
X000000000000008336	11/12/2025	FACEBOOK	Social Media Advertising	\$ 27.81
X000000000000008338	11/12/2025	BROOME POST SHOP	Approved Manager Leisa Wells	\$ 207.00
X000000000000008379	12/12/2025	DEPARTMENT OF LOCAL GOVERNMENT SPORT & CULTURE	Liquor License	\$ 697.50
EFT82711	16/12/2025	CIVIL OPERATIONS SUPERVISOR	PAYMENT	\$ 833.54
X000000000000008190	24/11/2025	CARPET PAINT AND TILE	Paint- Green & White Shire Signs	\$ 344.50
X000000000000008314	03/12/2025	ASSORTED SIGNS	Sign Brackets Sector 2	\$ 113.70
X000000000000008315	04/12/2025	NWH SOLUTION PTY LTD	Parts- The Emulsion Pump	\$ 44.17
X000000000000008316	04/12/2025	STREETER & MALE HARDWARE	Torches (Cyclone Preparation)	\$ 118.80
X000000000000008317	04/12/2025	HARVEY NORMAN	Charging Cord- Work Phone	\$ 24.95
X000000000000008358	11/12/2025	BUNNINGS	Timber Park Sign Maintenance Items	\$ 187.42
EFT82712	16/12/2025	DIRECTOR CORPORATE SERVICES	PAYMENT	\$ 668.62
X000000000000008329	09/12/2025	MICROSOFT	Microsoft Azure Licensing	\$ 668.62
EFT82713	16/12/2025	EXECUTIVE SUPPORT OFFICER- DEVELOPMENT SERVICES	PAYMENT	\$ 95.80
X000000000000008380	12/12/2025	COLES	Catering- Directorate Meeting	\$ 90.10
X000000000000008381	16/12/2025	W AND V FONG PTY LTD	Water Sampling- Planning	\$ 5.70
EFT82714	16/12/2025	EXECUTIVE SUPPORT OFFICER- INFRASTRUCTURE	PAYMENT	\$ 1,162.04
X000000000000008311	04/12/2025	CORPORATE TRAVEL MANAGER	Service Fee- Staff Training Ranger Services Accommodation	\$ 12.39
X000000000000008312	04/12/2025	CORPORATE TRAVEL MANAGER	Service Fee- Staff Training Ranger Services Accommodation	\$ 13.98
X000000000000008313	04/12/2025	CORPORATE TRAVEL MANAGER	Staff Training- Ranger Services Accommodation	\$ 1,035.67
X000000000000008342	09/12/2025	HARVEY NORMAN	Glass Milk Jar- CEO Office	\$ 100.00
EFT82715	16/12/2025	FLEET/STORE ADMINISTRATOR	PAYMENT	\$ 1,883.61
X000000000000008178	18/11/2025	BROOME PROGRESSIVE SUPPLIES	Sunscreen	\$ 79.26
X000000000000008179	20/11/2025	J BLACKWOOD & SON P/L	Store Items- PPE	\$ 631.55
X000000000000008295	02/12/2025	RED DIRT AUTO ELECTRICAL	Twin Core Electrical Cable	\$ 57.95
X000000000000008299	03/12/2025	BROOME BOLT SUPPLIES	Nuts & Bolts	\$ 37.62
X000000000000008343	04/12/2025	BROOME BOLT SUPPLIES	Bolts	\$ 5.50
X000000000000008344	05/12/2025	BROOME BOLT SUPPLIES	Rotor Broach	\$ 63.58
X000000000000008345	05/12/2025	BROOME BOLT SUPPLIES	Impact Socket 19mm	\$ 8.25
X000000000000008346	08/12/2025	RED DIRT AUTO ELECTRICAL	Twin Core Red/Black Wire	\$ 57.85
X000000000000008349	08/12/2025	RED DIRT AUTO ELECTRICAL	2 Pin Connector	\$ 10.35
X000000000000008351	10/12/2025	STREETER & MALE HARDWARE	Jigsaw Blades & Round Knob	\$ 31.10
X000000000000008352	11/12/2025	J BLACKWOOD & SON P/L	Depot Store- PPE	\$ 587.88
X000000000000008391	11/12/2025	BP BROOME CENTRAL	Fuel Expense	\$ 78.97

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
X000000000000008392	15/12/2025	RED DIRT AUTO ELECTRICAL	Battery	\$ 199.85
X000000000000008393	16/12/2025	RED DIRT AUTO ELECTRICAL	Relay 12V 30/20A	\$ 33.90
EFT82716	16/12/2025	HORTICULTURE SUPERVISOR	PAYMENT	\$ 157.73
X000000000000008369	16/12/2025	J BLACKWOOD & SON P/L	Hard Hats & Brims	\$ 157.73
EFT82717	16/12/2025	ICT COORDINATOR	PAYMENT	\$ 1,077.65
X000000000000008371	10/12/2025	GO DADDY	Subscription Renewal	\$ 849.95
X000000000000008372	12/12/2025	ZOHO CORP PTY	Additional License	\$ 194.70
X000000000000008374	15/12/2025	ALLVOLTS POWR SOLUTIONS	Power Adapter- UPS Project	\$ 33.00
EFT82718	16/12/2025	LIBRARY COORDINATOR	PAYMENT	\$ 86.96
X000000000000008162	17/11/2025	MY POST BUSINESS	Interlibrary Loan Postal Charges	\$ 21.18
X000000000000008211	21/11/2025	MY POST BUSINESS	Interlibrary Loan Postal Charges	\$ 32.89
X000000000000008328	05/12/2025	MY POST BUSINESS	Interlibrary Loan Postal Charges	\$ 11.15
X000000000000008375	12/12/2025	MY POST BUSINESS	Interlibrary Loan Postal Charges	\$ 21.74
EFT82719	16/12/2025	MANAGER - COMMUNITY FACILITIES	PAYMENT	\$ 418.11
X000000000000008180	20/11/2025	CLARK POOLS & SPAS BROOME	Non Slip Mat - Haynes Oval Kiosk	\$ 72.95
X000000000000008354	10/12/2025	SAFETYQUIP WA PTY LTD	BRAC - Equipment For Install	\$ 310.55
X000000000000008414	12/12/2025	BUNNINGS	BRAC Sundry Equipment - Cable Ties	\$ 34.61
EFT82720	16/12/2025	MANAGER ENGINEERING	PAYMENT	\$ 485.00
X000000000000008353	08/12/2025	XERO	Cemetery Survey markers	\$ 485.00
EFT82721	16/12/2025	MANAGER GOVERNANCE, STRATEGY AND RISK	PAYMENT	\$ 96.61
X000000000000008390	02/12/2025	IT VISON	AI Training Course- Finance	\$ 96.61
EFT82722	16/12/2025	MARKETING AND COMMUNICATIONS OFFICER	PAYMENT	\$ 240.43
X000000000000008164	18/11/2025	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 11.14
X000000000000008327	02/12/2025	COLES ONLINE	Catering- Christmas Party	\$ 195.00
X000000000000008296	03/12/2025	BP SHINJU BROOME	Catering- IDPWD Event	\$ 13.30
X000000000000008297	04/12/2025	CANVA	Canva Subscription- December	\$ 20.99
EFT82723	16/12/2025	OPERATIONS COORDINATOR	PAYMENT	\$ 358.97
X000000000000008419	11/12/2025	BUNNINGS	Playground Maintenance Repairs	\$ 51.68
X000000000000008420	16/12/2025	CARPET PAINT AND TILE	Playground Maintenance Repairs	\$ 183.00
X000000000000008421	16/12/2025	NORTRUSS BUILDERS SUPPLIES	Playground Maintenance Repairs	\$ 124.29
EFT82724	16/12/2025	PARKS AND GARDENS SUPERVISOR	PAYMENT	\$ 574.42
X000000000000008319	09/12/2025	GALVINS PLUMBING SUPPLIES	2 Part Epoxy Hardener- BRAC Pump Repair	\$ 70.07
X000000000000008325	09/12/2025	STREETER & MALE HARDWARE	Replacement Button Batteries- Retic Controllers	\$ 24.60
X000000000000008331	10/12/2025	BROOME BOLT SUPPLIES	Replacement Shackles- Town Shade Sails	\$ 103.95
X000000000000008332	10/12/2025	BUNNINGS	Replacement Hooks- Shade Sail Pulleys	\$ 17.18
X000000000000008330	11/12/2025	BROOME SCOOTERS	Chainsaw Sharpener Part	\$ 200.00
X000000000000008359	12/12/2025	RS COMPONENTS	Security Keys- Bin Enclosures	\$ 158.62
EFT82725	16/12/2025	PLACE ACTIVATION & ENGAGEMENT COORDINATOR	PAYMENT	\$ 572.59
X000000000000008339	07/12/2025	BP SHINJU BROOME	Catering- Christmas Event	\$ 14.00
X000000000000008340	07/12/2025	WOOLWORTHS	Catering- Christmas Event	\$ 30.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
X000000000000008341	07/12/2025	COLES	Youth Christmas Party Activity	\$ 26.99
X000000000000008360	12/12/2025	KMART	YAC Activity Supplies	\$ 15.00
X000000000000008361	12/12/2025	WOOLWORTHS	YAC Meeting Supplies	\$ 40.00
X000000000000008362	15/12/2025	ROADSHOW FILMS	Film Blanket Licence	\$ 446.60
EFT82726	16/12/2025	PROPERTY MAINTENANCE OFFICER	PAYMENT	\$ 4,288.30
X000000000000008448	25/11/2025	BROOME BOLT SUPPLIES	Cable Beach Ablutions- Bolt To Mount Holders	\$ 10.56
X000000000000008449	26/11/2025	BROOME BOLT SUPPLIES	Materials- Town Beach Jetty Repairs	\$ 491.92
X000000000000008450	26/11/2025	BROOME BOLT SUPPLIES	Materials- Town Beach Jetty Repairs	\$ 51.04
X000000000000008436	28/11/2025	HARVEY NORMAN	Shire Housing- Appliances For Fit out	\$ 2,042.00
X000000000000008451	28/11/2025	HARVEY NORMAN	Shire Housing- Appliances For Fit out	\$ 1,662.00
X000000000000008452	04/12/2025	BROOME BOLT SUPPLIES	Social Club Fridge	\$ 8.80
X000000000000008453	13/12/2025	BUNNINGS	Shire Housing- Tools For Fit out	\$ 21.98
EFT82727	16/12/2025	SENIOR CUSTOMER SERVICE OFFICER	PAYMENT	\$ 921.70
X000000000000008176	19/11/2025	TRANSPORT WA PERTH	Shire Of Broome Licence Plates	\$ 450.00
X000000000000008177	19/11/2025	KMART	Utensils Chambers	\$ 17.20
X000000000000008298	02/12/2025	WOOLWORTHS	Catering- Council Workshop	\$ 35.70
X000000000000008300	04/12/2025	TRANSPORT WA PERTH	Shire Of Broome Licence Plates	\$ 225.00
X000000000000008347	10/12/2025	OFFICE NATIONAL BROOME	Stationery- Administration	\$ 164.80
X000000000000008348	10/12/2025	WOOLWORTHS	Catering- Council Workshop	\$ 16.00
X000000000000008373	15/12/2025	OFFICE NATIONAL BROOME	Stationery- Administration	\$ 13.00
EFT82728	16/12/2025	SENIOR PROPERTY & LEASING OFFICER	PAYMENT	\$ 624.00
X000000000000008308	20/11/2025	KMART	Shire Housing - Fit out	\$ 168.00
X000000000000008309	22/11/2025	KMART	Shire Housing - Fit out	\$ 28.00
X000000000000008310	01/12/2025	KMART	Shire Housing - Fit out	\$ 158.00
X000000000000008324	08/12/2025	BUY DIRECT ONLINE FURNITURE	Table Top Joiners- Administration Building	\$ 270.00
EFT82729	16/12/2025	SPORT & RECREATION FACILITY COORDINATOR	PAYMENT	\$ 1,024.13
X000000000000008322	02/12/2025	BUNNINGS	Clips For Holding Wires	\$ 15.75
X000000000000008321	03/12/2025	NORTHPHARM BROOME PHARMACY	Ventolin For First Aid Kit	\$ 12.95
X000000000000008320	08/12/2025	SPORTSPOWER BROOME	Netballs	\$ 120.00
X000000000000008323	08/12/2025	BUNNINGS	Buckets	\$ 17.58
X000000000000008363	09/12/2025	OFFICE NATIONAL BROOME	Laminating Puches	\$ 35.25
X000000000000008365	10/12/2025	WOOLWORTHS	Milk	\$ 125.10
X000000000000008364	13/12/2025	DEPARTMENT OF LOCAL GOVERNMENT SPORT & CULTURE	Annual Liquor Licence	\$ 697.50
EFT82730	16/12/2025	WASTE SUPERVISOR	PAYMENT	\$ 663.71
X000000000000008302	24/11/2025	BOC LIMITED	Oxygen & Acetylene For Waste Work Shed	\$ 179.08
X000000000000008303	27/11/2025	J BLACKWOOD & SON P/L	Crib Room Supplies	\$ 79.20
X000000000000008307	27/11/2025	BROOME PROGRESSIVE SUPPLIES	Hand Cleaner	\$ 103.96
X000000000000008301	04/12/2025	OFFICE NATIONAL BROOME	Office Supplies	\$ 147.27
X000000000000008326	10/12/2025	J BLACKWOOD & SON P/L	Silicon Sealant	\$ 7.55
X000000000000008387	11/12/2025	OFFICE NATIONAL BROOME	Office Planner	\$ 28.95

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
X000000000000008388	11/12/2025	AMPOL BROOME	Fuel- Air Compressor	\$ 25.75
X000000000000008386	15/12/2025	NWH SOLUTION PTY LTD	Fittings For Water Pump	\$ 91.95
EFT82731	16/12/2025	WORK HEALTH, SAFETY AND WELLBEING OFFICER	PAYMENT	\$ 634.83
X000000000000008304	04/12/2025	KMART	Children Gifts- Staff Christmas Event	\$ 490.50
X000000000000008305	04/12/2025	KMART	Children Gifts- Staff Christmas Event	-\$ 17.50
X000000000000008306	04/12/2025	BREATHALYSER SALES	Breathalyser Calibration	\$ 121.00
X000000000000008350	04/12/2025	KMART	Supplies -Staff Christmas Event	-\$ 20.00
X000000000000008368	16/12/2025	WESTERN DIAGNOSTIC PATHOLOGY	Pre- Employment Check- Staff Expense	\$ 60.83
DD35116.1	16/12/2025	PROPERTY MAINTENANCE OFFICER	PAYMENT	\$ 708.06
X000000000000008454	05/12/2025	BUNNINGS	Administration- Desk Maintenance	\$ 86.24
X000000000000008455	02/12/2025	SNAP REMOVALS PTY LTD	Shire Housing- Appliance Moving	\$ 473.58
X000000000000008456	03/12/2025	METLAM AUSTRALIA PTY LTD	Supply Shower Seat Bracket- Kimberley Regional Offices	\$ 113.88
X000000000000008462	03/12/2025	BUNNINGS	Shire Housing- Equipment	\$ 14.36
X000000000000008292	27/11/2025	NORTH WEST LOCKSMITH	Shire Housing- Extra Meter Box Locks	\$ 20.00
DD35116.2	16/12/2025	CIVIC CENTRE COORDINATOR	PAYMENT	\$ 9.66
X000000000000008457	13/12/2025	FACEBOOK	Advertising- Civic Centre	\$ 9.66
DD35116.3	16/12/2025	LIBRARY COORDINATOR	PAYMENT	\$ 56.65
X000000000000008212	24/11/2025	KMART	Earphones For Sale At Library Counter	\$ 26.00
X000000000000008263	28/11/2025	MY POST BUSINESS	Interlibrary Loan Postal Charge	\$ 11.15
X000000000000008264	26/11/2025	BUNNINGS	Small Storage Containers	\$ 19.50
DD35116.4	16/12/2025	EXECUTIVE SUPPORT OFFICER- INFRASTRUCTURE	PAYMENT	\$ 1,617.78
X000000000000008213	19/11/2025	CORPORATE TRAVEL MANAGER	Service Fee- Study Tour S CEO Accommodation	\$ 53.11
X000000000000008214	19/11/2025	CORPORATE TRAVEL MANAGER	Service Fee- Study Tour S CEO Accommodation	\$ 12.39
X000000000000008215	19/11/2025	CORPORATE TRAVEL MANAGER	Service Fee- Study Tour Cr. C. Mitchell Accommodation	\$ 12.39
X000000000000008216	19/11/2025	CORPORATE TRAVEL MANAGER	Service Fee- Study Tour Cr. C. Mitchell Accommodation	\$ 4.08
X000000000000008217	19/11/2025	CORPORATE TRAVEL MANAGER	Service Fee- Study Tour S CEO Accommodation	\$ 53.11
X000000000000008218	19/11/2025	CORPORATE TRAVEL MANAGER	Service Fee- Study Tour S CEO Accommodation	\$ 12.39
X000000000000008220	19/11/2025	CORPORATE TRAVEL MANAGER	Service Fee- Study Tour Ranger Services Accommodation	\$ 6.13
X000000000000008258	29/11/2025	QANTAS AIRWAYS LIMITED	State Council Cr. C Mitchell Flights	\$ 1,458.05
X000000000000008259	01/12/2025	CORPORATE TRAVEL MANAGER	Service Fee- State Council Cr. C Mitchell Flights	\$ 6.13
DD35116.5	16/12/2025	PLACE ACTIVATION & ENGAGEMENT COORDINATOR	PAYMENT	\$ 637.91
X000000000000008219	24/11/2025	BROOME PROGRESSIVE SUPPLIES	Volunteer Day Event Supplies	\$ 26.16
X000000000000008225	25/11/2025	WOOLWORTHS	YAC Meeting Supplies	\$ 20.20
X000000000000008252	26/11/2025	KMART	Volunteer Day Event Supplies	\$ 97.80
X000000000000008253	26/11/2025	KMART	Volunteer Day Event Supplies	\$ 65.00
X000000000000008254	26/11/2025	WOOLWORTHS	Volunteer Day Event Supplies	\$ 12.00
X000000000000008171	19/11/2025	WOOLWORTHS	Catering DAIP Meeting November 2025	\$ 68.20
X000000000000008172	20/11/2025	KMART	International Day People With Disability Supplies	\$ 58.20
X000000000000008173	20/11/2025	KMART	Volunteer Day Event Supplies	\$ 39.00
X000000000000008174	20/11/2025	KMART	Volunteer Day Event Supplies	\$ 5.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
X000000000000008287	01/12/2025	KMART	Volunteer Day Event Supplies	\$ 61.00
X000000000000008288	01/12/2025	WOOLWORTHS	IDPWD Event Supplies	\$ 49.00
X000000000000008289	01/12/2025	BROOME PROGRESSIVE SUPPLIES	Volunteer Day Event Supplies	\$ 26.95
X000000000000008290	03/12/2025	KMART	Christmas Event Supplies	\$ 87.00
X000000000000008291	03/12/2025	WOOLWORTHS	Christmas Event Supplies	\$ 22.40
DD35116.6	16/12/2025	OPERATIONS COORDINATOR	PAYMENT	\$ 1,005.40
X000000000000008165	19/11/2025	GIGGEAR AUSTRALIA	Stencils For Line Marking	\$ 467.50
X000000000000008228	25/11/2025	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 6.06
X000000000000008168	18/11/2025	BROOME BOLT SUPPLIES	Tooling For Patching Truck	\$ 59.38
X000000000000008243	25/11/2025	SPATIAL NETWORKS INC.	Fulcrum Professional - User Licenses	\$ 242.46
X000000000000008170	19/11/2025	KENNARDS HIRE	Demo Saw Hire- Road Patching	\$ 230.00
DD35116.7	16/12/2025	MANAGER - COMMUNITY FACILITIES	PAYMENT	\$ 306.11
X000000000000008221	21/11/2025	BUNNINGS	Gas Bottle - Haynes Kiosk	\$ 31.50
X000000000000008230	27/11/2025	BROOME POST SHOP	Postage For Chlorine Pump Return - BRAC	\$ 117.35
X000000000000008268	02/12/2025	THINK WATER BROOME	BRAC Plant Room Solenoid	\$ 157.26
DD35116.8	16/12/2025	BRAC OPERATIONS SUPERVISOR	PAYMENT	\$ 1,957.21
X000000000000008224	25/11/2025	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 6.31
X000000000000008231	21/11/2025	WOOLWORTHS	Swim Nappies- BRAC	\$ 88.00
X000000000000008232	24/11/2025	BUNNINGS	Taps & Plumbing Tape- BRAC	\$ 31.04
X000000000000008233	24/11/2025	BUNNINGS	Stainless Steel Nuts- BRAC	\$ 3.77
X000000000000008234	24/11/2025	REPCO	Tool Kit- BRAC	\$ 452.00
X000000000000008235	24/11/2025	WOOLWORTHS	Milk- BRAC	\$ 7.60
X000000000000008236	24/11/2025	REPCO	Deep Cycle Battery Manual Pool Cleaner- BRAC	\$ 345.00
X000000000000008237	25/11/2025	ZOOMSHIFT	Zoom shift Roster Platform- BRAC	\$ 252.29
X000000000000008273	25/11/2025	SMS BROADCAST PTY LTD	Bulk SMS Credit- BRAC	\$ 666.60
X000000000000008274	27/11/2025	BUNNINGS	Cloth Tape- BRAC	\$ 24.80
X000000000000008275	27/11/2025	BUNNINGS	Water Container- BRAC	\$ 79.80
DD35116.9	16/12/2025	SPORT & RECREATION FACILITY COORDINATOR	PAYMENT	\$ 662.00
X000000000000008229	26/11/2025	KMART	Activity Supplies- School Holiday Program	\$ 580.00
X000000000000008270	28/11/2025	OFFICE NATIONAL BROOME	Markers & Notebooks- BRAC	\$ 30.80
X000000000000008271	01/12/2025	WOOLWORTHS	Milk- BRAC	\$ 6.40
X000000000000008272	28/11/2025	WOOLWORTHS	Paper Cups- BRAC	\$ 44.80
DD35116.10	16/12/2025	FLEET/STORE ADMINISTRATOR	PAYMENT	\$ 1,467.15
X000000000000008238	21/11/2025	BAWX PTY LTD	Aluminium Plate	\$ 110.00
X000000000000008239	21/11/2025	BROOME BOLT SUPPLIES	Tools For Working Aluminium	\$ 267.85
X000000000000008240	21/11/2025	GERALDINE NOMINEES PL	Parts For Hook truck	\$ 214.62
X000000000000008241	24/11/2025	BUNNINGS	Paper Towel	\$ 10.00
X000000000000008244	25/11/2025	REPCO	Tools For Trailer	\$ 107.55
X000000000000008249	26/11/2025	J BLACKWOOD & SON P/L	Sharps Containers	\$ 333.41
X000000000000008250	26/11/2025	GERALDINE NOMINEES PL	Fuel Line	\$ 33.66
X000000000000008280	28/11/2025	LINMAC BEARING EQUIPMENT BROOME	V Belt	\$ 12.66

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
X000000000000008281	28/11/2025	REPCO	LED Taillight	\$ 76.51
X000000000000008282	02/12/2025	RED DIRT AUTO ELECTRICAL	Battery	\$ 155.95
X000000000000008283	02/12/2025	TRANSPORT WA BROOME	New Registration Plates	\$ 32.00
X000000000000008293	04/12/2025	REPCO	Degreaser Lubricant Sprays	\$ 77.94
X000000000000008294	05/12/2025	KIMBERLEY TRAILER PARTS	Winch Handle	\$ 35.00
DD35116.11	16/12/2025	CIVIL OPERATIONS SUPERVISOR	PAYMENT	\$ 510.90
X000000000000008242	27/11/2025	CARPET PAINT AND TILE	Paint For Green & White Timber Signs	\$ 124.50
X000000000000008265	02/12/2025	CARPET PAINT AND TILE	Paint For Green & White Timber Signs	\$ 252.50
X000000000000008266	01/12/2025	BUNNINGS	Sand For Cold Mix Road Maintenance	\$ 32.70
X000000000000008267	25/11/2025	BROOMECRETE	Sand For Cold Mix Road Maintenance	\$ 101.20
DD35116.12	16/12/2025	SENIOR CUSTOMER SERVICE OFFICER	PAYMENT	\$ 274.40
X000000000000008245	25/11/2025	WOOLWORTHS	Councillor Workshop	\$ 25.87
X000000000000008269	27/11/2025	COLES	Catering- CEO 60	\$ 248.53
DD35116.13	16/12/2025	MARKETING AND COMMUNICATIONS OFFICER	PAYMENT	\$ 1,255.70
X000000000000008246	27/11/2025	BUSHY'S PIZZA	Catering- Staff Christmas Party	\$ 358.99
X000000000000008247	18/11/2025	GRAMMARLY	Annual Grammarly Subscription	\$ 445.61
X000000000000008248	19/11/2025	NEWS PTY LIMITED	The Australian Subscription November 2025	\$ 32.00
X000000000000008278	28/11/2025	CAMPAIGN MONITOR	Campaign Monitor Subscription November 2025	\$ 419.10
DD35116.14	16/12/2025	EXECUTIVE SUPPORT OFFICER- DEVELOPMENT SERVICES	PAYMENT	\$ 304.70
X000000000000008251	25/11/2025	J TAGZ PTY LTD	Animal Registration Tags- Dogs	\$ 304.70
DD35116.15	16/12/2025	WASTE EDUCATION OFFICER	PAYMENT	\$ 426.00
X000000000000008255	25/11/2025	WOOLWORTHS	Catering- Gift-wrapping Workshop	\$ 25.60
X000000000000008256	27/11/2025	RENTALCARS.COM	Ambassador Car Hire- Australia Day 2026	\$ 400.40
DD35116.16	16/12/2025	WORK HEALTH, SAFETY AND WELLBEING OFFICER	PAYMENT	\$ 963.95
X000000000000008257	28/11/2025	BROOME FISHING CLUB	Deposit- Staff Christmas Party	\$ 508.00
X000000000000008284	04/12/2025	BROOME POST SHOP	Gift Card Staff- Long Service Award	\$ 455.95
DD35116.17	16/12/2025	MANAGER PEOPLE AND CULTURE	PAYMENT	\$ 1,855.70
X000000000000008260	27/11/2025	BROOME POST SHOP	Gift Cards - Staff Awards	\$ 767.85
X000000000000008261	27/11/2025	BROOME POST SHOP	Gift Cards - Staff Awards	\$ 631.90
X000000000000008262	27/11/2025	BROOME POST SHOP	Gift Cards - Staff Awards	\$ 455.95
DD35116.18	16/12/2025	PARKS AND GARDENS SUPERVISOR	PAYMENT	\$ 184.20
X000000000000008276	02/12/2025	BROOMECRETE	Turf Top Dressing- Town Beach	\$ 59.40
X000000000000008277	02/12/2025	BUNNINGS	Tools- Shade Sail Removal	\$ 33.90
X000000000000008285	04/12/2025	BUNNINGS	Cable Ties- Securing Swings During Cyclone	\$ 51.96
X000000000000008286	04/12/2025	BUNNINGS	Fence Palings- Repair Damage From Stashing	\$ 38.94
DD35116.19	16/12/2025	ICT COORDINATOR	PAYMENT	\$ 39.95
X000000000000008279	02/12/2025	ALLVOLTS POWR SOLUTIONS	UPS Power Adapters & Power Board	\$ 39.95
MUNICIPAL CREDIT CARD TOTAL:				\$ 32,929.74

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025				
MUNICIPAL DIRECT DEBIT - DECEMBER 2025				
DD #	Date	NAME	Description	Amount
DD35007.1	05/12/2025	FORMS EXPRESS PTY LTD	Payment Gateway Fees- November 2025	\$ 672.87
DD35009.1	02/12/2025	SUPER EMPLOYEE PAYMENT DEFINITIV	Superannuation Fortnight Ending 02.12.2025	\$ 3,057.19
DD35043.1	15/12/2025	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 197 Interest Payment- Town Beach Development Groyne Project	\$ 54,623.88
DD35075.1	24/12/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 100.29
DD35075.2	16/12/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 37,022.92
DD35075.3	10/12/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 1,199.41
DD35075.4	08/12/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 757.80
DD35075.5	05/12/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 5,128.19
DD35075.6	02/12/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 2,832.65
DD35075.7	01/12/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 451.17
DD35075.8	23/12/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 1,691.38
DD35075.9	22/12/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 16,626.03
DD35077.1	30/12/2025	WATER CORPORATION	Water Use & Service Charge	\$ 40,934.68
DD35077.2	23/12/2025	WATER CORPORATION	Water Use & Service Charge	\$ 3,659.58
DD35077.3	12/12/2025	WATER CORPORATION	Water Use & Service Charge	\$ 3,261.65
DD35079.1	29/12/2025	TELSTRA LIMITED	Phone Usage Charges	\$ 2,672.13
DD35079.2	24/12/2025	TELSTRA LIMITED	Phone Usage Charges	\$ 2,802.43
DD35079.3	03/12/2025	TELSTRA LIMITED	Phone Usage Charges	\$ 111.50
DD35083.1	19/12/2025	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Supplies- BRAC December 2025	\$ 2,276.46
DD35099.1	09/12/2025	SUPER EMPLOYEE PAYMENT DEFINITIV	Superannuation Fortnight Ending 09.12.2025	\$ 96,737.23
DD35099.2	23/12/2025	SUPER EMPLOYEE PAYMENT DEFINITIV	Superannuation Fortnight Ending 23.12.2025	\$ 100,982.75
DD35075.10	18/12/2025	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 66,195.08
MUNICIPAL DIRECT DEBIT TOTAL:				\$ 443,797.27

9.4.5 MONTHLY PAYMENT LISTING - JANUARY 2026

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Finance Officer
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report recommends that Council receive the list of payments made under delegated authority, as per the attachment to this report, for January 2026.

BACKGROUND

The Chief Executive Officer (CEO) has delegated authority via Delegation 1.2.20 Payments from the Municipal or Trust Funds, to make payments from the Municipal and Trust funds as per budget allocations and in line with applicable policies.

COMMENT

The Shire provides payments to suppliers by Electronic Funds Transfer (EFT and BPAY), cheque, credit card or direct debit. Attachment 1 provides a list of all payments processed under delegated authority in January 2026.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT***Local Government (Financial Management) Regulations 1996***

12. *Payments from municipal fund or trust fund, restrictions on making*
 - (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
 - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*

- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

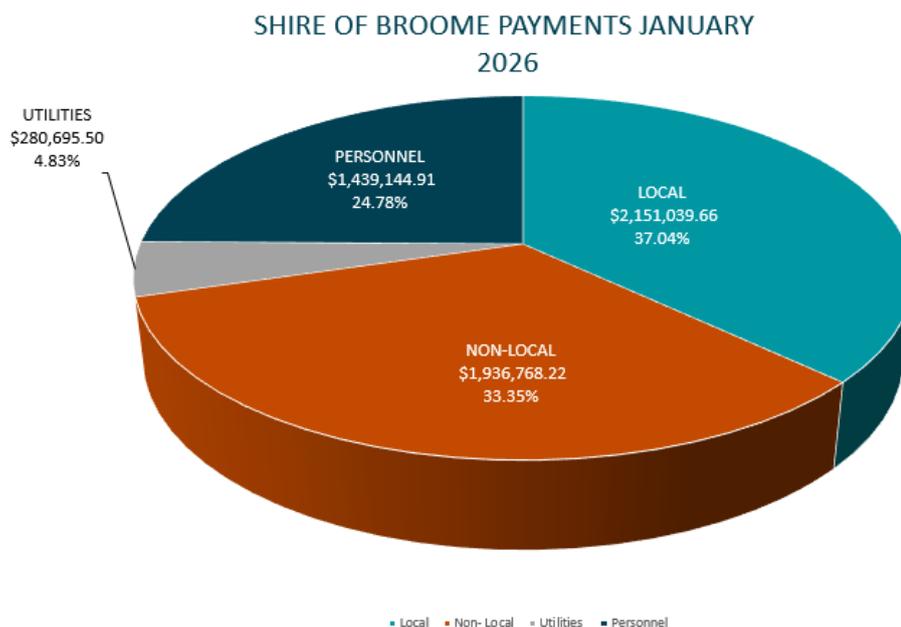
- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil.

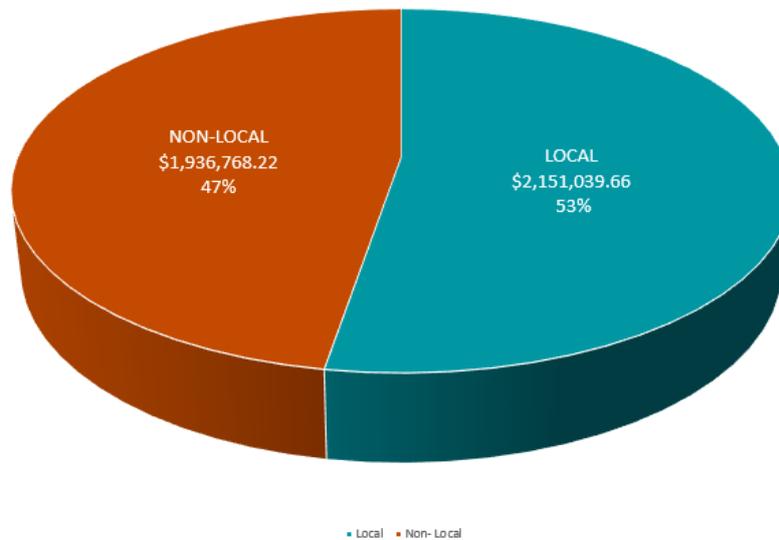
FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:



Note: Personnel payments in this analysis include payroll, superannuation (contained within Direct Debit type payments), payroll tax and other deductions (contained within the EFT Payments type payments).

LOCAL Vs NON-LOCAL PAYMENTS JANUARY 2026



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for January 2026, after \$1,439,144.91 in personnel payments, \$280,695.50 in utilities, and other non-local sole suppliers were excluded.

YEAR TO DATE CREDITOR PAYMENTS

The table below summarises the total payments made to creditors year to date:

Month	Cheques	EFT Payments	Direct Debit	Credit Card	Trust	Payroll	Total Creditors
Jul-25	\$ 4,895.35	\$ 4,634,889.06	\$ 528,035.87	\$ 40,093.25	\$ -	\$ 877,394.96	\$ 6,085,308.49
Aug-25	\$ -	\$ 5,504,680.41	\$ 365,632.93	\$ 45,381.35	\$ -	\$ 853,707.24	\$ 6,769,401.93
Sep-25	\$ 3,500.00	\$ 6,108,370.52	\$ 402,977.55	\$ 44,223.11	\$ -	\$ 834,426.18	\$ 7,393,497.36
Oct-25	\$ -	\$ 6,082,061.10	\$ 557,648.24	\$ 34,571.75	\$ -	\$ 1,393,817.93	\$ 8,068,099.02
Nov-25	\$ -	\$ 4,053,227.00	\$ 444,421.59	\$ 34,486.06	\$ -	\$ 949,687.30	\$ 5,481,821.95
Dec-25	\$ 610.40	\$ 6,161,207.00	\$ 443,797.27	\$ 32,929.74	\$ -	\$ 933,837.26	\$ 7,572,381.67
Jan-26	\$ 311.85	\$ 4,343,202.19	\$ 543,228.47	\$ 22,796.01	\$ -	\$ 898,109.77	\$ 5,807,648.29
Feb-26							
Mar-26							
Apr-26							
May-26							
Jun-26							
TOTAL	\$ 9,317.60	\$ 36,887,637.28	\$ 3,285,741.92	\$ 254,481.27	\$ -	\$ 6,740,980.64	\$ 47,178,158.71

RISK

The risk of Council not receiving this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.**Outcome 9 - Effective leadership, advocacy and governance****Objective** 9.2 Deliver cost effective, fit-for-purpose assets, facilities and equipment.**VOTING REQUIREMENTS***Simple Majority***REPORT RECOMMENDATION:***That Council:*

1. *Receives the list of payments made from the Municipal and Trust Accounts in January 2026, totalling \$5,807,648.29 (Attachment 1) per the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:*
 - a) *EFT Vouchers EFT82588 - EFT82916 totalling \$4,343,202.19;*
 - b) *Municipal Cheque Vouchers 57873– 57874 totalling \$311.85;*
 - c) *Trust Cheque Vouchers 00000 - 00000 totalling \$0.00; and*
 - d) *Municipal Direct Debits, DD35086.1 - DD35173.11 including payroll totalling \$1,441,338.24*
2. *Receives the list of payments made by credit cards in January 2026, totalling \$22,796.01 (contained within Attachment 1) per the requirements of Regulation 13A of the Local Government (Financial Management) Regulations 1996 covering Municipal Direct Debits DD35169.1- DD35169.24.*
3. *Notes the local spend of \$2,151,039.66 included in the amount above, equating to 53% of total payments excluding personnel, utility, and other external sole supplier costs.*

Attachments

1. Monthly Payment Listing - January 2026

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
EFT #	Date	NAME	Description	Amount
EFT82848	23/01/2026	A. CLARK-HALE	Staff Reimbursement- Wellness Package	\$ 150.00
EFT82588	05/01/2026	AARON MANSON (POOL WISDOM)	Pool Chemicals- BRAC RFQ 24/33	\$ 8,291.21
EFT82651	12/01/2026	AARON MANSON (POOL WISDOM)	Pool Chemicals- BRAC RFQ 24/34	\$ 3,303.96
EFT82845	23/01/2026	AARON MANSON (POOL WISDOM)	Pool Chemicals- BRAC RFQ 24/35	\$ 1,301.65
EFT82652	12/01/2026	ABL LANDSCAPING CONTRACTING PTY LTD	Weed Management- Works & Operations	\$ 19,352.33
EFT82777	21/01/2026	ABL LANDSCAPING CONTRACTING PTY LTD	Provision of Weed Management Services- Parks & Gardens RFT25/05	\$ 12,693.80
EFT82846	23/01/2026	ABL LANDSCAPING CONTRACTING PTY LTD	Landscaping- Broome Visitors Centre RFT25/06	\$ 13,029.50
EFT82881	29/01/2026	ABL LANDSCAPING CONTRACTING PTY LTD	Landscaping Various Locations RFT25/06	\$ 2,420.00
EFT82732	15/01/2026	ACURIX NETWORKS PTY LTD	Public Wi-Fi- Library	\$ 497.20
EFT82589	05/01/2026	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Hydraulic Hose Sleeves - Depot	\$ 645.46
EFT82847	23/01/2026	AIT SPECIALISTS PTY LTD	December Review of Fuel Tax Credits- Finance	\$ 581.02
EFT82590	05/01/2026	ALLPEST (BROOME PEST CONTROL)	Termite Treatment- Shire Administration	\$ 190.00
EFT82778	21/01/2026	ASK WASTE MANAGEMENT PTY LTD	Waste & Resource Recovery Strategy- RFQ25-31	\$ 7,689.00
EFT82591	05/01/2026	AUSSIE BROADBAND LIMITED	Monthly Broadband Charges- ICT	\$ 2,526.70
EFT82733	15/01/2026	AUSSIE BROADBAND LIMITED	Broadband Internet- ICT	\$ 2,526.70
EFT82779	21/01/2026	AUSTRALIA POST	Postage- Shire Administration	\$ 3,111.35
EFT82642	09/01/2026	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 554.50
EFT82826	23/01/2026	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 554.50
EFT82643	09/01/2026	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 135,090.00
EFT82827	23/01/2026	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 137,365.00
EFT82849	23/01/2026	AUSTRALIAN TAXATION OFFICE - ACTIVITY STATEMENT	December Business Activity Statement- Finance	\$ 226,016.00
EFT82592	05/01/2026	AVIAIR	Sponsorship Contribution- Inter-Regional Air Services C/1222/026	\$ 17,678.10
EFT82653	12/01/2026	BAIRD AUSTRALIA PTY LTD	Coastal Hazard Risk Management & Adaption Plan RFQ24/26	\$ 17,380.00
EFT82593	05/01/2026	BEYOND BROOME HOSPITALITY PTY LIMITED (BANH MI STREET	Catering- Staff Christmas Party	\$ 3,730.00
EFT82654	12/01/2026	BISHOPP OUTDOOR ADVERTISING PTY LTD	Fight The Bite Advertising- Environmental Health	\$ 1,375.00
EFT82594	05/01/2026	BLACKWOODS	Staff Uniforms- Parks & Gardens	\$ 1,167.98
EFT82655	12/01/2026	BLACKWOODS	Safety Boots- Parks & Gardens	\$ 246.40
EFT82734	15/01/2026	BLACKWOODS	Safety Glasses & Straps- Parks & Gardens	\$ 1,378.03
EFT82780	21/01/2026	BLACKWOODS	Staff Embroidered Hats- RFT23/17	\$ 5,179.19
EFT82850	23/01/2026	BLACKWOODS	Chemical Spill Kit- BRAC	\$ 271.04
EFT82595	05/01/2026	BOC LIMITED	Oxygen- BRAC	\$ 238.76
EFT82656	12/01/2026	BOC LIMITED	Gas Bottles- Depot	\$ 151.90
EFT82596	05/01/2026	BP AUSTRALIA PTY LTD - FUEL	Fuel- Depot	\$ 9,761.95
EFT82781	21/01/2026	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 17,465.89
EFT82735	15/01/2026	BRENNAN IT PTY LTD	Microsoft Server Licensing	\$ 3,664.32
EFT82882	29/01/2026	BRENNAN IT PTY LTD	Tenable Licensing- ICT	\$ 19,470.18
EFT82736	15/01/2026	BRIGHTHOUSE STRATEGIC CONSULTANTS	Key Worker Accommodation- Business Case	\$ 11,000.00
EFT82737	15/01/2026	BROOKS HIRE	Loader Hire Blue Haze- Works & Operations RFT24/14	\$ 440.72
EFT82782	21/01/2026	BROOKS HIRE	Knuckle Boom Hire- Parks & Gardens	\$ 87.98
EFT82851	23/01/2026	BROOKS HIRE	Excavator Hire- WMF RFT 24/14	\$ 3,880.34

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
EFT82657	12/01/2026	BROOME CAMPUS NORTH REGIONAL TAFE	Traffic Management Course- Depot	\$ 8,335.28
EFT82597	05/01/2026	BROOME CHAMBER OF COMMERCE & INDUSTRY (INC)	Promotion of The TAP Funding Opportunity	\$ 55.00
EFT82738	15/01/2026	BROOME FURNISHINGS PTY LTD	Furniture- New Shire Dwellings	\$ 14,968.00
EFT82883	29/01/2026	BROOME PHYSIO	Pre-employment Functional Assessment- People & Culture	\$ 269.50
EFT82658	12/01/2026	BROOME PLUMBING & GAS	Water Filter Replacement- Shire Administration	\$ 1,120.00
EFT82852	23/01/2026	BROOME PLUMBING & GAS	Water Fountain Repair- BRAC	\$ 783.50
EFT82884	29/01/2026	BROOME PLUMBING & GAS	Annual Backflow Testing- Residential	\$ 120.00
EFT82598	05/01/2026	BROOME PROGRESSIVE SUPPLIES	Chip Boxes- BRAC	\$ 191.84
EFT82659	12/01/2026	BROOME PROGRESSIVE SUPPLIES	Milk- Depot	\$ 17.18
EFT82739	15/01/2026	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Administration	\$ 72.18
EFT82853	23/01/2026	BROOME PROGRESSIVE SUPPLIES	Kiosk Stock- BRAC	\$ 398.11
EFT82885	29/01/2026	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Administration	\$ 86.61
EFT82834	23/01/2026	BROOME PROPERTY PEOPLE	Staff Rent- February 2026	\$ 2,389.89
EFT82644	09/01/2026	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 520.00
EFT82828	23/01/2026	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 750.00
EFT82645	09/01/2026	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 930.00
EFT82829	23/01/2026	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 960.00
EFT82886	29/01/2026	BROOME SMALL ENGINE SERVICES	Parts For Repairs- Depot	\$ 1,003.83
EFT82660	12/01/2026	BROOME TOWING & SALVAGE	Vehicle Towing- Ranger Services	\$ 165.00
EFT82740	15/01/2026	BROOME TOWING & SALVAGE	Vehicle Towing- Rangers	\$ 10,780.00
EFT82783	21/01/2026	BROOME TOWING & SALVAGE	Storage of Town Buses- Ranger Services	\$ 3,410.00
EFT82854	23/01/2026	BROOME TOWING & SALVAGE	Bus Storage- Ranger Services	\$ 2,035.00
EFT82741	15/01/2026	BROOME VETERINARY HOSPITAL	Veterinary Fees December- Ranger Services	\$ 3,075.00
EFT82661	12/01/2026	BROOME CRETE	Tipper Wet Hire- WMF	\$ 9,457.25
EFT82784	21/01/2026	BROOME CRETE	Stabilisation Rocks Rip Rap- Works & Operations	\$ 6,762.97
EFT82742	15/01/2026	BUNNINGS BROOME	Maintenance Materials- Town Beach Waterpark	\$ 389.85
EFT82785	21/01/2026	BUNNINGS BROOME	Timber Bracing- Town Beach	\$ 634.94
EFT82599	05/01/2026	CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOME	O-Ring Fitting- Earth Mover	\$ 235.00
EFT82743	15/01/2026	CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOME	Tyre Fitting & Disposal- Shire Fleet	\$ 3,360.00
EFT82786	21/01/2026	CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOME	Tyre Fitting & Disposal- Shire Fleet	\$ 1,000.00
EFT82887	29/01/2026	CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOME	New Tyres Supply Fit & Disposal- Depot	\$ 1,260.00
EFT82744	15/01/2026	CARPET PAINT & TILE CENTRE	Pave Coat Thinners- Property Maintenance	\$ 51.70
EFT82787	21/01/2026	CARPET PAINT & TILE CENTRE	Line Marking Paint- Works & Operations	\$ 1,172.00
EFT82788	21/01/2026	CBCA WA BRANCH (INC) CHILDRENS BOOK COUNCIL OF	Annual Institutional Membership- Library	\$ 80.00
EFT82835	23/01/2026	CHARTER PROPERTY GROUP PTY LTD	Staff Rent- February 2026	\$ 4,127.85
EFT82646	09/01/2026	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 528.41
EFT82830	23/01/2026	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 528.41
EFT82600	05/01/2026	CIRCUITWEST INC	Presenter Fee- Taking Liberty Event	\$ 1,650.00
EFT82745	15/01/2026	CLARK EQUIPMENT SALES PTY LTD	Bobcat Filters- Depot	\$ 1,341.82
EFT82746	15/01/2026	CLARK POOLS & SPAS BROOME (NEW)	Pool Servicing- Shire Housing	\$ 232.91
EFT82601	05/01/2026	CLEANAWAY CO PTY LTD	General Waste Skip Empty & Kerbside Collection- RFQ 23-16	\$ 1,452.48

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
EFT82747	15/01/2026	CLEANAWAY CO PTY LTD	Skip Empty- Depot RFQ 23-16	\$ 232.50
EFT82789	21/01/2026	CLEANAWAY CO PTY LTD	Kerbside Recycling Collection RFQ 23 - 16	\$ 202,176.75
EFT82888	29/01/2026	CLEANAWAY CO PTY LTD	Kerbside Bin Repairs- RFQ 23-16	\$ 10,988.74
EFT82662	12/01/2026	CMA CONTRACTING PTY LTD	Head Contract Claim 8- Cable Beach Foreshore Redevelopment Stage 2 RFT24-10	\$ 1,225,958.12
EFT82602	05/01/2026	COAST & COUNTRY ELECTRICS	Electrical Maintenance- Town Beach Water Park	\$ 2,427.35
EFT82663	12/01/2026	COAST & COUNTRY ELECTRICS	Shade Sail Customer Brackets- Tolentino Park	\$ 3,741.05
EFT82855	23/01/2026	COAST & COUNTRY ELECTRICS	Generator Full Service- Administration Building	\$ 2,852.70
EFT82790	21/01/2026	CONNECT CALL CENTRE SERVICES	After Hours Call Centre Charges- Shire Administration	\$ 475.86
EFT82664	12/01/2026	CORSIGN WA PTY LTD	Steel-Flex Guideposts- Works & Operations	\$ 13,378.20
EFT82791	21/01/2026	CORSIGN WA PTY LTD	Multiple Sign Order- Works & Operations	\$ 5,586.90
EFT82889	29/01/2026	CORSIGN WA PTY LTD	Steel-Flex Guidepost- Works & Operations	\$ 4,553.45
EFT82665	12/01/2026	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Repair Pump & Replace Overload Switch- Parks & Gardens	\$ 396.00
EFT82792	21/01/2026	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Investigate Main Circuit Breaker- BRAC	\$ 572.00
EFT82856	23/01/2026	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Replace Faulty Led Light- Parks & Gardens Workshop	\$ 1,078.00
EFT82793	21/01/2026	DECKNICIANS WA PTY LTD	Timber Floor Maintenance- Civic Centre	\$ 5,280.00
EFT82748	15/01/2026	DIVERS TAVERN	Alcohol Restock- Civic Centre	\$ 864.00
EFT82666	12/01/2026	DMK - THE KITCHEN	Catering- Ordinary Meeting Council	\$ 312.50
EFT82603	05/01/2026	DOWELL TECH	Cricket Nets- BRAC	\$ 1,419.97
EFT82836	23/01/2026	E. & S. ROWE	Staff Rent- February 2026	\$ 1,260.12
EFT82857	23/01/2026	E. KERR	Staff Reimbursement- Staff Wellness Package	\$ 150.00
EFT82647	09/01/2026	EASISALARY PTY LTD TA EASI	Payroll Deductions/Contributions	\$ 7,835.58
EFT82831	23/01/2026	EASISALARY PTY LTD TA EASI	Payroll Deductions/Contributions	\$ 8,713.88
EFT82749	15/01/2026	ETC SOLUTIONS	Redesign of Cable, Conduit & Pits- Infrastructure	\$ 605.00
EFT82750	15/01/2026	FIRE & SAFETY SERVICES COMPANY	Fire Equipment Maintenance & Repairs- Various Shire Facilities	\$ 3,360.50
EFT82858	23/01/2026	FIRE & SAFETY SERVICES COMPANY	Tank Repairs- BRAC	\$ 270.60
EFT82667	12/01/2026	FIT2WORK	Police Clearances- New Staff	\$ 616.00
EFT82890	29/01/2026	FLOWERS ON SAVILLE STREET	Australia Day Flowers	\$ 400.00
EFT82751	15/01/2026	FOCUS NETWORKS (PROGRESSIVE CREATIVE SOLUTIONS)	Info Council Uprate- ICT	\$ 2,227.50
EFT82794	21/01/2026	FOCUS NETWORKS (PROGRESSIVE CREATIVE SOLUTIONS)	Synergy Soft- Upgrade	\$ 3,267.00
EFT82604	05/01/2026	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Vacate Clean- Property & Leasing	\$ 962.50
EFT82668	12/01/2026	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Cleaning- Cable Beach Ablutions	\$ 6,313.32
EFT82752	15/01/2026	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight- Depot	\$ 2,381.90
EFT82605	05/01/2026	GO GO MEDIA	FM Custom Radio- BRAC	\$ 198.00
EFT82859	23/01/2026	GOOD EARTH GARDEN PRODUCTS PTY LTD	Potting Mix- Parks & Gardens	\$ 643.50
EFT82753	15/01/2026	GOOLARABOOLOO MILLIBINYARRI INDIGENOUS CORPORATION	Cultural Monitoring- Cable Beach Redevelopment	\$ 8,096.00
EFT82795	21/01/2026	GREAT NORTHERN LOGISTICS PTY LTD	Pump Out Grease Trap- BRAC	\$ 1,408.00
EFT82754	15/01/2026	HAMES SHARLEY	McMahon Estate- Subdivision Concept & Cable Beach RFQ 22-20	\$ 23,484.18
EFT82669	12/01/2026	HARBY ENTERPRISES PTY LTD TA HARBY STUDIOS	Cable Beach Redevelopment Stage 2 - Marketing & Communications RFQ 25/08	\$ 16,987.30
EFT82755	15/01/2026	HARBY ENTERPRISES PTY LTD TA HARBY STUDIOS	Domain Name Renewal- Marketing & Communications	\$ 550.00
EFT82796	21/01/2026	HARMONY HORTICULTURE	Weed Spraying- WMF & Lot 400 Buckleys Road	\$ 3,789.50
EFT82891	29/01/2026	HERBERT SMITH FREEHILLS KRAMER	Shire Housing Accommodation Leasing Structuring Advice	\$ 11,317.35

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
EFT82606	05/01/2026	HORIZON POWER (ELECTRICITY USAGE)	Street Lighting- Electricity Charges	\$ 15,085.72
EFT82607	05/01/2026	HT CLEANING SERVICES PTY LTD	Cleaning- Various Shire Facilities RFT 23-04	\$ 3,755.40
EFT82670	12/01/2026	HT CLEANING SERVICES PTY LTD	Cleaning Ad Hoc- Civic Centre	\$ 1,776.06
EFT82797	21/01/2026	HT CLEANING SERVICES PTY LTD	Cleaning- Various Shire Facilities RFT22/06	\$ 56,264.17
EFT82860	23/01/2026	HT CLEANING SERVICES PTY LTD	Event Cleaning- Civic Centre	\$ 1,969.31
EFT82892	29/01/2026	HT CLEANING SERVICES PTY LTD	Cleaning- Various Shire Facilities RFT22/06	\$ 447.24
EFT82837	23/01/2026	HUTCHINSON REAL ESTATE	Staff Rent- February 2026	\$ 4,345.24
EFT82893	29/01/2026	HUTCHINSON REAL ESTATE	Staff Rent & Bond- February 2026	\$ 5,028.57
EFT82756	15/01/2026	IANNELLO DESIGN	Graphic Design- Expression of Interest Information	\$ 1,375.00
EFT82861	23/01/2026	IP & ST ELSON PTY LTD	Crossover Subsidy	\$ 1,000.00
EFT82862	23/01/2026	J. APPERE	Staff Reimbursement- Safety Glasses	\$ 400.00
EFT82757	15/01/2026	J. FRONDA	Staff Reimbursement- Wellness Program	\$ 75.00
EFT82838	23/01/2026	J. HEARSCH	Staff Rent- February 2026	\$ 2,607.14
EFT82894	29/01/2026	J. WATT	Utilities Reimbursement As Per Contract- DCS	\$ 1,664.01
EFT82895	29/01/2026	JB HI-FI GROUP PTY LTD	Apple iPhone- ICT	\$ 1,182.63
EFT82758	15/01/2026	JOSH BYRNE & ASSOCIATES	Softworks/hard works- Cable Beach Stage 2	\$ 3,390.42
EFT82672	12/01/2026	K. HILL	Staff Travel Reimbursement	\$ 2,322.24
EFT82863	23/01/2026	K. MASTROEMBO	Staff Reimbursement- Wellness Package	\$ 450.00
EFT82671	12/01/2026	KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES PTY	Reseal Program- Works & Operations RFT 22/03	\$ 22,324.94
EFT82673	12/01/2026	KAYNAR GROUP	Excavator Transport Mobilisation- WMF	\$ 6,069.36
EFT82896	29/01/2026	KENNARDS HIRE	Toilet Hire- Halloween Movie Night	\$ 805.60
EFT82798	21/01/2026	KIMBERLEY CONTRACTING	Posi Shell Supply & Application- WMF RFT 23-07	\$ 37,510.00
EFT82799	21/01/2026	KIMBERLEY CONTRACTING TA MCKENO BLOCKS & PAVERS	Tyre Shredding- WMF	\$ 6,837.60
EFT82674	12/01/2026	KIMBERLEY FITNESS & SUPPORT SERVICES	Group Fitness Aqua- BRAC	\$ 1,521.00
EFT82759	15/01/2026	KIMBERLEY FUEL & OIL SERVICES	Filters- Depot	\$ 1,213.12
EFT82800	21/01/2026	KIMBERLEY FUEL & OIL SERVICES	Polyplex Grease- Depot	\$ 246.18
EFT82760	15/01/2026	KIMBERLEY GARDENING AND MOWING	Garden Maintenance- Shire Housing	\$ 73.70
EFT82675	12/01/2026	KIMBERLEY PROPERTY SETTLEMENTS	Rates Refund- A120783	\$ 146.75
EFT82608	05/01/2026	KIMBERLEY QUARRY PTY LTD	Road Base- Roe Place	\$ 4,017.19
EFT82609	05/01/2026	KIMBERLEY TREE CARE	Tree Maintenance- China Town	\$ 21,032.00
EFT82897	29/01/2026	KOLORS PTY LTD (PINDAN PRINTING)	Laser Engraving- Marketing & Communications	\$ 132.00
EFT82676	12/01/2026	KS MEDIA	Photography- Town Beach Christmas Party	\$ 612.50
EFT82864	23/01/2026	KS MEDIA	Mosquito Education Video Production- Marketing	\$ 1,500.00
EFT82610	05/01/2026	LANDGATE	Gross Rental Valuation Interim Valuation- Rates	\$ 560.63
EFT82648	09/01/2026	LGRCEU	Payroll Deductions/Contributions	\$ 24.00
EFT82832	23/01/2026	LGRCEU	Payroll Deductions/Contributions	\$ 24.00
EFT82611	05/01/2026	LINMAC BEARING EQUIPMENT	Workshop Consumables- Depot	\$ 1,590.82
EFT82761	15/01/2026	LINMAC BEARING EQUIPMENT	Scarifying Knives & Hydraulic Hoses- Depot	\$ 3,602.85
EFT82677	12/01/2026	LOCK & LOAD LASER TAG	Laser Tag- BRAC School Holiday Program	\$ 1,870.00
EFT82612	05/01/2026	LO-GO APPOINTMENTS	CEO EA Replacement Temporary Agent Staff	\$ 3,749.88
EFT82865	23/01/2026	LO-GO APPOINTMENTS	CEO EA Replacement Temporary Agent Staff	\$ 3,749.88

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
EFT82898	29/01/2026	LO-GO APPOINTMENTS	CEO EA Replacement Temporary Agent Staff	\$ 3,749.88
EFT82801	21/01/2026	LRL BROOME MEDICAL CLINIC	Pre Employment Medical- New Employees	\$ 440.00
EFT82899	29/01/2026	MAGIQ SOFTWARE PTY LTD	Magiq Annual Licence Invoice	\$ 8,776.08
EFT82613	05/01/2026	MAIKA'D HANDCRAFTY	Christmas Decorations- Staff Christmas Party	\$ 585.00
EFT82614	05/01/2026	MALCOLM THOMPSON PUMPS PTY LTD	UV Lamp- Town Beach Water Park	\$ 3,084.40
EFT82802	21/01/2026	MAMMOTH SECURITY PTY LTD (SIGNATURE SECURITY GROUP)	Annual Alarm Monitoring- Various Shire Facilities	\$ 1,294.83
EFT82762	15/01/2026	MARKETFORCE(OMNICOM)	Text Advertising- Local Government Tenders RFT 25-12	\$ 691.25
EFT82678	12/01/2026	MCCORRY BROWN EARTHMOVING PTY LTD	Subdivisional Paths Program- Infrastructure RFT25/02	\$ 39,920.76
EFT82900	29/01/2026	MCCORRY BROWN EARTHMOVING PTY LTD	Provision of Machinery & Labour Top Dress- Male Oval	\$ 33,115.50
EFT82803	21/01/2026	MCLEODS LAWYERS	Legal Advice- Rates Exemption Application	\$ 2,297.90
EFT82804	21/01/2026	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Volumetric Survey- WMF	\$ 2,964.50
EFT82866	23/01/2026	MELBOURNE INTERNATIONAL COMEDY FESTIVAL	Broome Comedy Festival Roadshow Event- Civic Centre	\$ 3,575.00
EFT82615	05/01/2026	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Mobile Utility Trolley- BRAC	\$ 700.00
EFT82679	12/01/2026	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Printing- ICT	\$ 1,056.84
EFT82867	23/01/2026	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Office Chairs- BRAC	\$ 1,520.00
EFT82680	12/01/2026	MONSTERBALL AMUSEMENTS & HIRE	Inflatable Hire- BRAC School Holiday Program	\$ 491.23
EFT82805	21/01/2026	MOORE AUSTRALIA AUDIT (WA)	2025-26 West Australian Local Government Rates Comparison- Finance	\$ 1,045.00
EFT82616	05/01/2026	NEARMAP PTY LTD	Annual Subscription Renewal- 2025-26	\$ 27,027.00
EFT82806	21/01/2026	NEIL MANSELL TRANSPORT PTY LTD	E Waste Freight- WMF	\$ 2,915.00
EFT82868	23/01/2026	NEIL MANSELL TRANSPORT PTY LTD	Freight- WMF	\$ 396.96
EFT82617	05/01/2026	NETSTAR AUSTRALIA	Annual SIM Access- ICT	\$ 5,119.35
EFT82901	29/01/2026	NO DIG EQUIPMENT PTY LTD	Service Kit & Parts- Depot	\$ 1,113.96
EFT82618	05/01/2026	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA)	Vehicle Service- Shire Fleet	\$ 290.00
EFT82763	15/01/2026	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA)	Vehicle Service- Shire Fleet	\$ 1,343.36
EFT82807	21/01/2026	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA)	Vehicle Service- Shire Fleet	\$ 763.36
EFT82869	23/01/2026	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA)	Vehicle Service- Shire Fleet	\$ 290.00
EFT82681	12/01/2026	NORTH WEST AUTO ELECTRICAL	Diagnose Bomag Fault- WMF	\$ 1,138.37
EFT82902	29/01/2026	NORTH WEST AUTO ELECTRICAL	Repair Electrical Fault With Bin Locks- WMF	\$ 734.25
EFT82619	05/01/2026	NORTH WEST COAST SECURITY	Cash Collection- BRAC RFT22/06	\$ 412.50
EFT82682	12/01/2026	NORTH WEST COAST SECURITY	Security- WMF RFT22/06	\$ 14,634.82
EFT82764	15/01/2026	NORTH WEST COAST SECURITY	Security- Library RFT22/06	\$ 8,943.00
EFT82808	21/01/2026	NORTH WEST COAST SECURITY	Security Services- Various Shire Facilities RFT22/06	\$ 9,002.76
EFT82870	23/01/2026	NORTH WEST COAST SECURITY	Security - WMF RFT22/06	\$ 11,631.13
EFT82903	29/01/2026	NORTH WEST COAST SECURITY	Security- Shire Administration RFT22/06	\$ 5,210.88
EFT82620	05/01/2026	NORTH WEST LOCKSMITHS	Service Locks- BRAC	\$ 719.00
EFT82683	12/01/2026	NORTH WEST LOCKSMITHS	Toilet Roll Lock- Male Oval Ablutions	\$ 155.00
EFT82765	15/01/2026	NORTH WEST LOCKSMITHS	Rekey Deadlocks- Shire Housing	\$ 490.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
EFT82871	23/01/2026	NORTH WEST LOCKSMITHS	Bilock Keys- Works & Operations	\$ 81.00
EFT82621	05/01/2026	NORTH WEST STRATA SERVICES	Strata Fees- Property & Leasing	\$ 1,510.00
EFT82622	05/01/2026	NORTH WEST STRATA SERVICES	Strata Fees- Property & Leasing	\$ 1,662.40
EFT82684	12/01/2026	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME)	Reticulation Parts- Parks & Gardens RFT24/15	\$ 1,381.23
EFT82809	21/01/2026	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME)	Reticulation Parts- Parks & Gardens RFT24/16	\$ 3,544.50
EFT82872	23/01/2026	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME)	Reticulation Parts- Parks & Gardens RFT24/16	\$ 332.74
EFT82904	29/01/2026	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME)	Reticulation Parts- Parks & Gardens RFT24/16	\$ 1,999.14
EFT82623	05/01/2026	NORWEST PEST MANAGEMENT	Pest Management Light Poles- China Town & Town Beach	\$ 4,543.55
EFT82810	21/01/2026	NUTRIEN AG SOLUTIONS	Chemicals- Parks & Gardens	\$ 5,782.65
EFT82685	12/01/2026	NYAMBA BURU YAWURU LTD	Cultural Monitors- Cable Beach Redevelopment	\$ 34,966.80
EFT82811	21/01/2026	NYAMBA BURU YAWURU LTD	Phonetic Spelling of Yawuru Language- Marketing & Communication	\$ 198.00
EFT82686	12/01/2026	OASIS EATERY	Catering- International Day of People With Disability	\$ 900.00
EFT82766	15/01/2026	OASIS EATERY	Councillor Workshop Catering - Governance	\$ 346.50
EFT82873	23/01/2026	OHM ELECTRONICS	Speaker & Microphones- BRAC	\$ 344.50
EFT82624	05/01/2026	OPTIC SECURITY GROUP NORWEST	Labour, Pole Bracket & Optical Zoom Camera- ICT	\$ 6,013.65
EFT82767	15/01/2026	OTIUM PLANNING GROUP PTY LTD	Business Case Variation- BRAC	\$ 17,424.00
EFT82839	23/01/2026	P. RULAND & S. LLOYD-MOSTYN	Staff Rent- February 2026	\$ 2,824.40
EFT82625	05/01/2026	PEARL COAST DISTRIBUTORS	Kiosk Stock- BRAC	\$ 3,842.46
EFT82687	12/01/2026	PEARL COAST DISTRIBUTORS	Chips- BRAC	\$ 910.00
EFT82874	23/01/2026	PEARL COAST DISTRIBUTORS	Chips- BRAC	\$ 4,146.48
EFT82905	29/01/2026	PEARL COAST DISTRIBUTORS	Chips- BRAC	\$ 650.00
EFT82768	15/01/2026	PETER GROOM SETTLEMENTS	Rates Refund- A302918	\$ 146.75
EFT82840	23/01/2026	PRD BROOME	Staff Rent- February 2026	\$ 18,771.43
EFT82841	23/01/2026	PRD FAMILY TRUST	Staff Rent- February 2026	\$ 4,779.76
EFT82688	12/01/2026	PRINTING IDEAS	Cooking Oil Sign- WMF	\$ 1,546.23
EFT82769	15/01/2026	PRINTING IDEAS	Prestart Books Printing- Depot	\$ 775.79
EFT82875	23/01/2026	PRINTING IDEAS	Calotropis Invasive Weed- Pamphlet Printing	\$ 132.00
EFT82906	29/01/2026	PRINTING IDEAS	Core flute- Promotional Printing Playground Strategy	\$ 143.00
EFT82626	05/01/2026	PSL LEGAL	Review of Policy & Practices- Works & Operations	\$ 2,750.00
EFT82690	12/01/2026	R. DEGRAAF	Staff Training Reimbursement- Meals & Fuel	\$ 573.30
EFT82842	23/01/2026	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Staff Rent- February 2026	\$ 2,607.14
EFT82812	21/01/2026	READYTECH (FORMALLY IT VISION)	Definitiv Payroll- Award Update & Training	\$ 13,860.00
EFT82627	05/01/2026	REECE PTY LTD	Lane Rope Cable- BRAC	\$ 280.50
EFT82770	15/01/2026	RESOURCE FURNITURE (ESSANDEM PTY LTD)	New Shelving- Library	\$ 15,126.10
EFT82907	29/01/2026	RID (AUSTRALIA)	Mosquito Repellent- Fight The Bite Campaign	\$ 2,092.79
EFT82689	12/01/2026	ROADLINE CIVIL CONTRACTORS	Traffic Management- 2025/26 Reseal Program	\$ 2,950.75
EFT82628	05/01/2026	ROEBUCK BAY HOTEL	Alcohol Restock- Civic Centre	\$ 1,673.20

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
EFT82876	23/01/2026	ROEBUCK BAY HOTEL	Alcohol Restock- Civic Centre	\$ 2,204.91
EFT82629	05/01/2026	ROYAL LIFE SAVING SOCIETY - WA	Bronze Medallion Training- BRAC	\$ 45.00
EFT82813	21/01/2026	RYALL'S WATER WORKOUT	Deep Water Aqua Buoyancy Belts- BRAC	\$ 1,144.00
EFT82816	21/01/2026	S. CRADDOCK	Graphic Design- Promotional Projects	\$ 990.00
EFT82630	05/01/2026	S. FRONDA	Staff Departmental Christmas Morning Tea	\$ 149.52
EFT82691	12/01/2026	SAFEROADS	Speed Cushion Including Fasteners- Works & Operations	\$ 5,353.70
EFT82692	12/01/2026	SANDRA KLAWITTER	Wood Crafting Session- School Holiday Program BRAC	\$ 460.00
EFT82771	15/01/2026	SCORPTEC COMPUTERS	Projector- Library	\$ 3,258.00
EFT82814	21/01/2026	SEAT ADVISOR PTY LTD	Ticket Sales Cost- Civic Centre	\$ 93.67
EFT82631	05/01/2026	SEEK LIMITED	Job Advertisement- People & Culture	\$ 335.50
EFT82693	12/01/2026	SEEK LIMITED	Job Advertisement- People & Culture	\$ 627.00
EFT82815	21/01/2026	SEEK LIMITED	Job Advertisement- People & Culture	\$ 374.00
EFT82908	29/01/2026	SEEK LIMITED	Job Advertisement- People & Culture	\$ 1,149.50
EFT82877	23/01/2026	SERENA ZOE CRADDOCK	Graphic Design- Playground Strategy	\$ 300.00
EFT82817	21/01/2026	SHENTON ENTERPRISES PTY LTD TA JOHN SHENTON PUMPS	UV Filtration System Replacement- BRAC RFQ 25/22	\$ 76,274.00
EFT82772	15/01/2026	SHINJU MATSURI INC COMMITTEE	Shinju Matsuri 2025 - Milestone 2 C/0525/026	\$ 27,500.00
EFT82818	21/01/2026	SITE ENVIRONMENTAL & REMEDIATION SERVICES PTY LTD (SERS)	BRAC Reserve Remediation- RFT24-08	\$ 85,994.95
EFT82694	12/01/2026	SOURCE BUSINESS PARTNERS PTY LTD (KELLI SMALL)	2026/27 Budget Preparation- Finance	\$ 9,900.00
EFT82695	12/01/2026	SOUTHERN CROSS AUSTEREO (SCA)	Regular Radio Advertisement- Marketing & Communications	\$ 2,769.80
EFT82649	09/01/2026	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 665.18
EFT82833	23/01/2026	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 665.18
EFT82632	05/01/2026	SPORTSPOWER BROOME	Fins- BRAC	\$ 654.00
EFT82819	21/01/2026	SPORTSPOWER BROOME	Dash & Splash Winner Gift Cards- BRAC	\$ 550.00
EFT82633	05/01/2026	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Supplies- BRAC	\$ 735.02
EFT82909	29/01/2026	ST JOHN AMBULANCE AUSTRALIA (WA) INC	Staff Training- Provide First Aid Course	\$ 153.00
EFT82696	12/01/2026	ST MARYS COLLEGE - SECONDARY	Reimbursement Camel Rides- Taiji Immersion	\$ 812.00
EFT82843	23/01/2026	STELLA LUMINOSA HOLDINGS PTY LTD	Staff Rent- February 2026	\$ 7,821.43
EFT82820	21/01/2026	STRATCO WA PTY LTD	10 Steel Pole- Sign Maintenance	\$ 5,195.44
EFT82773	15/01/2026	STREETEER & MALE PTY MITRE 10	Newspapers- Library	\$ 104.80
EFT82634	05/01/2026	SWITCHED CONTRACTING SERVICES PTY LTD	Electrical Work Kiosk Roller Shutters- BRAC	\$ 260.00
EFT82635	05/01/2026	T - QUIP	Proximity Switch- Depot	\$ 281.39
EFT82910	29/01/2026	T - QUIP	Deck Belts- Depot	\$ 552.48
EFT82697	12/01/2026	THE TRUSTEE FOR HALLIDAY TRUST (TA BK SIGNS AND	Chinatown Christmas Party Corflutes	\$ 313.50
EFT82636	05/01/2026	THINKON AUSTRALIA	Cloud Storage- ICT	\$ 443.52
EFT82911	29/01/2026	THINKON AUSTRALIA	Cloud Storage- ICT	\$ 443.52
EFT82698	12/01/2026	TIALE FAMILY TRUST (BROOME ACADEMY OF MUSIC)	Artist Attendance- International Day of People With Disability	\$ 200.00
EFT82699	12/01/2026	TNT AUSTRALIA PTY LTD	Freight- Environmental Health	\$ 489.01
EFT82878	23/01/2026	TNT AUSTRALIA PTY LTD	Freight- Environmental Health	\$ 350.34
EFT82912	29/01/2026	TNT AUSTRALIA PTY LTD	Freight- Environmental Health	\$ 1,036.79
EFT82637	05/01/2026	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Airconditioning Maintenance- Shire Administration	\$ 2,451.90
EFT82774	15/01/2026	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Chemical Clean of Air conditioner- Library	\$ 440.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
EFT82821	21/01/2026	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air Conditioning Maintenance- Various Shire Facilities RFT 24/17	\$ 10,130.77
EFT82879	23/01/2026	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air-Conditioning Repair- Civic Centre	\$ 1,491.60
EFT82913	29/01/2026	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air-Conditioning Maintenance- Broome Visitors Centre RFT24/17	\$ 258.98
EFT82700	12/01/2026	TOTALLY WORKWEAR	Steel Cap Work Boots- Parks & Gardens	\$ 339.80
EFT82822	21/01/2026	TRUSTEE FOR SELTON FAMILY TRUST (BROOME TREE & PALM	Excavator Dry Hire- WMF	\$ 4,149.20
EFT82701	12/01/2026	VENDORPANEL PTY LTD	Evaluations Subscription- Governance	\$ 20,418.38
EFT82638	05/01/2026	VERAISON WA PTY LTD	Managers Away Day Facilitation- People & Culture	\$ 2,728.00
EFT82844	23/01/2026	VIDA BANNASCH BARRETT	Staff Rent- February 2026	\$ 1,846.73
EFT82823	21/01/2026	VISIMAX	Plain Infringement Books- Depot	\$ 203.20
EFT82914	29/01/2026	VISIMAX	Animal Cage- Rangers	\$ 711.31
EFT82775	15/01/2026	VOCUS COMMUNICATIONS	Phone Charges- ICT	\$ 1,005.02
EFT82639	05/01/2026	VORGEE PTY LTD	Swim Shop Stock- BRAC	\$ 4,015.61
EFT82824	21/01/2026	WA LIBRARY SUPPLIES	Study Carrels- Library	\$ 3,495.00
EFT82702	12/01/2026	WALCOTT GROUP PTY LTD	Shire Admin Air Conditioning Renewal - RFT25/04	\$ 140,840.00
EFT82915	29/01/2026	WALCOTT GROUP PTY LTD	Shire Admin Air Conditioning Renewal - RFT25/05	\$ 377,190.00
EFT82703	12/01/2026	WATER CORPORATION	Water Usage- Tanami Reserve	\$ 1,713.83
EFT82704	12/01/2026	WEST AUSTRALIAN NEWSPAPERS	Broome Advertiser Fortnightly Advertisement- Marketing & Communications	\$ 2,719.20
EFT82776	15/01/2026	WESTBOOKS	Books- Library	\$ 1,642.13
EFT82825	21/01/2026	WESTBOOKS	Books- Library	\$ 508.16
EFT82640	05/01/2026	WESTCOAST SITEFAB PTY LTD	Fabricate & Install Gates & Chains- Town Beach Jetty	\$ 4,378.00
EFT82641	05/01/2026	WESTERN AUSTRALIA COUNTRY HEALTH SERVICES (WACHS)	Quick Response Grant- Drive for Mental Health	\$ 1,100.00
EFT82705	12/01/2026	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Ticket - General Registration WALGA	\$ 180.00
EFT82650	06/01/2026	WESTERN AUSTRALIAN TREASURY CORPORATION	Guarantee Fees & Interest Payments- Various Shire Loans	\$ 567,401.28
EFT82706	12/01/2026	WESTERN DIAGNOSTIC PATHOLOGY	Drug & Alcohol Testing- People & Culture	\$ 1,499.19
EFT82707	12/01/2026	YOGAMON (MONIQUE ELLIS)	BRAC Group Fitness- Instruct Yoga	\$ 525.00
EFT82880	23/01/2026	YOGAMON (MONIQUE ELLIS)	Group Fitness Yoga- BRAC	\$ 525.00
EFT82916	29/01/2026	ZOOM CAPITAL PTY LTD TA BROOME AND AROUND BUS CHARTERS	Staff Bus- Staff Christmas Party	\$ 750.00
MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:				\$ 4,343,202.19
MUNICIPAL CHEQUES - JANUARY 2026				
Cheque #	Date	NAME	Description	Amount
57873	23/01/2026	SHIRE OF BROOME	Library- Petty Cash	\$ 311.85
MUNICIPAL CHEQUES TOTAL:				\$ 311.85
TRUST CHEQUES - JANUARY 2026				
Cheque #	Date	NAME	Description	Amount
				\$ -
TRUST CHEQUES TOTAL:				\$ -
PAYROLL - JANUARY 2026				

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
DD #	Date	NAME	Description	Amount
	02/01/2026	PAYROLL	Off Cycle Pay	\$ 30,344.89
	08/01/2026	PAYROLL	Payroll Fortnight Ending 06/01/2026	\$ 427,406.06
	22/01/2026	PAYROLL	Payroll Fortnight Ending 20/01/2026	\$ 440,358.82
PAYROLL TOTAL:				\$ 898,109.77
MUNICIPAL CREDIT CARD PAYMENTS - JANUARY 2026				
EFT #	Date	CARD	Description	Amount
DD35169.1	15/01/2026	PARKS AND GARDENS SUPERVISOR	PAYMENT	\$ 808.84
X0000000000000008366	16/12/2025	BROOME SCOOTERS	Thick Brush Cutter Cord- Slashing Works	\$ 350.00
X0000000000000008367	16/12/2025	REPCO	Lower Tow Ball Hitch- Excavator Trailer	\$ 126.14
X0000000000000008383	17/12/2025	CROPLANDS SPRAY SHOP	Foam Marker Tank- Spray Unit	\$ 282.70
X0000000000000008384	18/12/2025	CABLE BEACH TYRE SERVICE PTY LTD	Strip & Fit of Trailer Tyres	\$ 50.00
DD35169.2	15/01/2026	FLEET/STORE ADMINISTRATOR	PAYMENT	\$ 2,570.34
X0000000000000008394	17/12/2025	RED DIRT AUTO ELECTRICAL	Toyota Spotlight Switch	\$ 43.25
X0000000000000008514	15/01/2026	J BLACKWOOD & SON P/L	Safety Glasses & Electrolytes	\$ 175.49
X0000000000000008395	17/12/2025	RED DIRT AUTO ELECTRICAL	Return- Toyota Spotlight Switch	-\$ 43.25
X0000000000000008396	17/12/2025	OFFICE NATIONAL BROOME	2026 Wall Planner	\$ 28.95
X0000000000000008397	17/12/2025	GERALDINE NOMINEES PL	Inversion Valve	\$ 117.69
X0000000000000008398	18/12/2025	J BLACKWOOD & SON P/L	Truck Wash- Depot	\$ 443.43
X0000000000000008399	18/12/2025	RED DIRT AUTO ELECTRICAL	Various Maxi Blade Fuses	\$ 28.30
X0000000000000008400	19/12/2025	LINMAC BEARING EQUIPMENT BROOME	Lynch Pin & Pin Top Link	\$ 19.55
X0000000000000008437	30/12/2025	BUNNINGS	Mosquito Coils- Nursery	\$ 21.98
X0000000000000008441	30/12/2025	KMART	Bottle Brushes- Nursery	\$ 5.75
X0000000000000008442	06/01/2026	BUNNINGS	Therma Cell- Nursery	\$ 89.75
X0000000000000008443	07/01/2026	LINMAC BEARING EQUIPMENT BROOME	V Belt	\$ 29.83
X0000000000000008444	08/01/2026	KIMBERLEY FUEL & OIL SERVICES	Coolant 20L Cube	\$ 170.50
X0000000000000008475	12/01/2026	BROOME BOLT SUPPLIES	Kneeling Board	\$ 45.98
X0000000000000008476	12/01/2026	BROOME BOLT SUPPLIES	Various Construction Items	\$ 55.67
X0000000000000008477	12/01/2026	J BLACKWOOD & SON P/L	Safety Equipment	\$ 721.33
X0000000000000008478	12/01/2026	CARPET PAINT AND TILE	Spray Paint - Kill Rust Enamel	\$ 84.00
X0000000000000008479	12/01/2026	STREETER & MALE HARDWARE	Battery Drill	\$ 429.00
X0000000000000008480	13/01/2026	BUNNINGS	Paper Towel	\$ 10.00
X0000000000000008481	13/01/2026	COLES	Dithematic Scourgers	\$ 9.14
X0000000000000008507	15/01/2026	CARPET PAINT AND TILE	Kill Rust Enamel	\$ 84.00
DD35169.3	15/01/2026	OPERATIONS COORDINATOR	PAYMENT	\$ 1,986.54
X0000000000000008515	12/01/2026	STREETER & MALE HARDWARE	Streeters Jetty Maintenance	\$ 259.60
X0000000000000008403	26/12/2025	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 5.83
X0000000000000008422	17/12/2025	BROOME BOLT SUPPLIES	Playground Maintenance Repairs	\$ 300.63
X0000000000000008423	16/12/2025	BUNNINGS	Playground Maintenance Repairs	\$ 52.18
X0000000000000008424	26/12/2025	SPATIAL NETWORKS INC.	Fulcrum Licensing	\$ 233.32

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
X0000000000000008439	08/01/2026	BUNNINGS	Playground Maintenance	\$ 181.76
X0000000000000008467	12/01/2026	J BLACKWOOD & SON P/L	Playground Maintenance	\$ 391.22
X0000000000000008468	12/01/2026	CARPET PAINT AND TILE	Playground Maintenance	\$ 562.00
DD35169.4	15/01/2026	CIVIL OPERATIONS SUPERVISOR	PAYMENT	\$ 571.32
X0000000000000008519	19/12/2025	GALVINS PLUMBING SUPPLIES	Drainpipe- Town Beach Swing Install	\$ 247.50
X0000000000000008415	31/12/2025	STREETER & MALE HARDWARE	Cleaning Supplies- China Town Brass Plates	\$ 163.80
X0000000000000008416	31/12/2025	STREETER & MALE HARDWARE	Cleaning Supplies- China Town Brass Plates	\$ 29.50
X0000000000000008417	31/12/2025	BUNNINGS	Streeters Jetty- Maintenance	\$ 90.92
X0000000000000008418	17/12/2025	BROOME BOLT SUPPLIES	Tools- Playground Maintenance	\$ 39.60
DD35169.5	15/01/2026	PARKS COORDINATOR	PAYMENT	\$ 344.73
X0000000000000008520	19/12/2025	BUNNINGS	Bolts	\$ 20.00
X0000000000000008521	07/01/2026	BROOME CRETE	Bedding Sand	\$ 202.40
X0000000000000008522	12/01/2026	OFFICE NATIONAL BROOME	Stationary	\$ 31.85
X0000000000000008378	16/12/2025	WOOLWORTHS	Zinc Sunscreen	\$ 90.48
DD35169.6	15/01/2026	ACTING STREETSCAPES SUPERVISOR	PAYMENT	\$ 54.56
X0000000000000008523	15/01/2026	GALVINS PLUMBING SUPPLIES	Drink Fountain Parts	\$ 54.56
DD35169.7	15/01/2026	BRAC OPERATIONS SUPERVISOR	PAYMENT	\$ 275.33
X0000000000000008531	17/12/2025	BROOME BOLT SUPPLIES	Stainless Steel Clips BRAC	\$ 19.80
X0000000000000008532	19/12/2025	WOOLWORTHS	Milk- BRAC	\$ 6.40
X0000000000000008533	25/12/2025	ZOOMSHIFT	Online Roster Platform BRAC	\$ 243.05
X0000000000000008402	25/12/2025	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 6.08
DD35169.8	15/01/2026	SPORT & RECREATION FACILITY COORDINATOR	PAYMENT	\$ 578.37
X0000000000000008549	13/01/2026	WOOLWORTHS	Carry Bag	\$ 23.65
X0000000000000008552	14/01/2026	CLARK POOLS & SPAS BROOME	Rubber Matt- Pool Deck	\$ 145.90
X0000000000000008553	14/01/2026	KMART	D Cell Batteries	\$ 36.00
X0000000000000008556	13/01/2026	OFFICE NATIONAL BROOME	Files- MSDS's	\$ 25.96
X0000000000000008404	23/12/2025	OFFICE NATIONAL BROOME	Notebooks	\$ 4.50
X0000000000000008464	09/01/2026	BROOME PROGRESSIVE SUPPLIES	Chip Boxes	\$ 159.86
X0000000000000008465	02/01/2026	WOOLWORTHS	Milk	\$ 6.40
X0000000000000008466	05/01/2026	WOOLWORTHS	Zooper Dooper & Chocolate Milk	\$ 89.10
X0000000000000008470	29/12/2025	BROOME POST SHOP	Staff Working With Children Check	\$ 87.00
DD35169.9	15/01/2026	DIRECTOR CORPORATE SERVICES	PAYMENT	\$ 712.79
X0000000000000008562	09/01/2026	MICROSOFT	Microsoft Azure Software Licensing	\$ 712.79
DD35171.1	15/01/2026	BRAC OPERATIONS SUPERVISOR	PAYMENT	\$ 87.00
X0000000000000008376	17/12/2025	BROOME POST SHOP	Staff Working With Children Check	\$ 87.00
DD35169.10	15/01/2026	EXECUTIVE SUPPORT OFFICER- INFRASTRUCTURE	PAYMENT	\$ 9,324.62
X0000000000000008563	13/01/2026	CORPORATE TRAVEL MANAGER	WALGA Training Course Manager Environmental Health, Emergency and Rangers Accommodation- Service Fee	\$ 11.67
X0000000000000008564	13/01/2026	CORPORATE TRAVEL MANAGER	WALGA Training Course Manager Environmental Health, Emergency and Rangers Accommodation- Service Fee	\$ 12.39
X0000000000000008565	13/01/2026	CORPORATE TRAVEL MANAGER	WALGA Training Course Manager Environmental Health, Emergency and Rangers- Accommodation	\$ 865.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
X000000000000008409	19/12/2025	TRANSPORT WA PERTH	Jetty Licence Renewal	\$ 47.70
X000000000000008410	19/12/2025	COLES	CEO Coffee Beans	\$ 36.00
X000000000000008483	06/01/2026	VIRGIN	Manager Information Services- Flights	\$ 937.69
X000000000000008484	08/01/2026	CORPORATE TRAVEL MANAGER	Manager Information Services- Service Fee	\$ 6.13
X000000000000008485	07/01/2026	CORPORATE TRAVEL MANAGER	Study Tour Port Hedland- Accommodation	\$ 3,935.10
X000000000000008486	08/01/2026	CORPORATE TRAVEL MANAGER	Ranger- Accommodation	\$ 2,079.00
X000000000000008487	08/01/2026	CORPORATE TRAVEL MANAGER	Ranger- Accommodation Service Fee	\$ 12.39
X000000000000008488	08/01/2026	CORPORATE TRAVEL MANAGER	Ranger- Accommodation Service Fee	\$ 28.06
X000000000000008490	13/01/2026	CORPORATE TRAVEL MANAGER	Technical Officer - Swimming Pools & Aquatic Facilities- Accommodation	\$ 238.53
X000000000000008491	13/01/2026	CORPORATE TRAVEL MANAGER	Technical Officer – Swimming Pools & Aquatic Facilities Accommodation- Service Fee	\$ 12.39
X000000000000008492	13/01/2026	CORPORATE TRAVEL MANAGER	Technical Officer – Swimming Pools & Aquatic Facilities Accommodation- Service Fee	\$ 3.10
X000000000000008493	13/01/2026	CORPORATE TRAVEL MANAGER	Technical Officer - Swimming Pools & Aquatic Facilities- Accommodation	\$ 230.00
X000000000000008494	13/01/2026	CORPORATE TRAVEL MANAGER	Technical Officer – Swimming Pools & Aquatic Facilities Accommodation- Service Fee	\$ 12.39
X000000000000008495	13/01/2026	CORPORATE TRAVEL MANAGER	Technical Officer – Swimming Pools & Aquatic Facilities Accommodation- Service Fee	\$ 3.22
X000000000000008496	09/01/2026	CORPORATE TRAVEL MANAGER	Cr. C. Mitchell State Council- Accommodation	\$ 531.60
X000000000000008497	09/01/2026	CORPORATE TRAVEL MANAGER	Cr. C. Mitchell State Council Accommodation- Service Fee	\$ 7.17
X000000000000008498	09/01/2026	CORPORATE TRAVEL MANAGER	Cr. C. Mitchell State Council Accommodation- Service Fee	\$ 12.39
X000000000000008499	07/01/2026	CORPORATE TRAVEL MANAGER	Cr. C. Mitchell State Council- Accommodation	\$ 302.70
DD35169.11	15/01/2026	PROPERTY MAINTENANCE OFFICER	PAYMENT	\$ 1,166.37
X000000000000008572	13/01/2026	TRADELINK	Shire Administration- Disabled Seats	\$ 418.00
X000000000000008573	13/01/2026	BROOME PROGRESSIVE SUPPLIES	Shire Administratio - Kitchen Co2 Replacement	\$ 52.73
X000000000000008574	13/01/2026	PERTH PLASTERBOARD CENTRE	Library- Replace Water Damaged Ceiling Panels	\$ 177.96
X000000000000008575	14/01/2026	BUNNINGS	Water Park Repairs	\$ 84.62
X000000000000008576	14/01/2026	BUNNINGS	Shire Administration Maintenance	\$ 20.56
X000000000000008469	12/01/2026	ADVANCED ELECTRICAL EQUIPMENT	Light Fitting- Kimberley Regional Offices 2	\$ 412.50
DD35169.12	15/01/2026	LIBRARY COORDINATOR	PAYMENT	\$ 164.95
X000000000000008401	19/12/2025	MY POST BUSINESS	Interlibrary Loan Postal Charges	\$ 40.99
X000000000000008425	24/12/2025	TWINKL	Annual Subscription- Story Time Activities	\$ 99.96
X000000000000008489	13/01/2026	KMART	Headphones- Sale At Library	\$ 24.00
DD35169.13	15/01/2026	WASTE SUPERVISOR	PAYMENT	\$ 1,476.68
X000000000000008405	23/12/2025	BUNNINGS	Signs & Rake Screws Excavator	\$ 72.48
X000000000000008406	22/12/2025	NORTH WEST LOCKSMITH	Cut New Waste Keys	\$ 74.00
X000000000000008426	05/01/2026	BROOME PROGRESSIVE SUPPLIES	Crib Room Supplies	\$ 287.46
X000000000000008427	05/01/2026	OFFICE NATIONAL BROOME	Cleaning Wipes	\$ 18.90
X000000000000008459	12/01/2026	FLOW WATER SERVICES PTY LTD	Pipe Cap	\$ 29.63
X000000000000008460	08/01/2026	KIMBERLEY FUEL & OIL SERVICES	Air Nozzle	\$ 33.99
X000000000000008461	08/01/2026	KIMBERLEY FUEL & OIL SERVICES	Grease	\$ 188.76
X000000000000008385	17/12/2025	OFFICE NATIONAL BROOME	Till Rolls	\$ 112.20
X000000000000008389	18/12/2025	SHELL REDDY EXPRESS BROOME	Fuel- Water Wash	\$ 38.61
X000000000000008505	12/01/2026	NWH SOLUTION PTY LTD	Dribble Bar Parts	\$ 620.65
DD35169.14	15/01/2026	HORTICULTURE SUPERVISOR	PAYMENT	\$ 604.80
X000000000000008407	23/12/2025	STREETER & MALE HARDWARE	Hibiscus Tiliaceus Rubra Tree	\$ 399.99

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
X000000000000008408	19/12/2025	BUNNINGS	Cable Ties For The Nursery	\$ 103.92
X000000000000008411	23/12/2025	WOOLWORTHS	Catering	\$ 67.70
X000000000000008370	17/12/2025	BUNNINGS	Thermometers For Nursery & Chem Shed	\$ 33.19
DD35169.15	15/01/2026	MARKETING AND COMMUNICATIONS OFFICER	PAYMENT	\$ 516.36
X000000000000008412	28/12/2025	CAMPAIGN MONITOR	Campaign Monitor January Invoice	\$ 419.10
X000000000000008413	17/12/2025	NEWS PTY LIMITED	The Australian Subscription January	\$ 32.00
X000000000000008429	07/01/2026	OFFICEWORKS	Officeworks Receipt - COTY Certificates	\$ 73.95
X000000000000008430	04/01/2026	CANVA	Canva January Invoice	\$ 20.99
X000000000000008435	06/01/2026	NEWS PTY LIMITED	The Australian- January Refund	-\$ 29.68
DD35169.16	15/01/2026	EXECUTIVE SUPPORT OFFICER- DEVELOPMENT SERVICES	PAYMENT	\$ 220.00
X000000000000008428	22/12/2025	BROOME - NCC REGIONAL INFORMATION SEMINAR	Mosquito Course- Staff Training	\$ 220.00
DD35169.17	15/01/2026	CIVIC CENTRE COORDINATOR	PAYMENT	\$ 132.74
X000000000000008431	19/12/2025	OFFICE NATIONAL BROOME	Tally Counter	\$ 17.45
X000000000000008432	19/12/2025	BUNNINGS	Storage Containers, Cloths, Salt (Error/Cancelled)	\$ 85.60
X000000000000008433	19/12/2025	BUNNINGS	Refund- Error Pool Salt	-\$ 21.80
X000000000000008434	19/12/2025	COLES	Lemons	\$ 28.50
X000000000000008474	11/01/2026	SPOTIFY	Music Streaming	\$ 22.99
DD35169.18	15/01/2026	SENIOR PROPERTY & LEASING OFFICER	PAYMENT	\$ 457.00
X000000000000008438	22/12/2025	KMART	Mattress Protectors- Shire Housing	\$ 47.00
X000000000000008440	28/12/2025	BUNNINGS	Lockbox- Shire Housing	\$ 60.50
X000000000000008471	13/01/2026	KMART	Fit Out- Shire Housing	\$ 234.50
X000000000000008472	13/01/2026	KMART	Fit Out- Shire Housing	\$ 115.00
DD35169.19	15/01/2026	SENIOR CUSTOMER SERVICE OFFICER	PAYMENT	\$ 249.75
X000000000000008382	18/12/2025	COLES	Catering- CEO 60	\$ 249.75
DD35169.20	15/01/2026	CHIEF EXECUTIVE OFFICER	PAYMENT	\$ 164.48
X000000000000008445	17/12/2025	BROOME SURF LIFE SAVING CLUB	Cable Beach Community Stakeholder Reference Group	\$ 164.48
DD35169.21	15/01/2026	ICT COORDINATOR	PAYMENT	\$ 19.95
X000000000000008458	18/12/2025	ALLVOLTS POWR SOLUTIONS	Power Adapter	\$ 19.95
DD35169.22	15/01/2026	MANAGER - COMMUNITY FACILITIES	PAYMENT	\$ 25.49
X000000000000008463	08/01/2026	WOOLWORTHS	School Holiday Program Kiosk Supplies	\$ 25.49
DD35169.23	15/01/2026	PLACE ACTIVATION & ENGAGEMENT COORDINATOR	PAYMENT	\$ 52.00
X000000000000008473	22/12/2025	KMART	Event Storage Containers	\$ 52.00
DD35169.24	15/01/2026	MANAGER ENGINEERING	PAYMENT	\$ 231.00
X000000000000008482	12/01/2026	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA	Membership	\$ 231.00
MUNICIPAL CREDIT CARD TOTAL:				\$ 22,796.01

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026				
MUNICIPAL DIRECT DEBIT - JANUARY 2026				
DD #	Date	NAME	Description	Amount
DD35086.1	01/01/2026	VESTONE CAPITAL PTY LIMITED	Equipment Rentals- ICT	\$ 48,054.27
DD35090.1	30/01/2026	INLOGIK PTY LTD	Inlogik Expense Pro Essentials Monthly Fee December 2025	\$ 449.50
DD35110.1	02/01/2026	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Supplies BRAC- January 2026	\$ 1,287.69
DD35119.1	05/01/2026	SUPER EMPLOYEE PAYMENT DEFINITIV	Superannuation Fortnight Ending 05.01.26	\$ 3,057.19
DD35121.1	09/01/2026	SUPER EMPLOYEE PAYMENT DEFINITIV	Superannuation Fortnight Ending FE 09.01.26	\$ 93,495.42
DD35125.1	02/01/2026	TELSTRA LIMITED	Satellite Phones- Rangers	\$ 110.00
DD35127.1	16/01/2026	COCA COLA AMATIL (HOLDINGS) LTD	BRAC Kiosk Supplies - January 2026	\$ 1,462.10
DD35130.1	09/01/2026	FORMS EXPRESS PTY LTD	Payment Gateway Fees December - Rates	\$ 719.46
DD35147.1	23/01/2026	SUPER EMPLOYEE PAYMENT DEFINITIV	Superannuation Fortnight Ending FE 23.01.26	\$ 95,392.76
DD35153.1	27/01/2026	INLOGIK PTY LTD	Inlogik Expense Pro Essentials Monthly Fee December 2025	\$ 449.50
DD35155.1	23/01/2026	WESTERN AUSTRALIAN TREASURY CORPORATION	Cable Beach Stage 1 Loan Fees & Interest Exp - Other Rec & Sport	\$ 35,453.36
DD35158.1	27/01/2026	TELSTRA LIMITED	Service & Equipment Rental- ICT	\$ 5,548.30
DD35162.1	30/01/2026	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Supplies - BRAC - January 2026	\$ 516.29
DD35163.1	28/01/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 1,015.63
DD35163.2	16/01/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 38,804.57
DD35163.3	23/01/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 18,010.06
DD35163.4	20/01/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 68,400.00
DD35173.1	30/01/2026	WATER CORPORATION	Water Use & Service Charge	\$ 1,831.89
DD35173.10	05/01/2026	WATER CORPORATION	Water Use & Service Charge	\$ 1,298.21
DD35173.11	02/01/2026	WATER CORPORATION	Water Use & Service Charge	\$ 840.31
DD35173.2	29/01/2026	WATER CORPORATION	Water Use & Service Charge	\$ 46,602.89
DD35173.3	28/01/2026	WATER CORPORATION	Water Use & Service Charge	\$ 11,180.22
DD35173.4	27/01/2026	WATER CORPORATION	Water Use & Service Charge	\$ 8,008.62
DD35173.5	12/01/2026	WATER CORPORATION	Water Use & Service Charge	\$ 13,390.45
DD35173.6	09/01/2026	WATER CORPORATION	Water Use & Service Charge	\$ 20,786.61
DD35173.7	08/01/2026	WATER CORPORATION	Water Use & Service Charge	\$ 13,355.21
DD35173.8	07/01/2026	WATER CORPORATION	Water Use & Service Charge	\$ 12,001.77
DD35173.9	06/01/2026	WATER CORPORATION	Water Use & Service Charge	\$ 1,706.19
MUNICIPAL DIRECT DEBIT TOTAL:				\$ 543,228.47

MUNICIPAL ELECTRONIC TRANSFER TOTAL \$	4,343,202.19
MUNICIPAL CHEQUES TOTAL \$	311.85
PAYROLL TOTAL \$	898,109.77
TRUST CHEQUE TOTAL \$	-
MUNICIPAL CREDIT CARD TOTAL \$	22,796.01
MUNICIPAL DIRECT DEBIT TOTAL \$	543,228.47
TOTAL PAYMENTS JUNE 2025 \$	<u>5,807,648.29</u>

KEY FOR DELEGATION OF AUTHORITY:

CEO- Chief Executive Officer
DCS- Director Corporate Services
MFS- Manager Financial Services

Local Government (Financial Management) Regulations 13 & 13A.
Each payment must show on a list the payees name, the amount of the payment, the date of the payment & sufficient information to identify the transaction.
This report incorporates the Delegation of Authority Local Government (Administration) Regulations 19.

9.4.6 MONTHLY FINANCIAL REPORT DECEMBER - 2025

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Accountant
CONTRIBUTOR/S:	Manager Financial Services Coordinator Financial Operations
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is required under Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* (FMR) to consider and receive the Monthly Financial Report for the period ended 31 December 2025.

BACKGROUND

Council is provided with the Monthly Financial Report, which has been prepared in line with statutory reporting obligations and includes the:

- Statement of Financial Activity by nature classifications (satisfying Regulation 34 of the FMR)
- Statement of Financial Position (satisfying Regulation 35 of the FMR)
- Basis of Preparation
- Statement of Financial Activity Information - the adjustments to the Statement of Financial Activity and Net Current Assets Position which agree to the surplus/deficit position (satisfying Regulation 32 of the FMR)
- Explanation of material variances to year-to-date budget (satisfying Regulation 34 of the FMR).

Supplementary information has been provided per Regulation 34(2) of the FMR to provide Council with a holistic overview of the operations of the Shire of Broome. The Supplementary Information notes include:

- Cash and financial assets;
- Reserve accounts;
- Capital acquisitions – summarised by asset class, detailed to project, plant disposals;
- Aged payables;
- Borrowings;
- Grants – detailed listing of operating grants, capital grants and contributions; and
- Detailed list of Council adopted Budget amendments – by nature classification.

COMMENT

The December 2025 Monthly Financial Report provides an overview of operating and capital project progress.

Below are the key indicators of the 2025/26 final budget position:

Budget Year Elapsed	50%
Total Rates levied	100%
Total Operating Revenue (excluding Rates and Profit on asset disposals)	64%
Total Operating Expenditure (excluding Loss on asset disposals)	48%
Total Capital Revenue	43%
Total Capital Expenditure	22%

For activity categories where progress notably differs from the 50% budget year elapsed, high-level explanations for the variances are provided.

Operating Revenue

Interest Revenue

Interest revenue on reserve and municipal funds is tracking under budget due to term deposit interest income not accounted for until maturity. Timing variance.

Operating Expenditure

Materials & Contracts

Timing of invoices received for kerbside rubbish and recycling collections has resulted in a variance of approximately \$330,000. Timing of invoices received for site remediation has resulted in a variance of approximately \$1.35m. There are minor variances across several business units which will be monitored within the December Finance and Costings Review.

Utilities

Timing of invoices received for utility costs for has resulted in a variance, particularly within Parks and Grounds maintenance, which is currently running around \$130,000 below budget. This will continue to be monitored.

Other Expenditure

Community Development Fund contributions of approximately \$300,000 have been paid this year, with the budget having forecast approximately \$60,000 at this point in the year. In addition, the first instalment of the Broome Visitor Centre subsidy of \$112,500 has been paid ahead of budgeted timeframes. Timing variance.

Capital Expenditure

Payments for construction of Property, Plant and Infrastructure

Variance relates to timing of purchases and invoices yet to be received. A number of purchase orders have been raised committing funds but goods / services are yet to be received.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

34(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under

regulation 22 (1)(d), for the previous month (the "relevant month") in the following detail:

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the relevant month; and
- (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.

- 34(1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- 34(1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- 34(2) Each statement of financial activity is to be accompanied by documents containing-
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- 34(3) The information in a statement of financial activity may be shown according to nature classification.
- 34(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- 34(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.
- 35(1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —
- (a) the financial position of the local government as at the last day of the previous financial year; or
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- 35(2) A statement of financial position must be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The attached financial statements summarise the transactions for the 2025/2026 financial year. These statements have been confirmed by the Auditors and detail the actual closing position as of 30 June 2025.

All budget amendments must be approved by an absolute majority of Council.

RISK

The Monthly Financial Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* Regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 10 - A well-informed and engaged community.

Objective 10.1. Provide community with excellent customer service, relevant, timely information and effective engagement.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council adopts the Monthly Financial Activity Statement Report for the period ended 31 December 2025 as per Attachment 1.

Attachments

1. Monthly Statement of Activity December 2025



SHIRE OF BROOME

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 December 2025**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

	Original Adopted Budget	Amended Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(c) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	30,427,031	30,427,031	30,327,031	30,327,752	721	0.00%	
Grants, subsidies and contributions	2,979,405	2,014,681	1,019,548	1,104,374	84,826	8.32%	
Fees and charges	12,596,615	12,622,615	8,629,709	9,140,741	511,032	5.92%	
Interest revenue	2,582,313	2,582,313	1,358,966	916,857	(442,109)	(32.53%)	▼
Other revenue	1,142,115	1,157,118	632,371	655,633	23,262	3.68%	
Profit on asset disposals	214,410	214,410	0	30,087	30,087	0.00%	
	49,941,889	49,018,168	41,967,625	42,175,444	207,819	0.50%	
Expenditure from operating activities							
Employee costs	(21,194,246)	(21,114,620)	(10,729,539)	(10,411,425)	318,114	2.96%	
Materials and contracts	(14,370,581)	(16,700,709)	(10,046,569)	(7,132,036)	2,914,533	29.01%	▲
Utility charges	(2,652,516)	(2,652,516)	(1,326,258)	(1,062,665)	263,593	19.87%	▲
Depreciation	(15,833,748)	(15,833,748)	(7,916,874)	(8,178,811)	(261,937)	(3.31%)	▼
Finance costs	(440,171)	(440,171)	(223,730)	(200,477)	23,253	10.39%	▲
Insurance	(898,526)	(898,526)	(898,526)	(852,086)	46,440	5.17%	
Other expenditure	(1,707,894)	(1,732,894)	(599,946)	(951,484)	(351,538)	(58.59%)	▼
Loss on asset disposals	(262,363)	(262,363)	0	(74,917)	(74,917)	0.00%	
	(57,360,045)	(59,635,547)	(31,741,442)	(28,863,901)	2,877,541	9.07%	
Non cash amounts excluded from operating activities	2(c) 15,881,701	15,881,701	7,916,874	8,223,641	306,767	3.87%	
Amount attributable to operating activities	8,463,545	5,264,322	18,143,057	21,535,184	3,392,127	18.70%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	48,251,874	46,465,012	26,290,700	24,648,961	(1,641,739)	(6.24%)	
Proceeds from disposal of assets	1,014,638	1,039,068	0	40,136	40,136	0.00%	
Proceeds from self supporting loans	145,323	145,323	70,877	70,877	0	0.00%	
	49,411,835	47,649,403	26,361,577	24,759,974	(1,601,603)	(6.08%)	
Outflows from investing activities							
Right of use assets recognised	(27,882)	(27,882)	0	0	0	0.00%	
Payments for property, plant and equipment	(7,730,280)	(7,191,408)	(7,113,429)	(1,065,754)	6,047,675	85.02%	▲
Payments for construction of infrastructure	(55,426,943)	(55,283,867)	(26,049,932)	(12,850,045)	13,199,887	50.67%	▲
	(63,185,105)	(62,503,157)	(33,163,361)	(13,915,799)	19,247,562	58.04%	
Non-cash amounts excluded from investing activities	2(d) 0	0	0	8,432	8,432	0.00%	
Amount attributable to investing activities	(13,773,270)	(14,853,754)	(6,801,784)	10,852,607	17,654,391	259.56%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Leases liabilities recognised	27,882	27,882	0	0	0	0.00%	
Proceeds from new borrowings	2,234,782	2,234,782	0	0	0	0.00%	
Transfer from reserves	4,814,943	7,088,121	200,212	0	(200,212)	(100.00%)	▼
	7,077,607	9,350,785	200,212	0	(200,212)	(100.00%)	
Outflows from financing activities							
Payments for principal portion of lease liabilities	(162,848)	(162,848)	(83,083)	(83,083)	0	0.00%	
Repayment of borrowings	(910,108)	(910,108)	(448,253)	(448,253)	0	0.00%	
Transfer to reserves	(3,567,276)	(4,443,050)	(1,573,076)	(240,731)	1,332,345	84.70%	▲
	(4,640,232)	(5,516,006)	(2,104,412)	(772,067)	1,332,345	63.31%	
Amount attributable to financing activities	2,437,375	3,834,779	(1,904,200)	(772,067)	1,132,133	59.45%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a) 2,872,350	5,385,631	5,385,631	5,385,631	0	0.00%	
Amount attributable to operating activities	8,463,545	5,264,322	18,143,057	21,535,184	3,392,127	18.70%	▲
Amount attributable to investing activities	(13,773,270)	(14,853,754)	(6,801,784)	10,852,607	17,654,391	259.56%	▲
Amount attributable to financing activities	2,437,375	3,834,779	(1,904,200)	(772,067)	1,132,133	59.45%	▲
Surplus or deficit after imposition of general rates	0	(369,022)	14,822,704	37,001,355	22,178,651	149.63%	▲

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOME
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

	Actual 30 June 2025	Actual as at 31 December 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	59,765,655	78,614,198
Trade and other receivables	3,204,598	15,566,518
Other financial assets	145,322	74,446
Inventories	37,732	34,289
Other assets	1,756,188	653,794
TOTAL CURRENT ASSETS	64,909,495	94,943,245
NON-CURRENT ASSETS		
Trade and other receivables	163,075	163,075
Other financial assets	1,964,996	1,964,996
Property, plant and equipment	89,098,905	87,701,491
Infrastructure	328,795,823	335,920,936
Right-of-use assets	279,489	203,810
TOTAL NON-CURRENT ASSETS	420,302,288	425,954,308
TOTAL ASSETS	485,211,783	520,897,553
CURRENT LIABILITIES		
Trade and other payables	5,550,157	3,806,757
Other liabilities	7,171,152	7,171,152
Lease liabilities	6,819	(76,264)
Employee related provisions	1,972,629	1,972,629
Other provisions	2,229,058	2,229,058
TOTAL CURRENT LIABILITIES	17,832,847	15,558,113
NON-CURRENT LIABILITIES		
Lease liabilities	288,194	288,194
Borrowings	9,164,466	9,164,466
Employee related provisions	301,871	301,871
Other provisions	2,596,147	2,596,147
TOTAL NON-CURRENT LIABILITIES	12,350,678	12,350,678
TOTAL LIABILITIES	30,183,525	27,908,791
NET ASSETS	455,028,258	492,988,762
EQUITY		
Retained surplus	155,382,854	193,102,626
Reserve accounts	46,127,288	46,368,020
Revaluation surplus	253,518,116	253,518,116
TOTAL EQUITY	455,028,258	492,988,762

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025**

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 01 February 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

2 NET CURRENT ASSETS INFORMATION

	Amended Budget Opening	Actual as at	Actual as at
Note	1 July 2025	30 June 2025	31 December 2025
(a) Net current assets used in the Statement of Financial Activity			
Current assets	\$	\$	\$
Cash and cash equivalents	58,882,853	59,765,655	78,614,198
Trade and other receivables	3,275,507	3,204,598	15,566,518
Other financial assets	(46,898)	145,322	74,446
Inventories	37,732	37,732	34,289
Other assets	303,322	1,756,188	653,794
	62,452,516	64,909,495	94,943,245
Less: current liabilities			
Trade and other payables	(5,903,098)	(5,550,157)	(3,806,757)
Other liabilities	(9,934,991)	(7,171,152)	(7,171,152)
Lease liabilities	(6,819)	(6,819)	76,264
Borrowings	(903,033)	(903,033)	(454,781)
Employee related provisions	(2,006,753)	(1,972,629)	(1,972,629)
Other provisions	(103,000)	(2,229,058)	(2,229,058)
	(18,857,694)	(17,832,848)	(15,558,113)
Net current assets	43,594,822	47,076,647	79,385,132
Less: Total adjustments to net current assets	2(b) (40,722,472)	(41,691,016)	(42,383,774)
Closing funding surplus / (deficit)	2,872,350	5,385,631	37,001,358
(b) Current assets and liabilities excluded from budgeted deficiency			
Adjustments to net current assets			
Less: Reserve accounts	(43,267,928)	(46,127,288)	(46,368,019)
Less: Financial assets at amortised cost - self supporting loans	46,898	(145,322)	(74,446)
Less: Current assets not expected to be received at end of year			
- Current financial assets at amortised cost - self supporting loans			
- Receivables for employee related provisions	15,566	15,566	15,566
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	6,819	6,819	(76,264)
- Current portion of borrowings	903,033	903,033	454,781
- Current portion of remediation provision	103,000	2,186,036	2,186,036
- Current portion of employee benefit provisions held in reserve	1,470,140	1,470,140	1,478,572
Total adjustments to net current assets	2(a) (40,722,472)	(41,691,016)	(42,383,774)
(c) Non-cash amounts excluded from operating activities			
Adjustments to operating activities			
Less: Profit on asset disposals	(214,410)	0	(30,087)
Add: Loss on asset disposals	262,363	0	74,917
Add: Depreciation	15,833,748	7,916,874	8,178,811
Total non-cash amounts excluded from operating activities	15,881,701	7,916,874	8,223,641
(d) Non-cash amounts excluded from investing activities			
Adjustments to investing activities			
Right of use assets received	27,882	0	0
Movement in current other provision associated with restricted cash	0	0	8,432
Total non-cash amounts excluded from investing activities	27,882	0	8,432
CURRENT AND NON-CURRENT CLASSIFICATION			
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.			

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$10,000 for operating, \$20,000 for capital and 10.00%, whichever is the greater.

Description

Revenue from operating activities

Interest revenue

Interest revenue on reserve and municipal funds is tracking under budget due to term deposit interest income not accounted for until maturity.

Expenditure from operating activities

Materials and contracts

Timing of invoices received for kerbside rubbish and recycling collections has resulted in a variance of approximately \$330,000. Timing of invoices received for site remediation has resulted in a variance of approximately \$1.35m. There are minor variances across several business units which will be monitored within the December Finance and Costings Review.

Utility charges

Timing of invoices received for utility costs for has resulted in a variance, particularly within Parks and Grounds maintenance, which is currently running around \$130,000 below budget. This will continue to be monitored.

Other expenditure

Timing variance. Community Development Fund contributions of approximately \$300,000 have been paid this year, with the budget having forecast approximately \$60,000 at this point in the year. In addition, the first instalment of the Broome Visitor Centre subsidy of \$112,500 has been paid ahead of budgeted timeframes.

Payments for property, plant and equipment

Renewal and replacement of mobile plant and equipment is behind schedule. Major works have been scheduled to limit disruptions with some of these works occurring later in the year.

Payments for construction of infrastructure

Variance relates to timing of invoices received from key contractor in the Cable Beach Walmanyjun Stage 2 Foreshore redevelopment. A detailed breakdown of capital purchases can be found at Supplementary Note 5.

Outflows from financing activities

Transfer to reserves

Transfers to Reserves will be finalised towards the end of the completion of the Annual Financial Statements.

Surplus or deficit after imposition of general rates

Var. \$	Var. %	
\$	%	
(442,109)	(32.53%)	▼
	Timing	
2,914,533	29.01%	▲
	Timing	
263,593	19.87%	▲
	Timing	
(351,538)	(58.59%)	▼
	Timing	
6,047,675	85.02%	▲
	Timing	
13,199,887	50.67%	▲
	Timing	
1,332,345	84.70%	▲
	Timing	
22,178,651	149.63%	▲

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.39 M	\$5.39 M	\$5.39 M	\$0.00 M
Closing	(\$0.37 M)	\$14.82 M	\$37.00 M	\$22.18 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$78.61 M	% of total
Unrestricted Cash	\$32.25 M	41.0%
Restricted Cash	\$46.37 M	59.0%

Refer to 3 - Cash and Financial Assets

Payables		
	\$3.81 M	% Outstanding
Trade Payables	\$0.99 M	
0 to 30 Days		79.3%
Over 30 Days		20.7%
Over 90 Days		3.2%

Refer to 7 - Payables

Receivables		
	\$8.80 M	% Collected
Rates Receivable	\$6.77 M	78.7%
Trade Receivable	\$8.80 M	
Over 30 Days		2.4%
Over 90 Days		0.9%

Refer to 6 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$5.26 M	\$18.14 M	\$21.54 M	\$3.39 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$30.33 M	% Variance
YTD Budget	\$30.33 M	0.0%

Grants and Contributions		
YTD Actual	\$1.10 M	% Variance
YTD Budget	\$1.02 M	8.3%

Refer to 10 - Grants and Contributions

Fees and Charges		
YTD Actual	\$9.14 M	% Variance
YTD Budget	\$8.63 M	5.9%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$14.85 M)	(\$6.80 M)	\$10.85 M	\$17.65 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Amended Budget	\$0.53 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$12.85 M	% Spent
Amended Budget	\$55.31 M	(76.8%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$24.65 M	% Received
Amended Budget	\$46.39 M	(46.9%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$3.83 M	(\$1.90 M)	(\$0.77 M)	\$1.13 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.45 M)
Interest expense	(\$0.20 M)
Principal due	\$9.62 M

Refer to 8 - Borrowings

Reserves	
Reserves balance	\$46.37 M
Net Movement	\$0.24 M

Refer to 4 - Cash Reserves

Lease Liability	
Principal repayments	(\$0.08 M)
Interest expense	\$0.00 M
Principal due	\$0.38 M

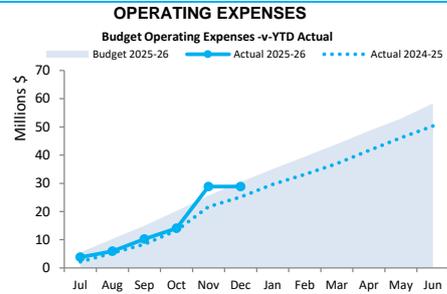
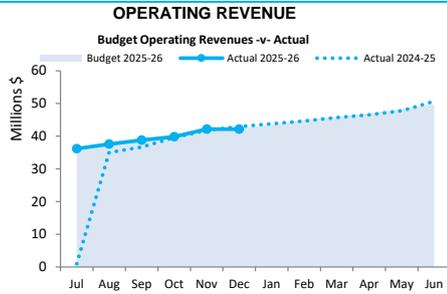
Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

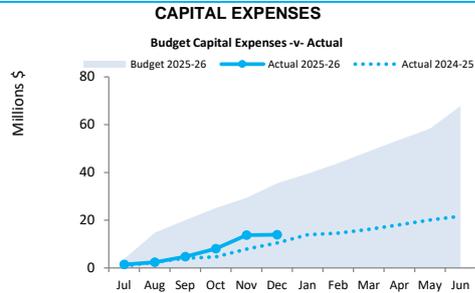
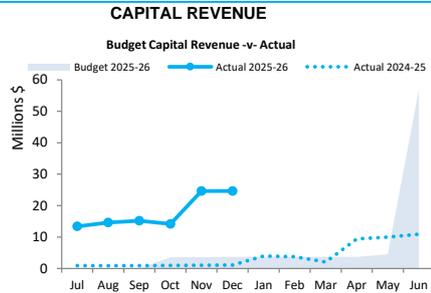
SHIRE OF BROOME
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 DECEMBER 2025

2 KEY INFORMATION - GRAPHICAL

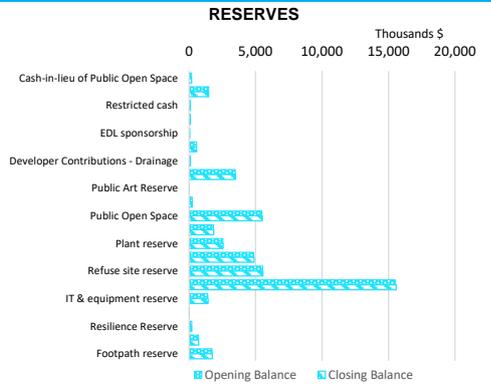
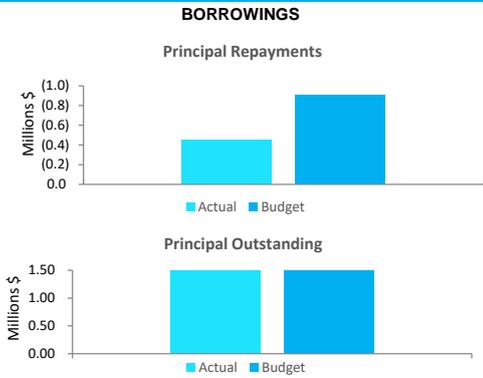
OPERATING ACTIVITIES



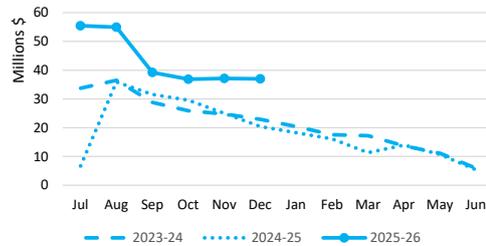
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

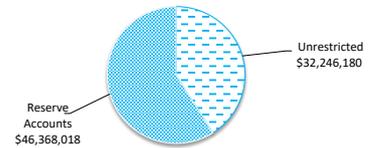
Description	Classification	Unrestricted \$	Reserve Accounts \$	Total \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand	Cash and cash equivalents	4,050	0	4,050	0	On Hand	Nil	On Hand
Municipal Bank Account	Cash and cash equivalents	1,816,786		1,816,786	0	CommBank	3.10%	At Call
Business Online Saver	Cash and cash equivalents	922,767		922,767	0	CommBank	3.50%	At Call
Reserve Bank Account	Cash and cash equivalents		2,368,018	2,368,018	0	CommBank	3.50%	At Call
Trust Bank Account	Cash and cash equivalents	165,260		165,260	0	CommBank	0.00%	At Call
Grants Bank Account	Cash and cash equivalents	337,316		337,316	0	CommBank	3.50%	At Call
Term Deposit	Cash and cash equivalents	0	34,000,000	34,000,000	0	Westpac	4.27%	23/01/2026
Term Deposit	Cash and cash equivalents		10,000,000	10,000,000	0	Westpac	4.40%	26/06/2026
Term Deposit	Cash and cash equivalents	9,000,000	0	9,000,000	0	Westpac	4.38%	04/05/2026
Term Deposit	Cash and cash equivalents	10,000,000	0	10,000,000	0	CommBank	4.10%	04/03/2026
Term Deposit	Cash and cash equivalents	5,000,000	0	5,000,000	0	Westpac	4.26%	11/01/2026
Term Deposit	Cash and cash equivalents	5,000,000	0	5,000,000	0	Westpac	4.25%	11/02/2026
Total		32,246,180	46,368,018	78,614,198	0			
Comprising								
Cash and cash equivalents (including Financial Assets - Term Deposits)		32,246,180	46,368,018	78,614,198	0			
		32,246,180	46,368,018	78,614,198	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



Term deposit information

Investment Type	Institution	Rating	Interest rate	Deposit Date	Maturity	Investment Term (days)	Investment \$	Forecast interest \$		
Reserve Funds	WBC	AAA	4.27%	23/07/2025	23/01/2026	184	34,000,000	731,866		
Reserve Funds	WBC	AAA	4.40%	18/11/2025	26/06/2026	221	10,000,000	266,411		
Municipal Funds	WBC	AAA	4.38%	05/12/2025	04/05/2026	150	9,000,000	162,000		
Municipal Funds	CBA	AAA	4.10%	04/09/2025	04/03/2026	181	10,000,000	203,315		
Municipal Funds	WBC	AAA	4.26%	11/08/2025	11/01/2026	153	5,000,000	89,285		
Municipal Funds	WBC	AAA	4.25%	11/08/2025	11/02/2026	184	5,000,000	107,123		
Weighted average Interest rate							4.28%	Total	73,000,000	1,560,001

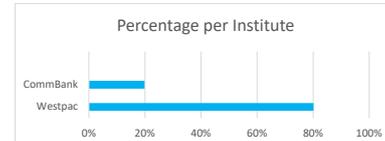
Investment Policy Reporting

Note: A review of the credit ratings held in the Investment Policy is required to ensure consistency with the Standard & Poors credit ratings for short and long term ratings.

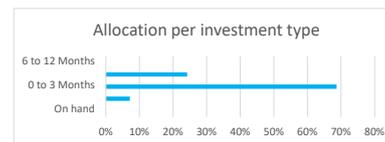
Credit Rating	Maximum % in credit rating category	Shire of Broome allocation
Long term AAA	100%	100%
Long term AA+	50%	0%
Long term AA	25%	0%
Guaranteed Bonds	100%	0%



Institution	Maximum % in authorised institute	Shire of Broome allocation
Westpac	100%	80%
CommBank	100%	20%



Institution	Allocation per investment type
On hand	0.01%
At call	7.14%
0 to 3 Months	68.69%
3 to 6 Months	24.17%
6 to 12 Months	0.00%



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

4 RESERVE ACCOUNTS

Reserve account name	Original Budget				Amended Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation												
Cash-in-lieu of Public Open Space	188,086	6,321	0	194,407	188,086	6,321	0	194,407	189,057	1,084	0	190,141
Reserve accounts restricted by Council												
Leave reserve	1,387,341	47,401	0	1,434,742	1,387,341	47,401	0	1,434,742	1,470,140	8,432	0	1,478,572
Restricted cash	31,500	421,122	(31,500)	421,122	31,500	0	(31,500)	0	96,500	0	0	96,500
Community sponsorship	91,675	3,135	0	94,810	91,675	3,135	0	94,810	101,746	545	0	102,291
EDL sponsorship	56,174	1,869	(25,000)	33,043	56,174	1,869	(25,000)	33,043	56,602	432	0	57,034
Developer Contributions - Footpaths	557,065	66,730	(260,777)	363,018	557,065	66,730	(260,777)	363,018	568,283	3,702	0	571,985
Developer Contributions - Drainage	93,975	32,150	0	126,125	93,975	32,150	0	126,125	94,305	419	0	94,724
Road reserve	3,457,260	506,658	(182,987)	3,780,931	3,457,260	506,658	(182,987)	3,780,931	3,474,667	19,569	0	3,494,236
Public Art Reserve	6,991	239	0	7,230	6,991	239	0	7,230	7,027	40	0	7,067
BRAC (Leisure Centre) Reserve	23,025	812	0	23,837	23,025	812	0	23,837	231,228	480	0	231,708
Public Open Space	5,474,894	1,074,689	(417,253)	6,132,330	5,474,894	1,074,689	(417,253)	6,132,330	5,476,513	33,014	0	5,509,527
Drainage reserve	1,852,014	63,343	(4,434)	1,910,923	1,852,014	63,343	(4,434)	1,910,923	1,837,868	10,541	0	1,848,409
Plant reserve	2,592,590	88,861	(55,747)	2,625,704	2,592,590	88,861	(91,013)	2,590,438	2,549,104	13,961	0	2,563,065
Buildings reserve	4,818,853	328,299	(2,220,810)	2,926,342	4,818,853	1,264,292	(2,137,517)	3,945,628	4,867,835	24,735	0	4,892,570
Refuse site reserve	2,355,388	45,547	(1,367,135)	1,033,800	2,355,388	45,547	(3,521,681)	(1,120,746)	5,538,907	18,871	0	5,557,778
Regional resource recovery park reserve	16,167,085	516,319	(87,500)	16,595,904	16,167,085	516,319	(87,500)	16,595,904	15,499,852	82,934	0	15,582,786
IT & equipment reserve	1,480,741	245,811	(82,800)	1,643,752	1,480,741	606,715	(82,800)	2,004,656	1,419,028	7,517	0	1,426,545
Kimberley zone reserve	0	0	0	0	0	0	0	0	3,262	472	0	3,734
Resilience Reserve	200,471	6,876	0	207,347	200,471	6,876	0	207,347	200,989	746	0	201,735
Carpark reserve	710,606	51,902	0	762,508	710,606	51,902	0	762,508	713,295	3,318	0	716,613
Footpath reserve	1,722,194	59,192	(79,000)	1,702,386	1,722,194	59,192	(245,659)	1,535,727	1,731,080	9,919	0	1,740,999
	43,267,928	3,567,276	(4,814,943)	42,020,261	43,267,928	4,443,050	(7,088,121)	40,622,857	46,127,288	240,731	0	46,368,019

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Original	Amended		YTD Actual	YTD Variance
	Budget	Budget	YTD Budget		
		\$	\$	\$	\$
Buildings - non-specialised	3,878,793	3,265,403	3,203,403	409,159	(2,794,244)
Furniture and equipment	174,187	166,243	62,743	69,782	7,039
Plant and equipment	3,701,800	3,759,762	3,162,078	538,871	(2,623,207)
Acquisition of property, plant and equipment	7,754,780	7,191,408	6,428,224	1,017,812	(5,410,412)
Infrastructure - roads	7,360,802	8,408,772	4,421,329	1,576,735	(2,844,594)
Infrastructure - recreation areas	47,409,078	46,136,999	21,076,037	11,001,816	(10,074,221)
Infrastructure - other	632,562	738,096	578,066	319,436	(258,630)
Acquisition of infrastructure	55,402,442	55,283,867	26,075,432	12,897,987	(13,177,445)
Total of PPE and Infrastructure.	63,157,222	62,475,275	32,503,656	13,915,799	(18,587,857)
Total capital acquisitions	63,157,222	62,475,275	32,503,656	13,915,799	(18,587,857)
Capital Acquisitions Funded By:					
Capital grants and contributions	48,171,874	46,385,012	26,290,700	24,648,961	(1,641,739)
Borrowings	2,234,782	2,234,782	0	0	0
Other (disposals & C/Fwd)	1,014,638	1,039,068	0	40,136	40,136
Reserve accounts	4,534,954	4,534,954	200,212	0	(200,212)
Developer Contributions - Footpaths	80,000	80,000	0	0	0
Contribution - operations	7,120,974	7,120,974	6,457,408	(10,773,298)	(17,230,706)
Capital funding total	63,157,222	61,394,790	32,948,320	13,915,799	(19,032,521)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Account Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	\$	\$	\$	\$	\$
Buildings - non-specialised					
Shire Key Worker Housing - Capex New 2023/24	0	0	0	934	(934)
Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea	22,945	0	0	0	0
Pavillion Build New Const Stg 2 - Brac Ovals - Cap Exp	13,200	13,200	13,200	6,740	6,460
Toilet Block Renewal Town Beach Inc Furn & Services - Build Cap Exp	15,000	15,000	15,000	10,030	4,970
Building Renewal - Cap Exp - Brac Aquatic	234,250	234,250	234,250	96,079	138,171
Shire Staff Housing Building Renewal - Staff Housing	20,000	20,000	20,000	6,659	13,341
Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp	60,000	60,000	60,000	0	60,000
Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	90,000	90,000	90,000	11,658	78,343
Cable Beach Restaurant Facilities Building Renewal (Inc Plant & Furn)-Cap Exp	350,000	350,000	350,000	3,047	346,953
Library Building Renewal	0	7,169	7,169	0	(7,169)
Museum Precinct Master Plan	68,430	57,973	57,973	18,000	39,973
Brac Building Renewal - Cap Exp - Brac Dry	10,000	10,000	10,000	16,736	(6,736)
Admin Building - Packaged Plant- Cap Ex	1,946,260	1,950,100	1,950,100	203,102	1,746,998
Depot Building Const Renewal - Cap Exp - Depot Operations	35,000	35,000	35,000	18,792	16,208
Brac Building Upgrade - Cap Exp - Brac Dry	320,000	318,986	318,986	0	318,986
Library Fixed Plant & Equipment New - Cap Exp - Libraries	10,213	10,213	10,213	10,213	(0)
KRO2 Building Renewal - Cap Exp - Office Prop Leased	31,512	31,512	31,512	0	31,512
Town Beach Cafe Redevelopment - Cap Exp	589,983	0	0	0	0
Depot Security Gates Upgrade	62,000	62,000	0	0	0
Total Buildings - non-specialised	3,878,793	3,265,403	3,203,403	409,159	2,794,244
Furniture and equipment					
Exhibition Infrastructure For Kimberley Artwork Grant - Cap Exp	70,687	62,743	62,743	65,545	(2,802)
Equip & H'Ware > \$5000 Cap Exp - IT	53,500	53,500	0	4,237	(4,237)
Mola Mapping	50,000	50,000	0	0	0
Total Furniture and equipment	174,187	166,243	62,743	69,782	(7,039)
Plant and equipment					
Vehicle & Mob Plant New Cap Exp - Comm Services	58,000	58,000	58,000	0	58,000
Vehicle & Mobile Plant Renewal (Replace) Cap Exp- Emerg & Rang Serv	83,000	88,105	88,105	0	88,105
Vehicles & Mob Plant Renewal > \$3000 - Cap Exp - SES/ FESA	0	0	0	152,934	(152,934)
Vehicle & Mobile Plant New - Cap Exp- IT	30,000	30,000	30,000	0	30,000
Vehicle & Mobile Plant New - Cap Exp - Depot Ops	219,534	219,534	219,534	28,665	190,869
Vehicle & Mob Plant New - Cap Exp - Works Ops	57,460	57,460	57,460	0	57,460
Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	296,890	297,433	297,433	0	297,433
Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services	0	1,285	1,285	7,803	(6,518)
Vehicles & Mobile Plant Renewal(Replacement) - Cap Exp - Town Plann	58,000	58,000	58,000	0	58,000
Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Beaches	25,000	25,000	25,000	30,792	(5,792)
Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	950,662	968,358	968,358	0	968,358
Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office	140,000	148,903	148,903	0	148,903
Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	923,254	947,684	350,000	318,677	31,324
Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation Other	860,000	860,000	860,000	0	860,000
Total Plant and equipment	3,701,800	3,759,762	3,162,078	538,871	2,623,207
Infrastructure - roads, footpaths & bridges					
Urban Maint Reseals Renewal Works Cap Exp.	1,392,364	1,392,364	1,391,524	740,390	651,134
Road Upgrade - Cb East Intersection (Brac) (Cap Ex)	517,500	517,500	345,000	52,126	292,874
Drainage Renewals Per Amp - Grate Replacement (Cap Ex)	34,000	34,000	0	0	0
Road Safety - Streets Alive - Robinson And Weld Street (Cap Ex)	98,750	98,750	8,750	12,127	(3,377)
Brac Parking Improvements/Sealing (Cap Ex)	504,033	504,033	89,004	59,679	29,325
Footpath Network Expansion - Dakas (Cap Ex)	15,600	15,600	15,600	14,443	1,157
Town Beach To Demco Pathway (Cap Ex)	35,174	35,174	20,000	4,218	15,782
Frederick St Footpath Construction - Jewell To The Boulevard	300,000	383,313	233,313	260,103	(26,790)
Various Footpath Renewals - Cap Exp	410,233	410,233	205,116	7,777	197,339
Black Spot - Fairway Drive Traffic Calming Device	35,939	5,999	6,000	1,845	4,155
Frederick St Roundabout - Brac Entry	90,152	119,352	74,278	73,931	347
Old Broome Road	3,140,140	4,013,877	1,213,877	70,467	1,143,410
De Marchi Road Black Spot - Cap Exp	30,000	36,302	36,302	3,203	33,099
Various Footbridge Renewals - Cap Exp	0	69,774	69,774	39,885	29,889
Bus Shelters - Renewal - Various	0	13,800	13,800	0	13,800
State Blackspot - Frederick Street Off-Street Carpark Cap (Broome Shs) Exp	243,640	243,640	243,640	29,259	214,381
Footpaths - Various	246,672	246,672	186,962	207,284	(20,322)
Broome North Subdivision - New Footpath Construction	14,105	14,105	14,105	0	14,105
Sanctuary Road - Idf - 01 Cap Ex Grant Exp	240,000	241,784	241,784	0	241,784
Japanese Cemetery New Infra By P & G - Cap Exp	12,500	12,500	12,500	0	12,500
Total Infrastructure - roads, footpaths & bridges	7,360,802	8,408,772	4,421,329	1,576,735	2,844,594
Infrastructure - recreation areas					
Cable Beach Stage 1 - Other	0	0	0	1,480	(1,480)
Cable Beach Stage 1 Bbrf Grant Expenditure	250,000	267,907	267,907	0	267,907
Cable Beach Stage 1 Lotterywest Grant Expenditure	30,000	33,751	33,751	9,500	24,251
Cable Beach Stage 1 Loan Expenditure	150,000	123,812	123,812	33,813	89,999
Cable Beach Stage 2 - Head Contract	40,534,156	39,596,938	19,329,858	9,894,395	9,435,463

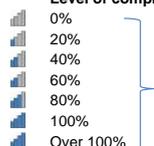
SHIRE OF BROOME
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Account Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Cable Beach Stage 2 - Cultural Monitor & Specialist Consultamts	250,000	250,000	106,350	210,023	(103,673)
Cable Beach Stage 2 – Shire Landscaping And Misc Items	391,388	391,388	95,688	345,546	(249,858)
Cable Beach Stage 2 – Art And Interpretation	935,000	935,000	467,502	65,363	402,139
Cable Beach Stage 2 – Marketing, Community Engagement, Place Activation And Ever	325,000	312,292	149,328	65,402	83,926
Cable Beach Stage 2 – Threatened Ecological Community Boardwalk And Path	200,000	200,000	100,002	0	100,002
Cable Beach Stage 2 – Commercial Spaces	100,000	100,000	0	4,511	(4,511)
Cable Beach Stage 2 – Foreshore Access Path	376,938	366,097	12,378	7,118	5,260
Cable Beach Stage 2 – Cctv & Smart Vehicle Monitoring	300,000	300,000	0	0	0
Cable Beach Stage 2 – Contingency And Misc Costs	2,181,602	2,181,602	0	217,857	(217,857)
Town Beach Renewal Works - Infra Cap Exp	5,750	5,750	0	4,475	(4,475)
Haynes Oval Reserve Renewal Of Infrastructure- Cap Exp	14,950	14,950	0	0	0
Sunset Park Renewal Infra - Cap Exp - Parks And Ovals	26,763	26,763	0	0	0
Broilga Park Renewal Infra - Cap Exp - Parks & Ovals	14,030	14,030	0	0	0
Solway Park Renewal Infra - Cap Exp - Pks & Ovals	38,088	38,088	0	0	0
Cygnet Park Infrastructure Renewal - Cap Exp	85,445	85,445	0	0	0
25-26 Amp Pos Renewal- Brac (Cap Ex)	399,395	399,395	0	0	0
Sugar Glider Park Renewal Infra - Cap Exp - Parks & Ovals (Cap Ex)	7,130	7,130	0	302	(302)
25-26 Amp Pos Renewal - Herbert St Reserve (Cap Ex)	7,130	7,130	0	0	0
25-26 Amp Pos Renewal - Januburu Park (Cap Ex)	8,280	8,280	0	0	0
25-26 Amp Pos Renewal - Koel Park (Cap Ex)	7,130	7,130	0	0	0
25-26 Amp Pos Renewal - Sibosado Park (Cap Ex)	7,015	7,015	0	0	0
Brac Oval Upgrade Of Infra - Cap Exp	322,286	140,573	36,728	0	36,728
Cable Beach Foreshore Upgrade	190,080	129,689	129,689	60,619	69,070
Mola Mapping	0	0	50,000	0	50,000
Cable Beach Waterpark Detailed Design 23-24 Expenditure	36,250	36,250	36,250	3,100	33,150
Haynes Oval Infra Upgrade Const By P&G - Cap Exp - Pks & Ovl	30,000	60,000	60,000	60,311	(311)
Chippindale Park Renewal Infra - Cap Exp - Parks & Ovals	21,167	21,167	21,167	0	21,167
Male Oval Renewal Infra - Cap Exp - Parks & Ovals	113,800	13,800	0	0	0
Tolentino Park Infrastructure Renewal - Cap Exp	33,305	33,305	33,305	0	33,305
Depot Other Infra Renewal Const - Cap Exp - Depot Ops	17,000	22,322	22,322	18,000	4,322
Total Infrastructure - recreation areas	47,409,078	46,136,999	21,076,037	11,001,816	10,074,221
Infrastructure - other					
Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse	216,562	216,562	108,282	37,191	71,091
Other Infra Upgrade Const - Cap Exp - San Gen Refuse	0	42,000	42,000	38,001	3,999
Street Lighting At Various Locations - Renewal	228,500	292,034	240,284	196,302	43,982
Sam Male Luggier Restoration- Cap Ex	100,000	100,000	100,000	0	100,000
Community Recycling Centre - Rrp - Cap Exp	87,500	87,500	87,500	47,942	39,558
Total Infrastructure - other	632,562	738,096	578,066	319,436	258,630
Capital expenditure total	63,157,222	62,475,275	32,503,656	13,915,799	37,175,715

Level of completion indicators



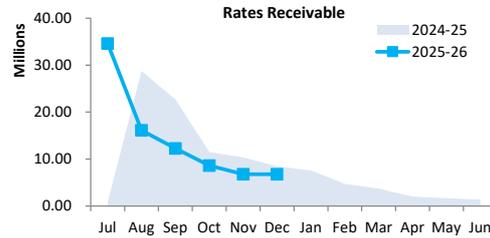
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

OPERATING ACTIVITIES

6 RECEIVABLES

Rates receivable	30 Jun 2025	31 Dec 2025
	\$	\$
Opening arrears previous year	1,052,012	1,382,568
Levied this year	28,795,118	30,327,752
Less - collections to date	(28,464,562)	(24,941,664)
Net rates collectable	1,382,568	6,768,656
% Collected	95.4%	78.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Trade receivables	(153,558)	8,151,724	100,397	28,668	75,547	8,202,778
Percentage	(1.9%)	99.4%	1.2%	0.3%	0.9%	
Balance per trial balance						
Trade receivables						7,898,479
Infringement Debtors						292,654
GST receivable						509,002
Receivables for employee related provisions						49,347
Allowance for credit losses of other receivables						(244,274)
Total receivables general outstanding						8,797,862

Amounts shown above include GST (where applicable)

Note: two key receivables - capital grant funding for the Walmanyjun Cable Beach Stage two project totalling approximately \$13.2m was received in early August.

KEY INFORMATION

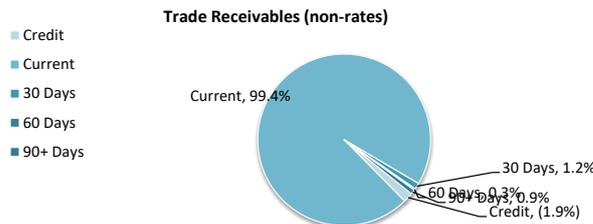
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

OPERATING ACTIVITIES

7 PAYABLES

Sundry creditors	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Sundry creditors	0	788,507	139,716	33,487	32,137	993,847
Percentage	0.0%	79.3%	14.1%	3.4%	3.2%	
Balance per trial balance						
Sundry creditors						993,847
Building Services Levy						30,761
Prepaid rates						341,235
Accrued payroll liabilities						275,340
ATO liabilities						713,883
Bonds and deposits held						775,495
Accrued liabilities						644,311
Total payables general outstanding						3,806,757

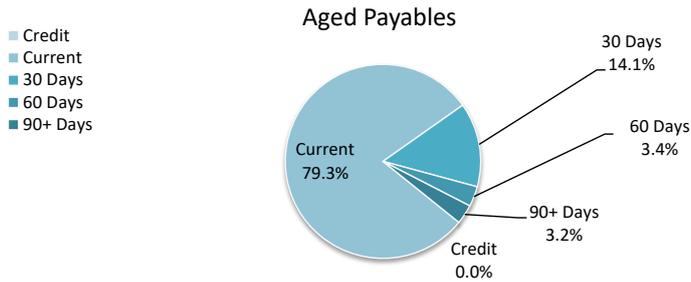
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

FINANCING ACTIVITIES

8 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Town Beach Redevelopment	197	1,005,011	0	0	(46,501)	(93,378)	958,510	911,633	(11,758)	(22,906)
Chinatown Revitalisation Project Stage 1	196	718,588	0	0	(86,895)	(174,611)	631,693	543,977	(9,566)	(17,791)
Chinatown Revitalisation Project Stage 2	198	1,358,587	0	0	(55,667)	(111,877)	1,302,920	1,246,710	(18,152)	(35,459)
Chinatown Contingency	201	1,533,765	0	0	(48,137)	(97,418)	1,485,628	1,436,347	(41,942)	(82,516)
Broome Life Saving Club	200	157,960	0	0	0	0	157,960	157,960	0	0
Cable Beach Stage 1	203	613,153	0	0	(24,714)	(49,261)	588,439	563,892	(13,629)	(32,438)
Shire Key Worker Accommodation	202	2,827,600	0	0	(113,968)	(238,240)	2,713,632	2,589,360	(62,851)	(157,945)
Cable Beach Stage 2			0	2,234,782	0	0	0	2,234,782	0	0
		8,214,664	0	2,234,782	(375,882)	(764,785)	7,838,782	9,684,661	(157,898)	(349,055)
Self supporting loans										
Broome Golf Club	199	1,057,692	0	0	(48,077)	(96,154)	1,009,615	961,538	(14,171)	0
Broome Life Saving Club		795,142	0	0	(22,800)	(49,169)	772,342	745,973	(26,187)	0
		1,852,834	0	0	(70,877)	(145,323)	1,781,957	1,707,511	(40,358)	0
Total		10,067,498	0	2,234,782	(446,759)	(910,108)	9,620,739	11,392,172	(198,256)	(349,055)
Current borrowings		910,108					454,781			
Non-current borrowings		9,157,390					9,165,958			
		10,067,498					9,620,739			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				%	\$	\$	\$	
Cable Beach Stage 2	0	2,234,782	TBA	TBA	TBA	0	0.00	0	2,234,782	0

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

OPERATING ACTIVITIES

9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$	Number of Properties	Rateable Value	Budget		Total Revenue	Rate Revenue	YTD Actual		Total Revenue
				Rate Revenue	Reassessed Rate Revenue			Rate Revenue	Reassessed Rate Revenue	
	\$			\$	\$	\$	\$	\$	\$	\$
Gross rental value										
GRV - Residential	0.068550	5,127	236,192,152	16,190,972	200,000	16,390,972	16,113,705	100,720	16,214,425	
GRV - Vacant	0.186300	180	4,166,568	776,232	0	776,232	776,232	0	776,232	
GRV - Commercial	0.122890	567	66,843,411	8,214,387	0	8,214,387	8,214,387	0	8,214,387	
GRV - Tourism	0.139510	623	25,615,781	3,573,657	0	3,573,657	3,573,657	0	3,573,657	
Unimproved value										
UV - Rural	0.009050	54	20,530,000	185,797	0	185,797	185,797	0	185,797	
UV - Mining	0.171740	30	1,366,168	234,626	0	234,626	234,626	0	234,626	
UV - Commercial Rural	0.047960	22	8,674,826	416,045	0	416,045	416,045	0	416,045	
Sub-Total		6,603	363,388,906	29,591,716	200,000	29,791,716	29,514,449	100,720	29,615,169	
Minimum payment										
	\$									
Gross rental value										
GRV - Residential	1,401	82	1,344,480	114,882	0	114,882	114,882	0	114,882	
GRV - Vacant	1,318	168	903,948	221,424	0	221,424	221,424	0	221,424	
GRV - Commercial	1,401	18	126,571	25,218	0	25,218	25,218	0	25,218	
GRV - Tourism	1,401	227	729,998	318,027	0	318,027	318,027	0	318,027	
Unimproved value										
UV - Rural	1,401	5	246,300	7,005	0	7,005	7,005	0	7,005	
UV - Mining	929	25	66,255	23,225	0	23,225	23,225	0	23,225	
UV - Commercial Rural	1,401	2	28,300	2,802	0	2,802	2,802	0	2,802	
Sub-total		527	3,445,852	712,583	0	712,583	712,583	0	712,583	
Concession						(77,267)			(77,267)	
Total general rates		7,130	366,834,758	30,304,299	200,000	30,504,299	30,227,032	100,720	30,327,752	

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

OPERATING ACTIVITIES

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grant	Grants, subsidies and contributions revenue				YTD	
		Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	Revenue Actual
		\$	\$	\$	\$	\$	
Grants and subsidies							
WA Grants Commission	Financial Assistance Grant - General Purpose	861,554	430,777	1,449,096	(587,542)	861,554	430,776
WA Grants Commission	Financial Assistance Grant - Roads	363,719	369	726,700	(362,981)	363,719	181,861
Department of Health	Broome CLAG Funding	11,600	5,802	11,600	0	11,600	0
Rio Tinto - Pilbara Iron Company Pty Ltd	Youth Partnership Agreement 2022-2025	80,000	44,998	80,000	0	80,000	102,632
Department of Local Government, Sport and Cultural Industries	In the House	70,000	34,998	70,000	0	70,000	70,000
Main Roads WA	Street Lighting Subsidy	48,000	0	48,000	0	48,000	0
Main Roads WA	Direct Grant	202,110	202,110	202,110	0	202,110	199,932
Department Of Justice	A Sporting Chance	45,000	45,000	45,000	0	45,000	0
Library Various grants		34,901	25,451	38,994	(4,093)	34,901	21,220
Department of Planning, Lands and Heritage	Coastal Management Plan Assistance Program 2024-25	90,200	39,200	107,500	(17,300)	90,200	0
Department of Planning, Lands and Heritage	Inclusion Development Fund	1,000	498	1,000	0	1,000	0
Department of Primary Industries and Regional Development	Animal Welfare Program	15,698	15,698	23,798	(8,100)	15,698	0
Waste Management Grant	Waste Management	14,500	14,500	14,500	0	14,500	34,607
Mental Health Commission	Installation of needle disposal units	127,750	127,750	112,458	15,292	127,750	0
Various	Cable Beach Waterpark Detailed Design Income	46,149	31,149	46,149	0	46,149	55,247
TOTALS		2,014,681	1,019,548	2,979,405	(964,724)	2,014,681	1,104,374

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

11 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grant	Capital grants, subsidies and contributions revenue					YTD Revenue Actual
		Amended Budget	YTD	Annual	Budget	Expected	
		Revenue	Budget	Budget	Variations	Expected	
		\$	\$	\$	\$	\$	\$
Main Roads	Black Spot Frederick Street Carpark	6,000	0	30,000	(24,000)	6,000	42,302
Main Roads	RPG Stewart St, Port Guy intersection	2,031,006	2,031,006	0	2,031,006	2,031,006	567,570
Main Roads	RTR/RPG Cable Beach Stage 1 - Cable Beach Road West	1,420,383	1,420,383	0	1,420,383	1,420,383	94,807
Lotterywest	Cable Beach Stage 1 Cable Beach Stage 1	0	0	1,532,000	(1,532,000)	0	0
Community Sporting & Recreation Facilities	BRAC Tennis Court Surface Renewal	108,986	(1,014)	110,000	(1,014)	108,986	0
SES / Department of Fire and Emergency Services	LGGS Capital Grant	0	0	0	0	0	152,934
Various	Cable Beach (Walmanyjun) Foreshore	41,223,725	21,898,404	42,175,321	(951,596)	41,223,725	22,847,923
Roebuck Estate Development Pty Ltd	Drainage Headworks WAPC 155527 STAGE 11C 2022	30,000	15,000	30,000	0	30,000	21,420
Roebuck Estate Development Pty Ltd	Footpath Contribution WAPC 155527 STAGE 11C 2022	50,000	25,002	50,000	0	50,000	157,877
Regional Bikeways Grant- Non Op Inc - Footpaths		900,135	900,135	0	900,135	900,135	389,903
Department of Planning, Lands, and Heritage	Sanctuary Road Detailed Design	241,784	1,784	240,000	1,784	241,784	5,475
Broome Civic Centre Capital Grants - Cap Inc - Bme Civic Centre		4,243	0	34,132	(29,889)	4,243	0
Town Team Movement Ltd	Streets Alive Grant	98,750	0	98,750	0	98,750	18,750
Lotterywest	Cable Beach Waterpark Detailed Design	350,000	0	350,000	0	350,000	350,000
TOTALS		46,465,012	26,290,700	44,650,203	1,814,809	46,465,012	24,648,961

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Classification	Nature & Type	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						
FACR1 Budget Amendments - OCM 16/10/25						
Reduction in Salaries due to vacant CEO EA position	Operating Expenditure	Employee costs		19,656		
Contractor engaged to cover vacant CEO EA position	Operating Expenditure	Materials and contracts			(33,520)	
Replacement of lighting controls - Father McMahon Oval	Operating Expenditure	Materials and contracts			(24,310)	
Salary savings from SAGO role vacancy	Operating Expenditure	Employee costs		10,000		
Consultant required for Business Continuity Plan review	Operating Expenditure	Materials and contracts			(25,000)	
Increased security service at library	Operating Expenditure	Materials and contracts			(17,238)	
Reduction in Financial Assistance Grant	Operating Income	Grants, subsidies and contributions			(330,671)	
Increase in untied roads grant funding	Operating Income	Grants, subsidies and contributions		36,900		
Reallocate general advertising funds to video production	Operating Expenditure	Materials and contracts			(20,000)	
Reallocate general advertising funds to video production	Operating Expenditure	Materials and contracts		20,000		
E-Scooter revenue share increased	Operating Income	Revenue from operating activities		15,000		
increased funding required for preventative / inspection minor expenditure	Operating Expenditure	Materials and contracts			(11,000)	
Additional funds required to reflect public health plan tender responses	Operating Expenditure	Materials and contracts			(25,000)	
Salary savings - to offset potential contract works - drainage maintenance	Operating Expenditure	Employee costs		15,000		
Contract works offset by salary savings - drainage maintenance	Operating Expenditure	Materials and contracts			(15,000)	
Decrease contractor requirement due to internal works - Yamashita st	Operating Expenditure	Materials and contracts		6,000		
Additional gravel fill required for Lawrence Rd	Operating Expenditure	Materials and contracts			(6,000)	
Increased income received from caravan park waste	Operating Income	Fees and charges		26,000		
Upgrades to fencing around landfill contingency area	Capital Expenditure	Materials and contracts			(42,000)	
Transfer from Refuse Site Reserve to fund fencing alignment	Capital Income	Transfer from reserves		16,000		
Town beach café redevelopment project on hold - budgeted funds transferred to reserve	Capital Expenditure	Materials and contracts		539,983		
Town beach café redevelopment project on hold - budgeted funds transferred to reserve	Capital Expenditure	Transfer to reserves			(539,983)	
Additional funds required for three high-spec computers for engineering department	Operating Expenditure	Materials and contracts			(12,000)	
Reallocating Salary Savings to external support for wet season weed management	Operating Expenditure	Materials and contracts			(20,000)	
Reallocating Salary Savings to external support for wet season weed management	Operating Expenditure	Employee costs		10,000		
Reallocating Salary Savings to external support for wet season weed management	Operating Expenditure	Employee costs		10,000		
Reallocating Salary Savings to external support for routine cemetery maintenance	Operating Expenditure	Employee costs		10,000		
Reallocating Salary Savings to external support for routine cemetery maintenance	Operating Expenditure	Materials and contracts			(10,000)	
Funding for Haynes Oval upgrade to be allocated to other projects	Capital Expenditure	Materials and contracts		181,713		
Increased expenditure required for Haynes Oval pump upgrade	Capital Expenditure	Materials and contracts			(30,000)	
Increased allocation to bus shelter renewal	Capital Expenditure	Materials and contracts			(13,800)	
Increased allocation to street lighting renewal	Capital Expenditure	Materials and contracts			(68,140)	
Increase allocation to footbridge renewal	Capital Expenditure	Materials and contracts			(69,773)	
Funding required to furnish a new staff house	Operating Expenditure	Other expenditure			(25,000)	
Overspend in finalising Frederick St Roundabout project	Capital Expenditure	Materials and contracts			(12,936)	
Reallocation from Jewell to Blvd project to fund Frederick St overrun	Capital Expenditure	Materials and contracts		12,936		

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

BUDGET AMENDMENTS

Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	(775,977)	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	517,500	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	238,477	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	20,000	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	(2,164,033)	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	206,186	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	1,957,847	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	(661,657)	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	17,587	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	644,070	
Additional funds required for failed aircon renewal	Capital Expenditure	Materials and contracts	(7,169)	
Aircon renewal to be funded by reserves	Capital Income	Transfer from reserves	7,169	(422,183)
SMC 03/11/25				
Additional funding for contaminated site remediation - funded through reserves	Operating Expenditure	Materials and contracts	(850,000)	
Additional funding for contaminated site remediation - funded through reserves	Capital Income	Transfer from reserves	850,000	(422,183)
OMC Dec 11/12/25				
Finalisation of Audited 2024-25 Closing Surplus - Impact on 2025-26 Opening surplus	Opening surplus(deficit)		2,513,281	
Transfer to Building Reserve	Opening surplus(deficit)	Transfer to reserves	(360,904)	
Transfer to IT Equipment Reserve	Opening surplus(deficit)	Transfer to reserves	(360,904)	
To correct advance payment of Financial Assistance Grant	Operating Income	Grants, subsidies and contributions	(256,871)	
To correct advance payment of Financial Assistance Grant	Operating Income	Grants, subsidies and contributions	(399,881)	
Additional Income - Old Broome Road Project	Capital Income	Proceeds from capital grants, subsidies and contributions	53,159	

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

BUDGET AMENDMENTS

Additional Income - Old Broome Road Project	Capital Income	Proceeds from capital grants, subsidies and contributions	693,519	
Additional Income - Old Broome Road Project	Capital Income	Transfer from reserves	166,659	
Additional expenditure required for Old Broome Road upgrade	Capital Expenditure	Payments for construction of infrastructure	(860,177)	
Additional funds required for purchase of light vehicles	Capital Expenditure	Payments for property, plant and equipment	(33,553)	
Additional funds required for purchase of light vehicles - transfer from reserve	Capital Income	Transfer from reserves	33,553	765,699
Finalisation of Carry-forward projects for the 2024-25 financial year				
Operating Grants	Operating Income	Grants, subsidies and contributions	(14,200)	
Capital Grants	Capital Income	Proceeds from capital grants, subsidies and contributions	(2,533,537)	
Proceeds from Sale of Assets	Capital Income	Profit on asset disposals	24,430	
Transfer from Reserve	Capital Income	Transfer from reserves	1,199,796	
Operating Expenditure - Materials and Contracts (.34)	Operating Expenditure	Materials and contracts	(1,287,041)	
Operating Expenditure - Employee Costs (.61)	Operating Expenditure	Employee costs	5,918	
Operating Expenditure - Employee Costs (.76)	Operating Expenditure	Employee costs	(947)	
Capital Expenditure Projects	Capital Expenditure	Payments for property, plant and equipment	(64,090)	
Capital Expenditure Projects	Capital Expenditure	Payments for construction of infrastructure	1,113,828	
Estimated unallocated surplus transferred to Restricted Cash Reserve	Operating Expenditure	Transfer to reserves	421,122	(369,022)
			11,613,289	(11,982,311)
				(369,022)

9.4.7 MONTHLY FINANCIAL REPORT JANUARY - 2026

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Accountant
CONTRIBUTOR/S:	Manager Financial Services Coordinator Financial Operations
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is required under Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996 (FMR)* to consider and receive the Monthly Financial Report for the period ended 31 January 2026.

BACKGROUND

Council is provided with the Monthly Financial Report, which has been prepared in line with statutory reporting obligations and includes the:

- Statement of Financial Activity by nature classifications (satisfying Regulation 34 of the FMR)
- Statement of Financial Position (satisfying Regulation 35 of the FMR)
- Basis of Preparation
- Statement of Financial Activity Information - the adjustments to the Statement of Financial Activity and Net Current Assets Position which agree to the surplus/deficit position (satisfying Regulation 32 of the FMR)
- Explanation of material variances to year-to-date budget (satisfying Regulation 34 of the FMR).

Supplementary information has been provided per Regulation 34(2) of the FMR to provide Council with a holistic overview of the operations of the Shire of Broome. The Supplementary Information notes include:

- Cash and financial assets;
- Reserve accounts;
- Capital acquisitions – summarised by asset class, detailed to project, plant disposals;
- Aged payables;
- Borrowings;
- Grants – detailed listing of operating grants, capital grants and contributions; and
- Detailed list of Council adopted Budget amendments – by nature classification.

COMMENT

The January 2026 Monthly Financial Report provides an overview of operating and capital project progress.

Below are the key indicators of the 2025/26 final budget position:

Budget Year Elapsed	58%
Total Rates levied	100%
Total Operating Revenue (excluding Rates and Profit on asset disposals)	74%
Total Operating Expenditure (excluding Loss on asset disposals)	56%
Total Capital Revenue	44%
Total Capital Expenditure	25%

For activity categories where progress notably differs from the 58% budget year elapsed, high-level explanations for the variances are provided.

Operating Revenue

Interest Revenue

Greater level of funds held in term deposits with favourable rates in the first half of the year. This will be monitored in the third quarter Finance and Costings Review as interest rates have risen. Timing variance.

Other Revenue

A Workers Compensation Insurance reimbursement of \$34,000 was received in October 2025 and assessed in the second quarter Finance and Costings Review. A further reimbursement of approximately \$82,000 was received in January 2026 and will be assessed during the third quarter review. Permanent variance.

Operating Expenditure

Materials & Contracts

Timing of invoices received for kerbside rubbish and recycling collections has resulted in a variance of approximately \$370,000. Timing of invoices received for site remediation has resulted in a variance of approximately \$1.25m. There are minor variances across several business units which have been assessed within the second quarter Finance and Costings Review.

Utilities

Timing of invoices received for utility costs for has resulted in a variance, particularly within Parks and Grounds maintenance, which is currently running around \$120,000 below budget. This will continue to be monitored.

Other Expenditure

Community Development Fund contributions of approximately \$230,000 have been paid so far this year, with the budget having forecast this expenditure for later in the year. In addition, Broome Visitor Centre subsidy instalments of \$125,000 have been paid ahead of budgeted timeframes. Timing variance.

Capital Revenue

Proceeds from capital grants, subsidies and contributions

Revenue relating to the Cable Beach Walmanyjun Stage 2 Foreshore Redevelopment has been received in advance of budgeted timeframes. Recognition of revenue for this project will be reviewed in line with construction milestones and relevant accounting standards.

Capital Expenditure

Payments for construction of Property, Plant and Infrastructure

Variance relates to timing of purchases and invoices yet to be received. A number of purchase orders have been raised committing funds but goods/services are yet to be received.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

34(1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for the previous month (the “relevant month”) in the following detail:*

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the relevant month; and*
- (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.*

34(1B) *The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).*

34(1C) *Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.*

- 34(2) *Each statement of financial activity is to be accompanied by documents containing-*
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) such other supporting information as is considered relevant by the local government.*
- 34(3) *The information in a statement of financial activity may be shown according to nature classification.*
- 34(4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and*
 - (b) recorded in the minutes of the meeting at which it is presented.*
- 34(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*
- 35(1) *A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —*
- (a) the financial position of the local government as at the last day of the previous financial year; or*
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.*
- 35(2) *A statement of financial position must be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and*
 - (b) recorded in the minutes of the meeting at which it is presented.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The attached financial statements show the financial position prior to completion of the Finance and Costing Review (FACR) for Quarter 2 which has been completed during

January/February. A separate report is included in this agenda detailing the outcomes from this review.

All budget amendments must be approved by an absolute majority of Council.

RISK

The Monthly Financial Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996 Regulation 5*, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 10 - A well-informed and engaged community.

Objective 10.1. Provide community with excellent customer service, relevant, timely information and effective engagement.

VOTING REQUIREMENTS

Simple Majority

REPORT RECOMMENDATION:

That Council adopts the Monthly Financial Activity Statement Report for the period ended 31 January 2026 as attached.

Attachments

1. Monthly Statement of Activity January 2026



SHIRE OF BROOME

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 January 2026**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

	Original Adopted Budget	Amended Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	30,427,031	30,427,031	30,327,031	30,328,356	1,325	0.00%	
Grants, subsidies and contributions	2,979,405	2,014,681	987,776	1,142,436	154,660	15.66%	▲
Fees and charges	12,596,615	12,622,615	9,294,075	9,779,845	485,770	5.23%	
Interest revenue	2,582,313	2,582,313	1,557,512	1,776,590	219,078	14.07%	▲
Other revenue	1,142,115	1,157,118	710,406	912,160	201,754	28.40%	▲
Profit on asset disposals	214,410	214,410	0	30,087	30,087	0.00%	
	49,941,889	49,018,168	42,876,800	43,969,474	1,092,674	2.55%	
Expenditure from operating activities							
Employee costs	(21,194,246)	(21,114,620)	(12,464,444)	(11,949,770)	514,674	4.13%	
Materials and contracts	(14,370,581)	(16,700,709)	(11,258,616)	(8,076,012)	3,182,604	28.27%	▲
Utility charges	(2,652,516)	(2,652,516)	(1,547,301)	(1,323,970)	223,331	14.43%	▲
Depreciation	(15,833,748)	(15,833,748)	(9,236,353)	(9,577,675)	(341,322)	(3.70%)	
Finance costs	(440,171)	(440,171)	(226,686)	(238,657)	(11,971)	(5.28%)	
Insurance	(898,526)	(898,526)	(898,526)	(852,086)	46,440	5.17%	
Other expenditure	(1,707,894)	(1,732,894)	(682,812)	(1,029,601)	(346,789)	(50.79%)	▼
Loss on asset disposals	(262,363)	(262,363)	0	(115,477)	(115,477)	0.00%	
	(57,360,045)	(59,635,547)	(36,314,738)	(33,163,248)	3,151,490	8.68%	
Non cash amounts excluded from operating activities	2(c) 15,881,701	15,881,701	9,236,353	9,663,065	426,712	4.62%	
Amount attributable to operating activities	8,463,545	5,264,322	15,798,415	20,469,291	4,670,876	29.57%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	48,251,874	46,465,012	26,297,367	24,854,649	(1,442,718)	(5.49%)	
Proceeds from disposal of assets	1,014,638	1,039,068	0	71,955	71,955	0.00%	
Proceeds from self supporting loans	145,323	145,323	70,877	70,877	0	0.00%	
	49,411,835	47,649,403	26,368,244	24,997,481	(1,370,763)	(5.20%)	
Outflows from investing activities							
Right of use assets recognised	(27,882)	(27,882)	0	0	0	0.00%	
Payments for property, plant and equipment	(7,730,280)	(7,191,408)	(7,113,429)	(1,459,487)	5,653,942	79.48%	▲
Payments for construction of infrastructure	(55,426,943)	(55,283,867)	(30,024,506)	(14,277,837)	15,746,669	52.45%	▲
	(63,185,105)	(62,503,157)	(37,137,935)	(15,737,324)	21,400,611	57.62%	
Non-cash amounts excluded from investing activities	2(d) 0	0	0	32,042	32,042	0.00%	
Amount attributable to investing activities	(13,773,270)	(14,853,754)	(10,769,691)	9,292,198	20,061,889	186.28%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Leases liabilities recognised	27,882	27,882	0	0	0	0.00%	
Proceeds from new borrowings	2,234,782	2,234,782	0	0	0	0.00%	
Transfer from reserves	4,814,943	7,088,121	200,212	0	(200,212)	(100.00%)	▼
	7,077,607	9,350,785	200,212	0	(200,212)	(100.00%)	
Outflows from financing activities							
Payments for principal portion of lease liabilities	(162,848)	(162,848)	(124,042)	(124,042)	0	0.00%	
Repayment of borrowings	(910,108)	(910,108)	(448,253)	(448,253)	0	0.00%	
Transfer to reserves	(3,567,276)	(4,443,050)	(1,573,076)	(979,538)	593,538	37.73%	▲
	(4,640,232)	(5,516,006)	(2,145,371)	(1,551,833)	593,538	27.67%	
Amount attributable to financing activities	2,437,375	3,834,779	(1,945,159)	(1,551,833)	393,326	20.22%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a) 2,872,350	5,385,631	5,385,631	5,385,631	0	0.00%	
Amount attributable to operating activities	8,463,545	5,264,322	15,798,415	20,469,291	4,670,876	29.57%	▲
Amount attributable to investing activities	(13,773,270)	(14,853,754)	(10,769,691)	9,292,198	20,061,889	186.28%	▲
Amount attributable to financing activities	2,437,375	3,834,779	(1,945,159)	(1,551,833)	393,326	20.22%	▲
Surplus or deficit after imposition of general rates	0	(369,022)	8,469,196	33,595,287	25,126,092	296.68%	▲

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOME
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JANUARY 2026**

	Actual 30 June 2025	Actual as at 31 January 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	59,765,655	85,279,556
Trade and other receivables	3,204,598	5,506,646
Other financial assets	145,322	74,446
Inventories	37,732	21,921
Other assets	1,756,188	518,947
TOTAL CURRENT ASSETS	64,909,495	91,401,516
NON-CURRENT ASSETS		
Trade and other receivables	163,075	163,075
Other financial assets	1,964,996	1,964,996
Property, plant and equipment	89,098,905	87,601,037
Infrastructure	328,795,823	336,384,423
Right-of-use assets	279,489	191,059
TOTAL NON-CURRENT ASSETS	420,302,288	426,304,590
TOTAL ASSETS	485,211,783	517,706,106
CURRENT LIABILITIES		
Trade and other payables	5,550,157	2,955,900
Other liabilities	7,171,152	7,171,152
Lease liabilities	6,819	(117,223)
Borrowings	903,032	454,781
Employee related provisions	1,972,629	1,972,629
Other provisions	2,229,058	2,229,058
TOTAL CURRENT LIABILITIES	17,832,847	14,666,297
NON-CURRENT LIABILITIES		
Lease liabilities	288,194	288,194
Borrowings	9,164,466	9,164,466
Employee related provisions	301,871	301,871
Other provisions	2,596,147	2,596,147
TOTAL NON-CURRENT LIABILITIES	12,350,678	12,350,678
TOTAL LIABILITIES	30,183,525	27,016,975
NET ASSETS	455,028,258	490,689,131
EQUITY		
Retained surplus	155,382,854	190,064,188
Reserve accounts	46,127,288	47,106,827
Revaluation surplus	253,518,116	253,518,116
TOTAL EQUITY	455,028,258	490,689,131

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026**

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 February 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

2 NET CURRENT ASSETS INFORMATION

	Amended Budget Opening	Actual as at	Actual as at
Note	1 July 2025	30 June 2025	31 January 2026
(a) Net current assets used in the Statement of Financial Activity			
Current assets	\$	\$	\$
Cash and cash equivalents	58,882,853	59,765,655	85,279,556
Trade and other receivables	3,275,507	3,204,598	5,506,646
Other financial assets	(46,898)	145,322	74,446
Inventories	37,732	37,732	21,921
Other assets	303,322	1,756,188	518,947
	62,452,516	64,909,495	91,401,516
Less: current liabilities			
Trade and other payables	(5,903,098)	(5,550,157)	(2,955,900)
Other liabilities	(9,934,991)	(7,171,152)	(7,171,152)
Lease liabilities	(6,819)	(6,819)	117,223
Borrowings	(903,033)	(903,033)	(454,781)
Employee related provisions	(2,006,753)	(1,972,629)	(1,972,629)
Other provisions	(103,000)	(2,229,058)	(2,229,058)
	(18,857,694)	(17,832,848)	(14,666,297)
Net current assets	43,594,822	47,076,647	76,735,219
Less: Total adjustments to net current assets	2(b) (40,722,472)	(41,691,016)	(43,139,927)
Closing funding surplus / (deficit)	2,872,350	5,385,631	33,595,292
(b) Current assets and liabilities excluded from budgeted deficiency			
Adjustments to net current assets			
Less: Reserve accounts	(43,267,928)	(46,127,288)	(47,106,823)
Less: Financial assets at amortised cost - self supporting loans	46,898	(145,322)	(74,446)
Less: Current assets not expected to be received at end of year			
- Current financial assets at amortised cost - self supporting loans			
- Receivables for employee related provisions	15,566	15,566	15,566
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	6,819	6,819	(117,223)
- Current portion of borrowings	903,033	903,033	454,781
- Current portion of remediation provision	103,000	2,186,036	2,186,036
- Current portion of employee benefit provisions held in reserve	1,470,140	1,470,140	1,502,182
Total adjustments to net current assets	2(a) (40,722,472)	(41,691,016)	(43,139,927)
(c) Non-cash amounts excluded from operating activities			
Adjustments to operating activities			
Less: Profit on asset disposals	(214,410)	0	(30,087)
Add: Loss on asset disposals	262,363	0	115,477
Add: Depreciation	15,833,748	9,236,353	9,577,675
Total non-cash amounts excluded from operating activities	15,881,701	9,236,353	9,663,065
(d) Non-cash amounts excluded from investing activities			
Adjustments to investing activities			
Right of use assets received	27,882	0	0
Movement in current other provision associated with restricted cash	0	0	32,042
Total non-cash amounts excluded from investing activities	27,882	0	32,042

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$10,000 for operating, \$20,000 for capital and 10.00%, whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Interest revenue	219,078	14.07%	▲
Timing variance. Greater level of funds held in term deposits with favourable rates in the first half of the year. This will be monitored in the third quarter Finance and Costings Review as interest rates have risen.			Timing
Other revenue	201,754	28.40%	▲
Permanent variance. A Workers Compensation Insurance reimbursement of \$34,000 was received in October 2025 and assessed in the second quarter Finance and Costings Review. A further reimbursement of approximately \$82,000 was received in January 2026 and will be assessed during the third quarter review.			Permanent
Expenditure from operating activities			
Materials and contracts	3,182,604	28.27%	▲
Timing of invoices received for kerbside rubbish and recycling collections has resulted in a variance of approximately \$370,000. Timing of invoices received for site remediation has resulted in a variance of approximately \$1.25m. There are minor variances across several business units which have been assessed within the second quarter Finance and Costings Review.			Timing
Utility charges	223,331	14.43%	▲
Timing of invoices received for utility costs for has resulted in a variance, particularly within Parks and Grounds maintenance, which is currently running around \$123,000 below budget. This will continue to be monitored.			Timing
Other expenditure	(346,789)	(50.79%)	▼
Timing variance. Community Development Fund contributions of approximately \$300,000 have been paid this year, with the budget having forecast approximately \$67,000 at this point in the year. In addition, Broome Visitor Centre subsidy instalments of \$125,000 have been paid ahead of budgeted timeframes.			Timing
Payments for property, plant and equipment	5,653,942	79.48%	▲
Renewal and replacement of mobile plant and equipment is behind schedule. Major works have been scheduled to limit disruptions with some of these works occurring later in the year.			Timing
Payments for construction of infrastructure	15,746,669	52.45%	▲
Variance relates to timing of invoices received from key contractor in the Cable Beach Walmanyjun Stage 2 Foreshore redevelopment. A detailed breakdown of capital purchases can be found at Supplementary Note 5.			Timing
Transfer from reserves	(200,212)	(100.00%)	▼
Transfers from Reserves will be finalised towards the end of the completion of the Annual Financial Statements.			Timing
Outflows from financing activities			
Transfer to reserves	593,538	37.73%	▲
Transfers to Reserves will be finalised towards the end of the completion of the Annual Financial Statements.			Timing
Surplus or deficit after imposition of general rates	25,126,092	296.68%	▲

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.39 M	\$5.39 M	\$5.39 M	\$0.00 M
Closing	(\$0.37 M)	\$8.47 M	\$33.60 M	\$25.13 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$85.28 M	% of total
Unrestricted Cash	\$38.17 M	44.8%
Restricted Cash	\$47.11 M	55.2%

Refer to 3 - Cash and Financial Assets

Payables		
	\$2.96 M	% Outstanding
Trade Payables	\$0.72 M	
0 to 30 Days		66.0%
Over 30 Days		34.0%
Over 90 Days		1.9%

Refer to 7 - Payables

Receivables		
	\$1.14 M	% Collected
Rates Receivable	\$4.37 M	86.2%
Trade Receivable	\$1.14 M	
Over 30 Days		21.2%
Over 90 Days		10.7%

Refer to 6 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$5.26 M	\$15.80 M	\$20.47 M	\$4.67 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$30.33 M	% Variance
YTD Budget	\$30.33 M	0.0%

Grants and Contributions		
YTD Actual	\$1.14 M	% Variance
YTD Budget	\$0.99 M	15.7%

Refer to 10 - Grants and Contributions

Fees and Charges		
YTD Actual	\$9.78 M	% Variance
YTD Budget	\$9.29 M	5.2%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$14.85 M)	(\$10.77 M)	\$9.29 M	\$20.06 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Amended Budget	\$0.53 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$14.28 M	% Spent
Amended Budget	\$55.31 M	(74.2%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$24.85 M	% Received
Amended Budget	\$46.39 M	(46.4%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$3.83 M	(\$1.95 M)	(\$1.55 M)	\$0.39 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.45 M)
Interest expense	(\$0.23 M)
Principal due	\$9.62 M

Refer to 8 - Borrowings

Reserves	
Reserves balance	\$47.11 M
Net Movement	\$0.98 M

Refer to 4 - Cash Reserves

Lease Liability	
Principal repayments	(\$0.12 M)
Interest expense	\$0.00 M
Principal due	\$0.42 M

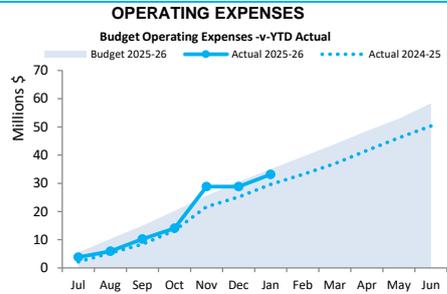
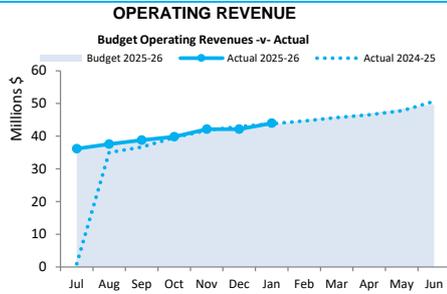
Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

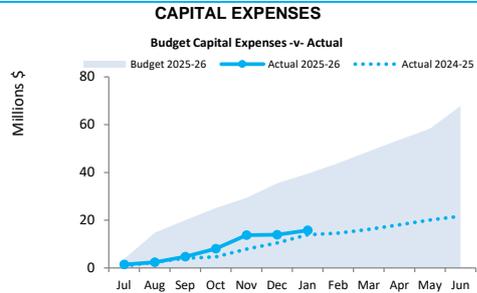
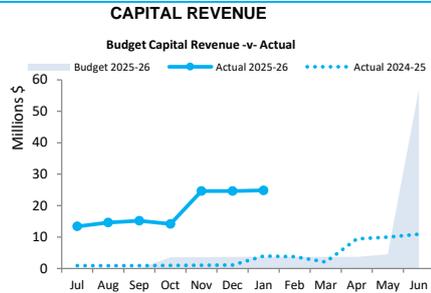
SHIRE OF BROOME
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JANUARY 2026

2 KEY INFORMATION - GRAPHICAL

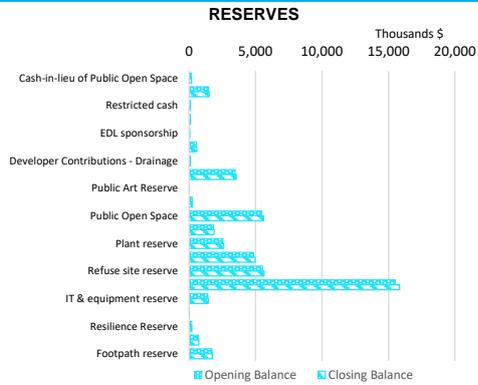
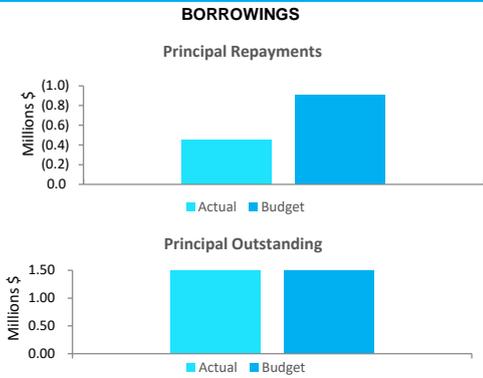
OPERATING ACTIVITIES



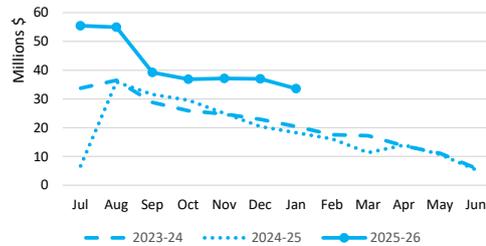
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

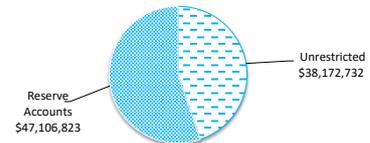
3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted \$	Reserve Accounts \$	Total \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand	Cash and cash equivalents	4,050	0	4,050	0	On Hand	Nil	On Hand
Municipal Bank Account	Cash and cash equivalents	2,732,463	0	2,732,463	0	CommBank	3.10%	At Call
Business Online Saver	Cash and cash equivalents	10,932,655	0	10,932,655	0	CommBank	3.50%	At Call
Reserve Bank Account	Cash and cash equivalents	0	37,106,823	37,106,823	0	CommBank	3.50%	At Call
Trust Bank Account	Cash and cash equivalents	165,260	0	165,260	0	CommBank	0.00%	At Call
Grants Bank Account	Cash and cash equivalents	338,305	0	338,305	0	CommBank	3.50%	At Call
Term Deposit	Cash and cash equivalents	0	10,000,000	10,000,000	0	Westpac	4.40%	26/06/2026
Term Deposit	Cash and cash equivalents	9,000,000	0	9,000,000	0	Westpac	4.38%	04/05/2026
Term Deposit	Cash and cash equivalents	10,000,000	0	10,000,000	0	CommBank	4.10%	04/03/2026
Term Deposit	Cash and cash equivalents	5,000,000	0	5,000,000	0	Westpac	4.25%	11/02/2026
Total		38,172,732	47,106,823	85,279,556	0			
Comprising								
Cash and cash equivalents (including Financial Assets - Term Deposits)		38,172,732	47,106,823	85,279,556	0			
		38,172,732	47,106,823	85,279,556	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
 - the asset is held within a business model whose objective is to collect the contractual cashflows, and
 - the contractual terms give rise to cash flows that are solely payments of principal and interest.



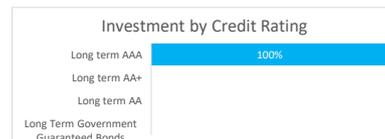
Term deposit information

Investment Type	Institution	Rating	Interest rate	Deposit Date	Maturity	Investment Term (days)	Investment \$	Forecast interest \$	
Reserve Funds	WBC	AAA	4.40%	18/11/2025	26/06/2026	221	10,000,000	266,411	
Municipal Funds	WBC	AAA	4.38%	05/12/2025	04/05/2026	150	9,000,000	162,000	
Municipal Funds	CBA	AAA	4.10%	04/09/2025	04/03/2026	181	10,000,000	203,315	
Municipal Funds	WBC	AAA	4.25%	11/08/2025	11/02/2026	184	5,000,000	107,123	
Weighted average Interest rate							0.00%		
Total							34,000,000	738,849	

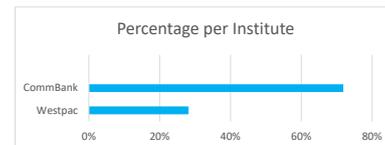
Investment Policy Reporting

Note: A review of the credit ratings held in the Investment Policy is required to ensure consistency with the Standard & Poors credit ratings for short and long term ratings.

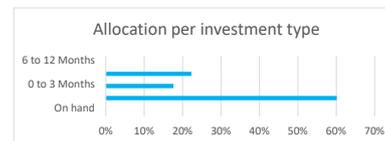
Credit Rating	Maximum % in credit rating category	Shire of Broome allocation
Long term AAA	100%	100%
Long term AA+	50%	0%
Long term AA	25%	0%
Guaranteed Bonds	100%	0%



Institution	Maximum % in authorised institute	Shire of Broome allocation
Westpac	100%	28%
CommBank	100%	72%



Institution	Allocation per investment type
On hand	0.00%
At call	60.13%
0 to 3 Months	17.59%
3 to 6 Months	22.28%
6 to 12 Months	0.00%



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

4 RESERVE ACCOUNTS

Reserve account name	Original Budget				Amended Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation												
Cash-in-lieu of Public Open Space	188,086	6,321	0	194,407	188,086	6,321	0	194,407	189,057	4,120	0	193,177
Reserve accounts restricted by Council												
Leave reserve	1,387,341	47,401	0	1,434,742	1,387,341	47,401	0	1,434,742	1,470,140	32,042	0	1,502,182
Restricted cash	31,500	421,122	(31,500)	421,122	31,500	0	(31,500)	0	96,500	0	0	96,500
Community sponsorship	91,675	3,135	0	94,810	91,675	3,135	0	94,810	101,746	2,178	0	103,924
EDL sponsorship	56,174	1,869	(25,000)	33,043	56,174	1,869	(25,000)	33,043	56,602	1,343	0	57,945
Developer Contributions - Footpaths	557,065	66,730	(260,777)	363,018	557,065	66,730	(260,777)	363,018	568,283	12,835	0	581,118
Developer Contributions - Drainage	93,975	32,150	0	126,125	93,975	32,150	0	126,125	94,305	1,932	0	96,237
Road reserve	3,457,260	506,658	(182,987)	3,780,931	3,457,260	506,658	(182,987)	3,780,931	3,474,667	75,365	0	3,550,032
Public Art Reserve	6,991	239	0	7,230	6,991	239	0	7,230	7,027	153	0	7,180
BRAC (Leisure Centre) Reserve	23,025	812	0	23,837	23,025	812	0	23,837	231,228	4,180	0	235,408
Public Open Space	5,474,894	1,074,689	(417,253)	6,132,330	5,474,894	1,074,689	(417,253)	6,132,330	5,476,513	120,990	0	5,597,503
Drainage reserve	1,852,014	63,343	(4,434)	1,910,923	1,852,014	63,343	(4,434)	1,910,923	1,837,868	40,056	0	1,877,924
Plant reserve	2,592,590	88,861	(55,747)	2,625,704	2,592,590	88,861	(91,013)	2,590,438	2,549,104	54,888	0	2,603,992
Buildings reserve	4,818,853	328,299	(2,220,810)	2,926,342	4,818,853	1,264,292	(2,137,517)	3,945,628	4,867,835	102,859	0	4,970,694
Refuse site reserve	2,355,388	45,547	(1,367,135)	1,033,800	2,355,388	45,547	(3,521,681)	(1,120,746)	5,538,907	107,617	0	5,646,524
Regional resource recovery park reserve	16,167,085	516,319	(87,500)	16,595,904	16,167,085	516,319	(87,500)	16,595,904	15,499,852	331,761	0	15,831,613
IT & equipment reserve	1,480,741	245,811	(82,800)	1,643,752	1,480,741	606,715	(82,800)	2,004,656	1,419,028	30,296	0	1,449,324
Kimberley zone reserve	0	0	0	0	0	0	0	0	3,262	473	0	3,735
Resilience Reserve	200,471	6,876	0	207,347	200,471	6,876	0	207,347	200,989	3,967	0	204,956
Carpark reserve	710,606	51,902	0	762,508	710,606	51,902	0	762,508	713,295	14,761	0	728,056
Footpath reserve	1,722,194	59,192	(79,000)	1,702,386	1,722,194	59,192	(245,659)	1,535,727	1,731,080	37,719	0	1,768,799
	43,267,928	3,567,276	(4,814,943)	42,020,261	43,267,928	4,443,050	(7,088,121)	40,622,857	46,127,288	979,538	0	47,106,823

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Original	Amended		YTD Actual	YTD Variance
	Budget	Budget	YTD Budget		
		\$	\$	\$	\$
Buildings - non-specialised	3,878,793	3,265,403	3,203,403	802,892	(2,400,511)
Furniture and equipment	174,187	166,243	62,743	69,782	7,039
Plant and equipment	3,701,800	3,759,762	3,162,078	538,871	(2,623,207)
Acquisition of property, plant and equipment	7,754,780	7,191,408	6,428,224	1,411,545	(5,016,679)
Infrastructure - roads	7,360,802	8,408,772	4,799,502	1,773,639	(3,025,863)
Infrastructure - recreation areas	47,409,078	46,136,999	24,628,516	12,227,225	(12,401,291)
Infrastructure - other	632,562	738,096	621,988	324,915	(297,073)
Acquisition of infrastructure	55,402,442	55,283,867	30,050,006	14,325,778	(15,724,228)
Total of PPE and Infrastructure.	63,157,222	62,475,275	36,478,230	15,737,324	(20,740,906)
Total capital acquisitions	63,157,222	62,475,275	36,478,230	15,737,324	(20,740,906)
Capital Acquisitions Funded By:					
Capital grants and contributions	48,171,874	46,385,012	26,297,367	24,854,649	(1,442,718)
Borrowings	2,234,782	2,234,782	0	0	0
Other (disposals & C/Fwd)	1,014,638	1,039,068	0	71,955	71,955
Reserve accounts	4,534,954	4,534,954	200,212	0	(200,212)
Developer Contributions - Footpaths	80,000	80,000	0	0	0
Contribution - operations	7,120,974	7,120,974	10,425,315	(9,189,280)	(19,614,595)
Capital funding total	63,157,222	61,394,790	36,922,894	15,737,324	(21,185,570)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Account Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	\$	\$	\$	\$	\$
Buildings - non-specialised					
Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea	22,945	0	0	0	0
Pavillion Build New Const Stg 2 - Brac Ovals - Cap Exp	13,200	13,200	13,200	6,740	6,460
Toilet Block Renewal Town Beach Inc Furn & Services - Build Cap Exp	15,000	15,000	15,000	10,030	4,970
Building Renewal - Cap Exp - Brac Aquatic	234,250	234,250	234,250	96,079	138,171
Shire Staff Housing Building Renewal - Staff Housing	20,000	20,000	20,000	6,659	13,341
Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp	60,000	60,000	60,000	0	60,000
Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	90,000	90,000	90,000	11,658	78,343
Cable Beach Restaurant Facilities Building Renewal (Inc Plant & Furn)-Cap Exp	350,000	350,000	350,000	65,322	284,678
Library Building Renewal	0	7,169	7,169	7,169	(0)
Museum Precinct Master Plan	68,430	57,973	57,973	21,640	36,333
Brac Building Renewal - Cap Exp - Brac Dry	10,000	10,000	10,000	16,736	(6,736)
Admin Building - Packaged Plant- Cap Ex	1,946,260	1,950,100	1,950,100	531,855	1,418,245
Depot Building Const Renewal - Cap Exp - Depot Operations	35,000	35,000	35,000	18,792	16,208
Brac Building Upgrade - Cap Exp - Brac Dry	320,000	318,986	318,986	0	318,986
Library Fixed Plant & Equipment New - Cap Exp - Libraries	10,213	10,213	10,213	10,213	(0)
KRO2 Building Renewal - Cap Exp - Office Prop Leased	31,512	31,512	31,512	0	31,512
Town Beach Cafe Redevelopment - Cap Exp	589,983	0	0	0	0
Depot Security Gates Upgrade	62,000	62,000	0	0	0
Total Buildings - non-specialised	3,878,793	3,265,403	3,203,403	802,892	2,400,511
Furniture and equipment					
Exhibition Infrastructure For Kimberley Artwork Grant - Cap Exp	70,687	62,743	62,743	65,545	(2,802)
Equip & HWare > \$5000 Cap Exp - IT	53,500	53,500	0	4,237	(4,237)
Mola Mapping	50,000	50,000	0	0	0
Total Furniture and equipment	174,187	166,243	62,743	69,782	(7,039)
Plant and equipment					
Vehicle & Mob Plant New Cap Exp - Comm Services	58,000	58,000	58,000	0	58,000
Vehicle & Mobile Plant Renewal (Replace) Cap Exp- Emerg & Rang Serv	83,000	88,105	88,105	0	88,105
Vehicles & Mob Plant Renewal > \$3000 - Cap Exp - SES/ FESA	0	0	0	152,934	(152,934)
Vehicle & Mobile Plant New - Cap Exp- IT	30,000	30,000	30,000	0	30,000
Vehicle & Mobile Plant New - Cap Exp - Depot Ops	219,534	219,534	219,534	28,665	190,869
Vehicle & Mob Plant New - Cap Exp - Works Ops	57,460	57,460	57,460	0	57,460
Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	296,890	297,433	297,433	0	297,433
Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services	0	1,285	1,285	7,803	(6,518)
Vehicles & Mobile Plant Renewal(Replacement) - Cap Exp - Town Plann	58,000	58,000	58,000	0	58,000
Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Beaches	25,000	25,000	25,000	30,792	(5,792)
Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	950,662	968,358	968,358	0	968,358
Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office	140,000	148,903	148,903	0	148,903
Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	923,254	947,684	350,000	318,677	31,324
Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation Other	860,000	860,000	860,000	0	860,000
Total Plant and equipment	3,701,800	3,759,762	3,162,078	538,871	2,623,207
Infrastructure - roads, footpaths & bridges					
Urban Maint Reseals Renewal Works Cap Exp.	1,392,364	1,392,364	1,391,664	743,072	648,592
Road Upgrade - Cb East Intersection (Brac) (Cap Ex)	517,500	517,500	517,500	52,126	465,374
Drainage Renewals Per Amp - Grate Replacement (Cap Ex)	34,000	34,000	0	0	0
Road Safety - Streets Alive - Robinson And Weld Street (Cap Ex)	98,750	98,750	28,750	12,127	16,623
Brac Parking Improvements/Sealing (Cap Ex)	504,033	504,033	103,838	59,679	44,159
Footpath Network Expansion - Dakas (Cap Ex)	15,600	15,600	15,600	14,443	1,157
Town Beach To Demco Pathway (Cap Ex)	35,174	35,174	24,000	4,218	19,782
Frederick St Footpath Construction - Jewell To The Boulevard	300,000	383,313	258,313	260,103	(1,790)
Various Footpath Renewals - Cap Exp .	410,233	410,233	239,302	7,777	231,525
Black Spot - Fairway Drive Traffic Calming Device	35,939	5,999	6,000	1,845	4,155
Frederick St Roundabout - Brac Entry	90,152	119,352	81,791	73,931	7,860
Old Broome Road	3,140,140	4,013,877	1,313,877	256,788	1,057,089
De Marchi Road Black Spot - Cap Exp	30,000	36,302	36,302	3,203	33,099
Various Footbridge Renewals - Cap Exp	0	69,774	69,774	39,885	29,889
Bus Shelters - Renewal - Various	0	13,800	13,800	7,900	5,900
State Blackspot - Frederick Street Off-Street Carpark Cap (Broome Shs) Exp	243,640	243,640	243,640	29,259	214,381
Footpaths - Various	246,672	246,672	186,962	207,284	(20,322)
Broome North Subdivision - New Footpath Construction	14,105	14,105	14,105	0	14,105
Sanctuary Road - Idf - 01 Cap Ex Grant Exp	240,000	241,784	241,784	0	241,784
Japanese Cemetery New Infra By P & G - Cap Exp	12,500	12,500	12,500	0	12,500
Total Infrastructure - roads, footpaths & bridges	7,360,802	8,408,772	4,799,502	1,773,639	3,025,863
Infrastructure - recreation areas					
Cable Beach Stage 1 - Other	0	0	0	1,480	(1,480)
Cable Beach Stage 1 Bbrf Grant Expenditure	250,000	267,907	267,907	0	267,907
Cable Beach Stage 1 Lotterywest Grant Expenditure	30,000	33,751	33,751	9,500	24,251
Cable Beach Stage 1 Loan Expenditure	150,000	123,812	123,812	33,813	89,999
Cable Beach Stage 2 - Head Contract	40,534,156	39,596,938	22,707,704	11,008,903	11,698,801
Cable Beach Stage 2 - Cultural Monitor & Specialist Consulants	250,000	250,000	124,075	224,003	(99,928)

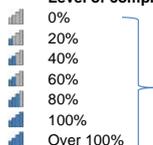
SHIRE OF BROOME
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Account Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Cable Beach Stage 2 – Shire Landscaping And Misc Items	391,388	391,388	111,636	392,744	(281,108)
Cable Beach Stage 2 – Art And Interpretation	935,000	935,000	545,419	70,363	475,056
Cable Beach Stage 2 – Marketing, Community Engagement, Place Activation And Ever	325,000	312,292	176,334	73,976	102,358
Cable Beach Stage 2 – Threatened Ecological Community Boardwalk And Path	200,000	200,000	116,669	0	116,669
Cable Beach Stage 2 – Commercial Spaces	100,000	100,000	0	4,511	(4,511)
Cable Beach Stage 2 – Foreshore Access Path	376,938	366,097	14,441	7,118	7,323
Cable Beach Stage 2 – Cctv & Smart Vehicle Monitoring	300,000	300,000	0	0	0
Cable Beach Stage 2 – Contingency And Misc Costs	2,181,602	2,181,602	0	254,008	(254,008)
Town Beach Renewal Works - Infra Cap Exp	5,750	5,750	0	4,475	(4,475)
Haynes Oval Reserve Renewal Of Infrastructure- Cap Exp	14,950	14,950	0	0	0
Sunset Park Renewal Infra - Cap Exp - Parks And Ovals	26,763	26,763	0	0	0
Brolga Park Renewal Infra - Cap Exp - Parks & Ovals	14,030	14,030	0	0	0
Solway Park Renewal Infra - Cap Exp - Pks & Ovals	38,088	38,088	0	0	0
Cygnat Park Infrastructure Renewal - Cap Exp	85,445	85,445	0	0	0
25-26 Amp Pos Renewal- Brac (Cap Ex)	399,395	399,395	0	0	0
Sugar Glider Park Renewal Infra - Cap Exp - Parks & Ovals (Cap Ex)	7,130	7,130	0	302	(302)
25-26 Amp Pos Renewal - Herbert St Reserve (Cap Ex)	7,130	7,130	0	0	0
25-26 Amp Pos Renewal - Januburu Park (Cap Ex)	8,280	8,280	0	0	0
25-26 Amp Pos Renewal - Koel Park (Cap Ex)	7,130	7,130	0	0	0
25-26 Amp Pos Renewal - Sibosado Park (Cap Ex)	7,015	7,015	0	0	0
Brac Oval Upgrade Of Infra - Cap Exp	322,286	140,573	54,035	0	54,035
Cable Beach Foreshore Upgrade	190,080	129,689	129,689	60,619	69,070
Mola Mapping	0	0	50,000	0	50,000
Cable Beach Waterpark Detailed Design 23-24 Expenditure	36,250	36,250	36,250	3,100	33,150
Haynes Oval Infra Upgrade Const By P&G - Cap Exp - Pks & Ovl	30,000	60,000	60,000	60,311	(311)
Chippindale Park Renewal Infra - Cap Exp - Parks & Ovals	21,167	21,167	21,167	0	21,167
Male Oval Renewal Infra - Cap Exp - Parks & Ovals	113,800	13,800	0	0	0
Tolentino Park Infrastructure Renewal - Cap Exp	33,305	33,305	33,305	0	33,305
Depot Other Infra Renewal Const - Cap Exp - Depot Ops	17,000	22,322	22,322	18,000	4,322
Total Infrastructure - recreation areas	47,409,078	46,136,999	24,628,516	12,227,225	12,401,291
Infrastructure - other					
Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse	216,562	216,562	126,329	42,670	83,659
Other Infra Upgrade Const - Cap Exp - San Gen Refuse	0	42,000	42,000	38,001	3,999
Street Lighting At Various Locations - Renewal	228,500	292,034	266,159	196,302	69,857
Sam Male Lugger Restoration- Cap Ex	100,000	100,000	100,000	0	100,000
Community Recycling Centre - Rrp - Cap Exp	87,500	87,500	87,500	47,942	39,558
Total Infrastructure - other	632,562	738,096	621,988	324,915	297,073
Capital expenditure total	63,157,222	62,475,275	36,478,230	15,737,324	41,481,813

Level of completion indicators



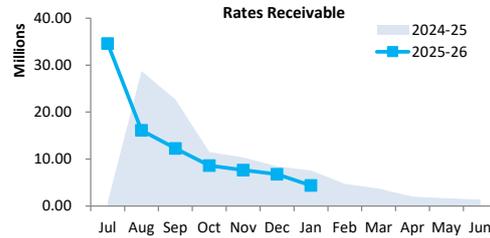
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

OPERATING ACTIVITIES

6 RECEIVABLES

Rates receivable	30 June 2025	31 Jan 2026
	\$	\$
Opening arrears previous year	1,052,012	1,382,568
Levied this year	28,795,118	30,328,356
Less - collections to date	(28,464,562)	(27,344,887)
Net rates collectable	1,382,568	4,366,037
% Collected	95.4%	86.2%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Trade receivables	(164,577)	804,545	22,780	62,149	87,236	812,133
Percentage	(20.3%)	99.1%	2.8%	7.7%	10.7%	
Balance per trial balance						
Trade receivables						507,834
Infringement Debtors						292,654
GST receivable						242,394
Receivables for employee related provisions						49,347
Allowance for credit losses of other receivables						(244,274)
Total receivables general outstanding						1,140,609

Amounts shown above include GST (where applicable)

Note: two key receivables - capital grant funding for the Walmanyjun Cable Beach Stage two project totalling approximately \$13.2m was received in early August.

KEY INFORMATION

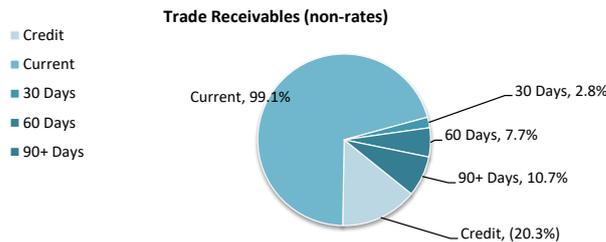
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

OPERATING ACTIVITIES

7 PAYABLES

Sundry creditors	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Sundry creditors	0	472,508	190,876	39,684	13,361	716,430
Percentage	0.0%	66.0%	26.6%	5.5%	1.9%	
Balance per trial balance						
Sundry creditors						716,430
Building Services Levy						39,147
Prepaid rates						403,286
Accrued payroll liabilities						275,340
ATO liabilities						69,360
Bonds and deposits held						776,209
Accrued liabilities						644,244
Total payables general outstanding						2,955,900

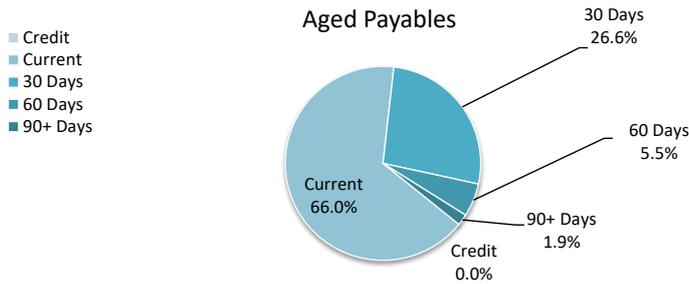
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

FINANCING ACTIVITIES

8 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Town Beach Redevelopment	197	1,005,011	0	0	(46,501)	(93,378)	958,510	911,633	(15,290)	(22,906)
Chinatown Revitalisation Project Stage 1	196	718,588	0	0	(86,895)	(174,611)	631,693	543,977	(12,085)	(17,791)
Chinatown Revitalisation Project Stage 2	198	1,358,587	0	0	(55,667)	(111,877)	1,302,920	1,246,710	(22,943)	(35,459)
Chinatown Contingency	201	1,533,765	0	0	(48,137)	(97,418)	1,485,628	1,436,347	(47,345)	(82,516)
Broome Life Saving Club	200	157,960	0	0	0	0	157,960	157,960	0	0
Cable Beach Stage 1	203	613,153	0	0	(24,714)	(49,261)	588,439	563,892	(15,789)	(32,438)
Shire Key Worker Accommodation	202	2,827,600	0	0	(113,968)	(238,240)	2,713,632	2,589,360	(72,812)	(157,945)
Cable Beach Stage 2			0	2,234,782	0	0	0	2,234,782	0	0
		8,214,664	0	2,234,782	(375,882)	(764,785)	7,838,782	9,684,661	(186,264)	(349,055)
Self supporting loans										
Broome Golf Club	199	1,057,692	0	0	(48,077)	(96,154)	1,009,615	961,538	(17,901)	0
Broome Life Saving Club		795,142	0	0	(22,800)	(49,169)	772,342	745,973	(29,546)	0
		1,852,834	0	0	(70,877)	(145,323)	1,781,957	1,707,511	(47,447)	0
Total		10,067,498	0	2,234,782	(446,759)	(910,108)	9,620,739	11,392,172	(233,711)	(349,055)
Current borrowings		910,108					454,781			
Non-current borrowings		9,157,390					9,165,958			
		10,067,498					9,620,739			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				%	\$	\$	\$	
Cable Beach Stage 2	0	2,234,782	TBA	TBA	TBA	0	0.00	0	2,234,782	0

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

OPERATING ACTIVITIES

9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$	Number of Properties	Rateable Value	Budget		Total Revenue	Rate Revenue	YTD Actual		Total Revenue
				Rate Revenue	Reassessed Rate Revenue			Rate Revenue	Reassessed Rate Revenue	
	\$			\$	\$	\$	\$	\$	\$	\$
Gross rental value										
GRV - Residential	0.068550	5,127	236,192,152	16,190,972	200,000	16,390,972	16,113,705	101,324	16,215,029	
GRV - Vacant	0.186300	180	4,166,568	776,232	0	776,232	776,232	0	776,232	
GRV - Commercial	0.122890	567	66,843,411	8,214,387	0	8,214,387	8,214,387	0	8,214,387	
GRV - Tourism	0.139510	623	25,615,781	3,573,657	0	3,573,657	3,573,657	0	3,573,657	
Unimproved value										
UV - Rural	0.009050	54	20,530,000	185,797	0	185,797	185,797	0	185,797	
UV - Mining	0.171740	30	1,366,168	234,626	0	234,626	234,626	0	234,626	
UV - Commercial Rural	0.047960	22	8,674,826	416,045	0	416,045	416,045	0	416,045	
Sub-Total		6,603	363,388,906	29,591,716	200,000	29,791,716	29,514,449	101,324	29,615,773	
Minimum payment										
Gross rental value										
GRV - Residential	1,401	82	1,344,480	114,882	0	114,882	114,882	0	114,882	
GRV - Vacant	1,318	168	903,948	221,424	0	221,424	221,424	0	221,424	
GRV - Commercial	1,401	18	126,571	25,218	0	25,218	25,218	0	25,218	
GRV - Tourism	1,401	227	729,998	318,027	0	318,027	318,027	0	318,027	
Unimproved value										
UV - Rural	1,401	5	246,300	7,005	0	7,005	7,005	0	7,005	
UV - Mining	929	25	66,255	23,225	0	23,225	23,225	0	23,225	
UV - Commercial Rural	1,401	2	28,300	2,802	0	2,802	2,802	0	2,802	
Sub-total		527	3,445,852	712,583	0	712,583	712,583	0	712,583	
Concession						(77,267)			(77,267)	
Total general rates		7,130	366,834,758	30,304,299	200,000	30,504,299	30,227,032	101,324	30,328,356	

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grant	Grants, subsidies and contributions revenue				YTD	
		Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	Revenue Actual
		\$	\$	\$	\$	\$	
Grants and subsidies							
WA Grants Commission	Financial Assistance Grant - General Purpose	861,554	357,006	1,449,096	(587,542)	861,554	430,776
WA Grants Commission	Financial Assistance Grant - Roads	363,719	369	726,700	(362,981)	363,719	181,861
Department of Health	Broome CLAG Funding	11,600	6,769	11,600	0	11,600	12,380
Rio Tinto - Pilbara Iron Company Pty Ltd	Youth Partnership Agreement 2022-2025	80,000	50,831	80,000	0	80,000	102,632
Department of Local Government, Sport and Cultural Industries	In the House	70,000	40,831	70,000	0	70,000	70,000
Main Roads WA	Street Lighting Subsidy	48,000	0	48,000	0	48,000	0
Main Roads WA	Direct Grant	202,110	202,110	202,110	0	202,110	199,932
Department Of Justice	A Sporting Chance	45,000	45,000	45,000	0	45,000	0
Library Various grants		34,901	27,026	38,994	(4,093)	34,901	21,220
Department of Planning, Lands and Heritage	Coastal Management Plan Assistance Program 2024-25	90,200	64,200	107,500	(17,300)	90,200	0
Department of Planning, Lands and Heritage	Inclusion Development Fund	1,000	581	1,000	0	1,000	0
Department of Primary Industries and Regional Development	Animal Welfare Program	15,698	15,698	23,798	(8,100)	15,698	0
Waste Management Grant	Waste Management	14,500	14,500	14,500	0	14,500	34,607
Mental Health Commission	Installation of needle disposal units	127,750	127,750	112,458	15,292	127,750	25,000
Various	Cable Beach Waterpark Detailed Design Income	46,149	33,649	46,149	0	46,149	55,247
TOTALS		2,014,681	987,776	2,979,405	(964,724)	2,014,681	1,142,436

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

11 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grant	Capital grants, subsidies and contributions revenue					YTD Revenue Actual
		Amended Budget	YTD	Annual	Budget	Expected	
		Revenue	Budget	Budget	Variations		
		\$	\$	\$	\$	\$	
Main Roads	Black Spot Frederick Street Carpark	6,000	0	30,000	(24,000)	6,000	42,302
Main Roads	RPG Stewart St, Port Guy intersection	2,031,006	2,031,006	0	2,031,006	2,031,006	567,570
Main Roads	RTR/RPG Cable Beach Stage 1 - Cable Beach Road West	1,420,383	1,420,383	0	1,420,383	1,420,383	99,288
Lotterywest	Cable Beach Stage 1 Cable Beach Stage 1	0	0	1,532,000	(1,532,000)	0	0
Community Sporting & Recreation Facilities	BRAC Tennis Court Surface Renewal	108,986	(1,014)	110,000	(1,014)	108,986	0
SES / Department of Fire and Emergency Services	LGGS Capital Grant	0	0	0	0	0	152,934
Various	Cable Beach (Walmanyjun) Foreshore	41,223,725	21,898,404	42,175,321	(951,596)	41,223,725	22,847,922
Roebuck Estate Development Pty Ltd	Drainage Headworks WAPC 155527 STAGE 11C 2022	30,000	17,500	30,000	0	30,000	47,420
Roebuck Estate Development Pty Ltd	Footpath Contribution WAPC 155527 STAGE 11C 2022	50,000	29,169	50,000	0	50,000	341,989
Regional Bikeways Grant- Non Op Inc - Footpaths		900,135	900,135	0	900,135	900,135	380,100
Department of Planning, Lands, and Heritage	Sanctuary Road Detailed Design	241,784	1,784	240,000	1,784	241,784	6,374
Broome Civic Centre Capital Grants - Cap Inc - Bme Civic Centre		4,243	0	34,132	(29,889)	4,243	0
Town Team Movement Ltd	Streets Alive Grant	98,750	0	98,750	0	98,750	18,750
Lotterywest	Cable Beach Waterpark Detailed Design	350,000	0	350,000	0	350,000	350,000
TOTALS		46,465,012	26,297,367	44,650,203	1,814,809	46,465,012	24,854,649

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BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Classification	Nature & Type	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						
FACR1 Budget Amendments - OCM 16/10/25						
Reduction in Salaries due to vacant CEO EA position	Operating Expenditure	Employee costs		19,656		
Contractor engaged to cover vacant CEO EA position	Operating Expenditure	Materials and contracts			(33,520)	
Replacement of lighting controls - Father McMahon Oval	Operating Expenditure	Materials and contracts			(24,310)	
Salary savings from SAGO role vacancy	Operating Expenditure	Employee costs		10,000		
Consultant required for Business Continuity Plan review	Operating Expenditure	Materials and contracts			(25,000)	
Increased security service at library	Operating Expenditure	Materials and contracts			(17,238)	
Reduction in Financial Assistance Grant	Operating Income	Grants, subsidies and contributions			(330,671)	
Increase in untied roads grant funding	Operating Income	Grants, subsidies and contributions		36,900		
Reallocate general advertising funds to video production	Operating Expenditure	Materials and contracts			(20,000)	
Reallocate general advertising funds to video production	Operating Expenditure	Materials and contracts		20,000		
E-Scooter revenue share increased	Operating Income	Revenue from operating activities		15,000		
increased funding required for preventative / inspection minor expenditure	Operating Expenditure	Materials and contracts			(11,000)	
Additional funds required to reflect public health plan tender responses	Operating Expenditure	Materials and contracts			(25,000)	
Salary savings - to offset potential contract works - drainage maintenance	Operating Expenditure	Employee costs		15,000		
Contract works offset by salary savings - drainage maintenance	Operating Expenditure	Materials and contracts			(15,000)	
Decrease contractor requirement due to internal works - Yamashita st	Operating Expenditure	Materials and contracts		6,000		
Additional gravel fill required for Lawrence Rd	Operating Expenditure	Materials and contracts			(6,000)	
Increased income received from caravan park waste	Operating Income	Fees and charges		26,000		
Upgrades to fencing around landfill contingency area	Capital Expenditure	Materials and contracts			(42,000)	
Transfer from Refuse Site Reserve to fund fencing alignment	Capital Income	Transfer from reserves		16,000		
Town beach café redevelopment project on hold - budgeted funds transferred to reserve	Capital Expenditure	Materials and contracts		539,983		
Town beach café redevelopment project on hold - budgeted funds transferred to reserve	Capital Expenditure	Transfer to reserves			(539,983)	
Additional funds required for three high-spec computers for engineering department	Operating Expenditure	Materials and contracts			(12,000)	
Reallocating Salary Savings to external support for wet season weed management	Operating Expenditure	Materials and contracts			(20,000)	
Reallocating Salary Savings to external support for wet season weed management	Operating Expenditure	Employee costs		10,000		
Reallocating Salary Savings to external support for wet season weed management	Operating Expenditure	Employee costs		10,000		
Reallocating Salary Savings to external support for routine cemetery maintenance	Operating Expenditure	Employee costs		10,000		
Reallocating Salary Savings to external support for routine cemetery maintenance	Operating Expenditure	Materials and contracts			(10,000)	
Funding for Haynes Oval upgrade to be allocated to other projects	Capital Expenditure	Materials and contracts		181,713		
Increased expenditure required for Haynes Oval pump upgrade	Capital Expenditure	Materials and contracts			(30,000)	
Increased allocation to bus shelter renewal	Capital Expenditure	Materials and contracts			(13,800)	
Increased allocation to street lighting renewal	Capital Expenditure	Materials and contracts			(68,140)	
Increase allocation to footbridge renewal	Capital Expenditure	Materials and contracts			(69,773)	
Funding required to furnish a new staff house	Operating Expenditure	Other expenditure			(25,000)	
Overspend in finalising Frederick St Roundabout project	Capital Expenditure	Materials and contracts			(12,936)	
Reallocation from Jewell to Blvd project to fund Frederick St overrun	Capital Expenditure	Materials and contracts		12,936		

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BUDGET AMENDMENTS

Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	(775,977)	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	517,500	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	238,477	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	20,000	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	(2,164,033)	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	206,186	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	1,957,847	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	(661,657)	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	17,587	
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	644,070	
Additional funds required for failed aircon renewal	Capital Expenditure	Materials and contracts	(7,169)	
Aircon renewal to be funded by reserves	Capital Income	Transfer from reserves	7,169	(422,183)
SMC 03/11/25				
Additional funding for contaminated site remediation - funded through reserves	Operating Expenditure	Materials and contracts	(850,000)	
Additional funding for contaminated site remediation - funded through reserves	Capital Income	Transfer from reserves	850,000	(422,183)
OMC Dec 11/12/25				
Finalisation of Audited 2024-25 Closing Surplus - Impact on 2025-26 Opening surplus	Opening surplus(deficit)		2,513,281	
Transfer to Building Reserve	Opening surplus(deficit)	Transfer to reserves	(360,904)	
Transfer to IT Equipment Reserve	Opening surplus(deficit)	Transfer to reserves	(360,904)	
To correct advance payment of Finanical Assistance Grant	Operating Income	Grants, subsidies and contributions	(256,871)	
To correct advance payment of Finanical Assistance Grant	Operating Income	Grants, subsidies and contributions	(399,881)	
Additional Income - Old Broome Road Project	Capital Income	Proceeds from capital grants, subsidies and contributions	53,159	

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BUDGET AMENDMENTS

Additional Income - Old Broome Road Project	Capital Income	Proceeds from capital grants, subsidies and contributions	693,519	
Additional Income - Old Broome Road Project	Capital Income	Transfer from reserves	166,659	
Additional expenditure required for Old Broome Road upgrade	Capital Expenditure	Payments for construction of infrastructure	(860,177)	
Additional funds required for purchase of light vehicles	Capital Expenditure	Payments for property, plant and equipment	(33,553)	
Additional funds required for purchase of light vehicles - transfer from reserve	Capital Income	Transfer from reserves	33,553	765,699
Finalisation of Carry-forward projects for the 2024-25 financial year				
Operating Grants	Operating Income	Grants, subsidies and contributions	(14,200)	
Capital Grants	Capital Income	Proceeds from capital grants, subsidies and contributions	(2,533,537)	
Proceeds from Sale of Assets	Capital Income	Profit on asset disposals	24,430	
Transfer from Reserve	Capital Income	Transfer from reserves	1,199,796	
Operating Expenditure - Materials and Contracts (.34)	Operating Expenditure	Materials and contracts	(1,287,041)	
Operating Expenditure - Employee Costs (.61)	Operating Expenditure	Employee costs	5,918	
Operating Expenditure - Employee Costs (.76)	Operating Expenditure	Employee costs	(947)	
Capital Expenditure Projects	Capital Expenditure	Payments for property, plant and equipment	(64,090)	
Capital Expenditure Projects	Capital Expenditure	Payments for construction of infrastructure	1,113,828	
Estimated unallocated surplus transferred to Restricted Cash Reserve	Operating Expenditure	Transfer to reserves	421,122	(369,022)
			11,613,289	(11,982,311)
				(369,022)

9.4.8 MINUTES AND RECOMMENDATIONS FROM THE AUDIT AND RISK IMPROVEMENT COMMITTEE MEETING HELD 19 FEBRUARY 2026

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	FRE02
AUTHOR:	Director Corporate Services
CONTRIBUTOR/S:	Finance Officer
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

Council is requested to consider the recommendations of the Audit and Risk Committee to adopt the budget amendments proposed through the 2nd Quarter Finance and Costing Review (FACR) of the Shire's budget for the period ended 31 December 2025, including forecast estimates and budget recommendations to 30 June 2026.

BACKGROUND

Item 5.1 2nd Quarter Finance And Costing Review 2025-26

Previous Considerations

OMC	26 June 2025	Item 9.4.2 Adoption of the 2025/26 Annual Budget
ARC	7 October 2025	Item 5.1 1 st Quarter Finance and Costing Review 2025-26
SMC	3 November 2025	Item 6.1 Contract Variation – Contract 24/08 Contaminated Sites Remediation
ARC	4 December 2025	Item 5.1 Annual Financial Report and Audit Report 2024-25
OMC	16 December 2025	Item 14.1 RFT25/11 Old Broome Road Upgrade Item 14.2 RFT25/10 Supply and Delivery of 9 Light Vehicles

1st Quarter Finance and Costing Review 2025-26

The 1st Quarter Finance and Costing Review (FACR) review was approved by Council at the Ordinary Meeting of Council (OMC) held 16 October 2025. The Q1 FACR contained a comprehensive list of budget amendments with the following proposed amendments of note:

- **Financial Assistance Grant Reduction (expense):** A reduction of \$330,671 in General Purpose Grant funding was offset by an increase of \$36,900 in untied Local Roads grant funding. These movements are dictated by the Grants Commission, and reflect the ongoing decline in overall funding distributed to WA Local Governments.
- **Revenue Share – E-Scooters (saving):** The revised agreement with e-scooter provider 'Beam' increased the revenue received from \$0.20 to \$0.40 per trip. This is forecast to generate an additional \$15,000 in revenue in the 2025/26 financial year.

- **Staff Housing – Furnishings (expense):** An amount of \$25,000 to furnish one of the newly built staff houses.
- **BRAC Reactive Maintenance (expense):** \$24,310 for replacement of ground level control gear to return Father McMahon Sports Field lighting to higher capacity.
- **Development of Public Health Plan (expense):** Additional funding of \$25,000 to progress the project.

The Q1 FACR estimated a closing financial year deficit of **\$422,183**. It was noted by Council and the Audit and Risk Committee that steps would need to be taken to offset this loss of untied grant funding at subsequent FACR's.

Council Approved Budget Amendments

Since the adoption of the 2025/26 Annual Budget Council have approved a number of budget amendments, primarily having nil impact (full detail in attached minutes):

1. OMC 3 November 2025 Item 6.1: Contract Variation – Contract 24/08 Contaminated Sites Remediation (nil impact)
2. ARC 4 December 2025 Item 5.1: Annual Financial Report and Audit Report 2024-25
3. OMC 16 December 2025 Item 14.1- RFT25/11 Old Broome Road Upgrade
4. OMC 16 December 2025 Item 14.2 - RFT25/10 Supply and Delivery of 9 Light Vehicles

At its December OMC Council also accepted the Auditors Report to finalise the accounts for 2024-25 and subsequently allowed for calculation of the final 2024-25 surplus, including final figures for the Carry Forward projects that were incomplete as at 30 June 2025.

There were several amendments required to the 2025-26 Annual Budget resulting from the finalisation of the 2024-25 Audit which have resulted in a cumulative net surplus of **\$53,161**.

After completing the Council Approved Budget Amendments and at the commencement of the 2nd Quarter FACR there was an estimated end of year **deficit of \$369,022**. The deficit is primarily the result of a \$293,00 reduction to the Shire's allocation of untied Financial Assistance Grants (FAG Grants) from the WA State Government Grant Commission.

In recognition of the need to address the shortfall of budgeted Financial Assistance Grants the executive team have undertaken an internal review of capital projects. Several projects have been nominated to be deferred to deliver savings including the Library Feasibility Study and the Depot and Animal Management Facility Masterplan. In addition to addressing the budget shortfall resulting from the reduction in Financial Assistance Grants, deferral allows the diversion of internal resources to progress activities supporting the Shire's response to the Housing Crisis including the finalisation of business cases, grant applications and advocacy.

Quarter 2 Finance and Costing Review

The Shire of Broome has carried out its 2nd Quarter Finance and Costing Review (FACR) for the 2025/26 financial year. This review of the 2025/26 adopted Annual Budget is based on actuals and commitments for the first six months of the year from 1 July 2025 to 31 December 2026, and forecasts for the remainder of the financial year.

The Q2 FACR serves a dual purpose, ensuring compliance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996* "Review of Budget". Reg 33A requires that between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.

The review is required to consider the local government's financial performance for the period 1 July to 31 December, consider the local government's financial position and review the outcomes for the end of that financial year that are forecast in the budget. Once complete the review must be submitted to Council on or before the 31 March following which it must be submitted to the Department within 14 days.

COMMENT

Responsible officers completed the Q2 FACR in January 2026. The executive team thoroughly reviewed and considered the budget requests, weighing the impacts on service levels and potential delays to projects, against the overall annual budget.

The Quarter 2 FACR results indicate an estimated end of year surplus of **\$322,612** should Council approve proposed budget amendments. This figure represents a budget forecast should all expenditure and income occur as expected.

Worth noting are a number of significant salary amendments, which collaboratively have nil impact on the overall budget. These amendments all relate to the correction of account allocation errors that occurred during budget development, or adjustment of salary savings through vacancies which are to be used to engage external support to ensure continued service delivery.

A comprehensive list of accounts has been included for perusal by Council, presented by Directorate (as contained in the Audit and Risk Improvement Committee Minutes, Attachment 1).

A summary of the second quarter FACR result is as follows:

SHIRE OF BROOME SUMMARY REPORT							
BUDGET IMPACT							
	2025/26 Adopted Budget (Inc) / Exp	YTD Adopted Budget Amendments (Inc) / Exp	FACR Q2 Overall (Inc) / Exp	FACR Q2 Org Expenses / (Savings)	FACR Q2 Impact (Inc) / Exp (Org Savings subtracted)	YTD Impact (Org Savings Subtracted)	YTD Overall Position
Office of the CEO	\$0	\$13,864	-\$28,253	-\$28,253	\$0	\$13,864	-\$14,389
Corporate Services	\$0	\$350,319	\$76,926	\$80,638	-\$3,712	\$346,607	\$427,245
Development Services	\$0	\$21,000	-\$98,434	-\$89,650	-\$8,784	\$12,216	-\$77,434
Infrastructure Services	\$0	\$37,000	-\$272,851	-\$192,012	-\$80,839	-\$43,839	-\$235,851
Council amendments	\$0	-\$53,161	\$0	\$0	\$0	-\$53,161	-\$53,161
	\$0	\$369,022	-\$322,612	-\$229,277	-\$93,335	\$275,687	\$46,410

*Council adopted the annual budget with a predicted end-of-year balanced budget.

CONSULTATION

All amendments have been proposed after consultation with Executive and Responsible Officers at the Shire.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996

r33A. Review of Budget

- (1) *Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
 - (a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *consider the local government's financial position as at the date of the review; and*
 - (c) *review the outcomes for the end of that financial year that are forecast in the budget; and*
 - (d) *include the following —*
 - (i) *the annual budget adopted by the local government;*
 - (ii) *an update of each of the estimates included in the annual budget;*
 - (iii) *the actual amounts of expenditure, revenue and income as at the date of the review;*
 - (iv) *adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.*
- (2) *The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*
- (4) *Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

[Regulation 33A inserted: Gazette 31 Mar 2005 p. 1048-9; amended: Gazette 20 Jun 2008 p. 2723-4; SL 2023/106 r. 18.]

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- 1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*
 - (b) *is authorised in advance by resolution*;* or
 - (c) *is authorised in advance by the mayor or president in an emergency.*

(1a) In subsection (1) —

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

POLICY IMPLICATIONS

Item 5.1 2nd Quarter Finance And Costing Review 2025-26

Nil.

It should be noted that according to the materiality threshold set at the budget adoption, should a deficit achieve 1% of Shire’s operating revenue (\$441,595) the Shire must formulate an action plan to remedy the over expenditure.

FINANCIAL IMPLICATIONS

The **net result** of budget amendments previously endorsed by Council (including Quarter 1 FACR) is a budget deficit position of **\$369,022**.

The **net result** of budget amendments proposed through the Quarter 2 FACR will result in a **\$322,612** surplus.

Council’s approval of the Quarter 2 FACR will result in an overall closing position **deficit of \$46,410** to 30 June 2025. The result effectively utilises the Q2 FACR organisational savings to offset the Q1 FACR deficit resulting from the reduction in Financial Assistance Grants.

The **\$46,410 deficit** figure represents a budget forecast should all expenditure and income occur as expected.

RISK

The Finance and Costing Review (FACR) seeks to provide a best estimate of the end-of-year position for the Shire of Broome at 30 June 2026. Contained within the report are recommendations of amendments to budgets which have financial implications on the estimate of the end-of-year position.

The review does not, however, seek to make amendments below the materiality threshold unless strictly necessary. The FACR thresholds are based on 50% of the materiality thresholds of \$5,000 for operating budgets and \$10,000 for capital budgets (the full materiality thresholds set by Council are \$10,000 for operating budgets and \$20,000 for capital budgets). Should a number of accounts exceed their budget within these thresholds, it poses a risk that the predicted final end-of-year position may be understated.

In order to mitigate this risk, the CEO enacted the FACRs to run quarterly and Executive examine each job and account to ensure compliance. In addition, the monthly report provides variance reporting, highlighting any discrepancies against budget.

It should also be noted that should Council decide not to adopt the recommendations, it could lead to some initiatives being delayed or cancelled in order to offset the additional expenditure associated with running the Shire’s operations.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 11 - An engaged and effective workforce that strives for excellence

Objective 11.1 Support employee wellness and foster a positive workplace culture.

VOTING REQUIREMENTS

Absolute Majority

2ND QUARTER FINANCE AND COSTING REVIEW 2025-26 (5.1)

COMMITTEE RECOMMENDATION 2:

That the Audit and Risk Committee recommends that Council:

- 1. Receives the Quarter 2 Finance and Costing Review Report for the period ended 31 December 2025;*
- 2. Adopts the operating and capital budget amendment recommendations for the year ended 30 June 2026 as attached (Attachment 1);*
- 3. Notes a forecast net end-of-year deficit position to 30 June 2026 of \$46,410 including previously adopted budget amendments; and*
- 4. Endorses the Report as the 2025/26 Statutory Mid-Year Budget Review.*

Attachments

1. AUDIT RISK IMPROVEMENT COMMITTEE MINUTES 19 FEBRUARY 2026



UNCONFIRMED MINUTES

OF THE

AUDIT RISK IMPROVEMENT COMMITTEE
MEETING

19 FEBRUARY 2026

These minutes were confirmed at a meeting held and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

SHIRE OF BROOME
AUDIT RISK IMPROVEMENT COMMITTEE MEETING
THURSDAY 19 FEBRUARY 2026
INDEX – MINUTES

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**MINUTES OF THE AUDIT RISK IMPROVEMENT COMMITTEE MEETING OF THE
SHIRE OF BROOME,
HELD IN THE MEETING ROOM COMMITTEE, ON THURSDAY 19 FEBRUARY
2026, COMMENCING AT 8:30 AM.**

1. OFFICIAL OPENING

The Chair welcomed elected members and officers and declared the meeting open at 8:30am.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Members: Cr D Male Deputy Shire President, Chair
Shire President C Mitchell
Cr M Virgo

Apologies: Nil

Leave of Absence: Leave of absence was previously granted to Cr E Smith.

Officers: Mr S Mastrolembo Chief Executive Officer
Mr J Watt Director Corporate Services
Mr J Hall Director Infrastructure
Ms J Johnson Acting Manager Financial Services
Mr J Dodds Accountant
Mr S Santoro Senior Finance Officer
Ms E Kerr Creditors Officer

3. DECLARATIONS OF FINANCIAL INTEREST / IMPARTIALITY

Committee Member	Item No	Item	Nature of Interest
Nil.			

4. CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION:

Minute No. AR/0226/001

Moved: Shire President C Mitchell

Seconded: Cr M Virgo

That the Minutes of the Audit Risk Improvement Committee held on 4 December 2025, as published and circulated, be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY 3/0

5. REPORTS OF OFFICERS

5.1 2ND QUARTER FINANCE AND COSTING REVIEW 2025-26

LOCATION/ADDRESS: Nil
APPLICANT: Nil
FILE: FRE02
AUTHOR: Finance Officer
CONTRIBUTOR/S: Accountant
 Manager Financial Services
RESPONSIBLE OFFICER: Director Corporate Services
DISCLOSURE OF INTEREST: Nil

SUMMARY:

The Audit and Risk Committee is requested to consider the results of the 2nd Quarter Finance and Costing Review (FACR) of the Shire's budget for the period ended 31 December 2025, including forecast estimates and budget recommendations to 30 June 2026.

BACKGROUND

Previous Considerations

OMC	26 June 2025	Item 9.4.2	Adoption of the 2025/26 Annual Budget
ARC	7 October 2025	Item 5.1	1 st Quarter Finance and Costing Review 2025-26
SMC	3 November 2025	Item 6.1	Contract Variation – Contract 24/08 Contaminated Sites Remediation
ARC	4 December 2025	Item 5.1	Annual Financial Report and Audit Report 2024-25
OMC	16 December 2025	Item 14.1	RFT25/11 Old Broome Road Upgrade
		Item 14.2	RFT25/10 Supply and Delivery of 9 Light Vehicles

1st Quarter Finance and Costing Review 2025-26

The 1st Quarter Finance and Costing Review (FACR) review was approved by Council at the Ordinary Council Meeting held 16 October 2025. The Q1 FACR contained a comprehensive list of budget amendments with the following proposed amendments of note:

- **Financial Assistance Grant Reduction (expense):** A reduction of \$330,671 in General Purpose Grant funding was offset by an increase of \$36,900 in untied Local Roads grant funding. These movements are dictated by the Grants Commission, and reflect the ongoing decline in overall funding distributed to WA Local Governments.
- **Revenue Share – E-Scooters (saving):** The revised agreement with e-scooter provider 'Beam' increased the revenue received from \$0.20 to \$0.40 per trip. This

is forecast to generate an additional \$15,000 in revenue in the 2025/26 financial year.

- **Staff Housing – Furnishings (expense):** An amount of \$25,000 to furnish one of the newly built staff houses.
- **BRAC Reactive Maintenance (expense):** \$24,310 for replacement of ground level control gear to return Father McMahon Sports Field lighting to higher capacity.
- **Development of Public Health Plan (expense):** Additional funding of \$25,000 to progress the project.

The Q1 FACR estimated a closing financial year deficit of **\$422,183**. It was noted by Council and the Audit and Risk Committee that steps would need to be taken to offset this loss of untied grant funding at subsequent FACR's.

Council Approved Budget Amendments

Since the adoption of the 2025/26 Annual Budget Council have approved the following budget amendments:

OMC 3 November 2025 Item 6.1: Contract Variation – Contract 24/08 Contaminated Sites Remediation

The net impact on municipal funds for 2025/26 is \$0, as the budget amendments offset each other (\$850,000 in Transfer from Reserve income and \$850,000 in expenditure). An agenda item was presented to the full Council, outside of the FACR process, to facilitate the proposed project. Council resolved the following:

<u>COUNCIL RESOLUTION:</u>	
(REPORT RECOMMENDATION)	Minute No. C/1125/011
Moved: Cr M Virgo	Seconded: Cr S Cooper
That Council:	
1. Authorise the Chief Executive Officer to vary Contract 24/08 Contaminated Site Remediation Reserve 42502 up to a maximum contract value of \$2,975,000 Ex GST.	
2. Approve a budget amendment of \$850,000 Ex GST to Expense Account 101010500 for the delivery of Contract 24/08 Contaminated Site Remediation Reserve 42502	
3. Approve a budget amendment of \$850,000 Ex GST to Account 101015250 Transfer From Reuse Site Reserve – Sanitation Gen Refuse Mun.	
For: Shire President C Mitchell, Cr D Male, Cr S Cooper, Cr J Lewis, Cr P Matsumoto, Cr E Smith, Cr P Taylor, Cr M Virgo.	
CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 8/0	

ARC 4 December 2025 Item 5.1 - Annual Financial Report and Audit Report 2024-25

This report contained the Auditors Report to finalise the accounts for 2024-25 and subsequently allowed for calculation of the final 2024-25 surplus, including final figures for the Carry Forward projects that were incomplete as at 30 June 2025.

There were several amendments required to the 2025-26 Annual Budget resulting from the finalisation of the 2024-25 Audit which have resulted in a cumulative net surplus of **\$53,161**.

COMMITTEE RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. AR/1225/002

Moved: Cr M Virgo

Seconded: Cr D Male

That the Audit and Risk Committee recommends that Council:

- 1. Receive the Chief Executive Officer's report relating to the audit.**
- 2. Receive the:**
 - (a) Management Representation Letter as per Attachment 1;**
 - (b) Audited Annual Financial Report including the Independent Auditor's Report as per Attachment 2 and 3; and**
 - (c) Audit Management Letter as per Confidential Attachment 4 and 5.**
- 3. Adopt the Audited Annual Financial Report dated 2 December 2025 and the Audit Management Letter for the year ended 30 June 2025 as per Attachment 2,3,4 and 5 respectively.**
- 4. Approves the Budget Amendment detailed as per Attachment 6 to finalise the correct amounts for Carry Forwards from 2024-2025.**
- 5. Acknowledging the advance payment of the Financial Assistance Grant in June 2025, approves budget amendments to decrease GL 100303010 General Purpose Grant by \$256,871 and GL 101203050 Untied Roads Grant by \$399,881.**
- 6. Approves a budget amendment to allocate \$360,903.50 of net 2024/25 surplus to GL 101474570 Transfer to Building Reserve to offset costs of new capital building projects contained within the Council Plan; and**
- 7. Approves a budget amendment to allocate \$360,903.50 of net 2024/25 surplus to GL 101419950 Transfer to IT & Equipment Reserve for Replacement of ERP Software and systems.**

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 2/0

OMC 16 December 2025 Item 14.1- RFT25/11 Old Broome Road Upgrade25

Budget Amendment relating to the Old Broome Road project. Increased expenditure and recognition of increased grant funds. The amendment had no overall financial impact.

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/1225/023

Moved: Cr P Taylor

Seconded: Cr S Cooper

That Council:

- 1. Note the recommendation in the Evaluation Report for RFT25/11 Old Broome Road Upgrade as presented in Attachment 2;**
- 2. Accepts the Tender provided by Roadline Contracting Pty Ltd as the most advantageous Respondent from which to form a Contract, after final contract negotiations including considered collaboration on the most**

efficient programme to minimise traffic interruption to a maximum value of \$3,458,072 Ex GST.

- 3. Requests the Chief Executive Officer seek an amendment from the Australian Government's Department of Infrastructure, Transport, Regional Development, Communications and the Arts to allocate the unallocated funds from the 2025/26 and 2026/27 Roads to Recovery years to the 2025/26 Roads to Recovery year for the Old Broome Road project**
- 4. Authorises the Chief Executive Officer to negotiate and sign the contract documentation following final contract negotiations and the appropriate financial due diligence, and negotiate contract variations during the works/project if necessary;**
- 5. Approve a budget amendment of \$53,159 Ex GST to increase Income Account 121719B RPG Old Broome Road for the delivery of RFT25/11 Old Broome Road Upgrade**
- 6. Approve a budget amendment of \$693,518.50 Ex GST to increase Income Account 121719A RTR Old Broome Road for the delivery of RFT25/11 Old Broome Road Upgrade.**
- 7. Approve a budget amendment of \$166,658.50 Ex GST to undertake a transfer from the Shire's Footpath Reserve, Account 121719D, for expenditure on 121719 Old Broome Road for the delivery of RFT25/11 Old Broome Road Upgrade.**
- 8. Approve a budget amendment of \$860,177 Ex GST to increase Expense Account 121719 Old Broome Road for the delivery of RFT25/11 Old Broome Road Upgrade.**
- 9. Requests the Chief Executive Officer seek an increase to the grant agreement from the Department of Transport's West Australian Bicycle Network grant program for 50% of the project increase.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr E Smith, Cr S Cooper, Cr P Matsumoto, Cr P Taylor and Cr M Virgo

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 8/0

OMC 16 December 2025 Item 14.2 - RFT25/10 Supply and Delivery of 9 Light Vehicles

Approval of a Budget Amendment to increase expenditure and to recognise increased income due to proceeds of sale. The amendments had no overall financial impact.

COUNCIL RESOLUTION:

(RECOMMENDATION)

Minute No. C/1225/024

Moved: Cr M Virgo

Seconded: Cr P Taylor

REPORT RECOMMENDATION:

That Council:

- 1. Note the recommendation in the Evaluation Report for RFT25/10 for Supply and Delivery of Nine (9) Light Vehicles as presented in Attachment 1.**

- 2. Notes the removal of one Dual Cab Tipper Utility (P18118) from the Contract in order to review usage and refine vehicle specifications prior to replacement.**
- 3. Accepts the Tender provided by North West Motor Group Pty Ltd as the most advantageous Respondent from which to form a Contract for RFT 25/10 Supply and Delivery of 9 Light Vehicles, after final contract negotiations to a maximum value of \$497,553 Ex GST, subject to minor variations.**
- 4. Authorises the Chief Executive Officer to negotiate and sign the contract documentation following final contract negotiations and the appropriate financial due diligence, and negotiate contract variations during the works/project if necessary.**
- 5. Approves the budget amendments contained in Attachment 2, totalling \$33,553 Ex GST for the RFT25/10 Supply and Delivery of 9 Light Vehicles.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr E Smith, Cr S Cooper, Cr P Matsumoto, Cr P Taylor and Cr M Virgo

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 8/0

After completing the Council Approved Budget Amendments and at the commencement of the 2nd Quarter FACR there was an estimated end of year **deficit of \$369,022**. The deficit is primarily the result of a \$293,00 reduction to the Shire's allocation of untied Financial Assistance Grants (FAG Grants) from the WA State Government Grant Commission.

In recognition of the need to address the shortfall of budgeted Financial Assistance Grants the executive team have undertaken an internal review of capital projects. Several projects have been nominated to be deferred to deliver savings including the Library Feasibility Study and the Depot and Animal Management Facility Masterplan. In addition to addressing the budget shortfall resulting from the reduction in Financial Assistance Grants, deferral allows the diversion of internal resources to progress activities supporting the Shire's response to the Housing Crisis including the finalisation of business cases, grant applications and advocacy.

Quarter 2 Finance and Costing Review

The Shire of Broome has carried out its 2nd Quarter Finance and Costing Review (FACR) for the 2025/26 financial year. This review of the 2025/26 adopted Annual Budget is based on actuals and commitments for the first six months of the year from 1 July 2025 to 31 December 2026, and forecasts for the remainder of the financial year.

This process aims to highlight over and under expenditure of funds and over and under achievement of income targets for the benefit of Executive and Responsible Officers to ensure good fiscal management of their projects and programs.

Once this process is completed, a report is compiled identifying budgets requiring amendments to be adopted by Council. Additionally, a summary provides the financial impact of all proposed budget amendments to the Shire of Broome's adopted end-of-year forecast, to assist Council to make an informed decision.

It should be noted that the 2025/26 Annual Budget was adopted at the Ordinary Meeting of Council (OMC) on 26 June 2025 as a balanced budget.

The Q2 FACR also ensures compliance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996* "Review of Budget". Reg 33A requires that between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.

The review is required to consider the local government's financial performance for the period 1 July to 31 December, consider the local government's financial position and review the outcomes for the end of that financial year that are forecast in the budget. Once complete the review must be submitted to Council on or before the 31 March following which it must be submitted to the Department within 14 days.

COMMENT

Responsible officers completed the Q2 FACR in January 2026. The executive team thoroughly reviewed and considered the budget requests, weighing the impacts on service levels and potential delays to projects, against the overall annual budget.

The Quarter 2 FACR results indicate an estimated end of year surplus of **\$322,612** should Council approve proposed budget amendments. This figure represents a budget forecast should all expenditure and income occur as expected.

While officers make every effort to ensure the net impact of each FACR is minimal, and offset savings and expenditure within their assigned budgets and directorates, this is not always achievable. The Q2 FACR has balanced the impact of the proposed variances within the full budget, including the proposed amendments outlined in the table below.

In addition to the proposed amendments tabled below, there are a number of significant salary amendments, which collaboratively have nil impact on the overall budget. These amendments all relate to the correction of account allocation errors that occurred during budget development.

BRAC POS Renewals	\$795,451
Proposed infrastructure (\$539,968) and POS renewals (\$255,483) for BRAC will be delivered in 26/27 as part of a larger scope. Playground and Park improvements deferred until Parks Strategy is complete in 2025-26. The strategy will guide priorities and work delivery These project budgets have been transferred to POS Reserve to preserve current funding. Nil overall impact.	
Cable Beach Stage 2	\$538,000
Additional funds required for Marketing and Communications, Public Art and detailed design and construction of Commercial Spaces as discussed at the December Council Workshop. These costs are being funded through the Cable Beach Contingency budget and as such have a nil impact. Nil overall impact.	
Cable Beach East Intersection (BRAC)	\$475,788
Proposing to defer project to 2026/27 to allow for further design and due to resourcing implications of Cable Beach Stage 2. Further design work required with the remainder of funds transferred to reserve. There are synergies between the Cable Beach Road East Roundabout and the BRAC Carpark projects that if appropriately managed will deliver savings and improved outcomes. Nil overall impact.	
Frederick Street Off-street Carparking (BSHS)	\$243,640

Project on hold pending traffic assessment following road upgrades. Further design required to ensure optimal outcome. Funds transferred to reserve. Nil overall impact noting Department of Education grant funded project.	
Youth Bike Track	\$178,008
Labour resources diverted from BRAC Carparking project to undertake works on Youth Bike Track following completion of the Asbestos Remediation at the same reserve.	
SES Vehicle	\$152,934
Under agreement with FESA a new State Emergency Services vehicle has been delivered. As part of the agreement the vehicle is funded by FESA but is required to be recorded on the Shire's Asset Register. The budget amendment will recognise a non-cash grant as income alongside the actual asset cost which will show as Capital Expenditure. Nil overall impact.	
BRAC Carpark	\$132,000
Proposing to defer project to 2026/27 and utilise labour resources to assist with Youth Bike Track at BRAC. Design work is underway with the remainder of funds transferred to reserve. There are synergies between the BRAC Carpark and Cable Beach Road East Roundabout projects that if appropriately managed will deliver savings and improved outcomes. Nil overall impact, noting only remaining material budget is proposed to be transferred to reserve (\$132,000). Labour resources will need to be secured for works to be undertaken in 2026-27. Nil overall impact.	
Business Continuity and Risk Management Framework	\$110,000
Following RFQ processes further funds are required to finalise the Business Continuity and Risk Management Framework (\$30K and \$80K respectively). The proposed budget amendments will provide a completed Business Continuity Management Framework by the end of the financial year, and will allow a Risk Management Framework review to be progressed significantly.	
Library Feasibility Study	-\$100,000
Following budget deliberations Tourism WA advised they had secured \$200,000 to deliver a Kimberley Events Centre Feasibility Study. Shire officers have successfully requested that the feasibility include co-location options and performing arts centre capabilities are included within the scope. The outcome of the study has the potential to impact a number of strategic projects currently in the feasibility or early planning stages including the Broome Library. Officers recommend that the project is deferred pending the outcomes of the Kimberley Event Centre Feasibility Study. Deferred to assist in addressing Financial Assistance Grant reduction.	
Depot Relocation and Animal Management Masterplan	-\$60,000
Land tenure assurance is yet to be clarified and has resulted in delays to the project. It is proposed to defer these works to 26/27 with funding to be split across the 26/27 and 27/28 financial years. Deferred to assist in addressing Financial Assistance Grant reduction.	

A comprehensive list of accounts has been included for perusal by the committee, presented by Directorate (refer to Attachment 1).

A summary of the results is as follows:

SHIRE OF BROOME SUMMARY REPORT							
BUDGET IMPACT							
	2025/26 Adopted Budget (Inc) / Exp	YTD Adopted Budget Amendments (Inc) / Exp	FACR Q2 Overall (Inc) / Exp	FACR Q2 Org Expenses / (Savings)	FACR Q2 Impact (Inc) / Exp (Org Savings subtracted)	YTD Impact (Org Savings Subtracted)	YTD Overall Position
Office of the CEO	\$0	\$13,864	-\$28,253	-\$28,253	\$0	\$13,864	-\$14,389
Corporate Services	\$0	\$350,319	\$76,926	\$80,638	-\$3,712	\$346,607	\$427,245
Development Services	\$0	\$21,000	-\$98,434	-\$89,650	-\$8,784	\$12,216	-\$77,434
Infrastructure Services	\$0	\$37,000	-\$272,851	-\$192,012	-\$80,839	-\$43,839	-\$235,851
Council amendments	\$0	-\$53,161	\$0	\$0	\$0	-\$53,161	-\$53,161
	\$0	\$369,022	-\$322,612	-\$229,277	-\$93,335	\$275,687	\$46,410

*Council adopted the annual budget with a predicted end-of-year balanced budget.

CONSULTATION

All amendments have been proposed after consultation with Executive and Responsible Officers at the Shire.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 1996

r33A. Review of Budget

- (1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget; and
 - (d) include the following —
 - (i) the annual budget adopted by the local government;
 - (ii) an update of each of the estimates included in the annual budget;
 - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;

- (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- *Absolute majority required.
- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

[Regulation 33A inserted: Gazette 31 Mar 2005 p. 1048-9; amended: Gazette 20 Jun 2008 p. 2723-4; SL 2023/106 r. 18.]

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
- (b) is authorised in advance by resolution*; or
- (c) is authorised in advance by the mayor or president in an emergency.
- (1a) In subsection (1) —

"additional purpose" means a purpose for which no expenditure estimate is included in the local government's annual budget.

POLICY IMPLICATIONS

Nil.

It should be noted that according to the materiality threshold set at the budget adoption, should a deficit achieve 1% of Shire's operating revenue (\$441,595) the Shire must formulate an action plan to remedy the over expenditure.

FINANCIAL IMPLICATIONS

The **net result** of budget amendments previously endorsed by Council (including Quarter 1 FACR) is a budget deficit position of **\$369,022**.

The **net result** of budget amendments proposed through the Quarter 2 FACR will result in a **\$322,612** surplus.

Council's approval of the Quarter 2 FACR will result in an overall closing position **deficit of \$46,410** to 30 June 2025. The result effectively utilises the Q2 FACR organisational savings to offset the Q1 FACR deficit resulting from the reduction in Financial Assistance Grants.

The **\$46,410 deficit** figure represents a budget forecast should all expenditure and income occur as expected.

RISK

The Finance and Costing Review (FACR) seeks to provide a best estimate of the end-of-year position for the Shire of Broome at 30 June 2026. Contained within the report are recommendations of amendments to budgets which have financial implications on the estimate of the end-of-year position.

The review does not, however, seek to make amendments below the materiality threshold unless strictly necessary. The FACR thresholds are based on 50% of the materiality thresholds of \$5,000 for operating budgets and \$10,000 for capital budgets (the full materiality thresholds set by Council are \$10,000 for operating budgets and \$20,000 for capital budgets). Should a number of accounts exceed their budget within these thresholds, it poses a risk that the predicted final end-of-year position may be understated.

In order to mitigate this risk, the CEO enacted the FACRs to run quarterly and Executive examine each job and account to ensure compliance. In addition, the monthly report provides variance reporting, highlighting any discrepancies against budget.

It should also be noted that should Council decide not to adopt the recommendations, it could lead to some initiatives being delayed or cancelled in order to offset the additional expenditure associated with running the Shire's operations.

STRATEGIC ASPIRATIONS

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Eleven – Effective leadership, advocacy and governance:

11.1 Strengthen leadership, advocacy and governance capabilities.

Outcome Thirteen - Value for money from rates and long term financial sustainability:

13.1 Plan effectively for short and long term financial sustainability.

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. AR/0226/002

Moved: Cr M Virgo

Seconded: Shire President C Mitchell

That the Audit Risk Improvement Committee recommends that Council:

- 1. Receives the Quarter 2 Finance and Costing Review Report for the period ended 31 December 2025;**
- 2. Adopts the operating and capital budget amendment recommendations for the year ended 30 June 2026 as attached (Attachment 1);**
- 3. Notes a forecast net end-of-year deficit position to 30 June 2026 of \$46,410 including previously adopted budget amendments; and**
- 4. Endorses the Report as the 2025/26 Statutory Mid-Year Budget Review.**

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 3/0

Attachments

1. Quarter 2 Finance and Costing Review 2025-26

Item 5.1 - 2ND QUARTER FINANCE AND COSTING REVIEW 2025-26

SHIRE OF BROOME SUMMARY REPORT							
BUDGET IMPACT							
	2025/26 Adopted Budget (Inc) / Exp	YTD Adopted Budget Amendments (Inc) / Exp	FACR Q2 Overall (Inc) / Exp	FACR Q2 Org Expenses / (Savings)	FACR Q2 Impact (Inc) / Exp (Org Savings subtracted)	YTD Impact (Org Savings Subtracted)	YTD Overall Position
Office of the CEO	\$0	\$13,864	-\$28,253	-\$28,253	\$0	\$13,864	-\$14,389
Corporate Services	\$0	\$350,319	\$76,926	\$80,638	-\$3,712	\$346,607	\$427,245
Development Services	\$0	\$21,000	-\$98,434	-\$89,650	-\$8,784	\$12,216	-\$77,434
Infrastructure Services	\$0	\$37,000	-\$272,851	-\$192,012	-\$80,839	-\$43,839	-\$235,851
Council approved budget amendments	\$0	-\$53,161	\$0	\$0	\$0	-\$53,161	-\$53,161
	\$0	\$369,022	-\$322,612	-\$229,277	-\$93,335	\$275,687	\$46,410

* Council adopted the annual budget with a predicted end-of-year balanced budget, which included previous year carried forward surplus
 ** Please note that should the Forecast budget predict a deficit greater than 1% of budgeted operating revenue excluding grants and contributions for assets, and profit on sale of assets (\$497,043), an action plan to remedy the situation will be prepared in accordance with Item 9.4.2 of July SMC on Materiality Threshold.
 † Includes all additional Council adopted budget amendments year-to-date, including any previous FACRs

Item 5.1 - 2ND QUARTER FINANCE AND COSTING REVIEW 2025-26

SHIRE OF BROOME FINANCE & COSTING REVIEW QUARTER 2025-26										
COA Code	Job Number	IE Code	Account / Job Description	2025/26 Full Year Current Budget	2025/26 YTD Actuals	Proposed Budget Amdt	Proposed Budget	Reserve Movements	Proposed Amendment Description	Org Savings
Office of the CEO										
ADMIN1 - Chief Executive Officer - S Mastrolembo										
23010		629	Salary - Op Exp - Other Governance	\$384,696	\$0	-\$226,954	\$157,742		Nil impact. Salary budget assigned to incorrect account	
142006		61	Salary - Op Exp - Human Resources	\$482,256	\$278,455	\$57,763	\$540,019		Nil impact. Salary budget assigned to incorrect account	
142010		61	Salary - Op Exp - Gen Admin	\$709,292	\$347,004	\$69,699	\$778,991		Nil impact. Salary budget assigned to incorrect account	
143010		61	Salary - Op Exp - Engineering Office	\$1,123,272	\$470,864	\$99,492	\$1,222,764		Nil impact. Salary budget assigned to incorrect account	
						\$0		\$0		\$0
ADMIN2 - Executive Assistant CEO - vacant										
22121		34	Kimberley Zone - SOB's Members Costs - Op Exp - Kimberley Zone	\$10,000	\$16,693	\$10,000	\$20,000		Over expenditure due to Kimberley Regional Group Canberra Trip in September 2025 and attendance at the Developing Northern Australia Conference	
23015		34	Executive Travel & Accom - Op Exp - Other Governance	\$18,000	\$1,867	-\$10,000	\$8,000		Reduced expenditure to offset above Kimberley Regional Group	
						\$0		\$0		\$0
CS3 - Manager People and Culture - C Tribble										
142044		79	Uniform - Op Exp - General Admin O'Heads	\$91,000	\$16,268	-\$20,000	\$71,000		Uniform expenditure lower than expected	-\$20,000
142389		14	Reimbursement No GST - Op Inc - General Administration	\$0	-\$8,253	-\$8,253	-\$8,253		Reimbursement - Jury Duty and Relocation Allowance	-\$8,253
						-\$28,253		\$0		-\$28,253
			<i>Office of the CEO Directorate (Saving)/Expense</i>			-\$28,253		\$0		-\$28,253
Corporate Services										
BRAC1 - Manager Community Facilities - C Zepnick										
117010	117011	34	Aquatic Building & Pool General Maint Exp	\$25,000	\$12,197	\$12,000	\$37,000		Lifeguard room roller door replacement. Increase in general reactive building maintenance	

Item 5.1 - 2ND QUARTER FINANCE AND COSTING REVIEW 2025-26

117081	117082	34	General Building & Facility Maint - BRAC Dry - Op Exp	\$50,000	\$29,033	\$20,000	\$70,000	Numerous building maintenance expenses on aging infrastructure	\$20,000	
117236		02	Consumables Sales	-\$55,000	-\$43,235	-\$25,000	-\$80,000	Higher than anticipated sales corresponds with higher expenditure (Acct 117336)		
117336		36	Cost Of Goods Sold Direct (Consumables) Op Exp - BRAC General	\$30,000	\$19,780	\$15,000	\$45,000	Higher expense corresponds with higher income on sales (Acct 117236)		
117250		02	Tennis BRAC Program Inc	-\$30,000	-\$21,025	-\$10,000	-\$40,000	Higher than expected usage, Pickleball has been popular	-\$10,000	
117410		02	Entry Fees and Spectator Fees - Op Inc - BRAC Aquatic	-\$280,000	-\$155,030	-\$20,000	-\$300,000	Increased Education Department swim lessons throughout the year with increased entry income. Generally a busy year	-\$20,000	
						-\$8,000	\$0		-\$10,000	
CMS4 - Civic Centre Coordinator - S Bowra										
116470	116471	34	Broome Civic Centre Building General Maint Exps - Op Exp Bme Civic Centre	\$50,000	\$34,599	\$27,000	\$77,000	Increased reactive building maintenance and repairs. Fence renewal due to failed components	\$27,000	
116492		34	Sundry Consultant Expenses - Broome Civic Centre - Op Exp MUN	\$7,000	\$0	-\$7,000	\$0	Funding for kitchen redesign not required until 2026/27. Savings proposed to offset general building maintenance expenses	-\$7,000	
						\$27,000	\$0		\$20,000	
CS2 - Manager Financial Services - F Mammone										
30147		02	Rates Admin Instalment Charge - Op Inc - Rates	-\$60,000	-\$65,712	-\$5,712	-\$65,712	Instalment Admin Charge exceeds budget. Not expecting any further income this year		
30149		341	Legal & Rates Consulting Exp - Op Exp - Rates	\$3,000	\$1,914	\$10,000	\$13,000	Funds for legal advice for SAT mediation - FHL Rate Exemption Application	\$10,000	
30201		23	Rates Non Payment Int - Op Inc - Rates	-\$156,000	-\$119,558	-\$20,000	-\$176,000	Expected increase to Penalty Interest		
32480		02	Rates Enquiry Fees - Op Inc - Rates	-\$75,000	-\$44,105	-\$10,000	-\$85,000	Expected increase to Rates Enquiry Fees	-\$10,000	
142120		58	Bank Charges with GST Only - Op Exp - General Administration O'Heads	\$60,000	\$51,474	\$20,000	\$80,000	Bank Fees higher than last year		
143390		14	Reimb Received No GST Incl Diesel Fuel Rebate & Insurance - Op Inc	-\$80,004	-\$50,238	-\$10,000	-\$90,004	Tracking ahead of Budget	-\$10,000	
						-\$15,712	\$0		-\$10,000	
CS4 - Manager Governance, Strategy & Risk - R Doyle										
24010		34	Conferences Travel & Accom Op Exp - Members	\$65,000	\$16,588	\$15,000	\$80,000	Elected Member professional development as per Council Policy - Diploma of Local Government	\$15,000	

Item 5.1 - 2ND QUARTER FINANCE AND COSTING REVIEW 2025-26

142233	34	Consultants Administration Dept - Op Exp - Corp Gov Support	\$74,000	\$11,317	\$110,000	\$184,000		Additional \$30K required for Business Continuity Planning to address audit finding; \$80k required for update of Risk Framework and Registers to address organisation gap and audit finding	\$110,000	
142390	14	Reimb Bonuses Rebates & Sundry Income	\$0	-\$34,363	-\$34,362	-\$34,362		Workers Compensation Premium Adjustment for 24/25 based on Actual Wages	-\$34,362	
					\$90,638		\$0		\$90,638	
CS6 - Manager Information Services - R Ali										
146102	34	License Maint and Support - IT Exp	\$980,456	\$423,051	\$15,000	\$995,456		Transfer Media Monitoring software subscription expense to IT Software Licensing account		
23016	34	PR & Promotions Exp - Op Exp - Other Governance	\$51,000	\$15,992	-\$15,000	\$36,000		Transfer Media Monitoring software budget to IT Software Licensing account		
146111	34	IT Contract Consultants - Exp	\$146,750	\$22,500	\$10,282	\$157,032		Additional funds required for Cyber Security ES8 Maturity Remediation works. Savings from salary vacancies utilised to offset costs		
146105	61	Salary - Op Exp - IT	\$733,812	\$219,253	-\$10,282	\$723,530		Salary Savings from vacancy to offset Cyber Security ES8 Maturity Remediation works		
146105	76	Salary - Op Exp - IT	\$92,796	\$25,257	-\$34,630	\$58,166		Nil impact. Salary budget assigned to incorrect account		
146105	61	Salary - Op Exp - IT	\$733,812	\$219,253	-\$249,000	\$484,812		Nil impact. Salary budget assigned to incorrect account		
146106	61	Salary - Op Exp - Records	\$0	\$132,072	\$249,000	\$249,000		Nil impact. Salary budget assigned to incorrect account		
146106	76	Salary - Op Exp - Records	\$0	\$19,347	\$34,630	\$34,630		Nil impact. Salary budget assigned to incorrect account		
					\$0		\$0		\$0	
LS1 - Library Coordinator - A Morris										
115280	34	Grant Program Expenses - Op Exp - Library (Income in 115480)	\$34,901	\$6,739	\$12,766	\$47,667		Additional grants acquired to be used to purchase standalone Meeting Pod in Library		
115480	11	Grant Program Income - Op Inc - Library (Expense in 115280)	-\$34,901	-\$21,220	-\$12,766	-\$47,667		Additional untied grants acquired to be used to purchase standalone Meeting Pod in Library		
115410	02	Libraries- Miscellaneous Op Inc - Libraries MUN	-\$20,000	-\$17,364	-\$10,000	-\$30,000		Increased printing income since implementation of Princh Print system	-\$10,000	
					-\$10,000		\$0		-\$10,000	
		<i>Corporate Services Directorate (Saving)/Expense</i>			\$76,926		\$0		\$80,638	
Development Services										
BC - Marketing & Communications Coordinator - T Pomery										

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22171		34	Advertising General - Op Exp - Other Governance	\$80,000	\$30,164	-\$19,650	\$60,350	Savings due to 6 month Goolarri contract rather than 12 months and lower than expected costs for Newspaper and Triple M. Reallocate savings for additional statistics database for the Community Scorecard (Acct 23454)	-\$19,650	
23454		34	Community Perception Survey - Op Exp - Other Gov	\$31,500	\$0	\$10,000	\$41,500	Savings reallocated for additional statistics database for the Community Scorecard (Acct 22171)	\$10,000	
						-\$9,650	\$0		-\$9,650	
BS1 - Acting Manager Planning & Building Services - J Perkins										
106039		34	Planning Appeals - Op Exp - Town Planning/ Regional Devel	\$10,000	\$8,684	\$15,000	\$25,000	Additional funding is required due to increased legal and compliance costs.	\$15,000	
106410		04	Planning Fees (GST Free) - Op Inc - Town Planning/Regional Devel	-\$125,000	-\$77,630	-\$20,000	-\$145,000	Income tracking ahead and anticipate to continue as tracking.	-\$20,000	
106010		61	Salary - Op Exp - Planning	\$859,092	\$312,467	-\$294,084	\$565,008	Nil impact. Salary budget assigned to incorrect account		
106010		76	Salary - Op Exp - Planning	\$111,792	\$41,267	-\$35,290	\$76,502	Nil impact. Salary budget assigned to incorrect account		
133010		76	Salary - Op Exp - Building Control	\$47,700	\$20,539	\$7,129	\$54,829	Nil impact. Salary budget assigned to incorrect account		
133010		61	Salary - Op Exp - Building Control	\$295,740	\$143,833	\$59,409	\$355,149	Nil impact. Salary budget assigned to incorrect account		
106100		76	Salary - Op Exp - Development Services	\$11,784	\$17,684	\$28,161	\$39,945	Nil impact. Salary budget assigned to incorrect account		
106100		61	Salary - Op Exp - Development Services	\$98,160	\$157,870	\$234,675	\$332,835	Nil impact. Salary budget assigned to incorrect account		
						-\$5,000	\$0		-\$5,000	
DS1 - Acting Director Development Services - K Wood										
106038		341	Legal Expenses - Development Services	\$10,000	\$5,950	\$10,000	\$20,000	Additional funds required for Legal Expenses - various matters	\$10,000	
105546	105550	34	Town Beach Foreshore Management and Implementation Plan	\$0	\$0	\$40,000	\$40,000	Town Beach concept design – coastal works and pathway	\$40,000	
						\$50,000	\$0		\$50,000	
ES7 - Special Projects Coordinator - A Clark- Hale										
1367238		34	Library 2025+ Feasibility Study - Op Exp - Special Projects	\$100,000	\$0	-\$100,000	\$0	TWA Kimberley Events Centre Feasibility Study underway; outcome has potential to impact determination of Library location and other co-location opportunities. Project deferred.	-\$100,000	
23449	ME02	34	McMahon Estate Business Case Grant Expenditure	\$10,000	\$25,047	\$5,761	\$15,761	Adjustment to reconcile estimated and actual 2024/25 Carry Forward		

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1367304	HSP01	11	Housing Support Program Grant Income (Broome Housing Affordability Strategy and Master Planning)	-\$16,149	-\$18,248	-\$13,279	-\$29,428	2024/25 Carry Forward was estimated at \$16,149. Actual payment was \$29,428		
1367460	HSP101	34	Housing Support Program Grant Expenditure (Broome Housing Affordability Strategy & Master Planning)	\$16,149	\$19,883	\$3,734	\$19,883	Additional \$3,734 required for elected member requested changes which were out of scope for consultant		
						-\$103,784	\$0		-\$100,000	
REQ4 - Special Projects Coordinator - H Toikander										
1367239		34	Depot Relocation & Animal Mgmt Facility Masterplan	\$60,000	\$0	-\$60,000	\$0	Project deferred to 2026/27 to be split between 26/27 and 27/28 financial years.	-\$60,000	
						-\$60,000	\$0		-\$60,000	
HS1 - Manager Environmental Health, Emergency & Ranger Services - A Ahtong										
53060		34	Impounding of Vehicles Expense - Op Exp - Other Law Order & Public Safety	\$4,000	\$15,821	\$35,000	\$39,000	Extra expenses due to impounding and storage of buses.	\$35,000	
55167		58	Vehicles & Mob Plant Renewal > \$3000 - Cap Exp - SES/ FESA	\$0	\$152,934	\$152,934	\$152,934	SES received a new vehicle in July 25.		
55190		10	Non Op Grant Funding for Plant/Equip/Buildings - Op Inc - SES/ Fire & Emergency Services	\$0	-\$152,934	-\$152,934	-\$152,934	SES received a new vehicle in July 2025.		
						\$35,000	\$0		\$35,000	
REQ1 - Place Activation & E										
1367457		34	Place Activation Plan	\$95,000	\$53,233	\$5,000	\$100,000	Increased expenditure to align with additional funding received for Australia Day in account PA01		
1367304	PA01	11	Place Activation Income	-\$30,000	-\$32,000	-\$10,000	-\$40,000	Increased grant funding received for Australia Day and Community Christmas Party [RO REQ54]		
						-\$5,000	\$0		\$0	
			<i>Development Services Directorate (Saving)/Expense</i>			-\$98,434	\$0		-\$89,650	
Infrastructure Services										
ES3 - Manager Operations - K Hill										
143010		61	Salary - Op Exp - Engineering Office	\$1,123,272	\$470,864	-\$127,455	\$995,817	Nil impact. Salary budget assigned to incorrect account		
143010		76	Salary - Op Exp - Engineering Office	\$155,976	\$64,582	-\$17,698	\$138,278	Nil impact. Salary budget assigned to incorrect account		

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148070		61	Salary - Op Exp - Depot (Senior Technical Officer)	\$0	\$26,608	\$127,455	\$127,455		Nil impact. Salary budget assigned to incorrect account	
148070		76	Salary - Op Exp - Depot (Senior Technical Officer)	\$0	\$3,193	\$17,698	\$17,698		Nil impact. Salary budget assigned to incorrect account	
						\$0		\$0		\$0
ES5 - Operations Coordinator - L Eglin										
121990	121990	34	Carpark - Works Maint	\$10,400	\$17,623	\$15,000	\$25,400		Carpark maintenance higher than budgeted. Includes one off expense to purchase linemarking equipment for small projects and future cost savings for Carpark linemarking	
122000	121011	34	Sector 1 Chinatown - Works Maint	\$100,000	\$19,533	-\$15,000	\$85,000		Majority of planned maintenance complete. Reallocation to support required Car Park maintenance and equipment	
125000	125047	61	BRAC Parking Improvements/Sealing (Cap Ex)	\$66,936	\$0	-\$66,936	\$0		Nil impact. Project deferred to 2026/27 to gain synergies with the Cable Beach Road East Roundabout Project. Shire labour hours transferred to delivery of Youth Bike Track at BRAC Reserve.	
125000	125047	69	BRAC Parking Improvements/Sealing (Cap Ex)	\$111,072	\$0	-\$111,072	\$0		Nil impact. Project deferred to 2026/27 to gain synergies with the Cable Beach Road East Roundabout Project. Shire labour hours transferred to delivery of Youth Bike Track at BRAC Reserve.	
YBRA001		61	Youth Bike Track	\$0	\$0	\$66,936	\$66,936		Nil impact. Transfer of salaries for Operations Crew to deliver Youth Bike Track following Asbestos Remediation at the Reserve.	
YBRA001		69	Youth Bike Track	\$0	\$0	\$111,072	\$111,072		Nil impact. Transfer of salaries for Operations Crew to deliver Youth Bike Track following Asbestos Remediation at the Reserve.	
						\$0		\$0		\$0
ES8 - Manager Waste Services - M Mitchell										
101414		02	Container Deposite Scheme - Op Inc - Sanitation Gen Ref	-\$25,000	-\$41,932	-\$42,000	-\$67,000		Greater income than budgeted from Container Deposit Scheme revenue sharing from Kerbside Recycling Collection Contractor.	
101415		11	Waste Management Grant - Op Inc - Sanitation Gen Refuse	-\$14,500	-\$34,607	-\$18,654	-\$33,154		Additional grants received - Scoop the Poop (Keep Australia Beautiful) and Waste Sorted Grant to contibute towards our Community Education initiatives.	
101416	WM01	34	Waste Management Grant - Op Exp - WasteSorted	\$0	\$0	\$4,154	\$4,154		Operational Expenditure accounts for grant funds received - Scoop the Poop	
101416	WM02	34	Waste Management Grant - Op Exp - WasteSorted	\$0	\$0	\$15,593	\$15,593		Operational Expenditure accounts for grant funds received - Community Education	
1042511		34	130238 Mobile Plant & Equip New - Cap Exp - Sanitation Other	\$0	\$0	\$25,000	\$25,000		Supply and delivery of 2 x 10 m3 low side Hook lift bins.	

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101995		43	Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov	-\$87,500	\$0	\$15,907	-\$71,593	\$15,907	Waste Operations Adjustment to Transfer to Refuse Reserve	
						\$0		\$15,907		\$0
ES9 - Manager Engineering - L Mckenzie										
125000	125045	34	State Blackspot - Frederick Street off-street carpark Cap (Broome SHS) Exp	\$243,640	\$29,259	-\$243,640	\$0		Funding for Frederick Street Broome Senior High School drop off transferred to Road Reserve	
121950		43	Transfer to Road Reserve - Cap Exp - Cons Streets Roads Bridges Dep	\$506,658	\$19,569	\$243,640	\$750,298	\$243,640	Transfer remaining funds for Frederick St Broome Senior High School drop off to Road Reserve	
107550	107550	34	Japanese Cemetery New Infra by P & G - Cap Exp	\$12,500	\$0	-\$12,500	\$0		Project to be rescheduled until the Cemetery Masterplan update is completed	-\$12,500
113783		14	Reimbursement - St. Mary's Water Usage Recoup - Op Inc	\$0	-\$17,580	-\$25,000	-\$25,000		Recognition of water consumption recouped from St Marys	-\$25,000
121100	121717	34	Black Spot - Fairway Drive Traffic Calming Device	\$6,000	\$790	-\$5,210	\$790		Project has been completed. Savings recognised	-\$5,210
121100	RU229	34	De Marchi Road Black Spot - Cap Exp	\$36,302	\$0	-\$36,302	\$0		Project has been completed. Savings recognised	-\$36,302
143485		02	Subdivision Engineering Supervision Charges - Op Inc - Eng Off	-\$75,000	-\$119,493	-\$125,000	-\$200,000		Recognition of peak in subdivision works generating additional income for Shire for engineering supervision of works	-\$125,000
143038		34	Consultants Engineering Office	\$148,325	\$70,640	\$12,000	\$160,325		Consultant support to review and refine the Shire's Project Management Framework for major and minor projects	\$12,000
125000	125047	34	BRAC Parking Improvements/Sealing (Cap Ex)	\$326,025	\$87,124	-\$132,000	\$194,025		Funding transferred to Carpark Reserve. Project deferred to achieve cost savings in conjunction with the future Cable Beach Road East Roundabout Project	
121390		43	Transfer to Carpark Reserve - Cap Exp - Carpark Const	\$51,902	\$3,318	\$132,000	\$183,902	\$132,000	Transfer to Carpark Reserve (BRAC)	
113134	CB24	34	Cable Beach Stage 2 – Art and Interpretation	\$935,000	\$65,363	\$165,000	\$1,100,000		\$165,000 allocated from the Cable Beach contingency budget to Cable Beach Public Art budget	
113134	CB25	34	Cable Beach Stage 2 – Marketing, Community Engagement, Place Activation and Events	\$249,443	\$62,502	\$43,000	\$292,443		Additional marketing collateral and consultant engagement costs for the Cable Beach Redevelopment	
1.01E+08	CB27		Cable Beach Stage 2 – Commercial Spaces	\$100,000	\$4,511	\$330,000	\$430,000		Additional funds required to detail design and construct two commercial spaces not included for within Head Contract.	
113134	CB30	34	Cable Beach Stage 2 – Contingency And Misc Costs	\$2,181,612	\$227,858	-\$538,000	\$1,643,612		Additional funds required for the Digital light and Sound, wayfinding signs S1 & S2, slight increase to Dinosaur Footprint Casts	
						-\$192,012		\$375,640		-\$192,012

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PK3 - Parks & Gardens Coordinator - A Batt									
102010	102013	34	Urban Rubbish Bins Servicing - CCC Maint	\$30,700	\$7,585	-\$5,000	\$25,700		Nil impact. Reallocating funds to account 102011 to enable contractor support during vacancies
102010	102010	61	Rangers - Litter Control Salaries	\$122,856	\$30,497	-\$15,000	\$107,856		Nil impact. Reallocating funds to account 102011 to enable contractor support during vacancies
102010	102011	342	General Litter Control- CCC Maintenance	\$10,000	\$21,467	\$20,000	\$30,000		Nil impact. Reallocating funds from accounts 102010 and 102013 to enable contractor support during vacancies
107029	107029	61	Japanese Cemetery- P&G Maint	\$10,020	\$2,281	-\$2,000	\$8,020		Nil impact. Reallocating funds to allow contractor support during vacancies
107029	107029	342	Japanese Cemetery- P&G Maint	\$2,200	\$1,720	\$2,000	\$4,200		Nil impact. Reallocating funds to allow contractor support during vacancies
113000	113030	61	Frederick Street Lookout (R39556)- P&G Maint	\$10,272	\$1,418	-\$3,000	\$7,272		Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies).
113000	113030	342	Frederick Street Lookout (R39556)- P&G Maint	\$0	\$0	\$3,000	\$3,000		Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies).
113000	113044	61	Civic Centre - P&G Maint	\$27,408	\$3,837	-\$10,000	\$17,408		Nil impact. Reallocating funds from IE61 to IE34 as contractors support package works whilst Full Time Equivalent vacancies.
113000	113044	342	Civic Centre - P&G Maint	\$0	\$0	\$10,000	\$10,000		Nil impact. Reallocating funds from IE61 to IE34 as Contractors supporting package works whilst Full Time Equivalent vacancies.
113000	113047	61	China Town - P&G Maint	\$142,548	\$32,017	-\$10,000	\$132,548		Nil impact. Reallocating funds to KRO and Broome Cemetery to support required maintenance. \$10,000 reallocated to IE342 to support Contractor works with tree maintenance. Nil impact to China Town service levels. On track for full FY.
113000	113047	342	China Town - P&G Maint	\$0	\$0	\$10,000	\$10,000		Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies).
147270	147271	342	KRO - P&G Maint	\$0	\$0	\$6,000	\$6,000		Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies).
107030	107030	342	Broome Cemetery - P&G Maint	\$10,000	\$0	\$7,500	\$17,500		Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies).
107030	107035	342	Chinese Cemetery - P&G Maint	\$0	\$0	\$5,000	\$5,000		Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies).
143508		61	Wages & Related Sick & Holiday - P & G Ops	\$427,428	\$186,538	-\$18,500	\$408,928		Nil impact. Leveraging salary savings to support Town Beach and Dakas Park maintenance

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116090	116089	61	Historical Museum- P&G Maint	\$2,196	\$406	-\$1,500	\$696	Nil impact. Reallocating funds from IE61 to IE34 as leveraging Contractor support (package works to support Full Time Equivalent vacancies).	
116090	116089	342	Historical Museum- P&G Maint	\$0	\$0	\$1,500	\$1,500	Nil impact. Reallocating funds from IE61 to IE34 as leveraging Contractor support (package works to support Full Time Equivalent vacancies).	
117000	117070	61	Grounds Maint Exp by P & G - BRAC	\$25,944	\$14,167	-\$10,000	\$15,944	Nil impact. Reallocating funds from IE61 to IE34 as leveraging Contractor support (package works with Full Time Equivalent vacancies)	
117000	117070	342	Grounds Maint Exp by P & G - BRAC	\$0	\$0	\$10,000	\$10,000	Nil impact. Reallocating funds from IE61 to IE34 as leveraging Contractor support (package works with Full Time Equivalent vacancies)	
						\$0	\$0	\$0	
PM2 - Asset and Building Coordinator (Civil) - K Singh									
113551	113787	34	Solway Park renewal Infra - Cap Exp - Pks & Ovals	\$38,088	\$0	-\$38,088	\$0	POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27.	
113551	113679	34	Chippindale Park Renewal Infra - Cap Exp - Parks & Ovals	\$21,167	\$0	-\$21,167	\$0	POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27.	
113551	113797	34	25-26 AMP POS Renewal - Januburu Park (Cap Ex)	\$8,280	\$0	-\$8,280	\$0	POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27.	
113551	113765	34	Sunset Park Renewal Infra - Cap Exp - Parks and Ovals	\$26,763	\$0	-\$26,763	\$0	POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27.	
113551	113798	34	25-26 AMP POS Renewal - Koel Park (Cap Ex)	\$7,130	\$0	-\$7,130	\$0	POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27.	
113551	113770	34	Brolga Park Renewal Infra - Cap Exp - Parks & Ovals	\$14,030	\$0	-\$14,030	\$0	POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27.	
113551	113788	34	Cygnets Park Infrastructure Renewal - Cap Exp	\$85,445	\$0	-\$85,445	\$0	POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27.	
113551	113791	34	Tolentino Park Infrastructure Renewal - Cap Exp	\$33,305	\$0	-\$33,305	\$0	POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27.	
113551	113793	34	Sugar Glider Park Renewal Infra - Cap Exp - Parks & Ovals (Cap Ex)	\$7,130	\$0	-\$7,130	\$0	POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27.	

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113551	113796	34	25-26 AMP POS Renewal - Herbert St Reserve (Cap Ex)	\$7,130	\$0	-\$7,130	\$0		POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27.	
113551	113799	34	25-26 AMP POS Renewal - Sibosado Park (Cap Ex)	\$7,015	\$0	-\$7,015	\$0		POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27.	
117450	117452	34	BRAC Oval Upgrade of Infra - Cap Exp	\$140,573	\$0	-\$140,573	\$0		BRAC project to be delivered in 26/27 as part of larger scope. Transfer funds to POS Reserve	
113551	113792	34	25-26 AMP POS Renewal- BRAC (Cap Ex)	\$399,395	\$0	-\$399,395	\$0		Project pending strategy with works to be delivered in 26/27. Transfer funds to POS Reserve	
111989		43	Transfer to POS Reserve - Cap Exp - Parks & Ovals	\$1,074,689	\$33,014	\$795,451	\$1,870,140	\$795,451	Transfer BRAC Projects 117450 and 113792 to POS Reserve \$539,968; Transfer Parks AMP Renewal to POS Reserve \$255,483	
125145	125113	34	Bus Shelters - renewal - Various	\$13,800	\$0	-\$5,000	\$8,800		Project completed under budget	-\$5,000
125300	125921	34	Various Footbridge Renewals - Cap Exp	\$69,774	\$39,885	-\$21,000	\$48,774		Planned AMP renewal projects completed or near completion and under budget.	
125138		43	Transfer to Footpath Reserve (Footbridge per Transport AMP)	\$0	\$0	\$21,000	\$21,000	\$21,000	Transfer savings from planned renewal projects to Footpath Reserve (Footbridges)	
						-\$5,000		\$816,451		-\$5,000
PM3 - Senior Property and I										
95442		028	69 Robinson St Rent & Recoup Income - Op Inc	-\$46,800	-\$23,329	\$7,800	-\$39,000		Property vacated, reduced income forecast to 30 June.	\$7,800
96101		34	Staff Housing - Reactive Maint - Op Exp	\$20,000	\$14,143	\$20,000	\$40,000		Increased reactive maintenance required across the key worker housing assets.	\$20,000
96200		028	1/17 Honeyeater Loop - Rent & Recoup Income - Op Inc	-\$45,500	-\$23,500	\$7,600	-\$37,900		Property vacated, reduced income forecast to 30 June.	\$7,600
96203		028	11/6 Ibis Way - Rent & Recoup Income - Op Inc	-\$42,900	-\$6,786	\$7,200	-\$35,700		Property vacated, reduced income forecast to 30 June.	\$7,200
96205		028	4/46 Tanami Drive - Rent & Recoup Income - Op Inc	-\$7,020	-\$23,400	-\$40,000	-\$47,020		Properties occupation rate forecasted to exceed budget estimate.	-\$40,000
96207		028	86 Tanami Drive - Rent & Recoup Income - Op Inc	-\$20,000	\$0	\$4,000	-\$16,000		Property vacant, reduced income forecast to 30 June.	\$4,000
96208		028	1 YAKO MALL - Rent & Recoup Income - Op Inc	-\$20,000	-\$12,321	-\$18,750	-\$38,750		New lease commenced 24/11/2025	-\$18,750
96209		028	2 PANDANUS ROAD - Rent & Recoup Income - Op Inc	-\$20,000	\$0	\$4,000	-\$16,000		Property vacant, reduced income forecast to 30 June.	\$4,000
96210		028	1 CAJUPUT CRESCENT - Rent & Recoup Income - Op Inc	-\$20,000	-\$12,321	-\$18,750	-\$38,750		New lease commenced 24/11/2025	-\$18,750
132410		028	Roebuck Bay CP - Rent & Recoup Income - Op Inc	-\$330,000	-\$330,932	-\$90,000	-\$420,000		Forecasted increase in rental income as lease is tied to tenants occupancy and turnover which has significantly increased this FY.	-\$90,000

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145561		028	15 Shelduck Way - Rent & Recoup Income - Op Inc	-\$52,650	\$0	\$28,000	-\$24,650		Property vacant, reduced income forecast to 30 June.	\$28,000
147280	147284	34	BEC - Operating Expense - Op Exp	\$0	\$6,873	\$8,587	\$8,587		Budget required for commercial office space maintenance works	\$8,587
147491		028	Old Broome Lock Up - Rent & Recoup Income - Op Inc	-\$17,500	\$0	\$17,500	\$0		Property vacant, reduced income forecast to 30 June.	\$17,500
147865		028	Sam Male Luggier - Op Inc - Other Build Leased	-\$7,500	\$0	\$7,500	\$0		Rent Abatement to be considered for 25/26	\$7,500
						-\$55,313		\$0		-\$55,313
REQ27 - Project Engineer - I										
121100	121720	34	Road Upgrade - CB East Intersection (BRAC) (Cap Ex)	\$517,500	\$41,712	-\$475,788	\$41,712		Project deferred to 26/27	
121776	121720A	10	RTR - Road Upgrade - CB East Intersection (BRAC) - Cap Inc	-\$517,500	\$0	\$475,788	-\$41,712		Project deferred to 26/27	
121785	125922A	10	WABN Frederick St Footpath Construction - Jewell To The Boulevard - Cap Inc	-\$238,477	-\$107,833	\$87,000	-\$151,477		Project complete. Grant funding reduced in accordance with overall project underspend and grant acquittal	
125300	125922	34	Frederick St Footpath Construction - Jewell to the Boulevard	\$383,313	\$243,496	-\$139,000	\$244,313		Project completed within budget. Savings reallocated to support Old Broome Road 121719 less grant funding reduced on 125922A	
121100	121719	34	Old Broome Road	\$3,153,700	\$29,603	\$52,000	\$3,205,700		Frederick St project savings allocated to support Old Broome Road project contingency budget	
						\$0	\$0			\$0
REQ3 - Asset Coordinator - I										
107028	107033	39	Cemetery Operating Expense - Op Exp	\$20,526	\$0	-\$20,526	\$0		Insurance budget correction	-\$20,526
132129		34	Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp	\$60,000	\$0	-\$25,000	\$35,000		Broome Visitor Centre air-conditioning replacement complete. Savings to be returned to Building AMP	
147457		43	Transfer to Building Reserve - Cap Exp - Unclassified General	\$903,388	\$24,735	\$25,000	\$928,388	\$25,000	Transfer AMP savings to Building Reserve	
147270	147275	34	KRO2 - Planned Maint & Minor Works - Op Exp	\$18,790	\$3,754	\$20,000	\$38,790		Correction of budget for KRO building numbering	
147270	147273	34	KRO1 - Planned Maint & Minor Works - Op Exp	\$34,190	\$6,030	-\$20,000	\$14,190		Correction of budget for KRO building numbering	
						-\$20,526		\$25,000		-\$20,526
			Infrastructure Services Directorate (Saving)/Expense			-\$272,851		\$391,547		-\$192,012
						-\$322,612				

6. MATTERS BEHIND CLOSED DOORS

Nil

7. MEETING CLOSURE

There being no further business the Chair declared the meeting closed at 09:26 AM.

10. REPORTS OF COMMITTEES

There are no reports in this section.

11. NOTICES OF MOTION WITH NOTICE

12. NOTICES OF MOTION WITHOUT NOTICE

13. BUSINESS OF AN URGENT NATURE

14. MEETING CLOSED TO PUBLIC

15. MEETING CLOSURE