



CONFIRMED MINUTES

OF THE

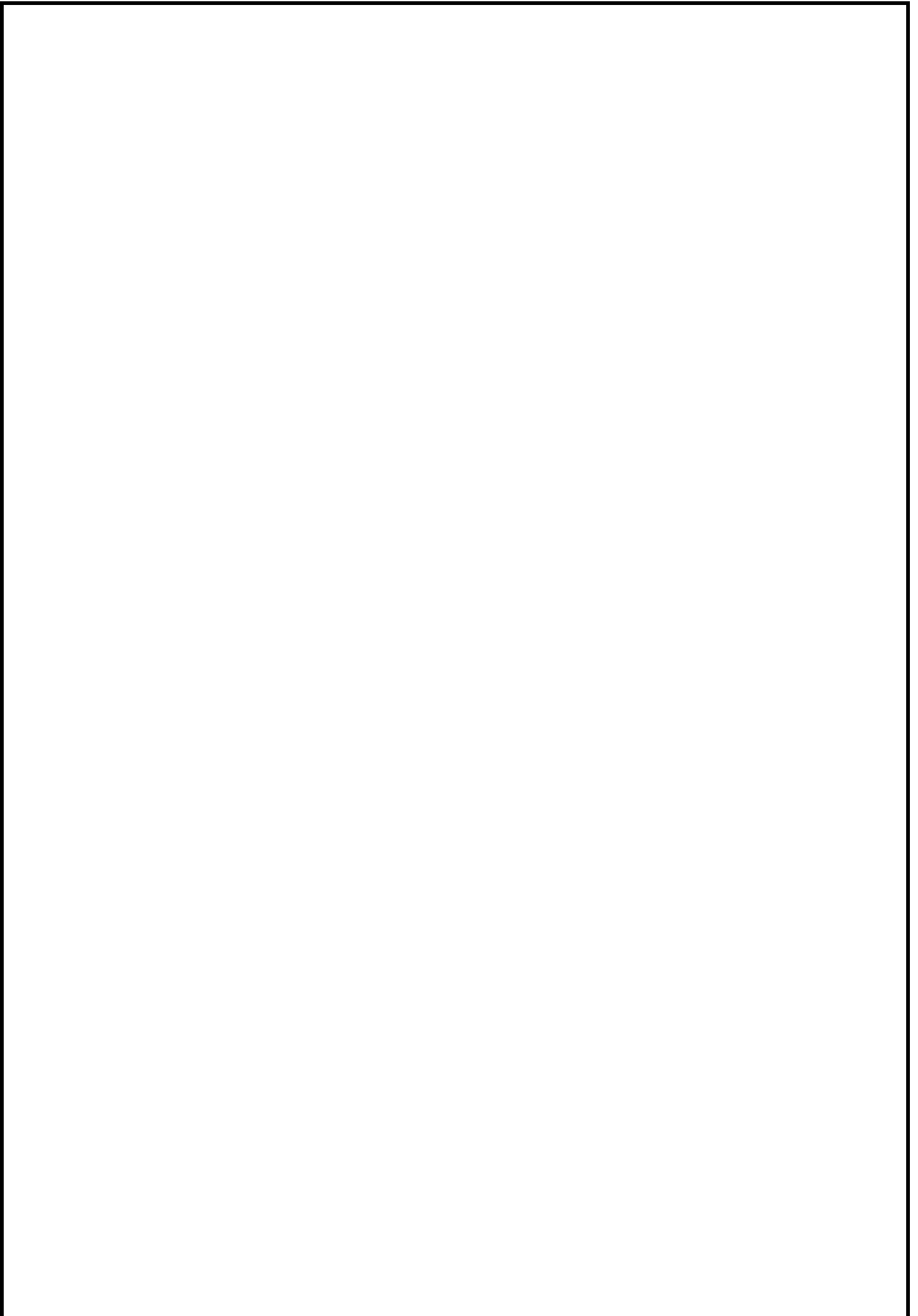
**BEHAVIOUR COMPLAINTS MANAGEMENT
COMMITTEE MEETING**

8 APRIL 2026

These minutes were confirmed at a meeting held 1 January 0001 and signed below by the Presiding Person, at the meeting these minutes were confirmed.

Signed:

A handwritten signature in black ink, appearing to read 'Duale', is written over a faint dotted line.



SHIRE OF BROOME
BEHAVIOUR COMPLAINTS MANAGEMENT COMMITTEE MEETING

WEDNESDAY 8 APRIL 2026

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**MINUTES OF THE BEHAVIOUR COMPLAINTS MANAGEMENT COMMITTEE MEETING
OF THE SHIRE OF BROOME,
HELD IN THE COUNCIL CHAMBERS, CORNER WELD AND HAAS STREETS, BROOME,
ON WEDNESDAY 8 APRIL 2026, COMMENCING AT 9:00 AM.**

1. OFFICIAL OPENING

The Chair welcomed Councillors and officers and declared the meeting open at 9.05 AM.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Members: Shire President C Mitchell
Cr J Lewis
Cr P Taylor

Apologies: Nil

Leave of Absence: Nil

Officers: Mr J Hall Acting Chief Executive Officer
Mr J Watt Director Corporate Services
Ms R Doyle Manager Governance, Strategy and Risk

3. DECLARATIONS OF FINANCIAL INTEREST / IMPARTIALITY

Committee Member	Item No	Item	Nature of Interest
Shire President C Mitchell	7.1	Shire of Broome Code of Conduct for Council Members, Committee Members and Candidates Behaviour Complaint	Involved in a past matter with the complainant over 5 years ago as a JP.

4. CONFIRMATION OF MINUTES

Nil.

5. MATTERS FOR WHICH MEETING MAY BE CLOSED

Under section 5.23 (4)(b) of the *Local Government Act 1995* the Committee may resolve to move the meeting behind closed doors.

6. REPORTS OF OFFICERS

Nil.

7. MATTERS BEHIND CLOSED DOORS

COMMITTEE RESOLUTION: **Minute No. BCMCC/0426/001**
Moved: Shire President C Mitchell **Seconded: Cr J Lewis**

That the meeting be closed to the public at 9.07am.
Voting
For the Motion: Shire President C Mitchell, Cr J Lewis and Cr P Taylor.
Against the Motion: Nil.
CARRIED UNANIMOUSLY 3/0

MOTION TO SUSPEND MEETING PROCEDURES: **Minute No. BCMCC/0426/002**
Moved: Shire President C Mitchell **Seconded: Cr J Lewis**

That the Meeting Procedures Local Law be suspended at 9.07am.
Voting
For the Motion: Shire President C Mitchell, Cr J Lewis and Cr P Taylor.
Against the Motion: Nil.
CARRIED UNANIMOUSLY 3/0

MOTION TO REINSTATE MEETING PROCEDURES: **Minute No. BCMCC/0426/003**
Moved: Shire President C Mitchell **Seconded: Cr J Lewis**

That the Meeting Procedures Local Law be reinstated at 9.54 am.
Voting
For the Motion: Shire President C Mitchell, Cr J Lewis and Cr P Taylor.
Against the Motion: Nil.
CARRIED UNANIMOUSLY 3/0

This item and any attachments are confidential in accordance with section 5.23(4) of the Local Government Act 1995 as it contains "prescribed information".

7.1 SHIRE OF BROOME CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES BEHAVIOUR COMPLAINT

LOCATION/ADDRESS:	Nil
APPLICANT:	Nil
FILE:	GOC20
AUTHOR:	Manager Governance, Strategy and Risk
CONTRIBUTOR/S:	Nil
RESPONSIBLE OFFICER:	Director Corporate Services
DISCLOSURE OF INTEREST:	Nil

SUMMARY:

This report is presented to the Behaviour Complaints Committee (the Committee) to consider the complaint received in Confidential Attachment 2. The Committee is required to determine whether a breach of Council's Code of Conduct for Council Members, Committee Members and Candidates (Code of Conduct) has occurred under section 5.105 of the Local Government Act 1995 (the Act).

COMMITTEE RESOLUTION:

Minute No. BCMCC/0426/004

Moved: Shire President C Mitchell

Seconded: Cr P Taylor

That the Behaviour Complaints Committee:

- 1. Finds that the Respondent's conduct constitutes a breach of Division 3 of the Shire of Broome Code of Conduct for Council Members, Committee Members and Candidates, on the basis that the behaviour is considered to be inconsistent with the standards required under the Code;**
- 2. Notes that the determination is limited to Division 3, section 5.105 of the Local Government Act 1995, and does not extend to any civil or criminal matters;**
- 3. Requires that the action plan be developed in consultation with the Respondent, and implemented to include Dealing with Conflict training to be undertaken by the Respondent.**
- 4. Authorises the Chief Executive Officer to formally advise the Complainant and Respondent of the finding of the Behaviour Complaints Committee.**

Voting

For the Motion: Shire President C Mitchell, Cr J Lewis and Cr P Taylor.

Against the Motion: Nil.

CARRIED UNANIMOUSLY 3/0

COMMITTEE RESOLUTION:

(RECOMMENDATION)

MINUTE NO. BCMCC/0426/005

Moved: Shire President C Mitchell

Seconded: Cr P Taylor

The meeting was opened to the public at 9.56 am.

Voting

For the Motion: Shire President C Mitchell, Cr J Lewis and Cr P Taylor.

Against the Motion: Nil.

CARRIED UNANIMOUSLY 3/0

No members of the public returned to the Function Room.

8. MEETING CLOSURE

There being no further business the Chair declared the meeting closed at 9.56 AM.