



# **UNCONFIRMED MINUTES**

**OF THE**

**ANNUAL ELECTORS MEETING**

**5 FEBRUARY 2026**

These minutes were confirmed at a meeting held and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

**SHIRE OF BROOME**  
**ANNUAL ELECTORS MEETING**  
**THURSDAY 5 FEBRUARY 2026**  
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O Colleluori	Elector
T Skeen	Elector
V Bridgeman	Elector
S Mcmanus	Elector

**Member of the Public** T Van Der Jagt

### 3. SHIRE PRESIDENT REPORT

The Shire President's report is contained on page 10 of the Shire's [Annual Report 2024/25](#).

#### **RESOLUTION 1:**

**Minute No. /0226/001**

**Moved: L Morris**

**Seconded: L Cochrane**

**That the 2024/2025 Shire President's report be received.**

**CARRIED UNANIMOUSLY**

### 4. ANNUAL REPORT

#### **Annual Report 2024/2025**

The Shire of Broome Annual Report for the Financial year 2024/2025 is available on the Shire of Broome website via this link: [Annual Report 2024/25](#).

#### **Supplementary Information**

Minutes from the 2024/25 Annual Electors Meeting held 6 February 2025, are available via this link: [Minutes of Annual Electors Meeting](#). These minutes were received by Council at the Ordinary Council Meeting held 27 February 2025.

#### **RESOLUTION 2:**

**Minute No. /0226/002**

**Moved: K Simpson**

**Seconded: S Smith**

**That the Shire of Broome Annual Report for the financial year ended 30 June 2025 be received.**

**CARRIED UNANIMOUSLY**

### 5. GENERAL BUSINESS

#### **Electors Motions:**

**Kylie Brockenshire submitted three (3) Elector Motions prior to the meeting:**

#### **ELECTOR MOTION 1**

**Minute No. /0226/003**

**Moved: K Brockenshire**

**Seconded V Bridgeman:**

**That the Shire of Broome and Council prioritise and include funding in the 2026/2027 budget for required works to the external toilets at BRAC.**

**CARRIED UNANIMOUSLY**

#### **ELECTOR MOTION 2**

**Minute No. /0226/004**

**Moved: K Brockenshire**

**Seconded: V Bridgeman**

***That the Shire investigate and undertake appropriate works to raise the level of the Broome Lotteries House carpark in order to improve drainage and mitigate flooding during the wet season.***

**CARRIED UNANIMOUSLY**

**ELECTOR MOTION 3**

**Minute No./0226/005**

**Moved: K Brockenshire**

**Seconded: V Bridgeman**

***That the Shire of Broome and Council engage with local not-for-profit organisations to explore options to address the absence of bar revenue opportunities.***

**CARRIED UNANIMOUSLY**

**Oliver Colleluori submitted two (2) Elector Motions prior to the meeting:**

*Note: To provide background to the motions, the CEO addressed Oliver's questions; these responses are contained in the Public Questions section.*

**ELECTOR MOTION 4**

**Minute No. /0226/006**

**Moved: O Colleluori**

**Seconded: F Johnen**

***That the Shire of Broome acknowledge the loss of income experienced by food truck operators during the previous trading year and investigate appropriate support measures, including licence fee reductions or other financial relief.***

**CARRIED UNANIMOUSLY**

**ELECTOR MOTION 5**

**Minute No. /0226/007**

**Moved: O Colleluori**

**Seconded: F Johnen**

***That the Shire of Broome investigate options to reopen the Croc Prak as a food truck trading location or identify and trial an alternative high-traffic public trading area to support local food truck operators.***

**CARRIED UNANIMOUSLY**

**PUBLIC QUESTIONS**

**Oliver Colleluori submitted three (3) questions**

**Question one (1)**

What is the future for the food truck businesses?

**Answer provided by Chief Executive Officer**

The Shire has, over many years, demonstrated its recognition of the valuable contributions that mobile food traders make to the vibrancy and activation of precincts across Broome. In 2018, following a community consultation process, the Shire revised its trading policy by introducing designated trading nodes. At the time there were a number of objections and concerns raised in regard to the impact this may have on permanent businesses.

Council has therefore given due regard to balancing opportunities for mobile food traders while also protecting established brick-and-mortar businesses. While the locations of designated trading nodes have evolved over time, the intent remains to streamline opportunities for mobile traders and to strategically encourage activation of key precincts and reserves, without adversely impacting permanent businesses.

In addition to improvements to the Policy, the Broome Stallholders Association offers opportunities for trading at the Courthouse Markets, the Thursday Night Markets and the Staircase Markets.

The Shire's Parks and Garden's team have also been working on establishment of a grassed area at the Town Beach (old café Site). This area will be considered for expanded trading through an upcoming Policy Review.

### **Question two (2)**

Will the old croc park at Cable Beach reopen? If not will a new public area be proposed to food trucks owners?

#### **Answer provided by Chief Executive Officer**

As you may be aware, the trading node in Cable Beach at the Old Croc Park site has been closed due to construction works in the precinct and currently remains closed. A policy review is imminent, and all nodes will be reviewed. In the interim, please be aware that there remain a number of opportunities for mobile food traders to operate and the Shire would encourage these to be utilised. Other nodes include the BRAC skatepark, Medland Pavillion, BRAC outdoor basketball courts, surf club, Demco Beach, Entrance point, Haynes Oval, Turf club and the Town Beach market area and foreshore. Please reach out to officers to further discuss these opportunities.

### **Question three (3)**

Will any form of financial relief or compensation be made available to food truck operators who suffered a loss of business during the previous trading year?

#### **Answer provided by Chief Executive Officer**

As established in the local law, the trading policy and each licence issued to traders, a trading licence is not a lease over the land and the trader and patrons do not have exclusive occupancy or possession of the area. Traders are mobile operators and the local law, policy and permits all outline that the licence conditions, which includes the locations for traders to operate, can be varied from time to time.

As answered previously, the ceasing of trade on the verge in front of the Old Croc Park was required to facilitate the Cable Beach Foreshore Redevelopment. No form of compensation is offered to traders. Furthermore, the location and number of nodes are set at the discretion of Council and have been established in a proactive manner to encourage activation of precincts and reserves strategically deemed appropriate for activation and community benefit. As per my previous response, there are many other opportunities for traders.

At this time, the Shire remains committed to minimising the impact on established businesses during the construction phase of the Foreshore Redevelopment.

**Elizabeth Cochrane submitted two (2) questions.****Question one (1):**

What steps has the Shire taken and what success has the Shire had regarding stopping noise pollution caused by Broome International Airport management such as non urgent flights departing before 6am, and helicopters doing noisy night-flying exercised over residential areas, especially at the weekends

**Answer provided by Acting Director Development and Community Service**

An item was presented to Council in September 2024 in relation to the Airport Development Plan. A key outcome of this was to progress the development of a Memorandum of Understanding (MOU), which includes establishing a framework to improve noise mitigation.

The Shire recognises that aircraft noise is one of the primary impacts experienced by the community while the airport continues to operate at its current location.

Broome International Airport has provided updated Australian Noise Exposure Forecast (ANEF) contours which model noise levels to 2040. Discussions are ongoing regarding an independent review of the ANEF contours by Airservices Australia, as well as the development of a noise abatement plan, as committed to in the Airport Development Plan.

**Question two (2):**

Now that the precinct plan for McMahon Estate has been approved, will the Shire consider allocating a portion of the Estate for a retirement village.

**Answer provided by Acting Director Development and Community Services**

The Local Structure Plan is a planning document to guide the future subdivision of the land. A subdivision application has not been prepared for the site and there is currently no funding to prepare this or the other actions to deliver development in this area. A business case is currently under development which investigates the avenues available to deliver the release of much needed land in this location. Without committed funding, a development partner and resolution of tenure (the Shire does not own the land) the Shire cannot deliver new development.

**Kylie Brockenshire submitted one (1) question.****Question one (1):**

Can Council clarify the current cost of contract ranger services, including whether the cost exceeds \$400,000 per ranger per annum, and outline any investigations or initiatives underway to employ and train local rangers?

**Answer provided by Acting Director Development and Community Services**

Unfortunately the Shire was in a position last year where it did have to engage contract ranger services due to inability to attract qualified rangers to work at the Shire. Contract rangers were within the allocated salaries budget for the service area and were required to ensure minimum levels of services were maintained.

Due to recruitment challenges, the Shire has advertised and successfully recruited assistant rangers and provided training and pathways to becoming qualified rangers. Two rangers were supported through this program last year and have become qualified rangers and a further three assistant rangers were

employed mid to late last year and are being supported with training to become qualified rangers.

**Diana Oliver submitted one (1) question.**

**Question one (1):**

What policies and procedures does the Shire have in place to ensure that your workers and contractors do not spread weeds from drain to drain, particularly those leading into Minyirr Park?

**Answer provided by Director Infrastructure**

The Shire currently uses dedicated teams and equipment to manage weeds in Broome's drain network. Equipment is cleaned on site using blowers prior to transfer, with a wash-down bay at the Operations Depot available where required.

The Shire is continuing to strengthen these practices and is committed to ensuring staff and contractors apply them consistently. As part of the first year of the Shire of Broome Weed Management Strategy and Action Plan 2026-2029, standard weed hygiene protocols are being developed and integrated into staff training. This work is underway and on track for completion in 2026.

**Elsta Foy submitted three (3) questions.**

**Question one (1)**

Regarding the land (football oval) taken away from the PCYC to build another police facility. Where was the planning done for this, in Perth or in Broome? Should it not be better utilised for the youth of this town? How was information regarding this development and changing of the land title circulated to the wider community in Broome?

**Answer provided by Acting Director Development and Community Services**

This matter was presented to Council in December 2023 and Council resolved to object to the development of the facility at this site for a number of reasons, which included:

- The development not being compatible with adjoining residential zoned lots.
- The scale and size of the development would be inconsistent with the character of the area;
- The siting of the development fragments the PCYC land holding and could limit the ability of PCYC to implement programs in the future; and
- It did not align with the recommendations of the Old Broome Development Strategy.

Council also resolved, that if that facility was to proceed at the PCYC site, a comprehensive community engagement strategy be implemented for both site selection and design aspects.

The Shire made various approaches to request an alternative site be considered for this facility, however the State advised it would proceed with the development at this site. Engagement with the community was undertaken by the State on the design aspects but did not occur on site selection.

**Question two (2)**

Why did the Council and Shire President give one of their fellow councillors six months leave to live outside their electorate, to live in another Shire for six months? Councillors are elected by the community, by the voting people of the day, not the nine councillors.

Will Council rescind their motion on giving leave to their fellow councillor and have another election in the best interest of their Broome community.

**Answer provided by Director Corporate Services**

Council has not granted 6 months leave of absence to any sitting Councillor.

In accordance with the Shire of Broome Meeting Procedure Local Law 2020, a Councillor seeking leave of absence is required to submit a formal application for Council's determination by resolution. This ensures transparency, maintains an accurate public record of attendance, and supports Council in managing quorum and statutory obligations.

It is noted that it is normal practice for elected members to request and be granted leave of absence for periods of leave. The granting of Leave of Absence is a procedural process and Council is not permitted to grant leave of absence to any more than 6 consecutive ordinary meetings without the approval of the Minister of Local Government.

All current sitting members have met all Council Meeting attendance obligations over the past 12 months. A list detailing Councillor attendance over the previous 12 months is contained in the Ordinary Council Meeting agenda and minutes documents which are publicly available on the Shire's website.

**Question three (3)**

How does the Shire come to its decisions regarding which organisations get help with their rental rate on Shire properties? Is there a policy on how they decide this, for example is it considered whether or not organisations are making money serving the community? What criteria or categories guide the decisions?

Does the Shire charge full rent on sporting and recreational clubs such as the golf club, surf club or others that have a liquor license?

For example, the Broome CRC is charged a full commercial rent on a Shire owned property. They provide an invaluable community service, yet they pay the highest rent by far of any CRC in the State.

**Answer provided by Director Infrastructure**

The Shire holds a range of property assets that are classified as either commercial or community properties. These classifications have been determined over time, either at the point of acquisition or, in some cases, at the time of lease renewal.

For commercial properties, the intent is that the asset delivers a commercial return to the Shire. This return contributes to meeting asset management obligations for the building and assists in offsetting the cost of delivering local government services to the community.

For community properties, the intent is to provide community groups with access to the asset, with the expectation that the occupying group meets the costs associated with the operational maintenance and renewal of the asset. This approach allows those community groups to direct the balance of their funds to the community service they are offering.

The Shire does not charge full commercial rent to tenants occupying community properties, including the Broome Golf Club and the Broome Surf Life Saving Club.

In 2022, the Broome Community Resource Centre applied to the Shire to occupy their current tenancy under the terms of a commercial lease, including the payment of commercial rent. The Shire is not in a position to comment on the financial circumstances of the Broome Community Resource Centre or those of other Community Resource Centres across Western Australia.

In addition, the Shire provides further support to community groups and events through its Community Development Fund. The Broome Community Resource Centre is among the organisations that have benefited from this funding, and the Shire has encouraged the Centre to continue applying for support where eligible projects or events along with the grant funding.

## **6. MEETING CLOSURE**

There being no further business the Chair thanked those present and declared the meeting closed at 4:59pm