



UNCONFIRMED MINUTES

OF THE

ORDINARY COUNCIL MEETING

26 FEBRUARY 2026

These minutes were confirmed at a meeting held and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

SHIRE OF BROOME
ORDINARY COUNCIL MEETING
THURSDAY 26 FEBRUARY 2026
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**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF BROOME,
HELD IN THE COUNCIL CHAMBERS, CORNER WELD AND HAAS STREETS, BROOME,
ON THURSDAY 26 FEBRUARY 2026, COMMENCING AT 5.00 PM.**

1. OFFICIAL OPENING

The Chairperson welcomed Councillors, officers and members of the public and declared the meeting open at 5.02 PM.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

| | | |
|--------------------------|---|---|
| Councillors: | Shire President C Mitchell Cr D Male Cr S Cooper Cr J Lewis Cr P Taylor Cr M Virgo | Shire President |
| Apologies: | Cr J Mamid | |
| Leave of Absence: | Cr E Smith Cr P Matsumoto | <i>Approved at Item 6</i> |
| Officers: | Mr S Mastrolembo Mr J Hall Mr J Watt Ms K Wood Ms R Doyle Ms K Hill Ms J Perkins Ms T Pomery Ms M Chang Ms K Minns Ms C Patterson | Chief Executive Officer Director Infrastructure Director Corporate Services Acting Director Development and Community Manager Governance, Strategy and Risk Manager Operations Coordinator Planning Services Marketing and Communications Coordinator Executive Assistant to the Chief Executive Officer Marketing & Communications Officer Land Tenure Officer |
| Media: | | |
| Public Gallery: | Ms R Ety Mrs L Morris Mr J Richardson Ms S Smith Mr G Smith Mr C Smyth | |

3. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION

Nil.

4. DECLARATIONS OF INTEREST

| FINANCIAL INTERESTS (s5.60A) | | | |
|-------------------------------------|----------------|---|--|
| Councillor | Item No | Item | Nature of Interest |
| Cr S Cooper | 9.2.4 | Broome Turf Club - Waste Fee Concession Request | The Broome Turf Club is a client of my business. |
| Cr M Male | 9.2.4 | Broome Turf Club - Waste Fee Concession Request | The Broome Turf Club is a client of my business. |

| INDIRECT FINANCIAL INTERESTS (s5.61) | | | |
|---|----------------|-------------|---------------------------|
| Councillor | Item No | Item | Nature of Interest |
| | | Nil | |

| PROXIMITY INTERESTS (s5.60B) | | | |
|-------------------------------------|----------------|-------------|---------------------------|
| Councillor | Item No | Item | Nature of Interest |
| | | Nil | |

| IMPARTIALITY | | | |
|---------------------|----------------|--|---|
| Councillor | Item No | Item | Nature of Interest |
| Mr S Mastrolembo | 9.2.4 | Broome Turf Club - Waste Fee Concession Request | Member of the Broome Turf Club |
| Ms K Wood | 9.2.4 | Broome Turf Club - Waste Fee Concession Request | Member of the Broome Turf Club |
| Cr D Male | 9.4.3 | Endorsement of Community Representation on the Arts and Culture Reference Group and the Community Safety Working Group | Some of the Nominees are clients of my business. No payment or financial benefit for these positions. |

5. PUBLIC QUESTION TIME

The following questions were submitted by Lesley Diane Morris prior to the meeting:

Question One (1)

I live at 12-Mile and there are currently 2 Mining Tenement Applications on land at the rear of properties on the town side of Kanagae Drive. Together, the Mining Applications run the full length of Kanagae Drive.

For clarification, the Applicant is Jamie Robert Morris. Prior to him lodging the 2 Applications, I had never heard of him and to this day have never met him and he is not related to me by blood, marriage or in any other way so the same surname is coincidental.

One of the Applications is for a Miscellaneous Lease (approx. 22 hectares) which is over North Regional TAFE's facilities and the Reserve for Gubinge Tree Research. The other is a Prospecting Licence (approx. 51 hectares) which includes the same area as the Miscellaneous Licence but extends along the full length of Kanagae Drive, The case is before the Mining Warden for consideration. The expected date to hand down his decision has been adjourned from 27 February 2026 to 27 March 2026.

In July 2025, the Supreme Court of WA determined that Crown land, the subject of a miscellaneous licence was rateable by Local Governments. The State Government did not agree with the ruling and on 23 October 2025 introduced The Local Government Amendment (Rating of Certain Mining Licences) Bill 2025, to amend the Act to make Miscellaneous Licences not rateable.

The Applicant has also applied for 2 mining licences at Coconut Well, another prime real estate site, so has the Shire had any contact from WALGA or the State Government with respect to submitting comments to The Local Government Amendment (Rating of Certain Mining Licences) Bill 2025 .

Response provide by Director Corporate Services:

The Shire does not currently rate any occupied miscellaneous licences and as such the Local Government Amendment (Rating of Certain Mining Licences) Bill 2025 as proposed would not directly affect the Shire.

The Shire has responded recently to a survey from WALGA requesting feedback on the potential financial impact of the Bill.

There was no method included in the survey to provide general feedback relating to the implementation of the Bill. Feedback on the potential negative impacts has previously been provided by the Shire from a district perspective, and via the Kimberley Regional Group from a regional local government context.

The enactment of this legislation is of significant concern across the local government sector.

It is acknowledged that should the licences you refer to be approved, they would currently be rated under Council's UV Mining differential rate category. Should the Bill be passed the Shire would be unable to rate the licence regardless of occupation or development.

The approval of additional miscellaneous licences in the Shire is unlikely to have any significant effect on rates revenue due to the fact that we have none currently. This does not mean that the Shire would not be impacted should licences be approved on freehold licences or overlapping rateable tenements in the future.

Question Two (2)

The proposed Miscellaneous Licence is right next door to Rural Residential properties and the Applicant proposes to build Workers Accommodation and sheds on the proposed Miscellaneous Licence. Properties right next door to the Miscellaneous Licence are Rural Residential. We all pay rates and the uses proposed by the Applicant are not permitted uses under LPS7.

Most people who build workers accommodation have to purchase or take out a commercial lease, take out loans and pay rates. The above does not appear to be very fair on land owners, especially when the proposed lease is next door to rural residential houses and land and the use is not permitted under LPS7.

From information on the Mining Dept website, if successful, I believe the Applicant would pay \$27.00 per hectare per annum on the Miscellaneous Licence which comprises approx 22 hectares. Based on those figures his annual rent on the site would be \$594.00 per annum. Therefore, he will lease land for \$594.00 per annum and pay no rates, even if he was permitted to build the proposed infrastructure. If the Prospecting Licence is approved, then rates will be payable, which I am pleased about, but only on unimproved value. As it overlaps the Miscellaneous Licence so to rate both licences is considered double rating, which I understand.

Will the Applicant need permits from the Shire to building infrastructure and undertake activities outside of LPS7?

Response provide by Acting Director Development and Community:

The land uses referenced in the license applications submitted with the State, in the Shire's view is not a mining operation as defined in the Mining Act 1978 or the Shire's Local Planning Scheme No 7. As such the Shire's view is that the applications submitted to the State under the Mining Act should not proceed as it does not propose a mining operation.

The Mining Act does exempt mining activity and infrastructure that is incidental to the mining of minerals from requiring development approval. However based on the information provided to the Shire to date, as no actual mining activity is proposed, the infrastructure would need development approval.

Lesley Morris thank the Shire and Councillors for their support with our Objections to these 2 claims. Your staff and have been fantastic. They have provided information and an Affidavit supporting our Objections. Councillors who responded to my emails, offered to meet with me and have continued to enquire as to progress, thank you. We are truly grateful and appreciative for their time, effort and support.

6. APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL RESOLUTION

Minute No. C/0226/002

Moved: Cr M Virgo

Seconded: Cr J Lewis

That Council grant Cr P Matsumoto a Leave of Absence from Councillor duties inclusive of 25 February 2026 through to 7 March 2026.

CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION:

Minute No. C/0226/003

Moved: Cr M Virgo

Seconded: Cr S Cooper

That Council grant Cr M Virgo a Leave of Absence from Councillor duties inclusive of 9 March 2026 through to 25 March 2026.

CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION:**Minute No. C/0226/004****Moved: Cr M Virgo****Seconded: Cr P Taylor*****That Council grant Cr J Lewis a Leave of Absence from Councillor duties inclusive of 14 May 2026 through to 6 June 2026.*****CARRIED UNANIMOUSLY 6/0****COUNCIL RESOLUTION:****Minute No. C/0226/005****Moved: Cr M Virgo****Seconded: Cr P Taylor*****That Council grant Cr S Cooper a Leave of Absence from Councillor duties inclusive of 19 May 2026 through to 14 June 2026.*****CARRIED UNANIMOUSLY 6/0****7. CONFIRMATION OF MINUTES****COUNCIL RESOLUTION****Moved: Cr M Virgo
C/0226/006****Seconded: Cr S Cooper Minute No.*****That the Minutes of the Ordinary Meeting of Council held on 11 December 2025, as published and circulated, be confirmed as a true and accurate record of that meeting.*****CARRIED UNANIMOUSLY 6/0****COUNCIL RESOLUTION:****Minute No. C/0226/007****Moved: Cr P Taylor****Seconded: Cr M Virgo*****That the Minutes of the Annual Electors Meeting held on 5 February 2026, as published and circulated, be confirmed as a true and accurate record of that meeting.*****CARRIED UNANIMOUSLY 6/0****8. PRESENTATIONS / PETITIONS / DEPUTATIONS**

There are no reports in this section.

9. REPORTS FROM OFFICERS

9.1 PEOPLE

There are no reports in this section.

9.2 PLACE

The Director Infrastructure advised that following the agenda briefing, it has been determined the Officers Recommendation was required to be revised and has been updated with a Revised Report Recommendation.

9.2.1 PETITION - PESTICIDE FREE BROOME

| | |
|--------------------------------|-------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | GOC33 |
| AUTHOR: | Manager Operations |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Director Infrastructure |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

A petition was presented at the Ordinary Meeting of Council held 11 December 2025 for the "Shire of Broome to review and implement changes to Glyphosate and other toxic non-selective herbicide usage in Broome".

This report provides comment on the petition and contents and recommends Council continue with our current weed management practices, as per the recently adopted Weed Management Strategy and Action Plan (2026-2029).

BACKGROUND

Previous Considerations

Nil

Local community group, 'Pesticide-Free Broome' submitted a petition on 5 December 2025 with 117 signatures requesting the Shire of Broome to review and implement changes to Glyphosate and other toxic non-selective herbicide usage in Broome. The petition cover letter is included in **Attachment 1** (signatures in Attachment 2).

The petition specifically requested the Shire to review and implement changes to its glyphosate and other toxic nonselective herbicide usage including:

1. NO usage in areas frequented by children including parks, playgrounds, skatepark and around schools.
2. Trial alternatives to chemical weed control.
3. Have a public spraying schedule so that community members are aware of any public spaces being sprayed and can avoid these places. We want to have the choice to avoid these areas.
4. Use marker dyes so that the residents of Broome can choose to avoid areas that have recently been sprayed.
5. Leave signage in place for a minimum of 48 hours.
6. Give Shire of Broome residents the option to 'opt-out' of spraying on verges.

The petition was presented at the Ordinary Meeting of Council held 11 December 2025, with a response to be provided at the next Ordinary Meeting of Council in February 2026.

COMMENT

The Shire supports measures that enhance community safety; however, several of the requested actions are not supported due to inconsistencies with relevant legislation, limited effectiveness, or identified operational risks. The Shire’s current Integrated Weed Management (IWM) approach is implemented in accordance with the Health (Pesticides) Regulations 2011 (WA) and Australian Pesticides and Veterinary Medicines Authority (APVMA) safety assessments, and is considered the safest and most responsible method for managing vegetation within Broome’s tropical environment.

The Weed Management Strategy and Action Plan (2026-2029) (the Strategy) was adopted at the Ordinary Meeting of Council held 20 November 2025.

The Strategy’s vision is “to protect the environmental, cultural, social and economic assets of Broome from the impacts of invasive weeds” with three goals:

1. **Prevent:** Prevent new weed problems from establishing.
2. **Understand:** Understand the occurrence and extent of priority weed species and their context in the Broome townsite.
3. **Limit Impacts:** Limit the impact of priority weed species on biodiversity and amenity values.

There is an ongoing action within the Strategy’s action plan committed to reviewing chemical use and exploring opportunities to implement non-chemical methods.

| Strategy & action | Target | Year | | | | Responsible Department |
|--|---|------|------|------|------|------------------------|
| | | 2026 | 2027 | 2028 | 2029 | |
| Practice Improvement | | | | | | |
| Review chemical use and seek opportunities to explore non chemical weed control methods. | 1 review to determine if current practices align with widely accepted best practice methodology. Undertake trials of non chemical methods. | ● | ● | ● | ● | Operations |

There are also a number of actions in the Strategy to ‘Engage and educate’ our community.

The Weed Management Strategy and Action Plan (2026-2029) can be found on the Shire website <https://www.broome.wa.gov.au/Council/Publications-and-Reports/Strategic-and-Corporate-Reports>

Officers have provided comments to each request made within the petition.

1. NO usage in areas frequented by children including parks, playgrounds, skatepark and around schools.

The Shire already applies strict controls for weed management in designated sensitive areas, as outlined in the Strategy. Spraying in high-use areas such as playgrounds, skate parks, and schools is restricted to periods when these sites are not in use, including early mornings or school holiday periods. This ensures treated areas are dry and therefore safe prior to re-entry.

In close proximity to play equipment (e.g. sandpits and play structures), mechanical methods such as hand weeding or brush-cutting are prioritised over chemical treatment to minimise exposure risk.

2. Trial Alternatives to Chemical Control

The Shire continually reviews and trials alternative weed control methods. There is an ongoing action in the Strategy to review chemical use and seek opportunities to explore non-chemical methods.

Methods such as steam or organic acids typically damage foliage only and do not kill root systems. In Broome's climate, this results in rapid regrowth, requiring frequent repeat treatments and significantly greater use of water, fuel, and labour than a single targeted herbicide application.

3. Have a public spraying schedule so that community members are aware of any public spaces being sprayed and can avoid these places. We want to have the choice to avoid these areas.

Publishing a fixed public spraying schedule is not operationally feasible for a number of reasons:

- Weed spraying is highly dependent on daily weather conditions, particularly wind and rainfall. Teams must frequently adjust locations at short notice to ensure safe and effective application.
- Rapid growth cycles - as noted in the Strategy, weeds in Broome can germinate, mature, and set seed within 2–6 weeks. Operational flexibility is required to treat weeds at optimal times to prevent spread, rather than adhering to a fixed calendar.

4. Use marker dyes so that the residents of Broome can choose to avoid areas that have recently been sprayed

While the Shire remains open to options that improve public awareness, mandatory use of marker dyes presents practical concerns due to the staining risk. Agricultural dyes are persistent and pose a high risk of permanently staining concrete, pavements, walls, and private property in an urban environment. Highly visible dyes can create the appearance of a chemical spill, potentially increasing public concern and anxiety rather than providing reassurance.

5. Leave signage in place for a minimum of 48 hours

A mandatory 48-hour signage requirement is not supported by legislation or scientific evidence. The Health (Pesticides) Regulations 2011 (WA) requires signage to remain in place until the pesticide has dried, which is the legal safety standard. The Australian Pesticides and Veterinary Medicines Authority (APVMA) advises that treated areas are safe for re-entry once dry. In Broome's conditions, drying typically occurs within 30–60 minutes. Extended signage on dry, safe areas risks creating "sign fatigue," reducing the effectiveness of warnings when they are genuinely required.

6. Give residents the option to opt out of spraying on verges

Existing Shire policies already provide a mechanism for residents to effectively opt out of chemical verge treatment. Under the Verge Maintenance Policy the adjacent landowner is responsible for verge maintenance. Where a verge is actively maintained through mechanical methods, the Shire does not apply herbicides.

Community members can leverage the volunteer Memorandum of Understanding (MOU) process to allow residents to formally register an opt-out preference, subject to an agreement to maintain the verge or any designated location to an acceptable standard.

As detailed above the Shire believes that the current approach and actions in the Strategy, combined with the associated mechanisms within the Verge Policy and the Shire's volunteering process is the best approach at this time. It is recommended that Council do not implement any of the requests in the petition submitted by Pesticide Free Broome.

CONSULTATION

The Strategy was open to public comment from 18 August 2025 – 15 September 2025.

Three pop-up stalls were held during to promote engagement and invite feedback.

Furthermore, a dedicated stakeholder engagement was held with representatives from Department of Communities: Housing, Nyamba Buru Yawuru; Environs Kimberley & Society for Kimberley Indigenous Plants and Animals (SKIPPA) and the Department of Biodiversity, Conservation and Attractions.

No consultation has been carried out with regards to this petition.

STATUTORY ENVIRONMENT

The petition submission aligns to the *Shire of Broome Meeting Procedures Local Law 2020*, Clause 6.10 – Petitions.

With regards to glyphosate and other toxic nonselective herbicide usage the Shire is required to align to the *Biosecurity and Agricultural Management Act 2007 (WA)* which provides the legal framework for managing pests, diseases, and declared weeds across Western Australia. The Act aims to protect agriculture, the environment, and public spaces from harmful invasive species by requiring declared weeds to be controlled or eradicated.

Under the *Biosecurity and Agricultural Management Act 2007 (WA)*, local governments are responsible for managing declared weeds on public land, such as roadsides and reserves, and enforcing weed control requirements on private properties, and working with landholders and state agencies to coordinate management programs.

In addition, in Western Australia, Local Government's use of herbicides is governed by industry regulators including the Australian Pesticides and Veterinary Medicines Authority (APVMA) and the Western Australian Department of Health (DoH).

The Health (Pesticides) Regulations 2011, details the safe use of pesticides, ensuring that chemicals used in pest and weed management do not pose a threat to human health or the environment. It includes licensing, safe application procedures, and restrictions on certain types of pesticides.

The Weed Management Strategy and Action Plan (2026-2029) ensures that the Shire of Broome is compliant to the *Biosecurity and Agriculture Management Act 2007 (WA)*, and operationally the Shire of Broome remain compliant to the chemical use legislative requirements.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

There is an operational risk that the Shire may not adhere to the adopted Strategy. This risk is mitigated through a number of administrative controls including;

- employee training,
- inclusion of legislative requirements within the Workplace Health and Safety documentation that is reviewed and implemented by the operations team,
- monthly administrative reporting, and
- a progress report for the Weed Management Strategy and Action Plan (2026-2029) to be presented to Council annually commencing in early 2027.

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.

Outcome 5 - Responsible management of natural resources

Objective 5.1 Manage and conserve the natural environment, lands and water.

Objective 5.2 Adopt and encourage sustainable practices.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

(REPORT RECOMMENDATION)

Minute No. C/0226/008

Moved: Cr J Lewis

Seconded: Cr M Virgo

That Council:

1. **Acknowledges receipt of the petition from 'Pesticide-Free Broome'.**
2. **Notes the concerns raised in the petition, however, continues with its current integrated weed management practices as per the recently adopted Weed Management Strategy and Action Plan (2026-2029).**
3. **Notes that the Shire will continue to take steps to ensure that staff and contractors comply with the relevant statutory requirements and best practice recommendations in the Weed Management Strategy and Action Plan (2026-2029)**
4. **Requests the Chief Executive Officer to publicise the Shire of Broome Community Voluntary Memorandum of Understanding process to highlight how it enables residents to adopt and manage areas, including verges, which would negate the Shire of Broome having to manage weeds at those locations.**

CARRIED UNANIMOUSLY 6/0

Attachments

1. I251205_274126: Glyphosate Petition Cover Letter
2. I251205_274126: Glyphosate Petition Signatures

5/12/2025

Shire President Chris Mitchel
Shire of Broome
27 Weld Street Broome WA 6725
PO Box 44 Broome Wa 6725
shire@broome.wa.gov.au

Pesticide-Free Broome Petition for Shire of Broome to Review and Implement Changes to Glyphosate and Other Toxic Non-Selective Herbicide Usage in Broome

Dear President Mitchell,

Please find attached a Petition with 117 signatures.

We 'Pesticide-Free Broome' request the Shire of Broome to:

Review and implement changes to its glyphosate and other toxic nonselective herbicide usage including:

1. NO usage in areas frequented by children including parks, playgrounds, skatepark and around schools.
2. Trial alternatives to chemical weed control
3. Have a public spraying schedule so that community members are aware of any public spaces being sprayed and can avoid these places. We want to have the choice to avoid these areas.
4. Use marker dyes so that the residents of Broome can choose to avoid areas that have recently been sprayed
5. Leave signage in place for a minimum of 48 hours
6. Give Shire of Broome residents the option to 'opt-out' of spraying on verges

For the following reasons:

Growing evidence links glyphosate exposure to a range of cancers, liver and kidney damage, endocrine disruption, and is neurotoxic. Councils around Australia have been reviewing its usage and implementing changes and we would love to see the Shire of Broome take action and make our health a priority.

Some of the stories we heard from concerned residents over the past couple of years include people who experience very uncomfortable symptoms. This happens when exposed to glyphosate being sprayed close by, including burning in the throat, burning in the eyes, rashes on skin, headaches and overall unwell feelings.

We heard from ex Shire workers who claimed that glyphosate has been sprayed in the sand pits in playgrounds in Broome to control weeds or grass growing. This has absolutely shocked many parents whose kids play in the sand and babies who put sand in their mouths.

We heard from an ex-Shire worker who became seriously unwell after having to use glyphosate in their role in the parks and gardens team and are still experiencing symptoms 10 years later.

We heard from people who have Cancer or whose loved ones have had or currently experiencing a cancer diagnosis and they want to avoid glyphosate and toxic pesticide chemicals at all costs with the mounting scientific evidence showing the link between glyphosate and cancer.

Just in the last couple of months I have had all along my outside yard fence line sprayed, my fence is low level metal fully exposed where the glyphosate would spray straight into my backyard where my vegetable patch grows alongside the weeds that were sprayed. The side of my house is adjacent to Solway Park so there are no neighbours, and I really wonder why there was a need to come and spray poison next to my vegetable garden as you can see right into my backyard.

So many residents of Broome have had enough, we do not want to be frequently exposed to these chemicals, we want the Shire to act and take this issue seriously. For it affects us all, we all live in this beautiful community, and we are all being exposed far too much. We see the signs up and the workers spraying far too often all over town. For many of us it impacts our physical health, mental and emotional health and makes us very uncomfortable within our hometown.

Several Local Governments in Western Australia restrict the use of glyphosate to specific areas, including the Town of Bassendean, Shire of Denmark, Town of Mosman Park, City of Joondalup and City of Subiaco. There are many more around Australia and globally.

We greatly appreciate your time and consideration with this significant matter and are happy to discuss further.

With kindness

Pesticide-Free Broome

Leah Rakabundel

leraka@protonmail.com

Sally Wilkinson

Sally.j.wilkinson@gmail.com

Nicoletta Cerato

nicolettacerato@gmail.com

Further Links

International Study Reveals Glyphosate Weed Killers Cause Multiple Types of Cancer – June 20, 2025

[International Study Reveals Glyphosate Weed Killers Cause Multiple Types of Cancer | College of Public Health](#)

Alternatives to chemical weed control

https://gwlap.org.au/wp-content/uploads/2015/11/Alternatives-to-chemical-weed-control_info-for-field-day.pdf

Roundup Settlement Cases Paid Out by Bayer

[Roundup Settlement: 2025 Weed Killer Settlement Updates](#)

Shire President
 Shire of Broome
 27 Weld Street
 BROOME WA 6725

PO Box 44
 BROOME WA 6725

We Pesticide-free Broome (insert relevant group, organisation, residents, electors) request the Shire of Broome (state request/preferred course of action) Review and implement changes to its glyphosate and other toxic non selective herbicide usage including: 1. NO usage in areas frequented by children including parks, playgrounds and around schools. 2. Trial alternative weed control (steam). 3. Public spraying schedule 4. Use marker dyes 5. Leave signage in place for minimum 48 hours. 6. Residents have option to opt-out of spraying on verges.

for the following reasons (state summary of reasons). Growing evidence links glyphosate exposure to a range of cancers, liver and kidney damage, endocrine disruption, and is neurotoxic. Councils around Australia have been reviewing its usage and implementing changes and we would love to see Shire of Broome take action and make our health a priority.

(insert petition contact name) Leah Rakabundel can be contacted at (insert address, email address and telephone numbers)

leraka@protonmail.com 0405020409

for further information relating to this matter and is responsible for advising petitioners of the outcome of the petition. **PLEASE PRINT CLEARLY as illegible entries are invalid.**

| First Name | Surname | Street Address (NOT Postal) | Suburb | Signature | Date |
|------------|-----------|-----------------------------|-------------|-------------|----------|
| RIN | BANKS | 21 MARUL | C BEACH | [Signature] | 17/7/25 |
| Heath | Somtag | " " | " | [Signature] | 11/7/25 |
| Ann | Timperley | Mojon Loop | Djugun | [Signature] | 25/8/25 |
| Holly | Timperley | 11 MINICIA RD. | BILINGUEL | [Signature] | 25-8-25 |
| [Name] | [Name] | [Address] | Broome | [Signature] | 26/8/25 |
| Sam | Klynder | 37 Shearwater. | Djugun | [Signature] | 27/8/25 |
| Kobe | Melnyak | 23 Celtic Loop | Cable Beach | [Signature] | 28/8/25 |
| Sally | Deere | 32 Demco Dr | Old broome | [Signature] | 28/08/25 |
| Nancy | Kennedy | 20 Louis St. | Broome | [Signature] | 28/8/25 |
| [Name] | O'Garra | 20 Louis St | BROOME | [Signature] | 28/8/25 |
| DIANE | NICOL | 2 JIMMANY WAY CABLE BEACH | BROOME | [Signature] | 29/8/25 |
| Sally | Wilkinson | 4A Rhatigan Pl. Cable Beach | Cable Beach | [Signature] | 29/8/25 |
| Poppy | JACK | 42c South Terrace | Fremantle | [Signature] | 29/8/25 |
| Maya | Duriant | 42c South Terrace | fremantle | [Signature] | 29/8/25 |
| Mia | Gould | | Old | [Signature] | 30/8 |
| Chussy | Goldsmith | 3 Mauritang Way | WTA | [Signature] | 30/8 |
| Lucy | Anderson | 26 Kapang Dr. Broome | Cable Beach | [Signature] | 01/09/25 |
| Jacinta | Monck | 19 Piggott Way | Broome | [Signature] | 01/09/25 |
| James | Anderson | 26 KAPANG DR | CABLE BEACH | [Signature] | 01/09/25 |
| Bridget | Lidell | 21 Frangipani | Cable Beach | [Signature] | 01/09/25 |
| Indie | O'Brien | 22/1 Charles Rd. Broome | Cable Beach | [Signature] | 1/09/25 |
| HUDSON | GORDON | 46 DWRACK CR | BROOME | [Signature] | 2/09/25 |
| Hamersley | Rosemary | 47 SPRINGS RD | Perth | [Signature] | 2.09.25 |

No. of petitioners per page 22

Shire President
 Shire of Broome
 27 Weld Street
 BROOME WA 6725

PO Box 44
 BROOME WA 6725

We Pesticide-free Broome (insert relevant group, organisation, residents, electors) request the Shire of Broome (state request/preferred course of action)

Review and implement changes to its glyphosate and other toxic non selective herbicide usage including
 1. NO usage in areas frequented by children including parks, playgrounds and around schools
 2. trial alternative weed control (steam)
 3. Public spraying schedule
 4 use marker dyes
 5 leave signage in place for minimum 48 hours for the following reasons (state summary of reasons).
 6 Residents have an option to opt-out of spraying on verges.
 growing evidence links glyphosate exposure to a range of cancers, liver and kidney damage, endocrine disruption, and is neurotoxic. Councils around Australia have been reviewing its usage and implementing changes and we would love to see Shire of Broome take action and make our health a priority.

(insert petition contact name) Leah Rakabunde can be contacted at (insert address, email address and telephone numbers)

leraka@protonmail.com 0405020404

for further information relating to this matter and is responsible for advising petitioners of the outcome of the petition. **PLEASE PRINT CLEARLY as illegible entries are invalid.**

| First Name | Surname | Street Address (NOT Postal) | Suburb | Signature | Date |
|------------|-------------|-----------------------------|-------------|-------------|----------|
| Brian | HAMERSLEY | 47 Spring Road | Kakawanda | [Signature] | 2/8/25 |
| Avril | Ayling | 20 Railway Ave. | Hydaway B | [Signature] | 2/9/25 |
| Michelle | Ashworth | 11 KOA WA | BROOME | [Signature] | 2/9/25 |
| Jer | Taylor | 5 Celtic loop | CARSE BEACH | [Signature] | 2.9.25 |
| Sian | [Signature] | 173 TOMARITO CRESCENT | BROOME | [Signature] | 2.9.25 |
| Sam | Entwistle | 11 Paddy Court | Broome | [Signature] | 4.9.25 |
| LOUISE | LARRIERU | 24 Fraser Ave | Eldkhvale | [Signature] | 5/9/25 |
| CAROLINE | CIBSON | 6 Nakamuna Ave | Broome | [Signature] | 5/9/25 |
| ANNETTE | PICKLES | 16 ROBERT ST | BROOME | [Signature] | 8/9/25 |
| Lia | de Noronha | 34 howe Drive | Broome | [Signature] | 8/9/2025 |
| luke | Sanches | 34 howe Drive | Broome | [Signature] | 8/9/2025 |
| Rachel | de Noronha | 34 howe Drive | Broome | [Signature] | 8/9/2025 |
| Fannie | GRAFFION | 15 Louis street | Broome | [Signature] | 08/09/25 |
| VAL | CLIFTON | 28 BARRAGANA Rd | C. Beach | [Signature] | 11/9/25 |
| KRISTIN | MILNE | 7 Plover Way | Broome | [Signature] | 11/9/25 |
| Belinda | Tewes | 2 Mary St Broome | Broome | [Signature] | 11/9/25 |
| Tom | Olin | 15 Roubie W | Broome | [Signature] | 12/9/25 |
| Christina | Scelto | 2 Plover Way | Broome | [Signature] | 12/9/25 |
| Cath | Berthwick | 18 Bonds Court | Broome | [Signature] | 12/9/25 |
| Sue | Taylor | 5 Reid Road | Broome | [Signature] | 13/9/25 |
| SCOTT | TAYLOR | 5 Reid Road | Broome | [Signature] | 13/9/25 |
| Mary | Jarzakbek | 9A Djigwanda | broome | [Signature] | 13/9/25 |
| Leaton | Hammond | 35 Santa Monica | Berth | [Signature] | 11/11 |

No of petitioners per page 23

Shire President
Shire of Broome
27 Weld Street
BROOME WA 6725

PO Box 44
BROOME WA 6725

We Pesticide-free Broome (insert relevant group, organisation, residents,

electors) request the Shire of Broome (state request/preferred course of action)

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1. NO usage in areas frequented by children including parks, playgrounds and around schools. 2. Trial alternative weed control (steam) 3. Public spraying schedule 4 use marker dyes 5 leave signage in place for minimum 48 hours for the following reasons (state summary of reasons). 6 Residents have an option to opt-out of spraying on verges.

Growing evidence links glyphosate exposure to a range of cancers, liver and kidney damage, endocrine disruption, and is neurotoxic. Councils around Australia have been reviewing its usage and implementing changes and we would love to see Shire of Broome take action and make our health a priority.

(insert petition contact name) Leah Rakabunde can be contacted at (insert address, email address and telephone numbers)

leraka@protonmail.com 0405020409

for further information relating to this matter and is responsible for advising petitioners of the outcome of the petition. **PLEASE PRINT CLEARLY as illegible entries are invalid.**

| First Name | Surname | Street Address (NOT Postal) | Suburb | Signature | Date |
|------------|------------|-----------------------------|-------------|--------------------|---------|
| JORDAN | WERNER | 5 DE PLEDGE WAY | CABLE BEACH | <i>[Signature]</i> | 15/9 |
| SHEILAH | COOKE | 7 GORGON PL | CABLE BEACH | <i>[Signature]</i> | 15/9 |
| KAREN | LI | 2/8 SEKO PLACE | CABLE BEACH | <i>[Signature]</i> | 20/9 |
| MELISSA | Oleynik | 528 Broome Rd | Roebuck | <i>[Signature]</i> | 22/9 |
| Laura | Johnston | 14 Anne St Broome | | <i>[Signature]</i> | 22/9 |
| Damian | Paganelli | 46 Djugun Loopwing | Roebuck | <i>[Signature]</i> | 22/9 |
| Anna | Methley | 9550 Queenstreet | Brisbane | <i>[Signature]</i> | 23/9 |
| Julie | Perejmbida | 216 Glenister Loop CB | Cable Beach | <i>[Signature]</i> | 23/9/25 |
| Carol | Combs | 8/7 Bazett St Djugun | Djugun | <i>[Signature]</i> | 23/9/25 |
| Kerry | Hadley | Broome | 12 Mile | <i>[Signature]</i> | 24/9/25 |
| DARNAE | MCEWAN | BROOME | ROEBUCK | <i>[Signature]</i> | 25/9/25 |
| ANNA | HASTIE | BROOME | CABLE BEACH | <i>[Signature]</i> | 26/9/25 |
| Ingrid | Elmitt | Broome | Broom | <i>[Signature]</i> | 26/9/25 |
| Julie | Lunn | 10/10 6152 | Perth | <i>[Signature]</i> | 30/9/25 |
| KIRI | GOODWIN | BROOME WA | DJUGUN | <i>[Signature]</i> | 30/9/25 |
| IRENE | MENDEZ | 20 ROBINSON ST | BROOME | <i>[Signature]</i> | 3/10/25 |
| CRISTAL | OMER | BROOME WA | DJUGUN | <i>[Signature]</i> | 6/10/25 |
| - - - | - - - | 6/11 SUNGLARK LOOP | - - - | - - - | - |
| Abigail | Poherty | 14 brassy st | PERTH | <i>[Signature]</i> | 6.10/25 |
| Shantell | Lonlife | Honeyeater Loop | Broome | <i>[Signature]</i> | 6.10.25 |
| Kelly | Chadbourne | 17 Peppermint DR | DUNSBOROUGH | <i>[Signature]</i> | 7/10/25 |
| Ellie | Conroy | 37 wildflower way | Leschenault | <i>[Signature]</i> | 7/10/25 |
| Manya | Leleh | 28 Taylor Rd | Cable Beach | <i>[Signature]</i> | 7/10/25 |

No. of petitioners per page 22

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leraka@protonmail.com 0405020409

for further information relating to this matter and is responsible for advising petitioners of the outcome of the petition. **PLEASE PRINT CLEARLY as illegible entries are invalid.**

| First Name | Surname | Street Address (NOT Postal) | Suburb | Signature | Date |
|---------------|---------------|--------------------------------------|----------------|-------------|---------|
| Alison | Southern | 2 Harriet Rd | Bilinguir | [Signature] | 13-8-25 |
| Kath | White | 6 Rauble Rd | BME | [Signature] | 13/8/25 |
| Rebecca | Jennings | rebecca.joy.jennings@gmail.com | Wanneroo | [Signature] | 13-8-25 |
| Mary | O'Brien | mary.obrien.050@gmail.com | Perth | [Signature] | 13-8-25 |
| Katharine | Johnston | shirosaki Biale. | Bilinguir | [Signature] | 14/8/25 |
| Rachel | Taylor | Slater road | Cable Beach | [Signature] | 14/8/25 |
| Fabio | Andanni | Slater road | Cable beach | [Signature] | 14/8/25 |
| Manar | PIETRUSZEWSKI | WOLLONGONG | Wollongong | [Signature] | 14/8/25 |
| LILLIE | MCCREER | 37 THAIS ROAD | CABLE BEACH | [Signature] | 23/8/25 |
| Ether | Taru | 6 Cayuput Cres | Djugun | [Signature] | 23/8/25 |
| Vicki | McCorriston | Village ^{Broome} caravan PK | | [Signature] | 27/8 |
| Kaery | Geere | " " | | [Signature] | 27/8 |
| Nancy | Lalor | 9 Maguigan Rd | Broome | [Signature] | 28/8 |
| Tahl | Dobson | " " | | [Signature] | 28/8 |
| Dee | Robert | SA | | [Signature] | 30/8 |
| KARYN | BOYD | 3 Dolby Rd | Broome | [Signature] | 2/9/25 |
| Rose | Howlett | 45 Melachlan St | Townsville | [Signature] | 5/9/25 |
| | | Curraiong, Qld | | | |
| Judy Stricker | Stricker | 7 Pacific St | Wallabi, Perth | [Signature] | 5/9/25 |
| Alison | Tunstead | 40 Robinson St | Broome | [Signature] | 5-9-25 |
| Kirrah | Manning | Port Rd | Perth | [Signature] | 8/9/25 |
| Chris | Malcolm | 160 Streeter Ave | Broome | [Signature] | 10-9-25 |
| Jess | Richardson | 7 Solway loop | Cable beach | [Signature] | 23/9/25 |

No. of petitioners per page 22

9.2.2 RECONSIDERATION OF DEVELOPMENT APPLICATION 2025/41 - EQUINE ASSISTED LEARNING FACILITY AND CONSTRUCTION OF HORSE STABLES

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | 281 Kavite Road Minyirr WA 6725 |
| APPLICANT: | Land Planning Consultants |
| FILE: | KAV-1281 |
| AUTHOR: | Acting Manager Planning and Building |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Acting Director Development and Community |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

At the Ordinary Meeting of Council (OMC) held on 18 September 2025, Council resolved to approve Development Application 2025/41 for an Equine Assisted Learning Facility and the construction of horse stables, subject to 12 conditions.

In accordance with Part 14 of the *Planning and Development Act 2005*, an applicant or owner who is aggrieved by a determination has the right to seek a review by the State Administrative Tribunal, (the Tribunal) within 28 days of the decision. The applicant subsequently exercised this right and lodged an application for review with the Tribunal.

A mediation session was held between the parties where the Tribunal invited the Shire to reconsider the decision.

The purpose of this report is to present to Council the amendments to conditions proposed by the applicant for reconsideration, as per the invitation of the Tribunal that followed mediation. It is recommended that Council support the proposed changes to Conditions 2, 4 and 7.

BACKGROUND

OMC 18 September 2025 Item 9.1.1

At the Ordinary Meeting of Council held on 18 September 2025, Council resolved to:

- Conditionally approve Development Application 2025/41 for an Equine Assisted Learning Facility and Construction of Horse Stables, (refer to **Attachment 1** for conditions of approval).
- Advise the applicant that the conditions of approval must be complied with and in the event this is not satisfied, request the Chief Executive Officer to commence formal legal action for breach of the *Planning and Development Act 2005*.

Since this time, construction of the horse stables has commenced in line with the approval issued. The condition of approval requiring that stocking of horses not occur between 1 November and 31 March each year was not satisfied. The horses remained on site after 1 November 2025 and were removed by 6 November 2025, which is the date an inspection was performed that confirmed the horses had been removed. Formal legal action was not commenced for this breach, given the horses were removed shortly after the 1 November and as the applicant had lodged a review with the Tribunal which included this specific condition.

There has also been ongoing complaints received about horses being ridden through the adjacent conservation estate, which is a breach of a condition of development approval.

While regular inspections were undertaken, authorised officers of the Shire did not encounter or witness any breach and following the removal of horses from the property in November, the Shire has not received any further complaints.

Proposed Review

As part of the Tribunal review process, the applicant has requested amendments to Conditions 2, 4 and 7 of the approval to address matters in dispute (refer to **Attachment 2**). All other conditions are not contested.

Section 31(1) of the State Administrative Tribunal Act 2004 (SAT Act) enables the Tribunal to invite the original decision maker (i.e. the Shire) to reconsider the decision that is the subject of review proceedings. Section 31 invitations usually arise following mediation, where amendments to proposals have occurred or additional information has been submitted.

Under section 31 of the SAT Act when a decision maker is invited to reconsider its decision, the decision maker can:

- a. Affirm the decision;
- b. Vary the decision; or
- c. Set aside the decision and substitute a new decision.

If the original decision-maker varies or substitutes the decision, then the next step depends on the applicant. If the applicant is happy with the varied or substituted decision, they can withdraw the proceedings, and the new decision comes into effect.

If the applicant is not happy with the new decision, the proceedings are resolved before SAT and the new version of the decision is reviewed. This would usually involve the matter proceeding to a final hearing.

COMMENT

The proposed rewording of Conditions 2, 4, and 7, along with the reasoning for each change, is outlined below.

Condition 2:

The condition of approval currently reads:

*This approval is granted for a period of **two (2) years**. If no further development approval relating to the development and/or land use approved at No. 281, Lot 700 Kavite Road are obtained, or the triggers under condition 10 are reached, the subject site shall be rehabilitated to its predevelopment condition, to the satisfaction of the Shire of Broome, and at the developers costs.*

The applicant is requesting it be replaced with the following:

*This approval is granted for a period of **of five (5) years**. If no further development approval relating to the development and/or land use approved at No. 281, Lot 700 Kavite Road are obtained, or the triggers under condition 10 are reached, the subject site shall be rehabilitated to its predevelopment condition, to the satisfaction of the Shire of Broome, and at the developers costs.*

Officer recommendation:

Support the proposed amendment to Condition 2. Extending the approval period from two (2) years to five (5) years would maintain Council's ability to assess the ongoing suitability and performance of the development and associated land use within an appropriate and responsive timeframe. The extended approval period will also allow for continued monitoring of site impacts and any emerging amenity or environmental issues.

Condition 4:

The condition currently reads:

*At all times, no more than (8) eight horses are permitted on site and the land use and stocking of horses on site must not occur between **1 November and 31 March** each year.*

The applicant has requested it to be replaced with the following:

*At all times, no more than (8) eight horses are permitted on site and the land use and stocking of horses on site must not occur between **15 December and 15 February** each year.*

The dates of operation were incorporated as a condition of approval as this aligned with proposed operating times submitted by the applicant. Prior to finalising the recommendation on the development application, officers supplied draft conditions of approval for the applicant to review where this condition was agreed to. The applicant is now seeking review of this condition to adjust the dates horses can be stocked on site and is seeking this change to provide additional flexibility in managing seasonal variations that may affect the timing of operations and stocking of horses. To support their request, the applicant has submitted a memorandum, including an analysis of nutrient load impacts associated with horse stocking at Lot 700, No. 281 Kavite Road (refer to **Attachment 3**).

Officer Recommendation:

Support the proposed amendment to Condition 4, as this is based on updated advice indicating that the revised dates are unlikely to result in any detrimental environmental impact to the site. The adjustment to the restricted period is considered minor and introduces operational flexibility for the applicant in responding to seasonal and climatic variations, while still maintaining appropriate controls over horse levels and land management practices.

Condition 7:

The condition currently reads:

*All services and operations, including the exercising of horses, must occur within the boundaries of No. 281, Lot 700 Kavite Road, **any operations outside of the property boundaries on public spaces will require further consultation and approval from the Shire of Broome.***

The applicant is requesting it to be replaced with the following:

All services and operations, including the exercising of horses, must occur within the boundaries of No. 281, Lot 700 Kavite Road.

Officer Recommendation:

Support the proposed amendment to Condition 7, as this is a requirement under the Shire's Local Government Property & Public Places Local Law 2017, and approval to operate outside of the boundaries in public places is required, regardless of it being incorporated as a condition of development approval. The applicant has been made aware they will need to apply for a permit for the riding of each large animal, including horses, to access or be exercised on local government property, including Gantheaume Point Road, Kavite Road and Gantheaume Beach. To date no application has been made.

Accordingly, modification of the condition would not remove the Shire's ability to take action in the event of a breach.

Summary

Based on additional information, it is recommended that the original decision be varied by amending Conditions 2, 4 and 7. Condition 4 is amended to adjust the restricted horse-stocking period from 1 November – 31 March to 15 December – 15 February, providing operational flexibility without environmental risk. Condition 7 is amended to remove reference to operations on public land, noting that any activities outside the property remain subject to separate approvals under the Shire's Local Government Property and Public Places Local Law 2017. Condition 2 is amended to extend the term of approval to five years, as this will still enable for review of the ongoing suitability and performance of the land use on site.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local Planning Scheme No. 7

State Administrative Tribunal Act 2004

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

A consultant has been engaged by the Shire to represent the Shire in the SAT review. To date this has incurred an expense of \$5000.00. If the matter is not resolved through a mediated outcome and proceeds to a final hearing additional expenses would be incurred. A estimate for further costs to the Shire should the matter proceed to a final hearing would be \$15,000 - \$20,000 for representation and expert evidence, the final figure will ultimately depend on the location of the hearing (the Tribunal usually wishes to visit the site) and the number of witnesses who will be giving evidence.

RISK

If the applicant is not happy with the new decision, the matter would usually proceed to a final hearing. If this occurs, the Tribunal may:

1. Vary Conditions – SAT may modify the conditions of approval if it considers the requested changes reasonable.

2. Set Aside the Decision – SAT may overturn Council's decision entirely, which could result in the imposition of alternative conditions or a different decision.

The determination of SAT is binding on the parties, and any further appeal can only be made on a point of law to a higher court.

If the matter does proceed to a final hearing, it will incur additional costs and would usually involve calling of expert witnesses, which may also require outsourcing.

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.

Outcome 5 - Responsible management of natural resources

Objective 5.1 Manage and conserve the natural environment, lands and water.

Objective 5.2 Adopt and encourage sustainable practices.

Outcome 6 - Responsible growth and development with respect for Broome's natural and built heritage

Objective 6.1 Promote sensible and sustainable growth and development.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

(REPORT RECOMMENDATION)

Minute No. C/0226/009

Moved: Cr M Virgo

Seconded: Cr S Cooper

That Council in accordance with Section 31 of the State Administrative Tribunal Act 2004, VARIES its decision dated 19 September 2025 for Development Application 2025/41 for the Equine Assisted Learning Facility and construction of horse stables at No. 281, Lot 700 Kavite Road, in the following manner:

- 1. Amending Condition No 2 to read 'This approval is granted for a period of five (5) years. If no further development approval relating to the development and/or land use approved at No. 281, Lot 700 Kavite Road are obtained, or the triggers under condition 10 are reached, the subject site shall be rehabilitated to its predevelopment condition, to the satisfaction of the Shire of Broome, and at the developers costs'.***
- 2. Amending Condition No 4 to read 'At all times, no more than eight (8) horses are permitted on site, and the land use and stocking of horses on site must not occur between 15 December and 15 February each year'.***
- 3. Amending Condition No 7 to read: 'All services and operations, including the exercising of horses, must occur within the boundaries of No. 281, Lot 700 Kavite Road'.***

Voting

For the Motion: Shire President C Mitchell, Cr D Male, Cr S Cooper, Cr P Taylor and Cr M Virgo.

Against the Motion: Cr J Lewis.

CARRIED 5/1

Attachments

1. Attachment 1 - DA2025/41 Decision Notice and Approved Plans
2. Attachment 2 - Amended Planning Conditions List
3. Attachment 3 - Memorandum - Analysis of Nutrient Load Impacts

Our Ref: KAV-1/281 : 2025/41
Enquiries: Jacinda Perkins Coordinator Planning Services
Jacinda.Perkins@broome.wa.gov.au



ABN 94 526 654 007
27 Weld Street
PO Box 44, Broome
Western Australia 6725
(08) 9191 3456
shire@broome.wa.gov.au
broome.wa.gov.au

19 September 2025

David Congdon
121B Angove St,
North Perth WA 6006

Dear Sir/Madam

APPLICATION FOR DEVELOPMENT APPROVAL - EQUINE ASSISTED LEARNING FACILITY AND STABLES - 281 KAVITE ROAD MINYIRR WA 6725

I refer to your application for development approval received on 01/05/2025. The application was considered at the Ordinary Meeting of Council on the 18 September 2025. Council resolved the following:

1. Grant development approval (Application No. 2025/41) for the Equine Assisted Learning Facility and construction of horse stables at No. 281, Lot 700 Kavite Road. The approval is subject to conditions which are detailed below.
2. Advises the applicant that the conditions of approval must be complied with and in the event this is not satisfied request the Chief Executive Officer to commence formal legal action for breach of the Planning and Development Act 2005.

Enclosed is the Notice of Determination on Application for Development Approval, which includes conditions that must be complied with. Some of which may require you to liaise with the Shire of Broome and submit additional information.

Should any of these conditions be unacceptable, you have a right to apply to the State Administrative Tribunal for a review of this decision and your attention is drawn to the need to make such an application within 28 days of the date on which this decision is given to you. The State Administrative Tribunal may be contacted for more information on phone 08 9219 3111.

If you wish to discuss any aspects of the Development Approval and attached conditions, please contact Jacinda Perkins Coordinator Planning Services on 9191 3456.

Yours faithfully

Jacinda Perkins
Coordinator Planning Services

Planning and Development Act 2005

SHIRE OF BROOME

**NOTICE OF DETERMINATION ON APPLICATION FOR DEVELOPMENT
APPROVAL NO: 2025/41**

PROPERTY: Lot 700, No. 281 KAVITE ROAD MINYIRR WA 6725

OWNERS ROMAN CATHOLIC **OWNERS** PO BOX 76
NAME: BISHOP OF BROOME **ADDRESS:** BROOME WA 6725

APPLICATION RECEIVED ON: 01/05/2025

DESCRIPTION OF PROPOSED DEVELOPMENT: **EQUINE ASSISTED LEARNING FACILITY AND STABLES**

That the application for development approval for EQUINE ASSISTED LEARNING FACILITY AND STABLES at Lot 700, No. 281 KAVITE ROAD MINYIRR WA 6725 is APPROVED, subject to compliance with the following conditions:

CONDITIONS

1. The development plans, as date marked and stamped 'Approved', together with any requirements and annotations detailed thereon by the Shire of Broome, are the plans approved as part of this application and shall form part of the development approval issued, except where amended by other conditions of this approval.
2. This approval is granted for a period of two (2) years. If no further development approval relating to the development and/or land use approved at No. 281, Lot 700 Kavite Road are obtained, or the triggers under condition 10 are reached, the subject site shall be rehabilitated to its predevelopment condition, to the satisfaction of the Shire of Broome, and at the developers costs.
3. The stables proposed must be setback a minimum of 35m from the Horizontal Shoreline Datum and updated site plan must be supplied prior to the commencement of site works.
4. At all times, no more than (8) eight horses are permitted on site and the land use and stocking of horses on site must not occur between 1 November and 31 March each year.
5. At all times, the measures set out in the Environmental Management Plan prepared by Moorditj Industries and Technology and dated 2 September 2025 must be implemented by the owner at their cost to the satisfaction of the Shire of Broome.

6. Prior to the 1 May of each year, the applicant must supply a report detailing the following information referenced in the Environmental Management Plan prepared by Moorditj Industries and Technology and dated 2 September 2025:
 - a) Drone survey referenced in section 3.1.2.
 - b) Photo monitoring and documentation of the visual inspection of existing coastal environment immediately adjacent to the site and vegetation stability and identified gully formations on site.
 - c) Documentation confirming that management actions and monitoring measures identified in the Environmental Management Plan have been implemented.
7. All services and operations, including the exercising of horses, must occur within the boundaries of No. 281, Lot 700 Kavite Road, any operations outside of the property boundaries on public spaces will require further consultation and approval from the Shire of Boome.
8. Prior to the occupation of the development a notification, pursuant to Section 70A of the Transfer of Land Act 1893, is to be placed on the Certificate of Title of the subject site. The notification is to state as follows:

VULNERABLE COASTAL AREA: this lot is located within an area likely to be subject to coastal erosion and/or inundation over the next 100 years.
9. Prior to the commencement of site works, the owner must prepare and enter into a written agreement with the Shire of Broome whereby the owner and any successors in title indemnify the Shire of Broome against any future claims if the proposed development is impacted by coastal processes.
10. All proposed buildings and structures shown on the approved plans must be removed at the cost of the developer if the following triggers are achieved:
 - a. Within 6 months of the expiry of the development approval unless a new development approval has been issued or an application to the Shire of Broome seeking to extend the timeframes of this approval has been lodged and approved.
 - b. When the most landward part of the Horizontal Shoreline Datum (HSD) is within 25 meters of the most seaward part of the stable structures.
11. The natural vegetation shall be retained within all setback areas and maintained throughout the life of the development, excluding and areas subject to the Asset Protection Zone identified in the Bushfire Management Plan or identified for development as shown on the approved plans.
12. Prior to the commencement of site works, an updated Environmental Management Plan must be supplied that amends point 2 of section 3.1.3 to be 20m not 30m.

ADVICE NOTES

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in this approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.
- Note 4: This is a Development Approval of the Shire under its Local Planning Scheme No. 7. It is not a Building Permit or an approval to commence or carry out development under any other law. It is the responsibility of the owner to obtain any other necessary approvals, consents and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
- Note 5: The granting of this development approval is not a clearance that there are no Aboriginal Heritage Sites on the land nor is it an approval under Section 18 of the Aboriginal Heritage Act 1972. The owner will need to make enquiry and application to the Department of Planning, Lands and Heritage in order to ensure compliance with the Aboriginal Heritage Act.
- Note 6: In relation to condition No 2, the following will be considered if an application to extend the term of approval is submitted:
- a. whether the management measures detailed in the Environmental Management Plan and the reporting required by condition no 5 and 6 demonstrates that the development does not have a negative impact on the immediately adjacent coastline or the adjacent conservation estate.
- Note 7: The applicant is advised that the Horizontal Shoreline Datum means the active limit of the shoreline under storm activity, as defined in State Planning Policy 2.6 – State Coastal Planning Policy.

Signed:  _____

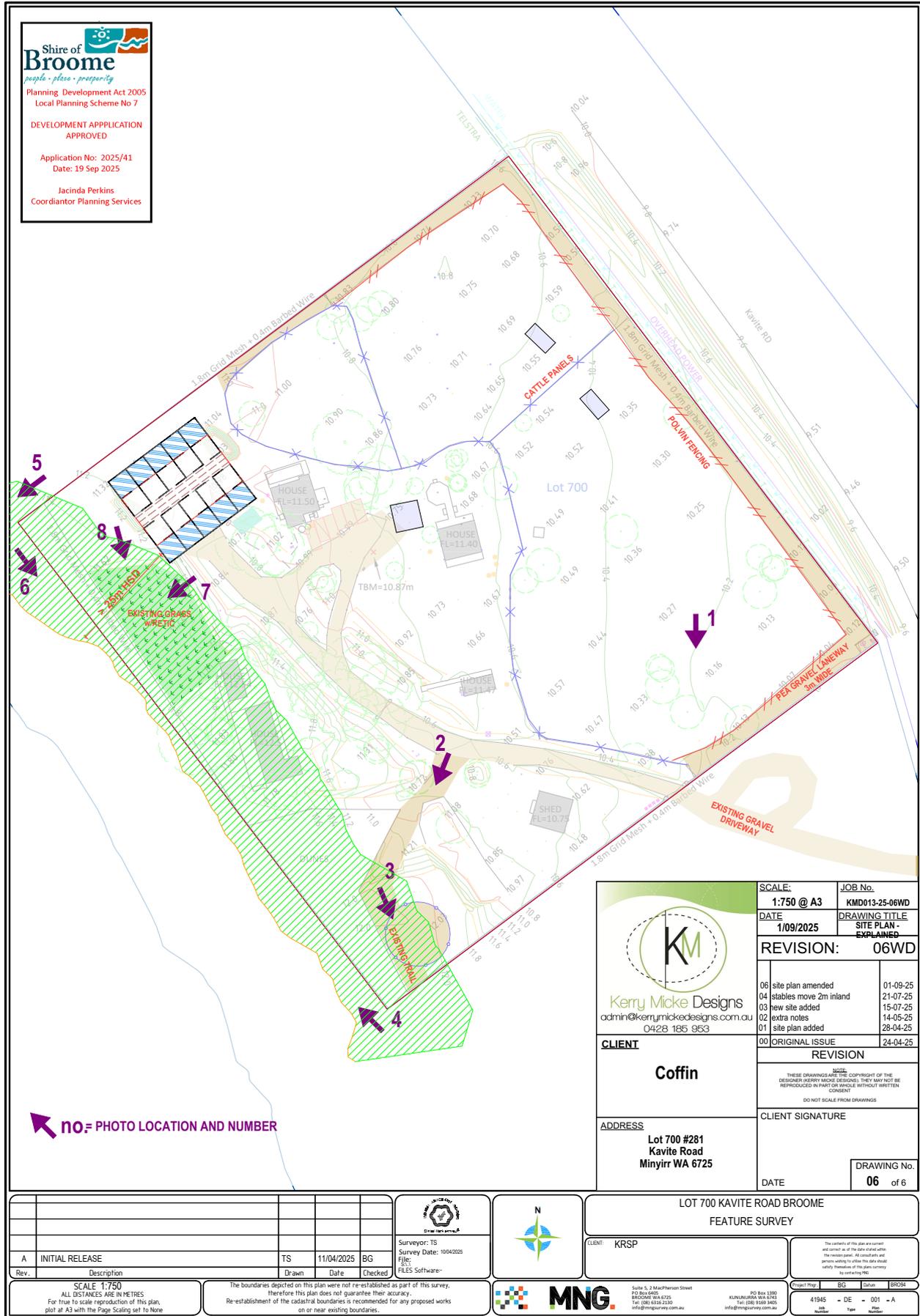
Dated: 19/09/2025

Jacinda Perkins
Coordinator Planning Services

For and on behalf of the Shire of Broome



Item 9.2.2 - RECONSIDERATION OF DEVELOPMENT APPLICATION 2025/41 - EQUINE ASSISTED LEARNING FACILITY AND CONSTRUCTION OF HORSE STABLES

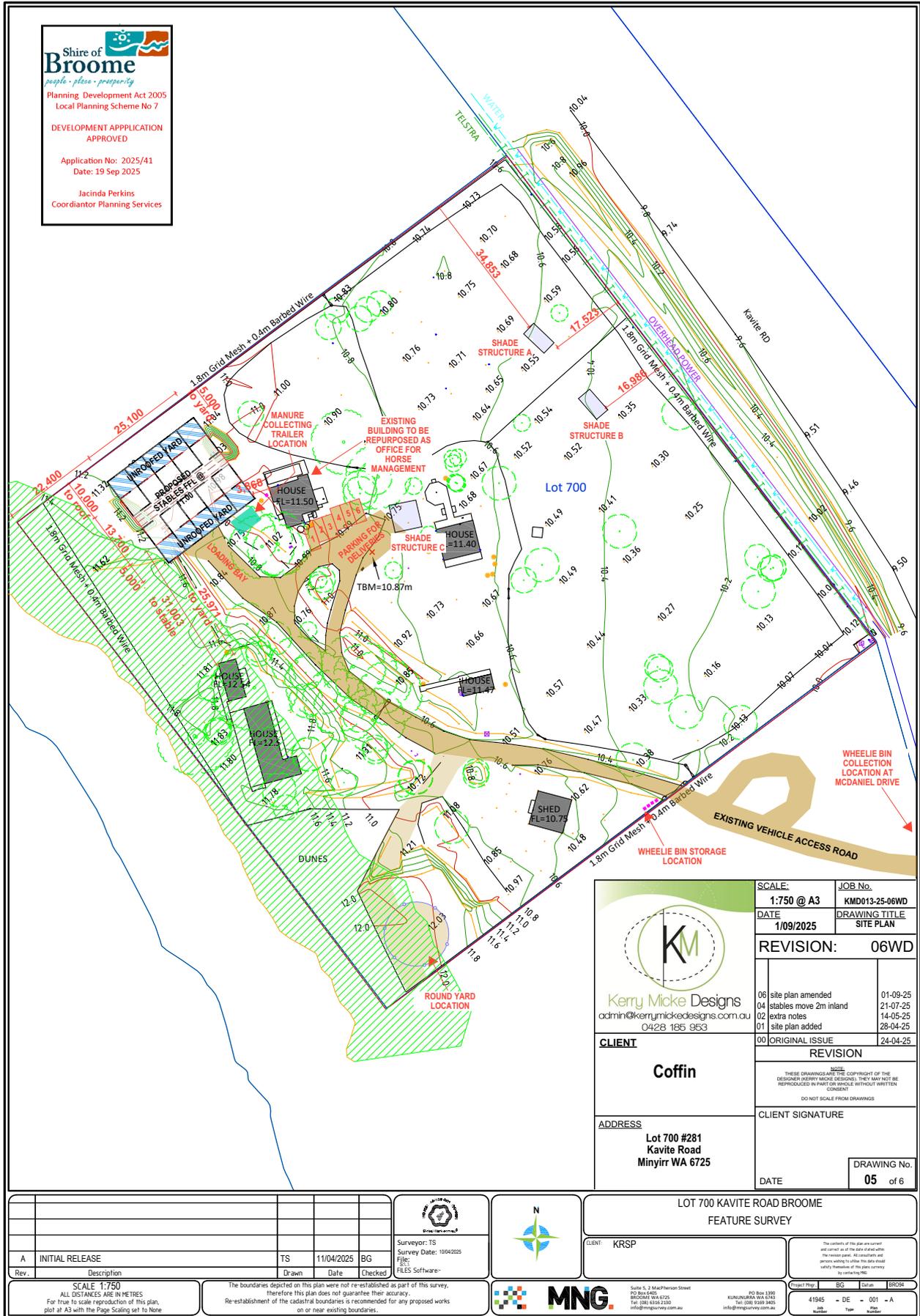


Shire of Broome
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 Local Planning Scheme No 7
DEVELOPMENT APPLICATION APPROVED
 Application No: 2025/41
 Date: 19 Sep 2025
 Jacinda Perkins
 Coordinator Planning Services

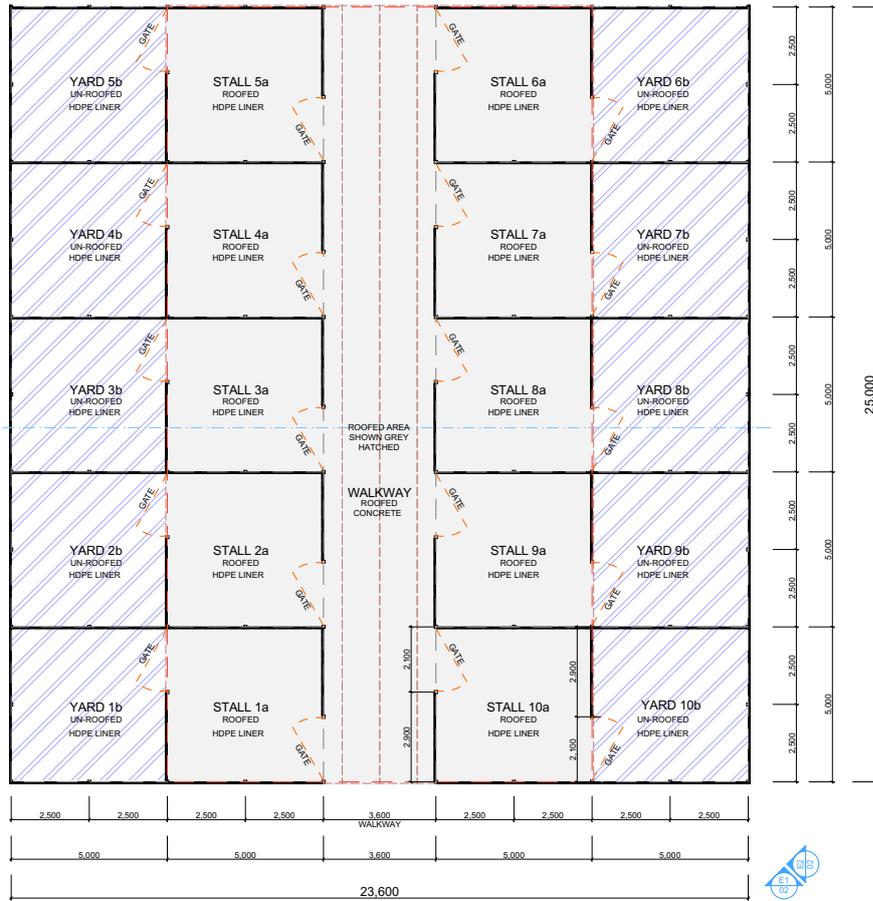
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| | DATE 1/09/2025 | DRAWING TITLE SITE PLAN - EXPLAINED |
| | REVISION: 06WD | |
| | 06 site plan amended 04 stables move 2m inland 03 new site added 02 extra notes 01 site plan added | 01-09-25 21-07-25 15-07-25 14-05-25 28-04-25 |
| CLIENT Coffin | 00 ORIGINAL ISSUE | 24-04-25 |
| ADDRESS Lot 700 #281 Kavite Road Minyirr WA 6725 | REVISION NOTE: THESE DRAWINGS ARE THE COPYRIGHT OF THE DESIGNER (KERRY MCKE DESIGNS). THEY MAY NOT BE REPRODUCED IN PART OR WHOLE WITHOUT WRITTEN CONSENT. DO NOT SCALE FROM DRAWINGS. | |
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| Rev. | Description | TS | Drawn | Date | Checked | CLIENT KRSP | | | The contents of this plan are current and correct as of the date of issue. The revision panel, all consultants and persons acting together in good faith, shall not be liable for any errors or omissions in the plan or any consequences thereof. | | |
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Item 9.2.2 - RECONSIDERATION OF DEVELOPMENT APPLICATION 2025/41 - EQUINE ASSISTED LEARNING FACILITY AND CONSTRUCTION OF HORSE STABLES



Item 9.2.2 - RECONSIDERATION OF DEVELOPMENT APPLICATION 2025/41 - EQUINE ASSISTED LEARNING FACILITY AND CONSTRUCTION OF HORSE STABLES

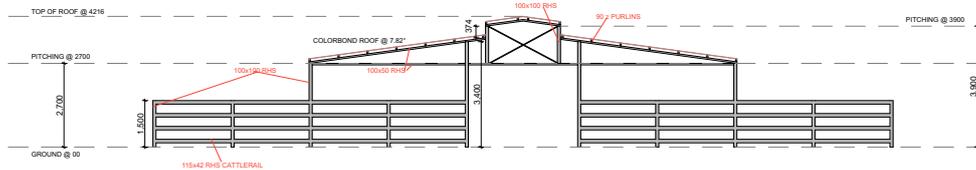


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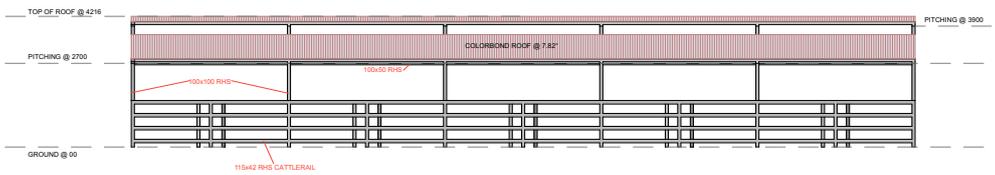
- = UNROOFED OPEN YARD
- = ROOFED STABLE STALLS

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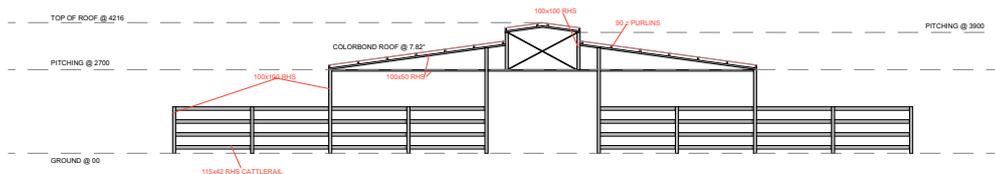
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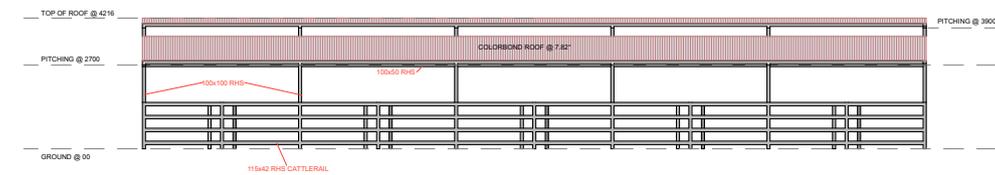
ELEVATION 1



ELEVATION 2



ELEVATION 3



ELEVATION 4

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 Shire of Broome

people place progress

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 DEVELOPMENT APPLICATION

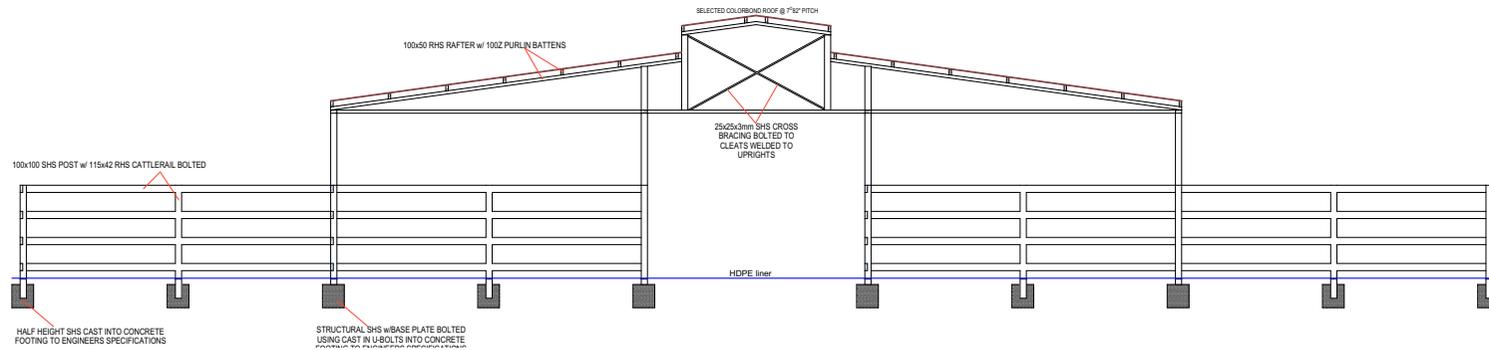
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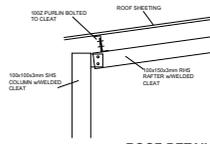
 Date: 19 Sep 2025

 Jacinda Perkins

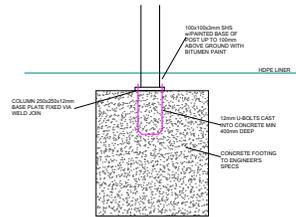
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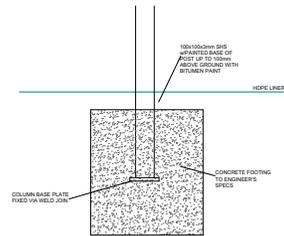
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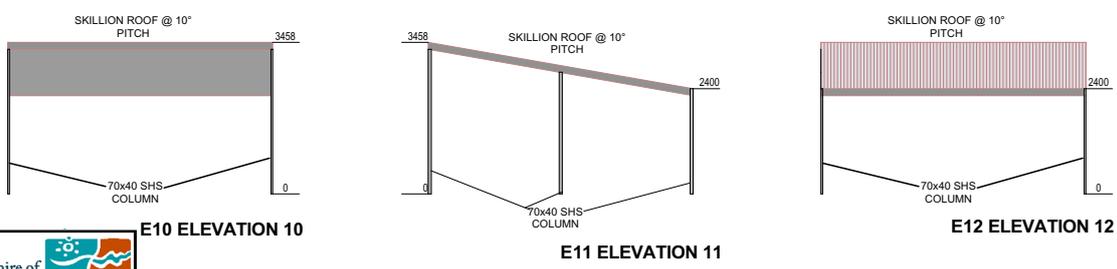
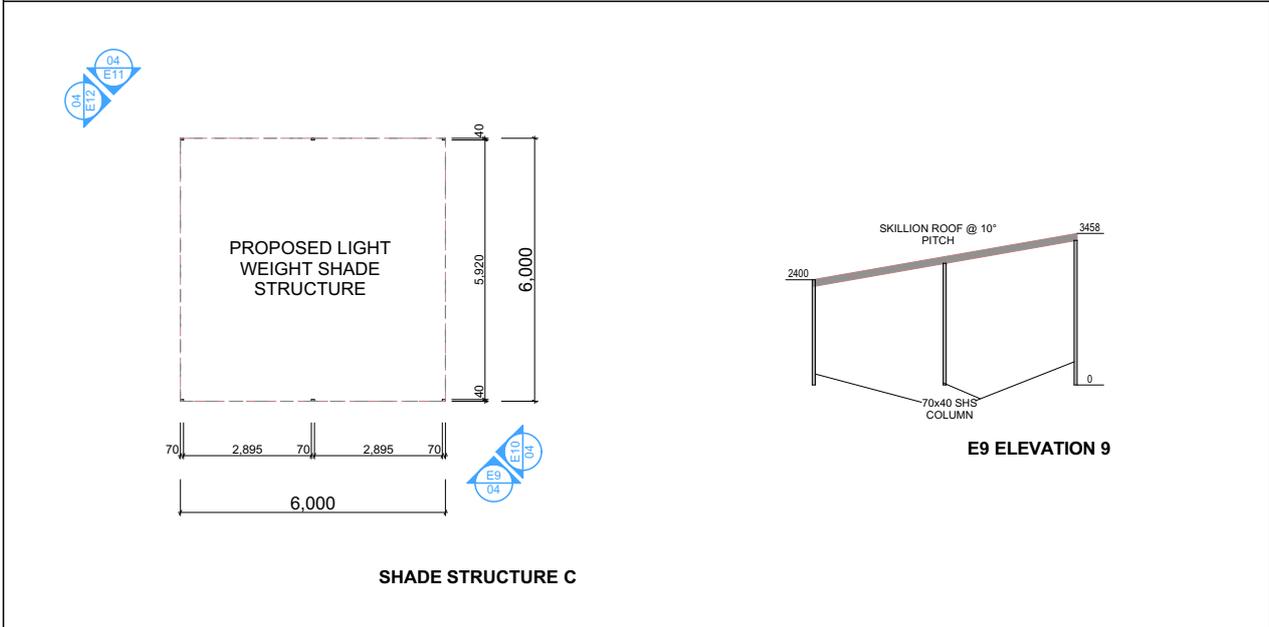
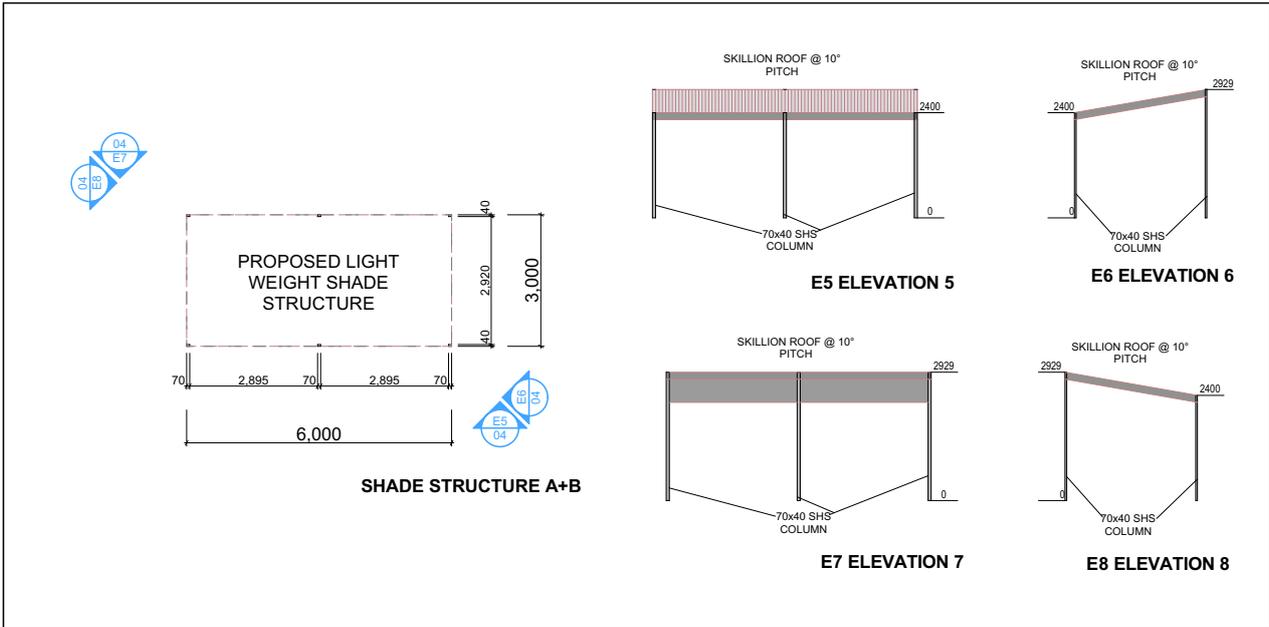


STRUCTURAL SHS FOOTING DETAIL
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HALF HEIGHT SHS FOOTING DETAIL
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 Local Planning Scheme No 7

DEVELOPMENT APPLICATION APPROVED

Application No: 2025/41
 Date: 19 Sep 2025

Jacinda Perkins
 Coordinator Planning Services



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 **LAND PLANNING CONSULTANTS**
Town Planning and Project Management

E: david@landplanning.com.au

P: 0423 426 798

20 January 2026

State Administrative Tribunal
Via: SAT portal

Dear Member Charmian Barton,

DR 153/2025 | KERRY MICKE DESIGNS v SHIRE OF BROOME

Further to the above matter, please find attached additional information in respect to the conditions that are the subject of the application for review.

1. **Condition 2** – to be replaced with the following:

*This approval is granted for a period of **five (5) years**. If no further development approval relating to the development and/or land use approved at No. 281, Lot700 Kavite Road are obtained, or the triggers under condition 10 are reached, the subject site shall be rehabilitated to its predevelopment condition, to the satisfaction of the Shire of Broome, and at the developers costs.*

2. **Condition 4** - Memorandum prepared by independent environmental consultant relating to the analysis of nutrient load impacts from the stocking of horses at Lot 700 Kavite Road Minyirr. Key points of the analysis include:

- a. *The necessity for the temporal restriction of the site operations stipulated in this condition is the subject of this memorandum. It is assumed that this seasonal restriction relates to the potential risk of nutrient mobilisation to sensitive receiving environments, particularly during periods of high rainfall intensity. Therefore, a conservative risk assessment of nutrients produced from up to 8 horses impacting nearby receiving environments has been conducted to understand the necessity of this condition.*

- b. The estimates are utilised in three scenarios, simulating:

1. **No Mitigations Scenario** - whereby no mitigations are applied (maximum nutrient load produced on site)

2. **Mitigations with No Horse Removal Scenario** - whereby all mitigations described in the EMP are applied, with the exception of the removal of horses from the site for 5 months of the year

3. **Mitigations with Horse Removal Scenario** - where all mitigations, including horse removal from site, are applied.

- c. *The proximity of the site to the Indian Ocean suggests it is unlikely for there to be groundwater receptors, given the hydraulic gradient will favour seaward movement. Any shallow groundwater beneath the site is therefore expected to discharge directly to the adjacent ocean rather than flow inland or accumulate in a confined aquifer. Ultimately, the only receiving waters, and therefore receptor, of nutrient exports from the site is the open Indian Ocean.*

Lot 700 Kavite Road, Minyirr | SAT additional information summary & proposed conditions

- d. *Across both Summer and Autumn (which may be considered as the 'wet' season), no exceedance of DGVs are expected, with the exception of Scenario 1 (i.e. no mitigations applied) during Summer for TN only. Across all other scenarios, no exceedance would be expected.*
- e. *While it is worthwhile implementing the controls of the EMP, the effects of removing horses from the site for the entirety of the wet season (Scenario 3) does not look to generate a substantial difference in the potential for water quality impacts to any receiving environments in the area, when compared to Scenario 2.*

3. Condition 4 to be replaced with the following condition:

*At all times, no more than (8) eight horses are permitted on site and the land use and stocking of horses on site must not occur between **15 December** and **15 February** each year.*

4. **Condition 7** to be deleted in part and replaced with the following condition:

All services and operations, including the exercising of horses, must occur within the boundaries of No. 281, Lot 700 Kavite Road.

Kind regards,



David Congdon B. Com (Property & Finance) Post Grad Dip. (Urban & Regional Planning)
Director

LAND PLANNING CONSULTANTS

Enc: Hydrobiology Memorandum

MEMORANDUM



TO: Chris White

SENDER: Claire Fitzpatrick

DATE: 15/12/2025

ANALYSIS OF NUTRIENT LOAD IMPACTS FROM THE STOCKING OF HORSES AT LOT 700, NO. 281 KAVITE RD MINYIRR

PURPOSE OF MEMO

To evaluate necessity of Shire conditions for horse nutrient management at Lot 700, No. 281 Kavite Rd, Minyirr WA 6725.

BACKGROUND AND STUDY AREA

Lot 700, No. 281 Kavite Rd, Minyirr ('the site') is the subject of a proposed development to support equine-assisted learning programs by Yawardani Jan-ga. The site currently hosts a number of structures, including septic systems, the historic chapel and residences, and other basic infrastructure. The proposed development will construct a new, lightweight horse stable, with capacity to host up to eight (8) horses on site. Figure 1 below presents the site and its relative location to Broome.

 STREET
1/71 Troy Terrace
Jolimont 6010
WESTERN AUSTRALIA

ABN 68 120 964 650

 POSTAL
PO Box 1034
West Leederville 6901
WESTERN AUSTRALIA

 CONTACT
+61 (0)8 6218 0900 P
infowa@hydrobiology.com

www.hydrobiology.com

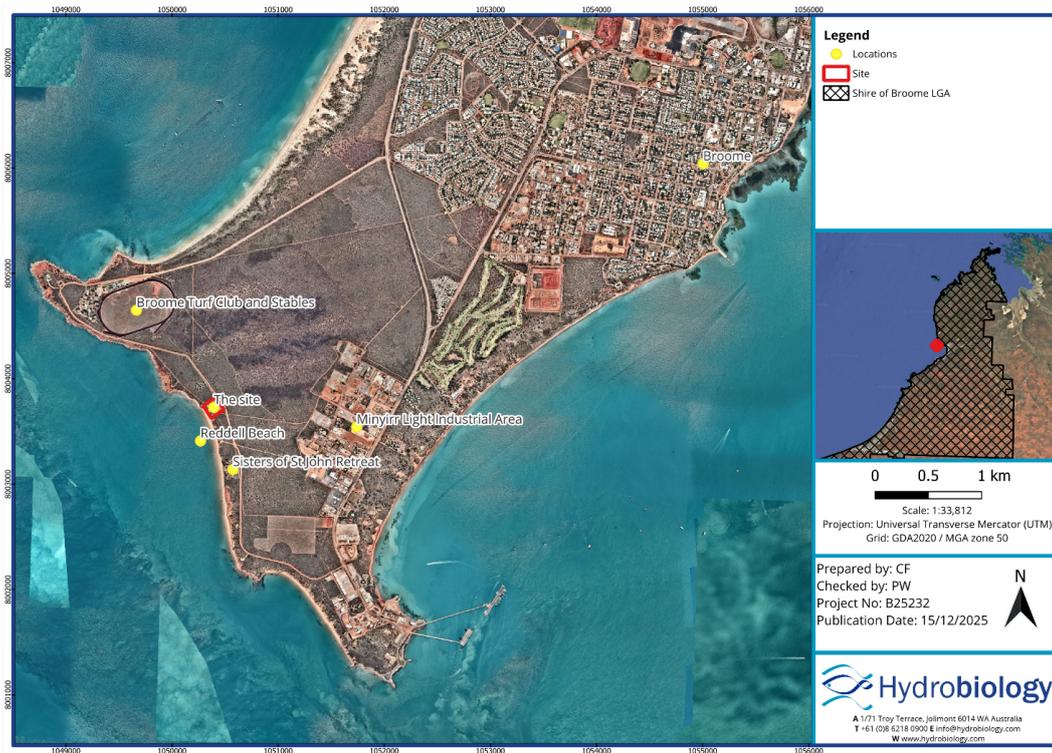


Figure 1 Map of site relative to Shire of Broome Local Government Area

The stabling of horses on the site is necessary for the sustainable operation of the equine-assisted learning programs. In doing so, there are a number of environmental management considerations for the site, particularly relating to nutrient management in the vicinity of sensitive coastal environments. An Environmental Management Plan (EMP) has been generated to demonstrate how the proposed development and future site operations will limit its impact on the environment. It is aligned with the relevant legislative and policy frameworks for the site context and identifies mitigation and monitoring actions to ensure cultural and ecological values are protected, and management is adaptive to future changes.

This EMP has been referenced as part of the conditions of approval for the proposed development (Approval No. 2025/41). This includes a condition that greatly restricts the operation of the proposed equine-assisted learning program, which is as follows:

“At all times, no more than eight (8) horses and permitted on site and the land use and stocking of horses must not occur between 1 November and 31 March each year.”

The necessity for the temporal restriction of the site operations stipulated in this condition is the subject of this memorandum. It is assumed that this seasonal restriction relates to the potential risk of nutrient mobilisation to sensitive receiving environments, particularly during periods of high rainfall intensity. Therefore, a conservative risk assessment of nutrients produced from up to 8 horses impacting nearby receiving environments has been conducted to understand the necessity of this condition.

METHODOLOGY

A quantitative approach was taken to estimate the impacts of nutrient loads from up to 8 horses being kept on site. This entailed an estimate of the total volume of nutrients as total nitrogen (TN) and total phosphorus (TP) produced per horse, based on values derived from a literature search. While the term manure is used, both manure and urine is accounted for in these values.

These estimates are then utilised in three scenarios, simulating:

1. **No Mitigations Scenario** - whereby no mitigations are applied (maximum nutrient load produced on site)
2. **Mitigations with No Horse Removal Scenario** - whereby all mitigations described in the EMP are applied, with the exception of the removal of horses from the site for 5 months of the year
3. **Mitigations with Horse Removal Scenario** - where all mitigations, including horse removal from site, are applied.

Mitigations described in the EMP include the hosting of horses in fully covered, fully lined stables, with limited, supervised access to yard areas outside of the stables. From a nutrient management perspective, it is assumed that the only time nutrient inputs to the site may occur are when the horses are outside of the stables. An estimate of 8 hours per day of horses being exercised in the yard areas has been opted for (i.e. 33% of the time). Note this is likely a conservative value, in that all 8 horses are unlikely to be used for such an extended period of every day. Furthermore, manure is likely to be collected across the site each day, further mitigating nutrient inputs during this time.

Where horses are removed from the site between 1 November and 31 March each year, this additionally removes the opportunity for nutrient inputs to the site by 42%, i.e. horses are on the site 58% of the year.

The formulas therefore applied to the total estimated nutrient inputs from up to 8 horses at the site are:

$$\text{Scenario 1} = 8 \times x$$

$$\text{Scenario 2} = 0.33 \times \text{Scenario 1}$$

$$\text{Scenario 3} = (1 - 0.42) \times \text{Scenario 2}$$

Where x is the total nutrients in kg/yr (either TN or TP).

With this understanding of total nutrient inputs, an evaluation of the receptors (receiving waters) for these inputs was undertaken. A conceptual model to understand the volumes of these receiving waters was generated. This enabled the application of the relevant water quality guidelines for the receiving waters, to determine whether the nutrient exports under the different scenarios from the site would have a significant impact on the water quality of the receptor.

The intention of this exercise is to demonstrate the effectiveness of the mitigation measures relative to the impact of nutrients to the receiving environments.



ESTIMATION OF ANNUAL NUTRIENT LOAD

A brief literature search identified a number of estimates for nutrients in horse manure and how much is produced per year. These are summarised below in Table 1 below:

Table 1 Results of literature search for nutrient outputs from horse manure

| Source | TN kg/horse/year | TP kg/horse/year |
|--|------------------|------------------|
| Environmental Management Guidelines for Horse Facilities and Activities Water and Rivers Commission, et. al., 2002. Australia | 62 | 5.5 |
| A Risk of Environmental N Load of Horses Saastamoinen, Särkijärvi, & Suomala, 2021. Finland | 35-55 | - |
| Managing and Composting Horse Manure Wieland, 2024. USA | 33 | 9 |
| Cooperative Extension Fact Sheet FS036 – Horses and Manure Westendorf & Krogmann, 2013. USA | 46 | 8 |
| Average | 46.5 | 7.5 |

While the Australian source (Water and Rivers Commission, et. al) would be the ideal estimate to use, it presented the highest TN value and lowest TP value compared to the other studies, presenting a risk of overestimating TN inputs and underestimating TP inputs. Therefore, an average of all estimates was opted for use in the analysis.

Using these estimates, the different scenarios described in the methodology above were applied. Figure 2 below presents the findings of these estimates.

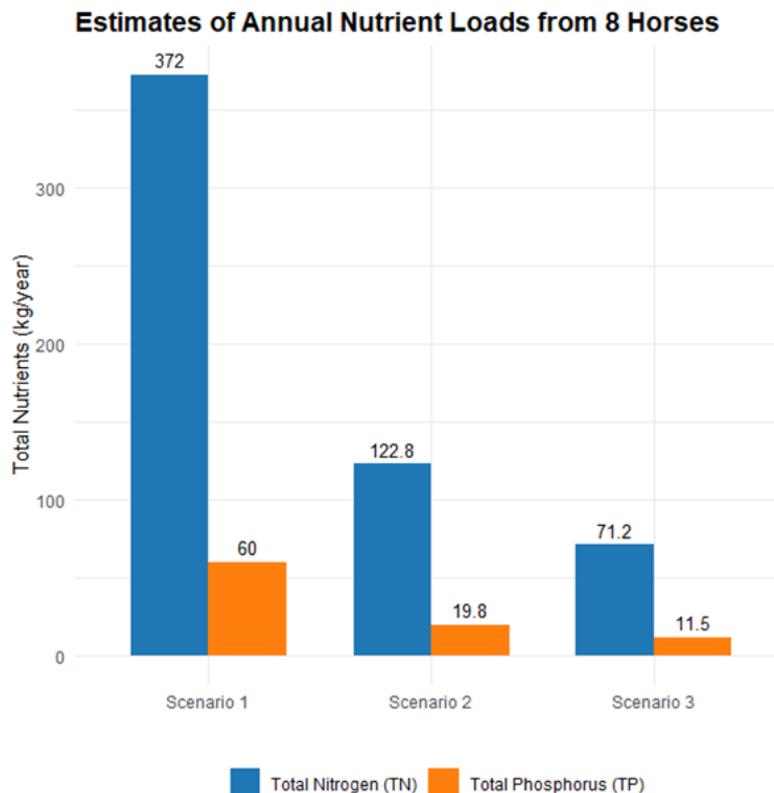


Figure 2 Annual Nutrient Load Estimates generated by 8 horses under the different mitigation scenarios described in the methodology section.

RISK ASSESSMENT OF WATER QUALITY IMPACTS

The receptors for this assessment are identified to be any receiving waters to which nutrients may be exported from the site.

The site is relatively flat, with gently undulating terrain sloping down in an easterly direction, away from coastal cliffs overlooking Reddell Beach (see Appendix A for site survey). No waterways are in the vicinity of the site. The proximity of the site to the Indian Ocean suggests it is unlikely for there to be groundwater receptors, given the hydraulic gradient will favour seaward movement. Any shallow groundwater beneath the site is therefore expected to discharge directly to the adjacent ocean rather than flow inland or accumulate in a confined aquifer. Ultimately, the only receiving waters, and therefore receptor, of nutrient exports from the site is the open Indian Ocean.

A conceptual model to understand the potential volume of water expected to be impacted was generated. This made a number of assumptions:

- A 'zone of influence' in the marine waters encompasses an area 50 m out from the tide line and the length of the site along the coastline (approximately 150 m), with an overall average depth of 2 m. This generates an estimated volume of 15,000 m³ that may receive nutrient inputs (see Figure 3 below).



- An extremely conservative estimate of residence time based on a current of 0.01 m/s for a tidally-influenced, nearshore environment. Therefore, the above volume is estimated to be flushed out of the zone of influence (150m) every 10,000 s or 5.76 times per day.
- The annual nutrient load estimates are regular throughout each season (i.e. divided by 4).

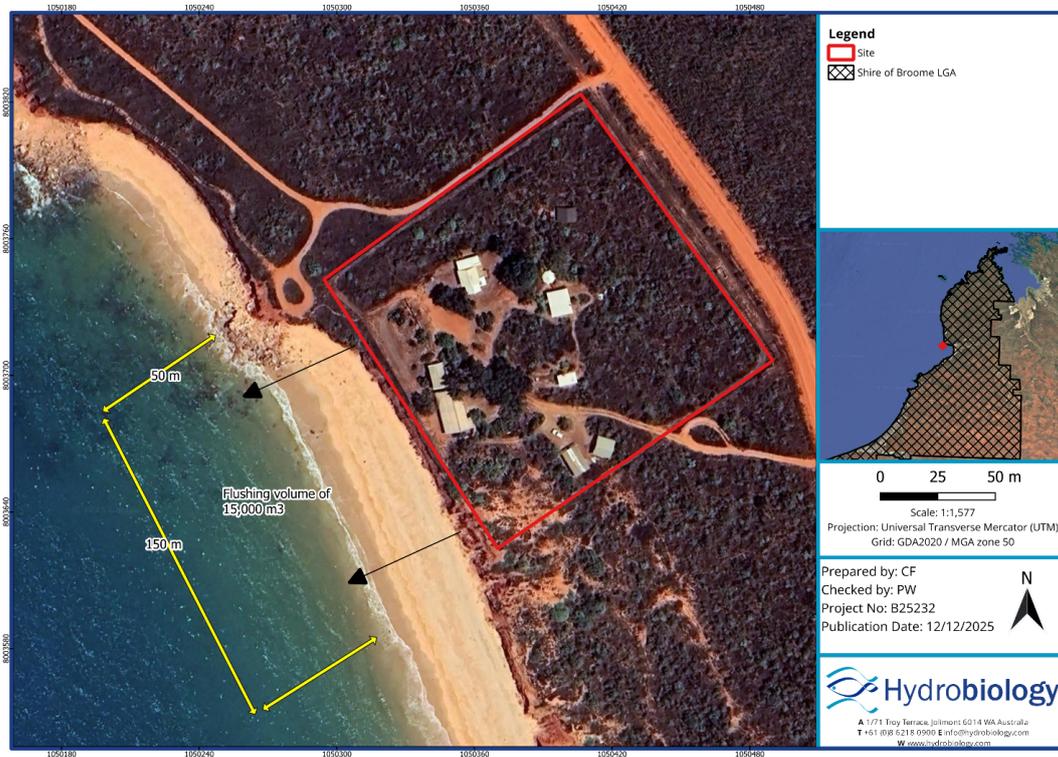


Figure 3 Conceptual map of 'zone of influence' in marine waters near the site

The default water quality guideline values (DGVs) for marine water in the Kimberly are presented in Table 2 below:

Table 2 Default water quality guideline values for marine water (surface water) in the Canning IMCRA mesoscale bioregion, as provided by ANZ Guidelines for Fresh and Marine Water Quality (Commonwealth of Australia, 2025).

| Analyte | Phosphate as PO ⁴ -P (mg/L) | Nitrate as NO ₃ ⁻ N (mg/L) |
|---------|--|--|
| Summer | 0.00607 | 0.00833 |
| Autumn | 0.00675 | 0.01849 |
| Winter | 0.00598 | 0.00898 |
| Spring | 0.00774 | 0.00505 |

It should be noted that orthophosphate (PO⁴-P) is the soluble form of TP, and nitrate (NO₃⁻ N) the soluble form of TN. Generally, these are the fractions of the total nutrients that can impact on environmental values. In keeping with the conservative approach, all estimates of TP and TN are assumed to be entirely of these forms.

Analysis of Nutrient Load impacts from the Stocking of Horses at Lot 700, No. 281 Kavite Rd Minyirr

www.hydrobiology.com p6



Given the DGVs above are presented as seasonal values, and the subject of this study is to examine the effects of seasonal mitigation actions, the estimated nutrient exports into the receiving waters (Indian Ocean) have been analysed using these temporal boundaries. Given horse waste is unlikely to greatly change over the seasons, the estimated water quality changes were calculated by dividing the nutrient loads and diluent volume by 4 (to match the four seasons identified in the DGVs). These results together with the seasonal DGVs are presented for each analyte and scenario below in Figure 4.

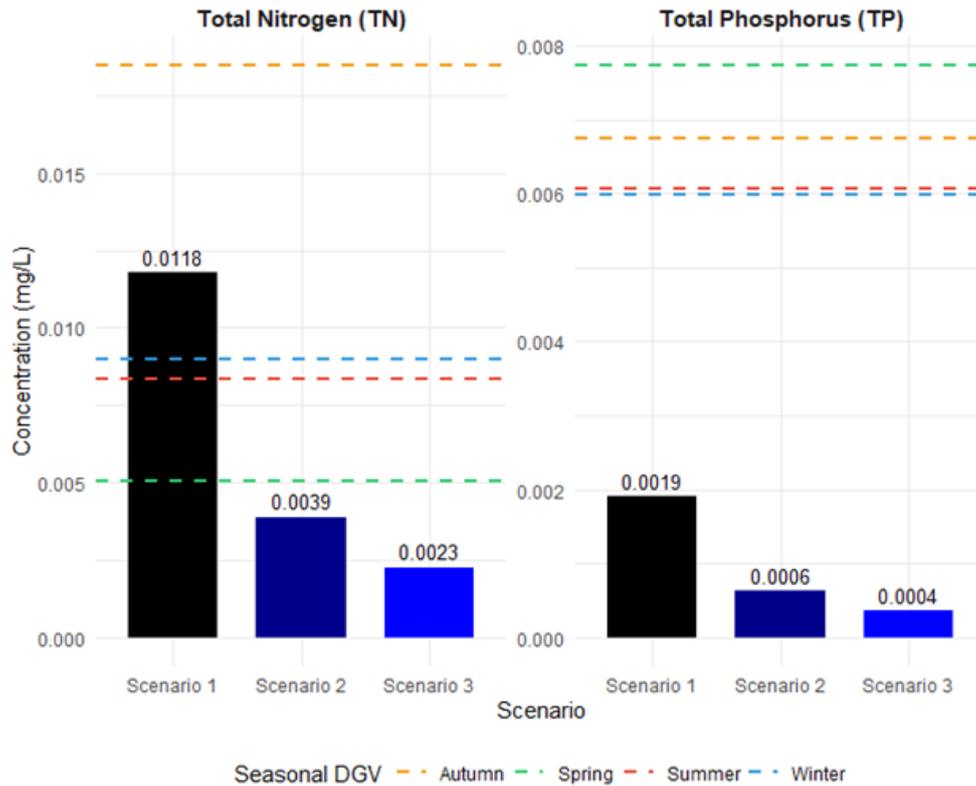


Figure 4 Conservative estimates of the water quality impacts of nutrient export by 8 horses under the different mitigation scenarios against the seasonal default water quality guideline values.

Across both Summer and Autumn (which may be considered as the 'wet' season), no exceedance of DGVs are expected, with the exception of Scenario 1 (i.e. no mitigations applied) during Summer for TN only. Across all other scenarios, no exceedance would be expected.

It should be noted that this estimate is based on a number of highly conservative assumptions. The following table outlines how less conservative estimates would affect concentration values:



Table 3: A description of the effect of conservative assumptions made throughout the analysis

| Conservative assumptions | Comment on likelihood | Effect on calculations |
|---|--|---|
| All 8 horses out of stable for 8 hours of every day | This is a long amount of time for the horses to be effectively working each day. Furthermore, while the development application is for up to 8 horses, the actual number of horses to be hosted on the site may be lower. | Affects mitigation effectiveness, e.g. if only 6 horses are exercised, then a 25% decrease to nutrient exports would occur, if horses generally exercised for 6 hours, then a 25% decrease would occur, if horses are not exercised on weekends, then 29% decrease would occur. |
| All nutrients produced by these horses outside of the stables will enter the ocean. | The aspect of the slight slope on the site is easterly, suggesting overland flow is unlikely to carry nutrients towards the ocean. | The majority of the nutrients are unlikely to be carried into the ocean (reducing nutrient export by up to 100%). |
| Nutrient speciation means that only a fraction of the total nutrients will have an impact on marine water quality. | TN can speciate to volatilize as ammonia, denitrify to become N ₂ gas, or become fixated or immobilised by plants and microorganisms. Generally, only leached nitrate dissolved in water will affect water quality, which is estimated as approximately 30% of TN (Wang, et. al., 2019). TP binds strongly to sediments, with estimates of between 35 – 67% being bioavailable and therefore impacting water quality (Yutao et. al., 2022). The iron content of the site's pindan soils are known to strongly bind phosphorus. | Nitrate concentrations reduced by 70%. Phosphate concentrations reduced between 65 – 33%. |
| Current of 0.01 m/s applied for flushing period | In a tidal area such as the Indian Ocean at Reddal beach, this is an extremely low current speed to be applied. A typical rule of thumb is 0.1-0.3 m/s. | An order of magnitude (factor of 10) would be applied to flushing rate, which would make concentration an order of magnitude lower. |

CONCLUSION

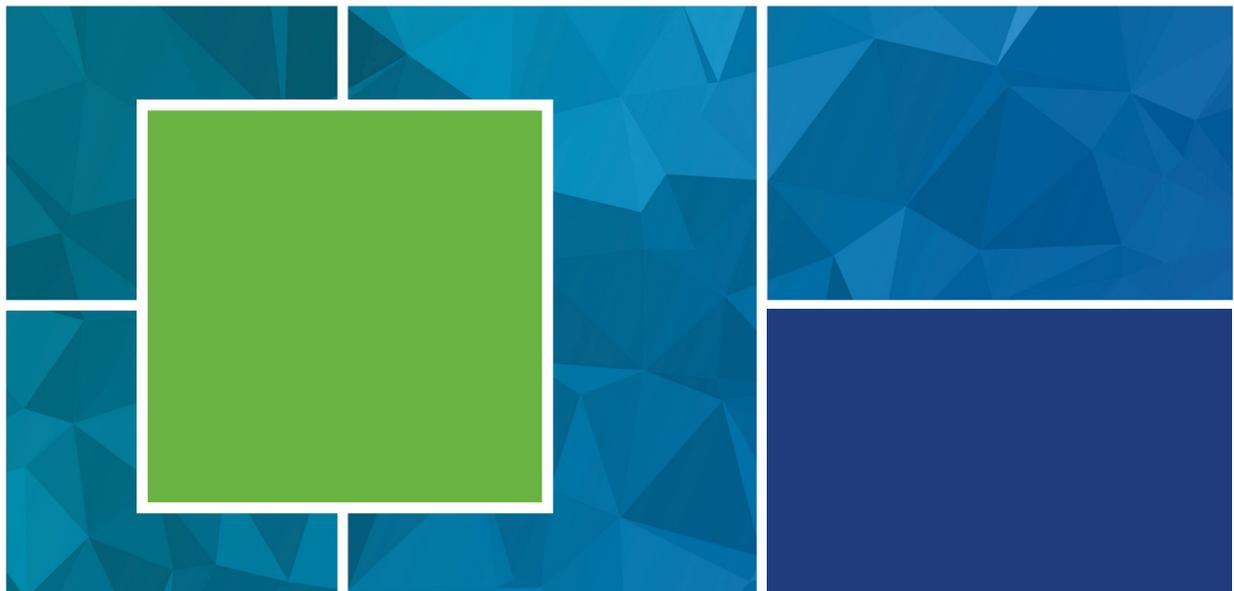
Only one of the scenarios produced an estimate that would see an exceedance of the DGVs. This was for TN in Scenario 1, where no mitigation actions are applied. This demonstrates that it is worthwhile implementing the mitigation actions of the EMP (i.e. Scenario 2 and 3). It should be noted that this exceedance would be unlikely were a less conservative (and more accurate) evaluation be made, as presented in Table 3.

While it is worthwhile implementing the controls of the EMP, the effects of removing horses from the site for the entirety of the wet season (Scenario 3) does not look to generate a substantial difference in the potential for water quality impacts to any receiving environments in the area, when compared to Scenario 2. A more reasonable approach to managing the risk of excess runoff of nutrients occurring during high rainfall events (such as cyclones) would be to apply a trigger-based management action plan.

REFERENCES

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APPENDIX A. SITE SURVEY



Analysis of Nutrient Load impacts from the Stocking of Horses at Lot 700,
No. 281 Kavite Rd Minyirr

www.hydrobiology.com p10



The Director Development and Community advises that the report has been amended since publication.

9.2.3 PROPOSED PERMANENT CLOSURE OF THE CHARLES ROAD/MCKENZIE ROAD PEDESTRIAN ACCESS WAY

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | 4L Charles Road, Cable Beach (Lot 2206 on DP 216953 and Lot 2254 on DP188554 of Reserve 41257) |
| APPLICANT: | Sarah West - Adjoining Resident |
| FILE: | MCK-2/12A |
| AUTHOR: | Land Tenure Officer |
| CONTRIBUTOR/S: | Acting Manager Planning and Building |
| RESPONSIBLE OFFICER: | Acting Director Development and Community |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

The Applicant has lodged an enquiry with the Department of Planning, Lands and Heritage (DPLH) requesting to purchase the portion of Lot 2254 that adjoins their property 12A Mckenzie Road. Lot 2254 is part of Reserve 41257 currently vested with the Shire of Broome for the purpose of Pedestrian Access Way (the PAW).

DPLH has advised the Applicant that as the PAW is currently vested with the Shire there is a formal process that the Shire must undertake before DPLH can consider the request for the Applicant to complete the purchase of land from the State.

The Applicant, who is one of the adjoining property owners to the PAW, has contacted the Shire to complete the required process to allow for the purchase of the PAW to take place.

This report recommends that Council proceed with referring the Closure Report to all relevant infrastructure providers and undertaking consultation with the community likely to be impacted by the proposed permanent closure.

BACKGROUND

Previous Considerations

OMC 15 Dec 2016

Item 9.2.6

At the Ordinary Meeting of Council (OMC) held on 15 December 2016, Council resolved the following:

Council Resolution:

(Report Recommendation)

Moved: Cr C Mitchell

Seconded: Cr M Fairborn

That Council:

- 1. Endorses in principal the following laneway closures by erecting fencing subject to outcomes of the community consultation:**
 - a) Puertollano Place;**
 - b) Plancania Place;**

- c) **Martin Court;**
 - d) **Cox Place;**
 - e) **Wing Place;**
 - f) **Ellies Court;**
 - g) **McKenzie Road; and**
 - h) **Pryor Drive.**
2. **Endorses the Community Engagement Plan, with submission period of 22 December 2016 to 17 February 2017, and submission form for the proposed laneway closures.**
 3. **Notes that the responses of the community engagement process and amended proposed lane closures will be presented to Council.**
- CARRIED UNANIMOUSLY 7/0**

Following this resolution of Council, fencing was installed at each end of the PAW that runs between McKenzie Road and Charles Road and the PAW has not been re-opened to the public since.

The PAW is located between 10 and 12 McKenzie Road through to between 6 and 4 Charles Road. The location of the PAW is shown below in Figure 1 and Figure 2.



Figure 1 – Aerial of the Site (full street context)

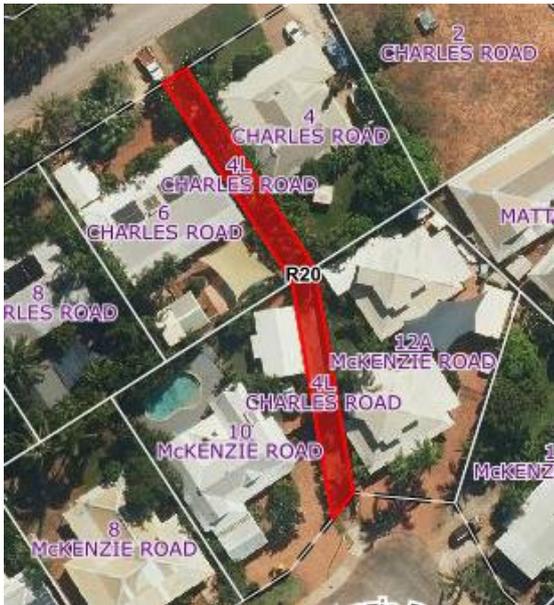


Figure 2 – Ariel image of PAW

COMMENT

One of the actions in the Community Safety Plan 2021 – 2025 was for Shire officers to undertake a strategic review of the laneway and drainage network. Shire officers undertook this review, and it was concluded that this PAW has not contributed to the pedestrian network since its closure and there is no reason for the Shire to retain the Reserve or seek to re-open it.

Further, since the closure of this PAW the Shire has not received any complaints from the community to indicate that the closure has adversely affected the wider pedestrian network or the pedestrian permeability of the area.

DPLH PAW Closure Process – Procedure for the Closure of Pedestrian Access Way Planning Guidelines – October 2009 Western Australian Planning Commission (WAPC)

DPLH requires the Shire to complete a total of 8 steps before it will consider the adjoining landowner's request to purchase and amalgamate the land with their property.

The 8 steps include consulting with affected community members, obtaining written support from adjoining landowners, and the Council referring the proposal to the WAPC for assessment. If the WAPC endorses the proposal, it will then be processed through Landgate. The results of the community consultation, along with the final determination, will be reported back to Council for a decision on whether to close or retain the pedestrian access way.

For the purposes of this report Shire officers are recommending to undertake Steps One, Two and Three out of the Eight. These initial steps are outlined below. See the full procedure contained within the guide which can be found in **Attachment 1 – Procedure for the Closure of pedestrian Access Ways Planning Guidelines**.

Step 1. The Shire must prepare a Closure Report, being this agenda item.

Step 2. The Closure Report must then be referred to all relevant infrastructure providers and any other agencies that may have an interest in the PAW and request any comments in writing.

Step 3. The Shire must consult with anyone in the community likely to be affected by the permanent closure using two methods and seek comments in writing.

This report recommends that Council resolve to refer this Closure Report to all relevant infrastructure providers and consult with anyone in the community likely to be affected by the permanent closure. The community consultation will include **written notification to all** adjoining landowners, written notification to all landowners within 100m of the PAW, publication of a notice in the Broome Advertiser newspaper, and the placement of signage at the entrances/exits of the pedestrian access way on Charles and McKenzie Roads advising of the proposal.

Following the completion of the three step, Shire officers will return the matter to Council to review any comments received and determine whether to proceed with the full closure.

If Council resolve to proceed following this consultation process, it will then seek written agreement from all the adjoining landowners of Reserve 41257 on how the land is going to be divided and that those wishing to purchase a portion of the PAW will be prepared to meet all costs associated with the closure including the possible relocation of infrastructure and registration of easements, removal of improvements from the PAW and the cost of reinstatement of any kerbing (as applicable).

In order for the Department of Planning Lands and Heritage to proceed to the end of this process the entire Reserve 41257 must be sold and amalgamated with adjoining properties. It is a requirement that all 5 adjoining landowners agree and are prepared to take on any associated costs that the State and the Shire requires.

CONSULTATION

Since contacting Shire officers, the Applicant has undertaken consultation with all adjoining landowners who have provided their support for the proposal and have informally agreed to purchase part of the PAW that adjoins their property.

Shire officers have had preliminary correspondence with service providers including Horizon Power, Telstra and Water Corporation who have confirmed that there is either no infrastructure within the PAW or they are willing to agree to an easement being placed over the area where infrastructure does exist.

STATUTORY ENVIRONMENT

Land Administration Act 1997

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Option 1 – No Action

The Shire would continue to maintain the reserve under the existing operational budget, with no additional costs incurred.

Option 2 – Permanently Close the Laneway for Purchase by Adjoining Landowners

Closure of the reserve would relieve the Shire of ongoing maintenance responsibilities, resulting in savings to the operational budget. Should the sale proceed, adjoining landowners would assume all costs associated with maintenance and fencing.

RISK

Nil.

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.

Outcome 5 - Responsible management of natural resources

Objective 5.2 Adopt and encourage sustainable practices.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

(REPORT RECOMMENDATION)

Minute No. C/0226/010

Moved: Cr M Virgo

Seconded: Cr S Cooper

That Council:

- 1. Requests the Chief Executive Officer to undertake Step 2 and Step 3 as outlined in the Procedure for the Closure of Pedestrian Access Way Planning Guidelines, and seek public comment on the proposed closure of the Pedestrian Access Way (located at 4L Charles Road, Cable Beach, within Reserve 4125 being Lot 2206 on DP216953 and Lot 2254 on DP188554): and**
- 2. Requests the Chief Executive Officer to provide an update to Council once the above steps have been undertaken for Council to assess any comments received and make a final determination on the closure of the Pedestrian Access Way.**

CARRIED UNANIMOUSLY 6/0

Attachments

1. Attachment 1 - Procedure for the Closure of Pedestrian Access Ways

October 2009

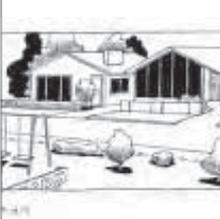
Procedure for the Closure of Pedestrian Access Ways Planning Guidelines



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Perth Western Australia 6000



Procedure for the Closure of **Pedestrian Access Ways**

Planning Guidelines

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Procedure for the Closure of **Pedestrian Access Ways**

Planning Guidelines

Western Australian Planning Commission

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Purpose of the guidelines

These planning guidelines:

- Set out a new, simplified procedure for the closure of pedestrian access ways following a review of current processes and procedures and the associated enabling legislation.
- Explain the role of the Department of Planning (DoP) (Statutory Area Teams), the Department of Regional Development and Land (RDL) (State Land Services) and the Western Australian Planning Commission (WAPC) in the new procedure.
- Outline the issues associated with pedestrian access ways closure and the information required to accompany an application for closure.
- Explain the procedure to close pedestrian access ways on a temporary basis where permanent closure is not desirable.

The guidelines supersede *Planning Bulletin 57 Closure of Pedestrian Access Ways - Planning Considerations* which was released in May 2003.

Background

Pedestrian access ways were originally established as part of land subdivision in accordance with section 20A of the, then, *Town Planning and Development Act 1928*. They were seen as a means of providing for the unimpeded movement of pedestrians and cyclists in and around residential neighbourhoods following the change from traditional grid pattern road layouts to designs based on culs-de-sac and loop roads. Pedestrian access ways are also often used to locate public infrastructure such as water, sewer and gas pipes, and electrical cables.

There has been much concern expressed by the community about property damage, anti-social behaviour, drug abuse and burglaries associated with pedestrian access ways. This is because they are often narrow and have poor surveillance therefore providing opportunities for people to gather in an enclosed environment and can facilitate easy access into properties, with little or no passive surveillance. The problem is compounded where pedestrian access ways are poorly maintained and poorly lit, have inadequate paving and signage, and the associated fear of crime discourages legitimate use.

Pedestrian access ways are a part of an historical subdivision design practice. Contemporary urban design principles encourage the creation of permeable, accessible and sustainable street networks, with the aim of reducing car dependence by promoting non-car-based transport modes like walking, cycling and public transport. The principles also recognise the links between the increase in car use, obesity due to inactivity, and global climate change as a result of vehicle emissions.

Despite this, there are ongoing requests for the closure of pedestrian access ways on security and amenity grounds. However, existing pedestrian access ways provide access to essential services; and provide pedestrian and cycle access both in neighbourhoods and to local and district facilities including public transport, schools, shops, parks and community facilities. In considering closure requests a balance needs to be found between resident access to facilities and public transport, and concerns regarding security and amenity.

New, simplified procedure for the closure of pedestrian access ways

The new, simplified procedure for dealing with the closure of pedestrian access ways is based on section 87 of the *Land Administration Act 1997* which sets out a self-contained process by which an amalgamation of remnant Crown land may be achieved.

Amalgamation of Crown land under section 87 of the *Land Administration Act 1997* is not considered a subdivision. For the purposes of section 87, deposited plans do not require the consent of the WAPC because they are not created for the purpose of satisfying the requirements of the *Planning and Development Act 2005*.

The new closure procedure is based on the concept of a pedestrian and cycle access plan.

More information on pedestrian and cycle access plans, including a suggested preparation methodology is set out in appendix 1.

Prior to considering a pedestrian access way closure, a local government may request the submission of information from a landowner to determine the level of support for the closure from all adjoining landowners (similar to the information outlined in option A, step 3 and option B, step 5). Support for the closure from adjoining landowners of the pedestrian access way is essential for a local government to formally investigate the closure. Landowners should contact their local government to discuss the pedestrian access way closure process, including possible application and advertising fees.

Local governments may also consider imposing a three year limit on the reconsideration of an individual pedestrian access way closure, unless significant new information is presented.

Option A: Pedestrian access ways closure request is in accordance with a WAPC-endorsed pedestrian and cycle access plans

Step 1: The local government receives a request for closure of a pedestrian access way and, after exploring all reasonable management options¹, resolves to progress the request by preparing a closure report which justifies the closure by referencing a WAPC-endorsed pedestrian and cycle access plan.

Step 2: The local government refers the closure report to all infrastructure providers that have an interest in the pedestrian access way, and requests their comments and advice in writing.

¹ See the related planning guidelines *Reducing Crime and Anti-Social Behaviour in Pedestrian Access Ways* for a range of designing out crime strategies.

The infrastructure providers should be asked:

- to confirm that they have infrastructure located in the pedestrian access way;
- whether that infrastructure is proposed to be relocated at some stage in the future or will remain in situ;
- whether they have any objection to the closure; and
- if they have no objection to the closure, what their requirements are in relation to service relocation and easements.

Note: Infrastructure providers that have an interest in the pedestrian access way will have been identified in step 6 of the pedestrian and cycle access plan preparation process set out in appendix 1.

Step 3: The local government refers the request for closure, together with the closure report, to all abutting landowners seeking:

- written support for the closure;
- written agreement as to how the land is to be divided; and
- written agreement from those wishing to purchase a portion of the pedestrian access way that they are prepared to meet all costs associated with the closure including the possible relocation of infrastructure and registration of easements, removal of improvements from the pedestrian access way, and cost of reinstatement of kerbing.

Step 4: The local government submits the closure report, together with a written request for confirmation that the proposed closure is in accordance with a WAPC-endorsed pedestrian and cycle access plan, to the DoP Statutory Area Teams.

Step 5: The DoP Statutory Area Teams receives the local government's request and confirms, in writing, that the proposed closure is in accordance with a WAPC-endorsed pedestrian and cycle access plan.

Step 6: The local government formally resolves to proceed with the closure, and refers the request, together with:

- the closure report (amended to include an assessment of the responses received from the DoP Statutory Area Teams, infrastructure providers and abutting landowners);
- a copy of the letter received from the DoP Statutory Planning Division confirming that the proposed closure is in accordance with a WAPC-endorsed pedestrian and cycle access plan;

Procedure for the Closure of **Pedestrian Access Ways**

Planning Guidelines

- copies of all letters received from infrastructure providers;
- copies of all letters received from abutting landowners; and
- a sketch showing the proposed disposition of the closed pedestrian access way among adjacent properties

to RDL State Land Services for processing under section 87 of the *Land Administration Act 1987*.

Option B: Pedestrian access way closure without a pedestrian and cycle access plan

Step 1: The local government receives a request for closure of a pedestrian access way and, after exploring all reasonable management options², prepares a closure report which addresses the range of matters set out in steps 3-9 of appendix 1, with appropriate amendments made to the methodology in recognition of the fact that a single pedestrian access way is involved.

Step 2: The local government refers the closure report to all relevant infrastructure providers and any other agencies that may have an interest in the pedestrian access way, and requests their comments and advice, in writing.

The infrastructure providers, in particular, should be asked:

- whether there is any infrastructure located in the pedestrian access way;
- whether that infrastructure is proposed to be relocated at some stage in the future or will remain in situ;
- whether they have any objection to the closure; and
- if they have no objection to the closure, what their requirements are in relation to service relocation and easements.

Note: Infrastructure providers and agencies that may have an interest in the pedestrian access way are identified in steps 6 and 10 of the pedestrian and cycle access plan preparation process set out in appendix 1. The comments of the infrastructure providers and agencies are essential in determining each provider's and agency's willingness to alter existing arrangements in the case of a pedestrian access way proposed to be closed. There is little point in pursuing a closure where infrastructure providers or agencies are unwilling to support the closure.

² See the related planning guidelines *Reducing Crime and Anti-Social Behaviour in Pedestrian Access Ways* for a range of designing out crime strategies.

Step 3: The local government consults the community likely to be affected by the proposed closure (including all abutting landowners) using two or more of the following methods, and seeks their comments in writing:

- placement of signs at either end of the pedestrian access way advising of the proposal to close the pedestrian access way;
- press release and advertisement in the local newspaper and other media;
- direct mail out to households likely to be affected by the closure;
- liaison with local community groups;
- stakeholder workshops;
- information sessions and discussion groups;
- questionnaire surveys;
- public displays.

Step 4: The local government assesses any comments and advice received from infrastructure providers, agencies and the community and determines whether to close the pedestrian access way, or retain it and keep it open.

Step 5: If the local government resolves to close the pedestrian access way, it advises all abutting landowners of its decision and seeks:

- written support for the closure;
- written agreement as to how the land is to be divided; and
- written agreement from those wishing to purchase a portion of the pedestrian access way that they are prepared to meet all costs associated with the closure including the possible relocation of infrastructure and registration of easements, removal of improvements from the pedestrian access way, and cost of reinstatement of kerbing.

Step 6: The local government submits a written request to close the pedestrian access way to the WAPC together with:

- the closure report (amended to include an assessment of the responses received from the infrastructure providers, agencies, abutting landowners and other members of the community);
- copies of all letters received from infrastructure providers; and
- copies of all letters received from abutting landowners.

Note: The local government is not required to supply the WAPC with copies of all letters received from other members of the community. These will be summarised in the closure report.

Procedure for the Closure of **Pedestrian Access Ways**

Planning Guidelines

Step 7: The WAPC assesses the proposal taking into account the:

- range of matters set out in steps 3-9 of appendix 1; and
- comments of infrastructure providers, agencies, abutting landowners and other members of the community and makes a decision to either endorse or not endorse the proposal, and communicates its decision to the local government.

Note: There is no right of review available in relation to a WAPC refusal to endorse a proposal for a pedestrian access way closure. Despite this, and depending on the particular circumstances, the WAPC may be asked to reconsider its decision.

Step 8: On receipt of the WAPC's endorsement, the local government proceeds with the closure, and refers the request, together with:

- the closure report (amended to include an assessment of the responses received from the WAPC, infrastructure providers, agencies, abutting landowners and other members of the community);
- a copy of the letter of endorsement received from the WAPC;
- copies of all letters received from infrastructure providers;
- copies of all letters received from abutting landowners; and
- a sketch showing the proposed disposition of the closed pedestrian access way among adjacent properties;

to RDL State Land Services for processing under section 87 of the *Land Administration Act 1987*.

Timeframes for the consideration of closure

The DoP will endeavour to provide comments to a local government regarding a pedestrian access way closure request within:

- 90 days - assessment of a pedestrian and cycle plan;
- 30 days - assessment of a pedestrian access way closure through option A (where a pedestrian and cycle plan has been endorsed); and
- 60 days - assessment of a pedestrian access way closure through option B (without a pedestrian and cycle plan).

The role of RDL State Land Services

The role of RDL State Land Services is to give effect to the request for closure of the pedestrian access way under section 87 of the *Land Administration Act 1987*, and undertake formal sale and conveyancing of the subject land.

State Land Services has developed more detailed procedural guidelines to outline the process involved in the closure of a PAW and should be referred to for more advice on the closure process through the *Land Administration Act 1997*.

Information required at lodgement

As a general rule, the local government should ensure that all issues associated with the closure of a pedestrian access way are resolved between the various parties involved before the request for closure is lodged with State Land Services. In this regard, at the time the request for closure is lodged, the local government will need to:

- provide evidence that the WAPC or DoP Statutory Area Teams, infrastructure providers, other agencies, and abutting landowners who have agreed to purchase a portion of the pedestrian access way support the closure in the manner proposed; and
- ensure that all infrastructure provider comments have been provided, including details as to service relocation costs or requirements for easements.

Prior to commencing the formal process of preparing an application for closure, State Land Services will, where asked to do so by the local government, provide the local government with the purchase price of the pedestrian access way (both the conditional up-front price, and later final price).

If State Land Services needs clarification on any matter related to the closure, it will contact the local government for information and advice.

The local government will be responsible for liaising with abutting landowners regarding advising likely costs, and reaching agreement on the proposed disposition of the pedestrian access way after it has been closed. Final formal sales agreement, liaison with landowners associated with final settlement, and conveyancing, will be attended to by State Land Services.

Administrative actions

State Land Services will then:

- assess the application to determine whether closure and disposal, or any alternative arrangement, can proceed;
- arrange the offer and acceptance documentation³;
- provide information regarding the requirements for the survey and plan preparation (in limited circumstances State Land Services will arrange for the preparation of survey and graphic); and
- close the pedestrian access way and effect disposal of the subject land.

³ In the event of a strata company's involvement, the strata company's agreement (form 13) will be obtained as part of the offer and acceptance process.

Alternatives to permanent pedestrian access way closure

The *Reducing Crime and Anti-Social Behaviour in Pedestrian Access Ways* guidelines include a range of designing out crime strategies and a number of alternatives to permanent pedestrian access way closure, based on improvements to safety and security within the pedestrian access way.

Longer term redevelopment opportunities may also be worth exploring in some situations. Appendix 2 provides an example of the possible redevelopment of lots adjoining an essential pedestrian access way. In this example, the adjoining land is up-coded, the pedestrian access way is widened and dedicated as a public road and a pedestrian island provided to prevent through traffic. The benefit of this option include maintaining pedestrian access and increasing surveillance of the pedestrian thoroughfare, which could assist in reducing antisocial behaviour.

Temporary pedestrian access way closure

The temporary closure of a pedestrian access way may be considered as an alternative to permanent closure where:

- other methods of dealing with safety, crime and anti-social behaviour have proven to be unsuccessful; and
- permanent closure is not desirable due to the possible need for future access.

The procedure set out in option A or B (whichever is relevant) should also be followed for temporary pedestrian access way closures, with appropriate amendments to reflect the temporary nature of the proposed closure.

Should the WAPC or DoP Statutory Area Teams agree to the temporary closure, such closure shall be valid for a period agreed between the WAPC, DoP (Statutory Area Teams) or RDL (State Land Services) and the local government.

In some cases the subject land can retain its existing tenure as freehold in the name of the State (where the land is vested in the Crown under section 20A of the former *Town Planning and Development Act 1928*) or reserved without a management order (where the land is vested under section 152 of the *Planning and Development Act 2005*), and simply be fenced provided that the local government agrees to continue managing the pedestrian access way or right of way as 'an otherwise unvested facility' in accordance with section 3.53 of the *Local Government Act 1995*.

However, where the local government prefers formal management, or wishes to lease the subject land to adjoining landholders for management purposes, State Land Services will arrange the issue of a management order, with power to lease. Alternative agreed management arrangements can also be established.

The responsible local government or other management body such as an infrastructure provider can then:

- arrange for the temporary closure of the pedestrian access way by means of fencing, gates or such other temporary means considered appropriate by the local government;
- ensure the pedestrian access way is maintained;
- ensure infrastructure providers retain access to any services in the pedestrian access way.

Subject to the agreement of State Land Services, the pedestrian access way may be leased to the adjoining owners for the agreed period subject to the same conditions as mentioned above in the dot points.

Once a temporary closure period has expired, the pedestrian access way must be reopened or a request submitted to WAPC to consider a further temporary closure in accordance with option A or B.

Appendix 1

Preparation of a pedestrian and cycle access plan

Introduction

A pedestrian and cycle access plan, as the name suggests, is a comprehensive strategic and action plan that identifies existing and future pedestrian and cycle access ways, and includes a classification system to identify the relative importance of each access way in the local movement system.

Pedestrian and cycle access plans provide a framework to assist decision-making, including:

- Determining the impact on access if a particular pedestrian access way is closed, which should negate the need to do a complete assessment for each individual pedestrian access way closure application.
- Determining which pedestrian access ways need to be upgraded and improved which, in turn, can assist in prioritisation of capital and maintenance expenditures and works programming.
- Determining where additional public access is needed which can assist in identifying land that may need to be acquired for public purposes.

The preparation of pedestrian and cycle access plans requires community consultation to ensure the needs of the community are reflected in the plan ultimately adopted by the local government. Such community involvement should ensure more representative decision-making – particularly decisions involving the closure of pedestrian access ways where the biased views created by localised issues can be balanced with broader community views and needs.

Preparation of a pedestrian and cycle access plan

The work involved in the preparation of a pedestrian and cycle access plan can be quite extensive – both in terms of gathering and analysing information and in facilitating community participation.

Local governments may choose to use an external consultant to prepare a pedestrian and cycle access plan or, alternatively, use their own in-house resources. In either case, the following methodology is suggested as the generic basis for the preparation of such plans.

Step 1: Define the plan area

Local governments vary in size, and it may not be reasonable to cover the whole local government area in a single plan.

The area of coverage of a pedestrian and cycle access plan could be:

- the whole local government area
- the central business district
- a selection of centres/townships (particularly in the case of rural local governments)
- a district within the local government area
- a neighbourhood within the local government area.

The definition of the plan area will be guided by the available resources and the project's budget.

Successive pedestrian and cycle access plan projects may need to be undertaken on a staged basis to have complete coverage of the local government.

Step 2: Research and review

A literature review should be undertaken. This should include an examination and analysis of:

- relevant State and Federal government planning documents (eg designing out crime planning guidelines);
- relevant local government planning documents (eg local planning scheme, local planning strategy, structure plans, detailed area plans, local access plans, local planning policies);
- local government disability and access policies and reports;
- relevant design standards;
- previous submissions to the local government seeking closure of pedestrian access ways in the plan area;
- future infrastructure needs in the plan area;
- new subdivisions in and abutting the plan area;
- existing cycling networks and safe route to schools plans.

Step 3: Pedestrian access way mapping

All existing pedestrian access ways in the plan area should be identified, coded to a common legend or classification system, and plotted on maps.

Note: The Office of Crime Prevention has had a large number of pedestrian access ways throughout Western Australia mapped and added to Landgate's Shared Land Information Platform's WA Atlas map viewer as a WMS layer (see "Public Access Ways" in the "Administrative and Political Boundaries" category)⁴.

⁴ Landgate's Shared Land Information Platform's WA Atlas map viewer can be accessed at: <https://www2.landgate.wa.gov.au/idelve/bmvt/app/waatlas/>.

Step 4: Community facility mapping

All relevant community facilities in the plan area should be plotted on maps. Community facilities include:

- schools and other educational establishments
- shops
- parks and recreation facilities
- community facilities (eg libraries)
- employment nodes
- public transport services, including bus stops and train stations
- aged person facilities
- other land uses or facilities likely to generate pedestrian or cycle traffic.

Step 5: Connectivity assessment

An assessment of the connectivity of areas around each community facility should be carried out based on a walkable catchment with a radius of 400 metres. This radius should be increased to 800 metres in the case of large-scale community facilities such as town centres, train stations, bus stations, schools, district open space or other facilities likely to attract large numbers of people.

The walkable catchment (ped shed) technique is explained fully in appendix 3 of the WAPC's *Liveable Neighbourhoods*.

Step 6: Infrastructure provider identification

Pedestrian access ways are often used to locate private and public infrastructure such as water, sewer and gas pipes or electrical cables.

Infrastructure providers that may have an interest in a particular pedestrian access way should be identified using the *Dial Before You Dig Services* website⁵ and recorded.

Step 7: Pedestrian access way inspection and assessment

Each pedestrian access way should be visited and an assessment of the following matters carried out:

⁵ The Dial Before You Dig Services website is available at: <http://www.dialbeforeyoudig.com.au/>.

Physical assessment

- location
- design characteristics (width, length, geometry, topography, presence of bollards)
- level of casual surveillance from adjacent properties along its length, at its entrance and at its exit
- condition
- fencing attributes
- paving
- landscape/vegetation
- lighting
- presence of infrastructure (to visually confirm the information obtained from step 6)
- connectivity (to identify the role the pedestrian access way plays in the local movement system and the likely impact of its closure, and to verify the results of the assessment carried out in step 5)
- appropriateness of alternative routes available (assessment of resulting travel paths if the pedestrian access way is closed).

Usage assessment

- main uses of the pedestrian access way (pedestrians, cyclists or other)
- main groups using the pedestrian access way (local neighbourhood users or users from outside the neighbourhood or both)
- level, and distribution, of use.

Step 8: Connectivity assessment

Each pedestrian access way should be visited and an assessment of its safety and security carried out using the situational crime prevention assessment methodology for pedestrian access ways that is set out in the planning guidelines *Reducing Crime and Anti-Social Behaviour in Pedestrian Access Ways*.

Note: Steps 7 and 8 could be carried out concurrently.

Step 9: Preparation of assessment report and draft pedestrian and cycle access plan

The information obtained from steps 1-8 should be assembled and analysed in an assessment report and a draft pedestrian and cycle access plan prepared in response. The plan should, at the very least, identify all existing pedestrian access ways and classify the role of each in terms of its functionality, using the following criteria:

Essential (E) - the pedestrian access way *should be retained and kept open* because it plays an essential role in the local movement network.

Non-essential (NE) - the pedestrian access way *could be closed without causing significant disadvantage to local residents* because it is not essential to the local movement network.

The draft pedestrian and cycle access plan may also:

- identify which pedestrian access ways need to be upgraded and improved; and
- identify where additional public access is needed in terms of the local movement system.

NB: If a pedestrian access way is identified as 'essential' it does not mean that the access way must be upgraded in accordance with the *Reducing Crime and Anti-Social Behaviour in Pedestrian Access Ways* guidelines.

Step 10: Consultation with other agencies

Other agencies that may have an interest in the movement network in the plan area should be contacted for their comments on the assessment report and draft pedestrian and cycle access plan.

Agencies that may have an interest will include, but not be limited to, the DoP Statutory Area Teams, Public Transport Authority, the Office of Crime Prevention, the Department of Education and Training, and the Disability Services Commission.

Step 11: Consultation with the community

The community likely to be affected by the draft pedestrian and cycle access plan should be consulted using one or more of the following methods:

- press release and advertisement in the local newspaper and other media;
- direct mail out to households in the plan area;

- stakeholder workshops;
- information sessions and discussion groups;
- questionnaire surveys; and
- public displays.

Step 12: Review of draft pedestrian and cycle access plan in response to agency and community consultation

Any comments received from agencies and the community should be assessed and, if needs be, the assessment report and draft pedestrian and cycle access plan modified in response.

Step 13: Finalisation of pedestrian and cycle access plan and adoption by local government

The completed assessment report and pedestrian and cycle access plan should be submitted to Council, and the plan formally adopted.

Step 14: Submission of pedestrian and cycle access plan to WAPC for endorsement

The formally adopted pedestrian and cycle access plan should be submitted to the WAPC for endorsement.

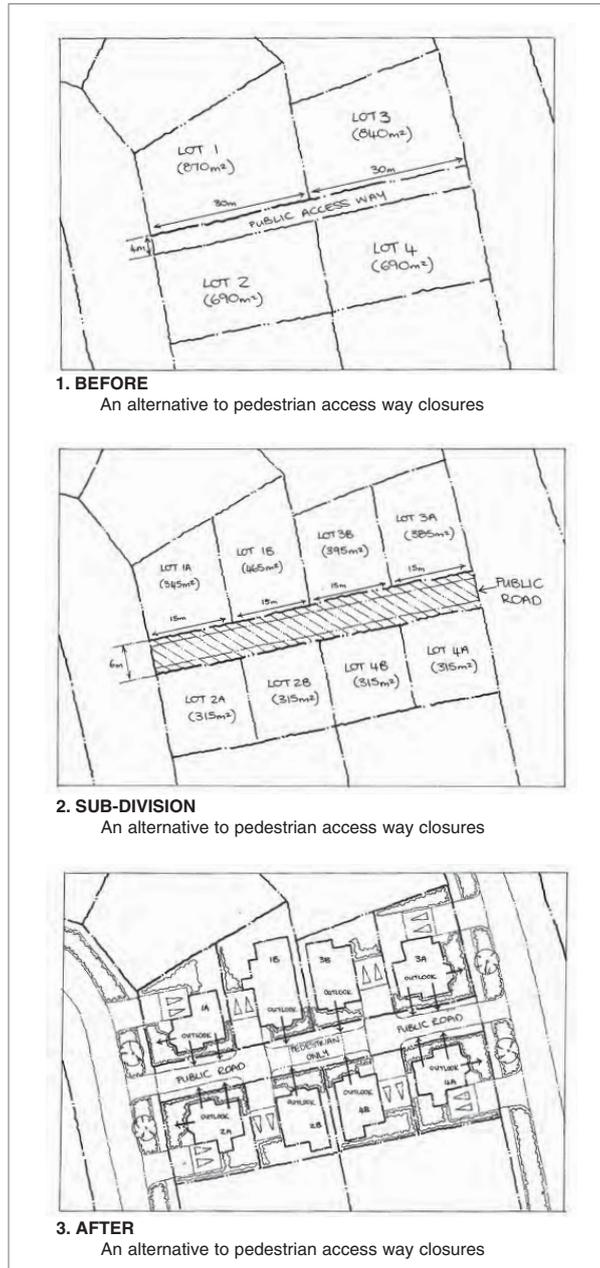
The adopted pedestrian and cycle access plan should be accompanied by:

- the assessment report; and
- copies of all submissions received from infrastructure providers, agencies and the community during steps 10 and 11, together with the local government's analysis and final decision in respect of each submission.

Note: There is no right of review available in relation to a WAPC decision to refuse to endorse a pedestrian and cycle access plan. Despite this, and depending on the particular circumstances, the WAPC may be asked to reconsider its decision.

Appendix 2

Redevelopment opportunity as an alternative to pedestrian access way closure



Cr Cooper declared a financial interest in Item 9.2.4 the reason being “The Broome Turf Club is a client of my business.”

Cr Male declared a financial interest in Item 9.2.4 the reason being “The Broome Turf Club is a client of my business’.

The Chief Executive Officer and Acting Director Development and Community have declared an impartiality interest in Item 9.2.4 the reason being “they are a member of the Broome Turf Club”, they will both remain in the Chambers whilst the item is being deliberated.

The Shire President acknowledged that Council did not have a quorum to consider this item, and noted that the administration had sought Ministerial approval however was unsuccessful. The item was deferred to a future Council meeting.

9.2.4 BROOME TURF CLUB - WASTE FEE CONCESSION REQUEST

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | Lot 1848 Kavite Road Minyirr Reserve 22648 |
| APPLICANT: | Broome Turf Club |
| FILE: | RES 22648; LSS005 |
| AUTHOR: | Manager Waste Services |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Director Infrastructure |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

This report considers a request from the Broome Turf Club to waive all waste disposal charges for the current Broome Turf Club site clean-up works.

The report recommends Council approve the request and waive the waste disposal charges.

BACKGROUND

Previous Considerations

Nil.

The Shire of Broome (Shire) has the Management Order over Reserve 22648 for the purpose of Recreation, Racecourse, Aged Care Facility and Short-Term Accommodation. The Management Order permits the Shire, subject to Ministerial approval, to lease the reserve for a period up to a maximum of 21 years.

The Broome Turf Club leases the reserve from the Shire with the current lease in place through to November 2027.

Under the lease the Broome Turf Club's obligations in relation to the premises are;

- maintain the premises in good order and condition, including fair wear and tear. For the avoidance of doubt this includes all capital and structural works to all buildings and structures constructed on the premises.
- maintain the Tenant's property and the Landlord's property in clean and good order and condition.
- keep the premises free from dirt and rubbish.

COMMENT

The Broome Turf Club is currently undertaking works within the stable area to address safety, operational efficiency and amenity issues. These works have already commenced due to identified risks and the need to avoid further delay in essential infrastructure improvements.

As part of the clean-up works, the Broome Turf Club will be required to remove a substantial quantity of debris, derelict equipment and inert material that has accumulated on site over many years. The Broome Turf Club has formally requested (**Attachment 1**) the waiver of all fees associated with the site clean-up scope of works and for any fees already incurred to be retrospectively reimbursed.

The following transactions have been received to date in relation to the site clean-up works at the Broome Turf Club.

| Waste Product | Weight (t) | Quantity | Total Cost (inc GST) |
|---|--------------|------------|----------------------|
| Commercial Industrial Inert Waste | 4.86 | - | \$637.20 |
| Commercial Large/Bulky or Non Compactable Waste | 0.98 | - | \$343.00 |
| Commercial Steel | 14.32 | - | \$106.80 |
| Commercial Timber | 1.96 | - | \$115.52 |
| Tyre Car | | 26 | \$403.00 |
| Tyre Truck | | 8 | \$624.00 |
| Tyre Light Truck, 4WD and SUV | | 58 | \$1,798.00 |
| Tyre on rims | | 23 | \$253.00 |
| Total | 11.46 | 115 | \$4,828.02 |

Further waste material on site has been consolidated and stockpiled for transport including a decommissioned shed and mixed waste, its anticipated this will be between 5-7 tonne of scrap metal and commercial inert material.

Additionally the site clean up works will allow the Broome Turf Club to progress one of the special conditions within the lease to "remove any structures outside the lease area and into the abutting Lot 602 reserve and remediate the area".

The Shire's adopted 2025/26 fees and charges allow for a 50% fee concession for eligible organisations at the Waste Management Facility. Eligible organisations include charity organisations, registered not-for-profit community organisations, community sporting groups, Indigenous community groups, and other community groups. State Government departments, other Government agencies, NGOs and businesses do not qualify as eligible organisations.

The Broome Turf Club is an eligible organisation and would qualify for a 50% fee concession.

Taking into account the volume of material to be disposed of, the likely total cost of disposal, the origin and legacy nature of the waste and the alignment with the special condition within the lease for remediate Lot 602 Reserve, officers recommend Council approve the waiving of fees and charges associated with the disposal of waste material for the Broome Turf Club site clean-up works.

CONSULTATION

The Shire has consulted with the Broome Turf Club, including a site visit with club representatives and the Shire's Manager Waste Services. Facilitating the one-off site clean-up works will enable the Broome Turf Club to be compliant with the lease conditions and consolidate the infrastructure into the reserve boundary.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.

* Absolute majority required.

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

[Section 6.12 amended by No. 64 of 1998 s. 39.]

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All operational income from the Sanitation – General Refuse fees and charges is captured in account 101014200 Charges Refuse Site - Op Inc - Sanitation Gen Refuse MUN. The budgeted amount for 2025/2026 is \$2,900,000. The current operational income to 31 January 2026 is \$1,631,720.

The current accumulated charges for the site clean-up works are \$4,828.02 and officers forecast that the total charges would be in the order of \$6,000 (including GST).

The annual rent payable by the lessee to the lessor under the lease is \$2,000 plus GST per annum.

The Broome Turf Clubs Financial Report for the Year Ended 31 August 2025 indicates a surplus for the year of \$372,488 and retained cash and cash equivalents of \$1,203,646.

The Broome Turf Club is progressing with the delivery of the Broome Turf Club Masterplan which has been estimated at \$88.2 million.

The State Government has committed \$2.6 million in upgrades to stable, jockey accommodation and other facilities through the Royalties to Regions Racing Fund.

It should be noted racing in the Kimberley region contributes an estimated \$22.9 million per year to the Western Australian Economy, this is reflected by direct and indirect economic activity in the region.

RISK

Formal applications for fee concessions of this nature are considered 'Rare' and the impact of granting the fee waiver to the Shire's finances and reputation is considered low. However, approving the full fee waiver sets a precedence for additional applications from other charity organisations, registered not-for-profit community organisations, community sporting groups, Indigenous community groups, and other community groups which may result in future loss of revenue.

In this instance officer believe this is mitigated due to the existence of a lease and due to the special conditions within the lease as well as the Broome Turf Club Masterplan 2023 prioritising the redevelopment of this area at the Broome Turf Club reserve.

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.

Outcome 5 - Responsible management of natural resources

Objective 5.2 Adopt and encourage sustainable practices.

VOTING REQUIREMENTS

Absolute Majority

REPORT RECOMMENDATION:

That Council authorises a 100% fee concession for waste disposal charges related to the one-off Broome Turf Club site clean-up works, in support of the Clubs long term development as outlined in the Broome Turf Club Masterplan.

Attachments

1. Letter to CEO re waiving of tip fees



29/01/2026

To the Chief Executive Officer
Shire of Broome

For consideration by the Elected Council- Refuse Centre Fee Amnesty and Retrospective Reimbursement (Broome Turf Club)

Dear Sam,

On behalf of the Broome Turf Club (the Club), I write to formally request that Shire management place before Council, for consideration at the next Ordinary Council Meeting, a request for approval of a refuse centre fee amnesty and associated retrospective reimbursement relating to site clean-up works at the Broome Turf Club.

The Club is currently undertaking works within the stable area to address safety, operational efficiency and amenity issues. These works have already commenced due to identified risks and the need to avoid further delay to essential infrastructure improvements.

As part of these works, the Club has been required to remove a substantial quantity of debris, derelict equipment and general refuse that has accumulated on site over many years. A significant proportion of this material has not been generated by the Club, but is the result of third-party dumping on the site over an extended period.

The volume of waste involved has resulted in material refuse centre disposal costs being incurred by the Club. In this context, the Club respectfully seeks Council approval for:

1. A temporary amnesty or waiver of refuse centre disposal fees for waste removed from the Broome Turf Club site as part of the stable area clean-up; and
2. Retrospective reimbursement of refuse centre fees already paid in connection with disposal undertaken since the commencement of the works.

Council support in this matter would materially assist the Club in completing the clean-up in a lawful and timely manner, restoring the site to an appropriate standard, and ensuring that

504 Gantheaume Point Road, Minyirr WA - PO Box 330, Broome WA 6725



critical infrastructure works can proceed without undue financial burden resulting from historical third-party dumping.

The Broome Turf Club is a long-standing community facility and an important contributor to Broome's sporting, social and economic landscape. The Club remains committed to improving its facilities and managing the site in a manner consistent with community expectations and regulatory requirements.

Thank you for your consideration.

Yours sincerely,



Derek (Jig) Albert
Chairperson
Broome Turf Club
m- 0497 447 857
e- chairperson@broometurfclub.com.au

504 Gantheaume Point Road, Minyirr WA - PO Box 330, Broome WA 6725

9.2.5 REVIEW OF LOCAL PLANNING POLICY 5.25 - HOLIDAY HOUSE

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | PLA22.1 |
| AUTHOR: | Acting Manager Planning and Building |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Acting Director Development and Community |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

Local Planning Policy 5.25 – Holiday House (LPP 5.25) came into effect on the 28 September 2023, the date of gazettal of Local Planning Scheme No 7. When Council adopted the Policy in June 2022, Council requested that the policy be comprehensively reviewed two (2) years after the gazettal of the Scheme. That two-year period has now elapsed, and an amended version of LPP 5.25 is being presented to Council for consideration.

This report recommends that Council adopt the proposed amendments to Local Planning Policy (LPP) 5.25 – *Holiday House* in accordance with Clause 4 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, to reflect the revised Short-Term Rental Accommodation (STRA) definitions and recent regulation changes.

BACKGROUNDPrevious Considerations

| | |
|------------------|------------|
| OMC 30 June 2022 | Item 9.2.1 |
| OMC 30 May 2023 | Item 9.1.1 |

At the Ordinary Meeting of Council held on 30 June 2022, Council resolved to adopt Local Planning Policy 5.25 – Holiday House (**Attachment 1**). The provisions of the policy came into effect upon the gazettal of LPS7 on 28 September 2023 where the 'Holiday House' land use become a discretionary land use where previously it was prohibited under Local Planning Scheme No 6.

Upon Council adoption of LPP5.25 in June 2022 it was requested that a full review be undertaken two years after the gazettal of Local Planning Scheme No 7. This review was to ensure the policy remained relevant and up to date. Since September 2023, significant regulatory changes have occurred these are explored further below.

COMMENT

The two years have passed since the gazettal of LPS7 which has triggered a review of the policy. During the two years a number of regulatory changes occurred impacting Short Term Rental Accommodation (**STRA**). The changes are as follows:

- a) Short-Term Rental Accommodation Act 2024 came into effect 1 January 2025 making it mandatory for all Short Term Rental Accommodation to be registered on the Department of Local Government, Industry Regulation and Safety (DMIRS) State register.
- b) *Planning & Development (Local Planning Schemes) Regulations 2015* were amended to facilitate planning changes for STRA. These changes introduced new land use definitions for STRA removing the 'Holiday House' definition from the Regulations and replacing it with "Unhosted Short Term Rental Accommodation". Under the *Planning & Development (Local Planning Schemes) Regulations 2015* "Unhosted Short-Term Rental Accommodation" means:
 - "short-term rental accommodation that —
 - (a) is not hosted short-term rental accommodation; and
 - (b) accommodates a maximum of 12 people per night."

As a result of the Regulatory changes outlined above and the outcomes of the 24-month trial, the following amendments to LPP 5.25 are proposed:

1. Modifications are required to LPP 5.25 for the policy to be in line with the land use definitions prescribed in *Planning & Development (Local Planning Schemes) Regulations 2015*. Currently the Policy refers to the discretionary land use as "Holiday Home". This is to be removed and replaced with "Unhosted Short-Term Rental Accommodation" and/or the abbreviated version "Unhosted STRA".
2. In light of the State Government's introduction of a mandatory State Register for all STRA's, effective 1 January 2025, it is proposed that clauses 6 and 6.1 of the LPP be removed. Maintaining a local register is no longer necessary, as it would duplicate the services provided by the State Register.
3. Clause 2.2 of LPP 5.25 required that a sign be erected on site for all approved Holiday Houses, the clause states:

"A sign must be erected on-site and clearly visible from the street that has the current manager's name and contact details."

Given the low amount of complaints received/reported to the Shire regarding the operation of approved Holiday Houses, it is proposed that this clause be deleted.

4. Clause 5.1 of LPP 5.25 termed all approved Holiday Houses Development Applications for 24 months. Clause 5.1 states:

"Development approvals for a Holiday House shall be limited to a maximum period of 24 months, after which the further renewal of the approval by the local government is required. This is the responsibility of the applicant and the local government will not automatically re-issue approvals."

It was foreshadowed that the termed approval would be removed when the LPP was presented to Council at OMC 30 June 2022. The rationale behind the termed approval was to test the appropriateness of the new Policy over the operation of two tourists seasons and to enable adjustments to existing approval should the policy framework need change. Given the Policy has been in effect for two years and the Shire has not received complaints over the approvals issued, it is proposed that clause 5.1 be removed.

5. Minor administration changes that include numbering of clause provisions and update to Associated Legislation and Reviewed sections in the report.

The proposed amendments to LPP 5.25 are outlined in **Attachment 2**.

CONSULTATION

Amendments proposed to LPP 5.25 – Holiday House were workshopped with Council on 2 December 2025. This workshop was attended by Cr S Cooper, Cr P Matsumoto, Cr E Smith, Cr P Taylor and Cr M Virgo. Officer's presented the draft modifications to the Policy (as set out in the officers comments section of this report) and general guidance was provided that the Policy modifications proposed were appropriate.

In accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*, The amendments proposed to the Policy are deemed minor, and therefore do not need to be advertised for public comment.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Local Planning Scheme No. 7

Short-Term Rental Accommodation Act 2024

Planning and Development (Local Planning Schemes) Regulations 2015

Clause 5 of the Deemed Provisions in Western Australia's Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations) sets out the mandatory process for amending a Local Planning Scheme (LPS) itself as detailed below.

"5. Procedure for amending local planning policy

- (1) *Clause 4, with any necessary changes, applies to the amendment to a local planning policy.*
- (2) *Despite subclause (1), the local government may make an amendment to a local planning policy without advertising the amendment if, in the opinion of the local government, the amendment is a minor amendment."*

POLICY IMPLICATIONS

Local Planning Policy 5.25 Holiday House

FINANCIAL IMPLICATIONS

Nil.

RISK

Nil.

STRATEGIC ASPIRATIONS

Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.

Outcome 6 - Responsible growth and development with respect for Broome's natural and built heritage

Objective 6.1 Promote sensible and sustainable growth and development.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0226/011

Moved: Cr M Virgo

Seconded: Cr S Cooper

That Council pursuant to Clause 5 (2) of the Deemed Provisions in the Planning and Development (Local Planning Schemes) Regulations 2015 adopts the amendments to Local Planning Policy 5.25 – Holiday House as per Attachment No 2.

CARRIED UNANIMOUSLY 6/0

Attachments

1. Attachment 1 - Local Planning Policy 5.25 Holiday House
2. Attachment 2 - Amended Local Planning Policy 5.25 - Unhosted Short-Term Rental Accommodation

LOCAL PLANNING POLICY 5.25

| | |
|--------------------------------|---|
| TITLE: | HOLIDAY HOUSE |
| ADOPTED: | 28 September 2023 |
| REVIEWED: | OMC 30 May 2024 – Pages 10 –16 |
| ASSOCIATED LEGISLATION: | Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015 Local Planning Scheme No7 (LPS7) |
| ASSOCIATED DOCUMENTS: | |
| REVIEW | Director Development Services |
| RESPONSIBILITY: | |
| DELEGATION: | Delegations are exercised in accordance with delegation granted in terms of Section 5.42 of the Local Government Act 1995 as amended or other statutes as applicable to specified officers. |
| APPLICATION: | This policy applies to the LPS7 area. |

Objectives:

1. To support Holiday House land uses while managing the social impacts of this use.
2. To establish development standards for Holiday House land uses to avoid off-site impacts and maintain the desired amenity of the zone.
3. To provide for the safety of users who may be less familiar with the dwelling and surrounding environment.
4. To establish minimum management obligations for the operation of Holiday House's to ensure their compatibility with the desired amenity and objectives of the zone.

Definitions:

“Holiday House Standard” means a single dwelling on one lot used to provide short term accommodation for no more than six people but does not include a bed and breakfast.

“Holiday House Large” means a single dwelling on one lot used to provide short-term accommodation for more than six people but less than twelve people accommodation at any one time and does not include a bed and breakfast.

“Residential built-out area’ a lot that has access to reticulated water and is within or contiguous with, an urban area or town (or similar).

Policy:

1 Dwelling Requirements

1.1 The Holiday House is within an existing lawful dwelling and has:

a. Legal access to a public road.

1.2 For a Holiday House, within a Grouped or Multiple Dwelling, written support has been received by the local government from the majority of owners of properties in the complex or development within which the Holiday House is to be located (excluding the owner of the site subject of the application, unless the applicant owns all of the properties in the complex or development).

1.3 Bedrooms and car parking in a Holiday House are provided in accordance with the following rates:

| Number of Occupants | Minimum Number of Bedrooms | Number of Car Parking Bays |
|---------------------|----------------------------|----------------------------|
| 1-2 | 1 bedroom or studio room | 2 |
| 3-4 | 2 | 2 |
| 5-8 | 3 | 3 |
| 9-12 | 4 | 4 |

Note: the Local Planning Scheme establishes that the maximum number of occupants in a Holiday House, regardless of the number or size of bedrooms, is 12. The Shire has no discretion to approve Holiday Houses with maximum occupant numbers higher than those limits.

2 Management of Holiday Houses

2.1 Every application for a Holiday House land use must be accompanied by a Management Plan which as a minimum, incorporates the following:

- a. Nomination of a manager of the Holiday House and their contact details. The approved manager must reside or have their office within 15 minutes driving distance of the Holiday House.
- b. The hours the manager can be contacted which as a minimum must be between 9am and 5pm Monday to Saturday (excluding public holidays) and 9am to 12pm on Sunday and public holidays.
- c. Details on how the premises will be managed on a day-to-day basis (including how keys are easily available for late entry, providing on-site assistance to occupiers of the Holiday House and confirming arrangements for cleaning (including garden/waste management).
- d. Control of noise and other disturbances;
- e. Control of anti-social behaviour;
- f. A complaints procedure which as a minimum establishes that any complaints from adjacent residents are responded to as soon as reasonable and practicable and within a maximum of 12 hours;
- g. A code of conduct for guests, which must be displayed within the Holiday House, and as a minimum incorporates the following:
 - i. Maximum number of guests permitted to stay in the Holiday House;
 - ii. Rules for use of outdoor areas to minimise noise and amenity impacts on adjacent properties;
 - iii. Management of visitors to the site;
 - iv. Parking controls, including that guests and any visitors must park on site; and
 - v. The use of amplified music.

It will be a condition of development approval that the owner/operator must comply with the management plan at all times.

- 2.2 A sign must be erected on-site and clearly visible from the street that has the current manager's name and contact details (Standards pertaining to sign dimension are as per the Local Planning Policy 5.10).

3 Public Consultation

- 3.1 An application for a Holiday House land use will be advertised for public comment for a minimum comment period of 21 days. The owners of properties adjoining the application site and those on the other side of any street immediately opposite will be consulted in writing.

4 Holiday House in Bushfire Prone Areas

- 4.1 Where a holiday house is proposed in a bushfire prone area and is in a residential built-out area, it will be deemed minor development under State

Planning Policy 3.7 – Planning in Bushfire Prone Areas, subject to the submission of an acceptable:

- 4.1.1 Simplified Emergency Evacuation Plan; and
- 4.1.2 Simplified Bushfire Management Plan.

Note: a template for the preparation of the above, can be [accessed here](#).

- 4.2 Where a holiday house is proposed in a bushfire prone area and is not a residential built-out area, it must satisfy State Planning Policy 3.7 – Planning for Bushfire Prone Areas.

5 Term of Approval

- 5.1 Development approvals for a Holiday House shall be limited to a maximum period of 24 months, after which the further renewal of the approval by the local government is required. **This is the responsibility of the applicant and the local government will not automatically re-issue approvals.**

6 Shire Register of Approved Holiday Houses

- 6.1 The Shire will maintain a register of approved holiday houses which will be made available on the Shire’s website and will include the following information:
 - a) Property address;
 - b) Approved Manager and contact details;
 - c) Maximum number of guests approved;
 - d) Approval term.

SHIRE OF BROOME LOCAL PLANNING SCHEME No. 7 (LPS7) – LOCAL PLANNING POLICIES

This Policy is a Local Planning Policy adopted pursuant to Part 2 clause 4 of the deemed provisions of LPS7. LPS7 is administered by the Shire of Broome as the responsible authority under the Scheme. LPS7 was gazetted and came into operation on the 28 September 2023.

Planning policies adopted under LPS7 may be amended or rescinded after the procedures set out in Part 2 of the deemed provisions of LPS7 have been completed.

LOCAL PLANNING POLICY

5.25

| | |
|------------------------------------|---|
| TITLE: | HOLIDAY HOUSE HOLIDAY HOUSE UNHOSTED SHORT-TERM-RENTAL- ACCOMODATION (UNHOSTED STRA) |
| ADOPTED: | 28 September 2023 |
| REVIEWED: | OMC 30 May 2024 – Page 10 – 16 |
| ASSOCIATED LEGISLATION: | Planning and Development Act 2005 Local Planning Scheme No7 (LPS7) Short-Term Rental Accommodation Act 2024 |
| ASSOCIATED DOCUMENTS: | |
| REVIEW RESPONSIBILITY: | Director Development Services |
| DELEGATION: | Delegations are exercised in accordance with delegation granted in terms of Section 5.42 of the Local Government Act 1995 as amended or other statutes as applicable to specified officers. |
| APPLICATION: | This policy applies to the LPS7 area. |

Previous Policy Number N/A

Objectives:

1. To support ~~Holiday House~~ Unhosted STRA land uses while managing the social impacts of this use.
2. To establish development standards for ~~Holiday House~~ Unhosted STRA land uses to avoid off-site impacts and maintain the desired amenity of the zone.
3. To provide for the safety of users who may be less familiar with the dwelling and surrounding environment.
4. To establish minimum management obligations for the operation of ~~Holiday House~~ Unhosted STRA to ensure their compatibility with the desired amenity and objectives of the zone.

Definitions:

~~“Holiday House Standard” means a single dwelling on one lot used to provide short term accommodation for no more than six people but does not include a bed and breakfast.~~

~~“Holiday House Large” means a single dwelling on one lot used to provide short term accommodation for more than six people but less than twelve people accommodation at any one time and does not include a bed and breakfast.~~

“Unhosted short-term rental accommodation” or “Unhosted STRA” means short-term rental accommodation that —

- a) is not hosted short-term rental accommodation; and
- ~~b) accommodates a maximum of 12 people per night; “Holiday House Large” means a single dwelling on one lot used to provide short term accommodation for more than six people but less than twelve people accommodation at any one time and does not include a bed and breakfast.~~

“Short-term rental accommodation” —

- a) means a dwelling provided, on a commercial basis, for occupation under a short-term rental arrangement; but
- b) does not include a dwelling that is, or is part of, any of the following —
 - (i) an aged care facility as defined in the Land Tax Assessment Act 2002 section 38A(1);
 - (ii) a caravan park;
 - (iii) a lodging-house as defined in the Health (Miscellaneous Provisions) Act 1911 section 3(1);
 - (iv) a park home park;
 - (v) a retirement village as defined in the Retirement Villages Act 1992 section 3(1);
 - (vi) workforce accommodation;

“Short-term rental arrangement” means an arrangement under which —

- a) a dwelling, or part of a dwelling, is provided for occupation by a person; and
- b) the person occupies the dwelling, or part of the dwelling, for a period or periods not exceeding a total of 3 months in any 12-month period;

“Residential built-out area” a lot that has access to reticulated water and is within or contiguous with, an urban area or town (or similar).

Policy:

1.0 Dwelling Requirements

1.1 The Unhosted STRA is within an existing lawful dwelling and has:

- a. Legal access to a public road.

- 1.2 For ~~a Holiday House~~ Unhosted STRA, within a Grouped or Multiple Dwelling, written support has been received by the local government from the majority of owners of properties in the complex or development within which the Holiday House is to be located (excluding the owner of the site subject of the application, unless the applicant owns all of the properties in the complex or development).
- 1.3 Bedrooms and car parking ~~in a Holiday House~~ for Unhosted STRA are provided in accordance with the following rates:

| Number of Occupants | Minimum Number of Bedrooms | Number of Car Parking Bas |
|---------------------|----------------------------|---------------------------|
| 1-2 | 1 bedroom or studio room | 2 |
| 3-4 | 2 | 2 |
| 5-8 | 3 | 3 |
| 9-12 | 4 | 4 |

~~Note: the Local Planning Scheme establishes that the maximum number of occupants in a Holiday House, regardless of the number or size of bedrooms, is 12. The Shire has no discretion to approve Holiday Houses with maximum occupant numbers higher than those limits.~~

Note: the Planning and Development (Local Planning Schemes) Regulations 2015 establishes that the maximum number of occupants in an Unhosted STRA, regardless of the number or size of bedrooms, is 12. The Shire has no discretion to approve Unhosted STRA with maximum occupant numbers higher than those limits.

- 2.0 Management of ~~Holiday Houses~~ Unhosted STRA
- 2.1 Every application for ~~a Holiday House~~ Unhosted STRA land use must be accompanied by a Management Plan which as a minimum, incorporates the following:
- a. Nomination of a manager of the ~~Holiday House~~ Unhosted STRA and their contact details. The approved manager must reside or have their office within 15 minutes driving distance of the Holiday House.
 - b. The hours the manager can be contacted which as a minimum must be between 9am and 5pm Monday to Saturday (excluding public holidays) and 9am to 12pm on Sunday and public holidays.
 - c. Details on how the premises will be managed on a day-to-day basis (including how keys are easily available for late entry, providing on-site assistance to occupiers of the ~~Holiday House~~ Unhosted STRA and confirming arrangements for cleaning.
 - d. Control of noise and other disturbances;
 - e. Control of anti-social behaviour;

- f. A complaints procedure which as a minimum establishes that any complaints from adjacent residents are responded to as soon as reasonable and practicable and within a maximum of 12 hours;
- g. A code of conduct for guests, which must be displayed within the ~~Holiday House~~ Unhosted STRA , and as a minimum incorporates the following:
 - i. Maximum number of guests permitted to stay in the Holiday House;
 - ii. Rules for use of outdoor areas to minimise noise and amenity impacts on adjacent properties;
 - iii. Management of visitors to the site;
 - iv. Parking controls, including that guests and any visitors must park on site; and
 - v. The use of amplified music.

It will be a condition of development approval that the owner/operator must comply with the management plan at all times.

~~2.2 A sign must be erected on-site and clearly visible from the street that has the current manager's name and contact details (Standards pertaining to sign dimension are as per the Local Planning Policy 5.10).~~

3.0 Public Consultation

3.1 An application for a ~~Holiday House~~ Unhosted STRA land use will be advertised for public comment for a minimum comment period of 21 days. The owners of of properties adjoining the application site and those on the other side of any street immediately opposite will be consulted in writing.

4.0 ~~Holiday House~~ Unhosted STRA in Bushfire Prone Areas

4.1 Where a ~~holiday house~~ Unhosted STRA is proposed in a bushfire prone area and is in a residential built-out area, it will be deemed minor development under State Planning Policy 3.7 – Planning in Bushfire Prone Areas, subject to the submission of an acceptable:

- a. Simplified Emergency Evacuation Plan; and
- b. Simplified Bushfire Management Plan.

Note: a template for the preparation of the above can be [accessed here](#).

4.2 Where a holiday house is proposed in a bushfire prone area and is not a residential built-out area, it must satisfy State Planning Policy 3.7 – Planning for Bushfire Prone Areas.

~~5.0 Term of Approval~~

~~5.1 Development approvals for a Holiday House shall be limited to a maximum period of 24 months, after which the further renewal of the approval by the local government is required. **This is the responsibility of the applicant and the local government will not automatically re-issue approvals.**~~

~~6.0 — Shire Register of Approved Holiday Houses~~

~~6.1 — The Shire will maintain a register of approved holiday houses which will be made available on the Shire's website and will include the following information:~~

- ~~a. Property address;~~
- ~~b. Approved Manager and contact details;~~
- ~~c. Maximum number of guests approved;~~
- ~~d. Approval term.~~

SHIRE OF BROOME LOCAL PLANNING SCHEME No. 7 (LPS7) – LOCAL PLANNING POLICIES

This Policy is a Local Planning Policy adopted pursuant to Part 2 clause 4 of the deemed provisions of LPS7. LPS7 is administered by the Shire of Broome as the responsible authority under the Scheme.

LPS7 was gazetted and came into operation on the 28 September 2023. Planning policies adopted under LPS7 may be amended or rescinded after the procedures set out in Part 2 of the deemed provisions of LPS7 have been completed.

| |
|-----------------------|
| 9.3 PROSPERITY |
|-----------------------|

There are no reports in this section.

9.4 PERFORMANCE

9.4.1 ORDINARY MEETING OF COUNCIL MAY 2026

| | |
|--------------------------------|---------------------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | AME01 |
| AUTHOR: | Manager Governance, Strategy and Risk |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

This report seeks Council's consideration to bring forward the May 2026 Ordinary Meeting of Council to Thursday, 21 May 2026, due to the Kimberley Economic Forum being held from Wednesday 27 May 2026 to Friday 29 May 2026.

BACKGROUND

Previous Considerations

OMC 20 November 2025 Item 9.4.5

Each year Council is required to determine the Ordinary Meeting of Council (OMC) dates for the following year. This enables the Chief Executive Officer (CEO) to publish these on the Shire's website in accordance with section 5.25(1)(g) of the *Local Government Act 1995* and Regulation 12(2)(a) of the *Local Government (Administration) Regulations 1996*.

At its OMC held on Thursday 20 November 2025, Council endorsed the 2026 meeting schedule. This included the date for the May OMC to be held on Thursday 28 May 2026.

COMMENT

The 2026 Kimberley Economic Forum was previously scheduled to occur on earlier dates in May 2026 but has since been rescheduled to take place from Wednesday 27 May 2026 to Friday 29 May 2026.

The Shire of Broome May 2026 OMC was originally scheduled for Thursday 28 May 2026, which now coincides with the Kimberley Economic Forum.

To ensure Elected Members are able to attend the Kimberley Economic Forum, Shire officers recommend bringing forward the May 2026 OMC to Thursday 21 May 2026.

It is noted that rescheduling the May OMC will impact the typical timeline for Council's Annual Budget, specifically the consideration of public submissions on Council's intent to impose differential rates. It is anticipated that 2026/27 Differential Rates will be advertised following the April 30 OMC with a statutory minimum advertising period of 21 days. At the earliest the advertising period will conclude on the 21 May 2026. As such officers will not be in a position to table the required rate submission agenda item for Council consideration at the rescheduled May OMC.

Following the review of submissions Council is required to seek Ministerial endorsement of the proposed Differential Rate model which can take up to 4 weeks. To ensure that Council is in a position to consider and adopt the 2026-27 Annual Budget at its June OMC a Special Meeting of Council (SMC) will be required prior to the 27 May 2026. Officers are aware of the implications of adjusting the May OMC date and will monitor the Annual Budget and 2026/27 Differential Rating timeline to ensure that statutory and budget deadlines are not impacted, noting the requirement for a SMC prior to 27 May 2026.

CONSULTATION

Consultation has occurred with other Kimberley local governments and relevant stakeholders attending the Kimberley Economic Forum to confirm attendance arrangements and understand the approaches being taken by other local governments.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 5.25

Regulations about council and committee meetings and committees

- (1) (g) the giving of public notice of the date and agenda for council or committee meetings

Regulation 12 (2)(a) Local Government (Administration) Regulations 1996

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Budget allocations have been made to facilitate the meeting schedule proposed. There will be some minor costs associated with advertising a Special Meeting however the impact on the budget will be minimal.

RISK

There is a minor compliance risk should Council's statutory requirements not be met. There is also a minor reputational risk associated with non-attendance at the Kimberley Economic Forum. This item mitigates both risks.

There is a risk associated with the consideration of public submissions on Council's intent to impose differential rates as part of the 2026/27 Annual Budget process. A SMC will be required prior to 27 May 2026 to mitigate this risk, ensuring that Annual Budget timelines are met.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 9 - Effective leadership, advocacy and governance

Objective 9.1 Strengthen leadership, advocacy and governance capabilities.

VOTING REQUIREMENTS*Simple Majority***COUNCIL RESOLUTION****(REPORT RECOMMENDATION)****Minute No. C/0226/012****Moved: Cr M Virgo****Seconded: Cr J Lewis****That Council:**

- 1. Approves the change to the Ordinary Meeting of Council for May 2026 from 28 May 2026 to 21 May 2026; and**
- 2. Requests the Chief Executive Officer to publish the amended meeting date of 21 May 2026 on the Shire of Broome website in accordance with regulation 12(2)(a) of the Local Government (Administration) Regulations 1996.**

CARRIED UNANIMOUSLY 6/0**Attachments**

There are no attachments for this report.

9.4.2 WALGA DRAFT - DISCUSSION PAPER - ELECTORAL REFORM

| | |
|--------------------------------|---------------------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | ADC08 |
| AUTHOR: | Manager Governance, Strategy and Risk |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

To consider the Shire of Broome's (the Shire) submission to the Western Australian Local Government Association (WALGA) to assist in the composition of a sector-wide response to the Department of Local Government, Industry Regulation and Safety (the Department) request for consultation on proposed regulations and Ministerial order to give effect to the Compulsory or Voluntary Voting and Election Frequency in Western Australia.

BACKGROUND

WALGA has long-standing advocacy positions in support of voluntary voting and elections of half the Council every two years. In late 2024 WALGA conducted a review of its Elections Advocacy Positions (Advocacy Position 2.5.15 Elections) to ensure they reflected the sector's contemporary view.

A total of 92 Local Governments participated in the sector-wide consultation. The results informed a report to the State Council meeting in December 2024. The strong (98%) support for half spills every two years was reflected in the adopted advocacy position.

While voluntary voting was supported by an overall majority of responses (74%), compulsory voting was supported by a majority (64%) of metropolitan respondents and a majority (61%) of Class 1 and 2 respondents.

State Council requested that the WALGA secretariat undertake further investigation of the implications of compulsory and voluntary participation in Local Government elections before reporting back to State Council.

This investigation was ongoing when the Minister for Local Government raised the prospect of further Local Government election reform.

2025 Ministerial statements and response

In June 2025, Hon Hannah Beazley MLA, Minister for Local Government, stated her support for a four-year election cycle, citing concerns about voter fatigue and the rising costs of conducting biennial elections. These messages were repeated in Minister Beazley's

address to WALGA's 2025 Local Government Convention, which also raised the possibility of compulsory voting.

In response to Minister's Beazley's comments, several Zones considered motions relating to four yearly, all-in/all-out elections.

COMMENT

WALGA has prepared a WALGA Draft - Discussion Paper - Electoral Reform (**Discussion Paper**) (**Attachment 1**) has invited local governments and Council Members of the community to provide feedback of the proposed advocacy position to be presented to State Council. Responses are due by 27 March 2026.

The discussion paper in **Attachment 1** outlines the current situation, considerations, re-election rates and costs.

Election Frequency

Western Australia holds biennial elections, with half of the offices on Council elected every two years for four-year terms. All other Australian jurisdictions hold full spill elections every four years (four-year terms).

Considerations include:

- Voter participation and fatigue
- Continuity, knowledge retention and mentorship for new Council Members
- Stable whole-of-Council mandate and collective accountability
- Capacity for candidate recruitment
- Administrative requirements.

The Shire of Broome currently has nine elected members representing one ward. Councillors old office for a four-year term with ordinary local government elections being held on the third Saturday in October every two years, with at least half the Councillors' terms finishing at each election.

The last Shire of Broome election was held on Saturday 18 October 2025 for four vacancies with an expiry term of 20 October 2029.

The Shire of Broome has indicated it's support for retaining half spill elections every two years.

Compulsory or Voluntary Voting

Voting in Local Government elections is voluntary in Western Australia and South Australia. All other Australian jurisdictions have compulsory voting.

Considerations include:

- Voter participation and democratic legitimacy
- Voter engagement, awareness and/or fatigue
- Administrative and enforcement requirements
- Application to owner and occupier rolls.

At the Shire of Broome election held on Saturday 18 October 2025 had a turnout rate of 11.28% and 1093 ballots received.

The Shire of Broome would support voluntary voting (retaining the current WA approach), with targeted measures to increase participation.

In the event, that elections were held every four years, the Shire of Broome would support non-compulsory voting.

CONSULTATION

Administration has circulated the discussion paper in **Attachment 1** to Elected Members and which allowed the opportunity for the submission of individual feedback on the discussion paper. The questions being asked in **Attachment 2** were presented at the Council Workshop held on Tuesday 10 February 2026 and was in attendance by Cr D Male, Cr S Cooper, Cr J Lewis, Cr E Smith, Cr P Taylor and Cr M Virgo. Council feedback has been consolidated in **Attachment 2**.

Council provided further commentary in relation to the questions asked to include commentary that the Shire of Broome acknowledges if a four year spill election model was adopted, consideration could be given to the Shire President being directly elected by the community, with voting made compulsory.

STATUTORY ENVIRONMENT

Division 5, Section 1.4A of the Local Government Act 1995.

POLICY IMPLICATIONS

Nil at the time of this report.

Future implications could affect Shire of Broome Council Policy Election Caretaker.

FINANCIAL IMPLICATIONS

Nil at this time of this report.

Future implications may impact the Shire of Broome's election costs and would need to be factored into the budget process.

RISK

There is a potential reputational risk if Council does not respond during the consultation period; however, this risk is mitigated through the submission of feedback to WALGA as outlined in this report. Providing feedback ensures the Shire's position is considered and helps mitigate reputational risk associated with non-participation in the consultation process.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 9 - Effective leadership, advocacy and governance

Objective 9.1 Strengthen leadership, advocacy and governance capabilities.

VOTING REQUIREMENTS*Simple Majority***COUNCIL RESOLUTION:****(REPORT RECOMMENDATION)****Minute No. C/0226/013****Moved: Cr M Virgo****Seconded: Cr S Cooper****That Council:**

- 1. Notes the feedback received from Council Members as shown in Attachment 2.**
- 2. Authorises the Chief Executive Officer to lodge a submission to the Western Australia Local Government Association reflecting the position endorsed by Council in Attachment 2.**

Voting**For the Motion: Shire President C Mitchell, Cr D Male, Cr S Cooper, Cr P Taylor and Cr M Virgo.****Against the Motion: Cr J Lewis.****CARRIED 5/1****Attachments**

1. WALGA Draft - Discussion Paper - Electoral Reform
2. Shire of Broome Response to WALGA Draft - Discussion Paper - Electoral Reform



Electoral Reform Discussion Paper

1. Background

1.1. Purpose

The purpose of this discussion paper is to request Council-endorsed Local Government feedback to inform WALGA's advocacy on Local Government electoral reforms expected to be proposed by the State Government, specifically:

- full spill elections every 4 years; and
- compulsory voting at Local Government elections

These options have been raised in statements by the Minister for Local Government, Hon Hannah Beazley MLA, but no formal proposals have yet been provided for consultation. While WALGA has relevant advocacy positions (discussed further below), the purpose of this discussion paper is to undertake early sector engagement to ensure WALGA's positions reflect the sector's current views and enable timely, well-informed and effective engagement with the anticipated State Government reform proposals.

1.2. WALGA existing advocacy positions

1.2.1. Elections

WALGA has established advocacy positions reflecting the sector's support of voluntary voting and elections of half the offices on Council every two years. These advocacy positions are provided in Appendix 1.

In late 2024 WALGA conducted a review of its Elections Advocacy Positions to ensure they reflected the sector's contemporary view.

Local Government responses at that time indicated strong (98%) support for half spills every two years, which was reflected in the adopted Advocacy Position [2.5.16 Elections](#).

While voluntary voting was supported by an overall majority of responses (74%), compulsory voting was supported by a majority (64%) of metropolitan respondents and a majority (61%) of Class 1 and 2 respondents.

State Council requested that the WALGA secretariat undertake further investigation of the implications of compulsory and voluntary participation in Local Government elections before reporting back to State Council.

In the interim, Advocacy Position [2.5.15 Participation in Local Government Elections](#) was retained, expressing support for voluntary voting with a note that further work was being undertaken.

This investigation was ongoing when the Minister for Local Government raised the prospect of further Local Government election reform.

A State by State comparison of electoral statistics is provided in Appendix 2.



1.2.2. Election costs

In 2024, WALGA conducted a review of five Local Government biennial election cycles up to and including the 2023 Local Government elections. The review demonstrated significant cost increases and concerns about the lack of transparency in costings provided by the Western Australian Electoral Commission (WAEC).

In September 2024, State Council adopted Advocacy Position [2.5.18 Local Government Elections Analysis 2015-2023](#), calling for an independent audit of the WAEC's cost allocation methods and the introduction of Service Level Agreements to ensure transparency of costing methodology.

Cost implications are a relevant consideration in assessing the appropriateness of any proposed electoral reform. However, the current lack of transparency in costing methodology makes it impossible to confidently forecast cost impacts.

This discussion paper seeks to identify the factors associated with each reform proposal that may affect election costs. This is further complicated by the interaction of possible reform options and external economic factors.

WALGA has requested that the Department of Local Government, Regulation and Industry Safety (LGIRS) and the Western Australian Electoral Commission, undertake modelling to identify the cost implications of any proposed reforms.

A comparison of available electoral costs data, State by State, is included as Table 4 in Appendix 2.

WALGA has contacted other Local Government associations to ask if they have experienced changes in costs associated with compulsory four-year, all-in all-out, local government elections. As this has been the approach in most jurisdictions for some time, responses were largely unable to address changes in cost.

2. Election Frequency

Current situation

Western Australia holds biennial elections, with half of the offices on Council elected every two years for four-year terms. All other Australian jurisdictions hold full spill elections every four years (four-year terms).

Considerations

Considerations include:

- Voter participation and fatigue
- Continuity, knowledge retention and mentorship for new Council Members
- Stable whole-of-Council mandate and collective accountability
- Capacity for candidate recruitment
- Administrative requirements
- Extraordinary vacancies and backfilling
- Timing and transitional arrangements

Re-election rates



WALGA has analysed the composition of Councils following the last two Local Government elections in other Australian jurisdictions, all of which have full spill elections. A comparison of available data on re-election rates is included as Table 2 in Appendix 2.

This data suggests that on average, re-elected Council Members make up between 47% and 57% of Council following full spill elections.

By comparing over 700 consecutive ordinary election results, the review identified nine occasions when the membership of Council following an ordinary election was 100% different from the Council following the previous ordinary election. However, four of these local governments held mid-term extraordinary elections, meaning the changes in membership occurred over two or more elections within a four-year period.

Costs

In one respect, a change to a four-year cycle would reduce costs by reducing the number of elections. However, the cost of each election may increase. The WAEC uses the number of vacancies to inform quotations for the conduct of elections. Full spill elections would double the number of vacancies, with possible increased costs associated with printing and postage and increased staffing for the count.

WALGA cannot definitively determine an overall cost impact to Local Government without the requisite cost-modelling from the WAEC. WALGA has requested that the WAEC provide this modelling to LGIRS. The cost impact of a change in election frequency may also vary between Local Governments.

Questions

1. Does your Local Government support half spill elections every two years or full spill elections every four years?
2. What are the key considerations informing this view?
3. If full spill elections every four years were introduced, what transitional arrangements and consequential amendments may be required?
4. Any other comments?

3. Compulsory or Voluntary Voting

Current situation

Voting in Local Government elections is voluntary in Western Australia and South Australia. All other Australian jurisdictions have compulsory voting.

Considerations

Considerations include:

- Voter participation and democratic legitimacy
- Voter engagement, awareness and/or fatigue
- Administrative and enforcement requirements
- Application to owner and occupier rolls

Participation rates

A comparison of available participation data is included as Table 3 in Appendix 1.

Costs



The WAEC uses expected participation rates to inform quotations for the conduct of elections. It is likely that an increased participation rate would increase election costs through higher reply-paid charges and increased staffing for the count. However, in-person elections become more cost effective than postal elections at higher participation rates.

WALGA cannot definitively determine an overall cost impact to Local Government without the requisite cost-modelling from the WAEC. WALGA has requested that the WAEC provide this modelling to LGIRS. The cost impact of compulsory voting may also be different for each Local Government depending on their current participation rates and methods for holding elections, and whether these would change significantly.

Tasmania implemented compulsory voting in Local Government elections in 2022. Local Government Association Tasmania (LGAT) advised that this resulted in reasonably significant cost increases. The Tasmanian Electoral Commission reported a \$9.32 per elector cost for the first compulsory Local Government elections in 2022, a 35% increase from \$6.92 in 2018. An analysis of the factors contributing to this increase is not available and it may be challenging to draw direct comparisons between Tasmania and WA.

It is likely that the cost impact of compulsory voting would be moderated if elections also transition to a 4 yearly cycle.

DRAFT



Questions

5. Does your Local Government support compulsory voting or voluntary voting in Local Government elections?
6. If the frequency of Local Government elections were changed to every 4 years, would your Local Government support compulsory or voluntary voting?
7. What are the key considerations informing this view?
8. Any other comments?

DRAFT



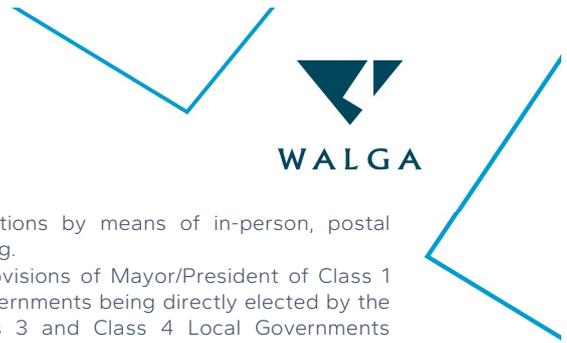
Appendix 1- WALGA Elections Advocacy Positions

2.5.15 Participation in Local Government Elections

| | |
|--------------------------|--|
| Position Statement | <p>The Local Government sector supports voluntary participation in Local Government elections.</p> <p><i>Noting that State Council at its 6 December 2024 State Council meeting resolved that the WALGA Secretariat further investigate implications of compulsory and voluntary participation in Local Government elections and report back to State Council.</i></p> |
| Background | <p>Voluntary participation in Local Government elections is a long-established position of the Local Government sector, and was confirmed as a result of sector feedback received during the Local Government reform process.</p> |
| State Council Resolution | <p>December 2024 - 090.5/2024</p> <p>February 2022 – 312.1/2022</p> <p>December 2020 – 142.6/2020</p> <p>March 2019 – 06.3/2019</p> <p>December 2017 – 121.6/2017</p> <p>October 2008 – 427.5/2008</p> |
| Supporting Documents | <p>Advocacy Positions for a New Local Government Act</p> <p>WALGA submission: Local Government Reform Proposal (February 2022)</p> |

2.5.16 Elections

| | |
|--------------------|--|
| Position Statement | <p>The Local Government sector supports:</p> <ol style="list-style-type: none">1. Councillors serve four-year terms with elections every two years and half of the Council positions spilled at each election.2. First-Past-The-Post (FPTP) voting system for Local Government elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections.3. First-Past-The-Post (FPTP) voting system for internal Council elections. |
|--------------------|--|



4. Councils holding elections by means of in-person, postal and/or electronic voting.
5. Current legislative provisions of Mayor/President of Class 1 and Class 2 Local Governments being directly elected by the community and Class 3 and Class 4 Local Governments determining whether its Mayor or President is elected by the Council or by the community.

Background

The sector positions on Local Government elections have been long-established. This was confirmed as a result of sector feedback received during the Local Government reform process.

Following the 2023 Local Government Elections where legislative reforms to Local Government elections processes were first implemented, sector wide consultation was conducted on key elements of the elections advocacy positions to determine if they accurately reflected the sector's contemporary view.

State Council Resolution

- December 2024 - 091.5/2024
- February 2022 – 312.1/2022
- December 2020 – 142.6/2020
- March 2019 – 06.3/2019
- December 2017 – 121.6/2017
- October 2008 – 427.5/2008

2.5.18 Local Government Elections Analysis 2015-2023

Position Statement

That WALGA advocate to the State Government:

1. For an independent Local Government election audit, focusing on the Western Australia Electoral Commission's (WAEC) service delivery and cost allocation methods and costing applications used, to confirm that marginal cost recovery principles are applied and that the costing program is being effectively managed.
2. For the requirement for the WAEC to develop and implement Service Level Agreements with Local Governments, similar to those agreements currently used in New South Wales and Victorian Local Government elections and that includes:
 - a. transparency of costing methodology,
 - b. direct engagement with Local Governments pre and post elections, and
 - c. the roles and responsibilities of the WAEC and Local Governments in the conduct of elections.



3. For a review of the legislative framework that would allow for more than one election services provider to conduct Local Government elections.
4. For a mandated WAEC Report to Parliament specific to Local Government elections post each election cycle, outlining costs, results, voter turnout and matters for improvement both in the conduct of elections and the legislation, if relevant.

Background

A comprehensive review and analysis of five election cycles up to and including the 2023 Local Government election against the backdrop of legislative reforms to the Local Government electoral process in Western Australia was carried out by WALGA.

With a focus on postal elections conducted exclusively by the Western Australian Electoral Commission (WAEC), the analysis has found evidence of the rising cost and reduced service level of conducting Local Government elections in Western Australia.

Elected Member feedback, costs vs service comparisons and engagement by the sector with WALGA's governance services over the 2023 Local Government election period, are the basis for the position outlined above.

State Council Resolution

September 2024 - 065.4/2024



Appendix 2 - Election Statistics

The data in the following tables is derived from publicly available reports issued by the respective State Electoral Commissions for the elections they conducted. The different content and format of reporting in each jurisdiction can make direct comparisons challenging.

Table 1: Comparative overview

| Jurisdiction | Compulsory/optional voting | Frequency | Postal/In Person |
|--------------------|----------------------------|---------------------------|----------------------|
| Western Australia | Optional | Half spill every 2 years | Postal or in person |
| South Australia | Optional | Full spill every 4 years. | Postal. |
| Northern Territory | Compulsory | Full spill every 4 years | Postal or in person. |
| Queensland | Compulsory | Full spill every 4 years. | Postal or in person. |
| New South Wales | Compulsory | Full spill every 4 years. | In person. |
| Victoria | Compulsory | Full spill every 4 years. | Postal |
| Tasmania | Compulsory | Full spill every 4 years. | Postal |

Table 2: Average percentage of returning Council Members (at individual Council level)

States with full spills only. Calculated using publicly reported ordinary election results including elections conducted by private providers.

| State | Most recent election year Average % of Council Members who were Council Members the previous term | Previous election year Average % of Council Members who were Council Members the previous term |
|-----------------|--|---|
| Queensland | 2024 47% | 2021 49% |
| New South Wales | 2024 54% | 2021 49% |
| Victoria | 2024 46% | 2020 47% |
| South Australia | 2022 57% | 2018 48% |
| Tasmania | 2022 53% | 2018 54% |



Table 3: Percentage of all elected candidates who were returning Council Members (at State level)

States with full spills only. Official state level percentage reported by electoral commissions for elections they conducted.

| State | Most recent election year % of returning Council Members | Previous election year % of returning Council Members |
|-----------------|---|--|
| Queensland | 2024 43.2% | 2021 46.0% |
| New South Wales | 2021 56.8% | 2016/17 (amalgamations) 60.6% |
| Victoria | 2024 43.0% | 2020 51.9% |
| South Australia | 2022 50.0% | 2018 55.3% |
| Tasmania | 2022 46.0% | 2018 48.0% |

Table 4: Election participation rates

| State | Election Year | Election Year | Election Year |
|-------|--|---------------------------------|---|
| WA | 2023 31.2% | 2021 30.2% | 2019 29.1% |
| NSW | 2024 84.54% | 2021 (2020 postponed) 83.56% | 2016/2017 (amalgamations) 2017: 79.58% 2016: 79.27% |
| NT | 2025 Official report not yet available. | 2021 61.3% | 2017 58.5% |
| QLD | 2024 82.31% | 2020 (COVID impacted) 77.71% | 2016 83.04% |
| SA | 2022 32.9% | 2018 31.6% | 2014 31.99% |
| TAS | 2022 (First election with compulsory voting) 84.79% | 2018 58.72% | 2014 54.58% |
| VIC | 2024 81.46% | 2020 81.47% | 2016 72.15% |



Table 5: Election costs

Election costs invoiced to Local Governments.

| State | Election Year | Election Year | Election Year |
|-------|---|--|--|
| WA | 2023 <i>postal elections only</i> \$5.17 per elector 1,763,392 electors (115 districts) | 2021 <i>postal elections only</i> \$4.06 per elector 1,727,712 electors (92 districts) | 2019 <i>postal elections only</i> \$3.70 per elector 1,619,431 electors (86 districts) |
| NSW | 2024 \$55.67million 5,242,086 electors (125 councils) | 2021 \$46million (<i>budgeted</i>) 4,838,137 electors (122 councils) | 2016/2017 2017 \$19.17 million 2.73 million electors (45 councils) 2016 \$14.11 million 1.97million electors (76 councils) |
| NT | 2025 NA | 2021 \$1,864,193 142,546 electors | 2017 \$1,593,775 133,927 electors |
| SA | 2022 \$8.93million (ex GST) \$6.93 per elector (ex GST) | 2018 \$6.57million (ex GST) \$5.41 per elector (ex GST) | 2014 \$4.36million (ex GST) \$3.77 per elector (ex GST) |
| TAS | 2022 <i>voting became compulsory</i> \$9.32 per elector 410,975 electors | 2018 \$6.92 per elector 356,810 electors | 2014 <i>first all-in all-out</i> \$5.59 per elector 375,355 electors |

Note: Data in this table is taken from reports published by the relevant Electoral Commissions. Due to differences in the ways electoral costs are apportioned, a per elector cost is only provided if it was reported. Data for QLD and VIC is not clearly discernible in Election Reports, and therefore not presented in this table.

SHIRE OF BROOME

Response to WALGA Draft - Discussion Paper - Electoral Reform

Does your Local Government support half spill elections every two years or full spill elections every four years?

| |
|---|
| Question 1 |
| Does your Local Government support half spill elections every two years or full spill elections every four years? |
| The Shire of Broome supports retaining half spill elections every two years. |
| What are the key considerations informing this view: |
| <p>Continuity and corporate knowledge: Half spills preserve institutional knowledge and continuity, supporting stable governance, committee function, and mentoring of new councillors (noting the paper flags continuity/knowledge retention as a central consideration).</p> <p>Risk management and organisational stability: A full spill can increase the risk of major governance disruption (especially during reform periods), and increases reliance on staff capacity to induct an entirely new Council at once.</p> <p>Candidate recruitment and capability: In regional areas, candidate pools can be smaller; half-spills reduce the chance of a sudden capability “cliff” and supports progressive leadership development.</p> <p>Cost uncertainty and WAEC pricing transparency: The paper notes WALGA’s concerns about rising costs and lack of transparency in WAEC costings, making it difficult to forecast impacts. Moving to full spills could increase per-election costs due to more vacancies and greater ballot/processing requirements.</p> <p>Community engagement and accountability cadence: A two-year cadence creates a more frequent accountability checkpoint for the community, without risking total turnover.</p> |

| |
|---|
| Question 2 |
| Does your Local Government support compulsory voting or voluntary voting in Local Government elections? |
| The Shire of Broome supports voluntary voting (retaining the current WA approach), with targeted measures to increase participation. |

| |
|--|
| Question 3 |
| If elections were held every four years, would your Local Government support compulsory or voluntary voting? |
| The Shire of Broome supports non compulsory voting. |

| |
|--|
| Any Other Comments |
| The Shire of Broome acknowledges if a four-year full spill election model was adopted, consideration could also be given to the Shire President being directly elected by the community, with voting made compulsory. |

9.4.3 ENDORSEMENT OF COMMUNITY REPRESENTATION ON THE ARTS AND CULTURE REFERENCE GROUP AND THE COMMUNITY SAFETY WORKING GROUP

| | |
|--------------------------------|--|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | CDE42, COM18, CEN04 |
| AUTHOR: | Place Activation & Engagement Coordinator |
| CONTRIBUTOR/S: | Manager of Community Engagement and Projects |
| RESPONSIBLE OFFICER: | Acting Director Development and Community |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

Expressions of Interest for the nomination of community representatives for the Arts and Culture Reference Group and the Community Safety Working Group were open for a period of four weeks.

This report consolidates the received nominations and recommends that Council appoint representatives in accordance with the Terms of Reference for each Working Group.

BACKGROUND

Previous Considerations

OMC 29 February 2024 Item 9.4.6
 OMC 20 November 2025 Item 9.4.3

Following the Ordinary Local Government Election held on 18 October 2025, Council reviewed its representation across various committees and working groups. To support this process, a review of the Terms of Reference (TOR) for all Committees and Working Groups was undertaken.

Council considered and endorsed the revised TOR for Shire committees and working groups at the Ordinary Meeting of Council on 20 November 2025. At this meeting, Council representatives were also appointed to the respective groups.

In accordance with the TOR for the Arts and Culture Reference Group (**Attachment 1**) and the Community Safety Working Group (**Attachment 2**), community representative membership is renewed biennially through an Expression of Interest (EOI) process.

Following the TOR review, Shire officers contacted current community representatives in December 2025 to advise that their positions would be reopened for nomination. Representatives were invited to reapply should they wish to continue their involvement. The EOI period for community representative nominations was open from 12 January to 5 February 2026.

COMMENT

This report provides an overview of the Arts and Culture Reference Group and the Community Safety Working Group, outlines the community representative nominations received through the EOI process, and requests that Council appoint community representatives to both working groups.

Arts and Culture Reference Group

The purpose of the Arts and Culture Reference Group is as follows:

- Oversee the implementation of the Shire of Broome Arts and Culture Strategy and Action Plan (2023 – 2028) by receiving updates and providing feedback.
- Work in a collaborative manner with a common goal of ensuring the delivery of Arts and Culture initiatives.
- Act as a conduit between the Shire of Broome, Council, and the community.

As per the TOR, there are three community representative positions on the Arts and Culture Reference Group.

The following table outlines the nominations for community representative participation in the Arts and Culture Reference Group. Applicants' experience and qualifications are listed in **Attachment 3**. Council are requested to appoint three representatives.

| | Nominee | Previous representative | Officer's comments |
|---|-------------------|--------------------------------|---|
| 1 | Monique Le Lievre | No | The nominee is qualified and experienced in working across multiple arts platforms, including music, visual arts, sound healing, and arts teaching and workshops. |
| 2 | Phoebe Solon | No | The nominee has extensive experience in the film and journalism industries. |
| 3 | Anna Spencer | No | The nominee is a professional artist with a Bachelor of Fine Arts and strong experience working within the Aboriginal arts and cultural sectors. |
| 4 | Jennifer Alba | No | The nominee is the President of the Filipino Community in Broome, with extensive experience in multicultural events and community engagement. |

| | | | |
|---|----------------|----|--|
| 5 | Chrissy Carter | No | The nominee is a professional artist with strong experience contributing to the local arts sector. |
| 6 | Rika Hamaguchi | No | The nominee holds a Diploma in Professional Dance Performance and has a strong background in both performance and design. |
| 7 | Michael Torres | No | The nominee is a professional photographer and artist. |
| 8 | Geoff Buchan | No | The nominee is aligned with the Chamber of Arts and Culture WA Board and has a strong background in the local music scene. |

Community Safety Working Group

The purpose of the Community Safety Working Group is as follows:

- To oversee the implementation of the Shire of Broome Community Safety Plan 2025 - 2029, endorsed by the Council at the Ordinary Meeting of Council (OMC) on 28 August 2025.
- To work in a collaborative manner with a common goal of ensuring the delivery of key Community Safety Plan initiatives.
- To act as champions of the Community Safety Plan within the general community.
- To receive updates and provide feedback on Shire community safety initiatives; and identify opportunities and trends in the community.

As per the TOR, there are a minimum of three community representative positions on the Community Safety Working Group.

The following table outlines the nominations for participation in the Community Safety Working Group. Applicants' experience and qualifications are listed in **Attachment 4**. Council are requested to appoint a minimum of three representatives, with officers recommending that the number be capped at five.

| | Nominee | Previous representative | Officer's Comments |
|---|----------------|--------------------------------|--|
| 1 | Ronaldo Saraza | No | The nominee is a local business owner with 27 years of hospitality experience. |

| | | | |
|----|---------------------|----|--|
| 2 | Thomas Worrigal | No | The nominee has strong advocacy experience as the owner of an Aboriginal consultancy business and possesses extensive knowledge of Aboriginal lore and culture. |
| 3 | Jane Meade | No | The nominee is a local tour guide. |
| 4 | Kathryn Morris | No | The nominee has extensive experience in the disability sector, has served on local committees, and is passionate about programs supporting disengaged youth. |
| 5 | Timothy Phillips | No | The nominee holds a tertiary qualification in Work Health and Safety and is currently employed with the Kimberley Aboriginal Medical Service. |
| 6 | Andrew Gatt | No | The nominee has experience in state government and actively volunteers with the Broome Bush Fire Brigade and Navy Cadets. |
| 7 | Patrick Greechan | No | The nominee has experience with the Department of Child Protection and as a Thrive Program Case Worker. They are passionate about youth diversion, mentoring, and supporting vulnerable community members. |
| 8 | Maureen Chepngetich | No | The nominee holds a Master's Degree in Project Management, has successfully delivered a research project focused on community empowerment, and is passionate about service to humanity. |
| 9 | Christopher Smyth | No | The nominee is a Proprietor of Harvey Norman Broome Technology and Entertainment, and actively supports local youth and sporting organisations. |
| 10 | Nicolas Jaramillo | No | The nominee holds a Bachelor of Accounting and Finance from Swinburne University and has a strong interest in accountability and community safety. |
| 11 | Shane Ringin | No | The nominee is the current CFO of Kaynar Group in Broome, who holds |

| | | | |
|----|------------------|----|---|
| | | | an MBA, a BA in Criminal Justice Administration, and multiple professional qualifications in fraud, security, and cybersecurity. |
| 12 | Michael Gilmour | No | The nominee is the College Manager at Broome Residential College and has significant experience working with First Nations students, families, and communities. |
| 13 | Joanna Churnside | No | The nominee has six years of experience as a Security Screening Supervisor at Broome International Airport and is developing a business venture to provide security training for community members. |
| 14 | Stacey Marley | No | The nominee is a Broome resident and passionate about positive change. |
| 15 | Koos | No | The nominee is a local parent / Broome resident. |

CONSULTATION

The EOI nomination period was advertised via the following methods:

- Emails to existing community representatives
- Shire Media Release
- Hardcopy Poster placed on local noticeboards
- Shire Facebook Page
- Shire Website: Public Notices
- Shire News: Broome Advertiser
- Shire E-newsletter

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK

Nil.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 10 - A well-informed and engaged community.

Objective 10.1. Provide community with excellent customer service, relevant, timely information and effective engagement.

| | |
|---|--|
| <u>COUNCIL RESOLUTION:</u> | |
| (RECOMMENDATION) | Minute No. C/0226/014 |
| Moved: Shire President C Mitchell | Seconded: Cr M Virgo |
| <u>SUSPEND STANDING ORDERS:</u> | |
| <i>The standing orders be suspended at 5.41pm</i> | |
| Voting | |
| For the Motion: | Shire President C Mitchell, Cr D Male, Cr S Cooper, Cr J Lewis, Cr P Taylor and Cr M Virgo. |
| Against the Motion: | Nil. |
| CARRIED UNANIMOUSLY 6/0 | |

Reason: To allow a secret ballot election to be held.

| | |
|--|--|
| <u>COUNCIL RESOLUTION:</u> | |
| (RECOMMENDATION) | Minute No. C/0226/015 |
| Moved: Shire President C Mitchell | Seconded: Cr M Virgo |
| <u>RESINSTATE STANDING ORDERS:</u> | |
| <i>The standing orders to be reinstated at 6.06pm.</i> | |
| Voting | |
| For the Motion: | Shire President C Mitchell, Cr D Male, Cr S Cooper, Cr J Lewis, Cr P Taylor and Cr M Virgo. |
| Against the Motion: | Nil. |
| CARRIED UNANIMOUSLY 6/0 | |

VOTING REQUIREMENTS

Simple Majority

| |
|---|
| <u>REPORT RECOMMENDATION:</u> |
| <i>That Council:</i> |
| 1. Appoints the following Community Representatives as members of the Arts and Culture Reference Group: |
| <ul style="list-style-type: none"> Community Representative 1 _____ |

- Community Representative 2 _____
 - Community Representative 3 _____
2. Appoints the following Community Representatives as members of the Community Safety Working Group:
- Community Representative 1 _____
 - Community Representative 2 _____
 - Community Representative 3 _____
3. Appoints an additional two positions to the Community Safety Working Group, in line with the Terms of Reference, which outline a minimum of three positions.
- Community Representative 4 _____
 - Community Representative 5 _____

PROPOSED MOTION:**Moved: Cr S Cooper****Seconded: Cr P Taylor****That Council:**

1. **Appoints the following Community Representatives as members of the Arts and Culture Reference Group:**
 - **Community Representative 1 Monique Le Lievre**
 - **Community Representative 2 Rika Hamaguchi**
 - **Community Representative 3 Anna Spencer**
2. **Appoints the following Community Representatives as members of the Community Safety Working Group:**
 - **Community Representative 1 Christopher Smyth**
 - **Community Representative 2 Kathryn Morris**
 - **Community Representative 3 Ronald Saraza**
3. **Appoints an additional two positions to the Community Safety Working Group, in line with the Terms of Reference, which outline a minimum of three positions.**
 - **Community Representative 4 Andrew Gatt**
 - **Community Representative 5 Thomas Warrigal**

Councillor Lewis proposed an amendment.

Councillor Male seconded the amendment

Councillor Cooper opposed the amendment

Debate ensued.

PROPOSED AMENDMENT:**Moved Cr Lewis****Seconded Cr Male**

To insert the following to the motion:

1. **An additional two community representatives onto the Arts and Culture Reference Group under point 1, being Jennifer Alba and Chrissy Carter; and**
2. **An additional point 4 stating:**

Amend section 1.0 of the Arts and Culture Reference Group Terms of Reference by changing the Community Representatives from 'Three (3) Member' to 'minimum of three (3) members.'

Amendment Carried 5/1

Reason: The Arts and Culture Reference Group Terms of Reference states 3 representatives and will need to be updated to reflect the proposed amendment.

The substantive motion was then put.

COUNCIL RESOLUTION:

(RECOMMENDATION)

Minute No. C/0226/001

Moved: Cr S Cooper

Seconded: Cr P Taylor

That Council:

1. **Appoints the following Community Representatives as members of the Arts and Culture Reference Group:**
 - **Community Representative 1 Monique Le Lievre**
 - **Community Representative 2 Rika Hamaguchi**
 - **Community Representative 3 Anna Spencer**
 - **Community Representative 4 Jennifer Alba**
 - **Community Representative 5 Chrissy Carter**
2. **Appoints the following Community Representatives as members of the Community Safety Working Group:**
 - **Community Representative 1 Christopher Smyth**
 - **Community Representative 2 Kathryn Morris**
 - **Community Representative 3 Ronald Saraza**
3. **Appoints an additional two positions to the Community Safety Working Group, in line with the Terms of Reference, which outline a minimum of three positions.**
 - **Community Representative 4 Andrew Gatt**
 - **Community Representative 5 Thomas Warrigal**
4. **Amend section 1.0 of the Arts and Culture Reference Group Terms of Reference by changing the Community Representatives from 'Three (3) Members' to 'Minimum of three (3) members.'**

Voting

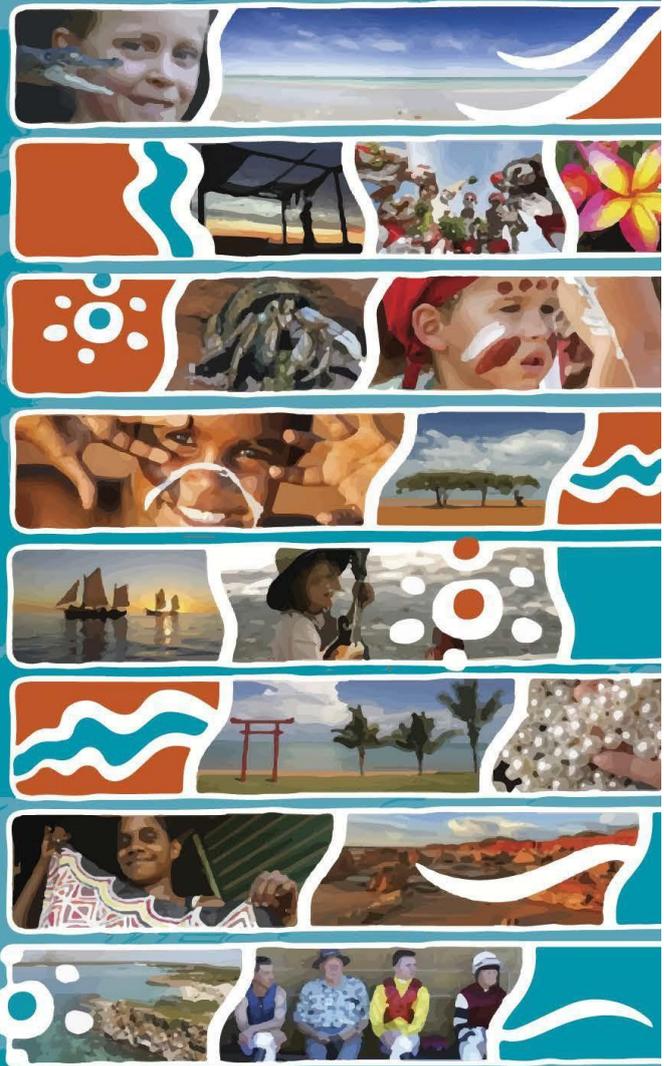
For the Motion: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr P Taylor and Cr M Virgo.

Against the Motion: Cr S Cooper.

Motion carried 5/1

Attachments

1. Arts and Culture Reference Group TOR
2. Community Safety Working Group TOR
3. Arts and Culture Reference Group Nominations
4. Community Safety Working Group Nominations



Terms of Reference Arts and Culture Reference Group

Arts and Culture Reference Group Terms of Reference

1.0 Members

| | |
|--|--|
| Chairperson | Councillor of the Shire of Broome |
| Secretariat | Manager Community Engagement and Projects |
| Deputy Chairperson | Councillor of the Shire of Broome |
| Representative from Kimberley Arts Network | One (1) Member |
| Representative from Theatre Kimberley | One (1) Member |
| Representative of the Magabala Books | One (1) Member |
| Representative from Shinju Matsuri | One (1) Member |
| Representative from Marrugeku | One (1) Member |
| Representative from Goolarri Media | One (1) Member |
| Representative from Nagula Jarndu | One (1) Member |
| Representative from Broome Historical Society | One (1) Member |
| Representative from Nyamba Buru Yawuru | One (1) Member |
| Representative from North Regional TAFE | One (1) Member |
| Representative from Broome CIRCLE | One (1) Member |
| Community Representatives | Three (3) Members |
| Proxies | Each member may delegate a proxy to attend in their place providing it is done in writing to the Secretariat prior to the meeting. |
| Meeting Schedule | Two Meetings held annually. |
| Meeting Location | Shire of Broome Administration Building |
| Quorum | Five members (including one Shire of Broome Councillor) |
| Delegated Authority | Nil |

2.0 Name

The name of the group is **Arts and Culture Reference Group**.

3.0 District / Control Area

Local Government boundaries of the Shire of Broome.

4.0 Vision / Purpose

The purpose of the Arts and Culture Reference Group is as follows:

- Oversee the implementation of the Shire of Broome Arts and Culture Strategy and Action Plan (2023 – 2028) by receiving updates and providing feedback.
- Work in a collaborative manner with a common goal of ensuring the delivery of Arts and Culture initiatives
- Act as a conduit between the Shire of Broome, Council and the community

5.0 Establishment

Last reviewed 20 November 2025.

6.0 Membership

Council will appoint members to the Group in accordance with the terms of reference.

Community representative membership is to be renewed biennially through an EOI process.

Staff will be invited to participate in the Group by the Director of Development and

Community as required.

Council will appoint one elected member as a delegate and one elected member as a deputy to the Group.

7.0 Delegated Authority

The Group has no delegated authority.

8. Committee

8.1 Chairperson

A Councillor of the Shire of Broome will be the Chairperson. The role of Chairperson is to be vacated following biennial Council elections in October and reappointed by Council.

8.2 Secretariat

This role is to be fulfilled by Shire Officers.

8.3 Standing Ex-Officio Members

Chief Executive Officer, Director of Development and Community, Manager of Community Engagement and Projects, or their delegate.

9.0 Meetings

9.1 Group Meetings

The Chairperson will call meetings as required.

9.2 Quorum

Quorum shall be five (5) members, including one Shire of Broome Councillor.

9.3 Voting

Voting shall be by consensus or by a show of hands as directed by the Chairperson.

9.4 Agendas and Minutes of Meetings

The Secretariat is responsible for preparing the Agenda and Minutes using the InfoCouncil system.

The Agenda will be provided via the Outlook calendar invitation at least two working days prior to the scheduled meeting.

The person presiding is responsible for ensuring that Notes of the Meeting accurately reflect the proceedings.

Draft Meeting Minutes will be distributed:

1. By email to the working group distribution list within five days of the meeting;
2. In the next monthly Councillor Information Bulletin (CIB) following the meeting; and
3. Attached to the Outlook invitation for the next scheduled meeting.

Meeting Minutes will be confirmed by a majority of members at the following meeting.

If draft minutes include changes beyond minor administrative corrections, these changes will be reflected in the next monthly CIB.

Any recommendations requiring Council action arising from the Minutes will be presented at the next Ordinary Meeting of Council (OMC) or, if not possible, at the earliest available Council meeting.

The Meeting Minutes will be a reflection of the Arts and Culture Strategy progress update provided at the meeting and may be confirmed by members present at the following meeting.

Once Meeting Minutes Notes have been confirmed by members, they are to be submitted for inclusion in the Councillor Information Bulletin.

Recommendations requiring Council action arising from the Meeting Minutes shall be presented to Council at the next OMC or the earliest available Council meeting if it is not possible to present the Minutes to the next OMC.

9.5 Members Interests to be Disclosed

Members are required to disclose their financial interests and complete a Declaration form where relevant, using the principles detailed in the Local Government Act Section 5.65-5.71 with respect to disclosure of financial, indirect financial, or proximity interests.

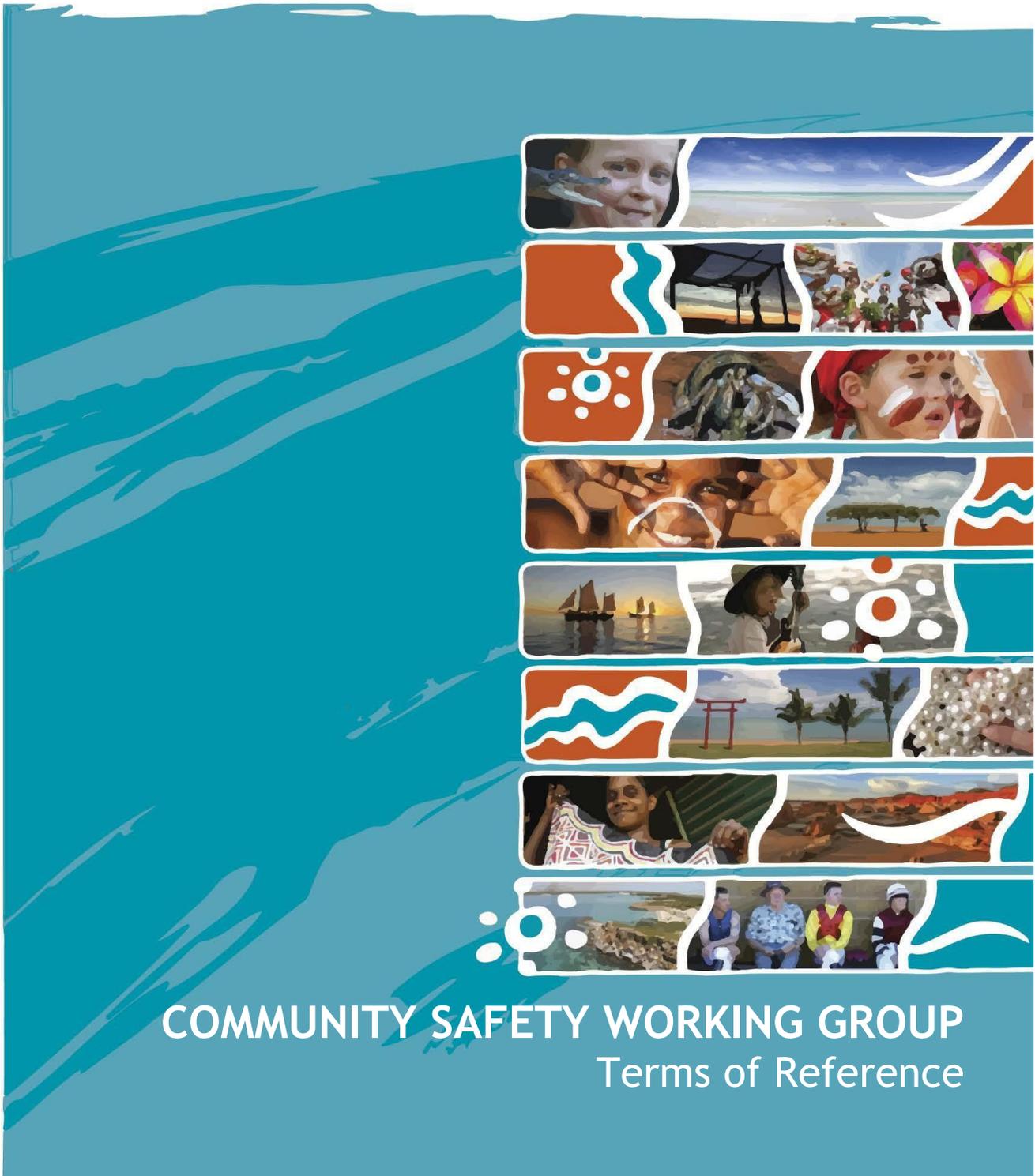
Declarations under Section 5.65 – 5.71 require members to be excluded from participation in the discussions subject to the declaration.

Impartiality interests means:

- (a) means an interest that could, or could reasonable be perceived to, adversely affect the impartiality of the persons having the interest; and
- (b) includes an interest arising from kinship, friendship or membership of an association.

A member who has an impartiality interest in any matter to be discussed at a meeting must disclose the nature of the interest to the Presiding Member in writing prior to the meeting or at the meeting immediately before the matter is discussed.

| Document Control Box | | | | | | | |
|-----------------------------------|---|--------------------------|---|-----------------------------|---------------------------|---------------------|--|
| Document Responsibilities: | | | | | | | |
| Owner: | Manager Community Engagement & Projects | | | Owner Business Unit: | Development and Community | | |
| Reviewer: | Manager Community Engagement & Projects | | | Decision Maker: | Council | | |
| Compliance Requirements: | | | | | | | |
| Legislation: | Local Government Act 1995 | | | | | | |
| Industry: | | | | | | | |
| Organisational: | | | | | | | |
| Document Management: | | | | | | | |
| Risk Rating: | Low | Review Frequency: | Biennial | Next Due: | 9/2027 | Records Ref: | |
| Version # | Decision Reference: | | Synopsis: | | | | |
| 1. | 24 October 2023 | | Reactivation and adoption of TOR's | | | | |
| 2. | 20 November 2025 | | Changes made to document. Minute No C/1125/029. | | | | |



COMMUNITY SAFETY WORKING GROUP

Terms of Reference

| |
|---------------------------------------|
| Community Safety Working Group |
|---------------------------------------|

| |
|--------------------|
| 1.0 MEMBERS |
|--------------------|

| | |
|---|-----------------------------------|
| Chairperson | Councillor of the Shire of Broome |
| Deputy Chairperson | Councillor of the Shire of Broome |
| Broome Chamber of Commerce and Industry | One (1) Member |
| WA Police | One (1) Member |
| Liquor Accord | One (1) Member |
| Kullarri Patrol | One (1) Member |
| Broome Youth and Families Hub | One (1) Member |
| PCYC | One (1) Member |
| Department of Communities | One (1) Member |
| Department of Justice | One (1) Member |
| Nyamba Buru Yawuru | One (1) Member |
| Djarindjin Community | One (1) Member |
| Ngurra Buru/Kullarri Regional Communities Indigenous Corporation | One (1) Member |
| Kimberley Community Alcohol and Drug Service | One (1) Member |
| Men's Outreach Service (Family Outreach Service) | |
| Empowered Youth Leaders | Up to three (3) Members |
| Aboriginal Community Controlled Organisations | Up to five (5) Members |
| Kimberley Aboriginal Women's Council | One (1) Member |
| Broome Community of Elders | One (1) Member |
| Security Service | One (1) Member |
| General Community | Minimum of Three (3) Members |

| | |
|----------------------------|---|
| Proxies | Each member may delegate a proxy to attend in their place provided it is done in writing to and approved by the Chairperson before the meeting. |
| Secretariat | Manager of Community Engagement and Projects |
| Meeting Schedule | Quarterly. |
| Meeting Location | Administration Building, Shire of Broome |
| Secretariat | Provided by the Shire of Broome |
| Quorum | Six (6) Members, including one Councillor of the Shire of Broome |
| Delegated Authority | Nil |

2.0 NAME

The name of the Group is the **Community Safety Working Group (CSWG)**

3.0 DISTRICT/AREA OF CONTROL

Local Government boundaries of the Shire of Broome.

4.0 VISION / PURPOSE

The purpose of the Community Safety Working Group is as follows:

1. To oversee the implementation of the Shire of Broome Community Safety Plan– 2025 - 2029 , endorsed by Council at the Ordinary Meeting of Council (**OMC**) 28 August 2025
2. To work in a collaborative manner with a common goal of ensuring the delivery of key Community Safety Plan initiatives
3. To act as champions of the Community Safety Plan within the general community
4. To receive updates and provide feedback on Shire community safety initiatives; and identify opportunities and trends in the community.

5.0 ESTABLISHMENT

Working Group established by a resolution of Council [C/0721/024] – 29 July 2021.

6.0 MEMBERSHIP

Council will appoint members to the Group in accordance with the terms of reference. Staff will be invited to participate in the Group by the Director of Development and Community as required. Community representative membership to be renewed biennially through an EOI process.

Council will appoint one elected member as a delegate and one elected member as a deputy to the Group.

7.0 DELEGATED AUTHORITY

The group has no delegated authority.

8.0 COMMITTEE

8.1 Chairperson

A Councillor of the Shire of Broome will be the Chairperson.

A Councillor of the Shire of Broome will be the Deputy Chairperson.

The role of Chairperson and Deputy Chairperson are to be vacated following biennial Council elections in October and reappointed by Council.

8.2 Secretariat

This role is to be fulfilled by Shire officers.

8.3 Standing Ex-Officio Members

The Chief Executive Officer, Director of Development and Community, Manager of Community Engagement and Projects, and the Community Engagement team will be standing ex-officio members. Other officers or community members may be invited to attend meetings as required and to be determined by the Director of Development and Community.

9.0 MEETINGS

9.1 Meetings

Meetings will be conducted twice a month at the Shire of Broome Administration Offices or as otherwise determined by group consensus.

9.2 Quorum

Quorum shall be six (6) members, including one elected member.

9.3 Voting

Voting shall be by consensus or by a show of hands as directed by the Chairperson.

9.4 Agendas and Minutes of Meetings

The Secretariat is responsible for preparing the Agenda and Minutes using the InfoCouncil system.

The Agenda will be provided via the Outlook calendar invitation at least two working days prior to the scheduled meeting.

The person presiding is responsible for ensuring that Notes of the Meeting accurately reflect the proceedings.

Draft Meeting Minutes will be distributed:

1. By email to the working group distribution list within five days of the meeting;
2. In the next monthly Councillor Information Bulletin (CIB) following the meeting; and
3. Attached to the Outlook invitation for the next scheduled meeting.

Meeting Minutes will be confirmed by a majority of members at the following meeting.

If draft minutes include changes beyond minor administrative corrections, these changes will be reflected in the next monthly CIB.

Any recommendations requiring Council action arising from the Minutes will be presented at the next Ordinary Meeting of Council (OMC) or, if not possible, at the earliest available Council meeting.

9.5 Who Acts if No Presiding Member

If, in relation to the presiding member of the Working Group:

- (a) the office of presiding member and the office of deputy presiding member are vacant; or
- (b) the presiding member and the deputy presiding member, if any, are not available or are unable or unwilling to perform the functions of the presiding member then the Working Group members present at the meeting are to choose one of themselves to preside at the meeting.

9.6 Members Interests to be Disclosed

Members of the **CSWG** are required to disclose their financial interests and complete a Declaration form where relevant, using the principles detailed in the Local Government Act Section 5.65-5.71 with respect to disclosure of financial, indirect financial, or proximity interests.

Declarations under Section 5.65 – 5.71 require members to be excluded from participation in the discussions subject to the declaration.

Impartiality interests means:

- (a) means an interest that could, or could reasonable be perceived to, adversely affect the impartiality of the persons having the interest; and
- (b) includes an interest arising from kinship, friendship or membership of an association.

A member of the **CSWG** who has an impartiality interest in any matter to be discussed at a **CSWG** meeting must disclose the nature of the interest to the Presiding Member in writing prior to the meeting or at the meeting immediately before the matter is discussed.

| Document Control Box | | | | | | | |
|-----------------------------------|---|--------------------------|---|---------------------------|---------|---------------------|--|
| Document Responsibilities: | | | | | | | |
| Owner: | Manager Community Engagement and Projects | | Owner Business Unit: | Development and Community | | | |
| Reviewer: | Manager Community Engagement and Projects | | Decision Maker: | Council | | | |
| Compliance Requirements: | | | | | | | |
| Legislation: | Local Government Act 1995 | | | | | | |
| Industry: | | | | | | | |
| Organisational: | | | | | | | |
| Document Management: | | | | | | | |
| Risk Rating: | Medium | Review Frequency: | Biennial | Next Due: | 09/2027 | Records Ref: | |
| Version # | Decision Reference: | | Synopsis: | | | | |
| 1. | 29 July 2021 | | OMC – New Working Group Established – Res [C/0721/024]. | | | | |
| 2. | 16 November 2023 | | Minor amendments to the Terms of Reference. | | | | |
| 3. | 20 November 2025 | | Amendments to the document. OMC Minute No C/1125/031. | | | | |

| Nominee | Experience and Qualifications |
|------------------|--|
| Monique Le Lieve | Working musician, Recorded Singer - Songwriter, Music & Drama Teacher, Mentor / Life Coach, Multi-Instrumental, Visual Artist, Studio Owner, Workshop Facilitator, Sound Healer. |
| Phoebe Solon | <p>I have over six years' experience working in the Australian film industry and a genuine love for storytelling and media and its importance in community. In my current role as a journalist in Broome, I spend a lot of time meeting people in the community, sharing local stories, and celebrating the incredible talent and creativity in Broome. I'm passionate about Australian stories and voices, especially those that reflect and celebrate connection to Country and place. Being part of this reference group would allow me to contribute my experience, organisational skills and community connections to help support arts and culture initiatives that truly reflect Broome, the Kimberley and its people.</p> |
| Anna Spencer | <p>I am a professional artist and arts worker, holding a Bachelor of Fine Arts and Arts from UNSW Art & Design (2015). I have worked in the arts sector for nine years, with extensive experience across Western Australia and the Northern Territory. I am currently the Art Centre Manager at Bidyadanga Artists and have previously worked at Martumili Artists and Warnayaka Art Centre.</p> <p>My professional background includes long-term work with and for Aboriginal artists and communities within the Aboriginal art industry. As both a practising regional artist and an arts worker, I have a strong understanding of the needs, capacities, and challenges within regional arts and cultural sectors.</p> <p>I have lived in Broome for the past three years after relocating from the Pilbara and am deeply invested in the growth of the local arts community. I am particularly interested in strengthening the regional arts and cultural sector, supporting artists' creative careers, and exploring opportunities to connect the arts with the tourism industry to grow the local cultural economy. I am committed to helping position Broome not only as a destination known for its natural beauty, but also for its diverse and vibrant creative community.</p> |

| | |
|----------------|---|
| Jennifer Alba | <p>President, Filipino Community in Broome – leadership role representing one of Broome’s largest and most active multicultural communities</p> <p>Relevant Experience</p> <ul style="list-style-type: none"> • Led and produced major cultural events such as Sinulog celebrations, church-based cultural programs, youth performances, and heritage presentations that are open to the wider Broome community • Bridged cultures by translating Filipino traditions into accessible, respectful, and engaging experiences for non-Filipino audiences • Worked closely with community groups, artists, churches, and families, ensuring cultural activities are inclusive, respectful, and well-organised • Advocated for cultural representation of migrants and multicultural voices in local events, storytelling, and creative spaces <p>Interest in the Arts & Culture Reference Group</p> <ul style="list-style-type: none"> • A strong commitment to preserving, celebrating, and evolving cultural identity within Broome’s diverse arts landscape • A desire to amplify migrant, multicultural, and intergenerational voices in local arts and cultural planning • Passion for arts as connection — using music, dance, storytelling, and visual culture to build understanding, belonging, and pride • Interest in supporting youth engagement, cultural education, and community-led creative initiatives aligned with the Shire’s vision |
| Chrissy Carter | <p>Founder of KAN founder of art above the 26th Founder of KAN snapshot auction Owner operator and Broome Art Club and Faerie Face face painting and body art 25 years Broome resident Winner shinju art awards mixed media Art facilitator in the Kimberley for over 15 years from Broome to halls creek. Owner operator at Rockpool Broome (gallery, now closed)</p> |
| Rika Hamaguchi | <p>Diploma in Profession Dance Performance - NAISDA Dance College 2011-2014 Senior Artist - Bangarra Dance Theatre 2015-2022 Freelance Artist - 2022-present Dance Teacher - 2015 - Present Costume Designer - WA Ballet, GOAT Short Film 2025-Present Working Group/Stage Manager/Event Coordinator - KAFTA (Kimberley Aboriginal Fashion Textiles & Art) 2024-Present MC - Shinju Matsuri 2025 Executive Assistant/Production Coordinator - Goolarri Media Enterprises 2024-Present</p> |

| | |
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| Micheal Torres | Full time photographer and artist |
| Geoff Buchan | <p>With five decades of dense arts and culture connection, I'm spending more and more of my time in Broome working with Stephen Pigram (in town and across the country) on the visual storytelling side of creating meaningful music picture shows influenced by our mutual friend Jimmy Chi.</p> <p>Strategically, I am applying to better integrate my Chamber of Arts and Culture WA board advocacy role with the aspirations of Broome Shire Arts and Culture Reference Group.</p> |

| Nominee | Qualifications / Experience |
|------------------|---|
| Ronaldo Saraza | Hospitality work for 27 years Business owner operator. |
| Thomas Worrigal | Local Kimberley Aboriginal man, speaks and understands Kimberley's different languages, holds a high status in Lore and Culture- lived experiences in the Kimberley, Ex Police Officer 11 years - A Sergeant in the Army Reserves Norforce - Owns own Aboriginal Consultancy Business - worked and did advocacy work with the Federal, State and local Government. Grassroots person and now living in Broome. |
| Jane Meade | Tour Guide |
| Kathryn Morris | Extensive work in the disabilities sector as an employment specialist consultant. Extensive work managing green army conservation and land management training programs with 9 participants in each team - disengaged youth program through the PCYC, volunteering for local sporting groups. Have sat on various committees in Broome. Wanting to establish programs for disengaged youth - look at grant funding and government initiatives to get new working programs and projects established. |
| Timothy Phillips | Tertiary qualification in Work Health and Safety. Current WHS advisor for Kimberley Aboriginal Medical Services (KAMS), Community member of Broome since 1989. |
| Andrew Gatt | Work in compliance with the state government. Lived in Broome for 14 years Volunteer in the Broome Bush Fire Brigade and Navy Cadets. Interested in making Broome a safer place for young and old people to live actively. |
| Patrick Greechan | Born here and related to most. Department of Child Protection, Nirrumbuk Environmental Health Services Thrive Program Case Worker in the most troubled houses Marine Master 40yrs. Pearling/Super Yachts worldwide Engineer Local local. Yawuru / Baard INTERESTS Youths off the streets Creating an area for itinerants. Remote community individuals Programs to entice young people Mentoring and Role Modelling Speaking the hard truths |

| | |
|-------------------------------|---|
| <p>Maureen Chepnetich</p> | <p>Master's Degree in Project Management Successful delivery of a research project on community empowerment Passionate about service to humanity.</p> |
| <p>Christopher Smyth</p> | <p>As a Broome resident since 2019, a homeowner, and a father, I am deeply committed to the security and prosperity of our town. Professional Background & Perspective As the Proprietor of Harvey Norman Broome Technology and Entertainment, I interact with a wide cross-section of the community daily. I bring a strong business perspective to the group, understanding intimately how community safety directly correlates with economic stimulation and business confidence. I am an advocate for practical solutions that protect local commerce while fostering a welcoming environment for residents and tourists. Community Involvement My commitment to Broome extends well beyond business hours. I believe that a safe community is built on strong social networks and opportunities for our youth. To that end, I am an active financial supporter of several key local organizations, including: Broome Youth and Families Hub: Supporting vulnerable youth and family services. Sporting Clubs: Broome Towns Football Club, Barracudas Swimming, and Broome Floorball. These associations have given me valuable insight into the importance of engagement and activity as tools for community cohesion. Why I am Applying I see this role as an opportunity to bridge the gap between the business sector, community groups, and the Council. I am forward-thinking—advocating for both economic growth and renewable sustainability—and I want to ensure that Broome remains a safe, vibrant place for families to raise their children, just as I am raising mine. I am eager to contribute my time, business acumen, and community networks to help oversee the Community Safety Plan.</p> |
| <p>Nicolas Jaramillo</p> | <p>I have been self employed in Broome Since 2018. Bachelor of accounting and finance from Swinburne University. Currently a business owner in Broome WA. I've had to deal with a lot of break ins in the past. I'd like to be able to make a difference in Broome's crime rate. Help and check that the shire is doing what they say they're doing. I'm about to be a father. I'd like to make sure is as safe as it can for my future kids.</p> |

| | |
|--------------|--|
| Shane Ringin | <p>Current CFO for Kaynar Group (located in Broome). Experienced security and risk management professional with more than 20 years in law enforcement and over a decade advising organisations on fraud control, investigations, and physical security risk management. I specialise in developing and implementing practical solutions that help organisations strengthen resilience, prevent losses, and meet compliance obligations.</p> <p>Core Capabilities</p> <ul style="list-style-type: none">• Fraud & Corruption Control – Prevention, detection, and investigation of corporate fraud and misconduct.• Physical Security Risk Management – Assessment and design of security frameworks, infrastructure, and operational practices.• Security Risk Assessments – Analysis of current and proposed control measures to mitigate security risks.• Investigations & Forensics – Complex corporate investigations, forensic interviewing, and evidence management.• Training & Awareness – Delivery of tailored training programs and workshops to build organisational capability. <p>Qualifications & Fellowships</p> <ul style="list-style-type: none">• MBA, Latrobe University• BA, Criminal Justice Administration• Diploma of Accounting• Diploma, Commercial Crime & Terrorism Control (University of Exeter, UK)• Certificate in Fraud Investigation (Latrobe University)• Certificate in Cybersecurity (Latrobe University)• Churchill Fellow – International study on identity theft (Asia, Europe, UK, USA)• British Chevening Fellow – Commercial Crime & Terrorism Control (Cambridge & Exeter Universities)• Certified Fraud Investigator licensed by the Victoria, Northern Territory and New South Wales Police |
|--------------|--|

| | |
|-------------------------|---|
| <p>Michael Gilmour</p> | <p>Expression of Interest – Community Safety Working Group 2026 I am writing to submit my Expression of Interest to join the Shire of Broome Community Safety Working Group 2026. As the College Manager at Broome Residential College with the Department of Education, I bring extensive leadership and management experience across education, residential care, and community services. I hold a Diploma of Leadership and Management and am currently studying towards a Diploma in Business Management, which supports my strong focus on governance, strategic planning, financial management, and continuous improvement. A significant part of my work is building strong, respectful partnerships with First Nations families, communities, schools, and service providers. I work closely with Aboriginal students and their families to ensure culturally safe, supportive environments that respond to community needs. This has given me a deep appreciation of the challenges and opportunities within Broome and the importance of collaboration, trust, and locally-led solutions to improve community safety and wellbeing. I am passionate about contributing to a safer, more connected Broome and would welcome the opportunity to work alongside the Shire, local service providers, and community members to oversee the delivery of the Community Safety Plan. I am particularly interested in supporting the implementation of key strategic actions, strengthening partnerships across sectors, and acting as a community champion to help raise awareness and support for initiatives that respond to the real needs of our community. Through my leadership roles in residential education, emergency housing, and youth and community services, I have developed strong skills in governance, strategic planning, community engagement, and collaborative problem-solving. I bring a practical, solutions-focused approach, strong communication skills, and a genuine commitment to improving safety, inclusion, and wellbeing for all who live in and visit Broome. Thank you for considering my application. I would be honoured to contribute my experience, energy, and commitment to the Community Safety Working Group and welcome the opportunity to discuss this further.</p> |
| <p>Joanna Churnside</p> | <p>Qualifications and Experiences: * Previously employed with Broome International Airport as Security Screening Supervisor for 6 years, * Currently employed with Alpha Division Security Services as Security Officer, * Currently in the process of under-taking a business venture into Security Training Services for Community members. Interests: * Passionate and committed in 'making a change on community safety and protection'.</p> |

| | |
|---------------|---|
| Stacey Marley | Resident of Broome for 16years. Seen a lot, still do unfortunately. Would like a change |
| Koos | Local dad/father plus school of hard knocks... And common sense |

9.4.4 MONTHLY PAYMENT LISTING - DECEMBER 2025

| | |
|--------------------------------|-----------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | FRE02 |
| AUTHOR: | Finance Officer |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

This report recommends that Council receive the list of payments made under delegated authority, as per the attachment to this report, for December 2025.

BACKGROUND

The Chief Executive Officer (CEO) has delegated authority via Delegation 1.2.20 Payments from the Municipal or Trust Funds, to make payments from the Municipal and Trust funds as per budget allocations and in line with applicable policies.

COMMENT

The Shire provides payments to suppliers by Electronic Funds Transfer (EFT and BPAY), cheque, credit card or direct debit. Attachment 1 provides a list of all payments processed under delegated authority in December 2025.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT***Local Government (Financial Management) Regulations 1996***

12. *Payments from municipal fund or trust fund, restrictions on making*
 - (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
 - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*

- (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

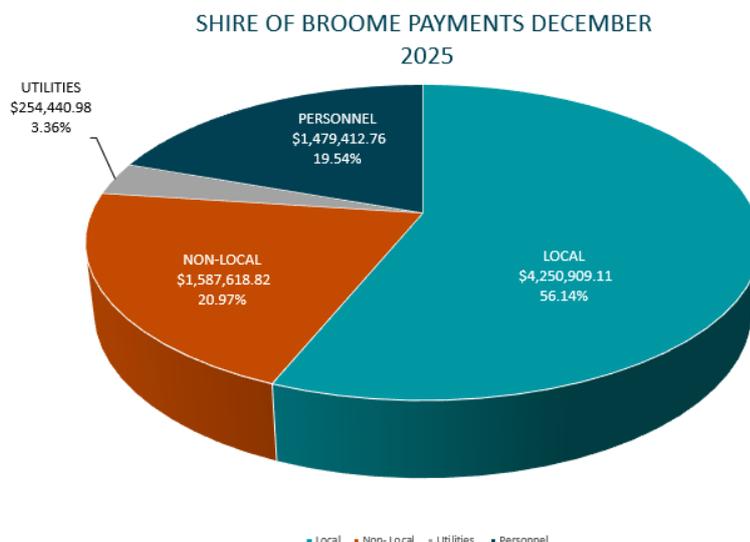
- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
- (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

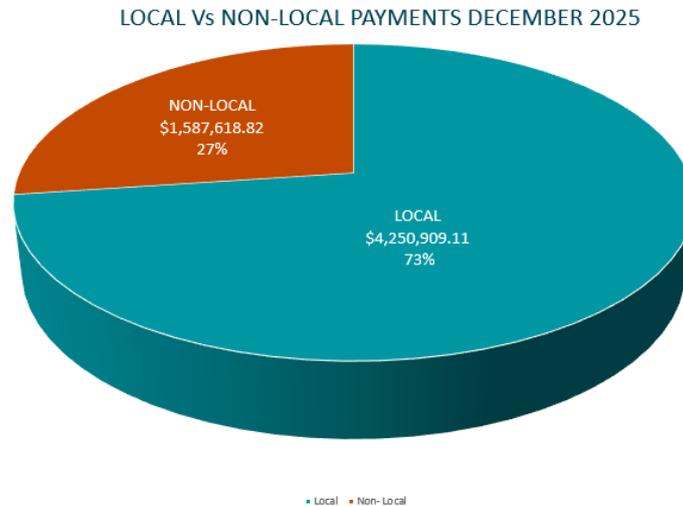
Nil.

FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:



Note: Personnel payments in this analysis include payroll, superannuation (contained within Direct Debit type payments), payroll tax and other deductions (contained within the EFT Payments type payments).



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for December 2025, after \$1,479,412.76 in personnel payments, \$254,440.98 in utilities, and other non-local sole suppliers were excluded.

YEAR TO DATE CREDITOR PAYMENTS

The table below summarises the total payments made to creditors year to date:

| Month | Cheques | EFT Payments | Direct Debit | Credit Card | Trust | Payroll | Total Creditors |
|--------------|--------------------|-------------------------|------------------------|----------------------|-------------|------------------------|-------------------------|
| Jul-25 | \$ 4,895.35 | \$ 4,634,889.06 | \$ 528,035.87 | \$ 40,093.25 | \$ - | \$ 877,394.96 | \$ 6,085,308.49 |
| Aug-25 | \$ - | \$ 5,504,680.41 | \$ 365,632.93 | \$ 45,381.35 | \$ - | \$ 853,707.24 | \$ 6,769,401.93 |
| Sep-25 | \$ 3,500.00 | \$ 6,108,370.52 | \$ 402,977.55 | \$ 44,223.11 | \$ - | \$ 834,426.18 | \$ 7,393,497.36 |
| Oct-25 | \$ - | \$ 6,082,061.10 | \$ 557,648.24 | \$ 34,571.75 | \$ - | \$ 1,393,817.93 | \$ 8,068,099.02 |
| Nov-25 | \$ - | \$ 4,053,227.00 | \$ 444,421.59 | \$ 34,486.06 | \$ - | \$ 949,687.30 | \$ 5,481,821.95 |
| Dec-25 | \$ 610.40 | \$ 6,161,207.00 | \$ 443,797.27 | \$ 32,929.74 | \$ - | \$ 933,837.26 | \$ 7,572,381.67 |
| Jan-26 | | | | | | | |
| Feb-26 | | | | | | | |
| Mar-26 | | | | | | | |
| Apr-26 | | | | | | | |
| May-26 | | | | | | | |
| Jun-26 | | | | | | | |
| TOTAL | \$ 9,005.75 | \$ 32,544,435.09 | \$ 2,742,513.45 | \$ 231,685.26 | \$ - | \$ 5,842,870.87 | \$ 41,370,510.42 |

RISK

The risk of Council not receiving this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 9 - Effective leadership, advocacy and governance

Objective 9.2 Deliver cost effective, fit-for-purpose assets, facilities and equipment.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(RECOMMENDATION)

Minute No. C/0226/016

Moved: Cr M Virgo

Seconded: Cr P Taylor

REPORT RECOMMENDATION:

That Council:

- 1. Receives the list of payments made from the Municipal and Trust Accounts in December 2025, totalling \$7,572,381.67 (Attachment 1) per the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:***
 - a) EFT Vouchers EFT82259 - EFT82587 totalling \$6,161,207.00;***
 - b) Municipal Cheque Vouchers 57872 – 57873 totalling \$610.40;***
 - c) Trust Cheque Vouchers 00000 - 00000 totalling \$0.00; and***
 - d) Municipal Direct Debits, DD35007.1 - DD35075.10 including payroll totalling \$1,377,634.53***
- 2. Receives the list of payments made by credit cards in December 2025, totalling \$32,929.74 (contained within Attachment 1) per the requirements of Regulation 13A of the Local Government (Financial Management) Regulations 1996 covering Municipal Direct Debits DD34986.26 - DD35116.19 and EFT Vouchers EFT82708 - EFT82731.***
- 3. Notes the local spend of \$4,250,909.11 included in the amount above, equating to 73% of total payments excluding personnel, utility, and other external sole supplier costs.***

CARRIED UNANIMOUSLY 6/0

Attachments

1. Payment Listing - December 2025

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|---|--|---------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| EFT # | Date | NAME | Description | Amount |
| EFT82259 | 05/12/2025 | A & M MEDICAL SERVICES PTY LTD | First Aid- Annual Service Oxygen Regulators- BRAC | \$ 326.21 |
| EFT82510 | 19/12/2025 | A PLUS EVENTS & HIRE | Hire Pallet Lounge- Shire Christmas Party | \$ 528.00 |
| EFT82322 | 09/12/2025 | A. AHTONG | Staff Travel Reimbursement | \$ 990.20 |
| EFT82456 | 17/12/2025 | A. COLLINS | Umpire Payments- BRAC | \$ 70.00 |
| EFT82458 | 17/12/2025 | A. LOVETT | Umpire Payments- BRAC | \$ 105.00 |
| EFT82457 | 17/12/2025 | A. RANN | Umpire Payments- BRAC | \$ 35.00 |
| EFT82262 | 05/12/2025 | A. VALENTI | Water Park Feature Repair- Town Beach | \$ 1,100.00 |
| EFT82376 | 15/12/2025 | AARON MANSON (POOL WISDOM) | Pool Chemicals- Town Beach Water Park RFQ 24/33 | \$ 2,879.12 |
| EFT82260 | 05/12/2025 | AARON MANSON (POOL WISDOM) | Pool Chemicals- BRAC RFQ 24/33 | \$ 2,421.68 |
| EFT82453 | 17/12/2025 | AARON MANSON (POOL WISDOM) | Pool Chemicals- Town Beach Water Park RFQ 24/33 | \$ 431.66 |
| EFT82511 | 19/12/2025 | AARON MANSON (POOL WISDOM) | Water Quality Testing- Town Beach Water Park RFQ 24/33 | \$ 291.50 |
| EFT82454 | 17/12/2025 | ABL LANDSCAPING CONTRACTING PTY LTD | Gardening- Shire Administration RFT25/06 | \$ 8,904.50 |
| EFT82455 | 17/12/2025 | ABLE ELECTRICAL (WA) PTY LTD | Solenoid Voltage Check- BRAC | \$ 132.00 |
| EFT82323 | 09/12/2025 | ACOR CONSULTANTS (WA) PTY LIMITED | Cable Beach Redevelopment Stage 2- Construction Support | \$ 4,953.30 |
| EFT82512 | 19/12/2025 | ACOR CONSULTANTS (WA) PTY LIMITED | Water Main Relocation- Cable Beach Redevelopment | \$ 1,622.50 |
| EFT82261 | 05/12/2025 | ACT INDUSTRIAL | Fork Lift Tipping Bins- WMF | \$ 7,200.60 |
| EFT82324 | 09/12/2025 | ACURIX NETWORKS PTY LTD | Public Wi-Fi- Library | \$ 497.20 |
| EFT82513 | 19/12/2025 | AIT SPECIALISTS PTY LTD | Fuel Tax Credit Review- November 2025 | \$ 631.40 |
| EFT82377 | 15/12/2025 | ALLPEST (BROOME PEST CONTROL) | Tick Treatment- Library Garden Beds | \$ 500.00 |
| EFT82378 | 15/12/2025 | ALTUS PLANNING PTY LTD | Representation SAT Matter DR153/2025- Planning Appeals | \$ 5,500.00 |
| EFT82263 | 05/12/2025 | ANIMAL CARE EQUIPMENT & SERVICES AUSTRALIA PL | Cat Traps- Ranger Services | \$ 1,950.00 |
| EFT82379 | 15/12/2025 | ARTISTRALIA | Halloween Movie Night- Freight | \$ 27.50 |
| EFT82380 | 15/12/2025 | ASK WASTE MANAGEMENT PTY LTD | Waste & Resource Recovery Strategy- RFQ25-31 | \$ 11,173.25 |
| EFT82381 | 15/12/2025 | AUSTRALIA POST | Postage- Shire Administration | \$ 4,556.27 |
| EFT82264 | 05/12/2025 | AUSTRALIAN PERFORMING ARTS CENTRES ASS. | 2026 PAC Australia Membership Fee- Civic Centre | \$ 1,120.00 |
| EFT82368 | 12/12/2025 | AUSTRALIAN SERVICES UNION - WA BRANCH | Payroll Deductions/Contributions | \$ 581.00 |
| EFT82580 | 22/12/2025 | AUSTRALIAN SERVICES UNION - WA BRANCH | Payroll Deductions/Contributions | \$ 581.00 |
| EFT82581 | 22/12/2025 | AUSTRALIAN TAXATION OFFICE | Payroll Deductions/Contributions | \$ 144,220.00 |
| EFT82369 | 12/12/2025 | AUSTRALIAN TAXATION OFFICE | Payroll Deductions/Contributions | \$ 143,308.00 |
| EFT82514 | 19/12/2025 | AUSTRALIAN TAXATION OFFICE - ACTIVITY STATEMENT | Business Activity Statement- November 2025 | \$ 68,098.00 |
| EFT82459 | 17/12/2025 | AVIAIR | Sponsorship- Inter-Regional Regular Public Transport Air Services C/1222/026 | \$ 17,678.10 |
| EFT82272 | 05/12/2025 | B. HART | Rates Refund- A110800 | \$ 578.22 |
| EFT82460 | 17/12/2025 | BAIRD AUSTRALIA PTY LTD | Coastal Hazard Risk Management & Adaption Plan Review- RFQ24/26 | \$ 19,250.00 |
| EFT82265 | 05/12/2025 | BAIRD AUSTRALIA PTY LTD | Coastal Hazard Risk Management & Adaption Plan Review- RFQ24/26 | \$ 18,645.00 |
| EFT82266 | 05/12/2025 | BCA CONSULTANTS PTY LTD | Air Conditioning Replacement- Shire Administration | \$ 2,750.00 |
| EFT82267 | 05/12/2025 | BIG SPOON ART SERVICES PTY LTD | Concept Development- RFT25/01 | \$ 26,950.00 |
| EFT82268 | 05/12/2025 | BLACKWOODS | New Starter Uniforms- People & Culture RFT 23/17 | \$ 3,104.14 |
| EFT82515 | 19/12/2025 | BLACKWOODS | New Starter Uniforms- People & Culture RFT 23/17 | \$ 2,003.25 |
| EFT82461 | 17/12/2025 | BLACKWOODS | Harness, Lanyards & Strap Poll- Works & Operations | \$ 1,914.95 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|---|---|---------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| EFT82382 | 15/12/2025 | BLACKWOODS | Staff Uniforms- Parks & Gardens | \$ 595.56 |
| EFT82325 | 09/12/2025 | BLACKWOODS | Staff Uniforms- Parks & Gardens | \$ 137.94 |
| EFT82269 | 05/12/2025 | BLUE SEAS RESORT | Environmental Health Officer- Accommodation | \$ 8,580.00 |
| EFT82270 | 05/12/2025 | BOC LIMITED | Gas Bottle- Various Shire Facilities | \$ 244.20 |
| EFT82326 | 09/12/2025 | BOC LIMITED | Gas Bottles- Depot | \$ 126.95 |
| EFT82462 | 17/12/2025 | BOC LIMITED | Mosquito Trapping Gas- Environmental Health | \$ 60.91 |
| EFT82271 | 05/12/2025 | BP AUSTRALIA PTY LTD - FUEL | Diesel- Depot | \$ 26,009.84 |
| EFT82516 | 19/12/2025 | BP AUSTRALIA PTY LTD - FUEL | Diesel- Depot | \$ 16,923.96 |
| EFT82327 | 09/12/2025 | BP AUSTRALIA PTY LTD - FUEL | Diesel- Depot | \$ 10,698.66 |
| EFT82273 | 05/12/2025 | BROOKS HIRE | Dry Hire Loader Bucket- WMF | \$ 4,247.40 |
| EFT82383 | 15/12/2025 | BROOKS HIRE | Skidsteer Loader Hire- Works & Operations RFT24/14 | \$ 4,224.92 |
| EFT82463 | 17/12/2025 | BROOKS HIRE | Skidsteer Loader Hire- Works & Operations | \$ 2,709.24 |
| EFT82517 | 19/12/2025 | BROOKS HIRE | Skidsteer Loader Hire- Works & Operations | \$ 277.17 |
| EFT82328 | 09/12/2025 | BROOME BOLT SUPPLIES WA PTY LTD | Slings 10T- Works & Operations | \$ 660.00 |
| EFT82329 | 09/12/2025 | BROOME CAMPUS NORTH REGIONAL TAFE | Forklift Training- Works & Operations | \$ 255.20 |
| EFT82464 | 17/12/2025 | BROOME FISHING CLUB | Beverages- Staff Christmas Party 2025 | \$ 3,315.00 |
| EFT82331 | 09/12/2025 | BROOME HISTORICAL SOCIETY & MUSEUM | Books for the Collection- Library | \$ 80.00 |
| EFT82332 | 09/12/2025 | BROOME PERFORMING ARTS CO INC | Event Development Fund- Milestone Payment One 2025/26 | \$ 4,950.00 |
| EFT82274 | 05/12/2025 | BROOME PERFORMING ARTS CO INC | Extension Performance- Civic Centre | \$ 300.00 |
| EFT82384 | 15/12/2025 | BROOME PHYSIO | Pre-Employment Assessment- Ranger Services | \$ 269.50 |
| EFT82518 | 19/12/2025 | BROOME PLUMBING & GAS | Replace Outside Shower- Town Beach Water Park | \$ 9,844.00 |
| EFT82333 | 09/12/2025 | BROOME PLUMBING & GAS | Fire Tank Pipework Re-Location- BRAC | \$ 1,386.00 |
| EFT82385 | 15/12/2025 | BROOME PROGRESSIVE SUPPLIES | Kiosk Stock- BRAC | \$ 462.46 |
| EFT82275 | 05/12/2025 | BROOME PROGRESSIVE SUPPLIES | Kiosk Stock- BRAC | \$ 237.24 |
| EFT82465 | 17/12/2025 | BROOME PROGRESSIVE SUPPLIES | Milk- Shire Administration | \$ 75.16 |
| EFT82334 | 09/12/2025 | BROOME PROGRESSIVE SUPPLIES | Milk- Shire Administration | \$ 69.43 |
| EFT82519 | 19/12/2025 | BROOME PROGRESSIVE SUPPLIES | Milk- Shire Administration | \$ 69.43 |
| EFT82440 | 15/12/2025 | BROOME PROPERTY PEOPLE | Staff Rent- January 2026 | \$ 2,389.89 |
| EFT82386 | 15/12/2025 | BROOME SCOOTERS PTY LTD (KIMBERLEY MOWERS & SPARES) | Whisper Twist- Parks & Gardens | \$ 440.00 |
| EFT82387 | 15/12/2025 | BROOME SENIOR HIGH SCHOOL | Performance- Shire Christmas Party | \$ 500.00 |
| EFT82370 | 12/12/2025 | BROOME SHIRE INSIDE STAFF SOCIAL CLUB | Payroll Deductions/Contributions | \$ 560.00 |
| EFT82582 | 22/12/2025 | BROOME SHIRE INSIDE STAFF SOCIAL CLUB | Payroll Deductions/Contributions | \$ 560.00 |
| EFT82371 | 12/12/2025 | BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB | Payroll Deductions/Contributions | \$ 990.00 |
| EFT82583 | 22/12/2025 | BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB | Payroll Deductions/Contributions | \$ 990.00 |
| EFT82520 | 19/12/2025 | BROOME SMALL ENGINE SERVICES | Speed Feed Cutting Head- Parks & Gardens | \$ 310.64 |
| EFT82388 | 15/12/2025 | BROOME SURF LIFE SAVING CLUB INC | Venue Hire- Thank A Volunteer Day 2025 | \$ 1,100.00 |
| EFT82521 | 19/12/2025 | BROOME TOURIST BUREAU INC | The Multiyear Funding Agreement C/0323/026 | \$ 137,500.00 |
| EFT82389 | 15/12/2025 | BROOME TRANSIT- BROOME TAXIS | Kimberley Regional Group Tour- Bus | \$ 450.00 |
| EFT82390 | 15/12/2025 | BROOME VETERINARY HOSPITAL | Pound Facility Rent- Rangers Services | \$ 7,177.80 |
| EFT82335 | 09/12/2025 | BROOME YOUTH AND FAMILIES HUB INCORPORATED | Quick Response Grant- Community Development | \$ 990.00 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|--|---|-----------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| EFT82524 | 19/12/2025 | C. CHAPMAN | Home Composting & Dual Bin Rebate | \$ 110.00 |
| EFT82522 | 19/12/2025 | CABLE BEACH PAINTING SERVICES PTY LTD | Interior Painting- Administration Building | \$ 4,961.00 |
| EFT82336 | 09/12/2025 | CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOM | Tyres- Depot | \$ 2,154.00 |
| EFT82276 | 05/12/2025 | CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOM | Tyres- Depot | \$ 1,825.00 |
| EFT82466 | 17/12/2025 | CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOM | Truck Tyres- Depot | \$ 1,790.00 |
| EFT82523 | 19/12/2025 | CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE | Tyres- Depot | \$ 1,011.50 |
| EFT82277 | 05/12/2025 | CARE PROPERTY WA STRATA MANAGEMENT | Strata Fees- Shire Housing | \$ 1,348.72 |
| EFT82278 | 05/12/2025 | CARPET PAINT & TILE CENTRE | Supply & Install New Synthetic Turf- Nipper Roe Sports Field | \$ 10,615.00 |
| EFT82279 | 05/12/2025 | CENTRAL REGIONAL TAFE | Staff Training- Ranger Services | \$ 1,258.11 |
| EFT82441 | 15/12/2025 | CHARTER PROPERTY GROUP PTY LTD | Staff Rent- January 2026 | \$ 4,127.85 |
| EFT82525 | 19/12/2025 | CHARTER PROPERTY GROUP PTY LTD | Staff Rent- November 2025 | \$ 217.18 |
| EFT82372 | 12/12/2025 | CHILD SUPPORT AGENCY | Payroll Deductions/Contributions | \$ 528.41 |
| EFT82584 | 22/12/2025 | CHILD SUPPORT AGENCY | Payroll Deductions/Contributions | \$ 528.41 |
| EFT82526 | 19/12/2025 | CJD EQUIPMENT PTY LTD | Filter & Parts- Loader | \$ 725.68 |
| EFT82467 | 17/12/2025 | CLARK EQUIPMENT SALES PTY LTD | Idler Track- Depot | \$ 3,709.94 |
| EFT82527 | 19/12/2025 | CLARK POOLS & SPAS BROOME (NEW) | Pool Servicing- Shire Housing | \$ 469.57 |
| EFT82468 | 17/12/2025 | CLEANAWAY CO PTY LTD | Kerbside Recycling & Waste- RFQ 23 - 16 | \$ 281,380.01 |
| EFT82391 | 15/12/2025 | CLEANAWAY CO PTY LTD | Residential/ Commercial Two Bin Service & Kerbside Replacements RFQ 23 - 16 | \$ 208,492.17 |
| EFT82528 | 19/12/2025 | CLEAVE CONSOLIDATED PTY LTD TA GRATEFUL GARDENS | Garden Maintenance September 2025- Shire Housing | \$ 330.00 |
| EFT82337 | 09/12/2025 | CMA CONTRACTING PTY LTD | Cable Beach Foreshore Redevelopment (Head Contract Claim 7) RFT 24/10 | \$ 2,917,948.85 |
| EFT82280 | 05/12/2025 | COAST & COUNTRY ELECTRICS | Replace LED Lights- Shire Housing | \$ 11,036.93 |
| EFT82338 | 09/12/2025 | COAST & COUNTRY ELECTRICS | Install Switchboard Contacts & Timers- Male Oval & Dampier Terrace | \$ 6,855.20 |
| EFT82339 | 09/12/2025 | COATES HIRE OPERATIONS PTY LTD | Hire Knuckle Boome- Works & Operations | \$ 1,170.11 |
| EFT82281 | 05/12/2025 | COLLIERS INTERNATIONAL ENGINEERING & DESIGN (WA) PTY | Carpark Formalisation Detailed Designs- BRAC RFQ25-25 | \$ 28,061.55 |
| EFT82529 | 19/12/2025 | CONNECT CALL CENTRE SERVICES | After Hours Call Centre Charges- Shire Administration | \$ 611.82 |
| EFT82392 | 15/12/2025 | CORSIGN WA PTY LTD | Traffic Cones- Works & Operations | \$ 2,134.00 |
| EFT82393 | 15/12/2025 | CRESCITA SMSF PTY LTD | Rates Refund- A303498 | \$ 758.14 |
| EFT82282 | 05/12/2025 | CS LEGAL | Debt Collection- Finance | \$ 231.00 |
| EFT82470 | 17/12/2025 | D. RANN | Umpire Payments- BRAC | \$ 140.00 |
| EFT82394 | 15/12/2025 | DATA#3 LIMITED | Adobe Yearly Subscription- ICT | \$ 40,229.11 |
| EFT82283 | 05/12/2025 | DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE) | Check & Test Reticulation Pumps- BRAC | \$ 286.00 |
| EFT82469 | 17/12/2025 | DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE) | Chemical Eye Wash Station Repair- Parks & Gardens | \$ 154.00 |
| EFT82340 | 09/12/2025 | DEPARTMENT OF FIRE & EMERGENCY SERVICES | Emergency Service Levy Qtr. 2- Rates | \$ 476,552.58 |
| EFT82438 | 15/12/2025 | DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION | Building Service Levy- November 2025 | \$ 9,727.90 |
| EFT82530 | 19/12/2025 | DEPARTMENT OF TREASURY AND FINANCE | Pensioner Rebate Claim- Refund Rates Portion | \$ 100.00 |
| EFT82395 | 15/12/2025 | DIVERS TAVERN | Alcohol Stock- Civic Centre | \$ 3,617.00 |
| EFT82284 | 05/12/2025 | DIVERS TAVERN | Alcohol Stock- Civic Centre | \$ 1,928.00 |
| EFT82471 | 17/12/2025 | E. KERR | Staff Reimbursement- Wellness Callender | \$ 85.00 |
| EFT82585 | 22/12/2025 | EASISALARY PTY LTD TA EASI | Payroll Deductions/Contributions | \$ 7,865.97 |
| EFT82373 | 12/12/2025 | EASISALARY PTY LTD TA EASI | Payroll Deductions/Contributions | \$ 6,339.83 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|---|--|--------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| EFT82285 | 05/12/2025 | ECOSCAPE AUSTRALIA PTY LTD | Broome Playground Strategy- Final Strategy Development | \$ 1,567.50 |
| EFT82396 | 15/12/2025 | ELGAS LTD | Gas- Shire Housing | \$ 64.90 |
| EFT82442 | 15/12/2025 | ERIC & SUE ROWE | Staff Rent- January 2026 | \$ 1,260.12 |
| EFT82341 | 09/12/2025 | ETC SOLUTIONS | Electrical Works- Cable Beach Redevelopment | \$ 3,635.50 |
| EFT82531 | 19/12/2025 | FERRANTE ADVISORY | Consultant Expense- McMahon Oval | \$ 756.25 |
| EFT82397 | 15/12/2025 | FIRE & SAFETY SERVICES COMPANY | Fire Equipment Reprogramming- Civic Centre | \$ 2,754.40 |
| EFT82532 | 19/12/2025 | FIRE & SAFETY SERVICES COMPANY | Water Tank Maintenance- BRAC | \$ 2,296.80 |
| EFT82472 | 17/12/2025 | FIRE & SAFETY SERVICES COMPANY | Replace Extinguishers- Depot | \$ 1,485.00 |
| EFT82286 | 05/12/2025 | FOCUS NETWORKS (PROGRESSIVE CREATIVE SOLUTIONS) | Synergy Upgrade- ICT | \$ 7,584.50 |
| EFT82533 | 19/12/2025 | FOCUSED VISION CONSULTING | NVCP Application- Cable Beach Foreshore Upgrade | \$ 4,482.50 |
| EFT82473 | 17/12/2025 | FOOTPRINT CLEANING (EMPOWER3 PTY LTD) | Cleaning Toilets- Broome Surf Lifesaving Club | \$ 7,259.68 |
| EFT82534 | 19/12/2025 | FOOTPRINT CLEANING (EMPOWER3 PTY LTD) | Pressure Cleaning- Various Shire Facilities | \$ 1,331.00 |
| EFT82287 | 05/12/2025 | FORCH WA PTY LTD | Workshop Consumables- Depot | \$ 447.14 |
| EFT82474 | 17/12/2025 | FORMS EXPRESS PTY LTD | Data Processing- Rates Instalment Notices | \$ 1,449.67 |
| EFT82535 | 19/12/2025 | GINA NICOLE HAILES | Aqua Aerobics Instructor- BRAC | \$ 300.00 |
| EFT82288 | 05/12/2025 | GO GO MEDIA | Marketing- BRAC | \$ 198.00 |
| EFT82289 | 05/12/2025 | GOOLARRI MEDIA ENTERPRISES PTY LTD | Radio Advertising- Community Engagement | \$ 6,094.00 |
| EFT82342 | 09/12/2025 | HAMES SHARLEY | Broome Precinct Structure Plans- RFQ22-20 | \$ 6,319.50 |
| EFT82290 | 05/12/2025 | HARBY ENTERPRISES PTY LTD TA HARBY STUDIOS | Marketing & Communications Cable Beach Redevelopment- RFQ 25/08 | \$ 8,493.65 |
| EFT82343 | 09/12/2025 | HOLDFAST FLUID POWER NW PTY LTD | Wire Hose Assembly- WMF | \$ 341.47 |
| EFT82398 | 15/12/2025 | HOLDFAST FLUID POWER NW PTY LTD | Hydraulic Hoses- Shire Fleet | \$ 281.22 |
| EFT82291 | 05/12/2025 | HOLDFAST FLUID POWER NW PTY LTD | Replace Case Hydraulic Brake Line & Clamps- WMF | \$ 279.97 |
| EFT82536 | 19/12/2025 | HOLDFAST FLUID POWER NW PTY LTD | Hose Assembly- Depot | \$ 185.43 |
| EFT82475 | 17/12/2025 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage- Street Lighting | \$ 14,558.58 |
| EFT82476 | 17/12/2025 | HORIZON POWER (SERVICE WORKS) | Environmental & Heritage Approval For Clearances- Western Side Cape Leveque Rd | \$ 41,800.00 |
| EFT82344 | 09/12/2025 | HT CLEANING SERVICES PTY LTD | Manual Litter Collection- Operations | \$ 9,976.58 |
| EFT82537 | 19/12/2025 | HT CLEANING SERVICES PTY LTD | Cleaning Consumables- Various Shire Facilities RFT 23-04 | \$ 7,580.64 |
| EFT82443 | 15/12/2025 | HUTCHINSON REAL ESTATE | Staff Rent- January 2026 | \$ 4,345.24 |
| EFT82292 | 05/12/2025 | IANNELLO DESIGN | Youth Plan- Graphic Design | \$ 3,519.50 |
| EFT82477 | 17/12/2025 | IANNELLO DESIGN | Annual Report 24/25 Graphic Design | \$ 2,942.50 |
| EFT82367 | 09/12/2025 | ISUBSCRIBE | Annual Periodicals Subscription- Library | \$ 3,579.32 |
| EFT82346 | 09/12/2025 | J. DODDS | Staff Reimbursement- Training | \$ 642.02 |
| EFT82480 | 17/12/2025 | J. HALL | Staff Utility Reimbursement- As Per Contract | \$ 3,711.46 |
| EFT82444 | 15/12/2025 | J. HEARSCH | Staff Rent- January 2026 | \$ 2,607.14 |
| EFT82479 | 17/12/2025 | J. WATT | Staff Flight Reimbursement- As Per Contract | \$ 602.88 |
| EFT82345 | 09/12/2025 | J. WATT | Staff Uniform Reimbursement | \$ 203.00 |
| EFT82478 | 17/12/2025 | J.CARPENTER | Refund Nomination Fee- 2023 Election | \$ 100.00 |
| EFT82399 | 15/12/2025 | JAPANESE TRUCK AND BUS SPARES PTY LTD | Relay Assembly Glow Plug- Depot | \$ 84.65 |
| EFT82293 | 05/12/2025 | JOSH BYRNE & ASSOCIATES | Design Variations- Cable Beach Redevelopment | \$ 6,883.58 |
| EFT82485 | 17/12/2025 | K. BECKINGHAM | Umpire Payments- BRAC | \$ 140.00 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|--|--|--------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| EFT82483 | 17/12/2025 | K. JOL | Umpire Payments- BRAC | \$ 140.00 |
| EFT82445 | 15/12/2025 | K. MENHAM | Staff Rent- January 2026 | \$ 1,157.14 |
| EFT82347 | 09/12/2025 | KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES | Emulsion & Cold Mix- Works & Operations RFT 22-03 | \$ 32,127.26 |
| EFT82481 | 17/12/2025 | KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES | Emulsion & Cold Mix- Works & Operations RFT 22-03 | \$ 18,204.67 |
| EFT82538 | 19/12/2025 | KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES | Emulsion & Cold Mix- Works & Operations RFT 22-03 | \$ 4,791.60 |
| EFT82482 | 17/12/2025 | KENNARDS HIRE | Excavator Hire- Works & Operations | \$ 414.60 |
| EFT82539 | 19/12/2025 | KENNARDS HIRE | Chlorine Line- BRAC | \$ 55.00 |
| EFT82540 | 19/12/2025 | KIMBERLEY ACCOMMODATION (WEST) PTY LTD (TA CABLE BEACH | Councillor Christmas Dinner- Governance | \$ 1,234.00 |
| EFT82541 | 19/12/2025 | KIMBERLEY BOOKSHOP | Books- Library | \$ 75.57 |
| EFT82400 | 15/12/2025 | KIMBERLEY CONTRACTING | Posi Shell Daily Application- RFT 23-07 | \$ 36,300.00 |
| EFT82542 | 19/12/2025 | KIMBERLEY FITNESS & SUPPORT SERVICES | Aqua Instructor- BRAC | \$ 2,178.00 |
| EFT82401 | 15/12/2025 | KIMBERLEY FUEL & OIL SERVICES | Filter- Depot | \$ 2,468.56 |
| EFT82294 | 05/12/2025 | KIMBERLEY FUEL & OIL SERVICES | Air Hose Reel- WMF | \$ 773.12 |
| EFT82543 | 19/12/2025 | KIMBERLEY FUEL & OIL SERVICES | Hydraulic Oil- Depot | \$ 397.37 |
| EFT82544 | 19/12/2025 | KIMBERLEY GOLD PURE DRINKING WATER | Drinking Water- WMF | \$ 108.00 |
| EFT82295 | 05/12/2025 | KIMBERLEY PROPERTY SETTLEMENTS | Rates Refund- A101722 | \$ 135.31 |
| EFT82348 | 09/12/2025 | KIMBERLEY TREE CARE | Tree Pruning- Parks & Gardens | \$ 1,980.00 |
| EFT82545 | 19/12/2025 | KIMBERLEY TREE CARE | Stump Removal- RFT 25/07 | \$ 825.00 |
| EFT82296 | 05/12/2025 | KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD) | Hard Hats- Parks & Gardens | \$ 274.96 |
| EFT82546 | 19/12/2025 | KIMBERLEY WASHROOM SERVICES | Supply & Service Sanitary Disposal Units- Various Shire Facilities | \$ 3,496.00 |
| EFT82402 | 15/12/2025 | KO CONTRACTING PTY LTD | Reinstatement of Line Marking Post- Reseal Renewal Works | \$ 22,078.01 |
| EFT82547 | 19/12/2025 | KO CONTRACTING PTY LTD | Concrete Retic Box Lid Install- Works & Operations | \$ 1,969.00 |
| EFT82403 | 15/12/2025 | KOLORS PTY LTD (PINDAN PRINTING) | Replacement Signs- Japanese Cemetery | \$ 3,080.00 |
| EFT82484 | 17/12/2025 | KOLORS PTY LTD (PINDAN PRINTING) | Councillor Parking Signage- Shire Administration | \$ 590.70 |
| EFT82486 | 17/12/2025 | KS MEDIA | Photography Thank A Volunteer Day- Community Development | \$ 525.00 |
| EFT82405 | 15/12/2025 | L. MCKENZIE | Staff Travel Reimbursement- As Per Contact | \$ 2,500.00 |
| EFT82548 | 19/12/2025 | LAMOTTE PACIFIC PTY LTD | Spin Touch Gasket Maintenance & Freight- Environmental Health | \$ 293.70 |
| EFT82297 | 05/12/2025 | LANDGATE | Landgate GRV & UV Interim Schedules- Rates | \$ 290.99 |
| EFT82487 | 17/12/2025 | LANDGATE | Landgate UV Interim Valuation- Rates | \$ 48.48 |
| EFT82404 | 15/12/2025 | LEISURE INSTITUTE OF WA AQUATICS (INC) LIWA | LIWA Annual Membership Renewal- BRAC | \$ 150.00 |
| EFT82374 | 12/12/2025 | LGRCEU | Payroll Deductions/Contributions | \$ 24.00 |
| EFT82586 | 22/12/2025 | LGRCEU | Payroll Deductions/Contributions | \$ 24.00 |
| EFT82298 | 05/12/2025 | LINMAC BEARING EQUIPMENT | Bobcat Hydraulic Hoses, Fittings & Seals- Depot | \$ 318.28 |
| EFT82549 | 19/12/2025 | LIONS CLUB OF BROOME | Lions Train- Town Beach Christmas Event | \$ 300.00 |
| EFT82349 | 09/12/2025 | LOCK & LOAD LASER TAG | Laser Tag- Town Beach Christmas Event | \$ 1,650.00 |
| EFT82488 | 17/12/2025 | LO-GO APPOINTMENTS | Temporary Agency Staff- CEO EA Replacement | \$ 3,749.88 |
| EFT82299 | 05/12/2025 | LO-GO APPOINTMENTS | Temporary Agency Staff- CEO EA Replacement | \$ 3,157.79 |
| EFT82550 | 19/12/2025 | LRL BROOME MEDICAL CLINIC | Pre Employment Medical- People & Culture | \$ 1,261.50 |
| EFT82489 | 17/12/2025 | M P ROGERS & ASSOCIATES PTY LTD | Coastal Asset Inspection- Infrastructure | \$ 27,696.90 |
| EFT82551 | 19/12/2025 | M P ROGERS & ASSOCIATES PTY LTD | Marine Structures Condition Assessment | \$ 1,798.50 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|---|--|---------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| EFT82552 | 19/12/2025 | M. FRANCIS | Professional MC Services- Town Beach Christmas Event | \$ 1,200.00 |
| EFT82410 | 15/12/2025 | M. STEPHENS | Sip & Shop Event- Civic Centre | \$ 1,500.00 |
| EFT82300 | 05/12/2025 | MAGABALA BOOKS ABORIGINAL CORPORATION | Books for the Collection- Library | \$ 565.73 |
| EFT82301 | 05/12/2025 | MARKETFORCE(OMNICOM) | Advertisement- RFT25/04 | \$ 446.59 |
| EFT82350 | 09/12/2025 | MARKETFORCE(OMNICOM) | Advertisement- RFT25-10 | \$ 420.23 |
| EFT82406 | 15/12/2025 | MCCORRY BROWN EARTHMOVING PTY LTD | Dakas Path Construction RFT 25/02 | \$ 15,887.42 |
| EFT82553 | 19/12/2025 | MCINTOSH & SON | Headlamp & Indicator Unit- Depot | \$ 703.25 |
| EFT82407 | 15/12/2025 | MCINTOSH & SON | Fuel Injection Lines- Case Loader | \$ 344.89 |
| EFT82408 | 15/12/2025 | MCLEODS LAWYERS | Legal Advice- Planning | \$ 1,541.76 |
| EFT82409 | 15/12/2025 | MCMULLEN NOLAN GROUP PTY LTD (MNG) | Survey Stockpile Sand- BRAC Ovals | \$ 512.49 |
| EFT82302 | 05/12/2025 | MCMULLEN NOLAN GROUP PTY LTD (MNG) | Topdressing Machine Control Data- BRAC Ovals | \$ 440.00 |
| EFT82411 | 15/12/2025 | MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME | Diary & Wall Planner Order- Administration Building | \$ 1,666.60 |
| EFT82554 | 19/12/2025 | MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME | Round Table Disc Base- Administration Building | \$ 974.84 |
| EFT82303 | 05/12/2025 | MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME | Printing- ICT | \$ 879.58 |
| EFT82490 | 17/12/2025 | MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME | Brochure Holder- BRAC | \$ 136.50 |
| EFT82351 | 09/12/2025 | MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME | Stationary- Broome Public Library | \$ 123.64 |
| EFT82555 | 19/12/2025 | MONSTERBALL AMUSEMENTS & HIRE | Water Slide Hire- Shire Christmas Event | \$ 1,507.00 |
| EFT82556 | 19/12/2025 | MONTY COMPOST CO | Monty Probe Subscription- WMF | \$ 3,960.00 |
| EFT82412 | 15/12/2025 | MOORE AUSTRALIA AUDIT (WA) | Long Term Financial Plan Provision- Finance | \$ 4,950.00 |
| EFT82491 | 17/12/2025 | NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - | Capped Price Service- Shire Fleet | \$ 290.00 |
| EFT82557 | 19/12/2025 | NORTH WEST AUTO ELECTRICAL | Air Conditioning Repairs- Shire Fleet | \$ 1,551.83 |
| EFT82492 | 17/12/2025 | NORTH WEST AUTO ELECTRICAL | Hock Truck Repairs- WMF | \$ 1,514.90 |
| EFT82493 | 17/12/2025 | NORTH WEST COAST SECURITY | Security Service- WMF RFT22/06 | \$ 25,619.33 |
| EFT82304 | 05/12/2025 | NORTH WEST COAST SECURITY | Security Service- WMF RFT22/06 | \$ 16,869.22 |
| EFT82352 | 09/12/2025 | NORTH WEST COAST SECURITY | Security Patrols- Various Shire Facilities | \$ 8,481.28 |
| EFT82413 | 15/12/2025 | NORTH WEST COAST SECURITY | Security Service- Library RFT 22-06 | \$ 231.00 |
| EFT82558 | 19/12/2025 | NORTH WEST LOCKSMITHS | Padlocks- WMF | \$ 1,130.00 |
| EFT82414 | 15/12/2025 | NORTH WEST LOCKSMITHS | Rekeyed Cabinet Locks- Father McMahon Oval | \$ 130.00 |
| EFT82494 | 17/12/2025 | NORTH WEST TRIM & SHADE (RED HILL MOTOR TRIMMING) | Shade Sale Replacement- | \$ 368.50 |
| EFT82415 | 15/12/2025 | NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER | Reticulation Parts- RFT24/16 | \$ 4,881.34 |
| EFT82305 | 05/12/2025 | NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER | Reticulation Parts- RFT24/16 | \$ 4,622.28 |
| EFT82495 | 17/12/2025 | NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME | Reticulation Parts- Nursery RFT24/16 | \$ 3,490.98 |
| EFT82306 | 05/12/2025 | NYAMBA BURU YAWURU LTD | Cultural Monitoring- Cable Beach Redevelopment | \$ 37,778.40 |
| EFT82496 | 17/12/2025 | OASIS EATERY | Catering- Kimberley Regional Group | \$ 539.50 |
| EFT82307 | 05/12/2025 | OASIS EATERY | Catering- Council Workshop | \$ 381.50 |
| EFT82416 | 15/12/2025 | OFFICE OF THE AUDITOR GENERAL | Audit 2024-2025- Annual Financial Report | \$ 171,752.90 |
| EFT82308 | 05/12/2025 | OPTEON PROPERTY GROUP PTY LTD | Market Rental Valuation- Kimberley Regional Offices | \$ 2,000.00 |
| EFT82309 | 05/12/2025 | PEARL COAST DISTRIBUTORS | Kiosk Stock- BRAC | \$ 2,035.67 |
| EFT82497 | 17/12/2025 | PEARL COAST DISTRIBUTORS | Kiosk Stock- BRAC | \$ 1,073.36 |
| EFT82417 | 15/12/2025 | PEARL COAST DISTRIBUTORS | Kiosk Stock- BRAC | \$ 910.00 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|--|--|---------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| EFT82559 | 19/12/2025 | PERFORMANCE TINTING | Windscreen Replacement & Camera Recalibration- Depot | \$ 1,400.00 |
| EFT82446 | 15/12/2025 | PETER WILLIAM RULAND AND SARAH MAY LLOYD-MOSTYN | Staff Rent- January 2026 | \$ 2,824.40 |
| EFT82560 | 19/12/2025 | PORTER EQUIPMENT AUSTRALIA PTY LTD | Tyres- Roller | \$ 2,992.00 |
| EFT82561 | 19/12/2025 | PRC BUILDING SERVICES PTY LTD | Cable Beach Roof Sheeting Replacement- RFT25/09 | \$ 2,374.59 |
| EFT82447 | 15/12/2025 | PRD BROOME | Staff Rent- January 2026 | \$ 18,771.43 |
| EFT82562 | 19/12/2025 | PRD BROOME | Quarterly Admin Levy 01/01/2026 - 31/03/2026 | \$ 2,250.00 |
| EFT82448 | 15/12/2025 | PRD FAMILY TRUST | Staff Rent- January 2026 | \$ 4,779.76 |
| EFT82353 | 09/12/2025 | PRD FAMILY TRUST | Staff Rent- January 2026 | \$ 2,121.43 |
| EFT82354 | 09/12/2025 | PRINTING IDEAS | Signs- BRAC Ovals | \$ 1,074.70 |
| EFT82418 | 15/12/2025 | PRINTING IDEAS | Printing- Public Health Promotion | \$ 576.44 |
| EFT82498 | 17/12/2025 | PRINTING IDEAS | Informational Signs - Father McMahon Oval | \$ 237.60 |
| EFT82499 | 17/12/2025 | RAE AND JAYDE | Advertising & Promotion- Civic Centre | \$ 750.00 |
| EFT82449 | 15/12/2025 | RAY WHITE BROOME (STAFF RENTAL PAYMENTS) | Staff Rent- January 2026 | \$ 2,607.14 |
| EFT82563 | 19/12/2025 | RED DIRT AUTO ELECTRICAL PTY LTD | Battery- Depot | \$ 203.95 |
| EFT82564 | 19/12/2025 | RIDER LEVETT BUCKKNALL WA PTY LTD | Broome North (Sanctuary)- Caravan Park Masterplan | \$ 4,400.00 |
| EFT82419 | 15/12/2025 | ROBERT PASCOE (R.B PASCOE & A.C RAMSAY) | Market Stage AV Coordination- Shire Christmas Party | \$ 1,350.00 |
| EFT82310 | 05/12/2025 | ROEBUCK BAY HOTEL | Alcohol Stock- Civic Centre | \$ 680.66 |
| EFT82420 | 15/12/2025 | ROEBUCK BAY HOTEL | Councillor Refreshments- Governance | \$ 385.70 |
| EFT82421 | 15/12/2025 | ROSMECH SALES & SERVICE PTY | Screws & Eyelets- Works & Operations | \$ 431.13 |
| EFT82422 | 15/12/2025 | ROYAL LIFE SAVING SOCIETY - WA | Aquatic Rescue Training- BRAC | \$ 337.50 |
| EFT82355 | 09/12/2025 | ROYAL LIFE SAVING SOCIETY - WA | Swim Teacher Courses- BRAC | \$ 149.00 |
| EFT82425 | 15/12/2025 | S. CRADDOCK | Desing Party Map & Program- Town Beach Christmas | \$ 690.00 |
| EFT82568 | 19/12/2025 | S. CRADDOCK | State of The Environment Report- Public Comment Advertising | \$ 300.00 |
| EFT82357 | 09/12/2025 | S. FRONDA | Staff Reimbursement- Wellness Program | \$ 75.00 |
| EFT82565 | 19/12/2025 | S. MASTROLEMBO | Staff Contract Reimbursements & Travel Expenses | \$ 8,668.07 |
| EFT82423 | 15/12/2025 | S.CONNELLY | Rates Refund- A306722 | \$ 400.00 |
| EFT82500 | 17/12/2025 | S.MASTROLEMBO | Staff Contract Reimbursement | \$ 1,789.79 |
| EFT82569 | 19/12/2025 | S.NOBLE | Staff Reimbursement- Study Fees | \$ 875.00 |
| EFT82356 | 09/12/2025 | SAFEROADS | Speed Cushion Including Fasteners- Works Maintenance | \$ 6,499.35 |
| EFT82566 | 19/12/2025 | SEASHORE ENGINEERING PTY LTD | Coastal Engineering Services- Cable Beach Rock Revetment WALGA PSP002 | \$ 14,245.00 |
| EFT82424 | 15/12/2025 | SEAT ADVISOR PTY LTD | Ticket Sales- Civic Centre | \$ 126.89 |
| EFT82567 | 19/12/2025 | SEEK LIMITED | Job Advertisement- People & Culture | \$ 489.50 |
| EFT82358 | 09/12/2025 | SHENTON ENTERPRISES PTY LTD TA JOHN SHENTON PUMPS | Chlorine Sensor Cap & Gel- BRAC | \$ 917.40 |
| EFT82311 | 05/12/2025 | SHIRE OF BROOME | Retaining Partial Bond- Roebuck Estate Development Foot Path Constructions T2641 | \$ 42,772.85 |
| EFT82439 | 15/12/2025 | SHIRE OF BROOME | Building Service Levy- November 2025 | \$ 105.00 |
| EFT82359 | 09/12/2025 | SHIRE OF SERPENTINE-JARRAHDALE | Long Service Leave Liability- Ex Staff | \$ 2,094.60 |
| EFT82312 | 05/12/2025 | SITE ENVIRONMENTAL & REMEDIATION SERVICES PTY LTD (SERS) | Reserve Remediation- BRAC RFT24-08 | \$ 291,780.27 |
| EFT82360 | 09/12/2025 | SOURCE BUSINESS PARTNERS PTY LTD (KELLI SMALL) | Monthly Fixed Fee- 2026/27 Budget Preparation | \$ 15,256.99 |
| EFT82501 | 17/12/2025 | SOURCE BUSINESS PARTNERS PTY LTD (KELLI SMALL) | Update Waste Services Financial Model- WMF | \$ 2,310.00 |
| EFT82502 | 17/12/2025 | SOUTHERN CROSS AUSTEREO (SCA) | Radio Advertisement- Marketing & Communications | \$ 3,099.80 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|--|---|--------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| EFT82426 | 15/12/2025 | SOUTHERN MERIDAN CONSULTING PTY LTD (TA LG PROJECT AND RISK SOLUTIONS) | Consultants- Cable Beach Independent Investigation | \$ 39,248.53 |
| EFT82375 | 12/12/2025 | SPA SALARY PACKAGING AUSTRALIA | Payroll Deductions/Contributions | \$ 665.18 |
| EFT82587 | 22/12/2025 | SPA SALARY PACKAGING AUSTRALIA | Payroll Deductions/Contributions | \$ 665.18 |
| EFT82570 | 19/12/2025 | SPORTSTG PTY LIMITED | Annual Membership- BRAC | \$ 2,304.50 |
| EFT82313 | 05/12/2025 | ST JOHN AMBULANCE AUSTRALIA (WA) INC | First Aid Training- People & Culture | \$ 1,250.00 |
| EFT82503 | 17/12/2025 | ST JOHN AMBULANCE AUSTRALIA (WA) INC | First Aid Training- People & Culture | \$ 500.00 |
| EFT82427 | 15/12/2025 | ST JOHN AMBULANCE AUSTRALIA (WA) INC | First Aid Supplies- BRAC | \$ 99.09 |
| EFT82450 | 15/12/2025 | STELLA LUMINOSA HOLDINGS PTY LTD | Staff Rent- January 2026 | \$ 7,821.43 |
| EFT82451 | 15/12/2025 | STEPHEN MORGAN AND DEBORAH ELAINE BURR | Staff Rent- January 2026 | \$ 2,607.14 |
| EFT82428 | 15/12/2025 | STEVEN TWEEDIE | Delivery of Accountable & Ethical Decision Making- Staff Training | \$ 3,210.43 |
| EFT82361 | 09/12/2025 | STREETER & MALE PTY MITRE 10 | West Australian Newspapers- Library | \$ 110.00 |
| EFT82429 | 15/12/2025 | SUNSET PARK ESTATE PTY LTD | Rates Refund- A305888 | \$ 3,101.82 |
| EFT82571 | 19/12/2025 | T - QUIP | Track Wide- Depot | \$ 3,027.18 |
| EFT82315 | 05/12/2025 | T - QUIP | Mower- Depot | \$ 358.22 |
| EFT82575 | 19/12/2025 | T. WILLIE | Staff Reimbursement- Wellness Package | \$ 75.00 |
| EFT82316 | 05/12/2025 | TABEC PTY LTD | Opinion of Probable Costs- Civil Engineering Works | \$ 11,000.00 |
| EFT82504 | 17/12/2025 | TARA GOWER - DANCE (BURRB WANGGARAJU NURLU) | Performance- Town Beach Christmas Event | \$ 880.00 |
| EFT82505 | 17/12/2025 | TARYN YEATES PHOTOGRAPHY | Drone Photography & Videography- Sanctuary Road | \$ 660.00 |
| EFT82430 | 15/12/2025 | THE GREEN FAIRY CRAFT & ENTERTAINMENT | Fairy Hire, Glitter Tattoos & Facepainting- Shire of Broome Christmas Event | \$ 750.00 |
| EFT82506 | 17/12/2025 | THE YOUTH IMPACT FOUNDATION LTD | Youth Forum Leadership Workshop- Community Development | \$ 5,681.50 |
| EFT82431 | 15/12/2025 | TIALE FAMILY TRUST (BROOME ACADEMY OF MUSIC) | Carols By Candlelight Event | \$ 10,000.00 |
| EFT82432 | 15/12/2025 | TNT AUSTRALIA PTY LTD | Freight- Environmental Health | \$ 649.91 |
| EFT82572 | 19/12/2025 | TNT AUSTRALIA PTY LTD | Freight- Environmental Health | \$ 487.76 |
| EFT82317 | 05/12/2025 | TNT AUSTRALIA PTY LTD | Freight- Environmental Health | \$ 300.85 |
| EFT82318 | 05/12/2025 | TOOMEBRIDGE PTY LTD | Rates Refund- A102350 | \$ 6,248.56 |
| EFT82319 | 05/12/2025 | TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING) | Investigate & Repair AHU Units- Civic Centre | \$ 4,038.52 |
| EFT82573 | 19/12/2025 | TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING) | Server Room Air-Conditioning Maintenance- Kimberley Regional Offices | \$ 3,789.14 |
| EFT82433 | 15/12/2025 | TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING) | Air-Conditioning- Civic Centre | \$ 3,355.03 |
| EFT82362 | 09/12/2025 | TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING) | Air-Conditioning Maintenance- Shire Administration | \$ 1,569.52 |
| EFT82434 | 15/12/2025 | TOTALLY WORKWEAR | Staff Uniforms- Ranger Services | \$ 22.40 |
| EFT82574 | 19/12/2025 | TOTALLY WORKWEAR | Library Bags- Embroidery | \$ 9.90 |
| EFT82576 | 19/12/2025 | UNBOUND HOLDINGS (WA) PTY LTD | Staging AV Hire- Shire Christmas Party | \$ 14,707.00 |
| EFT82452 | 15/12/2025 | V. BARRETT | Staff Rent- January 2026 | \$ 1,846.73 |
| EFT82508 | 17/12/2025 | V. WESTWOOD | Rates Refund- A303269 | \$ 843.50 |
| EFT82435 | 15/12/2025 | VAN RYT INDUSTRIES | Jarrah Hard Posts- Town Beach | \$ 12,245.20 |
| EFT82436 | 15/12/2025 | VOCUS COMMUNICATIONS | Monthly Phone Charges- ICT | \$ 1,006.18 |
| EFT82320 | 05/12/2025 | WALCOTT GROUP PTY LTD | Air Conditioning Renewal- Shire Administration RFT25/04 | \$ 33,000.00 |
| EFT82363 | 09/12/2025 | WATER CORPORATION | Water Usage- Tanami Reserve | \$ 11,629.33 |
| EFT82364 | 09/12/2025 | WATERTORQUE | Relining Fire Tank & Gate Valve Installation- BRAC | \$ 7,750.09 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|---|---|---------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| EFT82365 | 09/12/2025 | WEST AUSTRALIAN NEWSPAPERS | Fortnightly Advertisement- Marketing & Communications | \$ 2,719.20 |
| EFT82577 | 19/12/2025 | WESTBOOKS | Books- Library | \$ 2,001.23 |
| EFT82578 | 19/12/2025 | WESTCOAST SITEFAB PTY LTD | Foot Bridge Refurbishment- Town Beach | \$ 47,998.50 |
| EFT82366 | 09/12/2025 | WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (| Cocktail Gala- Partner Ticket Reimbursement by Staff Member | \$ 209.00 |
| EFT82509 | 17/12/2025 | WESTERN DIAGNOSTIC PATHOLOGY | Drug & Alcohol Screening- People & Culture | \$ 1,026.03 |
| EFT82321 | 05/12/2025 | WORK METRICS PTY LTD | Contractor Online Induction- Yearly Subscription Fee | \$ 1,452.00 |
| EFT82579 | 19/12/2025 | YOGAMON (MONIQUE ELLIS) | Group Fitness Yoga Instructor- BRAC | \$ 900.00 |
| EFT82437 | 15/12/2025 | ZIGGY DE BRUYN | Performance- Shire Christmas Event | \$ 200.00 |
| MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL: | | | | \$ 3,787.03 |
| MUNICIPAL CHEQUES - DECEMBER 2025 | | | | |
| Cheque # | Date | NAME | Description | Amount |
| 57872 | 11/12/2025 | SHIRE OF BROOME | Administration- Petty Cash | \$ 610.40 |
| MUNICIPAL CHEQUES TOTAL: | | | | \$ 610.40 |
| TRUST CHEQUES - DECEMBER 2025 | | | | |
| Cheque # | Date | NAME | Description | Amount |
| TRUST CHEQUES TOTAL: | | | | \$ - |
| PAYROLL - DECEMBER 2025 | | | | |
| DD # | Date | NAME | Description | Amount |
| | 01/12/2025 | PAYROLL | Off Cycle Pay | \$ 30,344.89 |
| | 11/12/2025 | PAYROLL | Payroll Fortnight Ending 11/11/2025 | \$ 454,100.58 |
| | 23/12/2025 | PAYROLL | Payroll Fortnight Ending 22/12/2025 | \$ 449,391.79 |
| PAYROLL TOTAL: | | | | \$ 933,837.26 |
| MUNICIPAL CREDIT CARD PAYMENTS - DECEMBER 2025 | | | | |
| EFT # | Date | CARD | Description | Amount |
| EFT82708 | 16/12/2025 | BRAC OPERATIONS SUPERVISOR | PAYMENT | \$ 25.66 |
| X0000000000000008182 | 18/11/2025 | BUNNINGS | Thermometer- BRAC | \$ 8.69 |
| X0000000000000008318 | 04/12/2025 | BUNNINGS | Screws- Town Beach Water Park | \$ 4.97 |
| X0000000000000008377 | 15/12/2025 | WOOLWORTHS | Dishwashing Liquid- BRAC | \$ 12.00 |
| EFT82709 | 16/12/2025 | CHIEF EXECUTIVE OFFICER | PAYMENT | \$ 270.99 |
| X0000000000000008447 | 29/11/2025 | BP SHINJU BROOME | FuelExpenses- CEO Vehicle | \$ 223.35 |
| X0000000000000008446 | 15/12/2025 | CABLE BEACH HOUSE | Refreshments- Cable Beach Project Team | \$ 47.64 |
| EFT82710 | 16/12/2025 | CIVIC CENTRE COORDINATOR | PAYMENT | \$ 1,520.91 |
| X0000000000000008185 | 19/11/2025 | BUNNINGS | Thermometers | \$ 43.56 |
| X0000000000000008200 | 20/11/2025 | FACEBOOK | Social Media Advertising & Promotion | \$ 32.00 |
| X0000000000000008197 | 22/11/2025 | COLES | Lemons | \$ 3.60 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|---|---|-------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| X000000000000008334 | 24/11/2025 | AMAZON PRIME VIDEO | Movie Streaming for Event- Die Hard | \$ 14.99 |
| X000000000000008335 | 27/11/2025 | BK SIGNS | Corflute Signs | \$ 167.48 |
| X000000000000008337 | 29/11/2025 | FACEBOOK | Social Media Advertising | \$ 20.91 |
| X000000000000008355 | 05/12/2025 | COLES | Lemons | \$ 7.90 |
| X000000000000008356 | 05/12/2025 | COLES | Lime Juice & Lemons | \$ 155.88 |
| X000000000000008357 | 10/12/2025 | JB HI FI | USB Adaptor & Blue Tooth Receiver | \$ 119.29 |
| X000000000000008333 | 11/12/2025 | SPOTIFY | Music Streaming | \$ 22.99 |
| X000000000000008336 | 11/12/2025 | FACEBOOK | Social Media Advertising | \$ 27.81 |
| X000000000000008338 | 11/12/2025 | BROOME POST SHOP | Approved Manager Leisa Wells | \$ 207.00 |
| X000000000000008379 | 12/12/2025 | DEPARTMENT OF LOCAL GOVERNMENT SPORT & CULTURE | Liquor License | \$ 697.50 |
| EFT82711 | 16/12/2025 | CIVIL OPERATIONS SUPERVISOR | PAYMENT | \$ 833.54 |
| X000000000000008190 | 24/11/2025 | CARPET PAINT AND TILE | Paint- Green & White Shire Signs | \$ 344.50 |
| X000000000000008314 | 03/12/2025 | ASSORTED SIGNS | Sign Brackets Sector 2 | \$ 113.70 |
| X000000000000008315 | 04/12/2025 | NWH SOLUTION PTY LTD | Parts- The Emulsion Pump | \$ 44.17 |
| X000000000000008316 | 04/12/2025 | STREETER & MALE HARDWARE | Torches (Cyclone Preparation) | \$ 118.80 |
| X000000000000008317 | 04/12/2025 | HARVEY NORMAN | Charging Cord- Work Phone | \$ 24.95 |
| X000000000000008358 | 11/12/2025 | BUNNINGS | Timber Park Sign Maintenance Items | \$ 187.42 |
| EFT82712 | 16/12/2025 | DIRECTOR CORPORATE SERVICES | PAYMENT | \$ 668.62 |
| X000000000000008329 | 09/12/2025 | MICROSOFT | Microsoft Azure Licensing | \$ 668.62 |
| EFT82713 | 16/12/2025 | EXECUTIVE SUPPORT OFFICER- DEVELOPMENT SERVICES | PAYMENT | \$ 95.80 |
| X000000000000008380 | 12/12/2025 | COLES | Catering- Directorate Meeting | \$ 90.10 |
| X000000000000008381 | 16/12/2025 | W AND V FONG PTY LTD | Water Sampling- Planning | \$ 5.70 |
| EFT82714 | 16/12/2025 | EXECUTIVE SUPPORT OFFICER- INFRASTRUCTURE | PAYMENT | \$ 1,162.04 |
| X000000000000008311 | 04/12/2025 | CORPORATE TRAVEL MANAGER | Service Fee- Staff Training Ranger Services Accommodation | \$ 12.39 |
| X000000000000008312 | 04/12/2025 | CORPORATE TRAVEL MANAGER | Service Fee- Staff Training Ranger Services Accommodation | \$ 13.98 |
| X000000000000008313 | 04/12/2025 | CORPORATE TRAVEL MANAGER | Staff Training- Ranger Services Accommodation | \$ 1,035.67 |
| X000000000000008342 | 09/12/2025 | HARVEY NORMAN | Glass Milk Jar- CEO Office | \$ 100.00 |
| EFT82715 | 16/12/2025 | FLEET/STORE ADMINISTRATOR | PAYMENT | \$ 1,883.61 |
| X000000000000008178 | 18/11/2025 | BROOME PROGRESSIVE SUPPLIES | Sunscreen | \$ 79.26 |
| X000000000000008179 | 20/11/2025 | J BLACKWOOD & SON P/L | Store Items- PPE | \$ 631.55 |
| X000000000000008295 | 02/12/2025 | RED DIRT AUTO ELECTRICAL | Twin Core Electrical Cable | \$ 57.95 |
| X000000000000008299 | 03/12/2025 | BROOME BOLT SUPPLIES | Nuts & Bolts | \$ 37.62 |
| X000000000000008343 | 04/12/2025 | BROOME BOLT SUPPLIES | Bolts | \$ 5.50 |
| X000000000000008344 | 05/12/2025 | BROOME BOLT SUPPLIES | Rotor Broach | \$ 63.58 |
| X000000000000008345 | 05/12/2025 | BROOME BOLT SUPPLIES | Impact Socket 19mm | \$ 8.25 |
| X000000000000008346 | 08/12/2025 | RED DIRT AUTO ELECTRICAL | Twin Core Red/Black Wire | \$ 57.85 |
| X000000000000008349 | 08/12/2025 | RED DIRT AUTO ELECTRICAL | 2 Pin Connector | \$ 10.35 |
| X000000000000008351 | 10/12/2025 | STREETER & MALE HARDWARE | Jigsaw Blades & Round Knob | \$ 31.10 |
| X000000000000008352 | 11/12/2025 | J BLACKWOOD & SON P/L | Depot Store- PPE | \$ 587.88 |
| X000000000000008391 | 11/12/2025 | BP BROOME CENTRAL | Fuel Expense | \$ 78.97 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|---|---|-------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| X000000000000008392 | 15/12/2025 | RED DIRT AUTO ELECTRICAL | Battery | \$ 199.85 |
| X000000000000008393 | 16/12/2025 | RED DIRT AUTO ELECTRICAL | Relay 12V 30/20A | \$ 33.90 |
| EFT82716 | 16/12/2025 | HORTICULTURE SUPERVISOR | PAYMENT | \$ 157.73 |
| X000000000000008369 | 16/12/2025 | J BLACKWOOD & SON P/L | Hard Hats & Brims | \$ 157.73 |
| EFT82717 | 16/12/2025 | ICT COORDINATOR | PAYMENT | \$ 1,077.65 |
| X000000000000008371 | 10/12/2025 | GO DADDY | Subscription Renewal | \$ 849.95 |
| X000000000000008372 | 12/12/2025 | ZOHO CORP PTY | Additional License | \$ 194.70 |
| X000000000000008374 | 15/12/2025 | ALLVOLTS POWR SOLUTIONS | Power Adapter- UPS Project | \$ 33.00 |
| EFT82718 | 16/12/2025 | LIBRARY COORDINATOR | PAYMENT | \$ 86.96 |
| X000000000000008162 | 17/11/2025 | MY POST BUSINESS | Interlibrary Loan Postal Charges | \$ 21.18 |
| X000000000000008211 | 21/11/2025 | MY POST BUSINESS | Interlibrary Loan Postal Charges | \$ 32.89 |
| X000000000000008328 | 05/12/2025 | MY POST BUSINESS | Interlibrary Loan Postal Charges | \$ 11.15 |
| X000000000000008375 | 12/12/2025 | MY POST BUSINESS | Interlibrary Loan Postal Charges | \$ 21.74 |
| EFT82719 | 16/12/2025 | MANAGER - COMMUNITY FACILITIES | PAYMENT | \$ 418.11 |
| X000000000000008180 | 20/11/2025 | CLARK POOLS & SPAS BROOME | Non Slip Mat - Haynes Oval Kiosk | \$ 72.95 |
| X000000000000008354 | 10/12/2025 | SAFETYQUIP WA PTY LTD | BRAC - Equipment For Install | \$ 310.55 |
| X000000000000008414 | 12/12/2025 | BUNNINGS | BRAC Sundry Equipment - Cable Ties | \$ 34.61 |
| EFT82720 | 16/12/2025 | MANAGER ENGINEERING | PAYMENT | \$ 485.00 |
| X000000000000008353 | 08/12/2025 | XERO | Cemetery Survey markers | \$ 485.00 |
| EFT82721 | 16/12/2025 | MANAGER GOVERNANCE, STRATEGY AND RISK | PAYMENT | \$ 96.61 |
| X000000000000008390 | 02/12/2025 | IT VISON | AI Training Course- Finance | \$ 96.61 |
| EFT82722 | 16/12/2025 | MARKETING AND COMMUNICATIONS OFFICER | PAYMENT | \$ 240.43 |
| X000000000000008164 | 18/11/2025 | INTERNATIONAL TRANSACTION FEE | International Transaction Fee | \$ 11.14 |
| X000000000000008327 | 02/12/2025 | COLES ONLINE | Catering- Christmas Party | \$ 195.00 |
| X000000000000008296 | 03/12/2025 | BP SHINJU BROOME | Catering- IDPWD Event | \$ 13.30 |
| X000000000000008297 | 04/12/2025 | CANVA | Canva Subscription- December | \$ 20.99 |
| EFT82723 | 16/12/2025 | OPERATIONS COORDINATOR | PAYMENT | \$ 358.97 |
| X000000000000008419 | 11/12/2025 | BUNNINGS | Playground Maintenance Repairs | \$ 51.68 |
| X000000000000008420 | 16/12/2025 | CARPET PAINT AND TILE | Playground Maintenance Repairs | \$ 183.00 |
| X000000000000008421 | 16/12/2025 | NORTRUSS BUILDERS SUPPLIES | Playground Maintenance Repairs | \$ 124.29 |
| EFT82724 | 16/12/2025 | PARKS AND GARDENS SUPERVISOR | PAYMENT | \$ 574.42 |
| X000000000000008319 | 09/12/2025 | GALVINS PLUMBING SUPPLIES | 2 Part Epoxy Hardener- BRAC Pump Repair | \$ 70.07 |
| X000000000000008325 | 09/12/2025 | STREETER & MALE HARDWARE | Replacement Button Batteries- Retic Controllers | \$ 24.60 |
| X000000000000008331 | 10/12/2025 | BROOME BOLT SUPPLIES | Replacement Shackles- Town Shade Sails | \$ 103.95 |
| X000000000000008332 | 10/12/2025 | BUNNINGS | Replacement Hooks- Shade Sail Pulleys | \$ 17.18 |
| X000000000000008330 | 11/12/2025 | BROOME SCOOTERS | Chainsaw Sharpener Part | \$ 200.00 |
| X000000000000008359 | 12/12/2025 | RS COMPONENTS | Security Keys- Bin Enclosures | \$ 158.62 |
| EFT82725 | 16/12/2025 | PLACE ACTIVATION & ENGAGEMENT COORDINATOR | PAYMENT | \$ 572.59 |
| X000000000000008339 | 07/12/2025 | BP SHINJU BROOME | Catering- Christmas Event | \$ 14.00 |
| X000000000000008340 | 07/12/2025 | WOOLWORTHS | Catering- Christmas Event | \$ 30.00 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|--|--|-------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| X000000000000008341 | 07/12/2025 | COLES | Youth Christmas Party Activity | \$ 26.99 |
| X000000000000008360 | 12/12/2025 | KMART | YAC Activity Supplies | \$ 15.00 |
| X000000000000008361 | 12/12/2025 | WOOLWORTHS | YAC Meeting Supplies | \$ 40.00 |
| X000000000000008362 | 15/12/2025 | ROADSHOW FILMS | Film Blanket Licence | \$ 446.60 |
| EFT82726 | 16/12/2025 | PROPERTY MAINTENANCE OFFICER | PAYMENT | \$ 4,288.30 |
| X000000000000008448 | 25/11/2025 | BROOME BOLT SUPPLIES | Cable Beach Ablutions- Bolt To Mount Holders | \$ 10.56 |
| X000000000000008449 | 26/11/2025 | BROOME BOLT SUPPLIES | Materials- Town Beach Jetty Repairs | \$ 491.92 |
| X000000000000008450 | 26/11/2025 | BROOME BOLT SUPPLIES | Materials- Town Beach Jetty Repairs | \$ 51.04 |
| X000000000000008436 | 28/11/2025 | HARVEY NORMAN | Shire Housing- Appliances For Fit out | \$ 2,042.00 |
| X000000000000008451 | 28/11/2025 | HARVEY NORMAN | Shire Housing- Appliances For Fit out | \$ 1,662.00 |
| X000000000000008452 | 04/12/2025 | BROOME BOLT SUPPLIES | Social Club Fridge | \$ 8.80 |
| X000000000000008453 | 13/12/2025 | BUNNINGS | Shire Housing- Tools For Fit out | \$ 21.98 |
| EFT82727 | 16/12/2025 | SENIOR CUSTOMER SERVICE OFFICER | PAYMENT | \$ 921.70 |
| X000000000000008176 | 19/11/2025 | TRANSPORT WA PERTH | Shire Of Broome Licence Plates | \$ 450.00 |
| X000000000000008177 | 19/11/2025 | KMART | Utensils Chambers | \$ 17.20 |
| X000000000000008298 | 02/12/2025 | WOOLWORTHS | Catering- Council Workshop | \$ 35.70 |
| X000000000000008300 | 04/12/2025 | TRANSPORT WA PERTH | Shire Of Broome Licence Plates | \$ 225.00 |
| X000000000000008347 | 10/12/2025 | OFFICE NATIONAL BROOME | Stationery- Administration | \$ 164.80 |
| X000000000000008348 | 10/12/2025 | WOOLWORTHS | Catering- Council Workshop | \$ 16.00 |
| X000000000000008373 | 15/12/2025 | OFFICE NATIONAL BROOME | Stationery- Administration | \$ 13.00 |
| EFT82728 | 16/12/2025 | SENIOR PROPERTY & LEASING OFFICER | PAYMENT | \$ 624.00 |
| X000000000000008308 | 20/11/2025 | KMART | Shire Housing - Fit out | \$ 168.00 |
| X000000000000008309 | 22/11/2025 | KMART | Shire Housing - Fit out | \$ 28.00 |
| X000000000000008310 | 01/12/2025 | KMART | Shire Housing - Fit out | \$ 158.00 |
| X000000000000008324 | 08/12/2025 | BUY DIRECT ONLINE FURNITURE | Table Top Joiners- Administration Building | \$ 270.00 |
| EFT82729 | 16/12/2025 | SPORT & RECREATION FACILITY COORDINATOR | PAYMENT | \$ 1,024.13 |
| X000000000000008322 | 02/12/2025 | BUNNINGS | Clips For Holding Wires | \$ 15.75 |
| X000000000000008321 | 03/12/2025 | NORTHPHARM BROOME PHARMACY | Ventolin For First Aid Kit | \$ 12.95 |
| X000000000000008320 | 08/12/2025 | SPORTSPOWER BROOME | Netballs | \$ 120.00 |
| X000000000000008323 | 08/12/2025 | BUNNINGS | Buckets | \$ 17.58 |
| X000000000000008363 | 09/12/2025 | OFFICE NATIONAL BROOME | Laminating Puches | \$ 35.25 |
| X000000000000008365 | 10/12/2025 | WOOLWORTHS | Milk | \$ 125.10 |
| X000000000000008364 | 13/12/2025 | DEPARTMENT OF LOCAL GOVERNMENT SPORT & CULTURE | Annual Liquor Licence | \$ 697.50 |
| EFT82730 | 16/12/2025 | WASTE SUPERVISOR | PAYMENT | \$ 663.71 |
| X000000000000008302 | 24/11/2025 | BOC LIMITED | Oxygen & Acetylene For Waste Work Shed | \$ 179.08 |
| X000000000000008303 | 27/11/2025 | J BLACKWOOD & SON P/L | Crib Room Supplies | \$ 79.20 |
| X000000000000008307 | 27/11/2025 | BROOME PROGRESSIVE SUPPLIES | Hand Cleaner | \$ 103.96 |
| X000000000000008301 | 04/12/2025 | OFFICE NATIONAL BROOME | Office Supplies | \$ 147.27 |
| X000000000000008326 | 10/12/2025 | J BLACKWOOD & SON P/L | Silicon Sealant | \$ 7.55 |
| X000000000000008387 | 11/12/2025 | OFFICE NATIONAL BROOME | Office Planner | \$ 28.95 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|---|--|-------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| X000000000000008388 | 11/12/2025 | AMPOL BROOME | Fuel- Air Compressor | \$ 25.75 |
| X000000000000008386 | 15/12/2025 | NWH SOLUTION PTY LTD | Fittings For Water Pump | \$ 91.95 |
| EFT82731 | 16/12/2025 | WORK HEALTH, SAFETY AND WELLBEING OFFICER | PAYMENT | \$ 634.83 |
| X000000000000008304 | 04/12/2025 | KMART | Children Gifts- Staff Christmas Event | \$ 490.50 |
| X000000000000008305 | 04/12/2025 | KMART | Children Gifts- Staff Christmas Event | -\$ 17.50 |
| X000000000000008306 | 04/12/2025 | BREATHALYSER SALES | Breathalyser Calibration | \$ 121.00 |
| X000000000000008350 | 04/12/2025 | KMART | Supplies -Staff Christmas Event | -\$ 20.00 |
| X000000000000008368 | 16/12/2025 | WESTERN DIAGNOSTIC PATHOLOGY | Pre- Employment Check- Staff Expense | \$ 60.83 |
| DD35116.1 | 16/12/2025 | PROPERTY MAINTENANCE OFFICER | PAYMENT | \$ 708.06 |
| X000000000000008454 | 05/12/2025 | BUNNINGS | Administration- Desk Maintenance | \$ 86.24 |
| X000000000000008455 | 02/12/2025 | SNAP REMOVALS PTY LTD | Shire Housing- Appliance Moving | \$ 473.58 |
| X000000000000008456 | 03/12/2025 | METLAM AUSTRALIA PTY LTD | Supply Shower Seat Bracket- Kimberley Regional Offices | \$ 113.88 |
| X000000000000008462 | 03/12/2025 | BUNNINGS | Shire Housing- Equipment | \$ 14.36 |
| X000000000000008292 | 27/11/2025 | NORTH WEST LOCKSMITH | Shire Housing- Extra Meter Box Locks | \$ 20.00 |
| DD35116.2 | 16/12/2025 | CIVIC CENTRE COORDINATOR | PAYMENT | \$ 9.66 |
| X000000000000008457 | 13/12/2025 | FACEBOOK | Advertising- Civic Centre | \$ 9.66 |
| DD35116.3 | 16/12/2025 | LIBRARY COORDINATOR | PAYMENT | \$ 56.65 |
| X000000000000008212 | 24/11/2025 | KMART | Earphones For Sale At Library Counter | \$ 26.00 |
| X000000000000008263 | 28/11/2025 | MY POST BUSINESS | Interlibrary Loan Postal Charge | \$ 11.15 |
| X000000000000008264 | 26/11/2025 | BUNNINGS | Small Storage Containers | \$ 19.50 |
| DD35116.4 | 16/12/2025 | EXECUTIVE SUPPORT OFFICER- INFRASTRUCTURE | PAYMENT | \$ 1,617.78 |
| X000000000000008213 | 19/11/2025 | CORPORATE TRAVEL MANAGER | Service Fee- Study Tour S CEO Accommodation | \$ 53.11 |
| X000000000000008214 | 19/11/2025 | CORPORATE TRAVEL MANAGER | Service Fee- Study Tour S CEO Accommodation | \$ 12.39 |
| X000000000000008215 | 19/11/2025 | CORPORATE TRAVEL MANAGER | Service Fee- Study Tour Cr. C. Mitchell Accommodation | \$ 12.39 |
| X000000000000008216 | 19/11/2025 | CORPORATE TRAVEL MANAGER | Service Fee- Study Tour Cr. C. Mitchell Accommodation | \$ 4.08 |
| X000000000000008217 | 19/11/2025 | CORPORATE TRAVEL MANAGER | Service Fee- Study Tour S CEO Accommodation | \$ 53.11 |
| X000000000000008218 | 19/11/2025 | CORPORATE TRAVEL MANAGER | Service Fee- Study Tour S CEO Accommodation | \$ 12.39 |
| X000000000000008220 | 19/11/2025 | CORPORATE TRAVEL MANAGER | Service Fee- Study Tour Ranger Services Accommodation | \$ 6.13 |
| X000000000000008258 | 29/11/2025 | QANTAS AIRWAYS LIMITED | State Council Cr. C Mitchell Flights | \$ 1,458.05 |
| X000000000000008259 | 01/12/2025 | CORPORATE TRAVEL MANAGER | Service Fee- State Council Cr. C Mitchell Flights | \$ 6.13 |
| DD35116.5 | 16/12/2025 | PLACE ACTIVATION & ENGAGEMENT COORDINATOR | PAYMENT | \$ 637.91 |
| X000000000000008219 | 24/11/2025 | BROOME PROGRESSIVE SUPPLIES | Volunteer Day Event Supplies | \$ 26.16 |
| X000000000000008225 | 25/11/2025 | WOOLWORTHS | YAC Meeting Supplies | \$ 20.20 |
| X000000000000008252 | 26/11/2025 | KMART | Volunteer Day Event Supplies | \$ 97.80 |
| X000000000000008253 | 26/11/2025 | KMART | Volunteer Day Event Supplies | \$ 65.00 |
| X000000000000008254 | 26/11/2025 | WOOLWORTHS | Volunteer Day Event Supplies | \$ 12.00 |
| X000000000000008171 | 19/11/2025 | WOOLWORTHS | Catering DAIP Meeting November 2025 | \$ 68.20 |
| X000000000000008172 | 20/11/2025 | KMART | International Day People With Disability Supplies | \$ 58.20 |
| X000000000000008173 | 20/11/2025 | KMART | Volunteer Day Event Supplies | \$ 39.00 |
| X000000000000008174 | 20/11/2025 | KMART | Volunteer Day Event Supplies | \$ 5.00 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|---|--|-------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| X000000000000008287 | 01/12/2025 | KMART | Volunteer Day Event Supplies | \$ 61.00 |
| X000000000000008288 | 01/12/2025 | WOOLWORTHS | IDPWD Event Supplies | \$ 49.00 |
| X000000000000008289 | 01/12/2025 | BROOME PROGRESSIVE SUPPLIES | Volunteer Day Event Supplies | \$ 26.95 |
| X000000000000008290 | 03/12/2025 | KMART | Christmas Event Supplies | \$ 87.00 |
| X000000000000008291 | 03/12/2025 | WOOLWORTHS | Christmas Event Supplies | \$ 22.40 |
| DD35116.6 | 16/12/2025 | OPERATIONS COORDINATOR | PAYMENT | \$ 1,005.40 |
| X000000000000008165 | 19/11/2025 | GIGGEAR AUSTRALIA | Stencils For Line Marking | \$ 467.50 |
| X000000000000008228 | 25/11/2025 | INTERNATIONAL TRANSACTION FEE | International Transaction Fee | \$ 6.06 |
| X000000000000008168 | 18/11/2025 | BROOME BOLT SUPPLIES | Tooling For Patching Truck | \$ 59.38 |
| X000000000000008243 | 25/11/2025 | SPATIAL NETWORKS INC. | Fulcrum Professional - User Licenses | \$ 242.46 |
| X000000000000008170 | 19/11/2025 | KENNARDS HIRE | Demo Saw Hire- Road Patching | \$ 230.00 |
| DD35116.7 | 16/12/2025 | MANAGER - COMMUNITY FACILITIES | PAYMENT | \$ 306.11 |
| X000000000000008221 | 21/11/2025 | BUNNINGS | Gas Bottle - Haynes Kiosk | \$ 31.50 |
| X000000000000008230 | 27/11/2025 | BROOME POST SHOP | Postage For Chlorine Pump Return - BRAC | \$ 117.35 |
| X000000000000008268 | 02/12/2025 | THINK WATER BROOME | BRAC Plant Room Solenoid | \$ 157.26 |
| DD35116.8 | 16/12/2025 | BRAC OPERATIONS SUPERVISOR | PAYMENT | \$ 1,957.21 |
| X000000000000008224 | 25/11/2025 | INTERNATIONAL TRANSACTION FEE | International Transaction Fee | \$ 6.31 |
| X000000000000008231 | 21/11/2025 | WOOLWORTHS | Swim Nappies- BRAC | \$ 88.00 |
| X000000000000008232 | 24/11/2025 | BUNNINGS | Taps & Plumbing Tape- BRAC | \$ 31.04 |
| X000000000000008233 | 24/11/2025 | BUNNINGS | Stainless Steel Nuts- BRAC | \$ 3.77 |
| X000000000000008234 | 24/11/2025 | REPCO | Tool Kit- BRAC | \$ 452.00 |
| X000000000000008235 | 24/11/2025 | WOOLWORTHS | Milk- BRAC | \$ 7.60 |
| X000000000000008236 | 24/11/2025 | REPCO | Deep Cycle Battery Manual Pool Cleaner- BRAC | \$ 345.00 |
| X000000000000008237 | 25/11/2025 | ZOOMSHIFT | Zoom shift Roster Platform- BRAC | \$ 252.29 |
| X000000000000008273 | 25/11/2025 | SMS BROADCAST PTY LTD | Bulk SMS Credit- BRAC | \$ 666.60 |
| X000000000000008274 | 27/11/2025 | BUNNINGS | Cloth Tape- BRAC | \$ 24.80 |
| X000000000000008275 | 27/11/2025 | BUNNINGS | Water Container- BRAC | \$ 79.80 |
| DD35116.9 | 16/12/2025 | SPORT & RECREATION FACILITY COORDINATOR | PAYMENT | \$ 662.00 |
| X000000000000008229 | 26/11/2025 | KMART | Activity Supplies- School Holiday Program | \$ 580.00 |
| X000000000000008270 | 28/11/2025 | OFFICE NATIONAL BROOME | Markers & Notebooks- BRAC | \$ 30.80 |
| X000000000000008271 | 01/12/2025 | WOOLWORTHS | Milk- BRAC | \$ 6.40 |
| X000000000000008272 | 28/11/2025 | WOOLWORTHS | Paper Cups- BRAC | \$ 44.80 |
| DD35116.10 | 16/12/2025 | FLEET/STORE ADMINISTRATOR | PAYMENT | \$ 1,467.15 |
| X000000000000008238 | 21/11/2025 | BAWX PTY LTD | Aluminium Plate | \$ 110.00 |
| X000000000000008239 | 21/11/2025 | BROOME BOLT SUPPLIES | Tools For Working Aluminium | \$ 267.85 |
| X000000000000008240 | 21/11/2025 | GERALDINE NOMINEES PL | Parts For Hook truck | \$ 214.62 |
| X000000000000008241 | 24/11/2025 | BUNNINGS | Paper Towel | \$ 10.00 |
| X000000000000008244 | 25/11/2025 | REPCO | Tools For Trailer | \$ 107.55 |
| X000000000000008249 | 26/11/2025 | J BLACKWOOD & SON P/L | Sharps Containers | \$ 333.41 |
| X000000000000008250 | 26/11/2025 | GERALDINE NOMINEES PL | Fuel Line | \$ 33.66 |
| X000000000000008280 | 28/11/2025 | LINMAC BEARING EQUIPMENT BROOME | V Belt | \$ 12.66 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|---|---|---------------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| X000000000000008281 | 28/11/2025 | REPCO | LED Taillight | \$ 76.51 |
| X000000000000008282 | 02/12/2025 | RED DIRT AUTO ELECTRICAL | Battery | \$ 155.95 |
| X000000000000008283 | 02/12/2025 | TRANSPORT WA BROOME | New Registration Plates | \$ 32.00 |
| X000000000000008293 | 04/12/2025 | REPCO | Degreaser Lubricant Sprays | \$ 77.94 |
| X000000000000008294 | 05/12/2025 | KIMBERLEY TRAILER PARTS | Winch Handle | \$ 35.00 |
| DD35116.11 | 16/12/2025 | CIVIL OPERATIONS SUPERVISOR | PAYMENT | \$ 510.90 |
| X000000000000008242 | 27/11/2025 | CARPET PAINT AND TILE | Paint For Green & White Timber Signs | \$ 124.50 |
| X000000000000008265 | 02/12/2025 | CARPET PAINT AND TILE | Paint For Green & White Timber Signs | \$ 252.50 |
| X000000000000008266 | 01/12/2025 | BUNNINGS | Sand For Cold Mix Road Maintenance | \$ 32.70 |
| X000000000000008267 | 25/11/2025 | BROOMECRETE | Sand For Cold Mix Road Maintenance | \$ 101.20 |
| DD35116.12 | 16/12/2025 | SENIOR CUSTOMER SERVICE OFFICER | PAYMENT | \$ 274.40 |
| X000000000000008245 | 25/11/2025 | WOOLWORTHS | Councillor Workshop | \$ 25.87 |
| X000000000000008269 | 27/11/2025 | COLES | Catering- CEO 60 | \$ 248.53 |
| DD35116.13 | 16/12/2025 | MARKETING AND COMMUNICATIONS OFFICER | PAYMENT | \$ 1,255.70 |
| X000000000000008246 | 27/11/2025 | BUSHY'S PIZZA | Catering- Staff Christmas Party | \$ 358.99 |
| X000000000000008247 | 18/11/2025 | GRAMMARLY | Annual Grammarly Subscription | \$ 445.61 |
| X000000000000008248 | 19/11/2025 | NEWS PTY LIMITED | The Australian Subscription November 2025 | \$ 32.00 |
| X000000000000008278 | 28/11/2025 | CAMPAIGN MONITOR | Campaign Monitor Subscription November 2025 | \$ 419.10 |
| DD35116.14 | 16/12/2025 | EXECUTIVE SUPPORT OFFICER- DEVELOPMENT SERVICES | PAYMENT | \$ 304.70 |
| X000000000000008251 | 25/11/2025 | J TAGZ PTY LTD | Animal Registration Tags- Dogs | \$ 304.70 |
| DD35116.15 | 16/12/2025 | WASTE EDUCATION OFFICER | PAYMENT | \$ 426.00 |
| X000000000000008255 | 25/11/2025 | WOOLWORTHS | Catering- Gift-wrapping Workshop | \$ 25.60 |
| X000000000000008256 | 27/11/2025 | RENTALCARS.COM | Ambassador Car Hire- Australia Day 2026 | \$ 400.40 |
| DD35116.16 | 16/12/2025 | WORK HEALTH, SAFETY AND WELLBEING OFFICER | PAYMENT | \$ 963.95 |
| X000000000000008257 | 28/11/2025 | BROOME FISHING CLUB | Deposit- Staff Christmas Party | \$ 508.00 |
| X000000000000008284 | 04/12/2025 | BROOME POST SHOP | Gift Card Staff- Long Service Award | \$ 455.95 |
| DD35116.17 | 16/12/2025 | MANAGER PEOPLE AND CULTURE | PAYMENT | \$ 1,855.70 |
| X000000000000008260 | 27/11/2025 | BROOME POST SHOP | Gift Cards - Staff Awards | \$ 767.85 |
| X000000000000008261 | 27/11/2025 | BROOME POST SHOP | Gift Cards - Staff Awards | \$ 631.90 |
| X000000000000008262 | 27/11/2025 | BROOME POST SHOP | Gift Cards - Staff Awards | \$ 455.95 |
| DD35116.18 | 16/12/2025 | PARKS AND GARDENS SUPERVISOR | PAYMENT | \$ 184.20 |
| X000000000000008276 | 02/12/2025 | BROOMECRETE | Turf Top Dressing- Town Beach | \$ 59.40 |
| X000000000000008277 | 02/12/2025 | BUNNINGS | Tools- Shade Sail Removal | \$ 33.90 |
| X000000000000008285 | 04/12/2025 | BUNNINGS | Cable Ties- Securing Swings During Cyclone | \$ 51.96 |
| X000000000000008286 | 04/12/2025 | BUNNINGS | Fence Palings- Repair Damage From Stashing | \$ 38.94 |
| DD35116.19 | 16/12/2025 | ICT COORDINATOR | PAYMENT | \$ 39.95 |
| X000000000000008279 | 02/12/2025 | ALLVOLTS POWR SOLUTIONS | UPS Power Adapters & Power Board | \$ 39.95 |
| MUNICIPAL CREDIT CARD TOTAL: | | | | \$ 32,929.74 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - DECEMBER 2025 | | | | |
|---|------------|---|--|----------------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - DECEMBER 2025 | | | | |
| MUNICIPAL DIRECT DEBIT - DECEMBER 2025 | | | | |
| DD # | Date | NAME | Description | Amount |
| DD35007.1 | 05/12/2025 | FORMS EXPRESS PTY LTD | Payment Gateway Fees- November 2025 | \$ 672.87 |
| DD35009.1 | 02/12/2025 | SUPER EMPLOYEE PAYMENT DEFINITIV | Superannuation Fortnight Ending 02.12.2025 | \$ 3,057.19 |
| DD35043.1 | 15/12/2025 | WESTERN AUSTRALIAN TREASURY CORPORATION | Loan No. 197 Interest Payment- Town Beach Development Groyne Project | \$ 54,623.88 |
| DD35075.1 | 24/12/2025 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 100.29 |
| DD35075.2 | 16/12/2025 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 37,022.92 |
| DD35075.3 | 10/12/2025 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 1,199.41 |
| DD35075.4 | 08/12/2025 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 757.80 |
| DD35075.5 | 05/12/2025 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 5,128.19 |
| DD35075.6 | 02/12/2025 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 2,832.65 |
| DD35075.7 | 01/12/2025 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 451.17 |
| DD35075.8 | 23/12/2025 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 1,691.38 |
| DD35075.9 | 22/12/2025 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 16,626.03 |
| DD35077.1 | 30/12/2025 | WATER CORPORATION | Water Use & Service Charge | \$ 40,934.68 |
| DD35077.2 | 23/12/2025 | WATER CORPORATION | Water Use & Service Charge | \$ 3,659.58 |
| DD35077.3 | 12/12/2025 | WATER CORPORATION | Water Use & Service Charge | \$ 3,261.65 |
| DD35079.1 | 29/12/2025 | TELSTRA LIMITED | Phone Usage Charges | \$ 2,672.13 |
| DD35079.2 | 24/12/2025 | TELSTRA LIMITED | Phone Usage Charges | \$ 2,802.43 |
| DD35079.3 | 03/12/2025 | TELSTRA LIMITED | Phone Usage Charges | \$ 111.50 |
| DD35083.1 | 19/12/2025 | COCA COLA AMATIL (HOLDINGS) LTD | Kiosk Supplies- BRAC December 2025 | \$ 2,276.46 |
| DD35099.1 | 09/12/2025 | SUPER EMPLOYEE PAYMENT DEFINITIV | Superannuation Fortnight Ending 09.12.2025 | \$ 96,737.23 |
| DD35099.2 | 23/12/2025 | SUPER EMPLOYEE PAYMENT DEFINITIV | Superannuation Fortnight Ending 23.12.2025 | \$ 100,982.75 |
| DD35075.10 | 18/12/2025 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 66,195.08 |
| MUNICIPAL DIRECT DEBIT TOTAL: | | | | \$ 443,797.27 |

9.4.5 MONTHLY PAYMENT LISTING - JANUARY 2026

| | |
|--------------------------------|-----------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | FRE02 |
| AUTHOR: | Finance Officer |
| CONTRIBUTOR/S: | Nil |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

This report recommends that Council receive the list of payments made under delegated authority, as per the attachment to this report, for January 2026.

BACKGROUND

The Chief Executive Officer (CEO) has delegated authority via Delegation 1.2.20 Payments from the Municipal or Trust Funds, to make payments from the Municipal and Trust funds as per budget allocations and in line with applicable policies.

COMMENT

The Shire provides payments to suppliers by Electronic Funds Transfer (EFT and BPAY), cheque, credit card or direct debit. Attachment 1 provides a list of all payments processed under delegated authority in January 2026.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT***Local Government (Financial Management) Regulations 1996***

12. *Payments from municipal fund or trust fund, restrictions on making*
 - (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
 - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*

- (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

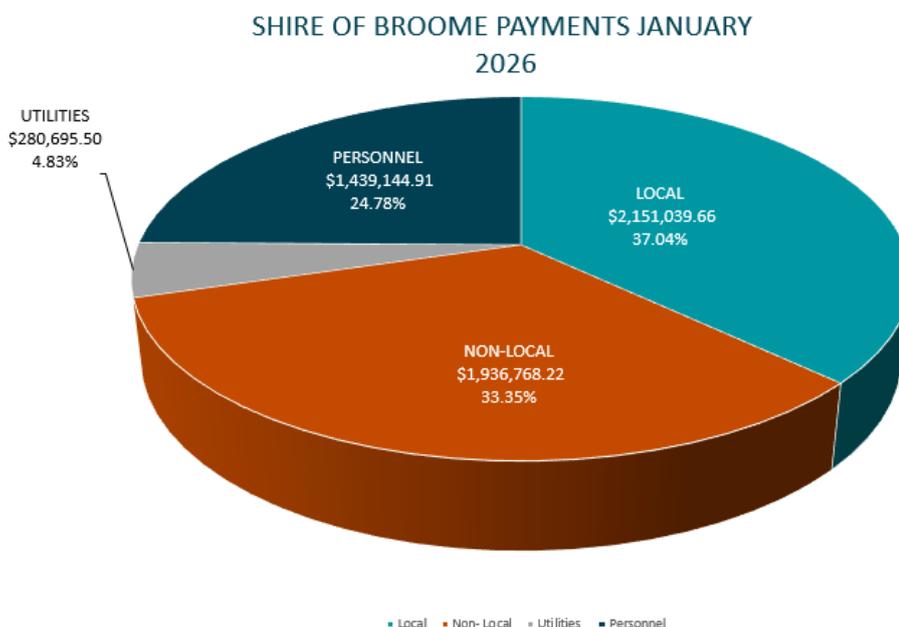
- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
- (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

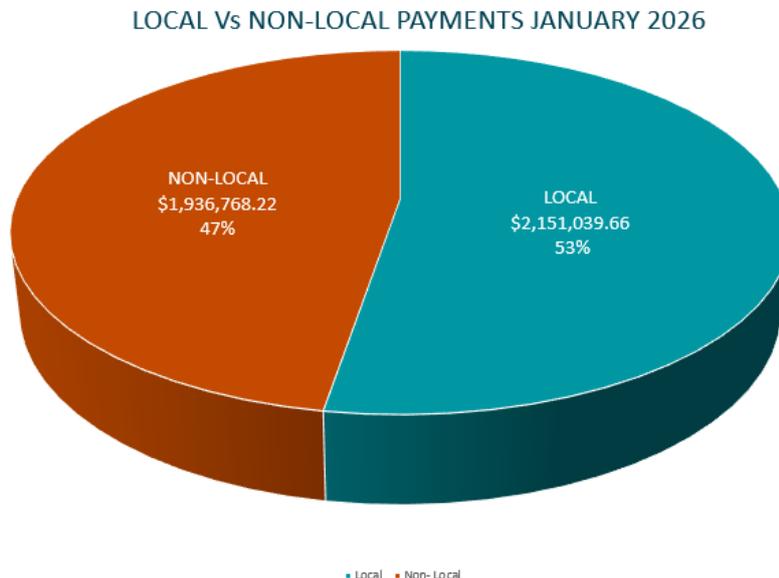
Nil.

FINANCIAL IMPLICATIONS

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:



Note: Personnel payments in this analysis include payroll, superannuation (contained within Direct Debit type payments), payroll tax and other deductions (contained within the EFT Payments type payments).



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for January 2026, after \$1,439,144.91 in personnel payments, \$280,695.50 in utilities, and other non-local sole suppliers were excluded.

YEAR TO DATE CREDITOR PAYMENTS

The table below summarises the total payments made to creditors year to date:

| Month | Cheques | EFT Payments | Direct Debit | Credit Card | Trust | Payroll | Total Creditors |
|--------------|--------------------|-------------------------|------------------------|----------------------|-------------|------------------------|-------------------------|
| Jul-25 | \$ 4,895.35 | \$ 4,634,889.06 | \$ 528,035.87 | \$ 40,093.25 | \$ - | \$ 877,394.96 | \$ 6,085,308.49 |
| Aug-25 | \$ - | \$ 5,504,680.41 | \$ 365,632.93 | \$ 45,381.35 | \$ - | \$ 853,707.24 | \$ 6,769,401.93 |
| Sep-25 | \$ 3,500.00 | \$ 6,108,370.52 | \$ 402,977.55 | \$ 44,223.11 | \$ - | \$ 834,426.18 | \$ 7,393,497.36 |
| Oct-25 | \$ - | \$ 6,082,061.10 | \$ 557,648.24 | \$ 34,571.75 | \$ - | \$ 1,393,817.93 | \$ 8,068,099.02 |
| Nov-25 | \$ - | \$ 4,053,227.00 | \$ 444,421.59 | \$ 34,486.06 | \$ - | \$ 949,687.30 | \$ 5,481,821.95 |
| Dec-25 | \$ 610.40 | \$ 6,161,207.00 | \$ 443,797.27 | \$ 32,929.74 | \$ - | \$ 933,837.26 | \$ 7,572,381.67 |
| Jan-26 | \$ 311.85 | \$ 4,343,202.19 | \$ 543,228.47 | \$ 22,796.01 | \$ - | \$ 898,109.77 | \$ 5,807,648.29 |
| Feb-26 | | | | | | | |
| Mar-26 | | | | | | | |
| Apr-26 | | | | | | | |
| May-26 | | | | | | | |
| Jun-26 | | | | | | | |
| TOTAL | \$ 9,317.60 | \$ 36,887,637.28 | \$ 3,285,741.92 | \$ 254,481.27 | \$ - | \$ 6,740,980.64 | \$ 47,178,158.71 |

RISK

The risk of Council not receiving this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 9 - Effective leadership, advocacy and governance

Objective 9.2 Deliver cost effective, fit-for-purpose assets, facilities and equipment.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(RECOMMENDATION)

Minute No. C/0226/017

Moved: Cr P Taylor

Seconded: Cr S Cooper

REPORT RECOMMENDATION:

That Council:

1. **Receives the list of payments made from the Municipal and Trust Accounts in January 2026, totalling \$5,807,648.29 (Attachment 1) per the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:**
 - a) **EFT Vouchers EFT82588 - EFT82916 totalling \$4,343,202.19;**
 - b) **Municipal Cheque Vouchers 57873– 57874 totalling \$311.85;**
 - c) **Trust Cheque Vouchers 00000 - 00000 totalling \$0.00; and**
 - d) **Municipal Direct Debits, DD35086.1 - DD35173.11 including payroll totalling \$1,441,338.24**
2. **Receives the list of payments made by credit cards in January 2026, totalling \$22,796.01 (contained within Attachment 1) per the requirements of Regulation 13A of the Local Government (Financial Management) Regulations 1996 covering Municipal Direct Debits DD35169.1- DD35169.24.**
3. **Notes the local spend of \$2,151,039.66 included in the amount above, equating to 53% of total payments excluding personnel, utility, and other external sole supplier costs.**

CARRIED UNANIMOUSLY 6/0

Attachments

1. Monthly Payment Listing - January 2026

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|---|--|---------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| EFT # | Date | NAME | Description | Amount |
| EFT82848 | 23/01/2026 | A. CLARK-HALE | Staff Reimbursement- Wellness Package | \$ 150.00 |
| EFT82588 | 05/01/2026 | AARON MANSON (POOL WISDOM) | Pool Chemicals- BRAC RFQ 24/33 | \$ 8,291.21 |
| EFT82651 | 12/01/2026 | AARON MANSON (POOL WISDOM) | Pool Chemicals- BRAC RFQ 24/34 | \$ 3,303.96 |
| EFT82845 | 23/01/2026 | AARON MANSON (POOL WISDOM) | Pool Chemicals- BRAC RFQ 24/35 | \$ 1,301.65 |
| EFT82652 | 12/01/2026 | ABL LANDSCAPING CONTRACTING PTY LTD | Weed Management- Works & Operations | \$ 19,352.33 |
| EFT82777 | 21/01/2026 | ABL LANDSCAPING CONTRACTING PTY LTD | Provision of Weed Management Services- Parks & Gardens RFT25/05 | \$ 12,693.80 |
| EFT82846 | 23/01/2026 | ABL LANDSCAPING CONTRACTING PTY LTD | Landscaping- Broome Visitors Centre RFT25/06 | \$ 13,029.50 |
| EFT82881 | 29/01/2026 | ABL LANDSCAPING CONTRACTING PTY LTD | Landscaping Various Locations RFT25/06 | \$ 2,420.00 |
| EFT82732 | 15/01/2026 | ACURIX NETWORKS PTY LTD | Public Wi-Fi- Library | \$ 497.20 |
| EFT82589 | 05/01/2026 | AFGRI EQUIPMENT AUSTRALIA PTY LTD | Hydraulic Hose Sleeves - Depot | \$ 645.46 |
| EFT82847 | 23/01/2026 | AIT SPECIALISTS PTY LTD | December Review of Fuel Tax Credits- Finance | \$ 581.02 |
| EFT82590 | 05/01/2026 | ALLPEST (BROOME PEST CONTROL) | Termite Treatment- Shire Administration | \$ 190.00 |
| EFT82778 | 21/01/2026 | ASK WASTE MANAGEMENT PTY LTD | Waste & Resource Recovery Strategy- RFQ25-31 | \$ 7,689.00 |
| EFT82591 | 05/01/2026 | AUSSIE BROADBAND LIMITED | Monthly Broadband Charges- ICT | \$ 2,526.70 |
| EFT82733 | 15/01/2026 | AUSSIE BROADBAND LIMITED | Broadband Internet- ICT | \$ 2,526.70 |
| EFT82779 | 21/01/2026 | AUSTRALIA POST | Postage- Shire Administration | \$ 3,111.35 |
| EFT82642 | 09/01/2026 | AUSTRALIAN SERVICES UNION - WA BRANCH | Payroll Deductions/Contributions | \$ 554.50 |
| EFT82826 | 23/01/2026 | AUSTRALIAN SERVICES UNION - WA BRANCH | Payroll Deductions/Contributions | \$ 554.50 |
| EFT82643 | 09/01/2026 | AUSTRALIAN TAXATION OFFICE | Payroll Deductions/Contributions | \$ 135,090.00 |
| EFT82827 | 23/01/2026 | AUSTRALIAN TAXATION OFFICE | Payroll Deductions/Contributions | \$ 137,365.00 |
| EFT82849 | 23/01/2026 | AUSTRALIAN TAXATION OFFICE - ACTIVITY STATEMENT | December Business Activity Statement- Finance | \$ 226,016.00 |
| EFT82592 | 05/01/2026 | AVIAIR | Sponsorship Contribution- Inter-Regional Air Services C/1222/026 | \$ 17,678.10 |
| EFT82653 | 12/01/2026 | BAIRD AUSTRALIA PTY LTD | Coastal Hazard Risk Management & Adaption Plan RFQ24/26 | \$ 17,380.00 |
| EFT82593 | 05/01/2026 | BEYOND BROOME HOSPITALITY PTY LIMITED (BANH MI STREET | Catering- Staff Christmas Party | \$ 3,730.00 |
| EFT82654 | 12/01/2026 | BISHOPP OUTDOOR ADVERTISING PTY LTD | Fight The Bite Advertising- Environmental Health | \$ 1,375.00 |
| EFT82594 | 05/01/2026 | BLACKWOODS | Staff Uniforms- Parks & Gardens | \$ 1,167.98 |
| EFT82655 | 12/01/2026 | BLACKWOODS | Safety Boots- Parks & Gardens | \$ 246.40 |
| EFT82734 | 15/01/2026 | BLACKWOODS | Safety Glasses & Straps- Parks & Gardens | \$ 1,378.03 |
| EFT82780 | 21/01/2026 | BLACKWOODS | Staff Embroidered Hats- RFT23/17 | \$ 5,179.19 |
| EFT82850 | 23/01/2026 | BLACKWOODS | Chemical Spill Kit- BRAC | \$ 271.04 |
| EFT82595 | 05/01/2026 | BOC LIMITED | Oxygen- BRAC | \$ 238.76 |
| EFT82656 | 12/01/2026 | BOC LIMITED | Gas Bottles- Depot | \$ 151.90 |
| EFT82596 | 05/01/2026 | BP AUSTRALIA PTY LTD - FUEL | Fuel- Depot | \$ 9,761.95 |
| EFT82781 | 21/01/2026 | BP AUSTRALIA PTY LTD - FUEL | Diesel- Depot | \$ 17,465.89 |
| EFT82735 | 15/01/2026 | BRENNAN IT PTY LTD | Microsoft Server Licensing | \$ 3,664.32 |
| EFT82882 | 29/01/2026 | BRENNAN IT PTY LTD | Tenable Licensing- ICT | \$ 19,470.18 |
| EFT82736 | 15/01/2026 | BRIGHTHOUSE STRATEGIC CONSULTANTS | Key Worker Accommodation- Business Case | \$ 11,000.00 |
| EFT82737 | 15/01/2026 | BROOKS HIRE | Loader Hire Blue Haze- Works & Operations RFT24/14 | \$ 440.72 |
| EFT82782 | 21/01/2026 | BROOKS HIRE | Knuckle Boom Hire- Parks & Gardens | \$ 87.98 |
| EFT82851 | 23/01/2026 | BROOKS HIRE | Excavator Hire- WMF RFT 24/14 | \$ 3,880.34 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|---|---|--------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| EFT82657 | 12/01/2026 | BROOME CAMPUS NORTH REGIONAL TAFE | Traffic Management Course- Depot | \$ 8,335.28 |
| EFT82597 | 05/01/2026 | BROOME CHAMBER OF COMMERCE & INDUSTRY (INC) | Promotion of The TAP Funding Opportunity | \$ 55.00 |
| EFT82738 | 15/01/2026 | BROOME FURNISHINGS PTY LTD | Furniture- New Shire Dwellings | \$ 14,968.00 |
| EFT82883 | 29/01/2026 | BROOME PHYSIO | Pre-employment Functional Assessment- People & Culture | \$ 269.50 |
| EFT82658 | 12/01/2026 | BROOME PLUMBING & GAS | Water Filter Replacement- Shire Administration | \$ 1,120.00 |
| EFT82852 | 23/01/2026 | BROOME PLUMBING & GAS | Water Fountain Repair- BRAC | \$ 783.50 |
| EFT82884 | 29/01/2026 | BROOME PLUMBING & GAS | Annual Backflow Testing- Residential | \$ 120.00 |
| EFT82598 | 05/01/2026 | BROOME PROGRESSIVE SUPPLIES | Chip Boxes- BRAC | \$ 191.84 |
| EFT82659 | 12/01/2026 | BROOME PROGRESSIVE SUPPLIES | Milk- Depot | \$ 17.18 |
| EFT82739 | 15/01/2026 | BROOME PROGRESSIVE SUPPLIES | Milk- Shire Administration | \$ 72.18 |
| EFT82853 | 23/01/2026 | BROOME PROGRESSIVE SUPPLIES | Kiosk Stock- BRAC | \$ 398.11 |
| EFT82885 | 29/01/2026 | BROOME PROGRESSIVE SUPPLIES | Milk- Shire Administration | \$ 86.61 |
| EFT82834 | 23/01/2026 | BROOME PROPERTY PEOPLE | Staff Rent- February 2026 | \$ 2,389.89 |
| EFT82644 | 09/01/2026 | BROOME SHIRE INSIDE STAFF SOCIAL CLUB | Payroll Deductions/Contributions | \$ 520.00 |
| EFT82828 | 23/01/2026 | BROOME SHIRE INSIDE STAFF SOCIAL CLUB | Payroll Deductions/Contributions | \$ 750.00 |
| EFT82645 | 09/01/2026 | BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB | Payroll Deductions/Contributions | \$ 930.00 |
| EFT82829 | 23/01/2026 | BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB | Payroll Deductions/Contributions | \$ 960.00 |
| EFT82886 | 29/01/2026 | BROOME SMALL ENGINE SERVICES | Parts For Repairs- Depot | \$ 1,003.83 |
| EFT82660 | 12/01/2026 | BROOME TOWING & SALVAGE | Vehicle Towing- Ranger Services | \$ 165.00 |
| EFT82740 | 15/01/2026 | BROOME TOWING & SALVAGE | Vehicle Towing- Rangers | \$ 10,780.00 |
| EFT82783 | 21/01/2026 | BROOME TOWING & SALVAGE | Storage of Town Buses- Ranger Services | \$ 3,410.00 |
| EFT82854 | 23/01/2026 | BROOME TOWING & SALVAGE | Bus Storage- Ranger Services | \$ 2,035.00 |
| EFT82741 | 15/01/2026 | BROOME VETERINARY HOSPITAL | Veterinary Fees December- Ranger Services | \$ 3,075.00 |
| EFT82661 | 12/01/2026 | BROOME CRETE | Tipper Wet Hire- WMF | \$ 9,457.25 |
| EFT82784 | 21/01/2026 | BROOME CRETE | Stabilisation Rocks Rip Rap- Works & Operations | \$ 6,762.97 |
| EFT82742 | 15/01/2026 | BUNNINGS BROOME | Maintenance Materials- Town Beach Waterpark | \$ 389.85 |
| EFT82785 | 21/01/2026 | BUNNINGS BROOME | Timber Bracing- Town Beach | \$ 634.94 |
| EFT82599 | 05/01/2026 | CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOME | O-Ring Fitting- Earth Mover | \$ 235.00 |
| EFT82743 | 15/01/2026 | CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOME | Tyre Fitting & Disposal- Shire Fleet | \$ 3,360.00 |
| EFT82786 | 21/01/2026 | CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOME | Tyre Fitting & Disposal- Shire Fleet | \$ 1,000.00 |
| EFT82887 | 29/01/2026 | CABLE BEACH TYRES CO PTY LTD (GOODYEAR AUTOCARE BROOME | New Tyres Supply Fit & Disposal- Depot | \$ 1,260.00 |
| EFT82744 | 15/01/2026 | CARPET PAINT & TILE CENTRE | Pave Coat Thinners- Property Maintenance | \$ 51.70 |
| EFT82787 | 21/01/2026 | CARPET PAINT & TILE CENTRE | Line Marking Paint- Works & Operations | \$ 1,172.00 |
| EFT82788 | 21/01/2026 | CBCA WA BRANCH (INC) CHILDRENS BOOK COUNCIL OF | Annual Institutional Membership- Library | \$ 80.00 |
| EFT82835 | 23/01/2026 | CHARTER PROPERTY GROUP PTY LTD | Staff Rent- February 2026 | \$ 4,127.85 |
| EFT82646 | 09/01/2026 | CHILD SUPPORT AGENCY | Payroll Deductions/Contributions | \$ 528.41 |
| EFT82830 | 23/01/2026 | CHILD SUPPORT AGENCY | Payroll Deductions/Contributions | \$ 528.41 |
| EFT82600 | 05/01/2026 | CIRCUITWEST INC | Presenter Fee- Taking Liberty Event | \$ 1,650.00 |
| EFT82745 | 15/01/2026 | CLARK EQUIPMENT SALES PTY LTD | Bobcat Filters- Depot | \$ 1,341.82 |
| EFT82746 | 15/01/2026 | CLARK POOLS & SPAS BROOME (NEW) | Pool Servicing- Shire Housing | \$ 232.91 |
| EFT82601 | 05/01/2026 | CLEANAWAY CO PTY LTD | General Waste Skip Empty & Kerbside Collection- RFQ 23-16 | \$ 1,452.48 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|--|---|-----------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| EFT82747 | 15/01/2026 | CLEANAWAY CO PTY LTD | Skip Empty- Depot RFQ 23-16 | \$ 232.50 |
| EFT82789 | 21/01/2026 | CLEANAWAY CO PTY LTD | Kerbside Recycling Collection RFQ 23 - 16 | \$ 202,176.75 |
| EFT82888 | 29/01/2026 | CLEANAWAY CO PTY LTD | Kerbside Bin Repairs- RFQ 23-16 | \$ 10,988.74 |
| EFT82662 | 12/01/2026 | CMA CONTRACTING PTY LTD | Head Contract Claim 8- Cable Beach Foreshore Redevelopment Stage 2 RFT24-10 | \$ 1,225,958.12 |
| EFT82602 | 05/01/2026 | COAST & COUNTRY ELECTRICS | Electrical Maintenance- Town Beach Water Park | \$ 2,427.35 |
| EFT82663 | 12/01/2026 | COAST & COUNTRY ELECTRICS | Shade Sail Customer Brackets- Tolentino Park | \$ 3,741.05 |
| EFT82855 | 23/01/2026 | COAST & COUNTRY ELECTRICS | Generator Full Service- Administration Building | \$ 2,852.70 |
| EFT82790 | 21/01/2026 | CONNECT CALL CENTRE SERVICES | After Hours Call Centre Charges- Shire Administration | \$ 475.86 |
| EFT82664 | 12/01/2026 | CORSIGN WA PTY LTD | Steel-Flex Guideposts- Works & Operations | \$ 13,378.20 |
| EFT82791 | 21/01/2026 | CORSIGN WA PTY LTD | Multiple Sign Order- Works & Operations | \$ 5,586.90 |
| EFT82889 | 29/01/2026 | CORSIGN WA PTY LTD | Steel-Flex Guidepost- Works & Operations | \$ 4,553.45 |
| EFT82665 | 12/01/2026 | DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE) | Repair Pump & Replace Overload Switch- Parks & Gardens | \$ 396.00 |
| EFT82792 | 21/01/2026 | DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE) | Investigate Main Circuit Breaker- BRAC | \$ 572.00 |
| EFT82856 | 23/01/2026 | DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE) | Replace Faulty Led Light- Parks & Gardens Workshop | \$ 1,078.00 |
| EFT82793 | 21/01/2026 | DECKNICIANS WA PTY LTD | Timber Floor Maintenance- Civic Centre | \$ 5,280.00 |
| EFT82748 | 15/01/2026 | DIVERS TAVERN | Alcohol Restock- Civic Centre | \$ 864.00 |
| EFT82666 | 12/01/2026 | DMK - THE KITCHEN | Catering- Ordinary Meeting Council | \$ 312.50 |
| EFT82603 | 05/01/2026 | DOWELL TECH | Cricket Nets- BRAC | \$ 1,419.97 |
| EFT82836 | 23/01/2026 | E. & S. ROWE | Staff Rent- February 2026 | \$ 1,260.12 |
| EFT82857 | 23/01/2026 | E. KERR | Staff Reimbursement- Staff Wellness Package | \$ 150.00 |
| EFT82647 | 09/01/2026 | EASISALARY PTY LTD TA EASI | Payroll Deductions/Contributions | \$ 7,835.58 |
| EFT82831 | 23/01/2026 | EASISALARY PTY LTD TA EASI | Payroll Deductions/Contributions | \$ 8,713.88 |
| EFT82749 | 15/01/2026 | ETC SOLUTIONS | Redesign of Cable, Conduit & Pits- Infrastructure | \$ 605.00 |
| EFT82750 | 15/01/2026 | FIRE & SAFETY SERVICES COMPANY | Fire Equipment Maintenance & Repairs- Various Shire Facilities | \$ 3,360.50 |
| EFT82858 | 23/01/2026 | FIRE & SAFETY SERVICES COMPANY | Tank Repairs- BRAC | \$ 270.60 |
| EFT82667 | 12/01/2026 | FIT2WORK | Police Clearances- New Staff | \$ 616.00 |
| EFT82890 | 29/01/2026 | FLOWERS ON SAVILLE STREET | Australia Day Flowers | \$ 400.00 |
| EFT82751 | 15/01/2026 | FOCUS NETWORKS (PROGRESSIVE CREATIVE SOLUTIONS) | Info Council Uprate- ICT | \$ 2,227.50 |
| EFT82794 | 21/01/2026 | FOCUS NETWORKS (PROGRESSIVE CREATIVE SOLUTIONS) | Synergy Soft- Upgrade | \$ 3,267.00 |
| EFT82604 | 05/01/2026 | FOOTPRINT CLEANING (EMPOWER3 PTY LTD) | Vacate Clean- Property & Leasing | \$ 962.50 |
| EFT82668 | 12/01/2026 | FOOTPRINT CLEANING (EMPOWER3 PTY LTD) | Cleaning- Cable Beach Ablutions | \$ 6,313.32 |
| EFT82752 | 15/01/2026 | G. BISHOPS TRANSPORT SERVICES PTY LTD | Freight- Depot | \$ 2,381.90 |
| EFT82605 | 05/01/2026 | GO GO MEDIA | FM Custom Radio- BRAC | \$ 198.00 |
| EFT82859 | 23/01/2026 | GOOD EARTH GARDEN PRODUCTS PTY LTD | Potting Mix- Parks & Gardens | \$ 643.50 |
| EFT82753 | 15/01/2026 | GOOLARABOOLOO MILLIBINYARRI INDIGENOUS CORPORATION | Cultural Monitoring- Cable Beach Redevelopment | \$ 8,096.00 |
| EFT82795 | 21/01/2026 | GREAT NORTHERN LOGISTICS PTY LTD | Pump Out Grease Trap- BRAC | \$ 1,408.00 |
| EFT82754 | 15/01/2026 | HAMES SHARLEY | McMahon Estate- Subdivision Concept & Cable Beach RFQ 22-20 | \$ 23,484.18 |
| EFT82669 | 12/01/2026 | HARBY ENTERPRISES PTY LTD TA HARBY STUDIOS | Cable Beach Redevelopment Stage 2 - Marketing & Communications RFQ 25/08 | \$ 16,987.30 |
| EFT82755 | 15/01/2026 | HARBY ENTERPRISES PTY LTD TA HARBY STUDIOS | Domain Name Renewal- Marketing & Communications | \$ 550.00 |
| EFT82796 | 21/01/2026 | HARMONY HORTICULTURE | Weed Spraying- WMF & Lot 400 Buckleys Road | \$ 3,789.50 |
| EFT82891 | 29/01/2026 | HERBERT SMITH FREEHILLS KRAMER | Shire Housing Accommodation Leasing Structuring Advice | \$ 11,317.35 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|---|--|--------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| EFT82606 | 05/01/2026 | HORIZON POWER (ELECTRICITY USAGE) | Street Lighting- Electricity Charges | \$ 15,085.72 |
| EFT82607 | 05/01/2026 | HT CLEANING SERVICES PTY LTD | Cleaning- Various Shire Facilities RFT 23-04 | \$ 3,755.40 |
| EFT82670 | 12/01/2026 | HT CLEANING SERVICES PTY LTD | Cleaning Ad Hoc- Civic Centre | \$ 1,776.06 |
| EFT82797 | 21/01/2026 | HT CLEANING SERVICES PTY LTD | Cleaning- Various Shire Facilities RFT22/06 | \$ 56,264.17 |
| EFT82860 | 23/01/2026 | HT CLEANING SERVICES PTY LTD | Event Cleaning- Civic Centre | \$ 1,969.31 |
| EFT82892 | 29/01/2026 | HT CLEANING SERVICES PTY LTD | Cleaning- Various Shire Facilities RFT22/06 | \$ 447.24 |
| EFT82837 | 23/01/2026 | HUTCHINSON REAL ESTATE | Staff Rent- February 2026 | \$ 4,345.24 |
| EFT82893 | 29/01/2026 | HUTCHINSON REAL ESTATE | Staff Rent & Bond- February 2026 | \$ 5,028.57 |
| EFT82756 | 15/01/2026 | IANNELLO DESIGN | Graphic Design- Expression of Interest Information | \$ 1,375.00 |
| EFT82861 | 23/01/2026 | IP & ST ELSON PTY LTD | Crossover Subsidy | \$ 1,000.00 |
| EFT82862 | 23/01/2026 | J. APPERE | Staff Reimbursement- Safety Glasses | \$ 400.00 |
| EFT82757 | 15/01/2026 | J. FRONDA | Staff Reimbursement- Wellness Program | \$ 75.00 |
| EFT82838 | 23/01/2026 | J. HEARSCH | Staff Rent- February 2026 | \$ 2,607.14 |
| EFT82894 | 29/01/2026 | J. WATT | Utilities Reimbursement As Per Contract- DCS | \$ 1,664.01 |
| EFT82895 | 29/01/2026 | JB HI-FI GROUP PTY LTD | Apple iPhone- ICT | \$ 1,182.63 |
| EFT82758 | 15/01/2026 | JOSH BYRNE & ASSOCIATES | Softworks/hard works- Cable Beach Stage 2 | \$ 3,390.42 |
| EFT82672 | 12/01/2026 | K. HILL | Staff Travel Reimbursement | \$ 2,322.24 |
| EFT82863 | 23/01/2026 | K. MASTROEMBO | Staff Reimbursement- Wellness Package | \$ 450.00 |
| EFT82671 | 12/01/2026 | KARRATHA ASPHALT (CORPS & MANNING PAVEMENT SERVICES PTY | Reseal Program- Works & Operations RFT 22/03 | \$ 22,324.94 |
| EFT82673 | 12/01/2026 | KAYNAR GROUP | Excavator Transport Mobilisation- WMF | \$ 6,069.36 |
| EFT82896 | 29/01/2026 | KENNARDS HIRE | Toilet Hire- Halloween Movie Night | \$ 805.60 |
| EFT82798 | 21/01/2026 | KIMBERLEY CONTRACTING | Posi Shell Supply & Application- WMF RFT 23-07 | \$ 37,510.00 |
| EFT82799 | 21/01/2026 | KIMBERLEY CONTRACTING TA MCKENO BLOCKS & PAVERS | Tyre Shredding- WMF | \$ 6,837.60 |
| EFT82674 | 12/01/2026 | KIMBERLEY FITNESS & SUPPORT SERVICES | Group Fitness Aqua- BRAC | \$ 1,521.00 |
| EFT82759 | 15/01/2026 | KIMBERLEY FUEL & OIL SERVICES | Filters- Depot | \$ 1,213.12 |
| EFT82800 | 21/01/2026 | KIMBERLEY FUEL & OIL SERVICES | Polyplex Grease- Depot | \$ 246.18 |
| EFT82760 | 15/01/2026 | KIMBERLEY GARDENING AND MOWING | Garden Maintenance- Shire Housing | \$ 73.70 |
| EFT82675 | 12/01/2026 | KIMBERLEY PROPERTY SETTLEMENTS | Rates Refund- A120783 | \$ 146.75 |
| EFT82608 | 05/01/2026 | KIMBERLEY QUARRY PTY LTD | Road Base- Roe Place | \$ 4,017.19 |
| EFT82609 | 05/01/2026 | KIMBERLEY TREE CARE | Tree Maintenance- China Town | \$ 21,032.00 |
| EFT82897 | 29/01/2026 | KOLORS PTY LTD (PINDAN PRINTING) | Laser Engraving- Marketing & Communications | \$ 132.00 |
| EFT82676 | 12/01/2026 | KS MEDIA | Photography- Town Beach Christmas Party | \$ 612.50 |
| EFT82864 | 23/01/2026 | KS MEDIA | Mosquito Education Video Production- Marketing | \$ 1,500.00 |
| EFT82610 | 05/01/2026 | LANDGATE | Gross Rental Valuation Interim Valuation- Rates | \$ 560.63 |
| EFT82648 | 09/01/2026 | LGRCEU | Payroll Deductions/Contributions | \$ 24.00 |
| EFT82832 | 23/01/2026 | LGRCEU | Payroll Deductions/Contributions | \$ 24.00 |
| EFT82611 | 05/01/2026 | LINMAC BEARING EQUIPMENT | Workshop Consumables- Depot | \$ 1,590.82 |
| EFT82761 | 15/01/2026 | LINMAC BEARING EQUIPMENT | Scarifying Knives & Hydraulic Hoses- Depot | \$ 3,602.85 |
| EFT82677 | 12/01/2026 | LOCK & LOAD LASER TAG | Laser Tag- BRAC School Holiday Program | \$ 1,870.00 |
| EFT82612 | 05/01/2026 | LO-GO APPOINTMENTS | CEO EA Replacement Temporary Agent Staff | \$ 3,749.88 |
| EFT82865 | 23/01/2026 | LO-GO APPOINTMENTS | CEO EA Replacement Temporary Agent Staff | \$ 3,749.88 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|--|--|--------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| EFT82898 | 29/01/2026 | LO-GO APPOINTMENTS | CEO EA Replacement Temporary Agent Staff | \$ 3,749.88 |
| EFT82801 | 21/01/2026 | LRL BROOME MEDICAL CLINIC | Pre Employment Medical- New Employees | \$ 440.00 |
| EFT82899 | 29/01/2026 | MAGIQ SOFTWARE PTY LTD | Magiq Annual Licence Invoice | \$ 8,776.08 |
| EFT82613 | 05/01/2026 | MAIKA'D HANDCRAFTY | Christmas Decorations- Staff Christmas Party | \$ 585.00 |
| EFT82614 | 05/01/2026 | MALCOLM THOMPSON PUMPS PTY LTD | UV Lamp- Town Beach Water Park | \$ 3,084.40 |
| EFT82802 | 21/01/2026 | MAMMOTH SECURITY PTY LTD (SIGNATURE SECURITY GROUP) | Annual Alarm Monitoring- Various Shire Facilities | \$ 1,294.83 |
| EFT82762 | 15/01/2026 | MARKETFORCE(OMNICOM) | Text Advertising- Local Government Tenders RFT 25-12 | \$ 691.25 |
| EFT82678 | 12/01/2026 | MCCORRY BROWN EARTHMOVING PTY LTD | Subdivisional Paths Program- Infrastructure RFT25/02 | \$ 39,920.76 |
| EFT82900 | 29/01/2026 | MCCORRY BROWN EARTHMOVING PTY LTD | Provision of Machinery & Labour Top Dress- Male Oval | \$ 33,115.50 |
| EFT82803 | 21/01/2026 | MCLEODS LAWYERS | Legal Advice- Rates Exemption Application | \$ 2,297.90 |
| EFT82804 | 21/01/2026 | MCMULLEN NOLAN GROUP PTY LTD (MNG) | Volumetric Survey- WMF | \$ 2,964.50 |
| EFT82866 | 23/01/2026 | MELBOURNE INTERNATIONAL COMEDY FESTIVAL | Broome Comedy Festival Roadshow Event- Civic Centre | \$ 3,575.00 |
| EFT82615 | 05/01/2026 | MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME | Mobile Utility Trolley- BRAC | \$ 700.00 |
| EFT82679 | 12/01/2026 | MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME | Printing- ICT | \$ 1,056.84 |
| EFT82867 | 23/01/2026 | MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME | Office Chairs- BRAC | \$ 1,520.00 |
| EFT82680 | 12/01/2026 | MONSTERBALL AMUSEMENTS & HIRE | Inflatable Hire- BRAC School Holiday Program | \$ 491.23 |
| EFT82805 | 21/01/2026 | MOORE AUSTRALIA AUDIT (WA) | 2025-26 West Australian Local Government Rates Comparison- Finance | \$ 1,045.00 |
| EFT82616 | 05/01/2026 | NEARMAP PTY LTD | Annual Subscription Renewal- 2025-26 | \$ 27,027.00 |
| EFT82806 | 21/01/2026 | NEIL MANSELL TRANSPORT PTY LTD | E Waste Freight- WMF | \$ 2,915.00 |
| EFT82868 | 23/01/2026 | NEIL MANSELL TRANSPORT PTY LTD | Freight- WMF | \$ 396.96 |
| EFT82617 | 05/01/2026 | NETSTAR AUSTRALIA | Annual SIM Access- ICT | \$ 5,119.35 |
| EFT82901 | 29/01/2026 | NO DIG EQUIPMENT PTY LTD | Service Kit & Parts- Depot | \$ 1,113.96 |
| EFT82618 | 05/01/2026 | NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA) | Vehicle Service- Shire Fleet | \$ 290.00 |
| EFT82763 | 15/01/2026 | NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA) | Vehicle Service- Shire Fleet | \$ 1,343.36 |
| EFT82807 | 21/01/2026 | NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA) | Vehicle Service- Shire Fleet | \$ 763.36 |
| EFT82869 | 23/01/2026 | NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA) | Vehicle Service- Shire Fleet | \$ 290.00 |
| EFT82681 | 12/01/2026 | NORTH WEST AUTO ELECTRICAL | Diagnose Bomag Fault- WMF | \$ 1,138.37 |
| EFT82902 | 29/01/2026 | NORTH WEST AUTO ELECTRICAL | Repair Electrical Fault With Bin Locks- WMF | \$ 734.25 |
| EFT82619 | 05/01/2026 | NORTH WEST COAST SECURITY | Cash Collection- BRAC RFT22/06 | \$ 412.50 |
| EFT82682 | 12/01/2026 | NORTH WEST COAST SECURITY | Security- WMF RFT22/06 | \$ 14,634.82 |
| EFT82764 | 15/01/2026 | NORTH WEST COAST SECURITY | Security- Library RFT22/06 | \$ 8,943.00 |
| EFT82808 | 21/01/2026 | NORTH WEST COAST SECURITY | Security Services- Various Shire Facilities RFT22/06 | \$ 9,002.76 |
| EFT82870 | 23/01/2026 | NORTH WEST COAST SECURITY | Security - WMF RFT22/06 | \$ 11,631.13 |
| EFT82903 | 29/01/2026 | NORTH WEST COAST SECURITY | Security- Shire Administration RFT22/06 | \$ 5,210.88 |
| EFT82620 | 05/01/2026 | NORTH WEST LOCKSMITHS | Service Locks- BRAC | \$ 719.00 |
| EFT82683 | 12/01/2026 | NORTH WEST LOCKSMITHS | Toilet Roll Lock- Male Oval Ablutions | \$ 155.00 |
| EFT82765 | 15/01/2026 | NORTH WEST LOCKSMITHS | Rekey Deadlocks- Shire Housing | \$ 490.00 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|--|---|--------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| EFT82871 | 23/01/2026 | NORTH WEST LOCKSMITHS | Bilock Keys- Works & Operations | \$ 81.00 |
| EFT82621 | 05/01/2026 | NORTH WEST STRATA SERVICES | Strata Fees- Property & Leasing | \$ 1,510.00 |
| EFT82622 | 05/01/2026 | NORTH WEST STRATA SERVICES | Strata Fees- Property & Leasing | \$ 1,662.40 |
| EFT82684 | 12/01/2026 | NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME) | Reticulation Parts- Parks & Gardens RFT24/15 | \$ 1,381.23 |
| EFT82809 | 21/01/2026 | NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME) | Reticulation Parts- Parks & Gardens RFT24/16 | \$ 3,544.50 |
| EFT82872 | 23/01/2026 | NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME) | Reticulation Parts- Parks & Gardens RFT24/16 | \$ 332.74 |
| EFT82904 | 29/01/2026 | NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME) | Reticulation Parts- Parks & Gardens RFT24/16 | \$ 1,999.14 |
| EFT82623 | 05/01/2026 | NORWEST PEST MANAGEMENT | Pest Management Light Poles- China Town & Town Beach | \$ 4,543.55 |
| EFT82810 | 21/01/2026 | NUTRIEN AG SOLUTIONS | Chemicals- Parks & Gardens | \$ 5,782.65 |
| EFT82685 | 12/01/2026 | NYAMBA BURU YAWURU LTD | Cultural Monitors- Cable Beach Redevelopment | \$ 34,966.80 |
| EFT82811 | 21/01/2026 | NYAMBA BURU YAWURU LTD | Phonetic Spelling of Yawuru Language- Marketing & Communication | \$ 198.00 |
| EFT82686 | 12/01/2026 | OASIS EATERY | Catering- International Day of People With Disability | \$ 900.00 |
| EFT82766 | 15/01/2026 | OASIS EATERY | Councillor Workshop Catering - Governance | \$ 346.50 |
| EFT82873 | 23/01/2026 | OHM ELECTRONICS | Speaker & Microphones- BRAC | \$ 344.50 |
| EFT82624 | 05/01/2026 | OPTIC SECURITY GROUP NORWEST | Labour, Pole Bracket & Optical Zoom Camera- ICT | \$ 6,013.65 |
| EFT82767 | 15/01/2026 | OTIUM PLANNING GROUP PTY LTD | Business Case Variation- BRAC | \$ 17,424.00 |
| EFT82839 | 23/01/2026 | P. RULAND & S. LLOYD-MOSTYN | Staff Rent- February 2026 | \$ 2,824.40 |
| EFT82625 | 05/01/2026 | PEARL COAST DISTRIBUTORS | Kiosk Stock- BRAC | \$ 3,842.46 |
| EFT82687 | 12/01/2026 | PEARL COAST DISTRIBUTORS | Chips- BRAC | \$ 910.00 |
| EFT82874 | 23/01/2026 | PEARL COAST DISTRIBUTORS | Chips- BRAC | \$ 4,146.48 |
| EFT82905 | 29/01/2026 | PEARL COAST DISTRIBUTORS | Chips- BRAC | \$ 650.00 |
| EFT82768 | 15/01/2026 | PETER GROOM SETTLEMENTS | Rates Refund- A302918 | \$ 146.75 |
| EFT82840 | 23/01/2026 | PRD BROOME | Staff Rent- February 2026 | \$ 18,771.43 |
| EFT82841 | 23/01/2026 | PRD FAMILY TRUST | Staff Rent- February 2026 | \$ 4,779.76 |
| EFT82688 | 12/01/2026 | PRINTING IDEAS | Cooking Oil Sign- WMF | \$ 1,546.23 |
| EFT82769 | 15/01/2026 | PRINTING IDEAS | Prestart Books Printing- Depot | \$ 775.79 |
| EFT82875 | 23/01/2026 | PRINTING IDEAS | Calotropis Invasive Weed- Pamphlet Printing | \$ 132.00 |
| EFT82906 | 29/01/2026 | PRINTING IDEAS | Core flute- Promotional Printing Playground Strategy | \$ 143.00 |
| EFT82626 | 05/01/2026 | PSL LEGAL | Review of Policy & Practices- Works & Operations | \$ 2,750.00 |
| EFT82690 | 12/01/2026 | R. DEGRAAF | Staff Training Reimbursement- Meals & Fuel | \$ 573.30 |
| EFT82842 | 23/01/2026 | RAY WHITE BROOME (STAFF RENTAL PAYMENTS) | Staff Rent- February 2026 | \$ 2,607.14 |
| EFT82812 | 21/01/2026 | READYTECH (FORMALLY IT VISION) | Definitiv Payroll- Award Update & Training | \$ 13,860.00 |
| EFT82627 | 05/01/2026 | REECE PTY LTD | Lane Rope Cable- BRAC | \$ 280.50 |
| EFT82770 | 15/01/2026 | RESOURCE FURNITURE (ESSANDEM PTY LTD) | New Shelving- Library | \$ 15,126.10 |
| EFT82907 | 29/01/2026 | RID (AUSTRALIA) | Mosquito Repellent- Fight The Bite Campaign | \$ 2,092.79 |
| EFT82689 | 12/01/2026 | ROADLINE CIVIL CONTRACTORS | Traffic Management- 2025/26 Reseal Program | \$ 2,950.75 |
| EFT82628 | 05/01/2026 | ROEBUCK BAY HOTEL | Alcohol Restock- Civic Centre | \$ 1,673.20 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|--|--|--------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| EFT82876 | 23/01/2026 | ROEBUCK BAY HOTEL | Alcohol Restock- Civic Centre | \$ 2,204.91 |
| EFT82629 | 05/01/2026 | ROYAL LIFE SAVING SOCIETY - WA | Bronze Medallion Training- BRAC | \$ 45.00 |
| EFT82813 | 21/01/2026 | RYALL'S WATER WORKOUT | Deep Water Aqua Buoyancy Belts- BRAC | \$ 1,144.00 |
| EFT82816 | 21/01/2026 | S. CRADDOCK | Graphic Design- Promotional Projects | \$ 990.00 |
| EFT82630 | 05/01/2026 | S. FRONDA | Staff Departmental Christmas Morning Tea | \$ 149.52 |
| EFT82691 | 12/01/2026 | SAFEROADS | Speed Cushion Including Fasteners- Works & Operations | \$ 5,353.70 |
| EFT82692 | 12/01/2026 | SANDRA KLAWITTER | Wood Crafting Session- School Holiday Program BRAC | \$ 460.00 |
| EFT82771 | 15/01/2026 | SCORPTEC COMPUTERS | Projector- Library | \$ 3,258.00 |
| EFT82814 | 21/01/2026 | SEAT ADVISOR PTY LTD | Ticket Sales Cost- Civic Centre | \$ 93.67 |
| EFT82631 | 05/01/2026 | SEEK LIMITED | Job Advertisement- People & Culture | \$ 335.50 |
| EFT82693 | 12/01/2026 | SEEK LIMITED | Job Advertisement- People & Culture | \$ 627.00 |
| EFT82815 | 21/01/2026 | SEEK LIMITED | Job Advertisement- People & Culture | \$ 374.00 |
| EFT82908 | 29/01/2026 | SEEK LIMITED | Job Advertisement- People & Culture | \$ 1,149.50 |
| EFT82877 | 23/01/2026 | SERENA ZOE CRADDOCK | Graphic Design- Playground Strategy | \$ 300.00 |
| EFT82817 | 21/01/2026 | SHENTON ENTERPRISES PTY LTD TA JOHN SHENTON PUMPS | UV Filtration System Replacement- BRAC RFQ 25/22 | \$ 76,274.00 |
| EFT82772 | 15/01/2026 | SHINJU MATSURI INC COMMITTEE | Shinju Matsuri 2025 - Milestone 2 C/0525/026 | \$ 27,500.00 |
| EFT82818 | 21/01/2026 | SITE ENVIRONMENTAL & REMEDIATION SERVICES PTY LTD (SERS) | BRAC Reserve Remediation- RFT24-08 | \$ 85,994.95 |
| EFT82694 | 12/01/2026 | SOURCE BUSINESS PARTNERS PTY LTD (KELLI SMALL) | 2026/27 Budget Preparation- Finance | \$ 9,900.00 |
| EFT82695 | 12/01/2026 | SOUTHERN CROSS AUSTEREO (SCA) | Regular Radio Advertisement- Marketing & Communications | \$ 2,769.80 |
| EFT82649 | 09/01/2026 | SPA SALARY PACKAGING AUSTRALIA | Payroll Deductions/Contributions | \$ 665.18 |
| EFT82833 | 23/01/2026 | SPA SALARY PACKAGING AUSTRALIA | Payroll Deductions/Contributions | \$ 665.18 |
| EFT82632 | 05/01/2026 | SPORTSPOWER BROOME | Fins- BRAC | \$ 654.00 |
| EFT82819 | 21/01/2026 | SPORTSPOWER BROOME | Dash & Splash Winner Gift Cards- BRAC | \$ 550.00 |
| EFT82633 | 05/01/2026 | ST JOHN AMBULANCE AUSTRALIA (WA) INC | First Aid Supplies- BRAC | \$ 735.02 |
| EFT82909 | 29/01/2026 | ST JOHN AMBULANCE AUSTRALIA (WA) INC | Staff Training- Provide First Aid Course | \$ 153.00 |
| EFT82696 | 12/01/2026 | ST MARYS COLLEGE - SECONDARY | Reimbursement Camel Rides- Taiji Immersion | \$ 812.00 |
| EFT82843 | 23/01/2026 | STELLA LUMINOSA HOLDINGS PTY LTD | Staff Rent- February 2026 | \$ 7,821.43 |
| EFT82820 | 21/01/2026 | STRATCO WA PTY LTD | 10 Steel Pole- Sign Maintenance | \$ 5,195.44 |
| EFT82773 | 15/01/2026 | STREETEER & MALE PTY MITRE 10 | Newspapers- Library | \$ 104.80 |
| EFT82634 | 05/01/2026 | SWITCHED CONTRACTING SERVICES PTY LTD | Electrical Work Kiosk Roller Shutters- BRAC | \$ 260.00 |
| EFT82635 | 05/01/2026 | T - QUIP | Proximity Switch- Depot | \$ 281.39 |
| EFT82910 | 29/01/2026 | T - QUIP | Deck Belts- Depot | \$ 552.48 |
| EFT82697 | 12/01/2026 | THE TRUSTEE FOR HALLIDAY TRUST (TA BK SIGNS AND | Chinatown Christmas Party Corflutes | \$ 313.50 |
| EFT82636 | 05/01/2026 | THINKON AUSTRALIA | Cloud Storage- ICT | \$ 443.52 |
| EFT82911 | 29/01/2026 | THINKON AUSTRALIA | Cloud Storage- ICT | \$ 443.52 |
| EFT82698 | 12/01/2026 | TIALE FAMILY TRUST (BROOME ACADEMY OF MUSIC) | Artist Attendance- International Day of People With Disability | \$ 200.00 |
| EFT82699 | 12/01/2026 | TNT AUSTRALIA PTY LTD | Freight- Environmental Health | \$ 489.01 |
| EFT82878 | 23/01/2026 | TNT AUSTRALIA PTY LTD | Freight- Environmental Health | \$ 350.34 |
| EFT82912 | 29/01/2026 | TNT AUSTRALIA PTY LTD | Freight- Environmental Health | \$ 1,036.79 |
| EFT82637 | 05/01/2026 | TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING) | Airconditioning Maintenance- Shire Administration | \$ 2,451.90 |
| EFT82774 | 15/01/2026 | TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING) | Chemical Clean of Air conditioner- Library | \$ 440.00 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|---|---|------------------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| EFT82821 | 21/01/2026 | TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING) | Air Conditioning Maintenance- Various Shire Facilities RFT 24/17 | \$ 10,130.77 |
| EFT82879 | 23/01/2026 | TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING) | Air-Conditioning Repair- Civic Centre | \$ 1,491.60 |
| EFT82913 | 29/01/2026 | TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING) | Air-Conditioning Maintenance- Broome Visitors Centre RFT24/17 | \$ 258.98 |
| EFT82700 | 12/01/2026 | TOTALLY WORKWEAR | Steel Cap Work Boots- Parks & Gardens | \$ 339.80 |
| EFT82822 | 21/01/2026 | TRUSTEE FOR SELTON FAMILY TRUST (BROOME TREE & PALM | Excavator Dry Hire- WMF | \$ 4,149.20 |
| EFT82701 | 12/01/2026 | VENDORPANEL PTY LTD | Evaluations Subscription- Governance | \$ 20,418.38 |
| EFT82638 | 05/01/2026 | VERAISON WA PTY LTD | Managers Away Day Facilitation- People & Culture | \$ 2,728.00 |
| EFT82844 | 23/01/2026 | VIDA BANNASCH BARRETT | Staff Rent- February 2026 | \$ 1,846.73 |
| EFT82823 | 21/01/2026 | VISIMAX | Plain Infringement Books- Depot | \$ 203.20 |
| EFT82914 | 29/01/2026 | VISIMAX | Animal Cage- Rangers | \$ 711.31 |
| EFT82775 | 15/01/2026 | VOCUS COMMUNICATIONS | Phone Charges- ICT | \$ 1,005.02 |
| EFT82639 | 05/01/2026 | VORGEE PTY LTD | Swim Shop Stock- BRAC | \$ 4,015.61 |
| EFT82824 | 21/01/2026 | WA LIBRARY SUPPLIES | Study Carrels- Library | \$ 3,495.00 |
| EFT82702 | 12/01/2026 | WALCOTT GROUP PTY LTD | Shire Admin Air Conditioning Renewal - RFT25/04 | \$ 140,840.00 |
| EFT82915 | 29/01/2026 | WALCOTT GROUP PTY LTD | Shire Admin Air Conditioning Renewal - RFT25/05 | \$ 377,190.00 |
| EFT82703 | 12/01/2026 | WATER CORPORATION | Water Usage- Tanami Reserve | \$ 1,713.83 |
| EFT82704 | 12/01/2026 | WEST AUSTRALIAN NEWSPAPERS | Broome Advertiser Fortnightly Advertisement- Marketing & Communications | \$ 2,719.20 |
| EFT82776 | 15/01/2026 | WESTBOOKS | Books- Library | \$ 1,642.13 |
| EFT82825 | 21/01/2026 | WESTBOOKS | Books- Library | \$ 508.16 |
| EFT82640 | 05/01/2026 | WESTCOAST SITEFAB PTY LTD | Fabricate & Install Gates & Chains- Town Beach Jetty | \$ 4,378.00 |
| EFT82641 | 05/01/2026 | WESTERN AUSTRALIA COUNTRY HEALTH SERVICES (WACHS) | Quick Response Grant- Drive for Mental Health | \$ 1,100.00 |
| EFT82705 | 12/01/2026 | WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) | Ticket - General Registration WALGA | \$ 180.00 |
| EFT82650 | 06/01/2026 | WESTERN AUSTRALIAN TREASURY CORPORATION | Guarantee Fees & Interest Payments- Various Shire Loans | \$ 567,401.28 |
| EFT82706 | 12/01/2026 | WESTERN DIAGNOSTIC PATHOLOGY | Drug & Alcohol Testing- People & Culture | \$ 1,499.19 |
| EFT82707 | 12/01/2026 | YOGAMON (MONIQUE ELLIS) | BRAC Group Fitness- Instruct Yoga | \$ 525.00 |
| EFT82880 | 23/01/2026 | YOGAMON (MONIQUE ELLIS) | Group Fitness Yoga- BRAC | \$ 525.00 |
| EFT82916 | 29/01/2026 | ZOOM CAPITAL PTY LTD TA BROOME AND AROUND BUS CHARTERS | Staff Bus- Staff Christmas Party | \$ 750.00 |
| MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL: | | | | \$ 4,343,202.19 |
| MUNICIPAL CHEQUES - JANUARY 2026 | | | | |
| Cheque # | Date | NAME | Description | Amount |
| 57873 | 23/01/2026 | SHIRE OF BROOME | Library- Petty Cash | \$ 311.85 |
| MUNICIPAL CHEQUES TOTAL: | | | | \$ 311.85 |
| TRUST CHEQUES - JANUARY 2026 | | | | |
| Cheque # | Date | NAME | Description | Amount |
| | | | | \$ - |
| TRUST CHEQUES TOTAL: | | | | \$ - |
| PAYROLL - JANUARY 2026 | | | | |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|----------------------------------|---|----------------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| DD # | Date | NAME | Description | Amount |
| | 02/01/2026 | PAYROLL | Off Cycle Pay | \$ 30,344.89 |
| | 08/01/2026 | PAYROLL | Payroll Fortnight Ending 06/01/2026 | \$ 427,406.06 |
| | 22/01/2026 | PAYROLL | Payroll Fortnight Ending 20/01/2026 | \$ 440,358.82 |
| PAYROLL TOTAL: | | | | \$ 898,109.77 |
| MUNICIPAL CREDIT CARD PAYMENTS - JANUARY 2026 | | | | |
| EFT # | Date | CARD | Description | Amount |
| DD35169.1 | 15/01/2026 | PARKS AND GARDENS SUPERVISOR | PAYMENT | \$ 808.84 |
| X000000000000008366 | 16/12/2025 | BROOME SCOOTERS | Thick Brush Cutter Cord- Slashing Works | \$ 350.00 |
| X000000000000008367 | 16/12/2025 | REPCO | Lower Tow Ball Hitch- Excavator Trailer | \$ 126.14 |
| X000000000000008383 | 17/12/2025 | CROPLANDS SPRAY SHOP | Foam Marker Tank- Spray Unit | \$ 282.70 |
| X000000000000008384 | 18/12/2025 | CABLE BEACH TYRE SERVICE PTY LTD | Strip & Fit of Trailer Tyres | \$ 50.00 |
| DD35169.2 | 15/01/2026 | FLEET/STORE ADMINISTRATOR | PAYMENT | \$ 2,570.34 |
| X000000000000008394 | 17/12/2025 | RED DIRT AUTO ELECTRICAL | Toyota Spotlight Switch | \$ 43.25 |
| X000000000000008514 | 15/01/2026 | J BLACKWOOD & SON P/L | Safety Glasses & Electrolytes | \$ 175.49 |
| X000000000000008395 | 17/12/2025 | RED DIRT AUTO ELECTRICAL | Return- Toyota Spotlight Switch | -\$ 43.25 |
| X000000000000008396 | 17/12/2025 | OFFICE NATIONAL BROOME | 2026 Wall Planner | \$ 28.95 |
| X000000000000008397 | 17/12/2025 | GERALDINE NOMINEES PL | Inversion Valve | \$ 117.69 |
| X000000000000008398 | 18/12/2025 | J BLACKWOOD & SON P/L | Truck Wash- Depot | \$ 443.43 |
| X000000000000008399 | 18/12/2025 | RED DIRT AUTO ELECTRICAL | Various Maxi Blade Fuses | \$ 28.30 |
| X000000000000008400 | 19/12/2025 | LINMAC BEARING EQUIPMENT BROOME | Lynch Pin & Pin Top Link | \$ 19.55 |
| X000000000000008437 | 30/12/2025 | BUNNINGS | Mosquito Coils- Nursery | \$ 21.98 |
| X000000000000008441 | 30/12/2025 | KMART | Bottle Brushes- Nursery | \$ 5.75 |
| X000000000000008442 | 06/01/2026 | BUNNINGS | Therma Cell- Nursery | \$ 89.75 |
| X000000000000008443 | 07/01/2026 | LINMAC BEARING EQUIPMENT BROOME | V Belt | \$ 29.83 |
| X000000000000008444 | 08/01/2026 | KIMBERLEY FUEL & OIL SERVICES | Coolant 20L Cube | \$ 170.50 |
| X000000000000008475 | 12/01/2026 | BROOME BOLT SUPPLIES | Kneeling Board | \$ 45.98 |
| X000000000000008476 | 12/01/2026 | BROOME BOLT SUPPLIES | Various Construction Items | \$ 55.67 |
| X000000000000008477 | 12/01/2026 | J BLACKWOOD & SON P/L | Safety Equipment | \$ 721.33 |
| X000000000000008478 | 12/01/2026 | CARPET PAINT AND TILE | Spray Paint - Kill Rust Enamel | \$ 84.00 |
| X000000000000008479 | 12/01/2026 | STREETER & MALE HARDWARE | Battery Drill | \$ 429.00 |
| X000000000000008480 | 13/01/2026 | BUNNINGS | Paper Towel | \$ 10.00 |
| X000000000000008481 | 13/01/2026 | COLES | Dithematic Scourgers | \$ 9.14 |
| X000000000000008507 | 15/01/2026 | CARPET PAINT AND TILE | Kill Rust Enamel | \$ 84.00 |
| DD35169.3 | 15/01/2026 | OPERATIONS COORDINATOR | PAYMENT | \$ 1,986.54 |
| X000000000000008515 | 12/01/2026 | STREETER & MALE HARDWARE | Streeters Jetty Maintenance | \$ 259.60 |
| X000000000000008403 | 26/12/2025 | INTERNATIONAL TRANSACTION FEE | International Transaction Fee | \$ 5.83 |
| X000000000000008422 | 17/12/2025 | BROOME BOLT SUPPLIES | Playground Maintenance Repairs | \$ 300.63 |
| X000000000000008423 | 16/12/2025 | BUNNINGS | Playground Maintenance Repairs | \$ 52.18 |
| X000000000000008424 | 26/12/2025 | SPATIAL NETWORKS INC. | Fulcrum Licensing | \$ 233.32 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|---|--|-------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| X0000000000000008439 | 08/01/2026 | BUNNINGS | Playground Maintenance | \$ 181.76 |
| X0000000000000008467 | 12/01/2026 | J BLACKWOOD & SON P/L | Playground Maintenance | \$ 391.22 |
| X0000000000000008468 | 12/01/2026 | CARPET PAINT AND TILE | Playground Maintenance | \$ 562.00 |
| DD35169.4 | 15/01/2026 | CIVIL OPERATIONS SUPERVISOR | PAYMENT | \$ 571.32 |
| X0000000000000008519 | 19/12/2025 | GALVINS PLUMBING SUPPLIES | Drainpipe- Town Beach Swing Install | \$ 247.50 |
| X0000000000000008415 | 31/12/2025 | STREETER & MALE HARDWARE | Cleaning Supplies- China Town Brass Plates | \$ 163.80 |
| X0000000000000008416 | 31/12/2025 | STREETER & MALE HARDWARE | Cleaning Supplies- China Town Brass Plates | \$ 29.50 |
| X0000000000000008417 | 31/12/2025 | BUNNINGS | Streeters Jetty- Maintenance | \$ 90.92 |
| X0000000000000008418 | 17/12/2025 | BROOME BOLT SUPPLIES | Tools- Playground Maintenance | \$ 39.60 |
| DD35169.5 | 15/01/2026 | PARKS COORDINATOR | PAYMENT | \$ 344.73 |
| X0000000000000008520 | 19/12/2025 | BUNNINGS | Bolts | \$ 20.00 |
| X0000000000000008521 | 07/01/2026 | BROOME CRETE | Bedding Sand | \$ 202.40 |
| X0000000000000008522 | 12/01/2026 | OFFICE NATIONAL BROOME | Stationary | \$ 31.85 |
| X0000000000000008378 | 16/12/2025 | WOOLWORTHS | Zinc Sunscreen | \$ 90.48 |
| DD35169.6 | 15/01/2026 | ACTING STREETSCAPES SUPERVISOR | PAYMENT | \$ 54.56 |
| X0000000000000008523 | 15/01/2026 | GALVINS PLUMBING SUPPLIES | Drink Fountain Parts | \$ 54.56 |
| DD35169.7 | 15/01/2026 | BRAC OPERATIONS SUPERVISOR | PAYMENT | \$ 275.33 |
| X0000000000000008531 | 17/12/2025 | BROOME BOLT SUPPLIES | Stainless Steel Clips BRAC | \$ 19.80 |
| X0000000000000008532 | 19/12/2025 | WOOLWORTHS | Milk- BRAC | \$ 6.40 |
| X0000000000000008533 | 25/12/2025 | ZOOMSHIFT | Online Roster Platform BRAC | \$ 243.05 |
| X0000000000000008402 | 25/12/2025 | INTERNATIONAL TRANSACTION FEE | International Transaction Fee | \$ 6.08 |
| DD35169.8 | 15/01/2026 | SPORT & RECREATION FACILITY COORDINATOR | PAYMENT | \$ 578.37 |
| X0000000000000008549 | 13/01/2026 | WOOLWORTHS | Carry Bag | \$ 23.65 |
| X0000000000000008552 | 14/01/2026 | CLARK POOLS & SPAS BROOME | Rubber Matt- Pool Deck | \$ 145.90 |
| X0000000000000008553 | 14/01/2026 | KMART | D Cell Batteries | \$ 36.00 |
| X0000000000000008556 | 13/01/2026 | OFFICE NATIONAL BROOME | Files- MSDS's | \$ 25.96 |
| X0000000000000008404 | 23/12/2025 | OFFICE NATIONAL BROOME | Notebooks | \$ 4.50 |
| X0000000000000008464 | 09/01/2026 | BROOME PROGRESSIVE SUPPLIES | Chip Boxes | \$ 159.86 |
| X0000000000000008465 | 02/01/2026 | WOOLWORTHS | Milk | \$ 6.40 |
| X0000000000000008466 | 05/01/2026 | WOOLWORTHS | Zooper Dooper & Chocolate Milk | \$ 89.10 |
| X0000000000000008470 | 29/12/2025 | BROOME POST SHOP | Staff Working With Children Check | \$ 87.00 |
| DD35169.9 | 15/01/2026 | DIRECTOR CORPORATE SERVICES | PAYMENT | \$ 712.79 |
| X0000000000000008562 | 09/01/2026 | MICROSOFT | Microsoft Azure Software Licensing | \$ 712.79 |
| DD35171.1 | 15/01/2026 | BRAC OPERATIONS SUPERVISOR | PAYMENT | \$ 87.00 |
| X0000000000000008376 | 17/12/2025 | BROOME POST SHOP | Staff Working With Children Check | \$ 87.00 |
| DD35169.10 | 15/01/2026 | EXECUTIVE SUPPORT OFFICER- INFRASTRUCTURE | PAYMENT | \$ 9,324.62 |
| X0000000000000008563 | 13/01/2026 | CORPORATE TRAVEL MANAGER | WALGA Training Course Manager Environmental Health, Emergency and Rangers Accommodation- Service Fee | \$ 11.67 |
| X0000000000000008564 | 13/01/2026 | CORPORATE TRAVEL MANAGER | WALGA Training Course Manager Environmental Health, Emergency and Rangers Accommodation- Service Fee | \$ 12.39 |
| X0000000000000008565 | 13/01/2026 | CORPORATE TRAVEL MANAGER | WALGA Training Course Manager Environmental Health, Emergency and Rangers- Accommodation | \$ 865.00 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|-------------------------------|--|-------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| X000000000000008409 | 19/12/2025 | TRANSPORT WA PERTH | Jetty Licence Renewal | \$ 47.70 |
| X000000000000008410 | 19/12/2025 | COLES | CEO Coffee Beans | \$ 36.00 |
| X000000000000008483 | 06/01/2026 | VIRGIN | Manager Information Services- Flights | \$ 937.69 |
| X000000000000008484 | 08/01/2026 | CORPORATE TRAVEL MANAGER | Manager Information Services- Service Fee | \$ 6.13 |
| X000000000000008485 | 07/01/2026 | CORPORATE TRAVEL MANAGER | Study Tour Port Hedland- Accommodation | \$ 3,935.10 |
| X000000000000008486 | 08/01/2026 | CORPORATE TRAVEL MANAGER | Ranger- Accommodation | \$ 2,079.00 |
| X000000000000008487 | 08/01/2026 | CORPORATE TRAVEL MANAGER | Ranger- Accommodation Service Fee | \$ 12.39 |
| X000000000000008488 | 08/01/2026 | CORPORATE TRAVEL MANAGER | Ranger- Accommodation Service Fee | \$ 28.06 |
| X000000000000008490 | 13/01/2026 | CORPORATE TRAVEL MANAGER | Technical Officer - Swimming Pools & Aquatic Facilities- Accommodation | \$ 238.53 |
| X000000000000008491 | 13/01/2026 | CORPORATE TRAVEL MANAGER | Technical Officer – Swimming Pools & Aquatic Facilities Accommodation- Service Fee | \$ 12.39 |
| X000000000000008492 | 13/01/2026 | CORPORATE TRAVEL MANAGER | Technical Officer – Swimming Pools & Aquatic Facilities Accommodation- Service Fee | \$ 3.10 |
| X000000000000008493 | 13/01/2026 | CORPORATE TRAVEL MANAGER | Technical Officer - Swimming Pools & Aquatic Facilities- Accommodation | \$ 230.00 |
| X000000000000008494 | 13/01/2026 | CORPORATE TRAVEL MANAGER | Technical Officer – Swimming Pools & Aquatic Facilities Accommodation- Service Fee | \$ 12.39 |
| X000000000000008495 | 13/01/2026 | CORPORATE TRAVEL MANAGER | Technical Officer – Swimming Pools & Aquatic Facilities Accommodation- Service Fee | \$ 3.22 |
| X000000000000008496 | 09/01/2026 | CORPORATE TRAVEL MANAGER | Cr. C. Mitchell State Council- Accommodation | \$ 531.60 |
| X000000000000008497 | 09/01/2026 | CORPORATE TRAVEL MANAGER | Cr. C. Mitchell State Council Accommodation- Service Fee | \$ 7.17 |
| X000000000000008498 | 09/01/2026 | CORPORATE TRAVEL MANAGER | Cr. C. Mitchell State Council Accommodation- Service Fee | \$ 12.39 |
| X000000000000008499 | 07/01/2026 | CORPORATE TRAVEL MANAGER | Cr. C. Mitchell State Council- Accommodation | \$ 302.70 |
| DD35169.11 | 15/01/2026 | PROPERTY MAINTENANCE OFFICER | PAYMENT | \$ 1,166.37 |
| X000000000000008572 | 13/01/2026 | TRADELINK | Shire Administration- Disabled Seats | \$ 418.00 |
| X000000000000008573 | 13/01/2026 | BROOME PROGRESSIVE SUPPLIES | Shire Administratio - Kitchen Co2 Replacement | \$ 52.73 |
| X000000000000008574 | 13/01/2026 | PERTH PLASTERBOARD CENTRE | Library- Replace Water Damaged Ceiling Panels | \$ 177.96 |
| X000000000000008575 | 14/01/2026 | BUNNINGS | Water Park Repairs | \$ 84.62 |
| X000000000000008576 | 14/01/2026 | BUNNINGS | Shire Administration Maintenance | \$ 20.56 |
| X000000000000008469 | 12/01/2026 | ADVANCED ELECTRICAL EQUIPMENT | Light Fitting- Kimberley Regional Offices 2 | \$ 412.50 |
| DD35169.12 | 15/01/2026 | LIBRARY COORDINATOR | PAYMENT | \$ 164.95 |
| X000000000000008401 | 19/12/2025 | MY POST BUSINESS | Interlibrary Loan Postal Charges | \$ 40.99 |
| X000000000000008425 | 24/12/2025 | TWINKL | Annual Subscription- Story Time Activities | \$ 99.96 |
| X000000000000008489 | 13/01/2026 | KMART | Headphones- Sale At Library | \$ 24.00 |
| DD35169.13 | 15/01/2026 | WASTE SUPERVISOR | PAYMENT | \$ 1,476.68 |
| X000000000000008405 | 23/12/2025 | BUNNINGS | Signs & Rake Screws Excavator | \$ 72.48 |
| X000000000000008406 | 22/12/2025 | NORTH WEST LOCKSMITH | Cut New Waste Keys | \$ 74.00 |
| X000000000000008426 | 05/01/2026 | BROOME PROGRESSIVE SUPPLIES | Crib Room Supplies | \$ 287.46 |
| X000000000000008427 | 05/01/2026 | OFFICE NATIONAL BROOME | Cleaning Wipes | \$ 18.90 |
| X000000000000008459 | 12/01/2026 | FLOW WATER SERVICES PTY LTD | Pipe Cap | \$ 29.63 |
| X000000000000008460 | 08/01/2026 | KIMBERLEY FUEL & OIL SERVICES | Air Nozzle | \$ 33.99 |
| X000000000000008461 | 08/01/2026 | KIMBERLEY FUEL & OIL SERVICES | Grease | \$ 188.76 |
| X000000000000008385 | 17/12/2025 | OFFICE NATIONAL BROOME | Till Rolls | \$ 112.20 |
| X000000000000008389 | 18/12/2025 | SHELL REDDY EXPRESS BROOME | Fuel- Water Wash | \$ 38.61 |
| X000000000000008505 | 12/01/2026 | NWH SOLUTION PTY LTD | Dribble Bar Parts | \$ 620.65 |
| DD35169.14 | 15/01/2026 | HORTICULTURE SUPERVISOR | PAYMENT | \$ 604.80 |
| X000000000000008407 | 23/12/2025 | STREETER & MALE HARDWARE | Hibiscus Tiliaceus Rubra Tree | \$ 399.99 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|---|--|---------------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| X000000000000008408 | 19/12/2025 | BUNNINGS | Cable Ties For The Nursery | \$ 103.92 |
| X000000000000008411 | 23/12/2025 | WOOLWORTHS | Catering | \$ 67.70 |
| X000000000000008370 | 17/12/2025 | BUNNINGS | Thermometers For Nursery & Chem Shed | \$ 33.19 |
| DD35169.15 | 15/01/2026 | MARKETING AND COMMUNICATIONS OFFICER | PAYMENT | \$ 516.36 |
| X000000000000008412 | 28/12/2025 | CAMPAIGN MONITOR | Campaign Monitor January Invoice | \$ 419.10 |
| X000000000000008413 | 17/12/2025 | NEWS PTY LIMITED | The Australian Subscription January | \$ 32.00 |
| X000000000000008429 | 07/01/2026 | OFFICEWORKS | Officeworks Receipt - COTY Certificates | \$ 73.95 |
| X000000000000008430 | 04/01/2026 | CANVA | Canva January Invoice | \$ 20.99 |
| X000000000000008435 | 06/01/2026 | NEWS PTY LIMITED | The Australian- January Refund | -\$ 29.68 |
| DD35169.16 | 15/01/2026 | EXECUTIVE SUPPORT OFFICER- DEVELOPMENT SERVICES | PAYMENT | \$ 220.00 |
| X000000000000008428 | 22/12/2025 | BROOME - NCC REGIONAL INFORMATION SEMINAR | Mosquito Course- Staff Training | \$ 220.00 |
| DD35169.17 | 15/01/2026 | CIVIC CENTRE COORDINATOR | PAYMENT | \$ 132.74 |
| X000000000000008431 | 19/12/2025 | OFFICE NATIONAL BROOME | Tally Counter | \$ 17.45 |
| X000000000000008432 | 19/12/2025 | BUNNINGS | Storage Containers, Cloths, Salt (Error/Cancelled) | \$ 85.60 |
| X000000000000008433 | 19/12/2025 | BUNNINGS | Refund- Error Pool Salt | -\$ 21.80 |
| X000000000000008434 | 19/12/2025 | COLES | Lemons | \$ 28.50 |
| X000000000000008474 | 11/01/2026 | SPOTIFY | Music Streaming | \$ 22.99 |
| DD35169.18 | 15/01/2026 | SENIOR PROPERTY & LEASING OFFICER | PAYMENT | \$ 457.00 |
| X000000000000008438 | 22/12/2025 | KMART | Mattress Protectors- Shire Housing | \$ 47.00 |
| X000000000000008440 | 28/12/2025 | BUNNINGS | Lockbox- Shire Housing | \$ 60.50 |
| X000000000000008471 | 13/01/2026 | KMART | Fit Out- Shire Housing | \$ 234.50 |
| X000000000000008472 | 13/01/2026 | KMART | Fit Out- Shire Housing | \$ 115.00 |
| DD35169.19 | 15/01/2026 | SENIOR CUSTOMER SERVICE OFFICER | PAYMENT | \$ 249.75 |
| X000000000000008382 | 18/12/2025 | COLES | Catering- CEO 60 | \$ 249.75 |
| DD35169.20 | 15/01/2026 | CHIEF EXECUTIVE OFFICER | PAYMENT | \$ 164.48 |
| X000000000000008445 | 17/12/2025 | BROOME SURF LIFE SAVING CLUB | Cable Beach Community Stakeholder Reference Group | \$ 164.48 |
| DD35169.21 | 15/01/2026 | ICT COORDINATOR | PAYMENT | \$ 19.95 |
| X000000000000008458 | 18/12/2025 | ALLVOLTS POWR SOLUTIONS | Power Adapter | \$ 19.95 |
| DD35169.22 | 15/01/2026 | MANAGER - COMMUNITY FACILITIES | PAYMENT | \$ 25.49 |
| X000000000000008463 | 08/01/2026 | WOOLWORTHS | School Holiday Program Kiosk Supplies | \$ 25.49 |
| DD35169.23 | 15/01/2026 | PLACE ACTIVATION & ENGAGEMENT COORDINATOR | PAYMENT | \$ 52.00 |
| X000000000000008473 | 22/12/2025 | KMART | Event Storage Containers | \$ 52.00 |
| DD35169.24 | 15/01/2026 | MANAGER ENGINEERING | PAYMENT | \$ 231.00 |
| X000000000000008482 | 12/01/2026 | INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA | Membership | \$ 231.00 |
| MUNICIPAL CREDIT CARD TOTAL: | | | | \$ 22,796.01 |

| PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - JANUARY 2026 | | | | |
|--|------------|---|--|----------------------|
| PAYMENT # | Date | NAME | Description | Amount |
| MUNICIPAL & TRUST ELECTRONIC TRANSFERS - JANUARY 2026 | | | | |
| MUNICIPAL DIRECT DEBIT - JANUARY 2026 | | | | |
| DD # | Date | NAME | Description | Amount |
| DD35086.1 | 01/01/2026 | VESTONE CAPITAL PTY LIMITED | Equipment Rentals- ICT | \$ 48,054.27 |
| DD35090.1 | 30/01/2026 | INLOGIK PTY LTD | Inlogik Expense Pro Essentials Monthly Fee December 2025 | \$ 449.50 |
| DD35110.1 | 02/01/2026 | COCA COLA AMATIL (HOLDINGS) LTD | Kiosk Supplies BRAC- January 2026 | \$ 1,287.69 |
| DD35119.1 | 05/01/2026 | SUPER EMPLOYEE PAYMENT DEFINITIV | Superannuation Fortnight Ending 05.01.26 | \$ 3,057.19 |
| DD35121.1 | 09/01/2026 | SUPER EMPLOYEE PAYMENT DEFINITIV | Superannuation Fortnight Ending FE 09.01.26 | \$ 93,495.42 |
| DD35125.1 | 02/01/2026 | TELSTRA LIMITED | Satellite Phones- Rangers | \$ 110.00 |
| DD35127.1 | 16/01/2026 | COCA COLA AMATIL (HOLDINGS) LTD | BRAC Kiosk Supplies - January 2026 | \$ 1,462.10 |
| DD35130.1 | 09/01/2026 | FORMS EXPRESS PTY LTD | Payment Gateway Fees December - Rates | \$ 719.46 |
| DD35147.1 | 23/01/2026 | SUPER EMPLOYEE PAYMENT DEFINITIV | Superannuation Fortnight Ending FE 23.01.26 | \$ 95,392.76 |
| DD35153.1 | 27/01/2026 | INLOGIK PTY LTD | Inlogik Expense Pro Essentials Monthly Fee December 2025 | \$ 449.50 |
| DD35155.1 | 23/01/2026 | WESTERN AUSTRALIAN TREASURY CORPORATION | Cable Beach Stage 1 Loan Fees & Interest Exp - Other Rec & Sport | \$ 35,453.36 |
| DD35158.1 | 27/01/2026 | TELSTRA LIMITED | Service & Equipment Rental- ICT | \$ 5,548.30 |
| DD35162.1 | 30/01/2026 | COCA COLA AMATIL (HOLDINGS) LTD | Kiosk Supplies - BRAC - January 2026 | \$ 516.29 |
| DD35163.1 | 28/01/2026 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 1,015.63 |
| DD35163.2 | 16/01/2026 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 38,804.57 |
| DD35163.3 | 23/01/2026 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 18,010.06 |
| DD35163.4 | 20/01/2026 | HORIZON POWER (ELECTRICITY USAGE) | Electricity Usage | \$ 68,400.00 |
| DD35173.1 | 30/01/2026 | WATER CORPORATION | Water Use & Service Charge | \$ 1,831.89 |
| DD35173.10 | 05/01/2026 | WATER CORPORATION | Water Use & Service Charge | \$ 1,298.21 |
| DD35173.11 | 02/01/2026 | WATER CORPORATION | Water Use & Service Charge | \$ 840.31 |
| DD35173.2 | 29/01/2026 | WATER CORPORATION | Water Use & Service Charge | \$ 46,602.89 |
| DD35173.3 | 28/01/2026 | WATER CORPORATION | Water Use & Service Charge | \$ 11,180.22 |
| DD35173.4 | 27/01/2026 | WATER CORPORATION | Water Use & Service Charge | \$ 8,008.62 |
| DD35173.5 | 12/01/2026 | WATER CORPORATION | Water Use & Service Charge | \$ 13,390.45 |
| DD35173.6 | 09/01/2026 | WATER CORPORATION | Water Use & Service Charge | \$ 20,786.61 |
| DD35173.7 | 08/01/2026 | WATER CORPORATION | Water Use & Service Charge | \$ 13,355.21 |
| DD35173.8 | 07/01/2026 | WATER CORPORATION | Water Use & Service Charge | \$ 12,001.77 |
| DD35173.9 | 06/01/2026 | WATER CORPORATION | Water Use & Service Charge | \$ 1,706.19 |
| MUNICIPAL DIRECT DEBIT TOTAL: | | | | \$ 543,228.47 |

| | |
|--|---------------------|
| MUNICIPAL ELECTRONIC TRANSFER TOTAL \$ | 4,343,202.19 |
| MUNICIPAL CHEQUES TOTAL \$ | 311.85 |
| PAYROLL TOTAL \$ | 898,109.77 |
| TRUST CHEQUE TOTAL \$ | - |
| MUNICIPAL CREDIT CARD TOTAL \$ | 22,796.01 |
| MUNICIPAL DIRECT DEBIT TOTAL \$ | 543,228.47 |
| TOTAL PAYMENTS JUNE 2025 \$ | <u>5,807,648.29</u> |

KEY FOR DELEGATION OF AUTHORITY:

| |
|----------------------------------|
| CEO- Chief Executive Officer |
| DCS- Director Corporate Services |
| MFS- Manager Financial Services |

Local Government (Financial Management) Regulations 13 & 13A.
Each payment must show on a list the payees name, the amount of the payment, the date of the payment & sufficient information to identify the transaction.
This report incorporates the Delegation of Authority Local Government (Administration) Regulations 19.

9.4.6 MONTHLY FINANCIAL REPORT DECEMBER - 2025

| | |
|--------------------------------|--|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | FRE02 |
| AUTHOR: | Accountant |
| CONTRIBUTOR/S: | Manager Financial Services Coordinator Financial Operations |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

Council is required under Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996 (FMR)* to consider and receive the Monthly Financial Report for the period ended 31 December 2025.

BACKGROUND

Council is provided with the Monthly Financial Report, which has been prepared in line with statutory reporting obligations and includes the:

- Statement of Financial Activity by nature classifications (satisfying Regulation 34 of the FMR)
- Statement of Financial Position (satisfying Regulation 35 of the FMR)
- Basis of Preparation
- Statement of Financial Activity Information - the adjustments to the Statement of Financial Activity and Net Current Assets Position which agree to the surplus/deficit position (satisfying Regulation 32 of the FMR)
- Explanation of material variances to year-to-date budget (satisfying Regulation 34 of the FMR).

Supplementary information has been provided per Regulation 34(2) of the FMR to provide Council with a holistic overview of the operations of the Shire of Broome. The Supplementary Information notes include:

- Cash and financial assets;
- Reserve accounts;
- Capital acquisitions – summarised by asset class, detailed to project, plant disposals;
- Aged payables;
- Borrowings;
- Grants – detailed listing of operating grants, capital grants and contributions; and
- Detailed list of Council adopted Budget amendments – by nature classification.

COMMENT

The December 2025 Monthly Financial Report provides an overview of operating and capital project progress.

Below are the key indicators of the 2025/26 final budget position:

| | |
|---|---------------|
| 1. Budget Year Elapsed | 2. 50% |
| 3. Total Rates levied | 4. 100% |
| 5. Total Operating Revenue (excluding Rates and Profit on asset disposals) | 6. 64% |
| 7. Total Operating Expenditure (excluding Loss on asset disposals) | 8. 48% |
| 9. Total Capital Revenue | 10. 43% |
| 11. Total Capital Expenditure | 12. 22% |

For activity categories where progress notably differs from the 50% budget year elapsed, high-level explanations for the variances are provided.

Operating Revenue

Interest Revenue

Interest revenue on reserve and municipal funds is tracking under budget due to term deposit interest income not accounted for until maturity. Timing variance.

Operating Expenditure

Materials & Contracts

Timing of invoices received for kerbside rubbish and recycling collections has resulted in a variance of approximately \$330,000. Timing of invoices received for site remediation has resulted in a variance of approximately \$1.35m. There are minor variances across several business units which will be monitored within the December Finance and Costings Review.

Utilities

Timing of invoices received for utility costs for has resulted in a variance, particularly within Parks and Grounds maintenance, which is currently running around \$130,000 below budget. This will continue to be monitored.

Other Expenditure

Community Development Fund contributions of approximately \$300,000 have been paid this year, with the budget having forecast approximately \$60,000 at this point in the year. In addition, the first instalment of the Broome Visitor Centre subsidy of \$112,500 has been paid ahead of budgeted timeframes. Timing variance.

Capital Expenditure

Payments for construction of Property, Plant and Infrastructure

Variance relates to timing of purchases and invoices yet to be received. A number of purchase orders have been raised committing funds but goods / services are yet to be received.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

- 34(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for the previous month (the “relevant month”) in the following detail:
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the relevant month; and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- 34(1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- 34(1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- 34(2) Each statement of financial activity is to be accompanied by documents containing-
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- 34(3) The information in a statement of financial activity may be shown according to nature classification.
- 34(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- 34(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.
- 35(1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —
- (a) the financial position of the local government as at the last day of the previous financial year; or
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- 35(2) A statement of financial position must be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
- (b) recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The attached financial statements summarise the transactions for the 2025/2026 financial year. These statements have been confirmed by the Auditors and detail the actual closing position as of 30 June 2025.

All budget amendments must be approved by an absolute majority of Council.

RISK

The Monthly Financial Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996 Regulation 5*, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 10 - A well-informed and engaged community.

Objective 10.1. Provide community with excellent customer service, relevant, timely information and effective engagement.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0226/018

Moved: Cr M Virgo

Seconded: Cr S Cooper

That Council adopts the Monthly Financial Activity Statement Report for the period ended 31 December 2025 as per Attachment 1.

CARRIED UNANIMOUSLY 6/0

Attachments

1. Monthly Statement of Activity December 2025



SHIRE OF BROOME

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 December 2025**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

| | Original Adopted Budget | Amended Budget Estimates | YTD Budget Estimates | YTD Actual | Variance* \$ | Variance* % | Var. |
|---|-------------------------------|--------------------------------|----------------------------|---------------------|--------------------|----------------------|----------|
| Note | (a) \$ | (b) \$ | (b) \$ | (c) \$ | (c) - (b) \$ | ((c) - (b))/(b) % | |
| OPERATING ACTIVITIES | | | | | | | |
| Revenue from operating activities | | | | | | | |
| General rates | 30,427,031 | 30,427,031 | 30,327,031 | 30,327,752 | 721 | 0.00% | |
| Grants, subsidies and contributions | 2,979,405 | 2,014,681 | 1,019,548 | 1,104,374 | 84,826 | 8.32% | |
| Fees and charges | 12,596,615 | 12,622,615 | 8,629,709 | 9,140,741 | 511,032 | 5.92% | |
| Interest revenue | 2,582,313 | 2,582,313 | 1,358,966 | 916,857 | (442,109) | (32.53%) | ▼ |
| Other revenue | 1,142,115 | 1,157,118 | 632,371 | 655,633 | 23,262 | 3.68% | |
| Profit on asset disposals | 214,410 | 214,410 | 0 | 30,087 | 30,087 | 0.00% | |
| | 49,941,889 | 49,018,168 | 41,967,625 | 42,175,444 | 207,819 | 0.50% | |
| Expenditure from operating activities | | | | | | | |
| Employee costs | (21,194,246) | (21,114,620) | (10,729,539) | (10,411,425) | 318,114 | 2.96% | |
| Materials and contracts | (14,370,581) | (16,700,709) | (10,046,569) | (7,132,036) | 2,914,533 | 29.01% | ▲ |
| Utility charges | (2,652,516) | (2,652,516) | (1,326,258) | (1,062,665) | 263,593 | 19.87% | ▲ |
| Depreciation | (15,833,748) | (15,833,748) | (7,916,874) | (8,178,811) | (261,937) | (3.31%) | ▼ |
| Finance costs | (440,171) | (440,171) | (223,730) | (200,477) | 23,253 | 10.39% | ▲ |
| Insurance | (898,526) | (898,526) | (898,526) | (852,086) | 46,440 | 5.17% | |
| Other expenditure | (1,707,894) | (1,732,894) | (599,946) | (951,484) | (351,538) | (58.59%) | ▼ |
| Loss on asset disposals | (262,363) | (262,363) | 0 | (74,917) | (74,917) | 0.00% | |
| | (57,360,045) | (59,635,547) | (31,741,442) | (28,863,901) | 2,877,541 | 9.07% | |
| Non cash amounts excluded from operating activities | 2(c) 15,881,701 | 15,881,701 | 7,916,874 | 8,223,641 | 306,767 | 3.87% | |
| Amount attributable to operating activities | 8,463,545 | 5,264,322 | 18,143,057 | 21,535,184 | 3,392,127 | 18.70% | |
| INVESTING ACTIVITIES | | | | | | | |
| Inflows from investing activities | | | | | | | |
| Proceeds from capital grants, subsidies and contributions | 48,251,874 | 46,465,012 | 26,290,700 | 24,648,961 | (1,641,739) | (6.24%) | |
| Proceeds from disposal of assets | 1,014,638 | 1,039,068 | 0 | 40,136 | 40,136 | 0.00% | |
| Proceeds from self supporting loans | 145,323 | 145,323 | 70,877 | 70,877 | 0 | 0.00% | |
| | 49,411,835 | 47,649,403 | 26,361,577 | 24,759,974 | (1,601,603) | (6.08%) | |
| Outflows from investing activities | | | | | | | |
| Right of use assets recognised | (27,882) | (27,882) | 0 | 0 | 0 | 0.00% | |
| Payments for property, plant and equipment | (7,730,280) | (7,191,408) | (7,113,429) | (1,065,754) | 6,047,675 | 85.02% | ▲ |
| Payments for construction of infrastructure | (55,426,943) | (55,283,867) | (26,049,932) | (12,850,045) | 13,199,887 | 50.67% | ▲ |
| | (63,185,105) | (62,503,157) | (33,163,361) | (13,915,799) | 19,247,562 | 58.04% | |
| Non-cash amounts excluded from investing activities | 2(d) 0 | 0 | 0 | 8,432 | 8,432 | 0.00% | |
| Amount attributable to investing activities | (13,773,270) | (14,853,754) | (6,801,784) | 10,852,607 | 17,654,391 | 259.56% | |
| FINANCING ACTIVITIES | | | | | | | |
| Inflows from financing activities | | | | | | | |
| Leases liabilities recognised | 27,882 | 27,882 | 0 | 0 | 0 | 0.00% | |
| Proceeds from new borrowings | 2,234,782 | 2,234,782 | 0 | 0 | 0 | 0.00% | |
| Transfer from reserves | 4,814,943 | 7,088,121 | 200,212 | 0 | (200,212) | (100.00%) | ▼ |
| | 7,077,607 | 9,350,785 | 200,212 | 0 | (200,212) | (100.00%) | |
| Outflows from financing activities | | | | | | | |
| Payments for principal portion of lease liabilities | (162,848) | (162,848) | (83,083) | (83,083) | 0 | 0.00% | |
| Repayment of borrowings | (910,108) | (910,108) | (448,253) | (448,253) | 0 | 0.00% | |
| Transfer to reserves | (3,567,276) | (4,443,050) | (1,573,076) | (240,731) | 1,332,345 | 84.70% | ▲ |
| | (4,640,232) | (5,516,006) | (2,104,412) | (772,067) | 1,332,345 | 63.31% | |
| Amount attributable to financing activities | 2,437,375 | 3,834,779 | (1,904,200) | (772,067) | 1,132,133 | 59.45% | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | | |
| Surplus or deficit at the start of the financial year | 2(a) 2,872,350 | 5,385,631 | 5,385,631 | 5,385,631 | 0 | 0.00% | |
| Amount attributable to operating activities | 8,463,545 | 5,264,322 | 18,143,057 | 21,535,184 | 3,392,127 | 18.70% | ▲ |
| Amount attributable to investing activities | (13,773,270) | (14,853,754) | (6,801,784) | 10,852,607 | 17,654,391 | 259.56% | ▲ |
| Amount attributable to financing activities | 2,437,375 | 3,834,779 | (1,904,200) | (772,067) | 1,132,133 | 59.45% | ▲ |
| Surplus or deficit after imposition of general rates | 0 | (369,022) | 14,822,704 | 37,001,355 | 22,178,651 | 149.63% | ▲ |

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOME
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

| | Actual 30 June 2025 | Actual as at 31 December 2025 |
|--------------------------------------|------------------------|----------------------------------|
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash and cash equivalents | 59,765,655 | 78,614,198 |
| Trade and other receivables | 3,204,598 | 15,566,518 |
| Other financial assets | 145,322 | 74,446 |
| Inventories | 37,732 | 34,289 |
| Other assets | 1,756,188 | 653,794 |
| TOTAL CURRENT ASSETS | 64,909,495 | 94,943,245 |
| NON-CURRENT ASSETS | | |
| Trade and other receivables | 163,075 | 163,075 |
| Other financial assets | 1,964,996 | 1,964,996 |
| Property, plant and equipment | 89,098,905 | 87,701,491 |
| Infrastructure | 328,795,823 | 335,920,936 |
| Right-of-use assets | 279,489 | 203,810 |
| TOTAL NON-CURRENT ASSETS | 420,302,288 | 425,954,308 |
| TOTAL ASSETS | 485,211,783 | 520,897,553 |
| CURRENT LIABILITIES | | |
| Trade and other payables | 5,550,157 | 3,806,757 |
| Other liabilities | 7,171,152 | 7,171,152 |
| Lease liabilities | 6,819 | (76,264) |
| Employee related provisions | 1,972,629 | 1,972,629 |
| Other provisions | 2,229,058 | 2,229,058 |
| TOTAL CURRENT LIABILITIES | 17,832,847 | 15,558,113 |
| NON-CURRENT LIABILITIES | | |
| Lease liabilities | 288,194 | 288,194 |
| Borrowings | 9,164,466 | 9,164,466 |
| Employee related provisions | 301,871 | 301,871 |
| Other provisions | 2,596,147 | 2,596,147 |
| TOTAL NON-CURRENT LIABILITIES | 12,350,678 | 12,350,678 |
| TOTAL LIABILITIES | 30,183,525 | 27,908,791 |
| NET ASSETS | 455,028,258 | 492,988,762 |
| EQUITY | | |
| Retained surplus | 155,382,854 | 193,102,626 |
| Reserve accounts | 46,127,288 | 46,368,020 |
| Revaluation surplus | 253,518,116 | 253,518,116 |
| TOTAL EQUITY | 455,028,258 | 492,988,762 |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025**

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 01 February 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

2 NET CURRENT ASSETS INFORMATION

| | Amended Budget Opening | Actual as at | Actual as at |
|--|------------------------------|---------------------|---------------------|
| Note | 1 July 2025 | 30 June 2025 | 31 December 2025 |
| (a) Net current assets used in the Statement of Financial Activity | | | |
| Current assets | \$ | \$ | \$ |
| Cash and cash equivalents | 58,882,853 | 59,765,655 | 78,614,198 |
| Trade and other receivables | 3,275,507 | 3,204,598 | 15,566,518 |
| Other financial assets | (46,898) | 145,322 | 74,446 |
| Inventories | 37,732 | 37,732 | 34,289 |
| Other assets | 303,322 | 1,756,188 | 653,794 |
| | 62,452,516 | 64,909,495 | 94,943,245 |
| Less: current liabilities | | | |
| Trade and other payables | (5,903,098) | (5,550,157) | (3,806,757) |
| Other liabilities | (9,934,991) | (7,171,152) | (7,171,152) |
| Lease liabilities | (6,819) | (6,819) | 76,264 |
| Borrowings | (903,033) | (903,033) | (454,781) |
| Employee related provisions | (2,006,753) | (1,972,629) | (1,972,629) |
| Other provisions | (103,000) | (2,229,058) | (2,229,058) |
| | (18,857,694) | (17,832,848) | (15,558,113) |
| Net current assets | 43,594,822 | 47,076,647 | 79,385,132 |
| Less: Total adjustments to net current assets | 2(b) (40,722,472) | (41,691,016) | (42,383,774) |
| Closing funding surplus / (deficit) | 2,872,350 | 5,385,631 | 37,001,358 |
| (b) Current assets and liabilities excluded from budgeted deficiency | | | |
| Adjustments to net current assets | | | |
| Less: Reserve accounts | (43,267,928) | (46,127,288) | (46,368,019) |
| Less: Financial assets at amortised cost - self supporting loans | 46,898 | (145,322) | (74,446) |
| Less: Current assets not expected to be received at end of year | | | |
| - Current financial assets at amortised cost - self supporting loans | | | |
| - Receivables for employee related provisions | 15,566 | 15,566 | 15,566 |
| Add: Current liabilities not expected to be cleared at the end of the year | | | |
| - Current portion of lease liabilities | 6,819 | 6,819 | (76,264) |
| - Current portion of borrowings | 903,033 | 903,033 | 454,781 |
| - Current portion of remediation provision | 103,000 | 2,186,036 | 2,186,036 |
| - Current portion of employee benefit provisions held in reserve | 1,470,140 | 1,470,140 | 1,478,572 |
| Total adjustments to net current assets | 2(a) (40,722,472) | (41,691,016) | (42,383,774) |
| (c) Non-cash amounts excluded from operating activities | | | |
| Adjustments to operating activities | | | |
| Less: Profit on asset disposals | (214,410) | 0 | (30,087) |
| Add: Loss on asset disposals | 262,363 | 0 | 74,917 |
| Add: Depreciation | 15,833,748 | 7,916,874 | 8,178,811 |
| Total non-cash amounts excluded from operating activities | 15,881,701 | 7,916,874 | 8,223,641 |
| (d) Non-cash amounts excluded from investing activities | | | |
| Adjustments to investing activities | | | |
| Right of use assets received | 27,882 | 0 | 0 |
| Movement in current other provision associated with restricted cash | 0 | 0 | 8,432 |
| Total non-cash amounts excluded from investing activities | 27,882 | 0 | 8,432 |
| CURRENT AND NON-CURRENT CLASSIFICATION | | | |
| In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle. | | | |

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$10,000 for operating, \$20,000 for capital and 10.00%, whichever is the greater.

| Description | Var. \$ | Var. % |
|--|------------|------------|
| | \$ | % |
| Revenue from operating activities | | |
| Interest revenue | (442,109) | (32.53%) ▼ |
| Interest revenue on reserve and municipal funds is tracking under budget due to term deposit interest income not accounted for until maturity. | | Timing |
| Expenditure from operating activities | | |
| Materials and contracts | 2,914,533 | 29.01% ▲ |
| Timing of invoices received for kerbside rubbish and recycling collections has resulted in a variance of approximately \$330,000. Timing of invoices received for site remediation has resulted in a variance of approximately \$1.35m. There are minor variances across several business units which will be monitored within the December Finance and Costings Review. | | Timing |
| Utility charges | 263,593 | 19.87% ▲ |
| Timing of invoices received for utility costs for has resulted in a variance, particularly within Parks and Grounds maintenance, which is currently running around \$130,000 below budget. This will continue to be monitored. | | Timing |
| Other expenditure | (351,538) | (58.59%) ▼ |
| Timing variance. Community Development Fund contributions of approximately \$300,000 have been paid this year, with the budget having forecast approximately \$60,000 at this point in the year. In addition, the first instalment of the Broome Visitor Centre subsidy of \$112,500 has been paid ahead of budgeted timeframes. | | Timing |
| Payments for property, plant and equipment | 6,047,675 | 85.02% ▲ |
| Renewal and replacement of mobile plant and equipment is behind schedule. Major works have been scheduled to limit disruptions with some of these works occurring later in the year. | | Timing |
| Payments for construction of infrastructure | 13,199,887 | 50.67% ▲ |
| Variance relates to timing of invoices received from key contractor in the Cable Beach Walmanyjun Stage 2 Foreshore redevelopment. A detailed breakdown of capital purchases can be found at Supplementary Note 5. | | Timing |
| Outflows from financing activities | | |
| Transfer to reserves | 1,332,345 | 84.70% ▲ |
| Transfers to Reserves will be finalised towards the end of the completion of the Annual Financial Statements. | | Timing |
| Surplus or deficit after imposition of general rates | 22,178,651 | 149.63% ▲ |

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

| Funding surplus / (deficit) | | | | |
|-----------------------------|----------------|----------------|----------------|-----------------|
| | Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening | \$5.39 M | \$5.39 M | \$5.39 M | \$0.00 M |
| Closing | (\$0.37 M) | \$14.82 M | \$37.00 M | \$22.18 M |

Refer to Statement of Financial Activity

| Cash and cash equivalents | | |
|---------------------------|-----------|------------|
| | \$78.61 M | % of total |
| Unrestricted Cash | \$32.25 M | 41.0% |
| Restricted Cash | \$46.37 M | 59.0% |

Refer to 3 - Cash and Financial Assets

| Payables | | |
|----------------|----------|---------------|
| | \$3.81 M | % Outstanding |
| Trade Payables | \$0.99 M | |
| 0 to 30 Days | | 79.3% |
| Over 30 Days | | 20.7% |
| Over 90 Days | | 3.2% |

Refer to 7 - Payables

| Receivables | | |
|------------------|----------|-------------|
| | \$8.80 M | % Collected |
| Rates Receivable | \$6.77 M | 78.7% |
| Trade Receivable | \$8.80 M | |
| Over 30 Days | | 2.4% |
| Over 90 Days | | 0.9% |

Refer to 6 - Receivables

Key Operating Activities

| Amount attributable to operating activities | | | |
|---|----------------|----------------|-----------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$5.26 M | \$18.14 M | \$21.54 M | \$3.39 M |

Refer to Statement of Financial Activity

| Rates Revenue | | |
|---------------|-----------|------------|
| YTD Actual | \$30.33 M | % Variance |
| YTD Budget | \$30.33 M | 0.0% |

| Grants and Contributions | | |
|--------------------------|----------|------------|
| YTD Actual | \$1.10 M | % Variance |
| YTD Budget | \$1.02 M | 8.3% |

Refer to 10 - Grants and Contributions

| Fees and Charges | | |
|------------------|----------|------------|
| YTD Actual | \$9.14 M | % Variance |
| YTD Budget | \$8.63 M | 5.9% |

Refer to Statement of Financial Activity

Key Investing Activities

| Amount attributable to investing activities | | | |
|---|----------------|----------------|-----------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$14.85 M) | (\$6.80 M) | \$10.85 M | \$17.65 M |

Refer to Statement of Financial Activity

| Proceeds on sale | | |
|------------------|----------|----------|
| YTD Actual | \$0.00 M | % |
| Amended Budget | \$0.53 M | (100.0%) |

Refer to 6 - Disposal of Assets

| Asset Acquisition | | |
|-------------------|-----------|---------|
| YTD Actual | \$12.85 M | % Spent |
| Amended Budget | \$55.31 M | (76.8%) |

Refer to 5 - Capital Acquisitions

| Capital Grants | | |
|----------------|-----------|------------|
| YTD Actual | \$24.65 M | % Received |
| Amended Budget | \$46.39 M | (46.9%) |

Refer to 5 - Capital Acquisitions

Key Financing Activities

| Amount attributable to financing activities | | | |
|---|----------------|----------------|-----------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$3.83 M | (\$1.90 M) | (\$0.77 M) | \$1.13 M |

Refer to Statement of Financial Activity

| Borrowings | |
|----------------------|------------|
| Principal repayments | (\$0.45 M) |
| Interest expense | (\$0.20 M) |
| Principal due | \$9.62 M |

Refer to 8 - Borrowings

| Reserves | |
|------------------|-----------|
| Reserves balance | \$46.37 M |
| Net Movement | \$0.24 M |

Refer to 4 - Cash Reserves

| Lease Liability | |
|----------------------|------------|
| Principal repayments | (\$0.08 M) |
| Interest expense | \$0.00 M |
| Principal due | \$0.38 M |

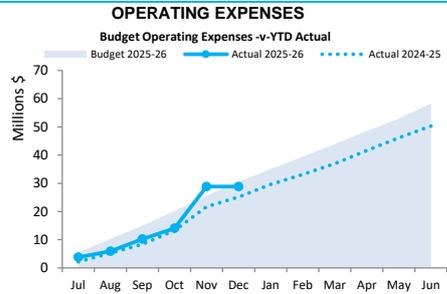
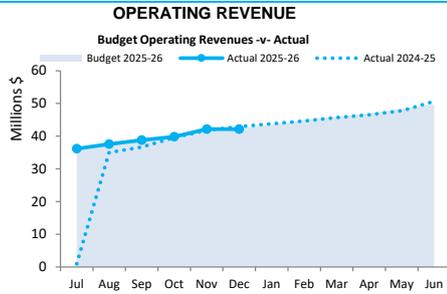
Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

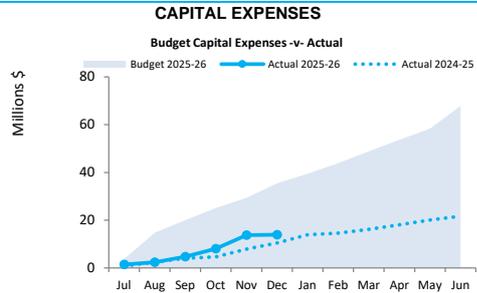
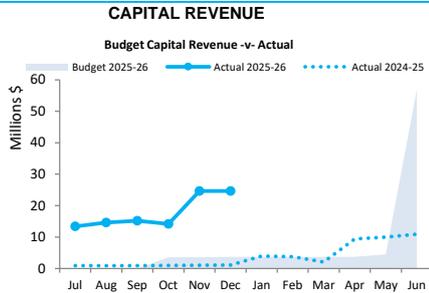
SHIRE OF BROOME
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 DECEMBER 2025

2 KEY INFORMATION - GRAPHICAL

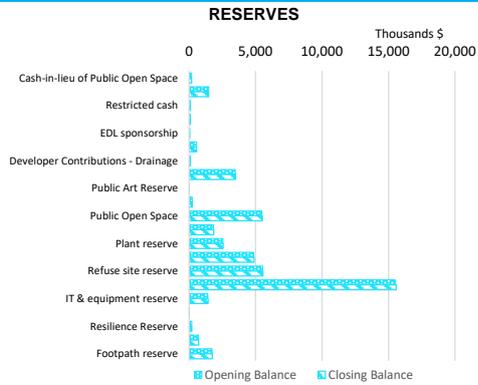
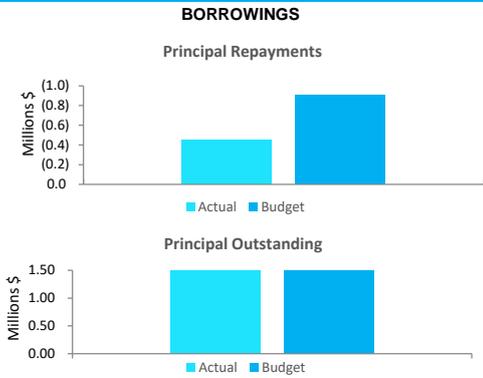
OPERATING ACTIVITIES



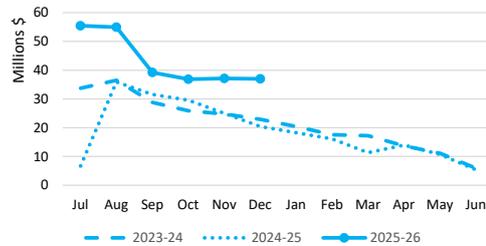
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

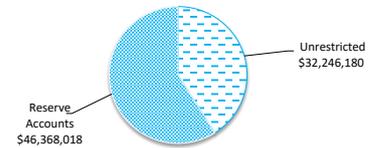
| Description | Classification | Unrestricted \$ | Reserve Accounts \$ | Total \$ | Trust \$ | Institution | Interest Rate | Maturity Date |
|--|---------------------------|--------------------|---------------------------|-------------------|-------------|-------------|------------------|------------------|
| Cash on hand | Cash and cash equivalents | 4,050 | 0 | 4,050 | 0 | On Hand | Nil | On Hand |
| Municipal Bank Account | Cash and cash equivalents | 1,816,786 | | 1,816,786 | 0 | CommBank | 3.10% | At Call |
| Business Online Saver | Cash and cash equivalents | 922,767 | | 922,767 | 0 | CommBank | 3.50% | At Call |
| Reserve Bank Account | Cash and cash equivalents | | 2,368,018 | 2,368,018 | 0 | CommBank | 3.50% | At Call |
| Trust Bank Account | Cash and cash equivalents | 165,260 | | 165,260 | 0 | CommBank | 0.00% | At Call |
| Grants Bank Account | Cash and cash equivalents | 337,316 | | 337,316 | 0 | CommBank | 3.50% | At Call |
| Term Deposit | Cash and cash equivalents | 0 | 34,000,000 | 34,000,000 | 0 | Westpac | 4.27% | 23/01/2026 |
| Term Deposit | Cash and cash equivalents | | 10,000,000 | 10,000,000 | 0 | Westpac | 4.40% | 26/06/2026 |
| Term Deposit | Cash and cash equivalents | 9,000,000 | 0 | 9,000,000 | 0 | Westpac | 4.38% | 04/05/2026 |
| Term Deposit | Cash and cash equivalents | 10,000,000 | 0 | 10,000,000 | 0 | CommBank | 4.10% | 04/03/2026 |
| Term Deposit | Cash and cash equivalents | 5,000,000 | 0 | 5,000,000 | 0 | Westpac | 4.26% | 11/01/2026 |
| Term Deposit | Cash and cash equivalents | 5,000,000 | 0 | 5,000,000 | 0 | Westpac | 4.25% | 11/02/2026 |
| Total | | 32,246,180 | 46,368,018 | 78,614,198 | 0 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents (including Financial Assets - Term Deposits) | | 32,246,180 | 46,368,018 | 78,614,198 | 0 | | | |
| | | 32,246,180 | 46,368,018 | 78,614,198 | 0 | | | |

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



Term deposit information

| Investment Type | Institution | Rating | Interest rate | Deposit Date | Maturity | Investment Term (days) | Investment \$ | Forecast interest \$ |
|---------------------------------------|-------------|--------|---------------|--------------|------------|------------------------|-------------------|----------------------|
| Reserve Funds | WBC | AAA | 4.27% | 23/07/2025 | 23/01/2026 | 184 | 34,000,000 | 731,866 |
| Reserve Funds | WBC | AAA | 4.40% | 18/11/2025 | 26/06/2026 | 221 | 10,000,000 | 266,411 |
| Municipal Funds | WBC | AAA | 4.38% | 05/12/2025 | 04/05/2026 | 150 | 9,000,000 | 162,000 |
| Municipal Funds | CBA | AAA | 4.10% | 04/09/2025 | 04/03/2026 | 181 | 10,000,000 | 203,315 |
| Municipal Funds | WBC | AAA | 4.26% | 11/08/2025 | 11/01/2026 | 153 | 5,000,000 | 89,285 |
| Municipal Funds | WBC | AAA | 4.25% | 11/08/2025 | 11/02/2026 | 184 | 5,000,000 | 107,123 |
| Weighted average Interest rate | | | | | | | 4.28% | |
| Total | | | | | | | 73,000,000 | 1,560,001 |

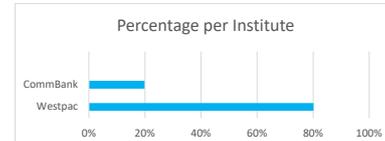
Investment Policy Reporting

Note: A review of the credit ratings held in the Investment Policy is required to ensure consistency with the Standard & Poors credit ratings for short and long term ratings.

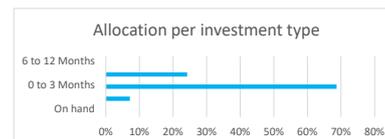
| Credit Rating | Maximum % in credit rating category | Shire of Broome allocation |
|------------------|-------------------------------------|----------------------------|
| Long term AAA | 100% | 100% |
| Long term AA+ | 50% | 0% |
| Long term AA | 25% | 0% |
| Guaranteed Bonds | 100% | 0% |



| Institution | Maximum % in authorised institute | Shire of Broome allocation |
|-------------|-----------------------------------|----------------------------|
| Westpac | 100% | 80% |
| CommBank | 100% | 20% |



| Institution | Allocation per investment type |
|----------------|--------------------------------|
| On hand | 0.01% |
| At call | 7.14% |
| 0 to 3 Months | 68.69% |
| 3 to 6 Months | 24.17% |
| 6 to 12 Months | 0.00% |



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

4 RESERVE ACCOUNTS

| Reserve account name | Original Budget | | | | Amended Budget | | | | Actual | | | |
|---|-------------------|------------------|--------------------|-------------------|-------------------|------------------|--------------------|-------------------|-------------------|------------------|-------------------|-------------------|
| | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Reserve accounts restricted by legislation | | | | | | | | | | | | |
| Cash-in-lieu of Public Open Space | 188,086 | 6,321 | 0 | 194,407 | 188,086 | 6,321 | 0 | 194,407 | 189,057 | 1,084 | 0 | 190,141 |
| Reserve accounts restricted by Council | | | | | | | | | | | | |
| Leave reserve | 1,387,341 | 47,401 | 0 | 1,434,742 | 1,387,341 | 47,401 | 0 | 1,434,742 | 1,470,140 | 8,432 | 0 | 1,478,572 |
| Restricted cash | 31,500 | 421,122 | (31,500) | 421,122 | 31,500 | 0 | (31,500) | 0 | 96,500 | 0 | 0 | 96,500 |
| Community sponsorship | 91,675 | 3,135 | 0 | 94,810 | 91,675 | 3,135 | 0 | 94,810 | 101,746 | 545 | 0 | 102,291 |
| EDL sponsorship | 56,174 | 1,869 | (25,000) | 33,043 | 56,174 | 1,869 | (25,000) | 33,043 | 56,602 | 432 | 0 | 57,034 |
| Developer Contributions - Footpaths | 557,065 | 66,730 | (260,777) | 363,018 | 557,065 | 66,730 | (260,777) | 363,018 | 568,283 | 3,702 | 0 | 571,985 |
| Developer Contributions - Drainage | 93,975 | 32,150 | 0 | 126,125 | 93,975 | 32,150 | 0 | 126,125 | 94,305 | 419 | 0 | 94,724 |
| Road reserve | 3,457,260 | 506,658 | (182,987) | 3,780,931 | 3,457,260 | 506,658 | (182,987) | 3,780,931 | 3,474,667 | 19,569 | 0 | 3,494,236 |
| Public Art Reserve | 6,991 | 239 | 0 | 7,230 | 6,991 | 239 | 0 | 7,230 | 7,027 | 40 | 0 | 7,067 |
| BRAC (Leisure Centre) Reserve | 23,025 | 812 | 0 | 23,837 | 23,025 | 812 | 0 | 23,837 | 231,228 | 480 | 0 | 231,708 |
| Public Open Space | 5,474,894 | 1,074,689 | (417,253) | 6,132,330 | 5,474,894 | 1,074,689 | (417,253) | 6,132,330 | 5,476,513 | 33,014 | 0 | 5,509,527 |
| Drainage reserve | 1,852,014 | 63,343 | (4,434) | 1,910,923 | 1,852,014 | 63,343 | (4,434) | 1,910,923 | 1,837,868 | 10,541 | 0 | 1,848,409 |
| Plant reserve | 2,592,590 | 88,861 | (55,747) | 2,625,704 | 2,592,590 | 88,861 | (91,013) | 2,590,438 | 2,549,104 | 13,961 | 0 | 2,563,065 |
| Buildings reserve | 4,818,853 | 328,299 | (2,220,810) | 2,926,342 | 4,818,853 | 1,264,292 | (2,137,517) | 3,945,628 | 4,867,835 | 24,735 | 0 | 4,892,570 |
| Refuse site reserve | 2,355,388 | 45,547 | (1,367,135) | 1,033,800 | 2,355,388 | 45,547 | (3,521,681) | (1,120,746) | 5,538,907 | 18,871 | 0 | 5,557,778 |
| Regional resource recovery park reserve | 16,167,085 | 516,319 | (87,500) | 16,595,904 | 16,167,085 | 516,319 | (87,500) | 16,595,904 | 15,499,852 | 82,934 | 0 | 15,582,786 |
| IT & equipment reserve | 1,480,741 | 245,811 | (82,800) | 1,643,752 | 1,480,741 | 606,715 | (82,800) | 2,004,656 | 1,419,028 | 7,517 | 0 | 1,426,545 |
| Kimberley zone reserve | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,262 | 472 | 0 | 3,734 |
| Resilience Reserve | 200,471 | 6,876 | 0 | 207,347 | 200,471 | 6,876 | 0 | 207,347 | 200,989 | 746 | 0 | 201,735 |
| Carpark reserve | 710,606 | 51,902 | 0 | 762,508 | 710,606 | 51,902 | 0 | 762,508 | 713,295 | 3,318 | 0 | 716,613 |
| Footpath reserve | 1,722,194 | 59,192 | (79,000) | 1,702,386 | 1,722,194 | 59,192 | (245,659) | 1,535,727 | 1,731,080 | 9,919 | 0 | 1,740,999 |
| | 43,267,928 | 3,567,276 | (4,814,943) | 42,020,261 | 43,267,928 | 4,443,050 | (7,088,121) | 40,622,857 | 46,127,288 | 240,731 | 0 | 46,368,019 |

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

| Capital acquisitions | Original | Amended | | YTD Actual | YTD Variance |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|
| | Budget | Budget | YTD Budget | | |
| | | \$ | \$ | \$ | \$ |
| Buildings - non-specialised | 3,878,793 | 3,265,403 | 3,203,403 | 409,159 | (2,794,244) |
| Furniture and equipment | 174,187 | 166,243 | 62,743 | 69,782 | 7,039 |
| Plant and equipment | 3,701,800 | 3,759,762 | 3,162,078 | 538,871 | (2,623,207) |
| Acquisition of property, plant and equipment | 7,754,780 | 7,191,408 | 6,428,224 | 1,017,812 | (5,410,412) |
| Infrastructure - roads | 7,360,802 | 8,408,772 | 4,421,329 | 1,576,735 | (2,844,594) |
| Infrastructure - recreation areas | 47,409,078 | 46,136,999 | 21,076,037 | 11,001,816 | (10,074,221) |
| Infrastructure - other | 632,562 | 738,096 | 578,066 | 319,436 | (258,630) |
| Acquisition of infrastructure | 55,402,442 | 55,283,867 | 26,075,432 | 12,897,987 | (13,177,445) |
| Total of PPE and Infrastructure. | 63,157,222 | 62,475,275 | 32,503,656 | 13,915,799 | (18,587,857) |
| Total capital acquisitions | 63,157,222 | 62,475,275 | 32,503,656 | 13,915,799 | (18,587,857) |
| Capital Acquisitions Funded By: | | | | | |
| Capital grants and contributions | 48,171,874 | 46,385,012 | 26,290,700 | 24,648,961 | (1,641,739) |
| Borrowings | 2,234,782 | 2,234,782 | 0 | 0 | 0 |
| Other (disposals & C/Fwd) | 1,014,638 | 1,039,068 | 0 | 40,136 | 40,136 |
| Reserve accounts | 4,534,954 | 4,534,954 | 200,212 | 0 | (200,212) |
| Developer Contributions - Footpaths | 80,000 | 80,000 | 0 | 0 | 0 |
| Contribution - operations | 7,120,974 | 7,120,974 | 6,457,408 | (10,773,298) | (17,230,706) |
| Capital funding total | 63,157,222 | 61,394,790 | 32,948,320 | 13,915,799 | (19,032,521) |

KEY INFORMATION**Initial recognition**

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

| Account Description | Adopted Budget | Amended Budget | YTD Budget | YTD Actual | Variance (Under)/Over |
|---|------------------|------------------|------------------|------------------|-----------------------|
| | \$ | \$ | \$ | \$ | \$ |
| Buildings - non-specialised | | | | | |
| Shire Key Worker Housing - Capex New 2023/24 | 0 | 0 | 0 | 934 | (934) |
| Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea | 22,945 | 0 | 0 | 0 | 0 |
| Pavillion Build New Const Stg 2 - Brac Ovals - Cap Exp | 13,200 | 13,200 | 13,200 | 6,740 | 6,460 |
| Toilet Block Renewal Town Beach Inc Furn & Services - Build Cap Exp | 15,000 | 15,000 | 15,000 | 10,030 | 4,970 |
| Building Renewal - Cap Exp - Brac Aquatic | 234,250 | 234,250 | 234,250 | 96,079 | 138,171 |
| Shire Staff Housing Building Renewal - Staff Housing | 20,000 | 20,000 | 20,000 | 6,659 | 13,341 |
| Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp | 60,000 | 60,000 | 60,000 | 0 | 60,000 |
| Shire Office Build Haas St Renewal - Cap Exp - Corp Gov | 90,000 | 90,000 | 90,000 | 11,658 | 78,343 |
| Cable Beach Restaurant Facilities Building Renewal (Inc Plant & Furn)-Cap Exp | 350,000 | 350,000 | 350,000 | 3,047 | 346,953 |
| Library Building Renewal | 0 | 7,169 | 7,169 | 7,169 | (0) |
| Museum Precinct Master Plan | 68,430 | 57,973 | 57,973 | 18,000 | 39,973 |
| Brac Building Renewal - Cap Exp - Brac Dry | 10,000 | 10,000 | 10,000 | 16,736 | (6,736) |
| Admin Building - Packaged Plant- Cap Ex | 1,946,260 | 1,950,100 | 1,950,100 | 203,102 | 1,746,998 |
| Depot Building Const Renewal - Cap Exp - Depot Operations | 35,000 | 35,000 | 35,000 | 18,792 | 16,208 |
| Brac Building Upgrade - Cap Exp - Brac Dry | 320,000 | 318,986 | 318,986 | 0 | 318,986 |
| Library Fixed Plant & Equipment New - Cap Exp - Libraries | 10,213 | 10,213 | 10,213 | 10,213 | (0) |
| KRO2 Building Renewal - Cap Exp - Office Prop Leased | 31,512 | 31,512 | 31,512 | 0 | 31,512 |
| Town Beach Cafe Redevelopment - Cap Exp | 589,983 | 0 | 0 | 0 | 0 |
| Depot Security Gates Upgrade | 62,000 | 62,000 | 0 | 0 | 0 |
| Total Buildings - non-specialised | 3,878,793 | 3,265,403 | 3,203,403 | 409,159 | 2,794,244 |
| Furniture and equipment | | | | | |
| Exhibition Infrastructure For Kimberley Artwork Grant - Cap Exp | 70,687 | 62,743 | 62,743 | 65,545 | (2,802) |
| Equip & H'Ware > \$5000 Cap Exp - IT | 53,500 | 53,500 | 0 | 4,237 | (4,237) |
| Mola Mapping | 50,000 | 50,000 | 0 | 0 | 0 |
| Total Furniture and equipment | 174,187 | 166,243 | 62,743 | 69,782 | (7,039) |
| Plant and equipment | | | | | |
| Vehicle & Mob Plant New Cap Exp - Comm Services | 58,000 | 58,000 | 58,000 | 0 | 58,000 |
| Vehicle & Mobile Plant Renewal (Replace) Cap Exp- Emerg & Rang Serv | 83,000 | 88,105 | 88,105 | 0 | 88,105 |
| Vehicles & Mob Plant Renewal > \$3000 - Cap Exp - SES/ FESA | 0 | 0 | 0 | 152,934 | (152,934) |
| Vehicle & Mobile Plant New - Cap Exp- IT | 30,000 | 30,000 | 30,000 | 0 | 30,000 |
| Vehicle & Mobile Plant New - Cap Exp - Depot Ops | 219,534 | 219,534 | 219,534 | 28,665 | 190,869 |
| Vehicle & Mob Plant New - Cap Exp - Works Ops | 57,460 | 57,460 | 57,460 | 0 | 57,460 |
| Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse | 296,890 | 297,433 | 297,433 | 0 | 297,433 |
| Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services | 0 | 1,285 | 1,285 | 7,803 | (6,518) |
| Vehicles & Mobile Plant Renewal(Replacement) - Cap Exp - Town Plann | 58,000 | 58,000 | 58,000 | 0 | 58,000 |
| Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Beaches | 25,000 | 25,000 | 25,000 | 30,792 | (5,792) |
| Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations | 950,662 | 968,358 | 968,358 | 0 | 968,358 |
| Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office | 140,000 | 148,903 | 148,903 | 0 | 148,903 |
| Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops | 923,254 | 947,684 | 350,000 | 318,677 | 31,324 |
| Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation Other | 860,000 | 860,000 | 860,000 | 0 | 860,000 |
| Total Plant and equipment | 3,701,800 | 3,759,762 | 3,162,078 | 538,871 | 2,623,207 |
| Infrastructure - roads, footpaths & bridges | | | | | |
| Urban Maint Reseals Renewal Works Cap Exp. | 1,392,364 | 1,392,364 | 1,391,524 | 740,390 | 651,134 |
| Road Upgrade - Cb East Intersection (Brac) (Cap Ex) | 517,500 | 517,500 | 345,000 | 52,126 | 292,874 |
| Drainage Renewals Per Amp - Grate Replacement (Cap Ex) | 34,000 | 34,000 | 0 | 0 | 0 |
| Road Safety - Streets Alive - Robinson And Weld Street (Cap Ex) | 98,750 | 98,750 | 8,750 | 12,127 | (3,377) |
| Brac Parking Improvements/Sealing (Cap Ex) | 504,033 | 504,033 | 89,004 | 59,679 | 29,325 |
| Footpath Network Expansion - Dakas (Cap Ex) | 15,600 | 15,600 | 15,600 | 14,443 | 1,157 |
| Town Beach To Demco Pathway (Cap Ex) | 35,174 | 35,174 | 20,000 | 4,218 | 15,782 |
| Frederick St Footpath Construction - Jewell To The Boulevard | 300,000 | 383,313 | 233,313 | 260,103 | (26,790) |
| Various Footpath Renewals - Cap Exp | 410,233 | 410,233 | 205,116 | 7,777 | 197,339 |
| Black Spot - Fairway Drive Traffic Calming Device | 35,939 | 5,999 | 6,000 | 1,845 | 4,155 |
| Frederick St Roundabout - Brac Entry | 90,152 | 119,352 | 74,278 | 73,931 | 347 |
| Old Broome Road | 3,140,140 | 4,013,877 | 1,213,877 | 70,467 | 1,143,410 |
| De Marchi Road Black Spot - Cap Exp | 30,000 | 36,302 | 36,302 | 3,203 | 33,099 |
| Various Footbridge Renewals - Cap Exp | 0 | 69,774 | 69,774 | 39,885 | 29,889 |
| Bus Shelters - Renewal - Various | 0 | 13,800 | 13,800 | 0 | 13,800 |
| State Blackspot - Frederick Street Off-Street Carpark Cap (Broome Shs) Exp | 243,640 | 243,640 | 243,640 | 29,259 | 214,381 |
| Footpaths - Various | 246,672 | 246,672 | 186,962 | 207,284 | (20,322) |
| Broome North Subdivision - New Footpath Construction | 14,105 | 14,105 | 14,105 | 0 | 14,105 |
| Sanctuary Road - Idf - 01 Cap Ex Grant Exp | 240,000 | 241,784 | 241,784 | 0 | 241,784 |
| Japanese Cemetery New Infra By P & G - Cap Exp | 12,500 | 12,500 | 12,500 | 0 | 12,500 |
| Total Infrastructure - roads, footpaths & bridges | 7,360,802 | 8,408,772 | 4,421,329 | 1,576,735 | 2,844,594 |
| Infrastructure - recreation areas | | | | | |
| Cable Beach Stage 1 - Other | 0 | 0 | 0 | 1,480 | (1,480) |
| Cable Beach Stage 1 Bbrf Grant Expenditure | 250,000 | 267,907 | 267,907 | 0 | 267,907 |
| Cable Beach Stage 1 Lotterywest Grant Expenditure | 30,000 | 33,751 | 33,751 | 9,500 | 24,251 |
| Cable Beach Stage 1 Loan Expenditure | 150,000 | 123,812 | 123,812 | 33,813 | 89,999 |
| Cable Beach Stage 2 - Head Contract | 40,534,156 | 39,596,938 | 19,329,858 | 9,894,395 | 9,435,463 |

15

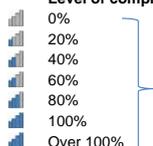
SHIRE OF BROOME
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

| Account Description | Adopted Budget | Amended Budget | YTD Budget | YTD Actual | Variance (Under)/Over |
|--|-------------------|-------------------|-------------------|-------------------|-----------------------|
| Cable Beach Stage 2 - Cultural Monitor & Specialist Consultamts | 250,000 | 250,000 | 106,350 | 210,023 | (103,673) |
| Cable Beach Stage 2 – Shire Landscaping And Misc Items | 391,388 | 391,388 | 95,688 | 345,546 | (249,858) |
| Cable Beach Stage 2 – Art And Interpretation | 935,000 | 935,000 | 467,502 | 65,363 | 402,139 |
| Cable Beach Stage 2 – Marketing, Community Engagement, Place Activation And Ever | 325,000 | 312,292 | 149,328 | 65,402 | 83,926 |
| Cable Beach Stage 2 – Threatened Ecological Community Boardwalk And Path | 200,000 | 200,000 | 100,002 | 0 | 100,002 |
| Cable Beach Stage 2 – Commercial Spaces | 100,000 | 100,000 | 0 | 4,511 | (4,511) |
| Cable Beach Stage 2 – Foreshore Access Path | 376,938 | 366,097 | 12,378 | 7,118 | 5,260 |
| Cable Beach Stage 2 – Cctv & Smart Vehicle Monitoring | 300,000 | 300,000 | 0 | 0 | 0 |
| Cable Beach Stage 2 – Contingency And Misc Costs | 2,181,602 | 2,181,602 | 0 | 217,857 | (217,857) |
| Town Beach Renewal Works - Infra Cap Exp | 5,750 | 5,750 | 0 | 4,475 | (4,475) |
| Haynes Oval Reserve Renewal Of Infrastructure- Cap Exp | 14,950 | 14,950 | 0 | 0 | 0 |
| Sunset Park Renewal Infra - Cap Exp - Parks And Ovals | 26,763 | 26,763 | 0 | 0 | 0 |
| Broilga Park Renewal Infra - Cap Exp - Parks & Ovals | 14,030 | 14,030 | 0 | 0 | 0 |
| Solway Park Renewal Infra - Cap Exp - Pks & Ovals | 38,088 | 38,088 | 0 | 0 | 0 |
| Cygnet Park Infrastructure Renewal - Cap Exp | 85,445 | 85,445 | 0 | 0 | 0 |
| 25-26 Amp Pos Renewal- Brac (Cap Ex) | 399,395 | 399,395 | 0 | 0 | 0 |
| Sugar Glider Park Renewal Infra - Cap Exp - Parks & Ovals (Cap Ex) | 7,130 | 7,130 | 0 | 302 | (302) |
| 25-26 Amp Pos Renewal - Herbert St Reserve (Cap Ex) | 7,130 | 7,130 | 0 | 0 | 0 |
| 25-26 Amp Pos Renewal - Januburu Park (Cap Ex) | 8,280 | 8,280 | 0 | 0 | 0 |
| 25-26 Amp Pos Renewal - Koel Park (Cap Ex) | 7,130 | 7,130 | 0 | 0 | 0 |
| 25-26 Amp Pos Renewal - Sibosado Park (Cap Ex) | 7,015 | 7,015 | 0 | 0 | 0 |
| Brac Oval Upgrade Of Infra - Cap Exp | 322,286 | 140,573 | 36,728 | 0 | 36,728 |
| Cable Beach Foreshore Upgrade | 190,080 | 129,689 | 129,689 | 60,619 | 69,070 |
| Mola Mapping | 0 | 0 | 50,000 | 0 | 50,000 |
| Cable Beach Waterpark Detailed Design 23-24 Expenditure | 36,250 | 36,250 | 36,250 | 3,100 | 33,150 |
| Haynes Oval Infra Upgrade Const By P&G - Cap Exp - Pks & Ovl | 30,000 | 60,000 | 60,000 | 60,311 | (311) |
| Chippindale Park Renewal Infra - Cap Exp - Parks & Ovals | 21,167 | 21,167 | 21,167 | 0 | 21,167 |
| Male Oval Renewal Infra - Cap Exp - Parks & Ovals | 113,800 | 13,800 | 0 | 0 | 0 |
| Tolentino Park Infrastructure Renewal - Cap Exp | 33,305 | 33,305 | 33,305 | 0 | 33,305 |
| Depot Other Infra Renewal Const - Cap Exp - Depot Ops | 17,000 | 22,322 | 22,322 | 18,000 | 4,322 |
| Total Infrastructure - recreation areas | 47,409,078 | 46,136,999 | 21,076,037 | 11,001,816 | 10,074,221 |
| Infrastructure - other | | | | | |
| Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse | 216,562 | 216,562 | 108,282 | 37,191 | 71,091 |
| Other Infra Upgrade Const - Cap Exp - San Gen Refuse | 0 | 42,000 | 42,000 | 38,001 | 3,999 |
| Street Lighting At Various Locations - Renewal | 228,500 | 292,034 | 240,284 | 196,302 | 43,982 |
| Sam Male Luggier Restoration- Cap Ex | 100,000 | 100,000 | 100,000 | 0 | 100,000 |
| Community Recycling Centre - Rrp - Cap Exp | 87,500 | 87,500 | 87,500 | 47,942 | 39,558 |
| Total Infrastructure - other | 632,562 | 738,096 | 578,066 | 319,436 | 258,630 |
| Capital expenditure total | 63,157,222 | 62,475,275 | 32,503,656 | 13,915,799 | 37,175,715 |

Level of completion indicators



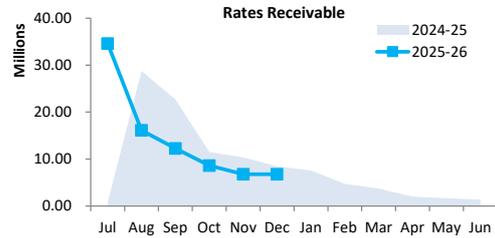
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

OPERATING ACTIVITIES

6 RECEIVABLES

| Rates receivable | 30 Jun 2025 | 31 Dec 2025 |
|-------------------------------|------------------|------------------|
| | \$ | \$ |
| Opening arrears previous year | 1,052,012 | 1,382,568 |
| Levied this year | 28,795,118 | 30,327,752 |
| Less - collections to date | (28,464,562) | (24,941,664) |
| Net rates collectable | 1,382,568 | 6,768,656 |
| % Collected | 95.4% | 78.7% |



| Receivables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|--|-----------|-----------|---------|---------|----------|------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Trade receivables | (153,558) | 8,151,724 | 100,397 | 28,668 | 75,547 | 8,202,778 |
| Percentage | (1.9%) | 99.4% | 1.2% | 0.3% | 0.9% | |
| Balance per trial balance | | | | | | |
| Trade receivables | | | | | | 7,898,479 |
| Infringement Debtors | | | | | | 292,654 |
| GST receivable | | | | | | 509,002 |
| Receivables for employee related provisions | | | | | | 49,347 |
| Allowance for credit losses of other receivables | | | | | | (244,274) |
| Total receivables general outstanding | | | | | | 8,797,862 |

Amounts shown above include GST (where applicable)

Note: two key receivables - capital grant funding for the Walmanyjun Cable Beach Stage two project totalling approximately \$13.2m was received in early August.

KEY INFORMATION

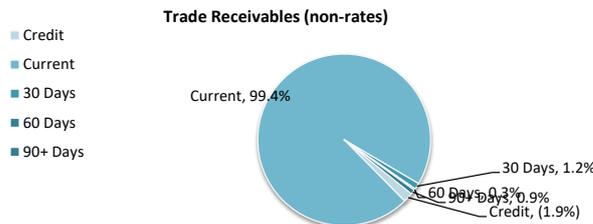
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

OPERATING ACTIVITIES

7 PAYABLES

| Sundry creditors | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|--------|---------|---------|---------|----------|------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Sundry creditors | 0 | 788,507 | 139,716 | 33,487 | 32,137 | 993,847 |
| Percentage | 0.0% | 79.3% | 14.1% | 3.4% | 3.2% | |
| Balance per trial balance | | | | | | |
| Sundry creditors | | | | | | 993,847 |
| Building Services Levy | | | | | | 30,761 |
| Prepaid rates | | | | | | 341,235 |
| Accrued payroll liabilities | | | | | | 275,340 |
| ATO liabilities | | | | | | 713,883 |
| Bonds and deposits held | | | | | | 775,495 |
| Accrued liabilities | | | | | | 644,311 |
| Total payables general outstanding | | | | | | 3,806,757 |

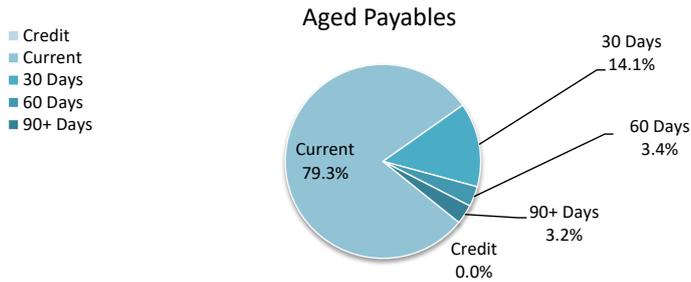
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

FINANCING ACTIVITIES

8 BORROWINGS

Repayments - borrowings

| Information on borrowings Particulars | Loan No. | 1 July 2025 | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|--|----------|-------------------|-----------|------------------|----------------------|------------------|-----------------------|-------------------|---------------------|------------------|
| | | | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| Town Beach Redevelopment | 197 | 1,005,011 | 0 | 0 | (46,501) | (93,378) | 958,510 | 911,633 | (11,758) | (22,906) |
| Chinatown Revitalisation Project Stage 1 | 196 | 718,588 | 0 | 0 | (86,895) | (174,611) | 631,693 | 543,977 | (9,566) | (17,791) |
| Chinatown Revitalisation Project Stage 2 | 198 | 1,358,587 | 0 | 0 | (55,667) | (111,877) | 1,302,920 | 1,246,710 | (18,152) | (35,459) |
| Chinatown Contingency | 201 | 1,533,765 | 0 | 0 | (48,137) | (97,418) | 1,485,628 | 1,436,347 | (41,942) | (82,516) |
| Broome Life Saving Club | 200 | 157,960 | 0 | 0 | 0 | 0 | 157,960 | 157,960 | 0 | 0 |
| Cable Beach Stage 1 | 203 | 613,153 | 0 | 0 | (24,714) | (49,261) | 588,439 | 563,892 | (13,629) | (32,438) |
| Shire Key Worker Accommodation | 202 | 2,827,600 | 0 | 0 | (113,968) | (238,240) | 2,713,632 | 2,589,360 | (62,851) | (157,945) |
| Cable Beach Stage 2 | | | 0 | 2,234,782 | 0 | 0 | 0 | 2,234,782 | 0 | 0 |
| | | 8,214,664 | 0 | 2,234,782 | (375,882) | (764,785) | 7,838,782 | 9,684,661 | (157,898) | (349,055) |
| Self supporting loans | | | | | | | | | | |
| Broome Golf Club | 199 | 1,057,692 | 0 | 0 | (48,077) | (96,154) | 1,009,615 | 961,538 | (14,171) | 0 |
| Broome Life Saving Club | | 795,142 | 0 | 0 | (22,800) | (49,169) | 772,342 | 745,973 | (26,187) | 0 |
| | | 1,852,834 | 0 | 0 | (70,877) | (145,323) | 1,781,957 | 1,707,511 | (40,358) | 0 |
| Total | | 10,067,498 | 0 | 2,234,782 | (446,759) | (910,108) | 9,620,739 | 11,392,172 | (198,256) | (349,055) |
| Current borrowings | | 910,108 | | | | | 454,781 | | | |
| Non-current borrowings | | 9,157,390 | | | | | 9,165,958 | | | |
| | | 10,067,498 | | | | | 9,620,739 | | | |

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

| Particulars | Amount Borrowed | | Institution | Loan Type | Term Years | Total Interest & Charges | Interest Rate | Amount (Used) | | Balance Unspent |
|---------------------|-----------------|-----------|-------------|-----------|------------|--------------------------|---------------|---------------|-----------|-----------------|
| | Actual | Budget | | | | | | Actual | Budget | |
| | \$ | \$ | | | | % | \$ | \$ | \$ | |
| Cable Beach Stage 2 | 0 | 2,234,782 | TBA | TBA | TBA | 0 | 0.00 | 0 | 2,234,782 | 0 |

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

OPERATING ACTIVITIES

9 RATE REVENUE

General rate revenue

| RATE TYPE | Rate in \$ | Number of Properties | Rateable Value | Budget | | Total Revenue | Rate Revenue | YTD Actual | | Total Revenue |
|----------------------------|---------------|-------------------------|--------------------|-------------------|----------------------------|-------------------|-------------------|-----------------|----------------------------|------------------|
| | | | | Rate Revenue | Reassessed Rate Revenue | | | Rate Revenue | Reassessed Rate Revenue | |
| | \$ | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Gross rental value | | | | | | | | | | |
| GRV - Residential | 0.068550 | 5,127 | 236,192,152 | 16,190,972 | 200,000 | 16,390,972 | 16,113,705 | 100,720 | 16,214,425 | |
| GRV - Vacant | 0.186300 | 180 | 4,166,568 | 776,232 | 0 | 776,232 | 776,232 | 0 | 776,232 | |
| GRV - Commercial | 0.122890 | 567 | 66,843,411 | 8,214,387 | 0 | 8,214,387 | 8,214,387 | 0 | 8,214,387 | |
| GRV - Tourism | 0.139510 | 623 | 25,615,781 | 3,573,657 | 0 | 3,573,657 | 3,573,657 | 0 | 3,573,657 | |
| Unimproved value | | | | | | | | | | |
| UV - Rural | 0.009050 | 54 | 20,530,000 | 185,797 | 0 | 185,797 | 185,797 | 0 | 185,797 | |
| UV - Mining | 0.171740 | 30 | 1,366,168 | 234,626 | 0 | 234,626 | 234,626 | 0 | 234,626 | |
| UV - Commercial Rural | 0.047960 | 22 | 8,674,826 | 416,045 | 0 | 416,045 | 416,045 | 0 | 416,045 | |
| Sub-Total | | 6,603 | 363,388,906 | 29,591,716 | 200,000 | 29,791,716 | 29,514,449 | 100,720 | 29,615,169 | |
| Minimum payment | | | | | | | | | | |
| | \$ | | | | | | | | | |
| Gross rental value | | | | | | | | | | |
| GRV - Residential | 1,401 | 82 | 1,344,480 | 114,882 | 0 | 114,882 | 114,882 | 0 | 114,882 | |
| GRV - Vacant | 1,318 | 168 | 903,948 | 221,424 | 0 | 221,424 | 221,424 | 0 | 221,424 | |
| GRV - Commercial | 1,401 | 18 | 126,571 | 25,218 | 0 | 25,218 | 25,218 | 0 | 25,218 | |
| GRV - Tourism | 1,401 | 227 | 729,998 | 318,027 | 0 | 318,027 | 318,027 | 0 | 318,027 | |
| Unimproved value | | | | | | | | | | |
| UV - Rural | 1,401 | 5 | 246,300 | 7,005 | 0 | 7,005 | 7,005 | 0 | 7,005 | |
| UV - Mining | 929 | 25 | 66,255 | 23,225 | 0 | 23,225 | 23,225 | 0 | 23,225 | |
| UV - Commercial Rural | 1,401 | 2 | 28,300 | 2,802 | 0 | 2,802 | 2,802 | 0 | 2,802 | |
| Sub-total | | 527 | 3,445,852 | 712,583 | 0 | 712,583 | 712,583 | 0 | 712,583 | |
| Concession | | | | | | (77,267) | | | (77,267) | |
| Total general rates | | 7,130 | 366,834,758 | 30,304,299 | 200,000 | 30,504,299 | 30,227,032 | 100,720 | 30,327,752 | |

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

OPERATING ACTIVITIES

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Grant | Grants, subsidies and contributions revenue | | | | YTD | |
|---|--|---|------------------|------------------|-------------------|------------------|------------------|
| | | Amended Budget Revenue | YTD Budget | Annual Budget | Budget Variations | Expected | Revenue Actual |
| | | \$ | \$ | \$ | \$ | \$ | |
| Grants and subsidies | | | | | | | |
| WA Grants Commission | Financial Assistance Grant - General Purpose | 861,554 | 430,777 | 1,449,096 | (587,542) | 861,554 | 430,776 |
| WA Grants Commission | Financial Assistance Grant - Roads | 363,719 | 369 | 726,700 | (362,981) | 363,719 | 181,861 |
| Department of Health | Broome CLAG Funding | 11,600 | 5,802 | 11,600 | 0 | 11,600 | 0 |
| Rio Tinto - Pilbara Iron Company Pty Ltd | Youth Partnership Agreement 2022-2025 | 80,000 | 44,998 | 80,000 | 0 | 80,000 | 102,632 |
| Department of Local Government, Sport and Cultural Industries | In the House | 70,000 | 34,998 | 70,000 | 0 | 70,000 | 70,000 |
| Main Roads WA | Street Lighting Subsidy | 48,000 | 0 | 48,000 | 0 | 48,000 | 0 |
| Main Roads WA | Direct Grant | 202,110 | 202,110 | 202,110 | 0 | 202,110 | 199,932 |
| Department Of Justice | A Sporting Chance | 45,000 | 45,000 | 45,000 | 0 | 45,000 | 0 |
| Library Various grants | | 34,901 | 25,451 | 38,994 | (4,093) | 34,901 | 21,220 |
| Department of Planning, Lands and Heritage | Coastal Management Plan Assistance Program 2024-25 | 90,200 | 39,200 | 107,500 | (17,300) | 90,200 | 0 |
| Department of Planning, Lands and Heritage | Inclusion Development Fund | 1,000 | 498 | 1,000 | 0 | 1,000 | 0 |
| Department of Primary Industries and Regional Development | Animal Welfare Program | 15,698 | 15,698 | 23,798 | (8,100) | 15,698 | 0 |
| Waste Management Grant | Waste Management | 14,500 | 14,500 | 14,500 | 0 | 14,500 | 34,607 |
| Mental Health Commission | Installation of needle disposal units | 127,750 | 127,750 | 112,458 | 15,292 | 127,750 | 0 |
| Various | Cable Beach Waterpark Detailed Design Income | 46,149 | 31,149 | 46,149 | 0 | 46,149 | 55,247 |
| TOTALS | | 2,014,681 | 1,019,548 | 2,979,405 | (964,724) | 2,014,681 | 1,104,374 |

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

11 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Grant | Capital grants, subsidies and contributions revenue | | | | | YTD Revenue Actual |
|---|---|---|-------------------|-------------------|------------------|-------------------|--------------------------|
| | | Amended Budget | YTD | Annual | Budget | Expected | |
| | | Revenue | Budget | Budget | Variations | Expected | |
| | | \$ | \$ | \$ | \$ | \$ | \$ |
| Main Roads | Black Spot Frederick Street Carpark | 6,000 | 0 | 30,000 | (24,000) | 6,000 | 42,302 |
| Main Roads | RPG Stewart St, Port Guy intersection | 2,031,006 | 2,031,006 | 0 | 2,031,006 | 2,031,006 | 567,570 |
| Main Roads | RTR/RPG Cable Beach Stage 1 - Cable Beach Road West | 1,420,383 | 1,420,383 | 0 | 1,420,383 | 1,420,383 | 94,807 |
| Lotterywest | Cable Beach Stage 1 Cable Beach Stage 1 | 0 | 0 | 1,532,000 | (1,532,000) | 0 | 0 |
| Community Sporting & Recreation Facilities | BRAC Tennis Court Surface Renewal | 108,986 | (1,014) | 110,000 | (1,014) | 108,986 | 0 |
| SES / Department of Fire and Emergency Services | LGGS Capital Grant | 0 | 0 | 0 | 0 | 0 | 152,934 |
| Various | Cable Beach (Walmanyjun) Foreshore | 41,223,725 | 21,898,404 | 42,175,321 | (951,596) | 41,223,725 | 22,847,923 |
| Roebuck Estate Development Pty Ltd | Drainage Headworks WAPC 155527 STAGE 11C 2022 | 30,000 | 15,000 | 30,000 | 0 | 30,000 | 21,420 |
| Roebuck Estate Development Pty Ltd | Footpath Contribution WAPC 155527 STAGE 11C 2022 | 50,000 | 25,002 | 50,000 | 0 | 50,000 | 157,877 |
| Regional Bikeways Grant- Non Op Inc - Footpaths | | 900,135 | 900,135 | 0 | 900,135 | 900,135 | 389,903 |
| Department of Planning, Lands, and Heritage | Sanctuary Road Detailed Design | 241,784 | 1,784 | 240,000 | 1,784 | 241,784 | 5,475 |
| Broome Civic Centre Capital Grants - Cap Inc - Bme Civic Centre | | 4,243 | 0 | 34,132 | (29,889) | 4,243 | 0 |
| Town Team Movement Ltd | Streets Alive Grant | 98,750 | 0 | 98,750 | 0 | 98,750 | 18,750 |
| Lotterywest | Cable Beach Waterpark Detailed Design | 350,000 | 0 | 350,000 | 0 | 350,000 | 350,000 |
| TOTALS | | 46,465,012 | 26,290,700 | 44,650,203 | 1,814,809 | 46,465,012 | 24,648,961 |

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| Description | Classification | Nature & Type | Non Cash Adjustment \$ | Increase in Available Cash \$ | Decrease in Available Cash \$ | Amended Budget Running Balance \$ |
|---|-----------------------|-------------------------------------|---------------------------|----------------------------------|----------------------------------|--------------------------------------|
| Budget adoption | | | | | | |
| FACR1 Budget Amendments - OCM 16/10/25 | | | | | | |
| Reduction in Salaries due to vacant CEO EA position | Operating Expenditure | Employee costs | | 19,656 | | |
| Contractor engaged to cover vacant CEO EA position | Operating Expenditure | Materials and contracts | | | (33,520) | |
| Replacement of lighting controls - Father McMahon Oval | Operating Expenditure | Materials and contracts | | | (24,310) | |
| Salary savings from SAGO role vacancy | Operating Expenditure | Employee costs | | 10,000 | | |
| Consultant required for Business Continuity Plan review | Operating Expenditure | Materials and contracts | | | (25,000) | |
| Increased security service at library | Operating Expenditure | Materials and contracts | | | (17,238) | |
| Reduction in Financial Assistance Grant | Operating Income | Grants, subsidies and contributions | | | (330,671) | |
| Increase in untied roads grant funding | Operating Income | Grants, subsidies and contributions | | 36,900 | | |
| Reallocate general advertising funds to video production | Operating Expenditure | Materials and contracts | | | (20,000) | |
| Reallocate general advertising funds to video production | Operating Expenditure | Materials and contracts | | 20,000 | | |
| E-Scooter revenue share increased | Operating Income | Revenue from operating activities | | 15,000 | | |
| increased funding required for preventative / inspection minor expenditure | Operating Expenditure | Materials and contracts | | | (11,000) | |
| Additional funds required to reflect public health plan tender responses | Operating Expenditure | Materials and contracts | | | (25,000) | |
| Salary savings - to offset potential contract works - drainage maintenance | Operating Expenditure | Employee costs | | 15,000 | | |
| Contract works offset by salary savings - drainage maintenance | Operating Expenditure | Materials and contracts | | | (15,000) | |
| Decrease contractor requirement due to internal works - Yamashita st | Operating Expenditure | Materials and contracts | | 6,000 | | |
| Additional gravel fill required for Lawrence Rd | Operating Expenditure | Materials and contracts | | | (6,000) | |
| Increased income received from caravan park waste | Operating Income | Fees and charges | | 26,000 | | |
| Upgrades to fencing around landfill contingency area | Capital Expenditure | Materials and contracts | | | (42,000) | |
| Transfer from Refuse Site Reserve to fund fencing alignment | Capital Income | Transfer from reserves | | 16,000 | | |
| Town beach café redevelopment project on hold - budgeted funds transferred to reserve | Capital Expenditure | Materials and contracts | | 539,983 | | |
| Town beach café redevelopment project on hold - budgeted funds transferred to reserve | Capital Expenditure | Transfer to reserves | | | (539,983) | |
| Additional funds required for three high-spec computers for engineering department | Operating Expenditure | Materials and contracts | | | (12,000) | |
| Reallocating Salary Savings to external support for wet season weed management | Operating Expenditure | Materials and contracts | | | (20,000) | |
| Reallocating Salary Savings to external support for wet season weed management | Operating Expenditure | Employee costs | | 10,000 | | |
| Reallocating Salary Savings to external support for wet season weed management | Operating Expenditure | Employee costs | | 10,000 | | |
| Reallocating Salary Savings to external support for routine cemetery maintenance | Operating Expenditure | Employee costs | | 10,000 | | |
| Reallocating Salary Savings to external support for routine cemetery maintenance | Operating Expenditure | Materials and contracts | | | (10,000) | |
| Funding for Haynes Oval upgrade to be allocated to other projects | Capital Expenditure | Materials and contracts | | 181,713 | | |
| Increased expenditure required for Haynes Oval pump upgrade | Capital Expenditure | Materials and contracts | | | (30,000) | |
| Increased allocation to bus shelter renewal | Capital Expenditure | Materials and contracts | | | (13,800) | |
| Increased allocation to street lighting renewal | Capital Expenditure | Materials and contracts | | | (68,140) | |
| Increase allocation to footbridge renewal | Capital Expenditure | Materials and contracts | | | (69,773) | |
| Funding required to furnish a new staff house | Operating Expenditure | Other expenditure | | | (25,000) | |
| Overspend in finalising Frederick St Roundabout project | Capital Expenditure | Materials and contracts | | | (12,936) | |
| Reallocation from Jewell to Blvd project to fund Frederick St overrun | Capital Expenditure | Materials and contracts | | 12,936 | | |

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

BUDGET AMENDMENTS

| | | | | |
|---|--------------------------|---|-------------|-----------|
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | (775,977) | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 517,500 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 238,477 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 20,000 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | (2,164,033) | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 206,186 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 1,957,847 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | (661,657) | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 17,587 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 644,070 | |
| Additional funds required for failed aircon renewal | Capital Expenditure | Materials and contracts | (7,169) | |
| Aircon renewal to be funded by reserves | Capital Income | Transfer from reserves | 7,169 | (422,183) |
| SMC 03/11/25 | | | | |
| Additional funding for contaminated site remediation - funded through reserves | Operating Expenditure | Materials and contracts | (850,000) | |
| Additional funding for contaminated site remediation - funded through reserves | Capital Income | Transfer from reserves | 850,000 | (422,183) |
| OMC Dec 11/12/25 | | | | |
| Finalisation of Audited 2024-25 Closing Surplus - Impact on 2025-26 Opening surplus | Opening surplus(deficit) | | 2,513,281 | |
| Transfer to Building Reserve | Opening surplus(deficit) | Transfer to reserves | (360,904) | |
| Transfer to IT Equipment Reserve | Opening surplus(deficit) | Transfer to reserves | (360,904) | |
| To correct advance payment of Finanical Assistance Grant | Operating Income | Grants, subsidies and contributions | (256,871) | |
| To correct advance payment of Finanical Assistance Grant | Operating Income | Grants, subsidies and contributions | (399,881) | |
| Additional Income - Old Broome Road Project | Capital Income | Proceeds from capital grants, subsidies and contributions | 53,159 | |

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

BUDGET AMENDMENTS

| | | | | |
|--|-----------------------|---|-------------|--------------|
| Additional Income - Old Broome Road Project | Capital Income | Proceeds from capital grants, subsidies and contributions | 693,519 | |
| Additional Income - Old Broome Road Project | Capital Income | Transfer from reserves | 166,659 | |
| Additional expenditure required for Old Broome Road upgrade | Capital Expenditure | Payments for construction of infrastructure | (860,177) | |
| Additional funds required for purchase of light vehicles | Capital Expenditure | Payments for property, plant and equipment | (33,553) | |
| Additional funds required for purchase of light vehicles - transfer from reserve | Capital Income | Transfer from reserves | 33,553 | 765,699 |
| Finalisation of Carry-forward projects for the 2024-25 financial year | | | | |
| Operating Grants | Operating Income | Grants, subsidies and contributions | (14,200) | |
| Capital Grants | Capital Income | Proceeds from capital grants, subsidies and contributions | (2,533,537) | |
| Proceeds from Sale of Assets | Capital Income | Profit on asset disposals | 24,430 | |
| Transfer from Reserve | Capital Income | Transfer from reserves | 1,199,796 | |
| Operating Expenditure - Materials and Contracts (.34) | Operating Expenditure | Materials and contracts | (1,287,041) | |
| Operating Expenditure - Employee Costs (.61) | Operating Expenditure | Employee costs | 5,918 | |
| Operating Expenditure - Employee Costs (.76) | Operating Expenditure | Employee costs | (947) | |
| Capital Expenditure Projects | Capital Expenditure | Payments for property, plant and equipment | (64,090) | |
| Capital Expenditure Projects | Capital Expenditure | Payments for construction of infrastructure | 1,113,828 | |
| Estimated unallocated surplus transferred to Restricted Cash Reserve | Operating Expenditure | Transfer to reserves | 421,122 | (369,022) |
| | | | 11,613,289 | (11,982,311) |
| | | | | (369,022) |

9.4.7 MONTHLY FINANCIAL REPORT JANUARY - 2026

| | |
|--------------------------------|-----------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | FRE02 |
| AUTHOR: | Accountant |
| CONTRIBUTOR/S: | Manager Financial Services |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

Council is required under Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996 (FMR)* to consider and receive the Monthly Financial Report for the period ended 31 January 2026.

BACKGROUND

Council is provided with the Monthly Financial Report, which has been prepared in line with statutory reporting obligations and includes the:

- Statement of Financial Activity by nature classifications (satisfying Regulation 34 of the FMR)
- Statement of Financial Position (satisfying Regulation 35 of the FMR)
- Basis of Preparation
- Statement of Financial Activity Information - the adjustments to the Statement of Financial Activity and Net Current Assets Position which agree to the surplus/deficit position (satisfying Regulation 32 of the FMR)
- Explanation of material variances to year-to-date budget (satisfying Regulation 34 of the FMR).

Supplementary information has been provided per Regulation 34(2) of the FMR to provide Council with a holistic overview of the operations of the Shire of Broome. The Supplementary Information notes include:

- Cash and financial assets;
- Reserve accounts;
- Capital acquisitions – summarised by asset class, detailed to project, plant disposals;
- Aged payables;
- Borrowings;
- Grants – detailed listing of operating grants, capital grants and contributions; and
- Detailed list of Council adopted Budget amendments – by nature classification.

COMMENT

The January 2026 Monthly Financial Report provides an overview of operating and capital project progress.

Below are the key indicators of the 2025/26 final budget position:

| | |
|--|----------------|
| 13. Budget Year Elapsed | 14. 58% |
| 15. Total Rates levied | 16. 100% |
| 17. Total Operating Revenue (excluding Rates and Profit on asset disposals) | 18. 74% |
| 19. Total Operating Expenditure (excluding Loss on asset disposals) | 20. 56% |
| 21. Total Capital Revenue | 22. 44% |
| 23. Total Capital Expenditure | 24. 25% |

For activity categories where progress notably differs from the 58% budget year elapsed, high-level explanations for the variances are provided.

Operating Revenue

Interest Revenue

Greater level of funds held in term deposits with favourable rates in the first half of the year. This will be monitored in the third quarter Finance and Costings Review as interest rates have risen. Timing variance.

Other Revenue

A Workers Compensation Insurance reimbursement of \$34,000 was received in October 2025 and assessed in the second quarter Finance and Costings Review. A further reimbursement of approximately \$82,000 was received in January 2026 and will be assessed during the third quarter review. Permanent variance.

Operating Expenditure

Materials & Contracts

Timing of invoices received for kerbside rubbish and recycling collections has resulted in a variance of approximately \$370,000. Timing of invoices received for site remediation has resulted in a variance of approximately \$1.25m. There are minor variances across several business units which have been assessed within the second quarter Finance and Costings Review.

Utilities

Timing of invoices received for utility costs for has resulted in a variance, particularly within Parks and Grounds maintenance, which is currently running around \$120,000 below budget. This will continue to be monitored.

Other Expenditure

Community Development Fund contributions of approximately \$230,000 have been paid so far this year, with the budget having forecast this expenditure for later in the year. In addition, Broome Visitor Centre subsidy instalments of \$125,000 have been paid ahead of budgeted timeframes. Timing variance.

Capital Revenue

Proceeds from capital grants, subsidies and contributions

Revenue relating to the Cable Beach Walmanyjun Stage 2 Foreshore Redevelopment has been received in advance of budgeted timeframes. Recognition of revenue for this project will be reviewed in line with construction milestones and relevant accounting standards.

Capital Expenditure

Payments for construction of Property, Plant and Infrastructure

Variance relates to timing of purchases and invoices yet to be received. A number of purchase orders have been raised committing funds but goods/services are yet to be received.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

- 34(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for the previous month (the "relevant month") in the following detail:
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the relevant month; and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- 34(1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- 34(1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- 34(2) Each statement of financial activity is to be accompanied by documents containing-
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- 34(3) The information in a statement of financial activity may be shown according to nature classification.
- 34(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

- 34(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*
- 35(1) *A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —*
- (a) the financial position of the local government as at the last day of the previous financial year; or*
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.*
- 35(2) *A statement of financial position must be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and*
 - (b) recorded in the minutes of the meeting at which it is presented.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The attached financial statements show the financial position prior to completion of the Finance and Costing Review (FACR) for Quarter 2 which has been completed during January/February. A separate report is included in this agenda detailing the outcomes from this review.

All budget amendments must be approved by an absolute majority of Council.

RISK

The Monthly Financial Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996 Regulation 5*, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 10 - A well-informed and engaged community.

Objective 10.1. Provide community with excellent customer service, relevant, timely information and effective engagement.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/0226/019

Moved: Cr M Virgo

Seconded: Cr P Taylor

That Council adopts the Monthly Financial Activity Statement Report for the period ended 31 January 2026 as attached.

CARRIED UNANIMOUSLY 6/0

Attachments

1. Monthly Statement of Activity January 2026



SHIRE OF BROOME

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 January 2026**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

| | Original Adopted Budget | Amended Budget Estimates | YTD Budget Estimates | YTD Actual | Variance* \$ | Variance* % | Var. |
|---|-------------------------------|--------------------------------|----------------------------|---------------------|-----------------|----------------------|------|
| Note | (a) \$ | (b) \$ | (b) \$ | (c) \$ | (c) - (b) \$ | ((c) - (b))/(b) % | |
| OPERATING ACTIVITIES | | | | | | | |
| Revenue from operating activities | | | | | | | |
| General rates | 30,427,031 | 30,427,031 | 30,327,031 | 30,328,356 | 1,325 | 0.00% | |
| Grants, subsidies and contributions | 2,979,405 | 2,014,681 | 987,776 | 1,142,436 | 154,660 | 15.66% | ▲ |
| Fees and charges | 12,596,615 | 12,622,615 | 9,294,075 | 9,779,845 | 485,770 | 5.23% | |
| Interest revenue | 2,582,313 | 2,582,313 | 1,557,512 | 1,776,590 | 219,078 | 14.07% | ▲ |
| Other revenue | 1,142,115 | 1,157,118 | 710,406 | 912,160 | 201,754 | 28.40% | ▲ |
| Profit on asset disposals | 214,410 | 214,410 | 0 | 30,087 | 30,087 | 0.00% | |
| | 49,941,889 | 49,018,168 | 42,876,800 | 43,969,474 | 1,092,674 | 2.55% | |
| Expenditure from operating activities | | | | | | | |
| Employee costs | (21,194,246) | (21,114,620) | (12,464,444) | (11,949,770) | 514,674 | 4.13% | |
| Materials and contracts | (14,370,581) | (16,700,709) | (11,258,616) | (8,076,012) | 3,182,604 | 28.27% | ▲ |
| Utility charges | (2,652,516) | (2,652,516) | (1,547,301) | (1,323,970) | 223,331 | 14.43% | ▲ |
| Depreciation | (15,833,748) | (15,833,748) | (9,236,353) | (9,577,675) | (341,322) | (3.70%) | |
| Finance costs | (440,171) | (440,171) | (226,686) | (238,657) | (11,971) | (5.28%) | |
| Insurance | (898,526) | (898,526) | (898,526) | (852,086) | 46,440 | 5.17% | |
| Other expenditure | (1,707,894) | (1,732,894) | (682,812) | (1,029,601) | (346,789) | (50.79%) | ▼ |
| Loss on asset disposals | (262,363) | (262,363) | 0 | (115,477) | (115,477) | 0.00% | |
| | (57,360,045) | (59,635,547) | (36,314,738) | (33,163,248) | 3,151,490 | 8.68% | |
| Non cash amounts excluded from operating activities | 2(c) 15,881,701 | 15,881,701 | 9,236,353 | 9,663,065 | 426,712 | 4.62% | |
| Amount attributable to operating activities | 8,463,545 | 5,264,322 | 15,798,415 | 20,469,291 | 4,670,876 | 29.57% | |
| INVESTING ACTIVITIES | | | | | | | |
| Inflows from investing activities | | | | | | | |
| Proceeds from capital grants, subsidies and contributions | 48,251,874 | 46,465,012 | 26,297,367 | 24,854,649 | (1,442,718) | (5.49%) | |
| Proceeds from disposal of assets | 1,014,638 | 1,039,068 | 0 | 71,955 | 71,955 | 0.00% | |
| Proceeds from self supporting loans | 145,323 | 145,323 | 70,877 | 70,877 | 0 | 0.00% | |
| | 49,411,835 | 47,649,403 | 26,368,244 | 24,997,481 | (1,370,763) | (5.20%) | |
| Outflows from investing activities | | | | | | | |
| Right of use assets recognised | (27,882) | (27,882) | 0 | 0 | 0 | 0.00% | |
| Payments for property, plant and equipment | (7,730,280) | (7,191,408) | (7,113,429) | (1,459,487) | 5,653,942 | 79.48% | ▲ |
| Payments for construction of infrastructure | (55,426,943) | (55,283,867) | (30,024,506) | (14,277,837) | 15,746,669 | 52.45% | ▲ |
| | (63,185,105) | (62,503,157) | (37,137,935) | (15,737,324) | 21,400,611 | 57.62% | |
| Non-cash amounts excluded from investing activities | 2(d) 0 | 0 | 0 | 32,042 | 32,042 | 0.00% | |
| Amount attributable to investing activities | (13,773,270) | (14,853,754) | (10,769,691) | 9,292,198 | 20,061,889 | 186.28% | |
| FINANCING ACTIVITIES | | | | | | | |
| Inflows from financing activities | | | | | | | |
| Leases liabilities recognised | 27,882 | 27,882 | 0 | 0 | 0 | 0.00% | |
| Proceeds from new borrowings | 2,234,782 | 2,234,782 | 0 | 0 | 0 | 0.00% | |
| Transfer from reserves | 4,814,943 | 7,088,121 | 200,212 | 0 | (200,212) | (100.00%) | ▼ |
| | 7,077,607 | 9,350,785 | 200,212 | 0 | (200,212) | (100.00%) | |
| Outflows from financing activities | | | | | | | |
| Payments for principal portion of lease liabilities | (162,848) | (162,848) | (124,042) | (124,042) | 0 | 0.00% | |
| Repayment of borrowings | (910,108) | (910,108) | (448,253) | (448,253) | 0 | 0.00% | |
| Transfer to reserves | (3,567,276) | (4,443,050) | (1,573,076) | (979,538) | 593,538 | 37.73% | ▲ |
| | (4,640,232) | (5,516,006) | (2,145,371) | (1,551,833) | 593,538 | 27.67% | |
| Amount attributable to financing activities | 2,437,375 | 3,834,779 | (1,945,159) | (1,551,833) | 393,326 | 20.22% | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | | |
| Surplus or deficit at the start of the financial year | 2(a) 2,872,350 | 5,385,631 | 5,385,631 | 5,385,631 | 0 | 0.00% | |
| Amount attributable to operating activities | 8,463,545 | 5,264,322 | 15,798,415 | 20,469,291 | 4,670,876 | 29.57% | ▲ |
| Amount attributable to investing activities | (13,773,270) | (14,853,754) | (10,769,691) | 9,292,198 | 20,061,889 | 186.28% | ▲ |
| Amount attributable to financing activities | 2,437,375 | 3,834,779 | (1,945,159) | (1,551,833) | 393,326 | 20.22% | ▲ |
| Surplus or deficit after imposition of general rates | 0 | (369,022) | 8,469,196 | 33,595,287 | 25,126,092 | 296.68% | ▲ |

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOME
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JANUARY 2026**

| | Actual 30 June 2025 | Actual as at 31 January 2026 |
|--------------------------------------|------------------------|---------------------------------|
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash and cash equivalents | 59,765,655 | 85,279,556 |
| Trade and other receivables | 3,204,598 | 5,506,646 |
| Other financial assets | 145,322 | 74,446 |
| Inventories | 37,732 | 21,921 |
| Other assets | 1,756,188 | 518,947 |
| TOTAL CURRENT ASSETS | 64,909,495 | 91,401,516 |
| NON-CURRENT ASSETS | | |
| Trade and other receivables | 163,075 | 163,075 |
| Other financial assets | 1,964,996 | 1,964,996 |
| Property, plant and equipment | 89,098,905 | 87,601,037 |
| Infrastructure | 328,795,823 | 336,384,423 |
| Right-of-use assets | 279,489 | 191,059 |
| TOTAL NON-CURRENT ASSETS | 420,302,288 | 426,304,590 |
| TOTAL ASSETS | 485,211,783 | 517,706,106 |
| CURRENT LIABILITIES | | |
| Trade and other payables | 5,550,157 | 2,955,900 |
| Other liabilities | 7,171,152 | 7,171,152 |
| Lease liabilities | 6,819 | (117,223) |
| Borrowings | 903,032 | 454,781 |
| Employee related provisions | 1,972,629 | 1,972,629 |
| Other provisions | 2,229,058 | 2,229,058 |
| TOTAL CURRENT LIABILITIES | 17,832,847 | 14,666,297 |
| NON-CURRENT LIABILITIES | | |
| Lease liabilities | 288,194 | 288,194 |
| Borrowings | 9,164,466 | 9,164,466 |
| Employee related provisions | 301,871 | 301,871 |
| Other provisions | 2,596,147 | 2,596,147 |
| TOTAL NON-CURRENT LIABILITIES | 12,350,678 | 12,350,678 |
| TOTAL LIABILITIES | 30,183,525 | 27,016,975 |
| NET ASSETS | 455,028,258 | 490,689,131 |
| EQUITY | | |
| Retained surplus | 155,382,854 | 190,064,188 |
| Reserve accounts | 46,127,288 | 47,106,827 |
| Revaluation surplus | 253,518,116 | 253,518,116 |
| TOTAL EQUITY | 455,028,258 | 490,689,131 |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026**

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 February 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

2 NET CURRENT ASSETS INFORMATION

| | Amended Budget Opening | Actual as at | Actual as at |
|---|------------------------------|---------------------|---------------------|
| Note | 1 July 2025 | 30 June 2025 | 31 January 2026 |
| (a) Net current assets used in the Statement of Financial Activity | | | |
| Current assets | \$ | \$ | \$ |
| Cash and cash equivalents | 58,882,853 | 59,765,655 | 85,279,556 |
| Trade and other receivables | 3,275,507 | 3,204,598 | 5,506,646 |
| Other financial assets | (46,898) | 145,322 | 74,446 |
| Inventories | 37,732 | 37,732 | 21,921 |
| Other assets | 303,322 | 1,756,188 | 518,947 |
| | 62,452,516 | 64,909,495 | 91,401,516 |
| Less: current liabilities | | | |
| Trade and other payables | (5,903,098) | (5,550,157) | (2,955,900) |
| Other liabilities | (9,934,991) | (7,171,152) | (7,171,152) |
| Lease liabilities | (6,819) | (6,819) | 117,223 |
| Borrowings | (903,033) | (903,033) | (454,781) |
| Employee related provisions | (2,006,753) | (1,972,629) | (1,972,629) |
| Other provisions | (103,000) | (2,229,058) | (2,229,058) |
| | (18,857,694) | (17,832,848) | (14,666,297) |
| Net current assets | 43,594,822 | 47,076,647 | 76,735,219 |
| Less: Total adjustments to net current assets | 2(b) (40,722,472) | (41,691,016) | (43,139,927) |
| Closing funding surplus / (deficit) | 2,872,350 | 5,385,631 | 33,595,292 |
| (b) Current assets and liabilities excluded from budgeted deficiency | | | |
| Adjustments to net current assets | | | |
| Less: Reserve accounts | (43,267,928) | (46,127,288) | (47,106,823) |
| Less: Financial assets at amortised cost - self supporting loans | 46,898 | (145,322) | (74,446) |
| Less: Current assets not expected to be received at end of year | | | |
| - Current financial assets at amortised cost - self supporting loans | | | |
| - Receivables for employee related provisions | 15,566 | 15,566 | 15,566 |
| Add: Current liabilities not expected to be cleared at the end of the year | | | |
| - Current portion of lease liabilities | 6,819 | 6,819 | (117,223) |
| - Current portion of borrowings | 903,033 | 903,033 | 454,781 |
| - Current portion of remediation provision | 103,000 | 2,186,036 | 2,186,036 |
| - Current portion of employee benefit provisions held in reserve | 1,470,140 | 1,470,140 | 1,502,182 |
| Total adjustments to net current assets | 2(a) (40,722,472) | (41,691,016) | (43,139,927) |
| (c) Non-cash amounts excluded from operating activities | | | |
| Adjustments to operating activities | | | |
| Less: Profit on asset disposals | (214,410) | 0 | (30,087) |
| Add: Loss on asset disposals | 262,363 | 0 | 115,477 |
| Add: Depreciation | 15,833,748 | 9,236,353 | 9,577,675 |
| Total non-cash amounts excluded from operating activities | 15,881,701 | 9,236,353 | 9,663,065 |
| (d) Non-cash amounts excluded from investing activities | | | |
| Adjustments to investing activities | | | |
| Right of use assets received | 27,882 | 0 | 0 |
| Movement in current other provision associated with restricted cash | 0 | 0 | 32,042 |
| Total non-cash amounts excluded from investing activities | 27,882 | 0 | 32,042 |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF BROOME
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$10,000 for operating, \$20,000 for capital and 10.00%, whichever is the greater.

| Description | Var. \$ | Var. % | |
|---|------------|-----------|---|
| | \$ | % | |
| Revenue from operating activities | | | |
| Interest revenue | 219,078 | 14.07% | ▲ |
| Timing variance. Greater level of funds held in term deposits with favourable rates in the first half of the year. This will be monitored in the third quarter Finance and Costings Review as interest rates have risen. | | Timing | |
| Other revenue | 201,754 | 28.40% | ▲ |
| Permanent variance. A Workers Compensation Insurance reimbursement of \$34,000 was received in October 2025 and assessed in the second quarter Finance and Costings Review. A further reimbursement of approximately \$82,000 was received in January 2026 and will be assessed during the third quarter review. | | Permanent | |
| Expenditure from operating activities | | | |
| Materials and contracts | 3,182,604 | 28.27% | ▲ |
| Timing of invoices received for kerbside rubbish and recycling collections has resulted in a variance of approximately \$370,000. Timing of invoices received for site remediation has resulted in a variance of approximately \$1.25m. There are minor variances across several business units which have been assessed within the second quarter Finance and Costings Review. | | Timing | |
| Utility charges | 223,331 | 14.43% | ▲ |
| Timing of invoices received for utility costs for has resulted in a variance, particularly within Parks and Grounds maintenance, which is currently running around \$123,000 below budget. This will continue to be monitored. | | Timing | |
| Other expenditure | (346,789) | (50.79%) | ▼ |
| Timing variance. Community Development Fund contributions of approximately \$300,000 have been paid this year, with the budget having forecast approximately \$67,000 at this point in the year. In addition, Broome Visitor Centre subsidy instalments of \$125,000 have been paid ahead of budgeted timeframes. | | Timing | |
| Payments for property, plant and equipment | 5,653,942 | 79.48% | ▲ |
| Renewal and replacement of mobile plant and equipment is behind schedule. Major works have been scheduled to limit disruptions with some of these works occurring later in the year. | | Timing | |
| Payments for construction of infrastructure | 15,746,669 | 52.45% | ▲ |
| Variance relates to timing of invoices received from key contractor in the Cable Beach Walmanyjun Stage 2 Foreshore redevelopment. A detailed breakdown of capital purchases can be found at Supplementary Note 5. | | Timing | |
| Transfer from reserves | (200,212) | (100.00%) | ▼ |
| Transfers from Reserves will be finalised towards the end of the completion of the Annual Financial Statements. | | Timing | |
| Outflows from financing activities | | | |
| Transfer to reserves | 593,538 | 37.73% | ▲ |
| Transfers to Reserves will be finalised towards the end of the completion of the Annual Financial Statements. | | Timing | |
| Surplus or deficit after imposition of general rates | 25,126,092 | 296.68% | ▲ |

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
TABLE OF CONTENTS

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

| Funding surplus / (deficit) | | | | |
|-----------------------------|----------------|----------------|----------------|-----------------|
| | Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening | \$5.39 M | \$5.39 M | \$5.39 M | \$0.00 M |
| Closing | (\$0.37 M) | \$8.47 M | \$33.60 M | \$25.13 M |

Refer to Statement of Financial Activity

| Cash and cash equivalents | | |
|---------------------------|-----------|------------|
| | \$85.28 M | % of total |
| Unrestricted Cash | \$38.17 M | 44.8% |
| Restricted Cash | \$47.11 M | 55.2% |

Refer to 3 - Cash and Financial Assets

| Payables | | |
|----------------|----------|---------------|
| | \$2.96 M | % Outstanding |
| Trade Payables | \$0.72 M | |
| 0 to 30 Days | | 66.0% |
| Over 30 Days | | 34.0% |
| Over 90 Days | | 1.9% |

Refer to 7 - Payables

| Receivables | | |
|------------------|----------|-------------|
| | \$1.14 M | % Collected |
| Rates Receivable | \$4.37 M | 86.2% |
| Trade Receivable | \$1.14 M | |
| Over 30 Days | | 21.2% |
| Over 90 Days | | 10.7% |

Refer to 6 - Receivables

Key Operating Activities

| Amount attributable to operating activities | | | |
|---|----------------|----------------|-----------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$5.26 M | \$15.80 M | \$20.47 M | \$4.67 M |

Refer to Statement of Financial Activity

| Rates Revenue | | |
|---------------|-----------|------------|
| YTD Actual | \$30.33 M | % Variance |
| YTD Budget | \$30.33 M | 0.0% |

| Grants and Contributions | | |
|--------------------------|----------|------------|
| YTD Actual | \$1.14 M | % Variance |
| YTD Budget | \$0.99 M | 15.7% |

Refer to 10 - Grants and Contributions

| Fees and Charges | | |
|------------------|----------|------------|
| YTD Actual | \$9.78 M | % Variance |
| YTD Budget | \$9.29 M | 5.2% |

Refer to Statement of Financial Activity

Key Investing Activities

| Amount attributable to investing activities | | | |
|---|----------------|----------------|-----------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$14.85 M) | (\$10.77 M) | \$9.29 M | \$20.06 M |

Refer to Statement of Financial Activity

| Proceeds on sale | | |
|------------------|----------|----------|
| YTD Actual | \$0.00 M | % |
| Amended Budget | \$0.53 M | (100.0%) |

Refer to 6 - Disposal of Assets

| Asset Acquisition | | |
|-------------------|-----------|---------|
| YTD Actual | \$14.28 M | % Spent |
| Amended Budget | \$55.31 M | (74.2%) |

Refer to 5 - Capital Acquisitions

| Capital Grants | | |
|----------------|-----------|------------|
| YTD Actual | \$24.85 M | % Received |
| Amended Budget | \$46.39 M | (46.4%) |

Refer to 5 - Capital Acquisitions

Key Financing Activities

| Amount attributable to financing activities | | | |
|---|----------------|----------------|-----------------|
| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$3.83 M | (\$1.95 M) | (\$1.55 M) | \$0.39 M |

Refer to Statement of Financial Activity

| Borrowings | |
|----------------------|------------|
| Principal repayments | (\$0.45 M) |
| Interest expense | (\$0.23 M) |
| Principal due | \$9.62 M |

Refer to 8 - Borrowings

| Reserves | |
|------------------|-----------|
| Reserves balance | \$47.11 M |
| Net Movement | \$0.98 M |

Refer to 4 - Cash Reserves

| Lease Liability | |
|----------------------|------------|
| Principal repayments | (\$0.12 M) |
| Interest expense | \$0.00 M |
| Principal due | \$0.42 M |

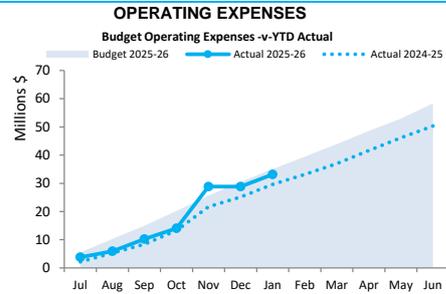
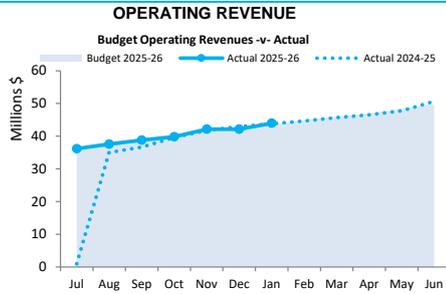
Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

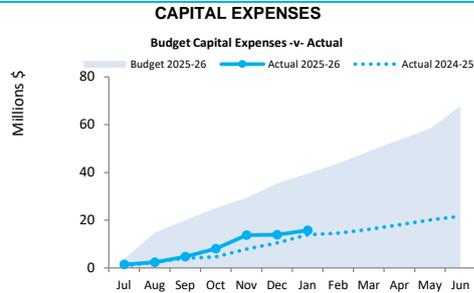
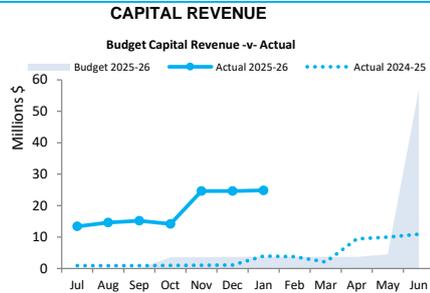
SHIRE OF BROOME
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JANUARY 2026

2 KEY INFORMATION - GRAPHICAL

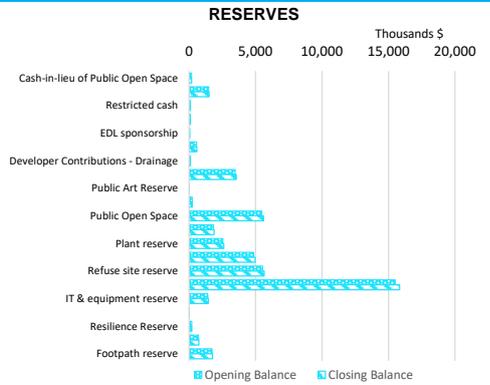
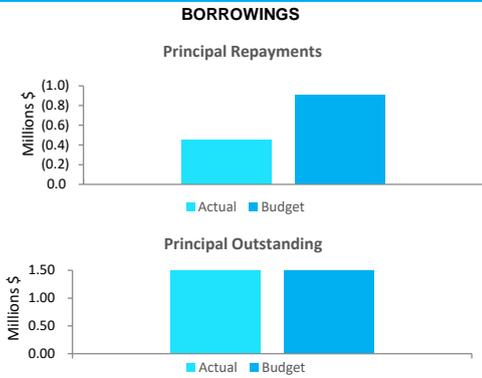
OPERATING ACTIVITIES



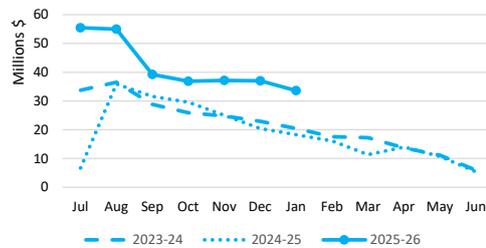
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

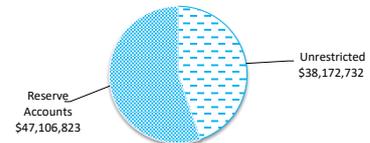
3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

| Description | Classification | Unrestricted \$ | Reserve Accounts \$ | Total \$ | Trust \$ | Institution | Interest Rate | Maturity Date |
|--|---------------------------|--------------------|---------------------------|-------------------|-------------|-------------|------------------|------------------|
| Cash on hand | Cash and cash equivalents | 4,050 | 0 | 4,050 | 0 | On Hand | Nil | On Hand |
| Municipal Bank Account | Cash and cash equivalents | 2,732,463 | 0 | 2,732,463 | 0 | CommBank | 3.10% | At Call |
| Business Online Saver | Cash and cash equivalents | 10,932,655 | 0 | 10,932,655 | 0 | CommBank | 3.50% | At Call |
| Reserve Bank Account | Cash and cash equivalents | 0 | 37,106,823 | 37,106,823 | 0 | CommBank | 3.50% | At Call |
| Trust Bank Account | Cash and cash equivalents | 165,260 | 0 | 165,260 | 0 | CommBank | 0.00% | At Call |
| Grants Bank Account | Cash and cash equivalents | 338,305 | 0 | 338,305 | 0 | CommBank | 3.50% | At Call |
| Term Deposit | Cash and cash equivalents | 0 | 10,000,000 | 10,000,000 | 0 | Westpac | 4.40% | 26/06/2026 |
| Term Deposit | Cash and cash equivalents | 9,000,000 | 0 | 9,000,000 | 0 | Westpac | 4.38% | 04/05/2026 |
| Term Deposit | Cash and cash equivalents | 10,000,000 | 0 | 10,000,000 | 0 | CommBank | 4.10% | 04/03/2026 |
| Term Deposit | Cash and cash equivalents | 5,000,000 | 0 | 5,000,000 | 0 | Westpac | 4.25% | 11/02/2026 |
| Total | | 38,172,732 | 47,106,823 | 85,279,556 | 0 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents (including Financial Assets - Term Deposits) | | 38,172,732 | 47,106,823 | 85,279,556 | 0 | | | |
| | | 38,172,732 | 47,106,823 | 85,279,556 | 0 | | | |

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
 - the asset is held within a business model whose objective is to collect the contractual cashflows, and
 - the contractual terms give rise to cash flows that are solely payments of principal and interest.



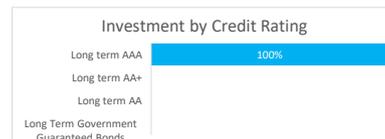
Term deposit information

| Investment Type | Institution | Rating | Interest rate | Deposit Date | Maturity | Investment Term (days) | Investment \$ | Forecast interest \$ | |
|---------------------------------------|-------------|--------|---------------|--------------|------------|------------------------|-------------------|----------------------|--|
| Reserve Funds | WBC | AAA | 4.40% | 18/11/2025 | 26/06/2026 | 221 | 10,000,000 | 266,411 | |
| Municipal Funds | WBC | AAA | 4.38% | 05/12/2025 | 04/05/2026 | 150 | 9,000,000 | 162,000 | |
| Municipal Funds | CBA | AAA | 4.10% | 04/09/2025 | 04/03/2026 | 181 | 10,000,000 | 203,315 | |
| Municipal Funds | WBC | AAA | 4.25% | 11/08/2025 | 11/02/2026 | 184 | 5,000,000 | 107,123 | |
| Weighted average Interest rate | | | | | | | 0.00% | | |
| Total | | | | | | | 34,000,000 | 738,849 | |

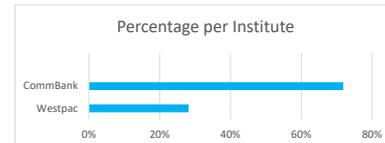
Investment Policy Reporting

Note: A review of the credit ratings held in the Investment Policy is required to ensure consistency with the Standard & Poors credit ratings for short and long term ratings.

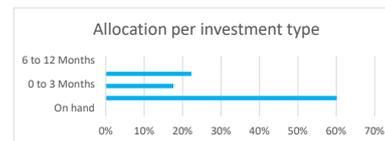
| Credit Rating | Maximum % in credit rating category | Shire of Broome allocation |
|------------------|-------------------------------------|----------------------------|
| Long term AAA | 100% | 100% |
| Long term AA+ | 50% | 0% |
| Long term AA | 25% | 0% |
| Guaranteed Bonds | 100% | 0% |



| Institution | Maximum % in authorised institute | Shire of Broome allocation |
|-------------|-----------------------------------|----------------------------|
| Westpac | 100% | 28% |
| CommBank | 100% | 72% |



| Institution | Allocation per investment type |
|----------------|--------------------------------|
| On hand | 0.00% |
| At call | 60.13% |
| 0 to 3 Months | 17.59% |
| 3 to 6 Months | 22.28% |
| 6 to 12 Months | 0.00% |



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

4 RESERVE ACCOUNTS

| Reserve account name | Original Budget | | | | Amended Budget | | | | Actual | | | |
|---|-------------------|------------------|--------------------|-------------------|-------------------|------------------|--------------------|-------------------|-------------------|------------------|-------------------|-------------------|
| | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Reserve accounts restricted by legislation | | | | | | | | | | | | |
| Cash-in-lieu of Public Open Space | 188,086 | 6,321 | 0 | 194,407 | 188,086 | 6,321 | 0 | 194,407 | 189,057 | 4,120 | 0 | 193,177 |
| Reserve accounts restricted by Council | | | | | | | | | | | | |
| Leave reserve | 1,387,341 | 47,401 | 0 | 1,434,742 | 1,387,341 | 47,401 | 0 | 1,434,742 | 1,470,140 | 32,042 | 0 | 1,502,182 |
| Restricted cash | 31,500 | 421,122 | (31,500) | 421,122 | 31,500 | 0 | (31,500) | 0 | 96,500 | 0 | 0 | 96,500 |
| Community sponsorship | 91,675 | 3,135 | 0 | 94,810 | 91,675 | 3,135 | 0 | 94,810 | 101,746 | 2,178 | 0 | 103,924 |
| EDL sponsorship | 56,174 | 1,869 | (25,000) | 33,043 | 56,174 | 1,869 | (25,000) | 33,043 | 56,602 | 1,343 | 0 | 57,945 |
| Developer Contributions - Footpaths | 557,065 | 66,730 | (260,777) | 363,018 | 557,065 | 66,730 | (260,777) | 363,018 | 568,283 | 12,835 | 0 | 581,118 |
| Developer Contributions - Drainage | 93,975 | 32,150 | 0 | 126,125 | 93,975 | 32,150 | 0 | 126,125 | 94,305 | 1,932 | 0 | 96,237 |
| Road reserve | 3,457,260 | 506,658 | (182,987) | 3,780,931 | 3,457,260 | 506,658 | (182,987) | 3,780,931 | 3,474,667 | 75,365 | 0 | 3,550,032 |
| Public Art Reserve | 6,991 | 239 | 0 | 7,230 | 6,991 | 239 | 0 | 7,230 | 7,027 | 153 | 0 | 7,180 |
| BRAC (Leisure Centre) Reserve | 23,025 | 812 | 0 | 23,837 | 23,025 | 812 | 0 | 23,837 | 231,228 | 4,180 | 0 | 235,408 |
| Public Open Space | 5,474,894 | 1,074,689 | (417,253) | 6,132,330 | 5,474,894 | 1,074,689 | (417,253) | 6,132,330 | 5,476,513 | 120,990 | 0 | 5,597,503 |
| Drainage reserve | 1,852,014 | 63,343 | (4,434) | 1,910,923 | 1,852,014 | 63,343 | (4,434) | 1,910,923 | 1,837,868 | 40,056 | 0 | 1,877,924 |
| Plant reserve | 2,592,590 | 88,861 | (55,747) | 2,625,704 | 2,592,590 | 88,861 | (91,013) | 2,590,438 | 2,549,104 | 54,888 | 0 | 2,603,992 |
| Buildings reserve | 4,818,853 | 328,299 | (2,220,810) | 2,926,342 | 4,818,853 | 1,264,292 | (2,137,517) | 3,945,628 | 4,867,835 | 102,859 | 0 | 4,970,694 |
| Refuse site reserve | 2,355,388 | 45,547 | (1,367,135) | 1,033,800 | 2,355,388 | 45,547 | (3,521,681) | (1,120,746) | 5,538,907 | 107,617 | 0 | 5,646,524 |
| Regional resource recovery park reserve | 16,167,085 | 516,319 | (87,500) | 16,595,904 | 16,167,085 | 516,319 | (87,500) | 16,595,904 | 15,499,852 | 331,761 | 0 | 15,831,613 |
| IT & equipment reserve | 1,480,741 | 245,811 | (82,800) | 1,643,752 | 1,480,741 | 606,715 | (82,800) | 2,004,656 | 1,419,028 | 30,296 | 0 | 1,449,324 |
| Kimberley zone reserve | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,262 | 473 | 0 | 3,735 |
| Resilience Reserve | 200,471 | 6,876 | 0 | 207,347 | 200,471 | 6,876 | 0 | 207,347 | 200,989 | 3,967 | 0 | 204,956 |
| Carpark reserve | 710,606 | 51,902 | 0 | 762,508 | 710,606 | 51,902 | 0 | 762,508 | 713,295 | 14,761 | 0 | 728,056 |
| Footpath reserve | 1,722,194 | 59,192 | (79,000) | 1,702,386 | 1,722,194 | 59,192 | (245,659) | 1,535,727 | 1,731,080 | 37,719 | 0 | 1,768,799 |
| | 43,267,928 | 3,567,276 | (4,814,943) | 42,020,261 | 43,267,928 | 4,443,050 | (7,088,121) | 40,622,857 | 46,127,288 | 979,538 | 0 | 47,106,823 |

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

| Capital acquisitions | Original | Amended | | YTD Actual | YTD Variance |
|---|-------------------|-------------------|-------------------|-------------------|---------------------|
| | Budget | Budget | YTD Budget | | |
| | | \$ | \$ | \$ | \$ |
| Buildings - non-specialised | 3,878,793 | 3,265,403 | 3,203,403 | 802,892 | (2,400,511) |
| Furniture and equipment | 174,187 | 166,243 | 62,743 | 69,782 | 7,039 |
| Plant and equipment | 3,701,800 | 3,759,762 | 3,162,078 | 538,871 | (2,623,207) |
| Acquisition of property, plant and equipment | 7,754,780 | 7,191,408 | 6,428,224 | 1,411,545 | (5,016,679) |
| Infrastructure - roads | 7,360,802 | 8,408,772 | 4,799,502 | 1,773,639 | (3,025,863) |
| Infrastructure - recreation areas | 47,409,078 | 46,136,999 | 24,628,516 | 12,227,225 | (12,401,291) |
| Infrastructure - other | 632,562 | 738,096 | 621,988 | 324,915 | (297,073) |
| Acquisition of infrastructure | 55,402,442 | 55,283,867 | 30,050,006 | 14,325,778 | (15,724,228) |
| Total of PPE and Infrastructure. | 63,157,222 | 62,475,275 | 36,478,230 | 15,737,324 | (20,740,906) |
| Total capital acquisitions | 63,157,222 | 62,475,275 | 36,478,230 | 15,737,324 | (20,740,906) |
| Capital Acquisitions Funded By: | | | | | |
| Capital grants and contributions | 48,171,874 | 46,385,012 | 26,297,367 | 24,854,649 | (1,442,718) |
| Borrowings | 2,234,782 | 2,234,782 | 0 | 0 | 0 |
| Other (disposals & C/Fwd) | 1,014,638 | 1,039,068 | 0 | 71,955 | 71,955 |
| Reserve accounts | 4,534,954 | 4,534,954 | 200,212 | 0 | (200,212) |
| Developer Contributions - Footpaths | 80,000 | 80,000 | 0 | 0 | 0 |
| Contribution - operations | 7,120,974 | 7,120,974 | 10,425,315 | (9,189,280) | (19,614,595) |
| Capital funding total | 63,157,222 | 61,394,790 | 36,922,894 | 15,737,324 | (21,185,570) |

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

| Account Description | Adopted Budget | Amended Budget | YTD Budget | YTD Actual | Variance (Under)/Over |
|---|------------------|------------------|------------------|------------------|-----------------------|
| | \$ | \$ | \$ | \$ | \$ |
| Buildings - non-specialised | | | | | |
| Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea | 22,945 | 0 | 0 | 0 | 0 |
| Pavillion Build New Const Stg 2 - Brac Ovals - Cap Exp | 13,200 | 13,200 | 13,200 | 6,740 | 6,460 |
| Toilet Block Renewal Town Beach Inc Furn & Services - Build Cap Exp | 15,000 | 15,000 | 15,000 | 10,030 | 4,970 |
| Building Renewal - Cap Exp - Brac Aquatic | 234,250 | 234,250 | 234,250 | 96,079 | 138,171 |
| Shire Staff Housing Building Renewal - Staff Housing | 20,000 | 20,000 | 20,000 | 6,659 | 13,341 |
| Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp | 60,000 | 60,000 | 60,000 | 0 | 60,000 |
| Shire Office Build Haas St Renewal - Cap Exp - Corp Gov | 90,000 | 90,000 | 90,000 | 11,658 | 78,343 |
| Cable Beach Restaurant Facilities Building Renewal (Inc Plant & Furn)-Cap Exp | 350,000 | 350,000 | 350,000 | 65,322 | 284,678 |
| Library Building Renewal | 0 | 7,169 | 7,169 | 7,169 | (0) |
| Museum Precinct Master Plan | 68,430 | 57,973 | 57,973 | 21,640 | 36,333 |
| Brac Building Renewal - Cap Exp - Brac Dry | 10,000 | 10,000 | 10,000 | 16,736 | (6,736) |
| Admin Building - Packaged Plant- Cap Ex | 1,946,260 | 1,950,100 | 1,950,100 | 531,855 | 1,418,245 |
| Depot Building Const Renewal - Cap Exp - Depot Operations | 35,000 | 35,000 | 35,000 | 18,792 | 16,208 |
| Brac Building Upgrade - Cap Exp - Brac Dry | 320,000 | 318,986 | 318,986 | 0 | 318,986 |
| Library Fixed Plant & Equipment New - Cap Exp - Libraries | 10,213 | 10,213 | 10,213 | 10,213 | (0) |
| KRO2 Building Renewal - Cap Exp - Office Prop Leased | 31,512 | 31,512 | 31,512 | 0 | 31,512 |
| Town Beach Cafe Redevelopment - Cap Exp | 589,983 | 0 | 0 | 0 | 0 |
| Depot Security Gates Upgrade | 62,000 | 62,000 | 0 | 0 | 0 |
| Total Buildings - non-specialised | 3,878,793 | 3,265,403 | 3,203,403 | 802,892 | 2,400,511 |
| Furniture and equipment | | | | | |
| Exhibition Infrastructure For Kimberley Artwork Grant - Cap Exp | 70,687 | 62,743 | 62,743 | 65,545 | (2,802) |
| Equip & HWare > \$5000 Cap Exp - IT | 53,500 | 53,500 | 0 | 4,237 | (4,237) |
| Mola Mapping | 50,000 | 50,000 | 0 | 0 | 0 |
| Total Furniture and equipment | 174,187 | 166,243 | 62,743 | 69,782 | (7,039) |
| Plant and equipment | | | | | |
| Vehicle & Mob Plant New Cap Exp - Comm Services | 58,000 | 58,000 | 58,000 | 0 | 58,000 |
| Vehicle & Mobile Plant Renewal (Replace) Cap Exp- Emerg & Rang Serv | 83,000 | 88,105 | 88,105 | 0 | 88,105 |
| Vehicles & Mob Plant Renewal > \$3000 - Cap Exp - SES/ FESA | 0 | 0 | 0 | 152,934 | (152,934) |
| Vehicle & Mobile Plant New - Cap Exp- IT | 30,000 | 30,000 | 30,000 | 0 | 30,000 |
| Vehicle & Mobile Plant New - Cap Exp - Depot Ops | 219,534 | 219,534 | 219,534 | 28,665 | 190,869 |
| Vehicle & Mob Plant New - Cap Exp - Works Ops | 57,460 | 57,460 | 57,460 | 0 | 57,460 |
| Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse | 296,890 | 297,433 | 297,433 | 0 | 297,433 |
| Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services | 0 | 1,285 | 1,285 | 7,803 | (6,518) |
| Vehicles & Mobile Plant Renewal(Replacement) - Cap Exp - Town Plann | 58,000 | 58,000 | 58,000 | 0 | 58,000 |
| Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Beaches | 25,000 | 25,000 | 25,000 | 30,792 | (5,792) |
| Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations | 950,662 | 968,358 | 968,358 | 0 | 968,358 |
| Vehicle & Mobile Plant Renewal(Replacement)- Cap Exp - Eng Office | 140,000 | 148,903 | 148,903 | 0 | 148,903 |
| Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops | 923,254 | 947,684 | 350,000 | 318,677 | 31,324 |
| Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation Other | 860,000 | 860,000 | 860,000 | 0 | 860,000 |
| Total Plant and equipment | 3,701,800 | 3,759,762 | 3,162,078 | 538,871 | 2,623,207 |
| Infrastructure - roads, footpaths & bridges | | | | | |
| Urban Maint Reseals Renewal Works Cap Exp. | 1,392,364 | 1,392,364 | 1,391,664 | 743,072 | 648,592 |
| Road Upgrade - Cb East Intersection (Brac) (Cap Ex) | 517,500 | 517,500 | 517,500 | 52,126 | 465,374 |
| Drainage Renewals Per Amp - Grate Replacement (Cap Ex) | 34,000 | 34,000 | 0 | 0 | 0 |
| Road Safety - Streets Alive - Robinson And Weld Street (Cap Ex) | 98,750 | 98,750 | 28,750 | 12,127 | 16,623 |
| Brac Parking Improvements/Sealing (Cap Ex) | 504,033 | 504,033 | 103,838 | 59,679 | 44,159 |
| Footpath Network Expansion - Dakas (Cap Ex) | 15,600 | 15,600 | 15,600 | 14,443 | 1,157 |
| Town Beach To Demco Pathway (Cap Ex) | 35,174 | 35,174 | 24,000 | 4,218 | 19,782 |
| Frederick St Footpath Construction - Jewell To The Boulevard | 300,000 | 383,313 | 258,313 | 260,103 | (1,790) |
| Various Footpath Renewals - Cap Exp . | 410,233 | 410,233 | 239,302 | 7,777 | 231,525 |
| Black Spot - Fairway Drive Traffic Calming Device | 35,939 | 5,999 | 6,000 | 1,845 | 4,155 |
| Frederick St Roundabout - Brac Entry | 90,152 | 119,352 | 81,791 | 73,931 | 7,860 |
| Old Broome Road | 3,140,140 | 4,013,877 | 1,313,877 | 256,788 | 1,057,089 |
| De Marchi Road Black Spot - Cap Exp | 30,000 | 36,302 | 36,302 | 3,203 | 33,099 |
| Various Footbridge Renewals - Cap Exp | 0 | 69,774 | 69,774 | 39,885 | 29,889 |
| Bus Shelters - Renewal - Various | 0 | 13,800 | 13,800 | 7,900 | 5,900 |
| State Blackspot - Frederick Street Off-Street Carpark Cap (Broome Shs) Exp | 243,640 | 243,640 | 243,640 | 29,259 | 214,381 |
| Footpaths - Various | 246,672 | 246,672 | 186,962 | 207,284 | (20,322) |
| Broome North Subdivision - New Footpath Construction | 14,105 | 14,105 | 14,105 | 0 | 14,105 |
| Sanctuary Road - Idf - 01 Cap Ex Grant Exp | 240,000 | 241,784 | 241,784 | 0 | 241,784 |
| Japanese Cemetery New Infra By P & G - Cap Exp | 12,500 | 12,500 | 12,500 | 0 | 12,500 |
| Total Infrastructure - roads, footpaths & bridges | 7,360,802 | 8,408,772 | 4,799,502 | 1,773,639 | 3,025,863 |
| Infrastructure - recreation areas | | | | | |
| Cable Beach Stage 1 - Other | 0 | 0 | 0 | 1,480 | (1,480) |
| Cable Beach Stage 1 Bbrf Grant Expenditure | 250,000 | 267,907 | 267,907 | 0 | 267,907 |
| Cable Beach Stage 1 Lotterywest Grant Expenditure | 30,000 | 33,751 | 33,751 | 9,500 | 24,251 |
| Cable Beach Stage 1 Loan Expenditure | 150,000 | 123,812 | 123,812 | 33,813 | 89,999 |
| Cable Beach Stage 2 - Head Contract | 40,534,156 | 39,596,938 | 22,707,704 | 11,008,903 | 11,698,801 |
| Cable Beach Stage 2 - Cultural Monitor & Specialist Consulants | 250,000 | 250,000 | 124,075 | 224,003 | (99,928) |

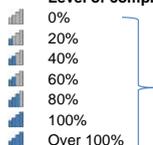
SHIRE OF BROOME
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

| Account Description | Adopted Budget | Amended Budget | YTD Budget | YTD Actual | Variance (Under)/Over |
|--|-------------------|-------------------|-------------------|-------------------|-----------------------|
| Cable Beach Stage 2 – Shire Landscaping And Misc Items | 391,388 | 391,388 | 111,636 | 392,744 | (281,108) |
| Cable Beach Stage 2 – Art And Interpretation | 935,000 | 935,000 | 545,419 | 70,363 | 475,056 |
| Cable Beach Stage 2 – Marketing, Community Engagement, Place Activation And Ever | 325,000 | 312,292 | 176,334 | 73,976 | 102,358 |
| Cable Beach Stage 2 – Threatened Ecological Community Boardwalk And Path | 200,000 | 200,000 | 116,669 | 0 | 116,669 |
| Cable Beach Stage 2 – Commercial Spaces | 100,000 | 100,000 | 0 | 4,511 | (4,511) |
| Cable Beach Stage 2 – Foreshore Access Path | 376,938 | 366,097 | 14,441 | 7,118 | 7,323 |
| Cable Beach Stage 2 – Cctv & Smart Vehicle Monitoring | 300,000 | 300,000 | 0 | 0 | 0 |
| Cable Beach Stage 2 – Contingency And Misc Costs | 2,181,602 | 2,181,602 | 0 | 254,008 | (254,008) |
| Town Beach Renewal Works - Infra Cap Exp | 5,750 | 5,750 | 0 | 4,475 | (4,475) |
| Haynes Oval Reserve Renewal Of Infrastructure- Cap Exp | 14,950 | 14,950 | 0 | 0 | 0 |
| Sunset Park Renewal Infra - Cap Exp - Parks And Ovals | 26,763 | 26,763 | 0 | 0 | 0 |
| Brolga Park Renewal Infra - Cap Exp - Parks & Ovals | 14,030 | 14,030 | 0 | 0 | 0 |
| Solway Park Renewal Infra - Cap Exp - Pks & Ovals | 38,088 | 38,088 | 0 | 0 | 0 |
| Cygnat Park Infrastructure Renewal - Cap Exp | 85,445 | 85,445 | 0 | 0 | 0 |
| 25-26 Amp Pos Renewal- Brac (Cap Ex) | 399,395 | 399,395 | 0 | 0 | 0 |
| Sugar Glider Park Renewal Infra - Cap Exp - Parks & Ovals (Cap Ex) | 7,130 | 7,130 | 0 | 302 | (302) |
| 25-26 Amp Pos Renewal - Herbert St Reserve (Cap Ex) | 7,130 | 7,130 | 0 | 0 | 0 |
| 25-26 Amp Pos Renewal - Januburu Park (Cap Ex) | 8,280 | 8,280 | 0 | 0 | 0 |
| 25-26 Amp Pos Renewal - Koel Park (Cap Ex) | 7,130 | 7,130 | 0 | 0 | 0 |
| 25-26 Amp Pos Renewal - Sibosado Park (Cap Ex) | 7,015 | 7,015 | 0 | 0 | 0 |
| Brac Oval Upgrade Of Infra - Cap Exp | 322,286 | 140,573 | 54,035 | 0 | 54,035 |
| Cable Beach Foreshore Upgrade | 190,080 | 129,689 | 129,689 | 60,619 | 69,070 |
| Mola Mapping | 0 | 0 | 50,000 | 0 | 50,000 |
| Cable Beach Waterpark Detailed Design 23-24 Expenditure | 36,250 | 36,250 | 36,250 | 3,100 | 33,150 |
| Haynes Oval Infra Upgrade Const By P&G - Cap Exp - Pks & Ovl | 30,000 | 60,000 | 60,000 | 60,311 | (311) |
| Chippindale Park Renewal Infra - Cap Exp - Parks & Ovals | 21,167 | 21,167 | 21,167 | 0 | 21,167 |
| Male Oval Renewal Infra - Cap Exp - Parks & Ovals | 113,800 | 13,800 | 0 | 0 | 0 |
| Tolentino Park Infrastructure Renewal - Cap Exp | 33,305 | 33,305 | 33,305 | 0 | 33,305 |
| Depot Other Infra Renewal Const - Cap Exp - Depot Ops | 17,000 | 22,322 | 22,322 | 18,000 | 4,322 |
| Total Infrastructure - recreation areas | 47,409,078 | 46,136,999 | 24,628,516 | 12,227,225 | 12,401,291 |
| Infrastructure - other | | | | | |
| Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse | 216,562 | 216,562 | 126,329 | 42,670 | 83,659 |
| Other Infra Upgrade Const - Cap Exp - San Gen Refuse | 0 | 42,000 | 42,000 | 38,001 | 3,999 |
| Street Lighting At Various Locations - Renewal | 228,500 | 292,034 | 266,159 | 196,302 | 69,857 |
| Sam Male Lugger Restoration- Cap Ex | 100,000 | 100,000 | 100,000 | 0 | 100,000 |
| Community Recycling Centre - Rrp - Cap Exp | 87,500 | 87,500 | 87,500 | 47,942 | 39,558 |
| Total Infrastructure - other | 632,562 | 738,096 | 621,988 | 324,915 | 297,073 |
| Capital expenditure total | 63,157,222 | 62,475,275 | 36,478,230 | 15,737,324 | 41,481,813 |

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

OPERATING ACTIVITIES

6 RECEIVABLES

| Rates receivable | 30 June 2025 | 31 Jan 2026 |
|-------------------------------|------------------|------------------|
| | \$ | \$ |
| Opening arrears previous year | 1,052,012 | 1,382,568 |
| Levied this year | 28,795,118 | 30,328,356 |
| Less - collections to date | (28,464,562) | (27,344,887) |
| Net rates collectable | 1,382,568 | 4,366,037 |
| % Collected | 95.4% | 86.2% |



| Receivables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|--|-----------|---------|---------|---------|----------|------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Trade receivables | (164,577) | 804,545 | 22,780 | 62,149 | 87,236 | 812,133 |
| Percentage | (20.3%) | 99.1% | 2.8% | 7.7% | 10.7% | |
| Balance per trial balance | | | | | | |
| Trade receivables | | | | | | 507,834 |
| Infringement Debtors | | | | | | 292,654 |
| GST receivable | | | | | | 242,394 |
| Receivables for employee related provisions | | | | | | 49,347 |
| Allowance for credit losses of other receivables | | | | | | (244,274) |
| Total receivables general outstanding | | | | | | 1,140,609 |

Amounts shown above include GST (where applicable)

Note: two key receivables - capital grant funding for the Walmanyjun Cable Beach Stage two project totalling approximately \$13.2m was received in early August.

KEY INFORMATION

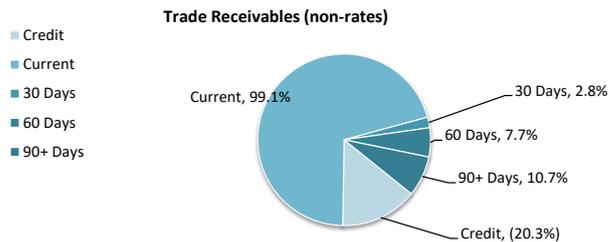
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

OPERATING ACTIVITIES

7 PAYABLES

| Sundry creditors | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|--------|---------|---------|---------|----------|------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Sundry creditors | 0 | 472,508 | 190,876 | 39,684 | 13,361 | 716,430 |
| Percentage | 0.0% | 66.0% | 26.6% | 5.5% | 1.9% | |
| Balance per trial balance | | | | | | |
| Sundry creditors | | | | | | 716,430 |
| Building Services Levy | | | | | | 39,147 |
| Prepaid rates | | | | | | 403,286 |
| Accrued payroll liabilities | | | | | | 275,340 |
| ATO liabilities | | | | | | 69,360 |
| Bonds and deposits held | | | | | | 776,209 |
| Accrued liabilities | | | | | | 644,244 |
| Total payables general outstanding | | | | | | 2,955,900 |

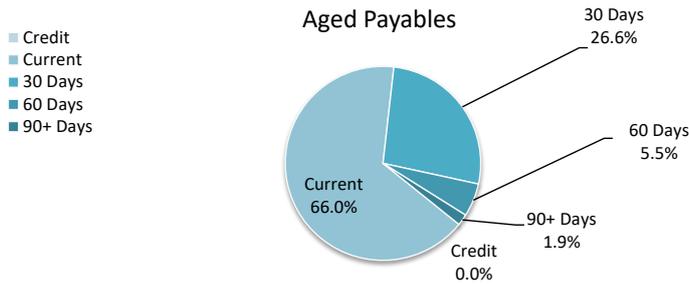
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

FINANCING ACTIVITIES

8 BORROWINGS

Repayments - borrowings

| Information on borrowings Particulars | Loan No. | 1 July 2025 | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|--|----------|-------------------|-----------|------------------|----------------------|------------------|-----------------------|-------------------|---------------------|------------------|
| | | | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| Town Beach Redevelopment | 197 | 1,005,011 | 0 | 0 | (46,501) | (93,378) | 958,510 | 911,633 | (15,290) | (22,906) |
| Chinatown Revitalisation Project Stage 1 | 196 | 718,588 | 0 | 0 | (86,895) | (174,611) | 631,693 | 543,977 | (12,085) | (17,791) |
| Chinatown Revitalisation Project Stage 2 | 198 | 1,358,587 | 0 | 0 | (55,667) | (111,877) | 1,302,920 | 1,246,710 | (22,943) | (35,459) |
| Chinatown Contingency | 201 | 1,533,765 | 0 | 0 | (48,137) | (97,418) | 1,485,628 | 1,436,347 | (47,345) | (82,516) |
| Broome Life Saving Club | 200 | 157,960 | 0 | 0 | 0 | 0 | 157,960 | 157,960 | 0 | 0 |
| Cable Beach Stage 1 | 203 | 613,153 | 0 | 0 | (24,714) | (49,261) | 588,439 | 563,892 | (15,789) | (32,438) |
| Shire Key Worker Accommodation | 202 | 2,827,600 | 0 | 0 | (113,968) | (238,240) | 2,713,632 | 2,589,360 | (72,812) | (157,945) |
| Cable Beach Stage 2 | | | 0 | 2,234,782 | 0 | 0 | 0 | 2,234,782 | 0 | 0 |
| | | 8,214,664 | 0 | 2,234,782 | (375,882) | (764,785) | 7,838,782 | 9,684,661 | (186,264) | (349,055) |
| Self supporting loans | | | | | | | | | | |
| Broome Golf Club | 199 | 1,057,692 | 0 | 0 | (48,077) | (96,154) | 1,009,615 | 961,538 | (17,901) | 0 |
| Broome Life Saving Club | | 795,142 | 0 | 0 | (22,800) | (49,169) | 772,342 | 745,973 | (29,546) | 0 |
| | | 1,852,834 | 0 | 0 | (70,877) | (145,323) | 1,781,957 | 1,707,511 | (47,447) | 0 |
| Total | | 10,067,498 | 0 | 2,234,782 | (446,759) | (910,108) | 9,620,739 | 11,392,172 | (233,711) | (349,055) |
| Current borrowings | | 910,108 | | | | | 454,781 | | | |
| Non-current borrowings | | 9,157,390 | | | | | 9,165,958 | | | |
| | | 10,067,498 | | | | | 9,620,739 | | | |

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

| Particulars | Amount Borrowed | | Institution | Loan Type | Term Years | Total Interest & Charges | Interest Rate | Amount (Used) | | Balance Unspent |
|---------------------|-----------------|-----------|-------------|-----------|------------|--------------------------|---------------|---------------|-----------|-----------------|
| | Actual | Budget | | | | | | Actual | Budget | |
| | \$ | \$ | | | | % | \$ | \$ | \$ | |
| Cable Beach Stage 2 | 0 | 2,234,782 | TBA | TBA | TBA | 0 | 0.00 | 0 | 2,234,782 | 0 |

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES

9 RATE REVENUE

General rate revenue

| RATE TYPE | Rate in \$ | Number of Properties | Rateable Value | Budget | | Total Revenue | Rate Revenue | YTD Actual | | Total Revenue |
|----------------------------|---------------|-------------------------|--------------------|-------------------|----------------------------|-------------------|-------------------|-----------------|----------------------------|------------------|
| | | | | Rate Revenue | Reassessed Rate Revenue | | | Rate Revenue | Reassessed Rate Revenue | |
| | \$ | | | \$ | \$ | \$ | \$ | \$ | \$ | |
| Gross rental value | | | | | | | | | | |
| GRV - Residential | 0.068550 | 5,127 | 236,192,152 | 16,190,972 | 200,000 | 16,390,972 | 16,113,705 | 101,324 | 16,215,029 | |
| GRV - Vacant | 0.186300 | 180 | 4,166,568 | 776,232 | 0 | 776,232 | 776,232 | 0 | 776,232 | |
| GRV - Commercial | 0.122890 | 567 | 66,843,411 | 8,214,387 | 0 | 8,214,387 | 8,214,387 | 0 | 8,214,387 | |
| GRV - Tourism | 0.139510 | 623 | 25,615,781 | 3,573,657 | 0 | 3,573,657 | 3,573,657 | 0 | 3,573,657 | |
| Unimproved value | | | | | | | | | | |
| UV - Rural | 0.009050 | 54 | 20,530,000 | 185,797 | 0 | 185,797 | 185,797 | 0 | 185,797 | |
| UV - Mining | 0.171740 | 30 | 1,366,168 | 234,626 | 0 | 234,626 | 234,626 | 0 | 234,626 | |
| UV - Commercial Rural | 0.047960 | 22 | 8,674,826 | 416,045 | 0 | 416,045 | 416,045 | 0 | 416,045 | |
| Sub-Total | | 6,603 | 363,388,906 | 29,591,716 | 200,000 | 29,791,716 | 29,514,449 | 101,324 | 29,615,773 | |
| Minimum payment | | | | | | | | | | |
| | \$ | | | | | | | | | |
| Gross rental value | | | | | | | | | | |
| GRV - Residential | 1,401 | 82 | 1,344,480 | 114,882 | 0 | 114,882 | 114,882 | 0 | 114,882 | |
| GRV - Vacant | 1,318 | 168 | 903,948 | 221,424 | 0 | 221,424 | 221,424 | 0 | 221,424 | |
| GRV - Commercial | 1,401 | 18 | 126,571 | 25,218 | 0 | 25,218 | 25,218 | 0 | 25,218 | |
| GRV - Tourism | 1,401 | 227 | 729,998 | 318,027 | 0 | 318,027 | 318,027 | 0 | 318,027 | |
| Unimproved value | | | | | | | | | | |
| UV - Rural | 1,401 | 5 | 246,300 | 7,005 | 0 | 7,005 | 7,005 | 0 | 7,005 | |
| UV - Mining | 929 | 25 | 66,255 | 23,225 | 0 | 23,225 | 23,225 | 0 | 23,225 | |
| UV - Commercial Rural | 1,401 | 2 | 28,300 | 2,802 | 0 | 2,802 | 2,802 | 0 | 2,802 | |
| Sub-total | | 527 | 3,445,852 | 712,583 | 0 | 712,583 | 712,583 | 0 | 712,583 | |
| Concession | | | | | | (77,267) | | | (77,267) | |
| Total general rates | | 7,130 | 366,834,758 | 30,304,299 | 200,000 | 30,504,299 | 30,227,032 | 101,324 | 30,328,356 | |

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Grant | Grants, subsidies and contributions revenue | | | | YTD | |
|---|--|---|----------------|------------------|-------------------|------------------|------------------|
| | | Amended Budget Revenue | YTD Budget | Annual Budget | Budget Variations | Expected | Revenue Actual |
| | | \$ | \$ | \$ | \$ | \$ | |
| Grants and subsidies | | | | | | | |
| WA Grants Commission | Financial Assistance Grant - General Purpose | 861,554 | 357,006 | 1,449,096 | (587,542) | 861,554 | 430,776 |
| WA Grants Commission | Financial Assistance Grant - Roads | 363,719 | 369 | 726,700 | (362,981) | 363,719 | 181,861 |
| Department of Health | Broome CLAG Funding | 11,600 | 6,769 | 11,600 | 0 | 11,600 | 12,380 |
| Rio Tinto - Pilbara Iron Company Pty Ltd | Youth Partnership Agreement 2022-2025 | 80,000 | 50,831 | 80,000 | 0 | 80,000 | 102,632 |
| Department of Local Government, Sport and Cultural Industries | In the House | 70,000 | 40,831 | 70,000 | 0 | 70,000 | 70,000 |
| Main Roads WA | Street Lighting Subsidy | 48,000 | 0 | 48,000 | 0 | 48,000 | 0 |
| Main Roads WA | Direct Grant | 202,110 | 202,110 | 202,110 | 0 | 202,110 | 199,932 |
| Department Of Justice | A Sporting Chance | 45,000 | 45,000 | 45,000 | 0 | 45,000 | 0 |
| Library Various grants | | 34,901 | 27,026 | 38,994 | (4,093) | 34,901 | 21,220 |
| Department of Planning, Lands and Heritage | Coastal Management Plan Assistance Program 2024-25 | 90,200 | 64,200 | 107,500 | (17,300) | 90,200 | 0 |
| Department of Planning, Lands and Heritage | Inclusion Development Fund | 1,000 | 581 | 1,000 | 0 | 1,000 | 0 |
| Department of Primary Industries and Regional Development | Animal Welfare Program | 15,698 | 15,698 | 23,798 | (8,100) | 15,698 | 0 |
| Waste Management Grant | Waste Management | 14,500 | 14,500 | 14,500 | 0 | 14,500 | 34,607 |
| Mental Health Commission | Installation of needle disposal units | 127,750 | 127,750 | 112,458 | 15,292 | 127,750 | 25,000 |
| Various | Cable Beach Waterpark Detailed Design Income | 46,149 | 33,649 | 46,149 | 0 | 46,149 | 55,247 |
| TOTALS | | 2,014,681 | 987,776 | 2,979,405 | (964,724) | 2,014,681 | 1,142,436 |

SHIRE OF BROOME
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

11 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Grant | Capital grants, subsidies and contributions revenue | | | | | YTD Revenue Actual |
|---|---|---|-------------------|-------------------|------------------|-------------------|--------------------------|
| | | Amended Budget | YTD | Annual | Budget | Expected | |
| | | Revenue | Budget | Budget | Variations | | |
| | | \$ | \$ | \$ | \$ | \$ | |
| Main Roads | Black Spot Frederick Street Carpark | 6,000 | 0 | 30,000 | (24,000) | 6,000 | 42,302 |
| Main Roads | RPG Stewart St, Port Guy intersection | 2,031,006 | 2,031,006 | 0 | 2,031,006 | 2,031,006 | 567,570 |
| Main Roads | RTR/RPG Cable Beach Stage 1 - Cable Beach Road West | 1,420,383 | 1,420,383 | 0 | 1,420,383 | 1,420,383 | 99,288 |
| Lotterywest | Cable Beach Stage 1 Cable Beach Stage 1 | 0 | 0 | 1,532,000 | (1,532,000) | 0 | 0 |
| Community Sporting & Recreation Facilities | BRAC Tennis Court Surface Renewal | 108,986 | (1,014) | 110,000 | (1,014) | 108,986 | 0 |
| SES / Department of Fire and Emergency Services | LGGS Capital Grant | 0 | 0 | 0 | 0 | 0 | 152,934 |
| Various | Cable Beach (Walmanyjun) Foreshore | 41,223,725 | 21,898,404 | 42,175,321 | (951,596) | 41,223,725 | 22,847,922 |
| Roebuck Estate Development Pty Ltd | Drainage Headworks WAPC 155527 STAGE 11C 2022 | 30,000 | 17,500 | 30,000 | 0 | 30,000 | 47,420 |
| Roebuck Estate Development Pty Ltd | Footpath Contribution WAPC 155527 STAGE 11C 2022 | 50,000 | 29,169 | 50,000 | 0 | 50,000 | 341,989 |
| Regional Bikeways Grant- Non Op Inc - Footpaths | | 900,135 | 900,135 | 0 | 900,135 | 900,135 | 380,100 |
| Department of Planning, Lands, and Heritage | Sanctuary Road Detailed Design | 241,784 | 1,784 | 240,000 | 1,784 | 241,784 | 6,374 |
| Broome Civic Centre Capital Grants - Cap Inc - Bme Civic Centre | | 4,243 | 0 | 34,132 | (29,889) | 4,243 | 0 |
| Town Team Movement Ltd | Streets Alive Grant | 98,750 | 0 | 98,750 | 0 | 98,750 | 18,750 |
| Lotterywest | Cable Beach Waterpark Detailed Design | 350,000 | 0 | 350,000 | 0 | 350,000 | 350,000 |
| TOTALS | | 46,465,012 | 26,297,367 | 44,650,203 | 1,814,809 | 46,465,012 | 24,854,649 |

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SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| Description | Classification | Nature & Type | Non Cash Adjustment \$ | Increase in Available Cash \$ | Decrease in Available Cash \$ | Amended Budget Running Balance \$ |
|---|-----------------------|-------------------------------------|---------------------------|----------------------------------|----------------------------------|--------------------------------------|
| Budget adoption | | | | | | |
| FACR1 Budget Amendments - OCM 16/10/25 | | | | | | |
| Reduction in Salaries due to vacant CEO EA position | Operating Expenditure | Employee costs | | 19,656 | | |
| Contractor engaged to cover vacant CEO EA position | Operating Expenditure | Materials and contracts | | | (33,520) | |
| Replacement of lighting controls - Father McMahon Oval | Operating Expenditure | Materials and contracts | | | (24,310) | |
| Salary savings from SAGO role vacancy | Operating Expenditure | Employee costs | | 10,000 | | |
| Consultant required for Business Continuity Plan review | Operating Expenditure | Materials and contracts | | | (25,000) | |
| Increased security service at library | Operating Expenditure | Materials and contracts | | | (17,238) | |
| Reduction in Financial Assistance Grant | Operating Income | Grants, subsidies and contributions | | | (330,671) | |
| Increase in untied roads grant funding | Operating Income | Grants, subsidies and contributions | | 36,900 | | |
| Reallocate general advertising funds to video production | Operating Expenditure | Materials and contracts | | | (20,000) | |
| Reallocate general advertising funds to video production | Operating Expenditure | Materials and contracts | | 20,000 | | |
| E-Scooter revenue share increased | Operating Income | Revenue from operating activities | | 15,000 | | |
| increased funding required for preventative / inspection minor expenditure | Operating Expenditure | Materials and contracts | | | (11,000) | |
| Additional funds required to reflect public health plan tender responses | Operating Expenditure | Materials and contracts | | | (25,000) | |
| Salary savings - to offset potential contract works - drainage maintenance | Operating Expenditure | Employee costs | | 15,000 | | |
| Contract works offset by salary savings - drainage maintenance | Operating Expenditure | Materials and contracts | | | (15,000) | |
| Decrease contractor requirement due to internal works - Yamashita st | Operating Expenditure | Materials and contracts | | 6,000 | | |
| Additional gravel fill required for Lawrence Rd | Operating Expenditure | Materials and contracts | | | (6,000) | |
| Increased income received from caravan park waste | Operating Income | Fees and charges | | 26,000 | | |
| Upgrades to fencing around landfill contingency area | Capital Expenditure | Materials and contracts | | | (42,000) | |
| Transfer from Refuse Site Reserve to fund fencing alignment | Capital Income | Transfer from reserves | | 16,000 | | |
| Town beach café redevelopment project on hold - budgeted funds transferred to reserve | Capital Expenditure | Materials and contracts | | 539,983 | | |
| Town beach café redevelopment project on hold - budgeted funds transferred to reserve | Capital Expenditure | Transfer to reserves | | | (539,983) | |
| Additional funds required for three high-spec computers for engineering department | Operating Expenditure | Materials and contracts | | | (12,000) | |
| Reallocating Salary Savings to external support for wet season weed management | Operating Expenditure | Materials and contracts | | | (20,000) | |
| Reallocating Salary Savings to external support for wet season weed management | Operating Expenditure | Employee costs | | 10,000 | | |
| Reallocating Salary Savings to external support for wet season weed management | Operating Expenditure | Employee costs | | 10,000 | | |
| Reallocating Salary Savings to external support for routine cemetery maintenance | Operating Expenditure | Employee costs | | 10,000 | | |
| Reallocating Salary Savings to external support for routine cemetery maintenance | Operating Expenditure | Materials and contracts | | | (10,000) | |
| Funding for Haynes Oval upgrade to be allocated to other projects | Capital Expenditure | Materials and contracts | | 181,713 | | |
| Increased expenditure required for Haynes Oval pump upgrade | Capital Expenditure | Materials and contracts | | | (30,000) | |
| Increased allocation to bus shelter renewal | Capital Expenditure | Materials and contracts | | | (13,800) | |
| Increased allocation to street lighting renewal | Capital Expenditure | Materials and contracts | | | (68,140) | |
| Increase allocation to footbridge renewal | Capital Expenditure | Materials and contracts | | | (69,773) | |
| Funding required to furnish a new staff house | Operating Expenditure | Other expenditure | | | (25,000) | |
| Overspend in finalising Frederick St Roundabout project | Capital Expenditure | Materials and contracts | | | (12,936) | |
| Reallocation from Jewell to Blvd project to fund Frederick St overrun | Capital Expenditure | Materials and contracts | | 12,936 | | |

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SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

BUDGET AMENDMENTS

| | | | | |
|---|--------------------------|---|-------------|-----------|
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | (775,977) | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 517,500 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 238,477 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 20,000 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | (2,164,033) | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 206,186 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 1,957,847 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | (661,657) | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 17,587 | |
| Budget allocated to specific jobs to simplify project mgmt, nil impact | Capital Income | Proceeds from capital grants, subsidies and contributions | 644,070 | |
| Additional funds required for failed aircon renewal | Capital Expenditure | Materials and contracts | (7,169) | |
| Aircon renewal to be funded by reserves | Capital Income | Transfer from reserves | 7,169 | (422,183) |
| SMC 03/11/25 | | | | |
| Additional funding for contaminated site remediation - funded through reserves | Operating Expenditure | Materials and contracts | (850,000) | |
| Additional funding for contaminated site remediation - funded through reserves | Capital Income | Transfer from reserves | 850,000 | (422,183) |
| OMC Dec 11/12/25 | | | | |
| Finalisation of Audited 2024-25 Closing Surplus - Impact on 2025-26 Opening surplus | Opening surplus(deficit) | | 2,513,281 | |
| Transfer to Building Reserve | Opening surplus(deficit) | Transfer to reserves | (360,904) | |
| Transfer to IT Equipment Reserve | Opening surplus(deficit) | Transfer to reserves | (360,904) | |
| To correct advance payment of Finanical Assistance Grant | Operating Income | Grants, subsidies and contributions | (256,871) | |
| To correct advance payment of Finanical Assistance Grant | Operating Income | Grants, subsidies and contributions | (399,881) | |
| Additional Income - Old Broome Road Project | Capital Income | Proceeds from capital grants, subsidies and contributions | 53,159 | |

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SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

BUDGET AMENDMENTS

| | | | | |
|--|-----------------------|---|-------------|--------------|
| Additional Income - Old Broome Road Project | Capital Income | Proceeds from capital grants, subsidies and contributions | 693,519 | |
| Additional Income - Old Broome Road Project | Capital Income | Transfer from reserves | 166,659 | |
| Additional expenditure required for Old Broome Road upgrade | Capital Expenditure | Payments for construction of infrastructure | (860,177) | |
| Additional funds required for purchase of light vehicles | Capital Expenditure | Payments for property, plant and equipment | (33,553) | |
| Additional funds required for purchase of light vehicles - transfer from reserve | Capital Income | Transfer from reserves | 33,553 | 765,699 |
| Finalisation of Carry-forward projects for the 2024-25 financial year | | | | |
| Operating Grants | Operating Income | Grants, subsidies and contributions | (14,200) | |
| Capital Grants | Capital Income | Proceeds from capital grants, subsidies and contributions | (2,533,537) | |
| Proceeds from Sale of Assets | Capital Income | Profit on asset disposals | 24,430 | |
| Transfer from Reserve | Capital Income | Transfer from reserves | 1,199,796 | |
| Operating Expenditure - Materials and Contracts (.34) | Operating Expenditure | Materials and contracts | (1,287,041) | |
| Operating Expenditure - Employee Costs (.61) | Operating Expenditure | Employee costs | 5,918 | |
| Operating Expenditure - Employee Costs (.76) | Operating Expenditure | Employee costs | (947) | |
| Capital Expenditure Projects | Capital Expenditure | Payments for property, plant and equipment | (64,090) | |
| Capital Expenditure Projects | Capital Expenditure | Payments for construction of infrastructure | 1,113,828 | |
| Estimated unallocated surplus transferred to Restricted Cash Reserve | Operating Expenditure | Transfer to reserves | 421,122 | (369,022) |
| | | | 11,613,289 | (11,982,311) |
| | | | | (369,022) |

9.4.8 MINUTES AND RECOMMENDATIONS FROM THE AUDIT AND RISK IMPROVEMENT COMMITTEE MEETING HELD 19 FEBRUARY 2026

| | |
|--------------------------------|-----------------------------|
| LOCATION/ADDRESS: | Nil |
| APPLICANT: | Nil |
| FILE: | FRE02 |
| AUTHOR: | Director Corporate Services |
| CONTRIBUTOR/S: | Finance Officer |
| RESPONSIBLE OFFICER: | Director Corporate Services |
| DISCLOSURE OF INTEREST: | Nil |

SUMMARY:

Council is requested to consider the recommendations of the Audit and Risk Committee to adopt the budget amendments proposed through the 2nd Quarter Finance and Costing Review (FACR) of the Shire's budget for the period ended 31 December 2025, including forecast estimates and budget recommendations to 30 June 2026.

BACKGROUND

Item 5.1 2nd Quarter Finance And Costing Review 2025-26

Previous Considerations

| | | |
|-----|------------------|--|
| OMC | 26 June 2025 | Item 9.4.2 Adoption of the 2025/26 Annual Budget |
| ARC | 7 October 2025 | Item 5.1 1 st Quarter Finance and Costing Review 2025-26 |
| SMC | 3 November 2025 | Item 6.1 Contract Variation – Contract 24/08 Contaminated Sites Remediation |
| ARC | 4 December 2025 | Item 5.1 Annual Financial Report and Audit Report 2024-25 |
| OMC | 16 December 2025 | Item 14.1 RFT25/11 Old Broome Road Upgrade Item 14.2 RFT25/10 Supply and Delivery of 9 Light Vehicles |

1st Quarter Finance and Costing Review 2025-26

The 1st Quarter Finance and Costing Review (FACR) review was approved by Council at the Ordinary Meeting of Council (OMC) held 16 October 2025. The Q1 FACR contained a comprehensive list of budget amendments with the following proposed amendments of note:

- **Financial Assistance Grant Reduction (expense):** A reduction of \$330,671 in General Purpose Grant funding was offset by an increase of \$36,900 in untied Local Roads grant funding. These movements are dictated by the Grants Commission, and reflect the ongoing decline in overall funding distributed to WA Local Governments.
- **Revenue Share – E-Scooters (saving):** The revised agreement with e-scooter provider 'Beam' increased the revenue received from \$0.20 to \$0.40 per trip. This is forecast to generate an additional \$15,000 in revenue in the 2025/26 financial year.

- **Staff Housing – Furnishings (expense):** An amount of \$25,000 to furnish one of the newly built staff houses.
- **BRAC Reactive Maintenance (expense):** \$24,310 for replacement of ground level control gear to return Father McMahon Sports Field lighting to higher capacity.
- **Development of Public Health Plan (expense):** Additional funding of \$25,000 to progress the project.

The Q1 FACR estimated a closing financial year deficit of **\$422,183**. It was noted by Council and the Audit and Risk Committee that steps would need to be taken to offset this loss of untied grant funding at subsequent FACR's.

Council Approved Budget Amendments

Since the adoption of the 2025/26 Annual Budget Council have approved a number of budget amendments, primarily having nil impact (full detail in attached minutes):

1. OMC 3 November 2025 Item 6.1: Contract Variation – Contract 24/08 Contaminated Sites Remediation (nil impact)
2. ARC 4 December 2025 Item 5.1: Annual Financial Report and Audit Report 2024-25
3. OMC 16 December 2025 Item 14.1- RFT25/11 Old Broome Road Upgrade
4. OMC 16 December 2025 Item 14.2 - RFT25/10 Supply and Delivery of 9 Light Vehicles

At its December OMC Council also accepted the Auditors Report to finalise the accounts for 2024-25 and subsequently allowed for calculation of the final 2024-25 surplus, including final figures for the Carry Forward projects that were incomplete as at 30 June 2025.

There were several amendments required to the 2025-26 Annual Budget resulting from the finalisation of the 2024-25 Audit which have resulted in a cumulative net surplus of **\$53,161**.

After completing the Council Approved Budget Amendments and at the commencement of the 2nd Quarter FACR there was an estimated end of year **deficit of \$369,022**. The deficit is primarily the result of a \$293,00 reduction to the Shire's allocation of untied Financial Assistance Grants (FAG Grants) from the WA State Government Grant Commission.

In recognition of the need to address the shortfall of budgeted Financial Assistance Grants the executive team have undertaken an internal review of capital projects. Several projects have been nominated to be deferred to deliver savings including the Library Feasibility Study and the Depot and Animal Management Facility Masterplan. In addition to addressing the budget shortfall resulting from the reduction in Financial Assistance Grants, deferral allows the diversion of internal resources to progress activities supporting the Shire's response to the Housing Crisis including the finalisation of business cases, grant applications and advocacy.

Quarter 2 Finance and Costing Review

The Shire of Broome has carried out its 2nd Quarter Finance and Costing Review (FACR) for the 2025/26 financial year. This review of the 2025/26 adopted Annual Budget is based on actuals and commitments for the first six months of the year from 1 July 2025 to 31 December 2026, and forecasts for the remainder of the financial year.

The Q2 FACR serves a dual purpose, ensuring compliance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996* "Review of Budget". Reg 33A

requires that between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.

The review is required to consider the local government’s financial performance for the period 1 July to 31 December, consider the local government’s financial position and review the outcomes for the end of that financial year that are forecast in the budget. Once complete the review must be submitted to Council on or before the 31 March following which it must be submitted to the Department within 14 days.

COMMENT

Responsible officers completed the Q2 FACR in January 2026. The executive team thoroughly reviewed and considered the budget requests, weighing the impacts on service levels and potential delays to projects, against the overall annual budget.

The Quarter 2 FACR results indicate an estimated end of year surplus of **\$322,612** should Council approve proposed budget amendments. This figure represents a budget forecast should all expenditure and income occur as expected.

Worth noting are a number of significant salary amendments, which collaboratively have nil impact on the overall budget. These amendments all relate to the correction of account allocation errors that occurred during budget development, or adjustment of salary savings through vacancies which are to be used to engage external support to ensure continued service delivery.

A comprehensive list of accounts has been included for perusal by Council, presented by Directorate (as contained in the Audit and Risk Improvement Committee Minutes, Attachment 1).

A summary of the second quarter FACR result is as follows:

| SHIRE OF BROOME SUMMARY REPORT | | | | | | | |
|--------------------------------|------------------------------------|---|-----------------------------|----------------------------------|---|-------------------------------------|----------------------|
| BUDGET IMPACT | | | | | | | |
| | 2025/26 Adopted Budget (Inc) / Exp | YTD Adopted Budget Amendments (Inc) / Exp | FACR Q2 Overall (Inc) / Exp | FACR Q2 Org Expenses / (Savings) | FACR Q2 Impact (Inc) / Exp (Org Savings subtracted) | YTD Impact (Org Savings Subtracted) | YTD Overall Position |
| Office of the CEO | \$0 | \$13,864 | -\$28,253 | -\$28,253 | \$0 | \$13,864 | -\$14,389 |
| Corporate Services | \$0 | \$350,319 | \$76,926 | \$80,638 | -\$3,712 | \$346,607 | \$427,245 |
| Development Services | \$0 | \$21,000 | -\$98,434 | -\$89,650 | -\$8,784 | \$12,216 | -\$77,434 |
| Infrastructure Services | \$0 | \$37,000 | -\$272,851 | -\$192,012 | -\$80,839 | -\$43,839 | -\$235,851 |
| Council amendments | \$0 | -\$53,161 | \$0 | \$0 | \$0 | -\$53,161 | -\$53,161 |
| | \$0 | \$369,022 | -\$322,612 | -\$229,277 | -\$93,335 | \$275,687 | \$46,410 |

*Council adopted the annual budget with a predicted end-of-year balanced budget.

CONSULTATION

All amendments have been proposed after consultation with Executive and Responsible Officers at the Shire.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996

r33A. Review of Budget

- (1) *Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
 - (a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *consider the local government's financial position as at the date of the review; and*
 - (c) *review the outcomes for the end of that financial year that are forecast in the budget; and*
 - (d) *include the following —*
 - (i) *the annual budget adopted by the local government;*
 - (ii) *an update of each of the estimates included in the annual budget;*
 - (iii) *the actual amounts of expenditure, revenue and income as at the date of the review;*
 - (iv) *adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.*
- (2) *The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
**Absolute majority required.*
- (4) *Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

[Regulation 33A inserted: Gazette 31 Mar 2005 p. 1048-9; amended: Gazette 20 Jun 2008 p. 2723-4; SL 2023/106 r. 18.]

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- 1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*

(b) is authorised in advance by resolution*; or

(c) is authorised in advance by the mayor or president in an emergency.

(1a) In subsection (1) —

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

POLICY IMPLICATIONS

Item 5.1 2nd Quarter Finance And Costing Review 2025-26

Nil.

It should be noted that according to the materiality threshold set at the budget adoption, should a deficit achieve 1% of Shire’s operating revenue (\$441,595) the Shire must formulate an action plan to remedy the over expenditure.

FINANCIAL IMPLICATIONS

The **net result** of budget amendments previously endorsed by Council (including Quarter 1 FACR) is a budget deficit position of **\$369,022**.

The **net result** of budget amendments proposed through the Quarter 2 FACR will result in a **\$322,612** surplus.

Council’s approval of the Quarter 2 FACR will result in an overall closing position **deficit of \$46,410** to 30 June 2025. The result effectively utilises the Q2 FACR organisational savings to offset the Q1 FACR deficit resulting from the reduction in Financial Assistance Grants.

The **\$46,410 deficit** figure represents a budget forecast should all expenditure and income occur as expected.

RISK

The Finance and Costing Review (FACR) seeks to provide a best estimate of the end-of-year position for the Shire of Broome at 30 June 2026. Contained within the report are recommendations of amendments to budgets which have financial implications on the estimate of the end-of-year position.

The review does not, however, seek to make amendments below the materiality threshold unless strictly necessary. The FACR thresholds are based on 50% of the materiality thresholds of \$5,000 for operating budgets and \$10,000 for capital budgets (the full materiality thresholds set by Council are \$10,000 for operating budgets and \$20,000 for capital budgets). Should a number of accounts exceed their budget within these thresholds, it poses a risk that the predicted final end-of-year position may be understated.

In order to mitigate this risk, the CEO enacted the FACRs to run quarterly and Executive examine each job and account to ensure compliance. In addition, the monthly report provides variance reporting, highlighting any discrepancies against budget.

It should also be noted that should Council decide not to adopt the recommendations, it could lead to some initiatives being delayed or cancelled in order to offset the additional expenditure associated with running the Shire’s operations.

STRATEGIC ASPIRATIONS

Performance - We will deliver excellent governance, service & value for everyone.

Outcome 11 - An engaged and effective workforce that strives for excellence

Objective 11.1 Support employee wellness and foster a positive workplace culture.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION:

(RECOMMENDATION)

Minute No. C/0226/020

Moved: Cr M Virgo

Seconded: Cr D Male

2ND QUARTER FINANCE AND COSTING REVIEW 2025-26 (5.1)

COMMITTEE RECOMMENDATION 2:

That the Audit and Risk Committee recommends that Council:

- 1. Receives the Quarter 2 Finance and Costing Review Report for the period ended 31 December 2025;***
- 2. Adopts the operating and capital budget amendment recommendations for the year ended 30 June 2026 as attached (Attachment 1);***
- 3. Notes a forecast net end-of-year deficit position to 30 June 2026 of \$46,410 including previously adopted budget amendments; and***
- 4. Endorses the Report as the 2025/26 Statutory Mid-Year Budget Review.***

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 6/0

Attachments

1. AUDIT RISK IMPROVEMENT COMMITTEE MINUTES 19 FEBRUARY 2026



UNCONFIRMED MINUTES

OF THE

AUDIT RISK IMPROVEMENT COMMITTEE
MEETING

19 FEBRUARY 2026

These minutes were confirmed at a meeting held and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

SHIRE OF BROOME
AUDIT RISK IMPROVEMENT COMMITTEE MEETING
THURSDAY 19 FEBRUARY 2026
INDEX – MINUTES

| | | |
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**MINUTES OF THE AUDIT RISK IMPROVEMENT COMMITTEE MEETING OF THE
SHIRE OF BROOME,
HELD IN THE MEETING ROOM COMMITTEE, ON THURSDAY 19 FEBRUARY
2026, COMMENCING AT 8:30 AM.**

1. OFFICIAL OPENING

The Chair welcomed elected members and officers and declared the meeting open at 8:30am.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Members: Cr D Male Deputy Shire President, Chair
Shire President C Mitchell
Cr M Virgo

Apologies: Nil

Leave of Absence: Leave of absence was previously granted to Cr E Smith.

Officers: Mr S Mastrolembo Chief Executive Officer
Mr J Watt Director Corporate Services
Mr J Hall Director Infrastructure
Ms J Johnson Acting Manager Financial Services
Mr J Dodds Accountant
Mr S Santoro Senior Finance Officer
Ms E Kerr Creditors Officer

3. DECLARATIONS OF FINANCIAL INTEREST / IMPARTIALITY

| Committee Member | Item No | Item | Nature of Interest |
|------------------|---------|------|--------------------|
| Nil. | | | |

4. CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION:

Minute No. AR/0226/001

Moved: Shire President C Mitchell

Seconded: Cr M Virgo

That the Minutes of the Audit Risk Improvement Committee held on 4 December 2025, as published and circulated, be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY 3/0

5. REPORTS OF OFFICERS

5.1 2ND QUARTER FINANCE AND COSTING REVIEW 2025-26

LOCATION/ADDRESS: Nil
APPLICANT: Nil
FILE: FRE02
AUTHOR: Finance Officer
CONTRIBUTOR/S: Accountant
 Manager Financial Services
RESPONSIBLE OFFICER: Director Corporate Services
DISCLOSURE OF INTEREST: Nil

SUMMARY:

The Audit and Risk Committee is requested to consider the results of the 2nd Quarter Finance and Costing Review (FACR) of the Shire's budget for the period ended 31 December 2025, including forecast estimates and budget recommendations to 30 June 2026.

BACKGROUND

Previous Considerations

| | | | |
|-----|------------------|------------|--|
| OMC | 26 June 2025 | Item 9.4.2 | Adoption of the 2025/26 Annual Budget |
| ARC | 7 October 2025 | Item 5.1 | 1 st Quarter Finance and Costing Review 2025-26 |
| SMC | 3 November 2025 | Item 6.1 | Contract Variation – Contract 24/08 Contaminated Sites Remediation |
| ARC | 4 December 2025 | Item 5.1 | Annual Financial Report and Audit Report 2024-25 |
| OMC | 16 December 2025 | Item 14.1 | RFT25/11 Old Broome Road Upgrade |
| | | Item 14.2 | RFT25/10 Supply and Delivery of 9 Light Vehicles |

1st Quarter Finance and Costing Review 2025-26

The 1st Quarter Finance and Costing Review (FACR) review was approved by Council at the Ordinary Council Meeting held 16 October 2025. The Q1 FACR contained a comprehensive list of budget amendments with the following proposed amendments of note:

- **Financial Assistance Grant Reduction (expense):** A reduction of \$330,671 in General Purpose Grant funding was offset by an increase of \$36,900 in untied Local Roads grant funding. These movements are dictated by the Grants Commission, and reflect the ongoing decline in overall funding distributed to WA Local Governments.
- **Revenue Share – E-Scooters (saving):** The revised agreement with e-scooter provider 'Beam' increased the revenue received from \$0.20 to \$0.40 per trip. This

is forecast to generate an additional \$15,000 in revenue in the 2025/26 financial year.

- **Staff Housing – Furnishings (expense):** An amount of \$25,000 to furnish one of the newly built staff houses.
- **BRAC Reactive Maintenance (expense):** \$24,310 for replacement of ground level control gear to return Father McMahon Sports Field lighting to higher capacity.
- **Development of Public Health Plan (expense):** Additional funding of \$25,000 to progress the project.

The Q1 FACR estimated a closing financial year deficit of **\$422,183**. It was noted by Council and the Audit and Risk Committee that steps would need to be taken to offset this loss of untied grant funding at subsequent FACR's.

Council Approved Budget Amendments

Since the adoption of the 2025/26 Annual Budget Council have approved the following budget amendments:

OMC 3 November 2025 Item 6.1: Contract Variation – Contract 24/08 Contaminated Sites Remediation

The net impact on municipal funds for 2025/26 is \$0, as the budget amendments offset each other (\$850,000 in Transfer from Reserve income and \$850,000 in expenditure). An agenda item was presented to the full Council, outside of the FACR process, to facilitate the proposed project. Council resolved the following:

| | |
|--|------------------------------|
| <u>COUNCIL RESOLUTION:</u> | |
| (REPORT RECOMMENDATION) | Minute No. C/1125/011 |
| Moved: Cr M Virgo | Seconded: Cr S Cooper |
| That Council: | |
| 1. Authorise the Chief Executive Officer to vary Contract 24/08 Contaminated Site Remediation Reserve 42502 up to a maximum contract value of \$2,975,000 Ex GST. | |
| 2. Approve a budget amendment of \$850,000 Ex GST to Expense Account 101010500 for the delivery of Contract 24/08 Contaminated Site Remediation Reserve 42502 | |
| 3. Approve a budget amendment of \$850,000 Ex GST to Account 101015250 Transfer From Reuse Site Reserve – Sanitation Gen Refuse Mun. | |
| For: Shire President C Mitchell, Cr D Male, Cr S Cooper, Cr J Lewis, Cr P Matsumoto, Cr E Smith, Cr P Taylor, Cr M Virgo. | |
| CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 8/0 | |

ARC 4 December 2025 Item 5.1 - Annual Financial Report and Audit Report 2024-25

This report contained the Auditors Report to finalise the accounts for 2024-25 and subsequently allowed for calculation of the final 2024-25 surplus, including final figures for the Carry Forward projects that were incomplete as at 30 June 2025.

There were several amendments required to the 2025-26 Annual Budget resulting from the finalisation of the 2024-25 Audit which have resulted in a cumulative net surplus of **\$53,161**.

COMMITTEE RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. AR/1225/002

Moved: Cr M Virgo

Seconded: Cr D Male

That the Audit and Risk Committee recommends that Council:

1. **Receive the Chief Executive Officer's report relating to the audit.**
2. **Receive the:**
 - (a) **Management Representation Letter as per Attachment 1;**
 - (b) **Audited Annual Financial Report including the Independent Auditor's Report as per Attachment 2 and 3; and**
 - (c) **Audit Management Letter as per Confidential Attachment 4 and 5.**
3. **Adopt the Audited Annual Financial Report dated 2 December 2025 and the Audit Management Letter for the year ended 30 June 2025 as per Attachment 2,3,4 and 5 respectively.**
4. **Approves the Budget Amendment detailed as per Attachment 6 to finalise the correct amounts for Carry Forwards from 2024-2025.**
5. **Acknowledging the advance payment of the Financial Assistance Grant in June 2025, approves budget amendments to decrease GL 100303010 General Purpose Grant by \$256,871 and GL 101203050 Untied Roads Grant by \$399,881.**
6. **Approves a budget amendment to allocate \$360,903.50 of net 2024/25 surplus to GL 101474570 Transfer to Building Reserve to offset costs of new capital building projects contained within the Council Plan; and**
7. **Approves a budget amendment to allocate \$360,903.50 of net 2024/25 surplus to GL 101419950 Transfer to IT & Equipment Reserve for Replacement of ERP Software and systems.**

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 2/0

OMC 16 December 2025 Item 14.1- RFT25/11 Old Broome Road Upgrade25

Budget Amendment relating to the Old Broome Road project. Increased expenditure and recognition of increased grant funds. The amendment had no overall financial impact.

COUNCIL RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. C/1225/023

Moved: Cr P Taylor

Seconded: Cr S Cooper

That Council:

1. **Note the recommendation in the Evaluation Report for RFT25/11 Old Broome Road Upgrade as presented in Attachment 2;**
2. **Accepts the Tender provided by Roadline Contracting Pty Ltd as the most advantageous Respondent from which to form a Contract, after final contract negotiations including considered collaboration on the most**

efficient programme to minimise traffic interruption to a maximum value of \$3,458,072 Ex GST.

- 3. Requests the Chief Executive Officer seek an amendment from the Australian Government's Department of Infrastructure, Transport, Regional Development, Communications and the Arts to allocate the unallocated funds from the 2025/26 and 2026/27 Roads to Recovery years to the 2025/26 Roads to Recovery year for the Old Broome Road project**
- 4. Authorises the Chief Executive Officer to negotiate and sign the contract documentation following final contract negotiations and the appropriate financial due diligence, and negotiate contract variations during the works/project if necessary;**
- 5. Approve a budget amendment of \$53,159 Ex GST to increase Income Account 121719B RPG Old Broome Road for the delivery of RFT25/11 Old Broome Road Upgrade**
- 6. Approve a budget amendment of \$693,518.50 Ex GST to increase Income Account 121719A RTR Old Broome Road for the delivery of RFT25/11 Old Broome Road Upgrade.**
- 7. Approve a budget amendment of \$166,658.50 Ex GST to undertake a transfer from the Shire's Footpath Reserve, Account 121719D, for expenditure on 121719 Old Broome Road for the delivery of RFT25/11 Old Broome Road Upgrade.**
- 8. Approve a budget amendment of \$860,177 Ex GST to increase Expense Account 121719 Old Broome Road for the delivery of RFT25/11 Old Broome Road Upgrade.**
- 9. Requests the Chief Executive Officer seek an increase to the grant agreement from the Department of Transport's West Australian Bicycle Network grant program for 50% of the project increase.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr E Smith, Cr S Cooper, Cr P Matsumoto, Cr P Taylor and Cr M Virgo

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 8/0

OMC 16 December 2025 Item 14.2 - RFT25/10 Supply and Delivery of 9 Light Vehicles

Approval of a Budget Amendment to increase expenditure and to recognise increased income due to proceeds of sale. The amendments had no overall financial impact.

COUNCIL RESOLUTION:

(RECOMMENDATION)

Minute No. C/1225/024

Moved: Cr M Virgo

Seconded: Cr P Taylor

REPORT RECOMMENDATION:

That Council:

- 1. Note the recommendation in the Evaluation Report for RFT25/10 for Supply and Delivery of Nine (9) Light Vehicles as presented in Attachment 1.**

2. **Notes the removal of one Dual Cab Tipper Utility (P18118) from the Contract in order to review usage and refine vehicle specifications prior to replacement.**
3. **Accepts the Tender provided by North West Motor Group Pty Ltd as the most advantageous Respondent from which to form a Contract for RFT 25/10 Supply and Delivery of 9 Light Vehicles, after final contract negotiations to a maximum value of \$497,553 Ex GST, subject to minor variations.**
4. **Authorises the Chief Executive Officer to negotiate and sign the contract documentation following final contract negotiations and the appropriate financial due diligence, and negotiate contract variations during the works/project if necessary.**
5. **Approves the budget amendments contained in Attachment 2, totalling \$33,553 Ex GST for the RFT25/10 Supply and Delivery of 9 Light Vehicles.**

For: Shire President C Mitchell, Cr D Male, Cr J Lewis, Cr E Smith, Cr S Cooper, Cr P Matsumoto, Cr P Taylor and Cr M Virgo

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 8/0

After completing the Council Approved Budget Amendments and at the commencement of the 2nd Quarter FACR there was an estimated end of year **deficit of \$369,022**. The deficit is primarily the result of a \$293,00 reduction to the Shire's allocation of untied Financial Assistance Grants (FAG Grants) from the WA State Government Grant Commission.

In recognition of the need to address the shortfall of budgeted Financial Assistance Grants the executive team have undertaken an internal review of capital projects. Several projects have been nominated to be deferred to deliver savings including the Library Feasibility Study and the Depot and Animal Management Facility Masterplan. In addition to addressing the budget shortfall resulting from the reduction in Financial Assistance Grants, deferral allows the diversion of internal resources to progress activities supporting the Shire's response to the Housing Crisis including the finalisation of business cases, grant applications and advocacy.

Quarter 2 Finance and Costing Review

The Shire of Broome has carried out its 2nd Quarter Finance and Costing Review (FACR) for the 2025/26 financial year. This review of the 2025/26 adopted Annual Budget is based on actuals and commitments for the first six months of the year from 1 July 2025 to 31 December 2026, and forecasts for the remainder of the financial year.

This process aims to highlight over and under expenditure of funds and over and under achievement of income targets for the benefit of Executive and Responsible Officers to ensure good fiscal management of their projects and programs.

Once this process is completed, a report is compiled identifying budgets requiring amendments to be adopted by Council. Additionally, a summary provides the financial impact of all proposed budget amendments to the Shire of Broome's adopted end-of-year forecast, to assist Council to make an informed decision.

It should be noted that the 2025/26 Annual Budget was adopted at the Ordinary Meeting of Council (OMC) on 26 June 2025 as a balanced budget.

The Q2 FACR also ensures compliance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996* "Review of Budget". Reg 33A requires that between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.

The review is required to consider the local government's financial performance for the period 1 July to 31 December, consider the local government's financial position and review the outcomes for the end of that financial year that are forecast in the budget. Once complete the review must be submitted to Council on or before the 31 March following which it must be submitted to the Department within 14 days.

COMMENT

Responsible officers completed the Q2 FACR in January 2026. The executive team thoroughly reviewed and considered the budget requests, weighing the impacts on service levels and potential delays to projects, against the overall annual budget.

The Quarter 2 FACR results indicate an estimated end of year surplus of **\$322,612** should Council approve proposed budget amendments. This figure represents a budget forecast should all expenditure and income occur as expected.

While officers make every effort to ensure the net impact of each FACR is minimal, and offset savings and expenditure within their assigned budgets and directorates, this is not always achievable. The Q2 FACR has balanced the impact of the proposed variances within the full budget, including the proposed amendments outlined in the table below.

In addition to the proposed amendments tabled below, there are a number of significant salary amendments, which collaboratively have nil impact on the overall budget. These amendments all relate to the correction of account allocation errors that occurred during budget development.

| | |
|--|------------------|
| BRAC POS Renewals | \$795,451 |
| Proposed infrastructure (\$539,968) and POS renewals (\$255,483) for BRAC will be delivered in 26/27 as part of a larger scope. Playground and Park improvements deferred until Parks Strategy is complete in 2025-26. The strategy will guide priorities and work delivery. These project budgets have been transferred to POS Reserve to preserve current funding. Nil overall impact. | |
| Cable Beach Stage 2 | \$538,000 |
| Additional funds required for Marketing and Communications, Public Art and detailed design and construction of Commercial Spaces as discussed at the December Council Workshop. These costs are being funded through the Cable Beach Contingency budget and as such have a nil impact. Nil overall impact. | |
| Cable Beach East Intersection (BRAC) | \$475,788 |
| Proposing to defer project to 2026/27 to allow for further design and due to resourcing implications of Cable Beach Stage 2. Further design work required with the remainder of funds transferred to reserve. There are synergies between the Cable Beach Road East Roundabout and the BRAC Carpark projects that if appropriately managed will deliver savings and improved outcomes. Nil overall impact. | |
| Frederick Street Off-street Carparking (BSHS) | \$243,640 |

| | |
|--|-------------------|
| Project on hold pending traffic assessment following road upgrades. Further design required to ensure optimal outcome. Funds transferred to reserve. Nil overall impact noting Department of Education grant funded project. | |
| Youth Bike Track | \$178,008 |
| Labour resources diverted from BRAC Carparking project to undertake works on Youth Bike Track following completion of the Asbestos Remediation at the same reserve. | |
| SES Vehicle | \$152,934 |
| Under agreement with FESA a new State Emergency Services vehicle has been delivered. As part of the agreement the vehicle is funded by FESA but is required to be recorded on the Shire's Asset Register. The budget amendment will recognise a non-cash grant as income alongside the actual asset cost which will show as Capital Expenditure. Nil overall impact. | |
| BRAC Carpark | \$132,000 |
| Proposing to defer project to 2026/27 and utilise labour resources to assist with Youth Bike Track at BRAC. Design work is underway with the remainder of funds transferred to reserve. There are synergies between the BRAC Carpark and Cable Beach Road East Roundabout projects that if appropriately managed will deliver savings and improved outcomes. Nil overall impact, noting only remaining material budget is proposed to be transferred to reserve (\$132,000). Labour resources will need to be secured for works to be undertaken in 2026-27. Nil overall impact. | |
| Business Continuity and Risk Management Framework | \$110,000 |
| Following RFQ processes further funds are required to finalise the Business Continuity and Risk Management Framework (\$30K and \$80K respectively). The proposed budget amendments will provide a completed Business Continuity Management Framework by the end of the financial year, and will allow a Risk Management Framework review to be progressed significantly. | |
| Library Feasibility Study | -\$100,000 |
| Following budget deliberations Tourism WA advised they had secured \$200,000 to deliver a Kimberley Events Centre Feasibility Study. Shire officers have successfully requested that the feasibility include co-location options and performing arts centre capabilities are included within the scope. The outcome of the study has the potential to impact a number of strategic projects currently in the feasibility or early planning stages including the Broome Library. Officers recommend that the project is deferred pending the outcomes of the Kimberley Event Centre Feasibility Study. Deferred to assist in addressing Financial Assistance Grant reduction. | |
| Depot Relocation and Animal Management Masterplan | -\$60,000 |
| Land tenure assurance is yet to be clarified and has resulted in delays to the project. It is proposed to defer these works to 26/27 with funding to be split across the 26/27 and 27/28 financial years. Deferred to assist in addressing Financial Assistance Grant reduction. | |

A comprehensive list of accounts has been included for perusal by the committee, presented by Directorate (refer to Attachment 1).

A summary of the results is as follows:

| SHIRE OF BROOME SUMMARY REPORT | | | | | | | |
|--------------------------------|------------------------------------|---|-----------------------------|----------------------------------|---|-------------------------------------|----------------------|
| BUDGET IMPACT | | | | | | | |
| | 2025/26 Adopted Budget (Inc) / Exp | YTD Adopted Budget Amendments (Inc) / Exp | FACR Q2 Overall (Inc) / Exp | FACR Q2 Org Expenses / (Savings) | FACR Q2 Impact (Inc) / Exp (Org Savings subtracted) | YTD Impact (Org Savings Subtracted) | YTD Overall Position |
| Office of the CEO | \$0 | \$13,864 | -\$28,253 | -\$28,253 | \$0 | \$13,864 | -\$14,389 |
| Corporate Services | \$0 | \$350,319 | \$76,926 | \$80,638 | -\$3,712 | \$346,607 | \$427,245 |
| Development Services | \$0 | \$21,000 | -\$98,434 | -\$89,650 | -\$8,784 | \$12,216 | -\$77,434 |
| Infrastructure Services | \$0 | \$37,000 | -\$272,851 | -\$192,012 | -\$80,839 | -\$43,839 | -\$235,851 |
| Council amendments | \$0 | -\$53,161 | \$0 | \$0 | \$0 | -\$53,161 | -\$53,161 |
| | \$0 | \$369,022 | -\$322,612 | -\$229,277 | -\$93,335 | \$275,687 | \$46,410 |

*Council adopted the annual budget with a predicted end-of-year balanced budget.

CONSULTATION

All amendments have been proposed after consultation with Executive and Responsible Officers at the Shire.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 1996

r33A. Review of Budget

- (1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget; and
 - (d) include the following —
 - (i) the annual budget adopted by the local government;
 - (ii) an update of each of the estimates included in the annual budget;
 - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;

- (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- *Absolute majority required.
- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

[Regulation 33A inserted: Gazette 31 Mar 2005 p. 1048-9; amended: Gazette 20 Jun 2008 p. 2723-4; SL 2023/106 r. 18.]

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
- (b) is authorised in advance by resolution*; or
- (c) is authorised in advance by the mayor or president in an emergency.
- (1a) In subsection (1) —

"additional purpose" means a purpose for which no expenditure estimate is included in the local government's annual budget.

POLICY IMPLICATIONS

Nil.

It should be noted that according to the materiality threshold set at the budget adoption, should a deficit achieve 1% of Shire's operating revenue (\$441,595) the Shire must formulate an action plan to remedy the over expenditure.

FINANCIAL IMPLICATIONS

The **net result** of budget amendments previously endorsed by Council (including Quarter 1 FACR) is a budget deficit position of **\$369,022**.

The **net result** of budget amendments proposed through the Quarter 2 FACR will result in a **\$322,612** surplus.

Council's approval of the Quarter 2 FACR will result in an overall closing position **deficit of \$46,410** to 30 June 2025. The result effectively utilises the Q2 FACR organisational savings to offset the Q1 FACR deficit resulting from the reduction in Financial Assistance Grants.

The **\$46,410 deficit** figure represents a budget forecast should all expenditure and income occur as expected.

RISK

The Finance and Costing Review (FACR) seeks to provide a best estimate of the end-of-year position for the Shire of Broome at 30 June 2026. Contained within the report are recommendations of amendments to budgets which have financial implications on the estimate of the end-of-year position.

The review does not, however, seek to make amendments below the materiality threshold unless strictly necessary. The FACR thresholds are based on 50% of the materiality thresholds of \$5,000 for operating budgets and \$10,000 for capital budgets (the full materiality thresholds set by Council are \$10,000 for operating budgets and \$20,000 for capital budgets). Should a number of accounts exceed their budget within these thresholds, it poses a risk that the predicted final end-of-year position may be understated.

In order to mitigate this risk, the CEO enacted the FACRs to run quarterly and Executive examine each job and account to ensure compliance. In addition, the monthly report provides variance reporting, highlighting any discrepancies against budget.

It should also be noted that should Council decide not to adopt the recommendations, it could lead to some initiatives being delayed or cancelled in order to offset the additional expenditure associated with running the Shire's operations.

STRATEGIC ASPIRATIONS

Performance – We will deliver excellent governance, service and value, for everyone.

Outcome Eleven – Effective leadership, advocacy and governance:

11.1 Strengthen leadership, advocacy and governance capabilities.

Outcome Thirteen - Value for money from rates and long term financial sustainability:

13.1 Plan effectively for short and long term financial sustainability.

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE RESOLUTION:

(REPORT RECOMMENDATION)

Minute No. AR/0226/002

Moved: Cr M Virgo

Seconded: Shire President C Mitchell

That the Audit Risk Improvement Committee recommends that Council:

- 1. Receives the Quarter 2 Finance and Costing Review Report for the period ended 31 December 2025;**
- 2. Adopts the operating and capital budget amendment recommendations for the year ended 30 June 2026 as attached (Attachment 1);**
- 3. Notes a forecast net end-of-year deficit position to 30 June 2026 of \$46,410 including previously adopted budget amendments; and**
- 4. Endorses the Report as the 2025/26 Statutory Mid-Year Budget Review.**

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 3/0

Attachments

1. Quarter 2 Finance and Costing Review 2025-26

Item 5.1 - 2ND QUARTER FINANCE AND COSTING REVIEW 2025-26

| SHIRE OF BROOME SUMMARY REPORT | | | | | | | |
|------------------------------------|------------------------------------|---|-----------------------------|----------------------------------|---|-------------------------------------|----------------------|
| BUDGET IMPACT | | | | | | | |
| | 2025/26 Adopted Budget (Inc) / Exp | YTD Adopted Budget Amendments (Inc) / Exp | FACR Q2 Overall (Inc) / Exp | FACR Q2 Org Expenses / (Savings) | FACR Q2 Impact (Inc) / Exp (Org Savings subtracted) | YTD Impact (Org Savings Subtracted) | YTD Overall Position |
| Office of the CEO | \$0 | \$13,864 | -\$28,253 | -\$28,253 | \$0 | \$13,864 | -\$14,389 |
| Corporate Services | \$0 | \$350,319 | \$76,926 | \$80,638 | -\$3,712 | \$346,607 | \$427,245 |
| Development Services | \$0 | \$21,000 | -\$98,434 | -\$89,650 | -\$8,784 | \$12,216 | -\$77,434 |
| Infrastructure Services | \$0 | \$37,000 | -\$272,851 | -\$192,012 | -\$80,839 | -\$43,839 | -\$235,851 |
| Council approved budget amendments | \$0 | -\$53,161 | \$0 | \$0 | \$0 | -\$53,161 | -\$53,161 |
| | \$0 | \$369,022 | -\$322,612 | -\$229,277 | -\$93,335 | \$275,687 | \$46,410 |

* Council adopted the annual budget with a predicted end-of-year balanced budget, which included previous year carried forward surplus
 ** Please note that should the Forecast budget predict a deficit greater than 1% of budgeted operating revenue excluding grants and contributions for assets, and profit on sale of assets (\$497,043), an action plan to remedy the situation will be prepared in accordance with Item 9.4.2 of July SMC on Materiality Threshold.
 † Includes all additional Council adopted budget amendments year-to-date, including any previous FACRs

Item 5.1 - 2ND QUARTER FINANCE AND COSTING REVIEW 2025-26

| SHIRE OF BROOME FINANCE & COSTING REVIEW QUARTER 2025-26 | | | | | | | | | | |
|--|------------|---------|--|----------------------------------|---------------------|----------------------|-----------------|-------------------|---|-------------|
| COA Code | Job Number | IE Code | Account / Job Description | 2025/26 Full Year Current Budget | 2025/26 YTD Actuals | Proposed Budget Amdt | Proposed Budget | Reserve Movements | Proposed Amendment Description | Org Savings |
| Office of the CEO | | | | | | | | | | |
| ADMIN1 - Chief Executive Officer - S Mastrolembo | | | | | | | | | | |
| 23010 | | 629 | Salary - Op Exp - Other Governance | \$384,696 | \$0 | -\$226,954 | \$157,742 | | Nil impact. Salary budget assigned to incorrect account | |
| 142006 | | 61 | Salary - Op Exp - Human Resources | \$482,256 | \$278,455 | \$57,763 | \$540,019 | | Nil impact. Salary budget assigned to incorrect account | |
| 142010 | | 61 | Salary - Op Exp - Gen Admin | \$709,292 | \$347,004 | \$69,699 | \$778,991 | | Nil impact. Salary budget assigned to incorrect account | |
| 143010 | | 61 | Salary - Op Exp - Engineering Office | \$1,123,272 | \$470,864 | \$99,492 | \$1,222,764 | | Nil impact. Salary budget assigned to incorrect account | |
| | | | | | | \$0 | | \$0 | | \$0 |
| ADMIN2 - Executive Assistant CEO - vacant | | | | | | | | | | |
| 22121 | | 34 | Kimberley Zone - SOB's Members Costs - Op Exp - Kimberley Zone | \$10,000 | \$16,693 | \$10,000 | \$20,000 | | Over expenditure due to Kimberley Regional Group Canberra Trip in September 2025 and attendance at the Developing Northern Australia Conference | |
| 23015 | | 34 | Executive Travel & Accom - Op Exp - Other Governance | \$18,000 | \$1,867 | -\$10,000 | \$8,000 | | Reduced expenditure to offset above Kimberley Regional Group | |
| | | | | | | \$0 | | \$0 | | \$0 |
| CS3 - Manager People and Culture - C Tribble | | | | | | | | | | |
| 142044 | | 79 | Uniform - Op Exp - General Admin O'Heads | \$91,000 | \$16,268 | -\$20,000 | \$71,000 | | Uniform expenditure lower than expected | -\$20,000 |
| 142389 | | 14 | Reimbursement No GST - Op Inc - General Administration | \$0 | -\$8,253 | -\$8,253 | -\$8,253 | | Reimbursement - Jury Duty and Relocation Allowance | -\$8,253 |
| | | | | | | -\$28,253 | | \$0 | | -\$28,253 |
| | | | <i>Office of the CEO Directorate (Saving)/Expense</i> | | | -\$28,253 | | \$0 | | -\$28,253 |
| Corporate Services | | | | | | | | | | |
| BRAC1 - Manager Community Facilities - C Zepnick | | | | | | | | | | |
| 117010 | 117011 | 34 | Aquatic Building & Pool General Maint Exp | \$25,000 | \$12,197 | \$12,000 | \$37,000 | | Lifeguard room roller door replacement. Increase in general reactive building maintenance | |

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|--|--------|-----|---|------------|------------|-----------|------------|---|-----------|--|
| 117081 | 117082 | 34 | General Building & Facility Maint - BRAC Dry - Op Exp | \$50,000 | \$29,033 | \$20,000 | \$70,000 | Numerous building maintenance expenses on aging infrastructure | \$20,000 | |
| 117236 | | 02 | Consumables Sales | -\$55,000 | -\$43,235 | -\$25,000 | -\$80,000 | Higher than anticipated sales corresponds with higher expenditure (Acct 117336) | | |
| 117336 | | 36 | Cost Of Goods Sold Direct (Consumables) Op Exp - BRAC General | \$30,000 | \$19,780 | \$15,000 | \$45,000 | Higher expense corresponds with higher income on sales (Acct 117236) | | |
| 117250 | | 02 | Tennis BRAC Program Inc | -\$30,000 | -\$21,025 | -\$10,000 | -\$40,000 | Higher than expected usage, Pickleball has been popular | -\$10,000 | |
| 117410 | | 02 | Entry Fees and Spectator Fees - Op Inc - BRAC Aquatic | -\$280,000 | -\$155,030 | -\$20,000 | -\$300,000 | Increased Education Department swim lessons throughout the year with increased entry income. Generally a busy year | -\$20,000 | |
| | | | | | | -\$8,000 | \$0 | | -\$10,000 | |
| CMS4 - Civic Centre Coordinator - S Bowra | | | | | | | | | | |
| 116470 | 116471 | 34 | Broome Civic Centre Building General Maint Exps - Op Exp Bme Civic Centre | \$50,000 | \$34,599 | \$27,000 | \$77,000 | Increased reactive building maintenance and repairs. Fence renewal due to failed components | \$27,000 | |
| 116492 | | 34 | Sundry Consultant Expenses - Broome Civic Centre - Op Exp MUN | \$7,000 | \$0 | -\$7,000 | \$0 | Funding for kitchen redesign not required until 2026/27. Savings proposed to offset general building maintenance expenses | -\$7,000 | |
| | | | | | | \$27,000 | \$0 | | \$20,000 | |
| CS2 - Manager Financial Services - F Mammone | | | | | | | | | | |
| 30147 | | 02 | Rates Admin Instalment Charge - Op Inc - Rates | -\$60,000 | -\$65,712 | -\$5,712 | -\$65,712 | Instalment Admin Charge exceeds budget. Not expecting any further income this year | | |
| 30149 | | 341 | Legal & Rates Consulting Exp - Op Exp - Rates | \$3,000 | \$1,914 | \$10,000 | \$13,000 | Funds for legal advice for SAT mediation - FHL Rate Exemption Application | \$10,000 | |
| 30201 | | 23 | Rates Non Payment Int - Op Inc - Rates | -\$156,000 | -\$119,558 | -\$20,000 | -\$176,000 | Expected increase to Penalty Interest | | |
| 32480 | | 02 | Rates Enquiry Fees - Op Inc - Rates | -\$75,000 | -\$44,105 | -\$10,000 | -\$85,000 | Expected increase to Rates Enquiry Fees | -\$10,000 | |
| 142120 | | 58 | Bank Charges with GST Only - Op Exp - General Administration O'Heads | \$60,000 | \$51,474 | \$20,000 | \$80,000 | Bank Fees higher than last year | | |
| 143390 | | 14 | Reimb Received No GST Incl Diesel Fuel Rebate & Insurance - Op Inc | -\$80,004 | -\$50,238 | -\$10,000 | -\$90,004 | Tracking ahead of Budget | -\$10,000 | |
| | | | | | | -\$15,712 | \$0 | | -\$10,000 | |
| CS4 - Manager Governance, Strategy & Risk - R Doyle | | | | | | | | | | |
| 24010 | | 34 | Conferences Travel & Accom Op Exp - Members | \$65,000 | \$16,588 | \$15,000 | \$80,000 | Elected Member professional development as per Council Policy - Diploma of Local Government | \$15,000 | |

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|---|----|--|-----------|-----------|------------|-----------|--|-----------|--|
| 142233 | 34 | Consultants Administration Dept - Op Exp - Corp Gov Support | \$74,000 | \$11,317 | \$110,000 | \$184,000 | Additional \$30K required for Business Continuity Planning to address audit finding; \$80k required for update of Risk Framework and Registers to address organisation gap and audit finding | \$110,000 | |
| 142390 | 14 | Reimb Bonuses Rebates & Sundry Income | \$0 | -\$34,363 | -\$34,362 | -\$34,362 | Workers Compensation Premium Adjustment for 24/25 based on Actual Wages | -\$34,362 | |
| | | | | | \$90,638 | \$0 | | \$90,638 | |
| CS6 - Manager Information Services - R Ali | | | | | | | | | |
| 146102 | 34 | License Maint and Support - IT Exp | \$980,456 | \$423,051 | \$15,000 | \$995,456 | Transfer Media Monitoring software subscription expense to IT Software Licensing account | | |
| 23016 | 34 | PR & Promotions Exp - Op Exp - Other Governance | \$51,000 | \$15,992 | -\$15,000 | \$36,000 | Transfer Media Monitoring software budget to IT Software Licensing account | | |
| 146111 | 34 | IT Contract Consultants - Exp | \$146,750 | \$22,500 | \$10,282 | \$157,032 | Additional funds required for Cyber Security ES8 Maturity Remediation works. Savings from salary vacancies utilised to offset costs | | |
| 146105 | 61 | Salary - Op Exp - IT | \$733,812 | \$219,253 | -\$10,282 | \$723,530 | Salary Savings from vacancy to offset Cyber Security ES8 Maturity Remediation works | | |
| 146105 | 76 | Salary - Op Exp - IT | \$92,796 | \$25,257 | -\$34,630 | \$58,166 | Nil impact. Salary budget assigned to incorrect account | | |
| 146105 | 61 | Salary - Op Exp - IT | \$733,812 | \$219,253 | -\$249,000 | \$484,812 | Nil impact. Salary budget assigned to incorrect account | | |
| 146106 | 61 | Salary - Op Exp - Records | \$0 | \$132,072 | \$249,000 | \$249,000 | Nil impact. Salary budget assigned to incorrect account | | |
| 146106 | 76 | Salary - Op Exp - Records | \$0 | \$19,347 | \$34,630 | \$34,630 | Nil impact. Salary budget assigned to incorrect account | | |
| | | | | | \$0 | \$0 | | \$0 | |
| LS1 - Library Coordinator - A Morris | | | | | | | | | |
| 115280 | 34 | Grant Program Expenses - Op Exp - Library (Income in 115480) | \$34,901 | \$6,739 | \$12,766 | \$47,667 | Additional grants acquired to be used to purchase standalone Meeting Pod in Library | | |
| 115480 | 11 | Grant Program Income - Op Inc - Library (Expense in 115280) | -\$34,901 | -\$21,220 | -\$12,766 | -\$47,667 | Additional untied grants acquired to be used to purchase standalone Meeting Pod in Library | | |
| 115410 | 02 | Libraries- Miscellaneous Op Inc - Libraries MUN | -\$20,000 | -\$17,364 | -\$10,000 | -\$30,000 | Increased printing income since implementation of Princh Print system | -\$10,000 | |
| | | | | | -\$10,000 | \$0 | | -\$10,000 | |
| | | <i>Corporate Services Directorate (Saving)/Expense</i> | | | \$76,926 | \$0 | | \$80,638 | |
| Development Services | | | | | | | | | |
| BC - Marketing & Communications Coordinator - T Pomery | | | | | | | | | |

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|--|--------|-----|--|------------|-----------|------------|------------|-----|---|------------|
| 22171 | | 34 | Advertising General - Op Exp - Other Governance | \$80,000 | \$30,164 | -\$19,650 | \$60,350 | | Savings due to 6 month Goolarri contract rather than 12 months and lower than expected costs for Newspaper and Triple M. Reallocate savings for additional statistics database for the Community Scorecard (Acct 23454) | -\$19,650 |
| 23454 | | 34 | Community Perception Survey - Op Exp - Other Gov | \$31,500 | \$0 | \$10,000 | \$41,500 | | Savings reallocated for additional statistics database for the Community Scorecard (Acct 22171) | \$10,000 |
| | | | | | | -\$9,650 | | \$0 | | -\$9,650 |
| BS1 - Acting Manager Planning & Building Services - J Perkins | | | | | | | | | | |
| 106039 | | 34 | Planning Appeals - Op Exp - Town Planning/ Regional Devel | \$10,000 | \$8,684 | \$15,000 | \$25,000 | | Additional funding is required due to increased legal and compliance costs. | \$15,000 |
| 106410 | | 04 | Planning Fees (GST Free) - Op Inc - Town Planning/Regional Devel | -\$125,000 | -\$77,630 | -\$20,000 | -\$145,000 | | Income tracking ahead and anticipate to continue as tracking. | -\$20,000 |
| 106010 | | 61 | Salary - Op Exp - Planning | \$859,092 | \$312,467 | -\$294,084 | \$565,008 | | Nil impact. Salary budget assigned to incorrect account | |
| 106010 | | 76 | Salary - Op Exp - Planning | \$111,792 | \$41,267 | -\$35,290 | \$76,502 | | Nil impact. Salary budget assigned to incorrect account | |
| 133010 | | 76 | Salary - Op Exp - Building Control | \$47,700 | \$20,539 | \$7,129 | \$54,829 | | Nil impact. Salary budget assigned to incorrect account | |
| 133010 | | 61 | Salary - Op Exp - Building Control | \$295,740 | \$143,833 | \$59,409 | \$355,149 | | Nil impact. Salary budget assigned to incorrect account | |
| 106100 | | 76 | Salary - Op Exp - Development Services | \$11,784 | \$17,684 | \$28,161 | \$39,945 | | Nil impact. Salary budget assigned to incorrect account | |
| 106100 | | 61 | Salary - Op Exp - Development Services | \$98,160 | \$157,870 | \$234,675 | \$332,835 | | Nil impact. Salary budget assigned to incorrect account | |
| | | | | | | -\$5,000 | | \$0 | | -\$5,000 |
| DS1 - Acting Director Development Services - K Wood | | | | | | | | | | |
| 106038 | | 341 | Legal Expenses - Development Services | \$10,000 | \$5,950 | \$10,000 | \$20,000 | | Additional funds required for Legal Expenses - various matters | \$10,000 |
| 105546 | 105550 | 34 | Town Beach Foreshore Management and Implementation Plan | \$0 | \$0 | \$40,000 | \$40,000 | | Town Beach concept design – coastal works and pathway | \$40,000 |
| | | | | | | \$50,000 | | \$0 | | \$50,000 |
| ES7 - Special Projects Coordinator - A Clark- Hale | | | | | | | | | | |
| 1367238 | | 34 | Library 2025+ Feasibility Study - Op Exp - Special Projects | \$100,000 | \$0 | -\$100,000 | \$0 | | TWA Kimberley Events Centre Feasibility Study underway; outcome has potential to impact determination of Library location and other co-location opportunities. Project deferred. | -\$100,000 |
| 23449 | ME02 | 34 | McMahon Estate Business Case Grant Expenditure | \$10,000 | \$25,047 | \$5,761 | \$15,761 | | Adjustment to reconcile estimated and actual 2024/25 Carry Forward | |

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|---|--------|----|---|-------------|------------|------------|------------|---|------------|--|
| 1367304 | HSP01 | 11 | Housing Support Program Grant Income (Broome Housing Affordability Strategy and Master Planning) | -\$16,149 | -\$18,248 | -\$13,279 | -\$29,428 | 2024/25 Carry Forward was estimated at \$16,149. Actual payment was \$29,428 | | |
| 1367460 | HSP101 | 34 | Housing Support Program Grant Expenditure (Broome Housing Affordability Strategy & Master Planning) | \$16,149 | \$19,883 | \$3,734 | \$19,883 | Additional \$3,734 required for elected member requested changes which were out of scope for consultant | | |
| | | | | | | -\$103,784 | \$0 | | -\$100,000 | |
| REQ4 - Special Projects Coordinator - H Toikander | | | | | | | | | | |
| 1367239 | | 34 | Depot Relocation & Animal Mgmt Facility Masterplan | \$60,000 | \$0 | -\$60,000 | \$0 | Project deferred to 2026/27 to be split between 26/27 and 27/28 financial years. | -\$60,000 | |
| | | | | | | -\$60,000 | \$0 | | -\$60,000 | |
| HS1 - Manager Environmental Health, Emergency & Ranger Services - A Ahtong | | | | | | | | | | |
| 53060 | | 34 | Impounding of Vehicles Expense - Op Exp - Other Law Order & Public Safety | \$4,000 | \$15,821 | \$35,000 | \$39,000 | Extra expenses due to impounding and storage of buses. | \$35,000 | |
| 55167 | | 58 | Vehicles & Mob Plant Renewal > \$3000 - Cap Exp - SES/ FESA | \$0 | \$152,934 | \$152,934 | \$152,934 | SES received a new vehicle in July 25. | | |
| 55190 | | 10 | Non Op Grant Funding for Plant/Equip/Buildings - Op Inc - SES/ Fire & Emergency Services | \$0 | -\$152,934 | -\$152,934 | -\$152,934 | SES received a new vehicle in July 2025. | | |
| | | | | | | \$35,000 | \$0 | | \$35,000 | |
| REQ1 - Place Activation & E | | | | | | | | | | |
| 1367457 | | 34 | Place Activation Plan | \$95,000 | \$53,233 | \$5,000 | \$100,000 | Increased expenditure to align with additional funding received for Australia Day in account PA01 | | |
| 1367304 | PA01 | 11 | Place Activation Income | -\$30,000 | -\$32,000 | -\$10,000 | -\$40,000 | Increased grant funding received for Australia Day and Community Christmas Party [RO REQ54] | | |
| | | | | | | -\$5,000 | \$0 | | \$0 | |
| | | | <i>Development Services Directorate (Saving)/Expense</i> | | | -\$98,434 | \$0 | | -\$89,650 | |
| Infrastructure Services | | | | | | | | | | |
| ES3 - Manager Operations - K Hill | | | | | | | | | | |
| 143010 | | 61 | Salary - Op Exp - Engineering Office | \$1,123,272 | \$470,864 | -\$127,455 | \$995,817 | Nil impact. Salary budget assigned to incorrect account | | |
| 143010 | | 76 | Salary - Op Exp - Engineering Office | \$155,976 | \$64,582 | -\$17,698 | \$138,278 | Nil impact. Salary budget assigned to incorrect account | | |

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|--|--------|----|--|-----------|-----------|------------|-----------|-----|--|-----|
| 148070 | | 61 | Salary - Op Exp - Depot (Senior Technical Officer) | \$0 | \$26,608 | \$127,455 | \$127,455 | | Nil impact. Salary budget assigned to incorrect account | |
| 148070 | | 76 | Salary - Op Exp - Depot (Senior Technical Officer) | \$0 | \$3,193 | \$17,698 | \$17,698 | | Nil impact. Salary budget assigned to incorrect account | |
| | | | | | | \$0 | | \$0 | | \$0 |
| ES5 - Operations Coordinator - L Eglin | | | | | | | | | | |
| 121990 | 121990 | 34 | Carpark - Works Maint | \$10,400 | \$17,623 | \$15,000 | \$25,400 | | Carpark maintenance higher than budgeted. Includes one off expense to purchase linemarking equipment for small projects and future cost savings for Carpark linemarking | |
| 122000 | 121011 | 34 | Sector 1 Chinatown - Works Maint | \$100,000 | \$19,533 | -\$15,000 | \$85,000 | | Majority of planned maintenance complete. Reallocation to support required Car Park maintenance and equipment | |
| 125000 | 125047 | 61 | BRAC Parking Improvements/Sealing (Cap Ex) | \$66,936 | \$0 | -\$66,936 | \$0 | | Nil impact. Project deferred to 2026/27 to gain synergies with the Cable Beach Road East Roundabout Project. Shire labour hours transferred to delivery of Youth Bike Track at BRAC Reserve. | |
| 125000 | 125047 | 69 | BRAC Parking Improvements/Sealing (Cap Ex) | \$111,072 | \$0 | -\$111,072 | \$0 | | Nil impact. Project deferred to 2026/27 to gain synergies with the Cable Beach Road East Roundabout Project. Shire labour hours transferred to delivery of Youth Bike Track at BRAC Reserve. | |
| YBRA001 | | 61 | Youth Bike Track | \$0 | \$0 | \$66,936 | \$66,936 | | Nil impact. Transfer of salaries for Operations Crew to deliver Youth Bike Track following Asbestos Remediation at the Reserve. | |
| YBRA001 | | 69 | Youth Bike Track | \$0 | \$0 | \$111,072 | \$111,072 | | Nil impact. Transfer of salaries for Operations Crew to deliver Youth Bike Track following Asbestos Remediation at the Reserve. | |
| | | | | | | \$0 | | \$0 | | \$0 |
| ES8 - Manager Waste Services - M Mitchell | | | | | | | | | | |
| 101414 | | 02 | Container Deposite Scheme - Op Inc - Sanitation Gen Ref | -\$25,000 | -\$41,932 | -\$42,000 | -\$67,000 | | Greater income than budgeted from Container Deposit Scheme revenue sharing from Kerbside Recycling Collection Contractor. | |
| 101415 | | 11 | Waste Management Grant - Op Inc - Sanitation Gen Refuse | -\$14,500 | -\$34,607 | -\$18,654 | -\$33,154 | | Additional grants received - Scoop the Poop (Keep Australia Beautiful) and Waste Sorted Grant to contibute towards our Community Education initiatives. | |
| 101416 | WM01 | 34 | Waste Management Grant - Op Exp - WasteSorted | \$0 | \$0 | \$4,154 | \$4,154 | | Operational Expenditure accounts for grant funds received - Scoop the Poop | |
| 101416 | WM02 | 34 | Waste Management Grant - Op Exp - WasteSorted | \$0 | \$0 | \$15,593 | \$15,593 | | Operational Expenditure accounts for grant funds received - Community Education | |
| 1042511 | | 34 | 130238 Mobile Plant & Equip New - Cap Exp - Sanitation Other | \$0 | \$0 | \$25,000 | \$25,000 | | Supply and delivery of 2 x 10 m3 low side Hook lift bins. | |

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|---|--------|----|--|-------------|------------|------------|-------------|-----------|--|------------|
| 101995 | | 43 | Transfer from Regional Resource Recovery Reserve - Cap Inc - Reg Res Recov | -\$87,500 | \$0 | \$15,907 | -\$71,593 | \$15,907 | Waste Operations Adjustment to Transfer to Refuse Reserve | |
| | | | | | | \$0 | | \$15,907 | | \$0 |
| ES9 - Manager Engineering - L Mckenzie | | | | | | | | | | |
| 125000 | 125045 | 34 | State Blackspot - Frederick Street off-street carpark Cap (Broome SHS) Exp | \$243,640 | \$29,259 | -\$243,640 | \$0 | | Funding for Frederick Street Broome Senior High School drop off transferred to Road Reserve | |
| 121950 | | 43 | Transfer to Road Reserve - Cap Exp - Cons Streets Roads Bridges Dep | \$506,658 | \$19,569 | \$243,640 | \$750,298 | \$243,640 | Transfer remaining funds for Frederick St Broome Senior High School drop off to Road Reserve | |
| 107550 | 107550 | 34 | Japanese Cemetery New Infra by P & G - Cap Exp | \$12,500 | \$0 | -\$12,500 | \$0 | | Project to be rescheduled until the Cemetery Masterplan update is completed | -\$12,500 |
| 113783 | | 14 | Reimbursement - St. Mary's Water Usage Recoup - Op Inc | \$0 | -\$17,580 | -\$25,000 | -\$25,000 | | Recognition of water consumption recouped from St Marys | -\$25,000 |
| 121100 | 121717 | 34 | Black Spot - Fairway Drive Traffic Calming Device | \$6,000 | \$790 | -\$5,210 | \$790 | | Project has been completed. Savings recognised | -\$5,210 |
| 121100 | RU229 | 34 | De Marchi Road Black Spot - Cap Exp | \$36,302 | \$0 | -\$36,302 | \$0 | | Project has been completed. Savings recognised | -\$36,302 |
| 143485 | | 02 | Subdivision Engineering Supervision Charges - Op Inc - Eng Off | -\$75,000 | -\$119,493 | -\$125,000 | -\$200,000 | | Recognition of peak in subdivision works generating additional income for Shire for engineering supervision of works | -\$125,000 |
| 143038 | | 34 | Consultants Engineering Office | \$148,325 | \$70,640 | \$12,000 | \$160,325 | | Consultant support to review and refine the Shire's Project Management Framework for major and minor projects | \$12,000 |
| 125000 | 125047 | 34 | BRAC Parking Improvements/Sealing (Cap Ex) | \$326,025 | \$87,124 | -\$132,000 | \$194,025 | | Funding transferred to Carpark Reserve. Project deferred to achieve cost savings in conjunction with the future Cable Beach Road East Roundabout Project | |
| 121390 | | 43 | Transfer to Carpark Reserve - Cap Exp - Carpark Const | \$51,902 | \$3,318 | \$132,000 | \$183,902 | \$132,000 | Transfer to Carpark Reserve (BRAC) | |
| 113134 | CB24 | 34 | Cable Beach Stage 2 – Art and Interpretation | \$935,000 | \$65,363 | \$165,000 | \$1,100,000 | | \$165,000 allocated from the Cable Beach contingency budget to Cable Beach Public Art budget | |
| 113134 | CB25 | 34 | Cable Beach Stage 2 – Marketing, Community Engagement, Place Activation and Events | \$249,443 | \$62,502 | \$43,000 | \$292,443 | | Additional marketing collateral and consultant engagement costs for the Cable Beach Redevelopment | |
| 1.01E+08 | CB27 | | Cable Beach Stage 2 – Commercial Spaces | \$100,000 | \$4,511 | \$330,000 | \$430,000 | | Additional funds required to detail design and construct two commercial spaces not included for within Head Contract. | |
| 113134 | CB30 | 34 | Cable Beach Stage 2 – Contingency And Misc Costs | \$2,181,612 | \$227,858 | -\$538,000 | \$1,643,612 | | Additional funds required for the Digital light and Sound, wayfinding signs S1 & S2, slight increase to Dinosaur Footprint Casts | |
| | | | | | | -\$192,012 | | \$375,640 | | -\$192,012 |

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| PK3 - Parks & Gardens Coordinator - A Batt | | | | | | | | | |
|--|--------|-----|--|-----------|-----------|-----------|-----------|--|--|
| 102010 | 102013 | 34 | Urban Rubbish Bins Servicing - CCC Maint | \$30,700 | \$7,585 | -\$5,000 | \$25,700 | | Nil impact. Reallocating funds to account 102011 to enable contractor support during vacancies |
| 102010 | 102010 | 61 | Rangers - Litter Control Salaries | \$122,856 | \$30,497 | -\$15,000 | \$107,856 | | Nil impact. Reallocating funds to account 102011 to enable contractor support during vacancies |
| 102010 | 102011 | 342 | General Litter Control- CCC Maintenance | \$10,000 | \$21,467 | \$20,000 | \$30,000 | | Nil impact. Reallocating funds from accounts 102010 and 102013 to enable contractor support during vacancies |
| 107029 | 107029 | 61 | Japanese Cemetery- P&G Maint | \$10,020 | \$2,281 | -\$2,000 | \$8,020 | | Nil impact. Reallocating funds to allow contractor support during vacancies |
| 107029 | 107029 | 342 | Japanese Cemetery- P&G Maint | \$2,200 | \$1,720 | \$2,000 | \$4,200 | | Nil impact. Reallocating funds to allow contractor support during vacancies |
| 113000 | 113030 | 61 | Frederick Street Lookout (R39556)- P&G Maint | \$10,272 | \$1,418 | -\$3,000 | \$7,272 | | Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies). |
| 113000 | 113030 | 342 | Frederick Street Lookout (R39556)- P&G Maint | \$0 | \$0 | \$3,000 | \$3,000 | | Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies). |
| 113000 | 113044 | 61 | Civic Centre - P&G Maint | \$27,408 | \$3,837 | -\$10,000 | \$17,408 | | Nil impact. Reallocating funds from IE61 to IE34 as contractors support package works whilst Full Time Equivalent vacancies. |
| 113000 | 113044 | 342 | Civic Centre - P&G Maint | \$0 | \$0 | \$10,000 | \$10,000 | | Nil impact. Reallocating funds from IE61 to IE34 as Contractors supporting package works whilst Full Time Equivalent vacancies. |
| 113000 | 113047 | 61 | China Town - P&G Maint | \$142,548 | \$32,017 | -\$10,000 | \$132,548 | | Nil impact. Reallocating funds to KRO and Broome Cemetery to support required maintenance. \$10,000 reallocated to IE342 to support Contractor works with tree maintenance. Nil impact to China Town service levels. On track for full FY. |
| 113000 | 113047 | 342 | China Town - P&G Maint | \$0 | \$0 | \$10,000 | \$10,000 | | Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies). |
| 147270 | 147271 | 342 | KRO - P&G Maint | \$0 | \$0 | \$6,000 | \$6,000 | | Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies). |
| 107030 | 107030 | 342 | Broome Cemetery - P&G Maint | \$10,000 | \$0 | \$7,500 | \$17,500 | | Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies). |
| 107030 | 107035 | 342 | Chinese Cemetery - P&G Maint | \$0 | \$0 | \$5,000 | \$5,000 | | Nil impact. Reallocating funds from IE61 to IE342 to enable Contractor support (package works during Full Time Equivalent vacancies). |
| 143508 | | 61 | Wages & Related Sick & Holiday - P & G Ops | \$427,428 | \$186,538 | -\$18,500 | \$408,928 | | Nil impact. Leveraging salary savings to support Town Beach and Dakas Park maintenance |

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|---|--------|-----|--|----------|----------|-----------|----------|--|--|
| 116090 | 116089 | 61 | Historical Museum- P&G Maint | \$2,196 | \$406 | -\$1,500 | \$696 | Nil impact. Reallocating funds from IE61 to IE34 as leveraging Contractor support (package works to support Full Time Equivalent vacancies). | |
| 116090 | 116089 | 342 | Historical Museum- P&G Maint | \$0 | \$0 | \$1,500 | \$1,500 | Nil impact. Reallocating funds from IE61 to IE34 as leveraging Contractor support (package works to support Full Time Equivalent vacancies). | |
| 117000 | 117070 | 61 | Grounds Maint Exp by P & G - BRAC | \$25,944 | \$14,167 | -\$10,000 | \$15,944 | Nil impact. Reallocating funds from IE61 to IE34 as leveraging Contractor support (package works with Full Time Equivalent vacancies) | |
| 117000 | 117070 | 342 | Grounds Maint Exp by P & G - BRAC | \$0 | \$0 | \$10,000 | \$10,000 | Nil impact. Reallocating funds from IE61 to IE34 as leveraging Contractor support (package works with Full Time Equivalent vacancies) | |
| | | | | | | \$0 | \$0 | \$0 | |
| PM2 - Asset and Building Coordinator (Civil) - K Singh | | | | | | | | | |
| 113551 | 113787 | 34 | Solway Park renewal Infra - Cap Exp - Pks & Ovals | \$38,088 | \$0 | -\$38,088 | \$0 | POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27. | |
| 113551 | 113679 | 34 | Chippindale Park Renewal Infra - Cap Exp - Parks & Ovals | \$21,167 | \$0 | -\$21,167 | \$0 | POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27. | |
| 113551 | 113797 | 34 | 25-26 AMP POS Renewal - Januburu Park (Cap Ex) | \$8,280 | \$0 | -\$8,280 | \$0 | POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27. | |
| 113551 | 113765 | 34 | Sunset Park Renewal Infra - Cap Exp - Parks and Ovals | \$26,763 | \$0 | -\$26,763 | \$0 | POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27. | |
| 113551 | 113798 | 34 | 25-26 AMP POS Renewal - Koel Park (Cap Ex) | \$7,130 | \$0 | -\$7,130 | \$0 | POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27. | |
| 113551 | 113770 | 34 | Brolga Park Renewal Infra - Cap Exp - Parks & Ovals | \$14,030 | \$0 | -\$14,030 | \$0 | POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27. | |
| 113551 | 113788 | 34 | Cygnat Park Infrastructure Renewal - Cap Exp | \$85,445 | \$0 | -\$85,445 | \$0 | POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27. | |
| 113551 | 113791 | 34 | Tolentino Park Infrastructure Renewal - Cap Exp | \$33,305 | \$0 | -\$33,305 | \$0 | POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27. | |
| 113551 | 113793 | 34 | Sugar Glider Park Renewal Infra - Cap Exp - Parks & Ovals (Cap Ex) | \$7,130 | \$0 | -\$7,130 | \$0 | POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27. | |

Item 5.1 - 2ND QUARTER FINANCE AND COSTING REVIEW 2025-26

| | | | | | | | | | | |
|------------------------------------|--------|-----|---|-------------|------------|------------|-------------|-----------|--|-----------|
| 113551 | 113796 | 34 | 25-26 AMP POS Renewal - Herbert St Reserve (Cap Ex) | \$7,130 | \$0 | -\$7,130 | \$0 | | POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27. | |
| 113551 | 113799 | 34 | 25-26 AMP POS Renewal - Sibosado Park (Cap Ex) | \$7,015 | \$0 | -\$7,015 | \$0 | | POS Reserve transfer - funds quarantined pending finalisation of Parks Strategy. Works delivered in 26/27. | |
| 117450 | 117452 | 34 | BRAC Oval Upgrade of Infra - Cap Exp | \$140,573 | \$0 | -\$140,573 | \$0 | | BRAC project to be delivered in 26/27 as part of larger scope. Transfer funds to POS Reserve | |
| 113551 | 113792 | 34 | 25-26 AMP POS Renewal- BRAC (Cap Ex) | \$399,395 | \$0 | -\$399,395 | \$0 | | Project pending strategy with works to be delivered in 26/27. Transfer funds to POS Reserve | |
| 111989 | | 43 | Transfer to POS Reserve - Cap Exp - Parks & Ovals | \$1,074,689 | \$33,014 | \$795,451 | \$1,870,140 | \$795,451 | Transfer BRAC Projects 117450 and 113792 to POS Reserve \$539,968; Transfer Parks AMP Renewal to POS Reserve \$255,483 | |
| 125145 | 125113 | 34 | Bus Shelters - renewal - Various | \$13,800 | \$0 | -\$5,000 | \$8,800 | | Project completed under budget | -\$5,000 |
| 125300 | 125921 | 34 | Various Footbridge Renewals - Cap Exp | \$69,774 | \$39,885 | -\$21,000 | \$48,774 | | Planned AMP renewal projects completed or near completion and under budget. | |
| 125138 | | 43 | Transfer to Footpath Reserve (Footbridge per Transport AMP) | \$0 | \$0 | \$21,000 | \$21,000 | \$21,000 | Transfer savings from planned renewal projects to Footpath Reserve (Footbridges) | |
| | | | | | | -\$5,000 | | \$816,451 | | -\$5,000 |
| PM3 - Senior Property and I | | | | | | | | | | |
| 95442 | | 028 | 69 Robinson St Rent & Recoup Income - Op Inc | -\$46,800 | -\$23,329 | \$7,800 | -\$39,000 | | Property vacated, reduced income forecast to 30 June. | \$7,800 |
| 96101 | | 34 | Staff Housing - Reactive Maint - Op Exp | \$20,000 | \$14,143 | \$20,000 | \$40,000 | | Increased reactive maintenance required across the key worker housing assets. | \$20,000 |
| 96200 | | 028 | 1/17 Honeyeater Loop - Rent & Recoup Income - Op Inc | -\$45,500 | -\$23,500 | \$7,600 | -\$37,900 | | Property vacated, reduced income forecast to 30 June. | \$7,600 |
| 96203 | | 028 | 11/6 Ibis Way - Rent & Recoup Income - Op Inc | -\$42,900 | -\$6,786 | \$7,200 | -\$35,700 | | Property vacated, reduced income forecast to 30 June. | \$7,200 |
| 96205 | | 028 | 4/46 Tanami Drive - Rent & Recoup Income - Op Inc | -\$7,020 | -\$23,400 | -\$40,000 | -\$47,020 | | Properties occupation rate forecasted to exceed budget estimate. | -\$40,000 |
| 96207 | | 028 | 86 Tanami Drive - Rent & Recoup Income - Op Inc | -\$20,000 | \$0 | \$4,000 | -\$16,000 | | Property vacant, reduced income forecast to 30 June. | \$4,000 |
| 96208 | | 028 | 1 YAKO MALL - Rent & Recoup Income - Op Inc | -\$20,000 | -\$12,321 | -\$18,750 | -\$38,750 | | New lease commenced 24/11/2025 | -\$18,750 |
| 96209 | | 028 | 2 PANDANUS ROAD - Rent & Recoup Income - Op Inc | -\$20,000 | \$0 | \$4,000 | -\$16,000 | | Property vacant, reduced income forecast to 30 June. | \$4,000 |
| 96210 | | 028 | 1 CAJUPUT CRESCENT - Rent & Recoup Income - Op Inc | -\$20,000 | -\$12,321 | -\$18,750 | -\$38,750 | | New lease commenced 24/11/2025 | -\$18,750 |
| 132410 | | 028 | Roebuck Bay CP - Rent & Recoup Income - Op Inc | -\$330,000 | -\$330,932 | -\$90,000 | -\$420,000 | | Forecasted increase in rental income as lease is tied to tenants occupancy and turnover which has significantly increased this FY. | -\$90,000 |

Item 5.1 - 2ND QUARTER FINANCE AND COSTING REVIEW 2025-26

| | | | | | | | | | | |
|-------------------------------------|---------|-----|---|-------------|------------|-------------------|-------------|------------------|--|-------------------|
| 145561 | | 028 | 15 Shelduck Way - Rent & Recoup Income - Op Inc | -\$52,650 | \$0 | \$28,000 | -\$24,650 | | Property vacant, reduced income forecast to 30 June. | \$28,000 |
| 147280 | 147284 | 34 | BEC - Operating Expense - Op Exp | \$0 | \$6,873 | \$8,587 | \$8,587 | | Budget required for commercial office space maintenance works | \$8,587 |
| 147491 | | 028 | Old Broome Lock Up - Rent & Recoup Income - Op Inc | -\$17,500 | \$0 | \$17,500 | \$0 | | Property vacant, reduced income forecast to 30 June. | \$17,500 |
| 147865 | | 028 | Sam Male Luggier - Op Inc - Other Build Leased | -\$7,500 | \$0 | \$7,500 | \$0 | | Rent Abatement to be considered for 25/26 | \$7,500 |
| | | | | | | -\$55,313 | | \$0 | | -\$55,313 |
| REQ27 - Project Engineer - I | | | | | | | | | | |
| 121100 | 121720 | 34 | Road Upgrade - CB East Intersection (BRAC) (Cap Ex) | \$517,500 | \$41,712 | -\$475,788 | \$41,712 | | Project deferred to 26/27 | |
| 121776 | 121720A | 10 | RTR - Road Upgrade - CB East Intersection (BRAC) - Cap Inc | -\$517,500 | \$0 | \$475,788 | -\$41,712 | | Project deferred to 26/27 | |
| 121785 | 125922A | 10 | WABN Frederick St Footpath Construction - Jewell To The Boulevard - Cap Inc | -\$238,477 | -\$107,833 | \$87,000 | -\$151,477 | | Project complete. Grant funding reduced in accordance with overall project underspend and grant acquittal | |
| 125300 | 125922 | 34 | Frederick St Footpath Construction - Jewell to the Boulevard | \$383,313 | \$243,496 | -\$139,000 | \$244,313 | | Project completed within budget. Savings reallocated to support Old Broome Road 121719 less grant funding reduced on 125922A | |
| 121100 | 121719 | 34 | Old Broome Road | \$3,153,700 | \$29,603 | \$52,000 | \$3,205,700 | | Frederick St project savings allocated to support Old Broome Road project contingency budget | |
| | | | | | | \$0 | | \$0 | | \$0 |
| REQ3 - Asset Coordinator - I | | | | | | | | | | |
| 107028 | 107033 | 39 | Cemetery Operating Expense - Op Exp | \$20,526 | \$0 | -\$20,526 | \$0 | | Insurance budget correction | -\$20,526 |
| 132129 | | 34 | Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp | \$60,000 | \$0 | -\$25,000 | \$35,000 | | Broome Visitor Centre air-conditioning replacement complete. Savings to be returned to Building AMP | |
| 147457 | | 43 | Transfer to Building Reserve - Cap Exp - Unclassified General | \$903,388 | \$24,735 | \$25,000 | \$928,388 | \$25,000 | Transfer AMP savings to Building Reserve | |
| 147270 | 147275 | 34 | KRO2 - Planned Maint & Minor Works - Op Exp | \$18,790 | \$3,754 | \$20,000 | \$38,790 | | Correction of budget for KRO building numbering | |
| 147270 | 147273 | 34 | KRO1 - Planned Maint & Minor Works - Op Exp | \$34,190 | \$6,030 | -\$20,000 | \$14,190 | | Correction of budget for KRO building numbering | |
| | | | | | | -\$20,526 | | \$25,000 | | -\$20,526 |
| | | | Infrastructure Services Directorate (Saving)/Expense | | | -\$272,851 | | \$391,547 | | -\$192,012 |
| | | | | | | -\$322,612 | | | | |

6. MATTERS BEHIND CLOSED DOORS

Nil

7. MEETING CLOSURE

There being no further business the Chair declared the meeting closed at 09:26 AM.

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| 10. REPORTS OF COMMITTEES |
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There are no reports in this section.

11. NOTICES OF MOTION WITH NOTICE

Nil.

12. NOTICE OF MOTION WITHOUT NOTICE

Nil.

13. BUSINESS OF AN URGENT NATURE

Nil.

14. MEETING CLOSED TO PUBLIC

Nil.

15. MEETING CLOSURE

There being no further business the Chairperson declared the meeting closed at 6.20PM.