



# **UNCONFIRMED MINUTES**

**OF THE**

**ORDINARY COUNCIL MEETING**

**26 MARCH 2026**

These minutes were confirmed at a meeting held and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

**SHIRE OF BROOME**  
**ORDINARY COUNCIL MEETING**  
**THURSDAY 26 MARCH 2026**  
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**3. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION**

Nil.

**4. DECLARATIONS OF INTEREST**

<b>FINANCIAL INTERESTS (s5.60A)</b>			
<b>Councillor</b>	<b>Item No</b>	<b>Item</b>	<b>Nature of Interest</b>
Cr S Cooper	9.2.1	Broome Turf Club	Broome Turf Club is a client of mine
Cr D Male	9.2.1	Broome Turf Club	Broome Turf Club is a client of her business
Cr M Virgo	9.3.1	Cruising Visitor Services – Assessment of Expression of Interest Responses	Cruise Broome is signing a MOU with BVC and I am the General Manager of BVC.
Cr D Male	9.4.1	Annual Electors Meeting - 5 February 2026 – Officer Recommendation: electors motions 4 and 5 only	They are a client of her business.

<b>INDIRECT FINANCIAL INTERESTS (s5.61)</b>			
<b>Councillor</b>	<b>Item No</b>	<b>Item</b>	<b>Nature of Interest</b>
		Nil.	

<b>PROXIMITY INTERESTS (s5.60B)</b>			
<b>Councillor</b>	<b>Item No</b>	<b>Item</b>	<b>Nature of Interest</b>
		Nil.	

<b>IMPARTIALITY</b>			
<b>Councillor</b>	<b>Item No</b>	<b>Item</b>	<b>Nature of Interest</b>
Chief Executive Officer – Sam Mastrolembo	9.2.1	Broome Turf Club	Member of the Broome Turf Club

**5. PUBLIC QUESTION TIME**

Nil.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**7. CONFIRMATION OF MINUTES****COUNCIL RESOLUTION:****Minute No. C/0326/006**

**Moved: Cr M Virgo**

**Seconded: Cr S Cooper**

***That the Minutes of the Ordinary Meeting of Council held on 26 February 2026, as published and circulated, be confirmed as a true and accurate record of that meeting.***

**CARRIED UNANIMOUSLY 9/0**

**COUNCIL RESOLUTION:**

***Minute No. C/0326/007***

**Moved: Cr P Taylor**

**Seconded: Cr P Matsumoto**

***That the Minutes of the Special Meeting of Council held on 16 March 2026, as published and circulated, be confirmed as a true and accurate record of that meeting.***

**CARRIED UNANIMOUSLY 9/0**

**8. PRESENTATIONS / PETITIONS / DEPUTATIONS**

There are no reports in this section.

## 9. REPORTS FROM OFFICERS

### 9.1 PEOPLE

#### 9.1.1 ANNUAL ELECTORS MOTION - INDIGENOUS REFERENCE GROUP AND RECOMMENDATIONS FOR ABORIGINAL ENGAGEMENT

<b>LOCATION/ADDRESS:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>FILE:</b>	COM20
<b>AUTHOR:</b>	Land Tenure Officer
<b>CONTRIBUTOR/S:</b>	Manager of Community Engagement and Projects
<b>RESPONSIBLE OFFICER:</b>	Acting Director Development and Community
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### SUMMARY:

At the Annual Electors Meeting held on 6 February 2025, a Motion was carried requesting that the Shire of Broome create an Indigenous Reference Group for the purposes of better two-way engagement with the Indigenous community. Council considered the Annual Elector Motion at the Ordinary Meeting of Council on 27 March 2025 and resolved to support the request to establish an Indigenous Reference Group.

This report provides background on the Shire's current and past engagement with Indigenous people and communities as well as feedback received from Indigenous stakeholders on the proposed Indigenous Reference Group. The report recommends that Council does not proceed with establishing an Indigenous Reference Group and offers other pathways that might be more effective for improving two-way engagement with Indigenous people and communities.

## BACKGROUND

### Previous Considerations

OMC 24 November 2016	Item 9.4.6
OMC 27 April 2023	Item 9.1.2
AEM 6 February 2025	Elector Motion 7
OMC 27 March 2025	Item 9.4.1

The Shire recognises the importance of engaging meaningfully with Indigenous people and communities and strives to continuously improve its efforts in this space to ensure that all voices are heard. It should be acknowledged municipal services delivered to Indigenous communities are provided by the State and Federal governments, rather than local government. This is due to the current frameworks that exist around funding, governance, land tenure and management and infrastructure development in remote Indigenous communities. Land tenure in remote communities is managed by the Department of Planning, Lands and Heritage and is not rateable and as a result very few properties within Indigenous communities pay rates to the Shire of Broome. Nevertheless, the Shire strives to maintain an inclusive consultation and engagement process with all Indigenous people within the district, regardless of location or ratepayer status. This has evolved throughout the years and is demonstrated through a number of initiatives as described below:

Yawuru Collaboration:

The Shire has had a close working relationship with the Yawuru community and its leaders for several decades now. In 1995, the Shire met with the National Native Title Tribunal and Rubibi Working Group (RWG) to discuss how the organisations could collaborate more effectively and develop a Heads of Agreement which would reconcile Aboriginal rights to land and sea with non-Aboriginal development interests in Broome. This was eventually formalised through the *Interim Agreement (Attachment 1)* which was signed between the RWG and the Shire in May 1996. This proved to be foundational in establishing a strong relationship between both organisations that has continued to this day.

This relationship has been important to the Shire, especially since the recognition of Yawuru peoples Native Title Rights and interests in 2006 and subsequent *Yawuru Indigenous Land Use Agreement (ILUA)* which was signed in February 2010. The ILUA resulted in a significant land transfer to Yawuru people, further entwining them as a crucial stakeholder to the Shire when considering the towns service and infrastructure provision.

More recently, the *Interim Agreement* was updated to a formal *Memorandum of Understanding (MOU) (Attachment 2)* to reflect the evolution of this important relationship and re-establish a clear working relationship. The Shire-Yawuru MOU was endorsed by Council at the 27 April 2023 Ordinary Meeting of Council (OMC) (see below) and signed by all parties publicly on 1 June 2023 during Reconciliation Week later that year. The signed MOU is currently displayed in the Shire Administration Building.

**COUNCIL RESOLUTION:****(REPORT RECOMMENDATION)****Minute No. C/0423/005****Moved: Cr H Tracey****Seconded: Cr C Mitchell****That Council:**

- 1. Endorse the Memorandum of Understanding as per Attachment 2; and**
- 2. Recognises the Memorandum of Understanding as a means of promoting a positive ongoing relationship with Nyamba Buru Yawuru; and**
- 3. Requests the Shire President and Chief Executive Officer to collaborate with Nyamba Buru Yawuru to organise a joint launch and signing ceremony during Reconciliation Week 2023.**

**CARRIED UNANIMOUSLY 6/0**

The relationship between both organisations exists from the top level down, with regular meetings held between the Shire President/CEO and NBY Chairperson/CEO on a bi-monthly basis as well as collaboration between officers involved within working groups that tackle a range of challenges and opportunities integral to both the Shire and Yawuru. Regular meetings are held between the executive of the Shire and Yawuru. The Shire regularly presented to the PBC Board and Cultural Reference Group on projects, Yawuru officers have been involved in Technical Advisory Groups informing design outcomes on projects and Yawuru have partnered with the Shire and other stakeholders on the development of key strategic documents such as the Broome Growth Plan and the Broome Building and Futures for Everyone publication.

Working Groups & Committees:

The Shire has established several working groups which are designed to address key matters that require community involvement, such as addressing safety concerns and influencing arts and culture initiatives that are important to shaping a sense of community and place. Many of these groups include engagement with leaders and representatives from Aboriginal controlled organisations. The list below includes working groups endorsed by Council at the 20 November 2025 OMC where membership includes representation from Aboriginal controlled organisations:

<b>Bush Fire Advisory Committee</b>	Includes representatives from Aboriginal controlled organisations such as the Kimberley Land Council (KLC), Nyamba Buru Yawuru (NBY) and representatives from larger Aboriginal communities such as Bidadanga and the Dampier Peninsula communities. The group exists to advise the Shire on bush fire related matters, planning, prevention and mitigation and activities of key bushfire management organisations such as the local Bush Fire Brigades, the Department of Fire and Emergency Services and Department of Biodiversity, Conservation and Attractions (DBCA). Engagement with Aboriginal organisations is critical, especially due to their role in active bushfire management over large portions of land throughout the Shire's jurisdiction.
<b>Local Emergency Management Committee</b>	Includes representatives from Aboriginal controlled organisations such as KLC, NBY, Kimberley Aboriginal Medical Services Ltd (KAMS) as well as representatives from the major Aboriginal communities. This groups exists to assist the Shire to develop and maintain effective emergency management arrangements for the local area. Inclusion of Aboriginal representatives is crucial to ensure their communities are engaged properly in the event of an emergency.
<b>Arts and Culture Reference Group</b>	Includes representatives from local Aboriginal controlled organisations such as Goolarri Media, Marrugeku, Nagula Jarndu and NBY. The purpose of the group is to act as a conduit between the community, Shire of Broome and Council for delivering arts and culture initiatives and to implement the Shire's Arts and Culture Strategy and Action Plan.
<b>Cable Beach Community and Stakeholder Reference Group and Walmanyjun Cable Beach Foreshore Redevelopment Steering Committee</b>	These groups have been formed to provide guidance to the Shire for the Walmanyjun Cable Beach Foreshore Redevelopment Project and includes representation from the traditional owners through NBY. The working groups were also established to ensure the design and construction process is culturally inclusive and sensitive to the significance of the place. Yawuru and Goolarabooloo have been engaged throughout the design process for this project and similar processes were utilised for the redevelopment of Guwarri Town Beach and Chinatown.
<b>Community Safety Working Group</b>	Includes representatives from Aboriginal controlled organisations such as Kullarri Patrol (Mamabulanjin Aboriginal Corporation), NBY, Ngurra Buru/Kullarri Regional Communities Indigenous Corporation, KAMS, and Kimberley Aboriginal Women's Council. The Community Safety Working Group has been established to receive updates and provide feedback on Shire community safety initiatives as well as oversee the Shire's Community Safety Plan.

<b>Yawuru Park Council Working Group</b>	Established following the Yawuru ILUA being signed in 2010, the Yawuru Park Council was established to oversee management of the Yawuru Conservation Park, a joint management arrangement between the Shire of Broome, DBCA and Yawuru Aboriginal Corporation RNTBC. The working group consists of representatives from each organisation including NBY on behalf of Yawuru RNTBC.
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Aboriginal Communities Engagement:

Council and senior staff members have committed to annual visits to the larger Aboriginal communities within the Shire's jurisdiction. The purpose of these annual in-person meetings is to communicate directly with leaders from these community and members of the public who live in these communities. Prior to 2017, Council held an OMC at one of the communities annually, however, this was discontinued at the November 2016 OMC (see Table 2) in favour of more direct, two-way communication methods.

<b><u>COUNCIL RESOLUTION:</u></b>	
<b>Moved: Cr R Johnston</b>	<b>Seconded: Cr B Rudeforth</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li><b>Adopts the following Ordinary Meetings of Council dates for 2017 commencing at 5.00pm in the Shire of Broome Council Chambers:</b></li> </ol>	
<b>January 2017</b>	<b>(Recess)</b>
<b>23 February 2017</b>	
<b>30 March 2017</b>	
<b>27 April 2017</b>	
<b>25 May 2017</b>	
<b>29 June 2017</b>	
<b>27 July 2017</b>	
<b>31 August 2017</b>	
<b>28 September 2017</b>	
<b>19 October 2017</b>	
<b>23 November 2017</b>	
<b>14 December 2017</b>	
<ol style="list-style-type: none"> <li><b>Ensures when Senior Officers and the Shire President visit communities that all Councillors are invited.</b></li> </ol>	
<b>CARRIED UNANIMOUSLY 7/0</b>	

**Reason: due to poor attendance and the high cost of Community meetings it is recommended that no annual OMC be held at a Community and that the September OMC be held in the Shire of Broome Council Chambers. However, it is expected that Shire Officers and the Shire President will visit all of the major communities annually, after necessary appointments and items for discussion have been arranged.**

Since 2017 the Shire has had an informal communication methods for engaging with remote communities which generally consists of:

- Annual overnight visit to the Dampier Peninsula communities (Ardyaloon, Beagle Bay, Djarindjin and Lombadina).
- Day visit to Bidyadanga community (once annually).

- Biannual online meetings between Aboriginal community leaders and Shire leadership (executive staff, Shire President and Deputy President).

Continuation of these communication methods remains a priority for the Shire, however there has been consideration of the meetings' effectiveness. The meetings also provide community leaders with opportunities to discuss key issues impacting their communities which the Shire may not be able to resolve but can advocate for change through the Shire President and CEO, with their access to State and Federal ministers.

#### Aboriginal Heritage:

At the 27 April 2017 OMC, Council adopted the policy *Consultation – Aboriginal Heritage* which guided how the Shire would consult with the Aboriginal community to gauge whether a development strategy, public works or Shire development proposal may impact upon Aboriginal heritage. It also set out the requirements for consultation based on the level of interaction or impact with Aboriginal heritage.

The policy was since repealed at the 31 August 2023 OMC following the recent adoption of the *Aboriginal Cultural Heritage Act 2021* which came into effect as of the 1 July 2023. However, the 2021 Heritage Act was then repealed by the State Government only days later leaving uncertainty about the process for consultation regarding Aboriginal heritage matters. The Shire is currently progressing with reviewing this policy now that it is clear the State is unlikely to reinstate the *Aboriginal Cultural Heritage Act 2021*.

#### Other Shire Supported Aboriginal Projects:

Other initiatives where the Shire has engaged with Aboriginal communities include:

- Bidyadanga Land Activation Project – this is a major project being undertaken by the State Government, Karajarri Traditional Lands Association and Bidyadanga Aboriginal Community La Grange Inc which seeks to normalise the Aboriginal community of Bidyadanga. The Shire has frequently engaged with both KTLA and BACGLI on this matter, providing advice and seeking updates on the progress of this project.
- Bardi and Jawi Niimidiman Aboriginal Corporation – At the 30 May 2024 OMC, the Shire provided in-principle support for the Bardi Jawi Niimidiman Aboriginal Corporation RNTBC where they were seeking to secure divestment of land from the Aboriginal Lands Trust.
- Gogolanyngor Aboriginal Corporation (GAC) - The Shire have been engaged with representatives of GAC and their administrative arm Gadalargan for several years now to assist, where possible, discussions around their land use aspirations for their native title determination which includes significant landmarks such as Willie Creek, James Price Point and Quondong.
- Dual Naming Places – At the 30 April 2020 OMC, the Shire Council supported engagement with Landgate and the Geographical Names Committee to officially record places listed within the Council report with dual naming, such as Walmanyjun (Cable Beach), Minyirr (Gantheaume Point) and Guwarri (Town Beach). This followed consultation with NBY Language Centre and Yawuru RNTBC, as well as Yawuru rangers from DBCA.

- Signatory to the 2010 Yawuru ILUA – this is a historic milestone in the governance of Broome, bringing together traditional owner rights and the authority of the local government over a large area of land.

The Shire's consultation and engagement process – at the executive, staff and Council level – has been built into various terms of references, policy, informing strategies, and day-to-day process. It aims to be inclusive of all demographic groups within the Shire, including Indigenous communities and people.

## COMMENT

Elector Motion 7 at the February 2025 Annual Electors Meeting requested “That the Shire of Broome create an Indigenous Reference/Advisory Group for the purposes of better two-way engagement with the Indigenous community”. A response to the motion was provided under Item 9.4.1 at the OMC held 27 March 2025, where officers noted the various communication strategies the Shire employs to reach the wider Indigenous community, such as targeted radio advertising through Radio Goolarri, interactive engagement stalls at local events, posters at community noticeboards and visiting Aboriginal communities across the Shire. The officers recommendation from this report was that proceeding with an Indigenous Reference Group (IRG) may strain existing resources and duplicate current collaborative arrangements between the Shire and NBY. Officers also recommended further engagement with local Indigenous organisations to explore more effective communication and engagement strategies for reaching Indigenous communities.

Council elected to support the following alternative motion, requesting the CEO to establish an IRG that is broadly representative of the diversity of the Shire's Indigenous community to support more effective two-way communication and engagement strategies.

### OFFICER RECOMMENDATION: Elector Motion 7 – James Carpenter

*That Council:*

1. *Notes the Elector Motion;*
2. *Acknowledges the existing Memorandum of Understanding between the Shire of Broome and Nyamba Buru Yawuru;*
3. *Recognises that establishing an Indigenous Reference/Advisory Group would place additional strain on existing resources and duplicate the current collaboration between the Shire of Broome and Nyamba Buru Yawuru; and*
4. *Requests that officers engage with local Indigenous organisations to explore more effective communication and engagement strategies for reaching Indigenous communities.*

**Cr E Smith moved an alternate motion.**

### **COUNCIL RESOLUTION:**

#### **ALTERNATE MOTION: Elector Motion 7 – James Carpenter**

**Minute No. C/0325/041**

**Moved: Cr E Smith**

**Seconded: Cr J Lewis**

***That Council:***

**1. Notes the Elector Motion; and**

- 2. Request the Chief Executive Officer establish an Indigenous Reference Group which is broadly representative of the diversity of the Shire's Indigenous community, to support more effective two-way communication and engagement strategies.**

**Voting**

**For the Motion:** Cr S Cooper, Cr J Lewis, Cr J Mamid, Cr P Matsumoto and Cr E Smith.

**Against the Motion:** Shire President C Mitchell, Cr D Male, Cr P Taylor and Cr M Virgo.

**CARRIED 5/4**

**Reason: The Shire's community scorecard demonstrated that Broome's Indigenous community are disengaged from the Shire's services, development and activities. Reflected through a consistently lower score from this cohort of the community. This clearly indicates that the Shire needs to do more to effectively communicate and engage with Indigenous people to ensure their voices are heard and reflected in everything we do.**

Since this motion, officers have workshopped the proposal four times with Council at Council workshops held on 8 April 2025, 10 June 2025, 2 December 2025 and 10 March 2026. A draft terms of reference, which can be found at **Attachment 3**, was workshopped at the June 2025 Council workshop. The draft terms of reference recommended membership comprised of the various traditional owner groups within the Shire while the purpose of the IRG would include the following objectives:

- Review the effectiveness of the Shire's current communication and engagement approaches with Aboriginal people;
- Provide advice on how to ensure communication is culturally appropriate and inclusive;
- Identify barriers to effective engagement and propose practical solutions;
- Support development of communication methods that are accessible and meaningful to Aboriginal people; and
- Recommend improvements to ensure the Corporate Communications and Engagement Strategy reflects local Aboriginal perspectives, values and priorities.

Following the June 2025 Council workshop, officers reached out to traditional owners included as initial members within the draft terms of reference, as listed within **Attachment 3**, to gauge their interest in participating within the IRG. This was undertaken primarily through the traditional owner groups prescribed body corporates (PBCs). The IRG was discussed with representatives from Lombadina and Bidyadanga communities. Officers also met with the KLC to discuss the proposal and seek advice. A summary of the consultation and feedback provided can be found within the Consultation section below.

At the December Council workshop officers provided Council with an update on the feedback received through the consultation process. Interest from traditional owner groups to participate in the IRG has been mixed (3 yes, 1 maybe, 2 no and 5 did not respond). There was also some interest from Aboriginal communities but concerns were raised about membership. Generally, the feedback from traditional owner groups has been mixed with some raising concerns about the purpose and intent of the group or risk of duplicating existing collaboration frameworks. Although three groups did confirm interest in participating, there has been a general lack of response from traditional owner groups.

Officers recommended alternative approaches however, Council did not provide clear direction on their preferred approach.

As officers did not receive clear direction from Council at the December Council workshop, the matter was brought for discussion again at the March 2026 Council workshop. Key discussion points revolved around the effectiveness of establishing an Indigenous Reference Group, without first having an established framework from which the IRG could be anchored to. Examples from other local governments from Western Australia and inter-state were provided and are detailed in the table below.

Shire of York (WA)	Adopted a 'Reflect' Reconciliation Action Plan (RAP) which resulted in the creation of a new Aboriginal Advisory Group which meets four times a year. 17 members within the group including Aboriginal people, non-Aboriginal people, staff, councillors and youth representatives.
City of Perth (WA)	Established an Elders Advisory Group following the City's adoption of its first Reconciliation Action Plan 2018. Membership includes Aboriginal Elders within their community.
City of Kalgoorlie-Boulder (WA)	Has established a working group which is committed to their 'Innovate' RAP published in 2021. The working group consists of City staff and councillors and external Aboriginal and/or Torres Strait Islander community members.
MidCoast Council (NSW)	Established an Aboriginal Reference Group with the purpose to improve outcomes for Aboriginal people in the MidCoast Council Local Government Area. The group focuses on providing advice and feedback on Council's strategic plans and initiatives for recognising and respecting Aboriginal culture and history and reducing the disadvantage experienced by the MidCoast Aboriginal community. The group has a key role in helping Council understand community needs and advise on prioritising the implementation of the Aboriginal Action Plan which anchors the group to an established framework.
Cairns Regional Council (QLD)	Replaced their First Peoples Advisory Committee in July 2024 with the First Peoples Advisory Consultants with their role being to provide advice to Council on matters relevant to First Peoples including: providing input into the development and implementation of Reconciliation Action Plans and other programs and initiatives which contribute to Council's reconciliation objectives; and representing the needs and aspiration of First Peoples in the development of relevant policy, procedures and projects with specific relevance to First Peoples, including economic, social, cultural and environmental matters and emerging issues impacting the First Peoples communities in Cairns Regional Council LGA.
Port Augusta City Council (SA)	Established an Aboriginal Community Advisory Group whose objective is to provide council with guidance to ensure positive outcomes are achieved that are consistent with the cultural requirements of the diverse Aboriginal Community, including acting as the RAP Advisory Group for Council.

Given the mixed feedback from traditional owners as detailed above, along with comparative inter-state and intra-state examples where advisory groups have been anchored to an established framework, it is recommended that the establishment of an IRG may be premature at this stage and in lieu of this, officers would recommend the Shire first:

- Through the review of the Corporate Communications and Engagement Strategy, engages with Aboriginal people, communities and organisations to develop an Indigenous Engagement Framework that will guide all departments within the Shire and ensure consistent engagement with Indigenous people, communities and organisations. This will enable feedback directly from the Indigenous community about appropriate engagement channels.
- Develops a Terms of Reference to formalise relationships with Aboriginal Community Corporations and provide a clear vision and framework for future engagement while also helping to define the roles of each organisation, facilitate clearer outcomes, and improve collaboration.

In consideration of the above, officers do not recommend proceeding with establishing an Indigenous Reference Group and instead recommend proceeding with the alternative options listed above and improving upon existing engagement initiatives.

## **CONSULTATION**

Following Council's decision at the 27 March 2025 OMC, officers began workshopping the proposal with Council to determine a preferred direction. It should be noted that Council workshops do not involve decision making on key projects, but rather, have been established to provide officers with a conduit to Councillors as means of seeking direction.

### 8 April 2025 Council Workshop:

Given the result of the resolution from the 27 March 2025 OMC, Councillors had differing views on how to establish the IRG with key discussion revolving around how membership would be designated and the purpose of the group. Discussion noted results from the 2024 Community Scorecard which indicated that Aboriginal community members in Broome have not been effectively engaged with by the Shire. The 2024 Community Scorecard showed consistently lower rankings across service provisions by people who identified as First Nations.

This workshop was attended by Shire President C Mitchell, Deputy Shire President D Male, Cr J Lewis, Cr P Taylor and Cr E Smith.

### 10 June 2025 Council Workshop:

Discussion again revolved around the proposed membership of the IRG. There was general acceptance to proceed with membership from traditional owner groups in the first instance, acknowledging this would be subject to change based on feedback from stakeholders. There was general agreement about the purpose of the group initially starting around reviewing the Shire's Corporation Communications and Engagement Strategy. The draft terms of reference was workshopped and direction provided to reach out to traditional owner groups to gauge interest in participating.

This workshop was attended by the Deputy Shire President D Male, Cr E Smith, Cr J Lewis, Cr P Matsumoto and Cr J Mamid.

Following the June 2025 Council workshop, officers reached out to many of the traditional owner groups listed within the draft terms of reference, as well as discussing the proposal with representatives from key communities and the KLC. The table below summarises the consultation to date.

<b>Stakeholder</b>	<b>Response</b>
<b>Karajarri Traditional Lands Association (Aboriginal Corporation) RNTBC</b>	N/A
No formal response to date. Officers have provided follow-up enquiries.	
<b>Bardi and Jawi Niimidiman Aboriginal Corporation RNTBC</b>	YES
Confirmed interest in participating and nominated a representative. Noted communication and engagement with the Shire has been very good.	
<b>Gogolanyngor Aboriginal Corporation RNTBC</b>	YES
Confirmed interest in participating and would nominate a representative at a later date.	
<b>Nimanburr Aboriginal Corporation RNTBC</b>	N/A
No formal contact made.	
<b>Nyangumarta Karajarri Aboriginal Corporation RNTBC</b>	N/A
Contact made through KLC but no formal response provided.	
<b>Nyangumarta Warrarn Aboriginal Corporation RNTBC</b>	MAYBE
Nominated a board member as representative. Interested in participation pending further development and information about the IRG	
<b>Nyul Nyul PBC Aboriginal Corporation RNTBC</b>	N/A
Contact made through KLC but no formal response provided.	
<b>Walalakoo Aboriginal Corporation RNTBC</b>	N/A
Proposal provided to board but no formal response provided.	
<b>Yanunijarra Aboriginal Corporation RNTBC</b>	NO
Hesitant to commit without a clear indication of the intention and purpose of the group. Formal response was no interest in participating.	
<b>Yawuru Native Title Holders Aboriginal Corporation RNTBC</b>	NO
Feedback advised that creating a Shire-run Indigenous Reference Group risks duplicating existing collaboration frameworks. Formal response was no interest in participating.	
<b>Joombarn-buru Aboriginal Corporation RNTBC</b>	YES
Confirmed interest in participating and nominated a representative.	
<b>Kimberley Land Council</b>	-
Not invited to join but provided advice and offered to support the Shire progress the proposal where appropriate.	
<b>Bidyadanga Aboriginal Community La Grange Inc</b>	-

Expressed concern that only including traditional owner groups as members of the IRG would risk excluding many of the other Aboriginal people (non-TOs) who also lived in communities. For example, Bidyadanga has 5 different language groups including Karajarri.	
<b>Lombadina Aboriginal Corporation</b>	-
Expressed limited interest.	

#### 2 December 2025 Council Workshop:

Presentation provided to Council based on the feedback summarised above. Limited interest expressed although a few groups did nominate representatives. Discussion revolved around feedback from Yawuru PBC and discussions around development of a Reconciliation Action Plan (RAP) as well as existing engagement initiatives in place. There was no consensus on approach from Council.

This workshop was attended by the Shire President C Mitchell, Deputy Shire President D Male, Cr J Lewis, J Mamid, P Matsumoto and Cr Virgo.

#### 10 March 2026 Council Workshop:

Presentation provided to Council summarised the progress to-date of the project, noting lack of direction from previous Council workshop and officers desire to seek clearer directions. The presentation also noted the lack of interest expressed by some traditional owner groups when engaged, however, it acknowledged that there was a need for an Aboriginal Engagement Framework.

### **STATUTORY ENVIRONMENT**

Nil.

### **POLICY IMPLICATIONS**

Nil.

### **FINANCIAL IMPLICATIONS**

It is expected that improving engagement will require additional resourcing. At this stage it is difficult to determine the financial implications this will have beyond current expenditure however, the review of the Corporate Communications and Engagement Strategy will provide a more accurate indication of the financial implications.

### **RISK**

<b>Risk</b>	<b>Type</b>	<b>Rank</b>	<b>Mitigation</b>
	(Health, Financial Impact, Service Interruption, Compliance, Reputational, Property, Environmental)	(Based on measures of consequence and likelihood)	
Communities don't agree to terms of reference.	Reputational	Low	Ensure leaders from Communities have direct

			input into the development of the terms of reference.
Negative perception from community for not proceeding with IRG which may be viewed as rejecting the Shire's Aboriginal community.	Reputational	High	Proactively release communications that acknowledge the Shire's existing initiatives while recognising need for improvement.
Negative perception from traditional owner groups interested in participating in IRG.	Reputational	Medium	Ensure groups interested in participating in the IRG are thanked for their interest, informed about reasons why it is no longer progressing and invite them to discuss how engagement with their organisations can be improved.

## STRATEGIC ASPIRATIONS

**Performance - We will deliver excellent governance, service & value for everyone.**

**Outcome 10 - A well-informed and engaged community.**

**Objective** 10.1. Provide community with excellent customer service, relevant, timely information and effective engagement.

**Actions** 10.1.1 **Complete** a biennial community scorecard to assess community priorities and benchmark the Shire's performance.

**People - We will continue to enjoy Broome-time, our special way of life. It's laid-back but bursting with energy, inclusive, safe, secure and healthy, for everyone.**

**Outcome 4 - An inclusive community that celebrates culture, equality and diversity**

**Objective** 4.2 Align services to meet diverse community needs for all ages and abilities.

**Objective** 4.1 Grow knowledge, appreciation and involvement in local art, culture and heritage.

**Outcome 9 - Effective leadership, advocacy and governance**

**Objective** 9.1 Strengthen leadership, advocacy and governance capabilities.

**Objective** 10.1. Provide community with excellent customer service, relevant, timely information and effective engagement.

## VOTING REQUIREMENTS

*Simple Majority*

### **COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/0326/008**

**Moved: Cr P Taylor**

**Seconded: Cr S Cooper**

**That Council:**

1. **Notes the responses received in regard to the Draft Terms of Reference – Indigenous Reference Group from traditional owner groups and Aboriginal Corporations engaged and request the Chief Executive Officer thank organisations who have responded.**
2. **Does not proceed with the establishment of an Indigenous Reference Group.**
3. **Requests the Chief Executive Officer incorporate the development of an Aboriginal Engagement Framework within the review of the Shire's Corporate Communications and Engagement Strategy and engage with Aboriginal organisations, people and communities to determine effective engagement methods for inclusion in the Corporate Communications and Engagement Strategy.**
4. **Requests the Chief Executive Officer formalises engagement with the five major Aboriginal Communities, being Ardyaloon, Beagle Bay, Bidadanga, Djarindjin and Lombadina, utilising the draft terms of reference in Attachment 4 as a foundational document to explore improved engagement methods.**

**Voting**

For the Motion: Shire President C Mitchell, Cr D Male, Cr S Cooper, Cr J Lewis, Cr P Matsumoto, Cr E Smith, Cr P Taylor and Cr M Virgo.

Against the Motion: Cr J Mamid.

**CARRIED 8/1****Attachments**

1. Interim Agreement - Rubibi Working Group and Shire of Broome
2. Shire of Broome - Nyamba Buru Yawuru Memorandum of Understanding
3. Draft Terms of Reference - Indigenous Reference Group
4. Draft Terms of Reference - Remote Aboriginal Communities



## Interim Agreement



THIS INTERIM AGREEMENT is made this 1st day of May, 1996 between the RUBIBI WORKING GROUP representing the native title applicants in the Broome area and THE SHIRE OF BROOME:

1. The Shire of Broome acknowledges that the Aboriginal people are the original inhabitants of the Broome region, and that according to their continuing law, traditions and customs it remains their traditional country.
2. The Aboriginal people of Broome acknowledges the colonisation of the Broome area by non-Aboriginal people and respect the continuing rights and interests of all
3. The arrival of non-Aboriginal people brought massive changes to this land and to its indigenous people. However the Shire of Broome acknowledges and respects their law, their customs and their traditions and their special relationship with the land. The Shire of Broome also acknowledges and respects the rights of the Aboriginal people to speak for their country and the duties imposed on them to look after their traditional country, in accordance with their laws, customs and traditions.
4. The parties commit themselves to seek together ways in which Aboriginal interests can be advanced where decisions are to be made about their traditional country.
5. The parties commit themselves to work together to ensure that this is done in a way that advances the interests of the whole community and promotes harmonious community interests.
6. This interim agreement is made as an act of good faith on all sides and is not intended to affect the legal rights, powers or obligations of any of the parties.
7. The RWG and the Shire commit themselves to the development of greater community understanding of Aboriginal culture in the Broome region and increasing opportunities for cultural tourism.
8. The Shire commits itself in principle to supporting the economic aspirations of the Aboriginal people and recognise that their economic development will be of benefit to the economy of Broome as a whole.
9. The RWG and the Shire agree to seek the support of the State Government for future cooperative arrangements involving the following elements:
  - (1) The development of a planning strategy to be embodied in the town plan for Broome which will identify;
    - areas of land of special cultural significance to Aboriginal people
    - areas of land to be the subject of joint management arrangements; and
    - areas of land subject to continuing development pressures in respect of which Aboriginal interests require specific recognition and protection.
  - (2) The formulation of mechanisms for inclusion in the planning strategy to provide for recognition and protection of Aboriginal interests in decisions made under the town plan and for joint management.



Interim Agreement - Page Two



- (3) Arrangements under which coastal reserves in the Broome area would be the subject of joint management arrangements with the reserves vested in Rubibi, the Shire, or jointly in Rubibi, the Shire and/or the Department of Conservation and Land Management.
- (4) Joint management agreements which will include as their objects:
- the protection and enhancement of Aboriginal traditions and values in relation to the land and recognition of their status as traditional owners of the land;
  - the protection and enhancement of the coastal environment; and
  - public access to and use of coastal areas in ways that are compatible with these objects.
- (5) The use of the Clementson Street Reserve for the benefit of the Aboriginal people of Broome on terms and conditions to be discussed.
10. The parties agree to approach State and Federal agencies for assistance in the formulation of the planning strategy and its incorporation in the town plan.
11. The RWG agrees to deal with the Shire and the State with a view to reaching substantial agreements as a matter of priority. The Shire recognises that it will be necessary for RWG to consult with the wider Aboriginal community before any agreements can be finalised.

Signed For:  
The Rubibi Aboriginal Land Heritage  
and Development Working Group

Signed For:  
The Shire of Broome

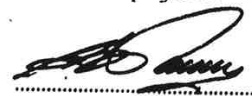
  
Frank Sebastian

  
R.J. Johnston, Shire President

  
Joseph E. Roe

  
P.A. Medlend, Deputy Shire President

  
Frank Ozies

  
G.S. Powell, Shire Clerk

# Memorandum of Understanding

**Shire of Broome** ABN 94 5266 540 07 of Cnr of Haas Street and Weld Street, Broome in the State of Western Australia (**SOB**)

and

**Nyamba Buru Yawuru Limited** ABN 87 1373 069 17 of 55 Reid Road, Cable Beach in the State of Western Australia (**NBY**)

1. The Parties acknowledge that this MOU is not legally binding.
2. SOB and NBY acknowledge that a productive working relationship will have mutual benefits for both parties and promote the delivery of shared values.
3. The Parties intend to collaborate, to put in place, structures and systems to ensure that:
  - i. There are effective channels of communication and early and transparent engagement conducted in good faith between parties in relation to key projects;
  - ii. The Yawuru cultural and community decision-making processes are considered and respected by the SOB when it engages with NBY;
  - iii. SOB responsibilities to residents and the broader community are respected and taken into account by NBY when it engages with the SOB.
4. The Parties agree that:
  - i. They will continue to collaborate to identify a shared long-term vision for the development of Broome (e.g. Broome Growth Plan Partnership);
  - ii. They will meet to inform each other as needed of potential projects or activities that may present opportunities for collaborative outcomes of which may impact on the other Party's interests;
  - iii. They will identify projects where they can work collaboratively for mutual benefit and, where possible, secure funding from governments and other sources to support economic development and community projects;
  - iv. They will work to develop and agree on engagement protocols, as required;
  - v. They will work through areas of non-alignment or dispute respectfully and will wherever possible seek to avoid being obstructive.

# Memorandum of Understanding - Page II

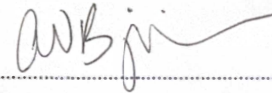
Signed by the parties on this day, 1st of June, 2023

Signed for and on behalf of the  
Shire of Broome:



Desiree Male  
Shire President

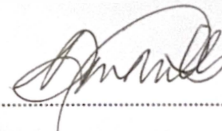
Signed for and on behalf of the  
Nyamba Buru Yawuru:



Clinton Benjamin  
Chair



Sam Mastrolembo  
Chief Executive Officer



Nini Mills  
Chief Executive Officer





## Indigenous Reference Group Terms of Reference

## Indigenous Reference Group Terms of Reference

### 1.0 Members

<b>Chairperson</b>	Councillor of the Shire of Broome
<b>Secretariat</b>	Shire of Broome
<b>Deputy Chairperson</b>	Shire Councillor
<b>Shire Council Representative</b>	One (1) Members
<b>Registered Native Title Bodies Corporate (RNTB)</b>	
<b>Bardi and Jawi Niimidiman Aboriginal Corporation RNTBC</b>	One (1) Members
<b>Gogolanyngor Aboriginal Corporation RNTBC</b>	One (1) Members
<b>Karajarri Traditional Lands Association (Aboriginal Corporation) RNTBC</b>	One (1) Members
<b>Nimanburr Aboriginal Corporation RNTBC</b>	One (1) Members
<b>Nyangumarta Karajarri Aboriginal Corporation RNTBC</b>	One (1) Members
<b>Nyangumarta Warrarn Aboriginal Corporation RNTBC</b>	One (1) Members
<b>Nyul Nyul PBC Aboriginal Corporation RNTBC</b>	One (1) Members
<b>Walalakoo Aboriginal Corporation RNTBC</b>	One (1) Members
<b>Yanunijarra Aboriginal Corporation RNTBC</b>	One (1) Members
<b>Yawuru Native Title Holders Aboriginal Corporation RNTBC</b>	One (1) Members
<b>Joombarn-buru Aboriginal Corporation RNTBC</b>	One (1) Members
<b>Proxies</b>	Each member may delegate a proxy to attend in their place providing it is done in writing to the Chairperson prior to the meeting.
<b>Meeting Schedule</b>	Twice per year or as required
<b>Meeting Location</b>	Shire of Broome Administration Building
<b>Quorum</b>	Five members (including one Shire of Broome Councillor)
<b>Delegated Authority</b>	Nil

Indigenous Reference Group  
Terms of Reference

## **2.0 Name**

The name of the group is **Indigenous Reference Group**.

## **3.0 District / Control Area**

Local Government boundaries of the Shire of Broome.

## **4.0 Vision / Purpose**

The Indigenous Reference Group has been developed to provide culturally informed guidance to support the review of the Shire's Corporate Communication and Engagement Strategy. The group ensures Aboriginal voices are central to shaping how the Shire communicates with and engages its community.

The Indigenous Reference Group will work in partnership with the Shire to:

- Review the effectiveness of current communication and engagement approaches with Aboriginal people in the community;
- Provide advice on how to ensure communication is culturally appropriate, respectful, and inclusive;
- Identify barriers to effective engagement and propose practical solutions;
- Support the development of communication methods that are accessible and meaningful to Aboriginal people;
- Recommend improvements to ensure the Corporate Communications and Engagement Strategy reflects local Aboriginal perspectives, values, and priorities.

## **5.0 Establishment**

Expressions of Interest process will commence pending Council endorsement at the 26 June 2025 Ordinary Meeting of Council.

## **6.0 Membership**

Council will appoint members to the Group in accordance with the terms of reference.

Staff will be invited to participate in the Group by the Chief Executive Officer as required.

Council will appoint one elected member as a delegate, one elected member as a deputy to the Group and an optional elected member as a general representative.

## **7.0 Delegated Authority**

The Group has no delegated authority.

## **8. Committee**

### **8.1 Chairperson**

Indigenous Reference Group  
Terms of Reference

A Councillor of the Shire of Broome will be the Chairperson. The role of Chairperson is to be vacated following biannual Council elections in October and reappointed by Council.

## **8.2 Secretariat**

This role is to be fulfilled by Shire Officers.

## **8.3 Standing Ex-Officio Members**

Chief Executive Officer, or their delegate. Other officers will also be invited to attend the meetings as required.

<b>9.0 Meetings</b>
---------------------

## **9.1 Group Meetings**

The Chairperson will call meetings as required.

## **9.2 Quorum**

Quorum shall be five (5) members including one Shire of Broome Councillor.

## **9.3 Voting**

Voting shall be by consensus or by a show of hands as directed by the Chairperson.

## **9.4 Minutes of Meetings**

The person presiding is to ensure that Notes of the Meeting are kept of the meetings proceedings.

The Meeting Minutes may be confirmed by a majority of members at the following meeting. Minutes of the meeting are to be submitted for inclusion in the Councillor Information Bulletin.

Recommendations requiring Council action arising from the Meeting Minutes shall be presented to Council at the next OMC or the earliest available Council meeting if it is not possible to present the Minutes to the next OMC.

## **9.5 Members Interests to be Disclosed**

Members are required to disclose their financial interests and complete a Declaration form where relevant, using the principles detailed in the Local Government Act Section 5.65-5.71 with respect to disclosure of financial, indirect financial, or proximity interests.

Declarations under Section 5.65 – 5.71 require members to be excluded from participation in the discussions subject to the declaration.

Impartiality interests means:

- (a) means an interest that could, or could reasonable be perceived to, adversely affect the impartiality of the persons having the interest; and
- (b) includes an interest arising from kinship, friendship or membership of an association.

Indigenous Reference Group  
Terms of Reference

A member who has an impartiality interest in any matter to be discussed at a meeting must disclose the nature of the interest to the Presiding Member in writing prior to the meeting or at the meeting immediately before the matter is discussed.

[Local Government Act 1995](#)

Indigenous Reference Group  
Terms of Reference



**Shire of Broome &  
[Remote Aboriginal  
Community Corporation]  
Engagement  
DRAFT Terms of Reference**

DRAFT

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2. Template for Agenda.....	<b>Error! Bookmark not defined.</b>
3. Template for Actions .....	<b>Error! Bookmark not defined.</b>

*The Shire recognises the aspirations and achievements of First Nations people and acknowledges the significance of their history, culture, languages and ongoing care for Country. We value their strength, resilience and perseverance and commit to building respectful relationships moving forward.*

## Meeting Terms of Reference

### 1. Purpose

This terms of reference is to formalise a relationship between the Shire of Broome and [Remote Aboriginal Community Corporation] and provide a clear vision and framework for future engagement while also helping to define the role of each organisation, facilitate clearer outcomes and improve collaboration.

### 2. Objectives

The objectives of each organisation are:

#### Shire of Broome:

- (a) Exchange information and advise [Remote Aboriginal Community Corporation] leaders of any strategic decision making that will directly or indirectly impact their community, or any decisions that seem relevant to discuss.
- (b) Listen to [Remote Aboriginal Community Corporation] leaders and acknowledge their Community's aspirations, interests and challenges.
- (c) Advocate to State and Federal government on behalf of [Remote Aboriginal Community Corporation] to support their aspirations or interests or address any challenges.

#### [Aboriginal Community]:

- (d) Exchange information and advise the Shire of Broome of any strategic decision making that may directly or indirectly impact the Shire, or any decisions that seem relevant to discuss.
- (e) Listen to and acknowledge the Shire's strategic direction, when discussed.
- (f) Advise the Shire of any aspirations, interests or challenges that require the Shire's advocacy to support.

### 3. Structure

The structure of the meetings is to comprise of the following:

#### Shire of Broome:

- (a) Shire President
- (b) Shire Chief Executive Officer
- (c) Shire Director
- (d) Any number of Shire staff where appropriate
- (e) Any number of Shire councillors where appropriate
- (f) Meeting Secretary

#### [Aboriginal Community]

- (a) Corporation CEO
- (b) Corporation Chairperson
- (c) Any number of board members where appropriate
- (d) Any number of staff members where appropriate

## 4. Responsibilities

The responsibilities of each organisation are as follows:

### Shire of Broome:

- (a) Scheduling of all meetings.
- (b) Calling of agenda items for each meeting.
- (c) Collating all agenda items and associated documents.
- (d) Distributing agendas with all attachments within appropriate timeframes.
- (e) Taking minutes at each meeting.
- (f) Tracking actions and reporting on completion of the same.
- (g) Track standing items for inclusion.

### [Aboriginal Community]:

- (a) Tracking actions and reporting on completion of the same.
- (b) Track standing items for inclusion.
- (c) Providing agenda items and associated documents within appropriate timeframes.
- (d) Ensuring agenda with all attachments is distributed internally to meeting attendees.
- (e) Ensuring meeting place within [Community] is adequately resourced to support meeting.
- (f) To advise the Shire at the start of each year board meeting dates so that the Shire can plan visit to [Community] coincide with board meetings.
- (g) Support the Shire in scheduling of all meetings.

## Representation and Quorum

### 1. Representation

Meetings are to be made up of representatives from the Shire of Broome and [Remote Aboriginal Community Corporation].

### 2. Quorum

The quorum for a meeting shall be a minimum of:

- (a) Shire President or Chief Executive Officer
- (b) [Remote Aboriginal Community Corporation] CEO or Chairperson

## Conduct of Meetings

### 1. Chairperson

The Shire President will be the chairperson for each meeting. If the Shire President is absent, the duty will fall to a Shire Representative.

### 2. Frequency

- (a) One meeting per annum hosted by [Remote Aboriginal Community Corporation] at a location within [Community].

- (b) One meeting per annum hosted by the Shire of Broome at the Administration building or online.

### **3. Timeframes**

- (a) Agenda's for the meeting should be collated no later than five business days before each meeting.
- (b) Items and attachments are distributed to attendees two business days before the meeting. For example, if the meeting is to take place on a Tuesday the agenda and all items for discussion are circulated on the Friday beforehand.
- (c) Minutes and Action item updates are recorded and distributed within five business days following the meeting.

These timeframes would be communicated to all members and outlined at the time of setting each meeting.

### **Variation**

These Terms of Reference may be amended from time to time as appropriate or necessary with the consent of the Shire of Broome and [Remote Aboriginal Community Corporation].

DRAFT

**9.1.2 PUBLIC ART PROPOSAL - WILLIAM (BILL) REED**

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Allure South Sea Pearls
<b>FILE:</b>	RCS06
<b>AUTHOR:</b>	Place Activation & Engagement Coordinator
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Acting Director Development and Community
<b>DISCLOSURE OF INTEREST:</b>	Nil

**SUMMARY:**

A Public Art proposal has been submitted for the installation of a commemorative bust of the late William (Bill) Reed. Mr Reed was a highly influential figure in the Broome community and is widely recognised for reshaping the pearling industry, becoming the first person in Broome and in Australia to commercially sell South Sea pearls. The proposed artwork is to be located at 25 Dampier Terrace, outside Allure South Sea Pearls, formerly owned by Mr Reed.

Subject to Council approval of the proposed location, representatives of Allure South Sea Pearls intend to seek external grant funding to support the delivery and installation of the artwork.

This report recommends that Council approve the installation of the commemorative bust at 25 Dampier Terrace.

**BACKGROUND**

William (Bill) Reed was a long-time Broome resident whose pioneering spirit helped shape the Australian South Sea pearl industry. He became the first person in Broome, and in Australia, to sell South Sea pearls, marking a significant milestone in the nation's pearling history.

With over fifty years of experience as a marine biologist and pearl farmer, William (Bill) Reed was a leading figure in both the Australian and Tahitian pearling industries. His expertise and influence earned him recognition from the governments of both countries.

In 2012, William (Bill) Reed was awarded the Order of Australia for his outstanding service and achievements across multiple fields. This prestigious honour, nominated by the community and conferred by the Governor-General, celebrates Australians who have made exceptional contributions to society.

The legacy of William (Bill) Reed extends beyond pearling. Deeply connected to Broome's Asian, Indigenous, and European communities, he played a vital role in preserving the town's rich cultural heritage. Through his efforts, the stories of pearlers, divers, and their families continue to be remembered and honoured.

A generous supporter of the University of Notre Dame Australia for more than three decades, William (Bill) Reed was instrumental in the development of the Broome campus and the establishment of its Centre for Indigenous Studies.

William (Bill) Reed passed away on 17 September 2024, leaving behind a legacy of innovation, generosity, and deep community connection.

A Public Art Proposal has been submitted by representatives of Allure South Sea Pearls for the installation of a commemorative bust of the late William (Bill) Reed. Council approval is sought for the proposed location of the artwork outside the Allure South Sea Pearls showroom at 25 Dampier Terrace, formerly owned by Mr Reed. Subject to approval of the proposed location, the applicant intends to seek external grant funding to support the delivery and installation of the artwork.

## COMMENT

As the co-founder of Allure South Sea Pearls, William (Bill) Reed is proposed to be commemorated through the installation of a public art bust outside the current Allure South Sea Pearls showroom at 25 Dampier Terrace.

The artwork is proposed to be installed within the existing garden bed outside of the showroom, adjacent to the tree planted within the bed (**Attachment 1**).

The artwork would be required to sit within the existing triangular garden bed, which measures approximately 2.50 m x 1.66 m x 1.65 m. The existing tree is to remain in place within the garden bed.

The minimum base of the artwork recommended is 50cm x 50 cm, with the possibility of tapering if required. Currently, the design shows a base of 50cm x 70 cm, which would be the minimum size without tapering the counter. Ideally, if space allows, the desired area would allow for a 70cm x 70 cm base.

The Shire Manager of Operations met with representatives from Allure South Sea Pearls on site on 18 December 2025 to discuss the proposed location. An additional meeting was held on 11 March 2026 with the Shire's Acting Director of Development and Community and Manager of Operations to further discuss the location.

The proposed site aligns with existing artwork developed through the Chinatown Public Art and Interpretation Strategy 2018 (**Attachment 2**) as part of the Chinatown Redevelopment project.

Existing public artworks along Dampier Terrace include *The Start of the Pearling Story in Broome* by Yawuru artist Michael Jalaru Torres, and the *Pearling Story Timeline* by artist Vanessa Margetts. The timeline artwork comprises 24 long brass plaques inlaid into the concrete footpath, highlighting key historical dates and events that have shaped Broome's pearling history.

Within the Chinatown precinct, there are also several commemorative public art statues that recognise key figures and stories connected to Broome's pearling history. Along Napier Terrace are the 'Three Wise Men' statues of Hiroshi Iwaki, Tokuchi Kuribayashi and Keith Dureau (1977). On Dampier Terrace, the Pearl Diver sculpture commemorates the Indigenous and non-Indigenous pearl divers who helped establish Broome as the centre of the world's pearling industry in the early 1900s. The Sam Male statue, located on Short Street, honours Sam Male, a prominent pearling figure who ran a lugger fleet during the twentieth century.

The proposed William (Bill) Reed commemorative artwork would complement these installations by further celebrating Broome's pearling heritage, honouring a pioneering

figure who played a significant role in shaping the modern South Sea pearl industry and strengthening the cultural narrative represented along Dampier Terrace.

Artist Linda Klarfeld has been identified as the preferred sculptor. Linda Klarfeld is a highly regarded artist who previously collaborated with William (Bill) Reed and Allan Griffiths on the Lord McAlpine bust. A concept drawing of the proposed artwork has been provided **(Attachment 3)**.

Grant funding opportunities have been identified and will be pursued by the applicant. Endorsement of the proposed location is sought to support the preparation and submission of these grant applications.

## **CONSULTATION**

The representatives from Allure South Sea Pearls attended the Council Workshop on 18 November 2025, where they presented the proposal to Council.

## **STATUTORY ENVIRONMENT**

Nil.

## **POLICY IMPLICATIONS**

The Shire of Broome Public Art Guidelines support the implementation of Public Art Policy 5.16, Local Planning Policy 8.20, and the Public Art Master Plan, which was endorsed by Council in February 2014 to guide the development, approval and installation of public art within the Shire.

The Public Art Guidelines specify that Council approval is required when an external party proposes to install artwork on public land. The Public Art Guidelines are currently scheduled for review and can be viewed via the Shire website - [Public Art Shire of Broome](#)

## **FINANCIAL IMPLICATIONS**

There are no financial implications to install the artwork, the applicant is seeking private contributions to fund the installation of the artwork.

As the artwork will be located on public land, the asset will be owned by the Shire of Broome, which will also be responsible for its ongoing maintenance in accordance with the Public Art Guidelines.

A reasonable estimate for the cost of this ongoing maintenance is calculated as follows:

- Labour: 4 hours × 4 times per year (quarterly maintenance) = \$392
- Consumables / Plant allowance: approximately \$100 (with products shared across surrounding public art and infrastructure)

This results in an estimated annual cost of around \$500.

## **RISK**

There are potential reputational risks associated with not supporting this request, as it may be perceived as a failure to appropriately acknowledge a local individual who has made significant contributions to the community and has received a prestigious national award in recognition of those contributions.

**STRATEGIC ASPIRATIONS**

**People - We will continue to enjoy Broome-time, our special way of life. It's laid-back but bursting with energy, inclusive, safe, secure and healthy, for everyone.**

**Outcome 4 - An inclusive community that celebrates culture, equality and diversity**

**Objective** 4.1 Grow knowledge, appreciation and involvement in local art, culture and heritage.

**VOTING REQUIREMENTS**

*Simple Majority*

**COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/0326/009**

**Moved: Cr P Taylor**

**Seconded: Cr M Virgo**

***That Council approves the location of the commemorative bust public artwork of William (Bill) Reed outside of the Allure Pearls Showroom at 25 Dampier Terrance, as shown in Attachment No 1.***

**CARRIED UNANIMOUSLY 9/0**

**Attachments**

1. PROPOSED LOCATION - PUBLIC ARTWORK
2. CHINATOWN PUBLIC ART AND INTERPRETATION STRATEGY 2018
3. CONCEPT DRAWING - PUBLIC ARTWORK







# Chinatown Public Art and Interpretation Strategy

Stage One of Construction

Rev B | 29th May 2018



Produced by:

**Vision:**  
To pay respect to the Traditional Owners and other cultural groups that established Chinatown and to capture the key historical and cultural stories

**Objectives:**

- celebrate the existing public art
- expand the public art collection
- support local artists

**Who has been involved/Stakeholders?**

- |   |  |
|---|--|
| Nyamba Buru Yawuru Staff and Cultural Reference Group | Shire of Broome Arts Culture and Heritage Advisory Committee (ACHAC) |
| Broome Chinese Community Committee                    | Youth Advisory Council (YAC)   |
| Broome Historical Society                             | Shire of Broome (officers & Council)                                 |
| Shinju Matsuri  | Chinatown Stakeholder and Community Reference Group                  |
| Goolarri Media  | Chinatown Traders  |
| Chamber of Commerce                                   | Chinatown Steering Committee   |
| Broome Walking Tours                                  |  |
| Old Chinatown residents                               |  |

*Note: Details of meeting including dates and attendance can be provided upon request.*

**How do we tell our stories?**



1. Interpretation

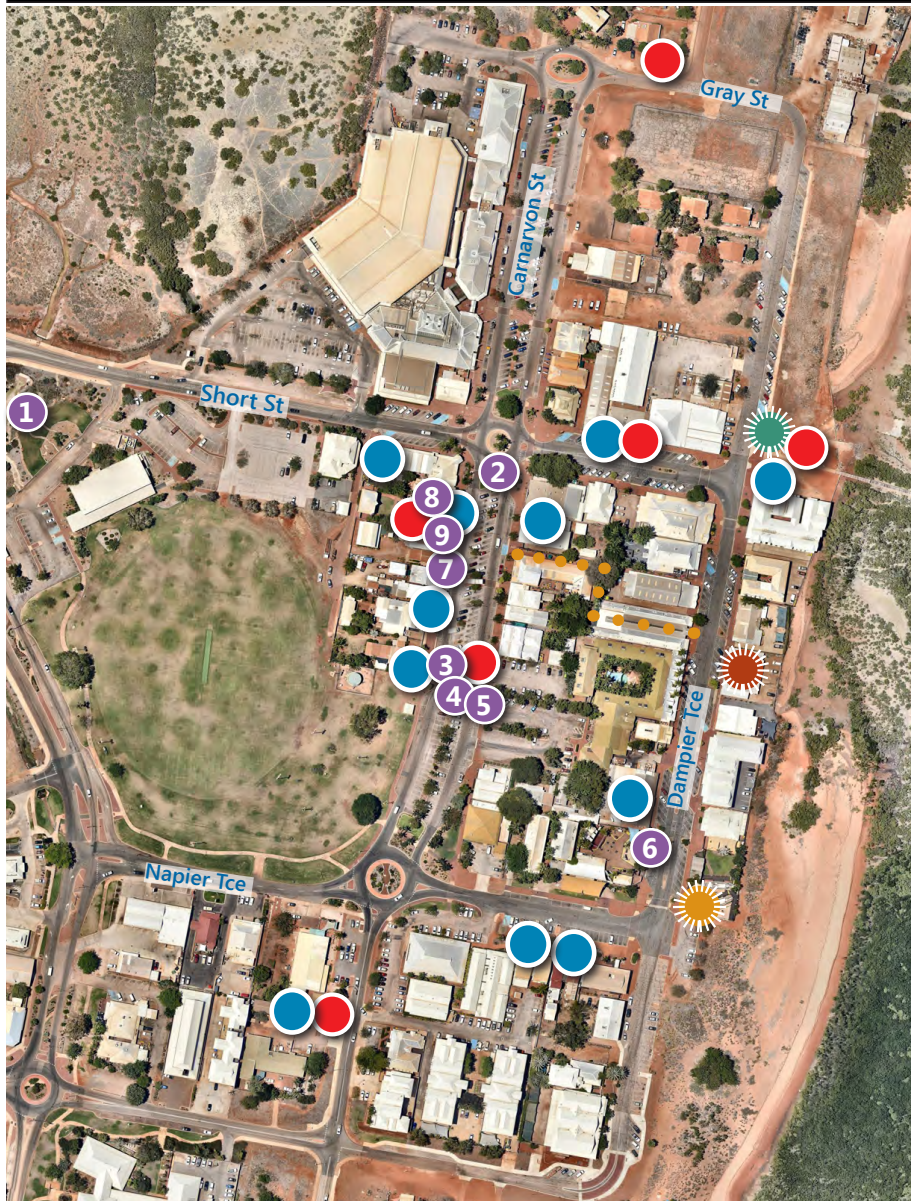


2. Public art



3. Integration into the landscape

### Existing Public Art and Interpretation in Chinatown

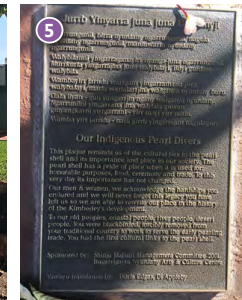


#### Existing Heritage Trails & Interpretation

- Jetty to Jetty Trail Sites (Nyamba Buru Yawuru + Shire of Broome)
- Johnny Chi Lane's Free Self Guided Historical Walk (Tenants of Johnny Chi Lane)
- Broome Heritage Trail (Broome Historical Society)
- Streater's Jetty Interpretation shelter (Shire of Broome)
- Story of the Australian Pearl (Cygnet Bay Pearls)
- Pearl Luggers (Willie Creek Pearls)

#### Existing Public Art & Memorials

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>1 Reconciliation Mosaic</li> <li>2 WWII Air Raid memorial plaque (2004)</li> <li>3 Statues of Hiroshi Iwaki, Tokuchi Kuribayashi, and Keith Dureau (1977) originally part of the Sam Male Memorial on Male Oval</li> <li>4 Hard Hat Driver (1999) by Joan Walsh Smith and Charles Smith</li> </ul> | <ul style="list-style-type: none"> <li>5 'Our Indigenous Pearl Divers' Plaque (2001)</li> <li>6 Mural on Oasis wall (Roebuck Bay Hotel)</li> <li>7 Chinese Gate (Broome Chinese Community)</li> <li>8 Sun Pictures Plaques</li> <li>9 Shekki Interpretation Plaques</li> </ul> |
|---|--|



#### Relevant Documents and Current Proposals

- Public Art Master Plan for Broome Town Site 2015
- *Town By the Bay*, Nyamba Buru Yawuru DRAFT 2017
- Shire of Broome Public Art Guidelines 2014
- Shire of Broome Guidelines for Developers Provision of Public Art - LPP 8.20 2013
- Draft EOI process for procuring public art funded by the Public Art Reserve 2017
- Municipal Inventory of Heritage Places
- Yawuru Gateway Project (NBY)
- Sam Su Lane Mural Project (SoB)
- Shinju Matsuri Chinatown Entry Statement Proposal (Dragon) (Shinju)
- Kimberley Centre for Culture, Art and Story



## Interpretation

This plan indicates the three potential locations and types of interpretation to be undertaken as part of the China Town Revitalisation Project.

MudMap Studio will coordinate these three projects and Broome Historical Society and Nyamba Buru Yawuru will be the key parties involved in gathering the content.

It would be undertaken in close collaboration with key stakeholders, community groups and local families.

### 1 The Interpretation Trail

**Theme:** The purpose of the trail is to explain the old uses of the buildings, highlight interesting historical and cultural facts and introduce the key Broome characters.

**Type of work:** signage / App / document

**Description:** This plan indicates the potential locations of a Chinatown Interpretation Trail, these locations would be finalised throughout the development phase of the project. The trail may include signage including text and images/maps/historic photos, an app and/or a brochure.

☀️ Proposed interpretation trail locations  
(final locations to be determined)

### 2 The Pearling Story (time-line)

**Theme:** A time-line that depicts the history of pearling including traditional uses of pearl shell, the button industry, the hardships of diving, indentured labour and black birding, cultured pearls etc.

**Type of work:** interpretation / discovery / sculptural / ground

**Description:** A linear series of panels or inserts in the paving displaying text and photos. This would running the length of Dampier Tce on the Bay side. It is proposed that the three existing bronze sculptures are relocated to be part of the time-line with an additional bronze sculpture installed to represent the Traditional Owners involvement in the pearling industry and the original uses of pearl shell. (refer to the public art plan for details of sculpture)

### 3 Multi-cultural Chinatown

**Theme:** The different languages of Chinatown

**Type of work:** signage

**Description:** multi-lingual signage on all main street signs. Locations to be determined.



## Public Art

This plan outlines the four public artworks to be constructed as part of the Chinatown Revitalisation Project. It indicates the themes, possible location and type of work. All the work will undergo further development as the public art project progresses. MudMap Studio is coordinating the design and implementation of the artworks.

### 1 Chinatown Entry Statement

**Theme:** An iconic welcome to Chinatown

**Type of work:** Large iconic sculptural work

**Description:** An visually engaging work of art that articulates the uniqueness of Boome's Chinatown by a nationally recognised artist.

### 2 Huabiao

**Theme:** A formal Chinese welcome

**Type of work:** Sculptural

**Description:** There has been a suggestion that a Chinese huabiao (marble pillar) at the Short St roundabout would be an appropriate welcome symbol.

### 3 The Shop Keepers

**Theme:** The celebration of the old shop keepers and their stores

**Type of work:** Sculptural or discovery artwork

**Description:** An artwork that represents the unique selection of shops and the people who ran them. This might be a sculptural work inspired by an item commonly used by shop keepers such as an abacus. Alternatively it might be a series of smaller items.

### 4 The Start of the Pearling Story

**Theme:** The depiction of the start of the pearling story and the traditional connection to pearl shell. This item aligns with the pearling time line along Dampier Terrace

**Type of work:** Interpretation/sculptural

**Description:** To align with the time-line work outlined as part of the integrated works, a bronze sculpture shall be created that represents the traditional owners involvement in the pearling industry and the original uses of pearl shell.



## Art in the Custom Landscape Items

The purpose of this plan is to indicate what stories might be integrated into the landscape architectural works. The plan outlines possible methods for integrating the stories into the built form. All the work would need to be further developed in collaboration with key Chinatown Stakeholders and cultural groups.

MudMap Studio is coordinating the design and implementation of the artworks.

### 1 Jila

**Theme:** Identifying the location of some of the permanent fresh water soaks

**Type of work:** Art work/patterns integrated in to the paving

**Description:** Work to be developed with Nyamba Buru Yawuru, to be located outside Sun pictures

### 2 Benches on Carnarvon St

**Theme:** artwork to be integrated into the benches

**Type of work:** functional - seating and structure / interpretation

**Description:** The artwork will be informed by historical and cultural content such as patterns or text relevant to Carnarvon Street

### 3 Benches on Dampier Tce

**Theme:** artwork to be integrated into the benches

**Type of work:** functional - seating and structure / interpretation

**Description:** The artwork will be informed by cultural and ecological content such as patterns or text relevant to Dampier Terrace and/or the Bay

### 4 Lights on Carnarvon St

**Theme:** artwork to be integrated into the lights

**Type of work:** lighting

**Description:** A stencil-like pattern will be created that represents iconic cultural symbols relevant to the history of Carnarvon Street

### 5 Lights on Dampier Tce

**Theme:** artwork to be integrated into the lights

**Type of work:** lighting

**Description:** A stencil-like pattern will be created that represents patterns or shapes of the pearling industry or bay



### 6 The Relocation of the existing sculptures

**Theme:** Finding a new home for the existing artworks

**Type of work:** sculptural

**Description:** The existing sculptures will need to be relocated to accommodate the changes to the streetscapes



## 9.2 PLACE

**Cr Cooper declared a financial interest in Item 9.2.1 the reason being “the Broome Turf Club is a client of mine.”**

**Cr Male declared a financial interest in Item 9.2.1 the reason being “the Broome Turf Club is a client of her business’.**

**The Chief Executive Officer have declared an impartiality interest in Item 9.2.1 the reason being “he is a member of the Broome Turf Club”, he will remain in the Chambers whilst the item is being deliberated.**

**Cr D Male left the Chambers at 5:40 pm.**

**Cr S Cooper left the Chambers at 5:40 pm.**

### 9.2.1 BROOME TURF CLUB - WASTE FEE CONCESSION REQUEST

<b>LOCATION/ADDRESS:</b>	Lot 1848 Kavite Road Minyirr Reserve 22648
<b>APPLICANT:</b>	Broome Turf Club
<b>FILE:</b>	RES 22648; LSS005
<b>AUTHOR:</b>	Manager Waste Services
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Director Infrastructure
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### SUMMARY:

This report considers a request from the Broome Turf Club to waive all waste disposal charges for the current Broome Turf Club site clean-up works.

The report recommends Council approve the request and waive the waste disposal charges.

## BACKGROUND

### Previous Considerations

Nil.

The Shire of Broome (Shire) has the Management Order over Reserve 22648 for the purpose of Recreation, Racecourse, Aged Care Facility and Short-Term Accommodation. The Management Order permits the Shire, subject to Ministerial approval, to lease the reserve for a period up to a maximum of 21 years.

The Broome Turf Club leases the reserve from the Shire with the current lease in place through to November 2027.

Under the lease the Broome Turf Club's obligations in relation to the premises are;

- maintain the premises in good order and condition, including fair wear and tear. For the avoidance of doubt this includes all capital and structural works to all buildings and structures constructed on the premises.

- maintain the Tenant's property and the Landlord's property in clean and good order and condition.
- keep the premises free from dirt and rubbish.

## COMMENT

The Broome Turf Club is currently undertaking works within the stable area to address safety, operational efficiency and amenity issues. These works have already commenced due to identified risks and the need to avoid further delay in essential infrastructure improvements.

As part of the clean-up works, the Broome Turf Club will be required to remove a substantial quantity of debris, derelict equipment and inert material that has accumulated on site over many years. The Broome Turf Club has formally requested (**Attachment 1**) the waiver of all fees associated with the site clean-up scope of works and for any fees already incurred to be retrospectively reimbursed.

The following transactions have been received to date in relation to the site clean-up works at the Broome Turf Club.

Waste Product	Weight (t)	Quantity	Total Cost (inc GST)
Commercial Industrial Inert Waste	4.86	-	\$874.80
Commercial Large/Bulky or Non Compactable Waste	1.98	-	\$693.00
Commercial Concrete Clean	3.1	-	\$170.5
Commercial Steel	22.40	-	\$336.60
Commercial Timber	1.96	-	\$297.92
Gas Bottle <45 Kg		3	\$37.5
Tyre Car		32	\$496.00
Tyre Truck		8	\$624.00
Tyre Light Truck, 4WD and SUV		58	\$1,798.00
Tyre on rims		23	\$253.00
<b>Total</b>	<b>34.3</b>	<b>124</b>	<b>\$5,580.72</b>

Further waste material on site has been consolidated and stockpiled for transport including a decommissioned shed and mixed waste, its anticipated this will be between 3-5 tonne of scrap metal and commercial inert material.

Additionally the site clean-up works will allow the Broome Turf Club to progress one of the special conditions within the lease to "remove any structures outside the lease area and into the abutting Lot 602 reserve and remediate the area".

The Shire's adopted 2025/26 fees and charges allow for a 50% fee concession for eligible organisations at the Waste Management Facility. Eligible organisations include charity organisations, registered not-for-profit community organisations, community sporting groups, Indigenous community groups, and other community groups. State Government departments, other Government agencies, NGOs and businesses do not qualify as eligible organisations.

The Broome Turf Club is an eligible organisation and would qualify for a 50% fee concession.

Taking into account the volume of material to be disposed of, the likely total cost of disposal, the origin and legacy nature of the waste and the alignment with the special condition within the lease for remediate Lot 602 Reserve, officers recommend Council approve the waiving of fees and charges associated with the disposal of waste material for the Broome Turf Club site clean-up works.

## **CONSULTATION**

The Shire has consulted with the Broome Turf Club, including a site visit with club representatives and the Shire's Manager Waste Services. Facilitating the one-off site clean-up works will enable the Broome Turf Club to be compliant with the lease conditions and consolidate the infrastructure into the reserve boundary.

## **STATUTORY ENVIRONMENT**

### **Local Government Act 1995**

#### **6.12. Power to defer, grant discounts, waive or write off debts**

- (1) Subject to subsection (2) and any other written law, a local government may —
  - (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or
  - (b) waive or grant concessions in relation to any amount of money; or
  - (c) write off any amount of money, which is owed to the local government.

\* Absolute majority required.

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

[Section 6.12 amended by No. 64 of 1998 s. 39.]

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

All operational income from the Sanitation – General Refuse fees and charges is captured in account 101014200 Charges Refuse Site - Op Inc - Sanitation Gen Refuse MUN. The budgeted amount for 2025/2026 is \$2,900,000. The current operational income to 28 February 2026 is \$1,829,775.

The current accumulated charges for the site clean-up works are \$5,580.72 and officers forecast that the total charges would be in the order of \$6,000 (including GST).

The annual rent payable by the lessee to the lessor under the lease is \$2,000 plus GST per annum.

The Broome Turf Clubs Financial Report for the Year Ended 31 August 2025 indicates a surplus for the year of \$372,488 and retained cash and cash equivalents of \$1,203,646.

The Broome Turf Club is progressing with the delivery of the Broome Turf Club Masterplan which has been estimated at \$88.2 million.

The State Government has committed \$2.6 million in upgrades to stable, jockey accommodation and other facilities through the Royalties to Regions Racing Fund.

It should be noted racing in the Kimberley region contributes an estimated \$22.9 million per year to the Western Australian Economy, this is reflected by direct and indirect economic activity in the region.

## **RISK**

Formal applications for fee concessions of this nature are considered 'Rare' and the impact of granting the fee waiver to the Shire's finances and reputation is considered low. However, approving the full fee waiver sets a precedence for additional applications from other charity organisations, registered not-for-profit community organisations, community sporting groups, Indigenous community groups, and other community groups which may result in future loss of revenue.

In this instance officer believe this is mitigated due to the existence of a lease and due to the special conditions within the lease as well as the Broome Turf Club Masterplan 2023 prioritising the redevelopment of this area at the Broome Turf Club reserve.

## **STRATEGIC ASPIRATIONS**

**Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.**

**Outcome 5 - Responsible management of natural resources**

**Objective** 5.2 Adopt and encourage sustainable practices.

## **VOTING REQUIREMENTS**

*Absolute Majority*

### **COUNCIL MOTION:**

**(REPORT RECOMMENDATION)**

**Moved: Cr M Virgo**

**Seconded: Cr J Lewis**

**That Council authorises a 100% fee concession for waste disposal charges related to the one-off Broome Turf Club site clean-up works, in support of the Clubs long term development as outlined in the Broome Turf Club Masterplan.**

### **Voting**

For the Motion: Shire President C Mitchell, Cr J Lewis, Cr J Mamid and Cr M Virgo.

Against the Motion: Cr P Matsumoto, Cr E Smith and Cr P Taylor.

**MOTION LOST 4/3**

The aforementioned motion was lost as an absolute majority vote was not achieved.

**Cr E Smith moved the following motion.  
Cr Matsumoto seconded the motion.**

**COUNCIL MOTION:**

**Moved: Cr E Smith**

**Seconded: Cr P Matsumoto**

***That Council authorises a 50% fee concession for waste disposal charges related to the one-off Broome Turf Club site clean-up works, in support of the Clubs long term development as outlined in the Broome Turf Club Masterplan.***

**Cr Lewis moved an amendment to the motion.  
Cr Virgo seconded the amendment.**

**COUNCIL PROPOSED AMENDMENT:**

**Moved: Cr J Lewis**

**Seconded: Cr M Virgo**

***That the 50% concession fee be changed to 75%.***

**Voting**

For the Motion: Shire President C Mitchell, Cr J Lewis, Cr J Mamid and Cr M Virgo.

Against the Motion: Cr P Matsumoto, Cr E Smith and Cr P Taylor.

**AMENDMENT CARRIED 4/3**

The amendment to the Council Motion was carried by Simple Majority 4/3.

The substantive motion was therefore as follows:

**COUNCIL MOTION:**

**Moved: Cr E Smith**

**Seconded: Cr P Matsumoto**

***That Council authorises a 75% fee concession for waste disposal charges related to the one-off Broome Turf Club site clean-up works, in support of the Clubs long term development as outlined in the Broome Turf Club Masterplan.***

Cr Smith withdrew her motion with the support of the seconder, Cr Matsumoto.

**Cr D Male returned to the Chambers at 6:14 pm.  
Cr S Cooper returned to the Chambers at 6:14 pm.**

The Presiding member advised there was no resolution passed on this item and proceeded to the next item of business.

**Attachments**

1. Letter to CEO re waiving of tip fees



29/01/2026

To the Chief Executive Officer  
Shire of Broome

**For consideration by the Elected Council- Refuse Centre Fee Amnesty and Retrospective Reimbursement (Broome Turf Club)**

Dear Sam,

On behalf of the Broome Turf Club (the Club), I write to formally request that Shire management place before Council, for consideration at the next Ordinary Council Meeting, a request for approval of a refuse centre fee amnesty and associated retrospective reimbursement relating to site clean-up works at the Broome Turf Club.

The Club is currently undertaking works within the stable area to address safety, operational efficiency and amenity issues. These works have already commenced due to identified risks and the need to avoid further delay to essential infrastructure improvements.

As part of these works, the Club has been required to remove a substantial quantity of debris, derelict equipment and general refuse that has accumulated on site over many years. A significant proportion of this material has not been generated by the Club, but is the result of third-party dumping on the site over an extended period.

The volume of waste involved has resulted in material refuse centre disposal costs being incurred by the Club. In this context, the Club respectfully seeks Council approval for:

1. A temporary amnesty or waiver of refuse centre disposal fees for waste removed from the Broome Turf Club site as part of the stable area clean-up; and
2. Retrospective reimbursement of refuse centre fees already paid in connection with disposal undertaken since the commencement of the works.

Council support in this matter would materially assist the Club in completing the clean-up in a lawful and timely manner, restoring the site to an appropriate standard, and ensuring that

504 Gantheaume Point Road, Minyirr WA - PO Box 330, Broome WA 6725



critical infrastructure works can proceed without undue financial burden resulting from historical third-party dumping.

The Broome Turf Club is a long-standing community facility and an important contributor to Broome's sporting, social and economic landscape. The Club remains committed to improving its facilities and managing the site in a manner consistent with community expectations and regulatory requirements.

Thank you for your consideration.

Yours sincerely,

Derek (Jig) Albert  
Chairperson  
Broome Turf Club  
m- 0497 447 857  
e- [chairperson@broometurfclub.com.au](mailto:chairperson@broometurfclub.com.au)

504 Gantheaume Point Road, Minyirr WA - PO Box 330, Broome WA 6725

### 9.3 PROSPERITY

**Cr Virgo declared a financial interest in Item 9.3.1 the reason being “Cruise Broome is signing a MOU with BVC and I am the General Manager of BVC.”**

**Cr M Virgo left the Chambers at 6:15 pm.**

#### 9.3.1 CRUISING VISITOR SERVICES – ASSESSMENT OF EXPRESSION OF INTEREST RESPONSES

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	ECI05
<b>AUTHOR:</b>	Economic Development Coordinator
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Acting Director Development and Community
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### SUMMARY:

This report provides an assessment of the applications received for the 2026/27 Tourism Administration Policy - Cruising Services - Expression of Interest process and presents officers' recommendations for Council's consideration regarding funding. The report also provides an update on Cruise Broome Incorporated's current agreement for the 2025/26 financial year.

#### BACKGROUND

##### Previous Considerations

OMC 29 April 2021	9.3.2
OMC16 December 2021	9.2.1
OMC 30 March 2023	9.3.2
OMC 24 April 2024	9.3.3
OMC 30 May 2024	9.3.1
OMC 12 December 2024	9.3.3
OMC 1 May 2025	9.3.1
OMC 20 November 2025	9.3.1

The Shire of Broome established the Tourism Administration Policy (**TAP**) to maximize the benefits derived from tourism while promoting coordinated efforts, infrastructure-sharing opportunities, and integration with other business sectors. The aim is to optimise economic and social benefits while minimising adverse impacts on the community and other industries. Cruise ship visitor servicing is identified within the TAP as a funding focus area.

In 2025/26, Cruise Broome Inc. was approved for a \$50,000 funding agreement to deliver cruising visitor services, with \$25,000 paid to date. In November 2025, Cruise Broome submitted an application seeking funding to continue delivering the service for 2026/27. However, as the TAP had been updated in the previous year to allow for alternative organisations to deliver cruising visitor services, a publicly advertised Expression of Interest (**EOI**) process was required.

At the Ordinary Meeting of Council (**OMC**) held 20 November 2025, Council resolved to publicly advertise an EOI for the delivery of Cruise Ship Visitor Servicing. The EOI was open from 24 November 2025 to 19 January 2026. The EOI process was an opportunity for other organisations to apply, test the market for capability and alternative delivery models, and assist Council in assessing value for money in the delivery of cruising visitor services for the 2026/27 financial year. Submissions received through this process have now been assessed and are presented for Council's consideration.

## **COMMENT**

Three submissions were received by the closing date, the submissions have been provided as **Attachments 1, 2 and 3**:

- Broome Stallholders' Association (**Broome Markets**) **Confidential Attachment 1**
- Cruise Broome Inc **Confidential Attachment 2**
- Kimberley Special Events (**KSE**) **Confidential Attachment 3**

Applications were assessed using a weighted scoring matrix developed prior to the closing date to ensure consistency and transparency. The criteria were aligned to the published EOI questions and assessed across four key areas:

- Service delivery capability
- Benefits to Broome and stakeholder alignment
- Organisational capability and strategic direction
- Value for money

Each submission was independently reviewed by three officers against the agreed framework.

Broome Stallholders' Association received a low overall score due to insufficient information provided across the assessment criteria. Key required documentation, including an implementation plan, strategic documentation and a detailed outline of proposed cruise visitor services, was not submitted. As a result, the application could not be adequately assessed and was recommended for removal from consideration.

Cruise Broome Inc and KSE achieved equivalent overall weighted scores under the assessment framework. Both submissions demonstrated a sound operational understanding of cruise ship visitor servicing in Broome, subject to clarification of budget detail and service scope. An update on the EOI responses and the scoring matrix was provided to Council at the February 2026 Council workshop, with direction being provided that further clarifications on both the Cruise Broome Inc and KSE applications were to be sought.

Further information was requested from Cruise Broome Inc and KSE. KSE then formally withdrew its submission, advising that revised cruise forecasts and increased operational cost assumptions impacted its ability to deliver the proposed services within the original budget.

As a result of the withdrawal, one remaining respondent is before Council for consideration.

## **Cruise Broome**

Cruise Broome is an incorporated industry body dedicated to the strategic planning and development of the local cruise ship industry. Cruise Broome is a not-for-profit organisation

managed by a Board of Directors, which includes local industry representatives. An updated Constitution and Strategic Plan was provided in January 2026 as part of the EOI application.

The TAP outlines that when submitting the following information should be supplied:

- a. A formal request for funding in the Shire's nominated format prior to the commencement of the funding period, to allow time for consideration.
- b. A preliminary report outlining activities and achievements if funding has previously been allocated to the applicant.
- c. Their strategic / business plan in its nominated format to allow Council consideration of the strategic direction of the organisation.
- d. A copy of the organisation's year end audited financial statements for the preceding year that provide assurance that the organisation is viable; and
- e. A summary of activities/projects of expenditure proposed to be funded by the Shire including the proposed key performance indicators aligned to the high-level priorities set by the Shire for the funding period.

The Policy establishes the above to enable Council to consider current year performance when determining future funding allocations. Council resolved at the OMC on 1 May 2025 to allocate funding to Cruise Broome for the 2025/26 financial year, subject to specified conditions.

**COUNCIL RESOLUTION**  
**(REPORT RECOMMENDATION)**

**Minute No. C/0525/017**

**Moved: Cr D Male**

**Seconded: Cr P Taylor**

***That Council consider for inclusion in the Municipal Budget for 2025/2026 an allocation of \$50,000 (ex GST) to Cruise Broome; subject to the following conditions:***

- 1. Cruise Broome commits to providing audited financial statements for the period ending 2025/26;***
- 2. Cruise Broome enters into a funding agreement incorporating the following conditions/Key Performance Indicators:***
  - a. Provision of the results from the survey system, including feedback results from visitors on the arrival day.***
  - b. Evidence of engagement and collaboration with local organisations and stakeholders (such as the Broome Chamber of Commerce and Industry).***
  - c. Evidence of communication with the business community on upcoming cruise visits to ensure key stakeholders are aware of and prepared for visits.***
  - d. Reporting on servicing activities for all small, medium and large cruise ships, including the dates, location of servicing, name of the vessel and estimated passenger numbers.***
  - e. Reporting on the key tasks performed by the part-time coordinator, and/or providing their job description.***
  - f. Examples of local activities on Cruise Ship marketing material. g. Meeting notes evidencing the delivery of two Community Cruise Briefing sessions.***
- 3. Council also notes that Cruise Broome has committed to finalising a Memorandum of Understanding (MOU) with the Broome Visitor Centre, outlining the specific terms of collaboration and responsibilities of each party.***

***Voting***

***For the Motion: Shire President C Mitchell, Cr D Male, Cr S Cooper, Cr J Lewis, Cr P Matsumoto and Cr P Taylor.***

***Against the Motion: Cr E Smith.***

**CARRIED 6/1**

Officers have provided a review of the mid-year operational and financial report provided by Cruise Broome as required in the 2025/26 funding agreement. The comments below exclusively covers the period 1 July – 31 December 2025.

The Shires' financial support is allocated to provide visitor services to small cruise vessels at the Mangrove Hotel and larger vessels at Napier Terrace. This includes stationing a visitor services representative at the check-in desk to provide information on local services and facilities, the provision of a marquee, maps, cold water, and an on-ground visitor greeting service.

Historically, the Shire's financial support has been focused on services delivered at Napier Terrace. The 2025/26 financial year is the first year in which funding has been allocated specifically for visitor servicing of expedition vessels at the Mangrove Hotel. The economic impact on expedition vessels in Broome, and the rationale to provide them visitor services, was explored in the agenda item provided to Council in May 2025. It will also be researched further in the next several months, by TourismWA who have engaged a consultant to do an economic impact analysis of an expedition vessel in Broome. Officers will review this analysis to inform future years' funding of cruising services.

### **Cruise Broome – 2025/26**

Within the 25/26 application Cruise Broome outlined that funding will be used to:

- engage a coordinator and/or KSE to service the large and medium cruise ships, including the Napier Terrace welcome,
- provide staff for small cruise ship visitor servicing at the Mangrove Hotel.

The budget allows for the employment of a part-time coordinator to oversee business operations and manage marketing efforts and broader stakeholder engagement. In the mid-year reporting, Cruise Broome has advised the Shire that, due to TAP funding not being received until 11 September 2025, all Cruise Coordinator services delivered between 1 July and 1 September 2025 were delivered by Broome Transit, which was later reimbursed.

Under the TAP, Section 4 (Management Procedures), payments are only made subject to Council approval of the expenditure amount, and the funded organisation is required to submit two invoices per financial year, in September and March. Therefore, the timing of the payment is consistent with the policy.

Cruise Broome has subsequently advised that the second payment of \$25,000 would not be required for the balance of the 2025/26 operating period.

Cruise Broome delivered cruise ship visitation services during the first half of the 2025/26 financial year, servicing ten cruise vessel arrivals between 8 July 2025 and 17 September 2025 at the Mangrove Hotel turnaround facility. Vessels serviced included:

- Heritage Adventurer (8 July 2025, 26 July 2025, 13 August 2025, 1 September 2025) – approx. 600 passengers
- Seabourn Pursuit (16 July 2025, 4 August 2025, 24 August 2025) – approx. 600 passengers
- Scenic Eclipse II (31 July 2025, 20 August 2025, 17 September 2025) – approx. 400 passengers

The cost of providing each service (as per the invoices provided) is disclosed in **Confidential Attachment 4**.

In terms of the larger vessels, Cruise Broome reported a Meet & Greet service was provided on 9 October 2025 and 6 December 2025. Officers have sought clarification on the second vessel reported to have arrived on 6 December 2025.

In addition to operational delivery, Cruise Broome has:

- Displayed Shire of Broome branding on cruise arrival notices via website and Facebook
- Distributed Cruise Broome maps to arriving passengers
- Maintained membership of the Australian Cruise Association
- Engaged with Kimberley Marine Supply Base (**KMSB**) in relation to the floating jetty project

Council approved funding for cruising visitor services for 2025/26 with the understanding that the Shire's contribution would be complemented by co-contributions from KMSB and TourismWA. At this stage, confirmation of those co-contributions has not been provided, and based on information supplied to date, the Shire has funded the service for the first half of the financial year. Review of the financial statements identified some inconsistencies, including invoices recorded in differing financial years and no income was reported from KMSB and TourismWA, Cruise Broome have advised while the funds have been approved by these organisations, they have not been received to date. These matters have limited officers' ability to fully reconcile income and expenditure for 2025/26. The resolution of Council for the 2025/26 funding year was conditional that audited financial statements were to be supplied. The resolution referenced an audit for the 2025/26 financial year period, however Cruise Broome operates on a calendar year.

Officers have requested that audit statements for the 2025 operational year are supplied. Cruise Broome has responded that, under the relevant government regulations, it is not required to undertake an audit as a small incorporated body, and that the Shire of Broome has not previously funded audit costs through its grant allocations. However, this position is inconsistent with Council's resolution when the 2025/26 funding was awarded and does not align with the executed funding agreement between the Shire of Broome and Cruise Broome. The agreement states that the provision of audited financial statements is a condition of funding, and that failure to comply may render the organisation ineligible for future funding.

The proposed Memorandum of Understanding (**MOU**) with Broome Visitor Centre (**BVC**) formed part of the governance and delivery model presented to Council and formed the basis of the recommendation and subsequent decision, as reflected in Point 3 of the resolution at the May OMC. To date, the MOU has not been executed. Cruise Broome has indicated its intention to formalise the agreement in 2026/27, and BVC has not formally confirmed its participation.

### **Cruise Broome's response to the EOI (2026/27)**

Cruise Broome's 2026/27 TAP application identifies visitor servicing at the Mangrove Hotel (for expedition vessels) and Napier Terrace (for larger vessels) as the primary focus of delivery. This includes meet and greet services on cruise ship days, coordination of staff, management of passenger drop-off points, transport and luggage logistics, and provision of maps and visitor information to passengers.

The organisation also proposes to manage communications between cruise companies, shipping agents, local stakeholders, retailers and tour operators. In addition, the application

outlines industry advocacy activities, including attendance at cruise conferences, hosting familiarisation visits, collaboration with BVC, Broome Chamber of Commerce and Industry and Australia's North West, website updates, publication of cruise schedules, and promotion of major Broome events to visiting passengers.

To deliver this service, Cruise Broome's application sought \$50,000 from the Shire. In the initial budget submitted, this amount was presented as the funding required to deliver the service. In a subsequent revised budget, Cruise Broome advised of anticipated co-contributions of \$25,000 from Tourism WA and \$25,000 from KMSB. This brought the total proposed funding pool for service delivery to \$100,000. The updated budget has been listed as **Confidential Attachment 5**.

The revised \$100,000 budget also reflected a change in staffing structure, with the previously identified Coordinator position replaced by an Admin Officer role. Officers sought clarification on Cruise Broome's staffing intentions and confirmation has been received that a coordinator will be appointed on cruise ship days only and a part-time administration position - that has been voluntary for previous 3 years - is now sought to be funded. Officers requested clarification on why the operational budget has increased to \$100,000 when there has not been an evident change in scope to the servicing of cruise ships and Cruise Broome have confirmed that this is for the wages for the part-time admin role.

Based on the 2026/2027 Broome Cruise Ship Schedule provided by Cruise Broome (reflecting the vessels anticipated to be serviced) total ship visits by category are as follows:

- Small vessels (expedition class, generally under 300 passengers): 23 visits
- Medium vessels (approximately 450–800 passengers): 7 visits
- Large vessels (approximately 2,300–3,100 passengers): 9 visits
  - Total scheduled ship visits: 39
  - Total estimated passengers: 33,902

The estimated total cost of delivering on-day cruise servicing across the 2026–2027 season is listed in the Attachment 4. This estimate relates only to on-day operational services and does not include additional activities outlined in the application, such as coordination, marketing, advocacy or administrative functions. It also does not include cost escalation or inflation. The figures are also indicative only, as actual servicing costs may vary depending on vessel size, passenger numbers and operational requirements, and are subject to change due to cruise cancellations. There is also no confirmation that the same contractors will be available/charge the same in 2026/27 as they have in previous years.

Review of the submitted budget indicates that several cost items have not been included. This includes the cost of audit, approved traffic management plan, and insurance. If supported, these expenses will form part of the funding agreement.

## **RECOMMENDATION**

The EOI responses and subsequent withdrawal of the KSE application, results in one response for consideration, being Cruise Broome.

As outlined above, there remains some clarification required in relation to service delivery, budget and co-contributions. Enquiries through to KMSB indicates that further funding support post the 2025/26 period will not be forthcoming. Officers are awaiting confirmation on whether TWA will extend funding, which concludes December 2026.

The original EOI application outlined that the servicing of scheduled cruise ships for the 2026/27 financial year period could be delivered through a \$50,000 budget. When clarifications were sought on co-contributions, the expenditure increased to \$100,000 to fund a part-time administration role that was previously serviced by a volunteer.

Officers are of the view, based on scheduled cruise visits, the costs to deliver the on-day operational services (based on reported costs for the first 2025/26 reporting period), a review of the funding and delivery of previous financial years, that the original budget of \$50,000 to respond to the EOI would be reasonable. The Shire has held the position since 2016 that industry must co-fund the operations of Cruise Broome and TWA may provide further funding. Based on this it is recommended that Council provide funding up to a maximum of \$50,000 and this figure be reduced by any co-contributions received from other funding bodies.

Furthermore, it is recommended that audited financial statements for the 2025 calendar year, and future subsequent years, be provided as a condition of any ongoing funding consideration.

If the request is supported, the funding will be subject to clearly defined and measurable Key Performance Indicators (**KPI**) to ensure that outcomes can be effectively assessed and monitored. These KPIs are outlined in the Council recommendation. If Council does not support Cruise Broome's application a reassessment of the Shire's approach to supporting cruising services will be necessary.

## **CONSULTATION**

A workshop was conducted with Council on 10 February 2026 to discuss the EOI responses received. The following Councillors were in attendance for the Cruise Broome discussion: Cr Cooper (Chair for the session), Cr Lewis, Cr Male (online), Cr Matsumoto and Cr Taylor.

## **STATUTORY ENVIRONMENT**

Nil.

## **POLICY IMPLICATIONS**

Assessed in accordance with the Tourism Administration Council Policy.

## **FINANCIAL IMPLICATIONS**

Cruise Broome Financial Allocations by Year

2018/19 \$27,000

2019/20 \$44,000

2020/21 - nil

2021/22 - nil

2022/23 \$40,000

2023/24 - nil

2024/25 \$36,918

2025/26 \$50,000 - reduced to \$25,000

If the proposed funding recommendation is supported by Council, the financial implications for the 2026/27 budget for the entire TAP are as follows:

- Broome Visitor Centre (BVC): \$250,000
- Australia's NorthWest (ANW): \$50,000

- Cruise Broome: up to \$50,000

The total funding required for these three organisations in the 2026/27 financial year would amount to \$350,000.

## RISK

Option	Risk	Type	Rank	Mitigation
Community dissatisfaction with allocations	Perception that Shire process for providing funding is not fair and equitable	Reputational	Medium	Allocations are at the discretion of Council. The proposed funding contribution from the Shire is similar to funding supplied previous years.
Funding recipient dissatisfaction with allocations	Perception that Shire is not maximising the opportunity to support organisations providing social and economic benefits.	Reputational	Medium	\$50,000 is the amount that has been requested by the recipient. If Council chooses to reduce this amount, officers will discuss the implications with Cruise Broome.
Poor return on investment	Services provided do not meet industry and visitor requirements	Financial	Medium	If successful, the applicant to provide regular update reports. Once the agreement is finalised, it will be acquitted. The funding agreement includes clear KPIs.
Funding recipient does not make any changes to business operating model	Ongoing reliance on the Shire to provide funding to maintain service levels	Financial	High	Officers will continue to work with Cruise Broome and industry partners to encourage co-contribution.

## STRATEGIC ASPIRATIONS

**Prosperity - Together, we will build a strong, diversified and growing economy with work opportunities for everyone.**

**Outcome 8 - A strong, diverse and inclusive economy where all can participate.**

**Objective** 8.1 Facilitate economic growth, training and employment opportunities in traditional and emerging industries, including agriculture, aquaculture, minerals, energy, tourism, art and culture.

## VOTING REQUIREMENTS

*Simple Majority*

**COUNCIL RESOLUTION:****(REPORT RECOMMENDATION)****Minute No. C/0326/013****Moved: Cr P Taylor****Seconded: Cr S Cooper****That Council:**

1. **Approve funding up to a maximum of \$50,000 to Cruise Broome for the delivery of cruising visitor services for the 2026/27 year, subject to the following conditions:**
  - a) **The allocation is separated into two payments with initial payment of \$25,000, provided after the audited financial statement for the 2025 year has been received and accepted;**
  - b) **The second payment will fall due March 2027 and will be subject to:**
    - i. **confirmation of other co-contributions; with payment adjusted based on the confirmed co-contribution of other stakeholders;**
    - ii. **audited financial statements for the 2026 Calendar year being received and accepted.**
2. **Cruise Broome enters into a funding agreement incorporating the following conditions/Key Performance Indicators:**
  - a) **Provision of the results from the survey system, including feedback results from visitors on the arrival day.**
  - b) **Evidence of engagement and collaboration with local organisations and stakeholders (such as the Broome Chamber of Commerce and Industry).**
  - c) **Evidence of communication with the business community on upcoming cruise visits to ensure key stakeholders are aware of and prepared for visits.**
  - d) **Reporting on servicing activities for all small, medium and large cruise ships, including the dates, location of servicing, name of the vessel and estimated passenger numbers.**
  - e) **Reporting on the key tasks performed by the part-time coordinator, and/or providing their job description.**
  - f) **Examples of local activities on Cruise Ship marketing material.**
  - g) **Meeting notes evidencing the delivery of two Community Cruise Briefing sessions.**
3. **Request the Chief Executive Officer to undertake a review of the cruising visitor services scope within the Tourism Administration Policy, with any revised policy to be in place prior to applications for the 2027/28 financial year.**

**Voting**

For the Motion: Shire President C Mitchell, Cr D Male, Cr S Cooper, Cr J Mamid, Cr E Smith and Cr P Taylor.

Against the Motion: Cr J Lewis and Cr P Matsumoto.

**CARRIED 6/2**

**Cr M Virgo returned to the Chambers at 6:26 pm and the Presiding Member advised that the report recommendation was passed.**

**Attachments**

1. **ATTACHMENT 1 BROOME STALLHOLDERS ASSOCIATION (BROOME MARKETS)**  
*(Confidential to Councillors and Directors Only)*

***This attachment is confidential in accordance with section 5.23(4) of the Local Government Act 1995 as it contains “information contained in a tender received by the local government for a contract to the extent that; the making public of the information would be likely to have an adverse effect on the tenderer’s business interests;”.***

2. ATTACHMENT 2 CRUISE BROOME INC (*Confidential to Councillors and Directors Only*)  
***This attachment is confidential in accordance with section 5.23(4) of the Local Government Act 1995 as it contains “information contained in a tender received by the local government for a contract to the extent that; the making public of the information would be likely to have an adverse effect on the tenderer’s business interests;”.***
3. ATTACHMENT 3 KIMBERLEY SPECIAL EVENTS (*Confidential to Councillors and Directors Only*)  
***This attachment is confidential in accordance with section 5.23(4) of the Local Government Act 1995 as it contains “information contained in a tender received by the local government for a contract to the extent that; the making public of the information would be likely to have an adverse effect on the tenderer’s business interests;”.***
4. ATTACHMENT 4 CONFIDENTIAL CRUISE BROOME PRICING DATA (*Confidential to Councillors and Directors Only*)  
***This attachment is confidential in accordance with section 5.23(4) of the Local Government Act 1995 as it contains “information contained in a tender received by the local government for a contract to the extent that; the making public of the information would be likely to have an adverse effect on the tenderer’s business interests;”.***
5. ATTACHMENT 5 CRUISE BROOME BUDGET VERSION 2 (*Confidential to Councillors and Directors Only*)  
***This attachment is confidential in accordance with section 5.23(4) of the Local Government Act 1995 as it contains “information contained in a tender received by the local government for a contract to the extent that; the making public of the information would be likely to have an adverse effect on the tenderer’s business interests;”.***

## 9.4 PERFORMANCE

**Cr Male declared a financial interest in Item 9.4.1 Officer Recommendation: electors motions 4 and 5 only the reason being “They are a client of her business”.**

**Cr D Male left the Chambers at 6:28 pm.**

### 9.4.1 ANNUAL ELECTORS MEETING - 5 FEBRUARY 2026

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	AME02
<b>AUTHOR:</b>	Manager Governance, Strategy and Risk
<b>CONTRIBUTOR/S:</b>	Manager Community Facilities Manager Operations Manager Health, Emergency & Rangers Acting Director Development and Community
<b>RESPONSIBLE OFFICER:</b>	Director Corporate Services
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### SUMMARY:

The purpose of this report is to present the Minutes of the Annual Electors Meeting held 5 February 2026 and to seek Council consideration of Elector Motions made at this meeting.

#### BACKGROUND

##### Previous Considerations

Pursuant to section 5.27 of the *Local Government Act 1995* (the Act), the Shire held their Annual Electors Meeting (AEM) on Thursday, 5 February 2026. Thirteen (13) Electors were in attendance and Minutes from the meeting can be sourced from the Shire of Broome (Shire) website: [Minutes and Agendas Shire of Broome](#)

The Shire President's Report and the Annual Report for the previous financial year, 1 July 2024 to 30 June 2025, was received as per Regulation 15 of the *Local Government (Administration) Regulations 1996* (Admin Regs).

During AEM General Business, a number of Elector Motions were raised. Shire officers have investigated each of these motions and have provided Council with recommendations for consideration as detailed below.

#### ELECTOR MOTION 1: Kylie Brockeshire

##### ELECTOR MOTION 1

**Moved: K Brockeshire**

**That the Shire of Broome and Council prioritise and include funding in the 2026/2027 budget for required works to the external toilets at BRAC.**

**Minute No. /0226/001**

**Seconded V Bridgeman**

**CARRIED UNANIMOUSLY**

#### COMMENT

The toilets at the rear of the BRAC service the outdoor tennis courts and outdoor sports courts. They have one external entry point that then branches into separate entries to the male and female toilets. Questions relating to the safety and amenity of the toilets were asked at the Ordinary Council Meetings held on [22 May 2025](#) and [20 November 2025](#). Officer response to those questions can be found via the preceding links and have been further summarised below.

While officers understand the concerns raised through the previous public questions, particularly in relation to child safety, officers note that to date there have been no reported issues or incidents. The ablution facilities are typically used when the centre is activated and staff and members of the public are able to observe people entering and exiting the facilities. The toilets are a public shared use facility and if there are safety concerns officers would encourage parents and carers to ensure their children are suitably supervised when utilising the ablution facilities. It is also noted that there are numerous other facilities, Shire managed, community and private, with similar entry ways to ablution facilities.

In regards to the elector motion, officers note that there are no “required works” contained within the Shire’s Asset Management Plan for the rear BRAC toilets. Regular programmed and reactive maintenance is undertaken on the rear BRAC toilets with cleaning undertaken on a daily basis. Additional cleaning / servicing is also available to hirers for larger events / competitions which is agreed to through the venue booking process.

Improvements have been made to the toilets as part of programmed maintenance including the internal lighting being converted to LED to provide a brighter space, and a full internal repaint. A dome safety mirror has also been installed for improved sightlines as well as additional security lighting at the entrance.

Significant community consultation was undertaken during the development of the Shire’s Sport and Recreation Plan and BRAC Masterplan, including with sporting clubs as key users of the facilities. The rear toilets were not raised as a priority through that consultation process, and as a result weren’t allocated funding in the Long Term Financial Plan for refurbishment.

In response to this motion and previous public questions, officers have committed to presenting a project brief as part of the 2026/27 Annual Budget development process. Structural alterations to the entry and access points into the toilets have been considered and a project estimate has been sourced from local contractors. It is noted that funding for capital initiatives is constrained, with several projects previously endorsed by Council removed from the most recent December 2025 review of Council’s Long Term Financial Plan. To fund the works as proposed endorsed projects would need to be deferred or a rate increase considered.

The Shire is currently seeking funding for the BRAC Redevelopment project which is a significant capital investment focussed on improving the overall capacity, functionality and amenity of the centre. The BRAC Redevelopment design includes a “social zone” which includes replacement of the current toilets with modern changeroom facilities which would address the concerns raised.

**OFFICER RECOMMENDATION: Elector Motion 1 – Kylie Brockenshire**

*That Council:*

1. *Notes the Elector Motion; and*

2. Notes that a project brief for the Broome Recreation and Aquatic Centre rear toilet access upgrades has been included for consideration in the 2026/27 annual budget process.

### **ELECTOR MOTION 2: Kylie Brockenshire**

#### **ELECTOR MOTION 2**

**Minute No. /0226/002**

**Moved: K Brockenshire**

**Seconded: V Bridgeman**

**That the Shire investigate and undertake appropriate works to raise the level of the Broome Lotteries House carpark in order to improve drainage and mitigate flooding during the wet season.**

**CARRIED UNANIMOUSLY**

### **COMMENT**

The Shire acknowledges the drainage concerns at Broome Lotteries House and the impact these issues are having on the functionality of the car park, particularly during the wet season.

The concerns raised are noted and will be reviewed in consultation with the Operations and Engineering teams to assess site conditions and consider potential options to improve drainage outcomes.

In the interim, operational staff will continue to monitor the area and undertake measures to remove excess water from the car park where practicable, in order to maintain accessibility until a more sustainable long-term solution can be identified.

#### **OFFICER RECOMMENDATION: Elector Motion 2 – Kylie Brockenshire**

*That Council:*

1. *Notes the Elector Motion;*
2. *Recognises the drainage concerns at Broome Lotteries House and the impact these issues are having on the carpark;*
3. *Requests the Chief Executive Officer continue to extract excess water during weather events, when required, until the issues are resolved; and*
4. *Notes officers are reviewing the drainage design and explore opportunities to mitigate flooding during wet season in the Broome Lotteries House carpark.*

### **ELECTOR MOTION 3: Kylie Brockenshire**

#### **ELECTOR MOTION 3**

**Minute No./0226/003**

**Moved: K Brockenshire**

**Seconded: V Bridgeman**

**That the Shire of Broome and Council engage with local not-for-profit organisations to explore options to address the absence of bar revenue opportunities**

<b>CARRIED UNANIMOUSLY</b>
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## COMMENT

The change in approach to bar operations at the Broome Civic Centre was implemented to improve the overall efficiency, consistency, quality and sustainability of the Civic Centre as a venue, and to reduce the overarching financial burden on ratepayers. This adjustment to operations has been previously addressed following several public questions at the Ordinary Council Meeting held on [16 October 2025](#)

In the previous model of bar operations, where community groups occasionally operated the bar, logistical challenges were experienced including the need to repeatedly empty, restock, and reconfigure the bar area, complete interim stocktakes, reset shelving, as well as reconnecting the point of sale system between events. This placed additional strain on staff resources, compromised service continuity and increased operating costs for Council.

In reviewing the Civic Centre's operations, officers researched practices at comparable venues across the State, and found that bar operations are primarily managed by the venue directly. Of the nine venues that responded, all advised that they retain responsibility for bar operations. This approach not only increases profit, thereby reducing operating deficits borne by the ratepayer but also:

- ensures compliance with liquor licensing requirements;
- improves stock rotation and product quality;
- assists in retaining casual staff through consistent shifts; and
- maintains reputation through consistent service quality and accountability.

Local government community facility fees are typically developed on a "user pays" approach, whereby facility users are required to be the primary source of funds to offset operational deficits. The intent is that those that utilise the venues, and gain benefit from that use, should pay a higher fee, reducing the rate burden of the ratepayer who may or may not utilise the facility.

When reviewing fees and charges, officers apply this approach and in addition consider various factors including the cost of delivering services and comparative fees of similar venues across Western Australia.

As a premium venue, the Broome Civic Centre is committed to ongoing improvements and delivering value to hirers. Current fees and charges, as well as discounted fees available for not for profit organisations, are structured to reflect the level of service, facilities and support provided and are considered fair and appropriate.

Prior to the Civic Centre obtaining a Special Facility License in February 2025, officers were required to apply for an Occasional Liquor License (OLL) for every event utilising the bar for alcohol sales. OLL's are limited to 24 per annum, and upon reaching the limit, exemptions are required to be sought and approved. Applications place additional administrative requirements on staff and while historically exemption approvals have been provided, they are not guaranteed. In recent times the Department of Racing, Gaming and Liquor (DRGL) has raised concerns with the number of OLL applications occurring within a 12 month period and encouraged the Shire to address the issue through the application for a Special Facility License.

After following the advice of DRGL and obtaining a Special Facility License, officers prepared fees and charges for the 2025/26 financial year for Council consideration. The full

venue hire fee for the facility was reduced by \$452 per day as the bar area was no longer included in the whole of venue package and in recognition of the impact this would have on hirers. Council also endorsed the continuation of the 50% reduction to venue hire for local community not for profit groups.

Since the change to the model for bar operations has been implemented, several community groups have maintained their bookings and successfully shifted to alternate fundraising methods such as food sales, ticketing and raffles. These can be options for other not for profit organisations to explore as well.

Several have also expressed that a centrally operated bar is beneficial for them, as it is a part of their event/booking that they no longer need to organise, which reduces their workload as well as their risk. It also ensures that the quality of service in regard to alcohol management and service is consistent and at the standard expected by patrons.

It is acknowledged that there have been at least two hirers that have chosen not to use the Civic Centre for their events due to the centralisation of bar operations.

Due to the departure of these stakeholders, consideration has been given to offering not for profit hirers a percentage share of revenue of the Civic Centre operated bar for that specific event. This is considered unlikely to be attractive enough to prompt a return to the venue unless the percentage offered is significant, which would undermine the rationale for the change in operations.

For information, bar finances from a recent event have been provided below, with the final column noting the value of a 30% portion of revenue:

<b>Event</b>	<b>Bar income</b>	<b>Cost of goods sold</b>	<b>Bar staff costs</b>	<b>Net</b>	<b>30%</b>
#1	\$11,058.20	\$3,579.00	\$1,220.00	\$6,259.20	\$1,877.76

It is also noted that a consistent approach to all community hirers is required. This would include those that have already accepted and embraced the change in the operating model, and so the venue would be sharing a portion of bar revenue with hirers that would not otherwise seek or expect it.

As with comparable local government venues, the operations of the Broome Civic Centre run at a substantial loss and require subsidies from the Shire. Staff have been actively improving operations, processes and equipment to maximise the hirer and patron experience, to increase activation and to improve financial viability. The adjustment of bar operations is an important component and is intended to assist in delivering a more sustainable approach of venue management and lessen the reliance of rates subsidising the venue.

The Shire Community Development Fund (CDF) invests in events, projects and initiatives within the Shire of Broome that deliver long term social or economic benefits to the local community. Funding of between \$500 to \$40,000 is available for organisations that meet CDF objectives and have secured 50 per cent of the project costs from other sources. Officers would strongly encourage community organisations seeking to offset bar profits raised through events held at the Civic Centre to explore funding opportunities offered by the CDF in the first instance. CDF Guidelines are available via the Shire's website.

Shire officers often assist community groups with seeking grant funding (both internal and external), and identifying fundraising opportunities to assist with projects and events. This assistance remains available and can be accessed to support not for profit organisations

explore other income opportunities in the absence of bar revenue at the Broome Civic Centre.

**OFFICER RECOMMENDATION: Elector Motion 3 – Kylie Brockenshire**

*That Council:*

1. *Notes the Elector Motion;*
2. *Endorses the current fee and charge approach for bar operations at the Civic Centre;*
3. *Notes that Fees and Charges will be determined by Council prior to adoption of the 2026/2027 Annual Budget; and*
4. *Notes that Shire officers are available to assist local not for profit community organisations with grant funding and fundraising opportunities.*

**Cr Male declared a financial interest in Item 9.4.1 Officer Recommendation: electors motions 4 and 5 only the reason being “They are a client of her business”.**

**Cr D Male left the Chambers at 6:28 pm.**

**ELECTOR MOTION 4: Oliver Colleluori**

**ELECTOR MOTION 4**

**Minute No. /0226/004**

**Moved: O Colleluori**

**Seconded: F Johnen**

***That the Shire of Broome acknowledge the loss of income experienced by food truck operators during the previous trading year and investigate appropriate support measures, including licence fee reductions or other financial relief.***

**CARRIED UNANIMOUSLY**

**COMMENT**

As established in the local law, the trading policy and each licence issued to traders, a trading licence is not a lease over the land and the trader and patrons do not have exclusive occupancy or possession of the area. Traders are mobile operators and the local law, policy and permits all outline that the licence conditions, which includes the locations for traders to operate, can be varied from time to time.

The ceasing of trade on the verge in front of the Old Croc Park was required to facilitate the Cable Beach Foreshore Redevelopment. No form of compensation or financial relief will be applicable.

The Shire has, over many years, demonstrated its recognition of the valuable contributions that mobile food traders make to the vibrancy and activation of precincts across Broome. In 2018, following a community consultation process, the Shire revised its trading policy by introducing designated trading nodes. At the time there were a number of objections and concerns raised in regard to the impact this may have on permanent businesses.

Council has therefore given due regard to balancing opportunities for mobile food traders while also protecting established brick-and-mortar businesses. While the locations of

designated trading nodes have evolved over time, the intent remains to streamline opportunities for mobile traders and to strategically encourage activation of key precincts and reserves, without adversely impacting permanent businesses.

A review of the Shire's Trading in Public Places Policy is imminent, and as part of this review officers will recommend the removal of the Old Croc Park trading node. This recommendation is made on the basis that food and beverage services within the precinct are intended to be delivered by permanent businesses, and that additional mobile trading activation in this location does not align with the overarching intent of the Policy.

In addition amending the trading policy to provide improved trading opportunities, it is noted the Broome Stallholders Association offers regular opportunities for trading at the Courthouse Markets, the Thursday Night Markets and the Staircase Markets.

**OFFICER RECOMMENDATION: Elector Motion 4 – Oliver Colleluori**

*That Council:*

1. *Notes the Elector Motion.*
2. *Notes that in accordance with the Shire of Broome Local Government Property and Public Places Local Law 2016 and the Shire's Trading in Public Places Policy, trading licences issued by the Shire do not confer exclusive occupation or possession of public land and do not constitute a lease arrangement.*
3. *Notes that licensed traders operate as mobile vendors and that licence conditions, including approved trading locations, may be varied from time to time in accordance with the relevant Local Law, Policy and licence conditions.*

**ELECTOR MOTION 5: Oliver Colleluori**

**ELECTOR MOTION 5**

**Minute No. /0226/005**

**Moved: O Colleluori**

**Seconded: F Johnen**

***That the Shire of Broome investigate options to reopen the Croc Park as a food truck trading location or identify and trial an alternative high-traffic public trading area to support local food truck operators.***

**CARRIED UNANIMOUSLY**

**COMMENT**

The purpose of the Shire's Trading in Public Places Policy is to provide a structured and equitable framework for mobile trading within public places, ensuring appropriate activation of key locations while balancing amenity, safety, and the viability of permanent businesses. The Policy is intended to guide where trading is appropriate, prevent over-saturation of certain precincts, and support activation only where there is a demonstrated need. The trading node in Cable Beach at the Old Croc Park site has been closed due to construction works in the precinct and currently remains closed. A policy review has been scheduled and all nodes will be reviewed, however officers will be recommending the

removal of the Old Croc Park trading node. In the interim, please be aware that there are several trading nodes available for mobile food traders to operate and the Shire would encourage these to be utilised. These nodes include the BRAC Skatepark, Medland Pavillion, BRAC outdoor basketball courts, Surf Club, Demco Beach, Entrance Point, Haynes Oval, Turf Club and the Town Beach market area and foreshore. Please contact to officers to further discuss these opportunities.

The Shire's Parks and Garden's team have also been working on establishment of a grassed area at the old Town Beach Café Site. This area will be considered for expanded trading through an upcoming Policy Review. Infrastructure, including access to power, has been progressively provided at the Town Beach trading node to support this intent.

**OFFICER RECOMMENDATION: Elector Motion 5 – Oliver Colleluori**

*That Council:*

1. *Notes the annual elector motion.*
2. *Requests the Chief Executive Officer to progress a review of the Shire's Trading in Public Places Policy.*
3. *Acknowledges the Shire's Trading in Public Places Policy provides for a number of alternative approved trading locations for mobile food traders and encourages traders to utilise these locations. These include the Broome Recreation and Aquatic Centre (skate park and outdoor basketball courts), Medland Pavillion, Cable Beach Surf Life Saving Club, Demco Beach, Entrance Point, Haynes Oval, Broome Turf Club, and the Town Beach market area and foreshore precinct.*

## **STATUTORY ENVIRONMENT**

### **Local Government Act 1995**

#### **Subdivision 4 — Electors' meetings**

##### **5.26. Term used: electors**

In this Subdivision —  
electors includes ratepayers.

##### **5.27. Electors' general meetings**

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

##### **5.28. Electors' special meetings**

- (1) A special meeting of the electors of a district is to be held on the request of not less than —
  - (a) 300 electors or 5% of the number of electors —whichever is the lesser number; or
  - (b)  $\frac{1}{3}$  of the number of council members.
- (2) The request is to specify the matters to be discussed at the meeting and the form or content of the request is to be in accordance with regulations.
- (3) The request is to be sent to the mayor or president.
- (4) A special meeting is to be held on a day selected by the mayor or president but not more than 35 days after the day on which the mayor or president received the request.
- (5) Despite subsection (4), the mayor or president may —
  - (a) decide that the special meeting is not to be held if the mayor or president is satisfied that the substance of each matter for discussion specified in the request —
    - (i) was discussed at a special meeting that was held during the period of 12 months ending on the day on which the mayor or president received the request; or
    - (ii) was, or will be, discussed at a special meeting that was, or will be, held during the period of 35 days after the day on which the mayor or president received the request;
  - or
  - (b) decide that a matter for discussion specified in the request is not to be discussed at the special meeting in whole or in part if the mayor or president is satisfied that the substance of the whole of the matter or the part of the matter (as the case requires) —
    - (i) was discussed at a special meeting that was held during the period of 12 months ending on the day on which the mayor or president received the request; or
    - (ii) was, or will be, discussed at a special meeting that was, or will be, held during the period of 35 days after the day on which the mayor or president received the request.
- (6) If the mayor or president makes a decision under subsection (5)(a) or (b), each matter, or the whole or part of the matter, is to be considered at —
  - (a) the first ordinary council meeting after the mayor or president makes the decision; or
  - (b) if, when the mayor or president makes the decision, the CEO has already convened that first ordinary council meeting under section 5.5(1) — the second ordinary council meeting after the mayor or president makes the decision.
- (7) The local government must give local public notice of any decision of the mayor or president made under subsection (5)(a) or (b) and of the reasons for the decision.

**STRATEGIC ASPIRATIONS**

**Performance - We will deliver excellent governance, service & value for everyone.**

**Outcome 9 - Effective leadership, advocacy and governance**

**Objective** 9.1 Strengthen leadership, advocacy and governance capabilities.

**VOTING REQUIREMENTS**

*Simple Majority*

**COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/0326/014**

**Moved: Cr M Virgo**

**Seconded: Cr S Cooper**

**That Council:**

1. **Notes the Elector Motion; and**
2. **Notes that a project brief for the Broome Recreation and Aquatic Centre rear toilet access upgrades has been included for consideration in the 2026/27 annual budget process.**

**CARRIED UNANIMOUSLY 9/0**

**COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/0326/015**

**Moved: Cr J Lewis**

**Seconded: Cr M Virgo**

**That Council:**

1. **Notes the Elector Motion;**
2. **Recognises the drainage concerns at Broome Lotteries House and the impact these issues are having on the carpark;**
3. **Requests the Chief Executive Officer continue to extract excess water during weather events, when required, until the issues are resolved; and**
4. **Notes officers are reviewing the drainage design and explore opportunities to mitigate flooding during wet season in the Broome Lotteries House carpark.**

**CARRIED UNANIMOUSLY 9/0**

**COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/0326/016**

**Moved: Cr E Smith**

**Seconded: Cr M Virgo**

**That Council:**

1. **Notes the Elector Motion;**
2. **Endorses the current fee and charge approach for bar operations at the Civic Centre;**
3. **Notes that Fees and Charges will be determined by Council prior to adoption of the 2026/2027 Annual Budget; and**
4. **Notes that Shire officers are available to assist local not for profit community organisations with grant funding and fundraising opportunities.**

**CARRIED UNANIMOUSLY 9/0**

**Cr Male declared a financial interest in Item 9.4.1 Officer Recommendation: electors motions 4 and 5 only the reason being “They are a client of her business”.**

**Cr D Male left the Chambers at 6:28 pm.**

**COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/0326/017**

**Moved: Cr J Lewis**

**Seconded: Cr E Smith**

**That Council:**

1. **Notes the Elector Motion.**
2. **Notes that in accordance with the Shire of Broome Local Government Property and Public Places Local Law 2016 and the Shire’s Trading in Public Places Policy, trading licences issued by the Shire do not confer exclusive occupation or possession of public land and do not constitute a lease arrangement.**
3. **Notes that licensed traders operate as mobile vendors and that licence conditions, including approved trading locations, may be varied from time to time in accordance with the relevant Local Law, Policy and licence conditions.**

**CARRIED UNANIMOUSLY 8/0**

**COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/0326/018**

**Moved: Cr M Virgo**

**Seconded: Cr J Lewis**

**That Council:**

1. **Notes the annual elector motion.**
2. **Requests the Chief Executive Officer to progress a review of the Shire’s Trading in Public Places Policy.**

- 3. Acknowledges the Shire's Trading in Public Places Policy provides for a number of alternative approved trading locations for mobile food traders and encourages traders to utilise these locations. These include the Broome Recreation and Aquatic Centre (skate park and outdoor basketball courts), Medland Pavilion, Cable Beach Surf Life Saving Club, Demco Beach, Entrance Point, Haynes Oval, Broome Turf Club, and the Town Beach market area and foreshore precinct.**

**CARRIED UNANIMOUSLY 8/0**

**Cr D Male returned to the Chambers at 6:29 pm.**

**Attachments**

There are no attachments for this report.

**9.4.2 MONTHLY FINANCIAL REPORT FEBRUARY - 2026**

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	FRE02
<b>AUTHOR:</b>	Accountant
<b>CONTRIBUTOR/S:</b>	Manager Financial Services
<b>RESPONSIBLE OFFICER:</b>	Director Corporate Services
<b>DISCLOSURE OF INTEREST:</b>	Nil

**SUMMARY:**

Council is required under Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996 (FMR)* to consider and receive the Monthly Financial Report for the period ended 28 February 2026.

**BACKGROUND**

Council is provided with the Monthly Financial Report, which has been prepared in line with statutory reporting obligations and includes the:

- Statement of Financial Activity by nature classifications (satisfying Regulation 34 of the FMR)
- Statement of Financial Position (satisfying Regulation 35 of the FMR)
- Basis of Preparation
- Statement of Financial Activity Information - the adjustments to the Statement of Financial Activity and Net Current Assets Position which agree to the surplus/deficit position (satisfying Regulation 32 of the FMR)
- Explanation of material variances to year-to-date budget (satisfying Regulation 34 of the FMR).

Supplementary information has been provided per Regulation 34(2) of the FMR to provide Council with a holistic overview of the operations of the Shire of Broome. The Supplementary Information notes include:

- Cash and financial assets;
- Reserve accounts;
- Capital acquisitions – summarised by asset class, detailed to project, plant disposals;
- Aged payables;
- Borrowings;
- Grants – detailed listing of operating grants, capital grants and contributions; and
- Detailed list of Council adopted Budget amendments – by nature classification.

**COMMENT**

The February 2026 Monthly Financial Report provides an overview of operating and capital project progress.

Below are the key indicators of the 2025/26 final budget position:

<b>Budget Year Elapsed</b>	<b>67%</b>
<b>Total Rates levied</b>	100%
<b>Total Operating Revenue (excluding Rates and Profit on asset disposals)</b>	79%
<b>Total Operating Expenditure (excluding Loss on asset disposals)</b>	63%
<b>Total Capital Revenue</b>	44%
<b>Total Capital Expenditure</b>	28%

For activity categories where progress notably differs from the 67% budget year elapsed, high-level explanations for the variances are provided.

## **Operating Revenue**

### Interest Revenue

Greater level of funds held in term deposits with favourable rates in the first half of the year. This will be monitored in the third quarter Finance and Costing Review as interest rates have risen. Timing variance.

### Other Revenue

Workers Compensation and other insurance reimbursements totalling \$107,000 have been received and will be assessed in the third quarter Finance and Costing Review. Sundry income from Waste and Sanitation services is tracking ahead of budget by approximately \$62,000, this will also be monitored. Permanent variance.

## **Operating Expenditure**

### Materials & Contracts

Timing of invoices received for kerbside rubbish and recycling collections has resulted in a variance of approximately \$490,000. Timing of invoices received for site remediation has resulted in a variance of approximately \$1.1m. Expenditure on rural road maintenance is running approximately \$240,000 behind budget. There are minor variances across several business units which will be assessed within the third quarter Finance and Costing Review.

### Utilities

Timing of invoices received for utility costs for has resulted in a variance, particularly within Parks and Grounds maintenance, which is currently running around \$147,000 below budget. This will continue to be monitored.

### Other Expenditure

Community Development Fund contributions of approximately \$230,000 have been paid so far this year, with the budget having forecast this expenditure for later in the year. In addition, Broome Visitor Centre subsidy instalments of \$125,000 have been paid ahead of budgeted timeframes. Timing variance.

## **Capital Revenue**

### Proceeds from capital grants, subsidies and contributions

Receipts of grant funding relating to the Stage 2 Walmanyjun Cable Beach Foreshore Revelopment are currently running behind budgeted timeframes. Recognition of revenue for this project will be reviewed subsequently, in line with construction milestones and relevant accounting standards.

## Capital Expenditure

### Payments for construction of Property, Plant and Infrastructure

Variance relates to timing of purchases and invoices yet to be received. A number of purchase orders have been raised committing funds but goods/services are yet to be received.

## CONSULTATION

Nil.

## STATUTORY ENVIRONMENT

### **Local Government (Financial Management) Regulations 1996**

- 34(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for the previous month (the "relevant month") in the following detail:
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the relevant month; and
  - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- 34(1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- 34(1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- 34(2) Each statement of financial activity is to be accompanied by documents containing-
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- 34(3) The information in a statement of financial activity may be shown according to nature classification.
- 34(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
  - (b) recorded in the minutes of the meeting at which it is presented.

- 34(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*
- 35(1) *A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —*
- (a) the financial position of the local government as at the last day of the previous financial year; or*
  - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.*
- 35(2) *A statement of financial position must be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and*
  - (b) recorded in the minutes of the meeting at which it is presented.*

## **POLICY IMPLICATIONS**

Nil.

## **FINANCIAL IMPLICATIONS**

The attached financial statements summarise the transactions for the 2025/26 financial year. The closing position as of 30 June 2026 may change due to year-end accruals and non-cash adjustments. The final closing position and statements will be provided in the audited annual financial report.

All budget amendments must be approved by an absolute majority of Council.

## **RISK**

The Monthly Financial Report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

In order to mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and the quarterly Finance and Costing Review (FACR) process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$5,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996 Regulation 5*, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

## **STRATEGIC ASPIRATIONS**

**Performance - We will deliver excellent governance, service & value for everyone.**

**Outcome 10 - A well-informed and engaged community.**

**Objective** 10.1. Provide community with excellent customer service, relevant, timely information and effective engagement.

**VOTING REQUIREMENTS**

*Simple Majority*

**COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/0326/019**

**Moved: Cr M Virgo**

**Seconded: Cr S Cooper**

**That Council adopts the Monthly Financial Activity Statement Report for the period ended 28 February 2026 as attached.**

**CARRIED UNANIMOUSLY 9/0**

**Attachments**

1. Monthly Statement of Activity February 2026



**SHIRE OF BROOME**

**MONTHLY FINANCIAL REPORT**

**(Containing the required statement of financial activity and statement of financial position)  
For the period ended 28 February 2026**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF BROOME**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

	Original Adopted Budget	Amended Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	30,427,031	30,427,031	30,327,031	30,346,971	19,940	0.07%	
Grants, subsidies and contributions	2,979,405	2,069,380	1,493,423	1,448,754	(44,669)	(2.99%)	
Fees and charges	12,596,615	12,974,227	10,288,686	10,328,559	39,873	0.39%	
Interest revenue	2,582,313	2,602,313	1,769,394	1,961,941	192,547	10.88%	▲
Other revenue	1,142,115	1,234,731	905,218	1,165,708	260,490	28.78%	▲
Profit on asset disposals	214,410	214,410	0	34,034	34,034	0.00%	
	<b>49,941,889</b>	<b>49,522,092</b>	<b>44,783,752</b>	<b>45,285,967</b>	502,215	1.12%	
<b>Expenditure from operating activities</b>							
Employee costs	(21,194,246)	(21,014,338)	(14,121,657)	(13,472,469)	649,188	4.60%	
Materials and contracts	(14,370,581)	(17,000,903)	(12,744,398)	(9,177,299)	3,567,099	27.99%	▲
Utility charges	(2,652,516)	(2,652,516)	(1,768,344)	(1,516,038)	252,306	14.27%	▲
Depreciation	(15,833,748)	(15,833,748)	(10,555,832)	(10,888,997)	(333,165)	(3.16%)	
Finance costs	(440,171)	(440,171)	(226,686)	(238,657)	(11,971)	(5.28%)	
Insurance	(898,526)	(878,000)	(878,000)	(862,173)	15,827	1.80%	
Other expenditure	(1,707,894)	(1,752,894)	(779,014)	(1,094,016)	(315,002)	(40.44%)	▼
Loss on asset disposals	(262,363)	(262,363)	0	(115,477)	(115,477)	0.00%	
	<b>(57,360,045)</b>	<b>(59,834,933)</b>	<b>(41,073,931)</b>	<b>(37,365,126)</b>	3,708,805	9.03%	
Non cash amounts excluded from operating activities	2(c) 15,881,701	15,881,701	10,555,832	10,970,440	414,608	3.93%	
<b>Amount attributable to operating activities</b>	<b>8,463,545</b>	<b>5,568,860</b>	<b>14,265,653</b>	<b>18,891,281</b>	4,625,628	32.42%	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	48,251,874	46,054,618	29,893,640	24,769,438	(5,124,202)	(17.14%)	▼
Proceeds from disposal of assets	1,014,638	1,039,068	0	85,682	85,682	0.00%	
Proceeds from self supporting loans	145,323	145,323	72,371	72,371	0	0.00%	
	<b>49,411,835</b>	<b>47,239,009</b>	<b>29,966,011</b>	<b>24,927,491</b>	(5,038,520)	(16.81%)	
<b>Outflows from investing activities</b>							
Right of use assets recognised	(27,882)	(27,882)	0	0	0	0.00%	
Payments for property, plant and equipment	(7,730,280)	(7,343,823)	(7,266,363)	(1,646,601)	5,619,762	77.34%	▲
Payments for construction of infrastructure	(55,426,943)	(53,469,986)	(33,497,431)	(15,579,077)	17,918,354	53.49%	▲
	<b>(63,185,105)</b>	<b>(60,841,691)</b>	<b>(40,763,794)</b>	<b>(17,225,678)</b>	23,538,116	57.74%	
Non-cash amounts excluded from investing activities	2(d) 0	0	0	33,208	33,208	0.00%	
<b>Amount attributable to investing activities</b>	<b>(13,773,270)</b>	<b>(13,602,682)</b>	<b>(10,797,783)</b>	<b>7,735,021</b>	18,532,804	171.64%	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Leases liabilities recognised	27,882	27,882	0	0	0	0.00%	
Proceeds from new borrowings	2,234,782	2,234,782	0	0	0	0.00%	
Transfer from reserves	4,814,943	7,072,214	200,212	0	(200,212)	(100.00%)	▼
	<b>7,077,607</b>	<b>9,334,878</b>	<b>200,212</b>	<b>0</b>	(200,212)	(100.00%)	
<b>Outflows from financing activities</b>							
Payments for principal portion of lease liabilities	(162,848)	(162,848)	(124,042)	(124,042)	0	0.00%	
Repayment of borrowings	(910,108)	(910,108)	(448,253)	(448,253)	0	0.00%	
Transfer to reserves	(3,567,276)	(5,660,141)	(1,573,076)	(1,016,041)	557,035	35.41%	▲
	<b>(4,640,232)</b>	<b>(6,733,097)</b>	<b>(2,145,371)</b>	<b>(1,588,336)</b>	557,035	25.96%	
<b>Amount attributable to financing activities</b>	<b>2,437,375</b>	<b>2,601,781</b>	<b>(1,945,159)</b>	<b>(1,588,336)</b>	356,823	18.34%	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
Surplus or deficit at the start of the financial year	2(a) 2,872,350	5,385,631	5,385,631	5,385,631	0	0.00%	
Amount attributable to operating activities	8,463,545	5,568,860	14,265,653	18,891,281	4,625,628	32.42%	▲
Amount attributable to investing activities	(13,773,270)	(13,602,682)	(10,797,783)	7,735,021	18,532,804	171.64%	▲
Amount attributable to financing activities	2,437,375	2,601,781	(1,945,159)	(1,588,336)	356,823	18.34%	▲
<b>Surplus or deficit after imposition of general rates</b>	<b>0</b>	<b>(46,410)</b>	<b>6,908,342</b>	<b>30,423,597</b>	23,515,256	340.39%	▲

**KEY INFORMATION**

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
  - ▲ Indicates a variance with a positive impact on the financial position.
  - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOME**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

	Actual 30 June 2025	Actual as at 28 February 2026
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	59,765,655	83,147,678
Trade and other receivables	3,204,598	4,541,897
Other financial assets	145,322	72,952
Inventories	37,732	32,264
Other assets	1,756,188	526,345
<b>TOTAL CURRENT ASSETS</b>	<b>64,909,495</b>	<b>88,321,136</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	163,075	163,075
Other financial assets	1,964,996	1,964,996
Property, plant and equipment	89,098,905	87,397,823
Infrastructure	328,795,823	336,766,819
Right-of-use assets	279,489	179,132
<b>TOTAL NON-CURRENT ASSETS</b>	<b>420,302,288</b>	<b>426,471,845</b>
<b>TOTAL ASSETS</b>	<b>485,211,783</b>	<b>514,792,981</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	5,550,157	3,013,366
Other liabilities	7,171,152	7,171,152
Lease liabilities	6,819	(117,223)
Borrowings	903,032	454,781
Employee related provisions	1,972,629	1,972,629
Other provisions	2,229,058	2,229,058
<b>TOTAL CURRENT LIABILITIES</b>	<b>17,832,847</b>	<b>14,723,763</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	288,194	288,194
Borrowings	9,164,466	9,164,466
Employee related provisions	301,871	301,871
Other provisions	2,596,147	2,596,147
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>12,350,678</b>	<b>12,350,678</b>
<b>TOTAL LIABILITIES</b>	<b>30,183,525</b>	<b>27,074,441</b>
<b>NET ASSETS</b>	<b>455,028,258</b>	<b>487,718,540</b>
<b>EQUITY</b>		
Retained surplus	155,382,854	187,057,094
Reserve accounts	46,127,288	47,143,330
Revaluation surplus	253,518,116	253,518,116
<b>TOTAL EQUITY</b>	<b>455,028,258</b>	<b>487,718,540</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOME  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 12 March 2026

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**MATERIAL ACCOUNTING POLICES**

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

**Critical accounting estimates and judgements**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**2 NET CURRENT ASSETS INFORMATION**

	Amended		
	Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 28 February 2026
<b>(a) Net current assets used in the Statement of Financial Activity</b>			
<b>Current assets</b>			
Cash and cash equivalents	\$ 58,882,853	\$ 59,765,655	\$ 83,147,678
Trade and other receivables	3,275,507	3,204,598	4,541,897
Other financial assets	(46,898)	145,322	72,952
Inventories	37,732	37,732	32,264
Other assets	303,322	1,756,188	526,345
	<u>62,452,516</u>	<u>64,909,495</u>	<u>88,321,136</u>
<b>Less: current liabilities</b>			
Trade and other payables	(5,903,098)	(5,550,157)	(3,013,366)
Other liabilities	(9,934,991)	(7,171,152)	(7,171,152)
Lease liabilities	(6,819)	(6,819)	117,223
Borrowings	(903,033)	(903,033)	(454,781)
Employee related provisions	(2,006,753)	(1,972,629)	(1,972,629)
Other provisions	(103,000)	(2,229,058)	(2,229,058)
	<u>(18,857,694)</u>	<u>(17,832,848)</u>	<u>(14,723,763)</u>
Net current assets	43,594,822	47,076,647	73,597,373
Less: Total adjustments to net current assets	2(b) (40,722,472)	(41,691,016)	(43,173,774)
<b>Closing funding surplus / (deficit)</b>	<b>2,872,350</b>	<b>5,385,631</b>	<b>30,423,599</b>
<b>(b) Current assets and liabilities excluded from budgeted deficiency</b>			
<b>Adjustments to net current assets</b>			
Less: Reserve accounts	(43,267,928)	(46,127,288)	(47,143,330)
Less: Financial assets at amortised cost - self supporting loans	46,898	(145,322)	(72,952)
Less: Current assets not expected to be received at end of year			
- Current financial assets at amortised cost - self supporting loans			
- Receivables for employee related provisions	15,566	15,566	15,566
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	6,819	6,819	(117,223)
- Current portion of borrowings	903,033	903,033	454,781
- Current portion of remediation provision	103,000	2,186,036	2,186,036
- Current portion of employee benefit provisions held in reserve	1,470,140	1,470,140	1,503,348
<b>Total adjustments to net current assets</b>	<b>2(a) (40,722,472)</b>	<b>(41,691,016)</b>	<b>(43,173,774)</b>
<b>(c) Non-cash amounts excluded from operating activities</b>			
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(214,410)	0	(34,034)
Add: Loss on asset disposals	262,363	0	115,477
Add: Depreciation	15,833,748	10,555,832	10,888,997
<b>Total non-cash amounts excluded from operating activities</b>	<b>15,881,701</b>	<b>10,555,832</b>	<b>10,970,440</b>
<b>(d) Non-cash amounts excluded from investing activities</b>			
<b>Adjustments to investing activities</b>			
Right of use assets received	27,882	0	0
Movement in current other provision associated with restricted cash	0	0	33,208
<b>Total non-cash amounts excluded from investing activities</b>	<b>27,882</b>	<b>0</b>	<b>33,208</b>
<b>CURRENT AND NON-CURRENT CLASSIFICATION</b>			
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.			

**SHIRE OF BROOME**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
The material variance adopted by Council for the 2025-26 year is \$10,000 for operating, \$20,000 for capital and 10.00%, whichever is the greater.

Description	Var. \$	Var. %
	\$	%
<b>Revenue from operating activities</b>		
<b>Interest revenue</b>	192,547	10.88% ▲
Timing variance. Greater level of funds held in term deposits with favourable rates in the first half of the year. This will be monitored in the third quarter Finance and Costings Review as interest rates have risen.		Timing
<b>Other revenue</b>	260,490	28.78% ▲
Permanent variance. Workers Compensation and other insurance reimbursements of approximately \$107,000 were received. Sundry income from Sanitation services have exceeded budget by \$62,000. These and other minor variances will be monitored during the third quarter Finance and Costings Review.		Permanent
<b>Expenditure from operating activities</b>		
<b>Materials and contracts</b>	3,567,099	27.99% ▲
Timing of invoices received for kerbside rubbish and recycling collections has resulted in a variance of approximately \$490,000. Timing of invoices received for site remediation has resulted in a variance of approximately \$1.1m. Expenditure on rural road maintenance is running approximately \$240,000 behind budget. There are minor variances across several business units which will be assessed within the third quarter Finance and Costings Review.		Timing
<b>Utility charges</b>	252,306	14.27% ▲
Timing of invoices received for utility costs for has resulted in a variance, particularly within Parks and Grounds maintenance, which is currently running around \$147,000 below budget. This will continue to be monitored.		Timing
<b>Other expenditure</b>	(315,002)	(40.44%) ▼
Timing variance. Community Development Fund contributions of approximately \$310,000 have been paid this year, with the budget having forecast approximately \$77,000 at this point in the year. In addition, Broome Visitor Centre subsidy instalments of \$125,000 have been paid ahead of budgeted timeframes.		Timing
<b>Inflows from investing activities</b>		
<b>Proceeds from capital grants, subsidies and contributions</b>	(5,124,202)	(17.14%) ▼
Receipts of grant funding relating to the Cable Beach Walmanyjun Stage 2 Foreshore development are currently behind budgeted timeframes. Recognition of project revenue will be reviewed subsequently, in line with construction milestones and relevant accounting standards.		Timing
<b>Outflows from investing activities</b>		
<b>Payments for property, plant and equipment</b>	5,619,762	77.34% ▲
Renewal and replacement of mobile plant and equipment is behind schedule. Major works have been scheduled to limit disruptions with some of these works occurring later in the year.		Timing
<b>Payments for construction of infrastructure</b>	17,918,354	53.49% ▲
Variance relates to timing of invoices received from key contractor in the Cable Beach Walmanyjun Stage 2 Foreshore redevelopment. A detailed breakdown of capital purchases can be found at Supplementary Note 5.		Timing
<b>Transfer from reserves</b>	(200,212)	(100.00%) ▼
Transfers from Reserves will be finalised towards the end of the completion of the Annual Financial Statements.		Timing
<b>Outflows from financing activities</b>		
<b>Transfer to reserves</b>	557,035	35.41% ▲
Transfers to Reserves will be finalised towards the end of the completion of the Annual Financial Statements.		Timing
<b>Surplus or deficit after imposition of general rates</b>	23,515,256	340.39% ▲

**SHIRE OF BROOME**  
**SUPPLEMENTARY INFORMATION**  
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**BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION**

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.39 M	\$5.39 M	\$5.39 M	\$0.00 M
Closing	(\$0.05 M)	\$6.91 M	\$30.42 M	\$23.52 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$83.15 M	% of total
Unrestricted Cash	\$36.00 M	43.3%
Restricted Cash	\$47.14 M	56.7%

Refer to 3 - Cash and Financial Assets

Payables		
	\$3.01 M	% Outstanding
Trade Payables	\$1.28 M	
0 to 30 Days		93.9%
Over 30 Days		6.2%
Over 90 Days		1.0%

Refer to 7 - Payables

Receivables		
	\$0.92 M	% Collected
Rates Receivable	\$3.63 M	88.6%
Trade Receivable	\$0.92 M	
Over 30 Days		50.1%
Over 90 Days		13.2%

Refer to 6 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$5.57 M	\$14.27 M	\$18.89 M	\$4.63 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$30.35 M	% Variance
YTD Budget	\$30.33 M	0.1%

Grants and Contributions		
YTD Actual	\$1.45 M	% Variance
YTD Budget	\$1.49 M	(3.0%)

Refer to 10 - Grants and Contributions

Fees and Charges		
YTD Actual	\$10.33 M	% Variance
YTD Budget	\$10.29 M	0.4%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$13.60 M)	(\$10.80 M)	\$7.74 M	\$18.53 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Amended Budget	\$0.53 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$15.58 M	% Spent
Amended Budget	\$53.49 M	(70.9%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$24.77 M	% Received
Amended Budget	\$45.97 M	(46.1%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.60 M	(\$1.95 M)	(\$1.59 M)	\$0.36 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.45 M)
Interest expense	(\$0.23 M)
Principal due	\$9.62 M

Refer to 8 - Borrowings

Reserves	
Reserves balance	\$47.14 M
Net Movement	\$1.02 M

Refer to 4 - Cash Reserves

Lease Liability	
Principal repayments	(\$0.12 M)
Interest expense	\$0.00 M
Principal due	\$0.42 M

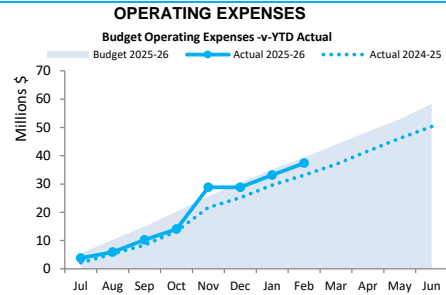
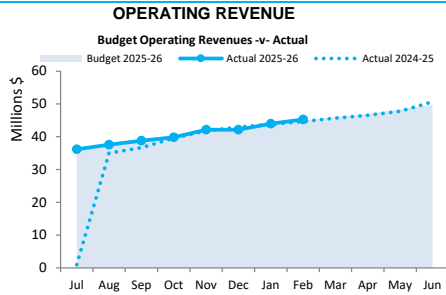
Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

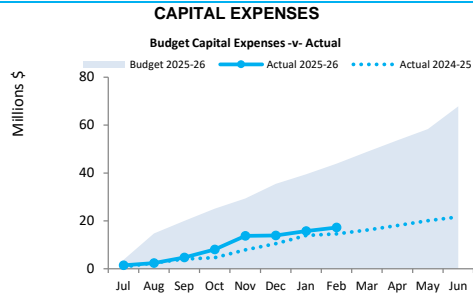
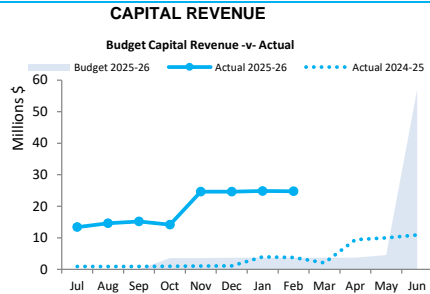
SHIRE OF BROOME  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 28 FEBRUARY 2026

2 KEY INFORMATION - GRAPHICAL

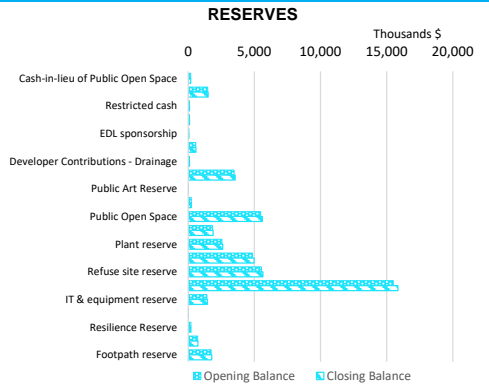
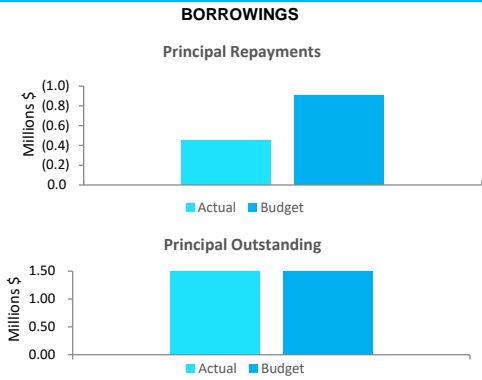
OPERATING ACTIVITIES



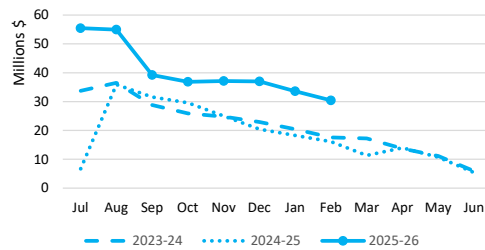
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

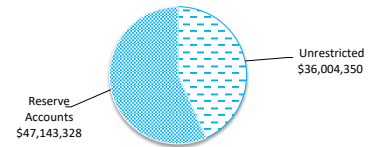
Description	Classification	Unrestricted \$	Reserve Accounts \$	Total \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand	Cash and cash equivalents	4,050	0	4,050	0	On Hand	Nil	On Hand
Municipal Bank Account	Cash and cash equivalents	2,540,980	0	2,540,980	0	CommBank	3.10%	At Call
Business Online Saver	Cash and cash equivalents	6,954,764	0	6,954,764	0	CommBank	3.50%	At Call
Reserve Bank Account	Cash and cash equivalents	0	2,143,328	2,143,328	0	CommBank	3.50%	At Call
Trust Bank Account	Cash and cash equivalents	165,260	0	165,260	0	CommBank	0.00%	At Call
Grants Bank Account	Cash and cash equivalents	339,296	0	339,296	0	CommBank	3.50%	At Call
Term Deposit	Cash and cash equivalents	0	10,000,000	10,000,000	0	Westpac	4.40%	26/06/2026
Term Deposit	Cash and cash equivalents	0	25,000,000	25,000,000	0	Westpac	5.05%	13/02/2027
Term Deposit	Cash and cash equivalents	0	10,000,000	10,000,000	0	Westpac	4.65%	26/06/2026
Term Deposit	Cash and cash equivalents	9,000,000	0	9,000,000	0	Westpac	4.38%	04/05/2026
Term Deposit	Cash and cash equivalents	10,000,000	0	10,000,000	0	CommBank	4.10%	04/03/2026
Term Deposit	Cash and cash equivalents	7,000,000	0	7,000,000	0	Westpac	4.65%	26/06/2026
<b>Total</b>		<b>36,004,350</b>	<b>47,143,328</b>	<b>83,147,678</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents (including Financial Assets - Term Deposits)		36,004,350	47,143,328	83,147,678	0			
		<b>36,004,350</b>	<b>47,143,328</b>	<b>83,147,678</b>	<b>0</b>			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



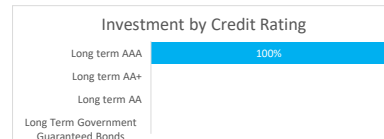
Term deposit information

Investment Type	Institution	Rating	Interest rate	Deposit Date	Maturity	Investment Term (days)	Investment \$	Forecast interest \$
Reserve Funds	WBC	AAA	4.40%	18/11/2025	26/06/2026	221	10,000,000	266,411
Reserve Funds	WBC	AAA	5.05%	13/02/2026	13/02/2027	365	25,000,000	1,262,500
Reserve Funds	WBC	AAA	4.65%	13/02/2026	26/06/2026	133	10,000,000	169,438
Municipal Funds	WBC	AAA	4.38%	05/12/2025	04/05/2026	150	9,000,000	162,000
Municipal Funds	CBA	AAA	4.10%	04/09/2025	04/03/2026	180	10,000,000	202,192
Municipal Funds	WBC	AAA	4.65%	11/08/2025	26/06/2026	184	7,000,000	164,088
<b>Weighted average Interest rate</b>							<b>4.64%</b>	
<b>Total</b>							<b>71,000,000</b>	<b>2,226,629</b>

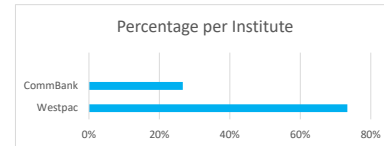
Investment Policy Reporting

Note: A review of the credit ratings held in the Investment Policy is required to ensure consistency with the Standard & Poors credit ratings for short and long term ratings.

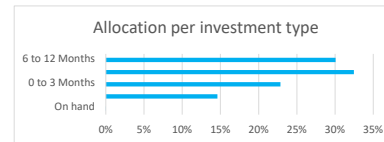
Credit Rating	Maximum % in credit rating category	Shire of Broome allocation
Long term AAA	100%	100%
Long term AA+	50%	0%
Long term AA	25%	0%
Guaranteed Bonds	100%	0%



Institution	Maximum % in authorised institute	Shire of Broome allocation
Westpac	100%	73%
CommBank	100%	27%



Institution	Allocation per investment type
On hand	0.00%
At call	14.60%
0 to 3 Months	22.85%
3 to 6 Months	32.47%
6 to 12 Months	30.07%



SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

4 RESERVE ACCOUNTS

Reserve account name	Original Budget				Amended Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Reserve accounts restricted by legislation</b>												
Cash-in-lieu of Public Open Space	188,086	6,321	0	194,407	188,086	6,321	0	194,407	189,057	4,271	0	193,327
<b>Reserve accounts restricted by Council</b>												
Leave reserve	1,387,341	47,401	0	1,434,742	1,387,341	47,401	0	1,434,742	1,470,140	33,208	0	1,503,348
Restricted cash	31,500	421,122	(31,500)	421,122	31,500	0	(31,500)	0	96,500	0	0	96,500
Community sponsorship	91,675	3,135	0	94,810	91,675	3,135	0	94,810	101,746	2,259	0	104,005
EDL sponsorship	56,174	1,869	(25,000)	33,043	56,174	1,869	(25,000)	33,043	56,602	1,388	0	57,990
Developer Contributions - Footpaths	557,065	66,730	(260,777)	363,018	557,065	66,730	(260,777)	363,018	568,283	13,287	0	581,570
Developer Contributions - Drainage	93,975	32,150	0	126,125	93,975	32,150	0	126,125	94,305	2,007	0	96,312
Road reserve	3,457,260	506,658	(182,987)	3,780,931	3,457,260	750,298	(182,987)	4,024,571	3,474,667	78,122	0	3,552,789
Public Art Reserve	6,991	239	0	7,230	6,991	239	0	7,230	7,027	159	0	7,186
BRAC (Leisure Centre) Reserve	23,025	812	0	23,837	23,025	812	0	23,837	231,228	4,363	0	235,591
Public Open Space	5,474,894	1,074,689	(417,253)	6,132,330	5,474,894	1,870,140	(417,253)	6,927,781	5,476,513	125,337	0	5,601,850
Drainage reserve	1,852,014	63,343	(4,434)	1,910,923	1,852,014	63,343	(4,434)	1,910,923	1,837,868	41,515	0	1,879,383
Plant reserve	2,592,590	88,861	(55,747)	2,625,704	2,592,590	88,861	(91,013)	2,590,438	2,549,104	56,910	0	2,606,014
Buildings reserve	4,818,853	328,299	(2,220,810)	2,926,342	4,818,853	1,289,292	(2,137,517)	3,970,628	4,867,835	106,719	0	4,974,554
Refuse site reserve	2,355,388	45,547	(1,367,135)	1,033,800	2,355,388	45,547	(3,521,681)	(1,120,746)	5,538,907	112,003	0	5,650,910
Regional resource recovery park reserve	16,167,085	516,319	(87,500)	16,595,904	16,167,085	516,319	(71,593)	16,611,811	15,499,852	344,055	0	15,843,907
IT & equipment reserve	1,480,741	245,811	(82,800)	1,643,752	1,480,741	606,715	(82,800)	2,004,656	1,419,028	31,421	0	1,450,449
Kimberley zone reserve	0	0	0	0	0	0	0	0	3,262	473	0	3,735
Resilience Reserve	200,471	6,876	0	207,347	200,471	6,876	0	207,347	200,989	4,127	0	205,116
Carpark reserve	710,606	51,902	0	762,508	710,606	183,902	0	894,508	713,295	15,326	0	728,621
Footpath reserve	1,722,194	59,192	(79,000)	1,702,386	1,722,194	80,192	(245,659)	1,556,727	1,731,080	39,093	0	1,770,173
	<b>43,267,928</b>	<b>3,567,276</b>	<b>(4,814,943)</b>	<b>42,020,261</b>	<b>43,267,928</b>	<b>5,660,141</b>	<b>(7,072,214)</b>	<b>41,855,855</b>	<b>46,127,288</b>	<b>1,016,041</b>	<b>0</b>	<b>47,143,330</b>

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

## INVESTING ACTIVITIES

## 5 CAPITAL ACQUISITIONS

Capital acquisitions	Original	Amended		YTD Actual	YTD Variance
	Budget	Budget	YTD Budget		
		\$	\$	\$	\$
Buildings - non-specialised	3,878,793	3,240,403	3,178,403	950,056	(2,228,347)
Furniture and equipment	174,187	166,243	62,743	94,782	32,039
Plant and equipment	3,701,260	3,937,177	3,339,493	538,871	(2,800,622)
<b>Acquisition of property, plant and equipment</b>	<b>7,754,240</b>	<b>7,343,823</b>	<b>6,580,639</b>	<b>1,583,709</b>	<b>(4,996,930)</b>
Infrastructure - roads	7,360,802	7,212,324	4,533,268	1,899,256	(2,634,012)
Infrastructure - recreation areas	47,409,078	45,519,566	28,323,753	13,391,158	(14,932,595)
Infrastructure - other	632,562	738,096	665,910	351,555	(314,355)
<b>Acquisition of infrastructure</b>	<b>55,402,442</b>	<b>53,469,986</b>	<b>33,522,931</b>	<b>15,641,969</b>	<b>(17,880,962)</b>
<b>Total of PPE and Infrastructure.</b>	<b>63,156,682</b>	<b>60,813,809</b>	<b>40,103,570</b>	<b>17,225,678</b>	<b>(22,877,892)</b>
<b>Total capital acquisitions</b>	<b>63,156,682</b>	<b>60,813,809</b>	<b>40,103,570</b>	<b>17,225,678</b>	<b>(22,877,892)</b>
<b>Capital Acquisitions Funded By:</b>					
Capital grants and contributions	48,171,874	45,974,618	29,893,640	24,769,438	(5,124,202)
Borrowings	2,234,782	2,234,782	0	0	0
Other (disposals & C/Fwd)	1,014,638	1,039,068	0	85,682	85,682
Reserve accounts	4,534,954	4,534,954	200,212	0	(200,212)
Developer Contributions - Footpaths	80,000	80,000	0	0	0
Contribution - operations	7,120,974	7,120,974	10,454,901	(7,629,442)	(18,084,343)
<b>Capital funding total</b>	<b>63,157,222</b>	<b>60,984,396</b>	<b>40,548,753</b>	<b>17,225,678</b>	<b>(23,323,075)</b>

## KEY INFORMATION

## Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

## Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

## Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Account Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		\$	\$	\$	\$
<b>Buildings - non-specialised</b>					
Town Beach Kiosk Cap Build New Const-Cap Exp-Other Build Lea	22,945	0	0	0	0
Pavillion Build New Const Stg 2 - Brac Ovals - Cap Exp	13,200	13,200	13,200	14,770	(1,570)
Toilet Block Renewal Town Beach Inc Furn & Services - Build Cap Exp	15,000	15,000	15,000	10,030	4,970
Building Renewal - Cap Exp - Brac Aquatic	234,250	234,250	234,250	96,079	138,171
Shire Staff Housing Building Renewal - Staff Housing	20,000	20,000	20,000	6,659	13,341
Visitor Centre Renewal (Inc plant & Furn) - Cap Bldg Exp	60,000	35,000	35,000	0	35,000
Shire Office Build Haas St Renewal - Cap Exp - Corp Gov	90,000	90,000	90,000	11,658	78,343
Cable Beach Restaurant Facilities Building Renewal (Inc Plant & Furn)-Cap Exp	350,000	350,000	350,000	65,882	284,118
Library Building Renewal	0	7,169	7,169	7,169	(0)
Museum Precinct Master Plan	68,430	57,973	57,973	21,640	36,333
Brac Building Renewal - Cap Exp - Brac Dry	10,000	10,000	10,000	16,736	(6,736)
Admin Building - Packaged Plant- Cap Ex	1,946,260	1,950,100	1,950,100	670,428	1,279,672
Depot Building Const Renewal - Cap Exp - Depot Operations	35,000	35,000	35,000	18,792	16,208
Brac Building Upgrade - Cap Exp - Brac Dry	320,000	318,986	318,986	0	318,986
Library Fixed Plant & Equipment New - Cap Exp - Libraries	10,213	10,213	10,213	10,213	(0)
KRO2 Building Renewal - Cap Exp - Office Prop Leased	31,512	31,512	31,512	0	31,512
Town Beach Cafe Redevelopment - Cap Exp	589,983	0	0	0	0
Depot Security Gates Upgrade	62,000	62,000	0	0	0
<b>Total Buildings - non-specialised</b>	<b>3,878,793</b>	<b>3,240,403</b>	<b>3,178,403</b>	<b>950,056</b>	<b>2,228,347</b>
<b>Furniture and equipment</b>					
Exhibition Infrastructure For Kimberley Artwork Grant - Cap Exp	70,687	62,743	62,743	65,545	(2,802)
Equip & H'Ware > \$5000 Cap Exp - IT	53,500	53,500	0	29,237	(29,237)
Mola Mapping	50,000	50,000	0	0	0
<b>Total Furniture and equipment</b>	<b>174,187</b>	<b>166,243</b>	<b>62,743</b>	<b>94,782</b>	<b>(32,039)</b>
<b>Plant and equipment</b>					
Vehicle & Mob Plant New Cap Exp - Comm Services	58,000	58,000	58,000	0	58,000
Vehicle & Mobile Plant Renewal (Replace) Cap Exp- Emerg & Rang Serv	83,000	88,105	88,105	0	88,105
Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Other Gov	(540)	(519)	(519)	0	(519)
Vehicles & Mob Plant Renewal > \$3000 - Cap Exp - SES/ FESA	0	152,934	152,934	152,934	(0)
Vehicle & Mobile Plant New - Cap Exp- IT	30,000	30,000	30,000	0	30,000
130238 Mobile Plant & Equip New - Cap Exp - Sanitation Other	0	25,000	25,000	0	25,000
Vehicle & Mobile Plant New - Cap Exp - Depot Ops	219,534	219,534	219,534	28,665	190,869
Vehicle & Mob Plant New - Cap Exp - Works Ops	57,460	57,460	57,460	0	57,460
Vehicle & Mob Plant Renewal(Replacement)-Cap Exp- Sanit Gen Refuse	296,890	297,433	297,433	0	297,433
Vehicle & Mobile Plant Renewal (Replacement) Cap Exp - Dev Services	0	1,285	1,285	7,803	(6,518)
Vehicles & Mobile Plant Renewal(Replacement) - Cap Exp - Town Plann	58,000	58,000	58,000	0	58,000
Vehicle & Mobile Plant Renewal (Replacement) -Cap Exp- Swim Area & Beaches	25,000	25,000	25,000	30,792	(5,792)
Vehicle & Plant Renewal(Replacement) - Cap Exp - P&G Operations	950,662	968,358	968,358	0	968,358
Vehicle & Mobile Plant Renewal(Replacement) - Cap Exp - Eng Office	140,000	148,903	148,903	0	148,903
Vehicle & Mob Plant Renewal(Replacement) - Cap Exp - Works Ops	923,254	947,684	350,000	318,677	31,324
Mobile Plant & Equipment Renewal (Replacement) - Cap Exp - Sanitation Other	860,000	860,000	860,000	0	860,000
<b>Total Plant and equipment</b>	<b>3,701,260</b>	<b>3,937,177</b>	<b>3,339,493</b>	<b>538,871</b>	<b>2,800,622</b>
<b>Infrastructure - roads, footpaths &amp; bridges</b>					
Urban Maint Reseals Renewal Works Cap Exp.	1,392,364	1,392,364	1,391,804	743,072	648,732
Road Upgrade - Cb East Intersection (Brac) (Cap Ex)	517,500	41,712	41,712	52,126	(10,414)
Drainage Renewals Per Amp - Grate Replacement (Cap Ex)	34,000	34,000	0	0	0
Road Safety - Streets Alive - Robinson And Weld Street (Cap Ex)	98,750	98,750	68,750	12,127	56,623
Brac Parking Improvements/Sealing (Cap Ex)	504,033	194,025	65,205	86,899	(21,694)
Footpath Network Expansion - Dakas (Cap Ex)	15,600	15,600	15,600	14,443	1,157
Town Beach To Demco Pathway (Cap Ex)	35,174	35,174	28,000	12,812	15,188
Frederick St Footpath Construction - Jewell To The Boulevard	300,000	244,313	244,313	260,103	(15,790)
Various Footpath Renewals - Cap Exp .	410,233	410,233	273,488	73,613	199,875
Black Spot - Fairway Drive Traffic Calming Device	35,939	789	790	1,845	(1,055)
Frederick St Roundabout - Brac Entry	90,152	119,352	89,304	73,931	15,373
Old Broome Road	3,140,140	4,065,877	1,813,877	271,815	1,542,062
De Marchi Road Black Spot - Cap Exp	30,000	0	0	3,203	(3,203)
Various Footbridge Renewals - Cap Exp	0	48,774	48,774	48,825	(51)
Bus Shelters - Renewal - Various	0	8,800	8,800	7,900	900
State Blackspot - Frederick Street Off-Street Carpark (Broome Shs) Exp	243,640	0	0	29,259	(29,259)
Footpaths - Various	246,672	246,672	186,962	207,284	(20,322)
Broome North Subdivision - New Footpath Construction	14,105	14,105	14,105	0	14,105

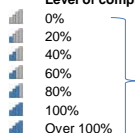
SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Account Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Sanctuary Road - Idf - 01 Cap Ex Grant Exp	240,000	241,784	241,784	0	241,784
Japanese Cemetary New Infra By P & G - Cap Exp	12,500	0	0	0	0
<b>Total Infrastructure - roads, footpaths &amp; bridges</b>	<b>7,360,802</b>	<b>7,212,324</b>	<b>4,533,268</b>	<b>1,899,256</b>	<b>2,634,012</b>
<b>Infrastructure - recreation areas</b>					
Cable Beach Stage 1 - Other	0	0	0	1,480	(1,480)
Cable Beach Stage 1 Bbrf Grant Expenditure	250,000	267,907	267,907	0	267,907
Cable Beach Stage 1 Lotterywest Grant Expenditure	30,000	33,751	33,751	19,583	14,168
Cable Beach Stage 1 Loan Expenditure	150,000	123,812	123,812	33,813	89,999
Cable Beach Stage 2 - Head Contract	40,534,156	39,596,938	26,085,550	11,942,643	14,142,907
Cable Beach Stage 2 - Cultural Monitor & Specialist Consulants	250,000	250,000	141,800	250,000	(108,200)
Cable Beach Stage 2 - Shire Landscaping And Misc Items	391,388	391,388	127,584	443,601	(316,017)
Cable Beach Stage 2 - Art And Interpretation	935,000	1,100,000	723,336	70,363	652,973
Cable Beach Stage 2 - Marketing, Community Engagement, Place Activation And Events:	325,000	355,292	246,340	87,997	158,343
Cable Beach Stage 2 - Threatened Ecological Community Boardwalk And Path	200,000	200,000	133,336	0	133,336
Cable Beach Stage 2 - Commercial Spaces	100,000	430,000	0	4,511	(4,511)
Cable Beach Stage 2 - Foreshore Access Path	376,938	366,097	16,504	8,173	8,331
Cable Beach Stage 2 - Cctv & Smart Vehicle Monitoring	300,000	300,000	0	0	0
Cable Beach Stage 2 - Contingency And Misc Costs	2,181,602	1,643,612	0	382,188	(382,188)
Town Beach Renewal Works - Infra Cap Exp	5,750	5,750	1,150	4,475	(3,325)
Haynes Oval Reserve Renewal Of Infrastructure- Cap Exp	14,950	14,950	2,990	0	2,990
Sunset Park Renewal Infra - Cap Exp - Parks And Ovals	26,763	0	0	0	0
Brolga Park Renewal Infra - Cap Exp - Parks & Ovals	14,030	0	0	0	0
Solway Park Renewal Infra - Cap Exp - Pks & Ovals	38,088	0	0	0	0
Cygnat Park Infrastructure Renewal - Cap Exp	85,445	0	0	0	0
25-26 Amp Pos Renewal- Brac (Cap Ex)	399,395	0	0	0	0
Sugar Glider Park Renewal Infra - Cap Exp - Parks & Ovals (Cap Ex)	7,130	0	0	302	(302)
25-26 Amp Pos Renewal - Herbert St Reserve (Cap Ex)	7,130	0	0	0	0
25-26 Amp Pos Renewal - Januburu Park (Cap Ex)	8,280	0	0	0	0
25-26 Amp Pos Renewal - Koel Park (Cap Ex)	7,130	0	0	0	0
25-26 Amp Pos Renewal - Sibosado Park (Cap Ex)	7,015	0	0	0	0
Brac Oval Upgrade Of Infra - Cap Exp	322,286	0	0	0	0
Cable Beach Foreshore Upgrade	190,080	129,689	129,689	60,619	69,070
Mola Mapping	0	0	50,000	0	50,000
Youth Bike Recreation Area - New Construction - Cap Exp	0	178,008	118,672	0	118,672
Cable Beach Waterpark Detailed Design 23-24 Expenditure	36,250	36,250	36,250	3,100	33,150
Haynes Oval Infra Upgrade Const By P&G - Cap Exp - Pks & Ovl	30,000	60,000	60,000	60,311	(311)
Chippindale Park Renewal Infra - Cap Exp - Parks & Ovals	21,167	0	0	0	0
Male Oval Renewal Infra - Cap Exp - Parks & Ovals	113,800	13,800	2,760	0	2,760
Tolentino Park Infrastructure Renewal - Cap Exp	33,305	0	0	0	0
Depot Other Infra Renewal Const - Cap Exp - Depot Ops	17,000	22,322	22,322	18,000	4,322
<b>Total Infrastructure - recreation areas</b>	<b>47,409,078</b>	<b>45,519,566</b>	<b>28,323,753</b>	<b>13,391,158</b>	<b>14,932,595</b>
<b>Infrastructure - other</b>					
Mobile Garbage Bin Replacement - Cap Exp - San Gen Refuse	216,562	216,562	144,376	52,260	92,116
Other Infra Upgrade Const - Cap Exp - San Gen Refuse	0	42,000	42,000	38,001	3,999
Street Lighting At Various Locations - Renewal	228,500	292,034	292,034	198,402	93,632
Sam Male Lugger Restoration- Cap Ex	100,000	100,000	100,000	0	100,000
Community Recycling Centre - Rtp - Cap Exp	87,500	87,500	87,500	62,892	24,608
<b>Total Infrastructure - other</b>	<b>632,562</b>	<b>738,096</b>	<b>665,910</b>	<b>351,555</b>	<b>314,355</b>
<b>Capital expenditure total</b>	<b>63,156,682</b>	<b>60,813,809</b>	<b>40,103,570</b>	<b>17,225,678</b>	<b>45,755,784</b>

Level of completion indicators



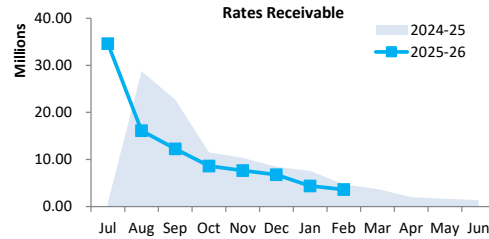
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

**SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**OPERATING ACTIVITIES**

**6 RECEIVABLES**

Rates receivable	30 June 2025	28 Feb 2026
	\$	\$
Opening arrears previous year	1,052,012	1,382,568
Levied this year	28,795,118	30,346,971
Less - collections to date	(28,464,562)	(28,103,575)
<b>Net rates collectable</b>	<b>1,382,568</b>	<b>3,625,964</b>
% Collected	95.4%	88.6%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Trade receivables	(196,672)	484,448	210,427	2,870	76,304	577,377
Percentage	(34.1%)	83.9%	36.4%	0.5%	13.2%	
<b>Balance per trial balance</b>						
Trade receivables						273,078
Infringement Debtors						292,654
GST receivable						252,474
Receivables for employee related provisions						49,347
Allowance for credit losses of other receivables						(244,274)
<b>Total receivables general outstanding</b>						<b>915,933</b>

Amounts shown above include GST (where applicable)

Note: two key receivables - capital grant funding for the Walmanyjun Cable Beach Stage two project totalling approximately \$13.2m was received in early August.

**KEY INFORMATION**

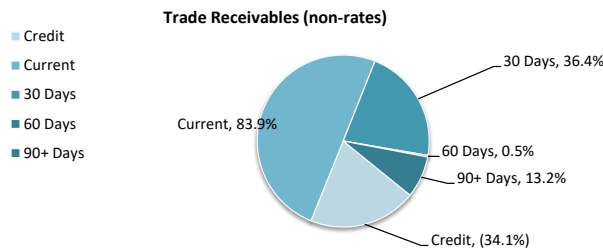
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**OPERATING ACTIVITIES**

**7 PAYABLES**

Sundry creditors	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Sundry creditors	0	1,204,199	55,828	9,759	12,668	1,282,454
Percentage	0.0%	93.9%	4.4%	0.8%	1.0%	
<b>Balance per trial balance</b>						
Sundry creditors						1,282,454
Building Services Levy						36,871
Prepaid rates						396,275
Accrued payroll liabilities						273,233
ATO liabilities						30,731
Bonds and deposits held						793,153
Accrued liabilities						168,764
<b>Total payables general outstanding</b>						<b>3,013,366</b>

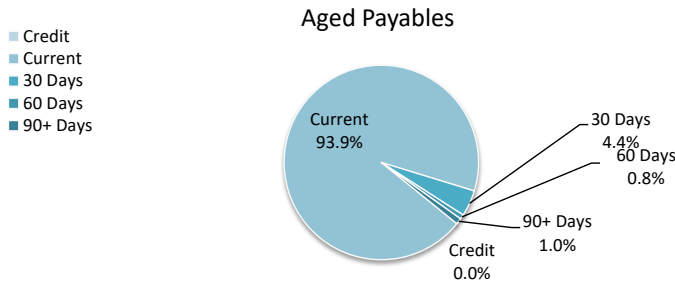
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

FINANCING ACTIVITIES

8 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Town Beach Redevelopment	197	1,005,011	0	0	(46,501)	(93,378)	958,510	911,633	(15,290)	(22,906)
Chinatown Revitalisation Project Stage 1	196	718,588	0	0	(86,895)	(174,611)	631,693	543,977	(12,085)	(17,791)
Chinatown Revitalisation Project Stage 2	198	1,358,587	0	0	(55,667)	(111,877)	1,302,920	1,246,710	(22,943)	(35,459)
Chinatown Contingency	201	1,533,765	0	0	(48,137)	(97,418)	1,485,628	1,436,347	(47,345)	(82,516)
Broome Life Saving Club	200	157,960	0	0	0	0	157,960	157,960	0	0
Cable Beach Stage 1	203	613,153	0	0	(24,714)	(49,261)	588,439	563,892	(15,789)	(32,438)
Shire Key Worker Accommodation	202	2,827,600	0	0	(113,968)	(238,240)	2,713,632	2,589,360	(72,812)	(157,945)
Cable Beach Stage 2			0	2,234,782	0	0	0	2,234,782	0	0
		8,214,664	0	2,234,782	(375,882)	(764,785)	7,838,782	9,684,661	(186,264)	(349,055)
<b>Self supporting loans</b>										
Broome Golf Club	199	1,057,692	0	0	(48,077)	(96,154)	1,009,615	961,538	(17,901)	0
Broome Life Saving Club		795,142	0	0	(24,294)	(49,169)	770,848	745,973	(29,546)	0
		1,852,834	0	0	(72,371)	(145,323)	1,780,463	1,707,511	(47,447)	0
<b>Total</b>		<b>10,067,498</b>	<b>0</b>	<b>2,234,782</b>	<b>(448,253)</b>	<b>(910,108)</b>	<b>9,619,245</b>	<b>11,392,172</b>	<b>(233,711)</b>	<b>(349,055)</b>
Current borrowings		910,108					454,781			
Non-current borrowings		9,157,390					9,164,464			
		<b>10,067,498</b>					<b>9,619,245</b>			

All debenture repayments were financed by general purpose revenue.  
Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				%	\$	\$	\$	
Cable Beach Stage 2	0	2,234,782	TBA	TBA	TBA	0	0.00	0	2,234,782	0

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

OPERATING ACTIVITIES

9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$	Number of Properties	Rateable Value	Budget		Total Revenue	YTD Actual		Total Revenue
				Rate Revenue	Reassessed Rate Revenue		Rate Revenue	Reassessed Rate Revenue	
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
GRV - Residential	0.068550	5,127	236,192,152	16,190,972	200,000	16,390,972	16,113,705	119,940	16,233,645
GRV - Vacant	0.186300	180	4,166,568	776,232	0	776,232	776,232	0	776,232
GRV - Commercial	0.122890	567	66,843,411	8,214,387	0	8,214,387	8,214,387	0	8,214,387
GRV - Tourism	0.139510	623	25,615,781	3,573,657	0	3,573,657	3,573,657	0	3,573,657
<b>Unimproved value</b>									
UV - Rural	0.009050	54	20,530,000	185,797	0	185,797	185,797	0	185,797
UV - Mining	0.171740	30	1,366,168	234,626	0	234,626	234,626	0	234,626
UV - Commercial Rural	0.047960	22	8,674,826	416,045	0	416,045	416,045	0	416,045
<b>Sub-Total</b>		<b>6,603</b>	<b>363,388,906</b>	<b>29,591,716</b>	<b>200,000</b>	<b>29,791,716</b>	<b>29,514,449</b>	<b>119,940</b>	<b>29,634,389</b>
<b>Minimum payment</b>									
<b>Gross rental value</b>									
GRV - Residential	1,401	82	1,344,480	114,882	0	114,882	114,882	0	114,882
GRV - Vacant	1,318	168	903,948	221,424	0	221,424	221,424	0	221,424
GRV - Commercial	1,401	18	126,571	25,218	0	25,218	25,218	0	25,218
GRV - Tourism	1,401	227	729,998	318,027	0	318,027	318,027	0	318,027
<b>Unimproved value</b>									
UV - Rural	1,401	5	246,300	7,005	0	7,005	7,005	0	7,005
UV - Mining	929	25	66,255	23,225	0	23,225	23,225	0	23,225
UV - Commercial Rural	1,401	2	28,300	2,802	0	2,802	2,802	0	2,802
<b>Sub-total</b>		<b>527</b>	<b>3,445,852</b>	<b>712,583</b>	<b>0</b>	<b>712,583</b>	<b>712,583</b>	<b>0</b>	<b>712,583</b>
Concession						(77,267)			(77,267)
<b>Total general rates</b>		<b>7,130</b>	<b>366,834,758</b>	<b>30,304,299</b>	<b>200,000</b>	<b>30,504,299</b>	<b>30,227,032</b>	<b>119,940</b>	<b>30,346,972</b>

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

OPERATING ACTIVITIES

10 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grant	Grants, subsidies and contributions revenue					YTD
		Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	Revenue Actual
		\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>							
WA Grants Commission	Financial Assistance Grant - General Purpose	861,554	609,280	1,449,096	(587,542)	861,554	646,164
WA Grants Commission	Financial Assistance Grant - Roads	363,719	182,044	726,700	(362,981)	363,719	272,791
Department of Health	Broome CLAG Funding	11,600	7,736	11,600	0	11,600	12,380
Rio Tinto - Pilbara Iron Company Pty Ltd	Youth Partnership Agreement 2022-2025	80,000	56,664	80,000	0	80,000	102,632
Department of Local Government, Sport and Cultural Industries	In the House	70,000	46,664	70,000	0	70,000	70,000
Main Roads WA	Street Lighting Subsidy	48,000	0	48,000	0	48,000	0
Main Roads WA	Direct Grant	202,110	202,110	202,110	0	202,110	199,932
Department Of Justice	A Sporting Chance	45,000	45,000	45,000	0	45,000	0
Library Various grants		47,667	41,367	38,994	8,673	47,667	21,220
Department of Planning, Lands and Heritage	Coastal Management Plan Assistance Program 2024-25	90,200	64,200	107,500	(17,300)	90,200	0
Department of Planning, Lands and Heritage	Inclusion Development Fund	1,000	664	1,000	0	1,000	0
Department of Primary Industries and Regional Development	Animal Welfare Program	15,698	15,698	23,798	(8,100)	15,698	0
Waste Management Grant	Waste Management	33,154	33,154	14,500	18,654	33,154	34,607
Mental Health Commission	Installation of needle disposal units	127,750	127,750	112,458	15,292	127,750	25,000
Various	Cable Beach Waterpark Detailed Design Income	69,428	59,428	46,149	23,279	69,428	55,247
<b>TOTALS</b>		<b>2,069,380</b>	<b>1,493,423</b>	<b>2,979,405</b>	<b>(910,025)</b>	<b>2,069,380</b>	<b>1,448,754</b>

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

INVESTING ACTIVITIES

11 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grant	Capital grants, subsidies and contributions revenue					YTD Revenue Actual
		Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	
		\$	\$	\$	\$	\$	
Main Roads	Black Spot Frederick Street Carpark	6,000	0	30,000	(24,000)	6,000	42,302
Main Roads	RPG Stewart St, Port Guy intersection	2,031,006	2,031,006	0	2,031,006	2,031,006	567,570
Main Roads	RTR/RPG Cable Beach Stage 1 - Cable Beach Road West	944,595	944,595	0	944,595	944,595	99,288
Lotterywest	Cable Beach Stage 1 Cable Beach Stage 1	0	0	1,532,000	(1,532,000)	0	0
Community Sporting & Recreation Facilities	BRAC Tennis Court Surface Renewal	108,986	(1,014)	110,000	(1,014)	108,986	0
SES / Department of Fire and Emergency Services	LGGS Capital Grant	152,394	152,394	0	152,394	152,394	152,934
Various	Cable Beach (Walmanyjun) Foreshore	41,223,725	25,898,404	42,175,321	(951,596)	41,223,725	22,847,922
Roebuck Estate Development Pty Ltd	Drainage Headworks WAPC 155527 STAGE 11C 2022	30,000	20,000	30,000	0	30,000	48,420
Roebuck Estate Development Pty Ltd	Footpath Contribution WAPC 155527 STAGE 11C 2022	50,000	33,336	50,000	0	50,000	341,989
Regional Bikeways Grant- Non Op Inc - Footpaths		813,135	813,135	0	813,135	813,135	292,988
Department of Planning, Lands, and Heritage	Sanctuary Road Detailed Design	241,784	1,784	240,000	1,784	241,784	7,275
Broome Civic Centre Capital Grants - Cap Inc - Bme Civic Centre		4,243	0	34,132	(29,889)	4,243	0
Town Team Movement Ltd	Streets Alive Grant	98,750	0	98,750	0	98,750	18,750
Lotterywest	Cable Beach Waterpark Detailed Design	350,000	0	350,000	0	350,000	350,000
<b>TOTALS</b>		<b>46,054,618</b>	<b>29,893,640</b>	<b>44,650,203</b>	<b>1,404,415</b>	<b>46,054,618</b>	<b>24,769,438</b>

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Classification	Nature & Type	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
<b>Budget adoption</b>						
<b>FACR1 Budget Amendments - OCM 16/10/25</b>						
Reduction in Salaries due to vacant CEO EA position	Operating Expenditure	Employee costs		19,656		
Contractor engaged to cover vacant CEO EA position	Operating Expenditure	Materials and contracts			(33,520)	
Replacement of lighting controls - Father McMahon Oval	Operating Expenditure	Materials and contracts			(24,310)	
Salary savings from SAGO role vacancy	Operating Expenditure	Employee costs		10,000		
Consultant required for Business Continuity Plan review	Operating Expenditure	Materials and contracts			(25,000)	
Increased security service at library	Operating Expenditure	Materials and contracts			(17,238)	
Reduction in Financial Assistance Grant	Operating Income	Grants, subsidies and contributions			(330,671)	
Increase in untied roads grant funding	Operating Income	Grants, subsidies and contributions		36,900		
Reallocate general advertising funds to video production	Operating Expenditure	Materials and contracts			(20,000)	
Reallocate general advertising funds to video production	Operating Expenditure	Materials and contracts		20,000		
E-Scooter revenue share increased	Operating Income	Revenue from operating activities		15,000		
increased funding required for preventative / inspection minor expenditure	Operating Expenditure	Materials and contracts			(11,000)	
Additional funds required to reflect public health plan tender responses	Operating Expenditure	Materials and contracts			(25,000)	
Salary savings - to offset potential contract works - drainage maintenance	Operating Expenditure	Employee costs		15,000		
Contract works offset by salary savings - drainage maintenance	Operating Expenditure	Materials and contracts			(15,000)	
Decrease contractor requirement due to internal works - Yamashita st	Operating Expenditure	Materials and contracts		6,000		
Additional gravel fill required for Lawrence Rd	Operating Expenditure	Materials and contracts			(6,000)	
Increased income received from caravan park waste	Operating Income	Fees and charges		26,000		
Upgrades to fencing around landfill contingency area	Capital Expenditure	Materials and contracts			(42,000)	
Transfer from Refuse Site Reserve to fund fencing alignment	Capital Income	Transfer from reserves		16,000		
Town beach café redevelopment project on hold - budgeted funds transferred to reserve	Capital Expenditure	Materials and contracts		539,983		
Town beach café redevelopment project on hold - budgeted funds transferred to reserve	Capital Expenditure	Transfer to reserves			(539,983)	
Additional funds required for three high-spec computers for engineering department	Operating Expenditure	Materials and contracts			(12,000)	
Reallocating Salary Savings to external support for wet season weed management	Operating Expenditure	Materials and contracts			(20,000)	
Reallocating Salary Savings to external support for wet season weed management	Operating Expenditure	Employee costs		10,000		
Reallocating Salary Savings to external support for wet season weed management	Operating Expenditure	Employee costs		10,000		
Reallocating Salary Savings to external support for routine cemetery maintenance	Operating Expenditure	Employee costs		10,000		
Reallocating Salary Savings to external support for routine cemetery maintenance	Operating Expenditure	Materials and contracts			(10,000)	
Funding for Haynes Oval upgrade to be allocated to other projects	Capital Expenditure	Materials and contracts		181,713		
Increased expenditure required for Haynes Oval pump upgrade	Capital Expenditure	Materials and contracts			(30,000)	
Increased allocation to bus shelter renewal	Capital Expenditure	Materials and contracts			(13,800)	
Increased allocation to street lighting renewal	Capital Expenditure	Materials and contracts			(68,140)	
Increase allocation to footbridge renewal	Capital Expenditure	Materials and contracts			(69,773)	
Funding required to furnish a new staff house	Operating Expenditure	Other expenditure			(25,000)	
Overspend in finalising Frederick St Roundabout project	Capital Expenditure	Materials and contracts			(12,936)	
Reallocation from Jewell to Blvd project to fund Frederick St overrun	Capital Expenditure	Materials and contracts		12,936		
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions			(775,977)	

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

BUDGET AMENDMENTS

Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	517,500		
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	238,477		
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	20,000		
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	(2,164,033)		
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	206,186		
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	1,957,847		
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	(661,657)		
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	17,587		
Budget allocated to specific jobs to simplify project mgmt, nil impact	Capital Income	Proceeds from capital grants, subsidies and contributions	644,070		
Additional funds required for failed aircon renewal	Capital Expenditure	Materials and contracts		(7,169)	
Aircon renewal to be funded by reserves	Capital Income	Transfer from reserves	7,169		(422,183)
<b>SMC 03/11/25</b>					
Additional funding for contaminated site remediation - funded through reserves	Operating Expenditure	Materials and contracts		(850,000)	
Additional funding for contaminated site remediation - funded through reserves	Capital Income	Transfer from reserves	850,000		(422,183)
<b>OMC Dec 11/12/25</b>					
Finalisation of Audited 2024-25 Closing Surplus - Impact on 2025-26 Opening surplus	Opening surplus(deficit)		2,513,281		
Transfer to Building Reserve	Opening surplus(deficit)	Transfer to reserves		(360,904)	
Transfer to IT Equipment Reserve	Opening surplus(deficit)	Transfer to reserves		(360,904)	
To correct advance payment of Financial Assistance Grant	Operating Income	Grants, subsidies and contributions		(256,871)	
To correct advance payment of Financial Assistance Grant	Operating Income	Grants, subsidies and contributions		(399,881)	
Additional Income - Old Broome Road Project	Capital Income	Proceeds from capital grants, subsidies and contributions	53,159		
Additional Income - Old Broome Road Project	Capital Income	Proceeds from capital grants, subsidies and contributions	693,519		
Additional Income - Old Broome Road Project	Capital Income	Transfer from reserves	166,659		
Additional expenditure required for Old Broome Road upgrade	Capital Expenditure	Payments for construction of infrastructure		(860,177)	

SHIRE OF BROOME  
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BUDGET AMENDMENTS

Additional funds required for purchase of light vehicles	Capital Expenditure	Payments for property, plant and equipment		(33,553)	
Additional funds required for purchase of light vehicles - transfer from reserve	Capital Income	Transfer from reserves	33,553		765,699
Finalisation of Carry-forward projects for the 2024-25 financial year					
Operating Grants	Operating Income	Grants, subsidies and contributions		(14,200)	
Capital Grants	Capital Income	Proceeds from capital grants, subsidies and contributions		(2,533,537)	
Proceeds from Sale of Assets	Capital Income	Profit on asset disposals	24,430		
Transfer from Reserve	Capital Income	Transfer from reserves	1,199,796		
Operating Expenditure - Materials and Contracts (.34)	Operating Expenditure	Materials and contracts		(1,287,041)	
Operating Expenditure - Employee Costs (.61)	Operating Expenditure	Employee costs	5,918		
Operating Expenditure - Employee Costs (.76)	Operating Expenditure	Employee costs		(947)	
Capital Expenditure Projects	Capital Expenditure	Payments for property, plant and equipment		(64,090)	
Capital Expenditure Projects	Capital Expenditure	Payments for construction of infrastructure	1,113,828		
Estimated unallocated surplus transferred to Restricted Cash Reserve	Operating Expenditure	Transfer to reserves	421,122		(369,022)
<b>FACR2 Budget Amendments - OCM 26/02/26</b>					
Additional funds required for KRG Canberra trip and Developing Northern AU conference	Operating Expenditure	Materials and contracts		(10,000)	
Savings on print media allocations	Operating Expenditure	Materials and contracts	19,650		
Salary budget reallocated to correct departments	Operating Expenditure	Employee costs	226,954		
Reduced expenditure to offset KRG costs	Operating Expenditure	Materials and contracts	10,000		
Reallocate Media Monitoring budget	Operating Expenditure	Materials and contracts	15,000		
Adjustment required to reconcile carry forward project	Operating Expenditure	Materials and contracts		(5,761)	
Additional cost of community scorecard	Operating Expenditure	Materials and contracts		(10,000)	
Elected member development cost - Diploma of LG	Operating Expenditure	Materials and contracts		(15,000)	
Higher rates instalment fees received	Operating Income	Fees and charges	5,712		
Expenditure required for legal advice - SAT Rate exemptions	Operating Expenditure	Materials and contracts		(10,000)	
Increase expected to penalty interest	Operating Income	Interest revenue	20,000		
Increase expected to rate enquiry fees	Operating Income	Fees and charges	10,000		
Additional expense of impounding and storing buses	Operating Expenditure	Materials and contracts		(35,000)	
Cost of new SES vehicle	Operating Expenditure	Other expenditure		(152,934)	
Grant funding for SES vehicle	Operating Income	Proceeds from capital grants, subsidies and contributions	152,934		
Property vacated - reduced income forecast - 69 Robinson St	Operating Income	Other revenue		(7,800)	
Increased reactive maintenance required across the key worker housing assets.	Operating Expenditure	Materials and contracts		(20,000)	
Property vacated - reduced income forecast - Honeyeater Loop	Operating Income	Other revenue		(7,600)	
Property vacated - reduced income forecast - Ibis Way	Operating Income	Other revenue		(7,200)	
Properties occupation rate forecasted to exceed budget estimate. 46 Tanami Dr	Operating Income	Other revenue	40,000		
Property vacated - reduced income forecast - Tanami Dr	Operating Income	Other revenue		(4,000)	
New lease commenced 24/11/2025 - Yako Mall	Operating Income	Other revenue	18,750		
Property vacated - reduced income forecast - Pandanus Rd	Operating Income	Other revenue		(4,000)	

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
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BUDGET AMENDMENTS

New lease commenced 24/11/2025 - Cajuput Cr	Operating Income	Other revenue	18,750	
Income from container deposit scheme tracking ahead of budget	Operating Income	Fees and charges	42,000	
		Grants, subsidies and contributions		
Additional grant funding received - keep Australia beautiful	Operating Income		18,654	
Grant funded expenditure for keep Australia beautiful	Operating Expenditure	Materials and contracts		(4,154)
Grant funded expenditure for community education (waste)	Operating Expenditure	Materials and contracts		(15,593)
Waste Operations adjustment to Reserve Transfer	Capital Income	Transfer from reserves		(15,907)
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Materials and contracts	5,000	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Employee costs	15,000	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Materials and contracts		(20,000)
Town Beach - Coastal pathway design works	Operating Expenditure	Materials and contracts		(40,000)
Reallocate salary expense between Building and Planning teams	Operating Expenditure	Employee costs	294,084	
Reallocate salary expense between Building and Planning teams	Operating Expenditure	Employee costs	35,290	
Addition funding for legal expenses	Operating Expenditure	Materials and contracts		(10,000)
Increased planning appeal fees received	Operating Expenditure	Materials and contracts		(15,000)
Reallocate salary expense between Building and Planning teams	Operating Expenditure	Employee costs		(28,161)
Reallocate salary expense between Building and Planning teams	Operating Expenditure	Employee costs		(234,675)
Increased planning fees received	Operating Income	Fees and charges	20,000	
Correction of insurance budgets - Cemeteries	Operating Expenditure	Insurance	20,526	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Employee costs	2,000	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Materials and contracts		(2,000)
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Materials and contracts		(7,500)
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Materials and contracts		(5,000)
Project to be rescheduled until the Cemetery Masterplan update is completed	Operating Expenditure	Materials and contracts	12,500	
Transfer of project savings to POS Reserve	Capital Expenditure	Transfer to reserves		(795,451)
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Employee costs	3,000	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Materials and contracts		(3,000)
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Employee costs	10,000	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Materials and contracts		(10,000)
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Employee costs	10,000	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Materials and contracts		(10,000)
Cable Beach Contingency allocated to Public Art budget	Operating Expenditure	Materials and contracts		(165,000)
Additional marketing and engagement costs for Cable Beach Redevelopment	Operating Expenditure	Materials and contracts		(43,000)
Addition design costs for two commercial spaces in Cable Beach Redevelopment	Operating Expenditure	Materials and contracts		(330,000)
Additional funding for digital light and sound, wayfinding signs, and dinosaur footprint costs	Operating Expenditure	Materials and contracts	538,000	
Solway Pk - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	38,088	
Chippindale Pk - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	21,167	
Januburu Pk - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	8,280	
Sunset Pk - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	26,763	
Koel Pk - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	7,130	
Brolga Pk - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	14,030	
Cygnnet Pk - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	85,445	
Tolentino Pk - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	33,305	
Sugar Glider Pk - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	7,130	
Herbert St Pk - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	7,130	
Sibosado Pk - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	7,015	
BRAC POS - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	399,395	
Recognition of water consumption recouped from St Marys	Operating Income	Other revenue	25,000	

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
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BUDGET AMENDMENTS

Meeting Pod for library - to be grant funded	Operating Expenditure	Materials and contracts	(12,766)	
Increased library printing income	Operating Income	Fees and charges	10,000	
		Grants, subsidies and contributions		
Meeting Pod for library - to be grant funded	Operating Income		12,766	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Employee costs	1,500	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Materials and contracts	(1,500)	
Increased reactive maintenance (Civic Centre)	Operating Expenditure	Materials and contracts	(27,000)	
Civic Centre Kitchen redesign not undertaken this year	Operating Expenditure	Materials and contracts	7,000	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Employee costs	10,000	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Materials and contracts	(10,000)	
Funds required for life-guarded room improvements	Operating Expenditure	Materials and contracts	(12,000)	
Additional building maintenance required (BRAC)	Operating Expenditure	Materials and contracts	(20,000)	
Higher sales of consumables than forecast	Operating Income	Fees and charges	25,000	
Higher court hire usage (BRAC)	Operating Income	Fees and charges	10,000	
Higher consumables cost of sales to keep up with demand	Operating Expenditure	Materials and contracts	(15,000)	
Higher pool entry fees than forecast	Operating Income	Fees and charges	20,000	
BRAC Oval - infrastructure renewal deferred	Operating Expenditure	Materials and contracts	140,573	
Fairway Drive traffic calming project completed with savings	Operating Expenditure	Materials and contracts	5,210	
De Marchi Rd Blackspot project completed with savings	Operating Expenditure	Materials and contracts	36,302	
Cable St East Intersection upgrade deferred	Operating Expenditure	Materials and contracts	475,788	
Old Broome Rd additional expense funded by Jewell savings	Operating Expenditure	Materials and contracts	(52,000)	
BRAC Carpark sealing project deferred - funds transferred to reserve	Capital Expenditure	Transfer to reserves	(132,000)	
		Proceeds from capital grants, subsidies and contributions	(475,788)	
RTR funding for CB East deferred	Operating Income			
		Proceeds from capital grants, subsidies and contributions	(87,000)	
Underspend on grant funded project WABN Frederick St Footpath	Operating Income			
Transfer remaining funds for Frederick St Broome Senior High School drop off to Road Reserve	Capital Expenditure	Transfer to reserves	(243,640)	
Carpark maintenance costs higher than forecast	Operating Expenditure	Materials and contracts	(15,000)	
Savings on planned works maintenance in chinatown	Operating Expenditure	Materials and contracts	15,000	
Reallocate Operations Crew salaries to deliver Youth Bike Track	Operating Expenditure	Employee costs	66,936	
Reallocate Operations Crew salaries to deliver Youth Bike Track	Operating Expenditure	Employee costs	111,072	
Funding for Frederick Street Broome Senior High School drop off transferred to Road Reserve	Operating Expenditure	Materials and contracts	243,640	
BRAC Carpark sealing project deferred	Operating Expenditure	Materials and contracts	132,000	
Transfer of footbridge renewal savings to Footpath Reserve	Capital Expenditure	Transfer to reserves	(21,000)	
Bus shelter renewal completed under budget	Operating Expenditure	Materials and contracts	5,000	
Various planned footbridge renewal works completed under budget	Operating Expenditure	Materials and contracts	21,000	
Jewell to the Blvd project completed under budget - savings allocated to Old Broome Rd	Operating Expenditure	Materials and contracts	139,000	
Broome Visitor Centre Aircon replacement completed under budget	Operating Expenditure	Materials and contracts	25,000	
Properties occupation rate forecasted to exceed budget estimate - Roebuck Bay CP	Operating Income	Other revenue	90,000	
Reallocate salary expense between Building and Planning teams	Operating Expenditure	Employee costs	(7,129)	
Reallocate salary expense between Building and Planning teams	Operating Expenditure	Employee costs	(59,409)	
Salary budget reallocated to correct departments	Operating Expenditure	Employee costs	(57,763)	
Salary budget reallocated to correct departments	Operating Expenditure	Employee costs	(69,699)	
Lower than expected expenditure on staff uniforms	Operating Expenditure	Employee costs	20,000	
Increased bank fees in current year	Operating Expenditure	Other expenditure	(20,000)	
Costs expected for Risk Register and Business Continuity Planning	Operating Expenditure	Materials and contracts	(110,000)	
Reimbursement of employee costs received	Operating Expenditure	Employee costs	8,253	

SHIRE OF BROOME  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

BUDGET AMENDMENTS

Adjustment to Workers Compensation premiums	Operating Income	Other revenue	34,362		
Salary budget reallocated to correct departments	Operating Expenditure	Employee costs		(99,492)	
Reallocate Engineering salaries to Technical Officer	Operating Expenditure	Employee costs	127,455		
Reallocate Engineering salaries to Technical Officer	Operating Expenditure	Employee costs	17,698		
Additional costs of project management framework consultant	Operating Expenditure	Materials and contracts		(12,000)	
Diesel fuel rebate tracking ahead of budget	Operating Income	Other revenue	10,000		
Subdivision works income tracking ahead of budget	Operating Income	Fees and charges	125,000		
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Employee costs	18,500		
Property vacated - reduced income forecast - Shelduck Way	Operating Income	Other revenue		(28,000)	
Reallocate Media Monitoring budget	Operating Expenditure	Materials and contracts		(15,000)	
Salary savings to fund Cyber Security Maturity project	Operating Expenditure	Employee costs	10,282		
Reallocating Salary budget from IT to Records	Operating Expenditure	Employee costs	34,630		
Reallocating Salary budget from IT to Records	Operating Expenditure	Employee costs	249,000		
Reallocating Salary budget from IT to Records	Operating Expenditure	Employee costs		(249,000)	
Reallocating Salary budget from IT to Records	Operating Expenditure	Employee costs		(34,630)	
Additional funds required for Cyber Security Maturity project	Operating Expenditure	Materials and contracts		(10,282)	
Reallocate Parks and Gardens team Salaries to enable temporary contractor support	Operating Expenditure	Materials and contracts		(6,000)	
Reallocate planned maintenance budget between KRO2 and KRO1	Operating Expenditure	Materials and contracts		(20,000)	
Reallocate planned maintenance budget between KRO2 and KRO1	Operating Expenditure	Materials and contracts	20,000		
Additional funding required for commercial office space maintenance works - BEC	Operating Expenditure	Materials and contracts		(8,587)	
Transfer BVC Airoon savings to Building Reserve	Capital Expenditure	Transfer to reserves		(25,000)	
Property vacated - reduced income forecast - Old Broome Lock up	Operating Income	Other revenue		(17,500)	
Rent Abatement to be considered for 25/26 - Sam Male Lugger	Operating Income	Other revenue		(7,500)	
Reallocate Engineering salaries to Technical Officer	Operating Expenditure	Employee costs		(127,455)	
Reallocate Engineering salaries to Technical Officer	Operating Expenditure	Employee costs		(17,698)	
Supply of two hooklift bins	Operating Expenditure	Materials and contracts		(25,000)	
Reallocate Operations Crew salaries to deliver Youth Bike Track	Operating Expenditure	Employee costs		(66,936)	
Reallocate Operations Crew salaries to deliver Youth Bike Track	Operating Expenditure	Employee costs		(111,072)	
Library feasibility study deferred	Operating Expenditure	Materials and contracts	100,000		
Depot relocation and Animal Mgmt plans deferred	Operating Expenditure	Materials and contracts	60,000		
Adjustment required to reconcile carry forward project	Operating Income	Grants, subsidies and contributions	13,279		
Grant funding to facilitate Australia Day expense	Operating Income	Grants, subsidies and contributions	10,000		
Increased Australia Day expenditure	Operating Expenditure	Materials and contracts		(5,000)	
Additional expenditure required for out of scope works at elected member request	Operating Expenditure	Materials and contracts		(3,734)	(46,410)
			16,318,217	(16,364,627)	(46,410)

**9.4.3 MONTHLY PAYMENT LISTING - FEBRUARY 2026**

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	FRE02
<b>AUTHOR:</b>	Finance Officer
<b>CONTRIBUTOR/S:</b>	Coordinator Financial Operations
<b>RESPONSIBLE OFFICER:</b>	Director Corporate Services
<b>DISCLOSURE OF INTEREST:</b>	Nil

**SUMMARY:**

This report recommends that Council receive the list of payments made under delegated authority, as per the attachment to this report, for February 2026.

**BACKGROUND**

The Chief Executive Officer (CEO) has delegated authority via Delegation 1.2.20 Payments from the Municipal or Trust Funds, to make payments from the Municipal and Trust funds as per budget allocations and in line with applicable policies.

**COMMENT**

The Shire provides payments to suppliers by Electronic Funds Transfer (EFT and BPAY), cheque, credit card or direct debit. Attachment 1 provides a list of all payments processed under delegated authority in February 2026.

**CONSULTATION**

Nil.

**STATUTORY ENVIRONMENT*****Local Government (Financial Management) Regulations 1996***

12. *Payments from municipal fund or trust fund, restrictions on making*
  - (1) *A payment may only be made from the municipal fund or the trust fund —*
    - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
    - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
  
13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
  - (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
    - (a) *the payee's name; and*

- (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the Council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
- (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment;
  - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

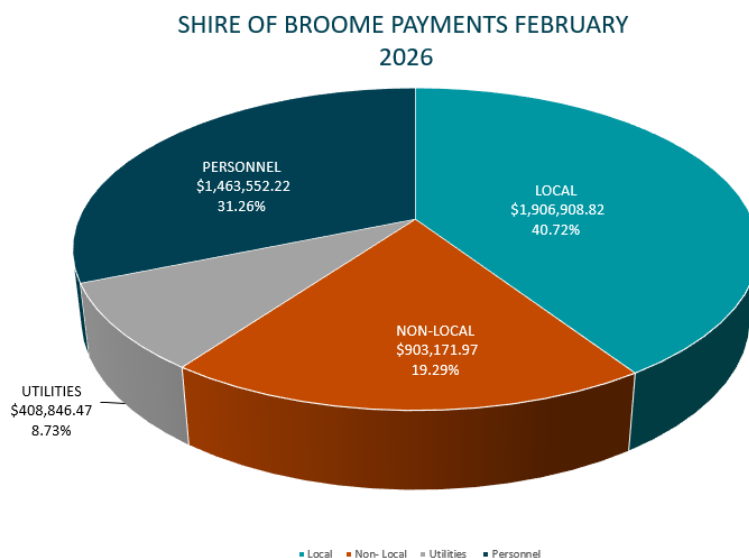
**POLICY IMPLICATIONS**

Nil.

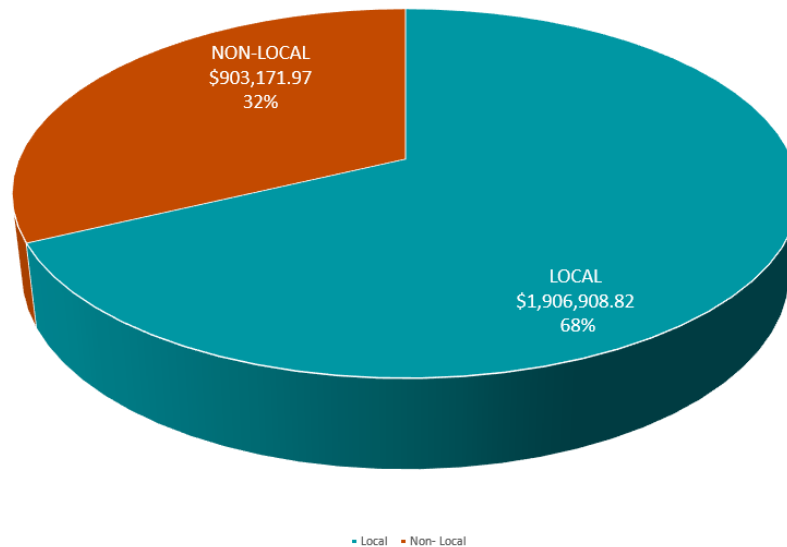
**FINANCIAL IMPLICATIONS**

List of payments made in accordance with budget and delegated authority. Payments can also be analysed as follows:

Note: Personnel payments in this analysis include payroll, superannuation (contained within Direct Debit type payments), payroll tax and other deductions (contained within the EFT Payments type payments).



**LOCAL Vs NON-LOCAL PAYMENTS FEBRUARY 2026**



The above graph shows the percentage of local spend in comparison to non-local and recoupable spend for February 2026, after \$1,463,552.22 in personnel payments, \$408,846.47 in utilities, and other non-local sole suppliers were excluded.

**YEAR TO DATE CREDITOR PAYMENTS**

The table below summarises the total payments made to creditors year to date:

Month	Cheques	EFT Payments	Direct Debit	Credit Card	Trust	Payroll	Total Creditors
Jul-25	\$ 4,895.35	\$ 4,634,889.06	\$ 528,035.87	\$ 40,093.25	\$ -	\$ 877,394.96	\$ 6,085,308.49
Aug-25	\$ -	\$ 5,504,680.41	\$ 365,632.93	\$ 45,381.35	\$ -	\$ 853,707.24	\$ 6,769,401.93
Sep-25	\$ 3,500.00	\$ 6,108,370.52	\$ 402,977.55	\$ 44,223.11	\$ -	\$ 834,426.18	\$ 7,393,497.36
Oct-25	\$ -	\$ 6,082,061.10	\$ 557,648.24	\$ 34,571.75	\$ -	\$ 1,393,817.93	\$ 8,068,099.02
Nov-25	\$ -	\$ 4,053,227.00	\$ 444,421.59	\$ 34,486.06	\$ -	\$ 949,687.30	\$ 5,481,821.95
Dec-25	\$ 610.40	\$ 6,161,207.00	\$ 443,797.27	\$ 32,929.74	\$ -	\$ 933,837.26	\$ 7,572,381.67
Jan-26	\$ 311.85	\$ 4,343,202.19	\$ 543,228.47	\$ 22,796.01	\$ -	\$ 898,109.77	\$ 5,807,648.29
Feb-26	\$ -	\$ 3,353,085.67	\$ 393,916.42	\$ 27,519.71	\$ -	\$ 907,957.68	\$ 4,682,479.48
Mar-26							
Apr-26							
May-26							
Jun-26							
<b>TOTAL</b>	<b>\$ 9,317.60</b>	<b>\$ 40,240,722.95</b>	<b>\$ 3,679,658.34</b>	<b>\$ 282,000.98</b>	<b>\$ -</b>	<b>\$ 7,648,938.32</b>	<b>\$ 51,860,638.19</b>

**RISK**

The risk of Council not receiving this report is extreme as this will result in non-compliance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

The likelihood of this ever occurring is rare due to the CEO's implementation of procedures to ensure payment details are disclosed to Council in a timely manner, as well as Procurement and Purchasing policies which ensure these payments are made in accordance with budget and delegated authority and comply with *Local Government (Financial Management) Regulations 1996*.

**STRATEGIC ASPIRATIONS**

**Performance - We will deliver excellent governance, service & value for everyone.**

**Outcome 9 - Effective leadership, advocacy and governance**

**Objective** 9.2 Deliver cost effective, fit-for-purpose assets, facilities and equipment.

### VOTING REQUIREMENTS

*Simple Majority*

#### **COUNCIL RESOLUTION:**

**(RECOMMENDATION)**

**Minute No. C/0326/020**

**Moved: Cr P Matsumoto**

**Seconded: Cr M Virgo**

#### **REPORT RECOMMENDATION:**

**That Council:**

1. **Receives the list of payments made from the Municipal and Trust Accounts in February 2026, totalling \$4,682,479.48 (Attachment 1) per the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996 covering:**
  - a) **EFT Vouchers EFT82588 – EF83268 totalling \$3,353,085.67;**
  - b) **Municipal Cheque Vouchers 00000 – 00000 totalling \$0.00;**
  - c) **Trust Cheque Vouchers 00000 - 00000 totalling \$0.00; and**
  - d) **Municipal Direct Debits, DD35184.1 – DD35274.1 including payroll totalling \$1,301,874.10.**
2. **Receives the list of payments made by credit cards in February 2026, totalling \$27,519.71 (contained within Attachment 1) per the requirements of Regulation 13A of the Local Government (Financial Management) Regulations 1996 covering Municipal Direct Debits DD35268.1- DD35268.28.**
3. **Notes the local spend of \$1,906,908.82 included in the amount above, equating to 68% of total payments excluding personnel, utility, and other external sole supplier costs.**

**CARRIED UNANIMOUSLY 9/0**

### **Attachments**

1. Payment Listing- February 2026

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
EFT #	Date	NAME	Description	Amount
EFT83134	20/02/2026	A. LOVETT	Umpire Payments February 2026	\$ 140.00
EFT83133	20/02/2026	A. RANN	Umpire Payments February 2026	\$ 175.00
EFT82925	06/02/2026	AARON MANSON (POOL WISDOM)	Water Quality Testing- Town Beach Water Park	\$ 437.25
EFT82990	10/02/2026	AARON MANSON (POOL WISDOM)	Pool Chemicals- BRAC	\$ 1,797.08
EFT83067	17/02/2026	AARON MANSON (POOL WISDOM)	Pool Chemicals- BRAC	\$ 1,783.68
EFT83131	20/02/2026	AARON MANSON (POOL WISDOM)	Water Quality Testing- Town Beach Water Park	\$ 291.50
EFT83186	25/02/2026	AARON MANSON (POOL WISDOM)	Water Quality Testing- Town Beach Water Park	\$ 291.50
EFT83240	27/02/2026	AARON MANSON (POOL WISDOM)	Pool Chemicals- BRAC	\$ 2,508.78
EFT83068	17/02/2026	ABL LANDSCAPING CONTRACTING PTY LTD	Landscape Maintenance- Kimberley Regional Offices RFT25-06	\$ 2,618.00
EFT83241	27/02/2026	ABL LANDSCAPING CONTRACTING PTY LTD	Landscape Maintenance- Visitor Centre RFT25-06	\$ 23,281.50
EFT83069	17/02/2026	ABLE ELECTRICAL (WA) PTY LTD	UV Filter Repairs- BRAC	\$ 198.00
EFT83242	27/02/2026	ABLE ELECTRICAL (WA) PTY LTD	Damaged Pole Reactive Maintenance- Cable Beach Road	\$ 2,310.00
EFT82926	06/02/2026	ACURIX NETWORKS PTY LTD	Public Wi-Fi- Library	\$ 497.20
EFT82927	06/02/2026	AD ENGINEERING INTERNATIONAL PTY LTD	Remote Data Access- Depot	\$ 528.00
EFT83032	13/02/2026	AD ENGINEERING INTERNATIONAL PTY LTD	Replacement LED Modules, PSU & Data Cable	\$ 3,702.16
EFT83243	27/02/2026	ADAMO PARASILITI ATF ESTATE OF SEBASTIANO PARASILITI	Rates Refund- A303262	\$ 1,426.00
EFT82991	10/02/2026	ADVANCED ELECTRICAL EQUIPMENT PTY LTD	Bulldog Switches- BRAC	\$ 1,122.00
EFT83188	25/02/2026	ADVANCED ELECTRICAL EQUIPMENT PTY LTD	Supply LED Floodlights- BRAC Aquatic Space	\$ 3,272.50
EFT83189	25/02/2026	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Switch & Grip- Depot	\$ 1,317.16
EFT83244	27/02/2026	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Six Blades- Depot	\$ 762.39
EFT83190	25/02/2026	AIT SPECIALISTS PTY LTD	January Review Of Fuel Tax Credits- Finance	\$ 694.76
EFT83245	27/02/2026	ALLPEST (BROOME PEST CONTROL)	Pest Control- Shire Housing	\$ 260.00
EFT82992	10/02/2026	ASK WASTE MANAGEMENT PTY LTD	Waste Strategy & Action- RFQ25-31	\$ 7,394.75
EFT83135	20/02/2026	AUSSIE BROADBAND LIMITED	Monthly Internet Bill- ICT	\$ 2,526.70
EFT82928	06/02/2026	AUSTRAFFIC WA	Consultant- Broome LUX Reporting Infrastructure (RFQ18-110)	\$ 41,734.00
EFT83033	13/02/2026	AUSTRALIA POST	Postage- Shire Administration	\$ 304.18
EFT82917	05/02/2026	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 554.50
EFT83123	19/02/2026	AUSTRALIAN SERVICES UNION - WA BRANCH	Payroll Deductions/Contributions	\$ 554.50
EFT82918	05/02/2026	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 134,368.00
EFT83124	19/02/2026	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	\$ 135,736.00
EFT83136	20/02/2026	AVIAIR	Sponsorship Contribution- Inter Regional Flight Network C/1222/026	\$ 17,678.10
EFT83195	25/02/2026	B K ENGELBRECHT	Refund For Disposal Charges- WMF	\$ 684.50
EFT83191	25/02/2026	BARNATO FABRICATION PTY LTD	Repair Hook lift Tailgate- WMF	\$ 6,076.80
EFT83192	25/02/2026	BELLE PROPERTY BROOME	Rates Refund- A121105	\$ 1,806.67
EFT83034	13/02/2026	BISHOPP OUTDOOR ADVERTISING PTY LTD	Airport Video Advertisement- Fight The Bite	\$ 1,925.00
EFT82929	06/02/2026	BLACKBOX CONTROL PTY LTD	GPS Tracking Unit- Depot	\$ 825.00
EFT82930	06/02/2026	BLACKWOODS	Employee Uniforms- RFT 23/17	\$ 781.72
EFT83035	13/02/2026	BLACKWOODS	Safety Boots- Parks & Gardens	\$ 474.61
EFT83070	17/02/2026	BLACKWOODS	Workshop Consumables- Parks & Gardens	\$ 339.22
EFT83137	20/02/2026	BLACKWOODS	Timber Seat & Applicator- Works & Operations	\$ 1,458.80

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
EFT83193	25/02/2026	BLACKWOODS	New Starter Uniform- People & Culture	\$ 921.10
EFT83246	27/02/2026	BLACKWOODS	Staff Uniforms- New Starters RFT 23/17	\$ 634.45
EFT82931	06/02/2026	BOC LIMITED	Oxygen- BRAC	\$ 252.34
EFT83247	27/02/2026	BOC LIMITED	Oxygen- BRAC	\$ 240.24
EFT83071	17/02/2026	BOY FROM BEYOND PHOTOGRAPHY	Australia Day 2026 - Photography	\$ 800.00
EFT82993	10/02/2026	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 17,833.02
EFT83194	25/02/2026	BP AUSTRALIA PTY LTD - FUEL	Diesel- Depot	\$ 13,166.93
EFT82932	06/02/2026	BRIGHTHOUSE STRATEGIC CONSULTANTS	Update & Strengthen Sanctuary Road Business Case- Community Engagement	\$ 4,911.50
EFT82994	10/02/2026	BRIGHTHOUSE STRATEGIC CONSULTANTS	Update & Strengthen Sanctuary Road Business Case- Community Engagement	\$ 16,500.00
EFT82995	10/02/2026	BROOKS HIRE	Dry Hire Trailer Pump- WMF	\$ 655.47
EFT83036	13/02/2026	BROOKS HIRE	Dry Hire Excavator- WMF RFT 24/14	\$ 10,852.25
EFT83138	20/02/2026	BROOME BOLT SUPPLIES WA PTY LTD	Washers And Screws- Works & Operations	\$ 942.70
EFT82996	10/02/2026	BROOME BUILDERS PTY LTD	Crossover Subsidy	\$ 3,000.00
EFT83196	25/02/2026	BROOME CAMPUS NORTH REGIONAL TAFE	Staff Training- CIV In Training And Assessment	\$ 196.45
EFT83037	13/02/2026	BROOME PLUMBING & GAS	Flushing Mechanism Repair - Cemetery Ablutions	\$ 357.00
EFT82933	06/02/2026	BROOME PROGRESSIVE SUPPLIES	Kiosk Consumables- BRAC	\$ 283.84
EFT82997	10/02/2026	BROOME PROGRESSIVE SUPPLIES	Milk- Shire Administration	\$ 69.43
EFT83038	13/02/2026	BROOME PROGRESSIVE SUPPLIES	Chips- BRAC	\$ 390.23
EFT83072	17/02/2026	BROOME PROGRESSIVE SUPPLIES	Chip Oil- BRAC	\$ 430.70
EFT83197	25/02/2026	BROOME PROGRESSIVE SUPPLIES	Cleaning Consumables- BRAC	\$ 445.43
EFT83248	27/02/2026	BROOME PROGRESSIVE SUPPLIES	Oil & Cleaning Consumables- BRAC	\$ 579.13
EFT83174	23/02/2026	BROOME PROPERTY PEOPLE	Staff Rent- March 2026	\$ 2,389.89
EFT83073	17/02/2026	BROOME SCOOTERS PTY LTD (KIMBERLEY MOWERS & SPARES)	Push Mower- Parks & Gardens	\$ 1,408.00
EFT82934	06/02/2026	BROOME SENIOR HIGH SCHOOL P&C	Quick Response Grant- Nannup Music Festival	\$ 1,100.00
EFT82919	05/02/2026	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 780.00
EFT83125	19/02/2026	BROOME SHIRE INSIDE STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 750.00
EFT82920	05/02/2026	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 960.00
EFT83126	19/02/2026	BROOME SHIRE OUTDOOR STAFF SOCIAL CLUB	Payroll Deductions/Contributions	\$ 930.00
EFT83039	13/02/2026	BROOME SMALL ENGINE SERVICES	Rings & Nozzles For Cleaner Bar- Depot	\$ 401.50
EFT82935	06/02/2026	BROOME SURF LIFE SAVING CLUB INC	Reimbursement- Side Gates	\$ 11,912.50
EFT83074	17/02/2026	BROOME TOURIST BUREAU INC	Refund Credit Outgoings Spanning 2 Financial Years	\$ 21,028.43
EFT83185	23/02/2026	BROOME TRAVEL CENTRE	Flights & Accommodation- Japan 2026	\$ 17,569.48
EFT83040	13/02/2026	BROOME VACATION VILLAGE	Rates Refund- A109362	\$ 2,139.00
EFT82998	10/02/2026	BROOME VETERINARY HOSPITAL	Pound Fees Dec 2025	\$ 5,500.00
EFT83075	17/02/2026	BROOME VETERINARY HOSPITAL	Monthly Rental Pound Facility	\$ 5,500.00
EFT83198	25/02/2026	BROOME YOUTH AND FAMILIES HUB INCORPORATED	School Holiday Program - Sporting Chance Grant	\$ 19,460.63
EFT83041	13/02/2026	BROOME CRETE	Concrete- Works & Operations	\$ 2,897.40
EFT83076	17/02/2026	BROOME CRETE	Sand Pindan Fill- Parks & Gardens	\$ 506.00
EFT83139	20/02/2026	BROOME CRETE	Sand For Refill Of Town Beach Playground	\$ 869.88
EFT83199	25/02/2026	BROOME CRETE	Tipper Hire- WMF	\$ 5,003.35
EFT82937	06/02/2026	BUNNINGS BROOME	Timber Bracing- Town Beach	\$ 165.66

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
EFT82999	10/02/2026	BUNNINGS BROOME	Hand Tools For Sign Maintenance- Works & Operations	\$ 1,140.35
EFT82939	06/02/2026	C TRIBBLE	Reimbursement For Staff Christmas Party Gifts	\$ 389.00
EFT82938	06/02/2026	CABLE BEACH TYRES CO PTY LTD ( GOODYEAR AUTOCARE BROOME	Tyres- Shire Fleet	\$ 1,680.00
EFT83042	13/02/2026	CABLE BEACH TYRES CO PTY LTD ( GOODYEAR AUTOCARE BROOME	New Tyres Supply Fit & Disposal- Depot	\$ 5,100.00
EFT83200	25/02/2026	CABLE BEACH TYRES CO PTY LTD ( GOODYEAR AUTOCARE BROOME	Tyres- Shire Fleet	\$ 1,037.00
EFT83175	23/02/2026	CHARTER PROPERTY GROUP PTY LTD	Staff Rent- March 2026	\$ 4,127.85
EFT82921	05/02/2026	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 528.41
EFT83127	19/02/2026	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	\$ 528.41
EFT82940	06/02/2026	CLARK POOLS & SPAS BROOME ( NEW)	Pool Service & Chemicals- Shire Housing	\$ 151.67
EFT83140	20/02/2026	CLARK POOLS & SPAS BROOME ( NEW)	Pool Service & Chemicals- Shire Housing	\$ 333.43
EFT83043	13/02/2026	CLEANAWAY CO PTY LTD	Waste Removal- Kimberley Regional Offices	\$ 2,959.25
EFT83077	17/02/2026	CLEANAWAY CO PTY LTD	Residential/ Commercial Two Bin Service- RFQ 23 - 16	\$ 68,044.21
EFT83141	20/02/2026	CLEANAWAY CO PTY LTD	Kerbside Bin Replacement & Repairs RFQ 23-16	\$ 10,549.12
EFT82941	06/02/2026	CLEAVE CONSOLIDATED PTY LTD TA GRATEFUL GARDENS	Garden Monthly Maintenance- Shire Housing	\$ 1,320.00
EFT83000	10/02/2026	CMA CONTRACTING PTY LTD	Head Contract Claim 9- Cable Beach Foreshore Redevelopment RFT 24/10	\$ 1,027,114.30
EFT83001	10/02/2026	COAST & COUNTRY ELECTRICS	Replace Weather Proof Switch- BRAC	\$ 168.26
EFT83078	17/02/2026	COAST & COUNTRY ELECTRICS	Investigation Of Streetlight Malfunction- Works Maintenance	\$ 143.00
EFT83201	25/02/2026	COAST & COUNTRY ELECTRICS	Exhaust Fan Replacement- WMF	\$ 429.00
EFT82942	06/02/2026	COLLIERS INTERNATIONAL ENGINEERING & DESIGN (WA) PTY LIMITE	BRAC Carpark Formalisation Detailed Designs- RFQ25-25	\$ 36,396.25
EFT83142	20/02/2026	CONNECT CALL CENTRE SERVICES	Call Centre Charges- ICT	\$ 720.72
EFT83143	20/02/2026	CORSIGN WA PTY LTD	Steel Flex Guide Posts- Works & Operations	\$ 11,440.00
EFT83044	13/02/2026	CUTTING EDGES EQUIPMENT PARTS PTY LTD	Plant Parts- Depot	\$ 2,883.25
EFT83145	20/02/2026	D. HAYWARD	Umpire Payments February 2026	\$ 105.00
EFT83147	20/02/2026	D. RANN	Umpire Payments February 2026	\$ 140.00
EFT83079	17/02/2026	DAN GUIDERA	Musicians- Australia Day Event	\$ 350.00
EFT83080	17/02/2026	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Investigate Fault With Smart Pump- Haynes Oval	\$ 214.50
EFT83144	20/02/2026	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Traffic Signal Installation- Civil Operations	\$ 1,012.00
EFT83202	25/02/2026	DEAN DB & FJ (TA CABLE BEACH ELECTRICAL SERVICE)	Fluorescent Lights- Parks & Gardens	\$ 308.00
EFT82943	06/02/2026	DELL AUSTRALIA PTY LTD	Support Renewal For Cores Servers- ICT	\$ 15,493.50
EFT83249	27/02/2026	DELL AUSTRALIA PTY LTD	Laptops- ICT	\$ 15,787.20
EFT83030	13/02/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AN	Building Service Levy - December 2026	\$ 7,599.52
EFT83203	25/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	Disclosure Of Information Fees- Ranger Services	\$ 102.00
EFT82944	06/02/2026	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	Annual Licence Fee- WMF	\$ 6,952.00
EFT83081	17/02/2026	DIVERS TAVERN	Alcohol Restock- Civic Centre	\$ 284.97
EFT83146	20/02/2026	DIVERS TAVERN	Alcohol Restock- Civic Centre	\$ 1,910.00
EFT83082	17/02/2026	DONALD KNOX SERVICES PTY LTD TA KIMBERLEY SECURITY SYSTEMS	Replace Weighbridge Entry Camera- WMF	\$ 1,002.54
EFT83176	23/02/2026	E & S ROWE	Staff Rent- March 2026	\$ 1,260.12
EFT82946	06/02/2026	E MARIAN	Staff Reimbursement- Wellness Package	\$ 208.00
EFT82922	05/02/2026	EASISALARY PTY LTD TA EASI	Payroll Deductions/Contributions	\$ 8,561.92
EFT83128	19/02/2026	EASISALARY PTY LTD TA EASI	Payroll Deductions/Contributions	\$ 8,287.67
EFT82945	06/02/2026	EDUCATION NATIONAL PTY LTD	AEDC Grant Funded Program Resources- Library	\$ 4,680.95

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
EFT83002	10/02/2026	F MAMMONE	Staff Reimbursement- Professional Membership	\$ 550.00
EFT83083	17/02/2026	FIRESAFE RESOURCE & INDUSTRIAL TA FIRE & SAFETY SERVICES CO	Fire Equipment Servicing- BRAC	\$ 4,678.30
EFT83148	20/02/2026	FIRESAFE RESOURCE & INDUSTRIAL TA FIRE & SAFETY SERVICES CO	Routine Fire Servicing- Civic Centre	\$ 1,031.80
EFT82947	06/02/2026	FIT2WORK	Police Clearance For New Starters- People & Culture	\$ 968.00
EFT83084	17/02/2026	FLOURISH ADMIN & MARKETING	Social Media Marketing- Civic Centre	\$ 1,000.00
EFT82948	06/02/2026	FOCUS NETWORKS (PROGRESSIVE CREATIVE SOLUTIONS)	OneStep Group Essential 8 Controls- ICT	\$ 13,486.00
EFT83045	13/02/2026	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Vacate Clean- Shire Housing	\$ 847.00
EFT83085	17/02/2026	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Daily Cleaning- Broome Surf Lifesaving Club Toilets	\$ 5,289.04
EFT83204	25/02/2026	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Cleaning- Cable Beach House	\$ 616.00
EFT83250	27/02/2026	FOOTPRINT CLEANING (EMPOWER3 PTY LTD)	Vacate Clean- Shire Housing	\$ 1,320.00
EFT83086	17/02/2026	FORCH WA PTY LTD	Items For Workshop- Depot	\$ 105.09
EFT83205	25/02/2026	FORCH WA PTY LTD	Workshop Consumables- Depot	\$ 165.00
EFT83087	17/02/2026	FORMS EXPRESS PTY LTD	25/26 Data Processing Of Rates Reminder Notices	\$ 1,314.87
EFT82949	06/02/2026	FUEL TRANS AUSTRALIA PTY LTD TA RECHARGE PETROLEUM (BP BRO	Petrol- Depot	\$ 1,278.20
EFT83005	10/02/2026	G BOLTON	Rates Refund- A303615	\$ 146.75
EFT82952	06/02/2026	G DAVIES	Crossover Subsidy	\$ 1,000.00
EFT82950	06/02/2026	G HAILES	Group Fitness- BRAC	\$ 360.00
EFT83003	10/02/2026	G. BISHOPS TRANSPORT SERVICES PTY LTD	Freight Costs- Delivery Of Cat Traps	\$ 1,465.52
EFT82951	06/02/2026	GO GO MEDIA	In-store Radio Service- BRAC	\$ 198.00
EFT83004	10/02/2026	GOOLARABOOLOO MILLIBINYARRI INDIGENOUS CORPORATION	Cultural Monitors- Cable Beach Redevelopment	\$ 21,935.10
EFT83251	27/02/2026	GOOLARABOOLOO MILLIBINYARRI INDIGENOUS CORPORATION	Cultural Monitors- Cable Beach Foreshore Redevelopment	\$ 4,655.20
EFT83088	17/02/2026	GSP PLUMBING & CONTRACTING	Repair Damaged Piping- Broome Cemetery	\$ 1,177.00
EFT83149	20/02/2026	GSP PLUMBING & CONTRACTING	Water Bubbler Maintenance- China Town	\$ 2,666.40
EFT83206	25/02/2026	H & M TRACEY CONSTRUCTION PTY LTD	Investigate & Report On Ceiling Leaks- Civic Centre	\$ 778.36
EFT83006	10/02/2026	H PARK	Rates Refund- A305833	\$ 957.50
EFT83150	20/02/2026	HAMES SHARLEY	Modifications To The Cable Beach And Chinatown Precinct Structure Plan RFQ22-20	\$ 5,352.88
EFT83151	20/02/2026	HANG ME U.P. BROOME	Macrame Session- BRAC School Holiday Program	\$ 728.00
EFT82953	06/02/2026	HARBY ENTERPRISES PTY LTD TA HARBY STUDIOS	Marketing And Communications- Cable Beach Redevelopment Stage 2 RFQ 25/08	\$ 8,493.65
EFT83207	25/02/2026	HARBY ENTERPRISES PTY LTD TA HARBY STUDIOS	Contract Variation Walmanyjun Cable Beach Redevelopment RFQ25/08	\$ 6,600.00
EFT83089	17/02/2026	HARROLD CONSTRUCTION PTY LTD	Maintenance Works- Bus Shelters	\$ 8,690.00
EFT83046	13/02/2026	HERBERT SMITH FREEHILLS KRAMER	Lease Renewal & Execution- Property & Leasing	\$ 2,184.92
EFT83090	17/02/2026	HITECH SPORTS PTY LTD	Netball Rings- BRAC	\$ 977.90
EFT83047	13/02/2026	HOLDFAST FLUID POWER NW PTY LTD	Replace Damaged Hoses On Hook lift- WMF	\$ 1,101.18
EFT82954	06/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Street Lighting- Electricity Charges	\$ 13,712.00
EFT83007	10/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Charges- SES	\$ 1,543.65
EFT82955	06/02/2026	HORIZON POWER (SERVICE WORKS)	New Streetlights - Old Broome Road Upgrade	\$ 198,863.52
EFT83091	17/02/2026	HSR SOUTHERN CROSS PTY LTD	Hook lift- Depot	\$ 2,301.28
EFT83208	25/02/2026	HSR SOUTHERN CROSS PTY LTD	Screw In Cartridge- Depot	\$ 402.60
EFT83008	10/02/2026	HT CLEANING SERVICES PTY LTD	Cleaning- Various Shire Facilities RFT 23-04	\$ 52,958.76
EFT83048	13/02/2026	HT CLEANING SERVICES PTY LTD	Deep Clean Pool Deck Toilets- BRAC	\$ 1,699.52

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
EFT83092	17/02/2026	HT CLEANING SERVICES PTY LTD	Letter Collection- Works & Operations	\$ 18,588.44
EFT83209	25/02/2026	HT CLEANING SERVICES PTY LTD	Letter Collection- Works & Operations	\$ 3,623.67
EFT83177	23/02/2026	HUTCHINSON REAL ESTATE	Staff Rent- March 2026	\$ 9,125.00
EFT83210	25/02/2026	IANNELLO DESIGN	Graphic Design - Waste Survey Promotion	\$ 550.00
EFT83093	17/02/2026	INDUSTRIAL AUTOMATION GROUP	Program & Supply Router- BRAC Father Mac Lights	\$ 1,105.50
EFT83094	17/02/2026	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA WESTERN	State Conference IPWEA Ticket	\$ 3,070.00
EFT83252	27/02/2026	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA LTD	Staff Training- Engineering	\$ 3,410.00
EFT83009	10/02/2026	INTERTEK INFORM (PREVIOUSLY SAI GLOBAL LIMITED)	AS 2436-2010 Guide To Noise And Vibration Control- Infrastructure	\$ 78.83
EFT82956	06/02/2026	J HALL	Reimbursement As Per Employment Contract- Infrastructure	\$ 440.84
EFT83096	17/02/2026	J HALL	Staff Reimbursement- Electricity	\$ 1,227.00
EFT83152	20/02/2026	J HALL	Travel Reimbursement As Per Employment Contract	\$ 1,084.70
EFT83178	23/02/2026	J HEARSCH	Staff Rent- March 2026	\$ 2,607.14
EFT83095	17/02/2026	JAH MAINTENANCE SERVICES	General Maintenance- Civic Centre	\$ 270.00
EFT83049	13/02/2026	JAPANESE TRUCK AND BUS SPARES PTY LTD	Vehicle Maintenance- Depot	\$ 425.85
EFT82957	06/02/2026	JLT RISK SOLUTIONS PTY LTD	Contract Works Insurance- Admin HVAC Renewal RFQ25/04	\$ 7,878.14
EFT83097	17/02/2026	JLT RISK SOLUTIONS PTY LTD	Motor Vehicle Insurance Adjustment- Governance	\$ 8,398.04
EFT83211	25/02/2026	JLT RISK SOLUTIONS PTY LTD	Insurance Adjustment- Governance	\$ 2,698.56
EFT82958	06/02/2026	JUST RECYCLE IT PTY LTD	Mulched Green Waste- WMF RFT22-11	\$ 10,120.88
EFT83157	20/02/2026	K. BECKINGHAM	Umpire Payments February 2026	\$ 175.00
EFT83155	20/02/2026	K. JOL	Umpire Payments February 2026	\$ 140.00
EFT82959	06/02/2026	KAYNAR GROUP	Emergency Call Out For Repairs To Tractor	\$ 478.50
EFT82960	06/02/2026	KENNARDS HIRE	Supply Lighting Tower- WMF	\$ 2,147.60
EFT83098	17/02/2026	KENNARDS HIRE	Pump Centrifugal 1 Day Hire- Works & Operations	\$ 108.80
EFT83212	25/02/2026	KENNARDS HIRE	Light Tower Hire- WMF	\$ 2,762.80
EFT82961	06/02/2026	KIMBERLEY CONTRACTING	Posi Shell Supply & Application- WMF RFT 23-07	\$ 37,510.00
EFT83050	13/02/2026	KIMBERLEY FITNESS & SUPPORT SERVICES	BRAC Group Fitness- Aqua Instructor	\$ 1,521.00
EFT83051	13/02/2026	KIMBERLEY FUEL & OIL SERVICES	Filters For Servicing- Depot	\$ 1,511.29
EFT83099	17/02/2026	KIMBERLEY FUEL & OIL SERVICES	Battery- Depot	\$ 258.50
EFT83153	20/02/2026	KIMBERLEY FUEL & OIL SERVICES	Air Filters- Depot	\$ 255.20
EFT83213	25/02/2026	KIMBERLEY FUEL & OIL SERVICES	Filters For Servicing- Depot	\$ 434.96
EFT83253	27/02/2026	KIMBERLEY FUEL & OIL SERVICES	AdBlue- Depot	\$ 419.08
EFT83052	13/02/2026	KIMBERLEY PROPERTY SETTLEMENTS	Rates Refund- A306844	\$ 3,279.67
EFT83214	25/02/2026	KIMBERLEY TREE CARE	Tree Pruning- Chinatown & Town Beach	\$ 21,785.50
EFT83154	20/02/2026	KIMBERLEY WASHROOM SERVICES	Supply & Service Sanitary Disposal Units- Various Shire Facilities	\$ 1,380.00
EFT83100	17/02/2026	KO CONTRACTING PTY LTD	Line Marking- Works & Operations	\$ 5,869.60
EFT83254	27/02/2026	KO CONTRACTING PTY LTD	Zebra Crossing- Town Beach	\$ 3,080.00
EFT83156	20/02/2026	KOLORS PTY LTD (PINDAN PRINTING)	Printing- Broome Building A Future	\$ 612.70
EFT83215	25/02/2026	KOLORS PTY LTD (PINDAN PRINTING)	Printing Council Plan Booklets- Special Projects	\$ 446.60
EFT83255	27/02/2026	KOLORS PTY LTD (PINDAN PRINTING)	Willie Creek Signs- Works & Operations	\$ 3,043.70
EFT83053	13/02/2026	LAMOTTE PACIFIC PTY LTD	Spin Touch Maintenance & Freight- Environmental Health	\$ 113.30
EFT83158	20/02/2026	LANDS & PLANNING DEPARTMENT OF PLANNING, LANDS AND	Development Assessment Panel Application Fee	\$ 10,620.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
EFT82923	05/02/2026	LGRCEU	Payroll Deductions/Contributions	\$ 24.00
EFT83129	19/02/2026	LGRCEU	Payroll Deductions/Contributions	\$ 24.00
EFT82962	06/02/2026	LIFE FLOOR (AUSTRALIA)	Flooring- Town Beach Water Park	\$ 14,137.20
EFT83159	20/02/2026	LIFT 'N' RIG PTY LTD	Town Beach Playground Repairs- Works & Operations	\$ 3,141.60
EFT83216	25/02/2026	LINMAC BEARING EQUIPMENT	Hydraulic Parts- Depot	\$ 169.74
EFT83256	27/02/2026	LINMAC BEARING EQUIPMENT	Jack Stand & Mounting Kit- Shire Fleet	\$ 1,898.17
EFT83217	25/02/2026	LISA WOODBROOK	Performance Fee- Civic Centre	\$ 4,400.00
EFT83101	17/02/2026	LOCK & LOAD LASER TAG	Laser Tag Sessions- Civic Centre	\$ 2,585.00
EFT83218	25/02/2026	LO-GO APPOINTMENTS	EA To CEO Replacement- Staffing Cost	\$ 1,578.90
EFT83160	20/02/2026	LOOK BRILLIANT PTY LTD	Custom Dye Polo- Fight The Bite	\$ 107.36
EFT83102	17/02/2026	LRL BROOME MEDICAL CLINIC	Pre Employment Medical- New Employees	\$ 220.00
EFT83107	17/02/2026	M MITCHELL	Reimbursement Of Travel Expenses	\$ 2,500.00
EFT83103	17/02/2026	M P ROGERS & ASSOCIATES PTY LTD	Coastal Asset Inspection- Infrastructure	\$ 4,316.40
EFT83106	17/02/2026	M SNEYD	Crossover Subsidy	\$ 1,000.00
EFT83010	10/02/2026	M TRELOAR	Rates Refund- A304063	\$ 3,000.00
EFT82963	06/02/2026	MABU BURU TOURS	Cultural Tour For New Citizens- Australia Day Event	\$ 3,160.00
EFT83104	17/02/2026	MAHER DIESEL AND HYDRAULICS PTY LTD	BOMAG Repairs- WMF	\$ 18,073.49
EFT83011	10/02/2026	MARKETFORCE(OMNICOM)	Annual Report Advertising- Governance	\$ 1,437.14
EFT83161	20/02/2026	MCCORRY BROWN EARTHMOVING PTY LTD	Footpath Remove & Replace- Works & Operations RFT25/02	\$ 72,420.15
EFT82964	06/02/2026	MCLEODS LAWYERS	Legal Advice- Planning Compliance	\$ 1,092.08
EFT83105	17/02/2026	MCLEODS LAWYERS	Legal Advice- Infrastructure	\$ 255.20
EFT83012	10/02/2026	MCMULLEN NOLAN GROUP PTY LTD (MNG)	Survey Inside Lease Area- Engineering	\$ 7,568.00
EFT82965	06/02/2026	MERCHANDISING LIBRARIES PTY LTD	Collection Signage, Book Stands & Decals- Library	\$ 2,375.08
EFT83219	25/02/2026	MG TYRES (BRIDGESTONE)	Tractor Tyres- Parks & Gardens	\$ 2,975.95
EFT83013	10/02/2026	MICHAEL TORRES (JALARU PHOTOGRAPHY)	Photography- Mabu Buru Tour	\$ 495.00
EFT82966	06/02/2026	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Desk Chairs- Administration Building	\$ 1,150.00
EFT83162	20/02/2026	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Electric Desk & Chair- Shire Administration	\$ 1,042.90
EFT83220	25/02/2026	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Stationary- Broome Public Library	\$ 80.43
EFT83257	27/02/2026	MIRLI MIRLI PTY LTD TRADING AS OFFICE NATIONAL BROOME	Disinfectant- Shire Administration	\$ 16.43
EFT82967	06/02/2026	MODERN TEACHING AIDS PTY LTD	Library Program Materials- AEDC Grant Funded	\$ 4,429.76
EFT83163	20/02/2026	NAJA BUSINESS CONSULTING SERVICES	Review Of Draft MOU- Airport Relocation	\$ 1,452.00
EFT83054	13/02/2026	NGALGUN CIVIL	Slashing & Brush Cutting- Works & Operations	\$ 9,573.98
EFT83164	20/02/2026	NGALGUN CIVIL	Slashing & Brush Cutting- Works & Operations	\$ 2,382.09
EFT83221	25/02/2026	NGALGUN CIVIL	Slashing & Brush Cutting- Works & Operations	\$ 20,373.01
EFT83222	25/02/2026	NINTEX PTY LTD	Nintex Enterprise Licence- ICT	\$ 38,558.52
EFT83014	10/02/2026	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA )	Vehicle Service- Depot	\$ 447.23
EFT83055	13/02/2026	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA )	Vehicle Service- Depot	\$ 290.00
EFT83108	17/02/2026	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA )	Vehicle Service- Depot	\$ 376.77

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
EFT83165	20/02/2026	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA )	Vehicle Service- Depot	\$ 778.36
EFT83223	25/02/2026	NORTH WEST 4X4 (NORTH WEST MOTOR GROUP PTY LTD - BROOME TOYOTA )	Break Rotar Replacement- Shire Fleet	\$ 1,271.74
EFT82968	06/02/2026	NORTH WEST AUTO ELECTRICAL	Workshop Consumables- Depot	\$ 335.50
EFT83015	10/02/2026	NORTH WEST AUTO ELECTRICAL	Air-Conditioning Repairs- Shire Fleet	\$ 415.25
EFT83224	25/02/2026	NORTH WEST AUTO ELECTRICAL	Air Conditioner Repairs- WMF	\$ 1,986.89
EFT82969	06/02/2026	NORTH WEST COAST SECURITY	Static Security- Library RFT 22-06	\$ 6,721.00
EFT83016	10/02/2026	NORTH WEST COAST SECURITY	Provide Static Guard At Lot 400- RFT22-06	\$ 17,032.45
EFT83056	13/02/2026	NORTH WEST COAST SECURITY	Cash Collection- BRAC	\$ 137.50
EFT83109	17/02/2026	NORTH WEST COAST SECURITY	Security- Library RFT 22-06	\$ 5,963.38
EFT83225	25/02/2026	NORTH WEST COAST SECURITY	Static Guard- WMF RFT22/06	\$ 13,498.39
EFT83258	27/02/2026	NORTH WEST COAST SECURITY	Security Services- Various Shire Facilities	\$ 4,402.38
EFT83017	10/02/2026	NORTH WEST LOCKSMITHS	Door Lock Maintenance- BRAC	\$ 130.00
EFT83259	27/02/2026	NORTH WEST LOCKSMITHS	Repair BBQ Lock- Town Beach	\$ 425.00
EFT82970	06/02/2026	NORTH WEST TRIM & SHADE (RED HILL MOTOR TRIMMING)	Shad Sail- BRAC	\$ 847.00
EFT83110	17/02/2026	NORTH WEST TRIM & SHADE (RED HILL MOTOR TRIMMING)	Shade Sail Repairs- Water Park Town Beach	\$ 1,870.00
EFT82971	06/02/2026	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME)	Reticulation Parts- Parks & Gardens RFT24/16	\$ 1,495.55
EFT83018	10/02/2026	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME)	Reticulation Parts- Parks & Gardens RFT24/16	\$ 6,433.83
EFT83111	17/02/2026	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME)	Reticulation Parts- Parks & Gardens RFT24/16	\$ 2,500.29
EFT83166	20/02/2026	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME)	Sprinkler Reticulation Parts- Parks & Gardens	\$ 876.40
EFT83226	25/02/2026	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME)	Water Feature Maintenance- Town Beach Waterpark	\$ 2,688.97
EFT83260	27/02/2026	NORTHWEST HYDRO SOLUTIONS PTY LTD (THINK WATER BROOME)	Reticulation Parts- Parks & Gardens RFT24/16	\$ 891.58
EFT83227	25/02/2026	NYAMBA BURU YAWURU LTD	Welcome To Country- Youth Forum	\$ 687.50
EFT83057	13/02/2026	OLIVE + PICKLE	Refund For Cancellation Of Food Registration- Health	\$ 186.25
EFT83112	17/02/2026	OPTIC SECURITY GROUP NORWEST	Alram Fault Repair- Library	\$ 935.00
EFT83167	20/02/2026	OPTIC SECURITY GROUP NORWEST	CCTV Town Beach Project- ICT RFQ25-30	\$ 27,500.00
EFT83179	23/02/2026	P RULAND AND S LLOYD-MOSTYN	Staff Rent- March 2026	\$ 2,824.40
EFT82972	06/02/2026	PEARL COAST DISTRIBUTORS	Chips- BRAC	\$ 1,501.09
EFT83019	10/02/2026	PEARL COAST DISTRIBUTORS	Ice-cream- BRAC	\$ 2,028.65
EFT83113	17/02/2026	PEARL COAST DISTRIBUTORS	Ice-cream- BRAC	\$ 3,329.57
EFT83228	25/02/2026	PEARL COAST DISTRIBUTORS	Ice-cream- BRAC	\$ 1,330.39
EFT83261	27/02/2026	PEARL COAST DISTRIBUTORS	Kiosk Items- BRAC	\$ 1,897.70
EFT83020	10/02/2026	PERFORMANCE TINTING	Windscreen- Depot	\$ 1,300.00
EFT83058	13/02/2026	PMK WELDING & METAL FABRICATION	Supply & Cut Steel- Depot	\$ 565.40
EFT83114	17/02/2026	PRC BUILDING SERVICES PTY LTD	Cable Beach House Roof Replacement- RFT25/09	\$ 68,501.98
EFT83021	10/02/2026	PRD BROOME	2 X New Gate Fobs- Property & Leasing	\$ 184.58
EFT83180	23/02/2026	PRD BROOME	Staff Rent- March 2026	\$ 17,548.22
EFT83181	23/02/2026	PRD FAMILY TRUST	Staff Rent- March 2026	\$ 4,779.76
EFT82973	06/02/2026	PRINT FINISHING LINE	Binding Of Historic Broome Advertiser	\$ 948.20
EFT83229	25/02/2026	PRINTING IDEAS	Printing- Parks & Gardens	\$ 550.15
EFT82974	06/02/2026	R DOYLE	Manager Reimbursement Travel Allowance	\$ 2,450.65

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
EFT83022	10/02/2026	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Rates Refund- A306895	\$ 3,674.77
EFT83059	13/02/2026	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Bond & Rent- Staff Housing	\$ 6,367.14
EFT83182	23/02/2026	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Staff Rent- March 2026	\$ 4,127.98
EFT83262	27/02/2026	RAY WHITE BROOME (STAFF RENTAL PAYMENTS)	Staff Rent- March 2026	\$ 450.00
EFT83263	27/02/2026	RED DIRT AUTO ELECTRICAL PTY LTD	Batteries- Shire Fleet	\$ 940.30
EFT83023	10/02/2026	RIDER LEVETT BUCKKNALL WA PTY LTD	Broome North (Sanctuary) Caravan Park Masterplan	\$ 1,650.00
EFT83115	17/02/2026	RIMPA (RECORDS AND INFORMATION MANAGEMENT	RIMPA Online Training Workshop- ICT	\$ 110.00
EFT83060	13/02/2026	RM SURVEYS PTY LTD	Survey Of The Green Waste Mulch- WMF	\$ 1,595.00
EFT83230	25/02/2026	ROEBUCK BAY HOTEL	Alcohol Restock- Civic Centre	\$ 905.50
EFT82975	06/02/2026	ROSMECH SALES & SERVICE PTY	Parts For Sweeper Truck- Depot	\$ 1,222.17
EFT82976	06/02/2026	ROYAL LIFE SAVING SOCIETY - WA	RLSSWA Swimming Certificates- BRAC	\$ 706.20
EFT83168	20/02/2026	S MASTROLEMBO	Water Bill Reimbursement As Per Contract	\$ 424.43
EFT83231	25/02/2026	S MASTROLEMBO	Flights Reimbursement As Per Contract- CEO	\$ 5,832.32
EFT82977	06/02/2026	SEASHORE ENGINEERING PTY LTD	Coastal Engineering Services- Cable Beach Revetment Construction	\$ 6,677.00
EFT82978	06/02/2026	SEAT ADVISOR PTY LTD	Ticket Sales Cost- Civic Centre	\$ 38.34
EFT82979	06/02/2026	SEEK LIMITED	Recruitment Advertising- People & Culture	\$ 478.50
EFT83061	13/02/2026	SEEK LIMITED	Recruitment Advertising- People & Culture	\$ 528.00
EFT83116	17/02/2026	SEEK LIMITED	Recruitment Advertising- People & Culture	\$ 1,281.50
EFT83232	25/02/2026	SEEK LIMITED	Recruitment Advertising- People & Culture	\$ 1,111.00
EFT83117	17/02/2026	SEMINARS AUSTRALIA PTY LTD	Fringe Benefit Tax Seminar- Finance	\$ 671.00
EFT83031	13/02/2026	SHIRE OF BROOME	DBuilding Service Levy - December 2026	\$ 140.00
EFT83264	27/02/2026	SHOWTECHNIX LIMITED	Speaker- BRAC	\$ 937.47
EFT82980	06/02/2026	SITE ENVIRONMENTAL & REMEDIATION SERVICES PTY LTD (SERS)	BRAC Reserve Remediation- RFT24-08	\$ 183,084.06
EFT83118	17/02/2026	SLATER & GARTRELL SPORTS	BRAC Badminton Program- Badminton Shuttles Feather	\$ 1,342.55
EFT83024	10/02/2026	SOURCE BUSINESS PARTNERS PTY LTD (KELLI SMALL)	Assistance With 26-27 Budget- Finance	\$ 12,540.00
EFT83062	13/02/2026	SOUTHERN CROSS AUSTEREO (SCA)	Fight The Bite Radio Advertising	\$ 2,222.00
EFT83119	17/02/2026	SOUTHERN CROSS AUSTEREO (SCA)	Civic Centre- Radio Campaign Taylor Tribute	\$ 797.50
EFT82924	05/02/2026	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 665.18
EFT83130	19/02/2026	SPA SALARY PACKAGING AUSTRALIA	Payroll Deductions/Contributions	\$ 665.18
EFT83025	10/02/2026	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Kit Serving- Depot	\$ 5,235.40
EFT83265	27/02/2026	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Kits- People & Culture	\$ 307.00
EFT83233	25/02/2026	STATE LIBRARY OF WA	Sierra Library Management System- Annual Fee Library	\$ 15,156.00
EFT83183	23/02/2026	STELLA LUMINOSA HOLDINGS PTY LTD	Staff Rent- March 2026	\$ 7,821.43
EFT83234	25/02/2026	STREETER & MALE PTY MITRE 10	Sander- Works & Operations	\$ 1,132.80
EFT83235	25/02/2026	SWIMMING WA	Broomes Big Ocean Community Swim - Payment 2	\$ 2,750.00
EFT83120	17/02/2026	TAS TAFE	Building Surveying Course- Staff Training	\$ 9,435.00
EFT82981	06/02/2026	THE GREEN FAIRY CRAFT & ENTERTAINMENT	Australia Day 2026 - Face Painting 2-2.5 Hours	\$ 450.00
EFT83236	25/02/2026	THE HATCHERY (HUB) PTY LTD	Executive Assistant Upskilling & High Performance Seminar Series	\$ 548.90
EFT83169	20/02/2026	THE MANGROVE RESORT HOTEL (GARRETT HOSPITALITY PTY LTD)	Council Workshop- Governance	\$ 1,350.00
EFT82982	06/02/2026	THE TRUSTEE FOR DAR STUDIO TRUST	Broome Museum Complex Masterplan- RFQ24/15	\$ 4,004.00
EFT83026	10/02/2026	THE TRUSTEE FOR HALLIDAY TRUST (TA BK SIGNS AND	Emergency Assembly Point Sign - Property & Assets	\$ 649.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
<b>MUNICIPAL &amp; TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026</b>				
EFT83027	10/02/2026	THE TRUSTEE FOR HUGHES FAMILY TRUST (LHM FABRICATION & FEN	Fencing Repairs- Broome Civic Centre	\$ 5,417.50
EFT82983	06/02/2026	THEATRE KIMBERLEY INC (WORN ART)	Theatre Kimberley- Community Development Funding (CDF) 2025-26	\$ 4,125.00
EFT83063	13/02/2026	THEIA ENERGY NO 2 PTY LTD	Rates Refund- A306822	\$ 46,481.59
EFT82984	06/02/2026	TNT AUSTRALIA PTY LTD	Freight- Environmental Health	\$ 516.90
EFT83266	27/02/2026	TNT AUSTRALIA PTY LTD	Freight- Environmental Health	\$ 850.95
EFT82985	06/02/2026	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air-Conditioning Repairs- Library	\$ 2,583.83
EFT83028	10/02/2026	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air-Conditioning Repairs- Library	\$ 1,102.59
EFT83064	13/02/2026	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air-Conditioning Repairs- Kimberley Regional Offices RFT24/17	\$ 4,838.20
EFT83121	17/02/2026	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Cool Room Repairs- BRAC	\$ 418.00
EFT83170	20/02/2026	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air-Conditioning Repairs- Administration Building	\$ 2,669.38
EFT83267	27/02/2026	TOTAL VENTILATION HYGENE (AVERY AIRCONDITIONING)	Air-Conditioning Repairs- KRO1	\$ 418.00
EFT82986	06/02/2026	TOTALLY WORKWEAR	Work Boots- Staff Uniforms	\$ 205.00
EFT83122	17/02/2026	TOTALLY WORKWEAR	Councillor Uniforms- Governance	\$ 194.80
EFT83171	20/02/2026	TOURISM NORTH WEST (AUSTRALIA'S NORTH WEST TOURISM)	Community Development Funding (CDF) 2025-26	\$ 5,500.00
EFT83237	25/02/2026	UNBOUND HOLDINGS (WA) PTY LTD	BRAC School Holiday Pool Fun Day- Sound System	\$ 496.10
EFT83184	23/02/2026	V BARRETT	Staff Rent- March 2026	\$ 1,846.73
EFT83065	13/02/2026	VOCUS COMMUNICATIONS	Monthly Vocus Phone Charges- ICT	\$ 1,000.01
EFT82987	06/02/2026	VORGEE PTY LTD	Goggles- BRAC	\$ 1,566.95
EFT83029	10/02/2026	W.M.L. HOLDINGS PTY LTD TRADING AS ARTFUL WAYS	Gain Art Approval- Cable Beach Stage 2 Art And Interpretation	\$ 5,500.00
EFT83268	27/02/2026	WALCOTT GROUP PTY LTD	Air-Conditioning Refurbishment- Shire Administration RFT25/04	\$ 141,900.00
EFT83172	20/02/2026	WESTCOAST SITEFAB PTY LTD	Storm Water Drain Replacement- Works & Operations	\$ 6,352.50
EFT83238	25/02/2026	WESTCOAST SITEFAB PTY LTD	Checker Plate Footbridge- Infrastructure	\$ 9,834.00
EFT83239	25/02/2026	WESTERN AUSTRALIA RETURN RECYCLE RENEW	Bins, Locks & Stickers- Waste Education	\$ 1,001.00
EFT82988	06/02/2026	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (	Staff Registration- Planning & Building	\$ 682.00
EFT83066	13/02/2026	WESTERN DIAGNOSTIC PATHOLOGY	Drug & Alcohol Testing- New Staff	\$ 144.76
EFT83173	20/02/2026	WURTH AUSTRALIA PTY LTD	Workshop Consumables- Depot	\$ 566.54
EFT82989	06/02/2026	YOGAMON (MONIQUE ELLIS)	Group Fitness Instructor BRAC	\$ 900.00
<b>MUNICIPAL ELECTRONIC FUNDS TRANSFER TOTAL:</b>				<b>\$ 3,353,085.67</b>
<b>MUNICIPAL CHEQUES - FEBRUARY 2026</b>				
Cheque #	Date	NAME	Description	Amount
<b>MUNICIPAL CHEQUES TOTAL:</b>				<b>\$ -</b>
<b>TRUST CHEQUES - FEBRUARY 2026</b>				
Cheque #	Date	NAME	Description	Amount
<b>TRUST CHEQUES TOTAL:</b>				<b>\$ -</b>
<b>PAYROLL - FEBRUARY 2026</b>				
DD #	Date	NAME	Description	Amount
	23/02/2026	Payroll	Off Cycle Pay	\$ 2,106.85

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
	19/02/2026	Payroll	Payroll Fortnight Ending 06/01/2026	\$ 437,270.51
	05/02/2026	Payroll	Payroll Fortnight Ending 20/01/2026	\$ 438,235.43
	02/02/2026	Payroll	Councillor Sitting Fees	\$ 30,344.89
<b>PAYROLL TOTAL:</b>				<b>\$ 907,957.68</b>

MUNICIPAL CREDIT CARD PAYMENTS - FEBRUARY 2026				
EFT #	Date	CARD	Description	Amount
DD35268.1	17/02/2026	Executive Support Officer- Infrastructure	PAYMENT	\$ 2,548.81
X0000000000000008500	16/01/2026	QANTAS AIRWAYS LIMITED	CTM CR. C Mitchell KRG Qantas Flight	\$ 790.94
X0000000000000008501	16/01/2026	CORPORATE TRAVEL MANAGER	CTM CR. C Mitchell KRG Qantas Flight Service Fee	\$ 6.13
X0000000000000008502	16/01/2026	QANTAS AIRWAYS LIMITED	CTM CEO KRG Qantas Flight	\$ 790.94
X0000000000000008543	22/01/2026	QANTAS AIRWAYS LIMITED	Training Planning Officer Rtn Flight Qantas	\$ 627.34
X0000000000000008544	22/01/2026	CORPORATE TRAVEL MANAGER	Training Planning Officer Rtn Flight Qantas Service Fee	\$ 6.13
X0000000000000008545	22/01/2026	AZURE BEACH PTY LTD	Australia Day Citizenship Ceremony Gifts	\$ 239.40
X0000000000000008503	16/01/2026	CORPORATE TRAVEL MANAGER	CTM CEO KRG Qantas Flight Service Fee	\$ 6.13
X0000000000000008506	15/01/2026	Office National Broome	Citizenship Ceremony - Presentation Folders	\$ 81.80
DD35268.2	17/02/2026	Fleet/Store Administrator	PAYMENT	\$ 4,416.42
X0000000000000008511	15/01/2026	BUNNINGS	Stanley Knife	\$ 8.99
X0000000000000008628	30/01/2026	BROOME BOLT SUPPLIES	Lens For Welding Helmet	\$ 61.55
X0000000000000008629	02/02/2026	BUNNINGS	Work Platform	\$ 177.18
X0000000000000008630	02/02/2026	KIMBERLEY FUEL & OIL SERVICES	Filter- Depot	\$ 94.18
X0000000000000008631	03/02/2026	BUNNINGS	Workshop Consumables	\$ 82.94
X0000000000000008632	03/02/2026	RED DIRT AUTO ELECTRICAL	3 Pin Plug	\$ 20.85
X0000000000000008633	05/02/2026	J BLACKWOOD & SON P/L	Depot PPE	\$ 535.83
X0000000000000008512	15/01/2026	STREETER & MALE HARDWARE	Impact Wrench 18V	\$ 419.00
X0000000000000008634	05/02/2026	BP SHINJU BROOME	Fuel For P17325	\$ 61.01
X0000000000000008635	05/02/2026	BROOME BOAT SHOP	Combustion Deep Cleaner	\$ 30.75
X0000000000000008636	09/02/2026	J BLACKWOOD & SON P/L	Hand Cleaner	\$ 253.22
X0000000000000008513	15/01/2026	REPCO	Vehicle Stands	\$ 47.50
X0000000000000008647	04/02/2026	HOLDFAST FLUID POWER	Hydraulic Fitting	\$ 24.31
X0000000000000008648	09/02/2026	STREETER & MALE HARDWARE	Toolbox	\$ 99.00
X0000000000000008649	10/02/2026	COLES	Cutlery For Mess Room	\$ 41.00
X0000000000000008650	10/02/2026	LINMAC BEARING EQUIPMENT BROOME	Top Handle For Jockey Wheel	\$ 30.98
X0000000000000008651	10/02/2026	STREETER & MALE HARDWARE	Red Toolbox	\$ 14.95
X0000000000000008652	10/02/2026	BUNNINGS	Depot Consumables	\$ 20.58
X0000000000000008653	10/02/2026	RED DIRT AUTO ELECTRICAL	100Amp Fuses	\$ 18.90
X0000000000000008654	10/02/2026	BROOME PROGRESSIVE SUPPLIES	20L White Hot Heavy Duty Cleaner	\$ 282.98
X0000000000000008655	10/02/2026	BUNNINGS	Toolboxes For Workshop	\$ 95.60
X0000000000000008662	12/02/2026	RED DIRT AUTO ELECTRICAL	Headlight Globe	\$ 12.00
X0000000000000008663	12/02/2026	NUTRIEN AG SOLUTIONS	Chemical Spray Gun	\$ 62.04
X0000000000000008671	11/02/2026	BUNNINGS	Depot Consumables	\$ 99.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
X000000000000008672	11/02/2026	BUNNINGS	Depot Consumables	\$ 26.71
X000000000000008673	12/02/2026	BROOME BOLT SUPPLIES	Depot Consumables	\$ 31.35
X000000000000008762	17/02/2026	CARPET PAINT AND TILE	Non Shrink Grout 20Kg	\$ 84.00
X000000000000008534	15/01/2026	BROOME BOLT SUPPLIES	M18 500ML Auger Bit	\$ 78.54
X000000000000008535	15/01/2026	BROOME BOLT SUPPLIES	M8 Threaded Rod	\$ 7.15
X000000000000008536	20/01/2026	BROOME BOLT SUPPLIES	M32 Spade Bit	\$ 14.30
X000000000000008537	20/01/2026	BROOME BOLT SUPPLIES	3/8' X 300MM Extension Socket	\$ 53.90
X000000000000008538	21/01/2026	J BLACKWOOD & SON P/L	Sharps Containers	\$ 827.38
X000000000000008591	27/01/2026	RED DIRT AUTO ELECTRICAL	Belt	\$ 68.20
X000000000000008592	27/01/2026	RED DIRT AUTO ELECTRICAL	12V 30/20A Relay	\$ 33.90
X000000000000008593	27/01/2026	RED DIRT AUTO ELECTRICAL	2X Belts	\$ 71.10
X000000000000008508	15/01/2026	BUNNINGS	Hex Driving Bits	\$ 23.48
X000000000000008594	28/01/2026	RED DIRT AUTO ELECTRICAL	Battery	\$ 286.00
X000000000000008595	29/01/2026	STREETER & MALE HARDWARE	Spray Paint	\$ 63.60
X000000000000008596	30/01/2026	NWH Solution Pty Ltd	Pipe Fittings	\$ 55.67
X000000000000008597	30/01/2026	BUNNINGS	Hinge & Hook	\$ 5.20
X000000000000008509	15/01/2026	BUNNINGS	Polycarbonic Sheet	\$ 91.60
DD35268.3	17/02/2026	Civil Operations Supervisor	PAYMENT	\$ 1,934.36
X000000000000008624	29/01/2026	BROOME BOLT SUPPLIES	Small Chain For Sign Maintenance	\$ 27.50
X000000000000008627	05/02/2026	J BLACKWOOD & SON P/L	Work Boots For Team Member	\$ 200.97
X000000000000008540	21/01/2026	SMITY'S OUTBACK	Items For Footpath Plaque (Bronze) In Chinatown	\$ 409.00
X000000000000008541	21/01/2026	BROOME BOLT SUPPLIES	Screws & A Drill Battery For Troy	\$ 231.33
X000000000000008566	29/01/2026	BUNNINGS	Hex Head Set For Sign Maintenance and Installation	\$ 30.74
X000000000000008567	29/01/2026	BUNNINGS	Drill Bit For Bus Shelter Maintenance	\$ 5.90
X000000000000008568	28/01/2026	BK SIGNS	Sign Brackets	\$ 260.14
X000000000000008612	04/02/2026	CLARK POOLS & SPAS BROOME	Rubber Seal For Toolbox On Truck	\$ 159.50
X000000000000008622	03/02/2026	BROOME CRETE	Concrete Footing For Fire Station Signs	\$ 463.10
X000000000000008623	05/02/2026	BUNNINGS	Items For Bus Shelter Maintenance	\$ 146.18
DD35268.4	17/02/2026	Senior Property & Leasing Officer	PAYMENT	\$ 147.50
X000000000000008625	28/01/2026	KMART	Residential Housing Fit out	\$ 147.50
DD35268.5	17/02/2026	Parks and Gardens Supervisor	PAYMENT	\$ 1,323.37
X000000000000008626	06/02/2026	BUNNINGS	Marking Paint + Safety Cones For Retic Maintenance	\$ 145.08
X000000000000008659	10/02/2026	STREETER & MALE HARDWARE	Replacement Rake Handles	\$ 74.85
X000000000000008660	10/02/2026	BUNNINGS	Back Pack Sprayer For Weed Spraying.	\$ 188.43
X000000000000008661	11/02/2026	BROOME SCOOTERS	Champ Head + Cord For Brush Cutting Works	\$ 255.00
X000000000000008711	16/02/2026	BUNNINGS	Hose Joiners + Clamps	\$ 22.74
X000000000000008712	10/02/2026	STREETER & MALE HARDWARE	Replacement Garden Rakes	\$ 112.00
X000000000000008601	04/02/2026	NORTRUSS BUILDERS SUPPLIES	MS261 Chainsaw Parts	\$ 34.50
X000000000000008618	05/02/2026	BUNYIP EQUIPMENT	Replacement Spray Pack Delivery Hose	\$ 134.58
X000000000000008619	05/02/2026	BUNNINGS	Ratchet Straps For Equipment Restraint On Vehicles	\$ 105.00
X000000000000008620	06/02/2026	J BLACKWOOD & SON P/L	Lube Sprays + Batteries For Retic Maintenance	\$ 113.69
X000000000000008621	06/02/2026	GALVINS PLUMBING SUPPLIES	Insulated Prodder For Retic Checks / Maintenance	\$ 137.50

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
DD35268.6	17/02/2026	BRAC Operations Supervisor	PAYMENT	\$ 760.72
X0000000000000008637	25/01/2026	ZOOMSHIFT	Zoom Shift Roster Platform- BRAC/Civic Centre	\$ 237.99
X0000000000000008638	28/01/2026	WOOLWORTHS	Milk BRAC	\$ 46.10
X0000000000000008639	30/01/2026	BUNNINGS	Power Detector BRAC	\$ 20.86
X0000000000000008640	30/01/2026	BUNNINGS	Non Slip Mat BRAC	\$ 16.20
X0000000000000008641	30/01/2026	WOOLWORTHS	Muffins BRAC	\$ 9.00
X0000000000000008642	02/02/2026	BUNNINGS	Tile Paint BRAC	\$ 133.80
X0000000000000008643	02/02/2026	BUNNINGS	Wheel BRAC	\$ 42.48
X0000000000000008644	02/02/2026	BP SHINJU BROOME	Fuel BRAC	\$ 61.01
X0000000000000008645	03/02/2026	BUNNINGS	Pool Stone, Methylated Spirits And Paint Brush BRAC	\$ 47.18
X0000000000000008646	03/02/2026	BUNNINGS	Needle Nose Adjustable Spanner BRAC	\$ 24.98
X0000000000000008668	11/02/2026	BUNNINGS	Fogger BRAC	\$ 76.07
X0000000000000008669	11/02/2026	KMART	Learn To Swim Toys BRAC	\$ 16.00
X0000000000000008670	11/02/2026	BROOME BOLT SUPPLIES	Lynch Pins - Netball Poles - BRAC	\$ 23.10
X0000000000000008546	25/01/2026	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 5.95
DD35268.7	17/02/2026	Civic Centre Coordinator	PAYMENT	\$ 328.43
X0000000000000008516	18/01/2026	KMART	Beads For Taylor Swift Event Activity	\$ 30.00
X0000000000000008517	16/01/2026	FACEBOOK	Social Media Advertising & Promo	\$ 45.00
X0000000000000008723	22/01/2026	BROOME PROGRESSIVE SUPPLIES	Chips- Kiosk	\$ 78.61
X0000000000000008724	29/01/2026	FACEBOOK	Social Media Advertising- Taylor	\$ 40.95
X0000000000000008725	31/01/2026	BUNNINGS	Key	\$ 4.97
X0000000000000008726	31/01/2026	COLES	Soda Water	\$ 65.95
X0000000000000008727	10/02/2026	AMAZON AU MARKETPLACE	Single Stitch Gun	\$ 23.21
X0000000000000008728	11/02/2026	SPOTIFY	Music Streaming	\$ 22.99
X0000000000000008736	09/02/2026	COLES	Pest Control For Mosquitos- Fly Spray, Vinegar & Salt	\$ 16.75
DD35268.8	17/02/2026	Place Activation & Engagement Coordinator	PAYMENT	\$ 344.63
X0000000000000008656	10/02/2026	WOOLWORTHS	YAC Meeting Supplies	\$ 17.75
X0000000000000008548	21/01/2026	KMART	Australia Day Event Supplies	\$ 12.00
X0000000000000008605	25/01/2026	KMART	Australia Day Event Supplies	\$ 45.00
X0000000000000008613	30/01/2026	BUNNINGS	Youth Event Supplies	\$ 7.98
X0000000000000008614	30/01/2026	COLES	School Holiday Event Supplies	\$ 51.85
X0000000000000008615	30/01/2026	WOOLWORTHS	School Holiday Event Supplies	\$ 99.00
X0000000000000008616	30/01/2026	WOOLWORTHS	School Holiday Event Supplies	\$ 13.00
X0000000000000008617	30/01/2026	WOOLWORTHS	School Holiday Event Supplies	\$ 98.05
DD35268.9	17/02/2026	ICT COORDINATOR	PAYMENT	\$ 186.90
X0000000000000008657	02/02/2026	HARVEY NORMAN	Video Cable For CCTV1 Server	\$ 29.00
X0000000000000008658	05/02/2026	ENTERTAINMENT KONNECT	Otter box Full iPhone 16 Case	\$ 129.95
X0000000000000008759	13/02/2026	Office National Broome	Four Ticket Books	\$ 4.00
X0000000000000008557	15/01/2026	GODADDY	Go Daddy Website Renewal	\$ 23.95
DD35268.10	17/02/2026	Work Health, Safety and Wellbeing Officer	PAYMENT	\$ 1,609.25
X0000000000000008664	12/02/2026	BK SIGNS	Engraving Of Trophy 10,000 Steps Challenge	\$ 33.50
X0000000000000008721	17/02/2026	HEALTH MANAGEMENT	Activity Tracker	\$ 462.00

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
X000000000000008530	23/01/2026	BROOME POST SHOP	Gift Card For 20 Years Of Service	\$ 811.90
X000000000000008603	29/01/2026	WOOLWORTHS	Infrastructure Refreshments With CEO	\$ 301.85
DD35268.11	17/02/2026	Library Coordinator	PAYMENT	\$ 1,127.59
X000000000000008665	10/02/2026	COLES	Catering For Event	\$ 120.65
X000000000000008666	06/02/2026	My Post Business	Interlibrary Loan Postal Charge	\$ 10.59
X000000000000008524	18/01/2026	KOORI CURRICULUM	Grant Funded (AEDC) Program Resources	\$ 476.15
X000000000000008731	16/02/2026	OFFICEWORKS	Program Materials	\$ 219.70
X000000000000008558	21/01/2026	ABEBOOKS.UK	Book For The Collection	\$ 19.02
X000000000000008559	25/01/2026	GRANTS BOOKSHOP	Book For The Collection	\$ 40.00
X000000000000008560	25/01/2026	SAMSUNG ELECTRONICS AU	Samsung Replacement Filters	\$ 298.00
X000000000000008561	28/01/2026	GRANTS BOOKSHOP	Freight Charge For Book	\$ 19.00
X000000000000008587	28/01/2026	My Post Business	Interlibrary Loan Freight Charges	\$ 31.77
X000000000000008608	30/01/2026	KOORI CURRICULUM	Items Out Of Stock- Refund For Program Materials	-\$ 64.00
X000000000000008609	29/01/2026	KOORI CURRICULUM	Program Materials Out Of Stock- Refund	-\$ 118.14
X000000000000008610	05/02/2026	WESTERLY	Purchased 'Westerly' Publication Back Copies	\$ 74.85
DD35268.12	17/02/2026	ACTING STREETSCAPES SUPERVISOR	PAYMENT	\$ 617.82
X000000000000008667	05/02/2026	NORTH REGIONAL TAFE	Gardener Operator Tafe Enrolment Cert IV Trainer & Assessor	\$ 196.45
X000000000000008525	20/01/2026	BROOME BOLT SUPPLIES	Shackles To Secure Ride On Mower To Trailer	\$ 242.22
X000000000000008719	16/02/2026	J BLACKWOOD & SON P/L	Saline Eye Wash	\$ 72.97
X000000000000008583	23/01/2026	Autopro Broome	P Plates For C Michael	\$ 10.00
X000000000000008584	22/01/2026	J BLACKWOOD & SON P/L	PPE For Environmental Weed Officers	\$ 96.18
DD35268.13	17/02/2026	Operations Coordinator	PAYMENT	\$ 1,950.35
X000000000000008518	19/01/2026	CARPET PAINT AND TILE	Playground Maintenance	\$ 252.00
X000000000000008699	02/02/2026	BROOME BOLT SUPPLIES	Bus Shelter Maintenance	\$ 93.50
X000000000000008700	03/02/2026	BROOME BOLT SUPPLIES	Speed Hump Installations	\$ 385.00
X000000000000008701	03/02/2026	BROOME BOLT SUPPLIES	Speed Hump Installations	\$ 16.50
X000000000000008702	04/02/2026	BROOME BOLT SUPPLIES	Bus Shelter Maintenance	\$ 5.28
X000000000000008527	19/01/2026	STREETER & MALE HARDWARE	Playground Maintenance	\$ 240.80
X000000000000008528	19/01/2026	BROOME BOLT SUPPLIES	Playground Maintenance	\$ 52.25
X000000000000008529	20/01/2026	STREETER & MALE HARDWARE	Playground Maintenance	\$ 109.00
X000000000000008547	26/01/2026	INTERNATIONAL TRANSACTION FEE	International Transaction Fee	\$ 5.71
X000000000000008588	26/01/2026	SPATIAL NETWORKS INC.	Fulcrum Subscription	\$ 228.47
X000000000000008589	28/01/2026	BROOME BOLT SUPPLIES	Playground Maintenance	\$ 85.80
X000000000000008598	29/01/2026	BROOME BOLT SUPPLIES	Drill Bit For Town Beach Playground	\$ 78.54
X000000000000008599	03/02/2026	CARPET PAINT AND TILE	Materials For Bus Shelters	\$ 397.50
DD35268.14	17/02/2026	Parks Coordinator	PAYMENT	\$ 588.00
X000000000000008674	23/01/2026	BLACKBOX CONTROL	Blackbox Control (GPS)	\$ 588.00
DD35268.15	17/02/2026	Director Corporate Services	PAYMENT	\$ 691.71
X000000000000008675	09/02/2026	MICROSOFT	Microsoft Azure Licensing	\$ 691.71
DD35268.16	17/02/2026	Sport & Recreation Facility Coordinator	PAYMENT	\$ 350.02
X000000000000008676	28/01/2026	OASIS EATERY	Sandwich Tray For Holiday Program	\$ 9.50

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
X000000000000008677	11/02/2026	WOOLWORTHS	Milk	\$ 86.65
X000000000000008678	03/02/2026	WOOLWORTHS	Milk	\$ 7.85
X000000000000008679	31/01/2026	BUNNINGS	Exchange Gas Bottle	\$ 31.50
X000000000000008680	09/02/2026	BUNNINGS	Clamps & Tarp	\$ 41.09
X000000000000008681	09/02/2026	NWH Solution Pty Ltd	Silicone Grease	\$ 78.28
X000000000000008682	20/01/2026	WOOLWORTHS	Milk	\$ 9.90
X000000000000008744	16/02/2026	NORTH WEST LOCKSMITH	Storeroom Key	\$ 5.00
X000000000000008850	22/01/2026	WOOLWORTHS	Instant Coffee For Group Fitness Morning Teas	\$ 32.00
X000000000000008851	22/01/2026	WOOLWORTHS	Shop Consumables Items For Menu	\$ 19.70
X000000000000008854	22/01/2026	Office National Broome	A4 Card	\$ 10.15
X000000000000008855	23/01/2026	WOOLWORTHS	Bread & Butter	\$ 18.40
DD35268.17	17/02/2026	Manager Engineering	PAYMENT	\$ 95.77
X000000000000008683	12/02/2026	CHINATOWN NEWSAGENCY	Card For Departing Employee	\$ 14.99
X000000000000008607	06/02/2026	J BLACKWOOD & SON P/L	Spray Paint For Cemetery & Roads	\$ 80.78
DD35268.18	17/02/2026	EXECUTIVE ASSISTANT TO THE CEO	PAYMENT	\$ 3,014.16
X000000000000008684	09/02/2026	RCAWA	RCAWA Regional Meeting -Albany Flights CEO	\$ 525.58
X000000000000008685	09/02/2026	RCAWA	RCAWA Regional Meeting -Albany Flights Cr. C Mitchell	\$ 525.58
X000000000000008686	10/02/2026	CORPORATE TRAVEL MANAGER	RCAWA Regional Meeting -Albany Flights Service Fee	\$ 6.13
X000000000000008687	10/02/2026	CORPORATE TRAVEL MANAGER	RCAWA Regional Meeting -Albany Flights Service Fee	\$ 6.13
X000000000000008688	10/02/2026	QANTAS AIRWAYS LIMITED	RCAWA Regional Meeting -Albany Flights Cr Mitchell	\$ 768.33
X000000000000008689	09/02/2026	CORPORATE TRAVEL MANAGER	RCAWA Regional Meeting -Albany Flights Service Fee	\$ 6.13
X000000000000008690	06/02/2026	VIRGIN AU	IPWEA Conference -Manager Infrastructure - BME-PERTH VIRGIN	\$ 338.10
X000000000000008691	07/02/2026	QANTAS AIRWAYS LIMITED	IPWEA Conference - Manager Infrastructure - PERTH-BME QANTAS	\$ 341.86
X000000000000008707	03/02/2026	CORPORATE TRAVEL MANAGER	SAT - Hearing- Accommodation- Booking Fee	\$ 6.13
X000000000000008708	04/02/2026	QANTAS AIRWAYS LIMITED	SAT- Hearing- Flights	\$ 1,451.31
X000000000000008709	14/02/2026	QANTAS AIRWAYS LIMITED	SAT- Hearing- Flights- Refund	-\$ 1,013.24
X000000000000008710	17/02/2026	CORPORATE TRAVEL MANAGER	TAFE Prosecutors Course In 10-12 March 2026 Flight	\$ 6.13
X000000000000008581	28/01/2026	CHINATOWN NEWSAGENCY	Bereavement Card	\$ 5.99
X000000000000008582	28/01/2026	COLES	Bereavement Flowers	\$ 40.00
DD35268.19	17/02/2026	Property Maintenance Officer	PAYMENT	\$ 2,773.24
X000000000000008692	02/02/2026	BUNNINGS	Shire Housing Repairs	\$ 121.96
X000000000000008693	02/02/2026	J BLACKWOOD & SON P/L	Admin - New Sunscreen Dispenser	\$ 209.39
X000000000000008694	04/02/2026	BUNNINGS	Replace Shed Padlock- Shire Housing	\$ 54.68
X000000000000008695	05/02/2026	RED DIRT AUTO ELECTRICAL	Isuzu - Replace Battery	\$ 286.00
X000000000000008696	06/02/2026	BUNNINGS	Civic Centre -Building Maintenance	\$ 165.10
X000000000000008697	06/02/2026	BUNNINGS	Civic Centre -Building Maintenance	\$ 130.72
X000000000000008698	09/02/2026	CO2 RADICAL	Admin - Co2 Monitors	\$ 650.00
X000000000000008703	11/02/2026	BUNNINGS	Silicone & Tools	\$ 75.47
X000000000000008704	13/02/2026	BUNNINGS	Library Box Gutter Repairs	\$ 67.19
X000000000000008705	11/02/2026	TRADELINK	Plumbing Materials	\$ 58.21
X000000000000008706	09/02/2026	BUNNINGS	Materials For Snake Head	\$ 169.47

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
X000000000000008577	15/01/2026	BUNNINGS	Water Park Repairs	\$ 28.10
X000000000000008578	15/01/2026	BUNNINGS	Water Park Repairs	\$ 49.00
X000000000000008579	19/01/2026	HARVEY NORMAN	Admin Reception - Fans	\$ 596.00
X000000000000008580	22/01/2026	BUNNINGS	Water Park - Repairs	\$ 111.95
DD35268.20	17/02/2026	Senior Customer Service Officer	PAYMENT	\$ 844.25
X000000000000008526	20/01/2026	TRANSPORT WA PERTH	Shire Of Broome Licence Plates	\$ 675.00
X000000000000008569	28/01/2026	OFFICE NATIONAL BROOME	Office National	\$ 64.75
X000000000000008570	28/01/2026	KMART	Kmart Cutlery Function Room	\$ 31.70
X000000000000008571	28/01/2026	WOOLWORTHS	Woolworths - Lollies	\$ 72.80
DD35268.21	17/02/2026	Chief Executive Officer	PAYMENT	\$ 194.04
X000000000000008747	14/02/2026	DARLLEN PTY LTD	KRG Meal Expense	\$ 61.50
X000000000000008748	13/02/2026	THE KIMBERLEY GRANDE HOTEL	KRG Meal Expense	\$ 92.54
X000000000000008752	14/02/2026	QUICKCOLLECT TAXI	KRG Travel	\$ 40.00
DD35268.22	17/02/2026	Executive Support Officer- Development Services	PAYMENT	\$ 78.32
X000000000000008749	16/02/2026	COLES	Supplies For Sentinel Chickens	\$ 37.70
X000000000000008750	16/02/2026	NORTHERN RURAL SUPPLIES	Supplies For Sentinel Chickens	\$ 29.64
X000000000000008539	16/01/2026	SHELL REDDY EXPRESS BROOME	Purchase Of Ice For Water Sample Postage	\$ 10.98
DD35268.23	17/02/2026	Waste Supervisor	PAYMENT	\$ 969.31
X000000000000008542	21/01/2026	REPCO	Trailer Plug & Wire	\$ 51.98
X000000000000008504	15/01/2026	STREETER & MALE HARDWARE	Drill & Teck Bits For Recycling	\$ 51.99
X000000000000008585	22/01/2026	BROOME BOLT SUPPLIES	Tie Down Straps	\$ 220.00
X000000000000008586	28/01/2026	FLOW WATER SERVICES PTY LTD	Foot Valve & Fittings	\$ 562.18
X000000000000008600	03/02/2026	J BLACKWOOD & SON P/L	Hydro Lite Cordial For Crib Room	\$ 83.16
DD35268.24	17/02/2026	Marketing and Communications Officer	PAYMENT	\$ 440.09
X000000000000008590	28/01/2026	CAMPAIGN MONITOR	Campaign Monitor January Invoice 2026	\$ 419.10
X000000000000008611	04/02/2026	CANVA	Canva February Invoice	\$ 20.99
DD35268.25	17/02/2026	Manager - Community Facilities	PAYMENT	\$ 121.80
X000000000000008602	02/02/2026	TOTALLY WORKWEAR BROOME	BRAC Uniform (Shorts)	\$ 121.80
DD35268.26	17/02/2026	Waste Education Officer	PAYMENT	\$ 13.85
X000000000000008604	03/02/2026	BUNNINGS	New Cover For Compost Bin - Admin Building	\$ 13.85
DD35268.27	17/02/2026	Manager People and Culture	PAYMENT	\$ 1.00
X000000000000008606	30/01/2026	CANVA	Canva Image For Employee Recognition Certificate	\$ 1.00
DD35268.28	17/02/2026	ADMINISTRATION OFFICER- RANGERS	PAYMENT	\$ 48.00
X000000000000008510	15/01/2026	WOOLWORTHS	2X 1Kg Bags Of Schmacksos Beef Strapz Dog Treats	\$ 48.00
<b>MUNICIPAL CREDIT CARD TOTAL:</b>				<b>\$ 27,519.71</b>

PAYMENTS BY EFT, CHEQUE, PAYROLL, TRUST, CREDIT CARDS & DIRECT DEBITS - FEBRUARY 2026				
PAYMENT #	Date	NAME	Description	Amount
MUNICIPAL & TRUST ELECTRONIC TRANSFERS - FEBRUARY 2026				
MUNICIPAL DIRECT DEBIT - FEBRUARY 2026				
DD #	Date	NAME	Description	Amount
DD35184.1	06/02/2026	SUPER EMPLOYEE PAYMENT DEFINITIV	Superannuation Fortnight Ending 06.02.26	\$ 96,440.73
DD35198.1	06/02/2026	FORMS EXPRESS PTY LTD	Payment Gateway Fees (Rates)- January 2026	\$ 1,449.33
DD35205.1	02/02/2026	TELSTRA LIMITED	Satellite Phones- Rangers	\$ 110.00
DD35233.1	17/02/2026	SUPER EMPLOYEE PAYMENT DEFINITIV	Superannuation Fortnight Ending 17.02.26	\$ 96,800.90
DD35233.2	16/02/2026	SUPER EMPLOYEE PAYMENT DEFINITIV	Councillor Super	\$ 3,057.19
DD35243.1	23/02/2026	SUPER EMPLOYEE PAYMENT DEFINITIV	Superannuation Fortnight Ending 23.02.2026	\$ 102.29
DD35245.1	24/02/2026	TELSTRA LIMITED	Equipment Maintenance And Supplies- ICT	\$ 2,936.31
DD35247.1	06/02/2026	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Stock- BRAC	\$ 359.15
DD35247.2	13/02/2026	COCA COLA AMATIL (HOLDINGS) LTD	Drinks For Kiosk- BRAC	\$ 462.51
DD35256.1	23/02/2026	INLOGIK PTY LTD	INLOGIK Monthly Fee- January 2026	\$ 474.49
DD35258.1	24/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 1,720.33
DD35258.10	19/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 68,400.00
DD35258.2	17/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 35,966.22
DD35258.3	11/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 1,197.97
DD35258.4	09/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 558.93
DD35258.5	06/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 4,937.33
DD35258.6	05/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 503.36
DD35258.7	03/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 3,205.87
DD35258.8	23/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 16,216.74
DD35258.9	02/02/2026	HORIZON POWER (ELECTRICITY USAGE)	Electricity Usage	\$ 306.33
DD35260.1	27/02/2026	WATER CORPORATION	Water Use & Service Charge	\$ 6,746.88
DD35260.10	26/02/2026	WATER CORPORATION	Water Use & Service Charge	\$ 5,644.49
DD35260.2	25/02/2026	WATER CORPORATION	Water Use & Service Charge	\$ 20,446.48
DD35260.3	24/02/2026	WATER CORPORATION	Water Use & Service Charge	\$ 5,234.85
DD35260.4	23/02/2026	WATER CORPORATION	Water Use & Service Charge	\$ 1,861.42
DD35260.5	13/02/2026	WATER CORPORATION	Water Use & Service Charge	\$ 24.10
DD35260.6	11/02/2026	WATER CORPORATION	Water Use & Service Charge	\$ 3,083.26
DD35260.7	06/02/2026	WATER CORPORATION	Water Use & Service Charge	\$ 4,001.02
DD35260.8	05/02/2026	WATER CORPORATION	Water Use & Service Charge	\$ 3,354.44
DD35260.9	02/02/2026	WATER CORPORATION	Water Use & Service Charge	\$ 7,270.96
DD35274.1	27/02/2026	COCA COLA AMATIL (HOLDINGS) LTD	Kiosk Supplies - BRAC - February 2026	\$ 1,042.54
<b>MUNICIPAL DIRECT DEBIT TOTAL:</b>				<b>\$ 393,916.42</b>

MUNICIPAL ELECTRONIC TRANSFER TOTAL \$	3,353,085.67
MUNICIPAL CHEQUES TOTAL \$	-
PAYROLL TOTAL \$	907,957.68
TRUST CHEQUE TOTAL \$	-
MUNICIPAL CREDIT CARD TOTAL \$	27,519.71
MUNICIPAL DIRECT DEBIT TOTAL \$	393,916.42
TOTAL PAYMENTS JUNE 2025 \$	<u>4,682,479.48</u>

KEY FOR DELEGATION OF AUTHORITY:

CEO- Chief Executive Officer
DCS- Director Corporate Services
MFS- Manager Financial Services

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Local Government (Financial Management) Regulations 13 & 13A.  
Each payment must show on a list the payees name, the amount of the payment, the date of the payment & sufficient information to identify the transaction.  
This report incorporates the Delegation of Authority Local Government (Administration) Regulations 19.

#### **9.4.4 MINUTES AND RECOMMENDATIONS FROM THE KIMBERLEY ZONE MEETING AND THE KIMBERLEY REGIONAL GROUP (KRG) MEETING HELD ON 13 FEBRUARY 2026**

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	KRG01
<b>AUTHOR:</b>	Executive Assistant to the Chief Executive Officer
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### **SUMMARY:**

This report presents for Council endorsement the Minutes from the meeting of the Kimberley Zone of the Western Australian Local Government Association (WALGA) and the Kimberley Regional Group meeting held on 13 February 2026.

#### **BACKGROUND**

A copy of the minutes from the Kimberley Zone of WALGA (Kimberley Zone) meeting and the Kimberley Regional Group (KRG) meeting jointly held on 13 February 2026 are attached for Council consideration (**Attachments 1 and 2**).

It should be noted that the Kimberley Zone is a group established to represent regional issues to the State Council of WALGA. This group includes the four Kimberley Shires in addition to the Shires of Christmas Island and Cocos Keeling Islands.

The KRG is a group defined through a deed of agreement between the four Kimberley local governments with the Minister for Local Government.

The Shire of Wyndham East Kimberley accepted the Secretariat role for the Kimberley Zone/KRG late in 2021.

#### **COMMENT**

#### **Reports from Kimberley Country Zone- 13 February 2026**

The minutes and respective background information are attached to this report and the following comments are made in relation to the resolutions passed. Additional recommendations have been made where necessary for Council's consideration.

<b>Matters for Decision</b>	<b>WALGA Recommendation</b>
<b>9.1 Aviation Advocacy Positions</b>	<p><b>RECOMMENDATION</b></p> <p><b>That the Zone support the WALGA recommendation for State Council Agenda item 9.1 as contained in the State Council Agenda and as provided below.</b></p> <p><b>WALGA RECOMMENDATION</b></p>

Matters for Decision	WALGA Recommendation
	<p>That State Council endorse two new Advocacy Positions on Aviation as follows:</p> <ol style="list-style-type: none"> <li>1. <b>Regional Airports</b>  <i>WALGA supports the sustainable operation of Local Government owned regional airports and advocates for proportionate regulatory frameworks, targeted funding, and operational guidance to ensure safe, efficient, and resilient airport infrastructure and services.</i> </li>   <li>2. <b>Regional and Remote Air Services</b>  <i>WALGA advocates for reliable, affordable, and equitable regional air services, calling for greater oversight of airline pricing practices, including transparent fare structures and equitable access to discounted and lower-cost fares, to mitigate the impacts of limited competition and dynamic pricing on regional residents, businesses, and essential travel. WALGA also promotes the continued viability of essential routes and recognises regional aviation as an essential service supporting community access, workforce mobility, and regional economic development.</i> </li> </ol> <p><b>EXECUTIVE SUMMARY</b></p> <ul style="list-style-type: none"> <li>• Two new Advocacy Positions are proposed to strengthen WALGA's aviation advocacy framework and to inform WALGA's response to future inquiries and/or consultation relating to aviation.</li> <li>• The aim of the new positions is to provide clearer and more contemporary guidance on:             <ul style="list-style-type: none"> <li>○ the sustainability and ongoing viability of Local Government-owned regional airports; and</li> <li>○ the affordability, reliability and accessibility of regional and remote air services for Western Australian communities.</li> </ul> </li> <li>• The proposed positions will assist WALGA to advocate more effectively on behalf of its Members by:             <ul style="list-style-type: none"> <li>○ clearly articulating the essential service role of aviation in regional, rural and remote Western Australia;</li> <li>○ strengthening WALGA's capacity to engage with State and Commonwealth governments on aviation policy and funding; and</li> <li>○ supporting Local Governments facing regulatory, financial and service-delivery challenges associated with regional aviation.</li> </ul> </li> <li>• The development of the proposed Advocacy Positions has been informed by engagement with a sample of Local Governments, which highlighted shared concerns regarding high regional airfares, service reliability, capacity constraints and the role of aviation in supporting health access,</li> </ul>

Matters for Decision	WALGA Recommendation
	<p>emergency response and regional economic development.</p> <ul style="list-style-type: none"> <li>• WALGA currently has two existing aviation Advocacy Positions; however, feedback from Local Governments clarified that the inclusion of additional, targeted policy positions is essential to better reflect contemporary challenges and to strengthen support for Councils.</li> <li>• The proposed positions build on existing WALGA policy and provide a stronger basis for:               <ul style="list-style-type: none"> <li>○ sector advocacy;</li> <li>○ engagement with State Council and Zones to seek feedback; and</li> <li>○ informing WALGA's potential submission to the Productivity Commission Inquiry into Regional Airfares.</li> </ul> </li> </ul> <p><b>POLICY IMPLICATIONS</b></p> <p>The current <a href="#">WALGA Advocacy Positions</a> relating to Aviation are positions 5.9 Aviation and 5.9.1 Airfare Pricing in Regional Western Australia. The proposed new positions would be in addition to these existing positions.</p> <p><b>5.9 Aviation</b></p> <p>Position Statement <i>The Local Government sector supports the Department of Transport's State Aviation Strategy 2020, with more focus required on non-RPT airports to ensure it is representative of all of WA, more focus on general aviation development across WA and noting that the preferred ownership and governance of Local Governments is Council Controlled Organisations.</i></p> <p><i>The Local Government sector advocates for a clear position on the economic benefit of airports in regional areas to be included in the future state wide Airports State Planning Policy.</i></p> <p><b>5.9.1. Airfare Pricing in Regional Western Australia</b></p> <p>Position Statement <i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <li>1. <i>An evidence-based assessment commissioned by the State Government to determine the degree to which market structure and other factors influence the cost of providing air services on each route, the pricing structure offered and the actual prices paid.</i></li> <li>2. <i>The State Government providing oversight of airfares ensuring transparency, encouraging</i></li> </ol>

Matters for Decision	WALGA Recommendation
	<i>partnerships between Local Governments and airline carriers to grow the market and the provision of subsidies in some situations.</i>

Further to the above, a Water Management Discussion Paper was tabled for information. Members were requested to provide any feedback by 12 March 2026.

There were also the following matters tabled for noting:

- Disaster Ready Fund: Round 4 Anticipated to Open in March 2026
- 2026 Local Government Honours Awards
- Consultation on Draft Climate Change Advocacy Position
- Draft Renewable Energy Planning Code

### Conclusion

The Kimberley Zone noted the report from the WALGA President and the circulated State Council Agenda Items and supported the recommendations in the Matters for Decision contained with the State Council Agenda and acknowledged the items for noting above and the Status Report on State Council Resolutions.

### **Reports from Kimberley Regional Group Meeting Minutes – 13 February 2026**

The following items from the Kimberley Regional Group Meeting held 13 February 2026 should be noted by Council:

### Correspondence

The KRG noted that the correspondence was received and noted that the Executive Officer could be directed on a response if required.

Correspondence in:

Date: 13/11/2025

From: Alan Raine; Committee Secretary; Parliamentary Joint Standing Committee on Northern Australia

Topic: Invitation to make a submission

Date: 19/11/2025

From: Fiona Philips MP; Chair; Standing Committee on Regional Development, Infrastructure and Transport

Topic: Inquiry into local government funding

Date: 05/12/2025

From: Owen Hightower; Director; RFF Australia

Topic: Kimberley Manufacturing Housing Innovation Fund Grant – Kimberley Regional Group Support

Date: 05/12/2025

From: Hon Stephen Dawson MLC; Minister for Regional Development

Topic: Kimberley Housing Pipeline

Date: 05/02/2026

From: Alan Raine; Committee Secretary; Parliamentary Joint Standing Committee on Northern Australia

Topic: Submission Acknowledgement – Joint Standing Committee on Northern Australia

Correspondence out:

Date: 10/12/2025

From: Cr David Menzel; Chair KRG

To: Grants Assessment Panel; Housing Innovation Fund; Government of WA

Topic: Letter of Support – Regional Modular Housing Manufacturing Initiatives

### **Financial Report**

This report provided an update to the KRG members on the financial position of the Group.

This report presented the Kimberley Regional Group Interim Financial Activity Statement for the period ended 31 December 2025. The report recommended that the Kimberley Regional Group (KRG) receives the Financial Activity Statement.

### **Comment**

The Financial Activity Statement presents a current surplus position of \$371,151 represented by a cash balance held in reserve of \$326,151 and an outstanding contribution of \$45,000.

The expenditure to date is in line with the year to date budget at \$70,223. The two items exceeding the year to date budget relate to the trip to Canberra in September. Reimbursable travelling and accommodation costs of \$2,330 and executive hours spent in setting up meetings, preparation of documents and attendance at meetings of \$6,798.

The cash position of the KRG remains healthy and there are sufficient funds to fund future operations and programs. No budget allocations have been made as yet for project work.

### **Resolution**

The KRG noted:

1. the Interim Financial Report to 31 December 2025;
2. the \$64,777 year to date operating budget surplus;
3. that the 2025/26 members contributions have been invoiced and one contribution remains outstanding;
4. the \$371,151 cash surplus position (including \$45,000 receivable contribution) represents the total members interests at 31 December 2025.

### **Formal Presentations**

The following presentations were received from key stakeholders:

1. Dain Kirwan, Regional Executive Director – Kimberley, Department of Communities
2. Jane Murphy, Acting Regional Housing Director North, Department of Housing and Works

### **KRG Workshop Outcomes**

This report provided the outcomes of the November 2025 planning workshop and discussion and decision on the KRG Strategic Plan and Action Plan for 2026.

In summary

- A planning workshop was held on 14 November 2025 at the Shire of Broome
- The workshop discussed strategic priorities for the KRG and requested a 12-month Action Plan be developed to progress these priorities

#### Resolution/s

1. Noted the progression of the Strategic Plan and Business Plan.
2. Tasked the CEOs to obtain feedback from their Shires on what they would like to see in the Strategic Plan and Business Plan.
3. Tasked the CEOs to meet and review the Strategic Plan and Business Plan and to confirm the key strategic areas for progression and key act.

### **Kimberley Housing Pipeline Update**

The purpose of this report was to discuss the next steps for the Kimberley Housing Pipeline

The Kimberley Housing Pipeline, is a co-ordinated package of new housing projects across the Kimberley, which was an outcome of the Housing Roundtable held in Broome in July 2024.

#### Resolution

The KRG tasked the Executive Officer and CEOs to

1. Update the Kimberley Housing Pipeline
2. Write to the Premier, cc Member for the Kimberley, Minister for the Kimberley and Minister for Housing raising key housing issues, including that grants do not align with Kimberley needs.
3. Arrange a KRG meeting with Minister Carey to discuss key housing issues
4. Discuss KRG housing member needs with HAFF and whether these align with HAFF Round 3 grant parameters or other grants.

### **Submission - Local Government Funding and Financial Sustainability**

This report noted the KRG submission made on 29 January 2026 to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport's Inquiry into Local Government Funding and Fiscal Sustainability.

### **Submission - Preparing for Emerging Industries across Northern Australia**

This report noted the KRG submission to the Joint Standing Committee of North Australia's inquiry into preparing for emerging industries across Northern Australia.

### **Submission - Determinants of Regional Airfares**

This report was seeking member feedback on the draft Kimberley Regional Group submission to the Productivity Commission's Inquiry into the Determinants of Regional Airfares and endorsement to lodge the submission following incorporation of feedback.

#### Resolution

The Kimberley Regional Group:

1. To provide feedback on the draft submission by 8 March 2026; and

2. Endorsed the Executive Team to finalise and lodge the Kimberley Regional Group submission to the Productivity Commission's Inquiry into the Determinants of Regional Airfares by 15 March 2026, subject to incorporation of member feedback.

### **KRG 2024 -25 Annual Report**

This report presented the Kimberley Regional Group Annual Report 2024–25 for endorsement by members.

#### Resolution

The Kimberley Regional Group endorsed the Annual Report 2024–25.

### **Around the Grounds**

This session provided an opportunity for members to share information of a local or regional nature that may provide opportunities for collaboration or may serve the purposes of sharing a learning that could impact the region as a whole.

### **Executive Officer Report**

This report updated the KRG on the Executive Officer services provided for the period January 2026 inclusive.

#### Resolution

The Executive Officers Report was received and endorsed.

### **General Business**

- 2026 Meeting Dates
- Developing Northern Australia Conference 2026
- Canberra Trip
- Eclipse Update

## **STRATEGIC ASPIRATIONS**

**Performance - We will deliver excellent governance, service & value for everyone.**

***Outcome 9 - Effective leadership, advocacy and governance***

**Objective** 9.1 Strengthen leadership, advocacy and governance capabilities.

***Outcome 11 - An engaged and effective workforce that strives for excellence***

**Objective** 11.1 Support employee wellness and foster a positive workplace culture.

**Place - We will grow and develop responsibly and sustainably, caring for the natural environment and cultural and built heritage, for everyone.**

***Outcome 7 - Safe, well connected, affordable transport options***

**Objective** 7.1 Provide safe and efficient roads and parking.

**VOTING REQUIREMENTS**

*Simple Majority*

**COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/0326/021**

**Moved: Cr M Virgo**

**Seconded: Cr E Smith**

***That Council receives and endorses the resolutions of the Kimberley Zone of Western Australia Local Government Association (WALGA) Meeting and the Kimberley Regional Group Meeting of 13 February 2026.***

**CARRIED UNANIMOUSLY 9/0**

**Attachments**

1. KRG MEETING MINUTES 13 FEBRUARY 2026
2. KIMBERLEY ZONE MEETING MINUTES 13 FEBRUARY 2026



THE  
**KIMBERLEY**  
REGIONAL GROUP

Meeting Minutes

13 February 2026



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## 1. Meeting Open: 10:06am

Chair acknowledged the Traditional Custodians of the different lands on which people met today, and paid respect to all the Elders past, present and emerging.

## 2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
<b>Members</b>		
Cr David Menzel (Chair)	President, Shire of Wyndham East Kimberley	In Person
Cr Chris Mitchell	President, Shire of Broome	In Person
Peter McCumstie	President, Shire of Derby West Kimberley	In Person
<b>Observers</b>		
Sam Mastrolembro	CEO, Shire of Broome	In Person
James Watt	Director Corporate Services, Shire of Broome	Zoom
Tamara Clarkson	CEO, Shire of Derby West Kimberley	In Person
Kerrissa O'Meara	Deputy President, Shire of Derby West Kimberley	In Person
Wayne Neate	Director Infrastructure, Shire of Derby West Kimberley	In Person
Luke Lawrence	Director Community Planning, SDWK	In Person
Jill Brazil	Director Corporate Services, SDWK	In Person
Trish Gault	Council Member, SDWK – left 12:48pm	Zoom
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	In Person
Cr Tony Chafer	Deputy Shire President, SWEK	In Person
Susan Leonard	CEO, Shire of Halls Creek	Zoom
<b>Executive Support Team</b>		
Paul Rosair	Principal, NAJA Business Consulting Services	Zoom
Michelle Mackenzie	Principal, Mira Consulting	In Person
Jane Lewis	Principal, Redit Research	Zoom
Rebecca Billing	Administrative Assistant, NAJA	Zoom
<b>Apologies</b>		
Cr Brenda Garstone	President, Shire of Halls Creek	
<b>Presentations</b>		

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Dain Kirwan	Regional Executive Director Kimberley, Department of Communities	Zoom
Jane Murphy	Acting Regional Housing Director North, Department of Housing and Works	Zoom

### 3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest

### 4. Minutes of the last meeting

#### Item for Decision

Submitted by: Secretariat

Attachment 1: Matters Arising and Outstanding Business

#### Confirmation of Previous Minutes

Resolution/s		Action/s / Budget Implications	
The Minutes of the Kimberley Regional Group held on 14 November 2025, as published and circulated, were confirmed as a true and accurate record of that meeting.		See Attachment 1 – Matters Arising and Outstanding Business	
<b>Moved:</b>	Shire of Derby West Kimberley	<b>Responsible:</b>	See Attachment
<b>Seconded:</b>	Shire of Broome	<b>Due date:</b>	As appropriate
<b>Carried:</b>	4/0		



Attachment 1 Matters Arising and Outstanding Business

Date / Item	Action / Progress	Responsible
<b>Administrative Matters</b>		
11/10/2024	<p>Review of KRG Strategic Documents</p> <p><b>Action</b></p> <ol style="list-style-type: none"> <li>1. Develop a framework and consolidate the KRG strategic documents</li> <li>2. Executive Team to schedule a workshop to develop a new KRG Business Plan in 2025</li> </ol> <p><b>Status/Progress</b></p> <ol style="list-style-type: none"> <li>1. In Progress.</li> <li>2. Complete. Held planning workshop November 2025. Refer Item 8</li> </ol>	Executive Team
21/02/2024 & 23/08/2024 & 03/07/2025	<p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. Developing Northern Australia: Executive Officer to work with Dr Allan Dale regarding CRCNA.</li> <li>2. Executive Officer to invite Grey Mackay from the Land Alliance to the October KRG meeting to present on bushfire issues in the Kimberley.</li> <li>3. Executive Officer to negotiate early bird pricing with Developing Northern Australia for the 2026 Conference in Alice Springs and consult members post local government elections on attendance at the 2026 Conference.</li> </ol> <p><b>Status / Progress:</b></p> <ol style="list-style-type: none"> <li>1. In Progress.</li> <li>2. In Progress.</li> <li>3. In Progress. Members were advised of the discounted rate (\$1,199 plus GST) and revised dates (5–7 August). Ticket numbers were confirmed with DNA, and a registration spreadsheet was issued to attendees to finalise registrations. Completed spreadsheet received from SWEK</li> </ol>	Executive Team / KRG Secretariat
10/04/2025	<p>North West Defence Alliance – KRG Representative</p> <p><b>Action</b></p> <ol style="list-style-type: none"> <li>1. KRG Secretariat to advise North West Defence Alliance that Geoff Haerewa is no longer a Councillor and that the KRG is working through a process for a replacement representative, and that the Alliance will be advised of the KRG representative in due course</li> </ol> <p><b>Status/Progress</b></p> <ol style="list-style-type: none"> <li>1. Complete.</li> <li>2. Member Shire Presidents are a member of the NWDA as individual Councils contribute funds. KRG does not contribute funds. Issues can be brought to KRG by members.</li> </ol>	KRG Secretariat

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<p>10/04/2025 &amp; 03/07/2025</p>	<p>Formal Presentations: <b>Action</b></p> <ol style="list-style-type: none"> <li>1. Shires to circulate ABS job roles when advertised through networks.</li> <li>2. The Executive Officer to liaise with RDA Kimberley and the DPIRD Deputy Director General, Industry and Economic Development to understand progress of a potential WA government partnership with NAIF and/or the establishment a small loans scheme similar to the Northern Territory.</li> <li>3. The Executive Officer to draft an insurance position paper for KRG, in light of the RDA Kimberley Insurance Review Report</li> </ol> <p><b>Status/Progress</b></p> <ol style="list-style-type: none"> <li>1. Ongoing: Note RDA Kimberley circulated Broome based 2026 Census Operational Support Centre Engagement Manager role which closed 15 June for Councils to circulate</li> <li>2. In Progress – note that the establishment of a small loans scheme is a recommendation of the NAIF review.</li> <li>3. In Progress.</li> </ol>	<p>Executive Officer</p>
<p>03/07/2025</p>	<p><b>Action</b></p> <ol style="list-style-type: none"> <li>1. The Executive Officer to place Regional Waste Management on the August KRG agenda with the focus - What aspect of Waste Management does it make sense for the 4 Kimberley Shires to cooperate on.</li> </ol> <p><b>Status/Progress</b></p> <ol style="list-style-type: none"> <li>1. Complete. This item was discussed at the November 2025 planning workshop. Refer Item 8</li> </ol>	<p>Executive Officer</p>
<p>14/11/2025</p>	<p>Executive Officer Contract <b>Action</b></p> <ol style="list-style-type: none"> <li>1. NAJA Business Consulting Services Administrative Officer liaise with SWEK Finance Officer to implement the new arrangements. Extension of contract from 08/12/25 – 07/12/27. 3.6% CPI increase for 08/09/25 – 07/09/26</li> </ol> <p><b>Status/Progress</b></p> <ol style="list-style-type: none"> <li>1. Complete.</li> </ol>	<p>NAJA Business Consulting Services Administrative Officer / SWEK Finance Officer</p>
<p><b>WALGA Position – Native Clearing Regulations Advocacy Position</b></p>		
<p>03/07/2025</p>	<p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. The Executive Officer to contact the State Government to confirm if the submission timeframe is still open.</li> <li>2. The Executive Officer to explore the possibility of making a direct submission to the State's Native Clearing Regulations Review</li> </ol> <p><b>Status / Progress:</b></p> <ol style="list-style-type: none"> <li>1. In Progress.</li> <li>2. Subject to outcome of Action 1.</li> </ol>	<p>Executive Officer</p>

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Position Papers		
10/04/2025 & 03/07/2025	<p><b>Action</b></p> <ol style="list-style-type: none"> <li>Executive Team to draft a Land Tenure Reform Position Paper, July 2025, with the Executive Officer to conduct a further review to ensure that the rights and opportunities of Native Title holders are reflected and that the position put forward is legally robust and practical.</li> <li>The Executive Officer to seek an update from the Kimberley Development Commission on the status of the PBC Capability Building project.</li> </ol> <p><b>Status / Progress:</b></p> <ol style="list-style-type: none"> <li>In Progress.</li> <li>In Progress.</li> </ol>	Executive Officer
Advocacy Strategy Management & Maintenance of Social Housing		
16/02/2024 & 10/04/2025	<p><b>Action</b></p> <ol style="list-style-type: none"> <li>Executive Officer to develop a template for members to populate to support the advocacy strategy.</li> </ol> <p><b>Status / Progress:</b></p> <ol style="list-style-type: none"> <li>Paused. Matter being raised during the Department of Communities presentation at February 2026 meeting.</li> </ol>	Executive Officer
2028 Eclipse Strategic Planning Working Group – KRG Representative		
10/04/2025	<p><b>Action</b></p> <ol style="list-style-type: none"> <li>Executive Officer and KRG Members to develop a list of priority projects for consideration by the Eclipse Working Group.</li> </ol> <p><b>Status / Progress:</b></p> <ol style="list-style-type: none"> <li>The Secretariat is the KRG representative on the Eclipse Working Group</li> <li>It was agreed that Shires would send their project ideas to the Secretariat / the Working Group for consideration.</li> <li>KRG representative to provide verbal update in General Business</li> </ol>	Executive Officer / Members
Review of Financial Assistance Grants		
23/11/2023	<p><b>Action:</b></p> <ol style="list-style-type: none"> <li>Executive Officer to meet with the Grants Commission to discuss submission.</li> </ol> <p><b>Status / Progress:</b></p> <ol style="list-style-type: none"> <li>In Progress. Advocacy continuing.</li> </ol>	Executive Officer



Kimberley Housing Roundtable and Housing Advocacy		
<p>23/08/2024 &amp; 11/10/2024 &amp; 10/04/2025 &amp; 03/07/2025</p>	<p><b>Action</b></p> <ol style="list-style-type: none"> <li>1. Executive Team to progress next steps from the Roundtable with each Shire, in partnership with Housing Australia, the Department of Communities, Development WA, the Housing Supply Unit, WA Department of Treasury, and non-government agencies.</li> <li>2. That the Executive Team                             <ol style="list-style-type: none"> <li>a. Develop a brief scope of works for KDC for funding (20K) to progress the Kimberley Housing pipeline.</li> <li>b. Work with the KDC to explore innovative solutions for the Kimberley that may attract government investment interest.</li> </ol> </li> <li>3. The Executive Officer provide information on the level of government subsidy required to unlock housing investment in the Kimberley</li> <li>4. Councils to provide their project timeframes and cashflow requirements to the Executive Officer.</li> <li>5. The Executive Officer to liaise with the Acting CEO of KDC to discuss progression of the demand data, and their view on the next steps to progress the Kimberley Housing Pipeline in partnership with the WA Government.</li> <li>6. Executive Officer to provide a completion date of the Kimberley Housing Pipeline project to members to align with a submission to the State</li> <li>7. Executive Officer to note Sanctuary Road, Broome, as a priority regional housing project.</li> <li>8. Executive Officer to organise a meeting with the Four Shire Presidents and Leon McIvor (Director General, Department of Housing and Works WA) to discuss the Housing Pipeline</li> </ol> <p><b>Status / Progress:</b></p> <ol style="list-style-type: none"> <li>1. In Progress. Shires have been asked for project timeframes with a response from one Shire received. A submission under development which brings together information requested by government including population projections, housing demand data, pipeline schedule, project governance and investment request.</li> <li>2. The KDC advised that they are updating their Residential Housing and Land Snapshot 2023.</li> <li>3. Complete.</li> <li>4. In Progress.</li> <li>5. Complete. KDC are updating their Residential Land and Housing Snapshot</li> <li>6. Refer item 9.</li> <li>7. Noted.</li> <li>8. In Progress.</li> </ol>	<p>Executive Team / Members</p>



<b>Shared Services</b>		
20/06/2024 & 10/04/2025	<p><b>Action</b></p> <ol style="list-style-type: none"> <li>1. Executive Officer to action a stocktake of current state / any planned enterprise initiatives across the 4 shires as a prelude to determining opportunities for collaboration.</li> <li>2. Secretariat and Members to progress actions arising from the KRG CEO meeting held 15 August 2025.</li> </ol> <p><b>Status / Progress:</b></p> <ol style="list-style-type: none"> <li>1. In Progress. This was discussed at the Strategy Workshop.</li> <li>2. In Progress.</li> </ol>	Executive Officer / CEO's / Secretariat
<b>Canberra Trip 2026</b>		
25/09/2025	<p><b>Action</b></p> <ol style="list-style-type: none"> <li>1. Secretariat and Executive Officer to explore possible dates in 2026 and report back to the members.</li> <li>2. Executive Officer to review and refine the Kimberley Housing Pipeline to create a more robust and visual document in preparation for the budget cycle and 2026 Canberra visit.</li> <li>3. Executive Officer to review the Timber Creek Native Title decision and its relevance to the Kimberley and the effect on the KRG members.</li> <li>4. Executive Officer to progress actions from the Canberra meetings                         <ol style="list-style-type: none"> <li>a. Darren Skuse; Senior Advisor to Senator the Hon Malarndirri McCarthy: The Executive Officer to liaise with NBY regarding access/applicability on funding opportunities.</li> <li>b. Hon Clare O'Neil MP: The Executive Officer to research federal housing grant opportunities for all KRG projects e.g. McMahon Estate.</li> <li>c. Senator Susan McDonald: The Executive Officer to write to the ACCC to monitor airline charges on the Kimberley/NT route (Nexus/Air North).</li> </ol> </li> </ol> <p><b>Status / Progress:</b></p> <ol style="list-style-type: none"> <li>1. In Progress.</li> <li>2. In Progress.</li> <li>3. In Progress.</li> <li>4. In Progress. Note the Productivity Commission has released a call for submissions for the inquiry into the <i>Determinants of Regional Airfares</i>, submissions due 15 March 2026.</li> </ol>	



### Watching Brief

<p>Aboriginal Heritage Act: Now pending Department updates on rescinded legislation. On 15 November 2023, the <i>Aboriginal Heritage Act 1972</i> was restored as the legislation that manages Aboriginal heritage in Western Australia some amendments drawn from feedback from consultation. Approval is only required where there is potential for any harm to an Aboriginal site.</p> <p>The Executive Officer met with the Minister for Aboriginal Affairs and the Director General Department of Planning Lands and Heritage on this issue and is undertaking advocacy to ensure that there is clarity for local governments working with this legislation.</p>
<p>State government funding to support young people in the Kimberley. New \$4M community-led Immediate Response Night Space (IRNS) service for young people in Broome and Fitzroy Crossing. Funding for new services in Derby and Halls Creek. There remains no overarching State or Federal Government youth justice strategy for the region.</p>
<p>First Point of Entry (FPOE) Broome – Federal Government announced February 2024 that work will be undertaken for the enhanced FPOE status for Broome. Funding allocated in the WA State Budget. January 2025 First Point of Entry Status granted by Federal Government for Wyndham. The State Labor election commitment to invest \$15.5M to upgrade facilities at the Kimberley ports is allocated in the WA budget. The members discussed the slow roll-out and lack of urgency regarding the implementation of First Point of Entry status in Wyndham. It was agreed that this item be carried forward under Matters Arising.</p>
<p>North West Defence and Border Security – April 2024 letter sent to State and Federal Government expressing concern. Response received from the Minister for Home Affairs on the 7<sup>th</sup> July.</p>
<p>Planning Reform: EO monitoring reform status and will advise accordingly as issues arise</p>
<p>Local Government Elected Members Association with Tranche 2 Reforms: EO to monitor and advise accordingly</p>
<p>Aviation White Paper initiatives – the Aviation White Paper includes 56 policy settings for the direction of the Industry. The centrepiece is an independent Aviation Industry Ombuds Scheme and a new Charter of Customer Rights. Other initiatives include airlines having to show cause when flights delayed, disability standards and workforce and climate change initiatives. In relation to regional aviation – the government is responding to Rex Airlines voluntary administration and funding programs for remote airstrip upgrades and regional airports extended.</p> <p>The Productivity Commission has released its call for submissions for the inquiry into the <i>Determinants of Regional Airfares</i>. Submissions are requested by 15 March 2026.</p>



Resolved
Media and Communications Policy and Stakeholder Engagement Plan
Lord Mayors Distress Relief Funding
Insurance Costs relief as a result of flood impacts
Potential tourism opportunities for total eclipse events, provided by Kym Francesconi
Regional Road Group: Shire allocations
Regional Road Group Road Projects Funding Allocation – wrote to WALGA outlining KRG’s position
Emergency Management Policy Position – Wrote to Matt Reimer DFES
Members advised Cr Mitchell of their response to the Regional Road Group Project grant funding
Ministerial notes 15/02/24 – Minister Papalia, Minister Beazley, Premier. Sent to members 26/02/24
Requirements for the Deputy Chair position clarified and stands endorsed as per November 2023
Submissions to the Independent Review of Commonwealth Disaster Funding & the Senate Inquiry.
WA LEMA Review endorsed by SEMC August 2023 – uploaded on SEMC website
Emergency Services position paper endorsed 23 November 2023 meeting
Priority Action List – feedback provided by members, E.T allocate resources from contract hours
SDWK & SoHC provided bridge issues to EO. KRG wrote to State and Federal Government
State and Federal Government Election Strategy, RAI Summit 2024, position papers on website
Kimberley Housing Roundtable – Broome 29 July 2024
Advocacy Strategy Management & Maintenance of Social Housing - endorsed April 2024 meeting: issues raised with Minister Dawson 2025.
SDWK provided Infill Housing and Investigations Report
Regional Volunteering Strategy 2020 endorsed at individual council meetings. EO actioned
RCAWA approved KRG to use the benchmarking template.
Inquiry into Local Government Sustainability submitted 30 May 2024
Tanami Road Funding – KRG Media release issued, SoHC leading work on a Activation Strategy
Relationship with Kimberley Development Commission – resolved
Alcohol Restrictions: EO monitored changes in alcohol restrictions and advised accordingly
Inquiry into Local Government Sustainability - EO presented at the Public Hearing 28 August 2024
EO Contract Renewal – Feedback discussed with Secretariat & new arrangements implemented
FBT Housing – A position paper developed, and advocacy being undertaken on this issue
Submission to Clearing Legislative Reform submitted 22 <sup>nd</sup> December 2024
State & Federal Government Election Strategy – Canberra meetings Nov 2024 & 50 packs reprinted
Review of Strategic documents - status update on actions in the Business Plan at Feb 2025 meeting
Meeting held in Sydney with the CEO of Housing Australia as part of the visit to Canberra 2024
Financial Assistance Grants Position Paper developed based on the review and used for advocacy: distributed to key stakeholders, uploaded to KRG website, media release, and LinkedIn post.
Community Safety and Crime Prevention Investment Package endorsed at February 2025 meeting: Executive Summary prepared: issues raised with Minister Stojkovski 25/06/25: full report provided
Shared Services meeting held with CEOs to discuss next steps 30/07/24. Discussion focussed on staffing challenges opportunities to explore together finance and enterprise platforms
Meeting held with Karen Wheatland, Labor candidate for Durack and KRG Chair and Secretariat
Shire of Carnarvon – Vote of no confidence; Executive Officer met Minister Stojkovski on 25/06/25 re Kimberley matters.
Election advocacy, communications & engagement plan for 2025 State and Federal elections
Rates Exemptions Position Paper designed and printed as per meeting July 2025
Draft KRG 2025/26 budget presented and endorsed at 25 September 2025 meeting.

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Resolved
2028 Eclipse Strategic Planning Working Group: correspondence to KDC re Tanami Rd opportunities
Canberra trip and meetings with key stakeholder's 1 <sup>st</sup> & 2 <sup>nd</sup> September 2025
EO wrote to the Australian Bureau of Statistics reinforcing the importance of the Kimberley Census of Population and Housing pilot and the KRG's support for this new approach.
EO & A/CEO KDC continue to meet to discuss the Kimberley Housing Pipeline as KDC is progressing a review of its Residential Housing and Land Snapshot which includes Housing Demand data.
Grant Guru not progressing subscription for KRG – Shires to progress independently
Land Tenure Reform report sent to the Jeff Gooding, Commissioner for the Shire of Derby West Kimberley.
Share Services meeting with CEOs held 3 July 2025.
EO briefed Jeff Gooding, Commissioner for the Shire of Derby West Kimberley on the work undertaken on housing
KRG Planning Workshop held 14 November 2025
Meeting held Monday 20 October 2025 with Hon Reece Whitby MLA, Minister for Police; Road Safety; Tourism; and the Great Southern



## 5. Correspondence

### Item for Noting

#### Submitted by: Secretariat

- Attachment 2:** Alan Raine; Committee Secretary; Parliamentary Joint Standing Committee on Northern Australia
- Attachment 3:** Fiona Philips MP; Chair; Standing Committee on Regional Development, Infrastructure and Transport
- Attachment 4:** Owen Hightower; Director; RFF Australia
- Attachment 5:** Hon Stephen Dawson MLC; Minister for Regional Development
- Attachment 6:** Alan Raine; Committee Secretary; Parliamentary Joint Standing Committee on Northern Australia
- Attachment 7:** Grants Assessment Panel; Housing Innovation Fund; Government of WA

Note: Correspondence considered of an administrative nature, such as meeting invites etc, will not be tabled unless they contain important information

Correspondence In	
Date	13/11/2025
From	Alan Raine; Committee Secretary; Parliamentary Joint Standing Committee on Northern Australia
Topic	Invitation to make a submission
Attachment	2
Date	19/11/2025
From	Fiona Philips MP; Chair; Standing Committee on Regional Development, Infrastructure and Transport
Topic	Inquiry into local government funding
Attachment	3
Date	05/12/2025
From	Owen Hightower; Director; RFF Australia
Topic	Kimberley Manufacturing Housing Innovation Fund Grant – Kimberley Regional Group Support
Attachment	4
Date	05/12/2025
From	Hon Stephen Dawson MLC; Minister for Regional Development
Topic	Kimberley Housing Pipeline
Attachment	5

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Date	05/02/2026
From	Alan Raine; Committee Secretary; Parliamentary Joint Standing Committee on Northern Australia
Topic	Submission Acknowledgement – Joint Standing Committee on Northern Australia
Attachment	6
<b>Correspondence Out</b>	
Date	10/12/2025
From	Cr David Menzel; Chair KRG
To	Grants Assessment Panel; Housing Innovation Fund; Government of WA
Topic	Letter of Support – Regional Modular Housing Manufacturing Initiatives
Attachment	7

Resolution/s		Action/s / Budget Implications	
<b>The Correspondence was received and noted, and the Executive Officer was directed on a response, if required.</b>		Nil	
<b>Moved:</b>	Shire of Broome	<b>Responsible:</b>	-
<b>Seconded:</b>	Shire of Halls Creek	<b>Due date:</b>	-
<b>Carried:</b>	4/0		

Kimberley Regional Group: Minutes 13 February 2026



Attachment 2 Correspondence In: Alan Raine; Committee Secretary; Parliamentary Joint Standing Committee on Northern Australia; Invitation to make a submission

**From:** "Committee, Northern Australia (SEN)" <[northernaustralia.joint@aph.gov.au](mailto:northernaustralia.joint@aph.gov.au)>

**Date:** 13 November 2025 at 5:56:00 am GMT+8

**To:** [paul@naja.com.au](mailto:paul@naja.com.au)

**Subject:** Invitation to make a submission - Joint Standing Committee on Northern Australia



**PARLIAMENTARY JOINT STANDING COMMITTEE ON NORTHERN AUSTRALIA**

13 November 2025

Mr Paul Rosair

Chief Executive Officer

Kimberley Regional Group

via email: [paul@naja.com.au](mailto:paul@naja.com.au)

Dear Mr Rosair,

**Submission invitation – Inquiry into preparing for emerging industries across Northern Australia**

On 28 October 2025, the Minister for Resources and Northern Australia referred an inquiry to the Joint Standing Committee on Northern Australia into preparing for emerging industries across Northern Australia to report by 28 October 2026.

Information about the committee and the inquiry is available on the committee's website

at: [https://www.aph.gov.au/Parliamentary\\_Business/Committees/Joint/Northern\\_Australia/Industries](https://www.aph.gov.au/Parliamentary_Business/Committees/Joint/Northern_Australia/Industries)

The committee invites you or your organisation to make a submission addressing some or all of the terms of reference. The closing date for submissions is 12 December 2025.

Submissions can be made online via the inquiry webpage, sent via email to [northernaustralia.joint@aph.gov.au](mailto:northernaustralia.joint@aph.gov.au) or posted to the committee at PO Box 6100, Parliament House, Canberra ACT 2600.

If your submission is accepted by the committee, it will usually be made publicly available on the inquiry webpage. If you would like to request that your name or any part of your submission be kept confidential, please state this clearly when you make your submission and provide a reason for your request. You will be advised whether the committee has agreed to your request.

Submissions become committee documents. You should not circulate or publish your submission before it has been accepted by the committee. Once accepted, submissions are covered by [parliamentary privilege](#) in Australia but the unauthorised release of them is not.

For further information about making a submission see: [Making a submission – Parliament of Australia \(aph.gov.au\)](#)

If you have any questions, please contact the secretariat via email [northernaustralia.joint@aph.gov.au](mailto:northernaustralia.joint@aph.gov.au) or 02 6277 3547.

Yours sincerely,

(sent electronically)

Alan Raine

**Committee Secretary**

Kimberley Regional Group: Minutes 13 February 2026



Attachment 3 Correspondence In: Fiona Phillips MP; Chair; Standing Committee on Regional Development, Infrastructure and Transport; Inquiry into local government funding

 PARLIAMENT OF AUSTRALIA  
HOUSE OF REPRESENTATIVES

19 November 2025

Ms Michelle Mackenzie – Executive Support  
Mira Consulting  
Kimberley Regional Group

Dear Ms Mackenzie

**Inquiry into local government funding**

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport has commenced a new inquiry into the funding and financial sustainability of local governments in Australia.

The committee is examining the financial relationship between local government and other levels of government in Australia, with an emphasis on funding mechanisms and fiscal sustainability.

The inquiry aims to map funding received by local government, including from the Australian Government and state/territory governments. The Committee will also be exploring barriers to infrastructure service delivery and funding for emergency and disaster recovery. It will look at how councils attract and retain skilled workers, the barriers to security, and the impact of labour hire practices.

The committee will consider if existing funding mechanisms are addressing the evolving responsibilities of local governments across Australia.

Evidence provided to the committee's previous inquiry into Local Government Sustainability during the 47th Parliament by the Kimberley Regional Group will be considered as part of this new inquiry.

The committee would welcome any updated Kimberley Regional Group's views on any or all of the attached terms of reference. We encourage the Kimberley Regional Group to make a submission to the inquiry by close of business **Tuesday 3 February 2026**. It is preferred that submissions are uploaded electronically, through:  
[www.aph.gov.au/Committee/Submissions](http://www.aph.gov.au/Committee/Submissions).

Further information is available from the inquiry website:  
[www.aph.gov.au/LocalGovernmentFunding](http://www.aph.gov.au/LocalGovernmentFunding). Please contact the Committee Secretariat on 02 6277 2232 or email [rdit.reps@aph.gov.au](mailto:rdit.reps@aph.gov.au) if you have any questions.

Yours faithfully

  
Mrs Fiona Phillips MP, Chair

**STANDING COMMITTEE ON REGIONAL DEVELOPMENT, INFRASTRUCTURE AND TRANSPORT**  
PO Box 6021, Parliament House, Canberra ACT 2600 | Phone: (02) 6277 2232 | Email: [rdit.reps@aph.gov.au](mailto:rdit.reps@aph.gov.au) | [www.aph.gov.au/rdit](http://www.aph.gov.au/rdit)

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**Standing Committee on Regional Development, Infrastructure and Transport**

**Inquiry into local government funding - Terms of Reference**

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport will examine the financial relationship between local government and other levels of government in Australia, with a particular emphasis on funding mechanisms and fiscal sustainability. In doing so, the inquiry should:

**1. Interactions between Governments**

- i. Assess the nature and scale of Australian, state and territory government funding provided to local government, both directly and through Commonwealth-state agreements.
- ii. Examine the legislative and policy frameworks underpinning Commonwealth financial support to local government.

**2. Identification of All Funding Sources**

- i. Identify and map all sources of funding received by local government from the Australian Government and state/territory governments, including:
  - a. Untied grants (e.g., Financial Assistance Grants).
  - b. Tied/specific-purpose grants and project-based programs, co-contribution requirements and competitive grant processes.
  - c. Revenue sharing arrangements (e.g., stamp duty, rates capping subsidies, GST-related disbursements where applicable).
  - d. Emergency, disaster recovery and resilience funding.
  - e. One-off or ad hoc funding streams.
- ii. Examine local government own-source revenue (such as rates, fees, charges and commercial activities).

**3. Impacts and Effectiveness**

- i. Evaluate how funding arrangements, including indexation freezing, influence the financial sustainability, service delivery capacity and infrastructure investment of local governments.
- ii. Consider whether existing funding mechanisms are addressing the evolving responsibilities of local governments.
- iii. Identify barriers to infrastructure service delivery, including trends in attracting and retaining a skilled workforce, impediments to security for local government workers and impacts of labour hire practices
- iv. Explore opportunities to improve productivity and coordination of local government.

**4. Previous Inquiry**

- i. Consider evidence provided to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport of the 47<sup>th</sup> Parliament Inquiry into Local Government Sustainability.

**5. Other relevant matters.**

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Attachment 4 Correspondence In: Owen Hightower; Director; RFF Australia; Kimberley Manufacturing Housing Innovation Fund Grant – Kimberley Regional Group Support

From: **Owen Hightower** <owen@rffaustalia.com>  
Date: Fri, 5 Dec 2025 at 13:05  
Subject: RE: Kimberley Manufacturing Housing Innovation Fund Grant - Kimberley Regional Group Support  
To: jane@reditresearch.com.au <jane@reditresearch.com.au>  
Cc: Rachael Kalajzich <Rachael@rffaustalia.com>

Hi Jane,

Hope you are well. I'm reaching out to you as the contact for the Kimberley Regional Group on the website. We are seeking support for a key housing supply project in the Kimberley. Attracting this kind of investment will be huge in terms of local housing supply and economic impact capture for the Kimberley.

Kimberley Manufacturing (KMPL) is applying for a \$5 million grant through the WA State Government's Housing Innovation Fund to establish a new modular housing production facility at Sundown Road, Broome Industrial Park.

A letter of support from you would materially strengthen the application.

#### **Why this project matters**

Most modular housing delivered into the Kimberley and Pilbara is currently manufactured in Perth or interstate and then freighted north. This adds cost, time, and scheduling risk particularly for remote and cyclone-prone delivery environments.

In contrast, KMPL already fabricates structural components in-region and has delivered factory-built modules for remote projects. The proposed facility builds on this proven base and would position KMPL as the only regionally based, Aboriginal-owned modular housing manufacturer serving northern WA.

Importantly, the project is intended to increase local build capacity and help relieve the extreme housing pressures being experienced across Kimberley and Pilbara towns and remote communities by improving the availability and reliability of regionally produced modular housing

The proposed facility will enable KMPL to grow its existing workforce, with flow-on benefits across the local and regional supply chain through procurement, transport, trades, and supporting services.

#### **About KMPL**

KMPL has supported the residential construction market across the Kimberley and Pilbara for over 25 years, specialising in timber and steel frames, trusses, and modular components suited to cyclone-prone and remote conditions.

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From its current premises on Port Drive, Broome, KMPL:

- Excellent track record in staff training and retention, employing over 41 direct staff, of which over 30% are Aboriginal
- Supply Nation certified (Aboriginal-owned business)
- Steelwork Compliance Australia (CC2) accredited since 2021
- a registered building contractor in WA (BC14420)

**What we're asking for**

Could you please provide a **letter of support on your letterhead by Friday 12 December 2025** confirming:

1. your awareness of the proposed Sundown Road modular facility and the Housing Innovation Fund application, and
2. why this project is important to the region (for example: local capacity, reliability of supply, cost and logistics benefits, local employment, Aboriginal business participation, housing delivery outcomes).

Cheers

**Owen Hightower**  
**Director**  
**Karratha Office**

PO Box 88 Karratha WA, 6714  
E: [owen@rfaustralia.com](mailto:owen@rfaustralia.com)  
M: 0407684337  
[www.rfaustralia.com](http://www.rfaustralia.com)

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Attachment 5 Correspondence In: Hon Stephen Dawson MLC; Minister for Regional Development; Kimberley Housing Pipeline



**Minister for Regional Development; Ports; Science and Innovation;  
Medical Research; Kimberley  
Leader of the Government in the Legislative Council**

Our ref: 62-42261

Mr Paul Rosair  
Executive Officer  
Kimberley Regional Group

[info@naja.com.au](mailto:info@naja.com.au)

Dear Mr *Paul* Rosair

**STATES AND TERRITORIES BUILD A STRONGER NORTH – KIMBERLEY HOUSING PIPELINE**

Thank you for your letter dated 21 October 2025 and subsequent briefing on the Kimberley Regional Group's housing pipeline. Your efforts to leverage partnerships across government, corporations, not-for-profit and commercial sectors to address the region's housing needs are commended.

I recognise that current housing shortfalls and barriers to new development are key constraints to regional economic growth, particularly in northern Western Australia (WA). Addressing these issues is a key priority for my portfolio, and it is clear that a coordinated, holistic approach is required across all 3 tiers of government, as well as industry and the not-for-profit sector.

The Northern Australia Ministerial Forum (NAMF) recognises that housing supply is a critical enabler of economic growth and community wellbeing. I note your alignment with the NAMF agenda, and your focus on practical actions to stimulate investment and deliver affordable and key worker housing across the region.

I also acknowledge the important work recently completed by the Northern Australia Housing Working Group. The final report was endorsed at the last NAMF meeting in late October 2025, and its recommendations will help guide ongoing efforts to improve housing outcomes across northern Australia.

These endorsed recommendations will be progressed through the Housing and Homelessness Ministerial Council and the Building Ministers Meeting, ensuring a coordinated approach across jurisdictions. I fully support NAMF's commitment to this work and fostering collaboration to improve housing outcomes in the north.

Level 12, Dumas House, 2 Havelock Street, West Perth, Western Australia, 6005  
Telephone +61 8 6552 5800 Email: [Minister.Dawson@dpc.wa.gov.au](mailto:Minister.Dawson@dpc.wa.gov.au)

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I encourage you to continue to engage with the Kimberley Development Commission as you progress the Kimberley housing pipeline

Thank you again for the work you are doing to support a stronger northern WA

Yours sincerely

Hon Stephen Dawson MLC  
**MINISTER FOR REGIONAL DEVELOPMENT**

05 DEC 2025

Kimberley Regional Group: Minutes 13 February 2026



Attachment 6 Correspondence In: Alan Raine; Committee Secretary; Parliamentary Joint Standing Committee on Northern Australia; Submission Acknowledgement – Joint Standing Committee on Northern Australia

**From:** Committee, Northern Australia (SEN) <[northernaustralia.joint@aph.gov.au](mailto:northernaustralia.joint@aph.gov.au)>

**Sent:** Thursday, 5 February 2026 6:37 AM

**To:** Michelle Mackenzie <[michelle@mira-consulting.com.au](mailto:michelle@mira-consulting.com.au)>

**Subject:** Submission Acknowledgement- Joint Standing Committee on Northern Australia

5 February 2026

Ms Michelle Mackenzie

Kimberley Regional Group

via email: [michelle@mira-consulting.com.au](mailto:michelle@mira-consulting.com.au)

Dear Ms Mackenzie,

**Submission acknowledgement – Inquiry into preparing for emerging industries across Northern Australia**

Thank you for the submission to the above inquiry. I write to advise that the submission has been accepted by the committee and will be published on the committee website as submission number 60 and can be viewed [here](#).

Personal contact information and signatures are removed from submissions prior to publication. If you have any concerns about the publication of your submission, please contact the secretariat urgently.

Your submission as accepted and published by the committee is protected by [parliamentary privilege](#). This means it is unlawful for anyone to threaten or disadvantage you for making the submission or for its contents. Please contact the secretariat if you believe that anyone has threatened or disadvantaged you as a result of the submission you have made.

The committee is currently due to report by Wednesday, 28 October 2026 and its report will be published on the [inquiry webpage](#). You can sign up to receive emails when new information about the inquiry is published by clicking "track inquiry" on the inquiry webpage.

**Thank you for participating in this inquiry. Should you require any further information concerning the committee's inquiry, please contact the committee on (02) 6277 3547 or by emailing [northernaustralia.joint@aph.gov.au](mailto:northernaustralia.joint@aph.gov.au).**

Yours sincerely  
(sent electronically)

Alan Raine

Committee Secretary

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Attachment 7 Correspondence Out: Grants Assessment Panel; Housing Innovation Fund; Government of WA; Letter of Support – Regional Modular Housing Manufacturing Initiatives



THE KIMBERLEY  
REGIONAL GROUP

20 Coolibah Drive  
Kununurra WA 6743  
Ph (08) 9168 4100  
Fax (08) 9168 1798  
[mail@swek.wa.gov.au](mailto:mail@swek.wa.gov.au)

Grants Assessment Panel  
Housing Innovation Fund  
Government of Western Australia

10/12/2025

To whom it may concern,

**Letter of Support – Regional Modular Housing Manufacturing Initiatives**

There is an urgent need for increased housing supply and construction capacity across the Kimberley, with many communities experiencing severe shortages, high delivery costs, and significant logistical challenges associated with remote locations and cyclone-prone environments. Expanding local and regionally based housing manufacturing capability is a practical and necessary step toward addressing these long-standing issues.

The Kimberley Regional Group wishes to express support for any initiative or proposal that strengthens the Kimberley's capacity to produce and deliver modular or prefabricated housing locally, particularly where the proponent:

- operates within the Kimberley or northern Western Australia,
- provides local employment and training pathways,
- demonstrates a strong track record of delivering construction outcomes in the region, and
- meaningfully engages Aboriginal workers, suppliers, and businesses.

Initiatives of this nature have the potential to deliver substantial regional benefits, including:

- Improved local supply and delivery certainty for housing projects, reducing dependence on long-distance freight from metropolitan or interstate manufacturers;
- Creation of local jobs and skills development opportunities, with broad economic flow-on effects to procurement, transport, trades, and other supporting sectors;
- The development of resilient, place-appropriate housing solutions suited to remote and cyclone-affected communities; and
- A meaningful contribution to addressing the acute housing pressures faced across Kimberley towns and remote Aboriginal communities by increasing regional production capacity.

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We support efforts that align with these outcomes and encourage investment in innovative, locally driven, Aboriginal-engaging housing solutions capable of strengthening the Kimberley's long-term construction and manufacturing capacity.

If further information is required, please contact the Kimberley Regional Group's Chair, Cr. David Menzel: [david.menzel@swek.wa.gov.au](mailto:david.menzel@swek.wa.gov.au) or Executive Officer, Paul Rosair, [paul@naja.com.au](mailto:paul@naja.com.au)

Yours sincerely,

David Menzel  
President Shire of Wyndam East Kimberley  
Chair Kimberley Regional Group



## 6. Financial Report

### Item for Noting

Submitted by: **Vernon Lawrence, KRG Secretariat**

**Attachment 8: Kimberley Regional Group Financial Report to 31 December 2025**

### Purpose

To update the KRG members on the financial position of the Group.

### In summary

This report presents the Kimberley Regional Group Interim Financial Activity Statement for the period ended 31 December 2025. The report recommends that the Kimberley Regional Group (KRG) receives the Financial Activity Statement.

### Background

#### *Previous Considerations*

The KRG adopted its annual budget for the 2025/26 Financial year at the meeting on 25 September 2025. At this meeting a report relating to the finances for the financial year to 30 June 2025 was approved by the KRG assuming that there were to be no project work to be undertaken.

This report is for the financial activity for Quarter 2 of the 2025/26 financial year. Quarterly reports will be tabled at meetings as soon after the end of each quarter as is practical.

### Comment

The Financial Activity Statement presents a current surplus position of \$371,151 represented by a cash balance held in reserve of \$326,151 and an outstanding contribution of \$45,000.

The expenditure to date is in line with the year to date budget at \$70,223. The two items exceeding the year to date budget relate to the trip to Canberra in September. Reimbursable travelling and accommodation costs of \$2,330 and executive hours spent in setting up meetings, preparation of documents and attendance at meetings of \$6,798.

The cash position of the KRG remains healthy and there are sufficient funds to fund future operations and programs. No budget allocations have been made as yet for project work.

### CONSULTATION

Nil.

### STATUTORY ENVIRONMENT

*Local Government Act 1995*



## Financial Implications

As at the 30 June 2025 the Kimberley Regional Group cash balance was \$261,374. Expenses for the period ending 31 December 2025 were \$70,223 against a budget of \$91,500. The closing cash balance is \$371,151 (including receivable of \$45,000) held in reserves by the Shire of Wyndham East Kimberley on behalf of the KRG.

## Strategic Implications

### Governance Goal – A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	
Resolution/s		Action/s	
<p>The Kimberley Regional Group noted:</p> <ol style="list-style-type: none"> <li>1. the Interim Financial Report to 31 December 2025;</li> <li>2. the \$64,777 year to date operating budget surplus;</li> <li>3. that the 2025/26 members contributions have been invoiced and one contribution remains outstanding;</li> <li>4. the \$371,151 cash surplus position (including \$45,000 receivable contribution) represents the total members interests at 31 December 2025.</li> </ol>			
<b>Moved:</b>	Shire of Derby West Kimberley	<b>Responsible:</b>	-
<b>Seconded:</b>	Shire of Broome	<b>Due date:</b>	-
<b>Carried:</b>	4/0		

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Attachment 8: Kimberley Regional Group Financial Report to 31 December 2025

Kimberley Regional Group - Financial Activity Statement for the period ending 31 December 2025	Annual Budget 2025/26	Budget Year to Date	Actual Year to Date
<b>Expenditure</b>			
Kimberley Regional Group - Zone & RCG Meeting Expenses	6,000	3,000	166
Kimberley Regional Group - Canberra Delegation Expenses	12,000	6,000	6,798
Kimberley Regional Group - Annual Financial Audit	5,000	2,500	-
Kimberley Regional Group - IT Support	1,000	500	-
Kimberley Regional Group - Sundry Expenses	1,000	500	-
Kimberley Regional Group - Policy creation	3,000	1,500	-
Kimberley Regional Group - Website upgrade	2,000	1,000	-
Kimberley Regional Group - Projects	-	-	-
Kimberley Regional Group - Executive Consultancy	150,000	75,000	59,406
Kimberley Regional Group - Executive Consultancy - reimbursable costs	3,000	1,500	3,853
Kimberley Regional Group - North West Defence Alliance	-	-	-
	<u>183,000</u>	<u>91,500</u>	<u>70,223</u>
<b>Income</b>			
Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc	-	-	-
Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc	-180,000	- 90,000	- 135,000
Kimberley Regional Group - Disbursement from Reserve.	-	-	-
Kimberley Regional Group - Interest on Reserve - Op Inc.	-3,000	- 750	-
	<u>- 183,000</u>	<u>- 90,750</u>	<u>- 135,000</u>
<b>Net Operating Result</b>	<u>-</u>	<u>750</u>	<u>- 64,777</u>
<b>Opening Cash Balance</b>	<b>261,374</b>	<b>261,374</b>	<b>261,374</b>
<b>Outstanding Contributions</b>			<b>45,000</b>
<b>Interim Operating Result</b>			<b>64,777</b>
<b>Closing Cash Balance</b>	<u><b>261,374</b></u>	<u><b>260,624</b></u>	<u><b>371,151</b></u>



## 7. Formal Presentations

### Item for Discussion

Submitted by: Executive Team

### Purpose

To provide a forum for guests to address the KRG on relevant topics.

### Attendees

Time	Name	Position
10:30am – 10:50am	Dain Kirwan	Regional Executive Director - Kimberley Department of Communities
10:30am – 10:50am	Jane Murphy	Acting Regional Housing Director North Department of Housing and Works

Link to Key Pillar/s and Strategies:		Budget Implications			
<table border="1"> <tr> <td> <b>People</b> Place Prosperity Performance                 </td> <td> <b>Advocate</b> <b>Partner</b> Promote                 </td> <td> <b>Facilitate</b> Fund <b>Monitor</b> </td> </tr> </table>	<b>People</b> Place Prosperity Performance	<b>Advocate</b> <b>Partner</b> Promote	<b>Facilitate</b> Fund <b>Monitor</b>		Nil
<b>People</b> Place Prosperity Performance	<b>Advocate</b> <b>Partner</b> Promote	<b>Facilitate</b> Fund <b>Monitor</b>			
Resolution/s		Action/s			
<b>Noted</b>		EO to keep KRG members informed about any upcoming meetings with politicians. Members to notify the EO if they wish to attend accordingly.			



## 8. KRG Workshop Outcomes

### Item for Noting

Submitted by: Executive Team

**Attachment 9: Draft KRG Strategic Plan 2025-2030**

**Attachment 10: Draft KRG Two-Year Action Plan 2026-2027**

**Attachment 11: Draft Scope of Works Waste Management Plan 2026-2031**

**Attachment 12: Draft Scope of Works Regional Workforce Challenges and Collective Opportunities**

### Purpose

To provide the outcomes of the November 2025 planning workshop and discussion and decision on the KRG Strategic Plan and Action Plan for 2026.

### In summary

- A planning workshop was held on 14 November 2025 at the Shire of Broome
- The workshop discussed strategic priorities for the KRG and requested a 12-month Action Plan be developed to progress these priorities

### Background

#### Workshop purpose and outcomes

The workshop purpose and outcomes were to review:

- Modes of Operation
- Business / Action Plan
- Projects and Strategic Documents
- Setting Priorities
- Open Forum and Next Steps

### Details

#### Workshop attendees

##### Attendees

- Shire of Wyndham East Kimberley – Shire President David Menzel, Vernon Lawrence, CEO
- Shire of Halls Creek – Shire President Brenda Garstone, Sue Leonard CEO
- Shire of Derby West Kimberley – Shire President Peter McCumstie, Tamara Clarkson, CEO
- Shire of Broome – Shire President Chris Mitchell, Sam Matrolembo, CEO
- Executive Team – Paul Rosair, Michelle Mackenzie

#### Mode of operation – meetings

The following was decided at the workshop

- Two in person meetings at different Shires – 2026 Derby-West Kimberley and Kununurra

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- Perth meetings
- Twice a year – together meet with Ministers / deliberative approach
- Explore a Joint Pilbara / Kimberley Forum
- Presenters to provide paper prior to the meeting – the meeting becomes a Q&A session
- Divina D'Anna MLA and Stephen Dawson Member for the Kimberley – invited to meetings
- Department of Housing – updates on Kimberley capital works program
- CEO meetings are positive

**Mode of operation – content**

It was decided that

- Shared Dropbox – put in previous KRG plans (note this has been actioned)
- KRG Agenda – should focus on delivery of the KRG Action Plan
- Tracking the status of actions lost within the content of the agenda need a standing report with KPIs and the status of actions so that members have line of site of progression

**Business / Action Plan**

The 2021-2025 Business Plan -

- Has outcomes, strategies and actions but does not have KPIs
- Priority action list in KRG agenda (which was developed through a review of the Business Plan in 2022) has not reported actions etc in the format of the Business Plan

The new Plan needs to be -

- More targeted – what are the 5-10 key things that KRG wants to achieve (boiling and bubbling)
  - Clarity on when KRG leading project vs supporting
  - Process to prioritise work
  - Time-lines in the document for actions
  - Clarity on KPIs
  - Clarity on separate projects / BAU work
- Need a 5 year plan and an annual action plan
- Review the 4 Shires 10 Year Strategic Plans and Economic Development Plans – what are the commonalities? – this can inform business plan

**Internal resourcing and capacity**

- Internal resourcing and capacity are central considerations. The plan needs align with available resources, noting that external consultants can be engaged for specialist work.

**Watching briefs**

There is a need for

- Advocacy lists per Minister and portfolio – updated and shared with each Shire
- Understand the links to other Kimberley organisations agendas

**KRG Planning Framework**

**It was decided that the current vision and key pillars are to stay -**

- **People** - A vibrant community based on equity, inclusion, and opportunity for all.

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- **Place** - Our region will become a leader in creating a sense of place and liveability whilst preserving history, culture, and our unique environment.
- **Prosperity** - The potential of the Kimberley as a strong and diversified economy is realised with benefits retained in the region and the opportunity to participate available to all.
- **Performance** - As a collective, we will support the delivery of excellence in governance and service delivery that is relevant and of value.

**Brainstorm – Key issues facing the KRG**

The following is a summary of the key issues facing the KRG. Members were provided with dots to vote on key issues, and the number of dots represents the votes for each item.

Key Issues Facing the KRG	Number of dots
Housing	19
Financial sustainability / Local Government sustainability	16
Waste Management – burnt / buried /high risk Regional waste management – review current strategy – community rubbish tips / concrete recycling / illegal dumps – regional facility	15
AI / Enterprise Systems	9
Water / power / underground power / government infrastructure	8
Youth Crime	8
Kimberley Health and Wellbeing – including youth and family – Strategy partnering with experts	6
Land access – access to more developable land	4
Climate change - Emergency management i.e. coastal erosions, flood, remote Aboriginal Communities	4
Job creation / Workforce participation - education / pathways to work / wrap around support	4
Native title - PBCs / co-exist	3
Tourism strategy	3
Business opportunities	3
Cost inequity / cost of living – i.e. fuel, food, freight, fuel tax	2
Integrated regional transport strategy	1
Kimberley economic investment strategy	1
NBN / Telstra / other services – no road coverage / going backwards	1
Insurance cost – availability	1
Family disfunction	0
Biosecurity	0
Relevant local government reform	0
Change of government – State / Federal	0
Local Government election reform – i.e. compulsory voting / 4 year terms	0

**Current Resourcing and Allocation of Hours**

The Executive Team's annual contract hours is 864 hours. The following table provides an overview of annual resourcing by members of the executive team allocated to key tasks. The allocation of

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hours was reviewed against the strategic priorities discussed at the November workshop. This table is provided as context for members to discuss the Action Plan for 2026.

Activity	EO	EA	ES	ES
<b>Core Duties</b>				
6 x KRG Meetings (2 in person) agenda preparation and organisation and minutes	22	90	72	0
6 x CEO Ring around	6	3	3	0
4 x CEO meeting agenda preparation, organisation and minutes	20	0	16	0
Strategic stakeholder engagement	70	0	30	0
KRG Meeting Attendance x 6	20	20	20	0
CEO Meeting Attendance x 4	20	0	20	0
Regional Meeting attendance x 1	20	4	4	0
Forum preparation and attendance	10	7	4	8
EA Workshop	2	0	0	2
Strategic planning workshop	12	0	30	15
Annual report	6	0	0	15
Submissions to government inquiries (4 submissions per year)	8	0	30	20
Budget submission	8	0	25	30
Correspondence	10	20	10	0
Position papers	10	0	15	0
Investment Prospectus	10	0	15	5
Miscellaneous (media, stakeholder lists, social media, website, invoicing etcetera)	6	20	6	5
Project superintendent	40	0	0	0
<b>Revised Allocation of Hours – 12 Months</b>	<b>300</b>	<b>164</b>	<b>300</b>	<b>100</b>

Note

- The hours associated with attendance at Canberra meetings, the Developing Northern Australia Conference and additional ad hoc forums are not included in the hours above.
- The project superintendent hours do not include the time required to develop a project scope and to manage a tender process – this time/cost will need to be built into the project scope if managed by the Executive Team.

**For Discussion – Draft Priority focus areas 2026 - 2027**

The following outline of the priority focus areas for 2026 - 2027 based on the workshop outcomes, shown in the context of the KRG's four strategic pillars.

Strategic Pillar	Priority Focus Areas 2026 - 2027
<b>People</b>	<ul style="list-style-type: none"> <li>• Housing and access to developable land</li> <li>• Safer communities - Youth community safety and crime prevention</li> <li>• Health and wellbeing strategy</li> </ul>
<b>Place</b>	<ul style="list-style-type: none"> <li>• Regional waste management</li> <li>• Developable land access</li> <li>• Emergency management (climate change)</li> </ul>



<b>Prosperity</b>	<ul style="list-style-type: none"> <li>• Job creation</li> <li>• Workforce participation</li> <li>• Enabling infrastructure</li> </ul>
<b>Performance (projects)</b>	<ul style="list-style-type: none"> <li>• Financial Sustainability of Local Government</li> <li>• Shared services - workforce, benchmarking, enterprise systems, AI information</li> </ul>
<b>Performance (Core work)</b>	<ul style="list-style-type: none"> <li>• 6 x KRG Meetings (2 in person meetings) – agenda preparation and organisation, presenter liaison, CEO ring around / agenda settlement</li> <li>• 4 x WALGA Kimberley Zone meetings</li> <li>• 4 x CEO Meetings</li> <li>• Management of stakeholder lists</li> <li>• Stakeholder engagement</li> <li>• 1 x Government Forum</li> <li>• Position Papers</li> <li>• 1 x Budget Submission</li> <li>• 1 x Investment Prospectus</li> <li>• Submissions to government inquiries</li> <li>• 1 x Strategic workshop</li> <li>• 1 x Annual Report</li> <li>• Development of advocacy lists per Minister and portfolio to share with members</li> <li>• Social media posts (Linked In)</li> <li>• Website maintenance</li> </ul>

#### **Draft Strategic Plan 2025 – 2030**

Based on the workshop, the KRG Strategic Community Plan 2021-2031 has been recast as a high-level Strategic Plan 2025-2030. A draft, undesigned copy of the Draft Strategic Plan is attached for discussion and decision.

#### **Two Year Business Plan 2026 - 2027**

Based on the workshop, a draft Action Plan for 2026 has been developed for discussion. Feedback is sought on the framework for the action plan, and the content. This Action Plan will be reported at KRG meetings as a way to monitor progress.

#### **Strategic Projects**

The Secretariat and Executive Officer met to discuss the workshop outcomes, the executive's allocation of hours and the progression of key strategic projects that fall outside the scope of these hours. Based on the workshop the following projects were identified for progression with consideration of KRG funding these specific initiatives, subject to the development of an approved scope of works -

1. Housing
2. Local Government Sustainability
3. Regional Waste Management
4. Shared Services
5. Safe Communities – youth focus

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It is proposed that a Scope of Works is developed for each project to ensure that it delivers the outcomes sought from the KRG. A tender will be released to ensure that there is value for money in project delivery.

Attached is a draft project scope for a Regional Waste Management Plan and for a Regional Workforce Challenges and Collective Opportunities Project. These two projects have been discussed by the KRG and were identified at the workshop.

## Risk

**Reputational and financial** : KRG efficiency and advocacy weakened without a strategic and aligned focus.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div style="border: 1px solid black; padding: 5px; width: fit-content;">                     People Place Prosperity Performance                 </div>	<div style="border: 1px solid black; padding: 5px; width: fit-content;">                     Advocate    Facilitate Partner        Fund Promote       Monitor                 </div>	<ul style="list-style-type: none"> <li>Up to \$1000 to design and print the KRG Strategic Plan 2025-2030</li> <li>It is anticipated that the cost for each strategic project will be between \$30-\$50K – this will be confirmed through a scope of works and tender process.</li> </ul>	
Resolution/s		Action/s	
<p><b>The KRG</b></p> <ol style="list-style-type: none"> <li><b>Noted the progression of the Strategic Plan and Business Plan.</b></li> <li><b>Tasked the CEOs to obtain feedback from their Shires on what they would like to see is the Strategic Plan and Business Plan.</b></li> <li><b>Tasked the CEOs to meet and review the Strategic Plan and Business Plan and to confirm the key strategic areas for progression and key actions.</b></li> </ol>		<p>CEOs to liaise with their Councils on what they would like to see in the Strategic Plan and Business Plan</p> <p>CEOs to meet to confirm the strategic areas for progression and key actions for presentation to KRG for endorsement.</p>	
<b>Moved:</b>	Shire of Wyndham East Kimberley	<b>Responsible:</b>	CEOs and Executive Team
<b>Seconded:</b>	Shire of Broome	<b>Due date:</b>	Prior to next KRG Meeting
<b>Carried:</b>	4/0		



Attachment 9: Draft KRG Strategic Plan 2025-2030

## Kimberley Regional Group Strategic Plan 2025 - 2030

<https://kimberleyrg.com.au/>

### Contents

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### About us

The Kimberley Regional Group (KRG) is an alliance of the four Shires of the Kimberley, being the Shire of Broome, the Shire of Derby West Kimberley, the Shire of Halls Creek and the Shire of Wyndham East Kimberley.

Each member Shire provides a range of infrastructure and services that make their communities a great place to live, to work and to do business. Collectively the Kimberley Regional Group's focus is on strategic Kimberley wide issues that impact all Shires and their communities. This strategic focus enables KRG members to work together to enhance the rich diversity and livability of the Kimberley region, supporting positive outcomes through improved social, economic, environmental and cultural outcomes.

The Kimberley Regional Group's values are expressed through:

- Collaboration with integrity to achieve our collective vision
- Acknowledging and respecting the strength of Aboriginal people and Aboriginal culture
- Environmental sustainability and responding to climate change through sustainable technologies
- Commitment to innovation
- Valuing economic diversity in scope and scale.

Working together the KRG achieves positive regional outcomes that deliver positive outcomes for local communities and lay the foundations for future generations to thrive, whilst respecting Aboriginal culture and the Kimberley's natural environment.



#### Acknowledgment of Country

The Kimberley is one of the most linguistically diverse regions of Australia with over 47 Kimberley Aboriginal language communities.

The Kimberley Regional Group acknowledge the Traditional Custodians of the land and recognise their continuing connection to land, water and community. We pay our respect to Elders past and present.

## Our Vision

Our Vision is to maintain and enhance the rich diversity and liveability of the Kimberley for its people and the world

The focus of the KRG is to advocate for the right infrastructure, services, policy settings, partnerships and investment that will deliver our vision. This means the four Shires working collectively and in partnership with our communities, government, industry and business to facilitate positive economic, social, environmental and cultural regional outcomes.

The KRG recognises the abundant opportunities and growing potential of the Kimberley -

- Increase in international trade due to our close proximity to South-East Asia, time-zone and transport infrastructure including three ports and two regional airports
- The real opportunity to address climate change through the use of the region's abundant land, sunshine, wind, hydro power and tides to drive renewable energy and sustainable technologies through projects delivering environmentally, social and culturally responsive growth,
- The region's diverse natural beauty attracts national and international tourists to its rugged ranges, long golden beaches, and spectacular tropical gorge country,
- Diversification and value adding of the pastoral and agricultural sectors, with significant irrigated agricultural production through the Ord River Scheme, along with aquaculture, and dryland horticulture production.
- Growth of the exploration, mining, extractive industries, and construction with the growing market demand for critical minerals and products such as oil and gas
- The growth of Aboriginal businesses in particular in the tourism, cultural industries, pastoralism and construction sectors providing enormous opportunity to drive economic opportunity for Aboriginal people.

To realise these opportunities, it is critical that Kimberley towns are safe and have the amenity and services for people to live and for businesses to thrive, including appropriate access to housing, health, education, sport and recreation facilities, youth services, transport and telecommunications.

Our Vision

Our Region

## About the Kimberley

Insert a map of Australia and a map of the Kimberley showing the Shires

Our structure

## Our Structure

The Kimberley Regional Group (KRG) comprises the four Kimberley Shires and was formed to focus on key issues specific to the Kimberley region.

Operating under a Memorandum of Understanding, the four Shires collaborate through a Board with one elected representative from each Shire r with a deputy representative able to attend meetings along with the Shire CEOs. The KRG Chair and Deputy Chair are elected after the Local Government elections are held.

Each Shire provides a financial contribution towards the operations of the KRG. The Shire that the Chair the KRG co-ordinates secretarial functions and manages the KRG finances.





Member Shires

## Kimberley Regional Group Members



### Shire of Halls Creek

The Shire of Halls Creek has significant resource sector opportunities including gold, copper and dysprosium. With a population of around 4,000 people, and 78% identifying as Aboriginal, the Shire covers an area of 143,030sq/km including significant Aboriginal communities, World Heritage listed Punalulu National Park, Wolf Creek Meteorite National Park (Kandimalal) and Lake Gregory (Paruku), along with significant pastoral interests.



### Shire of Wyndham East Kimberley

The Shire of Wyndham East Kimberley covers some 117,514 sq/km and includes Wyndham Port, East Kimberley Regional Airport and the towns of Kununurra and Wyndham and the Ord River Scheme. The region has critical mineral deposits. The Shire is home to 8,300 people and renowned for its agriculture, pastoral industry, natural beauty and attractions including Lake Argyle, and conservation and marine parks.



### Shire of Derby West Kimberley

The Shire of Derby-West Kimberley has a population of 8,500 people and covers an area of 119,842 square kilometres. Spanning from Derby to Fitzroy Crossing and beyond, the Shire includes much of the Fitzroy River (Martuwarra) catchment along with popular tourist attractions such as the western end of the Gibb River Road, Tunnel Creek, Windjana Gorge and Horizontal Falls. The Shire includes many Aboriginal communities along with significant pastoral interests.



### Shire of Broome

The Shire of Broome covers approximately 56,000 square kilometres. Boasting a coastline of 900 kilometres including the world-famous Walmanjium Cable Beach and much of the Dampier Peninsula. The Shire contains the Broome Port, Broome Airport and has a strong tourism, pearling and pastoral industry. The Shire is home to 18,800 people, which swells during the tourist season. The Shire contains Broome, the largest town in the Kimberley

Key Pillars

## Our Pathway Forward

Our priorities focus on an inclusive community, free of disadvantage and placed to effectively engage in economic opportunity whilst respecting our history, culture and environment.

Our four key pillars of People, Place, Prosperity and Performance, provide the framework for the work of the KRG.

### Key Pillars



**PEOPLE**  
A vibrant community based on equity, inclusion and opportunity for all.



**PROSPERITY**  
The potential of the Kimberley as a strong and diversified economy is realised with benefits retained in the region and participation available to all.



**PLACE**  
Our region will become a leader in creating a sense of place and liveability whilst preserving history, culture and our unique environment.



**PERFORMANCE**  
As a collective, we will support the delivery of excellence in governance and service delivery that is relevant and of value.

To help us deliver on vision and priorities, six strategies are employed - we advocate, facilitate, partner, fund, promote and monitor. Through these strategies, we work with our member Shires and other key partners to deliver our vision.

ADVOCATE	FACILITATE	PARTNER	FUND	PROMOTE	MONITOR
We are a key voice for the Kimberley and seek to influence funding and policy decisions for the betterment of our communities.	We help to make regional goals possible by combining the strength of our member Shires to deliver outcomes.	We form strategic alliances where that alignment will help to deliver agreed regional outcomes.	We provide direct funding for key regional projects and research of common interest to Shires and seek third party grants.	We provide coordinated information across the region for matters of high importance.	We monitor our region and our performance to inform decision making and highlight areas where greater focus is required

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Strategic priorities

## Strategic Priorities

Pillars	People	Place	Prosperity	Performance
<b>Our priorities</b>	<ul style="list-style-type: none"> <li>Affordable housing solutions</li> <li>Safer communities</li> <li>Health and Wellbeing</li> </ul>	<ul style="list-style-type: none"> <li>Regional Waste Management</li> <li>Access to developable land</li> <li>Emergency Management and disaster resilience</li> <li>Climate change responses</li> <li>Taxation Reform</li> <li>Land tenure reform</li> <li>Access to government services</li> </ul>	<ul style="list-style-type: none"> <li>Enabling Infrastructure</li> <li>Sustainable job creation</li> <li>Workforce participation</li> </ul>	<ul style="list-style-type: none"> <li>Local government financial sustainability</li> <li>Regional co-operation and collaboration</li> <li>Benchmarking</li> <li>Shared services</li> <li>Workforce capability</li> </ul>

# Kimberley Regional Group

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Attachment 10: Draft KRG Two-Year Action Plan 2026-2027

**People**

Strategic Priorities	Objectives	Actions	Strategies	Timing Bi-annual	KPIs	Status	Notes
Housing and access to developable land	Fit for purpose social and affordable housing, and worker accommodation, to meet current and future needs	Advocate for contemporary data from the Department of Housing and Works to inform evidence-based responses.	Advocate			Bi-annual data received	
		Produce detailed housing demand data for Kimberley / to inform housing advocacy	Fund			Report Produced	
		Advocate for access to developable land	Advocate			Advocacy strategy developed and implemented	
		Advocate for a new model of government funding for regional housing	Advocate			Advocacy strategy developed and implemented New funding model developed by Government	
		Review the Kimberley Housing Pipeline and develop advocacy document	Fund			Advocacy document development	
		Advocate for better management of social housing by the WA Department of Housing and Works	Advocate			Advocacy strategy developed and implemented New management model developed by government	
		Advocate for changes to the FBT treatment of housing to facilitate greater home ownership	Advocate			Advocacy strategy developed and implemented Federal tax reform	
		Advocate to the WA Government for parity between the GROH and HOSS Schemes	Advocate			Advocacy strategy developed and implemented New WA Government HOSS policy	
Safer Communities – youth community safety and crime prevention	Fit for purpose community safety and crime prevention initiatives	Develop a project on safer community options for young people	Fund			Project scope developed and project completed	
		Review the community safety and crime prevention package	Fund			Crime Prevention Package reviewed	
		Advocate for increased government investment in community safety initiatives	Advocate			Advocacy strategy developed and implemented Increased government investment in the Kimberley	
		Review of Kimberley WA Policy Crime Statistics	Monitor			Statistics presented to KRG	
Health and Wellbeing		TBA					

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**Place**

Strategic Priorities	Objectives	Actions	Strategies	Timing Bi-annual	KPIs	Status	Notes
Regional Waste Management	Joint understanding of regional waste management opportunities and priorities	Develop a project scope that includes review and update the Kimberley Regional Waste Management Plan 2018-2023	Fund		Project scope developed and project completed		
Access to developable land	Pipeline of land for housing and industrial development	Develop Land Tenure Reform Position Paper	Advocate		Paper developed		
		Advocate for policy changes to the transfer of Crown land to freehold for the provision of housing, with savings allocated for headworks or other activities to facilitate development.	Advocate		Advocacy strategy developed and implemented		
Emergency management	Appropriate funding and arrangements in place for emergency management on Aboriginal communities	Understand core issues and advocate for better emergency management arrangements for remote and town based Aboriginal communities	Advocate		Advocacy strategy developed and implemented Better funding and management model for emergency management on remote communities		

**Prosperity**

Strategic Priorities	Objectives	Actions	Strategies	Timing Bi-annual	KPIs	Status	Notes
Job creation		TBA					
Workforce Participation		TBA					
Enabling Infrastructure	Fit for purpose infrastructure to enable economic growth	Develop Paper on critical enabling infrastructure required by Shire and across the Kimberley	Advocate		Paper developed		
Insurance	Policy changes to address Kimberley insurance costs	Develop Position Paper on Kimberley insurance issues based on RDA Kimberley Report	Partner Promote Advocate		Paper developed		

For consideration from previous agenda items -

- Develop a Kimberley Regional Economic Development Strategy
- Advocate for a Tanami Activation Strategy to co-ordinate economic opportunities with the sealing of the Tanami Road

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**Performance**

Strategic Priorities	Objectives	Actions	Strategies	Timing Bi-annual	KPIs	Status	Notes
KRG Meetings	Well-functioning meetings	KRG Agenda Content WALGA Zone meeting input	Monitor			12 KRG meetings - Incl 4 in person meetings 8 WALGA Zone meetings Agenda circulated 7 days before meeting Meeting attendance	
		CEO Ring Around meetings	Monitor			12 meetings CEO Attendance CEO feedback	
Core advocacy documents	KRG is a key voice for the Kimberley influencing policy	KRG Strategic Plan	Advocate			Strategic plan endorsed	
		Maintain KRG Website	Advocate			Contemporary website	
		Maintain stakeholder list				Contemporary list	
		Review position papers	Advocate			All papers reviewed	
		Annual Report 2026	Monitor			1 Report per year	
		Investment Prospectus	Advocate			1 Investment Prospectus per year	
		Budget submission 2027/28	Advocate			1 state and 1 federal budget submission	
		Submissions to government inquiries	Advocate			Submission made to relevant inquiries	
		Develop Advocacy Positions for key Ministerial Portfolios with key points and key messages to share with Members	Advocate			Advocacy positions and key messages developed	
		Develop scope of works for progress of changes to FA Grants Advocacy for a change to the Financial Assistant Grant methodology	Fund Advocate			Project scope developed and project completed Advocacy strategy developed and implemented	
Financial performance	Understand financial performance	Progress KRG Benchmarking project	Fund Advocate			2 Benchmarking Reports Produced	
Shared services	Enhanced performance through economies of scale	Develop scope of works for a project to explore shared service opportunities with a focus on	Fund Facilitate Advocate Monitor Facilitate			Project scope developed and project completed	
Regional collaboration	Enhanced performance	8 CEO meetings	Monitor Facilitate			100% Positive feedback	
Networking and advocacy meetings	KRG is a key voice for the Kimberley influencing policy	2 Perth Government Forums	Advocate			Forum speakers Positive feedback	
		Facilitate KRG attendance at the annual Developing Northern Australia Conference	Advocate			Annual attendance at ONAC at discounted rate KRG Presentation	
		4 Canberra advocacy meetings	Advocate			Ministerial meetings Meetings with opposition 1005 Positive feedback	
		2 EA Networking function				KRG member attendance 100% Positive feedback	



Attachment 11: Draft Scope of Works Waste Management Plan 2026-2031

Heading	Detail
<b>Project name</b>	<b>Kimberley Regional Waste Management Plan - Review and Future Directions</b>
<b>Purpose</b>	To undertake a structured review of the Kimberley Regional Waste Management Plan 2018–2023, assess the current state of waste management services and infrastructure across the Kimberley, and provide evidence-based findings, options and recommendations to guide future regional waste management planning, governance and investment, consistent with State and Commonwealth waste strategies.
<b>Objectives</b>	<p>The key objectives of this project are to:</p> <ul style="list-style-type: none"> <li>• Undertake a post-implementation review of the Regional Waste Management Plan 2018–2023, including assessment of actions completed, partially completed, not completed or no longer relevant                             <ul style="list-style-type: none"> <li>• Assess the current state of waste management infrastructure, services and practices across the Kimberley region</li> <li>• Identify gaps, challenges and opportunities in current waste management systems, taking into account regional-specific factors including remoteness, climate, scale and population distribution</li> <li>• Identify the governance, resourcing, funding and capacity constraints that have influenced regional waste management outcomes</li> <li>• Provide clear, evidence-based findings and actionable recommendations to improve waste management outcomes at a regional level</li> <li>• Develop decision-ready options for future regional waste management, including whether a new five-year Regional Waste Management Plan should be developed</li> <li>• Ensure alignment with current and emerging State and Commonwealth waste management legislation, policy and funding frameworks</li> </ul> </li> </ul>
<b>Key strategic elements</b>	<p>The review and analysis will consider, where relevant:</p> <ul style="list-style-type: none"> <li>• Regional governance and coordination arrangements</li> <li>• Waste avoidance and minimisation strategies</li> <li>• Resource recovery and recycling programs</li> <li>• Landfill capacity, end-of-life risks and site succession planning</li> <li>• Infrastructure development, upgrades and lifecycle management</li> <li>• Collection, transport and logistics in remote and regional contexts</li> <li>• Waste treatment and disposal options</li> <li>• Hazardous, special and problem waste streams (including HHW, tyres, e-waste)</li> <li>• Illegal dumping prevention and remediation</li> <li>• Disaster and emergency waste management preparedness</li> <li>• Data quality, reporting and performance monitoring</li> <li>• Funding, financial sustainability and cost recovery</li> <li>• Alignment with circular economy principles and climate adaptation objectives</li> </ul>
<b>Project lead</b>	External consultant/contractor, with Executive Officer project supervision and targeted support from council officers.
<b>Project support</b>	KRG Secretariat, Council Infrastructure / Asset Managers, WALGA Waste Management Networks, WA Government Waste agencies.



Heading	Detail		
<b>Time allocation and estimated cost</b>	Local Governments	Executive Team	Contractor
	15 hours per Shire	30	Indicative range 50–70 hours (subject to final scope)
		Core hours	
<b>Time Frame</b>	3 to 6 months		
<b>Methodology</b>	<b>Step 1. Review Existing Plan</b>		
	<ul style="list-style-type: none"> <li>Review the Kimberley Regional Waste Management Plan 2018–2023 in detail</li> <li>Assess implementation against objectives, actions and targets</li> <li>Identify actions completed, partially completed, not completed and reasons for non-delivery</li> <li>Evaluate the effectiveness and ongoing relevance of strategies and actions</li> <li>Review relevant supporting documentation, reports and studies</li> </ul>		
	<b>Step 2. Current State Analysis</b>		
	<ul style="list-style-type: none"> <li>Audit existing waste management infrastructure across the region</li> <li>Analyse waste generation data, including waste types, volumes and trends</li> <li>Review waste collection, transport, processing and disposal practices</li> <li>Assess recycling and resource recovery programs</li> <li>Review costs and financial performance of waste management services</li> <li>Evaluate existing community engagement and education initiatives</li> </ul>		
	<b>Step 3. Regulatory Review</b>		
	<ul style="list-style-type: none"> <li>Review Western Australian and Commonwealth waste management legislation, policies and strategies</li> <li>Assess compliance requirements and implications for regional councils</li> <li>Identify any emerging regulatory changes, targets or obligations relevant to the Kimberley</li> </ul>		
<b>Step 4. Stakeholder engagement</b>			
<ul style="list-style-type: none"> <li>Develop targeted stakeholder engagement plan</li> <li>Conduct interviews/and or workshops with member councils and key stakeholders</li> <li>Gather feedback on issues, priorities, barriers and opportunities</li> <li>Identify shared priorities and consensus across the region</li> </ul>			
<b>Step 5. Gap Analysis and Needs Assessment</b>			
<ul style="list-style-type: none"> <li>Identify gaps between current practices and best practice</li> <li>Assess infrastructure deficiencies, capacity constraints and service risks</li> <li>Analyse cost drivers and funding constraints</li> <li>Identify barriers to effective local and regional waste management</li> <li>Evaluate opportunities for regional collaboration, shared services and investment</li> </ul>			
<b>Step 6 Future Directions and Options</b>			

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Heading	Detail
	<ul style="list-style-type: none"> <li>• Develop clear findings and evidence-based recommendations</li> <li>• Present options for future regional waste management, which may include:                             <ul style="list-style-type: none"> <li>– development of a new Regional Waste Management Plan</li> <li>– a targeted regional waste investment program</li> <li>– revised regional governance or coordination arrangements</li> <li>– continuation of a limited regional coordination or advocacy role</li> </ul> </li> </ul>
<p><b>Project Deliverables</b></p>	<p>A Review and Future Directions Report, including:</p> <ul style="list-style-type: none"> <li>• Executive summary</li> <li>• Regional context and background</li> <li>• Summary of findings from the 2018–2023 Plan review</li> <li>• Current state assessment</li> <li>• Key risks, gaps and priority challenges</li> <li>• Options and recommendations for future regional waste management</li> </ul> <p>Where a new plan is endorsed by Members, a Regional Waste Management Plan 2026–2031 may be developed as a subsequent phase</p>
	<p><b>Findings and Recommendations</b></p> <p>Findings and recommendations must:</p> <ul style="list-style-type: none"> <li>• Be clearly evidence-based and transparent</li> <li>• Provide specific, actionable recommendations for each priority area</li> <li>• Be prioritised based on impact, feasibility and cost-effectiveness</li> <li>• Identify short-term (1–2 years), medium-term (3–5 years) and long-term (5+ years) actions</li> <li>• Link recommendations to measurable outcomes and performance indicators</li> </ul>



Attachment 12: Draft Scope of Works Regional Workforce Challenges and Collective Opportunities

Heading	Detail
<b>Project name</b>	<b>Regional Workforce Challenges and Collective Opportunities</b>
<b>Purpose</b>	To assess whether councils have the people, skills, and systems needed to deliver services and projects into the future, and to identify collective solutions for regional workforce challenges
<b>Project lead</b>	External consultant/contractor with EO project supervision and council asset/finance staff support
<b>Project support</b>	Council HR managers, WALGA HR networks, LGIRS workforce planning team, training providers/TAFE, unions (where appropriate).
<b>Time allocation and estimated. cost</b>	Local Governments
	Executive Team
	Contractor
	15-25 hours
	30 hours
	90-110 hours
	N/A
	Core hours
	\$18,000 - \$27,500 (@ \$200 - \$250 ph)
<b>Time Frame</b>	12 weeks
<b>Methodology</b>	<b>Step 1. Workforce Baseline</b>
	– Review Council Workforce Plans
	– Gather staff turnover, vacancy, and age profile data.
	– Document skills gaps and recruitment challenges
<b>Step 2. Capability Assessment</b>	– Identify critical skill shortages (engineers, planners, finance officers, project managers).
	– Review training pathways and professional development uptake for Kimberley positions
	<b>Step 3. Regional Workforce Pressures</b>
<b>Step 4. Options for Collective Solutions</b>	– Compare across KRG members to identify common shortages.
	– Consider regional housing, cost of living, and lifestyle barriers
	– Analyse the impact of FBT on councils providing housing or benefits to attract/retain staff; model additional employment cost vs metro councils; explore potential savings under FBT concessions.
	– Shared services for specialist roles.
<b>Project Deliverables</b>	– Regional graduate/trainee programs.
	– Skilled migration options utilising the Kimberley DAMA or other mechanisms
	• Workforce capability survey and data summary per council.
	• Regional profile of shortages and risks.
	• Options paper on collaborative workforce solutions.
• Position paper that outlines systemic workforce barriers in the Kimberley that were found through this project	



## 9. Kimberley Housing Pipeline Review

### Item for Discussion

Submitted by: Executive Team

**Attachment 13: Housing Australia Future Fund Presentation (separately attached)**

**Attachment 14: Housing Australia Housing Diversity Stream Factsheet**

**Attachment 15: Kimberley Housing Pipeline as of January 2026**

### Purpose

To discuss the next steps for the Kimberley Housing Pipeline

### In summary

- The Kimberley Housing Pipeline, a co-ordinated package of new housing projects across the Kimberley, was an outcome of the Housing Roundtable held in Broome in July 2024.
- Despite discussions with Housing Australia and the WA Department of Treasury Housing Supply Unit investment in the Kimberley Housing Pipeline has not received traction
- Recent government initiatives in housing include –
  - The Kimberley Development Commission (KDC) is updating their Residential Housing and Land Snapshot 2023. The KDC have advised that the report
    - should be completed by May 2026
    - will include demand data for each town and Local Government – this will include typology as well as unmet demand and lost GRP/positions
    - there will be engagement with the business sector and community through various mechanisms including the Chambers' of Commerce and Local Governments.
  - The WA Government announced in December 2025 an additional \$434.5M to accelerate housing supply <sup>1</sup>. This includes \$1.3M for a dedicated Pilbara Housing Supply Office to work with key stakeholders to identify and address specific barriers to housing supply in the region. The team will report to the Housing Supply Unit in the Department of Treasury and Finance - The Kimberley Development Commission advised that this is a pilot and if successful could be replicated in other regions
  - A new \$25M Regional Housing Support Fund grants – closed 6 February 2025
  - Housing Australia Future Fund Round 3 release to support the delivery of 21,350 well-located, high-quality homes that provide value for money and long-term community benefit. Fund changes include a new EOI process, funding merit based, not competitive and 4 funding streams including a Housing Diversity Stream with a minimum of 50 homes encouraging regional applications and a Partnerships at Scale stream that deliver a minimum of 500 dwellings with 90% affordable homes and 10% social housing. Local Governments are eligible to apply for these two streams.

<sup>1</sup> <https://www.wa.gov.au/government/media-statements/Cook%20Labor%20Government/Funding-injection-to-drive-housing-supply-across-Western-Australia-20251218>



## Background

- As above

## Details

The pipeline projects, include a mix of local government and non-government housing and lot development projects. The aim of the pipeline was to seek investment from Housing Australia. The following table outlines the 4 new funding streams. Local Government can seek funding under Stream 2 Housing Diversity and Stream 4 Partnerships at Scale.

Stream 2, The Housing Diversity Stream, is designed to support the delivery of social and affordable housing in diverse locations and for specialised cohorts. This Stream aims to achieve a broader geographic distribution of dwellings and encourages projects that are smaller in scale, spanning both regional and metropolitan areas across Australia Applicants in Stream 2 are encouraged to bundle multiple projects together to meet minimum application size requirements, with a maximum of 500 dwellings per application.

Stream 4 Partnerships at Scale, is designed to accelerate the delivery of large-scale housing projects by attracting partners capable of delivering timely and efficient outcomes at scale. Projects required a minimum of 500 dwellings with 90 percent affordable, 10% social and at least 10% of all social dwellings dedicated to First Nations households.

Applicant Type	Stream 1: First Nations	Stream 2: Housing Diversity	Stream 3: States & Territories	Stream 4: Partnerships at scale
State or Territory Government	✓ (EOI Only)	✗	✓	✓ (EOI Only)
Local Government	✗	✓ (EOI Only)	✗	✓ (EOI Only)
Community Housing Provider	✗	✓	✗	✓
First Nations Housing Provider	✓	✓	✗	✓
Veterans Housing Provider	✗	✓	✗	✓
HAFF SPV	✓ (Conditions Apply)	✓	✗	✓
Housing Partner/Enabler	✗	✗	✗	✓ (EOI Only)

Table: Eligible Applicants by Stream

Note: Eligible Applicants featuring an asterisk (\*) are considered eligible, subject to conditions. Consult the eligibility tables in the appropriate Stream Appendices in the Call for Submissions for more information.

Note: An applicant cannot submit the same project or site in multiple Streams.

The release of Round 3 of the Housing Australia Future Fund provides an opportunity for the KRG to consider progressing a collective EOI under Stream 2 Housing Diversity. A number of issues need to be addressed if this is to occur including

- Are member Councils considering an application to the Fund – noting that a minimum of 50 homes needed to be delivered under Stream 2 and 500 under stream 4, with rolling completions from 2027 and all dwellings complete by June 2029
- A governance model
- Confirmation of projects for inclusion and their scheduling in line with the fund requirements.
- Discussion with Housing Australia on whether they would consider this approach.

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To gain better understanding of the pipeline it is recommended that a review is undertaken of the priority projects for each Shire, and that consideration is given to the identification and / or inclusion of non-government projects. Also, that the development costs are correct. Also, the separation of the development of lots vs a vs housing development.

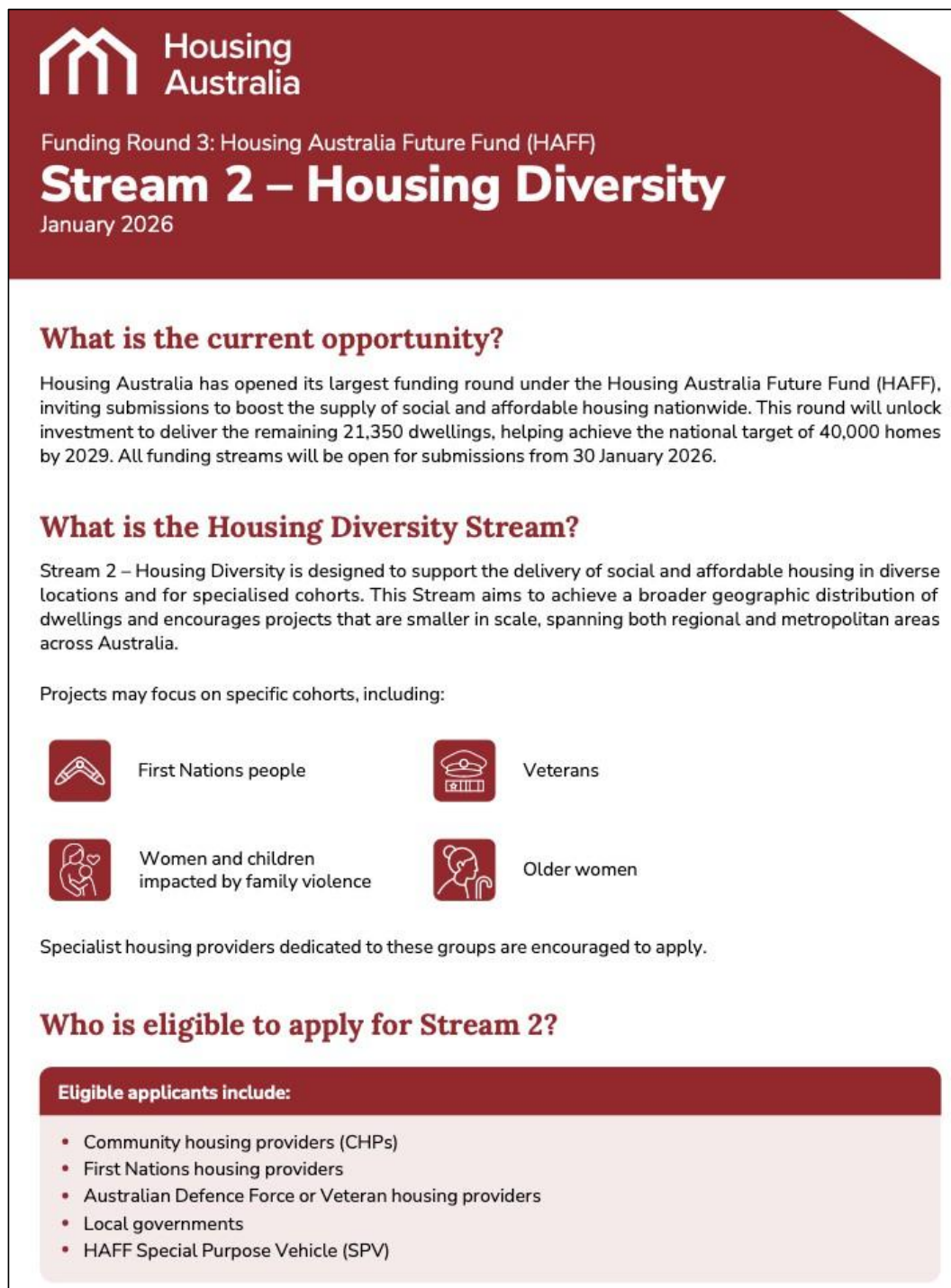
A key issue with the pipeline is visibility on the schedule for projects and how the pipeline would unfold in a sequenced way.

### Risk

**Reputational:** That the KRG does not deliver outcomes from the Kimberley Housing Roundtable .

Link to Key Pillar/s and Strategies:		Budget Implications	
<div style="border: 1px solid black; padding: 5px; width: fit-content;">                     People Place Prosperity Performance                 </div>	<div style="border: 1px solid black; padding: 5px; width: fit-content;">                     Advocate    Facilitate Partner        Fund Promote       Monitor                 </div>		
Resolution/s		Action/s	
<p><b>The KRG tasked the Executive Officer and CEOs to</b></p> <ol style="list-style-type: none"> <li>1. Update the Kimberley Housing Pipeline</li> <li>2. Write to the Premier, cc Member for the Kimberley, Minister for the Kimberley and Minister for Housing raising key housing issues, including that grants do not align with Kimberley needs.</li> <li>3. Arrange a KRG meeting with Minister Carey to discuss key housing issues</li> <li>4. Discuss KRG housing member needs with HAFF and whether these align with HAFF Round 3 grant parameters or other grants.</li> </ol>		<p>CEOs to work with the EO to update the Kimberley Housing Pipeline</p> <p>EO to draft a letter to the Premier raising housing issues</p> <p>EO to arrange a KRG meeting with Minister Carey</p> <p>EO to discuss KRG member’s housing needs with HAFF and whether they align with HAFF round 3 grants or other grants</p>	
<b>Moved:</b>	Shire of Wyndham East Kimberley	<b>Responsible:</b>	CEOs and Executive Team
<b>Seconded:</b>	Shire of Broome	<b>Due date:</b>	Prior to next KRG meeting
<b>Carried:</b>	4/0		

Attachment 14: Housing Australia Housing Diversity Stream Factsheet



**Housing Australia**

Funding Round 3: Housing Australia Future Fund (HAFF)

## Stream 2 – Housing Diversity

January 2026





### What is the current opportunity?

Housing Australia has opened its largest funding round under the Housing Australia Future Fund (HAFF), inviting submissions to boost the supply of social and affordable housing nationwide. This round will unlock investment to deliver the remaining 21,350 dwellings, helping achieve the national target of 40,000 homes by 2029. All funding streams will be open for submissions from 30 January 2026.

### What is the Housing Diversity Stream?

Stream 2 – Housing Diversity is designed to support the delivery of social and affordable housing in diverse locations and for specialised cohorts. This Stream aims to achieve a broader geographic distribution of dwellings and encourages projects that are smaller in scale, spanning both regional and metropolitan areas across Australia.

Projects may focus on specific cohorts, including:

 First Nations people	 Veterans
 Women and children impacted by family violence	 Older women

Specialist housing providers dedicated to these groups are encouraged to apply.

### Who is eligible to apply for Stream 2?

**Eligible applicants include:**

- Community housing providers (CHPs)
- First Nations housing providers
- Australian Defence Force or Veteran housing providers
- Local governments
- HAFF Special Purpose Vehicle (SPV)



A summary of eligibility across the funding streams is shown in the table below.

Applicant Type	Stream 1: First Nations	Stream 2: Housing Diversity	Stream 3: States & Territories	Stream 4: Partnerships at Scale
State or Territory Government	✓*(EOI only)	✗	✓	✓*(EOI only)
Local Government	✗	✓*(EOI only)	✗	✓*(EOI only)
Community Housing Provider	✗	✓	✗	✓
First Nations Housing Provider	✓	✓	✗	✓
Veterans Housing Provider	✗	✓	✗	✓
HAFF SPV	✓*	✓	✗	✓
Housing Partner/Enabler	✗	✗	✗	✓*(EOI only)

Table: Eligible Applicants by Stream

Note: Eligible Applicants featuring an asterisk (\*) are considered eligible, subject to conditions. Consult the eligibility tables in the appropriate Stream Appendices in the Call for Submissions for more information.

## What projects are considered eligible?

Eligible projects must increase the supply of social and/or affordable housing through:

- construction of new dwellings
- renovation of uninhabitable residential dwellings
- conversion of non-residential properties into homes

Project eligibility is addressed in detail within the Call for Submissions. Applicants in Stream 2 are encouraged to bundle multiple projects together to meet minimum application size requirements, with a maximum of 500 dwellings per application.

All projects must be completed by 30 June 2029.

### Key eligibility per application include:

- minimum 200 dwellings
- minimum 50 dwellings (Regional only)
- minimum 50 dwellings (Specialist only)
- 50 per cent social and 50 per cent affordable housing
- minimum 10 per cent of all social dwellings must be dedicated to First Nations households.

## Can I submit more than one application for Stream 2?

Yes. You can submit multiple applications within a single Stream, subject to the availability of dwellings and the HAFF Round 3 program concentration limit.

**NOTE:** An applicant cannot submit the same project or site in multiple Streams or multiple Applications.

## Eligible locations

Minimum Application sizes for Stream 2 projects are smaller for projects that are located entirely outside of Australia's largest capital cities. This is to support housing outcomes in regional areas and smaller metropolitan cities.

Housing Australia will rely on data from both the ABS Remoteness Area (RA) and Significant Urban Area (SUA) to define location boundaries of the largest capital cities.

A location is deemed "Metropolitan" if both:

- the SUA data names the location as Sydney, Melbourne, Brisbane, or Perth; and
- the RA data overlay names the location as "Major Cities of Australia".

All other locations will be designated as "Regional".

Applicants can use [\[ABS Maps Link\]](#) to confirm their site location designation



## What type of funding is available?

There are 3 funding products that Applicants can request to support projects.



### Availability Payment

Grants that help close the gap between the cost of financing, operating and maintaining social and affordable housing and the revenue received from below-market rents. These occur once dwellings are operational.



### Concessional Loan

Long-term, interest-free debt product which helps to fund the capital cost of the dwellings.



### Senior Debt

A first mortgage loan for a term of 25 years with amortised or interest-only payments and is repayable in full at maturity. In some instances a further Stretch Senior debt tranche can be offered.

## What is the application process?

Round 3 is a non-competitive, open process under which applications may be submitted at any time over the life of the Funding Round (where allocations remain available).

The application process involves 2 stages:



### Stage 1 – Expression of Interest (EOI)

Applicants answer a series of questions assessed against eligibility and evaluation criteria. Successful EOI applicants will be invited to submit a Detailed Application, with funding reserved at this stage.



### Stage 2 – Detailed Application (DAP)

A more comprehensive assessment requiring detailed responses and supporting evidence. This stage focuses on financial evaluation of all funding products applied for, including a credit assessment of the Concessional Loan and HAFF Senior Debt. Preferred applicants will then proceed to contract close.

## How to apply

To apply for HAFF Round 3 funding:

- 1 Register for a Housing Australia Portal (HAP) account
- 2 Review the Call for Submissions and supporting documents to confirm eligibility
- 3 Submit an Expression of Interest (EOI) in HAP under the relevant stream. EOIs are assessed on a first-come, first-served basis
- 4 Successful EOI applicants will be invited to submit a Detailed Application through HAP
- 5 Housing Australia will communicate outcomes in writing.

Register for an HAP account [here](#).

## Where can I find more information?

You can access detailed information, including the Call for Submissions, supporting documents, and a Q&A facility, through the [HAP](#).

## Disclaimer

This fact sheet provides general information only and does not replace or override the requirements set out in the Call for Submissions. Applicants should refer to the Call for Submissions for full details, including eligibility requirements, assessment criteria and all timeframes associated with the application process.

Housing Australia reserves the right to exercise its discretion with respect to Stream criteria, allocations and controls as it deems appropriate to ensure the objectives of the Program are met.

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Attachment 15: Kimberley Housing Pipeline as of January 2026

Indicative Kimberley Housing Pipeline by Town January 2026							
Proponent	Project	Lots	Homes	Project Status	Proponent Contribution	Investment Sought Lots	Investment sought Homes
<b>Broome</b>							
Shire of Broome	Sanctuary Village – affordable homes	0	91	Shovel ready	\$7.6M		\$ 25,000,000.00
Shire of Broome	McMahon Estate – 120 Affordable/Social/Private	120	48	Subdivision, headworks and 48 affordable and key worker homes	Brokering Land		\$ 36,200,000.00
Shire of Broome	Key worker housing	0	14	Shovel ready	\$3.5M		\$ 8,600,000.00
Nyamba Buru Yawuru	Birragun Buru Estate Stage 2	0	12	Shovel ready	Land		\$ 7,000,000.00
Nyamba Buru Yawuru	Lot 502 Gubinge Road	750	0	Planning and headworks	Land	\$ 15,000,000.00	\$ -
Nyamba Buru Yawuru	Specialist Disability Accommodation	0	10	Shovel ready	Land		\$ 6,500,000.00
<b>Derby and Fitzroy Crossing</b>							
Shire of Derby West Kimberley	Service Worker Units	0	30	Planning and construction	Brokering Land		\$ 25,000,000.00
Leedal Pty Ltd	33 Forrest Road Fitzroy Crossing - 4x staff homes, 47 key worker homes - 32 x 1 bedroom & 15 x 2 bedroom	0	51	Planning phase	Land		\$ 35,528,000.00
<b>Halls Creek</b>							
Shire of Halls Creek	Stage one infill social housing		30	Shovel ready	Brokering Land		\$ 30,000,000.00
Shire of Halls Creek	Affordable rentals - staff		9	Shovel ready	Land		\$ 8,500,000.00
Shire of Halls Creek	New land release – Social, affordable, for purchase	80	0	Planning and Headworks	Brokering land	\$ 40,000,000.00	\$ -
Kimberley Language Resource Centre	Affordable rentals - staff	0	4	Shovel ready	Land		\$ 3,600,000.00
Yarliylil Arts Centre	Affordable rentals - staff	0	2	Planning and construction	Land		\$ 3,000,000.00
Jungarni Juliya	Affordable rentals -staff	0	3	Planning and construction	Land		\$ 3,500,000.00
<b>Kununurra</b>							
Shire of Wyndham East Kimberley	Crossing Falls - 10 x 1.8Ha rural residential blocks for sale	10	0	Planning	\$152K - income generated through land sale	\$ 220,000.00	
Wunan Aboriginal Corporation	Bloodwood Drive- affordable homes	0	42	Planning and construction	Land		\$ 24,700,000.00
<b>TOTAL</b>		<b>960</b>	<b>346</b>			<b>\$ 55,220,000.00</b>	<b>\$ 217,128,000.00</b>
<b>TOTAL</b>	<b>\$ 272,348,000.00</b>						
<b>Investment sought</b>							
<b>Average cost per home</b>	<b>\$ 627,537.57</b>						
<b>Average cost per lot</b>	<b>\$ 57,520.83</b>						



## 10. Submission - Local Government Funding and Financial Sustainability

### Item for Noting

Submitted by: Executive Team

**Attachment 16: KRG Submission LG Sustainability Inquiry February 2026 (separately attached)**

### Purpose

To note the KRG submission on 29 January 2026 to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport's Inquiry into Local Government Funding and Fiscal Sustainability.

### In summary

- The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport commenced an inquiry into Local Government Sustainability, with revised Terms of Reference adopted in November 2025.
- The Kimberley Regional Group previously lodged a submission to the Committee's earlier inquiry in May 2024.
- The Committee advised that prior submissions would be reconsidered and invited additional submissions where there was updated evidence or analysis relevant to the revised Terms of Reference.
- Since the previous inquiry, the Kimberley Regional Group has progressed further work and analysis relating to funding adequacy, Financial Assistance Grants, workforce and housing constraints, disaster exposure, airport infrastructure and the expanding role of local government in remote regions.
- A supplementary submission was prepared by the Executive Team to reflect this updated evidence and to avoid unnecessary duplication of earlier material.
- The Kimberley Regional Group submission was lodged on 29 January 2026 and is provided to members for noting.

### Background

The inquiry is examining the adequacy and effectiveness of local government funding arrangements, including the interaction between Commonwealth, State and local government funding, the sustainability of service delivery, and the capacity of councils to manage infrastructure and workforce pressures.

The Kimberley Regional Group submission focuses on systemic and structural sustainability challenges facing remote local governments, rather than council-specific issues, and positions Kimberley local government sustainability as a matter of national importance.

### Details

As per submission.



## Risk

**Reputational:** The Inquiry is an opportunity to advocate for increased investment across the Kimberley.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div style="border: 1px solid black; padding: 5px;">                     People Place Prosperity Performance                 </div>	<div style="border: 1px solid black; padding: 5px;">                     Advocate    Facilitate Partner        Fund Promote       Monitor                 </div>	Nil	
Resolution/s		Action/s	
Noted			
<b>Moved:</b>	Shire of Broome	<b>Responsible:</b>	-
<b>Seconded:</b>	Shire of Derby West Kimberley	<b>Due date:</b>	-
<b>Carried:</b>	4/0		



## 11. Submission - Preparing for Emerging Industries across Northern Australia

### Item for Noting

Submitted by: Executive Team

**Attachment 17: Kimberley Regional Group Preparing for Emerging Industries across Northern Australia Submission Jan 2026 (separately attached)**

### Purpose

To note the KRG submission to the Joint Standing Committee of North Australia's inquiry into preparing for emerging industries across Northern Australia.

### In summary

- The Minister for Resources and Northern Australia, the Hon Madeleine King MP, referred a revised terms of reference for an inquiry into preparing for emerging industries across Northern Australia.
- Submissions closed on the 30 January 2026
- A draft submission was circulated to members on the 19<sup>th</sup> January for input. Feedback received was incorporated into the submission.
- The KRG Secretariat worked closely with Regional Development Australia Kimberley to ensure alignment of recommendations between the KRG and RDA submissions.
- Key points in the KRG submission include the need for local government financial sustainability to deliver the services and infrastructure to attract and retain key workers to support emerging industries, the need for investment in enabling infrastructure to support emerging industries, and a focus on community resilience.

### Background

The Joint Standing Committee on Northern Australia shall inquire into and report on preparing for emerging industries across Northern Australia, with reference to:

- a. The global transition to net zero and furthering renewable energy, decarbonisation and carbon abatement;
- b. Developing the critical minerals industry;
- c. Supporting the development of export industries;
- d. Supporting the decommissioning industry;
- e. Supporting the defence industry;
- f. Supporting infrastructure;
- g. Managing biosecurity risks;
- h. Training, attracting and retaining a skilled workforce;
- i. Empowering and upskilling local First Nations people;
- j. Barge landings and marine access for remote communities; and
- k. Research and development.

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The members of the Joint Standing Committee on Northern Australia is

- Chair Marion Scrymgour MP, ALP NT
- Deputy Chair, Phillip Thomspon OAM MP, LNP Qld
- Senator Penny Akknab-Payne, Australian Greens Qld
- Luke Gosling OAM MP, ALP NT
- Senator Susan McDonald. LNP Qld
- Senator Dean Smith, LP, WA
- Matt Smith MP, ALP Qld
- Senator Glenn Sterle, ALP WA
- Senator Ellie Whiteacker, ALP WA
- Andrew Willcox MP, LNP Qld

### Details

As above

### Risk

**Reputational:** The Inquiry is an opportunity to advocate for increased investment across the Kimberley

Link to Key Pillar/s and Strategies:		Budget Implications	
<div style="border: 1px solid black; padding: 5px;">                     People Place Prosperity Performance                 </div>	<div style="border: 1px solid black; padding: 5px;">                     Advocate Partner Promote Facilitate Fund Monitor                 </div>	Nil	
Resolution/s		Action/s	
Noted			
<b>Moved:</b>	Shire of Wyndham East Kimberley	<b>Responsible:</b>	-
<b>Seconded:</b>	Shire of Broome	<b>Due date:</b>	-
<b>Carried:</b>	4/0		



## 12. Submission - Determinants of Regional Airfares

### Item for Consideration

Submitted by: Executive Team

**Attachment 18: Draft KRG Submission – Inquiry into Regional Airfares in Western Australia February 2026 (separately attached)**

### Purpose

To seek member feedback on the draft Kimberley Regional Group submission to the Productivity Commission's Inquiry into the Determinants of Regional Airfares and endorsement to lodge the submission following incorporation of feedback.

### In summary

- The Productivity Commission has called for submissions to its Inquiry into the Determinants of Regional Airfares, with submissions due by 15 March 2026. (<https://www.pc.gov.au/inquiries-and-research/regional-airfares/>)
- The inquiry examines the factors influencing regional airfares, including market structure, competition, operating costs, regulatory settings and the effectiveness of policy interventions.
- Aviation is a critical issue for the Kimberley, where air travel functions as essential public transport for residents, service delivery, workforce mobility, business activity and tourism.
- A draft submission has been prepared by the Executive Team, drawing on previous KRG advocacy, including the Aviation Green Paper submission, and aligned to the inquiry's current terms of reference.
- Members are invited to review the draft submission and provide feedback or suggested amendments by 8 March 2026.
- Subject to member feedback, the Executive Team proposes to finalise and lodge the submission with the Productivity Commission by 15 March 2026.

### Background

The Productivity Commission inquiry seeks to better understand the drivers of regional airfares and to identify opportunities to improve affordability, access and service sustainability.

The Kimberley Regional Group has consistently identified aviation affordability, reliability and access as significant issues for the region. The draft submission focuses on shared and systemic challenges experienced across the Kimberley, rather than the circumstances of any single community, and addresses the inquiry's terms of reference through the lens of a remote and aviation-dependent region.

### Details

See draft submission.



## Risk

**Reputational:** Failure to engage in the inquiry may limit the Kimberley’s opportunity to influence national policy settings relating to regional aviation affordability, access and service delivery.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div style="border: 1px solid black; padding: 5px;">                     People Place Prosperity Performance                 </div>	<div style="border: 1px solid black; padding: 5px;">                     Advocate    Facilitate Partner        Fund Promote       Monitor                 </div>	Nil	
Resolution/s		Action/s	
<p><b>The Kimberley Regional Group:</b></p> <ol style="list-style-type: none"> <li><b>To provide feedback on the draft submission by 8 March 2026; and</b></li> <li><b>Endorsed the Executive Team to finalise and lodge the Kimberley Regional Group submission to the Productivity Commission’s Inquiry into the Determinants of Regional Airfares by 15 March 2026, subject to incorporation of member feedback.</b></li> </ol>		KRG members to provide feedback  KRG Executive team to incorporate feedback and lodge submission	
<b>Moved:</b>	Shire of Broome	<b>Responsible:</b>	Members and Exec Team
<b>Seconded:</b>	Shire of Derby West Kimberley	<b>Due date:</b>	8/3 and 15/3/2026
<b>Carried:</b>	4/0		



## 13. KRG 2024 -25 Annual Report

### Item for Consideration

Submitted by: Executive Team

Attachment 19: KRG Annual Report 2024-25 (separately attached)

### Purpose

To present the Kimberley Regional Group Annual Report 2024–25 for endorsement by members.

### In summary

- The Kimberley Regional Group Annual Report 2024–25 has been prepared in accordance with the Group's governance and reporting requirements.
- The report outlines the KRG's advocacy, engagement and project activity during the 2024–25 financial year.
- Key areas of focus during the year included housing advocacy, community safety and crime prevention, Financial Assistance Grants reform, election strategy advocacy, and submissions to State and Commonwealth inquiries.
- The Annual Report highlights coordinated advocacy undertaken on behalf of member councils, including engagement with State and Federal Ministers, agencies and industry stakeholders.
- The report also documents KRG meetings, stakeholder engagement, governance arrangements and financial and economic context relevant to the Kimberley.
- Subject to member endorsement, the Annual Report will be finalised and published on the KRG website.

### Background

The Annual Report provides an overview of the Kimberley Regional Group's activities and outcomes for the 2024–25 year. It is intended to provide transparency to members, stakeholders and funding partners, and to record the collective advocacy and project work undertaken by the Group.

The report reflects the agreed strategic priorities of the KRG and demonstrates the value of coordinated regional leadership in addressing issues that extend beyond the capacity of individual local governments.

### Risk

**Reputational:** Failure to endorse and publish the Annual Report would limit transparency and reduce the visibility of the KRG's advocacy and achievements during the 2024–25 year.

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Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity <b>Performance</b>	<b>Advocate</b> Partner <b>Promote</b>	<b>Facilitate</b> Fund <b>Monitor</b>	Nil
Resolution/s		Action/s	
<b>The Kimberley Regional Group endorsed the Annual Report 2024–25.</b>		Executive Team to upload to the website	
<b>Moved:</b>	Shire of Wyndham East Kimberley	<b>Responsible:</b>	Executive Team
<b>Seconded:</b>	Shire of Broome	<b>Due date:</b>	28 Feb 2026
<b>Carried:</b>	4/0		



## 14. Around the Grounds

### Item for Discussion

Submitted by: Executive Team

### Purpose

This session provides an opportunity for members to share information of a local or regional nature that may provide opportunities for collaboration or may serve the purposes of sharing a learning that could impact the region as a whole.

### In summary

- Since the inception of this agenda item in February 2023, two events were deemed major enough to steer discussion: the Kimberley floods and the Canberra visit.
- Shires to introduce a topic/s of their choice that they deem relevant for the group. It is the intention that each Shire can hold the floor for up to 5 minutes, after which the item can either be followed up out of session or raised as an agenda item for the next meeting.

### Risk

**Operational and reputational:** if key issues facing KRG members are not understood by the KRG.

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity <b>Performance</b>	<b>Advocate</b> <b>Facilitate</b> Partner   Fund <b>Promote</b> <b>Monitor</b>	
Resolution/s		Action/s
For information only		



## 15. Executive Officer Report

### Item for Noting

Submitted by: Executive Officer

Attachment 20: EO Report January 2026

### Purpose

To update the KRG on the Executive Officer services provided for the period January 2026 inclusive.

### Background

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

### Details

As in included attachment.

### Risk

Nil

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity <b>Performance</b>	<b>Advocate</b> Partner <b>Promote</b>	<b>Facilitate</b> Fund <b>Monitor</b>	
Resolution/s		Action/s	
The Executive Officers Report was received and endorsed			
<b>Moved:</b>	Shire of Broome	<b>Responsible:</b>	-
<b>Seconded:</b>	Shire of Derby West Kimberley	<b>Due date:</b>	-
<b>Carried:</b>	4/0		



Attachment 20: EO Report January 2026

### Project Work / Activity

Refer to business arising and KRG action lists for all activities the Executive is working on.

Project / Activity	Status	Item
Administrative Matters and Meetings	Ongoing	-
Website and social media	LinkedIn posts continuing	-
Strategic Planning	Development of a Strategic Plan and a 2 year Business Plan	8
Advocacy Strategy Management of Social Housing	Included in new Business Plan	-
Kimberley Housing Pipeline	In Progress	9
Developing Northern Australia Conference 2026	In Progress	16
General Stakeholder Engagement	Ongoing – see Stakeholder list	15

### Stakeholders

Stakeholders	Purpose
KRG members	Developing Northern Australia Conference 2026 Alice Springs, input into submissions to government inquiries, 2026 meeting dates
KRG Secretariat	Agenda items, advocacy discussions, finance administrative matters
Executive Team	Workshop to review the strategic planning workshop, response to government inquiries, Developing Northern Australia Conference logistics,
Dain Kirwan, Regional Executive Director, Kimberley Department of Communities	KRG housing issues, Invitation to a KRG meeting
Anne-Marie McLaughlin, Regional Housing Director North, Department of Housing and Works	Invitation to a KRG meeting
Jane Murphy, Acting Regional Housing Director North, Department of Housing and Works	Invitation to a KRG meeting

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Stakeholders	Purpose
Keith Williams, A/CEO Kimberley, Development Commission	Update on the Review of the KDC Residential Housing and Land Snapshot 2023. Information on the Pilbara Housing Supply Unit
Janine Hatch, Director Regional Development Australia Kimberley	Inquiry into preparing for emerging industries across Northern Australia.
Divina D'Anna MLA Member for Kimberley, Parliamentary Secretary to the Premier; Minister for State Development; Trade and Investment; Economic Diversification	Invitation to KRG Meeting
Hon Stephen Dawson MLC; Minister for Regional Development; Ports; Science and Innovation; Medical Research; Kimberley	Invitation to KRG Meeting, Kimberley Housing Pipeline
Julia Cutler, Conference Manager, Developing Northern Australia	2026 Developing Northern Australia Conference
Owen Hightower, Director, RFF Australia	Kimberley Manufacturing Housing Innovation Fund Grant – KRG Support



## Time Allocation

### Historic Contract: September 2022 – August 2024

Name	Contract Hrs.	Actual Hrs.
Paul Rosair	670	663.5
Michelle Mackenzie	462	441.25
Jane Lewis	564	499
Support	92	131

### Current Contract: September 2024 – August 2025

Total 1-Year Contract: 864 Hours: Monthly from 8<sup>th</sup> of the month to 7<sup>th</sup> of the next month

	Paul Rosair		Michelle Mackenzie		Jane Lewis		Support	
	Contract	Actual	Contract	Actual	Contract	Actual	Contract	Actual
Sep 24	25	32	22	23	26	7	5	8
Oct 24	25	37.5	22	24.75	26	46	5	10
Nov 24	25	36.5	22	9.5	26	10	5	12
Dec 24	15	15.5	11	11	14	3	2	3
Jan 25	15	19.5	11	47.50	14	49.5	2	3
Feb 25	25	24.5	22	19.25	26	3	5	10
Mar 25	25	25	22	18.25	26	4	5	11
Apr 25	25	40	22	18.50	26	13	5	6
May 25	25	15	22	21.75	26	10	5	10
June 25	25	24	22	27.50	26	26	5	17
July 25	25	46.5	22	16.25	26	36	5	20
Aug 25	25	12	22	17.50	26	4	5	12
Sep 25	25	25	22	16.25	26	2	5	10
Oct 25	25	25	22	9.75	26	12	5	10
Nov 25	25	18	22	20.25	26	10	5	8
Dec 25	15	16.5	11	6.25	14	9	2	5
<b>TOTALS</b>	<b>370</b>	<b>412.5</b>	<b>319</b>	<b>307.25</b>	<b>380</b>	<b>244.5</b>	<b>71</b>	<b>155</b>
<b>OVERALL CONTRACT: 1,140 ACTUALS: 1,119.25</b>								

Note: A one-off payment was made by the KRG to reconcile outstanding hours to the 29<sup>th</sup> of February 2024.



## 16. General Business

Item	Responsible	Comments /Actions Arising
2026 Meeting dates	Executive Officer	<p>The May meeting, originally scheduled for 13 May, is to be discussed in light of the revised Kimberley Economic Forum dates (27–29 May), including consideration of KRG presenting at the Forum.</p> <p><b>Action:</b> KRG Meeting to be rescheduled to 27<sup>th</sup> May 2026</p> <p>KRG November meeting to be changed to in person in Perth</p>
Developing Northern Australia Conference 2026	Executive Officer	<p>Members were advised on 30 October 2025 of the discounted registration rate (\$1,199 plus GST) and asked to confirm two nominated representatives by 9 November 2025. Ticket numbers were confirmed with DNA on 10 November 2025.</p> <p>Members were subsequently advised on 8 December 2025 of the revised conference dates (5–7 August 2026). A spreadsheet was issued to attendees on 13 January 2026 to finalise conference registrations.</p> <p><b>Action:</b> Members to complete and return the spreadsheet to Julia Cutler, Conference Manager, at <a href="mailto:conference@northaust.org.au">conference@northaust.org.au</a>, copying <a href="mailto:info@naja.com.au">info@naja.com.au</a>, to finalise registration details.</p>
Canberra Trip	Executive Officer	<p>Executive Officer and Secretariat to plan a Canberra visit aligned with 2026 Parliamentary sitting dates.</p>
Eclipse Update	KRG Secretariat	<p>Verbal update provided</p>

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Attachment 21: 2026 Meeting dates

CEO Ringaround	In Person Meetings	Zoom meetings	Zone meetings
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Month	Meeting	Date	Time	Location
<b>February</b>	CEO Ringaround	6/2/26	8:30am – 9:00am	Zoom
	Travel, Tour and Dinner	12/2/26	Tour from 4:00pm	Shire of Wyndham East Kimberley in person plus Zoom availability for Zone
	Kimberley Zone	13/2/26	9:00am – 9:45 am	
	KRG	13/2/26	10:00 – 12:30pm	
	Strategic Planning Session	13/2/26	1:00 – 3:00pm	
<b>April</b>	Kimberley Zone Only	24/4/2026	9:00am – 10:00am	Zoom
<b>May</b>	CEO Ringaround	6/5/26	8:30am – 9:00am	Zoom
	Travel	13/5/26	Arrive for 1:30pm meeting start	Shire of Derby West Kimberley in conjunction with the Economic Forum
	KRG	13/5/26	1:30pm – 4:30pm	
Month	Meeting	Date	Time	Location
	Kimberley Economic Forum	13/5/26 to 15/5/26	From 5:00pm	
<b>June</b>	Kimberley Zone Only	19/6/2026	9:00am – 10:00am	Zoom
<b>July</b>	CEO Ringaround	9/7/26	8:30am – 9:00am	Zoom
	KRG Meeting	16/07/26	11:30am – 2:30pm	City of Vincent (TBC)
	Government Forum		3:00pm – 5:00pm followed by networking session until 6:00pm	
	Dinner		6:30pm – 9:30pm	Le Vivant or similar
<b>August</b>	DNA conference	5/8/26 - 7/8/26	TBC	Alice Springs
	CEO Ringaround	7/8/26	8:30am – 9:00am	Zoom



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Month	Meeting	Date	Time	Location
	Kimberley Zone	14/8/26	9:00am – 9:45am	Zoom
	KRG	14/8/26	10:00am – 12:30pm	
<b>October</b>	CEO Ringaround	2/10/26	8:30am – 9:00am	Zoom
	KRG Only	9/10/26	9:00am – 11:30 am	Zoom
<b>November</b>	CEO Ringaround	13/11/26	8:30am – 9:00am	Zoom
	Kimberley Zone	20/11/26	9:00am – 9:45am	Zoom
	KRG (short meeting)	20/11/26	10:00am – 11:00am	
	Strategic planning	20/11/26	11:00am – 1:00pm	

**Meeting Closure: 1:03pm**



THE  
**KIMBERLEY  
ZONE**

Meeting Minutes

13 February 2026



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## 1. Kimberley Country Zone Meeting Open: 9:02am

Chair acknowledged the Traditional Custodians of the different lands on which people met today, and paid respect to all the Elders past, present and emerging.

## 2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
<b>Members</b>		
Cr David Menzel	Zone Chair, and President, Shire of Wyndham East Kimberley	In Person
Cr Chris Mitchell	President, Shire of Broome	In Person
Peter McCumstie	President, Shire of Derby West Kimberley	In Person
<b>Observers</b>		
Sam Mastrolembro	CEO, Shire of Broome	In Person
Tamara Clarkson	CEO, Shire of Derby West Kimberley	In Person
Kerrissa O'Meara	Deputy President, Shire of Derby West Kimberley	In Person
Wayne Neate	Director Infrastructure, Shire of Derby West Kimberley	In Person
Luke Lawrence	Director Community Planning, Shire of Derby West Kimberley	In Person
Jill Brazil	Director Corporate Services, Shire of Derby West Kimberley	In Person
Trish Gault	Council Member, Shire of Derby West Kimberley	Zoom
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	In Person
Cr Tony Chafer	Deputy Shire President, SWEK	In Person
Susan Leonard	CEO, Shire of Halls Creek	Zoom
<b>Executive Support Team</b>		
Paul Rosair	Principal NAJA Business Consulting	Zoom
Michelle Mackenzie	Principal Mira Consulting	In Person
Jane Lewis	Principal Redit Research	Zoom
Rebecca Billing	Administrative Assistant, NAJA Business Consulting	Zoom
<b>Apologies</b>		

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Name	Shire / Council / Organisation	Method
Steven Pereira	President, Shire of Christmas Island	
David Price	CEO, Shire of Christmas Island	
Isa Minkom	President, Cocos (Keeling) Islands	
Matthew Scott	CEO, Cocos (Keeling) Islands	
Tony Lacy	Cocos (Keeling) Islands	
Cr Azah Badlu	Cocos (Keeling) Islands	
Cr Brenda Garstone	President, Shire of Halls Creek	
Cr Karen Chappel	President, WALGA	
<b>Guests</b>		
Nick Sloan	CEO, WALGA	Zoom
Keith Williams	Acting CEO, Kimberley Development Commission	Zoom

### 3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest
Nil			

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## 4. Kimberley Country Zone State Council Agenda:

**Attachments:**

**1 President's Report**

**2 WALGA State Council Agenda and Report on State Council Actions (Separately Attached)**

### 1.1 Presidents Report – Attachment 1



# President's Report

## March 2026

### Introduction

As I put pen to paper for my last report as WALGA President, I pause and reflect on what has been an exhaustive but incredibly rewarding four years in the role. It is an extraordinary privilege to represent the State's 139 Local Governments and one that I have never taken for granted. In preparing these reports, I have often reflected that they never adequately capture the scope and relentless nature of the role. However, the work has never bothered me given the opportunity to leverage outcomes that benefit our entire State – something that I have relished so much.

I'd like to thank every one of the Elected Members and Officers that I have engaged with – not just as your President but as WALGA Deputy President and State Councillor. You do amazing work, often under trying conditions and with very little recognition of your efforts. Know that I see this and appreciate everything you do. I will continue to champion Local Government and the importance of what you do well after I step away from this role. Local Government is often derided and the target of critics. For those of us who live and love the institution of Local Government, we know the importance of what we do, as do our communities. I look forward to seeing the sector continue to thrive as we face new and exciting challenges together.

### Political Engagement

WALGA's political engagement activities have moderated in the past two months as Parliament rose for the year, with efforts focused on reviewing and refining the Association's strategic approach for 2026.

Since the last State Council meeting, WALGA has met with Hon Julie Freeman MLC to discuss key sector issues relevant to her portfolios of Road Safety and Arts and Culture.

Further meetings have been held with Hon Merredith Hammat MLA, Minister for Health and Mental Health, and Hon John Carey MLA, Minister for Planning; Lands; Housing and Works; and Health Infrastructure.

In response to the current political environment, WALGA has refreshed its political engagement strategies for 2026, prioritising the maintenance of strong relationships with key Ministers while also strengthening engagement with influential backbenchers and Opposition spokespeople.

A key priority for the first quarter of 2026 is to brief decision-makers on WALGA's State Budget Submission.

### Federal Budget Submission

The Federal Assistant Treasurer has recently invited submissions for the 2026–27 Budget.

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Each year, ALGA prepares a national submission on behalf of the Local Government sector. WALGA has provided a complementary submission seeking commitments to address several priority issues of particular importance to Western Australian Local Governments, including:

- Additional ongoing, formula-based targeted funding streams for Local Governments to provide certainty and enable effective planning for community needs
- A Commonwealth funding contribution to match the Western Australian Government commitment to apply proven road safety countermeasures on 1,474km of regional roads, representing the prioritised sections of the proposed Regional Road Safety Program.
- A dedicated Coastal Hazard Adaptation program to support Local Governments in managing coastal risks.
- Funding support to address the gaps in the Long-Term Cycle Network
- Dedicated mitigation and resilience funding for councils across Australia build their capacity and capability to respond to emergencies in our communities.
- Support for rural and remote Local Governments in Western Australia to offset the costs of providing essential primary healthcare services until long-term funding and workforce solutions are established.

WALGA's submission has been provided to all WA Members of Federal Parliament to highlight these priority initiatives.

### **Media Engagement**

As the authoritative voice for Western Australian Local Government, WALGA continues to engage proactively with the media to advocate on behalf of our Members to drive better outcomes for Local Governments and their communities.

Since the last report, I have undertaken a number of media interviews to promote WALGA's 2026-27 State Budget Submission. This has included an interview with ABC Radio's Geraldine Mellet on the Mornings Program highlighting WALGA's Emergency Management funding requests and 6PR's Russell Collett about important measures to boost and protect WA's tree canopy.

WALGA commentary has been featured in The Sunday Times on several occasions including calls for funding to grow WA's tree canopy and stop the spread of the Polyphagous Shot-Hole Borer, calls for an independent organisation to undertake a broad review of rating exemptions, and the important measures required to assist Local Governments deliver more active transport infrastructure, interventions, and supporting initiatives around schools.

### **Urban Greening Strategy**

Following sustained WALGA advocacy it was pleasing that the State Government has finally released the long awaited Urban Greening Strategy for Perth and Peel. While the Strategy does not deliver on all of WALGA's priorities – notably effective measures to reduce tree loss on private land – it does align with WALGA's 30% by 2040 target. Much more will be required to reach this target and WALGA has been clear on the sector's continued commitment to increasing tree canopy in urban areas across the State.

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### **WALGA Training**

The 2026 WALGA Training Calendar is now available on the WALGA website, offering a comprehensive range of professional development opportunities for Elected Members and officers across the sector.

I particularly encourage Members to engage with the Council Member Essentials (CME) program, which all newly elected members are required to undertake in the first 12 months of being elected. For the first time since the training was introduced, those who were re-elected last year may also be required to complete the CME unless one of the exemptions in the Regulations applies.

The legislative amendments that came into effect on 1 January 2026 introduced a new requirement for Elected Members to provide a declaration to the CEO that they have either passed the CME assessments or were exempt from the requirement to do so within one month of the completion deadline. The CEO must now also notify the Local Government Inspector if an Elected Member fails to do so.

### **In closing**

It is with both a sense of pride and a tinge of sadness that I sign off this report as my final one as your President. I am proud that I leave WALGA in a position where it is respected and valued by its members and stakeholders. This has been achieved by the outstanding leadership of our CEO, Nick Sloan, and the commitment of every single member of the WALGA team who endeavour at all times to support our members. The WALGA team truly is amazing.

I will never forget what a privilege it has been to serve you, and I will treasure the memories.

I wish to express my deepest gratitude to Deputy President, Paul Kelly for his unwavering support and to Nick Sloan for not only supporting me, but for his friendship.

For every kind word, smile and handshake offered to me during my tenure, I thank you, it has been welcomed and very much appreciated.

**President Cr Karen Chappel AM JP**  
**WALGA President**



## President's Contacts

The President's contacts since 3 December 2025 and scheduled before 4 March 2026 are as follows:

### State and Commonwealth Government Relations

- National Emergency Management Ministers Meeting
- Hon Paul Papalia MLA, Minister for Emergency Services; Corrective Services; Defence Industries; Veterans; Racing and Gaming
- Australian Government Black Spot – WA Consultative Panel Meeting
- Hon Meredith Hammat MLA, Minister for Health, Mental Health

### Zone Meetings

- Northern Country Zone
- Kimberley Zone
- North Metropolitan Zone
- East Metropolitan Zone
- South West Country Zone

### Local Government Relations

- **State Council Meetings**
  - State Council Meeting, 3 December
  - Strategic Forum, 3 December
  - Corporate Governance Charter Workshop
  - State Council Information Forum, 4 February
  - Local Government House Trust
  - Finance and Services Committee
- **ALGA**
  - Board meeting, 11 September
  - Board Strategic Planning Sessions, 11-12 February
- **LGIS**
  - Internal Audit Workshop
  - JLT Management Committee Meeting
  - Risk and Compliance Meeting
  - Board Meeting, 30 January
- The Role of Mayors and Presidents
- WALGA Wrap 2025
- Shire of Augusta Margaret River, President Julia Jean Rice and CEO, Andrea Selvey
- Lord Mayor's Distress Relief Fund Board Meeting and Annual General Meeting
- City of Joondalup Mayor Daniel Kingston and CEO, James Pearson
- A WALGA Cheers
- WALGA Certificate 3 Virtual Graduation

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## **1.2 Reports from Representatives**

WALGA –

- Nick Sloan, CEO

### **5.2.1 Reports from Department of Local Government, Industry Regulation and Safety Report**

To be distributed once available



### 5.3 Reports from Kimberley Country Zone

Zone Delegates are invited to read and consider the WALGA State Council Agenda, which has been provided as an attachment with this Agenda and can be found via the link [here](#).

The Zone can provide comment or submit an alternative recommendation on any of the items, including the items for noting.

The Zone comment will then be presented to the State Council for consideration at the meeting on 4 March 2026. The State Council Agenda items requiring a decision of State Council are extracted for Zone consideration below.

#### 5.3.1 Item/Matters for Decision

Item / Matters for Decision As per State Council Agenda	Recommendations
<p><b>9.1 Aviation Advocacy Positions</b></p>	<p><b>RECOMMENDATION</b></p> <p><b>That the Zone support the WALGA recommendation for State Council Agenda item 9.1 as contained in the State Council Agenda and as provided below.</b></p> <p><b>WALGA RECOMMENDATION</b></p> <p>That State Council endorse two new Advocacy Positions on Aviation as follows:</p> <ol style="list-style-type: none"> <li>1. <b>Regional Airports</b> <i>WALGA supports the sustainable operation of Local Government owned regional airports and advocates for proportionate regulatory frameworks, targeted funding, and operational guidance to ensure safe, efficient, and resilient airport infrastructure and services.</i></li> <li>2. <b>Regional and Remote Air Services</b> <i>WALGA advocates for reliable, affordable, and equitable regional air services, calling for greater oversight of airline pricing practices, including transparent fare structures and equitable access to discounted and lower-cost fares, to mitigate the impacts of limited competition and dynamic pricing on regional residents, businesses, and essential travel. WALGA also promotes the continued viability of essential routes and recognises regional aviation as an essential service supporting community access, workforce mobility, and regional economic development.</i></li> </ol>



Item / Matters for Decision As per State Council Agenda	Recommendations
	<p><b>EXECUTIVE SUMMARY</b></p> <ul style="list-style-type: none"> <li>• Two new Advocacy Positions are proposed to strengthen WALGA’s aviation advocacy framework and to inform WALGA’s response to future inquiries and/or consultation relating to aviation.</li> <li>• The aim of the new positions is to provide clearer and more contemporary guidance on: <ul style="list-style-type: none"> <li>○ the sustainability and ongoing viability of Local Government-owned regional airports; and</li> <li>○ the affordability, reliability and accessibility of regional and remote air services for Western Australian communities.</li> </ul> </li> <li>• The proposed positions will assist WALGA to advocate more effectively on behalf of its Members by: <ul style="list-style-type: none"> <li>○ clearly articulating the essential service role of aviation in regional, rural and remote Western Australia;</li> <li>○ strengthening WALGA’s capacity to engage with State and Commonwealth governments on aviation policy and funding; and</li> <li>○ supporting Local Governments facing regulatory, financial and service-delivery challenges associated with regional aviation.</li> </ul> </li> <li>• The development of the proposed Advocacy Positions has been informed by engagement with a sample of Local Governments, which highlighted shared concerns regarding high regional airfares, service reliability, capacity constraints and the role of aviation in supporting health access, emergency response and regional economic development.</li> <li>• WALGA currently has two existing aviation Advocacy Positions; however, feedback from Local Governments clarified that the inclusion of additional, targeted policy positions is essential to better reflect contemporary challenges and to strengthen support for Councils.</li> <li>• The proposed positions build on existing WALGA policy and provide a stronger basis for: <ul style="list-style-type: none"> <li>○ sector advocacy;</li> <li>○ engagement with State Council and Zones to seek feedback; and</li> <li>○ informing WALGA’s potential submission to the Productivity Commission Inquiry into Regional Airfares.</li> </ul> </li> </ul> <p><b>POLICY IMPLICATIONS</b></p> <p>The current <a href="#">WALGA Advocacy Positions</a> relating to Aviation are positions 5.9 Aviation and 5.9.1 Airfare Pricing in Regional Western Australia. The proposed new positions would be in addition to these existing positions.</p> <p><b>5.9 Aviation</b></p> <p>Position Statement <i>The Local Government sector supports the Department of Transport’s State Aviation Strategy 2020, with more focus required on non-RPT airports to ensure it is representative of all of WA, more focus on general aviation development across WA and noting that the preferred ownership and governance of Local Governments is Council Controlled Organisations.</i></p>



Item / Matters for Decision As per State Council Agenda	Recommendations
	<p><i>The Local Government sector advocates for a clear position on the economic benefit of airports in regional areas to be included in the future state wide Airports State Planning Policy.</i></p> <p><b>5.9.1. Airfare Pricing in Regional Western Australia</b></p> <p>Position Statement <i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <li>1. <i>An evidence-based assessment commissioned by the State Government to determine the degree to which market structure and other factors influence the cost of providing air services on each route, the pricing structure offered and the actual prices paid.</i></li> <li>2. <i>The State Government providing oversight of airfares ensuring transparency, encouraging partnerships between Local Governments and airline carriers to grow the market and the provision of subsidies in some situations.</i></li> </ol>

## 1.6 Other State Council Agenda Items

Zone Delegates are invited to raise for discussion, questions or decision any of the items in the State Council Agenda, including the items for noting, Policy Team and Committee Reports or the Key Activity Reports.

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## 1.4 Status Report on State Council Resolutions

Meeting	Resolution	Comment	Completion Date	Officer Responsible
<p><b>3 December 2025</b> Item 7.1 Transport Oriented Development Advocacy Position</p>	<p>That:</p> <ol style="list-style-type: none"> <li>1. State Council request WALGA to prepare an Advocacy Position in consultation with members, regarding the transport and planning principals required to ensure quality outcomes in the newly announced "Station Precinct Improvement Plans and Schemes" in Metropolitan Perth and regional stations if included.</li> <li>2. The Advocacy Position includes transport and place-making outcomes on both government controlled and private land that maximise liveability and use of the public transport network.</li> </ol> <p>RESOLUTION 069.5/2025</p>	<p>The Environment Policy Team considered this issue at its meeting on 14 January 2026 and was concerned to ensure that WALGA does not delay advocating on this issue while waiting for a new specific position to be developed and endorsed by State Council.</p> <p>WALGA has commenced consultation on a new position with an initial focus on immediately impacted Local Governments and in the meantime will make representations to Government under cover of existing positions.</p>	Ongoing	Nicole Matthews Executive Manager Policy
<p><b>3 December 2025</b> Item 8.1 2025 Annual General Meeting Resolutions</p>	<p>That:</p> <ol style="list-style-type: none"> <li>1. the following resolutions from the 2025 WALGA Annual General Meeting be referred to the People and Place Policy Team for further work to be undertaken:                             <ol style="list-style-type: none"> <li>7.1 Provision of Medical Services in Remote and Very Remote Local Governments</li> <li>7.2 Homelessness – Short-term Accommodation Solutions</li> </ol> </li> </ol> <p>RESOLUTION 070.5/2025</p> <p><i>The AGM resolutions are as follows:</i></p> <p><b>7.1 Provision of Medical Services in Remote and Very Remote Local Governments</b></p>	<p>Improving access to primary healthcare services in rural and remote areas remains an advocacy priority for WALGA. This is reflected in the current <a href="#">Federal</a> and <a href="#">State</a> Budget Submissions and aligned to the <a href="#">revised Advocacy Position</a> endorsed by State Council in September 2025.</p> <p>WALGA is exploring opportunities for partnership advocacy on this matter with health sector stakeholders. This work includes developing solution options.</p>	Ongoing	Nicole Matthews Executive Manager Policy

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	<p><i>That WALGA calls on the Western Australian Government and WA Grants Commission to:</i></p> <ol style="list-style-type: none"> <li><i>1. increase the total funding and then the Medical Facilities Cost Adjuster component of the Financial Assistance Grants to Local Governments; and</i></li> <li><i>2. recalculate distributions to those Local Governments that are providing block cash payments to attract and retain general practitioners to allow affected Council to redirect ratepayer funds to Local Government responsibilities.</i></li> </ol> <p><b>7.2 Homelessness – Short-term Accommodation Solutions</b>  <i>That WALGA advocate to the State Government to provide culturally appropriate short term accommodation options and wrap-around support services that provide sustainable homelessness solutions in all Local Governments across Western Australia.</i></p>	<p>WALGA will present developments to the April People and Place Policy Team meeting for consideration.</p> <p>WALGA is currently reviewing its <a href="#">homelessness Advocacy Position</a>. A Local Government Homelessness Survey is scheduled to open in early February to inform the review.</p> <p>WALGA will consider the matter of short-term accommodation as part of the review and report to the April 2026 People and Place Policy Team meeting.</p>		
<p><b>3 December 2025</b>                  Item 8.1 2025                  Annual General Meeting                  Resolutions</p>	<p>That:                  ...</p> <ol style="list-style-type: none"> <li>2. the following resolution from the 2025 WALGA Annual General Meeting be referred to the Governance Policy Team for further work to be undertaken:                      7.4 Rating Exemption Advocacy Position</li> </ol> <p>RESOLUTION 070.5/2025</p> <p><i>The AGM resolution is as follows:</i></p> <p><b>7.4 Rating Exemption Advocacy Position</b></p>	<p>This item has been referred to the Governance Policy Team for further consideration. It is intended to be included in the March Governance Policy Team Agenda.</p>	<p>Ongoing</p>	<p>Kirsty Martin                  Executive                  Manager Member                  Services</p>

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	<p><i>That WALGA, in addition to its current advocacy positions 2.1.1 and 2.1.2 relating to rating exemptions, advocate to the WA Government for the introduction of a reimbursement model, whereby the WA Government repays Local Government the greater of:</i></p> <ol style="list-style-type: none"> <li><i>1. 75% of the value of rates lost in applying the charitable purposes exemption; or</i></li> <li><i>2. 1% of the total rate revenue of the Local Government.</i></li> </ol>			
<p><b>3 December 2025</b> Item 8.1 2025 Annual General Meeting Resolutions</p>	<p>That: .... 3. the following resolution from the 2025 WALGA Annual General Meeting be endorsed: 7.5 Rateability of Miscellaneous Licences</p> <p>RESOLUTION 070.5/2025</p> <p><i>The AGM resolution is as follows:</i></p> <p><b>7.5 Rateability of Miscellaneous Licences</b> <i>That WALGA:</i></p> <ol style="list-style-type: none"> <li><i>1. Formally oppose any move by the Local Government Minister to introduce amendments to the Local Government Act to restrict the application of rates on Miscellaneous Licences.</i></li> <li><i>2. Develop an advocacy position on sector consultation prior to any amendment to the Local Government Act.</i></li> <li><i>3. Undertake a financial analysis of the cost to the Mining Industry of the rating of Miscellaneous Licences compared to the benefit to the Local Government sector.</i></li> </ol>	<p>This item has been referred to the Governance Policy Team for further consideration. It is intended to be included in the March Governance Policy Team Agenda.</p>	<p>Ongoing</p>	<p>Kirsty Martin Executive Manager Member Services</p>

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<p><b>3 December 2025</b> Item 8.2 2026 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members</p>	<p>That State Council endorse the submission to the 2026 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members, with the following additions:</p> <ol style="list-style-type: none"> <li>1. A new recommendation that the Regional/Isolation Allowance be reviewed in full, noting that the application of the Allowance is inequal and inconsistent.</li> <li>2. A new recommendation that an appropriate fee be set for the deputy to the presiding member of Audit, Risk and Improvement Committees to attend meetings.</li> <li>3. A new recommendation that the travel costs incurred while driving a privately owned or leased vehicle be calculated at the same rate contained in the <i>Public Service Award 1992</i> to bring it in parity with the public sector.</li> <li>4. The percentage values in recommendations 1 and 2 of the submission be amended from 3% to 4%.</li> <li>5. Include a work-value argument regarding Elected Member remuneration to strengthen the case for an increase to Elected Member fees and allowances, and to refer the request to reclassify Elected Members as not volunteers to the relevant Policy Team.</li> </ol> <p>RESOLUTION 073.5/2025</p>	<p>The submission to SAT was updated to include those additional points and provided to the Tribunal on 6 January 2026.</p> <p>The <a href="#">Advocacy Positions Manual</a> has also been updated to reflect the recommendations contained in the submission.</p> <p>The request to reclassify Elected Members as not volunteers (as per point 5 of the resolution) has been referred to the Governance Policy Team for further consideration.</p>	<p>Ongoing</p>	<p>Rachel Horton Executive Manager Advocacy</p> <p>Kirsty Martin Executive Manager Member Services</p>
<p><b>3 December 2025</b> Item 8.3 Tourism Advocacy Position Update</p>	<p>That State Council replace Advocacy Position 3.9 Tourism with an updated position as follows:</p> <p><i>WALGA calls on the State Government to:</i></p> <ol style="list-style-type: none"> <li>1. Fund the implementation of the WA Visitor Economy Strategy and the supporting Tourism Destination</li> </ol>	<p>The <a href="#">Advocacy Positions Manual</a> has been updated.</p>	<p>COMPLETE</p>	<p>Nicole Matthews Executive Manager Policy</p>

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	<p><i>Management Plans and Regional Tourism Development Strategies, including for:</i></p> <ol style="list-style-type: none"> <li>a. <i>maintenance and renewal of Local Government assets and services that underpin a positive visitor experience</i></li> <li>b. <i>new and existing tourism infrastructure</i></li> <li>c. <i>improving telecommunications infrastructure</i></li> <li>d. <i>measures to reduce the cost and improve the scheduling and routes of regional air services</i></li> <li>e. <i>accredited Visitor Centres.</i></li> </ol> <ol style="list-style-type: none"> <li>2. <i>Ensure that tourism destinations with a significant seasonal visitor influx have adequate medical and emergency services and reliable telecommunications.</i></li> <li>3. <i>Articulate a clear tourism governance framework with defined roles and responsibilities to facilitate coordination and collaboration of tourism activities across the State.</i></li> <li>4. <i>Adequately consult and consider Local Government when undertaking strategic tourism planning across Western Australia.</i></li> <li>5. <i>Provide improved access to affordable, timely and granular data that delivers LGA-level insights on visitation, spend and event impacts.</i></li> </ol> <p>RESOLUTION 074.5/2025</p>			
<p><b>3 December 2025</b> Item 8.4 Waste Management Advocacy Positions</p>	<p>That State Council retire Advocacy Positions:</p> <ol style="list-style-type: none"> <li>1. 7.2 State Waste Strategy;</li> <li>2. 7.3 Waste Authority; and</li> <li>3. 7.11 Waste Management and Resource Recovery Partnership Agreement.</li> </ol> <p>RESOLUTION 075.5/2025</p>	<p>The <a href="#">Advocacy Positions Manual</a> has been updated.</p>	<p>COMPLETE</p>	<p>Nicole Matthews Executive Manager Policy</p>

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<p><b>3 December 2025</b> Item 8.5 Electoral Material – Authorisation Statement Address Requirements</p>	<p>That:</p> <ol style="list-style-type: none"> <li>1. WALGA advocate to the State Government to amend section 4.87 of the <i>Local Government Act 1995</i> to:                     <ol style="list-style-type: none"> <li>a. Replace the requirement to include the name and address of the person authorising the electoral material, with a requirement to include the name and locality of the person authorising the material.</li> <li>b. Remove the requirement for the name and business address of the electoral material printer to appear at the end of the electoral material.</li> </ol> </li> <li>2. The suggestion from the South East Metropolitan Zone to advocate to amend section 5.95 of the <i>Local Government Act 1995</i> to specify that the right to inspect Primary and Annual Returns contained in the Register of Financial Interests under s.5.94(b) does not extend to the residential address of the relevant person be referred to the Governance Policy Team so that a full report can be presented to State Council for consideration.</li> </ol> <p>RESOLUTION 077.5/2025</p>	<p>The <a href="#">Advocacy Positions Manual</a> has been updated.</p> <p>Resolution 2 has been referred to the Governance Policy Team and is intended to be included in the March Agenda.</p>	<p>Ongoing</p>	<p>Kirsty Martin Executive Manager Member Services</p>
<p><b>5 September 2025</b> Item 8.2 Rating of Miscellaneous Licences</p>	<p>That WALGA:</p> <ol style="list-style-type: none"> <li>1. Advocate for Local Governments to continue to have the ability to rate miscellaneous licences under the <i>Mining Act 1978</i>; and</li> <li>2. Oppose legislative amendments that seek to exempt occupied miscellaneous licence land from rating.</li> <li>3. Continue to advocate for a broad review to be conducted into the justification and fairness of all rating exemption</li> </ol>	<p>The <a href="#">Advocacy Positions Manual</a> has been updated.</p> <p>Correspondence has been sent to the Premier and Minister for Local Government. Opposition parties have been briefed.</p>	<p>Ongoing</p>	<p>Kirsty Martin Executive Manager Member Services</p>

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	<p>categories currently prescribed under section 6.26 of the Local Government Act 1995.</p> <p>RESOLUTION 050.4/2025</p>	<p>In addition, funding for the broad review of rating exemptions is included in the State Budget submission.</p>		
<p><b>5 September 2025</b> Item 8.6 Advocacy Positions on Active Transport and Micromobility</p>	<p>That WALGA endorse the proposed advocacy positions on Active Transport and micromobility subject to:</p> <ol style="list-style-type: none"> <li>1. The following item added to the Priority Actions of the Funding Position Statement:  <i>Allocate dedicated funding to deliver safe, pedestrian- and bicycle-priority crossing points on local and distributor roads, particularly around schools, community hubs, and public transport nodes, to support safe and accessible active transport journeys.</i></li> <li>2. Request the CEO to prepare an Active Transport Advocacy Plan for WALGA including, but not limited to, funding models to achieve the advocacy positions.</li> <li>3. That the Plan be brought back to the Infrastructure Policy Team for discussion.</li> </ol> <p>RESOLUTION 055.4/2025</p>	<p>The <a href="#">Advocacy Positions Manual</a> has been updated.</p>	<p>COMPLETE</p>	<p>Ian Duncan Executive Manager Infrastructure</p>
<p><b>2 July 2025</b> Item 8.1 Suspension and Disqualification for</p>	<p>That WALGA defers consideration of this matter for further work, including:</p> <ol style="list-style-type: none"> <li>a. defining appropriately serious offences for intervention; and</li> <li>b. addressing the role of the Local Government Inspector.</li> </ol>	<p>Work has commenced on defining appropriately serious offences for intervention.</p>	<p>Ongoing</p>	<p>Kirsty Martin Executive Manager Member Services</p>

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Offences Advocacy Position	c. evaluating whether advocacy for disqualification based on convictions under the Planning and Development Act 2005 and Building Act 2011 should be retained.  RESOLUTION 037.3/2025	Consideration of how the Office of the Inspector affects this position is awaiting the release of regulations pertaining to the office.		
<b>5 March 2025</b> Item 9.1 Infrastructure Policy Team Report	That State Council: 1. Note the report from the Infrastructure Policy Team for the 5 March 2025 meeting. 2. Determine to: a. Delete Advocacy Position 5.2.8 (Towards Zero Road Safety Strategy 2008 – 2020). b. Amend the title of Advocacy Position 5.2.7 from Road Safety Strategy (Imagine Zero) to Driving Change Road Safety Strategy 2020-2030. 3. Undertake further policy development and consultation with Members regarding the default open road speed limit in Western Australia.  RESOLUTION 013.1/2025	The <a href="#">Advocacy Positions Manual</a> has been updated.  The Infrastructure Policy Team resolved to recommend WALGA engage an independent specialist to develop a framework to support the Local Government sector in decision making and advocacy relating to speed limits.	Ongoing	Ian Duncan Executive Manager Infrastructure
<b>6 December 2024</b> Item 8.1 2024 Annual General Meeting Resolutions	That: 1. the item 7.1 Amendments to <i>Cat Act 2011</i> - Allow Local Governments to Make Local Laws to Contain Cats to the Owner's Property be endorsed. ... 3. the following resolutions from the 2024 WALGA Annual General Meeting be referred to the Governance Policy Team for further work to be undertaken: 7.2 Advocacy for Legislative Reforms to Counter Land-Banking	The <a href="#">Advocacy Positions Manual</a> has been updated.  WALGA, and other key stakeholders, received a briefing on the proposed amendments to the <i>Cat Act 2011</i> which will allow Local Governments to include cat containment in Local Laws. WALGA will continue to engage with Local Government and advocate that for effective implementation of these	Ongoing	Kirsty Martin Executive Manager Member Services

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	<p>7.3 Advocacy for Expansion of Differential Rating to Include Long Term Unoccupied Commercial Buildings (Property Activation Levy).</p> <p>RESOLUTION 089.5/2024</p>	<p>changes a collaborative, and resourced, approach will be needed.</p> <p>WALGA sought legal advice which confirmed that amendments to the <i>Local Government Act 1995</i> (the Act) would be required to allow differential rating based on occupancy status.</p> <p>A joint meeting of the Governance and Environment Policy teams was held on 12 September. The Joint Policy Teams considered that there was a significant level of risk associated with the proposal and that it should not proceed. Instead, incentives and activation programs can be explored by Local Governments to encourage occupancy of buildings.</p>		
<p><b>6 December 2024</b> Item 8.1 2024 Annual General Meeting Resolutions</p>	<p>That: ... 2. the following resolutions from the 2024 WALGA Annual General Meeting be referred to the Environment Policy Team for further work to be undertaken: 7.2 Advocacy for Legislative Reforms to Counter Land-Banking 7.4 Action on Asbestos for Western Australia 7.6 Advocacy for Accessibility. ...</p>	<p><b>Resolution 7.2</b> (regarding the planning related items within this resolution): The demolition of single houses is generally a form of development exempt from requiring development approval, and only a demolition permit is required for the complete or partial demolition, dismantling or removal of a building or an incidental structure. The current planning and building legislation do not allow the</p>	<p>COMPLETE</p>	<p>Nicole Matthews Executive Manager Policy</p>

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	<p>RESOLUTION 089.5/2024</p>	<p>conditioning of approval or refusal of a building permit in a manner proposed by the AGM resolution.</p> <p>A joint meeting of the Environment and Governance Policy Teams has been scheduled for 12 September to consider this item.</p> <p><b>Resolution 7.4:</b> WALGA is engaging at the State and National level on this issue, including through membership of the WA Interagency Asbestos Group and nationally the Asbestos Safety Eradication Agency reference group and has raised the issues impacting Local Governments in relation to safe removal and disposal, including ensuring statewide options.</p> <p>WALGA continues to undertake work in this area and is scoping an asbestos survey for members to identify specific challenges, activities and opportunities.</p> <p><b>Resolution 7.6:</b> Liveable Housing Design Standard as part of the National Construction Code (NCC) provides a set of technical provisions that if complied</p>		
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		<p>with enable dwellings to better meet the needs of the community, including older people and people with mobility limitations. The code specifies seven minimum standards to ensure all new homes are accessible with modifications including step-free entrances and showers and wider doors and corridors that can accommodate wheelchairs and walking aids.</p> <p>All states enact the NCC through state legislation and regulation. A range of states are taking different approaches in terms of adopting the liveable housing requirements, but at time of writing all states except NSW and Western Australia have adopted the liveable housing provisions.</p> <p>The NCC 2022 only became operational in WA on 1 May. The appointment of a new Commerce Minister following the 2025 State Election provided an opportunity to engage on this matter.</p> <p>WALGA raised the prospects of WA adopting the standard at its meeting with the Minister in July 2025.</p>		
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		<p>On 24 August 2025, the Commonwealth Minister for Housing announced that they will work with states and territories to pause new residential regulation changes to the NCC until mid-2029, following the finalisation of NCC 2025. This pause will apply except for essential safety and quality changes.</p> <p>In light of this decision, which is supported by all State and Territory Governments, it is unlikely that changes to the NCC in WA to incorporate Liveable Housing Design Standard will occur in the near future.</p>		
<p><b>6 December 2024</b> Item 8.2 Local Government Elections Advocacy Positions</p>	<p>That item 1 be deferred, and the Secretariat further investigate implications of compulsory and voluntary participation in Local Government elections and report back to State Council.</p> <p>RESOLUTION 090.5/2024</p> <p>That WALGA adopt the following Elections Advocacy Positions:</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <li><i>Councillors serve four-year terms with elections every two years and half of the Council positions spilled at each election.</i></li> <li><i>First-Past-The-Post (FPTP) voting system for Local Government elections. If Optional Preferential Voting</i></li> </ol>	<p>The <a href="#">Advocacy Positions Manual</a> has been updated.</p> <p>Correspondence has been sent to the Minister for Local Government advising on the five Advocacy Positions endorsed.</p> <p>Investigation of the implications of compulsory and voluntary voting continued with engagement from the Governance Policy Team.</p>	Ongoing	Kirsty Martin Executive Manager Member Services

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	<p><i>(OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections.</i></p> <ol style="list-style-type: none"> <li>3. <i>First-Past-The-Post (FPTP) voting system for internal Council elections.</i></li> <li>4. <i>Councils holding elections by means of in-person, postal and/or electronic voting.</i></li> <li>5. <i>Current legislative provisions of Mayor/President of Class 1 and Class 2 Local Governments being directly elected by the community and Class 3 and Class 4 Local Governments determining whether its Mayor or President is elected by the Council or by the community.</i></li> </ol> <p>RESOLUTION 091.5/2024</p>	<p>State Council endorsed a Discussion Paper for the purpose of sector consultation by Flying Minute on 20 January 2026 (see Agenda <a href="#">item 11.5</a>).</p>		
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## 1.5 COMPLETE ZONE STATUS REPORT

Nil.

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Link to Key Pillar/s and Strategies:		Budget Implications	
<div style="border: 1px solid black; padding: 5px; width: fit-content;">                     People Place Prosperity Performance                 </div>	<div style="border: 1px solid black; padding: 5px; width: fit-content;">                     Advocate Facilitate Partner Fund Promote Monitor                 </div>	Nil	
Resolution/s		Action(s)	
<p><b>The Kimberley Country Zone:</b></p> <ol style="list-style-type: none"> <li>1. Noted the report from the WALGA President</li> <li>2. Noted the State Council Agenda Items as circulated</li> <li>3. Supported the recommendations in the Matters for Decision contained within the State Council Agenda</li> <li>4. Acknowledged the Items for noting</li> <li>5. Acknowledged the Status Report on State Council Resolutions</li> <li>6. Noted the Kimberley Zone Status Report</li> </ol>			
<b>Moved:</b>	Shire of Broome	<b>Responsible:</b>	-
<b>Seconded:</b>	Shire of Derby West Kimberley	<b>Due date:</b>	-
<b>Carried:</b>	4/0		

## 5. Conclusion of Zone Matters: 9:56am



## 6. Water Management Discussion Paper Update

### For Discussion

Submitted by: Rebecca Brown, WALGA Policy Manager Environment and Waste

### Executive Summary

- WALGA has developed a Water Management in Western Australia Discussion Paper exploring issues for Local Governments in managing water resources.
- To inform the Discussion Paper, WALGA undertook research and direct engagement with the sector and reviewed existing Water Advocacy Positions and feedback from WALGA Zones.
- Based on this consultation, the Discussion Paper identifies water security and water efficiency as key themes.
- Feedback on the Discussion Paper will inform the development of a new water management advocacy position.
- Zones and Local Governments are encouraged to provide comments to WALGA by 12 March 2026.

### Policy Implications

This item relates to [WALGA Advocacy Positions](#) 3.1.1 Service Delivery to Aboriginal Communities, 4.3 Clearing Permits and Water Licenses and Permits, 6.10 Public Open Space (POS) and 6.14 Planning for Water.

### Attachment

- [Water Management in Western Australia Discussion Paper](#)

### Background

Local Governments contribute to the management of water through strategic planning, land management, development approvals, community behaviour change and, in some cases, direct water service provision. Local Governments' role in water service provision includes drainage, water use and re-use and aspects of wastewater and sewerage services. The challenges for future water management are escalating across Western Australia due to population growth, climate change and increased competition for limited water resources.

To inform the Discussion Paper WALGA reviewed its existing Water Advocacy Positions and motions, feedback from WALGA Zones and undertook research and direct consultation with the sector. Consultation included workshops with both metropolitan and non-metropolitan Local Governments, an online session with 40 officers focused on water security and efficiency and a regionally focused session with 30 Local Government representatives exploring the barriers to being waterwise in a

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regional setting. In addition, WALGA conducted 14 one-on-one interviews with officers from 22 metropolitan, regional and remote Local Governments to better understand key issues. Further insights were gained through meetings with officers from the Department of Water and Environmental Regulation and the Water Corporation, as well as internal discussions with WALGA.

### Comment

From consultation and research WALGA has undertaken with Local Government, two key themes consistently emerged - water security and water efficiency.

Water security relates to the reliable availability, adequate quantity and acceptable quality of water needed to support human health, economic development and environmental amenity. Issues identified include:

- Infrastructure: Funding to repair and upgrade aging Local Government water infrastructure including irrigation, drainage and stormwater systems and to improve reliability of State-managed assets.
- Alternative Sources: Diversifying water supply through non-traditional sources such as recycled water, stormwater harvesting, or desalination to support community assets.
- Licensing: Reforming the current water licensing system, including equity, access and regulatory enforcement.
- Access: Addressing barriers to equitable water access, particularly for regional and remote communities.
- Use: Planning for water allocation and consumption across sectors.

Water efficiency is focused on reducing unnecessary water loss through better practices, technologies and infrastructure. Issues identified include:

- Technology: Adopting waterwise technologies to enhance water efficiency.
- Water Literacy and behaviour change: Increasing water literacy within Local Government and the community to support change management and adaptation within communities.
- Water Sensitive Urban Design: Improving understanding to encourage the adoption of efficient technologies and design standards to reduce water consumption across public and private infrastructure.

Local Governments across Western Australia are addressing water security and efficiency through various actions across strategic infrastructure planning, innovative water management practices and community awareness. A new Water Management Advocacy Position will ensure WALGA can effectively advocate on behalf of the sector in relation to this issue. The Discussion Paper includes options to address these issues and questions for the sector relating to each of the key areas.

Feedback on the Discussion Paper will inform the development of a new water management advocacy position. All Zones and Local Governments are encouraged to provide comments to WALGA by 12 March 2026.

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Link to Key Pillar/s and Strategies:		Budget Implications	
<div style="border: 1px solid black; padding: 5px;">                     People Place Prosperity Performance                 </div>	<div style="border: 1px solid black; padding: 5px;">                     Advocate Partner Promote Facilitate Fund Monitor                 </div>	Nil	
Resolution/s		Action/s	
<p><b>The Kimberley Country Zone</b></p> <ol style="list-style-type: none"> <li><b>Discussed the Water Management in Western Australia Discussion Paper</b></li> <li><b>Advised the Executive Team of any feedback to be provided to WALGA to inform the development of a new Water Management Advocacy Position.</b></li> </ol>		Executive Team to provide the Kimberley Country Zone's feedback to WALGA by 12 March 2026.	
<b>Moved:</b>	Shire of Derby West Kimberley	<b>Responsible:</b>	Executive Team
<b>Seconded:</b>	Shire of Broome	<b>Due date:</b>	12 March 2026
<b>Carried:</b>	4/0		



## 7. Disaster Ready Fund: Round 4 Anticipated to Open in March 2026

### For Noting

Submitted by: Rachel Armstrong, Policy Manager Emergency Management

### Details

The Disaster Ready Fund (DRF) is the Australian Government's key funding program to support projects that reduce disaster risk and strengthen community resilience.

Round Four of the DRF is expected to open in March 2026 with approximately \$200 million available nationally. A strong focus on *construction-ready*, infrastructure-based mitigation projects with clear risk reduction benefits is expected. This is similar to Round 3 which prioritised infrastructure-based projects such as flood levees, cyclone shelters, warning systems. A list of Round 3 projects funded is available at [Disaster Ready Fund | NEMA](#).

WALGA is providing early notice to Zones and member Local Governments to consideration of both individual and collaborative project opportunities, and pre-planning ahead of the formal announcement.

The DRF is administered by DFES, in Western Australia. Further information is available at [Disaster Resilience Grants - Department of Fire and Emergency Services](#) and by emailing [DisasterResilienceGrants@dfes.wa.gov.au](mailto:DisasterResilienceGrants@dfes.wa.gov.au).

DRF Round 4 is likely to be released in March 2026, and encourage Local Governments to consider shared or individual disaster risk reduction projects

WALGA will advise the Sector when the DRF is formally announced.

Resolution/s	Action/s
Noted	



## 8. 2026 Local Government Honours Awards

### For Noting

Submitted by: Habiba Farrag, State Council Governance Officer

### Details

The Honours Program recognises and celebrates the outstanding achievements and lasting contributions made by Elected Members and officers to their respective Local Government, the Local Government sector, WALGA and the wider community.

There are five awards in the 2026 Program:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Young Achievers Award

All Local Government Elected Members and officers are eligible for nomination for each award.

Nominations are open now and will close at **5:00pm on Thursday, 2 April 2026.**

Further information about the 2026 Honours Program, including the nomination form and guidelines for preparing nominations, are available on the [WALGA website](#).

All awards will be presented later this year at the WALGA Local Government Awards event. More details about the event will be announced shortly.

For more information contact Habiba Farrag, State Council Governance Officer, on 9213 2050 or via email [honours@walga.asn.au](mailto:honours@walga.asn.au).

Resolution/s	Action/s
Noted	



## 9. Consultation on Draft Climate Change Advocacy Position

### For Noting

Submitted by: Rebecca Brown, WALGA Policy Manager Environment and Waste

### Executive Summary

- WALGA is undertaking consultation on a revised Climate Change Advocacy Position.
- This Draft was developed following initial consultation, consideration by State Council in March 2025 and feedback from the Environment Policy Team of State Council.
- Since WALGA's current Advocacy Position and Policy Statement were endorsed in 2018, there have been significant legislative, policy, technological and scientific changes.
- An updated climate change advocacy position, which complements other WALGA advocacy positions, will provide a sound basis for WALGA's advocacy.
- WALGA is seeking Council endorsed feedback by 1 May 2026.

### Policy Implications

This item is intended to replace WALGA's 2018 Climate Change [Advocacy Position](#) and [Policy Statement](#).

### Attachment

The Consultation Paper is available [online](#).

### Background

Climate change, and related legislation, policy and action, have implications for many aspects of Local Governments' operations and services. More frequent and severe droughts, heatwaves, bushfires, extreme rainfall events and warming, rising sea levels are increasing the costs and complexity of delivering critical services, infrastructure and ensuring community wellbeing.

In 2018, State Council endorsed a [Climate Change Policy Statement](#) and advocacy position, following extensive sector consultation. Since this Advocacy Position was adopted there have been significant legislative, policy, technological and scientific changes, including:

- The national *Climate Change Act 2022* and the Western Australian Climate Change Bill 2023.

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- The *Local Government Amendment Act 2023*, which expanded Western Australian Local Governments' general function to include planning for, and mitigating, the risks associated with climate change.
- The release of the Australian Government's [National Climate Risk Assessment](#) and [National Adaptation Plan](#) in 2025.
- Escalation of the transition to renewable energy, uptake of electric vehicles and energy efficiency standards under the National Construction Code.
- Climate science and projections ([international](#), [national](#) and [WA specific](#)) have also become clearer regarding the risks posed by climate change and the need for action to address the consequential impacts.

**Comment**

It is important that the WALGA climate change advocacy position is updated to reflect these changes and the consequent needs and priorities of Local Governments. An updated climate change advocacy position, which complements other WALGA advocacy positions, will provide a sound basis for WALGA's advocacy.

Following initial consultation, consideration by State Council in March 2025 and feedback from the Environment Policy Team, WALGA has developed a revised, draft Climate Change Advocacy Position for Local Government feedback.

WALGA Environment and Waste Team members will be attending Zone meetings in April 2026 to support zone discussions on the draft Advocacy Position.

WALGA is seeking Council endorsed feedback on the draft Climate Change Advocacy Position by **COB Friday, 1 May 2026**. Feedback can be provided to [environment@walga.asn.au](mailto:environment@walga.asn.au).

Following consideration of this feedback a final draft advocacy position will be developed and provided to Zones and State Council for consideration, expected to be in July 2026.

Resolution/s	Action/s
Noted	



## 10. Draft Renewable Energy Planning Code

### For Noting

Submitted by: Kieran McGovern, Senior Policy Advisor, Planning

### Executive Summary

- WALGA Advocacy Position 6.17 Renewable Energy Facilities calls for changes to the renewable energy State planning framework to ensure it is fit for purpose to guide the ongoing development of the sector.
- The State Government has released a draft Renewable Energy Planning Code and Guidelines with the aim of establishing a consistent assessment framework, clear development standards, and improved certainty around impacts such as noise, landscape, environmental considerations, and safety.
- The Code initially focuses on wind farms but is designed to expand to other renewable technologies, requiring detailed technical reporting and encouraging (but not regulating) community benefit-sharing agreements.
- Proposed regulatory amendments would align local planning schemes with the Code and classify renewable energy projects valued at \$20 million or more as mandatory significant development, shifting decision-making authority to the WAPC.
- WALGA strongly encourages consideration of the draft Code by Zones. Local Governments should make their own submissions on the draft Code by 10 April 2026 and provide feedback to WALGA to inform our submission on behalf of the sector by 27 February 2026. Council endorsed submissions are preferred.

### Policy Implications

WALGA's proposed advocacy approach is consistent with WALGA [Advocacy Positions](#):

- 6.1 Planning Principles and Reform
- 6.4 State Development Applications and Decision Making
- 6.16 Energy Transition Engagement and Community Benefit Framework
- 6.17 Renewable Energy Facilities
- 6.18 Priority Agriculture.

### Attachment

- [Draft Renewable Energy Planning Code and Guidelines](#)
- [Information Sheet - Proposed Amendments to Local Planning Scheme Regulations](#)
- [Information Sheet - Proposed Amendments to Significant Development Regulations](#)
- [WALGA summary of the draft Renewable Energy Planning Code](#)



## Background

The growth in the number, size, and complexity of renewable energy facilities across Western Australia is expected to continue as energy generation and other traditional industries de-carbonise their facilities and operations. As a result, the placement and management of renewable energy facilities have become contentious issues in local communities across Western Australia.

In September 2024, WALGA's State Council endorsed three advocacy positions to address concerns related to renewable energy. Advocacy Position 6.17 Renewable Energy Facilities noted that the existing Western Australian Planning Commission's (WAPC) Position Statement: Renewable energy facilities was inadequate to address these concerns, leading to inconsistent application and approvals of renewable energy facilities across the State.

The advocacy position calls for the existing Position Statement: Renewable Energy Facilities to be elevated to a State planning policy, to provide the highest level of planning policy control and ensure the state planning framework is fit for purpose to guide the ongoing development of the sector.

On 12 December 2025, the State Government released a draft Renewable Energy Planning Code (the Code) and associated Guidelines for public consultation. The Code has been prepared to provide guidance to industry, Local Government and communities by:

- introducing a consistent development assessment framework for renewable energy infrastructure across Western Australia.
- establishing clear development standards and application requirements.
- addresses potential land use and environmental impacts, such as noise and landscape considerations.

The initial focus of the Code is on wind farms, with flexibility to expand to other renewable energy developments, including solar farms and battery energy storage systems.

The draft Code covers key planning issues such as safety, noise, shadow flicker, landscape and visual impact, natural environment, natural hazards, aviation safety, electromagnetic interference, transport, construction, and decommissioning.

Under the proposed Code, development applications must include detailed technical reports, whilst community benefit-sharing agreements are encouraged, these agreements sit outside of the planning system.

To enable implementation of the Code, regulatory amendments are proposed to the *Planning and Development (Local Planning Schemes) Regulations 2015* to support incorporation of the Code into local planning schemes through Model Provisions, introduce standard land-use definitions that will apply to all local planning schemes and guide assessment of new noise-sensitive development near existing or approved wind farms.

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There are also proposed reforms to the *Planning and Development (Significant Development) Regulations 2024*, which will classify renewable energy development applications valued at \$20 million or more as mandatory significant development. These projects will be assessed and determined by the WAPC under the State Significant Development Pathway (under Part 11B of the *Planning and Development Act 2005*), and Local Governments role will be to provide commentary to the development application, but final decision-making authority will rest with the WAPC.

Consultation on the draft Code and Guidelines closes 10 April 2026.

## Comment

WALGA's has advocated for changes to the renewable energy State planning framework to ensure orderly and proper planning of renewable energy facilities and therefore welcomes the release of the draft Renewable Energy Planning Code and Guidelines by the State Government for public comment. This draft Code represents a significant step toward establishing a consistent planning framework to guide the ongoing development of renewable energy facilities across WA - providing important clarity and guidance to WA Local Governments.

The proposed amendments to classify renewable energy projects over \$20 million as 'mandatory significant development' that must be determined by WAPC does not align with WALGA's Advocacy Position 6.4 State Development Applications and Decision Making, as it has the potential to erode Local Government decision making powers and community input. WALGA's position is that Part 11B should be abolished, or, if it is retained, the cost threshold should be raised to \$50 million.

WALGA considers it is essential that the requirement for community benefits be mandated. There are several options that should be examined as potential mechanisms to mandate community benefit-sharing agreements, including (but not limited to) amendments to existing planning or energy legislation or new, standalone legislation.

There is also a lack of guidance regarding appropriate land uses in particular zones, specifically protecting rural land for agricultural purposes, instead stating that wind farms are generally compatible with agricultural land uses. WALGA's position is that regulatory amendments are required to create a model zone through the *Planning and Development (Local Planning Schemes) Regulations 2015* for land identified as high quality agricultural land (noting most of this land is located in the South West region) known as the 'Priority Agriculture'.

WALGA held two online information sessions on the Code alongside the Department of Planning, Lands and Heritage on 5 and 9 February 2026 for Local Government officers and Elected Members respectively.

WALGA will prepare a submission to the State on behalf of the sector to ensure the draft Code delivers positive outcomes for Member Local Governments, communities and industry.

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WALGA strongly encourages consideration of the draft Code by Zones. Local Governments should make their own submissions on the draft Code by 10 April 2026 and provide feedback to WALGA to inform our submission on behalf of the sector by 27 February 2026. Council endorsed submissions are preferred.

WALGA's submission will be provided to State Council by flying agenda to meet the submission deadline.

Resolution/s	Action/s
Noted	

**10. REPORTS OF COMMITTEES**

There are no reports in this section.

**11. NOTICES OF MOTION WITH NOTICE**

Nil.

**12. NOTICE OF MOTION WITHOUT NOTICE**

Nil.

**13. BUSINESS OF AN URGENT NATURE****COUNCIL RESOLUTION:****(RECOMMENDATION)****Minute No. C/0326/001****Moved: Cr D Male****Seconded: Cr M Virgo****MOTION TO ACCEPT URGENT BUSINESS:**

***That Council accept Item 13.1 – Chief Executive Officer Performance Review Panel - Appointment as an urgent item in accordance with Clause 5.4 of the Shire of Broome Meeting Procedures Local Law.***

**Voting**

For the Motion: Shire President C Mitchell, Cr D Male, Cr S Cooper, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr P Taylor and Cr M Virgo.

Against the Motion: Nil.

**CARRIED UNANIMOUSLY 9/0****COUNCIL RESOLUTION:****(RECOMMENDATION)****Minute No. C/0326/002****Moved: Shire President C Mitchell****Seconded: Cr D Male****MOTION TO ACCEPT URGENT BUSINESS**

***That Council accept confidential Item 14.1 – OBJECTION TO THE RATE RECORD - NON-RATEABLE LAND UNDER SECTION 6.26(2)(G) - FOUNDATION HOUSING LIMITED as an urgent confidential item in accordance with Clause 5.4 of the Shire of Broome Meeting Procedures Local Law.***

**Voting**

For the Motion: Shire President C Mitchell, Cr D Male, Cr S Cooper, Cr J Lewis, Cr J Mamid, Cr P Matsumoto, Cr E Smith, Cr P Taylor and Cr M Virgo.

Against the Motion: Nil.

**CARRIED UNANIMOUSLY 9/0****13.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PANEL - APPOINTMENT**

<b>LOCATION/ADDRESS:</b>	Nil
<b>APPLICANT:</b>	Nil
<b>FILE:</b>	PER527
<b>AUTHOR:</b>	Manager People & Culture
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Director Corporate Services
<b>DISCLOSURE OF INTEREST:</b>	Nil

**SUMMARY:**

Council's Chief Executive Officer Performance Review Policy requires that the Chief Executive Officer Performance Review Panel is to be appointed by Council. The Panel is

appointed for a maximum period of 2 years expiring on the day of local government elections.

Following the outcome of the Council Election on 18 October 2025, Council considered its representation of various working committee, working groups and panels. Appointments for the Chief Executive Officer Performance Review Panel were not considered and are requested to be considered now, prior to the Chief Executive Officer Performance Review process commencing in April.

## **BACKGROUND**

### *Previous Considerations*

OMC 28 August 2025      Item 9.4.1

OMC 20 November 2025    Item 9.4.3

The Chief Executive Officer Performance Review Policy (the Policy) was amended in August 2025 (C/0825/033) to include the appointment of a Council appointed Proxy Elected Member to the Chief Executive Officer Performance Review Panel (the Panel).

Panel Appointments are ordinarily decided in the month following an election when the Council considers membership of all Council Committees and Working Groups.

The appointment of Panel members was not included in the item presented to Council at its 20 November 2025 Ordinary Meeting of Council (OMC) and it is therefore requested that Council consider Panel appointments prior to the commencement of the Chief Executive Officer (CEO) Performance Review for 2026.

It is noted that the Shire President and Deputy Shire President are default members of the Panel as per Council Policy.

## **COMMENT**

The previous Elected Member appointed as the Council Representative on the Panel was Cr Mamid at the OMC held 16 November 2023. The appointment expired on the day of local government elections, 18 October 2025.

Council is requested to consider the appointment of two (2) Elected Members to the Panel:

1. One Elected Member and
2. One Proxy Elected Member

## **CONSULTATION**

Nil.

## **STATUTORY ENVIRONMENT**

### **Local Government Act 1995**

**Section 5.38      Annual review of employees' performance**

**Section 5.39B    Contracts for CEO and senior employees** refers to the review of the CEO's Performance.

## **Local Government (Administration) Amendment Regulations 2021 (CEO Standard Regulations)**

### **POLICY IMPLICATIONS**

Chief Executive Officer Performance Review Policy

### **FINANCIAL IMPLICATIONS**

The cost of administering the Panel is contained within the Shire's Annual Budget operating accounts as part of the Chief Executive Officer Performance Review process.

### **RISK**

There is a compliance risk should the process not be performed in line with the relevant legislation. That risk is mitigated by Council supporting the officer recommendation to undertake Panel appointments.

### **STRATEGIC ASPIRATIONS**

**Performance - We will deliver excellent governance, service & value for everyone.**

**Outcome 9 - Effective leadership, advocacy and governance**

**Objective** 9.1 Strengthen leadership, advocacy and governance capabilities.

### **VOTING REQUIREMENTS**

*Simple Majority*

#### **COUNCIL RESOLUTION:**

**(REPORT RECOMMENDATION)**

**Minute No. C/0326/022**

**Moved: Cr E Smith**

**Seconded: Cr J Lewis**

**That Council:**

- 1. Notes that under the Chief Executive Officer Performance Review Policy the Shire President and Deputy Shire President are default members of the Chief Executive Officer Performance Review Panel;**
- 2. Appoints Cr M Virgo to the Chief Executive Officer Performance Review Panel as the Council Appointed Panel Member; and**
- 3. Appoints Cr P Taylor to the Chief Executive Officer Performance Review Panel as the Council Appointed Proxy Panel Member.**

**CARRIED UNANIMOUSLY 9/0**

### **Attachments**

1. Chief Executive Officer Performance Review Policy
2. Standards for CEO Recruitment, Performance and Termination Policy



## Standards for CEO Recruitment, Performance And Termination Policy

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## COUNCIL POLICY



### Standards for CEO Recruitment, Performance and Termination

## Policy Purpose

This Policy is adopted in accordance with section 5.39B of the *Local Government Act 1995*.

## Division 1 — Preliminary provisions

### 1. Citation

These are the Shire of Broome Standards for CEO Recruitment, Performance and Termination.

### 2. Terms used

(1) In these standards —

**Act** means the *Local Government Act 1995*;

**additional performance criteria** means performance criteria agreed by the local government and the CEO under clause 16(1)(b);

**applicant** means a person who submits an application to the local government for the position of CEO;

**contract of employment** means the written contract, as referred to in section 5.39 of the Act, that governs the employment of the CEO;

**contractual performance criteria** means the performance criteria specified in the CEO's contract of employment as referred to in section 5.39(3)(b) of the Act;

**job description form** means the job description form for the position of CEO approved by the local government under clause 5(2);

**local government** means the Shire of Broome;

**selection criteria** means the selection criteria for the position of CEO determined by the local government under clause 5(1) and set out in the job description form;

**selection panel** means the selection panel established by the local government under clause 8 for the employment of a person in the position of CEO.

(2) Other terms used in these standards that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

## Division 2 — Standards for Recruitment of CEOs

### 3. Overview of Division

This Division sets out standards to be observed by the local government in relation to the recruitment of CEOs.

### 4. Application of Division

- (1) Except as provided in subclause (2), this Division applies to any recruitment and selection process carried out by the local government for the employment of a person in the position of CEO.
- (2) This Division does not apply —
  - (a) if it is proposed that the position of CEO be filled by a person in a class prescribed for the purposes of section 5.36(5A) of the Act; or
  - (b) in relation to a renewal of the CEO's contract of employment, except in the circumstances referred to in clause 13(2).

### 5. Determination of Selection Criteria and Approval of Job Description Form

- (1) The local government must determine the selection criteria for the position of CEO, based on the local government's consideration of the knowledge, experience, qualifications and skills necessary to effectively perform the duties and responsibilities of the position of CEO of the local government.
- (2) The local government must, by resolution of an absolute majority of the council, approve a job description form for the position of CEO which sets out —
  - (a) the duties and responsibilities of the position; and
  - (b) the selection criteria for the position determined in accordance with subclause (1).

### 6. Advertising Requirements

- (1) If the position of CEO is vacant, the local government must ensure it complies with section 5.36(4) of the Act and the *Local Government (Administration) Regulations 1996* regulation 18A.
- (2) If clause 13 applies, the local government must advertise the position of CEO in the manner referred to in the *Local Government (Administration) Regulations 1996* regulation 18A as if the position was vacant.

### 7. Job Description Form to Be Made Available by Local Government

If a person requests the local government to provide to the person a copy of the job description form, the local government must —

- (a) inform the person of the website address referred to in the *Local Government (Administration) Regulations 1996* regulation 18A(2)(da); or

- (b) if the person advises the local government that the person is unable to access that website address —
  - (i) email a copy of the job description form to an email address provided by the person; or
  - (ii) mail a copy of the job description form to a postal address provided by the person.

## 8. Establishment of Selection Panel for Employment of CEO

- (1) In this clause —  
**independent person** means a person other than any of the following —
  - (a) a council member;
  - (b) an employee of the local government;
  - (c) a human resources consultant engaged by the local government.
- (2) The local government must establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of CEO.
- (3) The selection panel must comprise —
  - (a) council members (the number of which must be determined by the local government); and
  - (b) at least 1 independent person.

## 9. Recommendation by Selection Panel

- (1) Each applicant's knowledge, experience, qualifications and skills must be assessed against the selection criteria by or on behalf of the selection panel.
- (2) Following the assessment referred to in subclause (1), the selection panel must provide to the local government —
  - (a) a summary of the selection panel's assessment of each applicant; and
  - (b) unless subclause (3) applies, the selection panel's recommendation as to which applicant or applicants are suitable to be employed in the position of CEO.
- (3) If the selection panel considers that none of the applicants are suitable to be employed in the position of CEO, the selection panel must recommend to the local government —
  - (a) that a new recruitment and selection process for the position be carried out in accordance with these standards; and
  - (b) the changes (if any) that the selection panel considers should be made to the duties and responsibilities of the position or the selection criteria.
- (4) The selection panel must act under subclauses (1), (2) and (3) —
  - (a) in an impartial and transparent manner; and
  - (b) in accordance with the principles set out in section 5.40 of the Act.
- (5) The selection panel must not recommend an applicant to the local government under subclause (2)(b) unless the selection panel has —

- (a) assessed the applicant as having demonstrated that the applicant's knowledge, experience, qualifications and skills meet the selection criteria; and
  - (b) verified any academic, or other tertiary level, qualifications the applicant claims to hold; and
  - (c) whether by contacting referees provided by the applicant or making any other inquiries the selection panel considers appropriate, verified the applicant's character, work history, skills, performance and any other claims made by the applicant.
- (6) The local government must have regard to, but is not bound to accept, a recommendation made by the selection panel under this clause.

#### 10. Application of cl. 5 Where New Process Carried Out

- (1) This clause applies if the local government accepts a recommendation by the selection panel under clause 9(3)(a) that a new recruitment and selection process for the position of CEO be carried out in accordance with these standards.
- (2) Unless the local government considers that changes should be made to the duties and responsibilities of the position or the selection criteria —
  - (a) clause 5 does not apply to the new recruitment and selection process; and
  - (b) the job description form previously approved by the local government under clause 5(2) is the job description form for the purposes of the new recruitment and selection process.

#### 11. Offer of Employment in Position of CEO

Before making an applicant an offer of employment in the position of CEO, the local government must, by resolution of an absolute majority of the council, approve —

- (a) the making of the offer of employment to the applicant; and
- (b) the proposed terms of the contract of employment to be entered into by the local government and the applicant.

#### 12. Variations to Proposed Terms of Contract of Employment

- (1) This clause applies if an applicant who is made an offer of employment in the position of CEO under clause 11 negotiates with the local government a contract of employment (the **negotiated contract**) containing terms different to the proposed terms approved by the local government under clause 11(b).
- (2) Before entering into the negotiated contract with the applicant, the local government must, by resolution of an absolute majority of the council, approve the terms of the negotiated contract.

#### 13. Recruitment to be Undertaken on Expiry of Certain CEO Contracts

- (1) In this clause —  
**commencement day** means the day on which the *Local Government (Administration) Amendment Regulations 2021* regulation 6 comes into operation.

- (2) This clause applies if —
  - (a) upon the expiry of the contract of employment of the person (the **incumbent CEO**) who holds the position of CEO —
    - (i) the incumbent CEO will have held the position for a period of 10 or more consecutive years, whether that period commenced before, on or after commencement day; and
    - (ii) a period of 10 or more consecutive years has elapsed since a recruitment and selection process for the position was carried out, whether that process was carried out before, on or after commencement day;
  - and
  - (b) the incumbent CEO has notified the local government that they wish to have their contract of employment renewed upon its expiry.
- (3) Before the expiry of the incumbent CEO's contract of employment, the local government must carry out a recruitment and selection process in accordance with these standards to select a person to be employed in the position of CEO after the expiry of the incumbent CEO's contract of employment.
- (4) This clause does not prevent the incumbent CEO's contract of employment from being renewed upon its expiry if the incumbent CEO is selected in the recruitment and selection process referred to in subclause (3) to be employed in the position of CEO.

#### 14. Confidentiality of Information

The local government must ensure that information provided to, or obtained by, the local government in the course of a recruitment and selection process for the position of CEO is not disclosed, or made use of, except for the purpose of, or in connection with, that recruitment and selection process.

### Division 3 — Standards for Review of Performance of CEOs

#### 15. Overview of Division

This Division sets out standards to be observed by the local government in relation to the review of the performance of CEOs.

#### 16. Performance Review Process to Be Agreed Between Local Government and CEO

- (1) The local government and the CEO must agree on —
  - (a) the process by which the CEO's performance will be reviewed; and
  - (b) any performance criteria to be met by the CEO that are in addition to the contractual performance criteria.
- (2) Without limiting subclause (1), the process agreed under subclause (1)(a) must be consistent with clauses 17, 18 and 19.

- (3) The matters referred to in subclause (1) must be set out in a written document.

### **17. Carrying Out a Performance Review**

- (1) A review of the performance of the CEO by the local government must be carried out in an impartial and transparent manner.
- (2) The local government must —
  - (a) collect evidence regarding the CEO's performance in respect of the contractual performance criteria and any additional performance criteria in a thorough and comprehensive manner; and
  - (b) review the CEO's performance against the contractual performance criteria and any additional performance criteria, based on that evidence.

### **18. Endorsement of Performance Review by Local Government**

Following a review of the performance of the CEO, the local government must, by resolution of an absolute majority of the council, endorse the review.

### **19. CEO to be Notified of Results of Performance Review**

After the local government has endorsed a review of the performance of the CEO under clause 18, the local government must inform the CEO in writing of —

- (a) the results of the review; and
- (b) if the review identifies any issues about the performance of the CEO — how the local government proposes to address and manage those issues.

## **Division 4 — Standards for termination of employment of CEOs**

### **20. Overview of Division**

This Division sets out standards to be observed by the local government in relation to the termination of the employment of CEOs.

### **21. General Principles Applying to Any Termination**

- (1) The local government must make decisions relating to the termination of the employment of a CEO in an impartial and transparent manner.
- (2) The local government must accord a CEO procedural fairness in relation to the process for the termination of the CEO's employment, including —
  - (a) informing the CEO of the CEO's rights, entitlements and responsibilities in relation to the termination process; and
  - (b) notifying the CEO of any allegations against the CEO; and
  - (c) giving the CEO a reasonable opportunity to respond to the allegations; and
  - (d) genuinely considering any response given by the CEO in response to the allegations.

## 22. Additional Principles Applying to Termination for Performance-Related Reasons

- (1) This clause applies if the local government proposes to terminate the employment of a CEO for reasons related to the CEO's performance.
- (2) The local government must not terminate the CEO's employment unless the local government has —
  - (a) in the course of carrying out the review of the CEO's performance referred to in subclause (3) or any other review of the CEO's performance, identified any issues (the **performance issues**) related to the performance of the CEO; and
  - (b) informed the CEO of the performance issues; and
  - (c) given the CEO a reasonable opportunity to address, and implement a plan to remedy, the performance issues; and
  - (d) determined that the CEO has not remedied the performance issues to the satisfaction of the local government.
- (3) The local government must not terminate the CEO's employment unless the local government has, within the preceding 12-month period, reviewed the performance of the CEO under section 5.38(1) of the Act.

## 23. Decision to Terminate

Any decision by the local government to terminate the employment of a CEO must be made by resolution of an absolute majority of the council.

## 24. Notice of Termination of Employment

- (1) If the local government terminates the employment of a CEO, the local government must give the CEO notice in writing of the termination.
- (2) The notice must set out the local government's reasons for terminating the employment of the CEO.

Document Control Box					
<b>Document Responsibilities:</b>					
<b>Owner:</b>	Chief Executive Officer		<b>Owner Business Unit:</b>	Office of the CEO	
<b>Reviewer:</b>	Chief Executive Officer		<b>Decision Maker:</b>	Council	
<b>Compliance Requirements:</b>					
<b>Legislation:</b>	<a href="#">Local Government Act 1995</a> <i>Local Government (Administration) Regulations 1996 – Schedule 2</i>				
<b>Industry:</b>					
<b>Organisational:</b>					
<b>Document Management:</b>					
<b>Risk Rating:</b>	Medium	<b>Review Frequency:</b>	Biennial	<b>Next Due:</b>	November 2026
<b>Version #</b>	<b>Decision Reference:</b>		<b>Synopsis:</b>		
1.	29 April 2021		C/0421/010 – Initial adoption of Model Standards		
2.	31 October 2024		Minor changes only. Adopted OMC 31 October 2024 Resolution C/1024/013.		

## COUNCIL POLICY



### Chief Executive Officer Performance Review

## Policy Objective

The *Local Government (Administration) Amendment Regulations 2021* (CEO Standard Regulations) require the Shire and the Chief Executive Officer (CEO) to agree and set out in a written document the process by which the CEO's performance will be reviewed.

The purpose of this Policy is to set out the CEO performance review process in a consistent, transparent manner and to provide overall guidance for process.

## Policy Scope

This Policy is applicable to the review of the CEO's performance in accordance with section 5.38 of the *Local Government Act 1995* and the CEO Standards.

## Policy Statement

### 1. Performance Review Panel

- 1.1 The Council shall establish a CEO Performance Review Panel (the Panel) to have oversight of the Annual Review Process.
- 1.2 The Panel shall comprise of three members:
  - a) The Shire President
  - b) The Deputy Shire President
  - c) A Council appointed Elected Member
  - d) A Proxy Elected Panel Member
- 1.3 The third and fourth Panel members shall be appointed by a simple majority resolution of Council in the month following a local government election. Panel appointments are valid for a two year period from appointment. The role of the Proxy Panel Member is to take part in the Panel if the third Elected Member is unable to participate in the process.
- 1.4 The primary functions of the Panel are to:
  - a) Appoint the Consultant in accordance with Section 2 below;
  - b) Manage the Consultant appointed;
  - c) Review the results of the performance review process and remuneration review and provide a recommendation to Council on these; and
  - d) Discuss possible KPIs and measurements with the CEO for reporting to Council.

## 2. Appointment of Consultant

- 2.1 The Panel shall appoint a suitably qualified and experienced consultant to assist with the conduct of the performance review process in an independent manner.
- 2.2 To ensure the review process is commenced in a timely manner, the Panel will make the decision to appoint a consultant by no later than April to allow the review to be finalised prior to July of the same year.
- 2.3 The appointed consultant shall, as a minimum, undertake the following as part of the performance review process:
  - a) Prepare and distribute an electronic questionnaire to all current Elected Members to provide feedback on:
    - i. The extent to which the CEO is considered to have achieved the KPI's and measurements that applied during the review period;
    - ii. the CEO's responsibilities during the review period;
    - iii. the extent to which the CEO is considered to have modelled the Shire values during the review period;
    - iv. the organisation's performance during the review period; and
    - v. suggested KPI's for the upcoming review period.
  - b) Prepare and distribute an electronic questionnaire to the CEO to provide a self assessment/feedback on:
    - i. The extent to which they have achieved the KPI's and measurements that applied during the review period;
    - ii. their responsibilities during the review period;
    - iii. the extent to which they have to have modelled the Shire values during the review period;
    - iv. the organisation's performance during the review period; and
    - v. suggested KPI's for the upcoming review period
  - c) Conduct a review of the CEO's remuneration package in line with the Salaries and Allowance Tribunal (SAT) determinations;
  - d) Convene and attend at least one meeting between the consultant and the CEO to discuss the feedback received;
  - e) Convene and attend at least one meeting between the consultant and the Panel to discuss the feedback received;
  - f) Convene and attend at least one meeting between the consultant, the Panel and the CEO to discuss the feedback received;
  - g) Provide to the Panel and the CEO an Annual Performance Review report incorporating the results of the review exercise; and
  - h) Conduct a review of the CEO's KPI's and recommend draft KPI's and measurements for the upcoming review period in discussion with the CEO and the Panel.

## 3. Administrative support

- 3.1 Administrative support for the process will be provided by the Manager People and Culture.
- 3.2 The Manager People and Culture will use this policy as the scope to request quotes from suitably qualified consultants to undertake the review. Quotes will be provided to the Panel for their consideration and selection.

## 4. Performance Review Outcomes

Nil.

**14. MEETING CLOSED TO PUBLIC**

4.1 Within one month of the conclusion of the performance review process, the performance review findings and recommendations will be presented as a confidential report (in accordance with section 5.23 of the Act) for endorsement by Council

**COUNCIL RESOLUTION**  
*Local Government (Administration) Amendment Regulations 2021*  
 Minute No. C/0326/023  
 Moved: Shire President C Mitchell  
 Seconded: Cr D Male  
 That the meeting be closed to the public at 6.34pm  
**CARRIED UNANIMOUSLY 9/0**

a) In accordance with section 18 of the *Local Government (Administration) Amendment Regulations 2021* the review must be endorsed by resolution of an absolute majority of the Council.  
 4.2 Any areas that require attention or improvement must be identified, discussed with the CEO, and a plan agreed to address the issues.  
 4.3 The plan should outline the actions to be taken, who is responsible for the actions and timeframes.  
 4.4 Regular discussion and ongoing feedback on any identified performance issues should be scheduled to ensure improvements are being made.

Document Control Box					
<b>Document Responsibilities:</b>					
<b>Owner:</b>	Council		<b>Owner Business Unit:</b>	People and Culture	
<b>Reviewer:</b>	Manager People and Culture		<b>Decision Maker:</b>	Council	
<b>Compliance Requirements:</b>					
<b>Legislation:</b>	<i>Local Government Act 1995, Local Government (Administration) Amendment Regulations 2021</i>				
<b>Industry:</b>					
<b>Organisational:</b>					
<b>Document Management:</b>					
<b>Risk Rating:</b>	Low	<b>Review Frequency:</b>	3 Yearly	<b>Next Due:</b>	August 2026
<b>Version #</b>	<b>Decision Reference:</b>	<b>Synopsis:</b>			
1.	31 March 2022	OMC Initial Adoption			
2.	03 August 2023	OMC Endorsed Recommendations – Minute C/0723/010			
3.	28 August 2025	OMC Endorsed Recommendations – Minute Number C/0825/033			

**“This item and any attachments are confidential in accordance with section 5.23(4) of the Local Government Act 1995 as it contains “legal advice, or other information, over which the local government holds legal professional privilege”.**

**14.1 BUSINESS OF URGENT NATURE - OBJECTION TO THE RATE RECORD - NON-RATEABLE LAND UNDER SECTION 6.26(2)(G) - FOUNDATION HOUSING LIMITED**

<b>LOCATION/ADDRESS:</b>	Various
<b>APPLICANT:</b>	Foundation Housing Limited
<b>FILE:</b>	ARA11
<b>AUTHOR:</b>	Director Corporate Services
<b>CONTRIBUTOR/S:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Director Corporate Services
<b>DISCLOSURE OF INTEREST:</b>	Nil

**SUMMARY:**

Foundation Housing Limited have sought orders at the State Administrative Tribunal (the Tribunal) to review Council's decision to refuse their rate objection on the basis that the properties were considered rateable under section 6.26(2)(g) of the *Local Government Act 1995* (the Act).

This report provides an update to Council on the Tribunal process along with a revised assessment of the rate exemption application and a recommendation for Council's consideration.

**VOTING REQUIREMENTS**

*Absolute Majority*

REPORT RECOMMENDATION:

*That Council:*

1. *Notes the benefits that public housing delivers to the wider community and supports the provision of appropriate public housing to those in need by the State Government;*
2. *Notes that the provision and management of public housing is a State Government responsibility funded by State and Federal Government;*
3. *Notes that public housing comprises over 16% of all residential property within the Shire of Broome in comparison to Perth Metropolitan benchmark figures of 3%;*
4. *Allows Foundation Housing Limited's application for rate exemption for the following properties for the 2024/25 financial year on the overarching basis that the properties are used exclusively for charitable purposes as per section 6.26(2)(g) of the Local Government Act 1995:*
  - (a) A101230
  - (b) A103837
  - (c) A113840
  - (d) A114084
  - (e) A118180
  - (f) A119713

(g) A304172

(h) A305462

(i) A305463

(j) A305464

(k) A306171;

5. *Allows Foundation Housing Limited's application for rate exemption for the following properties for the 2025/26 financial year on the overarching basis that the properties are used exclusively for charitable purposes as per section 6.26(2)(g) of the Local Government Act 1995:*

(a) A101230

(b) A103837

(c) A114084

(d) A119713

(e) A304172

(f) A305462

(g) A305463

(h) A305464

(i) A306171;

6. *Approve a budget revenue reduction of \$240,496.41 from Account 30105 Rates Broome – Op Inc – Rates;*

7. *Request the Chief Executive Officer review the delivery of services and identify savings across the organisation through the third quarter Finance and Costing Review to offset the loss of rates revenue associated with Foundation Housing Limited's charitable use exemptions for 2024/25 and 2025/26;*

8. *Notes that the provision of rates exemptions for Community Housing Providers will result in an ongoing reduction in rates revenue which will need to be recovered through a general rates increase across existing Shire of Broome ratepayers.*

9. *Request the Chief Executive Officer advise the Ministers for Housing and Local Government of the financial impact of charitable use exemptions for Community Housing Providers and request that:*

(a) *Community Housing Agreement's for public housing properties in the Shire of Broome include provision for the payment of rates given the significant proportion of public housing delivered by the State within the district, and the impost that the removal of rate revenue for those properties would have on the remaining rate base;*

(b) *Legislative reform is considered to address the complexity and uncertainty of the charitable use exemption clauses within the Local Government Act 1995 specifically in relation to Community Housing Providers;*

(c) *Community Housing Providers are adequately funded to contribute to the rate base on properties leased from the Department of Communities in recognition of their impact on local government; and*

(d) *The State government collaborate with local government to develop sustainable funding arrangements that support public housing outcomes while maintaining the financial sustainability of local government.*

Cr Cooper moved the following motion:

**COUNCIL RESOLUTION:****Minute No. C/0326/024****Moved: Cr S Cooper****Seconded: Cr P Taylor****That Council:**

- 1. Notes the benefits that public housing delivers to the wider community and supports the provision of appropriate public housing to those in need by the State Government;**
- 2. Notes that the provision and management of public housing is a State Government responsibility funded by State and Federal Government;**
- 3. Notes that public housing comprises over 16% of all residential property within the Shire of Broome in comparison to Perth Metropolitan benchmark figures of 3%;**
- 4. Allows Foundation Housing Limited's application for rate exemption for the following properties for the 2024/25 financial year on the overarching basis that the properties are used exclusively for charitable purposes as per section 6.26(2)(g) of the Local Government Act 1995:**
  - (a) A101230**
  - (b) A103837**
  - (c) A113840**
  - (d) A114084**
  - (e) A118180**
  - (f) A119713**
  - (g) A304172**
  - (h) A305462**
  - (i) A305463**
  - (j) A305464**
  - (k) A306171;**
- 5. Allows Foundation Housing Limited's application for rate exemption for the following properties for the 2025/26 financial year on the overarching basis that the properties are used exclusively for charitable purposes as per section 6.26(2)(g) of the Local Government Act 1995:**
  - (a) A101230**
  - (b) A103837**
  - (c) A114084**
  - (d) A119713**
  - (e) A304172**
  - (f) A305462**
  - (g) A305463**
  - (h) A305464**
  - (i) A306171;**
- 6. Approve a budget revenue reduction of \$240,496.41 from Account 30105 Rates Broome – Op Inc – Rates;**
- 7. Request the Chief Executive Officer review the delivery of services and identify savings across the organisation through the third quarter Finance and Costing**

**Review to offset the loss of rates revenue associated with Foundation Housing Limited's charitable use exemptions for 2024/25 and 2025/26;**

- 8. Notes that the provision of rates exemptions for Community Housing Providers will result in an ongoing reduction in rates revenue which will need to be recovered through a general rates increase across existing Shire of Broome ratepayers.**
- 9. Request the Chief Executive Officer advise the Ministers for Housing and Local Government of the financial impact of charitable use exemptions for Community Housing Providers and request that:**
  - (a) Community Housing Agreement's for public housing properties in the Shire of Broome include provision for the payment of rates given the significant proportion of public housing delivered by the State within the district, and the impost that the removal of rate revenue for those properties would have on the remaining rate base;**
  - (b) Legislative reform is considered to address the complexity and uncertainty of the charitable use exemption clauses within the Local Government Act 1995 specifically in relation to Community Housing Providers;**
  - (c) Community Housing Providers are adequately funded to contribute to the rate base on properties leased from the Department of Communities in recognition of their impact on local government; and**
  - (d) The State government collaborate with local government to develop sustainable funding arrangements that support public housing outcomes while maintaining the financial sustainability of local government.**
- 10. Acknowledges the disproportionately high concentration of public housing across the Kimberley and the growing and unsustainable burden on the Shire of Broome's rating base, should rates not be payable on public housing properties.**
- 11. Requests the Chief Executive Officer to work with the Kimberley Regional Group and all Kimberley local governments to highlight the significant financial risk to all Kimberley local governments should this model of rate exemptions for public housing expand.**
- 12. Requests the Chief Executive Officer to actively advocate, both through the Kimberley Regional Group and directly, for a united regional position that:**
  - a. Calls on the WA Minister for Housing and relevant State Members of Parliament to urgently address the inequity created by these exemptions; and**
  - b. Seeks immediate legislative reform to ensure local governments are not financially disadvantaged by public housing properties deemed non rateable.**
- 13. Requests the CEO and Shire President to publicly communicate this issue by:**
  - a. Engaging with local media to clearly articulate the financial impact of these exemptions; and**
  - b. Informing Broome ratepayers that the cost of unpaid rates by public housing providers is ultimately being shifted onto the broader community.**

**CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY 9/0**

1. 2024-25 FHL Rate Exemption Application (*Confidential to Councillors and Directors Only*)  
***This attachment is confidential in accordance with of the Local Government Act 1995 as it contains “a matter that a committee of a House of Parliament, or a joint committee of both Houses, has advised the local government must be dealt with on a confidential basis;”, and as it contains “that is imposed under a written law, excluding this Act and local laws; and”, and as it contains “legal advice, or other information, over which the local government holds legal professional privilege”.***
2. 2025-26 FHL Rate Exemption Application (*Confidential to Councillors and Directors Only*)  
***This attachment is confidential in accordance with of the Local Government Act 1995 as it contains “a matter that a committee of a House of Parliament, or a joint committee of both Houses, has advised the local government must be dealt with on a confidential basis;”, and as it contains “that is imposed under a written law, excluding this Act and local laws; and”, and as it contains “legal advice, or other information, over which the local government holds legal professional privilege”.***
3. Letter to Minister for Housing
4. Response Letter - Office of Hon. Hannah Beazley MLA
5. FHL SAT Grounds of Application (*Confidential to Councillors and Directors Only*)  
***This attachment is confidential in accordance with of the Local Government Act 1995 as it contains “a matter that a committee of a House of Parliament, or a joint committee of both Houses, has advised the local government must be dealt with on a confidential basis;”, and as it contains “that is imposed under a written law, excluding this Act and local laws; and”, and as it contains “legal advice, or other information, over which the local government holds legal professional privilege”.***
6. FHL Letter 2021 (*Confidential to Councillors and Directors Only*)  
***This attachment is confidential in accordance with of the Local Government Act 1995 as it contains “a matter that a committee of a House of Parliament, or a joint committee of both Houses, has advised the local government must be dealt with on a confidential basis;”, and as it contains “that is imposed under a written law, excluding this Act and local laws; and”, and as it contains “legal advice, or other information, over which the local government holds legal professional privilege”.***
7. McLeods Legal Advice - Foundation Housing Ltd v Shire of Broome (*Confidential to Councillors and Directors Only*)  
***This attachment is confidential in accordance with of the Local Government Act 1995 as it contains “a matter that a committee of a House of Parliament, or a joint committee of both Houses, has advised the local government must be dealt with on a confidential basis;”, and as it contains “that is imposed under a written law, excluding this Act and local laws; and”, and as it contains “legal advice, or other information, over which the local government holds legal professional privilege”.***

**COUNCIL RESOLUTION:**

**Minute No. C/0326/025**

**Moved: Shire President C Mitchell**

**Seconded: Cr D Male**

**That the Meeting again be open to the public at 6.38pm.**

**CARRIED UNANIMOUSLY 9/0**

*The Council chambers were opened and it was noted that one member of the public returned to the Chambers.*

*The Presiding Member read aloud the Council resolution for the benefit of the public gallery.*

*Cr D Male left the Chambers at 6:41 pm.*

*Cr D Male returned to the Chambers at 6:43 pm.*

**15. MEETING CLOSURE**

**There being no further business the Chairperson declared the meeting closed at 6.45pm.**